



City Council
Monday November 27, 2017

Regular Meeting: Following Committee Meetings

Place: Council Chambers
7232 E. Main St, Reynoldsburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I - Stephen M. Cicak
 Ward II – Brett Luzader
 Ward III – Marshall Spalding
 Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
 Chris Long
 Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Skinner, Spalding, Cicak, Clemens
Safety: Chmn Long, Cicak, Clemens, Spalding
Service: Chmn Luzader, Clemens, Spalding, Cicak
Finance: Chmn Cotner, Long, Luzader, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a “Speaker Form” and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
November 27, 2017

1. Call to Order
2. Roll Call
3. Invocation - Councilman Dan Skinner
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council – Public Hearing – November 13, 2017
 - b. City Council – Regular Meeting – November 13, 2017
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. Clerk of Court Report
9. Reports
10. Motions
 - a. MOTION TO APPROVE THE MAYOR APPOINTMENT OF ELISABETH WALLACE TO SERVE ON THE CIVIL SERVICE COMMISSION UNEXPIRED TERM VACATED BY SUE MURPHY, TERM EXPIRING JANUARY 1, 2018.
--- Cotner. Finance Committee.
11. LEGISLATION FOR EMERGENCY ADOPTION
 - a. ORDINANCE TO TRANSFER FUNDS BETWEEN ACCOUNTS IN THE CITY'S WATER FUND (710) AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.
 - b. ORDINANCE TO TRANSFER FUNDS BETWEEN ACCOUNTS IN THE CITY'S SEWER FUND(720) AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.
 - c. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED CIP FUND (410) TO ACCOUNT 410.000.0158.5639 - OTHER EQUIPMENT; AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.

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- d. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.340.5215 IN THE PARKS & RECREATION DEPARTMENT AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.

- e. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02 “AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE” Subsection (a) Administration; (e) Parks and Recreation; (f) Police Department; (g)(4) Street Division and (f)(4a) Stormwater; AND 160.03 “SALARY SCHEDULE” Subsection (a) Full Time Employees and (d) Seasonal Employees of Chapter 160 EMPLOYEE COMPENSATION; AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.

- f. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC., FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018; AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.

12. LEGISLATION FOR FIRST READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Enacting new sections in Chapter 1101 Planning Commission; Repealing Chapter 1103 Design Review Board, and Enacting a New Chapter 1103 Design Review; Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Amending Section 1139.05 Application Procedures of Chapter 1139 Board of Zoning and Building Appeals; Amending Section 1143.05 Standards for Site Plan Review of Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; Amending Section 1161.04 Commercial Districts and Section 1161.05 Industrial Districts of Chapter 1161 Zoning Districts; Amending Section 1179.04 Parking and Loading Design Standards of Chapter 1179 Parking and Loading; Amending Section 1181.02 Zoning Sign Permit Required of Chapter 1181 Signs and Graphics, Amending Section 1182.03 Exterior Lighting Regulations of Chapter 1182 Exterior Lighting; and Amending Section 1193.13 Application and Review Requirements of Chapter 1193 Historic Overlay District. --- Luzader. Service Committee.

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- b. ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 126-17 PASSED NOVEMBER 13, 2017 REGARDING THE PURCHASE AND INSTALLATION OF A RECTANGULAR RAPID FLASH BEACON, CONCRETE SIDEWALK PANEL REPAIR AND RESTRIPIING; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- c. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH THE MID-OHIO REGIONAL PLANNING COMMISSION. --- Cotner. Finance Committee.

- d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH THE MID-OHIO REGIONAL PLANNING COMMISSION. --- Cotner. Finance Committee.

- d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION DISTRICT TO SUPPORT THE BIG WALNUT WATERSHED COORDINATOR PROGRAM ADMINISTERED BY FRANKLIN SOIL AND WATER CONSERVATION DISTRICT IN COORDINATION WITH AND SUPPORT FROM MORPC AND THE STATE WATERSHED PROGRAMS WITH ODNr AND OHIO EPA AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- e. ORDINANCE SETTING THE RATES FOR SOLID WASTE SERVICES FOR RESIDENTS FOR 2018 AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- f. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE FOR 2018 AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- g. ORDINANCE AUTHORIZING CONTRACT WITH UNITED OF OMAHA LIFE INSURANCE COMPANY, MUTUAL OF OMAHA PLAZA, OMAHA, NE 68175 FOR EMPLOYEE LIFE, ACCIDENTIAL DISMEMBERMENT & DISABILIty, SHORT TERM DISABILITY AND LONG TERM DISABILITY BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 AND DEEMING IT AN EMERGENCY. --- Cotner. Finance Committee.

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- h. ORDINANCE MAKING TRANSFER OF FUNDS AMONG VARIOUS GENERAL FUND DEPARTMENTS, MAKING APPROPRIATIONS FOR THE WATER FUND, MAKING APPROPRIATIONS FOR THE SIDEWALK FUND FOR FEES, MAKING APPROPRIATIONS FOR THE VISITOR BUREAU FUND FOR AGENCY DISTRIBUTIONS, MAKING APPROPRIATIONS FOR THE TAYLOR SQUARE TIF FUND FOR AGENCY DISTRIBUTIONS, MAKING APPROPRIATIONS FOR THE BRICE MAIN TIF FUND FOR AGENCY DISTRIBUTIONS; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

13. LEGISLATION FOR SECOND READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 971.15 Personal Conduct of Chapter 971 Municipal Parks. (First Reading 11/13/2017). --- Skinner. Community Development Committee.
- b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (a) of Section 953.01 "Water Rate Schedule" OF CHAPTER 953 WATER CHARGES. (First Reading 11/13/2017). --- Cotner. Finance Committee.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (c) of Section 945.02 "Rate Schedule" OF CHAPTER 945 SEWER CHARGES. (First Reading 11/13/2017). --- Cotner. Finance Committee.
- d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH LICKING COUNTY HUMANE SOCIETY FOR SERVICES RELATED TO ACTS OF ANIMAL CRUELTY AND NEGLECT. (First Reading 11/13/2017). --- Cotner. Finance Committee.
- e. ORDINANCE AUTHORIZING RENEWAL OF CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1 2018 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. (First Reading 11/13/2017). --- Cotner. Finance Committee.

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- f. ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018. (First Reading 11/13/2017). --- Cotner. Finance Committee.

14. LEGISLATION FOR THIRD READING

- a. ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SPECTRUM BUSINESS FOR CONSTRUCTION OF POINT TO POINT LINE BETWEEN REYNOLDSBURG AND GAHANNA. (Second Reading 11/13/2017). --- Cotner. Finance Committee.

15. EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT OF A PUBLIC OFFICIAL

ADJOURNMENT

MINUTES PUBLIC HEARING
REYNOLDSBURG CITY COUNCIL
November 13, 2017

President Doug Joseph called the meeting to order at 7:30 PM

PRESENT: Joseph, Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding, McKenzie, Cullinan
ABSENT:

Public Hearing

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1155.02 PLANNING ADMINISTRATOR TO ENFORCE, SECTION 1155.03 INJUNCTION AS REMEDY, SECTION 1155.04 EXPIRATION OF CERTIFICATES AND PERMITS, SECTION 1155.05 ADMINISTRATIVE PROCEDURES; DEVELOPMENT HANDBOOK; SECTION 1155.06 APPEAL OF ADMINISTRATIVE PROCEDURES, AND SECTION 1155.99 PENALTY, REPEALING THE EXISTING TABLE 1155 AND ENACTING A NEW TABLE 1155, OF CHAPTER 1155 ADMINISTRATION, ENFORCEMENT; PENALTY OF THE ZONING CODE. --- Luzader. Service Committee.

Mr. Snowden: This is an ordinance which I've proposed which makes a general revision of chapter 1155. The change is to reorganize the fee tables for planning and zoning code that is located in this chapter, so that it's organized in the manner in which the code is actually organized and use it the correct language of the code. Secondly, I'm also proposing to add a fee for an item that is found within the code book for which there was no fee and that would be plat modification. The city incurs an expense from reviews of these including engineering review and if we don't have a fee then I cannot assess the necessary fee to make sure that the city and the developer bears the cost of that.

RESULT:	REFERRED TO BOARD/COMMISSION	Next: 12/7/2017 6:00 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: ENACTING A NEW SECTION 1111.99 PENALTY OF CHAPTER 1111 GENERAL PROVISIONS; AMENDING SECTION 1119.04 TRANSFER OF LOTS BY SUBDIVIDER OF CHAPTER 1119 FINAL PLAT; AMENDING SECTION 1123.02 INSPECTION DURING INSTALLATION OF CHAPTER 1123 REQUIRED IMPROVEMENTS; AND AMENDING SECTION 1127.03 SANITARY SEWERS IN CHAPTER 1127 STANDARDS OF THE SUBDIVISION REGULATIONS.

Mr. Snowden: The original purpose of this proposed ordinance was to correct a very obvious spelling error that perpetuated in the code. Since then, you should have received a revised version, which I will discuss at Planning Commission and have Planning Commission make a recommendation on several provisions of this that conflict with the State of Ohio building code have come to light that we're going to need to address. I've been working on that with Mr. Paszke, our chief building official. Since our building department is a certified building department we're bound by the states regulations. We cannot have items that are contrary to that

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MINUTES PUBLIC HEARING
REYNOLDSBURG CITY COUNCIL
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and I can explain all that in the future, but you should have that and if you have any questions please let me know. It has to do with sub-division regulations. The 1127.03 is the spelling correction and there's going to be two more items that deal with provisions that are basically in conflict with the states building code.

RESULT:	REFERRED TO BOARD/COMMISSION	Next: 12/7/2017 6:00 PM
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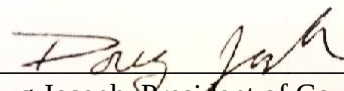
ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1131.02 DEFINITIONS OF CHAPTER 1131 DEFINITIONS, SECTION 1171.04 GENERAL REGULATIONS FOR LOTS AND YARDS OF CHAPTER 1171 GENERAL REGULATIONS, SECTION 1175.03 LOT, YARD, AND HEIGHT REQUIREMENTS FOR DWELLINGS OF CHAPTER 1175 DISTRICT REGULATIONS, AND SECTION 1175.05 LOT, YARD, AND HEIGHT REQUIREMENTS FOR BUILDINGS OTHER THAN DWELLINGS OF CHAPTER 1175 DISTRICT REGULATIONS. --- Luzader. Service Committee.

Mr. Snowden: That's a lot of text which basically corrects two problems. #1 It corrects an incorrect definition of what is the side yard. We had one location where it said you had a front and a half side yard and we had another location that says you have two front yards on the side lot. That is what the code is requiring, what we've enforced. The definition there is probably just something generic that came from the zoning code many years ago. I'm correcting that and I'm also correcting an issue that we've had with ADA ramps. As you recall, we put in provisions several years ago which Mr. Luzader and I discussed along with Mr. Paszke, our building official. Previously, they were almost always prohibited and the folks were required to get variance. I wrote some basic regulations and I've come to find out that what I've tried to write compared to what most other communities are doing is not the same thing. Most other communities are simply referencing the federal standards and stating that the ADA ramps main approach, whatever is the minimum to allow the ADA ramp to access the existing dwelling. That's a pretty good standard because the ADA regulations change slightly, but the reality of it is it's something that we need to allow in the zoning code because it's the protected class and it's important to folks in the community that have these disabilities. In addition, there's also some other types of ramps, such as barrier free ramps that are not the same thing as ADA and so I've included that in here. Those are the main changes.

RESULT:	REFERRED TO BOARD/COMMISSION	Next: 12/7/2017 6:00 PM
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Adjournment

Adjourned at 7:37 PM.


Doug Joseph, President of Council


April L. Beggerow, Clerk of Council

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 13, 2017

President Doug Joseph called the meeting to order at 8:50 PM

PRESENT: Joseph, Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

ABSENT:

Invocation - Councilman Chris Long

Approval of Minutes

- a. City Council – Regular Meeting – October 23, 2017

RESULT:	ACCEPTED
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Approval of Agenda

Request to amend agenda: Remove item 13 i, move item 14 a to item 15 e, move item 12 e to 14 b.

Executive Session to Discuss the Appointment of a Public Official

MOTION TO ADJOURN TO EXECUTIVE SESSION

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long, At Large
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

Community Comments and Requests

Mr. Clemens: Can we do something about getting new equipment so you can hear through it?

Ms. Beggerow: We're working on it.

Mr. Clemens: Am I the only person that can't hear in this place?

Mr. Joseph: As we're looking at the recordings of council meetings that could be incorporated into it. We are looking at that right now.

Mr. Clemens: It's either that or I'm going to buy new hearing aids.

Mr. Joseph: Ok. We'll work on that and we'll have a report on that probably after the first of the year.

Communications

SEPTEMBER, 2017 AUDITOR REPORTS

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The Clerk of Council read the Budget by Classification and Departmental Budgets ending September 30, 2017 into the minutes.

Reports

Civil Air Patrol- Wreaths Across America

Mr. Kundtz: I just want to take this time to introduce and thank Allen with the Civil Air Patrol. He's going to explain a little bit about what they do. I was approached by them several years ago, shortly after I took over Superintendent. They do a wonderful annual project in our cemeteries. I thought this would be a great venue for them to come out and give a little explanation of what they do.

Allen the Squadron Commander of the local Squadron of Civil Air Patrol: The project that we work with is called Wreaths Across America. Wreaths Across America is remembering, honoring, and teaching. That kind of duck tales nicely with two of the core values of Civil Air Patrol of respect and service before self. I understand Civil Air Patrol approached Keith here about 3 years ago and working with the Reynoldsburg Historical Society to honor veterans here and in local cemeteries. This will be my third year participating in the program at the cemeteries. These cemeteries include Cedar, Hill Road Methodist, French Primitive Baptist, and Silent Home. CAP is collecting funds at Sams Club this weekend on Friday and Saturday to sponsor the wreaths. More information about this sponsorship is available in the back of the atrium. I will be happy to discuss further after the council meeting if anybody has any questions, but the deadline to sponsor any of these wreaths is November 27. Once those orders are placed the wreaths themselves are purchased and will be distributed and placed on the cemeteries on December 16. I'd like to thank the Council in Reynoldsburg, the Street Department, as well as Reynoldsburg Police Department for their assistance and support with the Civil Air Patrol and Wreaths Across America Program. Thank you.

Mr. Luzader: Could you explain to me how much a sponsorship is for each wreath?

Allen the Squadron Commander of the local Squadron of Civil Air Patrol: A sponsorship for a wreath is \$15. It can be either mailed directly to the Wreaths Across America, which is in Columbia Falls, Maine. They make the wreaths by hand and ship them here. Sams Club is a big sponsor of this and they provide the transportation directly here to Reynoldsburg and then we would place wreaths again on December 16. At noon there's a big ceremony. Everyone across the nation will be reading a speech at the same time, same speech, different areas.

Mr. Joseph: Thank you very much.

MEDICAL MARIJUANA - PRESIDENT OF COUNCIL DOUG JOSEPH

Mr. Joseph: Next, I have some comments regarding something council may want to take a look at with the passage by the legislature of allowing for medical marijuana in the State of Ohio. A number of communities have either embraced having growers and developers come in to the communities and others have gone the other direction by putting controls and regulations and

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restrictions. Reynoldsburg is not done either of those, so I just put this out there. Our Clerk had given us the documents a few months back giving some information about some of our options and if anyone wants to pursue that I encourage you to speak with the Clerk and she can help you prepare something in that regard.

FCPH - Smoke Free Park Ordinance

Joe Mazzola, Health Commissioner with FCPH: I wanted to thank you for the opportunity to speak to you this evening in support of the ordinance that is looking to review and create *inaudible within your parks with the City of Reynoldsburg. From a public health perspective would support that 100%. We know other municipalities are looking at this similar legislation and again tobacco is the number one cause of preventable death continues to be a public health priority for Franklin County Public Health. Ordinances like this really kind of move our communities forward and creating safe healthy environments for our communities to gather and play and convene and we certainly think that an ordinance that you're looking at this evening really speaks to that public health perspective and really moves the needle in terms of public health for our communities. With that I would just also wanted to thank the council and the administration for your continued partnership as we provide public health services for the City of Reynoldsburg. We're a proud partner with you and we certainly look forward to that relationship continuing in 2018. Again, our appreciation for your consideration for the tobacco free parks ordinance that you will be reviewing later this evening and if there's anything we can do to assist with that please let us know. As I mentioned, we've worked with other communities. We have signage that we've created for those parks that we can provide to the City of Reynoldsburg at no charge obviously and we've got some nice creative work at our communications staff has done. We'd be more than happy to make that available to the city upon the completion of the ordinance and implementation. Again, we stand ready to partner with you on that and other ordinances with the public health. I'd be happy to answer any questions you may have.

Council Selecting Ward I Member

Mr. Joseph: Lastly, I have a report that Council will be selecting a new member for the territory of the City that comprises Ward 1 in the foreseeable future and we want to put out a notice that any interested parties that would like to apply for this upcoming vacancy in Ward 1, which is generally the northwest quadrant of the City, north of Main Street and largely west of Lancaster to please submit a letter of interest, plus any additional documentation, resume's, any other type of documentation explaining your interest in the seat, what you'd like to see accomplished, etc. Have that into the Clerk's office no later than 3pm on November 27. That way Council can begin the process of reviewing the applicants and can decide at that point how to further proceed. Again, November 27, 3pm interested parties that would like to seek the appointment to Ward 1, Council Member's position, which again is the northwest quadrant of the city. Any questions?

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Mr. Long: Do you want to mention that they must be an elector of Ward 1?

Mr. Joseph: They have to be a registered voter in Ward 1. It cannot be someone who is not registered. It cannot be someone who is just temporarily living there and has no voter registration. It has to be an elector of the city from Ward 1.

Motions

MOTION THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY ADOPT THE RESOLUTION TO URGE THE INVESTOR-OPERATOR AND CHAIRMAN OF COLUMBUS CREW SOCCER CLUB TO KEEP THE FRANCHISE IN COLUMBUS AND FOREGO ANY EXPLORATION OF RELOCATION TO ANOTHER CITY. --- Skinner. Community Development Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Skinner, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

LEGISLATION FOR EMERGENCY ADOPTION

123-17

ORDINANCE AUTHORIZING MAYOR TO PURCHASE TELEX DISPATCH CONSOLE AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFOR AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Mel Clemens, Ward IV
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

124-17

ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A SHORT TERM LEASE AGREEMENT WITH TAYLOR SQUARE OWNER, LLC., FOR STOREROOM B-12 LOCATED AT 7639 FARMSBURY ROAD; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

125-17

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING, PLANS, AND PREPARE BID DOCUMENTS FOR THE 2018 STREET PROGRAM, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Brett Luzader, Ward II
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

126-17

ORDINANCE AUTHORIZING THE PURCHASE AND INSTALLATION FOR A RECTANGULAR RAPID FLASH BEACON, CONCRETE SIDEWALK PANEL REPAIR AND RESTRIPING; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY. --- Long. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

LEGISLATION FOR FIRST READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 971.15 PERSONAL CONDUCT OF CHAPTER 971 MUNICIPAL PARKS. --- Skinner. Community Development Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 11/27/2017 7:30 PM
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ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018. --- Cotner. .

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RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SUBSECTION (A) OF SECTION 953.01 "WATER RATE SCHEDULE" OF CHAPTER 953 WATER CHARGES. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SUBSECTION (C) OF SECTION 945.02 "RATE SCHEDULE" OF CHAPTER 945 SEWER CHARGES. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE TO TRANSFER FUNDS BETWEEN ACCOUNTS IN THE CITY'S WATER FUND (710) AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE TO TRANSFER FUNDS BETWEEN ACCOUNTS IN THE CITY'S SEWER FUND(720) AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED CIP FUND (410) TO ACCOUNT 410.000.0158.5639 - OTHER EQUIPMENT; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.340.5215 IN THE PARKS & RECREATION DEPARTMENT AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

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RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH LICKING COUNTY HUMANE SOCIETY FOR SERVICES RELATED TO ACTS OF ANIMAL CRUELTY AND NEGLECT. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" SUBSECTION (A) ADMINISTRATION; (E) PARKS AND RECREATION; (F) POLICE DEPARTMENT; (G)(4) STREET DIVISION AND (F)(4A) STORMWATER; AND 160.03 "SALARY SCHEDULE" SUBSECTION (A) FULL TIME EMPLOYEES AND (D) SEASONAL EMPLOYEES OF CHAPTER 160 EMPLOYEE COMPENSATION. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC., FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018; AND DECLARING AN EMERGENCY. --- Cotner. .

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

ORDINANCE AUTHORIZING RENEWAL OF CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1 2018 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

LEGISLATION FOR SECOND READING

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SPECTRUM BUSINESS FOR CONSTRUCTION OF POINT TO POINT LINE BETWEEN REYNOLDSBURG AND GAHANNA. --- Cotner. Finance Committee.

Minutes Acceptance: Minutes of Nov 13, 2017 7:45 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 13, 2017

RESULT: **REFERRED TO COMMITTEE** **Next: 11/27/2017 7:33 PM**

LEGISLATION FOR THIRD READING

127-17

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH DONALD J. SCHONHARDT & ASSOCIATES, INC. FOR MANAGEMENT CONSULTING SERVICES. --- Cotner. Finance Committee.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Barth R. Cotner, At Large
SECONDER: Dan Skinner, At Large
AYES: Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

128-17

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHM ADVISORS FOR PROFESSIONAL COMPREHENSIVE MASTER PLAN SERVICES AND APPROPRIATING FUNDS THEREFORE. --- Cicak. Finance Committee.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Stephen Cicak, Ward I
SECONDER: Marshall Spalding, Ward III
AYES: Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

129-17

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Cotner. Finance Committee.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Barth R. Cotner, At Large
SECONDER: Dan Skinner, At Large
AYES: Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

130-17

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED INCOME TAX FUND TO AN ACCOUNT IN THE CITY INCOME TAX DEPARTMENT. (SECOND READING 10/23/2017). --- Cotner. Finance Committee.

Minutes Acceptance: Minutes of Nov 13, 2017 7:45 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 13, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Mel Clemens, Ward IV
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

131-17

ORDINANCE MAKING TRANSFER OF FUNDS AMONG VARIOUS GENERAL FUND DEPARTMENTS. --- Cotner. Finance Committee.

Motion to amend to add emergency language by Mr. Cotner, Second by Mr. Long

The Clerk called the roll: Skinner "Aye", Cicak "Aye", Luzader "Aye", Spalding "Aye", Clemens "Aye", Cotner "Aye", Long "Aye".

Motion to amend carried.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

Adjournment

Mr. Joseph: Adjourned at 9:30 PM.

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Nov 13, 2017 7:45 PM (Approval of Minutes)

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6852 phone****Memo**

DATE: November 27, 2017**TO: City Council****CC:****RE: CLERK OF COURT REPORT MONTH ENDING OCTOBER 2017**

I am submitting monies collected from the courts held on 10/5, 10/12, 10/19 and 10/26/17. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$ 11,546.00
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Court Costs & Misc. Costs Assessed	(#110.4510)	\$ 18,573.00
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Sub-Total (To General Revenue Fund)		\$ 30,119.00
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Computerization Needs Fund	(#211.4510)	\$ 2,660.00
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Enforcement & Education Fund	(#293.4616)	\$ 0.00
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Sub-Total		\$ 2,660.00
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Total Amount Submitted		\$ 32,779.00
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Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

MOTION REQUEST

DATE: November 27, 2017

TO: Finance Committee

RE: Request City Council approve the Mayor of Elisabeth Wallace to serve on the Civil Service Commission for the unexpired term ending January 1, 2018.

Approval:

Brad McCloud	Completed Jed Hood	Completed Richard Harris
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Request City Council approve the Mayor of Elisabeth Wallace to serve on the Civil Service Commission for the unexpired term ending January 1, 2018.

To whom it may concern,

This letter is to express my interest in being appointed to the Reynoldsburg Civil Service Commission. I have lived in Reynoldsburg for approximately 45 years. I graduated from Reynoldsburg High School in 1979 and my three daughters also graduated from RHS. I have been a Registered Nurse for almost 30 years and currently work at St Ann's Hospital. I am in the process of earning my Bachelor of Science in Nursing and will be awarded my diploma from Ohio University in May of 2018. I have been active in the Reynoldsburg community, serving on the Board of Zoning and Building Appeals as well as serving on the Charter Review Commission earlier this year. I have coached soccer for the parks and recreation department and volunteered with Girl Scouts for a total of 13 years. I was an active volunteer and chaperone for both the orchestra and marching band during my daughters' time in the school system. I am registered to vote as a Democrat. I appreciate your time and consideration on this matter. Please do not hesitate to contact me with any further questions.

Elisabeth "Libby" Wallace
344 Pathfinder Dr
614-296-2414

Attachment: 2017-11-22 Wallace Civil Service Comm (Motion to Appoint)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO: **Finance Committee**

RE: Ordinance to Transfer Funds Between Accounts in the City's Water Fund
(710) and Declaring an Emergency

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

That the amount of \$30,000.00 be unappropriated from account number 710.735.5639 Other Equipment and returned to the unappropriated Water Fund (710).

That an amount of \$30,000 be appropriated from the unappropriated Water Fund (710) to account number 710.736.5259 Operating Materials and Supplies.

Emergency requested: To pay for operation & maintenance to the end of the year.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO: **Finance Committee**

RE: Ordinance to Transfer Funds Between Accounts in the City's Sewer Fund(720) and Declaring an Emergency.

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
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Reason For Emergency: Financial needs of the City's government

That the amount of \$30,000.00 be unappropriated from account number 720.736.5639 Other Equipment and returned to the unappropriated Sewer Fund (720).

That an amount of \$25,000.00 be appropriated from the unappropriated Sewer Fund (720) to account number 720.736.5213 Repair and Maintenance Supplies and an amount of \$5,000.00 be appropriated from the unappropriated Sewer Fund (720) to account number 720.736.5259 Operating Materials and Supplies.

Reason for emergency: Pump went out on a truck and funds are to pay for the replacement pump and close out debts for the year.

Building Department**John Paszke****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee****RE:** ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED
CIP FUND (410) TO ACCOUNT 410.000.0158.5639 - OTHER
EQUIPMENT; AND DECLARING AN EMERGENCY.

Approval:

Skipped Brad McCloud	Completed Jed Hood	Skipped Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: They will install for free if the purchase is done by December vs. a cost of an additional \$2550 if it were not completed by that time.

Requesting an appropriation of \$2,376 from the CIP (410) Account to Account:
410.000.0158.5639 - Other Equipment to purchase a "Plan Review" module add-on in the New World program.



PROJECT

Sales Quotation For

City of Reynoldsburg

7232 E Main St

Reynoldsburg, OH 43068-2080

Phone +1 (614) 322-6811

Quoted By: Dudley Wellington

Date: 10/16/2017

Quote Expiration: 1/13/2018

Quote Name: Project Planning

Quote Number: QUO-30510-P7T1W4

Quote Description: Project Planning module

Software and Related Services

Description	License	Discount	License Total	Imp. Cost	Imp. # of Days	Year 1 Maintenance
Project Planning - Software	\$2,200.00	\$220.00	<u>\$1,980.00</u>	\$2,550.00	2.0	<u>\$396.00</u>
Total:			\$1,980.00	\$2,550.00	2.0	\$396.00

Summary

Total Software

Total Services

Contract Total (Excluding
Estimated Travel Expenses)Estimated Travel Expenses
Trips @ \$2,000/each -Includes airfare,
car rental, hotel accommodations and
per diem

One Time Fees

\$1,980.00

\$2,550.00

\$4,926.00

\$0.00

Recurring Fees

\$396.00

\$0.00

2376 ⁰⁰

Attachment: 2017-11-06 New World Invoice (Appropriation Request Building Department)

The software, services, and hardware, as applicable that are itemized above are hereby added to your existing Agreement with us. The software and hardware fees will be invoiced to you in full upon receipt of your signed quote. The service fees will be billed to you as services are delivered and the travel expenses are due as incurred. Associated maintenance and support fees will be invoiced on a pro rata basis beginning on the first day of the month following Amendment Effective Date, and thereafter in a lump sum amount together with Client's then-current maintenance and support fees for previously licensed software. The terms and conditions of your Agreement will otherwise control.

Authorized Client Signatory:

Customer Approval:

Date:

Print Name:

P.O. #:

All primary values quoted in US Dollars

Footnotes

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

Travel and expenses are not included under Total Services as they are billed at actual cost. A separate line item above "Estimated Travel Expenses", shows Tyler's estimate for travel and living expenses for the scope of this project. That estimate is based upon \$2,000 per trip, which may include airfare, hotel, per diem, car rental, and gas). All travel and living expenses will be billed on a weekly basis, but only as incurred.

Prices assumes that all software proposed is licensed.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee**

RE: ORDINANCE APPROPRIATING FUNDS FROM THE
 UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.340.5215
 IN THE PARKS & RECREATION DEPARTMENT AND DECLARING
 AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request Council appropriate \$2,000 from the unappropriated General Fund to Account
 110.340.5215.

These funds are sponsorship dollars earmarked for Old Rodebaugh Rd Park from TS Tech. Park
 benches will be purchased.

Requesting emergency passage at the second (2nd) reading to purchase items for 2017.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02 “AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE” Subsection (a) Administration; (e) Parks and Recreation; (f) Police Department; (g)(4) Street Division and (g)(4a) Stormwater; AND 160.03 “SALARY SCHEDULE” Subsection (a) Full Time Employees (b) Senior Police Management and (d) Seasonal Employees OF CHAPTER 160 EMPLOYEE COMPENSATION; AND DECLARING AN EMERGENCY.

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Richard Harris
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Statement of necessity: to have in effect by Jan 1, 2018.

Amendment requested upon third reading to add emergency language.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	19
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	16
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	6
Data Entry Operator	1	Classified	6
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council **	1 p/t	Unclassified	10
Tax Administrator	1	Classified	15
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	21
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events/Media Coordinator	1	Unclassified	12

* Mayor's Secretary to be shared with Human Resources Department

(b) DEPARTMENT OF COMPUTER SYSTEMS

Director of Computer Systems	1	Unclassified	20
Network Systems Administrator	1	Classified	19

(c) DEPARTMENT OF DEVELOPMENT

Development Director	1	Unclassified	21
Development Director			
Administrative Assistant**	1pt	Unclassified	10
Planning & Zoning Administrator	1	Classified	19

** (shared position between Development and Clerk of Council Office)

(d) HUMAN RESOURCES DEPARTMENT

Director of Human Resources	1	Unclassified	20
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	20
Administrative Assistant	1	Unclassified	12
Director Senior Citizens Center	1	Classified	16

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
Senior Citizens Assistant	2 p/t	Classified	9
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	14
Grounds Superintendent	1	Classified	14
Parks Maintenance –Crew Leader	1	Classified	11
Parks <u>Grounds</u> Maintenance	2	Classified	2
<u>Parks Maintenance</u>	<u>2</u>	<u>Classified</u>	<u>6</u>
Horticulturist	1	Classified	<u>78</u>

Seasonal & Occasional	Variable	Unclassified	See160.03(d) & (e)
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(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	26
Chief of Police	1	Classified	26A
Lieutenant	3	Classified	22A
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	8	Classified	See Chapter 162
Support Services Supervisor	1	Classified	16
Property Room <u>Clerk–Coordinator</u>	1	Classified	<u>710</u>
Property Room Clerk	1p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	25
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	14
Custodian	2	Classified	5

Maintenance Crew Leader	1	Classified	9
(2) Building Division			
Chief Building Official	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Administrative Assistant	1	Classified	11
Code Compliance Officer	2	Classified	6

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator 1p/t		Classified	10
Billing Supervisor	1	Classified	13
Account Clerk 2	4	Classified	7
(4) Street Division			
Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
<u>Maintenance Spec/Equip Operator</u>	<u>1*</u>	<u>Classified</u>	<u>10</u>
<u>(To be shared with Storm Water Utility Division)</u>			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	13
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Pollution Control Technician	1	Classified	10
Maintenance Spec/Equip Operator	1	Classified	10
<u>Maintenance Spec/Equip Operator</u>	<u>1*</u>	<u>Classified</u>	<u>10</u>
<u>(To be shared with Street Division)</u>			
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	23

160.03 SALARY SCHEDULE

BEGINNING January 1, ~~2016~~2018, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

(a) Full Time Employees

CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE
(5% Between Grades, 30% Minimum to Maximum)

GRADE		MINIMUM	TO	MAXIMUM
1	Annual	\$ 22,706 24,295		\$ 32,783 35,048
2	Annual	\$ 23,852 25,522		\$ 34,408 36,816
3	Annual	\$ 25,048 26,801		\$ 36,132 38,661
4	Annual	\$ 26,292 28,132		\$ 37,912 40,566
5	Annual	\$ 27,627 29,132		\$ 39,803 42,589
6	Annual	\$ 29,011 31,042		\$ 41,803 44,729
7	Annual	\$ 30,449 32,580		\$ 43,911 46,985
8	Annual	\$ 31,976 34,214		\$ 46,122 49,351
9	Annual	\$ 33,552 35,901		\$ 48,446 51,837
10	Annual	\$ 35,224 37,690		\$ 50,877 54,438
11	Annual	\$ 36,995 39,585		\$ 53,413 57,152
12	Annual	\$ 38,860 41,580		\$ 56,065 59,990
13	Annual	\$ 40,815 43,672		\$ 58,870 62,991
14	Annual	\$ 42,873 45,874		\$ 61,840 66,169
15	Annual	\$ 45,025 48,177		\$ 64,918 69,462
16	Annual	\$ 47,271 50,580		\$ 67,837 72,586
17	Annual	\$ 49,616 53,089		\$ 71,561 76,570
18	Annual	\$ 52,098 55,745		\$ 75,124 80,383
19	Annual	\$ 54,726 58,557		\$ 78,902 84,425
20	Annual	\$ 57,450 61,472		\$ 82,849 88,648
21	Annual	\$ 60,317 64,539		\$ 87,009 93,100
22	Annual	\$ 63,326 67,759		\$ 91,380 97,776
23	Annual	\$ 66,483 71,137		\$ 95,976 102,694
24	Annual	\$ 69,824 74,712		\$ 100,778 107,832
25	Annual	\$ 73,320 78,472		\$ 105,804 113,210

Attachment: Chapter 160 Changes Nov 2017 Revised (Amend Chapter 160.02 and 160.03)

26	Annual	\$ 76,998 <u>82,388</u>	\$ 111,096 <u>118,873</u>
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*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

** Based on City of Reynoldsburg Council recommendation of 2%.

121302cjrCO wrey2002

(b) Senior Police Management

**CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE**

GRADE		MINIMUM	TO	MAXIMUM
22A	Annual	\$ 76,160 <u>81,491</u>		\$ 108,823 <u>116,441</u>
26A	Annual	\$ 79,886 <u>85,478</u>		\$ 114,195 <u>122,189</u>

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

(c) Part Time Employee

Part time employees' rate of pay shall begin at the minimum hourly rate for the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

Seasonal Recreation Employee	\$8.00 - \$30.00
Seasonal Maintenance Employee	\$8.50 – 13.00 <u>14.00</u>
Bus/Van Driver	\$9.50 per hour- 13.00 <u>16.00</u>

2) Service Department

Water/Wastewater Laborer	\$9.00 - \$10.50 per hour
Service Seasonal Laborer	\$9.00 - \$10.50 per hour

3) Street Department

Street Seasonal Laborer	\$9.00 - \$10.50 per hour
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(e) Occasional Labor/Independent Contract

Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

(1) Parks and Recreation Department:

Umpire/Referee-	\$7.00 to \$ \$60.00 per game
Program Assistant	\$7.80 - \$20.00 per game/hour

(2) Service Department (Building Division)

Building Plans Examiner

Residential/Inspector

\$13.00 per hour

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:**

RE: REQUESTING AUTHORIZATION FOR THE MAYOR TO ENTER
 INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES
 LLC, FOR INFORMATION TECHNOLOGY SERVICES FOR THE
 PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
 AND DECLARING AN EMERGENCY (see attached)

Approval:

Completed Brad McCloud	Skipped Jed Hood	Completed Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

To have a contact in place for January 1, 2018

Statement of necessity: Waive Competitive Bidding

REQUESTING AUTHORIZATION FOR THE MAYOR TO ENTER INTO AN
 AGREEMENT WITH KIRCH GROUP TECHNOLOGIES LLC, FOR INFORMATION
 TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2018 THROUGH
 DECEMBER 31, 2018 AND DECLARING AN EMERGENCY (see attached)

Contract Version 2.4.0_REY (2018)

Kirch Group Technology, LLC Service Agreement Contract

Attachment: KGT contact 2018 (IT Support Kirch Group Technology 2018)

Submitted to:

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068



Kirch Group Technology, LLC - Service Contract

This **Kirch Group Technology Service Agreement** (the “Agreement”) is made and entered into as of the last date appearing at the foot of this Agreement by and between Kirch Group Technology, LLC, an Ohio limited liability company (“KGT”) and the client whose name appears at the foot of this Agreement (the “Client”).

