



CITY COUNCIL

Council Meeting

Angie Jenkins, President
Shanette Strickland, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Meredith Lawson-Rowe, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 East Main Street
Reynoldsburg, OH 43068
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Mollie Prasher, Clerk of Council
614-322-6836

Monday, November 22, 2021

Council Chambers

CITY COUNCIL MEETING

1. **CALL TO ORDER**
2. **INVOCATION - PASTOR MARK PELFREY OF COLLISION CHURCH**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF AGENDA**
6. **APPROVAL OF MINUTES**
 - a. City Council – Regular Meeting – November 8, 2021
7. **COMMUNITY COMMENTS**

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda with the exception of legislation scheduled for a public hearing. Comments related to a public hearing may only be made during the Public Hearing portion of the meeting.

Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

- a. Sustainability Presentation by OSU Students

8. COMMUNICATIONS

- a. Treasury Board Minutes for October 2021

9. PUBLIC HEARING

- a. An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC)

10. MOTIONS

- a. A Motion to Hereby Appoint Eric J. Meyer as the Reynoldsburg Development Director
- b. A Motion Approving a Resolution Authorizing the Mayor to Apply for a Grant from the Land and Water Conservation Fund Administered by the Ohio Department of Natural Resources (ODNR)
- c. A Resolution Recognizing the International Survivors of Suicide Loss Day

11. REPORTS

- a. **Clerk of Courts Report**

- 1. Clerk of Court Report

- b. **Auditor's Report**

- 1. Auditor's Report September, 2021

- c. **Liquor Permits**

- 1. Reynoldsburg Fresh Market Liquor Permit
 - 2. 3 Guys Dragon Express Liquor Permit

- d. **West Licking Fire District**

- 1. West Licking Fire District Stats October & November

e. **Development, Parks & Recreation Committee**

1. An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC)
2. An Ordinance Authorizing the Mayor to Purchase a Steiner 450 Articulating Tractor and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding
3. An Ordinance Authorizing the Mayor to Purchase an ABI Infield Groomer and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding
4. An Ordinance Authorizing the Mayor to Purchase a John Deere 4066R 4WD Cab Tractor and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding

f. **Public Safety, Law & Courts Committee**

1. An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department
2. An Ordinance Authorizing the Mayor to Enter into a Contract with Flock Group Inc. for a License Plate Detection System and Waive Competitive Bidding
3. An Ordinance Authorizing the Mayor to Enter into a Contract with InVeris Training Solutions Inc. for a New Indoor Targeting System and Training and Appropriating Funds Therefor

g. **Public Service & Transportation Committee**

1. An Ordinance to Amend Chapter 953 Water Charges, Section 953.01(A) Water Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency
2. An Ordinance to Amend Chapter 945 Sewer Charges, Section 945.02(C) Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency
3. An Ordinance Authorizing the Mayor to Enter into an Agreement with Bermex Inc. Meter Reading Service for 2022, and Declaring an Emergency

4. An Ordinance Authorizing the Mayor to Enter into a Contract with Toole & Associates for 2022 Professional Plan Review and Inspection Services, and Declaring an Emergency

h. **Finance & Administration Committee**

1. An Ordinance to Make Appropriations for Expenses and Other Expenditures of the City of Reynoldsburg, State of Ohio, During the Fiscal Year Ending December 31, 2022, and Declaring an Emergency
2. An Ordinance Authorizing the Mayor to Enter into an Agreement with Logicalis, Inc. for Managed Services for Cisco Phones for a Period from January 1, 2022 through December 31, 2022, Waive Competitive and Declaring an Emergency
3. An Ordinance Authorizing the Mayor to Enter into a Contract for City Cyber Insurance for 2022, Waive Competitive Bidding, and Declaring an Emergency
4. Paid Family Leave (Work Session) --- Salvati. Finance and Administration Committee.

12. CONSENT AGENDA FOR EMERGENCY ADOPTION

1. An Ordinance Authorizing the Mayor to Enter into an Agreement with Media Promotion Enterprises (MPE) for the 2022 Tomato Festival, and Declaring an Emergency (Second Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
2. An Ordinance Making a Transfer of Funds in the Parks and Recreation Department Among Various General Fund Accounts in the Senior Center, and Declaring an Emergency (First Reading 11/8/2021). --- Baker. Development, Parks and Recreation Committee.
3. An Ordinance Making a Transfer of Funds in the Parks and Recreation Department Among Various General Fund Accounts, and Declaring an Emergency (First Reading 11/8/2021). --- Baker. Development, Parks and Recreation Committee.
4. An Ordinance Authorizing the Mayor to Enter into a Contract with OHM for Architectural and Engineering Design and Bidding Services for Improvements to Civic Park and Appropriating Funds Therefor, and Declaring an Emergency (First Reading 11/8/2021). --- Baker. Development, Parks and Recreation Committee.

13. CONSENT AGENDA FOR FIRST READING

1. An Ordinance Authorizing the Mayor to Purchase a Steiner 450 Articulating Tractor and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding --- Baker. Development, Parks and Recreation Committee.
2. An Ordinance Authorizing the Mayor to Purchase an ABI Infield Groomer and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding --- Baker. Development, Parks and Recreation Committee.
3. An Ordinance Authorizing the Mayor to Purchase a John Deere 4066R 4WD Tractor and Related Equipment for the Reynoldsburg Parks and Recreation Department and Waive Competitive Bidding --- Baker. Development, Parks and Recreation Committee.
4. An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department --- Bryant. Public Safety, Law and Courts Committee.
5. An Ordinance Authorizing the Mayor to Enter into a Contract with Flock Group Inc. for a License Plate Detection System and Waive Competitive Bidding --- Bryant. Public Safety, Law and Courts Committee.
6. An Ordinance Authorizing the Mayor to Enter into a Contract with InVeris Training Solutions Inc. for a New Indoor Targeting System and Training and Appropriating Funds Therefor --- Bryant. Public Safety, Law and Courts Committee.
7. An Ordinance Authorizing the Mayor to Enter into an Agreement with Bermex Inc. Meter Reading Service for 2022, and Declaring an Emergency --- Strickland. Public Service and Transportation Committee.
8. An Ordinance Authorizing the Mayor to Enter into a Contract with Toole & Associates for 2022 Professional Plan Review and Inspection Services, and Declaring an Emergency --- Strickland. Public Service and Transportation Committee.
9. An Ordinance Authorizing the Mayor to Enter into an Agreement with Logicalis, Inc. for Managed Services for Cisco Phones for a Period from January 1, 2022 through December 31, 2022, Waive Competitive and Declaring an Emergency --- Salvati. Finance and Administration Committee.

10. An Ordinance Authorizing the Mayor to Enter into a Contract for City Cyber Insurance for 2022, Waive Competitive Bidding, and Declaring an Emergency --- Salvati. Finance and Administration Committee.

14. CONSENT AGENDA FOR SECOND READING

- a. An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC) (First Reading 11/8/2021). --- Baker. Development, Parks and Recreation Committee.
- b. An Ordinance Authorizing the Mayor to Purchase Four Hybrid Police Cruiser and Related Equipment for the Reynoldsburg Police Department (First Reading 11/8/2021). --- Bryant. Public Safety, Law and Courts Committee.
- c. An Ordinance Unappropriating Funds from an Account in the Maintenance Department and Appropriating Funds to an Account in the Police Department (First Reading 11/8/2021). --- Bryant. Public Safety, Law and Courts Committee.
- d. An Ordinance to Amend Chapter 351 Parking of the Codified Ordinances for the City of Reynoldsburg (First Reading 11/8/2021). --- Bryant. Public Safety, Law and Courts Committee.
- e. An Ordinance Authorizing the Mayor to Enter into Contract with Southeastern Equipment Co. to Purchase a 2022 VaCall AJVR 1015 Hydro Vac / Jet Combination Equipment, Waive Competitive Bidding, and Appropriate Funds Therefor (First Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.
- f. An Ordinance to Amend Chapter 953 Water Charges, Section 953.01(A) Water Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency (First Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.
- g. An Ordinance to Amend Chapter 945 Sewer Charges, Section 945.02(C) Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency (First Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.

- h. An Ordinance Authorizing the Mayor to Enter into an Intergovernmental Working Agreement with Franklin Soil and Water Conservation District to Support the Big Walnut Watershed Coordinator Program Administered by Franklin Soil and Water Conservation District in Coordination with and Support from MORPC and the State Watershed Programs with ODNR and Ohio EPA (First Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.
- i. An Ordinance to Repeal Chapter 1305, Sections 1305.01, 1305.02, and 1305.03 and Replace with Section 1305.01, and Renumber Sections 1305.04, 1305.05, 1305.06, 1305.07, 1305.08, 1305.09, 1305.10, 1305.11, and 1305.12 of the Codified Ordinances for the City of Reynoldsburg (First Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.
- j. An Ordinance to Authorize the Mayor to Enter into a Development Agreement with the Center Ice Foundation of Central Ohio for the Purpose of Future Sale and Re-Development of Real Estate (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- k. An Ordinance Authorizing the Mayor to Enter into a Letter of Intent with Daimler Group, Inc. for Future Sale and Commercial Development of Land Owned by the City (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- l. An Ordinance to Authorize the Mayor to Enter into a Contract with Governmentjobs.Com for NeoGov Software, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- m. An Ordinance Authorizing the Mayor to Enter into an Agreement with the Kirch Group Technologies, LLC. for Information Technology Services for the Period of January 1, 2022 through December 31, 2022, Waive Competitive Bidding, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- n. An Ordinance Authorizing the Mayor to Enter into a Contract for the City of Reynoldsburg's Health Insurance Coverage with Medical Mutual of Ohio for the Period from January 1, 2022 through December 31, 2023, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- o. An Ordinance Authorizing the Mayor to Execute a Renewal Contract with Mutual of Omaha for Employee Life, Accidental Death & Dismemberment, Short Term Disability and Long Term Disability Insurance for the Period of January 1, 2022 through December 31, 2022, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.

- p. An Ordinance to Amend the Personnel Procedure Manual Regarding Employee Conduct, Hours of Work, Overtime, Call in Pay, Vacation Leave, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- q. An Ordinance to Amend Chapter 160, Section 160.02 (A) Authorized Positions, Personnel, Classification and Pay Grade (A) Administration, (E) Parks and Recreation Department, (F) Police Department, and (G)(2) Service Department - Building Division; Section 160.03 (B) Supervisory Pay Range, (C) Senior Police Management, (D) Seasonal Employee (1) Parks and Recreation, (2) Service Department, (3) Street Department, (E) Occasional Labor/Independent Contract; Section 160.04 (4) Tomato Festival Event Staffing Compensation; Section 160.05 Overtime Eligibility; Section 160.07 Longevity; and Section 160.12 City Clothing Provided (Senior Police Management) for the City of Reynoldsburg, Ohio, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- r. An Ordinance Authorizing the City Auditor to Fund the Health Savings Accounts for 2022, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- s. An Ordinance to Transfer Funds Among Various General Fund Accounts for the Year End Clean-Up, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.
- t. An Ordinance to Make Appropriations for Expenses and Other Expenditures of the City of Reynoldsburg, State of Ohio, During the Fiscal Year Ending December 31, 2022, and Declaring an Emergency (First Reading 11/8/2021). --- Salvati. Finance and Administration Committee.

15. CONSENT AGENDA FOR THIRD READING

- a. An Ordinance Authorizing the Mayor to Enter into a Contract with the District Advisory Council of the Franklin County General Health District and Franklin County Public Health for Health Services (Second Reading 11/8/2021). --- Strickland. Public Service and Transportation Committee.

16. OTHER COUNCIL MATTERS

17. UPCOMING MEETINGS

- a. November 25 & 26, 2021 City Offices Closed for Thanksgiving Holiday
- b. December 2, 2021 Planning Commission
- c. December 6, 2021 Special Council
- d. December 13, 2021 Council
- e. December 16, 2021 BZBA
- f. December 23 & 24, 2021 City Offices Closed for Christmas
- g. December 27, 2021 Council Cancelled
- h. December 30 & 31, 2021 City Office Closed for New Year's

ADJOURNMENT

Reynoldsburg

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MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

Councilman Louis Salvati called the meeting to order at 6:30 PM

Invocation - Pastor Aaron DeLong

PRESENT: Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe

ABSENT: Bryant, Jenkins

Approval of Agenda

The agenda stands approved as submitted.

Approval of Minutes

a. City Council – Regular Meeting – October 25, 2021

The October 25, 2021 minutes stand approved as submitted.

RESULT:	ACCEPTED
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Community Comments

Marianne Shank

50 Wickfield Rd

E-Mailed Comment

I am writing to convey my opposition to the proposed water rate increase to be considered by the City Council this evening. as an ordinance to amend Chapter 953 of the water rate charges, section 953.01 (a). While I understand the City of Columbus is again increasing the cost of water to the City of Reynoldsburg, I have the following concerns:

1. The City of Reynoldsburg does not offer a discounted water/sewer rate for low income or senior citizens as the City of Columbus does (see <https://www.columbus.gov/utilities/customers/Utility-Discount-Programs/>>) to offset the impact of these high rates. Before adopting yet another rate increase please fully investigate options to reduce the impact of the already high water rates on low income and senior citizens such as myself. It is already difficult to remain in my home given the extreme financial burden I experienced during the pandemic and increased utility costs will only add to that burden.
2. This ordinance is scheduled to be adopted as an emergency. It is not clear from the information included in the City Council agenda packet why an emergency exists but the

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

cover memo alludes to the need to have new rates in place by 1/1/2022. When did the City of Columbus advise that the water rates for suburbs would increase? Why doesn't the City of Reynoldsburg provide for sufficient public notice and comment on such an increase. The appearance is that the "emergency" clause is used to subvert public comment. I am sure your true intention is to be transparent and to allow the public adequate time to consider and comment.

3. Costs are rising on all fronts. I hope the City Council will be mindful of the total impact the government has on residents' pocketbooks. With rising home prices I expect my assessed valuation and hence property taxes to continue to rise. I understand the water/sewer program is operated as an enterprise however my pocketbook is limited. Overlapping governments also are keen to dip further into my very limited pocketbook (as evidenced by the recent very expensive and poorly publicized school district levy campaign), and while I understand City Council cannot control those overlapping governments please be respectful of the impact each and every decision costs those of us on limited incomes.

I hope you will consider delaying action on the proposed water rate increase until such time as the above mentioned concerns can be addressed. I apologize for weighing in the day this matter is to be considered but I only heard about it on the local news today and am unable to attend the city council meeting this evening. I hope you will respect my perspective as I hope to be able to remain in my home in Reynoldsburg for the remainder of my given days.

Thank you.

Mayor Begeny

I have a proclamation that I want to read for you but I can't do it alone, as what you will find out, this group from Joseph's Coat. They don't do anything, alone, they all work together to meet the needs of the community so I asked members just come in here.

WHEREAS, Joseph's Coat was founded in 1998 to meet the needs of homeless families and was hosted through the Interfaith Hospitality Network; and

WHEREAS, the mission of Joseph's Coat is "Answering God's call to love and serve neighbors by providing clothing, household goods and furniture to those in need"; and

WHEREAS, Founder Joanne Barrett began Joseph's Coat in a two-car garage, and although Joanne is no longer in leadership she still continues today as a faithful volunteer; and

WHEREAS, Since 1998 Joseph's Coat has moved twice before finding its current location at 240 Outerbelt Street where they have been for 10 years; and

WHEREAS, Originally just distributing clothing, Joseph's Coat has since expanded to include furniture and household goods to provide stabilizing resources to families transitioning from homelessness to permanent housing; and

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

WHEREAS, the original ministry was supported by a host of volunteers from Reynoldsburg's Messiah Lutheran and St. Pius X Catholic, neighboring churches on Waggoner Road. Today's partners include Unity (Parkview) Presbyterian, St. Elizabeth Ann Seton Parish, Peace United Methodist, Eastpointe Christian, Epiphany Lutheran, Holy Spirit Catholic and in Gahanna, Peace Lutheran and St. Matthews Catholic; and

WHEREAS, Joseph's Coat has recorded more than 1800 trips providing assistance to more than 800 families and children and distributed more than 51,000 pieces of clothing, household goods and furniture in 2021.

NOW, THEREFORE, I, Joe Begeny, Mayor of the City of Reynoldsburg, Ohio, hereby heartily commend Joseph's Coat on their 22 years of service to the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Great City of Reynoldsburg, Ohio, to be hereto affixed on November 8, 2021.

I was invited to the celebration of the volunteers and again what an amazing thing that they do. I do have a couple of other things. As we all know, we've been following the federal legislation for infrastructure project. Today was spent on finding out what may or may not come our way in the future. A couple of items listed as far as funding, its nothing specific to the City of Reynoldsburg. However, this is what will be coming to the state of Ohio specifically. 9.2 billion for Ohio's roads and highways, approximately 500 million to assist with bridge repairs, and 12.5 billion available in competitive grants, at least 100 million to expand broadband to unreachable areas of the state. 1.4 billion for water infrastructure, 1.2 trillion for public transportation, 253 million for airport improvements, 140 million for construction of electric vehicle charging network throughout the state and 1 billion for the Great Lake restoration Initiative to decrease pollution, prevent invasive species and mitigate erosion and rising lake levels. Now while all of these things will not apply specifically to Reynoldsburg, a number of them do. And what we've been spending today doing is learning is how this money will be allocated in the process for grant application. We will be very busy over the next coming months. As we find ways to maximize the tax payers dollars to bring on some of those funds to improve Reynoldsburg in all of those categories. I'd also like to let you know that at the next meeting we will most likely have an announcement as far as our new Development Director. We are finalizing some details but we will have that person involved at the next meeting on November 27, so you can meet him and learn a little bit

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

about him and the rest will be a mystery as we are dotting the i's and crossing the t's. So thank you very much for your time.

Presentation by Auditor Cicak and Tax Administrator Gischel

Auditor Cicak

As a result of the global pandemic, many of our top payees are changing their business model. They are allowing employees to work from home. My team has been running very complex financial forecasts. We have determined that this change is going to have a severe negative impact on our income tax revenue. Our forecast will be presented by Lori Gischel, who has 25 years worth of experience in municipal tax. She has presented to the Ohio legislator. She has ran the RITA office in Worthington and worked for the state auditor. As Council and the Mayor begin to review the 2022 budget, please consider the factors that are being presented tonight.

Lori Gischel

Thank you Council for allowing us to be here this evening. As Auditor Cicak mentioned, we have come into some times that are uncharted for all of Ohio municipalities. The Covid pandemic has made changes with business and those businesses are now making changes to their models with permanent shifts to work from home or some type of hybrid model work from home. What I would like to share with you is how we believe that is going to impact our tax dollars. On slide two there, you can see here our yearly gross dollar distribution in comparison through the end of September. I believe you get regular updates from the Auditor as well as the Mayor. You know the trend is quite well so far this year. The total we have received is close to \$27 million. That chart is showing you that while it is upward trend, mainly the withholding portion is driving that. Withholding our tax dollars that the businesses and collect their employees and then remit to us. We monitor these regularly to determine anomalies, if the revenue is subject to refund and the like. I will tell you our September and August numbers were up. We were able to go back and pinpoint those to certain businesses and we know that upward tick was due to bonuses that aren't normally paid as well as other incentives. What does that tell us? Those revenues are subject to refund, because of this change from work from home for 2021. We'll talk about that here in a little bit. What else does this chart tell us? The

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

majority, 80%+ of our tax revenue comes from employer withholding. While this withholding may include courtesy resident withholding, we also know that only \$3 to \$4 million of our total tax revenue is generated by our residents. The majority of our money of the tax revenue comes from employees that come into Reynoldsburg to work but live elsewhere. We will talk about that portion here in a little bit. The next slide, the tax portion of the general fund. I just want to bring this to your attention. While the tax revenue goes in the multiple funds, the general fund, the income tax fund, the debt retirement fund and the capital improvement fund, according to our Ordinance 04-19 we want to draw your attention to the fact that our income tax revenue is the major source of funding, 80%+ percent of our general fund. That's not unusual as most municipalities typically report over 65% + of their tax revenue go to the general fund. However, much like the other municipalities, we're expecting changes to come. For tax year 2020, Governor DeWine's emergency orders allowed for individuals to work from home but for local tax to be withheld to the principal place of employment. That was during the pandemic. As you know it extended and extended. While there are still court cases pending on this issue for tax year 2020, we do not expect a large amount of refunds at this time. However, RITA assisted us with that income tax collection, they are accepting those requests and holding them until the court cases are decided. What we really want to focus on today is more of the 2021 and 2022 what's to come. So on slide 4, what's on the horizon? Two key tax revenue influences. The first is for the potential 2021 remote work location refund request. That stems from house bill 110, where our legislators, to try to give a quick direction to both municipalities and the businesses of Ohio, came out and said employers withholding to the primary workplace may withhold to primary workplace for 2021 however it would also give employees the option to request a refund at the end of this year if they are working from home. We've been working with our large employers to determine what percentage we could expect for refunds. Those refunds will be coming in starting January of 2022. We expect an influx then; however, there is a three-year statutory limitation on refund requests, so if they don't request it in 22, they still have time to do that. The second piece of this is the employers permanently shifting to a work from home or a hybrid method. I don't know where all of you work, but maybe you worked from home during the pandemic and maybe now you're going to the office a couple days a week or one day a week. This is what we are seeing and employers are

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

now making those decisions. Do you still want to maintain a brick and mortar or do we want to allow our employees to work from home and are they as productive and cost savings there? Let's address for planning budget purposes. We have been in contact with some of our large employers to determine these two amounts as far as key impacts. The second piece first, going forward, what are the business plans going to look like and how much can we expect to lose if those individuals that have been coming into the city to work are now working at their homes. On slide five you have tax collection comparison. We were able to get in contact with 11 of our 20 top employers. The chart here shows you that their revenue just from those 11 from 2017 through 2021. We are projecting 2022, we are taking into account that overtime from 19 to 21 there was a 13% increase, the numbers I'm about to share with you are based on the 2019 tax year. That is our last full tax year, the 2020 tax year through April 21 is still not completely processed and closed because of extensions through October 15th of this year. We are using that in those percentages to apply. From the data we receive from those 11 employers we determined that 79% of their employees have the ability to work from home as of today. In addition the same employers are going to be withholding to workplace location beginning January 1. They have already started the process of having their payroll systems change. Those individuals that again would come here to work are now working from their home in Columbus or surrounding cities and that employer is now going to start as of January 1, with holding that money to wherever that person lives. We made some assumptions but let's go on to slide 6. What is the timeline for this? January 1st, those employers are going to start making changes, not all of them, but we project that the larger employers will. We have talked to them enough and other cities around the state that we work with. They have talked to several of their larger employers and most of their large employers are making the change and trying to make a change within the first quarter of 22. We won't see it that early. There is a delay with RITA. Also with the employers, they are large employers who file twice a month. We will start to realize the revenue decrease as early as February 1st. The second part of that is the refund piece and that we will begin to realize by July or August, basically the end of the second quarter or third quarter. We have 90 days to process any refund request. So the reason I share this with you is because again, we are in uncharted waters here. It's new for all of us. We're trying to keep good tabs on the data and what we are seeing, so that we can keep

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

you informed. We will probably need to do that over the 3 months, 6 months and year as all of this sorts itself out. On slide 7, these are the numbers. Unfortunately they don't look so pretty, but I was happy to hear the Mayor say we will be getting some additional federal money coming in so hopefully that will help. Once again it's based on 2019 tax revenues. The first line there it shows all of the revenue, just over \$26 million. We first took out the withholding portion of that, which makes up the lion share of our revenue, \$21 million. From there, we removed what we received in 2019 from withholding from Reynoldsburg residents. Just a little caveat, that's not all. I mentioned \$3 to \$4 million earlier, because some of that is paid at an individual level. This is just the portion that's paid out of their withholding. If their employer withholds it and remits it to us that left us with \$18.6 million. From there, we removed, using that same example of those 11 employers we were able to speak with and as you see they make up 50% of that \$18 million. We were able to project the gain if residents were working from home and living in Reynoldsburg. We did that showing you a 20% and 10% of that tax dollars, which would be a gain to us. If they work in Columbus and live here, they would ask for the Columbus money back and pay Reynoldsburg. However, that example I just gave you, is one of the assumptions we made. We don't believe there will be very many. If any tax payers request a refund if they live in a 2.5% city, which is the same tax rate as ours. The same holds true if it is a 2% city. So our projections are based off anything less than 2%. The reason why is it's not going to be advantageous for the taxpayer or employee to ask for those monies back because they would be paying in most cases \$150-\$200 to prepare that return and they are not going to net anything monetarily for themselves. It would just be a shift from one city to another so we have remove that from the equation as far as a loss. We have not included it. The loss from those top employers, the 79% of those employees that work from home, 50% of them, we were able to determine reside in a municipality with 2% or more. So that has also been taken into account. For the refund portion, you can see the other assumptions here with the refund portion. We expect to lose \$4.4, almost \$4.5 million next year, which has to be paid out and refunded for tax year 2021. The long-term work from home is the second piece of that slide, as far as the key influences. That piece again, we want to focus on those top employers with 79% of their employees working from home. However we made the assumption that they are going to come into the office one day a week with 80% of the time would be spent at

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

home and 20% here in the city of Reynoldsburg. Of those, we were able to determine from W-2 filings that 90% of those employees are non-residents. That in itself, we're expecting if it's 10% to 20%, we didn't include the 10 or 20 here. We are expecting a \$5.4 million loss. That is the piece that will start as early as January and we will see that impact in our distributions from RITA beginning in February. We have confirmed with that group of employers that the payroll systems are changing as January 1. The second piece of this, I want to draw your attention to, is the gain from residents. On the long term, it's a larger gain and the reason it's a larger gain is because we were expecting that they will, employees that are outside of Reynoldsburg, they too will request refunds. I've talked to other tax administrators around the state and some of the larger cities and they're hearing from their top employers like we have, that they are beginning to make those payroll system changes. So if they do, we will start seeing monies come from other cities that would've typically been sent to Columbus or Worthington. So that's where you're seeing we could potentially get a \$1 to \$2.1 million dollar gain. Overall, the net loss is \$5.2 million, on the long-term, is what's projected. Page 9 is the total of the two influences in the total loss of \$9.7 million. With that I would like to turn it over to Joni. As we are talking through this with some of the other administration here in the city, we received a question about what residents who live here and are working from home. We only get the \$3 to \$4 million. I also mentioned in our long-term projection, we hope to receive a gain from them, but I also wanted to share with you this chart which shows the returns are filed by income range. The majority of our residents make less than \$250,000, that could be a combined household. We have the majority of them in the \$10+ and the \$50,000+ dollar columns and a few in the \$100 thousand, but that's just to give you a little bit of an idea there.

Joni Crawford

I know this isn't an exciting topic but it's one we need to hear early on in the process. The last two slides just kind of give you a snapshot view of Lori's projections and if they come through the way that we think what are estimated revenues would be along with other revenues besides tax revenue. The first column is if we just use the 19% reduction which isn't taking into account any of the other refunds. So estimated revenues would be about 21,500,000 and then just based on the initial budget that we have, that's

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

25,500,000. It would be a reduction to our fund balance around \$4,000,000.00. I started our fund balance out of just about what it is right now in September and anticipate the monies that we receive in October, November and December will probably just offset the expenses. There won't be any big increases but if there is, that will just be a plus. So that would make our fund balance go down to about \$8.4 million dollars. If the reduction with the refunds that would be more like 36% then our revenue would be around \$18 million and our reduction in the general fund would be 7.5 million in our fund balance would be about 4.8 million. This kind of affects the general fund mostly because that's where the majority of our tax revenue goes but it also affects our debt fund. It also affects our CIP fund. Our debt fund, we have to make whole because we are obligated to pay our debt. We might have to, how council does the percentages, how much our funds get allocated. They may have to change that allocation in the future if some of those funds become short. CIP, we have put a lot of money out this year and CIP. I don't know how fast that will build that balance back up if I revenues do decline as all of this work indicates. I also included the last five years of the fund balance from 2016 before we had our tax increase up to 2020 and you will see that the worst-case scenario of the 36% reduction comes through, our fund balance is just a little bit above what it was when we got the tax increase. 2020 our fund balance went up a lot because the bump from the cares act where we were able to offset some like 2.4 million. We were able to offset some of our payroll costs. That was an unusually high bump but I don't anticipate it being that much. We give you all this information because we're early on in the budget process and it will help you make your decisions to make sure that you're making the best decision for the future Reynoldsburg. If you have any questions please give us a call and we are more than happy to answer them for you. Thank you.

President Pro Tempore Salvati

From the presentation I understood that there are several different possibilities. There are people currently coming into our city to work and their withholdings are for here in Reynoldsburg and say the company is not changing the way they are withholding but they are working from home outside of Reynoldsburg, those people could apply for the refund back. The second possibility is that the company they're working for here in Reynoldsburg actually changing the way they were withhold. In which case, they

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

wouldn't have to apply for a refund that money would just go straight to say Worthington where they live, those same two situations would happen for people that are doing the opposite, so companies in Worthington could start withholding Reynoldsburg taxes persons working from home in Reynoldsburg and then people in Reynoldsburg could also apply for a refund if they work in Worthington or whatever.

Lori Gischel

Correct. So there are two tax orders because of the governor's orders. The first is for 2020 and that is on hold because of court cases. For 2021, the legislator first came out and they made it clear to municipalities and businesses that now that the work from home time frame has been extended past the Governor's orders, employers may withhold that through the entire year and at the end of the year the employee can request that money be refunded. So essentially, what's been happening all of 2021, our large employers, the group that we focused on, were able to get data from which is 11 of them which made up half of our withholding revenue. They have been withholding that the entire year in Reynoldsburg. However 79% of their employees have been in a work from home situation. Now again, there's still some unknown there so we gave you a few assumptions because it may not be 100% of them coming back and asking for a refund. So I tried to take some of those out. We did that in all fairness both ways, but we wouldn't gain from those other cities either. The second piece is the long-term piece. That same group of employers have told us that they are going to start withholding January 1. So all of what they have been holding to Reynoldsburg in 2021 will be no longer.

President Pro Tempore Salvati

Since we are in a 2.5% city, the people that would possibly be applying for a refund would probably live in municipalities with 1.5% or 1.75% or less. Was it an assumption to how many people live in those lower tax municipalities or is there some kind of real number there we know how many people live in a considerably lower tax than Reynoldsburg.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

Lori Gischel

We know and have reports that we have developed out of about 30 reports total either from RITA or directly from large employers. We looked at W2 statements from that group of large employers. RITA was able to do a W2 dump from 2019 and show us every single employee that worked for those employers. We went through and sorted out any employee that had a 43068 zip code. So we know where those individuals are working, they're in Reynoldsburg. If they were here and/or or if they are in a 2% or 2.5% city, 52% of that group were in a city that were 2% or 2.5% or higher. We know that all of the residents RITA captures the W2s from them, have a report that we use that shows us how many people in the total wage base that may be in townships. The townships are what we as tax administrators are saying is fair game. We pretty much know that is coming in because those particular individuals can claim for a refund and they don't have to pay anyone. So that money will be theirs to keep. And yes, we use those residents, if they worked in a .75% city or 1.75% and we were able to build that in.

President Pro Tempore Salvati

Yes, the unfortunate thing is people living in Reynoldsburg and working elsewhere that probably aren't going to apply for a refund because we are 2.5%, unless they're really into giving the city more money which would be great.

Lori Gischel

We tried to, like I said from a cost standpoint, we tried to look realistically who is going to file. I used a less than \$60,000 mark. They weren't going to file because it would cost them more to have their tax return prepared if say they went realistically a 2% city versus a 2.5%. That half percent differential isn't enough to cover the preparation fee.

Councilmember Strickland

So those that are going to receive a refund, it will be up to them to actually send that money to Reynoldsburg?

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Lori Gischel

It would be up to them to file a refund request form to ask for that money back. The money is already here. Their employer already remitted that money on their behalf, and they withheld it from their paycheck and remitted it to us this past year in 2021. It would be up to the individual employee then to claim a refund. That's the big unknown so to say. We don't have any way to say how many of those people will ask for a refund. So, that is where we started making some assumptions to take those out and focus on a core group.

Councilmember Strickland

Receiving this and trying to understand it and I have to digest it and again just trying to see, I don't think employees are going to know to ask for that refund. I don't know if that is being communicated out to the employers but we're just going to have to look at this information.

Lori Gischel

By any means, if you have questions afterwards, please feel free to contact us and we will answer any questions. You can come in to meet with us and we can go over more information.

Councilmember Baker

Thank you for coming in to present this. It is a lot of information especially when you're dealing with numbers. It is going to take time to digest. My question is I was looking at page 11 where it talks about the 2022 general fund projection and the 19% reduction or 36% reduction. When will we get a good idea of If it's going to be 19 or 36. Will it be more in February or in July?

Lori Gischel

Two things. We will have a good sense in the end of the first quarter how many employers made that shift in January. That is going to be a permanent change for us. On slide 8 was \$5.2 million. It doesn't mean they can't change after January 1st. I have talked to a couple cities actually today and one of them has already seen one of their

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

larger employers make that change last month. They think they are getting these payroll systems ready and that's what we have been hearing. One saw a 40% drop in another large employer. There was a 55% drop in what they would normally receive last month. We will know that, just because the large employees we talk to, were looking for a January 1st as a target date. That should be by the end of the first quarter and that's why we hope to be able to continue to keep communication open with you and the rest of the administration. Because it's a moving and we won't know until next year how it's all going to shift out. The refund piece of it, that's going to take a little longer because people typically don't receive their W2s until the end of January. When they start filing, there 90 days to process those refunds. RITA's getting inundated with paper and electronic filings, but those refunds have to be out within 90 days. We are going to be one month behind that so about 120 we should have a good idea, anywhere from July, August, September time frame of next year. Good for us and all of the other Ohio municipalities it's a onetime impact. Unfortunately, we are going to get that impact and the permanent change in the same year, Ohio municipalities are going to get hit twice.

Councilmember Baker

I was wondering, we have this nice big piece of our budget that we have to go through, how is that going to impact the one we are working on and obviously next year. Sounds like the impact is going to start right around when we should start doing next year's budget as well.

Lori Gischel

I think next year's budget, we will probably be, unless something else happens, in a much better position to know what that impact is because we will have a full year of collections under this new change with employers changing to the work from home location. This year we don't know how many of them we're going to change. We also don't know with the refunds how many are going to ask for those, so that's where it's going to be a little bit of a give-and-take. What we presented to you today to help you look at this year's budget, as we know for sure this top group of employers are changing January 1st. We also know that 79% of their employees have had the potential to work from home all this

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

year. We have already received their withholdings. So if they do choose to ask for a refund those refunds are due.

Joni Crawford

As far as the budget, it's up to the Mayor and Council as far as how you want it to impact the fund balance. There are certain things we have to pay typically 75% to 78% of our budget is payroll. There's not a lot you can do with that, you can look through the numbers and see the raises and things like that but there are not really big raises going through so there is not a lot you can do with that. When the Mayor presents his budget you can ask him questions about any flexibility, that's more of a decision up to the Mayor and how he would handle that. In the past generally Council has passed a budget that is balanced with the revenue. It may be a little harder to do this year because the revenue is going to be a low number. Together we just need to decide how much we want it to impact our fund balance and maybe how much we can push off until the second half or make a midyear additional appropriation if we see that things aren't as detrimental as they look right now. And add back some things you may have to take out now but that is a discussion you have to have with the Mayor and Council together as you go through the budget.

Councilmember Baker

I am trying to, it's going to be hard especially with the variance of court cases because courts go at their own pace.

Joni Crawford

Lori has been in contact with these top employers for the past couple months and trying to get this information. These companies tell you what they want you to know when they want you to know it, the large companies. So they are not going to put any negative information out into the space that could ultimately impact their stock prices or their income and things like that. She has been on them and working really hard. So I don't want you to feel like we put this off to the last minute, we have been working really hard to try and get information. We knew these court cases were coming and these companies were able to give some more concrete data that said we got some more percentages in

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

numbers. We got it to you as early as we could so it's as accurate as possible. Sorry, that there isn't better news but we wanted to have it available to you as you go through the budget process the next six weeks.

Lori Gischel

If I could clarify just one item there, about the court cases. The court cases don't actually come into play with any of these numbers here. These numbers are 21, the court cases are for 2020 only.

President Pro Tempore Salvati

So for the 2021 taxes that have been withheld, do you know if there's going to be any education, I don't know if that is the right word. I know when I filled out RITA for years, just when I get my W2 where they took out taxes is where I worked and that's just the way it is but 21 is going to be a weird year because you might not of worked where you took the taxes out and you have to know to apply for, especially if you just wrote out the RITA like I do. Is there going to be a question on the reader form or a box that you have to read where you might be entitled to a refund if you work from home, that sort of thing.

Lori Gischel

If I could clarify, I don't believe so. I know for 2020, they did put something on the form to let people know that we would be holding those refunds until such time that the court cases were decided. For 2021 I have not heard anything. I know that the forms from working there for 18 years, the forms are typically in almost a final state by the end of July beginning of August. I don't believe anything is going to go on the form it's possible they might put something on the website. There's information out there already on the website about some of the legislation. HB 110 and HB 197 section 29, also impacted that. That's what the court case is about. I'm looking at Chris here because the attorney just loves that stuff right? We have talked, as I mentioned. We have been in regular contact with some of our neighboring communities here in central Ohio. We also because the legislators, they want to make it easy on both the businesses and the municipalities but again everybody is in the situation where we've never been here before. So how do we handle all of this? We have talked about how we try to come up with for those refunds

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

there's a certification process. Do we try to as a whole get together as administrators and come up with some things, maybe frequently asked questions, maybe it's a different type of certification form, where we work with our large employers so that it doesn't become this daunting task. It's not a push and shove back-and-forth between business and local government so to say. There will be more to come on that. I know in talking to at least a couple of our large employers, in 2020 they did put out a memo if you will, or some type of statement to their employees as to how that was going to be handled. They are looking to do that again for 2021. They weren't yet ready to share what that would be with us. I know the Mayor too has been in contact with some of the large employers. We have been trying to work as closely with Auditor Cicak as well as closely as we can.

President Pro Tempore Salvati

I was hoping to lean on ignorance a little bit.

Lori Gischel

If I could clarify, I was hoping to come in here and tell you we don't have any refund requests, but that is not the case.

Mayor Begeny

I have just gotten these numbers today myself so I will take some time to digest. The budget that you saw is based on previous assumptions. That being said, I think some legislators have used the phrase Pandora's Box with this. I think a few legislators thought he wouldn't it be great and they went ahead and put it through without actually thinking the long-term ramifications are. It's not just the city of Reynoldsburg, the city of Columbus could absolutely be devastated with these changes. Cities like Dublin and Worthington and all of the traditional norms of income and city budgets have all been based upon that if you have businesses in your community and generate revenue off those businesses, that's what provides the services. This kind of flipped the script considerably. I know we briefly talked about potential programs where we would reach out to residents that live in Reynoldsburg that work somewhere outside of Reynoldsburg and persuade them that their tax dollars would be better used here. That being said as we go through the budget, please feel free and contact us where you think that certain things could go.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

As with all things these are all assumptions there are certain things we can count on and we have to make changes for. There are other things that we still just don't know how they will react all the way through. I am happy to hear feedback as we go all the way through and make changes where I need to be done. I would like to think while this is not the greatest news ever to be given at a council meeting, the reality is the uncertainty of the pandemic, believe it or not has prepared us very well for something like this. We have been able to take in a sense what is another complete unknown, what happens when things are shut down how that impacts a business as far as what that can do and we are very good at being quick on our feet and making those adjustments day by day and week by week basis and protect the taxpayer dollars and provide those services that they are expecting all the way around.

Public Hearing

An Ordinance Creating the Summit Road Tax Increment Financing District; Declaring Improvements to the Parcels Within Each Incentive District to be a Public Purpose and Exempt from Real Property Taxation; Requiring the Owners of Those Parcels to Make Service Payments in Lieu of Taxes; Establishing a Municipal Public Improvement Tax Increment Equivalent Fund for the Deposit of Those Service Payments and Specifying the Public Infrastructure Improvements that Benefit or Serve Parcels in the Incenti

As there were no comments, the Public Hearing was closed.

An Ordinance Authorizing Local Aggregation of Retail Electric Loads in Accordance with Section 4928.20 of the Ohio Revised Code

As there were no comments, the Public Hearing was closed.

Motions

A MOTION TO APPROVE A RESOLUTION RECOGNIZING THE HINDU FESTIVAL OF DIWALI

Councilmember Pyakurel

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

We had a very good celebration last night, Sunday evening in front of City Hall. Thank you Mayor and all the council members that were here. We had an excellent celebration from various communities. It was nice. I would like to invite Nil Adhikari to come and say a few words.

Nil Adhikari

Thank you for inviting me to this meeting. Honorable mayor, council members, and community members, my name is Nik Adhikari. I'm living in Reynoldsburg, Ohio. And I'm here to explain a little bit about the biggest festival we celebrated a couple days ago. But first I would like to congratulate all the newly elected council members. We have all the confidence in you and we know that you will do amazing within your position. Diwali, the festival of lights consist of five days in which we celebrate. Day one starts with the celebration of birds like crows. Girls are celebrated for delivering messages. Day two is the celebration of dogs. We honor them for being man's best friend. The third day is the celebration of cows, they are celebrated as being the reincarnation of the goddess of wealth that we called Lakshmi. The fourth day is the celebration of oxens. And these are tools of agriculture for the village people. And the fifth and final is capped off by the celebration of brothers and their sisters and exchanging gifts and blessings. Diwali also has historical importance that dates back to hundreds of thousands of years ago at which time God reincarnated himself in the form of a human on this earth that we believe. The king of Ayodya sent his son lord Rama in exile for 14 years. Due to his promise that he had given his wife. Lord Rama was accompanied by his wife and his brother one day while both men were busy lord Rama's wife was kidnapped by Rivanna. Diwali marks the victory of God over evil when lord Rama defeats the demon. a trial returns to Ayodya after 14 years of exile they welcome him by a guided pathway of lights and oil lamps. It is very interesting how this might connect to our festivals and us personally. Back in Bhutan, we were also forced into exile and after 20 or so years we were welcomed into America on a new in Brighton pathway with many opportunities waiting for us. Diwali, which for some also can sides with harvest and New Year's celebrations, Diwali symbolizes the victory of light over darkness, good over evil and knowledge over ignorance. The oil lamps and lights convey that it is time to destroy all of our negative and dark desires and gives us more strength to carry-on our positive vibes for the rest of

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

our years. Also I would like to thank the city of Reynoldsburg for giving us the opportunity to celebrate Diwali in front of City Hall on November 5. I would like to give a special thanks to Councilmember Pyakurel for is never tying efforts for leading this event and making arrangements for this event. We hope to continue celebrating such events in the near future in a grand manner. Last but not least, I would like to conclude my speech here by thanking the city of Reynoldsburg forgiving a meeting space to speak forth about the festival of Diwali. And thank you for cleaning October as Hindu heritage month.

Councilmember Pyakurel read the resolution into the minutes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Cotner, Baker, Strickland, Pyakurel, Lawson-Rowe

Reports

Liquor Permits

OHIO SPRINGS INC. DBA SHEETZ LIQUOR PERMIT

Chief Baker

This is a new liquor permit application. Located at 8271 E. Broad Street. This business will be operated as a Sheetz. The office holder for Ohio Springs or Thomas Luciano, Thomas Patton and Gary Zimmerman. The liquor permit is for a C1 C2 class, which is beer wine and mix beverages and sealed containers for carry out only. This will be a new business so there are no police related calls at this location. The Ohio Department of liquor control has advised us that they know nothing that would prevent the permit from being issued. I do not recommend we request a hearing for this permit application.

RESULT:	READ INTO THE MINUTES
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Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

SPEEDWAY LIQUOR PERMIT FOR 6312 EAST MAIN STREET

Chief Baker

Two and three we can do together. This application was sent to notify us of a change in the LLC interest. MPC investments which held both of these liquor permits at the two speedways. Has changed to Speedway holdings but the management members are not changing. I do not recommend we request a hearing for those two permit applications.

RESULT: READ INTO THE MINUTES

SPEEDWAY LIQUOR PERMIT FOR 7881 EAST MAIN STREET

Chief Baker did not recommend a hearing at this time.

RESULT: READ INTO THE MINUTES

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for November 8, 2021.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Baker and Acting President Salvati.

An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC)

Attorney Shook

This application for rezoning had two hearings in front of planning commission. At the second hearing, the applicant had amended their application to reflect that they were only requesting rezoning for less than half of the parcel. The portion of the parcel that faces main street at the northern portion of the parcel for community

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

commercial. After having made that change, the planning commission went ahead and moved to accept this proposal and make a recommendation to counsel to approve the rezoning with the following condition that a traffic impact study be conducted depending on how the lot split is determined. At this time, it is to be presented to counsel to the committee and requesting that this be sent to the full Council for secondary. Thank you.

Councilmember Baker makes a motion to forward the ordinance to Council for a second reading. Second by Councilmember Lawson-Rowe. Motion carries.

A public hearing regarding this ordinance will be held at the November 22nd Council meeting.

An Ordinance Making a Transfer of Funds in the Parks and Recreation Department Among Various General Fund Accounts, and Declaring an Emergency

Director Bauman

We are wanting to put a sound system or loudspeaker system is what the company calls it at both Huber Park in JFK Park. We do have the funds available in the budget we are not asking for any additional appropriation; however, I was informed that it needs to come out of the 5600 capital account versus my 5300 services so I am requesting a transfer of funds. I am requesting that this be passed with emergency language at the next meeting in order to keep the pricing that we have been given and ensure product delivery.

Councilmember Pyakurel

I think this is an important item that we need. What kind of sound system are you going to put in there?

Director Bauman

It's going to be more of a paging system. So we can use a microphone or we can tie it to the telephone that's in the senior center so we can pick up the phone and make

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

paging announcements. Somebody can be in there and make announcements for the tomato festival or during games but there will also be a microphone that you can use outside and the horns will be placed, one on the awning in the senior center and two on the light poles within the parking lot of Huber and one down by the lightning detection system. At JFK Park, it will be placed on top of the new restroom concession stand and one back at diamonds 8, 9 and 10 so it can be heard back there. A total of 6.

President Pro Tempore Salvati

So now we have to work on getting some older residents to tell stories during the whole Tomato Festival like they do at the Circleville pumpkin show.

Councilmember Baker makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

An Ordinance Making a Transfer of Funds in the Parks and Recreation Department Among Various General Fund Accounts in the Senior Center, and Declaring an Emergency

Director Bauman

This one is very similar to the one we just discussed except this one is going to be for a paging system to be placed within the senior center building. There are three rooms that do not have a speaker so you can't hear the announcements that are made in these funds will come out of the senior center budget which is separate from the Parks and Recreation budget. We also have to purchase the wireless microphone for the senior center and some earpiece ones for hands-free microphones because the current ones that we have for some reason do not meet with the FCC guidelines. So we are going to go ahead and get the new microphones as well.

Councilmember Baker makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

An Ordinance Authorizing the Mayor to Enter into a Contract with OHM for Architectural and Engineering Design and Bidding Services for Improvements to Civic Park and Appropriating Funds Therefor

Director Bauman

Aaron Domini was here at the last council meeting and spoke about the phase 1 improvements that would be made for civic park and this is just authorizing the mayor to go ahead and enter into contract with him and appropriate the funds that are needed to pay for the services for OHM.

Councilmember Baker makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

Councilmember Baker

I have a side question. About the skate park. Somebody asked me a question and I didn't want to give them the wrong information. What is the status of it?

Director Bauman

Winter is almost here. We started that project in March with the full intention to be finished by May. Once the skate surface in the ply wood was taken off we realized how deteriorated the interior structures were. Staff has replaced every single piece of wood on those internally that you cannot see until you've taken off the plywood, the last piece of plywood has been put in and the steel has been delivered from suburban steel so we are hoping to get that in by the end of the week fingers crossed. Next week, we have to take a little time off because there's a tree that has to be decorated for the lighting, and a lot of lighting that has to be done at the senior center. Then we have the skate surface that is going to go on and we promised the mayor we were going to have it by Christmas with a red bow on it. It really has taken a toll on us that we did not anticipate it was going to cost between three and \$400,000 to have a company come do it and we thought we can do it so let's take care of that. We did have some vandalism to what we had done so that had to be redone and put you behind as well and then we had two staff members out on Injury leave along with

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Covid cases and our normal job that we had to do. We apologize That it has taken this long but it will be done by the end of this year.

Public Safety, Law & Courts Committee

This is the Public Safety, Laws & Court Committee meeting for November 8, 2021.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe and Acting President Salvati.

An Ordinance Unappropriating Funds from an Account in the Maintenance Department and Appropriating Funds to an Account in the Police Department

Chief Baker

I will speak for Mr. Taggart here. The vehicle that we are purchasing is a utility vehicle. As you know we purchased a utility vehicle a couple years ago and never imagined how we would use that vehicle as we are using it here today because of the pandemic. So those of you that have come to public forums that we have had we constantly hear how the citizens like that they like the officers in these utility vehicles because they are more approachable. Terrible to get into the parks they are able to get into apartment complexes so we are looking to expand that program and add a vehicle. We are adding a vehicle under our current budget this is not an increase in any budget item. But with the last vehicle we shared that with our maintenance department with Mr. Taggart and his crew. So when we found out we were purchasing this vehicle, he saw some use into sharing that vehicle and simply allocating some funds into our budget. So we won't be just using it will also be the maintenance department and hopefully the vehicle will be used to its maximum capacity by sharing it.

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

An Ordinance Authorizing the Mayor to Purchase Four Hybrid Police Cruiser and Related Equipment for the Reynoldsburg Police Department

Chief Baker

This is something that typically will come to you after a budget is passed. In the past how this process works with vehicles in the latest and later we get in line the longer it takes to get vehicles. Last year we ordered our vehicles in the first half of the year and just last week we received them there's been some issues with vehicles if you've been watching TV with receiving vehicles but we get in line and we receive the vehicles like they become available. They bring this forward now it also provides the opportunity for all public hearings to have on this item and not pass it by emergency. So that's why you're seeing this item now instead of after we pass the budget.

Councilmember Cotner

The hybrid cruisers, what's the thought on it? As we operate the vehicles can we expect some savings?

Chief Baker

I was hoping we would have some of our own data this year and we would already have those cruisers that we ordered last year unfortunately we just received them last week. We do have some data from Westerville that shows significant miles per gallon increase in the hybrid vehicles. We don't have our own data yet but we do expect a significant savings both in fuel and maintenance costs. We definitely want to switch our vehicles over to hybrid. That's going to be a process. We're not going to get a rid of a good vehicle until they're at the end of their life and then we will cycle those vehicles out. But we do expect to see significant fuel and maintenance savings. Westerville has seen those savings already.

Councilmember Cotner

So these will just go into the regular rotation? Kind of rolling into their normal routine?

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Chief Baker

Yeah these four will be allocated to patrol. We have several vehicles that are over 100,000 miles vehicle that's over 150,000 miles. About a month ago the mechanics put a separate vehicle out of service and it was not worth fixing. That vehicle was already supposed to be out of rotation of us since it took so long to get our new vehicles we had to hang onto it. These four will be allocated directly to patrol.

Councilmember Cotner

Any different technology in this vehicle, or our mechanics comfortable in handling this type of vehicle?

Chief Baker

We always check with them. as soon as our vehicles came in last week they took one of those vehicles. I can tell you this it was kind of weird for me. I've never been in a purely hybrid vehicle. So when I turn the key nothing occurred. I've never been in a vehicle like that until the dash said vehicle has started I have no idea is started and when you drove the vehicle, I have a semi hybrid vehicle I think I'm not a mechanic but there's only certain times that at stop lights and stop signs that the engine will shut down. Anytime you are not on the gas with these vehicles the engine shuts off so you could be going 55 mph down the road take your foot off the gas and that engine stops so you're not burning fuel in those vehicles anymore. So I'm kind of excited to see what the savings will be. I think they will be significant. So if you look at Westerville, we don't have our own data yet until those vehicles are put in the service.

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carries.

An Ordinance to Amend Chapter 351 Parking of the Codified Ordinances for the City of Reynoldsburg

Attorney Shook

This is an ordinance to amend Chapter 351 which is our parking ordinance. There are three changes that are proposed. The first is to give police greater flexibility to be able

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

to move vehicles that creates safety hazards that are illegally parked in the city. Including vehicles that are blocking fire exits and hydrants. In addition we are seeking to amend certain sections of the prohibited parking places section to include the cars will be prohibited from parking within 3 feet of the edge of the apron of any private or public driveway. That's to give residents a little bit more safety and flexibility and being able to get out of their driveway. In addition we are making a minor change to prohibit parking within 20 feet of any intersection not just the crosswalk of an intersection and then finally the third major change is to expand the streets in which there is no parking when there is more than 2 inches of snow on the ground. The list of streets was the first promulgated back in 1984 and so it hasn't been changed now in almost 40 years. There are a few streets that have been constructed in the city since that time which are major cut through streets and those are Priestly Kingsley and Firstgate, Rodebaugh Drive, and Rodebaugh Road from Firstgate Drive out to Waggoner Road. Those are the streets that would be added to the list of streets that you cannot park on when there are more than 2 inches of snow on the ground and that's to make it easier for our street sweeper to travel down the streets.

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carries.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for November 8, 2021. Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Chair Strickland, and Acting President Salvati.

An Ordinance to Certify Nuisance Abatement Costs Associated with 54 Scenic Road in the City of Reynoldsburg, and Declaring and Emergency

Attorney Shook

This is an ordinance that had a second read back in June. The reason we held it is to make sure that we had public service on the property. The bill for the nuisance

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

abatement cost and service upon the lienholder. We have obtained that and this property is currently in foreclosure. We want to make sure we get those abatement cost certified through the county before it goes up for a sheriff sale. So that's the reason they're asking for an emergency passage this evening.

Councilmember Strickland makes a motion to forward the ordinance to Council for emergency approval. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Mayor to Enter into Contract with Southeastern Equipment Co. to Purchase a 2022 VaCall AJVR 1015 Hydro Vac / Jet Combination Equipment, Waive Competitive Bidding and Appropriate Funds

Director Dorman

Some of you are probably familiar but this was brought before counsel a few years ago by the water superintend it. It was held it as part of Covid cuts. This equipment is a jet vac, it's used to dig utility lines safely. It's a jet propelled equipment where it blast water into the hole and there is a vacuum that is sucking the dirt up as it goes. Our superintendent provided a pretty good cut sheet on why he values this piece of equipment. In both cities I've been with I've purchased one of these. It's fairly common in the public work sector. The nice thing about it is in the middle of the night when we get a call for a Watermain break. We go out there with this piece of equipment it only calls for two individuals and we do not have to call oops because it safe and just water as opposed to water where you could dig something out of the ground. It's just water and vacuum cleaner, so you never have danger of damaging any utilities. It cuts the time in half for on-call service which saves us money in the end. There are times in the winter where we are so busy we have to call a contractor to perform this work as well because we don't have this kind of truck right now. So when we have a few water breaks simultaneously we will have one crew out there with the backhoe and we will have another contractor who has this type of equipment to help us out with that repair. It is sold by Southeastern equipment and it is on the state bid pricing. Anytime somebody is on that list they've already been vetted by the state so we are getting the best price and we did get three quotes. It's a fairly

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

complicated piece of equipment. It's a 5 to 4 page description of every knob and tube that goes on this piece of equipment. This is coming out of three different enterprise funds and it will be shared by the street and sanitary department.

Councilmember Cotner

It's a really expensive piece of equipment so is this a common item that other municipalities would have?

Director Dorman

It is. Both municipalities that I worked for previously, we purchased one of these.

Councilmember Cotner

It's not like a luxury item like it would be really cool if we had. I know we have a lot of water breaks and we're trying to fix those but this is something you would find if you went to other municipalities that are similar to us?

Director Dorman

Correct. A lot of the reason municipalities went to it is because of the time it cut off on a service call and also the safety benefits, a lot less workers comp claims from people getting injured falling into a hole or a ditch. You're basically just standing there sucking out the dirt and you go dump it.

Councilmember Cotner

That leads to the next thing, it sounds really simple but yet a moment ago you said how complicated this device is too. Is there going to be special training you said there were three different departments using it, is there one key point person using it.

Director Dorman

The company will come out and give training to all the departments who use it. It's complicated in the fact that setting the pressure in the suction but not complicated for the guys that use it similar to a dental hygienist. Pretty good once they get the hang of

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

it and how to use it. We do have a special building that was built for this a few years ago to house it. It's at the water plant.

Councilmember Cotner

What's the lifespan on one of these things?

Director Dorman

I would have to look at the warranty and I can get back with you at the next meeting but typically I would say 20 years or so.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carries.

An Ordinance to Amend Chapter 953 Water Charges, Section 953.01(A) Water Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency

Director Dorman

It's that time of year that we talk about water and sewer rates and I know you saw the email earlier from the resident discussing this. We have mentioned this to Council that we knew these rates were coming, Columbus I wouldn't say drags their feet but they go through the same process as we do trying to figure out what they need to do this year and what does it look like budgetary. Once again, Columbus does provide 90% of the water and sewer services in Franklin County area. We are master meter community just like Gahanna Obetz in Bexley. Once again whenever water enters the city, although we're getting it from Columbus we are responsible for it. Back to the piece of equipment we are asking to purchase, when we get a water break we're going out and fixing that break, we are restoring service to residence because when they lose water we are back out there within 3 to 4 hours in our back up and have water again. We're in the city of Columbus they were typically just let it run and may not get out there for days even weeks depending on the weather. Those people would see a loss in pressure which for a business and resident it's not the greatest thing to have.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

The sewer is the same way. So when it comes in from Columbus it goes down and gets treated and that's what we are paying them for. On the water we are paying for when it comes in and the sewer we are paying for when it goes out. As we somewhat discussed last year we were kind of alluded to that these rates were going to start increasing I think last year was a little less in a 2% race and this year went up three and 4%. We have been told it could go up to seven and 8%. Unfortunately we really can't control that. We did call some other communities today the other master meter communities and got their opinion on how they are moving forward. The only community that hasn't really decided I think was Gahanna. Obetz and Bexley are passing through the Columbus rate, they have a little less infrastructure than we do. We always add a tiny percent on top of that because we have certain orders through the EPA that we are mandated to follow and that involves videoing our lines every year and replacing infrastructure, that is what the money is used for. So when you add that 1% that's just going to the enterprise fund. We don't move it to salaries or the parks department, it's strictly has to stay in the water department fund. We have done a lot of stuff this year, we entered a new trash contract and added a tiny increase to the residence. We just recently passed the stormwater, which once again was a Columbus increase. And in total if we look at the water and storm water and sewer it's a \$.97 increase with the Columbus rates. When you add the cities rates on top of that for an average family a quarter they are currently paying \$455.19 with the increase it would go to \$477.96. Which is about seven dollars a month. So I know the percentages seem high But when you break it down it's kind of what you pay for Netflix or a different streaming device and that is for everything trash water sewer and stormwater.

Councilmember Strickland

I do have a question here for you. We did receive the communication from a resident regarding is there any incentives for senior citizens or low income. Can you speak a little bit about that.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

We started discussing this option but with Covid we weren't charging fees or turn offs we went through the motions but we weren't implementing everything. Next council meeting we will be introducing an ordinance that will offer a 10% discount for senior citizens up to 10,000 gallons. The reason we do the 10,000 gallon limit is because that would be the typical consumption for a senior citizen couple living by themselves quarterly. So obviously if you have a multi generational family in a home they can still apply for the discount if they have an elderly person in the home however it only applies to the first 10,000 gallons.

Councilmember Strickland

Have we worked out those details yet regarding the application process or who needs to be contacted.

Director Dorman

It would run similar to our trash we currently offer a 10% trash discount as well. We are essentially going to use our same list and just translate it to the water. Those who are not registered, this is a good thing because some people probably aren't aware and we will get the word out there on our website they can still come in and register and apply for those discounts.

Councilmember Strickland

Do you know of any other city that also gives discount for low income families?

Director Dorman

Not that I am aware of no. We talked about this last time we were discussing Covid, we will always work with people. If someone is having a rough month or rough year or a time, we will always set up payment plans we will work with people I can't tell you how many times I've walked in there and someone is asking me and the mayor and I will talk about it and we will come up with a reasonable plan. And most people are good about that. Typically on a monthly basis people that we are turning off or sending notices on they are reoccurring. We can look at their history and if someone

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

hasn't called us in three years we can work with them. We have a once a year or every two years forgiveness where we allow people the late penalties to be waived or things like that. So we are always sensitive to people and their situation.

Councilmember Pyakurel

The increase is per quarter or month, the seven dollars? And it's Up to 10,000 gallons for the discount?

Director Dorman

Correct. So they could use 20,000 gallons but we will give them the discount up to 10,000 gallons. 10,000 gallons is a very normal consumption if there were two senior citizens living by themselves in a home for three months.

Councilmember Pyakurel

We are anticipating this increase for a long time and now we bring it up now with an emergency.

Director Dorman

The emergency is still three reads, the only thing we can't comply with is the 30 days because we have to have this affective the first of the year and unfortunately we just found out what the final rates from Columbus would be. Gahanna hasn't even been able to put legislation forth and will have to go to a two read emergency based on our conversations from today. We are very sensitive to that too and they will tell us what they are thinking but they won't finalize it till later, which is what we just found out.

Councilmember Baker

I know we talked about going from paying every three months to trying to create something that is more every month so people know what they are using and can budget for per month. Sometimes when you get this bill of three months, some people don't remember and I scrambling and calling the city to get on a payment plan because they can't afford it. I do want to say to back your claim up, the one resident

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

that you helped she came to me looking for help in the city took care of her so once again I thank you for that. Where are we at with the monthly payments?

Director Dorman

As we work into the budget next year that's one thing we're doing, we're consolidating software. Joni and I in the auditing department and water are working closely on some solutions to that. One thing we are going to move forward with is the billing option and Cross is the building department as well. We will get a new module that will allow residents to look at their own consumption. They can go to the website bring up their account and say oh wow I will use this much. The nice thing about that too is it allows us to set up some standardized reports that we can run on a daily basis or however often Nepi and we can say tell us where it looks like somebody has an abnormal consumption. We can print that out and notify those residents. We notice your consumption is really high we would like to send somebody out from the water department to check it out. That's part of it moving forward next year as well as having new meters as well. This has been a long time coming for the water department and kind of catching up but we have several meter that have the ability to Colin and right now we're using a company to drive around. We will probably turn those on in the next month which will help too. People can really see their consumption every 24 hours. They can get on their look and see and that's how we know we will see that graph shoot up. And we will work with people. We had a gentleman who just came back from snowboarding and had a toilet running the whole time and he was not asking it for a discount or anything like that we took the sewer rates off and he still paid a fairly large bill but if that something we would've had we could've seen and had a family relative come in and turn the water off.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance to Amend Chapter 945 Sewer Charges, Section 945.02(C) Rate Schedule of the Code of Ordinances for the City of Reynoldsburg, Ohio, and Declaring an Emergency

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

Once again to kind of explain this, the same as the water the rates that are included in there are the total for water sewer and trash increases on the average resident.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into an Intergovernmental Working Agreement with Franklin Soil and Water Conservation District to Support the Big Walnut Watershed Coordinator Program Administered by Franklin Soil and Water Conservation District in Coordination with and Support from MORPC and the State Watershed Programs with ODNR and Ohio EPA

Director Dorman

This is an annual contract that we do they call it a working agreement actually not a contract but with Franklin soil and water conservation. They work with most of the cities within the county as well as the corporate areas. They provide us with assistance regarding storm water pollution and on occasion with sanitation and erosion control inspections and every year they do an annual rain barrel and rain garden workshop. That program is a great program every year and when they attend they get a free rain barrel they can hook up at their house and used to conserve water. They are also in the school districts and with the environmental science department and helping them with educational components as well.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carries.

An Ordinance to Repeal Chapter 1305, Sections 1305.01, 1305.02, and 1305.03 and Replace with Section 1305.01, and Renumber Sections 1305.04, 1305.05, 1305.06, 1305.07, 1305.08, 1305.09, 1305.10, 1305.11, and 1305.12 of the Codified Ordinances for the City of Reynoldsburg

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

This has been all about cross communication with the different departments and Molly helped out quite a bit as well with this. Every city should look at their fee schedule periodically and we haven't looked at our since 2017. Some of our fees were a little low and somewhere a little high especially now that we're getting development in the city. We are not in the business to make money but we should make sure we are at least staying hole and covering the cost like inspections. I'm coming to Council next meeting to increase some funding for plumbing because our money in the plumbing area has pretty much been exhausted. We are turning over \$13-\$15,000 a month and plumbing inspections and just today our new CBO started for the city. This is the first time we've had a CBO in the city for many years. Our goal with this was to take all the various sections of codes that we have and put them in one concise stack so when someone walks in the door we can hand them the document and it will list all the fees from zoning to plan reviews to inspections. We called multiple communities, Drew and I worked on this For the past five months at least if not longer. We called Gahanna Canal Winchester Pickerington Whitehall New Alban, Took all of their existing fee schedules cross reference them put them in a database and did some comparables. Anytime we found a number that varied more than \$10 we adjusted it accordingly. We don't want to be the most expensive or the cheapest. We are pretty much in line now with all the other communities surrounding us.

Councilmember Baker

I just want to give Drew credit. This looks like a long tedious process. Again, thank you.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Lawson-Rowe. Motion carries.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Finance & Administration Committee

This is the Finance & Administration Committee meeting for November 8, 2021

Members in attendance are: Councilmember Baker, Councilmember Bryant, Councilmember Strickland, and Acting President Salvati.

An Ordinance to Authorize the Mayor to Enter into a Development Agreement with the Center Ice Foundation of Central Ohio for the Purpose of Future Sale and Re-Development of Real Estate, and Declaring an Emergency

Mayor Begeny

Obviously this is in regards to the piece of property the City purchased for the potential of the Center Ice Program. The Development piece is set to go in so they can do their due diligence and working with their sponsors to get the project off the ground. Attorney Shook can talk about the eventualities if things work out the way they are supposed to. And unfortunately if things do not then there is a plan for that as well.

Attorney Shook

This is a development agreement negotiated between the Mayor's office and the Center Ice Foundation of Central Ohio. It's structured very similarly to what we saw for the Trivium agreement for the Happy Dragon. There are significant differences however. One of them being because this is a project the City has recruited from this non profit foundation, being able to provide and ice rink and multi use facility, this is a piece of land that the City would be willing to donate to the Center Ice Foundation for the purpose of this development taking place. That will not happen unless the Center Ice Foundation can raise the funds that need to build. We are going to incorporate whatever site plan they provide that they are able to provide into a purchase and sale agreement to ensure that that is the project that is actually built on this property with of course a reversion to the City if that is not what is built. In addition the charitable development will also come back to the city and will be leased to the Center Ice Foundation on a ground lease of \$1 a year, similar to what we

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

currently do with the YMCA. This is an 18 month option development agreement. The Center Ice Foundation that time period by which to go ahead and engage in their fundraising efforts and site development efforts and present a project to the City within the time frame that is acceptable to the City. If that takes place then we can negotiate a purchase and sale agreement. Those are the highlights of the agreement at this time. I can take any questions that Council may have.

Councilmember Strickland

So the foundation will have 18 months to raise funds for this particular property?

Attorney Shook

18 months is the time they have to present a project to the City that is satisfactory to attempting to obtain. Specifically the ice facility and multi use facility.

Councilmember Pyakurel

Attorney Shook, you mentioned we are doing similar to YMCA, are we giving money from taxpayers to this one as well.

Attorney Shook

No. It will be a privately funded construction effort. The public contribution is the land.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Letter of Intent with Daimler Group, Inc. for Future Sale and Commercial Development of Land Owned by the City

Mayor Begeny

This is the other piece of the larger puzzle. Steam wood group is wanting to go into an agreement with us for this piece of land for \$190,000.00 an acre for total of

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

\$950,000.00, as Council may recall we purchased this property for 1.15 million. We make the majority of our funding back with this particular agreement. We are working diligently with this group to hammer out a more firm purchase agreement. This is basically a letter of intent process for what will be a medical facility that will be 50 to 60,000 square feet, approximately two to three stories as of right now. The same provisions that City Attorney Shook put in. The expiration timelines for when they submit the plan and things like that are also very similar.

Councilmember Salvati

Their employees won't be able to work from home right.

Mayor Begeny

We will put an agreement in there that doctors have to work at the facility.

Attorney Shook

I would just note that the major difference between a letter of intent and development agreement, a letter of intent is not a contract. This is a statement of intent on the part of the developer. We actually anticipate this project going to move faster than the central ice foundation. We will have a purchase and sale agreement before we ever get to a development agreement.

Councilmember Baker

I would just like to thank the Mayor and City Attorney for their due diligence on this project. I think it's going to be great once we get the shovels in the ground. I just wanted to give a public thank you.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carries.

An Ordinance to Authorize the Mayor to Enter into a Contract with Governmentjobs.Com for Neogov Software, and Declaring an Emergency

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Boller

The NeoGov software is an applicant tracking software and to help onboard employees. It has some really great features that I think we will find beneficial. We will be able to pull out identifies for potential employees such as names and addresses and in some cases universities where people can sometimes have their biases on just looking at certain names or some of that information. We will pull that out before we give that to the hiring supervisors so when they are determining who they're going to interview they are looking strictly at qualifications experience and education. We will also have the interview set up online so again that they're not meeting a face at first or seeing qualifications. The on boarding part of it is just having all of the forms online which will be much easier when we are hiring people instead of sending them a stack of papers and killing a bunch of trees every time we have a new employee. By doing a three-year agreement, we will, the first year will be \$9922. This would include the training and set up of the software. This is a three-year deal, the total for the three years would be \$32,954.00 but but if we just do it a single year it would cost us \$17,161. So there is a savings by doing a three-year agreement. We had quite a few conversations with the city of Columbus with the human resources and their diversity staff. They use the same software and they are the ones that gave us the guidance on this is a very good tool to get more diversity in the workforce.

Councilmember Strickland

Do you know if our school human resources use something similar that we could possibly use or is this just, are we doing a lot of hiring? Is this going to be really beneficial to the city.

Director Boller

The school does have some sort of tracking software, not similar to this, NeoGov is used throughout many municipalities. Civil service positions with the Reynoldsburg City school are hired through our same civil service commission. There is the potential that we could post, it's mainly clerks in the schools, since I don't hire them let me think for a minute, school cooks, bus drivers, non-teaching staff. That would be utilized in that tracking by civil service and my department, me, at this point.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Baker. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract for the City of Reynoldsburg's Health Insurance Coverage with Medical Mutual of Ohio for the Period from January 1, 2022 through December 31, 2023, and Declaring an Emergency

Director Boller

This is one little bit of good news for you this evening. We have been able to get a two-year deal for our renewal for our medical mutual. This is the healthcare insurance for city employees. We will have a 4% increase for that coverage for 2022 and no increase at all for 2023. So it will help with us projecting. That is a very very good rate whenever you are looking at insurance numbers. Employees of course share 12% of that cost.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Baker. Motion carries.

An Ordinance Authorizing the Mayor to Enter into an Agreement with the Kirch Group Technologies, LLC for Information Technology Services for the Period of January 1, 2022 through December 31, 2022, Waive Competitive Bidding, and Declaring an Emergency

Director Boller

KGT is the technology that supplies the IT services for the city. We have been in agreement with them I believe for the fifth year now this is the exact same contract that we had with them for 2021. So again a little bit of good news, no rate increase.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carries.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

An Ordinance Authorizing the Mayor to Execute a Renewal Contract with Mutual of Omaha for Employee Life, Accidental Death & Dismemberment, Short Term Disability and Long Term Disability Insurance for the Period of January 1, 2022 through December 31, 2022, and Declaring an Emergency

Director Boller

This is again the life a ADD, short and long-term disability Insurance coverage for city employees, no rate increase in the same coverage that we had in 2021.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Baker. Motion carries.

An Ordinance to Amend Chapter 160, Section 160.02 (A) Authorized Positions, Personnel, Classification and Pay Grade (A) Administration, (E) Parks and Recreation Department, (F) Police Department, and (G)(2)) Service Department - Building Division; Section 160.03 (B) Supervisory Pay Range, (C) Senior Police Management, (D) Seasonal Employee (1) Parks and Recreation , (2) Service Department , (3) Street Department, (E) Occasional Labor/Independent Contract; Section 160.04 (4) Tomato Festival Ev

Director Boller

Every year about this time we bring changes to chapter 160, this is potential additions of staff, pay ranges and other things that we'd like to induct in this ordinance. Everything is spelled out within your packet but I did want to touch on a few of the changes that you will see you there. One of the additions that we will have is the addition of the diversity and equity inclusion compliance manager. We are working with the school district at this point to potentially partner with them on that with that particular position. So we will have more information as we move forward in that process. We are asking for a senior center assistant that is a part-time position be changed to one full-time position instead of two part times. We would like to change the title of the data entry operators to Deputy clerks. Which is more in line with what they actually do. Parks and recreation is requesting an additional parks ground maintenance, this is due to the agreement we have with the city of Columbus and

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

taking on Brice Park. Also changing that pay grade from a 4 to 5. Also looking at possibly entering into an agreement with another government agency we are asking to add Park Rangers if we can enter into that agreement with metro parks. We would potentially have them hire those staff but for right now we are just asking for them to be added into 160. We are asking to add a public safety social worker supervisor. This is probably going to be toward the end of 2022. We would change the classification of the social worker that we currently have and switch that up to a supervisor and employee range. We just hired a new CBO and in that search we discovered that we have that paygrade way low to get the candidates that we need to recruit so we are asking to change that pay grade from a 19 to a 21. This is based on information in the MORPC study. I think you all received a really big thick packet on the study recently. We are also asking for the PayRange changes to Supervisors, directors to be adjusted again. The MORPC study is showing that we are fairly low in that category as well. We are asking for the title of seasonal recreational employee to be changed to recreation leaders and this is in line with other municipalities would call that staff. The rate increases that you were going to see under seasonal and occasional employees along that line, people can get positions now at local fast foods or stores and we had some hard times recruiting for seasonal work this past summer and increasing the salary has surely put us in a better spot as everyone is hiring, we were too and we were struggling. For the tomato festival, compensation staffing, we have language in there that if an employee, a regular employee, because I think if anyone was there saw it took a lot of bodies to get the event off the ground. But we are asking for any employee that works four hours either on Thursday or Friday and a four hour shift on Saturday, they would get their compensation and one personal day that we would allow them a short window from December 15 to be able to use that personal day just to entice more of our staff to work that event. Longevity, our current language says that at the conclusion of the sixth year which is technically the seventh year, most municipalities can give longevity at five years. So simply giving longevity to our staff on the anniversary of the fifth year here. Clothing for police staff, dry cleaning allowable for our court liaisons. A practice that we have always had in place but there was discussion recently that it was not in writing anywhere so we're adding it to writing. Right now we list out a bunch of equipment for police officers, would

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

just like to change that language to refer to the contract rather than constantly trying to update the document.

Mayor Begeny

Just for clarification the park rangers for the parks department, would actually also serve as potential animal control officers which I know is some thing that has been asked before as well as some is the additions for the person working for Brice park. They would just authorize the city to have those positions it doesn't necessarily mean we would be hiring them at any point in time, it just means when the time came we would be prepared to do so. Obviously in light of some of the conversations earlier about budgeting I just didn't want you to sit there freaking out about what we were doing in the process of this. But these are things in the past counsel has asked for to maintain the quality especially for the Brice Park area as well. There is subject to whatever the situation and circumstances whatever we find ourselves in at that time.

Councilmember Salvati

I noticed the park ranger line did not have a pay level, is that on purpose?

Director Boller

It kind of is on purpose we are in flux with what we are doing with it. But we have identified it as probably a pay grade 12 right now. I have never been part of hiring a park ranger and I believe Director Bauman has not either, we are having to do a lot of research on that and some of them can be OPOTA certified. Which means they have arrest powers and carry a weapon. Some of them do not have that. We really have to find out what we want them to be doing.

Councilmember Strickland

I remember last year we talked about doing some pay increases, those steps. How is it going to apply or is it going to apply to these new pay ranges that we are discussing tonight.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Boller

The difference is the hourly employees, non-supervisor staff would be in the steps. Anyone that is a supervisor does not have steps, that they get a raise and we pretty much work on merit so an evaluation determines but we do have to remain competitive. If you have an opportunity to go through the study and see where we fall with those level of positions, we have made a little bit of strides but we are still further behind in what we need to go so we can continue to attract good talent.

Mayor Begeny

The phrase RTI it is some thing that is used here in City Hall in different departments which stands for Reynoldsburg training institute and for whatever reason the reputation of the city is that you start here in Reynoldsburg and earn your experience and then go to another city that will pay you more. And while in one respect you get a short term benefit of a lower starting range but you lose the institutional knowledge, especially with the supervisory positions, they could go to other places but if they do so we're not only losing out on the wages but the experience, training and ability which actually hurts longer. It's one of the commonalities of background from human resources that Dr. Boller and I have in common. The impact of turnover is significantly more impactful than the initial investment. Our staff is amazing at every level and they should be compensated as best as possible for those things for what they do. Obviously we know if we had the opportunity we could pay them a number of things higher than what they are but what we want to do is make sure they are remaining competitive with local communities around us. If they want to leave they can see our pay range but they can also see the way we are dedicated to our employees and realize this is the best place for them and they can't go anywhere.

Councilmember Strickland

This is across the board right so we are looking at every department and really make sure we are faring out against other municipalities correct?

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Boller

Yes we are constantly looking at the study and every time there's an opening we look at that job description and go in and compare to see what it is. I'm in a human resources network so I am constantly sending inquiries out. And comparing job descriptions, hiring pay what your benefits look like. As you can see there are many many people hiring right now and seems to be a big change in what people are looking for.

Councilmember Salvati

I assume this one and the next one are three read emergencies so we can get them in time for next year?

Director Boller

Correct.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carries.

An Ordinance to Amend the Personnel Procedure Manual Regarding Employee Conduct, Hours of Work, Overtime, Call in Pay, Vacation Leave, and Declaring an Emergency

Director Boller

The PPM here it is we are just adding a statement, it's in your packet as well, and employee conduct where we are making a statement that the city has a fair, inclusive and respectful workplace. The Call in Pay is changing. When one of our street or water department folks are called in they would receive a minimum now or three hours pay as opposed to two hours pay. That seems to be what other municipalities have in place. The overtime pay is relative to the exempt status of the social worker and soon to be social worker supervisor. Once the supervisor is in place that would be the exempt position in the social worker themselves would be an hourly employee. Lastly the vacation leave. We have about 11 employees here that are permanent part-

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

time employees. They work year-round for us working 20, 30 or 32 hours. A lot of them have quite a bit of longevity with the city of Reynoldsburg. For their vacation accruals they get either 1.54 hours of vacation or 2.31 hours. It stays there forever at that same rate and never have the ability to accrue any more time. We just wanted to give them the same ability that our 40 hours employee do based on the years of service. They could begin earning at a higher rate of vacation.

Councilmember Strickland

Is this in line with other municipalities?

Director Boller

Other municipalities, a lot of them do not have as many part-time positions as we do. We have quite a few employees that work 30 hours a week. We have found that to be beneficial if you don't really need a 40 hour, you need service but 30 hours will suffice. That allows us to provide them benefits, so we are a little unique and how many of those individuals we have on a permanent basis.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Baker. Motion carries.

An Ordinance Authorizing the City Auditor to Fund the Health Savings Accounts for 2022, and Declaring an Emergency

Auditor Cicak

This is in the annual ordinance to fund the healthcare savings accounts for employees. I asked for it to go three full reads and pass as an emergency so it's enforce for the first of the year.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carries.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

An Ordinance to Transfer Funds Among Various General Fund Accounts for the Year End Clean-Up, and Declaring an Emergency

Auditor Cicak

This is another annual piece of legislation that comes from our office. It will probably change before the end of the three readings, but this is what we need to close out our books for the end of the year.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Baker. Motion carries.

An Ordinance to Make Appropriations for Expenses and Other Expenditures of the City of Reynoldsburg, State of Ohio, During the Fiscal Year Ending December 31, 2022, and Declaring an Emergency

Mayor Begeny

Each Director will come up and speak some highlights to their individual things that are different or might look different for this year's budget. There are a couple other items to keep in mind. Materials cost have gone up significantly. Due to the fact that we don't have a director of development I will go ahead and start with that one. The department is going to be pretty much similar to what it has done the last few years, and come in under budget the last few years. The only things that would be added to this would be additional funding for two studies. These would be conceptual corridor studies. One specifically for the old town in old town neighborhood area. This would be an opportunity for some thing that you would basically almost have an overlay to the zoning code that would make it very specific about what could be built in those areas to meet the aesthetic and materials quality need that will go a little bit further than what our typical zoning code would be. In that way if the developer would've come in and say they wanted to come and open a business or build a home in one of those old town areas, they would be handed a booklet of what they could and could not do right from the beginning and anything outside of that would not be allowed to be done and obviously Council would have their time frame put on that one. The additional corridor study would also include everything we are currently nicknaming

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

the medical mile which would begin a Main Street and Waggoner Road as far out east is that goes. I would expect it to go to the Eastwood facility which is the new development that will be opening across from the department of agriculture. The same mentality is you would have an idea of what will go into that area however this would be a little different because it's not as dense as some of the other areas like the Brice Road corridor. This would be very specific to the topography of Waggoner Road all the way out to probably summit. This would include items like standardize bike paths and sidewalks. Quality materials and powerlines. So if developers are looking in that area they will know specifically what to do. I have briefly spoken to hopefully who will be our new development Director. They are going to study that. We don't feel there will be any other changes to this position other than what you see outside of last-minute adjustments in that particular area. With this being the first read you will have plenty of time to digest it. The biggest change you will see in the Mayor's office is a continuing combination of the Mayor's office in the community events coordinator, who they serve under. Jennifer Clemens works with the city-based community events. One of the things that you will see is moving the parks and recreation overtime that was normally dedicated to that particular unit for the tomato festival and Fourth of July things like that would be moved over specifically to the community events and reporting to my office. We have allocated additional funding for additional events that have come on the request of Council. Specifically Juneteenth, Pride, potentially some things to do with Diwali depending on the scope of those things. The only other addition to this would be some thing similar to what you will see within the next two years, we are not sure about this. We have allocated funding for a brand new website and not work will begin in about three days from now. Then next year if you have looked online you've seen a community guide that is available on Web version, we hope to have a published version of that will be going out to community members, there's a potential idea of a community survey that will go out. A number of communities do these every couple of years and it's more or less a check on how do you think we are doing and where are there areas we can focus on. That would be the one specific change in the Mayor's office/community events.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

We did talk about some of the items in the largest item probably in my budget, I do have the largest budget in most amount of subcategories other than PD maybe. The Hydro excavator is actually in our budget for next year. As we discussed last year there were some issues with bringing ordinances after the budget had been passed and with Covid there were so many delays that caused things to be months not even a year behind. We are introducing that tonight in conjunction with the budget obviously if we pass the budget come January 1 we will execute the purchase of that. On the mechanic side we talked about increasing the fleet and some needs for additional funds in the repair and maintenance supplies and operating supplies. As the fleet gets older and we add to that it's just basic normal cost as well as Covid cost. Covid has affected everything from pipe underground to basic car parts. It was a small amount again it was not huge. As far as the service department we have some increases there some of the main ones were for our street lighting, based on utility bills we are paying with the new developments from Spring Hill Farms and Rose Hill. We are anticipating about a \$25,000 increase in general street lighting cost throughout the year. Toth said that we are looking to spend some additional money in retrofitting most of our street lighting along Main Street and Brice to LED fixtures. Currently we are running old metal candescent lighting, it will actually improve the look feel and temperature. As we go and do projects for instants Main Street phase 1 and two, those will be LED as well. Fourth of July fireworks there is a small increase there because we've talked about coordinating some music with the pyrotechnics and doing music as well. The building department as we mentioned we now have three code enforcement officers and we are looking at hiring an additional which would bring us to full staff. As well as our CBO that started today. All of our code enforcement officers are certified, that's the first time we've ever had a certified code enforcement officer in the city. Currently two are the new one will have to be certified in the next month or so. Being professional accreditation on staff also requires that they continue to get CEUs. And there are some small increases there in the department to cover that. In the building department there is a purchase of an electric vehicle. Our code enforcement officers are driving around pretty much all day and to have an electric vehicle has absolute sense for them. We can recharge at the Y or the station up the

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

street but we've also talk to the chief as we redo the police parking lot to have one or 2 E-chargers put back there Is that technology improves and services start to use it more often. We have some fairly old vehicles that could enforcement has been using for many years. Street fund. We talked about conversion of light there's also an item in there to repaint the line polls along Main Street. You may have noticed that the burgundy hasn't held it up as well. There's a company that does this and we have gotten a quote from them and we will go out and ask for additional bids but we have added money in there to repair all of the light poles along Main Street to a black so it would match the rest of the light poles on Main Street. They've also asked for one new mower. They do some basic mowing like at the cemetery and roadside mowing and some of the areas in front of our property and others throughout the city. Water fund. Water and sewer the only real creases there as a result of the Hydro excavator which is coming from three different enterprise funds. There is some adjustments based on gas and oil costs that are going up. The nice benefit if we do build the service garage as we will be able to have gas at a considerably cheaper rate than what we pay currently at Speedway. Solid waste would be the only other one and that's just based on our contract going out.

Councilmember Strickland

Are there any discussions for repairing the light poles in the residential areas?

Director Dorman

Yes we do our street programs and we are looking at a holistic approach to doing the streets. So when we do a street we go in there and we look at the sidewalk, the signs in the street lights. So when we are in there we are only inconveniencing the residence once. If there's a street light that is really bad people can let us know and we can go take a look at it. We get calls pretty frequently where street lights are out. Just recently I had one of my code enforcement officers do a light check of all the parking lot lights along the main street and there were 300 parking lot lights that were out along Main Street, which makes a huge difference. When those lights on it's more vibrant and it feels safer. We are working with some of those property owners to get those turned on. I know the Kmart site they are putting up some solar lights and as the

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

library moves there's some light for that parking lot finally. The more lights we have a it's a good thing especially with kids walking across to that library now. We do look at those lights and if they are in really bad shape, rested, leading, painting is one thing. A lot of our pools in the residential areas are painted and faded. I don't know if it was a bad paint job or quality of product but when we order them now they already come powder coated and you really shouldn't have to paint them again. The salt will have its issues but they should hold up a lot better than what I've seen.

Councilmember Strickland

Yeah I know there is one light pole on Matterhorn I believe that's been there forever. It's a different color than the rest around it. I've had a lot of complaints about it.

Director Dorman

Yea we can see what we can do. Sometimes I think it depends to, once again Covid when we order our signal poles for Main Street it's an 18 week lead time if not longer. So in that case I'll give them the benefit of the doubt and maybe it got hit in the middle of the night and they didn't have the exact same style so they put up something temporarily, I will chalk it up to that. But let me know where that one is.

Councilmember Baker

Sidewalk cleaning, when you walk down Main Street there is gravel and crap on the sidewalk and especially after snow melts. View looked at upgrading his schedule to make sure the sidewalks are clean? And then the things on the sidewalks that look like bells, they look like crap.

Director Dorman

It was a best idea and concept that didn't work in reality.

Councilmember Baker

If you're talking about painting the light poles can we get something done to the bells. They look like junk. And the benches that are on Main Street they could use some care as well.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

We already pulled the benches in the old historic area phase 1 they are getting replaced with powder coated black, nice benches. Director Bauman and I could talk about getting a small cart that has a broom on it that you can run down the sidewalk to clean it up and it's fairly cheap and inexpensive. You could use it after parades in along the trails as well. We have talked about more maintenance on the trails throughout the city to. One thing we're going to be doing next year as part of my street project is sealing paving along the trails from Brice and Livingston to the Metro Park. It's all about the upkeep that we are 20 years behind on. But some of it we can still save it if we jump on it. We will be looking at the walls along Main Street next year too. A lot of them are falling down and we're trying to figure out ways to save some of them and ones that we can't what can we reuse. Just the footing and foundation. The landscaping is very intense for the park and recreation department. And we will bring them back to you once we get some ideas.

Councilmember Baker

I'm really looking forward to that because I brought it up a while ago. Also a maintenance schedule for the brick pavers that are on the sidewalk, your grass and stuff growing through them and I'm sure they haven't been touched since they were laid down. Main Street is the main drag of Reynoldsburg and we want people here but we don't want the streets still look like crap.

Director Dorman

You are right. Bexley would spend a breather almost every crosswalk that went across Main Street in Bexley we would pull up some brakes and redo the base and reset the bricks and we have not done that here. Some of those areas are pretty bad and some can still be saved we've talked about looking at a block by block basis. The Mayor's corridor concept he was talking about will help too. Having this vision when the lines goes in and we can hopefully redo that intersection at Brice and Main and correct the curb that's where everyone drives off of. Fixing all that stuff we have talked about making those major intersections are the gateway and doing smaller

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

walls and blocks. It's very intensive with cost and staff. Sometimes simpler looks a lot better and cleaner.

Councilmember Lawson-Rowe

The brick wall that is on Main Street close to Wendy's, is that City owned?

Director Dorman

Yes, it is.

Councilmember Lawson-Rowe

That is another I saw that I have noticed for several months when I walk up and down Main Street. Is that something that will be addressed at some point?

Director Dorman

It is. Yes it will be addressed, we are trying to figure out if we are going to rebuild. That wall is basically a buffer zone for the houses that are behind there and there's a fence behind it. Those walls have basically collapsed. We had EMH&T do a brief report on the walls and the synopsis was they cannot be repaired. They unfortunately just weren't design great there's no drainage in the walls and it hits the top and drips down. It's got in the mortar in frozen broken apart and it literally just fell down. Thankfully no one was by it when it happened. We are trying to figure out what the best thing to do is because it's such a big wall. At the Walgreens one it was it four times in one year by drivers in the last cost to repair was \$18,000. We left it knowing we're also looking to realign the intersection. We're just making sure that whatever we put back doesn't go through the same dilemmas and we have not forgotten them.

Councilmember Strickland

Thank you for everything you and your team are doing. I know we are still trying to catch up. Like he said before we are 20 to 30 years behind on some things and I do appreciate everything you were doing to get us up to code.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Director Dorman

Yes we will get there. We've been doing some really good things in the rental registration program is doing really well. We have one code enforcement officer who spent his entire day with people who are calling because they are worried about their living conditions. So it's nice to see that appreciation.

Director Boller

The good news is I don't have a large budget. 2022 goals is to bring more training in for staff. My miscellaneous contracts went up by \$2000. We do have a local individual Diane McDowell who does provide some training for us and does a really good job on our diversity equity income inclusion training. As well as harassment training. She's going to be doing some other training for us in the coming year. We had a drug-free workplace training which offers discounts for workers comp. We had online ethics training, we do want to get that in-house as soon as we can. And it's free. It's more entertaining to have someone speaking to you as opposed to doing the online version. We are also going to have the staff come up with good training procedures for their employees so that everyone gets consistent training. The big ask that I have this year is NeoGov, but that's an IT budget, that's the simple ask I have for this year.

Director Bauman

Clerk Prasher is passing out our capital request which is out of our 5600, that will be the last item that I touch on. In our 5200 which is our supplies you'll see an increase in 5209 which is our chemicals line item. That is where we buy the grass seed, chemicals, fertilizer, pesticides and etc. grass seed is expected to go up by 50% this year. So we are hoping being able to purchase that sooner rather than later. Our fertilizer that is going up between 10 and 15% as well, we need to get a jump on that as we did have an attack of army worms this fall and had a fun time at Civic Park. So we need to make sure we have that on hand in case they come back plus grass seed. 5215 the recreation supplies the increase there because there's one in uniforms. We have added a new nature series and need to get supplies for that. Safety town we are going to bring back the bike safety to safety town. So we would like to buy some

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

tricycles so they don't have to worry about bringing their own and a lot of them don't have their own. New bases in bad sport baseball and softball. 5259 which is the operating supplies you will see a substantial increase there but we need to replace some catch bases out at Huber in JFK Park in trash cans with lids. We lost several of them with the flood that we had in August and additional dog weigh stations. We applied for a grant with SWACO to increase recycling. That comes with a match and when approved is about \$5000 and will go for purchasing recycling containers inside City Hall. We do very little in here so everyone will have recycling at their desk and in the hallways plus upstairs in the break room and in the senior centers as well as additional for the parks. The 5300 account services went down overall except our last one which is other miscellaneous services. The team numbers are struggling in some of the divisions for baseball softball and soccer. This affords us the ability to join with other communities around and we have to pay association fees for that. 5600 is our capital purchases some are replacement some are new. You're looking at our water trailer, we built that water trailer in house 15 years ago so it's time for a new water trailer. The price is there, we've done a lot of tweaks and duct tape and fixing it along the way and we just can't risk it anymore. So we really need a new one which is what to use for watering the baskets along Main Street and any new tree plantings in the park and when developers come in and do new landscaping they may forget to come back and fill those bags for the trees so we go out and fill them. The second page item there is a piece of new equipment that we are asking for it's a lawn and landscape fertilizer and seed spreader. This will help us to apply line applications to turf areas that are difficult to access with our larger machine this is something a little smaller that we could utilize. We do contract out some areas around here at City Hall and with the smaller piece of equipment we would be able to get on there and do more precise springs and spreading's and there won't be overflow. The next is a replacement John Deere. John Deere is expensive and the last one that we purchased was in 2001 and this will replace that one. Several of the components are in need of replacement and repair the engine does smoke at times because of the high number of hours it has. We use this piece of equipment for cedar fertilizer and spreader we can also put a brush cutter on there and a tow behind. Adding that would allow it to be enclosed and be similar to the one we purchased in 2018 which is the one we had

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

from 1985. The next is a replacement in field groomer and it's used to drag baseball diamonds with brake games after rain. And the last is a new piece of equipment that we would purchase and this would have the ability to mow slopes like the ditch at civic Park we could mow that rather than having to hand mower weed whack. It would also have a rotary broom on it that would help us clean up parking lots and trails. It would probably be too wide for the sidewalks down Main Street but we can look at those dimensions. When we had the last flood in August it took us over a week and a half to get the trails and parking lots cleaned up from all the sudden growth that was left behind. Thank you.

Councilmember Strickland

What will we do with the old equipment that we replace?

Director Bauman

We put it on GovDeals what we can't trade in.

Chief Baker

We do have some increases in personnel, the most exciting is the second edition of a social worker. If you have been following any of the stuff we've been putting out about the social worker, it's really been going great and we have seen a reduction and repeat calls from certain individuals and seeing great value in that program we want to continue to look at how that program progresses in 2022. If it continues on that path we want to look at adding a second. 5200 supplies we are pretty consistent with 2021 and 2021 was pretty consistent with 2020 because we are in a pandemic. We did ask for an increase in fuel I know that goes against the Hydro program but the fuel cost are alerting right now and so we did try and plan for that increase. There is no other increase in any other category. We use about \$11-\$12,000 a month in fuel so as we transition to hybrid we hope that will help that cost. 5300 and services that went down a little bit, 5600 is capital purchases and mostly what's in that category is vehicles. We are requesting cruisers we will also be seeking to add a motorcycle, it will really be a replacement. Currently we have four motorcycles and one is for training purposes only and is not roadworthy. And if you know anything about

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

motorcycle training, they wreck those a lot so we put one to the side for training and it gets pretty torn up in training. That's to prevent the roadworthy motorcycles from getting torn up. One of the motorcycles was also an old Ohio state highway patrol motorcycle and it's our third motorcycle it's currently in service. We have two full-time motorcycle officers and just trying to third who will be starting in January and we have a fourth that does it as an extra duty and we are looking at losing one of our officers in February. Officer Triplett will be retiring after 25 years of service and moving into full-time pastoring. We also have a sergeant in there that's due to retire in a year and a half. We do have three additional motorcycle officers trained and they will be ready to move into those positions. Those bikes are very important. Our biggest complaint is traffic in the motorcycles are the most effective unit and addressing traffic complaints. Most people driving down the road can see a cruiser sitting there running radar or laser. It's a little more difficult to pick up the motorcycles we don't want to lose that program and we want to keep it in place and we need the equipment to keep it going. We have heard a lot about the past year and a half about supporting police and funding please and I want to say that I appreciate the support here in Reynoldsburg that our department receives from both city staff and elected officials. It shouldn't go unnoticed about not supporting the police and we are supported here in Reynoldsburg by the community and elected officials and city administration and I want you to know that does not go unnoticed I am very grateful for your support and hopefully we can continue to have that support from Council.

Councilmember Baker

I appreciate everything that our officers are doing in our city. As our city is growing. Do we feel like we are where we need to be regarding the police officers, do we need to be hiring more?

Chief Baker

There are multiple things we look at when we look at staffing levels the short answer right now is a believe we are staffed appropriately. As we grow the Mayor has talk to me recently about doing staffing studies and that is something we should do every couple years. We are meeting the community's expectations and we are always

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

looking at that. I just recently had a sergeant ask if we should increase minimum staffing and things of that nature. One of the metrics we use is response time and I want to make sure when somebody calls a police officer here in Reynoldsburg you have a cop there within five minutes that's a standard for me that I think is acceptable. That's not seeing a higher priority call you make it one there in two minutes but we are still under five minutes in our response times. And I believe the dispatch did an article today about the response times there and this is not a reflection of the department but the staffing but they're part one crimes which are the serious crimes and that's over 10 minutes. Imagine someone holding a gun to you and someone calls 911 and you'll probably on average to get a cut there in 11 minutes. And that is not the case here we are staffed appropriately here and that is something we should always look at. And if we start hearing from the community that they call and they put us on hold or they haven't seen a police officer in 10 minutes then we need to start looking at what we are doing and how we are stopping our agency. Right now I think we are good. It's a difficult time to hire police officers because of what's going on. Our numbers are down as far as applicants but we are still getting highly qualified applicants but it is harder. As you know when you lose an officer it takes a year to replace that officer because of training and things of that nature. Right now we are at 65 and we are trying to get closer to that 70 number which is authorized by ordinance. I don't know if we will get there but we want to try and get close. I think that's appropriate for what we have in the community and where we are as far as growth and that is something we should always look at.

Councilmember Baker

I do appreciate you and everything that the department has done. It is very noticeable that the customer service that your department has given to the community and not a lot of other communities can say that. I know that we are setting the standard here between police and community relations and I feel other communities can envy intake and modify for them. I'm not blind to what's going on in the world and no one in this room is. We show what can happen when a community and Police Department work together and not against each other.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

Mayor Begeny

Obviously there is a lot of information that you have been presented with to go through and I do respectfully ask if you have questions or concerns please reach out to myself and the directors. If changes need to be made in certain areas or if you have more qualifying questions or something specific we can get to you in advance of our next meeting so we can have that information ready to go.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Strickland. Motion carries.

Consent Agenda for Emergency Adoption

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe

132-2021

AN ORDINANCE UNAPPROPRIATING FUNDS FROM AN ACCOUNT IN THE COMPUTER DEPARTMENT AND APPROPRIATING FUNDS TO ANOTHER ACCOUNT IN THE COMPUTER DEPARTMENT, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

133-2021

AN ORDINANCE TO CERTIFY NUISANCE ABATEMENT COSTS ASSOCIATED WITH 54 SCENIC ROAD IN THE CITY OF REYNOLDSBURG, AND DECLARING AND EMERGENCY --- Strickland. Public Service and Transportation Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

Consent Agenda for First Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE PARKS AND RECREATION DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE PARKS AND RECREATION DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS IN THE SENIOR CENTER, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHM FOR ARCHITECTURAL AND ENGINEERING DESIGN AND BIDDING SERVICES FOR IMPROVEMENTS TO CIVIC PARK AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE UNAPPROPRIATING FUNDS FROM AN ACCOUNT IN THE MAINTENANCE DEPARTMENT AND APPROPRIATING FUNDS TO AN ACCOUNT IN THE POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FOUR HYBRID POLICE CRUISER AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE TO AMEND CHAPTER 351 PARKING OF THE CODIFIED ORDINANCES FOR THE CITY OF REYNOLDSBURG --- Bryant. Public Safety, Law and Courts Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH SOUTHEASTERN EQUIPMENT CO. TO PURCHASE A 2022 VACALL AJVR 1015 HYDRO VAC / JET COMBINATION EQUIPMENT, WAIVE COMPETITIVE BIDDING, AND APPROPRIATE FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AMEND CHAPTER 953 WATER CHARGES, SECTION 953.01(A) WATER RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AMEND CHAPTER 945 SEWER CHARGES, SECTION 945.02(C) RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION DISTRICT TO SUPPORT THE BIG WALNUT WATERSHED COORDINATOR PROGRAM ADMINISTERED BY FRANKLIN SOIL AND WATER CONSERVATION DISTRICT IN COORDINATION WITH AND SUPPORT FROM MORPC AND THE STATE WATERSHED PROGRAMS WITH ODNR AND OHIO EPA --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO REPEAL CHAPTER 1305, SECTIONS 1305.01, 1305.02, AND 1305.03 AND REPLACE WITH SECTION 1305.01, AND RENUMBER SECTIONS 1305.04, 1305.05, 1305.06, 1305.07, 1305.08, 1305.09, 1305.10, 1305.11, AND 1305.12 OF THE CODIFIED ORDINANCES FOR THE CITY OF REYNOLDSBURG --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH THE CENTER ICE FOUNDATION OF CENTRAL OHIO FOR THE PURPOSE OF FUTURE SALE AND RE-DEVELOPMENT OF REAL ESTATE --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LETTER OF INTENT WITH DAIMLER GROUP, INC. FOR FUTURE SALE AND COMMERCIAL DEVELOPMENT OF LAND OWNED BY THE CITY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH GOVERNMENTJOBS.COM FOR NEOGOV SOFTWARE, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE CITY OF REYNOLDSBURG'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE KIRCH GROUP TECHNOLOGIES, LLC. FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A RENEWAL CONTRACT WITH MUTUAL OF OMAHA FOR EMPLOYEE LIFE, ACCIDENTAL DEATH & DISMEMBERMENT, SHORT TERM DISABILITY AND LONG TERM DISABILITY INSURANCE FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO AMEND THE PERSONNEL PROCEDURE MANUAL REGARDING EMPLOYEE CONDUCT, HOURS OF WORK, OVERTIME, CALL IN PAY, VACATION LEAVE, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 (A) AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE (A) ADMINISTRATION, (E) PARKS AND RECREATION DEPARTMENT, (F) POLICE DEPARTMENT, AND (G)(2) SERVICE DEPARTMENT - BUILDING DIVISION; SECTION 160.03 (B) SUPERVISORY PAY RANGE, (C) SENIOR POLICE MANAGEMENT, (D) SEASONAL EMPLOYEE (1) PARKS AND RECREATION, (2) SERVICE DEPARTMENT, (3) STREET DEPARTMENT, (E) OCCASIONAL LABOR/INDEPENDENT CONTRACT; SECTION 160.04 (4) TOMATO FESTIVAL EVENT STAFFING COMPENSATION; SECTION 160.05 OVERTIME ELIGIBILITY; SECTION 160.07 LONGEVITY; AND SECTION 160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT) FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH SAVINGS ACCOUNTS FOR 2022, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS FOR THE YEAR END CLEAN-UP, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO MAKE APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR THE CITY OF REYNOLDSBURG FOR A PROPERTY LOCATED AT 8555 EAST MAIN STREET FROM INNOVATION DISTRICT (I) TO COMMUNITY COMMERCIAL DISTRICT (CC) --- Baker. Development, Parks and Recreation Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
November 8, 2021**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH FOR HEALTH SERVICES --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2022 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Third Reading

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe

134-2021

AN ORDINANCE TO AMEND CHAPTER 958 STORMWATER CHARGES, SECTION 958.06 EQUIVALENT RESIDENTIAL UNIT (ERU) OF THE CITY OF REYNOLDSBURG, OHIO CODIFIED ORDINANCES --- Strickland. Public Service and Transportation Committee.

135-2021

AN ORDINANCE AUTHORIZING THE MAYOR TO ESTABLISH A PROCESS AND ELIGIBILITY REQUIREMENTS FOR A GRANT PROGRAM DIRECTED TOWARD FEMALE, MINORITY, AND VETERAN OWNED NEW BUSINESSES IN THE CITY OF REYNOLDSBURG AND APPROPRIATING FUNDS --- Salvati. Finance and Administration Committee.

136-2021

AN ORDINANCE AUTHORIZING LOCAL AGGREGATION OF RETAIL ELECTRIC LOADS IN ACCORDANCE WITH SECTION 4928.20 OF THE OHIO REVISED CODE --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL November 8, 2021

Other Council Matters

Councilmember Baker

Thank you to logistics, retail, law enforcement, fire fighters, nurses. This pandemic is still going on, so I am going to thank you.

Upcoming Meetings

Acting President Salvati noted that the December Council meetings were on the 6th and 13th. The December 27th meeting was cancelled.

November 18, 2021 BZBA

November 22, 2021 Council

November 25 & 26, 2021 City Offices Closed

December 2, 2021 Planning Commission

December 6, 2021 Council - Special Meeting

December 13, 2021 Council

December 16, 2021 BZBA

December 23 & 24, 2021 City Offices Closed

December 30 & 31, 2021 City Offices Closed

Adjournment

Leanora Jenkins

Leanora Jenkins, President of Council

Mollie Prasher

Mollie Prasher, Clerk of Council

Minutes Acceptance: Minutes of Nov 8, 2021 6:30 PM (Approval of Minutes)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: November 22, 2021**TO:****CC:****RE: Treasury Board Minutes for October, 2021**

MINUTES

CITY OF REYNOLDSBURG TREASURY INVESTMENT BOARD MEETING

October 19, 2021

The October meeting of the Treasury Investment Board (T.I.B.), was called to order at 10:06 a.m. by Chairman Begeny. Members present were, Mayor Joe Begeny, and City Auditor Stephen Cicak, City Attorney Chris Shook. Also, present, Lori Gischel, Tax Administrator.

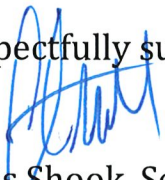
The Auditor presented:

- 1) Meeder Investment Report dated September 30, 2021, with projected income schedule; Fifth Third Securities Economic Week @ a Glance; and Star Ohio Factor and Report sheet for September.
- 2) Tax Administrator Gischel indicated that revenue is up, but we should be cautious regarding potential refund for taxes paid by individuals working from home in another city. There are several cases pending in the courts that contribute to the uncertainty.

The next meeting of the T.I.B. will be Tuesday, November 23, 2021 at 10:00 a.m. in the Mayor's Conference Room.

There being no further business, this meeting adjourned at 10:30 am.

Respectfully submitted,


Chris Shook, Secretary

Attachment: 101921 Treasury Minutes (Treasury Board Minutes)



P.O. Box 7177
Dublin, Ohio 43017

Factor and Report Sheet for September

Date	Factor	Daily Rate
09/01/2021	0.0000021120	0.08
09/02/2021	0.0000021470	0.08
09/03/2021	0.0000085360	0.08
09/07/2021	0.0000021630	0.08
09/08/2021	0.0000021500	0.08
09/09/2021	0.0000021610	0.08
09/10/2021	0.0000065010	0.08
09/13/2021	0.0000022210	0.08
09/14/2021	0.0000022190	0.08
09/15/2021	0.0000022310	0.08
09/16/2021	0.0000022060	0.08
09/17/2021	0.0000065820	0.08
09/20/2021	0.0000021690	0.08
09/21/2021	0.0000020800	0.08
09/22/2021	0.0000020580	0.08
09/23/2021	0.0000021410	0.08
09/24/2021	0.0000063750	0.08
09/27/2021	0.0000021240	0.08
09/28/2021	0.0000021220	0.08
09/29/2021	0.0000021230	0.08
09/30/2021	0.0000021020	0.08

The Average Rate for the current month is 0.08



John N. Dunlevy, CFA
 Managing Director
 Fixed Income Strategy
 941-329-4636
 John.Dunlevy@53.com

October 18, 2021

Economic Week @ a Glance

Security/Index	Index Value	1-Week Change	1 Week Return %.
S&P 500	4471.37	+80.03	+1.82%
10-Yr Treasury	1.57%	-4 bps	+0.29%
2s/10s Treasury Spread	+118 bps	-11 bps	Bull- Flattening
FF s-2s Spread	33 bps	+8 bps	Short-End Steepening
BOA Municipal Bond Index	642.25	+0.38	+0.06%
BOA US Broad Index	333.89	+0.99	+0.30%
BOA Corporate Index	3524.22	+36.35	+0.52%
BOA Mortgage Index	2298.24	+1.71	+0.07%

Source: Bloomberg

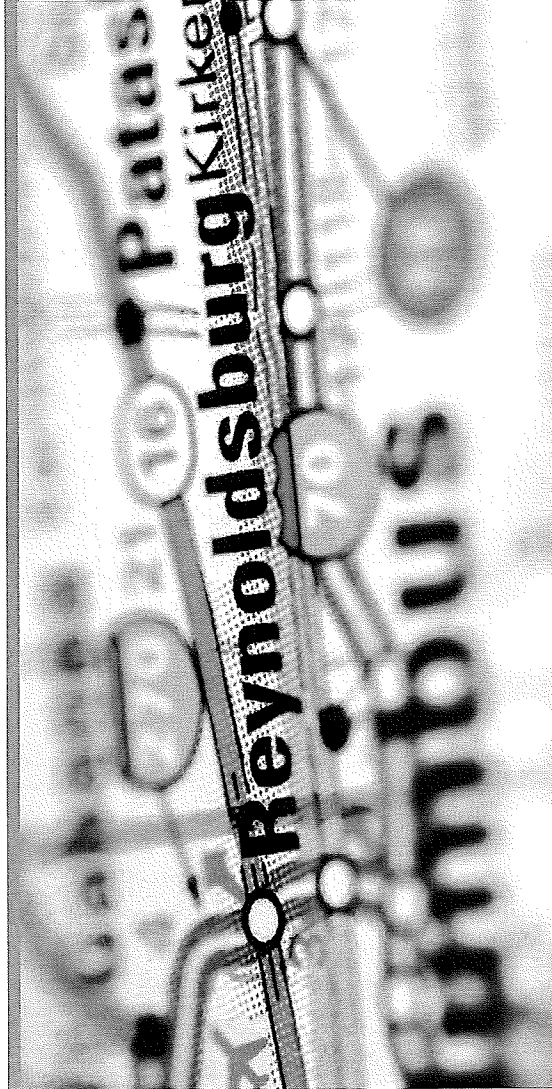
Reviewing Last Week

- The equity market rebounded last week on news that pessimism may have been exaggerated as shipping costs have begun to fall and delta-variant infections seem to have already peaked and are now falling. However, there are also signs that the US consumer is in good shape as Personal Savings excluding wealth gains from stocks are rising home values are at \$ 1.9 trillion.
- On the other hand, inflation is providing to be anything by transitory. The September CPI Index rose at 5.4% y/y-fastest pace since 1990, and PPI index is at 8.6% y/y. In addition, the consensus Q3 GDP forecast is at 3.9%, while the Atlanta Fed's GDPNow model is forecasting growth at only 1.2%. This combination has brought economists to begin to actively talk about the possibility of Stagflation. President Biden has ordered US ports to operate 24/7 if it can find the workers.
- Last week the minutes of the September FOMC meeting seemed to confirm the Fed's intension to start tapering of monthly bond purchases at either the November or December FOMC meeting.
- Last week's Treasury auctions including the 10-Year and long-bond auctions were strong with results indicating trading through their pre-auction levels.
- Oil prices jumped 3.7% last week to \$83.20/barrel on tight inventories, and news that OPEC decided to boost their production levels less than expected. Further, rising European Natural Gas prices has bolstered demand for Oil.
- Lipper reported \$882 million in net inflows of IG Corporate Bonds during the week-ended Oct 13th, while High-Yield had net outflows of - \$ 1.8 billion and Municipal Bonds also saw inflows of \$ 329 million.
- Last week Corporate Bond new issuance was \$ 17.6 billion which beat the \$ 15 billion expected. MTD issuance is now at \$ 45.2 billion and YTD new issuance is now \$ 1.167 trillion (-25% y/y). The BOA/ML Corporate Index was -1 bps @ 89 bps w/w, which is in its 6th percentile with a 12-Month Z-Score of -0.86. This week notable deals include a \$ 5 billion 2-part Morgan Stanley and a \$ 3.25 billion Bank of America transaction. This week \$ 20 billion in new deal supply is expected.
- FNMA 30-Yr Current Coupon ended the week @ 2.02% (3 bps lower) which was +45 bps vs. the 10-Yr or +2 bps wider w/w. The 15-Yr Current Coupon yield is 1.34% (unchanged) or 21 bps vs. the 5-Yr or -7 bps tighter w/w. The Freddie Mac 30-Yr Mortgage Commitment Rate was 3.05% or 6 bps higher w/w or 40 bps above its all-time low (2.65%) on Jan 7th.



City of Reynoldsburg Operating Account

Monthly Investment Report
September 30, 2021



Your Investment Representative:

Eileen Stanic
(440) 662-8268
estanic@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoptions@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | 866-633-3371 | www.meederpublicfunds.com

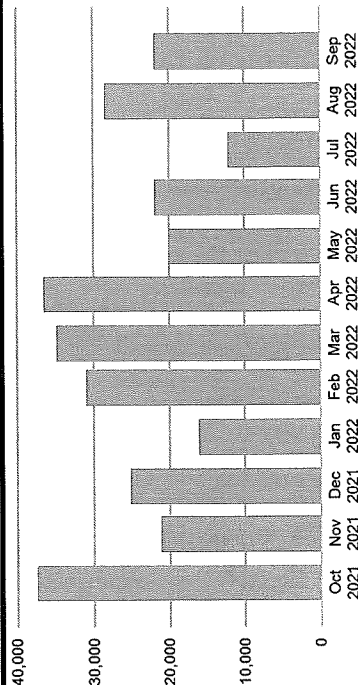
MONTHLY RECONCILIATION

Beginning Book Value	47,493,625.80
Contributions	
Withdrawals	
Prior Month Custodian Fees	(398.31)
Realized Gains/Losses	195.00
Purchased Interest	(222.11)
Gross Interest Earnings	36,879.19
Ending Book Value	47,530,079.57

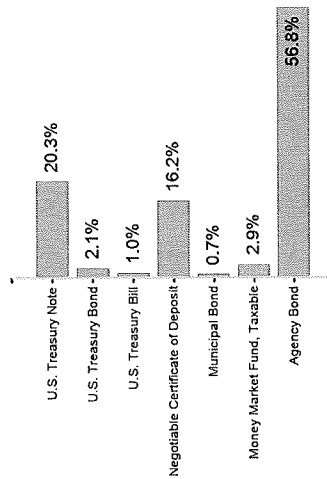
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	0.77%
Portfolio Effective Duration	1.94 yrs
Weighted Average Maturity	2.47 yrs

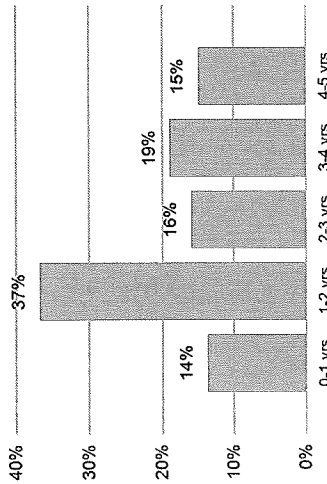
PROJECTED MONTHLY INCOME SCHEDULE



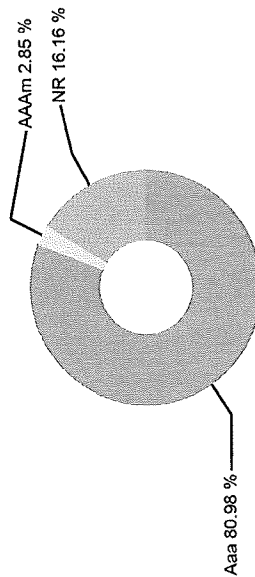
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of September 30, 2021



CUSIP	SECURITY DESCRIPTION	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
02007GMS9	Ally Bank 1.700% 01/24/2022				2,561								
05465DAG3	Axos Bank 1.600% 03/27/2023	193	200	193	200	200	180	200	193	200	193	200	200
05580AVA9	BMW Bank of North America 1.650% 02/28/2023					1,664						1,636	
06251A2B5	Bank Hapoalim B.M. 0.250% 07/22/2022				314						558		
06654BCL3	Bankwell Bank 0.400% 07/28/2023				502						494		
06740KKJ5	Barclays Bank Delaware 2.200% 07/19/2022				776						764		
080515CN7	Belmont Savings Bank 2.850% 04/18/2023	468	484	468	484	484	437	484	468	484	468	484	484
15201QC07	Centerstate Bank Corporation 1.000% 03/21/2022						1,222						
17312QJ26	Citibank N.A. 2.900% 04/11/2023	3,562						3,543					
254673KT2	Discover Bank 2.550% 01/10/2023				1,735						1,707		
25665QAY1	Dollar Bank, Federal Savings Bank 2.850% 04/13/2023		2,858					2,842					
29278TNA4	EnerBank USA 1.650% 02/14/2023	338	349	338	349	349	315	349	338	349	338	349	349
29976D2N9	TIAA, FSB 2.250% 03/29/2022						1,841						
3130ADRX2	FHLB 2.625% 12/09/2022			6,563						6,563			
3130AGWK7	FHLB 1.500% 08/15/2024					3,750						3,750	
3130AHSR5	FHLB 1.625% 12/20/2021			3,438									
3130AK3S3	FHLB 0.300% 09/29/2023						225						225
3130AKJR8	FHLB 0.570% 12/16/2025			2,166						2,166			
3130AKXB7	FHLB 0.580% 02/11/2026					725						725	
3130AL5X8	FHLB 0.650% 02/24/2026					813						813	
3130ALRG1	FHLB 0.125% 03/17/2023						313						313

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of September 30, 2021



CUSIP	SECURITY DESCRIPTION	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
3130AMRY0	FHLB 0.125% 06/02/2023		309							313			
3130AMSB9	FHLB 0.700% 06/16/2025			875						875			
3130AN3E8	FHLB 0.520% 07/12/2024				1,300						1,300		
3130AN4T4	FHLB 0.875% 06/12/2026			5,870						6,563			
3130ANDX5	FHLB 0.500% 08/16/2024					1,875						1,875	
3130ANHA1	FHLB 0.750% 08/26/2025					825						825	
3130ANK58	FHLB 0.450% 08/26/2024					1,249						1,249	
3130ANN71	FHLB 1.050% 08/26/2026					3,413						3,413	
3130ANW89	FHLB 1.050% 09/17/2026						2,625						2,625
3130ANYM6	FHLB 0.125% 08/28/2023					292							313
3130ANYN4	FHLB 1.000% 09/30/2026						2,125						
313376C94	FHLB 2.625% 12/10/2021			(1,409)									
3133EK4Y9	FFCB 1.650% 11/01/2024		4,125						4,125				
3133EK6J0	FFCB 1.625% 11/08/2024		4,063						4,063				
3133EL3E2	FFCB 0.320% 08/10/2023					960						960	
3133EL4J0	FFCB 0.470% 08/19/2024					235						235	
3133EL6U3	FFCB 0.280% 09/14/2023						1,400						1,400
3133EL7K4	FFCB 0.550% 09/16/2025						2,063						2,063
3133ELN26	FFCB 0.260% 06/22/2022		650							415			
3133ELT95	FFCB 0.200% 07/13/2022				500						735		
3133EM2E1	FFCB 0.160% 08/10/2023					1,600						1,600	
3133EMAM4	FFCB 0.250% 09/21/2023						938						938
3133EMBH4	FFCB 0.530% 09/29/2025						2,849						2,849
3133EMCP5	FFCB 0.520% 10/14/2025	195						195					
3133EMHF2	FFCB 0.600% 11/24/2025		975						975				

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of September 30, 2021



CUSIP	SECURITY DESCRIPTION	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
3133EMND0	FFCB 0.570% 01/20/2026				285						285		
3133EMTQ5	FFCB 0.700% 03/17/2025					1,750							1,750
3133EMUK6	FFCB 1.050% 03/25/2026					2,625							2,625
3133EMXM9	FFCB 0.125% 04/27/2023	938						938					
3133EMZP0	FFCB 0.140% 05/18/2023		700						700				
3133EMZW5	FFCB 0.730% 05/19/2025		913						913				
3134GV5F1	FMCC 0.375% 07/14/2023				563						563		
3134GVJ66	FMCC 0.250% 06/08/2022			625						325			
3134GVN44	FMCC 0.450% 09/11/2024					1,125							1,125
3134GWP91	FMCC 0.500% 06/16/2025					1,875							1,875
3134GWVFO	FMCC 0.250% 07/07/2023	844						844					
3134GWVW93	FMCC 0.550% 09/30/2025					688							
3134GWVZV1	FMCC 0.650% 10/22/2025	325						325					
3135G06G3	FNMA 0.500% 11/07/2025		313						313				
3135G0W66	FNMA 1.625% 10/15/2024	12,188						12,188					
3135GA2Z3	FNMA 0.560% 11/17/2025		672						672				
3136G43H4	FNMA 0.400% 09/16/2024					1,000							1,000
3136G4Z71	FNMA 0.450% 08/26/2024					1,688						1,688	
32056GCS7	First Internet Bancorp 2.350% 12/19/2022	483	499	483	499	499	451	499	483	499	483	499	499
32110YUD5	First National Bank of America 0.650% 09/08/2025						803						816
33646CJP0	1st Source Bank 2.850% 04/11/2023	3,215						3,197					
353172V5	Franklin County Board of Commissioners 0.600% 06/01/2025			828							1,035		
38148PGZ4	Goldman Sachs Bank USA 2.350% 03/15/2022						2,855						

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of September 30, 2021



CUSIP	SECURITY DESCRIPTION	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022
549104VF1	Luana Savings Bank 0.450% 12/30/2025			562						559			
59013KFD3	Merrick Bank Corporation 1.650% 01/31/2022	349	338	349	598								
61690UQZ6	Morgan Stanley Bank, National Association 1.850% 12/26/2023			2,291						2,278			
61760A4Z9	Morgan Stanley Private Bank, National Association 1.900% 12/26/2023			2,353						2,340			
65344AAB1	Nextier Bank, Na. 1.600% 02/22/2022	327	338	327	338	412							
680616X95	Olentangy Local School District 0.521% 12/01/2024									3,300			
75472RAK7	Raymond James Bank, National Association 1.800% 11/08/2024		2,241						2,205				
78414TBW1	SB One Bank 1.500% 02/28/2022					2,115							
795451AM5	Sallie Mae Bank 0.400% 08/11/2023					423						417	
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	327	338	327	338	338	306	338	327	338	327	338	338
856283S31	State Bank of India 0.600% 02/25/2026					747						747	
857894F53	Stearns Bank National Association 1.600% 02/10/2022	327	338	327	338	401							
87165FTH7	Synchrony Bank 2.700% 02/23/2023					476						469	
87270LAD5	TIAA, FSB 2.150% 07/19/2022				650						640		
88224PLZ0	Texas Capital Bank 0.250% 08/08/2022					314							684
88413QCJ5	Third Federal Savings and Loan Association of Cleveland 1.750% 11/13/2023		2,179						2,143				
89235MKY6	Toyota Financial Savings Bank 0.900% 04/22/2026	1,119										1,113	
912796C31	UST 01/27/2022					468							

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of September 30, 2021



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912828T91	UST 1.625% 10/31/2023	7,109						7,109					
912828ZL7	UST 0.375% 04/30/2025	1,509						1,509					
912828ZY9	UST 0.125% 07/15/2023				313						313		
91282CAB7	UST 0.250% 07/31/2025				625						625		
91282CAF8	UST 0.125% 08/15/2023					625						625	
91282CAJ0	UST 0.250% 08/31/2025					663						663	
91282CCF6	UST 0.750% 05/31/2026		1,313						1,313				
91282CCG4	UST 0.250% 06/15/2024			625						625			
91282CCJ8	UST 0.875% 06/30/2026			1,094						1,094			
91282CCK5	UST 0.125% 06/30/2023			625						625			
91282CCL3	UST 0.375% 07/15/2024				938						938		
91282CCN9	UST 0.125% 07/31/2023				625						625		
91282CCT6	UST 0.375% 08/15/2024					938						938	
91282CCU3	UST 0.125% 08/31/2023					313						313	
91282CCW9	UST 0.750% 08/31/2026					1,875						1,875	
91282CCZ2	UST 0.875% 09/30/2026						3,281						
91282CDA6	UST 0.250% 09/30/2023						844						
949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	379	391	379	391	366	379	391	379	391	379	391	
949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	386	399	386	399	399	360	399	386	399	386	399	399
TOTAL		37,440	21,167	31,042	16,088	31,021	34,872	36,463	19,994	31,734	12,119	28,469	21,871

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	9/30/2021 9/30/2021	\$1,361,965.34	\$1,361,965.34	\$1,361,965.34	0.02%	0.003 0.003	\$1.00 \$1,361,965.34	\$0.00	2.52%	AAAm
STAROHIO	STAR Ohio XX812	9/30/2021 9/30/2021	\$6,412,489.79	\$6,412,489.79	\$6,412,489.79	0.08%	0.003 0.003	\$1.00 \$6,412,489.79	\$0.00	11.84%	AAAm
	SubTotal		\$7,774,455.13	\$7,774,455.13	\$7,774,455.13	0.07%		\$7,774,455.13	\$0.00	14.36%	
Agency Bond											
313376C94	FHLB 2.625% 12/10/2021	8/8/2017 8/8/2017	\$200,000.00	\$204,034.05	\$204,034.05	2.14%	0.195 0.197	\$100.51 \$201,014.00	(\$3,020.05)	0.37%	Aaa AA+
3130AHSR5	FHLB 1.625% 12/20/2021	12/19/2019 12/23/2019	\$400,000.00	\$399,812.00	\$399,812.00	1.65%	0.222 0.224	\$100.35 \$401,396.00	\$1,584.00	0.74%	Aaa AA+
3134GVJ66	FMCC 0.250% 06/08/2022	7/17/2020 7/20/2020	\$500,000.00	\$500,300.00	\$500,300.00	0.22%	0.688 0.689	\$100.12 \$500,585.00	\$285.00	0.92%	Aaa AA+
3133ELN26	FFCB 0.260% 06/22/2022	6/29/2020 6/30/2020	\$500,000.00	\$500,235.00	\$500,235.00	0.24%	0.726 0.727	\$100.16 \$500,780.00	\$545.00	0.92%	Aaa AA+
3133ELT95	FFCB 0.200% 07/13/2022	7/9/2020 7/13/2020	\$500,000.00	\$499,765.00	\$499,765.00	0.22%	0.784 0.785	\$100.12 \$500,605.00	\$840.00	0.92%	Aaa AA+
3130ADRX2	FHLB 2.625% 12/09/2022	3/2/2018 3/2/2018	\$500,000.00	\$495,130.00	\$495,130.00	2.85%	1.192 1.174	\$102.95 \$514,755.00	\$19,625.00	0.95%	Aaa AA+
3130ALRG1	FHLB 0.125% 03/17/2023	4/30/2021 5/3/2021	\$500,000.00	\$499,750.00	\$499,750.00	0.15%	1.460 1.459	\$99.92 \$499,575.00	(\$175.00)	0.92%	Aaa AA+
3133EMXM9	FFCB 0.125% 04/27/2023	4/26/2021 4/27/2021	\$500,000.00	\$499,515.00	\$499,515.00	0.17%	1.573 1.570	\$99.83 \$499,170.00	(\$345.00)	0.92%	Aaa AA+
3133EMXM9	FFCB 0.125% 04/27/2023	5/6/2021 5/7/2021	\$1,000,000.00	\$999,370.00 \$34.72	\$999,404.72	0.16%	1.573 1.570	\$99.83 \$998,340.00	(\$1,030.00)	1.84%	Aaa AA+
3133EMZP0	FFCB 0.140% 05/18/2023	5/12/2021 5/18/2021	\$1,000,000.00	\$999,100.00	\$999,100.00	0.19%	1.630 0.846	\$99.86 \$998,590.00	(\$510.00)	1.84%	Aaa AA+
3130AMRY0	FHLB 0.125% 06/02/2023	9/17/2021 9/20/2021	\$500,000.00	\$499,376.50 \$184.03	\$499,560.53	0.20%	1.671 1.668	\$99.85 \$499,274.00	(\$102.50)	0.92%	Aaa AA+
3134GVWF0	FMCC 0.250% 07/07/2023	9/22/2020 10/7/2020	\$675,000.00	\$675,000.00	\$675,000.00	0.25%	1.767 0.699	\$100.01 \$675,040.50	\$40.50	1.25%	Aaa AA+
3134GV5F1	FMCC 0.375% 07/14/2023	7/6/2020 7/14/2020	\$300,000.00	\$300,000.00	\$300,000.00	0.38%	1.786 0.727	\$100.07 \$300,204.00	\$204.00	0.55%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EL3E2	FFCB 0.320% 08/10/2023	9/17/2020 9/18/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.32%	1.860 0.896	\$99.99 \$99,987.00	(\$13.00)	0.18%	Aaa AA+
3133EL3E2	FFCB 0.320% 08/10/2023	8/10/2020 8/11/2020	\$500,000.00	\$499,765.00	\$499,765.00	0.34%	1.860 0.896	\$99.99 \$499,935.00	\$170.00	0.92%	Aaa AA+
3133EM2E1	FFCB 0.160% 08/10/2023	8/20/2021 8/23/2021	\$2,000,000.00	\$1,997,844.00 \$115.56	\$1,997,959.56	0.22%	1.860 1.856	\$99.78 \$1,995,560.00	(\$2,284.00)	3.69%	Aaa AA+
3130ANYM6	FHLB 0.125% 08/28/2023	9/17/2021 9/20/2021	\$500,000.00	\$499,000.00 \$17.36	\$499,017.36	0.23%	1.910 1.905	\$99.68 \$498,400.00	(\$600.00)	0.92%	Aaa AA+
3133EL6U3	FFCB 0.280% 09/14/2023	9/16/2020 9/17/2020	\$1,000,000.00	\$999,400.00	\$999,400.00	0.30%	1.956 0.930	\$99.95 \$999,540.00	\$140.00	1.85%	Aaa AA+
3133EMAM4	FFCB 0.250% 09/21/2023	9/22/2020 9/23/2020	\$750,000.00	\$749,685.00	\$749,685.00	0.26%	1.975 1.469	\$99.93 \$749,437.50	(\$247.50)	1.38%	Aaa AA+
3130AK3S3	FHLB 0.300% 09/29/2023	9/11/2020 9/29/2020	\$150,000.00	\$149,925.00	\$149,925.00	0.32%	1.997 0.942	\$99.95 \$149,929.50	\$4.50	0.28%	Aaa AA+
3130AN3E8	FHLB 0.520% 07/12/2024	7/6/2021 7/12/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.53%	2.784 1.361	\$99.98 \$499,905.00	\$55.00	0.92%	Aaa AA+
3130AGWK7	FHLB 1.500% 08/15/2024	11/6/2019 11/7/2019	\$500,000.00	\$495,935.00	\$495,935.00	1.68%	2.877 2.813	\$102.82 \$514,115.00	\$18,180.00	0.95%	Aaa AA+
3130ANDX5	FHLB 0.500% 08/16/2024	7/21/2021 8/16/2021	\$750,000.00	\$750,000.00	\$750,000.00	0.50%	2.879 1.337	\$99.88 \$749,100.00	(\$900.00)	1.38%	Aaa AA+
3133EL4J0	FFCB 0.470% 08/19/2024	8/20/2020 8/21/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.47%	2.888 1.191	\$99.84 \$99,840.00	(\$160.00)	0.18%	Aaa AA+
3136G4Z71	FNMA 0.450% 08/26/2024	8/28/2020 8/31/2020	\$750,000.00	\$749,700.00	\$749,700.00	0.46%	2.907 1.805	\$99.96 \$749,707.50	\$7.50	1.38%	Aaa AA+
3130ANK58	FHLB 0.450% 08/26/2024	8/17/2021 8/26/2021	\$555,000.00	\$554,583.75	\$554,583.75	0.48%	2.907 1.370	\$99.75 \$553,618.05	(\$965.70)	1.02%	Aaa AA+
3134GWN44	FMCC 0.450% 09/11/2024	9/3/2020 9/11/2020	\$500,000.00	\$500,000.00	\$500,000.00	0.45%	2.951 1.369	\$99.70 \$498,485.00	(\$1,515.00)	0.92%	Aaa AA+
3136G43H4	FNMA 0.400% 09/16/2024	9/8/2020 9/16/2020	\$500,000.00	\$500,000.00	\$500,000.00	0.40%	2.964 2.031	\$99.86 \$499,320.00	(\$680.00)	0.92%	Aaa AA+
3135G0W66	FNMA 1.625% 10/15/2024	12/24/2019 12/26/2019	\$500,000.00	\$495,970.00	\$495,970.00	1.80%	3.044 2.951	\$103.32 \$516,585.00	\$20,615.00	0.95%	Aaa AA+
3135G0W66	FNMA 1.625% 10/15/2024	11/5/2019 11/6/2019	\$1,000,000.00	\$995,010.00	\$995,010.00	1.73%	3.044 2.951	\$103.32 \$1,033,170.00	\$38,160.00	1.91%	Aaa AA+
3133EK4Y9	FFCB 1.650% 11/01/2024	11/6/2019 11/7/2019	\$500,000.00	\$498,145.00	\$498,145.00	1.73%	3.090 2.995	\$103.19 \$515,925.00	\$17,780.00	0.95%	Aaa AA+



City of Reynoldsburg Operating Account
POSITION STATEMENT
 As of September 30, 2021

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EKGJ0	FFCB 1.625% 11/08/2024	11/6/2019 11/8/2019	\$500,000.00	\$497,545.00	\$497,545.00	1.73%	3.110 3.015	\$103.11 \$515,565.00	\$18,020.00	0.95%	Aaa AA+
3133EMTQ5	FFCB 0.700% 03/17/2025	3/19/2021 3/22/2021	\$500,000.00	\$499,625.00	\$499,625.00	0.72%	3.463 1.608	\$99.85 \$499,270.00	(\$355.00)	0.92%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/12/2021 5/19/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.73%	3.636 1.372	\$99.82 \$249,557.50	(\$442.50)	0.46%	Aaa AA+
3134GWP91	FMCC 0.500% 06/16/2025	9/16/2020 9/17/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.50%	3.712 2.620	\$98.97 \$742,297.50	(\$7,702.50)	1.37%	Aaa AA+
3130AMSB9	FHLB 0.700% 06/16/2025	6/3/2021 6/16/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.70%	3.712 1.596	\$99.78 \$249,455.00	(\$545.00)	0.46%	Aaa AA+
3130ANHA1	FHLB 0.750% 08/26/2025	8/10/2021 8/26/2021	\$220,000.00	\$219,890.00	\$219,890.00	0.76%	3.907 1.633	\$99.88 \$219,744.80	(\$145.20)	0.41%	Aaa AA+
3133EL7K4	FFCB 0.550% 09/16/2025	9/16/2020 9/17/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.55%	3.964 2.425	\$99.08 \$743,100.00	(\$6,900.00)	1.37%	Aaa AA+
3133EMBH4	FFCB 0.530% 09/29/2025	9/29/2020 10/1/2020	\$675,000.00	\$674,325.00	\$674,325.00	0.55%	4.000 2.507	\$98.78 \$666,751.50	(\$7,573.50)	1.23%	Aaa AA+
3133EMBH4	FFCB 0.530% 09/29/2025	10/1/2020 10/2/2020	\$400,000.00	\$399,600.00	\$399,600.00	0.55%	4.000 2.507	\$98.78 \$395,112.00	(\$4,488.00)	0.73%	Aaa AA+
3134GWW93	FMCC 0.550% 09/30/2025	10/7/2020 10/8/2020	\$250,000.00	\$249,878.33	\$249,878.33	0.56%	4.003 2.599	\$98.78 \$246,955.00	(\$2,923.33)	0.46%	Aaa AA+
3133EMCP5	FFCB 0.520% 10/14/2025	10/2/2020 10/14/2020	\$75,000.00	\$74,906.25	\$74,906.25	0.55%	4.041 2.452	\$99.08 \$74,311.50	(\$594.75)	0.14%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/9/2020 10/23/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.65%	4.063 2.520	\$99.11 \$99,112.00	(\$888.00)	0.18%	Aaa AA+
3135G06G3	FNMA 0.500% 11/07/2025	3/2/2021 3/5/2021	\$125,000.00	\$124,161.25	\$124,161.25	0.65%	4.107 4.038	\$98.65 \$123,307.50	(\$853.75)	0.23%	Aaa AA+
3135GA2Z3	FNMA 0.560% 11/17/2025	11/5/2020 11/17/2020	\$240,000.00	\$240,000.00	\$240,000.00	0.56%	4.134 2.995	\$99.23 \$238,142.40	(\$1,857.60)	0.44%	Aaa AA+
3133EMHF2	FFCB 0.600% 11/24/2025	12/1/2020 12/2/2020	\$325,000.00	\$324,756.25	\$324,756.25	0.62%	4.153 2.498	\$99.05 \$321,899.50	(\$2,856.75)	0.59%	Aaa AA+
3130AKJR8	FHLB 0.570% 12/16/2025	12/1/2020 12/16/2020	\$650,000.00	\$649,675.00	\$649,675.00	0.58%	4.214 2.524	\$99.05 \$643,792.50	(\$5,882.50)	1.19%	Aaa AA+
3130AKJR8	FHLB 0.570% 12/16/2025	12/14/2020 12/16/2020	\$110,000.00	\$109,945.00	\$109,945.00	0.58%	4.214 2.524	\$99.05 \$108,949.50	(\$995.50)	0.20%	Aaa AA+
3133EMND0	FFCB 0.570% 01/20/2026	1/1/2021 1/20/2021	\$100,000.00	\$99,850.00	\$99,850.00	0.60%	4.310 2.634	\$98.77 \$98,766.00	(\$1,084.00)	0.18%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal (Cost/ Purchased Interest)	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130AKXB7	FHLB 0.580% 02/11/2026	2/24/2021 3/1/2021	\$250,000.00	\$249,000.00	\$249,000.00	0.66%	4.370 2.925	\$98.27 \$245,662.50	(\$3,337.50)	0.45%	Aaa AA+
3130AL5X8	FHLB 0.650% 02/24/2026	2/9/2021 2/24/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.65%	4.405 2.609	\$99.10 \$247,745.00	(\$2,255.00)	0.46%	Aaa AA+
3133EMUK6	FFCB 1.050% 03/25/2026	3/18/2021 3/25/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.05%	4.485 2.004	\$99.71 \$498,560.00	(\$1,440.00)	0.92%	Aaa AA+
3130ANN71	FHLB 1.050% 08/26/2026	8/10/2021 8/26/2021	\$650,000.00	\$649,707.50	\$649,707.50	1.06%	4.907 1.901	\$99.82 \$648,856.00	(\$851.50)	1.20%	Aaa AA+
3130ANW89	FHLB 1.050% 09/17/2026	8/30/2021 9/17/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.05%	4.967 1.891	\$99.84 \$499,210.00	(\$790.00)	0.92%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/15/2021 9/30/2021	\$425,000.00	\$425,000.00	\$425,000.00	1.00%	5.003 2.004	\$99.55 \$423,091.75	(\$1,908.25)	0.78%	Aaa AA+
SubTotal			\$27,075,000.00	\$27,044,064.88 \$351.67	\$27,044,416.55	0.67%		\$27,111,102.50	\$67,037.62	50.08%	
Municipal Bond											
3531727V5	Franklin County Board of Commissioners 0.600% 06/01/2025	6/17/2021 7/7/2021	\$345,000.00	\$345,000.00	\$345,000.00	0.60%	3.671 3.611	\$99.09 \$341,860.50	(\$3,139.50)	0.63%	Aaa AAA
SubTotal			\$345,000.00	\$345,000.00	\$345,000.00	0.60%		\$341,860.50	(\$3,139.50)	0.63%	
Negotiable Certificate of Deposit											
02007GMS9	Ally Bank 1.700% 01/24/2022	1/16/2020 1/23/2020	\$247,000.00	\$246,567.75	\$246,567.75	1.79%	0.318 0.320	\$100.52 \$248,289.34	\$1,721.59	0.46%	
59013KFD3	Merrick Bank Corporation 1.650% 01/31/2022	1/21/2020 1/31/2020	\$249,000.00	\$248,751.00	\$248,751.00	1.70%	0.337 0.338	\$100.52 \$250,304.76	\$1,553.76	0.46%	
857894F53	Stearns Bank National Association 1.600% 02/10/2022	1/30/2020 2/10/2020	\$249,000.00	\$248,937.75	\$248,937.75	1.61%	0.364 0.366	\$100.55 \$250,369.50	\$1,431.75	0.46%	
65344AAB1	NexTier Bank, Na. 1.600% 02/22/2022	1/30/2020 2/21/2020	\$249,000.00	\$248,937.75	\$248,937.75	1.61%	0.397 0.398	\$100.60 \$250,498.98	\$1,561.23	0.46%	
78414TBW1	SB One Bank 1.500% 02/28/2022	1/31/2020 2/28/2020	\$247,000.00	\$246,753.00	\$246,753.00	1.55%	0.414 0.416	\$100.61 \$248,494.35	\$1,741.35	0.46%	
38148PGZ4	Goldman Sachs Bank USA 2.350% 03/15/2022	3/7/2017 8/23/2019	\$245,000.00	\$245,000.00	\$245,000.00	2.35%	0.455 0.457	\$101.05 \$247,582.30	\$2,582.30	0.46%	

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
15201QCD7	Centerstate Bank Corporation 1.000% 03/21/2022	3/10/2020 3/20/2020	\$245,000.00	\$245,000.00	\$245,000.00	1.00%	0.471 0.474	\$100.44 \$246,087.80	\$1,087.80	0.45%	
29976D2N9	TIAA, FSB 2.250% 03/29/2022	3/24/2017 9/19/2019	\$165,000.00	\$165,000.00	\$165,000.00	2.25%	0.493 0.496	\$101.09 \$166,805.10	\$1,805.10	0.31%	
06740KKJ5	Barclays Bank Delaware 2.200% 07/19/2022	7/14/2017 9/19/2019	\$70,000.00	\$70,000.00	\$70,000.00	2.20%	0.800 0.797	\$101.72 \$71,204.70	\$1,204.70	0.13%	
87270LAD5	TIAA, FSB 2.150% 07/19/2022	7/14/2017 9/19/2019	\$60,000.00	\$60,000.00	\$60,000.00	2.15%	0.800 0.797	\$101.68 \$61,008.00	\$1,008.00	0.11%	
06251A2B5	Bank Hapoalim B.M. 0.250% 07/22/2022	7/8/2020 7/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.30%	0.808 0.809	\$100.14 \$249,351.09	\$600.09	0.46%	
88224PLZ0	Texas Capital Bank 0.250% 08/08/2022	7/28/2020 8/7/2020	\$249,000.00	\$248,626.50	\$248,626.50	0.33%	0.855 0.856	\$100.14 \$249,358.56	\$732.06	0.46%	
32056GCS7	First Internet Bancorp 2.350% 12/19/2022	12/7/2017 9/18/2019	\$250,000.00	\$250,000.00	\$250,000.00	2.35%	1.219 1.203	\$102.68 \$256,700.00	\$6,700.00	0.47%	
949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	12/19/2019 12/30/2019	\$249,000.00	\$248,813.25	\$248,813.25	1.88%	1.249 1.235	\$102.11 \$254,256.39	\$5,443.14	0.47%	
254673KT2	Discover Bank 2.550% 01/10/2023	1/3/2018 8/23/2019	\$135,000.00	\$135,000.00	\$135,000.00	2.55%	1.279 1.261	\$103.06 \$139,124.25	\$4,124.25	0.26%	
29278TNA4	EnerBank USA 1.650% 02/14/2023	2/12/2020 2/14/2020	\$249,000.00	\$248,502.00	\$248,502.00	1.72%	1.375 1.360	\$102.00 \$253,975.02	\$5,473.02	0.47%	
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	2/12/2020 2/21/2020	\$249,000.00	\$248,626.50	\$248,626.50	1.65%	1.395 1.380	\$101.95 \$253,855.50	\$5,229.00	0.47%	
87165FTH7	Synchrony Bank 2.700% 02/23/2023	2/21/2018 9/19/2019	\$35,000.00	\$35,000.00	\$35,000.00	2.70%	1.400 1.380	\$103.51 \$36,229.55	\$1,229.55	0.07%	
05580AVA9	BMW Bank of North America 1.650% 02/28/2023	3/11/2020 3/12/2020	\$200,000.00	\$200,000.00	\$200,000.00	1.65%	1.414 1.401	\$102.06 \$204,118.00	\$4,118.00	0.38%	
05465DAG3	Axos Bank 1.600% 03/27/2023	2/27/2020 3/26/2020	\$147,000.00	\$146,926.50	\$146,926.50	1.62%	1.488 1.471	\$102.06 \$150,020.85	\$3,094.35	0.28%	
17312QJ26	Citibank, N.A. 2.900% 04/11/2023	4/4/2018 9/19/2019	\$245,000.00	\$245,000.00	\$245,000.00	2.90%	1.529 1.487	\$104.08 \$254,996.00	\$9,996.00	0.47%	
33646CJP0	1st Source Bank 2.850% 04/11/2023	4/6/2018 9/19/2019	\$225,000.00	\$225,000.00	\$225,000.00	2.85%	1.529 1.488	\$104.00 \$234,006.75	\$9,006.75	0.43%	

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
25665QAY1	Dollar Bank, Federal Savings Bank 2.850% 04/13/2023	4/4/2018 9/19/2019	\$200,000.00	\$200,000.00	\$200,000.00	2.85%	1.534 1.493	\$104.02 \$208,032.00	\$8,032.00	0.38%	
080515CN7	Belmont Savings Bank 2.850% 04/18/2023	4/16/2018 9/19/2019	\$200,000.00	\$200,000.00	\$200,000.00	2.85%	1.548 1.515	\$104.05 \$208,098.00	\$8,098.00	0.38%	
06654BCL3	Bankwell Bank 0.400% 07/28/2023	7/1/2020 7/28/2020	\$249,000.00	\$248,850.60	\$248,850.60	0.42%	1.825 1.816	\$100.17 \$249,423.30	\$572.70	0.46%	
795451AM5	Sallie Mae Bank 0.400% 08/11/2023	7/30/2021 8/11/2021	\$210,000.00	\$209,580.00	\$209,580.00	0.50%	1.863 1.855	\$100.16 \$210,327.60	\$747.60	0.39%	
949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	10/31/2019 11/4/2019	\$247,000.00	\$246,876.50	\$246,876.50	1.91%	2.049 2.007	\$103.14 \$254,750.86	\$7,874.36	0.47%	
88413QCJ5	Third Federal Savings and Loan Association of Cleveland 1.750% 11/13/2023	11/5/2019 11/12/2019	\$247,000.00	\$246,259.00	\$246,259.00	1.83%	2.121 2.074	\$102.88 \$254,118.54	\$7,859.54	0.47%	
61690UQZ6	Morgan Stanley Bank, National Association 1.850% 12/26/2023	12/23/2019 12/30/2019	\$247,000.00	\$245,765.00	\$245,765.00	1.98%	2.238 2.189	\$103.19 \$254,869.42	\$9,104.42	0.47%	
61760A4Z9	Morgan Stanley Private Bank, National Association 1.900% 12/26/2023	12/23/2019 12/30/2019	\$247,000.00	\$245,765.00	\$245,765.00	2.03%	2.238 2.188	\$103.30 \$255,143.59	\$9,378.59	0.47%	
75472RAK7	Raymond James Bank, National Association 1.800% 11/08/2024	11/5/2019 11/8/2019	\$247,000.00	\$246,506.00	\$246,506.00	1.84%	3.110 3.006	\$103.50 \$255,649.94	\$9,143.94	0.47%	
32110YUD5	First National Bank of America 0.650% 09/08/2025	8/23/2021 9/8/2021	\$249,000.00	\$248,377.50	\$248,377.50	0.71%	3.942 3.876	\$99.63 \$248,088.66	(\$288.84)	0.46%	
549104VF1	Luana Savings Bank 0.450% 12/30/2025	12/22/2020 12/30/2020	\$249,000.00	\$248,103.60	\$248,103.60	0.52%	4.252 4.187	\$98.49 \$245,240.10	(\$2,863.50)	0.45%	
856283S31	State Bank of India 0.600% 02/25/2026	2/9/2021 2/25/2021	\$249,000.00	\$247,755.00	\$247,755.00	0.70%	4.408 4.327	\$98.93 \$246,325.74	(\$1,429.26)	0.45%	
89235MKY6	Toyota Financial Savings Bank 0.900% 04/22/2026	4/14/2021 4/22/2021	\$248,000.00	\$247,008.00	\$247,008.00	0.98%	4.562 4.433	\$100.07 \$248,161.20	\$1,153.20	0.46%	

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
SubTotal			\$7,597,000.00	\$7,586,039.20	\$7,586,039.20	1.64%		\$7,714,865.74	\$128,826.54	14.25%	
U.S. Treasury Bill											
912796C31	UST 01/27/2022	1/25/2021 1/28/2021	\$500,000.00	\$499,532.36	\$499,532.36	0.09%	0.326 0.329	\$99.99 \$499,930.00	\$397.64	0.92%	Aaa AA+
SubTotal			\$500,000.00	\$499,532.36	\$499,532.36	0.09%		\$499,930.00	\$397.64	0.92%	
U.S. Treasury Bond											
91282CCU3	UST 0.125% 08/31/2023	8/25/2021 8/31/2021	\$500,000.00	\$498,808.59	\$498,808.59	0.24%	1.918 1.918	\$99.73 \$498,633.00	(\$175.59)	0.92%	Aaa AA+
91282CCG4	UST 0.250% 06/15/2024	8/23/2021 8/24/2021	\$500,000.00	\$497,851.56 \$239.07	\$498,090.63	0.40%	2.710 2.701	\$99.43 \$497,148.50	(\$703.06)	0.92%	Aaa AA+
SubTotal			\$1,000,000.00	\$996,660.15 \$239.07	\$996,899.22	0.32%		\$995,781.50	(\$878.65)	1.84%	
U.S. Treasury Note											
91282CCK5	UST 0.125% 06/30/2023	8/24/2021 8/25/2021	\$1,000,000.00	\$998,515.63 \$190.22	\$998,705.85	0.21%	1.748 1.745	\$99.81 \$998,090.00	(\$425.63)	1.84%	Aaa AA+
912828ZY9	UST 0.125% 07/15/2023	8/25/2021 8/26/2021	\$500,000.00	\$499,121.09 \$71.33	\$499,192.42	0.22%	1.789 1.786	\$99.78 \$498,885.00	(\$236.09)	0.92%	Aaa AA+
91282CCN9	UST 0.125% 07/31/2023	8/19/2021 8/20/2021	\$1,000,000.00	\$998,225.00 \$67.93	\$998,292.93	0.22%	1.833 1.829	\$99.77 \$997,730.00	(\$495.00)	1.84%	Aaa AA+
91282CAF8	UST 0.125% 08/15/2023	8/20/2021 8/23/2021	\$1,000,000.00	\$998,068.80 \$27.17	\$998,095.97	0.22%	1.874 1.870	\$99.75 \$997,460.00	(\$608.80)	1.84%	Aaa AA+
91282CDA6	UST 0.250% 09/30/2023	9/28/2021 9/30/2021	\$675,000.00	\$674,182.62	\$674,182.62	0.31%	2.000 1.996	\$99.91 \$674,392.50	\$209.88	1.25%	Aaa AA+
912828T91	UST 1.625% 10/31/2023	12/30/2019 12/31/2019	\$875,000.00	\$874,658.21	\$874,658.21	1.64%	2.085 2.042	\$102.73 \$898,861.25	\$24,203.04	1.66%	Aaa AA+
91282CCL3	UST 0.375% 07/15/2024	7/29/2021 7/30/2021	\$500,000.00	\$499,921.88 \$76.42	\$499,998.30	0.38%	2.792 2.769	\$99.69 \$498,440.00	(\$1,481.88)	0.92%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/23/2021 8/24/2021	\$500,000.00	\$499,082.03 \$45.85	\$499,127.88	0.44%	2.877 2.853	\$99.60 \$498,010.00	(\$1,072.03)	0.92%	Aaa AA+
912828ZL7	UST 0.375% 04/30/2025	8/26/2021 8/27/2021	\$805,000.00	\$797,924.80 \$976.17	\$798,900.97	0.62%	3.584 3.540	\$98.84 \$795,662.00	(\$2,262.80)	1.47%	Aaa AA+
91282CAB7	UST 0.250% 07/31/2025	8/23/2021 8/24/2021	\$500,000.00	\$492,753.91 \$81.52	\$492,835.43	0.62%	3.836 3.797	\$98.03 \$490,135.00	(\$2,618.91)	0.91%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CAJ0	UST 0.250% 08/31/2025	8/10/2021 8/11/2021	\$530,000.00	\$520,932.03	\$520,932.03	0.68%	3.921 3.881	\$97.89 \$518,801.10	(\$2,130.93)	0.96%	Aaa AA+
91282CCCF6	UST 0.750% 05/31/2026	7/6/2021 7/7/2021	\$350,000.00	\$349,398.44 \$265.37	\$349,663.81	0.79%	4.668 4.553	\$99.09 \$346,815.00	(\$2,583.44)	0.64%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	6/29/2021 6/30/2021	\$250,000.00	\$249,707.03	\$249,707.03	0.90%	4.751 4.621	\$99.57 \$248,925.00	(\$782.03)	0.46%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	9/1/2021 9/2/2021	\$500,000.00	\$499,277.34 \$20.72	\$499,298.06	0.78%	4.921 4.802	\$98.87 \$494,335.00	(\$4,942.34)	0.91%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/28/2021 9/30/2021	\$750,000.00	\$745,048.83	\$745,048.83	1.01%	5.003 4.903	\$99.39 \$745,432.50	\$383.67	1.38%	Aaa AA+
	SubTotal		\$9,735,000.00	\$9,696,817.64 \$1,822.70	\$9,698,640.34	0.58%		\$9,701,974.35	\$5,156.71	17.92%	
Grand Total			\$54,026,455.13	\$53,942,569.36 \$2,413.44	\$53,944,982.80	0.69%		\$54,139,969.72	\$197,400.36	100.00%	

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
As of September 30, 2021



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
Pending Purchase									
Pending Purchase	9/30/2021	10/1/2021	3130AN4T4	FHLB 0.875% 06/12/2026	750,000.00	747,285.00	1,640.63	748,925.63	0.95%
Pending Purchase	9/16/2021	10/13/2021	680616X95	Olentangy Local School District 0.521% 12/01/2024	500,000.00	500,000.00		500,000.00	0.52%
Total					1,250,000.00	1,247,285.00	1,640.63	1,248,925.63	
Purchase									
Purchase	9/1/2021	9/2/2021	91282CCW9	UST 0.750% 08/31/2026	500,000.00	499,277.34	20.72	499,298.06	0.78%
Purchase	8/23/2021	9/8/2021	32110YUD5	First National Bank of America 0.650% 09/08/2025	249,000.00	248,377.50		248,377.50	0.71%
Purchase	8/30/2021	9/17/2021	3130ANW89	FHLB 1.050% 09/17/2026	500,000.00	500,000.00		500,000.00	1.05%
Purchase	9/17/2021	9/20/2021	3130AMRY0	FHLB 0.125% 06/02/2023	500,000.00	499,376.50	184.03	499,560.53	0.20%
Purchase	9/17/2021	9/20/2021	3130ANYM6	FHLB 0.125% 08/28/2023	500,000.00	499,000.00	17.36	499,017.36	0.23%
Purchase	9/28/2021	9/30/2021	91282CDA6	UST 0.250% 09/30/2023	675,000.00	674,182.62		674,182.62	0.31%
Purchase	9/28/2021	9/30/2021	91282CCZ2	UST 0.875% 09/30/2026	750,000.00	745,048.83		745,048.83	1.01%
Purchase	9/15/2021	9/30/2021	3130ANYN4	FHLB 1.000% 09/30/2026	425,000.00	425,000.00		425,000.00	1.00%
Total					4,099,000.00	4,090,262.79	222.11	4,090,484.90	

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
 As of September 30, 2021



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Called Securities								
Called Securities	9/1/2021	9/1/2021	3134GWE36	FMCC 0.200% 09/01/2022	1,000,000.00	1,000,000.00	1,000,000.00	0.00
Called Securities	9/17/2021	9/17/2021	3130ALKA1	FHLB 1.000% 03/17/2026	425,000.00	425,000.00	425,000.00	0.00
Called Securities	9/28/2021	9/28/2021	3134GWTLO	Federal Home Loan Mortgage Corporation 0.300% 09/28/2023	750,000.00	750,000.00	750,000.00	0.00
Called Securities	9/30/2021	9/30/2021	3134GWR73	FMCC 0.270% 06/30/2023	675,000.00	675,000.00	675,000.00	0.00
Called Securities	9/30/2021	9/30/2021	3130ALQX5	FHLB 1.125% 03/30/2026	750,000.00	749,910.00	750,000.00	90.00
Total					3,600,000.00	3,599,910.00	3,600,000.00	90.00

Maturity								
Maturity	9/17/2021	9/17/2021	3130AK6Z4	FHLB 0.125% 09/17/2021	1,500,000.00	1,499,895.00	1,500,000.00	105.00
Total					1,500,000.00	1,499,895.00	1,500,000.00	105.00

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	9/1/2021	9/1/2021	3134GWE36	FMCC 0.200% 09/01/2022	1,000.00
Interest/Dividends	9/1/2021	9/1/2021	31846V567	First American Funds, Inc.	31.30
Interest/Dividends	9/10/2021	9/10/2021	857894F53	Stearns Bank National Association 1.600% 02/10/2022	338.37
Interest/Dividends	9/13/2021	9/13/2021	3134GWN44	FMCC 0.450% 09/11/2024	1,125.00
Interest/Dividends	9/14/2021	9/14/2021	29278TNA4	EnerBank USA 1.650% 02/14/2023	348.94
Interest/Dividends	9/14/2021	9/14/2021	3133EL6U3	FFCB 0.280% 09/14/2023	1,400.00

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
As of September 30, 2021



Transaction Type	Payment Date	Settlement Date	GUSIP	Security Description	Interest Received
Interest/Dividends	9/15/2021	9/15/2021	38148PGZ4	Goldman Sachs Bank USA 2.350% 03/15/2022	2,902.41
Interest/Dividends	9/16/2021	9/16/2021	3133EL7K4	FFCB 0.550% 09/16/2025	2,062.50
Interest/Dividends	9/16/2021	9/16/2021	3134GWP91	FMCC 0.500% 06/16/2025	1,875.00
Interest/Dividends	9/16/2021	9/16/2021	3136G43H4	FNMA 0.400% 09/16/2024	1,000.00
Interest/Dividends	9/17/2021	9/17/2021	3130AK6Z4	FHLB 0.125% 09/17/2021	937.50
Interest/Dividends	9/17/2021	9/17/2021	3130ALKA1	FHLB 1.000% 03/17/2026	2,125.00
Interest/Dividends	9/17/2021	9/17/2021	3133EMTQ5	FFCB 0.700% 03/17/2025	1,750.00
Interest/Dividends	9/17/2021	9/17/2021	3130ALRG1	FHLB 0.125% 03/17/2023	310.76
Interest/Dividends	9/20/2021	9/20/2021	15201QCD7	Centerstate Bank Corporation 1.000% 03/21/2022	1,235.07
Interest/Dividends	9/20/2021	9/20/2021	949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	398.58
Interest/Dividends	9/20/2021	9/20/2021	080515CN7	Belmont Savings Bank 2.850% 04/18/2023	484.11
Interest/Dividends	9/20/2021	9/20/2021	32056GCS7	First Internet Bancorp 2.350% 12/19/2022	498.97
Interest/Dividends	9/21/2021	9/21/2021	65344AAB1	Nextier Bank, Na. 1.600% 02/22/2022	338.37
Interest/Dividends	9/21/2021	9/21/2021	81768PAF3	ServisFirst Bank 1.600% 02/21/2023	338.37
Interest/Dividends	9/21/2021	9/21/2021	3133EMAM4	FFCB 0.250% 09/21/2023	937.50
Interest/Dividends	9/27/2021	9/27/2021	3133EMUK6	FFCB 1.050% 03/25/2026	2,625.00
Interest/Dividends	9/27/2021	9/27/2021	05465DAG3	Axos Bank 1.600% 03/27/2023	199.76
Interest/Dividends	9/28/2021	9/28/2021	3134GWTLO	Federal Home Loan Mortgage Corporation 0.300% 09/28/2023	1,125.00
Interest/Dividends	9/29/2021	9/29/2021	29976D2N9	TIAA, FSB 2.250% 03/29/2022	1,871.51

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
 As of September 30, 2021



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	9/29/2021	9/29/2021	3130AK3S3	FHLB 0.300% 09/29/2023	225.00
Interest/Dividends	9/29/2021	9/29/2021	3133EMB4	FFCB 0.530% 09/29/2025	2,848.75
Interest/Dividends	9/30/2021	9/30/2021	949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	391.24
Interest/Dividends	9/30/2021	9/30/2021	59013KFD3	Merrick Bank Corporation 1.650% 01/31/2022	337.68
Interest/Dividends	9/30/2021	9/30/2021	3134GWR73	FMCC 0.270% 06/30/2023	911.25
Interest/Dividends	9/30/2021	9/30/2021	3134GWW93	FMCC 0.550% 09/30/2025	687.50
Interest/Dividends	9/30/2021	9/30/2021	3130ALQX5	FHLB 1.125% 03/30/2026	4,218.75
Total					36,879.19

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	9/24/2021	9/24/2021	Cash Out	(398.31)
Total				(398.31)



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

Meeder Investment Management is the global brand for the Meeder group of affiliated companies. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****MOTION REQUEST**

DATE: November 22, 2021**TO:****RE: Appoint Eric J. Meyer Development Director**

Approval:

Completed Joe Begeny	Chris Shook	Stephen Cicak
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Per Chapter 154 Department of Development, Section 154.01 Appointment of Development Director, the Development Director shall be a qualified applicant appointed by the Mayor subject to the approval of City Council.

