

Doug Joseph, President  
Caleb Skinner, Ward 1  
Brett Luzader, Ward 2  
Marshall Spalding, Ward 3  
Mel Clemens, Ward 4  
Barth Cotner, At-Large  
Stacie A. Baker, At-Large  
Kristin J. Bryant, At-Large

**CITY COUNCIL**  
**Committee Meeting**

7232 East Main Street  
Reynoldsburg, OH 43068  
[www.ci.reynoldsburg.oh.us](http://www.ci.reynoldsburg.oh.us)

Mollie Prasher, Clerk of Council  
614-322-6836

Barth R. Cotner, Committee Chairman

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**Tuesday, November 12, 2019**

**Council Chambers**

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**FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. CALL TO ORDER - ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

A. Finance and Administration Committee – Committee Meeting – October 28, 2019

**4. NEW LEGISLATION/DISCUSSION ITEMS**

A. AN ORDINANCE TO AMEND CHAPTER 953 WATER CHARGES, SECTION 953.01(A) WATER RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

B. AN ORDINANCE TO AMEND CHAPTER 945 SEWER CHARGES, SECTION 945.02(C) RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

C. AN ORDINANCE TO AMEND CHAPTER 958 STORMWATER CHARGES, SECTION 958.06 EQUIVALENT RESIDENTIAL UNIT ASSIGNMENT IN THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO

- D. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC, FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY
- E. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE CITY OF REYNOLDSBURG'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY
- F. AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY
- G. AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

**5. LEGISLATION FOR EMERGENCY ADOPTION**

- A. AN ORDINANCE UNAPPROPRIATING FUNDS FROM AN ACCOUNT IN THE HUMAN RESOURCES DEPARTMENT AND APPROPRIATING FUNDS TO OTHER ACCOUNTS IN THE HUMAN RESOURCES DEPARTMENT, AND DECLARING AN EMERGENCY (FIRST READING 10/28/2019).

**6. LEGISLATION FOR SECOND READING**

- A. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH FOR HEALTH SERVICES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 (FIRST READING 10/28/2019).

**MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
October 28, 2019**

Chairman Barth R. Cotner called the meeting to order at 7:48 PM

Call to Order - Roll Call

PRESENT: Cotner, Luzader, Spalding  
ABSENT: Clemens

Approval of Agenda

Agenda Stands as Approved

Approval of Minutes

- a. Finance and Administration Committee – Committee Meeting – October 14, 2019

**RESULT: ACCEPTED**

**NEW LEGISLATION/DISCUSSION ITEMS**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH FOR HEALTH SERVICES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

Mayor McCloud: Yes this is kind of an annual house cleaning item. This is something that we have to have entered into by the end of the year. The County Board of Health provides a whole host of services. They charge a per resident fee of \$8.87 for this 2020 year. They estimate our population at 37, 571 for the grand total you have before you.

**RESULT: REFERRED TO COUNCIL [UNANIMOUS] Next: 10/28/2019 7:35 PM**  
**MOVER:** Barth R. Cotner, Chairman  
**SECONDER:** Marshall Spalding, Ward 3 Councilmember  
**AYES:** Cotner, Luzader, Spalding

AN ORDINANCE UNAPPROPRIATING FUNDS FROM AN ACCOUNT IN THE HUMAN RESOURCES DEPARTMENT AND APPROPRIATING FUNDS TO OTHER ACCOUNTS IN THE HUMAN RESOURCES DEPARTMENT, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

Mrs. Boller: This is simply a transfer of funds within the Human Resources Department into a couple funds I am running a little short on to finish out the year.

Minutes Acceptance: Minutes of Oct 28, 2019 7:33 PM (Approval of Minutes)

**MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
October 28, 2019**

<b>RESULT:</b>	<b>REFERRED TO COUNCIL [UNANIMOUS]</b>	<b>Next: 10/28/2019 7:35 PM</b>
<b>MOVER:</b>	Barth R. Cotner, Chairman	
<b>SECONDER:</b>	Brett Luzader, Ward 2 Councilmember	
<b>AYES:</b>	Cotner, Luzader, Spalding	

LEGISLATION FOR EMERGENCY ADOPTION

**121-19**

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH EQUIVANT FOR COURTVIEW SOFTWARE, TO WAIVE COMPETITIVE BIDDING, APPROPRIATE FUNDS, AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

<b>RESULT:</b>	<b>REFERRED TO COUNCIL [UNANIMOUS]</b>	<b>Next: 10/28/2019 7:35 PM</b>
<b>MOVER:</b>	Barth R. Cotner, Chairman	
<b>SECONDER:</b>	Marshall Spalding, Ward 3 Councilmember	
<b>AYES:</b>	Cotner, Luzader, Spalding	

Minutes Acceptance: Minutes of Oct 28, 2019 7:33 PM (Approval of Minutes)

# **Water and Wastewater Department**

**Paul Hellman**

**614-322-4500 Phone**

## **ORDINANCE REQUEST**

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**DATE:**           **November 12, 2019**

**TO:**               **Stephen Cicak, City Auditor Finance and Administration**  
**Committee**

**RE:**               **Amend water rate schedule to a 4% increase to all water users, 1%  
over Columbus**

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Approval:

Pending Brad McCloud	Pending Jed Hood	Pending Stephen Cicak
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City of Columbus is Charging us a 3% increase water rates in 2020. We will be increasing our water rates 1% higher than Columbus to allow for inflation and cost of living increases from 2019 for the City of Reynoldsburg.

I am requesting an ordinance authorizing the Mayor to amend the City's Water Rate Schedule (953.01)(a) to increase 2020 water rate from \$8.04 per 1,000 gallons to \$8.36 per 1,000 gallons. It is a 4% percent increase from 2019.

953.01 Water Rate Schedule

(a) Charges for water furnished by the municipally-owned water system shall be at the rate of ~~eight dollars and four cents (\$8.04) per thousand gallons effective January 1, 2019.~~ EIGHT DOLLARS AND THIRTY SIX CENTS (\$8.36) PER 1000 GALLONS EFFECTIVE JANUARY 1, 2020.

**AN ORDINANCE TO AMEND CHAPTER 953 WATER CHARGES, SECTION 953.01(a) WATER RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

# **Water and Wastewater Department**

**Paul Hellman**

**614-322-4500 Phone**

SECTION 1. That Section 953.01(a) Water Rate Schedule of Chapter 953 Water Charges of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

## 953.01 Water Rate Schedule

(a) Charges for water furnished by the municipally-owned water system shall be at the rate of ~~seven dollars and eighty one cents (\$8.04) per thousand gallons effective January 1, 2019~~ eight dollars and four cents (\$8.36) per 1000 gallons shall be effective January 1, 2020.

SECTION 2. That existing Section 953.01(a) of Chapter 953 Water Charges be and is hereby repealed and replaced.

SECTION 3. That upon adoption by Council this ordinance shall be in effect January 1, 2020 following signature by the Mayor.

WATER USAGE

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 EST	2021 EST	2022 EST	2023 EST		
POPULATION (LOW GROWTH)	32,069	32,796	32,796	32,878	32,943	33,059	33,544	35,787	35,818	35,970	35,970	35,970	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	
POPULATION INCREASE	131	727	0	82	65	116	485	2,243	31	152	0	0	377	179	185	447	0	0	0	0	0	0	0	0	
NEW NET RESIDENTIAL ACCOUNTS	45	249	0	28	22	40	166	768	11	52	0	0	129	61	63	153	0	0	0	0	0	0	0	0	
LOW GROWTH WATER USAGE	1,079,048,344	1,143,641,884	1,101,025,332	1,177,256,256	1,272,466,932	1,250,096,496	1,226,491,860	1,178,168,816	1,179,615,448	1,260,340,356	1,270,911,092	1,272,627,004	1,199,875,776	1,185,138,815	1,119,929,506	1,106,330,118	1,050,353,546	1,095,582,854	1,081,795,748	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	
POPULATION (HIGH GROWTH)	32,069	32,796	32,796	32,878	32,943	33,059	33,544	35,787	35,818	35,970	35,970	35,970	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	
POPULATION INCREASE	-184	727	0	82	65	116	485	2,243	31	152	0	0	377	179	185	447	0	0	0	0	0	0	0	0	
NEW NET RESIDENTIAL ACCOUNTS	-63	249	0	28	22	40	166	768	11	52	0	0	129	61	63	153	0	0	0	0	0	0	0	0	
HIGH GROWTH WATER USAGE	1,079,048,344	1,143,641,884	1,101,025,332	1,177,256,256	1,272,466,932	1,250,096,496	1,226,491,860	1,178,168,816	1,179,615,448	1,260,340,356	1,270,911,092	1,272,627,004	1,199,875,776	1,185,138,815	1,119,929,506	1,106,330,118	1,050,353,546	1,095,582,854	1,081,795,748	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	
POPULATION INCREASE	32,069	32,796	32,796	32,878	32,943	33,059	33,544	35,787	35,818	35,970	35,970	35,970	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	37,158	
NEW NET RESIDENTIAL ACCOUNTS	-44	249	0	28	22	40	166	768	11	52	0	0	129	61	63	153	0	0	0	0	0	0	0	0	
COMPOSITE WATER USAGE	1,079,048,344	1,143,641,884	1,101,025,332	1,177,256,256	1,272,466,932	1,250,205,704	1,226,491,860	1,178,168,816	1,179,615,448	1,260,340,356	1,270,911,092	1,272,627,004	1,199,875,776	1,185,138,815	1,119,929,506	1,106,330,118	1,050,353,546	1,095,582,854	1,081,795,748	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	1,152,826,950	
90% OF USAGE IS BILLABLE																									
Gallons per day per pop	92.19	95.54	91.98	98.10	105.83	103.61	100.17	90.20	90.23	96.00	96.80	96.93	90.44	88.89	83.58	81.57	77.44	80.78	79.76	85.00	85.00	85.00	85.00	85.00	
Percentage Usage received	89%	88%	85%	82%	80%	78%	75%	79%	76%	69%	69%	69%	70%	72%	71%	77%	77%	76%	74%	75%	75%	75%	75%	75%	

