CITY COUNCIL

Council Meeting

Doug Joseph, President
Caleb Skinner, Ward 1
Brett Luzader, Ward 2
Marshall Spalding, Ward 3
Mel Clemens, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 East Main Street
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

Mollie Prasher, Clerk of Council
614-322-6836

Monday, December 16, 2019 **Council Chambers**

CITY COUNCIL MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A. City Council – Regular Meeting – December 9, 2019

4. APPROVAL OF AGENDA

5. COMMUNITY COMMENTS AND REQUESTS

6. COMMUNICATIONS

A. CLERK OF COURT RESPONSE TO COUNCILMEMBER BRYANT'S CONCERNS

7. REPORTS

1. AUDITOR'S REPORT OCTOBER 2019

2. RPD REVIEW OF GIHON GROCERY LLC ALCOHOL PERMIT

8. MOTIONS

A. A RESOLUTION OF APPRECIATION FOR MAYOR BRAD MCCLOUD

B. A RESOLUTION OF APPRECIATION OF COUNCIL PRESIDENT DOUG JOSEPH

C. A RESOLUTION OF APPRECIATION FOR JAMES (JED) HOOD

D. A RESOLUTION OF APPRECIATION FOR MELVIN CLEMENS

E. A RESOLUTION OF APPRECIATION OF BRETT LUZADER

F. A RESOLUTION OF APPRECIATION FOR MARSHALL SPALDING

G. A RESOLUTION OF APPRECIATION FOR CALEB SKINNER

H. A MOTION TO REAPPOINT MOLLIE PRASHER TO SERVE AS CLERK OF COUNCIL FOR THE PERIOD BEGINNING JANUARY 1, 2020 THROUGH JANUARY 31, 2022

9. LEGISLATION FOR EMERGENCY ADOPTION

A. AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST, AND DECLARING AN EMERGENCY (SECOND READING 12/9/2019). --- SPALDING. DEVELOPMENT, PARKS AND RECREATION COMMITTEE.

B. AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC. (EMH&T) FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN, AND DECLARING AN EMERGENCY (FIRST READING 12/16/2019). --- LUZADER. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

C. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTING GENERAL CONSULTING AND PROFESSIONAL DESIGN SERVICES, AND DECLARING AN EMERGENCY (FIRST READING 12/9/2019). --- LUZADER. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

D. AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY (SECOND READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

E. AN ORDINANCE TO MAKE INTERIM APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY (SECOND READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

F. AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND HEALTH SAVINGS ACCOUNTS FOR 2020, AND DECLARING AN EMERGENCY (SECOND READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

G. AN ORDINANCE TO AMEND CHAPTER 160 EMPLOYEE COMPENSATION, SECTIONS 160.01 DEFINITIONS AND 160.02(A) AND (F) PAY GRADES OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY (SECOND READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

H. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2020, AND DECLARING AN EMERGENCY (FIRST READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

I. AN ORDINANCE AUTHORIZING RENEWAL OF THE CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AND DECLARING AN EMERGENCY (FIRST READING 12/9/2019). --- COTNER. FINANCE AND ADMINISTRATION COMMITTEE.

10. LEGISLATION FOR SECOND READING

1. AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTIONS 505.11 KILLING OR INJURING ANIMALS AND REPEAL SECTIONS 505.13 POISONING ANIMALS AND 505.15 CRUELTY TO ANIMALS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO (FIRST READING 11/25/2019). --- BRYANT. PUBLIC SAFETY, LAW AND COURTS COMMITTEE.

2. AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.01 DEFINITIONS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO (FIRST READING 11/25/2019). --- BRYANT. PUBLIC SAFETY, LAW AND COURTS COMMITTEE.

3. AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.37 DANGEROUS DOGS AND OTHER ANIMALS AND TO ADD SECTION 505.13 TETHERING ANIMALS TO THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO (FIRST READING 11/25/2019). --- BRYANT. PUBLIC SAFETY, LAW AND COURTS COMMITTEE.

11. LEGISLATION FOR THIRD READING

A. AN ORDINANCE TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG FARMERS' MARKET (SECOND READING 12/9/2019). --- SPALDING. DEVELOPMENT, PARKS AND RECREATION COMMITTEE.

B. AN ORDINANCE TO WAIVE THE PROVISIONS OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG ARTISTS & MAKER'S MARKET (SECOND READING 12/9/2019). --- SPALDING. DEVELOPMENT, PARKS AND RECREATION COMMITTEE.

12. UPCOMING COUNCIL MEETINGS

I. JANUARY 11, 2020 NEW MEMBER COUNCIL ORIENTATION

II. JANUARY 13, 2020 COUNCIL MEETING

III. JANUARY 27, 2019 COUNCIL MEETING

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ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
December 9, 2019

President of Council Doug Joseph called the meeting to order at 8:11 PM

PRESENT: Joseph, Cotner, Luzader, Spalding, Baker, Skinner
ABSENT: Clemens, Bryant

Approval of Minutes

a. City Council – Regular Meeting – November 25, 2019

The minutes were approved as submitted.

RESULT:	**ACCEPTED**

Approval of Agenda

President Joseph asked that items 11 D, E, F and 12 G be removed from the agenda.

Council approved the agenda as amended.

Community Comments and Requests

No comments.

Communications

There were no Communications.

Reports

TREASURY INVESTMENT BOARD MINUTES

A copy of the November 26, 2019 Treasury Investment Board minutes were submitted to Council for their review.

Motions

There were no motions.

LEGISLATION FOR EMERGENCY ADOPTION

130-19

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 1676 LANCASTER AVENUE IN TRURO TOWNSHIP, OWNED BY RICHARD E. AND DOROTHY L. BARTH, AND DECLARING AN EMERGENCY --- Spalding. Development, Parks and Recreation Committee.

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
December 9, 2019

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marshall Spalding, Ward 3 Councilmember
SECONDER:	Barth R. Cotner, At-Large Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

131-19

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH SPHERE, LLC FOR THE INSTALLATION OF DIGITAL COMMUNICATION ON THE VERIZON CELL TOWER, WAIVE THE BIDDING PROCESS, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Brett Luzader, Ward 2 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

LEGISLATION FOR FIRST READING

AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC. (EMH&T) FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN, AND DECLARING AN EMERGENCY --- Luzader. Public Service and Transportation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:32 PM**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTING GENERAL CONSULTING AND PROFESSIONAL DESIGN SERVICES, AND DECLARING AN EMERGENCY --- Luzader. Public Service and Transportation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:32 PM**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2020, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
December 9, 2019

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

AN ORDINANCE AUTHORIZING RENEWAL OF THE CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

LEGISLATION FOR SECOND READING

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST, AND DECLARING AN EMERGENCY --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:30 PM**

AN ORDINANCE TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG FARMERS' MARKET --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:30 PM**

AN ORDINANCE TO WAIVE THE PROVISIONS OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG ARTISTS & MAKER'S MARKET --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:30 PM**

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTIONS 505.11 KILLING OR INJURING ANIMALS AND REPEAL SECTIONS 505.13 POISONING ANIMALS AND 505.15 CRUELTY TO ANIMALS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO --- Bryant. Public Safety, Law and Courts Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:31 PM**

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.01 DEFINITIONS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO --- Bryant. Public Safety, Law and Courts Committee.

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
December 9, 2019

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:31 PM**

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.37 DANGEROUS DOGS AND OTHER ANIMALS AND TO ADD SECTION 505.13 TETHERING ANIMALS TO THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO --- Bryant. Public Safety, Law and Courts Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:31 PM**

AN ORDINANCE TO MAKE INTERIM APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND HEALTH SAVINGS ACCOUNTS FOR 2020, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

AN ORDINANCE TO AMEND CHAPTER 160 EMPLOYEE COMPENSATION, SECTIONS 160.01 DEFINITIONS AND 160.02(A) AND (F) PAY GRADES OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

LEGISLATION FOR THIRD READING

132-19

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST --- Bryant. Public Safety, Law and Courts Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

133-19

AN ORDINANCE TO AMEND CHAPTER 953 WATER CHARGES, SECTION 953.01(A) WATER RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Cotner, Luzader. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Brett Luzader, Ward 2 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

134-19

AN ORDINANCE TO AMEND CHAPTER 945 SEWER CHARGES, SECTION 945.02(C) RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Cotner, Luzader. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

135-19

AN ORDINANCE TO AMEND CHAPTER 958 STORMWATER CHARGES, SECTION 958.06 EQUIVALENT RESIDENTIAL UNIT ASSIGNMENT IN THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

136-19

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC, FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Brett Luzader, Ward 2 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

137-19

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE CITY OF REYNOLDSBURG'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Cotner, Luzader, Spalding, Baker, Skinner
ABSENT:	Clemens, Bryant

AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 12/16/2019 7:33 PM**

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
December 9, 2019

138-19

AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF COUNCILMEMBERS AND CHAPTER 127, SECTION 127.01 COMPENSATION OF COUNCIL PRESIDENT OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

Councilmember Luzader: We don't do this for the pay and I firmly believe that, but this benefit has been afforded to most Councilmembers and I will be supporting this.

RESULT:	**ADOPTED [4 TO 0]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Caleb Skinner, Ward 1 Councilmember
AYES:	Luzader, Spalding, Baker, Skinner
ABSTAIN:	Cotner
ABSENT:	Clemens, Bryant

Upcoming Council Meetings

Reception for Council President, Councilmember, Mayor and City Attorney 6:30pm prior to Council meeting
December 16, 2019 (No December 23rd meeting)
January 13, 2020
January 27, 2020

Adjournment

____
Doug Joseph, President of Council

____
Mollie Prasher, Clerk of Council

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE: **December 16, 2019**

TO:

CC:

RE: **Clerk of Court Response to Councilmember Bryant's Concerns**

I explored a bit more at the November 25, 2019 council meeting. It is my understanding that you were told that phones in our office are only answered on Thursdays, our court days. This is absolutely incorrect. We strive to offer excellent customer service every day and although Thursdays do present a challenge due to the high volume of in-person interactions, we make it a priority to respond to messages as quickly as we possibly can. As for the rest of the days of the week, my staff and I, all answer the phones and attend to walk-up customers during our business hours and we always have at least one staff member in our office at all times in order to do so.

As it pertains to online public access of case information, our software provider, Courtview/Equivant, has the capability to install a public access portal to our system whenever we would like them to do so, but as I stated at the October 14, 2019 council meeting, this would come at a significant additional cost, plus an increase of our yearly maintenance fees. It is my opinion that the amount of inquiries that we receive has not become burdensome to the point that we need to implement the public access portal and incur the additional cost at this time, especially since our **required** software migration and maintenance costs are coming in close to $68K already. If our needs and circumstances change or the city wants to implement the online access, Courtview/Equivant has assured us that the option will remain available.

I understand your concerns and appreciate your comments and inquiries. I am happy to answer any further questions or concerns that you may have, so please don’t hesitate to contact me. My intentions are to always keep the Mayor, City Council and the citizens of Reynoldsburg as accurately informed as possible, and in light of this, I am going to submit these clarifications to be included in the council members’ communication packets.

City Auditor's Office

Joni Crawford
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6862 phone

Memo

DATE:	**December 16, 2019**
TO:	**City Council**
CC:	
RE:	**Auditor's Report October 2019**

Departmental Budget-October-2019

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	28,915
5102	Wages-Staff	881,997.00	.00	881,997.00	69,129.86	.00	769,356.23	112,640.77	87	830,543
5104	Wages-Part time	122,892.00	.00	122,892.00	9,104.32	.00	78,913.51	43,978.49	64	90,284
5105	Overtime	350,000.00	.00	350,000.00	26,414.62	.00	334,246.37	15,753.63	95	498,570
5106	Longevity	52,550.00	.00	52,550.00	2,350.00	.00	44,425.00	8,125.00	85	50,625
5109	HSA Employer Funding	252,000.00	.00	252,000.00	6,509.02	.00	256,570.02	(4,570.02)	102	230,598
5111	Wages Chief	119,480.00	.00	119,480.00	9,190.40	.00	100,947.34	18,532.66	84	115,878
5113	Wages Enforcement	5,299,278.00	.00	5,299,278.00	403,636.41	.00	4,718,139.69	581,138.31	89	4,930,823
5151	PERS Contribution	141,315.00	.00	141,315.00	11,632.78	.00	110,469.35	30,845.65	78	138,895
5152	PFDPF Contribution	908,093.00	.00	908,093.00	91,262.00	.00	768,610.39	139,482.61	85	968,026
5155	PERS Pickup	46,322.00	.00	46,322.00	3,950.69	.00	37,220.58	9,101.42	80	46,725
5161	Group Insurance	1,132,076.00	1,634.23	1,133,710.23	92,719.79	238,941.94	952,052.04	(57,283.75)	105	932,117
5166	Medicare	98,972.00	.00	98,972.00	7,308.32	.00	84,783.47	14,188.53	86	91,761
	Personal Services Totals	$9,404,975.00	$1,634.23	$9,406,609.23	$733,208.21	$238,941.94	$8,255,733.99	$911,933.30	90%	$8,953,765
Supplies										
5201	Office Supplies	9,500.00	565.74	10,065.74	685.16	3,551.21	5,798.76	715.77	93	10,353
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	57.62	2,041.13	1,401.25	60	3,494
5203	Computer Supplies	18,000.00	637.02	18,637.02	1,178.27	4,293.61	13,796.08	547.33	97	14,019
5205	Small Tools/Minor Equipment	6,000.00	1,049.91	7,049.91	79.66	1,921.04	2,830.72	2,298.15	67	3,227
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5207	Law Enforcement Supplies	93,000.00	29,900.96	122,900.96	5,320.86	28,901.68	114,323.63	(20,324.35)	117	84,009
5213	Repair and Maintenance Supplies	11,000.00	.00	11,000.00	1,241.15	2,101.52	6,735.81	2,162.67	80	1,973
5241	Uniforms-Purchased	212,000.00	19,366.91	231,366.91	2,614.87	54,343.19	140,170.03	36,853.69	84	71,750
5251	MV Gas and Oil	130,000.00	5,599.59	135,599.59	11,624.18	36,096.96	84,474.98	15,027.65	89	93,250
	Supplies Totals	$493,000.00	$57,120.13	$550,120.13	$22,744.15	$131,266.83	$370,171.14	$48,682.16	91%	$282,078
Services										
5311	Utilities	144,530.00	15,895.01	160,425.01	8,982.81	46,851.97	90,581.95	22,991.09	86	114,466
5321	Professional Training	55,000.00	19,762.70	74,762.70	1,264.00	31,294.76	70,243.74	(26,775.80)	136	31,857
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	219
5323	Publications	2,850.00	.00	2,850.00	838.58	429.13	1,070.87	1,350.00	53	588
5324	Professional Association Dues	2,500.00	195.00	2,695.00	179.00	500.00	988.00	1,207.00	55	709
5325	Educational Assistance	10,000.00	.00	10,000.00	2,704.50	2,295.50	2,704.50	5,000.00	50	2,680
5339	Misc Contract Services	83,600.00	1,610.90	85,210.90	1,832.29	14,582.99	50,041.54	20,586.37	76	54,481
5351	Liability Insurance Deductible	25,000.00	.00	25,000.00	925.80	10,315.80	14,684.20	.00	100	4,521
5361	Building Repair/Maintenance	132,500.00	927.39	133,427.39	11,387.94	47,706.19	86,619.40	(898.20)	101	40,729
5362	Equipment Maintenance	72,000.00	4,000.00	76,000.00	3,159.94	24,164.30	27,949.94	23,885.76	69	33,396
5363	MV Repair/Maintenance-External	27,000.00	174.52	27,174.52	.00	10,032.74	14,116.14	3,025.64	89	14,296

Departmental Budget-October-2019

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Services										
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,36
5375	Prisoner Care	140,000.00	1,170.41	141,170.41	6,311.25	35,730.48	54,561.40	50,878.53	64	78,87
5391	Postage	6,500.00	188.05	6,688.05	160.80	1,328.61	2,839.17	2,520.27	62	5,31
5392	Fingerprinting Services	2,500.00	.00	2,500.00	.00	268.75	231.25	2,000.00	20	1,67
5393	L.E.A.D.S Terminal	8,500.00	600.00	9,100.00	600.00	1,800.00	6,000.00	1,300.00	86	7,20
5395	Printing/Advertising	15,000.00	1,594.54	16,594.54	142.43	2,441.82	9,027.26	5,125.46	69	3,21
5396	Uniform Cleaning/Repairs	35,000.00	2,423.15	37,423.15	1,737.71	20,772.54	13,595.59	3,055.02	92	15,72
5399	Other Miscellaneous Services	4,000.00	500.00	4,500.00	99.79	1,090.53	1,768.51	1,640.96	64	2,14
	Services Totals	$769,480.00	$49,041.67	$818,521.67	$40,326.84	$251,606.11	$447,023.46	$119,892.10	85%	$414,45
Capital Purchases										
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	(1,579.79)	3,840.53	4,528.69	1,630.78	84	6,50
5632	Motor Vehicles	383,470.00	34,792.90	418,262.90	.00	52,451.79	284,023.21	81,787.90	80	625,52
5633	Machinery and Equipment	93,000.00	209.89	93,209.89	11,037.00	4,337.32	73,232.77	15,639.80	83	65,11
5634	Unmarked Vehicles	58,400.00	.00	58,400.00	7,028.54	696.87	49,303.13	8,400.00	86	
5639	Other Equipment	75,000.00	(3,382.50)	71,617.50	2,353.98	7,388.49	30,595.77	33,633.24	53	34,67
	Capital Purchases Totals	$619,870.00	$31,620.29	$651,490.29	$18,839.73	$68,715.00	$441,683.57	$141,091.72	78%	$731,82
	EXPENSE TOTALS	$11,287,325.00	$139,416.32	$11,426,741.32	$815,118.93	$690,529.88	$9,514,612.16	$1,221,599.28	89%	$10,382,11
	Department **111 - Police Division** Totals	($11,287,325.00)	($139,416.32)	($11,426,741.32)	($815,118.93)	($690,529.88)	($9,514,612.16)	($1,221,599.28)	89%	($10,382,119

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**290 - Mechanic**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	101,288.00	.00	101,288.00	7,961.60	.00	86,010.93	15,277.07	85	97,95
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	45
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,00
5151	PERS Contribution	14,257.00	.00	14,257.00	1,114.64	.00	11,739.41	2,517.59	82	14,57
5161	Group Insurance	37,844.00	.00	37,844.00	3,149.67	6,445.33	31,496.70	(98.03)	100	32,30
5166	Medicare	1,477.00	.00	1,477.00	110.00	.00	1,196.68	280.32	81	1,36
	Personal Services Totals	$163,416.00	$0.00	$163,416.00	$12,335.91	$6,445.33	$138,993.72	$17,976.95	89%	$154,65
Supplies										
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	.00	66.01	133.99	33	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	194.05	1,945.71	1,054.29	.00	100	1
5213	Repair and Maintenance Supplies	110,000.00	5,080.99	115,080.99	7,917.78	24,666.52	81,465.83	8,948.64	92	79,30
5259	Operating Materials and Supplies	7,500.00	1,639.39	9,139.39	1,577.17	3,064.46	6,074.93	.00	100	3,37
	Supplies Totals	$120,800.00	$6,720.38	$127,520.38	$9,689.00	$29,676.69	$88,661.06	$9,182.63	93%	$82,69
Services										
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	21
5362	Equipment Maintenance	3,000.00	.00	3,000.00	400.00	1,029.49	970.51	1,000.00	67	1,24
5363	MV Repair/Maintenance-External	40,000.00	1,607.81	41,607.81	.00	19,279.84	16,882.97	5,445.00	87	25,74
5397	Uniform Rental	1,350.00	68.88	1,418.88	98.40	273.01	1,145.87	.00	100	1,11
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	783.00	117.00	600.00	60	50
	Services Totals	$46,850.00	$1,676.69	$48,526.69	$498.40	$21,365.34	$19,116.35	$8,045.00	83%	$28,82
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	48,65
5633	Machinery and Equipment	16,100.00	.00	16,100.00	.00	.00	15,503.00	597.00	96	3,74
	Capital Purchases Totals	$16,100.00	$0.00	$16,100.00	$0.00	$0.00	$15,503.00	$597.00	96%	$52,40
	EXPENSE TOTALS	$347,166.00	$8,397.07	$355,563.07	$22,523.31	$57,487.36	$262,274.13	$35,801.58	90%	$318,57
	Department **290 - Mechanic** Totals	($347,166.00)	($8,397.07)	($355,563.07)	($22,523.31)	($57,487.36)	($262,274.13)	($35,801.58)	90%	($318,571

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	89,522.00	.00	89,522.00	6,886.40	.00	75,639.96	13,882.04	84	86,73
5102	Wages-Staff	407,677.00	.00	407,677.00	32,884.81	.00	341,188.24	66,488.76	84	344,66
5105	Overtime	15,700.00	.00	15,700.00	438.07	.00	32,385.65	(16,685.65)	206	14,19
5106	Longevity	1,500.00	.00	1,500.00	.00	.00	550.00	950.00	37	50
5109	HSA Employer Funding	34,000.00	.00	34,000.00	333.33	.00	35,333.33	(1,333.33)	104	31,83
5141	Wages-Seasonal Labor	110,000.00	.00	110,000.00	4,031.00	.00	63,285.28	46,714.72	58	61,25
5151	PERS Contribution	87,416.00	.00	87,416.00	6,421.80	.00	68,398.96	19,017.04	78	72,66
5161	Group Insurance	155,452.00	.00	155,452.00	13,949.02	29,530.04	134,975.78	(9,053.82)	106	108,52
5166	Medicare	9,054.00	.00	9,054.00	614.36	.00	7,150.09	1,903.91	79	7,13
	Personal Services Totals	$910,321.00	$0.00	$910,321.00	$65,558.79	$29,530.04	$758,907.29	$121,883.67	87%	$727,49
Supplies										
5201	Office Supplies	500.00	.00	500.00	63.90	2,028.47	767.69	(2,296.16)	559	51
5203	Computer Supplies	500.00	.00	500.00	60.78	.00	121.56	378.44	24	40
5205	Small Tools/Minor Equipment	5,600.00	5,049.45	10,649.45	88.00	3,739.06	17,522.54	(10,612.15)	200	4,65
5209	Chemicals	32,125.00	.00	32,125.00	1,580.75	4,125.25	32,358.27	(4,358.52)	114	36,58
5213	Repair and Maintenance Supplies	75,000.00	7,856.74	82,856.74	892.76	24,181.60	51,847.60	6,827.54	92	59,69
5215	Recreational Supplies	54,000.00	4,008.53	58,008.53	1,225.77	10,432.54	33,133.68	14,442.31	75	45,23
5241	Uniforms-Purchased	2,500.00	449.94	2,949.94	.00	1,122.05	1,445.36	382.53	87	3,01
5251	MV Gas and Oil	19,000.00	4,165.56	23,165.56	1,923.89	8,445.61	14,532.40	187.55	99	13,48
5252	Aggregates	17,000.00	.00	17,000.00	5,499.64	1,135.00	7,786.04	8,078.96	52	3,36
5259	Operating Materials and Supplies	48,000.00	(5,500.00)	42,500.00	19,273.00	62.37	23,617.12	18,820.51	56	43,00
	Supplies Totals	$254,225.00	$16,030.22	$270,255.22	$30,608.49	$55,271.95	$183,132.26	$31,851.01	88%	$209,96
Services										
5303	Community Events	10,000.00	20,693.20	30,693.20	52.27	1,622.02	27,176.98	1,894.20	94	25,83
5311	Utilities	36,000.00	6,663.12	42,663.12	2,089.73	8,760.12	24,121.21	9,781.79	77	28,76
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	560.00	3,940.00	12	3,40
5322	Conference/Reimb	9,425.00	858.62	10,283.62	885.00	1,304.02	4,915.89	4,063.71	60	4,07
5323	Publications	250.00	.00	250.00	.00	225.00	.00	25.00	90	
5324	Professional Association Dues	2,200.00	210.00	2,410.00	52.50	20.00	1,707.50	682.50	72	1,54
5338	Personal Service Contracts	55,000.00	3,746.00	58,746.00	6,612.50	9,782.75	49,083.25	(120.00)	100	52,13
5339	Misc Contract Services	170,000.00	196,113.84	366,113.84	14,139.27	145,653.09	209,527.70	10,933.05	97	108,88
5361	Building Repair/Maintenance	47,000.00	20,600.00	67,600.00	1,275.50	21,737.27	20,482.03	25,380.70	62	52,22
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	85.00	.00	1,915.00	4	
5391	Postage	6,000.00	.00	6,000.00	28.50	2,750.00	2,943.25	306.75	95	2,81
5395	Printing/Advertising	23,000.00	(7,500.00)	15,500.00	576.40	4,605.50	6,612.95	4,281.55	72	21,83
5399	Other Miscellaneous Services	4,000.00	32.87	4,032.87	300.00	3,550.00	732.87	(250.00)	106	1,60
	Services Totals	$369,375.00	$241,417.65	$610,792.65	$26,011.67	$200,094.77	$347,863.63	$62,834.25	90%	$303,10

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
Transfers/Other										
5515	Refunds-Fees	.00	.00	.00	175.00	.00	11,907.75	(11,907.75)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$175.00	$0.00	$11,907.75	($11,907.75)	+++	$(
Capital Purchases										
5631	Furniture and Fixtures	.00	9,425.50	9,425.50	.00	1,149.00	9,425.50	(1,149.00)	112	11,91
5632	Motor Vehicles	60,533.00	10,678.00	71,211.00	.00	.00	69,315.91	1,895.09	97	120,80
5633	Machinery and Equipment	12,000.00	2,600.00	14,600.00	.00	7,300.08	10,167.00	(2,867.08)	120	89,45
5639	Other Equipment	11,500.00	15,000.00	26,500.00	.00	.00	4,818.69	21,681.31	18	68,89
	Capital Purchases Totals	$84,033.00	$37,703.50	$121,736.50	$0.00	$8,449.08	$93,727.10	$19,560.32	84%	$291,07
	EXPENSE TOTALS	$1,617,954.00	$295,151.37	$1,913,105.37	$122,353.95	$293,345.84	$1,395,538.03	$224,221.50	88%	$1,531,63
	Department **340 - Parks and Recreation** Totals	($1,617,954.00)	($295,151.37)	($1,913,105.37)	($122,353.95)	($293,345.84)	($1,395,538.03)	($224,221.50)	88%	($1,531,635

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **343 - Senior Center**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	66,182.00	.00	66,182.00	5,091.20	.00	55,921.47	10,260.53	84	64,70
5104	Wages-Part time	62,021.00	.00	62,021.00	3,280.22	.00	52,866.53	9,154.47	85	63,16
5105	Overtime	.00	.00	.00	48.17	.00	2,575.81	(2,575.81)	+++	
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	18,032.00	.00	18,032.00	1,307.32	.00	15,108.29	2,923.71	84	18,48
5161	Group Insurance	19,036.00	.00	19,036.00	1,584.43	3,435.57	15,844.30	(243.87)	101	16,26
5166	Medicare	1,868.00	.00	1,868.00	121.09	.00	1,596.51	271.49	85	1,83
	Personal Services Totals	$171,739.00	$0.00	$171,739.00	$11,432.43	$3,435.57	$147,912.91	$20,390.52	88%	$168,96
Supplies										
5201	Office Supplies	1,200.00	.00	1,200.00	54.97	352.78	591.66	255.56	79	74
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	18.01	371.99	1,110.00	26	61
5213	Repair and Maintenance Supplies	8,500.00	324.14	8,824.14	38.45	1,869.77	2,736.55	4,217.82	52	87
5215	Recreational Supplies	3,000.00	166.18	3,166.18	1,010.00	302.62	4,461.04	(1,597.48)	150	1,79
5216	Contributed Supplies Purchased	.00	20,191.14	20,191.14	391.02	967.05	1,983.91	17,240.18	15	2,34
5252	Aggregates	.00	.00	.00	.00	.00	833.80	(833.80)	+++	
5259	Operating Materials and Supplies	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,24
	Supplies Totals	$17,200.00	$20,681.46	$37,881.46	$1,494.44	$3,510.23	$10,978.95	$23,392.28	38%	$9,61
Services										
5311	Utilities	15,000.00	754.87	15,754.87	485.75	610.82	5,404.05	9,740.00	38	7,03
5321	Professional Training	300.00	.00	300.00	.00	10.22	114.78	175.00	42	
5322	Conference/Reimb	400.00	289.00	689.00	.00	30.12	333.88	325.00	53	21
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	10
5339	Misc Contract Services	8,000.00	1,381.43	9,381.43	243.00	3,494.51	5,693.64	193.28	98	10,76
5361	Building Repair/Maintenance	50,000.00	.00	50,000.00	12,923.13	16,580.55	24,720.52	8,698.93	83	68,34
5391	Postage	2,500.00	.00	2,500.00	.00	2,500.00	.00	.00	100	2,50
5395	Printing/Advertising	.00	.00	.00	.00	.00	.00	.00	+++	2
	Services Totals	$76,350.00	$2,525.30	$78,875.30	$13,651.88	$23,226.22	$36,366.87	$19,282.21	76%	$88,98
	EXPENSE TOTALS	$265,289.00	$23,206.76	$288,495.76	$26,578.75	$30,172.02	$195,258.73	$63,065.01	78%	$267,56
	Department **343 - Senior Center** Totals	($265,289.00)	($23,206.76)	($288,495.76)	($26,578.75)	($30,172.02)	($195,258.73)	($63,065.01)	78%	($267,565

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**344 - Community Events**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	59,740.00	.00	59,740.00	4,595.20	.00	50,473.70	9,266.30	84	
5105	Overtime	5,000.00	.00	5,000.00	.00	.00	2,175.54	2,824.46	44	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	
5151	PERS Contribution	9,064.00	.00	9,064.00	673.48	.00	6,727.51	2,336.49	74	
5161	Group Insurance	18,922.00	.00	18,922.00	1,574.88	3,395.12	15,748.80	(221.92)	101	
5166	Medicare	939.00	.00	939.00	63.89	.00	733.42	205.58	78	
	Personal Services Totals	$97,665.00	$0.00	$97,665.00	$6,907.45	$3,395.12	$79,858.97	$14,410.91	85%	$(
Supplies										
5201	Office Supplies	300.00	.00	300.00	18.33	281.67	18.33	.00	100	
5215	Recreational Supplies	13,310.00	2,000.00	15,310.00	1.84	2,679.67	10,731.99	1,898.34	88	
	Supplies Totals	$13,610.00	$2,000.00	$15,610.00	$20.17	$2,961.34	$10,750.32	$1,898.34	88%	$(
Services										
5303	Community Events	520.00	.00	520.00	.00	.00	.00	520.00	0	
5311	Utilities	840.00	.00	840.00	153.81	278.25	557.99	3.76	100	
5322	Conference/Reimb	1,250.00	.00	1,250.00	.00	144.80	185.20	920.00	26	
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	115.00	585.00	16	
5339	Misc Contract Services	127,975.00	40,875.60	168,850.60	3,850.55	12,494.36	122,007.96	34,348.28	80	
5395	Printing/Advertising	15,000.00	3,500.00	18,500.00	688.00	15.00	7,905.18	10,579.82	43	
5399	Other Miscellaneous Services	14,200.00	.00	14,200.00	.00	.00	469.00	13,731.00	3	
	Services Totals	$160,485.00	$44,375.60	$204,860.60	$4,692.36	$12,932.41	$131,240.33	$60,687.86	70%	$(
	EXPENSE TOTALS	$271,760.00	$46,375.60	$318,135.60	$11,619.98	$19,288.87	$221,849.62	$76,997.11	76%	$(
	Department **344 - Community Events** Totals	($271,760.00)	($46,375.60)	($318,135.60)	($11,619.98)	($19,288.87)	($221,849.62)	($76,997.11)	76%	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**448 - Service Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	91,121.00	.00	91,121.00	2,065.92	.00	52,081.89	39,039.11	57	88,24
5102	Wages-Staff	317,913.00	.00	317,913.00	24,840.92	.00	258,598.33	59,314.67	81	276,66
5105	Overtime	3,000.00	.00	3,000.00	94.01	.00	8,264.41	(5,264.41)	275	3,86
5106	Longevity	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,70
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	26,333.33	1,666.67	94	23,66
5151	PERS Contribution	58,035.00	.00	58,035.00	3,755.06	.00	42,206.51	15,828.49	73	54,10
5161	Group Insurance	129,884.00	.00	129,884.00	10,104.05	21,695.95	97,408.28	10,779.77	92	93,75
5166	Medicare	6,011.00	.00	6,011.00	370.99	.00	4,414.73	1,596.27	73	5,18
	Personal Services Totals	$636,464.00	$0.00	$636,464.00	$41,230.95	$21,695.95	$489,307.48	$125,460.57	80%	$547,19
Supplies										
5201	Office Supplies	1,700.00	95.18	1,795.18	129.51	633.63	452.35	709.20	60	1,03
5203	Computer Supplies	1,000.00	22.01	1,022.01	.00	22.01	443.28	556.72	46	97
5213	Repair and Maintenance Supplies	18,000.00	2,579.11	20,579.11	961.24	5,683.92	16,030.19	(1,135.00)	106	10,57
5251	MV Gas and Oil	1,500.00	38.53	1,538.53	59.89	1,008.57	499.96	30.00	98	60
	Supplies Totals	$22,200.00	$2,734.83	$24,934.83	$1,150.64	$7,348.13	$17,425.78	$160.92	99%	$13,19
Services										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	
5302	Street Lighting	260,000.00	13,360.63	273,360.63	17,575.31	47,131.67	173,383.86	52,845.10	81	210,00
5303	Community Events	35,000.00	(3,106.00)	31,894.00	.00	100.00	31,794.00	.00	100	29,25
5321	Professional Training	500.00	90.00	590.00	.00	.00	90.00	500.00	15	27
5322	Conference/Reimb	250.00	.00	250.00	.00	5.00	33.56	211.44	15	2
5325	Educational Assistance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5331	Engineering/Architecture	125,000.00	19,866.77	144,866.77	.00	28,098.00	29,568.77	87,200.00	40	21,49
5339	Misc Contract Services	86,550.00	5,397.42	91,947.42	15,343.00	63,370.82	80,915.19	(52,338.59)	157	45,87
5362	Equipment Maintenance	4,000.00	251.95	4,251.95	.00	656.40	3,095.59	499.96	88	2,85
5367	Streetscape Maintenance	.00	200.00	200.00	.00	200.00	.00	.00	100	72,32
5374	Emergency Management Services	40,000.00	2,643.00	42,643.00	.00	2,643.00	36,730.21	3,269.79	92	35,85
5391	Postage	500.00	.00	500.00	8.90	.00	114.11	385.89	23	18
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	1,250.00	.00	250.00	83	54
5397	Uniform Rental	2,500.00	97.72	2,597.72	(4.00)	1,718.86	874.86	4.00	100	1,10
5398	Tree/Grass Service	31,000.00	250.00	31,250.00	180.00	6,965.00	16,985.00	7,300.00	77	21,90
5399	Other Miscellaneous Services	1,300.00	(24,680.00)	(23,380.00)	(730.00)	3.65	96.35	(23,480.00)	0	1,54
	Services Totals	$590,350.00	$14,371.49	$604,721.49	$32,373.21	$152,142.40	$373,681.50	$78,897.59	87%	$443,23
	EXPENSE TOTALS	$1,249,014.00	$17,106.32	$1,266,120.32	$74,754.80	$181,186.48	$880,414.76	$204,519.08	84%	$1,003,62
	Department **448 - Service Department** Totals	($1,249,014.00)	($17,106.32)	($1,266,120.32)	($74,754.80)	($181,186.48)	($880,414.76)	($204,519.08)	84%	($1,003,620

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **479 - Building Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	77,559.00	.00	77,559.00	.00	.00	38,966.14	38,592.86	50	74,79
5102	Wages-Staff	189,908.00	.00	189,908.00	21,875.20	.00	173,828.23	16,079.77	92	185,22
5105	Overtime	.00	.00	.00	.00	.00	861.76	(861.76)	+++	
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	14,000.00	.00	14,000.00	1,000.00	.00	15,000.00	(1,000.00)	107	14,00
5151	PERS Contribution	37,179.00	.00	37,179.00	2,847.47	.00	27,649.15	9,529.85	74	37,28
5161	Group Insurance	65,422.00	.00	65,422.00	8,557.18	14,967.82	51,163.85	(709.67)	101	56,03
5166	Medicare	3,887.00	.00	3,887.00	302.93	.00	2,992.17	894.83	77	3,64
	Personal Services Totals	$388,555.00	$0.00	$388,555.00	$34,582.78	$14,967.82	$310,461.30	$63,125.88	84%	$371,48
Supplies										
5201	Office Supplies	2,000.00	150.27	2,150.27	78.49	111.51	1,083.84	954.92	56	67
5203	Computer Supplies	.00	.00	.00	.00	49.99	.00	(49.99)	+++	
5241	Uniforms-Purchased	3,000.00	.00	3,000.00	369.58	1,138.47	965.61	895.92	70	61
5251	MV Gas and Oil	5,000.00	166.32	5,166.32	489.79	997.78	2,868.54	1,300.00	75	3,50
	Supplies Totals	$10,000.00	$316.59	$10,316.59	$937.86	$2,297.75	$4,917.99	$3,100.85	70%	$4,79
Services										
5311	Utilities	5,000.00	373.56	5,373.56	295.51	601.41	2,072.15	2,700.00	50	2,23
5321	Professional Training	5,000.00	.00	5,000.00	196.00	552.00	331.00	4,117.00	18	1,26
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	227.44	.00	1,272.56	15	
5323	Publications	1,500.00	.00	1,500.00	.00	1,000.00	.00	500.00	67	31
5324	Professional Association Dues	800.00	.00	800.00	.00	295.00	240.00	265.00	67	29
5325	Educational Assistance	.00	.00	.00	.00	2,198.28	801.72	(3,000.00)	+++	
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	1,675.00	21,675.00	1,963.37	8,454.56	13,713.50	(493.06)	102	19,81
5362	Equipment Maintenance	6,000.00	508.82	6,508.82	655.74	771.69	3,737.13	2,000.00	69	4,25
5366	Computer Maintenance	2,000.00	(10,000.00)	(8,000.00)	.00	.00	956.00	(8,956.00)	-12	
5376	County Health Services	35,000.00	2,409.00	37,409.00	2,025.00	5,400.00	27,006.00	5,003.00	87	26,08
5391	Postage	1,000.00	.00	1,000.00	30.70	.00	367.19	632.81	37	69
5395	Printing/Advertising	3,500.00	.00	3,500.00	221.27	94.74	905.26	2,500.00	29	96
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$83,300.00	($5,033.62)	$78,266.38	$5,387.59	$19,595.12	$50,129.95	$8,541.31	89%	$55,92
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	.00	.00	385.00	(385.00)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$385.00	($385.00)	+++	$
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	29

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Fund **110 - General Fund**										
Department **479 - Building Department**										
	EXPENSE									
Capital Purchases										
5639	Other Equipment	.00	34,680.00	34,680.00	.00	34,680.00	.00	.00	100	
	Capital Purchases Totals	$0.00	$34,680.00	$34,680.00	$0.00	$34,680.00	$0.00	$0.00	100%	$29
	EXPENSE TOTALS	$481,855.00	$29,962.97	$511,817.97	$40,908.23	$71,540.69	$365,894.24	$74,383.04	85%	$432,50
	Department **479 - Building Department** Totals	($481,855.00)	($29,962.97)	($511,817.97)	($40,908.23)	($71,540.69)	($365,894.24)	($74,383.04)	85%	($432,501

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **522 - Mayor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	82,755.64	15,047.36	85	97,80
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	45,64
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	76
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	13,692.00	.00	13,692.00	1,053.26	.00	11,371.54	2,320.46	83	20,40
5161	Group Insurance	18,700.00	.00	18,700.00	1,556.47	3,358.53	15,564.70	(223.23)	101	28,05
5166	Medicare	1,418.00	.00	1,418.00	106.64	.00	1,173.01	244.99	83	2,04
	Personal Services Totals	$135,613.00	$0.00	$135,613.00	$10,239.61	$3,358.53	$114,864.89	$17,389.58	87%	$198,70
Supplies										
5201	Office Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	58
5203	Computer Supplies	200.00	.00	200.00	.00	.00	50.00	150.00	25	
	Supplies Totals	$800.00	$0.00	$800.00	$0.00	$0.00	$50.00	$750.00	6%	$58
Services										
5311	Utilities	50.00	256.56	306.56	67.07	224.37	832.19	(750.00)	345	84
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,39
5323	Publications	.00	.00	.00	.00	164.02	435.98	(600.00)	+++	
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	885.00	(185.00)	126	66
5332	Legal Services	30,000.00	9,943.66	39,943.66	.00	11,399.71	33,043.95	(4,500.00)	111	21,82
5339	Misc Contract Services	5,000.00	385.00	5,385.00	.00	.00	385.00	5,000.00	7	33
5391	Postage	250.00	.00	250.00	4.00	.00	57.92	192.08	23	7
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	780.92	219.08	78	1,44
	Services Totals	$38,000.00	$10,585.22	$48,585.22	$71.07	$11,788.10	$36,420.96	$376.16	99%	$28,57
	EXPENSE TOTALS	$174,413.00	$10,585.22	$184,998.22	$10,310.68	$15,146.63	$151,335.85	$18,515.74	90%	$227,86
	Department **522 - Mayor** Totals	($174,413.00)	($10,585.22)	($184,998.22)	($10,310.68)	($15,146.63)	($151,335.85)	($18,515.74)	90%	($227,865

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	59,273.00	.00	59,273.00	3,928.30	.00	54,165.58	5,107.42	91	64,90
5151	PERS Contribution	7,780.00	.00	7,780.00	537.82	.00	6,775.70	1,004.30	87	9,31
5166	Medicare	859.00	.00	859.00	56.96	.00	785.40	73.60	91	94
	Personal Services Totals	$67,912.00	$0.00	$67,912.00	$4,523.08	$0.00	$61,726.68	$6,185.32	91%	$75,15
Supplies										
5201	Office Supplies	700.00	230.39	930.39	46.89	1,016.81	263.58	(350.00)	138	15
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	900.00	300.00	1,200.00	.00	280.98	50.41	868.61	28	20
	Supplies Totals	$2,600.00	$530.39	$3,130.39	$46.89	$1,297.79	$313.99	$1,518.61	51%	$36
Services										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5322	Conference/Reimb	700.00	.00	700.00	.00	.00	.00	700.00	0	
5332	Legal Services	4,000.00	.00	4,000.00	.00	1,000.00	.00	3,000.00	25	4,22
5336	Medical Services/Physical Exams	15,000.00	5,358.00	20,358.00	.00	4,454.34	12,353.66	3,550.00	83	12,30
5339	Misc Contract Services	10,000.00	6,000.00	16,000.00	.00	308.45	2,215.55	13,476.00	16	14,22
5391	Postage	200.00	.00	200.00	.00	.00	16.50	183.50	8	
5395	Printing/Advertising	5,000.00	250.00	5,250.00	.00	850.00	2,650.00	1,750.00	67	1,88
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$36,000.00	$11,608.00	$47,608.00	$0.00	$6,612.79	$17,235.71	$23,759.50	50%	$32,63
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$
	EXPENSE TOTALS	$107,012.00	$12,138.39	$119,150.39	$4,569.97	$7,910.58	$79,276.38	$31,963.43	73%	$108,16
	Department **534 - Civil Service Commission** Totals	($107,012.00)	($12,138.39)	($119,150.39)	($4,569.97)	($7,910.58)	($79,276.38)	($31,963.43)	73%	($108,161

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Fund **110 - General Fund**										
Department **545 - City Auditor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	87,342.00	.00	87,342.00	6,526.28	.00	73,039.08	14,302.92	84	85,62
5102	Wages-Staff	159,710.00	.00	159,710.00	12,092.80	.00	133,981.40	25,728.60	84	137,26
5104	Wages-Part time	39,065.00	.00	39,065.00	3,104.40	.00	33,730.98	5,334.02	86	41,16
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	22
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	8,00
5151	PERS Contribution	39,370.00	.00	39,370.00	3,042.20	.00	31,560.27	7,809.73	80	35,89
5161	Group Insurance	20,008.00	.00	20,008.00	1,771.42	3,838.58	17,585.40	(1,415.98)	107	21,11
5166	Medicare	3,915.00	.00	3,915.00	290.13	.00	3,218.53	696.47	82	3,68
	Personal Services Totals	$356,010.00	$0.00	$356,010.00	$26,827.23	$3,838.58	$297,115.66	$55,055.76	85%	$333,46
Supplies										
5201	Office Supplies	2,500.00	763.89	3,263.89	.00	802.11	961.78	1,500.00	54	43
5203	Computer Supplies	3,000.00	755.79	3,755.79	.00	755.79	.00	3,000.00	20	96
	Supplies Totals	$5,500.00	$1,519.68	$7,019.68	$0.00	$1,557.90	$961.78	$4,500.00	36%	$1,40
Services										
5321	Professional Training	2,650.00	.00	2,650.00	325.00	.00	325.00	2,325.00	12	87
5322	Conference/Reimb	2,800.00	.00	2,800.00	(270.00)	.00	954.75	1,845.25	34	3,10
5324	Professional Association Dues	1,000.00	.00	1,000.00	.00	452.00	635.00	(87.00)	109	63
5333	Outside Professional Services	38,000.00	.00	38,000.00	.00	2,704.80	35,295.20	.00	100	35,57
5339	Misc Contract Services	15,300.00	21,862.50	37,162.50	.00	32,226.00	1,936.50	3,000.00	92	8,37
5362	Equipment Maintenance	1,200.00	151.64	1,351.64	50.17	399.94	946.70	5.00	100	1,04
5391	Postage	2,000.00	.00	2,000.00	131.15	.00	1,602.07	397.93	80	1,65
5395	Printing/Advertising	2,650.00	.00	2,650.00	.00	.00	1,524.43	1,125.57	58	1,80
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	(507.57)	850.00	7,849.28	3,300.72	72	7,08
	Services Totals	$77,600.00	$22,014.14	$99,614.14	($271.25)	$36,632.74	$51,068.93	$11,912.47	88%	$60,15
	EXPENSE TOTALS	$439,110.00	$23,533.82	$462,643.82	$26,555.98	$42,029.22	$349,146.37	$71,468.23	85%	$395,01
	Department **545 - City Auditor** Totals	($439,110.00)	($23,533.82)	($462,643.82)	($26,555.98)	($42,029.22)	($349,146.37)	($71,468.23)	85%	($395,018

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **554 - City Attorney**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	82,755.64	15,047.36	85	97,80
5102	Wages-Staff	247,038.00	.00	247,038.00	15,108.84	.00	162,669.19	84,368.81	66	185,76
5104	Wages-Part time	87,163.00	.00	87,163.00	6,705.20	.00	73,649.62	13,513.38	84	84,52
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	22,000.00	.00	22,000.00	.00	.00	18,000.00	4,000.00	82	18,00
5151	PERS Contribution	60,565.00	.00	60,565.00	4,071.78	.00	42,549.57	18,015.43	70	53,50
5161	Group Insurance	103,008.00	.00	103,008.00	6,975.53	14,209.47	69,755.30	19,043.23	82	71,72
5166	Medicare	6,273.00	.00	6,273.00	409.99	.00	4,457.13	1,815.87	71	5,17
	Personal Services Totals	$624,450.00	$0.00	$624,450.00	$40,794.58	$14,209.47	$453,836.45	$156,404.08	75%	$517,00
Supplies										
5201	Office Supplies	2,500.00	.00	2,500.00	467.58	75.95	2,124.05	300.00	88	1,49
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	43
	Supplies Totals	$3,400.00	$0.00	$3,400.00	$467.58	$75.95	$2,124.05	$1,200.00	65%	$1,92
Services										
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	750.00	1,750.00	30	1,00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	6,800.00	399.84	7,199.84	516.91	2,059.17	4,546.76	593.91	92	6,28
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	.00	1,982.00	518.00	79	1,23
5332	Legal Services	40,000.00	.00	40,000.00	5,500.00	9,420.00	13,780.00	16,800.00	58	8,21
5333	Outside Professional Services	14,504.00	.00	14,504.00	416.67	1,253.97	13,250.03	.00	100	14,50
5337	Public Defender	5,000.00	459.90	5,459.90	1,146.60	1,314.50	4,145.40	.00	100	2,82
5339	Misc Contract Services	14,100.00	.00	14,100.00	.00	.00	3,004.50	11,095.50	21	2,91
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	66.50	.00	521.26	(21.26)	104	46
5399	Other Miscellaneous Services	2,500.00	498.63	2,998.63	626.40	1,244.71	1,753.92	.00	100	2,00
	Services Totals	$89,204.00	$1,358.37	$90,562.37	$8,273.08	$15,292.35	$43,733.87	$31,536.15	65%	$39,42
	EXPENSE TOTALS	$717,054.00	$1,358.37	$718,412.37	$49,535.24	$29,577.77	$499,694.37	$189,140.23	74%	$558,36
	Department **554 - City Attorney** Totals	($717,054.00)	($1,358.37)	($718,412.37)	($49,535.24)	($29,577.77)	($499,694.37)	($189,140.23)	74%	($558,363

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **571 - City Council**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	62,162.00	.00	62,162.00	5,179.83	.00	51,798.30	10,363.70	83	62,15
5102	Wages-Staff	65,431.00	.00	65,431.00	5,033.60	.00	51,092.89	14,338.11	78	69,66
5104	Wages-Part time	22,495.00	.00	22,495.00	1,752.03	.00	19,175.65	3,319.35	85	9,19
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,833.33	(833.33)	121	4,00
5151	PERS Contribution	21,089.00	.00	21,089.00	1,515.65	.00	16,235.13	4,853.87	77	20,17
5161	Group Insurance	19,036.00	.00	19,036.00	684.69	4,370.31	11,557.53	3,108.16	84	16,31
5166	Medicare	2,184.00	.00	2,184.00	170.38	.00	1,722.63	461.37	79	1,97
	Personal Services Totals	$196,947.00	$0.00	$196,947.00	$14,336.18	$4,370.31	$156,415.46	$36,161.23	82%	$183,48
Supplies										
5201	Office Supplies	1,500.00	57.57	1,557.57	313.62	172.43	1,330.69	54.45	97	96
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$2,000.00	$57.57	$2,057.57	$313.62	$172.43	$1,330.69	$554.45	73%	$96
Services										
5321	Professional Training	3,000.00	.00	3,000.00	.00	.00	2,750.00	250.00	92	1,06
5322	Conference/Reimb	3,000.00	.00	3,000.00	92.22	300.00	840.22	1,859.78	38	74
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	500.00	.00	500.00	55.00	5.00	165.00	330.00	34	43
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	250.00	2,787.74	462.26	87	2,77
5339	Misc Contract Services	43,000.00	1,765.20	44,765.20	.00	4,293.13	20,818.94	19,653.13	56	34,56
5391	Postage	300.00	.00	300.00	7.20	.00	71.93	228.07	24	10
5395	Printing/Advertising	3,000.00	1,011.44	4,011.44	.00	1,411.67	1,099.77	1,500.00	63	1,60
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	30.00	.00	5,970.00	0	10
	Services Totals	$62,400.00	$2,776.64	$65,176.64	$154.42	$6,289.80	$28,533.60	$30,353.24	53%	$41,39
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	25
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$25
	EXPENSE TOTALS	$261,347.00	$2,834.21	$264,181.21	$14,804.22	$10,832.54	$186,279.75	$67,068.92	75%	$226,09
	Department **571 - City Council** Totals	($261,347.00)	($2,834.21)	($264,181.21)	($14,804.22)	($10,832.54)	($186,279.75)	($67,068.92)	75%	($226,094

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**580 - Development Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	87,550.00	.00	87,550.00	4,820.48	.00	69,198.52	18,351.48	79	75,17
5102	Wages-Staff	115,360.00	.00	115,360.00	8,875.20	.00	97,484.37	17,875.63	85	87,14
5104	Wages-Part time	20,000.00	.00	20,000.00	955.50	.00	8,157.50	11,842.50	41	
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	9,33
5151	PERS Contribution	31,207.00	.00	31,207.00	2,038.45	.00	23,487.40	7,719.60	75	22,62
5161	Group Insurance	45,914.00	.00	45,914.00	3,855.82	8,119.18	38,558.20	(763.38)	102	31,08
5166	Medicare	3,232.00	.00	3,232.00	204.88	.00	2,440.75	791.25	76	2,27
	Personal Services Totals	$313,263.00	$0.00	$313,263.00	$20,750.33	$8,119.18	$249,326.74	$55,817.08	82%	$227,64
Supplies										
5201	Office Supplies	3,500.00	125.17	3,625.17	.00	781.43	1,437.25	1,406.49	61	2,84
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
	Supplies Totals	$3,750.00	$125.17	$3,875.17	$0.00	$781.43	$1,437.25	$1,656.49	57%	$2,84
Services										
5301	Boards/Commissions	6,000.00	40.32	6,040.32	.00	.00	40.32	6,000.00	1	1,10
5311	Utilities	1,750.00	202.62	1,952.62	102.33	385.21	1,117.41	450.00	77	1,21
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	10,000.00	.00	10,000.00	.00	1,519.84	4,766.89	3,713.27	63	2,70
5323	Publications	500.00	.00	500.00	.00	.00	95.00	405.00	19	
5324	Professional Association Dues	3,500.00	.00	3,500.00	.00	.00	1,135.00	2,365.00	32	1,13
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,04
5331	Engineering/Architecture	30,000.00	222.42	30,222.42	.00	6,201.50	14,517.41	9,503.51	69	2,77
5332	Legal Services	10,000.00	9,900.00	19,900.00	.00	10,772.80	14,127.20	(5,000.00)	125	4,11
5339	Misc Contract Services	217,000.00	6,085.00	223,085.00	28,572.55	77,729.08	138,887.92	6,468.00	97	191,21
5391	Postage	1,000.00	.00	1,000.00	15.35	.00	106.85	893.15	11	22
5395	Printing/Advertising	5,000.00	.00	5,000.00	187.17	2,508.89	691.11	1,800.00	64	
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	625.00	375.00	62	97
	Services Totals	$290,250.00	$16,450.36	$306,700.36	$28,877.40	$99,117.32	$176,110.11	$31,472.93	90%	$206,50
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	(134.00)	5,134.00	.00	100	
	Capital Purchases Totals	$5,000.00	$0.00	$5,000.00	$0.00	($134.00)	$5,134.00	$0.00	100%	$
	EXPENSE TOTALS	$612,263.00	$16,575.53	$628,838.53	$49,627.73	$107,883.93	$432,008.10	$88,946.50	86%	$436,99
	Department **580 - Development Department** Totals	($612,263.00)	($16,575.53)	($628,838.53)	($49,627.73)	($107,883.93)	($432,008.10)	($88,946.50)	86%	($436,994

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**582 - Human Resources Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	85,850.00	.00	85,850.00	6,603.20	.00	72,529.82	13,320.18	84	83,14
5104	Wages-Part time	20,000.00	(12,000.00)	8,000.00	.00	.00	.00	8,000.00	0	
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	45
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	14,896.00	.00	14,896.00	924.44	.00	9,755.46	5,140.54	65	12,09
5161	Group Insurance	7,774.00	.00	7,774.00	696.66	1,508.34	6,966.60	(700.94)	109	7,33
5166	Medicare	1,543.00	.00	1,543.00	94.25	.00	1,043.26	499.74	68	1,19
	Personal Services Totals	$132,613.00	($12,000.00)	$120,613.00	$8,318.55	$1,508.34	$92,845.14	$26,259.52	78%	$106,21
Supplies										
5201	Office Supplies	800.00	196.56	996.56	.00	152.50	244.06	600.00	40	45
5203	Computer Supplies	200.00	.00	200.00	.00	.00	122.41	77.59	61	7
5208	OSHA Supplies	14,000.00	1,683.68	15,683.68	1,154.38	812.87	11,465.81	3,405.00	78	12,13
	Supplies Totals	$15,000.00	$1,880.24	$16,880.24	$1,154.38	$965.37	$11,832.28	$4,082.59	76%	$12,66
Services										
5321	Professional Training	.00	.00	.00	199.00	.00	199.00	(199.00)	+++	59
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	17
5323	Publications	400.00	.00	400.00	.00	.00	739.80	(339.80)	185	27
5324	Professional Association Dues	500.00	.00	500.00	590.00	96.00	1,659.00	(1,255.00)	351	79
5336	Medical Services/Physical Exams	3,000.00	5,105.66	8,105.66	975.00	247.52	4,002.14	3,856.00	52	2,19
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	1,218.77	3,781.23	24	2,49
5391	Postage	200.00	.00	200.00	10.00	.00	100.16	99.84	50	15
5399	Other Miscellaneous Services	19,000.00	2,512.53	21,512.53	89.45	9,509.99	12,398.54	(396.00)	102	21,26
	Services Totals	$28,100.00	$7,618.19	$35,718.19	$1,863.45	$9,853.51	$20,317.41	$5,547.27	84%	$27,94
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$(
	EXPENSE TOTALS	$176,213.00	($2,501.57)	$173,711.43	$11,336.38	$12,327.22	$124,994.83	$36,389.38	79%	$146,82
	Department **582 - Human Resources Department** Totals	($176,213.00)	$2,501.57	($173,711.43)	($11,336.38)	($12,327.22)	($124,994.83)	($36,389.38)	79%	($146,825