Statement of Agreement:

1. **Agreement Basics.** Pursuant to this Agreement, and subject to the terms, conditions and limitations contained in this Agreement, KGT shall provide general Information Technology (IT) management in support of your business and its Covered Hardware (defined on **Exhibit 1A**) and Covered Software (defined on **Exhibit 1B**) (Covered Hardware and Covered Software are collectively, the “Covered Items”).
2. **Overview.** KGT’s uniquely configured support framework for Covered Items provides a range of services, as selected in this Agreement, designed to keep your computer and network systems functioning. Such services, as selected by Client, pertaining to Covered Items include are disclosed on **Exhibit 2**.
3. **System Documentation.** Client shall provide all documentation relative to the Covered Items to KGT.
4. **Getting Started.** Once the Documentation is delivered or provided to KGT, a KGT technician (a “Tech”) shall perform a series of preliminary studies and recommendations. A quotation may be provided to the client with a list of list of hardware and/or software and/or labor required to get client to a state in which KGT will accept client into this agreement. Failure to accept and pay in full for this will result in the immediate cancelation of this agreement as client does not qualify for this arrangement.
5. **Services.** The services provided to the Client under this Agreement are specifically set forth on the Contract Service Schedule as disclosed on **Exhibit 5**.
6. **Services Limitations.** Due to the nature of technology, KGT makes no representation regarding its ability to solve every IT/network problem Client encounters, but KGT does represent that the Tech shall be provided to Client as provided in this Agreement. Details of service limitations are included on **Exhibit 6**.
7. **Deliverables.** Working with Client’s designated contact person (in some special cases, persons), KGT (acting through its Tech) shall address, as provided in this Agreement, any issues and/or problems concerning Client’s current IT environment as it pertains to Covered Items.
8. **Client Obligations.** For KGT to provide the type of service that our Clients deserve and uphold its obligations under this Agreement, Client must strictly observe and where appropriate perform the obligations disclosed on **Exhibit 8**.
9. **Term and Termination.** The Term of this Agreement shall commence on the effective date as defined in this Agreement and is effective for the remainder of the calendar year. This period is also referred to as the “Term.” This Agreement may be terminated by KGT prior to the Agreement End Date upon Client’s failure to perform any of its obligations defined in § 8 or on Exhibit 8-Attached, including, but not limited to failure to discharge Client’s financial obligations under this Agreement with fifteen (15) days of Client’s receipt of a written notice of default. Additional reasons for termination of this agreement are described on **Exhibit 9**.
10. **Fees and Payments.** Client’s fees for services provided in the Contract Service Schedule appear on the Contract Price Schedule disclosed on **Exhibit 10**. Beginning on the Effective Date, Client shall be billed according to the below-stated payment schedule set forth on the Contract Price Schedule, in advance for applicable fees. Any amount due to KGT under this Agreement, whether under the Contract Price Schedule or billing for additional services shall be payable in full upon receipt of an invoice, without withholding, deduction or offset of any amounts for any purpose. ~~Any amount not paid within thirty (30) days of the invoice’s date shall be subject to an interest charge of eighteen percent (18%) per annum.~~ Any KGT billing not disputed by Client both in writing and in good faith, within thirty (30) days of Client’s receipt of an invoice is deemed approved and accepted by Client. The Contract Price Schedule only covers items on the Contract

Attachment: KGT contact 2018 (IT Support Kirch Group Technology 2018)

Service Schedule. The Contract Service Schedule work is performed during normal business hours of 8:00am-5:00pm EST, Monday – Friday. Please see website for list of Holidays and dates KGT office is closed. If Client needs an issue addressed outside the normal business hours, such services (whether or not such service is on the Contract Service Schedule) shall be billed at KGT's then effective "After-Hours Rate", unless KGT agrees to a different rate in writing prior to such services being performed. After-Hours Rates are defined on the KGT website and are subject to change at any time.

11. **Non-interference.** Client shall not hire, interview, solicit for hire or aid any third party in hiring any KGT employee, consultant, technician or agent during the Term and for a period of one (1) year after this Agreement has been terminated, or later if KGT's completion of any services for Client's benefit extends beyond the termination date.
12. **Entire Agreement.** This Agreement along with all attached Exhibits constitute one and only one agreement regarding this Agreement's subject matter. This Agreement may not be amended, altered or modified in any manner, except as specifically provided herein, unless it is done so in a written instrument signed by both the Client and KGT; provided, that, one of such instrument's terms reflects one its purpose is to amend this Agreement.
13. **Notices.** Any notice required or permitted under this Agreement must be in writing and except for the ARTS site and/or voice mail provided for in § 6 (and **Exhibit 6**) and sent to the party at the address appearing on **Exhibit 13**. Such notice(s) shall be deemed received on (a) the date it is posted in the U.S. Mail systems, properly addressed, bearing adequate postage with a return receipt appended, (b) when delivered to an overnight delivery service, if properly addressed (for this purpose only Federal Express and UPS are acceptable), or (c) when sent by email to the party's email address set forth at the foot of this Agreement; provided, that an electronic receipt for such email is received by the sender.
14. **Full-Time Technician.** KGT will provide a technician to Client. This technician will operate under the guidelines as described in **Exhibit 14**.

IN WITNESS WHEREOF, KGT and Client have executed this Agreement as of the date appearing next to their signature and each of KGT and Client represent to the other party that the person executing this Agreement on this behalf is fully authorized to bind the party for which it is so executing.

Contract Effective Date: 1/1/2018 – 12/31/2018

CLIENT:

City of Reynoldsburg

By: _____

Printed Name: _____

Date: _____

KGT:

Kirch Group Technology, LLC

By: _____

John Stickel, Managing Member

Date: _____

Attachment: KGT contact 2018 (IT Support Kirch Group Technology 2018)

Exhibit 1A:

“Covered Hardware:”

Covered hardware details will be updated to represent inventory at time of contract start date.

Exhibit 1B:**“Covered Software:”**

Client Operating Systems (OS):

- Microsoft Windows XP (Home and Professional)
 - Additional charges will be applied if KGT is required to support this operating system.
- Microsoft Windows Vista (Home, Business, Enterprise, Ultimate)
- Microsoft Windows 7 (Home, Professional, Enterprise, Ultimate)
- Microsoft Windows 8 and 8.1 (Pro, Enterprise, RT)
- Microsoft Windows 10 (Home, Pro, Enterprise)

Server Operating Systems (OS):

- Microsoft Windows Server 2003 (all)
 - NOTE: Microsoft Support Ended July 15, 2015
 - Additional charges will be applied if KGT is required to support this operating system.
- Microsoft Windows Small Business Server 2003, 2003 R2, 2008, 2011
 - NOTE: Microsoft Support Ended July 15, 2015 for SBS 2003 and SBS 2003 R2
 - Additional charges will be applied if KGT is required to support the SBS 2003 or SBS 2003 R2 operating system.
- Microsoft Windows Server 2008 (all)
- Microsoft Windows Server 2012 (all)
- Microsoft Windows Server 2016 (all)

Applications:

- Microsoft Office 2010
- Microsoft Office 2013
- Microsoft Office 2016

It is not possible for KGT to completely support all software, however, we will attempt to resolve any issues you may have if an error occurs. We must be given an error. To get further support with this agreement for industry specific software, we require you to maintain an ongoing support contract with that software vendor. We will still assist you in troubleshooting, by utilizing the support contract and contacting the specific vendor.

Training is not included in the agreement. Training is helping a user understand how to use the software and/or utilize certain features of the software. Although a technician may choose to train a Client, this is not typically included in the agreement. Client will be notified in advance if training is going to be invoiced and arrangements for payment and amounts will be determined.

Exhibit 2:**“Menu of Services:”**

- a. Site Assessment
- b. IT Inventory and Management
- c. Scheduled Visits (either “on-site” or “remote”)
- d. Proactive Service
 - a. Check Server Event Logs
 - b. Verify Backups
 - i. At scheduled service visits, KGT will confirm that backups are getting done. However, KGT will not test backup media at each visit to confirm a full disaster recovery test. This service (disaster recovery test) is an additional charge.
 - c. Verify Anti-Virus Software
- e. Technology Knowledge and Guidance
- f. Help Desk Support (including phone support)
- g. Covered Items Reliability
- h. Covered Items Security
- i. Functional Consistency
- j. Design Level Productivity
- k. Cost Management and Control (IT Budget)

Exhibit 5:**“Contract Service Schedule:”**

Contract Services generally include the following: (a) Scheduled Visits; (b) Server Specific Duties; (c) Personal Computer Specific Duties; (d) Peripheral Specific Duties; (e) ARTS response protocol; and (f) Software Support, which relate to the following services descriptions; provided, however, to the extent there is a conflict between the Contract Service Schedule and this Exhibit 5, the former shall control.

Scheduled Visits. The date, time and frequency for Tech Client Visits are based on the size, amount and complexity of Covered Hardware as determined by KGT. Client and KGT must agree on specific dates and times for the Tech’s performance of the scheduled maintenance covered by this Agreement. **Such schedule may be modified to reflect Covered Items changes.**

Scheduled Visits:

- a. This constitutes scheduled visits under this Agreement.
- b. Scheduled visits typically last between one and two hours.
 1. Scheduled visits not to exceed three hours, unless prior arrangements are made between Client and KGT.
 2. The Tech may, in his/her discretion, reschedule time for incidents not previously submitted to KGT either under ARTS or by telephone phone calls received by KGT at least twenty-four (24) hours prior to the start time for such scheduled visit.
 - A. Any additional services not covered by the terms of this Agreement performed during a scheduled visit, under ARTS or due to a telephone call may result in fees in addition to the basic fees (aka Contract Price) set forth in this Agreement.
 - B. When the technician arrives on the scheduled day, he/she will address any ARTS submitted tickets with the Client’s contact person. The technician will then proceed with the following services on applicable covered hardware.

Server Specific Duties:

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Server Specific Duties shall be conducted/reviewed by the Tech: review outside of server housing for warning lights; check server for adequate storage space; Review Windows event logs for messages, warnings, and errors and address as necessary; Review and approve appropriate Windows updates via Windows Software Update Services; Review network Anti-virus management software for issues and address as necessary and Review server and data backups and address as necessary.

Personal Computer Specific Duties.

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Personal Computer Specific Duties shall be conducted/reviewed by the Tech: ensure Windows updates are or have been installed correctly; monitor for malware infections; and run cleanup utilities to provide highest available usage speeds.

Peripheral Specific Duties.

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the Tech shall ensure proper operation of printers, scanners, firewalls, switches and the like; **provided, that**, such peripherals are listed in the Covered Hardware Schedule as the date of the visit.

ARTS Response Protocol.

This Agreement provides access to a Tech who provides necessary services to monitor and maintain your current system and network environment as provided herein. Consequently, KGT provides a Tech for an on-site, scheduled visit on the day and time provided in this Agreement. Client is authorized to leave emergency/non-emergency voice mail messages and is granted access to the KGT's Automated Response and Ticket Submission (ARTS) site. All scheduled visits and support occurs during KGT's normal business hours of which are listed on our website. Our offices are also closed on all National Holidays. If support in response to an ARTS request is performed at Client's request either "after normal business hours" and/or over a weekend, Client will be billed for a fee in addition to Client's regular financial obligations set forth in this Agreement.

Software Support.

KGT provides support under this Agreement for Covered Software as it relates to its proper installation and configuration in your current business environment. Usage and appropriate understanding of how the Covered Software is (or may be) utilized in the Client's business is outside this Agreement's scope. KGT, may, where appropriate, endeavor to dispense Covered Software knowledge where and when appropriate based upon the applicable Tech's expertise with the particular software item. However, KGT reserves the right to decline support for Covered Software usage and understanding when it determines that the Client (or Client's applicable user) needs or could benefit from software training.

Upgrading or Replacing Hardware/Software.

Upgrading or replacing hardware or software normally requires an on-site visit. However, hardware and/or software upgrades may be completed remotely, with or without the knowledge of the Client. This Agreement does not include the cost of new or replacement hardware, software, cabling or other equipment that may be required to perform services under this Agreement. A separate labor fee shall be applied for adding any hardware not listed on the Covered Hardware Schedule, or major software upgrades or installations not listed on the Covered Software Schedule. Clients shall be quoted a price for new or replacement hardware prior to installation or repair. Labor fees associated with replacement or repair of hardware on the Covered Hardware Schedule are included in this Agreement, except where outlined on the Client Fee Schedule. Applicable sales tax shall be charged as required by applicable law.

Caveats: KGT recommends Business class hardware and software for all of our clients. Purchasing hardware and software through KGT is not a requirement under this Agreement. However, Client benefits with KGT's price breaks on business class IT hardware and software from Dell and other vendors. Should Client seek to upgrade or replace hardware or software with non-business class hardware or software or items the use of which KGT has recommended against, the labor fees for such replacement or repair are not included in the with this Agreement.

Exhibit 6:**“Service Limitations:”**

- a. Once Client submits an Emergency ticket to the ARTS site and/or an Emergency voice mail message, KGT shall have four (4) business hours to acknowledge the ticket. That does not mean that the issue has to be resolved. KGT shall then have two (2) business hours to begin the attempt at resolving the issue. The attempt is not necessarily limited to an on-site Tech visit. Remote efforts by KGT designed to address the problem(s) are attempts. The agreed response time under this Agreement is set forth in the Contract Services Schedule.
 - a. **MODIFICATION FOR CITY OF REYNOLDSBURG:**
 - i. Should the 911/Communications go down during business hours or After Hours, personal contact via cell phone to KGT Technician is permitted to facilitate immediate response. KGT will invoice client at current After Hours Rate should contact fall outside of normal KGT business hours.
- b. Services not included in this Agreement or listed on the Contract Service Schedule are billable in addition to the Contract Price Schedule (defined below) and include: setup and configuration of PCs, printers, and other peripherals not listed in the Covered Hardware Schedule; setup and configuration of new servers; installation and configuration of new software and/or major software upgrades; software research related to Client’s business; Excessive hardware and/or software quotes; emergency IT support outside normal business hours as define in the Agreement; direct contact (e-mail, phone calls) with Tech(s) not KGT initiated; software training for Client’s employees; or reinstallation of server operating systems and programs.
- c. Force majeure—Problems considered force majeure are not services coming within the Contract Services Schedule and this Agreement. Force majeure includes acts of God, fire, theft, insurrection, situations involving marital law, etc. KGT reserves the right to bill for issues that arise directly, or indirectly, from force majeure including issues with ISP’s, telephone companies, power and cellular companies. Force majeure relieves KGT of its response time obligations under this Agreement.

Exhibit 8:**“Client Obligations/Duties:”**

- a. All issues and/or IT related questions must be submitted to KGT via the ARTS site or through KGT’s voicemail system. Direct contact (via email or phone call) not Tech approved, are not permitted and are subject to additional billing charges;
- b. Pay all invoices by their due date. Failure to pay on due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- c. Pay all Agreement fees by due date stated on the applicable invoice. Failure to pay by due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- d. Provide KGT with as much advanced notice to any changes to current network environment (ISP changes, phone system changes, personnel changes);
- e. Maintain all applicable software licenses and software, whether or not such software is part of the Covered Software Schedule;
- f. **KGT will not install or service illegal software and Client’s installation and/or use of such illegal software may result in KGT’s termination of this Agreement;**
- g. Notify KGT regarding any software installed and purchased without consulting KGT;
- h. Advise Client’s staff on usage of ARTS and against direct Tech contact (for support initiation);
- i. Provide Client staff with proper software training on applicable company software as KGT does not provide support on software usage;
- j. Advise KGT of the presence of mobile devices that connect to Client’s network or gather company email;
- k. Maintain an active virus scanning solution and routine backup solution as deemed appropriate by KGT for Client’s environment;
- l. KGT reserves the right to invoice the client for Spyware/Malware removal should the client refuse to have appropriate preventative software and/or hardware in place as deemed appropriate by KGT for Client’s environment.

Exhibit 9:**“Agreement Terms and Termination Details:”**

- a. If the Agreement End Date arrives, and the Agreement is not renewed, so long as all of Client’s obligations under this Agreement are fully satisfied by such date, then KGT shall return the Documentation to Client and retain copies exclusively for archive and liability purposes upon request by Client. KGT shall make no further use of such Documentation and shall hold it in the strictest of confidence.
- b. If the Agreement End Date arrives (or if the Agreement is terminated earlier due to Client’s failure to comply with all its obligations found in § 8 of this Agreement (and Exhibit 8), neither shall the Documentation be returned to Client nor shall the temporary passwords installed by KGT be released, except as provided in c, below, unless and until Client has brought current or remedied, in KGT’s opinion, its obligations under § 8 and (and Exhibit 8).
- c. If the nature of Client’s business is such that temporary protective passwords installed by KGT would create legal liability for Client, which areas must be disclosed to KGT on or before the effective date, the passwords referenced in b, above, shall not be applied to such items.
- d. Should Client terminate this Agreement and the Contract Price Schedule payments shall have been paid either in advance or in full, no refund shall be given and KGT shall not be obligated thereafter to provide any services contemplated by this Agreement.

Exhibit 10:**“Fees and Payments:”**

Quoted Service Agreement - \$144,000.00 yearly plus any applicable taxes, to be billed quarterly (\$36,000.00).

Payment Schedule - Billed on January 1st, April 1st, July 1st, and October 1st in 2018: \$36,000.00 plus any applicable taxes.

Exhibit 13:**“Addresses, E-mail Addresses and Telephone Numbers:”****Client Address:**

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068

PH: (614)322-6800

Main Contact:

Sandra Boller

Email Contact:

sboller@ci.reynoldsburg.oh.us

Exhibit 14:**“Full-Time Technician:”**

- a. KGT will provide a full-time technician for Client. This technician will operate outside the current limitations of this contract. Technician will provide routine IT services as expected from a Network Administrator. No additional fees will be billed to the Client for services provided by this technician.
- b. Total Technician time onsite will be 32 hours per week. Hours will be reduced when Client offices are closed according to Holiday Schedule.
- c. KGT will make a reasonable effort to provide the same technician. Should this technician be unavailable, KGT will provide an alternate technician as to keep the above schedule.
- d. Full-Time technician will not be limited to on-site hours only. Should any emergencies arise, full-time technician will be responsible for handling the issue. If additional KGT employees are **not** needed to resolve the issue, Client will **not** be charged any additional fees.
- e. Full-Time technician will have a cell phone and can be contacted by Client at any time.

Development Department

Eric Snowden

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6829 Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO: **Service Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Enacting new sections in Chapter 1101 Planning Commission; Repealing Chapter 1103 Design Review Board, and Enacting a New Chapter 1103 Design Review; Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Amending Section 1139.05 Application Procedures of Chapter 1139 Board of Zoning and Building Appeals; Amending Section 1143.05 Standards for Site Plan Review of Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; Amending Section 1161.04 Commercial Districts and Section 1161.05 Industrial Districts of Chapter 1161 Zoning Districts; Amending Section 1179.04 Parking and Loading Design Standards of Chapter 1179 Parking and Loading; Amending Section 1181.02 Zoning Sign Permit Required of Chapter 1181 Signs and Graphics, Amending Section 1182.03 Exterior Lighting Regulations of Chapter 1182 Exterior Lighting; and Amending Section 1193.13 Application and Review Requirements of Chapter 1193 Historic Overlay District.

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
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Please see attached document for proposed code text edits.

CHAPTER 1101 – Planning Commission

1101.01 MEETINGS.

Meetings of the Planning Commission shall be held as provided by the Charter and at such other times as the Commission may determine. Each meeting of the Commission shall be open to the public.

1101.02 QUORUM; VOTING.

(a) Three members present shall constitute a quorum of the Planning Commission.

(b) All action taken by the Commission shall be initiated by motion and shall be recorded in the minutes. The Commission shall keep minutes of its proceedings showing the vote of each member upon each question, or, if a member is absent or fails to vote, the minutes shall indicate such fact.

(c) Three affirmative votes shall be required for the passage of any motion.

1101.03 POWERS AND DUTIES.

The powers and duties of the Planning Commission shall be as follows:

(a) To review and approve or deny approval of certificates of appropriateness, as provided for in Chapter 1103;

(b) To review and approve or deny approval of plats consistent with the provisions of the Subdivision Regulations and the general platting laws of the State;

(c) To review and approve or deny approval of a site plan, as provided in Chapter 1143;

(d) To recommend to City Council amendment of the Subdivision Regulations, Zoning Code, or Official Zoning Map;

(e) To establish such reasonable conditions, regulations, and standards in the approval of a district change, site plan approval, certificate of appropriateness, or other official action as necessary to ensure a project complies with the purpose and intent of this Code and of the ordinances of the city;

(f) To develop and implement architectural guidelines and propose changes to those standards and guidelines subject to the approval of Council; and

(g) Such other official action consistent with the powers, duties, or authorities of the Commission as set forth by the provisions of the Charter, this Code, or assigned by City Council.

1101.04 POWER OF COUNCIL ON APPEALS.

(a) Council shall have the power to hear and determine an appeal from the refusal by the Planning Commission to issue a site plan approval or certificate of appropriateness.

(b) Unless otherwise provide for by this Code, an applicant refused such approval shall appeal in writing to Council within thirty (30) days of the date of refusal by the Commission. The Council shall set a date for a hearing on the appeal and render a decision on the appeal within thirty (30) days of the receipt of such written request. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following the hearing.

1101.05 APPLICATION PROCEDURES.

(a) Unless otherwise stated by this Code, the deadlines for all applications to the Planning Commission will be thirty (30) days prior to each regularly scheduled meeting of the Board.

(b) In the interest of timely and efficient administration of the provisions of this Code, applicants may submit, and the Commission may take action upon, concurrent applications for certificates of appropriateness and site plan approvals. All such concurrent applications shall be submitted in conformance with the applicable provisions of this Code. The Commission shall not take such concurrent action if it determines that such concurrent action is not in the best interest of the City.

(c) Unless otherwise prescribed by this Code or requested by the applicant, the Commission shall render a decision on all applications within sixty (60) days from the original hearing.

~~CHAPTER 1103—Design Review Board~~

~~1103.01 ESTABLISHMENT.~~

~~There is hereby established a Design Review Board whose responsibility is to discharge the design review procedures defined subsequent herein. Such Board shall be composed of seven members, consisting of the following:~~

- ~~(a) A member of the Planning Commission.~~
- ~~(b) Service Director.~~
- ~~(c) Three residents of the City.~~
- ~~(d) Two additional members shall be design professionals selected from the following disciplines:~~
 - ~~(1) An architect, registered to practice in the State.~~
 - ~~(2) A professional engineer, licensed to practice in the State.~~
 - ~~(3) A landscape architect, registered to practice in the State.~~
 - ~~(4) A graphic designer, experienced in exterior graphic design and/or signage.~~

~~1103.02 APPOINTMENT OF MEMBERS.~~

~~The resident members shall be appointed by City Council. Design professionals shall be appointed by the Mayor. Nothing shall prevent an individual who is qualified as a design professional from serving on the Design Review Board as resident member.~~

~~1103.03 TERM OF OFFICE.~~

~~The term of all members of the Design Review Board shall be three years except that for the first Board, the term of one at-large member shall be one year, the term of one at-large member and one design professional shall be two years, and the term of one at-large member and one design professional shall be three years. Following expiration of original terms, successors to members originally appointed shall thereafter be appointed for terms of three years. Appointed members are eligible for reappointment at the discretion of the appointing authority.~~

~~1103.04 SUBJECT LOTS AND SITES.~~

~~The design review districts shall consist of lots and sites in the following location:~~

- ~~(a) The HD—Historic Overlay District, as defined by Chapter 1193 of the Zoning Code.~~
- ~~(b) The Community Commercial Overlay, as defined by Section 1196.03 of the Zoning Code.~~
- ~~(c) All other parcels in the City designated as commercial or industrial districts as defined by the Official Zoning Map.~~

~~1103.05 DUTIES AND RESPONSIBILITIES.~~

~~(a) It shall be the responsibility of the Design Review Board to evaluate the design and planning, including signage, for each new, renovated or expanded within the design review districts. In reviewing such plans, the Board shall examine:~~

- ~~(1) Building design to include building massing and general architectural character, exterior surface treatments, fenestration, composition of all building elevations and the overall building color scheme.~~
- ~~(2) Site development to include arrangement of buildings and structures on the site, use of signage, means of integrating parking and drives, points of access to public~~

~~streets, internal access drive patterns and placement, variety, quantity and size of landscape materials.~~

- ~~(3) Overall impact of the proposed project or development on the surrounding properties to determine the effect the project or development will have upon the appearance and environment of the district.~~

~~—(b) In evaluating the design and planning for each new, renovated or expanded structure or development, the Board shall endeavor to assure that exterior appearance and environment of such buildings, structures and spaces shall:~~

- ~~(1) Enhance the attractiveness and desirability of the district.~~
~~(2) Encourage the orderly and harmonious development in a manner in keeping with the overall character of the district.~~
~~(3) Improve residential amenities in any adjoining residential neighborhood.~~
~~(4) Enhance and protect the public and private investment in the value of all land and improvements within the district.~~

~~—(c) The Board may develop and implement design review standards and propose changes to those standards subject to the approval of Council.~~

~~—1103.06 OPERATION.~~

~~—The Design Review Board shall choose its own officers, adopt its own rules and/or regulations and maintain a record of its proceedings and actions. A quorum shall be considered as a majority of the authorized members of the Board for the purpose of transacting the business of the Board.~~

~~—1103.07 REVIEW OF BOARD ACTIONS.~~

~~—The City Council is hereby designated to hear all appeals of individuals who are directly affected by a decision of the Design Review Board when such appeal is properly and timely filed as required by this Chapter.~~

~~1103.08 CERTIFICATE OF APPROPRIATENESS; APPLICATION.~~

~~—An application for a certificate of appropriateness shall be submitted to the Planning Administrator, who shall review the application for proper form and content, and process it for review by the Board.~~

~~1103.09 FEE.~~

~~—Application fee for a certificate of appropriateness shall be in accordance with the fee schedule provided by City Council in Chapter 1155 of the Zoning Code.~~

~~—1103.10 CERTIFICATE REQUIRED.~~

~~—(a) A certificate of appropriateness must be obtained prior to commencing new construction or any exterior remodeling, reconstruction or other exterior building modifications of structures within the design review districts. The Planning Administrator shall not issue a zoning certificate prior to the Board's review and approval of a certificate of appropriateness in accordance with the provisions of this chapter.~~

~~—~~

—(b) A certificate of appropriateness shall not be required in the case of normal and customary building maintenance activities that do not make changes to building material types or exterior colors.

—(c) A certificate of appropriateness may not be required for projects in the design review districts that involve no changes to structures and qualify for minor site plan review under Chapter 1143. Projects of this type must not add any additional building material types or exterior colors.

—(d) Signs on parcels within the design review districts shall be subject to the certificate of appropriateness requirements of Chapter 1181 of the Zoning Code.

~~1103.11 DESIGN REVIEW BOARD ACTION.~~

—(a) The responsibility of review and approval or denial of the application for a certificate of appropriateness shall rest with the Design Review Board. All applications for a certificate of appropriateness shall be made to the Planning Administrator at least 30 (days) prior to a regularly scheduled meeting of the Board. The applicant shall submit an application form, drawings, materials, sketches and proposed exterior renderings as required by the Planning Administrator or the Board.

—(b) The Board shall render a decision on all applications within sixty (60) days from the original hearing of the Board unless additional time is requested by the applicant. Upon approval by the Board, the Planning Administrator shall issue a certificate of appropriateness to the applicant.

~~1103.12 STANDARDS FOR DESIGN REVIEW.~~

—(a) The Design Review Board shall review an application for a certificate of appropriateness to determine if proposed new construction or alteration to an existing commercial or industrial structure promotes, preserves and enhances the overall architectural character and integrity of the Design Review District in which the structure is proposed to be located and to endeavor to assure that the proposed structure or alteration would not be at variance with existing commercial or industrial structures within the Design Review District.

—(b) In conducting this review, the Board shall examine and consider the design elements of the proposed structure including but not limited to the following:

- (1) Building height.
- (2) Building massing or the relationship of the building width to its height and depth and its relationship to the viewer's and pedestrian's visual perspective.
- (3) Fenestration to include the size, shape and materials of individual windows or door units and the overall harmonious relationship of window, door or other openings within the building facade.
- (4) Exterior detail and relationships which shall include all projecting and receding elements of the building exterior including but not limited to the horizontal or vertical expression and composition which is conveyed by these elements.
- (5) Roof shape which shall include form and material.
- (6) Exterior materials which shall include consideration of material compatibility

~~among various elements of the structure, the texture and color of each material and the visual impact that the materials, when considered as a whole, will have upon the viewer's visual perspective.~~

- ~~(7) Landscape design and plant materials which shall include the site lighting and use of landscaping features such as plant material, mounding, fencing or other details to highlight architectural features or screen and soften undesirable views.~~
- ~~(8) Pedestrian environment which shall include the provision of features which enhance pedestrian movement and environment and which relate to the pedestrian's visual perspective.~~
- ~~(9) Vehicle environment which shall include those provisions which enhance vehicle movement onto, within and off the site and which serve to separate vehicular and pedestrian movement.~~
- ~~(10) Signage and graphics to include building and site graphic displays.~~

~~— 1103.13 VARIANCES AND SITE PLAN REVIEW REQUIRED.~~

~~(a) An application for a certificate of appropriateness in which the design under consideration would require a variance granted by the Board of Zoning and Building Appeals or a site plan review by the Planning Commission prior to construction shall not be considered until a final determination has been made on all required variances or site plan reviews. If during the course of a review, the Board determines that a zoning variance will be required in order to implement the proposal under consideration, it shall suspend further action on the application until such time as the variance has been approved by the Board of Zoning and Building Appeals or the application has been amended to eliminate the need for the variance.~~

~~(b) The Design Review Board shall not have the authority or power to grant a variance to any zoning regulation of the City nor shall the Board have the power or authority to grant an exception to any section of the Ohio Basic Building Code during the course of any review conducted under the provisions of this chapter.~~

~~— 1103.14 ACTION ON APPLICATIONS TO BE RECORDED.~~

~~The Planning Administrator shall maintain a record of all applications.~~

~~— 1103.15 APPEAL OF DENIED APPLICATIONS.~~

~~(a) Council shall have the power to hear and determine an appeal from the refusal by the Design Review Board to issue a certificate of appropriateness.~~

~~(b) An applicant refused such certificate shall appeal in writing to Council within thirty (30) days of the date of refusal by the Board. The Council shall set a date for a hearing on the appeal and render a decision on the appeal within thirty (30) days of the receipt of such written request. An ordinance stating the decision shall be introduced and passed at the next regular meeting following the hearing.~~

CHAPTER 1103 - Design Review

1103.01 CERTIFICATE OF APPROPRIATENESS REQUIRED.

(a) A certificate of appropriateness must be obtained prior to commencing new construction or any exterior remodeling, reconstruction or other exterior building modifications of structures within the design review districts. The Planning & Zoning Administrator shall not issue a zoning certificate prior to approval of a certificate of appropriateness in accordance with the provisions of this Chapter.

(b) A certificate of appropriateness shall not be required in the case of normal and customary building maintenance activities that do not make changes to building material types or exterior colors.

1103.02 SUBJECT LOTS AND SITES.

The design review districts shall consist of lots and sites in the following locations:

(a) The Historic Overlay District, as defined by Chapter 1193 of the Zoning Code.

(b) The Community Commercial Overlay District, as defined by Section 1196.03 of the Zoning Code.

(c) All other parcels in the City designated as commercial or industrial districts as defined by the Official Zoning Map.

(d) Signs in all zoning districts, shall be subject to the design review requirements of Chapter 1181 of the Zoning Code.

1103.03 APPLICATION PROCEDURE.

(a) An application for a certificate of appropriateness shall be submitted to the Planning & Zoning Administrator, who shall review the application for proper form and content. He shall determine whether the proposed changes are a significant change to the building. A change that consists only of paint color changes shall not be deemed significant, and the Planning & Zoning Administrator may issue a certificate of appropriateness. If the change is determined to be significant, he shall forward the application to the Commission for review.

(b) The application fee for a certificate of appropriateness shall be in accordance with the fee schedule provided for in Chapter 1155 of the Zoning Code.

1103.04 SCOPE OF DESIGN REVIEW.

In reviewing an application for a certificate of appropriateness, the Commission shall examine:

(a) Building design to include building massing, height, roof pitch and general architectural character, exterior surface treatments, fenestration, composition of all building elevations, exterior architectural detailing, and the overall building color scheme;

(b) Exterior materials which shall include consideration of material compatibility among various elements of the structure, the texture and color of each material and the visual impact

that the materials, when considered as a whole, will have upon the viewer's visual perspective;

(c) Signage and graphics to include building and site graphic displays; and

(d) The overall impact of the proposed project or development on the surrounding properties to determine the effect the project or development will have upon the appearance and environment of the district.

1103.05 STANDARDS FOR REVIEW.

The Commission shall review applications for a certificate of appropriateness to determine if the proposed construction or alteration to an existing structure promotes, preserves and enhances the overall architectural character and integrity of the design review districts in which the structure is proposed to be located and that the proposed structure or alteration would not be at variance with existing structures. In evaluating the design for each new, renovated or expanded structure, the Commission shall endeavor to assure that exterior appearance and environment of such buildings, structures and spaces shall:

(a) Enhance the attractiveness and desirability of the City;

(b) Encourage the orderly and harmonious development in a manner keeping with the overall character of the district;

(c) Provide or improve residential amenities in any adjoining residential district; and

(d) Enhance and protect the public and private investment in the value of all land and improvements within the district.

1103.06 VARIANCE REQUIRED.

(a) An application for a certificate of appropriateness in which the design under consideration would require a variance granted by the Board of Zoning and Building Appeals prior to construction shall not be considered until a final determination has been made on all required variances. If during the course of a review, the Board determines that a variance will be required in order to implement the proposal under consideration, it shall suspend further action on the application until such time as the variance has been approved by the Board of Zoning and Building Appeals or the application has been amended to eliminate the need for the variance.

(b) The Planning Commission shall not have the authority or power to grant a variance to any zoning regulation of the City nor shall the Commission have the power or authority to grant an exception to any section of the Building Code during the course of any review conducted under the provisions of this chapter.

1131.02 DEFINITIONS.

Certificate of Appropriateness. A certificate issued by the ~~Zoning Officer~~Planning and Zoning Administrator stating that ~~work to be done on~~ the proposed modification to a structure ~~or~~ site is approved by the ~~Design Review Board~~complies with the provisions of Chapter 1103.