Water Fund

Water Fund

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020 EST	2021 EST	2022 EST	2023 EST	
<b>REVENUES</b>																								
SERVICE CHARGES	2,352,242	2,562,378	2,489,968	2,543,000	2,909,210	3,045,055	3,294,953	3,978,340	4,138,754	4,452,982	4,914,612	5,381,149	5,426,893	5,535,225	5,391,111	6,155,472	6,063,979	6,487,946	6,430,821	7,225,528	7,514,549	7,815,131	8,127,738	
CIP FEE													329,220	766,830	740,128	789,716	777,494	774,977	766,407	864,620	864,620	864,620	864,620	
CAPACITY FEE	815,385	805,316	608,181	342,944	612,933	222,380	223,238	232,562	8,745	38,470	32,060	51,878	27,400	73,990	79,276	14,599	29,726	68,379	20,000	20,000	20,000	20,000	20,000	
OTH SOURCES (BONDS)	374,850	0	991,738	0	0	0	1,800,000	862,223	842,538	379,010	117,282	1,002,474	97,262	63,119	63,119	63,119	1,563,119	63,119	63,119	63,119	63,119	63,119	63,119	
<b>TOTAL SYSTEM REV.</b>	<b>3,542,477</b>	<b>3,367,694</b>	<b>4,089,887</b>	<b>2,885,944</b>	<b>3,522,143</b>	<b>3,267,435</b>	<b>5,318,191</b>	<b>5,073,125</b>	<b>4,988,037</b>	<b>4,870,462</b>	<b>5,063,954</b>	<b>6,415,501</b>	<b>5,880,775</b>	<b>6,439,164</b>	<b>6,273,634</b>	<b>7,022,906</b>	<b>8,434,318</b>	<b>7,394,421</b>	<b>7,280,347</b>	<b>8,173,267</b>	<b>8,462,288</b>	<b>8,762,870</b>	<b>9,075,475</b>	
<b>EXPENSES</b>																								
COLUMBUS CONTRACT	1,649,859	1,854,482	1,848,548	2,079,729	1,743,288	3,185,462	2,745,078	2,994,347	3,312,973	3,706,367	4,254,971	4,371,469	4,446,762	4,434,232	4,293,718	4,429,778	4,335,100	4,549,260	4,593,797	5,014,866	5,165,312	5,320,271	5,479,879	
Q & M	606,097	594,665	620,891	644,228	606,172	616,111	611,195	593,869	701,403	694,357	651,064	568,293	773,929	637,105	638,853	761,198	697,941	830,147	1,181,335	1,228,588	1,277,732	1,328,841	1,381,995	
TRANSFER TO GEN FUND	75,000	75,000	75,000	106,748	106,748	106,748	106,748	106,748	106,748	106,748	106,748	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577	128,577	
CIP/ OTHER TRANSF																								
DEBT SERVICE	644,029	261,905	1,254,842	345,624	821,888	159,960	1,502,690	218,428	745,891	224,226	94,352	808,623	99,763	353,836	892,756	392,899	937,116	1,395,392	1,300,330	695,212	698,489	695,212	718,213	
<b>TOTAL EXP</b>	<b>2,974,986</b>	<b>2,786,052</b>	<b>3,966,770</b>	<b>3,176,329</b>	<b>3,624,939</b>	<b>4,391,841</b>	<b>5,381,840</b>	<b>5,310,827</b>	<b>5,213,674</b>	<b>5,206,639</b>	<b>5,541,745</b>	<b>6,320,712</b>	<b>5,929,817</b>	<b>5,894,024</b>	<b>6,270,300</b>	<b>6,028,324</b>	<b>6,481,287</b>	<b>7,269,133</b>	<b>7,571,796</b>	<b>7,436,837</b>	<b>7,836,339</b>	<b>7,728,011</b>	<b>7,965,384</b>	
<b>NET OP. INCOME</b>	<b>567,491</b>	<b>581,642</b>	<b>123,117</b>	<b>-290,385</b>	<b>-102,796</b>	<b>-1,124,406</b>	<b>-63,649</b>	<b>-237,702</b>	<b>-225,638</b>	<b>-336,177</b>	<b>-477,791</b>	<b>94,789</b>	<b>-49,042</b>	<b>545,140</b>	<b>3,334</b>	<b>994,582</b>	<b>1,953,031</b>	<b>125,288</b>	<b>-291,449</b>	<b>736,429</b>	<b>825,949</b>	<b>1,034,858</b>	<b>1,110,091</b>	
FUND BAL / TOT EXP	0.91	1.18	0.86	0.98	0.83	0.43	0.34	0.30	0.26	0.20	0.10	0.10	0.10	0.19	0.18	0.36	0.63	0.58	0.52	0.63	0.72	0.84	0.96	
FUND BALANCE	2,710,042	3,291,684	3,414,801	3,124,416	3,021,620	1,897,214	1,833,555	1,595,863	1,370,225	1,034,048	556,257	651,046	602,004	1,147,144	1,150,478	2,145,060	4,098,091	4,223,379	3,931,930	4,668,359	5,494,308	6,529,166	7,539,257	

Columbus Rate	1.59	1.59	1.67	1.82	1.95	2.04	2.24	2.61	2.84	3.08	3.31	3.57	3.72	3.72	3.83	3.98	4.10	4.14	4.22	4.35	4.48	4.61	4.75
% Increase	10.42%	0.00%	5.03%	8.98%	7.25%	4.50%	10.00%	16.50%	8.50%	8.50%	7.50%	8.00%	4.00%	0.00%	3.00%	4.00%	3.00%	1.00%	2.00%	3.00%	3.00%	3.00%	3.00%
Reynoldsburg Rate	2.45	2.55	2.65	2.65	2.87	3.13	3.57	4.28	4.64	5.13	5.59	6.12	6.49	6.49	6.81	7.22	7.51	7.81	8.04	8.36	8.69	9.04	9.40
% Increase	19.51%	4.08%	3.92%	0.00%	8.30%	9.00%	14.00%	20.01%	8.50%	10.50%	9.00%	9.50%	5.97%	0.00%	5.00%	6.00%	4.00%	4.00%	2.85%	4.00%	4.00%	4.00%	4.00%

CIP COSTS-WATER

<b>2012</b>	<b>2013</b>
804,927.00 Phase I Huber	98,099.53 Huber Water Line
Phase II Huber	1,663.24 Summit Rd
Hydraulic Water Model	0.00 Misc bal in CIP fee collected
3,696.00 Summit	99,762.77
<b>808,623.00</b>	
<b>2014</b>	<b>2015</b>
18,081.00 Misc Water projects	25,572.00 Misc Water projects
10,442.00 Brice Rd	212,268.00 Huber Water Line
319,936.00 Huber Water Line	216,449.00 E Broad Water Tank
1,000.00 E Broad St Tank	438,467.00 Furth
4,377.00 Furth Dr Waterline	
373,957.46 carryover	
<b>727,793.46</b>	<b>892,756.00</b>
<b>2016</b>	<b>2017</b>
908.00 Brice Road	Misc Water projects Current YR CIP receipts
25,170.00 Taylor Rd	7,801.00 Furth
10,477.00 E Broad Water	929,054.00 2017 Main st waterline
67,341.00 Furth	Main Street
7,205.00 2015 Street	261.00 Brarcliff
280,177.00 Brarcliff	
1,621.00 2017 Main St	
<b>392,899.00</b>	<b>937,116.00</b>
<b>2018</b>	<b>2018</b>
810,632.00 Bal of 2017 water line	558,462.00 2017 Main St
-165,623.00 2018 Debt pmt from CIP	836,930.00 Baldwin
1,489,320.00 carryover from 2017 ( CIP TAB)	
212,000.00 misc equipment	
<b>2,346,329.00</b>	<b>1,395,392.00</b>
<b>2020</b>	<b>2021</b>
864,620.00 2020 CIP	864,620.00 2021 CIP
-169,408.00 debt payment Main St	-166,131.00 debt payment Main St
<b>695,212</b>	<b>698,489</b>
<b>2022</b>	<b>2023</b>

Attachment: 2020 Water Proforma (2020 Water Rates)

# Proposed Rates - 2020

- Water: 3.0%
  - Sewer: 3.0%
  - Storm: 2.0%
- Overall % Increase To Residential Bill:  
**2.95%**

- Average Estimated Quarterly Residential Bill \$ Increase: \$8.46
- Average Estimated Annual Residential Bill \$ Increase: \$33.84
- Low income and senior discounts continue.



# Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

## ORDINANCE REQUEST

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**DATE:** November 12, 2019

**TO:** Andrew Bowsher, Development Director Finance and Administration Committee

**RE:** Amend Wastewater Rates for 4%, 1% Over the Columbus Increase

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Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak
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City of Columbus is Charging us a 3% increase sewer rates in 2020. We will be increasing our water rates 1% higher than Columbus to allow for inflation and cost of living increases from 2019 for the City of Reynoldsburg.

I am requesting an ordinance authorizing to increase 2019 wastewater rate from \$7.97 per 1,000 gallons to \$8.29 per 1,000 gallons. It is a 4 percent increase from 2018.

945.02 Sewer Rate Schedule

(a) Sewer charges for any building or premises shall be based on water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users, effective ~~January 1, 2019 eight dollars and twenty nine cents (8.29) per 1,000 gallons.~~ JANUARY 1, 2020 AT THE RATE OF EIGHT DOLLARS AND SIXTY TWO CENTS (\$8.62) PER 1,000 GALLONS.

**AN ORDINANCE TO AMEND CHAPTER 945 SEWER CHARGES, SECTION 945.02(c) RATE SCHEDULE OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

# Water and Wastewater Department

**Paul Hellman**

**614-322-4500 Phone**

SECTION 1. That Section 945.02(c) Rate Schedule of Chapter 945 Sewer Charges of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

## 945.02 Sewer Rate Schedule

(a) Sewer charges for any building or premises shall be based on water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users, effective ~~January 1, 2019 eight dollars and twenty-nine cents (\$8.29) per 1,000 gallons~~ January 1, 2020 at the rate of eight dollars and sixty-two cents (\$8.62) per 1,000 gallons.

SECTION 2. That existing Section 945.02(c) of Chapter 945 Sewer Charges be and is hereby repealed and replaced.

SECTION 3. That upon adoption by Council this ordinance shall be in effect January 1, 2020 following signature by the Mayor.

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 est	2020 est	2021 est	2022 est
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Est	Est	Est	Est
POPULATION (LOW GROWTH)	33,059	33,544	35,787	35,818	35,970	35,970	36,293	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158
POPULATION INCREASE	116	485	2,243	31	152	0	323	54	179	185	447	0	0	0	0	0	0
NEW NET RESIDENTIAL ACCOU	40	166	768	11	52	0	111	18	61	63	153	0	0	0	0	0	0
LOW GROWTH WATER USAGE	898,992,776	881,998,216	867,687,480	842,747,664	840,131,160	712,074,308	802,359,404	765,714,136	769,183,360	708,310,372	748,129,404	742,240,400	744,777,616	685,220,360	745,946,850	745,946,850	745,946,850
POPULATION (HIGH GROWTH)	33,059	33,544	35,787	35,818	35,970	35,970	36,293	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158
POPULATION INCREASE	116	485	2,243	31	152	0	323	54	179	185	447	0	0	0	0	0	0
NEW NET RESIDENTIAL ACCOU	40	166	768	11	52	0	111	18	61	63	153	0	0	0	0	0	0
HIGH GROWTH WATER USAGE	898,992,776	881,998,216	867,687,480	842,747,664	840,131,160	712,074,308	802,359,404	765,714,136	769,183,360	708,310,372	748,129,404	742,240,400	744,777,616	685,220,360	786,634,860	786,634,860	786,634,860
<b>POPULATION (COMPOSITE)</b>	33,059	33,544	35,787	35,818	35,970	35,970	36,293	36,347	36,526	36,711	37,158	37,158	37,158	37,158	37,158	37,158	37,158
<b>POPULATION INCREASE</b>	116	485	2,243	31	152	0	323	54	179	185	447	0	0	0	0	0	0
<b>NEW NET RESIDENTIAL ACCOU</b>	40	166	768	11	52	0	111	18	61	63	153	0	0	0	0	0	0
<b>COMPOSITE WATER USAGE</b>	898,992,776	881,998,216	867,687,480	842,747,664	840,131,160	712,074,308	802,359,404	765,714,136	769,183,360	708,310,372	748,129,404	742,240,400	744,777,616	685,220,360	786,634,860	786,634,860	786,634,860
Gallons (1,000)	Gallons (1,000)	881,998	867,687	842,748	840,131	712,074	802,359	765,714	769,183	708,310	748,129	742,240	744,778	685,220	745,947	745,947	745,947
Rate	Rate	4.93	5.43	5.75	5.87	6.23	6.51	6.78	6.92	7.26	7.37	7.67	7.97	8.29	8.62	8.97	9.33
Revenue	Revenue	4,351,338	4,708,810	4,847,873	4,929,478	4,439,235	5,227,187	5,191,542	5,253,805	5,143,311	5,513,939	5,689,356	5,937,157	5,680,878	6,431,710	6,688,978	6,956,537
Clean River Chg	Clean River Chg	273,752	301,127	319,195	325,579	345,114	552,071	319,195	656,458	659,820	679,615	0	0	0	0	0	0
Charged ERU's	Charged ERU's	16,412	16,412	16,412	16,412	16,412	29,571	29,571	29,571	29,571	29,571	29,571	29,571	29,571	29,571	29,571	29,571
Sewer Only	Sewer Only	4,077,586	4,407,682	4,528,678	4,603,899	4,094,121	4,675,116	4,535,084	4,593,985	4,463,696	5,513,939	5,689,356	5,937,157	5,680,878	6,431,710	6,688,978	6,956,537
Sewer Rate	Sewer Rate	4.62	5.08	5.37	5.48	5.75	5.83	5.92	5.97	6.30	7.37	7.67	7.97	8.29	8.62	8.97	9.33
Savings 3 people	Savings 3 people	33.99	38.00	41.47	42.43	53.07	75.34	93.88	103.26	105.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 ERU	1 ERU	16.68	18.35	19.45	19.84	21.03	21.66	21.88	22.31	22.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Savings	Net Savings	17.31	19.65	22.02	22.60	32.04	53.68	72.00	80.95	82.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Percentage Usage received		97%	98%	100%	101%	99%	112%	102%	104%	99%	103%	103%	102%	102%	100%		