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**584 - Computer Department**									
	EXPENSE									
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	70.49	179.51	.00	100	9
5203	Computer Supplies	12,750.00	.00	12,750.00	.00	8,350.18	4,399.82	.00	100	14,04
	Supplies Totals	$13,000.00	$0.00	$13,000.00	$0.00	$8,420.67	$4,579.33	$0.00	100%	$14,14
Services										
5311	Utilities	800.00	.00	800.00	.00	.00	.00	800.00	0	
5339	Misc Contract Services	161,000.00	.00	161,000.00	37,600.00	10,400.00	150,600.00	.00	100	155,74
5366	Computer Maintenance	242,800.00	557.21	243,357.21	2,971.12	113,424.32	128,318.92	1,613.97	99	152,39
	Services Totals	$404,600.00	$557.21	$405,157.21	$40,571.12	$123,824.32	$278,918.92	$2,413.97	99%	$308,13
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	19,58
5639	Other Equipment	317,000.00	6,398.72	323,398.72	4,996.37	100,489.67	219,306.26	3,602.79	99	88,47
	Capital Purchases Totals	$317,000.00	$6,398.72	$323,398.72	$4,996.37	$100,489.67	$219,306.26	$3,602.79	99%	$108,06
	EXPENSE TOTALS	$734,600.00	$6,955.93	$741,555.93	$45,567.49	$232,734.66	$502,804.51	$6,016.76	99%	$430,33
	Department **584 - Computer Department** Totals	($734,600.00)	($6,955.93)	($741,555.93)	($45,567.49)	($232,734.66)	($502,804.51)	($6,016.76)	99%	($430,339

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**593 - Clerk of Courts**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	71,375.00	.00	71,375.00	5,297.60	.00	59,438.99	11,936.01	83	69,29
5102	Wages-Staff	86,765.00	.00	86,765.00	6,700.80	.00	73,137.64	13,627.36	84	83,40
5104	Wages-Part time	25,867.00	.00	25,867.00	2,118.00	.00	21,925.55	3,941.45	85	21,42
5105	Overtime	.00	.00	.00	86.00	.00	.00	.00	+++	
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	95
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	8,00
5151	PERS Contribution	25,061.00	.00	25,061.00	1,652.54	.00	19,969.45	5,091.55	80	24,71
5161	Group Insurance	56,771.00	.00	56,771.00	1,692.93	10,927.07	45,575.97	267.96	100	34,24
5166	Medicare	2,677.00	.00	2,677.00	199.70	.00	2,133.96	543.04	80	2,48
	Personal Services Totals	$281,116.00	$0.00	$281,116.00	$17,747.57	$10,927.07	$234,181.56	$36,007.37	87%	$244,52
Supplies										
5201	Office Supplies	4,500.00	167.93	4,667.93	.00	1,457.42	1,242.83	1,967.68	58	1,91
	Supplies Totals	$4,500.00	$167.93	$4,667.93	$0.00	$1,457.42	$1,242.83	$1,967.68	58%	$1,91
Services										
5321	Professional Training	500.00	.00	500.00	.00	385.00	.00	115.00	77	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	.00	450.00	.00	.00	276.54	173.46	61	6
5324	Professional Association Dues	350.00	.00	350.00	.00	235.00	350.00	(235.00)	167	
5332	Legal Services	56,000.00	7,000.00	63,000.00	3,000.00	22,000.00	42,000.00	(1,000.00)	102	50,00
5339	Misc Contract Services	1,000.00	220.00	1,220.00	54.00	1,936.00	784.00	(1,500.00)	223	54
5344	Witness Fees	250.00	.00	250.00	.00	.00	30.00	220.00	12	16
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	20,000.00	8,468.00	28,468.00	.00	19,074.00	4,394.00	5,000.00	82	6,53
5391	Postage	1,800.00	.00	1,800.00	140.50	.00	902.68	897.32	50	97
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	600.00	.00	100	60
5399	Other Miscellaneous Services	2,400.00	90.00	2,490.00	45.00	640.00	575.00	1,275.00	49	49
	Services Totals	$84,600.00	$15,778.00	$100,378.00	$3,239.50	$44,270.00	$49,912.22	$6,195.78	94%	$59,37
	EXPENSE TOTALS	$370,216.00	$15,945.93	$386,161.93	$20,987.07	$56,654.49	$285,336.61	$44,170.83	89%	$305,82
	Department **593 - Clerk of Courts** Totals	($370,216.00)	($15,945.93)	($386,161.93)	($20,987.07)	($56,654.49)	($285,336.61)	($44,170.83)	89%	($305,820

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **595 - General and Administrative**										
	EXPENSE									
Personal Services										
5164	Workers Compensation	251,165.00	208,372.00	459,537.00	.00	.00	184,553.00	274,984.00	40	237,39
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	8,440.64	11,559.36	5,000.00	80	8,59
	Personal Services Totals	$276,165.00	$208,372.00	$484,537.00	$0.00	$8,440.64	$196,112.36	$279,984.00	42%	$245,98
Supplies										
5202	Photo Copy Supplies	3,500.00	545.30	4,045.30	.00	1,499.63	2,545.67	.00	100	2,15
	Supplies Totals	$3,500.00	$545.30	$4,045.30	$0.00	$1,499.63	$2,545.67	$0.00	100%	$2,15
Services										
5301	Boards/Commissions	15,500.00	1,255.55	16,755.55	961.18	1,535.23	9,720.32	5,500.00	67	12,13
5311	Utilities	195,000.00	12,057.99	207,057.99	13,906.75	67,805.78	136,420.59	2,831.62	99	148,98
5324	Professional Association Dues	26,000.00	.00	26,000.00	5,306.89	.00	26,864.91	(864.91)	103	25,12
5351	Liability Insurance Deductible	185,000.00	.00	185,000.00	.00	414.00	127,483.50	57,102.50	69	113,73
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	35,738.00	14,262.00	71	28,69
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,17
5361	Building Repair/Maintenance	65,000.00	19,666.53	84,666.53	2,521.88	24,904.19	52,163.15	7,599.19	91	34,17
5362	Equipment Maintenance	2,500.00	.00	2,500.00	.00	1,954.31	45.69	500.00	80	1
5371	Election Expense	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	35,08
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	22.21	977.79	2	[illegible]
5373	Auditor/Treasurer Fees	8,500.00	.00	8,500.00	.00	.00	4,345.63	4,154.37	51	4,36
5391	Postage	8,500.00	525.66	9,025.66	2,216.80	923.02	2,942.15	5,160.49	43	2,54
5394	Taxes/Assessments-City Property	60,000.00	.00	60,000.00	.00	30,587.52	29,412.48	.00	100	30,20
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,20
	Services Totals	$669,000.00	$33,505.73	$702,505.73	$24,913.50	$128,124.05	$426,330.63	$148,051.05	79%	$437,44
Capital Purchases										
5611	Buildings	.00	167,431.35	167,431.35	.00	2,500.00	164,931.35	.00	100	118,13
5631	Furniture and Fixtures	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5639	Other Equipment	15,000.00	10,473.96	25,473.96	1,046.91	3,308.66	20,135.30	2,030.00	92	12,29
	Capital Purchases Totals	$16,500.00	$177,905.31	$194,405.31	$1,046.91	$5,808.66	$185,066.65	$3,530.00	98%	$130,42
	EXPENSE TOTALS	$965,165.00	$420,328.34	$1,385,493.34	$25,960.41	$143,872.98	$810,055.31	$431,565.05	69%	$816,01
	Department **595 - General and Administrative** Totals	($965,165.00)	($420,328.34)	($1,385,493.34)	($25,960.41)	($143,872.98)	($810,055.31)	($431,565.05)	69%	($816,018

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **810 - Public Health and Welfare**										
	EXPENSE									
Services										
5376	County Health Services	319,733.00	.00	319,733.00	.00	.00	319,732.35	.65	100	302,55
	Services Totals	$319,733.00	$0.00	$319,733.00	$0.00	$0.00	$319,732.35	$0.65	100%	$302,55
	EXPENSE TOTALS	$319,733.00	$0.00	$319,733.00	$0.00	$0.00	$319,732.35	$0.65	100%	$302,55
	Department **810 - Public Health and Welfare** Totals	($319,733.00)	$0.00	($319,733.00)	$0.00	$0.00	($319,732.35)	($0.65)	100%	($302,551
	Fund **110 - General Fund** Totals	$20,397,489.00	$1,067,370.58	$21,464,859.58	$1,373,113.12	$2,002,521.16	$16,576,506.10	$2,885,832.32		$17,890,06

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5000	Contingency Reserve	.00	.00	.00	.00	3,015,514.05	.00	(3,015,514.05)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$3,015,514.05	$0.00	($3,015,514.05)	+++	$(
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$3,015,514.05	$0.00	($3,015,514.05)	+++	$(
	Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	($3,015,514.05)	$0.00	$3,015,514.05	+++	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **564 - Income Tax Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	56,160.00	.00	56,160.00	4,320.00	.00	47,348.08	8,811.92	84	59,74
5106	Longevity	700.00	.00	700.00	.00	.00	.00	700.00	0	60
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	7,961.00	.00	7,961.00	604.80	.00	6,196.35	1,764.65	78	9,02
5161	Group Insurance	8,140.00	.00	8,140.00	684.89	1,535.11	6,848.90	(244.01)	103	7,19
5164	Workers Compensation	1,907.00	.00	1,907.00	.00	.00	1,907.00	.00	100	2,22
	Personal Services Totals	$76,868.00	$0.00	$76,868.00	$5,609.69	$1,535.11	$64,300.33	$11,032.56	86%	$80,79
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	20
5203	Computer Supplies	350.00	.00	350.00	.00	243.31	106.69	.00	100	35
	Supplies Totals	$600.00	$0.00	$600.00	$0.00	$493.31	$106.69	$0.00	100%	$55
Services										
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	231.04	424.54	344.42	66	47
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	.00	525.00	0	
5339	Misc Contract Services	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	59,76
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	7
5362	Equipment Maintenance	300.00	50.55	350.55	16.72	133.35	167.20	50.00	86	19
5373	Auditor/Treasurer Fees	3,000.00	.00	3,000.00	5.23	.00	2,196.15	803.85	73	91
5379	Other Governmental Billings	10,000.00	.00	10,000.00	897.19	.00	7,005.12	2,994.88	70	6,30
5391	Postage	600.00	.00	600.00	10.10	.00	130.88	469.12	22	14
	Services Totals	$30,700.00	$50.55	$30,750.55	$929.24	$364.39	$10,138.89	$20,247.27	34%	$67,87
Transfers/Other										
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	(189.10)	.00	3,662.46	2,337.54	61	1,22
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	73,354.36	.00	274,326.55	525,673.45	34	418,86
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	(60.62)	450,000.00	248,084.50	801,915.50	47	
	Transfers/Other Totals	$2,306,000.00	$0.00	$2,306,000.00	$73,104.64	$450,000.00	$526,073.51	$1,329,926.49	42%	$420,09
Capital Purchases										
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,09
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,09
	EXPENSE TOTALS	$2,414,168.00	$50.55	$2,414,218.55	$79,643.57	$452,392.81	$600,619.42	$1,361,206.32	44%	$571,41
	Department **564 - Income Tax Division** Totals	($2,414,168.00)	($50.55)	($2,414,218.55)	($79,643.57)	($452,392.81)	($600,619.42)	($1,361,206.32)	44%	($571,411
	Fund **220 - Income Tax Fund** Totals	$2,414,168.00	$50.55	$2,414,218.55	$79,643.57	$3,467,906.86	$600,619.42	($1,654,307.73)		$571,41

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Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	72,952.00	.00	72,952.00	5,611.20	.00	61,633.60	11,318.40	84	70,64
5102	Wages-Staff	339,316.00	.00	339,316.00	25,649.63	.00	282,825.18	56,490.82	83	318,30
5105	Overtime	28,000.00	.00	28,000.00	242.91	.00	18,930.58	9,069.42	68	25,17
5106	Longevity	3,450.00	.00	3,450.00	.00	.00	.00	3,450.00	0	2,50
5109	HSA Employer Funding	25,000.00	.00	25,000.00	.00	.00	21,000.00	4,000.00	84	22,91
5151	PERS Contribution	62,121.00	.00	62,121.00	4,376.51	.00	47,358.15	14,762.85	76	57,89
5161	Group Insurance	113,609.00	.00	113,609.00	8,254.96	17,895.04	82,577.14	13,136.82	88	88,61
5164	Workers Compensation	14,881.00	.00	14,881.00	.00	.00	14,881.00	.00	100	14,55
5166	Medicare	6,434.00	.00	6,434.00	441.35	.00	5,100.39	1,333.61	79	5,86
	Personal Services Totals	$665,763.00	$0.00	$665,763.00	$44,576.56	$17,895.04	$534,306.04	$113,561.92	83%	$606,47
Supplies										
5201	Office Supplies	2,700.00	120.48	2,820.48	206.92	1,056.41	2,056.70	(292.63)	110	2,12
5203	Computer Supplies	1,800.00	.00	1,800.00	234.24	565.76	234.24	1,000.00	44	20
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	99.95	394.83	405.17	700.00	53	39
5213	Repair and Maintenance Supplies	500.00	97.19	597.19	187.44	200.00	350.50	46.69	92	17
5241	Uniforms-Purchased	2,000.00	365.60	2,365.60	262.75	361.33	1,004.27	1,000.00	58	2,17
5251	MV Gas and Oil	38,000.00	1,636.19	39,636.19	2,188.21	9,442.90	23,193.29	7,000.00	82	26,25
5252	Aggregates	17,000.00	753.20	17,753.20	377.50	9,557.95	16,195.28	(8,000.03)	145	13,22
5253	Ice Control	140,000.00	.00	140,000.00	.00	25,000.00	61,028.55	53,971.45	61	25,27
5259	Operating Materials and Supplies	90,000.00	13,673.41	103,673.41	9,485.32	52,273.90	57,901.49	(6,501.98)	106	63,37
	Supplies Totals	$293,500.00	$16,646.07	$310,146.07	$13,042.33	$98,853.08	$162,369.49	$48,923.50	84%	$133,21
Services										
5311	Utilities	19,000.00	1,771.44	20,771.44	658.88	5,742.60	9,158.84	5,870.00	72	12,54
5313	Traffic Light Current	12,000.00	460.78	12,460.78	392.16	2,473.19	3,987.59	6,000.00	52	5,18
5321	Professional Training	500.00	.00	500.00	.00	.00	89.00	411.00	18	7
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	60.00	70.00	46	6
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	9,285.06	4,714.94	.00	100	5,30
5339	Misc Contract Services	36,500.00	1,305.30	37,805.30	406.32	12,631.44	11,470.17	13,703.69	64	34,52
5351	Liability Insurance Deductible	9,600.00	.00	9,600.00	.00	.00	7,534.25	2,065.75	78	9,56
5352	Motor Vehicle Insurance	10,600.00	.00	10,600.00	.00	.00	9,600.00	1,000.00	91	10,60
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	2,300.00	2,692.50	5,007.50	50	12,44
5365	Utility Line Repair/Maintenance	30,000.00	315.34	30,315.34	.00	17,366.97	31,811.48	(18,863.11)	162	12,84
5391	Postage	100.00	.00	100.00	.00	.00	22.50	77.50	22	
5397	Uniform Rental	2,000.00	123.78	2,123.78	195.56	552.22	2,179.40	(607.84)	129	1,90
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	252.55	567.45	180.00	82	76
	Services Totals	$145,630.00	$3,976.64	$149,606.64	$1,652.92	$50,604.03	$83,888.12	$15,114.49	90%	$105,82

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Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Capital Purchases										
5611	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	156,17
5632	Motor Vehicles	145,000.00	.00	145,000.00	.00	54,530.00	78,470.00	12,000.00	92	350,15
5633	Machinery and Equipment	.00	24,842.45	24,842.45	.00	5,420.00	24,842.45	(5,420.00)	122	36,33
5639	Other Equipment	4,600.00	.00	4,600.00	.00	3,600.00	.00	1,000.00	78	10,50
	Capital Purchases Totals	$149,600.00	$24,842.45	$174,442.45	$0.00	$63,550.00	$103,312.45	$7,580.00	96%	$553,17
	EXPENSE TOTALS	$1,254,493.00	$45,465.16	$1,299,958.16	$59,271.81	$230,902.15	$883,876.10	$185,179.91	86%	$1,398,69
	Department **268 - Street Department** Totals	($1,254,493.00)	($45,465.16)	($1,299,958.16)	($59,271.81)	($230,902.15)	($883,876.10)	($185,179.91)	86%	($1,398,696
	Fund **260 - Street Fund** Totals	$1,254,493.00	$45,465.16	$1,299,958.16	$59,271.81	$230,902.15	$883,876.10	$185,179.91		$1,398,69

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	59,974.53	25.47	100	65,00
5259	Operating Materials and Supplies	10,000.00	678.00	10,678.00	.00	4,510.10	6,155.90	12.00	100	8,46
	Supplies Totals	$70,000.00	$678.00	$70,678.00	$0.00	$4,510.10	$66,130.43	$37.47	100%	$73,47
Services										
5313	Traffic Light Current	12,000.00	515.67	12,515.67	442.67	3,023.50	4,492.17	5,000.00	60	6,02
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	4,000.00	12,000.00	(7,000.00)	178	12,82
	Services Totals	$24,000.00	$515.67	$24,515.67	$442.67	$7,023.50	$16,492.17	$1,000.00	96%	$18,85
	EXPENSE TOTALS	$94,000.00	$1,193.67	$95,193.67	$442.67	$11,533.60	$82,622.60	$1,037.47	99%	$92,32
	Department **268 - Street Department** Totals	($94,000.00)	($1,193.67)	($95,193.67)	($442.67)	($11,533.60)	($82,622.60)	($1,037.47)	99%	($92,321
	Fund **270 - State Highway Fund** Totals	$94,000.00	$1,193.67	$95,193.67	$442.67	$11,533.60	$82,622.60	$1,037.47		$92,32

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **290 - Law Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	87,873.73	87,873.73	17,510.00	.00	42,536.76	45,336.97	48	47,22
5921	Immobilization Expenses	.00	15,686.54	15,686.54	.00	.00	.00	15,686.54	0	
	Transfers/Other Totals	$0.00	$103,560.27	$103,560.27	$17,510.00	$0.00	$42,536.76	$61,023.51	41%	$47,22
Capital Purchases										
5632	Motor Vehicles	.00	19,679.50	19,679.50	.00	.00	19,679.50	.00	100	
	Capital Purchases Totals	$0.00	$19,679.50	$19,679.50	$0.00	$0.00	$19,679.50	$0.00	100%	$
	EXPENSE TOTALS	$0.00	$123,239.77	$123,239.77	$17,510.00	$0.00	$62,216.26	$61,023.51	50%	$47,22
	Department **111 - Police Division** Totals	$0.00	($123,239.77)	($123,239.77)	($17,510.00)	$0.00	($62,216.26)	($61,023.51)	50%	($47,224
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$123,239.77	$123,239.77	$17,510.00	$0.00	$62,216.26	$61,023.51		$47,22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **291 - Drug Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	47,494.74	47,494.74	.00	.00	.00	47,494.74	0	
	Transfers/Other Totals	$0.00	$47,494.74	$47,494.74	$0.00	$0.00	$0.00	$47,494.74	0%	$(
	EXPENSE TOTALS	$0.00	$47,494.74	$47,494.74	$0.00	$0.00	$0.00	$47,494.74	0%	$(
	Department **111 - Police Division** Totals	$0.00	($47,494.74)	($47,494.74)	$0.00	$0.00	$0.00	($47,494.74)	0%	$(
	Fund **291 - Drug Enforcement Fund** Totals	$0.00	$47,494.74	$47,494.74	$0.00	$0.00	$0.00	$47,494.74		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **292 - Safety Belt Program Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	EXPENSE TOTALS	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	Department **111 - Police Division** Totals	$0.00	($4,376.00)	($4,376.00)	$0.00	$0.00	$0.00	($4,376.00)	0%	$(
	Fund **292 - Safety Belt Program Fund** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **293 - DUI/Education/Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	15,372.94	15,372.94	.00	.00	.00	15,372.94	0	
	Transfers/Other Totals	$0.00	$15,372.94	$15,372.94	$0.00	$0.00	$0.00	$15,372.94	0%	$(
	EXPENSE TOTALS	$0.00	$15,372.94	$15,372.94	$0.00	$0.00	$0.00	$15,372.94	0%	$(
	Department **111 - Police Division** Totals	$0.00	($15,372.94)	($15,372.94)	$0.00	$0.00	$0.00	($15,372.94)	0%	$(
	Fund **293 - DUI/Education/Enforcement Fund** Totals	$0.00	$15,372.94	$15,372.94	$0.00	$0.00	$0.00	$15,372.94		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **294 - Federal Forfeiture Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	85,705.41	85,705.41	.00	.00	.00	85,705.41	0	
	Transfers/Other Totals	$0.00	$85,705.41	$85,705.41	$0.00	$0.00	$0.00	$85,705.41	0%	$(
	EXPENSE TOTALS	$0.00	$85,705.41	$85,705.41	$0.00	$0.00	$0.00	$85,705.41	0%	$(
	Department **111 - Police Division** Totals	$0.00	($85,705.41)	($85,705.41)	$0.00	$0.00	$0.00	($85,705.41)	0%	$(
	Fund **294 - Federal Forfeiture Fund** Totals	$0.00	$85,705.41	$85,705.41	$0.00	$0.00	$0.00	$85,705.41		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **295 - Law Enforcement Asst Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$(
	EXPENSE TOTALS	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$(
	Department **111 - Police Division** Totals	$0.00	($57,121.76)	($57,121.76)	$0.00	$0.00	$0.00	($57,121.76)	0%	$(
	Fund **295 - Law Enforcement Asst Fund** Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	31,786.15	5,831.85	84	36,48
5102	Wages-Staff	231,202.00	.00	231,202.00	17,868.83	.00	196,967.76	34,234.24	85	222,41
5105	Overtime	15,400.00	.00	15,400.00	508.32	.00	16,436.49	(1,036.49)	107	25,05
5106	Longevity	1,150.00	.00	1,150.00	3,000.00	.00	550.00	600.00	48	50
5109	HSA Employer Funding	15,000.00	.00	15,000.00	(1,666.67)	.00	16,333.33	(1,333.33)	109	15,00
5151	PERS Contribution	39,602.00	.00	39,602.00	3,580.16	.00	30,840.29	8,761.71	78	37,75
5161	Group Insurance	69,258.00	.00	69,258.00	8,902.91	13,755.60	60,763.82	(5,261.42)	108	59,38
5164	Workers Compensation	9,571.00	.00	9,571.00	.00	.00	9,571.00	.00	100	9,29
5166	Medicare	3,301.00	.00	3,301.00	288.83	.00	3,395.99	(94.99)	103	3,96
	Personal Services Totals	$422,102.00	$0.00	$422,102.00	$35,376.04	$13,755.60	$366,644.83	$41,701.57	90%	$409,86
Supplies										
5201	Office Supplies	5,500.00	280.83	5,780.83	258.46	5,719.72	1,531.51	(1,470.40)	125	3,43
5203	Computer Supplies	7,500.00	.00	7,500.00	175.29	346.79	2,971.53	4,181.68	44	20
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,75
5241	Uniforms-Purchased	3,500.00	25.27	3,525.27	.00	2,487.53	782.75	254.99	93	96
5251	MV Gas and Oil	14,000.00	433.58	14,433.58	744.32	2,607.99	5,575.59	6,250.00	57	7,02
5252	Aggregates	38,500.00	1,992.01	40,492.01	112.25	2,544.10	36,929.18	1,018.73	97	29,42
5259	Operating Materials and Supplies	65,000.00	3,440.14	68,440.14	1,255.16	15,429.69	50,031.24	2,979.21	96	56,95
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
	Supplies Totals	$164,000.00	$6,171.83	$170,171.83	$2,545.48	$29,135.82	$97,821.80	$43,214.21	75%	$100,76
Services										
5311	Utilities	14,000.00	1,227.93	15,227.93	530.13	5,242.39	6,735.53	3,250.01	79	7,86
5321	Professional Training	3,000.00	.00	3,000.00	.00	805.00	180.00	2,015.00	33	1,42
5322	Conference/Reimb	500.00	.00	500.00	22.37	52.63	130.73	316.64	37	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	360.00	.00	360.00	.00	.00	.00	360.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	6,409.88	21,409.88	.00	2,133.16	12,776.72	6,500.00	70	3,72
5339	Misc Contract Services	45,000.00	55.30	45,055.30	233.10	18,791.07	38,215.52	(11,951.29)	127	36,03
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	3,543.25	956.75	79	3,98
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	2,500.00	250.00	91	2,50
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	29
5362	Equipment Maintenance	8,000.00	151.55	8,151.55	234.54	399.85	3,401.70	4,350.00	47	84
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	520.64	.00	3,863.90	2,136.10	64	6,64
5365	Utility Line Repair/Maintenance	38,000.00	6,100.00	44,100.00	.00	16,200.00	20,800.00	7,100.00	84	29,77
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	419.54	11,970.00	110.46	99	12,50

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5378	Columbus Contract	5,035,550.00	1,127,100.95	6,162,650.95	.00	2,746,325.12	3,380,775.83	35,550.00	99	4,549,25
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	13,46
5391	Postage	15,500.00	.00	15,500.00	56.50	.00	4,843.04	10,656.96	31	4,79
5399	Other Miscellaneous Services	250,000.00	(7,027.22)	242,972.78	1,506.43	8,581.31	142,346.08	92,045.39	62	157,74
	Services Totals	$5,469,360.00	$1,134,018.39	$6,603,378.39	$3,103.71	$2,798,950.07	$3,632,457.30	$171,971.02	97%	$4,830,84
Debt Service										
5465	Refunds-Consumer Charges	.00	.00	.00	.00	.00	.00	.00	+++	5
	Debt Service Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$5
Transfers/Other										
5992	Consumer on Account	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
	Transfers/Other Totals	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%	$
Capital Purchases										
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	49
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,813.50	38,718.00	51,017.00	52	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	1,085.14	2,150.00	91,855.54	(44,005.54)	188	150,94
5639	Other Equipment	150,000.00	8,000.00	158,000.00	66,960.99	8,539.01	66,960.99	82,500.00	48	15,01
	Capital Purchases Totals	$290,000.00	$23,548.50	$313,548.50	$68,046.13	$26,502.51	$209,729.53	$77,316.46	75%	$166,45
	EXPENSE TOTALS	$6,346,462.00	$1,163,738.72	$7,510,200.72	$109,071.36	$2,868,344.00	$4,306,653.46	$335,203.26	96%	$5,507,98
	Department **735 - Water Division** Totals	($6,346,462.00)	($1,163,738.72)	($7,510,200.72)	($109,071.36)	($2,868,344.00)	($4,306,653.46)	($335,203.26)	96%	($5,507,984

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	320,649.00	.00	320,649.00	.00	283,056.55	37,592.67	(.22)	100	310,82(
5424	G. O. Bond-Interest	47,109.00	.00	47,109.00	.00	23,272.40	23,836.29	.31	100	54,92(
	Debt Service Totals	$367,758.00	$0.00	$367,758.00	$0.00	$306,328.95	$61,428.96	$0.09	100%	$365,75(
	EXPENSE TOTALS	$367,758.00	$0.00	$367,758.00	$0.00	$306,328.95	$61,428.96	$0.09	100%	$365,75(
	Department **991 - Debt Service** Totals	($367,758.00)	$0.00	($367,758.00)	$0.00	($306,328.95)	($61,428.96)	($0.09)	100%	($365,756
	Fund **710 - Water Fund** Totals	$6,714,220.00	$1,163,738.72	$7,877,958.72	$109,071.36	$3,174,672.95	$4,368,082.42	$335,203.35		$5,873,74(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	31,786.15	5,831.85	84	36,48
5102	Wages-Staff	278,520.00	.00	278,520.00	21,097.60	.00	215,341.21	63,178.79	77	228,64
5105	Overtime	3,500.00	.00	3,500.00	.00	.00	698.08	2,801.92	20	1,44
5106	Longevity	550.00	.00	550.00	(3,000.00)	.00	550.00	.00	100	45
5109	HSA Employer Funding	17,000.00	.00	17,000.00	3,000.00	.00	19,000.00	(2,000.00)	112	15,00
5151	PERS Contribution	44,126.00	.00	44,126.00	3,008.84	.00	34,693.37	9,432.63	79	40,67
5161	Group Insurance	80,454.00	.00	80,454.00	8,235.58	12,875.48	73,092.20	(5,513.68)	107	56,70
5164	Workers Compensation	10,738.00	.00	10,738.00	.00	.00	10,738.00	.00	100	8,98
5166	Medicare	4,643.00	.00	4,643.00	331.19	.00	3,436.24	1,206.76	74	3,76
	Personal Services Totals	$477,149.00	$0.00	$477,149.00	$35,566.87	$12,875.48	$389,335.25	$74,938.27	84%	$392,15
Supplies										
5201	Office Supplies	5,500.00	280.82	5,780.82	258.48	5,719.73	1,531.59	(1,470.50)	125	3,43
5203	Computer Supplies	7,500.00	.00	7,500.00	175.30	346.75	2,971.60	4,181.65	44	20
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	351.95	2,148.05	14	18,39
5241	Uniforms-Purchased	2,500.00	25.27	2,525.27	.00	2,487.53	787.74	(750.00)	130	96
5251	MV Gas and Oil	14,500.00	433.59	14,933.59	744.33	2,607.94	5,575.65	6,750.00	55	7,02
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
5259	Operating Materials and Supplies	65,000.00	350.00	65,350.00	276.96	3,302.78	5,325.75	56,721.47	13	6,24
	Supplies Totals	$102,000.00	$1,089.68	$103,089.68	$1,455.07	$14,464.73	$16,544.28	$72,080.67	30%	$36,26
Services										
5311	Utilities	12,000.00	959.50	12,959.50	473.42	4,749.89	5,304.75	2,904.86	78	7,90
5321	Professional Training	3,000.00	.00	3,000.00	.00	805.00	180.00	2,015.00	33	2
5322	Conference/Reimb	500.00	.00	500.00	22.38	52.62	85.99	361.39	28	
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	18,500.00	.00	18,500.00	.00	4,822.30	177.70	13,500.00	27	1,75
5339	Misc Contract Services	40,000.00	55.30	40,055.30	233.10	1,235.57	12,210.98	26,608.75	34	12,12
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	1,347.75	402.25	77	1,49
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	2,900.00	100.00	97	2,90
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	29
5362	Equipment Maintenance	3,000.00	151.55	3,151.55	234.54	399.85	3,401.70	(650.00)	121	84
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	520.64	.00	3,863.90	2,136.10	64	6,64
5365	Utility Line Repair/Maintenance	115,000.00	108,904.04	223,904.04	558.38	114,507.23	82,948.81	26,448.00	88	13,59
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	419.55	11,380.00	3,200.45	79	11,91
5378	Columbus Contract	4,882,245.00	.00	4,882,245.00	218,798.72	1,790,505.57	3,109,494.43	(17,755.00)	100	4,602,93
5391	Postage	12,000.00	.00	12,000.00	56.50	.00	4,843.01	7,156.99	40	4,79

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **720 - Wastewater/Sewer Fund**										
Department **736 - Wastewater Division**										
	EXPENSE									
Services										
5399	Other Miscellaneous Services	250,000.00	(7,027.23)	242,972.77	1,481.44	9,936.88	118,611.02	114,424.87	53	125,04
	Services Totals	$5,372,845.00	$103,043.16	$5,475,888.16	$222,379.12	$1,927,434.46	$3,357,125.04	$191,328.66	97%	$4,792,28
Capital Purchases										
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	49
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,813.50	38,718.00	51,017.00	52	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	1,085.14	2,150.00	91,855.55	(44,005.55)	188	150,94
5639	Other Equipment	150,000.00	8,000.00	158,000.00	66,960.99	8,539.01	66,960.99	82,500.00	48	15,01
	Capital Purchases Totals	$291,000.00	$23,548.50	$314,548.50	$68,046.13	$26,502.51	$209,729.54	$78,316.45	75%	$166,45
	EXPENSE TOTALS	$6,242,994.00	$127,681.34	$6,370,675.34	$327,447.19	$1,981,277.18	$3,972,734.11	$416,664.05	93%	$5,387,15
	Department **736 - Wastewater Division** Totals	($6,242,994.00)	($127,681.34)	($6,370,675.34)	($327,447.19)	($1,981,277.18)	($3,972,734.11)	($416,664.05)	93%	($5,387,150

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**991 - Debt Service**									
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	36,200.00	.00	36,200.00	.00	36,200.00	.00	.00	100	35,30
5424	G. O. Bond-Interest	3,745.00	.00	3,745.00	.00	1,864.96	1,880.00	.04	100	4,62
	Debt Service Totals	$39,945.00	$0.00	$39,945.00	$0.00	$38,064.96	$1,880.00	$0.04	100%	$39,92
	EXPENSE TOTALS	$39,945.00	$0.00	$39,945.00	$0.00	$38,064.96	$1,880.00	$0.04	100%	$39,92
	Department **991 - Debt Service** Totals	($39,945.00)	$0.00	($39,945.00)	$0.00	($38,064.96)	($1,880.00)	($0.04)	100%	($39,923
	Fund **720 - Wastewater/Sewer Fund** Totals	$6,282,939.00	$127,681.34	$6,410,620.34	$327,447.19	$2,019,342.14	$3,974,614.11	$416,664.09		$5,427,07

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **740 - Storm Water Drainage Fund**										
Department **737 - Storm Water Division**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	200,028.00	.00	200,028.00	14,132.48	.00	153,347.13	46,680.87	77	187,82
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	644.52	4,255.48	13	61
5106	Longevity	1,550.00	.00	1,550.00	.00	.00	.00	1,550.00	0	1,35
5109	HSA Employer Funding	15,000.00	.00	15,000.00	.00	.00	11,333.33	3,666.67	76	10,91
5151	PERS Contribution	27,801.00	.00	27,801.00	1,981.34	.00	20,210.01	7,590.99	73	27,91
5161	Group Insurance	70,183.00	.00	70,183.00	4,295.43	9,614.57	34,062.23	26,506.20	62	43,92
5164	Workers Compensation	6,925.00	.00	6,925.00	.00	.00	6,925.00	.00	100	6,46
5166	Medicare	2,994.00	.00	2,994.00	194.76	.00	2,138.97	855.03	71	2,64
	Personal Services Totals	$329,381.00	$0.00	$329,381.00	$20,604.01	$9,614.57	$228,661.19	$91,105.24	72%	$281,64
Supplies										
5201	Office Supplies	6,500.00	.00	6,500.00	46.30	5,384.57	455.39	660.04	90	1,63
5203	Computer Supplies	750.00	.00	750.00	.00	700.00	.00	50.00	93	
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	500.00	2,729.99	(2,229.99)	323	70
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	209.93	705.20	594.80	(300.00)	130	32
5251	MV Gas and Oil	7,000.00	237.00	7,237.00	403.00	1,802.00	3,935.00	1,500.00	79	4,93
5252	Aggregates	750.00	.00	750.00	.00	395.40	354.60	.00	100	35
5259	Operating Materials and Supplies	30,000.00	.00	30,000.00	2,282.76	5,181.73	18,301.38	6,516.89	78	25,25
	Supplies Totals	$47,000.00	$237.00	$47,237.00	$2,941.99	$14,668.90	$26,371.16	$6,196.94	87%	$33,21
Services										
5311	Utilities	8,000.00	616.82	8,616.82	298.97	3,404.72	3,132.66	2,079.44	76	4,70
5321	Professional Training	400.00	.00	400.00	.00	.00	178.00	222.00	44	7
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	8.00	12.00	40	
5324	Professional Association Dues	220.00	.00	220.00	.00	.00	70.00	150.00	32	7
5331	Engineering/Architecture	8,000.00	36,400.00	44,400.00	.00	41,076.80	323.20	3,000.00	93	40
5339	Misc Contract Services	47,250.00	55.30	47,305.30	343.10	3,757.57	25,481.93	18,065.80	62	30,66
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	1,097.25	1,152.75	49	2,24
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	1,750.00	1,000.00	64	2,75
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	3,000.00	1,992.50	7.50	100	
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	415.29	.00	1,052.06	3,447.94	23	1,41
5365	Utility Line Repair/Maintenance	8,500.00	.00	8,500.00	.00	2,000.00	.00	6,500.00	24	20,65
5378	Columbus Contract	875,000.00	62,690.52	937,690.52	64,926.94	292,797.81	569,892.71	75,000.00	92	736,90
5391	Postage	22,000.00	.00	22,000.00	.00	.00	4,251.00	17,749.00	19	4,25
5397	Uniform Rental	2,000.00	45.09	2,045.09	.00	713.10	131.99	1,200.00	41	78
5399	Other Miscellaneous Services	39,000.00	(15,778.00)	23,222.00	245.27	2,166.90	34,015.10	(12,960.00)	156	64,49
	Services Totals	$1,024,890.00	$84,029.73	$1,108,919.73	$66,229.57	$348,916.90	$643,376.40	$116,626.43	89%	$869,42

Departmental Budget-October-2019

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	43,107.00	6,893.00	86	39,28
5633	Machinery and Equipment	15,600.00	.00	15,600.00	8,598.52	5,298.00	10,097.52	204.48	99	
5639	Other Equipment	.00	16,000.00	16,000.00	.00	16,000.00	.00	.00	100	
	Capital Purchases Totals	$65,600.00	$16,000.00	$81,600.00	$8,598.52	$21,298.00	$53,204.52	$7,097.48	91%	$39,28
	EXPENSE TOTALS	$1,466,871.00	$100,266.73	$1,567,137.73	$98,374.09	$394,498.37	$951,613.27	$221,026.09	86%	$1,223,56
	Department **737 - Storm Water Division** Totals	($1,466,871.00)	($100,266.73)	($1,567,137.73)	($98,374.09)	($394,498.37)	($951,613.27)	($221,026.09)	86%	($1,223,568

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Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**991 - Debt Service**									
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	100,000.00	.00	100,000.00	.00	100,000.00	.00	.00	100	100,00
5424	G. O. Bond-Interest	20,227.00	.00	20,227.00	.00	10,113.50	10,113.50	.00	100	22,48
	Debt Service Totals	$120,227.00	$0.00	$120,227.00	$0.00	$110,113.50	$10,113.50	$0.00	100%	$122,48
	EXPENSE TOTALS	$120,227.00	$0.00	$120,227.00	$0.00	$110,113.50	$10,113.50	$0.00	100%	$122,48
	Department **991 - Debt Service** Totals	($120,227.00)	$0.00	($120,227.00)	$0.00	($110,113.50)	($10,113.50)	$0.00	100%	($122,487
	Fund **740 - Storm Water Drainage Fund** Totals	$1,587,098.00	$100,266.73	$1,687,364.73	$98,374.09	$504,611.87	$961,726.77	$221,026.09		$1,346,05

Departmental Budget-October-2019

Fiscal Year to Date 10/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,995.00	.00	5.00	100	1,089
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$1,995.00	$0.00	$5.00	100%	$1,089
Services										
5315	Private Hauler Contract	2,750,000.00	381,605.22	3,131,605.22	166,356.21	590,240.62	1,691,364.60	850,000.00	73	1,886,964
5391	Postage	15,000.00	.00	15,000.00	56.50	.00	4,843.00	10,157.00	32	4,792
5399	Other Miscellaneous Services	50,000.00	222.00	50,222.00	245.27	1,835.90	33,945.10	14,441.00	71	34,328
	Services Totals	$2,815,000.00	$381,827.22	$3,196,827.22	$166,657.98	$592,076.52	$1,730,152.70	$874,598.00	73%	$1,926,085
	EXPENSE TOTALS	$2,817,000.00	$381,827.22	$3,198,827.22	$166,657.98	$594,071.52	$1,730,152.70	$874,603.00	73%	$1,927,174
	Department **738 - Refuse Collection** Totals	($2,817,000.00)	($381,827.22)	($3,198,827.22)	($166,657.98)	($594,071.52)	($1,730,152.70)	($874,603.00)	73%	($1,927,174
	Fund **750 - Solid Waste Fund** Totals	$2,817,000.00	$381,827.22	$3,198,827.22	$166,657.98	$594,071.52	$1,730,152.70	$874,603.00		$1,927,174
	Grand Totals	$41,561,407.00	$3,220,904.59	$44,782,311.59	$2,231,531.79	$12,005,562.25	$29,240,416.48	$3,536,332.86		$34,573,762

Budget by Classification-October 2019

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Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	250,400.00	.00	278,107.98	.00	(27,707.98)	111	276,71
Municipal Tax	16,400,000.00	1,633,717.55	14,962,182.15	.00	1,437,817.85	91	14,567,93
Other Local Taxes	615,000.00	43,707.74	393,651.62	.00	221,348.38	64	586,22
State Levied Shared Taxes	784,200.00	86,816.33	778,784.71	.00	5,415.29	99	799,98
Licenses	59,400.00	1,877.00	33,547.00	.00	25,853.00	56	53,74
Permits	274,200.00	21,388.50	243,968.97	.00	30,231.03	89	275,38
Fees	26,750.00	555.00	16,292.00	.00	10,458.00	61	26,15
Miscellaneous Charges for Services	45,600.00	1,177.20	37,289.71	.00	8,310.29	82	26,30
Recreational Charges	171,300.00	8,895.75	157,189.48	.00	14,110.52	92	162,04
Fines and Forfeitures	533,000.00	25,252.00	317,866.02	.00	215,133.98	60	324,14
Investment Earnings	425,000.00	72,775.43	608,538.19	.00	(183,538.19)	143	428,32
Other Revenues	784,776.00	52,946.49	575,279.74	.00	209,496.26	73	654,03
Donations	25,000.00	98.00	16,029.46	.00	8,970.54	64	51,20
Reimbursements	250.00	172,292.66	286,743.64	.00	(286,493.64)	114,697	266,35
Sale of Assets	.00	2,031.69	126,267.63	.00	(126,267.63)	+++	29,75
Transfers/Advances	5,000.00	210.00	810.00	.00	4,190.00	16	83
Department **000 - General** Totals	$20,399,876.00	$2,123,741.34	$18,832,548.30	$0.00	$1,567,327.70	92%	$18,529,14
REVENUE TOTALS	$20,399,876.00	$2,123,741.34	$18,832,548.30	$0.00	$1,567,327.70	92%	$18,529,14
EXPENSE							
Department **111 - Police Division**							
Personal Services	9,406,609.23	733,208.21	8,255,733.99	238,941.94	911,933.30	90	8,953,76
Supplies	550,120.13	22,744.15	370,171.14	131,266.83	48,682.16	91	282,07
Services	818,521.67	40,326.84	447,023.46	251,606.11	119,892.10	85	414,45
Capital Purchases	651,490.29	18,839.73	441,683.57	68,715.00	141,091.72	78	731,82
Department **111 - Police Division** Totals	$11,426,741.32	$815,118.93	$9,514,612.16	$690,529.88	$1,221,599.28	89%	$10,382,11
Department **290 - Mechanic**							
Personal Services	163,416.00	12,335.91	138,993.72	6,445.33	17,976.95	89	154,65
Supplies	127,520.38	9,689.00	88,661.06	29,676.69	9,182.63	93	82,69
Services	48,526.69	498.40	19,116.35	21,365.34	8,045.00	83	28,82
Capital Purchases	16,100.00	.00	15,503.00	.00	597.00	96	52,40
Department **290 - Mechanic** Totals	$355,563.07	$22,523.31	$262,274.13	$57,487.36	$35,801.58	90%	$318,57
Department **340 - Parks and Recreation**							
Personal Services	910,321.00	65,558.79	758,907.29	29,530.04	121,883.67	87	727,49
Supplies	270,255.22	30,608.49	183,132.26	55,271.95	31,851.01	88	209,96

Budget by Classification-October 2019

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **340 - Parks and Recreation**							
Services	610,792.65	26,011.67	347,863.63	200,094.77	62,834.25	90	303,10
Transfers/Other	.00	175.00	11,907.75	.00	(11,907.75)	+++	
Capital Purchases	121,736.50	.00	93,727.10	8,449.08	19,560.32	84	291,07
Department **340 - Parks and Recreation** Totals	$1,913,105.37	$122,353.95	$1,395,538.03	$293,345.84	$224,221.50	88%	$1,531,63
Department **343 - Senior Center**							
Personal Services	171,739.00	11,432.43	147,912.91	3,435.57	20,390.52	88	168,96
Supplies	37,881.46	1,494.44	10,978.95	3,510.23	23,392.28	38	9,61
Services	78,875.30	13,651.88	36,366.87	23,226.22	19,282.21	76	88,98
Department **343 - Senior Center** Totals	$288,495.76	$26,578.75	$195,258.73	$30,172.02	$63,065.01	78%	$267,56
Department **344 - Community Events**							
Personal Services	97,665.00	6,907.45	79,858.97	3,395.12	14,410.91	85	
Supplies	15,610.00	20.17	10,750.32	2,961.34	1,898.34	88	
Services	204,860.60	4,692.36	131,240.33	12,932.41	60,687.86	70	
Department **344 - Community Events** Totals	$318,135.60	$11,619.98	$221,849.62	$19,288.87	$76,997.11	76%	$
Department **448 - Service Department**							
Personal Services	636,464.00	41,230.95	489,307.48	21,695.95	125,460.57	80	547,19
Supplies	24,934.83	1,150.64	17,425.78	7,348.13	160.92	99	13,19
Services	604,721.49	32,373.21	373,681.50	152,142.40	78,897.59	87	443,23
Department **448 - Service Department** Totals	$1,266,120.32	$74,754.80	$880,414.76	$181,186.48	$204,519.08	84%	$1,003,62
Department **479 - Building Department**							
Personal Services	388,555.00	34,582.78	310,461.30	14,967.82	63,125.88	84	371,48
Supplies	10,316.59	937.86	4,917.99	2,297.75	3,100.85	70	4,79
Services	78,266.38	5,387.59	50,129.95	19,595.12	8,541.31	89	55,92
Transfers/Other	.00	.00	385.00	.00	(385.00)	+++	
Capital Purchases	34,680.00	.00	.00	34,680.00	.00	100	29
Department **479 - Building Department** Totals	$511,817.97	$40,908.23	$365,894.24	$71,540.69	$74,383.04	85%	$432,50
Department **522 - Mayor**							
Personal Services	135,613.00	10,239.61	114,864.89	3,358.53	17,389.58	87	198,70
Supplies	800.00	.00	50.00	.00	750.00	6	58
Services	48,585.22	71.07	36,420.96	11,788.10	376.16	99	28,57
Department **522 - Mayor** Totals	$184,998.22	$10,310.68	$151,335.85	$15,146.63	$18,515.74	90%	$227,86
Department **534 - Civil Service Commission**							
Personal Services	67,912.00	4,523.08	61,726.68	.00	6,185.32	91	75,15

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **534 - Civil Service Commission**							
Supplies	3,130.39	46.89	313.99	1,297.79	1,518.61	51	36
Services	47,608.00	.00	17,235.71	6,612.79	23,759.50	50	32,63
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **534 - Civil Service Commission** Totals	$119,150.39	$4,569.97	$79,276.38	$7,910.58	$31,963.43	73%	$108,16
Department **545 - City Auditor**							
Personal Services	356,010.00	26,827.23	297,115.66	3,838.58	55,055.76	85	333,46
Supplies	7,019.68	.00	961.78	1,557.90	4,500.00	36	1,40
Services	99,614.14	(271.25)	51,068.93	36,632.74	11,912.47	88	60,15
Department **545 - City Auditor** Totals	$462,643.82	$26,555.98	$349,146.37	$42,029.22	$71,468.23	85%	$395,01
Department **554 - City Attorney**							
Personal Services	624,450.00	40,794.58	453,836.45	14,209.47	156,404.08	75	517,00
Supplies	3,400.00	467.58	2,124.05	75.95	1,200.00	65	1,92
Services	90,562.37	8,273.08	43,733.87	15,292.35	31,536.15	65	39,42
Department **554 - City Attorney** Totals	$718,412.37	$49,535.24	$499,694.37	$29,577.77	$189,140.23	74%	$558,36
Department **571 - City Council**							
Personal Services	196,947.00	14,336.18	156,415.46	4,370.31	36,161.23	82	183,48
Supplies	2,057.57	313.62	1,330.69	172.43	554.45	73	96
Services	65,176.64	154.42	28,533.60	6,289.80	30,353.24	53	41,39
Capital Purchases	.00	.00	.00	.00	.00	+++	25
Department **571 - City Council** Totals	$264,181.21	$14,804.22	$186,279.75	$10,832.54	$67,068.92	75%	$226,09
Department **580 - Development Department**							
Personal Services	313,263.00	20,750.33	249,326.74	8,119.18	55,817.08	82	227,64
Supplies	3,875.17	.00	1,437.25	781.43	1,656.49	57	2,84
Services	306,700.36	28,877.40	176,110.11	99,117.32	31,472.93	90	206,50
Capital Purchases	5,000.00	.00	5,134.00	(134.00)	.00	100	
Department **580 - Development Department** Totals	$628,838.53	$49,627.73	$432,008.10	$107,883.93	$88,946.50	86%	$436,99
Department **582 - Human Resources Department**							
Personal Services	120,613.00	8,318.55	92,845.14	1,508.34	26,259.52	78	106,21
Supplies	16,880.24	1,154.38	11,832.28	965.37	4,082.59	76	12,66
Services	35,718.19	1,863.45	20,317.41	9,853.51	5,547.27	84	27,94
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **582 - Human Resources Department** Totals	$173,711.43	$11,336.38	$124,994.83	$12,327.22	$36,389.38	79%	$146,82

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **584 - Computer Department**							
Supplies	13,000.00	.00	4,579.33	8,420.67	.00	100	14,14[illegible]
Services	405,157.21	40,571.12	278,918.92	123,824.32	2,413.97	99	308,13[illegible]
Capital Purchases	323,398.72	4,996.37	219,306.26	100,489.67	3,602.79	99	108,06[illegible]
Department **584 - Computer Department** Totals	$741,555.93	$45,567.49	$502,804.51	$232,734.66	$6,016.76	99%	$430,33[illegible]
Department **593 - Clerk of Courts**							
Personal Services	281,116.00	17,747.57	234,181.56	10,927.07	36,007.37	87	244,52[illegible]
Supplies	4,667.93	.00	1,242.83	1,457.42	1,967.68	58	1,91[illegible]
Services	100,378.00	3,239.50	49,912.22	44,270.00	6,195.78	94	59,37[illegible]
Department **593 - Clerk of Courts** Totals	$386,161.93	$20,987.07	$285,336.61	$56,654.49	$44,170.83	89%	$305,82[illegible]
Department **595 - General and Administrative**							
Personal Services	484,537.00	.00	196,112.36	8,440.64	279,984.00	42	245,98[illegible]
Supplies	4,045.30	.00	2,545.67	1,499.63	.00	100	2,15[illegible]
Services	702,505.73	24,913.50	426,330.63	128,124.05	148,051.05	79	437,44[illegible]
Capital Purchases	194,405.31	1,046.91	185,066.65	5,808.66	3,530.00	98	130,42[illegible]
Department **595 - General and Administrative** Totals	$1,385,493.34	$25,960.41	$810,055.31	$143,872.98	$431,565.05	69%	$816,01[illegible]
Department **810 - Public Health and Welfare**							
Services	319,733.00	.00	319,732.35	.00	.65	100	302,55[illegible]
Department **810 - Public Health and Welfare** Totals	$319,733.00	$0.00	$319,732.35	$0.00	$0.65	100%	$302,55[illegible]
EXPENSE TOTALS	$21,464,859.58	$1,373,113.12	$16,576,506.10	$2,002,521.16	$2,885,832.32	87%	$17,890,06[illegible]
Fund **110 - General Fund** Totals							
REVENUE TOTALS	20,399,876.00	2,123,741.34	18,832,548.30	.00	1,567,327.70	92%	18,529,14[illegible]
EXPENSE TOTALS	21,464,859.58	1,373,113.12	16,576,506.10	2,002,521.16	2,885,832.32	87%	17,890,06[illegible]
Fund **110 - General Fund** Net Gain (Loss)	($1,064,983.58)	$750,628.22	$2,256,042.20	($2,002,521.16)	$1,318,504.62	(24%)	$639,07[illegible]
Fund Type Totals							
REVENUE TOTALS	20,399,876.00	2,123,741.34	18,832,548.30	.00	1,567,327.70	92%	18,529,14[illegible]
EXPENSE TOTALS	21,464,859.58	1,373,113.12	16,576,506.10	2,002,521.16	2,885,832.32	87%	17,890,06[illegible]
Fund Type Net Gain (Loss)	($1,064,983.58)	$750,628.22	$2,256,042.20	($2,002,521.16)	$1,318,504.62	(24%)	$639,07[illegible]
Fund Category **General Fund** Totals							
REVENUE TOTALS	20,399,876.00	2,123,741.34	18,832,548.30	.00	1,567,327.70	92%	18,529,14[illegible]
EXPENSE TOTALS	21,464,859.58	1,373,113.12	16,576,506.10	2,002,521.16	2,885,832.32	87%	17,890,06[illegible]

Budget by Classification-October 2019

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund** Net Gain (Loss)	($1,064,983.58)	$750,628.22	$2,256,042.20	($2,002,521.16)	$1,318,504.62	(24%)	$639,07

Budget by Classification-October 2019

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	550,000.00	208,221.85	1,246,453.85	.00	(696,453.85)	227	763,05[illegible]
Investment Earnings	8,000.00	2,251.39	24,957.06	.00	(16,957.06)	312	19,65[illegible]
Other Revenues	.00	.00	27.09	.00	(27.09)	+++	
Reimbursements	.00	1,619.48	2,056.69	.00	(2,056.69)	+++	2,21[illegible]
Department **000 - General** Totals	$558,000.00	$212,092.72	$1,273,494.69	$0.00	($715,494.69)	228%	$784,91[illegible]
REVENUE TOTALS	$558,000.00	$212,092.72	$1,273,494.69	$0.00	($715,494.69)	228%	$784,91[illegible]
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	76,868.00	5,609.69	64,300.33	1,535.11	11,032.56	86	80,79[illegible]
Supplies	600.00	.00	106.69	493.31	.00	100	55[illegible]
Services	30,750.55	929.24	10,138.89	364.39	20,247.27	34	67,87[illegible]
Transfers/Other	2,306,000.00	73,104.64	526,073.51	450,000.00	1,329,926.49	42	420,09[illegible]
Capital Purchases	.00	.00	.00	.00	.00	+++	2,09[illegible]
Department **564 - Income Tax Division** Totals	$2,414,218.55	$79,643.57	$600,619.42	$452,392.81	$1,361,206.32	44%	$571,41[illegible]
EXPENSE TOTALS	$2,414,218.55	$79,643.57	$600,619.42	$452,392.81	$1,361,206.32	44%	$571,41[illegible]
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	558,000.00	212,092.72	1,273,494.69	.00	(715,494.69)	228%	784,91[illegible]
EXPENSE TOTALS	2,414,218.55	79,643.57	600,619.42	452,392.81	1,361,206.32	44%	571,41[illegible]
Fund **220 - Income Tax Fund** Net Gain (Loss)	($1,856,218.55)	$132,449.15	$672,875.27	($452,392.81)	$2,076,701.01	(12%)	$213,50[illegible]

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,380,000.00	176,378.76	1,257,662.33	.00	122,337.67	91	1,381,44
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	40,76
Other Revenues	.00	.00	1,885.24	.00	(1,885.24)	+++	4,39
Reimbursements	10,000.00	10,567.12	34,506.22	.00	(24,506.22)	345	27,14
Department **000 - General** Totals	$1,415,000.00	$186,945.88	$1,294,053.79	$0.00	$120,946.21	91%	$1,453,74
REVENUE TOTALS	$1,415,000.00	$186,945.88	$1,294,053.79	$0.00	$120,946.21	91%	$1,453,74
EXPENSE							
Department **000 - General**							
Capital Purchases	24,803.19	.00	.00	24,803.19	.00	100	700,00
Department **000 - General** Totals	$24,803.19	$0.00	$0.00	$24,803.19	$0.00	100%	$700,00
Department **268 - Street Department**							
Personal Services	665,763.00	44,576.56	534,306.04	17,895.04	113,561.92	83	606,47
Supplies	310,146.07	13,042.33	162,369.49	98,853.08	48,923.50	84	133,21
Services	149,606.64	1,652.92	83,888.12	50,604.03	15,114.49	90	105,82
Capital Purchases	174,442.45	.00	103,312.45	63,550.00	7,580.00	96	553,17
Department **268 - Street Department** Totals	$1,299,958.16	$59,271.81	$883,876.10	$230,902.15	$185,179.91	86%	$1,398,69
EXPENSE TOTALS	$1,324,761.35	$59,271.81	$883,876.10	$255,705.34	$185,179.91	86%	$2,098,69
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,415,000.00	186,945.88	1,294,053.79	.00	120,946.21	91%	1,453,74
EXPENSE TOTALS	1,324,761.35	59,271.81	883,876.10	255,705.34	185,179.91	86%	2,098,69
Fund **260 - Street Fund** Net Gain (Loss)	$90,238.65	$127,674.07	$410,177.69	($255,705.34)	$64,233.70	171%	($644,955