ERIC J. MEYER

EDUCATION

The Ohio State University—Columbus, Ohio

Master of Public Administration	May, 2014
Master of Science in Agricultural, Environmental and Development Economics	May, 2014
Bachelor of Science in Business Administration (Marketing)	June, 2011, Cum Laude
Bachelor of Arts in History	June, 2011, Cum Laude

John Carroll University—University Heights, Ohio

Master of Education	May, 2012
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PRIVATE SECTOR EXPERIENCE

Finance Fund—Columbus, Ohio

Affordable Housing Manager

November 2019 – September 2020

- Managed the pre-development, closing, and construction activities of affordable housing developments, including the closing of an \$8 million redevelopment of an existing apartment complex.
- Oversaw the construction of \$2.5 million adaptive reuse of former Motel 6 and Knights Inn properties into residential housing.
- Managed relationships and compliance with project partners, funders, and grantors.
- Underwrote and evaluated investments in workforce housing and low-income housing projects.

Evergreen Real Estate Group—Chicago, Illinois

Development Project Manager

March 2018 – October 2019

- Managed the pre-development and closing activities of a \$20 million new construction, affordable housing development in the City of Chicago funded by low-income housing tax credits, private loans, bonds, and Chicago Housing Authority and Illinois Housing Development Authority soft loans.
- Provided management of general contractor and financing of a \$13 million historic renovation and new construction, mixed-income housing development in the City of Milwaukee.
- Grew relationships with funders, non-profit partners, government agencies, and community members.

Michaels Development Company—Chicago, Illinois

Development Analyst

August 2016 – March 2018

- Maintained and updated financial models for publicly funded affordable housing projects.
- Assisted in closing and reporting activities for affordable housing developments in the City of Chicago.
- Identified new development opportunities, created financial models, and managed preconstruction activities for prospective affordable housing developments.
- Managed applications for funding sources, working with equity syndicators to determine tax credit pricing.

NON-PROFIT SECTOR EXPERIENCE

Columbus Downtown Development Corporation and Capitol South—Columbus, Ohio

Senior Project Manager and Analyst

January 2016 – July 2016

- Worked in concert with project management consultant in RFQ and RFP process for public green space and underground garage project in the Scioto Peninsula area, resulting in an award of \$34 million design-build contract.

- Conducted research for CEO and COO on local and national economic development, real estate, and demographic trends resulting in reports used by senior staff to make strategic policy decisions in line with the mission of the organization.
- Launched internal performance management system to monitor, track and benchmark operating measures, staffing models and external revenue metrics. Led monthly reporting meetings with CEO, CFO and COO.
- Guided organization's process improvement decisions in an effort to streamline communication and financial processes, and improve performance of organization's assets.
- Managed consultants conducting economic feasibility and impact studies for proposed real estate development initiatives.
- Created and presented presentations to public officials and prospective private sector partners to gain support and buy-in for projects and initiatives.

Project Manager

May 2014 – December 2015

- Researched, recommended and implemented strategies for launching and funding organization's Downtown Strategic Plan (including the creation of green space, increasing population density, fostering mixed-use development, creating greater connectivity, etc.).
- Managed selection, bidding and contracting of parking management operations for 6,000 parking space assets in the Columbus Downtown area.
- Negotiated \$1 million contract for purchase and installation of new equipment in two of organization's real estate assets.
- Assisted in the development and performance review of operating and capital budgets for the organization's lines of business.
- Developed various presentations for fundraising initiatives, project summaries and business opportunities including quarterly presentations for the Board of Directors.

PUBLIC SECTOR EXPERIENCE

City of Dublin—Dublin, Ohio

Economic Development Administrator

September 2020 – Present

- Grow business relationships in the Shier Rings Techflex and Metro Office Districts of Dublin.
- Manage Dublin Entrepreneurial Center contract and the Dublink Transport City-owned fiber program for Dublin businesses.
- Work with One Columbus, JobsOhio, and other economic development partners to attract and expand businesses, including the VARGO and EASE Logistics projects that are expected to generate \$6 million in investment.

The Ohio State University—Columbus, Ohio

John Glenn College of Public Affairs Alumni Society Board Member

September 2018 –Present

- Engage with members of the student affairs committee to connect alumni in Chicago with students.
- Provide feedback and guidance on John Glenn College programing, academics, and vision.

John Glenn College of Public Affairs Student Association

August 2013 – May 2014

Representative, Treasurer and Alumni Board Member

- Connected alumni and professionals to current students through professional development and networking opportunities.
- Undertook initiatives with other Alumni Board members to expand the national profile of the John Glenn College of Public Affairs through conferences and recruitment of renowned academics and professionals.
- Formulated budget, in conjunction with faculty and staff, for professional development, networking, and social events for current John Glenn College students and faculty.

Ohio Development Services Agency—Columbus, Ohio

Redevelopment Graduate Intern

September 2012 – April 2014

- Assessed tax credit applications for Ohio's New Markets and Historic Tax Preservation Programs, and grant and loan applications for Ohio's Local Government Innovation Fund.

- Educated stakeholders and elected officials through community outreach and legislative council meetings.
- Evaluated progress of tax credit awardees through site visits and project reviews.
- Prepared benchmarking, evaluative, and marketing materials for redevelopment programs.

October 7, 2021

Sandra Boller
Human Resources Director
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068

RE: DEVELOPMENT DIRECTOR POSITION

Dear Director Boller:

I am writing to express my interest in the Development Director position with the City of Reynoldsburg. As someone who grew up in Central Ohio, it has been particularly impressive seeing the momentum and sheer scale of development projects announced and underway in Reynoldsburg. With my diverse background in local government economic development, affordable housing and project management, I believe I am well suited to execute these ongoing initiatives while working with local businesses, developers and City officials to create a new pipeline of meaningful projects. As a result, I will be able to continue to build on Reynoldsburg's recent track record of growth and to support the City's vision of creating a more dynamic future for businesses and residents alike.

From leading the development and construction of multimillion dollar affordable and workforce housing developments, to managing the solicitation of public private partnership projects (such as a park and underground parking garage), to working to attract, retain and expand businesses—I have a wide range of experience in seeing complex projects through from planning, to concept, to reality.

In addition to overseeing the execution of existing and future development projects, the Development Director position is also attractive to me because Reynoldsburg's diverse population reminds me of the Edgewater area of Chicago that I called home before relocating back to Central Ohio. In my current role as Economic Development Administrator with the City of Dublin, I have less of an opportunity to interact with businesses and residents of different backgrounds. In addition, Reynoldsburg's diversity, attainable housing, and geography put the City in a good position to improve the quality of life for residents while also expanding the City's tax base in the coming years.

My skills will allow me to help Reynoldsburg identify and solicit employers and development projects that align with the needs of existing businesses and residents. I will also be able to help Reynoldsburg think creatively about implementing initiatives that open Reynoldsburg to new opportunities.

Overall, my experience working for governmental, non-profit, and private entities provides me with a unique set of skills that would be put to great use with the City of Reynoldsburg. I would welcome the opportunity to discuss my qualifications further and can be reached at [REDACTED]
[REDACTED]

Thank you for your consideration,

Eric J. Meyer

Attachment: Eric J Meyer Resume (Appoint Eric J. Meyer Development Director)

**For Immediate Release**

March 23, 2021

One Columbus Media Contact

Amy Harman

ah@columbusregion.com

614-225-6070

EASE Logistics Media Contact

Kristina Eden

keden@easelogistics.com

614-553-7007

EASE Logistics Expands its Headquarters in the Columbus Region, Creating 20 New Jobs

Columbus, Ohio – EASE Logistics, an award-winning multi-operational supply chain and transportation solution, has announced plans to expand its headquarters in Dublin, Ohio, creating 20 new jobs and investing \$2 million. Hiring for accounting, finance, human resources and administrative positions will begin in Q4 2021.

With this expansion, EASE will add to its current location at 5725 Avery Road and expand its footprint to include 6101 and 6141 Avery Road in Dublin, spanning a total of 3 acres and including a new office and warehouse facility. This will allow the company to accommodate recent and expected future growth as it expands its customer base and reach.

“We’ve experienced massive growth in our first seven years as a company, and we look forward to continuing to scale from our home in Dublin,” said EASE Logistics President and CEO Peter Coratola. “EASE had an incredibly successful year in 2020 and we plan to capitalize on that momentum in 2021 and beyond. We’re looking forward to leveraging our skilled workforce and strategic location in Central Ohio to expand our footprint.”

Founded in 2014 as a third-party logistics company, EASE provides a wide array of services to companies across several industries including but not limited to automotive, aerospace, manufacturing, food and beverage companies and government and military. EASE currently has 70 full time employees and growing. The company has experienced rapid growth since its inception and was ranked No. 144 on Inc.com’s 2021 list of the Midwest’s Fastest-Growing Private Companies.

“EASE Logistics is already an internationally respected logistics provider and is quickly emerging as a leader in the smart technology field,” said City of Dublin Economic Development Director Colleen Gilger. “EASE has been an important community partner since its founding here in 2014, working with the Dublin Food Pantry, Welcome Warehouse and Dublin Irish Festival, to name a few. With their commitment to innovation, they are a perfect fit for Dublin and for this specific location, where they can grow and expand near our West Innovation District and in the Columbus Region Beta District.”

The Columbus Region is a global logistics hub that supports some the world’s largest brands and top logistics service providers, making it a critical link in industrial and consumer supply chains. The Region’s location gives companies access to more of the U.S. population and employment base than any other major metro, providing unmatched accessibility. Within a day’s drive, you can reach 151 million people and 42,100 headquarters – that’s 46% of the country’s population base and 48% of headquarter operations.

“EASE Logistics’ headquarters expansion in Dublin demonstrates the Columbus Region as a highly desirable location, particularly for supply chain operations,” said JobsOhio President and CEO J.P. Nauseef. “Central Ohio is a strategic location for companies in this sector, so EASE will benefit greatly from the existing logistics network and robust talent pool.”

-END-

About EASE Logistics

EASE Logistics is an award-winning multi-operational supply chain and transportation solution, providing accelerated, innovative services that help deliver the products and goods of select clients by means of a highly effective global network. The knowledgeable professionals at EASE simplify the logistics experience with a unique and unmatched customer service model. Earlier this year, EASE won the Executive Hero of the Year and Company Response of the Year by Ohio Success Awards for Innovation for its response to Covid-19. For more information, visit www.easelogistics.com.

Attachment: Eric J Meyer Resume (Appoint Eric J. Meyer Development Director)

About City of Dublin, Ohio

Dublin is a city of nearly 50,000 residents located just northwest of Columbus, Ohio. It offers residents and corporate citizens responsive services, attractive housing, superior public education, direct regional highway access, abundant park space, thoughtful and strategic planning, innovative ideas and technology and a dynamic community life. Dublin is consistently ranked one of the safest cities in the nation and in 2015 was named one of America's Top 20 Creative Class Cities. It is home to more than 20 corporate headquarters, an entrepreneurial center, 4,300+ businesses, world-class events and the urban, walkable Bridge Street District. For more information, visit DublinOhioUSA.gov or call 614-410-4400.

About JobsOhio

JobsOhio is a private nonprofit economic development corporation designed to drive job creation and new capital investment in Ohio through business attraction, retention and expansion. The organization also works to seed talent production in its targeted industries and to attract talent to Ohio through [Find Your Ohio](#). JobsOhio works with six regional partners across Ohio: [Dayton Development Coalition](#), [Ohio Southeast](#), [One Columbus](#), [REDI Cincinnati](#), [Regional Growth Partnership](#) and [Team NEO](#). Learn more at www.jobsohio.com. Follow the company on [LinkedIn](#), [Twitter](#) and [Facebook](#).

About One Columbus

As the economic development organization for the 11-county Columbus Region, One Columbus' mission is to lead a comprehensive regional growth strategy that develops and attracts the world's most competitive companies, grows a highly adaptive workforce, prepares our communities for the future, and inspires corporate, academic and public innovation throughout the Columbus Region. One Columbus expertly guides companies through the location decision process. Through strategic business outreach and customized research, the One Columbus team leverages public, private and institutional partnerships to grow the Columbus Region's economy and strengthen its national and international competitiveness. Funding is received from more than 300 private organizations, local governments, academic institutions and JobsOhio. Learn more at ColumbusRegion.com.

###

**For Immediate Release**

October 4, 2021

One Columbus Media Contact

Amy Harman

ah@columbusregion.com

614-225-6070

VARGO® Media Contact

Bart Cera

bcera@vargomail.com

614-319-5842

VARGO® Expands Operations in the Columbus Region, Investing \$4 Million

Columbus, Ohio – VARGO®, a leading provider of material-handling systems integration, warehouse execution software and equipment solutions for major fulfillment and distribution centers, has announced plans to expand its operations in the Columbus Region, investing approximately \$4 million and creating 24 new jobs. Hiring for software, engineering, logistics and business analysts will begin in Q4 2021.

VARGO® plans to move its Dublin Tech Center and Hilliard operations to a new location at 5555 Frantz Road in Dublin. When determining where to expand, VARGO® evaluated numerous options to further expand its presence including in Austin, but decided to do so in Dublin. The company's recent growth is partially driven by the pandemic's impact on e-commerce and VARGO®'s industry-leading e-commerce solutions. In response, VARGO® is preparing to meet this increased forecasted demand for its technology solutions by expanding its key operations into a collaborative, tech-savvy office environment in Dublin.

"Consolidating our team in Central Ohio will enhance internal communication, facilitate more idea generation and promote teamwork, and Dublin was the perfect place for that comradery and collaboration to happen," said VARGO® President and COO Bart Cera. "Since establishing operations in the Columbus region 50 years ago, VARGO® has found ongoing success in part because of the Columbus market's long-time strength in the technology and logistics sectors. VARGO® will continue to tap into the Region's strong history of innovation in those sectors as we scale our operations even further."

As digitization takes hold and customer expectations evolve, logistics companies face unprecedented change. However, VARGO®'s real-time solutions continue to solve complex distribution challenges for its customers. In fact, VARGO® is the only company that offers COFE® (Continuous Order Fulfillment Engine), which was the first and remains the most advanced Warehouse Execution System. COFE® excels in complex e-commerce distribution environments through its ability to synchronize and sequence all the work necessary, in real-time, across all the fulfillment work resources (people, process and technologies). The company also has operations in Mason, OH, Berkeley, CA, and Austin, TX.

"VARGO® uses cutting edge technical solutions to improve material handling operations for retailers, manufacturers, wholesale and e-commerce distributors," said Economic Development Administrator Eric Meyer. "Its expansion and consolidation in Dublin helps grow the city's presence in information technology and logistics. We welcome them to their new headquarters in the city and know they will thrive here along with our growing tech cluster."

Technology operations in the Columbus Region are deep and diverse, spanning industries such as logistics, finance and more. The Columbus Region is a global logistics hub that supports some of the world's largest brands and top logistics service providers, making it a critical link in industrial and consumer supply chains. The Region's location gives companies access to more of the U.S. population and employment base than any other major metro, providing unmatched accessibility. Within a day's drive, you can reach 151 million people and 42,100 headquarters – that's 46 percent of the country's population base and 48 percent of headquarter operations.

"With innovative Central Ohio-based technology companies like VARGO®, we will continue to see a generational opportunity to build upon successful expansions like this project and especially in the e-commerce and warehousing industries as they evolve and grow," said JobsOhio President and CEO J.P. Nauseef.

-END-

Attachment: Eric J Meyer Resume (Appoint Eric J. Meyer Development Director)

About VARGO®

VARGO® is a team of mechanical and software engineers changing e-commerce operations by designing fulfillment solutions differently than anyone else in the industry. For nearly five decades, VARGO® has worked with manufacturers, distributors and leading retailers — such as American Eagle, Gap Inc., Fashion Nova, Forever 21 and numerous 3PL's — to improve their e-commerce operations and material handling systems, increase processing capacities and reduce order cycle times. VARGO® uses its proven, pull-based methodologies to create intelligent solutions for fulfillment centers and continues to be a leader in its industry by integrating robotics and automated storage and retrieval systems (AS/RS) into its solutions. VARGO® is the only company that offers COFE® (Continuous Order Fulfillment Engine), the software that does for fulfillment what Lean did for manufacturing. For more information, visit www.vargosolutions.com.

About City of Dublin, Ohio

Dublin is a city of nearly 50,000 residents located just northwest of Columbus, Ohio. It offers residents and corporate citizens responsive services, attractive housing, superior public education, direct regional highway access, abundant park space, thoughtful and strategic planning, innovative ideas and technology and a dynamic community life. Dublin is consistently ranked one of the safest cities in the nation and in 2015 was named one of *America's Top 20 Creative Class Cities*. It is home to more than 20 corporate headquarters, an entrepreneurial center, 4,300+ businesses, world-class events and the urban, walkable Bridge Street District. For more information, visit DublinOhioUSA.gov or call 614-410-4400.

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About One Columbus

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###

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone****MOTION REQUEST**

DATE: November 22, 2021**TO:****RE: Land and Water Conservation Fund Grant Application**

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

The Land and Water Conservation Fund grant we are applying for is for the relocation of the Blacklick Trail segment in Huber Park and the pedestrian bridge. This is the third of a series of three grants for this project. The first project, which was partially funded by the Clean Ohio Stream Restoration program, included stream bank restoration and the addition of features designed to reduce erosion in the future. The second and third part of this project includes relocating a section of trail from the edge of the stream and adding a pedestrian bridge across the stream.

**A MOTION APPROVING A RESOLUTION AUTHORIZING THE MAYOR TO APPLY
FOR A GRANT FROM THE LAND AND WATER CONSERVATION FUND
ADMINISTERED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES
(ODNR)**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Land and Water Conservation Fund program; and

WHEREAS, it is in the best interest of the City of Reynoldsburg to take advantage of the opportunities provided by this program by applying for financial assistance.

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the Mayor, or his designee Service Director Dorman, is hereby authorized to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

SECTION 2: That the City of Reynoldsburg, upon acceptance of any reimbursement under the terms of the Land and Water Conservation Fund, will agree to commit funds required to satisfactorily complete the proposed project.

SECTION 3. That this motion shall take effect and be in force following the signature of the Mayor.



LAND & WATER CONSERVATION FUND
Grant Application for Ohio

Blacklick Creek Trail Improvements
City of Reynoldsburg, Ohio

LWCF APPLICATION

FORM No. 1: BASIC PROJECT INFORMATION

APPLICANT AGENCY City of Reynoldsburg, Ohio	
ADDRESS 7232 East Main Street, Reynoldsburg, Ohio 43068	
PHONE NUMBER OF APPLICANT AGENCY (614) 322 - 6800	
TAX IDENTIFICATION NUMBER 31-6400909	DUNS NUMBER or UNIQUE ENTITY IDENTIFIER (UEI) 081290751
COUNTY LOCATION OF PROJECT Franklin County	
NAME and TITLE of LOCAL PROJECT COORDINATOR (must be member of applicant agency) Mr. Joseph Begeny, Mayor	
PHONE NUMBER OF LOCAL PROJECT COORDINATOR (614) 322 - 6807	
E-MAIL ADDRESS OF LOCAL COORDINATOR jrosenthal@ci.reynoldsburg.oh.us	
GRANT PROJECT TITLE (50 characters maximum) Blacklick Creek Trail Improvements	
GRANT PROJECT LOCATION (example: Smithville Park) Huber Park	
BRIEF DESCRIPTION OF PROPOSED GRANT PROJECT (50 characters maximum) The proposed project consists of reconstructing and relocating a portion of the Blacklick Creek pedestrian trail within Huber Park in conjunction with stream restoration and stabilization work proposed under a separate Clean Ohio Conservation Fund project. Additionally, a new pedestrian bridge will provide a connection point for the City of Reynoldsburg between Huber Park and the existing residential and commercial districts on the east side of the creek.	
TOTAL ACREAGE OF GRANT PROJECT AREA (example: grant project is a new 3-acre ball field complex in a 50 acre park. Total acreage of grant project area is 50 acres) 0.99 Acres	
ACREAGE TO BE ACQUIRED (if applicable) Not Applicable	
LWCF ASSISTANCE REQUESTED, IN DOLLARS (maximum: \$500,000, minimum: \$50,000) \$500,000.00	
TOTAL PROJECT COSTS: \$1,042,787.00	
SOURCE(S) OF MATCHING FUNDS, INCLUDING OTHER GRANTS & PLEDGED DONATIONS OF LAND AND/OR MATERIAL CIP Fund	
OHIO SENATE DISTRICT: District 3	OHIO HOUSE DISTRICT: District 20
US CONGRESSIONAL DISTRICT: 3rd Congressional District	
GPS COORDINATES AT PROJECT PARK ENTRANCE: (example: N40°3.228, W082°34.855) N39°57.081, W82°48.298	

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

CERTIFICATION: As the official designated to represent the local government agency and act for the local government agency for purposes of the Land and Water Conservation Fund program, I recommend that assistance be made available from the Fund, when monies are available, in accordance with the recommended priority. The local government agency that will be responsible for the proposed project has the ability and intention to finance its share of the costs of this project. The applicant will not discriminate against any person on the basis of race, color, or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of Title VI of the Civil Rights Act of 1964, PL 88-352 (1964), the Ohio Revised Code, Section 153.581 and 153.591, and of the regulations promulgated pursuant to such acts or orders by the Secretary of the Interior (43 CFR 17) or state officials.

TERMS AND CONDITIONS: In submitting this project application, the local government agency hereby accepts the terms and conditions set forth in Section 1557.06 of the O.R.C., which will be a part of the project agreement for any grant awarded under this proposal.

BOX TO INITIAL – By initialing this box the applicant states the items and costs listed are representative of the expected items and costs of the project. The Notarized Resolution of Authorization also certifies this information.



Directions to project site: *Please provide directions to the project site from a numbered Interstate Highway exit or municipality that is shown on the State of Ohio Transportation Map.*

Begin on Interstate 270 on the east side of Columbus, Ohio. Take exit 41B, US Route 40 East, towards Main Street and Reynoldsburg. Travel east on US Route 40 (E. Main Street). Continue east for approximately 2.0 miles. At traffic signal 6 (Davidson Drive), turn south (right). Continue on Davidson Drive for approximately 0.25 miles. The entrance to Huber Park will on the east (left) side of Davidson Drive. The Blacklick Creek Trail Improvements begin along Blacklick Creek, north of the Huber Park parking lot and end south of the parking lot at the Huber Park baseball/softball fields.

FORM No. 2: RESOLUTION OF AUTHORIZATION

Below is an example format for a resolution of authorization to be passed by the governing body of the local government agency. **THE LOCAL GOVERNMENT AGENCY MAY USE THIS EXAMPLE OR ITS STANDARD ORDINANCE/RESOLUTION TO AUTHORIZE FILING OF THEIR APPLICATION AND AGREE TO OBLIGATE THE NECESSARY FUNDS TO COMPLETE THE PROJECT.**

An applicant may utilize an ordinance or resolution to authorize filing of their application. **A hand signed certified copy of the ordinance or resolution must be included with each application.** *However, if the next meeting of the governing body occurs after the November 15th grant application deadline, the certified Resolution may be submitted to ODNR up to one month after the grant deadline, or by December 15th 2021.* If this situation applies, the applicant must include a brief explanation with the grant application.

The City of Reynoldsburg's next regular City Council Meeting is scheduled for Monday, November 22, 2021. At this meeting, City Council will read the authorization to file this Land and Water Conservation Fund application. A signed certified copy of the resolution will be submitted to ODNR no later than December 15, 2021.

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal **Land and Water Conservation Fund** program and

WHEREAS, the _____ desires financial assistance under the **Land and Water Conservation Fund**

NOW, THEREFORE, be it resolved by the _____
(name of applicant)

That the _____ approves filing this application for financial assistance.
(name of applicant)

That _____ is hereby authorized and directed to execute
(local coordinator)
and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the _____ does agree to obligate the funds required
(name of applicant)
to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the **Land and Water Conservation Fund**.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of resolution adopted by the _____ held on the ____ day in the month of _____, 20__, and that I am a duly authorized to execute this certificate.

(original signature)

(title)

FORM No. 3: LWCF QUESTIONNAIRE

Please provide complete answers to scoring questions 1-6, as well as the Additional Questions on pages 20-26. Applicants are encouraged to provide any and all information that could be beneficial. This may include statistics, photographs, survey results, master plans, etc. It is much better to provide too much information than not enough. For example, if a survey was done, rather than simply so stating, provide the survey and/or a survey summary report. Always provide evidence that supports your answer. Use additional space or pages as needed. This section is a very important element in the evaluation of your application. Priority rating criteria and associated points are provided.

Question 1. PURPOSE and NEED, JUSTIFICATION and EXPLANATION

Why is the project needed? What is the existing problem? How will the project solve this problem or address the need? Need should be identified using specific local data and not just a general statement. Discuss local supply and demand - rather than only regional or national information. Community-wide surveys, master plans for specific sites, participation studies, socio-demographic trends, or other public input will have priority over general statements of need. Photographs and/or other visual aids are encouraged.

Applicant Response to Question 1:

The Blacklick Creek Trail improvements are critical for both maintenance and expansion of the trail network. The existing trail (Blacklick Creek Trail) is identified in the Trails for Ohioans Plan and it is listed as one of the Central Ohio Greenways by the Mid-Ohio Regional Planning Commission. It provides access between the City of Reynoldsburg's John F. Kennedy and Huber Parks. The improvement identified in this application is located along the west side of Blacklick Creek in Huber Park, which is home to the City's Community Center / YMCA Facility, Senior Center, and several sports fields and playgrounds. The Community Center / Reynoldsburg YMCA provides a myriad of sports and fitness programming and activities as well as day camps for local youth. In addition to providing access to these City facilities, the Blacklick Creek Trail provides key linkage to the Blacklick Creek Metro Park, Three Creeks Metro Park, and Pickerington Ponds Metro Park.

The relocation of this segment of Blacklick Creek Trail is necessary to prevent the multi-use trail from eroding into the creek. As shown in Figure 1, the existing trail is located as close as 10-ft from the existing stream bank in an area that exhibits significant bank erosion. The City of Reynoldsburg is moving forward with a \$670,000 stream bank restoration project that is being funded as a separate companion project to the trail relocation and bridge crossing improvement, which is the subject of this LWCF application. The separate stream bank erosion project has been approved and received funding through the Natural Resources Assistance Council (NRAC) for grant funding assistance under the Clean Ohio Conservation Fund. The stream bank project calls for the Blacklick Creek Trail to be relocated to the west to create a larger vegetative buffer zone between the trail and the western bank of Blacklick Creek. This area will be planted with vegetation that is designed to reduce the likelihood of erosion and it will be placed in a conservation easement as part of the Clean Ohio Conservation Fund project.



Figure 1: Stream Bank Erosion in Close Proximity to Blacklick Creek Trail

Combined, the stream bank erosion and trail relocation and pedestrian bridge projects represent approximately \$1.8M of public investment in the preservation of the trail and stream bank along Blacklick Creek.

The Blacklick Creek Trail enters Reynoldsburg city limits at Blacklick Woods Metro Park and continues north along Blacklick Creek to the Olde Reynoldsburg downtown area along East Main Street. According to the City's bikeway map, shown below, one of the future trail routes extends to the northern city limit through Civic Park. This trail extension is identified as a Central Ohio Greenway trail (MORPC). Trail extensions along East Main Street, Waggoner Road, and French Run Creek through Pine Quarry Park are also identified in Reynoldsburg's bikeway planning documents. The future trail alignments generally follow priority roadways within the City. However, development of the trail network along East Main Street, east of the creek is problematic due to the lack of connectivity across the creek. The proposed pedestrian bridge will eliminate this divide and open new opportunities to the City for recreational trail expansion to serve a greater portion of the City's population.

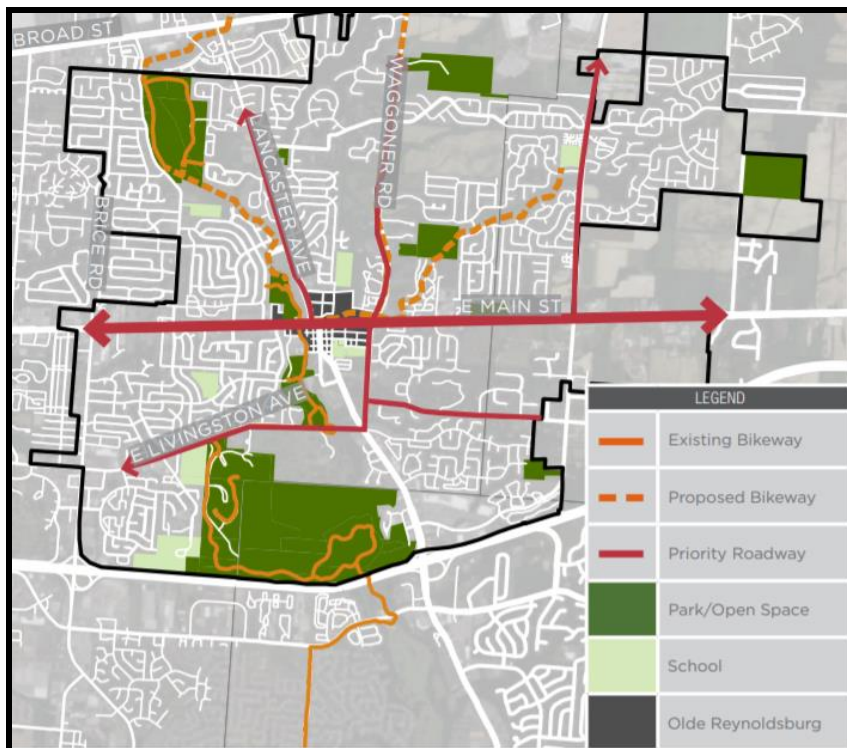


Figure 2: City Priority Roadway and Bikeway Map

The pedestrian bridge component of this project is necessary to facilitate connectivity between the park and recreation facilities on the west side of Blacklick Creek and the large portion of the City that is located to the east of Blacklick Creek. Approximately 7.5 square miles of the City of Reynoldsburg (or 66% of the City) is located on the east side of Blacklick Creek with no multi-use trail connectivity to the recreational amenities located on the west side of the creek. The far majority of this area is comprised of multi or single family residences. Therefore, there is a significant population of the City of Reynoldsburg that has no trail access to the YMCA Community Center, Senior Center, City parks, or the Metro Parks along the trail to the south. Within the City of Reynoldsburg, East Main Street (US 40) and Livingston Avenue are the two main roadways that cross Blacklick Creek. Neither of them have ADA accessible pathways nor do they have trails that meet minimum standards for multi-uses. The East Main Street bridge over Blacklick Creek, located to the north of the project area, is pictured in Figure 3.



Figure 3: Blacklick Trail at East Main Street Bridge Crossing

This bridge, which is owned and maintained by the Ohio Department of Transportation, includes a pedestrian sidewalk that is generally less than 4-ft in width between handrails. The walk also includes panels that have settled or shifted over time, creating tripping hazards and risks for individuals with mobility issues.

The Livingston Avenue bridge over Blacklick Creek, located to the south of this project area, is pictured in Figure 4. This structure, which is owned and maintained by the Franklin County Engineer, also lacks multi-use trail connectivity. The sidewalk across this bridge is relatively narrow at 4.5-ft in width and it lacks a barrier between vehicles in the roadway and pedestrians on the walkway. As such, it is inadequate for multiple uses and certainly not safe for two-way travel. Since the City of Reynoldsburg does not own or maintain the East Main Street or Livingston Avenue bridge structures, it is not possible for the City to improve or widen the pathways across these existing bridges. Additionally, bridge alterations would exceed the cost of a separate pedestrian-only bridge. The proposed bridge pedestrian structure is essential to provide the City of Reynoldsburg a way to facilitate multi-use connectivity across Blacklick Creek.



Figure 4: Livingston Avenue Sidewalk Access to Blacklick Creek Trail

The City of Reynoldsburg Parks and Recreation Department conducted a Need Assessment community survey in 2014 to capture the community's perspective on quality of life programs and to identify programs and amenities most valuable to residents (see link below). When asked which facilities were most important to them and their families, community members identified the Senior Center, playgrounds, baseball/softball fields and walking/running paths. The improvement proposed herein along Blacklick Creek will directly enhance each of these City amenities. Huber Park hosts each of these amenities and the proposed trail improvements provide access to all. The conjoining stream restoration project will beautify the creek bank along Huber Park and eliminate the existing drastic bank slope erosion problems. Relocating the trail to the west of its current location will provide enhanced safety for those of all ages utilizing the trail and create a riparian buffer at the stream.

In 2018, the City of Reynoldsburg received feedback from the community in the Reynoldsburg Citizen Survey (see link below). One of the key takeaways was that residents are very satisfied with the availability public parks and multipurpose trails. The community satisfaction with community corridor quality is further down the list, indicating an opportunity for improvement. The proposed pedestrian bridge and new trail connectivity to the east side of Blacklick Creek provides a gateway for the community to access the programs and amenities deemed most important to them. Currently, the closest access point across Blacklick Creek is along East Main Street, which is a narrow corridor with close proximity to vehicles.

Additionally, in 2018, the City of Reynoldsburg finalized The Reynoldsburg Comprehensive Plan, which serves as a blueprint for the future of development, growth and overall quality of life in the City (see link below). A major objective of the Comprehensive Master Plan is to create a safe, efficient, and sensible transportation system that includes a range of mobility options. In addition to setting goals for multi-modal transportation, the Comprehensive Master Plan identified the Olde Reynoldsburg area, which is just across Blacklick Creek (to the east) from Huber Park and the Blacklick Creek Trail, as a major focus area. This plan called for a pedestrian bridge across the creek to provide connectivity between this focus area for mixed-use development and the park and trail amenities located on the west side of the creek. Additionally, Chapter 4 of the Comprehensive Master Plan mapped out future trails that would expand to the east of the Blacklick Creek Trail pedestrian bridge.

The anticipated usages of this trail include a variety of fitness related activities such as walking, running, jogging, biking, skating, rollerblading and other non-motorized uses. The proposed trail and pedestrian bridge will also be ADA compliant and appropriate for use with a wheelchair and other various mobility aids. The City of Reynoldsburg expects an increase in use of the improved facilities due to the proximity to Huber Park

(Senior Center, YMCA Community Center, playgrounds and baseball/softball fields) and the future development on the east side of Blacklick Creek.

2014 Parks and Recreation Community Survey:

<https://ci.reynoldsburg.oh.us/Uploads/Documents/2014%20Reynoldsburg%20Parks%20and%20Recreation%20Needs%20Assessment%20Results.pdf>

2018 Reynoldsburg Community Survey:

<https://ci.reynoldsburg.oh.us/Uploads/Documents/departments/development/Reynoldsburg%20Deck%20V1.5.pdf>

2018 Reynoldsburg Comprehensive Master Plan:

https://ci.reynoldsburg.oh.us/Uploads/Documents/departments/development/Comp%20Plan/Reynoldsburg%20Final%2012_14-compressed.pdf

PURPOSE and NEED: JUSTIFICATION and EXPLANATION Only one score will be selected	Points
In depth explanation and data	25
Moderate explanation and data	20
General explanation and data	12
Explanation without support of data	5
No explanation and no data	0

2. Documentation of Local Funds:

A Resolution of Authorization whereby the applicant obligates funds for the project is required. Applicants must also describe and provide evidence of local financing and adequate cash flow to complete the project. Evidence of financial capability includes, but is not limited to:

- Approved budgets with a specific line item for the project
- A bank accounts specifically for the project, with verification of available funds
- Park levies
- Documented pledges of donated cash, property, material, equipment time, labor, etc.
- Documented awarded grants
- Other

Applicant Response to Question 2:

The City of Reynoldsburg has made the Blacklick Creek Trail, including the new pedestrian bridge, a priority. The City budgeted \$1,906,000.00 in 2021 for the Parks and Recreation budget, \$497,365 of which is allocated specifically for park operations and services. Please refer to the attached pages for the 2021 budget. The City is currently preparing the 2022 budget for review which is anticipated to reflect a budget for the Blacklick Creek Trail Improvement project. This project compliments the stream bank erosion project for which the City is has already secured significant funding. In 2020, the City applied for funding through the Central Ohio Trail Fund and Recreational Trails Program for this project, which is currently under review. A signed resolution of authorization will be submitted by December 15th, as specified on Form 2, and will accompany this application.

For a copy of the full budget, please visit the City's website:

<https://ci.reynoldsburg.oh.us/Uploads/Documents/government/council/Legislation/2020/112-2020%202021%20Budget.pdf>

Scoring criteria (only one score will be selected)	Points
Signed Resolution, plus documentation of funding for entire project: This might include any or all of the following: Approved bank loan, bank account specific to project, budget with a dedicated line item from the treasurer/auditor, identification of a park levy solely for capital improvements within the park, fundraising receipts, signed donation pledges, etc.	10
Signed Resolution plus partially identified funds. This might include any or all of the following: Approved bank loan, bank account specific to project, budget with a dedicated line item from the treasurer/auditor, identification of a park levy solely for capital improvements within the park, signed donation pledges, etc.	7
Signed Resolution only (obligating funds)	3
No resolution or invalid resolution (a resolution that does not obligate funds is invalid)	0
ODNR knowledge of local financial difficulties	(5)

ORDINANCE NO. 112-2020

**AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND
OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO,
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, AND DECLARING AN
EMERGENCY**

WHEREAS, appropriations are required effective January 1, 2021 to provide for the expenses and other expenditures associated with the operation of the City of Reynoldsburg for the fiscal year ending December 31, 2021.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That appropriations are hereby made in the General Fund (110):

Department	#	Personal	Supplies	Services	Debt	Other	Capital	2021
		Services					Purchases	Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	11,590,861	376,900	829,700			475,400	13,272,861
MECHANIC	290	164,751	131,800	47,550				344,101
PARKS & RECR.	340	1,143,123	228,193	534,876			0	1,906,192
SENIOR CENTER	343	169,666	10,600	44,550			0	224,816
COMMUNITY EVE	344	107,397	32,300	283,955				423,652
SERVICE	448	744,492	24,800	680,950			5,000	1,455,242
BUILDING	479	635,825	10,000	127,100				772,925
MAYOR	522	222,780	1,050	41,550				265,380
CIVIL SERVICE	534	68,559	3,000	36,800			500	108,859
CITY AUDITOR	545	375,262	6,500	106,560				488,322
CITY ATTORNEY	554	590,816	5,650	111,459				707,925
CITY COUNCIL	571	196,777	2,300	55,850				254,927
DEVELOPMENT	580	331,719	3,250	160,700				495,669
HUMAN RE.	582	117,759	19,500	41,600				178,859
COMPUTER	584		13,000	459,354			164,600	636,954
CLERK OF COUR	593	296,512	4,500	104,900				405,912
GENERAL ADMIN	595	275,670	5,000	768,250			30,000	1,078,920
PUBLIC HEALTH	810			343,400				343,400
GENERAL FUND		17,031,969	878,343	4,779,104	0	0	675,500	23,364,916

SECTION 2. That the appropriations are hereby made in the following funds:

Fund	#	Personal	Supplies	Services	Debt	Other	Capital	2021
		Services					Purchases	Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
INCOME TAX	220	171,851	2,000	92,400		2,410,000		2,676,251
COURT COMPUTE	211		15,000	40,500			77,000	132,500
STREET	260	713,365	293,500	148,830			50,000	1,205,695
STATE HIGHWAY	270		70,000	24,000				94,000
COPS IN SCHOOL	282							0
LAW ENFORCEME	290							0
DRUG ENFORCEMEN	291							0
SAFETY BELT PROG	292							0
DUE EDUCATION	293							0
FEDERAL FORFEITUR	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	504,797	173,200	5,691,122	366,235		413,500	7,148,854
WASTEWATER	720	555,803	105,000	5,622,460	40,020		413,500	6,736,783
STORM WATER	740	327,617	60,000	1,045,090	125,595		0	1,558,302
REFUSE COLL.	750		2,000	2,602,000				2,604,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				3,500		153,500
SEWER CAPACIT	250			450	32,120			32,570
GENERAL DEBT	310				3,014,085			3,014,085
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				570,475			570,475
EMPLOYEE FUND	690							0
JEDD1	941			200,000				200,000
JEDD2	942			150,000				150,000
JEDD3	943			400,000				400,000
JEDD 4	944			75,000				75,000
Taylor Sq Tif	970			30,000				30,000
BRICE-MAIN DEBT	971			4,000	79,250			83,250
KROGER TIF DEBT	972							0
SUMMIT RD TIF #	973			2,000				2,000
TAYLOR RD TIF #	974			500				500
TAYLOR RD TIF #	975			100				100
TOTALS		2,423,433	720,700	16,128,452	4,227,780	2,413,500	954,000	26,867,865

SECTION 3. That the income tax revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2020 shall be and are hereby appropriated in the Fiduciary Funds, the Capital Improvement Project Funds, and revenues credited to the Fiduciary Funds shall be appropriated upon receipt to the proper associated

accounts. That the 2020 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for the prior year shall be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$570,475 shall be and is hereby appropriated in Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$1,200,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$75,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the budget in place on January 1, 2021; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

PASSED this 14th day of December, 2020.

Leanora Jenkins

Leanora Jenkins, President of Council

ATTEST:

Mollie Prasher
Mollie Prasher, Clerk of Council

APPROVED:

Joe Begeny
Joe Begeny, Mayor

DATE

12/14/2020

City of Reynoldsburg

2021 Budget

Submitted by Joseph Begeny

**City of Reynoldsburg
2021 Budget Request**

BUDGET	DEPARTMENT	Personal	Supplies	Services	Debt	Other	Capital	2021	2021	2020	2019	2018	2017	2016	2015
		Services					Purchases	Budget	Estimated	Final	Actual	Actual	Actual	Actual	Actual
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request	Revenue	Budget	Expense	Expense	Expense	Expense	Expense
110-111-0000	POLICE	11,590,861	376,900	829,700	0	0	475,400	13,272,861		12,629,654	11,318,958	10,382,119	9,317,966	9,289,780	8,875,620
110-290-0000	MECHANIC	164,751	131,800	47,550	0	0	0	344,101		362,721	303,176	318,572	240,649	234,729	221,250
110-340-0000	PARKS & RECR.	1,143,123	228,193	534,876	0	0	0	1,906,192		2,076,398	1,634,408	1,531,635	1,207,562	1,279,293	963,900
110-343-0000	SENIOR CENTER	169,666	10,600	44,550	0	0	0	224,816		274,449	235,035	267,565	189,391	200,931	314,280
110-344-0000	COMMUNITY EVENTS	107,397	32,300	283,955	0	0	0	423,652		324,150	257,693				
110-448-0000	SERVICE	744,492	24,800	680,950	0	0	5,000	1,455,242		1,433,497	1,028,522	1,003,621	1,030,452	1,002,175	925,520
110-479-0000	BUILDING	635,825	10,000	127,100	0	0	0	772,925		634,462	482,464	432,502	436,492	383,216	330,220
110-522-0000	MAYOR	222,780	1,050	41,550	0	0	0	265,380		253,976	172,935	227,866	157,070	189,287	194,210
110-534-0000	CIVIL SERVICE	68,559	3,000	36,800	0	0	500	108,859		106,587	97,007	108,162	75,675	72,699	63,720
110-545-0000	CITY AUDITOR	375,262	6,500	106,560	0	0	0	488,322		493,835	421,097	395,019	435,644	398,958	387,230
110-554-0000	CITY ATTORNEY	590,816	5,650	111,459	0	0	0	707,925		678,661	618,275	558,364	562,918	565,381	476,520
110-571-0000	CITY COUNCIL	196,777	2,300	55,850	0	0	0	254,927		253,879	216,907	226,094	216,226	223,052	206,940
110-580-0000	DEVELOPMENT	331,719	3,250	160,700	0	0	0	495,669		535,215	489,815	436,995	240,092	250,969	215,340
110-582-0000	HUMAN RESOURCES	117,759	19,500	41,600	0	0	0	178,859		175,193	151,446	146,825	133,686	106,509	82,439
110-584-0000	COMPUTER	0	13,000	459,354	0	0	164,600	636,954		646,888	609,667	430,340	433,560	415,706	312,430
110-593-0000	CLERK OF COURTS	296,512	4,500	104,900	0	0	0	405,912		475,746	340,109	305,820	300,943	274,937	258,370
110-595-0000	GENERAL ADMIN.	275,670	5,000	768,250	0	0	30,000	1,078,920		1,445,910	850,164	816,018	637,659	660,798	645,760
110-810-0000	PUBLIC HEALTH	0	0	343,400	0	0	0	343,400		333,255	319,732	302,551	285,500	271,798	257,940
TOTAL	GENERAL FUND	17,031,969	878,343	4,779,104	0	0	675,500	23,384,916	22,500,000	23,134,476	19,547,410	17,890,068	15,901,485	15,820,218	12,648,120
220-564-0000	INCOME TAX	171,851	2,000	92,400		2,410,000		2,676,251		2,586,975	490,078	571,412	462,442	1,101,541	402,380
260-268-0000	STREET	713,365	293,500	148,830			50,000	1,205,695	1,800,000	1,522,504	1,104,328	1,398,697	812,522	1,237,706	1,085,880
270-268-0000	STATE HIGHWAY		70,000	24,000				94,000	140,000	94,499	91,171	92,322	41,104	167,750	159,780
710-735-0000	WATER	504,797	173,200	5,691,122	366,235		413,500	7,148,854	7,600,000	8,171,790	6,457,825	5,873,740	5,544,171	5,953,668	5,377,540
720-736-0000	WASTEWATER	555,803	105,000	5,622,460	40,020		413,500	6,736,783	6,800,000	7,840,772	5,523,076	5,427,075	5,295,698	5,511,808	6,796,970
740-737-0000	STORM WATER	327,617	60,000	1,045,090	125,595		0	1,558,302	1,900,000	1,693,528	1,958,571	1,346,055	1,249,921	1,168,788	632,180
750-738-0000	REFUSE COLL.	0	2,000	2,602,000	0		0	2,604,000	2,500,000	2,873,546	2,091,276	1,927,174	1,662,906	2,047,500	1,876,880
230-000-0000	PERMISSIVE LIC.							0		0					
240-000-0000	POLICE PENSION	150,000				3,500		153,500	205,400	153,500	202,836	162,822	192,695	163,000	162,730
250-000-0000	SEWER CAPACITY			450	32,120			32,570		64,427	64,382	64,603	127,449	133,080	
	TOTALS	2,423,433	705,700	15,226,352	563,970	2,413,500	877,000	22,209,955	20,945,400	25,001,542	17,983,543	16,863,900	15,325,842	17,479,210	16,627,460
211-000-0000	COURT COMPUTER	0	15,000	40,500			77,000	132,500		74,804	15,474	11,824	23,990	55,000	26,380
282-111-0000	COPS IN SCHOOL							0							
290-111-0000	LAW ENFORCEMENT							0			62,216	47,225			108,430
291-111-0000	DRUG ENFORCEMENT							0			0				
292-111-0000	SAFETY BELT PROG							0			0				
293-111-0000	DUI/EDUCATION							0			881				
294-111-0000	FEDERAL FORFEITURE							0			0				17,110
295-111-0000	LAW ENFORC/ASST							0			0				
297-111-0000	EDWARD BYRNE							0							
310-000-0000	GENERAL DEBT				3,014,085			3,014,085	3,200,000	3,055,518	3,123,629	2,570,508	1,576,811	1,494,935	1,498,890
320-000-0000	S. A. DEBT							0							
330-000-0000	TAYLOR SQ. DEBT				570,475			570,475		571,829	567,861	568,675	574,382	605,598	601,340
690-000-0000	EMPLOYEE FUND							0							
941-000-0000	JEDD1					200,000		200,000							
942-000-0000	JEDD 2					150,000		150,000		750	1				
943-000-0000	JEDD 3					400,000		400,000		5,000	212				
944-000-0000	JEDD4					75,000		75,000							
970-000-0000	Taylor Sq Tif			30,000				30,000		25,000	23,300	20,615	26,120	39,000	1,291,490
971-000-0000	BRICE-MAIN DEBT			4,000	79,250			83,250		84,525	85,129	95,732	87,380	89,330	89,500
972-000-0000	KROGER TIF DEBT							0						1,200	35,110
973-000-0000	SUMMIT RD TIF #1			2,000				2,000		2,000	378	1,183	2	100	
974-000-0000	TAYLOR RD TIF #1			500				500		500	269	200	265	350	240
975-000-0000	TAYLOR RD TIF #2			100				100		100	16	16	12	50	10
	TOTAL MISC FUNDS	0	15,000	77,100	3,663,810	825,000	77,000	4,657,910	3,200,000	3,820,026	3,879,366	3,315,978	2,288,962	2,285,563	3,668,550
	GRAND TOTALS	19,455,402	1,599,043	20,082,556	4,227,780	3,238,500	1,829,500	50,232,781	46,645,400	51,956,045	41,410,319	38,069,946	33,516,289	35,584,991	32,944,140

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY

WHEREAS, various appropriations are required effective January 1, 2021, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2021;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following appropriations are hereby made in the General Fund (110):

Department	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	11,590,861	376,900	829,700			475,400	13,272,861
MECHANIC	290	164,751	131,800	47,550				344,101
PARKS & RECR.	340	1,143,123	228,193	534,876			0	1,906,192
SENIOR CENTER	343	169,666	10,600	44,550			0	224,816
COMMUNITY EVENTS	344	107,397	32,300	283,955				423,652
SERVICE	448	744,492	24,800	680,950			5,000	1,455,242
BUILDING	479	635,825	10,000	127,100				772,925
MAYOR	522	222,780	1,050	41,550				265,380
CIVIL SERVICE	534	68,559	3,000	36,800			500	108,859
CITY AUDITOR	545	375,262	6,500	106,560				488,322
CITY ATTORNEY	554	590,816	5,650	111,459				707,925
CITY COUNCIL	571	196,777	2,300	55,850				254,927
DEVELOPMENT	580	331,719	3,250	160,700				495,669
HUMAN RE.	582	117,759	19,500	41,600				178,859
COMPUTER	584		13,000	459,354			164,600	636,954
CLERK OF COURTS	593	296,512	4,500	104,900				405,912
GENERAL ADMIN.	595	275,670	5,000	768,250			30,000	1,078,920
PUBLIC HEALTH	810			343,400				343,400
GENERAL FUND		17,031,969	878,343	4,779,104	0	0	675,500	23,364,916

SECTION 2. That the following appropriations are hereby made in the following funds:

Fund	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request
INCOME TAX	220	171,851	2,000	92,400		2,410,000		2,676,251
COURT COMPUTER	211		15,000	40,500			77,000	132,500
STREET	260	713,365	293,500	148,830			50,000	1,205,695
STATE HIGHWAY	270		70,000	24,000				94,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCATION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	504,797	173,200	5,691,122	366,235		413,500	7,148,854
WASTEWATER	720	555,803	105,000	5,622,460	40,020		413,500	6,736,783
STORM WATER	740	327,617	60,000	1,045,090	125,595		0	1,558,302
REFUSE COLL.	750		2,000	2,602,000				2,604,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				3,500		153,500
SEWER CAPACITY	250			450	32,120			32,570
GENERAL DEBT	310				3,014,085			3,014,085
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				570,475			570,475
EMPLOYEE FUND	690							0
JEDD1	941			200,000				200,000
JEDD2	942			150,000				150,000
JEDD3	943			400,000				400,000
JEDD 4	944			75,000				75,000
Taylor Sq Tif	970			30,000				30,000
BRICE-MAIN DEBT	971			4,000	79,250			83,250
KROGER TIF DEBT	972							0
SUMMIT RD TIF #1	973			2,000				2,000
TAYLOR RD TIF #1	974			500				500
TAYLOR RD TIF #2	975			100				100
TOTALS		2,423,433	720,700	16,128,452	4,227,780	2,413,500	954,000	26,867,865

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

SECTION 3. That the Income Tax Revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2020 shall be and are hereby appropriated in the Fiduciary Funds, and the Capital Improvement Project Funds, and that the revenues credited to the Fiduciary funds shall be appropriated upon receipt to the proper associated accounts. That the 2020 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year will be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$ 570,475 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$ 1,200,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$ 75,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this ordinance shall be January 1, 2021.

SECTION 11. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further for the reason that final appropriations for operation of the City beginning January 1, 2021 must be adopted by City Council prior to April 1, 2021; wherefore, upon adoption by Council this ordinance shall be in effect upon the signature by the Mayor.

CITY OF REYNOLDSBURG

2021 General Fund Budget -Department Entry

Account Number	Account Description	2020 Adopted Budget	2020 Amended Budget	2021 Department Entry
Department: 340 - Parks and Recreation				
<i>5100 - Personal Services</i>				
5101	Salary-Elected Officials/Director	95,755.0000	95,755.0000	95,895.0000
5102	Wages-Staff	501,122.0000	501,122.0000	524,505.0000
5105	Overtime	42,000.0000	42,000.0000	42,000.0000
5106	Longevity	1,700.0000	1,700.0000	1,700.0000
5109	HSA Employer Funding	40,000.0000	40,000.0000	42,000.0000
5141	Wages-Seasonal Labor	110,000.0000	110,000.0000	110,000.0000
5151	PERS Contribution	105,081.0000	105,081.0000	108,374.0000
5161	Group Insurance	203,360.0000	203,360.0000	207,425.0000
5166	Medicare	10,883.0000	10,883.0000	11,224.0000
<i>Account Classification Total: 5100 - Personal Services</i>		<i>\$1,109,901.00</i>	<i>\$1,109,901.00</i>	<i>\$1,143,123.00</i>
<i>5200 - Supplies</i>				
5201	Office Supplies	500.0000	500.0000	600.0000
5203	Computer Supplies	500.0000	500.0000	500.0000
5205	Small Tools/Minor Equipment	5,000.0000	5,175.0000	4,345.0000
5209	Chemicals	34,440.0000	34,440.0000	39,115.0000
5213	Repair and Maintenance Supplies	63,510.0000	70,626.2900	54,350.0000
5215	Recreational Supplies	65,694.0000	72,120.5500	77,383.0000
5241	Uniforms-Purchased	2,500.0000	2,909.8800	2,500.0000
5251	MV Gas and Oil	20,000.0000	20,278.4600	20,000.0000
5252	Aggregates	16,330.0000	21,778.6100	17,000.0000
5259	Operating Materials and Supplies	37,950.0000	37,950.0000	12,400.0000
<i>Account Classification Total: 5200 - Supplies</i>		<i>\$246,424.00</i>	<i>\$266,278.79</i>	<i>\$228,193.00</i>
<i>5300 - Services</i>				
5303	Community Events	8,200.0000	8,200.0000	8,200.0000
5311	Utilities	37,000.0000	39,575.6300	39,000.0000
5321	Professional Training	3,000.0000	3,000.0000	1,900.0000
5322	Conference/Reimb	8,675.0000	8,707.0000	8,200.0000
5323	Publications	250.0000	250.0000	250.0000
5324	Professional Association Dues	1,500.0000	1,500.0000	1,500.0000
5338	Personal Service Contracts	72,000.0000	74,467.5000	73,806.0000
5339	Misc Contract Services	311,040.0000	417,771.7600	285,000.0000
5361	Building Repair/Maintenance	26,250.0000	40,438.6700	79,500.0000
5362	Equipment Maintenance	2,000.0000	2,000.0000	2,000.0000
5391	Postage	6,500.0000	6,500.0000	7,500.0000
5395	Printing/Advertising	23,000.0000	26,690.4800	25,000.0000
5399	Other Miscellaneous Services	2,860.0000	2,860.0000	3,020.0000
<i>Account Classification Total: 5300 - Services</i>		<i>\$502,275.00</i>	<i>\$631,961.04</i>	<i>\$534,876.00</i>
<i>5600 - Capital Purchases</i>				
5602	Land Improvements	3,500.0000	3,500.0000	0.0000
5632	Motor Vehicles	9,500.0000	9,500.0000	0.0000
5633	Machinery and Equipment	17,484.0000	17,484.0000	0.0000
5639	Other Equipment	28,000.0000	37,772.7000	0.0000
<i>Account Classification Total: 5600 - Capital Purchases</i>		<i>\$58,484.00</i>	<i>\$68,256.70</i>	<i>\$0.00</i>
Department Total: 340 - Parks and Recreation		\$1,917,084.00	\$2,076,397.53	\$1,906,192.00

3. Operation and Maintenance

The applicant should provide information and/or evidence that the future operation and maintenance of the proposed grant project (acquisition or development) has been thoroughly considered. Discuss the operation/maintenance budget, operation/maintenance staffing including skills, and how maintenance issues particular to the project will be addressed. The condition of the park as observed by ODNR staff during the unscheduled project site visit **as well as** other parks and/or public outdoor areas that the applicant operates may be considered during scoring.

Applicant Response to Question 3:

The City of Reynoldsburg Parks and Recreation Department is responsible for maintaining over 280 acres of public park space with various amenities including play equipment, paved and unpaved multi-use trails, pedestrian bridges, sports courts and fields, and multiple facilities. The department consists of 7 full-time staff members and 4-5 seasonal staff members who are responsible for the operation and maintenance of these facilities. For 2021, the City has budgeted over \$1,906,000 for the Parks and Recreation budget, \$497,365 of which is allocated specifically for park operations and services.

During the months of April through October, the City's multi-use trails will see a staff member at least once per day. The Parks and Recreation Department routinely traverses the area for various reasons such as litter patrol, removing invasive species, landscape trimming, etc. The remaining months of the year, November through March, staff members visit multi-use trails every two weeks at a minimum.

Maintenance for the Blacklick Creek Trail improvements proposed herein will continue as it does today on the relocated trail since the City already overlooks the existing trail location. Maintenance resources will expand to incorporate the proposed pedestrian bridge over Blacklick Creek. Resources are available, however, since the City adequately maintains 2 bridges within Pine Quarry Park. The City conducts thorough inspections on their pedestrian bridges every 2 years. These inspections are performed by and ODOT prequalified bridge engineer. Bridge maintenance and improvement projects, which are recommended from the results of these inspections are included in the City's annual budget. The Pine Quarry Park bridges are less than 10 years old and are considered to be in excellent condition. This new pedestrian bridge will be included in this biyearly inspection program.

Scoring criteria (Both scoring categories will be selected)	Points
Acceptable operation and maintenance plan for grant project submitted with application	0-5
Current condition of sponsor's existing park(s) and/or public outdoor area(s)	0-3

4. Accessibility

All projects funded through the LWCF program must be accessible to the general population, including those with disabilities. Outdoor recreation facilities vary greatly – from outdoor climbing walls to playgrounds to paved trails and beyond. As such, accessibility accommodations are **required**, as applicable. See:

<https://www.accessboard.gov/files/aba/guides/outdoor-guide.pdf>

Generally, the following should be provided, at a minimum.

- A barrier-free, reasonably accessible clear path (*i.e. route free of barriers like curbs, timber edges, large rocks, steep slopes, steps, etc*) from parking area (if no parking, other access point) to the funded facility.
- An accessibility feature whereby disabled persons can gain access to the funded facility (for example, a transfer platform on a play structure).
- If the grant project will contain an ‘interior’ (for example, a nature ed. center or restroom), the structure must be fully accessible and ADA compliant.

The applicant should describe or identify how the project meets or will meet accessibility requirements. Additional points may be scored if the project design goes above and beyond the required minimum for accessibility (sufficient documentation is required).

Applicant Response to Question 4:

The proposed improvements to both the trail and pedestrian bridge facilities will meet or exceed state/federal minimum requirements for handicapped access. The trail and bridge facilities will be designed to meet Reynoldsburg Standard Drawings, which comply with the United States Access Board requirements.

The cross slope of both the trail and bridge deck will be less than 2% and the longitudinal slope of the trail abutment will be less than 5%. The City will install fencing along the trail in the locations where the trail is elevated to meet the bridge.

The City of Reynoldsburg has an incredibly diverse population. The largest racial/ethnic groups in the City include White (61%) followed by Black (26%) and Hispanic (5%). The remaining 5% is composed of various other racial/ethnic groups including Asian and American Indian. The average resident age in the City is 37.2 years which is composed of 49.1% male and 50.9% females. Creating this new trail linkage with the pedestrian bridge will allow the City’s residents full access to recreation regardless of race, color, religion, creed, gender, national origin, age or disability.

Scoring criteria (all applicable categories will be selected)	Points
The applicant has illustrated or described how the project meets accessibility requirements.	2
The project contains additional design elements that accommodate the needs of a special population group (non English speaking, vision or hearing impaired, elderly groups who need provisions for safe accessibility, etc.)	2
The project contains additional elements to accommodate the needs of more than one special population group (non English speaking, vision or hearing impaired, etc.)	2
The applicant has NOT illustrated or described how the project meets minimum accessibility requirements.	(5)

5. Planning

Several options must be considered at a conceptual level when planning for a LWCF project. Feedback and discussion with stakeholders with different perspectives is also critical to a useful and successful plan.

The applicant should briefly describe the planning process used to come up with the project. Has an overall plan been completed and approved for the site? Were any alternative solutions considered? (For example: a different location on the site, a different design for the facility, a different project, etc.) If so, why was the submitted project determined to be the best solution to satisfy the need or solve the problem? If a planning process occurred, documentation of that process is required.

Applicant Response to Question 5:

As mentioned in Question 1, the City of Reynoldsburg conducted a Need Assessment community survey in 2014 which identified the facilities and amenities at Huber Park (Senior Center, playgrounds, baseball/softball fields and multi-use trails) were the most valuable to residents. Shortly thereafter, Reynoldsburg received feedback through the Reynoldsburg Citizen Survey that the community felt community corridor quality was lacking. The proposed pedestrian bridge and new trail enhancements will provide improved access along this community corridor and to the park amenities identified as a priority by the Reynoldsburg community. Additionally, in 2018, the Reynoldsburg Comprehensive Plan identified the need for a pedestrian bridge over Blacklick Creek to aid in the development of the Olde Reynoldsburg and Huber Park area, which was deemed an area of major focus for the City. Many factors played a part in the planning process for the pedestrian bridge, such as bridge location in relation to pedestrian ease of use and accessibility, desired pedestrian destinations and floodplain/floodway encroachment.

Multiple alternatives to address the need for a pedestrian bridge to increase connectivity were developed and evaluated. The first alternative evaluated included retrofitting the East Livingston Avenue bridge to facilitate a multi-use trail. The City of Reynoldsburg had extensive coordination with Franklin County on this matter. Ultimately, the lack of City ownership of the structure limits the improvement capabilities. The City would also be responsible for all retrofit costs, which proved to be more expensive than constructing a standalone pedestrian bridge. Additionally, this location is furthest away, approximately three quarters of a mile, from the Olde Reynoldsburg area, which populated with restaurants and shopping.

A second alternative evaluated utilization of the existing East Main Street bridge and retrofit the structure to include an ADA compliant multi-use trail, similar to the East Livingston Avenue bridge mentioned above. Although, this alternative was most favorable to enhance pedestrian access due to the proximity of the bridge to the Olde Reynoldsburg area, ultimately it carries the same challenges due to lack of ownership as the East Livingston Avenue bridge.

The third alternative evaluated a pedestrian bridge location between East Main Street and East Livingston Avenue within Huber Park. Huber Park is home to multiple community facilities including playgrounds, baseball/softball fields, parking, the Senior Citizens Center and the YMCA Community Center. This location is desired by the City because of a future mixed-use development planned for the east side of Blacklick Creek, indicated by the purple shading on the Concept Site Plan. This location also aligns with the City of Reynoldsburg's Comprehensive Plan, finalized in 2018, which identifies the need for a pedestrian bridge to enhance connectivity between Olde Reynoldsburg and the future development on the east side of Blacklick Creek to Huber Park and the existing multi-use trail amenities on the west side. Future multi-use path connectivity between the proposed pedestrian bridge and existing City infrastructure east of Blacklick Creek is shown on the Concept Site Plan. This trail alignment is fully encompassed within City owned property and will be further evaluated along with area improvements. The concept plan developed for the third alternative as it aligns most with the City's future needs and goals is located in Attachment 5.

Scoring criteria (all applicable criteria will be selected)	Points
There is an approved plan for the site and the project is a component of that plan.	5
Evidence is presented that alternatives were considered during project conceptualization.	3
No documented planning efforts	0

6. Public Participation

Public / citizen participation at the local level must be a part of project planning. This can be accomplished via public meetings for the project, review by special interest groups, advisory councils, special boards, public notices, news releases, completion of a publicly approved parks plan, citizen surveys, agency hosted interactive internet sites, etc. Please describe and provide documentation of the public/citizen participation associated with the project.

Describe and provide documentation of any public meetings and/or formal public comment periods, including dates and length of time provided for the public to participate in the planning process and/or to provide comments on the completed proposal. What information was made available to the public for review and comment? Did the sponsor provide written responses addressing the comments? If so, include responses with this application.

Applicant Response to Question 6:

As mentioned previously, the City of Reynoldsburg conducted the Reynoldsburg Citizen Survey in 2018. Feedback was collected from residents on their satisfaction with various City facilities and amenities. The majority of residents felt the City was moving in the right direction and over 70% of residents indicated they expect to remain in the City in the next five years. Residents indicated they are very satisfied with the availability public parks and multipurpose trails, however, the satisfaction with community corridor quality needs improvement. The proposed pedestrian bridge and new trail connectivity to the east side of Blacklick Creek will provide a gateway for the community to access the programs and amenities deemed most important to them.

Additionally, the City has planned for an eastern trail expansion along East Main Street and French Run, shown in Figure 2, through the Comprehensive Master Plan. The City thoroughly engaged the community over an eight month timeframe to gain insight and feedback from residents to develop the Comprehensive Master Plan. Community members, residents and business owners formed a steering committee which guided the planning process. The general public was integrated into the development of the plan through various public meetings, online and telephone surveys and online resources (project website hosting a community survey and recorded public meetings).

A public meeting was held on Monday, November 8, 2021 at the City of Reynoldsburg Municipal Building. The meeting was advertised in advance through multiple outlets such as the City's website and Facebook. At the meeting, the proposed concept for the improvements to the Blacklick Creek Trail was presented to attendees. The City Engineer shared the City was applying for grant funding through the ODNr Land and Water Conservation Fund program and described the timeline for construction if successful on the application. Agendas and public comment forms were distributed to attendees at the beginning of the meeting. Public meeting documentation including meeting advertisements, agenda, minutes and public comments are attached.

Scoring criteria (a or b or c will be selected, d may also be selected)	Points
a. Project involved extensive public participation, and opportunity for comment, that was specific to the proposed grant project. (i.e. special public meetings, surveys, project advisory group, etc.) Participation must have occurred prior to submission of application.	10
b. Project involved public participation and opportunity for comment. (i.e. special public meetings, surveys, project advisory group, etc.) Participation must have occurred prior to submission of application.	7
c. Project involved minimal public participation prior to submission of application (i.e. minutes from a regular council meeting that addressed the project prior to submission, etc.)	4
d. Project endorsed by local organizations or special interest groups	1-3
No documented public participation efforts prior to submission of application	0

To Whom It May Concern,

November 8, 2021

I am writing this letter to express the Reynoldsburg Recreation Committee's support of the Blacklick Trail Improvement Project that is being proposed by the City of Reynoldsburg. This trail relocation and pedestrian bridge improvement will enhance access to the trail network for those who live or work on the east side of Blacklick Creek. It will improve connectivity between the residential areas of the City and various recreational facilities such as the Community Center / YMCA, JFK Park, Huber Park, and Blacklick Creek Metro Park. This quality of life improvement will have a lasting impact on the community.

As a regular trail user both personally and professionally accessibility to the trail and larger network of Central Ohio Greenways is critical to end users. It adds value to the community, increases physical activity and provides transportation corridors. My Special Olympics athletes use the trail for alternative tennis practices to improve fitness while personally I cycle the trail with my friends socially to restaurants and this past summer trained to ride the Ohio to Erie trail from Cleveland to Cincinnati.

Should you have any questions, feel free to contact me at 614.342.5984.

Sincerely,



Ryan D. Phillips

Co-Chair Reynoldsburg Recreation Committee & Director Franklin County Special Olympics

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)



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PUBLIC MEETING NOTICE: GRANT FUNDING FOR BLACKCLICK TRAIL BIKE PATH

11/3/2021 [Departments, Development, Service, General, Residents](#)

The City of Reynoldsburg is hosting a public meeting on Monday, November 8, 2021, at 5:30 pm to discuss a new trail project that will connect Huber Park to Olde Reynoldsburg. This project includes the relocation of approximately 1,500 linear feet of the Blacklick Trail Bike Path and the addition of a new pedestrian bridge. The City is currently seeking grant funding assistance from the Land and Water Conservation Fund, managed through the Ohio Department of Natural Resources for this project. The purpose of the public meeting is to discuss the project scope in more detail and obtain resident and trail user feedback.

Click [HERE](#) to view the concept plan



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City of Reynoldsburg, Ohio- Government

Intro

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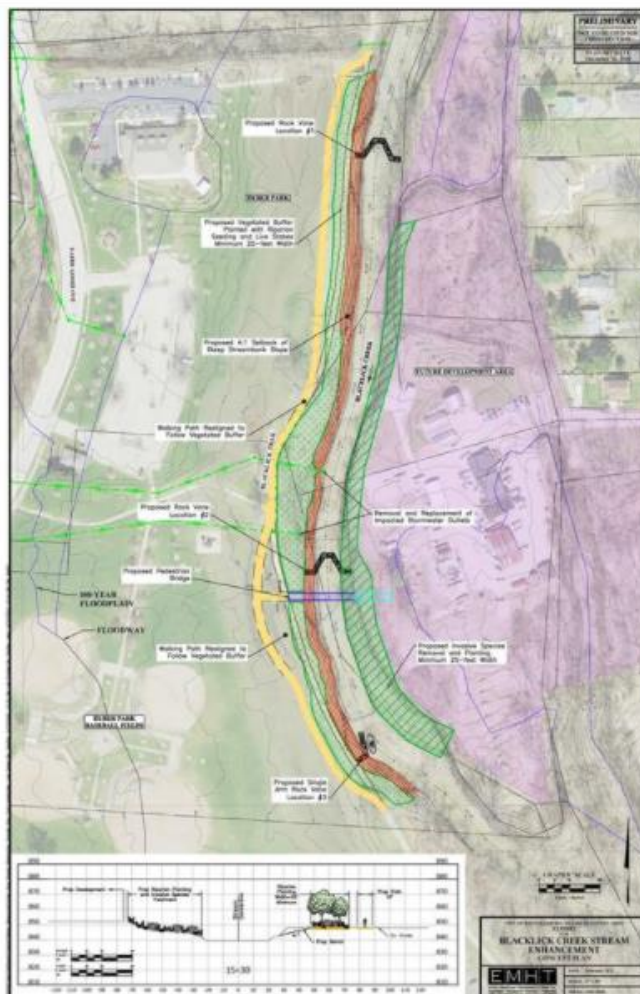
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City of Reynoldsburg, Ohio- Government

November 3 at 2:54 PM ·

The City of Reynoldsburg is hosting a public meeting on Monday, November 8, 2021, at 5:30 pm to discuss a new trail project that will connect Huber Park to Olde Reynoldsburg. This project includes the relocation of approximately 1,500 linear feet of the Blacklick Trail Bike Path and the addition of a new pedestrian bridge. The City is currently seeking grant funding assistance from the Land and Water Conservation Fund, managed through the Ohio Department of Natural Resources for this project. The purpose of the public meeting is to discuss the project scope in more detail and obtain resident and trail user feedback.



62

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Public Meeting Agenda
City of Reynoldsburg
November 8, 2021
5:30 p.m.

Blacklick Creek Trail Improvements

1. Welcome, Introduction of City Staff
2. Project Overview
 - a. Overview of ODNR Land & Water Conservation Fund and reasons to apply for funding
 - i. Public input
 - ii. Application points
 - b. Description of project
 - i. Explanation of project and associated elements
 - c. Explanation of project cost and funding
 - d. Blacklick Creek Restoration – Companion Project
 - i. Summary of project and related improvements
3. Questions and Comments from Public

Blacklick Creek Trail Improvements
 LWCF Application
 Public Meeting
 Monday, November 8, 2021
 Reynoldsburg, Conference Room
 5:30 PM

<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>
RYAN ANDREWS	5500 NEW ALBANY RD	RANDREWS@EMHT
Brett Powell	903 cuthbert ct	brett.powell13@gmail.com
Caleb Dettly	1531 REVERO AVE.	CDETTL55@HOTMAIL.COM
Christine Dettly	1531 TRURO AVE	cdettly@hotmail.com
Yanna Witt	1509 TRURO AVE.	YannaWitt58@yahoo.com
Andrew Witt	1509 Truro Ave	
Alex First	1456 Lancaster Ave.	ALEXFIRST@GMAIL.COM
Michael Cooks	728 Ravenna Circle	MCook67@yahoo.com
Loe Salvati	767 TRICOLOR DR	LSALVATI@gmail.com
Shanette Streckland	7178 Feather Ct.	
Meredith Lawson-Rowe	2100 Bentlee Dr	
Carly Montgomery	5500 New Albany Rd	cmontgomery@emht.com

**PUBLIC HEARING
BLACKLICK CREEK TRAIL IMPROVEMENTS
MEETING MINUTES
November 8, 2021**

The public hearing of November 8, 2021 began promptly at 5:30PM

Introduction:

Mr. William Dorman, Service Director, began the meeting by introducing the Blacklick Creek Trail Improvements project and provided a summary of the project. He stated this meeting will discuss the Land & Water Conservation Fund application process, schedule and criteria. Following this, he introduced Ryan Andrews, EMH&T – Consulting Engineers, to provide an overview of the improvements.

Mr. Andrews began by informing the audience that the purpose of this meeting was to inform the public about the project and to obtain public comments. He stated that the project was in the concept development phase and that the City is planning to submit an application to ODNR for funding assistance.

Existing Conditions:

Mr. Andrews discussed the existing problems within the trail corridor through Huber Park. An exhibit highlighting the improvement area was displayed at the meeting. It was explained that the existing trail is in extremely close proximity to the eroding stream bank of Blacklick Creek, which poses safety concerns for trail users. Additionally, he explained the City is also pursuing a companion project to restore the stream bank and the efforts associated with this project will disrupt the existing trail and thus a new trail further to the west will be necessary.

Mr. Andrews moved on to discuss the existing pedestrian connectivity problems in the area. The two current pedestrian accesses across Blacklick Creek are located on the East Main Street and East Livingston vehicular bridges. He explained these pedestrian facilities are narrow and not ADA compliant. A brief explanation was provided as to why the existing bridges could not be retrofit for a multi-use trail. Reasoning included lack of City ownership and maintenance responsibilities and costs associated with retrofitting older structures.

Public Hearing
Blacklick Creek Trail Improvements
Minutes — November 8, 2021

Page 2 of 2

Project Description:

Mr. Andrews explained that the project is still in a concept phase and the initial exhibit will most likely be changed and updated. The trail will be relocated to the west, further away from Blacklick Creek to allow for a wide vegetated buffer which will help stabilize the stream bank. Additionally, the new trail alignment will not only connect into the existing trail network located in Huber Park, but also extend to the east side of Blacklick Creek via a pedestrian bridge. The pedestrian bridge will be design to create no impact on the floodway and floodplain in the area and will be ADA compliant.

Open Discussion:

The residents in attendance stated that they supported the improvements and believe that the improvements are a critical need for increased connectivity between the areas of the City east and west of Blacklick Creek. Some residents questioned the location of the pedestrian bridge to which Mr. Andrews explained the project is still in the conceptual phase and that the final location would be discussed during detailed design, if funded through LWCF. A resident echoed the poor condition of the path through Huber Park and expressed gratitude in the City's efforts to seek funding to improve the trail.

Closing:

Mr. Dorman stated that any resident with more comments or concerns could reach out and speak directly with him. Also, another meeting will be conducted with a more finalized design. Mr. Andrews provided resident feedback forms and asked meeting attendees to fill them out and submit them.

The public meeting ended at 6:15 PM.

City of Reynoldsburg, Ohio

PUBLIC MEETING

November 8, 2021
5:30 p.m.

BLACKLICK CREEK TRAIL IMPROVEMENTS

COMMENT FORM

We want your input regarding the proposed Blacklick Creek Trail Improvements. Please leave this form with us at the meeting or email it to us at cmontgomery@emht.com. In order to include your comments with our LWCF Application, we must receive them by **November 11, 2021**.

Name:

Andrew Witt

Address:

1569 Truro Ave

1 – In general, what is your reaction to the overall concept of improving the Blacklick Creek Trail? (Check one):

☐ I support it because :

Id like access but

☐ I don't support it because :

Not at my privacy expence

2 – Do you live, work or own property that could be directly affected by any of the improvements presented at the meeting ? ☒ yes ☐ no.

If yes, please describe:

I live just on the east side of the creek which has zero foottraffic at the moment which is how we like it on our now Quiet Street

3 – Do you have any specific issues about the multi-use trail or pedestrian bridge you wish to have addressed? ☐ yes ☐ no.

If yes, please describe:

(more on back page)

City of Reynoldsburg, Ohio

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Name: Anna Wiff

Address: 1509 Tinto Ave.

1 – In general, what is your reaction to the overall concept of improving the Blacklick Creek Trail? (Check one):

☐ I support it because : undecided

☐ I don't support it because : still waiting for more info

2 – Do you live, work or own property that could be directly affected by any of the improvements presented at the meeting? ☒ yes ☐ no.

If yes, please describe: _____

3 – Do you have any specific issues about the multi-use trail or pedestrian bridge you wish to have addressed? ☒ yes ☐ no.

If yes, please describe: location, where pedestrians walk/park

(more on back page)

City of Reynoldsburg, Ohio

PUBLIC MEETING

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Name: Christine Dohy & Gregg

Address: 1531 TRURO AVE

1 – In general, what is your reaction to the overall concept of improving the Blacklick Creek Trail? (Check one):

☒ I support it because : Trail improvements, creek repair/improvement

☐ I don't support it because : _____

2 – Do you live, work or own property that could be directly affected by any of the improvements presented at the meeting ? ☒ yes ☐ no.

If yes, please describe: Live / own

3 – Do you have any specific issues about the multi-use trail or pedestrian bridge you wish to have addressed? ☒ yes ☐ no.

If yes, please describe: Location better suited at Broad Alley OR Broadwayn OR Rickley to connect Old Reynoldsburg

(more on back page)

City of Reynoldsburg, Ohio

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Name: Alex Furst

Address: 1456 Lancaster Ave. Reynoldsburg, OH 43068-2546

1 – In general, what is your reaction to the overall concept of improving the Blacklick Creek Trail? (Check one):

☒ I support it because : The project will increase safety and ecological balance.

☐ I don't support it because : _____

2 – Do you live, work or own property that could be directly affected by any of the improvements presented at the meeting ? ☐ yes ☒ no.

If yes, please describe: _____

3 – Do you have any specific issues about the multi-use trail or pedestrian bridge you wish to have addressed? ☐ yes ☒ no.

If yes, please describe: _____

(more on back page)

-  John K Fitz-Gerald
I walk that path often. The creek is chipping away the path eventually taking the path.
- 1d  1
-  Grace Hicks
I'd like to see what could happen in the purple areas. Currently, there wouldn't be a whole lot of foot traffic over that pedestrian bridge.
- 1d  1
- ^ Hide 12 Replies
-  John K Fitz-Gerald
Grace Hicks I was wondering the same. Maybe a future project down the road. Plenty of room for ideas.
- 1d  1
-  Grace Hicks
John K Fitz-Gerald if there's plans for a larger project, the alleys need major work and also storm drains.
- 1d  3
-  John K Fitz-Gerald
Grace Hicks That part of town has to be one of the oldest.
- 1d
-  Grace Hicks
John K Fitz-Gerald the section in this graphic is pretty old.. just north of this is the original plot of Reynoldsburg which is very old.. my house was built in 1838 and this will affect the neighborhood for sure.
- 1d  2
-  John K Fitz-Gerald
Grace Hicks it does need some work though. If a project like this does happen would you oppose it?
- 1d · Edited
-  Jacquie Lieber
Grace Hicks What's there now?
- 1d
-  Alex Furst
Jacquie Lieber The city owns a significant portion of that area and I believe there are plans in motion to combine their facilities there with the ones on US-40.
- 1d  1

-  Alex Furst
Grace Hicks I would like to think that the Planning Commission would require such improvements to be made, although of course, the city engineer would as well, I am sure. 😊
- Alleys built for horse-drawn buggy access do not facilitate much modern tra... See more
- 1d · Edited  2
-  Grace Hicks
John K Fitz-Gerald no, I would be generally supportive as long as whatever is done fits the neighborhood
- 1d  2
-  Grace Hicks
Jacquie Lieber the water department is down there. It's quite a large piece of land
- 1d  3
-  Grace Hicks
Alex Furst oh I absolutely agree that it's safer! I would use it too and wouldn't mind my kids being able to use it too!
- 1d  2
-  John K Fitz-Gerald
Alex Furst Starts with a motion.
- 1d  1
-  Alan Wolford
Connect it up to Civic Park.
- 1d · Edited  1
-  Alex Furst
Alan Wolford I don't think that is possible directly since the city does not own land connecting the parks all along that corridor. However, there is sidewalk access all the way up to Civic park from this path and the ones in JFK park.
- 1d
-  Alan Wolford
Alex good point about the ownership. But it would be nice not to have to walk or ride along a street and make it all the way to Blacklick and beyond.
- 1d  1
-  Tiffany Washko
Alan Wolford it would have to go through the briarcliff neighborhood and they have in the past opposed any proposals like this, not even a bridge across the creek.
- 1d

**Alex Furst**

I'll see everyone there, then.

I have no objections to improving the current path; that is much needed given the flooding and erosion. I am very supportive of the additional pedestrian connectivity to Olde Reynoldsburg, if only for selfish reasons.... See more

1d



1

**Steve Jennings**

How about focus on getting the bike path started along Waggoner road before you start another project

1d



3

**Author**

City of Reynoldsburg, Ohio- Government
Steve Jennings that project is moving forward already. Survey work is beginning soon.

1d



3

**Steve Jennings**

City of Reynoldsburg, Ohio- Government survey work is beginning soon??? Why wasn't this done last year? At this pace it will never be done. The projection of 3 to 5 years was bad enough I will bet you it'll be way past that

1d



City of Reynoldsburg, Ohio- Government
Steve Jennings the process is not a quick one and we want to make sure it is done correctly. We are moving as fast as we can.

1d

**Dave Martin**

why can't blacklick creek be dredged and eliminate the flooding that damages the houses and the walking path

1d



2

**Author**

City of Reynoldsburg, Ohio- Government
Dave Martin unfortunately the EPA, FEMA, and the Army Corp of Engineers do not feel that is an option. We are working with all entities on a comprehensive review of all waterways that will provide options for dealing with flooding issues.

1d

**Tiffany Washko**

City of Reynoldsburg, Ohio- Government I suggest taking action against homeowners who illegally alter the FEMA flood plane...you know by erecting giant cinder block walls to divert the water away from their home and onto the property of others.

1d

**Alex Furst**

Tiffany Washko I am not an engineer, but I do not think that counts as altering the flood plain per se. However, you cannot alter your property in such a manner that it causes damage to other properties, including diverting runoff. I am not sure the ... See more

1d

**Tiffany Washko**

Alex Furst the area with the block walls is not even owned by the man who erected them. The block walls are actually in the creek below his condo. The city should be demolishing them as this man had no legal right to build them in the first place and t... See more

1d - Edited

**Tiffany Washko**

Alex Furst also if I can't erect a fence unless it is chain link or a shadow fence without it "altering" the flood plane then cinder block walls is definitely a violation.

1d

**Danielle Sigman**

City of Reynoldsburg, Ohio- Government where is the official report from the army Corp of engineers, I didn't see an update on that verdict?

1d



City of Reynoldsburg, Ohio- Government
Danielle Sigman we are just starting that process. The entire survey will take some time to gather.

1d

**Danielle Sigman**

City of Reynoldsburg, Ohio- Government oh I thought it said they didn't think dredging was an option, is that still up in the air?

1d



City of Reynoldsburg, Ohio- Government
Danielle Sigman they won't rule it out until after the survey is complete, but they do not feel it is likely.

1d



1

**Danielle Sigman**

City of Reynoldsburg, Ohio- Government thanks you!

1d

**Robert Barga**

Having discussed bridge costs with the Mayor before, I would think the grant is an essential, if not deal breaking, part of this plan? Otherwise, I look forward to seeing what can be done, and how it can be incorporated in the new plans for downtown.

1d



2

 Alex Furst
Robert Barga Recall that the Waggoner Road improvements were once in the same fiscal boat, but are now no longer. Additional economic activity in the OR district may lead to a similar outcome for this project, although it never hurts to ask for additi... See more

1d  1

 Robert Barga
Alex Furst true. There's also the possibility of shifting tif funds to that purpose if the schools agree and it can be tied to students using to get to HAMS/eventual replacement.

1d  1

 John Seryak
We hope to attend.

1d

 Christine Detty
We asked for a pedestrian bridge back in the 90s. There was empty property which backed up to City along the creek. Now we are stuck with a drug house on that location.

1d  1

 Ben Hoverman
This is going to need to happen sooner or later since the path often floods at its current location.

1d

 Chris Locke
Why? What is on the other side, where the walking bridge would go, that people go to? I don't think it would be a good financial decision.

1d  1

 Grace Hicks
Chris Locke this would provide safe access to Huber Park and the Y from the neighborhoods near Fisher's Garden Center.

22h

 Kristina Jonker Calkins
As a family that frequently visits our local parks and creeks to hike, fish, explore, photograph, creekwalk, play, bring friends, etc....we are excited to hear this news!

1d

 Jennifer Lynn
This is so exciting! I walk that path often!

1d

Additional Questions

This information is required by the National Park Service.
These questions are **not** scored, but they **must** be answered as completely as possible.
If a question is not applicable to your project, please put N/A.

ACQUISITION GRANTS:

Only applicants for land acquisition projects need to answer questions in A-C.

A. Need

1. Why is this acquisition (whether attained via purchase or donation) needed?

Not Applicable

2. Describe the existing resources and features of the site that make it desirable for public outdoor recreation.

Not Applicable

3. Explain how you envision this acquisition contributing to outdoor recreation in the long term.

Not Applicable

B. Property information

1. From whom is this property being purchased?

Not Applicable

2. Are any buildings or structures being purchased along with the property?
 - a. ☐ No
 - b. ☐ Yes – Describe what is planned for those structures and whether the grant funded project includes the value of those structures.

Not Applicable

3. How will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?

Not Applicable

4. When will access to the site for public outdoor recreation become available?

Not Applicable

5. Describe development planned for the site(s) for the three (3) years following acquisition. As this will impact NHPA and NEPA compliance, focus on what you reasonably expect to accomplish.

Not Applicable

6. If development will be delayed by more than three years from grant close, explain why this acquisition is still a priority for grant funding at this time and what ability the public will have to use the site in the interim.

Not Applicable

7. Is this acquisition an addition to an existing park or other recreation area?

- a. ☐ No
- b. ☐ Yes – How will it support and enhance that existing park?

Not Applicable

C. Acquisition approach

1. Is this property being acquired under threat of condemnation?

- a. ☐ No
- b. ☐ Yes – Explain:

Not Applicable

2. Was the property listed for public sale?

- a. ☐ No
- b. ☐ Yes – Explain how the property owner was made aware of the grant sponsor interest in the property.

Not Applicable

3. Does this project involved donated property?

- a. ☐ No
- b. ☐ Yes – Include evidence that the seller was offered the fair market value of the property as just compensation and willingly chose to donate the property instead. (If the donation is subject to a waiver of retroactivity the evidence must pre-date the donation.)

Not Applicable

DEVELOPMENT GRANTS:

Only applicants for any type of site development project must answer questions in D-E.

D. Grant elements

1. What new facilities will be constructed as part of this project?

New facilities that will be constructed as a part of this project include a new pedestrian bridge spanning Blacklick Creek.

2. What existing facilities will be renovated or replaced (specify which) as part of this project?

Approximately 1,400 linear feet of asphalt multi-use trail will be replaced and relocated as a part of this project.

3. What general site improvements (e.g. demolition, site preparation, landscaping, habitat improvements, etc.) will be completed as part of this project?

General site improvements that will be completed as a part of this project include site preparation and grading, asphalt multi-use trail removal and replacement, seeding and landscaping.

4. What is the anticipated life span of the facilities that will be funded as part of this project?

The anticipated life span of the facilities that will be funded as a part of this project is approximately 20 years for the asphalt multi-use trail and 40 years for the pedestrian bridge.

5. Does the project scope include facilities that also eligible for Dingell-Johnson or Wallop-Breaux Act funding (i.e., boat/fish access)?

- a. ☒ No
- b. ☐ Yes

6. Does this project involve the new development of a sheltered/enclosed swimming pool or ice skating rink or the sheltering/enclosure of an existing outdoor pool or rink?

- a. ☒ No
- b. ☐ Yes
 - i. Explain how it was determined that the site meets the cold climatic criteria described in the LWCF manual. Provide a copy of the cold climatic data used to make the eligibility determination with the application (see manual).
 - ii. Explain the nature of the project – is this a new sheltered facility, or construction of the shelter only? If the pool or ice rink already exists, was it LWCF-funded? If yes, what year was it built and how much LWCF assistance was provided?
 - iii. What is the total cost of the sheltered facility and what amount of grant funding will be spent on the actual shelter/enclosure structure itself (if any)?
 - iv. Explain the significantly increased public use that will be made possible by the shelter/enclosure to justify the construction of such a facility.

E. Design elements

1. How are access requirements under the Americans with Disabilities Act (ADA) and Architectural Barriers Act (ABA) being addressed in this project?

The proposed improvements to both the trail and pedestrian bridge facilities will meet or exceed state/federal minimum requirements for handicapped access. The trail and bridge facilities will be designed to meet Reynoldsburg Standard Drawings, which comply with the United States Access Board requirements. The cross slope of both the trail and bridge deck will be less than 2% and the longitudinal slope of the trail abutment will be less than 5%. The City will install fencing along the trail in the locations where the trail is elevated to meet the bridge.

2. What design elements are included that contribute to preserving environmental resources as part of ensuring a quality outdoor recreation experience for present and future generations?

Under a separate funding application through Clean Ohio Conservation Fund, the City is planning a project that will restore the adjacent eroding stream bank and enhance the stream corridor. The trail relocation proposed with the project will allow for space for the proposed stream restoration work between the trail infrastructure

and the Blacklick Creek stream bank. The stream restoration work cannot be completed unless the trail relocation is completed. Relocating this section of trail to the west provides the necessary riparian zone between the creek and trail. This area will be planted (under the companion project) with natural vegetation and will be placed in a conservation easement in perpetuity to ensure it is preserved.

ALL PROJECTS

All applicants must answer questions in F-J.

F. Basic information

1. Will this proposal create a new public park/recreation area where none previously existed?
 - a. ☒ No
 - b. ☐ Yes – Explain:
2. If this is an existing LWCF site, has the park name changed since the last grant?
 - a. ☒ No
 - b. ☐ Yes – Explain:
3. Is this project located in a floodplain?
 - a. ☐ No
 - b. ☒ Yes – Explain and confirm that you have met applicable federal insurance requirements.

According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM), the project area lies within the regulatory floodway and Zone A special flood hazard areas of Blacklick Creek. The project will be designed to be fully compliant with and permitted under the floodplain regulations of the City and FEMA. If this application is successful, a hydraulic study will be performed to evaluate bridge impacts on the FEMA regulated floodway during the final design and engineering process. Additional grading will be performed to minimize or eliminate impacts to the area. The project will also include FEMA permitting, if required.

4. Is your site contiguous with or connected to any federally owned recreation area?
 - a. ☒ No
 - b. ☐ Yes – Explain:
5. Is your site part of a larger management area, such as a greenway or regional recreation area?
 - a. ☐ No
 - b. ☒ Yes – Explain:

The project site is a part of the Central Ohio Greenway Blacklick Creek Trail. This trail traverses through Huber Park which is located immediately north of the Blacklick Creek Metro Park.

6. Describe the existing site conditions.

As discussed previously in Question 1 and depicted in Figure 1, the existing multi-use trail is located as close as 10-ft from the existing stream bank (Blacklick Creek) in an area that exhibits significant bank erosion. Once

the City begins stream restoration associated with the companion project, the existing trail will be removed to construct the vegetated buffer zone in an effort to stabilize the stream bank.

The two existing pedestrian facilities crossing Blacklick Creek are unsafe and non-ADA compliant. Both the East Main Street and East Livingston Avenue bridges are maintained by other parties and includes pedestrian sidewalk that is generally less than 4-ft in width. The walk itself has panels that have settled or shifted over time, creating tripping hazards. More so, the East Livingston Avenue bridge does not have a barrier between the narrow (4.5-ft) sidewalk and the traveling vehicular traffic, a 35 mph roadway.

7. Explain why the site is suitable for the type of outdoor recreation proposal being submitted.

The City has determined the proposed site to be the most suitable for the pedestrian bridge for many reasons. The site is located approximately halfway between the two main east/west corridors for the City of Reynoldsburg, East Main Street (US 40) and East Livingston Avenue. Pedestrians traveling along either one of these routes will have a shorter distance to travel to access ADA compliant facilities to safely cross Blacklick Creek. The location of the proposed pedestrian bridge will provide a direct connection between Huber Park, which is a City park hosting playgrounds, baseball/softball fields, YMCA Community Center and the Senior Citizens Center to a proposed development on the east side of Blacklick Creek which will include multi-family housing and retail.

8. Does the site include any elements that visually detract from the outdoor recreation experience or that represent a potential public safety hazard?

- a. ☒ No
- b. ☐ Yes – Explain and describe whether this project will help to address those concerns.

9. What is/will be the applicant's type of ownership and control of the property?

- a. ☒ Fee simple ownership.
- b. ☐ Less than fee simple. Explain what rights the applicant has and what agency holds the underlying fee simple ownership.
- c. ☐ Lease. Include a copy of the lease with the application.

G. Stewardship considerations

1. Is this a multi-use site (i.e. school, reservoir, state forest, etc.)?

- a. ☐ No
- b. ☒ Yes – Explain:

This site, Huber Park, is currently a multi-use site. Current uses include playgrounds, multi-use trails (Central Ohio Greenway – Blacklick Creek Trail), baseball/softball fields, YMCA Community Center and Senior Citizens Center. All uses will remain active throughout construction and once the project has been completed.

- i. How often will the public have recreation access to the site?

Per City of Reynoldsburg Rules and Regulations for City Parks, park hours are open to the public between the hours of 5:00 a.m. and 11:00 p.m., 365 days per year. Use of parks outside of these hours may be granted if given prior permission by the City Mayor.

- ii. What kinds of restrictions to public outdoor recreation will occur?

Prohibited activities described in the City of Reynoldsburg Rules and Regulations for City Parks include operation of motorized vehicles, all-terrain vehicles, air balloons, hang gliders or metal detectors. Additionally, the operation of a snowmobile, or engagement in sledding, skiing or ice skating outside the times designated by the Director is prohibited.

2. Who will manage and operate the site(s)?

The City of Reynoldsburg, Parks and Recreation Department will manage and operate the site.

3. Describe the nature of any rights-of-way, easements, reversionary interests, etc. within the proposed LWCF boundary area:

As part of the companion project, Clean Ohio Conservation Fund project described in Question 1, a conservation easement will be placed over the vegetated buffer zone that is planned between the relocated trail and stream bank.

4. Are there any pre-existing or planned indoor facilities on site that would not themselves be eligible for LWCF grant funding?
- ☒ No
 - ☐ Yes – Describe and explain how/if the structure(s) support public outdoor recreation.
5. Is the proposed LWCF boundary the same as the boundary of the park/recreation area as it exists in its totality?
- ☒ Yes
 - ☐ No – Explain any area proposed for exclusion and why, and ensure it is clearly depicted on the proposed LWCF boundary map
6. Are there any pre-existing or planned resource management practices (i.e. timber management, grazing, etc.)?
- ☒ No
 - ☐ Yes – Describe the nature of the practice, the anticipated duration, and how the practice supports outdoor recreation.
7. Are there any pre-existing or planned uses on site that are incompatible with LWCF requirements that should be excluded from the LWCF boundary?
- ☒ No
 - ☐ Yes – Describe the nature of the use and ensure it is clearly depicted on the proposed LWCF boundary map. Clarify whether the future intent is for the area to become subject to LWCF once the use is terminated, or if the intent is for the use to continue within the park in perpetuity.

H. Project competition

1. How does this proposal implement statewide outdoor recreation goals as presented in the Statewide Outdoor Comprehensive Recreation Plan (SCORP)? Please include references.

https://ohiodnr.gov/static/documents/real-estate/2018_SCORP_Appendices.pdf

The Blacklick Creek Trail is identified in the Trails for Ohioans Plan. This plan emphasizes the significance of using safely designed trails as a transportation alternative in a suburban setting by eliminating neighborhood isolation and connecting the community to business areas (Olde Reynoldsburg) and recreation areas and facilities. The proposed pedestrian bridge will create a link from the west side of Blacklick Creek, which is complete with established recreational areas and trails and Community and Senior Centers, to the east side, which is home to the City's historic center and an area of sprawling residential development.. Additionally, this linkage will provide more efficient and safer access for pedestrians navigating the downtown area of the City. The Blacklick Creek Trail is an established trail identified by MORPC (see Figure 5). Due to its proximity to the Blacklick Creek, the trail is at risk of being damaged by stream bank erosion. This project will eliminate this risk by relocating the trail to the west.

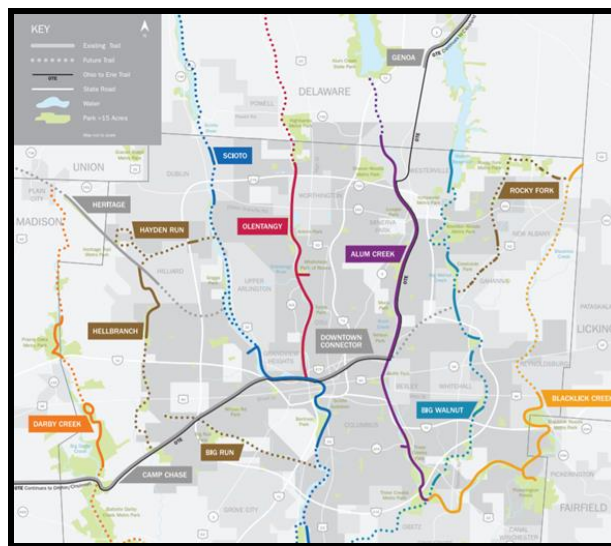


Figure 5: MORPC Central Ohio Greenways

This project also meets the objectives of the Ohio Statewide Comprehensive Outdoor Recreation Plan, which states that Ohioans want more trails. The State Plan calls for the prioritization of trail projects that fill gaps and build connections with main spine trails and improve access to existing trails. The plan emphasizes the need to create connections between neighborhoods, parks, schools and other community assets. The Blacklick Creek Trail is a well-established main spine trail in Central Ohio. The pedestrian bridge improvement will enhance access between neighborhoods and important community assets. This project also complies with the SCORP strategy of integrating trails with other infrastructure projects. As stated previously, the City of Reynoldsburg is moving forward with a separate project to correct stream bank erosion issues along this portion of Blacklick Creek. The trail improvement is also complimentary to other capital improvement projects that have either been completed or are in the City's plan. In 2020, the City completed the Davidson Drive project, located just to the west of Huber Park and the Blacklick Creek Trail. This project included a multi-use trail along the east side of the road, which connects to the Blacklick Creek Trail through the park. The City has plans for redevelopment on the east side of Blacklick Creek, near the proposed pedestrian bridge location. These projects will extend the trail into the commercial and neighborhood areas to the east.

I. Financial

1. How was the cost estimate derived?

The cost estimate was derived by a professional Engineer utilizing the approved concept map. To determine the construction costs, line items were determined based on the concept design. Quantities for those items were calculated using AutoCAD. Unit costs were determined through bid pricing received for like items on similar projects in the area. Fee amounts for Environment and Floodplain permitting and CLOMR/LOMR coordination were determined based on recent projects requiring these items. Survey/engineering and construction management and inspection were determined to be 10% for the work required for this size and complexity of project. The total project cost includes the construction cost, survey/engineering, permitting fees and construction administration.

2. What assurances are there that the costs listed are reasonable?

The unit costs provided in the attached project cost estimate are based on recent bid pricing received for projects of similar size located within the City of Reynoldsburg or a surrounding community.

3. Describe any project elements or costs that will improve site resiliency and facility longevity, if any.

The pedestrian bridge will be owned and maintained by the City of Reynoldsburg, who will in turn, have full control over upkeep and maintenance to expand the lifespan of the bridge. The bridge structure itself will be constructed using resilient and sustainable materials.

Relocating the multi-use trail further away from the bank of Blacklick Creek will increase the longevity of trail use and risk of erosion into the stream will be greatly reduced. The addition of a wide vegetated buffer between the new trail location and the newly stabilized stream bank, performed under the companion project, will also add to the life of the trail.

4. Are any eligible pre-award costs being included as part of the grant request?

- a. ☒ No
- b. ☐ Yes – Indicate the date from when those costs started being incurred, the funding category/categories, the total amount of pre-award costs anticipated to be incurred before the grant start date, and whether they are included for match purposes or for reimbursement. (Note: these should also be presented in the budget narrative.

5. List all source(s) and amounts of financial match to the LWCF federal share of the project.

The value of the match can consist of cash, donation and in-kind contributions. The federal LWCF share and financial matches must result in a viable outdoor recreation area and not rely on other funding not mentioned here. Other federal resources may be used as a match if specifically authorized by law.

Source	Type of Match	Value
City of Reynoldsburg, Ohio	Cash	\$ 542,787.00
		\$
		\$

Other Scoring Criteria

The following unnumbered criteria are provided as an FYI. Scoring will be determined for these criteria during application review and a possible unscheduled project site visit. There is no need to provide ‘answers’ for these criteria, however please feel free to attach additional information that could impact the application score (for example, documentation showing the proposed development is a first of its kind opportunity).

Type of Outdoor Recreation Project

While acquisition and many types of development projects are eligible under the LWCF program, some types of projects have a higher scoring priority than others. (If your application contains multiple components, the most costly component for which grant assistance is requested will be considered the ‘type of project’.)

Scoring Criteria	Points
Development of outdoor recreation facilities	20
Acquisition of new parkland	17
Development of a support facility that will make park significantly more user friendly	15
Development of a support facility	10
Project is a support facility for future development	2

Reasonable Project Costs

The LWCF grant program is intended to reimburse reasonable costs of acquisition and development. For acquisitions, the approved appraised value is the basis for reimbursement. For development, the grant does not reimburse for special elements included due to the location of the project (for example: historic districts) or that are deemed excessively high.

Scoring Criteria	Points
Costs are in line with similar projects	5
Costs appear excessively high or unrealistically low	0

Partnerships

Applicants who have received (within the last two calendar years of application deadline), or will receive, donations of tangible value from private entities *for purposes of this project* will receive additional points. Signed documentation (e.g. signed and notarized intent to donate letter from donor(s) or other proof of donation) is required.

Scoring Criteria	Points
Project partnership(s). Contribution(s) must be of tangible value	0-5

Site Suitability

The project site must be suitable for the proposed development.

Scoring Criteria	Points
Site is well suited for project	5
Site is acceptable for project, however there are one or more minor concerns	1-3
Site is NOT suited for project	Deduct 25

SCORP Priorities

Scoring Criteria (all applicable criteria will be selected)	Points
Acquisition and or protection of land primarily for preservation of habitat, wetlands, forests, rivers, and/or lakes.	5
Primarily a land based trail project	5
Primarily paddler access to waterway	5
Replacement/renovation/adaptation of existing deteriorated or outdated publicly used park facility.	5
Application includes action plan to improve awareness of and/or ability to access proposed project.	3

Completeness of Application

Applications should be complete by the application deadline. A complete application includes all signed forms, clearly labeled maps, and all other requested application components.

Scoring Criteria	Points
Application is complete upon receipt by ODNR with postmark date on or before November 16th	5
Application is nearly complete upon receipt by ODNR with postmark date on or before November 16th	1-3
Application is missing major components upon receipt by ODNR with postmark date on or before November 16th	Deduct 5

Compatibility with Private Recreation

Projects should not compete with local private for-profit recreation enterprises of the same type.

Scoring Criteria	Points
Project is not compatible with private sector and will significantly compete with existing private sector business.	Deduct 10

Additional Considerations

Previous ODNR grants and the applicant's grant performance history, if applicable.

Scoring Criteria (all applicable criteria will be selected)	Points
Potential first time LWCF grant recipient	8
One previous LWCF grant	5
Two previous LWCF grants	2
Three or more previous LWCF grants	0
Past NatureWorks grants, rounds 13-27: None (5), One (3), Two (1), Three or more (0)	0-5
Extension of time granted on a previous LWCF or NatureWorks grant (this is a one-time deduction).	(-5) per 6-month extension
Lack of cooperation with ODNR in resolving a known Section 6(f)(3) issue	Deduct 25

Other application considerations:

Scoring Criteria	Points
Applicant's only LWCF application or first priority LWCF application	25
Other than a first priority application	0
Lack of veracity in grant application	(1-10)
The same specific project has received 50% or more of requested funding in a prior year, via LWCF or NatureWorks.	Deduct 25

Attachments

The following attachments (1-5) are required with your application:

1. Evidence of Ownership

A copy of the deed for the property being developed or acquired is required with this application.

2. Boundary Map

A Section 6(f) BOUNDARY MAP is required. The Boundary Map is usually a map of the entire park where the grant project will be constructed. If the project is for land acquisition, the Boundary Map should include the entire newly acquired park, or in the case of acquisition to enlarge an existing park, the Boundary Map should include both the preexisting park and the newly acquired land enlarging the park. A Boundary Line must be drawn around the park.

Please read the following excerpt from the LWCF Technical Assistance Bulletin #2, Jan. 2008 about Boundary Maps (*The Map*). After reading this excerpt, if you have questions, please contact the Grant Administrator (see pg. 1).

...Section 6(f)(3) of the L&WCF Act, as amended, states that: "No property acquired or developed with assistance under this section shall, without the approval of the Secretary (of the Interior), be converted to other than public outdoor recreation uses." It goes on to state the circumstances under which such a conversion-in-use may be approved and that replacement land is required.

... what area should be encompassed by The Map? The "L&WCF Grants Manual" states in Chapter 660.2.6.A that, "At a minimum, this area must be a viable public outdoor recreation area which is capable of being self-sustaining without reliance upon adjoining or additional areas not identified in the scope of the project." It is only in unusual cases, where it can be shown that a lesser unit is clearly a self-sustaining outdoor recreation resource, that less than the total park, open space, or recreation area being developed with L&WCF assistance would be included within the Section 6(f)(3) boundaries. In no case would land acquired with L&WCF assistance not be included within Section 6(f)(3) boundaries.

...It is to the project sponsor's advantage to obtain Federal protection for the entire unit. However, if the project sponsor is aware that, down the road, a non-outdoor recreation use very likely will be made of a *small* portion of the proposed project site, ... that part of the project site [*should be*] excluded from Section 6(f)(3) protection prior to project approval, provided the excluded land is not crucial to the viability of the project site.

The Mapshould containthe date that The Map was prepared; information on the area(s) under lease and the term remaining on the lease(s); all known outstanding rights and interest in the project area held by other than the project sponsor; and known easements, deed/lease restrictions, reversionary interests, etc. Also, those outstanding rights and interests that would not adversely impact the utility and viability of the project site if exercised (and not intended to be included under the conversion provisions of Section 6(f)(3) should be specifically identified on The Map. ... It's important for the State and National Park Service (NPS) to be aware of interests in the project site and surrounding area...

The Map... must be legally sufficient to identify the lands afforded Section 6(f)(3) protection. In other words, the Map may be scrutinized in court. ... It should include a scale in feet, number of acres encumbered, a [*north*] arrow...[*and an*] arrow pointing to the boundary line.

Identification of the area included within the Section 6(f)(3) boundary may be by (1) deed references, (2) adjoining ownerships, (3) adjoining easements of record, (4) adjoining water bodies or other natural landmarks, (5) metes and bounds, and (6) government survey. Where none of the above methods is available, the project sponsor may identify the area of the project site by showing measurements from "permanent locators." The Map should include measurements, in feet, of each side of the boundary.

The Map should be capable of being photocopied (colors shouldn't be used to indicate the boundaries – a dotted line is preferable).

Prior to final billing, the State and NPS may agree to mutually alter the Section 6(f)(3) boundary to provide for the most satisfactory unit intended to be administered under the provisions of that section. Note, however, that parcels acquired with L&WCF assistance are afforded Section 6(f)(3) protection as soon as L&WCF reimbursement is provided and must be included within the boundary. At the time the State submits the final performance report, it may include a map to replace The Map submitted at the time of project approval if the new map is more accurate than the one currently on file.

Please note: the following signed project sponsor's statement is required on the project's Boundary Map:

"As an official designee of the sponsor, I certify that the sponsor understands that the property identified on this boundary map cannot be converted from public outdoor recreation without the written approval of the **U.S. Department of Interior, National Park Service.**"

John Doe
Local Coordinator – Printed Name

John Doe
Local Coordinator - Original Signature

11/1/2021
date

NOTE: Project property may be leased by the project sponsor from another *public* agency. In this case a copy of the non-revocable lease is required (minimum 25-year term beyond anticipated NatureWorks project closeout – or at least through 2046) and the nonfederal property owner **must agree to assume Section 6(f) responsibility** for the property. Written assurance of such, in the form of a recorded resolution by the governing body of the property owner, must be included in the LWCF application.

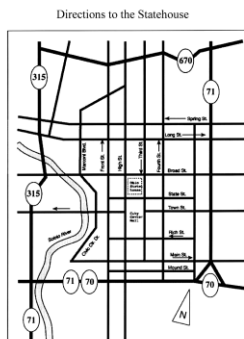
3. Site Vicinity/Location Map

Please submit a highway, street, county or other map(s) that will **clearly** locate your project in relation to nearby streets, highways, towns and other landmarks. Include the name of the applicant, project title and county at the top of the map. Indicate north on map. Maps from online mapping sites are acceptable.

Example: Vicinity Map



Example: Site Location Map



4. Existing Use Map

Please submit a map or, if easier, copy of an aerial photo (can be downloaded from the web) showing all existing development within the entire Boundary Map. Please be sure to label existing facilities and indicate property lines.

5. Proposed Plan for Site

Please submit a site plan showing all proposed development that will be a part of the grant project. If additional improvements are planned, **but are not proposed as a part of this grant project**, please indicate as FUTURE on the plan. Please be sure to label existing facilities and show the property lines. Maps may be carefully hand drawn, but should be at least approximately to an identified scale.

Attachment 1

Evidence of Ownership



VOL 2179 PAGE 40

COLUMBUS BLANK BOOK CO., COLUMBUS, OHIO L12-5

Warranty Deed

By a Corporation To a Corporation (Municipal)

KNOW ALL MEN BY THESE PRESENTS: That

HUBER HOMES, INC.

8955

a corporation duly incorporated under the Laws of the State of Ohio
 of the City of Dayton, County of Montgomery
 and State of Ohio in consideration of the sum of
 One (\$1.00) Dollar and other good and valuable consideration, to it paid by

VILLAGE OF REYNOLDSBURG, OHIO

municipal
 a/corporation duly organized, and existing under the laws of the State of Ohio
 of the Village of Reynoldsburg, County of Franklin
 and State of Ohio, the receipt whereof is hereby acknowledged, does hereby
 GRANT, BARGAIN, SELL AND CONVEY to the said

VILLAGE OF REYNOLDSBURG, OHIO, its successors and assigns forever, the
 following REAL ESTATE, situated in the County of Franklin in the State
 of Ohio, and in the Village of Reynoldsburg
 and bounded and described as follows:

Located in Section 18, Town 16 North, Range 20 West, Refugee Lands, Village of Reynoldsburg, County of Franklin, State of Ohio, described as follows: beginning at the southwest corner of land conveyed to Ervin O. Nance, et al. by deed recorded in Book 1477, page 319 in the Deed Records of Franklin County, Ohio, said point of beginning being on the east line of the Herbert C. Huber Plat No. 36, Section Two as recorded in Book 29, pages 36, 37, and 38 in the Plat Records of Franklin County, Ohio; said point of beginning also being twenty-one and 29/100 (21.29) feet north of the southeast corner of Lot No. 220 of the said Herbert C. Huber Plat No. 36, Section Two; thence with the south line of said Nance land, North eighty-two degrees fifty-seven minutes (82° 57') East for six hundred ninety-three and 90/100 (693.90) feet to the west bank of Black Lick Creek; thence along the meanderings of the west bank of said Black Lick Creek in a southerly direction to the northeast corner of a sixty-nine and 296/1000 (69.296) acre tract of land conveyed to Hamer-Haft Builders, Inc. by deed recorded in Book 1557, page 302 in the Deed Records of Franklin County, Ohio; thence with the north line of said sixty-nine and 296/1000 (69.296) acre tract of land, South eighty-nine degrees twenty-five minutes five seconds (89° 25' 05") West for three hundred eighty-three and 05/100 (383.05) feet; thence South no degrees thirty-five minutes (0° 35') East for one hundred eighty-eight and 21/100 (188.21) feet; thence South eighty-nine degrees twenty-five minutes (89° 25') West for three hundred fifteen and 06/100 (315.06) feet to the east line of said Herbert C. Huber Plat No. 36, Section Two; also being the southeast corner of Lot No. 126 of the said Herbert C. Huber Plat No. 36, Section Two; thence with the east line of said Herbert C. Huber Plat No. 36, Section Two, North no degrees thirty-one minutes (0° 31') West for twenty-nine and 89/100 (29.89) feet; thence still with the east line of said Herbert C. Huber Plat No. 36, Section Two, North twelve degrees fifty-three minutes (12° 53') East for one hundred sixty-six and 86/100 (166.86) feet; thence still with the east line of said Herbert C. Huber Plat No. 36, Section Two, North twenty-six degrees seventeen minutes (26° 17') East for three hundred seventy-six and 64/100 (376.64) feet; thence still with the east line of said Herbert C. Huber Plat No. 36, Section Two, North twelve degrees forty-three minutes (12° 43') West for two hundred ninety-four and 93/100 (294.93) feet to the point of beginning containing nine and 6/10 (9.6) acres more or less; subject, however, to all legal highways and easements of record.

Note: The above described tract of land is part of that land conveyed to Huber Homes, Inc. by deed recorded in Book 2104, page 501 in the Deed Records of Franklin County, Ohio.

VOL 2179 PAGE 41

Provided, however, and these presents are upon the express condition, that said aforescribed premises shall be used only, solely and exclusively for the purpose of a public park and recreation area and provided further that if for any reason said aforescribed premises be used for any other purpose, the title to said premises and the right of possession thereof shall at once revert to the said Grantor, its successors and assigns, and the said Grantee, by accepting this Deed, consents and agrees to hold said premises subject to the conditions herein set forth.



Received 5-12-59 At 2:05 P.M.
 Recorded MAY 14 1959 In Franklin County
 JAMES A. SCHAEFER, Recorder
 Recorder's Fee \$ 2.10

TO HAVE AND TO HOLD said premises, with the privileges and appurtenances thereunto belonging, to the said

VILLAGE OF REYNOLDSBURG, OHIO its successors and assigns forever.

And the said THREE HOMES, INC.

for itself and its successors, does hereby covenant with

VILLAGE OF REYNOLDSBURG, OHIO

its successors and assigns, that it is lawfully seized of the premises aforesaid; that the said premises are FREE AND CLEAR FROM ALL INCUMBRANCES WHATSOEVER: except taxes and assessments due and payable in December, 1958, and thereafter, which

Grantee assumes and agrees to pay, as part of the consideration for these premises.

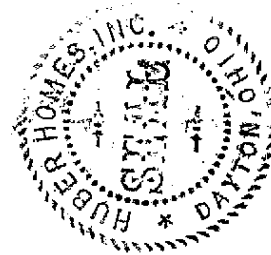
VOL 2179 PAGE 42

and that it will forever WARRANT AND DEFEND the same with the appurtenances unto the said

VILLAGE OF REYNOLDSBURG, OHIO, its successors and assigns,
against the lawful claims of all persons whomsoever

IN WITNESS WHEREOF, The said

HUBER HOMES, INC.



in pursuance of a resolution adopted by its Board of Directors, on this day of

19, has hereunto caused its corporate seal to be affixed and

these presents to be subscribed by its President and Asst. Secretary

this 20th day of November 19 58

Signed and Acknowledged in the Presence of

[Signature]
[Signature]

HUBER HOMES, INC.
By *[Signature]*
Philip S. Borden, President

[Signature]

[Signature]

Richard H. Packard, Assistant Secretary

The State of Ohio Montgomery County, ss.

BE IT REMEMBERED, That on this 20th day of November 19 58,

before me, the subscriber, a Notary Public in and for said

County, personally came the above named

HUBER HOMES, INC.

the Grantor in the foregoing Deed, by Philip S. Borden

its President and Richard H. Packard

its Asst. Secretary and as such and

duly authorized by resolution adopted by the Board of Directors of said Corporation, on

that day, acknowledged the signing of the same to be their voluntary act and deed for and as the act and deed of said Corporation, for the uses and purposes therein mentioned.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and

affixed my official seal, on the day and year last aforesaid.

[Signature]
S. J. SPALLA, Notary Public
In and for Montgomery County, Ohio
My Commission Expires Jan. 30, 1960

THIS INSTRUMENT WAS PREPARED BY James B. Albers.

VOL 3498 PAGE 275

28622

IN THE COURT OF COMMON PLEAS OF FRANKLIN COUNTY, OHIO

CITY OF REYNOLDSBURG,

Plaintiff

vs.

RALPH V. THOMEN, Trustee, et al.,

Defendants.

Case No. 75CV-05-1831



934980153

ENTRY

667

By agreement of the parties this action is hereby settled upon the City of Reynoldsburg, Ohio, depositing with the Clerk of this Court the sum of NINETY EIGHT THOUSAND DOLLARS (\$98,000.00), said sum being full compensation for the property appropriated herein, including interest, and hereinafter described, and that the City of Reynoldsburg, Ohio, upon deposit of said sum as afore-said, shall be entitled to all designated rights, title, interest, and estate in and to the property hereinafter described, and the said sum having been deposited with said Clerk by the City of Reynoldsburg, Ohio, it is, therefore, ORDERED, ADJUDGED, and DECREED that all designated right, title, interest, and estate in and to the following described real estate with the immediate right of possession thereof be and is hereby vested in the Plaintiff, City of Reynoldsburg, Ohio, free and clear of all claims of the owners of said property and persons having an interest therein.

Said property is located in the City of Reynoldsburg, County of Franklin, State of Ohio, and is more particularly described as follows:

FEE SIMPLE

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, being located in Half Section 30, Township 16, Range 20, Refugee Lands, and being part of Al Haft, Jr., 10 acre tract of record in Deed Book 2375, Page 488, and, part of the A.C. Haft, Sr., 60.415 acre tract of record in Deed Book 1557, Page 302, all references being to records of the Recorder's Office, Franklin County, Ohio, and bounded and described as follows:

VOL 3498 PAGE 276

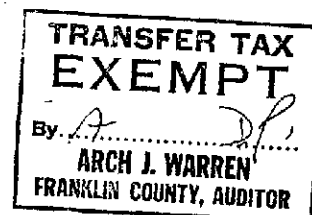
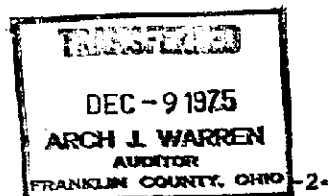
Beginning at a point in the centerline of Livingston Avenue, at the southeasterly corner of the 7000 Livingston Co., 10.456 acre tract of record in Deed Book 2984, Page 261; thence along the easterly line of the said 10.456 acre tract, North 19° 20' West, 722.08 feet to the northeasterly corner of the said tract; thence along the northerly line of the said 10.456 acre tract, South 87° 33' 35" West, 598.83 feet to a point at the southeasterly corner of Lot No. 451 of "HERBERT C. HUBER PLAT 36, SECTION 4" of record in Plat Book 33, Page 2; thence along the easterly line of the said Lot No. 451, North 37° 53' 45" east, 125.08 feet to a point at the northeasterly corner of the said lot; thence along the easterly line of Lot No. 452 of the said Subdivision, North 17° 56' East, 171.50 feet to a point at the northeasterly corner of the said lot; thence along the northerly lines of Lot No. 453 and 454 of the said Subdivision, North 64° 29' 50" West, 229.18 feet to a point at the northwesterly corner of the said Lot No. 454; thence along the northeasterly lines of Lot Nos. 455, 456, and 457 of the said Subdivision, North 41° 39' 20" West, 232.69 feet to a point at the southeasterly corner of Lot No. 123 of "HERBERT C. HUBER PLAT 36, SECTION 2" of record in Plat Book 29, Pages 36 to 38, inclusive; thence along the easterly lines of Lot Nos. 123, 124, and 125 of the said Subdivision, North 0° 31' West, 248.01 feet to a point in the southerly right-of-way line of Retton Road; thence along the southerly line of a 0.355 acre tract conveyed to the City of Reynoldsburg, being the easterly projection of the southerly right-of-way line of the said Retton Road, North 89° 25' East, 315.12 feet to a point at the southeasterly corner of the said 0.355 acre tract; thence along the easterly line of the said City of Reynoldsburg 0.355 acre tract and 1.236 acre tract, North 0° 35' West, 238.21 feet to a point in the southerly line of the City of Reynoldsburg 8.364 acre tract of record in Deed Book 2205, Pages 185 to 188, inclusive; thence along the southerly line of the said City of Reynoldsburg 8.364 acre tract, North 89° 46' 20" East, 341.23 feet to a point at the northeasterly corner of the said Al Haft, Jr., 10 acre tract; thence along the easterly lines of the said Al Haft, Jr., 10 acre tract and the A.C. Haft, Sr., 60.415 acre tract, the following courses and distances: South 19° 23' 40" East, 363.12 feet to a point; South 44° 25' East, 165.0 feet to a point; South 64° 25' East, 247.50 feet to a point; South 26° 25' East, 346.45 feet to a point; South 64° 03' 10" East, 359.17 feet to a point; South 0° 23' 30" East, 229.8 feet to a point; and, South 0° 08' 30" East, 412.0 feet to a point in the centerline of Livingston Avenue; thence along the centerline of said Livingston Avenue, South 89° 36' 30" West, 521.45 feet to the place of beginning, containing 28.442 acres, more or less. Subject however, to all legal highways and/or easements of previous record.

C-106-E
ALL OF
4135
3873

REYNOLDSBURG

R

It is further ORDERED that the City of Reynoldsburg pay all Court Costs herein accrued.



Received DEC 19 1975 At 3:35 P
Recorded DEC 23 1975 In Franklin County
JAMES A. SCHAEFER, Recorder
Recorder's Fee \$ 4.00

VOL 3498 PAGE 277

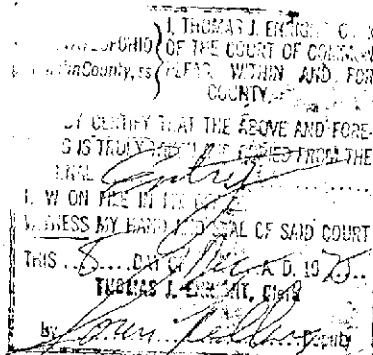
It is further ORDERED that the Clerk of this Court furnish the Plaintiff with a certified copy of this entry, and upon presentation of same to the Recorder of Franklin County, the same shall be filed and recorded in said Recorder's Office.

Henry C. Rydell
J U D G E

APPROVED:

Michael H. Cochran
Michael H. Cochran (COC01)
Attorney for Plaintiff

Lewis J. Di Rosario
Lewis J. Di Rosario
Attorney for Defendants



JOHN S. AYERS AND MARY A. AYERS

his wife

TO

THE VILLAGE OF REYNOLDSBURG,
FRANKLIN COUNTY, OHIO

KNOW ALL MEN BY THESE PRESENTS:

That JOHN S. AYERS and MARY A. AYERS, his wife

of the Township of Truro, County of Franklin, and State of Ohio,
Grantors
In consideration of the sum of One Dollar (\$1.00) and other good
and valuable considerations
to them paid by THE VILLAGE OF REYNOLDSBURG, FRANKLIN
COUNTY, OHIO, a municipal corporation organized and

existing under the laws of the State of Ohio,
of the County of Franklin, and State of Ohio, the receipt whereof is hereby acknowledged,
do hereby Grant, Bargain, Sell and Convey to the said Grantee THE VILLAGE OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO

ITS SUCCESSORS and assigns forever, the following Real Estate, situated in the County of Franklin, in the State of Ohio, and in the
Township of Truro

Situated in Section 10, Township 16, Range 20, Truro Township, Franklin County, Ohio,
and being a part of that tract of land conveyed to the Grantor by deed dated April
17, 1908, and recorded in Deed Book 463, page 40, Recorder's Office, Franklin County,
Ohio, said part being more particularly described as follows:

Beginning at a point in the west line of Lancaster Street produced south from
the Village of Reynoldsburg, 728 feet from the south line of South Street; thence
along the west line of Lancaster Street produced south 1 degree and 19 minutes east
13 feet to an iron pipe; thence south 89 degrees and 50 minutes west parallel with
the south line of South Street, 171.05 feet to an iron pipe at the top of the east
bank of an old mill race, thence south 64 degrees and 25 minutes west 451 feet to
the center of Blacklick Creek, passing an iron pipe at 379 feet, thence up the cen-
ter of the creek north 15 degrees and 02 minutes west 90 feet; thence continuing
up the center of the creek north 21 degrees and 55 minutes east, 314.68 feet; thence
south 86 degrees and 59 minutes east 271.0 feet to a post at the top of the east
bank of an old mill race, the same being in a west line of Ayers' First Addition,
passing an iron pipe on the east bank of Blacklick Creek at 22 feet; thence south
13 degrees and 37 minutes east along a west line of said Ayers' First Addition,
158.25 feet to a post; thence north 89 degrees and 50 minutes east parallel with the
south line of South Street; 174.56 feet to the place of beginning, containing 2.34
acres

.50



TO HAVE AND TO HOLD said premises with all the privileges and appurtenances thereto belonging, to the said Grantee
THE VILLAGE OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO, its successors

And the said Grantors JOHN S. AYERS AND MARY A. AYERS, his wife and assigns forever.

for themselves and their heirs, do hereby covenant with the said Grantee
THE VILLAGE OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO, its successors

and assigns that they are
lawfully seized of the premises aforesaid; that the said premises are Free and Clear from all incumbrances whatsoever: except taxes and assess-
ments due and payable in December, 1936, and thereafter, all of which the Grantee herein
agrees and assumes to pay as a part of the consideration hereof.

and that they will forever Warrant and Defend the same, with the appurtenances unto the said Grantee
THE VILLAGE OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO, its successors
and assigns, against the lawful claims of all persons whomsoever, except as aforesaid

IN WITNESS WHEREOF, The said Grantors JOHN S. AYERS AND MARY A. AYERS, his wife

who hereby release her right of dower in the premises have
hereto set their hand and seal this 10th day of August in the year of our Lord One Thousand Nine Hundred
and thirty-six (1936).

Signed and Acknowledged in Presence of
Roy R. Rickly
George L. Langel

John S. Ayers
Mary A. Ayers

THE STATE OF OHIO, FRANKLIN COUNTY, ss.

BE IT REMEMBERED, That on this 10th day of August A. D. 1936, before me, the subscriber, a Notary
Public in and for said County, personally came the above named JOHN S. AYERS AND MARY A. AYERS, his wife

the Grantors in the foregoing Deed, and acknowledged the signing of the same to be their voluntary act and deed, for the uses and purposes therein mentioned.

Transferred Aug 13 1936
Filed Aug 13 1936 at 8:20 AM
Recorded Aug 13 1936
By Raymond E. Schaefer Recorder.
By Edith M. Cassidy Deputy.
Recorder's Fee \$ 2.00

SEAL

IN TESTIMONY WHEREOF, I have hereunto subscribed my
name and affixed my official seal on the day and year last aforesaid.

H. O'Neal J. H. O'NEAL Notary Public
Notary Public, Franklin County, Ohio.

VOL 2015 PAGE 83 2508

7-53-4

THIS CONTAINS BLANK BOOK SLED, CO., COL., O.

1045

Quit-Claim DeedRev. Code 3301.01 et seq., 319.20
Gen'l Code 8510.1, 11, 15, 16, 2573

KNOW ALL MEN BY THESE PRESENTS: That GLADYS M. AYERS, widow

of the Village of Reynoldsburg, County of Franklin
and State of Ohio in consideration of the sum of

One Dollar and other valuable consideration

to her paid by The Village of Reynoldsburg, Ohio

~~of the~~ ~~State of~~ ~~County of~~

~~the receipt whereof is hereby acknowledged,~~

does hereby Remise, Release, and forever Quit-Claim to the said

Village of Reynoldsburg, Ohio, its successors

~~in~~ ~~and assigns forever,~~ the following REAL ESTATE, situated in

the County of Franklin in the State of Ohio and in the
Township of Truro and bounded and described as follows:

Situate in Section 18, Township 16, Range 20, Truro Township, Franklin County, Ohio, and being a part of the tract of land conveyed to John A. Ayers by deed dated April 17, 1908, and recorded in Deed Book 463, page 40, Recorder's Office, Franklin County, Ohio, and more particularly described as follows:

Beginning at a point in the west line of Truro Avenue 16 ft. south of the southeast corner of Lot No. 12 of John S. Ayers' First Addition to Reynoldsburg, as said lot is delineated upon the recorded plat thereof, of record in Plat Book 10, page 178, Recorder's Office, Franklin County, Ohio; thence S. 89°50' W., parallel with the south line of South Street, 171.50 ft. to an iron pipe at the top of the east bank of an old mill race, the true point of beginning; thence S. 7°12' E. 101.5 ft. to a point; thence S. 2°40' E. 316 Ft. to a point; thence Southwardly along the west line of Arthur C. Johnson's 5.36 Acre Tract as recorded in Deed Book 1082, page 823, Recorder's Office, Franklin County, Ohio, for a distance of approximately 138 ft. to a point in the center of Blacklick Creek; thence Northwardly with the center of Blacklick Creek with the meanders thereof, to the southwest corner of the tract of land deeded by John S. Ayers to the Village of Reynoldsburg, by deed of record in Deed Book 1054, page 475; thence N. 64° 25' E. 451 ft., more or less, to the place of beginning, containing 3.96 Acres be the same, more or less.



TO HAVE AND TO HOLD said premises, with all the privileges and
appurtenances thereunto belonging, to the said Village of Reynoldsburg,
Ohio, its successors ~~in~~ ~~and assigns forever.~~



VOL. 2015 PAGE 84

Last Previous Conveyance, Volume 1756

Page 285

IN WITNESS WHEREOF, the said GLADYS M. AYERS,

~~who hereby releases~~ ~~right of dower in the premises~~, has
 hereunto set her hand, this 11th day of February, in the year
 of our Lord one thousand nine hundred and fifty-seven.

Signed and acknowledged
 in presence of

Emma C. Dunsen
Richard G. Hon

Gladys M. Ayers

THE STATE OF OHIO

FRANKLIN

COUNTY, ss.

BE IT REMEMBERED, That on this 11th day of February, 1957
 before me, the subscriber, a Notary Public
 in and for said County, personally came the above named Gladys M. Ayers

the Grantor in the foregoing Deed, and acknowledged the signing of the
 same to be her voluntary act and deed, for the uses and purposes therein
 mentioned.

IN TESTIMONY WHEREOF, I have hereunto subscribed my
 name and affixed my official seal, on the day
 and year last aforesaid.