**Sewer Fund 4% increase**

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019 est	2020 est	2021 est	2022 est
<b>REVENUES</b>																	
SERVICE CHARGES	3,901,568	4,250,095	4,702,336	4,912,021	4,898,864	4,976,268	5,335,069	5,385,480	5,262,845	5,273,279	5,686,814	5,792,739	6,057,240	5,680,878	6,431,710	6,688,978	6,956,537
CIP FEE								163,581	370,661	358,810	381,544	376,664	377,738	342,610	372,973	372,973	372,973
OP TRANSFERS	82,355	51,155	51,155	51,155	149,131	63,119	63,119	0	0	0	841	106	0	0	0	0	0
Bond Proceeds/other fees							350,000	293									
<b>TOTAL REV</b>	<b>3,983,923</b>	<b>4,301,250</b>	<b>4,753,491</b>	<b>4,963,176</b>	<b>5,047,995</b>	<b>5,039,387</b>	<b>5,748,188</b>	<b>5,549,354</b>	<b>5,633,506</b>	<b>5,632,089</b>	<b>6,069,199</b>	<b>6,169,509</b>	<b>6,434,978</b>	<b>6,023,488</b>	<b>6,804,683</b>	<b>7,061,952</b>	<b>7,329,511</b>
COLUMBUS CONTRACT	3,723,543	3,547,245	4,509,338	4,014,423	3,988,405	4,245,656	3,393,121	4,397,768	3,341,155	5,047,072	4,373,958	4,484,248	4,602,935	4,370,630	5,155,400	5,310,062	5,469,364
Clean River Charge	0	0	0	320,475	328,075	350,504	552,071	708,503	667,122	853,354	58,551						
O & M	382,506	409,232	302,379	419,263	398,420	333,014	432,456	593,338	634,512	684,601	675,528	638,252	674,653	1,360,749	1,415,179	1,471,786	1,530,658
OTHER /projects			0	199,614	390,102	261,438	336,467	35,267	35,267	53,653	98,284	218,209	45,050	1,325,257	422,973	372,973	372,973
Debt Payments					182,533	394,897	229,740	190,632	190,338	102,387	104,200	102,581	39,924	39,945	39,945	39,945	39,945
TRANSFR TO GEN FUND	85,399	85,399	85,399	85,399	105,199	109,407	109,562	109,562	109,562	109,562	109,562	109,562	109,562	109,562	109,562	109,562	109,562
<b>TOTAL EXP</b>	<b>4,218,934</b>	<b>4,052,247</b>	<b>4,992,293</b>	<b>5,062,333</b>	<b>5,400,022</b>	<b>5,697,865</b>	<b>5,092,895</b>	<b>6,035,070</b>	<b>4,996,342</b>	<b>7,376,727</b>	<b>5,420,083</b>	<b>5,552,852</b>	<b>5,472,124</b>	<b>7,206,144</b>	<b>7,143,059</b>	<b>7,304,328</b>	<b>7,522,502</b>
<b>FUND BAL / TOT EXP</b>	<b>0.66</b>	<b>0.75</b>	<b>0.56</b>	<b>0.53</b>	<b>0.44</b>	<b>0.30</b>	<b>0.46</b>	<b>0.31</b>	<b>0.50</b>	<b>0.10</b>	<b>0.26</b>	<b>0.36</b>	<b>0.55</b>	<b>0.25</b>	<b>0.21</b>	<b>0.17</b>	<b>0.14</b>
<b>NET OP. INCOME</b>	<b>-235,010</b>	<b>249,003</b>	<b>-238,802</b>	<b>-99,157</b>	<b>-352,027</b>	<b>-658,478</b>	<b>655,293</b>	<b>-485,716</b>	<b>637,164</b>	<b>-1,744,638</b>	<b>649,116</b>	<b>616,657</b>	<b>962,854</b>	<b>-1,182,655</b>	<b>-338,376</b>	<b>-242,377</b>	<b>-192,991</b>
<b>FUND BALANCE</b>	<b>2,796,716</b>	<b>3,045,719</b>	<b>2,806,916</b>	<b>2,707,760</b>	<b>2,355,733</b>	<b>1,697,255</b>	<b>2,352,548</b>	<b>1,866,832</b>	<b>2,503,996</b>	<b>759,358</b>	<b>1,408,474</b>	<b>2,025,131</b>	<b>2,987,985</b>	<b>1,805,330</b>	<b>1,466,954</b>	<b>1,224,577</b>	<b>1,031,587</b>

Columbus Rate	3.86	4.13	4.54	4.82	4.91	5.21	5.36	5.42	5.53	5.69	5.88	6.06	6.18	6.36	6.55	6.75	6.95
Clean River Charge	0.34	1.39	1.53	1.62	1.65	1.75	1.80	1.82	1.86	1.92							
Reynoldsburg Rate	4.49	4.93	5.43	5.75	5.87	6.23	6.51	6.78	6.92	7.26	7.37	7.67	7.97	8.29	8.62	8.97	9.33

2008  
Target wall  
Dreier  
232,000

2009

CIP COSTS-SEWER  
2012  
Ohio EPA 154,775  
SSES CIP 181,040  
Yrly Cleaning  
Summit Rd 652  
336,467  
2013  
Ohio EPA 34,973  
CIP Fee Rec'd 0  
Summit Rd 294  
35,267

2014

2015

Attachment: 2020 Sewer Proforma (2020 Wastewater Rates)

# Proposed Rates - 2020

- Water: 3.0%
  - Sewer: 3.0%
  - Storm: 2.0%
- Overall % Increase To Residential Bill: 2.95%**

- **Average Estimated Quarterly Residential Bill \$ Increase: \$8.46**
- **Average Estimated Annual Residential Bill \$ Increase: \$33.84**
- **Low income and senior discounts continue.**



**Street/Stormwater Department****Keith Kundtz****614-322-5800 Phone****ORDINANCE REQUEST**


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**DATE:**           **November 12, 2019**

**TO:**             **Andrew Bowsher, Development Director Finance and  
Administration Committee**

**RE:**             **Stormwater Rate Increase**

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Approval:

Completed Brad McCloud	Pending Jed Hood	Stephen Cicak
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**AN ORDINANCE TO AMEND CHAPTER 958 STORMWATER CHARGES, SECTION  
958.06 EQUIVALENT RESIDENTIAL UNIT ASSIGNMENT IN THE CODE OF  
ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Section 958.06 Equivalent Residential Unit Assignment of Chapter 958 Stormwater Charges be and is hereby amended in the following manner:

**958.06 EQUIVALENT RESIDENTIAL UNIT ASSIGNMENT.**

For the purpose stated in this chapter there is hereby charged to each Utility user and property, lot, parcel of land, building or premises (collectively, "properties") situated within the corporate limits of the City, that is tributary directly or indirectly to the stormwater system, Utility Service Charges determined as provided in this section.

All properties having impervious area within the City shall be assigned an Equivalent Residential Unit (ERU), or a multiple thereof, which will be at a minimum one ERU.

## **Street/Stormwater Department**

**Keith Kundtz**

**614-322-5800 Phone**

All improved single-family residential properties are assigned one ERU. A flat rate will apply to all single-family residential properties. All improved single-family residential properties are determined to include impervious area typical of a single-family residence.

All properties having an impervious area which are not improved single-family residential properties are to be assigned by the City Engineer an ERU multiple based upon the properties' estimated impervious area (in square feet) divided by 2,530 square feet (one ERU). This division will be calculated to the second decimal place and rounded according to mathematical convention to the nearest whole ERU.

The Utility Service Charge is ~~\$4.00~~ **\$6.00** per month per Equivalent Residential Unit (ERU), which shall be effective from and after ~~January 1, 2016~~ **January 1, 2020**

SECTION 2. That existing Section 958.06 of Chapter 958 be and is hereby amended.

SECTION 3. That upon adoption by Council this ordinance shall be in effect January 1, 2020 following the signature of the Mayor.



City of Reynoldsburg  
Storm Water Utility  
Bi-Annual Report  
2019

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September 10, 2019

## Background

Ordinance No. 32-96, Passed 2/12/1996.

AN ORDINANCE TO ESTABLISH STORM WATER CHARGES AND AN ADMINISTRATIVE PROCESS STRUCTURE WHICH WILL PROVIDE FOR THE FUNDING OF THE OPERATIONS, MAINTENANCE, AND IMPROVEMENTS OF THE CITY'S STORM WATER UTILITY.

### Section 5.

Subsequent to the initial establishment of Utility Service Charges pursuant to this Ordinance, the Director in each odd numbered year shall prepare a Utility report with recommended Utility Service Charges. This report shall contain data utilized in the determination of the recommended Utility Service Charges and shall be presented to the Council on or before October 1 of each odd numbered year for the referral to the appropriate committee. The committee shall make a recommendation to Council on or before October 15 of each odd numbered year concerning the Utility Service Charges to become effective for a two year period beginning January 1 of each even numbered year.

Attachment: 2019 rate study (Storm Water Fees 2020)



City of Reynoldsburg  
Storm Water Utility  
Bi-Annual Report  
2019

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## Storm water Management

Storm water management systems represent valuable public assets that provide a number of benefits to many users. By controlling floodwaters and preventing pollutants from reaching our rivers and lakes, Storm water management systems can protect the health and safety of the public and the environment. In so doing, clean and healthy water resources support public drinking water supplies and can attract local investment through increased land values.

### Funding

A storm water rate is a funding mechanism that has been successfully implemented throughout the United States. The goal of the study is to develop and implement an equitable, self-supporting, and dedicated funding source for storm water management in Reynoldsburg.

Monthly user fees were introduced when the Storm Water Utility was established in 1997. These fees were intended to cover operations, maintenance and replacement costs of the existing system and construction of new storm drainage and flood management facilities. In creating the utility, the City declared its intention to impose just and equitable charges on storm water drainage utility users. Impervious surface area plays the single largest role in determining the amount of storm water runoff from a property. Impervious area leads directly to storm water runoff. All single-family residential properties are proposed to be defined as being equal to each other, and form the basis for all other comparisons.

The typical single-family residential property for the City of Reynoldsburg contains 2,530 square feet of impervious surface area. The units to be used in determining the appropriate user fee is the "Equivalent Residential Unit" (ERU). Therefore, all single-family residential properties will have an ERU rating of 1.0. An example of a non-residential property with 25,300 square feet of impervious surface area would have an ERU rating of 10.0.

An increase was necessary to provide personnel, equipment and supplies in developing the Storm Water Management Plan as required by Federal and State Law. In 2004, the ERU rate was increased from \$1.25 to \$2.00. This provided funds for additional personnel and several CIP projects.

In 2015 we implemented a neutral revenue move of an additional \$2.00 per month for storm water fees. This fee is for the Clean Rivers Surcharge that was previously collected through sewage charges. Since 2006, residents in Reynoldsburg and elsewhere have been required to pay a Clean Rivers Surcharge. This fee is used to support various improvements related to the Project Clean Rivers initiative, which is designed to reduce pollution in waterways. The City of Columbus is charged with managing a 40 year, \$2.5 billion Wet Weather Management Plan and this fee supports that effort. The fee was created and mandated by a consent order from



City of Reynoldsburg  
Storm Water Utility  
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Environmental Protection Agency and the State of Ohio. The bottom line of our residents' water bill remained the same.