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	109,000.00	14,300.98	101,972.65	.00	7,027.35	94	112,00
Investment Earnings	2,500.00	.00	.00	.00	2,500.00	0	3,62
Department **000 - General** Totals	$111,500.00	$14,300.98	$101,972.65	$0.00	$9,527.35	91%	$115,62
REVENUE TOTALS	$111,500.00	$14,300.98	$101,972.65	$0.00	$9,527.35	91%	$115,62
EXPENSE							
Department **268 - Street Department**							
Supplies	70,678.00	.00	66,130.43	4,510.10	37.47	100	73,47
Services	24,515.67	442.67	16,492.17	7,023.50	1,000.00	96	18,85
Department **268 - Street Department** Totals	$95,193.67	$442.67	$82,622.60	$11,533.60	$1,037.47	99%	$92,32
EXPENSE TOTALS	$95,193.67	$442.67	$82,622.60	$11,533.60	$1,037.47	99%	$92,32
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	111,500.00	14,300.98	101,972.65	.00	9,527.35	91%	115,62
EXPENSE TOTALS	95,193.67	442.67	82,622.60	11,533.60	1,037.47	99%	92,32
Fund **270 - State Highway Fund** Net Gain (Loss)	$16,306.33	$13,858.31	$19,350.05	($11,533.60)	($8,489.88)	48%	$23,30
Fund Type Totals							
REVENUE TOTALS	2,084,500.00	413,339.58	2,669,521.13	.00	(585,021.13)	128%	2,354,28
EXPENSE TOTALS	3,834,173.57	139,358.05	1,567,118.12	719,631.75	1,547,423.70	60%	2,762,43
Fund Type Net Gain (Loss)	($1,749,673.57)	$273,981.53	$1,102,403.01	($719,631.75)	$2,132,444.83	(22%)	($408,140
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	2,084,500.00	413,339.58	2,669,521.13	.00	(585,021.13)	128%	2,354,28
EXPENSE TOTALS	3,834,173.57	139,358.05	1,567,118.12	719,631.75	1,547,423.70	60%	2,762,43
Fund Category **Special Revenue Funds** Net Gain (Loss)	($1,749,673.57)	$273,981.53	$1,102,403.01	($719,631.75)	$2,132,444.83	(22%)	($408,140

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	780,000.00	59,107.17	629,627.71	.00	150,372.29	81	774,97
Other Revenues	.00	.00	1,328.33	.00	(1,328.33)	+++	2,52
Reimbursements	.00	25.00	15,541.50	.00	(15,541.50)	+++	46
Department **000 - General** Totals	$780,000.00	$59,132.17	$646,497.54	$0.00	$133,502.46	83%	$777,96
Department **735 - Water Division**							
Utility Charges	6,525,000.00	507,887.01	5,290,608.77	.00	1,234,391.23	81	6,492,06
Other Revenues	.00	6,392.34	85,415.58	.00	(85,415.58)	+++	118,55
Reimbursements	.00	6,741.09	16,793.01	.00	(16,793.01)	+++	5,83
Department **735 - Water Division** Totals	$6,525,000.00	$521,020.44	$5,392,817.36	$0.00	$1,132,182.64	83%	$6,616,45
REVENUE TOTALS	$7,305,000.00	$580,152.61	$6,039,314.90	$0.00	$1,265,685.10	83%	$7,394,41
EXPENSE							
Department **000 - General**							
Capital Purchases	763,182.50	6,682.70	38,967.84	724,214.66	.00	100	1,395,39
Department **000 - General** Totals	$763,182.50	$6,682.70	$38,967.84	$724,214.66	$0.00	100%	$1,395,39
Department **735 - Water Division**							
Personal Services	422,102.00	35,376.04	366,644.83	13,755.60	41,701.57	90	409,86
Supplies	170,171.83	2,545.48	97,821.80	29,135.82	43,214.21	75	100,76
Services	6,603,378.39	3,103.71	3,632,457.30	2,798,950.07	171,971.02	97	4,830,84
Debt Service	.00	.00	.00	.00	.00	+++	5
Transfers/Other	1,000.00	.00	.00	.00	1,000.00	0	
Capital Purchases	313,548.50	68,046.13	209,729.53	26,502.51	77,316.46	75	166,45
Department **735 - Water Division** Totals	$7,510,200.72	$109,071.36	$4,306,653.46	$2,868,344.00	$335,203.26	96%	$5,507,98
Department **991 - Debt Service**							
Debt Service	367,758.00	.00	61,428.96	306,328.95	.09	100	365,75
Department **991 - Debt Service** Totals	$367,758.00	$0.00	$61,428.96	$306,328.95	$0.09	100%	$365,75
EXPENSE TOTALS	$8,641,141.22	$115,754.06	$4,407,050.26	$3,898,887.61	$335,203.35	96%	$7,269,13
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	7,305,000.00	580,152.61	6,039,314.90	.00	1,265,685.10	83%	7,394,41
EXPENSE TOTALS	8,641,141.22	115,754.06	4,407,050.26	3,898,887.61	335,203.35	96%	7,269,13
Fund **710 - Water Fund** Net Gain (Loss)	($1,336,141.22)	$464,398.55	$1,632,264.64	($3,898,887.61)	($930,481.75)	170%	$125,28

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	380,000.00	29,423.64	309,251.88	.00	70,748.12	81	377,73
Department **000 - General** Totals	$380,000.00	$29,423.64	$309,251.88	$0.00	$70,748.12	81%	$377,73
Department **736 - Wastewater Division**							
Utility Charges	6,105,000.00	494,327.43	5,132,545.63	.00	972,454.37	84	6,049,50
Other Revenues	.00	25.00	289.19	.00	(289.19)	+++	10
Reimbursements	.00	6,518.42	8,966.82	.00	(8,966.82)	+++	7,63
Department **736 - Wastewater Division** Totals	$6,105,000.00	$500,870.85	$5,141,801.64	$0.00	$963,198.36	84%	$6,057,23
REVENUE TOTALS	$6,485,000.00	$530,294.49	$5,451,053.52	$0.00	$1,033,946.48	84%	$6,434,97
EXPENSE							
Department **000 - General**							
Capital Purchases	777,697.48	52,471.48	570,598.42	207,099.06	.00	100	45,05
Department **000 - General** Totals	$777,697.48	$52,471.48	$570,598.42	$207,099.06	$0.00	100%	$45,05
Department **736 - Wastewater Division**							
Personal Services	477,149.00	35,566.87	389,335.25	12,875.48	74,938.27	84	392,15
Supplies	103,089.68	1,455.07	16,544.28	14,464.73	72,080.67	30	36,26
Services	5,475,888.16	222,379.12	3,357,125.04	1,927,434.46	191,328.66	97	4,792,28
Capital Purchases	314,548.50	68,046.13	209,729.54	26,502.51	78,316.45	75	166,45
Department **736 - Wastewater Division** Totals	$6,370,675.34	$327,447.19	$3,972,734.11	$1,981,277.18	$416,664.05	93%	$5,387,15
Department **991 - Debt Service**							
Debt Service	39,945.00	.00	1,880.00	38,064.96	.04	100	39,92
Department **991 - Debt Service** Totals	$39,945.00	$0.00	$1,880.00	$38,064.96	$0.04	100%	$39,92
EXPENSE TOTALS	$7,188,317.82	$379,918.67	$4,545,212.53	$2,226,441.20	$416,664.09	94%	$5,472,12
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	6,485,000.00	530,294.49	5,451,053.52	.00	1,033,946.48	84%	6,434,97
EXPENSE TOTALS	7,188,317.82	379,918.67	4,545,212.53	2,226,441.20	416,664.09	94%	5,472,12
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($703,317.82)	$150,375.82	$905,840.99	($2,226,441.20)	($617,282.39)	188%	$962,85

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **000 - General**							
Other Revenues	.00	.00	97.93	.00	(97.93)	+++	
Department **000 - General** Totals	$0.00	$0.00	$97.93	$0.00	($97.93)	+++	$(
Department **737 - Storm Water Division**							
Utility Charges	1,350,000.00	100,240.82	1,097,982.05	.00	252,017.95	81	1,321,91
Reimbursements	.00	4,696.50	6,270.48	.00	(6,270.48)	+++	5,01
Department **737 - Storm Water Division** Totals	$1,350,000.00	$104,937.32	$1,104,252.53	$0.00	$245,747.47	82%	$1,326,92
REVENUE TOTALS	$1,350,000.00	$104,937.32	$1,104,350.46	$0.00	$245,649.54	82%	$1,326,92
EXPENSE							
Department **000 - General**							
Capital Purchases	750,100.55	225,990.94	356,923.12	385,497.76	7,679.67	99	271,94
Department **000 - General** Totals	$750,100.55	$225,990.94	$356,923.12	$385,497.76	$7,679.67	99%	$271,94
Department **737 - Storm Water Division**							
Personal Services	329,381.00	20,604.01	228,661.19	9,614.57	91,105.24	72	281,64
Supplies	47,237.00	2,941.99	26,371.16	14,668.90	6,196.94	87	33,21
Services	1,108,919.73	66,229.57	643,376.40	348,916.90	116,626.43	89	869,42
Capital Purchases	81,600.00	8,598.52	53,204.52	21,298.00	7,097.48	91	39,28
Department **737 - Storm Water Division** Totals	$1,567,137.73	$98,374.09	$951,613.27	$394,498.37	$221,026.09	86%	$1,223,56
Department **991 - Debt Service**							
Debt Service	120,227.00	.00	10,113.50	110,113.50	.00	100	122,48
Department **991 - Debt Service** Totals	$120,227.00	$0.00	$10,113.50	$110,113.50	$0.00	100%	$122,48
EXPENSE TOTALS	$2,437,465.28	$324,365.03	$1,318,649.89	$890,109.63	$228,705.76	91%	$1,618,00
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	1,350,000.00	104,937.32	1,104,350.46	.00	245,649.54	82%	1,326,92
EXPENSE TOTALS	2,437,465.28	324,365.03	1,318,649.89	890,109.63	228,705.76	91%	1,618,00
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($1,087,465.28)	($219,427.71)	($214,299.43)	($890,109.63)	($16,943.78)	102%	($291,080

Attachment: Budget by Classification-October 2019 12_02_2019 10_25_32 AM_Joni Crawford_46104COI

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,200,000.00	152,097.96	1,676,531.60	.00	523,468.40	76	1,842,87
Department **738 - Refuse Collection** Totals	$2,200,000.00	$152,097.96	$1,676,531.60	$0.00	$523,468.40	76%	$1,842,87
REVENUE TOTALS	$2,200,000.00	$152,097.96	$1,676,531.60	$0.00	$523,468.40	76%	$1,842,87
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	2,000.00	.00	.00	1,995.00	5.00	100	1,08
Services	3,196,827.22	166,657.98	1,730,152.70	592,076.52	874,598.00	73	1,926,08
Department **738 - Refuse Collection** Totals	$3,198,827.22	$166,657.98	$1,730,152.70	$594,071.52	$874,603.00	73%	$1,927,17
EXPENSE TOTALS	$3,198,827.22	$166,657.98	$1,730,152.70	$594,071.52	$874,603.00	73%	$1,927,17
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,200,000.00	152,097.96	1,676,531.60	.00	523,468.40	76%	1,842,87
EXPENSE TOTALS	3,198,827.22	166,657.98	1,730,152.70	594,071.52	874,603.00	73%	1,927,17
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($998,827.22)	($14,560.02)	($53,621.10)	($594,071.52)	$351,134.60	65%	($84,301
Fund Type Totals							
REVENUE TOTALS	17,340,000.00	1,367,482.38	14,271,250.48	.00	3,068,749.52	82%	16,999,19
EXPENSE TOTALS	21,465,751.54	986,695.74	12,001,065.38	7,609,509.96	1,855,176.20	91%	16,286,43
Fund Type Net Gain (Loss)	($4,125,751.54)	$380,786.64	$2,270,185.10	($7,609,509.96)	($1,213,573.32)	129%	$712,75
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	17,340,000.00	1,367,482.38	14,271,250.48	.00	3,068,749.52	82%	16,999,19
EXPENSE TOTALS	21,465,751.54	986,695.74	12,001,065.38	7,609,509.96	1,855,176.20	91%	16,286,43
Fund Category **Enterprise Funds** Net Gain (Loss)	($4,125,751.54)	$380,786.64	$2,270,185.10	($7,609,509.96)	($1,213,573.32)	129%	$712,75
Grand Totals							
REVENUE TOTALS	39,824,376.00	3,904,563.30	35,773,319.91	.00	4,051,056.09	90%	37,882,62
EXPENSE TOTALS	46,764,784.69	2,499,166.91	30,144,689.60	10,331,662.87	6,288,432.22	87%	36,938,93
Grand Total Net Gain (Loss)	($6,940,408.69)	$1,405,396.39	$5,628,630.31	($10,331,662.87)	$2,237,376.13	68%	$943,69

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE: December 16, 2019

TO:

CC:

RE: Report from RPD Regarding Alcohol Permit for Gihon Grocery LLC

Ohio | Department of Commerce

Division of Liquor Control

Mike DeWine, Governor
Jon Husted, Lt. Governor

Sheryl Maxfield, Director

November 21, 2019

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

Re: **NEW C1 C2 PERMIT #0612017**
GIHON GROCERY LLC
DBA GHION
1729 BRICE RD
REYNOLDSBURG OH 43068

Dear Legislative Authority:

You are hereby notified for informational purposes only, that in compliance with the mandatory provisions of Section 4303.26, Ohio Revised Code, a notice of the filing and pendency of the captioned application was sent by certified mail to your local legislative authority on **10/25/2019**.

This is to inform you that GAMACHIS BERHANU is the incorrect applicatin name, The correct applicant name is GIHON GROCERY LLC. This is a change from the original notice sent to the local legislative authority.

The Division of Liquor Control has determined that the corrected information does not involve any geographical or business change. The only action required is the changing of your official records to correspond with the corrected name or address.

If you should have any questions concerning this matter, please feel free to contact this office at the below address or phone number.

DM:
DLC 4013

Licensing New Section
6606 Tussing Road
PO Box 4005
Reynoldsburg, OH 43068-9005 U.S.A.

614 | 644 3155
Fax 614 | 644 3166
TTY/TDD 800 | 750 0750
www.com.ohio.gov/liqr

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

PERMIT NUMBER: 0612017	TYPE: NEW
ISSUE DATE:	
FILING DATE: 10 21 2019	
PERMIT CLASSES: C1 C2	
TAX DISTRICT: 25 220 B	RECEIPT NO.: C54120

GAMACHIS BERHANU
DBA GHION GROCERY
1729 BRICE RD
REYNOLDSBURG OH 43068

This information is incorrect
Council did not appro
as applicant
information is incorre

FROM 10/25/2019

PERMIT NUMBER:	TYPE:
ISSUE DATE:	
FILING DATE:	
PERMIT CLASSES:	
TAX DISTRICT:	RECEIPT NO.:

MAILED 10/25/2019

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/25/2019

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES B NEW 0612017
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [ ] IN OUR COUNTY SEAT. [ ] IN COLUMBUS.

WE DO NOT REQUEST A HEARING. [ ]

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

[illegible] 11/13/19
(Signature) (Date)

(Title)-
[ ] Clerk of County Commissioner
[x] Clerk of City Council
[ ] Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

DLC 4052

Attachment: Gihon Grocery 121619 (RPD Review of Cihon Grocery LLC Alcohol Permit)

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **December 16, 2019**

TO:

RE: **Recognition of Mayor Brad McCloud**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: December 16, 2019

TO:

RE: Recognition of President Doug Joseph

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE:	**December 16, 2019**
TO:	
RE:	**Recognition of City Attorney Jed Hood**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

<u>Clerk of Council</u>
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE:	**December 16, 2019**
TO:	
RE:	**Recognition of Councilmember Mel Clemens**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **December 16, 2019**

TO:

RE: **Recognition of Councilmember Brett Luzader**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE:	**December 16, 2019**
TO:	
RE:	**Recognition of Councilmember Marshall Spalding**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: December 16, 2019

TO:

RE: Recognition of Councilmember Caleb Skinner

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **December 16, 2019**

TO:

RE: **Reappointment of Mollie Prasher as Clerk of Council**

Approval:

Brad McCloud	Jed Hood	Stephen Cicak

The term for the current Clerk of Council Mollie Prasher expires on December 31, 2019. This motion would reappoint Clerk Prasher for a term beginning January 1, 2020 and ending January 31, 2022.

City of Reynoldsburg Clerk of Council Appointment

A Motion to Reappoint Mollie Prasher to Serve as Clerk of Council for the Period Beginning January 1, 2020 through January 31, 2022

Doug Joseph, President

Barth R. Cotner, At Large

Kristin Bryant, At Large

Stacie Baker, At Large

Caleb Skinner, Ward I

Brett Luzader, Ward II

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

Marshall Spalding, Ward III

Mel Clemens, Ward IV

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE: December 16, 2019

TO: Development, Parks and Recreation Committee

RE: Fixed Asset Removal Request Parks & Recreation

Approval:

Completed Brad McCloud	Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request the removal of JFK Playground equipment due to replacement. Fixed asset tag numbers 1795, 1796, 1771

Request the removal of #1611--1999 3/4 ton Ford F250 w/utility body--out of service

Request the removal of #1514--air powered grease gun--not utilized by department

Request the removal of #1527--gas powered pressure washer--broken--repair costs exceed value

Request the removal of #2916--Sno-Way PDE 800 Salt Hopper

Items will be destroyed or placed on the City's auction site.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following items from the city's Fixed Asset list:

From the Police Department

Tag #	Item
1795	JFK Playground Equipment
1796	JFK Playground Equipment
1771	JFK Playground Equipment
1611	1999 ¾ ton Ford F250 truck with utility body - out of service
1514	air powered grease gun
1527	gas powered pressure washer - broken
2916	Sno-Way PDE 800 salt hopper

SECTION 2. That the City of Reynoldsburg will destroy or dispose of the items referred to in Section 1 and any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect following the signature of the Mayor.

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Public Service and Transportation Committee**
RE:	Agreement for General Engineering - Primary with EMH&T

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Skipped Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency legislation in order to have an engineering firm in place for the start of 2020.

Agreement for General Engineering - Primary with EMH&T 5500 New Albany Road, Columbus OH 43054 for Primary General Consulting and Professional Design Services for Engineering for the period of January 1, 2020 through December 31, 2023, and Declaring it an Emergency.

Please see attached consultant selection score sheet and contract. This item will allow us to utilize EMH&T as our primary engineering firm beginning January 1, 2020.

AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC. (EMH&T) FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN SERVICES, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with Evans, Mechwart, Hambleton & Tilton Inc. for the period of January 1, 2020 through December 31, 2023, for engineering services for the City of Reynoldsburg.

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city; wherefore upon adoption by Council and the signature of the Mayor, this Ordinance shall be in effect immediately.

PROFESSIONAL SERVICES AGREEMENT

Between

The CITY OF REYNOLDSBURG

and

EMH&T, Inc.

THIS IS AN AGREEMENT made as of ___________ ____, 2019, between the CITY OF REYNOLDSBURG, with its main office located at 7232 East Main Street, Reynoldsburg, Ohio 43068 (CITY) and EMH&T, Inc., an Ohio Corporation with its main office located at 5500 New Albany Road, Columbus, Ohio 43054 (CONSULTANT). This agreement shall be in effect until December 31, 2023.

Witnesseth, that in consideration of the mutual covenants and agreement herein contained, the parties hereto do mutually agree as follows:

PART 1 - SERVICES OF THE CONSULTANT

1.01. General Consultation / City Engineer Services

A. CONSULTANT shall serve as “Consulting City Engineer” and assist and advise the Mayor, Service Department, and Council on planning, engineering, and construction matters. CONSULTANT will provide plan reviews and technical assistance to City Staff, Council, Boards and Commissions, etc. as requested by CITY.

B. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Consulting City Engineer" whom has direct supervisory charge of general consultation tasks and will serve as the CONSULTANT’s main point of contact with CITY. The Person(s) assigned by the CONSULTANT are subject to approval by the CITY.

C. CONSULTANT will review and address engineering and project planning questions from staff, residents, developers, project partners, etc.

D. CONSULTANT will attend meetings at the request of CITY to present and discuss engineering topics. Anticipated meeting attendance is:

   1. City Council / Committee Meetings (2 per month)

   2. Staff Meeting (1 per month)

   3. Other Departmental Meetings (3 per month)

E. CONSULTANT will meet with staff to establish capital improvement needs and develop updates to the City’s Capital Improvement Plan. This effort includes:

   1. Preparation of concept exhibits for projects and the evaluation of alternative project approaches.

   2. Preparation of preliminary cost estimates.

3. Assist CITY with prioritization of the needed improvements and identification of alternative funding sources.

F. Enforcement and maintenance of standards to include updates to standard construction drawings and review of engineering practices and design manuals.

G. CONSLUTANT will assist CITY in the identification of outside funding sources for City projects.

H. Coordination with outside agencies and project partners to include MORPC, Franklin County, City of Columbus, Licking County, Township(s), Etc.

I. Develop studies of existing engineering data, reports, etc., which have been made previously by City, County or other agencies and give full consideration to same.

J. CONSULTANT will maintain and update the City Zoning Map and City Address Map upon request of CITY.

K. CONSULTANT will provide record storage and maintenance of record plans, city maps, and other project generated data. Both physical and electronic data will be stored by CONSULTANT and made available to CITY upon request.

L. CONSULTANT shall be an independent contractor and not an agent of the CITY and shall direct and supervise the professional services as required by this contract with the CITY. The CONSULTANT shall be responsible for means, methods, techniques and sequences and proceedings associated with CONSULTANT's work and shall be responsible for the acts and omissions of its employees, agents and any other persons/sub-consultants providing services under this contract with the CITY.

1.02. Capital Improvement Plan (CIP) - Design and Construction Phase Services

A. The Services to be provided by the CONSULTANT for specific projects will be detailed in a duly executed individual Project Proposal. Each Project Proposal will indicate the specific tasks and functions to be performed and deliverables to be provided.

B. This agreement is not a commitment by the CITY to CONSULTANT to authorize Project Proposals for CIP work.

C. The general format of the Project Proposal is shown in Exhibit A.

D. CONSULTANT is to provide the CITY anticipated hours needed to complete CONSULTANT's tasks as identified by the CITY. Hours shall be broken down by specific tasks and individual classifications.

E. In the event the CITY allows the CONSULTANT to develop the scope of services, the CONSULTANT shall provide anticipated hours needed to achieve the CITY's objectives.

F. The CONSULTANT shall not be obligated to perform any CIP design and/or construction phase services unless and until the CITY and CONSULTANT agree as to the particulars of the specific project, CONSULTANT's services, compensation, and other appropriate matters.

G. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Project Manager" whom has direct supervisory charge of CITY projects. The CONSULTANT shall also provide details and assign a qualified 'Project Engineer", if different than "Project Manager", whom is responsible for primary production activities. Persons assigned by the CONSULTANT are subject to approval by the CITY.

H. Upon authorization by CITY of CIP Project Proposal's, CONSULTANT shall furnish all personnel, equipment, and material necessary to perform engineering, surveying, construction administration, and other project-specific consultation services as follows:

1. Provide complete and detailed plans, including necessary field work, specifications, and estimates of cost. Provide, assemble, and advertise bid packages using CITY's bidding and contract document template.

2. Furnish to CITY at cost the necessary copies of detailed plans, specifications, estimates, and contract documents required for the prosecution of work. Plans, field books, and field records shall become property of CITY, but shall remain in the files of CONSULTANT for future reference.

3. Assist at all lettings, tabulate proposals and bids, and report same to CITY.

4. Present plans to and assist in obtaining approval of such plans from any City, County State or Federal Department of other political subdivision which may have jurisdiction in the development of the project.

5. Provide land surveying field parties to perform topographic survey, boundary survey and construction layout staking.

6. Provide project representation during construction to be an interpreter and arbitrator of the plans and specifications and make every reasonable effort to protect CITY against deficiencies in Contractor's work.

7. The CONSULTANT shall furnish full-time resident field personnel as the work requires. The construction representative(s) shall spend their full-time on the work beginning when the construction contractor starts construction and ending when all work under the construction contract is completed to the satisfaction of CITY.

8. CONSULTANT shall maintain a complete record of the progress of work and all incidents relative to the design or construction process.

9. Advise and recommend to the CITY in the matter of testing materials and reviewing laboratory results.

10. Track quantities and prepare pay estimates for construction work in conformance with the conditions of each contract.

11. Review completed work and submit a final report for the acceptance of construction project. The issuance of final report does not make CONSULTANT responsible for any deficiencies in the work that were not discovered or apparent at time of report.

1.03. Development Reimbursed Services

A. CONSULTANT will provide CITY with the following services which are to be reimbursed through application fees and developer deposits under the City of Reynoldsburg Development Handbook:

1. Private site improvement plan reviews.

2. Plan reviews of public improvements that are constructed in conjunction with private site developments (utility extensions, public roadway extensions, etc.).

3. Construction observation services.

4. Monitor placement and maintenance of storm water and erosion control measures.

5. Project punchlist and warranty services

PART 2 – CITY'S RESPONSIBILITIES

2.01. CITY's Responsibilities

A. The CITY shall provide full information, which shall set forth the CITY's objectives, schedule, constraints, and budget within reasonable contingencies and criteria.

B. CITY shall make decisions and carry out its other responsibilities in a timely manner and shall bear costs incident thereto so as not to delay the services of the CONSULTANT.

C. CITY shall provide requirements, programs, instruction, reports, data, and other information to CONSULTANT pursuant to this Agreement. CONSULTANT may use such information in performing or furnishing services under this Agreement.

PART 3 – GENERAL CONSIDERATIONS

3.01. Standards and Parameters of Performance

A. CONSULTANT shall be responsible for the technical accuracy of its services and documents. This CITY shall not be responsible for discovering deficiencies. CONSULTANT shall correct deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CITY furnished information.

B. CONSULTANT shall serve as CITY's prime professional under each individual CIP Project Proposal. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services with approval of CITY.

C. CONSULTANT shall comply with applicable laws or regulations and CITY mandated standards. This Agreement is based on these requirements as of the effective date of each individual CIP Project Proposal. Changes to these requirements after the effective date of each individual Project Proposal may be the basis of modification to CITY's responsibilities or to CONSULTANT's scope of services, times or performance, or compensation.

D. If CONSULTANT provides services during the construction phase of any Project, CONSULTANT shall not supervise, direct, or have control over a Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work.

E. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor(s) or supplier(s), or of any of a Contractor's agents or employees or any other persons (except CONSULTANT's own employees) at a site or otherwise furnishing or performing any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by CITY without consultation and advice of CONSULTANT.

3.02. Subcontracting/Assignments/Liability

A. No assignment of the contract or any portion thereof shall be made without prior written approval of the CITY.

B. CONSULTANT shall be and remain solely responsible to the CITY for the acts CONSULTANT performs or faults of any sub-CONSULTANT and of any sub-CONSULTANT's officers, agents or employees.

C. CONSULTANT shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the City.

3.03. Unresolved Findings for Recovery

CONSULTANT affirmatively represents and warrants that it is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24, or that it has taken the appropriate remedial steps required under Section 9.24, or that it otherwise qualifies under that section.

3.04. Ethics and Drug Free Workplace

CONSULTANT agrees that its performance under this Agreement would not be contrary to the terms of R.C. § 102.03 and § 102.04, as applicable (ethics and conflict of interest). CONSULTANT agrees to comply with all applicable state and federal laws regarding drug-free workplace, and while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

3.05. Ohio Elections Law

CONSULTANT affirms that, as applicable, no party listed in Division (I), (J), (Y), or (Z) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of $500.00 to any elected official of the CITY OF REYNOLDSBURG.

3.06. Taxes

The City is a tax exempt entity and shall provide a tax exempt certificate to the CONSULTANT. The CONSULTANT agrees to withhold all City Income Taxes due or payable under the provisions of Chapter 191 of the Codified Ordinance of the City of Reynoldsburg for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such City Income Taxes due under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this Contract.

3.07. Use of Documents

A. Upon completion or termination of the Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specifications, field notes, investigations, copies of computer/electronic files (original application files in .TIF format for drawings), studies and reports shall become the property of and shall be delivered to the CITY upon full payment of monies owed to the CONSULTANT. Copies of CITY-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Part 2 above. Files in electronic media format of text, data, graphics, or of other types that are furnished by CITY to CONSULTANT are only for convenience of CONSULTANT. CONSULTANT shall also be entitled to maintain copies on behalf of the CITY.

B. Copies of Documents that may be relied upon by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CITY are only for convenience of CITY.

C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project unless indicated differently in the Project Proposal.

D. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

3.08. Authorized Project Representatives

Contemporaneous with the execution of each individual Project Proposal, CONSULTANT and CITY shall designate specific individuals to act as CONSULTANT's and CITY's representatives with respect to the service to be performed or furnished by CONSULTANT and responsibilities of CITY under the individual Specific Project. Such individuals may have authority to transmit instruction, receive information, and render decisions relative to a specific project on behalf of each respective party.

3.09. Insurance

A. Prior to the commencement of any work under this agreement, CONSULTANT shall furnish to CITY certificates of insurance showing that CONSULTANT has obtained the following insurance policies with insurance companies licensed and authorized to do business in the State of Ohio. A new certificate of insurance shall be provided to the CITY each year at the time of policy renewal.

1. Worker's Compensation Insurance: CONSULTANT shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Ohio.

2. Commercial General Liability Insurance: CONULTANT shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on an Occurrence Basis with limits of Liability not less than $1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage.

3. Motor Vehicle Liability: CONSULTANT shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Ohio Coverages, with limits of liability of not less than $1,000,000.00 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

4. Professional Liability: Professional Liability Insurance on a Claims Made Basis with Limits of liability of not less than $1,000,000.00 per claim/aggregate;

B. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Motor Vehicle, and Professional Liability Insurance, as described above, shall include an endorsement stating the following: It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to CITY OF REYNOLDSBURG.

C. At any time, CITY may request that CONSULTANT, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified. If so requested by CITY, with the concurrence of CONSULTANT, CONSULTANT shall require CONSULTANT's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such period of time as requested by the CITY, and this agreement will be amended to incorporate these requirements.

3.10. Nondiscrimination

The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of the CONSULTANT, state that they are an equal opportunity employer.

3.11. Termination

A. The CITY, may in writing, suspend all or any part of work for such a period the CITY deems appropriate.

B. This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

C. This Agreement may be terminated by the CITY upon not less than seven days written notice to the CONSULTANT in the event that the Project is permanently abandoned. If the Project is abandoned by the CITY for more than 90 consecutive days, the CONSULTANT may terminate this Agreement by giving written notice.

D. In the event of termination, the CONSULTANT shall be compensated for the reasonable value of services performed prior to termination, together with reimbursable expenses then due.

3.12. Allocation of Risk

A. The CONSULTANT agrees to indemnify and hold the CITY harmless from and against any loss or damage resulting solely from the failure of the CONSULTANT to perform any duty or obligation expressly undertaken by the CONSULTANT pursuant to the terms of this Agreement or the negligent performance or failure to perform by the CONSULTANT of any such express duty or obligation.

B. CONSULTANT will conduct the research that in their professional opinion is necessary to determine the viability of re-using existing equipment and materials in the design of the project. The CITY recognizes that CONSULTANT's research may not identify all defects and that the information and inspection upon which CONSULTANT relies may contain errors or may not be complete. Given the inherent limitations of such inspections, CONSULTANT's recommendations shall not be relied upon by any party as a warranty of the condition of the existing equipment or materials. The extent of the risk the CITY wishes to accept in reusing existing equipment or materials is something the CITY must determine.

C. The CONSULTANT shall indemnify and hold harmless the CITY and its officers, agents and employees from and against all claims or suits asserted or prosecuted by third parties to the extent arising directly out of error, omission, or negligent act of the CONSULTANT or its sub-CONSULTANTS; and the CONSULTANT at its own expense, shall defend the CITY in all such litigation, pay all attorney's fees, damages, court costs and other expenses arising out of such litigation; and at its own expense, shall satisfy and cause to be discharged judgments as may be obtained against the CITY or any of its officers, agents or employees pursuant to such litigation.

D. The CONSULTANT shall be given written notice of the assertion of such claims or suits promptly after such matters are brought to the attention of the CITY and subject to the assent of the City Attorney, which assent shall not be unreasonably withheld or delayed, and shall be permitted to participate in the defense and settlement of any such suits or claims. Nothing contained herein, however, is intended to confer on any third party any rights or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the CONSULTANT's liability for failure to comply with the terms of the contract or for professional or personal negligence or misconduct.

E. In no event will either party be liable for punitive, multiple, enhanced, incidental, indirect or consequential damages, including loss of profits, even if any of the parties should have been aware of the possibility of such damages.

3.13. Entire Agreement; Waiver

This contract contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This contract supersedes any and all previous agreements, whether written or oral, between the parties. A waiver by any party of any breach or default by the other party under this contract shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default here under.

3.14. Headings

The headings in this contract have been inserted for convenient reference and shall not be considered in any questions of interpretation or construction of the contract.

3.15. Severability

The provisions of the contract are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision, to the extent enforceable in any jurisdiction, shall, nevertheless, be binding and enforceable.

3.16. Controlling Law

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The CONSULTANT further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized City, State or Federal officials.

PART 4 – PAYMENTS TO CONSULTANT

4.01 Fee for General Consultation Services

CITY agrees to compensate CONSULTANT an annual amount not to exceed **Seventy-five Thousand Dollars and no cents ($75,000.00)** for the general engineering services outlined in Scope of Services, Section 1.01 General Consultation / City Engineer Services. Payment for services provided under Section 1.01of the Scope of Services shall be hourly not to exceed without prior authorization of the CITY. Labor fees will be computed per the time rates established in Exhibit B. Invoices will be submitted monthly.

4.02. Direct Personnel Expense

Direct Personnel Expense is defined as the direct salaries of the CONSULTANT's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions and similar contributions and benefits.

4.03. Reimbursable Expenses

A. Reimbursable Expenses include expenses incurred by the CONSULTANT in the interest of the Project for:

   1. Expense of transportation in connection with travel required to carry out the scope of services;
   2. Long-distance communications;
   3. Fees paid by the CONSULTANT for securing approval of authorities having jurisdiction over the Project; in general, all approval fees shall be paid up front by the CONSULTANT and reimbursed by the CITY and as such are not within the not-to-exceed fee limit established by the CONSULTANT;
   4. Reproductions; and
   5. Postage and handling of Drawings and Specifications.

B. Reimbursable expenses must be anticipated and quantified by the CONSULTANT and included in the Project Proposal. In the event that expenses exceed original estimates, the CONSULTANT may request from the CITY additional compensation.

4.04. Payment of Invoices

A. Invoices are due and payable within 30 days of receipt.

B. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

4.05. Independent Consultant/Employment Taxes

A. The CONSULTANT shall be and remain an independent contractor with respect to all services performed hereunder and shall accept full exclusive liability for the payments of any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any State or Federal laws which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONSULTANT on work performed under the terms of this agreement. The CONSULTANT shall indemnify and save harmless the CITY from any contributions, taxes or liability referred to in this article. CONSULTANT is not an employee of the CITY.

B. While the CONSULTANT shall be required to render services described hereunder during the term of the contract, nothing herein shall be construed to imply that the City shall have or may exercise any right of control over CONSULTANT with regard to the manner or method of its performance of services hereunder. Except as expressly provided herein, none of the parties shall have the right to bind or obligate the others in any manner without the prior written consent of the other parties.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement, the effective date of which is indicated on Page 1.

City Of Reynoldsburg (CITY)

By:________________________________
Mayor

Name: Brad McCloud

Date: ________________________________

By:________________________________
Clerk of Council

Name: Mollie Prasher

Date: ________________________________

Ordinance:__________________________

APPROVED AS TO FORM

By: ________________________________
City Attorney

Date:________________________________

EMH&T, Inc. (CONSULTANT)

By:________________________________
Authorizing Agent

Name: Sandra C. Doyle-Ahern

Date: ________________________________

EXHIBIT A

General Project Proposal Format

[Date]

[Name of Recipient]
[Title]
[Address]

Subject: [Professional Services for……]

Dear [Name of Recipient],

Provide scope of service(s) for project and its phase(s). Phase(s) to be as directed by CITY.

STUDY AND REPORT PHASE

Prepare studies and analysis and reports as directed by CITY's project representative.

DESIGN PHASE

In consultation with CITY, determine general scope, extent, and character of individual project. Provide technical design, technical criteria, topographic or other survey as needed, preparation of easement descriptions as needed, prepare bid documents, plans, and specifications, prepare and pursue necessary permits, furnish drawings, prepare opinions of probable costs, assist in bidding and preparation of construction documents. In essence, provide CITY with complete level of design services from original scope detail through the bidding and selection of contractor.

CONSTRUCTION PHASE

Offer to CITY construction engineering services as authorized by CITY project representative. Such services may include general administration of construction contracts, site observation of construction, interpretation of contract documents, assisting City obtain needed materials testing services, dispute resolution, review and approval of change orders, review and approval of contractor pay requests, preparation of final inspection reporting and review and/or preparation of as-built drawings.

ADDITIIONAL SERIVCES

There may be special services needed to meet the goal and objectives of the City. They include but are not limited to the following:

- Attend community meetings or represent CITY at County, State, or Regional meetings.
- Assist CITY in preparation applications for grant funding.
- Right of Way/ Easement Acquisition.
- Preparation of master utility plans, including technical modeling, reliability and capacity analysis.
- Perform wetland or other environmental engineering analysis.
- Preparation of management plans.
- Geographic information services
- Traffic/Signal engineering or traffic calming studies.
- Other related services as may be requested and directed by the CITY's Project Representative.

ANTICIPATED HOURS/COMPENSATION

Services shall be provided on an hourly, or lump sum as determined by the CITY and CONSULTANT and as described in section I.02.C of this contract.

Fees are to be negotiated for each individual project. Anticipated hours are to be provided with each Project Proposal. Detail effort by providing the anticipated hours by the client manager, project manager, and support staff to satisfy the scope requirements of each project.

SCHEDULE

Provide schedule of services.

EXHIBIT B

Rate Schedule

Exhibit B – Rate Schedule

The CITY agrees to pay CONSULTANT as compensation for services performed as required by Part 4 of the Agreement a fee in accordance with the following hourly rates:

Labor Classification	2020-2021 (Per Hour)	2022-2023 (Per Hour)
Principal	$175.00-$225.00	$185.00-$250.00
Senior Engineer	$120.00-$175.00	$130.00-185.00
Engineer II	$110.00	$120.00
Engineer I	$95.00	$105.00
Engineer Aide	$85.00	$90.00
Senior Surveyor	$130.00-$150.00	$140.00-$160.00
Surveyor II	$105.00	$115.00
Surveyor I	$90.00	$100.00
Senior Technician	$80.00	$90.00
Technician	$70.00	$80.00
Senior L/A Planner	$120.00-$160.00	$130.00-$175.00
L/A Planner II	$100.00	$115.00
L/A Planner I	$90.00	$100.00
Senior Environmental Scientist	$110.00-$150.00	$120.00-$165.00
Environmental Scientist	$90.00	$100.00
Senior Construction Representative	$120.00-$140.00	$120.00-$150.00
Sr. Resident Project Representative	$75.00-$95.00	$80.00-$110.00
Resident Project Representative	$70.00	$75.00
Field Survey Crew	$125.00-$195.00	$125.00-$220.00
Transportation	Current IRS Rates	Current IRS Rates

Stakes, prints, postal, special delivery and
other miscellaneous items .... At cost

Filing Fees, Special Consulting (Such as Soils Investigation, etc.) .... Actual Fee + 10%

Whenever it is deemed necessary by the CITY, acting through the Mayor or the Mayor's designated representative, for employees of the CONSULTANT to work more than forty (40) hours per week, overtime compensation of one and one-half times the regular rate shall be paid for all hours worked over forty (40) per week in accordance with the Fair Labor Standards Act of the United States.

The labor classifications listed above include a variety of specialized skills and disciplines including structural, highway, bridge, traffic, environmental, survey, etc. As a result, it is not possible to provide a single rate for every classification.

FINAL SCORES FOR SELECTION OF ENGINEERING FIRMS FOR 2020- 2023

Scorer	Highest Scoring	2nd Highest Score
Mayor	EMH& T	American Structurepoint
Service Director	EMH& T	OHM
Development Director	* Acting as Service Director	
Parks & Recreation Director	EMH& T	CT
Councilman Luzader	EMH& T	CT
Councilman Cotner	EMH& T	CT

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Public Service and Transportation Committee**
RE:	**Agreement with CT Consulting**

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Skipped Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency legislation in order to have an engineering firm in place for the start of 2020.

Agreement with CT Consulting, 7965 North High Street, Suite 340, Columbus OH 43235 for the period of January 1, 2020 to for Back Up General Engineering Services and declaring it an emergency.

Please see attached consultant selection score sheet and contract. This item will allow us to utilize CT Consultants as our back-up engineering firm beginning January 1, 2020.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTANTS, INC., FOR BACK-UP GENERAL CONSULTANTS AND PROFESSIONAL DESIGN SERVICES, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with CT Consultants for the period of January 1, 2020 through December 31, 2023, for engineering services for the City of Reynoldsburg.

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city; wherefore upon adoption by Council and the signature of the Mayor, this Ordinance shall be in effect immediately.

PROFESSIONAL SERVICES AGREEMENT

Between

The CITY OF REYNOLDSBURG

and

CT Consultants

THIS IS AN AGREEMENT made as of January 1, 2020 , between the CITY OF REYNOLDSBURG, with its main office located at 7232 East Main Street, Reynoldsburg, Ohio 43068 (CITY) and CT Consultants., an Ohio Corporation with its main office located at 7965 North High Street, Suite 340, Columbus OH 43235 (CONSULTANT). This agreement shall be in effect until December 31, 2023.

Witnesseth, that in consideration of the mutual covenants and agreement herein contained, the parties hereto do mutually agree as follows:

PART 1 - SERVICES OF THE CONSULTANT

1.01. General Consultation / City Engineer Services

A. CONSULTANT shall serve as “Consulting City Engineer” and assist and advise the Mayor, Service Department, and Council on planning, engineering, and construction matters. CONSULTANT will provide plan reviews and technical assistance to City Staff, Council, Boards and Commissions, etc. as requested by CITY.

B. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Consulting City Engineer" whom has direct supervisory charge of general consultation tasks and will serve as the CONSULTANT’s main point of contact with CITY. The Person(s) assigned by the CONSULTANT are subject to approval by the CITY.

C. CONSULTANT will review and address engineering and project planning questions from staff, residents, developers, project partners, etc.

D. CONSULTANT will attend meetings at the request of CITY to present and discuss engineering topics. Anticipated meeting attendance is:

   1. City Council / Committee Meetings (2 per month)

   2. Staff Meeting (1 per month)

   3. Other Departmental Meetings (3 per month)

E. CONSULTANT will meet with staff to establish capital improvement needs and develop updates to the City’s Capital Improvement Plan. This effort includes:

   1. Preparation of concept exhibits for projects and the evaluation of alternative project approaches.

   2. Preparation of preliminary cost estimates.

3. Assist CITY with prioritization of the needed improvements and identification of alternative funding sources.

F. Enforcement and maintenance of standards to include updates to standard construction drawings and review of engineering practices and design manuals.

G. CONSLUTANT will assist CITY in the identification of outside funding sources for City projects.

H. Coordination with outside agencies and project partners to include MORPC, Franklin County, City of Columbus, Licking County, Township(s), Etc.

I. Develop studies of existing engineering data, reports, etc., which have been made previously by City, County or other agencies and give full consideration to same.

J. CONSULTANT will maintain and update the City Zoning Map and City Address Map upon request of CITY.

K. CONSULTANT will provide record storage and maintenance of record plans, city maps, and other project generated data. Both physical and electronic data will be stored by CONSULTANT and made available to CITY upon request.

L. CONSULTANT shall be an independent contractor and not an ~~agent~~ employee of the CITY and shall direct and supervise the professional services as required by thi 5500 New Albany Road, Columbus OH 43054 for Primary General Consulting and Professional Design Services for Engineering for the period of January 1, 2020 through December 31, 2023, and Declaring an Emergency s contract with the CITY. The CONSULTANT shall be responsible for means, methods, techniques and sequences and proceedings associated with CONSULTANT's work and shall be responsible for the acts and omissions of its employees, agents and any other persons/sub-consultants providing services under this contract with the CITY.

1.02. Capital Improvement Plan (CIP) - Design and Construction Phase Services

A. The Services to be provided by the CONSULTANT for specific projects will be detailed in a duly executed individual Project Proposal. Each Project Proposal will indicate the specific tasks and functions to be performed and deliverables to be provided.

B. This agreement is not a commitment by the CITY to CONSULTANT to authorize Project Proposals for CIP work.

C. The general format of the Project Proposal is shown in Exhibit A.

D. CONSULTANT is to provide the CITY anticipated hours needed to complete CONSULTANT's tasks as identified by the CITY. Hours shall be broken down by specific tasks and individual classifications.

E. In the event the CITY allows the CONSULTANT to develop the scope of services, the CONSULTANT shall provide anticipated hours needed to achieve the CITY's objectives.

F. The CONSULTANT shall not be obligated to perform any CIP design and/or construction phase services unless and until the CITY and CONSULTANT agree as to the particulars of the specific project, CONSULTANT's services, compensation, and other appropriate matters.

G. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Project Manager" whom has direct supervisory charge of CITY projects. The CONSULTANT shall also provide details and assign a qualified 'Project Engineer", if different than "Project Manager", whom is responsible for primary production activities. Persons assigned by the CONSULTANT are subject to approval by the CITY.

H. Upon authorization by CITY of CIP Project Proposal's, CONSULTANT shall furnish all personnel, equipment, and material necessary to perform engineering, surveying, construction inspection, and other project-specific consultation services as follows:

1. Provide complete and detailed plans, including necessary field work, specifications, and estimates of cost. Provide, assemble, and advertise bid packages using CITY's bidding and contract document template.

2. Furnish to CITY at cost the necessary copies of detailed plans, specifications, estimates, and contract documents required for the prosecution of work. Plans, field books, and field records shall become property of CITY, but shall remain in the files of CONSULTANT for future reference.

3. Assist at all lettings, tabulate proposals and bids, and report same to CITY. Review contractor bids, conduct lowest and best bid evaluation, and make construction contract award recommendations to CITY.

4. Present plans to and assist in obtaining approval of such plans from any City, County State or Federal Department of other political subdivision which may have jurisdiction in the development of the project.

5. Provide land surveying field parties to perform topographic survey, boundary survey and construction layout staking.

6. Provide project representation during construction to be an interpreter and arbitrator of the plans and specifications and make every reasonable effort to protect CITY against deficiencies in Contractor's work. At the completion of the one-year warranty period, CONSULTANT shall conduct a warranty inspection, issue defect letter to the contractor, track contractor compliance, and make final recommendation for project acceptance of the public improvement to CITY.

7. The CONSULTANT shall furnish full-time resident inspection personnel as the work requires. The inspection personnel shall spend their full-time on the work beginning when the construction contractor starts construction and ending when all work under their inspection is completed to the satisfaction of CITY. CONSULTANT shall review change order requests made by contractors and make a recommendation to the CITY with respect to the justification and costs associated with claims from the contractor.

8. CONSULTANT shall maintain a complete record of the progress of work and all incidents relative to the design or construction process.

9. Advise and recommend to the CITY in the matter of testing materials and reviewing laboratory results.

10. Track quantities and prepare pay estimates for construction work in conformance with the conditions of each contract.

11. Inspect completed work and submit a final report for the acceptance of construction project. The issuance of final report does not make CONSULTANT responsible for any deficiencies in the work that were not discovered or apparent at time of report.

1.03. Development Reimbursed Services

A. CONSULTANT will provide CITY with the following services which are to be reimbursed through application fees and developer deposits under the City of Reynoldsburg Development Handbook:

1. Private site improvement plan reviews.

2. Plan reviews of public improvements that are constructed in conjunction with private site developments (utility extensions, public roadway extensions, etc.).

3. Construction inspection services.

4. Storm water and erosion control inspections.

5. Project punchlist and warranty inspection services

PART 2 – CITY'S RESPONSIBILITIES

2.01. CITY's Responsibilities

A. The CITY shall provide full information, which shall set forth the CITY's objectives, schedule, constraints, and budget within reasonable contingencies and criteria.

B. CITY shall make decisions and carry out its other responsibilities in a timely manner and shall bear costs incident thereto so as not to delay the services of the CONSULTANT.

C. CITY shall provide requirements, programs, instruction, reports, data, and other information to CONSULTANT pursuant to this Agreement. CONSULTANT may use such information in performing or furnishing services under this Agreement.

PART 3 – GENERAL CONSIDERATIONS

3.01. Standards and Parameters of Performance

A. CONSULTANT shall be responsible for the technical accuracy of its services and documents. ~~This~~ The CITY shall not be responsible for discovering deficiencies. CONSULTANT shall correct deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CITY furnished information.

B. CONSULTANT shall serve as CITY's prime professional under each individual CIP Project Proposal. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services with approval of CITY.

C. CONSULTANT shall comply with applicable laws or regulations and CITY mandated standards. This Agreement is based on these requirements as of the effective date of each individual CIP Project Proposal. Changes to these requirements after the effective date of each individual Project

Proposal may be the basis of modification to CITY's responsibilities or to CONSULTANT's scope of services, times or performance, or compensation.

D. If CONSULTANT provides services during the construction phase of any Project, CONSULTANT shall not supervise, direct, or have control over a Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work.

E. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor(s) or supplier(s), or of any of a Contractor's agents or employees or any other persons (except CONSULTANT's own employees) at a site or otherwise furnishing or performing any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by CITY without consultation and advice of CONSULTANT.

3.02. Subcontracting/Assignments/Liability

A. No assignment of the contract or any portion thereof shall be made without prior written approval of the CITY.

B. CONSULTANT shall be and remain solely responsible to the CITY for the acts CONSULTANT performs or faults of any sub-CONSULTANT and of any sub-CONSULTANT's officers, agents or employees.

C. CONSULTANT shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the City.

3.03. Unresolved Findings for Recovery

CONSULTANT affirmatively represents and warrants that it is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24, or that it has taken the appropriate remedial steps required under Section 9.24, or that it otherwise qualifies under that section.

3.04. Ethics and Drug Free Workplace

CONSULTANT agrees that its performance under this Agreement would not be contrary to the terms of R.C. § 102.03 and § 102.04, as applicable (ethics and conflict of interest). CONSULTANT agrees to comply with all applicable state and federal laws regarding drug-free workplace, and while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

3.05. Ohio Elections Law

CONSULTANT affirms that, as applicable, no party listed in Division (I), (J), (Y), or (Z) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of $500.00 to any elected official of the CITY OF REYNOLDSBURG.

3.06. Taxes

The City is a tax exempt entity and shall provide a tax exempt certificate to the CONSULTANT. The CONSULTANT agrees to withhold all City Income Taxes due or payable under the provisions of Chapter 191 of the Codified Ordinance of the City of Reynoldsburg for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such City Income Taxes due under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this Contract.

3.07. Use of Documents

A. Upon completion or termination of the Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specifications, field notes, investigations, copies of computer/electronic files (original application files in .TIF format for drawings), studies and reports shall become the property of and shall be delivered to the CITY upon full payment of monies owed to the CONSULTANT. Copies of CITY-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Part 2 above. Files in electronic media format of text, data, graphics, or of other types that are furnished by CITY to CONSULTANT are only for convenience of CONSULTANT. CONSULTANT shall also be entitled to maintain copies on behalf of the CITY.

B. Copies of Documents that may be relied upon by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CITY are only for convenience of CITY.

C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project unless indicated differently in the Project Proposal. CONSULTANT will provide electronic documents in a format that is acceptable to CITY.

D. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

3.08. Authorized Project Representatives

Contemporaneous with the execution of each individual Project Proposal, CONSULTANT and CITY shall designate specific individuals to act as CONSULTANT's and CITY's representatives with respect to the service to be performed or furnished by CONSULTANT and responsibilities of CITY under the individual Specific Project. Such individuals may have authority to transmit instruction, receive information, and render decisions relative to a specific project on behalf of each respective party.

3.09. Insurance

A. Prior to the commencement of any work under this agreement, CONSULTANT shall furnish to CITY certificates of insurance showing that CONSULTANT has obtained the following insurance policies with insurance companies licensed and authorized to do business in the State of Ohio. A new certificate of insurance shall be provided to the CITY each year at the time of policy renewal.

1. Worker's Compensation Insurance: CONSULTANT shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Ohio.

2. Commercial General Liability Insurance: CONULTANT shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on an Occurrence Basis with limits of Liability not less than $1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage.

3. Motor Vehicle Liability: CONSULTANT shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Ohio Coverages, with limits of liability of not less than $1,000,000.00 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

4. Professional Liability: Professional Liability Insurance on a Claims Made Basis with Limits of liability of not less than $1,000,000.00 per claim/aggregate;

B. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Motor Vehicle, and Professional Liability Insurance, as described above, shall include an endorsement stating the following: It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to CITY OF REYNOLDSBURG.

C. At any time, CITY may request that CONSULTANT, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified. If so requested by CITY, with the concurrence of CONSULTANT, CONSULTANT shall require CONSULTANT's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such period of time as requested by the CITY, and this agreement will be amended to incorporate these requirements.

3.10. Nondiscrimination

The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of the CONSULTANT, state that they are an equal opportunity employer.

3.11. Termination

A. The CITY, may in writing, suspend all or any part of work for such a period the CITY deems appropriate.

B. This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

C. This Agreement may be terminated by the CITY upon not less than seven days written notice to the CONSULTANT in the event that the Project is permanently abandoned. If the Project is abandoned by the CITY for more than 90 consecutive days, the CONSULTANT may terminate this Agreement by giving written notice.

D. In the event of termination, the CONSULTANT shall be compensated for the reasonable value of services performed prior to termination, together with reimbursable expenses then due.

3.12. Allocation of Risk

A. The CONSULTANT agrees to indemnify and hold the CITY harmless from and against any loss or damage resulting solely from the failure of the CONSULTANT to perform any duty or obligation expressly undertaken by the CONSULTANT pursuant to the terms of this Agreement or the negligent performance or failure to perform by the CONSULTANT of any such express duty or obligation.

B. CONSULTANT will conduct the research that in their professional opinion is necessary to determine the viability of re-using existing equipment and materials in the design of the project. The CITY recognizes that CONSULTANT's research may not identify all defects and that the information and inspection upon which CONSULTANT relies may contain errors or may not be complete. Given the inherent limitations of such inspections, CONSULTANT's recommendations shall not be relied upon by any party as a warranty of the condition of the existing equipment or materials. The extent of the risk the CITY wishes to accept in reusing existing equipment or materials is something the CITY must determine.

C. The CONSULTANT shall indemnify and hold harmless the CITY and its officers, agents and employees from and against all claims or suits asserted or prosecuted by third parties to the extent arising directly out of error, omission, or negligent act of the CONSULTANT or its sub-CONSULTANTS; and the CONSULTANT at its own expense, shall defend the CITY in all such litigation, pay all attorney's fees, damages, court costs and other expenses arising out of such litigation; and at its own expense, shall satisfy and cause to be discharged judgments as may be obtained against the CITY or any of its officers, agents or employees pursuant to such litigation.

D. The CONSULTANT shall be given written notice of the assertion of such claims or suits promptly after such matters are brought to the attention of the CITY and subject to the assent of the City Attorney, which assent shall not be unreasonably withheld or delayed, and shall be permitted to participate in the defense and settlement of any such suits or claims. Nothing contained herein, however, is intended to confer on any third party any rights or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the CONSULTANT's liability for failure to comply with the terms of the contract or for professional or personal negligence or misconduct.

E. In no event will either party be liable for punitive, multiple, enhanced, incidental, indirect or consequential damages, including loss of profits, even if any of the parties should have been aware of the possibility of such damages.

3.13. Entire Agreement; Waiver

This contract contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This contract supersedes any and all previous agreements, whether written or oral, between the parties. A waiver by any party of any breach or default by the other party under this contract shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default here under.

3.14. Headings

The headings in this contract have been inserted for convenient reference and shall not be considered in any questions of interpretation or construction of the contract.

3.15. Severability

The provisions of the contract are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision, to the extent enforceable in any jurisdiction, shall, nevertheless, be binding and enforceable.

3.16. Controlling Law

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The CONSULTANT further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized City, State or Federal officials.

PART 4 – PAYMENTS TO CONSULTANT

4.01 Fee for General Consultation Services

CITY agrees to compensate CONSULTANT an annual amount ~~totaling~~ not to exceed **Seventy-five Thousand Dollars and no cents ($75,000.00)** for the general engineering services outlined in Scope of Services, Section 1.01 General Consultation / City Engineer Services. Payment for services provided under Section 1.01of the Scope of Services shall be hourly not to exceed without prior authorization of the CITY. Labor fees will be computed per the time rates established in Exhibit B. Invoices will be submitted monthly.