This instrument prepared by:
 John M. Adams, Attorney at Law

Richard G. Hon
 RICHARD G. HON
 NOTARY PUBLIC FOR THE STATE OF OHIO
 MY COMMISSION EXPIRES JULY 1, 1959

Grant Deed

FROM
 Gladys M. Ayers

TO
 Village of Reynoldsburg, Ohio

VILLAGE OFFICE
 REYNOLDSBURG, OHIO

Received FEB 13 1957, 19
 at 9:55 o'clock A. M.
 Recorded FEB 15 1957, 19
 In FRANKLIN County
 Record of Deeds, Vol.
 Page
 James A. Schaefer
 Register's Fee, - - - \$1.40

W. J. SEYMOUR
TRANSFERRED
 FEB 14 1957
 Auditor
 STATE OF OHIO

Attachment 2

Boundary Map



Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

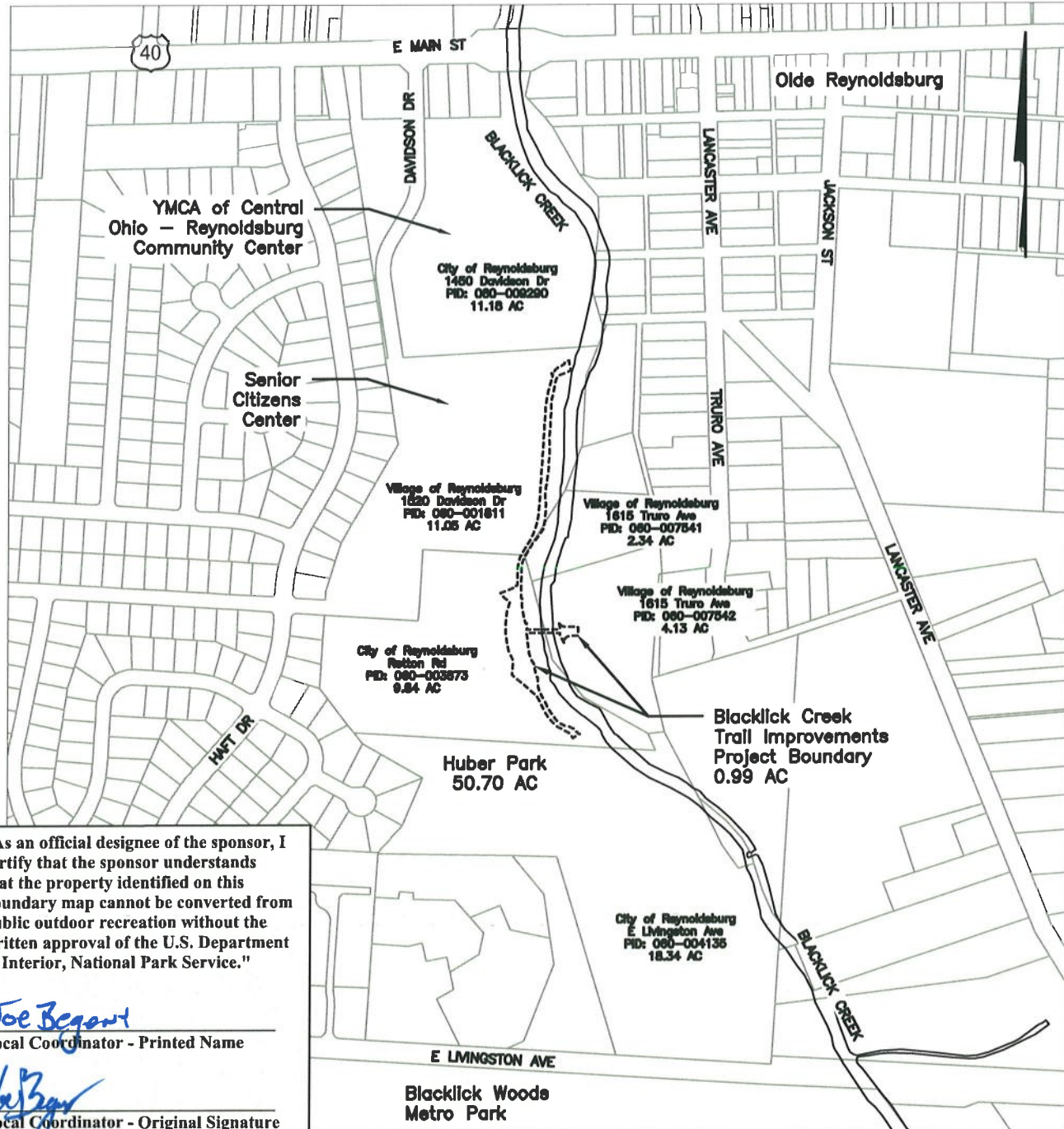
emht.com

CITY OF REYNOLDSBURG, OHIO
BOUNDARY MAP
FOR
**2021 LAND & WATER CONSERVATION FUND
GRANT PROGRAM APPLICATION**

DATE: November 9, 2021

JOB NO. 2021-0007

SCALE: 1" = 500'



"As an official designee of the sponsor, I certify that the sponsor understands that the property identified on this boundary map cannot be converted from public outdoor recreation without the written approval of the U.S. Department of Interior, National Park Service."

Joe Begert

Local Coordinator - Printed Name

Joe Begert

Local Coordinator - Original Signature

11/9/2021

Date

BOUNDARY MAP

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

Attachment 3

Site Vicinity / Location Map



Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

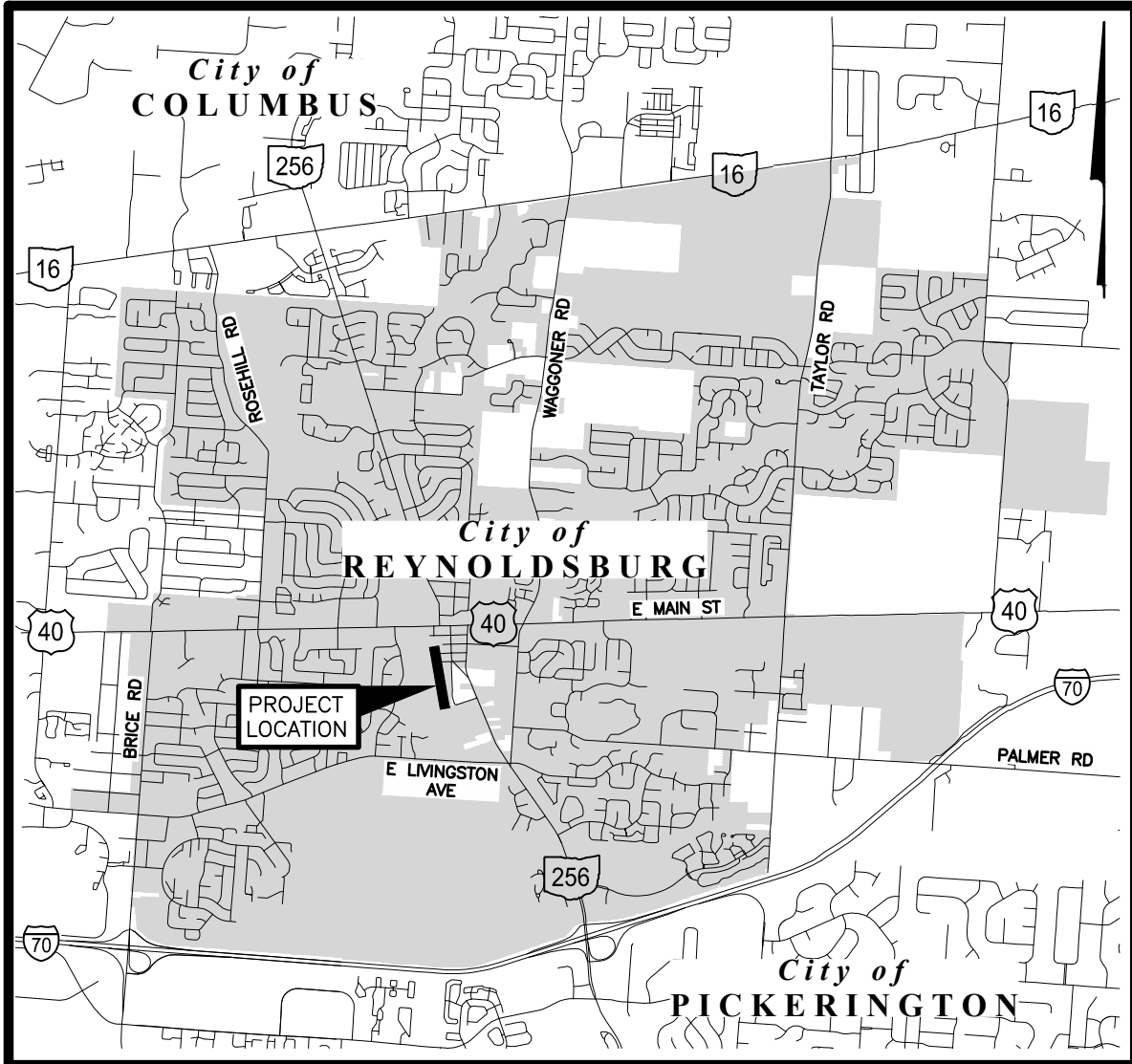
emht.com

CITY OF REYNOLDSBURG, OHIO
VICINITY MAP
FOR
**2021 LAND & WATER CONSERVATION FUND
GRANT PROGRAM APPLICATION**

DATE: November 2021

JOB NO. 2021-0007

SCALE: NTS



VICINITY MAP

Not to Scale

Attachment 4

Existing Use Map



Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648

emht.com

CITY OF REYNOLDSBURG, OHIO
EXISTING USE MAP
FOR
**2021 LAND & WATER CONSERVATION FUND
GRANT PROGRAM APPLICATION**

DATE: November 2021

JOB NO. 2021-0007

SCALE: NTS



EXISTING USE MAP

Not to Scale

Attachment 5

Proposed Plan for Site

PRELIMINARY
NOT TO BE USED FOR
CONSTRUCTION

PLAN SET DATE
December 16, 2020

YMCA COMMUNITY
CENTER

SENIOR CITIZENS
CENTER

HUBER PARK

SOUTH STREET

FUTURE TRAIL
EXTENSION

DAVIDSON DRIVE

FUTURE DEVELOPMENT AREA

TO TRURO AVENUE

100-YEAR
FLOODPLAIN

FLOODWAY

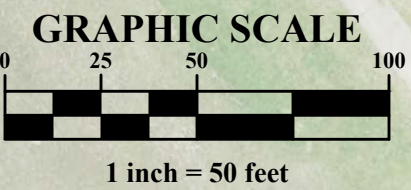
HUBER PARK
BASEBALL FIELDS

BLACKLICK TRAIL

BLACKLICK CREEK

FUTURE TRAIL
EXTENSION

CITY OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO
FOR
**BLACKLICK CREEK
TRAIL & PEDESTRIAN BRIDGE**
CONCEPT PLAN



EMHT
Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648
emht.com

DATE: November 2021
SCALE: 1" = 50'
JOB NO.: 2021-0007
SHEET: 01 of 01

FORMS Nos. 4A, 4B, & 4C

COST ANALYSIS SCHEDULES AND PROJECT COST SUMMARY

Grants may cover costs applicable to acquisition, design and engineering, direct labor, construction contracts, special service contracts, equipment rental and materials purchased for the project.

Please note: A completed Section 106 review by the OHPO is required for funding for all development **projects and acquisition projects**. If the proposed project involves acquisition or development of land that has not been previously developed or land believed to be archaeologically sensitive, the Ohio Historic Preservation Office (OHPO) may require a Phase I Archaeological Survey. The survey is an eligible expense under LWCF. Costs of such surveys vary based on size of area and other conditions. The applicant should consider contacting a consultant for an estimate of this potential cost. Consultants are listed on the following Ohio Historic Preservation Office website:

<https://www.ohiohistory.org/preserve/state-historic-preservation-office/hpreviews>

FORM No. 4A: ACQUISITION COST ANALYSIS

This form is required only if project is for acquisition of property.

Instructions: List the property to be acquired by parcel number.

Not Applicable

Parcel Number	Acreage	Estimated FMV of Parcel	Estimated Value of Existing Non Recreation Property Improvements (if applicable)*	Estimated Relocation Costs, if applicable	Total Estimated Grant Eligible Purchase Price
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
		\$	Deduct: \$	\$	= \$
TOTALS:					\$

* For example: A livable house on the property that will not have an outdoor recreational use

Required Project Acknowledgement Sign

\$ _____

Other (describe) _____

\$ _____

Total of all Proposed Acquisition Costs

\$ _____

FORM No. 4B: DEVELOPMENT COST ESTIMATE

Instructions: In the item column, give a short description of each item to be developed. In the quantity column, show the number of each item. In the units column, list units such as square feet, cubic yards, tons, lump sum, linear feet, etc. In the unit price column, list the cost per unit. The total cost of each item goes in the far-right column. An estimate of project costs prepared by a professional Engineer, Architect or Landscape Architect may be submitted in lieu of this form. Please do not include contingency 'costs'.

[illegible]

*If purchased from ODNR: \$100 each

Box A must equal Box B on page 28.



**OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG, OHIO
TRAIL IMPROVEMENTS
FOR
BLACKLICK CREEK
4-Nov-21**

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
Pedestrian Bridge							
	COC	201	Clearing and Grubbing	1	L.S.	\$20,000.00	\$20,000.00
	COC	SPEC	Pedestrian Bridge, Per Detail	1	EA.	\$550,000.00	\$550,000.00
Pedestrian Bridge Subtotal =							\$570,000.00
Trail Improvements							
	COC	202	Pavement Removal, Asphalt	1,430	S.Y.	\$ 3.00	\$ 4,290.00
	COC	203	Embankment (Bridge Abutment)	521	C.Y.	\$ 100.00	\$ 52,100.00
	COC	203	Excavation and Embankment for Trail Improvements (T=8-in)	352	C.Y.	\$ 100.00	\$ 35,200.00
	COC	204	Subgrade Compaction	1,583	S.Y.	\$ 2.50	\$ 3,957.50
	COC	304	Aggregate Base, T=6-in	264	C.Y.	\$ 75.00	\$ 19,800.00
	COC	441	Asphalt Concrete, Surface Course, Type 1, (448), PG 64-22 (T=2.5-in)	226	Ton	\$ 140.00	\$ 31,640.00
	COC	653	Topsoil, Furnished and Placed (T=3-in)	98	C.Y.	\$ 63.00	\$ 6,174.00
	COC	659	Seeding And Mulching	1,167	S.Y.	\$ 3.00	\$ 3,501.00
	COC	607	Timber Pedestrian Railing	584	L.F.	\$ 100.00	\$ 58,400.00
	COC	SPEC	Mill Butt Joints	26	L.F.	\$ 19.00	\$ 494.00
	COC	SPEC	ODNR Project Sign	1	Ea.	\$ 100.00	\$ 100.00
Trail Improvements Subtotal =							\$215,656.50
SUBTOTAL =							\$785,657.00
*DENOTES CONTINGENCY ITEM							
OPINION OF PROBABLE CONSTRUCTION COST =							\$785,657.00
SURVEY, ENGINEERING (10%) =							\$78,565.00
ENVIRONMENTAL AND FLOODPLAIN PERMITTING =							\$40,000.00
CLOMR/LOMR COORDINATION =							\$60,000.00
CONSTRUCTION MANAGEMENT AND INSPECTION (10%) =							\$78,565.00
OPINION OF PROBABLE PROJECT COST =							\$1,042,787.00
PREPARED BY: CMM							
CHECKED BY: RMA							
CHECKED DATE: 11/4/2021							

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

FORM No. 4C: PROJECT COST SUMMARY

Eligible Cost	Sponsor Share in Cash	Sponsor Share In-Kind* Work	Sponsor Share Donations	Sponsor Share Other Grant(s)	LWCF Grant Amount	Total Cost
Acquisition	-	-	-	-	-	-
Design & Engineering (maximum 15%)	\$257,130	-	-	-	-	\$257,130
Labor (Force Account*)	-	-	-	-	-	-
Special Service Contracts	-	-	-	-	-	
Rental of Equipment	-	-	-	-	-	-
Construction Contracts	\$285,657	-	-	-	\$500,000	\$785,657
Purchase of Materials	-	-	-	-	-	-
Other: _____	-	-	-	-	-	-
TOTAL COSTS	\$542,787	-	-	-	\$500,000	\$1,042,787

Box B

Box B must equal
Box A on page 27.

***Force Account Labor:**

Project labor cost by an employee for which the project sponsor plans to seek 50% reimbursement.

***In Kind Work:**

Project labor cost by an employee for which the project sponsor plans to request credit toward the 50% match.

FORM No. 5: INTER-AGENCY AGREEMENT

An inter-agency agreement may exist if two or more local public or private agencies are cooperating for purposes of funding or operating the grant project. A long term qualifying lease for the property on which the grant project will be developed is also considered an inter-agency agreement.

OPTION ONE: INTER-AGENCY AGREEMENTS EXIST

If an inter-agency agreement exists, or is in process, a copy of the agreement(s), or draft agreement(s), must be submitted with the application. Describe in detail any division of responsibility that may exist, or be planned, for completing the acquisition, development, and/or operation and maintenance of the project.

OPTION TWO: INTER-AGENCY AGREEMENTS DO NOT EXIST

If inter-agency agreement does not exist and is not anticipated, complete and sign the statement below and submit this form with the application.

Applicant City of Reynoldsburg, Ohio

THIS APPLICATION FOR Blacklick Creek Trail Improvements
(PROJECT TITLE)

IS NOT SUBJECT TO ANY INTER-AGENCY AGREEMENTS.

Joe Begany

Local Coordinator – Printed Name

[Signature]

Local Coordinator - Original Signature

Date

11/9/2021

FORM No. 6
CIVIL RIGHTS COMPLIANCE
STATE OF OHIO
U.S. DEPARTMENT OF THE INTERIOR

As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any state assistance it will comply with all federal laws relating to nondiscrimination. These laws include but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 200d-1) which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap, military status, or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. **THE APPLICANT HEREBY GIVES ASSURANCE THAT** it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from state financial assistance.

If any real property or structure thereon is provided or improved with the aid of financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all grants, loans, contracts, property, discounts, or other financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for financial assistance which was approved before such date.

The Applicant recognizes and agrees that such financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and sub recipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.

Joe Begery

Local Coordinator – Printed Name

Joe Begery

Local Coordinator - Original Signature

11/9/2021

Date

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

FORM No. 7 ACKNOWLEDGEMENT OF COMPLIANCE

Upon acceptance of this application as an assisted project, the applicant agrees to the following requirements of the U.S. Department of the Interior and the State of Ohio:

1. All new and/or replacement utility lines within the project boundaries will be placed underground.
2. The LWCF project area, as defined by the project Boundary Map, must be perpetually operated and maintained solely for outdoor public recreation or natural resource purposes. The area cannot be converted in use or title without prior approval of the U.S. Department of Interior National Park Service.
3. All easements, rights-of-way, leases, subsurface rights (e.g. mineral), reversionary interests, and any other agreements that convey rights to non-public and/or non-recreation interests to access or use on lands proposed for Section 6(f)(3) protection herein are listed in this application. If such conditions exist, applicant agrees to provide a written opinion from appropriate counsel stating the local sponsor has the authority to enter into a grant contract that requires the provision of replacement land if the outstanding rights or reversionary interests are exercised in such a manner that results in a conversion.
4. A permanent project acknowledgement sign will be placed at the site as required by the LWCF.
5. The area will be open to the general public. Differences in admission and other fees may be maintained on the basis of residence. However, these differences must be reasonable and discrimination on this basis is prohibited.
6. Considerations for the accessibility of disabled persons must be incorporated in the planning stage of any improvement on the site, regardless of whether not that improvement is grant-assisted. Applicants must adhere to the latest accessibility guidelines under the Americans and Disabilities Act (ADA) and Architectural Barriers Act (ABA). Any development funded must adhere to these guidelines. The guidelines can be accessed on the following webpage: <https://www.access-board.gov/>. There are links for accessible routes, plumbing elements and facilities, recreation facilities, etc.

Joe Begery

Local Coordinator – Printed Name



Local Coordinator - Original Signature

11/9/2021

Date

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

FORM No. 8: LWCF SIGN AND LOGO

Upon acceptance of this application as an LWCF assisted project, the applicant agrees to the following LWCF grant requirements:

One permanent acknowledgement sign recognizing Land and Water Conservation Fund assistance is required at all LWCF assisted site(s). Minimum sign size is 9 X 12 inches. ODNR sells signs at cost (\$100), or they may be made locally. See www.nps.gov/subjects/lwcf/lwcf-manual.htm for logo guidance and graphic files.

- Development projects: A sign must be permanently installed at the main entrance to the park or at the site of the grant assisted development.
- Acquisition projects: A sign must be permanently installed at the main entrance to the park.

The required logo is shown below; this logo format may not be altered. The logo may be used at outdoor recreation site entrances, appropriate on-site locations, and in park literature.



Joe Bogart

Local Coordinator – Printed Name

Joe Bogart

Local Coordinator - Original Signature

Date

11/9/2021

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

FORM No. 9: ENVIRONMENTAL REVIEW

Previous Environmental Review

PREVIOUS ENVIRONMENTAL REVIEW(S) DO NOT EXIST: The project site has NOT been the subject of one or more previous environmental review(s).



initial

OR

PREVIOUS ENVIRONMENTAL REVIEW(S) EXIST: To avoid duplication of effort and unnecessary delays, describe any **prior** environmental review undertaken at any time and still viable for this proposal or related efforts that could be useful for understanding potential environmental impacts. Consider previous local, state, federal (e.g. HUD, EPA, USFWS, FHWA, ODOT) and any other environmental reviews. If the project site has been the subject of one or more previous environmental review(s), please address the following:

1. Date of previous environmental review(s), purpose for the review(s) and for whom they were conducted.

A previous environmental review (Categorical Exclusion Form) was completed for the project for a Recreational Trails Program & Clean Ohio Trails Fund (RTP/COTF) Grant Application submitted to the Ohio Department of Natural Resources on March 15, 2021.

2. Description of the proposed action and alternatives.

The project submitted for the RTP/COTF included the relocation and reconstruction of the existing Blacklick Creek Trail through Huber Park to move the trail further to the west, away from the eroding stream bank of Blacklick Creek. The project also included a new pedestrian bridge spanning Blacklick Creek to provide connectivity between Huber Park and areas to the east of Blacklick Creek. The project scope was identical to that proposed for the LWCF Grant.

3. Who was involved in identifying resource impact issues and developing the proposal including the interested and affected public, government agencies, and Indian tribes.

Coordination was conducted with the U.S. Army Corps of Engineers (USACE), U.S. Fish and Wildlife Service (USFWS), Ohio Department of Natural Resources (ODNR), and the Ohio State Historic Preservation Office (SHPO) to identify potential resource impact issues in support the RTP/COTF grant application. The grant proposal was developed by the City of Reynoldsburg. A public meeting was held on March 8, 2021 to obtain public input.

Attachment: Land and Water Conservation Fund Grant Application (Land and Water Conservation Fund Grant Application)

4. Environmental resources analyzed and determination of impacts for proposed actions and alternatives.

The RTP/COTF grant application considered impacts, and made a determination of possible impacts, to the following resources:

Resource	No Impact	Possible Impact
Streams, Rivers and Watercourses		X
National/State Scenic River Involvement	X	
Other Surface Waters	X	
Wetlands	X	
Lake Erie Coastal Zone	X	
Threatened and Endangered Species		X
Cultural Resources		X
Air Quality Impacts	X	
Environmental Justice		X
Public Involvement		X
Hazardous Materials	X	
Floodplains		X
Waterway Permits		X

5. Any mitigation measures to be part of the proposed action.

Mitigation measures identified included the following environmental commitments:

- Completion of a delineation and applicable Clean Water Act Section 404/401 waterway permit application(s) for submission to the USACE (and Ohio EPA if applicable) prior to construction to address potential stream impacts.
- Implementation of seasonal tree clearing (clearing of trees ≥ 3 inch diameter at breast height between October 1 and March 31) to preclude impacts to endangered bat species.
- Project design to be fully compliant with and permitted under Chapter 1335, Flood Damage Prevention, of the City of Reynoldsburg code to comply with floodplain regulations.

6. Public comment periods (how long, when in the process, who was invited to comment) and agency response.

A public meeting was held on March 8, 2021 to facilitate public involvement in the RTP/COTF application. Notice of the meeting was placed on the City of Reynoldsburg's website one week prior to the scheduled meeting. The public comment period lasted 30 days, although the City will accept public comment related to the project at any time.

7. Any formal decision and supporting reasons regarding degree of potential impacts to the human environment.

The RTP/COTF grant application is still under review. The City is unaware if any formal decision has been made regarding approval of the proposed Categorical Exclusion.

8. Was this proposed LWCF federal action and/or any other federal actions analyzed/reviewed in any of the previous environmental reviews? If so, what was analyzed and what impacts were identified? Provide specific environmental review document references.

Use resource impact information generated during previous environmental reviews described above and from recently conducted site inspections to complete the Environmental Screening Form. Your responses should indicate your proposal's potential for impacting each resource as determined in the previous environmental review(s), and include a reference to where the analysis can be found in an earlier environmental review document. If the previous environmental review documents contain proposed actions to mitigate impacts, briefly summarize the mitigation for each resource as appropriate. The appropriate references for previous environmental review document(s) must be documented, and upon request, the actual document(s) must be provided to ODNR.

The project scope under the RTP/COTF was identical to that proposed for LWCF. Impacts to the resources listed above under #4 were analyzed, and possible impacts were identified for streams/rivers/watercourses, threatened and endangered species, cultural resources, environmental justice, floodplains and waterway permits. The information gathered for the RTP/COCF application was utilized to complete the LWCF Environmental Screening Form.

Attach additional pages as needed

Environmental Screening Form

This is a working tool used to identify the level of environmental documentation which must accompany the proposal submission. By completing this form the project sponsor is providing support for its recommendation that the proposal either:

1. meets criteria to be categorically excluded (CE) from further NEPA review and no additional environmental documentation is necessary; or
2. requires further analysis through an environmental assessment (EA) or an environmental impact statement (EIS).

The scope of the required environmental analysis will vary according to the type of LWCF proposal. As early as possible in your planning process, consider how your proposal/project may have direct, indirect and cumulative impacts on the human environment for your type of LWCF action so planners have an opportunity to design alternatives to lessen impacts on resources, if appropriate. When used as a planning tool in this way, your responses may change as the proposal is revised until it is ready for submission. Initiating or completing environmental analysis after a decision has been made is contrary to both the spirit and letter of the law of the NEPA.

The Environmental Screening Form should be completed with input from resource experts and in consultation with relevant local, state, tribal and federal governments, as applicable. The interested and affected public should be notified of the proposal and be invited to participate in scoping out the proposal (see LWCF Manual Chapter 4). **At a minimum, a site inspection of the affected area must be conducted by individuals familiar with the type of affected resources, who possess the ability to identify potential resource impacts, and know when to seek additional data when needed.**

The Environmental Screening Form contains two parts that must be completed, along with questions 1-4:

Table 1: Environmental Resources

Table 2: Mandatory Criteria

Table 1: For each environmental resource topic, choose an impact estimate level that may occur directly, indirectly and cumulatively as a result of federal approval of your proposal. For each negative or unknown impacted resource provide a brief explanation of how the resource might be affected, how the impact level was determined, and why the chosen impact level is appropriate. If an environmental review has already been conducted on your proposal and is still viable, include the citation including any planned mitigation for each applicable resource, and choose an impact level as mitigated. If the resource does not apply to your proposal, do not check any boxes for that resource. Add any relevant resources not included in the list.

Table 2: This is a list of mandatory impact criteria that preclude the use of categorical exclusions. If you answer “yes” or “?” for any of the mandatory criteria, you must develop an EA or EIS regardless of your answers in Table 1.

Table 1 – For each resource indicate if positive impacts or negative impacts are anticipated to result from the action or if further information is needed to determine the potential impact.

- + indicates positive impacts are anticipated to result from the action
- indicates negative impacts are anticipated to result from the action
- ? indicates further information is needed to determine the potential impact

Questions left blank imply not applicable, or no impact.

Site Name:

	How will the project affect the following resources?	+	-	?
1	Air quality	☐	☐	☐
2	Circulation and transportation	☒	☐	☐
3	Climate	☐	☐	☐
4	Contamination or hazardous materials even if remediated	☐	☐	☐
5	Endangered species: (listed or proposed threatened or endangered) including associated habitat	☐	☐	☐
6	Environmental justice: minority and low-income populations	☒	☐	☐
7	Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	☐	☐	☐
8	Historic or cultural resources	☐	☐	☐
9	Invasive species	☐	☐	☐
10	Land use plans or policies from other agencies including tribes	☐	☐	☐
11	Lightscares, especially night sky	☐	☐	☐
12	Migratory birds	☐	☐	☐
13	Recreation resources	☒	☐	☐
14	Socioeconomics: changes to tax base or competition with private sector	☐	☐	☐
15	Sound (noise impacts)	☐	☐	☐
16	Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	☐	☐	☐
17	Water quality and/or quantity	☐	☐	☐
18	Water: coastal barrier resources or coastal zones	☐	☐	☐
19	Water: marine and/or estuarine	☐	☐	☐
20	Water: stream flow characteristics	☐	☐	☒
21	Water: wetlands and floodplains	☐	☐	☒
22	Other important resources Explain:	☐	☐	☐

Table 2 – This is a list of mandatory impact criteria that preclude the use of a categorical exclusion. If you answer “yes” or “?” for any of the mandatory criteria, you must develop an EA or EIS regardless of your answers in table 1.

Site Name:

	Will your proposal:	Y	N	?
1	Have significant negative impacts on public health or safety?	☐	☒	☐
2	Have significant negative impacts on unique natural resource or geographic characteristics such as historic or cultural resources; park, recreation, or refuge lands; wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands; floodplains; national monuments; migratory birds; and other ecologically significant or critical areas?	☐	☒	☐
3	Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources?	☐	☒	☐
4	Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks?	☐	☒	☐
5	Establish a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects?	☐	☒	☐
6	Have a direct relationship to other actions with individually insignificant but cumulatively significant environmental effects?	☐	☒	☐
7	Have significant adverse effects on properties listed or eligible for listing in the National Register of Historic Places as determined by NPS?	☐	☒	☐
8	Have significant negative impacts to species listed, or proposed to be listed, on the List of Endangered or Threatened Species or have significant impacts on designated critical habitat for these species?	☐	☒	☐
9	Violate a federal law, or a state, local, or tribal law or requirement imposed for the protection of the environment?	☐	☒	☐
10	Have a disproportionately high and adverse effect on low income or minority populations (EO 12898)?	☐	☒	☐
11	Limit access to and ceremonial use of Indian sacred sites on federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites?	☐	☒	☐
12	Contribute to the introduction, continued existence, or spread of noxious weeds or nonnative invasive species known to occur in the area or actions that may promote the introduction, growth, or expansion of the range of such species?	☐	☒	☐

1. Have there been any previous NEPA/SEPA documents that are relevant to this project or this specific site?
 - a. ☒ No
 - b. ☐ Yes – Attach and summarize findings and include page number references below

2. Explain any negative or unknown impacts identified in Table 1 of the Environmental Resources Survey, or any boxes marked “yes” in Table 2 (mandatory criteria).

Table 1. Item 20-Water: stream flow characteristics:

Minor fill impacts to Blacklick Creek, a perennial stream, are anticipated with the proposed project. Coordination was conducted with the U.S. Army Corps of Engineers, which recommended in a letter dated March 5, 2021 completion of a delineation of the project corridor, and submission of a Nationwide Permit (or Individual OEPA 401 and USACE 404 permit if the Nationwide Permit program does not apply to the proposed impacts). The project is anticipated to result in minimal adverse effects, such that the project may be authorized under a USACE Nationwide Permit. The extent of impacts will be determined, and applicable permit application(s) will be submitted, during detailed design.

Table 1. Item 21-Water: wetlands and floodplains:

No wetlands are located within the project area. Based on a review of the FEMA National Flood Hazard Layer Viewer, the special flood hazard areas (floodway and Zone A 100-year floodplain) of Blacklick Creek may be impacted by the proposed project. Coordination was conducted with the Reynoldsburg Floodplain Administrator, who provided comments related to the project on March 3, 2021. The project is anticipated to result in minimal adverse effects, such that the project may be authorized under a local floodplain permit. The extent of impacts will be determined, and applicable permit application(s) will be submitted, during detailed design in order to comply with City of Reynoldsburg flood damage prevention code requirements.

3. How was the information identified in the tables derived and what sources of data were used to justify the impact selection?

A field review of the project area was completed by EMH&T on February 16, 2021. Coordination was conducted the U.S. Army Corps of Engineers (USACE), U.S. Fish and Wildlife Service (USFWS), Ohio Department of Natural Resources (ODNR), and the Ohio History Connection State Historic Preservation Office (SHPO) to determine potential resource impacts.

In regard to circulation and transportation (2), the proposed pedestrian bridge will provide a connection point between Huber Park and existing residential and commercial districts in the City of Reynoldsburg east of Blacklick Creek, resulting in improved circulation/transportation routes for pedestrians and bicyclists. The trail is anticipated to be a significant recreational resource, having positive impacts on recreation opportunities within the City of Reynoldsburg (13).

Per coordination conducted with the USFWS and ODNR, no impacts to federal or state endangered species (5) or migratory birds (12) are anticipated, provided the project complies with the following. USFWS and ODNR provided comments in correspondence dated March 3, 2021 and April 26, 2021, respectively.

Based on a review of the USEPA Environmental Justice (EJ) Screening and Mapping Tool, an EJ population (6) is present within the project area (>30% people of color). However, no adverse human health or environmental effects are anticipated to this population as a result of the project. The project will improve trail connectivity and recreational opportunities to benefit City of Reynoldsburg residents, including minority and low-income populations.

Per correspondence provided by the SHPO on April 6, 2021, the project as proposed will have no effect on historic properties or cultural resources (8) and no further coordination is required for the project unless the scope of work changes.

As described elsewhere in this grant application, the Blacklick Trail is identified within the Central Ohio Greenways Plan, a trail development plan implemented by the Mid-Ohio Regional Planning Commission (MORPC) (10).

Based upon the field review, coordination with the USACE and the local floodplain administrator, and the anticipated scope of work, minor impacts to streams (20) and floodplains (21) are anticipated in conjunction with the project. As described above under #2, the project is anticipated to result in minimal adverse effects, such that the project may be authorized under a USACE Nationwide Permit and a local floodplain permit.

In regard to air quality (1) and climate (3), the project will not result in any meaningful changes in traffic volumes, vehicle mix, location of the existing facility or any other factor that would cause an increase in emissions impacts relative to the no-build alternative pursuant to the Clean Air Act criteria for pollutants.

As it involves a pedestrian trail to be established within mowed lawn in an existing park, the project will not impact, nor cause the proliferation of, invasive species. The project will not result in any meaningful change in existing night sky conditions (11) nor have any significant sound/noise impacts (15). The project will have no significant, direct impact on socioeconomics (14). The project will not result in water quality or quantity impacts (17).

In regard to hazardous materials (4), geological resources (7), unique ecosystems (16), coastal resources/zones (18), marine/estuarine resources (19), these resources are not present within the project area. As such, these items are not applicable.

4. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.
 - USACE Nationwide Permit – federal authorization for fill impacts within Waters of the U.S. pursuant to Section 404 of the Clean Water Act – application to be completed with detailed design.
 - Ohio EPA 401 Water Quality Certification – state authorization pursuant to Section 401 of the Clean Water Act – to be completed in conjunction with Nationwide Permit, with detailed design.
 - Ohio EPA Construction Stormwater General Permit – construction stormwater permit in compliance with the federal Water Pollution Control Act and Ohio Water Pollution Control Act – application to be completed with detailed design.
 - City of Reynoldsburg Special Flood Hazard Area Development Permit – local authorization for impacts to floodplains pursuant to Chapter 1335, Flood Damage Prevention, of the City of Reynoldsburg code – application to be completed with detailed design.

Environmental Reviewers

The following individual(s) provided input in the completion of the environmental screening form. List all reviewers including name, title, agency, field of expertise. Keep all environmental review records and data on this proposal for any future program review and/or audit.

1. Heather Dardinger, Senior Environmental Scientist, EMH&T (February 26, 2021)
2. William R. Toole, Floodplain Administrator, Building Official, City of Reynoldsburg (March 3, 2021)
3. Patrice Ashfield, Field Office Supervisor, Ohio Field Office, USFWS Ecological Services Division (March 3, 2021)
4. Laurie A. Moore, Regulatory Project Manager, USACE Huntington District, Regulatory Division, North Branch (March 5, 2021)
5. Stephen M. Biehl, Project Reviews Coordinator, Resource Protection and Review, Ohio History Connection, State Historic Preservation Office (April 6, 2021)
6. Sarah Tebbe, Environmental Specialist, Environmental Reviews, Ohio Department of Natural Resources (April 26, 2021)

The following individuals conducted a site inspection to verify field conditions.
List name of inspector(s), title, agency, and date(s) of inspection.

1. Christine Rahtz, Environmental Scientist, EMH&T, February 26, 2021

Signature of
LWCF applicant here:

date: 11/8/2021

FORM No. 10: SECTION 106 REVIEW

A completed Section 106 Form for the proposed project must be submitted to ODNR with this LWCF application by the application deadline. *Upon project recommendation*, ODNR will submit these forms to the Ohio Historic Preservation Office (OHPO) on behalf of the successful applicants.

Use the following link to download the **Section 106 Review Project Summary Form** document:

<https://www.ohiohistory.org/preserve/state-historic-preservation-office/hpreviews/section106>

With help from the OHPO Section 106 guidance on pages 38-39, please fill out the Section 106 Form on a computer and print when finished. Mail all documents, completed form, maps and photographs to ODNR with your LWCF application.

If you have questions, please contact the ODNR Grant Administrator (see pg. 1) or visit the Ohio Historic Preservation Office website @ <https://www.ohiohistory.org/preserve/state-historic-preservation-office/hpreviews>

Prior Section 106 Reviews

If the project sponsor has a very recent letter from the OHPO **for the same project site** (i.e. a small park or specific area within a larger park), a Section 106 Review *may* not be necessary. The existing OHPO letter should contain a statement similar to the following:

“...Based on this, it is our opinion that the proposed project will not affect historic properties. No further coordination is required unless the scope of the work changes....”

If applicable, a copy of the recent OHPO letter containing the above statement may be included with the application in lieu of the completed Section 106 Review Project Summary Form.

NOTE – The OHPO may require a Phase I Archaeological Survey when a project involves acquisition or development of land that has not been previously developed or is believed to be archaeologically sensitive. Because the cost of the survey varies based on the size of the area and other conditions, applicants should contact OHPO at 614.297.2300 for further guidance.

A Section 106 review form was submitted on March 9, 2021 for this project as required for a Recreational Trails Program & Clean Ohio Trails Fund Grant Application. The OHPO responded on April 6, 2021 stating, “based on the information submitted, the presence of occasionally flooded soils, and disturbances associated with the original development of the park, the project, as proposed, will have no effect on historic properties. No further coordination is required for this project unless the scope of work changes or archaeological remains are discovered during the course of the project.” This letter is attached.



In reply refer to:
2021-FRA-50855

April 6, 2021

Joel Brown
EMH&T
5500 New Albany Road
Columbus, Ohio 43054

RE: Section 106 Review-Blacklick Creek Trail and Pedestrian Bridge, Reynoldsburg, Franklin County, Ohio.

Dear Mr. Brown:

This letter is in response to correspondence received March 9, 2021, regarding the proposed Blacklick Creek Trail and Pedestrian Bridge project, Reynoldsburg, Franklin County, Ohio. We appreciate the opportunity to comment on this project. The comments of the Ohio State Historic Preservation Office (SHPO) are made pursuant to Section 149.53 of the Ohio Revised Code (O.R.C.) requesting cooperation among state agencies in the preservation of historic properties, Ohio Administrative Code Chapters 4906-4-08 (D). The comments of the Ohio SHPO are also submitted in accordance with the provisions of Section 106 of the National Historic Preservation Act of 1966, as amended (54 U.S.C. 306108 [36 CFR 800]). The applicant is requesting funds through the Clean Ohio Trail Fund Grant, a grant administered by the Ohio Department of Natural Resources (ODNR).

The project will involve minor realignment and reconstruction of an existing multi-use trail within Huber Park on the west side of Blacklick Creek. In addition, a pedestrian bridge will be constructed that spans the creek. A check of our records indicates no historic properties within or adjacent to the proposed trail. A review of aerial imagery from 1963 to the present indicates various levels of earthmoving activities, including the filling-in of a small ephemeral tributary stream. Therefore, based on the information submitted, the presence of occasionally flooded soils, and disturbances associated with the original development of the park, the project, as proposed, will have no effect on historic properties. No further coordination is required for this project unless the scope of work changes or archaeological remains are discovered during the course of the project. In such a situation, this office should be contacted as required by O.R.C. 149.53 and by 36 CFR § 800.13. If you have any questions concerning this review, please contact me via email at sbiehl@ohiohistory.org. Thank you for your cooperation.

Sincerely,

Stephen M. Biehl, Project Reviews Coordinator (archaeology)
Resource Protection and Review
State Historic Preservation Office

RPR Serial No. 1087711

"Please be advised that this is a Section 106 decision. This review decision may not extend to other SHPO programs."

Ohio Historic Preservation Office Section 106 Project Summary Form Guidance

See attached letter dated April 6, 2021 from the State Historic Preservation Office.

Section 1: General Project Information

- A. 1. **Project Info:** All information will be for new project submittals
 - 2. **Project Name:** Same as Grant Project Title on Form 1 of your LWCF grant application.
 - 3. ODNR will fill in the internal tracking number.
- B. **Project address or vicinity:** Address of the location being acquired or developed, or cross streets if an address is not available.
- C. **City/Township:** Project location, not the applicant location.
- D. **County:** County where the project is located.
- E. **Federal agency and contact person:** National Park Service, no contact person
- F. **Type of federal assistance:** Land and Water Conservation Fund
- G. **State agency and contact name:** ODNR, Tim Robinson
- H. **Type of state assistance:** NA
- I. **Revised code 149.53:** The answer is NO
- J. **Public involvement:** Provide the same information as you provided in the LWCF grant application, question 6.
- K. **Consulting parties that have been contacted:** Self-explanatory (property owners, local officials, etc.)

Section 2: Project Description and Area of Potential Effects (APE)

Please complete this section with as much detail as possible.

- A. If the project is acquisition of land only, check NO
If the project is rehabilitation or development, check YES
 - 1. **General description of width, length and depth of proposed ground disturbing activity:**
Self-explanatory (include access roads, sewer lines, etc.)
 - 2. **Narrative description of previous land use..... :** Self-explanatory
 - 3. **Narrative description of current land use....:** Self-explanatory
 - 4. **Does the landowner know.....:** Self-explanatory
- B. 1. Link to online USGS mapping site: <https://www.usgs.gov/products/maps/overview>

2. **Township/City/Village name:** Project's location

- C. **Provide a street level map....:** Using a copy of the LWCF Boundary Map (Attachment 2, page 24), draw a boundary that approximates the area the project will affect. The APE is the area that will be affected by the project. Consider the compatibility of the project with the surrounding area. For example, a brightly colored climbing wall might visually detract from a nearby historic house.
- D. **Provide a verbal description of the APE....:** See instructions for Section 2 C above. Provide an explanation for the boundaries chosen for the APE. Discuss potential direct and indirect effects that might result within the APE from the project.
- E. **Provide a detailed description of the project....:** Provide a detailed description of project work. Supplement written description with available plans and specifications.

Section 3: Identification of Historic Properties

If an historic or archaeological survey has been completed for the property where the project will be located, or has been completed for property that will be acquired with LWCF monies, please provide a copy of that report.

If an historic or archaeological survey has not been completed, skip Section 3 for purposes of this application. ***If your project is selected for funding, ODNR will complete a map of the project area, including the APE, using OHPO mapping software that shows locations of historic sites. The map will be provided to the OHPO (and to you) along with your completed Section 106 Form.***

If the OHPO map shows areas that have been identified as historically or archeologically significant, additional information listed in Section 3 may be requested.

Section 4: Supporting Documentation

- A. **Photographs....:** Self-explanatory. Please be sure to label the photos as follows: direction of view (N,S,E,W etc.) and include a map showing where you were standing when the photo was taken. Please do not submit street view images from online websites like Google Earth.
- B. **Project plans, specifications, site drawings....:** Self-explanatory
- C. **Copies of summaries of any comments....:** Self-explanatory

Section 5: Determination of Effect

- A. Section 5 (A 1&2 and B) is self-explanatory, however if you have questions, please call ODNR (see contact info on page 1).

Please mail the completed Section 106 Form and all supporting documents to ODNR with your LWCF grant application. **Do not mail the Section 106 Form to the Ohio Historic Preservation Office.**

THANK YOU & GOOD LUCK WITH YOUR LWCF GRANT APPLICATION!



Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **November 22, 2021**

TO:

RE: International Survivors of Suicide Loss Day

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
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A RESOLUTION RECOGNIZING THE INTERNATIONAL SURVIVORS OF SUICIDE LOSS DAY

WHEREAS, suicide accounts for 13.42 deaths for every 100,000 people nationwide, making it the county's 10th leading cause of death, and unlike many other leading causes of death, suicide continues to claim more lives each year; and

WHEREAS, there is a need to greater outreach to suicide survivors because they often suffer their devastating loss alone; and

WHEREAS, a network of support offered from other survivors can help suicide survivors cope with their loss and rebuild their lives; and

WHEREAS, in 1999 Senator Harry Reid, a survivor of his father's 1972 suicide, introduced Resolution 99 and with its passage the United States Congress designated the Saturday before Thanksgiving as International Survivors of Suicide Loss Day; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, International Survivors of Suicide Loss Day is a day when people affected by suicide gather at community events to find comfort and gain understanding as they share their stories of healing and hope; and

WHEREAS, the central Ohio group LOSS Community Services was established in 2014 to provide support to fellow survivors; and

WHEREAS, LOSS Community Services began supporting the community of loss survivors as 1st responder when activated by the Coroner's office, a trained volunteer is immediately present to provide resources, understanding, and support; and

WHEREAS, LOSS Community Services offers support groups, remembrance events, companioning, community education, suicide prevention training, and training for communities outside of Columbus interested in developing or enhancing their suicide postvention efforts,

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF REYNOLDSBURG that the City of Reynoldsburg does hereby recognize International Survivors of Suicide Loss Day and encourages the involvement of suicide survivors in healing activities and prevention programs, recognizing that survivors can be a great source of strength to each other.

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6852 phone****Memo**

DATE: **November 22, 2021**

TO: **City Council**

CC:

RE: **CLERK OF COURT REPORT MONTH ENDING OCTOBER 2021**

I am submitting monies collected from the courts held on, 10/7, 10/14, 10/21, and 10/28/21. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$ 7,531.00
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Court Costs & Misc. Costs Assessed	(#110.4510)	\$ 12,059.00
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Sub-Total (To General Revenue Fund)		\$ 19,590.00
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Computerization Needs Fund	(#211.4510)	\$ 1,430.00
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Enforcement & Education Fund	(#293.4616)	\$ 75.00
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Sub-Total		\$ 1,505.00
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Total Amount Submitted		\$ 21,095.00
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City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: November 22, 2021**TO: City Council****CC:****RE:**



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	275,300.00	143.72	329,788.16	.00	(54,488.16)	120	283,031.00
Municipal Tax	17,348,722.00	1,879,007.63	16,564,300.14	.00	784,421.86	95	17,010,411.00
Other Local Taxes	525,000.00	39,231.21	420,903.28	.00	104,096.72	80	391,861.00
State Levied Shared Taxes	954,200.00	89,627.53	796,416.66	.00	157,783.34	83	957,371.00
Licenses	77,100.00	3,425.00	44,250.00	.00	32,850.00	57	50,490.00
Permits	295,200.00	50,263.74	298,528.80	.00	(3,328.80)	101	354,471.00
Fees	26,000.00	5,635.00	23,087.50	.00	2,912.50	89	31,951.00
Intergovernmental-State	2,500.00	.00	.00	.00	2,500.00	0	0.00
Miscellaneous Charges for Services	40,100.00	1,052.85	37,233.88	.00	2,866.12	93	38,601.00
Recreational Charges	121,300.00	12,177.48	132,594.70	.00	(11,294.70)	109	52,821.00
Fines and Forfeitures	358,500.00	20,895.00	161,555.75	.00	196,944.25	45	268,771.00
Investment Earnings	250,000.00	36,878.13	200,284.08	.00	49,715.92	80	456,871.00
Other Revenues	648,776.00	29,067.29	425,409.01	.00	223,366.99	66	659,391.00
Donations	20,000.00	615.00	14,821.85	.00	5,178.15	74	3,901.00
Refunds and Voids	.00	.00	.00	.00	.00	+++	2,941.00
Reimbursements	105,100.00	16,720.00	142,235.64	.00	(37,135.64)	135	1,079,941.00
Sale of Assets	5,000.00	1,371.00	5,313.04	.00	(313.04)	106	7,991.00
Transfers/Advances	1,500.00	.00	1,148.60	.00	351.40	77	1,861.00
Department 000 - General Totals	\$21,054,298.00	\$2,186,110.58	\$19,597,871.09	\$0.00	\$1,456,426.91	93%	\$21,652,731.00
REVENUE TOTALS	\$21,054,298.00	\$2,186,110.58	\$19,597,871.09	\$0.00	\$1,456,426.91	93%	\$21,652,731.00
EXPENSE							
Department 000 - General							
Transfers/Other	4,704,580.00	1,165,000.00	3,830,000.00	.00	874,580.00	81	39,721.00
Department 000 - General Totals	\$4,704,580.00	\$1,165,000.00	\$3,830,000.00	\$0.00	\$874,580.00	81%	\$39,721.00
Department 111 - Police Division							
Personal Services	11,667,029.27	846,219.30	8,438,241.76	230,363.15	2,998,424.36	74	8,333,361.00
Supplies	402,040.89	29,578.90	189,542.21	76,874.55	135,624.13	66	278,721.00
Services	897,703.85	35,707.26	371,312.16	213,851.78	312,539.91	65	447,641.00
Capital Purchases	523,361.06	1,162.33	154,359.85	313,230.37	55,770.84	89	232,021.00
Department 111 - Police Division Totals	\$13,490,135.07	\$912,667.79	\$9,153,455.98	\$834,319.85	\$3,502,359.24	74%	\$9,291,751.00
Department 290 - Mechanic							
Personal Services	164,751.00	11,537.70	111,854.09	5,366.78	47,530.13	71	125,731.00
Supplies	132,129.14	6,184.13	63,479.24	47,913.43	20,736.47	84	77,381.00



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 290 - Mechanic							
Services	48,483.15	182.31	11,825.98	24,235.15	12,422.02	74	21,311.14
Department 290 - Mechanic Totals	\$345,363.29	\$17,904.14	\$187,159.31	\$77,515.36	\$80,688.62	77%	\$224,430.19
Department 340 - Parks and Recreation							
Personal Services	1,143,123.00	83,034.30	815,528.83	36,919.90	290,674.27	75	892,450.13
Supplies	271,833.60	7,160.60	172,527.88	44,033.78	55,271.94	80	111,821.11
Services	676,208.17	19,078.75	198,841.93	151,244.70	326,121.54	52	322,411.11
Transfers/Other	.00	1,879.80	11,500.05	.00	(11,500.05)	+++	
Capital Purchases	17,163.00	.00	17,163.00	.00	.00	100	28,450.11
Department 340 - Parks and Recreation Totals	\$2,108,327.77	\$111,153.45	\$1,215,561.69	\$232,198.38	\$660,567.70	69%	\$1,355,150.19
Department 343 - Senior Center							
Personal Services	169,666.00	11,081.22	107,048.49	1,721.16	60,896.35	64	149,490.11
Supplies	30,667.90	78.69	3,240.52	1,054.61	26,372.77	14	1,680.11
Services	45,250.95	132.39	8,972.39	3,774.20	32,504.36	28	12,980.11
Department 343 - Senior Center Totals	\$245,584.85	\$11,292.30	\$119,261.40	\$6,549.97	\$119,773.48	51%	\$164,160.11
Department 344 - Community Events							
Personal Services	107,397.00	7,975.46	82,814.86	3,740.62	20,841.52	81	99,390.11
Supplies	33,564.57	3,320.01	7,880.53	5,989.71	19,694.33	41	2,380.11
Services	286,515.94	28,957.85	195,166.39	13,545.95	77,803.60	73	31,300.11
Department 344 - Community Events Totals	\$427,477.51	\$40,253.32	\$285,861.78	\$23,276.28	\$118,339.45	72%	\$133,080.11
Department 448 - Service Department							
Personal Services	744,492.00	55,613.55	560,842.43	27,405.50	156,244.07	79	689,830.11
Supplies	25,160.13	1,543.87	13,139.43	8,434.52	3,586.18	86	11,230.11
Services	783,210.40	39,254.09	362,976.67	262,631.15	157,602.58	80	410,630.11
Capital Purchases	5,000.00	(5.36)	5,000.00	.00	.00	100	
Department 448 - Service Department Totals	\$1,557,862.53	\$96,406.15	\$941,958.53	\$298,471.17	\$317,432.83	80%	\$1,111,710.11
Department 479 - Building Department							
Personal Services	635,825.00	35,752.78	338,684.84	26,414.80	270,725.36	57	425,480.11
Supplies	10,213.73	449.08	4,271.74	2,941.99	3,000.00	71	5,360.11
Services	136,036.39	5,194.50	58,231.64	24,912.53	52,892.22	61	95,100.11
Department 479 - Building Department Totals	\$782,075.12	\$41,396.36	\$401,188.22	\$54,269.32	\$326,617.58	58%	\$525,950.11
Department 522 - Mayor							
Personal Services	222,780.00	16,575.21	166,444.00	5,396.78	50,939.22	77	206,010.11

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 522 - Mayor							
Supplies	1,086.99	79.00	294.25	221.74	571.00	47	72
Services	44,557.83	1,041.77	9,766.31	3,526.35	31,265.17	30	5,21
Department 522 - Mayor Totals	\$268,424.82	\$17,695.98	\$176,504.56	\$9,144.87	\$82,775.39	69%	\$211,94
Department 534 - Civil Service Commission							
Personal Services	68,559.00	5,076.28	47,145.87	.00	21,413.13	69	59,96
Supplies	6,186.00	.00	3,471.72	514.28	2,200.00	64	46
Services	36,800.00	801.00	10,363.44	14,565.00	11,871.56	68	21,96
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$112,045.00	\$5,877.28	\$60,981.03	\$15,079.28	\$35,984.69	68%	\$82,39
Department 545 - City Auditor							
Personal Services	375,262.00	27,358.32	274,819.38	4,435.62	96,007.00	74	378,46
Supplies	6,606.00	(89.65)	471.95	637.25	5,496.80	17	31
Services	113,062.20	1,472.38	61,308.26	35,647.77	16,106.17	86	78,18
Department 545 - City Auditor Totals	\$494,930.20	\$28,741.05	\$336,599.59	\$40,720.64	\$117,609.97	76%	\$456,96
Department 554 - City Attorney							
Personal Services	590,816.00	45,358.42	439,473.07	12,555.18	138,787.75	77	589,19
Supplies	6,028.78	.00	3,357.82	1,469.25	1,201.71	80	3,73
Services	114,090.98	1,045.93	59,100.81	19,056.72	35,933.45	69	69,27
Department 554 - City Attorney Totals	\$710,935.76	\$46,404.35	\$501,931.70	\$33,081.15	\$175,922.91	75%	\$662,20
Department 571 - City Council							
Personal Services	196,777.00	13,655.81	135,623.91	1,756.16	59,396.93	70	192,10
Supplies	2,367.94	41.25	1,267.88	650.06	450.00	81	1,36
Services	56,916.00	945.00	29,020.55	12,566.85	15,328.60	73	17,12
Department 571 - City Council Totals	\$256,060.94	\$14,642.06	\$165,912.34	\$14,973.07	\$75,175.53	71%	\$210,59
Department 580 - Development Department							
Personal Services	331,719.00	24,653.53	248,044.08	9,187.36	74,487.56	78	311,94
Supplies	3,279.13	34.67	1,659.07	334.24	1,285.82	61	74
Services	195,393.18	8,047.62	99,849.91	63,049.27	32,494.00	83	136,93
Transfers/Other	.00	.00	100.00	.00	(100.00)	+++	
Department 580 - Development Department Totals	\$530,391.31	\$32,735.82	\$349,653.06	\$72,570.87	\$108,167.38	80%	\$449,62
Department 582 - Human Resources Department							
Personal Services	117,759.00	8,935.71	87,754.06	1,715.85	28,289.09	76	116,78



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 582 - Human Resources Department							
Supplies	20,769.61	1,661.14	13,621.65	2,376.73	4,771.23	77	16,581.65
Services	45,696.98	508.80	20,721.43	6,167.21	18,808.34	59	26,655.48
Department 582 - Human Resources Department Totals	\$184,225.59	\$11,105.65	\$122,097.14	\$10,259.79	\$51,868.66	72%	\$160,021.80
Department 584 - Computer Department							
Supplies	13,000.00	.00	1,858.34	11,141.66	.00	100	11,311.66
Services	481,692.68	3,512.60	288,150.01	195,150.07	(1,607.40)	100	420,233.29
Capital Purchases	184,793.40	3,039.95	40,361.63	111,234.37	33,197.40	82	58,311.63
Department 584 - Computer Department Totals	\$679,486.08	\$6,552.55	\$330,369.98	\$317,526.10	\$31,590.00	95%	\$489,866.43
Department 593 - Clerk of Courts							
Personal Services	296,512.00	22,143.39	224,015.74	8,324.69	64,171.57	78	309,501.00
Supplies	4,538.48	342.73	1,094.42	1,910.09	1,533.97	66	2,244.24
Services	110,945.00	236.64	43,919.34	41,858.02	25,167.64	77	61,101.66
Department 593 - Clerk of Courts Totals	\$411,995.48	\$22,722.76	\$269,029.50	\$52,092.80	\$90,873.18	78%	\$372,851.14
Department 595 - General and Administrative							
Personal Services	317,758.61	.00	47,339.06	220,816.78	49,602.77	84	157,871.57
Supplies	5,000.00	.00	2,288.72	711.28	2,000.00	60	3,571.28
Services	782,595.42	14,527.40	206,345.31	129,853.63	446,396.48	43	752,761.41
Capital Purchases	30,000.00	626.17	6,876.15	3,188.80	19,935.05	34	12,701.62
Department 595 - General and Administrative Totals	\$1,135,354.03	\$15,153.57	\$262,849.24	\$354,570.49	\$517,934.30	54%	\$926,921.10
Department 810 - Public Health and Welfare							
Services	343,400.00	.00	343,974.17	.00	(574.17)	100	333,251.66
Department 810 - Public Health and Welfare Totals	\$343,400.00	\$0.00	\$343,974.17	\$0.00	(\$574.17)	100%	\$333,251.66
EXPENSE TOTALS	\$28,788,655.35	\$2,597,704.58	\$19,054,349.22	\$2,446,619.39	\$7,287,686.74	75%	\$17,202,621.80
Fund 110 - General Fund Totals							
REVENUE TOTALS	21,054,298.00	2,186,110.58	19,597,871.09	.00	1,456,426.91	93%	21,652,731.09
EXPENSE TOTALS	28,788,655.35	2,597,704.58	19,054,349.22	2,446,619.39	7,287,686.74	75%	17,202,621.80
Fund 110 - General Fund Net Gain (Loss)	(\$7,734,357.35)	(\$411,594.00)	\$543,521.87	(\$2,446,619.39)	\$5,831,259.83	25%	\$4,450,109.29
Fund Type Totals							
REVENUE TOTALS	21,054,298.00	2,186,110.58	19,597,871.09	.00	1,456,426.91	93%	21,652,731.09
EXPENSE TOTALS	28,788,655.35	2,597,704.58	19,054,349.22	2,446,619.39	7,287,686.74	75%	17,202,621.80
Fund Type Net Gain (Loss)	(\$7,734,357.35)	(\$411,594.00)	\$543,521.87	(\$2,446,619.39)	\$5,831,259.83	25%	\$4,450,109.29

Attachment: Budget by Classification-September, 2021 11:05 2021 11:00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund Totals							
REVENUE TOTALS	21,054,298.00	2,186,110.58	19,597,871.09	.00	1,456,426.91	93%	21,652,736.00
EXPENSE TOTALS	28,788,655.35	2,597,704.58	19,054,349.22	2,446,619.39	7,287,686.74	75%	17,202,620.00
Fund Category General Fund Net Gain (Loss)	(\$7,734,357.35)	(\$411,594.00)	\$543,521.87	(\$2,446,619.39)	\$5,831,259.83	25%	\$4,450,106.00

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 203 - Cares Act (CRF) Franklin Cty							
REVENUE							
Department 000 - General							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	2,792,731
Investment Earnings	.00	2.92	2.92	.00	(2.92)	+++	1,234
Department 000 - General Totals	<u>\$0.00</u>	<u>\$2.92</u>	<u>\$2.92</u>	<u>\$0.00</u>	<u>(\$2.92)</u>	<u>+++</u>	<u>\$2,793,971</u>
REVENUE TOTALS	<u>\$0.00</u>	<u>\$2.92</u>	<u>\$2.92</u>	<u>\$0.00</u>	<u>(\$2.92)</u>	<u>+++</u>	<u>\$2,793,971</u>
EXPENSE							
Department 000 - General							
Transfers/Other	7,701.02	.00	.00	2,000.00	5,701.02	26	2,785,034
Department 000 - General Totals	<u>\$7,701.02</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>	<u>\$5,701.02</u>	<u>26%</u>	<u>\$2,785,034</u>
EXPENSE TOTALS	<u>\$7,701.02</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>	<u>\$5,701.02</u>	<u>26%</u>	<u>\$2,785,034</u>
Fund 203 - Cares Act (CRF) Franklin Cty Totals							
REVENUE TOTALS	.00	2.92	2.92	.00	(2.92)	+++	2,793,971
EXPENSE TOTALS	7,701.02	.00	.00	2,000.00	5,701.02	26%	2,785,034
Fund 203 - Cares Act (CRF) Franklin Cty Net Gain (Loss)	<u>(\$7,701.02)</u>	<u>\$2.92</u>	<u>\$2.92</u>	<u>(\$2,000.00)</u>	<u>\$5,703.94</u>	<u>26%</u>	<u>\$8,934</u>

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 204 - Cares Act (CRF) Licking Cty							
REVENUE							
Department 000 - General							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	381,227
Investment Earnings	.00	9.03	9.03	.00	(9.03)	+++	41
Department 000 - General Totals	\$0.00	\$9.03	\$9.03	\$0.00	(\$9.03)	+++	\$381,278
REVENUE TOTALS	\$0.00	\$9.03	\$9.03	\$0.00	(\$9.03)	+++	\$381,278
EXPENSE							
Department 000 - General							
Transfers/Other	33,704.74	.00	28,516.31	.00	5,188.43	85	344,797
Department 000 - General Totals	\$33,704.74	\$0.00	\$28,516.31	\$0.00	\$5,188.43	85%	\$344,797
EXPENSE TOTALS	\$33,704.74	\$0.00	\$28,516.31	\$0.00	\$5,188.43	85%	\$344,797
Fund 204 - Cares Act (CRF) Licking Cty Totals							
REVENUE TOTALS	.00	9.03	9.03	.00	(9.03)	+++	381,278
EXPENSE TOTALS	33,704.74	.00	28,516.31	.00	5,188.43	85%	344,797
Fund 204 - Cares Act (CRF) Licking Cty Net Gain (Loss)	(\$33,704.74)	\$9.03	(\$28,507.28)	\$0.00	\$5,197.46	85%	\$36,481

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 205 - Cares Act (CRF) Fairfield Cty							
REVENUE							
Department 000 - General							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	51,530
Investment Earnings	.00	.00	.00	.00	.00	+++	51,530
Department 000 - General Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$51,530</u>
REVENUE TOTALS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$51,530</u>
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	51,530
Department 000 - General Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$51,530</u>
EXPENSE TOTALS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$51,530</u>
Fund 205 - Cares Act (CRF) Fairfield Cty Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	51,530
EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	51,530
Fund 205 - Cares Act (CRF) Fairfield Cty Net Gain (Loss)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$0.00</u>

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 206 - American Rescue Plan Act							
REVENUE							
Department 000 - General							
Intergovernmental-State	.00	.00	2,007,396.93	.00	(2,007,396.93)	+++	
Department 000 - General Totals	\$0.00	\$0.00	\$2,007,396.93	\$0.00	(\$2,007,396.93)	+++	\$0.00
REVENUE TOTALS	\$0.00	\$0.00	\$2,007,396.93	\$0.00	(\$2,007,396.93)	+++	\$0.00
EXPENSE							
Department 000 - General							
Capital Purchases	137,300.00	.00	.00	137,300.00	.00	100	
Department 000 - General Totals	\$137,300.00	\$0.00	\$0.00	\$137,300.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$137,300.00	\$0.00	\$0.00	\$137,300.00	\$0.00	100%	\$0.00
Fund 206 - American Rescue Plan Act Totals							
REVENUE TOTALS	.00	.00	2,007,396.93	.00	(2,007,396.93)	+++	
EXPENSE TOTALS	137,300.00	.00	.00	137,300.00	.00	100%	
Fund 206 - American Rescue Plan Act Net Gain (Loss)	(\$137,300.00)	\$0.00	\$2,007,396.93	(\$137,300.00)	\$2,007,396.93	(1,362%)	\$0.00

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	787,500.00	88,224.27	935,588.47	.00	(148,088.47)	119	589,711.00
Investment Earnings	7,500.00	114.54	1,472.67	.00	6,027.33	20	10,410.00
Reimbursements	.00	20.00	3,413.95	.00	(3,413.95)	+++	8,900.00
Department 000 - General Totals	\$795,000.00	\$88,358.81	\$940,475.09	\$0.00	(\$145,475.09)	118%	\$609,021.00
REVENUE TOTALS	\$795,000.00	\$88,358.81	\$940,475.09	\$0.00	(\$145,475.09)	118%	\$609,021.00
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	171,851.00	8,063.35	124,751.92	5,446.48	41,652.60	76	83,490.00
Supplies	2,000.00	.00	192.58	609.42	1,198.00	40	100.00
Services	92,400.00	679.17	3,758.60	146.15	88,495.25	4	7,920.00
Transfers/Other	2,410,000.00	84,853.67	637,945.08	.00	1,772,054.92	26	257,110.00
Department 564 - Income Tax Division Totals	\$2,676,251.00	\$93,596.19	\$766,648.18	\$6,202.05	\$1,903,400.77	29%	\$348,640.00
EXPENSE TOTALS	\$2,676,251.00	\$93,596.19	\$766,648.18	\$6,202.05	\$1,903,400.77	29%	\$348,640.00
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	795,000.00	88,358.81	940,475.09	.00	(145,475.09)	118%	609,021.00
EXPENSE TOTALS	2,676,251.00	93,596.19	766,648.18	6,202.05	1,903,400.77	29%	348,640.00
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,881,251.00)	(\$5,237.38)	\$173,826.91	(\$6,202.05)	\$2,048,875.86	(9%)	\$260,381.00

Attachment: Budget by Classification-September, 2021 11:05:21 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,453,000.00	176,622.43	1,497,260.77	.00	(44,260.77)	103	1,940,510.00
Investment Earnings	17,000.00	.00	.00	.00	17,000.00	0	36,830.00
Other Revenues	.00	30,094.60	34,742.65	.00	(34,742.65)	+++	1,190.00
Reimbursements	10,000.00	100.00	20,500.01	.00	(10,500.01)	205	79,610.00
Department 000 - General Totals	\$1,480,000.00	\$206,817.03	\$1,552,503.43	\$0.00	(\$72,503.43)	105%	\$2,058,160.00
REVENUE TOTALS	\$1,480,000.00	\$206,817.03	\$1,552,503.43	\$0.00	(\$72,503.43)	105%	\$2,058,160.00
EXPENSE							
Department 000 - General							
Capital Purchases	24,803.19	.00	.00	24,803.19	.00	100	660,000.00
Department 000 - General Totals	\$24,803.19	\$0.00	\$0.00	\$24,803.19	\$0.00	100%	\$660,000.00
Department 268 - Street Department							
Personal Services	738,365.00	51,085.76	523,473.67	16,504.70	198,386.63	73	673,820.00
Supplies	338,914.67	5,018.02	89,800.96	118,680.86	130,432.85	62	140,300.00
Services	181,987.01	23,916.57	78,793.64	65,593.85	37,599.52	79	74,450.00
Capital Purchases	196,050.00	32,038.00	184,967.00	10,240.00	843.00	100	151,040.00
Department 268 - Street Department Totals	\$1,455,316.68	\$112,058.35	\$877,035.27	\$211,019.41	\$367,262.00	75%	\$1,039,630.00
EXPENSE TOTALS	\$1,480,119.87	\$112,058.35	\$877,035.27	\$235,822.60	\$367,262.00	75%	\$1,699,630.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,480,000.00	206,817.03	1,552,503.43	.00	(72,503.43)	105%	2,058,160.00
EXPENSE TOTALS	1,480,119.87	112,058.35	877,035.27	235,822.60	367,262.00	75%	1,699,630.00
Fund 260 - Street Fund Net Gain (Loss)	(\$119.87)	\$94,758.68	\$675,468.16	(\$235,822.60)	\$439,765.43	(366,769%)	\$358,520.00

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	116,000.00	14,320.73	121,399.56	.00	(5,399.56)	105	157,339.56
Investment Earnings	1,000.00	.00	.00	.00	1,000.00	0	4,150.00
Department 000 - General Totals	\$117,000.00	\$14,320.73	\$121,399.56	\$0.00	(\$4,399.56)	104%	\$161,490.00
REVENUE TOTALS	\$117,000.00	\$14,320.73	\$121,399.56	\$0.00	(\$4,399.56)	104%	\$161,490.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	4,977.00	44,956.60	24,435.00	608.40	99	63,131.60
Services	32,733.40	504.63	25,936.59	5,296.81	1,500.00	95	5,700.00
Department 268 - Street Department Totals	\$102,733.40	\$5,481.63	\$70,893.19	\$29,731.81	\$2,108.40	98%	\$68,831.60
EXPENSE TOTALS	\$102,733.40	\$5,481.63	\$70,893.19	\$29,731.81	\$2,108.40	98%	\$68,831.60
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	117,000.00	14,320.73	121,399.56	.00	(4,399.56)	104%	161,490.00
EXPENSE TOTALS	102,733.40	5,481.63	70,893.19	29,731.81	2,108.40	98%	68,831.60
Fund 270 - State Highway Fund Net Gain (Loss)	\$14,266.60	\$8,839.10	\$50,506.37	(\$29,731.81)	\$6,507.96	146%	\$92,658.40
Fund Type Totals							
REVENUE TOTALS	2,392,000.00	309,508.52	4,621,786.96	.00	(2,229,786.96)	193%	6,055,476.96
EXPENSE TOTALS	4,437,810.03	211,136.17	1,743,092.95	411,056.46	2,283,660.62	49%	5,298,480.00
Fund Type Net Gain (Loss)	(\$2,045,810.03)	\$98,372.35	\$2,878,694.01	(\$411,056.46)	\$4,513,447.58	(121%)	\$756,996.96
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,392,000.00	309,508.52	4,621,786.96	.00	(2,229,786.96)	193%	6,055,476.96
EXPENSE TOTALS	4,437,810.03	211,136.17	1,743,092.95	411,056.46	2,283,660.62	49%	5,298,480.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$2,045,810.03)	\$98,372.35	\$2,878,694.01	(\$411,056.46)	\$4,513,447.58	(121%)	\$756,996.96

Attachment: Budget by Classification-September, 2021 11.05.2021 11.00.24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	780,000.00	100,494.80	578,100.23	.00	201,899.77	74	778,161.00
Other Revenues	.00	.00	1,007.50	.00	(1,007.50)	+++	1,350.00
Reimbursements	.00	.00	862.00	.00	(862.00)	+++	
Department 000 - General Totals	\$780,000.00	\$100,494.80	\$579,969.73	\$0.00	\$200,030.27	74%	\$779,521.00
Department 735 - Water Division							
Utility Charges	6,742,300.00	902,653.51	5,231,466.79	.00	1,510,833.21	78	6,855,000.00
Other Revenues	68,400.00	3,961.58	61,198.56	.00	7,201.44	89	91,321.00
Reimbursements	9,300.00	60.00	291.44	.00	9,008.56	3	38,271.00
Department 735 - Water Division Totals	\$6,820,000.00	\$906,675.09	\$5,292,956.79	\$0.00	\$1,527,043.21	78%	\$6,984,601.00
REVENUE TOTALS	\$7,600,000.00	\$1,007,169.89	\$5,872,926.52	\$0.00	\$1,727,073.48	77%	\$7,764,122.00
EXPENSE							
Department 000 - General							
Capital Purchases	1,356,901.21	251.88	206,508.17	1,150,393.04	.00	100	322,471.00
Department 000 - General Totals	\$1,356,901.21	\$251.88	\$206,508.17	\$1,150,393.04	\$0.00	100%	\$322,471.00
Department 735 - Water Division							
Personal Services	520,197.00	34,647.04	363,890.80	21,043.06	135,263.14	74	459,231.00
Supplies	191,361.40	5,761.00	113,232.33	69,266.88	8,862.19	95	100,541.00
Services	6,135,755.56	907,668.18	3,857,479.75	1,439,698.03	838,577.78	86	5,663,161.00
Transfers/Other	.00	1,458.68	1,458.68	.00	(1,458.68)	+++	
Capital Purchases	413,500.00	.00	12,499.00	136,686.00	264,315.00	36	134,061.00
Department 735 - Water Division Totals	\$7,260,813.96	\$949,534.90	\$4,348,560.56	\$1,666,693.97	\$1,245,559.43	83%	\$6,357,011.00
Department 991 - Debt Service							
Debt Service	366,235.00	.00	55,564.08	310,665.60	5.32	100	364,681.00
Department 991 - Debt Service Totals	\$366,235.00	\$0.00	\$55,564.08	\$310,665.60	\$5.32	100%	\$364,681.00
EXPENSE TOTALS	\$8,983,950.17	\$949,786.78	\$4,610,632.81	\$3,127,752.61	\$1,245,564.75	86%	\$7,044,171.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,600,000.00	1,007,169.89	5,872,926.52	.00	1,727,073.48	77%	7,764,122.00
EXPENSE TOTALS	8,983,950.17	949,786.78	4,610,632.81	3,127,752.61	1,245,564.75	86%	7,044,171.00
Fund 710 - Water Fund Net Gain (Loss)	(\$1,383,950.17)	\$57,383.11	\$1,262,293.71	(\$3,127,752.61)	(\$481,508.73)	135%	\$719,951.00

Attachment: Budget by Classification-September, 2021 11.05.2021 11:00:24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	380,000.00	47,657.95	283,368.13	.00	96,631.87	75	383,281.00
Department 000 - General Totals	\$380,000.00	\$47,657.95	\$283,368.13	\$0.00	\$96,631.87	75%	\$383,281.00
Department 736 - Wastewater Division							
Utility Charges	6,215,000.00	856,789.81	4,983,915.42	.00	1,231,084.58	80	6,568,801.00
Other Revenues	.00	125.00	350.00	.00	(350.00)	+++	221.00
Reimbursements	5,000.00	60.00	291.44	.00	4,708.56	6	41,851.00
Department 736 - Wastewater Division Totals	\$6,220,000.00	\$856,974.81	\$4,984,556.86	\$0.00	\$1,235,443.14	80%	\$6,610,881.00
REVENUE TOTALS	\$6,600,000.00	\$904,632.76	\$5,267,924.99	\$0.00	\$1,332,075.01	80%	\$6,994,161.00
EXPENSE							
Department 000 - General							
Capital Purchases	856,314.70	911.88	311,856.15	518,883.46	25,575.09	97	54,961.00
Department 000 - General Totals	\$856,314.70	\$911.88	\$311,856.15	\$518,883.46	\$25,575.09	97%	\$54,961.00
Department 736 - Wastewater Division							
Personal Services	571,203.00	37,494.15	404,000.13	17,136.60	150,066.27	74	536,821.00
Supplies	106,346.46	1,423.41	34,640.07	27,720.15	43,986.24	59	46,891.00
Services	6,370,758.10	242,778.38	3,865,871.79	1,889,641.76	615,244.55	90	5,658,591.00
Capital Purchases	413,500.00	.00	12,499.00	136,686.00	264,315.00	36	134,061.00
Department 736 - Wastewater Division Totals	\$7,461,807.56	\$281,695.94	\$4,317,010.99	\$2,071,184.51	\$1,073,612.06	86%	\$6,376,381.00
Department 991 - Debt Service							
Debt Service	40,020.00	.00	963.75	39,057.00	(.75)	100	39,941.00
Department 991 - Debt Service Totals	\$40,020.00	\$0.00	\$963.75	\$39,057.00	(\$0.75)	100%	\$39,941.00
EXPENSE TOTALS	\$8,358,142.26	\$282,607.82	\$4,629,830.89	\$2,629,124.97	\$1,099,186.40	87%	\$6,471,281.00
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	6,600,000.00	904,632.76	5,267,924.99	.00	1,332,075.01	80%	6,994,161.00
EXPENSE TOTALS	8,358,142.26	282,607.82	4,629,830.89	2,629,124.97	1,099,186.40	87%	6,471,281.00
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$1,758,142.26)	\$622,024.94	\$638,094.10	(\$2,629,124.97)	(\$232,888.61)	113%	\$522,881.00

Attachment: Budget by Classification-September, 2021 11.05.2021 11:00:24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	1,900,000.00	257,986.71	1,509,814.23	.00	390,185.77	79	1,990,570.00
Reimbursements	.00	40.00	194.28	.00	(194.28)	+++	27,211.00
Department 737 - Storm Water Division Totals	\$1,900,000.00	\$258,026.71	\$1,510,008.51	\$0.00	\$389,991.49	79%	\$2,017,781.00
REVENUE TOTALS	\$1,900,000.00	\$258,026.71	\$1,510,008.51	\$0.00	\$389,991.49	79%	\$2,017,781.00
EXPENSE							
Department 000 - General							
Capital Purchases	879,774.85	.00	259,476.40	612,618.78	7,679.67	99	402,191.00
Department 000 - General Totals	\$879,774.85	\$0.00	\$259,476.40	\$612,618.78	\$7,679.67	99%	\$402,191.00
Department 737 - Storm Water Division							
Personal Services	327,617.00	22,228.72	227,236.62	11,862.29	88,518.09	73	308,500.00
Supplies	61,547.20	2,028.55	20,399.03	24,726.46	16,421.71	73	40,790.00
Services	1,136,377.89	70,115.94	668,485.44	342,207.37	125,685.08	89	905,111.00
Capital Purchases	.00	.00	.00	.00	.00	+++	28,900.00
Department 737 - Storm Water Division Totals	\$1,525,542.09	\$94,373.21	\$916,121.09	\$378,796.12	\$230,624.88	85%	\$1,283,311.00
Department 991 - Debt Service							
Debt Service	125,595.00	.00	7,797.00	117,797.00	1.00	100	122,960.00
Department 991 - Debt Service Totals	\$125,595.00	\$0.00	\$7,797.00	\$117,797.00	\$1.00	100%	\$122,960.00
EXPENSE TOTALS	\$2,530,911.94	\$94,373.21	\$1,183,394.49	\$1,109,211.90	\$238,305.55	91%	\$1,808,481.00
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	1,900,000.00	258,026.71	1,510,008.51	.00	389,991.49	79%	2,017,781.00
EXPENSE TOTALS	2,530,911.94	94,373.21	1,183,394.49	1,109,211.90	238,305.55	91%	1,808,481.00
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$630,911.94)	\$163,653.50	\$326,614.02	(\$1,109,211.90)	(\$151,685.94)	124%	\$209,300.00

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Budget by Classification-September, 2021

11.b.1.a

Through 09/30/21
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,200,000.00	201,670.71	1,735,214.48	.00	464,785.52	79	2,165,577.00
Department 738 - Refuse Collection Totals	\$2,200,000.00	\$201,670.71	\$1,735,214.48	\$0.00	\$464,785.52	79%	\$2,165,577.00
REVENUE TOTALS	\$2,200,000.00	\$201,670.71	\$1,735,214.48	\$0.00	\$464,785.52	79%	\$2,165,577.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,229.48	.00	1,374.31	855.17	.00	100	1,238.48
Services	2,965,735.52	194,642.57	1,749,252.51	602,081.14	614,401.87	79	2,268,441.00
Department 738 - Refuse Collection Totals	\$2,967,965.00	\$194,642.57	\$1,750,626.82	\$602,936.31	\$614,401.87	79%	\$2,269,682.00
EXPENSE TOTALS	\$2,967,965.00	\$194,642.57	\$1,750,626.82	\$602,936.31	\$614,401.87	79%	\$2,269,682.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,200,000.00	201,670.71	1,735,214.48	.00	464,785.52	79%	2,165,577.00
EXPENSE TOTALS	2,967,965.00	194,642.57	1,750,626.82	602,936.31	614,401.87	79%	2,269,682.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$767,965.00)	\$7,028.14	(\$15,412.34)	(\$602,936.31)	\$149,616.35	81%	(\$104,105.00)
Fund Type Totals							
REVENUE TOTALS	18,300,000.00	2,371,500.07	14,386,074.50	.00	3,913,925.50	79%	18,941,651.00
EXPENSE TOTALS	22,840,969.37	1,521,410.38	12,174,485.01	7,469,025.79	3,197,458.57	86%	17,593,625.00
Fund Type Net Gain (Loss)	(\$4,540,969.37)	\$850,089.69	\$2,211,589.49	(\$7,469,025.79)	(\$716,466.93)	116%	\$1,348,026.00
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	18,300,000.00	2,371,500.07	14,386,074.50	.00	3,913,925.50	79%	18,941,651.00
EXPENSE TOTALS	22,840,969.37	1,521,410.38	12,174,485.01	7,469,025.79	3,197,458.57	86%	17,593,625.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$4,540,969.37)	\$850,089.69	\$2,211,589.49	(\$7,469,025.79)	(\$716,466.93)	116%	\$1,348,026.00
Grand Totals							
REVENUE TOTALS	41,746,298.00	4,867,119.17	38,605,732.55	.00	3,140,565.45	92%	46,649,861.00
EXPENSE TOTALS	56,067,434.75	4,330,251.13	32,971,927.18	10,326,701.64	12,768,805.93	77%	40,094,733.00
Grand Total Net Gain (Loss)	(\$14,321,136.75)	\$536,868.04	\$5,633,805.37	(\$10,326,701.64)	\$9,628,240.48	33%	\$6,555,128.00

Attachment: Budget by Classification-September, 2021 11 05 2021 11 00 24 AM Joni



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5102	Wages-Staff	1,071,019.00	.00	1,071,019.00	76,304.89	.00	780,114.65	290,904.35	73	990,721.00
5104	Wages-Part time	122,679.00	.00	122,679.00	9,359.61	.00	89,297.60	33,381.40	73	95,650.00
5105	Overtime	365,000.00	.00	365,000.00	16,472.62	.00	189,573.32	175,426.68	52	209,730.00
5106	Longevity	50,000.00	.00	50,000.00	12,800.00	.00	41,884.00	8,116.00	84	54,500.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	(477.86)	477.86	+++	(2,449,911.00)
5109	HSA Employer Funding	288,868.00	.00	288,868.00	6,514.15	.00	296,288.15	(7,420.15)	103	310,400.00
5111	Wages Chief	133,994.00	.00	133,994.00	10,617.60	.00	98,911.68	35,082.32	74	140,690.00
5113	Wages Enforcement	6,604,874.00	75,000.00	6,679,874.00	478,261.65	.00	4,669,070.03	2,010,803.97	70	6,329,080.00
5151	PERS Contribution	169,512.00	.00	169,512.00	11,683.92	596.09	113,503.05	55,412.86	67	147,370.00
5152	PFDPF Contribution	1,224,841.00	.00	1,224,841.00	99,703.36	.00	939,024.26	285,816.74	77	1,085,480.00
5155	PERS Pickup	57,899.00	.00	57,899.00	3,903.33	.00	40,314.86	17,584.14	70	51,990.00
5161	Group Insurance	1,381,134.00	80.77	1,381,214.77	112,146.91	229,767.06	1,098,352.41	53,095.30	96	1,257,820.00
5166	Medicare	121,041.00	1,087.50	122,128.50	8,451.26	.00	82,385.61	39,742.89	67	109,780.00
<i>Personal Services Totals</i>		\$11,590,861.00	\$76,168.27	\$11,667,029.27	\$846,219.30	\$230,363.15	\$8,438,241.76	\$2,998,424.36	74%	\$8,333,360.00
<i>Supplies</i>										
5201	Office Supplies	10,000.00	875.85	10,875.85	365.86	5,225.61	5,376.23	274.01	97	8,660.00
5202	Photo Copy Supplies	3,500.00	999.75	4,499.75	.00	2,000.00	1,999.50	500.25	89	2,490.00
5203	Computer Supplies	15,000.00	2,645.66	17,645.66	532.85	4,506.19	6,375.52	6,763.95	62	11,390.00
5205	Small Tools/Minor Equipment	9,700.00	30.98	9,730.98	1,805.46	1,783.85	3,277.87	4,669.26	52	5,320.00
5206	Evidence	10,000.00	.00	10,000.00	5,000.00	5,000.00	5,000.00	.00	100	10,000.00
5207	Law Enforcement Supplies	72,000.00	9,348.21	81,348.21	3,283.48	9,947.79	29,924.40	41,476.02	49	57,060.00
5213	Repair and Maintenance Supplies	12,000.00	789.98	12,789.98	620.36	1,380.57	4,903.66	6,505.75	49	6,730.00
5241	Uniforms-Purchased	104,700.00	4,043.71	108,743.71	7,033.59	16,768.28	52,506.71	39,468.72	64	96,020.00
5251	MV Gas and Oil	140,000.00	6,406.75	146,406.75	10,937.30	30,262.26	80,178.32	35,966.17	75	81,010.00
<i>Supplies Totals</i>		\$376,900.00	\$25,140.89	\$402,040.89	\$29,578.90	\$76,874.55	\$189,542.21	\$135,624.13	66%	\$278,720.00
<i>Services</i>										
5311	Utilities	145,000.00	11,763.54	156,763.54	5,606.97	58,537.20	76,426.34	21,800.00	86	104,440.00
5321	Professional Training	107,150.00	2,254.40	109,404.40	7,766.72	18,178.42	40,406.70	50,819.28	54	59,620.00
5323	Publications	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	3,060.00
5324	Professional Association Dues	2,500.00	290.00	2,790.00	50.00	1,223.00	1,237.00	330.00	88	1,840.00
5325	Educational Assistance	10,000.00	2,469.75	12,469.75	419.94	4,060.81	3,408.94	5,000.00	60	4,030.00
5339	Misc Contract Services	85,200.00	3,516.09	88,716.09	3,917.07	19,278.14	38,784.41	30,653.54	65	52,270.00
5351	Liability Insurance Deductible	50,000.00	3,605.71	53,605.71	.00	9,000.00	8,403.58	36,202.13	32	41,590.00
5361	Building Repair/Maintenance	80,000.00	1,543.09	81,543.09	5,531.86	25,330.82	41,149.37	15,062.90	82	32,550.00
5362	Equipment Maintenance	80,350.00	480.00	80,830.00	587.81	28,529.37	16,236.27	36,064.36	55	43,440.00
5363	MV Repair/Maintenance-External	30,000.00	3,145.00	33,145.00	2,460.47	7,117.53	9,586.20	16,441.27	50	2,370.00
5364	MV Repair/Maintenance-Internal	.00	.00	.00	.00	.00	42.78	(42.78)	+++	



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	41,100.00
5375	Prisoner Care	145,000.00	4,334.00	149,334.00	4,254.98	13,799.20	43,834.80	91,700.00	39	56,920.00
5391	Postage	7,000.00	.00	7,000.00	358.54	3,297.51	1,841.57	1,860.92	73	2,220.00
5392	Fingerprinting Services	750.00	22.00	772.00	116.50	300.00	484.75	(12.75)	102	250.00
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	1,800.00	5,400.00	1,300.00	85	7,800.00
5395	Printing/Advertising	20,000.00	215.38	20,215.38	1,269.00	12,826.37	7,929.82	(540.81)	103	10,120.00
5396	Uniform Cleaning/Repairs	45,000.00	1,864.89	46,864.89	2,033.50	10,256.68	16,608.21	20,000.00	57	21,070.00
5399	Other Miscellaneous Services	6,500.00	32,500.00	39,000.00	733.90	316.73	59,531.42	(20,848.15)	153	3,560.00
	Services Totals	\$829,700.00	\$68,003.85	\$897,703.85	\$35,707.26	\$213,851.78	\$371,312.16	\$312,539.91	65%	\$447,640.00
	Capital Purchases									
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	.00	4,576.02	423.98	5,000.00	50	4,810.00
5632	Motor Vehicles	341,000.00	47,210.30	388,210.30	.00	281,619.69	61,065.04	45,525.57	88	61,440.00
5633	Machinery and Equipment	50,000.00	217.43	50,217.43	.00	22,699.28	4,864.38	22,653.77	55	120,240.00
5634	Unmarked Vehicles	8,400.00	533.33	8,933.33	.00	1,933.33	5,500.00	1,500.00	83	7,190.00
5639	Other Equipment	66,000.00	.00	66,000.00	1,162.33	2,402.05	82,506.45	(18,908.50)	129	38,320.00
	Capital Purchases Totals	\$475,400.00	\$47,961.06	\$523,361.06	\$1,162.33	\$313,230.37	\$154,359.85	\$55,770.84	89%	\$232,020.00
	EXPENSE TOTALS	\$13,272,861.00	\$217,274.07	\$13,490,135.07	\$912,667.79	\$834,319.85	\$9,153,455.98	\$3,502,359.24	74%	\$9,291,750.00
Department 111 - Police Division Totals		(\$13,272,861.00)	(\$217,274.07)	(\$13,490,135.07)	(\$912,667.79)	(\$834,319.85)	(\$9,153,455.98)	(\$3,502,359.24)	74%	(\$9,291,750.00)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	99,351.00	.00	99,351.00	7,764.80	.00	69,576.73	29,774.27	70	79,210
5106	Longevity	.00	.00	.00	.00	.00	550.00	(550.00)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,697
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	6,000.00	2,000.00	75	8,660
5151	PERS Contribution	13,909.00	.00	13,909.00	1,164.08	.00	9,923.67	3,985.33	71	10,640
5161	Group Insurance	42,050.00	.00	42,050.00	2,500.50	5,366.78	24,780.18	11,903.04	72	27,800
5166	Medicare	1,441.00	.00	1,441.00	108.32	.00	1,023.51	417.49	71	1,090
	Personal Services Totals	\$164,751.00	\$0.00	\$164,751.00	\$11,537.70	\$5,366.78	\$111,854.09	\$47,530.13	71%	\$125,730
	Supplies									
5201	Office Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	200
5203	Computer Supplies	100.00	.00	100.00	.00	100.00	.00	.00	100	90
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	1,430
5213	Repair and Maintenance Supplies	120,000.00	329.14	120,329.14	5,787.98	41,894.17	60,898.50	17,536.47	85	69,940
5259	Operating Materials and Supplies	8,500.00	.00	8,500.00	396.15	4,419.26	2,580.74	1,500.00	82	5,890
	Supplies Totals	\$131,800.00	\$329.14	\$132,129.14	\$6,184.13	\$47,913.43	\$63,479.24	\$20,736.47	84%	\$77,380
	Services									
5311	Utilities	600.00	48.94	648.94	63.67	291.36	357.58	.00	100	160
5321	Professional Training	800.00	.00	800.00	.00	322.00	128.00	350.00	56	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,717.41	282.59	1,000.00	67	320
5363	MV Repair/Maintenance-External	40,000.00	803.09	40,803.09	.00	20,079.16	9,793.93	10,930.00	73	19,040
5397	Uniform Rental	1,650.00	81.12	1,731.12	118.64	485.12	1,103.98	142.02	92	1,260
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	1,340.10	159.90	.00	100	500
	Services Totals	\$47,550.00	\$933.15	\$48,483.15	\$182.31	\$24,235.15	\$11,825.98	\$12,422.02	74%	\$21,310
	EXPENSE TOTALS	\$344,101.00	\$1,262.29	\$345,363.29	\$17,904.14	\$77,515.36	\$187,159.31	\$80,688.62	77%	\$224,430
Department 290 - Mechanic Totals		(\$344,101.00)	(\$1,262.29)	(\$345,363.29)	(\$17,904.14)	(\$77,515.36)	(\$187,159.31)	(\$80,688.62)	77%	(\$224,430)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	95,895.00	.00	95,895.00	7,377.60	.00	70,030.28	25,864.72	73	95,621.00
5102	Wages-Staff	524,505.00	.00	524,505.00	40,347.24	.00	382,726.67	141,778.33	73	480,631.00
5105	Overtime	42,000.00	.00	42,000.00	1,828.97	.00	26,434.31	15,565.69	63	3,351.00
5106	Longevity	1,700.00	.00	1,700.00	550.00	.00	1,650.00	50.00	97	1,700.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	(1,860.04)	1,860.04	+++	(15,957.00)
5109	HSA Employer Funding	42,000.00	.00	42,000.00	.00	.00	40,000.00	2,000.00	95	37,500.00
5141	Wages-Seasonal Labor	110,000.00	.00	110,000.00	5,919.75	.00	45,105.67	64,894.33	41	18,790.00
5151	PERS Contribution	108,374.00	.00	108,374.00	8,909.97	.00	72,118.15	36,255.85	67	80,850.00
5161	Group Insurance	207,425.00	.00	207,425.00	17,327.24	36,919.90	172,066.14	(1,561.04)	101	181,700.00
5166	Medicare	11,224.00	.00	11,224.00	773.53	.00	7,257.65	3,966.35	65	8,230.00
<i>Personal Services Totals</i>		\$1,143,123.00	\$0.00	\$1,143,123.00	\$83,034.30	\$36,919.90	\$815,528.83	\$290,674.27	75%	\$892,450.00
<i>Supplies</i>										
5201	Office Supplies	600.00	.00	600.00	.00	128.40	183.02	288.58	52	660.00
5203	Computer Supplies	500.00	.00	500.00	274.49	25.51	747.37	(272.88)	155	280.00
5205	Small Tools/Minor Equipment	4,345.00	3,946.54	8,291.54	.00	95.51	5,135.80	3,060.23	63	3,590.00
5209	Chemicals	39,115.00	.00	39,115.00	.00	269.53	40,253.62	(1,408.15)	104	18,970.00
5213	Repair and Maintenance Supplies	54,350.00	23,993.65	78,343.65	1,485.79	12,478.03	49,621.64	16,243.98	79	40,230.00
5215	Recreational Supplies	77,383.00	3,524.12	80,907.12	3,714.57	22,300.78	36,063.98	22,542.36	72	21,480.00
5241	Uniforms-Purchased	2,500.00	179.95	2,679.95	.00	.00	394.26	2,285.69	15	1,410.00
5251	MV Gas and Oil	20,000.00	1,836.83	21,836.83	811.00	5,571.86	11,014.97	5,250.00	76	11,300.00
5252	Aggregates	17,000.00	.00	17,000.00	874.75	2,165.43	7,794.57	7,040.00	59	9,500.00
5259	Operating Materials and Supplies	12,400.00	10,159.51	22,559.51	.00	998.73	21,318.65	242.13	99	4,360.00
<i>Supplies Totals</i>		\$228,193.00	\$43,640.60	\$271,833.60	\$7,160.60	\$44,033.78	\$172,527.88	\$55,271.94	80%	\$111,820.00
<i>Services</i>										
5303	Community Events	8,200.00	500.00	8,700.00	150.50	1,475.00	5,665.50	1,559.50	82	950.00
5311	Utilities	39,000.00	2,591.16	41,591.16	2,301.88	18,834.45	22,188.93	567.78	99	25,830.00
5321	Professional Training	1,900.00	.00	1,900.00	.00	.00	450.89	1,449.11	24	320.00
5322	Conference/Reimb	8,200.00	99.00	8,299.00	552.00	3,821.29	4,037.56	440.15	95	1,920.00
5323	Publications	250.00	.00	250.00	.00	24.10	1,326.58	(1,100.68)	540	
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	275.00	1,863.75	(638.75)	143	1,590.00
5338	Personal Service Contracts	73,806.00	.00	73,806.00	1,253.00	4,905.50	21,820.01	47,080.49	36	16,510.00
5339	Misc Contract Services	285,000.00	128,048.42	413,048.42	13,564.49	92,397.58	115,830.15	204,820.69	50	250,210.00
5361	Building Repair/Maintenance	79,500.00	.00	79,500.00	290.00	26,627.71	2,630.00	50,242.29	37	18,290.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	860.00
5391	Postage	7,500.00	2,849.27	10,349.27	12.19	.00	6,421.68	3,927.59	62	240.00
5395	Printing/Advertising	25,000.00	7,218.34	32,218.34	634.60	30.00	13,718.87	18,469.47	43	5,490.00
5399	Other Miscellaneous Services	3,020.00	25.98	3,045.98	320.09	2,854.07	2,888.01	(2,696.10)	189	150.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Services Totals	\$534,876.00	\$141,332.17	\$676,208.17	\$19,078.75	\$151,244.70	\$198,841.93	\$326,121.54	52%	\$322,411
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	1,879.80	.00	11,500.05	(11,500.05)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$1,879.80	\$0.00	\$11,500.05	(\$11,500.05)	+++	\$0.00
	Capital Purchases									
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	18,681
5639	Other Equipment	.00	17,163.00	17,163.00	.00	.00	17,163.00	.00	100	9,771
	Capital Purchases Totals	\$0.00	\$17,163.00	\$17,163.00	\$0.00	\$0.00	\$17,163.00	\$0.00	100%	\$28,452
	EXPENSE TOTALS	\$1,906,192.00	\$202,135.77	\$2,108,327.77	\$111,153.45	\$232,198.38	\$1,215,561.69	\$660,567.70	69%	\$1,355,150
Department 340 - Parks and Recreation Totals		(\$1,906,192.00)	(\$202,135.77)	(\$2,108,327.77)	(\$111,153.45)	(\$232,198.38)	(\$1,215,561.69)	(\$660,567.70)	69%	(\$1,355,150)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	70,207.00	.00	70,207.00	5,401.60	.00	51,283.52	18,923.48	73	70,690.00
5104	Wages-Part time	62,567.00	.00	62,567.00	3,524.36	.00	33,296.14	29,270.86	53	51,600.00
5105	Overtime	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	190.00
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,590.00)
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	19,232.00	.00	19,232.00	1,269.00	.00	11,785.94	7,446.06	61	16,580.00
5161	Group Insurance	9,068.00	.00	9,068.00	757.86	1,721.16	7,466.19	(119.35)	101	8,630.00
5166	Medicare	1,992.00	.00	1,992.00	128.40	.00	1,216.70	775.30	61	1,770.00
	Personal Services Totals	\$169,666.00	\$0.00	\$169,666.00	\$11,081.22	\$1,721.16	\$107,048.49	\$60,896.35	64%	\$149,490.00
	Supplies									
5201	Office Supplies	1,400.00	36.50	1,436.50	78.69	221.31	156.81	1,058.38	26	2,000.00
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	1,200.00
5213	Repair and Maintenance Supplies	5,000.00	904.83	5,904.83	.00	237.68	1,297.52	4,369.63	26	190.00
5215	Recreational Supplies	3,000.00	.00	3,000.00	.00	417.31	1,158.83	1,423.86	53	290.00
5216	Contributed Supplies Purchased	.00	19,126.57	19,126.57	.00	178.31	627.36	18,320.90	4	1,160.00
	Supplies Totals	\$10,600.00	\$20,067.90	\$30,667.90	\$78.69	\$1,054.61	\$3,240.52	\$26,372.77	14%	\$1,680.00
	Services									
5311	Utilities	7,000.00	483.61	7,483.61	132.39	1,299.97	2,233.64	3,950.00	47	5,100.00
5321	Professional Training	300.00	94.78	394.78	.00	.00	94.78	300.00	24	300.00
5322	Conference/Reimb	400.00	.00	400.00	.00	.00	.00	400.00	0	300.00
5324	Professional Association Dues	150.00	.00	150.00	.00	.00	100.00	50.00	67	100.00
5339	Misc Contract Services	9,200.00	.00	9,200.00	.00	.00	6,543.97	2,656.03	71	7,230.00
5361	Building Repair/Maintenance	25,000.00	.00	25,000.00	.00	1,364.23	.00	23,635.77	5	25,000.00
5391	Postage	2,500.00	122.56	2,622.56	.00	.00	.00	2,622.56	0	240.00
5395	Printing/Advertising	.00	.00	.00	.00	1,110.00	.00	(1,110.00)	+++	.00
	Services Totals	\$44,550.00	\$700.95	\$45,250.95	\$132.39	\$3,774.20	\$8,972.39	\$32,504.36	28%	\$12,980.00
	EXPENSE TOTALS	\$224,816.00	\$20,768.85	\$245,584.85	\$11,292.30	\$6,549.97	\$119,261.40	\$119,773.48	51%	\$164,160.00
Department 343 - Senior Center Totals		(\$224,816.00)	(\$20,768.85)	(\$245,584.85)	(\$11,292.30)	(\$6,549.97)	(\$119,261.40)	(\$119,773.48)	51%	(\$164,160.00)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 344 - Community Events										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	66,310.00	.00	66,310.00	5,100.80	.00	48,417.92	17,892.08	73	64,950.00
5105	Overtime	5,000.00	.00	5,000.00	71.73	.00	4,709.88	290.12	94	58,000.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	9,983.00	.00	9,983.00	965.17	.00	7,400.09	2,582.91	74	8,820.00
5161	Group Insurance	21,070.00	.00	21,070.00	1,765.80	3,740.62	17,545.59	(216.21)	101	20,110.00
5166	Medicare	1,034.00	.00	1,034.00	71.96	.00	741.38	292.62	72	91,000.00
	Personal Services Totals	\$107,397.00	\$0.00	\$107,397.00	\$7,975.46	\$3,740.62	\$82,814.86	\$20,841.52	81%	\$99,390.00
	Supplies									
5201	Office Supplies	300.00	5.57	305.57	.00	100.00	(37.42)	242.99	20	18,000.00
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
5215	Recreational Supplies	24,000.00	1,259.00	25,259.00	3,320.01	3,776.12	7,531.54	13,951.34	45	2,200.00
5251	MV Gas and Oil	6,000.00	.00	6,000.00	.00	2,113.59	386.41	3,500.00	42	6,000.00
	Supplies Totals	\$32,300.00	\$1,264.57	\$33,564.57	\$3,320.01	\$5,989.71	\$7,880.53	\$19,694.33	41%	\$2,380.00
	Services									
5303	Community Events	.00	.00	.00	.00	.00	(135.00)	135.00	+++	63,000.00
5311	Utilities	1,400.00	48.94	1,448.94	63.67	541.37	507.57	400.00	72	19,000.00
5321	Professional Training	831.00	.00	831.00	.00	.00	.00	831.00	0	8,000.00
5322	Conference/Reimb	1,970.00	.00	1,970.00	.00	.00	.00	1,970.00	0	19,000.00
5324	Professional Association Dues	1,154.00	.00	1,154.00	.00	.00	.00	1,154.00	0	11,000.00
5339	Misc Contract Services	240,000.00	2,512.00	242,512.00	28,260.34	10,978.64	181,599.51	49,933.85	79	30,470.00
5395	Printing/Advertising	28,600.00	.00	28,600.00	605.89	1,077.89	12,872.36	14,649.75	49	28,000.00
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	27.95	948.05	321.95	8,730.00	13	10,000.00
	Services Totals	\$283,955.00	\$2,560.94	\$286,515.94	\$28,957.85	\$13,545.95	\$195,166.39	\$77,803.60	73%	\$31,300.00
	EXPENSE TOTALS	\$423,652.00	\$3,825.51	\$427,477.51	\$40,253.32	\$23,276.28	\$285,861.78	\$118,339.45	72%	\$133,080.00
Department 344 - Community Events Totals		(\$423,652.00)	(\$3,825.51)	(\$427,477.51)	(\$40,253.32)	(\$23,276.28)	(\$285,861.78)	(\$118,339.45)	72%	(\$133,080.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	98,793.00	.00	98,793.00	7,600.00	.00	72,141.44	26,651.56	73	91,350.00
5102	Wages-Staff	374,844.00	.00	374,844.00	28,910.27	.00	274,886.97	99,957.03	73	354,450.00
5105	Overtime	7,000.00	.00	7,000.00	271.52	.00	982.42	6,017.58	14	45,000.00
5106	Longevity	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	2,600.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(4,282.00)
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	30,860.00
5151	PERS Contribution	67,653.00	.00	67,653.00	5,284.33	.00	48,530.95	19,122.05	72	60,300.00
5161	Group Insurance	156,595.00	.00	156,595.00	13,039.80	27,405.50	129,498.72	(309.22)	100	147,840.00
5166	Medicare	7,007.00	.00	7,007.00	507.63	.00	4,801.93	2,205.07	69	6,230.00
<i>Personal Services Totals</i>		\$744,492.00	\$0.00	\$744,492.00	\$55,613.55	\$27,405.50	\$560,842.43	\$156,244.07	79%	\$689,830.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	.00	2,000.00	212.02	604.21	1,005.71	390.08	80	2,700.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	684.16	315.84	68	17,000.00
5213	Repair and Maintenance Supplies	20,000.00	314.86	20,314.86	1,210.33	6,171.62	10,812.98	3,330.26	84	7,920.00
5251	MV Gas and Oil	1,800.00	45.27	1,845.27	121.52	1,018.69	476.58	350.00	81	430.00
5259	Operating Materials and Supplies	.00	.00	.00	.00	640.00	160.00	(800.00)	+++	
<i>Supplies Totals</i>		\$24,800.00	\$360.13	\$25,160.13	\$1,543.87	\$8,434.52	\$13,139.43	\$3,586.18	86%	\$11,230.00
<i>Services</i>										
5301	Boards/Commissions	250.00	.00	250.00	.00	.00	.00	250.00	0	
5302	Street Lighting	252,000.00	17,468.62	269,468.62	16,343.38	82,361.76	151,606.86	35,500.00	87	210,270.00
5303	Community Events	40,000.00	.00	40,000.00	.00	1,800.00	29,800.00	8,400.00	79	2,400.00
5311	Utilities	.00	62.86	62.86	106.70	958.43	704.43	(1,600.00)	2645	680.00
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	1,000.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	169.00	.00	831.00	17	130.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	250.00	.00	250.00	.00	.00	445.00	(195.00)	178	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	130,000.00	71,888.04	201,888.04	18,556.74	100,599.11	84,533.93	16,755.00	92	64,690.00
5339	Misc Contract Services	120,000.00	12,531.58	132,531.58	2,022.66	64,210.16	27,002.43	41,318.99	69	75,010.00
5362	Equipment Maintenance	4,500.00	109.30	4,609.30	338.67	1,110.37	3,148.93	350.00	92	3,260.00
5367	Streetscape Maintenance	50,000.00	200.00	50,200.00	.00	410.00	14,779.00	35,011.00	30	
5374	Emergency Management Services	45,000.00	.00	45,000.00	.00	.00	37,021.57	7,978.43	82	37,240.00
5391	Postage	250.00	.00	250.00	12.19	.00	386.14	(136.14)	154	33.00
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	990.00
5396	Uniform Cleaning/Repairs	300.00	.00	300.00	.00	.00	.00	300.00	0	
5397	Uniform Rental	2,500.00	.00	2,500.00	.00	1,251.07	809.63	439.30	82	1,230.00
5398	Tree/Grass Service	31,000.00	.00	31,000.00	1,873.75	9,761.25	12,738.75	8,500.00	73	14,350.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
	EXPENSE									
	Services									
5399	Other Miscellaneous Services	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	
	Services Totals	\$680,950.00	\$102,260.40	\$783,210.40	\$39,254.09	\$262,631.15	\$362,976.67	\$157,602.58	80%	\$410,631.15
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	(5.36)	.00	5,000.00	.00	100	
	Capital Purchases Totals	\$5,000.00	\$0.00	\$5,000.00	(\$5.36)	\$0.00	\$5,000.00	\$0.00	100%	\$5,000.00
	EXPENSE TOTALS	\$1,455,242.00	\$102,620.53	\$1,557,862.53	\$96,406.15	\$298,471.17	\$941,958.53	\$317,432.83	80%	\$1,111,714.15
Department 448 - Service Department Totals		(\$1,455,242.00)	(\$102,620.53)	(\$1,557,862.53)	(\$96,406.15)	(\$298,471.17)	(\$941,958.53)	(\$317,432.83)	80%	(\$1,111,714.15)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	410,469.00	.00	410,469.00	23,259.84	.00	217,730.51	192,738.49	53	270,191
5105	Overtime	.00	.00	.00	409.46	.00	530.52	(530.52)	+++	
5106	Longevity	650.00	.00	650.00	.00	.00	.00	650.00	0	601
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,272)
5109	HSA Employer Funding	26,000.00	.00	26,000.00	.00	.00	16,000.00	10,000.00	62	22,661
5151	PERS Contribution	57,557.00	.00	57,557.00	3,308.02	.00	30,173.29	27,383.71	52	36,191
5161	Group Insurance	135,188.00	.00	135,188.00	8,445.58	26,414.80	71,202.19	37,571.01	72	94,361
5166	Medicare	5,961.00	.00	5,961.00	329.88	.00	3,048.33	2,912.67	51	3,731
	Personal Services Totals	\$635,825.00	\$0.00	\$635,825.00	\$35,752.78	\$26,414.80	\$338,684.84	\$270,725.36	57%	\$425,481
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	.00	1,506.64	493.36	500.00	80	851
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	519.73	480.27	2,500.00	29	1,941
5251	MV Gas and Oil	4,000.00	213.73	4,213.73	449.08	915.62	3,298.11	.00	100	2,561
	Supplies Totals	\$10,000.00	\$213.73	\$10,213.73	\$449.08	\$2,941.99	\$4,271.74	\$3,000.00	71%	\$5,361
	Services									
5311	Utilities	5,500.00	206.75	5,706.75	267.14	1,544.15	1,662.60	2,500.00	56	2,441
5321	Professional Training	2,500.00	1,083.00	3,583.00	.00	360.52	3,222.48	.00	100	661
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	500.00	157.00	657.00	.00	172.40	234.60	250.00	62	481
5324	Professional Association Dues	1,000.00	.00	1,000.00	145.00	84.00	916.00	.00	100	141
5325	Educational Assistance	3,600.00	.00	3,600.00	.00	.00	.00	3,600.00	0	611
5331	Engineering/Architecture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5339	Misc Contract Services	55,000.00	4,513.75	59,513.75	.00	13,341.00	31,168.75	15,004.00	75	36,031
5362	Equipment Maintenance	7,000.00	1,142.89	8,142.89	275.85	1,078.54	4,290.52	2,773.83	66	5,441
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	40,000.00	1,833.00	41,833.00	4,386.00	7,514.00	14,319.00	20,000.00	52	46,251
5391	Postage	2,500.00	.00	2,500.00	120.51	.00	1,735.61	764.39	69	1,391
5395	Printing/Advertising	3,500.00	.00	3,500.00	.00	817.92	682.08	2,000.00	43	1,621
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	\$127,100.00	\$8,936.39	\$136,036.39	\$5,194.50	\$24,912.53	\$58,231.64	\$52,892.22	61%	\$95,101
	EXPENSE TOTALS	\$772,925.00	\$9,150.12	\$782,075.12	\$41,396.36	\$54,269.32	\$401,188.22	\$326,617.58	58%	\$525,951
Department 479 - Building Department Totals		(\$772,925.00)	(\$9,150.12)	(\$782,075.12)	(\$41,396.36)	(\$54,269.32)	(\$401,188.22)	(\$326,617.58)	58%	(\$525,951)

Attachment: Departmental Budget-September, 2021 11 05 2021 11 00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,802.00	.00	97,802.00	7,523.24	.00	71,470.78	26,331.22	73	97,802.00
5102	Wages-Staff	57,096.00	.00	57,096.00	4,392.01	.00	41,661.67	15,434.33	73	51,816.00
5104	Wages-Part time	7,000.00	.00	7,000.00	.00	.00	4,289.72	2,710.28	61	
5105	Overtime	.00	.00	.00	72.06	.00	329.41	(329.41)	+++	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	6,000.00
5151	PERS Contribution	22,666.00	.00	22,666.00	1,932.55	.00	16,392.47	6,273.53	72	19,880.00
5161	Group Insurance	29,868.00	.00	29,868.00	2,485.68	5,396.78	24,631.98	(160.76)	101	28,380.00
5166	Medicare	2,348.00	.00	2,348.00	169.67	.00	1,667.97	680.03	71	2,110.00
	Personal Services Totals	\$222,780.00	\$0.00	\$222,780.00	\$16,575.21	\$5,396.78	\$166,444.00	\$50,939.22	77%	\$206,010.00
	Supplies									
5201	Office Supplies	800.00	36.99	836.99	79.00	217.83	198.16	421.00	50	720.00
5203	Computer Supplies	250.00	.00	250.00	.00	3.91	96.09	150.00	40	
	Supplies Totals	\$1,050.00	\$36.99	\$1,086.99	\$79.00	\$221.74	\$294.25	\$571.00	47%	\$720.00
	Services									
5311	Utilities	800.00	48.94	848.94	60.51	479.42	354.42	15.10	98	600.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	239.38	328.76	431.86	57	480.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	.00	1,402.00	348.00	80	1,410.00
5332	Legal Services	30,000.00	2,844.00	32,844.00	850.00	2,443.04	5,400.96	25,000.00	24	1,450.00
5339	Misc Contract Services	6,000.00	.00	6,000.00	.00	304.43	.00	5,695.57	5	
5391	Postage	500.00	.00	500.00	116.27	.00	210.02	289.98	42	200.00
5399	Other Miscellaneous Services	1,500.00	114.89	1,614.89	14.99	60.08	2,070.15	(515.34)	132	1,230.00
	Services Totals	\$41,550.00	\$3,007.83	\$44,557.83	\$1,041.77	\$3,526.35	\$9,766.31	\$31,265.17	30%	\$5,210.00
	EXPENSE TOTALS	\$265,380.00	\$3,044.82	\$268,424.82	\$17,695.98	\$9,144.87	\$176,504.56	\$82,775.39	69%	\$211,940.00
Department 522 - Mayor Totals		(\$265,380.00)	(\$3,044.82)	(\$268,424.82)	(\$17,695.98)	(\$9,144.87)	(\$176,504.56)	(\$82,775.39)	69%	(\$211,940.00)

Attachment: Departmental Budget-September, 2021 11 05 2021 11 00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	59,384.00	.00	59,384.00	4,403.88	.00	40,901.59	18,482.41	69	52,911
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(842)
5151	PERS Contribution	8,314.00	.00	8,314.00	608.55	.00	5,651.21	2,662.79	68	7,121
5166	Medicare	861.00	.00	861.00	63.85	.00	593.07	267.93	69	761
	Personal Services Totals	\$68,559.00	\$0.00	\$68,559.00	\$5,076.28	\$0.00	\$47,145.87	\$21,413.13	69%	\$59,961
	Supplies									
5201	Office Supplies	700.00	3,186.00	3,886.00	.00	514.28	3,471.72	(100.00)	103	461
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	
	Supplies Totals	\$3,000.00	\$3,186.00	\$6,186.00	\$0.00	\$514.28	\$3,471.72	\$2,200.00	64%	\$461
	Services									
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5332	Legal Services	7,000.00	.00	7,000.00	100.00	3,750.00	250.00	3,000.00	57	7,251
5336	Medical Services/Physical Exams	12,000.00	.00	12,000.00	46.00	9,550.00	5,820.00	(3,370.00)	128	4,571
5339	Misc Contract Services	12,000.00	.00	12,000.00	55.00	165.00	2,709.74	9,125.26	24	8,361
5391	Postage	200.00	.00	200.00	.00	.00	43.71	156.29	22	
5395	Printing/Advertising	5,000.00	.00	5,000.00	600.00	1,100.00	1,539.99	2,360.01	53	1,771
	Services Totals	\$36,800.00	\$0.00	\$36,800.00	\$801.00	\$14,565.00	\$10,363.44	\$11,871.56	68%	\$21,961
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0
	EXPENSE TOTALS	\$108,859.00	\$3,186.00	\$112,045.00	\$5,877.28	\$15,079.28	\$60,981.03	\$35,984.69	68%	\$82,391
Department 534 - Civil Service Commission Totals		(\$108,859.00)	(\$3,186.00)	(\$112,045.00)	(\$5,877.28)	(\$15,079.28)	(\$60,981.03)	(\$35,984.69)	68%	(\$82,391)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	90,769.00	.00	90,769.00	6,789.94	.00	65,754.43	25,014.57	72	89,031
5102	Wages-Staff	163,172.00	.00	163,172.00	11,806.41	.00	119,932.68	43,239.32	74	173,241
5104	Wages-Part time	45,665.00	.00	45,665.00	3,341.16	.00	33,140.97	12,524.03	73	44,441
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600
5107	Wages-Allocated	.00	.00	.00	.00	.00	(527.10)	527.10	+++	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000
5151	PERS Contribution	41,259.00	.00	41,259.00	3,130.57	.00	29,945.42	11,313.58	73	40,501
5161	Group Insurance	23,519.00	.00	23,519.00	1,977.13	4,435.62	19,546.48	(463.10)	102	22,541
5166	Medicare	4,278.00	.00	4,278.00	313.11	.00	3,026.50	1,251.50	71	4,081
<i>Personal Services Totals</i>		\$375,262.00	\$0.00	\$375,262.00	\$27,358.32	\$4,435.62	\$274,819.38	\$96,007.00	74%	\$378,461
<i>Supplies</i>										
5201	Office Supplies	2,500.00	106.00	2,606.00	(89.65)	637.25	471.95	1,496.80	43	171
5203	Computer Supplies	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	141
<i>Supplies Totals</i>		\$6,500.00	\$106.00	\$6,606.00	(\$89.65)	\$637.25	\$471.95	\$5,496.80	17%	\$311
<i>Services</i>										
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,581
5322	Conference/Reimb	5,600.00	.00	5,600.00	(157.59)	3,266.74	200.00	2,133.26	62	
5324	Professional Association Dues	1,300.00	80.00	1,380.00	.00	482.00	585.00	313.00	77	551
5333	Outside Professional Services	47,000.00	.00	47,000.00	295.20	8,804.80	37,695.20	500.00	99	43,561
5339	Misc Contract Services	28,500.00	6,422.20	34,922.20	.00	20,573.70	14,848.50	(500.00)	101	19,071
5362	Equipment Maintenance	1,700.00	.00	1,700.00	514.41	593.27	1,056.73	50.00	97	1,251
5366	Computer Maintenance	1,800.00	.00	1,800.00	.00	1,800.00	.00	.00	100	1,801
5391	Postage	2,160.00	.00	2,160.00	116.60	.00	1,241.38	918.62	57	1,811
5395	Printing/Advertising	2,000.00	.00	2,000.00	.00	.00	43.04	1,956.96	2	1,911
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	703.76	127.26	5,638.41	6,234.33	48	6,621
<i>Services Totals</i>		\$106,560.00	\$6,502.20	\$113,062.20	\$1,472.38	\$35,647.77	\$61,308.26	\$16,106.17	86%	\$78,181
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	.00	.00	.00	.00	(488.00)	.00	488.00	+++	
<i>Capital Purchases Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	(\$488.00)	\$0.00	\$488.00	+++	\$0
EXPENSE TOTALS		\$488,322.00	\$6,608.20	\$494,930.20	\$28,741.05	\$40,232.64	\$336,599.59	\$118,097.97	76%	\$456,961
Department 545 - City Auditor Totals		(\$488,322.00)	(\$6,608.20)	(\$494,930.20)	(\$28,741.05)	(\$40,232.64)	(\$336,599.59)	(\$118,097.97)	76%	(\$456,961)

Attachment: Departmental Budget-September, 2021 11_05 2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	100,302.00	.00	100,302.00	7,523.24	.00	72,720.78	27,581.22	73	100,302.00
5102	Wages-Staff	258,718.00	.00	258,718.00	20,046.48	.00	187,954.96	70,763.04	73	223,336.00
5104	Wages-Part time	68,533.00	.00	68,533.00	5,329.60	.00	50,605.28	17,927.72	74	125,916.00
5106	Longevity	.00	.00	.00	550.00	.00	1,100.00	(1,100.00)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	(357.90)	357.90	+++	(823.00)
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	15,666.66	333.34	98	13,660.00
5151	PERS Contribution	59,507.00	.00	59,507.00	4,631.78	.00	42,444.03	17,062.97	71	52,990.00
5161	Group Insurance	81,556.00	.00	81,556.00	6,807.24	12,555.18	64,945.72	4,055.10	95	67,460.00
5166	Medicare	6,200.00	.00	6,200.00	470.08	.00	4,393.54	1,806.46	71	6,340.00
	Personal Services Totals	\$590,816.00	\$0.00	\$590,816.00	\$45,358.42	\$12,555.18	\$439,473.07	\$138,787.75	77%	\$589,196.00
	Supplies									
5201	Office Supplies	4,750.00	378.78	5,128.78	.00	1,469.25	3,357.82	301.71	94	3,730.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$5,650.00	\$378.78	\$6,028.78	\$0.00	\$1,469.25	\$3,357.82	\$1,201.71	80%	\$3,730.00
	Services									
5311	Utilities	.00	159.54	159.54	83.44	400.00	668.55	(909.01)	670	790.00
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	900.00	1,600.00	36	500.00
5322	Conference/Reimb	250.00	.00	250.00	700.00	1,087.28	1,122.12	(1,959.40)	884	
5323	Publications	7,200.00	1,228.82	8,428.82	.00	2,225.00	4,996.56	1,207.26	86	8,090.00
5324	Professional Association Dues	3,200.00	.00	3,200.00	.00	700.00	1,115.00	1,385.00	57	800.00
5332	Legal Services	40,000.00	.00	40,000.00	180.00	9,545.00	14,115.00	16,340.00	59	32,430.00
5333	Outside Professional Services	9,500.00	.00	9,500.00	.00	2,083.35	12,800.49	(5,383.84)	157	14,690.00
5337	Public Defender	5,459.00	1,243.62	6,702.62	.00	2,867.09	3,376.53	459.00	93	2,520.00
5339	Misc Contract Services	39,100.00	.00	39,100.00	.00	48.00	17,792.00	21,260.00	46	7,390.00
5341	Court Costs and Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	120.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	82.49	.00	751.41	(251.41)	150	910.00
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	.00	101.00	1,463.15	1,435.85	52	1,000.00
	Services Totals	\$111,459.00	\$2,631.98	\$114,090.98	\$1,045.93	\$19,056.72	\$59,100.81	\$35,933.45	69%	\$69,270.00
	EXPENSE TOTALS	\$707,925.00	\$3,010.76	\$710,935.76	\$46,404.35	\$33,081.15	\$501,931.70	\$175,922.91	75%	\$662,205.00
Department 554 - City Attorney Totals		(\$707,925.00)	(\$3,010.76)	(\$710,935.76)	(\$46,404.35)	(\$33,081.15)	(\$501,931.70)	(\$175,922.91)	75%	(\$662,205.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	63,842.00	.00	63,842.00	5,320.15	.00	47,881.35	15,960.65	75	63,842.00
5102	Wages-Staff	70,110.00	.00	70,110.00	5,393.60	.00	51,197.28	18,912.72	73	69,890.00
5104	Wages-Part time	26,905.00	.00	26,905.00	433.33	.00	10,159.98	16,745.02	38	23,840.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	22,520.00	.00	22,520.00	1,595.00	.00	15,391.62	7,128.38	68	21,610.00
5161	Group Insurance	9,068.00	.00	9,068.00	754.56	1,756.16	7,433.19	(121.35)	101	8,640.00
5166	Medicare	2,332.00	.00	2,332.00	159.17	.00	1,560.49	771.51	67	2,250.00
<i>Personal Services Totals</i>		\$196,777.00	\$0.00	\$196,777.00	\$13,655.81	\$1,756.16	\$135,623.91	\$59,396.93	70%	\$192,100.00
<i>Supplies</i>										
5201	Office Supplies	1,800.00	67.94	1,867.94	41.25	650.06	1,267.88	(50.00)	103	1,350.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	1,000.00
<i>Supplies Totals</i>		\$2,300.00	\$67.94	\$2,367.94	\$41.25	\$650.06	\$1,267.88	\$450.00	81%	\$1,350.00
<i>Services</i>										
5321	Professional Training	2,000.00	1,066.00	3,066.00	450.00	650.00	1,916.00	500.00	84	660.00
5322	Conference/Reimb	3,500.00	.00	3,500.00	.00	374.44	2,025.56	1,100.00	69	310.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	0.00
5324	Professional Association Dues	500.00	.00	500.00	.00	95.00	440.00	(35.00)	107	320.00
5339	Misc Contract Services	40,000.00	.00	40,000.00	495.00	11,266.40	23,253.33	5,480.27	86	13,720.00
5391	Postage	250.00	.00	250.00	.00	.00	66.67	183.33	27	90.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	181.01	1,318.99	1,500.00	50	1,810.00
5399	Other Miscellaneous Services	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	200.00
<i>Services Totals</i>		\$55,850.00	\$1,066.00	\$56,916.00	\$945.00	\$12,566.85	\$29,020.55	\$15,328.60	73%	\$17,120.00
EXPENSE TOTALS		\$254,927.00	\$1,133.94	\$256,060.94	\$14,642.06	\$14,973.07	\$165,912.34	\$75,175.53	71%	\$210,590.00
Department 571 - City Council Totals		(\$254,927.00)	(\$1,133.94)	(\$256,060.94)	(\$14,642.06)	(\$14,973.07)	(\$165,912.34)	(\$75,175.53)	71%	(\$210,592.00)

Attachment: Departmental Budget-September, 2021 11 05 2021 11 00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	95,895.00	.00	95,895.00	7,377.60	.00	70,030.24	25,864.76	73	92,681.00
5102	Wages-Staff	131,553.00	.00	131,553.00	10,120.01	.00	96,057.55	35,495.45	73	128,271.00
5104	Wages-Part time	7,000.00	.00	7,000.00	.00	.00	3,412.23	3,587.77	49	28,000.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	(150.53)	150.53	+++	
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	8,800.00
5151	PERS Contribution	32,823.00	.00	32,823.00	2,608.51	.00	23,632.31	9,190.69	72	29,671.00
5161	Group Insurance	51,049.00	.00	51,049.00	4,303.32	9,187.36	42,695.97	(834.33)	102	49,131.00
5166	Medicare	3,399.00	.00	3,399.00	244.09	.00	2,366.31	1,032.69	70	3,091.00
	Personal Services Totals	\$331,719.00	\$0.00	\$331,719.00	\$24,653.53	\$9,187.36	\$248,044.08	\$74,487.56	78%	\$311,941.00
	Supplies									
5201	Office Supplies	3,000.00	29.13	3,029.13	34.67	334.24	1,659.07	1,035.82	66	741.00
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
	Supplies Totals	\$3,250.00	\$29.13	\$3,279.13	\$34.67	\$334.24	\$1,659.07	\$1,285.82	61%	\$741.00
	Services									
5301	Boards/Commissions	2,000.00	580.58	2,580.58	.00	1,587.47	1,993.11	(1,000.00)	139	1,021.00
5311	Utilities	2,200.00	100.78	2,300.78	127.36	666.16	734.62	900.00	61	1,211.00
5321	Professional Training	2,000.00	510.00	2,510.00	.00	740.00	70.00	1,700.00	32	71.00
5322	Conference/Reimb	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5323	Publications	2,000.00	.00	2,000.00	.00	.00	295.00	1,705.00	15	1,101.00
5324	Professional Association Dues	3,000.00	.00	3,000.00	.00	682.00	1,336.00	982.00	67	1,571.00
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	35,000.00	3,750.58	38,750.58	7,026.00	41,657.32	45,088.26	(47,995.00)	224	16,681.00
5332	Legal Services	20,000.00	1,099.00	21,099.00	.00	7,591.00	8,507.00	5,001.00	76	18,741.00
5339	Misc Contract Services	80,000.00	18,652.24	98,652.24	886.84	6,475.32	41,380.42	50,796.50	49	95,601.00
5391	Postage	500.00	.00	500.00	7.42	.00	125.85	374.15	25	111.00
5395	Printing/Advertising	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	78.00
5399	Other Miscellaneous Services	1,000.00	10,000.00	11,000.00	.00	3,650.00	319.65	7,030.35	36	
	Services Totals	\$160,700.00	\$34,693.18	\$195,393.18	\$8,047.62	\$63,049.27	\$99,849.91	\$32,494.00	83%	\$136,931.00
	Transfers/Other									
5513	Refunds-Permit	.00	.00	.00	.00	.00	100.00	(100.00)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)	+++	\$0.00
	EXPENSE TOTALS	\$495,669.00	\$34,722.31	\$530,391.31	\$32,735.82	\$72,570.87	\$349,653.06	\$108,167.38	80%	\$449,623.00
Department 580 - Development Department Totals		(\$495,669.00)	(\$34,722.31)	(\$530,391.31)	(\$32,735.82)	(\$72,570.87)	(\$349,653.06)	(\$108,167.38)	80%	(\$449,623.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	91,957.00	.00	91,957.00	7,073.60	.00	67,144.82	24,812.18	73	91,701.00
5106	Longevity	550.00	.00	550.00	.00	.00	600.00	(50.00)	109	550.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	12,951.00	.00	12,951.00	990.30	.00	9,446.16	3,504.84	73	12,421.00
5161	Group Insurance	8,960.00	.00	8,960.00	770.80	1,715.85	7,595.61	(351.46)	104	8,790.00
5166	Medicare	1,341.00	.00	1,341.00	101.01	.00	967.47	373.53	72	1,311.00
	Personal Services Totals	\$117,759.00	\$0.00	\$117,759.00	\$8,935.71	\$1,715.85	\$87,754.06	\$28,289.09	76%	\$116,781.00
	Supplies									
5201	Office Supplies	750.00	55.28	805.28	65.23	212.92	862.36	(270.00)	134	1,000.00
5203	Computer Supplies	750.00	.00	750.00	.00	.00	122.41	627.59	16	120.00
5208	OSHA Supplies	18,000.00	1,214.33	19,214.33	1,595.91	2,163.81	12,636.88	4,413.64	77	15,460.00
	Supplies Totals	\$19,500.00	\$1,269.61	\$20,769.61	\$1,661.14	\$2,376.73	\$13,621.65	\$4,771.23	77%	\$16,580.00
	Services									
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	1,500.00
5323	Publications	800.00	.00	800.00	.00	.00	719.80	80.20	90	730.00
5324	Professional Association Dues	600.00	.00	600.00	.00	.00	219.00	381.00	36	1,130.00
5336	Medical Services/Physical Exams	4,000.00	.00	4,000.00	.00	3,222.50	628.00	149.50	96	2,240.00
5339	Misc Contract Services	6,000.00	.00	6,000.00	.00	.00	6,234.28	(234.28)	104	7,490.00
5391	Postage	200.00	.00	200.00	19.00	.00	74.63	125.37	37	70.00
5399	Other Miscellaneous Services	30,000.00	4,096.98	34,096.98	489.80	2,944.71	12,845.72	18,306.55	46	13,450.00
	Services Totals	\$41,600.00	\$4,096.98	\$45,696.98	\$508.80	\$6,167.21	\$20,721.43	\$18,808.34	59%	\$26,650.00
	EXPENSE TOTALS	\$178,859.00	\$5,366.59	\$184,225.59	\$11,105.65	\$10,259.79	\$122,097.14	\$51,868.66	72%	\$160,021.00
Department 582 - Human Resources Department Totals		(\$178,859.00)	(\$5,366.59)	(\$184,225.59)	(\$11,105.65)	(\$10,259.79)	(\$122,097.14)	(\$51,868.66)	72%	(\$160,023.00)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	16.19	233.81	.00	100	179,311.00
5203	Computer Supplies	12,750.00	.00	12,750.00	.00	11,125.47	1,624.53	.00	100	11,130.00
	Supplies Totals	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$11,141.66	\$1,858.34	\$0.00	100%	\$11,311.00
	Services									
5339	Misc Contract Services	186,000.00	10,355.72	196,355.72	.00	73,980.28	112,355.72	10,019.72	95	155,990.00
5366	Computer Maintenance	273,354.00	11,982.96	285,336.96	3,512.60	121,169.79	175,794.29	(11,627.12)	104	264,240.00
	Services Totals	\$459,354.00	\$22,338.68	\$481,692.68	\$3,512.60	\$195,150.07	\$288,150.01	(\$1,607.40)	100%	\$420,230.00
	Capital Purchases									
5639	Other Equipment	164,600.00	20,193.40	184,793.40	3,039.95	111,234.37	40,361.63	33,197.40	82	58,311.00
	Capital Purchases Totals	\$164,600.00	\$20,193.40	\$184,793.40	\$3,039.95	\$111,234.37	\$40,361.63	\$33,197.40	82%	\$58,311.00
	EXPENSE TOTALS	\$636,954.00	\$42,532.08	\$679,486.08	\$6,552.55	\$317,526.10	\$330,369.98	\$31,590.00	95%	\$489,860.00
Department 584 - Computer Department Totals		(\$636,954.00)	(\$42,532.08)	(\$679,486.08)	(\$6,552.55)	(\$317,526.10)	(\$330,369.98)	(\$31,590.00)	95%	(\$489,860.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	79,755.00	.00	79,755.00	5,944.00	.00	57,683.12	22,071.88	72	80,100.00
5102	Wages-Staff	100,593.00	.00	100,593.00	7,545.61	.00	73,566.84	27,026.16	73	114,420.00
5104	Wages-Part time	32,833.00	.00	32,833.00	2,493.60	.00	23,614.09	9,218.91	72	28,690.00
5106	Longevity	600.00	.00	600.00	.00	.00	550.00	50.00	92	600.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,660.00
5151	PERS Contribution	29,229.00	.00	29,229.00	2,237.66	.00	21,774.59	7,454.41	74	29,010.00
5161	Group Insurance	42,402.00	.00	42,402.00	3,697.59	8,324.69	36,638.67	(2,561.36)	106	44,850.00
5166	Medicare	3,100.00	.00	3,100.00	224.93	.00	2,188.43	911.57	71	3,150.00
	Personal Services Totals	\$296,512.00	\$0.00	\$296,512.00	\$22,143.39	\$8,324.69	\$224,015.74	\$64,171.57	78%	\$309,500.00
	Supplies									
5201	Office Supplies	2,500.00	38.48	2,538.48	342.73	1,910.09	1,094.42	(466.03)	118	2,240.00
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
	Supplies Totals	\$4,500.00	\$38.48	\$4,538.48	\$342.73	\$1,910.09	\$1,094.42	\$1,533.97	66%	\$2,240.00
	Services									
5321	Professional Training	800.00	.00	800.00	.00	.00	600.00	200.00	75	250.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	500.00	.00	500.00	.00	227.92	72.08	200.00	60	290.00
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	585.00	(85.00)	117	500.00
5332	Legal Services	70,000.00	6,000.00	76,000.00	.00	28,000.00	35,000.00	13,000.00	83	52,000.00
5339	Misc Contract Services	1,500.00	.00	1,500.00	.00	3,095.58	504.42	(2,100.00)	240	1,320.00
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	150.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5377	Municipal Court	25,000.00	.00	25,000.00	.00	9,218.50	5,781.50	10,000.00	60	4,850.00
5391	Postage	2,000.00	.00	2,000.00	102.15	.00	692.36	1,307.64	35	1,250.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	600.00
5399	Other Miscellaneous Services	2,500.00	45.00	2,545.00	134.49	716.02	683.98	1,145.00	55	490.00
	Services Totals	\$104,900.00	\$6,045.00	\$110,945.00	\$236.64	\$41,858.02	\$43,919.34	\$25,167.64	77%	\$61,100.00
	EXPENSE TOTALS	\$405,912.00	\$6,083.48	\$411,995.48	\$22,722.76	\$52,092.80	\$269,029.50	\$90,873.18	78%	\$372,850.00
Department 593 - Clerk of Courts Totals		(\$405,912.00)	(\$6,083.48)	(\$411,995.48)	(\$22,722.76)	(\$52,092.80)	(\$269,029.50)	(\$90,873.18)	78%	(\$372,850.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	250,670.00	36,991.00	287,661.00	.00	213,009.00	40,316.00	34,336.00	88	157,701
5165	Unemployment Compensation	25,000.00	5,097.61	30,097.61	.00	7,807.78	7,023.06	15,266.77	49	16,000
	Personal Services Totals	\$275,670.00	\$42,088.61	\$317,758.61	\$0.00	\$220,816.78	\$47,339.06	\$49,602.77	84%	\$157,871
	Supplies									
5202	Photo Copy Supplies	5,000.00	.00	5,000.00	.00	711.28	2,288.72	2,000.00	60	3,571
	Supplies Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$711.28	\$2,288.72	\$2,000.00	60%	\$3,571
	Services									
5301	Boards/Commissions	35,000.00	7,309.34	42,309.34	737.02	2,498.84	15,086.35	24,724.15	42	15,561
5311	Utilities	225,000.00	5,903.44	230,903.44	13,157.85	71,061.23	102,842.21	57,000.00	75	151,291
5324	Professional Association Dues	30,000.00	.00	30,000.00	.00	5,412.19	20,223.57	4,364.24	85	25,631
5351	Liability Insurance Deductible	240,000.00	.00	240,000.00	.00	11,114.00	31,081.00	197,805.00	18	366,501
5352	Motor Vehicle Insurance	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	97,331
5353	Employee Fidelity Bond	3,000.00	.00	3,000.00	.00	.00	1,301.00	1,699.00	43	1,301
5361	Building Repair/Maintenance	65,000.00	650.00	65,650.00	1,259.98	10,521.68	24,821.28	30,307.04	54	53,501
5362	Equipment Maintenance	2,500.00	.00	2,500.00	.00	624.81	375.19	1,500.00	40	691
5371	Election Expense	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	27,581
5372	Delinquent Tax Advertising	750.00	.00	750.00	.00	.00	184.96	565.04	25	341
5373	Auditor/Treasurer Fees	12,000.00	.00	12,000.00	26.74	.00	5,080.93	6,919.07	42	4,931
5391	Postage	.00	482.64	482.64	(654.19)	4,070.10	(700.40)	(2,887.06)	698	4,271
5394	Taxes/Assessments-City Property	30,000.00	.00	30,000.00	.00	24,550.78	5,449.22	.00	100	3,771
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	.00	600.00	9,400.00	6	
	Services Totals	\$768,250.00	\$14,345.42	\$782,595.42	\$14,527.40	\$129,853.63	\$206,345.31	\$446,396.48	43%	\$752,761
	Capital Purchases									
5639	Other Equipment	30,000.00	.00	30,000.00	626.17	3,188.80	6,876.15	19,935.05	34	12,701
	Capital Purchases Totals	\$30,000.00	\$0.00	\$30,000.00	\$626.17	\$3,188.80	\$6,876.15	\$19,935.05	34%	\$12,701
	EXPENSE TOTALS	\$1,078,920.00	\$56,434.03	\$1,135,354.03	\$15,153.57	\$354,570.49	\$262,849.24	\$517,934.30	54%	\$926,921
Department 595 - General and Administrative Totals		(\$1,078,920.00)	(\$56,434.03)	(\$1,135,354.03)	(\$15,153.57)	(\$354,570.49)	(\$262,849.24)	(\$517,934.30)	54%	(\$926,926)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	343,400.00	.00	343,400.00	.00	.00	343,974.17	(574.17)	100	333,254
	Services Totals	\$343,400.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$343,974.17	(\$574.17)	100%	\$333,254
	EXPENSE TOTALS	\$343,400.00	\$0.00	\$343,400.00	\$0.00	\$0.00	\$343,974.17	(\$574.17)	100%	\$333,254
Department 810 - Public Health and Welfare Totals		(\$343,400.00)	\$0.00	(\$343,400.00)	\$0.00	\$0.00	(\$343,974.17)	\$574.17	100%	(\$333,254)
Fund 110 - General Fund Totals		\$23,364,916.00	\$719,159.35	\$24,084,075.35	\$1,432,704.58	\$2,446,131.39	\$15,224,349.22	\$6,413,594.74		\$17,162,901

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 203 - Cares Act (CRF) Franklin Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7,701.02	7,701.02	.00	2,000.00	.00	5,701.02	26	2,785,034
	Transfers/Other Totals	\$0.00	\$7,701.02	\$7,701.02	\$0.00	\$2,000.00	\$0.00	\$5,701.02	26%	\$2,785,034
	EXPENSE TOTALS	\$0.00	\$7,701.02	\$7,701.02	\$0.00	\$2,000.00	\$0.00	\$5,701.02	26%	\$2,785,034
	Department 000 - General Totals	\$0.00	(\$7,701.02)	(\$7,701.02)	\$0.00	(\$2,000.00)	\$0.00	(\$5,701.02)	26%	(\$2,785,034)
Fund 203 - Cares Act (CRF) Franklin Cty Totals		\$0.00	\$7,701.02	\$7,701.02	\$0.00	\$2,000.00	\$0.00	\$5,701.02		\$2,785,034

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 204 - Cares Act (CRF) Licking Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	33,704.74	33,704.74	.00	.00	28,516.31	5,188.43	85	344,791
	Transfers/Other Totals	\$0.00	\$33,704.74	\$33,704.74	\$0.00	\$0.00	\$28,516.31	\$5,188.43	85%	\$344,791
	EXPENSE TOTALS	\$0.00	\$33,704.74	\$33,704.74	\$0.00	\$0.00	\$28,516.31	\$5,188.43	85%	\$344,791
	Department 000 - General Totals	\$0.00	(\$33,704.74)	(\$33,704.74)	\$0.00	\$0.00	(\$28,516.31)	(\$5,188.43)	85%	(\$344,791)
Fund 204 - Cares Act (CRF) Licking Cty Totals		\$0.00	\$33,704.74	\$33,704.74	\$0.00	\$0.00	\$28,516.31	\$5,188.43		\$344,791



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 205 - Cares Act (CRF) Fairfield Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	.00	.00	.00	.00	.00	.00	+++	51,536
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$51,536
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$51,536
	Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$51,536)
Fund 205 - Cares Act (CRF) Fairfield Cty	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$51,536



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 206 - American Rescue Plan Act										
Department 000 - General										
	EXPENSE									
	Capital Purchases									
5659	Miscellaneous Infrastructure	.00	137,300.00	137,300.00	.00	137,300.00	.00	.00	100	
	Capital Purchases Totals	\$0.00	\$137,300.00	\$137,300.00	\$0.00	\$137,300.00	\$0.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$137,300.00	\$137,300.00	\$0.00	\$137,300.00	\$0.00	\$0.00	100%	\$0.00
	Department 000 - General Totals	\$0.00	(\$137,300.00)	(\$137,300.00)	\$0.00	(\$137,300.00)	\$0.00	\$0.00	100%	\$0.00
Fund 206 - American Rescue Plan Act Totals		\$0.00	\$137,300.00	\$137,300.00	\$0.00	\$137,300.00	\$0.00	\$0.00		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	3,493,545.21	.00	(3,493,545.21)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,493,545.21	\$0.00	(\$3,493,545.21)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$3,493,545.21	\$0.00	(\$3,493,545.21)	+++	\$0.00
Department 000 - General Totals		\$0.00	\$0.00	\$0.00	\$0.00	(\$3,493,545.21)	\$0.00	\$3,493,545.21	+++	\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	126,383.00	.00	126,383.00	5,462.40	.00	97,081.00	29,302.00	77	62,031.00
5106	Longevity	700.00	.00	700.00	.00	.00	.00	700.00	0	700.00
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	4,333.33	1,666.67	72	2,000.00
5151	PERS Contribution	13,172.00	.00	13,172.00	764.74	.00	8,994.83	4,177.17	68	8,321.00
5161	Group Insurance	21,222.00	.00	21,222.00	1,768.80	5,446.48	14,024.01	1,751.51	92	8,641.00
5164	Workers Compensation	3,605.00	.00	3,605.00	.00	.00	.00	3,605.00	0	1,781.00
5166	Medicare	769.00	.00	769.00	67.41	.00	318.75	450.25	41	769.00
	Personal Services Totals	\$171,851.00	\$0.00	\$171,851.00	\$8,063.35	\$5,446.48	\$124,751.92	\$41,652.60	76%	\$83,491.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	439.38	112.62	948.00	37	210.00
5203	Computer Supplies	500.00	.00	500.00	.00	170.04	79.96	250.00	50	710.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$609.42	\$192.58	\$1,198.00	40%	\$1010.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	200.00
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	.00	525.00	0	525.00
5339	Misc Contract Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	75,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	425.00	.00	425.00	23.13	146.15	203.85	75.00	82	270.00
5373	Auditor/Treasurer Fees	4,000.00	.00	4,000.00	2.05	.00	22.23	3,977.77	1	2,620.00
5379	Other Governmental Billings	10,000.00	.00	10,000.00	652.40	.00	3,431.20	6,568.80	34	4,850.00
5391	Postage	675.00	.00	675.00	1.59	.00	26.32	648.68	4	910.00
	Services Totals	\$92,400.00	\$0.00	\$92,400.00	\$679.17	\$146.15	\$3,758.60	\$88,495.25	4%	\$7,920.00
	Transfers/Other									
5519	Miscellaneous Costs	110,000.00	.00	110,000.00	5,401.40	.00	7,736.86	102,263.14	7	2,510.00
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	78,974.40	.00	328,744.40	471,255.60	41	229,120.00
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	477.87	.00	301,463.82	1,198,536.18	20	25,470.00
	Transfers/Other Totals	\$2,410,000.00	\$0.00	\$2,410,000.00	\$84,853.67	\$0.00	\$637,945.08	\$1,772,054.92	26%	\$257,110.00
	EXPENSE TOTALS	\$2,676,251.00	\$0.00	\$2,676,251.00	\$93,596.19	\$6,202.05	\$766,648.18	\$1,903,400.77	29%	\$348,644.00
Department 564 - Income Tax Division Totals		(\$2,676,251.00)	\$0.00	(\$2,676,251.00)	(\$93,596.19)	(\$6,202.05)	(\$766,648.18)	(\$1,903,400.77)	29%	(\$348,644.00)
Fund 220 - Income Tax Fund Totals		\$2,676,251.00	\$0.00	\$2,676,251.00	\$93,596.19	\$3,499,747.26	\$766,648.18	(\$1,590,144.44)		\$348,644.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	77,384.00	.00	77,384.00	5,953.60	.00	56,524.35	20,859.65	73	77,911
5102	Wages-Staff	396,544.00	.00	396,544.00	30,196.86	.00	286,737.71	109,806.29	72	368,460
5105	Overtime	28,000.00	25,000.00	53,000.00	150.75	.00	25,122.57	27,877.43	47	8,141
5106	Longevity	3,550.00	.00	3,550.00	.00	.00	.00	3,550.00	0	3,550
5107	Wages-Allocated	.00	.00	.00	.00	.00	(1,363.96)	1,363.96	+++	
5109	HSA Employer Funding	19,000.00	.00	19,000.00	.00	.00	19,000.00	.00	100	23,000
5151	PERS Contribution	70,207.00	.00	70,207.00	5,181.34	.00	50,528.04	19,678.96	72	60,739
5161	Group Insurance	97,012.00	.00	97,012.00	9,093.65	16,504.70	81,730.57	(1,223.27)	101	112,030
5164	Workers Compensation	14,339.00	.00	14,339.00	.00	.00	.00	14,339.00	0	13,560
5166	Medicare	7,329.00	.00	7,329.00	509.56	.00	5,194.39	2,134.61	71	6,411
	Personal Services Totals	\$713,365.00	\$25,000.00	\$738,365.00	\$51,085.76	\$16,504.70	\$523,473.67	\$198,386.63	73%	\$673,820
	Supplies									
5201	Office Supplies	3,500.00	384.66	3,884.66	.00	1,470.56	1,571.62	842.48	78	2,450
5203	Computer Supplies	1,000.00	.00	1,000.00	94.18	600.03	399.97	.00	100	110
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	760
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	1,874.44	619.82	(494.26)	125	1,220
5251	MV Gas and Oil	36,000.00	2,016.24	38,016.24	1,533.37	11,318.20	18,698.04	8,000.00	79	16,460
5252	Aggregates	19,000.00	508.67	19,508.67	125.46	7,857.06	3,651.61	8,000.00	59	9,440
5253	Ice Control	140,000.00	.00	140,000.00	.00	30,831.23	9,168.77	100,000.00	29	49,830
5259	Operating Materials and Supplies	90,000.00	42,505.10	132,505.10	3,265.01	64,229.34	55,691.13	12,584.63	91	59,990
	Supplies Totals	\$293,500.00	\$45,414.67	\$338,914.67	\$5,018.02	\$118,680.86	\$89,800.96	\$130,432.85	62%	\$140,300
	Services									
5311	Utilities	19,000.00	831.64	19,831.64	2,203.22	7,027.11	9,225.58	3,578.95	82	9,220
5313	Traffic Light Current	12,000.00	489.83	12,489.83	447.42	2,268.09	4,221.74	6,000.00	52	5,040
5321	Professional Training	500.00	.00	500.00	.00	100.00	.00	400.00	20	900
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	100.00	35.00	(5.00)	104	700
5331	Engineering/Architecture	14,000.00	220.26	14,220.26	.00	5,000.00	220.26	9,000.00	37	540
5339	Misc Contract Services	39,700.00	17,520.12	57,220.12	720.74	26,992.09	14,401.92	15,826.11	72	14,260
5351	Liability Insurance Deductible	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	9,600
5352	Motor Vehicle Insurance	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	10,600
5361	Building Repair/Maintenance	12,100.00	.00	12,100.00	.00	2,400.00	600.00	9,100.00	25	200
5365	Utility Line Repair/Maintenance	31,600.00	14,000.00	45,600.00	20,476.39	20,949.51	48,650.49	(24,000.00)	153	22,730
5391	Postage	100.00	.00	100.00	.00	.00	2.04	97.96	2	0
5397	Uniform Rental	2,500.00	95.16	2,595.16	68.80	396.80	941.86	1,256.50	52	2,020
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	360.25	494.75	145.00	86	400