### Conclusion

**The City has operated with zero increases since 2004. With the enhancement of our street program, we have been more proactive with repairs and projects, which have reduced the funds in our storm water account. These facts and proposed increases from the City of Columbus have led us to reevaluate our storm water fees. The attached sheet shows a proposed change of \$12 per year per home or (1) one ERU, which would generate enough to put our storm water fund in line with our ongoing streets program. We would like to introduce legislation before the end of the current year.**



# City of Reynoldsburg Storm Water Utility Bi-Annual Report 2019

## STORM WATER

	2013	2014	2015	2016	2017	2018	2019 Est	2020 Est	2021	2022
<b>REVENUES</b>										
STORM WATER CHARGES	659,152	648,302	654,785	1,309,934	1,357,783	1,326,923	1,350,000	1,687,500	1,687,500	1,687,500
CLEAN RIVER CHARGE	0	0	0	0	1,100,000	0	0	0	0	0
OTHER (BOND PROCEEDS)	0	0	0	0	0	0	0	0	0	0
<b>TOTAL REV</b>	659,152	648,302	657,642	1,309,934	2,457,783	1,326,923	1,350,000	1,687,500	1,687,500	1,687,500
PERSONAL	250,095	255,323	253,700	260,059	290,813	281,647	329,381	345,850	363,143	381,300
SUPPLIES	22,417	22,279	24,473	20,025	22,848	33,214	47,000	47,470	47,945	48,424
SERVICES	46,047	70,319	45,529	60,637	50,571	132,515	149,890	151,389	152,903	154,432
CLEAN RIVER CHARGE	31,560	31,560	31,560	31,560	31,560	736,909	775,000	795,000	815,000	835,000
TRANSFERS OUT	18,955	34,716	178,145	29,624	0	39,282	31,560	31,560	31,560	31,560
EQUIPMENT	0	0	0	0	0	0	65,600	0	0	0
BRICE/MAIN	0	0	0	0	0	0	0	0	0	0
BARTLETT ROAD	0	0	0	0	0	0	0	0	0	0
BLACKLICK CREEK	0	0	0	0	0	0	0	0	0	0
MAIN/GRAHAM	0	0	0	0	0	0	0	0	0	0
OTHER PROJECTS	139,877	5,495	0	286,208	790,310	271,949	478,791	122,967	125,594	123,108
DEBT	98,945	99,443	98,781	0	132,300	122,487	120,227	122,967	125,594	123,108
<b>TOTAL EXP</b>	607,896	519,135	632,188	1,330,987	2,040,230	1,618,003	1,997,449	1,494,236	1,536,144	1,573,824
<b>NET OP. INCOME</b>	51,256	129,167	25,454	-21,053	417,553	-291,079	-647,449	193,264	151,356	113,676
<b>FUND BALANCE</b>	1,256,723	1,385,890	1,411,344	1,390,291	1,807,844	1,516,765	869,316	1,062,580	1,213,936	1,327,613

58  
18

4 5 5 5

9/5/2019 10:12 AMC:\Users\jcrowford\Documents\Water Studies\RATES\STUDY\_2020.xls

Attachment: 2019 rate study (Storm Water Fees 2020)

**Human Resources Dept.**

**Sandra Boller**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**614-322-6868 Phone**

**ORDINANCE REQUEST**


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**DATE:** November 12, 2019  
**TO:** Finance and Administration Committee  
**RE:** Kirch Group Technology Contract 2020

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: To have an agreement in place for January 1, 2020 for information technology services.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT  
WITH KIRCH GROUP TECHNOLOGIES, LLC, FOR INFORMATION  
TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2020 TO  
DECEMBER 31, 2020, AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Kirch Group Technologies, LLC., 1335 Dublin Rd, Columbus, OH 43215, for the period of January 1, 2019 through December 31, 2019, for information technology services for the City of Reynoldsburg.

See Exhibit "A" attached hereto and incorporated herein.

**Human Resources Dept.****Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

SECTION 2. That pursuant to Ordinance 66-18 competitive bidding is hereby waived.

SECTION 3. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government; and further the current agreement expires December 31, 2020; wherefore upon adoption by Council, this ordinance shall be in effect immediately upon signature by the Mayor.

Contract Version 5.0.0\_REY (2020)

# Kirch Group Technology, LLC Service Agreement Contract

Attachment: Kirch Group Technology 2020 contract (Kirch Group Technology Contract 2020)

**Submitted to:**

**City of Reynoldsburg  
7232 E. Main Street  
Reynoldsburg, Ohio 43068**



**Kirch Group Technology, LLC - Service Contract**

This **Kirch Group Technology Service Agreement** (the “Agreement”) is made and entered into as of the last date appearing at the foot of this Agreement by and between Kirch Group Technology, LLC, an Ohio limited liability company (“KGT”) and the client whose name appears at the foot of this Agreement (the “Client”).

**Statement of Agreement:**

1. **Agreement Basics.** Pursuant to this Agreement, and subject to the terms, conditions and limitations contained in this Agreement, KGT shall provide general Information Technology (IT) management in support of your business and its Covered Hardware (defined on **Exhibit 1A**) and Covered Software (defined on **Exhibit 1B**) (Covered Hardware and Covered Software are collectively, the “Covered Items”).
2. **Overview.** KGT’s uniquely configured support framework for Covered Items provides a range of services, as selected in this Agreement, designed to keep your computer and network systems functioning. Such services, as selected by Client, pertaining to Covered Items include are disclosed on **Exhibit 2**.
3. **System Documentation.** Client shall provide all documentation relative to the Covered Items to KGT.
4. **Getting Started.** Once the Documentation is delivered or provided to KGT, a KGT technician (a “Tech”) shall perform a series of preliminary studies and recommendations. A quotation may be provided to the client with a list of list of hardware and/or software and/or labor required to get client to a state in which KGT will accept client into this agreement. Failure to accept and pay in full for this will result in the immediate cancelation of this agreement as client does not qualify for this arrangement.
5. **Services.** The services provided to the Client under this Agreement are specifically set forth on the Contract Service Schedule as disclosed on **Exhibit 5**.
6. **Services Limitations.** Due to the nature of technology, KGT makes no representation regarding its ability to solve every IT/network problem Client encounters, but KGT does represent that the Tech shall be provided to Client as provided in this Agreement. Details of service limitations are included on **Exhibit 6**.
7. **Deliverables.** Working with Client’s designated contact person (in some special cases, persons), KGT (acting through its Tech) shall address, as provided in this Agreement, any issues and/or problems concerning Client’s current IT environment as it pertains to Covered Items.
8. **Client Obligations.** For KGT to provide the type of service that our Clients deserve and uphold its obligations under this Agreement, Client must strictly observe and where appropriate perform the obligations disclosed on **Exhibit 8**.
9. **Term and Termination.** The Term of this Agreement shall commence on the effective date as defined in this Agreement and is effective for the remainder of the calendar year. This period is also referred to as the “Term.” This Agreement may be terminated by KGT prior to the Agreement End Date upon Client’s failure to perform any of its obligations defined in § 8 or on Exhibit 8-Attached, including, but not limited to failure to discharge Client’s financial obligations under this Agreement with fifteen (15) days of Client’s receipt of a written notice of default. Additional reasons for termination of this agreement are described on **Exhibit 9**.
10. **Fees and Payments.** Client’s fees for services provided in the Contract Service Schedule appear on the Contract Price Schedule disclosed on **Exhibit 10**. Beginning on the Effective Date, Client shall be billed according to the below-stated payment schedule set forth on the Contract Price Schedule, in advance for applicable fees. Any amount due to KGT under this Agreement, whether under the Contract Price Schedule or billing for additional services shall be payable in full upon receipt of an invoice, without withholding, deduction or offset of any amounts for any purpose. ~~Any amount not paid within thirty (30) days of the invoice’s date shall be subject to an interest charge of eighteen percent (18%) per annum.~~ Any KGT billing not disputed by Client both in writing and in good faith, within thirty (30) days of Client’s receipt of an invoice is deemed approved and accepted by Client. The Contract Price Schedule only covers items on the Contract

Service Schedule. The Contract Service Schedule work is performed during normal business hours of 8:00am-5:00pm EST, Monday – Friday. Please see website for list of Holidays and dates KGT office is closed. If Client needs an issue addressed outside the normal business hours, such services (whether or not such service is on the Contract Service Schedule) shall be billed at KGT’s then effective “After-Hours Rate”, unless KGT agrees to a different rate in writing prior to such services being performed. After-Hours Rates are defined on the KGT website and are subject to change at any time.

- 11. **Non-interference.** Client shall not hire, interview, solicit for hire or aid any third party in hiring any KGT employee, consultant, technician or agent during the Term and for a period of one (1) year after this Agreement has been terminated, or later if KGT’s completion of any services for Client’s benefit extends beyond the termination date.
- 12. **Entire Agreement.** This Agreement along with all attached Exhibits constitute one and only one agreement regarding this Agreement’s subject matter. This Agreement may not be amended, altered or modified in any manner, except as specifically provided herein, unless it is done so in a written instrument signed by both the Client and KGT; provided, that, one of such instrument’s terms reflects one its purpose is to amend this Agreement.
- 13. **Notices.** Any notice required or permitted under this Agreement must be in writing and except for the ARTS site and/or voice mail provided for in § 6 (and *Exhibit 6*) and sent to the party at the address appearing on *Exhibit 13*. Such notice(s) shall be deemed received on (a) the date it is posted in the U.S. Mail systems, properly addressed, bearing adequate postage with a return receipt appended, (b) when delivered to an overnight delivery service, if properly addressed (for this purpose only Federal Express and UPS are acceptable), or (c) when sent by email to the party’s email address set forth at the foot of this Agreement; provided, that an electronic receipt for such email is received by the sender.
- 14. **Assigned Technician.** KGT will provide a technician to Client. This technician will operate under the guidelines as described in *Exhibit 14*.

*IN WITNESS WHEREOF*, KGT and Client have executed this Agreement as of the date appearing next to their signature and each of KGT and Client represent to the other party that the person executing this Agreement on this behalf is fully authorized to bind the party for which it is so executing.

**Contract Effective Date: 1/1/2020 – 12/31/2020**

**CLIENT:**

City of Reynoldsburg

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**KGT:**

Kirch Group Technology, LLC

By: \_\_\_\_\_

John Stickel, Managing Member

Date: \_\_\_\_\_

Attachment: Kirch Group Technology 2020 contract (Kirch Group Technology Contract 2020)

**Exhibit 1A:**

**“Covered Hardware:”**

**[CURRENT HARDWARE AS OF 12/31/2019 TO BE ASSUMED HERE]**

**Exhibit 1B:****“Covered Software:”**

## Client Operating Systems (OS):

- Microsoft Windows 7 (Home, Professional, Enterprise, Ultimate)
- Microsoft Windows 8 and 8.1 (Pro, Enterprise, RT)
- Microsoft Windows 10 (Home, Pro, Enterprise)

## Server Operating Systems (OS):

- Microsoft Windows Small Business Server 2011
- Microsoft Windows Server 2008 R2 (all)
- Microsoft Windows Server 2012 (all)
- Microsoft Windows Server 2016 (all)
- Microsoft Windows Server 2019 (all)

## Applications:

- Microsoft Office 2010
- Microsoft Office 2013
- Microsoft Office 2016
- Microsoft Office 2019
- Microsoft Office 365

It is not possible for KGT to completely support all software, however, we will attempt to resolve any issues you may have if an error occurs. We must be given an error. To get further support with this agreement for industry specific software, we require you to maintain an ongoing support contract with that software vendor. We will still assist you in troubleshooting, by utilizing the support contract and contacting the specific vendor.

**Training is not included in the agreement.** Training is helping a user understand how to use the software and/or utilize certain features of the software. Although a technician may choose to train a Client, this is not typically included in the agreement. Client will be notified in advance if training is going to be invoiced and arrangements for payment and amounts will be determined.

**Exhibit 2:****“Menu of Services:”**

- a. Site Assessment
- b. IT Inventory and Management
- c. Scheduled Visits (either “on-site” or “remote”)
- d. Proactive Service
  - a. Check Server Event Logs
  - b. Verify Backups
    - i. KGT will confirm that backups are getting done. However, KGT will not test backup media at each visit to confirm a full disaster recovery test. This service (disaster recovery test) is an additional charge.
  - c. Verify Anti-Virus Software
- e. Technology Knowledge and Guidance
- f. Help Desk Support (including phone support)
- g. Covered Items Reliability Check
- h. Covered Items Security Check
- i. Cost Management and Control (IT Budget Assistance)

**Exhibit 5:****“Contract Service Schedule:”**

Contract Services generally include the following: (a) Scheduled Visits; (b) Server Specific Duties; (c) Personal Computer Specific Duties; (d) Peripheral Specific Duties; (e) ARTS response protocol; and (f) Software Support, which relate to the following services descriptions; provided, however, to the extent there is a conflict between the Contract Service Schedule and this Exhibit 5, the former shall control.