Design Review Board. ~~The Design Review Board of the City of Reynoldsburg as established by Ordinance 96-94 and as described in Chapter 1103 of the Codified Ordinances of Reynoldsburg.~~

1139.05 APPLICATION PROCEDURES.

(a) The application deadline for appeals of denied zoning certificates or administrative appeals shall be ten (10) days prior to each regularly scheduled meeting of the Board.

(b) Unless otherwise stated by this Code, the deadlines for all other applications to the Board of Zoning and Building Appeals will be thirty (30) days prior to each regularly scheduled meeting of the Board.

1143.05 STANDARDS FOR SITE PLAN REVIEW.

Site plans authorized by this chapter shall be reviewed for compliance with the following, when applicable:

- (a) The development standards and requirements of the applicable zoning district;
- (b) The development standards and design guidelines of any overlay district;
- (c) The standards for design review contained in Section 1103.4205;
- (d) Any development plan approved according to the provisions of Chapter 1151; ~~and~~
- (e) Any other development standards and design guidelines adopted by the Planning Commission, ~~Design Review Board~~ or City Council; and
- (f) The purpose and intent of the Zoning Code.

1161.04 COMMERCIAL DISTRICTS.

(c) CC Community Commerce District. The CC Community Commerce District provides land for the concentration of a wide variety of business establishments which are centrally located and provide adequate parking. Such district must also be located adjacent to major thoroughfares, have restricted points of access and be screened ~~or fenced~~ from surrounding residential areas.

(d) CS Community Services District. The CS Community Services District provides land for major business establishments engaged in selling, servicing or repairing goods and materials, ~~or providing adult entertainment and/or sexually oriented businesses regulated by Chapter 795 of the Reynoldsburg Codified Ordinances~~, which do not contribute to the design of a unified commercial center site. Adult entertainment and sexually oriented businesses regulated by Chapter 795 of the Reynoldsburg Codified Ordinances shall be permitted. Since the business establishments in this district serve a larger trade area, including the highway traveler, and the scale of permitted development is so great, they require locations shall be located on major thoroughfares and, at their intersections the intersection of major thoroughfares, and shall be screened from surrounding residential areas, if any.

(e) PCD Planned Commercial Development District. The PCD Planned Commercial Development District permits comprehensively planned commercial and mixed-use developments approved using more flexible zoning techniques than permitted in other commercial districts, but subject to a development plan specifying the conditions of development.

1161.05 INDUSTRIAL DISTRICTS.

(a) RI Restricted Industry District. The RI Restricted Industry District provides land for industrial uses which require a minimum of services and facilities; generate moderate traffic from employees and necessary shipping; are relatively clean, quiet and free of any objectionable or hazardous elements such as noise, odor, dust, smoke or glare and operate generally within enclosed structures. Being free of objectionable elements and providing attractive structures surrounded by landscaped yards, Restricted Industrial Districts may be located close to other land uses.

(b) GI General Industry District. The GI General Industry District provides land for industrial uses which are of major and extensive character; require large sites, extensive services and facilities and ready access to regional transportation; generate traffic; and have large open storage and service areas. ~~This District includes a~~ Adult entertainment and sexually oriented businesses regulated by Chapter 795 of the Reynoldsburg Codified Ordinances shall be permitted. Such industries and businesses should be relatively isolated from other land uses.

1179.04 PARKING AND LOADING DESIGN STANDARDS.

(a) Location. A parking space required for a dwelling unit shall be provided on the same lot as the dwelling unit. A parking space required for a use other than a dwelling unit shall be located on the same lot as the use, except that some or all of such required spaces may be located on another lot within three hundred feet (300') of the use if authorized in approval of the site plan. Parking or loading facilities shall not be permitted on the right-of-way of any publicly dedicated thoroughfare, except as provided by a public authority.

(b) Setbacks. Off-street parking and loading facilities, with the exception of driveways leading from the public right-of-way to aisles or spaces, shall be located as follows:

(1) Required unenclosed parking spaces for single-family, two-family, and multifamily dwellings may be provided on paved areas within the front yard required for such structure. Parking shall not be permitted on unpaved areas;

(2) No part of any parking lot shall be located closer than five feet (5') to a public right-of-way;

(3) Parking may be located in the required front yard in any industrial district, but not closer than twenty feet (20') to a public right-of-way;

(4) In any commercial district, parking shall not be located in the area between the frontage and the front setback, as established by section 1175.06A. The area between the frontage and the front setback shall be improved as a grass and or planting area. Ingress and or egress through this planting area shall be restricted to a driveway or driveways not to exceed thirty feet in width. Under no circumstances will service roads and or driveways parallel to the right of way be permitted. ~~the grass and/or planting area and driveways are to be made a part of the plot-grade utility plan and are to be approved by the Service Director and City Engineer.~~

(c) Screening. Any parking lot which contains more than ten (10) parking spaces and which is located closer than fifty feet (50') to the lot line of any lot which is used for a dwelling, school, hospital, or other institution for human care shall be screened by a fence, wall, or hedge of acceptable design installed at each edge of the parking lot which faces the use noted above. Such fence, wall, or hedge shall be no less than four feet nor more than six feet in height and shall be maintained in good condition without any advertising thereon. The space between such fence, wall, or hedge and the lot line of the adjoining premises shall be landscaped with grass, hardy shrubs or evergreen ground cover and maintained in good condition. ~~The design of the lot shall be as approved by the Design Review Board.~~

1181.02 ZONING SIGN PERMITS REQUIRED.

(a) Every sign, except those specifically exempted by the provisions of this chapter, shall only be erected or installed subsequent to and in conformance with the provisions of a zoning sign permit issued by the Planning & Zoning Administrator. The Planning & Zoning Administrator shall not be required to issue a zoning sign permit to any use or business that does not have a valid zoning certificate or that is otherwise not in compliance with the Zoning Code, Building Code or Property Maintenance Code. For the purposes of approving a sign in conformance with this code, a zoning sign permit shall have the same effect as a zoning certificate.

(b) Design Review of Signage. In order to promote careful and effective design of signs, to ensure safety, and to promote attractive coordination of signs with other structures within a site and surroundings, signs located in the design review districts and signs requiring a permit in residential and special purpose districts shall also require design review.

(1) Comprehensive sign plan. Review of a comprehensive sign plan shall be required for special purpose and residential districts in accordance with the provisions of Table 1181. Review of a comprehensive sign plan shall be required in commercial and industrial districts where the amount of proposed signage exceeds two hundred square feet (200SF), otherwise it shall be optional.

A. Comprehensive sign plan review shall be subject to the procedures and provisions of Chapter 1103.

B. A comprehensive sign plan shall describe and illustrate the proposed locations, dimensions, colors, typeface, landscaping, building materials and other characteristics of all proposed signs including those that do not require a zoning sign permit.

C. The ~~Design Review Board~~Planning Commission will be authorized but not required to approve comprehensive sign plans that increase sign area or add additional signs subject to the following provisions:

1. The total area of any sign may exceed the limits of Table 1181 by up to twenty-five percent (25%).

2. On parcels with a frontage of more than two hundred linear feet (200LF), the ~~Board~~Commission may approve up to one (1) additional ground sign.

3. The ~~Board~~Commission may approve additional wall signs, provided that the area of all wall signs does not exceed the total area prescribed in this subsection.

D. Following the approval of a comprehensive sign plan, the Planning & Zoning Administrator may issue zoning sign permits for signs that conform to the approved plan.

(2) Minor signage review. Design review of new signage that does not qualify as a comprehensive sign plan, but is in excess of twenty-five square feet (25SF) in area shall be termed a minor signage review and shall be subject to the procedures and provisions of Chapter 1103. The applicant shall be required to describe and illustrate the proposed locations, dimensions, colors, typeface, landscaping, building materials and other characteristics of signs that require a zoning sign permit.

(3) Administrative design review. Any new sign thirty-two square feet (32SF) in area or less, any new sign face erected in an existing sign cabinet, any temporary sign and banners, or a sign not requiring a permit on a lot within the design review districts will not require a certificate of appropriateness from the ~~Design Review Board~~Planning Commission. The Planning & Zoning Administrator shall review all applications for a zoning sign permit exempted from a certificate of appropriateness by this section for compliance with standards of Section 1103.1205 and any design guidelines adopted by the ~~Design Review Board~~Planning Commission or City

Council. If, in the professional opinion of the Planning & Zoning Administrator, the proposed signage does not meet those standards or design guidelines, a certificate of appropriateness from the ~~Design Review Board~~ Planning Commission shall be required.

1182.03 EXTERIOR LIGHTING REGULATIONS.

(a) Exterior site lighting shall be designed, located, constructed and maintained to minimize light and reflected light trespass and spill over off the subject property. Glare shall be minimized from all light sources.

(b) The average horizontal illumination level on the ground shall not exceed three footcandles (3FC). The light level along a property line adjacent to a residentially-zoned or used property shall not exceed an average intensity of one-half footcandle (0.5FC).

(c) The height of parking lot lighting shall not exceed twenty feet (20FT) above grade and shall direct light downward, i.e. cut-off type fixtures. In conjunction with a major site plan review, the Planning Commission may require a lower standard based upon specific characteristics of the site.

(d) The color of parking lot lighting poles and other lighting infrastructure shall match or complement the colors the building's architecture as approved by ~~the Design Review Board or~~ the Planning Commission.

1193.13 APPLICATION AND REVIEW PROCEDURES.

(a) Application and Certificate Required. Before making any changes which are subject to the provisions of this chapter, the owner of a lot within the Historic District shall submit to the Planning & Zoning Administrator an application for a certificate of appropriateness.

(b) Review of Application. The ~~Design Review Board~~Planning Commission shall review all applications for certificates of appropriateness in accordance with the provisions of this chapter and Chapter 1103.

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 Phone****ORDINANCE REQUEST****DATE: November 27, 2017****TO: Finance Committee**

RE: ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 126-17 PASSED NOVEMBER 13, 2017 REGARDING THE PURCHASE AND INSTALLATION OF A RECTANGULAR RAPID FLASH BEACON, CONCRETE SIDEWALK PANEL REPAIR AND RESTRIPIING; AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Jed Hood	Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: To repeal and replace so that appropriations can be made and the purchase proceed on schedule.

Repeal/Replace the following:

SECTION 1. That the Mayor be and is hereby authorized to purchase from Tapco, 5100 West Brown Deer Road, Brown Deer, WI, 53223, a rectangular rapid flash beacon system and related equipment for a purchase price of ~~\$8,263.40~~ **\$9,000.00.**

SECTION 2. **That the Mayor be and is hereby authorized to enter into an agreement with M.P. Dory Company, 2001 Integrity Dr. S., Columbus, OH, 43209, to install the rapid flash beacon system and related equipment for a cost of \$12,000.00.**

Clerk of Council

April Beggerow

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6836 Phone

SECTION ~~2~~ **3**. To purchase the item **and service** in Sections ~~1~~ **and 2**, an amount of \$21,000.00 from unappropriated Capital Projects fund (~~410~~) **Street Fund (260)** be and is hereby appropriated to ~~410.000.0163.5659 Misc. Infrastructure~~ **260.268.5639 Other Equipment**.

SECTION ~~3~~ **4**. That pursuant to CRC Section 8.04(c) competitive bidding is hereby suspended.

SECTION ~~4~~ **5**. That this ordinance is deemed to be an emergency measure necessary for the immediate preservation of the peace, health or safety of the city; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL WORKING AGREEMENT WITH THE
MID-OHIO REGIONAL PLANNING COMMISSION.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Richard Harris
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Authorizing the Mayor to enter into a Memorandum of Understanding with the Mid-Ohio Regional Planning Commission (MORPC) for a continuing partnership to hire a qualified consulting team to undertake Regional Corridor Analysis and effectively communicate its results to public and private stakeholders. (See attached)

MEMORANDUM OF UNDERSTANDING (MOU)

Between
 The Mid-Ohio Regional Planning Commission
 City of Columbus
 Central Ohio Transit Authority
 Contiguous Jurisdictions: City of Bexley, City of Dublin,
 City of Groveport, City of Reynoldsburg,
 City of Westerville, City of Whitehall

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission (MORPC), City of Columbus, Central Ohio Transit Authority (COTA), and all other stakeholders as listed under "1. PARTIES" represents a mutual understanding and continuing partnership to hire a qualified consultant or consulting team to undertake a Regional Corridor Analysis and effectively communicate its results to public and private stakeholders.

1. PARTIES

- 1.1 Mid-Ohio Regional Planning Commission (MORPC)
- 1.2 City of Columbus
- 1.3 Central Ohio Transit Authority (COTA)
- 1.4 City of Bexley
- 1.5 City of Dublin
- 1.6 City of Groveport
- 1.7 City of Reynoldsburg
- 1.8 City of Westerville
- 1.9 City of Whitehall

2. BACKGROUND AND PURPOSE

- 2.1 MORPC serves as the metropolitan planning organization (MPO) for Central Ohio and provides critical transportation planning and funding functions for the fastest growing region in Ohio. One of MORPC's primary objectives is to assist its members in better understanding the impacts of the region's projected growth and development upon their communities. Central Ohio is expected to grow by up to 1,000,000 people by 2050. To prepare Central Ohio for this growth, MORPC, in partnership with ULI Columbus and Columbus 2020, conducted a comparative scenario analysis in 2014 - called insight2050 - to look at different ways of accommodating the projected growth. The results showed that more beneficial outcomes along all of the metrics analyzed are expected with more compact development, focused on infill and re-development opportunities. Such development was also found to be more responsive to the changing demographics and projected increased market demand for smaller residences in walkable, mixed use environments. Cities, villages, and townships are now evaluating how land use and development plans allow for their community to be competitive and responsive to these changes.
- 2.2 As recipients of the U.S. Department of Transportation Smart City Challenge grant, the City of Columbus and its partners are leveraging federal funds and private investment to innovate and implement smart mobility options that improve people's quality of life, drive growth in the economy, provide better access to jobs and ladders of opportunity, and foster sustainability – all while positioning the Columbus region to become a world-class logistics leader. The #SmartColumbus initiative provides a context to review land use decisions, transportation planning, and transit system design relative to smart mobility options. The future implementation of smart technology has the potential to significantly alter the ways people interact with and move between places, impacting plans for growth and development patterns complimentary to the initial insight2050 analyses and findings.
- 2.3 Local governments in Central Ohio are interested in being fully prepared for adapting their communities to evolving market demand and emerging technologies, while looking for better and more sustainable ways to make land use and transportation infrastructure decisions that help

retain and attract talent, businesses, and residents. Easy access to jobs, retail, housing, and entertainment is top of mind for local decision makers as they plan for future generations.

- 2.4 Targeted corridor development has the potential to capture some of this new market demand, support smart mobility options, and provide benefits associated with infill and redevelopment, as illustrated by the initial insight2050 analysis. A primary benefit of focusing infill development along regional corridors is the opportunity for high-capacity transportation options that support infill development goals and provide accessible options for residents and employees within a specified distance of the corridor.
- 2.5 The Regional Corridor Analysis will study a variety of metrics to assess the likely impact(s) of implementing the more compact development options identified by insight2050, specifically, from intensifying the development patterns within select regional corridors. Furthermore, the project partners are interested in studying the relationship between these corridors and high-capacity transit, inclusive of all types of technologies, under both the current and intensified development patterns.
- 2.6 It is anticipated that the results of the Regional Corridor Analysis will lead to specific implementation recommendations regarding the use of tools, such as zoning and development codes, utility enhancements, financial incentives and strategies, market readiness assessments, workforce housing policies, land assemblage, and prioritization of development/redevelopment areas. Another key goal of the study is the production of objective and replicable evaluation criteria (diagnostic tool) that could be applied to other corridors within the region that have similar characteristics.

3. TIMELINE (Subject to Change)

August 1, 2017 – Proposal is posted on MORPC website for interested parties to retrieve
 September 5, 2017 – Completed proposals due to MORPC by 5:00 PM
 September 6, 2017 – Proposals will be opened at 2:00 PM
 September 7 – September 22, 2017 – Evaluation of proposals
 September 25 – September 29, 2017 – Oral presentations at MORPC, if required
 September 29, 2017 – Evaluation Committee makes recommendation
 October 2 – October 6, 2017 – Contact all bidders regarding awards to be made
 October 12 – October 31, 2017 – Contract preparation
 October 31, 2017 – Contract finalized
 November 1, 2017 – Project begins
 October 2018 – Project expected to conclude

4. BUDGET

- 4.1 Total Budget for Project: Approximately \$650,000
 - 4.1.1 MORPC Federal Funds \$200,000
 - 4.1.2 Local Funds – City of Columbus \$200,000
 - 4.1.3 Local Funds – COTA \$100,000
 - 4.1.4 Local Funds – Contiguous Jurisdictions \$85,000
 - 4.1.5 Local Funds – Reserved for additional funding partners which may enter into this agreement at a later date.
- 4.2 The consultant will receive up to \$600,000 to conduct the analysis as outlined in the scope of work. Any remaining dollars will go to MORPC to be allocated toward the additional technical and communications support it will provide as the project's lead agency.

5. GENERAL RESPONSIBILITIES OF THE PARTIES

- 5.1 Participation by the high-level staff or board member of the partnering organizations in steering committee meetings to provide overall guidance, strategic direction, and assurance of accountability to desired outcomes.
- 5.2 Staff participation in project working group meetings and review of all project deliverables.

6. SPECIFIC RESPONSIBILITIES OF THE PARTIES

- 6.1 MORPC will contribute \$200,000 of Federal Funds in compliance with U.S. DOT Guidelines.
- 6.2 The City of Columbus will pay MORPC \$200,000.
- 6.3 COTA will pay MORPC \$100,000.
- 6.4 The Contiguous Jurisdictions named above will together pay MORPC a total of \$85,000 as previously stated in individually submitted Letters of Commitment.
- 6.5 MORPC will be the primary funder of this project and will hold the contract with the consultant. MORPC will manage the project in collaboration with all parties and a high-level steering committee.
- 6.6 MORPC will provide limited assistance to the consultant in the various tasks of the project scope as described in the Request for Proposals (RFP).
- 6.7 Additional funding partners may enter into this agreement by means of an amendment to this MOU.

7. TERMS OF MEMORANDUM

- 7.1 This MOU shall commence upon valid execution by all parties and shall expire on approximately October 31, 2018.
- 7.2 Any party may unilaterally withdraw from this MOU with 30 days written notice to the other parties.
- 7.3 The parties agree that the rights granted under this MOU shall be used solely by each other and that such rights are non-transferable or assignable without the express written consent of all parties.
- 7.4 This MOU shall be construed and interpreted and the rights of the parties determined in accordance with the laws of the State of Ohio.
- 7.5 This MOU constitutes the entire agreement among the parties, and no changes or modifications to this MOU shall be made unless agreed to by all parties to this MOU in writing.
- 7.6 This MOU may be amended by a separate writing signed by all of the parties. Each amendment shall be incorporated as if fully rewritten into this agreement.

8. CONTRACTUAL OBLIGATIONS

- 8.1 Except for Sections 6.1, 6.2, 6.3, and 6.4 this MOU is not a legally binding contract, but rather an understanding between the parties, and as such shall have no force in law and is not enforceable by any court for any reason.
- 8.2 Each party agrees to be legally bound to their respective commitments identified in Sections 6.1, 6.2, 6.3, and 6.4. In the event that the project expectations outlined in Section 5 cannot be met within the estimated \$650,000 project cost, then either (1) party may withdraw from the contract or (2) the parties may mutually agree to a revised cost estimate.

9. AUTHORIZING SIGNATURES AND DATES

IN WITNESS WHEREOF, the parties have executed this non-binding Memorandum of Understanding through the signatures indicated below.

MORPC
William Murdock
Executive Director
Date:_____

City of Columbus
NAME
TITLE
Date:_____

COTA
Emille Williams
Interim President & CEO
Date:_____

City of Bexley
Ben Kessler
Mayor
Date:_____

City of Dublin
Dana McDaniel
City Manager
Date:_____

City of Groveport
Marsha Hall
City Administrator
Date:_____

City of Reynoldsburg
Brad McCloud
Mayor
Date:_____

City of Westerville
David Collinsworth
City Manager
Date:_____

City of Whitehall
Kim Maggard
Mayor
Date:_____

Attachment: MORPC MOU (MORPC Memorandum of Understanding)

REGIONAL CORRIDOR ANALYSIS



Mid-Ohio Regional
Planning Commission

Partners



Mid-Ohio Regional
Planning Commission



City of
WHITEHALL
Opportunity is Here

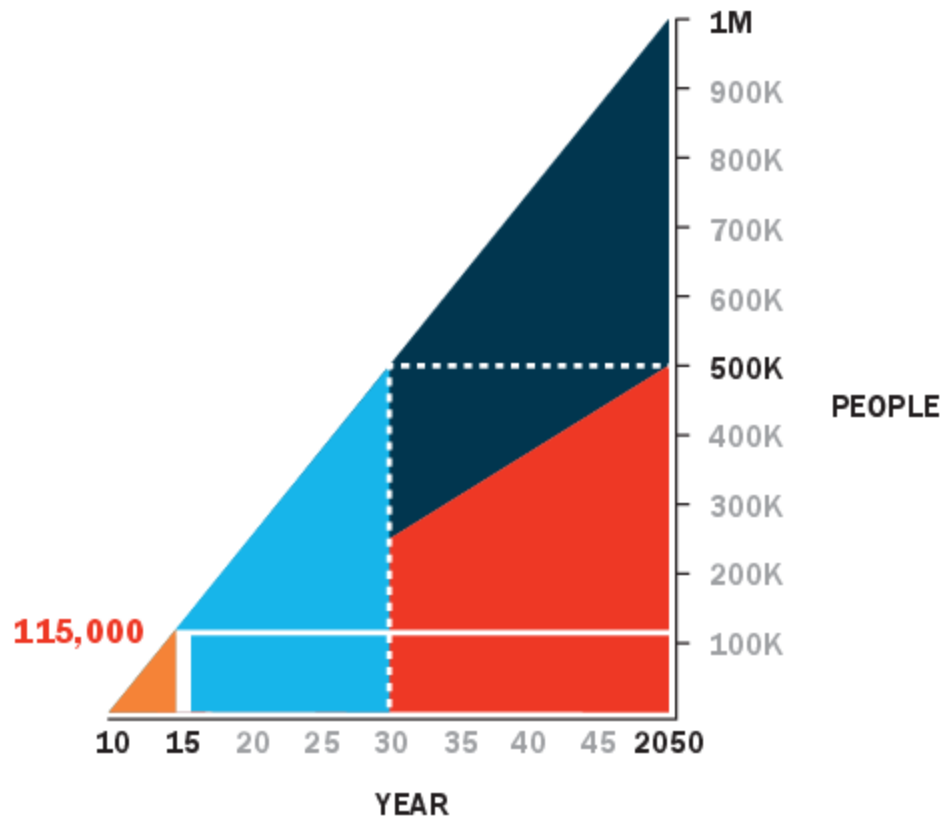


Purpose

- Use metrics to assess the impacts of compact development along selected corridors
- Study the relationship between these corridors and high-capacity transit



Actual & Projected Growth



Original Population
Projections
2010 - 2050

Actual Population
Growth
2010 - 2015

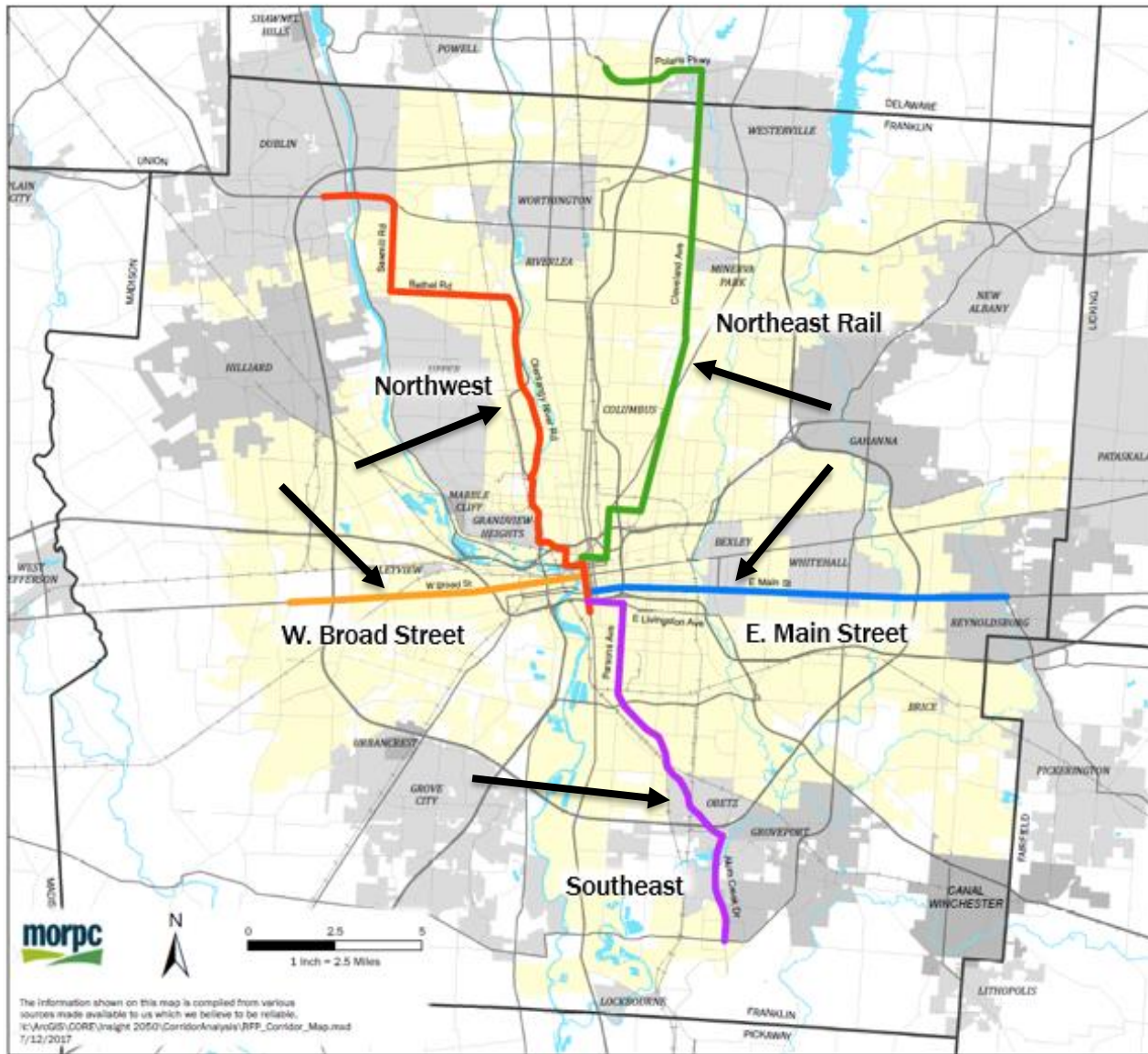
Projected
Population Growth
2015 - 2030

Projected
Population Growth
2030 - 2050

#SmartColumbus

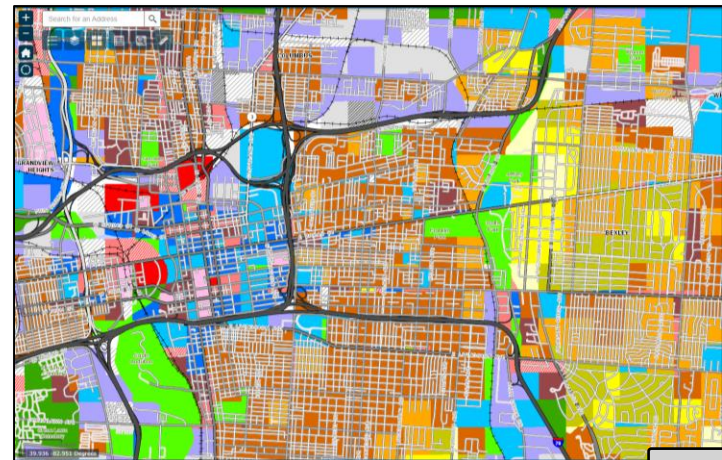
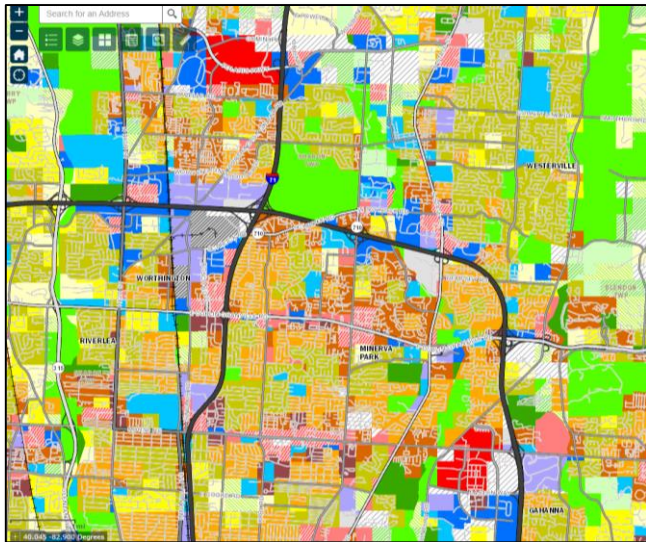


Study Area & Corridors



Expected Outcomes

- Objective & replicable criteria
- Identify “best” development scenario
- Review various transit technologies
- Specific recommendations



Timeline/Next Steps

Nov. 1ish

Finalize Contract

Nov. 30

Press Conference &
Kick-Off Meeting

Nov. 2017
–

Oct. 2018

Timeline to Complete
Analysis



Mid-Ohio Regional
Planning Commission

JENNIFER NOLL

jnoll@morpc.org

111 Liberty Street, Suite 100
Columbus, Ohio 43215

Phone: 614.233.4179

www.morpc.org



Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL WORKING AGREEMENT WITH THE
MID-OHIO REGIONAL PLANNING COMMISSION.

Approval:

Skipped Brad McCloud	Completed Jed Hood	Skipped Richard Harris
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Authorizing the Mayor to enter into an Agreement with the Mid-Ohio Regional Planning Commission (MORPC) for Comprehensive, Continuing and Cooperative Transportation Planning Process. (See attached)

MORPC CONTRACT NO. _____

**AGREEMENT FOR
COMPREHENSIVE, CONTINUING AND COOPERATIVE
TRANSPORTATION PLANNING PROCESS**

between the
MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)
and the
CITY OF REYNOLDSBURG (CITY)

This Agreement for the Comprehensive, Continuing and Cooperative (3-C) Transportation Planning Process is made and entered into between the Mid-Ohio Regional Planning Commission ("MORPC") acting as the Metropolitan Planning Organization (MPO) for Central Ohio and the City of Reynoldsburg ("CITY").

Recitals

WHEREAS, various state grants and aids are available to MORPC for carrying out urban transportation planning activities; and

WHEREAS, the Governor of Ohio has designated MORPC as the MPO for Central Ohio; and

WHEREAS, metropolitan area boundaries in Ohio for purposes of the federal planning provisions shall be determined by agreement between the MPO and the Governor of Ohio; and

WHEREAS, metropolitan transportation planning activities come under the jurisdiction of the U.S. Department of Transportation ("USDOT") and are subject to the metropolitan planning requirements of 23 U.S.C. 134 and Section 5303 (or Section 8) of the Federal Transit Act, as amended; and

WHEREAS, Section 134 of Title 23 of the United States Code and Sections 1604(l), 1607(a) and 1607(c) Title 49 of the United States Code requires that each urbanized area, as a condition of the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals that lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods; and

WHEREAS, the members of MORPC recognize that transportation planning and programming must be conducted as an integral part of and consistent with the comprehensive planning and development process, and that the process must involve the fullest possible participation by state agencies, local governments, private institutions, other appropriate groups and the general public; and

WHEREAS, MORPC formulates, approves and periodically updates/amends a multimodal long-range transportation plan for the Planning Area which shall conform to all applicable federal requirements and work program content and schedules; and

WHEREAS, MORPC formulates and approves the short-range Transportation Improvement Program (TIP) for the Planning Area which shall cover a period of not less than 4 years and may include projects outside the Planning Area for information only; and

WHEREAS, MORPC formulates and annually approves the metropolitan transportation planning work program, which identifies all transportation-related planning activities to be funded with state and federal financial aids; and

3-C Agreement - City of Reynoldsburg
Mid-Ohio Regional Planning Commission - www.morpc.org



WHEREAS, MORPC provides a forum for cooperative transportation planning and decision-making, and establishing a public involvement process that ensures opportunities for early and continuing involvement of local governmental units, transit operators, and the general public in the review and evaluation of all transportation plans and programs; and

WHEREAS, it is beneficial to the City of Reynoldsburg that the short-range and long-range transportation plans be carried into execution; and

WHEREAS, the necessary financial contribution comes from the per capita fee paid by the CITY as a member of the Mid-Ohio Regional Planning Commission;

NOW THEREFORE, in consideration of mutual promises and covenants as herein contained, the parties hereto agree as follows:

1. That there shall exist a continuing, comprehensive, cooperative transportation planning process in accordance with the short-range and long-range transportation plans.
2. That MORPC is authorized per Ohio Revised Code Section 713.21:
 - a. To act on behalf of the CITY to carry out the procedures and to promote the goals and objectives of the short-range and long-range transportation plans.
 - b. To negotiate and conclude necessary contracts and agreements of cooperation on behalf of the CITY pertaining to the execution of the continuing programs of the short-range and long-range transportation plans.
 - c. To receive, hold and expend funds necessary for the execution of said continuing program.
 - d. To do all things which the CITY individually may be authorized and empowered to do in furtherance of continuing, comprehensive, cooperative transportation planning.
3. That the CITY shall appoint representatives to the Transportation Policy Committee. Representatives may also be appointed to various advisory committees at the request of the Transportation Policy Committee.
4. That the CITY will provide MORPC with such information relating to all of the elements involved in the transportation planning process as may be deemed necessary or convenient, and will cooperate with MORPC in the establishment of a means of regular and systematic transmission of such information.

IN WITNESS WHEREOF, the parties have hereto caused this Agreement to be executed by their proper officers and representatives.

City of Reynoldsburg

 Brad McCloud
 Mayor

DATE: _____

Mid-Ohio Regional Planning Commission



William Murdock
Executive Director

DATE: 11/7/17

MORPC Chief of Staff/
Director of Operations


Shawn P. Hufstetler

Attachment: MORPC Transportation Planning Process (Intergovernmental Agreement with MORPC)

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****RESOLUTION REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee**

RE: Ordinance Authorizing Mayor to Enter into an Intergovernmental Working Agreement with Franklin Soil and Water Conservation District to Support the Big Walnut Watershed Coordinator Program Administered by Franklin Soil and Water Conservation District in Coordination with and Support from MORPC, and the State Watershed Programs with ODNR and Ohio EPA and Declaring an Emergency. (First Reading 11/27/2017 - Requesting Passage as Emergency at Second Reading).

Approval:

Completed Brad McCloud	Skipped Jed Hood	Skipped Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: This legislation will authorize an agreement with the Franklin Soil and Water Conservation District for 2018. Emergency language is requested in order to get the agreement signed by both parties prior to the end of 2017.

Please see the attached draft agreement for all of the relevant information.

This working agreement covers a reporting period starting January 1, 2018 and expires on December 31, 2018. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District and the City of Reynoldsburg (the City).

1) Staff will provide watershed coordination assistance including:

Service Department

Bill Sampson

7232 E. Main Street

Reynoldsburg OH 43068

614-322-6884 Phone

- o In coordination with the City, write grants and secure funding for implementation projects in Headwaters Blacklick Creek watershed and the City of Reynoldsburg to help reduce the negative impacts of the streams in this watershed on the City of Reynoldsburg and enhance their positive contributions.
- o Pursue implementing stormwater runoff mitigation projects and other restoration efforts in the Dysart Run watershed particularly.
- o Assist in reviewing legislation and regulations related to stream impacts on landowners and stormwater.
- o Highlight as appropriate stormwater mitigation and stream restoration projects in Reynoldsburg through written materials, presentations and tours.
- o Provide assistance to residents as requested and appropriate.