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Services Totals	\$148,830.00	\$33,157.01	\$181,987.01	\$23,916.57	\$65,593.85	\$78,793.64	\$37,599.52	79%	\$74,451.00
	Capital Purchases									
5632	Motor Vehicles	50,000.00	146,050.00	196,050.00	32,038.00	10,240.00	184,967.00	843.00	100	133,380.00
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	17,660.00
	Capital Purchases Totals	\$50,000.00	\$146,050.00	\$196,050.00	\$32,038.00	\$10,240.00	\$184,967.00	\$843.00	100%	\$151,040.00
	EXPENSE TOTALS	\$1,205,695.00	\$249,621.68	\$1,455,316.68	\$112,058.35	\$211,019.41	\$877,035.27	\$367,262.00	75%	\$1,039,633.00
Department 268 - Street Department Totals		(\$1,205,695.00)	(\$249,621.68)	(\$1,455,316.68)	(\$112,058.35)	(\$211,019.41)	(\$877,035.27)	(\$367,262.00)	75%	(\$1,039,633.00)
Fund 260 - Street Fund Totals		\$1,205,695.00	\$249,621.68	\$1,455,316.68	\$112,058.35	\$211,019.41	\$877,035.27	\$367,262.00		\$1,039,633.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	20,000.00	39,399.60	600.40	99	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	4,977.00	4,435.00	5,557.00	8.00	100	3,135.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$4,977.00	\$24,435.00	\$44,956.60	\$608.40	99%	\$63,135.00
	Services									
5313	Traffic Light Current	12,000.00	604.58	12,604.58	504.63	2,796.81	4,807.77	5,000.00	60	5,700.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	9,000.00	8,128.82	17,128.82	.00	1,000.00	21,128.82	(5,000.00)	129	
	Services Totals	\$24,000.00	\$8,733.40	\$32,733.40	\$504.63	\$5,296.81	\$25,936.59	\$1,500.00	95%	\$5,700.00
	EXPENSE TOTALS	\$94,000.00	\$8,733.40	\$102,733.40	\$5,481.63	\$29,731.81	\$70,893.19	\$2,108.40	98%	\$68,835.00
Department 268 - Street Department Totals		(\$94,000.00)	(\$8,733.40)	(\$102,733.40)	(\$5,481.63)	(\$29,731.81)	(\$70,893.19)	(\$2,108.40)	98%	(\$68,835.00)
Fund 270 - State Highway Fund Totals		\$94,000.00	\$8,733.40	\$102,733.40	\$5,481.63	\$29,731.81	\$70,893.19	\$2,108.40		\$68,835.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	87,892.74	87,892.74	337.95	579.14	2,013.27	85,300.33	3	4,401
5921	Immobilization Expenses	.00	18,401.54	18,401.54	.00	.00	.00	18,401.54	0	
	Transfers/Other Totals	\$0.00	\$106,294.28	\$106,294.28	\$337.95	\$579.14	\$2,013.27	\$103,701.87	2%	\$4,401
	EXPENSE TOTALS	\$0.00	\$106,294.28	\$106,294.28	\$337.95	\$579.14	\$2,013.27	\$103,701.87	2%	\$4,401
	Department 111 - Police Division Totals	\$0.00	(\$106,294.28)	(\$106,294.28)	(\$337.95)	(\$579.14)	(\$2,013.27)	(\$103,701.87)	2%	(\$4,401)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$106,294.28	\$106,294.28	\$337.95	\$579.14	\$2,013.27	\$103,701.87		\$4,401

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	47,898.74	47,898.74	.00	8,000.00	.00	39,898.74	17	
	Transfers/Other Totals	\$0.00	\$47,898.74	\$47,898.74	\$0.00	\$8,000.00	\$0.00	\$39,898.74	17%	\$0.00
	EXPENSE TOTALS	\$0.00	\$47,898.74	\$47,898.74	\$0.00	\$8,000.00	\$0.00	\$39,898.74	17%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$47,898.74)	(\$47,898.74)	\$0.00	(\$8,000.00)	\$0.00	(\$39,898.74)	17%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$47,898.74	\$47,898.74	\$0.00	\$8,000.00	\$0.00	\$39,898.74		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund	Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	18,304.19	18,304.19	.00	.00	.00	18,304.19	0	
	Transfers/Other Totals	\$0.00	\$18,304.19	\$18,304.19	\$0.00	\$0.00	\$0.00	\$18,304.19	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$18,304.19	\$18,304.19	\$0.00	\$0.00	\$0.00	\$18,304.19	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$18,304.19)	(\$18,304.19)	\$0.00	\$0.00	\$0.00	(\$18,304.19)	0%	\$0.00
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$18,304.19	\$18,304.19	\$0.00	\$0.00	\$0.00	\$18,304.19		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	151,175.27	151,175.27	.00	.00	.00	151,175.27	0	
	Transfers/Other Totals	\$0.00	\$151,175.27	\$151,175.27	\$0.00	\$0.00	\$0.00	\$151,175.27	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$151,175.27	\$151,175.27	\$0.00	\$0.00	\$0.00	\$151,175.27	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$151,175.27)	(\$151,175.27)	\$0.00	\$0.00	\$0.00	(\$151,175.27)	0%	\$0.00
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$151,175.27	\$151,175.27	\$0.00	\$0.00	\$0.00	\$151,175.27		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00_24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$57,121.76)	(\$57,121.76)	\$0.00	\$0.00	\$0.00	(\$57,121.76)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund	Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76		\$0.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	39,795.00	.00	39,795.00	3,061.66	.00	29,068.68	10,726.32	73	40,127.00
5102	Wages-Staff	259,273.00	.00	259,273.00	20,208.02	.00	192,294.69	66,978.31	74	238,980.00
5105	Overtime	15,400.00	15,400.00	30,800.00	182.85	.00	13,240.01	17,559.99	43	10,080.00
5106	Longevity	1,750.00	.00	1,750.00	.00	.00	1,650.00	100.00	94	1,750.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,876.00)
5109	HSA Employer Funding	21,000.00	.00	21,000.00	.00	.00	17,000.00	4,000.00	81	21,000.00
5151	PERS Contribution	44,271.00	.00	44,271.00	3,316.64	.00	31,227.76	13,043.24	71	37,800.00
5161	Group Insurance	109,753.00	.00	109,753.00	7,553.97	21,043.06	76,174.88	12,535.06	89	98,680.00
5164	Workers Compensation	8,970.00	.00	8,970.00	.00	.00	.00	8,970.00	0	8,730.00
5166	Medicare	4,585.00	.00	4,585.00	323.90	.00	3,234.78	1,350.22	71	3,930.00
	Personal Services Totals	\$504,797.00	\$15,400.00	\$520,197.00	\$34,647.04	\$21,043.06	\$363,890.80	\$135,263.14	74%	\$459,230.00
	Supplies									
5201	Office Supplies	5,500.00	424.47	5,924.47	91.92	4,327.31	2,847.16	(1,250.00)	121	4,230.00
5203	Computer Supplies	7,500.00	101.78	7,601.78	219.12	1,367.44	1,167.77	5,066.57	33	2,010.00
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5241	Uniforms-Purchased	3,500.00	367.45	3,867.45	.00	.00	367.45	3,500.00	10	1,780.00
5251	MV Gas and Oil	17,000.00	421.37	17,421.37	571.69	2,617.88	5,303.49	9,500.00	45	5,040.00
5252	Aggregates	39,700.00	1,975.29	41,675.29	1,302.47	19,229.08	23,514.09	(1,067.88)	103	26,090.00
5259	Operating Materials and Supplies	70,000.00	14,871.04	84,871.04	3,575.80	31,725.17	80,032.37	(26,886.50)	132	61,380.00
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	10,000.00	.00	10,000.00	50	
	Supplies Totals	\$173,200.00	\$18,161.40	\$191,361.40	\$5,761.00	\$69,266.88	\$113,232.33	\$8,862.19	95%	\$100,540.00
	Services									
5311	Utilities	16,000.00	1,036.54	17,036.54	1,081.55	8,493.34	10,443.18	(1,899.98)	111	11,490.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	
5322	Conference/Reimb	1,000.00	56.04	1,056.04	.00	985.00	71.04	.00	100	880.00
5323	Publications	200.00	.00	200.00	.00	.00	3,555.00	(3,355.00)	1778	
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	255.00	15,255.00	255.00	1,947.26	3,307.74	10,000.00	34	3,440.00
5339	Misc Contract Services	50,000.00	947.36	50,947.36	1,483.16	13,729.45	12,232.29	24,985.62	51	35,410.00
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	4,500.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	2,750.00
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,270.00
5362	Equipment Maintenance	8,000.00	.00	8,000.00	69.40	438.36	611.64	6,950.00	13	810.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	2,782.46	3,217.54	46	3,080.00
5365	Utility Line Repair/Maintenance	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	8,420.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	13,090.00	(590.00)	105	14,651.00
5378	Columbus Contract	5,350,272.00	442,212.51	5,792,484.51	904,090.05	1,397,370.83	3,772,841.68	622,272.00	89	5,416,441.00
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5391	Postage	15,000.00	.00	15,000.00	66.96	.00	4,907.53	10,092.47	33	5,871.00
5399	Other Miscellaneous Services	150,000.00	126.11	150,126.11	622.06	14,733.79	33,637.19	101,755.13	32	154,101.00
	Services Totals	\$5,691,122.00	\$444,633.56	\$6,135,755.56	\$907,668.18	\$1,439,698.03	\$3,857,479.75	\$838,577.78	86%	\$5,663,161.00
	Transfers/Other									
5514	Refunds-Miscellaneous	.00	.00	.00	1,458.68	.00	1,458.68	(1,458.68)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$1,458.68	\$0.00	\$1,458.68	(\$1,458.68)	+++	\$0.00
	Capital Purchases									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	16,686.00	.00	33,314.00	33	19,151.00
5633	Machinery and Equipment	175,000.00	.00	175,000.00	.00	.00	12,499.00	162,501.00	7	114,911.00
5639	Other Equipment	175,000.00	.00	175,000.00	.00	120,000.00	.00	55,000.00	69	
	Capital Purchases Totals	\$413,500.00	\$0.00	\$413,500.00	\$0.00	\$136,686.00	\$12,499.00	\$264,315.00	36%	\$134,066.00
	EXPENSE TOTALS	\$6,782,619.00	\$478,194.96	\$7,260,813.96	\$949,534.90	\$1,666,693.97	\$4,348,560.56	\$1,245,559.43	83%	\$6,357,016.00
Department 735 - Water Division Totals		(\$6,782,619.00)	(\$478,194.96)	(\$7,260,813.96)	(\$949,534.90)	(\$1,666,693.97)	(\$4,348,560.56)	(\$1,245,559.43)	83%	(\$6,357,016.00)



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
<i>Debt Service</i>										
5414	G. O. Bond-Principal	335,500.00	.00	335,500.00	.00	295,598.35	39,899.49	2.16	100	330,531.00
5424	G. O. Bond-Interest	30,735.00	.00	30,735.00	.00	15,067.25	15,664.59	3.16	100	34,140.00
<i>Debt Service Totals</i>		\$366,235.00	\$0.00	\$366,235.00	\$0.00	\$310,665.60	\$55,564.08	\$5.32	100%	\$364,681.00
EXPENSE TOTALS		\$366,235.00	\$0.00	\$366,235.00	\$0.00	\$310,665.60	\$55,564.08	\$5.32	100%	\$364,681.00
Department 991 - Debt Service Totals		(\$366,235.00)	\$0.00	(\$366,235.00)	\$0.00	(\$310,665.60)	(\$55,564.08)	(\$5.32)	100%	(\$364,681.00)
Fund 710 - Water Fund Totals		\$7,148,854.00	\$478,194.96	\$7,627,048.96	\$949,534.90	\$1,977,359.57	\$4,404,124.64	\$1,245,564.75		\$6,721,694.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	39,796.00	.00	39,796.00	3,061.66	.00	29,068.63	10,727.37	73	40,121.00
5102	Wages-Staff	315,459.00	.00	315,459.00	21,226.72	.00	219,800.14	95,658.86	70	304,459.00
5105	Overtime	3,500.00	15,400.00	18,900.00	1,051.68	.00	6,691.61	12,208.39	35	6,240.00
5106	Longevity	550.00	.00	550.00	550.00	.00	1,650.00	(1,100.00)	300	550.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,624.00)
5109	HSA Employer Funding	21,000.00	.00	21,000.00	833.33	.00	21,833.33	(833.33)	104	21,000.00
5151	PERS Contribution	49,953.00	.00	49,953.00	3,722.84	.00	37,681.00	12,272.00	75	47,290.00
5161	Group Insurance	110,143.00	.00	110,143.00	6,689.04	17,136.60	83,688.47	9,317.93	92	105,110.00
5164	Workers Compensation	10,192.00	.00	10,192.00	.00	.00	.00	10,192.00	0	9,810.00
5166	Medicare	5,210.00	.00	5,210.00	358.88	.00	3,586.95	1,623.05	69	4,850.00
	Personal Services Totals	\$555,803.00	\$15,400.00	\$571,203.00	\$37,494.15	\$17,136.60	\$404,000.13	\$150,066.27	74%	\$536,820.00
	Supplies									
5201	Office Supplies	5,500.00	424.48	5,924.48	91.93	4,327.27	2,847.21	(1,250.00)	121	2,990.00
5203	Computer Supplies	7,500.00	101.78	7,601.78	219.13	1,367.36	1,167.85	5,066.57	33	2,010.00
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,500.00
5241	Uniforms-Purchased	3,500.00	367.46	3,867.46	.00	3,000.00	367.46	500.00	87	1,780.00
5251	MV Gas and Oil	16,500.00	421.38	16,921.38	571.69	2,617.83	5,303.55	9,000.00	47	5,040.00
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	343.83	4,156.17	8	1,130.00
5259	Operating Materials and Supplies	65,000.00	31.36	65,031.36	540.66	16,407.69	24,610.17	24,013.50	63	33,920.00
	Supplies Totals	\$105,000.00	\$1,346.46	\$106,346.46	\$1,423.41	\$27,720.15	\$34,640.07	\$43,986.24	59%	\$46,890.00
	Services									
5311	Utilities	12,000.00	191.59	12,191.59	319.29	3,459.65	2,631.96	6,099.98	50	3,660.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,000.00
5322	Conference/Reimb	1,000.00	56.04	1,056.04	.00	985.00	71.04	.00	100	880.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5331	Engineering/Architecture	15,000.00	.00	15,000.00	340.00	4,660.00	340.00	10,000.00	33	2,320.00
5339	Misc Contract Services	45,000.00	947.35	45,947.35	2,126.73	10,005.88	13,626.93	22,314.54	51	14,650.00
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	1,750.00
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,000.00
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	400.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	69.40	438.36	611.64	1,950.00	35	810.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	2,782.45	3,217.55	46	3,080.00
5365	Utility Line Repair/Maintenance	115,000.00	74,550.58	189,550.58	1,774.43	171,890.68	47,057.90	(29,398.00)	116	103,910.00
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	.00	12,500.00	2,500.00	83	14,060.00
5378	Columbus Contract	5,229,860.00	672,526.41	5,902,386.41	237,459.49	1,696,567.51	3,775,958.90	429,860.00	93	5,390,290.00



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	720 - Wastewater/Sewer Fund									
Department	736 - Wastewater Division									
	EXPENSE									
	<i>Services</i>									
5391	Postage	12,000.00	.00	12,000.00	66.96	.00	4,907.49	7,092.51	41	5,874.00
5399	Other Miscellaneous Services	150,000.00	26.13	150,026.13	622.08	1,634.68	5,383.48	143,007.97	5	113,861.00
	<i>Services Totals</i>	\$5,622,460.00	\$748,298.10	\$6,370,758.10	\$242,778.38	\$1,889,641.76	\$3,865,871.79	\$615,244.55	90%	\$5,658,599.00
	<i>Capital Purchases</i>									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	16,686.00	.00	33,314.00	33	19,150.00
5633	Machinery and Equipment	175,000.00	.00	175,000.00	.00	.00	12,499.00	162,501.00	7	114,910.00
5639	Other Equipment	175,000.00	.00	175,000.00	.00	120,000.00	.00	55,000.00	69	
	<i>Capital Purchases Totals</i>	\$413,500.00	\$0.00	\$413,500.00	\$0.00	\$136,686.00	\$12,499.00	\$264,315.00	36%	\$134,060.00
	EXPENSE TOTALS	\$6,696,763.00	\$765,044.56	\$7,461,807.56	\$281,695.94	\$2,071,184.51	\$4,317,010.99	\$1,073,612.06	86%	\$6,376,381.00
Department	736 - Wastewater Division Totals	(\$6,696,763.00)	(\$765,044.56)	(\$7,461,807.56)	(\$281,695.94)	(\$2,071,184.51)	(\$4,317,010.99)	(\$1,073,612.06)	86%	(\$6,376,381.00)

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	38,100.00	.00	38,100.00	.00	38,100.00	.00	.00	100	37,100.00
5424	G. O. Bond-Interest	1,920.00	.00	1,920.00	.00	957.00	963.75	(.75)	100	2,840.00
	Debt Service Totals	\$40,020.00	\$0.00	\$40,020.00	\$0.00	\$39,057.00	\$963.75	(\$0.75)	100%	\$39,940.00
	EXPENSE TOTALS	\$40,020.00	\$0.00	\$40,020.00	\$0.00	\$39,057.00	\$963.75	(\$0.75)	100%	\$39,940.00
	Department 991 - Debt Service Totals	(\$40,020.00)	\$0.00	(\$40,020.00)	\$0.00	(\$39,057.00)	(\$963.75)	\$0.75	100%	(\$39,940.00)
Fund 720 - Wastewater/Sewer Fund Totals		\$6,736,783.00	\$765,044.56	\$7,501,827.56	\$281,695.94	\$2,110,241.51	\$4,317,974.74	\$1,073,611.31		\$6,416,320.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
EXPENSE										
Personal Services										
5102	Wages-Staff	213,430.00	.00	213,430.00	16,480.01	.00	148,338.21	65,091.79	70	204,490.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	1,072.91	3,827.09	22	66,000.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	11,000.00	.00	11,000.00	.00	.00	11,000.00	.00	100	11,000.00
5151	PERS Contribution	30,363.00	.00	30,363.00	2,411.42	.00	22,031.88	8,331.12	73	27,680.00
5161	Group Insurance	57,470.00	.00	57,470.00	3,106.33	11,862.29	42,716.52	2,891.19	95	54,810.00
5164	Workers Compensation	6,223.00	.00	6,223.00	.00	.00	.00	6,223.00	0	5,950.00
5166	Medicare	3,181.00	.00	3,181.00	230.96	.00	2,077.10	1,103.90	65	2,850.00
Personal Services Totals		\$327,617.00	\$0.00	\$327,617.00	\$22,228.72	\$11,862.29	\$227,236.62	\$88,518.09	73%	\$308,500.00
Supplies										
5201	Office Supplies	6,500.00	229.48	6,729.48	.00	1,426.58	1,502.90	3,800.00	44	1,230.00
5203	Computer Supplies	750.00	.00	750.00	.00	700.00	.00	50.00	93	1,230.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	3,060.00
5241	Uniforms-Purchased	1,000.00	232.92	1,232.92	.00	1,000.00	232.92	.00	100	560.00
5251	MV Gas and Oil	7,000.00	215.00	7,215.00	297.00	1,708.00	2,507.00	3,000.00	58	2,780.00
5252	Aggregates	1,250.00	.00	1,250.00	.00	650.00	250.00	350.00	72	730.00
5259	Operating Materials and Supplies	42,000.00	869.80	42,869.80	1,731.55	18,741.88	15,906.21	8,221.71	81	32,390.00
Supplies Totals		\$60,000.00	\$1,547.20	\$61,547.20	\$2,028.55	\$24,726.46	\$20,399.03	\$16,421.71	73%	\$40,790.00
Services										
5311	Utilities	7,000.00	277.72	7,277.72	284.23	3,761.24	2,476.48	1,040.00	86	2,900.00
5321	Professional Training	400.00	.00	400.00	.00	200.00	.00	200.00	50	180.00
5322	Conference/Reimb	20.00	.00	20.00	.00	20.00	.00	.00	100	10.00
5324	Professional Association Dues	220.00	.00	220.00	.00	130.00	70.00	20.00	91	70.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	170.00	29,830.00	170.00	(22,000.00)	375	36,570.00
5339	Misc Contract Services	46,450.00	24,270.12	70,720.12	.00	4,066.29	49,827.71	16,826.12	76	30,980.00
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	2,250.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	2,750.00
5361	Building Repair/Maintenance	4,000.00	.00	4,000.00	.00	3,000.00	.00	1,000.00	75	1,000.00
5364	MV Repair/Maintenance-Internal	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	3,150.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	5,500.00
5378	Columbus Contract	900,000.00	66,713.92	966,713.92	69,417.81	297,274.16	609,439.76	60,000.00	94	786,270.00
5391	Postage	22,000.00	.00	22,000.00	.53	.00	4,501.04	17,498.96	20	5,370.00
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
5399	Other Miscellaneous Services	39,000.00	26.13	39,026.13	243.37	1,925.68	2,000.45	35,100.00	10	34,590.00
Services Totals		\$1,045,090.00	\$91,287.89	\$1,136,377.89	\$70,115.94	\$342,207.37	\$668,485.44	\$125,685.08	89%	\$905,110.00
Capital Purchases										



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	28,90
	<i>Capital Purchases Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$28,90
	EXPENSE TOTALS	\$1,432,707.00	\$92,835.09	\$1,525,542.09	\$94,373.21	\$378,796.12	\$916,121.09	\$230,624.88	85%	\$1,283,31
	Department 737 - Storm Water Division Totals	(\$1,432,707.00)	(\$92,835.09)	(\$1,525,542.09)	(\$94,373.21)	(\$378,796.12)	(\$916,121.09)	(\$230,624.88)	85%	(\$1,283,315

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	110,000.00	.00	110,000.00	.00	110,000.00	.00	.00	100	105,000.00
5424	G. O. Bond-Interest	15,595.00	.00	15,595.00	.00	7,797.00	7,797.00	1.00	100	17,960.00
	<i>Debt Service Totals</i>	\$125,595.00	\$0.00	\$125,595.00	\$0.00	\$117,797.00	\$7,797.00	\$1.00	100%	\$122,960.00
	EXPENSE TOTALS	\$125,595.00	\$0.00	\$125,595.00	\$0.00	\$117,797.00	\$7,797.00	\$1.00	100%	\$122,960.00
	Department 991 - Debt Service Totals	(\$125,595.00)	\$0.00	(\$125,595.00)	\$0.00	(\$117,797.00)	(\$7,797.00)	(\$1.00)	100%	(\$122,960.00)
Fund	740 - Storm Water Drainage Fund Totals	\$1,558,302.00	\$92,835.09	\$1,651,137.09	\$94,373.21	\$496,593.12	\$923,918.09	\$230,625.88		\$1,406,280.00

Attachment: Departmental Budget-September, 2021 11_05_2021 11_00 24 AM Joni Crawford 46106ZG9



Departmental Budget-September, 2021

11.b.1.b

Fiscal Year to Date 09/30/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	229.48	2,229.48	.00	855.17	1,374.31	.00	100	1,238.41
	Supplies Totals	\$2,000.00	\$229.48	\$2,229.48	\$0.00	\$855.17	\$1,374.31	\$0.00	100%	\$1,238.41
	Services									
5315	Private Hauler Contract	2,480,000.00	363,709.39	2,843,709.39	194,332.25	575,946.46	1,742,453.59	525,309.34	82	2,228,141.14
5391	Postage	12,000.00	.00	12,000.00	66.95	.00	4,907.47	7,092.53	41	5,874.14
5399	Other Miscellaneous Services	110,000.00	26.13	110,026.13	243.37	26,134.68	1,891.45	82,000.00	25	34,431.14
	Services Totals	\$2,602,000.00	\$363,735.52	\$2,965,735.52	\$194,642.57	\$602,081.14	\$1,749,252.51	\$614,401.87	79%	\$2,268,446.42
	EXPENSE TOTALS	\$2,604,000.00	\$363,965.00	\$2,967,965.00	\$194,642.57	\$602,936.31	\$1,750,626.82	\$614,401.87	79%	\$2,269,687.97
Department 738 - Refuse Collection Totals		(\$2,604,000.00)	(\$363,965.00)	(\$2,967,965.00)	(\$194,642.57)	(\$602,936.31)	(\$1,750,626.82)	(\$614,401.87)	79%	(\$2,269,687.97)
Fund 750 - Solid Waste Fund Totals		\$2,604,000.00	\$363,965.00	\$2,967,965.00	\$194,642.57	\$602,936.31	\$1,750,626.82	\$614,401.87		\$2,269,687.97
Grand Totals		\$45,388,801.00	\$3,241,430.04	\$48,630,231.04	\$3,164,425.32	\$11,521,639.52	\$28,366,099.73	\$8,742,491.79		\$38,619,781.14

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: November 22, 2021**TO:****CC:****RE: Reynoldsburg Fresh Market Liquor Permit**

RPD will provide a review of the request for a liquor permit

NOTICE TO LEGISLATIVE
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

73234340005		NEW		REYNOLDSBURG FRESH MARKET INC 6308 E LIVINGSTON AVE REYNOLDSBURG OH 43068	
PERMIT NUMBER		TYPE			
ISSUE DATE					
10 22 2021					
FILING DATE					
C1 C2		PERMIT CLASSES			
25	220	B	D21802		
TAX DISTRICT		RECEIPT NO.			

FROM 10/28/2021

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 10/28/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/29/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL

WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

B NEW 7323434-0005

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal OfficerCLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 - 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4008
Reynoldsburg, Ohio 43068-9006

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/lqr/lqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: November 22, 2021**TO:****CC:****RE: 3 Guys Dragon Express Liquor Permit**

The Deputy Chief will provide a report on the permit.

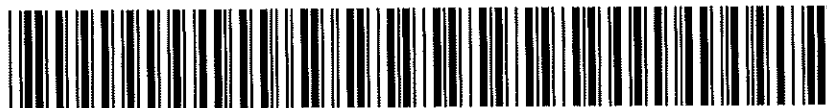
NOTICE TO LEGISLATIVE
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8886500		N		3 GUYS DRAGON EXPRESS LLC	
PERMIT NUMBER		TYPE		DBA DRAGON EXPRESS KITCHEN	
ISSUE DATE				7524 E MAIN ST	
10 25 2021				REYNOLDSBURG OH 43068	
FILING DATE					
D3					
PERMIT CLASSES					
25	220	B		D21898	
TAX DISTRICT				RECEIPT NO.	

FROM 11/01/2021

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 11/01/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 12/02/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
 REFER TO THIS NUMBER IN ALL INQUIRIES **B N 8886500**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
 THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
 7232 EAST MAIN STREET
 REYNOLDSBURG OHIO 43068

Attachment: 3 Guys Dragon Express Part 2 (3 Guys Dragon Express Liquor Permit)



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 - 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4006
Reynoldsburg, Ohio 43068-9006

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/lqr/lqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: November 22, 2021**TO:****CC:****RE: West Licking Fire District Stats October & November**

OCTOBER BOARD STATS

Total Calls by Township/City	
Etna	146
Harrison	53
Jersey	16
Kirkersville	14
New Albany	7
Pataskala	240
Reynoldsburg	125
Mutual Aid	32
Total	633

Apparatus Name	
45B401	117
45E402	76
45E405	67
45M401	197
45M402	41
45M403	191
45M404	192
45R401	138
45SQ404	31
45TWR403/E403	148

Total Calls by Shift	
Shift	Total
1 Unit	213
2 Unit	201
3 Unit	217
Prevention	2
Total	633
Total Calls by Station	
Station	Total
Station 401	210
Station 402	89
Station 403	118
Station 404	182
Station 405	34
Total	633

Mutual Aid Response	
M/A Received	M/A Given
59	32

District Response Average	
	4:56

Dispatch to On scene Average	
Etna	5:54
Harrison	4:44
Jersey	4:04
Kirkersville	4:47
New Albany	5:33
Pataskala	4:59
Reynoldsburg	4:37

Total Calls by Township/City	
Etna	102
Harrison	57
Jersey	10
Kirkersville	11
New Albany	7
Pataskala	249
Reynoldsburg	114
Mutual Aid	38
Total	588

Apparatus Name	
45B401	112
45E402	36
45E405	62
45M401	191
45M402	74
45M403	157
45M404	188
45R401	156
45SQ404	50
45TWR403/E403	138

Total Calls by Shift		
Shift		Total
1 Unit		198
2 Unit		185
3 Unit		201
Prevention		1
Comm Medic		3
Total		588
Total Calls by Station		
Station		Total
Station 401		199
Station 402		86
Station 403		100
Station 404		171
Station 405		32
Total		588

Mutual Aid Response	
M/A Received	M/A Given
26	38

District Response Average	
	5:23

Dispatch to On scene Average	
Etna	6:43
Harrison	4:50
Jersey	3:15
Kirkersville	6:25
New Albany	6:48
Pataskala	4:38
Reynoldsburg	5:04

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: WORK SESSION - PAID FAMILY LEAVE

Approval:

Completed Joe Begeny	Pending Chris Shook	Stephen Cicak
-------------------------	------------------------	---------------

Work session to discuss Paid Family Leave.

Mayor's Office
Jennifer Clemens
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **November 22, 2021**

TO: **Finance and Administration Committee**

RE: **Media promotions Agreement for 2022 Tomato Festival**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Authorizing the Mayor to Enter into an Agreement with Media Promotion Enterprises (MPE) for the 2022 Tomato Festival.

Request authorization to enter into contract with MPE for an amount not to exceed \$136,000 for professional services as the booking agent and production services (portable stage, sound system, lighting, backline equipment) for the 2022 Tomato Festival

\$106,000 will be budgeted to account number 110.344.5339 (Misc. Contract Services) in the 2022 Budget

\$30,000 we be deposited out the remaining funds of the 2021 Budget from account number 110.344.5339 (Misc.Contract Services)

Statement of necessity for Emergency passage: Three reads and then emergency approval to allow for negotiations prior to the end of this year.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT

Mayor's Office
Jennifer Clemens
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

**WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2022 TOMATO
FESTIVAL, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Reynoldsburg, in preparation of the 2022 Tomato Festival needs to secure entertainment contracts well advance of the event; and

WHEREAS, the City has successfully used Media Promotion Enterprises (MPE) as the contractor that negotiates and handles the various agreements with performing artists; and

WHEREAS, the Mayor is authorized to begin the process to secure entertainment for the 2022 Tomato Festival.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with Media Promotion Enterprises (MPE) for a price not to exceed one hundred thirty-six thousand dollars (\$136,000.00).

SECTION 2. That \$106,000.00 will be budgeted to account #110.344.5339 Miscellaneous Contract Service in the 2022 Budget with \$30,000.00 being deposited out of the remaining funds from the 2021 Budget from account #110.344.5339 Miscellaneous Contract Services.

SECTION 3. That this Ordinance is deemed to be an emergency measure for the financial needs of the city in order to schedule and secure talent between now and the end of the year. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



MEDIA PROMOTION ENTERPRISES

TALENT AND PRODUCTION CONTRACT

This agreement, and the attached addenda herein, duly executed this 18 October 2021, between **Media Promotion Enterprises** (herein known as "Producer") and the **Reynoldsburg Tomato Festival** (herein known as "Purchaser") shall verify the terms and conditions of our agreement regarding the following entertainment event.

Artists: T.B.A.

Dates: T.B.A. - August 2022

Location: Huber Park, Reynoldsburg, OH

Event: Reynoldsburg Tomato Festival

Times: Approx. 9:00PM TBD

OBLIGATIONS OF PRODUCER

1. **Artist**
MPE is to research and present options for the 2022 festival.
2. **Production**
Producer agrees to provide a professional production package to meet the needs of the Artist/s. This includes the following:
 - 1 – Covered portable stage with sound fly-bays (40x30 feet)
 - 1 – Professional public address system per Artist/s specifications
 - 1 – Professional lighting package per Artists/s specifications
 - 1 – Backline equipment if applicable per Artist/s specifications.
3. **Ground Transportation**
Producer agrees to provide all local ground transportation from the Airport, Hotel, and venue.
4. **Staffing**
Producer agrees to provide on-site staff to facilitate the needs of the Aritst/s and production crew.
5. **Hospitality**
Producer agrees to provide stage water, towels, and bus stock, and other hospitality and rider requirements as needed by each Artist/s.

(304) 697-4222
(800) 788-4006
(800) 494-7315 FAX

Professional Entertainment

1
423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com

Attachment: MPE-ContractTomatoFestival2022Ver1 (2022 Tomato Festival Contract-Media)



MEDIA PROMOTION ENTERPRISES

OBLIGATIONS OF PURCHASER

1. **Venue Access**
PURCHASER agrees to avail premises to MPE beginning Wednesday if needed for production load-in and through Saturday for load-out in order to execute the requirements of ARTIST'S contract.
2. **Electric**
PURCHASER agrees to provide power as needed to fulfill the requirements of MPE's contract with the ARTIST. If utilizing generator power 1 - 200amp 3phase service for sound and 1 – 200amp 3phase service for lighting will be required.
3. **Tent**
PURCHASER agrees to provide a 20x20 tent backstage for use by the production and Artist/s if available. This may be utilized for merchandise sales as well.
4. **Labor**
PURCHASER agrees to provide 4 strong, able bodied, and sober individuals for production load-in on Wednesday and load-in and load-out on Thursday, Friday and Saturday Times are TBD and will be listed on the final production schedule.
5. **Hotel Accommodations**
PURCHASER to provide hotel accommodations for ARTIST and crew on from August 10-14, 2022 not to exceed \$7500.00. A rooming list shall be provided a minimum of thirty (30) days before show date to ensure availability of rooms.
6. **Catering/Meals/Green Room**
PURCHASER to provide catered meals per ARTIST'S specifications for lunch and dinner on Friday and Saturday not to exceed \$3500.00. PURCHASER to make a private space available (preferably indoors) within walking distance from stage. A space should be made available indoors for exclusive use of each headlining Artist on Friday and Saturday.
7. **Security**
PURCHASER shall provide security from the time ARTIST'S equipment arrives until it has been loaded back into ARTIST'S or Contractor's trucks. PURCHASER shall fence in backstage area securely. PURCHASER shall provide security to fulfill the obligations of MPE's contract with ARTIST. PURCHASER also agrees to provide overnight security for the venue.
8. **Force Majeure**
PURCHASER agrees that all entertainment performances are subject to Force Majeure parameters. Provided that the ARTISTS are present on location, willing and able to perform pursuant to the terms hereof, payment of all guaranteed compensation shall be made to MPE. The obligation of the ARTIST to perform is subject to detention or prevention by accidents of ground transportation, Acts of God, riots, strikes, labor disputes, epidemics, any act or order of public authority, or any cause, similar or dissimilar beyond the control of MPE, PURCHASER, and ARTIST, which, in the PURCHASER'S determination, would prevent or interfere with the presentation of the show.

Professional Entertainment

(304) 697-4222
(800) 788-4006
(800) 494-7315 FAX

423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com



MEDIA PROMOTION ENTERPRISES

In the event of inclement weather creating dangerous or unsafe performance conditions resulting in cancellation of any show, the total contracted amount is to be paid in full. The final decision pertaining to the exercise of this item will lie with the PRODUCER upon consultation with ARTIST'S representatives and PURCHASER.

Payment Terms

Purchaser and Producer agree not to exceed \$136,000.00 to be paid as follows:

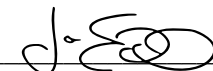
- 1) A \$10,000.00 deposit has been credited from 2021.
- 2) The remainder of the 50% deposit in the amount of \$58,000 payable to MPE Entertainment by certified funds will be due within 15 days of issuance with the returned signed contract.
- 3) The remaining balance payable to MPE Entertainment will be due on or before August 11, 2022.

BY SIGNING THIS AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY ARE AUTHORIZED TO DO SO, AND ASSUME RESPONSIBILITY TO SATISFY ALL TERMS AND CONDITIONS OF THIS CONTRACT.

PURCHASER

X _____
 Name:
 Title:
 City of Reynoldsburg, OH
 7232 E Main Street
 Reynoldsburg, OH 43068
 (614) 322-6839 Office

PRODUCER

X  _____
 Joe Eddins
 President
 Media Promotion Enterprises, LLC
 423 Sixth Avenue
 Huntington, WV 25701
 (304) 697-4222

(304) 697-4222
 (800) 788-4006
 (800) 494-7315 FAX

Professional Entertainment

3
 423 Sixth Avenue
 Huntington, WV 25701
 www.mpe-entertainment.com

Attachment: MPE-ContractTomatoFestival2022Ver1 (2022 Tomato Festival Contract-Media)

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Transfer of Funds in the Senior Center Budget

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Requesting passage as an emergency at the second (2nd) reading.

Unappropriate \$4,878.00 from 110.343.5339 and appropriate \$4,878.00 into 110.343.5639 for a paging and wireless microphone system.

AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE PARKS AND RECREATION DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS IN THE SENIOR CENTER, AND DECLARING AN EMERGENCY

WHEREAS, it has been determined that funds need to be transferred in the Parks and Recreation Department for the purchase of a paging wireless microphone system at the Senior Center.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

SECTION 1. That an amount of \$4,878.00 be unappropriated from account number 110.343.5339 Miscellaneous Contract Services and appropriated to account number 110.343.5639 Other Equipment.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the financial needs of the City of Reynoldsburg; wherefore this Ordinance shall take effect immediately upon its passage by Council and the Mayor's signature.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Transfer Funds for Park Paging System

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Requesting emergency passage at the second (2nd) reading.

Unappropriate \$21,214.00 from 110.340.5339 and appropriate \$21,214.00 into 110.340.5639 for a paging system at Huber Park and JFK Park.

AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE PARKS AND RECREATION DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY

WHEREAS, it has been determined that funds need to be transferred in the Parks and Recreation Department for the purchase of a paging system at Huber and JFK Parks.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

SECTION 1. That an amount of \$21,214.00 be unappropriated from account number 110.340.5339 Miscellaneous Contract Services and appropriated to account number 110.340.5639 Other Equipment.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the financial needs of the City of Reynoldsburg; wherefore this Ordinance shall take effect immediately upon its passage by Council and the Mayor's signature.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Civic Park-Architectural and Engineering Design and Bidding Services
Phase 1

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

OHM will be team with EMH&T in the development of Civic Park. This team will provide the site survey and underground utilities. EMH&T will perform utility master planning for stormwater, wastewater, water service, and electric. OHM will provide design development for the entire project, final Engineering and construction Documentation (bid set).

Requesting \$277,500.00 be appropriated into fund number 206.000.5659, Misc. Infrastructure from the unappropriated American Rescue Plan fund (206).

Requesting emergency passage at the November 22, 2021 Council Meeting

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHM FOR ARCHITECTURAL AND ENGINEERING DESIGN AND BIDDING SERVICES FOR IMPROVEMENTS TO CIVIC PARK AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the Mayor and the Parks and Recreation Department have determined that Civic

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

Park needs a more inclusive design and general update to the Park's amenities; and

WHEREAS, the Civic Park redesign will be a multi-phase, multi-year project; and

WHEREAS, this Ordinance will direct OHM to complete the architectural and engineering design and bidding services for improvements to Civic Park to begin in 2022 or as funds become available.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with OHM in the amount of \$ 277,500.00 for architectural and engineering design and bidding services for the Civic Park Phase 1 improvement project.

SECTION 2. That \$ 277,500.00 be unappropriated from American Rescue Plan Fund (206) and appropriated to 206.000.5659, Misc. Infrastructure.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the financial needs of the City of Reynoldsburg for the project to begin prior to the end of 2021; wherefore this Ordinance shall take effect immediately upon its passage by Council and the Mayor's signature.



Request for Proposals

Civic Park Architectural and Engineering Design and Bidding Services

The City of Reynoldsburg Parks & Recreation



About OHM Advisors

OHM Advisors is a community advancement firm delivering award-winning work across the architecture, engineering, and planning spheres. With more than 500 employees throughout Ohio, Michigan, and Tennessee, our team partners with leaders at all levels of government, school districts, developers, universities, healthcare networks, and private companies to create great places for people.

Donna Bauman
 Director Parks and Recreation
 City of Reynoldsburg Parks & Recreation
 7232 E. Main Street
 Reynoldsburg, OH 43068

RE: Civic Park Architectural and Engineering Design and Bidding Services Request for Proposals (RFP)

Dear Ms. Bauman;

It is an honor to be able to provide the City of Reynoldsburg with this proposal. As a team we have grown a strong relationship with the City, and have collaboratively worked with the City leadership, staff, and the community to enhance and grow Reynoldsburg as a leading community in Central Ohio. It is lasting relationships like this that drives our team forward to create inviting and stable communities. Thank you for the opportunity to serve as community advisors, and we look forward to continuing a trusting, fundamental relationship.

OHM Advisors offers the following benefits:

- **A TRUE, LOCAL PARTNER TO REYNOLDSBURG** - For nearly 10 years, OHM has served as a consultant to the City of Reynoldsburg, providing a variety of planning, engineering, urban design, and architectural services to help further develop their identity and create a strong, thriving community. Our team is thoroughly familiar with the City's goals, having worked on the Comprehensive Plan and a complete update to their current Zoning Code (completed in 2020). Recently, OHM assisted in developing a master plan for Civic Park and worked with the City to carry out design improvements to Main Street, a major commercial corridor and critical link to elevating the revitalization of Olde Reynoldsburg. With our office only located 15 miles away from Reynoldsburg's main offices, we can quickly be on the project site or available for impromptu meetings as necessary.
- **VAST EXPERIENCE PERFORMING SIMILAR SERVICES** - OHM has completed over 65 parks projects including Hilliard's Station Park (Hilliard, OH), Green Central Park (Green, OH), Northam Park (Upper Arlington, OH), Veteran's Park (Delaware, OH) and McGill Park (Canal Winchester, OH). These projects incorporated architecture, multi-use trails, structural amenities, circulation and access studies, park amenities, and parks master plans. Our teaming partner, EMH&T, has provided site/civil, landscape architecture, environmental, and structural engineering services to parks throughout Ohio, including parks in Reynoldsburg (JFK Park, Pine Quarry, and Blacklick Creek).
- **DIVERSE SERVICES ALL UNDER ONE ROOF** - OHM Advisors offers a complete set of professional services in-house. The City of Reynoldsburg only needs to make one call for the OHM team to be able to address your concerns comprehensively. We are also regularly engaged with the finest engineering and technology consultants in Central Ohio and have a broad range of working relationships with policy and funding experts and authorities. Since our office is built to work cross-discipline and cross-geography, we are used to working with team members of many diverse disciplines and areas of expertise.

We look forward to continue being part of the Reynoldsburg team for this project. Should you have any questions regarding our qualifications and proposal, please feel free to contact me at (614) 474-1114.

Sincerely,
 OHM Advisors



Aaron Domini
Principal



Mark Bockrath, PLA, ASLA
Project Manager

Table of Contents

A. PROPOSED PROJECT

Project Approach	08
Proposed Concept	09

B. PRIOR EXPERIENCE

Selected Experience and References	12
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C. PERSONNEL

Team Overview	32
Key Staff Qualifications	33





SECTION A

PROPOSED PROJECT

Project Approach



The OHM and EMH&T team is committed to the development of a Master Plan for Civic Park. To date, OHM has invested time to create a draft master plan for the park. This plan has served as foundation for the development of many community and city leadership conversations, and in turn has driven the need for more robust planning and design services to implement the vision.

Our approach for this project will be to build on the draft plan, refine the vision, and prepare for implementation through a phased approach that will meet the community's needs, be fiscally responsible, ensure there is efficiency in the development of the park space, and respect the City's current parks and recreation operations at the park.

To achieve this, our team has developed five tasks that will take the project from the vision to construction. This is a process that is intended to be a guide, remain flexible, and respond to the needs of the City and greater community.

Task I – Revisit the Vision

During this task, the consultant team will work with City staff to revisit the draft master plan for Civic Park. Through a series of meetings and design iterations, the park program and master plan will be refined to reflect the recommendations of City staff and leadership, as well as stakeholders in the community that use the park (e.g. youth soccer, cricket, etc.). The outcome of the task will be a final master plan.

Task II – Develop Opinion of Cost and Phasing

Building off the final master plan developed in Task I, the consultant team will create a detailed opinion of cost and phasing plan for the park. This will build on the cost estimate and phasing approach previously developed by OHM, and reflect any new changes developed out of Task I. The opinion of cost and phasing plan will be presented to the client team and one round of changes will be made based on client input.

Task III – Prepare for Phase I – Survey

Task III will involve preparing a survey to support the development of the construction documents created in Task IV. The approach to the survey, depending on available funding, will incorporate the entire park or just for immediate phases. The final approach to the survey will be developed with input from the client team.

Task IV – Phase I Design Development and Construction Documentation

During this task, the consultant team will prepare a 30, 60, and 100 percent document set. The approach to creating the documents, like Task III, will be based on a preferred phasing plan. The consultant team will review each submittal with the client team to ensure it reflects all elements of the master plan. OHM and EMH&T will work collaboratively to develop a QA / QC process to review each others work to ensure accuracy within the documents. This is a unique value add these two firms bring to the process.

Task V – Bid Assistance and Construction Management

Once the final construction documents are complete, OHM and EMH&T will work with City staff to bid the project, and support the City through the review process. Once a preferred vendor is selected, the consultant team will work collaboratively with the City to serve in a CA role to ensure the project is constructed per the plans and the City specifications.

PROPOSED CONCEPT







SECTION B

PRIOR EXPERIENCE

Hilliard Station Park

CITY OF HILLIARD

Hilliard's Station Park is located at the trailhead of the seven-mile Heritage Rail Trail that stretches between downtown Hilliard and Plain City, Ohio. The park was designed as both a recreational hub for people using the trail and a year-round event space for the community.

Nearest the trailhead, our team designed the park to include a zone with outdoor lockers and resting areas for those using the trail. At the core of the park, an amphitheater and a programmed fountain with seasonal lighting and music are the setting for a multi-functional community venue which will be used throughout the year. The interactive fountain features 47 colored LED ground jets that dance to music. The fountain can be turned off during community events to create a flexible plaza space that accommodates more visitors.

The architectural design is symbolic of the site's past use as a train depot. Architectural features include deep overhangs and brackets, as well as large glass garage doors that have a transparent feel. Through the use of recycled, natural and environmentally-conscious materials, the park represents a sustainable future.

The main building houses a large meeting room and small prep kitchen to be used for a wide array of activities. The second building provides a public restroom facility, an audio equipment storage room as well as an additional lower level storage and pump room for the water features. Both buildings are connected by an overhead natural cedar trellis unifying the design, and reinforcing the site's overall connectedness between its individual elements.

Cost + Completion

\$4,500,000 (Construction) | 2015

Client Reference

City of Hilliard
John Talentino, AICP
City Planner
614.334.2444

OHM Key Staff

Mark Bockrath, PLA, ASLA
Anne Herron, PLA
Ashley Efaw
Gary Sebach, AIA, LEED AP
Sean Gillilan, PE, LEED AP

Key Services

Site Design
Landscape Architecture
Urban Design
Architecture



Tattan Park

CITY OF WESTLAND (MI)

OHM Advisors was selected to redevelop Tattan Park, the northern anchor of Westland's Central City Park. Extensive enhancements to Tattan Park were made that complement existing site components while introducing new features, including a Farmers Market Pavilion, seven shelters, concessions, restrooms, and a modified county drain.

The existing stormwater detention area was transformed into a wet pond with a fountain bound by pond walls on the east and south sides. This feature detains the park's excess stormwater during large rain events and releases it to the Morgan Drain at a manageable rate. Additionally, the quality of water entering the drain is greatly improved resulting from the addition of three bio-retention features and a manufactured water quality unit implemented into the site design.

The plan retains the splash pad as a major program element while expanding its size to accommodate a higher volume of users. Defined entry points and drop off locations were added to simplify circulation and increase safety while walking circuits were added to connect program elements throughout the park. A central seating space connects the playground to the splash pad allowing adult supervision and clear visibility to park features. Additional seating located throughout the park incorporates shade providing respite in

hot summer months. Picnic shelters of varying sizes border the east side of the park, creating a boundary between the road and park space.

Expansion and aesthetic enhancements were also made to the existing park including redirecting a portion of the existing waterway, framing the west side of the park, into a culvert. This allows the plaza space to connect to the concession stand and the hardscape area provides the City the opportunity to host community events within Tattan Park.

Cost + Completion

\$350,000 (Design); \$3,500,000 (Construction) | 2014

Client Reference

City of Westland
Mayor William Wild,
36601 Ford Rd.
Westland, MI 48185
734.467.3200

OHM Key Staff

Mark Bockrath, PLA, ASLA
Ashley Efaw
Gary Sebach, AIA, LEED AP

Key Services

Architecture
Landscape Architecture
Civil Engineering
MEP Engineering
Survey
Stormwater Management



Attachment: RFP 2021_ Reynoldsburg_ Civic Park_OHM Advisors (Civic Park Architectural and Engineering Services Phase 1)

Green Central Park

CITY OF GREEN

The concept for Green Central Park developed from the Green Vision Plan (2010) and the Massillon Road Corridor Plan (2011-2012), both completed by OHM Advisors. The new community park, nestled between the Central Administration Building, the Green Intermediate School, and the Retirement Residence of Green, is designed to create a cultural hub for the community and to fulfill a need for quality public space within the City.

For nine months, our team worked with a steering committee to develop a program for the proposed park. The steering committee process was instrumental in not only creating the park's amenity package, but also in building consensus throughout the community.

To better promote the park to the public, a video was created by our team to provide visual representation of the built park. The video helped coalesce the group and bind the community into supporting this transformational project.

The new park is a signature community destination, offering abundant amenities for residents and visitors to enjoy including:

- Market Place Pavilion for the farmers' market, other gatherings, and nearby reception space
- 4760 lineal feet of new trails
- Green Amphitheater for concerts, plays, movies, and community events
- Splash pad with multiple play zones to

attract all ages

- Sensory garden with raised tables
- Outdoor dry playground area
- Bull Dog Plaza - a gathering space for game day pep rallies, tailgating, and school events
- 'Green' lot - a flexible green space for community events, temporary stage set-up, and park signage.
- Centrally located vehicular drop-off and pick-up points
- Parking lot with rain gardens and a bioretention island to reduce runoff and aid in stormwater management
- Overflow parking that incorporates permeable pavers to assist in stormwater management

Cost + Completion

Design: \$485,000; Construction: \$5,000,000 | 2016

Client Reference

The City of Green
Mike Elkins
Superintendent
330.896.4176

OHM Key Staff

Mark Bockrath, PLA, ASLA
Anne Herron, PLA
Ashley Efaw
Gary Sebach, AIA, LEED AP

Key Services

Landscape Architecture
Planning
Architecture



Veteran's Park

CITY OF DELAWARE

OHM Advisors led the design of a park that adds outdoor community gathering spaces, picnic shelters, a splash pad, all-inclusive playground equipment, a performance stage, restrooms, and concessions to an existing city soccer park in Delaware, Ohio.

Our team worked with City staff, and members of the community, to establish a dinosaur theme, which is evident in the playground, splash pad, and dinosaur footprints that are embedded throughout the central plaza and main circulation spaces.

These park additions, along with a recently opened YMCA facility, makes the existing park an exceptional amenity for the community.

Cost + Completion

Design: \$145,000, Construction:
\$1,533,000 | 2016

Client Reference

City of Delaware
Jackie Walker,
Assistant City Manager
1 South Sandusky Street
Delaware, OH 43015
740.203.1025

OHM Key Staff

Mark Bockrath, PLA, ASLA
Anne Herron, PLA
Ashley Efaw
Gary Sebach, AIA, LEED AP

Key Services

Landscape Architecture
Architecture
Civil Engineering



McGill Park

CITY OF CANAL WINCHESTER

2017, the City of Canal Winchester initiated a process with OHM to prepare a system-wide parks master plan to create and define a vision for its park system, and to develop an implementation strategy to achieve this vision. OHM worked closely with the City and the community through a series of working group meetings, stakeholder interviews, public meetings, and a survey to ensure the Plan's recommendations were informed and supported by park users.

Following the recommendations within the Plan for additional recreational amenities and park space within the community, OHM designed a Master Plan for a new 83-acre community park which is currently in Phase I implementation. The design pays homage to the site's agricultural heritage through the preservation of a farmhouse on the property while adding amenities including soccer fields, a baseball complex kayak/canoe launch, overlooks along a multi-use trail, outdoor amphitheater, dog park, tennis/pickleball courts, playgrounds, a new three-season pavilion, and multiple shelters.

Cost + Completion

\$244,000 | Ongoing

Client Reference

City of Canal Winchester
Lucas Haire
Development Director
36 S. High Street
Canal Winchester, OH 43110
614.837.1894

OHM Key Staff

Mark Bockrath, PLA, ASLA

Key Services

Landscape Architecture
Architecture
Civil Engineering



Northam Park

Phase II Improvements

CITY OF UPPER ARLINGTON

The City of Upper Arlington's aging Northam Park was in need of upgrades to its existing facilities including Tremont Pool, the promenade, walkways, playgrounds, picnic areas, and improvements to the stormwater management.

OHM Advisors led a team that included Ballard*King, POD, Water Technology Inc., and Aimpoint on Phase II Improvements to Northam Park, which included a new pool area featuring a zero entry/toddler pool, lap pool, diving boards, and a climbing wall with a concessions building and a pool building; park entryway enhancements and a Centennial History Walk; an all-inclusive nature play playground including a splash pad; and a reading garden with sculptures.

The main pool building accommodates office space, locker rooms, restrooms, and storage space. Major architectural features of the building include an entry patio with visibility to the promenade, hip roofs and a cupola, with a stone water table and board and batten siding covering the exterior facade.

The park entryway acknowledges the promenade and serves as a drop-off area for visitors. The site incorporates pedestrian amenities such as benches, low walls, and a centennial plaza for plaques and a potential gateway feature.

The nature-themed playground features meandering paths, a tree house play structure, and safety features. The reading garden

adjoins the existing library and features three white marble Alfred Tibor sculptures, as well as tables, benches, and a low wall for seating.

This project involved an extensive community outreach and engagement effort which included focus group sessions, meetings with local stakeholders, City Council updates/meetings, youth engagement, a telephonic survey of residents, and public open houses to build community buy in and support.

Cost + Completion

\$740,000 (Design) | 2017

Client Reference

City of Upper Arlington Parks and Recreation Department
Alan D. McKnight,
Capital Project Manager
3600 Tremont Road
Columbus, Ohio 43221
614.583.5047

OHM Key Staff

Mark Bockrath, PLA, ASLA
Anne Herron, PLA
Gary Sebach, AIA, LEED AP

Key Services

Planning
Landscape Architecture
Architecture
Civil Engineering
Community Engagement



Christmas Run Park Redesign

CITY OF WOOSTER

OHM Advisors assisted the City of Wooster with the redesign of Christmas Run, a large community park. The purpose of the project was to upgrade and re-imagine the aging park, and engage the community in the design and construction of the park in a grassroots community based approach. The 25 year old playground structure had deteriorated and did not meet current ADA and safety standards, prompting the City and the Wooster Kiwanis Club to upgrade the park.

Staying true to the spirit of the park, OHM Advisors led an engagement process to re-envision the park in a way that was driven by the ideas of the community, specifically the youth. Through a custom student workbook created by our team, students were engaged in sharing their ideas for the type of park, program elements, and theme of the new park. Over 1,000 student workbooks were completed by K-6 students.

The results of the workbooks created a road map for the design. The theme of the park is an active space with a variety of spaces and activities. The central organizing element is a large play structure surrounded by activity zones including rock walls, boulders, rope swings, zip lines, sensory play areas, and a tree house, all connected along a meandering path. Each of the park elements, as well as the overall theme, was based on the ideas of the more than 1,000 students who helped envision what this park space could be.

The project included specific elements to be constructed by the community. Citizens helped with the construction of the large tree house and completed landscaping in and around the park space.

By playing an active role in the design and construction, citizens became engaged in the project creating a sense of community pride and ownership in this important park that has served and created memories for generations of residents.

Completion

2015

Client Reference

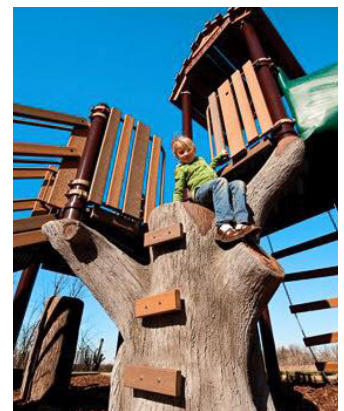
City of Wooster
Joel Montgomery,
Director of Administration
538 N. Market Street
Wooster, OH 44691
330.263.5200

OHM Key Staff

Mark Bockrath, PLA, ASLA

Key Services

Planning
Urban Design
Community Engagement



Attachment: RFP 2021_Reynoldsburg_Civic Park_OHM Advisors (Civic Park Architectural and Engineering Services Phase 1)

Reynoldsburg Civic Park

CITY OF REYNOLDSBURG

Building off recommendations related to park amenities and greenspace included in the City's recent update to their Comprehensive Plan led by OHM, our multi-disciplinary team worked with Reynoldsburg to develop a master plan and conceptual design for expanding Civic Park. The plan features extensive community recreational amenities in a blend of active and passive spaces and was carefully designed to align with a phased approach to implement improvements over time. When complete, the park will serve as a signature community and regional destination offering elements including an amphitheater, a great lawn for community events, shelter houses, a pavilion with public restrooms, a splash pad, multi-use paths, a nature playground, tennis/pickleball

courts, basketball courts, a dog park, a frisbee golf course, and a kayak/canoe launch.

Completion

Ongoing

Client Reference

City of Reynoldsburg
Andrew Bowsher, Development Director
7232 East Main Street
Reynoldsburg, OH 43068
614.322.6831

OHM Key Staff

Mark Bockrath, PLA, ASLA

Key Services

Planning
Landscape Architecture
Civil Engineering



JFK Park

CITY OF REYNOLDSBURG

EMH&T was hired to perform engineering, landscape design, and planning work in preparation for the improvements to the community park (total of 26-acres) within the City of Reynoldsburg. The new playground complies with Americans with Disabilities Act regulations and is “inclusive”—meaning children of varying abilities will be able to use it. Plans include a playground with swings, elevated and ground-level features, and “surfacing designed for those with cognitive and physical limitations”. A new restroom/concession space was also included within the park improvements project.

Completion

2019

Client Reference

City of Reynoldsburg
 Donna Bauman, Parks and Recreation
 614.322.6800

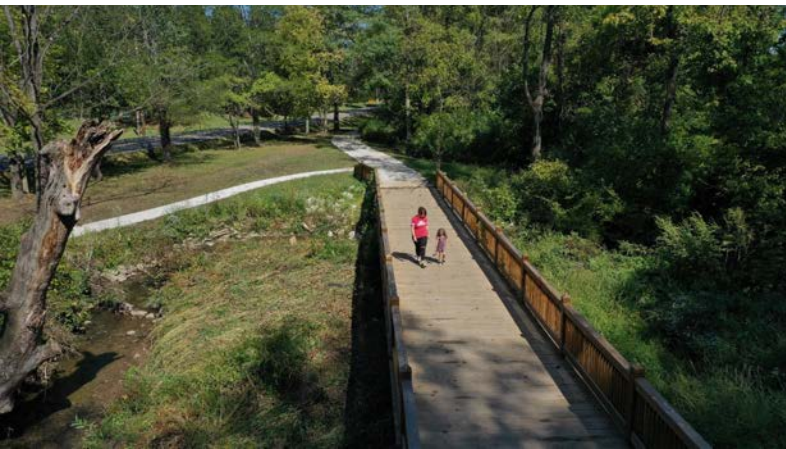
Key Services

Planning and Landscape Architecture
 Roadway Engineering
 Traffic Engineering
 Maintenance of Traffic
 Utility Engineering
 Environmental Permitting
 Land Survey
 Water Resources Engineering



Big Walnut Trail Sections 4 & 8, and McKenna Creek Relocation

CITY OF GAHANNA



EMH&T provided an enhanced pedestrian connection in support of the Big Walnut Trail system, beginning at Knob Hill Drive, continuing along Cherry Bottom Road to US-62, and terminating at Lower McCorkle Park adjacent to Ridenour Road. During design, the path alignment was established to provide scenic views through existing City park property and align within a new conservation easement granted by Stony Brook United Methodist Church (UMC). The easement provided a critical link enabling the path to cross over the Big Walnut Creek, and connect to the Lower McCorkle Park system, and the City's municipal golf course. EMH&T met the project goals including 6,700 feet of shared-use path installation, construction of several multi-span structural solutions over McKenna Creek and the Big Walnut Creek, and a full wetland/stream restoration within the conservation easement at Stony Brook UMC.

Due to the proximity and crossing of waterways, EMH&T provided significant environmental services including a wetland delineation, mussel survey for the Big Walnut crossing, two Nationwide Permit applications, a Director's Authorization from the Ohio EPA, Categorical Exclusion documentation for the Clean Ohio Trails Fund, planting plan for the stream and wetland restoration, and assistance in public education and outreach efforts. The project also required a Conditional Letter of Map Revision (CLOMR) from FEMA for work occurring in the floodplain and floodway of Big Walnut Creek.

Completion

2020

Client Reference

City of Gahanna
 John Moorehead, City Engineer
 614.342.4000
 Robert.jmoorehead@gahanna.gov

Key Services

Planning and Landscape Architecture
 Structural Engineering
 Roadway Engineering
 Traffic Engineering
 Maintenance of Traffic
 Utility Engineering
 Environmental Permitting
 Land Survey
 Water Resources Engineering

Downtown Connector Trail & South Main Street Trail Connection

CITY OF MOUNT VERNON

EMH&T provided engineering services to restore two, existing steel railroad bridge structures into pedestrian bridges and paths that were within an abandoned railroad corridor. We worked in partnership with the City of Mount Vernon and ODOT District 5 to deliver an extension of the Kokosing Gap shared-use trail for the community. This ODOT LPA project provided a key link connecting Memorial Park to the Heart of Ohio Trail. Due to the environmental limitations of the Kokosing River and Dry Run Creek, all of the work had to be completed “out of the water” to minimize impacts to the existing ecology. The design enabled the contractor to vertically “lift” the steel beams out of the river, provide the bolted splice modification, structurally repair the members, and re-install the steel beams. The project was completed ahead of schedule and enabled the City to pursue a second phase of the path improvements, South Main Street Trail Connection, which EMH&T designed in 2020.

For the South Main Street Trail Connection, EMH&T provided planning and engineering services to connect the Heart of Ohio Trail and the Kokosing Gap Trail through an underpass beneath the Kokosing Rail Bridge and the Main Street Bridge in downtown Mount Vernon. Based upon the initial feasibility study, the City selected a trail alternative and EMH&T provided survey, design, hydraulic analysis, and environmental services to complete the engineering plans. In conjunction with the design phase, EMH&T also to obtained ODOT environmental clearance, including a Level 1 Ecological Survey Report, mussel survey, floodplain coordination documentation, Section 4(f) temporary no use request, regulated materials review, public involvement, a Categorical Exclusion document, Nationwide Permit, and Ohio EPA Director’s Authorization.



Completion

2015 & 2020

Client Reference

City of Mount Vernon
 Brian Ball, PE, City Engineer
 740.393.9528
engineer@mountvernonohio.org

Key Services

Structural Engineering
 Roadway Engineering
 Traffic Engineering
 Maintenance of Traffic
 Utility Engineering
 Environmental Permitting
 Land Survey
 Water Resources Engineering





SECTION C

PERSONNEL

Overview

ABOUT OUR TEAM + ROLES



OHM Advisors is a community advancement firm delivering award-winning work across the architecture, engineering, and planning spheres. Our multidisciplinary team provides a full range of services that are highly valuable to this corridor plan including innovative approaches to complete street design, land use planning, streetscape design, roadway design, traffic engineering, surveying, landscape architecture, green infrastructure, and community engagement.

Role: Urban Design \\ Landscape Architecture \\ Engineering \\ Funding + Financing

Key Contact: Mark Bockrath, Director of Planning and Urban Design
t 614.474.1128 **e** mark.bockrath@ohm-advisors.com **w** ohm-advisors.com



EMH&T is licensed throughout the Midwest and Southeast, where hundreds of employees serve a wide variety of clients. Service offerings include planning and landscape architecture, transportation engineering, geographic information systems, environmental and cultural resources, construction services, infrastructure evaluation, urban design and railroad engineering. The EMH&T legacy is proudly defined by the original intent of Gordon Evans nearly a century ago: *dedication to the performance of quality services.*

Role: Site Grading and Drainage \\ Bridge Design \\ QA/QC

Key Contact: Ryan Andrews, PE
t 614.775.4555 **e** randrews@emht.com **w** emht.com

Key Staff Qualifications

**Education**

Bachelor of Science in
Landscape Architecture, The
Ohio State University, 2003

Experience

With OHM since 2013
10 years prior experience

Professional Registration

Registered Landscape
Architect: OH, 2007,
#0701170

Professional Affiliations

American Society of
Landscape Architects (ASLA)

Mark Bockrath, PLA, ASLA

Project Manager

A licensed Landscape Architect, Mark draws on two decades of design and construction experience to provide inherent value to projects and strategic direction and mentorship to OHM's Landscape Architecture and Urban Design Studio. He believes that great design is both useful and inspirational as it achieves a client's true goals. With this concept in mind, Mark weaves smart design practices with aesthetic artistry into a variety of projects including streetscapes, parks and recreational amenities, civic plazas, healthcare spaces, multifamily developments, entertainment and retail spaces, and multi-million-dollar architectural fountains.

Mark is a member of the American Society of Landscape Architects as well as the Ohio Chapter of the American Society of Landscape Architects. He also is involved with his alma mater, The Ohio State University, as a guest critic for student project reviews. Select experience includes:

Northam Park Renovations Phase II, Upper Arlington, OH: Project Manager;

Mark led a multidisciplinary team of architects, engineers, landscape architects, community engagement specialists, and aquatic facility designers to complete renovations to this community park. Phase II included a new pool area featuring a zero entry/toddler pool, lap pool, diving boards, and a climbing wall with a concessions building and a pool building; park entryway enhancements and a Centennial History Walk; an all-inclusive nature play playground; and a reading garden.

Hilliard Station Park, Hilliard, OH

Project Manager; Mark's responsibilities included construction documentation services, cost estimating, site design, furnishings, sub-consultant coordination, and landscape architecture for this \$4.5 million urban park project. Hilliard's Station Park is both a recreational hub for residents using the Heritage Rail Trail and a civic event space for programmed events, public meetings, and community gatherings. The project also includes an urban spray park and a multi-functional shelter and entertainment venue.

Green Central Park, Green, OH

Project Manager; Mark's responsibilities included construction documentation services, cost estimating, site design, furnishings, sub-consultant coordination, and landscape architecture for this \$5 million signature community park. Our team worked a steering committee for nine months to develop a program for the park and build buy-in and consensus. The new 10-acre park offers abundance abundant amenities for residents and visitors to enjoy including a multi-function community center, concessions operation, and amphitheater with a covered stage area, walking trails, farmers' market plaza, playgrounds, and a splash pad.

Veteran's Park, City of Delaware, OH

Project Manager; Mark's responsibilities included construction documentation services, cost estimating, site design, sub-consultant coordination, and landscape architecture for this park that features outdoor community gathering spaces, picnic shelters, a splash pad, all-inclusive playground equipment, a performance stage, restrooms, and concessions to an existing city soccer park.

Key Staff Qualifications

**Education**

Bachelor of Science in
Landscape Architecture, The
Ohio State University, 2010,
Magna Cum Laude

Experience

With OHM since 2014
4 years prior experience

Registration

Professional Landscape
Architect, OH, 2021,
#2101551

Professional Affiliations

- SCASLA, Student Chapter of American Society of Landscape Architects, 2007-2010
- National Society of Collegiate Scholars, 2005-Present
- Sigma Lambda Alpha, Landscape Architecture National Honor Society, 2009

Awards

- Ohio Chapter ASLA Student Academic Achievement Honor Award, May 2010
- Production- "Live-Work" Urban Design: Milo-Grogan Project, June 2010 – October 2010

Anne Herron, PLA

Landscape Architecture

Anne has eight years of experience in planning and urban design including site development, schematic design, design development, construction documents, and construction administration. Anne's involvement as project coordinator involves day to day project coordination between client, consultants, and contractor, and conceptual master planning through construction documents creating renderings and graphics to illustrate conceptual ideas. Her project experience includes campus design, comprehensive park planning, and the integration of site, architecture, and urban design. Select experience includes:

Northam Park Phase II, Upper Arlington, OH

Project Coordinator; Assisted project manager in day to day project coordination between client, consultants, and contractor. Primary technical production designer from design development documents through construction documents and provided construction administration services. Phase II included a new pool area featuring a zero entry/toddler pool, lap pool, diving boards, and a climbing wall with a concessions building and a pool building; park entryway enhancements and a Centennial History Walk; an all-inclusive nature play playground; and a reading garden.

Confluence Village Public Infrastructure Task 9, Gateway Improvements, Columbus, OH

Urban Designer & Estimator - Conceptual improvement study for three important areas that serve as gateway points into the Confluence Village and Crew Stadium development. Proposed enhancements considered crosswalks, pavements, medians, landscaping/streetscapes, traffic signals, utilities, signage, lighting, and monument improvements. If constructed, these designs would enhance the arrival & departure experience to this recent development, the Arena District and Downtown Columbus.

Piedmont Lake and Marina Master Plan, Muskingum Watershed Conservancy District, New Philadelphia, OH

Project Coordinator; Assisted project manager in day to day project coordination between client, consultants, and contractor. Primary designer from conceptual master planning through construction documents.

Norwich Township Pavilion, Hilliard, OH

Project Coordinator; Assisted project manager in day to day project coordination between client, consultants, and contractor. Primary designer from conceptual design through construction documents.

University Drive Streetscape, Auburn Hills, MI

Designer: The improvements focused on announcing Oakland University at the interchange while co-branding the Corridor to enhance the approach to the University. Streetscape and landscape design consists of street trees, ornamental grasses and stone columns, which create a pattern along the Corridor.



Education
Bachelor of Science in
Landscape Architecture, The
Ohio State University, 2014

Experience
With OHM since 2013
All experience with OHM

Ashley Efaw

Landscape Architecture

Ashley's wide range of project experience has helped her gain a unique perspective in solving complex problems with multiple design solutions at various stages of project development. Her responsibilities include graphics and renderings for projects with visual presentation requirements, schematic design, design development, construction documents and general project management. Ashley is passionate about using landscape to shape communities, parks, and site areas into living working, and inviting spaces. Select experience includes:

Spray & Play at Veterans Park, Delaware, OH

Urban Designer; Responsible for site design, materials selection, and construction documents for this park that adds outdoor community gathering spaces, picnic shelters, splash pad, all-inclusive playground equipment, performance stage, restrooms, and concessions to an existing city soccer park. These park additions, along with a recently opened YMCA facility, make the existing park an exceptional amenity for the community.

Hilliard's Station Park, Hilliard, OH

Urban Designer; Provided design assistance, graphic displays, and a 3D model for this site. The project will include an urban spray park (+/- 10,000 sq. ft.) and a multi-functional shelter, entertainment venue, and Heritage Trail trailhead.

Green Central Park, Green, OH

Urban Designer; Assisted in conceptual, schematic, and design development phases of this \$5 million, multi-faceted park, while providing graphic displays. These displays included plans, a large 3d model, and a video tour of the site. For nine months, our team worked with a steering committee to develop a program for the proposed park. The new park will be a signature community destination, offering abundant amenities for residents and visitors to enjoy including a multi-function community center, concessions operation, amphitheater with a covered stage area, walking trails, farmers' market plaza, playgrounds, and a splash pad.

Farmer's Market & Tattan Park Improvements, Westland, MI

Urban Designer; Created graphic displays and detailed 3d model of a park shelter for Westland's Farmer's Market and Tattan Park Improvements; elements that are part of the larger Central City Parkway Corridor Master Plan. Improvements to the existing components include relocating and expanding major program elements including playgrounds and the splash pad, improving circulation through establishing defined entry points and increasing connectivity throughout the site, additional seating structures and shelters throughout the park, and hardscape improvements that give the City the opportunity to host community events within Tattan Park.

Key Staff Qualifications

**Education**

- Master of Architecture, The Ohio State University, 1992
- Bachelor of Science in Architecture, The Ohio State University, 1989, Cum Laude
- Associate of Applied Science in Architecture and Building Construction, Muskingum Technical College, 1983

Experience

With OHM since 1993
10 years prior experience

Professional Registration

Professional Architect:

- OH, 1994, #9410628
- AL, 2019, #7063
- KY, 2008, #6573
- MI, 2010, #1301056922
- PA, #406155
- FL, 2008, #94906

Professional Certification

- LEED Accredited Professional, 2006
- NCARB #59418

Professional Affiliations

- American Institute of Architects (AIA)
- AIA Columbus, Board Member, 2007-2008
- Former Board Member & Co-Chairman of CANstruction, 2005-2006
- Architecture and Construction Management program advisor at Eastland Fairfield Career Center Technical School
- Volunteer for Columbus Homeless Families Foundation

Gary Sebach, AIA, LEED AP

Architecture

Gary is a LEED accredited professional with 30 years of design and project management experience. He has developed expert-level experience in many project types including large corporate office facilities, municipal facilities, educational facilities, and several other types of projects. Gary is an experienced architect in new construction, renovation, programming, space planning, and project budgeting. Gary understands that proper project planning and quality control is just as important to the overall success of the project as the final design is. Gary is certified by the National Council of Architectural Registration Boards (NCARB).

Gary leads most of the architectural design efforts with a high degree of talent in conceptualizing, programming, and design for simple and complex projects. As a designer, he identifies the goals and priorities for the project through interactive discussions with his client. Each project is tailored specifically to the clients' goals, is complimentary to the surrounding environment, and exemplifies the vision desired by the clients. Select experience includes:

Green Central Park, Green, OH

Oversight of Design for park structures that includes concessions, storage, and maintenance building, north and south park entrances, a farmers market arbor, a multi-purpose building with restrooms, serving kitchen, and outdoor spaces, and an outdoor performance stage.

Veteran's Park, Delaware, OH

Design and project management for an 1800 sf pavilion to service a spray park, playground, picnic area, and public plaza for the City of Delaware. Services included the development of the program for the building, collaboration with the site design team, preparing multiple concept designs, and estimating construction costs and schedule. The pavilion was designed to mimic the organic forms and materials found in nature. The program includes a pump room plus utilities and storage, restrooms, concession area and kitchen.

Northam Park Phase II Renovations, Upper Arlington, OH

Design Oversight for the renovation of this community park which included a new pool area featuring a zero entry/toddler pool, lap pool, diving boards, and a climbing wall with a concessions building and a pool building; park entryway enhancements and a Centennial History Walk; an all-inclusive nature play playground; and a reading garden. Extensive coordination with local stakeholders, the community, and City Council helped build community buy-in and support for the design.

Hilliard's Station Park, Hilliard, OH

Architectural Design Lead; provided the schematic building design, programming, and budget guidance for a multi-purpose venue and public restrooms. The design was inspired by an old train station depot that was located in the center of town, which has since been torn down.



Education

Bachelor of Science in Civil Engineering, The Ohio State University

Experience

With OHM since 2017
19 years of prior experience

Professional Registration

Professional Engineer:
• OH E-69119

Professional Certification

• LEED Accredited Professional

Sean Gillilan, PE, LEED AP

Civil Engineering

Sean has 21 years of experience in site-civil, land development and infrastructure engineering projects with varying complexity and scale. Over the past several years, Sean's focus has been mainly urban redevelopment projects with associated infrastructure improvements.

Sean has acted in the role of senior project manager on a variety land development and infrastructure projects over the past several years. He has assisted owners with tasks such as site master infrastructure planning, due diligence, budgeting, design, construction documents, construction administration, value engineering, entitlements, and operational design criteria consulting. Select experience includes:

Hilliard's Station Park, Hilliard, OH*

Civil Project Manager for the development of a downtown parks system in old town Hilliard, Ohio. As a part of master planning in the early 2000's, the City of Hilliard identified the old downtown district as being in need of revitalization. The services completed for this park involved utility planning, storm water planning, construction documents, ADA access studies, permitting, and construction administration.

**Work completed prior to joining OHM Advisors.*



Education

Bachelor of Science in Civil Engineering, The Ohio State University, 2013

Experience

With OHM since 2012

Professional Registration

Professional Engineer, OH,
2017, #82939

Sean Oatman, PE

Transportation Engineering

Sean has over 7 years of transportation engineering design experience and his specialties include roadway, roundabout, bikeway, and complete street geometric design, construction plan preparation, and construction cost estimating. Sean is the engineering task lead on many transportation projects and excels at leading the design team to deliver projects on time and on budget. Select experience includes:

Confluence Village Public Infrastructure, City of Columbus, OH

Project Engineer leading the roadway design of 2,000' of new roadway to support the development of the new Columbus Crew Stadium and adjacent development in the Downtown area. Responsibilities include roadway geometric design, coordination of drainage, MOT, traffic, water, power, lighting and landscape design, and QA/QC of project deliverables. Sean is the point of contact for all sub-consultants and City personnel for design related comments and questions.

Cleveland Avenue Shared Use Path, Columbus, OH

Design lead of pedestrian facilities at the intersection of Cleveland Avenue and Community Park Drive in northeast Columbus. Project improvements connect the gap between existing pedestrian facilities while also addressing the drainage issues in project area.

Key Staff Qualifications

**Education**

- Associate of Applied Science in Drafting Technology, University of Akron, 1988
- Associated of Applied Science in Mechanical Technology, University of Akron, 1988

Experience

With OHM since 2015
27 years prior experience

Certifications

Certified Professional in
Erosion and Sediment
Control (CPESC)

James Sickels, CPESC

Funding + Financing

James Sickels has over 32 years of experience which began with the designing and drafting of dozens of residential subdivisions, municipal infrastructure projects, and commercial sites from concept to construction. James oversees, coordinates, and manages Community Representatives and office personnel which serve 11 northeast Ohio Communities. James and these Representatives prioritize and coordinate all types of community issues and projects to minimize the cost to the community by working to acquire Grants and other funding to finance these projects. Through his efforts, he has saved the communities that he serves over \$60 million. Currently, James serves as the Municipal Representative for the Village of Newburgh Heights and the City of Garfield Heights. Select experience includes:

Brow Avenue Green Infrastructure, Newburgh Heights, OH

Senior Project Coordinator; A dilapidated apartment building was demolished and a park containing a bio-retention area and other “green improvements” was designed and constructed in its place. This \$140K project was completed nearly entirely through grant money. Funding was obtained through the NEORSD Green Infrastructure Grant program and was used to remove approximately 23,236 sf of impervious surface and created stormwater control measures to manage approximately 77,654 sf of drainage area.

East 44th Street Reconstruction, Newburgh Heights, OH

Senior Project Coordinator; This project involves the removal and replacement of concrete pavement and catch basins along E 44th Street. This project was paid for through a \$150K grant. James was responsible for project coordination and acquiring grant funding.

Hemlock Creek Watershed Utility Improvement, Seven Hills, OH

Senior Project Coordinator; James successfully acquired \$2.44M in grant money for a \$10M project to install sanitary sewers for 300 homes currently on failing septic systems. This project is currently under construction.

Multi-Street Reconstruction & Waterline Replacements Phase III & IV, Garfield Heights, OH

Senior Project Coordinator; James acquired \$3.1M (Phase 4) and \$3.2M (Phase 3) in funding for watermain and resurfacing (roadway) replacement at no cost to the community. These multi-phased projects encompass replacement of existing water mains that had a history of high breakages. The second component of these projects includes asphalt resurfacing/overlay on all streets with full- and partial-depth repairs. These projects have occurred on an annual basis since 2015. Phase IV plans were completed in 2018 and construction will be in 2019. Total Phase IV project length is 10,500 LF.



Ryan Andrews, PE

Site/Civil Engineering



Ryan provides capital improvement planning and execution for a myriad of communities, including the City of Reynoldsburg. His experience working directly with municipal staff and community leaders as an engineering representative provides him with a keen understanding of government operations and thorough analytical skills necessary to support capital improvement projects. Select experience includes:

Education

- MBA, Mississippi State University, 2004
- Education: BS, Civil Engineering, Cum Laude, The Ohio State University, 2001

Experience

With EMH&T since 2006

Professional Registration

Professional Engineer:
OH-70263

- JFK Park Improvements, Reynoldsburg, OH
- Pine Quarry Park, Reynoldsburg, OH
- Beulah Park, Grove City, OH
- Whitehall Community Park Master Plan and YMCA, Whitehall, OH
- Orders Road Trail, Grove City, OH
- Town Center/Windsor Park Trail, Grove City, OH
- Breck Park Sanitary/Restroom Improvements, Grove City, OH
- Gantz Park, Grove City, OH
- Davidson Drive Reconstruction, Reynoldsburg, OH
- East Main Street Improvements, Phase 1 & 2, Reynoldsburg, OH
- Palmer Road Reconstruction, Reynoldsburg, OH
- Baldwin Road Reconstruction, Reynoldsburg, OH



Nick Mill, PE

Site/Civil Engineering



Nick works as part of the EMH&T Public Works Division, a team that serves as Contract City Engineer for five municipalities in Ohio, including the City of Reynoldsburg. This experience allows him to understand projects from a client's point of view. He can advise the Reynoldsburg Parks & Recreation on project components such as public involvement, funding agency coordination, regulatory issues, bidding assistance, and will review field data and existing conditions within the site to ensure that the planned improvements achieve all of the Parks project goals. Select experience includes:

Education

BS, Civil Engineering, The Ohio State University, 2009

Experience

With EMH&T since 2018

Professional Registration

Professional Engineer:
OH-72373

- JFK Park Improvements, Reynoldsburg, OH
- Pine Quarry Park, Reynoldsburg, OH
- Beulah Park, Grove City, OH
- Dog Park, Whitehall, OH
- Babbert Way Pickle Ball Courts, Grove City, OH
- Davidson Drive Reconstruction, Reynoldsburg, OH
- East Main Street Improvements, Phase 1 & 2, Reynoldsburg, OH
- Palmer Road Reconstruction, Reynoldsburg, OH
- Baldwin Road Reconstruction, Reynoldsburg, OH

Key Staff Qualifications



Education
BS, Landscape Architecture,
The Ohio State University, 1996

Experience
With EMH&T since 2003

Professional Registration
Registered Landscape
Architect: OH-937; NY-2584;
IN-LA21600018; SC-1378;
NC-1974

Certifications
LEED Accredited
Professional

Franco Manno, PLA, ASLA, LEED AP

QA/QC



Franco is a landscape architect with 24 years of experience. He will work early in the life of this project to develop program requirements and to understand the goals. He has substantial design and technical knowledge with experience spanning all project phases for landscape architecture projects—from early concept generation and design development, through construction documentation, and administration. He combines his technical knowledge with design focus to deliver beautiful and functional outdoor spaces for a wide range of project types including parks and recreation, transportation, and educational institutions. Select experience includes:

- JFK Park Improvements, Reynoldsburg, OH
- Pine Quarry Park, Reynoldsburg, OH
- Big Walnut Park, Gahanna, OH
- Owen's Place, Beavercreek, OH
- Ulry-Warner Park, Columbus, OH
- Wyman Woods Park, Grandview Heights, OH
- Whitehall Community Park Master Plan and YMCA, Whitehall, OH
- Henceroth Neighborhood Park, Grove City, OH
- Alum Creek-Sharon Woods Connector Trail, Westerville, OH



Education
BS, Civil Engineering, The
Ohio State University, 2009

Experience
With EMH&T since 2003

Professional Registration
Professional Engineer:
OH-72373

Miles Hebert, PE, CFM, LEED Green Associate

Stormwater Management/Stream Restoration



Miles is the Director of the Water Resources Division with 33 years of expertise in hydrologic and hydraulic computer models and their applications to floodplain and stormwater management analysis and flood hazard identification, as well as ecosystem restoration projects. Miles provides comprehensive floodplain management services to a variety of local and state-wide clients. He oversees the preparation of the floodplain modeling and mapping, and preparation of other supporting documentation necessary to gain both local and FEMA approval related to floodplain and floodway encroachment activities. He also oversees large-scale flood hazard restudies for various communities and supports their public outreach and education programs to make residents more aware of National Flood Insurance Program (NFIP) requirements. Miles oversees the process of assessing wetland source hydrology, wetland embankment and outlet structure design to optimize the restored wetland acreage, and produces all related technical documentation. Select experience includes:

- Beulah Park, Grove City, OH
- Big Walnut Creek Trail & McKenna Creek Restoration, Gahanna, OH
- Worthington Hills Bikeway Bridge Floodplain and Floodway Impact Studies, Columbus, OH
- Walnut Woods Metro Park, Franklin County, OH
- Blacklick Creek Stream Stabilization, Reynoldsburg and Pickerington, OH



Christy Pirkle, MS

Environmental Permitting



Education

- MS, Environmental Science, Specialization: Wetland Ecology, The Ohio State University, 2001
- BS, Biology, Florida State University, 1998

Experience

With EMH&T since 2001

Professional Memberships

- Society of Wetland Scientists (SWS)
- Women's Transportation Seminar (WTS)

Christy has 19 years of field experience providing permitting for public infrastructure projects and administering the National Environmental Policy Act (NEPA) compliance. She is fully versed in the necessary ecological surveys and waterway permitting sequences that are required for NEPA compliance and documentation. In addition, Christy leads public involvement activities, wetland and stream delineations, wetland and stream habitat evaluations, Section 404 and 401 permitting, and wetland and stream mitigation and monitoring. In addition, Christy leads public involvement activities, wetland and stream delineations, wetland and stream habitat evaluations, Section 404 and 401 permitting, and wetland and stream mitigation and monitoring. Christy utilizes 15 other environmental and cultural resources professionals in her department to execute NEPA services in all ODOT environmental prequalification categories. Select experience includes:

- Beulah Park, Grove City, OH
- Scioto Grove Metro Park, Franklin County, OH
- Ulry-Warner Park, Columbus, OH
- Pleasant Valley Quarry Habitat Restoration, Columbus/Franklin County Metro Parks
- Cumberland Trails Golf Course, Etna Township/Licking County, OH



Craig Schrader, PE, MS

Structural Engineering



Education

BS, Civil Engineering, The Ohio State University, 2009

Experience

With EMH&T since 2003

Professional Registration

Professional Engineer:
OH-72373

Craig has extensive expertise in structural design, as well as the creation of detailed CAD drawings and development of construction/life-cycle cost estimates for all structural design features. His extended expertise spans all types of bridges, hydraulic modeling, load rating, and railroad track design. He has designed reinforced concrete footings (spread and pile/drilled shaft supported), piers (cap and column, hammerhead, post-tensioned straddle bent), abutments (stub, integral, and semi-integral), cantilever retaining walls, bridge decks, railroad impact barriers, and moment slabs. Craig provides hydraulic modeling for bridges/culverts crossing waterways, scupper/spread designs, and closed pipe analysis for bridge deck drainage. Craig is experienced with performing condition assessments of existing structures, and designing remediation to address deficiencies. Select experience includes:

- Beulah Park, Grove City, OH
- Big Walnut Trail, Gahanna, OH
- Whitehall Community Park Stream Restoration
- Downtown Connector Trail, Mount Vernon, OH
- Touby Run South Park Regional Detention Basin, Mansfield, OH
- Columbus Road Bridge over Deer Creek, Madison County, OH
- Babbert Way Pickle Ball Courts, Grove City, OH
- Marsh Run Restoration at Gantz Park, Grove City, OH

COMMITTED TO SERVING YOU.





ARCHITECTS. ENGINEERS. PLANNERS.

September 17th, 2021

Mayor Joe Begeny
City of Reynoldsburg
36 S. High Street
Reynoldsburg, OH 43110

Re: Civic Park – Phase 1

Dear Mayor Begeny,

Thank you for the opportunity to continue to work with you and the Reynoldsburg community. We are pleased to submit this proposal to provide professional design services for the referenced project. This proposal outlines our proposed scope of services, schedule, fees, and “Standard Terms and Conditions”. OHM will work closely with the City to perform the following scope of work.

PROJECT UNDERSTANDING & ASSUMPTIONS

The following assumptions have been made in preparing the proposed approach. These assumptions not only shape the approach, but also the timeline and proposed cost.

1. The OHM Team will be led by Mark Bockrath (Senior Project Manager / Landscape Architect) with oversight by Aaron Domini (Principal in Charge) and will include engineering input from EMH&T as needed to complete the documentation.
2. OHM will team with EMH&T for the site survey and the underground utilities. EMH&T will also perform utility master planning for stormwater, wastewater, water service, and electric.
3. The Client, The City of Reynoldsburg, will be led by Donna Bauman or an appointed staff member or representative.
4. Minor revisions to the masterplan are required. OHM will perform necessary community engagement with stakeholder group. The engagement will guide the masterplan revisions, thus the revised plan will serve as the ‘basis of design’ for the project, and the phase 1 improvements.
5. The project area is Civic Park as defined in the latest Master Plan dated 10/14/2020. The area includes the entry drive and traffic circle, multi-use path, dog park and associated parking lot. This Master Plan will serve as the starting point for this project.
6. A topographical survey will be performed by EMH&T to collect necessary utility information, topography and existing site features. This service is included in this proposal.
7. Since this is a Capital Improvement Project for a City park, we do not anticipate preparing a Development Plan for zoning approvals nor a Plot Grade Utility review.
8. OHM Advisors will be the prime design consultant and will provide the professional services of:
 - Landscape Architecture
 - Civil Engineering (roadway)

9. Professional services provided by sub-consultants of OHM. These services are included in the overall design fee:
 - Geotechnical Investigation
 - Site Electrical Engineering
 - Underground utility planning and utility engineering
10. Project delivery method: Design, Bid, Build. (General Contractor)
11. Design team meetings will be held at the Client's office or at OHM's office.

SCOPE OF WORK

OHM Advisors will work with the City to complete the following scope of work. The final deliverable will be construction documents for bidding and ultimately construction of the design.

Task 1 – Topographical Survey & Geotechnical Investigation

- ▼ A site survey is required to create a digital site base with correct utility information, existing structures, and topography. The survey work will include existing spot elevations, contours, pavements edges, utilities, structure locations, creek cross sections etc. The OHM team will develop a site base map from the EMH&T field survey.
- ▼ EMH&T will perform topographic survey for the entire Civic Park site with the exception of areas that are covered by dense vegetation or below the observed water elevation of the stream. Future survey efforts will be necessary to characterize the bridge improvement and other improvements near the banks of Blacklick Creek. It is more appropriate to gather that data closer to the time those improvements will occur.
- ▼ A geotechnical investigation will be completed to analyze existing soil conditions and provide a report with recommendations for roadway pavement buildup section. We anticipate 10 foot borings on average every 500 feet along proposed roadways and parking lots.

Task 1 Deliverables:

- Topographical Survey in AutoCAD format
- Geotechnical Investigation Report in PDF format
- Site Base Map with existing improvement

Task 2 – Community Engagement & Masterplan Revisions

OHM will conduct a series of community engagement activities as part of this scope. The goal of the engagement is to refine the existing park master plan, not redesign the park concept. Targeted engagement sessions will be conducted with the following groups. Note no larger community open house or meeting is planned as part of this scope.

- Frisbee golf (1 meeting, 1 field visit)
- Cricket (1 meeting, 1 field visit with city staff)

- Fields sports/youth sports (1 meeting).

If additional engagement is needed our team stands ready and is committed to integrating them into the process if needed. Assistance from Reynoldsburg is required to identify groups and contact information necessary for meetings.

Task 2 Deliverables:

- Virtual or in-person meetings as noted above
- Recommendations and needs report to address engagement results
- Revised masterplan to address engagement results
- Meeting with City of Reynoldsburg to present revised masterplan

Task 3 – Design Development for Entire Project

- ▼ The OHM team will utilize the revised Master Plan as the ‘basis of design’ and begin creating the Design Development package (30% drawings). The Design package shall illustrate and describe the refinement of the scope, relationships, forms, sizes, quantities, finishes, and appearance by means of plans including specifications that identify major materials and systems. To support the Design Development package, a cost estimate will also be produced for the phase 1 scope of work for the City to review to ensure that the phase 1 is on budget. A written approval of the Design Development package and phase 1 cost estimate must be secured prior to the start of the construction documentation and bid package. The 30% drawings shall show essential information which shall include but not be limited to such information as:
 - Demolition Plans
 - Layout and Material Plans to include all park amenities
 - Preliminary Utility Plans (Basic locations and distances)
 - Preliminary Grading/Drainage Plans (Stormwater Master Plan)
 - Preliminary Site Lighting/Electrical Plans
 - Planting/Seeding Plans
- ▼ Up to two (2) one-hour design meetings with the City for coordination purposes as a part of this task.
- ▼ Review roadway layouts, turning radius, turning movements, roadway speeds, etc.
- ▼ Conduct a preliminary floodplain and floodway review and make recommendations with respect to proposed structure locations and determine permitting needs for the project’s various phases of work
- ▼ The phase 1 improvement project will contain improvements that align with the anticipated project budget of 1 million dollars. If the budget increases, the professional fees will have to be evaluated to cover additional project scope
- ▼ Utility Planning (EMH&T):
 - Obtain existing plan information for Civic Park from the City of Reynoldsburg and conduct a thorough review of existing site conditions. We will also coordinate a site visit to review existing conditions.

- Coordinate a meeting with OHM and the City to verify all potential water, sewer, and power demands for the site. Items such as irrigation and festival power services create a significant load on the water and electric services, respectively. These and other similar items need to be understood in order to ensure that initial services are sized appropriately for the fully built condition of the park.
- Perform a water service sizing analysis using hydraulic modeling software. This will require us to obtain a hydrant flow test near the park entrance on Daugherty Drive. EMH&T will perform the flow test under the supervision of the City's Water / Wastewater Department.
- Evaluate the restroom locations proposed in the concept plan to determine the most feasible way to provide sanitary service to these facilities. We will evaluate both gravity and pump station options for the restroom facility sites and make a recommendation on the preferred approach towards servicing the site.
- Based on the power loads determined during the coordination meeting with the City, identify power conduit sizing and routing to serve the future facilities. Since there are several facilities on site that currently have electrical service, we will review those and determine whether the new facilities will require a separate / new service.
- Overlay existing and proposed utility alignments on the OHM overall project plan exhibit.

▼ Stormwater Master Planning (EMH&T)

- Delineate tributary areas based on the best available topographic data.
- Estimate the volume of stormwater runoff under existing and proposed conditions, and determine the critical storm event for the purpose of calculating the required stormwater detention storage volume associated with the various proposed park improvements.
- Estimate detention storage volume and use this information to evaluate where the detention storage should be placed within the park planning area.
- Estimate the post-construction water quality volume that needs to be accounted for in each of the proposed stormwater detention basins.
- Provide recommendations for the use of green infrastructure (e.g., permeable pavement, rain gardens) to provide the required water quality volume and possibly reduce the amount of detention storage volume otherwise required.
- Provide a preliminary layout of storm sewer improvements and stormwater management features based on the most current park planning exhibit.
- Provide a summary engineering report documenting the stormwater master plan and



providing exhibits showing locations of proposed stormwater management features.

- Overlay and delineate the 100-year floodplain and regulatory floodway shown on the published Flood Insurance Rate Map (FIRM), for Blacklick Creek adjacent to the park project area. We will also delineate the published 100-year flood elevations on the exhibit. We will delineate the same flood hazard information based on unpublished mapping associated with FEMA's Upper Scioto Watershed study. This mapping is available on-line, but is not yet considered published flood hazard information.
- Provide general guidance regarding compliance with the City's adopted Flood Damage Prevention ordinance, relative to proposed park improvements. EMH&T does not have the floodplain model for Blacklick Creek and cannot perform a detailed evaluation of proposed floodway and floodplain encroachments attributed to fill and structures, unless a new floodplain model is created or the City obtains the model associated with FEMA's aforementioned Upper Scioto River watershed study.
- Evaluate proposed park grading in the 100-year floodplain and regulatory floodway to determine a balance between excavation and fill, as a surrogate for determining a potential no-rise condition.
- Evaluate proposed buildings within the 100-year floodplain to determine required flood protection measures to be compliant with the City's ordinance.
- Include a summary of the preliminary flood hazard evaluation as part of the Stormwater Master Plan report.

Task 3 Deliverables:

- 2 Meetings with Client Team
- Design Development Package Drawings (30% Plans and Specifications)
- Project Scope and Cost Estimate for phase 1

Task 4: Final Engineering / Construction Documentation (Bid Set)

- ▼ The OHM Team shall utilize the final approved Design Development Package and then prepare working drawings and bid documents for Phase 1 that establish in detail the requirements for and quality level of materials and systems required for construction of the Project. The drawings shall show essential information which shall include but not be limited to such information as:
 - Cover Sheet
 - General Notes
 - Demolition Plans
 - Erosion Control Details and Notes
 - Layout and Material Plans

- Roadway plans and details
 - Stripping and signage plans
 - Dog Park Plans and Details
 - Utility Plans / conduits for future improvements
 - Detailed grading / drainage plans
 - swppp plans and details
 - Detailed site lighting / electrical plans / conduits for future improvements
 - Planting / seeding plans
 - Specifications
 - Sections, elevations, details, and any other documentation necessary to define the intended design.
- Detailed plans for the water service from the existing or proposed tap in Daugherty Drive to the dog park site.
 - Street and parking lot lighting plans will be developed for the Phase 1 roadway and lot
 - Final design calculations for storm sewer improvements within the Phase 1 area, and provide engineering plans showing the alignment and profile of storm sewers, and inlet locations, within this area. We understand the outlet for this storm sewer system will be to the existing drainage swale that runs through the site.
 - Layout and grading of required stormwater management features within the Phase 1 area; for the purpose of this proposal, we have assumed this will be a single detention basin for both peak flow rate reduction and post-construction water quality. We will provide a detailed stormwater management plan report to document compliance with the City's Stormwater Design Manual and related codified ordinance, specific to the Phase 1 project area.
 - If green infrastructure is chosen by the City to be a component of the stormwater management plan for Phase 1, then we will provide the layout, grading and provide construction details and specifications for these features. The nature and extent of any proposed green infrastructure is uncertain, so we may need to re-visit the scope of services and fee proposal to account for the required effort to design the green infrastructure selected by the City.
 - Erosion and sediment control plan with notes, details, and specifications pertaining to construction phase water quality best management practices.
 - Detailed evaluation of the proposed grading plan to determine there is no more volume of fill than excavation placed in the 100-year floodplain and regulatory floodway, as a surrogate for performing floodplain modeling to determine a no-rise condition. If the City requires the floodplain modeling, then we will need to provide a separate scope of services and determine whether this modeling will be based on FEMA's new unpublished study.
 - Document the flood hazard impact study in the stormwater management plan report and also complete a Special Flood Hazard Area Development permit application for the City's review and approval.
 - SWPPP Manual for use by the City and the selected contractor to perform and document construction phase stormwater management, including providing a document identifying the long-term inspection and maintenance of post- construction Stormwater Control Practices (SCP). The SWPPP manual will consist of information collected from the project's engineering plan, local governing approved erosion control plan, post-construction storm water management plan, inspection documentation, and Ohio EPA and Army Corps of Engineers permit applications. The SWPPP will



also include an appendix consisting of the post-construction SCP inspection and maintenance (I&M) plan providing guidance regarding proper inspection and maintenance of the post-construction SCPs and associated reporting requirements, meeting local and state criteria. The I&M manual shall be prepared for the permittee to provide to the post-construction operator prior to the completion of construction activities and prior to the submittal of the Ohio EPA Notice of Termination (NOT) application. The I&M Plan shall be comprised of the following components:

- Designate the entity responsible for the inspection and maintenance of the post- construction SCP's.
- Provide a schedule of inspection frequency.
- Identify maintenance action items.
- Identify any necessary legal binding maintenance easements and agreements.
- Include details of the post-construction SCP's.
- Include a site map identifying the location of the SCP's and access and maintenance easements.
- ▼ NPDES general permit Notice of Intent application (NOI) for the Ohio EPA for earth disturbing activities. The NOI will be prepared using the eBusiness Center website provided by the Ohio EPA. The City shall be responsible for accessing the eBusiness center website and completing the application process, including paying the required fee.

Task 3 Deliverables:

- 60% and 90% Construction Documents and Cost Estimate Review Meetings
- Plan submittals to the City of Reynoldsburg for approvals. Up to two (2) submittals are included in our base scope of services. Additional review cycles, if required, shall be billed on an hourly basis.
- 100% Construction Documents and Specifications
- Final Cost Estimate

Task 5: Bidding

- ▼ OHM will provide bid documents and assist in preparing bid book (front end and specifications).
- ▼ Attend one pre-bid meeting.
- ▼ Respond to Requests for Information received during bidding and prepare clarification documents.
- ▼ Attend one meeting to open bids
- ▼ Provide bid tabulation to the client.
- ▼ Provide Letter of Recommendation for qualified low bidder.

Task 6: Construction Administration (*Additional services IF AUTHORIZED*)

- ▼ Submittals/RFIs
 - Review Contractor's submittals.
 - Review Shop Drawings and other submittals related to the work.
 - Review and respond to Requests for Information about the Contract Documents.
- ▼ Construction Progress Meetings/Site Observation



- Site visits as required to observe construction and provide assistance/issue any necessary clarifications/interpretations. This proposal includes up to twelve (12) site visits. Any additional visits will be billed on an hourly rate.
 - Full time observation during the installation of underground utilities for verification of plans and development of as-builts.
 - Review Contractor Payment Applications.
- ▼ Project Completion
- Perform a site walk-through and prepare and distribute a punch list regarding items incomplete or incorrect as they relate to the contract documents.
 - One (1) final site visit is anticipated to check conformance and complete a back punch to verify the facility is acceptable for owner occupancy.
- ▼ Assumptions
- The contractor will be responsible for supervision of his crews, safety precautions, responsibility for means, methods, techniques, sequences or procedures of contractor(s), or for contractor(s) failure to comply with laws, rules, regulations, ordinances, codes or orders applicable to contractor(s) furnishing and performing their work.
 - Construction material testing and coordination is not included in this proposal.

ANTICIPATED SCHEDULE

Task 1: Topographical Survey and Geotechnical Investigation	November – December 2021
Task 2: Community Engagement & Masterplan Revisions	November - December 2022
Task 3: Design Development for Entire Project	January - February 2022
Task 4: Final Engineering / Construction Documentation for Phase 1	March – April
Task 5: Bidding for Phase 1	May - June
Task 6: Construction Administration (<i>Additional Services IF AUTHORIZED</i>)	TBD

* *Subject to reasonable reviews.*



FEES AND REIMBURSABLE EXPENSES

We propose to complete the above scope of services for the fees below plus direct project expenses for printing, mileage, courier, photos, etc. All fees are to be completed as a lump sum not to exceed.

Task 1: Partial Topographical Survey and Geotechnical Investigation for Phase 1	\$ 24,000.00
Task 2: Community Engagement & Masterplan Revisions	\$ 24,500.00
Task 3: Design Development for Entire Project	\$ 71,500.00
Task 4: Final Engineering / Construction Documentation for Phase 1	\$ 145,000.00
Task 5: Bidding for Phase 1	\$ 10,000.00
Task 6: Construction Administration (<i>Additional Services IF AUTHORIZED</i>)	TBD
+ Anticipated Reimbursable Expenses (printing & mileage)	\$ 2,500.00
TOTAL LUMP SUM FEE	\$ 277,500.00



AUTHORIZATION

If you find this proposal to be acceptable, please provide OHM with authorization to proceed by signing below and returning a copy of the signed proposal. We appreciate the opportunity to serve the City of Reynoldsburg and look forward to working with the City on this project. Please do not hesitate to contact me directly at (614) 474-1128 with any questions or for additional information.

Regards,

OHM Advisors
 CONSULTANT

City of Reynoldsburg
 CLIENT

_____(Signature)
 Mark Bockrath, ASLA, PLA

_____(Signature)

_____(Date)

_____(Date)

Senior Project Manager (Title)

_____(Title)

TERMS & CONDITIONS

1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between OHM ADVISORS, a registered Ohio company, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claim for losses, damages or costs whatsoever arising out of, resulting from or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and is irrespective of whether the claim sounds in breach of contract, tort or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at any time, any provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptable tests or procedures on the data within 30 days of receipt of the data.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.
17. **OPINIONS OF PROBABLE COST.** OHM ADVISORS shall prepare Opinions of Probable Cost for the project.

ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. **JOB SITE SAFETY.** Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. **CONTRACTOR SUBMITTALS.** If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. **CONSTRUCTION OBSERVATION.** If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. **HAZARDOUS MATERIALS.** As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos, hazardous or toxic substances, products or materials that exist on or about or adjacent to the Project site, whether liability arises under a breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action except for the sole negligence or willful misconduct of OHM ADVISORS.
22. **WAIVER OF CONSEQUENTIAL DAMAGES.** The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. **WAIVER OF SUBROGATION.** The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. **THIRD PARTIES.** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. **CODE REVIEW/ACCESSIBILITY.** In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same. CLIENT furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseen interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. **DISPUTE RESOLUTION.** In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Tractor Purchase for Parks & Recreation

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
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Pending the approval of the 2022 budget, the Parks and Recreation Department is requesting authorization to purchase a Steiner 450 Articulating Tractor and related equipment from Baker Vehicle Systems, 9035 Freeway Drive, Macedonia, OH 44056 not to exceed \$40,000.

Request to waive competitive bidding as the vendor is a member of Sourcewell

This purchase is included in the 2022 budget line item 110.340.5633

Per Chapter 175 competitive bidding is not required:

(E) As an alternative to competitive bidding, the mayor shall have the authority to obtain goods and/or services for which funds have been previously appropriated through cooperative purchasing programs without further legislative authorization. As part of any cooperative purchasing program, the Mayor may agree that the City will be bound by contract terms and conditions prescribed by the program, including, without limitations, payment of a reasonable fee by the City to cover administrative costs incurred by the program officials as a result of purchases by the City or as a prerequisite to maintaining membership in the program. The

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

Mayor may also agree that the City will pay the vendor directly for goods or services received by the City.

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE A STEINER 450 ARTICULATING TRACTOR AND RELATED EQUIPMENT FOR THE REYNOLDSBURG PARKS AND RECREATION DEPARTMENT AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg Parks and Recreation Department requests authorization to purchase a new type of mowing tractor that will allow for attachments to broom and clear pathways; and

WHEREAS, the total cost of the tractor and related equipment, not to exceed, is forty thousand dollars (\$40,000.00); and

WHEREAS, this purchase would be contingent upon passage of the 2022 Budget; and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said tractor and related equipment and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a Steiner 450 articulating tractor and related equipment in the amount, not to exceed, \$40,000.00.

SECTION 2. That an amount of not to exceed \$40,000.00 is included as part of the Parks and Recreation Department 2022 budget.

SECTION 3. That pursuant to RCO section 175.01(g), the purchase shall be made through the

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

Sourcewell, a government organization with cooperative purchasing contracts for governments; therefore, waiving competitive bidding by the City.

SECTION 4. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.



2022 Capital Equipment

- **NEW EQUIPMENT—Articulating Utility Tractor Power Unit and Attachment \$42,000**
 - P&R is proposing to purchase a Steiner 450 articulating power unit with 3 main attachments
 - This unit is designed for mowing slopes up to 30 degrees in soft conditions
 - This piece of equipment will eliminate the need to rent equipment or complete tasks by hand
 - This unit will be used to remove woody material from the large ditch at Civic Park. The removal of this material will disrupt a potential habitat for beavers. We have trapped beavers in the past.
 - One of the attachments we wish to purchase is a rotary broom. This broom will aide in a more efficient cleanup of silt and debris from hard surfaces following flooding. The parking lots, trails and tennis courts will be operational quicker for our residents. After the most recent flood in August of 2021, it took 1 ½ weeks for the above-mentioned areas to clean the debris and silt.
 - The three attachments recommended for purchase are: 72" mower deck, 72" rough cut deck, and 54" broom (ability to sweep Main Street sidewalks)



BAKER

VEHICLE SYSTEMS INC.

9035 Freeway Drive • Macedonia, OH 44056
Phone: 330-467-2250 • Fax: 330-467-8308

Serving Golf, Turf & Industry since 1940

TO: City of Reynoldsburg Parks and Recreation
7232 E. Main St
Reynoldsburg, OH 43068

DATE: 11/15/2021

ATTN: Brian McGuire

Prices quoted are those in effect at the time of quotation. This quotation is subject to acceptance within 15 days.

SALESPERSON	F.O.B	DELIVERY	PAYMENT TERMS
Grant Junker	Desinaion	February	Net 30

QTY.	ITEM	DESCRIPTION	PRICE	EXTENDED
1	75-75032FT	Steiner 450 32hp Kubota Gas Liquid Cooled engine, Field Trac Tires Rops, Dual Led headlights and taillights	\$20,076.00	\$20,076.00
1	75-71326	Dual wheel set field trac tires	\$1,134.00	\$1,134.00
1	75-71204	Weight kit, 4 50# weights	\$378.00	\$378.00
1	75-71312	Fenders	\$210.00	\$210.00
1	75-71308	Suspension Seat	\$570.00	\$570.00
1	75-71324	Hand Control	\$142.00	\$142.00
1	75-71325	Foot Pegs	\$100.00	\$100.00
1	75-71316	Front Power Outlet	\$125.00	\$125.00
1	75-71322	Rear power Outlet	\$167.00	\$167.00
1	75-70865A	72" mower deck, hi-capacity flip up	\$3,234.00	\$3,234.00
1	75-70630A	Scoop Bucket Hydraulic lift 48" bucket	\$1,310.00	\$1,310.00
1	7436122	72" Rough Cut Deck	\$3,494.00	\$3,494.00
1	75-70587B	54" Broom, Hydro Drive with reverse	\$4,619.00	\$4,619.00
1	75-71209A	3 point Hitch	\$630.00	\$630.00
1	75-71323	Front and Rear Aux Hydraulics required for 3 pt hitch	\$672.00	\$672.00
1	75-71203	Weight bar front for using 3-pt hitch	\$201.00	\$201.00
1	75-71205A	3 point Hitch quick hitch	\$260.00	\$260.00
Pricing Based On Sourcewell Contract				

Notes:

SUBTOTAL	\$37,322.00
TAX RATE	0.00%
SALES TAX	\$0.00
TRADE-IN ALLOWANCE	
TOTAL	\$37,322.00

BY: Grant Junker 614-403-5009

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Purchase an ABI Infield Groomer for Parks & Rec

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
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Pending the approval of the 2022 budget, the Parks and Recreation Department is requesting authorization to purchase an ABI Infield Groomer and Related Equipment, from Baker Vehicle Systems, 9035 Freeway Drive, Macedonia, OH 44056, not to exceed \$40,000.00.

Request to waive competitive bidding as the vendor sole source manufacture of this piece of equipment.

This purchase is included in the 2022 budget line item 110.340.5633

Per Chapter 175 competitive bidding is not required:

(E) As an alternative to competitive bidding, the mayor shall have the authority to obtain goods and/or services for which funds have been previously appropriated through cooperative purchasing programs without further legislative authorization. As part of any cooperative purchasing program, the Mayor may agree that the City will be bound by contract terms and conditions prescribed by the program, including, without limitations, payment of a reasonable fee by the City to cover administrative costs incurred by the program officials as a result of purchases by the City or as a prerequisite to maintaining membership in the program. The

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

Mayor may also agree that the City will pay the vendor directly for goods or services received by the City.

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE AN ABI INFIELD GROOMER AND RELATED EQUIPMENT FOR THE REYNOLDSBURG PARKS AND RECREATION DEPARTMENT AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg Parks and Recreation Department requests authorization to purchase a new infield groomer and related equipment that will replace an existing worn out groomer; and

WHEREAS, the total cost of the tractor and related equipment, not to exceed, forty thousand dollars (\$40,000.00); and

WHEREAS, this purchase would be contingent upon passage of the 2022 Budget; and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said groomer and related equipment and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a new infield groomer and related equipment, not to exceed, the amount of \$40,000.00.

SECTION 2. That an amount not to exceed \$40,000.00 will be included as part of the Parks and Recreation Department 2022 budget.

SECTION 3. That as this product is a sole-source vendor, competitive bidding would need to be waived.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

SECTION 4. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.



2022 Capital Equipment

- REPLACEMENT—ABI Force z23slt-Stand on Infield Groomer with Grading Capability not to exceed \$40,000.00
 - Our current Toro Sandpro with infield groomer attachment was purchased in 2001 and is in poor condition
 - The infield groomer is used to fine the infields after rain and promotes drying
 - This piece of equipment has the capability to smooth level and incorporate infield material
 - Our current Sandpro struggles to lift the attachment in hot and dusty conditions
 - P&R would also have the ability to laser grade the infields. An average per field charge via a contractor is \$4,000-\$5,000 per ballfield. We maintain 17 ballfields; they have never been laser graded.
 - Properly graded infields drain faster and reduce the material lost overtime to erosion caused by slopes



BAKER

VEHICLE SYSTEMS INC.

9035 Freeway Drive • Macedonia, OH 44056
Phone: 330-467-2250 • Fax: 330-467-8308

Serving Golf, Turf & Industry since 1940

TO: City of Reynoldsburg Parks and Recreation
7232 E. Main St
Reynoldsburg, OH 43068

DATE: 11/15/2021

ATTN: Brian McGuire

Prices quoted are those in effect at the time of quotation. This quotation is subject to acceptance within 15 days.

SALESPERSON	F.O.B	DELIVERY	PAYMENT TERMS
Grant Junker	Destination	March	Net 30

QTY.	ITEM	DESCRIPTION	PRICE	EXTENDED
1	10-99144	ABI Force z23slt - (Laser Ready) w/Tweels 23 hp Kohler Command PRO EFI engine	\$26,499.00	\$26,499.00
1	10-90165	Vibraflex 3800 mid mount 1/4" & 3/8" diameter pins	\$699.00	\$699.00
1	10-99142	VibraFlex 3500 rear attachment 1/4" diameter pins	\$499.00	\$499.00
1	10-99140	7' PRO FINISHER	\$999.00	\$999.00
1	10-99029	Minni-Box Blade- solid edge	\$499.00	\$499.00
1	10-90232	Mini Scarifier Bar - " tooth bar"	\$449.00	\$449.00
1	10-99198	Scarifiers 12" Set of 7	\$379.00	\$379.00
1	10-99149	Stealth Blades Set of 7	\$549.00	\$549.00
1	10-90253	Profile Blades set of 2	\$399.00	\$399.00
1	10-90410	1/2 ton Roller mid mount	\$1,499.00	\$1,499.00
1	10-90449	Front Saddle-mount weight kit 200 lb set of four 50lb	\$799.00	\$799.00
1	10-90403	Laser Electronics and Pole on machine	\$3,199.00	\$3,199.00
1	10-90162	Upper laser Pole	\$149.00	\$149.00
1	10-10424	Dual Slope Transmitter for laser system	\$2,299.00	\$2,299.00
1	10-10422	XD tripod for laser transmitter 33'-119"	\$599.00	\$599.00
1	10-10425	13' Fiberglass Grade Rod	\$129.00	\$129.00

Notes:

SUBTOTAL	\$39,644.00
TAX RATE	0.00%
SALES TAX	\$0.00
TRADE-IN ALLOWANCE	
TOTAL	\$39,644.00

BY: Grant Junker 614-403-5009



ABI Attachments, Inc.
520 S Byrkit Ave
Mishawaka, IN 46544

877-788-7253
www.ABIattachments.com

SOLE SOURCE & EXCLUSIVE DEALER LETTER

1/1/2021

To Whom It May Concern,

This letter is to confirm that the **ABI Force, zero turn vehicle, models z23sl or z23slt**, referenced in the included quotation, is a sole-source product offered exclusively by ABI Attachments, Inc and it's assigned exclusive dealer in your region. No other company offers a similar or competing product. This product must be purchased from ABI Attachments, Incorporated's assigned exclusive dealer in your region.

Competition is precluded by the existence of proprietary product capability and trade secret manufacturing processes and techniques which enable the ABI Force, stand-on zero turn vehicle's purpose and function (models z23sl or z23slt). Exclusive functions include: Zero-Turn Laser Grading, Hydraulic Control Of Interchangeable Front, Mid, and Rear Mount Attachments, Stand-on Access & Visibility, Exclusive VibraFlex & Profile Blade Field Conditioning Technologies With Positive Depth Control, Exclusive Responsive Variable Force (RVF) Technology. These and other proprietary facets of the ABI Force are additionally protected under U.S. patent law by the following U.S. patents: US9,332,687, US9,883,621, US10,149,440, US10,287,744, & US10,287,745.

There is no other like item or product available for purchase that would serve the same purpose or function, and there is only one retail price for the ABI Force, zero turn vehicle, models z23sl or z23slt. If you desire additional information, please don't hesitate to contact me at (574) 850-8708 at any time or visit our website at www.ABIattachments.com. Thank you for your interest in our products.

Sincerely,

Jim Catalano

Sr. Vice President
ABI Attachments, Inc.

2022 Capital Equipment

- REPLACEMENT—ABI Force z23slt-Stand on Infield Groomer with Grading Capability not to exceed \$40,000.00
 - Our current Toro Sandpro with infield groomer attachment was purchased in 2001 and is in poor condition
 - The infield groomer is used to tine the infields after rain and promotes drying
 - This piece of equipment has the capability to smooth level and incorporate infield material
 - Our current Sandpro struggles to lift the attachment in hot and dusty conditions
 - P&R would also have the ability to laser grade the infields. An average per field charge via a contractor is \$4,000-\$5,000 per ballfield. We maintain 17 ballfields; they have never been laser graded.
 - Properly graded infields drain faster and reduce the material lost overtime to erosion caused by slopes



BAKER

VEHICLE SYSTEMS INC.

9035 Freeway Drive • Macedonia, OH 44056
Phone: 330-467-2250 • Fax: 330-467-8308

Serving Golf, Turf & Industry since 1940

TO: City of Reynoldsburg Parks and Recreation
7232 E. Main St
Reynoldsburg, OH 43068

DATE: 11/15/2021

ATTN: Brian McGuire

Prices quoted are those in effect at the time of quotation. This quotation is subject to acceptance within 15 days.

SALESPERSON	F.O.B	DELIVERY	PAYMENT TERMS
Grant Junker	Destination	March	Net 30

QTY.	ITEM	DESCRIPTION	PRICE	EXTENDED
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1	10-10422	XD tripod for laser transmitter 33'-119"	\$599.00	\$599.00
1	10-10425	13' Fiberglass Grade Rod	\$129.00	\$129.00

Notes:

SUBTOTAL	\$39,644.00
TAX RATE	0.00%
SALES TAX	\$0.00
TRADE-IN ALLOWANCE	
TOTAL	\$39,644.00

BY: Grant Junker 614-403-5009

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Purchase a John Deere 4066R 4WD Tractor and Related Equipment for Parks and Recreation

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Pending the approval of the 2022 budget, the Parks and Recreation Department is requesting authorization to purchase a John Deere 4066R 4WD Tractor and Related Equipment, from Deere & Company, 2000 John Deere Run, Cary, NC 27513 not to exceed \$63,107.00.

Request to waive competitive bidding as the vendor is on the state bid list, State Bid #OH-STS-515 AG MACH, Mowers, Tractors

This purchase is included in the 2022 budget line item 110.340.5633

Per Chapter 175 competitive bidding is not required:

(E) As an alternative to competitive bidding, the mayor shall have the authority to obtain goods and/or services for which funds have been previously appropriated through cooperative purchasing programs without further legislative authorization. As part of any cooperative purchasing program, the Mayor may agree that the City will be bound by contract terms and conditions prescribed by the program, including, without limitations, payment of a reasonable fee by the City to cover administrative costs incurred by the program officials as a result of

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

purchases by the City or as a prerequisite to maintaining membership in the program. The Mayor may also agree that the City will pay the vendor directly for goods or services received by the City.

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE A JOHN DEERE 4066R 4WD TRACTOR AND RELATED EQUIPMENT FOR THE REYNOLDSBURG PARKS AND RECREATION DEPARTMENT AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg Parks and Recreation Department requests authorization to purchase a replacement John Deere 4066R 4WD Tractor and related equipment to replace an older tractor; and

WHEREAS, the total not to exceed cost of the tractor and related equipment is sixty three thousand, one hundred seven dollars (\$63,107.00); and

WHEREAS, this purchase would be contingent upon passage of the 2022 Budget; and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said tractor and related equipment and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase a John Deere 4066R 4WD Tractor and related equipment not to exceed \$63,107.00.

SECTION 2. That an amount of \$63,107.00 will be included as part of the Parks and Recreation Department 2022 budget.

SECTION 3. That pursuant to RCO section 175.01(g), the purchase shall be made through the

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

State of Ohio bid contract #OH-STS-515; therefore, waiving competitive bidding by the City.

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro Companies
5740 Zarley Street
New Albany, OH 43054
614-475-0707
WNewAlbanyGM@agproco.com

Quote Summary**Prepared For:**

CITY OF REYNOLDSBURG
1615 TRURO AVE
REYNOLDSBURG, OH 43068
Business: 614-322-4510

Delivering Dealer:

Ag-Pro Companies
Timothy Green
5740 Zarley Street
New Albany, OH 43054
Phone: 614-475-0707
timgreen@agproco.com

STATE CONTRACT.

Quote ID: 25105983
Created On: 23 August 2021
Last Modified On: 23 August 2021
Expiration Date: 30 September 2021

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)	\$ 55,202.01 X	1 =	\$ 55,202.01
Contract: OH STS515 AG Mach, Mowers, Tractors 800750 (PG 6G CG 22)			
Price Effective Date: January 11, 2021			

Equipment Total	\$ 55,202.01
------------------------	---------------------

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 55,202.01
Trade In	
SubTotal	\$ 55,202.01
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 55,202.01
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 55,202.01

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment

Quote Id: 25105983

Customer Name: CITY OF REYNOLDSBURG

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Ag-Pro Companies
5740 Zarley Street
New Albany, OH 43054
614-475-0707
WNewAlbanyGM@agproco.com

JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp)

Hours:

Stock Number:

Contract: OH STS515 AG Mach, Mowers, Tractors 800750
(PG 6G CG 22)

Selling Price *
\$ 55,202.01

Price Effective Date: January 11, 2021

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0389LV	4066R Compact Utility Tractor (52 PTO hp)	1	\$ 42,657.00	17.25	\$ 7,358.33	\$ 35,298.67	\$ 35,298.67
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	17.25	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	17.25	\$ 0.00	\$ 0.00	\$ 0.00
1520	eHydro™	1	\$ 0.00	17.25	\$ 0.00	\$ 0.00	\$ 0.00
1701	Factory Installed Loader with Bucket	1	\$ 7,235.00	17.25	\$ 1,248.04	\$ 5,986.96	\$ 5,986.96
2060	Deluxe Cab with Air Ride Seat	1	\$ 9,919.00	17.25	\$ 1,711.03	\$ 8,207.97	\$ 8,207.97
2660	Factory Installed Stereo	1	\$ 510.00	17.25	\$ 87.98	\$ 422.02	\$ 422.02
4061	Less iMatch™ Quick Hitch Category 1	1	\$ 0.00	17.25	\$ 0.00	\$ 0.00	\$ 0.00
5090	Less Wheel Spacer	1	\$ 0.00	17.25	\$ 0.00	\$ 0.00	\$ 0.00
5240	16.9-24 (6PR, R4 Industrial, 2 Position)	1	\$ -42.00	17.25	\$ -7.24	\$ -34.76	\$ -34.76
6240	10-16.5 (6PR, R4 Industrial, 2 Position)	1	\$ 145.00	17.25	\$ 25.01	\$ 119.99	\$ 119.99
Standard Options Total			\$ 17,767.00		\$ 3,064.82	\$ 14,702.18	\$ 14,702.18
Dealer Attachments/Non-Contract/Open Market							
BLV10090	Aux. Hydraulic Coupler Kit 2	1	\$ 238.70	17.25	\$ 41.18	\$ 197.52	\$ 197.52
BLV10763	Electrohydraulic Third SCV Kit with Rear Tubing (Cab Only)	1	\$ 1,056.00	17.25	\$ 182.16	\$ 873.84	\$ 873.84
BLV10457	Load Center Assembly (Cab Only)	1	\$ 420.20	17.25	\$ 72.48	\$ 347.72	\$ 347.72
BLV10045	4th and 5th Selective Control Valve Kit (Cab Only)	1	\$ 1,050.50	17.25	\$ 181.21	\$ 869.29	\$ 869.29

Attachment: John Deere Quote (Purchase a John Deere 4066R 4WD Tractor W/Loader)



JOHN DEERE



Selling Equipment

Quote Id: 25105983

Customer Name: CITY OF REYNOLDSBURG

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro Companies
5740 Zarley Street
New Albany, OH 43054
614-475-0707
WNewAlbanyGM@agproco.com

BLV10967 Top and Tilt Field Kit (Cab Only)	1	\$ 1,386.00	17.25	\$ 239.08	\$ 1,146.92	\$ 1,146.92
BLV10991 Aux. Hydraulic Coupler Kit 2	1	\$ 238.70	17.25	\$ 41.18	\$ 197.52	\$ 197.52
BLV10966 Electric 3 Spool Diverter Kit (Cab and OOS)	1	\$ 1,656.60	17.25	\$ 285.76	\$ 1,370.84	\$ 1,370.84
BLV10990 Aux. Hydraulic Coupler Kit 1	1	\$ 238.70	17.25	\$ 41.18	\$ 197.52	\$ 197.52
Dealer Attachments Total		\$ 6,285.40		\$ 1,084.23	\$ 5,201.17	\$ 5,201.17
Value Added Services		\$ 0.00			\$ 0.00	\$ 0.00
Total						
Total Selling Price		\$ 66,709.40		\$ 11,507.38	\$ 55,202.02	\$ 55,202.02

Attachment: John Deere Quote (Purchase a John Deere 4066R 4WD Tractor W/Loader)



JOHN DEERE



Quote Summary

Prepared For:

REYNOLDSBURG PARKS AND RECREATION
1615 TRURO AVE
REYNOLDSBURG, OH 43068
Business: 614-322-4510

Prepared By:

Timothy Green
Ag-Pro Companies
5740 Zarley Street
New Albany, OH 43054
Phone: 614-475-0707
timgreen@agproco.com

All Used Equipment is Sold As Is, No Warranty.

Quote Id: 25165495

Created On: 01 September 2021

Last Modified On: 01 September 2021

Expiration Date: 08 September 2021

Equipment Summary	Selling Price	Qty	Extended
Frontier AV20H Root Grapple - 60 In. for Current 300/400 Series Carrier	\$ 2,762.00 X	1 =	\$ 2,762.00
Frontier AD11H - 60 In. Debris Grapple Bucket for Current 300/400 Series Carrier	\$ 4,355.00 X	1 =	\$ 4,355.00
Frontier AV20E Root Grapple - 62 In. for Current 400/500 Series Carrier	\$ 4,527.00 X	1 =	\$ 4,527.00
Frontier AD11E - 72 In. Debris Grapple Bucket for Current 300/400/500 Series Carrier	\$ 4,690.00 X	1 =	\$ 4,690.00

Equipment Total **\$ 16,334.00**

Quote Summary

Equipment Total	\$ 16,334.00
Dealer services	\$ 199.99
SubTotal	\$ 16,533.99
Est. Service Agreement Tax	\$ 0.00
Total	\$ 16,533.99
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 16,533.99

DEbris bucket \$4700.00
dealer services \$200.00
TOTAL: \$4900.00

Salesperson : X _____

Accepted By : X _____

Confidential

Packet Pg. 358

Attachment: John Deere Quote (Purchase a John Deere 4066R 4WD Tractor W/Loader)



JOHN DEERE

Selling Equipment



Quote Id: 25165495

Customer: REYNOLDSBURG PARKS AND RECREATION

Frontier AV20H Root Grapple - 60 In. for Current 300/400 Series Carrier

Hours:

Stock Number:

Code	Description	Qty
2271XF	AV20H Root Grapple - 60 In. for Current 300/400 Series Carrier	1

Frontier AD11H - 60 In. Debris Grapple Bucket for Current 300/400 Series Carrier

Equipment Notes:

Hours:

Stock Number:

Code	Description	Qty
2061XF	AD11H - 60 In. Debris Grapple Bucket for Current 300/400 Series Carrier	1

Frontier AV20E Root Grapple - 62 In. for Current 400/500 Series Carrier

Equipment Notes:

Hours:

Stock Number:

Code	Description	Qty
2272XF	AV20E Root Grapple - 62 In. for Current 400/500 Series Carrier	1

Frontier AD11E - 72 In. Debris Grapple Bucket for Current 300/400/500 Series Carrier

Equipment Notes:

Hours:

Stock Number:

Code	Description	Qty
2062XF	AD11E - 72 In. Debris Grapple Bucket for Current 300/400/500 Series Carrier	1

Attachment: John Deere Quote (Purchase a John Deere 4066R 4WD Tractor W/Loader)



2022 Capital Equipment

o REPLACEMENT— 4066R 4WD Tractor w/Loader not to exceed \$63,107

- Current John Deere 5205 is a 2001 with 3375 hours; this 20-year-old tractor is in poor condition due to being stored outside
 - o Seat, sunshade, and several front axle components are in need of replacement due to age and use
 - o Engine smokes as well due to the high number of hours
- P&R utilizes this piece of equipment to operate the seeder, fertilizer spreader, 3 point brush cutter and tow behind rotary mower
- Adding a cab tractor with front loader. Similar to our 2018 tractor purchase that replaced a 1985 tractor
- A tractor loader is preferred in the parks to minimize rutting and compaction of heavier equipment such as a backhoe
- The replacement tractor will be equipped with an enclosed cab for all season use and will be ordered with a brush grapple front end loader attachment, this will allow for efficient loading brush and logs



Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Public Safety, Law and Courts Committee

RE: PD Fixed Asset Removal

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
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FA3058 operational	Desktop Asus	Serial Unknown	No longer
FA2171 operational	Dell Optiplex210	Serial Number 1S76PB2	No longer
FA1339 operational	PR1240U VBD	Z7444761	No longer

**AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE
DEPARTMENT**

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal of equipment from the department's fixed asset; and

WHEREAS, the equipment being removed is either no longer functional or operational.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Police Department

Curtis Baker

7240 E. Main Street

Reynoldsburg OHIO 43068

614-322-6907 Phone

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following items from the city's Fixed Asset list:

<u>Tag #</u>	<u>Description of Item</u>	<u>Serial Number</u>	
FA3058	Desktop Asus	Serial Unknown	No longer operational
FA2171	Dell Optiplex210	#1S76PB2	No longer operational
FA1339	PR1240U VBD	#Z7444761	No longer operational

SECTION 2. That the Reynoldsburg Police Department will dispose of the items referred to in Section 1 and any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST****DATE: November 22, 2021****TO: Public Safety, Law and Courts Committee****RE: License Plate Detection System with Flock Group**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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The Reynoldsburg Police is requesting permission for the Mayor to enter into a contract with Flock Group, Inc. located at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 in the amount of \$55,000.00. In addition, we are asking to waive competitive bidding due to Flock Group, Inc. using proprietary technology that is not available from any other suitable company. The 2022 budget, if approved by council contains the funding for this contract.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH FLOCK GROUP INC. FOR A LICENSE PLATE DETECTION SYSTEM AND
WAIVE COMPETITIVE BIDDING**

WHEREAS, the City of Reynoldsburg Police Department requests authorization to purchase software and hardware for a license plate detection system; and

WHEREAS, the cost of the system is fifty-five thousand dollars (\$55,000.00); and

WHEREAS, the detection system is a proprietary system and only available through Flock Group, Inc. making competitive bidding unavailable.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with Flock Group Inc. for a license plate detection system.

SECTION 2. That an amount of \$55,000.00 will be included as part of the Police Department 2022 budget.

SECTION 3. That as the system is proprietary and only available through the Flock Group, Inc.; therefore, competitive bidding by the city is waived.

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

**FLOCK GROUP INC.
SERVICES AGREEMENT
ORDER FORM**

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. (“**Flock**”) and the customer identified below (“**Customer**”) (each of Flock and Customer, a “**Party**”). This order form (“**Order Form**”) hereby incorporates and includes the “GOVERNMENT AGENCY CUSTOMER AGREEMENT” attached (the “**Terms**”) which describe and set forth the general legal terms governing the relationship (collectively, the “**Agreement**”). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the “**Effective Date**”).

Customer: Reynoldsburg Police Department	Contact Name: Lt. Michael Binder
Address: 7240 E Main St Reynoldsburg, OH 43068	Phone: 614-322-6925 E-Mail: mbinder@reypd.com
Expected Payment Method:	Billing Contact: (if different than above)

Initial Term: 24 Renewal Term: 24 Months	Billing Term: Annual payment due Net 30 per terms and conditions
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Name	Price	QTY	Subtotal
(Includes one-time fees)			
Flock Falcon Camera	\$2,500.00	20	\$50,000.00
Implementation Fee (Public)	\$250.00	20	\$5,000.00

Year 1 Total **\$55,000.00**

Flock Group Inc.
Today's Date - Jul 19, 2021

This proposal expires in 30 days.

Order Form
Reynoldsburg Police
Department

Recurring Total: \$50,000.00

Special terms:

- Quote is good until August 31st

	I have reviewed and agree to the Customer Implementation Guide on Schedule B at the end of this agreement.
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By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached. The Parties have executed this Agreement as of the dates set forth below.

Flock Group Inc	Customer:
By: Name: Title: _ Date:	By: Name: Title: _ Date:

Attachment: ID3225FlockContract (License Plate Detection System)

Flock Group Inc.
Today's Date - Jul 19, 2021

This proposal expires in 30 days.

Order Form
Reynoldsburg Police
Department

EXHIBIT A

Statement of Work

Installation of Flock Camera on existing pole or Flock-supplied pole if required.

Attachment: ID3225FlockContract (License Plate Detection System)

Flock Group Inc.
Today's Date - Jul 19, 2021

This proposal expires in 30 days.

Order Form
Reynoldsburg Police
Department

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Packet Pg. 367

EXHIBIT B

Customer Implementation Guide (Initials Required on Page 1 of Order Form)

Attachment: ID3225FlockContract (License Plate Detection System)

Flock Group Inc.
Today's Date - Jul 19, 2021

This proposal expires in 30 days.

Order Form
Reynoldsburg Police
Department

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GOVERNMENT AGENCY CUSTOMER AGREEMENT

This Government Agency Agreement (this “**Agreement**”) is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Rd NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and the police department or government agency identified in the signature block below (“**Agency**”) (each a “**Party**,” and together, the “**Parties**”).

RECITALS

WHEREAS, Flock offers a software and hardware solution for automatic license plate detection through Flock’s technology platform (the “**Flock Service**”), and upon detection, the Flock Service creates images and recordings of suspect vehicles (“**Footage**”) and can provide notifications to Agency upon the instructions of Non-Agency End User (“**Notifications**”);

WHEREAS, Agency desires to purchase, use and/or have installed access to the Flock Service in order to create, view, search and archive Footage and receive Notifications, including those from non-Agency users of the Flock System (where there is an investigative purpose) such as schools, neighborhood homeowners associations, businesses, and individual users;

WHEREAS, because Footage is stored for no longer than 30 days in compliance with Flock’s records retention policy, Agency is responsible for extracting, downloading and archiving Footage from the Flock System on its own storage devices; and

WHEREAS, Flock desires to provide Agency the Flock Service and any access thereto, subject to the terms and conditions of this Agreement, solely for the purpose of crime awareness and prevention by police departments and archiving for evidence gathering (“**Purpose**”).

AGREEMENT

NOW, THEREFORE, Flock and Agency agree as follows and further agree to incorporate the Recitals into this Agreement.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 “**Authorized End User**” shall mean any individual employees, agents, or contractors of Agency accessing or using the Services through the Web Interface, under the rights granted to Agency pursuant to this Agreement.

1.2 “**Agency Data**” will mean the data, media and content provided by Agency through the Services. For the avoidance of doubt, the Agency Content will include the Footage and geolocation information and environmental data collected by sensors built into the Units.

1.3 “**Documentation**” will mean text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Services which are provided by Flock to Agency in accordance with the terms of this Agreement.

1.4 “**Embedded Software**” will mean the software and/or firmware embedded or preinstalled on the Hardware.

1.5 “**Flock IP**” will mean the Flock Services, the Documentation, the Hardware, the Embedded Software, the Installation Services, and any and all intellectual property therein or otherwise provided to Agency and/or its Authorized End Users in connection with the foregoing.

1.6 “**Footage**” means still images and/or video captured by the Hardware in the course of and provided via the Services.

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1.7 “**Hardware**” shall mean the Flock Cameras and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services. The term “**Hardware**” excludes the Embedded Software.

1.8 “**Installation Services**” means the services provided by Flock regarding the installation, placements and configuration of the Hardware, pursuant to the Statement of Work attached hereto.

1.9 “**Flock Services**” means the provision, via the Web Interface, of Flock’s software application for automatic license plate detection, searching image records, and sharing Footage.

1.10 “**Non-Agency End User**” means a Flock’s non-Agency customer that has elected to give Agency access to its data in the Flock System.

1.11 “**Non-Agency End User Data**” means the Footage, geolocation data, environmental data and/or Notifications of a Non-Agency End User.

1.12 “**Unit(s)**” shall mean the Hardware together with the Embedded Software.

1.13 “**Web Interface**” means the website(s) or application(s) through which Agency and its Authorized End Users can access the Services in accordance with the terms of this Agreement.

2. FLOCK SERVICES AND SUPPORT

2.1 Provision of Access. Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Service Term and No-Fee Term, solely for the Authorized End Users. The Footage will be available for Agency’s designated administrator, listed on the Order Form, and any Authorized End Users to access via the Web Interface for 30 days. Authorized End Users will be required to sign up for an account, and select a password and username (“**User ID**”). Flock will also provide Agency the Documentation to be used in accessing and using the Flock Services. Agency shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, if undertaken by Agency, would constitute a breach of this Agreement, shall be deemed a breach of this Agreement by Agency. Agency shall undertake reasonable efforts to make all Authorized End Users aware of the provisions of this Agreement as applicable to such Authorized End User’s use of the Flock Services and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, including without limitation using a third party to host the Web Interface which the Flock Services make available to Agency and Authorized End Users. Flock will pass-through any warranties that Flock receives from its then current third-party service provider to the extent that such warranties can be provided to Agency. SUCH WARRANTIES, AS PROVIDED AS HONORED BY SUCH THIRD PARTIES, ARE THE CUSTOMER’S SOLE AND EXCLUSIVE REMEDY AND FLOCK’S SOLE AND EXCLUSIVE LIABILITY WITH REGARD TO SUCH THIRD-PARTY SERVICES, INCLUDING WITHOUT LIMITATION HOSTING THE WEB INTERFACE. To the extent practicable, Agency agrees to comply with any acceptable use policies and other terms of any third-party service provider that are provided or otherwise made available to Agency from time to time.

2.2 Embedded Software License. Subject to all terms of this Agreement, Flock grants Agency a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as installed on the Hardware by Flock; in each case, solely as necessary for Agency to use the Flock Services.

2.3 Documentation License. Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right and license to use the Documentation during the Service Term for Agency’s internal purposes in connection with its use of the Flock Services as contemplated herein.

2.4 Usage Restrictions. The purpose for usage of the equipment, the Services and support, and the Flock IP is solely to facilitate gathering evidence that could be used in a criminal investigation by the appropriate government agency

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and not for tracking activities that the system is not designed to capture (“Permitted Purpose”). Agency will not, and will not permit any Authorized End Users to, (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP, or attempt to do any of the foregoing, and Agency acknowledges that nothing in this Agreement will be construed to grant Agency any right to obtain or use such source code; (iii) modify, alter, tamper with or repair any of the Flock IP, or create any derivative product from any of the foregoing, or attempt to do any of the foregoing, except with the prior written consent of Flock; (vi) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Application IP; (vii) use the Flock Services for timesharing or service bureau purposes or otherwise for the benefit of a third party or any purpose other than the Purpose; (viii) use the Services, support, equipment and the Flock IP for anything other than the Permitted Purpose; or (ix) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency’s rights under Sections 2.1, 2.2, or 2.3.

2.5 Retained Rights; Ownership. As between the Parties, subject to the rights granted in this Agreement, Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock’s sole discretion. There are no implied rights.

2.6 Suspension. Notwithstanding anything to the contrary in this Agreement, Flock may temporarily suspend Agency’s and any Authorized End User’s access to any portion or all of the Flock IP if (i) Flock reasonably determines that (a) there is a threat or attack on any of the Flock IP; (b) Agency’s or any Authorized End User’s use of the Flock Service disrupts or poses a security risk to the Flock Service or any other customer or vendor of Flock; (c) Agency or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Flock’s provision of the Flock Services to Agency or any Authorized End User is prohibited by applicable law; or (e) any vendor of Flock has suspended or terminated Flock’s access to or use of any third party services or products required to enable Agency to access the Flock (each such suspension, in accordance with this Section 2.6, a “**Service Suspension**”). Flock will make commercially reasonable efforts, circumstances permitting, to provide written notice of any Service Suspension to Agency (including notices sent to Flock’s registered email address) and to provide updates regarding resumption of access to the Flock IP following any Service Suspension. Flock will use commercially reasonable efforts to resume providing access to the Application Service as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits) or any other consequences that Agency or any Authorized End User may incur as a result of a Service Suspension. To the extent that the service suspension is not caused by Agency’s direct actions or by the actions of parties associated with the Agency, the expiration of the Term will be tolled by the duration of any suspension (for any continuous suspension lasting at least one full day).

2.7 Installation Services.

2.7.1 Designated Locations. Prior to performing the physical installation of the Units, Flock shall advise Agency on the location and positioning of the Units for optimal license plate image capture, as conditions and location allow. Flock and Agency must mutually agree on the location (mounting site or pole), position and angle of the Units (each Unit location so designated by Agency, a “**Designated Location**”). Flock shall have no liability to Agency resulting from any poor performance, functionality or Footage resulting from or otherwise relating to the Designated Locations or delay in installation due to Agency’s delay in identifying the choices for the Designated Locations, in ordering and/or having the Designated Location ready for installation including having all electrical work preinstalled and permits ready. Designated Locations that are suggested by Flock and accepted by Agency without alteration will be known as Flock Designated Locations. After a deployment plan with Designated Locations and equipment has been agreed upon by both Flock and the Agency, any subsequent changes to the deployment plan (“**Reinstalls**”) driven by Agency’s request will incur a charge for Flock’s then-current list price for Reinstalls, as listed in the then-current Reinstall Policy (available at <https://www.flocksafety.com/reinstall-fee-schedule>) and any equipment charges. These changes include but are not limited to camera re-positioning, adjusting of camera mounting, re-angling, removing foliage, camera replacement, changes to heights of poles, regardless of whether the need for Reinstalls related to vandalism, weather, theft, lack of criminal activity in view, and the like.

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2.7.2 Agency's Installation Obligations. Agency agrees to allow Flock and its agents reasonable access in and near the Designated Locations at all reasonable times upon reasonable notice for the purpose of performing the installation work. The "**Agency Installation Obligations**" include, to the extent required by the Deployment Plan, but are not limited to electrical work to provide a reliable source of 120V AC power that follow Flock guidelines and comply with local regulations if adequate solar exposure is not available. Agency is solely responsible for (i) any permits or associated costs, and managing the permitting process; (ii) any federal, state or local taxes including property, license, privilege, sales, use, excise, gross receipts or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the Hardware, its use, or (iii) any other services performed in connection with installation of the Hardware. Any fees payable to Flock exclude the foregoing. Without being obligated or taking any responsibility for the foregoing, Flock may pay and invoice related costs to Customer if Customer did not address them or a third party requires Flock to pay. Agency represents and warrants that it has all necessary right title and authority and hereby authorizes Flock to install the Hardware at the Designated Locations and to make any necessary inspections or tests in connection with such installation.

2.7.3 Flock's Installation Obligations. The Hardware shall be installed in a workmanlike manner in accordance with Flock's standard installation procedures, and the installation will be completed within a reasonable time from the time that the Designated Locations are selected by Agency. Following the initial installation of the Hardware and any subsequent Reinstalls or maintenance operations, Flock's obligation to perform installation work shall cease; however, Flock will continue to monitor the performance of the Units and receive access to the Footage for a period of 3 business days for maintenance purposes. Customer can opt out of Flock's access in the preceding sentence, which would waive Flock's responsibility to ensure such action was successful. Agency understands and agrees that the Flock Services will not function without the Hardware. Labor may be provided by Flock or a third party.

2.7.4 Security Interest. The Hardware shall remain the personal property of Flock and will be removed upon the termination or expiration of this Agreement. Agency agrees to perform all acts which may be necessary to assure the retention of title of the Hardware by Flock. Should Agency default in any payment for the Flock Services or any part thereof or offer to sell or auction the Hardware, then Agency authorizes and empowers Flock to remove the Hardware or any part thereof. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Agency's default and Flock shall have the right to enforce any other legal remedy or right.

2.8 Hazardous Conditions. Unless otherwise stated in the Agreement, Flock's price for its services under this Agreement does not contemplate work in any areas that contain hazardous materials, or other hazardous conditions, including, without limit, asbestos. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately in the area affected until such materials are removed or rendered harmless. Any additional expenses incurred by Flock as a result of the discovery or presence of hazardous material or hazardous conditions shall be the responsibility of Agency and shall be paid promptly upon billing.

2.9 Support Services. Subject to the payment of fees, Flock shall monitor the performance and functionality of Flock Services and may, from time to time, advise Agency on changes to the Flock Services, Installation Services, or the Designated Locations which may improve the performance or functionality of the Services or may improve the quality of the Footage. The work, its timing, and the fees payable relating to such work shall be agreed by the Parties prior to any alterations to or changes of the Services or the Designated Locations ("**Monitoring Services**"). Subject to the terms hereof, Flock will provide Agency with reasonable technical and on-site support and maintenance services ("**On-Site Services**") in-person or by email at hello@flocksafety.com. Flock will use commercially reasonable efforts to respond to requests for support.

2.10 Special Terms. From time to time, Flock may offer certain "Special Terms" related to guarantees, service and support which are indicated in the proposal and on the order form and will become part of this Agreement.

3. AGENCY RESTRICTIONS AND RESPONSIBILITIES

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3.1 Agency Obligations. Agency agrees to provide Flock with accurate, complete, and updated registration information. Agency may not select as its User ID a name that Agency does not have the right to use, or another person's name with the intent to impersonate that person. Agency may not transfer its account to anyone else without prior written permission of Flock. Agency will not share its account or password with anyone, and must protect the security of its account and password. Agency is responsible for any activity associated with its account. Agency shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services. Agency will, at its own expense, provide assistance to Flock, including, but not limited to, by means of access to, and use of, Agency facilities, as well as by means of assistance from Agency personnel, to the limited extent any of the foregoing may be reasonably necessary to enable Flock to perform its obligations hereunder, including, without limitation, any obligations with respect to Support Services or any Installation Services.