*Scheduled Visits.* The date, time and frequency for Tech Client Visits are based on the size, amount and complexity of Covered Hardware as determined by KGT. Client and KGT must agree on specific dates and times for the Tech’s performance of the scheduled maintenance covered by this Agreement. **Such schedule may be modified to reflect Covered Items changes.**

*Scheduled Visits:*

- a. This constitutes scheduled visits under this Agreement.
- b. Scheduled visits typically last between one and two hours.
  1. Scheduled visits not to exceed three hours, unless prior arrangements are made between Client and KGT.
  2. The Tech may, in his/her discretion, reschedule time for incidents not previously submitted to KGT either under ARTS or by telephone phone calls received by KGT at least twenty-four (24) hours prior to the start time for such scheduled visit.
    - A. Any additional services not covered by the terms of this Agreement performed during a scheduled visit, under ARTS or due to a telephone call may result in fees in addition to the basic fees (aka Contract Price) set forth in this Agreement.
    - B. When the technician arrives on the scheduled day, he/she will address any ARTS submitted tickets with the Client’s contact person. The technician will then proceed with the following services on applicable covered hardware.

*Server Specific Duties:*

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Server Specific Duties shall be conducted/reviewed by the Tech: review outside of server housing for warning lights; check server for adequate storage space; Review Windows event logs for messages, warnings, and errors and address as necessary; Review and approve appropriate Windows updates via Windows Software Update Services; Review network Anti-virus management software for issues and address as necessary and Review server and data backups and address as necessary.

*Personal Computer Specific Duties.*

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the following Personal Computer Specific Duties shall be conducted/reviewed by the Tech: ensure Windows updates are or have been installed correctly; monitor for malware infections; and run cleanup utilities to provide highest available usage speeds.

*Peripheral Specific Duties.*

During both Scheduled Visits, and where appropriate in the Tech’s opinion, the Tech shall ensure proper operation of printers, scanners, firewalls, switches and the like; **provided, that**, such peripherals are listed in the Covered Hardware Schedule as the date of the visit.

#### *ARTS Response Protocol.*

This Agreement provides access to a Tech who provides necessary services to monitor and maintain your current system and network environment as provided herein. Consequently, KGT provides a Tech for an on-site, scheduled visit on the day and time provided in this Agreement. Client is authorized to leave emergency/non-emergency voice mail messages and is granted access to the KGT's Automated Response and Ticket Submission (ARTS) site. All scheduled visits and support occurs during KGT's normal business hours of which are listed on our website. Our offices are also closed on all National Holidays. If support in response to an ARTS request is performed at Client's request either "after normal business hours" and/or over a weekend, Client will be billed for a fee in addition to Client's regular financial obligations set forth in this Agreement.

#### *Software Support.*

KGT provides support under this Agreement for Covered Software as it relates to its proper installation and configuration in your current business environment. Usage and appropriate understanding of how the Covered Software is (or may be) utilized in the Client's business is outside this Agreement's scope. KGT, may, where appropriate, endeavor to dispense Covered Software knowledge where and when appropriate based upon the applicable Tech's expertise with the particular software item. However, KGT reserves the right to decline support for Covered Software usage and understanding when it determines that the Client (or Client's applicable user) needs or could benefit from software training.

#### *Upgrading or Replacing Hardware/Software.*

Upgrading or replacing hardware or software normally requires an on-site visit. However, hardware and/or software upgrades may be completed remotely, with or without the knowledge of the Client. This Agreement does not include the cost of new or replacement hardware, software, cabling or other equipment that may be required to perform services under this Agreement. A separate labor fee shall be applied for adding any hardware not listed on the Covered Hardware Schedule, or major software upgrades or installations not listed on the Covered Software Schedule. Clients shall be quoted a price for new or replacement hardware prior to installation or repair. Labor fees associated with replacement or repair of hardware on the Covered Hardware Schedule are included in this Agreement, except where outlined on the Client Fee Schedule. Applicable sales tax shall be charged as required by applicable law.

**Caveats:** KGT recommends Business class hardware and software for all of our clients. Purchasing hardware and software through KGT is not a requirement under this Agreement. However, Client benefits with KGT's price breaks on business class IT hardware and software from Dell and other vendors. Should Client seek to upgrade or replace hardware or software with non-business class hardware or software or items the use of which KGT has recommended against, the labor fees for such replacement or repair are not included in the with this Agreement.

**Exhibit 6:****“Service Limitations:”**

- a. Once Client submits an Emergency ticket to the ARTS site and/or an Emergency voice mail message, KGT shall have four (4) business hours to acknowledge the ticket. That does not mean that the issue has to be resolved. KGT shall then have two (2) business hours to begin the attempt at resolving the issue. The attempt is not necessarily limited to an on-site Tech visit. Remote efforts by KGT designed to address the problem(s) are attempts. The agreed response time under this Agreement is set forth in the Contract Services Schedule.
  - a. **MODIFICATION FOR CITY OF REYNOLDSBURG:**
    - i. Should the 911/Communications go down during business hours or After Hours, personal contact via cell phone to KGT Technician is permitted to facilitate immediate response. KGT will invoice client at current After Hours Rate should contact fall outside of normal KGT business hours.
- b. Services not included in this Agreement or listed on the Contract Service Schedule are billable in addition to the Contract Price Schedule and include: setup and configuration of PCs, printers, and other peripherals not listed in the Covered Hardware Schedule; setup and configuration of new servers; installation and configuration of new software and/or major software upgrades; software research related to Client’s business; excessive hardware and/or software quotes; emergency IT support outside normal business hours as define in the Agreement; **direct contact (e-mail, phone calls) with Tech(s) not KGT initiated**; software training for Client’s employees; or reinstallation of server operating systems and programs.
- c. Force majeure—Problems considered force majeure are not services coming within the Contract Services Schedule and this Agreement. Force majeure includes acts of God, fire, theft, insurrection, situations involving marital law, etc. KGT reserves the right to bill for issues that arise directly, or indirectly, from force majeure including issues with ISP’s, telephone companies, power and cellular companies. Force majeure relieves KGT of its response time obligations under this Agreement.

**Exhibit 8:****“Client Obligations/Duties:”**

- a. All issues and/or IT related questions must be submitted to KGT via the ARTS site or through KGT’s voicemail system. **Direct contact (e-mail, phone calls) with Tech(s) not KGT initiated**, are not permitted and are subject to additional billing charges;
- b. Pay all invoices by their due date. Failure to pay on due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- c. Pay all Agreement fees by due date stated on the applicable invoice. Failure to pay by due date shall result in late fees, stoppage of service and/or termination of this Agreement;
- d. Provide KGT with as much advanced notice to any changes to current network environment (ISP changes, phone system changes, personnel changes);
- e. Maintain all applicable software licenses and software, whether or not such software is part of the Covered Software Schedule;
- f. **KGT will not install or service illegal software and Client’s installation and/or use of such illegal software may result in KGT’s termination of this Agreement;**
- g. Notify KGT regarding any software installed and purchased without consulting KGT;
- h. Advise Client’s staff on usage of ARTS and against direct Tech contact (for support initiation);
- i. Provide Client staff with proper software training on applicable company software as KGT does not provide support on software usage;
- j. Advise KGT of the presence of mobile devices that connect to Client’s network or gather company email;
- k. Maintain an active virus scanning solution and routine backup solution as deemed appropriate by KGT for Client’s environment;
- l. KGT reserves the right to invoice the client for Spyware/Malware removal should the client refuse to have appropriate preventative software and/or hardware in place as deemed appropriate by KGT for Client’s environment.

**Exhibit 9:****“Agreement Terms and Termination Details:”**

- a. If the Agreement End Date arrives, and the Agreement is not renewed, so long as all of Client’s obligations under this Agreement are fully satisfied by such date, then KGT shall return the Documentation to Client and retain copies exclusively for archive and liability purposes upon request by Client. KGT shall make no further use of such Documentation and shall hold it in the strictest of confidence.
- b. If the Agreement End Date arrives or if the Agreement is terminated earlier due to Client’s failure to comply with all its obligations found in § 8 of this Agreement (and Exhibit 8), neither shall the Documentation be returned to Client nor shall the temporary passwords installed by KGT be released, except as provided in c, below, unless and until Client has brought current or remedied, in KGT’s opinion, its obligations under § 8 and (and Exhibit 8).
- c. If the nature of Client’s business is such that temporary protective passwords installed by KGT would create legal liability for Client, which areas must be disclosed to KGT on or before the effective date, the passwords referenced in b, above, shall not be applied to such items.
- d. Should Client terminate this Agreement and the Contract Price Schedule payments shall have been paid either in advance or in full, no refund shall be given and KGT shall not be obligated thereafter to provide any services contemplated by this Agreement.

**Exhibit 10:****“Fees and Payments:”**

Quoted Service Agreement - \$144,000.00 yearly, to be billed quarterly (\$36,000.00).

Payment Schedule - Billed on January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, and October 1<sup>st</sup> in 2019: \$36,000.00.

**Exhibit 13:****“Addresses, E-mail Addresses and Telephone Numbers:”****Client Address:**

City of Reynoldsburg  
7232 E. Main Street  
Reynoldsburg, Ohio 43068

PH: (614)322-6800

**Main Contact:**

Sandra Boller

**Email Contact:**

sboller@ci.reynoldsburg.oh.us

**Exhibit 14:****“Assigned Technician:”**

**Should the details below contradict other statements made above in the contract, the details below take priority.**

- a. KGT will provide an assigned technician for Client. This technician will operate outside the current limitations of this contract. Technician will provide routine IT services as expected from a Network Administrator. No additional fees will be billed to the Client for services provided by this technician.
- b. Total technician time onsite will be 24 hours per week. Hours will be reduced when Client offices are closed according to Holiday Schedule. This contract includes ten (10) hours of After-Hours Support per contract year provided by the assigned technician. Routine, scheduled service, outside of normal business hours does not count as After-Hours Support. Routine, scheduled service, outside of normal business hours is included in the contract.
- c. KGT will make a reasonable effort to provide the same technician. Should this technician be unavailable, KGT will provide an alternate technician as to keep the above schedule.
- d. Assigned technician will not be limited to on-site hours only. Should any emergencies arise, assigned technician will be responsible for handling the issue. Should the emergency (not scheduled) arise outside of normal business hours, the included ten (10) hours of After-Hours Support will be used. Once used completely, the Client will be invoiced at the current After-Hours Rate. Any unused hours may not be carried forward to another contract year.
- e. Assigned technician will have a cell phone and can be contacted by Client at any time, understanding this could result in additional billing (according to rules above).

**Human Resources Dept.**

**Sandra Boller**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**614-322-6868 Phone**

**ORDINANCE REQUEST**


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**DATE:** November 12, 2019  
**TO:** Finance and Administration Committee  
**RE:** City's Health Insurance for 2020 (MMO)

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: To have Health Care coverage in place for employees on January 1, 2020.

Authorizing the Mayor to enter into a one-year agreement with Medical Mutual of Ohio for the City's Health Insurance coverage with Medical Mutual of Ohio for the period of January 1, 2020 through December 31, 2020 and declaring it an emergency.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE CITY OF REYNOLDSBURG'S HEALTH INSURANCE COVERAGE WITH MEDICAL MUTUAL OF OHIO FOR THE PERIOD FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Reynoldsburg has held a contract with Medical Mutual of Ohio for the health care benefits for the officers and employees; and

WHEREAS, the contract with medical Mutual of Ohio is an annual contract that expires December 31, 2019; and

**Human Resources Dept.****Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

WHEREAS, the Mayor is hereby authorized to execute a contract with Medical Mutual of Ohio, which is attached hereto as Exhibit A, on behalf of the City of Reynoldsburg.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to renew the health insurance contract with Medical Mutual of Ohio for the period from January 1, 2020 through December 31, 2020.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further to have the health insurance plan in place on January 1, 2020; wherefore, upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.



