

COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES

November 17, 2008

Members of Community Development Committee present: Fred Deskins, Jr., Donna Shirey, Leslie Kelly. Councilwoman Antoinette Newman was absent.

Other members of Council present: Ron Stake, Doug Joseph, Mel Clemens, Council President William L. Hills.

Mr. Deskins: I'll call the Community Development Committee meeting to order at 7:30 p.m. The second item on the agenda is its approval. Are there any changes or additions to the agenda? (No response). Hearing and seeing none, it will stand as submitted.

Also, number 3 is approval of the minutes of the October 20, 2008 Community Development Committee meeting. Are there any changes to those minutes? (No response). Hearing none, then we will accept those minutes as they have been presented.

Number 4 Discussion: Rejection of bids for Senior Center Roof Replacement; and authorization to re-bid. I think Jason is going to discuss the rejection of the bids for the Senior Citizen Roof Replacement and authorization to hopefully re-bid.

Parks and Recreation Director Jason Shamblin: Thank you Vice Chairman Deskins. I am back before you again regarding our Senior Center roof bid. We sort of had bad timing. The second advertising went out and then we had all the wind damage and out of the several bid packages that we sent out we only received two, and they were significantly higher than we had anticipated and after a little bit of research, I realized it's because the wind damage and they all have so much work, that it's not worth their time right now to come do our small job at the engineer's estimated price so we would like to have a motion to reject those bids this evening and then we'll come back in '09 and request to have that re-bid again.

Mr. Deskins: Is there any problems with the existing roof right now that's major at this time or.

Mr. Shamblin: Previous to me coming in, there was some repair work and patch work that was done. I'd had our Maintenance Supervisor and then the Facilities Maintenance Supervisor both check out that building and they both think it's ok through the winter and we should be good through the spring.

Mr. Deskins: Is there any reason why we can't wait to give the authorization for re-bids and have you come back again early in, in the early part of the year?

Mr. Shamblin: No, that's what I would propose.

Mr. Deskins: Okay.

Mr. Shamblin: So it was a bit confusing in our wording there.

Mr. Deskins: Do we have any questions from the Committee? If not, I'll make a motion, thank you very much Jason, I'll send a motion that we reject the bids for the Senior Citizen Roof Replacement; and have them come back for re-authorization for bids in early 2009. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you. I'll adjourn Community Development Committee at 7:35 p.m.

Community Development Committee
- - -Nancy C. Frazier, Clerk of Council
November 17, 2008
(Transcribed/S. Cochran, Ass't. Clerk of Council)

SAFETY COMMITTEE MEETING MINUTES

November 17, 2008

Members of Safety Committee present: Doug Joseph, Ron Stake, Leslie Kelly, Fred Deskins, Jr.

Other members of Council present: Mel Clemens, Donna Shirey, Council President William L. Hills. Councilwoman Antoinette Newman was absent.

Mr. Joseph: I'll call the Safety Committee meeting to order at 7:35 p.m.

The second item on the agenda is the approval of the agenda. Are there any changes, additions or deletions to the Safety Committee agenda tonight? Seeing none, the agenda will stand approved.

Item 3 is the approval of the minutes of the November 3, 2008 Safety Committee Meeting. Are there any additions, deletions or changes to those minutes? Seeing none, those minutes will stand approved.

Item #4 Discussion: Addition of Chapter 1391 - Rental Registration- -*held 11-3-08*. The Mayor has requested that we move this to Other Legislation for now, so we're going to go ahead and do that and I'll make a motion that we do that. Seconded by Mr. Stake. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDMENT OF VARIOUS SECTIONS OF CHAPTER 1305 PERMITS AND FEES- -first rdg 10-27-08; *held 11-3-08*. We're still waiting on some information on the fee comparisons from some other communities so we're going to hold on this for two more weeks, so I'll make that motion. Seconded by Mrs. Kelly. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: REPEALING SECTION 351.05 "DISPLAY OF ITEMS FOR SALE NEAR STREET." of Chapter 351 PARKING GENERALLY; and adding a new SECTION 1171.08 "OUTDOOR DISPLAY OF ITEMS FOR SALE" to Chapter 1171 GENERAL REQUIREMENTS- -second reading 10-13-08; held 10-20-08; *held 11-3-08*. This item is also, in addition to the Safety Committee, in the Service Committee. Are there any questions or comments tonight on this item by members of Committee or Council? Okay. I'll make a motion we move this on for third reading; seconded by Mrs. Kelly. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

Mr. Hills: Question on that. If we're sending this, doesn't this have a companion, also sitting in Service, the same, the same.

Mr. Joseph: Yes, both Committees have to pass it.