3.2 Agency Representations and Warranties. Agency represents, covenants, and warrants that Agency will use the Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video, photo, or audio content and retention thereof. Agency's Installation Obligations, or otherwise from Agency's use of the Services, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

4. CONFIDENTIALITY; AGENCY DATA; NON-AGENCY DATA

4.1 Confidentiality. Each Party (the "**Receiving Party**") understands that the other Party (the "**Disclosing Party**") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "**Proprietary Information**" of the Disclosing Party). Proprietary Information of Flock is non-public information including but not limited to features, functionality, designs, user interfaces, trade secrets, intellectual property, business plans, marketing plans, works of authorship, hardware, customer lists and requirements, and performance of the Flock Services. Proprietary Information of Agency includes non-public Agency Data, Non-Agency End User Data, and data provided by Agency or a Non-Agency End User to Flock or collected by Flock via the Unit, including the Footage, to enable the provision of the Services. The Receiving Party shall not disclose, use, transmit, inform or make available to any entity, person or body any of the Proprietary Information, except as a necessary part of performing its obligations hereunder, and shall take all such actions as are reasonably necessary and appropriate to preserve and protect the Proprietary Information and the parties' respective rights therein, at all times exercising at least a reasonable level of care. Each party agrees to restrict access to the Proprietary Information of the other party to those employees or agents who require access in order to perform hereunder. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the party takes with its own proprietary information, but in no event will a party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Flock's use of the Proprietary Information may include processing the Proprietary Information to send Agency Notifications or alerts, such as when a car exits Agency's neighborhood, or to analyze the data collected to identify motion or other events.

The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by Receiving Party prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to Receiving Party without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party.

Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any subpoena, summons, judicial order or other judicial or governmental process, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to obtain a protective order or otherwise oppose the disclosure. For clarity, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or

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request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Flock, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Having received notice prior to data being deleted, Flock may store Footage in order to comply with a valid court order but such retained Footage will not be retrievable without a valid court order.

Flock acknowledges and understands that Agency is subject to the Ohio Public Records Act, R.C. 149.43, and that that any specific term contained herein may be negated or limited as a result.

4.2 Agency and Non-Agency End User Data. As between Flock and Agency, all right, title and interest in the Agency Data and Non-Agency End User Data, belong to and are retained solely by Agency. Agency hereby grants to Flock a limited, non-exclusive, royalty-free, worldwide license to use the Agency Data and Non-Agency End User Data and perform all acts with respect to the Agency Data and Non-Agency End User Data as may be necessary for Flock to provide the Flock Services to Agency, including without limitation the Support Services set forth in Section 2.9 above, and a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify and distribute the Agency Data and Non-Agency End User Data as a part of the Aggregated Data (as defined in Section 4.4 below). As between Flock and Agency, Agency is solely responsible for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Agency Data and Non-Agency End User Data. As between Agency and Non-Agency End Users that have prescribed access of Footage to Agency, each of Agency and Non-Agency End Users will share all right, title and interest in the Non-Agency End User Data. This Agreement does not by itself make any Non-Agency End User Data the sole property or the Proprietary Information of Agency. Flock will automatically delete Footage older than 30 days. Agency has a 30-day window to view, save and/or transmit Footage to the relevant government agency prior to its deletion.

4.3 Feedback. If Agency provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency hereby assigns (and will cause its agents and representatives to assign) to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

4.4 Aggregated Data. Notwithstanding anything in this Agreement to the contrary, Flock shall have the right to collect and analyze data that does not refer to or identify Agency or any individuals or de-identifies such data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Agency Data and data derived therefrom). Agency acknowledges that Flock will be compiling anonymized and/or aggregated data based on Agency Data and Non-Agency End User Data input into the Services (the “**Aggregated Data**”). Agency hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right and license (during and after the Service Term hereof) to (i) use and distribute such Aggregated Data to improve and enhance the Services and for other marketing, development, diagnostic and corrective purposes, other Flock offerings, and crime prevention efforts, and (ii) disclose the Agency Data and Non-Agency End User Data (both inclusive of any Footage) to enable law enforcement monitoring against law enforcement hotlists as well as provide Footage search access to law enforcement for investigative purposes only. No rights or licenses are granted except as expressly set forth herein.

5. PAYMENT OF FEES

5.1 Fees. Agency will pay Flock the first Usage Fee, the Installation Fee and any Hardware Fee (defined on the Order Form, together the “Initial Fees”) as set forth on the Order Form on or before the 7th day following the Effective Date of this Agreement. Flock is not obligated to commence the Installation Services unless and until the Initial Fees have been made and shall have no liability resulting from any delay related thereto. Agency shall pay the ongoing Usage Fees set forth on the Order Form with such Usage Fees due and payable thirty (30) days in advance of each Payment Period. All payments will be made by either ACH, check, or credit card. The first month of Services corresponding to the first Usage Fee payment will begin upon the first installation. For 10+-camera offerings where only some of the cameras are installed at the first installation and additional cameras will be installed later, prorated Usage Fees corresponding to the then-installed cameras will be invoiced to Agency immediately after installation and to the later camera installation(s) subsequently invoiced.

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5.2 Changes to Fees. Flock reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Term or any Renewal Term, upon sixty (60) days' notice prior to the end of such Initial Term or Renewal Term (as applicable) to Agency (which may be sent by email). If Agency believes that Flock has billed Agency incorrectly, Agency must contact Flock no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Flock's customer support department. Agency acknowledges and agrees that a failure to contact Flock within this sixty (60) day period will serve as a waiver of any claim Agency may have had as a result of such billing error.

5.3 Invoicing, Late Fees; Taxes. Flock may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Flock thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, and may result in immediate termination of Service. Agency shall be responsible for all taxes associated with Services other than U.S. taxes based on Flock's net income.

5.4 No-Fee Term Access. Subject to Flock's record retention policy, Flock offers complimentary access to the Flock System for 30 days ("**No Fee Term**") to Agency when Non-Agency End Users intentionally prescribe access or judicial orders mandate access to Non-Agency End User Data. No hardware or installation services will be provided to Agency. No financial commitment by Agency is required to access the Flock Services or Footage. . For clarity, No-Fee Terms and Service Terms can occur simultaneously, and when a No-Fee Term overlaps with a Service Term, Agency agrees to pay the Initial Fees and Usage Fees payments according to Section 5.1.

6. TERM AND TERMINATION

6.1 Term. Subject to earlier termination as provided below, the initial term of this Agreement shall be for the period of time set forth on the Order Form (the "**Initial Term**"). *Following the Initial Term, this Agreement may renew upon mutual, written assent of the Parties for one year periods* (each, a "**Renewal Term**", and together with the Initial Term, the "**Service Term**") *unless either party gives the other party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

6.2 Agency Satisfaction Guarantee. At any time during the agreed upon term, a customer not fully satisfied with the service or solution may self-elect to terminate their contract. Self-elected termination will result in a one-time fee of actual cost of removal, said cost not to exceed \$500 per camera. Upon self-elected termination, a refund will be provided, prorated for any fees paid for the remaining Term length set forth previously. Self-termination of the contract by the customer will be effective immediately. Flock will remove all equipment at its own convenience upon termination. Advance notice will be provided.

6.3 Termination. In the event of any material breach of this Agreement, the non-breaching party may terminate this Agreement prior to the end of the Service Term by giving thirty (30) days prior written notice to the breaching party; provided, however, that this Agreement will not terminate if the breaching party has cured the breach prior to the expiration of such thirty-day period. Either party may terminate this Agreement, without notice, (i) upon the institution by or against the other party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business. Upon termination for Flock's breach, Flock will refund to Agency a pro-rata portion of the pre-paid Fees for Services not received due to such termination.

6.4 Effect of Termination. Upon any termination of the Service Term, Flock will collect all Units, delete all Agency Data, terminate Agency's right to access or use any Services, and all licenses granted by Flock hereunder will immediately cease. Agency shall ensure that Flock is granted access to collect all Units and shall ensure that Flock personnel does not encounter Hazardous Conditions in the collection of such units. Upon termination of this Agreement, Agency will immediately cease all use of Flock Services.

6.5 No-Fee Term. The initial No-Fee Term will extend, after entering into this Agreement, for 30 days from the date a Non-Agency End User grants access to their Footage and/or Notifications. In expectation of repeated non-continuous No-Fee Terms, Flock may in its sole discretion leave access open for Agency's Authorized End Users

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despite there not being any current Non-Agency End User authorizations. Such access and successive No-Fee Terms are deemed to be part of the No-Fee Term. Flock, in its sole discretion, can determine not to provide additional No-Fee Terms or can impose a price per No-Fee Term upon 30 days' notice. Agency may terminate any No-Fee Term or access to future No-Fee Terms upon 30 days' notice.

6.6 Survival. The following Sections will survive termination: 2.4, 2.5, 3, 4, 5 (with respect to any accrued rights to payment), 6.5, 7.4, 8.1, 8.2, 8.3, 8.4, 9.1 and 10.5.

7. REMEDY; WARRANTY AND DISCLAIMER

7.1 Remedy. Upon a malfunction or failure of Hardware or Embedded Software (a "Defect"), Agency must first make commercially reasonable efforts to address the problem by contacting Flock's technical support as described in Section 2.9 above. If such efforts do not correct the Defect, Flock shall, or shall instruct one of its contractors to, in its sole discretion, repair or replace the Hardware or Embedded Software suffering from the Defect. Flock reserves the right to refuse or delay replacement or its choice of remedy for a Defect until after it has inspected and tested the affected Unit; provided that such inspection and test shall occur within 72 hours after Agency notifies the Flock of defect. Flock agrees to replace cameras at a fee according to the then-current Reinstall Policy (<https://www.flocksafety.com/reinstall-fee-schedule>). Customer shall not be required to replace subsequently damaged or stolen units; however, Customer understands and agrees that functionality, including Footage, will be materially affected due to such subsequently damaged or stolen units and that Flock will have no liability to Customer regarding such affected functionality nor shall the Fees owed be impacted.

7.2 Exclusions. Flock will not provide the remedy described in Section 7.1 above if any of the following exclusions apply: (a) misuse of the Hardware or Embedded Software in any manner, including operation of the Hardware or Embedded Software in any way that does not strictly comply with any applicable specifications, documentation, or other restrictions on use provided by Flock; (b) damage, alteration, or modification of the Hardware or Embedded Software in any way; or (c) combination of the Hardware or Embedded Software with software, hardware or other technology that was not expressly authorized by Flock.

7.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

7.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 7.1 ABOVE IS AGENCY'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE HARDWARE AND/OR EMBEDDED SOFTWARE. THE FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND INSTALLATION SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER OF SECTION 7.4 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.6, OR IF NO STATE IS MENTIONED IN SECTION 10.6, BY THE LAW OF THE STATE OF OHIO.

7.5 Insurance. Flock and Agency will each maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of their business risk. Certificates of Insurance will be provided upon request.

8. LIMITATION OF LIABILITY AND INDEMNITY

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8.1 Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY, INCOMPLETENESS OR CORRUPTION OF DATA OR FOOTAGE OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE OR IDENTIFY AND/OR CORRELATE A LICENSE PLATE WITH THE FBI DATABASE; (D) FOR ANY PUBLIC DISCLOSURE OF PROPRIETARY INFORMATION MADE IN GOOD FAITH; (E) FOR CRIME PREVENTION; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY AGENCY TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF AN EMERGENCY, AGENCY SHOULD CONTACT 911 AND SHOULD NOT RELY ON THE SERVICES. THIS LIMITATION OF LIABILITY OF SECTION 8 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.6, OR IF NO STATE IS MENTIONED IN SECTION 10.6, BY THE LAW OF THE STATE OF OHIO.

8.2 Additional No-Fee Term Requirements. IN NO EVENT SHALL FLOCK'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THE NO-FEE TERM EXCEED \$100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE.

8.3 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Agency will not pursue any claims or actions against Flock's suppliers.

8.4 Intentionally Omitted.

9. RECORD RETENTION

9.1 Data Preservation. The Agency agrees to store Agency Data and Non-Agency End User Data in compliance with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules.

10. MISCELLANEOUS

10.1 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.

10.2 Assignment. This Agreement is not assignable, transferable or sublicensable by Agency except with Flock's prior written consent. Flock may transfer and assign any of its rights and obligations, in whole or in part, under this Agreement without consent.

10.3 Entire Agreement. This Agreement, together with the Order Form(s), the then-current Reinstall Policy (<https://www.flocksafety.com/reinstall-fee-schedule>), and Deployment Plan(s), are the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral

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agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. None of Agency's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected.

10.4 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Agency does not have any authority of any kind to bind Flock in any respect whatsoever.

10.5 Intentionally Omitted

10.6 Governing Law; Venue. This Agreement shall be governed by the laws of the State of Ohio without regard to its conflict of laws provisions. T, the federal and state courts sitting in the State of Ohio will have proper and exclusive jurisdiction and venue with respect to any disputes arising from or related to the subject matter of this Agreement. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

10.7 Publicity. Unless otherwise indicated on the Order Form, Flock has the right to reference Agency's name and disclose the nature of the Services provided hereunder in each case in business and development and marketing efforts, including without limitation on Flock's website.

10.8 Export. Agency may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Services, the Hardware, the Embedded Software and Documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

10.9 Headings. The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated Sections.

10.10 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

10.11 Authority. Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the organizations and individuals they are representing.

10.12 Notices. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

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Customer Implementation Guide Law Enforcement

[Implementation Timeline](#)

[Implementation Team](#)

[Things to Consider when Picking Locations](#)

[Customer Responsibilities: AC-Powered Cams](#)

[Electrician Handout](#)

[Electrician Installation Steps](#)

[FAQs about AC-Powered Flock Cameras](#)

[Installation Service Brief](#)

[Permitting: Pre-Install Questionnaire](#)

[Timeline](#)

[Right of Way](#)

[AC Power vs. Solar](#)

[Traffic Control & Installation Methods](#)

[Paperwork & Required Forms](#)

[Contacts](#)

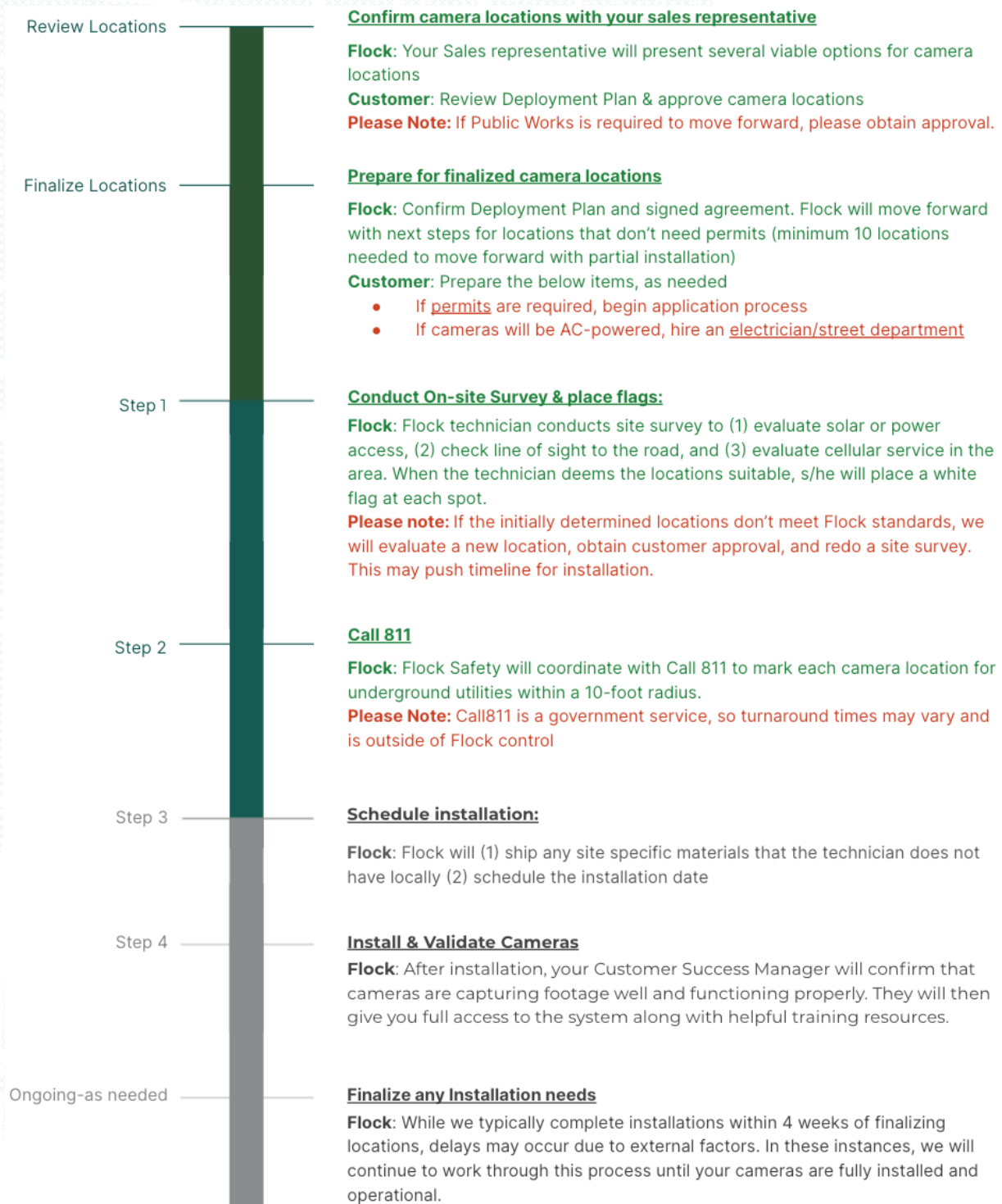
[Fee Schedule](#)

[Help Center](#)

[Customer Support](#)

Implementation Timeline

This timeline provides general guidance and understanding of your installation process. While we typically complete installations 6-8 weeks after locations have been finalized, delays can occur as noted in the timeline below:



Implementation Team

Flock Team	How they will support you
 Customer Success Manager	Your Customer Success Manager is your strategic partner for your lifetime as a Flock customer. They will be your guide through the installation process. After install, they will help you understand how best to leverage the Flock Safety tool to solve crime. You should reach out to them when you want to discuss: • Training • Benefits of features • Best practices for getting relevant data • Opportunities to expand the security network in your area • Feedback on your partnership with Flock
 Flock Safety Support	The Flock Safety Support team is committed to answering all your day-to-day questions as quickly as possible. To get in touch with support, simply email support@flocksafety.com. Support can help you: • Request camera maintenance • Troubleshoot online platform • Contract / Billing questions • Update account information • Camera Sharing questions • Quick "How to" questions in your Flock Account
 Product Implementation Specialist	Your Product Implementation Specialist is your technical product expert. They will help translate your goal for using Flock Safety cameras into a technical plan that can be executed and enable you to solve crime. Your specialist will work with you to: • Review the cameras in your deployment • Ensure that the deployment plan is set up for success from a technological standpoint in addition to meeting your goals for the product • If any of your locations require permits, a member of the Product Implementation team will assist you in packaging your application(s).



**Field Operations
Team**

The Field Operations team is responsible for the physical installation and maintenance of cameras and associated equipment provided by Flock. This includes a large team of technicians, schedulers, and many others involved in ensuring the delivery of your product.

They take the technical plan you finalized with Product Implementation and work closely with other teams at Flock to make sure that your cameras are installed quickly and safely, and in a way that maximizes the opportunity to solve crime at a specific location.

***Note*:** For **all Installation questions or concerns**, please always direct them to your **Customer Success Manager** and not to the technician.

Please Note: On some occasions, third parties outside of Flock Safety may be (or need to be) involved in your implementation.

Outside Party	When they may be involved
Electrician/Street Department	If your Flock cameras need to be AC powered, you (customer) are responsible for providing an electrician to ensure power connectivity
Public Works (LE)	To weigh in on use of public Right of Ways or property
Department of Transportation (DOT), City, or County agencies	If installation in your area requires permitting

Things to Consider when Picking Locations

Falcon Cameras

- Use Cases
 - Flock LPRs are designed to capture images of rear license plates, aimed in the direction of traffic.
 - Flock LPRs are not designed to capture pedestrians, sidewalks, dumpsters, gates, other areas of non-vehicle traffic, intersections
- Placement
 - They capture vehicles driving away from an intersection.
 - They cannot point into the middle of an intersection.
 - They should be placed after the intersection, to prevent stop and go motion activation, or “stop and go” traffic.
- Mounting
 - They can be mounted on existing utility, light, or traffic signal poles, or 12 foot Flock poles. ****NOTE**** *Permitting (or permission from pole owner) may be required in order to use existing infrastructure or install in specific areas, depending on local regulations & policies.*
 - They should be mounted one per pole*. If using AC power, they can be mounted 2 per pole.
 - *Cameras need sufficient power. Since a solar panel is required per camera, it can prevent sufficient solar power if 2 cameras and 2 solar panels were on a single pole (by blocking visibility). Therefore if relying on solar power, only one camera can be installed per pole.
- They can be powered with solar panels or direct wire-in AC Power (no outlets). ****NOTE**** *Flock does not provide Electrical services. The agency or community must work with an electrician to wire the cameras once installed. Electrician services should be completed within 2 days of installation to prevent the camera from dying.*
- They will require adequate cellular service using AT&T or T-Mobile to be able to process & send images

Solar Panels

Solar panels need unobstructed southern-facing views

Customer Responsibilities: AC-Powered Cams

In the event your Flock cameras need to be AC-powered, the customer is responsible for acquiring an electrician and ensuring they connect the camera to power. See steps 2 and 6 below.

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Don't Let Access to Solar Limit Your Power Needs

The Flock Safety license plate reading camera system can leverage AC power to help your community solve crime no matter the location.



Easy to Use Install Power Kit

Work with Local Electricians

Efficient Quote & Installation Process

How to Get Started with a Powered Install

1. Create a Deployment Plan

Work with Flock to select the best location(s) for your cameras and power sources.

2. Acquire an Electrical Quote

Contact an electrician to receive a quote to run 120volt AC power to the camera.

3. Sign Flock Safety Agreement

Sign the Flock Safety purchase order to begin the installation of the cameras.

4. Conduct Site Survey

Flock will mark camera locations, locate underground utilities and mark if present.

5. Install Camera

Flock will install the camera and AC power kit at the specified camera location.

6. Connect Camera to Power

Notify the electrician that the camera is ready for the power connection installation.

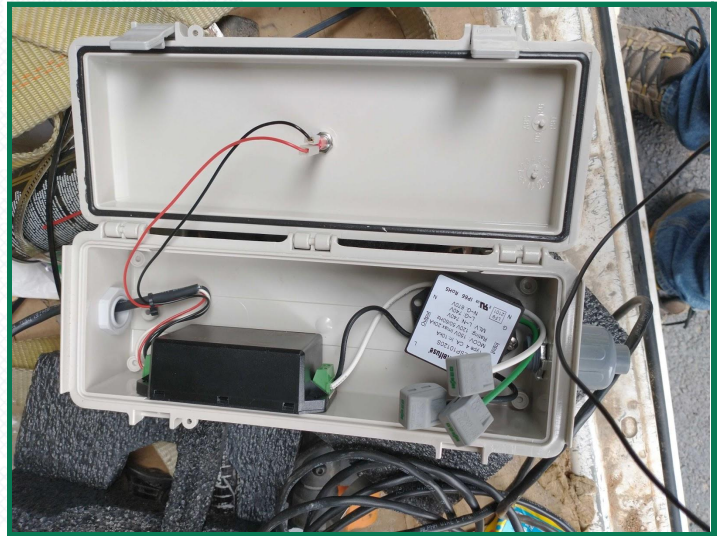
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Visit flocksafety.com/power-install for the full plan, FAQs & to get started!

Electrician Handout

Electrician Installation Steps

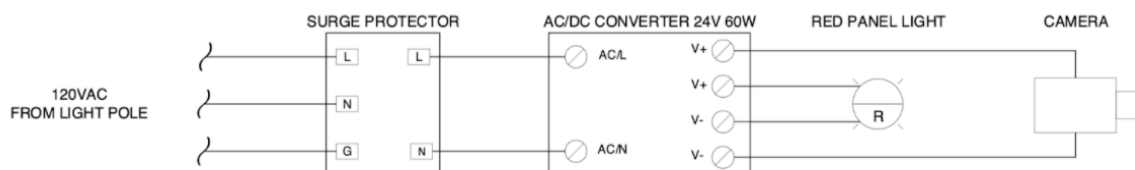
1. Run AC cable and conduit to the box according to NEC Article 300 and any applicable local codes. The gland accepts ½" conduit
2. Open the box using hinges
3. Connect AC Mains per wiring diagram below:
 - a. Connect AC Neutral wire to the Surge Protector white Neutral wire using the open position on the lever nut.
 - b. Connect AC Line wire to the Surge Protector black Line wire using the open position on the lever nut.
 - c. Connect AC Ground wire to the Surge Protector green ground wire using the open position on the lever nut.
4. Verify that both the RED LED is lit on the front of the box
5. Close box and zip tie the box shut with the provided zip tie
6. While still on site, call Flock who will remotely verify that power is working correctly:



Southeast Region - (678) 562-8766

West-Region - (804) 607-9213

Central & NE Region - (470) 868-4027



FAQs about AC-Powered Flock Cameras

- **What voltage is supported?** The AC kit is designed to work with 120VAC infrastructure by default. A 240VAC version is available on request.
- **How much power does this consume?** Peak current draw is 1.5 A at 120VAC. Average power draw is roughly 30W in high traffic conditions, but may be lower when less vehicles are present.
- **Who is responsible for contracting the electrician?** The customer is responsible for contracting an electrician. We can help answer questions, but the customer is responsible for identifying and contracting an electrician.
- **Who is responsible for maintenance?** Flock will handle all maintenance related to the camera and power equipment installed by Flock. However, any problems with the electrical supply are the responsibility of the customer. The AC junction box has two lights to indicate the presence of power and make it easy for quick diagnosis if there is a problem related to the AC power source.
 - In the event the camera indicates to Flock that there is a power supply problem, Flock will notify the customer and request that the customer verify the lights on the AC junction box. If the AC Source light is illuminated, Flock will send a technician to investigate. If the AC source light is not illuminated the customer should check any GFCI's or breakers in the supply circuit or call the electrician who installed the power supply.
- **How much does it cost?** Work required to bring AC power to each location will be different, so exact pricing is not possible. The primary driver of cost is the distance from AC power source to the intended camera location.
- **What information do I need to provide my electrician?** The Flock deployment plan and these work instructions should be sufficient to secure a quote. It will be helpful if you know the location of existing power infrastructure before creating the deployment plan.
- **Can you plug into my existing power outlet?** The Flock AC power adapter does not use a standard outlet plug, but must be directly wired into the power mains. While using outlet plugs may be convenient, they can easily be unplugged presenting a tampering risk to this critical safety infrastructure. If an outlet is close to the camera, the electrician can route power directly to the camera with a direct wire-in connection.
- **How long does this process typically take?** The installation process typically takes 6-8 weeks. In order to accelerate the process, be sure to have the electrician perform his work shortly after the Flock technician finishes installing the camera.
- **What kind of electrician should I look for?** Any licensed electrician should be able to perform this work, though we have found that those who advertise working with landscape lighting are most suited for this work.
- **What happens if the electrician damages the equipment?** The customer is responsible for contracting the electrician. Any liability associated with this work would be assumed by the customer. If any future work is required at this site due

to the electrical infrastructure or the work performed by the electrician would be the responsibility of the customer.

- **When should the electrician perform his work?** Once Flock installs the camera, you will receive an email alert letting you know that this has been completed. After this, you will need to schedule the electrician to route power to the pole.
- **What if my electrician has questions about Flock's AC Kit?** You should share the [AC-Power Kit Details](#) packet with the electrician if they have questions
- **What if the AC power is on a timer?** Sometimes the AC power will be on a timer (like used for exterior lighting). Flock requires that the AC power provided to the camera be constant. The source that the electrician uses must not be on a timing circuit.

Installation Service Brief

Below outlines the statement of work for your Flock Camera Installation:

What is covered by Flock	What is NOT covered by Flock	Special note
Flock Cameras & Online Platform	Traffic Control and any associated costs	
Mounting Poles	Electrician & ongoing electrical costs	
AC Power Kit (as needed)	Engineering Drawings	
Solar Panels (as needed)	Relocation Fees	<i>exc. changes during initial installation</i>
Site Surveys and Call 811 Scheduling	Contractor licensing fees	
Installation Labor Costs	Permit application processing fees	
Customer Support / Training	Specialist mounting equipment	<i>Including, but not limited to, *MASH poles or adapters</i>
Cellular Data Coverage	Bucket trucks	
Maintenance Fees (review Fees Sheet for more details)	Loss, theft, damage to Flock equipment	
Data storage for 30 days	Camera downtime due to power outage	<i>Only applicable for AC-powered cameras</i>

*MASH poles: Manual for Assessing Safety Hardware (MASH) presents uniform guidelines for crash testing permanent and temporary highway safety features and recommends evaluation criteria to assess test results

Permitting: Pre-Install Questionnaire

1. Timeline

- In Flock Safety's experience, in-depth permitting requirements can **add 2+ months to the installation timeline**. Law enforcement agencies and city governments can work with their local Public Works or Department of Transportation offices directly to help expedite the process. When Flock Safety customers manage the permitting processes, results tend to come more quickly.
- Is your agency able to own the permitting process with Flock Safety's assistance?

2. Right of Way

- Will any of the Flock Safety cameras be installed on city, state or power company owned poles **or** in city, county, or state Right of Way (RoW)?
 - What is the RoW buffer?
 - Will additional permits or written permission be required from third-party entities (*such as DOT, power company, public works, etc*)?
- Will any cameras be installed on city-owned traffic signal poles (vertical mass)?
 - If yes, please provide heights/photos to determine if a bucket truck is needed for the installation.
 - Note: If height is greater than 15 feet tall, a bucket truck is **required**.

3. AC Power vs. Solar

- If AC powered, is there a 120V power source available, and is there access to an electrician who can connect the existing wire to the Flock Safety powered installation kit? ([link](#))
- If solar powered, consider the size of the solar panel and potential to impact visibility of DOT signs/signals:
 - Single Panel: 21.25" x 14" x 2" (Length x Width x Depth)
 - Double Panel: 21.25" x 28" x 2" (LxWxD)

4. Traffic Control & Installation Methods

- **If a bucket truck is required**, this typically necessitates a full lane to be blocked in the direction of travel. **Can you provide a patrol car escort, or will full traffic control be required?**
 - Note: If traffic control is required, you may incur additional costs due to city/state requirements; Fees will be determined by quotes received.
- **If full traffic control required (cones, arrowboards, etc.):**

- Will standard plans suffice, or are custom plans needed? Custom plans can double the cost, while standard plans can be pulled from the Manual of Uniform Traffic Control Devices ([MUTCD](#)).
 - Will a non-sealed copy of the traffic plan suffice? Or does the traffic plan need to be sealed and/or submitted by a professional engineer?
 - Are there state-specific special versions/variances that must be followed?
 - **If a bucket truck is *not* required**, the shoulder or sidewalk should suffice and enable Flock Safety to proceed without traffic control systems in place.
 - Note: In some states (i.e. California), sidewalks may require signage. If signage is mandatory, Will your Public Works department be able to assist?
5. Paperwork & Required Forms
- Flock Safety will need copies of paperwork to complete prior to proceeding (ex. business license applications, encroachment permit applications). We can save critical time by gathering these documents upfront. We appreciate your assistance in procuring these.
6. Contacts
- If Flock Safety will need to interface directly with the departments, please share the contact information of the following departments:
 - Permitting
 - Public Works
 - Traffic Department

***[Fee Schedule](#)**

After a deployment plan with Designated Locations and equipment has been agreed upon by both Flock and the Customer, any subsequent changes to the deployment plan ("Reinstalls") driven by a Customer's request will incur a fee per the table below.

All fees are per reinstall or required visit (in the case that a reinstall is attempted but not completed) and include labor and materials. If you have any questions, please email support@flocksafety.com.

*Below fee schedule is subject to change; see [HERE](#) for the most up to date information

Reinstall or job type	Reinstall fee
Camera or pole relocation	\$150
Camera replacement as a result of vandalism, theft, or third party damage	\$500
Pole replacement as a result of vandalism, theft, or third party damage	\$150
Pole upgrade	\$300
Angle Adjustment – Customer request	\$125
Installation of additional Flock Safety sign (including cost of sign)	\$100
Convert camera to use of electrical outlet (excluding cost of electrical work)	\$150
Other site visit/technician visit that does not result in a reinstall being required	\$150

Help Center

Our Help Center is filled with tons of resources to help you navigate through the online platform. Below you will find some common questions and their relevant help article:

[How do I search camera footage?](#)

[How do I add a user?](#)

[How do I add a vehicle to my own Hot List?](#)

[How do I enable browser notifications for Hot List alerts?](#)

[How do I get text alerts for Hot List?](#)

[How do I request camera access from other nearby agencies?](#)

[How do I use the National Lookup to search for a plate?](#) *(National Lookup - network of law enforcement agencies that have opted to allow their Flock cameras to be used for searches)*

[How do I reset my / another user's password?](#)

Customer Support

You can reach our customer support team anytime by emailing support@flocksafety.com. They can help answer any "How-To" questions you may have.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Public Safety, Law and Courts Committee

RE: PD New Target Training System

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

The Reynoldsburg Police is requesting permission for the Mayor to enter into a contract with Inveris Training Solutions, 296 Brogdon Road, Suwanee, GA 30024 in the amount of \$91,202.90 which includes a 10% overage to cover any unexpected costs. Inveris participated in the bidding process set forth by the City of Reynoldsburg and provided the lowest and best contract to meet the needs of the agency. In addition, we are requesting that \$91,202.90 be appropriated from the general fund to account 110.111.5639 as provided by the City Auditor.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH INVERIS TRAINING SOLUTIONS INC. FOR A NEW INDOOR TARGETING SYSTEM AND TRAINING AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the City of Reynoldsburg Police Department requests authorization to purchase a new turnkey targeting system from InVeris Training Solutions Inc.; and

WHEREAS, the cost of the system is ninety-one thousand, two hundred two dollars and ninety cents (\$91,202.90); and

WHEREAS, the Reynoldsburg Police Department requests Council approve a turnkey targeting system in an existing indoor range that shall include all material, equipment, supplies, labor, and expertise necessary to install said targeting system.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with InVeris Training Solutions Inc. for a new indoor targeting system and training system.

SECTION 2. That a base amount of \$82,082.61 with a 10% percentage contingency of \$9,120.29 be appropriated from the unappropriated General Fund (410) and appropriated to account number 110.111.5639 Miscellaneous Equipment.

SECTION 3. That a bidding and review process was completed with InVeris Training Solutions, Inc. begin the best and lowest bidder.

SECTION 4. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

BID SHEET DETAIL

Vendor Name: InVeris Training Solutions, Inc.
 Vendor Address: 296 Brogdon Road, Suwanee, GA 30024
 Contact Person: Robert Rivers, Director - Corporate Bids & Proposals, or Mr. Tracy Newton, Sales Representative
 Phone Number - Contact Person: 800 813-9046 or 678-288-1090, or 678-982-8989
 Fax Number - Contact Person: 678-288-1515

The undersigned Bidder has carefully examined the Bid Package and is familiar with the nature and extent of the services required for the referenced Contract. The undersigned Bidder agrees to do all the Services required by the Bid Package, in the manner prescribed therein for the Bid Amount stated in the space herein provided (specify below the cost for each category of service based upon the quantity required for such service).

MATERIALS**Target System**

~~Fixed~~ Targets
 Retrievable

Unit Cost: _____ Total Cost: \$54,943.52

~~Traveling Target~~ Not in specifications

Cost: Not Applicable

Total Target System Cost: \$54,943.52

Control System

Total Control System Cost: Included above

TOTAL MATERIAL COSTS: \$54,943.52

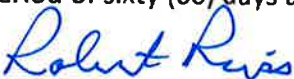
DELIVERY AND INSTALLATION

TOTAL DELIVERY AND INSTALLATION COSTS \$27,968.21

Grand Total (Bid Bond based on ^{100%}~~10%~~ of this value): \$ 82,911.73

The undersigned Bidder agrees that it will be able to commence work under the Contract within 30 days of receipt of signed contract or as assigned by City of Reynoldsburg's Representative.

The undersigned Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) days after the submittal.



Signature - Authorized Representative

October 26, 2021

Date

Title: Director - Corporate Bids & Proposals

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

City of Reynoldsburg

Division of Police Targeting System 2021

InVeris

Because Seconds Matter

Request for Bid

COPY



Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

Submitted To:

Office of the Chief of Police
Attn: Chief Curtis Baker
7240 E. Main St
Reynoldsburg, OH 43068
Tel: 614-322-6907
cbaker@reypd.com

End User: Reynoldsburg Division of Police

InVeris Point Of Contact:

Mr. Tracy Newton
InVeris Training Solutions, Inc.
296 Brogdon Road
Suwanee, Georgia 30024
Tel: 678-982-8989
tracy.newton@inveristraining.com

Document No.: 23169-21-USL

Submit Date: October 28, 2021

Validity: 60 Days

Prepared by: Melissa Boltz
Proposal Manager

USE AND DISCLOSURE OF DATA: Any and all information and data contained herein is the property of InVeris Training Solutions, Inc.™ (InVeris); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this proposal. If, however, a contract is awarded to InVeris as a result of, or in connection with this proposal offer, the recipient (Buyer) shall have the right to duplicate, use, or disclose the information and data contained herein to the extent provided in the resulting contract. These restrictions do not limit Buyer's right to use information or if it is obtained from another, legitimate source without restriction.

DESTINATION CONTROL STATEMENT: The enclosed document contains Technical Data that is subject to the Export Administration Regulations. Diversion contrary to U.S. Law is prohibited.



City of Reynoldsburg
Division of Police Targeting System 2021

Table of Contents

1	Pricing	3
2	Letter of Transmittal.....	5
3	Affidavits	7
3.1	Affidavit affirming compliance with 9.24 and 5719.042 ORC	7
3.2	Non-Collusion Affidavit	7
3.3	W-9 Taxpayer Identification.....	7
3.4	InVeris Limited Warranty	7
4	Bid Bond	12
5	Qualifications	15
5.1	Required Supplier Information	17
5.1.1	Company Background / Organization Structure:.....	17
5.1.2	Office Locations:	17
5.1.3	Years in Business:	17
5.1.4	Financial Background:.....	17
5.1.5	Bidder Information Form	18
6	Request for Bid	20
7	List of Annexes	21
	Annex A: XWT GEN4 Target Retrieval System	21
	Annex B: RangeMaster 10K (RM10K).....	21



1 Pricing

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

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Control System

Total Control System Cost: Included above

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The undersigned Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) days after the submittal.

Robert Rivers October 26, 2021
 Signature - Authorized Representative Date

Title: Director - Corporate Bids & Proposals

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



2 Letter of Transmittal

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



October 28, 2021

Office of the Chief of Police
 Attn: Chief Curtis Baker
 7240 E. Main St
 Reynoldsburg, OH 43068
 Tel: 614-322-6907
cbaker@reypd.com

Request for Bid: City of Reynoldsburg, Division of Police Targeting System 2021
Document No.: 23169-21-USL

Dear Chief Baker,

InVeris Training Solutions, Inc. (InVeris) is pleased to submit our Request for Bid response to the City of Reynoldsburg, Division of Police (City) for furnishing and installing of a targeting system located at the Reynoldsburg Division of Police range located at 7240 E. Main St., Reynoldsburg, Ohio 43068.

We understand the City desires a turnkey targeting system in an existing indoor range and shall include all material, equipment, supplies, labor, and expertise necessary to install said targeting system.

InVeris is offering the below firing range equipment:

- Six (6) Model XWT GEN4 Wireless Target Carriers that can travel the length of the backstop and have the ability of turning 90, 180 and 360 degrees.
- One (1) RM10K-LE Master Control Computer and one (1) Tablet Controller
- Please see important Bid Clarifications noted on page two (2) of this Letter of Transmittal

The Live Fire Group of InVeris has been developing, fielding and supporting superior target and range system solutions since 1926. We develop and adapt our products to satisfy the ever-evolving specifications of our customers. In addition to the strengths extolled elsewhere in our RFB Response to the City, InVeris maintains a Field Service Team that stands out as the best in the business. Our Field Service Representatives (FSRs) are instrumental in our ability to deliver "turn-key" product solutions, and support to fielded systems through the full life of the product.

With 94 years of experience delivering high quality live fire training capabilities in over 13,560 shooting range projects worldwide and 34 years delivering virtual training systems in over 130 countries, InVeris is the ideal partner to help the City achieve its goal of removing its existing target system and installing a new and improved targeting system.

This offer is valid for a period of 60 days after the date of bid opening.

296 Brogdon Road | Suwanee, GA 30024 | Phone: +1 678 288 1090 | In the U.S. +1 800 813 9046 | Fax: +1 678 288 1515 | InVerisTraining.com

Page 1 of 2

(Marketing License: Not Required)

Use or Disclosure: Any and all information and data contained herein is the property of InVeris Training Solutions, Inc. (InVeris); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this proposal. If, however, a contract is awarded to InVeris as a result of, or in connection with, the submission of this proposal, the recipient (Buyer) shall have the right to duplicate, use, or disclose the information and data contained herein to the extent provided in the resulting contract. These restrictions do not limit Buyer's right to use information or if it is obtained from another, legitimate source without restriction.

Destination Control Statement: The enclosed document contains Technical Data that is subject to the Export Administration Regulations. Diversion contrary to U.S. Law is prohibited.

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



Bid Clarifications:

1. This offer is based on providing InVeris standard COTS products.
2. Delivery is typically 90-120 days after receipt and acceptance of order and upon return and approval of InVeris Submittal Drawings, whichever occurs last.
3. The InVeris target carrier includes a RIFLE RATED 3/8" AR500 Frontal Prow - and therefore does not need or include "Errant Shot Detection".
4. The InVeris target carrier has on- board lighting - but not a camera.
5. InVeris will remove the existing target systems and leave all of the equipment within the shooting range room - for removal & disposal "BY OWNER".

Should you have any questions or require additional information, please feel free to contact me or your local Sales representative, Mr. Tracy Newton. We are personally dedicated to this proposal effort.

Best Regards,

Scott Harris
Chief Financial Officer
InVeris Training Solutions, Inc.

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



3 Affidavits

3.1 Affidavit affirming compliance with 9.24 and 5719.042 ORC

3.2 Non-Collusion Affidavit

3.3 W-9 Taxpayer Identification

3.4 InVeris Limited Warranty

AFFIDAVIT IN COMPLIANCE WITH SECTIONS 9.24 and 5719.042
OF THE OHIO REVISED CODE

STATE OF Georgia

SS:

COUNTY OF Gwinnett

Personally appeared before me the undersigned, a bidder in a competitive bidding for

InVeris Training Solutions, Inc.

(Name of Firm)

for a Targeting System contract let by the City of Reynoldsburg, who,
(Type of Product or Service)

being duly cautioned and sworn, makes the following statement with respect to the personal property taxes on the general tax list of personal property of The City of Reynoldsburg, Ohio:

1. That the undersigned at the time of making this bid on the aforementioned contract was not charged with any delinquent personal property taxes on the general tax list of personal property of the City of Reynoldsburg.
2. That this statement is made in compliance with Section 5719.042 to be incorporated into the contract between the parties as provided in that Section of the Ohio Revised Code.
3. That pursuant to 9.24 of the Ohio Revised Code, if the project for which this bid is submitted has been identified as being funded in whole or in part with funds from the State of Ohio, the affiant further certifies that the bidder, if an individual, or if a corporation, any principal owning more than 10% equitable interest in the corporation, does not have a finding for recovery issued by the Auditor of State which remains unresolved as defined in 9.24 ORC.

Signature: Robert Rius

Title: Director - Corporate Bids & Proposals

Subscribed and sworn before me this 26 day of October, 2021.

Notary Public Laura S. Raker

Printed Name of Notary: Laura S. Raker

My Commission expires October 10, 2023



NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF Georgia

COUNTY OF Gwinnett

Robert Rivers, being first duly sworn, deposes and says that:

1. They are representative of InVeris Training Solutions, Inc. the Bidder
(owner, partner, officer, representative, or agent)

that has submitted the attached Bid:
2. They are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:
3. Such Bid is genuine and is not a collusive or sham Bid:
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder or to fix any overhead, profit or cost element of the Bid price or Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Reynoldsburg or any person interested in the proposed Contract: and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Signature: Robert Rivers

Title: Director - Corporate Bids & Proposals

Subscribed and sworn before me this 26 day of October, 2021

Notary Public

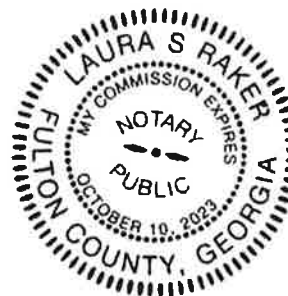
Laura S. Raker

Printed Name of Notary:

Laura S. Raker

My Commission expires

October 10, 2023



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. InVerisTraining Solutions, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____ ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 296 Brogdon Road	Requester's name and address (optional)
6 City, state, and ZIP code Suwanee, GA 30024	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
5	8	-	2	2	7	2	9	9	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Amy Kabisbach</i>	Date ► 10/22/2021
------------------	---	-------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Use of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 147(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.

You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABL accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:**Give name and EIN of:**

14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments

The public entity

15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))

The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



InVeris Limited Warranty

InVeris Training Solutions, Inc. (IVTS) hereby warrants to the original purchaser that products manufactured by IVTS shall be free from defects in material or workmanship for a period of twelve (12) months from date of range acceptance.

IVTS will replace or repair, in its factory or other location designated by IVTS, any part or parts manufactured by IVTS and returned to IVTS, which, upon IVTS' examination, shall show to have failed under normal use and service within twelve (12) months from the initial shipment. IVTS' obligation under this warranty is conditioned upon receipt of prompt notice of claimed defects, which shall in no event, be later than thirty (30) days following the expiration of the twelve (12) month warranty period.

Equipment furnished by IVTS but manufactured by others will carry the standard warranty of that manufacturer. Unless notified to the contrary in writing by IVTS, all parts to be replaced or repaired must be returned with transportation charges prepaid, to IVTS, after a Return Authorization is issued to the original purchaser. This is the purchaser's sole remedy.

This warranty shall not cover failure or defective operation resulting from:

- a.) Improper or inadequate maintenance by the buyer.
- b.) Unauthorized modification or repair, misuse, negligence or accident.
- c.) Operation outside of the environmental specifications of the product.
- d.) Use of weapons or ammunition with bullet weights, velocities, or constructed of materials not specifically authorized in published specifications or other documents.
- e.) Operation in excess of recommended capacity.
- f.) Improper site preparation or installation.
- g.) Damage due to acts of nature such as lightning, flooding, earthquake and other natural disasters.

Warranty on a part, component or assembly installed to correct a warrantable failure is limited to the duration of the unexpired warranty on the Product which such part, component or assembly is installed.

This warranty shall not cover failure of, or be attributable to, fuses, batteries or indicators after ninety (90) days of shipment.

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Page 1 of 2

(Marketing License: Not Required)

Use or Disclosure: Any and all information and data contained herein is the property of InVeris Training Solutions, Inc. (InVeris); and shall not for any reason, whether tangible or intangible, be disclosed, duplicated, or used, in whole or in part, for any reason other than to evaluate this proposal. If, however, a contract is awarded to InVeris as a result of, or in connection with, the submission of this proposal, the recipient (Buyer) shall have the right to duplicate, use, or disclose the information and data contained herein to the extent provided in the resulting contract. These restrictions do not limit Buyer's right to use information or if it is obtained from another, legitimate source without restriction.

Destination Control Statement: The enclosed document contains Technical Data that is subject to the Export Administration Regulations. Diversion contrary to U.S. Law is prohibited.

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



Except as set forth herein, there are no other warranties, expressed or implied, including the warranties of merchantability and fitness for a particular purpose, all of which are hereby excluded.

IVTS makes no warranty or representation with the respect to the compliance of any product with safety or product standard codes established by any governmental or other regulatory agency and any failure to comply with such codes shall not be considered a defect of material or workmanship under this warranty. IVTS shall not be liable for any direct or consequential damages arising out of such noncompliance.

Except as stated herein, IVTS will not be liable for any loss, injury, or damage to persons or property, nor for direct, or consequential damage of any kind resulting from failure or defective operation of said materials or equipment.

This warranty may be altered only in writing by InVeris Training Solutions, Inc.

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



4 Bid Bond

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

**BID GUARANTY BOND
FOR THE CITY OF REYNOLDSBURG, OHIO**

KNOW ALL PERSONS BY THESE PRESENTS, that we, the undersigned,

InVeris Training Solutions _____ as

Principal, and Argonaut Insurance Company _____, a corporation under

the laws of the State of IL _____, having its principal place of business in the

PO Box 469011 _____ of San Antonio, Texas 78246 _____, as

surety, are hereby held and firmly bound unto The City of Reynoldsburg, Reynoldsburg, Ohio as

Obligee, in the penal sum of Five Percent of Amount Bid _____ DOLLARS, (if the

above line is left blank, the penal sum will be 5% of the amount of the Principal's bid) lawful

money of the United States of America, for the payment of which, well and truly to be made,

we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and

severally, firmly by these presents.

SIGNED, sealed and dated this 19th day of October _____, 2021 _____.

WHEREAS, the said Principal is herewith submitting its bid proposal for:

City of Reynoldsburg - Division of Police Targeting System 2021 - Labor/Material/Supervision required in the completion of the SOW requiring the removal of the existing Targetry and the Installation of six (6) lanes of XWTs and RM10K. Inveris Proposal Number: 23169-21-USL

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that if the aforesaid Principal shall be awarded the contract upon said proposal and shall within the required number of days after the notice of such award enter into a contract and give bond for the faithful performance of the contract, then this obligation shall be null and void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee may legally contract with another party to perform the said work if the later amount be in excess of the former or; if a contract is not entered into with another bidder and the project is resubmitted for bidding then the Principal and Surety will be liable for the costs in connection with the resubmission of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less; but in no event shall the Surety's liability exceed the penal sum hereof.

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

IN WITNESS WHEREOF, this instrument is executed the 19th day of October, 2021.

PRINCIPAL: InVeris Training Solutions

By: [Signature]

Title: Chief Financial Officer

Address: _____

SURETY: Argonaut Insurance Company

By: [Signature]

Witness: [Signature]

Attorney in Fact: D-Ann Kleidosty

Surety Agent Name: Marsh USA, Inc.

Surety Agent Address: 3131 E. Camelback Road, Suite 400

Phoenix, AZ 85016

Surety Co. Address: PO Box 469011

San Antonio, Texas 78246

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

Argonaut Insurance Company
Deliveries Only: 225 W. Washington, 24th Floor
Chicago, IL 60606

United States Postal Service: P.O. Box 469011, San Antonio, TX 78246

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the Argonaut Insurance Company, a Corporation duly organized and existing under the laws of the State of Illinois and having its principal office in the County of Cook, Illinois does hereby nominate, constitute and appoint:

D-Ann Kleidosty

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on its behalf as surety, and as its act and deed any and all bonds, contracts, agreements of indemnity and other undertakings in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

\$95,000,000.00

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolution adopted by the Board of Directors of Argonaut Insurance Company:

"RESOLVED, That the President, Senior Vice President, Vice President, Assistant Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the Company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the Argonaut Insurance Company, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, Argonaut Insurance Company has caused its official seal to be hereunto affixed and these presents to be signed by its duly authorized officer on the 1st day of June, 2021.

Argonaut Insurance Company



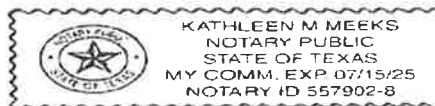
by: _____

Joshua C. Betz, Senior Vice President

STATE OF TEXAS
 COUNTY OF HARRIS SS:

On this 1st day of June, 2021 A.D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICER OF THE COMPANY, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of same, and being by me duly sworn, deposed and said that he is the officer of the said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said corporation, and that Resolution adopted by the Board of Directors of said Company, referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.



Kathleen M. Meeks

(Notary Public)

I, the undersigned Officer of the Argonaut Insurance Company, Illinois Corporation, do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand, and affixed the Seal of said Company, on the 19 day of October, 2021.



James Bluzard, Vice President-Surety

IF YOU HAVE QUESTIONS ON AUTHENTICITY OF THIS DOCUMENT CALL (833) 820 - 9137.

FINANCIAL STATEMENT
ARGONAUT INSURANCE COMPANY
STATUTORY BASIS as of 12/31/2020

ASSETS

CASH & INVESTED ASSETS	\$158,499,834
BONDS	\$1,054,092,626
STOCKS	\$650,147,228
INVESTMENT INCOME DUE AND ACCRUED	\$5,764,999
PREMIUM BALANCES	\$137,318,710
NET DEFERRED TAX ASSET	\$25,246,782
REINSURANCE RECOVERABLE	\$64,889,336
OTHER ASSETS	\$45,219,794
TOTAL ASSETS	\$2,141,179,309

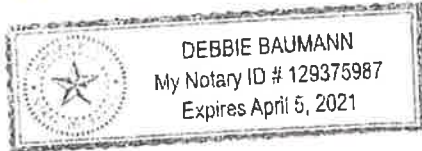
LIABILITIES AND SURPLUS

UNEARNED PREMIUMS	\$289,279,454
LOSSES	\$525,826,062
LOSS ADJUSTMENT EXPENSES	\$166,554,738
COMMISSIONS	\$5,043,149
TAXES, LICENSES, AND FEES	\$16,089,949
OTHER EXPENSES	\$9,990,100
FUNDS HELD UNDER REINSURANCE TREATIES	\$83,850,484
CURRENT FEDERAL AND FOREIGN INCOME TAXES	\$4,511,006
REMITTANCES AND ITEMS NOT ALLOCATED	\$1,380,869
AMOUNTS WITHHELD/RETAINED BY COMPANY FOR OTHERS	\$8,624,453
PAYABLES TO PARENT, SUBSIDIARIES, & AFFILIATES	\$3,618,938
PAYABLE FOR SECURITIES	\$4,622,776
PROVISION FOR REINSURANCE	\$16,443,084
CEDED REINSURANCE PREMIUMS PAYABLE	\$39,002,167
OTHER ACCRUED EXPENSES AND LIABILITIES	\$930,971
TOTAL LIABILITIES	\$1,165,681,902
COMMON CAPITAL STOCK	\$4,500,000
GROSS PAID IN AND CONTRIBUTED SURPLUS	\$525,520,936
UNASSIGNED SURPLUS	\$445,476,471
TOTAL SURPLUS TO POLICYHOLDERS	\$975,497,407
TOTAL LIABILITIES & SURPLUS	\$2,141,179,309

Lauren T. Welch, being duly sworn, says that she is VP US Financial Controller of Argonaut Insurance Company and that to the best of her knowledge, and belief, the foregoing statement is a true and correct statement of the financial condition of said Company as of the 31st of December, 2019.

Subscribed and sworn to before me this 3rd day of March, 2021

Debbie Baumann
Notary Public



Lauren T. Welch
Lauren T. Welch, VP US Financial Controller



Effective Date: June 10, 1964

Expiration Date: April 1, 2022

State of Ohio
Department of Insurance
Certificate of Authority

This is to Certify, that

ARGONAUT INSURANCE COMPANY

NAIC No. 19801

is authorized in Ohio to transact the business of insurance as defined in the following section(s) of the Ohio Revised Code

Section 3929.01 (A)

Aircraft	Ocean Marine
All Other A & H	Other Liability
Allied Lines	Private Passenger Auto - Liability
Boiler & Machinery	Private Passenger Auto - No Fault
Burglary & Theft	Private Passenger Auto - Physical Damage
Commercial Auto - Liability	Surety
Commercial Auto - No Fault	Workers Compensation
Commercial Auto - Physical Damage	
Earthquake	
Fidelity	
Fire	
Glass	
Group Accident & Health	
Inland Marine	
Medical Malpractice	
Multiple Peril - Commercial	
Multiple Peril - Farmowners	

This Certificate of Authority is subject to the laws of the State of Ohio

**Mike DeWine, Governor**

Judith French, Director

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

ARGONAUT INSURANCE COMPANY
Box 469011
San Antonio, TX 78246



5 Qualifications

InVeris, the maker of FATS® and Caswell technologies, is the global leader in military, law enforcement and commercial live fire range products. InVeris provides turnkey shooting range design, equipment and installation for today's fast-paced training environments. We feature a wide array of indoor and outdoor range system to meet a variety of training requirements.

Product Specifications:

Within the attached data sheets, InVeris provides detailed specifications for the proposed equipment that meets your requirements for the City's live fire range. The following table lists the title and location of the product data sheets in this document.

DATA SHEET	LOCATION
XWT GEN4 Target Retrieval System	Annex A
RangeMaster™ 10K (RM10K)	Annex B

Why InVeris?

InVeris' solution provides the best value, most robust equipment and most experienced vendor in the industry. The solution offers the following advantages:

- **Sustainment:** InVeris provides reliable proven live fire products and complete solutions that are in use by militaries and law enforcement agencies worldwide.
- **Experienced Vendor:** InVeris has core competencies in the design, development and manufacture of quality live fire equipment.
- **On Time Delivery:** InVeris has an industry leading reputation for on time delivery.
- **Low Risk:** InVeris has proven past performance with military and law enforcement customers around the world (i.e. proven team, proven products, long history of success).
- **Competitive Price:** InVeris offers a complete and competitive price for the entire scope of work.

Live Fire System Products / Solutions:

InVeris provides complete live fire range design, equipment and installation, backed with ongoing innovations and dedicated support. Our proven professionals ensure your range is completed according to your requirements. From turning targets to bullet traps, shoot houses to mobile ranges, InVeris has you covered.

For military ranges looking to add, replace or update live fire ranges, InVeris provides range control and targetry systems (e.g., Stationary Infantry Targets, Moving Infantry Targets, Stationary Armor Targets,



City of Reynoldsburg Division of Police Targeting System 2021

Moving Armor Targets). As the leader in the live fire training field, InVeris has developed, manufactured, installed and provided support for range targetry and control systems for military, law enforcement, commercial, and security ranges around the world. InVeris' accomplishments are long, storied and impressive, including:

- First company to produce a standardized target retrieval system.
- First company to produce a steel escalator bullet trap.
- First company to patent environmentally friendly rubber bullet traps (including the lamella bullet trap and the GranTrap™).
- First company to produce a fully functional live fire shooting range in a semi-trailer.
- First company to produce a wireless range control device.
- First company to produce a wireless outdoor target retrieval system.

Quality:

InVeris has been certified to ISO 9000 since 1998 and is currently certified to ISO 9001:2015 by BSI (Certificate # FS 584676) with an expiration date of 1 September 2022. InVeris flows our Quality Assurance (QA) standards down to all our suppliers and subcontractors, to assure the final product quality meets InVeris and our customer's standards. InVeris QA and life-cycle support efforts are aided by a dedicated Documentation Control Department with established independent policies and procedures.

InVeris has provided products, services and support to more than 70% of the US Military's legacy live fire training ranges, as well as having products currently in operation at international locations in Canada, Mexico, Brazil, Europe, Saudi Arabia, Egypt, Kuwait, Jordan, Lebanon, Afghanistan, Iraq, Korea, Taiwan, Japan, and Australia.



Figure 5-1. InVeris Live Fire Range Capabilities (Typical)

For ranges all over the world, InVeris provides range control, targetry, range ventilation, design services, and more.



5.1 Required Supplier Information

5.1.1 Company Background / Organization Structure:

Our company history began in 1926 and with 95 years of experience delivering high quality live fire training capabilities in over 15,000 shooting range projects worldwide and 35 years delivering virtual training systems in over 130 countries.

In July 2020, Pine Island Capital Partners acquired Meggitt Training Systems and renamed and rebranded the company as InVeris Training Solutions, Inc™. Pine Island Capital Partners is a private investment firm that brings together a talented and accomplished group of business, government, and military professionals who partner with companies to add value and drive growth. Bain Capital Credit, LP partnered with Pine Island in the investment. Under the InVeris name, we continue to provide the same industry-leading products, services and commitment to our customers. **Ctrl-Click** the following link to view an **InVeris Company Overview video**:

<https://www.youtube.com/watch?v=0X9Nb1XQdPo>

5.1.2 Office Locations:

InVeris is headquartered north of Atlanta in Suwanee, Georgia. We employ more than 350 people here and at facilities in Australia, Canada, Singapore, the Netherlands and the United Kingdom.

5.1.3 Years in Business:

InVeris Training Solutions, Inc. (formerly Meggitt Training Systems, Inc.) has been in business for 95 years.

5.1.4 Financial Background:

InVeris Training Solutions (formerly Meggitt Training Systems) is a financially sound company with a long successful 90+ history of providing range design, development, production, installation and support of law enforcement, commercial and military live fire ranges. We have installed over 15,000 ranges around the world and our entire company is focused on live fire ranges and simulation systems that provide our customers with the training they need to protect and serve.

InVeris is a privately held company. The company was purchased from Meggitt (a public company) by Pine Island Capital Partners in June 2020 and then rebranded to InVeris Training Solutions with no changes in offered products and services. As a private company, we are unable to disclose our proprietary internal financial data as part of this proposal document to be submitted via email to an undetermined audience. However, we are able to provide and discuss financial information directly with the customer's assigned personnel who will formally evaluate our financial data under non-disclosure terms. We ask that the responsible customer personnel contact InVeris' Controller, Mr. Vincent DiMeo, at 678-288-1139 to set up confidential delivery of InVeris' financial information and answer any subsequent financial questions.



5.1.5 Bidder Information Form

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

1. Name of BIDDER: InVeris Training Solutions, Inc.
 (TYPED OR PRINTED: FIRM, CORPORATION, BUSINESS OR INDIVIDUAL)
2. Name of Contact Person: Robert Rivers, Director - Corporate Bids & Proposals
3. Our local (to Reynoldsburg, Ohio) business and mailing address is: Not Applicable
4. Federal I.D. Number : 58-2272995
5. Our primary business address is: 296 Brogdon Road, Suwanee, GA 30024
6. Our present business phone number is: 800 813-9046 or 678-288-1090
7. Our present fax number is: 678-288-1515
8. Our present e-mail address is: ITS-ContractsMailUsers@InVerisTraining.com
9. Our business has been operating under its present name since: June 2020

The below named BIDDER affirms and declares:

- (1) That the BIDDER has contractual capacity, and that no other person, BIDDER, or corporation has any interest in this BID.
- (2) That this BID is made without any understanding, agreement, or connection with any other person, BIDDER or corporation making a BID for the same purpose, and is in all respects fair and without collusion or fraud.
- (3) That the BIDDER is not in arrears to the City of Reynoldsburg upon debt or contract and is not a defaulter, as surety or otherwise, upon any obligation to City of Reynoldsburg.
- (4) That no officer or employee or person whose salary is payable in whole or in part from the City of Reynoldsburg is, shall be, or become interested, directly or indirectly, as surety or otherwise in this BID; in the performance of the contract; for the supplies, materials, equipment, and work or labor to which they relate; or in any portion of the profits thereof.

IN WITNESS WHEREOF, this RESPONSE is hereby signed and sealed as of the date indicated below.

ATTEST:

Laura S. Raker
 (SEAL) WITNESS

Laura S. Raker
 WITNESS



BIDDER

By: Robert Rivers

(AUTHORIZED SIGNATURE)

Robert Rivers

(Printed Name of Signer)

Director - Corporate Bids & Proposals

(Title of Signer)

 (Date Signed)



6 Request for Bid

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

REQUEST FOR BID

For

**City of Reynoldsburg - Division of Police
Targeting System 2021**

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

TABLE OF CONTENTS

	PAGE
Overview	3
ARTICLE 1 Required Contents of all Bids	5
ARTICLE 2 Public/Legal Notification	7
ARTICLE 3 General Instructions to Bidders	9
ARTICLE 4 Required Supplier Information	18
ARTICLE 5 Project Specifications	21
ARTICLE 6 Affidavits	26
ARTICLE 7 Bid Bonds	30
ARTICLE 8 Bid Sheet	33
ARTICLE 9 Sample Contract	35

Overview

OVERVIEW

THE CITY OF REYNOLDSBURG – DIVISION OF POLICE IS ACCEPTING SEALED BIDS FOR FURNISHING AND INSTALLING A TARGETING SYSTEM LOCATED AT THE REYNOLDSBURG DIVISION OF POLICE. THE PURPOSE OF THIS RFB IS TO SELECT A SINGLE VENDOR OR MULTIPLE VENDORS WHO CAN BEST MEET THE REQUIREMENTS OF THE RFB IN THE BEST AND MOST RESPONSIVE MANNER. THE VENDORS SELECTED FROM THIS RFB PROCESS SHALL PROVIDE AND INSTALL A TARGETING SYSTEM, AS DEFINED HEREAFTER. THE PROPOSED SOLUTION MUST MEET THE SPECIFIED NEEDS LISTED IN THIS RFB DOCUMENT. THE DETAILS OF THE SERVICES NEEDED ARE FURTHER DEFINED IN SECTION 5.0 PROJECT SPECIFICATIONS.

ARTICLE 1

Required Contents of all Bids

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

ARTICLE 1: REQUIRED CONTENTS OF ALL BIDS

All bids submitted in response to this RFB should be organized as follows and be sent in triplicate:

- Section 1.** Pricing per the specification.
- Section 2.** A Letter of Transmittal signed by an officer of the company or signed by another employee and accompanied by an affidavit of authority to bind the company.
- Section 3.** The following affidavits:
 - 3.1** Affidavit affirming compliance with 9.24 and 5719.042 ORC
 - 3.2** Non-collusion affidavit
 - 3.3** W-9 Taxpayer Identification
- Section 4.** A bid bond
- Section 5.** Qualifications
- Section 6.** A copy of this RFB City of Reynoldsburg - Division of Police Targeting System 2021

ARTICLE 2

Public/Legal Notification

The Daily Reporter

Dates: 10/8/2021, 10/15/2021,

The City of Reynoldsburg will be accepting sealed bids for Furnishing and Installing a Targeting System for the Range for the Reynoldsburg Division of Police for the City of Reynoldsburg, Ohio. All bids shall be submitted in a sealed envelope marked: **RFB City of Reynoldsburg - Division of Police Targeting System 2021**. All bids must be received in the Office of the Chief of Police, 7240 E. Main St., Reynoldsburg, Ohio 43068, no later than **2:00 P.M. local time on Thursday, 10/28/21**, at which time all bids shall be opened.

There will be a non-mandatory pre-bid conference – site inspection at 10:00 A.M., Wednesday, October 20, 2021. The tour shall begin in the front lobby of the Reynoldsburg Division of Police, 7240 E. Main St., Reynoldsburg, Ohio 43068. **Although it is not mandatory it is highly recommended all bidders attend the pre-bid meeting.

Instructions to bidders, specifications, and bid form outlining the terms and conditions may be obtained by interested parties from Chief Curtis Baker at the Reynoldsburg Division of Police, 7240 E. Main St., Reynoldsburg, Ohio 43068, Phone: (614) 322-6907, FAX: (614) 322-6926. Office hours are from 8:00 A.M. to 4:00 P.M., Monday thru Friday. NOTE: ALL PROSPECTIVE BIDDERS/RESPONDENTS ARE HEREBY CAUTIONED NOT TO CONTACT ANY MEMBER OF THE REYNOLDSBURG DIVISION OF POLICE STAFF OR OFFICIALS OTHER THAN THE SPECIFIED CONTACT PERSON.

Each Bidder MUST submit their bid in TRIPLICATE, one (1) original, and two (2) copies (stamped with "COPY") and one (1) electronic PDF copy, in a sealed envelope marked: **RFB City of Reynoldsburg - Division of Police Targeting System 2021**. Each bidder must deposit with his bid, security in the amount of 100% of the bid if in the form of a Bid Bond or in the amount of not less than ten (10%) percent of the bid if in the form of a certified check, cashier's check or letter of credit, for and subject to the conditions provided in the Information for Bidders and pursuant with Ohio Revised Code Section 153.54. Bid security furnished in Bond form shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety. Letters of credit and bid bonds must be filed with original signatures. Facsimile and electronic copies of the letter of credit, bid bond and Power of Attorney of the Surety will be deemed non-responsive.

The City of Reynoldsburg reserves the right to waive any informalities, reject any or all bids and to hold such bids for a period of sixty (60) days before taking any action and to award a contract to the lowest and best bidder.

This notice is also posted on Reynoldsburg Division of Police website at the following URL link:
<https://ci.reynoldsburg.oh.us/departments/police-department.aspx>

City of Reynoldsburg
REYNOLDSBURG, OHIO
Joe Begeny, Mayor

Bill To: City of Reynoldsburg – Division of Police, 7240 E. Main St., Reynoldsburg, Ohio 43068.

ARTICLE 3

General Instructions to Bidders

ARTICLE 3: GENERAL INSTRUCTIONS TO BIDDERS**1. Bid Submittal:**

Reply to:

**Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, Ohio 43068**

All bids submitted for consideration by the City of Reynoldsburg must comply with these instructions in order to be considered. These instructions set forth minimum requirements as to the terms and conditions of the contract. Therefore, if any time frames, bid bond or other surety requirements set forth herein are in conflict with stated requirements in the specifications, the specification requirements shall prevail.

2. Schedule of Activities:

Non-Mandatory Pre-Bid Meeting (Range tour)

Time: 10:00 A.M. local time

Date: 10/20/2021

Location:

Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, Ohio 43068

Questions: Must be submitted in writing to no later than

Time: 12:00 Noon local time

Date: 10/21/2021

Attention: Chief Curtis Baker
Reynoldsburg Division of Police
cbaker@reypd.com

Bids Due and Opened:

Time: 2:00 P.M. local time

Date: 10/28/2021

Location:

Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, Ohio 43068

3. **Contractor Requirements:** It is required that the bidder have prior experience/expertise in the area pertaining to the bid items listed in Article 5 Project Specifications as attached.
4. **Foreign Corporations:** A "Foreign Corporation" means a corporation incorporated under the law of another state. If the Bidder to be awarded the contract is a foreign corporation, the Secretary of State has certified that such corporation is authorized to do business in this state; and until, if the Bidder so awarded the contract is a person or partnership, has filed with the Secretary of State a Power of Attorney designating the Secretary of State as its agent for the purpose of accepting service of summons in any action brought under Section 153.05 of the Revised Code or under Sections 4123.01 to 4123.94, inclusive of the Revised Code.
5. **Implied Requirements:** All products and services not specifically mentioned in the bid, but which are necessary to provide the functional capabilities described by the vendor, shall be included in the vendor's base bid.
6. **Base and/or Alternate Bids:** Bids may contain descriptions of minor options or alternatives that may be available to the City. Bid "A" will contain all products and services which are specifically mentioned in the bid request and all others necessary to provide the functional capabilities described by the vendor. Bid "A" shall be the Base Bid and is required by all bidders. Bids "B", "C" and so on will present options or alternatives that the vendor has available to the City.

All bids must clearly identify and detail all costs on an item-by-item basis. Those bidders providing alternate bids must clearly distinguish such items as options. The City reserves the right to award a contract that includes the base bid and/or any combination of alternate bids submitted by any vendor or a multiple of vendors.

7. **Multiple Bids:** Bidders who wish to submit multiple bids may do so. It is required that the bidder select one system as his "Bid (A)" and supply the complete information requested. If desired, the vendor may submit more than one base bid. Alternate bids will be indicated as alternate bids and lettered as "Bid B", "Bid C", and so on.
8. **Bidder - supplied Materials:** Any material submitted by a Bidder shall become the property of the City.
9. **Rejection of Bids:** The City reserves the right to reject any and all bids, to waive any informalities in the bidding procedure, to accept any bid which it deems to be for the best interest of the City and to hold such bids for a period of sixty (60)

days before taking action to award a contract. These rights are reserved up until the time the contract is signed by the Mayor of the City of Reynoldsburg.

10. ***Bid Identification and Submittal:*** Bids shall be clearly marked on the envelope: "RFB City of Reynoldsburg - Division of Police Targeting System 2021.", and include the bidders name and address. Bids must be in a sealed envelope submitted with one (1) original, two (2) copies, and one (1) electronic copy (PDF). Replies must be received in the Office of the Chief of Police no later than **2:00 P.M. local time on Thursday, 10/28/2021**, late bids will not be considered. Bidders will not be permitted to alter their bids after bid closing. Should the bidder wish to mail in the bid, they should send them to the City at the address indicated and must be received by the City prior to the above date and time.
11. ***Bid Opening:*** Bid opening will occur at 2:00 P.M. local time on **Thursday, 10/28/2021**, at the Office of the Chief of The City of Reynoldsburg – Division of Police, 7240 E. Main St., Reynoldsburg, Ohio 43069.
12. ***Bid Bond:*** Each person bidding for a contract for the construction, demolition, alteration, repair, or reconstruction of any public improvement is required to file with his bid a bid guaranty in the form of either (1) a bond for the full amount of the bid or (2) a certified check, cashier's check, or letter of credit pursuant to Chapter 1305 of the Revised Code in an amount equal to ten percent of the bid pursuant to Section 153.54 of the Ohio Revised Code. The successful bidder at the time he enters into the contract shall be required to file a performance bond in the full amount of the contract pursuant to Section 153.54 (C) of the Ohio Revised Code. Letters of credit and bid bonds must be filed with original signatures. Facsimile and electronic copies of the letter of credit, bid bond and Power of Attorney of the Surety will be deemed non-responsive.

Bids may be rejected if all required papers are not returned with the bid. The bid bond shall be returned:

- A: If said bid shall be rejected.
 - B: If said bid shall be accepted and the principal shall execute and deliver contract properly completed in accordance with said bid, and the successful bidder enters into a performance bond, guaranteeing performance of all required under the contract.
13. ***Bid Duration:*** All prices quoted by the bidder in their bid must remain unchanged for a period of sixty (60) days after the date of bid opening.

14. *Bid Suitability:* When analyzing the bids submitted, when applicable, superior design, technology, workmanship, materials, size of component parts, operating cost, warranty, service facility etc. will be considered in addition to price. It is the City of Reynoldsburg's intent to accept the bid for which a thorough analysis of the bids submitted, proves to be the most suitable for the intended use.
15. *Discounts:* Bidders may offer cash discounts for prompt payment of invoices, but their discounts will not be used in determining the final net prices bid. The City will endeavor to take advantage of such discounts if offered.
16. *Prices:* Unit price governs the award unless otherwise specified in the Request for Bid. When the award is based upon lot total prices, unit prices must be entered and extended by multiplying the unit price by the quantity, and totaled on all items.
17. *Cost Liability:* The City assumes no responsibility, and no liability, for costs incurred by the prospective bidders for the purposes of preparing and submitting bids.
18. *Delivery:* Every effort shall be made by the Bidder awarded the contract to deliver items by or before the time designated in the contract. Any delinquency in such delivery without satisfactory written explanation directed to the Mayor of the City or Reynoldsburg may result in cancellation of the contract and substitution of other goods. The defaulting bidder shall be liable for any increased cost or expenses incurred as a result of such default.
19. *Performance:* The City of Reynoldsburg reserves the right to require faithful performance of all things to be done under the contract and may require, as a condition of entering a purchase contract, lease, or lease with option to purchase the bond provided for by Section 153.57 of the Revised Code, with good and sufficient surety in an amount not to exceed the amount of the bid.
20. *Indemnification.* Contractor hereby agrees to indemnify and hold the City harmless from any claims, demands or losses of any type or nature to any person, bidder or corporation arising in any manner from the contractor's performance or failure to perform the work required under this contract and shall pay any judgment or liability obtained or growing out of said claims, liabilities or judgments, including reasonable attorney's fees and costs.

21. Required Bid Contents:

- A.** Each bid shall include a letter of transmittal which bears the signature of the President, Vice-President, or any other Office or Official as long as accompanied by affidavit of authority to bind the vendor.
- B.** All bidders are required to submit the following affidavits with their bid:

- 1. Affidavit Affirming Compliance with 9.24 and 5719.042 ORC.
- 2. Non-Collusion Affidavit
- 3. W-9 TAXPAYER IDENTIFICATION

These affidavits and specifications heretofore referenced shall be incorporated into and become a part of the Contract document.

- C.** The successful bidder will be required to enter into a written Contract with the City of Reynoldsburg within ten (10) days of the notification of award thereof.
- D.** Bid Bond: Each bidder is required, pursuant with Ohio Revised Code Section 153.54, to file with his bid a bid guaranty in the form of either:
 - a.** A bond, for the full amount of the bid, prepared in the form provided herein and duly executed by the bidder as principal and having as surety thereon a surety company approved by the Owner. The Surety on such bond shall be a duly authorized surety company satisfactory to the Owner and Bidder must supply a certificate stating that Surety executing the Bond is authorized to do business in the State of Ohio.
 - b.** A certified check, cashier's check, or letter of credit pursuant to Chapter 1305 of the Ohio Revised Code. Any such letter of credit shall be revocable only at the option of the beneficiary state, political subdivision, district, institution, or agency. The amount of the certified check, cashier's check, or letter of credit shall be equal to ten percent (10%) of the bid.
 - c.** Bid security filed pursuant with this Section shall be returned to all unsuccessful bidders immediately after the contract is executed, or if no award has been made within the 60 days after the date of opening of bids, upon demand of the bidder at any time thereafter, so long as he

has not been notified of the acceptance of his bid or extended the bid. The guaranty filed pursuant to this section shall be returned to the successful bidder upon filing of the bond required under Item 19 of this Section.

- d. Bid bonds must be filed with original signatures. Facsimile and electronic copies of the bid bond and Power of Attorney of the Surety will be deemed non-responsive.
- E. Each bidder shall complete and submit the Required Contractor Information as specified in Article 4 of this bid packet.
- F. Unless otherwise specified, all material shall be new and of the best grade in its particular line; all articles shall be complete and in first class condition; all articles shall include all applicable manufacturer's warranties. Such warranty shall be reflected in the bid documents. All work shall be done in the best and most skilled manner, exactly as specified or detailed, and shall be subject to the approval of City of Reynoldsburg Officials. When required in the specifications, bidders shall make available for inspection a sample or similar model of the bid item prior to the award of the bid.
- 22. *Subcontracting:* It is to be understood that no part of this bid shall be assigned, transferred, conveyed, sublet, or otherwise disposed of, without the expressed written approval of the Mayor of the City of Reynoldsburg.
- 23. *Recommendations:* Reference to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding bids on other types of materials, equipment and supplies. However, the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the bid.
- 24. *Type of Contract:* Bidders should be aware that the contract is to be of a fixed cost nature. Cost plus/percentage of cost contracts will not be acceptable.
- 25. *Exemption:* The City of Reynoldsburg is exempt from payment of Federal Excise Tax, Transportation Tax and Ohio State Tax. Prices shall not include these taxes.
- 26. *Receipt and Opening of Bids:* Any bid may be withdrawn prior to the scheduled time and date for the bid opening.

27. *Obligations of Bidder:* At the time of opening of bids, it shall be presumed that each bidder has reviewed the specifications to clear up any questions. The failure of any bidder to examine any bid requirement shall in no way relieve the bidder of any obligation or condition of these contract documents.
28. *Bidder Qualifications:* The City reserves the right to conduct any investigations that it deems necessary to establish the responsibility, qualifications and financial ability of the bidders, proposed subcontractors and other persons and organizations to do the work in accordance with the Contract documents to the City's satisfaction within the prescribed time limits. The bidder shall furnish the City any and all such information, documents and data for this purpose that the City may request.
29. *Statements of Conditionality:* Bids which contain statements of conditionality will not be accepted. The City also reserves the right to reject any bid should the information submitted by or the investigation of such bidder fails to satisfy the City that such bidder is sufficiently qualified to carry out any and all obligations of the contract.
30. *Materials Submitted:* All materials and exhibits submitted in the bid response shall become the property of the City of Reynoldsburg and will not be returned to the bidder. All bids received constitute public information as a matter of statutory law and will be made available for public inspection and copying upon request by members of the public pursuant to the requirements of Section 149.43 of the Ohio Revised Code. Any portion of the bid that the bidder requires to be treated as confidential in nature must be marked to that effect and provided that the information falls within an appropriate exemption enumerated under Section 149.43 of the Ohio Revised Code, that portion will not be considered public record. **A blanket indication of confidentiality or privilege will not be accepted and unless specific materials that fall within the appropriate statutory exemption are identified, the entire bid response will be treated as a public record.**
31. *Inquiries:* Questions pertaining to the RFB and the selection process must be directed in writing to Chief Curtis Baker, at email address: cbaker@reypd.com

Interpretation of Bids: Should a Bidder find discrepancies in, or omissions from the scope of work, or should Bidder be in doubt as to their true meaning, Bidder may submit to Curtis Baker, a written request for an interpretation thereof and it must be submitted by 12:00 Noon Thursday 10/21/2021, one (1) week prior to the Bid opening. The person submitting the request shall be responsible for its prompt delivery. Any interpretation of, or change in the proposed documents will be made only by an addendum issued to each person to whom specifications have been issued, and shall become part of any RFB City of Reynoldsburg -

Division of Police Targeting System 2021 contract awarded. The City will not be responsible for any other explanation or interpretations.

- 32. *Multiple Awards:*** The City hereby advises all bidders that this RFB may be awarded to multiple vendors who meet the criteria of the specifications.

ARTICLE 4

Required Supplier Information

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

ARTICLE 4: REQUIRED SUPPLIER INFORMATION

Company Background: Provide a short description of your company. Include the following information:

1. Organizational structure.
2. Location of main office and any branch offices.
3. Years in business.
4. Financial background and information.
6. Bid Bonds.
7. Liability Insurance.
8. Workers Compensation Insurance.
9. Detail Cost Sheet.

1. Name of BIDDER: _____

(TYPED OR PRINTED: FIRM, CORPORATION, BUSINESS OR INDIVIDUAL)

2. Name of Contact Person: _____

3. Our local (to Reynoldsburg, Ohio) business and mailing address is: _____

4. Federal I.D. Number : _____

5. Our primary business address is: _____

6. Our present business phone number is: _____

7. Our present fax number is: _____

8. Our present e-mail address is: _____

9. Our business has been operating under its present name since: _____

The below named BIDDER affirms and declares:

- (1) That the BIDDER has contractual capacity, and that no other person, BIDDER, or corporation has any interest in this BID.
- (2) That this BID is made without any understanding, agreement, or connection with any other person, BIDDER or corporation making a BID for the same purpose, and is in all respects fair and without collusion or fraud.
- (3) That the BIDDER is not in arrears to the City of Reynoldsburg upon debt or contract and is not a defaulter, as surety or otherwise, upon any obligation to City of Reynoldsburg.
- (4) That no officer or employee or person whose salary is payable in whole or in part from the City of Reynoldsburg is, shall be, or become interested, directly or indirectly, as surety or otherwise in this BID; in the performance of the contract; for the supplies, materials, equipment, and work or labor to which they relate; or in any portion of the profits thereof.

IN WITNESS WHEREOF, this RESPONSE is hereby signed and sealed as of the date indicated below.

ATTEST:

(SEAL) WITNESS

WITNESS

BIDDER

By: _____
(AUTHORIZED SIGNATURE)

(Printed Name of Signer)

(Title of Signer)

(Date Signed)

ARTICLE 5

Project Specifications

ARTICLE 5: PROJECT SPECIFICATIONS

1. GENERAL PROJECT INFORMATION

The City of Reynoldsburg – Division of Police wishes to acquire a Request for Bid for the furnishing and installation of a Targeting System for the Reynoldsburg Division of Police Range located at 7240 E. Main St., Reynoldsburg, Ohio 43068. The Targeting System bid shall be for a turnkey system installed in an existing indoor range and shall include all material, equipment, supplies, labor and expertise necessary to install said Targeting System.

2. TARGETING SYSTEM SPECIFICATIONS

Targets:

The Targeting System will have a fixed turning target system with the following specifications:

- Consist of 6 fixed targets that can travel the length of the backstop and have the ability of turning 90, 180 and 360 degrees.
- Camera mounted to trolley.
- Wireless target carrier.
- Errant shot detection.
- Lighted carriers.
- Should be able to travel at various speeds and stopping points.
- The target system should be designed to accept the standard OPOTA paper law enforcement target with the measurement of 24 in width by 40 in height.

Control System Specifications:

- A central control system should allow independent or synchronized timed turning of the fixed targets.
- A central control system will control the speed and distance of the lateral moving target.
- Touch screen user interface.

Any exposed target securing equipment shall be shielded by 5/8th AR 500 rated steel (or equivalent) to reduce damage from errant projectiles and be replaceable by owner if damage occurs.

3. WORK TO BE PERFORMED

All work to be performed installing the turnkey Targeting System is the responsibility of the successful bidder.

4. TIME OF COMPLETION

Targeting System installation shall be completed 60 days upon receipt of signed contract or as assigned by City of Reynoldsburg Representative.

5. CANCELLATION/TERMINATION

If Contractor fails to perform any obligation under the Contract, City may, after 7 days written notice during which period Contractor fails to perform such obligation, cancel this Contract. Written notice shall be sent by registered or certified mail, return receipt requested or hand-delivered.

6. PERFORMANCE BOND

The successful Bidder shall be required to post a Performance Bond in the amount equal to one hundred (100) percent of the contract amount.

7. SAFETY AND PROTECTION

It shall be the Contractor's responsibility for initiating, maintaining, and supervising all safety precautions and programs in connection with the work, and to ensure the protection of its employees as well as pedestrians and vehicles. Any damage to existing facilities or property, either public or private, or injuries caused by the act or omission of the Contractor, its employees, agents or assigns will be the responsibility of the Contractor. Each successful contractor/vendor will be required, at a minimum, to abide by all local and federal laws, guidelines and ordinances relevant to the project.

8. INSURANCE

The City requires that the successful Contractor provide insurance coverage as specified in the SAMPLE Contract for Public Improvement Article #9.

Contractor shall carry commercial general liability insurance for bodily injury, personal injury and property damage in an amount not less than \$1,000,000 per person, \$2,000,000 per occurrence and \$2,000,000 aggregate while performing any services for the Board in accordance with the terms of this contract and shall provide to the Board a Certificate of Insurance, listing the City of Reynoldsburg as additional insured, as proof of compliance with this condition. Contractor shall also maintain liability insurance to cover all of its employees and agents for any liability arising out of their conduct while in the employ of the Contractor in connection with the services rendered pursuant to this agreement.

Verification of insurance must be provided to the City within ten (10) days of Notice of Award. Failure to provide such certification shall be grounds for immediate termination of the Contract.

9. CONTRACTOR EMPLOYEE WORK HOURS

Contractor personnel shall perform the majority of the work during normal City business hours, unless otherwise specified and arranged with the City.

10. QUALITY CONTROL/INSPECTION BY THE BOARD

The Bidder or Bidder's designated management level supervisor, shall accompany the City's or Police Department Representative on an inspection of the job site/installation to monitor, maintain or cause improvement to Bidder's performance hereunder.

11. SUPERVISION

Bidder will provide on-site supervisory staff, assigned exclusively to the project, to assure adequate supervision of all the Bidder's personnel on all shifts.

12. SECURITY

The City of Reynoldsburg – Division of Police reserves the right to perform a background check on any company personnel performing work on-site.

EXHIBIT "A"

Size of Range: 6 Shooting Lanes - 25 feet wide and 25 yards long

ARTICLE 6

Affidavits

AFFIDAVIT IN COMPLIANCE WITH SECTIONS 9.24 and 5719.042
OF THE OHIO REVISED CODE

STATE OF _____

SS:

COUNTY OF _____

Personally appeared before me the undersigned, a bidder in a competitive bidding for

(Name of Firm)

for a _____ contract let by the City of Reynoldsburg, who,
(Type of Product or Service)

being duly cautioned and sworn, makes the following statement with respect to the personal property taxes on the general tax list of personal property of The City of Reynoldsburg, Ohio:

1. That the undersigned at the time of making this bid on the aforementioned contract was not charged with any delinquent personal property taxes on the general tax list of personal property of the City of Reynoldsburg.
2. That this statement is made in compliance with Section 5719.042 to be incorporated into the contract between the parties as provided in that Section of the Ohio Revised Code.
3. That pursuant to 9.24 of the Ohio Revised Code, if the project for which this bid is submitted has been identified as being funded in whole or in part with funds from the State of Ohio, the affiant further certifies that the bidder, if an individual, or if a corporation, any principal owning more than 10% equitable interest in the corporation, does not have a finding for recovery issued by the Auditor of State which remains unresolved as defined in 9.24 ORC.

Signature: _____

Title: _____

Subscribed and sworn before me this _____ day of _____, 20 ____.

Notary Public _____

Printed Name of Notary: _____

My Commission expires _____

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that:

1. They are _____ of _____ the Bidder
(owner, partner, officer, representative, or agent)

that has submitted the attached Bid:
2. They are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:
3. Such Bid is genuine and is not a collusive or sham Bid:
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder or to fix any overhead, profit or cost element of the Bid price or Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Reynoldsburg or any person interested in the proposed Contract:
and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Signature: _____

Title: _____

Subscribed and sworn before me this _____ day of _____, 20__.

Notary Public _____

Printed Name of Notary: _____

My Commission expires _____

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

W-9 TAXPAYER IDENTIFICATION FORM IS LOCATED AT THE FOLLOWING IRS LINK:

<https://www.irs.gov/pub/irs-pdf/fw9.pdf>

ARTICLE 7

Bid Bonds

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

**BID GUARANTY BOND
FOR THE CITY OF REYNOLDSBURG, OHIO**

KNOW ALL PERSONS BY THESE PRESENTS, that we, the undersigned,

_____ as
Principal, and _____, a corporation under
the laws of the State of _____, having its principal place of business in the
_____ of _____, as
surety, are hereby held and firmly bound unto The City of Reynoldsburg, Reynoldsburg, Ohio as
Obligee, in the penal sum of _____ DOLLARS, (if the
above line is left blank, the penal sum will be 5% of the amount of the Principal's bid) lawful
money of the United States of America, for the payment of which, well and truly to be made,
we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and
severally, firmly by these presents.

SIGNED, sealed and dated this _____ day of _____, 20_____.

WHEREAS, the said Principal is herewith submitting its bid proposal for:

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that if the aforesaid Principal shall be
awarded the contract upon said proposal and shall within the required number of days after
the notice of such award enter into a contract and give bond for the faithful performance of the
contract, then this obligation shall be null and void; otherwise the Principal and Surety will pay
unto the Obligee the difference in money between the amount of the bid of the said Principal
and the amount for which the Obligee may legally contract with another party to perform the
said work if the later amount be in excess of the former or; if a contract is not entered into with
another bidder and the project is resubmitted for bidding then the Principal and Surety will be
liable for the costs in connection with the resubmission of printing new contract documents,
required advertising, and printing and mailing notices to prospective bidders, whichever is less;
but in no event shall the Surety's liability exceed the penal sum hereof.

IN WITNESS WHEREOF, this instrument is executed the _____ day of _____, 2021.

PRINCIPAL:

By:

Title:

Address:

SURETY:

By:

Witness:

Attorney in Fact:

Surety Co. Address:

Surety Agent Name:

Surety Agent Address:

ARTICLE 8

Bid Sheet

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

BID SHEET DETAIL

Vendor Name: _____
 Vendor Address: _____
 Contact Person: _____
 Phone Number - Contact Person: _____
 Fax Number - Contact Person: _____

The undersigned Bidder has carefully examined the Bid Package and is familiar with the nature and extent of the services required for the referenced Contract. The undersigned Bidder agrees to do all the Services required by the Bid Package, in the manner prescribed therein for the Bid Amount stated in the space herein provided (specify below the cost for each category of service based upon the quantity required for such service).

MATERIALS**Target System**

6 Fixed Targets Unit Cost: _____ Total Cost: _____

Traveling Target Cost: _____

Total Target System Cost: _____

Control System

Total Control System Cost: _____

TOTAL MATERIAL COSTS: _____

DELIVERY AND INSTALLATION

TOTAL DELIVERY AND INSTALLATION COSTS _____

Grand Total (Bid Bond based on 10% of this value): \$ _____

The undersigned Bidder agrees that it will be able to commence work under the Contract within 30 days of receipt of signed contract or as assigned by City of Reynoldsburg's Representative.

The undersigned Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) days after the submittal.

 Signature - Authorized Representative

 Date

Title: _____

ARTICLE 9

Sample Contract

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

CONTRACT FOR PUBLIC IMPROVEMENT MINOR PROJECTS

This Contract is entered into this ____ day of _____, 2021, by and between the City of Reynoldsburg, Ohio, (hereinafter referred to as "City"), 7232 E. Main St., Reynoldsburg, Ohio 43068, and the following contractor (hereinafter referred to as "Contractor"):

Name

Address

City,

State

Zip

Phone

Contact Person

WHEREAS, the City desires to contract with Contractor to perform certain services in regard to a public improvement known as and the Contractor has sufficient training, expertise, staffing and experience to carry out the services required by the City as delineated in the Scope of Services attached hereto and incorporated herein as Exhibit A.

NOW, THEREFORE, in consideration of the payment to Contractor and the mutual covenants and conditions herein contained, the parties agree as follows:

1. City retains Contractor to provide services in accordance with the Scope of Services attached hereto as Exhibit A.
2. City shall pay the Contractor a total sum not to exceed \$, including all charges and expenses, to be invoiced in 30 day increments. Each invoice shall delineate all fees and expenses in accordance with the Scope of Services.
3. The contact person for all issues relating to this contract and the project is

_____.

4. Contractor shall be responsible for all work to be performed under the Scope of Services and shall maintain the workspace in a safe manner and observe all state, federal and local rules and regulations regarding workplace safety, all OSHA regulations and applicable laws relating to workplace condition and safety. Under the instruction of the _____, Contractor shall designate the work area as a restricted work area requiring all persons therein to wear safety equipment and shall to all reasonable extent, exclude members of the public from use or a presence in the area. In the event that public traffic is maintained during the progress of the work, Contractor shall use all reasonable means to maintain the workplace in a safe and clean condition and shall at the end of each shift before leaving the workplace, see that all materials have been stored, all construction debris, dust and waste removed and placed in appropriate receptacles.
5. Modifications of this contract must be in writing and executed by the parties prior to such change actually being effected. There will be no reimbursement for work outside of the scope of this contract or fees or expenses beyond the stated limit in paragraph 2 unless there is an accompanying fully executed written change order prior to the work being undertaken.
6. Contractor agrees to indemnify and hold harmless the City of Reynoldsburg, and all its officials, employees and agents from any liability arising out of any acts or conduct, whether intentional or negligent, of the Contractor which may give rise to liability, including the failure to carry out any terms and conditions of this agreement.
7. Contractor further agrees that when using any equipment or items provided by the City the Contractor will operate said equipment or property in a safe and proper manner; that when entering the property or premises owned by the City or using the City's equipment, it will further hold the City harmless from any injuries, liabilities or damages which arise out of the use or misuse of said equipment or which occur while upon said property. Contractor further agrees to be responsible for the conduct of all of its employees and will indemnify and hold the City harmless therefrom. Further, Contractor acknowledges that it is an independent contractor, is not an employee of the City, and will be responsible accordingly.
8. Contractor agrees to comply with all federal, state and local laws, statutes, regulations, ordinances and resolutions during the execution of this contract.
9. Contractor shall carry commercial general liability insurance for bodily injury, personal injury and property damage in an amount not less than \$1,000,000 per person, \$2,000,000 per occurrence and \$2,000,000 aggregate while performing

any services for the Board in accordance with the terms of this contract and shall provide to the Board a Certificate of Insurance, listing the City of Reynoldsburg as additional insured, as proof of compliance with this condition. Contractor shall also maintain liability insurance to cover all of its employees and agents for any liability arising out of their conduct while in the employ of the Contractor in connection with the services rendered pursuant to this agreement.

10. Contractor shall provide and maintain such insurance as will protect the Contractor from claims under Worker's Compensation, occupational sickness or disease, disability benefit and other similar mandatory employee benefit acts.
11. As part of the consideration of this contract, Contractor represents that it has no outstanding tax liens of any type, real or personal, in the names of the Contractor and/or its officers or partners. Further, Contractor and its principals have made no contributions to City Elected Officials in violation of Chapter 35, Ohio Revised Code.
12. When appropriate, the City reserves the right to require of the Contractor, sub-contractors and materialmen or other persons involved in the provision of services under this contract, appropriate affidavits in accordance with Title 1311 of the Ohio Revised Code and the parties acknowledge that if any contractor, sub-contractor, laborer or materialmen remains unpaid that the City may in lieu of payment directly to the Contractor pay such contractor, sub-contractor, laborer or materialmen in accordance with the money owed directly, and any balance remaining shall be paid directly to the Contractor.
13. In the event that the Contractor fails to perform to the satisfaction of the City, the City may give or cause to be given notices in writing to the Contractor, whereupon Contractor shall have ten (10) days to remedy said performance. If after ten (10) days following such notice the Contractor has failed to remedy the performance to the City's satisfaction all rights of the Contractor under this Contract shall thereupon terminate and any services and expenses rendered by the Contractor shall be paid through the date of termination of the contract less expenses set forth below. The parties further agree that should the Contractor for any reason breach this contract by failing to complete it, that it will be paid for services rendered to date less any costs or damages incurred by the City, including re-awarding of the contract or necessary duplication of original work. Compensation shall not exceed the maximum amount of this agreement. All work shall be turned over to the City in the event of termination of this agreement.
14. This agreement shall be construed in accordance with the laws of the State of Ohio and any action on the agreement shall be venued in Franklin County, Ohio. In the event that any court of competent jurisdiction should determine that any

provision of this agreement is unenforceable or in any manner illegal, then such provision shall be deemed null and void and this contract shall be interpreted as if such provision had never been included and the exclusion of any such provision shall not be deemed a revocation or nullification of this agreement in its entirety.

15. Substantial performance of the work shall be completed within days of Contractor's receipt of signed contract and notice to proceed from the City. In the event that the notice to proceed is not received within forty-five (45) days of the execution of this contract, this contract shall be null and void and the parties shall have no further obligation to each other thereunder.
16. Any waiver by the City of a breach of this agreement shall not be construed as a waiver of any subsequent breach.
17. The Owner may terminate the Contract for the Owner's convenience at any time. The Contractor will be compensated for added expense not including anticipated profits for termination of the Contract for the convenience of the Owner. This section is subject to the provisions of 5525.14, ORC.
18. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL CITY OR CONTRACTOR BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, RELIANCE OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY THEREOF.
19. The invalidity or unenforceability of any provision of this agreement shall not affect the validity of the remaining terms and conditions.
20. The delivery of a signed copy of this contract by Facsimile Transmission (fax) or by e-mail transmission in Portable Digital Format (pdf) shall constitute effective execution and delivery of this contract as to the parties; and will create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such fax or pdf signature page were an original agreement. Signatures of the parties to this contract transmitted by facsimile or PDF will be deemed to be their original signatures for all purposes.

IN WITNESS WHEREOF, the parties have hereunto executed this agreement in duplicate with the intent to be legally bound thereby.

COMPANY:

Signature

ATTEST:

Name

Title

Date

CITY OF REYNOLDSBURG

Mayor Joe Begeny

Date

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



7 List of Annexes

Annex A: XWT GEN4 Target Retrieval System

Annex B: RangeMaster 10K (RM10K)

Annex A: XWT GEN4 Target Retrieval System

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



XWT GEN4 Wireless Target Carrier

InVeris Training Solutions offers the Next Generation Wireless Target System (XWT) GEN4 to meet the need for efficient, reliable and user-friendly training systems.

InVeris' XWT GEN4 provides a host of advantages over other carriers on the market:

- Easily programmable through a wireless controller, allowing uncomplicated intuitive screen operation
- Targets are locally controlled using the Lane Controller (LC) or from a control room area using the Primary Master Control Computer
- Programmable maneuvers and scenarios for skill set development and effective training
- Speed control options provide "Advance / Retreat" training exercises
- Basic and advanced user interfaces support the operator's preferred courses of fire, whether basic qualifications or more advanced reactive and decision making shooting exercises
- Moves along a rail system, powered by an internal direct drive, dual motor system, with anti-static wheels for quieter, smoother operation
- Unique closed track design provides smooth target transportation
- Does not collect lead fragments, casings and other debris
- No drive cables or pulleys to break or replace
- No bulky and noisy drive motors above the shooters head
- No track mounted power feed rails or wires to be impacted and damaged
- Less susceptible to debris in tracks, and reduced need to clean or interfere with target operation

- Includes 3/8" AR500 Front Armor Plate Prow
- Compliant with CE/EN directives for EMI/EMC

The XWT was the industry's first wireless, 360° turning target retrieval system, and advancements to the carrier continue. The XWT GEN4 uses a Lithium Ion battery with a positive locking battery connection and ergonomic battery placement/replacement, providing a 50% increase in battery capacity. The new charging/docking system improves contact design for faster and more reliable charging. That means more time using the XWT GEN4 on your range, and less time charging it.

Programmable distraction lighting now integrates red, blue and white LED target lighting with four times the brightness of previous models. The chassis features a new side cover design for wheel overhead protection and the prevention of brass drivetrain damage. The anti-static wheels eliminate the need for grounding hardware and reduces ESD challenges.

The XWT GEN4 is the next level of innovative range products available from InVeris Training Solutions. The quiet, smooth, low maintenance wireless carrier is easily operated and programmable, essential for successful training and usability.

Annex B:

RangeMaster 10K (RM10K)

Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)



RangeMaster™ 10K (RM10K)

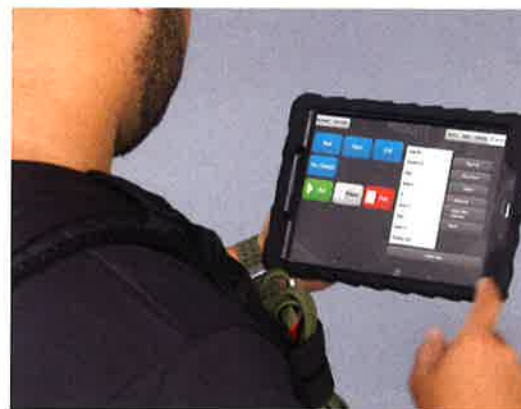
Complementing the RM9K system, InVeris Training Solutions' RM10K combines advanced wireless and touch screen technologies for convenience and flexibility in range control operations.

Complete system control is managed through tablet computers, allowing personnel to leave the control room while maintaining complete control of the range. The tablet's portability allows instructors the freedom to interact with shooters at the line and provide immediate feedback and correction.

The control and portability equate to increased productivity, as range instructors devote attention to firearms instruction rather than range management from the confines of a control room.

InVeris' RM10K touchscreen controller utilizes the latest technology in an intuitive, easy-to-navigate manner. Range personnel may choose from multiple options on one screen, including the menu bar, target commands and arrangement. Accepted commands of "friend", "foe" and "edge" are standard; or optional, random target actuations may be executed. The random commands direct the target to present a complete, unexpected turn to the right or left, in increments of up to 360°, allowing for real life scenarios and enhanced target training.

The freedom of use and cutting-edge digital capabilities of the RM10K support the training requirements for range operators for today, tomorrow and the future.



Attachment: ID3218 RangeBidAppropriation (PD New Target Training System)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: November 22, 2021

TO: Public Service and Transportation Committee

RE: Bermex Contract

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Annual Contract Renewal for Meter Reading Services with Bermex, the end of next month contract expires we will need to renew, under current contract and the renewal contract the City has the right to cancel without cause giving a 60 day notice.

The cost of this contract will be split between Water and Wastewater. It will be paid with existing funds scheduled within the budget. The new contract will charge \$.70 per Touch Pad and manual reads and \$.48 for all Radio Read units. The annual cost in 2021 for Bermex's services was \$20,140.62. An estimated annual cost for 2022 is \$27,644.32.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BERMEX INC. METER READING SERVICE FOR 2022, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg hires an outside firm to handle the meter reading functions for the water and wastewater department; and

WHEREAS, the rates for Bermex, Inc. services for 2022 are \$.70 per Touch Pad and manual reads and \$.48 per Radio Read units; and

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

WHEREAS, Bermex Inc. has provided those services in the past and this legislation would renew that annual contract from January 1, 2022 to December 31, 2022.

WHEREAS, the City of Reynoldsburg council needs to waive the 30 days from the Signature to be affective the date of The Mayors signature.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Bermex Inc. for meter reading services for the City of Reynoldsburg beginning January 1, 2022 through December 31, 2022.

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That the new rates for Bermex, Inc. services at for this contract are \$.70 per Touch Pad and manual reads and \$.48 per Radio Read units.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the financial needs of the City of Reynoldsburg; wherefore, this Ordinance shall take effect immediately upon its passage by Council and the Mayor's signature.

Agreement

THIS AGREEMENT is entered on this _____ day of _____, 2021/2022 by and between the City of Reynoldsburg (hereinafter referred to as "Reynoldsburg") and Bermex, Inc. (herein after referred to as "Bermex").

Recitals

WHEREAS, Reynoldsburg is a Municipal Corporation organized under the laws of the State of Ohio, whose territory lies in Franklin, Licking and Fairfield Counties. Reynoldsburg operates a water and sanitary sewer utility for the benefit of its residents; and

WHEREAS, Bermex is a Michigan for-profit corporation duly licensed to transact business in the State of Ohio; and

WHEREAS, Bermex is in the business of supplying labor and transportation for meter reading for various utilities; and

WHEREAS, Reynoldsburg is interested in contracting with Bermex for meter reading services; and

WHEREAS, the parties desire to set forth their agreement in writing.

Agreement

NOW AND THEREFORE, the parties agree as follows:

- 1) Bermex shall read water meters within Reynoldsburg's service area for the period of **January 01, 2022 through December 31, 2022**. Any extension of this period of service shall be mutually agreed upon in writing by both parties.
- 2) This Agreement and its terms may be terminated, with or without cause, by either party giving sixty (60) days written notice to the other party at the address provided elsewhere in this Agreement.
- 3) Reynoldsburg shall pay Bermex **\$0.70 cents** per manual read or Touchpad read attempt, and **\$0.48 cent per radio read Collected**. Bermex shall invoice Reynoldsburg once per month for the services provided, and Reynoldsburg shall remit payment within thirty (30) days after receipt of a correct invoice.
- 4) In addition to remuneration set forth in Paragraph 3, above, Bermex may charge Reynoldsburg a fuel surcharge of two and one-half percent (2.5%) of the total monthly charges when fuel for the **vehicle being utilized exceeds \$4.15 per gallon for the days worked within the City of Reynoldsburg and working for the City of Reynoldsburg.**

- 5) Bermex employee(s) shall provide the meter reading services no earlier than 8:00 am and not later than 5:00 pm., Monday through Friday. The meter reader shall attempt to complete the reading of the entire route on its scheduled day. Reading of meters on a Saturday will be allowed if circumstances so require and prior approval has been obtained from Reynoldsburg. Readings on Sundays and Holidays are prohibited. It is understood that this certain weather conditions may interrupt the services to be provided under this contract, and all weather-related work stoppages shall be agreed upon by the parties. The Bermex employee(s) shall check-in at the start of their shift and check out at the end of their shift and check – out at the end of their shift. An employee of Reynoldsburg may periodically inspect the work being done by Bermex.
- 6) Bermex' meter reader(s) shall be responsible for obtaining complete and accurate meter readings and recording them in hand held meter-reading devices or to be provided by Reynoldsburg in accordance with the schedule established. Reynoldsburg shall be responsible for providing electronic meter reading devices which are properly functioning and calibrated for Bermex use. The electronic meter reading devices shall be programmed on a daily basis by Reynoldsburg and available to Bermex at the beginning of each day. The individual meter reader(s) shall be responsible, on a daily basis, to report damaged and /or broken meters, meter boxes and unreadable meters, etc., observed during the performance of their duties. In the event that such conditions exist, the meter reader will promptly advise Reynoldsburg of same. In no case shall Bermex be liable for not reading a meter due to unforeseen circumstances or circumstances beyond Bermex control.
- 7) The individual(s) performing the service shall at all times, be properly attired including the use of hard sole shoes. Uniforms which clearly identify Bermex' meter readers must be worn at work at all times. Bermex' vehicles will clearly identify that they are a Contract Meter Reader. Bermex will promptly return all hand held devices to Reynoldsburg upon termination or non-renewal of this Agreement.
- 8) It is expressly understood that the meter readers are employees of Bermex, and not employees of Reynoldsburg. Bermex shall furnish its employees with Workers' Compensation Insurance. Unemployment Insurance, Health Insurance, and the like. Liability Insurance for bodily injury and property damage in the amount of \$500,000 per occurrence shall cover the employees, and documentation of the same shall be supplied to employees, and documentation of the same shall be supplied to Reynoldsburg upon request. Bermex shall also provide Automobile Insurance in the same coverage amount for all vehicles being used by its employees in performing these services. Bermex shall be responsible for withholding all federal, state, and local taxes from its employees pay.
- 9) Bermex shall furnish an Insurance Policy in the amount of \$10,000 to cover the complete loss or damage to the hand held unit supplied by Reynoldsburg. Bermex understands that damage resulting from neglect or misuse will be paid by Bermex.

10) NOTICES: All notices to be delivered by one party to this Agreement to the other shall be addressed as follows:

Bermex, Inc.
4500 Court House Blvd
Stow, Ohio 44224
Acting President: Mike Weldner

City of Reynoldsburg: Water Department.
7232 E. Main St
Reynoldsburg, Ohio 43068
Superintendent: Paul Hellman

Both parties agree to notify the other in writing if the contact information stated herein changes.

11) Neither party may assign its terms or obligations under this contact without previous written consent of the other party.

12) If any legal dispute arises out of this Agreement, the parties hereby stipulate that the proper jurisdiction and venue for any legal action **will be held** in the Court Common Pleas of Franklin County, Ohio.

13) BERMEX AGREES THAT REYNOLDSBURG WILL NOT BE LIABLE IN ANY WAY FOR ANY LOSS, DAMAGE OR INJURY OF ANY KIND OR CHARACTER OR DEATH TO ANY PERSON, EMPLOYEE, AGENT, CONTRACTOR, GUEST, INVITEE, OR TO ANY OTHER INDIVIDUAL OR ENTITY FOR ANY PROPERTY LOSS. BERMEX AGREES TO DEFEND, INDEMNIFY, AND HOLD **REYNOLDSBURG HARMLESS** FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, CAUSES OF ACTION, IN LAW AND EQUITY, LAWSUITS, CHARGES, COSTS INCLUDING, BUT NOT LIMITED TO COURT COSTS, ATTORNEY'S FEES, AND COST OF INVESTIGATION, DAMAGES, EXPENSES, AWARDS, AND/OR JUDGEMENTS BY REASON OF ANY LOSS, DAMAGE, INJURY, OR DEATH OR ANY PROPERTY LOSS CAUSED OR CONTRIBUTED, (IN WHOLE OR IN PART) BY ANY NEGLIGENT ACT(S) OR OMISSION(S) OF BERMEX, AND ITS OFFICERS, EMPLOYEES, AGENTS, LICENSEES, INVITEES, OR GUESTS, IF ANY PROCEEDING SHALL BE BROUGHT BY OR AGAINST ANY ONE OR MORE PERSON OR ENTITY IN CONNECTION WITH SUCH LIABILITY OR CLAIM, BERMEX, UPON NOTICE FROM REYNOLDSBURG, SHALL DEFEND SUCH ACTION(S) OR PROCEEDING(S) OF ANY KIND AT BERMEX' EXPENSE, BY OR THROUGH ATTORNEYS REASONABLY SATISFACTORY TO REYNOLDSBURG. BERMEX' OBLIGATIONS HEREUNDER SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY BERMEX UNDER THIS AGREEMENT, THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

14) FORCE MAJEURE: Performance of this Agreement by each party shall pursued with due diligence in all requirements hereof; however, neither party shall be liable for any loss

or damage for delay or for nonperformance due to the causes not reasonably within its control, such as acts of civil, or military authority (including courts or administrative agencies) acts of God, war, riot, or insurrection, inability, to obtain required permits or licenses, blockades, embargoes, sabotage, epidemics, fires, unusually severe floods, strikes, lockouts or other labor disputes or difficulties: and provide the party affected shall promptly notify the other in writing of the nature, cause, date of commencement thereof, the anticipated extent of such delay. In the event of any delay resulting from such causes, the time of performance of each parties hereunder shall be extended for a period equal to the period of such delay.

15) This Agreement is intended as the complete and exclusive statement of the agreement between the parties. This Agreement, shall not be amended or modified, and no waiver of any provision hereof shall be effective, unless set forth in a written instrument, authorized and executed with the same formality as the agreement and agreed to by both parties.

WHEREFORE, the parties hereto set their hands in furtherance of this Agreement.

City of Reynoldsburg

BERMEX, INC.

Signature _____

Signature _____

Printed _____

Printed _____

Title _____

Title _____

Dated _____

Dated _____

APPROVED AS TO FORM:

Chris Shook, City Attorney

FISCAL OFFICER'S CERTIFICATE

The undersigned Auditor for the City of Reynoldsburg hereby certifies that the funds necessary to pay this contract are either in the treasury or in the process of being collected.

Steve Cicak, Auditor

Cycle 1

Bermex, Inc
September 2021 Invoice
to
City of Reynoldsburg - Water

Please Remit to:

Bermex, Inc
4500 Courthouse Blvd, Suite 150
Stow, OH 44224

Please Inquire at:

1380 Dublin Rd, Suite #200
Columbus, OH 43215
TEL. NO. (614) 487-8720

Invoice to: City of Reynoldsburg Water Dept.

Attn: Paul Hellman
7232 E. Main Street
Reynoldsburg, Ohio 43068

Purchase Order:

Invoice Date 9/1/2021
Invoice Number 015363

Description of Work	Meters	Unit Price	Total Amount
Meter reading for the month of: September 2021 Billing in Reynoldsburg, OH	4473		\$ 1,679.17

Meter Type	Meters Read	Unit Price	Unit Charge	Route
TP	Manual 1516	\$0.92	\$ 939.92	
RR	AMR 2957	\$0.25	\$ 739.25	
Total	4473		\$ 1,679.17	

Cycle 2

Bermex, Inc
October 2021 Invoice
to
City of Reynoldsburg - Water

Please Remit to:

Bermex, Inc
4500 Courthouse Blvd, Suite 150
Stow, OH 44224

Please Inquire at:

1380 Dublin Rd, Suite #200
Columbus, OH 43215
TEL. NO. (614) 487-8720

Invoice to: City of Reynoldsburg Water Dept.

Attn: Paul Hellman
7232 E. Main Street
Reynoldsburg, Ohio 43068

Purchase Order:

Invoice Date 10/1/2021
Invoice Number 016534

Description of Work	Meters	Unit Price	Total Amount
Meter reading for the month of: October 2021 in Reynoldsburg, OH	3410	Billing	\$ 854.72

Meter Type	Meters Read	Unit Price	Route Charge
TP	6	\$0.02 4.20	
RR	3404	\$0.25 1633.92	
Total	3410		\$ 854.72

\$ 1638.12

Bermex, Inc
October 2021 Invoice
to

City of Reynoldsburg - Water

Please Remit to:

Bermex, Inc
4500 Courthouse Blvd, Suite 150
Stow, OH 44224

Please Inquire at:

1380 Dublin Rd, Suite #200
Columbus, OH 43215
TEL. NO. (614) 487-8720

Invoice to: City of Reynoldsburg Water Dept.

Attn: Paul Hellman
7232 E. Main Street
Reynoldsburg, Ohio 43068

Purchase Order:

Invoice Date 11/1/2021
Invoice Number 017734

Description of Work	Meters	Unit Price	Total Amount
Meter reading for the month of: October 2021 in Reynoldsburg, OH	4459		\$ 2,211.43

Meter Type	Meters Read	Unit Price	Route Charge
TP	2964	\$0.62 .70	\$ 1,837.68
RR	1495	\$0.25 .48	\$ 373.75
Total	4459		\$ 2,211.43

\$ 2792.40

\$ 27,644.32 Annually

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Public Service and Transportation Committee

RE: Toole & Associates 2022 Plan Review and Inspection Contract

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Over the past several years Toole & Associates has served as the City's acting Chief Building Official (CBO), which includes residential/commercial plan review and construction inspection services required by the Ohio Building Code and the Residential Code of Ohio, as well as the City's Floodplain Administrator. As of November 2021 the City hired a Master Plans Examiner to serve as the City's in house CBO pertaining to all residential plan review and construction inspections.

In 2022 Toole & Associates will be utilized as a backup pertaining to the City's residential plan review inspections services, and primary as it relates to commercial plan review and inspection services.

Toole & Associates proposal for these services is \$82,500.00.

Requesting a three read and emergency approval

**AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT
WITH TOOLE & ASSOCIATES FOR PROFESSIONAL PLAN REVIEW AND**

Service Department

Bill Dorman

7232 E. Main Street

Reynoldsburg OH 43068

Phone

INSPECTION SERVICES, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg utilizes Toole & Associates as an outside source for development plan and engineering reviews; and

WHEREAS, the City will be taking on more of these plan reviews with the hiring of a new Chief Building Officer; however, Toole & Associates will still be needed for larger projects.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with Toole & Associates for plan review and inspection services for the City of Reynoldsburg for 2022 at a cost of \$82,500.00.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to allow the City to immediately engage Toole & Associates on a number of important projects; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

Toole & Associates

September 7, 2021

City of Reynoldsburg
William Dorman
7232 E Main Street
Reynoldsburg, OH 43068

Re: 2022 Contract for Building Department Service

Dear Mr. Dorman:

Enclosed please find your 2022 Toole & Associates Building Department Contract. We are sending contracts in early September 2021 so they can be completed prior to yearend. Please review and sign both copies and return one copy in the provide envelope. We cannot accept emailed copies.

Please note we all contracts need finalized by December 31, 2021, for continued service in 2022. Please contact us should you have any questions or concerns.

Thank you for your continued trust in our services; we look forward to working with your department in the following year.

Sincerely,



William R. Toole, CBO
Principal

Attachment: Toole & Associates Contract (2022). (Toole Associates 2022 Plan Review/Inspection Contract)

Toole & Associates

September 7, 2021

City of Reynoldsburg
William Dorman
7232 E Main Street
Reynoldsburg, OH 43068

Re: Contract for Residential and Nonresidential Building Department Services

Dear Mr. Dorman,

We are pleased to submit this proposal for commercial building department services to City of Reynoldsburg. We propose to provide the following services to City of Reynoldsburg for the period January 1, 2022 through December 31, 2022.

1. **Chief Building Official:** The Chief Building Official shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The Chief Building Official is responsible for building department administration. The Building Official shall issue Certificates of Plan Approval for Construction, Certificates of Occupancy, and all other orders as may be necessary for enforcement of the OBC. The Chief Building Official oversees all commercial reports required by the State.
2. **Plans Examiner:** The Plans Examiner shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The primary responsibility of the Plans Examiner is to review plans and specifications for compliance with the provisions of the OBC and issue a detailed plan review as required by the OBC.
3. **Building Inspector:** The Building Inspector shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The Building Inspector is responsible for structural and mechanical inspections, investigation and determination of conformance and compliance with all current Ohio building codes and standards.
4. **Electrical Inspector:** The Electrical Inspector shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The Electrical Inspector is responsible for electrical inspections, investigation and determination of conformance and compliance with all current Ohio building codes and standards.
5. **Walk Thru Plan Review:** Toole & Associates will provide walk thru plan review for those projects deemed necessary by the Chief Building Official and Plans Examiner. Projects of greater complexity that may require extensive coordination between all parties are those seen as having a use for such services. Walk thru plan review is scheduled with the Chief Building Official and Plans Examiner and generally occur in the offices of Toole & Associates. Depending on the scope of the project there may or may not be issued a plan review at the time of the walk thru.

6. **Plan Review:** It is the goal of Toole & Associates to provide timely plan review to all applicants equally. We make every effort to complete plan review within 10 working days of receipt of application in our office. Upon completion we will return the review to the building department either via local courier or UPS. Toole & Associates is required by the Ohio Board of Building Standards to complete all plan review in the order received and acknowledges we have up to 30 days after an application has been made to issue our review.
7. **Professional Liability Insurance:** Toole & Associates shall carry Professional Liability Insurance in the base amount of \$1,000,000. The amount of recoverable damages for any error or omission or negligence by Toole & Associates shall be limited to a maximum of the annual fees paid to Toole & Associates by the City of Reynoldsburg for that year. Each party agrees to waive claims for inconsequential damages.
8. **Monthly Invoices:** Invoices are provided monthly by the 10th of the following month for all services performed. The City of Reynoldsburg shall review each invoice and authorize payment within thirty calendar days. Questions regarding items invoiced shall be resolved within fifteen calendar days of invoice receipt, and a replacement invoice will be submitted if required.
9. **Duration of Agreement:** This agreement shall be in effect for one year. Each September moving forward Toole & Associates will provide the City of Reynoldsburg with an updated contract for the following year that shall go in effect January 1. No services can be provided without a current contract. Adjustments in labor and/or expense rates may only be made at the time of renewal. Should either the City of Reynoldsburg or Toole & Associates chose to end the contract a minimum of 30 days' notice in writing is required.
10. This Agreement shall be construed and enforced under the laws of the State of Ohio, Franklin County. Each provision of this Agreement shall be separable. If any provision of this Agreement is found to be void or unenforceable, the balance of the Agreement shall remain in full force and effect.
11. **Reynoldsburg Budget:** The City's budget for CBO and Inspection Services is \$82,500 for the calendar year 2022. If the City exceeds the budgeted amount, any additional funds will need Council Approval.
12. **Rates:** The current rates for 2022 are listed below:

Chief Building Official Services:	\$100.00 / Hour
Plans Examiner:	\$ 80.00 / Hour
Residential Plans Examiner – New Build	\$160.00 / Each
Residential Plans Examiner – Additions and Alterations	\$ 85.00 / Each
Inspection Services:	\$ 70.00 / Hour

City of Reynoldsburg 2022 Contract Agreement:

We very much appreciate the opportunity to provide residential and nonresidential building department services to the City of Reynoldsburg.

Sincerely yours in safety,

Toole & Associates, LLC



William R Toole, CBO
Principal

We agree as to the terms and conditions as set forth above. This Agreement is entered the

_____ day of _____, 2021. This agreement is in effect for the period of
January 1, 2022 through December 31, 2022.

For City of Reynoldsburg:

Approved as to form:

Attachment: Toole & Associates Contract (2022). (Toole Associates 2022 Plan Review/Inspection Contract)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Service Contract for Cisco Phones through Logicalis, Inc.

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

REQUESTING AUTHORIZATION FOR THE MAYOR TO ENTER INTO AN AGREEMENT WITH LOGICALIS, INC, FOR MANAGED SERVICES FOR CISCO PHONES THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 (see attached) AND WAIVE COMPETITIVE BIDDING.

requesting emergency adoption upon second read.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LOGICALIS, INC., FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2022 TO DECEMBER 31, 2022, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

WHEREAS, staff has determined that the City needs to establish a service contract for the City's Cisco phone system to effectively and efficiently keep our phone systems current and functioning including the police 911 systems; and

WHEREAS, Cisco is a proprietary system and only allows specified contractors to service Cisco phone systems of which Logicalis, Inc. is an authorized contractor.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Logicalis, Inc. for the period of January 1, 2022 through December 31, 2022, for information technology services for the City of Reynoldsburg.

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government; wherefore, upon adoption by Council, this Ordinance shall be in effect on January 1, 2022 upon signature by the Mayor.

Statement of Work for Unified Communications Managed Services

Prepared by Logicalis for
City of Reynoldsburg

*To the attention of:
Christopher Allinson
7232 E Main St
Reynoldsburg, Ohio 43068
(614) 602-4202
callinson@kgtechnology.com*

October 20, 2021

Contents

Section 1.	Terms and Conditions	3
Section 2.	Services Overview	3
2.1.	Monitored & Managed Services	3
Section 3.	Contracted Services and Pricing.....	4
3.1.	Contracted Services and Pricing.....	4
Section 4.	Out of Scope Rates, Travel Expenses.....	6
4.1.	Out of Scope Rates.....	6
4.2.	Travel Expenses	6
4.3.	Invoicing.....	6
Section 5.	SOW Change Management Process	7
Section 6.	Term and Early Termination	8
Section 7.	Statement of Work Acceptance.....	9
Section 8.	Monitored & Managed Services Attachment	10
8.1.	Operating Models.....	10
8.2.	Portal Reports and Portal Access	15
8.3.	Audits	16
8.4.	Monitored Service Level Objectives.....	17
8.5.	Managed Service Level Agreements	19
8.6.	Setup Roles & Responsibilities and Assumptions.....	22
Section 9.	Service Offering Attachment(s)	25
Section 10.	Appendices	26

Section 1. Terms and Conditions

This Statement of Work ("SOW") is made and entered into pursuant and subject to the terms and conditions under Logicalis' Master Solutions Agreement ("Agreement") which is found at www.us.logicalis.com/msa/, and are incorporated herein by reference. All items not specifically detailed in this SOW are considered out of scope. All capitalized terms in this SOW shall have the same meaning as defined in the Agreement, unless otherwise specifically defined in this SOW.

Section 2. Services Overview

Logicalis offers a portfolio of solutions allowing our customers to leverage the correct service that best meets their needs. Details regarding the Service Offerings are described in the respective Attachment(s).

2.1. Monitored & Managed Services

Logicalis offers two primary service types, which are detailed in the applicable attachment(s) and summarized in the table below.

Service Item	Service Type	
	Monitored	Managed
24x7 Service	✓	✓
Monitoring & Event Detection	✓	✓
Portal & Reporting	✓	✓
Service Catalog		✓
Request Management		✓
Incident Management		✓
Remote Administration		✓
Crisis Management		✓
Problem Management		✓
Change Management		✓

Logicalis Managed Services provides full-service options for 24x7 IT management services for remote administration of information systems infrastructure. Unless otherwise stated, all Logicalis Monitored & Managed Services offerings are provided on a 24 hours per day, 365 days per year basis regardless of Service Level.

Section 3. Contracted Services and Pricing

The list below describes the Customer's selected services and the prices for those services. These prices are valid only for the Term of this SOW. The prices do not include any taxes, if applicable, which will be the Customer's responsibility. Additional information regarding the details of each selected service offering can be found in the applicable Attachment(s) to this SOW.

3.1. Contracted Services and Pricing

				Unit		Extended	
Item	Qty	Part Number	Details	NRC	MRC	NRC	MRC
Monitored & Managed Services							
1	1	OSPNC-TS-TRNSTNSRVCS	Transition Services	\$3,144.70	\$0.00	\$3,144.70	\$0.00
2	2	MS-UC-CUCM-MGD	Cisco Unified Communications Manager Management	\$200.00	\$200.00	\$400.00	\$400.00
3	1	MS-UC-CPS-MGD	Cisco Paging Server Management	\$150.00	\$100.00	\$150.00	\$100.00
4	2	MS-UC-CU-MGD	Cisco Unity Connection Management	\$150.00	\$150.00	\$300.00	\$300.00
5	2	MS-UC-CUPJ-MGD	Cisco IM and Presence / Jabber Management	\$200.00	\$200.00	\$400.00	\$400.00
6	2	MS-UC-CVCSEVM-MGD	Cisco Expressway Management	\$150.00	\$150.00	\$300.00	\$300.00
7	1	MS-UC-CIOSG-MGD	Cisco IOS Voice Gateway Management	\$200.00	\$100.00	\$200.00	\$100.00
8	2	MS-VRT-VMESXI-MGD	VMware ESX Host Management	\$150.00	\$300.00	\$300.00	\$600.00
9	1	OSPNC-LGCLSMNTR-ENHNCDPKG-CSTMVM	Logicalis Monitoring RIMM Enhanced Package (Customer VM)	\$369.00	\$571.00	\$369.00	\$571.00
9.2	1	OSPNC-LGCLSMNTR-LGCMNTRCLLCTR	- Logic Monitor Collector	\$0.00	\$0.00	\$0.00	\$0.00
9.3	1	OSPNC-LGCLSMNTR-NMSFTCLLCTR	- Nimsoft Collector	\$0.00	\$0.00	\$0.00	\$0.00
9.4	1	OSPNC-LGCLSMNTR-UCIPTMGMTAPPLNC	- UC/IPT Utility Management Appliance	\$0.00	\$0.00	\$0.00	\$0.00
9.5	1	OSPNC-LGCLSMNTR-UCIPTMONAPPLNC	- UC/IPT Utility Monitoring Appliance	\$0.00	\$0.00	\$0.00	\$0.00
10	150	MS-UC-CEP-MGD	Cisco Collaboration Endpoint (phone) Management	\$0.00	\$2.50	\$0.00	\$375.00

Attachment: Logicalis agreement (Service Contract for Cisco Phones)

Item	Qty	Part Number	Details	Unit		Extended	
				NRC	MRC	NRC	MRC
11	5	MS-SMAS-MSOSSP-MGD	Managed Services Portal User: SSP (Self-Service Plus)	\$0.00	\$20.00	\$0.00	\$100.00

Summary Pricing				Non-Recurring Charges	Monthly Recurring Charges
Managed Services				\$5,563.70	\$3,386.00
Total				\$5,563.70	\$3,386.00

Where applicable, a dashboard/self-service portal is available for the Customer to query reports, analyze graphic data, report issues, make requests and approve changes.

In the event the parties enter into a Project Change Request to add and/or remove a device, the Project Change Request will state the change in the monthly recurring charges ("MRC") and any applicable non-recurring charges ("NRC").

Section 4. Out of Scope Rates, Travel Expenses

4.1. Out of Scope Rates

Any service delivery request outside of the scope of this SOW will be evaluated on a case-by-case basis and, if approved, be executed through a separate SOW or executed through a Project Change Request to this SOW.

A minimum charge of 1 hour for off-site services and 8 hours for on-site services may apply. Should any of this work be scheduled outside of normal business hours (8:00 AM – 5:00 PM, Monday through Friday), on a holiday, or on the weekend, a 33⅓% uplift to the hourly rate will apply.

4.2. Travel Expenses

Travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls, and lodging). Meals, if any, will be billed at the per diem rate of \$65.00.

4.3. Invoicing

Invoicing for Time and Materials and Travel Expenses will occur once per month at month end.

Section 5. SOW Change Management Process

Changes to the SOW will be negotiated separately through this Change Management process. In the event either party desires to change this SOW, the following procedures shall apply:

1. Either party shall notify the other party of any requested changes. Logicalis will deliver a Project Change Request to Customer for review and execution. The Project Change Request will describe the nature of the change, the reason for the change, and the effect the change will have on the SOW, which may include changes to the contracted services and/or prices.
2. If both parties agree to implement the Project Change Request, the appropriate authorized representatives of the parties will sign the Project Change Request, indicating the acceptance of the changes by the parties.
3. Each executed Project Change Request will be incorporated into, and made a part of, this SOW.
4. No party is under any obligation to proceed with the Project Change Request until such time as the Project Change Request has been agreed upon by both parties.

In the event of a conflict between a Project Change Request and the original SOW, or previous fully executed Project Change Request, the most recent fully executed Project Change Request shall prevail.

Should the sum of fully executed PCRs over the life of the contract reduce the total monthly charge below 70% of the original MRC Logicalis reserves the right to exercise early volume reduction fees. Those fees shall be calculated at that point as 25% of the difference between the MRC on the Commencement Date and the then-current MRC, multiplied by the number of months remaining in the Term.

Section 6. Term and Early Termination

Pricing Validity Length. This SOW is for services only and the pricing shall remain valid until December 31, 2021. Upon Logicalis' receipt of the fully executed SOW, the pricing shall be secure for the length of the "Term" (as described below).

Commencement Date. As used in this SOW, "**Commencement Date**" means the first day of the month in which the total monthly recurring services are billed to the Customer. The Commencement Date will occur upon the earlier of the following: 1) completion of set-up/implementation services, or 2) ninety (90) days following execution of this SOW. Logicalis will begin set-up services once this SOW is executed and will begin billing the customer for the set-up services upon signature of the SOW. Should Logicalis provide monthly recurring services in advance of the Commencement Date, Customer shall be responsible for payment of those monthly recurring services upon invoice and in accordance with the payment terms.

Term. The initial term of this SOW is 36 months and will commence on the Commencement Date (the "**Initial Term**"). Thereafter, this SOW will automatically renew for successive one (1) year periods (the "**Renewal Term**") unless terminated by either party upon written notice to the other at least sixty (60) days before expiration of the then-current term. Collectively, the Initial Term and Renewal Term will be referred to as "**Term**". During the Term of this SOW, Logicalis reserves the right to modify at any time the SOW and/or Attachment(s) so long as the original level of service continues to be met (examples of modifications include, but are not limited to, enhancement of or new technological support).

Early Termination Fee. Customer may terminate this SOW for convenience at any time during the Initial Term upon a minimum of thirty (30) days' prior written notice to Logicalis. Such termination will not become effective until Customer has paid (a) any outstanding invoices still owed, (b) an early termination fee equal to the undepreciated value of any implemented client specific dedicated infrastructure, and (c) an early termination fee equal to twenty-five percent (25%) of the Monthly Recurring Fees for the remaining line items for the remaining months (including partial months) in the Initial Term. In addition, Customer shall not be refunded for any portion of set-up/implementation services fees hereunder. For purposes of computing the Early Termination Fee the "Monthly Recurring Fee" means the monthly recurring fees paid or owed by Customer for the full month immediately preceding the termination or seventy-five percent (75%) of the monthly recurring fees on the Commencement Date, whichever amount is greater.

Logicalis Hardware. Any equipment (including but not limited to VPN router, universal hub appliance, etc.) provided to Customer from Logicalis as part of the Cloud Services and/or Managed Services remains the property of Logicalis. Unreturned equipment will be charged back to Customer at the then-current Manufacturer's Suggested Retail Price (MSRP) if it is not returned to Logicalis within thirty (30) days from the date of termination.

Section 7. Statement of Work Acceptance

- Managed Service

Acceptance:

To confirm our retention and authorize work to begin on your engagement, please return a signed copy of this document along with a copy of the Purchase Order, if required. Alternatively, you may email a copy to your Logicalis Account Executive or fax a copy to (248) 232 5412. Upon acceptance by Logicalis, a counter-signed copy will be returned to your attention. Any reference to a customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:

City of Reynoldsburg

Signature

Printed Name

Title

Date

City of Reynoldsburg
P.O. Number (if provided)

Billing Contact:

Christopher Allinson
City of Reynoldsburg
7232 E Main St
Reynoldsburg, Ohio 43068
(614) 602-4202

Accepted By:

Logicalis, Inc.

Signature

Printed Name

Title

Date

Logicalis Engagement Number
(when available)

Billing Contact Correction:

Cc: Clem Pantalone, Mike Henderson, Jim Hegarty

Attachment: Logicalis agreement (Service Contract for Cisco Phones)

Section 8. Monitored & Managed Services Attachment

Logicalis' Monitored & Managed Services provides full service monitoring and management of customer's configuration items. Managed Services includes Event Monitoring, Incident Management, Problem Management, Change Management, Reporting, Portal access etc. The Operating Model list shows the full list of services provided.

Logicalis' Monitored & Managed Services include the following Operating Models detailed in the Operating Model section of this SOW:

Table 1: Monitored & Managed Operating Model Summary

	Monitored	Managed
Monitoring & Event Management	✓	✓
Request Fulfillment		✓
Incident Management		✓
Problem Management		✓
Change Management		✓
Crisis Management		✓

8.1. Operating Models

Monitoring & Event Management

Summary

Monitoring Configuration Items, and Classifying and Routing Alarms

Deliverables

Logicalis Monitoring & Event Management includes proactive monitoring for the identification of events and alerts. Logicalis monitors and identifies events or thresholds that have been exceeded in accordance with the parameters in the Service Definition.

Deliverables include:

- Monitor Configuration Item (CI), health and identify events or thresholds that have been exceeded within the CI
- Logicalis will maintain the inventory of monitored Equipment
- Logicalis' monitoring will automatically distinguish Actionable Events from non-Actionable events as defined in the Service Definition
- Actionable events insert Incidents directly into the Service Management System
- Summarized monitoring data is stored for 1 year
- Actionable events are automatically classified as High, Medium, or Low urgency based on the severity of the event

Customer Responsibilities

- Customer will open all Logicalis required ports, and any other required access, to enable monitoring and management
- If a device requires trap management to be used, the customer will allow Logicalis to receive traps

Notes

- If Logicalis does not manage or monitor a device(s) that is preventing Logicalis' ability to detect events, then the situation is considered outside of Logicalis' responsibility
- Changes to hostnames or IP addresses without prior notification to Logicalis will result in temporary discontinued monitoring/management and may require a billable effort to remediate

Request Fulfillment

Summary

Request Submissions and Fulfilment Processing

Deliverables

Logicalis' Request Fulfilment, based upon ITIL, provides the ability for customers to request: additions, removals, or changes to existing services and technologies managed by Logicalis. The Request catalog is defined in each Logicalis service. Requests can be made via Logicalis' Self-Service Portal or via phone calls to Logicalis. Requests may be subject to customer approval. Certain Request will be fulfilled via Logicalis' Change Management process.

Deliverables include:

- Request catalog items available for selection via Logicalis' Self-Service Portal
- Request recording and work-flow processing
- Request fulfilment activity and status tracking
- Request Reporting
 - In Progress
 - Opened Last Month
 - Closed Last Month
 - All Requests – 12 Months

Incident Management

Summary

Procedural Resolution of Issues with Escalations and SLAs

Deliverables

The primary aim of Logicalis' Incident Management process, based upon ITIL, is to restore service operation as quickly as possible and maintain the best possible levels of service quality and availability for the customer's business operations.

Deliverables include:

- Incident management services including: identification, logging, processing, escalation, and resolution management, including third-party vendors as required.
- Incidents will be created via agreed customer contact methods, or automatically generated (if Monitoring is included with the applicable service).
- Escalation procedures based on formal, pre-defined criteria and processes.
- Customer notification when an incident occurs and during resolution updates.

- Incident resolution activity tracking including updates from engineers as applicable.
- Incident reporting via Logicalis' IT Service Management Portal, including these standard reports:
 - In Progress
 - Opened Last Month
 - Closed Last Month
 - All Incidents – 12 Months
- Assignment of incident priority using pre-defined algorithms, as defined below.
- Integration with Logicalis' "Crisis Management" process where applicable.
- In cases where a permanent resolution is not yet available, a workaround will be established to resolve the Incident.

Resolution & Closure

Incidents are marked as "Resolved" by Logicalis; the customer then has 5 calendar days to reject the resolution or mark the Incident as "Closed". If no action is taken by the customer, the Incident will automatically be marked as "Closed" at the end of the 5th calendar day. Closed Incidents cannot be reopened however new Incidents can be created if required.

Incident Priorities

Priority is a function of both:

- Impact - the assigned impact (importance) of the affected Configuration Item (CI) / Device, or the affected Business Service (if the CI isn't provided or known).
- Urgency - the urgency which is either assigned by the associated monitoring alarm, or the data collected from the user reporting the issue.

The Priority Assignment Table is shown in the "Service Level Agreement" section of this document.

Problem Management

Summary

Root Cause Discovery and Resolution Planning

Deliverables

Logicalis' Problem Management, based upon ITIL, identifies root causes of relevant Incidents as well as recommended resolutions to the root causes. The resolutions may require Logicalis' Change Management to implement recommended changes. The core objective is to find the root cause and remedy, prevent or reduce the impact of future Incidents and Problems, and minimize recurring issues and Incidents that cannot be prevented

Deliverables include:

- Create Problem records, where there is no known error, for:
 - P1 priority Incidents
 - Repetitive issues / recurring Incidents
- Problem analysis report with recommendations
- Generate workaround and known error documentation in the Knowledge Base
- Review, and approval, by both Logicalis and the customer, of the root cause analysis & resolution recommendations

Change Management

Summary

Managing Changes for CI Configurations, Settings etc.

Deliverables

Logicalis' Change Management, based upon ITIL, has the objective of ensuring that standardized methods and procedures are used for the efficient handling of changes, with minimum disruption to IT Services. Changes include additions, modifications, or removal of Configuration Items (CI's) initiated and managed by Logicalis.

Change Types are defined by Logicalis and include:

- Routine – low risk, low impact, pre-defined changes. Some routine changes are classified as pre-approved.
- Comprehensive - a planned change in response to a request, planned activities or to implement a non-urgent correction.
- Emergency – an expedited change where urgent correction of service is required to prevent an imminent service outage or to respond to an urgent legislative directive.

The customer is involved in the approval process of all change types with the exception of pre-approved Routine Changes as defined by Logicalis.

Deliverables include:

- Change processing including:
 - Technical planning documentation, including back out planning
 - Schedule planning
 - Risk assessment including conflict and impact evaluation
 - Change evaluation
 - Defined approval process
 - Configuration Management
 - Controlled planning and execution
 - Success measures against target execution window and planned results
- Pre-defined processing rules based on impact, risk, priority and Change Type
- Formal, work-flowed, approval processes involving:
 - Customer designated approvers
 - Logicalis Change Advisory Board (CAB)
 - Logicalis Emergency Change Advisory Board (ECAB)
- Emergency Change processing with expedited processing and approvals
- Activity and status tracking

Notes

Patch Changes

- Where applicable, Customer must supply all vendor provided patch CD/DVD media or vendor download site access, and the drive for installation, prior to change implementation.
- Customer is required to maintain a support contract at an appropriate level in order to obtain the patch media sets.
- Where applicable, Customer needs to provide the test environment and resources for testing patches, and for testing/deploying new code or technology. Testing of patches with applications is provided by Logicalis on a T&M basis.

Routine Changes

- Routine Changes, defined in the Service Offering Attachment(s), are deemed to be pre-approved and do not require change approval from Customer or Logicalis' CAB.

Emergency Changes

- Emergency Changes will follow an escalated approval process and will bypass Customer approvals. Customer will however be notified of the Emergency Change. Approvals will be documented by Logicalis' Emergency Change Board (ECAB). Full documentation will be provided after the change and Customer sign-off will be required to confirm restoration of service and change success.
- The Customer will be billed in one (1) hour increments on a premium T&M basis at \$280 per hour and will be prioritized immediately after any Emergency Changes or P1 Incident if this Emergency Changes is required as a result of something the Customer performed in the environment. This will be evaluated before and after execution to ensure adherence to the conditions above. As a result of this evaluation, Logicalis reserves the right to charge this premium T&M rate.

Crisis Management

Summary

Critical Incident Management

Deliverables

Logicalis' Crisis Management process is an extension of the Incident Management Process that facilitates a special handling for Incidents that Logicalis determines to warrant immediate and focused attention by appropriate parties.

Deliverables include:

- Incidents automatically alert Operations Personnel to a potential Crisis
- Crisis Determination
- Communication
 - Opening a Logicalis Crisis Conference Line with all relevant parties
 - Regular updates with the customer throughout the lifecycle of the crisis, including email notifications to affected parties
 - Communication of recommendations to be executed via standard processes
 - Resolution Confirmation
- Crisis Documentation, where applicable

8.2. Portal Reports and Portal Access

Reports

Logicalis provides incident reporting directly through the Self-Service Portal. The “SS-P” license type (see “Portal” section below) allows custom filters and views of ticket data. In addition reports related to specific Service Offerings can be found within the reporting section of the applicable Service Offering Attachment.

The following reports will be produced on a quarterly basis:

- Ticket Performance Report – Shows a summary of how many tickets met the TRT vs. tickets that didn’t meet the TRT.
- Missed TRT Report – Shows Ticket Summary information for each ticket that missed the TRT, grouped by Valid misses and Invalid misses. This report will show the target and actual time for each ticket.

Access

Logicalis provides portal access to a variety of information and functions. The following portal user roles define the access and functionality available.

Portal Details

Table 2: Portal Self-Service and Self-Service Plus Details

	Self-Service (SS)	Self-Service Plus (SSP)
<i>Ticket Creation / Approvals</i>		
Report Issues	✓	✓
Request Services	✓	✓
Approve Changes*	✓	✓
<i>Views / Reports</i>		
Knowledge Articles	✓	✓
Dashboards	✓	✓
- My Incidents by State (graph)	✓	✓
- My Open Incidents	✓	✓
- My Requested Items by State (graph)	✓	✓
- My Open Requested Items	✓	✓
Active Incidents	✓	✓
Active Requests	✓	✓
Approvals*	✓	✓
Company Active Incidents		✓
Company Active Requests		✓
Company Approvals		✓
Crisis Status (Incidents in Crisis Status)		✓
Company Dashboards		✓
- Tickets in Progress (graph)		✓
- SLA Analysis (graph)		✓
- Tickets Opened (graph)		✓
- Tickets Closed (graph)		✓
- History Tickets – 12 Months (graph)		✓
- Monitoring Events (INC from Monitoring)		✓

	Self-Service (SS)	Self-Service Plus (SSP)
- Configuration Management (graph)		✓
Contracts		✓
Monitoring**		✓
Corporate Catalog		✓
Enhanced Custom Filtering	✓	✓
Administration		
Custom Notifications	Via Request Mgmt	
Delegates	✓	✓
Password Change	✓	✓

* User must be a designated change approver

** Available to those with Monitoring Access – now requires SSP license

8.3. Audits

All audit related activities, including but not limited to, requests for custom reports, information gathering, and conference calls with internal or external auditors will be charged at the Time and Materials rate(s) noted in the SOW.

8.4. Monitored Service Level Objectives

Service Levels

The service levels outlined in Table 3 below are applied per device and are intended to be selected according to device importance/impact on the Customer's business. A service offering description in this Attachment provides additional details by device to Table 3 below.

Table 3: Service Level Summary

Service Item	Device Service Level
	Monitoring
Device Polling	✓
Event Detection	✓

Service Level Notes:

Monitoring Services leverages Logicalis' best practice monitoring tools and service descriptions and extends them either to Logicalis' ticketing system or directly into Customer's own ticketing system. Alarms generated, per each applicable service description are sent to the defined ticketing system. Logicalis sends the following information to the ticketing system instance:

- Category
- Urgency (1-5)
- Comments (full alarm message)
- Short Description (of alarm)
- Configuration Item (short name of the CI [i.e., the monitored name])
- Company
- Correlation ID (the unique monitoring ID for the message)

Unless explicitly provided by Logicalis, the Customer will be responsible for mapping these fields into their ticketing system and auto-creating incidents from the alarm information. Two-way traffic is built into Logicalis' service to provide intelligent communication between tickets and alarms i.e. for clearing alarms if cases are resolved, etc.

Requirements:

Customer shall pay setup fees for integration work between Logicalis' monitoring API and Customer's ticketing system. Customer shall also provide knowledgeable resources to assist with this integration. Onsite HUB hardware will be priced into this solution and shall be set up onsite by the customer at their location. Logicalis will require administrative system access to any monitored device. Logicalis will have sole responsibility to setup probes, change configurations, troubleshoot probes, and remove devices. An additional 50% upcharge to MRC will be applied to any device where Logicalis does not have proper access.

Changes:

After the initial burn-in period any device changes will be charged at the price(s) noted in the Incremental Pricing Categories section. These changes are requested via the Logicalis ServiceNow Ticketing System instance. Requests to support technologies outside of Logicalis Service Portfolio are performed on a Time and Materials basis as defined in the Time and Materials Rates, Travel Expenses section.

Reporting:

A URL, username, and password will be provided to allow Customer access into the monitoring reporting.

Disaster Recovery:

Logicalis has full redundancy in its monitoring infrastructure. Customer has the option, at an additional charge, of an additional on-premises hub that operates in an active/passive manner.

8.5. Managed Service Level Agreements

Incident Priorities

Incident priority is determined by Table 4 below. For example, a High Urgency event on a High Impact device is a Priority 1 Incident, whereas a Medium Urgency event on a Medium Impact device is a Priority 3 Incident.

Table 4: Incident Priority Matrix

Event URGENCY	Device Impact		
	High	Medium	Low
High	Priority 1	Priority 2	Priority 3
Medium	Priority 2	Priority 3	Priority 4
Low	Priority 3	Priority 4	Priority 5

Incident Priority Notes:

Event Urgency is determined by either:

- **System Alarm Events** – The Urgency is automatically classified as High, Medium, or Low based on the severity of the alarm event.
- **Service Call Events** – Event urgency is determined by the situation described by the caller.