Proposal For:  
**CITY OF REYNOLDSBURG - EA**

Effective Date: 1/1/2020  
End Date: 12/31/2020  
County: Franklin  
State: Ohio

Quote ID: 0075726-01

Wednesday, October 16, 2019  
1:29 PM



Group Name: CITY OF REYNOLDSBURG - EA  
 Effective: January 1, 2020 - December 31, 2020

Benefit Highlights & Premium Rates	\$3100 HSA		\$3250 HSA		\$3300 HSA	
Product / Network	SuperMed Plus		SuperMed Plus		SuperMed Plus	
HSA Option	Yes		Yes		Yes	
Includes Major Med. Rx?	Yes		Yes		Yes	
	NETWORK	NON-NETWORK	NETWORK	NON-NETWORK	NETWORK	NON-NETWORK
Deductible Type	Embedded		Embedded		Embedded	
Single Deductible	\$3,100	\$4,400	\$3,250	\$4,550	\$3,300	\$4,600
Family Deductible	\$6,200	\$8,800	\$6,500	\$9,100	\$6,600	\$9,200
Employer Coinsurance % *	100%	80%	100%	80%	100%	80%
Single Out of Pocket (Excludes Deductible)		\$4,000		\$4,000		\$4,000
Family Out of Pocket (Excludes Deductible)		\$8,000		\$8,000		\$8,000
Single Maximum Out of Pocket	\$4,000	\$8,400	\$4,000	\$8,550	\$4,000	\$8,600
Family Maximum Out of Pocket	\$8,000	\$16,800	\$8,000	\$17,100	\$8,000	\$17,200
Office Visit	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible
Specialist Office Visit	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible
Urgent Care Office Visits	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible
Emergency Room Visits**	100% After Deductible		100% After Deductible		100% After Deductible	
Inpatient Services	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible	100% After Deductible	80% After Deductible
Comments						

Rates Effective 1/1/2020 - 12/31/2020:	Enrolled	Rates	Enrolled	Rates	Enrolled	Rates
Single	32	\$686.32	32	\$676.63	32	\$667.25
Family	97	\$1,844.55	97	\$1,818.38	97	\$1,793.08
<b>Contract Premium</b>	<b>129</b>	<b>\$200,884</b>	<b>129</b>	<b>\$198,035</b>	<b>129</b>	<b>\$195,281</b>

Group Official Plan/Rate Selections	Initial Here _____	Initial Here _____	Initial Here _____
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**Rate Acceptance**

Group Official Initial: \_\_\_\_\_ Please initial next to the benefits that have been selected by the group.

Group Official Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\* Some non-network services will be covered at a coinsurance less than what is shown.  
 \*\* Emergency room visits that do not qualify as an emergency may be covered at a lesser amount. Coverage for emergency visits and emergency services may vary.

In accordance with Ohio law, coverage for dependents beyond the federal limiting age of 26 may necessitate additional premium on insured plans.  
 Employers must disclose any funding of deductibles or coinsurance provided to employees. If funding is not disclosed, Medical Mutual reserves the right to adjust rates at any time during the contract period. This may result in higher than anticipated rate adjustments.  
 Rates reflect the federally mandated fees. All fees are subject to state premium tax. Fees are subject to change. When a contract period spans more than one calendar year, the fees are averaged over the length of the period.  
 Rates and premiums for periods beginning January 1, 2022 do not include potential or actual exposure due to section 49801 of the Internal Revenue Code -- Excise Tax on High Cost Employer-Sponsored Health Coverage under the Affordable Care Act. Any Excise tax determined to be payable on your plan(s) will be billed separately from health plan premium rates.  
 The limiting age for dependent children is 26, except in the case of physical or intellectual disability.  
 Effective January 1, 2016, Ohio law lowered the limiting age for dependent children from 28 to 26. However, as a large group customer you still have options available to you. You may continue covering dependent children to age 28, reduce the age to 26 for both new and existing dependent children or reduce the age to 26 for new dependent children only. Please note that children with a physical or intellectual disability are not impacted by the change in Ohio law. Please contact your Medical Mutual representative to discuss your options in detail.

**CITY OF REYNOLDSBURG - EA  
1/1/2020  
Disclaimers & Contingencies**

- 1 Proposal expires in 60 days or upon effective date.
- 2 Rates assume Medical Mutual is the only carrier, with 75% of net eligible employees enrolled.
- 3 Rates are subject to change if enrollment varies by more than 10% from 129 contracts quoted.
- 4 Ancillary coverages will be packaged with Medical coverage and not sold separately.
- 5 Final rates are subject to underwriting approval, based on benefit plans, contribution, participation, and medical data for members exceeding 50% of specific deductible or pooling limit which must be received no later than 20 days before effective date.
- 6 Disclosure of disabled participants is required.
- 7 Misrepresentation may result in rescission of coverage.
- 8 Rates include standard reporting and administration.
- 9 Quote includes Medical Mutual's comprehensive suite of population health programs, which are designed to promote healthy lifestyle behaviors and encourage your employees to get well and stay well. Our programs help your employees understand their health, identify risk factors for disease, manage their conditions and make positive changes to improve their well-being. Covered employees will automatically have access to Medical Mutual's health and wellness initiatives, which may include, but not be limited to, online health resources and Health Assessment, Disease Management programs, 24/7 Nurse Line, tobacco QuitLine, Maternity program, fitness center discounts, and Weight Watchers® discounts.
- 10 The rates in this proposal may include Patient-Centered Outcomes Research Institute Fee (PCORI), Reinsurance Fee, Exchange Fee, and Market Share Fee when applicable which are federally mandated. Additionally, this policy, Medical Mutual, or you as a Plan Sponsor may become subject to taxes, fees or other charges imposed by State, Local, or Federal governments (collectively, "fees"). Medical Mutual reserves the right to adjust your premium or funding rate (or add the fees to the invoice) consistent with the effective date of the new fees imposed by the government. Adjustments may or may not be noted in a line item on monthly invoices. All fees are subject to change during the contract period.
- 11 Change in enrollment of any one plan of more than 10% or the elimination of a plan may require rates to be adjusted.
- 12 As required by the Affordable Care Act, employees must be notified at least 60 days before the effective date of a material modification if it impacts the contents of the SBC. Please be aware of this requirement when considering an off-renewal plan change or a change in carrier.
- 13 Premiums and rates reflect 2015 ACA requirement to accumulate drug cost share to the maximum out-of-pocket (MOOP). Use of a third party Pharmacy Benefits Manager (PBM) will require additional fees and additional lead time to implement. Please contact your Medical Mutual representative for further details and explanation.
- 14 Effective January 1, 2016, Ohio law lowered the limiting age for dependent children from 28 to 26. However, as a large group customer you still have options available to you. You may continue covering dependent children to age 28, reduce the age to 26 for both new and existing dependent children or reduce the age to 26 for new dependent children only. Please note that children with a physical or intellectual disability are not impacted by the change in Ohio law. Please contact your Medical Mutual representative to discuss your options in detail.
- 15 Products marketed by Medical Mutual may be underwritten by one of its subsidiaries, such as Medical Health Insuring Corporation of Ohio or MedMutual Life.

**Rate Acceptance**

Group Official Initial: \_\_\_\_\_ Please initial next to the benefits that have been selected by the group.

Group Official Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Quote ID: 0075726-01

**City Auditor's Office**

**Stephen Cicak**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**614/322-6858 Phone**

**ORDINANCE REQUEST**


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**DATE:** November 12, 2019  
**TO:** Finance and Administration Committee  
**RE:** Transfer of Funds from Various Accounts in Various Departments

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**Unappropriate the following accounts and return to the unappropriated General Fund for a total of \$189,000**

From account 110.448.5101 Service Department Wages Director unappropriate \$30,000.00

From account 110.448.5102 Service Department Wages Staff unappropriate \$9,000.00

From account 110.448.5109 Service Department H S A unappropriate \$1,000.00  
 From account 110.448.5161 Group Insurance unappropriate \$10,000.00

From account 110.479.5101 Building Department Wages-Director unappropriate \$10,000.00

From account 110.554.5102 Attorney Wages Staff unappropriate \$54,000.00

From account 110.554.5109 Attorney H S A unappropriate \$4,000.00

From account 110.554.5151 Attorney PERS unappropriate \$7,000.00

## **City Auditor's Office**

**Stephen Cicak**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**614/322-6858 Phone**

From account 110.554.5161 Attorney Group Insurance unappropriate  
 \$19,000.00 From account 110.554.5166 Attorney Group Medicare  
 unappropriate \$1,000.00

From account 110.580.5101 Development Director Wages unappropriate \$5,000.00

From account 110.580.5104 Development Part-Time Wages unappropriate  
 \$9,000.00 From account 110.580.5151 Development PERS unappropriate  
 \$1,000.00

From account 110.582.5104 Human Resources Part Time Wages unappropriate  
 \$8,000.00 From account 110.582.5151 Human Resources OPERS unappropriate  
 \$1,000.00

From account 110.595.5164 General and Administration Worker's Comp unappropriate  
 \$20,000.00

### **Appropriate \$390,500 from the unappropriated General Fund to the following accounts:**

To account 110.111.5102 Police Department Wages appropriate \$35,000

To account 110.111.5105 Police Department Overtime appropriate \$100,000

To account 110.111.5109 Police Department H S A appropriate \$15,000

To account 110.111.5113 Police Department Wages Enforcement appropriate \$70,000

To account 110.111.5152 Police Department OPFDPF appropriate \$100,000

To account 110.111.5161 Police Department Group Insurance appropriate \$60,000

To account 110.290.5102 Mechanic Wages Staff appropriate \$1,500.00

To account 110.343.5105 Senior Center Wages-Staff Appropriate \$4,000.00

To account 110.534.5104 Civil Service Part-Time Wages \$3,000.00

To account 110.545.5104 Auditor Part-Time Wages \$2,000.00

### **Appropriate from the unappropriated Water fund to Account number 710.735.5105 Water- Overtime \$7,000.00**

## **AN ORDINANCE TO TRANSFER FUNDS AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY**

## **City Auditor's Office**

**Stephen Cicak**

**7232 E. Main Street**

**Reynoldsburg OHIO 43068**

**614/322-6858 Phone**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Council unappropriate \$189,000.00 from the following accounts and return to the unappropriated General Fund (110).

110.448.5101 Service Department Wages Director	\$30,000.00
110.448.5102 Service Department Wages Staff	9,000.00
110.448.5109 Service Department HSA	1,000.00
110.448.5161 Group Insurance	10,000.00
110.479.5101 Building Department Wages Director	10,000.00
110.554.5102 Attorney Wages Staff	54,000.00
110.554.5109 Attorney HSA	4,000.00
110.554.5151 Attorney PERS	7,000.00
110.554.5161 Attorney Group Insurance	19,000.00
110.554.5166 Attorney Group Medicare	1,000.00
110.580.5101 Development Director Wages	5,000.00
110.580.5104 Development Part-time Wages	9,000.00
110.580.5151 Development PERS	1,000.00
110.582.5104 Human Resources Part-time Wages	8,000.00
110.582.5151 Human Resources PERS	1,000.00
110.595.5164 General & Administration Workers' Comp	20,000.00

SECTION 2. That an amount of \$390,500.00 be unappropriated from the General Fund and be appropriated to the following accounts:

## **City Auditor's Office**

**Stephen Cicak**

**7232 E. Main Street**

**Reynoldsburg OHIO 43068**

**614/322-6858 Phone**

110.111.5102 Police Department Wages	\$ 35,000.00
110.111.5105 Police Department Overtime	100,000.00
110.111.5109 Police Department HAS	15,000.00
110.111.5113 Police Department Wages Enforcement	70,000.00
110.111.5152 Police Department OPFDPF Insurance	100,000.00
110.111.5161 Police Department Group Insurance	60,000.00
110.290.5102 Mechanic Wages Staff	1,500.00
110.343.5105 Senior Center Overtime	4,000.00
110.534.5104 Civil Service Part-time Wages	3,000.00
110.545.5104 Auditor Part-time Wages	2,000.00

SECTION 3. That \$7,000.00 be unappropriated from the Water Fund (710) and is appropriated as follows:

710.735.5105 Water Overtime	\$ 7,000.00
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SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further in order to be in compliance with O.R.C. at year's end; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

**Clerk of Council****Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**


---

**DATE:**           **November 12, 2019**

**TO:**             **Finance and Administration Committee**

**RE:**             **Amend Council OPERS Compensation**

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Approval:

Pending Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
-------------------------	-----------------------	----------------------------

The minimum amount OPERS members must earn each month to qualify for full service credit is increasing by 1.75% beginning January 2020 through 2028. As a result the minimum earnable salary will increase for Councilmember from \$660 per month to \$673.08 per month representing an annual increase of \$156.96 for 2020 for Ward representatives. Salaries may then increase annually through 2029 based on OPERS minimum levels of contributions as shown on the attached Contribution Increase.