4.02. Direct Personnel Expense

Direct Personnel Expense is defined as the direct salaries of the CONSULTANT's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions and similar contributions and benefits. Direct Personnel Expenses are paid by CONSULTANT.

4.03. Reimbursable Expenses

A. Reimbursable Expenses include expenses incurred by the CONSULTANT in the interest of the Project for:

1. Expense of transportation in connection with travel required to carry out the scope of services;
2. Long-distance communications;
3. Fees paid by the CONSULTANT for securing approval of authorities having jurisdiction over the Project; in general, all approval fees shall be paid up front by the CONSULTANT and reimbursed by the CITY and as such are not within the not-to-exceed fee limit established by the CONSULTANT;
4. Reproductions; and
5. Postage and handling of Drawings and Specifications.

B. Reimbursable expenses must be anticipated and quantified by the CONSULTANT and included in the Project Proposal. In the event that expenses exceed original estimates, the CONSULTANT may request from the CITY additional compensation.

4.04. Payment of Invoices

A. Invoices are due and payable within 30 days of receipt.

B. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

4.05. Independent Consultant/Employment Taxes

A. The CONSULTANT shall be and remain an independent contractor with respect to all services performed hereunder and shall accept full exclusive liability for the payments of any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any State or Federal laws which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONSULTANT on work performed under the terms of this agreement. The CONSULTANT shall indemnify and save harmless the CITY from any contributions, taxes or liability referred to in this article. CONSULTANT is not an employee of the CITY.

B. While the CONSULTANT shall be required to render services described hereunder during the term of the contract, nothing herein shall be construed to imply that the City shall have or may exercise any right of control over CONSULTANT with regard to the manner or method of its performance of services hereunder. Except as expressly provided herein, none of the parties shall have the right to bind or obligate the others in any manner without the prior written consent of the other parties.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement, the effective date of which is indicated on Page 1.

City Of Reynoldsburg (CITY)

By:____________________________
Mayor

Name: Brad McCloud

Date: ____________________________

By:____________________________
Clerk of Council

Ordinance:________________________

APPROVED AS TO FORM

By: ____________________________
City Attorney

Date:____________________________

EMH&T, Inc. (CONSULTANT)

By:____________________________
Authorizing Agent

Name: Sandra C. Doyle-Ahern

Date: ____________________________

EXHIBIT A

General Project Proposal Format

[Date]

[Name of Recipient]
[Title]
[Address]

Subject: [Professional Services for……]

Dear [Name of Recipient],

Provide scope of service(s) for project and its phase(s). Phase(s) to be as directed by CITY.

STUDY AND REPORT PHASE

Prepare studies and analysis and reports as directed by CITY's project representative.

DESIGN PHASE

In consultation with CITY, determine general scope, extent, and character of individual project. Provide technical design, technical criteria, topographic or other survey as needed, preparation of easement descriptions as needed, prepare bid documents, plans, and specifications, prepare and pursue necessary permits, furnish drawings, prepare opinions of probable costs, assist in bidding and preparation of construction documents. In essence, provide CITY with complete level of design services from original scope detail through the bidding and selection of contractor.

CONSTRUCTION PHASE

Offer to CITY construction engineering services as authorized by CITY project representative. Such services may include general administration of construction contracts, site observation of construction, interpretation of contract documents, assisting City obtain needed materials testing services, dispute resolution, review and approval of change orders, review and approval of contractor pay requests, preparation of final inspection reporting and review and/or preparation of as-built drawings.

ADDITIIONAL SERIVCES

There may be special services needed to meet the goal and objectives of the City. They include but are not limited to the following:

- Attend community meetings or represent CITY at County, State, or Regional meetings.
- Assist CITY in preparation applications for grant funding.
- Right of Way/ Easement Acquisition.
- Preparation of master utility plans, including technical modeling, reliability and capacity analysis.
- Perform wetland or other environmental engineering analysis.
- Preparation of management plans.
- Geographic information services
- Traffic/Signal engineering or traffic calming studies.
- Other related services as may be requested and directed by the CITY's Project Representative.

ANTICIPATED HOURS/COMPENSATION

Services shall be provided on an hourly, or lump sum as determined by the CITY and CONSULTANT and as described in section I.02.C of this contract.

Fees are to be negotiated for each individual project. Anticipated hours are to be provided with each Project Proposal. Detail effort by providing the anticipated hours by the client manager, project manager, and support staff to satisfy the scope requirements of each project.

SCHEDULE

Provide schedule of services.

EXHIBIT B

Rate Schedule

Exhibit B – Rate Schedule

The CITY agrees to pay CONSULTANT as compensation for services performed as required by Part 4 of the Agreement a fee in accordance with the following hourly rates:

Description	CY 2014-2015 Rates
Labor Rates	
Principal	$150
Senior Engineer/ Project Manager	$120
Engineer II	$105
Engineer I	$85
Engineer Aide	$78
Senior Surveyor	$105
Surveyor II	$90
Surveyor I	$80
Senior Environmental Scientist	$98
Environmental Scientist II	$86
Environmental Scientist I	$70
Senior Planner	$98
Landscape Architect / Planner	$85
Project Designer II	$72
Project Designer I	$66
Construction Project Manager	$110
Senior Construction Representative	$80
Construction Inspector II	$70
Construction Inspector I	$60
Survey Field Crew	$144
Administrative / Clerical	$55
Reimbursable Expenses	
Stakes, prints, postal, special deliver and miscellaneous items	At Cost
Mileage	Current IRS Rate
Filing fees, subconsultant services, permitting fees, etc.	Actual Fee Plus 5%

Whenever it is deemed necessary by the CITY, acting through the Mayor or the Mayor's designated representative, for employees of the CONSULTANT to work more than forty (40) hours per week, overtime compensation of one and one-half times the regular rate shall be paid for all hours worked over forty (40) per week in accordance with the Fair Labor Standards Act of the United States.

FINAL SCORES FOR SELECTION OF ENGINEERING FIRMS FOR 2020- 2023

Scorer	Highest Scoring	2nd Highest Score
Mayor	EMH& T	American Structurepoint
Service Director	EMH& T	OHM
Development Director	* Acting as Service Director	
Parks & Recreation Director	EMH& T	CT
Councilman Luzader	EMH& T	CT
Councilman Cotner	EMH& T	CT

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE: **December 16, 2019**

TO: **Finance and Administration Committee**

RE: Transfer of Funds from Various Accounts in Various Departments - Updated Ordinance

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Unappropriate the following accounts and return to the unappropriated General Fund for a total of $189,000

From account 110.448.5101 Service Department Wages Director unappropriate $30,000.00

From account 110.448.5102 Service Department Wages Staff unappropriate $9,000.00

From account 110.448.5109 Service Department H S A unappropriate $1,000.00 From account 110.448.5161 Group Insurance unappropriate $10,000.00

From account 110.479.5101 Building Department Wages-Director unappropriate $10,000.00

From account 110.554.5102 Attorney Wages Staff unappropriate $54,000.00

From account 110.554.5109 Attorney H S A unappropriate $4,000.00

From account 110.554.5151 Attorney PERS unappropriate $7,000.00

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From account 110.554.5161 Attorney Group Insurance unappropriate $19,000.00 From account 110.554.5166 Attorney Group Medicare unappropriate $1,000.00

From account 110.580.5101 Development Director Wages unappropriate $5,000.00

From account 110.580.5104 Development Part-Time Wages unappropriate $9,000.00 From account 110.580.5151 Development PERS unappropriate $1,000.00

From account 110.582.5104 Human Resources Part Time Wages unappropriate $8,000.00 From account 110.582.5151 Human Resources OPERS unappropriate $1,000.00

From account 110.595.5164 General and Administration Worker's Comp unappropriate $20,000.00

Appropriate $390,500 from the unappropriated General Fund to the following accounts:

To account 110.111.5102 Police Department Wages appropriate $35,000

To account 110.111.5105 Police Department Overtime appropriate $100,000

To account 110.111.5109 Police Department H S A appropriate $15,000

To account 110.111.5113 Police Department Wages Enforcement appropriate $70,000

To account 110.111.5152 Police Department OPFDPF appropriate $100,000

To account 110.111.5161 Police Department Group Insurance appropriate $60,000

To account 110.290.5102 Mechanic Wages Staff appropriate $1,500.00

To account 110.343.5105 Senior Center Wages-Staff Appropriate $4,000.00

To account 110.534.5104 Civil Service Part-Time Wages $3,000.00

To account 110.545.5104 Auditor Part-Time Wages $2,000.00

Appropriate from the unappropriated Water fund to Account number 710.735.5105 Water- Overtime $7,000.00

UPDATED TRANSFERS

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

SECTION 1. That Council unappropriate $~~189,000330,700.00 from the following accounts and return to the unappropriated General Fund (110).~~

~~110.340.5141 Parks & Recreation Seasonal Wages~~	~~$ 2,000.00~~
~~110.448.5101 Service Department Wages Director~~	~~3034,000.00~~
~~110.448.5102 Service Department Wages Staff~~	~~9,000.00~~
~~110.448.5109 Service Department HSA~~	~~1,000.00~~
~~110.448.5161 Group Insurance~~	~~10,000.00~~
~~110.479.5101 Building Department Wages Director~~	~~10,0004,700.00~~
~~110.554.5102 Attorney Wages Staff~~	~~5444,000.00~~
~~110.554.5109 Attorney HSA~~	~~4,000.00~~
~~110.554.5151 Attorney PERS~~	~~7,000.00~~
~~110.554.5161 Attorney Group Insurance~~	~~19,000.00~~
~~110.554.5166 Attorney Group Medicare~~	~~1,000.00~~
~~110.571.5102 City Council Wages Staff~~	~~4,000.00~~
~~110.571.5161 City Council Group Insurance~~	~~5,000.00~~
~~110.580.5101 Development Director Wages~~	~~58,000.00~~
~~110.580.5104 Development Part-time Wages~~	~~119,000.00~~
~~110.580.5151 Development PERS~~	~~1,000.00~~
~~110.582.5104 Human Resources Part-time Wages~~	~~8,000.00~~
~~110.582.5151 Human Resources PERS~~	~~1,000.00~~
~~110.593.5161 Clerk of Courts Insurance~~	~~3,000.00~~
~~110.595.5164 General & Administration Workers' Comp~~	~~720,000.00~~
~~110.111.5206 Police Department Evidence~~	~~10,000.00~~
~~110.111.5251 Police Department Gas & Oil~~	~~4,000.00~~
~~110.111.5375 Police Department Prisoner Care~~	~~20,000.00~~

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~~110.111.5632 Police Department Motor Vehicles 20,000.00~~

~~110.111.5639 Police Department Other Equipment 30,000.00~~

~~SECTION 2. That an amount of $390,500560,300.00 be unappropriated from the General Fund and be appropriated to the following accounts:~~

~~110.111.5102 Police Department Wages $ 35,000.00~~

~~110.111.5105 Police Department Overtime 100.000.00~~

~~110.111.5109 Police Department HAS 15,000.00~~

~~110.111.5113 Police Department Wages Enforcement 70240,000.00~~

~~110.111.5152 Police Department OPFDPF Insurance 100,000.00~~

~~110.111.5161 Police Department Group Insurance 60,000.00~~

~~110.290.5102 Mechanic Wages Staff 1,2500.00~~

~~110.343.5105 Senior Center Wages - Staff Appropriate 4,0002,220.00~~

~~110.344.5102 Wages Staff 2,000.00~~

~~110.522.5151 Mayor PERS 2,000.00~~

~~110.534.5104 Civil Service Part-time Wages 34,000.00~~

~~110.545.5104 Auditor Part-time Wages 2,0001,500.00~~

~~110.593.5161 Clerk of Courts Insurance~~

~~Transfer for Attorney Department~~

~~110.554.5101 Unappropriate (10,000.00)~~

~~110.554.5332 Appropriate 10,000.00~~

~~SECTION 3. That $7,00016,000.00 be unappropriated from the Water Fund (710) and is appropriated as follows:~~

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

~~710.735.5105 Water Overtime $ 7,00016,000.00~~

~~SECTION 4. That the following unappropriations/appropriations be made from the various accounts shown below:~~

~~Unappropriate from Sidewalk Construction to accounts 420.000.0004.5653 ($90.00) and 420.000.00055653 ($10.00)~~

~~Unappropriate from Visitors Bureau Fund to account 920.000.5527 Agency Distribution ($75.000.00)~~

~~Unappropriate from JEDD 3 Fund – Etna Reynoldsburg account 943.000.5529 Miscellaneous Distribution ($750.00)~~

~~Unappropriate from Brice Main TIF account 971.991.5424 Bond Interest~~

~~Unappropriate $500,000.00 from account 750.738.5315 Private hauler Contract and return to the unappropriated Solid Waste Fund (750)~~

~~Unappropriate $17,660.00 from Street Department account 260.268.5253 Ice Control and appropriate $17,660,00 to account 260.268.5639 Other Equipment~~

~~SECTION 45. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further in order to be in compliance with O.R.C. at year's end; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.~~

AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Council unappropriate $330,700.00 from the following accounts and return to the unappropriated General Fund (110).

110.340.5141 Parks & Recreation Seasonal Wages	$ 2,000.00
110.448.5101 Service Department Wages Director	34,000.00
110.448.5102 Service Department Wages Staff	9,000.00
110.448.5109 Service Department HSA	1,000.00
110.448.5161 Group Insurance	10,000.00
110.479.5101 Building Department Wages Director	4,700.00
110.554.5102 Attorney Wages Staff	44,000.00
110.554.5109 Attorney HSA	4,000.00
110.554.5151 Attorney PERS	7,000.00
110.554.5161 Attorney Group Insurance	19,000.00
110.554.5166 Attorney Group Medicare	1,000.00
110.571.5102 City Council Wages Staff	4,000.00
110.571.5161 City Council Group Insurance	5,000.00
110.580.5101 Development Director Wages	8,000.00
110.580.5104 Development Part-time Wages	11,000.00
110.580.5151 Development PERS	1,000.00
110.582.5104 Human Resources Part-time Wages	8,000.00
110.582.5151 Human Resources PERS	1,000.00
110.593.5161 Clerk of Courts Insurance	3,000.00
110.595.5164 General & Administration Workers' Comp	70,000.00
110.111.5206 Police Department Evidence	10,000.00

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

110.111.5251 Police Department Gas & Oil	4,000.00
110.111.5375 Police Department Prisoner Care	20,000.00
110.111.5632 Police Department Motor Vehicles	20,000.00
110.111.5639 Police Department Other Equipment	30,000.00

SECTION 2. That an amount of $560,300.00 be unappropriated from the General Fund and be appropriated to the following accounts:

110.111.5102 Police Department Wages	$ 35,000.00
110.111.5105 Police Department Overtime	100.000.00
110.111.5109 Police Department HAS	15,000.00
110.111.5113 Police Department Wages Enforcement	240,000.00
110.111.5152 Police Department OPFDPF Insurance	100,000.00
110.111.5161 Police Department Group Insurance	60,000.00
110.290.5102 Mechanic Wages Staff	1,200.00
110.343.5105 Senior Center Wages - Staff Appropriate	2,220.00
110.344.5102 Wages Staff	2,000.00
110.522.5151 Mayor PERS	2,000.00
110.534.5104 Civil Service Part-time Wages	4,000.00
110.545.5104 Auditor Part-time Wages	1,500.00
110.593.5161 Clerk of Courts Insurance	
Transfer for Attorney Department	
110.554.5101 Upappropriate	(10,000.00)
110.554.5332 Appropriate	10,000.00

SECTION 3. That $16,000.00 be unappropriated from the Water Fund (710) and

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

appropriated to:

710.735.5105 Water Overtime $ 16,000.00

SECTION 4. That the following unappropriations/appropriations be made from the various accounts shown below:

Unappropriate from Sidewalk Construction to accounts 420.000.0004.5653 ($90.00) and 420.000.00055653 ($10.00)

Unappropriate from Visitors Bureau Fund to account 920.000.5527 Agency Distribution ($75.000.00)

Unappropriate from JEDD 3 Fund - Etna Reynoldsburg account 943.000.5529 Miscellaneous Distribution ($750.00)

Unappropriate from Brice Main TIF account 971.991.5424 Bond Interest

Unappropriate $500,000.00 from account 750.738.5315 Private hauler Contract and return to the unappropriated Solid Waste Fund (750)

Unappropriate $17,660.00 from Street Department account 260.268.5253 Ice Control and appropriate $17,660,00 to account 260.268.5639 Other Equipment

SECTION 5. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further in order to be in compliance with O.R.C. at year’s end; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **December 16, 2019**

TO: **Finance and Administration Committee**

RE: 2020 Interim Budget Appropriation - NO NEW INFORMATION HAS BEEN PROVIDED. EXCEPT A FINAL INTERIM BUDGET TO BE HANDED OUT ON MONDAY EVENING.

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: to have an approved interim 2020 budget in place by December 31, 2019.

AN ORDINANCE TO MAKE INTERIM APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY

WHEREAS, appropriations are required effective January 1, 2020 to provide for the expenses and other expenditures associated with the operation of the City of Reynoldsburg for the fiscal year ending December 31, 2020.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following interim appropriations are hereby made in the General Fund

<u>Mayor's Office</u>
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

(110):

SECTION 2. That the following interim appropriations are hereby made in the following funds:

SECTION 3. That the income tax revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2019 shall be and are hereby appropriated in the Fiduciary Funds, the Capital Improvement Project Funds, and revenues credited to the Fiduciary Funds shall be appropriated upon receipt to the proper associated accounts. That the 2019 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year shall be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of $____________ shall be and is hereby appropriated in Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of $___________ shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of $_________________ shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

SECTION 9. That the City auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this Ordinance shall be January 1, 2020.

SECTION 11. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further for the reason that interim appropriations for operation of the City beginning January 1, 2020 with a final budget being adopted by City Council prior to April 1, 2020; wherefore, upon adoption by Council this Ordinance shall be in effect January 1, 2020 upon the signature by the Mayor.

City of Reynoldsburg

2020 Budget

Submitted by Brad McCloud

ORDINANCE NO. **PASSED**

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 AND DECLARING AN EMERGENCY

WHEREAS, various appropriations are required effective January 1, 2020, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2020.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following appropriations are hereby made in the General Fund (110):

Department	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	11,207,789	444,000	781,350			710,400	13,143,539
MECHANIC	290	172,602	131,800	46,950				351,352
PARKS & RECR.	340	1,078,807	296,284	655,954			150,067	2,181,112
SENIOR CENTER	343	176,253	13,600	42,550			15,000	247,403
COMMUNITY EVENTS	344	103,813	17,109	198,365				319,287
SERVICE	448	696,824	24,200	698,650			5,000	1,424,674
BUILDING	479	454,468	12,000	86,000			125,000	677,468
MAYOR	522	176,483	850	40,600				217,933
CIVIL SERVICE	534	66,408	3,000	36,000			500	105,908
CITY AUDITOR	545	384,618	5,500	101,490				491,608
CITY ATTORNEY	554	642,727	4,400	90,563				737,690
CITY COUNCIL	571	195,301	2,000	54,850				252,151
DEVELOPMENT	580	311,038	3,750	277,000			2,500	594,288
HUMAN RE.	582	157,282	17,000	32,550			500	207,332
COMPUTER	584		13,000	415,000			104,750	532,750
CLERK OF COURTS	593	280,925	4,500	97,190				382,615
GENERAL ADMIN.	595	270,166	3,500	716,250			30,000	1,019,916
PUBLIC HEALTH	810			333,255				333,255
GENERAL FUND		**16,375,504**	**996,493**	**4,704,567**	**0**	**0**	**1,143,717**	**23,220,281**

SECTION 2. That the following appropriations are hereby made in the following funds:

Fund	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request
INCOME TAX	220	83,647	700	91,900		2,410,000		2,586,247
COURT COMPUTER	211		15,000	40,500			15,000	70,500
STREET	260	704,403	293,500	148,830			310,000	1,456,733
STATE HIGHWAY	270		70,000	24,000				94,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCTION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	469,268	173,000	5,679,175	369,582		463,499	7,154,524
WASTEWATER	720	528,902	110,500	5,564,634	39,944		463,499	6,707,479
STORM WATER	740	333,341	52,000	1,028,090	122,967		163,000	1,699,398
REFUSE COLL.	750		2,000	2,870,000				2,872,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				3,500		153,500
SEWER CAPACITY	250			250	64,177			64,427
GENERAL DEBT	310				3,055,518			3,055,518
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				571,829			571,829
EMPLOYEE FUND	690							0
Taylor Sq Tif	970			25,000				25,000
BRICE-MAIN DEBT	971			4,000	80,525			84,525
KROGER TIF DEBT	972							0
SUMMIT RD TIF #1	973			2,000				2,000
TAYLOR RD TIF #1	974			500				500
TAYLOR RD TIF #2	975			100				100
TOTALS		**2,269,561**	**716,700**	**15,478,979**	**4,304,542**	**2,413,500**	**1,414,998**	**26,598,280**

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

SECTION 3. That the Income Tax Revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2019 shall be and are hereby appropriated in the Fiduciary Funds, and the Capital Improvement Project Funds, and that the revenues credited to the Fiduciary funds shall be appropriated upon receipt to the proper associated accounts. That the 2019 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year will be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of $ 571,829 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of $ 1,150,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of $ 175,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this ordinance shall be January 1, 2020.

SECTION 11. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further for the reason that final appropriations for operation of the City beginning January 1, 2020 must be adopted by City Council prior to April 1, 2020; wherefore, upon adoption by Council this ordinance shall be in effect upon the signature by the Mayor.

BUDGET	DEPARTMENT	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request	2020 Estimated Revenue	2019 Final Budget	2018 Actual Expense	2017 Actual Expense	2016 Actual Expense	2015 Actual Expense	2015 Actual Expense
110-111-0000	POLICE	11,207,789	444,000	781,350	0	0	710,400	13,143,539		11,439,059	10,382,119	9,317,966	9,289,780	8,875,623	8,70
110-290-0000	MECHANIC	172,602	131,800	46,950	0	0	0	351,352		355,563	318,572	240,649	234,729	221,253	21
110-340-0000	PARKS & RECR.	1,078,807	296,284	655,954	0	0	150,067	2,181,112		1,897,976	1,531,635	1,207,562	1,279,293	963,901	95
110-343-0000	SENIOR CENTER	176,253	13,600	42,550	0	0	15,000	247,403		290,951	267,565	189,391	200,931	314,285	15
110-344-0000	COMMUNITY EVENTS	103,813	17,109	198,365	0	0	0	319,287		318,136					
110-448-0000	SERVICE	696,824	24,200	698,650	0	0	5,000	1,424,674		1,266,120	1,003,621	1,030,452	1,002,175	925,522	944,559
110-479-0000	BUILDING	454,468	12,000	86,000	0	0	125,000	677,468		511,818	432,502	436,492	383,216	330,220	307,925
110-522-0000	MAYOR	176,483	850	40,600	0	0	0	217,933		184,998	227,866	157,070	189,287	194,211	193,731
110-534-0000	CIVIL SERVICE	66,408	3,000	36,000	0	0	500	105,908		119,150	108,162	75,675	72,699	63,720	53,232
110-545-0000	CITY AUDITOR	384,618	5,500	101,490	0	0	0	491,608		457,144	395,019	435,644	398,958	387,236	362,712
110-554-0000	CITY ATTORNEY	642,727	4,400	90,563	0	0	0	737,690		718,412	558,364	562,918	565,381	476,524	454,495
110-571-0000	CITY COUNCIL	195,301	2,000	54,850	0	0	0	252,151		764,181	226,094	216,226	223,052	206,947	172,331
110-580-0000	DEVELOPMENT	311,038	3,750	277,000	0	0	2,500	594,288		628,839	436,995	240,092	250,969	215,348	362,400
110-582-0000	HUMAN RESCOURCES	157,282	17,000	32,550	0	0	500	207,332		173,711	146,825	133,686	106,509	82,439	54,160
110-584-0000	COMPUTER	0	13,000	415,000	0	0	104,750	532,750		741,556	430,340	433,560	415,706	312,435	292,042
110-593-0000	CLERK OF COURTS	280,925	4,500	97,190	0	0	0	382,615		386,162	305,820	300,943	274,937	258,371	246,632
110-595-0000	GENERAL ADMIN.	270,166	3,500	716,250	0	0	30,000	1,019,916		1,385,493	816,018	637,659	660,798	645,762	610,131
110-810-0000	PUBLIC HEALTH	0	0	333,255	0	0	0	333,255		319,733	302,551	285,500	271,798	257,940	219,428
TOTAL	GENERAL FUND	16,375,504	996,493	4,704,567	0	0	1,143,717	23,220,281	20,750,000	21,959,002	17,890,068	15,901,485	15,820,218	14,731,737	12,648,127
220-564-0000	INCOME TAX	83,647	700	91,900		2,410,000		2,586,247		2,414,219	571,412	462,442	1,101,541	402,389	366,265
260-268-0000	STREET	704,403	293,500	148,830			310,000	1,456,733		1,324,761	1,398,697	812,522	1,237,706	1,085,882	1,049,402
270-268-0000	STATE HIGHWAY		70,000	24,000				94,000		95,194	92,322	41,104	167,750	159,786	92,893
710-735-0000	WATER	469,268	173,000	5,679,175	369,582		463,499	7,154,524		7,878,029	5,873,740	5,544,171	5,953,668	5,377,544	5,540,189
720-736-0000	WASTEWATER	528,902	110,500	5,564,634	39,944		463,499	6,707,479		6,410,691	5,427,075	5,295,698	5,511,808	6,796,975	4,942,690
740-737-0000	STORM WATER	333,341	52,000	1,028,090	122,967		163,000	1,699,398		1,687,365	1,346,055	1,249,921	1,168,788	632,187	513,640
750-738-0000	REFUSE COLL.	0	2,000	2,870,000	0		0	2,872,000		3,198,827	1,927,174	1,662,906	2,047,500	1,876,883	2,016,260
230-000-0000	PERMISSIVE LIC.							0							
240-000-0000	POLICE PENSION	150,000				3,500		153,500		203,000	162,822	192,695	163,000	162,739	192,970
250-000-0000	SEWER CAPACITY			250	64,177			64,427		64,678	64,603	64,383	127,449	133,080	71,331
	TOTALS	2,269,561	701,700	15,406,879	596,670	2,413,500	1,399,998	22,788,308		23,276,764	16,863,900	15,325,842	17,479,210	16,627,465	14,785,640
211-000-0000	COURT COMPUTER	0	15,000	40,500			15,000	70,500		62,376	11,824	23,990	55,000	26,388	28,068
282-111-0000	COPS IN SCHOOL							0						108,436	116,546
290-111-0000	LAW ENFORCEMENT							0							
291-111-0000	DRUG ENFORCEMENT							0							
292-111-0000	SAFETY BELT PROG							0							
293-111-0000	DUI/EDUCTION							0						17,115	95,756
294-111-0000	FEDERAL FORFEITURE							0							
295-111-0000	LAW ENFORC/ASST							0							
297-111-0000	EDWARD BYRNE							0							
310-000-0000	GENERAL DEBT				3,055,518			3,055,518		3,123,823	2,570,508	1,576,811	1,494,935	1,498,890	1,756,500
320-000-0000	S. A. DEBT							0							
330-000-0000	TAYLOR SQ. DEBT				571,829			571,829		567,860	568,675	574,382	605,598	601,348	606,347
690-000-0000	EMPLYEE FUND							0							
970-000-0000	Taylor Sq Tif			25,000				25,000		50,000	20,615	26,120	39,000	1,291,496	1,764,450
971-000-0000	BRICE-MAIN DEBT			4,000	80,525			84,525		86,300	95,732	87,380	89,330	89,509	90,725
972-000-0000	KROGER TIF DEBT							0					1,200	35,111	35,082
973-000-0000	SUMMIT RD TIF #1			2,000				2,000		2,000	1,183	2	100	0	0
974-000-0000	TAYLOR RD TIF #1			500				500		500	200	265	350	248	192
975-000-0000	TAYLOR RD TIF #2			100				100		100	16	12	50	10	10
	TOTAL MISC FUNDS	0	15,000	72,100	3,707,872	0	15,000	3,809,972	0	3,892,959	3,268,753	2,288,962	2,285,563	3,668,551	4,493,676
	GRAND TOTALS	18,645,065	1,713,193	20,183,546	4,304,542	2,413,500	2,558,715	49,818,561	20,750,000	49,128,725	38,022,721	33,516,289	35,584,991	35,027,753	31,927,443

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 110 - General Fund						
EXPENSES						
Department: 111 - Police Division						
5100 - Personal Services						
5102	Wages-Staff	881,997.0000	881,997.0000	1,029,205.0000		
5104	Wages-Part time	122,892.0000	122,892.0000	123,109.0000		
5105	Overtime	350,000.0000	350,000.0000	365,000.0000		
5106	Longevity	52,550.0000	52,550.0000	52,050.0000		
5109	HSA Employer Funding	252,000.0000	252,000.0000	294,000.0000		
5111	Wages Chief	119,480.0000	119,480.0000	127,792.0000		
5113	Wages Enforcement	5,299,278.0000	5,299,278.0000	6,335,833.0000		
5151	PERS Contribution	141,315.0000	141,315.0000	163,809.0000		
5152	PFDPF Contribution	908,093.0000	908,093.0000	1,184,970.0000		
5155	PERS Pickup	46,322.0000	46,322.0000	57,388.0000		
5161	Group Insurance	1,132,076.0000	1,133,710.2300	1,358,197.0000		
5166	Medicare	98,972.0000	98,972.0000	116,436.0000		
	Account Classification Total: 5100 - Personal Services	$9,404,975.00	$9,406,609.23	$11,207,789.00		
5200 - Supplies						
5201	Office Supplies	9,500.0000	10,065.7400	9,500.0000		
5202	Photo Copy Supplies	3,500.0000	3,500.0000	3,500.0000		
5203	Computer Supplies	18,000.0000	18,637.0200	15,000.0000		
5205	Small Tools/Minor Equipment	6,000.0000	7,049.9100	31,000.0000		
5206	Evidence	10,000.0000	10,000.0000	10,000.0000		
5207	Law Enforcement Supplies	93,000.0000	122,900.9600	90,000.0000		
5213	Repair and Maintenance Supplies	11,000.0000	11,000.0000	11,000.0000		
5241	Uniforms-Purchased	212,000.0000	243,684.6200	139,000.0000		
5251	MV Gas and Oil	130,000.0000	135,599.5900	135,000.0000		
	Account Classification Total: 5200 - Supplies	$493,000.00	$562,437.84	$444,000.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
5300 - Services						
5311	Utilities	144,530.0000	160,425.0100	145,000.0000		
5321	Professional Training	55,000.0000	74,762.7000	116,000.0000		
5323	Publications	2,850.0000	2,850.0000	2,850.0000		
5324	Professional Association Dues	2,500.0000	2,695.0000	2,500.0000		
5325	Educational Assistance	10,000.0000	10,000.0000	10,000.0000		
5339	Misc Contract Services	83,600.0000	85,210.9000	82,000.0000		
5351	Liability Insurance Deductible	25,000.0000	25,000.0000	25,000.0000		
5361	Building Repair/Maintenance	132,500.0000	133,427.3900	93,000.0000		
5362	Equipment Maintenance	72,000.0000	76,000.0000	61,000.0000		
5363	MV Repair/Maintenance-External	27,000.0000	27,174.5200	30,000.0000		
5366	Computer Maintenance	3,000.0000	3,000.0000	3,000.0000		
5375	Prisoner Care	140,000.0000	141,170.4100	130,000.0000		
5391	Postage	6,500.0000	6,688.0500	7,000.0000		
5392	Fingerprinting Services	2,500.0000	2,500.0000	1,500.0000		
5393	L.E.A.D.S Terminal	8,500.0000	9,100.0000	8,500.0000		
5395	Printing/Advertising	15,000.0000	16,594.5400	20,000.0000		
5396	Uniform Cleaning/Repairs	35,000.0000	37,423.1500	40,000.0000		
5399	Other Miscellaneous Services	4,000.0000	4,500.0000	4,000.0000		
	Account Classification Total: 5300 - Services	$769,480.00	$818,521.67	$781,350.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	10,000.0000	10,000.0000	10,000.0000		
5632	Motor Vehicles	383,470.0000	418,262.9000	452,000.0000		
5633	Machinery and Equipment	93,000.0000	93,209.8900	130,000.0000		
5634	Unmarked Vehicles	58,400.0000	58,400.0000	8,400.0000		
5639	Other Equipment	75,000.0000	71,617.5000	110,000.0000		
	Account Classification Total: 5600 - Capital Purchases	$619,870.00	$651,490.29	$710,400.00		
	Department Total: 111 - Police Division	$11,287,325.00	$11,439,059.03	$13,143,539.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**290 - Mechanic**					
5100 - Personal Services						
5102	Wages-Staff	101,288.0000	101,288.0000	109,245.0000		
5106	Longevity	550.0000	550.0000	550.0000		
5109	HSA Employer Funding	8,000.0000	8,000.0000	8,000.0000		
5151	PERS Contribution	14,257.0000	14,257.0000	15,371.0000		
5161	Group Insurance	37,844.0000	37,844.0000	37,844.0000		
5166	Medicare	1,477.0000	1,477.0000	1,592.0000		
	Account Classification Total: 5100 - Personal Services	$163,416.00	$163,416.00	$172,602.00		
5200 - Supplies						
5201	Office Supplies	100.0000	100.0000	100.0000		
5203	Computer Supplies	200.0000	200.0000	200.0000		
5205	Small Tools/Minor Equipment	3,000.0000	3,000.0000	3,000.0000		
5213	Repair and Maintenance Supplies	110,000.0000	115,080.9900	120,000.0000		
5259	Operating Materials and Supplies	7,500.0000	9,139.3900	8,500.0000		
	Account Classification Total: 5200 - Supplies	$120,800.00	$127,520.38	$131,800.00		
5300 - Services						
5321	Professional Training	1,000.0000	1,000.0000	1,000.0000		
5362	Equipment Maintenance	3,000.0000	3,000.0000	3,000.0000		
5363	MV Repair/Maintenance-External	40,000.0000	41,607.8100	40,000.0000		
5397	Uniform Rental	1,350.0000	1,418.8800	1,450.0000		
5399	Other Miscellaneous Services	1,500.0000	1,500.0000	1,500.0000		
	Account Classification Total: 5300 - Services	$46,850.00	$48,526.69	$46,950.00		
5600 - Capital Purchases						
5633	Machinery and Equipment	16,100.0000	16,100.0000	0.0000		
	Account Classification Total: 5600 - Capital Purchases	$16,100.00	$16,100.00	$0.00		
	Department Total: 290 - Mechanic	$347,166.00	$355,563.07	$351,352.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**340 - Parks and Recreation**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	89,522.0000	89,522.0000	95,755.0000		
5102	Wages-Staff	407,677.0000	407,677.0000	501,122.0000		
5105	Overtime	15,700.0000	15,700.0000	42,000.0000		
5106	Longevity	1,500.0000	1,500.0000	1,700.0000		
5109	HSA Employer Funding	34,000.0000	34,000.0000	38,000.0000		
5141	Wages-Seasonal Labor	110,000.0000	110,000.0000	110,000.0000		
5151	PERS Contribution	87,416.0000	87,416.0000	105,081.0000		
5161	Group Insurance	155,452.0000	155,452.0000	174,266.0000		
5166	Medicare	9,054.0000	9,054.0000	10,883.0000		
	Account Classification Total: 5100 - Personal Services	$910,321.00	$910,321.00	$1,078,807.00		
5200 - Supplies						
5201	Office Supplies	500.0000	2,474.3600	800.0000		
5203	Computer Supplies	500.0000	500.0000	500.0000		
5205	Small Tools/Minor Equipment	5,600.0000	10,944.2500	8,000.0000		
5209	Chemicals	32,125.0000	32,125.0000	35,690.0000		
5213	Repair and Maintenance Supplies	75,000.0000	84,896.3900	71,510.0000		
5215	Recreational Supplies	54,000.0000	59,371.7600	72,864.0000		
5241	Uniforms-Purchased	2,500.0000	2,949.9400	2,500.0000		
5251	MV Gas and Oil	19,000.0000	23,278.0100	20,000.0000		
5252	Aggregates	17,000.0000	17,000.0000	16,330.0000		
5259	Operating Materials and Supplies	48,000.0000	50,000.0000	68,090.0000		
	Account Classification Total: 5200 - Supplies	$254,225.00	$283,539.71	$296,284.00		
5300 - Services						
5303	Community Events	10,000.0000	31,341.7200	10,000.0000		
5311	Utilities	36,000.0000	42,663.1200	37,000.0000		
5321	Professional Training	4,500.0000	4,500.0000	3,000.0000		
5322	Conference/Reimb	9,425.0000	10,283.6200	8,675.0000		
5323	Publications	250.0000	250.0000	250.0000		
5324	Professional Association Dues	2,200.0000	2,410.0000	1,500.0000		
5338	Personal Service Contracts	55,000.0000	58,866.0000	72,000.0000		
5339	Misc Contract Services	170,000.0000	340,146.2500	446,169.0000		
5361	Building Repair/Maintenance	47,000.0000	67,600.0000	43,000.0000		
5362	Equipment Maintenance	2,000.0000	2,000.0000	2,000.0000		
5391	Postage	6,000.0000	6,000.0000	6,500.0000		
5395	Printing/Advertising	23,000.0000	23,000.0000	23,000.0000		
5399	Other Miscellaneous Services	4,000.0000	4,032.8700	2,860.0000		
	Account Classification Total: 5300 - Services	$369,375.00	$593,093.58	$655,954.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	0.0000	10,574.5000	0.0000		
5632	Motor Vehicles	60,533.0000	71,211.0000	0.0000		
5633	Machinery and Equipment	12,000.0000	17,735.8400	89,067.0000		
5639	Other Equipment	11,500.0000	11,500.0000	61,000.0000		
	Account Classification Total: 5600 - Capital Purchases	$84,033.00	$111,021.34	$150,067.00		
	Department Total: 340 - Parks and Recreation	$1,617,954.00	$1,897,975.63	$2,181,112.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**343 - Senior Center**					
5100 - Personal Services						
5102	Wages-Staff	66,182.0000	66,182.0000	70,794.0000		
5104	Wages-Part time	62,021.0000	62,021.0000	60,319.0000		
5105	Overtime	0.0000	0.0000	1,000.0000	Judy Doran is overtime eligible, please add $3,000	
5106	Longevity	600.0000	600.0000	600.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	4,000.0000		
5151	PERS Contribution	18,032.0000	18,032.0000	18,580.0000		
5161	Group Insurance	19,036.0000	19,036.0000	19,036.0000		
5166	Medicare	1,868.0000	1,868.0000	1,924.0000		
	Account Classification Total: 5100 - Personal Services	$171,739.00	$171,739.00	$176,253.00		
5200 - Supplies						
5201	Office Supplies	1,200.0000	1,278.9600	1,400.0000		
5203	Computer Supplies	1,500.0000	1,500.0000	1,200.0000		
5213	Repair and Maintenance Supplies	8,500.0000	9,893.1500	5,300.0000		
5215	Recreational Supplies	3,000.0000	3,305.7800	2,700.0000		
5216	Contributed Supplies Purchased	0.0000	20,191.1400	0.0000		
5252	Aggregates	0.0000	0.0000	1,000.0000		
5259	Operating Materials and Supplies	3,000.0000	3,000.0000	2,000.0000		
	Account Classification Total: 5200 - Supplies	$17,200.00	$39,169.03	$13,600.00		
5300 - Services						
5311	Utilities	15,000.0000	15,754.8700	5,000.0000		
5321	Professional Training	300.0000	300.0000	300.0000		
5322	Conference/Reimb	400.0000	689.0000	400.0000		
5324	Professional Association Dues	150.0000	250.0000	150.0000		
5339	Misc Contract Services	8,000.0000	9,773.4700	9,200.0000		
5361	Building Repair/Maintenance	50,000.0000	50,776.0700	25,000.0000		
5391	Postage	2,500.0000	2,500.0000	2,500.0000		
	Account Classification Total: 5300 - Services	$76,350.00	$80,043.41	$42,550.00		
5600 - Capital Purchases						
5639	Other Equipment	0.0000	0.0000	15,000.0000		
	Account Classification Total: 5600 - Capital Purchases	$0.00	$0.00	$15,000.00		
	Department Total: 343 - Senior Center	$265,289.00	$290,951.44	$247,403.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**344 - Community Events**					
5100 - Personal Services						
5102	Wages-Staff	59,740.0000	59,740.0000	65,107.0000		
5105	Overtime	5,000.0000	5,000.0000	5,000.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	4,000.0000		
5151	PERS Contribution	9,064.0000	9,064.0000	9,815.0000		
5161	Group Insurance	18,922.0000	18,922.0000	18,874.0000		
5166	Medicare	939.0000	939.0000	1,017.0000		
	Account Classification Total: 5100 - Personal Services	$97,665.00	$97,665.00	$103,813.00		
5200 - Supplies						
5201	Office Supplies	300.0000	300.0000	300.0000		
5215	Recreational Supplies	13,310.0000	15,310.0000	16,809.0000		
	Account Classification Total: 5200 - Supplies	$13,610.00	$15,610.00	$17,109.00		
5300 - Services						
5303	Community Events	520.0000	520.0000	500.0000		
5311	Utilities	840.0000	840.0000	1,200.0000		
5322	Conference/Reimb	1,250.0000	1,250.0000	950.0000		
5324	Professional Association Dues	700.0000	700.0000	215.0000		
5339	Misc Contract Services	127,975.0000	168,850.6000	169,500.0000		
5395	Printing/Advertising	15,000.0000	18,500.0000	16,000.0000		
5399	Other Miscellaneous Services	14,200.0000	14,200.0000	10,000.0000		
	Account Classification Total: 5300 - Services	$160,485.00	$204,860.60	$198,365.00		
	Department Total: 344 - Community Events	$271,760.00	$318,135.60	$319,287.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**448 - Service Department**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	91,121.0000	91,121.0000	90,000.0000		
5102	Wages-Staff	317,913.0000	317,913.0000	356,125.0000		
5105	Overtime	3,000.0000	3,000.0000	7,000.0000	Increase in overtime due to last year being under estimated which caused Service Department to go over budget.	
5106	Longevity	2,500.0000	2,500.0000	2,600.0000		
5109	HSA Employer Funding	28,000.0000	28,000.0000	30,000.0000		
5151	PERS Contribution	58,035.0000	58,035.0000	63,801.0000		
5161	Group Insurance	129,884.0000	129,884.0000	140,690.0000		
5166	Medicare	6,011.0000	6,011.0000	6,608.0000		
	Account Classification Total: 5100 - Personal Services	$636,464.00	$636,464.00	$696,824.00		
5200 - Supplies						
5201	Office Supplies	1,700.0000	1,795.1800	1,500.0000		
5203	Computer Supplies	1,000.0000	1,022.0100	1,000.0000		
5213	Repair and Maintenance Supplies	18,000.0000	20,579.1100	20,000.0000	Budget increase to allow for price increase	
5251	MV Gas and Oil	1,500.0000	1,538.5300	1,700.0000	Increase to allow for additional expenses	
	Account Classification Total: 5200 - Supplies	$22,200.00	$24,934.83	$24,200.00		
5300 - Services						
5301	Boards/Commissions	750.0000	750.0000	250.0000		
5302	Street Lighting	260,000.0000	273,360.6300	270,000.0000		
5303	Community Events	35,000.0000	31,894.0000	40,000.0000	There will be a small increase for 2020 Fireworks, and also allowing for increase in prices for 2020 Community Clean Up.	
5321	Professional Training	500.0000	590.0000	500.0000		
5322	Conference/Reimb	250.0000	250.0000	1,000.0000	Increase to allow Service staff to attend conferences	
5323	Publications	0.0000	0.0000	100.0000	Increase to allow for any publications the Service department may want for informational purposes	
5324	Professional Association Dues	0.0000	0.0000	250.0000	Increase to allow for any new dues for Service Staff	
5325	Educational Assistance	1,500.0000	1,500.0000	500.0000	Decrease due to staff has not shown an interest in educational assistance	
5331	Engineering/Architecture	125,000.0000	144,866.7700	125,000.0000		
5339	Misc Contract Services	86,550.0000	91,947.4200	125,000.0000	Increase to allow for any additional contractual services needed	
5362	Equipment Maintenance	4,000.0000	4,251.9500	4,500.0000	Increase for additional equipment maintenance expenses and/or any price increases	
5367	Streetscape Maintenance	0.0000	200.0000	50,000.0000	Increase to cover brick wall repairs, replacement liners/trash cans, tree grates	
5374	Emergency Management Services	40,000.0000	42,643.0000	45,000.0000	Increase to allow for any price changes from Franklin County	
5391	Postage	500.0000	500.0000	250.0000	Decrease in postage usage	
5395	Printing/Advertising	1,500.0000	1,500.0000	1,500.0000		
5397	Uniform Rental	2,500.0000	2,597.7200	2,500.0000		
5398	Tree/Grass Service	31,000.0000	31,250.0000	31,000.0000		
5399	Other Miscellaneous Services	1,300.0000	(23,380.0000)	1,300.0000		
	Account Classification Total: 5300 - Services	$590,350.00	$604,721.49	$698,650.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	0.0000	0.0000	5,000.0000	Increase to allow for new chairs in Service Director office and any other replacement needs in the department.	
	Account Classification Total: 5600 - Capital Purchases	$0.00	$0.00	$5,000.00		
	Department Total: 448 - Service Department	$1,249,014.00	$1,266,120.32	$1,424,674.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**479 - Building Department**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	77,559.0000	77,559.0000	0.0000		
5102	Wages-Staff	189,908.0000	189,908.0000	304,940.0000		
5106	Longevity	600.0000	600.0000	650.0000		
5109	HSA Employer Funding	14,000.0000	14,000.0000	18,000.0000		
5151	PERS Contribution	37,179.0000	37,179.0000	42,433.0000		
5161	Group Insurance	65,422.0000	65,422.0000	84,014.0000		
5166	Medicare	3,887.0000	3,887.0000	4,431.0000		
	Account Classification Total: 5100 - Personal Services	$388,555.00	$388,555.00	$454,468.00		
5200 - Supplies						
5201	Office Supplies	2,000.0000	2,150.2700	2,000.0000		
5241	Uniforms-Purchased	3,000.0000	3,000.0000	4,000.0000	Asking for more due to additional employees	
5251	MV Gas and Oil	5,000.0000	5,166.3200	6,000.0000	Anticipating higher charges due to additional employees	
	Account Classification Total: 5200 - Supplies	$10,000.00	$10,316.59	$12,000.00		
5300 - Services						
5311	Utilities	5,000.0000	5,373.5600	8,000.0000		
5321	Professional Training	5,000.0000	5,000.0000	5,000.0000		
5322	Conference/Reimb	1,500.0000	1,500.0000	1,500.0000		
5323	Publications	1,500.0000	1,500.0000	500.0000		
5324	Professional Association Dues	800.0000	800.0000	1,000.0000		
5325	Educational Assistance	0.0000	0.0000	3,000.0000	Jamal is continuing his education	
5331	Engineering/Architecture	1,500.0000	1,500.0000	1,500.0000		
5339	Misc Contract Services	20,000.0000	21,675.0000	20,000.0000		
5362	Equipment Maintenance	6,000.0000	6,508.8200	5,000.0000		
5366	Computer Maintenance	2,000.0000	(8,000.0000)	2,000.0000		
5376	County Health Services	35,000.0000	37,409.0000	35,000.0000		
5391	Postage	1,000.0000	1,000.0000	1,000.0000		
5395	Printing/Advertising	3,500.0000	3,500.0000	2,000.0000		
5399	Other Miscellaneous Services	500.0000	500.0000	500.0000		
	Account Classification Total: 5300 - Services	$83,300.00	$78,266.38	$86,000.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	0.0000	0.0000	25,000.0000	Desk and space needed for additional permit tech and code enforcement officers.	
5632	Motor Vehicles	0.0000	0.0000	100,000.0000	The code enforcement trucks are very old and run down, we also need two additional trucks for the two additional code enforcers.	
5639	Other Equipment	0.0000	34,680.0000	0.0000		
	Account Classification Total: 5600 - Capital Purchases	$0.00	$34,680.00	$125,000.00		
	Department Total: 479 - Building Department	$481,855.00	$511,817.97	$677,468.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**522 - Mayor**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	97,803.0000	97,803.0000	97,803.0000		
5102	Wages-Staff	0.0000	0.0000	25,413.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	6,000.0000		
5151	PERS Contribution	13,692.0000	13,692.0000	17,250.0000		
5161	Group Insurance	18,700.0000	18,700.0000	28,230.0000		
5166	Medicare	1,418.0000	1,418.0000	1,787.0000		
	Account Classification Total: 5100 - Personal Services	$135,613.00	$135,613.00	$176,483.00		
5200 - Supplies						
5201	Office Supplies	600.0000	600.0000	600.0000		
5203	Computer Supplies	200.0000	200.0000	250.0000		
	Account Classification Total: 5200 - Supplies	$800.00	$800.00	$850.00		
5300 - Services						
5311	Utilities	50.0000	306.5600	800.0000		
5322	Conference/Reimb	1,000.0000	1,000.0000	1,000.0000		
5324	Professional Association Dues	700.0000	700.0000	1,000.0000		
5332	Legal Services	30,000.0000	39,943.6600	30,000.0000		
5339	Misc Contract Services	5,000.0000	5,385.0000	6,000.0000		
5391	Postage	250.0000	250.0000	300.0000		
5399	Other Miscellaneous Services	1,000.0000	1,000.0000	1,500.0000		
	Account Classification Total: 5300 - Services	$38,000.00	$48,585.22	$40,600.00		
	Department Total: 522 - Mayor	$174,413.00	$184,998.22	$217,933.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**534 - Civil Service Commission**					
5100 - Personal Services						
5104	Wages-Part time	59,273.0000	59,273.0000	57,521.0000		
5151	PERS Contribution	7,780.0000	7,780.0000	8,053.0000		
5166	Medicare	859.0000	859.0000	834.0000		
	Account Classification Total: 5100 - Personal Services	$67,912.00	$67,912.00	$66,408.00		
5200 - Supplies						
5201	Office Supplies	700.0000	930.3900	700.0000		
5203	Computer Supplies	1,000.0000	1,000.0000	1,000.0000		
5259	Operating Materials and Supplies	900.0000	1,200.0000	1,300.0000		
	Account Classification Total: 5200 - Supplies	$2,600.00	$3,130.39	$3,000.00		
5300 - Services						
5321	Professional Training	600.0000	600.0000	600.0000		
5322	Conference/Reimb	700.0000	700.0000	700.0000		
5332	Legal Services	4,000.0000	4,000.0000	4,000.0000		
5336	Medical Services/Physical Exams	15,000.0000	20,358.0000	15,000.0000		
5339	Misc Contract Services	10,000.0000	16,000.0000	10,000.0000		
5391	Postage	200.0000	200.0000	200.0000		
5395	Printing/Advertising	5,000.0000	5,250.0000	5,000.0000		
5399	Other Miscellaneous Services	500.0000	500.0000	500.0000		
	Account Classification Total: 5300 - Services	$36,000.00	$47,608.00	$36,000.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	500.0000	500.0000	500.0000		
	Account Classification Total: 5600 - Capital Purchases	$500.00	$500.00	$500.00		
	Department Total: 534 - Civil Service Commission	$107,012.00	$119,150.39	$105,908.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**545 - City Auditor**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	87,342.0000	87,342.0000	90,769.0000		
5102	Wages-Staff	159,710.0000	159,710.0000	173,531.0000		
5104	Wages-Part time	39,065.0000	39,065.0000	45,489.0000		
5105	Overtime	2,000.0000	2,000.0000	2,000.0000		
5106	Longevity	600.0000	600.0000	600.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	4,000.0000		
5151	PERS Contribution	39,370.0000	39,370.0000	42,684.0000		
5161	Group Insurance	20,008.0000	20,008.0000	21,316.0000		
5166	Medicare	3,915.0000	3,915.0000	4,229.0000		
	Account Classification Total: 5100 - Personal Services	$356,010.00	$356,010.00	$384,618.00		
5200 - Supplies						
5201	Office Supplies	2,500.0000	3,263.8900	2,500.0000		
5203	Computer Supplies	3,000.0000	3,755.7900	3,000.0000		
	Account Classification Total: 5200 - Supplies	$5,500.00	$7,019.68	$5,500.00		
5300 - Services						
5321	Professional Training	2,650.0000	2,650.0000	2,500.0000	payroll training Stephanie, AGA PDT; CPIM	
5322	Conference/Reimb	2,800.0000	2,800.0000	4,300.0000	GFOA -CLEVELAND; MUNICIPAL FINANCE MEETING	
5324	Professional Association Dues	1,000.0000	1,000.0000	1,300.0000	GFOA, AGA, APA, OPT	
5333	Outside Professional Services	38,000.0000	38,000.0000	47,750.0000	Schonhardt (CAFR); Wilson Shannon & Snow (Auditor); Baker Tilly (TIF admin); Meeder Investment	
5339	Misc Contract Services	15,300.0000	31,662.5000	26,300.0000	Squire Dempsy(bond); Dalene Pride(Tag Audit) Nova Time/EMHT Gasb34	
5362	Equipment Maintenance	1,200.0000	1,351.6400	1,500.0000	copier; shredder	
5366	Computer Maintenance	0.0000	0.0000	1,800.0000	timekeeping system	
5391	Postage	2,000.0000	2,000.0000	2,040.0000		
5395	Printing/Advertising	2,650.0000	2,650.0000	2,000.0000		
5399	Other Miscellaneous Services	12,000.0000	12,000.0000	12,000.0000	Monthly bank fees; cc fees; CAFR filing fee/dispatch/Bond Admin Fee	
	Account Classification Total: 5300 - Services	$77,600.00	$94,114.14	$101,490.00		
	Department Total: 545 - City Auditor	$439,110.00	$457,143.82	$491,608.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**554 - City Attorney**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	97,803.0000	97,803.0000	97,803.0000		
5102	Wages-Staff	247,038.0000	247,038.0000	256,697.0000		
5104	Wages-Part time	87,163.0000	87,163.0000	93,236.0000		
5106	Longevity	600.0000	600.0000	700.0000		
5109	HSA Employer Funding	22,000.0000	22,000.0000	22,000.0000		
5151	PERS Contribution	60,565.0000	60,565.0000	62,781.0000		
5161	Group Insurance	103,008.0000	103,008.0000	103,008.0000		
5166	Medicare	6,273.0000	6,273.0000	6,502.0000		
	Account Classification Total: 5100 - Personal Services	$624,450.00	$624,450.00	$642,727.00		
5200 - Supplies						
5201	Office Supplies	2,500.0000	2,500.0000	3,500.0000		
5203	Computer Supplies	400.0000	400.0000	400.0000		
5205	Small Tools/Minor Equipment	500.0000	500.0000	500.0000		
	Account Classification Total: 5200 - Supplies	$3,400.00	$3,400.00	$4,400.00		
5300 - Services						
5321	Professional Training	2,500.0000	2,500.0000	2,500.0000		
5322	Conference/Reimb	250.0000	250.0000	250.0000		
5323	Publications	6,800.0000	7,199.8400	7,200.0000		
5324	Professional Association Dues	2,500.0000	2,500.0000	2,500.0000		
5332	Legal Services	40,000.0000	40,000.0000	40,000.0000		
5333	Outside Professional Services	14,504.0000	14,504.0000	14,504.0000		
5337	Public Defender	5,000.0000	5,459.9000	5,459.0000		
5339	Misc Contract Services	14,100.0000	14,100.0000	14,100.0000		
5341	Court Costs and Fees	300.0000	300.0000	300.0000		
5366	Computer Maintenance	250.0000	250.0000	250.0000		
5391	Postage	500.0000	500.0000	500.0000		
5399	Other Miscellaneous Services	2,500.0000	2,998.6300	3,000.0000		
	Account Classification Total: 5300 - Services	$89,204.00	$90,562.37	$90,563.00		
	Department Total: 554 - City Attorney	$717,054.00	$718,412.37	$737,690.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**571 - City Council**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	62,162.0000	62,162.0000	63,842.0000		
5102	Wages-Staff	65,431.0000	65,431.0000	69,992.0000		
5104	Wages-Part time	22,495.0000	22,495.0000	26,470.0000		
5106	Longevity	550.0000	550.0000	0.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	2,000.0000		
5151	PERS Contribution	21,089.0000	21,089.0000	22,443.0000		
5161	Group Insurance	19,036.0000	19,036.0000	8,230.0000		
5166	Medicare	2,184.0000	2,184.0000	2,324.0000		
	Account Classification Total: 5100 - Personal Services	$196,947.00	$196,947.00	$195,301.00		
5200 - Supplies						
5201	Office Supplies	1,500.0000	1,557.5700	1,500.0000		
5203	Computer Supplies	500.0000	500.0000	500.0000		
	Account Classification Total: 5200 - Supplies	$2,000.00	$2,057.57	$2,000.00		
5300 - Services						
5321	Professional Training	3,000.0000	3,000.0000	1,500.0000	Reduced from $3,000 in 2019 3 training classes in St. Louis (IIMC) ($189 x 3 = $540) 3 possible leadership classes @ $100 each 3 possible OMCA classes @ $100	
5322	Conference/Reimb	3,000.0000	3,000.0000	3,500.0000	Increased $500 from 2019 Attending both OMCA Institute (required for Board members) and IIMC Conference in St. Louis as I am being recognized for a leadership award Costs - OMCA $400 conf + $1000 for hotel IIMC $610 conf + $1100 for hotel + $300 for flight	
5323	Publications	100.0000	100.0000	100.0000		
5324	Professional Association Dues	500.0000	500.0000	500.0000		
5325	Educational Assistance	3,500.0000	3,500.0000	0.0000	$3,000 savings this year - no expense	
5339	Misc Contract Services	43,000.0000	44,765.2000	40,000.0000	$3,000 reduction	
5391	Postage	300.0000	300.0000	250.0000	$50 reduction	
5395	Printing/Advertising	3,000.0000	4,011.4400	3,000.0000		
5399	Other Miscellaneous Services	6,000.0000	6,000.0000	6,000.0000		
	Account Classification Total: 5300 - Services	$62,400.00	$65,176.64	$54,850.00		
	Department Total: 571 - City Council	$261,347.00	$264,181.21	$252,151.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**580 - Development Department**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	87,550.0000	87,550.0000	95,755.0000		
5102	Wages-Staff	115,360.0000	115,360.0000	125,227.0000		
5104	Wages-Part time	20,000.0000	20,000.0000	0.0000		
5109	HSA Employer Funding	10,000.0000	10,000.0000	10,000.0000		
5151	PERS Contribution	31,207.0000	31,207.0000	30,938.0000		
5161	Group Insurance	45,914.0000	45,914.0000	45,914.0000		
5166	Medicare	3,232.0000	3,232.0000	3,204.0000		
	Account Classification Total: 5100 - Personal Services	$313,263.00	$313,263.00	$311,038.00		
5200 - Supplies						
5201	Office Supplies	3,500.0000	3,625.1700	3,500.0000		
5203	Computer Supplies	250.0000	250.0000	250.0000		
	Account Classification Total: 5200 - Supplies	$3,750.00	$3,875.17	$3,750.00		
5300 - Services						
5301	Boards/Commissions	6,000.0000	6,040.3200	5,000.0000		
5311	Utilities	1,750.0000	1,952.6200	2,000.0000		
5321	Professional Training	1,500.0000	1,500.0000	1,500.0000		
5322	Conference/Reimb	10,000.0000	10,000.0000	10,000.0000		
5323	Publications	500.0000	500.0000	500.0000		
5324	Professional Association Dues	3,500.0000	3,500.0000	3,500.0000		
5325	Educational Assistance	3,000.0000	3,000.0000	3,000.0000		
5331	Engineering/Architecture	30,000.0000	30,222.4200	50,000.0000		
5332	Legal Services	10,000.0000	19,900.0000	20,000.0000	Anticipating receivership of blighted properties.	
5339	Misc Contract Services	217,000.0000	223,085.0000	175,000.0000		
5391	Postage	1,000.0000	1,000.0000	500.0000		
5395	Printing/Advertising	5,000.0000	5,000.0000	5,000.0000		
5399	Other Miscellaneous Services	1,000.0000	1,000.0000	1,000.0000		
	Account Classification Total: 5300 - Services	$290,250.00	$306,700.36	$277,000.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	5,000.0000	5,000.0000	2,500.0000		
	Account Classification Total: 5600 - Capital Purchases	$5,000.00	$5,000.00	$2,500.00		
	Department Total: 580 - Development Department	$612,263.00	$628,838.53	$594,288.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**582 - Human Resources Department**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	85,850.0000	85,850.0000	91,818.0000		
5104	Wages-Part time	20,000.0000	14,000.0000	25,413.0000		
5106	Longevity	550.0000	550.0000	550.0000		
5109	HSA Employer Funding	2,000.0000	2,000.0000	4,000.0000		
5151	PERS Contribution	14,896.0000	14,896.0000	16,489.0000		
5161	Group Insurance	7,774.0000	7,774.0000	17,304.0000		
5166	Medicare	1,543.0000	1,543.0000	1,708.0000		
	Account Classification Total: 5100 - Personal Services	$132,613.00	$126,613.00	$157,282.00		
5200 - Supplies						
5201	Office Supplies	800.0000	996.5600	800.0000		
5203	Computer Supplies	200.0000	200.0000	200.0000		
5208	OSHA Supplies	14,000.0000	14,683.6800	16,000.0000		
	Account Classification Total: 5200 - Supplies	$15,000.00	$15,880.24	$17,000.00		
5300 - Services						
5321	Professional Training	0.0000	0.0000	1,000.0000		
5323	Publications	400.0000	400.0000	750.0000		
5324	Professional Association Dues	500.0000	500.0000	600.0000		
5336	Medical Services/Physical Exams	3,000.0000	3,105.6600	4,000.0000		
5339	Misc Contract Services	5,000.0000	5,000.0000	6,000.0000		
5391	Postage	200.0000	200.0000	200.0000		
5399	Other Miscellaneous Services	19,000.0000	21,512.5300	20,000.0000		
	Account Classification Total: 5300 - Services	$28,100.00	$30,718.19	$32,550.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	500.0000	500.0000	500.0000		
	Account Classification Total: 5600 - Capital Purchases	$500.00	$500.00	$500.00		
	Department Total: 582 - Human Resources Department	$176,213.00	$173,711.43	$207,332.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**584 - Computer Department**					
5200 - Supplies						
5201	Office Supplies	250.0000	250.0000	250.0000		
5203	Computer Supplies	12,750.0000	12,750.0000	12,750.0000		
	Account Classification Total: 5200 - Supplies	$13,000.00	$13,000.00	$13,000.00		
5300 - Services						
5311	Utilities	800.0000	800.0000	800.0000		
5339	Misc Contract Services	161,000.0000	161,000.0000	161,000.0000		
5366	Computer Maintenance	242,800.0000	243,357.2100	253,200.0000		
	Account Classification Total: 5300 - Services	$404,600.00	$405,157.21	$415,000.00		
5600 - Capital Purchases						
5639	Other Equipment	317,000.0000	323,398.7200	104,750.0000		
	Account Classification Total: 5600 - Capital Purchases	$317,000.00	$323,398.72	$104,750.00		
	Department Total: 584 - Computer Department	$734,600.00	$741,555.93	$532,750.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**593 - Clerk of Courts**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	71,375.0000	71,375.0000	76,163.0000		
5102	Wages-Staff	86,765.0000	86,765.0000	97,601.0000		
5104	Wages-Part time	25,867.0000	25,867.0000	29,511.0000		
5106	Longevity	600.0000	600.0000	600.0000		
5109	HSA Employer Funding	12,000.0000	12,000.0000	8,000.0000		
5151	PERS Contribution	25,061.0000	25,061.0000	27,843.0000		
5161	Group Insurance	56,771.0000	56,771.0000	38,251.0000		
5166	Medicare	2,677.0000	2,677.0000	2,956.0000		
	Account Classification Total: 5100 - Personal Services	$281,116.00	$281,116.00	$280,925.00		
5200 - Supplies						
5201	Office Supplies	4,500.0000	4,667.9300	2,500.0000		
5203	Computer Supplies	0.0000	0.0000	2,000.0000		
	Account Classification Total: 5200 - Supplies	$4,500.00	$4,667.93	$4,500.00		
5300 - Services						
5321	Professional Training	500.0000	500.0000	500.0000		
5322	Conference/Reimb	250.0000	250.0000	250.0000		
5323	Publications	450.0000	450.0000	450.0000		
5324	Professional Association Dues	350.0000	350.0000	350.0000		
5332	Legal Services	56,000.0000	63,000.0000	63,000.0000		
5339	Misc Contract Services	1,000.0000	1,220.0000	1,500.0000		
5344	Witness Fees	250.0000	250.0000	250.0000		
5362	Equipment Maintenance	1,000.0000	1,000.0000	1,000.0000		
5377	Municipal Court	20,000.0000	28,468.0000	25,000.0000		
5391	Postage	1,800.0000	1,800.0000	1,800.0000		
5393	L.E.A.D.S Terminal	600.0000	600.0000	600.0000		
5399	Other Miscellaneous Services	2,400.0000	2,490.0000	2,490.0000		
	Account Classification Total: 5300 - Services	$84,600.00	$100,378.00	$97,190.00		
	Department Total: 593 - Clerk of Courts	$370,216.00	$386,161.93	$382,615.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**595 - General and Administrative**					
5100 - Personal Services						
5164	Workers Compensation	251,165.0000	459,537.0000	245,166.0000		
5165	Unemployment Compensation	25,000.0000	25,000.0000	25,000.0000		
	Account Classification Total: 5100 - Personal Services	$276,165.00	$484,537.00	$270,166.00		
5200 - Supplies						
5202	Photo Copy Supplies	3,500.0000	4,045.3000	3,500.0000		
	Account Classification Total: 5200 - Supplies	$3,500.00	$4,045.30	$3,500.00		
5300 - Services						
5301	Boards/Commissions	15,500.0000	16,755.5500	25,000.0000		
5311	Utilities	195,000.0000	207,057.9900	215,000.0000		
5324	Professional Association Dues	26,000.0000	26,000.0000	28,000.0000		
5351	Liability Insurance Deductible	185,000.0000	185,000.0000	195,000.0000		
5352	Motor Vehicle Insurance	50,000.0000	50,000.0000	70,000.0000		
5353	Employee Fidelity Bond	2,000.0000	2,000.0000	2,500.0000		
5361	Building Repair/Maintenance	65,000.0000	84,666.5300	65,000.0000		
5362	Equipment Maintenance	2,500.0000	2,500.0000	2,500.0000		
5371	Election Expense	40,000.0000	40,000.0000	25,000.0000		
5372	Delinquent Tax Advertising	1,000.0000	1,000.0000	750.0000		
5373	Auditor/Treasurer Fees	8,500.0000	8,500.0000	8,500.0000		
5391	Postage	8,500.0000	9,025.6600	9,000.0000		
5394	Taxes/Assessments-City Property	60,000.0000	60,000.0000	60,000.0000		
5399	Other Miscellaneous Services	10,000.0000	10,000.0000	10,000.0000		
	Account Classification Total: 5300 - Services	$669,000.00	$702,505.73	$716,250.00		
5600 - Capital Purchases						
5611	Buildings	0.0000	167,431.3500	0.0000		
5631	Furniture and Fixtures	1,500.0000	1,500.0000	0.0000		
5639	Other Equipment	15,000.0000	25,473.9600	30,000.0000		
	Account Classification Total: 5600 - Capital Purchases	$16,500.00	$194,405.31	$30,000.00		
	Department Total: 595 - General and Administrative	$965,165.00	$1,385,493.34	$1,019,916.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**810 - Public Health and Welfare**					
5300 - Services						
5376	County Health Services	319,733.0000	319,733.0000	333,255.0000		
	Account Classification Total: 5300 - Services	$319,733.00	$319,733.00	$333,255.00		
	Department Total: 810 - Public Health and Welfare	$319,733.00	$319,733.00	$333,255.00		
	EXPENSES Total	$20,397,489.00	$21,459,003.23	$23,220,281.00		
	Fund EXPENSE Total: 110 - General Fund	$20,397,489.00	$21,459,003.23	$23,220,281.00		
	EXPENSE GRAND Totals:	$20,397,489.00	$21,459,003.23	$23,221,042.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 211 - Computerized Needs (courts)						
EXPENSES						
Department: 000 - General						
5200 - Supplies						
5201	Office Supplies	4,000.0000	4,000.0000	0.0000		
5203	Computer Supplies	12,000.0000	16,073.3600	15,000.0000		
	Account Classification Total: 5200 - Supplies	$16,000.00	$20,073.36	$15,000.00		
5300 - Services						
5322	Conference/Reimb	0.0000	0.0000	500.0000		
5366	Computer Maintenance	12,000.0000	12,000.0000	25,000.0000		
5399	Other Miscellaneous Services	15,000.0000	15,302.6400	15,000.0000		
	Account Classification Total: 5300 - Services	$27,000.00	$27,302.64	$40,500.00		
5600 - Capital Purchases						
5639	Other Equipment	15,000.0000	15,000.0000	15,000.0000		
	Account Classification Total: 5600 - Capital Purchases	$15,000.00	$15,000.00	$15,000.00		
	Department Total: 000 - General	$58,000.00	$62,376.00	$70,500.00		
	EXPENSES Total	$58,000.00	$62,376.00	$70,500.00		
Fund EXPENSE	Total: 211 - Computerized Needs (courts)	$58,000.00	$62,376.00	$70,500.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Fund: 220 - Income Tax Fund