Table 5: Target Resolution Times for Managed Devices by Priority

Priority	Incident		
	Email Notification	TRT*	Phone Call (24x7)
Priority 1	15 min	4 hr	15 min
Priority 2	15 min	8 hr	N/A
Priority 3	Upon Request**	16 hr	N/A
Priority 4	Upon Request**	32 hr	N/A
Priority 5	Upon Request**	48 hr	N/A

* TRT = Target Resolution Time (for High, Medium, and Low service levels). Failure to meet a TRT does not constitute a breach of contract. Resolution for Monitored contracts may be performed on a T&M basis.

** Customer may request to receive these email notifications.

SLA Penalties and Refunds

If any Target Resolution Times (TRT) from Table 5 is not met the following SLA penalties as calculated below shall apply:

Table 6: Service Level Penalties

Incident Priority	Penalty %
Priority 1 (P1)	50%
Priority 2 (P2)	40%
Priority 3 (P3)	30%
Priority 4 (P4)	20%
Priority 5 (P5)	10%

Penalty Payments are calculated as follows:

E (Exceeded Hours) $\times$ P (Penalty %) $\times$ V (CI Value) = Penalty paid per Incident incurring a missed TRT

Where:

- E = **Exceeded Hours** - The total number of incident resolution elapsed hours beyond the Target Resolution Time. This is for "Closed" incidents in the given month and excludes pause conditions, i.e., waiting on vendor, waiting on Customer or other causes beyond the reasonable control of Logicalis. Example: A P1 incident has 4 TRT hours, if the valid elapsed time = 5.5 hours, Exceeded Hours = 1.5 hours.
- P = **Penalty %** - This is derived from Table 6 above. Each incident has a priority and each priority has a related Penalty %.
- V = **CI Value** - This is the MRC for the device / Configuration Item ("CI") associated with the incident that missed the TRT. For Optimal Threat Platform and Optimal Threat Insight ("Threat Response") the CI Value is one-fifth (1/5) the Optimal Threat Service MRC. For purposes of computing CI Value, "MRC" means the MRC paid or owed by Customer for the full month immediately preceding the incident.

Penalty Notes:

- Penalties only apply to CI's covered by Managed (High, Medium, and Low) service levels.
- Monitored Only devices have no SLA.
- The penalty paid per incident is limited to the monthly value of the CI (i.e., the value of the amount the Customer pays Logicalis for the service associated with the CI each month), but in no event will the CI penalty or penalties, in the aggregate, exceed the MRC paid for the month giving rise to the incident(s).
- Penalties will be calculated monthly and paid quarterly as a credit issued on Customer's account.
- A missed SLA will not be considered a penalty if the missed SLA is caused by reasons beyond the reasonable control of Logicalis. In this situation, the incident will be flagged with "Invalid Missed SLA" and will not be counted toward a penalty payment.
- All Customer terms in this SOW must be met for an incident to be counted toward a penalty calculation. For example, if a service offering is disabled due to customer changes in the environment. Any device with an associated term out of compliance with this SOW will be excluded from any penalty payments.

SLA and Incident Handling Notes:

- Related Incidents will be handled by using a Parent/Child Incident. Multiple Child Incidents will be associated with a Parent Incident to link them. The Child Incidents will be closed when the Parent Incident is closed.
- Incidents related to system or service availability are considered resolved, and the TRT achieved, when the service is restored even if in a workaround state. Related problems will however continue to be addressed toward resolution.
- “Notification” referred to in Table 5 is delivered in the form of an automatic system generated message.
- In addition to the automatic notification message, for Managed devices, Priority 1 issues will receive a phone call within 15 minutes of the Incident being logged. Customer is responsible for maintaining correct escalation and contact information.
- SLA Timers are paused when the Incident is beyond the reasonable control of Logicalis (e.g., when awaiting vendor or Customer response).
- SLA Timers are paused when Incidents require a Change to be executed. The timers will pause from the initiation of the Change Request to the Completion or Cancellation of the Change Process.
- If Logicalis does not manage or monitor a device(s) that is preventing its ability to detect necessary events, then the situation is considered outside of Logicalis’ control.
- Logicalis reserves the right to adjust ticket priority levels based on urgency and impact information gathered throughout the ticket life-cycle. For example, if initial information provided by the caller is discovered to be inaccurate.

The penalties and/or credits provided under this Attachment are Customer’s sole and exclusive remedy with respect to any failure by Logicalis to meet the availability standard described herein.

8.6. Setup Roles & Responsibilities and Assumptions

A. Customer Roles and Responsibilities

1. Complete on boarding information for Customer that includes contact information (telephone, cell phone, pager, e-mail) for those staff involved in the management of Logicalis Service Delivery.
2. For Managed Services, specify Notification, Alert, and Escalation contacts for priority and device types. Customer needs to document who will be notified and how notification will be received (Customer may specify single or multiple notifications and also specify an escalation path).
3. Provide a Customer point of contact for approval and authorization of service requests to Logicalis.
4. Complete Logicalis' user information requests so that applicable Portal Licenses can be enabled.
5. Participate in meetings to understand processes for assignment, escalation, change management, and status communication.
6. For Managed Services, modify Self-Service user account information as required.
7. Provide a distribution list, during the integration phase, within Customer's email service for alarm notifications.
8. Ensure that Logicalis is kept up to date with changes to distribution list alarm notifications.
9. For Managed Services, assign and make available a contact person with the authority to make decisions regarding alternative solutions and resolution verification recommended by Logicalis. Logicalis may, without penalty, pause SLA timers if the Customer contact is not available for necessary information or decisions.
10. Install, setup and configure of all hardware (i.e., servers, routers, switches, firewalls, data collectors, etc.) and software (i.e., applications, databases, operation systems, etc.).
11. Customer acknowledges that during the performance of services, Customer may be asked to download software as part of such services. In downloading or receiving of such software, Customer affirms that it has received the software from Logicalis for use in its internal systems only and will use the software internally according to the instructions set forth by Logicalis.
12. Provide all IP information and host name and serial numbers where applicable for all relevant Configuration Items.
13. Configure devices to report SNMP traps unless otherwise noted in this SOW.
14. Work with Logicalis' engineers to tune alarm thresholds where necessary.
15. Enable event forwarding to Logicalis' management systems, i.e., Customer will open all Logicalis required ports to enable monitoring and management.
16. Complete Logicalis Configuration requests detailing Customer's technical environment.
17. Follow vendor's device recommendations for all devices that are not hosted by Logicalis for example cooling / room temperature.
18. Either use a Logicalis-supplied VPN endpoint (preferred) or provide Logicalis access to ping Customer's external interface of their VPN endpoint. This is important in determining the root cause of alarms. In either case, the VPN is required to be a persistent LAN-to-LAN connection.
19. For Managed Services, implement recommendations of Logicalis. Logicalis will always make a best effort to look out for the best interests of the Customer but Logicalis is not responsible for Customer requests that do not follow best practices, Customer requests that lead to poor account integrity, or Customer's non execution of Logicalis recommendations.
20. For Managed Services, Logicalis provides ticketing system functionality to ensure Disaster Recovery (D/R) service fail-over functionality between devices in the ticketing system. Customer is required to identify production/primary devices and fail-over

devices. In the event a production server fails and a D/R server is activated as the primary server, Customer may call Logicalis and request that the specific server be moved to "D/R Active" status. Logicalis will ensure the production server is in failed mode and will then activate the "D/R Active" status on the D/R server. The "D/R Active" status will ensure that all incidents and problems are handled with the same priority they would be for the equivalent production server. Customer will be responsible (as part of its D/R procedures) for calling to activate and de-activate the D/R status. Customer will also be responsible for identifying D/R & Production device relationships during the on boarding process and ensuring that Logicalis receives timely updates when changes to the D/R device relationships are made.

21. Work with Logicalis to determine the severity, course of action, and remote assistance for incident resolution.
22. Where necessary, provide site resources to work with hardware vendor service personnel requiring on site access.
23. For Managed Services, provide required access and information to perform relevant management tasks per this SOW. SLA timers are paused while waiting for Customer or vendor.
24. Follow Logicalis' recommendations to resolve identified environmental or resource issues which are currently or can potentially cause future problems.
25. Provide access to vendor ticketing system where required.
26. A monitoring hub is required at each Customer network-isolated data center. Logicalis requires full administrative access to this device in Customer's environment. In the event Customer refuses to provide full administrative access to this device, additional Time and Materials charges will apply for any activities requiring coordination with Customer's administrators. The Customer can choose Logicalis-provided devices, or import Logicalis' preconfigured Linux monitoring VM into Customer's VMware environment. Customer can choose redundant hubs, or a single hub depending on the urgency of the environment. Requirements for monitoring hubs are as follows:

B. Logicalis Roles and Responsibilities

1. Reports, Dashboards and Portal Setup.
2. Configure Service Offering Reports as detailed in each Service Offering Attachment.
3. Participation in meetings to discuss processes for assignment, escalation, change management, and status communication.
4. Connectivity Setup on Logicalis' Network including IP addressing information, VPN Connectivity, testing, and documentation of networking support contacts at Customer.
5. Agent, SPI or Probe Installation and Configuration.
6. For Managed Services, review of (Customer completed) Configuration Item information that includes each item to be supported, support identifiers, IP addresses, IDs passwords, support contract IDs and contact information, and configuration documentation.

C. Assumptions

1. Software applications and services not specifically listed in this SOW are excluded.
2. Client side network connectivity including VPN setup and configuration is the responsibility of the Customer unless Logicalis is specifically contracted for this work.
3. Customer's responsibilities for timely and proper completion of the transition and integration project will be discussed and agreed upon prior to project initiation. In order to ensure timely and proper completion of the transition and integration project and unless otherwise mutually agreed, Customer will be provided a 5-day turn-around time for required integration data. Logicalis will follow up, by phone or email, after the 5-day period to attempt to gather outstanding data. If Logicalis does not receive the data within the time period above,

- Logicalis will send a consultant to Customer's site, at standard T&M and travel rates, to gather the outstanding integration data.
4. Logicalis will perform maintenance on its infrastructure at such times as it deems appropriate and in such a manner so as to maintain compliance with all other provisions of this SOW. Customers will be provided advance notice of any maintenance expected to create an outage.
 5. All equipment is housed on Customer's premises unless stated otherwise in this SOW.
 6. Logicalis provides remote monitoring or management services for IT Configuration Items owned by Customer. Customer owns and will continue to own all software and hardware being monitored or managed.
 7. Connectivity between the Logicalis Operations Center and Customer facility will be via a VPN Connection.
 8. Logicalis reserves the right to limit performance metrics in the event the primary connectivity fails and Customer has not established backup network connectivity.
 9. All Customer WAN devices will be available for instrumentation and monitoring via one Customer site router, unless otherwise noted. Customer must maintain on-site support if it does not have qualified staff for hardware replacement.
 10. Customer will be directly responsible for all vendor hardware and software maintenance contracts.
 11. For Managed Services, Customer will grant Logicalis employees access to support contracts and vendor information to grant Logicalis the ability to place support calls on behalf of Customer.
 12. Customer servers under Managed Services require remote console access such as KVM, Console cards, or RILO cards to establish remote communications. These devices must be purchased by Customer.
 13. Instrumentation tools, as well as monitoring agents, probes and smart plug-ins (SPIs) placed on Customer systems are, and will be, owned by Logicalis unless otherwise noted in this SOW.
 14. Any hardware or software deployment is the responsibility of Customer, unless specifically stated herein and agreed upon by both parties.
 15. Service pricing is based on a fully-deployed, functional, tested, and production-ready environment available at contract commencement. All parts of Customer's systems are subject to operational review. Logicalis reserves the right to adjust the pricing based on information found during due diligence or integration.
 16. Only vendor supported hardware and software (at the time of the incident) are covered by this SOW. Customer is required to maintain a valid hardware support contract for each device for the duration of this SOW. Hardware external to the managed / monitored device enclosure is excluded from the Service Level Agreement. Software applications not specifically listed in the Service Level Agreement are excluded.
 17. Host names or IP Addresses changed without notification to Logicalis will result in temporary discontinued monitoring/management and will require a T&M effort to reconfigure.

Section 9. Service Offering Attachment(s)

[Managed - Virtualization & Cloud - VMWare vSphere](#)

[Managed - Unified Communications - IP/T](#)

[Managed - Unified Communications - Cisco Telepresence](#)

[Managed - Network - Cisco Routing](#)

Attachment: Logicalis agreement (Service Contract for Cisco Phones)

Section 10. Appendices

Appendix A. General Information

Attachment: Logicalis agreement (Service Contract for Cisco Phones)

Appendix A. General Information

Contacts

Local Contact	Clem Pantalone 1801 Superior Ave. Ste 350 Cleveland, OH 44114 (216) 350-4168 Clem.Pantalone@us.logicalis.com
Legal Notices	Logicalis, Inc. ATTN: Legal Services 2600 S. Telegraph Road, Suite 200 Bloomfield Hills, MI 48302

Document Information

File Name	CITY9076651
Creation Date	October 18, 2021
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Copyright Information

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Freedom of Information

Many of Logicalis' customers are in the public sector and Logicalis is well aware of the obligations imposed on its public sector customers by the United States Freedom of Information Act ('FOIA'). Logicalis' policy is to co-operate with its public sector customers to assist them in meeting their obligations under the FOIA.

Logicalis considers that the following sections of this SOW are confidential or commercially sensitive and that disclosure of all or part of the information contained in these sections may harm Logicalis' commercial interests:

Solution Design: The solution has been derived from the intellectual effort, knowhow and expertise of Logicalis staff and consultants and may contain proposals that are original or innovative. The disclosure of this information to Logicalis' competitors may give them an unfair advantage in competing with Logicalis in future similar projects.

Costs Section: Disclosure of Logicalis' costs to competitors is likely to give those competitors an unfair advantage in competing against Logicalis in future bids and may reduce the competitiveness of future tenders.

Customer References: Information relating to customers is frequently protected by confidentiality obligations where disclosure is permitted only for specified purposes, such as providing details to potential new customers. Disclosure of this information to others may be in breach of these confidentiality obligations and disclosure of this information to competitors may harm Logicalis' commercial interests by assisting competitors to compete for business from those customers.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Contract for City Cyber Insurance for 2021

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Request authorization for the Mayor to enter into a contract for city cyber coverage insurance for a year period beginning January 1, 2022 and ending December 31, 2022 with Willis Tower Watson Midwest, Inc. in the amount of \$-----and declaring an emergency.

Explanation of legislation and need to have cyber coverage in effect on January 1, 2022.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR CITY CYBER INSURANCE FOR 2022, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract for City cyber insurance coverage for a one year period beginning January 1, 2022 and ending December 31, 2022 with Willis of Ohio, Inc. and its related companies in the amount \$.

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further that the current policy expires on December 31, 2021; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Development, Parks and Recreation Committee

RE: Rezoning of 8555 East Main Street

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
-------------------------	------------------------	---------------

Eric Elizondo of Skilken Gold Real Estate Development, on behalf of property owner John A. Shepard, is requesting a rezoning of the 17.010 acres for a retail and multi-use development. As a first read, Council must request that the Planning Commission review this application and make a recommendation to Council.

Planning Commission recommendation: Mr. Furst moved to accept this proposal as submitted with the following conditions that a traffic impact study is conducted for the rezoned parcel, depending on how the lot split is determined, and that the other uses identified here as the B lots would be similar to what's presented here in this application.

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR THE CITY OF REYNOLDSBURG FOR A PROPERTY LOCATED AT 8555 EAST MAIN STREET FROM INNOVATION DISTRICT (I) TO COMMUNITY COMMERCIAL DISTRICT (CC)

WHEREAS, the Reynoldsburg Planning Commission, after conducting a public hearing on the application and considering the issue, has recommended that this property be or not be rezoned to Community Commercial District (CC); and,

WHEREAS, the Reynoldsburg Planning Commission believes that this property is suitable for

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

the zoning classification of Community Commercial District (CC).

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING AND FAIRFIELD, STATE OF OHIO, THAT:

~~**Section 1.** That the property located at 8555 East Main Street currently zoned Innovation District (I) shall be and is hereby rezoned Community Commercial District (CC) as indicated in the attached Exhibit A.~~

~~**Section 2.** That the Planning and Zoning Department be and is hereby authorized to make said changes to the official zoning map of the City of Reynoldsburg.~~

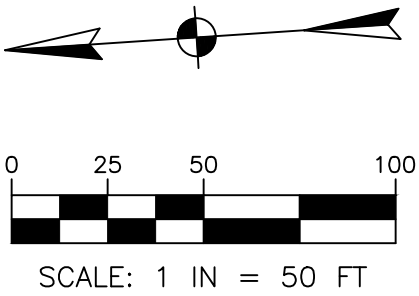
~~**Section 3.** That upon adoption by the Council, this Ordinance shall become effective thirty days following the signature of the Mayor.~~

Section 1. That the property located at 8555 East Main Street, Reynoldsburg, Ohio 43068, known as Licking County Parcel No. 013-027540-00.000, currently zoned Innovation District (I), shall be and is hereby rezoned, in part, Community Commercial District (CC) as reflected in the attached Exhibit A.

Section 2. The Development Plan attached as Exhibit A shall be incorporated into this District change and shall bind any future development or use of the subject lots. As reflected in Exhibit A, Parcels A, B1, B2, and B3 shall be rezoned Community Commercial District (CC) . Parcel C shall remain zoned Innovation District (I).

Section 3. The Planning and Zoning Administrator be and is hereby authorized to make said changes to the official zoning map of the City of Reynoldsburg.

Section 4. That upon adoption by the Council, this Ordinance shall become effective thirty days following the signature of the Mayor.



FRONT - 10'
SIDES - 10'
REAR - 10'
FRONT - 10'
SIDES - 10'
REAR - 20'
6' FROM PROPERTY LINES
70%
45'

DEVELOPMENT PLAN	8555 E MAIN STREET REYNOLDSBURG, OHIO 43088	PREPARED FOR: SKILKEN/GOLD DEVELOPMENT	 TECHNICAL SKILL. CREATIVE SPIRIT. Mannik Smith GROUP www.MannikSmithGroup.com	1160 DUBLIN ROAD SUITE 100 COLUMBUS, OH 43215 TEL: 614.441.4222 FAX: 888.488.7340	NO.	DATE	BY	DESCRIPTION	
				PROJECT DATE: 09/24/2021					
				PROJECT NO: 56430007					
				DRAWN BY: NAF					
				CHECKED BY: MAM					

Received

SEP 14 2021



CITY OF REYNOLDSBURG
Department of Development
Planning & Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

Reynoldsburg Building Division

App./Case#: 2021-5454Date Submitted: 9/14/21Fee Amount: 1000 -
☒ Paid: CK 0245

PLANNING COMMISSION APPLICATION

I. PROPERTY INFORMATION		FOR DISTRICT CHANGE ONLY	
Property Address: TBD		Proposed Zoning: CC	
Description of Location: SE Corner of E. Main Street and Taylor Rd.		Size of Area to be Rezoned: 17.010	
Parcel ID#(s): 013-027540		Existing Structures: Mobile homes	
Number of Lots: 1	Present Zoning: I	Present Use: Mobile home park	
Complete Where Applicable:			
Engineer/Surveyor: <u>The Mannik & Smith Group, Inc.</u>			
Builder/Developer: <u>Skilken Gold Real Estate Development</u>			
II. PROPERTY OWNER OF RECORD			
Property Owner Name(s): John A. Shepard		Property Owner Address(s): 10852 Zion Rd., Thornville OH 43076	
III. APPLICANT INFORMATION			
Applicant Name: Eric Elizondo		Applicant Address: 4270 Morse Rd., Columbus OH 43230	
Applicant Phone Number: 614-937-6362		Applicant Email: elizondo@skillengold.com	
☐ Property Owner	☒ Business Owner/Tenant	☐ Contractor	☐ Architect/Engineer
PROJECT INFORMATION			
☒ District Change (Rezoning) (\$750 Residential plus \$50 per lot/\$1,000 Non-Residential)		☐ Amendment of Development Plan or Text (\$500)	
		☐ Major Site Plan (\$500)	
Description of Project: <u>17+/- acres to be rezoned from I (Innovation) to CC (Community Commercial). Development fronting Main Street to be for retail use. Remainder lot for office or multi-family dwelling use.</u>			
Please review the attached checklist and note the items you are responsible for submitting with this application. All required items must be submitted to the Planning & Zoning Administrator.			
Applicant Signature: <u>John A. Shepard</u>		Date: <u>9-10-2021</u>	
By signing this application I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.			

Attachment: Rezoning Main and Taylor Application (Rezoning of 8555 East Main Street)

OFFICE USE ONLY	
Additional Notes:	Zoning Information ☐ Historic District ☐ CC Overlay <u>Innovation</u> Add'l Approvals Req'd ☐ BZBA
	Planning Com. Meeting Date: <u>10/7/2021</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied
	City Council Meeting Date: <u>9/27/2021</u> ☐ Approved as Submitted ☐ Approved w/ Conditions ☐ Tabled ☐ Denied
	P&Z Admin.: _____ Date: _____ Clerk of Council: _____ Date: _____

SKILKEN | GOLD

Real Estate Development

Received

OCT 21 2021

Reynoldsburg Building Division

RE: Narrative for Planning Commission Submittal for Rezoning a portion of Parcel ID # 013-027540
Date: 10/21/2021

Planning Commission,

Skilken Gold Real Estate Development is in contract to purchase parcel ID# 013-027540 in Reynoldsburg, Ohio. The approximately 17-acre parcel is at the southeast corner of Main Street (State Route 40) and Taylor Road. Our plan is to develop and divide the property into 5 separate parcels. The parcels adjacent and south of Main Street are planned to be developed for uses that are as of right or will require a conditional use approval within the current Community Commercial zoning district. The south parcel, Parcel C will remain within the Innovation zoning district.

Our team is proposing a rezone from Innovation District to Community Commercial District for the front 4 parcels as indicated on the submitted site plan 1/1. Parcel A (Sheetz) will be submitted for Major Site Approval in 2021. Regarding Parcels B1, B2 and B3, the site plan submitted represents proposed uses.

Deed restrictions, covenants, cross access agreements, drainage agreements and maintenance will be formalized with all tenants. Sheetz has defined restrictive covenants in their lease.

Construction Schedule: Start May 2022 and Open November 2022 – Additional parcels B1, B2 and B3 Construction Start to be determined.

Impact Studies: Carpenter Marty Transportation has been contracted: 1. Develop a Memorandum of Understanding for the traffic impact study. 2. Perform Data Collection 3. Provide Analysis using HCS 7 software to perform capacity analysis. 3. Develop a report 4. Report Analysis and report revisions.

Utilities: Water and sanitary have been identified to service the area via a will serve letter provided by the city. Capacity analysis will be addressed as each site is developed, with the Facilities Demand Worksheet required at each Major Site Plan submittal. Storm water management will be addressed by each lot with detention and water quality to meet City requirements. Adequate outlet exists for the rezoning area in similar scenario as the current existing conditions reflect, with release to a 15" storm line in the Taylor Road right-of-way at the SW corner of the rezoning area. Individual lots may use a combination of underground and above ground detention basins. Sheetz Facility Demand Worksheet is provided with this submittal and will be included with the Major Site Plan application.

Thank you for your consideration.

Cordially,

Eric M. Elizondo, AIA, NCARB, LEED AP BD+C
SVP of Operations

4270 Morse Road Columbus, Ohio 43230 614.418.3100

www.skilkengold.com

Attachment: Rezoning Main and Taylor Development Letter (Rezoning of 8555 East Main Street)



Engineers, Surveyors, Planners, Scientists

June 15, 2021

Mr. Danny Vazquez
Civil Engineer Intern
The Mannik & Smith Group, Inc.
1600 Dublin Road, Suite 100
Columbus, Ohio 43215

Subject: Reynoldsburg Utility Availability for Southeast Corner of E. Main St. and Taylor Rd.

Dear Mr. Vazquez,

On behalf of the City of Reynoldsburg, I am providing a response to your request for a sewer and water availability letter for the parcel located on the southeast corner of the East Main Street and Taylor Road intersection. The City of Reynoldsburg owns and maintains 12-in diameter water main (record plan P00825) along the south side of East Main Street, a 16-in diameter water main (record plan P01038) along the west side of Taylor Road, and an 18-in diameter sanitary sewer (record plan P01822) located along the west side of Taylor Road.

Connections to either the public sewer or water main are subject to the review and approval of plans and capacity calculations by the City of Reynoldsburg. Additionally, sanitary sewer plans must be approved by City of Columbus because they are the wastewater treatment provider for the City of Reynoldsburg. All associated fees and permits must be acquired prior to tapping public utilities.

Should you have any questions or require additional information, please contact me at 614-775-4555.

Sincerely,

A handwritten signature in blue ink that reads "Ryan M. Andrews".

Ryan M. Andrews, PE
Reynoldsburg Consulting City Engineer

Enclosures: Record Plan P00825, P01038, and P01822

Copies: Mr. William Dorman, Director of Public Service
Mr. Paul Hellman, Water and Wastewater Superintendent

3. Facilities Demand Worksheet Sheetz

(To be completed for Major Site Plan, Zoning District Change, and Plot, Grade, & Utility Plan Applications.)

1. Water:

- a. What will the total demand for water be in gallons per day (gpd) for this proposed site improvement? 1,650 gpd
- b. How much pressure is required? 45 psi

Coordinate with the City Engineer to determine if a Water Usage/Flow Study is required (614.322.6810).

2. Sanitary Sewer:

- a. What will the total anticipated flow in gallons per day for this proposed site improvement?

2,500 gpd

Coordinate with the City Engineer to determine if a Utility Study is required (614.322.6810).

3. Traffic:

a. Definitions:

- i. Traffic Access Study: This type of study is to be used for small scale projects generating 50- 200 trip ends during the peak hour of the adjacent street or during the peak hour of the generator, whichever is higher. These studies are applicable to projects that do not have a significant impact on the overall transportation system, but will have impacts on site access points. Analysis is typically limited to review of access point location, type, and size. Analysis of turn lane requirements on the public road at the proposed access point may also be reviewed.
- ii. Traffic Impact Study: An impact study is to be completed for uses that generate more than 200 trip ends during the peak hour of the adjacent street or during the peak hour of the generator, whichever is higher. This type of evaluation usually includes all access points and nearby intersections. The scope of the Traffic Impact Study is to be determined by affected agencies and the Applicant.
- iii. Regional Traffic Analysis: This type of analysis is suited for large scale or groups of smaller projects that impact a large geographical area significant enough in the judgment of City to require an evaluation of impacts on a Comprehensive or Thoroughfare Plan Scale. Road segments, intersections, and perhaps alternative road networks shall be analyzed and long term needs identified. The scope is to be determined by affected agencies and the Applicant.

- b. What are the anticipated Average Daily Traffic (ADT), Generator Peak Traffic, Adjacent Street Peak Traffic volumes, generated by the site improvement and what are the Peak Hours of operation (using ITE Trip Generation Manual).

2,766 ADT

Generator Peak	Adjacent Street Peak	Peak Hour
<u>256</u> AM	<u>336</u> AM	7:00-8:00 AM
<u>244</u> PM	<u>276</u> PM	4:00-5:00 PM

- c. USE FOR ZONING DISTRICT CHANGES: Is a zoning district being requested for uses that can generate 200 or more peak hour trip ends that the current zoning does not anticipate?

_____ Yes, Traffic Impact Study or Regional Traffic analysis is required.

_____ No, Traffic Access Study Required.

- d. USE FOR MAJOR SITE PLANS: Check the following as applicable to the site development:

_____ There are 200 or more Peak Hour trips anticipated.
(Traffic Impact Study or Regional Traffic Study is required.)

_____ There are between 50-200 Peak Hour trips anticipated.
(Traffic Access Study is required.)

_____ There are less than 50 Peak Hour trips anticipated. (No additional requirements.)

- e. The information presented in this section is to assist the applicant with the requirements for traffic analysis within the City of Reynoldsburg. The City reserves the right to change these requirements if special conditions exist. If a Traffic Impact Statement or Regional Traffic Analysis is required, the applicant and the City Engineer must schedule a scope verification meeting with the City and any other local, state, or federal agencies affected by the proposed site improvements.

I certify that the information provided with this application is correct and accurate to the best of my knowledge, in filing this application with the City of Reynoldsburg.

Erin M. Eligante
Applicant's Signature

7/15/21
Date

Attachment: Rezoning Main and Taylor Development Letter (Rezoning of 8555 East Main Street)

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST**

DATE: **November 22, 2021**

TO: **Public Safety, Law and Courts Committee**

RE: **Purchase of 4 Hybrid Cruisers**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Pending the approval of the 2022 budget and 2022 state bid list, the Reynoldsburg Division of Police is requesting permission to purchase four (4) 2022 Hybrid Police Cruisers in the amount of \$418,425.00. Purchase of all four (4) vehicles will be made through state bid pricing, therefore competitive bidding by the City is waived.

**AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FOUR HYBRID
POLICE CRUISERS FOR THE REYNOLDSBURG POLICE DEPARTMENT**

WHEREAS, the City of Reynoldsburg Police Department requests authorization to purchase four (4) new hybrid police cruisers; and

WHEREAS, the cost of the vehicles is a total cost of four hundred eighteen thousand, four hundred twenty-five dollars (\$418,425.00); and

WHEREAS, the Reynoldsburg City Council does hereby authorize the purchase of said law enforcement vehicles and further authorizes the Mayor to execute any documentation necessary to effectuate said purchase.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

SECTION 1. That the Mayor be and is hereby authorized to purchase four (4) 2022 hybrid police cruisers in the amount of \$418,425.00.

SECTION 2. That an amount of \$418,425.00 will be included as part of the Police Department 2022 budget.

SECTION 3. That pursuant to RCO section 175.01(g), the purchase shall be made through the State of Ohio Bid Contract RS901519; therefore, competitive bidding by the city is waived.

SECTION 4. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: **November 22, 2021**

TO: **Public Safety, Law and Courts Committee**

RE: **Transfer of Funds from Maintenance to RPD**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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The police and maintenance department are requesting to purchase an additional UTV to be shared by each department at a cost of \$17,879.00

**AN ORDINANCE UNAPPROPRIATING FUNDS FROM AN ACCOUNT IN THE
MAINTENANCE DEPARTMENT AND APPROPRIATING FUNDS TO AN ACCOUNT
IN THE POLICE DEPARTMENT**

WHEREAS, the Reynoldsburg Maintenance Department and the Police Department have determined the need for an additional Utility Terrain Vehicle (UTV); and

WHEREAS, the UTV will be shared by the police and maintenance departments for a variety of projects and events;

WHEREAS, funds will be transferred from the Maintenance Department to the Police Department for the purchase for the total cost of the vehicle of \$17,879.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

SECTION 1. That an amount of \$10,000.00 be unappropriated from Maintenance account 110.595.5361 Building Repair Maintenance and appropriated to Police account 110.111.5639 Other Equipment.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST****DATE: November 22, 2021****TO: Public Safety, Law and Courts Committee****RE: Amend Parking Ordinance Chapter 351**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

An Ordinance to Amend Chapter 351 Parking of the Codified Ordinances for the City of Reynoldsburg

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is in the best interests of the City of Reynoldsburg to amend Chapter 351 of the Codified Ordinances of the City of Reynoldsburg.

NOW, THEREFORE; BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, that:

SECTION 1. That Chapter 351 Parking of the Codified Ordinances of the City of Reynoldsburg shall be amended as provided in the attached Exhibit A.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

351.01 POLICE ~~MAY REMOVE UNATTENDED VEHICLE WHICH OBSTRUCTS TRAFFIC.~~ REMOVAL OF VEHICLES

(a) Whenever any police officer finds a vehicle standing upon a highway in violation of Ohio R.C. 4511.66 or a substantially similar municipal ordinance, such officer may move such vehicle, or require the driver or other person in charge of the vehicle to move the same, to a position off the paved or improved or main traveled part of such highway.

(b) Whenever any police officer finds a vehicle unattended upon any highway, bridge, or causeway, or in any tunnel, where such vehicles constitutes an obstruction to traffic, such officer may provide for the removal of such vehicle to the nearest garage or other place of safety.

(c) In addition to any other manner provided by law, any police officer may, in her or his discretion, require or authorize the removal of any vehicle under the following circumstances:

(1) Vehicles creating a traffic hazard or safety hazard. A vehicle left unattended and so parked illegally as to constitute a definite hazard or obstruction to the normal movement of traffic.

(2) Vehicles abandoned on public property. Any vehicle which is left on public property for 48 hours or longer without the permission of the Division of Police.

(3) Vehicles blocking fire exits or hydrants. Any vehicle illegally parked in such a manner that it blocks a fire escape ladder, device, or exit or blocks ready access to a fire hydrant.

(d) Any vehicle removed under this Section shall be stored at the nearest place of safekeeping by the Division of Police and shall be released upon the payment of reasonable storage fees.

(e) The Division of Police shall notify, by ordinary or certified, the registered owner of any vehicle so removed, within seventy-two (72) hours of removal. Such notice shall contain all of the following:

1) The name and address of the registered owner of the vehicle towed, impounded, or immobilized;

2) The license plate number of the vehicle towed, impounded, or immobilized;

3) The reason for the towing, impoundment, or immobilization;

4) The location, date and time where the vehicle was towed, impounded, or immobilized;

5) The contact information for the entity to obtain release of the vehicle; and

(6) The time, place, and manner in which a hearing to contest the towing, impoundment, or immobilization can be initiated.

~~(ORC 4511.67)~~

351.03 PROHIBITED STANDING OR PARKING PLACES.

No person shall stand or park a vehicle, except when necessary to avoid conflict with other traffic or to comply with the provisions of this Traffic Code, or while obeying the directions of a police officer or a traffic control device, in any of the following places:

(a) On a sidewalk, except a bicycle;

- (b) In front of or less than three feet from the edge of the apron of any public or private driveway;
 - (c) Within an intersection;
 - (d) Within ten feet of a fire hydrant;
 - (e) On a crosswalk;
 - (f) Within twenty feet of ~~a crosswalk at~~ an intersection;
 - (g) Within thirty feet of, and upon the approach to, any flashing beacon, stop sign or traffic control device;
 - (h) Between a safety zone and the adjacent curb or within thirty feet of points on the curb immediately opposite the end of a safety zone, unless a different length is indicated by a traffic control device;
 - (i) Within fifty feet of the nearest rail or a railroad crossing;
 - (j) Within twenty feet of a driveway entrance to any fire station and, on the side of the street opposite the entrance to any fire station, within seventy-five feet of the entrance when it is properly posted with signs;
 - (k) Alongside or opposite any street excavation or obstruction when such standing or parking would obstruct traffic;
 - (l) Alongside any vehicle stopped or parked at the edge or curb of a street;
 - (m) Upon any bridge or other elevated structure upon a street, or within a street tunnel;
 - (n) At any place where signs prohibit stopping, standing or parking, or where the curbing is painted yellow, or at any place in excess of the maximum time limited by signs;
 - (o) Within one foot of another parked vehicle;
 - (p) On the roadway portion of a freeway, expressway or thruway.
 - (q) Within any fire lane on private property, devoted to public use, as so designated, marked and approved by the Chief of the Fire Division and the Police Chief.
 - (r) In that area known as the street lawn.
- (Ord. 9-80. Passed 2-11-80.)

351.17 SNOW EMERGENCY PARKING BAN.

(a) In order to facilitate the cleaning of streets and to expedite the free flow of vehicular traffic:

(1) Motor vehicles shall not be parked on the streets designated herein at such times as the United States Weather Bureau records indicate two inches of snow has fallen and there is a prospect of further snowfall; and

(2) Motor vehicles shall not be parked on other city streets when the Mayor, in his discretion, declares an emergency due to excessive snow and further designates other specific streets or areas bounded by certain streets.

(b) All cars parked during the period of time weather conditions prohibiting parking are declared under division (a) hereof, must be removed by the owners or operators within two hours of the dissemination of the information as provided in division (a)(1) or in the time as designated in the declaration of emergency as provided in division (a)(2) hereof. Any motor vehicle parked in violation of these prohibitions shall be subject to fines as provided herein and may be removed

by authorized agents of the City at the order of the Chief of Police, Director of Public Safety or Mayor, and then shall subject the owner or operator to costs of towing and storage as provided herein.

(c) It shall be the responsibility of the owners or operators of motor vehicles to ascertain whether weather conditions or the declared emergency requires the removal of their vehicles from the streets or areas designated in divisions (a)(1) or (2) hereof. In order to assist dissemination of this information, the streets designated in division (a)(1) hereof shall be marked with pole signs and the Mayor or Director of Public Safety shall through radio, newspaper or other available media disseminate information as to the existence of a declared emergency. The dissemination of this information, however shall not relieve persons from the responsibility of ascertaining the existence of the weather conditions or declared emergency therein.

(d) Any vehicles removed by authorized agents of the City shall be removed to a motor vehicle pound as designated by the Chief of Police, Director of Public Safety or Mayor. Records of motor vehicles removed, and their locations shall be kept by the Police Division.

(e) Any person violating the provisions of this section shall be subject to a fine of not less than fifteen dollars (\$15.00) and not more than fifty dollars (\$50.00), provided however, that a motor vehicle which has been removed to a motor vehicle pound may be recovered only upon the payment of the towing and storage charges Imposed thereon. No credit for the payment of towing and/or storage charges shall be given toward any fine imposed herein.

(Ord. 50-78. Passed 4-10-78.)

(f) The streets where parking is prohibited after two inches of snow has fallen and there is a prospect of further snowfall are as follows:

- 1) Retton Road, between Rosehill Road and Haft Drive;
- 2) Rosehill Road, between Livingston and East Main Street, and between Rosedale and north Corporation limit (west side of street);
- 3) Haft Drive;
- 4) Carlyle Drive, between East Main Street and Goldsmith Drive;
- 5) Goldsmith Drive, between Carlyle and Hanson Street;
- 6) Bartlett Road, between Rosehill Road and Haft Drive;
- 7) Hanson Street, between Goldsmith Drive and East Main Street;
- 8) Brice Road, north of Main Street, between Rosedale and north Corporation limit;
- 9) Baldwin Drive, between Livingston Avenue and Junior High School;
- 10) Lancaster Avenue, north of East Main Street to Bryden Road;
- 11) East Main Street, between Lancaster Avenue and Graham Road/Waggoner Road.
- 12) Priestley Drive.
- 13) Kingsley Drive.
- 14) Firstgate Drive.
- 14)15) Rodebaugh Road from the point at which Rodebaugh Road intersects with Firstgate Drive to Waggoner Road.

(Ord. 36-84. Passed 4-23-84.)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **November 22, 2021**

TO: **Public Service and Transportation Committee**

RE: Purchase VaCall AJVR 1015 Hydro Vac/ Jet Truck

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

To authorize the Mayor to purchase from Southeastern Equipment co. For a 2022 VaCall AJVR 1015 Hydro Vac / Jet Combination Equipment.

To purchase a VaCall Chassis Freightliner 370 Horsepower Cummins ISL with a Allison 3000 RDS Transmission, With all Options. Please see quote 12696 on the attachment.

This equipment will be shared by the Water Department, Wastewater Department and Storm Sewer Department.

This vendor is on a state bid purchasing list was from 2020 new list and price is \$433,787.55 + 10% the 3 quotes 1 with aqua tech and the other with Gap Vac. This purchase was agreed upon all departments.

This purchase was INCLUDED in the 2022 Budget for the WATER, SEWER, and STORMWATER DEPARTMENTS

A total of \$477,166.30 from the three accounts.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

This Purchase quote is \$433,787.55 with a 10% Buffer totaling \$477,166.32 this will provide the City of Reynoldsburg Staff with the equipment that has multiple purposes for all three departments this equipment will save the city money and time. See attachment for figures of savings.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SOUTHEASTERN EQUIPMENT CO. TO PURCHASE A 2020 VACALL AJVR 1015 HYDRO VAC/JET COMBINATION EQUIPMENT, WAIVE COMPETITIVE BIDDING, AND APPROPRIATE FUNDS THEREFOR

WHEREAS; the Water, Sewer and Stormwater Departments have determined that the City needs to purchase a vacuum/jet truck for use in each department; and

WHEREAS; the City currently contracts this work out to an outside vendor, costing the City money and more especially time when addressing emergency water and sewer line breaks; and

WHEREAS; the vehicle and equipment will be purchased through the state of Ohio purchasing contract; and

WHEREAS; the purchase price of the truck was included in the 2022 budget and will not exceed the budgeted amount of \$477,166.30

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase from Southeastern Equipment Co. a 2020 VaCall AJVR 1015 Hydro Vac/Jet truck under the state bidding contract.

SECTION 2. That the purchase price is not to exceed \$477,166.32 total with funds approved in the 2022 Budget and appropriated from the following funds:

Water Department Equipment	710.735.5633	\$159,055.44
Wastewater Department Equipment	720.736.5633	\$159,055.44

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

Storm Water Vehicle

740.737.5633

\$159,055.44

SECTION 3. Upon adoption by Council, this Ordinance shall take effect and be in force from the earliest date permitted by law following the Mayor's signature.

**AJVR 1015**

Quote Date: 2/27/2020

Bill To: Southeastern Equipment
10874 East Pike Rd.
Cambridge, OH 43725
USA

Machine Quote: 12696

PWO: TBD

Sales Order: TBD

Estimated Ship Date: TBD

Ship To: Southeastern Equipment
10874 East Pike Rd.
Cambridge, OH 43725
USA

Customer: CITY OF REYNOLDSBURG OHIO

Customer PO: TBD

Chassis Description: Vacall Supplied, New, Freightliner, 370 HP, Auto,
Single Steer, G1

Chassis Arrival Date: TBD**Chassis Make:** Freightliner**Chassis Model:** 108SD/SBA**Chassis Year:** 2020**Chassis VIN#:** TBD**GVW:** 66,000**Transmission:** ALLISON 3000 RDS**Engine Model:** Cummins ISL

The following is the quote confirmation for a AJVR 1015. Please review the specification carefully and advise me if there are any discrepancies.

Supplied By: Vacall Supplied**Chassis Paint Code:** L0006EB White Elite BC ; 14405143**Spec Code:** G1**HP:** 370**Vacall Part#:** _____

Model	Quantity	Description	Unit Price	Price
AJVR 1015	1	10 CUBIC YARD/1500 GALLON REAR BOOM AND HOSE REEL		\$224,036.00
Chassis				
	1	Electric Back Up Alarm	\$0.00	\$0.00
	1	Fenders	\$0.00	\$0.00
	1	Mud Flaps Behind Rear Tires	\$0.00	\$0.00
	1	Rear Dot Under Ride Protection (Bumper)	\$0.00	\$0.00
	1	Factory Mounting Tandem Axle	\$0.00	\$0.00
	1	Vacall Supplied Chassis	\$0.00	\$0.00
	1	Tow Hooks - Rear	\$276.00	\$276.00
Paint				
	1	Powder Coat Subframe, Power Frame, Hose Reel Mount And Base, And Exhaust Silencer Black	\$0.00	\$0.00
14405143	1	Powder Coat Unit Gradall STD White Dupont N0006 Pt#14405143 (Excludes Cab / Chassis)	\$0.00	\$0.00
	1	Debris Tank Galvanized	\$4,947.00	\$4,947.00
	1	Air/Water Separator Galvanized	\$2,803.00	\$2,803.00
Power Module				
	1	Direct Drive For Vacuum Pump	\$0.00	\$0.00
	1	Hydraulic Temp / Level Sight Eye	\$0.00	\$0.00
	1	Transfer Case	\$0.00	\$0.00
	1	Variable Volume 2.7 Cir Hydraulic Piston Pump Direct Mounted To Tc For Hydraulic Functions	\$0.00	\$0.00
	1	Shut-Off Valve(S) On Suction Side	\$0.00	\$0.00
	1	Hydrostatic Drive For Water Pump Flows To 85gpm@2000psi (115 HP Max)	\$0.00	\$0.00
	1	Platform And Steps On Power Frame	\$1,005.00	\$1,005.00
	1	Transfer Case Remote Sight Glass And Fill	\$548.00	\$548.00
Debris Tank				
	1	Stainless Steel Float Ball Shut-Off	\$0.00	\$0.00
	1	Tailgate Power Up / Down, Hydraulic Locks	\$0.00	\$0.00
	1	Single Hoist Cylinder	\$0.00	\$0.00
	1	Single Debris Body Safety Prop	\$0.00	\$0.00
	1	Single Rear Door Safety Prop	\$0.00	\$0.00

	1	Low Profile	\$1,964.00	\$1,964.00
	1	Carbon Steel Float Ball Cage	\$0.00	\$0.00
	1	Carbon Steel Splash Shield	\$1,413.00	\$1,413.00
	1	Float Level Indicator With Stainless Steel Ball	\$486.00	\$486.00
	1	Ground Level Grease Fitting For Float Level Indicator	\$956.00	\$956.00
	1	Ground Level Grease Fitting For Hoist Cylinder	\$902.00	\$902.00
	1	Ground Level Grease Manifold For Tailgate Hinge And Lock Assembly	\$1,707.00	\$1,707.00
	1	Internal Tank Flusher-Full Flow	\$2,745.00	\$2,745.00
0000	1	DEBRIS TANK VIBRATOR	\$4,704.00	\$4,704.00
Debris Tank Decant				
	1	6" Decant Port On Rear Door With 6" X 20'-0" Layflat Hose & Storage Basket	\$0.00	\$0.00
	1	3" Decant Line (Clear Hose) To Front With Valve At Bumper	\$2,182.00	\$2,182.00
	1	4" Valve On Sludge Pump Inlet - Brass Slide Gate	\$548.00	\$548.00
	1	6" Male Camlock On Decant Valve With Camlock Cap & Lanyard Also Includes 6" Layflat Hose With Camlock	\$457.00	\$457.00
	1	Decant Port Screen (Standard)	\$619.00	\$619.00
	1	Sludge Pump Port Screen (Standard)	\$619.00	\$619.00
	1	Sludge Pump System On Rear Door 4" Hydraulic (710 GPM@10' Head)	\$5,323.00	\$5,323.00
Water Tank				
	1	4" Air Gap Water Tank Fill	\$0.00	\$0.00
	1	Water Tank Electronic Level Indicator In Front Control Panel Display	\$0.00	\$0.00
	1	2-1/2" Y-Strainer On Fill Line	\$297.00	\$297.00
	1	Anti-Splash Valve	\$688.00	\$688.00
	1	Sight Level Tube On Passenger Side Water Tank	\$360.00	\$360.00
High Pressure Water System				
	1	Drain Valve In Water Pump Supply Line	\$0.00	\$0.00
	1	Pressure Relief Valve	\$0.00	\$0.00
	1	Strainer On Water Pump Inlet (Not Used On Recycler Models)	\$0.00	\$0.00
	1	Valve On Water Pump Inlet	\$0.00	\$0.00
	1	Water Distribution Manifold (Centrally Located)	\$0.00	\$0.00
	1	87 G.P.M./2000 PSI -120 HP	\$0.00	\$0.00
	1	Cold Weather Recirculation - Without Recycler	\$2,598.00	\$2,598.00
	1	Passengers Side Self-Winding Handgun Hannay Hose Reel W/ 50 Foot 1/2" Hose And Handgun (800 PSI @ 20 GPM)	\$1,204.00	\$1,204.00
	1	Air Purge System	\$428.00	\$428.00
	1	Hxx System Off Main Water Pump 15-20 GPM Can Only Have Pressure Rating Less Than Or Equal To Main Water Pump Inc. 1/2" X 50' Spring Rewind Hannay Hose Reel W/50' Of 1/2" Hose And Pistol Grip Style Hand Gun W/Lance Nozzle	\$4,223.00	\$4,223.00
Vacuum System				
	1	Cyclone Separator With Drop Box Clean Out	\$0.00	\$0.00
	1	Carbon Steel Strainer Basket In Cyclone Separator	\$0.00	\$0.00
	1	8x24 Vac Pump 4000CFM@ 18"HG (245"H2O) 200HP @ 2470 RPM With(2) Vac Relief Valves	\$1,056.00	\$1,056.00
	1	2" Brass Ball Valve Mounted On Bottom Of Blower Exhaust Silencer	\$303.00	\$303.00
	1	2" Brass Ball Valve Mounted On Bottom Of Cyclone Dropout Box	\$303.00	\$303.00
	1	Air Operated 6" Vacuum Relief Valve Controlled At Control Panel & Handheld Pendant	\$3,349.00	\$3,349.00
Boom				
	1	Hydraulic Extending Boom	\$0.00	\$0.00
	1	Rear Mounted Hydraulic Boom (270 Degree Rotation)	\$0.00	\$0.00
SPECIAL	1	AJVR Boom Elbow To Be Long Radius Like Standard AJV - PER VA70020562	\$0.00	\$0.00
	1	Extra Heavy Duty Steel Elbow	\$1,087.00	\$1,087.00
	1	Lube Chart	\$284.00	\$284.00

	1	Remote Grease Fitting For Boom Rotation And Extension	\$2,750.00	\$2,750.00
Hose Reel - Main				
	1	Direct Drive Hose Reel	\$0.00	\$0.00
	1	Reel Pivot-160 Degree With Air Brake	\$0.00	\$0.00
	1	Rear Reel With 800' Capacity (1" Hose)	\$1,120.00	\$1,120.00
	1	Automatic Level Wind	\$8,674.00	\$8,674.00
	1	Digital Sewer Hose Footage Counter Displayed At Operators Station	\$1,092.00	\$1,092.00
	1	Remote Grease Manifold For Rotate Bearing 2 Swivels,Pillow Block & Pivot Pins 6 Total Hose Reel	\$855.00	\$855.00
Operator Controls				
	1	Blower Hourmeter (At Front Control Panel Lcd Display)	\$0.00	\$0.00
	1	Boom Control Joystick Recessed For Protection Color LCD Display With 32 Output Microprocessor Control (Expandable) W/J1939 Can Communication	\$0.00	\$0.00
	1	Emergency Stop	\$0.00	\$0.00
	1	Hydraulic Pressure Gauge	\$0.00	\$0.00
	1	Ip66 Sealed Exterior Electrical Controls And Wiring Harness W/Protective Cover That Exceeds Nema 4 Ratings	\$0.00	\$0.00
	1	Tachometer / Hourmeter On Color LCD Display Module	\$0.00	\$0.00
	1	Throttle Control At Hose Reel Control Panel	\$0.00	\$0.00
	1	Transfer Case Shift Controls In Cab	\$0.00	\$0.00
	1	Two Channel Camera System With 7" Swivel Color LCD Monitor	\$0.00	\$0.00
	1	Vacuum Gauge On Color LCD Display Module	\$0.00	\$0.00
	1	Water Pressure Gauge On Color LCD Display Module	\$0.00	\$0.00
	1	Water Pump Hourmeter (At Front Control Panel Lcd Display)	\$0.00	\$0.00
	1	Water Pump On/Off Switch	\$0.00	\$0.00
	1	Drivers Side Mounting Of Water Manifold And Hydraulic Control Valve.	\$0.00	\$0.00
	1	Blower Temp Gauge & Connection To Air Operated Relief Valve	\$502.00	\$502.00
	1	Blower Temp Gauge (At Front Control Panel Lcd Display)	\$408.00	\$408.00
	1	Boom, Body And Tailgate Aux. Hydraulics (Powered By Hose Reel Power Pack)	\$1,685.00	\$1,685.00
	1	Camera System - Two Channel 7" Swivel Colored Lcd Monitor With (1) Additional Camera	\$622.00	\$622.00
	1	Debris Tank High Level Light Hooked To Vacuum Relief (Reqs. Float Level Indicator)	\$813.00	\$813.00
	1	Low Water Light And Horn Combination	\$430.00	\$430.00
	1	Over Ride Switch For Low Water And Or High Debris Horn	\$220.00	\$220.00
	1	Reel Shift For Transfer Case	\$1,746.00	\$1,746.00
	1	Wireless Remote To Control Throttle, Vac Relief Valve, E-Stop (Returns Eng To Idle) Water Pump Speed Control Via Toggle Switch. Also Includes High Resolution Color Display Screen 1 7/8 W X 1 7/16 H. Displays Water Pressure, Vacuum HG Blower Speed, Water Pump Speed & Blower Temp. To Include 2130200038 Belt Clip Style Wireless Pendant Lanyard.	\$4,223.00	\$4,223.00
Lighting				
	1	LED D.O.T. Lighting (Includes Stop,Tail,Turn And Back-Up)	\$0.00	\$0.00
	1	Boom Work Lights-Two	\$516.00	\$516.00
2150190004	1	Hand Spot Light, LED With 20' Plug In Cord	\$784.00	\$784.00
	1	Power Module Work Lights- (2)	\$437.00	\$437.00
	1	Rear Mounted Traffic Advisor-Bar Type LED Whelen Tac85	\$1,190.00	\$1,190.00
	1	Rear Work Light - Two	\$475.00	\$475.00
	1	Strobe Light - Body - Two Whelen L22LAP Class 2 360 Degree Super LED W/ Limb Guard	\$597.00	\$597.00
2190190025	1	Strobe Light - Front-Two- Mirror Mounted Whelen L22LAP Class 2 360 Degree Super LED	\$1,032.00	\$1,032.00

Attachment: 2020 VaCall HydoVac Jet Truck (Purchase VaCall AJVR 1015 Hydro Vac/ Jet Truck)

	6	W/ Limb Guard Whelen Single Marker Light Style Flat Strobe (Specify Quantity & Location)	\$484.00	\$2,904.00
Toolboxes	1	Tube Rack Mounted On Silencer	\$0.00	\$0.00
	1	One Lockable Tool Box, Aluminum (18 X 18 X 36)	\$430.00	\$430.00
	1	Additional Lockable Tool Box, Aluminum (18 X 18 X 36)	\$1,390.00	\$1,390.00
	2	Front Bumper Toolbox Aluminum	\$784.00	\$1,568.00
	1	Traffic Cone Holder	\$221.00	\$221.00
Packaged Items				
80363250	1	Fire Extinguisher (5#)	\$0.00	\$0.00
VA34240095	1	Emergency Road Kit	\$0.00	\$0.00
	1	Pendant Remote Control	\$0.00	\$0.00
	1	Tigertail Hose Guide (One)	\$0.00	\$0.00
	1	1" Radial Nozzle Dual Degree Nozzle Orficed For Req'd Flow Pressure	\$0.00	\$0.00
43NZA30190-S16S	1	Small Nozzle Skid 1" X 3-7/8" X 15" Long	\$0.00	\$0.00
	1	24' X 8" Bandlock Type Aluminum Vacuum Tubes, (2) 4.0' VA40020002, (2) 5.0' VA40020003, (1) 3.0' VA40020001, (7) 8" Clamps VA40010071, (7) 8" Gaskets VA38010018, (1) VA40020033 8" X 3'-0" Nozzle Aluminum Alligator (Catch Basin Nozzle)	\$0.00	\$0.00
	1	10' X 1" Leader Hose	\$173.00	\$173.00
VA32050001	1	Fill Hose 25' X 2 1/2"	\$225.00	\$225.00
Manuals	600	Sewer Cleaning Hose 1" - 2500 PSI	\$8.00	\$4,800.00
	1	(1) Set Of Parts & Service Manuals Provided On CD, Paper Copy Provided For Operators & Safety Manuals	\$0.00	\$0.00

Machine & Attachment List Price: \$316,302.00

Less Discounts 4.00%: (\$12,652.08)

Total Machine & Attachment Net Price: \$303,649.92

1 Year Standard Warranty \$0.00

Vacall Supplied, New, Freightliner, 370 HP, Auto, Single Steer, G1 : \$107,112.00

Freight Description:

SOTHEASTERN EQUIPMENT PDI : \$1,200.00

Total Net Price: \$411,961.92

Terms: XJ1 - Sourcewell Vacall Contract # 122017 - Net 30

Standard Warranty: **Module:** 1 Year. **Debris Body:** Untreated Steel or Weathering Steel - 1 Year. **Water Tank:** Polypropylene - 1 Year, Aluminum - Lifetime. **Corrosion** 5 Years.

Standard shipping terms are EXW - Ex Works Factory - (EX3) - New Philadelphia, Ohio unless otherwise noted.

Customer is responsible for freight charges. Freight charges will be added to invoice at time of shipment unless other arrangements have been made.

Note: The above quote is valid until 5/27/2020

Model Specs:

Please sign below showing you have reviewed the specifications and accept the above terms.

NAME: _____

DATE SIGNED: _____

Contact Information:

Brandon Unklesbay, Southeastern Equipment Co., Inc., PO Box 536, Cambridge, Ohio 43725 , Phone: 7405416199 , Fax: 7402555659 , Email: bunklesbay@southeasternequip.com

Print Generated by Gradall Industries, LLC Printed By: Brandon Unklesbay on 3/9/2020

Attachment: 2020 VaCall HydroVac Jet Truck (Purchase VaCall AJVR 1015 Hydro Vac/ Jet Truck)

Amended Budget		Encumbrances		Expenses		YTD Balance		Percent Used	
\$275,000.00		\$23,477.04		\$91,522.96		\$160,000.00		42%	
Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance	Percent Used			
January	\$275,000.00	\$0.00	\$100,000.00	\$0.00	\$175,000.00	36 %			
February	\$0.00	\$0.00	-\$76,216.96	\$91,216.96	\$160,000.00	42 %			
March	\$0.00	\$0.00	-\$306.00	\$306.00	\$160,000.00	42 %			
April	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
May	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
June	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
July	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
August	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
September	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
October	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
November	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
December	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	42 %			
Total		\$275,000.00	\$0.00	\$23,477.04	\$91,522.96	\$160,000.00		42 %	
Unposted Transactions		\$0.00	\$0.00	(\$8,250.00)	\$8,250.00	\$160,000.00		42 %	
Grand Total		\$275,000.00	\$0.00	\$15,227.04	\$99,772.96	\$160,000.00		42 %	

710.735.5633

Polled 3/11/20 Pdl

Amended Budget		Encumbrances		Expenses		YTD Balance		Percent Used	
\$275,000.00		\$23,477.04		\$91,522.96		\$160,000.00		42%	
Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance				
January	\$275,000.00	\$0.00	\$100,000.00	\$0.00	\$175,000.00			36 %	
February	\$0.00	\$0.00	-\$76,216.96	\$91,216.96	\$160,000.00			42 %	
March	\$0.00	\$0.00	-\$306.00	\$306.00	\$160,000.00			42 %	
April	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
May	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
June	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
July	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
August	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
September	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
October	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
November	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
December	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00			42 %	
Total	\$275,000.00	\$0.00	\$23,477.04	\$91,522.96	\$160,000.00			42 %	
Unposted Transactions	\$0.00	\$0.00	(\$8,250.00)	\$8,250.00	\$160,000.00			42 %	
Grand Total	\$275,000.00	\$0.00	\$15,227.04	\$99,772.96	\$160,000.00			42 %	

M20.736 - 5633

Pulled 3/11/20
Pul

Amended Budget \$140,000.00		Encumbrances \$0.00		Expenses \$0.00		YTD Balance \$140,000.00		Percent Used 0%	
Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance	Percent Used			
January	\$140,000.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
February	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
March	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
April	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
May	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
June	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
July	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
August	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
September	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
October	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
November	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
December	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
Total	\$140,000.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
Inposted Transactions	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			
Grand Total	\$140,000.00	\$0.00	\$0.00	\$0.00	\$140,000.00	0 %			

740-737-5632

Pelled 3/11/20

This is what it cost the City of Reynoldsburg W/O Combination jet Vac equipment. There is a 2 to 3 hours wait for OUP 14.e.c
other Utilities before we can dig. Please Keep in Mind that these numbers are conservative. None of this information includes overtime pay or overtime holiday pay. These totals are for the whole year.

MB=Main Breaks

	MB	Hrs	Minutes	Tot Gal	Cost/year	Staff hrs	Staff cost		Total Cos
2016	24	96	5760	432,000	\$226,973	384	\$ 8,448		\$235,421
2017	36	144	8640	648,000	\$344,791	576	\$12,960		\$357,751
2018	40	160	9600	720,000	\$387,914	640	\$14,720		\$402,634
2019	25	100	6000	450,000	\$245,455	400	\$ 9,400		\$254,855
Total of 4 yrs									\$1,250,661

*Its assumed that each leak has running water at 75 gpm

*each break is assumed 4 hrs. to fix with the water running at 60 psi and all pipe is 8" with an ¾ to 1 inch opening most breaks are worse than that and required 3 cubic yards of gravel aggregates with a 1 ton of top soil

* with the 3 cubic yards and top soil this gives us close to the amount needed to remove with a back hoe.

*Its assumed the average wage per hour is 22.00 to 23.50 and 4 staff members on the break

Since the Hydro Excavate / Vac Equipment is a non-destructive form of digging, OUPS is not required and work on the Break can start right away. Saving 2 to 3 hours of time. Time is Money lost. Also would only require 2 staff members to run the equipment

This would have been the City of Reynoldsburg Cost if we'd had this piece of equipment. Less time to fix break, Half the Staff, less labor, less water loss, more efficient, This piece of equipment will reduce the amount of dirt required to dig to fix break.

This Piece of equipment has a 15-year life expectancy This Chart clearly shows that it would have paid for its self-over 3 years.

	MB	Hrs.	Minutes	Tot Gal	Cost/year	Staff hrs.	Staff cost		Total Cos
2016	24	48	2880	216,000	\$113,487	96	\$ 2,112.00		\$115,599
2017	36	72	4320	324,000	\$172,396	144	\$3,240.00		\$175,636
2018	40	80	4800	360,000	\$193,957	160	\$3,680.00		\$197,637
2019	25	50	3000	225,000	\$122,727	100	\$ 2,350.00		\$ 125,077
Total of 4 yrs									\$ 613,949
Difference								\$636,712.00	

This does not include the cost saving to the dig area, work that will be perform with it that was performed with backhoe and Mini excavator. Like Curb, box repair, adjustment, replacement 2 days waiting on OUPS 2 to 4 hours to fix old way. New Equipment 45 minutes to 1.5 hrs. Valve Boxes, Fire hydrants same way.

I am sure there is a lot more than these few areas that I listed that we will use this equipment! To save Money and Time.

Attachment: Cost Saving for 2020 Vacall equipment2020 (Purchase VaCall AJVR 1015 Hydro Vac/ Jet Truck)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: November 22, 2021

TO: Public Service and Transportation Committee

RE: Amend water rate schedule to a 5% increase to all water users. This increase is 1% over City of Columbus' rate increase of 4% in order to maintain the City's costs and ability to complete maintenance projects.

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

AN ORDINANCE TO AMEND CHAPTER 953 WATER CHARGES, SECTION 953.01(a) WATER RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Section 953.01(a) Water Rate Schedule of Chapter 953 Water Charges of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

953.01 Water Rate Schedule

(a) Charges for water furnished by the municipally-owned water system shall be at the rate of ~~eight dollars and sixty one cents (\$8.61) per thousand gallons effective January 1, 2021 to~~ NINE DOLLARS AND FOUR CENTS (\$9.04) PER 1000 GALLONS EFFECTIVE JANUARY 1, 2022. A ten (10%) percent discount shall be applied to seniors (65 and older), but only up to the first ten thousand gallons of consumption.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

SECTION 2. That existing Section 953.01(a) of Chapter 953 Water Charges be and is hereby repealed and replaced.

SECTION 3. That this Ordinance is deemed to be an emergency measure for the financial needs of the city to ensure the effective date of January 1, 2022. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Utility Increase Comparison
2022 Rate Increase

Sewer Rate 2021		\$8.96		Recommended Rate			
Water Rate 2021		\$8.61		for 2022			
Increase from 2021 % Sewer		5.00%	\$9.41	6.00%	\$9.50	5.50%	\$9.45
Increase from 2021 % Water		4.00%	\$8.95	5.00%	\$9.04	4.50%	\$9.00
Based On Average Quarterly Usage		24000		24000		24000	
Current Water/Sewer Rate 2021/1000 Gallons		17.57		\$17.57		17.57	
Average Current Quarterly Bill		421.68		421.68		421.68	
Proposed Water/Sewer Rate2021/1000 gallons		18.36		18.54		18.45	
Proposed Average Quarterly Bill		440.70		444.91		442.81	
Estimated total rate increase water and Sewer 1000 gallon		0.79		0.97		0.88	
.79 cents is what Columbus is charging,							

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **November 22, 2021**

TO: **Public Service and Transportation Committee**

RE: City of Columbus is charging us a 5% increase in sewer rates for 2022. We will be increasing our sewer rate 1% higher than Columbus to allow for inflation and cost of living increases from 2021 for the City of Reynoldsburg and to maintain the City's costs and ability to complete maintenance projects.

I am requesting an ordinance authorizing to increase 2022 wastewater rate from (\$8.96) per 1,000 gallons, to nine dollars and fifty cent (\$9.50) per 1,000 gallons of usage. It is a 6% increase from 2021.

Amend Wastewater Rate Schedule 6%, which increase to all Wastewater users, this increase is 1 % over City of Columbus rate.

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE TO AMEND CHAPTER 945 SEWER CHARGES, SECTION 945.02(C)
RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF
REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Section 945.02(c) Rate Schedule of Chapter 945 Sewer Charges of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

945.02 Sewer Rate Schedule

(a) Sewer charges for any building or premises shall be based on water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users, effective ~~January 1, 2021 eight dollars and ninety six cents (\$8.96) per 1,000 gallons~~ January 1, 2022 AT THE RATE OF NINE DOLLARS AND FIFTY CENTS (\$9.50) PER 1,000 GALLONS.

SECTION 2. That existing Section 945.02(c) of Chapter 945 Sewer Charges be and is hereby repealed and replaced.

SECTION 3. That this Ordinance is deemed to be an emergency measure for the financial needs of the city to ensure the effective date of January 1, 2022. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Utility Increase Comparison
2022 Rate Increase

				Recommended Rate			
Sewer Rate 2021		\$8.96		for 2022			
Water Rate 2021		\$8.61					
Increase from 2021 % Sewer		5.00%	\$9.41	6.00%	\$9.50	5.50%	\$9.45
Increase from 2021 % Water		4.00%	\$8.95	5.00%	\$9.04	4.50%	\$9.00
Based On Average Quarterly Usage		24000		24000		24000	
Current Water/Sewer Rate 2021/1000 Gallons		17.57		\$17.57		17.57	
Average Current Quarterly Bill		421.68		421.68		421.68	
Proposed Water/Sewer Rate2021/1000 gallons		18.36		18.54		18.45	
Proposed Average Quarterly Bill		440.70		444.91		442.81	
Estimated total rate increase water and Sewer 1000 gallon		0.79		0.97		0.88	
.79 cents is what Columbus is charging,							

Street/Stormwater Department**Keith Kundtz****614-322-5800 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Public Service and Transportation Committee

RE: Agreement with Franklin Soil & Water for 2022. Funding will be from the 2022 Storm Water budget.

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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This legislation will authorize an agreement with the Franklin Soil and Water Conservation District for 2022.

Please see the attached draft agreement for all of the relevant information.

This working agreement covers a reporting period starting January 1, 2022 and expires on December 31, 2022. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District and the City of Reynoldsburg (the City).

1) Staff will provide watershed coordination assistance including:

- o In coordination with the City, write grants and secure funding for implementation projects in Headwaters Blacklick Creek watershed and the City of Reynoldsburg to help reduce the negative impacts of the streams in this watershed on the City of Reynoldsburg and enhance their positive contributions.

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

- o Pursue implementing stormwater runoff mitigation projects and other restoration efforts in the Dysart Run watershed particularly.
- o Assist in reviewing legislation and regulations related to stream impacts on landowners and stormwater.
- o Highlight as appropriate stormwater mitigation and stream restoration projects in Reynoldsburg through written materials, presentations and tours.
- o Provide assistance to residents as requested and appropriate.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND
WATER CONSERVATION DISTRICT TO SUPPORT THE BIG WALNUT
WATERSHED COORDINATOR PROGRAM ADMINISTERED BY FRANKLIN SOIL
AND WATER CONSERVATION DISTRICT IN COORDINATION WITH AND
SUPPORT FROM MORPC AND THE STATE WATERSHED PROGRAMS WITH
ODNR AND OHIO EPA**

WHEREAS, the City Reynoldsburg has an annual contract with the Franklin County Soil and Water Conservation District to benefit the City's stormwater management permit compliance regarding public education and outreach, post construction and overall stormwater management practices.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into an Intergovernmental Working Agreement with Franklin Soil and Water Conservation District to support the Big Walnut Watershed Coordinator Program administered by Franklin Soil and Water Conservation District at a cost of \$21,250.00.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.



Franklin Soil and Water Conservation District

Creating Conservation Solutions for Over 70 Years

2022 Intergovernmental Working Agreement with City of Reynoldsburg

This working agreement covers a reporting period starting January 1, 2022 and expires on December 31, 2022. The agreement is subject to the limitations of authorities, resources and policies of the Franklin Soil and Water Conservation District and the City of Reynoldsburg (the City).

Franklin Soil & Water will provide the following services for the City:

Watershed Coordination for Big Walnut Watershed

These items benefit the City's stormwater management permit compliance with public education and outreach, post construction and overall stormwater management program management.

Staff will provide watershed coordination assistance including:

- 1) In coordination with the City, write grants and secure funding for implementation projects in Headwaters Blacklick Creek watershed and the City of Reynoldsburg to help reduce the negative impacts of the streams in this watershed in the City of Reynoldsburg and enhance their positive contributions.
- 2) Pursue implementing stormwater runoff mitigation projects and other restoration efforts in the Dysart Run watershed particularly.
- 3) Assist in reviewing legislation and regulations related to stream impacts on landowners and stormwater.
- 4) Assist with promoting Community Backyards and Rain Garden Cost Share including possibly a display at the Tomato Festival.
- 5) Highlight as appropriate stormwater mitigation and stream restoration projects in Reynoldsburg through written materials, presentations and tours.
- 6) Provide assistance to residents as requested and appropriate.



- 7) Assist with compiling the Annual Report to Ohio EPA for 2021. This will include providing guidance, gathering materials and entering data into the OEPA database as needed and requested.
- 8) Provide an overview of permit requirements and guidance with updating stormwater management plan as needed.
- 9) As resources allow, review stormwater utility for opportunities and develop stormwater messaging for storm drains and yard waste in Nepali.

Minimum Control Measure No. 1 & 2:

Public Education and Outreach; Public Participation and Involvement

- 1) Provide stormwater and natural resource education updates to interested residents through newsletters, factsheets and website. Provide community PR staff, including Keith Kundtz and William Dorman, text, graphics and videos that can be used for newsletter articles, brochures, website and social media.
- 2) Contact 713 (7130/2/5) students K-12 through educational programs and materials. Education programs are targeted to stormwater and water quality. Work with City staff to increase contacts and programming within Reynoldsburg Schools.
- 3) Provide the City with Water Quality Partnership materials to reach out to City businesses. Target businesses with information on the community's stormwater program as well as actions they can take to improve water quality runoff. Businesses can sign a pledge for and commit to actions that will support the City's stormwater program goals. Participating businesses will receive a water quality partner window cling, periodic educational information and recognition on Franklin Soil and Water Conservation District's website. Staff will also continue outreach to remaining businesses who have signed up as community water quality partners.
- 4) Support developer outreach through Franklin Soil and Water Conservation District. The City will receive recognition in our Urban Review Newsletter that goes out about three times a year, in advertising for webinars and stormwater roundtables about 5 times a year. We will be sure to provide the MS4 community with a progress report for their Annual Report.
- 5) Staff will implement community backyard conservation incentive program. Participating residents will attend a storm water education workshop or participate in an online presentation. For their participation they will be eligible to receive up to a \$50.00 reimbursement for a rain barrel, compost bin or trees and plants. Up to \$1,000.00 in reimbursements will be available to residents. This program will be promoted at one community workshop.
- 6) Staff will implement the Pick Up Poop program (PUP). Educational information will be provided to pet owners on the impacts of pet waste on stormwater using materials and messaging developed by Northeast Ohio Sewer District and the City of Columbus. The



program will involve hot cards to explain the program, program display signs, a program webpage on Franklin Soil and Water's website, online and paper pledge forms for residents, and pet waste disposal bags with dispenser for program promotion and as an incentive for completing the pledge.

- 7) Promote rain gardens and offer up to 2 rain garden cost shares for residents, schools or businesses. This may include advertising, tours or public rain garden maintenance as well as \$500 in rebates provided in 2019 for rain garden cost share.

Minimum Control Measure No. 6: Good Housekeeping

- 1) Provide a Good Housekeeping Workshop to City staff.

Compensation:

The City shall compensate Franklin Soil and Water in the form of a grant in the amount of \$21,250. Funds will be expended as needed to meet the grant agreement and support Soil and Water's current mission and goals.

A list of services provided will be maintained by Franklin Soil and Water. A biannual report shall be provided to the City that will include: Activities completed in that 6-month period; and comparison of services provided and services anticipated.

In the event that assistance exceeds or is less than the estimated numbers for programs provided, the next year's grant will be adjusted accordingly to compensate for the previous year's numbers. Franklin Soil and Water reserves the right to request additional support for the current year if a request from the City is outside of this grant agreement and cannot be met with existing resources. If both parties agree that the amount of assistance provided is on target or close to target, the next year's grant will be calculated solely on anticipated assistance needed.

It is Mutually Agreed:

That Franklin Soil and Water is a conservation technical and educational service agency and therefore is not granted regulatory authority in the Ohio Revised Code.

That the City and Franklin Soil and Water will meet when necessary to review and coordinate activities and programs related to working agreement.

That credit will be given jointly to Franklin Soil and Water and the City on products developed as part of this working agreement.

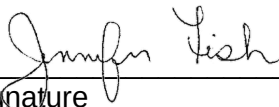
That this working agreement may be amended or terminated at any time by mutual consent of both parties, and that the agreement may be terminated by either party giving sixty (60) days notice in writing to the other.



SIGNATURES

The signatures below certify consent on the above agreement.

FRANKLIN SOIL AND WATER CONSERVATION DISTRICT

	Director	10/26/21
Signature	Title	Date

CITY OF REYNOLDSBURG

Signature	Title	Date
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ESTIMATED COSTS FOR REYNOLDSBURG GRANT

ACTIVITY		Cost Estimate
Watershed Coordination		
Watershed Coordination Support	Provide support for watershed projects to benefit water quality, stream function and stormwater management in Reynoldsburg.	\$7,700
Stormwater Program Management Assistance	Under watershed coordinator duties provide assistance in complying with Ohio EPA permit and submitting Annual Report	\$2,500
MCM 1&2		
Stormwater updates and draft text for articles in newsletters or as requested.	General Support	\$850
Student Programming Contacts	Stormwater education programming provided to 713 students.	\$3,150
Water Quality Partnership	Send out program materials to Reynoldsburg businesses and support to business completing pledges.	\$1,150
Developer Outreach	Support and receive credit for developer outreach efforts through Franklin Soil and Water.	\$1,500
Community Backyards	Promote community backyards program within the City of Reynoldsburg, through website, press release, and social media. One workshop will also be organized and advertised in partnership with the City. (\$700 for rebates (plus \$300 carryover from 2021), \$600 for workshop and \$1200 for program administration)	\$2,500
PUP Program	Educational information will be provided to pet owners on the impacts of pet waste on stormwater using materials and messaging	\$1,000
Rain Garden Support	Support for rain garden promotion and maintenance. \$500 for rain garden cost share included from 2019.	\$500
MCM 6		
Good Housekeeping Workshop	Develop and provide a good housekeeping workshop to City of Reynoldsburg staff.	\$400
TOTAL		\$21,250

Attachment: Reynoldsburg_Working_Agreement_2022jf (002) (Agreement with Franklin Soil & Water for 2022)



Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST****DATE: November 22, 2021****TO: Public Service and Transportation Committee****RE: Zoning, Building and Development Fee Schedule Update**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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AN ORDINANCE TO REPEAL CHAPTER 1305, SECTIONS 1305.01, 1305.02, AND 1305.03 AND REPLACE WITH SECTION 1305.01, AND RENUMBER SECTIONS 1305.04, 1305.05, 1305.06, 1305.07, 1305.08, 1305.09, 1305.10, 1305.11, AND 1305.12 OF THE CODIFIED ORDINANCES FOR THE CITY OF REYNOLDSBURG

WHEREAS, the City's fee schedules were last adjusted on October 11, 2017, and under the direction of the Public Service Director, the City's fee schedule is set for review; and

WHEREAS, in order to have a proper understanding of what the new fees shall be, careful survey work of the fee schedules of the surrounding municipalities has been conducted with the following recommendation.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Sections 1305.01, 1305.02, and 1305.03 of Chapter 1305 of the Codified Ordinances for the City of Reynoldsburg be and is hereby repealed.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

SECTION 2. That Sections 1305.01, 1305.02, and 1305.03 of Chapter 1305 of the Codified Ordinances for the City of Reynoldsburg be and is hereby replaced with 1305.01 and is hereby amended to read as follows:

See Exhibit “A” attached hereto and incorporated herein

SECTION 3. That Sections 1305.04, 1305.05, 1305.06, 1305.07, 1305.08, 1305.09, 1305.10, 1305.11, and 1305.12 of Chapter 1305 of the Codified Ordinances for the City of Reynoldsburg are hereby re-numbered.

SECTION 4. This Ordinance is hereby adopted by Council and shall be in effect thirty days following the signature by the Mayor.

CHAPTER 1305 Permits and Fees

- 1305.01 Plan review fees.
- 1305.02 Residential fee schedule.
- 1305.03 Commercial fee schedule.
- 1305.04 Plumbing permit.
- 1305.05 Permit addresses.
- 1305.06 Certificate of occupancy.
- 1305.07 Demolition permit.
- 1305.08 Re-inspections.
- 1305.09 Contractor registration.
- 1305.10 Granting and revoking of permits.
- 1305.11 Exemptions.
- 1305.12 State fees.

~~1305.01 PLAN REVIEW FEES.~~

~~(a) Residential Plan Review Fees Performed In-house.~~

- ~~— (1) New single family dwelling — \$75.00 (for initial review and 1 re-submittal);~~
- ~~— (2) New two and three family dwellings — \$50.00 per unit (for initial review and 1 re-submittal);~~
- ~~— (3) Alterations, additions, and accessory structures — \$40.00 (for initial review and 1 re-submittal);~~
- ~~— (4) Plan revision — \$25.00.~~

~~**A non-refundable residential application deposit in the amount of fifty dollars (\$50.00) is required at the time of the application submittal. The deposit will be applied toward the plan examination and permit fees at the time of issuance.~~

~~(b) Residential Plan Review Fees Performed by a Contracted Plan Reviewer.~~

- ~~— (1) One, two and three family dwellings — will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a twenty dollar (\$20.00) processing fee.~~
- ~~— (2) Alterations, additions, and accessory structures — will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a twenty dollar (\$20.00) processing fee.~~

~~**A non-refundable residential application deposit in the amount of fifty dollars (\$50.00) is required at the time of the application submittal. The deposit will be applied, toward the plan examination and permit fees at the time of issuance.~~

~~(c) Commercial Plan Review Fees Performed by a Contracted Plan Reviewer. All buildings, accessory structures and residential structures above three family covered by the Ohio Building Code — will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a seventy-five dollar (\$75.00) processing fee.~~

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~~**A non-refundable application deposit is required in the amount of two hundred dollars (\$200.00) at the time of the application submittal. The deposit will be applied toward plan examination and permit fees at the time of issuance.~~

~~(d) Note. The fees listed above do not include the State of Ohio one percent (1%) fee for residential or the State of Ohio three percent (3%) fee for commercial. (Ord. 60-17. Passed 6-12-17.)~~

1305.02 RESIDENTIAL FEE SCHEDULE.

~~(a) All permits for work regulated by the Residential Code of Ohio.~~

~~(b) Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.~~

~~(1) Residential building permit fees:~~

~~A. New structures (one, two and three family dwellings) \$300.00 plus \$8.00 per 100 square feet of living square footage per residence;~~

~~B. Additions, garages and accessory structures \$75.00 plus \$8.00 per 100 square feet;~~

~~C. Alterations, renovations, screened/enclosed porches, basement finishes \$75.00 plus \$7.00 per 100 square foot;~~

~~D. Decks \$75.00;~~

~~E. Minor building work* \$50.00;~~

~~F. Demolition permits \$100.00.~~

~~(2) Residential electrical permit fees:~~

~~A. New electrical (one, two and three family dwellings, room additions, garages and accessory structures) \$50.00 plus \$4.00 per 100 square foot;~~

~~B. Alterations, renovations, screened/enclosed porches, basement finishes \$50.00 plus \$3.00 per 100 square foot;~~

~~C. Electrical service upgrade, temporary electric, generators \$50.00;~~

~~D. Minor electrical work* \$50.00.~~

~~(3) Residential HVAC permit fees:~~

~~A. New HVAC (one, two and three family dwellings, room additions, garages and accessory structures) \$50.00 plus \$4.00 per 100 square foot;~~

~~B. Alterations, renovations, screened/enclosed porches, basement finishes \$50.00 plus \$3.00 per 100 square foot;~~

~~C. Replacement of furnace, A/C, heat pump, air handler, ventilation or water heater \$50.00 per unit;~~

~~D. Gas piping \$50.00;~~

~~E. Fireplace \$50.00;~~

~~F. Minor HVAC work* \$50.00.~~

~~(4) Residential plumbing permit fees: Permit fees are determined by Franklin County Public Health. All permitting is completed by the City of Reynoldsburg.~~

~~(5) Residential swimming pool permit fees:~~

~~A. Above ground pool \$50.00;~~

- ~~— B. In-ground pool – \$100.00.~~
 - ~~— (6) Miscellaneous residential fees:~~
 - ~~— A. Certificate of occupancy – \$75.00;~~
 - ~~— B. Temporary certificate of occupancy – \$125.00;~~
 - ~~— C. Building inspection card replacement – \$50.00;~~
 - ~~— D. Inspection fee (to secure a building structure or site) – \$75.00;~~
 - ~~— E. Re-inspection fee – \$50.00;~~
 - ~~— F. Special inspections (inspections required/requested other than during regular business hours) – \$100.00 per hour;~~
 - ~~— G. Extension of a permit (which has expired for 180 days or less) – fee is one-half the amount required for a new permit;~~
 - ~~— H. Work started without a permit – twice the regular permit fees;~~
 - ~~— I. Industrialized units, pre-fabricated assemblies, relocated building(s) – \$150.00 per unit/building;~~
 - ~~— J. Temporary/construction office trailer – \$75.00 per trailer;~~
 - ~~— K. Antenna tower/satellite dish over eight feet in height – \$50.00.~~
 - ~~— L. Note: The fees listed here do not include the State of Ohio one percent (1%) fees.~~
 - ~~— *Consultation with the Building Division is required to determine minor work.~~
- ~~(Ord. 60-17. Passed 6-12-17.)~~

1305.03 COMMERCIAL FEE SCHEDULE.

- ~~— (a) All permits issued for work regulated by the Ohio Building Code.~~
- ~~— (b) Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.~~
- ~~— (1) Commercial building permit fees:~~
 - ~~— A. New shell buildings – \$200.00 plus \$4.00 per 100 square foot;~~
 - ~~— B. New structures with finished interiors and additions – \$200.00 plus \$7.00 per 100 square foot;~~
 - ~~— C. Alterations, renovations, and tenant finishes – \$200.00 plus \$4.00 per 100 square foot;~~
 - ~~— D. Decks – \$100.00;~~
 - ~~— E. Demolition permit – \$200.00;~~
 - ~~— F. Tents (regulated by the Ohio Building Code) – \$50.00 for the first tent, \$25.00 for each additional tent.~~
 - ~~— G. Minor building work* – \$75.00.~~
- ~~— (2) Commercial electrical permit fees:~~
 - ~~— A. New electrical shell buildings – \$100.00 plus \$3.00 per 100 square foot;~~
 - ~~— B. New electrical with finished interiors/additions – \$100.00 plus \$5.00 per 100 square foot;~~
 - ~~— C. Electrical alterations, renovations, and tenant finishes – \$100.00 plus \$3.00 per 100 square foot;~~

- ~~— D. Low voltage permit — \$75.00 plus \$2.00 per 100 square foot;~~
- ~~— E. Electrical service upgrade, temporary electric, generators — \$75.00;~~
- ~~— F. Electric pole base lighting — \$100.00 plus \$25.00 per pole;~~
- ~~— G. Minor electrical work* — \$75.00.~~
- ~~— (3) Commercial HVAC permit fees:~~
 - ~~— A. New HVAC shell buildings — \$100.00 plus \$3.00 per 100 square foot;~~
 - ~~— B. New HVAC with finished interiors/additions — \$100.00 plus \$5.00 per 100 square foot;~~
 - ~~— C. HVAC alterations, renovations, and tenant finishes — \$100.00 plus \$3.00 per 100 square foot;~~
 - ~~— D. Replacement of furnace, A/C, heat pump, air handler, ventilation, cooling systems, boilers or water heater — \$75.00 per unit;~~
 - ~~— E. Kitchen exhaust hood, refrigeration or walk-in coolers — \$75.00;~~
 - ~~— F. Gas piping — \$75.00;~~
 - ~~— G. Fireplace — \$75.00;~~
 - ~~— H. Minor HVAC work* — \$75.00.~~
- ~~— (4) Fire suppression permit fees:~~
 - ~~— A. New fire suppression shell buildings — \$100.00 plus \$2.00 per 100 square foot;~~
 - ~~— B. New fire suppression with finished interiors/additions — \$100.00 plus \$3.00 per 100 square foot;~~
 - ~~— C. Fire suppression alterations, renovations, and tenant finishes — \$100.00 plus \$2.00 per 100 square foot;~~
 - ~~— D. Kitchen hood suppression system — \$100.00;~~
 - ~~— E. Minor fire suppression work — \$75.00.~~
- ~~— (5) Fire alarm permit fees:~~
 - ~~— A. New fire alarm shell buildings — \$100.00 plus \$2.00 per 100 square foot;~~
 - ~~— B. New fire alarm with finished interiors/additions — \$100.00 plus \$3.00 per 100 square foot;~~
 - ~~— C. Fire alarm alterations, renovations, and tenant finishes — \$100.00 plus \$2.00 per 100 square foot;~~
 - ~~— D. Minor fire alarm work — \$75.00.~~
- ~~— (6) Commercial plumbing permit fees: Permit fees are determined by Franklin County Public Health. All permitting is completed by the City of Reynoldsburg.~~
- ~~— (7) Commercial sign permit fees:~~
 - ~~— A. Wall signs, projected signs, awning/canopy — \$50.00 each;~~
 - ~~— B. Ground sign or pole — \$100.00 each;~~
- ~~— (8) Commercial swimming pool permit fee:~~
 - ~~— A. Pools — \$150.00.~~
- ~~— (9) Miscellaneous commercial fees:~~
 - ~~— A. Certificate of occupancy — \$100.00;~~
 - ~~— B. Temporary certificate of occupancy — \$150.00;~~

- ~~—C. Building inspection card replacement – \$50.00;~~
~~—D. Inspection fee (to secure a building structure or site or for the purpose of checking for compliance with, or changing the use group as defined by the OBC of an existing building with no work proposed which would require a plan approval) – \$75.00;~~
~~—E. Re-inspection fee – \$75.00;~~
~~—F. Special inspections (inspections required/requested other than during regular business hours) – \$100.00 per hour minimum of three hours;~~
~~—G. Extension of a permit (which has expired for 180 days or less) – fee is one half the amount required for a new permit;~~
~~—H. Work started without a permit – Twice the regular permit fees;~~
~~—I. Industrialized units, pre-fabricated assemblies, relocated building(s) – \$150.00 per unit/building;~~
~~—J. Temporary/construction office trailer – \$75.00 per trailer;~~
~~—K. New communication tower – \$1,500;~~
~~—L. Communication tower modification – \$500.00;~~
~~—M. Note: The fees listed here do not include the State of Ohio three percent (3%) fees.~~
~~—*Consultation with the Building Division is required to determine minor work.~~
 (Ord. 60-17. Passed 6-12-17; Ord. 117-17. Passed 10-23-17.)

1305.01 FEE SCHEDULE

(a) Note. The fees listed below do not include the State of Ohio one percent (1%) fee for residential or the State of Ohio three percent (3%) fee for commercial.

(b) All permits for work regulated by the Residential Code of Ohio.

(c) Zoning Fees

ZONING CERTIFICATE

<u>Residential (Sheds, Decks, Swimming Pools, Driveway Modifications)</u>	<u>\$50</u>
<u>Non-Residential (Building/Site Modification, Accessory Structure)</u>	<u>\$80</u>
<u>Fence Permit</u>	<u>\$35</u>
<u>Non-Residential/Home Occupation Permit</u>	<u>\$80</u>

TEMPORARY ZONING CERTIFICATE

<u>Temporary Special Land Use Permit</u>	<u>\$50</u>
<u>Temporary Portable Storage Unit*</u>	<u>\$30 Residential</u> <u>\$100 Non-Residential</u>
<u>*Permit needed only if the unit stays longer than 7 days</u>	

ZONING SIGN PERMIT

<u>New Sign</u>	<u>\$100</u>
<u>Face Replacement In Existing Sign</u>	<u>\$35</u>

CONDITIONAL USE PERMIT

<u>Conditional Use Permit</u>	<u>\$350</u>
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VARIANCE

<u>Residential</u>	<u>\$200</u>
<u>Non-Residential</u>	<u>\$450</u>

CERTIFICATE OF APPROPRIATENESS

<u>Certificate of Appropriateness</u>	<u>\$200</u>
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SUBDIVISIONS

<u>Preliminary Plat</u>	<u>\$750 plus \$50 per lot</u>
<u>Final Plat</u>	<u>\$500</u>
<u>Subdivision w/o Plat (Lot Split)</u>	<u>\$200 Residential</u> <u>\$250 Non-Residential</u>
<u>Plat Modification/Vacation</u>	<u>\$500</u>

DISTRICT CHANGE (REZONING)

<u>Residential District Change</u>	<u>\$750</u>
<u>Non-Residential District Change</u>	<u>\$1000</u>
<u>Amendment of Development Plan or Text</u>	<u>\$500</u>

SITE PLAN REVIEW

<u>Major Site Plan</u>	<u>\$500</u>
<u>Engineers Staff Report</u>	<u>Determined By the City Engineer</u>
<u>Minor Site Plan</u>	<u>\$250</u>
<u>Residential Site Plan</u>	<u>\$50</u>
<u>Traffic Access Study</u>	<u>\$1000</u>
<u>Traffic Impact Study</u>	<u>\$4000</u>

MISCELLANEOUS PLANNING AND ZONING CODE FEES

<u>Requests for Additional Public Meetings</u>	<u>\$250 per meeting</u>
<u>Zoning Verification Letter</u>	<u>\$50</u>
<u>Zoning Map Fee</u>	<u>\$5</u>
<u>Special Flood Hazard Area Development</u>	<u>Review fee set by the contracted plan reviewer</u>

(d) Plot-Grade-Utility FeesPLOT-GRADE-UTILITY PLAN REVIEW

<u>Plot-Grade-Utility Plan Review</u>	<u>\$1500 Minimum or as determined by the fee schedule or city engineer</u>
<u>Storm Water Management Report</u>	<u>\$500 if small than 5 acres</u> <u>\$2250 if larger than 5 acres</u>
<u>Utilities Study</u>	<u>Determined by the city engineer</u>
<u>Residential Development</u>	<u>\$325 per sheet</u>
<u>Commercial Development</u>	<u>\$325 per sheet</u>
<u>GIS</u>	<u>\$187.50 per sheet</u>
<u>Plan Changes</u>	<u>\$225</u>
<u>Floodplain Permit</u>	<u>\$750 Residential</u> <u>\$1500 Non-Residential</u>
<u>Additional Meetings</u>	<u>\$250 per meeting</u>

SMALL CELL WIRELESS PERMITS

<u>New Small Cell Wireless Permit</u>	<u>\$250 per unit</u>
<u>City Pole Attachment Fee</u>	<u>\$200 Per Unit/Anually</u>

(e) Residential Building FeesRESIDENTIAL PLAN REVIEW FEES (performed in-house)

<u>New Single Family Dwelling (initial review and 1 re-submittal)</u>	<u>\$75</u>
<u>New Two or Three Family Dwellings (initial review and 1 re-submittal)</u>	<u>\$50 Per Unit</u>
<u>Alterations, Additions, and Accessory Structures (initial review and 1 re-submittal)</u>	<u>\$40</u>
<u>Plan Revision</u>	<u>\$85</u>

RESIDENTIAL PLAN REVIEW FEES (contracted plan reviewer)

<u>One, Two, or Three Family Dwellings</u>	<u>Review fee charged set by the contracted plan reviewer plus a \$20.00 processing fee</u>
<u>Alterations, Additions, and Accessory Structures</u>	<u>Review fee charged set by the contracted plan reviewer plus a \$20.00 processing fee</u>

RESIDENTIAL BUILDING PERMIT FEES

<u>New structures (One, Two, or Three Family Dwellings)</u>	<u>\$250 plus \$8 per 100 sq. ft. of gross space per resident</u>
<u>Additions, Garages, and Accessory Structures</u>	<u>\$75 plus \$8 per 100 sq. ft.</u>
<u>Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes</u>	<u>\$75 plus \$7 per 100 sq. ft.</u>
<u>Decks</u>	<u>\$75</u>
<u>Minor Building work *</u>	<u>\$50</u>
<u>Demolition permits</u>	<u>\$100 Per Building</u>

RESIDENTIAL ELECTRICAL PERMIT FEES

<u>New electrical (One, Two, or Three Family Dwellings, Room Additions, Garage, and Accessory Structures)</u>	<u>\$50 plus \$4 per 100 sq. ft.</u>
<u>Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes</u>	<u>\$50 plus \$3 per 100 sq. ft.</u>
<u>Electrical Service Upgrades, Temporary Electrical, Generators</u>	<u>\$75 Per Unit</u>
<u>Minor Electrical Work*</u>	<u>\$50</u>

RESIDENTIAL HVAC PERMIT FEES

<u>New HVAC (One, Two, or Three Family Dwellings, Room Additions, Garage, and Accessory Structures)</u>	<u>\$50 plus \$4 per 100 sq. ft.</u>
<u>Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes</u>	<u>\$50 plus \$3 per 100 sq. ft.</u>
<u>Replacement of Furnace, A/C, Heat Pump, Air, Ventilation or Water Heater</u>	<u>\$75 per unit</u>
<u>Gas Piping</u>	<u>\$65 Per Line</u>
<u>Fire place</u>	<u>\$50 Per Unit</u>
<u>Minor HVAC Work*</u>	<u>\$50</u>

MISCELLANEOUS RESIDENTIAL FEES

<u>Certificate of occupancy</u>	<u>\$100</u>
<u>Temporary Certificate of Occupancy</u>	<u>\$125</u>
<u>Building Inspections Card Replacement</u>	<u>\$50</u>

<u>Inspection fee</u>	<u>\$100</u>
<u>Re-Inspection fee</u>	<u>\$125</u>
<u>Special inspections (inspections required/requested other than regular business hours)</u>	<u>\$150 per hour</u>
<u>Extension of permit (which has expired for 180 days or less)</u>	<u>Half the original permit fee</u>
<u>Work started without permit</u>	<u>Twice the original permit fee</u>
<u>Industrialized units, Pre-Fabricated assemblies, relocated building(s)</u>	<u>\$150 per unit/building</u>
<u>Temporary/construction office trailer</u>	<u>\$75 per trailer</u>
<u>Antenna Tower/ Satellite Dish over 8 feet in height</u>	<u>\$50</u>

Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.

**A non-refundable residential application deposit in the amount of one hundred dollars (\$100.00) is required at the time of the application submittal. The deposit will be applied, toward the plan examination and permit fees at the time of issuance.

(f) Commercial Building FeesCOMMERCIAL PLAN REVIEW FEES (contracted plan reviewer)

<u>All buildings, Accessories structures and Residential Structures above three (3) family covered by the Ohio Building code</u>	<u>Review fee charged set by the contracted plan reviewer plus a \$75.00 processing fee</u>
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COMMERCIAL BUILDING PERMIT FEES

<u>New shell buildings</u>	<u>\$200 plus \$4 per 100 sq. ft.</u>
<u>New structures with finished interiors and additions</u>	<u>\$200 plus \$7 per 100 sq. ft.</u>
<u>Alterations, Renovations, and Tenant Finishes</u>	<u>\$200 plus \$4 per 100 sq. ft.</u>
<u>Decks</u>	<u>\$130</u>
<u>Demolition permit</u>	<u>\$150</u>
<u>Tents (regulated by the Ohio building code)</u>	<u>\$50 for the first tent, \$25 for each additional tent</u>
<u>Minor work*</u>	<u>\$75</u>

COMMERCIAL ELECTRICAL PERMIT FEES

<u>New electrical shell buildings</u>	<u>\$100 plus \$3 per 100 sq. ft.</u>
<u>New electrical with finished Interiors/Additions</u>	<u>\$100 plus \$5 per 100 sq. ft.</u>
<u>Electrical Alterations, Renovations, and Tenant Finishes</u>	<u>\$100 plus \$3 per 100 sq. ft.</u>

<u>Low Voltage Permit</u>	<u>\$75 plus \$2 per 100 sq. ft.</u>
<u>Electrical Service Upgrade, Temporary Electric, Generators</u>	<u>\$75 per unit</u>
<u>Electrical pole-based lighting</u>	<u>\$100 plus \$25 per pole</u>
<u>Minor electrical work*</u>	<u>\$75</u>

COMMERCIAL HVAC PERMIT FEES

<u>New HVAC shell buildings</u>	<u>\$100 plus \$3 per 100 sq. ft.</u>
<u>New HVAC with finished interiors/additions</u>	<u>\$100 plus \$5 per 100 sq. ft.</u>
<u>HVAC alterations, renovations, and tenant finishes</u>	<u>\$100 plus \$3 per 100 sq. ft.</u>
<u>Replacement of furnace, A/C, Heat pump, Air handler, Ventilation, cooling systems, Boilers or Water Heaters</u>	<u>\$150 per unit</u>
<u>Kitchen exhaust hood, refrigeration, or walk-in coolers</u>	<u>\$125 per unit</u>
<u>Gas piping</u>	<u>\$100 per line</u>
<u>Fireplace</u>	<u>\$50 per unit</u>
<u>Minor HVAC work*</u>	<u>\$75</u>

COMMERCIAL SWIMMING POOL PERMIT FEES

<u>Pools (in-ground or above ground)</u>	<u>\$225</u>
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FIRE SUPPRESSION PERMIT FEES

<u>New fire suppression shell buildings</u>	<u>\$100 plus \$2 per 100 sq. ft.</u>
<u>New Fire suppression with finished interiors/additions</u>	<u>\$100 plus \$3 per 100 sq. ft.</u>
<u>Fire suppression alterations, renovations, and tenant finishes</u>	<u>\$100 plus \$2 per 100 sq. ft.</u>
<u>Kitchen hood suppression system</u>	<u>\$150 per hood</u>
<u>Minor fire suppression work*</u>	<u>\$75</u>

FIRE ALARM PERMIT FEES

<u>New Fire alarm shell buildings</u>	<u>\$100 plus \$2 per 100 sq. ft.</u>
<u>New fire alarm with finished interiors/ additions</u>	<u>\$100 plus \$3 per 100 sq. ft.+</u>
<u>Fire alarm alterations, renovations, and tenant finishes</u>	<u>\$100 plus \$2 per 100 sq. ft.</u>
<u>Minor Fire Alarm Work*</u>	<u>\$75</u>

COMMERCIAL SIGN PERMIT FEES

<u>Wall Signs, Projected Signs, Awning/Canopy</u>	<u>\$100 each</u>
<u>Ground sign or Pole</u>	<u>\$75 each</u>

MISCELLANEOUS COMMERCIAL FEES

<u>Certificate of occupancy</u>	<u>\$100</u>
<u>Temporary Certificate of Occupancy</u>	<u>\$175</u>

<u>Building Inspections Card Replacement</u>	<u>\$50</u>
<u>Inspection fee</u>	<u>\$100</u>
<u>Re-Inspection fee</u>	<u>\$125</u>
<u>Special inspections (inspections required/requested other than regular business hours).</u>	<u>\$150 per hour with a minimum of three (3) hours</u>
<u>Extension of permit (which has expired for 180 days or less)</u>	<u>Half of the original permit fee</u>
<u>Work started without permit</u>	<u>Twice the original permit fee</u>
<u>Industrialized units, Pre-Fabricated assemblies, relocated building(s)</u>	<u>\$150 per unit/building</u>
<u>Temporary/construction office trailer</u>	<u>\$75</u>
<u>New Communication tower</u>	<u>\$1500</u>
<u>Communication tower modification</u>	<u>\$500</u>

*Consultation with the Building Division is required to determine minor work (Ord. 60-17, Passed 6-12-17; Ord. 117-17, Passed 10-23-17.)

**A non-refundable application deposit is required in the amount of two hundred dollars (\$200.00) at the time of the application submittal. The deposit will be applied toward plan examination and permit fees at the time of issuance.

1305.04-02 PLUMBING PERMIT.

(a) Plumbing permits shall be required as follows:

(1) For all buildings, a separate plumbing permit shall be required for each certified address.

(b) Plumbing permit fees will be the fee charged the City of Reynoldsburg by the contracted plumbing inspection provider.

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(c) Permits for private sewage disposal systems shall be obtained from Franklin County Public Health.

(Ord. 60-17. Passed 6-12-17.)

1305.~~05-03~~ PERMIT ADDRESSES.

For all permits excluding plumbing, a separate permit shall be required for each certified address, unless otherwise directed by the Chief Building Official.

(Ord. 60-17. Passed 6-12-17.)

1305.~~06-04~~ CERTIFICATE OF OCCUPANCY.

(a) No new building, or structure shall be used or occupied and no change in the existing type of occupancy classification of a building or portion thereof shall be made until the Chief Building Official has issued a certificate of occupancy.

(b) A separate certificate of occupancy shall be required for each certified address.

(Ord. 60-17. Passed 6-12-17.)

1305.~~07-05~~ DEMOLITION PERMIT.

(a) A demolition permit shall be required for any work in conjunction with the demolition of any portion of an existing building or structure.

(b) No permit to remove or raze a building or accessory structure shall be granted until notice of the application therefore has been given to the owners of the lots adjoining the lot upon which the building or accessory structure is to be moved, and to the owners of wires or other impediments the removal of which will be necessary; not until a bond of not less than ten thousand dollars (\$10,000) has been filed with the Service Director to indemnify the City for damages.

(Ord. 60-17. Passed 6-12-17.)

1305.~~08-06~~ RE-INSPECTIONS.

(a) In the event that work covered by any permit or inspection required by the Building Code is not installed or completed, or both, in accordance with the Building Code, thereby requires one or more re-inspections, the building inspector shall assess a fee for each re-inspection.

(b) The building inspector may waive the requirement for a re-inspection fee if it is determined that failure to complete or install the work according to the Building Code was caused by circumstance beyond the control of the contractor/owner.

(Ord. 60-17. Passed 6-12-17.)

1305.~~09-07~~ CONTRACTOR REGISTRATION.

(a) Contractor registration shall be required by any contractor who may work in the City. All registrations expire on December 31st of the year issued. Contractors entering the City must apply prior to working their first job. Before the issuance of a contractor's

registration, each registrant shall furnish proof of premises operations liability insurance with a minimum combined bodily injury and property damage limit of five hundred thousand dollars (\$500,000) listing the City as the certificate holder or equivalent. The City also requires a thirty day notice of cancellation. All contractors must comply with all applicable building codes and codified ordinances of the City of Reynoldsburg. The Service Director of the City may revoke a contractor's registration if the work for which the permit is granted does not comply with applicable building codes or the construction specification requirements enforced by the City of Reynoldsburg.

(b) The fee for contractor registration is seventy-five dollars (\$75.00) per trade.

(c) A ten thousand dollar (\$10,000) bond will be required for any work approved by the Building Division occurring in the City right-of-way.

(d) The following contractors must have a license from the State of Ohio, and proof of insurance in order to obtain a City of Reynoldsburg contractor's registration including but not limited to:

- (1) Heating, ventilation, and air conditioning contractor;
- (2) Refrigeration contractor;
- (3) Hydronics contractor;
- (4) Electrical contractor;
- (5) Plumbing contractor; or
- (6) Fire protection contractor.

(e) The following contractors must provide proof of insurance in order to obtain a City of Reynoldsburg contractor's registration including but not limited to:

- (1) General contractor;
- (2) Concrete contractor;
- (3) Home improvement contractor;
- (4) Sign contractor;
- (5) Asphalt contractor;
- (6) Swimming pool contractor;
- (7) Low voltage contractor;
- (8) Excavation contractor;
- (9) Landscape contractor;
- (10) Masonry contractor;
- (11) Framing contractor;
- (12) Siding contractor;
- (13) Roofing contractor; or
- (14) Insulation contractor.

(f) General contractors shall list every subcontractor on each job. General contractors that intend to do work that would normally be done by a subcontractor shall obtain a registration for that trade in addition to the general license. Framing, masonry, drainage, siding, roofing, and insulation are considered normal functions of the general contractor. The general contractor may not perform subcontract functions unless he has a general contract for the entire building.

(g) The fee for starting work without registering as a contractor shall be twice the regular registration fee.

(Ord. 60-17. Passed 6-12-17.)

1305.~~10-8~~ GRANTING AND REVOKING OF PERMITS.

(a) Permit Required. A permit shall be obtained before beginning construction, alteration or repairs, other than ordinary repairs (maintenance). Approval from all City departments shall be obtained before a permit will be granted.

(b) Any person wanting to do any work which requires a permit shall pay the required fees to the City of Reynoldsburg, Building Division at the time the permit is issued. The applicant shall reimburse the City for expenses involved for any plan review or other contracted consultant services required to satisfy needs for the issuance of a permit. Permits shall not be issued until these expenses and or fees have been paid.

(c) Any owner, contractor or authorized agent who desires to obtain a permit shall first make application to the Chief Building Official. Each application for a permit shall be filed with the Chief Building Official. The application shall be signed by the owner or his/her agent. The permit application shall contain a general description of the proposed work, site address, applicants address and any other information pertaining to the permit.

(d) When a permit is issued, there shall be no refund after the fees have been deposited into the City of Reynoldsburg accounts.

(e) A permit shall be revoked if after six months the work for which the permit is granted has not continuously progressed toward completion.

(f) Application for which no permit is issued within 180 days of filing shall be deemed expired. Reapplication shall include resubmittal of plans and fees. One extension of time for a period of not more than ninety days shall be permitted to be allowed by the Chief Building Official for the application, provided the extension is requested in writing and justifiable cause is demonstrated.

(g) A person holding an unexpired permit shall be permitted to apply for a one-time 180 day extension provided the person shows good and satisfactory reasons beyond control that the work cannot be commenced within the 180 day period from the original permit issue date. No additional fee is required for this one-time extension.

(h) A permit which has expired for 180 days or less shall be permitted to be renewed provided no changes have been made in the original plans and specifications and provided no code changes have taken place. The renewal fee shall be one-half the amount required for a new permit. Permits which have been expired for greater than 180 days require a new application and payment of the full permit fee.

(i) If a permit has been revoked for noncompliance, a new permit shall be obtained if the work is to be corrected and completed by another party.

(j) The fee for work started without a permit shall be twice the regular permit fee.

(Ord. 60-17. Passed 6-12-17.)

1305.~~11-9~~ EXEMPTIONS.

(a) The building code shall be applicable to the buildings owned and occupied by the City, its departments and divisions; and the City shall comply with all building code requirements. The City shall be exempt from payment of fees relating to work performed solely by City employees upon City-owned buildings, structures or sites. Fees which may be exempt in such limited circumstances include those normally assessed for permits, certificates, inspections, and appeals. Work performed for the City by any other person, firm, or corporations shall comply fully with all building code requirements including payment of all applicable fees.

(b) The provisions of division (a) hereof also apply to the counties of Fairfield, Franklin, and Licking, the State of Ohio, the United States of America, the Truro Township Trustees, the Metropolitan Park Board, and the Reynoldsburg Board of Education.
(Ord. 60-17. Passed 6-12-17.)

1305.~~12-10~~ STATE FEES.

(a) All construction permits issued for work regulated by the Ohio Building Code will be assessed a State fee of three percent (3%).

(b) All construction permits issued for work regulated by the Residential Code of Ohio will be assessed a State fee of one percent (1%).

(Ord. 60-17. Passed 6-12-17; Ord. 117-17. Passed 10-23-17.)

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Development Agreement with Center Ice

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak
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**AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A
DEVELOPMENT AGREEMENT WITH THE CENTER ICE FOUNDATION OF
CENTRAL OHIO FOR THE PURPOSE OF FUTURE SALE AND RE-DEVELOPMENT
OF REAL ESTATE**

WHEREAS, the City of Reynoldsburg recently purchased real property he City has certain contiguous parcels of real property located in the City of Reynoldsburg, Franklin County, Ohio Parcel No. 060-003828-00 and City of Reynoldsburg, Licking County, Ohio Parcel No. 013-03039-00.000 (further referenced herein as "Development Site"); and

WHEREAS, approximately 4-5 acres on the Western portion of aforesaid property adjacent to Carlyle Drive is designated for commercial development, upon a Letter of Intent received by the City from the Daimler Group and is not considered part of the Development Site as referenced herein; and

WHEREAS, the Center Ice Foundation of Central Ohio, in partnership with a qualified, experienced developer, has committed to expend its private resources for the purpose of preparing a development plan consistent with the Comprehensive Master Plan; and

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

WHEREAS, the City of Reynoldsburg desires to enter into a Development Agreement with the Center Ice Foundation of Central Ohio setting forth the terms of any future transfer of the Development Site; and

WHEREAS, the City of Reynoldsburg further desires to enter into a Development Agreement with the Center Ice Foundation of Central Ohio, setting forth various minimum conditions for the preparation of a suitable development plan, which shall consist of the construction of an indoor ice facility and a multi-purpose athletic facility.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, AND FAIRFIELD, STATE OF OHIO, THAT:

Section 1. The Mayor is hereby authorized and directed to enter into a Development Agreement with the Center Ice Foundation of Central Ohio, attached as Exhibit A, for the purpose of future sale and re-development of real estate identified as Franklin County, Ohio Parcel No. 060-003828-00 and City of Reynoldsburg, Licking County, Ohio Parcel No. 013-03039-00.000, excluding approximately 4-5 acres of the Western portion of the property that is subject to a Letter of Intent for commercial property.

Section 2. In accordance with The Charter of the City of Reynoldsburg and Chapter 175 of the Codified Ordinances of the City of Reynoldsburg, competitive bidding is not required and is hereby waived.

Section 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

DEVELOPMENT AND USE AGREEMENT**by and between****THE CITY OF REYNOLDSBURG, OHIO****and****CENTER ICE FOUNDATION OF CENTRAL OHIO, an Ohio not for profit corporation****as the Developer****Dated****as of****the Effective Date (as hereinafter defined)****Attachment: Development Agreement (Center Ice) (Development Agreement with Center Ice)**

DEVELOPMENT AND USE AGREEMENT

THIS DEVELOPMENT AND USE AGREEMENT (this “Agreement”) is entered into as of November _____, 2021 (the “Effective Date”), by and between THE CITY OF REYNOLDSBURG, a municipal corporation and political subdivision duly organized and validly existing under the Constitution and laws of the State of Ohio (the “City”), and acting by authority of Ordinance No. _____, enacted on _____, 2021 (the “Development Agreement Ordinance”), and CENTER ICE FOUNDATION OF CENTRAL OHIO, an Ohio not for profit corporation, its successors, assignees, and/or designees (“Developer”).

Recitals

A. The City has acquired, or has entered into an agreement to purchase or otherwise acquire, certain contiguous parcels of real property located in the City of Reynoldsburg, Franklin County, Ohio Parcel No. 060-003828-00 and City of Reynoldsburg, Licking County, Ohio Parcel No. 013-03039-00.000 as more particularly described on Exhibit A attached hereto (collectively the “Development Site”). The Development Site (or portion thereof) is currently unimproved and zoned for commercial use. The parties acknowledge that a portion (approximately 4-5 acres) of the Development Site to the West adjacent to Carlyle Drive is the subject of negotiations with a third party developer and is not considered part of the Development Site as defined herein. ▼

B. The City has determined that the development of the Development Site is in the best interest of the City and the health, safety and welfare of its residents, and is necessary for the purpose of the creation of jobs and employment opportunities in the City and to improve the economic and general welfare of City residents.

C. After extensive analysis, deliberation and review, the City formulated a strategy for development of the Development Site that embodies a compelling vision for the future of the City and its residents. This vision includes the construction and development of a multi-use, sports facility, with related amenities, including one or more NHL regulation size ice rinks, and other potential sports/athletics and ancillary uses including entertainment, health and wellness, and hospitality, creating a regional sports, wellness and entertainment destination that will benefit and enhance the community and spur economic development within and around the Development Site.

D. The Council of the City of Reynoldsburg, by the Development Agreement Ordinance, has authorized the sale of the Development Site to Developer upon the terms and conditions provided herein, which Development Agreement Ordinance is attached hereto as Exhibit B and incorporated herein.

E. Developer has demonstrated experience with planning, marketing, financing, developing and constructing the multi-use sports facility and had demonstrated the need for, and feasibility of, the multi-use sports, wellness and entertainment facility.

F. As a condition to the sale of the Development Site to Developer, the parties have

agreed that the Development Site shall be developed in accordance with a plan and schedule of development.

G. The City and Developer desire to collaborate in the redevelopment of the Development Site pursuant to the terms set forth in this Agreement.

NOW, THEREFORE, for valuable consideration paid, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree:

1. **Incorporation of Recitals.** The Recitals are incorporated herein to the same extent as if fully restated.

2. **Exclusive Right to Pre-Development Activities; Exclusive Developer Status.** The City covenants and agrees that throughout the Term (as hereinafter defined), Developer shall have the exclusive right to undertake pre-development activities with respect to redevelopment of the Development Site as a multi-use sports, wellness and entertainment facility. Pre-development activities shall include, without limitation, assessing development and use scenarios, preparing concept plans and design, conducting feasibility and financial analyses, seeking and marketing the Development Site to potential users in addition to the multi-use, sports facility, and otherwise undertaking such efforts commonly performed when assessing and preparing a site for such commercial development. The City further covenants and agrees that (a) Developer is designated as the exclusive developer for redevelopment of the Development Site and (b) the City will promptly direct to Developer all inquiries the City receives from potential users, tenants, developers or other parties interested in the Development Site. Developer covenants and agrees to use its best efforts in undertaking the pre-development activities so as to facilitate successful redevelopment of the Development Site. Developer further covenants and agrees to collaborate with and seek input from the City on design and uses for the redevelopment of the Development Site that are consistent with the City's zoning classification and master plan for the Development Site and surrounding area, and that will benefit and enhance the community and spur economic development within the City. It is understood that Developer may work in conjunction with third-parties in performing its obligations under this Section 2. In consideration of Developer's commitment to expend significant time, effort and expense to redevelop the Development Site as a multi-use sports, wellness and entertainment facility pursuant to the terms of this Agreement, the City shall not enter into an agreement for the development of, permit, or entertain any approvals for the construction of a multi-use sports, wellness and entertainment facility of the type contemplated by this Agreement, or any facility including an NHL regulation size ice rink, within the City of Reynoldsburg, Ohio, during the term of this Agreement.

3. **Right and Option to Acquire.** If, during the course of its predevelopment activities, Developer formulates a redevelopment plan for the Development Site consistent with the provisions of Section 2 that it deems feasible, Developer shall have the first right and option to acquire the Development Site from the City for ZERO Dollars (\$0.00). In such event, Developer and the City will work in good faith to negotiate a customary real estate purchase contract for the Development Site (the "Purchase Contract") consistent with the terms of this Agreement, which Purchase Contract at minimum will address or include, as applicable, the

following:

- (a) Developer shall have a contingency period sufficient in length for Developer to (i) conduct final due diligence and inspections (such as title and survey work, soils testing, appraisals, financing, etc.); (ii) negotiate lease terms with end-user(s); and (iii) obtain all non-appealable governmental approvals and permits necessary to commence construction of its development.
- (b) The City shall convey fee simple title to the Development Site to Developer by limited warranty deed free and clear of all liens and encumbrances except: (i) those created by or assumed by Buyer; (ii) those specifically set forth in this Agreement; (iii) zoning ordinances; (iv) legal highways; and (v) covenants, restrictions, conditions and easements of record that do not unreasonably interfere with Developer's intended use of the Development Site.
- (c) At closing, the City shall (i) pay all delinquent taxes, including penalties and interest, all assessments that are a lien on the date of closing and all agricultural use tax recoupments for years prior to the year of closing, (ii) pay all other unpaid real estate taxes and assessments relating to years prior to closing, and (iii) credit on the purchase price all real estate taxes, assessments and agricultural use tax recoupments for the year of closing, prorated through the date of closing. The proration of undetermined taxes shall be conclusively based upon a three hundred sixty-five (365) day year, the last available tax rate, and then-current valuation, giving due regard to applicable exemptions, recently voted millage, change in tax rate or valuation, etc., whether or not the same have been certified.
- (d) The Purchase Contract will contain customary representations and warranties from both the City and Developer.
- (e) Prior to entering into the Purchase Contract, the City and Developer will finalize an agreement with the City on the following:
 - i. Provide infrastructure assistance to or for the benefit of Developer, including, but not limited to, water and sewer capacity fee waivers for fees that are not pass through costs to the City of Columbus; obtaining, or being financially responsible for the costs associated with, a traffic study; constructing public infrastructure improvements not located on the Development Site that are identified in, and recommended by, the traffic study or otherwise required by the City or any other governmental agency; and acquiring and installing all traffic signalization identified in, and recommended by, the traffic study or otherwise required by the City or any other governmental agency.

- ii. Provide financial incentives to or for the benefit of Developer for the development of a multi-use sports, wellness and entertainment facility as contemplated by the terms of this Agreement. Such incentives shall include, but are not limited to, the following:
 - 1. The City shall enter into a Ground Lease with Developer or Developer's designee for the to-be-determined charitable portion of the Development Site, which Ground Lease shall have a term of ninety-nine (99) years and rent of One Dollar (\$1.00) for the entirety of the ninety-nine (99) year term.
 - 2. The City shall convey the remainder of the Development Site by limited warranty deed to Developer or its designees.
 - 3. The City shall establish mutually agreed upon funding mechanisms/incentives that are deemed to be most beneficial to the successful completion of the multi-use sports, wellness and entertainment facility contemplated by this Agreement, including, but not limited to, fee waivers, waived costs for permitting, and/or tax increment financing for the successful development of the facility.
 - 4. The City shall fund all landscape architecture and land planning services by OHM through calendar year 2021 at no cost to Developer; provided, however that the total cost for such landscape architecture and land planning services does not exceed Eight Thousand and 00/100 Dollars (\$8,000.00).
- (f) After the execution of this Agreement, the City will cooperate with Developer in its efforts to complete the development of a multi-use sports, wellness and entertainment facility as contemplated by the terms of this Agreement. Such cooperation shall include, but is not limited to, the following:
 - 1. The City shall support the acquisition of one (1) or more liquor licenses by Developer or its designees within the Development Site.
 - 2. The City shall take an active, participatory role in Developer's capital campaign, including, but not limited to, the identification of target donors, benefactors, and sponsors; facilitation of introductions to target donors, benefactors, and sponsors; attendance at key meetings and appearances; and access to the City's communications and media resources.

3. The City shall provide reasonable flexibility in cosmetic design standards, particularly in consideration of side and rear-facing cosmetic appearance and building materials, so as to ensure the feasibility of the multi-use sports, wellness and entertainment facility contemplated by this Agreement.

4. **Plan and Schedule of Development.** Developer agrees to exercise due diligence and good faith in the pursuit of a suitable development plan for the Development Site and provide a draft site plan to the City within six (6) months from the date of this Agreement.

5. **Access to Development Site.** At all times during the Term, Developer and Developer's consultants and contractors shall have access to the Development Site and all records of the City relating to the Development Site to conduct its predevelopment activities. Developer shall be permitted to erect a marketing sign on the Development Site. Developer agrees to indemnify and hold the City harmless from any injury or damage to persons or property caused by such access. Within twenty-one (21) days of the Effective Date, the City will provide Developer with a current ALTA/NSPS survey of the Development Site.

6. **Indemnification.** In addition to the obligations of the Developer, as set forth in this Agreement, except to the extent caused by the willful misconduct of City or its agents, employees or officials, the Developer shall indemnify, defend and hold harmless the City and its agents, employees and public officials from and against any and all suits, claims, damages, losses, costs or expenses (including reasonable attorney fees) arising out of, or resulting from (i) the construction and financing of any improvements made by Developer on the Development Site, (ii) claims, suits or actions of every kind and description when such suits or actions are caused by negligent, intentional, willful and/or wanton acts, and/or errors or omissions of the Developer, its officers, agents, employees, consultants, sub-consultants, contractors and/or subcontractors; and (iii) injury or damages received or sustained by any party because of the negligent, intentional, willful and/or wanton acts of the Developer, its officers, agents or employees, consultants, sub-consultants, contractors and/or subcontractors.

7. **Property Acquisition.** To the extent any of the parcels comprising the Development Site are not yet owned by the City as of the Effective Date, the City agrees to contract for and acquire fee simple ownership of such parcels and provide Developer with evidence thereof within sixty (60) days of the Effective Date.

8. **Term; Termination.** The term of this Agreement (the "Term") shall commence on the Effective Date and shall continue until the date that is eighteen (18) months after the later of (a) the Effective Date, and (b) the date on which the City acquires fee simple ownership of the entire Development Site. The parties agree to extend this Agreement, in good faith, if the Developer has demonstrated progress toward development of the Development Site. This Agreement shall be subject to early termination as follows:

- (a) By mutual agreement of the City and The Developer.
- (b) By the City upon the occurrence of any of the following events:

- (i) Developer's material breach of this Agreement that is not cured within 30 days of receipt of written notice from the City or such longer period if such failure cannot be cured with due diligence within thirty (30) days so long as Developer commences to cure such breach within five (5) days after written notice and proceeds diligently and with reasonable dispatch to take all steps and do all work required to cure such breach, which notice shall set forth the nature of the material breach giving rise to the termination; or
 - (ii) Developer's bankruptcy, reorganization, arrangement for the benefit of creditors, insolvency, liquidation, or receivership or if similar proceedings are instituted by or against Developer under federal or state law that are not dismissed within sixty (60) days.
- (c) By Developer upon the occurrence of any of the following events:
- (i) The City's material breach of this Agreement that is not cured within 30 days of receipt of written notice from Developer or such longer period if such failure cannot be cured with due diligence within thirty (30) days so long as the City commences to cure such breach within five (5) days after written notice and proceeds diligently and with reasonable dispatch to take all steps and do all work required to cure such breach, which notice shall set forth the nature of the material breach giving rise to the termination; or
 - (ii) The City's bankruptcy, reorganization, arrangement for the benefit of creditors, insolvency, liquidation, or receivership or if similar proceedings are instituted by or against the City under federal or state law that are not dismissed within sixty (60) days.

9. **Insurance.** During the term of this Agreement, Developer shall, at Developer's sole cost and expense, maintain insurance having minimum liability limits of \$1,000,000 per occurrence and \$2,000,000 general aggregate with excess liability coverage for \$2,000,000, and such insurance shall be purchased from companies authorized to do business in Ohio. The City shall be named as an additional insured and the insurance shall not be cancelled or modified without 30 days' prior written notice to the City. A certificate of insurance shall be provided to the City on or before the date on which Developer commences the services described in this Agreement and a new certificate of insurance for any replacement insurance shall be provided the City prior to the cancellation of any insurance required hereunder.

10. **General Terms.**

- (a) *Governing Law and Venue.* The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Ohio. In regard to any litigation which may arise

in regard to this Agreement, the parties shall and do hereby submit to the jurisdiction of, and the parties hereby agree that the proper venue shall be proper in, the state and federal courts in and for Franklin County, Ohio.

- (b) *Assignability.* Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party; provided, however, that Developer may assign this Agreement to a party that is controlled by, under common control with, or that controls Developer without prior consent of, but with prior notice to, the City. Except as otherwise set forth herein, any attempted assignment without the written consent of the other party shall be void and of no effect.
- (c) *Binding on Successors.* This Agreement shall be binding upon the parties hereto, and their successors and assigns.
- (d) *Notices.* All notices, demands, requests, and other communications required or permitted hereunder shall be in writing and shall be deemed to be delivered when actually received through U.S. Express Mail, by electronic mail when delivered or any private express service (as evidenced by a written receipt), or, if earlier, and regardless of whether actually received (except where receipt is specified in this Agreement), four (4) days following deposit in a regularly maintained receptacle for the United States mail, registered or certified, return receipt requested, postage fully prepaid, addressed to the addressee at its address set forth below or at such other address as such party may have specified by notice delivered in accordance with this Section:

Developer: Center Ice Foundation of Central Ohio
 620 Brevard Circle
 Pickerington, Ohio 43147
 Attention: Kirstin Watts
 Email: kwatts@centericefoundationOH.org

With copy to: Fisher, Skrobot & Sheraw, LLC
 471 East Broad Street, Suite 1810
 Columbus, Ohio 43215
 Attention: Brett R. Sheraw
 Email: bsheraw@fisherskrobot.com

City: City of Reynoldsburg, Ohio
 7232 E. Main Street
 Reynoldsburg, Ohio 43068
 Attention: Joe Begeny, Mayor
 Email: jbegeny@ci.reynoldsburg.oh.us

With copy to: City of Reynoldsburg
 Office of the City Attorney
 7232 E. Main Street
 Reynoldsburg, Ohio 43068
 Attention: Chris Shook, City Attorney
 Email: cshook@ci.reynoldsburg.oh.us

or at such other address as one party may designate by notice hereunder to the other party.

- (e) *Entire Agreement.* This Agreement contains the entire understanding between the parties with respect to the Development Site, and supersedes any prior understanding or agreements between them respecting the subject matter of this Agreement. There are no representations, arrangements, understandings, or agreements, oral or written, among the parties hereto relating to the subject matter of this Agreement, except those fully expressed herein. No changes, alterations, modifications, additions or qualifications to the terms of this Agreement shall be made or be binding unless made in writing and signed by each of the parties.
- (f) *No Third-Party Beneficiary.* There shall be no actual or intended third party beneficiaries to this Agreement.
- (g) *Headings.* The headings and titles herein are for the convenience of the reader and shall not be used to interpret this Agreement
- (h) *Severability of Provisions.* Each provision of this Agreement shall be considered severable and if for any reason any provision which is not essential to the effectuation of the basic purpose of this Agreement is determined to be invalid and contrary to any existing or future law, such invalidity shall not impair the operation of or effect those provisions of this Agreement which are valid.
- (i) *Waiver.* Any waiver of any terms and conditions hereof must be in writing, and signed by the parties hereto. The waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms and conditions hereof. Furthermore, the waiver by any party of any breach of this Agreement shall not operate or be construed to be a waiver of any subsequent breach of this Agreement.
- (j) *Counterparts.* This Agreement may be executed in several counterparts, each of which shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on all parties hereto, notwithstanding that all the parties shall not have signed the same counterpart. A facsimile, PDF or other electronic copy of a signature of a party on this Agreement shall be fully effective as if an original signature.

Attachment: Development Agreement (Center Ice) (Development Agreement with Center Ice)

- (k) *Memorandum of Agreement or Affidavit of Facts.* If requested by either party, the parties agree to file a memorandum of agreement (“Memorandum”) or Affidavit of Facts (“Affidavit”), in form and substance satisfactory to the parties, in the Official Records of Franklin County, Ohio and/or Licking County, Ohio, whereby the exclusive option of Developer to acquire the Development Site pursuant to this Agreement shall be placed of record.

Remainder of Page Intentionally Left Blank; Signature Page Follows

Attachment: Development Agreement (Center Ice) (Development Agreement with Center Ice)

This Agreement has been executed by the parties as of the Effective Date.

CITY:

The City of Reynoldsburg, Ohio,
an Ohio municipal corporation

By: _____
Joe Begeny,
Mayor

DEVELOPER:

Center Ice Foundation of Central Ohio,
an Ohio not for profit corporation

By: _____
Kirstin Watts,
President

APPROVED AS TO FORM:

Chris Shook, Reynoldsburg City Attorney

Attachment: Development Agreement (Center Ice) (Development Agreement with Center Ice)

CERTIFICATE

(O.R.C. Section 5705.41)

The undersigned, the Auditor of the City of Reynoldsburg, certifies that the moneys required to pay that part of the Contract Sum coming due during the current fiscal year, under the Agreement to which this Certificate is attached have been lawfully appropriated for such purpose and are in the appropriate account of the City, or in the process of collection to the credit of the appropriate account or fund, free from any previous encumbrances. Moneys due in excess of the Contract Sum shall require an additional and separate Auditor's Certificate.

Dated: _____

Stephen M. Cicak, City Auditor

Attachment: Development Agreement (Center Ice) (Development Agreement with Center Ice)

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Daimler Letter of Intent

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LETTER OF
INTENT WITH DAIMLER GROUP, INC. FOR FUTURE SALE AND COMMERCIAL
DEVELOPMENT OF LAND OWNED BY THE CITY**

WHEREAS, the City of Reynoldsburg recently acquired real property for the purpose of re-development, containing certain contiguous parcels of real property located in the City of Reynoldsburg, Franklin County, Ohio Parcel No. 060-003828-00 and City of Reynoldsburg, Licking County, Ohio Parcel No. 013-03039-00.000 ("Development Site"); and

WHEREAS, the City has received a Letter of Intent signed by an authorized representative of the Daimler Group, Inc. for the purpose of purchasing approximately 4-5 acres of land on the Western portion of the Development Site; and

WHEREAS, the City has identified the Daimler Group, Inc. as a qualified, experienced developer capable of expending its private resources for the purpose of preparing a development plan consistent with the Comprehensive Master Plan; and

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

WHEREAS, the City of Reynoldsburg desires to enter into a Letter of Intent with the Daimler Group, Inc. setting forth the foundation of a future Development Agreement for the Western portion of the Development Site, which would consist of a medical office building.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, AND FAIRFIELD, STATE OF OHIO, THAT:

Section 1. The Mayor is hereby authorized and directed to enter into a Letter of Intent with the Daimler Group, Inc., attached as Exhibit A, for the purpose of setting a foundation for a future Development Agreement for the sale and re-development of approximately 4-5 acres on the Western portion of Franklin County, Ohio Parcel No. 060-003828-00 and Licking County, Ohio Parcel No. 013-03039-00.000.

Section 2. In accordance with The Charter of the City of Reynoldsburg and Chapter 175 of the Codified Ordinances of the City of Reynoldsburg, competitive bidding is not required and is hereby waived.

Section 3. This Ordinance is hereby adopted by Council and shall be in effect thirty days following the signature by the Mayor.

October 19, 2021

City of Reynoldsburg
Office of the Mayor
7232 E. Main Street
Reynoldsburg, Ohio 43068

Subject: Letter of Intent relating to a portion of Parcel #060-003828-00

Dear Mayor Begeny:

The purpose of this letter of intent is to set forth the general terms and conditions under which The Daimler Group, Inc., an Ohio corporation, and/or its assignee (the "Buyer"), would be prepared to enter into a Purchase and Sale Agreement with The City of Reynoldsburg, Ohio (the "Seller") for the purpose of purchasing approximately 4 to 5-acres out of the above-referenced property—generally located along the north side of Main Street at the westerly-most portion of such property (herein, the "Property"). Such general terms and conditions are as follows:

- The Property:* Approximately 4 to 5-acres out of Franklin County parcel #060-003828-00, as depicted on Exhibit A attached hereto, with the metes and bounds description of the configuration of that portion, to be mutually agreed upon between Buyer and Seller.
- Purchase Price:* \$190,000 per acre (included within such final configuration), excluding (i) any acreage located within an existing public right of way (ii) any acreage located within a wetland or below the high water mark of any streams or creeks, (iii) any acreage used for any easements that would prevent the Buyer from developing the Property for its intended purpose. The purchase price will be payable at closing, in cash or by wire transfer in immediately available funds. The Buyer will purchase the 100% fee simple interest in the Property.
- Earnest Money:* Within three (3) business days of the execution of the Purchase and Sale Agreement, Buyer will post an Earnest Money Deposit in the amount of \$25,000 ("Earnest Money Deposit"), which will be held by Esquire Title Services, Inc. through Karen Lash, in an interest bearing escrow account which shall accrue to the benefit of Buyer. The Earnest Money Deposit will be fully refundable to Buyer until the end of the Due Diligence Period, as the same may be extended, upon which time the Earnest Money Deposit will be non-refundable in the event Buyer defaults and fails to close on the Property. The Earnest Money Deposit, along with any interest thereon, will be applied to the Purchase Price at closing.
- Due Diligence Period:* 180 days commencing upon the execution of the Purchase and Sale Agreement. Seller shall have the right to extend the Due Diligence Period for an additional 60 days by depositing \$10,000 as additional Earnest Money Deposit prior to the expiration of the initial 180 days. .
- Due Diligence:* Buyer, at Buyer's sole expense, shall have until the expiration or earlier waiver of the Due Diligence Period as the same may be extended, to inspect any and all aspects of the Property and all improvements, fixtures and equipment, and all documents related to the Property, including, without limitation, leases, title work, surveys, and environmental assessments. Seller shall cooperate in making the Property reasonably available for such inspection(s). Seller will deliver to Buyer all of the Property's documents in its possession, including but not limited to those items listed in Exhibit B within five (5) business days of execution of the Purchase and Sale Agreement.

Attachment: Daimler Letter of Intent (Daimler Letter of Intent)

Title: At closing, Seller would convey to Buyer good, record, marketable and insurable fee simple title to the Property free of all liens, encumbrances, survey defects and claims of any kind except title matters that Buyer would specifically accept. Any existing financing or other monetary liens currently encumbering the Property would be retired prior to closing. Any prepayment penalties or other charges in conjunction with the repayment of any existing financing would be the responsibility of the Seller. At closing an owner's title insurance policy (with endorsements satisfactory to Buyer) would be issued to Buyer showing only encumbrances approved during the title diligence process.

Pro-rations & Closing Costs: All proration of property taxes and other items typically prorated shall be prorated as of the closing date.

Buyer Costs:

- a. the cost for providing an ALTA survey—in a format agreed to by Buyer and Seller to confirm the total acreage of the Property
- b. lender's title policy and any requested owner or lender title endorsements
- c. all stamps and taxes on any mortgage debt, if any
- d. Buyer's due diligence costs
- e. 1/2 of all escrow charges

Seller Costs:

- a. Brokerage fees
- b. Buyer's owner's title policy and title search and commitment fees
- c. Transfer tax (if any)
- d. 1/2 of all escrow charges
- e. Recording fees
- f. Seller's attorneys' fees
- g. CAUV recoupment

Brokerage/Fees: Other than with respect to Molly Leach of CBRE who has represented the Buyer in connection with the Property and who will be paid a real estate commission by Seller in the amount of 3% of the Purchase Price, Buyer and Seller each represent and warrant that they are not represented by any licensed real estate broker or agent with respect to this transaction. Each party shall indemnify the other against claims by any broker or agent arising out of the action of the indemnifying party.

Closing Date: 30 days after the expiration of the Due Diligence Period, as the same may be extended.

Purchase & Sale Agreement (PSA): Buyer will provide initial draft of the PSA within 7 business days of Seller accepting this offer. The PSA will contain the business terms as outlined in this Letter of Intent. The PSA shall also contain a provision that Buyer retains design review and use approval over the development and construction of any portion of the balance of the overall parcel—the intent of the foregoing is that Buyer (or more specifically Buyer's intended medical office building use) desires to ensure that it is locating the proposed medical building adjacent to a use that will not detrimentally impact its' use.

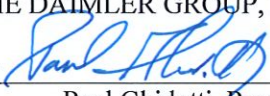
This letter is not intended to be, nor should it be construed as, a contract or an offer, the intention of the parties being that no contract shall arise unless and until such time as a formal and definitive Purchase and Sale Agreement acceptable to both parties has been completed, executed and delivered.

This letter supersedes all previous letters, documents or verbal communications delivered as expressions of intent with respect to the Property by either party to the other.

If you agree to the terms and conditions described in this letter of intent, please indicate your acceptance of same by signing a counterpart copy provided for that purpose and returning it to the undersigned no later than October 31, 2021.

BUYER

THE DAIMLER GROUP, INC.

By 
Paul Ghidotti, President

Agreed to and accepted this _____ day of October, 2021:

SELLER

THE CITY OF REYNOLDSBURG

By _____
Name _____
Title _____

Attachment: Daimler Letter of Intent (Daimler Letter of Intent)

Exhibit B

- 1.) A current legal description of the Property and a copy of the most recent ALTA surveys and site plans of the Property.
- 2.) A copy of Seller's title insurance commitments and policies relating to the Property.
- 3.) A copy of all environmental, engineering and physical condition reports for the Property.
- 4.) Copies of the Property's real estate tax bills for the current and prior two (2) tax years and summary of any pending appeals.
- 5.) Copies of all service contracts & leases which affect the Property (if any).
- 6.) List of any recent capital improvements
- 7.) Schedule of any ongoing litigation related to the Property or ownership entity that would impact the transaction contemplated herein.
- 8.) Evidence of floodplain insurance (if applicable)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Purchase of NeoGov Software

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak
-------------------------	--------------------------	--------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: For the agreement to be in effect by 1/1/2022

Statement of necessity for Emergency passage: Requesting three reads and waiving 30 day wait.

Requesting the Authorization for the Mayor in to enter into a contract with Governementjobs.com, Inc. (dba NEOGOV) 300 Continental Blvd. Suite 565, El Segundo, CA 90245 for three years for software for application tracking and onboarding of staff. Cost for 2022 is \$5,922 and \$4,000 set up fee for a total of \$9,922; cost for 2023 will be \$9,870.75 and cost for 2024 will be \$13,161.

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH GOVERNMENTJOBS.COM FOR NEOGOV SOFTWARE, AND DECLARING AN EMERGENCY

WHEREAS, the Human Resources department has determined that the NEOGOV software system is an optimum system for employee application tracking and onboarding of staff and recommends that the City purchase this system and contract for the ongoing support of the new system; and

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

WHEREAS, the cost of the NEOGOV software system for 2022 including set-up is \$9,922.00, in 2023 a cost of \$9,870.75, and in 2024 a cost of \$13,161.00; and

WHEREAS, the Human Resource department is requesting this legislation be declared an emergency in order for the system to be installed and functioning in January 2022.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with Governmentjobs.com for the purchase of NEOGOV software.

The agreement and all associated exhibits are attached as Exhibit "A" and shall be incorporated by reference herein.

SECTION 2. That \$9,922.00 will be included in the 2022 Budget.

SECTION 3. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government, and further to allow the purchase in a timely manner in order for a complete installation in January 2022; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

NEOGOV



Attachment: Neogov (NEOGOV Software Purchase)

HUMAN RESOURCES MANAGEMENT SUITE

for the public sector

Exhibit A Order Form

NEOGOV

NEOGOV

Customer:

Governmentjobs.com, Inc. (dba "NEOGOV")
300 Continental Blvd, Suite 565
El Segundo, CA 90245
United States
billing@neogov.com

Reynoldsburg, City of (OH)
7232 E. Main Street
Reynoldsburg, OH 43068
USA

Quote Valid From: 10/22/2021
Quote Valid To: 11/21/2021

Quote Number: Q-03287
Payment Terms: Annual Net 30

Employee Count: 180
Order Summary

Year 1

Service Description	Start Date	End Date	Term Price
Insight Subscription			\$3,158.55
Onboard Subscription			\$2,763.90
Year 1 TOTAL:			\$5,922.45

Year 2

Service Description	Start Date	End Date	Term Price
Insight Subscription			\$5,264.25
Onboard Subscription			\$4,606.50
Year 2 TOTAL:			\$9,870.75

Year 3

Service Description	Start Date	End Date	Term Price
Insight Subscription			\$7,019.00
Onboard Subscription			\$6,142.00
Year 3 TOTAL:			\$13,161.00

Attachment: Neogov (NEOGOV Software Purchase)

Year 1

Service Description	Start Date	End Date	Term Price
Insight Training			\$2,000.00
Insight Setup			\$0.00
Onboard Training			\$1,000.00
Onboard Setup			\$1,000.00
Year 1 TOTAL:			\$4,000.00

ORDER TOTAL: **\$32,954.20**

DRAFT

Attachment: Neogov (NEOGOV Software Purchase)

A. Terms and Conditions

1. Agreement. This Ordering Document and the Services purchased herein are expressly conditioned upon the acceptance by Customer of the terms of the NEOGOV Services Agreement either affixed hereto or the version most recently published prior to execution of this Ordering Form available at <https://www.neogov.com/service-specifications>. Unless otherwise stated, all capitalized terms used but not defined in this Order Form shall have the meanings given to them in the NEOGOV Services Agreement.
2. Effectiveness & Modification. Neither Customer nor NEOGOV will be bound by this Ordering Document until it has been signed by its authorized representative (the "Effective Date"). Unless otherwise stated in this Ordering Document, all SaaS Subscriptions shall commence on the Effective Date. This Ordering Document may not be modified or amended except through a written instrument signed by the parties.
3. Summary of Fees. Listed above is a summary of Fees under this Order. Once placed, your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the Agreement.
4. Order of Precedence. This Ordering Document shall take precedence in the event of direct conflict with the Services Agreement, applicable Schedules, and Service Specifications.

**"Reynoldsburg, City
of (OH)"**

NEOGOV

Signature:

Signature:

Print Name:

Print Name:

Date:

Date:

Attachment: Neogov (NEOGOV Software Purchase)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Kirch Group Technology Contract 2022

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: To have an agreement in place for January 1, 2022 for information technology services.

This legislation will have three readings, but waive the 30 referendum period following passage.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT
WITH KIRCH GROUP TECHNOLOGIES, LLC, FOR INFORMATION
TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2022 TO
DECEMBER 31, 2022, WAIVE COMPETITIVE BIDDING, AND DECLARING AN
EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES
OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Kirch Group Technologies, LLC for the period of January 1, 2022 through December 31, 2022, for information technology services for the City of Reynoldsburg.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

See Exhibit “A” attached hereto and incorporated herein.

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby suspended.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City’s government; and further the current agreement expires December 31, 2021; wherefore upon adoption by Council, this Ordinance shall be in effect on January 1, 2022 upon signature by the Mayor.

Contract Version 7.0.0_REY (2022)

Kirch Group Technology, LLC Service Agreement Contract

Submitted to:

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068



Attachment: City of Reynoldsburg - SA Contract 2022 (Kirch Group Technology Contract 2021)

Kirch Group Technology, LLC - Service Contract

This **Kirch Group Technology Service Agreement** (the "Agreement") is made and entered into as of the last date appearing at the foot of this Agreement by and between Kirch Group Technology, LLC, an Ohio limited liability company ("KGT") and the client whose name appears at the foot of this Agreement (the "Client").

Statement of Agreement:

1. **Agreement Basics.** Pursuant to this Agreement, and subject to the terms, conditions and limitations contained in this Agreement, KGT shall provide general Information Technology (IT) management in support of your business and its Covered Hardware (defined on **Exhibit 1A**) and Covered Software (defined on **Exhibit 1B**) (Covered Hardware and Covered Software are collectively, the "Covered Items").
2. **Overview.** KGT's uniquely configured support framework for Covered Items provides a range of services, as selected in this Agreement, designed to keep your computer and network systems functioning. Such services, pertaining to Covered Items, are disclosed on **Exhibit 2**.
3. **System Documentation.** Client shall provide all documentation relative to the Covered Items to KGT. Should documentation be unavailable, KGT will perform a site audit (at an additional cost) to obtain the required information.
4. **Getting Started.** Once the Documentation is delivered or provided to KGT, a KGT technician (a "Tech") shall perform a series of preliminary studies and recommendations. A quotation may be provided to the client with a list of hardware and/or software and/or labor required to get client to a state in which KGT will accept client into this agreement. Failure to accept and pay in full for this will result in the immediate cancelation of this agreement as client does not qualify for this arrangement.
5. **Services.** The services provided to the Client under this Agreement are specifically set forth on the Contract Service Schedule as disclosed on **Exhibit 5**.
6. **Services Limitations.** Due to the nature of technology, KGT makes no representation regarding its ability to solve every IT/network problem the Client encounters, but KGT does represent that the Tech shall be provided to the Client as provided in this Agreement. Details of service limitations are included on **Exhibit 6**.
7. **Deliverables.** Working with Client's designated contact person (in some special cases, persons), KGT (acting through its Tech) shall address, as provided in this Agreement, any issues and/or problems concerning Client's current IT environment as it pertains to Covered Items.
8. **Client Obligations.** For KGT to provide the type of service that our Clients deserve and uphold its obligations under this Agreement, Client must strictly observe and where appropriate perform the obligations disclosed on **Exhibit 8**.
9. **Term and Termination.** The Term of this Agreement shall commence on the effective date as defined in this Agreement. This period is also referred to as the "Term." This Agreement may be terminated by KGT prior to the Agreement End Date upon Client's failure to perform any of its obligations defined in § 8 or on **Exhibit 8**, including, but not limited to failure to discharge Client's financial obligations under this Agreement with fifteen (15) days of Client's receipt of a written notice of default. Additional reasons for termination of this agreement are described on **Exhibit 9**.
10. **Fees and Payments.** Client's fees for services provided in the Contract Service Schedule appear on the Contract Price Schedule disclosed on **Exhibit 10**. Beginning on the Effective Date, Client shall be billed according to the below-stated payment schedule set forth on the Contract Price Schedule, in advance for applicable fees. Any amount due to KGT under this Agreement, whether under the Contract Price Schedule or billing for additional services shall be payable in full upon receipt of an invoice, without withholding, deduction or offset of any amounts for any purpose. **Any amount not paid within thirty (30) days of the invoice's date shall be subject to an interest charge of eighteen percent (18%) per annum.** Any KGT billing not disputed by Client both in writing and in good faith, within thirty (30) days of Client's receipt of an invoice is deemed approved and accepted by Client. The Contract Price Schedule only covers items on the Contract

Service Schedule. The Contract Service Schedule work is performed during normal business hours of 8:00am-5:00pm EST, Monday – Friday. Please see website for list of Holidays and dates KGT office is closed. If Client needs an issue addressed outside the normal business hours, such services (whether or not such service is on the Contract Service Schedule) shall be billed at KGT's then effective "After-Hours Rate", unless KGT agrees to a different rate in writing prior to such services being performed. After-Hours Rates are defined on the KGT website and are subject to change at any time.

11. **Non-interference.** Client shall not hire, interview, solicit for hire or aid any third party in hiring any KGT employee, consultant, technician or agent during the Term and for a period of one (1) year after this Agreement has been terminated, or later if KGT's completion of any services for Client's benefit extends beyond the termination date.
12. **Entire Agreement.** This Agreement along with all attached Exhibits constitute one and only one agreement regarding this Agreement's subject matter. This Agreement may not be amended, altered or modified in any manner, except as specifically provided herein, unless it is done so in a written instrument signed by both the Client and KGT; provided, that, one of such instrument's terms reflects one its purpose is to amend this Agreement.
13. **Notices.** Any notice required or permitted under this Agreement must be in writing and except for the ARTS site and/or voice mail provided for in § 6 (and **Exhibit 6**) and sent to the party at the address appearing on **Exhibit 13**. Such notice(s) shall be deemed received on (a) the date it is posted in the U.S. Mail systems, properly addressed, bearing adequate postage with a return receipt appended, (b) when delivered to an overnight delivery service, if properly addressed (for this purpose only Federal Express and UPS are acceptable), or (c) when sent by email to the party's email address set forth at the foot of this Agreement; provided, that, an electronic receipt for such email as received by the sender.
14. **Assigned Technician.** KGT will provide a technician to Client. This technician will operate under the guidelines as described in **Exhibit 14**.

IN WITNESS WHEREOF, KGT and Client have executed this Agreement as of the date appearing next to their signature and each of KGT and Client represent to the other party that the person executing this Agreement on this behalf is fully authorized to bind the party for which it is so executing.