At Large Councilmember will not see an increase until January 1, 2020 as they are mid-term and not illegible for increases. Those Councilmembers would not receive OPERS service credit for two years unless they make the remaining contribution each year to bring the total to the minimum level. The contribution for 2020 would be \$156.96 and for 2021 \$298.32. The form necessary to allow those contributions is also attached.

**AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF  
THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO**

WHEREAS, the Ohio Public Employees Retirement System has set the minimum amount OPERS members must earn each month to a new rate in order to qualify for full service credit; and

**Clerk of Council**  
**Mollie Prasher**  
**7232 East Main Street**  
**Reynoldsburg OH 43068**  
**614-322-6836 Phone**

WHEREAS, that increase of 1.75% will be effective beginning January 1, 2020 with annual 1.75% through 2029; and

WHEREAS, Reynoldsburg Ward Councilmembers current rate of OPERS contribution is \$660. That contribution would need to be increased to \$673.03 effective January 1, 2020 and to the following rates annually every January 1, 2029:

2021	\$684.86	2026	\$746.91
2022	\$684.86	2027	\$759.99
2023	\$709.03	2028	\$773.29
2024	\$721.44	2029	\$786.82
2025	\$734.07		

WHEREAS, Reynoldsburg At Large Councilmembers current rate of OPERS contribution is \$660. That contribution would need to be increased to \$684.86 effective January 1, 2022 and to the following rates annually every January 1, 2029:

2022	\$684.86	2026	\$746.91
2023	\$709.03	2027	\$759.99
2024	\$721.44	2028	\$773.29
2025	\$734.07	2029	\$786.82

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 121 Council, Section 121.02 Compensation of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

121.02 COMPENSATION.

## **Clerk of Council**

**Mollie Prasher**

**7232 East Main Street**

**Reynoldsburg OH 43068**

**614-322-6836 Phone**

- (a) Effective January 1, 2018 the salary for members of Council who represent the City At Large shall be seven thousand nine hundred twenty dollars (\$7,920.00), which is the yearly amount of compensation for 2018, and shall be the yearly compensation for Council At Large members until changed by City Council.

Effective January 1, 2022 the salary for members of Council, who represent the City At Large, shall be \$696.84 per month (\$8,362.08 annually), and may be increased annually based on directed OPERS increases as shown on Exhibit A.

- (b) Effective January 1, 2020 the salary for members of council who are Ward representatives shall be seven thousand nine hundred twenty dollars (\$7,920.00), which is the yearly amount of compensation for 2020, and shall be the yearly compensation for members of Council who are Ward representatives until changed by City Council.

Effective January 1, 2020 the salary for members of Council, who represent the City At Large, shall be \$673.08 per month (\$8,076.96 annually), and may be increased annually based on directed OPERS increases as shown on Exhibit A.

SECTION 2. That existing Section 121.02 of Chapter 121 be and is hereby amended.

SECTION 3. That this Ordinance shall be in effect January 1, 2020 upon adoption by Council and upon the signature of the Mayor.

### **EXHIBIT A**

**Clerk of Council**  
**Mollie Prasher**  
**7232 East Main Street**  
**Reynoldsburg OH 43068**  
**614-322-6836 Phone**

**City of Reynoldsburg**  
**Ward Councilmember OPERS Contributions**  
**2020 - 2029**

<b>January 1</b>	<b>Monthly</b>	<b>Annual</b>
2020	\$673.08	\$8,076.96
2021	\$684.86	\$8,218.32
2022	\$696.84	\$8,362.08
2023	\$709.03	\$8,508.36
2024	\$721.44	\$8,657.28
2025	\$734.07	\$8,808.84
2026	\$746.91	\$8,962.92
2027	\$759.99	\$9,119.88
2028	\$773.29	\$9,279.48
2029	\$786.82	\$9,441.84

**City of Reynoldsburg**  
**At Large Councilmember OPERS Contributions**  
**2022 - 2029**

**Clerk of Council**  
**Mollie Prasher**  
**7232 East Main Street**  
**Reynoldsburg OH 43068**  
**614-322-6836 Phone**

<b>January 1</b>	<b>Monthly</b>	<b>Annual</b>
2022	\$696.84	\$8,362.08
2023	\$709.03	\$8,508.36
2024	\$721.44	\$8,657.28
2025	\$734.07	\$8,808.84
2026	\$746.91	\$8,962.92
2027	\$759.99	\$9,119.88
2028	\$773.29	\$9,279.48
2029	\$786.82	\$9,441.84

# Employer Outreach

Your quarterly resource for OPERS news  
Second Quarter 2019

## Earnable Salary for OPERS Members to Increase

The minimum amount OPERS members must earn each month to qualify for full service credit will be increasing by 1.75 percent each year beginning in 2020 through 2028.

As a result, the minimum earnable salary will increase to following amounts for each calendar year beginning in 2020.

2020	\$673.08	or \$8,074.94
2021	\$684.86	\$8218.32
2022	\$696.84	\$8362.08
2023	\$709.03	\$8508.36
2024	\$721.44	\$8657.28
2025	\$734.07	\$8808.84
2026	\$746.91	\$8962.92
2027	\$759.99	\$9119.88
2028	\$773.29	\$9279.48
2029 and beyond	\$786.82	\$9441.84

## GASB 68 and 75 Information Now on ECS

GASB 68 net pension liability and GASB 75 net OPEB liability audited reports are now available on ECS. If you're an employer who has registered for ECS and has been given the GASB role by the delegated administrator at your place of employment, you can now access the Dec. 31, 2018 information on the net pension liability and net OPEB liability.

If you have trouble accessing the information, contact Employer Services for assistance at 1-888-400-0965 or [employeroutreach@opers.org](mailto:employeroutreach@opers.org) (<mailto:employeroutreach@opers.org>).

Attachment: OPERS Contribution Increases (Amend Council OPERS Compensation)



Ohio Public Employees Retirement System
277 East Town Street, Columbus, Ohio 43215-4642
1-888-400-0965 www.opers.org

Certification of Denied In-term Salary Increase

Public officials who are contributing to OPERS and are prohibited constitutionally from receiving an in-term salary increase may make contributions on the denied salary. This form is to be used by the employer to certify the current salary, the actual denied increase and the effective date of the prohibited increase. This form should be completed for each term in which a denied increase occurs.

Section 1 - Employee Information (To be completed by the employee.)

Employee First Name MI Last Name

Social Security Number

Political Office Held

Term of Office Beginning Ending Month Day Year Month Day Year

Effective Date of Denied Salary Increase Month Day Year

I state that the information on this form is true to the best of my knowledge and belief.

Employee Signature (Do not print or type) Month Day Year

Section 2 - Employer Information (To be completed by the employer.)

Employer Code

Employer Name

Street or Mailing Address (No P.O. Boxes)

City State ZIP Code

Employer Phone Number Fax Phone Number

Attachment: OPERS Certification of In-Term Denial (Amend Council OPERS Compensation)

**Section 3 - Salary Information** (To be completed by the employer.)

1. Projected annual salary, excluding denied in-term increase, for each year of term (list each year separately):

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

2. Projected annual salary, including denied in-term increase, for each year of term (list each year separately):

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Projected annual salary	Year
\$ <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**Section 4 - Employer Certification** (To be completed by the employer.)

I, \_\_\_\_\_, hereby certify the information on this request is true and accurate.  
Print payroll or fiscal officer name

Month	Day	Year
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Payroll or Fiscal Officer Signature

Attachment: OPERS Certification of In-Term Denial (Amend Council OPERS Compensation)

**Human Resources Dept.**

**Sandra Boller**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**614-322-6868 Phone**

**ORDINANCE REQUEST**


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**DATE:** November 12, 2019  
**TO:** Finance and Administration Committee  
**RE:** Human Resources Appropriation

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage: Financial needs of the City's government - having enough funds to pay for the unexpected expenses of medical exams and increased safety supplies.

AN ORDINANCE UNAPPROPRIATING \$6,000 FROM ACCOUNT 110.582.5104 (HUMAN RESOURCES - WAGES PART-TIME) AND APPROPRIATE \$5,000.00 TO ACCOUNT 110.582.5336 (HUMAN RESOURCES - MEDICAL SERVICES/PHYSICAL EXAMS) AND \$1,000 TO 110.582.5208 (HUMAN RESOURCES - OSHA SUPPLIES), AND DECLARING AN EMERGENCY.

**An Ordinance Unappropriating Funds from an Account in the Human Resources Department and Appropriating Funds to Other Accounts in the Human Resources Department, and Declaring an Emergency**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the below amounts be unappropriated from account 110.582.5104 Human

**Human Resources Dept.****Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

Resources - Wages Part-Time totaling \$6,000.00 and appropriate to the following accounts:

110.582.5336	Medical Services/Physical Exams	\$5000.00
110.582.5208	OSHA Supplies	\$1000.00

SECTION 2. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government, and further to have enough funds in the OSHA Supplies account to finish out 2019; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

Passed 12<sup>th</sup> day of November, 2019.

**Mayor's Office**  
**Brad McCloud**  
**7232 E. Main Street**  
**Reynoldsburg OHIO 43068**  
**Phone**

## **ORDINANCE REQUEST**

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**DATE:**           **November 12, 2019**

**TO:**             **Finance and Administration Committee**

**RE:**             Authorization for the Mayor to enter into a contract with the District Advisory Council of the Franklin County General Health District and Franklin County Public Health for Health Services from January 1, 2020 to December 31, 2020. The cost of services is based upon per capita rate of \$8.87 for a population of 37,571 totaling \$333,254.77.  
 See Attached.

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT  
 WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY  
 GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH FOR  
 HEALTH SERVICES**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into contract with the District Advisory Council of the Franklin County General Health District, and Franklin County Public Health for health services to the City of Reynoldsburg from January 1, 2020 to December 31, 2020.

The agreement and all associated exhibits are attached as Exhibit "A" and shall be incorporated by reference herein.

**Mayor's Office****Brad McCloud****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone**

SECTION 2. That the cost of services is based upon per capita rate of \$8.87 for a population of 37,571 totaling \$333,254.77.

SECTION 3. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

**CONTRACT**  
Between  
FRANKLIN COUNTY BOARD OF HEALTH  
And  
CITY OF REYNOLDSBURG

This contract entered into by and between the City of Reynoldsburg (hereafter referred to as "City"), with its principal address being 7232 East Main Street, Reynoldsburg, Ohio 43068, and the Board of Health of the Franklin County General Health District (hereafter referred to as "Board" or "Franklin County Public Health") for 2020 Public Health Services under the approval of Resolution No. 19-096, dated September 10, 2019.

The Board is a general health district as defined under Ohio Revised Code (ORC) Section 3709.01.

ORC Section 3709.08 authorizes cities in Franklin County to contract with the Board to provide public health services to and within the City.

The District Advisory Council (hereafter referred to as "Council") of the Franklin County General Health District, created by ORC 3709.03, after giving due notice by publication as required by law, held a public meeting on March 21, 2019, at which by a majority vote of members representing the Council voted affirmatively to provide public health services to the cities in Franklin County, and did authorize the Chairman of the Council to enter into a contract with the Mayor of each city to provide public health services therein.