Mr. Hills: Okay.

Mr. Joseph: And it's already in Service Committee.

Mr. Hills: Right, right and Service plans on sending it forward also.

Mr. Joseph: Yes.

Mr. Hills: Before you do that then let me just note, because I know that it was sort of held in Service because we were trying to come up with a method and I would like to thank Luke who included in our packets a few weeks ago, an issue that was going to be coming before one of his Committees, the BZA or Design Review as to see if we had any comments and I believe that's much of what we were trying to do as a Council was to incorporate that we were aware of some of these issues that may be questionable and we could then let Administration know where there may be some issues. So, Luke, I thank you and I'm not sure that anybody contacted you, I don't think they did. I know I talked with some number of Council people and they were okay and that does help give us some guidance and information on what's going on and that's what we were holding these to achieve that and I think that the way you handled that probably is opening up somewhat on a voluntary basis that gives us that input we need. So thank you for that. Thank you Mr. Chairman.

Mr. Joseph: Any other questions or comments on that, okay and we passed that on for third reading and seeing no other business in the Safety Committee tonight, I will adjourn the meeting at 7:38 p.m.

Safety Committee

- - -Nancy C. Frazier, Clerk of Council

November 17, 2008

(Transcribed/S. Cochran, Ass't. Clerk of Council)

SERVICE COMMITTEE MEETING MINUTES

November 17, 2008

Members of Service Committee present: Mel Clemens, Leslie Kelly, Donna Shirey, Fred Deskins, Jr.

Other members of Council present: Doug Joseph, Ron Stake, Council President William L. Hills. Councilwoman Antoinette Newman was absent.

Mr. Clemens: I'd like to call the Service Committee Meeting to order at 7:39 p.m. The first item on the agenda is approval of agenda. I have some issues I'm holding this evening. I'd like to hold and the first one is Item #4 (accepting three unrecorded deeds of easement). It's been requested by the Service Director to hold Item #4. Next two items are Item #7 (Chapter 1190) and Item #8 (Chapters 1194 and 1195) and I'd like to hold those until we get a clean copy of the ordinances and a final ordinance and I'd like to have it in our packet this Friday so that would give a week for Council people to look at it and go over it and see if they feel they should agree with it or be any changes. We do have a memorandum that we received at Council table this evening from Mr. Miller that pertains to one of the ordinances and that should have been in the packet because, get into last minute, you know that kind of throws everything off. But anyhow, I'd like to hold those three items for two weeks. Seconded by Mrs. Shirey. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Thank you. Yes Bill.

Mr. Hills: Councilman, Chairman Clemens, if I could note one thing, and I, as I, certainly want to see these held but I did read the notes from BZA and from Planning and also Design Review and I would note that I did raise a question that did not appear to be talked about, at either one of those issues was the six foot sidewalk and I believe I asked either Luke or Aaron on that and it's for our new Code and you don't have to do it now because we'll have time to do it in two weeks. I just asked about it about a month ago but I found it a little difficult to put in a six foot sidewalk when all our other sidewalks are four feet and so I don't know if it's written just that way in the code for a purpose, but I did ask about it and when we do discuss it in two weeks, I'd like somebody be able to address that as to why it's that way. Thank you Mr. Chairman.

Mr. Clemens: Okay. So we'll hold those for two weeks and try to get a cleaned up copy with everything correct in the final copy, no more changes and we'll go over it in two weeks and try to have it for Friday so it gives Council a chance to look at it for a week and so we don't get any last minute memorandums or anything like that. All right, thank you. Those, those three items will be held.

ORDINANCE AUTHORIZING MAYOR TO EXECUTE LETTER AGREEMENT WITH TARGET CORPORATION REGARDING GABION RETAINING WALL PROTECTING REYNOLDSBURG MUNICIPAL SEWER LINE, BLACKLICK CREEK CONSERVATION EASEMENT AREA AT TARGET STORE PROJECT; AND APPROPRIATING FUNDS THEREFOR- -first reading 11-10-08. Are there any questions for our Service Director pertaining to this item, if not, I'd like to make a motion that we send this to Council for its second