TERM - Contract Effective Date: 1/1/2022 – 12/31/2022

CLIENT:

City of Reynoldsburg

By: _____

Printed Name: _____

Date: _____

KGT:

Kirch Group Technology, LLC

By: _____

John Stickel, Managing Member

Date: _____

Attachment: City of Reynoldsburg - SA Contract 2022 (Kirch Group Technology Contract 2021)

Exhibit 1A:

“Covered Hardware:”

[THIS AREA WILL CONTAIN AN UPDATED INVENTORY OF HARDWARE ITEMS]

Exhibit 1B:**“Covered Software:”**

Client Operating Systems (OS):

- Microsoft Windows 8 and 8.1 (Pro, Enterprise, RT)
- Microsoft Windows 10 (Home, Pro, Enterprise)
- Microsoft Windows 11 (Home, Pro, Enterprise)

Server Operating Systems (OS):

- Microsoft Windows Server 2012 (all)
- Microsoft Windows Server 2016 (all)
- Microsoft Windows Server 2019 (all)
- Microsoft Windows Server 2022 (all)

Applications:

- Microsoft Office 2013
- Microsoft Office 2016
- Microsoft Office 2019
- Microsoft Office 365
- Microsoft Office 2021

It is not possible for KGT to completely support all software; however, we will attempt to resolve any issues you may have if an error occurs. We must be given an error. To get further support with this agreement for industry specific software, we require you to maintain an ongoing support contract with that software vendor. We will still assist you in troubleshooting, by utilizing the support contract and contacting the specific vendor.

Training is not included in the agreement. Training is helping a user understand how to use the software and/or utilize certain features of the software. Although a technician may choose to train a Client, this is not typically included in the agreement. Client will be notified in advance if training is going to be invoiced and arrangements for payment and amounts will be determined.

Exhibit 2:**“Menu of Services:”**

- a. Site Assessment
- b. IT Inventory and Management
- c. Scheduled Visits (either “on-site” or “remote”)
- d. Proactive Service
 - a. Check Server(s) for Errors
 - b. Verify Backups
 - i. KGT will confirm that backups are getting done. However, KGT will not test backup media at each visit to confirm a full disaster recovery test. This service (disaster recovery test) is an additional charge.
 - c. Verify Anti-Virus Software
- e. Technology Knowledge and Guidance
- f. Help Desk Support (including phone support)
- g. Covered Items Reliability Check
- h. Covered Items Basic Security Check
- i. Cost Management and Control (IT Budget Assistance; if asked by Client)

Exhibit 5:**“Contract Service Schedule:”**

Contract Services generally include the following: (a) Scheduled Visits; (b) Server Specific Duties; (c) Personal Computer Specific Duties; (d) Peripheral Specific Duties; (e) ARTS response protocol; and (f) Software Support, which relate to the following services descriptions; provided, however, to the extent there is a conflict between the Contract Service Schedule and this Exhibit 5, the former shall control.

Scheduled Visits. The date, time and frequency for Tech Client Visits are based on the size, amount and complexity of Covered Hardware as determined by KGT. Client and KGT must agree on specific dates and times for the Tech’s performance of the scheduled maintenance covered by this Agreement. **Such schedule may be modified to reflect Covered Items changes.**

Scheduled Visits:

- a. This constitutes scheduled visits under this Agreement.
- b. Scheduled visits typically last between one and two hours.
 1. Scheduled visits not to exceed three hours, unless prior arrangements are made between Client and KGT.
 2. The Tech may, in his/her discretion, reschedule time for incidents not previously submitted to KGT either under ARTS or by telephone phone calls received by KGT at least one business day prior to the start time for such scheduled visit.
 - A. Any additional services not covered by the terms of this Agreement performed during a scheduled visit, under ARTS or due to a telephone call may result in fees in addition to the basic fees (aka Contract Price) set forth in this Agreement.
 - B. When the technician arrives on the scheduled day, he/she will address any ARTS submitted tickets with the Client’s contact person. The technician will then proceed with the following services on applicable covered hardware.

Server Related Duties:

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Server Specific Duties shall be conducted/reviewed by the Tech: review outside of server housing for warning lights; check server for adequate storage space; Review Windows event logs for messages, warnings, and errors and address as necessary; Review and approve appropriate Windows updates via Windows Software Update Services; Review network Anti-virus management software for issues and address as necessary and Review server and data backups and address as necessary.

Personal Computer Related Duties.

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Personal Computer Specific Duties shall be conducted/reviewed by the Tech: ensure Windows updates are or have been installed correctly; monitor for malware infections; and run cleanup utilities to provide highest available usage speeds.

Peripheral Related Duties.

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the Tech shall ensure proper operation of printers, scanners, firewalls, switches and the like; **provided, that**, such peripherals are listed in the Covered Hardware Schedule as the date of the visit.

ARTS Response Protocol.

This Agreement provides access to a Tech who provides necessary services to monitor and maintain your current system and network environment as provided herein. Consequently, KGT provides a Tech for an on-site, scheduled visits. Client is authorized to leave emergency/non-emergency voice mail messages and is granted access to the KGT's Automated Response and Ticket Submission (ARTS) site. All scheduled visits and support occur during KGT's normal business hours of which are listed on our website. Our offices are closed on all National Holidays. If support in response to an ARTS request is performed at Client's request "after normal business hours", Client will be billed for a fee in addition to Client's regular financial obligations set forth in this Agreement.

Software Support.

KGT provides support under this Agreement for Covered Software as it relates to its proper installation and configuration in your current business environment. Usage and appropriate understanding of how the Covered Software is (or may be) utilized in the Client's business is outside this Agreement's scope. KGT, may, where appropriate, endeavor to dispense Covered Software knowledge where and when appropriate based upon the applicable Tech's expertise with the particular software item. However, KGT reserves the right to decline support for Covered Software usage and understanding when it determines that the Client (or Client's applicable user) needs or could benefit from software training.

Upgrading or Replacing Hardware/Software.

Upgrading or replacing hardware or software normally requires an on-site visit. However, hardware and/or software upgrades may be completed remotely, with or without the knowledge of the Client. This Agreement does not include the cost of new or replacement hardware, software, cabling or other equipment that may be required to perform services under this Agreement. A separate labor fee shall be applied for adding any hardware not listed on the Covered Hardware Schedule. A separate labor fee shall be applied for major software upgrades or new installations. Clients shall be quoted a price for new or replacement hardware prior to installation or repair. Labor fees associated with repair of hardware on the Covered Hardware Schedule are included in this Agreement, except where outlined on the Contract Price Schedule. Applicable sales tax shall be charged as required by applicable law.

Caveats: KGT recommends business class hardware and software for all of our clients. Purchasing hardware and software through KGT is not a requirement under this Agreement. However, Client benefits with KGT's price breaks on business class IT hardware and software from Dell and other vendors. Should Client seek to upgrade or replace hardware or software with non-business class hardware, software, or items the use of which KGT has recommended against, the labor fees for such replacement or repair are not included in the with this Agreement.

Exhibit 6:**“Service Limitations:”**

- a. Once Client submits an Emergency ticket to the ARTS site and/or an Emergency voice mail message, KGT shall have four (4) business hours to acknowledge the ticket. KGT shall then have two (2) business hours to begin the attempt at resolving the issue. The attempt is not necessarily limited to an on-site Tech visit. Remote efforts by KGT designed to address the problem(s) are attempts. No guarantee can be made that the issue will be resolved in the above stated time.
 - a. MODIFICATION FOR CITY OF REYNOLDSBURG:
 - i. Should the 911/Communications go down during business hours or After Hours, personal contact via cell phone to KGT Technician is permitted to facilitate immediate response. KGT will invoice client at current After Hours Rate should contact fall outside of normal KGT business hours.
- b. Services not included in this Agreement or listed on the Contract Service Schedule are billable in addition to the Contract Price Schedule and include: setup and configuration of PCs, printers, and other peripherals not listed in the Covered Hardware Schedule; setup and configuration of new servers; installation and configuration of new software and/or major software upgrades; software research related to Client’s business; excessive hardware and/or software quotes; emergency IT support outside normal business hours as define in the Agreement; direct contact (e-mail, phone calls) with Tech(s) not KGT initiated; software training for Client’s employees; or reinstallation of server operating systems and programs.
- c. Force majeure—Problems considered force majeure are not services coming within the Contract Services Schedule and this Agreement. Force majeure includes acts of God, fire, theft, insurrection, situations involving marital law, etc. KGT reserves the right to bill for issues that arise directly, or indirectly, from force majeure including issues with ISP’s, telephone companies, power and cellular companies. Force majeure relieves KGT of its response time obligations under this Agreement.

Exhibit 8:**“Client Obligations/Duties:”**

- a. All issues and/or IT related questions must be submitted to KGT via the ARTS site or through KGT’s voicemail system. **Direct contact (e-mail, phone calls) with Tech(s) not KGT initiated** is not permitted and is subject to additional billing charges;
- b. Pay all invoices by their due date. Failure to pay on due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- c. Pay all Agreement fees by due date stated on the applicable invoice. Failure to pay by due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- d. Provide KGT with as much advanced notice to any changes to current network environment (ISP changes, phone system changes, personnel changes);
- e. Maintain all applicable software licenses and software, whether or not such software is part of the Covered Software Schedule;
- f. **KGT will not install or service illegal software and Client’s installation and/or use of such illegal software may result in KGT’s termination of this Agreement;**
- g. Notify KGT regarding any software installed and purchased without consulting KGT;
- h. Advise Client’s staff on usage of ARTS and against direct Tech contact (for support initiation);
- i. Provide Client staff with proper software training on applicable company software as KGT does not provide support on software usage;
- j. Advise KGT of the presence of mobile devices that connect to Client’s network or gather company email;
- k. Maintain an active virus scanning solution and routine backup solution as deemed appropriate by KGT for Client’s environment;
- l. KGT reserves the right to invoice the client for Spyware/Malware removal should the client refuse to have appropriate preventative software and/or hardware in place as deemed appropriate by KGT for Client’s environment.

Exhibit 9:**“Agreement Terms and Termination Details:”**

- a. If the Agreement End Date arrives, and the Agreement is not renewed, so long as all of Client’s obligations under this Agreement are fully satisfied by such date, then KGT shall return the Documentation to Client and retain copies exclusively for archive and liability purposes upon request by Client. KGT shall make no further use of such Documentation and shall hold it in the strictest of confidence.
- b. If the Agreement End Date arrives or if the Agreement is terminated earlier due to Client’s failure to comply with all its obligations found in § 8 of this Agreement (and **Exhibit 8**), neither shall the Documentation be returned to Client nor shall the temporary passwords installed by KGT be released, except as provided in c, below, unless and until Client has brought current or remedied, in KGT’s opinion, its obligations under § 8 of this Agreement (and **Exhibit 8**).
- c. If the nature of Client’s business is such that temporary protective passwords installed by KGT would create legal liability for Client, which areas must be disclosed to KGT on or before the effective date, the passwords referenced in b, above, shall not be applied to such items.
- d. Should Client terminate this Agreement and the Contract Price Schedule payments shall have been paid either in advance or in full, no refund shall be given and KGT shall not be obligated thereafter to provide any services contemplated by this Agreement.

Exhibit 10:**“Contract Price Schedule:”****Service Agreement:**

Payment Schedule: Quarterly

Payment Amount: \$34,950.00

Invoice Date(s): 1/1/2022, 4/1/2022, 7/1/2022, 10/1/2022

Total Payment for Entire 2022 Contract: \$139,800.00

Support Ticketing System:

Payment Schedule: Quarterly

Payment Amount: \$1,050.00

Invoice Date(s): 1/1/2022, 4/1/2022, 7/1/2022, 10/1/2022

Total Payment for Entire 2021 Contract: \$4,200.00

Note: Above prices do not include any applicable taxes.

Exhibit 13:**“Addresses, E-mail Addresses and Telephone Numbers:”****Client Address and Business Phone:**

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068

PH: (614)322-6800

Client Primary Contact (and secondary if applicable):

Sandra Boller
sboller@ci.reynoldsburg.oh.us

Exhibit 14:**"Assigned Technician:"**

Should the details below contradict other statements made above in the contract, the details below take priority.

- a. KGT will provide an assigned technician for Client. This technician will operate outside the current limitations of this contract. Technician will provide routine IT services as expected from a Network Administrator. No additional fees will be billed to the Client for services provided by this technician.
- b. Total technician time will be 24 hours per week. Hours will be reduced when Client offices are closed according to Holiday Schedule. This contract includes ten (10) hours of After-Hours Support per contract year provided by the assigned technician. Routine, scheduled service, outside of normal business hours does not count as After-Hours Support. Routine, scheduled service, outside of normal business hours is included in the contract.
- c. KGT will make a reasonable effort to provide the same technician. Should this technician be unavailable, KGT will provide an alternate technician as to keep the above schedule.
- d. Assigned technician will not be limited to on-site hours only. Should any emergencies arise, assigned technician will be responsible for handling the issue. Should the emergency (not scheduled) arise outside of normal business hours, the included ten (10) hours of After-Hours Support will be used. Once used completely, the Client will be invoiced at the current After-Hours Rate. Any unused hours may not be carried forward to another contract year.
- e. Assigned technician will have a cell phone and can be contacted by Client at any time, understanding this could result in additional billing (according to rules above).

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: November 22, 2021****TO: Finance and Administration Committee****RE:** City's Health Insurance for 2022 and 2023 with Medical Mutual of Ohio (MMO)

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: To have health care coverage in place for employees on January 1, 2022.

Authorizing the Mayor to enter into a two-year agreement with Medical Mutual of Ohio for the City's Health Insurance coverage with Medical Mutual of Ohio for the period of January 1, 2022 through December 31, 2023 and declaring it an emergency.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE CITY OF REYNOLDSBURG'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg has held a contract with Medical Mutual of Ohio for the health care benefits for the officers and employees; and

WHEREAS, the contract with Medical Mutual of Ohio is an annual contract that expires December 31, 2021; and

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

WHEREAS, the Mayor is hereby authorized to execute a contract with Medical Mutual of Ohio, which is attached hereto as Exhibit A, on behalf of the City of Reynoldsburg.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to renew the health insurance contract with Medical Mutual of Ohio for the period from January 1, 2022 through December 31, 2023.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the health insurance plan in place on January 1, 2022; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Renewal of Employee Life, ADD and Disability Insurance

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: Employee Life, ADD and Disability Insurance effective 1/1/2022

Statement of necessity for Emergency passage: Passage at third read, waiving the thirty day waiting period.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A RENEWAL CONTRACT WITH MUTUAL OF OMAHA FOR EMPLOYEE LIFE, ACCIDENTAL DEATH & DISMEMBERMENT, SHORT TERM DISABILITY AND LONG TERM DISABILITY INSURANCE FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg has a contract with Mutual of Omaha Life Insurance Company for employee Life, Accidental Death & Dismemberment, Short Term Disability and Long Term Disability; and

WHEREAS, the previous contact with Mutual of Omaha Life Insurance Company expires on

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

December 31, 2021; and

WHEREAS, the Mayor has requested that Council authorize him to execute a renewal of that contract, which is attached hereto as Exhibit A and incorporated herein by reference on behalf of the City of Reynoldsburg.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into contract with Mutual of Omaha Life Insurance Company for employee Life, Accidental Death & Dismemberment, Short Term Disability and Long Term Disability beginning January 1, 2022 through December 31, 2022.

SECTION 2. That the contract is attached hereto as Exhibit A and incorporated herein on behalf of the City of Reynoldsburg.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the health insurance plan in place on January 1, 2022; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.



Renewal Information and Exhibits

Prepared For:

City of Reynoldsburg

Group ID: G000B9KT

Renewal Effective Date: January 1, 2022



Thank you for choosing Mutual of Omaha Insurance Company or one of its affiliates, as City of Reynoldsburg's benefits provider. It has been our pleasure to provide City of Reynoldsburg with group benefits and services that are unique to its needs. We are committed to providing unparalleled service that will meet the needs of our customers.

Each renewal period, we analyze current benefit and rate structures to determine the appropriate rates for continued group insurance protection for your valued employees. This process includes recalculation of the premium rates to reflect factors like:

- Plan features
- Demographics
- Experience
- Any adjustments to our underlying rate structure

Based on our review, please find below the renewal rates for City of Reynoldsburg's benefit plans. We appreciate your business and look forward to the continued opportunity to meet your group insurance needs.

Renewal Contact Information

Elizabeth Torok
Renewal Executive
Cincinnati Group Office
513/448-3773
Elizabeth.Torok@mutualofomaha.com



CITY OF REYNOLDSBURG

LIFE AND AD&D

Rate Guarantee Period - January 1, 2022 to January 1, 2024

Additional Value Added Services Included - Travel Assistance/Identity Theft Assistance

Life

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$1,547.07	\$1,547.07	\$0.00

Class Description

All Eligible Managers, Directors and Municipal Employees

All Eligible Police Officers & Sergeants, Excluding Police Lieutenants, Police Chiefs, Police Clerks & Police Dispatchers

All Eligible Police Dispatchers

All Active Managers, Directors and Municipal Employees not eligible for STD/LTD

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
158	\$11,900,500	\$0.130	\$0.130

AD&D

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$238.01	\$238.01	\$0.00

Lives	Volume	Current Rate	Renewal Rate
158	\$11,900,500	\$0.020	\$0.020



CITY OF REYNOLDSBURG

VOLUNTARY LIFE AND AD&D

Rate Guarantee Period - January 1, 2022 to January 1, 2024

Voluntary Life

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$1,613.45	\$1,613.45	\$0.00

Class Description

All Eligible Managers, Directors and Municipal Employees

All Eligible Police Officers & Sergeants, Excluding Police Lieutenants, Police Chiefs, Police Clerks & Police Dispatchers

All Eligible Police Dispatchers

All Active Managers, Directors and Municipal Employees not eligible for STD/LTD

Employee & Spouse Rate Basis - per \$1,000

Age of Employee	Current Rate	Renewal Rate
Less than 24	\$0.06	\$0.06
25-29	\$0.08	\$0.08
30-34	\$0.09	\$0.09
35-39	\$0.11	\$0.11
40-44	\$0.18	\$0.18
45-49	\$0.30	\$0.30
50-54	\$0.50	\$0.50
55-59	\$0.78	\$0.78
60-64	\$1.21	\$1.21
65-69	\$2.18	\$2.18
70-74	\$3.90	\$3.90
75-79	\$6.43	\$6.43
80-84	\$13.04	\$13.04
85-89	\$13.04	\$13.04
90-100	\$13.04	\$13.04

Child(ren) Rate Basis - per \$1,000

Current Rate	Renewal Rate
\$0.16	\$0.16

Voluntary AD&D

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$167.88	\$167.88	\$0.00

Employee & Spouse Rate Basis - per \$1,000

Current Rate	Renewal Rate
\$0.03	\$0.03

Child(ren) Rate Basis - per \$1,000

Current Rate	Renewal Rate
\$0.04	\$0.04



CITY OF REYNOLDSBURG

SHORT-TERM DISABILITY

Rate Guarantee Period - January 1, 2022 to January 1, 2024

STD

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$1,207.23	\$1,207.23	\$0.00

Class Description

All Eligible Managers, Directors and Municipal Employees

Employee Rate Basis - per \$10 of Total Weekly Benefit

Lives	Volume	Current Rate	Renewal Rate
84	\$54,874	\$0.22	\$0.22



CITY OF REYNOLDSBURG

LONG-TERM DISABILITY

Rate Guarantee Period - January 1, 2022 to January 1, 2024

LTD

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$1,257.23	\$1,257.23	\$0.00

Class Description

All Eligible Managers, Directors and Municipal Employees

Employee Rate Basis - per \$100 of Monthly Covered Payroll

Lives	Volume	Current Rate	Renewal Rate
84	\$405,557	\$0.31	\$0.31

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Updates to the Personnel Procedure Manual

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: To have in place and taking effect 1/1/2022

Statement of necessity for Emergency passage: Three read and passing as an emergency on third read waiving thirty day waiting period.

**AN ORDINANCE TO AMEND THE PERSONNEL PROCEDURE MANUAL
REGARDING EMPLOYEE CONDUCT, HOURS OF WORK, OVERTIME, CALL IN
PAY, VACATION LEAVE, AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is necessary to update Reynoldsburg Personnel Procedure Manual.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

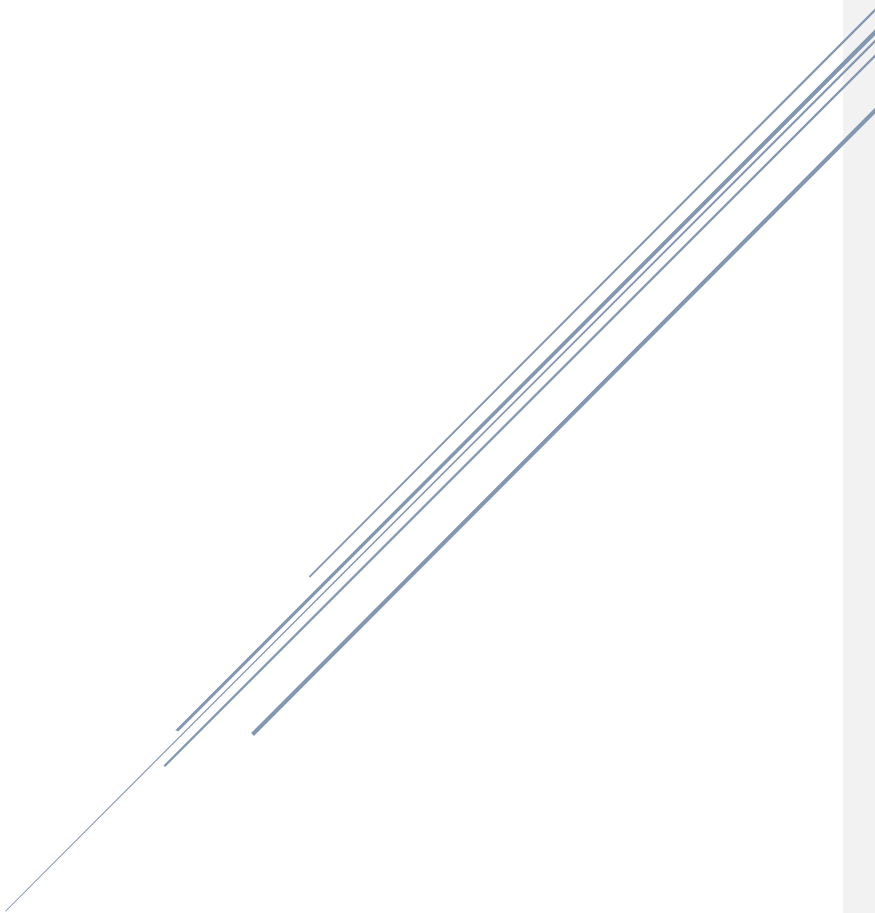
SECTION 1. That the City of Reynoldsburg Ohio Personnel Procedure Manual does hereby amended the Employee Conduct, Hours of Work, Overtime, Call in Pay, and Vacation Leave policies to read as follows:

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the policy in place on January 1, 2022; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

CITY OF REYNOLDSBURG

PERSONNEL PROCEDURE MANUAL



Ordinance 75-18 passed 06/25/2018; updated 2/11/2019

Contents

INTRODUCTION OF PERSONNEL PROCEDURE MANUAL	3
EQUAL EMPLOYMENT OPPORTUNITY POLICY	4
AMERICANS WITH DISABILITY ACT.....	4
UNLAWFUL DISCRIMINATION AND HARASSMENT.....	6
REPORTING HARASSMENT OR DISCRIMINATION.....	6
CLASSIFICATION STATUS	8
PROBATIONARY PERIOD	9
POLICE COMMAND STAFF PROMOTIONS.....	9
REDUCTION IN FORCE	14
MEDICAL EXAMINATIONS AND DISABILITY SEPARATION.....	14
WORKPLACE ROMANCES.....	16
NEPOTISM	16
ETHICS/CONFLICTS OF INTEREST.....	17
PERSONNEL FILES AND INFORMATION	18
OUTSIDE EMPLOYMENT	19
RESIGNATION	19
POLITICAL ACTIVITY	19
PERFORMANCE EVALUATIONS	21
SOLICITATION	21
PAYCHECKS.....	22
REPORTING TO WORK AND TARDINESS	22
HOURS OF WORK AND OVERTIME	23
COMPENSATORY TIME	25
CALL-IN PAY	25
EMERGENCY HOLIDAY CALL IN PAY	25
INCLEMENT WEATHER	25
EDUCATIONAL ASSISTANCE INCENTIVE PROGRAM.....	27
SICK LEAVE.....	27
FAMILY MEDICAL LEAVE ACT ("FMLA")	31

INJURY LEAVE	42
LEAVE DONATION	43
CIVIC DUTY LEAVE	45
VACATION LEAVE	46
FUNERAL LEAVE	48
MILITARY LEAVE	48
UNPAID LEAVE	49
HOLIDAYS	50
WORKERS' COMPENSATION	51
TRANSITIONAL WORK PROGRAM	52
CREDIT CARD FLEET POLICY	53
TRAVEL POLICY AND REIMBURSEMENT	54
COMPUTER USE POLICY	57
SOCIAL MEDIA LIMITATIONS	64
CITY PROPERTY	65
FLEET SAFETY POLICY	65
TOBACCO USE POLICY	71
DRUG AND ALCOHOL POLICY	71
WORKPLACE VIOLENCE	76
PERSONAL APPEARANCE	77
INVESTIGATIONS AND DISCIPLINE	79
COMPLAINT PROCEDURE	80
DURATION OF RECORDS	81
LACTATION BREAKS	82
CONCEALED CARRY	82
AUDITOR OF STATE FRAUD REPORTING SYSTEM	83
CONTACT WITH NEWS MEDIA/RESIDENTS	84
EMPLOYEE INFORMATION AND RECORDS	84
PERSONNEL POLICY MANUAL ACKNOWLEDGEMENT	86

INTRODUCTION OF PERSONNEL PROCEDURE MANUAL

The provisions of this Personnel Procedure Manual (Manual) are applicable to all City employees, unless otherwise specified or governed by a collective bargaining agreement. The Manual is not a contract of employment or a guarantee of any rights or benefits, but is merely intended to be used to assist and guide employees in the day-to-day directions and performance of their duties.

The policies adopted in this Manual supersede all previous written and unwritten personnel policies or operational guidelines that directly conflict with this Manual, excluding Charter provisions and ordinances adopted by City Council, including Chapter 160, which may be amended from time to time. This Manual is also intended to be construed in such a manner as to comply with all applicable federal, state, and civil service laws and regulations. Employees are responsible, as a condition of their employment, to familiarize themselves with, and abide by, these policies and procedures.

The City may revise these policies with or without advance notice. The City will attempt to give employees advance notice of any Manual changes. Notice of revisions shall be provided to all employees.

If any article or section of this Manual is held to be invalid by operation of law, the remainder of this Manual and amendments thereto shall remain in force and effect. Should a conflict arise between the Ohio Revised Code (O.R.C.), applicable federal law, or applicable local law and this Manual, law shall prevail. Additionally, should a direct conflict exist between this Manual and a Collective Bargaining Agreement, the Bargaining Agreement shall prevail.

Questions regarding the interpretation and application of these policies and procedures contained herein shall be directed to the employee's Department Head/Supervisor with input from the Human Resources Director.

In addition to the policies and procedures contained herein, each department and/or division of the City may have operational rules and/or policies in writing or practice that are unique to that department or division which are not covered by this Manual. Employees are responsible for complying with those departmental or divisional rules and policies, in addition to the policies and procedures contained herein.

All supervisory personnel responsible for administering the policies and procedures contained in this Manual. Supervisory personnel shall administer all policies and procedures contained herein to ensure compliance by subordinate personnel.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

The City is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, military status, genetic testing, or other unlawful bias except when such a factor constitutes a bona fide occupational qualification (“BFOQ”). All personnel decisions and practices including, but not limited to, hiring, suspensions, terminations, layoffs, demotions, promotions, transfers, and evaluations, shall be made without regard to the above listed categories.

The City does not tolerate any conduct that intimidates, harasses, or otherwise discriminates against any employee or applicant for employment on the grounds listed above. Anyone who feels that their rights have been violated under this policy should submit a written complaint of discrimination to the Human Resources Director, who shall have the authority and responsibility to investigate and take appropriate action concerning the complaint.

AMERICANS WITH DISABILITY ACT

The City prohibits discrimination in hiring, promotions, transfers, or any other benefit or privilege of employment, of any qualified individual with a permanent disability. To be considered a qualified individual, the employee must satisfy the requisite skills, experience, education and other job-related requirements of the position he holds or desires and must be able to perform the essential functions of his position, with or without a reasonable accommodation.

The City will provide reasonable accommodation to a qualified applicant or employee with a disability unless the accommodation would pose an undue hardship on or direct threat to the facility. Decisions as to whether an accommodation is necessary and/or reasonable shall be made on a case-by-case basis after engaging in an interactive process. An employee who wishes to request an accommodation shall direct such request to the HR Director, or EEO/ADA Coordinator, each of whom shall have the authority and responsibility to investigate and take appropriate action. Requests for accommodation should be in writing to avoid confusion; however, verbal requests will be considered. The employer and employee will meet and discuss whether an accommodation is appropriate and, if applicable, the type of accommodation to be given.

Any employee who feels that his rights have been violated under this policy should submit a written complaint as set forth in the Unlawful Discrimination and Harassment Policy.

Definitions

Sex-Based Discrimination

Sex discrimination involves treating someone unfavorably because of that person's sex. Discrimination against an individual because of gender identity, including transgender status, or because of sexual orientation is discrimination because of sex in violation of Title VII, which protect lesbian, gay, bisexual, and transgender (LGBT) applicants and employees against employment bias.

Unlawful discrimination occurs when individuals are treated less favorably in their employment because of their membership in a protected classification. An employer may not discriminate against an individual with respect to the terms and conditions of employment, such as promotions, raises, and other job opportunities, based upon that individual's membership in that protected class.

Harassment is a form of discrimination. Harassment may be generally defined as unwelcome conduct based upon a protected classification. However, harassment becomes unlawful where:

1. Enduring the offensive conduct becomes a condition of continued employment.
2. The conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

Examples.

By way of example, sexual harassment is one type of unlawful harassment. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. Submission to the conduct is made either explicitly or implicitly a term or condition of an individual's employment.
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual.
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment. Harassment on the basis of an employee's membership in any protected classification (as set forth above) is unlawful, will not be tolerated, and must be reported.
4. Unlawful discrimination and harassment does not generally encompass conduct of a socially acceptable nature. However, some conduct that is appropriate in a social setting may be inappropriate in the work place. A victim's perceived acquiescence

in the behavior does not negate the existence of unlawful discrimination or harassment. Inappropriate conduct that an employee perceives as being “welcome” by another employee may form the basis of a legitimate complaint.

5. Additional examples of unlawful sexual harassment may include, but are not limited to: repeated unwanted and/or offensive sexual flirtations, advances or propositions; verbal abuse; graphic comments; display of objects, pictures or displays through other media; offensive, abuse and/or unwanted physical contact.

UNLAWFUL DISCRIMINATION AND HARASSMENT

The City is committed to providing an environment that is safe and free from unlawful discrimination and harassment. Unlawful discrimination or harassment is behavior directed toward an employee because of his membership in a protected class such as: race, color, religion, sex, age, national origin, disability, military status, genetic testing, or other unlawful bias. Discrimination and harassment is inappropriate and illegal and will not be tolerated. All forms of unlawful discrimination and harassment are governed by this policy and must be reported and addressed in accordance with this policy. Unlawful discrimination and/or harassment may be committed against employees by elected officials, department heads, supervisors, co-workers, or members of the public. Further, unlawful discrimination and/or harassment may occur on-duty or off-duty.

Off Duty Conduct

Unlawful discrimination or harassment that affects an individual’s employment may extend beyond the confines of the workplace. Conduct that occurs off duty and off premises may also be subject to this policy. Employees are also cautioned that conduct off-duty and online may be constitute unlawful discrimination or harassment.

REPORTING HARASSMENT OR DISCRIMINATION

It is the responsibility of the City to maintain an environment that is free from unlawful discrimination or harassment. Employees who feel they have been subject to unlawful discrimination or harassment by a fellow employee, supervisor, or other individual otherwise affiliated with the City shall immediately report the conduct, in writing, the Human Resources Director, who shall have the authority and responsibility to investigate and take appropriate action concerning the complaint. Similarly, employees who feel they have knowledge of discrimination or harassment, or who have questions or concerns regarding discrimination or harassment, shall immediately contact their supervisor. Late reporting of complaints and verbal reporting of

complaints will not preclude the City from taking action. However, so that a thorough and accurate investigation may be conducted, employees are encouraged to submit complaints in writing and in an expedient manner following the harassing or offensive incident. All supervisors are required to follow up on all claims or concerns, whether written or verbal, regarding unlawful discrimination and harassment.

Although employees may confront the alleged harasser at their discretion, they are also required to submit a written report of any incidents as set forth above. When the City is notified of the alleged harassment, it will timely investigate the complaint. The investigation may include private interviews of the employee allegedly harassed, the employee committing the alleged harassment and any and all witnesses. Information will be kept as confidential as practicable, although confidentiality is not guaranteed. All employees are required to cooperate in any investigation. Determinations of harassment shall be made on a case-by-case basis. If the investigation reveals the complaint is valid, prompt attention and disciplinary action designed to stop the harassment and prevent its recurrence will be taken.

Retaliation.

Anti-discrimination laws prohibit retaliatory conduct against individuals who file a discrimination charge, testify, or participate in any way in an investigation, proceeding, or lawsuit under these laws, or who oppose employment practices that they reasonably believe discriminate against protected individuals, in violation of these laws. The law also prevents retaliatory conduct against individuals who are close friends or family members with an individual who engaged in protected conduct. The City and its supervisors and employees shall not in any way retaliate against an individual for filing a complaint, reporting harassment, participating in an investigation, or engaging in any other protected activity. Any employee who feels he has been subjected to retaliatory conduct as a result of actions taken under this policy, or as a result of his relationship with someone who took action under this policy shall report the conduct to their supervisor immediately. Disciplinary action for filing a false complaint is not a retaliatory act.

False Complaints.

Legitimate complaints made in good faith are strongly encouraged; however, false complaints or complaints made in bad faith will not be tolerated. Failure to prove unlawful discrimination or harassment will not constitute a false complaint without further evidence of bad faith. False complaints are considered to be a violation of this policy.

Corrective Action.

If the City determines unlawful discrimination, harassment, or retaliation has taken place, appropriate corrective action will be taken, up to and including termination. The corrective action will be designed to stop the unlawful conduct and prevent its reoccurrence. If appropriate, law enforcement agencies or other licensing bodies will be notified. Any individual exhibiting retaliatory or harassing behavior towards an employee who exercised a right under this policy, or who is a close personal friend or family member of someone who exercised a right under this policy, will be subject to discipline, as will any employee who has knowledge of unlawful conduct and allows that conduct to go unaddressed.

Coverage.

This policy covers all employees, supervisors, department heads and elected officials. Additionally, this policy covers all suppliers, subcontractors, residents, visitors, clients, volunteers and any other individual who enters City property, conducts business on City property, or who is served by City personnel.

EMPLOYEE CONDUCT

A fair, inclusive and respectful workplace is vital to all individuals and is essential to the success of the staff of the City of Reynoldsburg. Therefore, the City of Reynoldsburg is committed to promoting an environment where employees respect each other regardless of their roles or responsibilities, or the nature of their contributions.

Every employee of the City of Reynoldsburg has the right to work in a respectful workplace. In order to promote and sustain a workplace where all employees are treated with respect and dignity, regardless of their status or position, each employee is expected to show respect in all interactions with coworkers of interpersonal behavior, communication and professionalism.

CLASSIFICATION STATUS

The classified service shall comprise all City employees not specifically included in the unclassified service. Following completion of the probationary period of one (1) year, no classified employees shall be reduced in pay or position, fined, suspended or removed, or have his or her longevity reduced or eliminated, except and for those reasons set forth in the civil service law, or local law. Such reasons include: incompetency, inefficiency, dishonesty, drunkenness, immoral conduct, insubordination, discourteous treatment of the public, neglect of duty, violation of any policy or work rule of the City, any other failure of good behavior, any other acts of misfeasance, malfeasance or nonfeasance in office, or conviction of a felony, except for just cause.

Unclassified employees serve at the pleasure of the City and may be terminated or otherwise separated from employment for any reason not inconsistent with law. An unclassified employee may not be rendered classified due to the provisions of this Manual.

PROBATIONARY PERIOD

Newly hired or newly promoted employees in the classified service shall be required to successfully complete a one (1) year probationary period. The probationary period allows the City to closely observe and evaluate the employee's fitness and suitability for the position. Only those employees who demonstrate an acceptable standard of conduct and performance shall be retained in their positions.

A newly hired probationary period may be removed at any time during their probationary period due to unsatisfactory work performance. If an employee is removed during their original appointment probationary period, the employee lacks any appeal rights. Time spent on inactive pay status or non-paid leave of absence shall not be counted toward the completion of the probationary period. An employee's probationary period may be extended due to time spent in inactive pay status or on a non-paid leave of absence.

Employees working irregular schedules and intermittent employees shall have a one (1) year probationary period.

The failure of a promoted employee to complete a probationary period due to unsatisfactory performance shall result in the employee being returned to the same or similar position he held at the time of his promotion.

Unclassified employees serve at the pleasure of the appropriate appointing authority and do not serve a probationary period. Nothing contained in this policy should be considered a waiver of the right to remove an unclassified employee consistent with law.

POLICE COMMAND STAFF PROMOTIONS

- A. Senior Police Department Management by definition includes all positions as set forth herein above the rank of Sergeant and not included in a collective bargaining agreement. Senior Police Department Management positions are:
 - a. Chief of Police
 - b. Deputy Chief of Police
 - c. Lieutenant

2. Pursuant to the power granted to the Reynoldsburg City Council by Section 7.03(e) of the Reynoldsburg City Charter, the Reynoldsburg City Council hereby eliminates the application of general laws of Ohio pertaining to the civil service provisions for selection and filling of Police Department positions above the rank of Police Officer and Sergeant, specifically Ohio Revised Code Section 124.44, and hereby substitutes its local procedure and provisions for filling said positions.
3. The Chief of Police may be filled by original appointment of a person who is not in the Reynoldsburg Police Department.

The following selection procedure shall be followed whether by original appointment or promotion:

- (1) a competitive promotional Civil Service Examination as set forth in Reynoldsburg City Code 157.04 shall not be given;
- (2) a candidate for promotion to Chief of Police or original appointment to Chief of Police shall have achieved a rank of command with at least one (1) year of police- command experience and a bachelor's degree in criminal justice, police science, or a related field such as the social sciences, business management, or public administration required commencing January 1, 1996, from an accredited college or university that would enable the candidate to be admitted to a graduate school at an accredited university; and
- (3) successful completion of one of the following: FBI National Academy, the Southern Police Institute's Command Officer Development Course, Northwestern University/Traffic Institute's School of Police Staff and Command, Public Safety Leadership Academy (PSLA), or Certified Law Enforcement Executive (CLEE).

Unless the Civil Service Commission contracts with an accredited law enforcement consulting agency to accept and rank resumes, a Preliminary Screening Committee shall be established to review applications and resumes of Chief of Police candidates. This committee shall be responsible for selection not more than ten (10) candidates.

The Preliminary Screening Committee shall be comprised of:

- Safety Committee Chair
- A representative from the OACP
- A representative from the FOP
- Human Resource Director

Any of the above can be replaced by a designee if necessary. Such designee would require approval by the Civil Service Commission.

The Committee will determine if the applicants meet the minimum job requirements as outlined in the job classification for the position of Chief of Police.

The Preliminary Screening Committee will rank the qualified candidates based upon their qualifications utilizing an objective evaluation form. The Committee shall submit to a final Selection Committee the top five (5) candidates.

The Final Selection Committee will be comprised of:

- Mayor
- A representative from the OACP
- A representative from the FOP
- Council President
- Safety Committee Chair
- City Attorney
- A representative appointed by the Mayor

Any of the above can be replaced by a designee if necessary. Such designee would require approval by the Civil Service Commission.

The final selection committee shall interview the final five (5) candidates and make a recommendation of the top three (3) to the appointing authority based on majority vote. The Appointing Authority will appoint from the top three (3).

4. The Deputy Chief of Police may be filled by original appointment or of a person who is not in the Reynoldsburg Police Department.
 - a. The following selection procedure shall be followed whether by original appointment or promotional appointment:
 - (1) A competitive promotional Civil Service examination as set forth in Reynoldsburg City Code 157.04 shall not be given;
 - (2) Candidate for promotion to Deputy Chief of Police or original appointment to Deputy Chief of Police shall have achieved a rank of command with at least one (1) year of police command

experience and a bachelor's degree in criminal justice, police science, or a related field such as the social sciences, business management or public administration required commencing January 1, 1996, from an accredited college or university that would enable the candidate to be admitted to a graduate school at an accredited university; and

- (3) Successful completion of one of the following: FBI National Academy, the Southern Police Institute's Command Officer Development Course, Northwestern University/Traffic Institute's School of Police Staff and Command, Public Safety Leadership Academy (PSLA), or Certified Law Enforcement Executive (CLEE).
- b. Unless the Civil Service Commission contracts with an accredited law enforcement consulting agency to accept and rank resumes, a Preliminary Screening Committee shall be established to review applications and resumes of Deputy Chief of Police candidates.

The Preliminary Screening Committee shall be comprised of:

- A representative appointed by the Mayor
 - Current Chief of Police
 - Human Resource Director
- Any of the above can be replaced by a designee if necessary. Such Designee would require approval by the Civil Service Commission.

The Committee will determine if the applicants meet the minimum job requirements as outlined in the job classification for the position of Deputy Chief of Police.

- c. The Preliminary Screening Committee will rank the qualified candidates based upon their qualifications utilizing an objective evaluation form. The committee shall submit to a final Selection Committee the top five (5) candidates.

The Final Selection Committee shall be comprised of:

- Mayor
- Chief of Police

- City Attorney
- Safety Director
- Human Resource Director

Any of the above can be replaced by a designee if necessary. Such designee would require approval by the Civil Service Commission.

- d. The final selection committee shall interview the final five (5) candidates and make a recommendation of the top three (3) to the appointing authority based on majority vote. The Appointing Authority will appoint from the top three (3).

5. A candidate for promotion to the rank of Lieutenant shall have:

- a. The following selection procedure shall be followed whether by original appointment or promotion:
 - i at least three (3) years of experience at the rank of Sergeant with the Reynoldsburg Police Department immediately preceding the date of promotion; and an Associate's Degree or two (2) complete years of college education from a community college, college or university, that would enable the candidate to be admitted to an undergraduate school as a third year student at an accredited college or university
 - ii. A written exam may be administered to all eligible candidates pursuant to the rules established by the Civil Service Commission.
 - iii. If a written exam is administered, then all candidates achieving a passing grade shall submit to an assessment center.

If a written exam is not given, then all eligible candidates shall submit to a assessment center, prepared and presented by an accredited law enforcement consulting agency as selected by the Civil Service Commission. The consulting agency shall submit the results to the Civil Service Commission, who will forward the names of the top three candidates to the appointing authority (the Mayor) who shall appoint from the top four ranked candidates.

- (b) When there are not two (2) or more eligible candidates within the Reynoldsburg Police Department for the rank of Lieutenant, open posting

shall be conducted throughout the state of Ohio for potential candidates, who are currently certified law enforcement officers through the Ohio Peace Officers Training Council.

- i. the outside candidate shall have at least three (3) years of experience at the rank of Sergeant and an Associate's Degree or two (2) complete years of college education from a community college, college or university, that would enable the candidate to be admitted to an undergraduate school as a third year student at an accredited college or university;
- ii. A written exam may be administered to all eligible candidates pursuant to the rules established by the Civil Service Commission.
- iii. If a written exam is administered, then all candidates achieving a passing grade shall submit to an assessment center.

If a written exam is not given, then all eligible candidates shall submit to an assessment center, prepared and presented by an accredited law enforcement consulting agency as selected by the Civil Service Commission. The consulting agency shall submit the results to the Civil Service Commission, who will forward the names of the top four candidates to the appointing authority (the Mayor) who shall appoint from the top four (4) candidates.

REDUCTION IN FORCE

If it becomes necessary to reduce staffing levels by layoff or job abolishment due to lack of work, lack of funds, reorganization or other justified business reason, the City shall lay off employees in accordance with law. The City shall determine the number of positions and the classifications in which layoffs will occur. Employees may have recall rights for up to one (1) year.

MEDICAL EXAMINATIONS AND DISABILITY SEPARATION

All City employees are required and expected to maintain the appropriate physical and mental capacities to perform the essential functions of their job. The City may require an employee to take an examination, conducted by a licensed medical practitioner, to determine the employee's physical or mental capacity to perform the essential functions of his job, with or without reasonable accommodation. This examination may include a fitness-for-duty examination following an

employee's absence from work due to their own illness or injury. This examination shall be at the City's expense. If the employee disagrees with the City's licensed medical practitioner's determination, he may request to be examined by a second licensed medical practitioner of his choice at his own expense. If the reports of the two practitioners conflict, a third opinion shall be rendered by a neutral party chosen by the City and paid for by the City. The third opinion shall be controlling.

If an employee, after examination, is found to be unable to perform the essential functions of his position with or without reasonable accommodation, he may request use of accumulated, unused, paid and unpaid leave benefits, if applicable.

If a classified employee remains unable to perform the essential functions of his position after exhausting available leaves, he may request a voluntary disability separation. The City may require an employee seeking a voluntary disability separation to undergo a physical or psychological examination by a licensed medical practitioner of its choosing. If the examination supports the request for a voluntary disability separation, it will be granted.

If, after exhausting available leave, an employee refuses to request a voluntary disability separation, the City may place the employee on an involuntary disability separation if the City has substantial credible medical evidence to indicate that the employee remains disabled and incapable of performing the essential job duties. If the City seeks to involuntarily disability separate an employee, it may request that an employee submit to a medical or psychological examination to determine the employee's physical and mental capacity to perform the essential functions of their job. The employee must cooperate in this process. A failure to participate in the process may result in a finding that the employee is insubordinate which may result in discipline, up to and including termination. The City will select the licensed medical practitioner. While an examination is pending, the employee may be placed on administrative leave with pay.

If, after the examination, the City determines that the employee is incapable of performing the essential functions of the position, it shall institute the involuntary disability separation process. The City shall schedule a hearing with at least seventy-two (72) hours advance notice regarding whether the employee is capable of performing the essential functions of the position. The employee may waive the right to a hearing. However, if the employee chooses to have a hearing, the employee has the right to examine the City's evidence regarding the employee's ability to perform the essential functions of the position, rebut the City's evidence and/or present their own medical evidence.

If it is determined after the hearing that the employee is incapable of performing the essential functions of the position, the City shall issue an involuntary disability separation, which may be appealed to the City's civil service commission. However, if, after a hearing, it is determined that the employee is capable of performing the essential functions of their position, the employee shall be deemed fit for duty and returned to their position.

Employees that are disability separated have a two (2) year right to reinstatement. Any requests for reinstatement must be made in writing and include appropriate medical documentation to support the request. The City may require the employee to be examined by a licensed medical practitioner of its choosing. The City shall pay for the cost of its licensed medical practitioner. If it is determined that the employee is capable of performing the essential functions of the position, the employee shall be reinstated.

WORKPLACE ROMANCES

To avoid concerns of sexual harassment, preferential treatment and other inappropriate behavior, employees are required to inform the Human Resources Director if they currently are, or if they intend to become, romantically involved with a co-worker. Such relationships are not necessarily prohibited, but must be appropriately addressed. Should the City determine that a conflict exists between an employee's employment and a personal relationship with a co-worker, the City will attempt to work with the employees to resolve the conflict. Should operational needs prevent resolution, the relationship must cease or one or both of the parties must separate from employment. Supervisors are expressly prohibited from engaging in romantic or sexual relationships with any employee they directly, or indirectly, supervise.

NEPOTISM

Hiring

Although the employment of close relatives is discouraged, the City will receive employment applications from relatives of current employees. However, the following five (5) situations shall prevent the City from hiring a relative of a current employee:

1. If one relative would have supervisory or disciplinary authority over another.
2. If one relative would audit the work of another.
3. If a conflict of interest exists between the relative and the employee or the relative and the City.
4. If the hiring of relatives could result in a conflict of interest.
5. If one of the family members would have access to confidential material.

Employment

An employee is not permitted to work in a position where his supervisor or anyone within his chain of command is a relative. If such a situation is created through promotion, transfer or marriage, one of the affected employees must be transferred or an accommodation acceptable to the City must be established. Termination of employment will be a last resort. If two employees marry, they will be subject to the same rules listed above as other relatives.

The provisions of O.R.C. §§ 102.03 and 2921.42 render it unlawful for a public official to use his influence to obtain a benefit, including a job for her relative. Any violation of these statutes may result in criminal prosecution and/or disciplinary action. For purposes of the Article, the term “relative” shall include spouse, children, grandchildren, parents, grandparents, siblings, brother-in-law, sister-in-law, daughter-in-law, son-in-law, father-in-law, mother-in-law, stepparents, stepchildren, stepsiblings, and a legal guardian or other person who stands in the place of a parent to the employee.

ETHICS/CONFLICTS OF INTEREST

The proper operation of a democratic government requires that actions of public officials and employees be impartial, that government decisions and policies be made through the proper channels of governmental structure, that public office not be used for personal gain, and that the public have confidence in the integrity of its government. Ohio Revised Code §§ 102.03 and 2921.42 prohibit public employees from using their influence to benefit themselves or their family members. In recognition of the above-listed requirements, the following Code of Ethics is established for all City officials and employees:

- A.** No employee shall use his official position for personal gain, or shall engage in any business or shall have a financial or other interest, direct or indirect, which is in conflict with the proper discharge of his official duties.
- B.** No employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the City, nor shall he use such information to advance the financial or other private interest of himself or others.
- C.** No employee shall accept any valuable gift, whether in the form of service, loan, item or promise from any person, firm or corporation that is interested directly or indirectly in any manner whatsoever in business dealings with the City; nor shall an employee accept any gift, favor or item of value that may tend to influence the employee in the discharge of his duties or grant, in the discharge of the employee’s duties any improper favor, service or item of value.
- D.** No employee shall represent private interests in any action or proceeding against the interest of the City in any matter wherein the City is a party.

- E. No employee shall engage in or accept private employment or render services for private interests when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independent judgment or action in the performance of his official duties. Neither shall other employment, private or public, interfere in any way with the employee's regular, punctual attendance and faithful performance of his assigned job duties.

Any employee having doubt as to the applicability of these provisions should consult the Human Resources Director. Any employee offered a gift or favor who is not sure whether acceptance is a violation of the Code of Ethics, should inform his supervisor of the gift offer. No employee will accept from any contractor or supplier doing business with the City, any material or service for the employee's private use.

State law prohibits City employees and officials from having a financial interest in companies that do business with the City, with minor exceptions. Employees who have any doubt concerning a possible violation of these statutes are advised to consult an attorney.

PERSONNEL FILES AND INFORMATION

The City shall maintain personnel files for all City employees. Such files may include individual employment data, payroll information, schedules, records of additions or deductions, application forms, and records pertaining to hiring, promotion, demotion, transfer, layoff and termination. Personnel files shall be available to members of the public in accordance with the law. An employee shall have a right of reasonable inspection of his official personnel file. No personnel records shall be removed from the official records unless in accordance with state or federal law or in accordance with the City's retention of records policy.

When a public records request is made for an employee's records, the City will endeavor to inform the employee of the request in advance of the release of records. The City will make reasonable efforts to redact personal information, and other non- public information, from the files before release. Notifying the employee of the release may not result in an unreasonable delay in releasing the records pursuant to an appropriate request. Employees are responsible for taking legal action in the event they wish to prohibit release of the requested documents to the requesting individual or entity.

Employees must timely advise the City of any change in name, address, marital status, telephone number, number of tax exemptions, citizenship, or association with any government military service organization.

OUTSIDE EMPLOYMENT

Employees are required to notify their supervisor of any outside employment. No employee shall have outside employment, which conflicts in any manner with the employee's ability to properly and efficiently perform his duties and responsibilities with the City. Employees are expected to be at work and fit for duty when scheduled.

Employees are prohibited from engaging in secondary employment while on sick leave, disability leave, or family medical leave. Employees are strictly prohibited from engaging in or conducting outside private business during scheduled working hours and are further prohibited from engaging in conduct which creates a potential or actual conflict of interest with their duties and responsibilities as a City employee.

RESIGNATION

Employees may voluntarily resign in good standing by submitting a written letter of resignation to their Appointing Authority at least two (2) weeks in advance of the effective date of resignation. Such resignation letter should be signed, dated and include the expected date of resignation. A failure to provide the appropriate notice may result in an individual being ineligible for re-employment with the City.

Employees voluntarily resigning from the City are expected to return all City equipment/property to their supervisor on, or before, the date of their voluntary resignation. A failure to timely return City equipment/property may result in a delayed delivery of their final paycheck.

An employee that is absent without leave for three (3) or more consecutive days may be considered to have constructively resigned their employment with the City.

POLITICAL ACTIVITY

Although the City encourages all employees to exercise their constitutional rights to vote, certain political activities are legally prohibited for classified employees of the City whether in active pay status or on leave of absence. The following activities are examples of conduct permitted by classified employees:

- a. Registration and voting.
- b. Expressing opinions, either orally or in writing.

- c. Voluntary financial contributions to political candidates or organizations.
- d. Circulating non-partisan petitions or petitions stating views on legislation.
- e. Attendance at political rallies.
- f. Signing nominating petitions in support of individuals.
- g. Displaying political materials in the employee's home or on the employee's property.
- h. Wearing political badges or buttons, or the display of political stickers on private vehicles.
- i. Serving as a precinct official under O.R.C. § 3501.22.

A. The following activities are examples of conduct prohibited by classified employees.

- 1. Candidacy for public office in a partisan election.
- 2. Candidacy for public office in a non-partisan general election if the nomination to candidacy was obtained in a primary partisan election or through the circulation of a nominating petition identified with a political party.
- 3. Filing of petitions meeting statutory requirements for partisan candidacy to elective office.
- 4. Circulating official nominating petitions for any partisan candidate.
- 5. Holding an elected or appointed office in any partisan political organization.
- 6. Accepting appointment to any office normally filled by partisan election.
- 7. Campaigning by writing in publications, by distributing political material, or by writing or making speeches on behalf of a candidate for partisan elective office, when such activities are directed toward party success.
- 8. Solicitation, either directly or indirectly, of any assessment, contribution or subscription, either monetary or in-kind, for any political party or political candidate.

9. Solicitation for the sale, or actual sale, of political party tickets.
10. Partisan activities at the election polls, such as solicitation of votes for other than nonpartisan candidates and nonpartisan issues.
11. Service as a witness or challenger for any party or partisan committee.
12. Participation in political caucuses of a partisan nature.
13. Participation in a political action committee that supports partisan activity.

Any employee having a question pertaining to whether specific conduct of a political nature is permissible should contact their immediate supervisor, or City Attorney, prior to engaging in such conduct.

PERFORMANCE EVALUATIONS

A written Performance Evaluation provides supervisors with an effective mechanism to measure and communicate levels of job performance to their employees. The City may conduct annual performance evaluations of employees. Evaluations, if conducted, will be based upon defined and specific criteria and will generally be reviewed with the employee by their supervisor or department head. The results will be discussed with the employee and the employee will be asked to sign the evaluation. An employee's signature will reflect their receipt of the evaluation, not their agreement with its contents. Should the employee refuse to sign, a notation will be made reflecting the date and time of the review along with the employee's refusal to sign. Employees may offer a written response to their performance evaluation. Such response, if given, will be maintained with the evaluation. Performance evaluations will be retained in the employee's personnel file.

Additional performance evaluations may be performed by the City at the City's discretion.

SOLICITATION

Individuals not employed by the City are prohibited from soliciting funds or signatures, conducting membership drives, distributing literature or gifts, offering to sell merchandise or services (except by representatives of suppliers or vendors given prior authority), or engaging in any other solicitation, distribution, or similar activity on the premises or at a worksite.

The City may authorize a limited number of fund drives by employees on behalf of charitable organizations or for employee gifts. Employees are encouraged to volunteer to assist these drives; however, participation is entirely voluntary.

The following restrictions apply when employees engage in permitted solicitation or distribution of literature for any group or organization, including charitable organizations:

- A. Distribution of literature, solicitation and the sale of merchandise or services is prohibited in public areas.
- B. Soliciting and distributing literature during the working time of either the employee making the solicitation or distribution, or the targeted employee, is prohibited. The term “working time” does not include an employee’s authorized lunch or rest periods or other times when the employee is not required to be working.
- C. Distributing literature in a way that causes litter on City property is prohibited.

The City maintains various communications systems to communicate City-related information to employees and to disseminate or post notices required by law. The unauthorized use of the communications systems or the distribution or posting of notices, photographs, or other materials on any City property is prohibited.

Violations of this policy will be addressed on a case-by-case basis. Disciplinary measures will be determined by the severity of the violation, not the content of the solicitation or literature involved.

PAYCHECKS

The City requires that all payroll checks be issued by way of Direct Deposit. It is the employees responsibility to inform the City of any changes, pay will be issued on the Friday following the end of a pay period, except when a regular payday falls on a holiday. If payday falls on a holiday, paychecks will be distributed the day immediately preceding the holiday. Pay advances are not permitted.

REPORTING TO WORK AND TARDINESS

Employees are expected to report for and remain at work as scheduled and to be at their work stations at their starting time. Employees who call off work for personal reasons should call off in advance of their starting time in accordance with procedures established by their Supervisor.

Employees who call off must make contact with their supervisor or designee each day of their absence unless they have made alternate arrangements. Calling off work in accordance with this procedure will not necessarily result in an employee receiving approved leave for their absence.

Tardiness may result in a reduction in the corresponding amount of pay for which the employee is late and/or discipline.

HOURS OF WORK AND OVERTIME

The City will establish the hours of work for all employees. Generally, the normal business hours will be 8:00 a.m. to 5:00 p.m. Work hours may vary by Department. Staff may be required to work days, evenings, nights and/or weekends due to operational needs. Additionally, each City Department may alter the work schedules, days off and shifts of employees based upon operational needs.

Due to federal regulations, employees who are not exempt from the overtime provisions of the Fair Labor Standards Act ("FLSA") are prohibited from signing in or beginning work before their scheduled starting time, or signing out/stopping work past their scheduled quitting time except with supervisory approval or in emergency situations. Additionally, non-exempt employees who receive an unpaid lunch period are prohibited from working during their lunch period except with supervisory approval or in emergency situations. Non-exempt employees who work outside their regularly scheduled hours in contravention of this rule shall be paid for all hours actually worked, but may be disciplined accordingly.

Failure to properly sign-in or sign-out as required, misrepresenting time worked, altering any time record, or allowing a time record to be altered by others will result in disciplinary action. However, supervisors may make adjustments to an employee's time sheet, as necessary.

Generally, employees not exempt from the overtime provisions of the FLSA shall be compensated for overtime for all hours worked in excess of forty (40) in any one work week, regardless of the employee's regularly scheduled work day. Overtime shall be compensated at a rate of one and one-half times the employee's regular rate of pay for overtime worked, including time spent in paid status, unless otherwise noted.

The City may require overtime as a condition of continued employment. An employee who refuses to work a mandatory overtime assignment may be considered insubordinate and disciplined accordingly. Additionally, the City may authorize or require employees to work a flexible schedule in a work week. For overtime-eligible employees, a flexible schedule must occur within a single forty-hour workweek.

Employees who are exempt from the overtime provisions of the FLSA are not eligible for overtime payment. Such exemptions may include employees whose job duties are executive, administrative

or professional in nature. At the discretion of the appointing authority, exempt employees may be required to keep track of, and report, their hours without destroying their exempt status. However, generally, exempt employees will not have a reduction in pay for absences of less than an entire work period of five (5) days. Absences will first be deducted from the employee's accumulated sick leave (if appropriate), vacation leave or other paid leave. The following positions have been determined to be exempt from the overtime provisions of the FLSA:

Safety Director	Service Director
Development Director	Parks & Recreation Director
Computer Systems Director	Tax Administrator
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Planning and Zoning Administrator
Chief of Police	Director of Senior Center
Deputy Chief of Police	Assistant City Attorney
Finance Manager	Assistant City Prosecutors
Clerk of Council	

Public Safety Social Worker/Victim Advocate *

Public Safety Social Worker/Victim Advocate Supervisor**

* Once the supervisor position filled, the Public Safety Social Worker/Victim Advocate position will be hourly.

** Position being added to Chapter 160 for 1/1/2022.

COMPENSATORY TIME

Employees may choose to take compensatory time for overtime worked in lieu of compensation if such choice is indicated during the pay period in which the overtime is worked and the request is approved by the Appointing Authority or designee.

- a. Compensatory time shall be credited to employees who are eligible for overtime pay at the rate of one and one-half (1½) hour for each overtime hour worked.
- b. Employee's compensatory time balance shall be limited to a maximum of 100 hours, therefore, they would have to use some of the compensatory time before they could accumulate more. Once an employee reaches 100 hours, they must take over-time pay until they drop below 100 hours.
- c. Employees shall have the option of receiving a cash payment for any or all hours accrued but unused compensatory time in that calendar year. Request for payout of comp time must be submitted by the 15th of October. The payment will be made at the employee's current

rate of pay and will be paid no later than mid-November of that year.

- d. Any hours which are not paid out will be carried over to the next calendar year and will be subject to a 100 hour maximum refillable bank for the following year.
2. Any overtime pay earned as a result of this section must be within the limits appropriated by City Council.
3. In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.
4. Upon separation from employment with the City for any reason, the employee (or spouse or estate upon employee's death) shall be entitled to payment for any accrued but unpaid overtime hours, including compensatory time hours accrued but not used. Such payment shall be at the overtime rate applicable to the employee's current rate of pay at the time of separation.

CALL-IN PAY

When an employee is called back to work by his supervisor for hours not abutting their regular work hours, the employee shall receive a minimum of ~~two (2)~~ three (3) hours pay at the employee's overtime rate. If the employee is called-in and works more than ~~two (2)~~ three (3) hours, the employee shall be paid their overtime rate for all hours worked.

EMERGENCY HOLIDAY CALL IN PAY

Employees that are called in due to an emergency on any of the City recognized holidays will be paid two (2) times their rate of pay plus the holiday pay.

INCLEMENT WEATHER

The City recognizes that on certain days it may not be possible to report to duty due to inclement weather caused by excessive snow, ice or other weather conditions.

When snow, ice, or other weather conditions make travel to and from work difficult, but it is not severe enough to close the City, employees are encouraged to make reasonable efforts to report to work as scheduled. Employees will be compensated in the following manner for these types of weather conditions:

- A. Employees reporting for work as scheduled will be paid at their regular rate of pay for all hours actually worked.
- B. Employees not scheduled to work, but who are called-in, shall be paid consistent with the Call-In Pay Policy for all hours worked.
- C. Employees who are scheduled to work and who make a reasonable attempt to report to work, but are unable to due to weather conditions, shall notify their immediate supervisor as soon as possible. Employees unable to report to work may:
 - a. Request to use accrued vacation or personal leave for the period of absence, subject to the approval of their supervisor, or Department Head;
 - b. Request a personal leave of absence without pay for the period of absence, subject to the approval of their supervisor, or Department Head;
 - c. Employees failing to report during inclement weather without notifying their supervisor, or Department Head, may be subject to discipline for being absent without leave.

In cases when weather conditions are severe enough to cause the Sheriff of the County of the employee's residence to issue a Level III emergency, or for the Mayor to officially close the City and/or non-continuous operating City facilities, the following apply:

- A. Employees who were scheduled to work, but are unable to do so due to the closure, shall suffer no loss of pay;
- B. If the office or facility is closed due to a Level III emergency and the employee is required to leave early, the employee shall suffer no loss of pay for the remainder of their regularly scheduled shift;
- C. If the Level III emergency is lifted during the shift, after the employee has already been notified not to report, the employee will suffer no loss of pay for the entire shift.

Employees working in facilities that operate 24-hours per day on a continuous basis shall make every reasonable effort to report to work, even during Level III emergencies, so long as the employee can report in a safe manner. The following procedures apply to employees employed in continuous operating facilities and to other employees that may be required to report, such as building and grounds personnel:

- A. An employee reporting to work shall be paid their regular hourly rate for all hours worked, plus receive, hour-for-hour, an additional hour of pay or compensatory time for each non-overtime hours worked on their regular shift (double-time);
- B. Employees scheduled to work, but unable to report for their regular shift, shall suffer no loss of pay for their regularly scheduled shift;

The City may offer to transport essential employees during a weather emergency to adequately staff continuous and essential operations facilities. Such employees shall be required to accept the

offer of transportation. An employee refusing transportation will be deemed to be absent without leave.

Employees attempting to arrive at work during inclement weather, or a weather emergency, will be given reasonable consideration in the event that they arrive late for work. Employees already on approved leave during the day of inclement weather, or weather emergency, shall remain on leave and not be eligible for any benefits provided by this policy.

EDUCATIONAL ASSISTANCE INCENTIVE PROGRAM

All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.

An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

SICK LEAVE

Accumulation

Each employee shall be entitled for each completed eighty (80) hours of service to sick leave of four and six-tenths (4.6) hours of pay, and unused sick leave may be accumulated without limit. Previous accumulated sick leave of an employee who has separated from public service shall be re-credited if reemployment in public service takes place within ten (10) years of the last termination from public service and the employee provides proof of the prior leave balance. An employee who transfers from one public agency to another shall be credited with their balance of unused sick leave upon the showing of proof of sick leave from the employee's prior agency. Sick leave shall be at the employee's current rate of pay.

Use

Sick leave may be used by employees and upon approval of the City for absences due to the following:

1. Illness, injury, or pregnancy-related medical condition of the employee.

2. Exposure of an employee to a contagious disease which could be communicated to and jeopardize the health of other employees.
3. Examination of the employee, including medical, psychological, dental, or optical examination, by an appropriate licensed medical practitioner.
4. Death of a member of the employee's immediate family. Such usage shall be limited to reasonably necessary time, not to exceed three (3) days. The City may grant additional time off on a case-by-case basis.
5. Illness, injury, or pregnancy-related medical condition of a member of the employee's immediate family where the employee's presence is reasonably necessary for the health and welfare of the employee or affected family member.
6. Medical, dental or optical examinations or treatments of an employee or of a member of an employee's immediate family where the employee's care and attendance is reasonably required.

Elective cosmetic surgeries that are not medically necessary do not constitute an appropriate usage of sick leave. Other appropriate leaves of absence, such as vacation, may be requested for such purposes.

For purposes of sick leave, immediate family is defined as the following individuals that either live in your home or you are the primary person responsible for their care: grandparent; great-grandparents; brother; sister; brother-in-law; sister-in-law; daughter-in-law; son-in-law; father; mother; father-in-law; mother-in-law; spouse; child; step-child; step-parent; grandchild; legal guardian; or other person who stands in place of a parent.

Grandparent-in-law, aunts and uncles shall also be considered immediate family for bereavement leave purposes. Such usage shall be limited to reasonably required time, not to exceed one (1) day. The City may grant additional time off on a case-by-case basis not to exceed three (3) days.

Employee Notification

When an employee is unable to report to work due to illness or other acceptable sick leave reason, he shall notify his supervisor. An employee must continue such notification each succeeding day of absence except in cases of prolonged illness or absence where the employee has been granted a set period of leave. Failure of an employee to make proper notification may result in denial of sick

leave and/or appropriate disciplinary action. The City reserves the right to investigate any employee request for sick leave.

Written Statement

The City may require the employee to furnish a satisfactory signed statement to justify the use of sick leave. Proof of illness, such as a doctor's excuse, may be required when the City believes absence to be excessive, chronic, patterned, or abusive. A satisfactory licensed medical practitioner's certificate may be required at any time, but will generally be required in each case when an employee has been absent more than three (3) consecutive days. When a licensed medical practitioner's certificate is required, it must be submitted to the Human Resources Director before an employee will be permitted to return to work from leave. The licensed medical practitioner's certificate must be signed personally by the treating practitioner, and must verify that the employee was unable to work during the period in question, not simply that the employee was "under the doctor's care." For absences where a licensed medical practitioner's certificate is not required, the employee must submit a written statement to the Human Resources Director explaining the nature of the illness.

Sick Leave Abuse

Application by an employee for sick leave through fraud or dishonesty will result in denial of such leave together with disciplinary action up to and including dismissal. Patterns of sick leave usage immediately prior or subsequent to holidays, vacation, days off and/or weekends or excessive sick leave usage may result in sick leave denial and appropriate disciplinary action. The City reserves the right to investigate allegations of sick leave abuse. The City reserves the right to question employees concerning their sick leave use. Whenever an employee is on sick leave, he/she must be at home during his/her scheduled work hours or obtaining treatment or medication.

Uses of Other Leave

Other accumulated unused leaves may be used for sick leave purposes, at the discretion of the City. An employee who becomes sick while on vacation may apply to use sick leave time instead of vacation days for the illness.

Sick Leave Conversion

An employee with at least ten (10) years of service to the City, upon actual retirement or resignation from the City, with at least two (2) weeks prior notice to the City or upon death, shall be paid for his or her accumulated but unused sick leave as follows:

- a. Employees who have completed at least ten (10) years of service to the City shall be entitled to 25% of their accumulated but unused sick leave, not to exceed 320 hours.
- b. Employees who have completed at least 15 years of service to the City shall be entitled to 30% of their accumulated but unused sick leave, not to exceed 540 hours.
- c. Employees who have completed at least 20 or more years of service to the City shall be entitled to 40% of their accumulated but unused sick leave, not to exceed 760 hours.
- d. Employees who have completed at least 25 years of service to the City shall be entitled to 50% of their accumulated but unused sick leave, not to exceed 880 hours.

Employees hired after January 1, 1998, shall not have sick leave earned with another entity other than the City counted for purposes of sick leave conversion. Moreover, sick leave used by an employee of the City will be charged first against any sick leave earned as an employee of City, so that an employee may not first use up sick leave brought from another entity in order to save up the sick leave earned with City for cash-in.

In the case of an employee's death, the employee's spouse, or, secondarily, his or her estate, shall receive this payment.

If an employee is killed in the line of duty, the employee's spouse, or, secondarily, his or her estate, will be paid an amount equal to 100% of the deceased employee's accumulated but unused sick leave.

All payments under this section shall be based on the employee's rate of pay at the time of retirement or death, or other separation, and the documented hours of unused sick leave reflected in the records maintained by the City.

Payment under this policy shall be considered to eliminate all sick leave credit accrued by the employee at the time of payment.

Medical Information

The City will maintain employees' medical information in a separate medical file and will treat the information in a confidential manner. Employees who are concerned that their medical information is not being treated in a confidential manner should report such concerns to the Human Resources Director.

FAMILY MEDICAL LEAVE ACT ("FMLA")

Statement of Policy.

Eligible employees may request time off for family and/or medical leave of absence with job protection and no loss of accumulated service provided the employee meets the conditions outlined in this policy and returns to work in accordance with the Family and Medical Leave Act of 1993.

Definitions.

As used in this policy, the following terms and phrases shall be defined as follows:

1. "Family and/or medical leave of absence": An approved absence available to eligible employees for up to twelve (12) weeks of unpaid leave per year under particular circumstances. Such leave may be taken only for the following qualifying events:
 - a. Upon the birth of an employee's child and in order to care for the child.
 - b. Upon the placement of a child with an employee for adoption or foster care.
 - c. When an employee is needed to care for a family member who has a serious health condition.
 - d. When an employee is unable to perform the functions of his position because of the employee's own serious health condition.
 - e. Qualifying service member leave.
2. Service Member Leave: The spouse, parent or child of a member of the U.S. military service is entitled to twelve (12) weeks of FMLA leave due to qualifying exigencies of the service member being on "covered active duty" or receiving a "call to covered active duty" In addition, a spouse, child, parent or next of kin (nearest blood relative) of a service member is entitled to up to twenty-six (26) weeks of leave

within a “single twelve (12)-month period” to care for a service member with a “serious injury or illness” sustained or aggravated while in the line of duty on active duty. The “single twelve (12)-month period” for leave to care for a covered service member with a serious injury or illness begins on the first day the employee takes leave for this reason and ends twelve (12) months later, regardless of the twelve (12) month period established for other types of FMLA leave.

3. “Per year”: A rolling twelve (12) month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the employer will compute the amount of leave the employee has taken under this policy, and subtract it from the twelve (12) weeks of available leave. The balance remaining is the amount the employee is entitled to take at the time of the request. For example, if an employee used four (4) weeks of FMLA leave beginning February 4, 2009, four weeks beginning June 1, 2009, and four weeks beginning December 1, 2009, the employee would not be entitled to any additional leave until February 4, 2010.
4. “Serious health condition”: Any illness, injury, impairment, or physical or mental condition that involves:
 - a. Inpatient care.
 - b. Any period of incapacity of more than three consecutive calendar days that also involves:
 - i. Two or more treatments by a health care provider, the first of which must occur within seven (7) days of the first day of incapacity and both visits must be completed within thirty (30) days; or
 - ii. Treatment by a health care provider on one occasion that result in a regimen of continuing treatment under the supervision of a health care provider.
 - c. Any period of incapacity due to pregnancy or for prenatal care.
 - d. A chronic serious health condition which requires at least two “periodic” visits for treatment to a health care provider per year and continues over an extended period. The condition may be periodic rather than continuing.

- e. Any period of incapacity which is permanent or long term and for which treatment may not be effective (i.e. terminal stages of a disease, Alzheimer's disease, etc.).
 - f. Absence for restorative surgery after an accident/injury or for a condition that would likely result in an absence of more than three days absent medical intervention. (i.e. chemotherapy, dialysis for kidney disease, etc.).
5. "Licensed health care provider": A doctor of medicine, a doctor of osteopathy, podiatrists, dentists, optometrists, psychiatrists, clinical psychologists, and others as specified by law.
 6. "Family member": Spouse, child, parent or a person who stands "*in loco parentis*" to the employee.
 7. "Covered Service Member": Means either:
 - a. A current member of the Armed Forces, including a National Guard or Reserve Member, who is undergoing medical treatment, recuperation, or therapy, is in outpatient status, or is on the temporary disability retired list, for a serious injury or illness; or
 - b. A covered veteran who is undergoing medical treatment, recuperation, or therapy for a serious injury or illness and who was a member of the Armed Forces, including a National Guard or Reserves Member, at any time during the five years preceding the date the eligible employee takes FMLA leave to care for the covered veteran.
 - i. Note: An individual who was a member of the Armed Forces (including National Guard or Reserves) and who was discharged or released under conditions other than dishonorable prior to March 8, 2013, the period of October 28, 2009 and March 8, 2013, shall not count toward the determination of the five-year period for covered veteran status.
 8. "Outpatient Status": The status of a member of the Armed Forces assigned to a military medical treatment facility as an outpatient or to a unit established for the purpose of providing command and control of members of the Armed Forces receiving outpatient medical care.

9. “Next Of Kin”: The term “next of kin” used with respect to a service member means the nearest blood relative of that individual.
10. A “serious injury or illness”, for purposes for the 26 week military caregiver leave means either:
 - a. In the case of a current member of the Armed Forces, including a member of the National Guard or Reserves, means an injury or illness that was incurred by the covered service member in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces, and that may render the member medically unfit to perform the duties of the member's office, grade, rank or rating; and,
 - b. In the case of a covered veteran, means an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and manifested itself before or after the member became a veteran, and is:
 - i. a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the service member unable to perform the duties of the service member's office, grade, rank, or rating; or
 - ii. a physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability Rating (VASRD) of 50 percent or greater, and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or
 - iii. a physical or mental condition that substantially impairs the covered veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or

- iv. an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.

11. “Covered Active Duty” or “call to covered active duty”:

- a. In the case of a member of a Regular Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country. (Active duty orders of a member of the Regular components of the Armed Forces generally specify if the member is deployed to a foreign country.”
- b. In the case of a member of the Reserve components of the Armed Forces means duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation pursuant to specific sections of the U.S. Code, as outlined in 29 CFR § 825.126.

12. “Deployment to a foreign country” means deployment to areas outside of the United States, the District of Columbia, or any Territory or possession of the U.S., including international waters.

13. “Qualifying Exigency”: (For purposes of the twelve (12)-week qualifying exigency leave) includes any of the following:

- a. Up to seven days of leave to deal with issues arising from a covered military member’s short notice deployment, which is a deployment on seven (7) or fewer days notice.
- b. Military events and related activities, such as official ceremonies, programs, or events sponsored by the military, or family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to the active duty or call to active duty status of a covered military member.
- c. Qualifying childcare and school activities arising from the active duty or call to active duty status of a covered military member, such as arranging for alternative childcare, providing childcare on a non-routine, urgent, immediate need basis; enrolling or transferring a child to a new school; and attending certain school and daycare meetings if they are necessary due to circumstances arising from the active duty or call to active duty of the covered military member.

- d. Making or updating financial and legal arrangements to address a covered military member's absence, such as preparing powers of attorney, transferring bank account signature authority, or preparing a will or living trust.
- e. Attending counseling provided by someone other than a health care provider for oneself, the covered military member, or a child of the covered military member, the need for which arises from the active duty or call to active duty status of the covered military member.
- f. Rest and recuperation leave of up to fifteen (15) days to spend time with a military member who is on short-term, temporary, rest and recuperation leave during the period of deployment. This leave may be used for a period of 15 calendar days from the date the military member commences each instance of Rest and Recuperation leave.
- g. Attending certain post-deployment activities within ninety (90) days of the termination of the covered military member's duty, such as arrival ceremonies, reintegration briefings, and any other official ceremony or program sponsored by the military, as well as addressing issues arising from the death of a covered military member.
- h. Qualifying parental care for military member's biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the military member when the member was under 18 years of age, when the parent requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living, as described in 29 C.F.R. § 825.126, and the need arises out of the military member's covered active duty or call to covered active duty status.
- i. Any qualifying exigency which arose out of the covered military member's covered active duty or call to covered active duty status.

A. Leave Entitlement.

To be eligible for leave under this policy, an employee must meet all of the following conditions:

1. Worked for the agency for at least twelve (12) non-consecutive months, or fifty-two (52) weeks.
2. Actually worked at least one thousand two hundred fifty (1,250) hours during the twelve (12) month period immediately prior to the date when the FMLA leave is scheduled to begin.
3. Work at a location where the Employer employs fifty (50) or more employees within a seventy-five (75) mile radius.
 - a. The entitlement to FMLA leave for the birth or placement for adoption or foster care expires at the end of the twelve (12) month period following such birth or placement.
 - b. Spouses who are both employed by the agency are jointly entitled to a combined leave total of twelve (12) weeks (rather than twelve (12) weeks each) for the birth of a child, upon the placement of a child with the employees for adoption or foster care, and for the care of certain family members with serious health conditions.

Use of Leave

The provisions of this policy shall apply to all family and medical leaves of absence as follows:

1. Generally: An employee is only entitled to take off a total of twelve (12) weeks of leave per year under the FMLA. As such, employees will be required to utilize their accumulated unused paid leave (sick, vacation, etc.) in conjunction with their accumulated unused unpaid Family Medical Leave. Employees will be required to use the type of accumulated paid leave that best fits the reason for taking leave and must comply with all procedures for requesting that type of leave as stated in the relevant policy. Any time off that may legally be counted against an employee's twelve (12) week FMLA entitlement will be counted against such time.

2. **Birth of An Employee's Child:** An employee who takes leave for the birth of his or her child must first use all available accrued paid vacation leave prior to using unpaid leave for the remainder of the twelve (12) week period. However, if the employee requests leave for the employee's own serious health condition as a result of the pregnancy or post-partum recovery period, the employee will be required to exhaust all of her sick leave prior to using unpaid leave for the remainder of the twelve (12) week period. *(Note: See section E below for information on disability leaves.)*
3. **Placement of a Child for Adoption or Foster Care:** An employee who takes leave for the placement of a child for adoption or foster care must first use all available accrued paid vacation leave prior to using unpaid leave for the remainder of the twelve (12) week period.
4. **Employee's Serious Health Condition or Family Member's Serious Health Condition:** An employee who takes leave because of his serious health condition or the serious health condition of his family member must use all available accrued paid sick and vacation leave prior to using unpaid leave for the remainder of the twelve (12) week period.

FMLA and Disability/Workers' Compensation

An employee who is eligible for FMLA leave because of his own serious health condition may also be eligible for workers' compensation if the condition is the result of workplace accident or injury. Regardless of whether the employee is using worker's compensation benefits, the Employer may designate the absence as FMLA leave, and count it against the employee's twelve (12) week FMLA entitlement if the injury or illness constitutes a serious health condition under the FMLA. In addition, as these may be compensated absences, if the employee participates in the worker's compensation program, the employee is not eligible to use paid leave of any type (except as supplemental benefits, if applicable and requested by the employee), nor can the employer require him to do so, while the employee is receiving compensation from such a program.

Procedures For Requesting FMLA Leave

Requests for FMLA leave must be submitted in writing at least thirty (30) days prior to taking leave or as soon as practicable prior to the commencement of the leave. If the employee fails to provide thirty (30) days notice for foreseeable leave with no reasonable excuse for the delay, the leave may be denied until at least thirty (30) days from the date the employer receives notice. The employee must follow the regular reporting procedures for each absence.

FMLA requests must be submitted on a standard leave form prescribed by the Employer. The Employer will determine whether the leave qualifies as FMLA leave, designate any leave that counts against the employee's twelve (12) week entitlement, and notify the employee that the leave has been so designated.

When an employee needs foreseeable FMLA leave, the employee shall make a reasonable effort to schedule the treatment so as not to unreasonably interfere with the Employer's operations.

Certification of Need for FMLA Leave for Serious Health Condition

An employee requesting FMLA leave due to his family member's serious health condition must provide a doctor's certification of the serious health condition, which must designate that the employee's presence is reasonably necessary. Such certification shall be submitted at the time FMLA leave is requested, or if the need for leave is not foreseeable, as soon as practicable. An employee requesting FMLA leave due to the birth or placement of a child must submit appropriate documentation at the time FMLA leave is requested.

The Employer, at its discretion, may require the employee to sign a release of information so that a representative other than the employee's immediate supervisor can contact the medical provider. If the medical certification is incomplete or insufficient, the employee will be notified of the deficiency and will have seven (7) calendar days to cure the deficiency.

The Employer may require a second medical opinion prior to granting FMLA leave. Such opinion shall be rendered by a health care provider designated or approved by the Employer. If a second medical opinion is requested, the cost of obtaining such opinion shall be paid for by the Employer. If the first and second opinions differ, the Employer, at its own expense, may require the binding opinion of a third health care provider approved jointly by the Employer and the employee. Failure or refusal of the employee to submit to or cooperate in obtaining either the second or third opinions, if requested, shall result in the denial of the FMLA leave request.

Employees who request and are granted FMLA leave due to serious health conditions may be required to provide the Employer periodic written reports assessing the continued qualification for FMLA leave. Further, the Employer may request additional reports if the circumstances described in the previous certification have changed significantly (duration or frequency of absences, the severity of the condition, complications, etc.), or if the employer receives information that casts doubt on the employee's stated reason for the absence. The employee must provide the requested additional reports to the Employer within fifteen (15) days.

Certification for leave taken because of a qualifying exigency

The Employer may request that an employee provide a copy of the military member's active duty orders to support the request for qualifying exigency leave. Such certification for qualifying exigency leave must be supported by a certification containing the following information: statement or description of appropriate facts regarding the qualifying exigency for which leave is needed; approximate date on which the qualifying exigency commenced or will commence; beginning and end dates for leave to be taken for a single continuous period of time; an estimate of the frequency and duration of the qualifying exigency if leave is needed on a reduced scheduled basis or intermittently; appropriate contact information for the third party if the qualifying exigency requires meeting with a third party and a description of the meeting; and, if the qualifying exigency involves Rest and Recuperation leave, a copy of the military member's Rest and Recuperation orders, or other documentation issued by the military which indicates the military member has been granted Rest and Recuperation leave, and the dates of the military member's Rest and Recuperation leave.

Intermittent/Reduced Schedule Leave

When medically necessary, an employee may take FMLA leave on an intermittent or reduced work schedule basis for a serious health condition. An employee may not take leave on an intermittent or reduced schedule basis for either the birth of the employee's child or upon the placement of a child for adoption or foster care with the employee unless specifically authorized in writing by the Appointing Authority. Requests for intermittent or reduced schedule FMLA leave must be submitted in writing at least thirty (30) days prior to taking leave, or, as soon as practicable.

To be entitled to intermittent leave, the employee must, at the time such leave is requested, submit additional certification as prescribed by the Employer establishing the medical necessity for such leave. This shall be in addition to the documentation certifying the condition as FMLA qualifying. The additional certification shall include the dates and the duration of treatment, if any, the expected duration of the intermittent or reduced schedule leave, and a statement from the health care provider describing the facts supporting the medical necessity for taking FMLA leave on an intermittent or reduced schedule basis. In addition, an employee requesting foreseeable intermittent or reduced schedule FMLA leave may be required to meet with the Appointing Authority or designee to discuss the intermittent or reduced schedule leave.

An employee who requests and is granted FMLA leave on an intermittent or reduced schedule basis may be temporarily transferred to an available alternative position with equivalent class, pay, and benefits if the alternative position would better accommodate the intermittent or reduced schedule. An employee who requests intermittent or reduced schedule leave due to foreseeable medical treatment shall make a reasonable effort to schedule the treatment so as not to unduly disrupt the Employer's operations.

Employee Benefits

Except as provided below, while an employee is on FMLA leave, the Employer will continue to pay its portion of premiums for any life, medical, and dental insurance benefits under the same terms and conditions as if the employee had continued to work throughout the leave. The employee continues to be responsible for the payment of any contribution amounts he would have been required to pay had he not taken the leave, regardless of whether the employee is using paid or unpaid FMLA leave. Employee contributions are subject to any change in rates that occurs while the employee is on leave.

The Employer will not continue to pay the Employer portion of premiums for any life, medical, and dental insurance benefits if, while the employee is on FMLA leave, the employee fails to pay the employee's portion of such premiums or if the employee's payment for his portion of the premium is late by more than thirty (30) days. If the employee chooses not to continue health care coverage during FMLA leave, the employee will be entitled to reinstatement into the benefit plan upon return to work.

If the employee chooses not to return to work for reasons other than a continued serious health condition or circumstances beyond the employee's control, the Employer may seek reimbursement from the employee for any amounts paid by the Employer for insurance benefits the employee received through the Employer during any period of unpaid FMLA leave. Leave balances accrued by an employee prior to taking FMLA leave and not used by the employee as outlined in the section entitled "Use of Leave" will be retained by the employee.

FMLA leave, whether paid or unpaid, will not constitute a break in service. Upon the completion of unpaid FMLA leave and return to service, the employee will return to the same level of service credit as the employee held immediately prior to the commencement of FMLA leave. In addition, FMLA leave will be treated as continuous service for the purpose of calculating benefits, which are based on length of service. However, specific leaves times (i.e. sick, vacation, and personal leave and holidays) will not accrue during any period of unpaid FMLA leave.

Reinstatement

An employee on FMLA leave must give the Employer at least two-business days notice of his intent to return to work, regardless of the employee's anticipated date of return. Employees who take leave under this policy will be reinstated to the same or a similar position upon return from leave except that if the position that the employee occupied prior to taking FMLA leave is not available, the employee will be placed in a position which entails substantially equivalent levels

of skill, effort, responsibility, and authority and which carries equivalent status, pay, benefits, and other terms and conditions of employment as the position the employee occupied prior to taking FMLA leave. The determination as to whether a position is an "equivalent position" will be made by the Employer.

An employee will not be laid off as a result of exercising her right to FMLA leave. However, the Employer will not reinstate an employee who has taken FMLA leave if, as a result of a layoff within the agency, the employee would not otherwise be employed at the time reinstatement is requested. An employee on FMLA leave has no greater or lesser right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during her FMLA leave.

Prior to reinstatement, employees who take FMLA leave based on their own serious health condition shall provide certification from the employee's health care provider that the employee is able to perform the essential functions of his position, with or without reasonable accommodation.

Records

All records relative to FMLA leave will be maintained by the Employer as required by law. Any medical records accompanying FMLA leave requests will be kept separate from an employee's regular personnel file. To the extent permitted by law, medical records related to FMLA leave shall be kept confidential. Records and documents created for purposes of FMLA containing family medical history or genetic information as defined by the Genetic Information Nondiscrimination Act of 2008 (GINA) shall be maintained in accordance with the confidentiality requirements of Title II of GINA, which permit such information to be disclosed consistent with the requirements of FMLA.

INJURY LEAVE

Injury leave shall be paid, if authorized by the Appointing Authority, or designee, to any full-time employee, who suffers an incapacitating injury while on-the-job in service to the City.

Such injury may include exposure of the employee to a contagious disease which could be communicated to and jeopardize the health of other employees, if such exposure and jeopardy is certified by a physician.

Injury leave shall be paid at the employee's current rate of pay, and be limited to a total of not more than 1040 hours per occurrence. Injury leave compensation paid to an employee from other

sources will be deducted from injury leave compensation paid by the City to the employee. Compensation from other sources includes, but is not limited to Workers' Compensation.

To qualify for injury leave, it must be established conclusively, that the injury was sustained in the line of duty, and did not result from misconduct on the part of the employee or self-infliction nor was proximately caused by the use of alcohol, a non-prescribed controlled substance, or a prescribed controlled substance that had not been approved by the City. It shall be the obligation of the employee to report said injury immediately to his/her supervisor and to receive necessary medical treatment.

The Employee shall present to the Appointing Authority, or designee, a certificate from the attending medical practitioner stating the nature of the injury and the prognosis and return to work status at the earliest time permitted by his/her attending physician.

After the employee has been given permission to return to work, any subsequent absence shall be considered sick leave consistent with this manual, unless it is established conclusively that the injury qualifies for injury leave.

The Appointing Authority, or designee, may obtain an additional opinion from a licensed physician in order to substantiate the nature of the injury, and/or to establish conclusively that the injury qualifies for injury leave. Should this additional opinion be necessary, it shall be paid for by the City.

Upon expiration of injury leave, an employee may use sick leave.

LEAVE DONATION

Full-Time Permanent, and Part-time Permanent non-union employees of the City may donate paid leave to a fellow Full-Time Permanent, or Part-time Permanent non-union City employee in order to assist the co-worker in critical need of leave due to the employee's serious illness or injury.

A serious illness or injury for the purposes of this policy is defined as a serious illness or injury that is expected to incapacitate the City employee for an extended period of time, exhaust the employee's leave balances, and that qualifies as a disability under the City's Disability Program or Workers' Compensation. Leave donation also requires that the employee will be taking an extended time off from work which will create a financial hardship for the employee because they have exhausted all leave balance.

To donate leave

Qualifying employees may donate leave if the donating employee:

- a. voluntarily elects to donate leave and does so with the understanding that donated leave will not be returned (leave donated but unused will be returned on a prorated basis to all employees who donated leave);
- b. donates a minimum of eight (8) hours;
- c. retains a combined leave balance of at least 120 hours for full-time permanent and 60 hours for part-time permanent employees (leave shall be donated in the same manner in which it would otherwise be used, except that compensatory time is not eligible for donation under Fair Labor Standards Act restrictions); and
- d. does not donate more than 200 hours in one (1) year.

Qualifying employees who wish to donate leave must agree to the above conditions and complete the Donor Application Form. The Donor Application Form can be obtained in the Human Resources Department and must be returned there.

The donation of leave shall occur on a strictly volunteer basis. The City shall respect an employee's right to privacy, however, with the permission of the employee who is in need of leave, the Human Resources Director may inform co-workers of the employee's critical need for leave.

To Receive Donated Leave

An employee may receive donated leave, up to the number of hours the employee is scheduled to work each pay period, if the employee who is to receive donated leave:

- a. has a serious illness or injury as previously defined, and provides written documentation from his or her physician certifying the serious illness or injury;
- b. has no accrued leave; and
- c. has applied for any paid leave, workers' compensation, or disability benefits program for which the employee is eligible (an employee who has applied for these programs may use donated leave to satisfy the waiting period for such benefits).
- d. After the waiting period, qualified employees may donate leave to supplement up to 40% of the employee's normal pay, if the employee is on disability. There would be no waiting period for qualified part-time permanent employees who do not receive disability. The employee may NOT receive more than he or she would have

earned in a normal pay period from disability and leave donation or based on the normal hours scheduled to work less applicable deductions.

- e. The Request for Leave Donation Form can be obtained in the Human Resources Department and must be returned there.
- f. The employee may only receive donated leave for a maximum of one year.

The leave donation program shall be administered on a pay-period-by-pay-period basis. Employees using donated leave shall be considered on active pay status, and shall accrue leave and be entitled to any benefits to which they would otherwise be entitled.

Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.

Donated leave shall not count toward the probationary period of an employee if received during his or her probationary period.

Donated leave shall be considered sick leave, but shall NEVER be converted into a cash benefit.

Eligibility to receive donated leave under this policy shall cease upon:

- a. certification from the employee's physician that he or she is capable of engaging in sustained regular employment; or
- b. an employee's application for retirement is approved;
- c. death of the employee, whichever should first occur; or
- d. exhaustion of available leave in the leave bank.

CIVIC DUTY LEAVE

Jury Duty

Employees will be excused from regularly scheduled work for jury duty. If an employee's jury duty is concluded prior to the completion of the employee's regularly scheduled workday, he must return to work for the remainder of the workday. The City will compensate an employee who is called to, and reports for, panel and/or jury duty, at the employee's straight-time hourly rate for the hours he was scheduled on that day. The employee must give the City prior notice of jury duty.

Work-Related Proceedings

Employees who are required by the City to appear in court or other proceeding on behalf of the City, will be paid at their appropriate rate of pay for hours actually worked. Employees must obtain prior approval from their supervisor before appearing in court or administrative proceedings on behalf of the City. Employees who receive a subpoena for work-related matters and have a concern regarding that subpoena should seek assistance from their supervisor, who may then contact the Prosecuting Attorney's Office.

Personal Matters

Employees who are required to appear in court on personal matters, or on matters unrelated to their employment with the City, must seek an approved vacation leave or unpaid leave of absence.

VACATION LEAVE

Vacation Leave Accrual

Effective July 1, 2018 Full-time City employees shall be entitled to use vacation after completion of six months of public employment with the City. Vacation time is credited each bi-weekly pay period at rates as established below. An employee who is not in active pay status for part of a bi-weekly pay period shall earn a pro-rated amount of vacation leave for that period.

Each full-time employee will accrue vacation leave with full pay in accordance with the following schedule:

<u>Length of Service</u>	<u>Hours Earned Each Biweekly Pay</u>
0 – 5 years	3.08 hours
5 – 11 years	4.62 hours
11 – 15 years	6.16 hours
15 plus years	7.70 hours

Effective January 1, 2022 any permanent part-time employee working 20 or more per week will begin earning vacation accruals based upon their total years of public service. For permanent half-time the accruals will be as follows:

<u>Length of Service</u>	<u>Hours Earned Each Biweekly Pay</u>
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<u>0-5 years</u>	<u>1.54 hours</u>
<u>5-11 years</u>	<u>2.31 hours</u>
<u>11-15 years</u>	<u>3.08 hours</u>
<u>15 plus years</u>	<u>3.85 hours</u>

For permanent three-quarter employee accruals will be as follows:

<u>Completed Years of Service</u>	<u>Hours Earned Biweekly Pay</u>
<u>0-5 years</u>	<u>2.31</u>
<u>5-11 years</u>	<u>3.47</u>
<u>12-15 years</u>	<u>4.62</u>
<u>15 plus</u>	<u>5.78</u>

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~~Permanent part-time employees are entitled to a reduced amounts of vacation accruals based the hours assigned to work.~~

Vacation leave will accrue during periods of authorized paid leaves of absence but will not accrue while an employees is on unpaid leave status.

In accordance with O.R.C. § 9.44, employees may be entitled to prior service credit for time spent with the State of Ohio or any political subdivision of the State. It is the employee's responsibility to provide necessary documentation of prior service.

Vacation Leave Use

Vacation may only be used with the prior approval of the Appointing Authority, or designee.

An employee may only accumulate vacation leave up to a maximum of two hundred and forty (240) hours. When this balance of 240 hours is reached, the employee shall accrue no further vacation.

The City may revoke vacation leave that has been approved if required by operational reasons.

In the case of the death of an employee, the unused vacation leave credited to the employee shall be paid to the surviving spouse, or secondarily, the employee's estate.

FUNERAL LEAVE

Each full-time employee shall be granted a paid leave not to exceed three (3) working days upon a death in the employee's immediate family. Immediate family is for the purpose of Funeral Leave is defined as: grandparent; great-grandparents; brother; sister; brother-in-law; sister-in-law; daughter-in-law; son-in-law; father; mother; father-in-law; mother-in-law; spouse; child; step-child; step-parent; grandchild; grandparent-in-law, aunts and uncles; legal guardian; or other person who stands in place of a parent.

It is recognized that situations may develop where a death other than in the employee's immediate family warrants the City granting paid leave. The Appointing Authority may grant such paid leave based upon the circumstances peculiar to each case.

Funeral leave may be used to attend the funeral, make funeral arrangements, or attend to other matters directly related to the funeral.

Permanent Part-Time Employees

Employee would be paid the hours the employee was scheduled to work during the leave; if the employee was not scheduled to work during the leave, then payment would not be paid. Such time shall not exceed three (3) days.

MILITARY LEAVE

Military leave is governed by O.R.C. Chapters 5903, 5906 and 5923 and the Uniformed Services Employment and Reemployment Rights Act (USERRA).

Paid Military Leave

City employees who are members of the Ohio organized militia or members of other reserve components of the armed forces, including the Ohio National Guard, are entitled to military leave. Employees requesting military leave must submit a written request to the City as soon as they become aware of such orders. Employees must provide the published order or a written statement from the appropriate military authority with the request for leave.

Pursuant to O.R.C. § 5923.05, employees are authorized up to twenty-two (22) eight (8)-hour working days or one hundred seventy-six (176) hours within a year. During this period, employees

are entitled to receive their regular pay in addition to compensation from military pay. Any employee required to be serving military duty in excess of twenty-two (22) days or 176 hours in a year due to an executive order issued by the President of the United States or an act of Congress or by the Governor in accordance with law shall be entitled to a leave of absence. During this leave of absence, employees are entitled to be paid a monthly amount equal to the lesser of (1) the difference between the employee's gross monthly wage and his/her gross monthly uniformed pay and allowances received for the month, or (2) five hundred dollars (\$500). No employee is entitled to receive this benefit if the amount of gross military pay and benefits exceed the employee's gross wages from the City for that period.

Employees who are on military leave in excess of twenty-two (22) days or one hundred seventy-six (176) hours in a year, may use their accrued vacation leave, personal leave or compensatory time while on military leave. Employees who elect this option shall accrue vacation leave and sick leave while on such paid leave.

For military leave up to twenty-two (22) days or one hundred seventy-six (176) hours in a calendar year, employees shall continue to be entitled to health insurance benefits as if they are working. These benefits shall continue beyond this period if the employee is on military leave and elects to utilize paid leave. Employees who exceed the twenty-two (22) days or one hundred seventy-six (176) hours and do not elect to utilize paid leave are not entitled to the health insurance benefits on the same basis as if they are working. In these circumstances, employees will be provided notice of their rights to continue this coverage at their cost in accordance with applicable law.

Also see Family and Medical Leave Act Policy

UNPAID LEAVE

Employees may request an unpaid leave of absence for professional, educational, or other personal reasons. The Appointing Authority, or designee, has sole discretion to grant or deny the leave. A personal leave of absence may be granted for one day to six months for any reason the Appointing Authority, or designee, deems appropriate. Upon completion of approved unpaid leave, the employee will be returned to his former position or to a similar position within the same classification.

While on leave without pay status, an employee shall not accumulate paid leave or holiday pay. An employee on a non-FMLA unpaid leave of absence will be given COBRA notification regarding his health insurance benefits.

The Appointing Authority, or designee, may revoke an unpaid leave of absence for business reasons upon one week's written notice to the employee that he must return to work. An employee on an unpaid leave of absence who is determined to be using the leave for purposes other than for which the leave was granted may be ordered to return to work immediately.

HOLIDAYS

The following days shall be considered legal holidays for which full-time, non-union employees shall receive their regular compensation:

- a. New Year's Day (January 1)
- b. Martin Luther King, Jr. Day (third Monday in January)
- c. Presidents Day (third Monday in February)
- d. Memorial Day (last Monday in May)
- e. Juneteenth (June 19)
- f. Independence Day (July 4)
- g. Labor Day (first Monday in September)
- h. Veterans Day (November 11)
- i. Thanksgiving Day (fourth Thursday in November)
- j. Day after Thanksgiving
- k. Day before Christmas Day
- l. Christmas Day (December 25)
- m. Day before New Year's Day
- n. Personal day
- n. Any day or part of any day as proclaimed by the Mayor

Employees may use personal days only with prior approval of the Appointing Authority or appropriate designee. All bargaining unit employees should refer to their applicable collective bargaining agreement for holiday scheduling.

If any day designated in this section as a legal holiday falls on Saturday or Sunday, then either the Friday preceding or the Monday succeeding either day will be designated by the Mayor as a legal holiday.

If an employee is on unpaid leave, the employee is not entitled to holiday pay.

All full-time employees are entitled to eight (8) hours' of pay at their current rate of pay, or ten (10) hours of pay if assigned to a ten (10) hour shift.

Employees shall not be required to work on holidays unless failure to work would impair City service.

Any employee required to work on a holiday listed in this section shall be paid at the applicable overtime hourly rate for all hours worked on the holiday, in addition to either eight (8) hours' holiday pay at the straight-time rate if the employee is regularly assigned to an eight (8) hour shift, or ten (10) hours holiday pay at the straight time rate if the employee is regularly assigned to a ten (10) hour shift.

Employees called in on a holiday because of an emergency, will be compensated at the rate describe under Emergency Holiday Call-in Pay

If a holiday falls on an employee's scheduled day off, the employee shall be entitled to an additional eight (8) hours' pay at the straight-time rate if the employee is regularly assigned to an eight (8) hour shift, or ten (10) hours' holiday pay at the straight-time rate if the employee is regularly assigned to a ten (10) hour shift.

If a holiday occurs when an employee is on paid leave, the employee will be entitled to eight (8) hours holiday pay at the straight-time rate if the employee is regularly assigned to an eight (8) hour shift, or ten (10) hours' holiday pay at the straight-time rate if the employee is regularly assigned to a ten (10) hour shift. No charge will be made against the leave accumulation

WORKERS' COMPENSATION

State law provides that all employees are covered by Workers' Compensation for injuries that arise out of or in the course of employment.

Should an employee be injured during the course of employment with the City, he or she shall report to his or her supervisor within 24 hours or as soon as possible thereafter, and his or her supervisor shall notify his or department/division head and shall complete an Injury Report Form. This report shall be completed, regardless of the apparent seriousness of the injury, and regardless whether medical attention is required. Such report shall be forwarded to the department/division head (or designee) no later than 48 hours after the accident. An employee injured in a work-related accident may be required by the department/division head to see a physician. This completed report should be forwarded to the Ohio Bureau of Workers' Compensation through the Director of Human Resources.

Should the department/division head require it, or should an employee's injury require medical attention, the supervisor shall provide the injured employee with a Workers' Compensation claim form, which shall be completed by the attending physician.

In the event of serious injury, the injured employee's supervisor shall notify the department/division head and Appointing Authority immediately so that, if necessary, an investigation may be initiated.

The department/division head must be advised and continually updated if an employee continues to be absent due to a work-related injury. Employees are responsible for providing their expected date of return to work (if known).

Any documents received from the injured employee, his or her physician, hospital, or the state, regarding a Workers' Compensation claim must be immediately forwarded to the Human Resources Department.

Employees who are injured in the line of duty and must leave work before completing their workday period shall be paid at their regular compensation rate for the balance of time left in their scheduled workday.

An injured employee may elect to use accrued injury leave, sick leave, and vacation leave prior to receiving payments from Workers' Compensation. Employees are prohibited, however, from receiving payment for sick leave while simultaneously receiving payment from Workers' Compensation.

Further information on Workers' Compensation can be obtained through the Human Resources Department.

TRANSITIONAL WORK PROGRAM

It is the policy of the City to have a program that will allow employees who have temporary work limitations due to an accident, injury, or illness to return to work while they complete their recovery. The program will provide a suitable, temporary work assignment during the period of time that the employee completes the recovery process.

Full-time, non-union employees who are expected to have a temporary period of job performance limitation (defined as a limitation that is anticipated to last no more than 90 days) will be considered for participation in the program. Employees must also meet all of the following criteria:

- a. have an injury, accident, or illness, or a reoccurrence or exacerbation of a preexisting condition, occurring on or after the effective date of this policy;
- b. have been released for participation in the program by their doctor; and
- c. have the potential of returning to their original job and performing the essential job functions through recovery or job modification.

All full-time employees will have a maximum duration of 90 days. Continuation of individual programs will require ongoing documentation of medical necessity. All participants will have their cases reviewed by the Human Resources Director on an as-needed basis.

The employee will be:

- a. paid at his or her regular hourly rate of pay while participating in a transitional work program; and
- b. considered to be in active pay status for the purpose of legislative pay increases.

Employees who are required to attend occupational or physical therapy or doctor appointments should schedule those appointments on non-working hours or take sick leave.

Gradual Return to Work

Employees who are capable of working 20 hours per week or more will be granted participation in a gradual return to work program. The City will pay the regular rate of pay for hours worked by the employee. The remaining time will be paid through either Workers' Compensation, disability claim, or available leave balances.

Temporary Work Assignment

Work assignments may include the following:

- a. original work assignment and shift with duty modification;
- b. same work activity at different location and/or shift;
- c. different work activity, same shift; and
- d. different work activity and shift.

All participants in the transitional work program will comply with all personnel policies, procedures, and safe work practices. Employees are required to follow all injury report policies and procedures.

The TWP may be terminated due to a lack of medical necessity, lack of progress, or change in the employee's medical/psychological condition.

CREDIT CARD FLEET POLICY

Generally: Credit/fleet cards are not intended to avoid or bypass the competitive bid requirements,

appropriation of funds, approval process, or payment process. The City Auditor will assign a Compliance Officer from his/her staff. Expenditures may not exceed appropriations under any circumstances. Credit cards can be used for in-store purchases as well as mail, email, internet, telephone and fax orders. Fleet cards are to be used for gas purchases only. Credit/fleet cards are not an ATM card or a debit card. It cannot be used for cash withdrawals nor personal or non-work related purchases. If there are points for purchase related to the card, the points are the property of the City and should not be used for any personal redemption.

- a. Credit/Fleet card issued to Department heads and other employees with prior approval from the City Auditor.
- b. This policy is for any credit and or fleet card issued to conduct business on behalf of the City.
- c. All credit cards issued for City business must have "City of Reynoldsburg" on the card.

Cardholder Responsibilities

- a. Is an individual who has been approved to pay for certain work-related expenses with a credit card. The cardholder is responsible for the security and physical custody of the card and is accountable for all transactions made with the card. If a card is lost or stolen, it must be reported to the Auditor's office and Department head immediately.
- b. Every purchase must have a detailed itemized receipt.
- c. All receipts and documentation must be submitted with the purchase order for payment of the credit/fleet card statement.
- d. Employees knowingly misusing a City credit card will be liable both civilly and criminally for any unauthorized use of the City credit cards and/or failure to follow established policy.
- e. Unauthorized use or personal use must be reimbursed to the city within 24 hours of the charge. Continued misuse of card will result in loss of credit card privileges and disciplinary action.
- f. Upon separation from the City, credit/fleet cards in the possession of an employee must be returned to the Auditor's Department prior to receiving final paycheck.
- g. Each employee issued a credit/fleet card will be required to sign an acknowledgment of the policy at the time of receipt of the card.

TRAVEL POLICY AND REIMBURSEMENT

Effect August 1, 2018 Employees of the City are to receive reimbursement for expenses incurred if required to travel on official City business. Employees are eligible for expense reimbursement only when travel has been authorized in writing by the Employer. Expenses shall be reimbursed in the following manner:

A. Mileage, Parking and Tolls

1. Employees shall attempt to secure a City vehicle to attend authorized training or to conduct City business. If a City vehicle is not available, employees shall be reimbursed for actual miles, while on official City business, at the standard rate of allowance permitted by the Internal Revenue Service when using a personal vehicle. Such payment is considered to be total reimbursement for all vehicle-related expenses (e.g., gas, oil, depreciation, etc.). Mileage reimbursement is payable to only the individual whose personal vehicle is used when two or more employees travel on the same trip, in the same vehicle.
2. Charges incurred for parking at the destination, and any highway tolls are reimbursable at the actual amount. Receipts for parking costs and highway tolls are required.
3. No expense reimbursements are paid for travel between home and office, unless travel between home and the official destination is less than between the office and official destination. In that case, expense reimbursements are paid between the home and the official destination.

B. Overnight Travel

When able, employees shall attempt to put travel expenses (lodging, transportation, meals, etc.) on a City credit card. In instances where this is not possible, the following policy shall apply:

1. Meals
 - a. An employee shall be entitled to receive reimbursement for meals when traveling overnight on City business. The amount will be paid for meals that are not already included in the registration and/or lodging accommodations regardless if the employee chooses to attend the meal. Agendas and Hotel Registration must accompany the request for travel.

- b. Employees will be reimbursed for expenses using per diem amounts in accordance with the Federal Continental United States (CONUS) which identify per diem rates by geographic location. If the employee's destination is not specifically listed, the standard CONUS rate applies. Under no circumstances will reimbursement be given for alcohol purchases. No receipts are required when receiving reimbursement under the per diem method.

2. Lodging

- a. Expenses covering the actual cost of overnight lodging will be reimbursed in full when an employee travels out of the three (3) counties that Reynoldsburg is located in, on official City business and such travel requires an overnight stay (75 miles or greater from City offices). Employees shall ensure a government rate is secured when available and state sales tax is not included.
- b. Lodging expenses will be reimbursed only with the prior written authorization of the Employer. In obtaining prior authorization, employees shall provide the name of the hotel and expected cost.

3. Transportation

- a. Employees traveling within a drivable distance on official City business shall be reimbursed at IRS rate for mileage reimbursement.
- b. When travel by air or other carrier is necessary, employees shall secure the best available rate. Employees shall not use personal reward programs, frequent flyer memberships, hotel points/rewards, etc. to earn rewards when traveling on official City business.
- c. In instances where a rental car is necessary, reimbursement will be granted for a car type that is reasonable for the location, number of travelers, etc. Reimbursement will not be granted for luxury vehicles or rentals deemed unnecessary at the discretion of the Employer. Any tickets, parking or moving violations will not be paid by the City.

4. Incidental Expenses

- a. Employees will be reimbursed for reasonable incidental expenses defined as fees and tips (not to exceed 20%) given to porters, baggage carriers, hotel staff and staff on ships.

C. Daily Travel

For travel that does not require an overnight stay, reasonable expenses incurred for parking (with receipt) and IRS mileage rate on official City business will be reimbursed with the approval of the Employer.

COMPUTER USE POLICY

Email

Policy Overview

Electronic mail ("Email") is pervasively used in almost all industry verticals and is often the primary communication and awareness method within an organization. At the same time, misuse of Email can post many legal, privacy and security risks, thus it is important for users to understand the appropriate use of electronic communications.

The purpose of this Email policy is to ensure the proper use of the City of Reynoldsburg Email system and make users aware of what City of Reynoldsburg deems as acceptable and unacceptable use of its Email system. This policy outlines the minimum requirements for use of Email within the City of Reynoldsburg Network. Limited exceptions to the policy may occur. Any exception must be approved by management and these exceptions must be clearly documented.

This policy covers appropriate use of any Email sent from a City of Reynoldsburg Email address or a City of Reynoldsburg owned device and applies to all employees, vendors, and agents operating on behalf of the City of Reynoldsburg.

Acceptable Use

All use of Email must be consistent with the City of Reynoldsburg policies and procedures of ethical conduct, safety, compliance with applicable laws and proper business practices.

The City of Reynoldsburg Email account should be used primarily for City of Reynoldsburg business related purposes; personal communication is permitted on a limited basis, but non-City of Reynoldsburg related commercial use is prohibited.

Email should be retained only if it qualifies as a City of Reynoldsburg business record. Email is a City of Reynoldsburg business record if there exists a legitimate and ongoing business reason to preserve the information contained in the Email.

Email that is identified as a City of Reynoldsburg business record shall be retained according to City of Reynoldsburg Record Retention Schedule.

The City of Reynoldsburg Email system shall not be used for the creation or distribution of any disruptive or offensive messages, including offensive comments about race, gender, hair color, disabilities, age, sexual orientation, pornography, religious beliefs and practice, political beliefs, or national origin. Employees who receive any Emails with this content from any City of Reynoldsburg employee should report the matter to their supervisor immediately.

Users are prohibited from automatically forwarding City of Reynoldsburg Email to a third-party Email system. Individual messages which are forwarded by the user must not contain City of Reynoldsburg confidential or above information.

Users are prohibited from using third-party Email systems and storage servers such as Google, Yahoo, MSN Hotmail, etc. to conduct City of Reynoldsburg business, to create or memorialize any binding transactions, or to store or retain Email on behalf of City of Reynoldsburg. Such communications and transactions should be conducted through proper channels using the City of Reynoldsburg-approved documentation.

Expectation of Privacy

City of Reynoldsburg employees shall have no expectation of privacy in anything they store, send or receive on the Email system.

The City of Reynoldsburg may monitor messages without prior notice. The City of Reynoldsburg is not obliged to monitor Email messages.

Compliance

The Information Technology team will verify compliance to this policy through various methods, including but not limited to, periodic walk-thru, video monitoring, business tool reports, internal and external audits, and feedback to the policy owner.

Any exception to the policy must be approved by the Information Technology team in advance.

An employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

Mobile Device Policy

Policy Overview

The City of Reynoldsburg grants its employees the privilege of using personal smartphones or tablets of their choosing at to connect to their corporate Email. The City of Reynoldsburg reserves the right to revoke this privilege if users do not abide by the policies and procedures outlined below.

This policy is intended to protect the security and integrity of the City of Reynoldsburg's data and technology infrastructure. Limited exceptions to the policy may occur. Any exception must be approved by management and these exceptions must be clearly documented.

City of Reynoldsburg employees must agree to the terms and conditions set forth in this policy in order to be able to connect their devices to the company network. The City of Reynoldsburg Information Technology team reserves the right to make changes to this policy at any time.

Acceptable Use

The company defines acceptable business use as activities that directly or indirectly support the business of the City of Reynoldsburg.

Employees may use their mobile device to access the following company-owned resources: corporate email, calendar, and contacts.

The City of Reynoldsburg has a zero-tolerance policy for texting or Emailing while driving and only hands-free talking while driving is permitted.

Devices and Support

Smartphones including iPhone (iOS), Android, Blackberry, and Windows phones running the latest operating system version are allowed.

Tablet devices such as iPads, Chrome Books, and Nooks running the latest operating system version are allowed.

Although some connectivity issues are supported by IT; employees should contact the device manufacturer or their carrier for operating system or hardware-related issues.

Devices must be presented to IT for proper job provisioning and configuration.

Prior to trading in, upgrading or selling their mobile device the employee must provide the IT department with the device to properly remove corporate connected resources.

Prior to an employee's departure, the employee must provide their mobile device to the IT department to properly remove corporate connected resources.

Reimbursement

The company will not reimburse the employee for a percentage of the cost of the device.

The company will not reimburse the employee for the following charges: roaming, plan overages, etc.

The employee will not be compensated should they choose to access corporate resources during non-work hours.

Security

In order to prevent unauthorized access, devices must be password protected using the features of the device. The password must be a minimum of six characters. Four-digit passwords are not acceptable. Other biometric features (such as facial recognition and fingerprint) are acceptable means to secure your device, but only if approved by IT.

The device must lock itself with a password if it is idle for five minutes. Setting the lock time to less than five minutes is also acceptable.

After 10 failed login attempts, the device must be configured to lock. Setting the attempts to less than 10 is also acceptable.

Rooted (Android) or jailbroken (iOS) devices are strictly forbidden from accessing the network or any City of Reynoldsburg related equipment. This includes use of the Employee Wi-Fi network.

Smartphones and tablets that are not on the company's list of supported devices are not allowed to connect to the network.

Employees' access to company data is limited based on user profiles defined by IT and are automatically enforced.

The employee's device will be remotely wiped if 1) the device is lost, 2) the employee terminates his or her employment, 3) IT detects a data or policy breach, a virus or similar threat to the security of the company's data and technology infrastructure.

Risks/Liabilities/Disclaimers

While IT will take every precaution to prevent the employee's personal data from being lost in the event it must remotely wipe a device, it is the employee's responsibility to take additional precautions, such as backing up Email, contacts, etc.

The company reserves the right to disconnect devices or disable services without notification.

The employee will not transfer, store or retain corporate data outside of the approved applications.

Lost or stolen devices must be reported to the company immediately. Employees are responsible for notifying their mobile carrier immediately upon loss of a device.

The employee is expected to use his or her devices in an ethical manner at all times and adhere to the company's acceptable use policy as outlined above.

The employee is personally liable for all costs associated with his or her device.

The employee assumes full liability for risks including, but not limited to, the partial or complete personal data due to an operating system crash, errors, bugs, viruses, malware, and/or other software or hardware failures, or programming errors that render the device unusable.

The City of Reynoldsburg reserves the right to take appropriate disciplinary action up to and including termination for noncompliance with this policy.

Computer, Internet, and Network Policy

Policy Overview

The City of Reynoldsburg strives to protect all data stored on any computer. By using a computer owned by The City of Reynoldsburg, or accessing the Internet on any device, or connecting to The City of Reynoldsburg Network, employees must understand the means by which these items can be used.

Acceptable Use and Right to Search

City computers and information systems are property of the City of Reynoldsburg. They may be used only for explicitly authorized purposes. The City reserves the right to examine all data stored in or transmitted by their computers and systems. Without notice, the City and authorized City supervisors may enter, search, monitor, track, copy, and retrieve any type of electronic file of any employee or contractor. These actions may be taken for business-purpose inquiries including but not limited to theft investigation, unauthorized disclosure of confidential business or proprietary information, excessive personal use of the system, or monitoring work flow and employee productivity.

Employees have no right to privacy with regard to the Internet and email on City systems. Authorized designees (as referenced above) may access any files stored on, accessed via, or deleted from computers and information systems. When necessary, Internet, Email, and any other electronic messaging usage patterns may be examined for work-related purposes, including situations where there is a need to investigate possible misconduct and to assure that these resources are devoted to maintaining the highest levels of productivity. All software installed on any City computer must be licensed to the City. No City employee may install, uninstall, or reconfigure any software or hardware owned by the city without prior authorization from their Supervisor. The use of privately owned or contractor-owned devices (i.e., PDAs, smart phones, and laptops) for official city business must be authorized in advance by the City.

Prohibited Use

The list below describes Prohibited Uses of Computers and Information Systems, including but not limited to Email and the Internet.

1. Violating local, state, and/or federal law.
2. Harassing or disparaging others based on age, race, color, national origin, sex, sexual orientation, disability, religion, military status or political beliefs. Harassment and disparagement include but are not limited to slurs, obscene messages, or sexually explicit images, cartoons, or messages.
3. Threatening others.
4. Soliciting or recruiting others for commercial ventures, religious or political causes, outside organizations, or other matters that are not job related.
5. Using computers or information systems in association with the operation of any for-profit business activities or for personal gain.
6. Sabotage, e.g. intentionally disrupting network traffic or crashing the network and connecting systems or intentionally introducing a computer virus.
7. Vandalizing the data of another user.

8. Forging electronic mail and instant messenger messages.
9. Sending chain letters.
10. Sending rude or obscene messages (anything that would embarrass or discredit the City).
11. Disseminating unauthorized confidential or proprietary City documents, information, or data restricted by government laws or regulations.
12. Browsing or inquiring upon confidential records maintained by the City without substantial business purpose.
13. Disseminating (including printing) copyrighted materials, articles, or software in violation of copyright laws.
14. Accessing the Internet in any manner that may be disruptive, offensive to others, or harmful to morale.
15. Transmitting materials (visual, textual, or auditory) containing ethnic slurs, racial epithets, or anything that may be construed as harassment or disparagement of others based on age, race, color, national origin, gender, sexual orientation, disability, religious or political beliefs.
16. Sending or soliciting sexually oriented messages or images.
17. Using the Internet or instant messenger for political activity.
18. Using the Internet to sell goods or services not job-related or specifically authorized in writing by an approving authority.
19. Downloading and viewing non-work-related streaming audio or video (i.e. listening to radio stations, etc.) due to the limited bandwidth of the system.
20. Intentionally using Internet facilities to disable impair, or overload performance of any computer system or network or to circumvent any system intended to protect the privacy or security of another user.
21. Speaking to the media or to the public within any news group or chat room on behalf of the City if not expressly authorized to represent the City.
22. Uploading or downloading games, viruses, copyrighted material, inappropriate graphics or picture files, illegal software, and unauthorized access attempts into any system.

NOTE: Whether on working time or not, these prohibitions apply at all times to city-owned computers and information systems. Personnel cannot expect that the information they convey, create, file, or store in City computers and information systems will be confidential or private regardless of the employee's intent. Please remember that there is no expectation of privacy for anything sent by Email or other electronic communication means, and that others can view this information at any time.

Securing Equipment and Proper Disposal

City employees who are responsible for or are assigned portable computer equipment and electronic media (i.e., laptops, flash memory devices, external hard drives, DVDs, CDs, etc.) shall

secure those items when not in the office as these items may contain confidential and/or HIPAA information, which could be compromised if lost or stolen. If an employee loses a piece of equipment or it is stolen, they are required to immediately notify their supervisor. Failure to properly secure portable computer equipment and electronic data is subject to disciplinary action.

Portable computer equipment must also be properly inventoried and tracked. Routine inventories of electronic equipment should be conducted on a regular basis to confirm it is still available and that the data is still accessible, should this apply.

Equipment that is at a higher risk for being lost or stolen should be reviewed by IT. In some cases, the equipment will need to be encrypted to add an additional layer of security to the contents. IT should be aware of all equipment and each employee is responsible to make sure IT has approved and protected the device in use.

Should equipment become old, outdated, or simply not be used anymore, it must be destroyed properly. This equipment is to be given to IT, documented of removal from use, and disposed of properly according to the policy for removing or destroying property of the City of Reynoldsburg.

SOCIAL MEDIA LIMITATIONS

The City supports the free exchange of information and camaraderie among employees on the internet. However, when internet blogging, chat room discussions, email, text messages or other forms of electronic communication extend to employees revealing confidential information about the City or its employees, or engaging in posting inappropriate material about the City or its employees, the employee who posts such information or assists in posting such material may be subject to disciplinary action.

Employees are reminded to be careful of the information they disclose on the internet, including social media sites. The following uses of social media are strictly prohibited, whether on or off duty:

1. Comments or displays about coworkers, supervisors or the City that are vulgar, obscene, threatening, intimidating, harassing, or a violation of the City's workplace policies against discrimination, harassment or hostility on account of age, race, religion, sex, ethnicity, nationality, disability, military status or other protected class, status, or characteristic.
2. Statements or uses of the City's logo which are slanderous or detrimental, including evidence of the misuse of the City's authority, information, insignia or equipment.

3. Unprofessional communication which, if left unaddressed, could potentially result in a civil or criminal cause of action against the City. Unprofessional communication also includes that which the City could demonstrate has a substantial risk of negatively affecting the City's reputation, mission or operations, such as slander, defamation or other legal cause of action.
4. Disclosure of confidential and/or proprietary information acquired in the course of employment. Confidential information includes not only information that would not be available pursuant to a public records request, but also includes any information which does not relate to an issue of public concern.
5. Comments or displays which impact employees' abilities to perform their job duties or the City's ability to maintain an efficient workplace.

Social media sites may be inspected by the City for cause to determine potential policy violations. If an employee believes that an online communication violates a City policy, the employee should immediately report the communication to a supervisor. The City may investigate the matter, determine whether such communication violates policy, and take appropriate action. This policy does not apply to communications protected by the U.S. or Ohio Constitutions.

CITY PROPERTY

General

Employees are prohibited from using City materials, tools, facilities, equipment and labor for personal or private use regardless of whether the use is during working or non-working time. Employees may not perform private work for themselves, co-workers, friends or family members during working time or while using City materials, tools, facilities, or equipment. All City tools and equipment must be used and operated within the laws of the State of Ohio and/or rules and regulations of the City. Employees who separate from service with the City are responsible for return of reusable City property in her possession.

Employees have no reasonable expectation of privacy in the use of City property and facilities. In order to safeguard employees and the workplace, and in order to maximize efficiency, safety and productivity, the City reserves the right, in its sole discretion and without notice to employees, to inspect, monitor or otherwise search City property and facilities or any other enclosed or open area within City property or facilities and to monitor or inspect any items found within such facilities. Employees are required to cooperate in any work place inspection. The City also reserves the right

to inspect any packages, mail, parcels, handbags, briefcases, or any other possessions or articles carried to and from City facilities and job sites where permitted by law.

Employees required to answer the telephone as part of their assigned duties shall do so in a polite and courteous manner. No employee shall use foul or abusive language over the telephone or in any dealings with the public. The City reserves the right to monitor any phone at any time. Personal phone calls must be kept to an "on emergency basis" only. Toll calls and/or long distance for personal reasons shall not be charged to the City.

The City may issue cellular phones to its employees. Cellular phones are not only capable of making and receiving phone calls, they may also be capable of email, text messaging, internet browsing, running third party applications, GPS, and entertainment. Regardless of the capability of a particular cellular phone, City-issued cellular phones are considered City property and are for business use only. Features other than phone use must not be used or activated without direct authorization from a supervisor. Use of City cellular phones while operating a motor vehicle (City-owned or personal) is prohibited.

FLEET SAFETY POLICY

A. Purpose

This is a written plan detailing the operation of City of Reynoldsburg (City) owned vehicles. The intent of this plan is to establish policies and procedures that ensure a safe work environment for employees, a positive public image, and protect against liability for vehicle use.

B. Use of City of Reynoldsburg Owned Vehicle

The use of City owned vehicles will be restricted to City employees at least eighteen (18) years of age, who retain a valid Ohio driver's license, and are engaged in the action of their official duties as an employee of the City. All operators shall observe the following:

1. All traffic laws are to be obeyed as outlined by the State of Ohio Bureau of Motor Vehicles or by General Statute;
2. Seat belts must be used anytime vehicle wheels are in motion. This applies to all city vehicles, any vehicle on city premises, and any vehicle used on city business. The driver is responsible for ensuring all passengers use seat belts;
3. Special endorsements or licenses required by the Ohio Department of Public Safety must be obtained and kept current by the employee;
4. The department head will assign and authorize the use of a City owned vehicles using this document as a guideline subject to approval of the Appointing Authority;
5. A copy of the employees' Motor Vehicle Report (MVR) shall be provided to Human Resources prior to permanent hiring of a new employee who will operate a City owned/leased vehicle-. A Motor Vehicle Report (MVR) will be ordered by the Human

Resources Department periodically for all City employees operating City owned/leased vehicles. This document will become part of the employee's personnel file, and shall be maintained by the Human Resources Department;

6. The operator shall maintain all insurance and documents required by the the Ohio Department of Public Safety in the glove box of his/her assigned vehicle;
7. City owned vehicles and installed equipment shall be properly maintained;
8. The City of Reynoldsburg shall not be responsible for personal items that are lost or stolen while in City owned vehicles;
9. NO USE OF ANY TOBACCO PRODUCTS will be allowed in City owned vehicles (Violation of this shall be subject to disciplinary action as outlined in the City of Reynoldsburg Personnel Procedure Manual);
10. Alcoholic beverages or any illegal drugs are not permitted in City vehicles at any time (Law Enforcement personnel, or authorized Public safety personnel may transport alcoholic beverages or drugs that have been lawfully confiscated or scheduled for use during training exercises);
11. For the purpose of this policy, the daily commutes to and from the employee's work location and normal meal periods within on-duty hours are considered official use for employees who are using a City owned vehicle for commuting to and from work or during their lunch period;
12. Passengers who are not City employees are not allowed to be transported in City vehicles except on official City business or if approved in writing by the employee's department head (employee and passenger (if 18 or older)

C. Minimum Defensive/Safe Driving Expectations

Use these safe driving practices at all times to help avoid crashes:

- Look ahead of your vehicle where you will be in the next 8-10 seconds, as far as possible on highways and two blocks ahead in city traffic.
- Keep eyes moving and scan for potential hazards -- shift eye attention every two seconds and don't focus on single objects or stare.
- Maintain safe following distance -- minimum of two seconds under good conditions and four seconds under poor weather/road conditions.
- Approach all intersections with caution and look Left-Right-Left before proceeding.
- Use directional signals early when making turns, lane changes, and passing maneuvers.
- Adjust mirrors properly before each trip and check them every 5-10 seconds while driving.
- Avoid backing whenever possible. If you must back, get out and check the area if vision behind the vehicle is restricted.
- Use headlights at all times for improved visibility.

D. Vehicle Assignment

Vehicle assignment shall be at the discretion of the individual department head. Vehicles assigned that are left at City facilities after hours shall be secured and stored in a protected location when available.

E. Accident Reporting

All motor vehicle accidents shall be reported immediately. In addition, the following is required for each accident:

1. Immediately notify the Police Department or the appropriate law enforcement agency to investigate all accidents involving City owned vehicles. For non-injury accidents, call the non-emergency number 614-866-6622 and identify yourself as a City employee driving a city owned vehicle. For injury accidents, call 911; and
2. Notify the direct supervisor/director and/or Human Resources.
3. The Department Head or Supervisor will be responsible for obtaining repair estimates and forwarding this information to Risk Management (Human Resources)
4. The Risk Manager shall be responsible for notifying the appropriate insurance related carrier to report any claims activity.

F. Post-Accident Drug Test

1. An employee shall submit to a post-accident drug test if he/she is involved in a traffic accident or for a violation of any law while operating a City owned vehicle or a personal vehicle while performing his or her duties as a City employee.
2. Any employee shall submit to a post-accident drug test if he/she is involved in an on-the-job accident where:
 - a. Death results;
 - b. Any person is injured and/or transported from the accident scene for medical attention;
 - c. Any of the vehicles must be towed from the scene; or
 - d. The employee is cited for a moving violation.
3. Any employee shall submit to a post-accident drug test if there is reasonable suspicion to believe that he or she is in violation of this policy by observed actions or physical evidence while performing his or her duties as a City employee.

G. Employee Accountability

All employees using City owned vehicles shall be accountable for their actions while operating City vehicles. The privilege to operate any City owned vehicle shall be suspended, restricted or revoked with cause by the Department Head or City Management. Accidents involving City owned vehicles or City of Reynoldsburg employees shall be investigated by

the police department. Findings will be presented to the Department Head.

Driver Requirements:

1. Each driver of a City owned vehicle must have a valid Ohio drivers/operator's license. Should an employee who drives a City owned vehicle be involved in an incident, on or off the job, where his/her license is suspended or revoked, the employee is obligated to inform his/her immediate supervisor and the Human Resources Director within 24 hours of the incident. Failure to inform the City of a suspended or revoked license shall result in disciplinary action according to the Personnel Policy.
2. Driver Disqualifications:
 1. No valid driver's license
 2. Currently insured with an SR22
 3. OVI conviction w/in five years of application or pled to a lesser charge (e.g. reckless operation)
 4. More than (1) OVI conviction as an adult
 5. More than (2) OVI convictions if one conviction was a juvenile
 6. Hit and run crash conviction
 7. Vehicular homicide or assault conviction
 8. More than two moving violations in the past three years (includes preventable or at-fault accidents).
 9. One (1) revocation or suspension of a driver's license as an adult, in effect, due to point's violations or by the courts, in the last five years unless applicant can show that the suspension was the result of an error by the BMV, a random selection or administrative overlap

Driving of Personal Vehicles for City Business

If job duties require use of a personal vehicle on company business, liability insurance with minimum limits of \$100,000/\$300,000 must be maintained.

H. Moving Violations

The employee operating the City owned vehicle shall be responsible for any fines or penalties as a result of a violation of the state of Ohio laws. Any violation, on or off duty, for speeding 10 mph or more over the speed limit, reckless driving, DWI, speeding in school zone, or other serious moving violation shall be reported to the Department Head within twenty-four (24) hours. Moving violations may be subject to disciplinary action. Drivers may be subject to random checks of their driving history. Failure to report a moving violation to your Department Head shall result in disciplinary action as outlined in the City of Reynoldsburg Personnel Policy.

I. Distracted Driving

Distracted driving is any activity that diverts attention from driving, including talking or texting on your phone, eating and drinking, talking to people in your vehicle, fiddling with the stereo, entertainment or navigation system — anything that takes your attention away from the task of safe driving.

You cannot drive safely unless the task of driving has your full attention. Any non-driving activity you engage in is a potential distraction and increases your risk of crashing.

Employees are prohibited from using cellular telephones while operating a City owned or operated vehicle. If it is necessary for the employee to take a call, the employee shall pull off the road to a safe and nonhazardous location.

Emergency response or safety sensitive position employees are allowed to use cellular telephone devices. However, the use of the cellular phone shall be used with caution and constant observation of the road condition(s) or hazard(s) present at the time of driving.

The City prohibits any form of distracted driving which includes texting, emailing or reading emails while driving.

J. Vehicle Maintenance Procedures

All requested or required maintenance procedures should be routed through the Fleet Maintenance Supervisor which will decide whether or not to initiate repairs in house or within outside contractor, based on description of procedure, timeline of repair, and current workload.

K. Cleaning of Vehicles

1. Vehicles must be kept clean at all times. It is the assigned drivers obligation and responsibility to maintain the vehicle in clean condition.

L. Maintenance of Vehicles

1. It is the responsibility of the assigned driver to report any maintenance or operational issues with a vehicle promptly.
2. The City Fleet Maintenance division will do servicing of all vehicles, unless the work cannot be conducted in house.
3. Special equipment installed on the vehicle (fire extinguisher, flashlights, gas cards, first aid kits, etc.) must stay within that vehicle at all times. Note: Special equipment shall be used only for official City use.
4. Fuel levels are to be checked and maintained daily.

5. The City Garage is not responsible for personal items that are lost or stolen while the vehicle is located at the City Garage or at an outside contracted facility.
6. No City employee is authorized to alter any equipment installed in a city vehicle or repair any city vehicle, with the exception of Fleet Maintenance equipment, which may be repaired by their respective personnel.

Equipment Citations

Employees who operate City vehicles shall assure that their assigned vehicle is roadworthy. Any vehicle deemed unsafe should be reported to the Department Head and the City Fleet Maintenance Supervisor immediately. The operator should use good judgement to assure compliance with weight and marking regulations that apply to the vehicle he/she is operating.

TOBACCO USE POLICY

In order to promote a healthy and comfortable work environment, City employees are prohibited from using tobacco while on City property, while performing duties related to City employment whether on or off site, while traveling for City business, and in any other circumstances or locations where an employee is representing the interests of the City, except as authorized by the Mayor. City property includes, but is not limited to: buildings, offices, restrooms, hallways, common work areas, parking lots, garages, City vehicles, conference rooms, sidewalks, green space, stairs, cafeterias/break rooms, and storage areas.

For the purpose of this policy, tobacco is defined as all tobacco, tobacco derived and/or substances mimicking tobacco containing products, including but not limited to: cigarettes, electronic cigarettes, vapor cigarettes, any artificial/faux cigarette, cigars, cigarillos, pipes, oral tobacco, or any other manner of using or consuming tobacco, tobacco derived substances and/or substances mimicking tobacco. The definition is intended to include all products that deliver nicotine for purposes other than cessation.

DRUG AND ALCOHOL POLICY

Drug-Free Workplace

Alcoholism and drug addiction are treatable diseases. Therefore, employees who believe that they may have an alcohol or drug addiction problem are encouraged to seek professional treatment and

assistance. No employee who seeks such treatment or assistance prior to detection will have his job security, promotional opportunities, or other job conditions jeopardized by a request for treatment. The individual's right to confidentiality and privacy will be recognized in such cases. The City may take disciplinary action for any violations of work rules, regardless of the effect of alcohol or drug abuse. Nothing in this policy shall be construed to condone or exonerate employees from their misconduct or poor performance resulting from a drug or alcohol problem.

The City maintains a drug and alcohol free workplace. Employees are hereby notified that the manufacture, distribution, dispensing, possession, use or being under the influence of alcohol, drugs or other controlled substance is strictly prohibited during working hours at any location where employees are conducting City business. Also prohibited is the illegal use of legal substances.

In order to further the City's objective of maintaining a safe, healthful, and drug-free workplace, the City may require an employee to submit to a urine and/or blood test if there is reasonable suspicion to believe that an employee is under the influence of a controlled substance or alcohol. Refusal to submit to a drug or alcohol test and/or to release the results of the same shall be considered insubordination and will be construed as a positive test result.

Employees are put on notice that an employee who is under the influence of drugs or alcohol may forfeit their right to obtain workers compensation benefits. The law establishes a rebuttable presumption that if an injured worker tests positive for the use of drugs or alcohol, the worker will have to prove the use of drugs or alcohol did not cause the accident. A refusal to test for the use of drugs or alcohol will also establish the presumption. Employees who are involved with a workplace accident may be required to undergo drug and/or alcohol testing in accordance with this policy.

Drug Policy

Controlled Substance: Means any controlled substance contained in Schedules 1 through V of Section 202 of the Controlled Substance Act (21 U.S.C. § 812; or as defined in § 3719.01 O.R.C.).

Conviction: Means any finding of guilt, including a plea of *nolo contendere* (no contest) or the imposition of a sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.

Criminal Drug Statute: Means a criminal statute involving manufacture, distribution, dispensation, use, or possession of any controlled substance. For purposes of this policy all definitions will be consonant with O.R.C. § 3719.01 *et seq.*

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance by any employee which takes place in whole or in part in the employer's work place is strictly prohibited and will result in criminal prosecution and employee discipline

Any employee arrested or convicted of any Federal or State criminal drug statute must notify the employer of that fact immediately, but in no event longer than five (5) calendar days, of the arrest or conviction.

Any employee who reports for duty in an altered or impaired condition which is the result of the illegal use of controlled substances and/or alcohol will be subject to disciplinary action up to and including removal. Any decision to take disciplinary action may be held in abeyance pending the completion by the employee of a drug rehabilitation program.

Any employee arrested or convicted of a drug or alcohol offense, who fails to timely report the arrest or conviction, may be terminated from employment and/or held civilly liable for any damage caused, including a loss of state or federal funds, resulting from the misconduct.

The City has a zero tolerance policy for employees who are under the influence of drugs or alcohol while at work. Employees who are using medical marijuana as authorized by Ohio law are not exempt from this policy in any way. The use of marijuana in any form for any purpose, authorized for medicinal purposes or unauthorized, will be treated the same as the use of all other Schedule 1 controlled substances, illegal drugs, or the abuse of legal drugs. Employees using Schedule 1 controlled substances or illegal drugs, including medical marijuana authorized by and in accordance with Ohio law, are still subject to all provisions of this policy and may be subject to discipline including termination for such use.

Medical Marijuana

Medical Marijuana was legalized by the State of Ohio under House Bill 523 in 2016. However, medicinal use of marijuana has not been approved by the U.S. Food and Drug Administration (FDA). As such, the use of marijuana in any form for any purpose, authorized for medicinal purposes or unauthorized, is prohibited under the City's Drug Free Workplace Policy. Employees using Schedule 1 controlled substances or illegal drugs, including medical marijuana authorized by and in accordance with Ohio law, are still subject to all provisions of this policy and may be subject to discipline including termination for such use.

There is nothing within in House Bill 523 that requires the City of Reynoldsburg as an employer to permit or accommodate an employees' use, possession, or distribution of medical marijuana.

The use of medical marijuana will not be considered a reasonable accommodation for an alleged disability. In addition, the law does not prohibit an employer from taking any adverse employment action because of an employee's or prospective employee's use, possession or distribution of medical marijuana.

The City reserves the right to test any employee for reasonable suspicion and post-accident. Employees that have a Commercial Driver's License are subject to random drug testing.

While CBD oils and supplements are not unlawful under Ohio law, employees must recognize some use of CBD products can result in a positive drug test for marijuana depending on the THC content. An employee who tests positive as a result of using CBD products is still subject to the City's drug free workplace policy.

Drug and Alcohol Testing Policy

In order to maintain a safe and healthful work environment, the City reserves the right to set standards for employment and to require employees to submit to physical examinations including blood or urine tests for alcohol, illegal drugs, or the misuse of legal drugs where there is reasonable suspicion that an employee's work performance is, or could be, affected by the condition.

Where the City has a reasonable suspicion to believe that the employee is in violation of this policy, it may require the employee to go to a medical clinic, at the City's expense, to provide blood and/or urine specimens. Reasonable suspicion shall generally mean suspicion based on personal observation by a City representative, including descriptions of appearance, behavior, speech, breath, or inexplicable behavior.

If requested, the employee shall sign a consent form authorizing the clinic to withdraw a specimen of blood or urine and release the test results to the City. Refusal to sign a consent form or to provide a specimen will constitute insubordination and a presumption of impairment and may result in discharge.

Any employee who tests positive may request retesting of the original specimen at their own expense.

Employees who return to work after the successful rehabilitation will be subject to random drug tests for a period of two years from the date of their return.

Employees subject to random drug tests who refuse to participate in the drug/alcohol testing and/or rehabilitation program or who continue to test positive for substance abuse will face additional disciplinary actions, up to and including removal.

Any employee involved in an accident may be subject to post accident alcohol and drug/alcohol testing.

Employees who are required to hold a commercial driver's license (CDL) will be required to participate in the City's drug and alcohol testing program as required by federal law which includes pre-employment testing, post-accident testing, random testing, reasonable suspicion testing, and return-to-work testing. Policies and procedures for these programs will be consistent with federal law and will be made available to employees required to hold CDL's and their supervisors.

Employee that hold a Commercial Driver's License (CDL) or Commercial Learner's permit (CLP) will be required to register the Federal Motor Carriers S – A (FMCSA) Clearinghouse and enter their personal information and the City of Reynoldsburg or their designee will have the requirement that the following personal information collected and maintained under this part shall be reported to the Clearing House

- A verified positive, adulterated, or substituted drug test result;
- An alcohol confirmation test with a concentration of 0.04 or higher;
- A refusal to submit to any test required by subpart C of this part;
- An employer's report of actual knowledge, as defined at § 382.107:
 - On duty alcohol use pursuant to § 382.205;
 - Pre-duty alcohol use pursuant to § 382.207;
 - Alcohol use following an accident pursuant to § 382.209; and
 - Controlled substance use pursuant to § 382.213;
- A substance abuse professional (SAP as defined in § 40.3 of this title) report of the successful completion of the return-to-duty process;
 - A negative return-to-duty test; and
 - An employer's report of completion of follow-up testing.

Discipline

The City may discipline an employee, for any violation of this policy. Nothing herein shall be construed as a guarantee that the City will offer an opportunity for rehabilitation. Failure to successfully complete or participate in a prescribed rehabilitation program, if offered, shall result in the employee's discharge [including a refusal to test or a positive test result on a return to duty or follow-up test].

Refusal to Test

Employees who refuse to submit to the required testing shall be subject to disciplinary action up to and including discharge. A refusal to test for purposes of this policy shall include:

- Failure to provide a sufficient sample provided there does not exist a valid medical explanation as to why the employee was unable to do so;
- Any conduct that attempts to obstruct the testing process such as unavailability, leaving the scene of an accident without proper authorization, delay in providing a sample, adulterating, substituting or attempting to adulterate or substitute a specimen during the testing process, regardless of whether such attempt results in a negative or positive diluted sample;
- Failure to execute or release forms required as part of the testing process.

Prescriptions/OTC Medications

Employees must inform the City if they are taking any medication that may impair their ability to perform their job. Employees on such medications must provide a written release from their treating licensed medical practitioner indicating that they are capable of performing their essential job functions, with or without reasonable accommodation. Employees are prohibited from performing any City function or duty while taking legal drugs that adversely affect their ability to safely perform any such function or duty.

WORKPLACE VIOLENCE

Zero Tolerance

The City is committed to providing a work environment that is safe, secure and free of harassment, threats, intimidation and violence. In furtherance of this commitment, the City enforces a zero tolerance policy for workplace violence. Consistent with this policy, threats or acts of physical violence, including intimidation, harassment, and/or coercion which involve or affect employees, or which occur on City property or at a worksite, will not be tolerated. Employees who are found to have committed acts of workplace violence will receive discipline and possible criminal prosecution, depending on the nature of the offense.

Prohibited Acts of Violence

Prohibited acts of workplace violence include, but are not limited to, the following: (1) hitting or shoving; (2) threatening harm to an employee or his family, friends, associates, or property; (3) intentional destruction of property; (4) harassing or threatening telephone calls, letters or other forms of written or electronic communications, including email and website postings; (5) intimidating or attempting to coerce an employee to do wrongful acts, as defined by applicable

law, administrative rule, policy, or work rule; (6) willful, malicious and repeated following of another person, also known as “stalking” and/or making threats with the intent to place another person in reasonable fear for his safety (7) suggesting or otherwise intimating that an act to injure persons or property is “appropriate”, without regard to the location where the suggestion or intimation occurs; and (8) unauthorized possession or inappropriate use of firearms, weapons, or any other dangerous devices on City property.

Warning Signs and Risk Factors

The following are examples of warning signs, symptoms and risk factors that may indicate an employee’s potential for violence. In all situations, if violence appears imminent, employees should take the precautions necessary to assure their own safety and the safety of others. An employee should immediately notify management if they witness any violent behavior, including, but not limited to, the following: (1) hinting or bragging about a knowledge of firearms; (2) making intimidating statements such as: “You know what happened in Oklahoma City,” “I’ll get even,” or “You haven’t heard the last from me.”; (3) keeping records of other employees the individual believes to have violated departmental policy; (4) physical signs of anger, such as hard breathing, reddening of complexion, menacing stares, loudness, and profane speech; (5) acting out violently either verbally or physically; (6) excessive bitterness by a disgruntled employee or an ex-employee; (7) being a “loner,” avoiding all social contact with co-workers; (8) having a romantic obsession with a co-worker who does not share that interest; (9) history of interpersonal conflict; (10) domestic problems, unstable/dysfunctional family; and (11) brooding, depressed, strange behavior.

PERSONAL APPEARANCE

The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.

The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.

Clothing shall be conducive to the safe and effective performance of required job duties.

Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.

Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.

The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees. Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee. Employees that are provided work wear will be required to wear it.

Non-Uniform Clothing

Employees not required to wear uniforms daily, may be provided shirts, sweaters, and jackets with the City of Reynoldsburg logo. The clothing may be worn for work at any time but are primarily to be worn for special events where it is desired the City of Reynoldsburg employees can be identified.

All clothing purchased must be approved colors and be branded with City of Reynoldsburg logo/name. Department directors are responsible approving clothing options with the City of Reynoldsburg logo.

While wearing city branded clothing, employees are to conduct themselves in a professional manner. This portion of the policy does negate the ability of the City of Reynoldsburg from providing protective clothing, boots, vests, gloves, aprons or other items deemed protective in nature and intended for specific purposes.

Uniforms or clothing purchased by the city and distributed to employees will be treated as a fringe benefit, included as wages to the employee and subject to withholding tax purposes unless not permit by law.

INVESTIGATIONS AND DISCIPLINE

The City has the right to investigate all alleged disciplinary violations. Employees are required to cooperate fully during investigations. Employees who are the subject of a formal investigation have the right to be accompanied, represented, and advised by an attorney. For all employees, the failure to respond, to respond truthfully, or to otherwise cooperate in an investigation, shall be considered insubordination and may result in termination. Employees involved in an investigation shall not discuss the facts of the investigation during the pendency of the investigation.