Franklin Soil and Water Conservation District

Creating Conservation Solutions for Over 60 Years

2018 Intergovernmental Working Agreement with City of Reynoldsburg

This working agreement covers a reporting period starting January 1, 2018 and expires on December 31, 2018. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District and the City of Reynoldsburg (the City).

Franklin Soil & Water will provide the following services for the City:

Watershed Coordination for Big Walnut Watershed

1) Staff will provide watershed coordination assistance including:

- In coordination with the City, write grants and secure funding for implementation projects in Headwaters Blacklick Creek watershed and the City of Reynoldsburg to help reduce the negative impacts of the streams in this watershed on the City of Reynoldsburg and enhance their positive contributions.
- Pursue implementing stormwater runoff mitigation projects and other restoration efforts in the Dysart Run watershed particularly.
- Assist in reviewing legislation and regulations related to stream impacts on landowners and stormwater.
- Highlight as appropriate stormwater mitigation and stream restoration projects in Reynoldsburg through written materials, presentations and tours.
- Provide assistance to residents as requested and appropriate.

Minimum Control Measure No. 1 & 2:

Public Education and Outreach; Public Participation and Involvement



- 1) Contact 713 (7130/2/5) students K-12 through educational programs and materials. Education programs are targeted to stormwater and water quality. Work with City staff to increase contacts and programming within Reynoldsburg Schools.
- 2) Provide the City with Water Quality Partnership materials to reach out to City businesses. Franklin Soil and Water will provide program information, pledge form, draft press release and text for promoting the program and window clings for the City to use.
- 3) Support developer outreach through Franklin Soil and Water Conservation District. The City will receive recognition in our Urban Review Newsletter that goes out about three times a year, in advertising for webinars and stormwater roundtables about 5 times a year, and at the Central Ohio Stormwater Expo. We will also provide a specific workshop for contractors. We will be sure to provide the MS4 community with a progress report for their Annual Report.
- 4) Staff will implement community backyard conservation incentive program as an expansion of the low cost rain barrel program. Participating residents will attend a storm water education workshop or participate in an online presentation. For their participation they will be eligible to receive a \$50.00 reimbursement for a rain barrel, compost bin or trees and plants. Up to 15 reimbursements will be available to residents. This program will be promoted at one community event.

Minimum Control Measure No. 3:

Illicit Discharge Detection and Elimination

Upon initial investigation it appears that the City has approximately 168 parcels with household sewage treatment systems. To assist in distributing workloads and accommodating budgets, Franklin Soil and water will investigate approximately one third of these locations, or 56 parcels, in 2018.

These investigations will be done in coordination with Franklin County Public Health and will use sub-meter GPS data loggers to map the locations of systems. The mapping will collect basic information including the type of system and general condition of system as well as system outlets if they exist. Prior to conducting field work, FSWCD will send out a mailing explaining the inventory as well as providing education information which can be applied to meeting current stormwater permit requirements. The data will be post-processed and supplied to the City to be incorporated into their GIS upon completion.

Final results of the inventory will be provided to the City of Reynoldsburg.

Minimum Control Measure No. 6:

Good Housekeeping

Provide a Good Housekeeping Workshop to the City staff.



Compensation:

The City shall compensate Franklin Soil and Water in the form of a grant in the amount of \$18,710. Funds will be expended as needed to meet the grant agreement and support Soil and Water's current mission and goals.

A list of services provided will be maintained by Franklin Soil and Water. A biannual report shall be provided to the City that will include: Activities completed in that 6-month period; and comparison of services provided and services anticipated.

In the event that assistance exceeds or is less than the estimated numbers for programs provided, the next year's grant will be adjusted accordingly to compensate for the previous year's numbers. Franklin Soil and Water reserves the right to request additional support for the current year if a request from the City is outside of this grant agreement and cannot be met with existing resources. If both parties agree that the amount of assistance provided is on target or close to target, the next year's grant will be calculated solely on anticipated assistance needed.

It is Mutually Agreed:

That Franklin Soil and Water is a conservation technical and educational service agency and therefore is not granted regulatory authority in the Ohio Revised Code.

That the City and Franklin Soil and Water will meet when necessary to review and coordinate activities and programs related to working agreement.

That credit will be given jointly to Franklin Soil and Water and the City on products developed as part of this working agreement.

That this working agreement may be amended or terminated at any time by mutual consent of both parties, and that the agreement may be terminated by either party giving sixty (60) days notice in writing to the other.

SIGNATURES

The signatures below certify consent on the above agreement.

FRANKLIN SOIL AND WATER CONSERVATION DISTRICT

Signature	Title	Date

CITY OF REYNOLDSBURG

Signature	Title	Date



Attachment

ESTIMATED COSTS FOR REYNOLDSBURG GRANT

ACTIVITY		Cost Estimate
Watershed Coordination Support	Provide support for watershed projects to benefit water quality, stream function and stormwater management in Reynoldsburg.	\$7,800
Student Programming Contacts	Stormwater education programming provided to 713 students.	\$3,000
Developer Outreach	Support and receive credit for developer outreach efforts through Franklin Soil and Water.	\$1,000
Community Backyards	Promote community backyards program with in the City of Reynoldsburg, through website, promotion at a community event, press release, and social media. Up to 15 rebates will be made available.	\$2,550
IDDE	Field location and condition of HSTS in coordination with Franklin County Public Health.	\$3,960
Good Housekeeping Workshop	Develop and provide a good housekeeping workshop to City of Reynoldsburg staff.	\$400
TOTAL		\$18,710

Attachment: Reynoldsburg_Working_Agreement_2018 (Agreement with Franklin Soil & Water for 2018)



Watershed Coordinator's Work Relevant to Reynoldsburg since 2010

While at MORPC

Finalized original Blacklick Creek Watershed Action Plan

Sampled the entire Blacklick Creek watershed for macroinvertebrates and bacteria concentrations

While at Franklin Soil and Water Conservation District

Worked to implement recommendations of the plan for Dysart Run for reduction in storm water flows and improved water quality.

Held two rain garden workshops in the watershed

Facilitated the installation of two sets of right-of-way rain gardens, funded by \$14,000 provided by an HOA

Obtained funding for and implemented a \$100,000 project to retrofit a stormwater basin at Crawford Farms.

Worked with Meijer Corporation to install two stormwater retrofits at the store at E. Broad St. and Waggoner Rd.

Wrote and implemented a grant to develop a plan that would enable undertaking projects to restore and protect the Headwaters Blacklick Creek watershed, especially the Dysart Run subwatershed

Wrote and will implement a grant to develop a focused plan for Dysart Run and implement a water quality improvement project on the creek

Developed the concept and wrote grant for repaving the Senior Center parking lot

In addition to paying for the permeable pavers and the bioretention area, the grant made a significant contribution towards the cost of the asphalt paving.

Obtained grant and provided design for initial Senior Center rain garden

Obtained grant funding for and implemented planting of model stream buffer in Huber Park

Obtained funding for and implemented creek restoration project in Livingston House Park that has improved water quality, improved stream morphology, restored fish to the stream and improved the aquatic insect population

Led multiple tours of projects in Reynoldsburg

Gave visibility to projects in Reynoldsburg through presentations and articles

None of this could have been completed without the support of the City of Reynoldsburg!

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee****RE:** Ordinance Setting the Rates for Solid Waste Services for Residents for
2018 and Declaring an Emergency.

Approval:

Completed Brad McCloud	Jed Hood	Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request Council Approve Solid Waste Rates for 2018. Rates are being reduced by 10% to Reduce the Fund Balance. The rates we are suggesting are as follows Regular rate \$14.69 down from \$16.19 Senior Rate \$13.32 down from \$14.82. Rates would be affect as of 1/1/2018.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:****RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO
CONTRACT FOR CITY INSURANCE FOR 2018 AND DECLARING
AN EMERGENCY.

Approval:

Completed Brad McCloud	Skipped Jed Hood	Skipped Richard Harris
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Financial needs of the City's government to ensure there is coverage in place on January 1, 2018.

Request authorization for the Mayor to enter into a contract for city insurance (property, liability, automobile and cyber coverage) for a year period beginning January 1, 2018 and ending December 31, 2018 with Willis of Ohio and its related companies in the amount not to exceed \$185,000 and declaring it as an emergency.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: November 27, 2017****TO: Finance Committee**

RE: ORDINANCE AUTHORIZING CONTRACT WITH UNITED OF OMAHA LIFE INSURANCE COMPANY, MUTUAL OF OMAHA PLAZA, OMAHA, NE, 68175 FOR EMPLOYEE LIFE, ACCIDENTIAL DISMEMBERMENT & DISABILIITY, SHORT TERM DISABILITY AND LONG TERM DISABILITY BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 AND DEEMING IT AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Skipped Richard Harris
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Reason For Emergency: Financial needs of the City's government

Statement of necessity: Financial needs of the City's government to have coverage in effect on January 1, 2018.

Request Authorization for the Mayor to enter into a contract with United of Omaha Life Insurance Company, Mutual of Omaha Plaza, Omaha, NE 68175 for employee Life, Accidental Dismemberment & Disabiilty, Short Term Disability and Long Term Disability beginning January 1, 2018 through December 31, 2018 and deeming it an Emergency

NEW CUSTOMER VERIFICATION GUIDE



Presented To:

City of Reynoldsburg

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

GETTING STARTED



Thank you for choosing Mutual of Omaha for your Group Insurance needs. The New Customer Verification Guide ("Guide") is key to administering your plan effectively and efficiently. To ensure a smooth implementation, complete and sign the applicable section within the Guide.

STEP 1: Review the Group Insurance proposal and complete the sections within the Guide.

Guide	Description	Completed
Group Insurance Proposal	Applicant and Producer verify sold plan design and rates.	☐
Acceptance of Terms and Conditions	Applicant signature is required.	☐
Group Insurance Application	Applicant signature is required. • Must be signed prior to the proposed effective date	☐
Policy Administration		☐
Contact Information	Premium/Billing, Claims, Administration, and Renewal	
Billing Information	Billing type, format and location	
Eligibility Information	Class description and employee waiting periods	
Earnings Definition	Earnings definition, premium contributions, and ERISA	
Withholding and Tax Reporting	Required only if Disability coverage is being applied for	

STEP 2: Return the completed and signed Guide to the Mutual of Omaha representative listed below at least 15 days prior to the requested effective date.

Additional Items Required		Included
Employee Census and Enrollment	• Census in Excel format (preferred method) • Employee enrollment forms, electronic or hard copy • Evidence of Insurability or Application forms • Applicant retains copy of enrollment material	☐
Replacing Prior Insurance Plan	☐ Yes ☐ No	
Prior Carrier Billing statement	Required if transferring coverage from another carrier	☐
Prior Carrier certificate booklet	Required if transferring coverage from another carrier	☐
Sample premium calculation spreadsheet	Required only for Self-administered groups	☐
Producer / Agent Use Only		
Producer Checklist	Producer identification and details	☐
Third Party Administrator Checklist	Required only if TPA is providing services	☐

If you have any questions, please contact your Mutual of Omaha representative.

Sales Representative	Michael Semberg		
Sales Assistant	Karen Riba		
Email	Karen.Riba@mutualofomaha.com		
Phone & Fax	513/448-3770		

Group Office	Cincinnati		
Group Office Address	4665 Cornell Road		
Address 2	Suite 105		
City, State, Zip	Cincinnati	OH	45241



Mutual of Omaha

BASIC TERM LIFE AND AD&D INSURANCE

Proposal for: City of Reynoldsburg

Alternate: 1.00

The following Basic Term Life and AD&D plan is being proposed on a fully-insured basis effective **01/01/18**. This proposal assumes this coverage is underwritten by United of Omaha Life Insurance Company. For additional information about Mutual of Omaha's products and services, visit mutualofomaha.com.

ELIGIBILITY

CLASS DEFINITION(S)	Class 1: All Active Full Time Managers, Directors and Municipal Employees Class 2: All Active Full Time Police Officers & Sergeants, Excluding Police Lieutenants, Police Chiefs, Police Clerks & Police Dispatchers Class 3: Active Full Time Police Dispatchers
ELIGIBILITY REQUIREMENT	This proposal provides coverage for all actively at work employees on the policy effective date working the minimum number of hours shown below in the United States, unless otherwise approved by Mutual of Omaha. Certain requirements apply.
MINIMUM WORK HOURS	Class 1: 30 or more hours each week Class 2: 30 or more hours each week Class 3: 30 or more hours each week

BENEFIT SUMMARY

EMPLOYEE TERM LIFE BENEFIT AMOUNTS	Benefit	Maximum Benefit	Guarantee Issue Amount	Minimum Benefit
Class 1	1X Annual Salary	\$100,000	\$100,000	\$50,000
Class 2	\$100,000	\$100,000	\$100,000	\$100,000
Class 3	\$40,000	\$40,000	\$100,000	\$40,000

EMPLOYEE BENEFIT REDUCTION SCHEDULE* CLASS 1, 2, 3

At Age	Benefits Reduce :
70	65%
75+	50%

* All benefit reductions are a percentage of the original benefit amount. Coverage terminates at retirement. The Guarantee Issue Amount is reduced according to the reduction schedule.

EMPLOYEE AD&D BENEFIT AMOUNT

The AD&D Principal Sum amount is equal to the amount of basic term life insurance.

PARTICIPATION AND COST SUMMARY

PARTICIPATION ASSUMPTIONS	Minimum Participation	Number of Eligible Employees	Contribution Structure
Class 1, 2, 3	100%	133	Non-Contributory

COST SUMMARY

	Number of Lives	Total Monthly Volume	Monthly Rate	Total Monthly Premium	Total Annual Premium
Employee Term Life	133	\$9,657,500	\$0.130/\$1,000	\$1,255.48	\$15,065.76
Employee AD&D	133	\$9,657,500	\$0.020/\$1,000	\$193.15	\$2,317.80
Total	--	--	--	\$1,448.63	\$17,383.56

PACKAGE PRICING

The rates and benefits for this coverage assume package pricing. The rates and/or benefits are

subject to change if one or more coverages included in Option 1 are not selected by the employer.

RATE GUARANTEE 2 Years

RATE GUARANTEE DATE 01/01/2020

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

ADDITIONAL BENEFITS - CLASS 1, 2

WAIVER OF PREMIUM - DISABILITY	▪ Definition of Disability - Any Occupation ▪ Elimination Period - 9 months ▪ Termination - Age 65
LIVING CARE BENEFIT	80% to \$100,000
PORTABILITY	Included
LAYOFF/LEAVE	▪ Temporary Layoff - 12 weeks ▪ Personal Leave - 12 weeks
CONTINUATION FOR FEDERAL AND STATE LAWS	Included – The federal Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA) and any amendments thereto, as well as other applicable federal or state laws, may allow continuation of insurance in certain instances for leaves of absence, layoff or termination. Insurance may be continued for the time period allowed by the applicable law, for the employee/member. This provision applies to employer and union groups only, subject to certain conditions.
TRAVEL ASSISTANCE	Included
AD&D	24 hour coverage for employees
AD&D BENEFITS	- Seat Belt - Child Education - Childcare Center - Paralysis - Airbag - Common Carrier - Coma
CONVERSION	Included

ADDITIONAL BENEFITS - CLASS 3

WAIVER OF PREMIUM - DISABILITY	▪ Definition of Disability - Any Occupation ▪ Elimination Period - 9 months ▪ Termination - Age 65
LIVING CARE BENEFIT	80% to \$40,000
PORTABILITY	Included
LAYOFF/LEAVE	▪ Temporary Layoff - 12 weeks ▪ Personal Leave - 12 weeks
CONTINUATION FOR FEDERAL AND STATE LAWS	Included – The federal Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA) and any amendments thereto, as well as other applicable federal or state laws, may allow continuation of insurance in certain instances for leaves of absence, layoff or termination. Insurance may be continued for the time period allowed by the applicable law, for the employee/member. This provision applies to employer and union groups only, subject to certain conditions.
TRAVEL ASSISTANCE	Included
AD&D	24 hour coverage for employees
AD&D BENEFITS	- Seat Belt - Paralysis - Common Carrier

Basic Term Life and AD&D Insurance (continued)

	- Child Education - Childcare Center	- Airbag	- Coma
CONVERSION	Included		

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)



VOLUNTARY TERM LIFE AND AD&D INSURANCE

Proposal for: City of Reynoldsburg

Alternate: 1.01

The following Voluntary Term Life and AD&D plan is being proposed on a fully-insured basis effective **01/01/18**. This proposal assumes this coverage is underwritten by United of Omaha Life Insurance Company. For additional information about Mutual of Omaha's products and services, visit mutualofomaha.com.

ELIGIBILITY

CLASS DEFINITION(S)	Class 1: All Eligible Employees
ELIGIBILITY REQUIREMENT	This proposal provides coverage for all actively at work employees on the policy effective date working the minimum number of hours shown below in the United States, unless otherwise approved by Mutual of Omaha. Certain requirements apply.
MINIMUM WORK HOURS	Class 1: 30 or more hours each week

BENEFIT SUMMARY

EMPLOYEE BENEFIT AMOUNTS	Minimum Benefit	Maximum Benefit	Increments	Guarantee Issue Amount*
	\$10,000	5X Annual Salary, up to \$300,000	\$10,000	5X Annual Salary, up to \$100,000

*Guarantee Issue Amounts assume a participation rate of at least 25% of eligible employees.

BENEFIT REDUCTION SCHEDULE**	At Age	Benefits Reduce :
	65	65%
	70+	50%

** All benefit reductions are a percentage of the original benefit amount. Coverage terminates at retirement. The Guarantee Issue Amount is reduced according to the reduction schedule.

DEPENDENT SPOUSE BENEFIT AMOUNTS***	Minimum Benefit	Maximum Benefit	Increments	Guarantee Issue Amount
	\$10,000	100% of Employee's Benefit, up to \$100,000	\$10,000	100% of Employee's Benefit, up to \$20,000

*** Dependent Spouse and/or Child coverage is only available if the Employee has coverage under this plan. Spouse coverage terminates at age 70.

DEPENDENT CHILD BENEFIT AMOUNTS	Minimum Benefit	Maximum Benefit	Increments	Guarantee Issue Amount
	\$10,000	\$10,000	\$10,000	\$10,000

AD&D BENEFIT AMOUNT	The AD&D Principal Sum amount is equal to the amount of voluntary term life insurance for employees and eligible dependents.
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PARTICIPATION AND COST SUMMARY

PARTICIPATION ASSUMPTIONS	Minimum Participation	Number of Eligible Employees	Contribution Structure
	25%	133	100% employee paid

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

PARTICIPATION AND COST SUMMARY (CONT'D)

COST SUMMARY*

Voluntary Term Life

Age Band	Employee & Spouse Rate per \$1,000	All Children Rate per \$1,000
<25	\$0.06	\$0.16
25 - 29	\$0.08	--
30 - 34	\$0.09	--
35 - 39	\$0.11	--
40 - 44	\$0.18	--
45 - 49	\$0.30	--
50 - 54	\$0.50	--
55 - 59	\$0.78	--
60 - 64	\$1.21	--
65 - 69	\$2.18	--
70 - 74	\$3.90	--
75 - 79	\$6.43	--
80 - 84	\$13.04	--
85 - 89	\$13.04	--
90 - 100	\$13.04	--

* This plan is rated using the same rates for the employee and spouse. Employee and spouse rates are calculated based on the employee's current age as of the effective date of the plan. Employee and spouse rates are adjusted once each year on the plan anniversary date for employees advancing to the next age band. Spouse coverage terminates when the employee attains age 70 (regardless of the spouse's actual age).

Voluntary AD&D

Employee Rate per \$1,000	Spouse Rate per \$1,000	All Children Rate per \$1,000
\$0.03	\$0.03	\$0.04

PACKAGE PRICING

The rates and benefits for this coverage assume package pricing. The rates and/or benefits are subject to change if one or more coverages included in Option 1 are not selected by the employer.

RATE GUARANTEE

2 Years

RATE GUARANTEE DATE

01/01/2020

ADDITIONAL BENEFITS

OPEN ENROLLMENT

A one-time open enrollment is available for a period of up to 90 days prior to the effective date of the policy, subject to the enrollment strategy requirements. During this time, the employee/member may elect insurance for the first time or request increased insurance up to the Guarantee Issue amount for the employee/member and any dependents (if applicable) without providing health information.

WAIVER OF PREMIUM - DISABILITY

- **Definition of Disability** - Any Occupation
- **Elimination Period** - 9 months
- **Termination** - Age 65

ANNUAL INCREASE OPTION

Once annually, the employee/member may increase their insurance amount by up to without providing health information.

LIVING CARE BENEFIT

80% to \$300,000

PORTABILITY

Included

LAYOFF/LEAVE

- **Temporary Layoff** - 12 weeks
- **Personal Leave** - 12 weeks

Voluntary Term Life and AD&D Insurance (continued)

CONTINUATION FOR FEDERAL AND STATE LAWS

Included – The federal Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA) and any amendments thereto, as well as other applicable federal or state laws, may allow continuation of insurance in certain instances for leaves of absence, layoff or termination. Insurance may be continued for the time period allowed by the applicable law, for the employee/member and any dependent(s). This provision applies to employer and union groups only, subject to certain conditions.

AD&D

24 hour coverage for employees and eligible dependents

AD&D BENEFITS

- Seat Belt
- Airbag
- Paralysis
- Child Education

CONVERSION

Included



SHORT-TERM DISABILITY INSURANCE

Proposal for: City of Reynoldsburg
Alternate: 2.00

The following Short-Term Disability plan is being proposed on a fully-insured basis effective **01/01/18**. This proposal assumes this coverage is underwritten by United of Omaha Life Insurance Company. For additional information about Mutual of Omaha's products and services, visit mutualofomaha.com.

ELIGIBILITY

CLASS DEFINITION(S)	Class 1: All Active Full Time Managers, Directors & Municipal Employees
ELIGIBILITY REQUIREMENT	This proposal provides coverage for all actively at work employees on the policy effective date working the minimum number of hours shown below in the United States, unless otherwise approved by Mutual of Omaha. Certain requirements apply.
MINIMUM WORK HOURS	Class 1: 30 or more hours each week

BENEFIT SUMMARY

	Class 1
BENEFIT PERCENTAGE	60%
MAXIMUM BENEFIT	\$1,000
ACCIDENT ELIMINATION PERIOD	14 days
SICKNESS ELIMINATION PERIOD	14 days
ZERO DAY RESIDUAL	Included
OWN JOB DEFINITION	Loss of duties and earnings
BENEFIT DURATION	11 weeks
INTEGRATION	Yes
SS INTEGRATION METHOD	N/A
SALARY CONT.	Full
STATE DISABILITY PLAN OFFSET	Yes
MINIMUM BENEFIT	None

PARTIAL DISABILITY

	Class 1
EARNINGS TEST %	99% (Mutually Progressive Partial)
PARTIAL DISABILITY FORMULA	Mutually Progressive Partial

PARTICIPATION AND COST SUMMARY

PARTICIPATION ASSUMPTIONS	Minimum Participation	Number of Eligible Employees	Contribution Structure
	100%	73	Non-Contributory

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

PARTICIPATION AND COST SUMMARY (CONT'D)**COST SUMMARY**

	Number of Lives	Weekly Benefit Volume	Monthly Rate	Total Monthly Premium	Total Annual Premium
STD	73	\$42,080	\$0.22 (Per \$10 of Weekly Benefit)	\$925.76	\$11,109.12

PACKAGE PRICING The rates and benefits for this coverage assume package pricing. The rates and/or benefits are subject to change if one or more coverages included in Option 1 are not selected by the employer.

RATE GUARANTEE 2 Years

RATE GUARANTEE DATE 01/01/2020

ADDITIONAL BENEFITS

DEFINITION OF WEEKLY EARNINGS Earnings Just Prior to Disability, Annual Salary

VOC REHAB INCENTIVE 5%

CONTINUATION FOR FEDERAL AND STATE LAWS **Included** – The federal Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA) and any amendments thereto, as well as other applicable federal or state laws, may allow continuation of insurance in certain instances for leaves of absence, layoff or termination. Insurance may be continued for the time period allowed by the applicable law, for the employee/member. This provision applies to employer and union groups only, subject to certain conditions.

FICA PAYMENT The employer will deposit their portion of any applicable FICA tax with the IRS.

W-2 PREPARATION Mutual of Omaha will prepare IRS Form W-2 for each employee who receives benefits under the policy.



LONG-TERM DISABILITY INSURANCE

Proposal for: City of Reynoldsburg

Alternate: 3.00

The following Long-Term Disability plan is being proposed on a fully-insured basis effective **01/01/18**. This proposal assumes this coverage is underwritten by United of Omaha Life Insurance Company. For additional information about Mutual of Omaha's products and services, visit mutualofomaha.com.

ELIGIBILITY

CLASS DEFINITION(S)	Class 1: All Active Full Time Managers, Directors & Municipal Employees
ELIGIBILITY REQUIREMENT	This proposal provides coverage for all actively at work employees on the policy effective date working the minimum number of hours shown below in the United States, unless otherwise approved by Mutual of Omaha. Certain requirements apply.
MINIMUM WORK HOURS	Class 1: 30 or more hours each week

BENEFIT SUMMARY

	Class 1
BENEFIT PERCENTAGE	60%
MAXIMUM BENEFIT	\$6,000
GUARANTEE ISSUE	\$6,000
ELIMINATION PERIOD	90 days
ACCUMULATION PERIOD	180 days
ZERO DAY RESIDUAL	Included
OWN OCC DEFINITION	24 months
BENEFIT DURATION	RBD to SSNRA
INTEGRATION	TRA/PERA - No Participation in SS
PRE-EXISTING CONDITION	3/12
MENTAL DISORDERS	24 months - Lifetime
DRUG & ALCOHOL	24 months - Lifetime
SPECIFIC CONDITIONS	24 months - Lifetime
MINIMUM BENEFIT	\$100

PARTIAL DISABILITY

	Class 1
EARNINGS TEST %	99% during the Own Occ period, then 85% thereafter
PARTIAL DISABILITY FORMULA	Mutually Progressive Partial; Family Care
WORK INCENTIVE	To end of the maximum benefit period

PARTICIPATION AND COST SUMMARY

PARTICIPATION ASSUMPTIONS	Minimum Participation	Number of Eligible Employees	Contribution Structure
	100%	73	Non-Contributory

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

PARTICIPATION AND COST SUMMARY (CONT'D)

COST SUMMARY

	Number of Lives	Covered Monthly Payroll	Monthly Rate	Total Monthly Premium	Total Annual Premium
LTD	73	\$309,066	\$0.31 (Per \$100 of Monthly Covered Payroll)	\$958.10	\$11,497.20

PACKAGE PRICING The rates and benefits for this coverage assume package pricing. The rates and/or benefits are subject to change if one or more coverages included in Option 1 are not selected by the employer.

RATE GUARANTEE 2 Years

RATE GUARANTEE DATE 01/01/2020

ADDITIONAL BENEFITS

DEFINITION OF MONTHLY EARNINGS Earnings Just Prior to Disability, Annual Salary

VOC REHAB INCENTIVE 5%

RECURRENT DISABILITY 6 months

SURVIVOR BENEFIT 3 months

CONTINUATION FOR FEDERAL AND STATE LAWS **Included** – The federal Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA) and any amendments thereto, as well as other applicable federal or state laws, may allow continuation of insurance in certain instances for leaves of absence, layoff or termination. Insurance may be continued for the time period allowed by the applicable law, for the employee/member. This provision applies to employer and union groups only, subject to certain conditions.

WAIVER OF PREMIUM Included

FICA PAYMENT If FICA tax is applicable, we will pay the employer's share of the FICA. This optional service has been included in the premium rates.

W-2 PREPARATION Mutual of Omaha will prepare IRS Form W-2 for each employee who receives benefits under the policy.

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)



REQUIREMENTS AND ASSUMPTIONS

SIC CODE	9121
SITUS STATE	OH
ACCEPTANCE	This proposal is contingent upon Mutual of Omaha Home Office review and acceptance of the completed application for coverage. It is recommended that current coverage is not cancelled or dropped until notification of acceptance from Mutual of Omaha is received.
PACKAGE PRICING	The rates and benefits in this proposal assume package pricing. The rates and/or benefits are subject to change if one or more coverages are not selected by the employer.
LIMITATIONS & STANDARD CONTRACT NOTICE	This proposal is subject to Mutual of Omaha's standard product terms, limitations, and exclusions. Additionally, this proposal requires use of standard system-compatible benefits and contract provisions. Applicable federal and state mandates are added at issuance. This proposal also assumes that all employees/members reside in the situs state of the group. If any employees/members reside outside of the situs state of the group, we must be notified of the number of employees/members by state during the implementation process so that all applicable state mandates can be accommodated. Please refer to a sample standard contract, certificate booklet and/or subscription agreement documents for additional information and detail, available upon request.
ERISA	Each plan presented in this proposal is considered to be an employer-sponsored ERISA benefit plan. If it is determined that any plan presented in this proposal is not an ERISA benefit plan, Mutual of Omaha reserves the right to re-rate or otherwise adjust the proposed plan(s).
PROPOSAL CONDITIONS	Mutual of Omaha reserves the right to re-rate or withdraw this proposal <i>prior</i> to the effective date if any of the following changes: ▪ SIC code ▪ Employer contributions ▪ Information regarding disabled or COBRA participants ▪ For groups that are experience rated - risk increases based on review of the current carriers claims experience, including open or pended claims ▪ Demographics (age, gender, occupation, earnings, location and size) ▪ Plan participation - increase or decrease of 10% or more lives ▪ Laws, regulations, judicial and/or administrative orders and decisions affecting benefits, cost of administration, or cost of health care services ▪ Proposed effective date ▪ Benefits or eligibility ▪ Premium tax On or after the effective date, Mutual of Omaha reserves the right to change rates or fees if there is a change in any factor listed above. In addition, Mutual of Omaha may change rates or fees any time after the most recent Rate Guarantee Date, provided at least 30 days advance notice of the rate or fee increase has been given to the group.
DEPENDENT NON-CONFINEMENT REQUIREMENT	Coverage for dependents is subject to our non-confinement requirement and their ability to perform all the usual duties of a person who is of the same age and gender who is in good health.
PROPOSAL EXPIRATION	This proposal is good for 90 days after 10/20/17, or the assumed effective date of the plan, whichever comes first.

UNITED OF OMAHA LIFE INSURANCE COMPANYMutual of Omaha Plaza
Omaha, NE 68175**Mutual of Omaha**Home Office Use Only
Policy Number(s): _____**Group Insurance Application****Applicant** (Full Legal Name) City of ReynoldsburgAddress 7232 E. Main StreetCity ReynoldsburgState OHZip 43068**Requested Effective Date:** 01-01-2018

If this application is approved, insurance will become effective on the requested effective date, unless United of Omaha Life Insurance Company sends written notice of a different effective date.

<u>Coverage(s) being applied for:</u>	GROUP		VOLUNTARY
	(Contributory / Non-Contributory)		(100% Employee Paid)
Life			
Life/AD&D	X		X
Short Term Disability	X		
Long Term Disability	X		
Dental			
Critical Illness			
Accident			

ACKNOWLEDGEMENT AND SIGNATURE

All statements in this application and any claims experience data provided to United of Omaha Life Insurance Company are true and complete and will be relied upon by United of Omaha Life Insurance Company to determine whether to issue a policy. Such statements and claims experience data, along with the group insurance proposal from United of Omaha Life Insurance Company, are the basis for any policy issued by United of Omaha Life Insurance Company. Any incomplete, incorrect or misleading statements or data may void this application and any issued policy as of the effective date.

If an authorized representative at United of Omaha Life Insurance Company's Home Office does not approve this application, no insurance is in effect at any time and any advance payment received will be returned.

This application is submitted with an advance payment of \$ _____

Applicant Signature _____

Name _____

Title _____ Date _____

Broker Signature _____

Name _____ License Number _____

REQUIRED FRAUD WARNING

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

POLICY ADMINISTRATION



CONTACT INFORMATION

Applicant Information

Legal Name of Company	City of Reynoldsburg		
Doing Business As (DBA)	City of Reynoldsburg		
Employer Identification Number (Tax ID Number)	31-6400909		
Legal Address of Company	7232 E. Main Street		
Address 2			
City, State, Zip	Reynoldsburg	OH	43068
Corporate Structure	☐ C-Corp ☐ S-Corp ☐ LLC ☐ Partnership ☒ Other:		



Please identify the controlling owners/partners on the census/enrollment:

- If you are applying for Short Term or Long Term Disability and
- If your corporate structure is an S-Corp, a Partnership or a LLC and
- The premium is fully paid for by the employer

Primary Contact

Contact For:

- ☒ Premium/Billing
☒ Claims
☒ Administration
☐ Renewal Census
 (Self-administered only)
☐ EOI

Contact Name	Sandra Boller		
Address (if different than above)			
Address 2			
City, State, Zip			
Contact Phone & Fax			
Contact Email	sboller@ci.reynoldsburg.oh.us		
If above Contact Email is not specific to you please provide a unique email for accessing our employer website here:			
Should this contact have access to: Online Billing and Reporting ☒ Yes ☐ No Online Eligibility Maintenance (List Billed customers only) ☐ Yes ☐ No			

Additional Contact

Contact For:

- ☒ Premium/Billing
☒ Claims
☒ Administration
☐ Renewal Census
 (Self-administered only)
☐ EOI

Contact Name	Joni Crawford		
Address (if different than above)			
City, State, Zip			
Contact Phone & Fax			
Contact Email	jcrawford@ci.reynoldsburg.oh.us		
If above Contact Email is not specific to you please provide a unique email for accessing our employer website here:			
Should this contact have access to: Online Billing and Reporting ☒ Yes ☐ No Online Eligibility Maintenance (List Billed customers only) ☐ Yes ☐ No			

Attachment: Mutual of Omaha (Contract with United of Omaha Life Insurance Company)

POLICY ADMINISTRATION



BILLING INFORMATION

1. **Billing Assumptions:** All bills will be sent to the primary contact indicated in the Contact Information section above. Unless otherwise agreed to, or stated in the Group Insurance Proposal, billing statements will be issued on a monthly basis. Premium is due on the first day of the month. The group policy will include a premium grace period provision.

2. **Billing Type:** Select the type of bill you prefer:

☒ List Bill (*mandatory for Dental and Groups under 50 covered employees*)

Are confirmation statements of Voluntary Term Life coverage necessary for each employee? ☒ Yes ☐ No

☐ Self – Administration Bill



We recommend that all groups under 200 covered employees be set up with the List Bill option that provides you with a monthly-itemized bill. This option provides you online access to the following:

- Enrollment Data Administration- Adds, Terminations and Changes
- Management Reports: Standard and On Demand formats
- Real-Time reporting access to Evidence of Insurability member status
- Administrative Invoice Verification Tool

3. **Enrollment Method** (*required for List Billing only*): Indicate what method your billing should be based on:

☒ Excel census ☐ Enrollment forms ☐ Both

Specify which method takes precedence in the event of conflicting information

☐ Excel census ☐ Enrollment forms

4. **Payroll Deduction Frequency:** Indicate payroll deduction frequency for any voluntary and/or contributory coverages: Select one option.

Monthly
(Standard)

☐

Weekly
(52/yr)

☐

Bi-Weekly
(26/yr)

☒

Semi-Monthly
(24/yr)

☐

9thly

☐

10thly

☐

13thly

☐

Specify first payroll date following the effective date (mm/dd/yyyy):

5. **Billing Format:** If you have multiple locations, we can include a location name and number on your billing statement or send a separate bill to each location. Select the billing format you prefer:

☐ One bill for all locations/divisions sent to Primary Contact (Standard)

☐ One bill itemized by location/division codes sent to Primary Contact (*available for List Billed customers only*)

☐ One bill for each location/division sent to the applicable location contacts:

Additional Billing Location

Location Name & Number			
Contact Name			
Billing Address			
City, State, Zip			
Contact Phone & Fax			
Contact Email			
Should this contact have access to:			
Online Billing and Reporting ☐ Yes ☐ No			
Online Eligibility Maintenance (<i>List Billed customers only</i>) ☐ Yes ☐ No			

For additional locations, provide information on a separate sheet of paper.