EXPENSES

Department: 564 - Income Tax Division

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
5100 - Personal Services						
5101	Salary-Elected Officials/Director	56,160.0000	56,160.0000	62,214.0000		
5106	Longevity	700.0000	700.0000	700.0000		
5109	HSA Employer Funding	2,000.0000	2,000.0000	2,000.0000		
5151	PERS Contribution	7,961.0000	7,961.0000	8,808.0000		
5161	Group Insurance	8,140.0000	8,140.0000	8,140.0000		
5164	Workers Compensation	1,907.0000	1,907.0000	1,785.0000		
	Account Classification Total: 5100 - Personal Services	$76,868.00	$76,868.00	$83,647.00		
5200 - Supplies						
5201	Office Supplies	250.0000	250.0000	250.0000		
5203	Computer Supplies	350.0000	350.0000	450.0000		
	Account Classification Total: 5200 - Supplies	$600.00	$600.00	$700.00		
5300 - Services						
5322	Conference/Reimb	1,000.0000	1,000.0000	1,000.0000		
5323	Publications	200.0000	200.0000	200.0000		
5324	Professional Association Dues	525.0000	525.0000	525.0000		
5339	Misc Contract Services	15,000.0000	15,000.0000	75,000.0000		
5353	Employee Fidelity Bond	75.0000	75.0000	75.0000		
5362	Equipment Maintenance	300.0000	350.5500	425.0000		
5373	Auditor/Treasurer Fees	3,000.0000	3,000.0000	4,000.0000		
5379	Other Governmental Billings	10,000.0000	10,000.0000	10,000.0000		
5391	Postage	600.0000	600.0000	675.0000		
	Account Classification Total: 5300 - Services	$30,700.00	$30,750.55	$91,900.00		
5500 - Transfers/Other						
5519	Miscellaneous Costs	6,000.0000	6,000.0000	110,000.0000		
5529	Miscellaneous Distributions	800,000.0000	800,000.0000	800,000.0000		
5530	Enterprise Zone Payment	1,500,000.0000	1,500,000.0000	1,500,000.0000		
	Account Classification Total: 5500 - Transfers/Other	$2,306,000.00	$2,306,000.00	$2,410,000.00		
	Department Total: 564 - Income Tax Division	$2,414,168.00	$2,414,218.55	$2,586,247.00		
	EXPENSES Total	$2,414,168.00	$2,414,218.55	$2,586,247.00		
Fund EXPENSE	Total: 220 - Income Tax Fund	$2,414,168.00	$2,414,218.55	$2,586,247.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund:	**240 - Police Pension Fund**					
EXPENSES						
Department:	**000 - General**					
5100 - Personal Services						
5152	PFDPF Contribution	200,000.0000	200,000.0000	150,000.0000		
	Account Classification Total: 5100 - Personal Services	$200,000.00	$200,000.00	$150,000.00		
5500 - Transfers/Other						
5519	Miscellaneous Costs	3,000.0000	3,000.0000	3,500.0000		
	Account Classification Total: 5500 - Transfers/Other	$3,000.00	$3,000.00	$3,500.00		
	Department Total: 000 - General	$203,000.00	$203,000.00	$153,500.00		
	EXPENSES Total	$203,000.00	$203,000.00	$153,500.00		
Fund EXPENSE	Total: 240 - Police Pension Fund	$203,000.00	$203,000.00	$153,500.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 250 - Sewer Capacity Fund						
EXPENSES						
Department: 736 - Wastewater Division						
5300 - Services						
5373	Auditor/Treasurer Fees	0.0000	0.0000	250.0000		
	Account Classification Total: 5300 - Services	$0.00	$0.00	$250.00		
	Department Total: 736 - Wastewater Division	$0.00	$0.00	$250.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	60,020.0000	60,020.0000	61,834.0000		
5424	G. O. Bond-Interest	4,158.0000	4,158.0000	2,343.0000		
	Account Classification Total: 5400 - Debt Service	$64,178.00	$64,178.00	$64,177.00		
	Department Total: 991 - Debt Service	$64,178.00	$64,178.00	$64,177.00		
	EXPENSES Total	$64,178.00	$64,178.00	$64,427.00		
Fund EXPENSE	Total: 250 - Sewer Capacity Fund	$64,178.00	$64,178.00	$64,427.00		

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Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund:	**260 - Street Fund**					
EXPENSES						
Department:	**268 - Street Department**					
5100 - Personal Services						
5101	Salary-Elected Officials/Director	72,952.0000	72,952.0000	78,024.0000		
5102	Wages-Staff	339,316.0000	339,316.0000	368,750.0000		
5105	Overtime	28,000.0000	28,000.0000	28,000.0000		
5106	Longevity	3,450.0000	3,450.0000	3,550.0000		
5109	HSA Employer Funding	25,000.0000	25,000.0000	25,000.0000		
5151	PERS Contribution	62,121.0000	62,121.0000	66,965.0000		
5161	Group Insurance	113,609.0000	113,609.0000	113,609.0000		
5164	Workers Compensation	14,881.0000	14,881.0000	13,569.0000		
5166	Medicare	6,434.0000	6,434.0000	6,936.0000		
	Account Classification Total: 5100 - Personal Services	$665,763.00	$665,763.00	$704,403.00		
5200 - Supplies						
5201	Office Supplies	2,700.0000	2,820.4800	2,700.0000		
5203	Computer Supplies	1,800.0000	1,800.0000	1,800.0000		
5205	Small Tools/Minor Equipment	1,500.0000	1,500.0000	1,500.0000		
5213	Repair and Maintenance Supplies	500.0000	597.1900	500.0000		
5241	Uniforms-Purchased	2,000.0000	2,365.6000	2,000.0000		
5251	MV Gas and Oil	38,000.0000	39,636.1900	38,000.0000		
5252	Aggregates	17,000.0000	17,753.2000	17,000.0000		
5253	Ice Control	140,000.0000	140,000.0000	140,000.0000		
5259	Operating Materials and Supplies	90,000.0000	103,673.4100	90,000.0000		
	Account Classification Total: 5200 - Supplies	$293,500.00	$310,146.07	$293,500.00		
5300 - Services						
5311	Utilities	19,000.0000	20,771.4400	19,000.0000		
5313	Traffic Light Current	12,000.0000	12,460.7800	12,000.0000		
5321	Professional Training	500.0000	500.0000	500.0000		
5322	Conference/Reimb	200.0000	200.0000	200.0000		
5324	Professional Association Dues	130.0000	130.0000	130.0000		
5331	Engineering/Architecture	14,000.0000	14,000.0000	14,000.0000		
5339	Misc Contract Services	36,500.0000	37,805.3000	36,500.0000		
5351	Liability Insurance Deductible	9,600.0000	9,600.0000	9,600.0000		
5352	Motor Vehicle Insurance	10,600.0000	10,600.0000	10,600.0000		
5361	Building Repair/Maintenance	10,000.0000	10,000.0000	9,500.0000		
5365	Utility Line Repair/Maintenance	30,000.0000	30,315.3400	30,000.0000		
5366	Computer Maintenance	0.0000	0.0000	3,200.0000	Viewpoint	
5391	Postage	100.0000	100.0000	100.0000		
5397	Uniform Rental	2,000.0000	2,123.7800	2,500.0000		
5399	Other Miscellaneous Services	1,000.0000	1,000.0000	1,000.0000		
	Account Classification Total: 5300 - Services	$145,630.00	$149,606.64	$148,830.00		
5600 - Capital Purchases						
5632	Motor Vehicles	145,000.0000	145,000.0000	310,000.0000	Salt Truck $160,000 & Bucket Truck $150,000	
5633	Machinery and Equipment	0.0000	24,842.4500	0.0000		
5639	Other Equipment	4,600.0000	4,600.0000	0.0000		
	Account Classification Total: 5600 - Capital Purchases	$149,600.00	$174,442.45	$310,000.00		
	Department Total: 268 - Street Department	$1,254,493.00	$1,299,958.16	$1,456,733.00		
	EXPENSES Total	$1,254,493.00	$1,299,958.16	$1,456,733.00		
	Fund EXPENSE Total: 260 - Street Fund	$1,254,493.00	$1,299,958.16	$1,456,733.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 270 - State Highway Fund						
EXPENSES						
Department: 268 - Street Department						
5200 - Supplies						
5253	Ice Control	60,000.0000	60,000.0000	60,000.0000		
5259	Operating Materials and Supplies	10,000.0000	10,678.0000	10,000.0000		
	Account Classification Total: 5200 - Supplies	$70,000.00	$70,678.00	$70,000.00		
5300 - Services						
5313	Traffic Light Current	12,000.0000	12,515.6700	12,000.0000		
5339	Misc Contract Services	3,000.0000	3,000.0000	3,000.0000		
5365	Utility Line Repair/Maintenance	9,000.0000	9,000.0000	9,000.0000		
	Account Classification Total: 5300 - Services	$24,000.00	$24,515.67	$24,000.00		
	Department Total: 268 - Street Department	$94,000.00	$95,193.67	$94,000.00		
	EXPENSES Total	$94,000.00	$95,193.67	$94,000.00		
Fund EXPENSE	Total: 270 - State Highway Fund	$94,000.00	$95,193.67	$94,000.00		

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Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 310 - General Debt Retirement Fund						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	1,886,890.0000	1,886,890.0000	1,863,557.0000		
5424	G. O. Bond-Interest	1,236,933.0000	1,236,933.0000	1,191,961.0000		
	Account Classification Total: 5400 - Debt Service	$3,123,823.00	$3,123,823.00	$3,055,518.00		
	Department Total: 991 - Debt Service	$3,123,823.00	$3,123,823.00	$3,055,518.00		
	EXPENSES Total	$3,123,823.00	$3,123,823.00	$3,055,518.00		
Fund EXPENSE	Total: 310 - General Debt Retirement Fund	$3,123,823.00	$3,123,823.00	$3,055,518.00		
Fund: 330 - Taylor Sq Tief Debt Retirement						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	510,000.0000	510,000.0000	525,000.0000		
5424	G. O. Bond-Interest	57,860.0000	57,860.0000	46,829.0000		
	Account Classification Total: 5400 - Debt Service	$567,860.00	$567,860.00	$571,829.00		
	Department Total: 991 - Debt Service	$567,860.00	$567,860.00	$571,829.00		
	EXPENSES Total	$567,860.00	$567,860.00	$571,829.00		
Fund EXPENSE	Total: 330 - Taylor Sq Tief Debt Retirement	$567,860.00	$567,860.00	$571,829.00		

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Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 710 - Water Fund						
EXPENSES						
Department: 735 - Water Division						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	37,618.0000	37,618.0000	40,111.0000		
5102	Wages-Staff	231,202.0000	231,202.0000	250,495.0000		
5105	Overtime	15,400.0000	15,400.0000	15,400.0000		
5106	Longevity	1,150.0000	1,150.0000	1,200.0000		
5109	HSA Employer Funding	15,000.0000	15,000.0000	19,000.0000		
5151	PERS Contribution	39,602.0000	39,602.0000	43,009.0000		
5161	Group Insurance	69,258.0000	69,258.0000	87,778.0000		
5164	Workers Compensation	9,571.0000	9,571.0000	8,715.0000		
5166	Medicare	3,301.0000	3,301.0000	3,560.0000		
	Account Classification Total: 5100 - Personal Services	$422,102.00	$422,102.00	$469,268.00		
5200 - Supplies						
5201	Office Supplies	5,500.0000	5,780.8300	5,500.0000		
5203	Computer Supplies	7,500.0000	7,570.6800	15,000.0000	My department is expected to purchase 7 computers this year for the office and staff to include hardware and software purchases.	
5213	Repair and Maintenance Supplies	10,000.0000	10,000.0000	10,000.0000		
5241	Uniforms-Purchased	3,500.0000	3,525.2700	3,500.0000		
5251	MV Gas and Oil	14,000.0000	14,433.5800	15,500.0000	11% increase due to Dewine gas tax	
5252	Aggregates	38,500.0000	40,492.0100	38,500.0000		
5259	Operating Materials and Supplies	65,000.0000	68,440.1400	65,000.0000		
5263	Meters-Resale	20,000.0000	20,000.0000	20,000.0000		
	Account Classification Total: 5200 - Supplies	$164,000.00	$170,242.51	$173,000.00		
5300 - Services						
5311	Utilities	14,000.0000	15,227.9300	15,000.0000		
5321	Professional Training	3,000.0000	3,000.0000	2,500.0000		
5322	Conference/Reimb	500.0000	500.0000	500.0000		
5323	Publications	200.0000	200.0000	200.0000		
5324	Professional Association Dues	360.0000	360.0000	360.0000		
5325	Educational Assistance	500.0000	500.0000	500.0000		
5331	Engineering/Architecture	15,000.0000	21,409.8800	15,000.0000		
5339	Misc Contract Services	45,000.0000	45,055.3000	45,000.0000		
5351	Liability Insurance Deductible	4,500.0000	4,500.0000	4,500.0000		
5352	Motor Vehicle Insurance	2,750.0000	2,750.0000	2,750.0000		
5361	Building Repair/Maintenance	2,000.0000	2,000.0000	2,000.0000		
5362	Equipment Maintenance	8,000.0000	8,151.5500	8,000.0000		
5363	MV Repair/Maintenance-External	1,000.0000	1,000.0000	1,000.0000		
5364	MV Repair/Maintenance-Internal	6,000.0000	6,000.0000	6,000.0000		
5365	Utility Line Repair/Maintenance	38,000.0000	44,100.0000	38,000.0000		
5366	Computer Maintenance	12,500.0000	12,500.0000	12,500.0000		
5378	Columbus Contract	5,035,550.0000	6,162,650.9500	5,245,365.0000	4% increase from Columbus or that's what i am being told so far.	
5379	Other Governmental Billings	15,000.0000	15,000.0000	15,000.0000		
5391	Postage	15,500.0000	15,500.0000	15,000.0000		
5399	Other Miscellaneous Services	250,000.0000	242,972.7800	250,000.0000	this will allow us to combined with CIP funds to complete meter upgrades. This also gives us a cushion for the Columbus Contract in case we have a major Main Break.	
	Account Classification Total: 5300 - Services	$5,469,360.00	$6,603,378.39	$5,679,175.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
5500 - Transfers/Other						
5992	Consumer on Account	1,000.0000	1,000.0000	0.0000		
	Account Classification Total: 5500 - Transfers/Other	$1,000.00	$1,000.00	$0.00		
5600 - Capital Purchases						
5611	Buildings	0.0000	0.0000	12,499.0000	we will need to add electric and heat for the new equipment to be weather protected.	
5631	Furniture and Fixtures	0.0000	0.0000	1,000.0000	New Desk for Tammy and Maybe a New Chair for Me.	
5632	Motor Vehicles	90,000.0000	105,548.5000	0.0000	not Purchasing a Vehicle unless you count the Hydro Vac truck. It will be on the equipment list.	
5633	Machinery and Equipment	50,000.0000	50,000.0000	275,000.0000	This will be for several items 30% from this GL account for the New Hydro Excavation equipment. Their will be a commitment from the 710.735 to be a 30% and 30% from 720.736 and 30% 740.737 and a 10% commitment from the street dept. also the rest will be to combine with the CIP for meters and updating the systems.	
5639	Other Equipment	150,000.0000	158,000.0000	175,000.0000	To replace old meters large and small this is outside of our updating system, but this can help to offset if necessary	
	Account Classification Total: 5600 - Capital Purchases	$290,000.00	$313,548.50	$463,499.00		
	Department Total: 735 - Water Division	$6,346,462.00	$7,510,271.40	$6,784,942.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**991 - Debt Service**					
5400 - Debt Service						
5414	G. O. Bond-Principal	320,649.0000	320,649.0000	330,539.0000		
5424	G. O. Bond-Interest	47,109.0000	47,109.0000	39,043.0000		
	Account Classification Total: 5400 - Debt Service	$367,758.00	$367,758.00	$369,582.00		
	Department Total: 991 - Debt Service	$367,758.00	$367,758.00	$369,582.00		
	EXPENSES Total	$6,714,220.00	$7,878,029.40	$7,154,524.00		
Fund EXPENSE	Total: 710 - Water Fund	$6,714,220.00	$7,878,029.40	$7,154,524.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 720 - Wastewater/Sewer Fund						
EXPENSES						
Department: 736 - Wastewater Division						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	37,618.0000	37,618.0000	40,111.0000		
5102	Wages-Staff	278,520.0000	278,520.0000	301,844.0000		
5105	Overtime	3,500.0000	3,500.0000	3,500.0000		
5106	Longevity	550.0000	550.0000	550.0000		
5109	HSA Employer Funding	17,000.0000	17,000.0000	21,000.0000		
5151	PERS Contribution	44,126.0000	44,126.0000	48,091.0000		
5161	Group Insurance	80,454.0000	80,454.0000	98,974.0000		
5164	Workers Compensation	10,738.0000	10,738.0000	9,815.0000		
5166	Medicare	4,643.0000	4,643.0000	5,017.0000		
	Account Classification Total: 5100 - Personal Services	$477,149.00	$477,149.00	$528,902.00		
5200 - Supplies						
5201	Office Supplies	5,500.0000	5,780.8200	5,500.0000		
5203	Computer Supplies	7,500.0000	7,570.6800	15,000.0000	replacing computers for the water and wastewater departments	
5213	Repair and Maintenance Supplies	2,500.0000	2,500.0000	2,500.0000		
5241	Uniforms-Purchased	2,500.0000	2,525.2700	2,500.0000		
5251	MV Gas and Oil	14,500.0000	14,933.5900	15,500.0000	11% increase from Dewine	
5252	Aggregates	4,500.0000	4,500.0000	4,500.0000		
5259	Operating Materials and Supplies	65,000.0000	65,350.0000	65,000.0000		
	Account Classification Total: 5200 - Supplies	$102,000.00	$103,160.36	$110,500.00		
5300 - Services						
5311	Utilities	12,000.0000	12,959.5000	12,000.0000		
5321	Professional Training	3,000.0000	3,000.0000	3,000.0000		
5322	Conference/Reimb	500.0000	500.0000	500.0000		
5324	Professional Association Dues	350.0000	350.0000	350.0000		
5325	Educational Assistance	500.0000	500.0000	500.0000		
5331	Engineering/Architecture	18,500.0000	18,500.0000	15,000.0000		
5339	Misc Contract Services	40,000.0000	40,055.3000	40,000.0000		
5351	Liability Insurance Deductible	1,750.0000	1,750.0000	1,750.0000		
5352	Motor Vehicle Insurance	3,000.0000	3,000.0000	3,000.0000		
5361	Building Repair/Maintenance	9,000.0000	9,000.0000	9,000.0000		
5362	Equipment Maintenance	3,000.0000	3,151.5500	3,000.0000		
5363	MV Repair/Maintenance-External	1,000.0000	1,000.0000	1,000.0000		
5364	MV Repair/Maintenance-Internal	6,000.0000	6,000.0000	6,000.0000		
5365	Utility Line Repair/Maintenance	115,000.0000	223,904.0400	115,000.0000		
5366	Computer Maintenance	15,000.0000	15,000.0000	15,000.0000		
5378	Columbus Contract	4,882,245.0000	4,882,245.0000	5,077,534.0000	4% increase from Columbus	
5391	Postage	12,000.0000	12,000.0000	12,000.0000		
5399	Other Miscellaneous Services	250,000.0000	242,972.7700	250,000.0000		
	Account Classification Total: 5300 - Services	$5,372,845.00	$5,475,888.16	$5,564,634.00		
5600 - Capital Purchases						
5611	Buildings	0.0000	0.0000	12,499.0000	to add heat and electric to structure for new equipment.	
5631	Furniture and Fixtures	1,000.0000	1,000.0000	1,000.0000	New desk and chair	
5632	Motor Vehicles	90,000.0000	105,548.5000	0.0000		
5633	Machinery and Equipment	50,000.0000	50,000.0000	275,000.0000	To Purchase using 30% of this fund a New Hydro excavator and the rest to be combined with the CIP for meter updates and system updates.	
5639	Other Equipment	150,000.0000	158,000.0000	175,000.0000	The Cost To replace Large Meters.	
	Account Classification Total: 5600 - Capital Purchases	$291,000.00	$314,548.50	$463,499.00		
	Department Total: 736 - Wastewater Division	$6,242,994.00	$6,370,746.02	$6,667,535.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**991 - Debt Service**					
5400 - Debt Service						
5414	G. O. Bond-Principal	36,200.0000	36,200.0000	37,100.0000		
5424	G. O. Bond-Interest	3,745.0000	3,745.0000	2,844.0000		
	Account Classification Total: 5400 - Debt Service	$39,945.00	$39,945.00	$39,944.00		
	Department Total: 991 - Debt Service	$39,945.00	$39,945.00	$39,944.00		
	EXPENSES Total	$6,282,939.00	$6,410,691.02	$6,707,479.00		
Fund EXPENSE	Total: 720 - Wastewater/Sewer Fund	$6,282,939.00	$6,410,691.02	$6,707,479.00		

Fund: 740 - Storm Water Drainage Fund

EXPENSES

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**737 - Storm Water Division**					
5100 - Personal Services						
5102	Wages-Staff	200,028.0000	200,028.0000	203,844.0000		
5105	Overtime	4,900.0000	4,900.0000	4,900.0000		
5106	Longevity	1,550.0000	1,550.0000	1,050.0000		
5109	HSA Employer Funding	15,000.0000	15,000.0000	15,000.0000		
5151	PERS Contribution	27,801.0000	27,801.0000	29,371.0000		
5161	Group Insurance	70,183.0000	70,183.0000	70,183.0000		
5164	Workers Compensation	6,925.0000	6,925.0000	5,951.0000		
5166	Medicare	2,994.0000	2,994.0000	3,042.0000		
	Account Classification Total: 5100 - Personal Services	$329,381.00	$329,381.00	$333,341.00		
5200 - Supplies						
5201	Office Supplies	6,500.0000	6,500.0000	6,500.0000		
5203	Computer Supplies	750.0000	750.0000	750.0000		
5205	Small Tools/Minor Equipment	1,000.0000	1,000.0000	1,000.0000		
5241	Uniforms-Purchased	1,000.0000	1,000.0000	1,000.0000		
5251	MV Gas and Oil	7,000.0000	7,237.0000	7,000.0000		
5252	Aggregates	750.0000	750.0000	750.0000		
5259	Operating Materials and Supplies	30,000.0000	30,000.0000	35,000.0000		
	Account Classification Total: 5200 - Supplies	$47,000.00	$47,237.00	$52,000.00		
5300 - Services						
5311	Utilities	8,000.0000	8,616.8200	8,000.0000		
5321	Professional Training	400.0000	400.0000	400.0000		
5322	Conference/Reimb	20.0000	20.0000	20.0000		
5324	Professional Association Dues	220.0000	220.0000	220.0000		
5331	Engineering/Architecture	8,000.0000	44,400.0000	8,000.0000		
5339	Misc Contract Services	47,250.0000	47,305.3000	47,250.0000		
5351	Liability Insurance Deductible	2,250.0000	2,250.0000	2,250.0000		
5352	Motor Vehicle Insurance	2,750.0000	2,750.0000	2,750.0000		
5361	Building Repair/Maintenance	5,000.0000	5,000.0000	5,000.0000		
5364	MV Repair/Maintenance-Internal	4,500.0000	4,500.0000	4,500.0000		
5365	Utility Line Repair/Maintenance	8,500.0000	8,500.0000	8,500.0000		
5366	Computer Maintenance	0.0000	0.0000	3,200.0000	Viewpoint	
5378	Columbus Contract	875,000.0000	937,690.5200	875,000.0000		
5391	Postage	22,000.0000	22,000.0000	22,000.0000		
5397	Uniform Rental	2,000.0000	2,045.0900	2,000.0000		
5399	Other Miscellaneous Services	39,000.0000	23,222.0000	39,000.0000		
	Account Classification Total: 5300 - Services	$1,024,890.00	$1,108,919.73	$1,028,090.00		
5600 - Capital Purchases						
5632	Motor Vehicles	50,000.0000	50,000.0000	140,000.0000	1/3 cost for Hydro Vac Excavator	
5633	Machinery and Equipment	15,600.0000	15,600.0000	23,000.0000	Mini Trac Loader	
5639	Other Equipment	0.0000	16,000.0000	0.0000		
	Account Classification Total: 5600 - Capital Purchases	$65,600.00	$81,600.00	$163,000.00		
	Department Total: 737 - Storm Water Division	$1,466,871.00	$1,567,137.73	$1,576,431.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department:	**991 - Debt Service**					
5400 - Debt Service						
5414	G. O. Bond-Principal	100,000.0000	100,000.0000	105,000.0000		
5424	G. O. Bond-Interest	20,227.0000	20,227.0000	17,967.0000		
	Account Classification Total: 5400 - Debt Service	$120,227.00	$120,227.00	$122,967.00		
	Department Total: 991 - Debt Service	$120,227.00	$120,227.00	$122,967.00		
	EXPENSES Total	$1,587,098.00	$1,687,364.73	$1,699,398.00		
Fund EXPENSE	Total: 740 - Storm Water Drainage Fund	$1,587,098.00	$1,687,364.73	$1,699,398.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 750 - Solid Waste Fund						
EXPENSES						
Department: 738 - Refuse Collection						
5200 - Supplies						
5201	Office Supplies	2,000.0000	2,000.0000	2,000.0000		
	Account Classification Total: 5200 - Supplies	$2,000.00	$2,000.00	$2,000.00		
5300 - Services						
5315	Private Hauler Contract	2,750,000.0000	3,131,605.2200	2,800,000.0000	According to Kallie the contract for the private hauler cost went up.	
5391	Postage	15,000.0000	15,000.0000	15,000.0000		
5399	Other Miscellaneous Services	50,000.0000	50,222.0000	55,000.0000		
	Account Classification Total: 5300 - Services	$2,815,000.00	$3,196,827.22	$2,870,000.00		
	Department Total: 738 - Refuse Collection	$2,817,000.00	$3,198,827.22	$2,872,000.00		
	EXPENSES Total	$2,817,000.00	$3,198,827.22	$2,872,000.00		
Fund EXPENSE	Total: 750 - Solid Waste Fund	$2,817,000.00	$3,198,827.22	$2,872,000.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 943 - JEDD3-ETNA-REYNOLDSBURG						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other					NOT INCLUDING IN BUDGET YET	
5529	Miscellaneous Distributions	0.0000	0.0000	5,000.0000		
	Account Classification Total: 5500 - Transfers/Other	$0.00	$0.00	$5,000.00		
	Department Total: 000 - General	$0.00	$0.00	$5,000.00		
	EXPENSES Total	$0.00	$0.00	$5,000.00		
Fund EXPENSE	Total: 943 - JEDD3-ETNA-REYNOLDSBURG	$0.00	$0.00	$5,000.00		

Attachment: 2020 Initial Budget for 1st read (2020 Interim Budget Appropriation)

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 970 - Taylor Sq School Tief						
EXPENSES						
Department: 000 - General						
Project: 0002 - Phase II						
5300 - Services						
5373	Auditor/Treasurer Fees	50,000.0000	50,000.0000	25,000.0000		
	Account Classification Total: 5300 - Services	$50,000.00	$50,000.00	$25,000.00		
5500 - Transfers/Other						
5501	Transfers	567,861.0000	567,861.0000	571,829.0000		
5527	Agency/Tief Distributions	990,000.0000	990,000.0000	1,150,000.0000		
	Account Classification Total: 5500 - Transfers/Other	$1,557,861.00	$1,557,861.00	$1,721,829.00		
	Project Total: 0002 - Phase II	$1,607,861.00	$1,607,861.00	$1,746,829.00		
	Department Total: 000 - General	$1,607,861.00	$1,607,861.00	$1,746,829.00		
	EXPENSES Total	$1,607,861.00	$1,607,861.00	$1,746,829.00		
Fund EXPENSE	Total: 970 - Taylor Sq School Tief	$1,607,861.00	$1,607,861.00	$1,746,829.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 971 - Brice Main Tif						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5527	Agency/Tief Distributions	170,000.0000	170,000.0000	0.0000		
	Account Classification Total: 5500 - Transfers/Other	$170,000.00	$170,000.00	$0.00		
Project: 4001 - Tief-Home Depot						
5300 - Services						
5373	Auditor/Treasurer Fees	2,500.0000	2,500.0000	2,000.0000		
	Account Classification Total: 5300 - Services	$2,500.00	$2,500.00	$2,000.00		
	Project Total: 4001 - Tief-Home Depot	$2,500.00	$2,500.00	$2,000.00		
Project: 4002 - Tief-Walgreens						
5300 - Services						
5373	Auditor/Treasurer Fees	2,000.0000	2,000.0000	2,000.0000		
	Account Classification Total: 5300 - Services	$2,000.00	$2,000.00	$2,000.00		
	Project Total: 4002 - Tief-Walgreens	$2,000.00	$2,000.00	$2,000.00		
	Department Total: 000 - General	$174,500.00	$174,500.00	$4,000.00		

Account Number	Account Description	2019 Adopted Budget	2019 Amended Budget	2020 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	75,000.0000	75,000.0000	75,000.0000		
5424	G. O. Bond-Interest	6,800.0000	6,800.0000	5,525.0000		
	Account Classification Total: 5400 - Debt Service	$81,800.00	$81,800.00	$80,525.00		
	Department Total: 991 - Debt Service	$81,800.00	$81,800.00	$80,525.00		
	EXPENSES Total	$256,300.00	$256,300.00	$84,525.00		
Fund EXPENSE	Total: 971 - Brice Main Tif	$256,300.00	$256,300.00	$84,525.00		

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE: **December 16, 2019**

TO: **Finance and Administration Committee**

RE: Fund HSA Accounts for 2020

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency/Suspension: Emergency Reason For Emergency: Financial needs of the City's government

This legislation is to fund the HSA savings plans for employees for 2020.

	FAMILY	SINGLE
Chapter 160	Up to $4000	Up to $2000
FOP	as negotiated in contract	
FOP-OLC	as negotiated in contract	
FOP-POBA	as negotiated in contract	

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH SAVINGS ACCOUNTS FOR 2020, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

Section 1: That the City Auditor is at this moment authorized and directed to fund the Health Savings Accounts that have been established by Chapter 160 Employee Compensation, for City Employees and Elected Officials, in the following amounts for 2020:

	FAMILY	SINGLE
Chapter 160	Up to $4000	Up to $2000
FOP	as negotiated in contract	
FOP-OLC	as negotiated in contract	
FOP-POBA	as negotiated in contract	

Section 2. That for all those employees who begin employment after the Health Care Savings Accounts have been funded; the City Auditor will determine the amounts and dates applicable to them.

Section 3. That this Ordinance is to be deemed an emergency measure necessary for the financial needs of the city and further to be effective January 1, 2020, as per Labor Contracts and PPM; wherefore upon adoption by the Council, this Ordinance shall be in effect on January 1, 2020 upon the signature of the Mayor.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Finance and Administration Committee**
RE:	**Amend Definitions in Employee Compensation Policy**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: To allow for implementation on January 1, 2020.

AN ORDINANCE TO AMEND CHAPTER 160 EMPLOYEE COMPENSATION, SECTIONS 160.01 DEFINITIONS AND 160.02(a) and (f) PAY GRADES OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 160 Employee Compensation, Section 160.01 Definitions and Section 160.02(a) and (f) Pay Grades of the Code of Ordinances for the City of Reynoldsburg shall be and is hereby amended as shown in Exhibit A.

SECTION 2: That existing Sections 160.01 and 160.02(a) and (f) of Chapter 160 be and are hereby amended.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, wherefore upon adoption by Council this Ordinance shall be in effect on January 1, 2020 upon signature by the Mayor.

City of Reynoldsburg, Ohio

Chapter 160

Employee Compensation

May 29, 2019

TABLE OF CONTENTS

160.01 DEFINITIONS

Active Pay Status: Except where otherwise defined in this manual, active pay status is a period when an employee is eligible to receive pay directly from the City and includes hours worked, and/or paid leave.

ADA: Americans With Disabilities Act.

Appointing Authority: Elected Official, commission, board or body having the power to appoint, to remove, to suspend or otherwise discipline positions in any office, department, commission, or board.

BWC: abbreviation for Ohio Bureau of Workers' Compensation.

City: The City of Reynoldsburg, Ohio.

Classification (Class): a position, or group of positions that involve similar responsibilities and require similar qualifications to which the same schedule of compensation equitably applies.

Classification Plan (Class Plan): alphabetically arranged compilation of the classification specifications for employees of the City.

Classification Series: classifications which are closely related, and grouped to form a career progression.

Classification Title: descriptive name of a group of positions similar enough to be included under a single classification.

Classified Service: all persons in the employ of the City, not specifically included in the unclassified service.

Collective Bargaining Agreement: written agreement(s) entered into between the City and an exclusive representative of employees of the City pursuant to ORC Section 4117.

Commission: the Civil Service Commission of the City of Reynoldsburg, Ohio.

Compensatory Time: the substitution of earned hours off, in lieu of overtime pay.

Continuous Service: uninterrupted service of an employee with the City where no break in service occurs. Authorized leaves of absence, or any separation from service which carries with it the right to reinstatement or reemployment shall not constitute a break in service provided the employee is reinstated or reemployed within the allowable time. However, time spent on a leave of absence without pay, layoff, or other separation shall not be included where the completed service of the employee is utilized to determine eligibility for City-provided benefits, except where the employee has a right to such benefits under USERRA (Military Leave).

Day(s): unless otherwise specified, means calendar day(s).

Demotion: change in position that reduces the employee's scope of responsibility and compensation.

Department: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Department Head: supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City. Also called Director in some departments.

Designee: any person authorized by the City or management official to perform a function with or on behalf of the City or management official.

Director: an unclassified supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City.

Discourteous Treatment: failure by an employee to treat others with respect, in a polite and courteous manner.

Dishonesty: disposition to lie, cheat, or defraud; untrustworthiness; lack of integrity.

Distribution: an act of distributing goods, materials, and/or written materials or literature.

Division: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Division Head: supervisor (as defined herein) charged with the responsibility of managing a division on behalf of the City. Also called Superintendent in some divisions.

Earned Time: includes hours actually worked plus hours granted to the employee by the City for holiday, and/or any paid leave provided**.**

Temporary Appointment: an appointment may be made by the Appointing Authority without regard to the Chapter160 or the rules of O.R.C. 124.01 to 124.64, but in no case to continue longer than six months, and in no case shall successive appointments be made.

Employee: any person holding a position subject to appointment, removal, promotion, or demotion by the Appointing Authority.

Employee, Classified: an employee included in the Classified Civil Service of the City of Reynoldsburg as defined by City Charter.

Employee, Half-Time: part-time employee who regularly works 20 hours per week who will receive sick time of 2.30 hours per pay, vacation at 1.54 hours per pay, and holiday pay at 4 hours per holiday.

Employee, Full-Time: an employee whose employment is expected to continue for longer than one year and who normally works a standard workweek of a minimum of 37.5

Employee, Seasonal: An individual hired primarily to perform services which because of climatic conditions or because of the seasonal nature of such service, it is customary to operate only during regular periods of forty weeks or less in any consecutive fifty-two weeks.

Employee, Service Date: date on which an employee was appointed to initial employment with the City adjusted for time off without pay, or any prior service credit.

Employee, Three-quarter time: part-time employee who regularly works 30 hours per week who will receive sick time of 3.45 hours per pay, vacation at 2.31 hours per pay, and holiday pay at 6 hours per holiday.

Excused Absence: absence from work with the approval of the Appointing Authority or appropriate designee (e.g., sick leave, vacation, holiday, unpaid leave of absence, etc.).

Exempt Employee: salaried employee determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act, and who therefore does not have to legally be paid the statutory minimum wage and/or be compensated, at premium rates, for additional hours worked in the workweek.

FLSA: abbreviation for the Fair Labor Standards Act.

FML: abbreviation for Family and Medical Leave.

Flex-Time: adjustment of an employee's work hours to avoid the employee working in excess of 40 hours in one (1) workweek or any other standard work period established in accordance with the FLSA.

Interim Appointment: Interim appointment, made necessary by reason of sickness, disability, or other approved leave of absence of regular officers or employees shall continue only during, such period of sickness, disability or other approved leave of absence. Interim appointments shall be made only to fill a vacancy that results from an employee's absence, or to fill a vacancy that results because of an other employee receives an interim appointment.

Injury Leave: period of time granted by the Appointing Authority or designee for inability of the employee to work because of an on-the-job accident substantiated by a medical report.

Legal Holidays: days proclaimed by the Mayor as days which employees are normally not required to work and are paid the normal hours per day at the employee's prevailing rate, according to the schedule set forth in Section 5.06 or 5.061 herein, as applicable.

Length of Service: interval from the employees service date to any given date.

Longevity: Full-time employees of the City shall be eligible for longevity compensation at the conclusion of six years of continuous service. Payment will be made annually as a lump sum.

Non-Exempt Employee: an employee who is entitled to be paid the federal minimum wage and to be paid at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for all hours worked in excess of 40 in the established workweek or other standard work period established in accordance with the FLSA.

O.R.C.: abbreviation for the Ohio Revised Code. Also abbreviated as R.C. when followed by a chapter or section number.

OSHA: abbreviation for Ohio's Occupational Safety and Health Act.

Occasional Labor/Independent Contract: an employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable and not paid through a timesheet.

Overtime: time worked by non-exempt full-time employees in excess of the normal schedule.

PART-TIME: an individual that does not work a regular 40 hour work week .

PERS: abbreviation for the Public Employees Retirement System.

PFDPF: abbreviation for the Ohio Police and Fireman's Disability and Pension Fund.

Pay Period: the official pay period shall be biweekly.

Pay Plan: schedule of compensation rates established for all classifications or positions in the City service.

Personnel Actions: a specific act by the City to implement a personnel decision (e.g. hiring, promotion, demotion, suspension, removal, layoff, wage increases).

Personnel Decisions: such decisions include, but are not limited to: (1) recruitment, (2) selection, (3) placement, (4) testing, (5) training, (6) promotions and transfers, (7) layoff and recall, (8) removal, (9) disciplinary action, (10) employee benefits and compensation, and (11) tangible program services and benefits.

Position: group of duties and responsibilities assigned or delegated by competent authority to be performed by one (1) person. All of the positions listed in the organizational chart constitute positions within City. Positions and the duties of a position may be revised, but the employee's classification remains the same unless the position is reclassified.

Prevailing Pay Rate: rate of compensation in effect at any time.

Prior Service Credit: the City will allow service credit for any prior service an employee may have had with the City or any other Ohio governmental agency or Ohio political subdivision. Part-time service will be pro-rated for prior service credit purposes.

Promotion: change in position which results in an increase in an employee's compensation and responsibility.

Separation (except for cause): applies when the employee leaves the City service of his own volition.

Sick Leave: period of time granted by the Appointing Authority or appropriate designee due to inability of the employee to work because of physical or mental sickness, or injury due to an off-the-job accident.

Solicitation: act of requesting an individual to purchase goods, materials, or services, or a plea for financial contribution.

Superintendent: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Supervisor.

Supervisor: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Superintendent.

Suspension: relief of an employee from duty without pay, usually for a short period of time as a disciplinary measure.

Transfer: voluntary and/or involuntary reassignment from one department in the City service to another.

Training Appointment: In the event of a planned (i.e. retirement, notice given of separation) employee separation, the Appointing Authority may employ an additional employee for no longer than eight (8) weeks while the current employee continues their employment with the City.

Unclassified Service: those positions set forth in Section 7.03 of the City Charter as applied to the Civil Service of the City of Reynoldsburg. Positions in the unclassified service shall be exempt from all examinations.

Vacation Leave: period of time granted by the Appointing Authority or appropriate designee during which employees are exempt from work and paid at the employee=s prevailing rate.

Vacation Year: the interval of time based on the employee's service date with the City and extends from service date to service date.

Vendor: any individual or group engaged in or desiring to engage in the supply of goods, materials, or services, (which are utilized in the conduct of public business) to the City and/or its employees.

Work Area: any office, room, or physical location where official City business is transacted and/or operations of the City are conducted.

Work Time: the time when an employee's duties require that the employee be engaged in work tasks**.**

Written Reprimand: written record of disciplinary action, usually issued after a written warning has failed to improve an employee's conduct or when the employee has committed a more serious violation, which is provided to the employee and placed in the employee's personnel file in an attempt to improve the employees conduct and performance.

Written Warning: written documentation of a verbal counseling and instruction which is provided to the employee and placed in the employee's personnel file to correct any misconduct and improve the employee's conduct and performance.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

Position	Personnel	Classification	Pay Grade
(***a***) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	22
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	~~16~~18
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	~~6~~ 8
Data Entry Operator	1	Classified	~~6~~ 8
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	17
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	22
Civil Service Administrative Assistant	2 p/t	Unclassified	15

* Mayor’s Secretary to be shared with Human Resources Department

Position	Personnel	Classification	Pay Grade
(***b***) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(***c***) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(***d***) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(*e*) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Special Events/Media Coordinator	1	Unclassified	12

Position	Personnel	Classification	Pay Grade
Senior Citizens Assistant	2 p/t	Classified	7
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent	1	Classified	12
Parks Grounds Maintenance	2	Classified	3
Field and Landscape Operator	2	Classified	6
Horticulturist	1	Classified	10
Recreation Coordinator	1	Classified	7
Seasonal & Occasional	Variable	Unclassified	See160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	See Chapter 166
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	~~8~~9	Classified	See Chapter 162
Support Services Supervisor	1	Classified	~~16~~18
Property Room Coordinator	1	Classified	10
Property Room Clerk	1p/t	Classified	7
Chief of Police Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Training Coordinator	1p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(***g***) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	9

(2) Building Division

Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Permit Technician	2	Classified	11
Code Compliance Officer	4	Classified	6

(3) Water/Wastewater Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Supervisor	1	Classified	14
Account Clerk 2	4	Classified	7

(4) Street Division

Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10

(4)(a) Storm Water Utility Division

Asst. Superintendent	1	Classified	14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Maintenance Spec/Equip Operator	2	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			

(h) DEPARTMENT OF ENGINEERING

Director of Engineering	1	Unclassified	22

CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE

160.03 SALARY SCHEDULE
BEGINNING July 1, 2019 with the implementation of steps, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

(a) Full Time Employees – NON SUPERVISORY PERSONNEL

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
3	$ 15.15	$ 15.91	$ 16.70	$ 17.54	$ 18.41	$ 19.34	$ 20.30
4	$ 15.29	$ 16.88	$ 18.51	$ 20.12	$ 21.74	$ 23.30	$ 24.96
5	$ 15.67	$ 17.30	$ 18.97	$ 20.62	$ 22.29	$ 23.89	$ 25.58
6	$ 15.98	$ 17.65	$ 19.35	$ 21.02	$ 22.73	$ 24.36	$ 26.09
7	$ 16.56	$ 18.00	$ 19.74	$ 21.44	$ 23.18	$ 24.85	$ 26.61
8	$ 17.48	$ 19.13	$ 20.78	$ 22.45	$ 24.08	$ 25.75	$ 27.41
9	$ 18.32	$ 20.05	$ 21.78	$ 23.53	$ 25.24	$ 26.99	$ 28.73
10	$ 18.78	$ 20.55	$ 22.53	$ 24.12	$ 25.87	$ 27.67	$ 29.45
11	$ 19.15	$ 20.96	$ 22.77	$ 24.60	$ 26.38	$ 28.22	$ 30.04
12	$ 19.53	$ 21.38	$ 23.23	$ 25.09	$ 26.91	$ 28.78	$ 30.64
13	$ 19.92	$ 21.81	$ 23.69	$ 25.59	$ 27.45	$ 29.36	$ 31.25
14	$ 20.32	$ 22.24	$ 24.16	$ 26.11	$ 27.99	$ 29.95	$ 31.88
15	$20.65	$ 22.69	$ 24.65	$ 26.63	$ 28.55	$ 30.55	$ 32.52

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

(b) SUPERVISORY PAY RANGE

Pay Grade	Minimum	Maximum
14	$ 24.50	$ 34.00
15	$ 25.50	$ 36.00
16	$ 26.00	$ 38.00
17	$ 27.00	$ 41.00
18	$ 28.00	$ 43.00
19	$ 29.00	$ 45.00
20	$ 31.00	$ 47.00
21	$ 33.00	$ 49.00
22	$ 35.00	$ 51.00

Rev. 44-16, 5/10/2016 Rev. 45-16 5/10/2016, Rev. 110-16 10/24/16, Rev. 119-16 11/14/2016; Rev 64 -17 6/27/2017; 136-17 11/30/2017: Rev 154-17 12/18/2017; Rev: 67-19 5/28/19; Rev. 75-19 6/24/19 and Rev. 77-19 6/24/19.