reading. Seconded by Mrs. Kelly. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE AUTHORIZING THE CITY OF REYNOLDSBURG TO PAY RATE INCREASE FOR THE MONTH OF DECEMBER 2008; AND TO PICK UP PARTIAL PAYMENT FOR REFUSE SERVICE FOR CITY OF REYNOLDSBURG RESIDENTS DURING THE MONTHS OF JANUARY THROUGH DECEMBER 2009 FROM THE SOLID WASTE FUND AND DECLARING AN EMERGENCY- -read for second time 11-10-08. Are there any questions to Service Director or anyone pertaining to this item. If not, I'd like to make a motion that we send this to Council for its third reading and approval. Seconded by Mrs. Kelly. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: REPEALING SECTION 351.05 "DISPLAY OF ITEMS FOR SALE NEAR STREET." of Chapter 351 PARKING GENERALLY; and adding a new SECTION 1171.08 "OUTDOOR DISPLAY OF ITEMS FOR SALE" to Chapter 1171 GENERAL REQUIREMENTS- -second reading 10-13-08; held 10-20-08; *held 11-3-08*. Are there any questions to our City Attorney pertaining to this item from members of Council, members of Committee. If not, I'd like to make a motion that we send this to Council for its third reading and approval. Seconded by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you. Meeting is adjourned at 7:43 p.m.

Service Committee

- - -Nancy C. Frazier, Clerk of Council

November 17, 2008

(Transcribed/S. Cochran, Ass't. Clerk of Council)

FINANCE COMMITTEE MEETING MINUTES

November 17, 2008

Members of Finance Committee present: Ron Stake, Mel Clemens, Doug Joseph.
Councilwoman Antoinette Newman was absent.

Other members of Council present: Donna Shirey, Fred Deskins, Jr., Leslie Kelly, Council President William L. Hills.

Mr. Stake: I'll call to order the Finance Committee Meeting at 7:44 p.m.

Item #2 is approval of the agenda. Are there any changes to the agenda. None being heard, the agenda will stand.

Item #3 approval of minutes of Finance Committee meeting held November 3, 2008. Are there any changes to those minutes? None being heard, those minutes will stand.

Item#4 Discussion: Continuation of TIFs and CRA. This comes from the Development Director, Lucas Haire. Mr. Haire.

Mr. Haire: Thank you Chairman Stake, members of Council. This is legislation that comes before Council every year. It is legislation confirming the recommendations of the various Tax Incentive Review Councils which we have three of. We actually do four because Licking County holds a separate Tax Incentive Review Council for a Community Reinvestment Area that we have on the East Broad CRA. So this is basically confirming their recommendations to accept the report and continue the agreements in these various entities including the Brice and Main TIF, Taylor Square TIF, Taylor Road TIF, Summit Road TIF and East Broad Street Community Reinvestment Area. I do ask for emergency on this, to have it go through the three readings and then be accepted or be approved with the signature of the Mayor without waiting the 30 days so that we can get this to the County Auditors before the end of the year.

Mr. Stake: Okay. Are there any questions for the Development Director from members of the Finance Committee, members of Council, and all these groups have met and whatever's in here, they're final?

Mr. Haire: Yeh, I've attached, I've attached the minutes of those various meetings. We held them, the first one I believe was the April 30th and the last one was held October 1st so throughout the Spring and the Summer we held the meetings and....

Mr. Stake: Okay. Very good Luke. Well, then I'll send this out, I make a motion we send this on for it's first reading. Seconded by Councilman Clemens. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you Luke.

Item#5 Discussion: Review of the minimum and maximum rates set forth in Reynoldsburg Chapter 160.03 to determine whether and to what extent the City should adjust the overall Salary Schedule - (listed at direction of Chairman Stake). This is something that we've

looked at in the past formally and informally, but I thought it'd be, since it hasn't been at the table in the last couple of years, I thought I'd bring it to the table this year for review and everybody has a copy of the 160.08a Salary Schedule and Pay Grades. Basically, what's been done in the past is, adjustments have been made to the Salary Schedule and Pay Grades in regards to the Consumer Price Index and I believe it's measured from a certain point at a, or at a certain point. Mr. Harris.

Mr. Harris: The one that is generally used is the one that comes out, published September 30th of every year. All the salaries for the elected officials have always used that and that is generally the one that the Government uses when looking at Social Security and other things that they do cost of living on so the September 30th CPI is the one that's the most commonly used.

Mr. Stake: And that would be 5.4%.

Mr. Harris: That was 5.4% for '08.

Mr. Stake: For '08. This is not something that I thought we would make a decision on tonight's Committee. I'd like Committee members to take a look at this and also Council members take a look at this and I'd like to hold it until the next meeting. Mr. Harris.

Mr. Harris: If you would like, I will go ahead and take those salary schedules, put them on a spread sheet and give you some scenarios with maybe 3%, 4%, 5% and 6% increases on both ends, if that would be helpful.

Mr. Stake: That would be very helpful, Mr. Harris. I would appreciate that.

Mr. Harris: I'll make sure it's in your stuff for Friday.