POLICY ADMINISTRATION



ELIGIBILITY INFORMATION

Unless otherwise noted in the Group Insurance Proposal, the policy will be issued with the following provisions.

- Eligibility Rules:** A clear definition of eligibility rules by class is necessary to properly administer your plan. Complete the table below to clarify whether or not any classes have varying eligibility criteria by product (*include all variations*). If eligibility does not vary by class or product, only complete the first row of the below chart.

- **Class Description** - How the employees class should be described in the policy
- **Minimum Hours** - Minimum number of hours an employee must work to be eligible for coverage
- **Waiting Period** - Days, months, years an employee must be employed full-time before becoming eligible for coverage
- **Effective Date** - Day on which coverage begins after employees satisfy the waiting period
- **Termination Date** - Day on which coverage terminates once an employee is no longer eligible

MINIMUM HOURS	COVERAGE WAITING PERIOD	COVERAGE EFFECTIVE DATE	COVERAGE TERMINATION DATE	APPLIES TO WHICH PRODUCTS												
Class Description:																
_____ Hours ☐ Week ☐ Month ☐ Quarter ☐ Year	_____ Days _____ Months _____ Years	☐ on the day ¹ ☐ first day of month coinciding with policy ² ☐ first day of month following ³	☐ on the day- (Required for disability) ☐ last day of month (Required for critical illness) (Required for accident)	<table border="0"> <tr> <td>☐ Life</td> <td>☐ Vol. Life</td> </tr> <tr> <td>☐ STD</td> <td>☐ Vol. STD</td> </tr> <tr> <td>☐ LTD</td> <td>☐ Vol. LTD</td> </tr> <tr> <td>☐ Dental</td> <td>☐ Vol. Dental</td> </tr> <tr> <td>☐ Crit Illness</td> <td>☐ Vol. Crit Ill</td> </tr> <tr> <td>☐ Accident</td> <td>☐ Vol. Acc</td> </tr> </table>	☐ Life	☐ Vol. Life	☐ STD	☐ Vol. STD	☐ LTD	☐ Vol. LTD	☐ Dental	☐ Vol. Dental	☐ Crit Illness	☐ Vol. Crit Ill	☐ Accident	☐ Vol. Acc
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☐ Crit Illness	☐ Vol. Crit Ill															
☐ Accident	☐ Vol. Acc															

Note: All of the following examples assume a standard enrollment period of 31 days.

- ¹ **"on the day"** means insurance is effective on the day after satisfaction of the waiting period (if applicable), or on the day the enrollment form is signed (if applicable), whichever is later.

With no waiting period:

- Noncontributory Plan – Insurance for an employee with a hire date of April 15 would begin on April 15.
- Contributory Plan – Insurance for an employee with a hire date of April 15 that signs the enrollment form on or before May 16 would begin on the day the form is signed.

- ² **"first day of month coinciding with policy"** means insurance is effective on the first day of the month that coincides or follows satisfaction of the waiting period (if applicable), or on the day the enrollment form is signed (if applicable), whichever is later.

With no waiting period:

- Noncontributory Plan – Insurance for an employee with a hire date of April 15 would begin on May 1. Insurance for an employee with a hire date of May 1 would also begin on May 1.
- Contributory or Voluntary Plan – Insurance for an employee with a hire date of April 15 that signs the enrollment form before May 1 would begin on May 1. Insurance for an employee with a hire date of May 1 that signs form on May 1 would begin on May 1. For either hire date, if the form is signed after May 1 but on or before May 16, insurance would begin on June 1.

³ **"first day of month following"** means insurance is effective on the first day of the month that follows satisfaction of the waiting period (if applicable), or on the day the enrollment form is signed (if applicable), whichever is later.

With no waiting period:

- Noncontributory Plan – Insurance for an employee with a hire date of April 15 would begin on May 1.
- Contributory or Voluntary Plan – Insurance for an employee with a hire date of April 15 that signs the enrollment form before May 1 would begin on May 1. If the form is signed on or after May 1 but on or before May 16, insurance would begin on June 1.

2. Eligibility Assumptions

a. Rehire/Reinstatement

- The Policyholder can elect to include a rehire/reinstatement provision in their coverage.
- The standard rehire/reinstatement period for Leave of Absence for employer groups is 90 days for life, critical illness, accident and dental coverages (basic and voluntary).
 - Rehire/reinstatement for Leave of Absence is **not available** for disability coverages.
 - Rehire/reinstatement for Leave of Absence is **not available** for non-employer groups.

b. Continuation of Coverage

- The Policyholder can elect to include a continuation provision in their coverage.
- For Life, Critical Illness and Accident coverages, the standard Continuation period of Temporary Layoff or Personal Leave is 12 weeks.
- For Disability coverages, Continuation for Temporary Layoff or Personal Leave is not standardly included.
- For Dental coverage, the standard Continuation is until the end of the month.
- Continuation is **not available** for non-employer groups.

NOTE: Changes from standard may affect premium rates. Contact your Implementation Manager for Information.

3. **Domestic Partner:** Are Domestic Partners covered? ☐ Yes ☐ No

4. **Enrollment: Life and AD&D, Long Term Disability, Short Term Disability**

Insurance may only be selected or increased through completion of the Evidence of Insurability health underwriting process for the covered participant(s), except for new covered participant(s) or those experiencing a life event according to the policy.

5. **Open Enrollment: Voluntary Term Life with AD&D**

Mutual of Omaha has agreed to a one-time open enrollment to occur for a period of up to 90 days prior to the effective date of the policy, subject to the enrollment strategy requirements.

If open enrollment period differs, indicate dates here: (mm/dd) _____ through _____

During this one-time period, the covered participant(s) may elect insurance for the first time or request increased insurance up to the policy Guarantee Issue Amount for the covered participant(s) without providing health information. After this one-time period, insurance may only be elected or increased through completion of the Evidence of Insurability health underwriting process for the covered participant(s) except for new covered participant(s) or those experiencing a life event according to the policy. Any subsequent open enrollments are not allowed, unless approved in writing in advance of the enrollment by an authorized representative from Mutual of Omaha's home office.

POLICY ADMINISTRATION



EARNINGS DEFINITION

Insurable earnings: All employees' insurable earnings must be clearly defined so that premiums and claim payments are correctly calculated. Specify Class Description and Definition of Earnings for each class of employees.

☐ Check this box if the Earnings Definition applies to all Class Descriptions and only complete Class 1.

	Class 1		Class 2		Class 3	
Class Description						
Current Calendar Year ¹	☐		☐		☐	
Overtime	☐		☐		☐	
Differentials	☐		☐		☐	
Other Extra Compensation	☐		☐		☐	
Commissions	☐	Number of Months Averaged	☐	Number of Months Averaged	☐	Number of Months Averaged
Bonuses ²	☐	☐ 12 ☐ 24 ☐ 36	☐	☐ 12 ☐ 24 ☐ 36	☐	☐ 12 ☐ 24 ☐ 36
Prior Year W-2 ³	☐		☐		☐	
Prior Calendar Year Average Earnings	☐		☐		☐	

¹Earnings will be determined on the last day worked. Salary shall not exceed payroll records or premium paid.

²Additional approval may be necessary

³Bonuses, Commissions and Overtime are included

If the Earnings Definition you select here is different from what is shown on the Sold Proposal or if you do not see the Earnings Definition you want, please contact your Implementation Manager.

PREMIUM CONTRIBUTIONS

Key

- A. **Non-Contributory** - 100% Employ^{ER} funded.
- B. **Contributory** - Employ^{ER} & Employ^{EE} funded.
- C. **Voluntary** - 100% Employ^{EE} funded with post-tax dollars. The Employ^{ER} is not grossing up employee wages or indirectly funding the program.
- D. **Gross-Up** - 100% Employ^{EE} funded with post-tax dollars. The Employ^{ER} grosses up the employee wages.
- E. **Tax Choice (IRS Revenue Ruling 2004-55)** - 100% Employ^{ER} funded. Employ^{EE}s are offered the choice of whether to have the premium included in their taxable income.
- F. **Core / Buy-Up** - Core plan is fully funded by the Employ^{ER}. The Buy-Up plan is fully funded by the Employ^{EE}.
- G. **Section 125** - Employ^{EE} or Employ^{ER} funded.

Please take a minute to review the Group Insurance Proposal and verify the proposed plan's premium contributions and participation levels are accurate.

1. For Contributory coverage, indicate the percentage of premium paid by both the Employ^{ER} and Employ^{EE}.

	Life	Dep. Life	LTD	STD	Dental (EE)	Dental (DEP)	Critical Illness	Critical Illness (SP)	Accident
ER %									
EE %									
Section 125 Plan	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes

If any benefits are offered under a Section 125 plan, please indicate your subsequent enrollment period (mm/dd): _____

2. If Disability coverage is being applied for, it is important to know how premiums are funded as this will affect the tax treatment of benefit payments. Please select how Disability premiums will be funded.

Type (See Above Key)	Contribution	STD	LTD
A. Non-Contributory	100% EmployER	☒ Yes	☒ Yes
B. Contributory	EmployER / EmployEE	☐ Yes	☐ Yes
C. Voluntary	100% EmployEE	☐ Yes	☐ Yes
D. Gross-Up	100% EmployEE	☐ Yes	☐ Yes
E. Tax-Choice	EmployER	☐ Yes	☐ Yes
F. Core / Buy-Up	EmployER / EmployEE	☐ Yes	☐ Yes
G. Section 125	EmployER / EmployEE	☐ Yes	☐ Yes

POLICY INFORMATION

Active at work requirement: We will issue our standard and approved policy language.

Will all proposed insureds meet the Active Work requirement?

Yes ☐ All employees listed on the census will meet the Active Work requirement and will appear on the billing statement.

No ☐ Not all employees meet the Active Work requirement.

For Life, Dental, Accident, and Critical Illness coverage, if employees are not “actively at work”, continuity of coverage options may apply. Employees who will not meet the Active Work requirement, or who are not eligible under Mutual of Omaha’s continuity of coverage provisions, will be covered once they return to active work and will be added to the billing statement at that time.

Continuity of Coverage Information:

If the Mutual of Omaha policy replaces a prior plan that contained a provision allowing for continuation of coverage, the Mutual of Omaha policy will provide coverage subject to all of the conditions below for an employee who:

- was insured under the prior plan on the day prior to the Mutual of Omaha policy effective date
- is otherwise eligible under the Mutual of Omaha policy, but is not actively working on the policy’s effective date due to injury or sickness or a leave of absence under federal or state law that allows for continuation of insurance
- is not eligible for benefits or continuation of insurance under any provision of the prior plan (i.e. waiver of premium, conversion, portability)
- is not a retired employee (unless the policy provides coverage for retired employees)
- **is not totally disabled** on the Mutual of Omaha policy’s effective date (applies to continuity of Life coverage only)

PLEASE NOTE:

- Insurance is subject to uninterrupted payment of premium to us when due.
- Collection of premium does not guarantee payment of a claim. For **Life** claims, if it is determined at the time of claim that the insured was totally disabled as of the policy effective date, the claim will not be paid.
- For **Life, Accident and Critical Illness** coverage, if the insured has not returned to active work with the Policyholder by the end of the Continuity of Coverage provision, the Policyholder is responsible for providing the insured with conversion rights within 31 days of coverage ending.

For Disability coverage, employees who will not meet the Active Work requirement will be covered once they return to active work.

Extraterritorial States

The states listed below have enacted legislation that requires insurers to provide specific coverage for people residing in their states. If you have employees residing in any of these states, please select the states that would apply.

- | | | | |
|---|---|--|---|
| ☐ APO/FPO Americas | ☐ Foreign | ☐ Mississippi | ☐ Pennsylvania |
| ☐ APO/FPO Europe | ☐ Georgia | ☐ Missouri | ☐ Puerto Rico |
| ☐ APO/FPO Pacific | ☐ Guam | ☐ Montana | ☐ Rhode Island |
| ☐ Alabama | ☐ Hawaii | ☐ N Mariana Islands | ☐ South Carolina |
| ☐ Alaska | ☐ Idaho | ☐ Nebraska | ☐ South Dakota |
| ☐ American Samoa | ☐ Illinois | ☐ Nevada | ☐ Tennessee |
| ☐ Arizona | ☐ Indiana | ☐ New Hampshire | ☐ Texas |
| ☐ Arkansas | ☐ Iowa | ☐ New Jersey | ☐ Utah |
| ☐ BR Virgin Isl | ☐ Kansas | ☐ New Mexico | ☐ Vermont |
| ☐ CANAL Zone | ☐ Kentucky | ☐ New York | ☐ Virgin Islands |
| ☐ California | ☐ Louisiana | ☐ North Carolina | ☐ Virginia |
| ☐ Colorado | ☐ Maine | ☐ North Dakota | ☐ Washington |
| ☐ Connecticut | ☐ Marshall Islands | ☒ Ohio | ☐ West Virginia |
| ☐ Delaware | ☐ Maryland | ☐ Oklahoma | ☐ Wisconsin |
| ☐ District of Columbia | ☐ Massachusetts | ☐ Oregon | ☐ Wyoming |
| ☐ Fed St of Micronesia | ☐ Michigan | ☐ Palau | |
| ☐ Florida | ☐ Minnesota | ☐ Panama | |

ERISA

Employee Retirement Income Security Act of 1974 (ERISA) is the federal law that sets minimum standards for most employer-sponsored benefits plans. For more information on ERISA, visit the U.S. Department of Labor (DOL) website at www.dol.gov/dol/topic/health-plans/erisa.htm.

1. Are your benefit plan(s) subject to ERISA?

Nearly 90% of our clients are ERISA plans. Corporations, partnerships, sole proprietorships, and non-profit organizations are covered, **but governmental employers and churches are not**, and are exempt from the application of ERISA.

☐ Yes ☒ No

If yes, you must complete numbers 2-4 on this page.

2. Provide the ERISA plan administrator contact information below. This person is employed at your company and will receive information for annual reporting to the DOL.

Name	
Email Address	
Mailing Address	
Phone	

3. In the boxes below, please provide the three-digit Plan Number (beginning with a '5'), Plan Year and type of coverage. This information can be found on your welfare benefit plan Form 5500.

Plan Number	5	5	5	5	5	5
Plan Anniversary (mm/dd)	/	/	/	/	/	/
Type of Coverage						

Summary Plan Document (SPD) materials include ERISA plan numbers and anniversary dates. Plan anniversary dates also indicate when you need information for your annual 5500 Schedule A DOL filing.

4. Would you like your ERISA information included in your Certificate booklet(s)?

This relates to ERISA SPD requirements.

☐ Yes ☒ No

Note: The employer is ultimately responsible under ERISA for the benefits it agrees to provide its employees.

POLICY ADMINISTRATION



W-2 AND FICA TAX REPORTING SERVICES

1. **Employee:** Mutual of Omaha will withhold the employee portion of any (a) federal income tax; and (b) applicable Federal Insurance Contributions Act (FICA) tax. Mutual of Omaha will deposit withheld amounts with the IRS and will provide you with monthly reports that show the gross benefit paid and taxes withheld for each claimant.
2. **Federal Insurance Contributions ACT (FICA):**
 Accountability for W-2 preparation and payment of the employer's portion of FICA in the event of a disability claim is outlined in the 'ADDITIONAL BENEFITS' section of your Group Insurance Proposal. These are the options you have selected:

Mutual of Omaha to prepare W-2 and pay employer's share of FICA tax without reimbursement - This option is intended to reduce the administrative burden associated with FICA handling. Your share of the FICA tax will be included in your premium rate, and you will not be billed separately. We will provide you a monthly report reflecting gross benefits paid and taxes withheld for each beneficiary. (LTD)

Mutual of Omaha to prepare W-2. Employer will pay own share of FICA tax, if applicable - With this option, Mutual of Omaha prepares IRS Form W-2 for each employee who receives benefits under the policy. The employer will deposit their portion of any applicable FICA tax with the IRS. We will provide you daily and monthly reports reflecting gross benefits paid and taxes withheld for each beneficiary. (STD)
3. **For Other Taxes:** You will determine and deposit with appropriate agencies the applicable amount of federal and state unemployment taxes, including FUTA taxes, state disability insurance taxes, state or local occupations taxes, workers' compensation taxes and other taxes applicable to STD and/or LTD benefits. You will timely submit Form 940 or Form 940EZ to the IRS, using your name, address and EIN. You will be responsible for any federal, state and local tax obligations not set forth as Mutual's obligations herein, including, with limitation, reporting, disclosure, deposit and payment of taxes.
4. **FICA Contact Information:** If Premium Billing Primary Contact is also your FICA contact, check this box ☐
 Otherwise, please specify your FICA Contact:

Contact Name			
Address			
City, State, Zip			
Phone & Fax			
Email			

List any additional location to which FICA information should be sent:

Location Name & Number			
Contact Name			
Address			
City, State, Zip			
Phone & Fax			
Email			

Provide the above information for any additional contacts or locations on a separate attachment.

POLICY ADMINISTRATION



ACCEPTANCE OF TERMS AND CONDITIONS

I confirm that I have reviewed and completed all appropriate sections of the Group Insurance Application and the Policy Administration document included in this Guide.

I agree to and accept the terms and conditions of the Group Insurance Proposal, the Group Insurance Application, and eligibility, benefit, cost details and other information provided in this Guide.

Company Name: City of Reynoldsburg

Printed name of Authorized Company Representative: _____

Signature of Authorized Company Representative: _____

Title: _____

Date: _____

An implementation call will take place during the setup of your new coverage. Who should be contacted in this call?

☒ Primary Contact ☐ Producer ☐ Other

Name: _____

Phone: _____

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **November 27, 2017**

TO:

RE: Ordinance Making Transfer of Funds Among Various General Fund Departments, Making Appropriations for the Police Department, Senior Center, Mayor, Clerk of Courts and Human Resources and the Stormwater Fund.

Request that Council unappropriate the attached list the attached list and return to the unappropriated General Fund (110).Unappropriate from the following accounts to the General Fund:

\$ 10,000 from the Police Department account no. 110.111.5213

“Repairs/Maint.”

\$10,000 from the Police Department account no. 110.111.5203 “Computer Supplies”

\$5,000 from the Police Department account no. 110.111.5206 “Evidence”

\$5,000 from the Police Department account no. 110.111.5251 “MV Gas and Oil”

\$10,000 from the Police Department account no. 110.111.5311 “Utilities”

\$5000 from the Police Department account no. 110.111.5631 “Furniture”

\$15,000 from the Senior Center account no. 110.343.5361 “Building Repairs”

\$15,000 from the Service Department account no. 110.448.5161 “Group Insurance”

\$5,000 from the Service Department account no. 110.448.5367

“Streetscape”

\$15,000 from the City Council account no. 110.571.5339 “Misc. Contract”

\$24,000 from the Development account no. 110.580.5339 “Misc. Contract”

\$75,000 from the General Fund account no. 110.595.5164 “Workers Comp”

\$6,000 from the General Fund account no. 110.595.5165

“Unemployment”

\$58,000 from the General Fund account no. 110.595.5371 “Election Exp.”

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

\$67,000 from the General Fund account no. 110.595.5351 "Liability"
 \$13,050 from the General Fund account no. 110.595.5352 "Motor Vehicle
 Ins."

Total.....\$338,050.00

That an amount of \$338,050 in the unappropriated General Fund be and is
 hereby appropriated in the following manner:

to Police account no. 110.111.5105
 "Overtime".....\$ 115,000
 to Police account no. 110.111.5113 "Wages-Enforcement".
\$140,000
 to Police account no. 110.111.5156 "PFDPF"
\$30,000
 to Police account no. 110.111.5111 "Wages Chief"
 \$45,000
 to Senior Center account no. 110.343.5104 "Wages-Part
 Time"\$ 400
 to Mayor account no. 110.522.5161 "Group Insurance
\$ 200
 to Clerk of Courts account no. 110.593.5102 "Wages
 Staff:.....\$ 2450
 to Human Resources Department account no. 110.582.5399 "Misc.
 Contract Svcs...\$ 5000
 Total.....\$338,050

That \$23,000 be unappropriated from the following accounts and returned
 to the unappropriated Stormwater fund(740)

Postage 740.737.5391	\$12,000
Misc. Contract Services 740.737.5339	\$11,000

That \$23,000 be appropriated to account 740.737.5102 Wages from the
 unappropriated Stormwater Fund.

\$75,000 from the unappropriated Visitor's Bureau Fund (920) be
 appropriated to account number 920.000.5527 agency distributions

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

That \$80,000 be unappropriated from the Brice Road Tif fund (971) and returned to the unappropriated Brice Road Tif Fund. Appropriate \$393 to account # 971.991.5424 bond interest to cover debt payment. \$50 be appropriated from the unappropriated Summit Road TIF #1 fund (973) to account number 973.000.4000.5373 treasurer fees. Authorizing the City Auditor and directed to fund the Health Savings Accounts that have been established in accordance with Chapter 160 Employee Compensation, for City employees and elected officials, in the following amounts for 2018 for Chapter 160 single insured up to \$2,000 and family insured up to \$4,000 and other amounts as determined by respective labor agreements. Payments to commence after January 1, 2018.

Approval:

Completed Brad McCloud	Skipped Jed Hood	Skipped Richard Harris
---------------------------	---------------------	---------------------------

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Financial Needs of the City

Ordinance Making Transfer of Funds Among Various General Fund Departments, Making Appropriations for the Police Department, Senior Center, Mayor, Clerk of Courts and Human Resources and the Stormwater Fund.

Request that Council unappropriate the attached list the attached list and return to the unappropriated General Fund (110).Unappropriate from the following accounts to the General Fund:

\$ 10,000 from the Police Department account no. 110.111.5213 "Repairs/Maint."

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\$5,000 from the Police Department account no. 110.111.5206 "Evidence"

\$5,000 from the Police Department account no. 110.111.5251 "MV Gas and Oil"

\$10,000 from the Police Department account no. 110.111.5311 "Utilities"

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

\$5000 from the Police Department account no. 110.111.5631 "Furniture"
 \$15,000 from the Senior Center account no. 110.343.5361 "Building Repairs"
 \$15,000 from the Service Department account no. 110.448.5161 "Group Insurance"
 \$5,000 from the Service Department account no. 110.448.5367 "Streetscape"
 \$15,000 from the City Council account no. 110.571.5339 "Misc. Contract"
 \$24,000 from the Development account no. 110.580.5339 "Misc. Contract"
 \$75,000 from the General Fund account no. 110.595.5164 "Workers Comp"
 \$6,000 from the General Fund account no. 110.595.5165 "Unemployment"
 \$58,000 from the General Fund account no. 110.595.5371 "Election Exp."
 \$67,000 from the General Fund account no. 110.595.5351 "Liability"
 \$13,050 from the General Fund account no. 110.595.5352 "Motor Vehicle Ins."

Total.....\$338,050.00

That an amount of \$338,050 in the unappropriated General Fund be and is hereby appropriated in the following manner:

to Police account no. 110.111.5105 "Overtime".....\$ 115,000
 to Police account no. 110.111.5113 "Wages-Enforcement".\$140,000
 to Police account no. 110.111.5156 "PFDPF"\$30,000
 to Police account no. 110.111.5111 "Wages Chief" \$45,000
 to Senior Center account no. 110.343.5104 "Wages-Part Time".....\$ 400
 to Mayor account no. 110.522.5161 "Group Insurance"\$ 200
 to Clerk of Courts account no.110.593.5102 "Wages Staff:.....\$ 2450
 to Human Resources Department account no. 110.582.5399 "Misc. Contract Svcs..."\$ 5000

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

Total.....\$338,050

That \$23,000 be unappropriated from the following accounts and returned to the unappropriated Stormwater fund(740)

Postage 740.737.5391	\$12,000
----------------------	----------

Misc. Contract Services 740.737.5339	\$11,000
--------------------------------------	----------

That \$23,000 be appropriated to account 740.737.5102 Wages from the unappropriated Stormwater Fund.

\$75,000 from the unappropriated Visitor's Bureau Fund (920) be appropriated to account number 920.000.5527 agency distributions

That \$80,000 be unappropriated from the Brice Road Tif fund (971) and returned to the unappropriated Brice Road Tif Fund. Appropriate \$393 to account # 971.991.5424 bond interest to cover debt payment.

\$50 be appropriated from the unappropriated Summit Road TIF #1 fund (973) to account number 973.000.4000.5373 treasurer fees.

Authorizing the City Auditor and directed to fund the Health Savings Accounts that have been established in accordance with Chapter 160 Employee Compensation, for City employees and elected officials, in the following amounts for 2018 for Chapter 160 single insured up to \$2,000 and family insured up to \$4,000 and other amounts as determined by respective labor agreements. Payments to commence after January 1, 2018.

Community Development Committee**Dan Skinner****Phone****ORDINANCE REQUEST**

DATE: November 27, 2017

TO: Community Development Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Amending Section 971.15
Personal Conduct of Chapter 971 Municipal Parks.

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
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See attached for sample legislation from other Ohio Cities.

523.02 PROHIBITIONS.**(a) Indoor Smoking Ban.**

(1) No proprietor of a public place or place of employment shall permit smoking in said public place or place of employment within the City of Grandview Heights, except as provided in Section 523.03.

(2) All enclosed areas, including buildings and vehicles owned, leased, or operated by the City of Grandview Heights, shall be subject to the provisions of this chapter.

(b) Outdoor Smoking Restrictions.

(1) All areas immediately adjacent to the ingress and egress of any enclosed area shall be subject to the provisions of this Chapter so as to ensure that tobacco smoke does not enter the enclosed area through entrances, windows, ventilation systems, or other means.

(2) Smoking is prohibited in City parks and other public recreational facilities.

(c) Sale to Persons Under 21 Years of Age Prohibited.

(1) No person, business, retailer, or other establishment shall sell, permit to be sold, or offer for sale to any person under 21 years of age any cigarette, smoking materials or liquid nicotine within the City.

(2) Before selling any cigarettes, smoking materials, or liquid nicotine to another person, the person selling such smoking materials or liquid nicotine shall verify the person is 21 years of age or older by examining from any person that appears to be under 30 years of age a government- issued photographic identification that establishes the person is at least 21 years of age.

(3) No person, business, retailer, or other establishment shall sell, or offer to sell cigarettes, smoking materials, or liquid nicotine, by or from a vending machine, except in an area within a business, office, or other place not open to the general public or an area to which children are not generally permitted access.

(4) A violator of this section includes the person who sells, permits to be sold, or offers for sale cigarettes, smoking materials, or liquid nicotine to a person under 21 years of age as well as his or her employer and any person who controls the person who sells, permits to be sold, or offers for sale any such product to a person under 21 years of age.

(5) The following affirmative defenses shall apply to the prohibition on selling to persons under 21 years of age:

A. The person attempting to purchase was accompanied by his or her parent, spouse who is 21 years of age or older, or legal guardian; or

B. The person who sold, permitted to be sold, or offered for sale any smoking material or liquid nicotine is a parent, spouse who is 21 years of age or older, or legal guardian.

(6) Any cigarettes, smoking materials or liquid nicotine sold, permitted to be sold, offered for sale, or used by a person under 21 years of age in violation of this Chapter is subject to seizure, forfeiture, and disposal.

(d) No person under 21 years of age shall knowingly furnish false information concerning his or her name, age or other identifying factor for the purpose of obtaining cigarettes, tobacco products, e-cigarettes, or liquid nicotine.

(Ord. 2015-28. Passed 10-19-15.)

971.15 PERSONAL CONDUCT.

(a) No person in or adjacent to a park shall conduct himself/herself by word or by act, in a riotous, disorderly, boisterous, threatening or other manner so as to disturb the peace and good order of the park.

(b) No person shall use any sound amplification device audible more than 20 feet from the device without specific written permission from the Director. No speaker, amplifiers, or similar equipment shall be displayed outside of a vehicle.

(c) No person shall remain within the park that does not abide by conditions adopted and posted by the Department for the preservation of good order and the protection of property within the park; and no person shall remain within the park who does not abide by the instructions of a duly authorized peace officer or Department staff member in the lawful performance of their duties. Any person directed by a peace officer or Department staff member shall do so promptly and peaceably.

(d) No person shall obstruct, resist, or be abusive of, or use profanity to a peace Department staff member in and during the lawful performance of his/her duties.

(e) No person in the park shall willfully assault or commit bodily injury upon another or engage in or abet or aid in any fight, quarrel, or other disturbance.

(f) No person or groups of persons shall assemble in or adjacent to a park for any unlawful purpose or riotous assemblance or with intent to annoy, harass, or inflict property damage or bodily injury upon another person or persons or inflict damage to a park.

(g) No person in a park shall solicit or attempt to solicit another to engage in an act of sex perversion or solicit or request another to commit, perform or engage in any lewd, lascivious, obscene, or indecent act or behavior.

(h) No person with the intent to do so shall willfully interfere with, disrupt, or prevent the conduct of any recreational program event or activity conducted by or having been scheduled through the Department at a park or recreational facility.

(i) No person shall enter restrooms designated for the opposite sex unless necessary for maintenance, service or safety reasons.

(j) No person shall use any form of tobacco at or within 100 feet of the created zones in city-owned parks or operated outdoor facilities including the restrooms, spectator and concession areas, playgrounds, aquatic areas, athletic fields/courts, and special event venues.

(Ord. 37-03. Passed 5-27-03.)

AN ORDINANCE ESTABLISHING REYNOLDSBURG PARKS AND RECREATION TOBACCO FREE ZONES

Whereas, the City believes that tobacco use in the proximity of children and adults engaging in or watching outdoor activities at city-owned or operated facilities is detrimental to their health and that secondhand smoke can be dangerous for those using such facilities; and

Whereas, the City has a unique opportunity to create and sustain an environment that supports a non-tobacco norm through a tobacco-free zone policy, rule enforcement, and adult-peer role modeling within city-owned parks; and

Whereas, the City believes parents, leaders, coaches, and officials involved in recreation and leisure activities are role models for youth and can have a positive effect on the lifestyle choices they make; and

Whereas, cigarettes and smokeless tobacco products once consumed in public spaces become debris material and waste and are often discarded on the ground requiring additional maintenance expenses, can diminish the beauty of the City's facilities; and

Whereas, the City's Parks and Recreation Department determines that the creation of tobacco free zones in city parks serves to protect the health, safety and welfare of the citizens of Reynoldsburg.

Now Therefore, be it ordained by the City Council of the City of Reynoldsburg, Fairfield, Franklin, and Licking Counties, Ohio, that,

971.18 Tobacco Free Zones

No person shall use any form of tobacco at or within 100 feet of the created zones in city-owned parks or operated outdoor facilities including the restrooms, spectator and concession areas, playgrounds, aquatic areas, athletic fields/courts, and special event venues.

Grove City Tobacco Free Parks Ordinance

903.28 SMOKING PROHIBITION; SMOKE FREE ZONES.

(a) It shall be unlawful to smoke or carry lighted cigarettes, pipes, cigars, other tobacco products or smoking materials within all areas of public parks leased or owned by the City, which have been wholly designated as smoke free zones.

(b) Strict liability is intended for a violation of this section.

(Ord. C01-16. Passed 2-1-16.)

903.99 PENALTY.

(a) Whoever violates any provision set forth in Section [903.02](#) through [903.04](#), [903.06](#) through [903.11](#), [903.15](#), [903.19](#), [903.20](#), [903.24](#) and [903.28](#) shall be guilty of a minor misdemeanor for the first offense and guilty of a misdemeanor in the fourth degree for any subsequent offense within a twelve (12) month period.



[City/County]-Owned Outdoor Recreational Areas *Model Tobacco-Free Policy*



Section 1: Purpose

- 1.1. The [City/County] is committed to providing safe and healthy environments.
- 1.2. Tobacco use is the leading cause of preventable death and disease in the U.S.
- 1.3. Exposure to secondhand smoke has negative health impacts and the U.S. Surgeon General has determined there is no risk-free level of exposure to secondhand smoke.
- 1.4. Electronic delivery devices, more commonly referred to as electronic cigarettes or e-cigarettes typically contain nicotine, which is highly addictive, and their use (1) closely resembles and purposefully mimics the act of smoking, (2) produces an aerosol or vapor of undetermined and potentially harmful substances, (3) is increasing among both adults and youth, (4) is especially concerning among youth because of the negative impacts of nicotine on the developing adolescent brain, (5) threatens to re-normalize smoking, potentially jeopardizing tobacco control efforts of the past and present, and (6) creates confusion and leads to difficulties enforcing smoking prohibitions.
- 1.5. Cigarettes consumed in outdoor public places are often discarded on the ground as an environmental blight, diminishing the beauty of recreational areas, requiring additional maintenance expenses to clean up, and posing a fire risk as well as risk to human and animal health through potential ingestion and contamination of water sources.
- 1.6. The tobacco industry advertises at and sponsors recreational events to foster a connection between tobacco use and recreation.
- 1.7. The [City/County] believes parents, coaches, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make.
- 1.8. The [City/County] believes tobacco use is detrimental to the public's health and has determined that prohibiting the use of tobacco products and electronic delivery devices in all [City/County] recreational areas serves to protect the public's health, safety and welfare.

Section 2: Definitions

- 2.1. **All times** means 24 hours a day, seven days a week.
- 2.2. **Electronic delivery device** means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. The term includes, but is not limited to, devices manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, vape pens, or e-hookah.
- 2.3. **Recreational areas** means all facilities, parks, trails, open space, and other property owned, leased, rented, contracted, used, or controlled by [City/County] for parks and recreational purposes. The term includes, but is not limited to, restrooms, spectator and concession areas, playgrounds, athletic fields, beaches, and aquatic areas.

2.4. Smoke or smoking means inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking includes being in possession of a lighted or heated cigar cigarette, pipe, or any other tobacco or plant product intended for inhalation, or an electronic delivery device that is turned on or otherwise activated.

2.5. Tobacco or tobacco product means any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigarettes; cigars and other smoking tobacco; snuff and other chewing tobacco; electronic delivery devices; and any other kinds and forms of tobacco. The term excludes any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

2.6. Tobacco use means the act of smoking, the use of smokeless tobacco, or the use of any other tobacco product in any form.

Section 3: Policy

3.1. Tobacco use is prohibited at all times in or on all recreational areas.

3.2. It is not a violation of this policy to use tobacco in or on recreational areas as part of a Native American spiritual or cultural ceremony. Approval from [City/County] administration must be requested and received prior to the ceremony.

Section 4: Enforcement

4.1. Signage will be posted at strategic locations to inform the community and recreational area users about the policy.

4.2 [City/County] staff and volunteers will be notified about this policy through the employee manual.

4.3 The success of this policy depends on the consideration and cooperation of all. Enforcement of the policy is a shared responsibility of [City/County] staff and recreational area users. [City/County] staff will communicate the policy to event organizers. [City/County] staff will also make periodic observations of recreational areas to monitor for compliance.

4.4 Any individual found violating this policy will be reminded and asked to comply before being subject to ejection from the recreational area. [City/County] staff found violating this policy may be subject to disciplinary action.

Section 5: Effective Date

This policy is effective on [effective date].

Appropriate [City/County] Official

Date

971.15 PERSONAL CONDUCT.

(a) No person in or adjacent to a park shall conduct himself/herself by word or by act, in a riotous, disorderly, boisterous, threatening or other manner so as to disturb the peace and good order of the park.

(b) No person shall use any sound amplification device audible more than 20 feet from the device without specific written permission from the Director. No speaker, amplifiers, or similar equipment shall be displayed outside of a vehicle.