(c) Senior Police Management

Pay Grade	Minimum	Maximum
24A	$ 45.00	$ 60.00
26A	$ 50.00	$ 65.00

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

(c) Part Time Employee
Part time employees' rate of pay shall begin at the minimum hourly rate for the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

Seasonal Recreation Employee	$8.00 - $30.00
Seasonal Maintenance Employee	$8.50 – $16.00
Bus/Van Driver	$9.50 per hour-$16.00

2) Service Department

Water/Wastewater Laborer	$10.00 - $12.00 per hour
Service Seasonal Laborer	$10.00 - $12.00per hour

3) Street Department

Street Seasonal Laborer	$10.00 - $12.00per hour

(e) Occasional Labor/Independent Contract
Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

(1) Parks and Recreation Department:

Umpire/Referee-	$7.00 to $ $60.00 per game
Program Assistant	$7.80 - $20.00 per game/hour

(2) Service Department (Building Division)

Building Plans Examiner Residential/Inspector	$13.00 - $16.00 per hour

(f) Other

Intern – permitted by a department that has funding available within the department budget for a college intern that will be on payroll on a part-time basis not to exceed six-months. There will be no benefits, holiday, vacation and sick leave earned.

160.04 OTHER COMPENSATION

(1) Water/Wastewater Departments – License Compensation

(a) Any employee in the Water Department or Waste Water Department who receives a Class I, Class II, or Class III license from the Ohio EPA shall receive an additional amount per month for the highest held as follows:

Class I	$ 75.00
Class II	$100.00
Class III	$150.00

(b) An employee may be compensated for the highest license regardless of the Department.

2) All Second Shift Chapter 160 Eligible Employees Shift Differential

A shift differential of seventy-five cents ($.75) per hour worked shall be paid to any Chapter 160 eligible employees when the majority of their regularly scheduled shift is after 1:00 p.m. and before 6:00 a.m.

3) Employees who work less than 20 hours per week on a regular basis will receive no benefits.

4) An employee who is temporarily assigned to a classification with a lower rate of pay will not be reduced in pay. An employee temporarily assigned to perform the duties of a higher classification with additional responsibilities should be granted a minimum of (five percent (5%), but no more than ten percent (10%) temporary increase, as determined by the Appointing Authority.

160.05 OVERTIME ELIGIBILITY

A. POLICY

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

Safety Director	Service Director
Development Director	Deputy Chief of Police
Parks & Recreation Director	Computer Systems Director
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Chief of Police

Tax Administrator	Finance Manager
Assistant City Prosecutors	Clerk of Council
Planning & Zoning Administrator	Assistant City Attorney

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.

3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

160.06 OVERTIME PAY

(a) Overtime will be authorized by the Appointing Authority or designee when it is necessary to prevent loss of life, damage to property, or to continue essential City services. Only full-time non-exempt employees are eligible for overtime pay.

(b) Full-time employees required to work, in excess of the established regular work week, holidays and/or any paid leave during the scheduled work week, shall be compensated for the excess hours at the rate of one and one-half (1½) times their current rate of pay. Employees must submit a time sheet by noon on Monday in order to be paid for overtime in the prior two (2) weeks. If not, overtime will be paid in the following pay period. Part-time employees must work more than forty (40) hours per week in order to qualify for overtime pay.

(c)The work period for calculating overtime shall be 12:00 a.m. Saturday through 11:59 p.m. Friday, unless the City has established an alternative work period for certain classes of employees. The City's right to use dual calculations to compute overtime owed to employees covered by collective bargaining agreements remains intact.

(d)In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.

160.07 LONGEVITY

Full-time employee of the City shall be eligible for longevity compensation at the conclusion of six (6) years of continuous service. Employees who are eligible for longevity prior to November 1, 2014 will have an adjusted longevity payment date of November 1. Longevity will be paid on the pay period that includes November 1 annually.

Full-time employees who become eligible for longevity as of November 1, 2014 will be paid longevity their actual anniversary dated with the city. The new rate effective January 1, 2019 is:

From (Conclusion of):	To (Conclusion of):	
6th year	9th year	$550.00 annually
10th year	14th year	$ 600.00 annually
15th year	19th year	$ 650.00 annually
20th year	----	$ 700.00 annually

Employee must be employed by the City of Reynoldsburg on their longevity payment date to receive longevity pay. Longevity pay will not be prorated.

160.08 ADMINISTRATION OF PAY PLAN

(a) SALARY SCHEDULE AND PAY GRADES

1) Effective July 1, 2019 the City will implement a step program for non-bargaining unit employees in pay grades 1 through 15 in non-supervisory roles as reflected in 160.03 (a). There are two methods by which employees shall receive pay increase based upon steps 1) on their anniversary date of hire and 2) if Council approves an increases in the step table, employees would be given that adjustment effective January 1.
2) During the implementation of steps, on an employee's anniversary date they will move to the next step based upon the assigned step as of July 1, 2019. For example, an employee with an August 15 anniversary date and a current rate of pay that is between Step 3 and Step 4, but closest to a step 3, would be assigned a step 3 and they will move to Step 4 on their anniversary date. If the current rate of pay is closest to a step 4, they would be placed in a Step 4.

3) All new employees will be assigned to Step 1 at the time of hire, unless they meet qualifications that the Appointing Authority approves a start of a higher step up to step 3 of each pay grade.
4) In order to move to the next step an employee's performance must meet or exceed expectations. Any employee not meeting performance standards will be notified of a delay of the step increase by six-months. At the six-month mark there will be another evaluation of performance and if the employee meets the performance

standards, they will be granted their step increase and then move forward to their next step on their anniversary date. The denial of an increase is not a disciplinary action nor a reduction in pay, the employee has simply not earned an increase

5) For supervisory staff in pay grades 14 -26A hiring rate of pay will be based upon the minimum and maximum range set forth in each pay grade, based upon qualifications and approval of the appointing authority. Increases will be based upon annual performance reviews/feedback from their supervisor and/or Appointing Authority within the approved ranges and will effective January 1 of each year.

6) The Human Resources Director with the approval of the Mayor will present to City Council from time to time a recommendation based upon a review of the minimum and maximum rates set forth in Reynoldsburg Chapter 160.03 and determine whether and to what extent the City should adjust the overall Salary Schedule in order to allow the City of Reynoldsburg to remain competitive in the labor market and to help its employees' wages maintain pace with inflation

7) Cost of living adjustment will be determined by Council and would be effective January 1. The CPI data and any survey data of comparable jurisdictions will only be used as guidelines to help the Council assess the City's options year to year. Although the City might only resurvey every three (3) years, rather than annually, the Salary Schedule will nevertheless be reviewed annually for possible adjustment.

(b) Promotions

Upon promotion, the employee's rate of pay shall be the rate within the higher appropriate Pay Grade that affords the employee an increase of not less than 5% over the employee's rate for the position prior to promotion.

(c) Transfers and Certain Other Appointments

Upon lateral transfer or appointment to a classification within the same Pay Grade, the employee's pay level is to remain at the same Pay Grade and rate. If that lateral transfer or appointment is to a classification with a lower Pay Grade, the appointing authority may establish the employee's pay at an equitable rate within the lower Pay Grade authorized by Reynoldsburg Chapter 160.03 Salary Schedule. Promotion transfers and appointments will be approved by the Appointing Authority. All benefits are retained when an employee transfers or is appointed to another position within the service of the City for any reason.

160.09 GROUP INSURANCE

(a) Each employee eligible for medical insurance under the Affordable Health Care Act is entitled to such benefits provided by a group insurance contract, the premiums of which, including premiums for dependent coverage, if appropriate, shall be paid by the City less an employee/newly elected or appointed official premium contribution of twelve percent (12%) of the total monthly premium for health, and seven percent (7%) for dental and vision insurance unless otherwise specified. Premium contributions shall be paid by payroll deduction. Coverage's and exclusions are as follows:

1. Effective January 1, 2014, eligible employees and each newly elected official who choose to utilize the City's medical insurance will pay twelve (12%) of the monthly premium contribution.

2. Effective January 1, 2008 for eligible employees and place into the H.S.A. amounts for single and family coverage as determined annually by City Council. Contributions for elected officials shall be equal to the contribution for full-time employees. Said amounts will be placed into the individual H.S.A. by the Auditor not later than January 15th of each year or as determined by the appropriate Labor Agreement.

   A. The following shall apply for each full-time employee and is eligible for Medicare coverage:

   The City will reimburse said full-time employee or elected official for qualified medical expenses and prescriptions that meet the insurance plan deductible coverage up to the same contribution level of those not eligible for Medicare coverage.

3. Full-time employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive twenty-five (25) dollars per month while such forfeiture is in effect.

4. Full-time employees may "opt out" of City provided health insurance provided they supply a certificate of coverage from another provider. Employees who "opt out" of employee only coverage will be paid One Thousand Five Hundred Dollars ($1,500.00) annually. Employees who "opt out" of family coverage will be paid Two Thousand Five Hundred Dollars ($2,500.00) annually and any employee opting to take employee only coverage in lieu of family coverage, except as determined by Section (4) above, will be paid One Thousand Five Hundred Dollars ($1,500.00) annually. All dates of payments made under this "opt out" provision will be determined by the Auditor.

5. Each permanent three-quarter (30 hour) or more employee shall receive a minimum of Fifty Thousand Dollars ($50,000.00) or one times annual salary Life insurance rounded off to the next higher One Thousand Dollars ($1,000.00), plus an equal amount of Accidental Death Insurance. Part-time elected officials do not receive Life Insurance benefits. Premiums shall be fully paid by the City. The city shall provide police liability insurance for all police officers.

   Effective January 1, 2001 each full-time, non-bargaining unit employee is entitled to disability benefits provided by an insurance carrier, the premium of which is paid by the City of Reynoldsburg.

160.10 EDUCATIONAL ASSISTANCE

1. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.

2. The allowances for assistance are as follows:

   A. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.

   B. The allowances for assistance are as follows:
      1. The annual allowance for college credit coursework education assistance (per employee) is $3,000.00 per academic year.
      2. The annual allowance for non-college credited coursework education assistance (per employee is $1,000.00 per academic year
      3. Annual text book reimbursement shall not exceed fifty percent (50%) of the actual cost of textbooks for college credit coursework and $250.00 for non-college credit coursework during the academic year.

      4. All coursework must be preapproved before commencement of the course

3. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a grade of C or better, or pass a pass/fail course. Reimbursement shall be made upon submission of official transcripts, tuition statements, and receipts for textbooks.

4. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City of Reynoldsburg within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

160.11 CITY CLOTHING PROVIDED

1. The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.

2. The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.

3. Clothing shall be conducive to the safe and effective performance of required job duties.

4. Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.

5. Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.

6. The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees**.** Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee.

160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT)

In addition to non-conflicting provisions in Section 7.07, the following shall apply to Senior Police Management.

The City shall furnish the basic uniforms and new equipment for all sworn officers. Uniform parts and equipment shall be replaced by the City on an as-needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the employee's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the employee's separation pay.

The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the employee's misconduct or negligence.

The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the employee's misconduct or negligence. This section shall provide coverage only for a like amount of the damaged eye glasses.

Employees assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount of $850 per year. Clothing selected shall be at the discretion of the employee but shall be moderately conservative in style, cut, and color, and shall be acceptable to the local business community.

If not caused by negligence or misconduct of the employee, civilian clothing and/or components damaged to the point of unserviceability, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Employees shall be reimbursed for necessary dry cleaning of uniforms or plain cloths items. Employees shall utilize the dry cleaning facility or facilities designated by the City. The following items shall be provided by the City:

Trousers — 5	Holster — 1
Shirts, Winter — 5	Magazine — 2
Shirts, Summer — 5	Magazine Pouches — 1 (dbl)
Ties — 3	Handcuffs — 1
Tie Bar — 1	Handcuff Case — 1
Shoes — 1 pair	Handcuff Key — 1
Boots — 1 pair	Belt Keepers — 4
Jacket – All Season – 1	Walkie Talkie Holder — 1
Raincoat — 1	Mace — 1
Hat, Winter — 1	Mace Holder — 1
Trooper Winter Hat — 1	Gloves — 1 pair
Hat, Summer — 1	Flashlight — 1 (3 cell)
Raincoat Cover — 1	Cite Bookholder — 2
Hat Badge — 1	Wristwatch — 1
Breast Badge — 2	Protective Vest — 1
Name Plate — 2	Belt (Trouser) — 1
Whistle — 1	Gun Belt — 1
Whistle Chain — 1	Service Weapon — 1

City of Reynoldsburg, Ohio

Chapter 160

Employee Compensation

May 29, 2019

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160.01 DEFINITIONS

Active Pay Status: Except where otherwise defined in this manual, active pay status is a period when an employee is eligible to receive pay directly from the City and includes hours worked, and/or paid leave.

ADA: Americans With Disabilities Act.

Appointing Authority: Elected Official, commission, board or body having the power to appoint, to remove, to suspend or otherwise discipline positions in any office, department, commission, or board.

BWC: abbreviation for Ohio Bureau of Workers' Compensation.

City: The City of Reynoldsburg, Ohio.

Classification (Class): a position, or group of positions that involve similar responsibilities and require similar qualifications to which the same schedule of compensation equitably applies.

Classification Plan (Class Plan): alphabetically arranged compilation of the classification specifications for employees of the City.

Classification Series: classifications which are closely related, and grouped to form a career progression.

Classification Title: descriptive name of a group of positions similar enough to be included under a single classification.

Classified Service: all persons in the employ of the City, not specifically included in the unclassified service.

Collective Bargaining Agreement: written agreement(s) entered into between the City and an exclusive representative of employees of the City pursuant to ORC Section 4117.

Commission: the Civil Service Commission of the City of Reynoldsburg, Ohio.

Compensatory Time: the substitution of earned hours off, in lieu of overtime pay.

Continuous Service: uninterrupted service of an employee with the City where no break in service occurs. Authorized leaves of absence, or any separation from service which carries with it the right to reinstatement or reemployment shall not constitute a break in service provided the employee is reinstated or reemployed within the allowable time. However, time spent on a leave of absence without pay, layoff, or other separation shall not be included where the completed service of the employee is utilized to determine eligibility for City-provided benefits, except where the employee has a right to such benefits under USERRA (Military Leave).

Day(s): unless otherwise specified, means calendar day(s).

Demotion: change in position that reduces the employee's scope of responsibility and compensation.

Department: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Department Head: supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City. Also called Director in some departments.

Designee: any person authorized by the City or management official to perform a function with or on behalf of the City or management official.

Director: an unclassified supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City.

Discourteous Treatment: failure by an employee to treat others with respect, in a polite and courteous manner.

Dishonesty: disposition to lie, cheat, or defraud; untrustworthiness; lack of integrity.

Distribution: an act of distributing goods, materials, and/or written materials or literature.

Division: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Division Head: supervisor (as defined herein) charged with the responsibility of managing a division on behalf of the City. Also called Superintendent in some divisions.

Earned Time: includes hours actually worked plus hours granted to the employee by the City for holiday, and/or any paid leave provided**.**

Temporary Appointment: an appointment may be made by the Appointing Authority without regard to the Chapter160 or the rules of O.R.C. 124.01 to 124.64, but in no case to continue longer than six months, and in no case shall successive appointments be made.

Employee: any person holding a position subject to appointment, removal, promotion, or demotion by the Appointing Authority.

Employee, Classified: an employee included in the Classified Civil Service of the City of Reynoldsburg as defined by City Charter.

Employee, Half-Time: part-time employee who regularly works 20 hours per week who will receive sick time of 2.30 hours per pay, vacation at 1.54 hours per pay, and holiday pay at 4 hours per holiday.

Employee, Full-Time: an employee whose employment is expected to continue for longer than one year and who normally works a standard workweek of a minimum of 37.5

Employee, Seasonal: An individual hired primarily to perform services which because of climatic conditions or because of the seasonal nature of such service, it is customary to operate only during regular periods of forty weeks or less in any consecutive fifty-two weeks.

Employee, Service Date: date on which an employee was appointed to initial employment with the City adjusted for time off without pay, or any prior service credit.

Employee, Three-quarter time: part-time employee who regularly works 30 hours per week who will receive sick time of 3.45 hours per pay, vacation at 2.31 hours per pay, and holiday pay at 6 hours per holiday.

Excused Absence: absence from work with the approval of the Appointing Authority or appropriate designee (e.g., sick leave, vacation, holiday, unpaid leave of absence, etc.).

Exempt Employee: salaried employee determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act, and who therefore does not have to legally be paid the statutory minimum wage and/or be compensated, at premium rates, for additional hours worked in the workweek.

FLSA: abbreviation for the Fair Labor Standards Act.

FML: abbreviation for Family and Medical Leave.

Flex-Time: adjustment of an employee's work hours to avoid the employee working in excess of 40 hours in one (1) workweek or any other standard work period established in accordance with the FLSA.

Interim Appointment: Interim appointment, made necessary by reason of sickness, disability, or other approved leave of absence of regular officers or employees shall continue only during, such period of sickness, disability or other approved leave of absence. Interim appointments shall be made only to fill a vacancy that results from an employee’s absence, or to fill a vacancy that results because of an other employee receives an interim appointment.

Injury Leave: period of time granted by the Appointing Authority or designee for inability of the employee to work because of an on-the-job accident substantiated by a medical report.

Legal Holidays: days proclaimed by the Mayor as days which employees are normally not required to work and are paid the normal hours per day at the employee’s prevailing rate, according to the schedule set forth in Section 5.06 or 5.061 herein, as applicable.

Length of Service: interval from the employees service date to any given date.

Longevity: Full-time employees of the City shall be eligible for longevity compensation at the conclusion of six years of continuous service. Payment will be made annually as a lump sum.

Non-Exempt Employee: an employee who is entitled to be paid the federal minimum wage and to be paid at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for all hours worked in excess of 40 in the established workweek or other standard work period established in accordance with the FLSA.

O.R.C.: abbreviation for the Ohio Revised Code. Also abbreviated as R.C. when followed by a chapter or section number.

OSHA: abbreviation for Ohio's Occupational Safety and Health Act.

Occasional Labor/Independent Contract: an employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable and not paid through a timesheet.

Overtime: time worked by non-exempt full-time employees in excess of the normal schedule.

PART-TIME: an individual that does not work a regular 40 hour work week .

PERS: abbreviation for the Public Employees Retirement System.

PFDPF: abbreviation for the Ohio Police and Fireman's Disability and Pension Fund.

Pay Period: the official pay period shall be biweekly.

Pay Plan: schedule of compensation rates established for all classifications or positions in the City service.

Personnel Actions: a specific act by the City to implement a personnel decision (e.g. hiring, promotion, demotion, suspension, removal, layoff, wage increases).

Personnel Decisions: such decisions include, but are not limited to: (1) recruitment, (2) selection, (3) placement, (4) testing, (5) training, (6) promotions and transfers, (7) layoff and recall, (8) removal, (9) disciplinary action, (10) employee benefits and compensation, and (11) tangible program services and benefits.

Position: group of duties and responsibilities assigned or delegated by competent authority to be performed by one (1) person. All of the positions listed in the organizational chart constitute positions within City. Positions and the duties of a position may be revised, but the employee's classification remains the same unless the position is reclassified.

Prevailing Pay Rate: rate of compensation in effect at any time.

Prior Service Credit: the City will allow service credit for any prior service an employee may have had with the City or any other Ohio governmental agency or Ohio political subdivision. Part-time service will be pro-rated for prior service credit purposes.

Promotion: change in position which results in an increase in an employee's compensation and responsibility.

Separation (except for cause): applies when the employee leaves the City service of his own volition.

Sick Leave: period of time granted by the Appointing Authority or appropriate designee due to inability of the employee to work because of physical or mental sickness, or injury due to an off-the-job accident.

Solicitation: act of requesting an individual to purchase goods, materials, or services, or a plea for financial contribution.

Superintendent: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Supervisor.

Supervisor: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Superintendent.

Suspension: relief of an employee from duty without pay, usually for a short period of time as a disciplinary measure.

Transfer: voluntary and/or involuntary reassignment from one department in the City service to another.

Training Appointment: In the event of a planned (i.e. retirement, notice given of separation) employee separation, the Appointing Authority may employ an additional employee for no longer than eight (8) weeks while the current employee continues their employment with the City.

Unclassified Service: those positions set forth in Section 7.03 of the City Charter as applied to the Civil Service of the City of Reynoldsburg. Positions in the unclassified service shall be exempt from all examinations.

Vacation Leave: period of time granted by the Appointing Authority or appropriate designee during which employees are exempt from work and paid at the employee=s prevailing rate.

Vacation Year: the interval of time based on the employee's service date with the City and extends from service date to service date.

Vendor: any individual or group engaged in or desiring to engage in the supply of goods, materials, or services, (which are utilized in the conduct of public business) to the City and/or its employees.

Work Area: any office, room, or physical location where official City business is transacted and/or operations of the City are conducted.

Work Time: the time when an employee's duties require that the employee be engaged in work tasks**.**

Written Reprimand: written record of disciplinary action, usually issued after a written warning has failed to improve an employee's conduct or when the employee has committed a more serious violation, which is provided to the employee and placed in the employee's personnel file in an attempt to improve the employees conduct and performance.

Written Warning: written documentation of a verbal counseling and instruction which is provided to the employee and placed in the employee's personnel file to correct any misconduct and improve the employee's conduct and performance.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

Position	Personnel	Classification	Pay Grade
(*a*) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	22
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary~~*~~	1~~p/t~~	Unclassified	15
Clerk of Courts	1	Unclassified	~~16~~18
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	~~6~~ 8
Data Entry Operator	1	Classified	~~6~~ 8
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	17
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	22
Civil Service Administrative Assistant	2 p/t	Unclassified	15

~~* Mayor's Secretary to be shared with Human Resources Department~~

Position	Personnel	Classification	Pay Grade
(*b*) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(*c*) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(*d*) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

Rev. 44-16, 5/10/2016 Rev. 45-16 5/10/2016, Rev. 110-16 10/24/16, Rev. 119-16 11/14/2016; Rev 64 -17 6/27/2017; 136-17 11/30/2017: Rev 154-17 12/18/2017; Rev: 67-19 5/28/19; Rev. 75-19 6/24/19 and Rev. 77-19 6/24/19.

(*e*) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Special Events/Media Coordinator	1	Unclassified	12

Position	Personnel	Classification	Pay Grade
Senior Citizens Assistant	2 p/t	Classified	7
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent	1	Classified	12
Parks Grounds Maintenance	2	Classified	3
Field and Landscape Operator	2	Classified	6
Horticulturist	1	Classified	10
Recreation Coordinator	1	Classified	7
Seasonal & Occasional	Variable	Unclassified	See160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	See Chapter 166
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	~~8~~9	Classified	See Chapter 162
Support Services Supervisor	1	Classified	~~16~~18
Property Room Coordinator	1	Classified	10
Property Room Clerk	1p/t	Classified	7
Chief of Police Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Training Coordinator	1p/t	Classified	10
Court Liaison	2 p/t	Classified	13

Rev. 44-16, 5/10/2016 Rev. 45-16 5/10/2016, Rev. 110-16 10/24/16, Rev. 119-16 11/14/2016; Rev 64 -17 6/27/2017; 136-17 11/30/2017: Rev 154-17 12/18/2017; Rev: 67-19 5/28/19; Rev. 75-19 6/24/19 and Rev. 77-19 6/24/19.

(*g*) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	9

(2) Building Division

Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Permit Technician	2	Classified	11
Code Compliance Officer	4	Classified	6

(3) Water/Wastewater Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Supervisor	1	Classified	14
Account Clerk 2	4	Classified	7

(4) Street Division

Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10

(4)(a) Storm Water Utility Division

Asst. Superintendent	1	Classified	14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Maintenance Spec/Equip Operator	2	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			

(h) DEPARTMENT OF ENGINEERING

Director of Engineering	1	Unclassified	22

CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE

160.03 SALARY SCHEDULE
BEGINNING July 1, 2019 with the implementation of steps, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

(a) Full Time Employees – NON SUPERVISORY PERSONNEL

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
3	$ 15.15	$ 15.91	$ 16.70	$ 17.54	$ 18.41	$ 19.34	$ 20.30
4	$ 15.29	$ 16.88	$ 18.51	$ 20.12	$ 21.74	$ 23.30	$ 24.96
5	$ 15.67	$ 17.30	$ 18.97	$ 20.62	$ 22.29	$ 23.89	$ 25.58
6	$ 15.98	$ 17.65	$ 19.35	$ 21.02	$ 22.73	$ 24.36	$ 26.09
7	$ 16.56	$ 18.00	$ 19.74	$ 21.44	$ 23.18	$ 24.85	$ 26.61
8	$ 17.48	$ 19.13	$ 20.78	$ 22.45	$ 24.08	$ 25.75	$ 27.41
9	$ 18.32	$ 20.05	$ 21.78	$ 23.53	$ 25.24	$ 26.99	$ 28.73
10	$ 18.78	$ 20.55	$ 22.53	$ 24.12	$ 25.87	$ 27.67	$ 29.45
11	$ 19.15	$ 20.96	$ 22.77	$ 24.60	$ 26.38	$ 28.22	$ 30.04
12	$ 19.53	$ 21.38	$ 23.23	$ 25.09	$ 26.91	$ 28.78	$ 30.64
13	$ 19.92	$ 21.81	$ 23.69	$ 25.59	$ 27.45	$ 29.36	$ 31.25
14	$ 20.32	$ 22.24	$ 24.16	$ 26.11	$ 27.99	$ 29.95	$ 31.88
15	$20.65	$ 22.69	$ 24.65	$ 26.63	$ 28.55	$ 30.55	$ 32.52

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

(b) SUPERVISORY PAY RANGE

Pay Grade	Minimum	Maximum
14	$ 24.50	$ 34.00
15	$ 25.50	$ 36.00
16	$ 26.00	$ 38.00
17	$ 27.00	$ 41.00
18	$ 28.00	$ 43.00
19	$ 29.00	$ 45.00
20	$ 31.00	$ 47.00
21	$ 33.00	$ 49.00
22	$ 35.00	$ 51.00

Rev. 44-16, 5/10/2016 Rev. 45-16 5/10/2016, Rev. 110-16 10/24/16, Rev. 119-16 11/14/2016; Rev 64 -17 6/27/2017; 136-17 11/30/2017: Rev 154-17 12/18/2017; Rev: 67-19 5/28/19; Rev. 75-19 6/24/19 and Rev. 77-19 6/24/19.

(c) Senior Police Management

Pay Grade	Minimum	Maximum
24A	$ 45.00	$ 60.00
26A	$ 50.00	$ 65.00

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

(c) Part Time Employee
Part time employees' rate of pay shall begin at the minimum hourly rate for the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

Seasonal Recreation Employee	$8.00 - $30.00
Seasonal Maintenance Employee	$8.50 – $16.00
Bus/Van Driver	$9.50 per hour-$16.00

2) Service Department

Water/Wastewater Laborer	$10.00 - $12.00 per hour
Service Seasonal Laborer	$10.00 - $12.00per hour

3) Street Department

Street Seasonal Laborer	$10.00 - $12.00per hour

(e) Occasional Labor/Independent Contract
Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

(1) Parks and Recreation Department:

Umpire/Referee-	$7.00 to $ $60.00 per game
Program Assistant	$7.80 - $20.00 per game/hour

(2) Service Department (Building Division)

Building Plans Examiner	
Residential/Inspector	$13.00 - $16.00 per hour

(f) Other

Intern – permitted by a department that has funding available within the department budget for a college intern that will be on payroll on a part-time basis not to exceed six-months. There will be no benefits, holiday, vacation and sick leave earned.

160.04 OTHER COMPENSATION

(1) Water/Wastewater Departments – License Compensation

(a) Any employee in the Water Department or Waste Water Department who receives a Class I, Class II, or Class III license from the Ohio EPA shall receive an additional amount per month for the highest held as follows:

Class I	$ 75.00
Class II	$100.00
Class III	$150.00

(b) An employee may be compensated for the highest license regardless of the Department.

2) All Second Shift Chapter 160 Eligible Employees Shift Differential

A shift differential of seventy-five cents ($.75) per hour worked shall be paid to any Chapter 160 eligible employees when the majority of their regularly scheduled shift is after 1:00 p.m. and before 6:00 a.m.

3) Employees who work less than 20 hours per week on a regular basis will receive no benefits.

4) An employee who is temporarily assigned to a classification with a lower rate of pay will not be reduced in pay. An employee temporarily assigned to perform the duties of a higher classification with additional responsibilities should be granted a minimum of (five percent (5%), but no more than ten percent (10%) temporary increase, as determined by the Appointing Authority.

160.05 OVERTIME ELIGIBILITY

A. POLICY

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

Safety Director	Service Director
Development Director	Deputy Chief of Police
Parks & Recreation Director	Computer Systems Director
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Chief of Police

Tax Administrator	Finance Manager
Assistant City Prosecutors	Clerk of Council
Planning & Zoning Administrator	Assistant City Attorney

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.

3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

160.06 OVERTIME PAY

(a) Overtime will be authorized by the Appointing Authority or designee when it is necessary to prevent loss of life, damage to property, or to continue essential City services. Only full-time non-exempt employees are eligible for overtime pay.

(b) Full-time employees required to work, in excess of the established regular work week, holidays and/or any paid leave during the scheduled work week, shall be compensated for the excess hours at the rate of one and one-half (1½) times their current rate of pay. Employees must submit a time sheet by noon on Monday in order to be paid for overtime in the prior two (2) weeks. If not, overtime will be paid in the following pay period. Part-time employees must work more than forty (40) hours per week in order to qualify for overtime pay.

(c)The work period for calculating overtime shall be 12:00 a.m. Saturday through 11:59 p.m. Friday, unless the City has established an alternative work period for certain classes of employees. The City's right to use dual calculations to compute overtime owed to employees covered by collective bargaining agreements remains intact.

(d)In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.

160.07 LONGEVITY

Full-time employee of the City shall be eligible for longevity compensation at the conclusion of six (6) years of continuous service. Employees who are eligible for longevity prior to November 1, 2014 will have an adjusted longevity payment date of November 1. Longevity will be paid on the pay period that includes November 1 annually.

Full-time employees who become eligible for longevity as of November 1, 2014 will be paid longevity their actual anniversary dated with the city. The new rate effective January 1, 2019 is:

From (Conclusion of):	To (Conclusion of):	
6th year	9th year	$550.00 annually
10th year	14th year	$ 600.00 annually
15th year	19th year	$ 650.00 annually
20th year	----	$ 700.00 annually

Employee must be employed by the City of Reynoldsburg on their longevity payment date to receive longevity pay. Longevity pay will not be prorated.

160.08 ADMINISTRATION OF PAY PLAN

(a) SALARY SCHEDULE AND PAY GRADES

1) Effective July 1, 2019 the City will implement a step program for non-bargaining unit employees in pay grades 1 through 15 in non-supervisory roles as reflected in 160.03 (a). There are two methods by which employees shall receive pay increase based upon steps 1) on their anniversary date of hire and 2) if Council approves an increases in the step table, employees would be given that adjustment effective January 1.
2) During the implementation of steps, on an employee's anniversary date they will move to the next step based upon the assigned step as of July 1, 2019. For example, an employee with an August 15 anniversary date and a current rate of pay that is between Step 3 and Step 4, but closest to a step 3, would be assigned a step 3 and they will move to Step 4 on their anniversary date. If the current rate of pay is closest to a step 4, they would be placed in a Step 4.
3) All new employees will be assigned to Step 1 at the time of hire, unless they meet qualifications that the Appointing Authority approves a start of a higher step up to step 3 of each pay grade.
4) In order to move to the next step an employee's performance must meet or exceed expectations. Any employee not meeting performance standards will be notified of a delay of the step increase by six-months. At the six-month mark there will be another evaluation of performance and if the employee meets the performance

standards, they will be granted their step increase and then move forward to their next step on their anniversary date. The denial of an increase is not a disciplinary action nor a reduction in pay, the employee has simply not earned an increase

5) For supervisory staff in pay grades 14 -26A hiring rate of pay will be based upon the minimum and maximum range set forth in each pay grade, based upon qualifications and approval of the appointing authority. Increases will be based upon annual performance reviews/feedback from their supervisor and/or Appointing Authority within the approved ranges and will effective January 1 of each year.

6) The Human Resources Director with the approval of the Mayor will present to City Council from time to time a recommendation based upon a review of the minimum and maximum rates set forth in Reynoldsburg Chapter 160.03 and determine whether and to what extent the City should adjust the overall Salary Schedule in order to allow the City of Reynoldsburg to remain competitive in the labor market and to help its employees' wages maintain pace with inflation

7) Cost of living adjustment will be determined by Council and would be effective January 1. The CPI data and any survey data of comparable jurisdictions will only be used as guidelines to help the Council assess the City's options year to year. Although the City might only resurvey every three (3) years, rather than annually, the Salary Schedule will nevertheless be reviewed annually for possible adjustment.

(b) Promotions

Upon promotion, the employee's rate of pay shall be the rate within the higher appropriate Pay Grade that affords the employee an increase of not less than 5% over the employee's rate for the position prior to promotion.

(c) Transfers and Certain Other Appointments

Upon lateral transfer or appointment to a classification within the same Pay Grade, the employee's pay level is to remain at the same Pay Grade and rate. If that lateral transfer or appointment is to a classification with a lower Pay Grade, the appointing authority may establish the employee's pay at an equitable rate within the lower Pay Grade authorized by Reynoldsburg Chapter 160.03 Salary Schedule. Promotion transfers and appointments will be approved by the Appointing Authority. All benefits are retained when an employee transfers or is appointed to another position within the service of the City for any reason.

160.09 GROUP INSURANCE

(a) Each employee eligible for medical insurance under the Affordable Health Care Act is entitled to such benefits provided by a group insurance contract, the premiums of which, including premiums for dependent coverage, if appropriate, shall be paid by the City less an employee/newly elected or appointed official premium contribution of twelve percent (12%) of the total monthly premium for health, and seven percent (7%) for dental and vision insurance unless otherwise specified. Premium contributions shall be paid by payroll deduction. Coverage's and exclusions are as follows:

1. Effective January 1, 2014, eligible employees and each newly elected official who choose to utilize the City's medical insurance will pay twelve (12%) of the monthly premium contribution.

2. Effective January 1, 2008 for eligible employees and place into the H.S.A. amounts for single and family coverage as determined annually by City Council. Contributions for elected officials shall be equal to the contribution for full-time employees. Said amounts will be placed into the individual H.S.A. by the Auditor not later than January 15th of each year or as determined by the appropriate Labor Agreement.

   A. The following shall apply for each full-time employee and is eligible for Medicare coverage:

   The City will reimburse said full-time employee or elected official for qualified medical expenses and prescriptions that meet the insurance plan deductible coverage up to the same contribution level of those not eligible for Medicare coverage.

3. Full-time employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive twenty-five (25) dollars per month while such forfeiture is in effect.

4. Full-time employees may "opt out" of City provided health insurance provided they supply a certificate of coverage from another provider. Employees who "opt out" of employee only coverage will be paid One Thousand Five Hundred Dollars ($1,500.00) annually. Employees who "opt out" of family coverage will be paid Two Thousand Five Hundred Dollars ($2,500.00) annually and any employee opting to take employee only coverage in lieu of family coverage, except as determined by Section (4) above, will be paid One Thousand Five Hundred Dollars ($1,500.00) annually. All dates of payments made under this "opt out" provision will be determined by the Auditor.

5. Each permanent three-quarter (30 hour) or more employee shall receive a minimum of Fifty Thousand Dollars ($50,000.00) or one times annual salary Life insurance rounded off to the next higher One Thousand Dollars ($1,000.00), plus an equal amount of Accidental Death Insurance. Part-time elected officials do not receive Life Insurance benefits. Premiums shall be fully paid by the City. The city shall provide police liability insurance for all police officers.

   Effective January 1, 2001 each full-time, non-bargaining unit employee is entitled to disability benefits provided by an insurance carrier, the premium of which is paid by the City of Reynoldsburg.

160.10 EDUCATIONAL ASSISTANCE

1. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.

2. The allowances for assistance are as follows:

   A. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.

   B. The allowances for assistance are as follows:
      1. The annual allowance for college credit coursework education assistance (per employee) is $3,000.00 per academic year.
      2. The annual allowance for non-college credited coursework education assistance (per employee is $1,000.00 per academic year
      3. Annual text book reimbursement shall not exceed fifty percent (50%) of the actual cost of textbooks for college credit coursework and $250.00 for non-college credit coursework during the academic year.

      4. All coursework must be preapproved before commencement of the course

3. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a grade of C or better, or pass a pass/fail course. Reimbursement shall be made upon submission of official transcripts, tuition statements, and receipts for textbooks.

4. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City of Reynoldsburg within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

160.11 CITY CLOTHING PROVIDED

1. The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.

2. The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.

3. Clothing shall be conducive to the safe and effective performance of required job duties.

4. Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.

5. Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.

6. The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees**.** Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee.

160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT)

In addition to non-conflicting provisions in Section 7.07, the following shall apply to Senior Police Management.

The City shall furnish the basic uniforms and new equipment for all sworn officers. Uniform parts and equipment shall be replaced by the City on an as-needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the employee's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the employee's separation pay.

The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the employee's misconduct or negligence.

The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the employee's misconduct or negligence. This section shall provide coverage only for a like amount of the damaged eye glasses.

Employees assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount of $850 per year. Clothing selected shall be at the discretion of the employee but shall be moderately conservative in style, cut, and color, and shall be acceptable to the local business community.

If not caused by negligence or misconduct of the employee, civilian clothing and/or components damaged to the point of unserviceability, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Employees shall be reimbursed for necessary dry cleaning of uniforms or plain cloths items. Employees shall utilize the dry cleaning facility or facilities designated by the City. The following items shall be provided by the City:

Trousers — 5	Holster — 1
Shirts, Winter — 5	Magazine — 2
Shirts, Summer — 5	Magazine Pouches — 1 (dbl)
Ties — 3	Handcuffs — 1
Tie Bar — 1	Handcuff Case — 1
Shoes — 1 pair	Handcuff Key — 1
Boots — 1 pair	Belt Keepers — 4
Jacket – All Season – 1	Walkie Talkie Holder — 1
Raincoat — 1	Mace — 1
Hat, Winter — 1	Mace Holder — 1
Trooper Winter Hat — 1	Gloves — 1 pair
Hat, Summer — 1	Flashlight — 1 (3 cell)
Raincoat Cover — 1	Cite Bookholder — 2
Hat Badge — 1	Wristwatch — 1
Breast Badge — 2	Protective Vest — 1
Name Plate — 2	Belt (Trouser) — 1
Whistle — 1	Gun Belt — 1
Whistle Chain — 1	Service Weapon — 1

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Finance and Administration Committee**
RE:	**Contract for City Insurance for 2020**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request authorization for the Mayor to enter into a contract for city insurance (property, liability, automobile and cyber coverage) for a year period beginning January 1, 2020 and ending December 31, 2020 with Willis of Ohio and its related companies in the amount not to exceed $265,000 and declaring it as an emergency.

Explanation of legislation and need to have property, liability, automobile and cyber coverage in effect on January 1, 2020.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2020, TO WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract for City property, liability, automobile, and cyber insurance coverage for a one year period beginning January 1, 2020 and ending December 31, 2020 with Willis of Ohio, Inc. and its related

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

companies in the amount not to exceed two-hundred sixty-five thousand dollars ($265,000.00).

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 3. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further that the current policy expires on December 31, 2019; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Finance and Administration Committee**
RE:	Renew Delta Dental Employee Contract

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Skipped Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

To secure dental coverage for employees on January 1, 2020.

AN ORDINANCE AUTHORIZING RENEWAL OF THE CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to renew the City's dental insurance coverage with Delta Dental for the period from January 1, 2020 through December 31, 2021.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further to have the dental insurance plan in place on January 1, 2020; wherefore, upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

DELTA DENTAL

P.O. Box 30416
Lansing, MI 48909-7916

https://www.DeltaDentalOH.com

November 25, 2019

Ms. Cindy McDermott
Willis of Ohio, Inc.
775 Yard St Ste 200
Columbus, OH 43212-3891

Dear Ms. McDermott,

Thank you for your continued support of Delta Dental. We value our relationship with you and your clients, and we appreciate your business. Please find enclosed a copy of the contract effective January 1, 2020 between Delta Dental and City of Reynoldsburg, Client Number 0280-0001.

Please review this contract with your client and return the signed contract to Delta Dental at your earliest convenience. If you have any questions or concerns, please contact me at (614) 776-2309. The signed contract may be sent to my attention at:

Delta Dental
Attn: Adam Q Clifton
5600 Blazer Parkway, Suite 150
Dublin, OH 43017

If we are not in receipt of the signed contract by the effective date, we will consider remittance of payment as acceptance of the contract, and we will begin administering the client's dental benefits accordingly. By permitting us to do so, your client accepts the terms of this contract in full and agrees that this contract is binding, even if you do not return a signed copy of the contract to us.

Again, thank you for your business. We look forward to providing your client with the best dental benefits programs and services available.

Sincerely,

Adam Q Clifton
Account Manager

CC: Mr. Brad McCloud

DELTA DENTAL OF OHIO
5600 Blazer Parkway, Suite 150
Dublin, OH 43017

DELTA DENTAL®
P.O. Box 30416
Lansing, MI 48909-7916

Mr. Brad McCloud
Mayor
City of Reynoldsburg
7232 E Main St
Reynoldsburg, OH 43068-2014

DELTA DENTAL

Delta Dental Contract
For
City of Reynoldsburg

This Contract ("Contract") is entered into by and between City of Reynoldsburg (the "Contractor") and Delta Dental Plan of Ohio, Inc., an Ohio non-profit corporation ("Delta Dental"). This is a legally binding contract between the Contractor and Delta Dental and is effective on January 1, 2020, the ("Effective Date").

SECTION I - DECLARATIONS

The Benefits afforded are only with respect to such benefits as are indicated in this Contract, including the Summary of Dental Plan Benefits. Delta Dental's liability is limited to the Benefits stated herein; subject to all the terms of this Contract having reference thereto. This Declarations Section and the Summary of Dental Plan Benefits supersedes any contrary provision of the subsequent sections of this Contract.

A. **Effective Date:** 12:01 A.M. Standard Time, January 1, 2020

B. **First Renewal Date:** January 1, 2021

C. **Client Number:** 0280-0001

D. **Rate(s):**

Composite - $99.27 per month per Enrollee

This rate is contingent upon 100 percent enrollment of the eligible members of the defined group and their eligible dependents. Rates do not include any applicable claims taxes.

DELTA DENTAL PLAN OF OHIO, INC.

BY: ______________________
President and CEO

DATE: November 25, 2019

CONTRACTOR

BY: ______________________
(Authorized Signature)

____
(Title)

BY: ______________________
(Witnessed By)

____
(Title)

DATE: ______________________

KR#36420244

SECTION II. Definitions

A. Contract

This document, including the Certificate and applicable Summary (ies) of Dental Plan Benefits (the terms of which are incorporated herein), and, if applicable, any appendices, supplements, riders, successor agreements, renewal letters, or renewals now or hereafter issued or executed.

B. Rate

The amount, per Enrollee and Enrollee classification, the Contractor agrees to pay Delta Dental® each month. This amount, or the information necessary to compute it, is specified in the Declarations Section.

Any capitalized terms not defined herein are defined in the Certificate.

SECTION III. Eligibility

A. Eligibility Requirements and Waiting Periods for Members

Eligibility requirements and waiting periods for Members are set forth in the Certificate and the applicable Summary(ies) of Dental Plan Benefits.

B. General Eligibility Rules

No person will be eligible for Benefits under this Contract unless the Contractor has either currently enrolled that person as an Enrollee or currently listed or acknowledged that person as a Dependent. Contractor shall provide eligibility information in accordance with Section V B. of this Contract.

C. Termination of Eligibility

Eligibility for Benefits will terminate for all Members under this Contract at the earlier of:

1. The termination of this Contract; or

2. Midnight of the last day of the month for which payment has been made if the Contractor fails to make the payments required by this Contract.

Eligibility of an individual Member will also terminate under the following circumstances:

1. The Member ceases to meet the definition of an Enrollee or a Dependent as defined by this Contract;

2. The Member fails to comply with the eligibility requirements of this Contract; or

3. The Member commits fraud or misrepresentation in the submission of any claim.

A Member whose eligibility is terminated may not continue group coverage under this Contract, except as required by the continuation coverage provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985, or comparable, non-preempted state law ("COBRA"). An affiliate of Delta Dental also may offer coverage under an individual direct payment policy to a Member whose eligibility is terminated.

D. Continuation Coverage – COBRA

The other provisions of this Contract notwithstanding, eligibility for Benefits will continue for a person who is required to be provided with and elects continuation coverage pursuant to COBRA, provided:

1. Continuation coverage is required to be provided under COBRA, the person elects COBRA coverage and the Contractor notifies Delta Dental that the person is eligible for Benefits under COBRA. Not all employers are subject to the continuation coverage requirements contained in COBRA. For those that are not, this Section III.D. does not apply. Contractor should consult with its legal counsel to determine how and when the law applies.

2. Continuation coverage shall only be in effect up to the first day of the month after the person notifies the Contractor that he or she no longer wants coverage from Delta Dental, the date a COBRA premium payment was due and was not remitted by the end of the COBRA Grace Period, or until the end of that person's continuation coverage period, whichever occurs first.

3. Further, if the Contractor fails to make payments required by this Contract, continuation coverage shall only remain in effect until the last day of the month for which payment has been made to Delta Dental by the Contractor; provided, however, that any payment for COBRA continuation coverage received during a period that is 30 days following the date the COBRA premium payment was due (the "COBRA Grace Period") will provide continuation coverage from the due date. A person's coverage may be retroactively reinstated for the

60-day COBRA "election" period if the Contractor pays the applicable rate for the period within the 45-day period following the date of the COBRA election. Delta Dental may, at its sole option and without notice, continue coverage, if legally required.

4. Continuation coverage will not continue beyond the termination of this Contract.

5. The person who is receiving continuation coverage is responsible for the costs of any services provided after he or she is no longer eligible for continuation coverage under this Section III.D.

6. Contractor shall be solely responsible for identifying Members entitled to COBRA continuation coverage. Contractor shall provide all required notices, collect all necessary payments, and otherwise administer all facets of its COBRA program. In the event that Contractor continues to provide eligibility information to Delta Dental for a Member during the COBRA election period, as opposed to terminating coverage and then retroactively reinstating the Member upon the Member's election of COBRA coverage, Contractor shall be liable for any Benefits paid or Rates due during that period if the Member ultimately does not elect COBRA coverage.

7. The monthly Rate that must be paid on behalf of any person who is provided coverage under this Section III.D. will be based on the COBRA continuation coverage rates in effect during that month.

8. A person who continues coverage will be considered to be a Member under this Contract and the dental care certificate as long as coverage is provided under this Section III.D.

9. Delta Dental does not assume any of the obligations assigned by COBRA to the Contractor or any employer (including the obligation to notify potential beneficiaries of their rights or options under COBRA), and the Contractor agrees that it will perform those obligations in full.

E. Loss of Eligibility During Treatment

1. If a Member loses eligibility while receiving dental treatment, only Covered Services received while that person was eligible under the Contract will be payable.

2. Certain services begun before the loss of eligibility may be covered if they are completed within a 60 day period measured from the date of termination. In those cases, Delta Dental evaluates those services in progress to determine what portion may be paid by Delta Dental.

SECTION IV. Benefits

Delta Dental agrees to provide Benefits to Members in accordance with the terms and conditions set forth in this Contract and the policies and procedures of Delta Dental.

SECTION V. Agreements

A. Delta Dental Agrees:

1. To provide all claims processing, service, and administration of Benefits to Members of the Contractor subject to the terms and conditions of this Contract.

2. To provide to the Contractor, for submission to the Enrollee, a Certificate of the Benefits provided pursuant to this Contract.

3. To endeavor to enlist Dentists to become Participating Dentists in sufficient number to ensure an adequate choice of Dentists, and to make periodic checks as to the adequacy of care provided by Dentists to Members covered by this Contract. Delta Dental is not required to provide a dental appointment to a Member.

4. To contractually require each Participating Dentist to schedule and render all dental treatment provided under this Contract according to the standards of the dental profession in the community in which the dental procedures are rendered.

5. Consistent with any applicable law protecting the confidentiality of a patient's health records, data, or information, to make standard reports available to the Contractor or Plan Sponsor upon request for no additional charge and to provide agreed-to, non-standard reports on a time and materials basis.

6. To provide a copy of the Certificate, Summary(ies) of Dental Plan Benefits and Delta Dental's Notice of Privacy Practices to Contractor for distribution to Enrollees at the Contractor's or Plan Sponsor's expense.

B. Contractor Agrees:

1. Unless otherwise stated in the Declarations Section of this Contract, to pay Delta Dental the monthly Rate specified in the Declarations Section of this Contract as billed by Delta Dental, with no payment adjustments for updates not yet reflected on the monthly invoice. To ensure timely coverage, unless otherwise stated in the

Declaration Section of this Contract, the amount to be paid will be due by the 5th of the month of the intended coverage. For example, the premium for April coverage is due on April 5th. If payment is not received by the due date, Delta Dental shall, at its sole discretion, have the right to suspend claims processing, unless otherwise stated in the Declaration Section of this Contract. Coverage will terminate effective the first day of the coverage month if Delta Dental receives no payment by the end of the coverage month.

Delta Dental may, at its sole option, send notification to the Contractor of an adjustment in Rates, Benefits, or Copayments to correct potential adverse group experience resulting from the following:

a. Information provided upon enrollment proves to be in error; or

b. Terms and provisions of the Contract are materially violated; or

c. Initial size or composition of the group changes by ten percent (10%) or more unless otherwise set forth in the Declarations section of this Contract; or

d. Monthly invoices are not paid as billed.

Delta Dental will provide the Contractor written notice 30 days prior to implementing any adjustment. If the Contractor refuses to accept this adjustment, Delta Dental may, in its sole discretion, terminate this Contract.

2. To pay all premiums in accordance with subparagraph 1 above in full, irrespective of any Member contributions or COBRA payments. Delta Dental shall not be responsible for collecting Members' contributions or COBRA payments.

3. To enroll as Members with Delta Dental all eligible employees, retirees or members of the Contractor , including that employee's, retiree's or member's Dependents, who enroll for Benefits during the enrollment periods set forth in the Certificate. Contractor shall not enroll any employees, retirees or members of the Contractor, or any such person's Dependents, at any time other than during the enrollment periods set forth in the Certificate. Contractor shall provide to Delta Dental, in a format requested by Delta Dental, an initial enrollment file prior to the initial Effective Date of this Agreement

4. To provide Delta Dental with all eligibility data needed to process claims under this Contract. Eligibility data shall be provided in a timely manner, which in the case of electronic eligibility files shall in no event be less than monthly, and in the format requested by Delta Dental. Delta Dental will not accept additions, terminations, and/or retroactive eligibility updates more than six (6) months after the date of a Member's change in eligibility. Notwithstanding the foregoing, if the Contractor requests that a Member's eligibility be terminated retroactively and a claim was incurred for that Member or any member of that Member's family after the requested termination date, eligibility for that Member and the Member's entire family will continue at the expense of the Contractor until the end of the month in which the claim was incurred. In no event will any Rate adjustments for time periods greater than six months be made for retroactive terminations, and no credits will be issued for any month in which claims were incurred.

5. To permit Delta Dental, by its auditors or other authorized representatives, on reasonable advance written notice, to inspect the Contractor's records to verify the accuracy of the eligibility data submitted to Delta Dental. In the event of a discrepancy, Contractor agrees to reconcile any errors in payment with Delta Dental.

6. To provide each Enrollee with copies of the Certificate, the applicable Summary of Dental Plan Benefits, and all privacy notices as may be required by any applicable federal or state law, at such intervals as may be required by law from time to time.

7. To pay for any agreed-to, non-standard reports on a time and materials basis.

8. To consult as necessary with its own legal counsel regarding the selected covered benefits and to be responsible for determining all potential tax consequences relating to the covered benefits it selects.

SECTION VI. General Provisions

A. Independent Contractors. Dentists providing services are independent contractors, and neither the Contractor nor Delta Dental will be liable for any act or omission of any Dentist, his or her employees or agents, or any person providing dental or other professional services to Members.

B. Binding Effect. All Members, by enrolling in This Plan, are bound by the terms and conditions of this Contract.

C. Payment Limitations. Delta Dental will make no payment for services or supplies if a claim for such has not been received by Delta Dental within one year following the date the services or supplies were furnished.

D. Marketing Materials. Except for those standard documents and materials Delta Dental generates to administer This Plan, neither Party shall publish or distribute any materials regarding This Plan without the prior written approval of the other Party.

E. Legal Action. Unless otherwise prohibited by applicable state or federal law, no action or legal claim arising out of or related to this Contract shall be brought against Delta Dental unless Contractor, or the Member, has first provided Delta Dental with at least sixty (60) days advance written notice of such claim. Notwithstanding the foregoing, in any event, no action shall be brought by either Party or a Member more than three years after the legal claim first arose, or after expiration of the applicable statute of limitations, whichever is shorter.

F. Indemnification.

1. Contractor agrees to indemnify and hold harmless Delta Dental, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Contractor, its officers, directors, employees, agents or Members; or (ii) any negligent or willful act or omission by Contractor, its officers, directors, employees, agents or Members.

2. Delta Dental agrees to indemnify and hold harmless Contractor, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Delta Dental, its officers, directors, employees or agents; or (ii) any negligent or willful act or omission by Delta Dental, its officers, directors, employees or agents.

3. A Party seeking indemnification shall (i) promptly notify the indemnifying Party in writing of the claim, suit or proceeding for which indemnification is sought; (ii) permit the indemnifying Party to control the defense or settlement of the claim, suit or proceeding; (iii) reasonably cooperate with the indemnifying Party (at the indemnifying Party's expense); and (iv) have the right to provide for its separate defense at its own expense. In no event, shall the indemnifying Party settle a claim, suit or proceeding without first obtaining the written consent of the other Party. Any release obtained as a result of settlement must contain a release of all claims against the non-indemnifying Party as well as its officers, directors, and employees.

G. Dispute Resolution. Delta Dental will establish procedures for resolving all questions raised by a Dentist, a Contractor, or a Member in regard to claims for Benefits allowed or denied under the terms of this Contract. These procedures will be used both for the initial determination of those questions and for the resolution of appeals made on the basis of those initial determinations. To the extent the benefit plan sponsored by the Contractor is governed by the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), the procedures established for determining the Benefits to which a Member is entitled will comply with the requirements set forth in ERISA Section 503 as applicable to a limited scope dental benefit plan, and the regulations thereunder, for providing a "full and fair review" of all benefit claims. The ERISA-required claims procedures will be set forth in detail in the Certificate that is to be distributed to Enrollees and that describes the Benefits under this Contract. All determinations made according to this procedure will be final and binding on the Dentist, the Contractor, and the Member; provided, however, that the Member may exercise his or her legal rights after this determination as described in the Claims Appeal Procedure contained in the Certificate.

H. Severability. If any provision of this Contract is in violation of the laws of the State in which this Contract was issued, that provision shall be deemed to be void, but the invalidation of that provision will not otherwise impair or affect the rest of the Contract. When any provision in this Contract is in conflict with such laws, the rights, duties and obligations of Delta Dental, the Contractor and all Members shall be governed by such laws.

I. Compliance with Applicable Law. This Contract is subject to change if, in the future, federal and state laws and regulations require Delta Dental or the Contractor to comply with such laws and regulations. Should any such change to this Contract be necessary by law, the Contractor will receive written notice from Delta Dental informing the Contractor of the reasons for any change to the Contract and the process by which the Contractor will receive an amended Contract.

J. Additional Services. Delta Dental may from time to time provide additional services or coverage by rider or other notice. Delta Dental may withdraw those services or coverage at any time after giving notice.

K. Notices. Any notice required or permitted to be given by this Contract will be considered given if in writing and personally delivered, or if in writing and deposited in the United States mail with postage prepaid, addressed to the person at their last address of record.

L. Amendment and Assignment. No agent has authority to change any part of this Contract. No changes to this Contract will be valid unless both Parties approve them in writing. Delta Dental shall have the discretion to assign its rights and responsibilities under this Contract to an affiliated entity. If Delta Dental chooses to assign its rights and responsibilities, it shall assign them to an appropriately licensed entity capable of performing similar functions at similar levels as Delta

Dental. Delta Dental shall serve written notice of the assignment to Contractor and said notice shall provide the name and address of the assignee. Neither this Contract nor any part of it shall be assigned by Contractor without the prior written consent of Delta Dental, and any attempt at assignment by Contractor without such consent by Delta Dental shall be null and void. Subject to the foregoing limitation, this Contract shall be binding upon the parties and their respective successors and assigns.

M. Subrogation. To the extent that This Plan provides or pays Benefits for Covered Services, Delta Dental is subrogated to any right the Member may have to recover from another, his or her insurer, or under his or her "Medical Payments" coverage or any "Uninsured Motorist," "Underinsured Motorist," or other similar coverage provisions.