Classified employees may be placed on a paid “administrative” leave of absence with pay pending an investigation. A classified employee who has been charged with a violation of law that is punishable as a felony may be placed on unpaid “administrative” leave, for a period not to exceed two months, pending an investigation. However, a classified employee who is placed on unpaid leave and is later exonerated of a felony must be reimbursed for lost pay, plus interest, and lost benefits. Unclassified employees may be placed on paid or unpaid leave pending an investigation.

Employees who have completed their probationary period and who are in the classified civil services may only be disciplined for just cause. Disciplinary action will be commensurate with the offense. Discipline for minor infractions will normally be imposed in a progressive manner with consideration given to the nature of the offense, prior disciplinary action, length of service, the employee’s position, the employee’s record of performance and conduct along with all other relevant considerations. Nothing in the policy shall be construed to limit the City’s discretion to impose a higher level of discipline under appropriate circumstances.

The following forms of misconduct constitute grounds for disciplinary action: incompetency, inefficiency, dishonesty, drunkenness, immoral conduct, insubordination, discourteous treatment of the public, neglect of duty, policy or work rule violations, conviction of a crime, failure of good behavior including a violation of ethics of public employment, failure to maintain licensing requirements, and any other acts of misfeasance, malfeasance, nonfeasance or any other reason set forth in O.R.C. § 124.34.

The property and image of the City is to be respected at all times; as such, an employee’s off duty conduct that could reasonably negatively impact the City may form the basis for discipline. Any comments or questions concerning the standard of conduct expected should be directed toward the employee’s immediate supervisor.

Employees have an obligation to immediately inform the City of any on-duty or off-duty arrests or convictions. An arrest or conviction may, or may not, result in discipline depending on the nature of the incident, the job performed, and other relevant considerations. Employees will not be granted vacation leave in order to serve jail time.

The filing or prosecution of criminal charges or other civil administrative investigations against an employee for alleged misconduct or criminal activity shall not be determinative as to appropriate disciplinary action, if any, under this policy. The City may investigate the employee's alleged misconduct or activities and determine the appropriate discipline, if any, without regard to pending administrative or criminal charges. The disposition of such administrative or charge is independent of a disciplinary investigation. Although the City may utilize information obtained during other investigations, the City's decision to take appropriate disciplinary action may or may not correspond with the filing, or non-filing, of criminal charges or civil actions. A felony conviction while employed with the City is just cause for termination.

Staff is responsible for reporting any incident or conduct they believe is inappropriate and/or in violation of City Policies and Procedures. This duty includes incidents actually observed, reported by residents, reported by staff, or suspected due to other facts.

When the City believes that discipline of a classified employee in the form of a paid or unpaid suspension, reduction or elimination of longevity pay, demotion or termination is possible, a pre-disciplinary conference shall be scheduled. Prior to the pre-disciplinary meeting, the employee will be provided with written notice of the charges against him. At the pre-disciplinary conference, the employee may respond to the charges or have his chosen representative respond. Failure to attend the pre-disciplinary conference shall be deemed a waiver of the conference.

Unclassified employees are not entitled to a pre-disciplinary conference.

Classified employees may appeal suspensions of more than three (3) days, reductions in pay or position, or removals to the Civil Service Commission consistent with the City's civil service rules.

COMPLAINT PROCEDURE

Employees may have questions or concerns caused by misunderstandings in the application of policies, procedures and work rules. The City believes these questions and concerns heard promptly, and action taken to resolve or clarify a particular situation. Complaints regarding unlawful discrimination or harassment should be brought according to the unlawful discrimination and harassment policy contained in this manual.

All employees shall have the right to file a complaint without fear of retaliation. No employee shall be disciplined, harassed or treated unfairly in any manner as a result of filing a complaint. A complaint is defined as a disagreement between an employee and City as to the interpretation or application of official policies, departmental rules and regulations, or other disagreements perceived to be unfair or inequitable relating to treatment or other conditions of employment. The following is the procedure to be followed when an employee has a complaint as defined above:

Step 1: Immediate Supervisor

An employee having a complaint shall file it in writing with his Immediate Supervisor, as outlined in the procedure for his work unit. The employee's Immediate Supervisor will review the complaint and attempt to resolve the complaint within a reasonable time and will provide the employee with a written response. Step 1 may be bypassed by either the employee or Immediate Supervisor if the Immediate Supervisor lacks the authority to make a change and/or the Immediate Supervisor is the subject of the complaint.

Step 2: Department Head

Where the employee is not satisfied with Step 1 response of the Immediate Supervisor, the employee may submit the original complaint to the Department Head within seven (7) calendar days of the supervisor's written response. The Department Head will review all material provided and provide the employee with a written response in a timely manner.

Step 3: Mayor (or Designee)

Where the employee is not satisfied with the Step 2 response, the employee may submit the original complaint to the Mayor, or Designee, within seven (7) calendar days. The Mayor, or Designee, will review all material provided and will provide the employee with a written response in a timely manner.

Step 4: Civil Service Commission

1. If the complaint is not resolved, the aggrieved may file an appeal with the Appointing Authority within five (5) working days after receiving a reply from the Director as noted in Step 3. All decisions of the Appointing Authority are final, except those under the jurisdiction of the Reynoldsburg Civil Service Commission.
2. This grievance procedure will not apply to matters of reduction in pay, involuntary discharge, demotion, or suspension. There is a separate appeal process for classified employees under the Civil Service Commission to handle these problems.

Time limits as set forth in the procedure may be extended by mutual agreement of the parties in writing.

DURATION OF RECORDS

All actions of record will be maintained in each employee's personnel file throughout his period of employment, with the exception that any records of documented warnings will be removed from the file, upon the written request of the employee, one (1) year after such action was taken,

provided no further corrective action of the same or similar nature has occurred. Written reprimands will be removed from the file upon the request of the employee, two (2) years after such action was taken, provided no further corrective action of the same or similar nature has occurred. Suspensions shall be removed from the file, upon the employee's request, four (4) years after such action was taken, provided that no further corrective action of the same or similar nature has occurred and further provided that the City can show no compelling need to retain such records beyond this time limit. All actions of record including warnings, written reprimands, and suspensions removed from an employee's personnel file shall be maintained in a separate sealed file. Reductions in pay or position shall be removed from a personnel file and shall be maintained in a sealed file upon the employee's request, four (4) years after such action was taken provided that the City can show no compelling need to retain such records beyond this time limit. Removed records, maintained in a sealed file, may only be accessed by the City in response to and defense of allegations filed against the City or its officials by the employee or by a third party, but shall not be utilized for any other purpose including discipline, promotions, or assignments, or pursuant to applicable law.

Removed records shall be destroyed in accordance with the City Records Commission.

LACTATION BREAKS

Employees who have recently given birth will be allowed a reasonable break time in order to nurse or express breast milk, for up to one year after the child's birth. The employee will be provided appropriate space, other than a bathroom, that is shielded from view and free from intrusion from workers and members of the public. Lactation breaks under this policy should, to the extent possible, run concurrently with any other break time available to the employee.

CONCEALED CARRY

Consistent with the Ohio Revised Code, no employee, contractor, client or other individual may carry, possess, convey or attempt to convey a deadly weapon or ordnance onto the property of the City. A valid concealed carry license does not authorize an individual to carry such a weapon onto these premises. Law enforcement officers specifically authorized to carry a firearm are exempted from this provision and may be permitted to carry a concealed weapon.

City employees are prohibited from carrying firearms any time they are working for the City or acting within the course and scope of employment. These situations include, but are not limited to attending training sessions or seminars, wearing a City identification badge, uniform, or other

City issued paraphernalia that an employee is required to wear relative to their employment and working in resident's homes or other sites off City premises. Except for law enforcement officers, no employee or member of the public may carry, transport, or store a concealed weapon, firearm, or ammunition in a City owned vehicle.

This policy does not prohibit employees, possessing a valid license to carry a concealed handgun, from transporting and/or storing a firearm or ammunition in their personal vehicle at work locations where their personal vehicle is otherwise permitted to be (e.g. City Parking Lot). However, the employee must leave the firearm and ammunition in their personal vehicle. Employees are neither permitted to remove their firearm or ammunition from their personal vehicles while at work locations nor are they permitted to bring a concealed firearm or ammunition into a City owned building. The employee's firearm and ammunition must be stored in their personal vehicle in accordance with the storage provisions of the Concealed Carry statute. The firearm and ammunition must be in a locked vehicle either in the glove compartment, a lock box or the trunk.

Employees shall immediately contact a supervisor if they suspect an employee or member of the public is carrying a concealed weapon, firearm, or ammunition on City premises. Employees are required to immediately contact a supervisor if they suspect an employee to be carrying a concealed weapon or firearm in violation of this policy at any time while they are working for the City, acting within the course and scope of employment, or acting as a representative of the City.

AUDITOR OF STATE FRAUD REPORTING SYSTEM

The Ohio Auditor of State's Office maintains a system for reporting fraud, including the misuse of public money by any official or office. The system allows all Ohio citizens, including public employees, the opportunity to make anonymous complaints through a toll free number, the Auditor of State's website, or the United States mail. Contact information is as follows:

Telephone: 1-866-FRAUD OH (1-866-372-8364)
 US Mail: Ohio Auditor of State's Office
 Special Investigations Unit
 88 East Broad Street
 P.O. Box 1140
 Columbus, OH 43215
 Web: www.ohioauditor.gov

CONTACT WITH NEWS MEDIA/RESIDENTS

Any employee contacted by the news media or a citizen on a matter related to City operations should direct the caller to contact the Appointing Authority or designee. This policy is designed to avoid duplication, assure accuracy, and protect employees and the City from the dissemination of misstatements and misinformation.

This policy does not prohibit employees from making a public statement, in their off duty hours, on matters of public concern. However, this policy does prohibit employees from making unauthorized public statements during their working hours and from making public statements about matters of private concern that negatively impact the City.

EMPLOYEE INFORMATION AND RECORDS**Employee Information**

The appropriate Appointing Authority shall establish and maintain a personnel file for each employee. The employee is responsible for providing the employer with the following information: the employee's legal name, address, telephone number, social security number, tax exemptions, affiliation with any branch of the armed services, the name and phone number of a person to contact in case of an emergency, loss of licensure or insurability, if applicable, and, any other requested information. In addition to providing this information, the employee is also responsible for promptly reporting any change in the information.

In the event the employer must send correspondence or other documentation to an employee who is on leave, the employer will mail the document to the last known address listed in the employee's personnel file. An employee will be considered to have constructive notice of any correspondence or documentation mailed to his last known address.

RELEASE OF RECORDS:

With the exception of certain law enforcement entities, the City, as well as, its employees is subject to the mandates of Chapter 1347 of the Ohio Revised Code regarding personal information systems. The City maintains records that are manually stored and records that are stored using electronic data processing equipment. Records maintained by the City include personal information (i.e. employee information required above).

The Human Resources Director is appointed to be directly responsible for the City's personal information systems. The City understands that it creates, receives, and maintains sensitive and private information, and will ensure that it collects, maintains, and uses only personal information that is necessary and relevant to the functions of the City. Personal information maintained by the City shall not be modified, destroyed, or disclosed without the approval of the Records Commission. The City will continually monitor the personal information system, and make necessary adjustments to ensure the system's accuracy. Employees will be trained on the use of personal information, including review of this policy. Employees who use personal information in an unauthorized manner shall be subject to the City's disciplinary policy.

Records maintained by the City that are not defined as "public records" in §149.43 of the Ohio Revised Code or other applicable provisions of law, shall not be released from an employee's personnel file unless specifically authorized by such employee in writing. Pursuant to applicable law, medical records are not public records and are maintained in a separate file. Records maintained by the City that are defined as public records shall be released in accordance with law. The City will attempt to give employees at least twenty-four hours notice before releasing their personal information in response to a public records request.

REVIEW OF FILE:

Each employee shall have the right, with reasonable notice, to examine his personnel file. Such examination shall be made on non-work time or at some other mutually agreeable time. If an employee disputes the accuracy, timeliness, relevance, or completeness of documents in her file, he may submit a written request that the appointing authority investigate the current status of the information. The appointing authority will make a reasonable investigation to determine the accuracy, timeliness, relevance, and completeness of the file, and will notify the employee of the results of the investigation and any plans the appointing authority has to take action with respect to the disputed information.

Employees are not permitted to alter, add or remove documents or other information contained in their personnel files absent express authorization from the appropriate appointing authority. An employee who alters, adds or removes documents or information from his personnel file without prior approval may be subject to discipline. Employees may submit a statement to be attached to any disputed document.

PERSONNEL POLICY MANUAL ACKNOWLEDGEMENT

I acknowledge receipt of this manual and understand and agree that I am responsible for knowing its contents and for keeping updated. I also understand that this manual is City property that must be returned to the appointing authority when I separate from employment with the City.

I further acknowledge and understand that this manual **does not create a contract of employment with the City for any purpose**. I agree and understand that any and all provisions of this manual may be modified or eliminated, without advance notice to me, at any time.

Issued To: _____

Signed: _____

Date Received: _____

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: REQUESTING CHANGES TO CHAPTER 160.02

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak
-------------------------	--------------------------	--------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

For all changes to be affective 1/1/2022. - (SEE ATTACHED)

This ordinance will have three reading, and waiving the thirty day waiting period.

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 (a) AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE (a) ADMINISTRATION, (e) PARKS AND RECREATION DEPARTMENT, (f) POLICE DEPARTMENT, AND (g)(2) SERVICE DEPARTMENT - BUILDING DIVISION; SECTION 160.03 (b) SUPERVISORY PAY RANGE, (c) SENIOR POLICE MANAGEMENT, (d) SEASONAL EMPLOYEE (1) PARKS AND RECREATION, (2) SERVICE DEPARTMENT, (3) STREET DEPARTMENT, (e) OCCASIONAL LABOR/INDEPENDENT CONTRACT; SECTION 160.04 (4) TOMATO FESTIVAL EVENT STAFFING COMPENSATION; SECTION 160:05 OVERTIME ELIGIBILITY; SECTION 160.07 LONGEVITY; AND SECTION 160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT) FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is necessary

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

to amend Reynoldsburg Chapter 160.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City of Reynoldsburg, Ohio Chapter 160 does hereby amend the Section 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (a) Administration, (e) Parks and Recreation Department; (f) Police Department and (g) (2) Service Department - Building Division; Section 160.03 (b) Supervisory Pay Range (c) Senior Police Management, (d) Seasonal Employee (1) Parks and Recreation (2) Service Department, (3) Street Department, (e) Occasional Labor/Independent Contract; Section 160.04 (4) Overtime Eligibility; Section 160.07 Longevity; and 160.12 City Clothing provided (Senior Police Management) for the City of Reynoldsburg polices to read as follows:

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the policy in place on January 1, 2022; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

City of Reynoldsburg, Ohio
Chapter 160
Employee Compensation

Attachment: Chapter 160 draft 2022 redraft.doc [Revision 1] (Chapter 160 Updates 2022)

1/1/2021

Ordinance 96-2020 passed 12/8/2020

TABLE OF CONTENTS

160.01	DEFINITIONS.....	1
160.02	AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE.....	8
160.03	SALARY SCHEDULE.....	11
160.04	OTHER COMPENSATION.....	13
160.05	OVERTIME ELIGIBILITY.....	14
160.06	OVERTIME PAY.....	14
160.07	LONGEVITY.....	15
160.08	ADMINISTRATION OF PAY PLAN.....	15
160.09	GROUP INSURANCE.....	17
160.10	EDUCATIONAL ASSISTANCE.....	18
160.11	CITY CLOTHING PROVIDED.....	19
160.12	CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT).....	20

Ordinance 96-2020 passed 12/8/2020

160.01 DEFINITIONS

Active Pay Status: Except where otherwise defined in this manual, active pay status is a period when an employee is eligible to receive pay directly from the City and includes hours worked, and/or paid leave.

ADA: Americans With Disabilities Act.

Appointing Authority: Elected Official, commission, board or body having the power to appoint, to remove, to suspend or otherwise discipline positions in any office, department, commission, or board.

BWC: abbreviation for Ohio Bureau of Workers' Compensation.

City: The City of Reynoldsburg, Ohio.

Classification (Class): a position, or group of positions that involve similar responsibilities and require similar qualifications to which the same schedule of compensation equitably applies.

Classification Plan (Class Plan): alphabetically arranged compilation of the classification specifications for employees of the City.

Classification Series: classifications which are closely related, and grouped to form a career progression.

Classification Title: descriptive name of a group of positions similar enough to be included under a single classification.

Classified Service: all persons in the employ of the City, not specifically included in the unclassified service.

Collective Bargaining Agreement: written agreement(s) entered into between the City and an exclusive representative of employees of the City pursuant to ORC Section 4117.

Commission: the Civil Service Commission of the City of Reynoldsburg, Ohio.

Compensatory Time: the substitution of earned hours off, in lieu of overtime pay.

Continuous Service: uninterrupted service of an employee with the City where no break in service occurs. Authorized leaves of absence, or any separation from service which carries with it the right to reinstatement or reemployment shall not constitute a break in service provided the employee is reinstated or reemployed within the allowable time. However, time spent on a leave of absence without pay, layoff, or other separation shall not be included where the completed service of the employee is utilized to determine eligibility for City-provided benefits, except where the employee has a right to such benefits under USERRA (Military Leave).

Day(s): unless otherwise specified, means calendar day(s).

Demotion: change in position that reduces the employee's scope of responsibility and compensation.

Department: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Department Head: supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City. Also called Director in some departments.

Designee: any person authorized by the City or management official to perform a function with or on behalf of the City or management official.

Director: an unclassified supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City.

Discourteous Treatment: failure by an employee to treat others with respect, in a polite and courteous manner.

Dishonesty: disposition to lie, cheat, or defraud; untrustworthiness; lack of integrity.

Distribution: an act of distributing goods, materials, and/or written materials or literature.

Division: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Division Head: supervisor (as defined herein) charged with the responsibility of managing a division on behalf of the City. Also called Superintendent in some divisions.

Earned Time: includes hours actually worked plus hours granted to the employee by the City for holiday, and/or any paid leave provided.

Employee: any person holding a position subject to appointment, removal, promotion, or demotion by the Appointing Authority.

Employee, Classified: an employee included in the Classified Civil Service of the City of Reynoldsburg as defined by City Charter.

Employee, Half-Time: part-time employee who regularly works 20 hours per week who will receive sick time of 2.30 hours per pay, vacation at 1.54 hours per pay, and holiday pay at 4 hours per holiday.

Employee, Full-Time: an employee whose employment is expected to continue for longer than one year and who normally works a standard workweek of a minimum of 40 hours.

Employee, Seasonal: An individual hired primarily to perform services which because of climatic conditions or because of the seasonal nature of such service, it is customary to operate only during regular periods of forty weeks or less in any consecutive fifty-two weeks.

Employee, Service Date: date on which an employee was appointed to initial employment with the City adjusted for time off without pay, or any prior service credit.

Employee, Three-quarter time: part-time employee who regularly works 30 hours per week who will receive sick time of 3.45 hours per pay, vacation at 2.31 hours per pay, and holiday pay at 6 hours per holiday.

Excused Absence: absence from work with the approval of the Appointing Authority or appropriate designee (e.g., sick leave, vacation, holiday, unpaid leave of absence, etc.).

Exempt Employee: salaried employee determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act, and who therefore does not have to legally be paid the statutory minimum wage and/or be compensated, at premium rates, for additional hours worked in the workweek.

FLSA: abbreviation for the Fair Labor Standards Act.

FML: abbreviation for Family and Medical Leave.

Flex-Time: adjustment of an employee's work hours to avoid the employee working in excess of 40 hours in one (1) workweek or any other standard work period established in accordance with the FLSA.

Interim Appointment: Interim appointment, made necessary by reason of sickness, disability, or other approved leave of absence of regular officers or employees shall continue only during, such period of sickness, disability or other approved leave of absence. Interim appointments shall be made only to fill a vacancy that results from an employee's absence, or to fill a vacancy that results because of an other employee receives an interim appointment.

Injury Leave: period of time granted by the Appointing Authority or designee for inability of the employee to work because of an on-the-job accident substantiated by a medical report.

Legal Holidays: days proclaimed by the Mayor as days which employees are normally not required to work and are paid the normal hours per day at the employee's prevailing rate, according to the schedule set forth in Section 5.06 or 5.061 herein, as applicable.

Length of Service: interval from the employees service date to any given date.

Longevity: Full-time employees of the City shall be eligible for longevity compensation at the conclusion of six years of continuous service. Payment will be made annually as a lump sum.

Non-Exempt Employee: an employee who is entitled to be paid the federal minimum wage and to be paid at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for all hours worked in excess of 40 in the established workweek or other standard work period established in accordance with the FLSA.

O.R.C.: abbreviation for the Ohio Revised Code. Also abbreviated as R.C. when followed by a chapter or section number.

OSHA: abbreviation for Ohio's Occupational Safety and Health Act.

Occasional Labor/Independent Contract: an employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable and not paid through a timesheet.

Overtime: time worked by non-exempt full-time employees in excess of the normal schedule.

Part-time: an individual that does not work a regular 40 hour work week .

PERS: abbreviation for the Public Employees Retirement System.

PFDPF: abbreviation for the Ohio Police and Fireman's Disability and Pension Fund.

Pay Period: the official pay period shall be biweekly.

Pay Plan: schedule of compensation rates established for all classifications or positions in the City service.

Personnel Actions: a specific act by the City to implement a personnel decision (e.g. hiring, promotion, demotion, suspension, removal, layoff, wage increases).

Personnel Decisions: such decisions include, but are not limited to: (1) recruitment, (2) selection, (3) placement, (4) testing, (5) training, (6) promotions and transfers, (7) layoff and recall, (8) removal, (9) disciplinary action, (10) employee benefits and compensation, and (11) tangible program services and benefits.

Position: group of duties and responsibilities assigned or delegated by competent authority to be performed by one (1) person. All of the positions listed in the organizational chart constitute positions within City. Positions and the duties of a position may be revised, but the employee's classification remains the same unless the position is reclassified.

Prevailing Pay Rate: rate of compensation in effect at any time.

Prior Service Credit: the City will allow service credit for any prior service an employee may have had with the City or any other Ohio governmental agency or Ohio political subdivision. Part-time service will be pro-rated for prior service credit purposes.

Promotion: change in position which results in an increase in an employee's compensation and responsibility.

Separation (except for cause): applies when the employee leaves the City service of his own volition.

Sick Leave: period of time granted by the Appointing Authority or appropriate designee due to inability of the employee to work because of physical or mental sickness, or injury due to an off-the-job accident.

Solicitation: act of requesting an individual to purchase goods, materials, or services, or a plea for financial contribution.

Superintendent: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Supervisor.

Supervisor: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Superintendent.

Suspension: relief of an employee from duty without pay, usually for a short period of time as a disciplinary measure.

Temporary Appointment: Temporary appointments within the classified services are addressed in the Civil Service Rules.

Transfer: voluntary and/or involuntary reassignment from one position and/or department in the City service to another.

Training Appointment: In the event of a planned (i.e. retirement, notice given of separation) employee separation, the Appointing Authority may employ an additional employee for no longer than eight (8) weeks while the current employee continues their employment with the City.

Unclassified Service: those positions set forth in Section 7.03 of the City Charter as applied to the Civil Service of the City of Reynoldsburg. Positions in the unclassified service shall be exempt from all examinations.

Vacation Leave: period of time granted by the Appointing Authority or appropriate designee during which employees are exempt from work and paid at the employees prevailing rate.

Vacation Year: the interval of time based on the employee's service date with the City and extends from service date to service date.

Vendor: any individual or group engaged in or desiring to engage in the supply of goods, materials, or services, (which are utilized in the conduct of public business) to the City and/or its employees.

Work Area: any office, room, or physical location where official City business is transacted and/or operations of the City are conducted.

Work Time: the time when an employee's duties require that the employee be engaged in work tasks.

Written Reprimand: written record of disciplinary action, usually issued after a written warning has failed to improve an employee's conduct or when the employee has committed a more serious violation, which is provided to the employee and placed in the employee's personnel file in an attempt to improve the employees conduct and performance.

Written Warning: written documentation of a verbal counseling and instruction which is provided to the employee and placed in the employee's personnel file to correct any misconduct and improve the employee's conduct and performance.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	22
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary	1	Unclassified	15
Clerk of Courts	1	Unclassified	18
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator Deputy Clerk	1p/t	Classified	8
Data Entry Operator Deputy Clerk	1	Classified	8
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	17
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	22
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events and Media Coordinator	1	Unclassified	14
<u>Diversity, Equity, Inclusion Compliance Manager</u>		<u>Classified</u>	<u>21</u>
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director			
Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Senior Citizens Assistant	2 p/t <u>1</u>	Classified	5
Senior Center Activities Instructor	1 p/t	Classified	3
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent/Arborist	1	Classified	14
Parks Grounds Maintenance	2	Classified	45
Field and Landscape Operator	2	Classified	6
Horticulturist	1	Classified	10
Recreation Coordinator	1	Classified	7
<u>Park Ranger</u>	<u>2</u>	<u>Classified</u>	<u>12</u>
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	See Chapter 166
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	9	Classified	See Chapter 162
Support Services Supervisor	1	Classified	18
Property Room Coordinator	1	Classified	10
Property Room Clerk	1p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Safety Records Technician	3	Classified	9
Public Safety Records/Research Technician	1	Classified	10
Court Specialist	1	Classified	10
Command & Staff Administrative Assistant	1	Classified	11
Accreditation Manager	1 p/t	Classified	10
Training Coordinator	1p/t <u>(3/4)</u>	Classified	10
Court Liaison	2 p/t	Classified	13
<u>Public Safety Social Worker Supervisor</u>	<u>1</u>	<u>Classified</u>	<u>17</u>
Public Safety Social Worker/			
Victim Advocate	1	Classified	16**
<u>Public Safety Social Worker/</u>	<u>1</u>	<u>Classified</u>	<u>15</u>

Victim Advocate

** Will eliminate the pay grade 16, once Public Safety Social Worker Supervisor is added.

Change pay grade for Public Safety Social Worker/Victim Advocate to a 15.

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	12
(2) Building Division			
Chief Building Official	1	Classified	19 <u>21</u>
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Permit Technician	2	Classified	11
Code Compliance Officer	4	Classified	10
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Manager	1	Classified	15
Account Clerk 2	4	Classified	8
(4) Street Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			
Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Maintenance Spec/Equip Operator	2	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	22

**CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE**

160.03 SALARY SCHEDULE

(a) Full Time Employees – NON SUPERVISORY PERSONNEL

BEGINNING July 1, 2021 with the implementation of steps, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

Pay Grade	Step 1	Year 2 COLA	Step 2	Year 4 COLA	Step 3	Year 6 COLA	Step 4	Year 8 COLA	Step 5	Year 10 COLA	Step 6
3	\$15.91	2% COLA	\$16.70	2% COLA	\$17.54	2% COLA	\$18.41	2% COLA	\$19.34	2% COLA	\$20.30
4	\$16.88	2% COLA	\$18.51	2% COLA	\$20.12	2% COLA	\$21.74	2% COLA	\$23.30	2% COLA	\$24.96
5	\$17.30	2% COLA	\$18.97	2% COLA	\$20.62	2% COLA	\$22.29	2% COLA	\$23.89	2% COLA	\$25.58
6	\$17.65	2% COLA	\$19.35	2% COLA	\$21.02	2% COLA	\$22.73	2% COLA	\$24.36	2% COLA	\$26.09
7	\$18.00	2% COLA	\$19.74	2% COLA	\$21.44	2% COLA	\$23.18	2% COLA	\$24.85	2% COLA	\$26.61
8	\$19.13	2% COLA	\$20.78	2% COLA	\$22.45	2% COLA	\$24.08	2% COLA	\$25.75	2% COLA	\$27.41
9	\$20.05	2% COLA	\$21.78	2% COLA	\$23.53	2% COLA	\$25.24	2% COLA	\$26.99	2% COLA	\$28.73
10	\$20.55	2% COLA	\$22.53	2% COLA	\$24.12	2% COLA	\$25.87	2% COLA	\$27.67	2% COLA	\$29.45
11	\$20.96	2% COLA	\$22.77	2% COLA	\$24.60	2% COLA	\$26.38	2% COLA	\$28.22	2% COLA	\$30.04
12	\$21.38	2% COLA	\$23.23	2% COLA	\$25.09	2% COLA	\$26.91	2% COLA	\$28.78	2% COLA	\$30.64
13	\$21.81	2% COLA	\$23.69	2% COLA	\$25.59	2% COLA	\$27.45	2% COLA	\$29.36	2% COLA	\$31.25
14	\$22.24	2% COLA	\$24.16	2% COLA	\$26.11	2% COLA	\$27.99	2% COLA	\$29.95	2% COLA	\$31.88
15	\$22.69	2% COLA	\$24.65	2% COLA	\$26.63	2% COLA	\$28.55	2% COLA	\$30.55	2% COLA	\$32.52

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

** Scale will automatically adjust by 2% each year beginning January 1, 2022.

(b) SUPERVISORY PAY RANGE

Pay Grade	Minimum	Maximum
14	\$ 26.00	\$ 40.00 <u>47.00</u>
15	\$ 27.00	\$ 42.00 <u>49.00</u>
16	\$ 28.00	\$ 44.00 <u>51.00</u>
17	\$ 29.00	\$ 46.00 <u>53.00</u>
18	\$ 30.00	\$ 48.00 <u>55.00</u>
19	\$ 31.00	\$ 50.00 <u>57.00</u>
20	\$ 32.00	\$ 52.00 <u>59.00</u>
21	\$ 34.00	\$ 54.00 <u>61.00</u>
22	\$ 36.00	\$ 56.00 <u>63.00</u>

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Senior Police Management

Pay Grade	Minimum	Maximum
24A	\$ 50.00	\$ 65.00 <u>67.00</u>
26A	\$ 55.00	\$ 70.00 <u>72.00</u>

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Part Time Employee

Part time employees' rate of pay shall be set by the Appointing Authority within the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

~~Seasonal Recreation Employee Leader~~ ~~————~~ ~~\$8.00~~ ~~\$9.50~~ - ~~\$30.00~~ \$25.00
 Seasonal Maintenance Employee ~~\$8.50~~ \$10.00 – ~~\$16.00~~ \$25.00
 Bus/Van Driver \$9.50 per hour-~~\$16.00~~ \$25.00

2) Service Department

Water/Wastewater Laborer \$10.00 - ~~\$12~~ \$15.00 per hour
 Service Seasonal Laborer \$10.00 - ~~\$12~~ \$15.00 per hour

3) Street Department

Street Seasonal Laborer \$10.00 - ~~\$12~~ \$15.00 per hour

(e) Occasional Labor/Independent Contract

Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

(1) Parks and Recreation Department:

Umpire/Referee- ~~\$7.00~~ 11.00 to ~~\$60.00~~ 100.00 per game
 Program Assistant ~~\$7.80~~ 11.00 - ~~\$20.00~~ 75.00 per game/hour

(2) Service Department (Building Division)

Building Plans Examiner
 Residential/Inspector \$13.00 - \$16.00 per hour

(f) Other

Intern – permitted by a department that has funding available within the department budget for a college intern that will be on payroll on a part-time basis not to exceed six-months. There will be no benefits, holiday, vacation and sick leave earned.

160.04 OTHER COMPENSATION

(1) Water/Wastewater Departments – License Compensation

(a) Any employee in the Water Department or Waste Water Department who receives a Class I, Class II, or Class III license from the Ohio EPA shall receive an additional amount per month for the highest held as follows:

Class I	\$ 75.00
Class II	\$100.00
Class III	\$150.00

(b) An employee may be compensated for the highest license regardless of how many are within the Department.

(2) All Second Shift Chapter 160 Eligible Employees Shift Differential

A shift differential of seventy-five cents (\$.75) per hour worked shall be paid to any Chapter 160 eligible employees when the majority of their regularly scheduled shift is after 1:00 p.m. and before 6:00 a.m.

Employees who work less than 20 hours per week on a regular basis will receive no benefits.

(3) Tomato Festival Event Staffing Compensation

Any employee that works a four-hour shift on Thursday OR Friday outside their regular work day AND a four-hour shift on Saturday of the Tomato Festival will receive their hourly pay and one (1) additional Personal day to be used no later than December 15 of the year earned. Hourly rate is defined as current rate of pay and time and a half if applicable. Employees may elected to receive compensatory time in lieu of overtime if they wish.

160.05 OVERTIME ELIGIBILITY

A. POLICY

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

Safety Director	Service Director
Development Director	Deputy Chief of Police
Parks & Recreation Director	Computer Systems Director
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Chief of Police
Tax Administrator	Finance Manager
Assistant City Prosecutors	Clerk of Council
Planning & Zoning Administrator	Assistant City Attorney
Criminal Justice Program Administrator	
<u>Public Safety Social Worker/Victim Advocate **</u>	
<u>Public Safety Social Worker/Victim Advocate Supervisor</u>	

**Public Safety Worker/Victim Advocate will become an hourly position once the Supervisor role is filled.

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.
3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

160.06 OVERTIME PAY

(a) Overtime will be authorized by the Appointing Authority or designee when it is necessary to prevent loss of life, damage to property, or to continue essential City services. Only full-time non-exempt employees are eligible for overtime pay.

(b) Full-time employees required to work, in excess of the established regular work week, holidays and/or any paid leave during the scheduled work week, shall be compensated for the excess hours at the rate of one and one-half (1½) times their

current rate of pay. Employees must submit a time sheet by noon on Monday in order to be paid for overtime in the prior two (2) weeks. If not, overtime will be paid in the following pay period. Part-time employees must work more than forty (40) hours per week in order to qualify for overtime pay.

(c)The work period for calculating overtime shall be 12:00 a.m. Saturday through 11:59 p.m. Friday, unless the City has established an alternative work period for certain classes of employees. The City's right to use dual calculations to compute overtime owed to employees covered by collective bargaining agreements remains intact.

(d)In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.

160.07 LONGEVITY

Effective January 1, 2022, fFull-time employee of the City shall be eligible for longevity compensation at the conclusion of on the anniversary of six-five (65) years of continuous service. Employees who are eligible for longevity prior to November 1, 2014 will have an adjusted longevity payment date of November 1. Longevity will be paid on the pay period that includes November 1 annually.

Full-time employees who become eligible for longevity as of November 1, 2014 will be paid longevity their actual anniversary dated with the city. The new rate effective January 1, 2019 2022 is:

<u>From</u> (Conclusion of): <u>Anniversary</u>	<u>To</u> (Conclusion of):
6th of <u>5th</u> year	9 th year \$550.00 annually
10 th year	14 th year \$ 600.00 annually
15 th year	19 th year \$ 650.00 annually
20 th year	---- \$ 700.00 annually

Employee must be employed by the City of Reynoldsburg on their longevity payment date to receive longevity pay. Longevity pay will not be prorated.

160.08 ADMINISTRATION OF PAY PLAN

(a) SALARY SCHEDULE AND PAY GRADES

- 1) Effective January1, 2021 the City will update the step program for non-bargaining unit employees in pay grades 1 through 15 in non-supervisory roles as reflected in 160.03 (a). Effective January 1, 2021, any adjustments in step assignments will be made at the discretion of the Appointing Authority to fall in line with the new step program being implemented. Effective January 1, 2023, each employee will then

move through their steps on their anniversary date of each year that falls on years that end in odd numbers. Effective January 1, 2022 and each January 1 thereafter the scale will adjust by two percent (2%) each year.

- 2) The Appointing Authority will determine what step an individual is assigned based upon the qualification at the time of the initial hiring/transfer/promotion.

In the event an individual does not meet expectations on their annual review, moving to the next step could be delayed. Any employee not meeting performance standards will be notified of a delay of the step increase by six-months. At the six-month mark there will be another evaluation of performance and if the employee meets the performance standards, they will be granted their step increase and then move forward to their next step on their anniversary date. The denial of an increase is not a disciplinary action nor a reduction in pay, the employee has simply not earned an increase.

- 3) If there are specific required certifications and/or licenses that is required for a position and it is achieved, the Appointing Authority may authorize the moving to a higher step within the range.
 - 4) For supervisory staff in pay grades 14 -26A hiring rate of pay will be based upon the minimum and maximum range set forth in each pay grade, based upon qualifications and approval of the appointing authority. Annual increases will be based upon annual performance reviews/feedback from their supervisor and/or Appointing Authority within the approved ranges and will be effective January 1 of each year. Any other salary adjustments will be made at the discretion of the Appointing Authority.
 - 5) All employee change forms shall be signed by the Appointing Authority, City Auditor or designee of the City Auditor, and the Human Resources Director to confirm that such change forms are consistent with the requirements set forth in Chapter 160.
- (b) Cost of Living Adjustments
On January 1 of each calendar year that is an even number, there will be a two-percent (2%) cost of living adjustment for all non-bargaining unit employees.
- (c) Promotions
 Upon promotion, the employee's rate of pay shall be adjusted from their current pay grade and step and to the assigned pay grade and the step determined by the Appointing Authority.
- (d) Transfers and Certain Other Appointments

Upon lateral transfer or appointment to a classification within the same Pay Grade, the employee's pay rate will be set by the Appointing Authority pursuant to Section 160.08 (a) (2). If that lateral transfer or appointment is to a classification with a lower Pay Grade, the appointing authority may establish the employee's pay at an

equitable rate within the lower Pay Grade authorized by Reynoldsburg Chapter 160.03 Salary Schedule. Promotion transfers and appointments will be approved by the Appointing Authority. All benefits are retained when an employee transfers or is appointed to another position within the service of the City for any reason.

160.09 GROUP INSURANCE

(a) Each employee eligible for medical insurance under the Affordable Health Care Act is entitled to such benefits provided by a group insurance contract, the premiums of which, including premiums for dependent coverage, if appropriate, shall be paid by the City less an employee/newly elected or appointed official premium contribution of twelve percent (12%) of the total monthly premium for health, and seven percent (7%) for dental and vision insurance unless otherwise specified. Premium contributions shall be paid by payroll deduction. Coverage's and exclusions are as follows:

1. Effective January 1, 2014, eligible employees and each newly elected official who choose to utilize the City's medical insurance will pay twelve (12%) of the monthly premium contribution.
2. Effective January 1, 2008 for eligible employees and place into the H.S.A. amounts for single and family coverage as determined annually by City Council. Contributions for elected officials shall be equal to the contribution for full-time employees. Said amounts will be placed into the individual H.S.A. by the Auditor not later than January 15th of each year or as determined by the appropriate Labor Agreement.

A. The following shall apply for each full-time employee and is eligible for Medicare coverage:

The City will reimburse said full-time employee or elected official for qualified medical expenses and prescriptions that meet the insurance plan deductible coverage up to the same contribution level of those not eligible for Medicare coverage.

3. Full-time employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive twenty-five (25) dollars per month while such forfeiture is in effect.
4. Full-time employees may "opt out" of City provided health insurance provided they supply a certificate of coverage from another provider. Employees who "opt out" of employee only coverage will be paid One Thousand Five Hundred Dollars (\$1,500.00) annually. Employees who "opt out" of family coverage will be paid Two Thousand Five Hundred Dollars (\$2,500.00) annually and any employee opting to take employee only coverage in lieu of family coverage, except as determined by Section (4) above, will be paid One Thousand Five Hundred Dollars (\$1,500.00)

annually. All dates of payments made under this “opt out” provision will be determined by the Auditor.

5. Each permanent three-quarter (30 hour) or more employee shall receive a minimum of Fifty Thousand Dollars (\$50,000.00) or one times annual salary Life insurance rounded off to the next higher One Thousand Dollars (\$1,000.00), plus an equal amount of Accidental Death Insurance. Part-time elected officials do not receive Life Insurance benefits. Premiums shall be fully paid by the City. The city shall provide police liability insurance for all police officers.

Effective January 1, 2001 each full-time, non-bargaining unit employee is entitled to disability benefits provided by an insurance carrier, the premium of which is paid by the City of Reynoldsburg.

160.10 EDUCATIONAL ASSISTANCE

1. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
2. The allowances for assistance are as follows:
 - A. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
 - B. The allowances for assistance are as follows:
 1. The annual allowance for college credit coursework education assistance (per employee) is \$3,000.00 per academic year.
 2. The annual allowance for non-college credited coursework education assistance (per employee is \$1,000.00 per academic year
 3. Annual text book reimbursement shall not exceed fifty percent (50%) of the actual cost of textbooks for college credit coursework and \$250.00 for non-college credit coursework during the academic year.
 4. All coursework must be preapproved before commencement of the course
3. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a grade of C or better, or pass a pass/fail course. Reimbursement shall be made upon submission of official transcripts, tuition statements, and receipts for textbooks.

4. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City of Reynoldsburg within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

160.11 CITY CLOTHING PROVIDED

1. The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.
2. The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.
3. Clothing shall be conducive to the safe and effective performance of required job duties.
4. Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.
5. Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.
6. The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees. Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee.
7. Employees not required to wear uniforms daily, may be provided shirts, sweaters, and jackets, etc. with the City of Reynoldsburg logo. The clothing may be worn for work at any time but are primarily to be worn for special events where it is desired the City of Reynoldsburg employees can be identified.

All clothing purchased must be approved colors and be branded with City of Reynoldsburg logo/name. Department directors are responsible for approving clothing options with the City of Reynoldsburg logo.

While wearing city branded clothing, employees are to conduct themselves in a professional manner. This portion of the policy does not negate the ability of the

City of Reynoldsburg from providing protective clothing, boots, vests, gloves, aprons or other items deemed protective in nature and intended for specific purposes.

Uniforms or clothing purchased by the city and distributed to employees will be treated as a fringe benefit, included as wages to the employee and subject to withholding tax purposes unless not permit by law.

160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT)

In addition to non-conflicting provisions in Section 7.07, the following shall apply to Senior Police Management.

The City shall furnish the basic uniforms and new equipment for all sworn officers. Uniform parts and equipment shall be replaced by the City on an as-needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the employee's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the employee's separation pay.

The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the employee's misconduct or negligence.

The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the employee's misconduct or negligence. This section shall provide coverage only for a like amount of the damaged eye glasses.

Employees assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount ~~of \$850 per year. Clothing selected shall be at the discretion of the employee but shall be moderately conservative in style, cut, and color, and shall be acceptable to the local business community as agreed upon in the collective bargaining agreement.~~

If not caused by negligence or misconduct of the employee, civilian clothing and/or components damaged to the point of unserviceability, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Employees shall be reimbursed for necessary dry cleaning of uniforms or plain cloths items. Dry cleaning will be provided to staff who serve as Court Liaisons. Employees shall utilize the dry cleaning facility or facilities designated by the City.

The City will provide clothing/equipment per the collective bargaining agreements.
 following items shall be provided by the City:

_____ Trousers _____ 5 _____	_____ Holster _____ 1 _____
_____ Shirts, Winter _____ 5 _____	_____ Magazine _____ 2 _____
_____ Shirts, Summer _____ 5 _____	_____ Magazine Pouches _____ 1 (dbl) _____
_____ Ties _____ 3 _____	_____ Handcuffs _____ 1 _____
_____ Tie Bar _____ 1 _____	_____ Handcuff Case _____ 1 _____
_____ Shoes _____ 1 pair _____	_____ Handcuff Key _____ 1 _____
_____ Boots _____ 1 pair _____	_____ Belt Keepers _____ 4 _____
_____ Jacket All Season _____ 1 _____	_____ Walkie Talkie Holder _____ 1 _____
_____ Raincoat _____ 1 _____	_____ Mace _____ 1 _____
_____ Hat, Winter _____ 1 _____	_____ Mace Holder _____ 1 _____
Gloves _____ 1 pair _____	Flashlight _____ 1 _____
_____ Hat, Summer _____ 1 _____	Protective Vest _____ 1 _____
Raincoat Cover _____ 1 _____	Belt (Trouser) _____ 1 _____
_____ Hat Badge _____ 1 _____	Gun Belt _____ 1 _____
_____ Breast Badge _____ 2 _____	Service Weapon _____ 1 _____
Name Plate _____ 2 _____	Formal Dress Police Uniform _____
_____ Whistle _____ 1 _____	Whistle Chain _____ 1 _____

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: Fund Health Savings Accounts for 2022

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

That this Ordinance is to be deemed an emergency measure necessary for the financial needs of the city and further to be effective January 1, 2022

Emergency:

Full Three Reading and Pass as an Emergency in Order to Be Effective on 1/1/2022

Financial needs of the City government.

This legislation is to fund the Healthcare Saving Accounts for employees for 2022.

	FAMILY	SINGLE
Chapter 160	Up to \$4000	Up to \$2000
FOP	as negotiated in contract	
FOP-OLC	as negotiated in contract	
FOP-POBA	as negotiated in contract	

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH SAVINGS ACCOUNTS FOR 2022, AND DECLARING AN EMERGENCY

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

WHEREAS, the City Council has determined a procedure to establish healthcare insurance costs and benefits for City employees; and

WHEREAS, Council approves a contribution to be made to employees' health savings account and health reimbursement accounts for the employer sponsored high deductible health plan.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1: That the City Auditor is at this moment authorized and directed to fund the Health Savings Accounts that have been established by Chapter 160 Employee Compensation, for City employees and elected officials, in the following amounts for 2021:

	FAMILY	SINGLE
Chapter 160	Up to \$4000	Up to \$2000
FOP	as negotiated in contract	
FOP-OLC	as negotiated in contract	
FOP-POBA	as negotiated in contract	

Section 2. That for all those employees who begin employment after the Health Care Savings Accounts have been funded; the City Auditor will determine the amounts and dates applicable to them.

Section 3. That this Ordinance is to be deemed an emergency measure necessary for the financial needs of the city and further to be effective January 1, 2022, as per Labor Contracts and PPM; wherefore upon adoption by the Council, this Ordinance shall be in effect on

January 1, 2022 upon the signature of the Mayor.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: End of Year Financial Fund Clean-Up

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Full Three Readings and Pass as an Emergency

End of Year Financial Fund Clean-Up

Transfer of Funds Among Various Departments for Year End Clean Up Ordinance Making
 Transfer of Funds Among Various General Fund Departments, Making Appropriations
 therefore:

Annual Clean Up Ordinance

GENERAL FUND:

Unappropriate \$6,775.00 from account 110.479.5102 BUILDING WAGES

Appropriate:

COMMUNITY EVENTS DEPARTMENT:

110.344.5105 OVERTIME	\$1500.00
110.344.5151 PERS	\$ 750.00

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

110.344.5161 Insurance \$ 250.00

MAYOR:

110.522.5105 Overtime \$ 500.00

110.522.5151 PERS \$ 550.00

110.522.5161 Insurance \$ 250.00

Human Resources:

110.582.5106 Longevity \$ 50.00

110.582.5161 Insurance \$ 400.00

Clerk of Courts:

110.593.5106 Longevity \$ 550.00

110.522.5151 PERS \$ 400.00

110.522.5161 Insurance \$1000.00

Public Health and Welfare:

110.810.5376 County Health Services \$ 575.00

Debt Fund:

Appropriate from un-appropriated debt fund 310 \$250.00 to account 310.991.5424

Interest.

Visitors' Bureau:

Appropriate from the un-appropriated Visitors' Bureau Fund (920) to account 920.000.5527
Agency Distributions.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Council unappropriate and appropriate funds to the following accounts:

GENERAL FUND:

Unappropriate \$6,775.00 from account 110.479.5102 Building Wages

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

Appropriate:

COMMUNITY EVENTS DEPARTMENT:

110.344.5105 OVERTIME	\$1500.00
-----------------------	-----------

110.344.5151 PERS	\$ 750.00
-------------------	-----------

110.344.5161 Insurance	\$ 250.00
------------------------	-----------

MAYOR:

110.522.5105 Overtime	\$ 500.00
-----------------------	-----------

110.522.5151 PERS	\$ 550.00
-------------------	-----------

110.522.5161 Insurance	\$ 250.00
------------------------	-----------

Human Resources:

110.582.5106 Longevity	\$ 50.00
------------------------	----------

110.582.5161 Insurance	\$ 400.00
------------------------	-----------

Clerk of Courts:

110.593.5106 Longevity	\$ 550.00
------------------------	-----------

110.522.5151 PERS	\$ 400.00
-------------------	-----------

110.522.5161 Insurance	\$1000.00
------------------------	-----------

Public Health and Welfare:

110.810.5376 County Health Services	\$ 575.00
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Debt Fund:

Appropriate from unappropriated Debt Fund (310) \$250.00 to account 310.991.5424

Interest

Visitors' Bureau:

Appropriate from the unappropriated Visitors' Bureau Fund (920) \$75,000 to account 920.000.5527 Agency Distributions.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone**

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further in order to be in compliance with O.R.C. at year's end; wherefore upon adoption by Council, this Ordinance

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: November 22, 2021

TO: Finance and Administration Committee

RE: 2022 Budget Appropriation

Approval:

Completed Joe Begeny	Skipped Chris Shook	Skipped Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND
OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO,
DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN
EMERGENCY**

WHEREAS, appropriations are required effective January 1, 2022 to provide for the expenses and other expenditures associated with the operation of the City of Reynoldsburg for the fiscal year ending December 31, 2022.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That appropriations are hereby made in the General Fund (110):

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

Department	#	Personal	Supplies	Services	Debt	Other	Capital	2020
		Services					Purchases	Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	12,419,305	466,200	812,600			546,825	14,244,930
MECHANIC	290	157,770	143,200	47,550				348,520
PARKS & RECR.	340	1,404,486	252,191	472,265			210,000	2,338,942
SENIOR CENTER	343	178,971	9,800	29,050				217,821
COMMUNITY EVENTS	344	127,023	31,800	334,555				493,378
SERVICE	448	772,537	26,050	730,650			5,000	1,534,237
BUILDING	479	738,808	13,500	151,000			40,000	943,308
MAYOR	522	355,369	1,050	41,550				397,969
CIVIL SERVICE	534	69,930	4,000	34,800			0	108,730
CITY AUDITOR	545	376,283	4,000	111,000				491,283
CITY ATTORNEY	554	609,071	5,650	117,750				732,471
CITY COUNCIL	571	186,073	2,500	53,200				241,773
DEVELOPMENT	580	349,505	3,750	206,700			5,000	564,955
HUMAN RE.	582	128,739	19,500	44,600				192,839
COMPUTER	584		13,000	656,854			134,500	804,354
CLERK OF COURTS	593	304,502	4,600	111,145			6,500	426,747
GENERAL ADMIN.	595	266,740	7,000	849,250			30,000	1,152,990
PUBLIC HEALTH	810			350,898				350,898
GENERAL FUND		18,445,112	1,007,791	5,155,417	0	0	977,825	25,586,145

SECTION 2. That the appropriations are hereby made in the following funds:

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

Fund	#	Personal	Supplies	Services	Debt	Other	Capital	2020
		Services					Purchases	Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
INCOME TAX	220	132,349	2,000	88,600		2,410,000		2,632,949
COURT COMPUTER	211		15,000	40,500			50,000	105,500
STREET	260	769,910	334,000	150,460			15,000	1,269,370
STATE HIGHWAY	270		70,000	34,000				104,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCATION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	500,911	196,000	5,998,200	255,115		563,500	7,513,726
WASTEWATER	720	537,250	107,000	5,948,600	39,972		563,500	7,196,322
STORM WATER	740	318,589	64,000	1,078,090	123,110		160,000	1,743,789
REFUSE COLL.	750		2,000	2,674,000				2,676,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				4,000		154,000
SEWER CAPACITY	250			250	0			250
GENERAL DEBT	310				2,981,740			2,981,740
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				573,905			573,905
EMPLOYEE FUND	690							0
JEDD1	941			110,000				110,000
JEDD2	942			85,000				85,000
JEDD3	943			165,000				165,000
JEDD 4	944			10,000				10,000
Taylor Sq Tif	970			30,000				30,000
BRICE-MAIN DEBT	971			4,000	102,975			106,975
KROGER TIF DEBT	972							0
SUMMIT RD TIF #1	973			1,500				1,500
TAYLOR RD TIF #1	974			500				500
TAYLOR RD TIF #2	975			100				100
TOTALS		2,409,009	790,000	16,418,800	4,076,817	2,414,000	1,352,000	27,460,626

SECTION 3. That the income tax revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2021 shall be and are hereby appropriated in the Fiduciary Funds, the Capital Improvement Project Funds, and revenues credited to the Fiduciary Funds shall be appropriated upon receipt to the proper associated accounts. That the 2021 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for the prior year shall be appropriated in the general project account for the specific funds to be used later for approved projects.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$573,905 shall be and is hereby appropriated in Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$950,250 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIEF agreement.

SECTION 8. That the amount of \$130,350 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this Ordinance shall be January 1, 2022.

SECTION 11. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to have the budget in place on January 1, 2022; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

City of Reynoldsburg

2022 Budget

Submitted by Joseph Begeny

**City of Reynoldsburg
2022 Budget Request**

14.t.a

Attachment: 2022 Draft Budget (2022 Budget Appropriations)

BUDGET	DEPARTMENT	Personal	Supplies	Services	Debt	Other	Capital	2022	2022	2021	2020	2019	2018	2017	2016
		Services					Purchases	Budget	Estimated	Final	Actual	Actual	Actual	Actual	Actual
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request	Revenue	Budget	Expense	Expense	Expense	Expense	Expense
110-111-0000	POLICE	12,419,305	466,200	812,600	0	0	546,825	14,244,930		13,490,135	9,291,754	11,318,958	10,382,119	9,317,966	9,28
110-290-0000	MECHANIC	157,770	143,200	47,550	0	0	0	348,520		345,363	224,430	303,176	318,572	240,649	23
110-340-0000	PARKS & RECR.	1,404,486	252,191	472,265	0	0	210,000	2,338,942		2,108,328	1,335,150	1,634,408	1,531,635	1,207,562	1,27
110-343-0000	SENIOR CENTER	178,971	9,800	29,050	0	0	0	217,821		245,585	164,163	235,035	267,565	189,391	20
110-344-0000	COMMUNITY EVENTS	127,023	31,800	334,555	0	0	0	493,378		427,478	133,087	257,693			
110-448-0000	SERVICE	772,537	26,050	730,650	0	0	5,000	1,534,237		1,557,863	1,111,714	1,028,522	1,003,621	1,030,452	1,00
110-479-0000	BUILDING	738,808	13,500	151,000	0	0	40,000	943,308		782,075	525,957	482,464	432,502	436,492	38
110-522-0000	MAYOR	355,369	1,050	41,550	0	0	0	397,969		268,425	211,945	172,935	227,866	157,070	18
110-534-0000	CIVIL SERVICE	69,930	4,000	34,800	0	0	0	108,730		112,045	82,398	97,007	108,162	75,675	7
110-545-0000	CITY AUDITOR	376,283	4,000	111,000	0	0	0	491,283		494,930	456,964	421,097	395,019	435,644	39
110-554-0000	CITY ATTORNEY	609,071	6,400	122,250	0	0	0	737,721		710,936	662,205	618,275	558,364	562,918	56
110-571-0000	CITY COUNCIL	186,073	2,500	53,200	0	0	0	241,773		256,061	210,592	216,907	226,094	216,226	22
110-580-0000	DEVELOPMENT	349,505	3,750	206,700	0	0	5,000	564,955		530,391	449,623	489,815	436,995	240,092	25
110-582-0000	HUMAN RESOURCES	128,739	19,500	44,600	0	0	0	192,839		184,226	160,024	151,446	146,825	133,686	10
110-584-0000	COMPUTER	0	13,000	674,354	0	0	143,000	830,354		679,486	489,865	609,667	430,340	433,560	41
110-593-0000	CLERK OF COURTS	304,502	4,600	111,145	0	0	6,500	426,747		411,995	372,852	340,109	305,820	300,943	27
110-595-0000	GENERAL ADMIN.	266,740	7,000	849,250	0	0	30,000	1,152,990		1,135,354	926,927	850,164	816,018	637,659	66
110-810-0000	PUBLIC HEALTH	0	0	350,898	0	0	0	350,898		343,400	333,255	319,732	302,551	285,500	27
TOTAL	GENERAL FUND	18,445,112	1,008,541	5,177,417	0	0	986,325	25,617,395	21,547,000	24,084,075	17,142,905	19,547,410	17,890,068	15,901,485	12,64
220-564-0000	INCOME TAX	132,349	2,000	88,600		2,410,000		2,632,949	642,874	2,676,251	348,645	490,078	571,412	462,442	1,10
260-268-0000	STREET	769,910	334,000	150,460			15,000	1,269,370	2,017,000	1,455,317	1,699,634	1,104,328	1,398,697	812,522	1,23
270-268-0000	STATE HIGHWAY		70,000	34,000				104,000	165,000	102,733	68,840	91,171	92,322	41,104	16
710-735-0000	WATER	500,911	196,000	5,998,200	255,115		563,500	7,513,726	7,705,000	7,627,049	7,044,172	6,457,825	5,873,740	5,544,171	5,95
720-736-0000	WASTEWATER	537,250	107,000	5,948,600	39,972		563,500	7,196,322	7,600,000	7,501,828	6,471,285	5,523,076	5,427,075	5,295,698	5,51
740-737-0000	STORM WATER	318,589	64,000	1,078,090	123,110		160,000	1,743,789	2,000,000	1,651,137	1,808,481	1,958,571	1,346,055	1,249,921	1,16
750-738-0000	REFUSE COLL.	0	2,000	2,674,000	0		0	2,676,000	2,675,000	2,967,965	2,269,685	2,091,276	1,927,174	1,662,906	2,04
230-000-0000	PERMISSIVE LIC.							0							
240-000-0000	POLICE PENSION	150,000				4,000		154,000	249,000	153,500	152,949	202,836	162,822	192,695	16
250-000-0000	SEWER CAPACITY			250	0			250	111,000	32,370	62,776	64,382	64,603	64,383	12
	TOTALS	2,409,009	775,000	15,972,200	418,197	2,414,000	1,302,000	23,290,406	23,164,874	24,168,150	19,926,467	17,983,543	16,863,900	15,325,842	17,47
211-000-0000	COURT COMPUTER	0	15,000	40,500			50,000	105,500	15,000	188,127	18,989	15,474	11,824	23,990	5
282-111-0000	COPS IN SCHOOL							0							
290-111-0000	LAW ENFORCEMENT							0				62,216	47,225		
291-111-0000	DRUG ENFORCEMENT							0				0			
292-111-0000	SAFETY BELT PROG							0				881			
293-111-0000	DUI/EDUCATION							0				0			
294-111-0000	FEDERAL FORFEITURE							0				0			
295-111-0000	LAW ENFORC/ASST							0				0			
297-111-0000	EDWARD BYRNE							0							
310-000-0000	GENERAL DEBT				2,981,740			2,981,740	3,145,754	3,014,085	3,055,518	3,123,629	2,570,508	1,576,811	1,49
320-000-0000	S. A. DEBT							0							
330-000-0000	TAYLOR SQ. DEBT				573,905			573,905	573,905	570,475	571,828	567,861	568,675	574,382	60
690-000-0000	EMPLYEE FUND							0							
941-000-0000	JEDD1					110,000		110,000	110,000	200,000	59,397				
942-000-0000	JEDD 2					85,000		85,000	85,000	150,000	35,129	1			
943-000-0000	JEDD 3					165,000		165,000	200,000	400,000	180,302	212			
944-000-0000	JEDD4					10,000		10,000	10,000	75,000	526				
970-000-0000	Taylor Sq Tif			30,000				30,000	1,750,000	1,800,475	1,749,595	23,300	20,615	26,120	3
971-000-0000	BRICE-MAIN DEBT		4,000		102,975			106,975	235,000	83,250	133,494	85,129	95,732	87,380	8
972-000-0000	KROGER TIF DEBT							0			55,813				
973-000-0000	SUMMIT RD TIF #1			1,500				1,500	45,000	2,000	410	378	1,183	2	
974-000-0000	TAYLOR RD TIF #1			500				500	25,000	500	271	269	200	265	
975-000-0000	TAYLOR RD TIF #2			100				100	2,000	100	16	16	16	12	
	TOTAL MISC FUNDS	0	15,000	76,600	3,658,620	370,000	50,000	4,170,220	6,196,659	6,484,012	5,861,288	3,879,366	3,315,978	2,288,962	2,28
	GRAND TOTALS	20,854,121	1,798,541	21,226,217	4,076,817	2,784,000	2,338,325	53,078,021	50,908,533	54,736,237	42,930,660	41,410,319	38,069,946	33,516,289	32,412,900

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY

WHEREAS, various appropriations are required effective January 1, 2022, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2021.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following appropriations are hereby made in the General Fund (110):

Department	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2022 Budget Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	12,419,305	466,200	812,600			546,825	14,244,930
MECHANIC	290	157,770	143,200	47,550				348,520
PARKS & RECR.	340	1,404,486	252,191	472,265			210,000	2,338,942
SENIOR CENTER	343	178,971	9,800	29,050				217,821
COMMUNITY EVENTS	344	127,023	31,800	334,555				493,378
SERVICE	448	772,537	26,050	730,650			5,000	1,534,237
BUILDING	479	738,808	13,500	151,000			40,000	943,308
MAYOR	522	355,369	1,050	41,550				397,969
CIVIL SERVICE	534	69,930	4,000	34,800			0	108,730
CITY AUDITOR	545	376,283	4,000	111,000				491,283
CITY ATTORNEY	554	609,071	6,400	122,250				737,721
CITY COUNCIL	571	186,073	2,500	53,200				241,773
DEVELOPMENT	580	349,505	3,750	206,700			5,000	564,955
HUMAN RE.	582	128,739	19,500	44,600				192,839
COMPUTER	584		13,000	674,354			143,000	830,354
CLERK OF COURTS	593	304,502	4,600	111,145			6,500	426,747
GENERAL ADMIN.	595	266,740	7,000	849,250			30,000	1,152,990
PUBLIC HEALTH	810			350,898				350,898
GENERAL FUND		18,445,112	1,008,541	5,177,417	0	0	986,325	25,617,395

SECTION 2. That the following appropriations are hereby made in the following funds:

Fund	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2022 Budget Request
INCOME TAX	220	132,349	2,000	88,600		2,410,000		2,632,949
COURT COMPUTER	211		15,000	40,500			50,000	105,500
STREET	260	769,910	334,000	150,460			15,000	1,269,370
STATE HIGHWAY	270		70,000	34,000				104,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCATION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	500,911	196,000	5,998,200	255,115		563,500	7,513,726
WASTEWATER	720	537,250	107,000	5,948,600	39,972		563,500	7,196,322
STORM WATER	740	318,589	64,000	1,078,090	123,110		160,000	1,743,789
REFUSE COLL.	750		2,000	2,674,000				2,676,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				4,000		154,000
SEWER CAPACITY	250			250	0			250
GENERAL DEBT	310				2,981,740			2,981,740
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				573,905			573,905
EMPLOYEE FUND	690							0
JEDD1	941			110,000				110,000
JEDD2	942			85,000				85,000
JEDD3	943			165,000				165,000
JEDD 4	944			10,000				10,000
Taylor Sq Tif	970			30,000				30,000
BRICE-MAIN DEBT	971			4,000	102,975			106,975
KROGER TIF DEBT	972							0
SUMMIT RD TIF #1	973			1,500				1,500
TAYLOR RD TIF #1	974			500				500
TAYLOR RD TIF #2	975			100				100
TOTALS		2,409,009	790,000	16,418,800	4,076,817	2,414,000	1,352,000	27,460,626

SECTION 3. That the Income Tax Revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2021 shall be and are hereby appropriated in the Fiduciary Funds, and the Capital Improvement Project Funds, and that the revenues credited to the Fiduciary funds shall be appropriated upon receipt to the proper associated accounts. That the 2021 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year will be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$ 573,905 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$ 950,250 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$ 130,350 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this ordinance shall be January 1, 2022.

SECTION 11. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further for the reason that final appropriations for operation of the City beginning January 1, 2022 must be adopted by City Council prior to April 1, 2022; wherefore, upon adoption by Council this ordinance shall be in effect upon the signature by the Mayor. |

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 110 - General Fund						
EXPENSES						
Department: 111 - Police Division						
5100 - Personal Services						
5102	Wages-Staff	1,071,019.0000	1,071,019.0000	1,259,870.0000		
5104	Wages-Part time	122,679.0000	122,679.0000	132,897.0000		
5105	Overtime	365,000.0000	365,000.0000	365,000.0000		
5106	Longevity	50,000.0000	50,000.0000	59,100.0000		
5109	HSA Employer Funding	288,868.0000	288,868.0000	328,648.0000		
5111	Wages Chief	133,994.0000	133,994.0000	138,029.0000		
5113	Wages Enforcement	6,604,874.0000	6,679,874.0000	6,844,633.0000		
5151	PERS Contribution	169,512.0000	169,512.0000	197,459.0000		
5152	PFDPF Contribution	1,224,841.0000	1,224,841.0000	1,288,596.0000	reduced by \$150,000 for payment from fund 240	
5155	PERS Pickup	57,899.0000	57,899.0000	57,955.0000		
5161	Group Insurance	1,381,134.0000	1,381,214.7700	1,619,525.0000		
5166	Medicare	121,041.0000	122,128.5000	127,593.0000		
Account Classification Total: 5100 - Personal Services		\$11,590,861.00	\$11,667,029.27	\$12,419,305.00		
5200 - Supplies						
5201	Office Supplies	10,000.0000	10,875.8500	10,000.0000		
5202	Photo Copy Supplies	3,500.0000	4,499.7500	3,500.0000		
5203	Computer Supplies	15,000.0000	17,645.6600	13,600.0000		
5205	Small Tools/Minor Equipment	9,700.0000	9,730.9800	11,500.0000		
5206	Evidence	10,000.0000	10,000.0000	10,000.0000		
5207	Law Enforcement Supplies	72,000.0000	81,348.2100	66,000.0000		
5213	Repair and Maintenance Supplies	12,000.0000	12,789.9800	16,100.0000		
5241	Uniforms-Purchased	104,700.0000	108,743.7100	145,500.0000		
5251	MV Gas and Oil	140,000.0000	146,406.7500	190,000.0000		
Account Classification Total: 5200 - Supplies		\$376,900.00	\$402,040.89	\$466,200.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
<i>5300 - Services</i>						
5311	Utilities	145,000.0000	156,763.5400	150,000.0000		
5321	Professional Training	107,150.0000	109,404.4000	91,000.0000		
5323	Publications	3,750.0000	3,750.0000	30,350.0000		
5324	Professional Association Dues	2,500.0000	2,790.0000	5,600.0000		
5325	Educational Assistance	10,000.0000	12,469.7500	10,000.0000		
5339	Misc Contract Services	85,200.0000	88,716.0900	69,200.0000		
5351	Liability Insurance Deductible	50,000.0000	53,605.7100	50,000.0000		
5361	Building Repair/Maintenance	80,000.0000	81,543.0900	60,000.0000		
5362	Equipment Maintenance	80,350.0000	80,830.0000	68,000.0000		
5363	MV Repair/Maintenance-External	30,000.0000	33,145.0000	30,000.0000		
5366	Computer Maintenance	3,000.0000	3,000.0000	3,000.0000		
5375	Prisoner Care	145,000.0000	149,334.0000	126,000.0000		
5391	Postage	7,000.0000	7,000.0000	8,000.0000		
5392	Fingerprinting Services	750.0000	772.0000	750.0000		
5393	L.E.A.D.S Terminal	8,500.0000	8,500.0000	8,000.0000		
5395	Printing/Advertising	20,000.0000	20,215.3800	27,000.0000		
5396	Uniform Cleaning/Repairs	45,000.0000	46,864.8900	65,000.0000		
5399	Other Miscellaneous Services	6,500.0000	39,000.0000	10,700.0000		
<i>Account Classification Total: 5300 - Services</i>		\$829,700.00	\$897,703.85	\$812,600.00		
<i>5600 - Capital Purchases</i>						
5631	Furniture and Fixtures	10,000.0000	10,000.0000	10,000.0000		
5632	Motor Vehicles	341,000.0000	388,210.3000	418,425.0000		
5633	Machinery and Equipment	50,000.0000	50,217.4300	40,000.0000		
5634	Unmarked Vehicles	8,400.0000	8,933.3300	28,400.0000		
5639	Other Equipment	66,000.0000	66,000.0000	50,000.0000		
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$475,400.00	\$523,361.06	\$546,825.00		
Department Total: 111 - Police Division		\$13,272,861.00	\$13,490,135.07	\$14,244,930.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 290 - Mechanic						
5100 - Personal Services						
5102	Wages-Staff	99,351.0000	99,351.0000	104,043.0000		
5106	Longevity	0.0000	0.0000	550.0000		
5109	HSA Employer Funding	8,000.0000	8,000.0000	6,000.0000		
5151	PERS Contribution	13,909.0000	13,909.0000	14,643.0000		
5161	Group Insurance	42,050.0000	42,050.0000	31,017.0000		
5166	Medicare	1,441.0000	1,441.0000	1,517.0000		
Account Classification Total: 5100 - Personal Services		\$164,751.00	\$164,751.00	\$157,770.00		
5200 - Supplies						
5201	Office Supplies	200.0000	200.0000	200.0000		
5203	Computer Supplies	100.0000	100.0000	500.0000		
5205	Small Tools/Minor Equipment	3,000.0000	3,000.0000	3,000.0000	Various small/medium tools and equipment necessary to maintain the City's fleet, including the City's Police Department.	
5213	Repair and Maintenance Supplies	120,000.0000	120,329.1400	130,000.0000	Various repair parts (spark plugs, brake pads, tires, etc.) necessary to maintain the City's fleet, including the City's Police Department.	
5259	Operating Materials and Supplies	8,500.0000	8,500.0000	9,500.0000	Various materials and supplies (Motor oil, transmission fluid, shop rags, etc.) necessary to maintain the City's fleet, including the City's Police Department.	
Account Classification Total: 5200 - Supplies		\$131,800.00	\$132,129.14	\$143,200.00		
5300 - Services						
5311	Utilities	600.0000	648.9400	600.0000		
5321	Professional Training	800.0000	800.0000	800.0000		
5362	Equipment Maintenance	3,000.0000	3,000.0000	3,000.0000		
5363	MV Repair/Maintenance-External	40,000.0000	40,803.0900	40,000.0000		
5397	Uniform Rental	1,650.0000	1,731.1200	1,650.0000		
5399	Other Miscellaneous Services	1,500.0000	1,500.0000	1,500.0000		
Account Classification Total: 5300 - Services		\$47,550.00	\$48,483.15	\$47,550.00		
Department Total: 290 - Mechanic		\$344,101.00	\$345,363.29	\$348,520.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 340 - Parks and Recreation						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	95,895.0000	95,895.0000	105,500.0000		
5102	Wages-Staff	524,505.0000	524,505.0000	678,070.0000		
5105	Overtime	42,000.0000	42,000.0000	15,000.0000		
5106	Longevity	1,700.0000	1,700.0000	3,455.0000		
5109	HSA Employer Funding	42,000.0000	42,000.0000	54,000.0000		
5141	Wages-Seasonal Labor	110,000.0000	110,000.0000	125,000.0000		
5151	PERS Contribution	108,374.0000	108,374.0000	129,784.0000		
5161	Group Insurance	207,425.0000	207,425.0000	280,235.0000		
5166	Medicare	11,224.0000	11,224.0000	13,442.0000		
Account Classification Total: 5100 - Personal Services		\$1,143,123.00	\$1,143,123.00	\$1,404,486.00		
5200 - Supplies						
5201	Office Supplies	600.0000	600.0000	750.0000		
5203	Computer Supplies	500.0000	500.0000	680.0000		
5205	Small Tools/Minor Equipment	4,345.0000	8,291.5400	6,750.0000		
5209	Chemicals	39,115.0000	39,115.0000	47,320.0000		
5213	Repair and Maintenance Supplies	54,350.0000	78,343.6500	46,050.0000		
5215	Recreational Supplies	77,383.0000	80,907.1200	83,941.0000		
5241	Uniforms-Purchased	2,500.0000	2,679.9500	5,000.0000		
5251	MV Gas and Oil	20,000.0000	21,836.8300	22,000.0000		
5252	Aggregates	17,000.0000	17,000.0000	16,950.0000		
5259	Operating Materials and Supplies	12,400.0000	22,559.5100	22,750.0000		
Account Classification Total: 5200 - Supplies		\$228,193.00	\$271,833.60	\$252,191.00		
5300 - Services						
5303	Community Events	8,200.0000	8,700.0000	7,200.0000		
5311	Utilities	39,000.0000	41,591.1600	39,000.0000		
5321	Professional Training	1,900.0000	1,900.0000	1,900.0000		
5322	Conference/Reimb	8,200.0000	8,299.0000	9,200.0000		
5323	Publications	250.0000	250.0000	250.0000		
5324	Professional Association Dues	1,500.0000	1,500.0000	2,500.0000		
5338	Personal Service Contracts	73,806.0000	73,806.0000	66,086.0000		
5339	Misc Contract Services	285,000.0000	413,048.4200	279,339.0000		
5361	Building Repair/Maintenance	79,500.0000	79,500.0000	18,000.0000		
5362	Equipment Maintenance	2,000.0000	2,000.0000	2,000.0000		
5391	Postage	7,500.0000	10,349.2700	7,500.0000		
5395	Printing/Advertising	25,000.0000	32,218.3400	25,000.0000		
5399	Other Miscellaneous Services	3,020.0000	3,045.9800	14,290.0000		
Account Classification Total: 5300 - Services		\$534,876.00	\$676,208.17	\$472,265.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	0.0000	0.0000	15,000.0000		
5633	Machinery and Equipment	0.0000	0.0000	170,000.0000		
5639	Other Equipment	0.0000	17,163.0000	25,000.0000		
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$17,163.00	\$210,000.00		
Department Total: 340 - Parks and Recreation		\$1,906,192.00	\$2,108,327.77	\$2,338,942.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 343 - Senior Center						
5100 - Personal Services						
5102	Wages-Staff	70,207.0000	70,207.0000	120,042.0000		
5104	Wages-Part time	62,567.0000	62,567.0000	0.0000		
5105	Overtime	4,000.0000	4,000.0000	2,000.0000		
5106	Longevity	600.0000	600.0000	650.0000		
5109	HSA Employer Funding	2,000.0000	2,000.0000	6,000.0000		
5151	PERS Contribution	19,232.0000	19,232.0000	17,177.0000		
5161	Group Insurance	9,068.0000	9,068.0000	31,323.0000		
5166	Medicare	1,992.0000	1,992.0000	1,779.0000		
Account Classification Total: 5100 - Personal Services		\$169,666.00	\$169,666.00	\$178,971.00		
5200 - Supplies						
5201	Office Supplies	1,400.0000	1,436.5000	1,300.0000		
5203	Computer Supplies	1,200.0000	1,200.0000	1,500.0000		
5213	Repair and Maintenance Supplies	5,000.0000	5,904.8300	5,000.0000		
5215	Recreational Supplies	3,000.0000	3,000.0000	2,000.0000		
5216	Contributed Supplies Purchased	0.0000	19,126.5700	0.0000		
Account Classification Total: 5200 - Supplies		\$10,600.00	\$30,667.90	\$9,800.00		
5300 - Services						
5311	Utilities	7,000.0000	7,483.6100	8,500.0000		
5321	Professional Training	300.0000	394.7800	0.0000		
5322	Conference/Reimb	400.0000	400.0000	400.0000		
5324	Professional Association Dues	150.0000	150.0000	150.0000		
5339	Misc Contract Services	9,200.0000	9,200.0000	9,500.0000		
5361	Building Repair/Maintenance	25,000.0000	25,000.0000	8,000.0000		
5391	Postage	2,500.0000	2,622.5600	2,500.0000		
Account Classification Total: 5300 - Services		\$44,550.00	\$45,250.95	\$29,050.00		
Department Total: 343 - Senior Center		\$224,816.00	\$245,584.85	\$217,821.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 344 - Community Events						
5100 - Personal Services						
5102	Wages-Staff	66,310.0000	66,310.0000	67,637.0000		
5105	Overtime	5,000.0000	5,000.0000	20,000.0000	32,000 Tomato Festival 10,000 Community Events-Other Staff	
5109	HSA Employer Funding	4,000.0000	4,000.0000	4,000.0000	8,000 Community Events- Department Staff	
5151	PERS Contribution	9,983.0000	9,983.0000	12,269.0000		
5161	Group Insurance	21,070.0000	21,070.0000	21,846.0000		
5166	Medicare	1,034.0000	1,034.0000	1,271.0000		
Account Classification Total: 5100 - Personal Services		\$107,397.00	\$107,397.00	\$127,023.00		
5200 - Supplies						
5201	Office Supplies	300.0000	305.5700	300.0000		
5203	Computer Supplies	2,000.0000	2,000.0000	3,500.0000	Upgrade phone memory, DGI 2, Solid state hard drive, lights.	
5215	Recreational Supplies	24,000.0000	25,259.0000	24,000.0000		
5251	MV Gas and Oil	6,000.0000	6,000.0000	4,000.0000		
Account Classification Total: 5200 - Supplies		\$32,300.00	\$33,564.57	\$31,800.00		
5300 - Services						
5311	Utilities	1,400.0000	1,448.9400	1,500.0000		
5321	Professional Training	831.0000	831.0000	831.0000		
5322	Conference/Reimb	1,970.0000	1,970.0000	1,970.0000		
5324	Professional Association Dues	1,154.0000	1,154.0000	1,154.0000		
5339	Misc Contract Services	240,000.0000	242,512.0000	270,000.0000	Tomato Festival, Independence Day Celebration (Stage, Production, Entertainment), Juneteenth and Pride event.	
5395	Printing/Advertising	28,600.0000	28,600.0000	49,100.0000	Increase of 20,500 from 2021 Print/ Mail Community Resource Guide	
5399	Other Miscellaneous Services	10,000.0000	10,000.0000	10,000.0000		
Account Classification Total: 5300 - Services		\$283,955.00	\$286,515.94	\$334,555.00		
Department Total: 344 - Community Events		\$423,652.00	\$427,477.51	\$493,378.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 448 - Service Department						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	98,793.0000	98,793.0000	108,680.0000		
5102	Wages-Staff	374,844.0000	374,844.0000	383,730.0000		
5105	Overtime	7,000.0000	7,000.0000	7,000.0000		
5106	Longevity	2,600.0000	2,600.0000	3,150.0000		
5109	HSA Employer Funding	30,000.0000	30,000.0000	30,000.0000		
5151	PERS Contribution	67,653.0000	67,653.0000	70,358.0000		
5161	Group Insurance	156,595.0000	156,595.0000	162,332.0000		
5166	Medicare	7,007.0000	7,007.0000	7,287.0000		
Account Classification Total: 5100 - Personal Services		\$744,492.00	\$744,492.00	\$772,537.00		
5200 - Supplies						
5201	Office Supplies	2,000.0000	2,000.0000	2,500.0000		
5203	Computer Supplies	1,000.0000	1,000.0000	1,250.0000		
5213	Repair and Maintenance Supplies	20,000.0000	20,314.8600	20,000.0000	Building (City Hall) maintenance supplies (HVAC, plumbing, electric, etc.).	
5251	MV Gas and Oil	1,800.0000	1,845.2700	1,800.0000		
5259	Operating Materials and Supplies	0.0000	0.0000	500.0000		
Account Classification Total: 5200 - Supplies		\$24,800.00	\$25,160.13	\$26,050.00		
5300 - Services						
5301	Boards/Commissions	250.0000	250.0000	250.0000		
5302	Street Lighting	252,000.0000	269,468.6200	275,000.0000	Anticipated increase in cost based on proposed new/redevelopment projects (East Main Street Phase I, Sorinohill Farms, etc.).	
5303	Community Events	40,000.0000	40,000.0000	45,000.0000	Annual 4th of July fireworks display.	
5311	Utilities	0.0000	62.8600	1,600.0000		
5321	Professional Training	500.0000	500.0000	500.0000		
5322	Conference/Reimb	1,000.0000	1,000.0000	1,000.0000		
5323	Publications	100.0000	100.0000	100.0000		
5324	Professional Association Dues	250.0000	250.0000	250.0000		
5325	Educational Assistance	500.0000	500.0000	500.0000		
5331	Engineering/Architecture	130,000.0000	201,888.0400	150,000.0000		
5339	Misc Contract Services	120,000.0000	132,531.5800	120,000.0000		
5362	Equipment Maintenance	4,500.0000	4,609.3000	4,500.0000		
5367	Streetscape Maintenance	50,000.0000	50,200.0000	50,000.0000		
5374	Emergency Management Services	45,000.0000	45,000.0000	45,000.0000	Annual contract with OEMA regarding tornado siren maintenance.	
5391	Postage	250.0000	250.0000	750.0000		
5395	Printing/Advertising	1,500.0000	1,500.0000	1,500.0000		
5396	Uniform Cleaning/Repairs	300.0000	300.0000	200.0000		
5397	Uniform Rental	2,500.0000	2,500.0000	2,000.0000		
5398	Tree/Grass Service	31,000.0000	31,000.0000	31,000.0000		
5399	Other Miscellaneous Services	1,300.0000	1,300.0000	1,500.0000		
Account Classification Total: 5300 - Services		\$680,950.00	\$783,210.40	\$730,650.00		
5600 - Capital Purchases						
5631	Furniture and Fixtures	5,000.0000	5,000.0000	5,000.0000		
Account Classification Total: 5600 - Capital Purchases		\$5,000.00	\$5,000.00	\$5,000.00		
Department Total: 448 - Service Department		\$1,455,242.00	\$1,557,862.53	\$1,534,237.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 479 - Building Department						
<i>5100 - Personal Services</i>						
5101	Salary-Elected Officials/Director	0.0000	0.0000	95,000.0000		
5102	Wages-Staff	410,469.0000	410,469.0000	377,305.0000		
5106	Longevity	650.0000	650.0000	1,200.0000		
5109	HSA Employer Funding	26,000.0000	26,000.0000	30,000.0000		
5151	PERS Contribution	57,557.0000	57,557.0000	66,291.0000		
5161	Group Insurance	135,188.0000	135,188.0000	162,146.0000		
5166	Medicare	5,961.0000	5,961.0000	6,866.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$635,825.00	\$635,825.00	\$738,808.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	2,500.0000	2,500.0000	2,500.0000		
5203	Computer Supplies	0.0000	0.0000	1,500.0000	Additional cost for new equipment/software (iPad's, various modules, etc.) to be deployed in 2022.	
5241	Uniforms-Purchased	3,500.0000	3,500.0000	3,500.0000		
5251	MV Gas and Oil	4,000.0000	4,213.7300	6,000.0000	Additional cost for new staff (Chief Building Official and Code Enforcement Officer) members.	
<i>Account Classification Total: 5200 - Supplies</i>		\$10,000.00	\$10,213.73	\$13,500.00		
<i>5300 - Services</i>						
5311	Utilities	5,500.0000	5,706.7500	6,000.0000		
5321	Professional Training	2,500.0000	3,583.0000	3,500.0000		
5322	Conference/Reimb	1,500.0000	1,500.0000	3,000.0000	Additional cost for Continuing Education Units (CEU's)/certifications for current/new (Chief Building Official and Code Enforcement Officer) staff members.	
5323	Publications	500.0000	657.0000	1,000.0000		
5324	Professional Association Dues	1,000.0000	1,000.0000	1,500.0000		
5325	Educational Assistance	3,600.0000	3,600.0000	1,000.0000	Reduction based on past history.	
5331	Engineering/Architecture	2,000.0000	2,000.0000	2,000.0000		
5339	Misc Contract Services	55,000.0000	59,513.7500	55,000.0000		
5362	Equipment Maintenance	7,000.0000	8,142.8900	7,000.0000		
5366	Computer Maintenance	2,000.0000	2,000.0000	5,000.0000	Additional cost for current/new staff (Chief Building Official and Code Enforcement Officer) members, as well as equipment/software (iPad's, various modules, etc.) to be deployed in 2022.	
5376	County Health Services	40,000.0000	41,833.0000	60,000.0000	Additional cost based on an projected increase in commercial/residential building permits (200 - 250) for 2022. Average inspection cost per unit in 2021 was \$400.00 - \$530.00 (60% of total cost reimbursed to Franklin County Health Department).	
5391	Postage	2,500.0000	2,500.0000	2,500.0000		
5395	Printing/Advertising	3,500.0000	3,500.0000	3,500.0000		
5399	Other Miscellaneous Services	500.0000	500.0000	0.0000		
<i>Account Classification Total: 5300 - Services</i>		\$127,100.00	\$136,036.39	\$151,000.00		
<i>5600 - Capital Purchases</i>						
5632	Motor Vehicles	0.0000	0.0000	40,000.0000	Additional Electric Vehicle (EV) will be purchased for the Building Department in 2022.	
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$0.00	\$0.00	\$40,000.00		
Department Total: 479 - Building Department		\$772,925.00	\$782,075.12	\$943,308.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 522 - Mayor						
<i>5100 - Personal Services</i>						
5101	Salary-Elected Officials/Director	97,802.0000	97,802.0000	97,802.0000		
5102	Wages-Staff	57,096.0000	57,096.0000	148,809.0000		
5104	Wages-Part time	7,000.0000	7,000.0000	7,000.0000		
5109	HSA Employer Funding	6,000.0000	6,000.0000	10,000.0000		
5151	PERS Contribution	22,666.0000	22,666.0000	35,506.0000		
5161	Group Insurance	29,868.0000	29,868.0000	52,575.0000		
5166	Medicare	2,348.0000	2,348.0000	3,677.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$222,780.00	\$222,780.00	\$355,369.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	800.0000	836.9900	800.0000		
5203	Computer Supplies	250.0000	250.0000	250.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$1,050.00	\$1,086.99	\$1,050.00		
<i>5300 - Services</i>						
5311	Utilities	800.0000	848.9400	800.0000		
5322	Conference/Reimb	1,000.0000	1,000.0000	1,000.0000		
5324	Professional Association Dues	1,750.0000	1,750.0000	1,750.0000		
5332	Legal Services	30,000.0000	32,844.0000	30,000.0000		
5339	Misc Contract Services	6,000.0000	6,000.0000	6,000.0000		
5391	Postage	500.0000	500.0000	500.0000		
5399	Other Miscellaneous Services	1,500.0000	1,614.8900	1,500.0000		
<i>Account Classification Total: 5300 - Services</i>		\$41,550.00	\$44,557.83	\$41,550.00		
Department Total: 522 - Mayor		\$265,380.00	\$268,424.82	\$397,969.00		
Department: 534 - Civil Service Commission						
<i>5100 - Personal Services</i>						
5104	Wages-Part time	59,384.0000	59,384.0000	60,572.0000		
5151	PERS Contribution	8,314.0000	8,314.0000	8,480.0000		
5166	Medicare	861.0000	861.0000	878.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$68,559.00	\$68,559.00	\$69,930.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	700.0000	3,886.0000	1,700.0000	Increased to purchase new office chairs	
5203	Computer Supplies	1,000.0000	1,000.0000	1,000.0000		
5259	Operating Materials and Supplies	1,300.0000	1,300.0000	1,300.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$3,000.00	\$6,186.00	\$4,000.00		
<i>5300 - Services</i>						
5321	Professional Training	600.0000	600.0000	600.0000		
5332	Legal Services	7,000.0000	7,000.0000	7,000.0000		
5336	Medical Services/Physical Exams	12,000.0000	12,000.0000	12,000.0000		
5339	Misc Contract Services	12,000.0000	12,000.0000	10,000.0000		
5391	Postage	200.0000	200.0000	200.0000		
5395	Printing/Advertising	5,000.0000	5,000.0000	5,000.0000		
<i>Account Classification Total: 5300 - Services</i>		\$36,800.00	\$36,800.00	\$34,800.00		
<i>5600 - Capital Purchases</i>						
5631	Furniture and Fixtures	500.0000	500.0000	0.0000		
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$500.00	\$500.00	\$0.00		
Department Total: 534 - Civil Service Commission		\$108,859.00	\$112,045.00	\$108,730.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 545 - City Auditor						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	90,769.0000	90,769.0000	90,769.0000		
5102	Wages-Staff	163,172.0000	163,172.0000	161,876.0000		
5104	Wages-Part time	45,665.0000	45,665.0000	46,529.0000		
5105	Overtime	2,000.0000	2,000.0000	2,000.0000		
5106	Longevity	600.0000	600.0000	1,150.0000		
5109	HSA Employer Funding	4,000.0000	4,000.0000	4,000.0000		
5151	PERS Contribution	41,259.0000	41,259.0000	41,275.0000		
5161	Group Insurance	23,519.0000	23,519.0000	24,300.0000		
5166	Medicare	4,278.0000	4,278.0000	4,384.0000		
Account Classification Total: 5100 - Personal Services		\$375,262.00	\$375,262.00	\$376,283.00		
5200 - Supplies						
5201	Office Supplies	2,500.0000	2,606.0000	2,000.0000		
5203	Computer Supplies	4,000.0000	4,000.0000	2,000.0000		
Account Classification Total: 5200 - Supplies		\$6,500.00	\$6,606.00	\$4,000.00		
5300 - Services						
5321	Professional Training	4,500.0000	4,500.0000	2,400.0000		
5322	Conference/Reimb	5,600.0000	5,600.0000	6,300.0000		
5324	Professional Association Dues	1,300.0000	1,380.0000	1,300.0000		
5333	Outside Professional Services	47,000.0000	47,000.0000	49,000.0000	add'l for single audit due to Fed Grants	
5339	Misc Contract Services	28,500.0000	34,922.2000	29,000.0000		
5362	Equipment Maintenance	1,700.0000	1,700.0000	1,500.0000		
5366	Computer Maintenance	1,800.0000	1,800.0000	2,000.0000		
5391	Postage	2,160.0000	2,160.0000	2,500.0000		
5395	Printing/Advertising	2,000.0000	2,000.0000	2,000.0000		
5399	Other Miscellaneous Services	12,000.0000	12,000.0000	15,000.0000	CC FEE INCREASE	
Account Classification Total: 5300 - Services		\$106,560.00	\$113,062.20	\$111,000.00		
Department Total: 545 - City Auditor		\$488,322.00	\$494,930.20	\$491,283.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 554 - City Attorney						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	100,302.0000	100,302.0000	100,302.0000		
5102	Wages-Staff	258,718.0000	258,718.0000	267,515.0000		
5104	Wages-Part time	68,533.0000	68,533.0000	72,056.0000		
5106	Longevity	0.0000	0.0000	1,100.0000		
5109	HSA Employer Funding	16,000.0000	16,000.0000	16,000.0000		
5151	PERS Contribution	59,507.0000	59,507.0000	61,386.0000		
5161	Group Insurance	81,556.0000	81,556.0000	84,318.0000		
5166	Medicare	6,200.0000	6,200.0000	6,394.0000		
Account Classification Total: 5100 - Personal Services		\$590,816.00	\$590,816.00	\$609,071.00		
5200 - Supplies						
5201	Office Supplies	4,750.0000	5,128.7800	5,500.0000		
5203	Computer Supplies	400.0000	400.0000	400.0000		
5205	Small Tools/Minor Equipment	500.0000	500.0000	500.0000		
Account Classification Total: 5200 - Supplies		\$5,650.00	\$6,028.78	\$6,400.00		
5300 - Services						
5311	Utilities	0.0000	159.5400	300.0000	cell phones added	
5321	Professional Training	2,500.0000	2,500.0000	2,500.0000		
5322	Conference/Reimb	250.0000	250.0000	1,200.0000		
5323	Publications	7,200.0000	8,428.8200	7,200.0000		
5324	Professional Association Dues	3,200.0000	3,200.0000	3,200.0000		
5332	Legal Services	40,000.0000	40,000.0000	40,000.0000		
5333	Outside Professional Services	9,500.0000	9,500.0000	14,000.0000		
5337	Public Defender	5,459.0000	6,702.6200	10,000.0000		
5339	Misc Contract Services	39,100.0000	39,100.0000	39,100.0000		
5341	Court Costs and Fees	500.0000	500.0000	500.0000		
5366	Computer Maintenance	250.0000	250.0000	250.0000		
5391	Postage	500.0000	500.0000	1,000.0000		
5399	Other Miscellaneous Services	3,000.0000	3,000.0000	3,000.0000		
Account Classification Total: 5300 - Services		\$111,459.00	\$114,090.98	\$122,250.00		
Department Total: 554 - City Attorney		\$707,925.00	\$710,935.76	\$737,721.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 571 - City Council						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	63,842.0000	63,842.0000	65,336.0000		
5102	Wages-Staff	70,110.0000	70,110.0000	75,005.0000		
5104	Wages-Part time	26,905.0000	26,905.0000	10,978.0000		
5109	HSA Employer Funding	2,000.0000	2,000.0000	2,000.0000		
5151	PERS Contribution	22,520.0000	22,520.0000	21,185.0000		
5161	Group Insurance	9,068.0000	9,068.0000	9,375.0000		
5166	Medicare	2,332.0000	2,332.0000	2,194.0000		
Account Classification Total: 5100 - Personal Services		\$196,777.00	\$196,777.00	\$186,073.00		
5200 - Supplies						
5201	Office Supplies	1,800.0000	1,867.9400	2,000.0000		
5203	Computer Supplies	500.0000	500.0000	500.0000		
Account Classification Total: 5200 - Supplies		\$2,300.00	\$2,367.94	\$2,500.00		
5300 - Services						
5321	Professional Training	2,000.0000	3,066.0000	2,500.0000	increase by \$500 to cover participation by Council members.	
5322	Conference/Reimb	3,500.0000	3,500.0000	3,500.0000		
5323	Publications	100.0000	100.0000	0.0000		
5324	Professional Association Dues	500.0000	500.0000	500.0000		
5339	Misc Contract Services	40,000.0000	40,000.0000	40,000.0000		
5391	Postage	250.0000	250.0000	200.0000		
5395	Printing/Advertising	3,000.0000	3,000.0000	3,000.0000		
5399	Other Miscellaneous Services	6,500.0000	6,500.0000	3,500.0000		
Account Classification Total: 5300 - Services		\$55,850.00	\$56,916.00	\$53,200.00		
Department Total: 571 - City Council		\$254,927.00	\$256,060.94	\$241,773.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 580 - Development Department						
<i>5100 - Personal Services</i>						
5101	Salary-Elected Officials/Director	95,895.0000	95,895.0000	95,909.0000		
5102	Wages-Staff	131,553.0000	131,553.0000	132,702.0000		
5104	Wages-Part time	7,000.0000	7,000.0000	7,000.0000		
5109	HSA Employer Funding	10,000.0000	10,000.0000	12,000.0000		
5151	PERS Contribution	32,823.0000	32,823.0000	32,986.0000		
5161	Group Insurance	51,049.0000	51,049.0000	65,492.0000		
5166	Medicare	3,399.0000	3,399.0000	3,416.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$331,719.00	\$331,719.00	\$349,505.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	3,000.0000	3,029.1300	3,000.0000		
5203	Computer Supplies	250.0000	250.0000	250.0000		
5241	Uniforms-Purchased	0.0000	0.0000	500.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$3,250.00	\$3,279.13	\$3,750.00		
<i>5300 - Services</i>						
5301	Boards/Commissions	2,000.0000	2,580.5800	3,500.0000		We are required to do more public notices than before and need additional funds to do so.
5311	Utilities	2,200.0000	2,300.7800	2,200.0000		
5321	Professional Training	2,000.0000	2,510.0000	2,000.0000		
5322	Conference/Reimb	5,000.0000	5,000.0000	5,000.0000		
5323	Publications	2,000.0000	2,000.0000	2,000.0000		
5324	Professional Association Dues	3,000.0000	3,000.0000	3,000.0000		
5325	Educational Assistance	3,000.0000	3,000.0000	3,500.0000		
5331	Engineering/Architecture	35,000.0000	38,750.5800	100,000.0000		Moving some funds from misc. contract services to ensure we are coding properly.
5332	Legal Services	20,000.0000	21,099.0000	20,000.0000		TIF allocation
5339	Misc Contract Services	80,000.0000	98,652.2400	60,000.0000		Possible corridor study
5391	Postage	500.0000	500.0000	500.0000		
5395	Printing/Advertising	5,000.0000	5,000.0000	4,000.0000		
5399	Other Miscellaneous Services	1,000.0000	11,000.0000	1,000.0000		
<i>Account Classification Total: 5300 - Services</i>		\$160,700.00	\$195,393.18	\$206,700.00		
<i>5600 - Capital Purchases</i>						
5631	Furniture and Fixtures	0.0000	0.0000	5,000.0000		
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$0.00	\$0.00	\$5,000.00		
Department Total: 580 - Development Department		\$495,669.00	\$530,391.31	\$564,955.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 582 - Human Resources Department						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	91,957.0000	91,957.0000	101,152.0000		
5106	Longevity	550.0000	550.0000	600.0000		
5109	HSA Employer Funding	2,000.0000	2,000.0000	2,000.0000		
5151	PERS Contribution	12,951.0000	12,951.0000	14,245.0000		
5161	Group Insurance	8,960.0000	8,960.0000	9,267.0000		
5166	Medicare	1,341.0000	1,341.0000	1,475.0000		
Account Classification Total: 5100 - Personal Services		\$117,759.00	\$117,759.00	\$128,739.00		
5200 - Supplies						
5201	Office Supplies	750.0000	805.2800	750.0000	Two stackable chairs.	
5203	Computer Supplies	750.0000	750.0000	750.0000		
5208	OSHA Supplies	18,000.0000	19,214.3300	18,000.0000		
Account Classification Total: 5200 - Supplies		\$19,500.00	\$20,769.61	\$19,500.00		
5300 - Services						
5321	Professional Training	0.0000	0.0000	1,500.0000		
5323	Publications	800.0000	800.0000	800.0000		
5324	Professional Association Dues	600.0000	600.0000	600.0000		
5336	Medical Services/Physical Exams	4,000.0000	4,000.0000	5,000.0000		
5339	Misc Contract Services	6,000.0000	6,000.0000	6,500.0000		
5391	Postage	200.0000	200.0000	200.0000		
5399	Other Miscellaneous Services	30,000.0000	34,096.9800	30,000.0000		
Account Classification Total: 5300 - Services		\$41,600.00	\$45,696.98	\$44,600.00		
Department Total: 582 - Human Resources Department		\$178,859.00	\$184,225.59	\$192,839.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 584 - Computer Department						
<i>5200 - Supplies</i>						
5201	Office Supplies	250.0000	250.0000	250.0000		
5203	Computer Supplies	12,750.0000	12,750.0000	12,750.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$13,000.00	\$13,000.00	\$13,000.00		
<i>5300 - Services</i>						
5339	Misc Contract Services	186,000.0000	196,355.7200	161,000.0000		
5366	Computer Maintenance	273,354.0000	285,336.9600	513,354.0000	Increases due to Phone management agreement, FLOCK system, Watchgaurd (Body Warn Cameras). Building Dept. New World suites.	
<i>Account Classification Total: 5300 - Services</i>		\$459,354.00	\$481,692.68	\$674,354.00		
<i>5600 - Capital Purchases</i>						
5639	Other Equipment	164,600.0000	184,793.4000	143,000.0000		
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$164,600.00	\$184,793.40	\$143,000.00		
Department Total: 584 - Computer Department		\$636,954.00	\$679,486.08	\$830,354.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 593 - Clerk of Courts						
<i>5100 - Personal Services</i>						
5101	Salary-Elected Officials/Director	79,755.0000	79,755.0000	82,090.0000		
5102	Wages-Staff	100,593.0000	100,593.0000	102,555.0000		
5104	Wages-Part time	32,833.0000	32,833.0000	33,065.0000		
5106	Longevity	600.0000	600.0000	1,700.0000		
5109	HSA Employer Funding	8,000.0000	8,000.0000	8,000.0000		
5151	PERS Contribution	29,229.0000	29,229.0000	30,017.0000		
5161	Group Insurance	42,402.0000	42,402.0000	43,894.0000		
5166	Medicare	3,100.0000	3,100.0000	3,181.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$296,512.00	\$296,512.00	\$304,502.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	2,500.0000	2,538.4800	2,600.0000		
5203	Computer Supplies	2,000.0000	2,000.0000	2,000.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$4,500.00	\$4,538.48	\$4,600.00		
<i>5300 - Services</i>						
5321	Professional Training	800.0000	800.0000	1,000.0000		
5322	Conference/Reimb	250.0000	250.0000	250.0000		
5323	Publications	500.0000	500.0000	500.0000		
5324	Professional Association Dues	500.0000	500.0000	500.0000		
5332	Legal Services	70,000.0000	76,000.0000	76,000.0000		
5339	Misc Contract Services	1,500.0000	1,500.0000	1,500.0000		
5344	Witness Fees	250.0000	250.0000	250.0000		
5362	Equipment Maintenance	1,000.0000	1,000.0000	1,000.0000		
5377	Municipal Court	25,000.0000	25,000.0000	25,000.0000		
5391	Postage	2,000.0000	2,000.0000	2,000.0000		
5393	L.E.A.D.S Terminal	600.0000	600.0000	600.0000		
5399	Other Miscellaneous Services	2,500.0000	2,545.0000	2,545.0000		
<i>Account Classification Total: 5300 - Services</i>		\$104,900.00	\$110,945.00	\$111,145.00		
<i>5600 - Capital Purchases</i>						
5631	Furniture and Fixtures	0.0000	0.0000	6,500.0000	Clerk needs desk that fits. Had since 2012 and is too short.	
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$0.00	\$0.00	\$6,500.00		
Department Total: 593 - Clerk of Courts		\$405,912.00	\$411,995.48	\$426,747.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 595 - General and Administrative						
<i>5100 - Personal Services</i>						
5164	Workers Compensation	250,670.0000	287,661.0000	241,740.0000		
5165	Unemployment Compensation	25,000.0000	30,097.6100	25,000.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$275,670.00	\$317,758.61	\$266,740.00		
<i>5200 - Supplies</i>						
5202	Photo Copy Supplies	5,000.0000	5,000.0000	7,000.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$5,000.00	\$5,000.00	\$7,000.00		
<i>5300 - Services</i>						
5301	Boards/Commissions	35,000.0000	42,309.3400	40,000.0000		
5311	Utilities	225,000.0000	230,903.4400	235,000.0000		
5324	Professional Association Dues	30,000.0000	30,000.0000	30,000.0000		
5351	Liability Insurance Deductible	240,000.0000	240,000.0000	280,000.0000		
5352	Motor Vehicle Insurance	80,000.0000	80,000.0000	95,000.0000		
5353	Employee Fidelity Bond	3,000.0000	3,000.0000	3,000.0000		
5361	Building Repair/Maintenance	65,000.0000	65,650.0000	65,000.0000		
5362	Equipment Maintenance	2,500.0000	2,500.0000	2,500.0000		
5371	Election Expense	35,000.0000	35,000.0000	20,000.0000		
5372	Delinquent Tax Advertising	750.0000	750.0000	750.0000		
5373	Auditor/Treasurer Fees	12,000.0000	12,000.0000	10,000.0000		
5391	Postage	0.0000	482.6400	3,000.0000		
5394	Taxes/Assessments-City Property	30,000.0000	30,000.0000	55,000.0000	increase for development properties purchased	
5399	Other Miscellaneous Services	10,000.0000	10,000.0000	10,000.0000		
<i>Account Classification Total: 5300 - Services</i>		\$768,250.00	\$782,595.42	\$849,250.00		
<i>5600 - Capital Purchases</i>						
5639	Other Equipment	30,000.0000	30,000.0000	30,000.0000		
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$30,000.00	\$30,000.00	\$30,000.00		
Department Total: 595 - General and Administrative		\$1,078,920.00	\$1,135,354.03	\$1,152,990.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry Department Entry Comments	Mayor's Budget Comments
Department: 810 - Public Health and Welfare					
5300 - Services					
5376	County Health Services	343,400.0000	343,400.0000	350,898.0000	
Account Classification Total: 5300 - Services		\$343,400.00	\$343,400.00	\$350,898.00	
Department Total: 810 - Public Health and Welfare		\$343,400.00	\$343,400.00	\$350,898.00	
EXPENSES Total		\$23,364,916.00	\$24,084,075.35	\$25,617,395.00	
Fund EXPENSE	Total: 110 - General Fund	\$23,364,916.00	\$24,084,075.35	\$25,617,395.00	
EXPENSE GRAND Totals:		\$23,364,916.00	\$24,084,075.35	\$25,586,145.00	

CITY OF REYNOLDSBURG

14.t.a

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 211 - Computerized Needs (courts)						
EXPENSES						
Department: 000 - General						
5200 - Supplies						
5203	Computer Supplies	15,000.0000	15,000.0000	15,000.0000		
Account Classification Total: 5200 - Supplies		\$15,000.00	\$15,000.00	\$15,000.00		
5300 - Services						
5322	Conference/Reimb	500.0000	500.0000	500.0000		
5366	Computer Maintenance	25,000.0000	25,000.0000	25,000.0000		
5399	Other Miscellaneous Services	15,000.0000	15,038.1200	15,000.0000		
Account Classification Total: 5300 - Services		\$40,500.00	\$40,538.12	\$40,500.00		
5600 - Capital Purchases						
5639	Other Equipment	77,000.0000	132,589.3000	50,000.0000	Due to new software installation in 2021 (Equivalent), I have budgeted funds for any unanticipated hardware and/or software necessities or issues.	
Account Classification Total: 5600 - Capital Purchases		\$77,000.00	\$132,589.30	\$50,000.00		
Department Total: 000 - General		\$132,500.00	\$188,127.42	\$105,500.00		
EXPENSES Total		\$132,500.00	\$188,127.42	\$105,500.00		
Fund EXPENSE	Total: 211 - Computerized Needs (courts)	\$132,500.00	\$188,127.42	\$105,500.00		
Fund: 220 - Income Tax Fund						

Attachment: 2022 Draft Budget (2022 Budget Appropriations)

CITY OF REYNOLDSBURG

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
EXPENSES						
Department: 564 - Income Tax Division						
<i>5100 - Personal Services</i>						
5101	Salary-Elected Officials/Director	126,383.0000	126,383.0000	94,502.0000		
5106	Longevity	700.0000	700.0000	0.0000		
5109	HSA Employer Funding	6,000.0000	6,000.0000	4,000.0000		
5151	PERS Contribution	13,172.0000	13,172.0000	13,230.0000		
5161	Group Insurance	21,222.0000	21,222.0000	16,566.0000		
5164	Workers Compensation	3,605.0000	3,605.0000	2,681.0000		
5166	Medicare	769.0000	769.0000	1,370.0000		
<i>Account Classification Total: 5100 - Personal Services</i>		\$171,851.00	\$171,851.00	\$132,349.00		
<i>5200 - Supplies</i>						
5201	Office Supplies	1,500.0000	1,500.0000	1,500.0000		
5203	Computer Supplies	500.0000	500.0000	500.0000		
<i>Account Classification Total: 5200 - Supplies</i>		\$2,000.00	\$2,000.00	\$2,000.00		
<i>5300 - Services</i>						
5321	Professional Training	500.0000	500.0000	500.0000		
5322	Conference/Reimb	1,000.0000	1,000.0000	1,000.0000		
5323	Publications	200.0000	200.0000	200.0000		
5324	Professional Association Dues	525.0000	525.0000	525.0000		
5339	Misc Contract Services	75,000.0000	75,000.0000	75,000.0000		
5353	Employee Fidelity Bond	75.0000	75.0000	75.0000		
5362	Equipment Maintenance	425.0000	425.0000	425.0000		
5373	Auditor/Treasurer Fees	4,000.0000	4,000.0000	200.0000		
5379	Other Governmental Billings	10,000.0000	10,000.0000	10,000.0000		
5391	Postage	675.0000	675.0000	675.0000		
<i>Account Classification Total: 5300 - Services</i>		\$92,400.00	\$92,400.00	\$88,600.00		
<i>5500 - Transfers/Other</i>						
5519	Miscellaneous Costs	110,000.0000	110,000.0000	110,000.0000		
5529	Miscellaneous Distributions	800,000.0000	800,000.0000	800,000.0000		
5530	Enterprise Zone Payment	1,500,000.0000	1,500,000.0000	1,500,000.0000		
<i>Account Classification Total: 5500 - Transfers/Other</i>		\$2,410,000.00	\$2,410,000.00	\$2,410,000.00		
Department Total: 564 - Income Tax Division		\$2,676,251.00	\$2,676,251.00	\$2,632,949.00		
EXPENSES Total		\$2,676,251.00	\$2,676,251.00	\$2,632,949.00		
Fund EXPENSE	Total: 220 - Income Tax Fund	\$2,676,251.00	\$2,676,251.00	\$2,632,949.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry Department Entry Comments	Mayor's Budget Comments
Fund: 240 - Police Pension Fund					
EXPENSES					
Department: 000 - General					
5100 - Personal Services					
5152	PFDPF Contribution	150,000.0000	150,000.0000	150,000.0000	
Account Classification Total: 5100 - Personal Services		\$150,000.00	\$150,000.00	\$150,000.00	
5500 - Transfers/Other					
5519	Miscellaneous Costs	3,500.0000	3,500.0000	4,000.0000	
Account Classification Total: 5500 - Transfers/Other		\$3,500.00	\$3,500.00	\$4,000.00	
Department Total: 000 - General		\$153,500.00	\$153,500.00	\$154,000.00	
EXPENSES Total		\$153,500.00	\$153,500.00	\$154,000.00	
Fund EXPENSE	Total: 240 - Police Pension Fund	\$153,500.00	\$153,500.00	\$154,000.00	

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 250 - Sewer Capacity Fund						
EXPENSES						
Department: 736 - Wastewater Division						
5300 - Services						
5373	Auditor/Treasurer Fees	250.0000	250.0000	250.0000		
Account Classification Total: 5300 - Services		\$250.00	\$250.00	\$250.00		
Department Total: 736 - Wastewater Division		\$250.00	\$250.00	\$250.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	31,620.0000	31,620.0000	0.0000		
5424	G. O. Bond-Interest	500.0000	500.0000	0.0000		
Account Classification Total: 5400 - Debt Service		\$32,120.00	\$32,120.00	\$0.00		
Department Total: 991 - Debt Service		\$32,120.00	\$32,120.00	\$0.00		
EXPENSES Total		\$32,370.00	\$32,370.00	\$250.00		
Fund EXPENSE	Total: 250 - Sewer Capacity Fund	\$32,370.00	\$32,370.00	\$250.00		

CITY OF REYNOLDSBURG

14.t.a

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 260 - Street Fund						
EXPENSES						
Department: 268 - Street Department						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	77,384.0000	77,384.0000	80,493.0000		
5102	Wages-Staff	396,544.0000	396,544.0000	404,255.0000		
5105	Overtime	28,000.0000	53,000.0000	28,000.0000		
5106	Longevity	3,550.0000	3,550.0000	3,550.0000		
5109	HSA Employer Funding	19,000.0000	19,000.0000	25,000.0000		
5151	PERS Contribution	70,207.0000	70,207.0000	71,932.0000		
5161	Group Insurance	97,012.0000	97,012.0000	134,548.0000		
5164	Workers Compensation	14,339.0000	14,339.0000	14,646.0000		
5166	Medicare	7,329.0000	7,329.0000	7,486.0000		
Account Classification Total: 5100 - Personal Services		\$713,365.00	\$738,365.00	\$769,910.00		
5200 - Supplies						
5201	Office Supplies	3,500.0000	3,884.6600	3,500.0000		
5203	Computer Supplies	1,000.0000	1,000.0000	1,000.0000		
5205	Small Tools/Minor Equipment	1,500.0000	1,500.0000	1,500.0000		
5213	Repair and Maintenance Supplies	500.0000	500.0000	500.0000		
5241	Uniforms-Purchased	2,000.0000	2,000.0000	2,000.0000		
5251	MV Gas and Oil	36,000.0000	38,016.2400	36,000.0000		
5252	Aggregates	19,000.0000	19,508.6700	19,000.0000		
5253	Ice Control	140,000.0000	140,000.0000	140,000.0000		
5259	Operating Materials and Supplies	90,000.0000	132,505.1000	130,500.0000		
Account Classification Total: 5200 - Supplies		\$293,500.00	\$338,914.67	\$334,000.00		
5300 - Services						
5311	Utilities	19,000.0000	19,831.6400	19,000.0000		
5313	Traffic Light Current	12,000.0000	12,489.8300	12,000.0000		
5321	Professional Training	500.0000	500.0000	500.0000		
5322	Conference/Reimb	200.0000	200.0000	200.0000		
5324	Professional Association Dues	130.0000	130.0000	160.0000		
5331	Engineering/Architecture	14,000.0000	14,220.2600	15,000.0000		
5339	Misc Contract Services	39,700.0000	57,220.1200	32,000.0000	\$65,000 painting of streetlights on Main St	
5351	Liability Insurance Deductible	8,000.0000	8,000.0000	8,000.0000		
5352	Motor Vehicle Insurance	8,000.0000	8,000.0000	8,000.0000		
5361	Building Repair/Maintenance	12,100.0000	12,100.0000	10,000.0000		
5365	Utility Line Repair/Maintenance	31,600.0000	45,600.0000	42,000.0000		
5391	Postage	100.0000	100.0000	100.0000		
5397	Uniform Rental	2,500.0000	2,595.1600	2,000.0000		
5399	Other Miscellaneous Services	1,000.0000	1,000.0000	1,500.0000		
Account Classification Total: 5300 - Services		\$148,830.00	\$181,987.01	\$150,460.00		
5600 - Capital Purchases						
5632	Motor Vehicles	50,000.0000	196,050.0000	0.0000		
5633	Machinery and Equipment	0.0000	0.0000	15,000.0000	Mower	
Account Classification Total: 5600 - Capital Purchases		\$50,000.00	\$196,050.00	\$15,000.00		
Department Total: 268 - Street Department		\$1,205,695.00	\$1,455,316.68	\$1,269,370.00		
EXPENSES Total		\$1,205,695.00	\$1,455,316.68	\$1,269,370.00		
Fund EXPENSE Total: 260 - Street Fund		\$1,205,695.00	\$1,455,316.68	\$1,269,370.00		

Attachment: 2022 Draft Budget (2022 Budget Appropriations)

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 270 - State Highway Fund						
EXPENSES						
Department: 268 - Street Department						
5200 - Supplies						
5253	Ice Control	60,000.0000	60,000.0000	55,000.0000		
5259	Operating Materials and Supplies	10,000.0000	10,000.0000	15,000.0000		
Account Classification Total: 5200 - Supplies		\$70,000.00	\$70,000.00	\$70,000.00		
5300 - Services						
5313	Traffic Light Current	12,000.0000	12,604.5800	12,000.0000		
5339	Misc Contract Services	3,000.0000	3,000.0000	3,000.0000		
5365	Utility Line Repair/Maintenance	9,000.0000	17,128.8200	19,000.0000		
Account Classification Total: 5300 - Services		\$24,000.00	\$32,733.40	\$34,000.00		
Department Total: 268 - Street Department		\$94,000.00	\$102,733.40	\$104,000.00		
EXPENSES Total		\$94,000.00	\$102,733.40	\$104,000.00		
Fund EXPENSE	Total: 270 - State Highway Fund	\$94,000.00	\$102,733.40	\$104,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 310 - General Debt Retirement Fund						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	1,868,560.0000	1,868,560.0000	1,883,560.0000		
5424	G. O. Bond-Interest	1,145,525.0000	1,145,525.0000	1,098,180.0000		
Account Classification Total: 5400 - Debt Service		\$3,014,085.00	\$3,014,085.00	\$2,981,740.00		
Department Total: 991 - Debt Service		\$3,014,085.00	\$3,014,085.00	\$2,981,740.00		
EXPENSES Total		\$3,014,085.00	\$3,014,085.00	\$2,981,740.00		
Fund EXPENSE	Total: 310 - General Debt Retirement Fund	\$3,014,085.00	\$3,014,085.00	\$2,981,740.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 330 - Taylor Sq Tief Debt Retirement						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	535,000.0000	535,000.0000	550,000.0000		
5424	G. O. Bond-Interest	35,475.0000	35,475.0000	23,905.0000		
Account Classification Total: 5400 - Debt Service		\$570,475.00	\$570,475.00	\$573,905.00		
Department Total: 991 - Debt Service		\$570,475.00	\$570,475.00	\$573,905.00		
EXPENSES Total		\$570,475.00	\$570,475.00	\$573,905.00		
Fund EXPENSE	Total: 330 - Taylor Sq Tief Debt Retirement	\$570,475.00	\$570,475.00	\$573,905.00		

CITY OF REYNOLDSBURG

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 710 - Water Fund						
EXPENSES						
Department: 735 - Water Division						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	39,795.0000	39,795.0000	41,322.0000		
5102	Wages-Staff	259,273.0000	259,273.0000	270,769.0000		
5105	Overtime	15,400.0000	30,800.0000	15,400.0000		
5106	Longevity	1,750.0000	1,750.0000	2,575.0000		
5109	HSA Employer Funding	21,000.0000	21,000.0000	17,000.0000		
5151	PERS Contribution	44,271.0000	44,271.0000	45,999.0000		
5161	Group Insurance	109,753.0000	109,753.0000	93,697.0000		
5164	Workers Compensation	8,970.0000	8,970.0000	9,363.0000		
5166	Medicare	4,585.0000	4,585.0000	4,786.0000		
Account Classification Total: 5100 - Personal Services		\$504,797.00	\$520,197.00	\$500,911.00		
5200 - Supplies						
5201	Office Supplies	5,500.0000	5,924.4700	5,500.0000		
5203	Computer Supplies	7,500.0000	7,601.7800	7,500.0000		
5213	Repair and Maintenance Supplies	10,000.0000	10,000.0000	10,000.0000		
5241	Uniforms-Purchased	3,500.0000	3,867.4500	3,500.0000		
5251	MV Gas and Oil	17,000.0000	17,421.3700	18,500.0000	gas price increase	
5252	Aggregates	39,700.0000	41,675.2900	41,000.0000	inflation cost	
5259	Operating Materials and Supplies	70,000.0000	84,871.0400	90,000.0000	in 2021 Spent 130% of Operating budget line item	
5263	Meters-Resale	20,000.0000	20,000.0000	20,000.0000		
Account Classification Total: 5200 - Supplies		\$173,200.00	\$191,361.40	\$196,000.00		
5300 - Services						
5311	Utilities	16,000.0000	17,036.5400	16,000.0000		
5321	Professional Training	3,000.0000	3,000.0000	3,800.0000	Two employees that will seek backflow licenses and Rising Cost of Training	
5322	Conference/Reimb	1,000.0000	1,056.0400	2,500.0000	Two staff members now that will require licenses CEU's	
5323	Publications	200.0000	200.0000	250.0000		
5324	Professional Association Dues	400.0000	400.0000	400.0000		
5325	Educational Assistance	500.0000	500.0000	500.0000		
5331	Engineering/Architecture	15,000.0000	15,255.0000	20,000.0000	Service Director to increase Engineering to process the upgrade needs for the GIS	
5339	Misc Contract Services	50,000.0000	50,947.3600	50,000.0000		
5351	Liability Insurance Deductible	4,500.0000	4,500.0000	4,500.0000		
5352	Motor Vehicle Insurance	2,750.0000	2,750.0000	2,750.0000		
5361	Building Repair/Maintenance	2,000.0000	2,000.0000	2,000.0000		
5362	Equipment Maintenance	8,000.0000	8,000.0000	8,000.0000		
5363	MV Repair/Maintenance-External	1,000.0000	1,000.0000	1,000.0000		
5364	MV Repair/Maintenance-Internal	6,000.0000	6,000.0000	6,000.0000		
5365	Utility Line Repair/Maintenance	38,000.0000	38,000.0000	38,000.0000		
5366	Computer Maintenance	12,500.0000	12,500.0000	12,500.0000		
5378	Columbus Contract	5,350,272.0000	5,792,484.5100	5,600,000.0000	% of increase from Columbus	
5379	Other Governmental Billings	15,000.0000	15,000.0000	15,000.0000		
5391	Postage	15,000.0000	15,000.0000	15,000.0000		
5399	Other Miscellaneous Services	150,000.0000	150,126.1100	200,000.0000	Sensus Meters and Remote Purchases	
Account Classification Total: 5300 - Services		\$5,691,122.00	\$6,135,755.56	\$5,998,200.00		
5600 - Capital Purchases						
5611	Buildings	12,500.0000	12,500.0000	12,500.0000	Would like to put 12,500 in this line item in case new building does not happen, update to current building if Allowed	
5631	Furniture and Fixtures	1,000.0000	1,000.0000	1,000.0000		
5632	Motor Vehicles	50,000.0000	50,000.0000	225,000.0000	To Purchase A Jet vac Truck	
5633	Machinery and Equipment	175,000.0000	175,000.0000	250,000.0000	to purchase a large amount of Meters and MXU's for meter upgrades	
5639	Other Equipment	175,000.0000	175,000.0000	75,000.0000	misc	
Account Classification Total: 5600 - Capital Purchases		\$413,500.00	\$413,500.00	\$563,500.00		
Department Total: 735 - Water Division		\$6,782,619.00	\$7,260,813.96	\$7,258,611.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	335,500.0000	335,500.0000	232,830.0000		
5424	G. O. Bond-Interest	30,735.0000	30,735.0000	22,285.0000		
Account Classification Total: 5400 - Debt Service		\$366,235.00	\$366,235.00	\$255,115.00		
Department Total: 991 - Debt Service		\$366,235.00	\$366,235.00	\$255,115.00		
EXPENSES Total		\$7,148,854.00	\$7,627,048.96	\$7,513,726.00		
Fund EXPENSE	Total: 710 - Water Fund	\$7,148,854.00	\$7,627,048.96	\$7,513,726.00		

CITY OF REYNOLDSBURG

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 720 - Wastewater/Sewer Fund						
EXPENSES						
Department: 736 - Wastewater Division						
5100 - Personal Services						
5101	Salary-Elected Officials/Director	39,796.0000	39,796.0000	41,322.0000		
5102	Wages-Staff	315,459.0000	315,459.0000	305,536.0000		
5105	Overtime	3,500.0000	18,900.0000	3,500.0000		
5106	Longevity	550.0000	550.0000	1,975.0000		
5109	HSA Employer Funding	21,000.0000	21,000.0000	19,000.0000		
5151	PERS Contribution	49,953.0000	49,953.0000	48,977.0000		
5161	Group Insurance	110,143.0000	110,143.0000	101,836.0000		
5164	Workers Compensation	10,192.0000	10,192.0000	9,995.0000		
5166	Medicare	5,210.0000	5,210.0000	5,109.0000		
Account Classification Total: 5100 - Personal Services		\$555,803.00	\$571,203.00	\$537,250.00		
5200 - Supplies						
5201	Office Supplies	5,500.0000	5,924.4800	5,500.0000		
5203	Computer Supplies	7,500.0000	7,601.7800	7,500.0000		
5213	Repair and Maintenance Supplies	2,500.0000	2,500.0000	2,500.0000		
5241	Uniforms-Purchased	3,500.0000	3,867.4600	3,500.0000		
5251	MV Gas and Oil	16,500.0000	16,921.3800	18,500.0000	inflation Cost. rising cost of Gas.	
5252	Aggregates	4,500.0000	4,500.0000	4,500.0000		
5259	Operating Materials and Supplies	65,000.0000	65,031.3600	65,000.0000		
Account Classification Total: 5200 - Supplies		\$105,000.00	\$106,346.46	\$107,000.00		
5300 - Services						
5311	Utilities	12,000.0000	12,191.5900	12,000.0000		
5321	Professional Training	3,000.0000	3,000.0000	4,000.0000		
5322	Conference/Reimb	1,000.0000	1,056.0400	1,000.0000		
5324	Professional Association Dues	350.0000	350.0000	350.0000		
5325	Educational Assistance	500.0000	500.0000	500.0000		
5331	Engineering/Architecture	15,000.0000	15,000.0000	20,000.0000	was told to increase to allow for GIS updates	
5339	Misc Contract Services	45,000.0000	45,947.3500	45,000.0000		
5351	Liability Insurance Deductible	1,750.0000	1,750.0000	1,750.0000		
5352	Motor Vehicle Insurance	3,000.0000	3,000.0000	3,000.0000		
5361	Building Repair/Maintenance	9,000.0000	9,000.0000	9,000.0000		
5362	Equipment Maintenance	3,000.0000	3,000.0000	3,000.0000		
5363	MV Repair/Maintenance-External	1,000.0000	1,000.0000	1,000.0000		
5364	MV Repair/Maintenance-Internal	6,000.0000	6,000.0000	6,000.0000		
5365	Utility Line Repair/Maintenance	115,000.0000	189,550.5800	115,000.0000		
5366	Computer Maintenance	15,000.0000	15,000.0000	15,000.0000		
5378	Columbus Contract	5,229,860.0000	5,902,386.4100	5,500,000.0000		
5391	Postage	12,000.0000	12,000.0000	12,000.0000		
5399	Other Miscellaneous Services	150,000.0000	150,026.1300	200,000.0000	Sensus parts ordering for new constructions for new Subdivisions	
Account Classification Total: 5300 - Services		\$5,622,460.00	\$6,370,758.10	\$5,948,600.00		
5600 - Capital Purchases						
5611	Buildings	12,500.0000	12,500.0000	12,500.0000	Addition to building if Allowed would like 12500 for the GL Line	
5631	Furniture and Fixtures	1,000.0000	1,000.0000	1,000.0000	possibly a new desk	
5632	Motor Vehicles	50,000.0000	50,000.0000	225,000.0000	Jet Vac Truck (Vacall)	
5633	Machinery and Equipment	175,000.0000	175,000.0000	250,000.0000	Sensus MXU's Purchase	
5639	Other Equipment	175,000.0000	175,000.0000	75,000.0000	Misc	
Account Classification Total: 5600 - Capital Purchases		\$413,500.00	\$413,500.00	\$563,500.00		
Department Total: 736 - Wastewater Division		\$6,696,763.00	\$7,461,807.56	\$7,156,350.00		

CITY OF REYNOLDSBURG

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	38,100.0000	38,100.0000	39,000.0000		
5424	G. O. Bond-Interest	1,920.0000	1,920.0000	972.0000		
Account Classification Total: 5400 - Debt Service		\$40,020.00	\$40,020.00	\$39,972.00		
Department Total: 991 - Debt Service		\$40,020.00	\$40,020.00	\$39,972.00		
EXPENSES Total		\$6,736,783.00	\$7,501,827.56	\$7,196,322.00		
Fund EXPENSE Total: 720 - Wastewater/Sewer Fund		\$6,736,783.00	\$7,501,827.56	\$7,196,322.00		
Fund: 740 - Storm Water Drainage Fund						
EXPENSES						
Department: 737 - Storm Water Division						
5100 - Personal Services						
5102	Wages-Staff	213,430.0000	213,430.0000	224,764.0000		
5105	Overtime	4,900.0000	4,900.0000	4,900.0000		
5106	Longevity	1,050.0000	1,050.0000	2,150.0000		
5109	HSA Employer Funding	11,000.0000	11,000.0000	7,000.0000		
5151	PERS Contribution	30,363.0000	30,363.0000	31,754.0000		
5161	Group Insurance	57,470.0000	57,470.0000	38,084.0000		
5164	Workers Compensation	6,223.0000	6,223.0000	6,576.0000		
5166	Medicare	3,181.0000	3,181.0000	3,361.0000		
Account Classification Total: 5100 - Personal Services		\$327,617.00	\$327,617.00	\$318,589.00		
5200 - Supplies						
5201	Office Supplies	6,500.0000	6,729.4800	6,500.0000		
5203	Computer Supplies	750.0000	750.0000	750.0000		
5205	Small Tools/Minor Equipment	1,500.0000	1,500.0000	1,500.0000		
5241	Uniforms-Purchased	1,000.0000	1,232.9200	1,000.0000		
5251	MV Gas and Oil	7,000.0000	7,215.0000	6,000.0000		
5252	Aggregates	1,250.0000	1,250.0000	1,250.0000		
5259	Operating Materials and Supplies	42,000.0000	42,869.8000	47,000.0000		
Account Classification Total: 5200 - Supplies		\$60,000.00	\$61,547.20	\$64,000.00		
5300 - Services						
5311	Utilities	7,000.0000	7,277.7200	7,000.0000		
5321	Professional Training	400.0000	400.0000	400.0000		
5322	Conference/Reimb	20.0000	20.0000	20.0000		
5324	Professional Association Dues	220.0000	220.0000	220.0000		
5331	Engineering/Architecture	8,000.0000	8,000.0000	8,000.0000		
5339	Misc Contract Services	46,450.0000	70,720.1200	42,450.0000		
5351	Liability Insurance Deductible	2,250.0000	2,250.0000	2,250.0000		
5352	Motor Vehicle Insurance	2,750.0000	2,750.0000	2,750.0000		
5361	Building Repair/Maintenance	4,000.0000	4,000.0000	4,000.0000		
5364	MV Repair/Maintenance-Internal	3,500.0000	3,500.0000	3,500.0000		
5365	Utility Line Repair/Maintenance	7,500.0000	7,500.0000	7,500.0000		
5378	Columbus Contract	900,000.0000	966,713.9200	936,000.0000	up 4 %	
5391	Postage	22,000.0000	22,000.0000	22,000.0000		
5397	Uniform Rental	2,000.0000	2,000.0000	2,000.0000		
5399	Other Miscellaneous Services	39,000.0000	39,026.1300	40,000.0000		
Account Classification Total: 5300 - Services		\$1,045,090.00	\$1,136,377.89	\$1,078,090.00		
5600 - Capital Purchases						
5632	Motor Vehicles	0.0000	0.0000	160,000.0000	1/3 of Hydro Vac Truck	
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$0.00	\$160,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department Total: 737 - Storm Water Division		\$1,432,707.00	\$1,525,542.09	\$1,620,679.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	110,000.0000	110,000.0000	110,000.0000		
5424	G. O. Bond-Interest	15,595.0000	15,595.0000	13,110.0000		
Account Classification Total: 5400 - Debt Service		\$125,595.00	\$125,595.00	\$123,110.00		
Department Total: 991 - Debt Service		\$125,595.00	\$125,595.00	\$123,110.00		
EXPENSES Total		\$1,558,302.00	\$1,651,137.09	\$1,743,789.00		
Fund EXPENSE	Total: 740 - Storm Water Drainage Fund	\$1,558,302.00	\$1,651,137.09	\$1,743,789.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 750 - Solid Waste Fund						
EXPENSES						
Department: 738 - Refuse Collection						
5200 - Supplies						
5201	Office Supplies	2,000.0000	2,229.4800	2,000.0000		
Account Classification Total: 5200 - Supplies		\$2,000.00	\$2,229.48	\$2,000.00		
5300 - Services						
5315	Private Hauler Contract	2,480,000.0000	2,843,709.3900	2,550,000.0000		
5391	Postage	12,000.0000	12,000.0000	14,000.0000		
5399	Other Miscellaneous Services	110,000.0000	110,026.1300	110,000.0000		
Account Classification Total: 5300 - Services		\$2,602,000.00	\$2,965,735.52	\$2,674,000.00		
Department Total: 738 - Refuse Collection		\$2,604,000.00	\$2,967,965.00	\$2,676,000.00		
EXPENSES Total		\$2,604,000.00	\$2,967,965.00	\$2,676,000.00		
Fund EXPENSE	Total: 750 - Solid Waste Fund	\$2,604,000.00	\$2,967,965.00	\$2,676,000.00		

Account Number Account Description		2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 941 - JEDD1-ETNA-REYNOLDSBURG						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5529	Miscellaneous Distributions	200,000.0000	200,000.0000	110,000.0000		
Account Classification Total: 5500 - Transfers/Other		\$200,000.00	\$200,000.00	\$110,000.00		
Department Total: 000 - General		\$200,000.00	\$200,000.00	\$110,000.00		
EXPENSES Total		\$200,000.00	\$200,000.00	\$110,000.00		
Fund EXPENSE	Total: 941 - JEDD1-ETNA-REYNOLDSBURG	\$200,000.00	\$200,000.00	\$110,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 942 - JEDD2-ETNA-REYNOLDSBURG						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5529	Miscellaneous Distributions	150,000.0000	150,000.0000	85,000.0000		
Account Classification Total: 5500 - Transfers/Other		\$150,000.00	\$150,000.00	\$85,000.00		
Department Total: 000 - General		\$150,000.00	\$150,000.00	\$85,000.00		
EXPENSES Total		\$150,000.00	\$150,000.00	\$85,000.00		
Fund EXPENSE	Total: 942 - JEDD2-ETNA-REYNOLDSBURG	\$150,000.00	\$150,000.00	\$85,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 943 - JEDD3-ETNA-REYNOLDSBURG						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5529	Miscellaneous Distributions	400,000.0000	400,000.0000	165,000.0000		
Account Classification Total: 5500 - Transfers/Other		\$400,000.00	\$400,000.00	\$165,000.00		
Department Total: 000 - General		\$400,000.00	\$400,000.00	\$165,000.00		
EXPENSES Total		\$400,000.00	\$400,000.00	\$165,000.00		
Fund EXPENSE	Total: 943 - JEDD3-ETNA-REYNOLDSBURG	\$400,000.00	\$400,000.00	\$165,000.00		

Account Number Account Description		2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 944 - JEDD4-ETNA-REYNOLDSBURG						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5529	Miscellaneous Distributions	75,000.0000	75,000.0000	10,000.0000		
Account Classification Total: 5500 - Transfers/Other		\$75,000.00	\$75,000.00	\$10,000.00		
Department Total: 000 - General		\$75,000.00	\$75,000.00	\$10,000.00		
EXPENSES Total		\$75,000.00	\$75,000.00	\$10,000.00		
Fund EXPENSE	Total: 944 - JEDD4-ETNA-REYNOLDSBURG	\$75,000.00	\$75,000.00	\$10,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 970 - Taylor Sq School Tief						
EXPENSES						
Department: 000 - General						
Project: 0002 - Phase II						
5300 - Services						
5373	Auditor/Treasurer Fees	30,000.0000	30,000.0000	30,000.0000		
Account Classification Total: 5300 - Services		\$30,000.00	\$30,000.00	\$30,000.00		
5500 - Transfers/Other						
5501	Transfers	570,475.0000	570,475.0000	0.0000		
5527	Agency/Tief Distributions	1,200,000.0000	1,200,000.0000	0.0000		
Account Classification Total: 5500 - Transfers/Other		\$1,770,475.00	\$1,770,475.00	\$0.00		
Project Total: 0002 - Phase II		\$1,800,475.00	\$1,800,475.00	\$30,000.00		
Department Total: 000 - General		\$1,800,475.00	\$1,800,475.00	\$30,000.00		
EXPENSES Total		\$1,800,475.00	\$1,800,475.00	\$30,000.00		
Fund EXPENSE	Total: 970 - Taylor Sq School Tief	\$1,800,475.00	\$1,800,475.00	\$30,000.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 971 - Brice Main Tif						
EXPENSES						
Department: 000 - General						
Project: 4001 - Tief-Home Depot						
5300 - Services						
5373	Auditor/Treasurer Fees	2,000.0000	2,000.0000	2,000.0000		
Account Classification Total: 5300 - Services		\$2,000.00	\$2,000.00	\$2,000.00		
Project Total: 4001 - Tief-Home Depot		\$2,000.00	\$2,000.00	\$2,000.00		
Project: 4002 - Tief-Walgreens						
5300 - Services						
5373	Auditor/Treasurer Fees	2,000.0000	2,000.0000	2,000.0000		
Account Classification Total: 5300 - Services		\$2,000.00	\$2,000.00	\$2,000.00		
Project Total: 4002 - Tief-Walgreens		\$2,000.00	\$2,000.00	\$2,000.00		
Department Total: 000 - General		\$4,000.00	\$4,000.00	\$4,000.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	75,000.0000	75,000.0000	100,000.0000		
5424	G. O. Bond-Interest	4,250.0000	4,250.0000	2,975.0000		
Account Classification Total: 5400 - Debt Service		\$79,250.00	\$79,250.00	\$102,975.00		
Department Total: 991 - Debt Service		\$79,250.00	\$79,250.00	\$102,975.00		
EXPENSES Total		\$83,250.00	\$83,250.00	\$106,975.00		
Fund EXPENSE Total: 971 - Brice Main Tif		\$83,250.00	\$83,250.00	\$106,975.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 973 - Summit Rd Tif #1						
EXPENSES						
Department: 000 - General						
Project: 4000 - Tief-General						
5300 - Services						
5373	Auditor/Treasurer Fees	2,000.0000	2,000.0000	1,500.0000		
Account Classification Total: 5300 - Services		\$2,000.00	\$2,000.00	\$1,500.00		
Project Total: 4000 - Tief-General		\$2,000.00	\$2,000.00	\$1,500.00		
Department Total: 000 - General		\$2,000.00	\$2,000.00	\$1,500.00		
EXPENSES Total		\$2,000.00	\$2,000.00	\$1,500.00		
Fund EXPENSE	Total: 973 - Summit Rd Tif #1	\$2,000.00	\$2,000.00	\$1,500.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 974 - Taylor Rd Tif #1						
EXPENSES						
Department: 000 - General						
Project: 4000 - Tief-General						
5300 - Services						
5373	Auditor/Treasurer Fees	500.0000	500.0000	500.0000		
Account Classification Total: 5300 - Services		\$500.00	\$500.00	\$500.00		
Project Total: 4000 - Tief-General		\$500.00	\$500.00	\$500.00		
Department Total: 000 - General		\$500.00	\$500.00	\$500.00		
EXPENSES Total		\$500.00	\$500.00	\$500.00		
Fund EXPENSE	Total: 974 - Taylor Rd Tif #1	\$500.00	\$500.00	\$500.00		

Account Number	Account Description	2021 Adopted Budget	2021 Amended Budget	2022 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 975 - Taylor Rd Tif #2						
EXPENSES						
Department: 000 - General						
Project: 4000 - Tief-General						
5300 - Services						
5373	Auditor/Treasurer Fees	100.0000	100.0000	100.0000		
Account Classification Total: 5300 - Services		\$100.00	\$100.00	\$100.00		
Project Total: 4000 - Tief-General		\$100.00	\$100.00	\$100.00		
Department Total: 000 - General		\$100.00	\$100.00	\$100.00		
EXPENSES Total		\$100.00	\$100.00	\$100.00		
Fund EXPENSE	Total: 975 - Taylor Rd Tif #2	\$100.00	\$100.00	\$100.00		
EXPENSE GRAND Totals:		\$23,600,385.00	\$25,356,052.03	\$19,331,611.00		

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE: **November 22, 2021**

TO: **Public Service and Transportation Committee**

RE: **Franklin County Health Department Contract**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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This legislation is a housekeeping item to renew the contract with the Franklin County Health Department for services to the City of Reynoldsburg. The contract costs a per capita rate of \$9.32, not to exceed \$350,898.00.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
 WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY
 GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH FOR
 HEALTH SERVICES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with the District Advisory Council of the Franklin County General Health District and Franklin County Public Health for health services to the City of Reynoldsburg from January 1, 2022 to December 31, 2022.

The agreement and all associated exhibits are attached as Exhibit "A" and shall be incorporated by reference herein.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

SECTION 2. That the cost of services is based upon per capita rate of \$9.32 not to exceed \$350,898.00.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

CONTRACT
Between
FRANKLIN COUNTY BOARD OF HEALTH
And
CITY OF REYNOLDSBURG

This contract entered into by and between the City of Reynoldsburg (hereafter referred to as "City"), with its principal address being 7232 East Main Street, Reynoldsburg, Ohio 43068, and the Board of Health of the Franklin County General Health District (hereafter referred to as "Board" or "Franklin County Public Health") for 2022 Public Health Services under the approval of Resolution No. 21-138, dated September 22, 2021.

The Board is a general health district as defined under Ohio Revised Code (ORC) Section 3709.01.

ORC Section 3709.08 authorizes cities in Franklin County to contract with the Board to provide public health services to and within the City.

The District Advisory Council (hereafter referred to as "Council") of the Franklin County General Health District, created by ORC 3709.03, after giving due notice by publication as required by law, held a public meeting on March 25, 2021, at which by a majority vote of members representing the Council voted affirmatively to provide public health services to the cities in Franklin County, and did authorize the Chairman of the Council to enter into a contract with the Mayor of each city to provide public health services therein.

The Board is engaged in the governance of providing public health services as described in this contract and the Scope of Work, attached hereto and incorporated herein as Exhibit A, and has the knowledge, skills and resources to provide such services in accordance with the terms and conditions of Ohio law and this contract.

Pursuant to Revised Code 3709.08(C), the contract was submitted to the State of Ohio's director of health. The Board is organized and equipped to provide the services and shall have the powers and shall perform all the duties required of the board of health or the authority having the duties of a board of health within the City.

The City is willing to contract with the Board for such services in accordance with the terms and condition of Ohio law and this Contract.

SECTION 1 – SERVICES

The Board shall, for the consideration hereinafter stated, furnish to the City, and inhabitants thereof, all such public health services as are furnished to all villages and townships and the inhabitants thereof, of Franklin County, Ohio. Said services shall include all services as allowed by law according to the most current version of the Ohio Revised Code and as listed in Exhibit A. Said services shall include the minimum standards and optimal achievable standards for boards of health and local health departments pursuant to Ohio Revised Code Section 3701.342. Said services shall include enforcement

of all rules and regulations as allowed by law according to the most current version of the Ohio Administrative Code and the enforcement of the following Franklin County Public Health Regulations:

- (100) Definitions
- (103) Plumbing and Medical Gas for Commercial, Public and Residential Buildings and Places
- (104) Rabies Control
- (105) Approval of Building Plans
- (106) Sewage Treatment Systems
- (199) Administration and Enforcement

And, the current version of the above-described regulations of Franklin County Public Health shall apply to and be enforceable within the jurisdiction of the Franklin County General Health District and the City.

The City Attorney shall be responsible for any litigation involving enforcement of Health Regulations within the corporate limits of said political subdivision.

This contract and any claims arising in any way out of this contract shall be governed by the laws of the State of Ohio. Any litigation arising out of or relating in any way to this contract or the performance hereunder shall be brought only in an Ohio court of competent jurisdiction in Franklin County, Ohio, and the City hereby irrevocably consents to such jurisdiction.

SECTION 2 – TERM

Said public health services shall be furnished beginning January 1, 2022 and ending December 31, 2022 provided, however, that either party to this agreement shall have the right to cancel the same upon four (4) months written notice and the parties hereto may, by mutual written agreement, modify the terms of this agreement.

SECTION 3 – COMMUNICATION

The Board will provide ongoing communication with the Mayor/City Manager and his or her designees through notification at least quarterly. This communication will provide information on timely public health topics, upcoming events and featured services. Reports and other information about direct services that are being provided to the City will be provided upon request.

SECTION 4 – PUBLIC HEALTH PAYMENT, FEES & CHARGES

The City, Ohio shall pay the Board for said public health services furnished to the City and the inhabitants thereof, such sum or sums of money based on a per capita rate as would be charged against municipal corporations composing the Franklin County General Health District at a per capita rate of \$9.32.

Said sums of money shall be paid to the Board in installments of 50% of the total contract amount in January 2022 and 50% of the total contract amount in June 2022 through the process of withholding the installment amounts from the semi-annual real estate tax settlement distribution to be received by the City and transferred to the Board by the

Settlement Officer of the Franklin County Auditor. The sum for 2022 shall not exceed \$350,898.00, notwithstanding any fee established pursuant to the sections set forth below.

In any instance where the Board expends funds to abate a nuisance pursuant to Section 1, above, within the City, the Board may invoice the City for the costs of such nuisance abatement. Further, the City shall pay, in addition to those sums set forth in Section 5, above, to the Board the cost to abate the nuisance.

The Board agrees to certify such nuisance abatement costs to the Franklin County Auditor to be recorded as a lien upon the property and shall reimburse all funds recovered under such a lien to the City.

SECTION 5 - PLUMBING INSPECTION SERVICES AND FEES

The Board shall, for the consideration hereinafter stated, furnish to the City, all plumbing and medical gas inspections as are furnished to all inhabitants within the general health district of Franklin County. Inspectors are to be state certified Plumbing Inspectors and Plumbing Plans Examiners by the Ohio Board of Building Standards and certified by the American Society of Safety Engineers (ASSE) as Medical Gas Inspectors.

The City, through its Building Department, shall issue permits and collect fees for such plumbing and medical gas permits. The fee to be charged shall be the most current fee charged by the Board. The City shall forward sixty (60) percent of all plumbing and medical gas permit fees collected by them to the Board upon receiving monthly statements of the amount due from the Board. The City shall pay said amount, within thirty (30) days after receipt of said statement.

SECTION 6 – APPROVAL

This contract is approved by a majority of the members of the legislative authority of the City, pursuant to the provisions of Ordinance _____ dated _____.

The City has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract.

IN WITNESS WHEREOF, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

DISTRICT ADVISORY COUNCIL OF THE
FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Chairperson Date

FRANKLIN COUNTY PUBLIC HEALTH

Joe Mazzola, MPA Date
Health Commissioner

THE CITY OF REYNOLDSBURG, OHIO

Joe Begeny, Mayor Date

APPROVED AS TO FORM:

G. Gary Tyack
Prosecuting Attorney
Franklin County, Ohio

Assistant Prosecuting Attorney Date
Attorney for the District Advisory
Council of the Franklin County General Health District

City Attorney Date
City of Reynoldsburg, Ohio

FINANCIAL CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

Fiscal Officer
City of Reynoldsburg, Ohio

Date

EXHIBIT A SCOPE OF WORK

Franklin County Public Health ("Board"), hereby agrees to provide health services for the City for the calendar year 2022 as set forth below ("Services").

- The Board shall have full authority to be and act as the public health authority for the City
- The Services described in the schedule listed below in this Exhibit will be provided by the Board to the City.
- The Services will include all necessary medical, nursing, sanitary, laboratory and such other health services as are required by the Statutes of the State of Ohio.

The followings specific services shall be a part of the Services provided under this Contract:

List of Functions, Programs and Services	
Administrative Services:	
Administration	
Budget, Accounts Payable, Accounts Receivable	
Communication & Marketing	
Grant Writing & Management	
Records Management	
Reports - Financial & Statistical	
Data Services:	
Community Health Assessment	
Health Data	
Environmental Health:	
Body Art Business Approval, Inspection and Education	
Food Service Operation Licensing, Inspection & Education	
Healthy Homes (Lead, Radon) Inspection & Education	
Vector Control Education	
Public Health Nuisance Enforcement & Education	
Plumbing & Medical Gas Inspections	
Public Swimming Pool & Spa Licensing, Inspection & Education	
Rabies Surveillance - Animal bite investigation and follow up	
Retail Food Establishment Licensing, Inspection & Education	
School Facilities Inspection & Education	
Sewage Treatment System Permitting, Inspection & Education	
Smoke Free Workplace Enforcement & Education	
Solid Waste, Construction and Demolition Facility, Transfer Station Inspection & Enforcement	
Sustainability Education and Efforts	
Temporary Park Camp Licensing, Enforcement & Inspection	
Water Quality Permitting, Testing & Education	
Emergency Preparedness:	
Community Outreach and Education	

Injury Prevention/Opiate Crisis Programs & Education
Public Health Emergency Preparedness
Planning and Cities' Readiness Initiative activities
Epidemiology, Surveillance, Investigation Services:
Reportable Infectious Disease investigation and follow-up(excluding HIV/AIDS; STD; TB)
Disease Outbreak Management
Health Promotion:
Community Health Action Teams
Farm to School Program
Nutrition & Physical Activity Education Programs
Safe Routes to Schools
Tobacco Use Prevention, Education & Cessation Program
Health Systems & Planning:
Community Health Improvement Plan
Data & Information Technology
Public Health Accreditation
Immunization Services:
Childhood and Adult Vaccine Administration Services
Occupational Health:
Immunizations and screenings - Fee for Service
Maternal & Child Health:
Bureau for Children with Medical Handicaps (BCMH) Public Health Nursing Services
Safe Sleep & Infant Mortality Prevention Initiatives & Education

The Board maintains a range of grant funded programs for citizens throughout the County who are income qualified.

THE BOARD RESERVES THE RIGHT TO AMEND THIS EXHIBIT AT ANYTIME PRIOR TO AUTHORIZATION OF THE CITY COUNCIL AND THE BOARD OF HEALTH ANNUALLY.