Mr. Stake: Okay, are there any questions in regards to this item from members of Finance Committee, members of Council. I'll make a motion that we hold this for two weeks. Seconded by Mr. Joseph. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH DONALD J. SCHONHARDT & ASSOCIATES, INC. FOR MANAGEMENT CONSULTING SERVICES- -first reading 11-10-08. Mr. Harris.

Mr. Harris: Thank you. This is our annual contract with Don Schonhardt and Associates, Inc who has prepared our CAFR since 1993. Mr. Schonhardt's group is on our non-competitive bidding because it's a professional service. As we discussed a couple of weeks ago, I would like to see this continue. There's not an appropriation needed. The amount to pay this contract is included in our annual operating budget. If there's any question, I would certainly be glad to answer them.

Mr. Stake: Okay. Can I just make maybe one correction.

Mr. Harris: Sure.

Mr. Stake: This is a three year contract not an annual contract so it's a three year contract.

Mr. Harris: Three year contract, that's correct.

Mr. Stake: Okay. Are there any questions or comments for the Auditor from members of Finance Committee, members of Council? Then we'll send it to Council for it's second reading. Seconded by Mr. Clemens. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO "FACILITY USE AND WIRELESS INTERNET ACCESS AGREEMENT" WITH REYNOLDSBURG CITY SCHOOL DISTRICT- -first reading 11-10-08. This did come from the Acting Safety/Service Director and I believe she's here if anybody has any questions, but this is to be able to let the schools operate their wireless internet system while they're having School Board Meetings here. Are there any questions or comments from members of Finance Committee, members of Council. I'll make a motion that we send this item on to Council for its second reading. Seconded by Mr. Joseph. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2009 AND DECLARING AN EMERGENCY- -read for first time 11-10-08. Mayor, I know that you're interested in working on this a little bit more and I know that in looking at it, there's some discrepancies between the work sheets and the spread sheets and that kind of stuff, so I know you want to work on that this week and maybe get with a few folks and talk about this so I will open it up to any general questions from members of the Finance Committee or members of Council, but what I'd also like to do is to schedule a special Finance Committee Meeting before the Council Meeting next Monday night at 6:30 p.m. so that we can go through it in detail if need be by members of Council so.

Mr. Clemens: Did you say next Monday night.

Mr. Stake: Yes. Before the Council Meeting next Monday night. Is that okay, Councilman Clemens.

Mr. Clemens: Six thirty.

Mr. Stake: Six thirty. We'll have an hour and wherever we're at, at that time, we'll cut it off maybe about 7:15 p.m and we'll just keep going 'til we get to where we need to be I guess, so I know the Mayor wants some more time to work on this, so I'm certainly happy to grant that time and are there any questions or comments in regards, general questions or comments in regards to the 2009 Budget at this time from members of Finance Committee, members of Council? I'll make a motion that we hold this item until next Monday night at 6:30 p.m. Seconded by Mr. Joseph. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (a) of Section 953.01 "Water Rate Schedule" OF CHAPTER 953 WATER CHARGES AND DECLARING AN EMERGENCY- -read for

second time 11-10-08. Are there any questions or comments in regards to this item from members of the Finance Committee, members of Council. Hearing none, I'll make a motion that we send this item on for it's third reading with recommendation for adoption. Seconded by Mr. Clemens. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (c) of Section 945.02 "Rate Schedule" OF CHAPTER 945 SEWER CHARGES AND DECLARING AN EMERGENCY- -read for second time 11-10-08. This is a companion ordinance to the previous one and are there any questions from members of the Finance Committee. Councilman Clemens.

Mr. Clemens: I think it just should be noted that this an increase imposed on us by Columbus and this is a pass-through.

Mr. Stake: Yes. Appreciate that Councilman Clemens. There's really, the only way to subsidize this would be to take money out of our General Fund. We do have Enterprise Funds that fund these services and we just pass through our increase from Columbus on to our customers. I think, and I brought it up early on, I think Councilman Joseph brought it up early on, why don't we do these things for ourselves and we were told by the people who should know that it's more cost effective to have Columbus do it for us. So, thank you for bringing that up. I'll make a motion that we send this item on for it's third reading with recommendation for adoption. Seconded by Mr. Joseph. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT FOR HEALTH SERVICES- -second reading 11-10-08. Again, this another pass-through. This is a contract we have with the City of Columbus to provide the health services. Are there any questions or comments from members of Finance Committee, members of Council? I'll make a motion that we send this item on for its third reading with recommendation for adoption. Seconded by Mr. Clemens. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you. And I'll adjourn Finance at 7:54 p.m.

Finance Committee

---Nancy C. Frazier, Clerk of Council

November 17, 2008

(Transcribed/S. Cochran, Ass't. Clerk of Council)