N. Right of Recovery Due to Fraud. If Delta Dental pays for services or supplies that were sought or received under fraudulent, false, or misleading pretenses or circumstances, pays a claim that contains false or misrepresented information, or pays a claim that is determined to be fraudulent due to the acts of the Contractor, and/or Member, it may recover that payment from the person or entity that committed such fraud. Delta Dental may recover any payment determined to be based on false, fraudulent, misleading, or misrepresented information by deducting that amount from any payments properly due to the person(s) or entity(ies) that committed such fraud. Delta Dental will provide an explanation of the payment being recovered at the time the deduction is made.

O. Force Majeure. Unless otherwise stated in the Declarations Section of this Contract, neither Delta Dental (including its agents, directors, officers, and employees) nor Contractor shall be liable for delays in performance due to circumstances beyond their reasonable control. Each party shall be excused from performance under this Contract and shall have no liability to the other party for any period during which it is prevented from performing any of its obligations (other than payment obligations), in whole or in part, as a result of delays caused by the other party or by an act of God, war, terrorism, civil unrest, civil disturbance, court order, labor dispute, or other cause beyond its reasonable control, and such nonperformance shall not be a default under or grounds for termination of this Contract. Notwithstanding the foregoing, Force Majeure shall not excuse Contractor's payment obligations under this Contract.

P. Assignment of Benefits. Unless otherwise stated in the Declarations Section of this Contract, Benefits to Members are for the personal benefit of those Members and cannot be transferred or assigned; provided, however, Delta Dental shall pay Participating Dentists directly on behalf of Members.

Q. Governing Laws. This Contract will be governed by and interpreted under the laws of the State of Ohio.

R. Legally Mandated Benefits. If any applicable law requires broader coverage or more favorable treatment for a Member than is provided by this Contract, that law shall control over the language of this Contract.

S. Entire Agreement. This Contract constitutes the entire agreement between the Parties.

T. Effect of Errors on Coverage. Typographical or administrative errors shall not deprive a Member of Benefits. Neither shall such errors create any rights to additional benefits not in accordance with all of the terms, conditions, limitations, and exclusions of this Contract.

U. Bankruptcy or Insolvency. Contractor shall notify Delta Dental immediately in the event of bankruptcy or other insolvency. Delta Dental reserves all rights and remedies with respect to the Contractor's bankruptcy or other insolvency, including but not limited to, the right to automatically terminate or modify performance under this Contract to the extent permitted by applicable law.

SECTION VII. Coordination of Benefits

All Benefits under this Contract shall be subject to the coordination of benefits provision set forth in the Certificate.

SECTION VIII. Term and Termination

This Contract shall remain in full force and effect for the initial term commencing on the Effective Date and continuing until the First Renewal Date, as specified in the Declarations Section. Thereafter, the Contract may be renewed for subsequent terms as specified in the Declarations Section or in a renewal letter, unless Contractor or Delta Dental provides written notice of its intent not to renew at least thirty (30) days prior to the expiration of the then current term. Delta Dental shall have the option of terminating this Contract if:

A. The Contractor fails to make a required payment before expiration of the Grace Period specified; or

B. Delta Dental cancels pursuant to Section V.B.1 of this Contract; or

C. The size of the group changes by ten percent (10%) or more, or the composition of the group materially changes from the time of initial application, and Delta Dental elects not to exercise its rating rights as set forth in Section V.B.1; or

D. The Contractor permits Enrollees and/or Dependents to enroll in This Plan outside of the Open Enrollment Period and/or the Special Enrollment Periods set forth in the Certificate; or

E. The Contractor has otherwise materially breached this Contract.

Unless otherwise stated in the Declarations Section of this Contract, the Contractor may terminate this Contract without cause by providing Delta Dental with thirty (30) days prior written notice.

Upon termination of this Contract, the Contractor is liable to Delta Dental for any Rate that was then due and unpaid. In the event this Contract terminates mid-month, Contractor shall be liable to Delta Dental for all premiums due and owing through the end of the month in which termination occurs.

SECTION IX. Confidentiality and Disclosure

A. The Parties acknowledge that in the course of performing under this Contract each Party may be provided with or given access to information, in oral, recorded or written form, that is proprietary and confidential to the other Party (collectively referred to as the "Confidential Information"). Such Confidential Information includes, but is not limited to: information regarding the other Party's management, business, organizational structure, policies, procedures, business relationships, intellectual property, copyrights, patents, trademarks, software, data, databases, system designs, specifications, documentation, code, architecture, structure, algorithms, techniques, processes, protocols, product materials, notes, slides, ideas, Maximum Approved Fees, Allowed Amounts, preferred provider reports, actuarial formulas, providers' personal information, and financial terms of this Contract.

B. Confidential Information shall not include any information that:

1. Is already known to the Party at the time of the disclosure (as evidenced by written documentation existing at that time);

2. Is generally available to the public or becomes publicly known through no wrongful act of a Party; or

3. Is received by a Party from a third-party who had a legal right to provide it (as evidenced by written documentation existing at that time).

C. The Parties each will make all reasonable, necessary and appropriate efforts to safeguard each other's Confidential Information. Each Party will safeguard the other's Confidential Information to the same extent that it safeguards information relating to its own business, which in no event will be less than the safeguards that a reasonably prudent business would exercise under similar circumstances.

D. Each Party agrees not to use, distribute or exploit each other's Confidential Information, in whole or in part, for its own benefit or that of any third party and will not disclose such Confidential Information to any other person or entity without each other's prior written consent. A Party shall be responsible for any breach of this Contract by its employees, authorized subcontractors, agents or representatives.

E. Notwithstanding anything to the contrary in this Section, the Parties shall be permitted to disclose Confidential Information as required by order of a court of law, administrative agency, or other governmental body; provided, however, the Party shall provide reasonable advance written notice to the other Party to the extent allowed by law in order to allow that Party the opportunity to seek a protective order or otherwise limit such disclosure, and the disclosing Party shall reasonably cooperate with the other Party to limit any such disclosure or to seek a protective order. If a Party is nonetheless required to disclose the other Party's Confidential Information, said Party shall only disclose the minimum information necessary to respond to the legal request. Notwithstanding the foregoing, Delta Dental shall not be required to provide Contractor notice prior to responding to governmental agency subpoenas regarding potential provider fraud or abuse.

DELTA DENTAL

Delta Dental PPO (Point-of-Service)
Summary of Dental Plan Benefits
For Group# 0280-0001
City of Reynoldsburg

This Summary of Dental Plan Benefits should be read along with your Certificate. Your Certificate provides additional information about your Delta Dental plan, including information about plan exclusions and limitations. If a statement in this Summary conflicts with a statement in the Certificate, the statement in this Summary applies to you and you should ignore the conflicting statement in the Certificate. The percentages below are applied to Delta Dental's allowance for each service and it may vary due to the dentist's network participation.*

Control Plan – Delta Dental of Ohio

Benefit Year – January 1 through December 31

Covered Services –

	Delta Dental PPO Dentist Plan Pays	Delta Dental Premier Dentist Plan Pays	Nonparticipating Dentist Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services – exams, cleanings, fluoride, and space maintainers	**100%**	**100%**	**100%**
Emergency Palliative Treatment – to temporarily relieve pain	**100%**	**100%**	**100%**
Brush Biopsy – to detect oral cancer	**100%**	**100%**	**100%**
Radiographs – X-rays	**100%**	**100%**	**100%**
Basic Services			
Minor Restorative Services – fillings and crown repair	**75%**	**75%**	**75%**
Endodontic Services – root canals	**75%**	**75%**	**75%**
Periodontic Services – to treat gum disease	**75%**	**75%**	**75%**
Oral Surgery Services – extractions and dental surgery	**75%**	**75%**	**75%**
Major Restorative Services – crowns	**75%**	**75%**	**75%**
Other Basic Services – misc. services	**75%**	**75%**	**75%**
Relines and Repairs – to prosthetic appliances	**75%**	**75%**	**75%**
Major Services			
Prosthodontic Services – bridges, implants, dentures, and crowns over implants	**75%**	**75%**	**75%**
Orthodontic Services			
Orthodontic Services – braces	**75%**	**75%**	**75%**
Orthodontic Age Limit –	**up to age 19**	**up to age 19**	**up to age 19**

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. This amount may be less than what the Dentist charges or Delta Dental approves and you are responsible for that difference.

- Oral exams (including evaluations by a specialist) are payable twice in any period of 12 consecutive months.
- Prophylaxes (cleanings) are payable twice in any period of 12 consecutive months.
- People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment.
- Fluoride treatments are payable twice in any period of 12 consecutive months for people age 18 and under.
- Bitewing X-rays are payable once in any period of 12 consecutive months and full mouth X-rays (which include bitewing X-rays) are payable once in any five-year period.
- Composite resin (white) restorations are Covered Services on posterior teeth.
- Porcelain and resin facings on crowns are optional treatment on posterior teeth.
- Implants are payable once per tooth in any five-year period. Implant related services are Covered Services.
- Crowns over implants are payable once per tooth in any five-year period. Services related to crowns over implants are Covered Services.

Having Delta Dental coverage makes it easy for you to get dental care almost everywhere in the world! You can now receive expert dental care when you are outside of the United States through our Passport Dental program. This program gives you access to a worldwide network of dentists and dental clinics. English-speaking operators are available around the clock to answer questions and help you schedule care. For more information, check our Web site or contact your benefits representative to get a copy of our Passport Dental information sheet.

Maximum Payment – $1,500 per person total per Benefit Year on all services except orthodontic services. $1,500 per person total per lifetime on orthodontic services.

Payment for Orthodontic Service – When orthodontic treatment begins, your Dentist will submit a payment plan to Delta Dental based upon your projected course of treatment. In accordance with the agreed upon payment plan, Delta Dental will make an initial payment to you or your Participating Dentist equal to Delta Dental's stated Copayment on 30% of the Maximum Payment for Orthodontic Services as set forth in this Summary of Dental Plan Benefits. Delta Dental will make additional payments as follows: Delta Dental will pay 75% of the per monthly fee charged by your Dentist based upon the agreed upon payment plan provided by your Dentist to Delta Dental.

Deductible – None.

Waiting Period – Enrollees who are eligible for dental benefits are covered on the first day of the month following the date of hire.

Eligible People – All full-time employees of the City and COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985) enrollees, if applicable.

Also eligible are your Spouse and your Children to the end of the calendar year in which they attain the age of 19, and your Dependent unmarried Children who are chiefly dependent upon you for support and maintenance, including but not limited to Children with permanent disabilities.

Coordination of Benefits –If you and your Spouse are both eligible to enroll in This Plan as Enrollees, you may be enrolled as both an Enrollee on your own application and as a Dependent on your Spouse's application. Your Dependent Children may be enrolled on both your and your Spouse's applications as well. Delta Dental will coordinate benefits between your coverage and your Spouse's coverage.

Benefits will cease on the last day of the month in which the employee is terminated.

Delta Dental PPO™

Our national PPO program

Welcome!

Your dental program is administered by Delta Dental Plan of Ohio, Inc., a nonprofit health insuring corporation doing business as Delta Dental of Ohio. Delta Dental of Ohio is the state's dental benefits specialist. Good oral health is a vital part of good general health, and your Delta Dental program is designed to promote regular dental visits. We encourage you to take advantage of this program by calling your Dentist today for an appointment.

This Certificate, along with your Summary of Dental Plan Benefits, describes the specific benefits of your Delta Dental program and how to use them. If you have any questions about this program, please call our Customer Service department at 800-524-0149 or access our website at www. DeltaDentalOH.com.

You can easily verify your own Benefit, Claims and eligibility information online 24 hours a day, seven days a week by visiting www. DeltaDentalOH.com and selecting the link for our Consumer Toolkit®. The Consumer Toolkit will also allow you to print claim forms and ID cards, select paperless Explanation of Benefits statements (EOBs), search our Dentist directories, and read oral health tips.

We look forward to serving you!

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Note: Please read this Certificate together with the Summary of Dental Plan Benefits. The Summary of Dental Plan Benefits lists the specific provisions of your group dental plan. If a statement in the Summary conflicts with a statement in this Certificate, the statement in the Summary applies to This Plan and you should ignore the conflicting statement in this Certificate.

NOTICE: IF YOU OR YOUR FAMILY MEMBERS ARE COVERED BY MORE THAN ONE HEALTH CARE AND/OR DENTAL CARE PLAN, YOU MAY NOT BE ABLE TO COLLECT BENEFITS FROM BOTH PLANS. EACH PLAN MAY REQUIRE YOU TO FOLLOW ITS RULES OR USE SPECIFIC DENTISTS, AND IT MAY BE IMPOSSIBLE TO COMPLY WITH BOTH PLANS AT THE SAME TIME. READ ALL OF THE RULES VERY CAREFULLY, INCLUDING THE COORDINATION OF BENEFITS SECTION, AND COMPARE THEM WITH THE RULES OF ANY OTHER PLAN THAT COVERS YOU OR YOUR FAMILY.

I. Delta Dental PPO Certificate

Delta Dental Plan of Ohio, Inc., referred to herein as Delta Dental, issues this Certificate to you, the Enrollee. The Certificate is a summary of your dental benefits coverage. It reflects and is subject to a contract between Delta Dental and the Contractor.

The Benefits provided under This Plan may change if any state or federal laws change.

Delta Dental agrees to provide Benefits as described in this Certificate and the Summary of Dental Plan Benefits.

All the provisions in the following pages form a part of this document as fully as if they were stated over the signature below.

IN WITNESS WHEREOF, this Certificate is executed at Delta Dental's home office by an authorized officer.

Goran M. Jurkovic, CPA, CGMA
President and CEO
Delta Dental Plan of Ohio, Inc.

II. Definitions

Adverse Benefit Determination

Any denial, reduction or termination of the benefits for which you filed a Claim. Or a failure to provide or to make payment (in whole or in part) of the benefits you sought, including any such determination based on eligibility, application of any utilization review criteria, or a determination that the item or service for which benefits are otherwise provided was experimental or investigational, or was not medically necessary or appropriate.

Allowed Amount

The amount permitted under the applicable fee schedule for this Plan, which was selected by your Contractor, and upon which Delta Dental will base its payment for a Covered Service.

Benefit Year

The period during which any benefit frequency limitation and/or annual maximum payment will apply. This will be the calendar year, unless your Contractor elects a different period to serve as the Benefit Year. (See the Summary of Dental Plan Benefits for your Benefit Year.) If the Benefit Year is based upon a calendar year, the terms Benefit Year and Calendar Year may be used interchangeably.

Benefits

Payment for the Covered Services that have been selected under This Plan.

Certificate

This document. Delta Dental will provide Benefits as described in this Certificate. Any changes in this Certificate will be based on changes to the contract between Delta Dental and the Contractor.

Child(ren)

Your natural child(ren), stepchild(ren), adopted child(ren), child(ren) by virtue of legal guardianship, or child(ren) who is/are residing with you during the waiting period for adoption or legal guardianship.

Claim

A request for payment for a Covered Service. Claims are not conditioned upon your seeking advance approval, certification, or authorization to receive payment for any Covered Service.

Completion Date

The date that treatment is complete. Some procedures may require more than one appointment before they can be completed. Treatment is complete:

- For dentures and partial dentures, on the delivery dates;
- For crowns and bridgework, on the permanent cementation date;
- For root canals and periodontal treatment, on the date of the final procedure that completes treatment.

Copayment

The percentage of the charge, if any, that you must pay for Covered Services.

Contractor

The employer, organization, group, or association sponsoring This Plan.

Covered Services

The unique dental services selected for coverage as described in the Summary of Dental Plan Benefits and subject to the terms of this Certificate.

Deductible

The amount a person and/or a family must pay toward Covered Services before Delta Dental begins paying for those services under this Certificate. The Summary of Dental Plan Benefits lists the Deductible that applies to you, if any.

Delta Dental

Delta Dental Plan of Ohio, Inc., a nonprofit health-insuring corporation providing dental benefits. Delta Dental is not an insurance company.

Delta Dental Member Plan

An individual dental benefit plan that is a member of the Delta Dental Plans Association, the nation's largest, most experienced system of dental health plans.

Delta Dental Premier® Dentist Schedule

The maximum fee allowed per procedure for services rendered by a Delta Dental Premier Dentist as determined by that Dentist's local Delta Dental Member Plan.

Dentist

A person licensed to practice dentistry in the state or jurisdiction in which dental services are performed.

- **Delta Dental PPO Dentist ("PPO Dentist")** – a Dentist who has signed an agreement with the Delta Dental Member Plan in his or her state to participate in Delta Dental PPO.
- **Delta Dental Premier Dentist ("Premier Dentist")** – a Dentist who has signed an agreement with the Delta Dental Member Plan in his or her state to participate in Delta Dental Premier.
- **Nonparticipating Dentist** – a Dentist who has not signed an agreement with any Delta Dental Member Plan to participate in Delta Dental PPO or Delta Dental Premier.
- **Out-of-Country Dentist** – A Dentist whose office is located outside the United States and its territories. Out-of-Country Dentists are not eligible to sign participating agreements with Delta Dental.

PPO Dentists and Delta Dental Premier Dentists are sometimes collectively referred to herein as **"Participating Dentists."** Wherever a definition or provision of this Certificate differs from another state's Delta Dental Member Plan and its agreement with Participating Dentists, the agreement in that state with that Dentist will be controlling.

Delta Dental Premier Dentists, Nonparticipating Dentists, and Out-of-Country Dentists are sometimes collectively referred to herein as **"Non-PPO Dentists."**

Deny/Denied/Denial

When a Claim for a particular service is denied for payment due to certain contractual limitations/exclusions. You will be responsible for paying your Dentist the applicable amount for such service regardless of the Dentist's participating status.

Dependent(s)

- Your dependents are as defined by the rules of eligibility as stated in your Summary of Dental Plan Benefits.

Enrollee

You, when the Contractor notifies Delta Dental that you are eligible to receive Benefits under This Plan.

Maximum Approved Fee

The Maximum Approved Fee is the lowest of:

- The Submitted Amount
- The lowest fee regularly charged, offered, or received by an individual Dentist for a dental service or supply, irrespective of the Dentist's contractual agreement with another dental benefits organization.
- The maximum fee that the local Delta Dental Member Plan approves for a given procedure in a given region and/or specialty based upon applicable Participating Dentist schedules and internal procedures.

Participating Dentists agree not to charge Delta Dental patients more than the Maximum Approved Fee for a Covered Service. In all cases, Delta Dental will make the final determination regarding the Maximum Approved Fee for a Covered Service.

Maximum Payment

The maximum dollar amount Delta Dental will pay in any Benefit Year or lifetime for Covered Services. See the Summary of Dental Plan Benefits for the maximum payments applicable to This Plan.

Member(s)

Any Enrollee or Dependent with coverage under This Plan.

Nonparticipating Dentist Fee

The maximum fee allowed per procedure for services rendered by a Nonparticipating Dentist as determined by Delta Dental.

Open Enrollment Period

The period of time, as determined by the Contractor, during which a Member may enroll or be enrolled for Benefits.

Out-of-Country Dentist Fee

The maximum fee allowed per procedure for services rendered by an Out-of-Country Dentist as determined by Delta Dental.

PPO Dentist Schedule

The maximum fee allowed per procedure for services rendered by a PPO Dentist as determined by that Dentist's local Delta Dental Member Plan.

Pre-Treatment Estimate

A voluntary and optional process where Delta Dental issues a written estimate of dental benefits that may be available under your coverage for your proposed dental treatment. Your Dentist submits the proposed dental treatment to Delta Dental in advance of providing the treatment.

A Pre-Treatment Estimate is for informational purposes only and is not required before you receive any dental care. It is not a prerequisite or condition for approval of future dental benefits payment. You will receive the same Benefits under This Plan whether or not a Pre-Treatment Estimate is requested. The benefits estimate provided on a Pre-Treatment Estimate notice is based on benefits available on the date the notice is issued. It is not a guarantee of future dental benefits or payment.

Availability of dental benefits at the time your treatment is completed depends on several factors. These factors include, but are not limited to, your continued eligibility for benefits, your available annual or lifetime Maximum Payments, any coordination of benefits, the status of your Dentist, This Plan's limitations and any other provisions, together with any additional information or changes to your dental treatment. A request for a Pre-Treatment Estimate is not a Claim or a preauthorization, precertification or other reservation of future Benefits.

Processing Policies

Delta Dental's policies and guidelines used for Pre-Treatment Estimate and payment of Claims. The Processing Policies may be amended from time to time.

Special Enrollment Period

A period outside of the Open Enrollment Period in which you or your Dependent can obtain coverage under This Plan due to qualifying life event.

Spouse

Your legal spouse.

Submitted Amount

The amount a Dentist bills to Delta Dental for a specific treatment or service. A Participating Dentist cannot charge you or your Dependents for the difference between this amount and the Maximum Approved Fee.

Summary of Dental Plan Benefits

A description of the specific provisions of your group dental coverage. The Summary of Dental Plan Benefits is and should be read as a part of this Certificate, and supersedes any contrary provision of this Certificate.

This Plan

The dental coverage established for Members pursuant to this Certificate and your Summary of Dental Plan Benefits.

III. Enrolling in This Plan

The Open Enrollment Period, if applicable, will be established by the Contractor and will occur on an annual basis. During the Open Enrollment Period, all eligible persons as defined in your Summary of Dental Plan Benefits may enroll in This Plan. You and/or your Dependents may not enroll in This Plan at any other time during the applicable Benefit Year except in the following instances:

a. Newly hired or rehired employees (if applicable): You will be eligible to enroll on the date for which employment compensation begins or, if applicable, that date plus the number of days specified as a waiting period in the Summary of Dental Plan Benefits.

b. New Spouse: Your new Spouse will be eligible to enroll on the date of marriage.

c. Newborn: Your newborn will be eligible to enroll on the date of birth.

d. Legal adoptions or guardianships: Your newly adopted Child(ren) and/or the minor Child(ren) that you and/or your Spouse have guardianship over will be eligible to enroll on the date that the legal petition for adoption or guardianship becomes legally final, or the date on which the Child(ren) begins residing with the Enrollee and the Enrollee assumes responsibility for the Child(ren) while waiting for adoption or guardianship to become final.

e. New Stepchild: Your new stepchild will be eligible to enroll on the date that the Child's natural parent becomes a Dependent.

f. To the extent Contractor permits Dependents other than those defined in this Certificate to enroll in This Plan, such Dependents will be eligible to enroll on the date that they become an eligible Dependent. Any such additional Dependents permitted by Contractor shall be set forth in your Summary of Dental Plan Benefits.

g. All others will be permitted on the date that Delta Dental approves in writing the enrollment or listing of those people, unless compelled by a court or administrative order to otherwise provide Benefits for a Dependent.

IV. Selecting a Dentist

You may choose any Dentist. Your out-of-pocket costs are likely to be less if you go to a Delta Dental Participating Dentist.

To verify that a Dentist is a Participating Dentist, you can use Delta Dental's online Dentist Directory at www.DeltaDentalOH.com or call 800-524-0149.

V. Accessing Your Benefits

To utilize your dental benefits, follow these steps:

1. Please read this Certificate and the Summary of Dental Plan Benefits carefully so you are familiar with your benefits, payment methods, and terms of This Plan.
2. Make an appointment with your Dentist and tell him or her that you have dental benefits with Delta Dental. If your Dentist is not familiar with This Plan or has any questions, have him or her contact Delta Dental by writing to Delta Dental, Attention: Customer Service, P.O. Box 9089, Farmington Hills, Michigan 48333-9089, or calling the toll-free number at 800-524-0149.
3. After you receive your dental treatment, you or the dental office staff will file a Claim form, completing the information portion with:
   a. The Enrollee's full name and address
   b. The Enrollee's Member ID number
   c. The name and date of birth of the person receiving dental care
   d. The Contractor's name and number

Notice of Claim Forms

Delta Dental does not require special Claim forms. However, most dental offices have Claim forms available. Participating Dentists will fill out and submit your dental Claims for you.

Mail Claims and completed information requests to:

Delta Dental
P.O. Box 9085
Farmington Hills, Michigan 48333-9085

Pre-Treatment Estimate

A Pre-Treatment Estimate is not required to receive payment, but it allows Claims to be processed more efficiently and allows you to know what services may be covered before your Dentist provides them. You and your Dentist should review your Pre-Treatment Estimate Notice before treatment. Once treatment is complete, the dental office will submit a Claim to Delta Dental for payment.

Written Notice of Claim and Time of Payment

Because the amount of your Benefits is not conditioned on a Pre-Treatment Estimate decision by Delta Dental, all Claims under This Plan are post-service Claims. All Claims for Benefits must be filed with Delta Dental within one year of the date the services were completed. Once a Claim is filed, Delta Dental will adjudicate it within 30 days of receiving it. If there is not enough information to adjudicate your Claim, Delta Dental will notify you or your Dentist within 30 days. The notice will (a) describe the information needed, (b) explain why it is needed, (c) request an extension of time in which to decide the Claim, and (d) inform you or your Dentist that the information must be received within 45 days or your Claim will be Denied if the services were performed by a Nonparticipating Dentist, or not chargeable to the Member if the services were performed by a Participating Dentist. You will receive a copy of any notice sent to your Dentist. Once Delta Dental receives the requested information, it has 15 days to adjudicate your Claim. If you or your Dentist does not supply the requested information, Delta Dental will Deny your Claim. In such case, you will be responsible for all charges if the services were performed by a Nonparticipating Dentist. If the services were performed by a Participating Dentist, the services will not be chargeable to the Member. Once Delta Dental adjudicates your Claim, it will notify you within five days.

Authorized Representative

You may also appoint an authorized representative to deal with Delta Dental on your behalf with respect to any Claim you file or any review of a Denied Claim you wish to pursue (see the Claims Appeal Procedure section). You should contact your Contractor, call Delta Dental's Customer Service department, toll-free, at 800-524-0149, or write them at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089, to request a form to designate the person you wish to appoint as your representative. Delta Dental will only recognize the person whom you have authorized on the last dated form filed with Delta Dental. Once you have appointed an authorized representative, Delta Dental will communicate directly with your representative and will not inform you of the status of your Claim. You will have to get that information from your representative. If you have not designated a representative, Delta Dental will communicate directly with you.

Questions and Assistance

Questions regarding your coverage should be directed to your Contractor or call Delta Dental's Customer Service department, toll-free, at 800-524-0149. You may also write to Delta Dental's Customer Service department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089. When writing to Delta Dental, please include your name, the Contractor's name and number, the Enrollee's Member ID number, and your daytime telephone number.

VI. How Payment is Made

Delta Dental shall make payments for Covered Services in accordance with the type of plan selected by the Contractor. The type of plan selected will be identified in your Summary of Dental Plan Benefits.

Delta Dental PPO (Point-of-Service)

If your Dentist is a Participating Dentist, Delta Dental will base payment on the Maximum Approved Fee for Covered Services.

Delta Dental will send payment directly to Participating Dentists and you will be responsible for any applicable Copayments and/or Deductibles. Unless prohibited by state law, you will be responsible for the Maximum Approved Fee for most commonly performed non-covered services. For other non-covered services, you will be responsible for the Dentist's Submitted Amount.

If your Dentist is a Nonparticipating Dentist, Delta Dental will base payment on the Nonparticipating Dentist Fee for Covered Services.

If your Dentist is an Out-of-Country Dentist, Delta Dental will base payment on the Out-of-Country Dentist Fee for Covered Services.

For Covered Services rendered by a Nonparticipating Dentist or Out-of-Country Dentist, Delta Dental will send payment to you unless otherwise required by law or contract, and you will be responsible for making full payment to the Dentist. You will be responsible for any difference between Delta Dental's payment and the Dentist's Submitted Amount.

Delta Dental PPO (Standard)

Regardless of your Dentist's participating status, Delta Dental will base its payment on the lesser of the Submitted Amount or the PPO Dentist Schedule.

Delta Dental will send payment directly to Participating Dentists and you will be responsible for any applicable Copayments and/or Deductibles. If your Dentist is not a PPO Dentist, but is a Delta Dental Premier Dentist, you will also be responsible for any difference between the PPO Dentist Schedule and the Delta Dental Premier Dentist Schedule for Covered Services, in addition to Copayments and/or Deductibles. Unless prohibited by state law, you will be responsible for the Maximum Approved Fee for most commonly performed non-covered services. For other non-covered services, you will be responsible for the Dentist's Submitted Amount.

For Covered Services rendered by a Nonparticipating Dentist or Out-of-Country Dentist, Delta Dental will send payment to you unless otherwise required by law or contract, and you will be responsible for making full payment to the Dentist. You will be responsible for any difference between Delta Dental's payment and the Dentist's Submitted Amount.

Orthodontics

If This Plan includes orthodontics it will be identified on and paid as reflected in your Summary of Dental Plan Benefits.

Covered Services Requiring Multiple Visits

In the event a Covered Service requires more than one (1) visit with your Dentist, payment for the Covered Service will be rendered upon Completion Date.

VII. Benefit Categories

The Benefits covered by This Plan are set forth in your Summary of Dental Plan Benefits.

VIII. Exclusions and Limitations

Exclusions

Delta Dental will make no payment for the following services or supplies, unless otherwise specified in the Summary of Dental Plan Benefits. All charges for these services will be your responsibility:

1. Services for injuries or conditions payable under Workers' Compensation or Employer's Liability laws. Services received from any government agency, political subdivision, community agency, foundation, or similar entity. NOTE: This provision does not apply to any programs provided under, Medicaid or Medicare.
2. Services or supplies, as determined by Delta Dental, for correction of congenital or developmental malformations.
3. Cosmetic surgery or dentistry for aesthetic reasons, as determined by Delta Dental.
4. Services completed or appliances completed before a person became eligible under This Plan. This exclusion does not apply to orthodontic treatment in progress (if a Covered Service).
5. Prescription drugs (except intramuscular injectable antibiotics), premedication, medicaments/ solutions, and relative analgesia.
6. General anesthesia and intravenous sedation for (a) surgical procedures, unless medically necessary, or (b) restorative dentistry.
7. Charges for hospitalization, laboratory tests, histopathological examinations and miscellaneous tests.
8. Charges for failure to keep a scheduled visit with the Dentist.
9. Services or supplies, as determined by Delta Dental, for which no valid dental need can be demonstrated.
10. Services or supplies, as determined by Delta Dental that are investigational in nature, including services or supplies required to treat complications from investigational procedures.
11. Services or supplies, as determined by Delta Dental, which are specialized techniques.
12. Treatment by other than a Dentist, except for services performed by a licensed dental hygienist under the supervision of a licensed dentist. Treatment rendered by any other licensed dental professional may be covered only as solely determined by the Contractor and/or Delta Dental.
13. Services or supplies for which the patient is not legally obligated to pay, or for which no charge would be made in the absence of Delta Dental coverage.
14. Services or supplies received due to an act of war, declared or undeclared, or terrorism.
15. Services or supplies covered under a hospital, surgical/medical, or prescription drug program.
16. Services or supplies that are not within the categories of Benefits selected by the Contractor and that are not covered under the terms of this Certificate.
17. Fluoride rinses, self-applied fluorides, or desensitizing medicaments.
18. Interim caries arresting medicament.
19. Preventive control programs (including oral hygiene instruction, caries susceptibility tests, dietary control, tobacco counseling, home care medicaments, etc.).
20. Sealants.
21. Space maintainers for maintaining space due to premature loss of anterior primary teeth.
22. Lost, missing, or stolen appliances of any type, or replacement or repair of orthodontic appliances or space maintainers.
23. Cosmetic dentistry, including repairs to facings posterior to the second bicuspid position.
24. Veneers.
25. Prefabricated crowns used as final restorations on permanent teeth.
26. Appliances, surgical procedures, and restorations for increasing vertical dimension; for altering, restoring, or maintaining occlusion; for replacing tooth structure loss resulting from attrition, abrasion, abfraction, or erosion; or for periodontal splinting. If Orthodontic Services are Covered Services, this exclusion will not apply to Orthodontic Services as limited by the terms and conditions of the Contract between Delta Dental and the Contractor.
27. Implant/abutment supported interim fixed denture for edentulous arch.
28. Soft occlusal guard appliances.
29. Paste-type root canal fillings on permanent teeth.
30. Replacement, repair, relines, or adjustments of occlusal guards.
31. Chemical curettage.
32. Services associated with overdentures.
33. Metal bases on removable prostheses.
34. The replacement of teeth beyond the normal complement of teeth.
35. Personalization or characterization of any service or appliance.

36. Temporary crowns used for temporization during crown or bridge fabrication.
37. Posterior bridges in conjunction with partial dentures in the same arch.
38. Precision attachments and stress breakers.
39. Biologic materials to aid in soft and osseous tissue regeneration when submitted on the same day as tooth extraction, periradicular surgery, soft tissue grafting, guided tissue regeneration and periodontal or implant bone grafting.
40. Bone replacement grafts and specialized implant surgical techniques, including radiographic/surgical implant index.
41. Appliances, restorations, or services for the diagnosis or treatment of disturbances of the temporomandibular joint.
42. Diagnostic photographs and cephalometric films, unless done for orthodontics and orthodontics are a Covered Service.
43. Myofunctional therapy.
44. Mounted case analyses.
45. Any and all taxes applicable to the services.
46. Processing policies may otherwise exclude payment by Delta Dental for services or supplies.

Delta Dental will make no payment for the following services or supplies. Participating Dentists may not charge Members for these services or supplies. All charges from Nonparticipating Dentists for the following services or supplies are your responsibility:

1. Services or supplies, as determined by Delta Dental, which are not provided in accordance with generally accepted standards of dental practice.
2. The completion of forms or submission of Claims.
3. Consultations, patient screening, or patient assessment when performed in conjunction with examinations or evaluations.
4. Caries risk assessment performed on a Member age 2 or under.
5. Local anesthesia.
6. Acid etching, cement bases, cavity liners, and bases or temporary fillings.
7. Infection control.
8. Temporary, interim, or provisional crowns.
9. Gingivectomy as an aid to the placement of a restoration.
10. The correction of occlusion, when performed with prosthetics and restorations involving occlusal surfaces.
11. Diagnostic casts, when performed in conjunction with restorative or prosthodontic procedures.
12. Palliative treatment, when any other service is provided on the same date except X-rays and tests necessary to diagnose the emergency condition.
13. Post-operative X-rays, when done following any completed service or procedure.
14. Periodontal charting.
15. Pins and preformed posts, when done with core buildups.
16. Any substructure when done for inlays, onlays, and veneers.
17. A pulp cap, when done with a sedative filling or any other restoration. A sedative or temporary filling, when done with pulpal debridement for the relief of acute pain prior to conventional root canal therapy or another endodontic procedure. The opening and drainage of a tooth or palliative treatment, when done by the same Dentist or dental office on the same day as completed root canal treatment.
18. A pulpotomy on a permanent tooth, except on a tooth with an open apex.
19. A therapeutic apical closure on a permanent tooth, except on a tooth where the root is not fully formed.
20. Retreatment of a root canal by the same Dentist or dental office within two years of the original root canal treatment.
21. A prophylaxis or full mouth debridement, when done on the same day as periodontal maintenance or scaling in the presence of gingival inflammation.
22. Scaling in the presence of gingival inflammation when done on the same day as periodontal maintenance.
23. Prophylaxis, scaling in the presence of gingival inflammation, or periodontal maintenance when done within 30 days of three or four quadrants of scaling and root planing or other periodontal treatment.
24. Full mouth debridement when done within 30 days of scaling and root planing.
25. Scaling and debridement in the presence of inflammation or mucositis of a single implant, including cleaning of the implant surfaces without flap entry and closure, when performed within 12 months of implant restorations, provisional implant crowns and implant or abutment supported interim dentures.
26. Full mouth debridement, when done on the same day as a comprehensive evaluation.
27. An occlusal adjustment, when performed on the same day as the delivery of an occlusal guard.
28. Reline, rebase, or any adjustment or repair within six months of the delivery of a partial denture.
29. Tissue conditioning, when performed on the same day as the delivery of a denture or the reline or rebase of a denture.
30. Periapical and/or bitewing X-rays, when done within a clinically unreasonable period of time of performing panoramic and/or full mouth X-rays, as determined solely by Delta Dental.
31. Charges or fees for overhead, internet/video connections, software, hardware or other

equipment necessary to deliver services, including but not limited to teledentistry fees.

32. Processing policies may otherwise exclude payment by Delta Dental for services or supplies.

Limitations

The Benefits for the following services or supplies are limited as follows, unless otherwise specified in the Summary of Dental Plan Benefits. All charges for services or supplies that exceed these limitations will be your responsibility. All time limitations are measured from the applicable prior dates of services in our records with any Delta Dental Member Plan or, at the request of your Contractor, any dental plan:

1. Bitewing X-rays are payable once per calendar year, unless a full mouth X-ray which include bitewings has been paid in that same year.
2. Panoramic or full mouth X-rays (which may include bitewing X-rays) are payable once in any five-year period.
3. Any combination of teeth cleanings (prophylaxes, full mouth debridement, scaling in the presence of inflammation, and periodontal maintenance procedures) are payable twice per calendar year. Full mouth debridement is payable once in a lifetime.
4. Oral examinations and evaluations (not including limited problem focused evaluations or patient screenings) are only payable twice per calendar year, regardless of the Dentist's specialty.
5. Patient screening is payable once per calendar year.
6. Preventive fluoride treatments are payable twice per calendar year for people age 18 and under.
7. Space maintainers for posterior teeth are payable once in a lifetime for people age 13 and under. A distal shoe space maintainer is only payable for first permanent molars.
8. Cast restorations (including jackets, crowns and onlays) and associated procedures (such as core buildups and post substructures) are payable once in any five-year period per tooth.
9. Crowns or onlays are payable only for extensive loss of tooth structure due to caries (decay) or fracture (lost or mobile tooth structure).
10. Individual crowns over implants are payable at the prosthodontic benefit level once in a five year period.
11. Substructures, porcelain, porcelain substrate, and cast restorations are not payable for people age 11 and under.
12. Hard full or partial arch occlusal guards are payable once in a lifetime.
13. An interim partial denture is payable only for the replacement of permanent anterior teeth for people age 16 and under or during the healing period for people age 17 and over.
14. Biologic materials to aid in soft and osseous tissue regeneration are payable once per natural tooth in a 36 month period.
15. Prosthodontic Services limitations:
    a. One complete upper and one complete lower denture, and any implant used to support a denture, are payable once in any five-year period.
    b. A removable partial denture, endosteal implant (other than to support a denture), or fixed bridge is payable once in any five-year period unless the loss of additional teeth requires the construction of a new appliance.
    c. Fixed bridges and removable partial dentures are not payable for people age 15 and under.
    d. A reline or the complete replacement of denture base material is payable once in any three-year period per appliance.
    e. Implant removal is payable once per lifetime per tooth or area.
    f. Implant maintenance is payable once per any twelve (12) month period.
    g. Removal of a broken implant retaining screw is payable once in a 5 year period.
16. Orthodontic Services limitations, if covered under your Plan pursuant to your Summary of Dental Plan Benefits:
    a. Orthodontic Services are payable for Members pursuant to the age limits specified in your Summary of Dental Plan Benefits.
    b. If the treatment plan terminates before completion for any reason, Delta Dental's obligation for payment ends on the last day of the month in which the patient was last treated.
    c. Upon written notification to Delta Dental and to the patient, a Dentist may terminate treatment for lack of patient interest and cooperation. In those cases, Delta Dental's obligation for payment ends on the last day of the month in which the patient was last treated.
17. Delta Dental's obligation for payment of Benefits ends on the last day of coverage. However, Delta Dental will make payment for Covered Services provided on or before the last day of coverage, as long as Delta Dental receives a Claim for those services within one year of the date of service.
18. When services in progress are interrupted , Delta Dental will not issue payment for any incomplete services; however, Delta Dental will calculate the Maximum Approved Fee that the dentist may charge you for such incomplete services, and those charges will be your responsibility. In the event the interrupted services are completed later by a Dentist, Delta Dental will review the Claim to determine the amount of payment, if any, to the Dentist in accordance with Delta Dental's policies at the time services are completed.
19. Care terminated due to the death of a Member will be paid to the limit of Delta Dental's liability for the services completed or in progress.

20. Optional treatment: If you select a more expensive service than is customarily provided, Delta Dental may make an allowance for certain services based on the fee for the customarily provided service. You are responsible for the difference in cost. In all cases, Delta Dental will make the final determination regarding optional treatment and any available allowance.

    Listed below are services for which Delta Dental will provide an allowance for optional treatment. Remember, you are responsible for the difference in cost for any optional treatment.

    a. Resin, porcelain fused to metal, and porcelain crowns, bridge retainers, or pontics on posterior teeth – Delta Dental will pay only the amount that it would pay for a full metal crown.
    b. Overdentures – Delta Dental will pay only the amount that it would pay for a conventional denture.
    c. Resin, or porcelain/ceramic onlays on posterior teeth – Delta Dental will pay only the amount that it would pay for a metallic onlay.
    d. Inlays, regardless of the material used – Delta Dental will pay only the amount that it would pay for an amalgam or composite resin restoration.
    e. All-porcelain/ceramic bridges – Delta Dental will pay only the amount that it would pay for a conventional fixed bridge.
    f. Implant/abutment supported complete or partial dentures – Delta Dental will pay only the amount that it would pay for a conventional denture.
    g. Gold foil restorations – Delta Dental will pay only the amount that it would pay for an amalgam or composite restoration.
    h. Posterior stainless steel crowns with esthetic facings, veneers or coatings – Delta Dental will pay only the amount that it would pay for a conventional stainless steel crown.
21. Maximum Payment:

    All Benefits available under This Plan are subject to the Maximum Payment limitations set forth in your Summary of Dental Plan Benefits.
22. If a Deductible amount is stated in the Summary of Dental Plan Benefits, Delta Dental will not pay for any services or supplies, in whole or in part, to which the Deductible applies until the Deductible amount is met.
23. Caries risk assessments are payable once in any 36-month period for Members age 3-18.
24. Processing policies may otherwise limit payment by Delta Dental for services or supplies.

Delta Dental will make no payment for services or supplies that exceed the following limitations. All charges are your responsibility. However, Participating Dentists may not charge Members for these services or supplies when performed by the same Dentist or dental office. All time limitations are measured from the applicable prior dates of services in our records with any Delta Dental Member Plan or, at the request of your Contractor, any dental plan.

1. Amalgam and composite resin restorations are payable once in any two-year period, regardless of the number or combination of restorations placed on a surface.
2. Core buildups and other substructures are payable only when needed to retain a crown on a tooth with excessive breakdown due to caries (decay) and/or fractures.
3. Recementation of a crown, onlay, inlay, space maintainer, or bridge within six months of the seating date.
4. Retention pins are payable once in any two-year period. Only one substructure per tooth is a Covered Service.
5. Root planing is payable once in any two-year period.
6. Periodontal surgery is payable once in any three-year period.
7. A complete occlusal adjustment is payable once in any five-year period. The fee for a complete occlusal adjustment includes all adjustments that are necessary for a five-year period. A limited occlusal adjustment is not payable more than three times in any five-year period. The fee for a limited occlusal adjustment includes all adjustments that are necessary for a six-month period.
8. Tissue conditioning is payable twice per arch in any three-year period.
9. The allowance for a denture repair (including reline or rebase) will not exceed half the fee for a new denture.
10. Services or supplies, as determined by Delta Dental, which are not provided in accordance with generally accepted standards of dental practice.
11. Distal shoe space maintainers are only payable for Members age 8 and under.
12. One caries risk assessment is allowed on the same date of service.
13. One caries risk assessment is allowed within a twelve (12) month period when done by the same dentist/dental office.
14. Processing Policies may otherwise limit payment by Delta Dental for services or supplies.

IX. Coordination of Benefits

Coordination of Benefits ("COB") applies to This Plan when a Person has health care coverage under more than one plan. "Plan" is defined below.

The order of benefit determination rules govern the order in which each Plan will pay a claim for benefits. The Plan that pays first is called the Primary Plan. The Primary Plan must pay benefits in accordance with its policy terms without regard to the possibility that another Plan may cover some expenses. The Plan that pays after the Primary Plan is the Secondary Plan. The Secondary Plan may reduce the benefits it pays so that payments from all Plans does not exceed 100 percent of the total Allowable Expense.

Definitions

Plan

A Plan is any of the following that provides benefits or services for medical or dental care or treatment. If separate contracts are used to provide coordinated coverage for members of a group, the separate contracts are considered parts of the same Plan and there is no COB among those separate contracts.

1. Plan includes: group and non-group insurance contracts, health insuring corporation ("HIC") contracts, Closed Panel Plans or other forms of group or group-type coverage (whether insured or uninsured); medical care components of long-term care contracts, such as skilled nursing care; medical benefits under group or individual automobile contracts; and Medicare or any other federal governmental plan, as permitted by law.
2. Plan does not include: hospital indemnity coverage or other fixed indemnity coverage; accident only coverage; specified disease or specified accident coverage; supplemental coverage as described in Revised Code sections 3923.37 and 1751.56 ; school accident type coverage; benefits for non-medical components of long-term care policies; Medicare supplement policies; Medicaid policies; or coverage under other federal governmental plans, unless permitted by law.

Each contract for coverage under (1) or (2) above is a separate Plan. If a Plan has two parts and COB rules apply only to one of the two, each of the parts is treated as a separate Plan.

This Plan

For purposes of this Article IX, This Plan means, the part of the contract providing the health care benefits to which the COB provision applies and which may be reduced because of the benefits of other Plans. Any other part of the contract providing health care benefits is separate from This Plan. A contract may apply one COB provision to certain benefits, such as dental benefits, coordinating only with similar benefits, and may apply another COB provision to coordinate other benefits.

Order of Benefit Determination Rules

The Order of Benefit Determination Rules determine whether This Plan is a Primary Plan or Secondary Plan when the person has health care coverage under more than one Plan.

When This Plan is primary, it determines payment for its Benefits first before those of any other Plan without considering any other Plan's Benefits. When This Plan is secondary, it determines its Benefits after those of another Plan and may reduce the Benefits it pays so that all Plan benefits do not exceed 100 percent of the total Allowable Expense.

Allowable Expense

Allowable Expense is a health care expense, including deductibles, coinsurance and copayments, that is covered at least in part by any Plan covering the person. When a Plan provides benefits in the form of services, the reasonable cash value of each service will be considered an Allowable Expense and a benefit paid. An expense that is not covered by any Plan covering the person is not an Allowable Expense. In addition, any expense that a provider by law or in accordance with a contractual agreement is prohibited from charging a covered person is not an Allowable Expense.

The following are examples of expenses that are not Allowable Expenses:

1. If a person is covered by two or more Plans that compute their benefit payments on the basis of usual and customary fees or relative value schedule reimbursement methodology or other similar reimbursement methodology, any amount in excess of the highest reimbursement amount for a specific benefit is not an Allowable Expense.
2. If a person is covered by two or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of the highest of the negotiated fees is not an Allowable Expense.
3. If a person is covered by one Plan that calculates its benefits or services on the basis of usual and customary fees or relative value schedule reimbursement methodology or other similar reimbursement methodology and another plan that provides its benefits or services on the basis of negotiated fees, the Primary Plan's payment arrangement shall be the Allowable Expense for all Plans.
4. Notwithstanding numbers 1, 2, and 3 above, if the provider has contracted with the Secondary Plan to provide the benefit or service for a specific negotiated fee or payment amount that is different than the Primary Plan's payment arrangement and if the provider's contract permits, the negotiated fee or payment shall be the Allowable Expense used by the Secondary Plan to determine its benefits.
5. The amount of any benefit reduction by the Primary Plan because a covered person has failed to comply with the Plan provisions is not an Allowable Expense. Examples of these types of plan provisions include second surgical opinions, precertification of admissions, and preferred provider arrangements.

Closed Panel Plan

Closed Panel Plan is a Plan that provides health care benefits to covered persons primarily in the form of services through a panel of providers that have contracted with or are employed by the Plan, and that excludes coverage for services provided by other providers, except in cases of emergency or referral by a panel member.

Custodial Parent

Custodial Parent is the parent awarded custody by a court decree or, in the absence of a court decree, is the parent with whom the Child resides more than one half of the calendar year excluding any temporary visitation.

Order of Benefits Determination Rules

When a person is covered by two or more Plans, the rules for determining the order of benefit payments are as follows:

1. The Primary Plan pays or provides its benefits according to its terms of coverage and without regard to the benefits under any other Plan.
2. Except as provided in paragraph 3 below, a Plan that does not contain a COB provision that is consistent with Ohio regulation is always primary unless the provisions of both Plans state that the complying Plan is primary.
3. Coverage that is obtained by virtue of membership in a group that is designed to supplement a part of a basic package of benefits and provides that this supplementary coverage shall be excess to any other parts of the Plan provided by the contract holder. Examples of these types of situations are major medical coverages that are superimposed over base Plan hospital and surgical benefits, and insurance type coverages that are written in connection with a Closed Panel Plan to provide out-of-network benefits.
4. A Plan may consider the benefits paid or provided by another Plan in calculating payment of its benefits only when it is secondary to that other Plan.
5. Each Plan determines its order of benefits using the first of the following rules that apply:

   Non-Dependent or Dependent. The plan that covers the Person other than as a dependent, For example as an employee, member, policyholder, subscriber or retiree is the Primary Plan and the plan that covers the person as a dependent is the Secondary Plan. However, if the Person is a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering the person as a dependent, and primary to the Plan covering the person as other than a dependent (e.g. a retired employee), then the order of benefits between the two Plans is reversed so that the Plan covering the person as an employee, member, policyholder, subscriber or retiree is the Secondary Plan and the other Plan is the Primary Plan.

   Dependent Child covered under more than one Plan. Unless there is a court decree stating otherwise, when a dependent Child is covered by more than one Plan the order of benefits is determined as follows:

   a. For a dependent Child whose parents are married or are living together, whether or not they have ever been married:

      - The Plan of the parent whose birthday falls earlier in the calendar year is the Primary Plan; or
      - If both parents have the same birthday, the Plan that has covered the parent the longest is the Primary Plan.

      However, if one spouse's Plan has some other coordination rule (for example, a "gender rule" which says the father's Plan is always primary), we will follow the rules of that Plan.

   b. For a dependent Child whose parents are divorced or separated or not living together, whether or not they have ever been married:

      - If a court decree states that one of the parents is responsible for the dependent Child's health care expenses or health care coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to plan years commencing after the Plan is given notice of the court decree;
      - If a court decree states that both parents are responsible for the dependent Child's health care expenses or health care coverage, the provisions of subparagraph (a) above shall determine the order of benefits;
      - If a court decree states that the parents have joint custody without specifying that one parent has responsibility for the health care expenses or health care coverage of the dependent Child, the provisions of subparagraph (a) above shall determine the order of benefits; or
      - If there is no court decree allocating responsibility for the dependent Child's health care expenses or health care coverage, the order of benefits for the Child are as follows:

        (1) The Plan covering the Custodial Parent;

        (2) The Plan covering the spouse of the Custodial Parent;

        (3) The Plan covering the non-custodial parent; and then

        (4) The Plan covering the spouse of the non-custodial parent.

   c. For a dependent Child covered under more than one Plan of individuals who are not the parents of the Child, the provisions of subparagraph (a) or (b) above shall determine the order of benefits as if those individuals were the parents of the Child.

Active employee or retired or laid-off employee. The Plan that covers a person as an active employee, that is, an employee who is neither laid off nor retired, is the Primary Plan. The Plan covering that same person as a retired or laid-off employee is the Secondary Plan. The same would hold true if a person is a dependent of an active employee and that same person is a dependent of a retired or laid-off employee. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule labeled "Non-Dependent or Dependent" can determine the order of benefits.

COBRA or state continuation coverage. If a person whose coverage is provided pursuant to COBRA or under a right of continuation provided by state or other federal law is covered under another Plan, the Plan covering the person as an employee, member, subscriber, or retiree or covering the person as a dependent of an employee, member, subscriber, or retiree is the Primary Plan and the COBRA or state or other federal continuation coverage is the Secondary Plan. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule labeled "Non-Dependent or Dependent" can determine the order of benefits.

Longer or shorter length of coverage. The Plan that covered the person as an employee, member, policyholder, subscriber, or retiree longer is the Primary Plan and the Plan that covered the person the shorter period of time is the Secondary Plan.

If the preceding rules do not determine the order of benefits, the Allowable Expenses shall be shared equally between the Plans meeting the definition of Plan. In addition, This Plan will not pay more than it would have paid had it been the primary plan.

Effect on the Benefits of This Plan

When This Plan is secondary, it may reduce its Benefits so that the total benefits paid or provided by all Plans during a plan year are not more than the total Allowable Expenses. In determining the amount to be paid for any claim, the Secondary Plan will calculate the benefits it would have paid in the absence of other health care coverage and apply that calculated amount to any Allowable Expense under its Plan that is unpaid by the Primary Plan. The Secondary Plan may then reduce its payment by the amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim do not exceed the total Allowable Expense for that claim. In addition, the Secondary Plan shall credit to its Plan deductible any amounts it would have credited to its deductible in the absence of other health care coverage.

If a covered person is enrolled in two or more Closed Panel Plans and if, for any reason, including the provision of service by a non-panel provider, Benefits are not payable by one Closed Panel Plan, COB shall not apply between that Plan and other Closed Panel Plans.

Right to Receive and Release Needed Information

Certain facts about health care coverage and services are needed to apply these COB rules and to determine benefits payable under This Plan and other Plans. Delta Dental may get the facts it needs from or give them to other organizations or persons for the purpose of applying these rules and determining benefits payable under This Plan and other Plans covering the person claiming benefits. Delta Dental need not tell, or get the consent of, any person to do this. Each person claiming Benefits under This Plan must give Delta Dental any facts it needs to apply those rules and determine Benefits payable.

Facility of Payment

A payment made under another plan may include an amount that should have been paid under This Plan. If it does, Delta Dental may pay that amount to the organization that made that payment. That amount will then be treated as though it were a Benefit paid under This Plan. Delta Dental will not have to pay that amount again. The term "payment made" includes providing benefits in the form of services, in which case "payment made" means the reasonable cash value of the benefits provided in the form of services.

Right of Recovery

If the amount of the payments made by Delta Dental is more than it should have paid under this COB provision, it may recover the excess from one or more of the persons it has paid or for whom it has paid, or any other person or organization that may be responsible for the benefits or services provided for the covered person. The "amount of the payments made" includes the reasonable cash value of any benefits provided in the form of services.

Coordination Disputes

If you believe that we have not paid a claim properly, you should first attempt to resolve the problem by contacting us. You or your Dentist should contact Delta Dental's Customer Service department and ask them to check the claim to make sure it was processed correctly. You may do this by calling the toll-free number, 800-870-9988, and speaking to a telephone advisor. You may also mail your inquiry to the Customer Service Department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089. You may also follow the Claims Appeal Procedure below. If you are still not satisfied, you may call the Ohio Department of Insurance for instructions on filing a consumer complaint. Call 1-800-686-1526, or visit the Department's website at http://insurance.ohio.gov.

X. Reconsideration and Claims Appeal Procedure

<u>Reconsideration</u>

If you receive notice of an Adverse Benefit Determination and you think that Delta Dental incorrectly denied all or part of your Claim, you or your Dentist may contact Delta Dental's Customer Service department and ask them to reconsider the Claim to make sure it was processed correctly. You may do this by calling the toll-free number, 800-524-0149, and speaking to a telephone advisor. You may also mail your inquiry to the Customer Service Department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089.

When writing, please enclose a copy of your explanation of benefits and describe the problem. Be sure to include your name, telephone number, the date, and any information you would like considered about your Claim.

A request for reconsideration is not required and should not be considered a formal request for review of a denied Claim. Delta Dental provides this opportunity for you to describe problems, or submit an explanation or additional information that might indicate your Claim was improperly denied, and allow Delta Dental to correct any errors quickly and immediately.

Whether or not you have asked Delta Dental informally to reconsider its initial determination, you can request a formal review using the Formal Claims Appeal Procedure described below.

Formal Claims Appeal Procedure

If you receive notice of an Adverse Benefit Determination, you, or your Authorized Representative, should seek a review as soon as possible, but **you must file your request for review within 180 days** of the date that you received that Adverse Benefit Determination.

To request a formal review of your Claim, send your request in writing to:

Dental Director
Delta Dental
P.O. Box 30416
Lansing, Michigan 48909-7916

Please include your name and address, the Enrollee's Member ID, the reason why you believe your Claim was wrongly denied, and any other information you believe supports your Claim. You also have the right to review the contract between Delta Dental and the Contractor and any documents related to it. If you would like a record of your request and proof that Delta Dental received it, mail your request certified mail, return receipt requested.

The Dental Director or any person reviewing your Claim will not be the same as, nor subordinate to, the person(s) who initially decided your Claim. The reviewer will grant no deference to the prior decision about your Claim. The reviewer will assess the information, including any additional information that you have provided, as if he or she were deciding the Claim for the first time. The reviewer's decision will take into account all comments, documents, records and other information relating to your Claim even if the information was not available when your Claim was initially decided.

If the decision is based, in whole or in part, on a dental or medical judgment (including determinations with respect to whether a particular treatment, drug, or other item is experimental, investigational, or not medically necessary or appropriate), the reviewer will consult a dental health care professional with appropriate training and experience, if necessary. The dental health care professional will not be the same individual or that person's subordinate consulted during the initial determination.

The reviewer will make a determination within 30 days of receipt of your request. If your Claim is denied on review (in whole or in part), you will be notified in writing. The notice of an Adverse Benefit Determination during the Formal Claims Appeal Procedure will meet the requirements described below.