The Board is engaged in the governance of providing public health services as described in this contract and the Scope of Work, attached hereto and incorporated herein as Exhibit A, and has the knowledge, skills and resources to provide such services in accordance with the terms and conditions of Ohio law and this contract.

Pursuant to Revised Code 3709.08(C), the contract was submitted to the State of Ohio's director of health. The Board is organized and equipped to provide the services and shall have the powers and shall perform all the duties required of the board of health or the authority having the duties of a board of health within the City.

The City is willing to contract with the Board for such services in accordance with the terms and condition of Ohio law and this Contract.

**SECTION 1 – SERVICES**

The Board shall, for the consideration hereinafter stated, furnish to the City, and inhabitants thereof, all such public health services as are furnished to all villages and townships and the inhabitants thereof, of Franklin County, Ohio. Said services shall include all services as allowed by law according to the most current version of the Ohio Revised Code and as listed in Exhibit A. Said services shall include the minimum standards and optimal achievable standards for boards of health and local health departments pursuant to Ohio Revised Code Section 3701.342. Said services shall include enforcement

of all rules and regulations as allowed by law according to the most current version of the Ohio Administrative Code and the enforcement of the following Franklin County Public Health Regulations:

- (100) Definitions
- (101) Collection Vehicle Registration, Inspection and Operation for Prevention of Nuisances
- (102) Property Health and Sanitation
- (103) Plumbing for Commercial, Public and Residential Buildings and Places
- (104) Rabies Control
- (105) Approval of Building Plans
- (106) Sewage Treatment Systems
- (199) Administration and Enforcement

And, the current version of the above-described regulations of Franklin County Public Health shall apply to and be enforceable within the jurisdiction of the Franklin County General Health District and the City.

The City Attorney shall be responsible for any litigation involving enforcement of Health Regulations within the corporate limits of said political subdivision.

This contract and any claims arising in any way out of this contract shall be governed by the laws of the State of Ohio. Any litigation arising out of or relating in any way to this contract or the performance hereunder shall be brought only in an Ohio court of competent jurisdiction in Franklin County, Ohio, and the City hereby irrevocably consents to such jurisdiction.

### **SECTION 2 – TERM**

Said public health services shall be furnished beginning January 1, 2020 and ending December 31, 2020 provided, however, that either party to this agreement shall have the right to cancel the same upon four (4) months written notice and the parties hereto may, by mutual written agreement, modify the terms of this agreement.

### **SECTION 3 – COMMUNICATION**

The Board will provide ongoing communication with the Mayor/City Manager and his or her designees through notification at least quarterly. This communication will provide information on timely public health topics, upcoming events and featured services. Reports and other information about direct services that are being provided to the City will be provided upon request.

### **SECTION 4 – PUBLIC HEALTH PAYMENT, FEES & CHARGES**

The City, Ohio shall pay the Board for said public health services furnished to the City and the inhabitants thereof, such sum or sums of money based on a per capita rate as would be charged against municipal corporations composing the Franklin County General Health District at a per capita rate of \$8.87.

Said sums of money shall be paid to the Board in installments of 50% of the total contract amount in January 2020 and 50% of the total contract amount in June 2020 through the

process of withholding the installment amounts from the semi-annual real estate tax settlement distribution to be received by the City and transferred to the Board by the Settlement Officer of the Franklin County Auditor. The sum for 2020 shall not exceed \$333,254.77, notwithstanding any fee established pursuant to the sections set forth below.

In any instance where the Board expends funds to abate a nuisance pursuant to Section 1, above, within the City, the Board may invoice the City for the costs of such nuisance abatement. Further, the City shall pay, in addition to those sums set forth in Section 5, above, to the Board the cost to abate the nuisance.

The Board agrees to certify such nuisance abatement costs to the Franklin County Auditor to be recorded as a lien upon the property and shall reimburse all funds recovered under such a lien to the City.

**SECTION 5 - PLUMBING INSPECTION SERVICES AND FEES**

The Board shall, for the consideration hereinafter stated, furnish to the City, all plumbing and medical gas inspections as are furnished to all inhabitants within the general health district of Franklin County. Inspectors are to be state certified by the Ohio Department of Commerce.

The City, through its Building Department, shall issue permits and collect fees for such plumbing inspections. The fee to be charged shall be the most current fee charged by the Board. The City shall forward sixty (60) percent of all plumbing inspection fees collected by them to the Board upon receiving monthly statements of the amount due from the Board. The City shall pay said amount, within thirty (30) days after receipt of said statement.

**SECTION 6 – APPROVAL**

This contract is approved by a majority of the members of the legislative authority of the City, pursuant to the provisions of Ordinance \_\_\_\_\_ dated \_\_\_\_\_.

The City has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract.

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)

**IN WITNESS WHEREOF**, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

DISTRICT ADVISORY COUNCIL OF THE  
FRANKLIN COUNTY GENERAL HEALTH DISTRICT

\_\_\_\_\_  
Chairperson Date

FRANKLIN COUNTY PUBLIC HEALTH

\_\_\_\_\_  
Joe Mazzola, MPA Date  
Health Commissioner

THE CITY OF REYNOLDSBURG, OHIO

\_\_\_\_\_  
Mayor Brad McCloud Date

APPROVED AS TO FORM:

Ron O'Brien  
Prosecuting Attorney  
Franklin County, Ohio

\_\_\_\_\_  
Assistant Prosecuting Attorney Date  
Attorney for the District Advisory  
Council of the Franklin County General Health District

\_\_\_\_\_  
City Attorney Date  
City of Reynoldsburg, Ohio

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)

**FINANCIAL CERTIFICATE**

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

\_\_\_\_\_  
Fiscal Officer  
City of Reynoldsburg, Ohio

\_\_\_\_\_  
Date

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)

**EXHIBIT A  
SCOPE OF WORK**

Franklin County Public Health ("Board"), hereby agrees to provide health services for the City for the calendar year 2020 as set forth below ("Services").

- The Board shall have full authority to be and act as the public health authority for the City
- The Services described in the schedule listed below in this Exhibit will be provided by the Board to the City.
- The Services will include all necessary medical, nursing, sanitary, laboratory and such other health services as are required by the Statutes of the State of Ohio.

The followings specific services shall be a part of the Services provided under this Contract:

<b>List of Functions, Programs and Services</b>
<b>Administrative Services:</b>
Administration
Budget, Accounts Payable, Accounts Receivable
Communication & Marketing
Grant Writing & Management
Records Management
Reports - Financial & Statistical
<b>Data Services:</b>
Community Health Assessment
Health Data
<b>Environmental Health:</b>
Food Service Operation Licensing, Inspection & Education
Healthy Homes (Lead, Radon) Inspection & Education
Mosquito Control Services & Education
Nuisance & Vector Control Enforcement & Education
Plumbing & Medical Gas Inspections
Public Swimming Pool & Spa Licensing, Inspection & Education
Rabies Surveillance - Animal bite investigation and follow up
Retail Food Establishment Licensing, Inspection & Education
School Facilities Inspection & Education
Sewage Treatment System Permitting, Inspection & Education
Smoke Free Workplace Enforcement & Education
Solid Waste, Construction and Demolition Facility, Transfer Station Inspection & Enforcement
Tattoo & Body Piercing Permitting, Enforcement & Inspection
Temporary Park Camp Licensing, Enforcement & Inspection
Water Quality Permitting, Testing & Education
<b>Emergency Preparedness:</b>
Community Outreach and Education
Injury Prevention/Opiate Crisis Programs & Education

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)

Public Health Emergency Preparedness
Planning and Cities' Readiness Initiative activities
<b>Epidemiology, Surveillance, Investigation Services:</b>
Reportable Infectious Disease investigation and follow-up(excluding HIV/AIDS; STD; TB)
Disease Outbreak Management
<b>Health Promotion:</b>
Community Health Action Teams
Farm to School Program
Nutrition & Physical Activity Education Programs
Safe Routes to Schools
Tobacco Use Prevention, Education & Cessation Program
<b>Health Systems &amp; Planning:</b>
Community Health Improvement Plan
Data & Information Technology
Public Health Accreditation
<b>Immunization Services:</b>
Childhood and Adult Vaccine Administration Services
<b>Occupational Health:</b>
Immunizations and screenings - Fee for Service
<b>Maternal &amp; Child Health:</b>
Bureau for Children with Medical Handicaps (BCMH) Public Health Nursing Services
Safe Sleep & Infant Mortality Prevention Initiatives & Education

The Board maintains a range of grant funded programs for citizens throughout the County who are income qualified.

**THE BOARD RESERVES THE RIGHT TO AMEND THIS EXHIBIT AT ANYTIME PRIOR TO AUTHORIZATION OF THE CITY COUNCIL AND THE BOARD OF HEALTH ANNUALLY.**

RECORD OF PROCEEDINGS

Minutes of

Franklin County Public Health

Meeting

Journalized on:

Government Forms and Supplies (844) 224-3338 FORM NO. SHTROP11

SEP 10 2019

Held

20

RESOLUTION 19-096

September 10, 2019

RESOLUTION AUTHORIZING THE FRANKLIN COUNTY BOARD OF HEALTH TO PROVIDE PUBLIC HEALTH AND PLUMBING SERVICES TO POLITICAL SUBDIVISIONS IN 2020

WHEREAS, pursuant to Ohio Revised Code Section 3709.08, the Franklin County District Advisory Council and/or Franklin County Public Health may contract with political subdivisions located within or adjacent to the general health district of Franklin County, Ohio, for Franklin County Public Health to provide health and plumbing services to said political subdivisions.

Now, therefore, upon motion of Board Member Morgan, second by Board Member Barnewall,

BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF HEALTH, BOARD MEMBERS;

- 1. That Franklin County Public Health shall provide such health and plumbing services as set forth in the attached contracts to the following political subdivisions, for the amounts listed below, as executed by the District Advisory Council and political subdivisions for 2020:

Table with 2 columns: City Name and Service Details. Rows include City of Bexley, City of Canal Winchester, City of Dublin, City of Gahanna, and City of Grandview Heights.

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)

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City of Grove City	per capita \$8.87; not to exceed \$376,088.00 and \$100.00 per plumbing inspection and \$150.00 per medical gas inspection as needed
City of Groveport	per capita \$8.87 not to exceed \$52,040.29 and 60% of all plumbing fees collected
City of Hilliard	per capita \$8.87; not to exceed \$338,000.22 and 60% of all plumbing fees collected
City of New Albany	per capita \$8.87; not to exceed \$96,656.39 and 60% of all plumbing fees collected
City of Pickerington	per capita \$8.87; not to exceed \$199,069.41 and 60% of all plumbing fees collected
City of Reynoldsburg	per capita \$8.87; not to exceed \$333,254.77 and 60% of all plumbing fees collected
City of Upper Arlington	per capita \$8.87; not to exceed \$315,372.85 and 60% of all plumbing fees collected
City of Westerville	per capita \$8.87; not to exceed \$354,400.85 and 60% of all plumbing fees collected
City of Whitehall	per capita \$8.87; not to exceed \$164,369.97 and 60% of all plumbing fees collected

2. That the Health Commissioner is authorized to prepare and execute the following plumbing services contracts for 2020:

Village of Minerva Park	60% of all plumbing fees collected
Village of Obetz	60% of all plumbing fees collected
City of Worthington	60% of all plumbing fees collected
Madison County	60% of all plumbing fees collected

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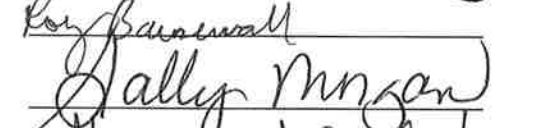
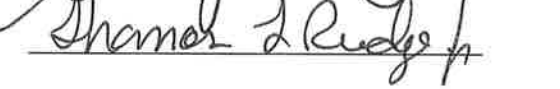
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3. That this resolution shall be in full force and effect from and immediately upon its adoption.

Voting Aye Thereon:

  
 Roy Basore  
  
 Sally Morgan  
  
 Thomas L. Rudge

Board Members  
Franklin County Board of Health

Voting Nay Thereon:

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Board Members  
Franklin County Board of Health

Attachment: Franklin County Public Health (Franklin County Public Health and Plumbing Services Contract)