(c) No person shall remain within the park that does not abide by conditions adopted and posted by the Department for the preservation of good order and the protection of property within the park; and no person shall remain within the park who does not abide by the instructions of a duly authorized peace officer or Department staff member in the lawful performance of their duties. Any person directed by a peace officer or Department staff member shall do so promptly and peaceably.

(d) No person shall obstruct, resist, or be abusive of, or use profanity to a peace Department staff member in and during the lawful performance of his/her duties.

(e) No person in the park shall willfully assault or commit bodily injury upon another or engage in or abet or aid in any fight, quarrel, or other disturbance.

(f) No person or groups of persons shall assemble in or adjacent to a park for any unlawful purpose or riotous assemblance or with intent to annoy, harass, or inflict property damage or bodily injury upon another person or persons or inflict damage to a park.

(g) No person in a park shall solicit or attempt to solicit another to engage in an act of sex perversion or solicit or request another to commit, perform or engage in any lewd, lascivious, obscene, or indecent act or behavior.

(h) No person with the intent to do so shall willfully interfere with, disrupt, or prevent the conduct of any recreational program event or activity conducted by or having been scheduled through the Department at a park or recreational facility.

(i) No person shall enter restrooms designated for the opposite sex unless necessary for maintenance, service or safety reasons.

(j) No person shall use any form of tobacco or electronic nicotine delivery systems in city-owned parks or outdoor facilities used or operated by the Parks and Recreation department. Tobacco and nicotine free zones shall be established by placing appropriate signage as determined by the Director or his/her designee.

(Ord. 37-03. Passed 5-27-03.)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: November 27, 2017

TO: Finance Committee

RE: **ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (a) of Section 953.01 "Water Rate Schedule" OF CHAPTER 953 WATER CHARGES.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
---------------------------	-----------------------	----------------

I am requesting an ordinance authorizing to increase 2018 water rate from \$7.51 per 1,000 gallons to \$7.81 per 1,000 gallons. It is a 4 percent increase from 2017.

953.01 Water Rate Schedule

(a) Charges for water furnished by the municipally-owned water system shall be at the rate of ~~seven dollars and fifty one cents (\$7.51) per thousand gallons effective January 1, 2017.~~ SEVEN DOLLARS AND EIGHTY ONE CENTS (\$7.81) PER 1000 GALLONS EFFECTIVE JANUARY 1, 2018.

PAUL HELLMAN

Water/Wastewater Superintendent
 CITY OF REYNOLDSBURG
 7232 EAST MAIN STREET
 REYNOLDSBURG, OHIO 43068
 (614) 322-4500 voice Ext 4503
 (614) 575-4573 fax
Phellman@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: October 13, 2017

TO: Mayor Brad McCloud, Director of Public Service Bill Sampson, Finance Committee Chairman Barth Cotner

RE: 2018 Water Rates

Please find attached the proposed water rate increase for 2018. We are requesting a 4% increase for water. The average water bill will increase \$6.72 for water per quarter based on 22,400 gallons used in a quarter a total of \$26.88 dollars additional annually.

This time last year we were expecting Columbus to raise rates for water 4% and sewer 6%. During the budget meetings the rates will be down from what was expected. The rates they came up with for 2018 are water 1% and sewer 2%. We will be raising our water and sewer rates 2% on sewer and 3% on water over what Columbus raised and charge.

INCREASE

Water	4.0% increase 2017 (\$7.51/1000 gallons) 2018 (\$7.81/1000 gallons)
Sewer	4.0% increase 2017 (\$7.67/1000 gallons) 2018 (\$7.97/1000 gallons)

Increase

\$0.30	per 1000 gallons a month water
\$0.30	per 1000 gallons a month sewer

Attachment: 2567 (Water Rate Schedule Increase)

Water Fund Pro Forma for 2018

4% Rate Increase

	2013	2014	2015	2016	2017 EST	2018 EST	2019 EST	2020 EST
REVENUES								
SERVICE CHARGES	5,426,893	5,535,225	5,391,111	6,155,472	6,208,792	6,914,046	6,942,656	7,220,362
CIP FEE	329,220	766,830	740,128	789,716	786,447	884,964	854,448	854,448
CAPACITY FEE	27,400	73,990	79,276	14,599	20,000	20,000	20,000	20,000
OTH SOURCES (BONDS)	97,262	63,119	63,119	63,119	1,563,119	0	0	0
TOTAL SYSTEM REV.	5,880,775	6,439,164	6,273,634	7,022,906	8,578,358	7,819,010	7,817,104	8,094,810
EXPENSES								
COLUMBUS CONTRACT								
O & M	4,446,762	4,434,232	4,293,718	4,429,778	5,004,079	4,885,649	5,205,743	5,361,915
TRANSFER TO GEN FUND	773,929	637,105	638,853	761,198	721,784	757,873	788,188	819,716
CIP/ OTHER TRANSF.	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577
DEBT SERVICE	99,763	353,836	892,756	392,899	2,120,542	1,587,116	686,876	685,040
	480,786	340,274	316,396	315,872	366,023	365,757	367,758	369,594
TOTAL EXP	5,929,817	5,894,024	6,270,300	6,028,324	8,341,005	7,724,972	7,177,142	7,364,842
NET OP. INCOME	-49,042	545,140	3,334	994,582	237,353	94,038	639,962	729,968
FUND BAL / TOT EXP	0.10	0.19	0.18	0.36	0.29	0.32	0.43	0.52
FUND BALANCE	602,004	1,147,144	1,150,478	2,145,060	2,382,413	2,476,451	3,116,413	3,846,381

Columbus Rate

% Increase

3.72
4.00%

3.72
0.00%

3.83
3.00%

3.98
4.00%

4.10
3.00%

4.14
1.00%

4.26
3.00%

4.39
3.00%

Reynoldsburg Rate

% Increase

6.49
5.97%

6.49
0.00%

6.81
5.00%

7.22
6.00%

7.51
4.00%

7.81
4.00%

8.13
4.00%

8.45
4.00%

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: November 27, 2017

TO: Finance Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (a) of Section 945.02 "Rate Schedule" OF CHAPTER 945 SEWER CHARGES.

Approval:

Completed Brad McCloud	Completed Jed Hood	Richard Harris
---------------------------	-----------------------	----------------

I am requesting an ordinance authorizing to increase 2018 wastewater rate from \$7.67 per 1,000 gallons to \$7.97 per 1,000 gallons. It is a 4 percent increase from 2017.

945.02 Sewer Rate Schedule

(a) Sewer charges for any building or premises shall be based on water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users, effective ~~January 1, 2017 seven dollars and sixty seven cents (\$7.67) per 1,000 gallons.~~ JANUARY 1, 2018 AT THE RATE OF SEVEN DOLLARS AND NINETY SEVEN CENTS (\$7.97) PER 1,000 GALLONS.

PAUL HELLMAN

Water/Wastewater Superintendent
 CITY OF REYNOLDSBURG
 7232 EAST MAIN STREET
 REYNOLDSBURG, OHIO 43068
 (614) 322-4500 voice Ext 4503
 (614) 575-4573 fax
Phellman@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: October 31, 2017

TO: Mayor Brad McCloud, Director of Public Service Bill Sampson, Finance Committee Chairman Barth Cotner

RE: 2018 Sewer Rate Schedule

Please find attached the proposed sewer rate increase for 2018. We are requesting a 4% in sewer rates. The average sewer bill will increase \$6.72 for sewer bill based on 22,400 gallons used in a quarter, a total of \$26.88 additional per annual.

This time last year we were expecting Columbus to raise rates for water 4% and sewer 6%. During the budget meetings the rates will be down from what was expected. The rates they came up with for 2018 are water 1% and sewer 2%. We will be raising our water and sewer rates 2% on sewer and 3% on water over what Columbus raised and charge.

INCREASE

Water	4.0% increase 2017 (\$7.51/1000 gallons) 2018 (\$7.81/1000 gallons)
Sewer	4.0% increase 2017 (\$7.67/1000 gallons) 2018 (\$7.97/1000 gallons)

Increase

\$0.30	per 1000 gallons a month water
\$0.30	per 1000 gallons a month sewer

Attachment: 2018 Sewer Rates memo 10-12-2017 4% (Wastewater Rate Schedule Increase)

Water and Wastewater Department

PAUL HELLMAN
CITY OF REYNOLDSBURG
(614) 322-4500 voice Ext 4503
Phellman@ci.reynoldsburg.oh.us



ORDINANCE REQUEST

DATE: October 27, 2017

TO: Finance Committee Chairman Barth Cotner

RE: **ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (c) of Section 945.02 "Rate Schedule" OF CHAPTER 945 SEWER CHARGES.**

I am requesting an ordinance authorizing sewer department to increase 2018 sewer rates from \$7.67 per 1,000 gallons to \$7.97 per 1,000 gallons. It is a 4 percent increase, and additional 2 percent increase over the City Of Columbus.

945.02 Sewer Rate Schedule

(c) Sewer charges for any building or premises shall be based on the water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users effective ~~January 1, 2017 seven dollars and sixty seven cents (\$7.67) per 1,000 gallons.~~ JANUARY 1, 2018 AT THE RATE OF SEVEN DOLLARS AND NINTY SEVEN CENTS (\$7.97) PER 1,000 GALLONS.

INCREASE

Water	4.0% increase 2017 (\$7.51/1000 gallons) 2018 (\$7.81/1000 gallons)
Sewer	4.0% increase 2017 (\$7.67/1000 gallons) 2018 (\$7.97/1000 gallons)

Increase

\$0.30	per 1000 gallons a month water
\$0.30	per 1000 gallons a month sewer

Sewer Fund
Pro Forma 2018
4% increase

REVENUES	2013	2014	2015	2016	2017 est	2018 est	2019 est	2020 est
SERVICE CHARGES								
CIP FEE	5,385,480	5,262,845	5,273,279	5,686,814	5,838,185	6,270,831	6,521,664	6,782,530
OP TRANSFERS	163,581	370,661	358,810	381,544	380,238	393,317	393,317	393,317
Bond Proceeds/other fees	0		0	841	3,572	6,303	9,034	11,765
TOTAL REV	5,549,354	5,633,506	5,632,089	6,069,199	6,221,995	6,670,451	6,924,015	7,187,613
COLUMBUS CONTRACT								
Clean River Charge	4,397,768	3,341,155	5,047,072	4,373,958	4,764,175	4,859,459	5,005,243	5,155,400
O & M	708,503	667,122	853,354	58,551				
OTHER /projects	593,338	634,512	684,601	675,528	759,123	789,488	821,067	853,910
Debt Payments	35,267	53,653	579,751	98,284	480,238	1,021,256	443,317	443,317
TRANSFER TO GEN FUND	190,632	190,338	102,387	104,200	102,581	39,924	39,945	39,945
	109,562	109,562	109,562	109,562	109,562	109,562	109,562	109,562
TOTAL EXP	6,035,070	4,996,342	7,376,727	5,420,083	6,215,679	6,819,689	6,419,135	6,602,134
FUND BAL / TOT EXP	0.31	0.50	0.10	0.26	0.23	0.19	0.28	0.36
NET OP. INCOME	-485,716	637,164	-1,744,638	649,116	6,316	-149,238	504,881	585,478
FUND BALANCE	1,866,832	2,503,996	759,358	1,408,474	1,414,790	1,265,552	1,770,433	2,355,912

Columbus Rate

5.42
1.00%

5.53
2.00%

5.69
3.00%

5.88
3.29%

6.06
3.00%

6.18
2.00%

6.36
3.00%

6.55
3.00%

Clean River Charge

1.82
1.00%

1.86
2.00%

1.92
3.00%

7.37
1.50%

7.67
4.00%

7.97
4.00%

8.29
4.00%

8.62
4.00%

Reynoldsburg Rate

6.78
4.07%

6.92
2.00%

7.26
5.00%

7.37
1.50%

7.67
4.00%

7.97
4.00%

8.29
4.00%

8.62
4.00%

ORDINANCE NO. _____

PASSED: _____

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (c) of section 945.02 "Sewer Rate Schedule" OF CHAPTER 945 SEWER CHARGES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLD, OHIO:

SECTION 1. That subsection (c) of section 945.02 "Sewer Rate Schedule" of Chapter 945 Sewer Charges of the Code of Ordinances of the City of Reynoldsburg be and is hereby amended to read as follows:

945.02 Sewer Rate Schedule

(c) Sewer charges for any building or premises shall be based on the water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users effective ~~January 1, 2017 seven dollars and sixty seven cents (\$7.67) per 1,000 gallons.~~ JANUARY 1, 2018 AT THE RATE OF SEVEN DOLLARS AND NINTY SEVEN CENTS (\$7.97) PER 1,000 GALLONS.

SECTION 2. That existing Section 945.02 (c) of Chapter 945 Sewer Charges be and is hereby repealed and replaced.

SECTION 3. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.

Doug Joseph, President of Council

ATTEST:

April L. Beggerow, Clerk of Council

APPROVED: _____ DATE _____

Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. ____ as passed by Council of said City on the ____ day of ____ and as recorded in the Record of Proceedings of said Council.

April L. Beggerow, Clerk of Council

Filed with Mayor: _____

Published: _____

Attachment: Blank Sewer ORD 11-01-2017 (Wastewater Rate Schedule Increase)

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: November 27, 2017

TO: Finance Committee

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL WORKING AGREEMENT WITH
LICKING COUNTY HUMANE SOCIETY FOR SERVICES
RELATED TO ACTS OF ANIMAL CRUELTY AND NEGLECT.

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Skipped Richard Harris
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See Attached MOU.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter “MOU”) is entered into as of the date last signed by the parties hereto by and between the City of Reynoldsburg, Licking County, Ohio (hereinafter “the City” a body corporate and politic of the State of Ohio, and the Licking County Humane Society (hereinafter “LCHS”), an Ohio corporation not-for-profit that is a county humane society organized under Ohio Revised Code Section 1717.05.

WITNESSETH:

WHEREAS, the parties hereto mutually recognize the importance of investigating and prosecuting any person guilty of an act of cruelty to animals; and,

WHEREAS, one of the objects of LCHS is the inculcation of humane principles and the enforcement of the laws for the prevention of cruelty to animals; and,

WHEREAS, LCHS is authorized to appoint agents for the purpose of prosecuting any person guilty of an act of cruelty to animals; and,

WHEREAS, LCHS has entered into an agreement for an individual to perform the duties of a humane agent pursuant to Ohio Revised Code Section 1717.06; and,

WHEREAS, LCHS has appointed a humane agent and the Licking County Probate Court has approved that appointment; and, LCHS desires to assume the responsibility for enforcing the animal cruelty laws and for prosecuting the violators thereof; and,

WHEREAS, the City supports the endeavors of LCHS to enforce the animal cruelty laws; and,

WHEREAS, Ohio Revised Code Section 1717.07 provides that the City shall be responsible for the reasonable salary of a humane agent in an amount not less than five dollars per month; and,

WHEREAS, the City and LCHS have agreed that LCHS will commence the work of enforcing the animal cruelty laws on _____ and that the City will be responsible for the payment of a reasonable salary for the work performed by a humane agent.

NOW, THEREFORE, in consideration of the foregoing, and the requirements of the Ohio Revised Code, the City and LCHS do hereby agree to the following:

I. ENFORCEMENT OF OHIO'S ANIMAL CRUELTY LAWS

1. LCHS shall be responsible for employing an individual(s) to serve as a humane agent(s) for the purpose of enforcing the animal cruelty laws.
2. The humane(s) agent shall maintain accurate records (including case reports and statistical compilations) of all calls, reports of animal cruelty, investigations, prosecutions, and the care and disposition of any animals seized by the humane agent.

II. PAYMENT PROVISIONS

6. The City shall pay to LCHS the amount of fifty dollars (\$50.00) per each month that humane agent services are provided, commencing _____.
7. The City and LCHS understand and agree that the humane agent shall not be an employee or agent of the City.
8. LCHS shall invoice the City annually beginning _____ and monthly thereafter in which the service of humane agent has been provided or will provide a yearly invoice if preferred by the City, payable upon receipt of invoice. Invoice shall include date(s) and description of service.

III. DURATION

9. This agreement may be extended based upon agreed-upon terms.
10. Should either party wish to terminate this agreement, that party will provide notice of not less than thirty (30) days prior to the date of termination to the other party.

IV. NOTICES

11. The parties hereto agree that any notices concerning this Memorandum of Understanding shall be in writing and shall be effective when actually served or within three days of posting by mail to the following:

City of Reynoldsburg
7232 E Main Street
Reynoldsburg OH 43068

Licking County Humane Society
Attn: Executive Director
825 Thornwood Drive
Heath, OH 43056

V. MISCELLANEOUS

12. GOVERNING LAW – The laws of the State of Ohio shall govern this agreement and any performance hereunder; and, venue shall be in Licking County.

13. AMENDMENTS – Any amendments hereto shall be in writing with the mutual consent of the parties hereto.

14. SEVERABILITY – If any provision of this Memorandum of Understanding shall be determined by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions shall not be affected thereby and the remaining provisions shall continue to be valid and enforceable to the fullest extent permitted by law.

15. COPIES – This Memorandum of Understanding shall be executed in duplicate with an original to be retained by each of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Understanding on the dates provided below.

City of Reynoldsburg

Dated: _____

by _____

its _____

LICKING COUNTY HUMANE SOCIETY, an Ohio corporation not-for-profit that is a county humane society organized under Ohio Revised Code Section 1717.05

Dated: _____

by _____

its _____

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: November 27, 2017****TO: Finance Committee**

RE: ORDINANCE AUTHORIZING RENEWAL OF CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1 2018 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. (See attached)

Approval:

Skipped Brad McCloud	Completed Jed Hood	Skipped Richard Harris
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Statement of necessity: To have dental insurance in place on January 1, 2016

ORDINANCE AUTHORIZING RENEWAL OF CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1 2018 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. (See attached)



Delta Dental of Ohio
Renewal Rates for City of Reynoldsburg #0280
Effective January 1, 2018

Rates - Non-Retention

Rates per subscriber per month	Current Rate(s)	Renewal Rate(s)
	January 1, 2016 through December 31, 2017	January 1, 2018 through December 31, 2019
Composite	\$96.72	\$93.82
Overall Percent Change	-3.00%	

Rating Requirements

Minimum client contributions: 100 percent for employee and 100 percent for dependent(s).

Tied to medical: No

Rating Assumptions

Rates do not include any applicable claims taxes. The rates are valid only for the effective date noted above and are guaranteed for a two year non-retention contract.

Self-billing is not allowed and you agree to pay as invoiced each month.

Standard subscriber materials will be provided to you to distribute to your members. These include the Summary of Dental Plan Benefits, Certificate, and reference cards.

Printed dentist directories are not included. You can find participating dentists on our website at www.DeltaDentalOH.com.

The plan specifications are subject to Delta Dental's standard exclusions and limitations, including:

- Oral exams (including evaluations by a specialist) are payable twice in any period of 12 consecutive months.
- Prophylaxes (cleanings) are payable twice in any period of 12 consecutive months.
- People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment.
- Fluoride treatments are payable twice in any period of 12 consecutive months for people up to age 19.
- Bitewing X-rays are payable once in any period of 12 consecutive months and full mouth X-rays (which include bitewing X-rays) are payable once in any five-year period.
- Composite resin (white) restorations are Covered Services on posterior teeth.
- Porcelain and resin facings on crowns are optional treatment on posterior teeth.
- Implants and implant related services are payable once per tooth in any five-year period.

Delta Dental of Ohio
Dental Benefit Highlights for
City of Reynoldsburg #0280

Delta Dental PPO (Point-of-Service)

Coverage effective January 1, 2018

	Delta Dental PPO Dentist	Delta Dental Premier Dentist	Non- participating Dentist
	Plan Pays	Plan Pays	Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services - exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Emergency Palliative Treatment - to temporarily relieve pain	100%	100%	100%
Brush Biopsy - to detect oral cancer	100%	100%	100%
Radiographs - X-rays	100%	100%	100%
Basic Services			
Minor Restorative Services - fillings and crown repair	75%	75%	75%
Endodontic Services - root canals	75%	75%	75%
Periodontic Services - to treat gum disease	75%	75%	75%
Oral Surgery Services - extractions and dental surgery	75%	75%	75%
Major Restorative Services - crowns	75%	75%	75%
Other Basic Services - misc. services	75%	75%	75%
Relines and Repairs - to bridges, implants, and dentures	75%	75%	75%
Major Services			
Prosthodontic Services - bridges, implants, and dentures	75%	75%	75%
Orthodontic Services			
Orthodontic Services - braces	75%	75%	75%
Orthodontic Age Limit -	Up to age 19	Up to age 19	Up to age 19

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. The Nonparticipating Dentist Fee may be less than what the dentist charges and you are responsible for that difference.

Maximum Payment – \$1,500 per person total per Benefit Year on all services except orthodontic services. \$1,500 per person total per lifetime on orthodontic services.

Deductible – None.

Note - This document is only intended to provide a brief description of your benefits. Please refer to your Certificate and summary for a complete description of benefits, exclusions, and limitations.



Welcome to Ohio's largest dental benefits family!

As a member of Delta Dental of Ohio, you have access to the nation's largest dental networks: Delta Dental PPO and Delta Dental Premier.

- It's easy to find a dentist! Four out of five dentists nationwide participate in our network.
- You have superior access to care and fee savings because of our agreements with participating dentists.
- Our dentists cannot balance bill you, which means more money in your pocket!
- No troublesome paperwork! Network dentists will fill out and file your claims.
- Pay only your copayments and/or deductibles when you receive care from network dentists – there are no hidden fees.
- You can still visit nonparticipating dentists, but you may be billed the full amount at the time of service and then have to wait to be reimbursed.

Quality Dental Program

With our quick and accurate claims processing, we pay more than 90% of claims in 10 days or less. Delta Dental also offers world-class customer service from our Certified Center of Excellence call center, as awarded by Benchmark Portal.

Online Access

Our online Consumer Toolkit lets you access your dental plan securely over the Internet. You can find a dentist, check benefits, select paperless notices, review claims and amounts used toward maximums, print ID cards, and more -- all at your own convenience.

A Healthy Smile

Keep your smile healthy with dental benefits from Delta Dental. Your smile is a good indicator of your health. Did you know that your dentist can detect up to 120 different diseases, including diabetes and heart disease? Early detection is one of the best ways to prevent further complications.

Questions?

If you have questions, please call our Customer Service team at 800-524-0149 (TTY users call 711) or look online at www.DeltaDentalOH.com.

This plan complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex. This plan does not exclude people or treat them differently because of race, color, national origin, age, disability or sex.

This plan provides free aids and services to people with disabilities to communicate effectively with us, such as:

- Qualified sign language interpreters
- Written information in other formats (large print, audio, accessible electronic formats)

This plan provides free language services to people whose primary language is not English, such as:

- Qualified interpreters
- Information written in other languages

If you need these services, call 1-800-524-0149 (TTY users call 711).

If you believe that this plan has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance with the civil rights coordinator at PO Box 9089, Farmington Hills, MI 48333-9089; by phone at 1-800-524-0149 (TTY users call 711) or fax to 517-706-3513. You can file a grievance by mail, fax or phone. If you need help filing a grievance, the civil rights coordinator is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201; 1-800-368-1019, 1-800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

KUJDES: Nëse flitni shqip, për ju ka në dispozicion shërbime të asistencës gjuhësore, pa pagesë. Telefononi në 1-800-524-0149 (TTY: 711).

انتباه: إذا كنت تتحدث اللغة العربية، فنتوفر خدمات المساعدة اللغوية مجانًا بالنسبة لك. اتصل على الهاتف رقم 1-800-524-0149 (رقم الطابعة الهاتفية: 711).

মনোযোগ দিন: আপনি যদি বাংলা ভাষায় কথা বলেন, তাহলে ভাষাগত সহায়তা পরিষেবাগুলি, আপনার জন্য বিনামূল্যে পাওয়া যাবে। ফোন করুন 1-800-524-0149 (TTY: 711)।

သတိပြုရန်- သင် မြန်မာဘာသာစကား

ပြောဆိုပါကဘာသာစကားအကူအညီဝန်ဆောင်မှုများကိုအခမဲ့ရရှိနိုင်ပါသည်။ ခေါ်ဆိုရန် 1-800-524-0149 (TTY- 711)။

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-800-524-0149 (TTY : 711)。

XIYYEEFFANNAA: Afaan dubbattu Oroomiffa, tajaajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 1-800-524-0149 (TTY: 711).

AANDACHT: Als u nederlands spreekt, kunt u gratis gebruikmaken van de taalkundige diensten. Bel 1-800-524-0149 (TTY: 711).

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-524-0149 (ATS: 711).

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-524-0149 (TTY: 711).

ध्यान दें: यदि आप हिन्दी बोलते हैं, तो भाषा सहायता सेवाएँ, आप के लिए निःशुल्क उपलब्ध हैं। कॉल करें 1-800-524-0149 (TTY: 711).

ATTENZIONE: In caso la lingua parlata sia l'italiano, sono disponibili servizi di assistenza linguistica gratuiti. Chiamare il numero 1-800-524-0149 (TTY: 711).

注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。
1-800-524-0149 (TTY: 711) まで、お電話にてご連絡ください。

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다.
1-800-524-0149 (TTY: 711) 번으로 전화해 주십시오.

ਧਿਆਨ ਦਿਓ: ਜੇ ਤੁਸੀਂ ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਬੋਲਦੇ ਹੋ, ਤਾਂ ਭਾਸ਼ਾਈ ਸਹਾਇਤਾ ਸੇਵਾਵਾਂ ਤੁਹਾਡੇ ਲਈ ਮੁਫਤ ਉਪਲਬਧ ਹਨ। ਇੱਥੇ ਕਾਲ ਕਰੋ 1-800-524-0149 (TTY: 711).

Wann du [Deutsch (Pennsylvania German / Dutch)] schwetzscht, kannscht du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch. Ruf selli Nummer uff: Call 1-800-524-0149 (TTY: 711).

UWAGA: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń pod numer 1-800-524-0149 (TTY: 711).

ATENȚIE: Dacă vorbiți limba română, vă stau la dispoziție servicii de asistență lingvistică, gratuit. Sunați la 1-800-524-0149 (TTY: 711).

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-800-524-0149 (телетайп: 711).

OBAVJEŠTENJE: Ako govorite srpsko-hrvatski, usluge jezičke pomoći dostupne su vam besplatno. Nazovite 1-800-524-0149 (TTY- Telefon za osobe sa oštećenim govorom ili sluhom: 711).

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-524-0149 (TTY: 711).

يرجى الانتباه: إذا كنت تتحدث اللغة العربية السورية، تتوفر لك خدمات المساعدة اللغوية المجانية. يرجى الاتصال بالرقم: 1-800-524-0149 (الهاتف النصي: 711).

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-524-0149 (TTY: 711).

УВАГА! Якщо ви розмовляєте українською мовою, ви можете звернутися до безкоштовної служби мовної підтримки. Телефонуйте за номером 1-800-524-0149 (телетайп: 711).

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-524-0149 (TTY: 711).

Mayor's Office**Brad McCloud****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: November 27, 2017**TO:****RE: Ordinance to Make a Final Appropriation for Current Expenses and
Other Expenditures of the City of Reynoldsburg, State of Ohio,
During the Fiscal Year Ending December 31, 2018.**

Approval:

Skipped Brad McCloud	Skipped Jed Hood	Richard Harris
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Statement of necessity:

City of Reynoldsburg

2018 Budget

Submitted by Brad McCloud

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY

WHEREAS, various appropriations are required effective January 1, 2018, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2018.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following appropriations are hereby made in the General Fund (110):

Department	#	Personal Services	Supplies	Services	Debt	Other	Capital Purchases	2018 Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	9,407,108	394,900	659,880	0	0	672,000	11,133,888
MECHANIC	290	154,279	100,800	41,850	0	0	54,000	350,929
PARKS & RECR.	340	797,230	237,000	438,000	0	0	302,800	1,775,030
SENIOR CENTER	343	167,945	19,040	237,750	0	0	57,500	482,235
SERVICE	448	568,227	22,000	650,500	0	0	0	1,240,727
BUILDING	479	369,874	16,000	79,300	0	0	2,000	467,174
MAYOR	522	219,959	800	42,100	0	0	0	262,859
CIVIL SERVICE	534	62,289	1,350	29,700	0	0	500	93,839
CITY AUDITOR	545	379,955	6,500	85,550	0	0	0	472,005
CITY ATTORNEY	554	516,314	2,400	87,900	0	0	0	606,614
CITY COUNCIL	571	192,073	1,700	63,700	0	0	3,000	260,473
DEVELOPMENT	580	231,857	3,750	187,150	0	0	0	422,757
HUMAN RE.	582	105,499	13,000	28,550	0	0	0	147,049
COMPUTER	584	0	13,000	363,900	0	0	124,000	500,900
CLERK OF COURTS	593	245,051	4,500	84,600	0	0		334,151
GENERAL ADMIN.	595	278,786	3,500	650,000	0	0	13,000	945,286
PUBLIC HEALTH	810			302,552				302,552
GENERAL FUND		13,696,446	840,240	4,032,982	0	0	1,228,800	19,798,468

SECTION 2. That the following appropriations are hereby made in the following funds:

Fund	#	Personal Services	Supplies	Services	Debt	Other	Capital Purchases	2018 Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
INCOME TAX	220	86,862	600	86,300	0	1,756,000	3,000	1,932,762
COURT COMPUTER	211	0	16,000	27,000	0	0	12,000	55,000
STREET	260	652,445	293,500	145,630			1,009,600	2,101,175
STATE HIGHWAY	270		70,000	24,000				94,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCATION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	402,196	124,700	5,321,444	365,757	0	491,000	6,705,097
WASTEWATER	720	391,607	29,550	5,077,202	39,924	0	391,000	5,929,283
STORM WATER	740	307,338	36,250	973,890	122,487	0	40,000	1,479,965
REFUSE COLL.	750	0	2,000	2,109,950				2,111,950
PERMISSIVE LIC.	230							0
POLICE PENSION	240	160,000				3,000		163,000
SEWER CAPACITY	250	0	0	250	64,178	0	0	64,428
GENERAL DEBT	310	0	0	0	1,645,686			1,645,686
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				568,675			568,675
EMPLOYEE FUND	690							0
Taylor Sq Tif	970			45,000				45,000
BRICE-MAIN DEBT	971				93,275			93,275
KROGER TIF DEBT	972			1,500				1,500
SUMMIT RD TIF #1	973			50				50
TAYLOR RD TIF #1	974			1,000				1,000
TAYLOR RD TIF #2	975			50				50
TOTALS		2,000,448	572,600	13,813,266	2,899,982	1,759,000	1,946,600	22,991,896

Attachment: 2018 Budget 11272017 (2018 Budget Appropriations)

SECTION 3. That the Income Tax Revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

13.f.a

SECTION 4. That the unencumbered balances as of December 31, 2017 shall be and are hereby appropriated in the Fiduciary Funds, and the Capital Improvement Project Funds, and that the revenues credited to the Fiduciary funds shall be appropriated upon receipt to the proper associated accounts. That the 2017 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year will be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$ 568,675 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$ 1,750,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$ 190,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this ordinance shall be January 1, 2018.

SECTION 11. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further for the reason that final appropriations for operation of the City beginning January 1, 2018 must be adopted by City Council prior to April 1, 2018; wherefore, upon adoption by Council this ordinance shall be in effect upon the signature by the Mayor.