Manner and Content of Notice

Your notice of an Adverse Benefit Determination will inform you of the specific reasons(s) for the denial, the pertinent plan provisions(s) on which the denial is based, the applicable review procedures for dental Claims, including time limits and that, upon request, you are entitled to access all documents, records and other information relevant to your Claim free of charge. This notice will also contain a description of any additional materials necessary to complete your Claim, an explanation of why such materials are necessary, and a statement that you have a right to bring a civil action in court if you receive an Adverse Benefit Determination after your Claim has been completely reviewed according to this Formal Claims Appeal Procedure. The notice will also reference any internal rule, guideline, protocol, or similar document or criteria relied on in making the Adverse Benefit Determination, and will include a statement that a copy of such rule, guideline or protocol may be obtained upon request at no charge. If the Adverse Benefit Determination is based on a matter of medical judgment or medical necessity, the notice will also contain an explanation of the scientific or clinical judgment on which the determination was based, or a statement that a copy of the basis for the scientific or clinical judgment can be obtained upon request at no charge. The Adverse Benefit Determination notice will inform you of your right to a managerial-level conference to complete the formal grievance procedure.

If you are still not satisfied, you may contact the Ohio Department of Insurance for instructions on filing a consumer complaint by calling 614-644-2673 or 800-686-1526. You may also write to the Consumer Services Division of the Ohio Department of Insurance, 50 W. Town St., Third Floor, Suite 300, Columbus, Ohio, 4321543215 or visit the Department's website at http://insurance.ohio.gov.

XI. Termination of Coverage

Your Delta Dental coverage may automatically terminate:

- When the Contractor advises Delta Dental to terminate your coverage.
- On the first day of the month for which the Contractor has failed to pay Delta Dental.
- For fraud or misrepresentation in the submission of any Claim.
- For your Dependent, when they no longer qualify as a Dependent.
- For any other reason stated in the Contract between Delta Dental and the Contractor.

Delta Dental will not continue eligibility for any person covered under This Plan beyond the termination date requested by the Contractor. A person whose eligibility is terminated may not continue group coverage under this Certificate, except as required by the continuation coverage provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 or comparable, non-preempted state law ("COBRA").

XII. Continuation of Coverage

If the Contractor is required to comply with COBRA and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and your dental coverage would otherwise end, you and your Dependents may have the right to continue that coverage at your expense.

When is Plan Continuation Coverage Available?

Continuation coverage is available if your coverage or a covered Dependent's coverage would end because:

1. Your employment, if applicable, ends for any reason other than your gross misconduct.

2. You do not qualify as an Enrollee as set forth in your Summary of Dental Plan Benefits.
3. You are divorced or legally separated.
4. You die.
5. Your Dependent is no longer a Dependent.
6. You become enrolled in Medicare (if applicable).
7. You are called to active duty in the armed forces of the United States.

If you believe you are entitled to continuation coverage, you should contact the Contractor to receive the appropriate documentation required under the Employee Retirement Income Security Act of 1974 ("ERISA").

XIII. General Conditions

Assignment

Services and Benefits are for the personal benefit of Members and cannot be transferred or assigned, other than to pay Participating Dentists directly.

Subrogation and Right of Reimbursement

To the extent that This Plan provides or pays Benefits for Covered Services, Delta Dental is subrogated to any right you and/or your Dependent has to recover from another party or entity, including but not limited to, that party's insurer, or any other insurer that you or your Dependent may have, which would have been the primary payer if not for the payments made by Delta Dental. This includes but is not limited to, automobile, home, and other liability insurers, as well as any other group health plans.

To the extent that Delta Dental has a subrogation right, you and/or your Dependent must:

1. Provide Delta Dental with any information necessary to identify any other person, entity or plan that may be obligated to provide payments or benefits for the Covered Services that were paid for by Delta Dental,
2. Cooperate fully in Delta Dental's exercise of its right to subrogation and reimbursement,
3. Not do anything to prejudice those rights (such as settling a claim against another party without notifying Delta Dental, or not including Delta Dental as a co-payee of any settlement amount),
4. Sign any document that Delta Dental determines is relevant to protect Delta Dental's subrogation and reimbursement rights, and
5. Provide relevant information when requested.

The term "information" includes any documents, insurance policies, and police or other investigative reports, as well as any other facts that may reasonably be requested to help Delta Dental enforce its rights. Failure by you or your Dependent to cooperate with Delta Dental may result, at the discretion of Delta Dental, in a reduction of future benefit payments available to you or your Dependent under This Plan of an amount up to the aggregate amount paid by Delta Dental that was subject to Delta Dental's equitable lien, but for which Delta Dental was not reimbursed. Please note that Delta Dental's recovery pursuant to this section is subject to your rights as a subrogee as set forth in ORC Section 2323.44.

Obtaining and Releasing Information

While you and/or your Dependent(s) are enrolled in This Plan, you and/or your Dependent(s) agree to provide Delta Dental with any information it needs to process Claims and administer Benefits for you and/or your Dependent(s). This includes allowing Delta Dental access to your dental records.

Dentist-Patient Relationship

Members are free to choose any Dentist. Each Dentist is solely responsible for the treatment and/or dental advice provided to the Member, and Delta Dental does not have any liability resulting therefrom.

Loss of Eligibility During Treatment

If a Member loses eligibility while receiving dental treatment, only Covered Services received while that person was covered under This Plan will be payable.

Certain services begun before the loss of eligibility may be covered if they are completed within 60 days from the date of termination. In those cases, Delta Dental evaluates those services in progress to determine what portion may be paid by Delta Dental. The difference between Delta Dental's payment and the total fee for those services is your responsibility. This provision does not apply to orthodontics if covered under This Plan.

Late Claims Submission

Delta Dental will make no payment for services or supplies if a Claim for such has not been received by Delta Dental within one year following the date the services or supplies were completed. In the event that a Participating Provider submits a Claim more than one year from the date of service, Delta Dental will deny that portion of the Claim that Delta Dental would have paid if the Claim had been timely submitted, and such denied portion of the Claim will not be chargeable to the Member. However, you will remain responsible for any applicable Deductible and/or Copayment. In the event that a Nonparticipating Provider submits a Claim more than one year from the date of service, Delta Dental will Deny the Claim and you may be responsible for the full amount.

Change of Certificate or Contract

No changes to this Certificate, your Summary of Dental Plan Benefits, or the underlying contract are valid unless Delta Dental approves them in writing.

Actions

You cannot bring an action on a legal claim arising out of or related to this Certificate unless you have provided at least 60 days' written notice to Delta Dental, unless prohibited by applicable state law. In addition, you cannot bring an action more than three years after the legal claim first arose or after expiration of the applicable statute of limitations, whichever is shorter. Any person seeking to do so will be deemed to have waived his or her right to bring suit on such legal claim. Except as set forth above, this provision does not preclude you from seeking a judicial decision or pursuing other available legal remedies.

Change of Status

You must notify Delta Dental, through the Contractor, of any event that changes the status of a Dependent. Events that can affect the status of a Dependent include, but are not limited to, marriage, birth, death, divorce, and entrance into military service.

Governing Law

This Certificate and the underlying group Contract will be governed by and interpreted under the laws of the state of Ohio.

Right of Recovery Due to Fraud

If Delta Dental pays for services that were sought or received under fraudulent, false, or misleading pretenses or circumstances, pays a Claim that contains false or misrepresented information, or pays a Claim that is determined to be fraudulent due to your acts or acts of your Dependents, it may recover that payment from you or your Dependents. Delta Dental may recover any payment determined to be based on false, fraudulent, misleading, or misrepresented information by deducting that amount from any payments properly due to you or your Dependents. Delta Dental will provide an explanation of the payment recovery at the time the deduction is made.

Legally Mandated Benefits

If any applicable law requires broader coverage or more favorable treatment for you or your Dependents than is provided by this Certificate, that law shall control over the language of this Certificate.

Any person intending to deceive an insurer, who knowingly submits an application or files a Claim containing a false or misleading statement, is guilty of insurance fraud.

Insurance fraud significantly increases the cost of health care. If you are aware of any false information submitted to Delta Dental, please call our toll-free hotline. We only accept anti-fraud calls at this number.

ANTI-FRAUD TOLL-FREE HOTLINE:

800-524-0147

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Public Safety, Law and Courts Committee**
RE:	**Phase 3 Animals & Fowl Cruelty to Animals**

Approval:

Completed Brad McCloud	Skipped Jed Hood	Stephen Cicak

This legislation is the third phase of the update to the Animals & Fowl, Chapter 505, in the City of Reynoldsburg Code of Ordinances. This legislation addresses language regarding cruelty to animals.

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.11 KILLING OR INJURING ANIMALS AND REPEAL SECTIONS 505.13 POISONING ANIMALS AND 505.15 CRUELTY TO ANIMALS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 505 ANIMALS AND FOWL, Section 505.11 Killing or Injuring Animals be amended in the Code of Ordinances for the City of Reynoldsburg be and is hereby attached as Exhibit A.

SECTION 2. That Chapter 505 ANIMALS AND FOWL, Sections 505.13 Poisoning Animals and 505.15 Cruelty to Animals are hereby repealed as attached as Exhibit A.

SECTION 3. That upon adoption by Council, this ordinance shall be in effect thirty days

<u>Clerk of Council</u>
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

following the signature by the Mayor.

505.11 KILLING, INJURING, POISONING OR CRUELTY TO ANIMALS.

(a) No person shall maliciously, or willfully ~~and without the consent of the owner,~~ kill or injure a dog, cat, or any other domestic animal, unless such act is to protect the public or themselves from serious injury. ~~that is the property of another.~~ This section does not apply to a licensed veterinarian acting in an official capacity, a police officer, game warden, park ranger, or animal control officer protecting the public or themselves from serious injury ~~from a dangerous animal~~.

(ORC 959.02)

(b) Whoever violates this section is guilty of a misdemeanor of the ~~second~~ first degree. ~~If the value of the animal killed or the injury done amounts to three hundred dollars ($300.00) or more, whoever violates division (a) of this section is guilty of a misdemeanor of the first degree.~~

(c) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.

(d) Whoever violates section 505.11(c) is guilty of a misdemeanor of the second degree.

(e) No person shall:

(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;

(2) Commit an act of cruelty against an animal.

(3) Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. For the purpose of this section, "shelter" means an artificially made enclosure, windbreak;

(4) Carry or convey an animal in a cruel or inhumane manner;

(f) Whoever violates section 505.11(e) is guilty of a misdemeanor of the first degree.

(ORC 959.99(B)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)

(ORC 959.03)

(ORC 959.99(E))

505.13 ~~POISONING ANIMALS.~~

~~(a) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.~~

~~(ORC 959.03)~~

~~(b) Whoever violates this section is guilty of a misdemeanor of the second degree.~~

~~(ORC 959.99(C)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~505.15 CRUELTY TO ANIMALS; CRUELTY TO COMPANION ANIMALS.~~

~~(a) No person shall:~~

~~(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;~~

~~(2) Commit an act of cruelty against an animal.~~

~~(2)~~ (3) ~~Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. This division does not apply to animals impounded or confined prior to~~

~~slaughter. For the purpose of this section, "shelter" means an manmade enclosure, windbreak;~~

~~(3) (4) Carry or convey an animal in a cruel or inhumane manner;~~

~~(4) Keep animals other than cattle, poultry or fowl, swine, sheep, or goats in an enclosure without wholesome exercise and change of air, nor feed cows on food that produces impure or unwholesome milk;~~

~~(5) Detain livestock in railroad cars or compartments longer than 28 hours after they are so placed without supplying them with necessary food, water, and attention, nor permit the stock to be so crowded as to overlie, crush, wound, or kill each other.~~

~~(b) Upon the written request of the owner or person in custody of any particular shipment of livestock, which written request shall be separate and apart from any printed bill of lading or other railroad form, the length of time in which the livestock may be detained in any cars or compartment without food, water, and attention may be extended to 36 hours without penalty therefor. This section does not prevent the dehorning of cattle.~~

~~(c) All fines collected for violations of division (a) of this section shall be paid to the society or association for the prevention of cruelty to animals, if there is one in the municipality; otherwise, all fines shall be paid to the general fund.~~

~~(a) Whoever violates this section is guilty of a misdemeanor of the first degree.~~

~~(ORC 959.13) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~(d) Cruelty to companion animals.~~

~~(1) As used in this section:~~

~~A. "Boarding kennel" has the same meaning as in Ohio R.C. 956.01.~~

~~B. "Captive white-tailed deer" has the same meaning as in Ohio R.C. 1531.01.~~

~~C. "Companion animal" means any animal that is kept inside a residential dwelling and any dog or cat regardless of where it is kept, including a pet store as defined in Ohio R.C. 956.01. "Companion animal" does not include livestock or any wild animal.~~

~~D. "Cruelty," "torment," and "torture" have the same meanings as in Ohio R.C. 1717.01.~~

~~E. "Dog kennel" means an animal rescue for dogs that is registered under Ohio R.C. 956.06, a boarding kennel, or a training kennel.~~

~~F. "Federal Animal Welfare Act" means the "Laboratory Animal Act of 1966," Pub. L. No. 89-544, 80 Stat. 350 (1966), 7 U.S.C. 2131 et seq., as amended by the~~

~~"Animal Welfare Act of 1970," Pub. L. No. 91-579, 84 Stat. 1560 (1970), the "Animal Welfare Act Amendments of 1976," Pub. L. No. 94-279, 90 Stat. 417 (1976), and the "Food Security Act of 1985," Pub. L. No. 99-198, 99 Stat. 1354 (1985), and as it may be subsequently amended.~~

~~G. "Livestock." Means horses, mules, and other equidae; cattle, sheep, goats, and other bovidae; swine and other suidae; poultry; alpacas; llamas; captive white-tailed deer; and any other animal that is raised or maintained domestically for food or fiber.~~

~~H. "Practice of veterinary medicine" has the same meaning as in Ohio R.C. 4741.01.~~

~~I. "Residential dwelling" means a structure or shelter or the portion of a structure or shelter that is used by one or more humans for the purpose of a habitation.~~

~~J. "Serious physical harm." Means any of the following:~~

~~1. Physical harm that carries an unnecessary or unjustifiable substantial risk of death;~~

~~2. Physical harm that involves either partial or total permanent incapacity;~~

~~3. Physical harm that involves acute pain of a duration that results in substantial suffering or that involves any degree of prolonged or intractable pain;~~

~~4. Physical harm that results from a person who confines or who is the custodian or caretaker of a companion animal depriving the companion animal of good, wholesome food and water that proximately causes the death of the companion animal.~~

~~K. "Training kennel" means an establishment operating for profit that keeps, houses, and maintains dogs for the purpose of training the dogs in return for a fee or other consideration.~~

~~L. "Wild animal" has the same meaning as in Ohio R.C. 1531.01.~~

~~(2) No person shall knowingly torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against a companion animal.~~

~~(3) No person shall knowingly cause serious physical harm to a companion animal.~~

~~(4) No person who confines or who is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the~~

~~companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(5) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall knowingly do any of the following:~~

~~A. Torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of or due to the lack of adequate shelter.~~

~~(6) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(7) Divisions (d)(2), (d)(3), (d)(4), (d)(5), and (d)(6) of this section do not apply to any of the following:~~

~~A. A companion animal used in scientific research conducted by an institution in accordance with the federal animal welfare act and related regulations;~~

~~B. The lawful practice of veterinary medicine by a person who has been issued a license, temporary permit, or registration certificate to do so under Ohio R.C. Chapter 4741;~~

~~C. Dogs being used or intended for use for hunting or field trial purposes, provided that the dogs are being treated in accordance with usual and commonly accepted practices for the care of hunting dogs;~~

~~D. The use of common training devices, if the companion animal is being treated in accordance with usual and commonly accepted practices for the training of animals;~~

~~E. The administering of medicine to a companion animal that was properly prescribed by a person who has been issued a license, temporary permit, or registration certificate under Ohio R.C. Chapter 4741.~~

~~(8) Notwithstanding any section of the Ohio Revised Code that otherwise provides for the distribution of fine moneys, the Clerk of Court shall forward all fines the Clerk collects that are so imposed for any violation of this division (d) to the Treasurer of the municipality, whose county humane society or law enforcement agency is to be paid the fine money as determined under this division. The Treasurer shall pay the fine moneys to the county humane society or the county, township, municipal corporation, or state law enforcement agency in this state that primarily was responsible for or involved in the investigation and prosecution of the violation. If a county humane society receives any fine moneys under this division, the county humane society shall use the fine moneys either to provide the training that is required for humane agents under Ohio R.C. 1717.06 or to provide additional training for humane agents.~~

~~(ORC 959.131)~~

~~(e) Whoever violates division (a) of this section is guilty of a misdemeanor of the second degree. In addition, the court may order the offender to forfeit the animal or livestock and may provide for its disposition including, but not limited to, the sale of the animal or livestock. If an animal or livestock is forfeited and sold pursuant to this division, the proceeds from the sale first shall be applied to pay the expenses incurred with regard to the care of the animal from the time it was taken from the custody of the former owner. The balance of the proceeds from the sale, if any, shall be paid to the former owner of the animal.~~

~~(ORC 959.99(D)) (Ord. 76-96. Passed 6-10-96.)~~

~~(f) (1) Whoever violates division (d)(2) of this section is guilty of a misdemeanor of the first degree on a first offense and a felony to be prosecuted under appropriate State law on each subsequent offense.~~

~~(2) Whoever violates division (d)(3) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(3) Whoever violates division (d)(4) of this section is guilty of a misdemeanor of the second degree on a first offense and a misdemeanor of the first degree on each subsequent offense.~~

~~(4) Whoever violates division (d)(5) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(5) Whoever violates division (d)(6) of this section is guilty of a misdemeanor of the first degree.~~

~~(6) A. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to forfeit to an impounding agency, as defined in Ohio R.C. 959.132, any or all of the companion animals in that person's ownership or care. The court also may prohibit or place limitations on the person's ability to own or care for any companion animals for a specified or indefinite period of time.~~

~~B. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to reimburse an impounding agency for the reasonably necessary costs incurred by the agency for the care of a companion animal that the agency impounded as a result of the investigation or prosecution of the violation, provided that the costs were not otherwise paid under Ohio R.C. 959.132.~~

~~(7) If a court has reason to believe that a person who is convicted of or pleads guilty to a violation of division (d) of this section suffers from a mental or emotional disorder that contributed to the violation, the court may impose as a community control sanction or as a condition of probation a requirement that the offender undergo psychological evaluation or counseling. The court shall order the offender to pay the costs of the evaluation or counseling.~~

~~(ORC 959.99(E))~~

505.11 KILLING, INJURING, POISONING OR CRUELTY TO ANIMALS.

(a) No person shall maliciously, or willfully ~~and without the consent of the owner,~~ kill or injure a dog, cat, or any other domestic animal. ~~that is the property of another.~~ This section does not apply to a licensed veterinarian acting in an official capacity, a police officer, game warden, park ranger, or animal control officer protecting the public or themselves from serious injury from a dangerous animal.

(ORC 959.02)

(b) Whoever violates this section is guilty of a misdemeanor of the ~~second~~ first degree. ~~If the value of the animal killed or the injury done amounts to three hundred dollars ($300.00) or more, whoever violates division (a) of this section is guilty of a misdemeanor of the first degree.~~

(c) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.

(d) Whoever violates section 505.11(c) is guilty of a misdemeanor of the second degree.

(e) No person shall:

(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;

(2) Commit an act of cruelty against an animal.

(3) Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. For the purpose of this section, "shelter" means an artificially made enclosure, windbreak;

(4) Carry or convey an animal in a cruel or inhumane manner;

(f) Whoever violates section 505.11(e) is guilty of a misdemeanor of the first degree.

(ORC 959.99(B)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)

(ORC 959.03)

(ORC 959.99(E))

505.13 ~~POISONING ANIMALS.~~

~~(a) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.~~

~~(ORC 959.03)~~

~~(b) Whoever violates this section is guilty of a misdemeanor of the second degree.~~

~~(ORC 959.99(C)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~505.15 CRUELTY TO ANIMALS; CRUELTY TO COMPANION ANIMALS.~~

~~(a) No person shall:~~

~~(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;~~

~~(2) Commit an act of cruelty against an animal.~~

~~(2)~~ ~~(3)~~ ~~Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. This division does not apply to animals impounded or confined prior to slaughter. For the purpose of this section, "shelter" means an manmade enclosure, windbreak;~~

~~(3)~~ ~~(4)~~ ~~Carry or convey an animal in a cruel or inhumane manner;~~

~~(4) Keep animals other than cattle, poultry or fowl, swine, sheep, or goats in an enclosure without wholesome exercise and change of air, nor feed cows on food that produces impure or unwholesome milk;~~

~~(5) Detain livestock in railroad cars or compartments longer than 28 hours after they are so placed without supplying them with necessary food, water, and attention, nor permit the stock to be so crowded as to overlie, crush, wound, or kill each other.~~

~~(b) Upon the written request of the owner or person in custody of any particular shipment of livestock, which written request shall be separate and apart from any printed bill of lading or other railroad form, the length of time in which the livestock may be detained in any cars or compartment without food, water, and attention may be extended to 36 hours without penalty therefor. This section does not prevent the dehorning of cattle.~~

~~(c) All fines collected for violations of division (a) of this section shall be paid to the society or association for the prevention of cruelty to animals, if there is one in the municipality; otherwise, all fines shall be paid to the general fund.~~

~~(a) Whoever violates this section is guilty of a misdemeanor of the first degree.~~

~~(ORC 959.13) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~(d) Cruelty to companion animals.~~

~~(1) As used in this section:~~

~~A. "Boarding kennel" has the same meaning as in Ohio R.C. 956.01.~~

~~B. "Captive white-tailed deer" has the same meaning as in Ohio R.C. 1531.01.~~

~~C. "Companion animal" means any animal that is kept inside a residential dwelling and any dog or cat regardless of where it is kept, including a pet store as defined in Ohio R.C. 956.01. "Companion animal" does not include livestock or any wild animal.~~

~~D. "Cruelty," "torment," and "torture" have the same meanings as in Ohio R.C. 1717.01.~~

~~E. "Dog kennel" means an animal rescue for dogs that is registered under Ohio R.C. 956.06, a boarding kennel, or a training kennel.~~

~~F. "Federal Animal Welfare Act" means the "Laboratory Animal Act of 1966," Pub. L. No. 89-544, 80 Stat. 350 (1966), 7 U.S.C. 2131 et seq., as amended by the "Animal Welfare Act of 1970," Pub. L. No. 91-579, 84 Stat. 1560 (1970), the "Animal Welfare Act Amendments of 1976," Pub. L. No. 94-279, 90 Stat. 417 (1976), and the "Food Security Act of 1985," Pub. L. No. 99-198, 99 Stat. 1354 (1985), and as it may be subsequently amended.~~

~~G. "Livestock." Means horses, mules, and other equidae; cattle, sheep, goats, and other bovidae; swine and other suidae; poultry; alpacas; llamas; captive white-tailed deer; and any other animal that is raised or maintained domestically for food or fiber.~~

~~H. "Practice of veterinary medicine" has the same meaning as in Ohio R.C. 4741.01.~~

~~I. "Residential dwelling" means a structure or shelter or the portion of a structure or shelter that is used by one or more humans for the purpose of a habitation.~~

~~J. "Serious physical harm." Means any of the following:~~

~~1. Physical harm that carries an unnecessary or unjustifiable substantial risk of death;~~

~~2. Physical harm that involves either partial or total permanent incapacity;~~

~~3. Physical harm that involves acute pain of a duration that results in substantial suffering or that involves any degree of prolonged or intractable pain;~~

~~4. Physical harm that results from a person who confines or who is the custodian or caretaker of a companion animal depriving the companion animal of good, wholesome food and water that proximately causes the death of the companion animal.~~

~~K. "Training kennel" means an establishment operating for profit that keeps, houses, and maintains dogs for the purpose of training the dogs in return for a fee or other consideration.~~

~~L. "Wild animal" has the same meaning as in Ohio R.C. 1531.01.~~

~~(2) No person shall knowingly torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against a companion animal.~~

~~(3) No person shall knowingly cause serious physical harm to a companion animal.~~

~~(4) No person who confines or who is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(5) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall knowingly do any of the following:~~

~~A. Torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of or due to the lack of adequate shelter.~~

~~(6) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(7) Divisions (d)(2), (d)(3), (d)(4), (d)(5), and (d)(6) of this section do not apply to any of the following:~~

~~A. A companion animal used in scientific research conducted by an institution in accordance with the federal animal welfare act and related regulations;~~

~~B. The lawful practice of veterinary medicine by a person who has been issued a license, temporary permit, or registration certificate to do so under Ohio R.C. Chapter 4741;~~

~~C. Dogs being used or intended for use for hunting or field trial purposes, provided that the dogs are being treated in accordance with usual and commonly accepted practices for the care of hunting dogs;~~

~~D. The use of common training devices, if the companion animal is being treated in accordance with usual and commonly accepted practices for the training of animals;~~

~~E. The administering of medicine to a companion animal that was properly prescribed by a person who has been issued a license, temporary permit, or registration certificate under Ohio R.C. Chapter 4741.~~

~~(8) Notwithstanding any section of the Ohio Revised Code that otherwise provides for the distribution of fine moneys, the Clerk of Court shall forward all fines the Clerk collects that are so imposed for any violation of this division (d) to the Treasurer of the municipality, whose county humane society or law enforcement agency is to be paid the fine money as determined under this division. The Treasurer shall pay the fine moneys to the county humane society or the county, township, municipal corporation, or state law enforcement agency in this state that primarily was responsible for or involved in the investigation and prosecution of the violation. If a county humane society receives any fine moneys under this division, the county humane society shall use the fine moneys either to provide the training that is required for humane agents under Ohio R.C. 1717.06 or to provide additional training for humane agents.~~

~~(ORC 959.131)~~

~~(e) Whoever violates division (a) of this section is guilty of a misdemeanor of the second degree. In addition, the court may order the offender to forfeit the animal or livestock and may provide for its disposition including, but not limited to, the sale of the animal or livestock. If an animal or livestock is forfeited and sold pursuant to this division, the proceeds from the sale first shall be applied to pay the expenses incurred~~

~~with regard to the care of the animal from the time it was taken from the custody of the former owner. The balance of the proceeds from the sale, if any, shall be paid to the former owner of the animal.~~

~~(ORC 959.99(D)) (Ord. 76-96. Passed 6-10-96.)~~

~~(f) (1) Whoever violates division (d)(2) of this section is guilty of a misdemeanor of the first degree on a first offense and a felony to be prosecuted under appropriate State law on each subsequent offense.~~

~~(2) Whoever violates division (d)(3) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(3) Whoever violates division (d)(4) of this section is guilty of a misdemeanor of the second degree on a first offense and a misdemeanor of the first degree on each subsequent offense.~~

~~(4) Whoever violates division (d)(5) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(5) Whoever violates division (d)(6) of this section is guilty of a misdemeanor of the first degree.~~

~~(6) A. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to forfeit to an impounding agency, as defined in Ohio R.C. 959.132, any or all of the companion animals in that person's ownership or care. The court also may prohibit or place limitations on the person's ability to own or care for any companion animals for a specified or indefinite period of time.~~

~~B. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to reimburse an impounding agency for the reasonably necessary costs incurred by the agency for the care of a companion animal that the agency impounded as a result of the investigation or prosecution of the violation, provided that the costs were not otherwise paid under Ohio R.C. 959.132.~~

~~(7) If a court has reason to believe that a person who is convicted of or pleads guilty to a violation of division (d) of this section suffers from a mental or emotional disorder that contributed to the violation, the court may impose as a community control sanction or as a condition of probation a requirement that the offender undergo psychological evaluation or counseling. The court shall order the offender to pay the costs of the evaluation or counseling.~~

~~(ORC 959.99(E))~~

505.11 KILLING, INJURING, POISONING OR CRUELTY TO ANIMALS.

(a) No person shall maliciously, or willfully ~~and without the consent of the owner,~~ kill or injure a dog, cat, or any other domestic animal, unless such act is to protect the public or themselves from serious injury. ~~that is the property of another.~~ This section does not apply to a licensed veterinarian acting in an official capacity, a police officer, game warden, park ranger, or animal control officer protecting the public or themselves from serious injury ~~from a dangerous animal~~.

(ORC 959.02)

(b) Whoever violates this section is guilty of a misdemeanor of the ~~second~~ first degree. ~~If the value of the animal killed or the injury done amounts to three hundred dollars ($300.00) or more, whoever violates division (a) of this section is guilty of a misdemeanor of the first degree.~~

(c) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.

(d) Whoever violates section 505.11(c) is guilty of a misdemeanor of the second degree.

(e) No person shall:

(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;

(2) Commit an act of cruelty against an animal.

(3) Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. For the purpose of this section, "shelter" means an artificially made enclosure, windbreak;

(4) Carry or convey an animal in a cruel or inhumane manner;

(f) Whoever violates section 505.11(e) is guilty of a misdemeanor of the first degree.

(ORC 959.99(B)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)

(ORC 959.03)

(ORC 959.99(E))

505.13 ~~POISONING ANIMALS.~~

~~(a) No person shall maliciously, or willfully and without the consent of the owner, administer poison, to a dog, cat, or any other domestic animal that is the property of another; and no person shall, willfully and without the consent of the owner, place any poisoned food where it may be easily found and eaten by any such animal, either upon his or her own lands or the lands of another. This section does not apply to a licensed veterinarian, game warden, park ranger, or animal control officer in the performance of their official duties.~~

~~(ORC 959.03)~~

~~(b) Whoever violates this section is guilty of a misdemeanor of the second degree.~~

~~(ORC 959.99(C)) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~505.15 CRUELTY TO ANIMALS; CRUELTY TO COMPANION ANIMALS.~~

~~(a) No person shall:~~

~~(1) Torture an animal, deprive one of necessary sustenance, unnecessarily or cruelly beat, needlessly mutilate or kill, or impound or confine an animal without supplying it during the confinement with a sufficient quantity of good wholesome food and water;~~

~~(2) Commit an act of cruelty against an animal.~~

~~(2)~~ (3) ~~Impound or confine an animal without affording it, during the confinement, access to shelter from wind, rain, snow, heat, cold or excessive direct sunlight, if it can reasonably be expected that the animal would otherwise become sick or in some other way suffer. This division does not apply to animals impounded or confined prior to~~

~~slaughter. For the purpose of this section, "shelter" means an manmade enclosure, windbreak;~~

~~(3) (4) Carry or convey an animal in a cruel or inhumane manner;~~

~~(4) Keep animals other than cattle, poultry or fowl, swine, sheep, or goats in an enclosure without wholesome exercise and change of air, nor feed cows on food that produces impure or unwholesome milk;~~

~~(5) Detain livestock in railroad cars or compartments longer than 28 hours after they are so placed without supplying them with necessary food, water, and attention, nor permit the stock to be so crowded as to overlie, crush, wound, or kill each other.~~

~~(b) Upon the written request of the owner or person in custody of any particular shipment of livestock, which written request shall be separate and apart from any printed bill of lading or other railroad form, the length of time in which the livestock may be detained in any cars or compartment without food, water, and attention may be extended to 36 hours without penalty therefor. This section does not prevent the dehorning of cattle.~~

~~(c) All fines collected for violations of division (a) of this section shall be paid to the society or association for the prevention of cruelty to animals, if there is one in the municipality; otherwise, all fines shall be paid to the general fund.~~

~~(a) Whoever violates this section is guilty of a misdemeanor of the first degree.~~

~~(ORC 959.13) (Ord. 76-96. Passed 6-10-96; Ord. 72-03. Passed 9-8-03.)~~

~~(d) Cruelty to companion animals.~~

~~(1) As used in this section:~~

~~A. "Boarding kennel" has the same meaning as in Ohio R.C. 956.01.~~

~~B. "Captive white-tailed deer" has the same meaning as in Ohio R.C. 1531.01.~~

~~C. "Companion animal" means any animal that is kept inside a residential dwelling and any dog or cat regardless of where it is kept, including a pet store as defined in Ohio R.C. 956.01. "Companion animal" does not include livestock or any wild animal.~~

~~D. "Cruelty," "torment," and "torture" have the same meanings as in Ohio R.C. 1717.01.~~

~~E. "Dog kennel" means an animal rescue for dogs that is registered under Ohio R.C. 956.06, a boarding kennel, or a training kennel.~~

~~F. "Federal Animal Welfare Act" means the "Laboratory Animal Act of 1966," Pub. L. No. 89-544, 80 Stat. 350 (1966), 7 U.S.C. 2131 et seq., as amended by the~~

~~“Animal Welfare Act of 1970,” Pub. L. No. 91-579, 84 Stat. 1560 (1970), the “Animal Welfare Act Amendments of 1976,” Pub. L. No. 94-279, 90 Stat. 417 (1976), and the “Food Security Act of 1985,” Pub. L. No. 99-198, 99 Stat. 1354 (1985), and as it may be subsequently amended.~~

~~G. “Livestock.” Means horses, mules, and other equidae; cattle, sheep, goats, and other bovidae; swine and other suidae; poultry; alpacas; llamas; captive white-tailed deer; and any other animal that is raised or maintained domestically for food or fiber.~~

~~H. “Practice of veterinary medicine” has the same meaning as in Ohio R.C. 4741.01.~~

~~I. “Residential dwelling” means a structure or shelter or the portion of a structure or shelter that is used by one or more humans for the purpose of a habitation.~~

~~J. “Serious physical harm.” Means any of the following:~~

~~1. Physical harm that carries an unnecessary or unjustifiable substantial risk of death;~~

~~2. Physical harm that involves either partial or total permanent incapacity;~~

~~3. Physical harm that involves acute pain of a duration that results in substantial suffering or that involves any degree of prolonged or intractable pain;~~

~~4. Physical harm that results from a person who confines or who is the custodian or caretaker of a companion animal depriving the companion animal of good, wholesome food and water that proximately causes the death of the companion animal.~~

~~K. “Training kennel” means an establishment operating for profit that keeps, houses, and maintains dogs for the purpose of training the dogs in return for a fee or other consideration.~~

~~L. “Wild animal” has the same meaning as in Ohio R.C. 1531.01.~~

~~(2) No person shall knowingly torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against a companion animal.~~

~~(3) No person shall knowingly cause serious physical harm to a companion animal.~~

~~(4) No person who confines or who is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the~~

~~companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(5) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall knowingly do any of the following:~~

~~A. Torture, torment, needlessly mutilate or maim, cruelly beat, poison, needlessly kill, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it is reasonably expected that the companion animal would die or experience unnecessary or unjustifiable pain or suffering as a result of or due to the lack of adequate shelter.~~

~~(6) No owner, manager, or employee of a dog kennel who confines or is the custodian or caretaker of a companion animal shall negligently do any of the following:~~

~~A. Torture, torment, or commit an act of cruelty against the companion animal;~~

~~B. Deprive the companion animal of necessary sustenance or confine the companion animal without supplying it during the confinement with sufficient quantities of good, wholesome food and water if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the deprivation or confinement;~~

~~C. Impound or confine the companion animal without affording it, during the impoundment or confinement, with access to shelter from heat, cold, wind, rain, snow, or excessive direct sunlight if it can reasonably be expected that the companion animal would become sick or suffer in any other way as a result of or due to the lack of adequate shelter.~~

~~(7) Divisions (d)(2), (d)(3), (d)(4), (d)(5), and (d)(6) of this section do not apply to any of the following:~~

~~A. A companion animal used in scientific research conducted by an institution in accordance with the federal animal welfare act and related regulations;~~

~~B. The lawful practice of veterinary medicine by a person who has been issued a license, temporary permit, or registration certificate to do so under Ohio R.C. Chapter 4741;~~

~~C. Dogs being used or intended for use for hunting or field trial purposes, provided that the dogs are being treated in accordance with usual and commonly accepted practices for the care of hunting dogs;~~

~~D. The use of common training devices, if the companion animal is being treated in accordance with usual and commonly accepted practices for the training of animals;~~

~~E. The administering of medicine to a companion animal that was properly prescribed by a person who has been issued a license, temporary permit, or registration certificate under Ohio R.C. Chapter 4741.~~

~~(8) Notwithstanding any section of the Ohio Revised Code that otherwise provides for the distribution of fine moneys, the Clerk of Court shall forward all fines the Clerk collects that are so imposed for any violation of this division (d) to the Treasurer of the municipality, whose county humane society or law enforcement agency is to be paid the fine money as determined under this division. The Treasurer shall pay the fine moneys to the county humane society or the county, township, municipal corporation, or state law enforcement agency in this state that primarily was responsible for or involved in the investigation and prosecution of the violation. If a county humane society receives any fine moneys under this division, the county humane society shall use the fine moneys either to provide the training that is required for humane agents under Ohio R.C. 1717.06 or to provide additional training for humane agents.~~

~~(ORC 959.131)~~

~~(e) Whoever violates division (a) of this section is guilty of a misdemeanor of the second degree. In addition, the court may order the offender to forfeit the animal or livestock and may provide for its disposition including, but not limited to, the sale of the animal or livestock. If an animal or livestock is forfeited and sold pursuant to this division, the proceeds from the sale first shall be applied to pay the expenses incurred with regard to the care of the animal from the time it was taken from the custody of the former owner. The balance of the proceeds from the sale, if any, shall be paid to the former owner of the animal.~~

~~(ORC 959.99(D)) (Ord. 76-96. Passed 6-10-96.)~~

~~(f) (1) Whoever violates division (d)(2) of this section is guilty of a misdemeanor of the first degree on a first offense and a felony to be prosecuted under appropriate State law on each subsequent offense.~~

~~(2) Whoever violates division (d)(3) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(3) Whoever violates division (d)(4) of this section is guilty of a misdemeanor of the second degree on a first offense and a misdemeanor of the first degree on each subsequent offense.~~

~~(4) Whoever violates division (d)(5) of this section is guilty of a felony to be prosecuted under appropriate state law.~~

~~(5) Whoever violates division (d)(6) of this section is guilty of a misdemeanor of the first degree.~~

~~(6) A. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to forfeit to an impounding agency, as defined in Ohio R.C. 959.132, any or all of the companion animals in that person's ownership or care. The court also may prohibit or place limitations on the person's ability to own or care for any companion animals for a specified or indefinite period of time.~~

~~B. A court may order a person who is convicted of or pleads guilty to a violation of division (d) of this section to reimburse an impounding agency for the reasonably necessary costs incurred by the agency for the care of a companion animal that the agency impounded as a result of the investigation or prosecution of the violation, provided that the costs were not otherwise paid under Ohio R.C. 959.132.~~

~~(7) If a court has reason to believe that a person who is convicted of or pleads guilty to a violation of division (d) of this section suffers from a mental or emotional disorder that contributed to the violation, the court may impose as a community control sanction or as a condition of probation a requirement that the offender undergo psychological evaluation or counseling. The court shall order the offender to pay the costs of the evaluation or counseling.~~

~~(ORC 959.99(E))~~

<u>Clerk of Council</u>
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Public Safety, Law and Courts Committee**
RE:	**Animals & Fowl Chapter Amendment Phase 5 Definitions**

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Stephen Cicak

This legislation is the fifth amendment to the Animals & Fowl Chapter 505, Section 505.01 Definnitions

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.01 DEFINITIONS OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 505 <u>ANIMALS AND FOWL</u>, Section 505.01 Definitions be amended in the Code of Ordinances for the City of Reynoldsburg be and is hereby attached as Exhibit A.

SECTION 2. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

505.01 DEFINITIONS.

As used in this chapter certain words are defined as follows, unless the context otherwise requires:

(a) "Animal" means any live, vertebrate creature, domestic or wild.

(b) "Dangerous dog ~~or other dangerous animal~~" means a dog that, without provocation, and subject to division (b)(4) of this Section, has done any ~~or other animal that meets any~~ of the following:

1. ~~A dog or other animal, that without provocation and subject to subsection (m)(2) below, has chased or approached in either a menacing fashion or an apparent attitude of attack, or has attempted to bite or otherwise endanger any person, or causes physical harm to property as defined by section 501.01(n) or serious physical harm to property as defined by section 501.01(z), while that dog or other animal is off the premises of its owner, keeper or harborer and not under the reasonable control of its owner, keeper, harborer or some other reasonable person, or not physically restrained or confined in a locked pen which has a top or other locked enclosure which has a top.~~ Caused injury, other than killing or serious injury, to any person;

2. ~~A dog or other animal that behaves in a manner that a reasonable person would believe poses a serious and unjustified imminent threat of serious physical harm or death to one or more persons, domestic animals or farm animals.~~ Killed another dog;

3. ~~"Dangerous Dog" does not include either of the following:~~ Been the subject of a third or subsequent violation of Section 505.03.

~~A. A police dog that has chased or approached in either a menacing fashion or an apparent attitude of attack, or has attempter to bite or otherwise endanger any person while the police dog is being used to assist one or more law enforcement officers in the performance of their official duties.~~

~~B. A dog that has chased or approached in either a menacing fashion or an apparent attitude of attack, or has attempted to bite or otherwise endanger any person while that person was committing or attempting to commit a trespass or other criminal offense on the property of the owner, keeper or harborer of the dog.~~

4. "Dangerous Dog" does not include a police dog that has caused injury, other than killing or serious injury, to any person or has killed another dog while the police dog is being used to assist one or more law enforcement officers in the performance of their official duties.

(c) "Domesticated" means any animal which is accepted by the general public as tameable and bred as a tamed animal for the purposes of man. These include, but are not limited to, dogs, house cats, gerbils, and guinea pigs.

(d) "Exotic Animal" ~~means any animal which is foreign and generally not native by birth to the local community.~~ shall have the same meaning as “dangerous wild animal” as defined in Chapter 935 of the Ohio Revised Code.

~~(e) "Farm animal" means, but is not limited to, cattle, sheep, goats, poultry or fowl, swine, horses, or mules.~~

~~(f)~~(e) "Hybrid" means the cross breeding of two or more species of animals that would not normally be bred together, including but not limited to, wolf-dog, coyote-dog, ocelot-house cat.

~~(g) "Menacing fashion" means that a dog or other animal would cause any person being chased or approached to reasonably believe that the dog or other animal will cause physical injury to that person.~~

~~(h)~~(f) "Own, keep or harbor" means to have legal title, ~~to or~~ custody or control over any ~~dangerous~~ animal. ~~or wild animal in the city, except as otherwise provided in Section 505.33.~~

~~(i)~~(g) "Owner" means any person, firm, association, or corporation owning or having a proprietary interest in ~~or possession, custody, or charge of a work~~ an animal.

~~(j)~~(h) "Person" means any natural person, association, partnership, organization, or corporation.

~~(k)~~(i) "Police dog" means a dog that has been trained, and may be used, to assist one or more law enforcement officers in the performance of their official duties.

~~(l)~~(j) "Serious injury ~~physical harm~~" means ~~serious physical harm as defined in section 501.01(y) and section 501.01(z).~~ any of the following:

(1) Any physical harm that carries a substantial risk of death;

(2) Any physical harm that involves a permanent incapacity, whether partial or total, or a temporary, substantial incapacity;

(3) Any physical harm that involves a permanent disfigurement or a temporary, serious disfigurement;

(4) Any physical harm that involves acute pain of a duration that results in substantial suffering or any degree of prolonged or intractable pain.

~~(m) "Vicious dog or other vicious animal" means a dog or other animal meets any of the following:~~

1. ~~Without provocation, has killed or caused serious injury to any person:~~

~~2. Without provocation, has caused injury, other than killing or serious injury, to any person, or has killed another dog or other animal;~~

~~3. A dog or animal that has been trained for dog/animal fighting, or bred, or abused, or is kept primarily or in part for the purpose of dog/animal fighting.~~

~~4. Any dog or animal with a known propensity, tendency or disposition to attack unprovoked, to cause injury or to otherwise endanger the safety of human beings or domestic animals.~~

(k) “Vicious dog” means a dog that, without provocation and subject to division (m)(1) of this section, has killed or caused serious injury to any person.

1. "Vicious dog" does not include either of the following:

A. A police dog that has killed or caused serious injury to any person ~~or that has caused injury, other than killing or serious injury, to any person~~ while the police dog is being used to assist one or more law enforcement officers in the performance of their official duties;

B. A dog that has killed or caused serious injury to any person while that person was committing or attempting to commit a trespass or other criminal offense on the property of the owner, keeper or harborer of the dog.

~~(n)~~(l) "Wild Animal" means any non-domesticated animal which generally lives in its original natural state, and is not normally domesticated, and/or falls under the jurisdiction of the Ohio Department of Natural Resources.

~~(o)~~(m) "Without provocation" means that a dog or other animal was not teased, tormented or abused by a person, or that the dog or other animal was not coming to the aid or the defense of a person who was not engaged in illegal or criminal activity and who was not using the dog or other animal as a means of carrying out such activity.

(Ord. 76-96. Passed 6-10-96; Ord. 77-01. Passed 6-25-01; Ord. 72-03. Passed 9-8-03; Ord. 25-18. Passed 2-26-18.)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Public Safety, Law and Courts Committee**
RE:	**Animals & Fowl Amendment Phase 6 Tethering and Dangerous Dogs**

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Stephen Cicak

This legislation is the sixth amendment to the Animals & Fowl Chapter 505 discussing tethering animals and Dangerous Dogs and Animals.

AN ORDINANCE TO AMEND CHAPTER 505 ANIMALS AND FOWL, SECTION 505.37 DANGEROUS DOGS AND OTHER ANIMALS AND TO ADD SECTION 505.13 TETHERING ANIMALS TO THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 505 ANIMALS AND FOWL, Section 505.37 Dangerous Dogs and other Animals be amended in the Code of Ordinances for the City of Reynoldsburg be and is hereby attached as Exhibit A.

SECTION 2. That Section 505.13 Tethering Animals be added to Chapter 505 ANIMALS AND FOWL of the Code of Ordinances for the City of Reynoldsburg.

SECTION 3. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

505.13 TETHERING ANIMALS.

(a) No person shall tether an animal in any of the following circumstances:

(1) For more than six (6) hours total in a twenty-four (24) hour period and not more than two (2) unsupervised consecutive hours with no less than a one (1) hour period between tetherings;

(2) Between the hours of 11:00 p.m. and 6:00 a.m. other than short, not to exceed 15 minutes, periods for the animal to relieve itself;

(3) When a heat or cold advisory has been issued by a local or state authority or the National Weather Service;

(4) When a severe weather warning has been issued by a local or state authority or the National Weather Service;

(5) When the tether is less than twenty (20) feet in length;

(6) When the tether allows the animal to come within fifteen (15) feet of a sidewalk or property line;

(7) When the tether is attached by means of a pinch-type, prong-type, of choke-type collar or if the collar is unsafe or is not properly fitted;

(8) When the tether may cause injury or entanglement;

(9) When the tether is made of a material that is unsuitable for the animal's size and weight or that causes any unnecessary discomfort to the animal;

(10) When no owner or occupant is present at the premises;

(b) As used in this section, "tether" means a rope, chain, cord, dog run or pulley, or similar restraint for holding an animal in place, allowing a radius in which it can move about.

(c) Whoever violates this section is guilty of a minor misdemeanor on the first offense, a misdemeanor of the fourth degree on the second offense, and a misdemeanor of the first degree on the third or any subsequent offense. Notwithstanding the foregoing penalties, if an animal becomes sick or injured as a result of this section, then whoever violates this section is guilty of a misdemeanor of the first degree.

505.37 DANGEROUS DOGS AND OTHER ANIMALS; PERMIT REQUIRED; FEE; IMPOUNDING.

(a) In addition to registration of a dog as required by Section 505.07 and Ohio R.C. Sections 955.03 and 955.09, the owner, keeper or harborer of a dangerous dog ~~or other~~

~~dangerous animal~~ as defined in 505.01(b) shall pay a permit fee to own, keep or harbor a dangerous dog to the City of Reynoldsburg and obtain the permit from the Chief of Police at a cost set in the City's fee schedule ~~of thirty dollars ($30.00)~~ for such permit in addition to the payment of any fee for registration of the dog as required by the Ohio Revised Code and these Codified Ordinances.

(1) The owner, keeper, or harborer of such dangerous dog ~~or dangerous animal~~ shall pay for the permit at the Reynoldsburg City Auditor's Office and receive a receipt. The receipt shall be presented to the Chief of Police in order to obtain a permit.

(b) (1) The permit to own, keep or harbor a dangerous dog ~~or dangerous animal~~ shall be valid only during the calendar year in which the permit is issued, and during the first twenty days of the following calendar year.

(2) The permit fee for any dangerous dog ~~or other dangerous animal~~ is set in the City's fee schedule ~~thirty dollars ($30.00)~~ if purchased prior to July 1st of any calendar year. If the permit is purchased on or after July 1st of any calendar year, the permit fee is half the rate set in the City's fee schedule ~~fifteen dollars ($15.00)~~.

(c) No owner, keeper or harborer of a dangerous dog ~~or other dangerous animal~~, as defined in section 505.01(b), shall fail to publicly display a sign on the premises where the dangerous dog ~~or other dangerous animal~~ is kept or harbored that notifies the public of the presence of a dangerous dog ~~or other dangerous animal~~ on the property of the owner, keeper or harborer. The owner, keeper or harborer of the dog shall provide such sign which shall contain, in lettering that is at least two inches in height, the statement "caution, beware of dangerous dog ~~or other dangerous animal~~" or other statement that provides reasonable notice of the presence of a dangerous dog ~~or other dangerous animal~~ on the premises.

(d) No person shall own, keep, or harbor any dangerous dog ~~or other dangerous animal~~, as defined in section 505.01 (b) without registering and obtaining a permit as required in divisions (a) and (b) of this section for such dangerous dog ~~or other dangerous animal~~.

(e) Any owner, keeper or harborer of any dangerous dog as defined in division 505.01(b), shall provide satisfactory evidence of the fact that the dangerous dog has been neutered or spayed. ~~Whoever violates division (c) or (d) of this section is guilty of a misdemeanor of the third degree and the animal control officer shall seize and impound the dangerous dog or other dangerous animal in the municipality that is not properly confined or restrained, pursuant to Ohio R.C. 955.22(A) to (D), until such time as the owner, keeper or harborer of the dangerous dog or other dangerous animal demonstrates compliance with Ohio R.C. 955.22(A) to (D). If the owner does not comply with the provisions of Ohio R.C. 955.22(A) to (D) within three (3) days of such seizure, then the dangerous dog or other dangerous animal shall be humanely destroyed.~~

(f) Any ~~No~~ owner, keeper, or harborer of a dangerous dog ~~or other dangerous animal,~~ as defined in division 505.01(b), shall provide satisfactory evidence of the fact that the dog has been permanently identified by means of a microchip and the dog's microchip number. ~~refuse to permit the routine inspection of such dangerous dog or other dangerous animal on the premises of the same by the animal control officer, police officer, or other person authorized by the mayor or police chief, county board of health or an employee or agent thereof, to insure compliance with the divisions contained herein or any provision of the Ohio revised code, nor conceal such dangerous dog or other dangerous animal from the animal control officer, police officer or other person authorized by the mayor or police chief, or county board of health, or an employee or agent thereof, attempting to accomplish such inspection.~~

(g) ~~No owner, keeper or harborer of a dangerous dog or other dangerous animal, as defined in division 505.01(b) shall fail to report to the city animal control officer or a police officer the theft or loss of a dangerous dog or other dangerous animal within five hours of the discovery of the theft or loss.~~ Whoever violates division (c), (d), (e) or (f) of this section is guilty of a misdemeanor of the third degree and the animal control officer shall seize and impound the dangerous dog in the municipality that is not properly confined or restrained, pursuant to Ohio R.C. 955.22(A) to (D), until such time as the owner, keeper or harborer of the dangerous dog demonstrates compliance with Ohio R.C. 955.22(A) to (D). If the owner does not comply with the provisions of Ohio R.C. 955.22(A) to (D) within three (3) days of such seizure, then the dangerous dog shall be humanely destroyed.

(h) ~~Whoever violates divisions (f) or (g) is guilty of a misdemeanor of the fourth degree.~~ No owner, keeper or harborer of a dangerous dog as defined in division 505.01(b) shall fail to report to the city animal control officer or a police officer the theft or loss of a dangerous dog within five hours of the discovery of the theft or loss.

(i) Whoever violates division (h) is guilty of a misdemeanor of the fourth degree.

~~(Ord. 76-96. Passed 6-10-96; Ord. 77-01. Passed 6-25-01; Ord. 72-03. Passed 9-8-03.)~~

Parks & Recreation Dept.
Donna Bauman
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RESOLUTION REQUEST

DATE:	**December 16, 2019**
TO:	**Development, Parks and Recreation Committee**
RE:	**Requesting Authorization to Sell Wine at the 2020 Farmers' Market**

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak

Requesting authorization to waive the provision for section 971.16 of the codified ordinances for the 2020 Reynoldsburg Farmers' Market, which runs from June 5-September 3, 2020 (Thursdays only) from 4:00pm-7:00pm.

The Parks and Recreation Department would like to apply for a F-10 permit from the Ohio Department of Commerce. This permit would allow wine samples of one (1) ounce or less be sold by an A-2 or S permit holder. The F-10 permit would also allow for the sale of wine manufactured by an A-2 or S permit holder in sealed containers for consumption off the premises where the Farmers' Market is located. The permit holder of the A-2 or S permit is required to check ID.

The F-10 permit states the following:

NO A-2 or S permit holder shall do any of the following at a farmers market:

*sell a tasting sample in an amount that exceeds one ounce

*sell more than one sample of each wine offered for sale to any one person

*sell more than five (5) varieties of wine as tasting samples per day

*sell more than four and one-half (41/2) liters of wine per household for off-premises consumption

Parks & Recreation Dept.
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AN ORDINANCE TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG FARMERS' MARKET

WHEREAS, the 2020 Farmers' Market will run on Thursdays from 4:00pm - 7:00pm June 5 - September 3, 2020; and

WHEREAS, the Reynoldsburg Farmers' Market will apply for an F-10 Liquor Permit from the Ohio Department of Commerce to allow wine samples of one (1) ounce or less to be sold by an A-2 or S permit holder; and

WHEREAS, the F-10 Liquor Permit would also allow Reynoldsburg Farmers' Market vendors with an A-2 or S permit to sell wine manufactured by said permit holder in sealed containers for consumption off premises from where the Farmers' Market is located; and

WHEREAS, Section 971.16 of the Codified Ordinances of the City states "No person in a park shall sell or offer for sale any intoxicating liquor or alcoholic beverage" and further states "No person in a park shall consume, possess, or display the presence of any alcoholic beverage in a park."

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, FRANKLIN, LICKING AND FAIRFIELD COUNTIES, OHIO A MAJORITY OF ITS MEMBERS CONCURRING:

SECTION 1. That the provisions of Section 971.16 of the Codified Ordinances prohibiting the sale of intoxicating liquor or alcoholic beverage AND that no person in a park shall consume, possess, or display the presence of any alcoholic beverage in a park be hereby waived for the Farmers' Market, June 5 through September 20, 2020.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
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ORDINANCE REQUEST

DATE:	**December 16, 2019**
TO:	**Development, Parks and Recreation Committee**
RE:	**Request to Sell and Serve Alcohol at the Artists & Makers Market**

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak

Requesting permission to waive the provision for section 971.16 of the codified ordinances for the 2020 Artists & Makers Market which will be operational from 11:00am -8:00pm on Saturday, May 30, 2020 at the Livingston House. The City of Reynoldsburg Parks and Recreation Department will gather and obtain all necessary permits required and work closely with the Reynoldsburg Police Department to assure that all security measures meet the highest standards. Safety fencing will be placed around a designated area of the grounds of the Livingston House where wine will be sold.

The Parks & Recreation Department will bring in an outside wine vendor who will be responsible for checking ID's.

A F2 liquor permit is required by the Ohio Department of Commerce.

AN ORDINANCE TO WAIVE THE PROVISIONS OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 REYNOLDSBURG ARTISTS AND MAKERS MARKET

WHEREAS, the City of Reynoldsburg Parks & Recreation Department will be hosting an artists & Makers Market on Saturday, May 30, 2020 from 11:00am until 8:00pm at the Livingston House; and

Parks & Recreation Dept.

Donna Bauman
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WHEREAS, the Reynoldsburg Artists & Makers Market will apply for an F-2 Liquor Permit from the Ohio Department of Commerce to allow for alcohol sales; and

WHEREAS, the Parks & Recreation Department will obtain all necessary permits and work closely with the Reynoldsburg Police Department to assure that all security measures are met at the highest standards including safety fencing and ID checks; and

WHEREAS, Section 971.16 of the Codified Ordinances of the City states "No person in a park shall sell or offer for sale any intoxicating liquor or alcoholic beverage" and further states "No person in a park shall consume, possess, or display the presence of any alcoholic beverage in a park."

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, FRANKLIN, LICKING AND FAIRFIELD COUNTIES, OHIO A MAJORITY OF ITS MEMBERS CONCURRING:

SECTION 1. That the provisions of Section 971.16 of the Codified Ordinances prohibiting the sale of intoxicating liquor or alcoholic beverage AND that no person in a park shall consume, possess, or display the presence of any alcoholic beverage in a park be hereby waived for the Reynoldsburg Artists and Makers Market, May 30, 2020.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.