Attachment: 2018 Budget 11272017 (2018 Budget Appropriations)

City of Reynoldsburg
2018 Budget Request

BUDGET	DEPARTMENT	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2018 Budget Request	2018 Estimated Revenue	2017 Final Budget	2016 Actual Expense	2015 Actual Expense	2014 Actual Expense	2013 Actual Expense	2012 Actual Expense
110-111-0000	POLICE	9,407,108	394,900	659,880	0	0	672,000	11,133,888	9,235,986	9,235,986	9,282,044	8,875,623	8,704,181	8,175,214	8,167,084
110-280-0000	MECHANIC	154,279	100,800	41,850	0	0	54,000	350,929	288,892	277,866	271,866	221,253	217,706	239,005	224,402
110-340-0000	PARKS & RECR.	797,230	237,000	438,000	0	0	302,800	1,775,030	1,234,018	1,464,442	1,464,442	963,901	951,653	784,199	798,464
110-343-0000	SENIOR CENTER	167,945	19,040	237,750	0	0	57,500	482,235	217,493	224,183	314,285	153,502	188,201	160,797	160,797
110-448-0000	SERVICE	568,227	22,000	650,500	0	0	1,240,727	0	1,195,952	1,135,707	925,522	0	2,772	78,158	106,829
110-449-0000	ENGINEERING	369,874	16,000	79,300	0	0	2,000	467,174	470,907	464,560	330,220	307,925	307,925	308,097	308,097
110-479-0000	BUILDING	219,959	800	42,100	0	0	0	262,859	172,382	189,253	194,211	193,731	204,851	194,644	194,644
110-522-0000	MAYOR	62,289	1,350	29,700	0	0	500	83,839	82,775	80,448	63,720	53,232	50,788	73,542	73,542
110-534-0000	CIVIL SERVICE	379,955	6,500	85,550	0	0	0	472,005	444,334	420,950	387,236	372,331	337,503	336,890	336,890
110-545-0000	CITY AUDITOR	516,314	2,400	87,900	0	0	0	606,614	587,765	577,620	476,524	454,495	476,524	465,063	465,063
110-554-0000	CITY ATTORNEY	192,073	1,700	63,700	0	0	3,000	280,473	247,599	245,364	206,947	172,331	186,458	203,802	203,802
110-571-0000	CITY COUNCIL	231,857	3,750	187,150	0	0	0	422,757	301,099	264,989	215,348	362,400	146,651	136,262	136,262
110-580-0000	DEVELOPMENT	105,499	13,000	28,550	0	0	0	147,049	134,736	114,580	82,439	312,435	292,042	51,404	14,160
110-582-0000	HUMAN RE.	0	13,000	363,900	0	0	124,000	500,900	442,106	491,706	352,564	292,042	352,564	217,218	217,218
110-584-0000	COMPUTER	245,051	4,500	84,600	0	0	0	334,151	328,537	300,942	258,371	236,626	236,626	252,205	252,205
110-593-0000	CLERK OF COURTS	278,786	3,500	650,000	0	0	13,000	945,286	988,536	933,483	645,762	610,131	459,396	626,507	626,507
110-595-0000	GENERAL ADMIN.	0	0	302,552	0	0	0	302,552	285,500	271,289	257,940	212,965	212,965	205,667	205,667
110-810-0000	PUBLIC HEALTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	GENERAL FUND	13,696,446	840,240	4,032,982	0	0	1,228,800	19,798,468	16,658,619	16,739,427	14,731,737	14,731,737	14,303,591	13,343,367	12,648,127
220-564-0000	INCOME TAX	86,862	600	86,300	0	1,756,000	3,000	1,932,762	1,103,913	1,101,541	402,389	366,265	366,265	766,343	326,736
260-268-0000	STREET	652,445	293,500	145,630	0	0	1,009,600	2,101,175	1,024,684	1,237,706	1,085,882	1,049,402	866,750	756,863	756,863
270-268-0000	STATE HIGHWAY	0	70,000	24,000	0	0	0	94,000	94,000	167,750	159,786	92,893	142,116	97,289	97,289
710-735-0000	WATER	402,196	124,700	5,321,444	385,757	0	491,000	6,705,097	6,011,348	5,953,668	5,377,544	5,540,189	5,830,050	5,512,089	5,512,089
720-736-0000	WASTEWATER	391,607	29,550	5,077,202	39,924	0	391,000	5,928,283	5,623,043	5,511,808	6,795,975	4,942,690	5,999,803	4,756,428	4,756,428
740-737-0000	STORM WATER	307,338	36,250	973,890	122,487	0	40,000	1,479,965	1,235,772	1,168,788	632,187	513,640	468,020	412,878	412,878
750-738-0000	REFUSE COLL.	0	2,000	2,109,950	0	0	0	2,111,950	2,057,000	2,047,500	1,876,883	2,016,260	2,046,808	1,996,179	1,996,179
230-000-0000	PERMISSIVE LIC.	160,000	0	0	0	3,000	0	163,000	193,000	163,000	162,739	192,743	192,743	192,705	192,705
240-000-0000	POLICE PENSION	0	0	250	64,178	0	0	64,428	64,430	127,449	133,080	71,331	74,827	49	49
250-000-0000	SEWER CAPACITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS		2,000,448	556,600	13,738,666	592,346	1,759,000	1,934,600	20,581,660	18,145,400	17,407,190	17,479,210	16,627,465	14,785,640	16,505,111	14,169,112
211-000-0000	COURT COMPUTER	0	16,000	27,000	0	0	12,000	55,000	55,000	55,000	55,000	26,388	28,068	36,936	16,747
282-111-0000	COPS IN SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290-111-0000	LAW ENFORCEMENT	0	0	0	0	0	0	0	0	0	0	108,436	116,546	30,054	4,495
291-111-0000	DRUG ENFORCEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
292-111-0000	SAFETY BELT PROG	0	0	0	0	0	0	0	0	0	0	0	0	0	0
293-111-0000	DUJEDUCTION	0	0	0	0	0	0	0	0	0	0	0	0	0	0
294-111-0000	FEDERAL FORFEITURE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
295-111-0000	LAW ENFORC/ASST	0	0	0	0	0	0	0	0	0	0	0	0	0	0
297-111-0000	EDWARD BYRNE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
310-000-0000	GENERAL DEBT	0	0	0	1,645,686	0	0	1,645,686	2,080,000	1,577,204	1,494,935	1,498,890	1,756,500	1,830,362	1,907,206
320-000-0000	S. A. DEBT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
330-000-0000	TAYLOR SQ. DEBT	0	0	0	568,675	0	0	568,675	574,385	605,598	601,348	603,522	603,522	604,523	604,523
690-000-0000	EMPLOYEE FUND	0	0	45,000	0	0	0	45,000	40,000	39,000	1,291,496	1,291,496	1,764,450	2,046,808	647,546
970-000-0000	Taylor Sq. Tif	0	0	0	0	0	0	0	0	0	0	0	0	0	0
971-000-0000	BRICE-MAIN DEBT	0	0	0	93,275	0	0	93,275	88,220	89,330	89,509	90,725	306,582	202,722	202,722
972-000-0000	KROGER TIF DEBT	0	0	1,500	0	0	0	1,500	1,500	1,500	35,111	35,111	35,082	39,711	34,064
973-000-0000	SUMMIT RD TIF #1	0	0	50	0	0	0	50	0	0	0	0	0	0	0
974-000-0000	TAYLOR RD TIF #1	0	0	1,000	0	0	0	1,000	350	350	248	192	309	339	339
975-000-0000	TAYLOR RD TIF #2	0	0	50	0	0	0	50	800	50	50	10	10	10	9
TOTAL MISC FUNDS		0	16,000	74,600	2,307,636	0	12,000	2,410,236	5,032,475	2,336,709	2,285,563	3,668,551	4,493,676	4,912,775	3,454,622
GRAND TOTALS		15,696,894	1,412,840	17,846,248	2,899,982	1,759,000	3,175,400	42,790,364	36,402,518	36,402,518	36,504,200	35,027,753	33,582,908	34,761,253	30,271,861

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Attachment: 2018 Budget 11272017 (2018 Budget Appropriations)



Expense Budget Worksheet Report

Budget Year 20

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 111 - Police Division		
Personal Services		
5101	Salary-Elected Officials/Director	46,062.00
5102	Wages-Staff	867,260.00
5104	Wages-Part time	87,832.00
5105	Overtime	350,000.00
5106	Longevity	56,550.00
5109	HSA Employer Funding	260,000.00
5111	Wages Chief	115,782.00
5113	Wages Enforcement	5,335,492.00
5151	PERS Contribution	141,141.00
5152	PFDPF Contribution	966,192.00
5155	PERS Pickup	46,957.00
5161	Group Insurance	1,035,011.00
5166	Medicare	98,829.00
	Personal Services Totals	\$9,407,108.00
Supplies		
5201	Office Supplies	8,500.00
5202	Photo Copy Supplies	3,500.00
5203	Computer Supplies	20,000.00
5205	Small Tools/Minor Equipment	5,000.00
5206	Evidence	10,000.00
5207	Law Enforcement Supplies	85,800.00
5213	Repair and Maintenance Supplies	12,100.00
5241	Uniforms-Purchased	130,000.00
5251	MV Gas and Oil	120,000.00
	Supplies Totals	\$394,900.00
Services		
5311	Utilities	144,530.00
5321	Professional Training	50,000.00
5323	Publications	2,850.00
5324	Professional Association Dues	2,500.00
5325	Educational Assistance	10,000.00
5339	Misc Contract Services	72,000.00



Expense Budget Worksheet Report

Budget Year 201

Account		2018 Mayor	
Fund	110 - General Fund		
Department	111 - Police Division		
Services			
5351	Liability Insurance Deductible	25,000.00	
5361	Building Repair/Maintenance	70,000.00	
5362	Equipment Maintenance	50,000.00	
5363	MV Repair/Maintenance-External	22,000.00	
5366	Computer Maintenance	3,000.00	
5375	Prisoner Care	140,000.00	
5391	Postage	5,000.00	
5392	Fingerprinting Services	5,000.00	
5393	L.E.A.D.S Terminal	8,500.00	
5395	Printing/Advertising	15,000.00	
5396	Uniform Cleaning/Repairs	30,000.00	
5399	Other Miscellaneous Services	4,500.00	
<i>Services Totals</i>		\$659,880.00	
<i>Capital Purchases</i>			
5631	Furniture and Fixtures	7,500.00	
5632	Motor Vehicles	475,000.00	
5633	Machinery and Equipment	99,500.00	
5634	Unmarked Vehicles	40,000.00	
5639	Other Equipment	50,000.00	
<i>Capital Purchases Totals</i>		\$672,000.00	
		\$11,133,888.00	
<i>Personal Services</i>			
Department	290 - Mechanic		
5102	Wages-Staff	98,338.00	
5106	Longevity	450.00	
5109	HSA Employer Funding	8,000.00	
5151	PERS Contribution	13,830.00	
5161	Group Insurance	32,228.00	
5166	Medicare	1,433.00	
<i>Personal Services Totals</i>		\$154,279.00	
<i>Supplies</i>			
5201	Office Supplies	100.00	
5203	Computer Supplies	200.00	



Expense Budget Worksheet Report

Budget Year 2018

Account Description		2018 Mayor
Fund 110 - General Fund		
Department 290 - Mechanic		
<i>Supplies</i>		
5205	Small Tools/Minor Equipment	3,000.00
5213	Repair and Maintenance Supplies	90,000.00
5259	Operating Materials and Supplies	7,500.00
<i>Supplies Totals</i>		\$100,800.00
<i>Services</i>		
5321	Professional Training	1,000.00
5362	Equipment Maintenance	3,000.00
5363	MV Repair/Maintenance-External	35,000.00
5397	Uniform Rental	1,350.00
5399	Other Miscellaneous Services	1,500.00
<i>Services Totals</i>		\$41,850.00
<i>Capital Purchases</i>		
5632	Motor Vehicles	50,000.00
5633	Machinery and Equipment	4,000.00
<i>Capital Purchases Totals</i>		\$54,000.00
Department 340 - Parks and Recreation		\$350,929.00
<i>Personal Services</i>		
Department 290 - Mechanic Totals		\$41,850.00
<i>Supplies</i>		
5201	Office Supplies	2,000.00
5203	Computer Supplies	1,500.00
5205	Small Tools/Minor Equipment	4,000.00
5209	Chemicals	28,000.00
<i>Supplies Totals</i>		\$797,230.00
<i>Services</i>		
5101	Salary-Elected Officials/Director	86,914.00
5102	Wages-Staff	366,097.00
5106	Longevity	500.00
5109	HSA Employer Funding	32,000.00
5141	Wages-Seasonal Labor	100,000.00
5151	PERS Contribution	77,491.00
5161	Group Insurance	126,202.00
5166	Medicare	8,026.00
<i>Services Totals</i>		\$797,230.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 340 - Parks and Recreation		
Supplies		
5213	Repair and Maintenance Supplies	53,000.00
5215	Recreational Supplies	52,000.00
5241	Uniforms-Purchased	1,500.00
5251	MV Gas and Oil	20,000.00
5252	Aggregates	17,000.00
5259	Operating Materials and Supplies	58,000.00
	Supplies Totals	\$237,000.00
Services		
5303	Community Events	24,300.00
5311	Utilities	29,000.00
5321	Professional Training	6,000.00
5322	Conference/Reimb	8,500.00
5324	Professional Association Dues	2,200.00
5338	Personal Service Contracts	72,000.00
5339	Misc Contract Services	200,000.00
5361	Building Repair/Maintenance	63,500.00
5362	Equipment Maintenance	3,500.00
5391	Postage	1,000.00
5395	Printing/Advertising	23,000.00
5399	Other Miscellaneous Services	5,000.00
	Services Totals	\$438,000.00
Capital Purchases		
5631	Furniture and Fixtures	3,500.00
5632	Motor Vehicles	141,000.00
5633	Machinery and Equipment	100,000.00
5639	Other Equipment	58,300.00
	Capital Purchases Totals	\$302,800.00
	Department 340 - Parks and Recreation Totals	\$1,775,030.00
Department 343 - Senior Center		
Personal Services		
5102	Wages-Staff	64,254.00
5104	Wages-Part time	60,216.00
5105	Overtime	3,000.00



Expense Budget Worksheet Report

Budget Year 20

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 343 - Senior Center		
Personal Services		
5106 Longevity		500.00
5109 HSA Employer Funding		4,000.00
5151 PERS Contribution		17,916.00
5161 Group Insurance		16,203.00
5166 Medicare		1,856.00
Personal Services Totals		\$167,945.00
Supplies		
5201 Office Supplies		1,200.00
5203 Computer Supplies		2,200.00
5213 Repair and Maintenance Supplies		8,500.00
5215 Recreational Supplies		2,840.00
5259 Operating Materials and Supplies		4,300.00
Supplies Totals		\$19,040.00
Services		
5311 Utilities		15,000.00
5321 Professional Training		300.00
5322 Conference/Reimb		300.00
5324 Professional Association Dues		150.00
5339 Misc Contract Services		12,300.00
5361 Building Repair/Maintenance		206,000.00
5391 Postage		2,500.00
5395 Printing/Advertising		1,200.00
Services Totals		\$237,750.00
Capital Purchases		
5632 Motor Vehicles		57,500.00
Capital Purchases Totals		\$57,500.00
Department 448 - Service Department		
Personal Services		
5101 Salary-Elected Officials/Director		88,467.00
5102 Wages-Staff		276,786.00
5105 Overtime		3,000.00
5106 Longevity		1,700.00
Department 448 - Service Department Totals		\$482,235.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 448 - Service Department		
Personal Services		
5109	HSA Employer Funding	28,000.00
5151	PERS Contribution	51,793.00
5161	Group Insurance	113,116.00
5166	Medicare	5,365.00
	Personal Services Totals	\$568,227.00
Supplies		
5201	Office Supplies	1,500.00
5203	Computer Supplies	1,000.00
5213	Repair and Maintenance Supplies	18,000.00
5251	MV Gas and Oil	1,500.00
	Supplies Totals	\$22,000.00
Services		
5301	Boards/Commissions	750.00
5302	Street Lighting	240,000.00
5303	Community Events	28,000.00
5321	Professional Training	1,000.00
5322	Conference/Reimb	250.00
5325	Educational Assistance	3,000.00
5331	Engineering/Architecture	125,000.00
5339	Misc Contract Services	65,000.00
5362	Equipment Maintenance	4,000.00
5366	Computer Maintenance	500.00
5367	Streetscape Maintenance	108,000.00
5374	Emergency Management Services	40,000.00
5391	Postage	500.00
5395	Printing/Advertising	1,000.00
5397	Uniform Rental	2,500.00
5398	Tree/Grass Service	30,000.00
5399	Other Miscellaneous Services	1,000.00
	Services Totals	\$650,500.00
Department 448 - Service Department Totals		\$1,240,727.00 ✓



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 479 - Building Department		
Personal Services		
5101	Salary-Elected Officials/Director	75,300.00
5102	Wages-Staff	184,449.00
5106	Longevity	500.00
5109	HSA Employer Funding	14,000.00
5151	PERS Contribution	36,085.00
5161	Group Insurance	55,766.00
5166	Medicare	3,774.00
	Personal Services Totals	\$369,874.00
Supplies		
5201	Office Supplies	2,000.00
5203	Computer Supplies	6,000.00
5241	Uniforms-Purchased	3,000.00
5251	MV Gas and Oil	5,000.00
	Supplies Totals	\$16,000.00
Services		
5311	Utilities	2,000.00
5321	Professional Training	5,000.00
5322	Conference/Reimb	1,500.00
5323	Publications	1,500.00
5324	Professional Association Dues	800.00
5331	Engineering/Architecture	1,500.00
5339	Misc Contract Services	20,000.00
5362	Equipment Maintenance	5,000.00
5366	Computer Maintenance	2,000.00
5376	County Health Services	35,000.00
5391	Postage	1,000.00
5395	Printing/Advertising	3,500.00
5399	Other Miscellaneous Services	500.00
	Services Totals	\$79,300.00
Capital Purchases		
5631	Furniture and Fixtures	2,000.00
	Capital Purchases Totals	\$2,000.00
	Department 479 - Building Department Totals	\$467,174.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 522 - Mayor		
Personal Services		
5101	Salary-Elected Officials/Director	97,803.00
5102	Wages-Staff	58,000.00
5109	HSA Employer Funding	8,000.00
5151	PERS Contribution	21,812.00
5161	Group Insurance	32,085.00
5166	Medicare	2,259.00
	Personal Services Totals	\$219,959.00
Supplies		
5201	Office Supplies	600.00
5203	Computer Supplies	200.00
	Supplies Totals	\$800.00
Services		
5311	Utilities	850.00
5322	Conference/Reimb	5,000.00
5332	Legal Services	30,000.00
5339	Misc Contract Services	5,000.00
5391	Postage	250.00
5399	Other Miscellaneous Services	1,000.00
	Services Totals	\$42,100.00
	Department 522 - Mayor Totals	\$262,859.00 ✓
Department 534 - Civil Service Commission		
Personal Services		
5104	Wages-Part time	53,953.00
5151	PERS Contribution	7,553.00
5166	Medicare	783.00
	Personal Services Totals	\$62,289.00
Supplies		
5201	Office Supplies	600.00
5203	Computer Supplies	400.00
5259	Operating Materials and Supplies	350.00
	Supplies Totals	\$1,350.00
Services		
5321	Professional Training	600.00
5322	Conference/Reimb	700.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 534 - Civil Service Commission		
Services		
5332	Legal Services	1,000.00
5336	Medical Services/Physical Exams	8,700.00
5339	Misc Contract Services	11,000.00
5391	Postage	200.00
5395	Printing/Advertising	7,000.00
5399	Other Miscellaneous Services	500.00
	Services Totals	\$29,700.00
Capital Purchases		
5631	Furniture and Fixtures	500.00
	Capital Purchases Totals	\$500.00
	Department 534 - Civil Service Commission Totals	\$93,839.00
Department 545 - City Auditor		
Personal Services		
5101	Salary-Elected Officials/Director	81,548.00
5102	Wages-Staff	138,742.00
5104	Wages-Part time	35,947.00
5105	Overtime	2,000.00
5106	Longevity	1,100.00
5109	HSA Employer Funding	16,000.00
5151	PERS Contribution	36,307.00
5161	Group Insurance	64,552.00
5166	Medicare	3,759.00
	Personal Services Totals	\$379,955.00
Supplies		
5201	Office Supplies	3,000.00
5203	Computer Supplies	3,500.00
	Supplies Totals	\$6,500.00
Services		
5321	Professional Training	2,450.00
5322	Conference/Reimb	3,800.00
5324	Professional Association Dues	1,000.00
5333	Outside Professional Services	38,000.00
5339	Misc Contract Services	23,300.00



Expense Budget Worksheet Report

Budget Year 201

Account	Description	2018 Mayor
Fund 110 - General Fund		
Department 545 - City Auditor		
Services		
5362	Equipment Maintenance	1,200.00
5391	Postage	1,800.00
5395	Printing/Advertising	3,000.00
5399	Other Miscellaneous Services	11,000.00
	Services Totals	\$85,550.00
	Department 545 - City Auditor Totals	\$472,005.00 ✓
Department 554 - City Attorney		
Personal Services		
5101	Salary-Elected Officials/Director	97,803.00
5102	Wages-Staff	186,445.00
5104	Wages-Part time	84,624.00
5106	Longevity	500.00
5109	HSA Employer Funding	18,000.00
5151	PERS Contribution	51,712.00
5161	Group Insurance	71,874.00
5166	Medicare	5,356.00
	Personal Services Totals	\$516,314.00
Supplies		
5201	Office Supplies	1,500.00
5203	Computer Supplies	400.00
5205	Small Tools/Minor Equipment	500.00
	Supplies Totals	\$2,400.00
Services		
5321	Professional Training	2,500.00
5322	Conference/Reimb	250.00
5323	Publications	6,500.00
5324	Professional Association Dues	1,500.00
5332	Legal Services	40,000.00
5333	Outside Professional Services	14,500.00
5337	Public Defender	5,000.00
5339	Misc Contract Services	14,100.00
5341	Court Costs and Fees	300.00
5366	Computer Maintenance	250.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 554 - City Attorney		
Services		
5391	Postage	500.00
5399	Other Miscellaneous Services	2,500.00
	<i>Services Totals</i>	\$87,900.00 ✓
	Department 554 - City Attorney Totals	\$606,614.00 ✓
Department 571 - City Council		
Personal Services		
5101	Salary-Elected Officials/Director	60,902.00
5102	Wages-Staff	87,950.00
5109	HSA Employer Funding	4,000.00
5151	PERS Contribution	20,664.00
5161	Group Insurance	16,398.00
5166	Medicare	2,159.00
	<i>Personal Services Totals</i>	\$192,073.00
Supplies		
5201	Office Supplies	1,200.00
5203	Computer Supplies	500.00
	<i>Supplies Totals</i>	\$1,700.00
Services		
5321	Professional Training	1,000.00
5322	Conference/Reimb	1,800.00
5323	Publications	100.00
5324	Professional Association Dues	500.00
5325	Educational Assistance	5,500.00
5339	Misc Contract Services	40,000.00
5391	Postage	300.00
5395	Printing/Advertising	8,500.00
5399	Other Miscellaneous Services	6,000.00
	<i>Services Totals</i>	\$63,700.00
Capital Purchases		
5639	Other Equipment	3,000.00
	<i>Capital Purchases Totals</i>	\$3,000.00 ✓
Department 571 - City Council Totals		\$260,473.00 ✓



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 580 - Development Department		
Personal Services		
5101	Salary-Elected Officials/Director	85,399.00
5102	Wages-Staff	89,906.00
5109	HSA Employer Funding	6,000.00
5151	PERS Contribution	24,368.00
5161	Group Insurance	23,642.00
5166	Medicare	2,542.00
	Personal Services Totals	\$231,857.00
Supplies		
5201	Office Supplies	3,500.00
5203	Computer Supplies	250.00
	Supplies Totals	\$3,750.00
Services		
5301	Boards/Commissions	3,500.00
5311	Utilities	1,750.00
5321	Professional Training	2,500.00
5322	Conference/Reimb	10,000.00
5323	Publications	150.00
5324	Professional Association Dues	2,500.00
5332	Legal Services	5,000.00
5339	Misc Contract Services	160,000.00
5391	Postage	750.00
5399	Other Miscellaneous Services	1,000.00
	Services Totals	\$187,150.00
	Department 580 - Development Department Totals	\$422,757.00 ✓
Personal Services		
Department 582 - Human Resources Department		
5101	Salary-Elected Officials/Director	83,350.00
5106	Longevity	450.00
5109	HSA Employer Funding	2,000.00
5151	PERS Contribution	11,732.00
5161	Group Insurance	6,752.00
5166	Medicare	1,215.00
	Personal Services Totals	\$105,499.00 ✓



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 582 - Human Resources Department		
Supplies		
5201 Office Supplies	800.00	
5203 Computer Supplies	200.00	
5208 OSHA Supplies	12,000.00	
Supplies Totals	\$13,000.00	✓
Services		
5321 Professional Training	1,000.00	
5322 Conference/Reimb	500.00	
5323 Publications	400.00	
5324 Professional Association Dues	450.00	
5336 Medical Services/Physical Exams	3,000.00	
5339 Misc Contract Services	5,000.00	
5391 Postage	200.00	
5399 Other Miscellaneous Services	18,000.00	
Services Totals	\$28,550.00	✓
Department 582 - Human Resources Department Totals	\$147,049.00	✓
Department 584 - Computer Department		
Supplies		
5201 Office Supplies	500.00	
5203 Computer Supplies	12,500.00	
Supplies Totals	\$13,000.00	
Services		
5311 Utilities	800.00	
5339 Misc Contract Services	159,000.00	
5366 Computer Maintenance	204,100.00	
Services Totals	\$363,900.00	
Capital Purchases		
5631 Furniture and Fixtures	2,500.00	
5639 Other Equipment	121,500.00	
Capital Purchases Totals	\$124,000.00	
Department 584 - Computer Department Totals	\$500,900.00	✓
Department 593 - Clerk of Courts		
Personal Services		
5101 Salary-Elected Officials/Director	69,369.00	

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 593 - Clerk of Courts		
Personal Services		
5102	Wages-Staff	82,158.00
5104	Wages-Part time	25,113.00
5106	Longevity	950.00
5109	HSA Employer Funding	8,000.00
5151	PERS Contribution	24,163.00
5161	Group Insurance	32,723.00
5166	Medicare	2,575.00
Personal Services Totals		\$245,051.00
Supplies		
5201	Office Supplies	4,500.00
Supplies Totals		\$4,500.00
Services		
5321	Professional Training	500.00
5322	Conference/Reimb	250.00
5323	Publications	450.00
5324	Professional Association Dues	350.00
5332	Legal Services	56,000.00
5339	Misc Contract Services	1,000.00
5344	Witness Fees	250.00
5362	Equipment Maintenance	1,000.00
5377	Municipal Court	20,000.00
5391	Postage	1,800.00
5393	L.E.A.D.S Terminal	600.00
5399	Other Miscellaneous Services	2,400.00
Services Totals		\$84,600.00
Department 593 - Clerk of Courts Totals		\$334,151.00 ✓
Department 595 - General and Administrative		
Personal Services		
5164	Workers Compensation	253,786.00
5165	Unemployment Compensation	25,000.00
Personal Services Totals		\$278,786.00
Supplies		
5202	Photo Copy Supplies	3,500.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 110 - General Fund		
Department 595 - General and Administrative		
Supplies		
	<i>Supplies Totals</i>	\$3,500.00 ✓
Services		
5301	Boards/Commissions	14,000.00
5311	Utilities	175,000.00
5324	Professional Association Dues	24,000.00
5351	Liability Insurance Deductible	185,000.00
5352	Motor Vehicle Insurance	50,000.00
5353	Employee Fidelity Bond	2,000.00
5361	Building Repair/Maintenance	65,000.00
5362	Equipment Maintenance	2,500.00
5371	Election Expense	60,000.00
5372	Delinquent Tax Advertising	1,000.00
5373	Auditor/Treasurer Fees	8,000.00
5391	Postage	8,500.00
5394	Taxes/Assessments-City Property	45,000.00
5399	Other Miscellaneous Services	10,000.00
	<i>Services Totals</i>	\$650,000.00 ✓
Capital/Purchases		
5639	Other Equipment	13,000.00
	<i>Capital Purchases Totals</i>	\$13,000.00 ✓
Department 595 - General and Administrative Totals		\$945,286.00
Department 810 - Public Health and Welfare		
Services		
5376	County Health Services	302,552.00
	<i>Services Totals</i>	\$302,552.00
Department 810 - Public Health and Welfare Totals		\$302,552.00
Fund 110 - General Fund Totals		\$19,798,468.00
Net Grand Totals		\$19,798,468.00



Expense Budget Worksheet Report

Budget Year 20

Account	Account Description	2018 Mayor
Fund 211 - Computerized Needs (courts)		
Department 000 - General		
Supplies		
5201	Office Supplies	4,000.00
5203	Computer Supplies	12,000.00
	<i>Supplies Totals</i>	\$16,000.00 ✓
Services		
5366	Computer Maintenance	12,000.00
5399	Other Miscellaneous Services	15,000.00
	<i>Services Totals</i>	\$27,000.00 ✓
Capital Purchases		
5639	Other Equipment	12,000.00
	<i>Capital Purchases Totals</i>	\$12,000.00 ✓
	<i>Department 000 - General Totals</i>	\$55,000.00
Fund 220 - Income Tax Fund		
Department 564 - Income Tax Division		
Personal Services		
5101	Salary-Elected Officials/Director	65,647.00
5106	Longevity	600.00
5109	HSA Employer Funding	2,000.00
5151	PERKS Contribution	9,275.00
5161	Group Insurance	7,118.00
5164	Workers Compensation	2,222.00
	<i>Personal Services Totals</i>	\$86,862.00
Supplies		
5201	Office Supplies	250.00
5203	Computer Supplies	350.00
	<i>Supplies Totals</i>	\$600.00
Services		
5322	Conference/Reimb	700.00
5323	Publications	200.00
5324	Professional Association Dues	25.00
5339	Misc Contract Services	75,000.00
5353	Employee Fidelity Bond	75.00
5362	Equipment Maintenance	300.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 220 - Income Tax Fund		
Department 564 - Income Tax Division		
Services		
5373 Auditor/Treasurer Fees	1,500.00	
5379 Other Governmental Billings	7,500.00	
5391 Postage	1,000.00	
Services Totals	\$86,300.00	
Transfers/Other		
5519 Miscellaneous Costs	6,000.00	
5529 Miscellaneous Distributions	750,000.00	
5530 Enterprise Zone Payment	1,000,000.00	
Transfers/Other Totals	\$1,756,000.00	
Capital Purchases		
5639 Other Equipment	3,000.00	
Capital Purchases Totals	\$3,000.00	
Department 564 - Income Tax Division Totals	\$1,932,762.00	✓
Fund 220 - Income Tax Fund Totals	\$1,932,762.00	✓
Fund 240 - Police Pension Fund		
Department 000 - General		
Personal Services		
5152 PFDPF Contribution	160,000.00	
Personal Services Totals	\$160,000.00	
Transfers/Other		
5519 Miscellaneous Costs	3,000.00	
Transfers/Other Totals	\$3,000.00	
Department 000 - General Totals	\$163,000.00	
Fund 240 - Police Pension Fund Totals	\$163,000.00	✓
Fund 250 - Sewer Capacity Fund		
Department 736 - Wastewater Division		
Services		
5373 Auditor/Treasurer Fees	250.00	
Services Totals	\$250.00	✓
Department 736 - Wastewater Division Totals	\$250.00	✓
Debt Service		
5414 G. O. Bond-Principal	58,260.00	
5424 G. O. Bond-Interest	5,918.00	



Expense Budget Worksheet Report

Budget Year 20

Account		Account Description		2018 Mayor
Fund	250 - Sewer Capacity Fund			
Department	991 - Debt Service			
Debt Service				
		Debt Service Totals	\$64,178.00	
		Department 991 - Debt Service Totals	\$64,178.00	
Fund	250 - Sewer Capacity Fund	Fund 250 - Sewer Capacity Fund Totals	\$64,428.00	✓
Fund	260 - Street Fund			
Department	268 - Street Department			
Personal Services				
5101	Salary-Elected Officials/Director	70,827.00		
5102	Wages-Staff	330,929.00		
5105	Overtime	28,000.00		
5106	Longevity	2,500.00		
5109	HSA Employer Funding	28,000.00		
5151	PERS Contribution	60,516.00		
5161	Group Insurance	110,908.00		
5164	Workers Compensation	14,497.00		
5166	Medicare	6,268.00		
Supplies		Personal Services Totals	\$652,445.00	
5201	Office Supplies	2,000.00		
5203	Computer Supplies	2,500.00		
5205	Small Tools/Minor Equipment	1,500.00		
5213	Repair and Maintenance Supplies	500.00		
5241	Uniforms-Purchased	2,000.00		
5251	MV Gas and Oil	40,000.00		
5252	Aggregates	15,000.00		
5253	Ice Control	140,000.00		
5259	Operating Materials and Supplies	90,000.00		
Services		Supplies Totals	\$293,500.00	
5311	Utilities	19,000.00		
5313	Traffic Light Current	12,000.00		
5321	Professional Training	500.00		
5322	Conference/Reimb	200.00		



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 260 - Street Fund		
Department 268 - Street Department		
Services		
5324	Professional Association Dues	130.00
5331	Engineering/Architecture	14,000.00
5339	Misc Contract Services	36,500.00
5351	Liability Insurance Deductible	9,600.00
5352	Motor Vehicle Insurance	10,600.00
5361	Building Repair/Maintenance	10,000.00
5365	Utility Line Repair/Maintenance	30,000.00
5391	Postage	100.00
5397	Uniform Rental	2,000.00
5399	Other Miscellaneous Services	1,000.00
	Services Totals	\$145,630.00
Capital Purchases		
5611	Buildings	640,000.00
5632	Motor Vehicles	365,000.00
5639	Other Equipment	4,600.00
	Capital Purchases Totals	\$1,009,600.00
	Department 268 - Street Department Totals	\$2,101,175.00 ✓
Fund 260 - Street Fund Totals		\$2,101,175.00 ✓
Fund 270 - State Highway Fund		
Department 268 - Street Department		
Supplies		
5253	Ice Control	60,000.00
5259	Operating Materials and Supplies	10,000.00
	Supplies Totals	\$70,000.00
Services		
5313	Traffic Light Current	12,000.00
5339	Misc Contract Services	3,000.00
5365	Utility Line Repair/Maintenance	9,000.00
	Services Totals	\$24,000.00
	Department 268 - Street Department Totals	\$94,000.00 ✓
Fund 270 - State Highway Fund Totals		\$94,000.00 ✓



Expense Budget Worksheet Report

Budget Year 20

Account	Account Description	2018 Mayor
Fund 310 - General Debt Retirement Fund		
Department 991 - Debt Service		
Debt Service		
5414 G. O. Bond-Principal		1,482,498.00
5424 G. O. Bond-Interest		163,188.00
Debt Service Totals		\$1,645,686.00
Department 991 - Debt Service Totals		\$1,645,686.00
Fund 310 - General Debt Retirement Fund Totals		\$1,645,686.00
Fund 330 - Taylor Sq Tref Debt Retirement		
Department 991 - Debt Service		
Debt Service		
5414 G. O. Bond-Principal		500,000.00
5424 G. O. Bond-Interest		68,675.00
Debt Service Totals		\$568,675.00
Department 991 - Debt Service Totals		\$568,675.00
Fund 330 - Taylor Sq Tref Debt Retirement Totals		\$568,675.00
Fund 710 - Water Fund		
Department 735 - Water Division		
Personal Services		
5101 Salary-Elected Officials/Director		36,575.00
5102 Wages-Staff		224,585.00
5105 Overtime		15,400.00
5106 Longevity		500.00
5109 HSA Employer Funding		15,000.00
5151 PERS Contribution		38,438.00
5161 Group Insurance		59,193.00
5164 Workers Compensation		9,292.00
5166 Medicare		3,213.00
Personal Services Totals		\$402,196.00
Supplies		
5201 Office Supplies		5,500.00
5203 Computer Supplies		800.00
5213 Repair and Maintenance Supplies		10,000.00
5241 Uniforms-Purchased		900.00
5251 MV Gas and Oil		12,000.00
5252 Aggregates		37,500.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund	710 - Water Fund	
Department	735 - Water Division	
Supplies		
5259	Operating Materials and Supplies	38,000.00
5263	Meters-Resale	20,000.00
	Supplies Totals	\$124,700.00 ✓
Services		
5311	Utilities	10,000.00
5321	Professional Training	1,000.00
5322	Conference/Reimb	500.00
5323	Publications	200.00
5324	Professional Association Dues	360.00
5325	Educational Assistance	500.00
5331	Engineering/Architecture	17,500.00
5339	Misc Contract Services	40,000.00
5351	Liability Insurance Deductible	4,000.00
5352	Motor Vehicle Insurance	2,500.00
5361	Building Repair/Maintenance	8,000.00
5362	Equipment Maintenance	3,900.00
5363	MV Repair/Maintenance-External	1,000.00
5364	MV Repair/Maintenance-Internal	6,000.00
5365	Utility Line Repair/Maintenance	37,500.00
5366	Computer Maintenance	12,500.00
5378	Columbus Contract	4,888,884.00
5379	Other Governmental Billings	15,000.00
5391	Postage	15,500.00
5397	Uniform Rental	1,600.00
5399	Other Miscellaneous Services	255,000.00
	Services Totals	\$5,321,444.00 ✓
Capital Purchases		
5611	Buildings	75,000.00
5631	Furniture and Fixtures	1,000.00
5632	Motor Vehicles	155,000.00
5633	Machinery and Equipment	135,000.00
5639	Other Equipment	125,000.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 710 - Water Fund		
Department 735 - Water Division		
Capital Purchases		
	<i>Capital Purchases Totals</i>	<i>\$491,000.00</i>
		✓
Department 735 - Water Division Totals		\$6,339,340.00
		✓
Department 991 - Debt Service		
Debt Service		
5414 G. O. Bond-Principal		310,827.00
5424 G. O. Bond-Interest		54,930.00
	<i>Debt Service Totals</i>	<i>\$365,757.00</i>
		✓
Department 991 - Debt Service Totals		\$365,757.00
		✓
Fund 710 - Water Fund Totals		\$6,705,097.00
		✓
Fund 720 - Wastewater/Sewer Fund		
Department 736 - Wastewater Division		
Personal Services		
5101 Salary-Elected Officials/Director		36,575.00
5102 Wages-Staff		227,418.00
5105 Overtime		3,500.00
5106 Longevity		450.00
5109 HSA Employer Funding		15,000.00
5151 PERS Contribution		37,162.00
5161 Group Insurance		59,259.00
5164 Workers Compensation		8,986.00
5166 Medicare		3,257.00
	<i>Personal Services Totals</i>	<i>\$391,607.00</i>
		✓
Supplies		
5201 Office Supplies		5,500.00
5203 Computer Supplies		800.00
5213 Repair and Maintenance Supplies		2,000.00
5241 Uniforms-Purchased		1,000.00
5251 MV Gas and Oil		12,000.00
5252 Aggregates		750.00
5259 Operating Materials and Supplies		7,500.00
	<i>Supplies Totals</i>	<i>\$29,550.00</i>
		✓



Expense Budget Worksheet Report

Budget Year 201

Account Description		2018 Mayor
Fund	720 - Wastewater/ Sewer Fund	
Department	736 - Wastewater Division	
Services		
5311	Utilities	11,000.00
5321	Professional Training	1,000.00
5322	Conference/Reimb	500.00
5324	Professional Association Dues	160.00
5325	Educational Assistance	500.00
5331	Engineering/Architecture	15,000.00
5339	Misc Contract Services	40,000.00
5351	Liability Insurance Deductible	1,500.00
5352	Motor Vehicle Insurance	2,900.00
5361	Building Repair/Maintenance	9,000.00
5362	Equipment Maintenance	3,000.00
5363	MV Repair/Maintenance-External	1,000.00
5364	MV Repair/Maintenance-Internal	6,000.00
5365	Utility Line Repair/Maintenance	85,000.00
5366	Computer Maintenance	13,500.00
5378	Columbus Contract	4,740,042.00
5391	Postage	15,500.00
5397	Uniform Rental	1,600.00
5399	Other Miscellaneous Services	130,000.00
Services Totals		\$5,077,202.00
Capital Purchases		
5611	Buildings	75,000.00
5631	Furniture and Fixtures	1,000.00
5632	Motor Vehicles	155,000.00
5633	Machinery and Equipment	35,000.00
5639	Other Equipment	125,000.00
Capital Purchases Totals		\$391,000.00
Department 736 - Wastewater Division Totals		\$5,889,359.00
Debt Service		
5414	G. O. Bond-Principal	35,300.00
5424	G. O. Bond-Interest	4,624.00
Debt Service Totals		\$39,924.00



Expense Budget Worksheet Report

Budget Year 201

Account		2018 Mayor	
Fund	720 - Wastewater/Sewer Fund		
Department		991 - Debt Service Totals	
		\$39,924.00	
Fund	720 - Wastewater/Sewer Fund Totals	\$5,929,283.00	
Fund	740 - Storm Water Drainage Fund		
Department	737 - Storm Water Division		
Personal Services			
5102	Wages-Staff	184,687.00	
5105	Overtime	4,900.00	
5106	Longevity	1,350.00	
5109	HSA Employer Funding	16,000.00	
5151	PERS Contribution	26,731.00	
5161	Group Insurance	64,497.00	
5164	Workers Compensation	6,404.00	
5166	Medicare	2,769.00	
Supplies		\$307,338.00	
5201	Office Supplies	6,500.00	
5203	Computer Supplies	750.00	
5205	Small Tools/Minor Equipment	1,000.00	
5241	Uniforms-Purchased	750.00	
5251	MV Gas and Oil	6,500.00	
5252	Aggregates	750.00	
5259	Operating Materials and Supplies	20,000.00	
Supplies Totals		\$36,250.00	
Services			
5311	Utilities	8,000.00	
5321	Professional Training	400.00	
5322	Conference/Reimb	20.00	
5324	Professional Association Dues	220.00	
5331	Engineering/Architecture	8,000.00	
5339	Misc Contract Services	47,250.00	
5351	Liability Insurance Deductible	2,250.00	
5352	Motor Vehicle Insurance	2,750.00	
5361	Building Repair/Maintenance	5,000.00	
5364	MV Repair/Maintenance-Internal	4,500.00	



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 740 - Storm Water Drainage Fund		
Department 737 - Storm Water Division		
Services		
5365	Utility Line Repair/Maintenance	7,500.00
5378	Columbus Contract	825,000.00
5391	Postage	22,000.00
5397	Uniform Rental	2,000.00
5399	Other Miscellaneous Services	39,000.00
	Services Totals	\$973,890.00
Capital Purchases		
5632	Motor Vehicles	40,000.00
	Capital Purchases Totals	\$40,000.00
Department 991 - Debt Service		
Debt Service		
5414	G. O. Bond-Principal	100,000.00
5424	G. O. Bond-Interest	22,487.00
	Debt Service Totals	\$122,487.00
Department 991 - Debt Service Totals		\$122,487.00
Fund 740 - Storm Water Drainage Fund Totals		\$1,479,965.00 ✓
Department 738 - Refuse Collection		
Supplies		
5201	Office Supplies	2,000.00
	Supplies Totals	\$2,000.00 ✓
Services		
5315	Private Hauler Contract	2,050,000.00
5391	Postage	15,000.00
5399	Other Miscellaneous Services	44,950.00
	Services Totals	\$2,109,950.00 ✓
Department 738 - Refuse Collection Totals		\$2,111,950.00
Fund 750 - Solid Waste Fund Totals		\$2,111,950.00 ✓
Fund 970 - Taylor Sq School Tief		
Department 000 - General		
Project 0002 - Phase II		
Services		
5373	Auditor/Treasurer Fees	45,000.00



Expense Budget Worksheet Report

Budget Year 201

Account	Account Description	2018 Mayor
Fund 970 - Taylor Sq School Tif		
Department 000 - General		
Project 0002 - Phase II		
Services		
	Services Totals	\$45,000.00 ✓
5501	Transfers	568,675.00
5527	Agency/Tief Distributions	1,750,000.00
	Transfers/Other Totals	\$2,318,675.00
Project 0002 - Phase II Totals		\$2,363,675.00
Department 000 - General Totals		\$2,363,675.00
Fund 970 - Taylor Sq School Tif Totals		\$2,363,675.00
Fund 971 - Brice Main Tif		
Department 000 - General		
Transfers/Other		
5527	Agency/Tief Distributions	190,000.00
	Transfers/Other Totals	\$190,000.00
Department 000 - General Totals		\$190,000.00
Department 991 - Debt Service		
Debt Service		
5414	G. O. Bond-Principal	85,000.00
5424	G. O. Bond-Interest	8,275.00
	Debt Service Totals	\$93,275.00 ✓
Department 991 - Debt Service Totals		\$93,275.00
Fund 971 - Brice Main Tif Totals		\$283,275.00
Fund 972 - Kroger Tif Debt Retirement		
Department 000 - General		
Project 4000 - Tif-General		
Services		
5373	Auditor/Treasurer Fees	1,500.00
	Services Totals	\$1,500.00 ✓
Project 4000 - Tif-General Totals		\$1,500.00
Department 000 - General Totals		\$1,500.00
Fund 972 - Kroger Tif Debt Retirement Totals		\$1,500.00



Expense Budget Worksheet Report

Budget Year 201

Account	Description	2018 Mayor
Fund 973 - Summit Rd Tif #1		
Department 000 - General		
Project 4000 - Tif-General		
Services		
5373 Auditor/Treasurer Fees		50.00 ✓
	Services Totals	\$50.00
Project 4000 - Tif-General Totals		\$50.00
Department 000 - General Totals		\$50.00
Fund 973 - Summit Rd Tif #1 Totals		\$50.00
Fund 974 - Taylor Rd Tif #1		
Department 000 - General		
Project 4000 - Tif-General		
Services		
5373 Auditor/Treasurer Fees		1,000.00
	Services Totals	\$1,000.00
Project 4000 - Tif-General Totals		\$1,000.00 ✓
Department 000 - General Totals		\$1,000.00
Fund 974 - Taylor Rd Tif #1 Totals		\$1,000.00
Fund 975 - Taylor Rd Tif #2		
Department 000 - General		
Project 4000 - Tif-General		
Services		
5373 Auditor/Treasurer Fees		50.00
	Services Totals	\$50.00 ✓
Project 4000 - Tif-General Totals		\$50.00
Department 000 - General Totals		\$50.00
Fund 975 - Taylor Rd Tif #2 Totals		\$50.00
Net Grand Totals		\$25,500,571.00

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Police Department**Bill Early****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6935 Phone****ORDINANCE REQUEST****DATE:** **November 27, 2017****TO:** **Finance Committee**

RE: ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH SPECTRUM BUSINESS FOR
CONSTRUCTION OF POINT TO POINT LINE BETWEEN
REYNOLDSBURG AND GAHANNA.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Richard Harris
---------------------------	-----------------------	-----------------------------

As you are aware Reynoldsburg Police Department is currently in the process of bringing the new IMC RMS online. One of the key benefits of this new RMS is the ability of RPD to share information such as arrest and booking data, incident reports, master names indexes, etc. with other agencies. RPD has made arrangements with Gahanna Police Department to share data between our two agencies. In order for this data exchange to take place a designated point to point connection has to be made with no switches or any other detours of any kind. This connection must be a true point to point connection. This requires that a designated line be run between our two agencies for the sole purpose of this data share. Having this connection will vastly expand our information database and also expedite communication between our two agencies thus making both agencies more capable.

We have been in communication with Spectrum Business to obtain a quote for the construction of this line and the monthly fee to maintain the service on this line. As stated in the attached Service Quote the construction fee is to cost \$6,936.00 with a monthly service fee of \$350.00.

It is requested that funding be appropriated from the Special Law Enforcement Account 290.111.5529- Special Law Enforcement Funds for the construction of this line and for the

Police Department**Bill Early****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6935 Phone**

needed service fee so that RPD can fully implement this facet of the purchased RMS and thereby making our Police Department a more efficient agency and one that is better able to serve our community.



Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, Ohio 43068
(614) 866-6622
(614) 322-6926 (fax)

MEMORANDUM

Date: 12 October 2017
To: Acting Chief Bill Early *WRZ #93 10/12/2017*
From: Brian Marvin
Subject: Point to point connection with Gahanna PD via Spectrum

As you are aware RPD is currently in the process of bringing the new IMC RMS online. One of the key benefits of this new RMS is the ability of RPD to share information such as arrest and booking data, incident reports, master names indexes, etc. with other agencies. RPD has made arrangements with Gahanna PD to share data between our two agencies. In order for this data exchange to take place a designated point to point connection has to be made with no switches or any other detours of any kind. This connection must be a true point to point connection. This requires that a designated line be run between our two agencies for the sole purpose of this data share. Having this connection will vastly expand our information database and also expedite communication between our two agencies thus making both agencies more capable.

I have been in communication with Spectrum Business to obtain a quote for the construction of this line and the monthly fee to maintain the service on this line. As stated in the attached Service Quote the construction fee is to cost \$6,936.00 with a monthly service fee of \$350.00.

It is requested that funding be appropriated for the construction of this line and for the needed service fee so that RPD can fully implement this facet of the purchased RMS and thereby making this police department a more efficient agency and one that is better able to serve its community.

Attachment: Memo (Point to Point Connection with Gahanna PD Via Spectrum)

State of Ohio Services Quotation

The terms of this Quotation for Services are subject to the State Of Ohio Master Service Agreement and any conflicts will be resolved in favor of the Master Service Agreement.

CUSTOMER INFORMATION

Company Name (Exact legal name) City of Reynoldsburg		Type of Entity (Individual, corporation, partnership, limited liability co., etc.) Government Entity	
Service Street Address 7240 E Main St	City Reynoldsburg	State OH	Zip Code 43068
Billing Address 7232 E Main St	City Reynoldsburg	State OH	Zip Code 43068
Customer Contact Name (Technical) Brian Marvin	Tel. No. 614-322-6952	Fax No.	Email Address Bmarvin@reypd.com
Customer Contact Name (Procurement Contact)	Tel. No.	Fax No.	Email Address
Customer Contact Name (Billing Contact)	Tel. No.	Fax No.	Email Address

Services

Customer hereby agrees to purchase from TIME WARNER CABLE, and TIME WARNER CABLE agrees to provide to Customer, the following services (the "Services") as listed below on this order form, per the terms and conditions set forth in the Master Service Agreement.

Line Item	Product/Service	Bandwidth (mbps)	Installation Address City, State Zip	Monthly Fee	Installation Fee	Construction Costs	Contract Term
1	eLine Service	10mbps	Primary Location: Reynoldsburg Police Dept. 7240 E. Main St Reynoldsburg, Ohio 43068	\$349.00	Waived	\$6,936.00	60 Months
2	eLine Service		Secondary Location: Gahanna Police Dept. 460 Rocky Fork Blvd Columbus, Ohio 43230				
3							
MONTHLY TOTALS				\$349.00	Waived	\$6,936.00	

Note(s): This is a new eLine circuit connecting Reynoldsburg PD to Gahanna PD.

- Placing State of Ohio orders: Services MUST be ordered through the State of Ohio ordering system. Please contact your Account Executive before ordering through the State of Ohio ordering system as they will be happy to walk you through the first entries as to ensure that the orders are entered correctly and will assist in the possibility that your orders will not be rejected from OIT. Should you enter the orders yourself, please enter the word "NEW" in the Circuit ID and Account Number field as these will only be generated after the circuit(s) have been installed.
- Additional order forms will be required and will be provided directly by your Account Executive (outside of the State of Ohio ordering system) and MUST be completed and returned to your Account Executive to complete your order (ie. Tax exempt certificates, permission to construct, etc.)
- Installation timeframe: Typical installation timeframe is 10-12 weeks from receipt of order.
- Services and Jurisdiction Certificate. Customer acknowledges and certifies that the total interstate traffic (including internet traffic) on the Service(s) constitutes ten percent (10%) or less of the total traffic on the Service and the prices and TWC calculations are based on this acknowledgement.
- Quotation for Services. Customer acknowledges that this quote is for ALL services, bandwidth, term and number of locations listed above. Should the any of these components be changed when customer places the order through the State of Ohio ordering system, this quotation automatically becomes null and void and a new quotation will be required.

Quote provided by:

By: Jason Weber, Strategic Account Executive – Government

Phone: (614) 512 - 7514 Fax: _____ email: Jason.weber@charter.com

MASTER SERVICE AGREEMENT
BY AND BETWEEN
TIME WARNER ENTERTAINMENT AND
THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE
SERVICES

THIS MASTER SERVICE AGREEMENT (the "Agreement"), is by and between Time Warner Entertainment Company, L.P., on behalf of itself and its divisions and affiliates ("Vendor") having an office at 1015 Olentangy River Road, Columbus, Ohio 43212 and the State of Ohio, Department of Administrative Services ("the State"), having its principal place of business at 30 East Broad Street, 40th Floor, Columbus, OH 43215 (jointly referred hereto as the "Parties", or individually as a "Party") and is effective as of the date signed by the State.

IN WITNESS WHEREOF, the Parties have executed this Agreement which shall be effective on the date signed by the State, "Effective Date."

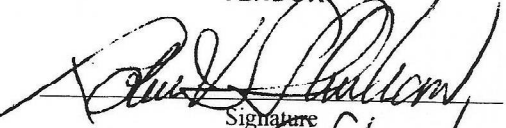
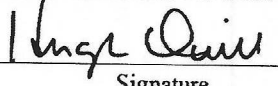
VENDOR  Signature <u>Robert S. Sheehan</u> Printed Name <u>RVP - Commercial</u> Title <u>August 24, 2009</u> Date <u>13-36666-92</u> Federal Tax ID	STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES  Signature <u>Hugh Quinn</u> Printed Name <u>Director</u> Title <u>Sept. 2, 2009</u> Effective Date
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Terms and Conditions

125.04. All records related to maintenance, service, and billing concerning the Services purchased under this Agreement shall be made available to State by the Vendor on request.

1.5 Subscribing Entity Reliance on Agreement.

Subscribing Entities may rely on this Agreement. Whenever a Subscribing Entity relies on this Agreement to issue an order for service under this Agreement, the Subscribing Entity will be required to agree to be bound to the terms of this Agreement as part of the TSR ordering process. The Vendor and the State will agree on the appropriate language to be included in the TSR System for this purpose. By agreeing to be bound by the terms of this Agreement, the Subscribing Entity will step into the shoes of the State under this Agreement for purposes of its order, and, as to the Subscribing Entity's order, this Agreement will be between the Vendor and the Subscribing Entity. The Vendor must look exclusively to the Subscribing Entity for performance, including but not limited to payment, and must hold the State harmless with regard to such orders and the Subscribing Entity's performance and payment. Subject to the provisions of Section 1.19 and further subject to any applicable limitation on remedies set forth in the applicable Service Attachments, the State will have the right to terminate this Agreement and seek such remedies on termination as this Agreement provides should the Vendor fail to honor its obligations under an order from a Subscribing Entity.

1.6 Third-Party Suppliers.

A. The Vendor must identify all third-party telecommunications carriers that the Vendor will rely upon to provide services under this Agreement, and the Vendor must act as a reseller for any such carriers, as well as all its other third-party suppliers, and incorporate the costs of their services in the Vendor's fees identified on the applicable Service Attachment under this Agreement. Any changes to the list of third-party carriers that the Vendor will rely upon in providing the services under this Agreement are subject to the approval of the State, which must be in the form of a written amendment to this Agreement.

B. Neither the State's approval of the use of such third-party carriers or the Vendor's use of other suppliers means that the State will pay for them. The Vendor will be solely responsible for payment of its suppliers and any claims of those suppliers for any failure of the Vendor to meet its obligations under this Agreement in the required manner. The Vendor will hold the State harmless for and will indemnify the State against any such claims.

C. The Vendor assumes responsibility for all services provided under this Agreement whether it or one of its suppliers provides them in whole or in part. Further, the Vendor will be the sole point of contact with regard to contractual matters, including payment of all charges resulting from the Agreement and all service requests.

D. If the Vendor plans to use any third-party carriers to provide telecommunications services under this Agreement, the Vendor must obtain that carrier's agreement to the attached Third-Party Carrier Form and submit it to the State in triplicate for acceptance.

Terms and Conditions

1.12 Governmental Authorization, Regulatory Changes

This Agreement is subject to all applicable federal, state and local laws, rules and regulations, and each Party must comply with all applicable federal, state and local laws, rules and regulations and orders in performing its obligations hereunder. To the extent any provision of this Agreement conflicts with any such applicable law, rule or regulation, such law, rule or regulation will supersede the conflicting provision. The Vendor may discontinue, limit or impose additional requirements to the provision of Service, upon no less than thirty (30) days written notice, as required to meet regulatory or other lawfully imposed requirements.

1.13 Standard State Terms and Conditions

A. As stated previously, Sections 1 through Section 14 of this Agreement are hereby defined as the Standard State Terms and Conditions. These Standard State Terms and Conditions are derived from Ohio statutory law, rules and procedures. As such, the Standard State Terms and Conditions will remain as written by the State and construed in conjunction with the applicable laws, rules and procedures.

B. The Vendor may suggest additional language and incorporate such additional language, as agreed to and approved by the Ohio Department of Administrative Services' legal counsel, in Section 15, Vendor Added Language. Such additional language shall not modify or supersede the Standard State Terms and Conditions. If such a conflict exists at the time of execution of the Agreement and thereafter, the Standard State Terms and Conditions shall prevail.

1.14 Service Specific Terms and Conditions and Service Attachments

Service Attachments describe services the Vendor may offer under this Agreement, along with any special terms or conditions applicable to them, descriptions of those services, features, and any fees associated with such services, as well as any other provisions the Parties may agree to therein. Such Service Attachments, when executed by the Parties, are incorporated into this Agreement and become a part hereof.

1.15 Order of Precedence

A. In event of a conflict related to the general terms and conditions between the Agreement and the Service Attachment(s), the Agreement shall prevail.

B. In the event of a conflict between the Agreement and the Service Attachment(s), the Service Attachment(s) shall prevail solely with respect to the Service described therein.

1.16 Service Level Performance

Service Level Performance for each service will be specified in the applicable Service Attachment and/or Amendments thereto. The Subscribing Entity's exclusive remedies for the Vendor's failure to meet Service Level Performance are specified in the applicable Service Attachment.

1.17 Confidentiality

Terms and Conditions

technologically competitive Services. The Vendor agrees that written amendments to the Service Attachments to reduce rates and introduce technological service improvements may be submitted throughout the term of the Agreement, if the Parties agree in writing. In no case shall this section be a basis for increases to the prices offered in the Service Attachments, except as authorized in Section 6.

B. Neither Party is obligated to agree to reduce rates, introduce technological service improvements, or any other modification of this Agreement, a Service Attachment, or any order hereunder during the term of the Agreement, and any failure to agree to such a modification or addition will not entitle either Party to any termination or nonrenewal rights not otherwise available to such Party under this Agreement.

1.19 Contract Compliance and Conflict Resolution

A. The Vendor shall comply with all terms and conditions of this Agreement and the provisions of any Service Attachments. If the Vendor fails to perform any one of its material obligations under this Agreement, the applicable Service Attachment(s), or the applicable order(s), it will be in default and, subject to the limitation on remedies set forth in the Service Attachment, the State may proceed in the following manner:

1. The State may terminate this Agreement, the applicable Service Attachment(s), and/or applicable order(s) as according to Section 7 of this Agreement, but subject to the cure rights in subsection (4) below; or
2. The State may file a complaint with the Public Utilities Commission of Ohio for resolution of the matter. Such complaint may include a request by the State for treble damages if the noncompliance by the Vendor includes any act prohibited by Chapters 4901, 4903, 4905, 4907, 4909, 4921, 4923 or 4925 of the Ohio Revised Code; or
3. The State may file a complaint for damages with the appropriate court of jurisdiction in the State of Ohio.
4. The Vendor shall have 30 days to cure its breach before the State may terminate the order, Service Attachment, or Agreement. In the case of a breach that cannot be cured within 30 days, the Vendor will have up to 90 days to cure before the State may terminate, provided the Vendor provides the State with written notice of the reason the breach cannot be cured within 30 days.
5. The State also may terminate this Agreement in the case of material breaches that are cured within 30 calendar days but are persistent. "Persistent" in this context means that the State has notified the Vendor in writing of the Vendor's failure to meet any of its obligations three times. After the third notice, the State may terminate this Agreement on written notice to the Vendor without a cure period if the Vendor again fails to meet any obligation. The three notices have to relate to the same type of obligation. Some provisions of this Agreement may provide for a shorter cure period than 30 calendar days or for no cure period at all, and those provisions will prevail over this one. If a particular section does not state what the cure period will be, this provision will govern.
6. Additionally, for any material breach, the State may withhold payment for the affected order(s) until the Vendor cures the material breach, the Parties arrive at a mutual agreement as to the corrective action for the breach, or the State terminates this Agreement for the material breach, but in no event shall any such withholding of payment exceed 120 days.

Terms and Conditions

not be reasonably foreseen and prevented in the exercise of ordinary care and that is beyond the reasonable control of the Party.

3.2 Employment Taxes

Each Party will be solely responsible for reporting, withholding and/or paying all employment related taxes, payments and/or withholdings for its own personnel, including, but not limited to, Federal, state and local income taxes, social security, unemployment or disability deductions, withholdings, and/or payments (together with any interest and penalties not disputed with the appropriate taxing authority).

3.3 Sales, Use, Excise, and Property Taxes

The State and certain Subscribing Entity(s) are exempt from any sales, use, excise, and property tax. To the extent sales, use, excise, or any similar tax (which, for the avoidance of doubt, shall not include any of the fees or charges referenced in Section 9.1) is imposed on the Vendor in connection with the Project, such will be the sole and exclusive responsibility of the Vendor, and the Vendor will pay such taxes (together with any interest and penalties not disputed with the appropriate taxing authority) whether they are imposed at the time the Services are rendered or a later time. The Vendor need not accept any order without reasonable proof of the Subscribing Entity's tax-exempt status.

3.4 Equal Employment Opportunity

A. The Vendor will comply with all state and federal laws regarding equal employment opportunity and fair labor and employment practices, including Ohio Revised Code Section 125.111 and all related Executive Orders.

B. Before a contract can be awarded or renewed, an Affirmative Action Program Verification Form must be submitted to the DAS Equal Opportunity Division to comply with the affirmative action requirements. Affirmative Action Verification Forms and approved Affirmative Action Plans can be found by contacting the Equal Opportunity Department or viewing the Equal Opportunity Department's web site:

<http://www.das.ohio.gov/eod/aapv.htm>

C. Use of MBE and EDGE Vendors. The State encourages the Vendor to purchase goods and services from Minority Business Enterprises (MBE) and Encouraging Diversity, Growth and Equity (EDGE) vendors.

3.5 Drug-Free Workplace

The Vendor will comply with all applicable state and Federal laws regarding keeping a drug-free workplace. The Vendor will make a good faith effort to ensure that all Vendor employees, while working on state property, will not have or be under the influence of illegal drugs or alcohol or abuse prescription drugs in any way.

3.6 Conflicts of Interest

No personnel of the Vendor may voluntarily acquire any personal interest that conflicts with their responsibilities under this Agreement. Additionally, the Vendor will not knowingly permit any public official or public employee who has any responsibilities

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from time to time with the State regarding the Vendor's progress in litigating such claims or causes of action.

3.11 Use of Name

Neither Party will use the other Party's name in any marketing material without the other Party's written consent.

3.12 Executive Order 2007-1S Compliance

A. The Vendor certifies that it has reviewed and is currently in compliance and will continue to adhere to the requirements of Ohio ethics laws.

B. In accordance with Executive Order 2007-01S, the Vendor, by signature on this document, certifies: (1) it has reviewed and understands Executive Order 2007-01S, (2) has reviewed and understands the Ohio ethics and conflict of interest laws, and (3) will take no action inconsistent with those laws and this order. The Vendor understands that failure to comply with Executive Order 2007-01S is, in itself, grounds for termination of this contract and may result in the loss of other contracts with the State of Ohio.

3.13 Campaign Contributions

The Vendor hereby certifies that all applicable parties listed in Division (I)(3) or (J)(3) of O.R.C. Section 3517.13 are in full compliance with Divisions (I)(1) and (J)(1) of O.R.C. Section 3517.13.

3.14 Declaration Regarding Terrorist Organization

In accordance with R.C. 2909.33(C), the Vendor certifies that it meets one of the following conditions:

1. The Vendor has not received, nor will receive as a result of this contract, an aggregate amount greater than one hundred thousand dollars (\$100,000) in business or funding, excluding personal benefits, from the state, instrumentalities, or political subdivisions during the current fiscal year; or
2. The Vendor has received, or will receive as a result of this contract, an aggregate amount greater than one hundred thousand dollars (\$100,000) in business or funding, excluding personal benefits, from the state, instrumentalities, or political subdivisions during the current fiscal year. and,
3. The Vendor has either pre-certified with the Office of Budget and Management, or has completed the Declaration of Material Assistance ("DMA") form certifying that the Vendor has not provided material assistance to any organization on the Terrorist Exclusion List, as that term is defined in R.C. 2909.21.

3.15 Safety and Security Rules

A. When accessing State networks and systems, the Vendor must comply with all applicable policies and regulations regarding data security and integrity that it has been made aware of. And when on any property owned or controlled by the State, the Vendor must comply with all security and safety rules applicable to people on those premises that it has been made aware of. The State publishes its primary security and

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suppliers/carriers or otherwise transact business directly with such suppliers/carriers for any Services ordered under this Agreement, and in all respects, the Vendor must maintain a single-point-of-contact business relationship with each Subscribing Entity for the Services ordered under this Agreement.

D. The Vendor shall have the right to accept or reject any new orders in its discretion and shall have the right to reject renewal orders, provided in the case of renewal orders that the Vendor provides at least 90 days before the end of the then current term.

5.2 eBonding

If available through the Vendor, the State may opt to generate service orders, conduct order status checks, report Service trouble, manage this Agreement and the Service Attachments and conduct other related transactions through the Vendor's eBonding system which will allow the State to automatically enter directly into the Vendor's proprietary system. Once the Vendor has eBonding capability, the Vendor must notify the State and provide access to the eBonding system.

6 Term

The current General Assembly cannot commit a future General Assembly to any expenditures. Therefore, this Agreement along with all Service Attachments will automatically expire at the end of the current biennium, which is June 30, 2009.

All existing orders under this Agreement expire with the expiration of the Agreement if the Agreement is not renewed.

6.1 Agreement - Renewal

The State may renew this Agreement in the next biennium by issuing written notice to the Vendor of the decision to do so. Renewals will be initiated by the State in writing at least thirty (30) days prior to the expiration of the then current term. This expiration and renewal procedure will also apply to the end of any subsequent biennium.

It is the intention of the State to renew this Agreement for several successive terms, but the State is not obligated to do so.

If the Agreement or any Service Attachment is not renewed at the end of a term, all orders there under will expire without further obligation of the State or the Subscribing Entity(ies), other than the Subscribing Entity(s) obligation to pay for all accrued and unpaid charges for Service, as outlined in the appropriate Service Attachment(s) through the effective date of such expiration. No Early Disconnection Charges will apply to such expiration.

6.2 Service Attachment(s) - Renewal

A. The State may renew the Service Attachments for the next biennium by issuing written notice to the Vendor of the decision to do so. Renewals will be initiated by the State at least thirty (30) days prior to the expiration of the then current term. This expiration and renewal procedure will also apply to any subsequent biennium.

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Subscribing Entity first contacts Vendor and makes a good faith effort to renew the cancelled order. The foregoing will not prohibit the Subscribing Entity from using or renewing any existing service from another vendor, provided the alternative service began before the non-appropriation event and was not begun in contemplation of the non-appropriation event.

E. For the avoidance of doubt, nothing in this Section 7 shall entitle any Subscribing Entity to terminate this Agreement or any Service Attachment.

8 Cancellation of Services as Described in a Service Attachment

Under this Agreement and Service Attachment(s), Service(s) may be cancelled by either the Subscribing Entity(s) or the Vendor as follows:

8.1 By the Subscribing Entity(s)

A. For the Subscribing Entity(s) convenience, the Subscribing Entity(s) may cancel the service(s) at any time for any reason. The Subscribing Entity(s) shall remain liable for charges accrued but unpaid as of the cancellation date as well as any Early Disconnection Charges as outlined in the appropriate Service Attachment(s). The Subscribing Entity may exercise this cancellation right only to the extent the Subscribing Entity has lawfully appropriated funds for the above mentioned charges. The Subscribing Entity(s) must provide a TSR request for termination for convenience to the Vendor at least 30 days before the termination date, unless a shorter notice period is provided for in the applicable Service Attachment.

B. If the cancellation of the service(s) is for cause pursuant to Section 1.19, nonrenewal of this Agreement or non-appropriation of funds as described in Section 6, the Subscribing Entity(s) shall not be held liable for any Early Disconnection Charges as outlined in the appropriate Service Attachment(s).

8.2 By the Vendor

A. If a Subscribing Entity(s) materially defaults in the performance of any of its duties or obligations under this Agreement and/or Service Attachment(s), the Vendor may cancel the service by giving at least thirty days (30) written notice to the Subscribing Entity with the cancellation date. If the Subscribing Entity(s) cures the default to the satisfaction of the Vendor and prior to the cancellation of services date, the Agreement shall remain in full force and effect.

B. The Subscribing Entity(s) shall remain liable for charges accrued but unpaid as of the cancellation date, and any Early Disconnection Charges as outlined in the appropriate Service Attachment(s).

8.3 Vendor's Right to Suspend Services

The Vendor shall have the right to suspend the Services hereunder in whole or in part if the Subscribing Entity or any end user (a) fails to comply with any applicable laws or regulations, the terms of this Agreement, or the Vendor's acceptable use policy posted at its website or other terms of use applicable to the Services, or (b) uses the Service

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9.2 Claims and Disputes

- A. The Subscribing Entity(s) are only authorized to pay correct invoices.
- B. During the pendency of the investigation into the disputed charges, upon written notification to the Vendor, the State may withhold payment for the invoices disputed in good faith until the dispute is resolved.
- C. Once the investigation into the disputed charge(s) has been completed;
 - 1. If in favor of the Subscribing Entity, the Vendor will issue a credit on the next invoice. If the credit exceeds the service charges on the next invoice, upon the request of the Subscribing Entity, the Vendor will issue payment to the Subscribing Entity in the form of a check in the amount exceeding the service charges.
 - 2. If in favor of the Vendor, the Subscribing Entity will submit payment within thirty (30) days of receiving notification at the office designated to receive the invoice.

9.3 Billing

- A. Invoices will be issued at the account level; however, the Subscribing Entity(s) may require a recap at the Agency, Division, or District level based on the organizational structure of the Subscribing Entity(s).
- B. Invoices must be submitted electronically, either in the form of an internet download or optical/media magnet which form is to be determined at the State's option, to the office designated in the purchase order or TSR as the "bill to address". The invoice shall be submitted within sixty (60) days of the Service. If the State does not received the invoice within the sixty days of the date of Service, the State shall be entitled to deny payment of the invoice.
- C. If a Vendor is using additional vendors/entities to provide the Services described in the Service Attachments, the Vendor, at the State's option, must generate a consolidated invoice and submit the consolidated invoice to the State, unless a Service Attachment expressly provides otherwise.
- D. A proper invoice must include the following information and/or attached documentation:
 - 1. Name and address of the Vendor as designated in this Agreement or Amendment.
 - 2. Federal Tax Identification Number of the Vendor as designated in this Agreement.
 - 3. Invoice remittance address as designated in this Agreement.
 - 4. A sufficient enough description of the Services that allows the State to identify the Services or perform an audit of the Services. At a minimum, such detail will include service addresses, service IDs, detailed charges by billable components, and Subscribing Entity's order numbers. Any additional required details will be provided in the applicable Service Attachment.

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13 Cost Recovery

A. The Vendor will establish a State of Ohio Cost Recovery Fee Account. This Cost Recovery Fee is an estimated charge to recover costs/fees incurred by the State in the management and administration of the Services for all the parties and/or Subscribing Entities in the Agreement described herein and/or the Service Attachments.

B. The Cost Recovery Fee to be paid to State will be calculated by multiplying Two Percent (2%) times the total dollar amount of services invoiced. The State will generate notification to the Vendor via email on the last day of the quarter advising the Vendor to complete a revenue reporting form provided by the State within thirty (30) days prior to the close of the quarter. The Vendor will complete and return the revenue reporting form via email within thirty (30) days preceding the close of the quarter. The State will compare quarterly the revenue reporting forms provided by the Vendor to expenditure data from the State's general ledger to insure minimum reporting amount was met. The minimum would include all state expenditures without cooperative purchasing expenditures. The State will generate an invoice to the Vendor for the quarterly Cost Recovery Fee based on reported revenue but at least exceeding amount of general ledger statewide disbursements report.

Example of calculation of a Cost Recovery Fee:

Example 1:

Vendor Revenue Report	\$1,000.00	X 2%	\$20.00
State Expenditure Report	\$900.00		

Example 2:

Vendor Revenue Report	\$800.00		
State Expenditure Report	\$1,000.00	X 2%	\$20.00

C. The Vendor will remit to the State the 2% Cost Recovery Fee within thirty (30) days of receipt of the invoice from the State by check to the State of Ohio, Office of Information Technology. THE CHECK SHALL BE MADE OUT TO: TREASURER, STATE OF OHIO, FUND 133 and shall be sent to the State at the following address:

Office of Information Technology
Services Delivery Division
30 East Broad Street, 39th Floor
Columbus, OH 43215
Attn: Business Manager

D. To ensure that the payment is credited properly, the Vendor will identify the check as State of Ohio Cost Recovery Fee and reference this Agreement between the Vendor and The State of Ohio, Office of Information Technology and reference the

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15 Vendor Added Language

This Section has been added to provide the Vendor with the flexibility to add to the terms and conditions outlined in Sections 1 through 15 of this Agreement. Any additions or changes in this section must follow the format as outlined in the Master Service Agreement and Service Attachment instructions document. Please note that all terms and conditions which are specific to the services will be addressed in the Service Attachment(s) and not in this section.

15.1 Terms of Use

Use of the Services hereunder shall be governed by the Vendor's then-current terms of use communicated to the State and/or Subscribing Entity in writing. The Subscribing Entity shall ensure that all end users of the service provided by the Vendor hereunder shall be required to agree to be bound by the Vendor's then-current acceptable use policy and other terms of use.

15.2 Vendor Items

All equipment and materials used by the Vendor to provide the services hereunder (collectively "Vendor Items") shall remain the sole and exclusive property of the Vendor or its suppliers. The Subscribing Entity will use commercially reasonable efforts to ensure that its employees and end users will not open, alter, misuse, tamper with duplicate or remove the Vendor Items, and will not remove any markings or labels from the Vendor Items. The Vendor reserves all rights in and to the Vendor Items not expressly granted herein.

15.3 Warranty Disclaimer

EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT AND THE APPLICABLE SERVICE ATTACHMENTS (SUCH AS APPLICABLE SLAs THEREIN (WITH RESPECT TO WHICH THE EXCLUSIVE REMEDIES ARE ALSO SET FORTH IN THE APPLICABLE SERVICE ATTACHMENT)) OR APPLICABLE AMENDMENT, THE SERVICES PROVIDED BY VENDOR HEREUNDER ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

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In Witness Whereof, the Parties have executed this Form which is effective on the date the State's duly authorized representative signs it on behalf of the State, ("Effective Date").

CARRIER

STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES

Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Effective Date
Federal Tax ID	

Attachment: Service Agreement (Point to Point Connection with Gahanna PD Via Spectrum)