MINUTES COMMUNITY DEVELOPMENT COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
November 5, 2012

Members of Community Development Committee present: Leslie Kelly, Nathan Burd, Cornelius McGrady III. Councilman Scott A. Barrett was absent.

Other members of Council present: Mel Clemens, Chris Long, Council President Doug Joseph. Councilman Barth R. Cotner was absent.

Mrs. Kelly called the meeting to order at 7:30 p.m.

The agenda was approved.

Minutes of the Community Development Committee meeting held October 15, 2012 were approved without objection.

Discussion: Use of schools and Fieldhouse- - -Mrs. Kelly deferred to Mr. McGrady. Mr. McGrady said earlier in the year there had been discussion regarding facilities for youth and senior citizens; that someone had made a statement that the youth had access to the Reynoldsburg School System, but former Parks and Recreation Director Jason Shamblin had said the agreement was no longer in place. Mr. McGrady said, "In August, I happened to run into Steve Dackin and Mr. Johnson and I raised that question to them and they said 'no, there are some facilities here' at which time I brought that information to Mr. Kiser and I asked him to look into it and here we are today; he has provided us information and, Mr. Kiser?"

Interim Parks and Recreation Director Phil Kiser: The schools have, for the most part, have been the same as they were when I was here ten years ago. They've been very open about trying to make as much of their facilities available to us as they possibly can. The first priority of all the schools is their own use, which is understandable; that's the way it should be. And then there's a second level and we fall in that category of the second level; people that are non-profits, that are not using it for any type of financial gain; we don't ask for anything from them, in the way of personnel unless it's absolutely necessary. We provide our own supervisory personnel to be at the schools, and I think I sent you a summary of what we are using this year. And for the most part, the schools were just, really did as much as they possibly could to get us the facilities we want. The Fieldhouse has been a problem, the Fieldhouse, the difficulty there is, the schools are using it so much themselves; they use it for, their level of requirements are, who can use the facilities, the in-season teams have first access to the Fieldhouse for anything they need, including the Fall sports, they use it some themselves. Next level then will be the season coming up, which in this case will be the winter season, and then spring season after that. So they take up a great deal amount of the time in the Fieldhouse. The other difficulty we have this year with the Fieldhouse is that the main gym of the Livingston campus has been out of service since January of last year. They've been renovating facilities at the Livingston campus and the gym has become, quite frankly, the holding site for almost any piece of equipment they have to store some place until they have a place to put it after the renovations are complete. They are finishing up the last of their renovations, but for the month of November the Fieldhouse will be the assembly site for all the new furniture they've acquired for the renovated facility. So not until the first of December will the main gym be available, then they have to go in and start doing the renovation of it because they didn't do anything with it during the whole time that they were doing storage of desks, chairs, and now the new equipment that's come in. So they're estimating right now the old gym, or the main gym probably will not be available until sometime mid-January or first of February, by the time they sand down the floor, re-do the whole floor, seal it and get all the painting down. But really, I cannot, in talking to our Recreation Supervisor, she's the one that has made the request and she said they've really done as much as they possibly can do to provide what facilities we could use. We always could use more, there's no question about it, but for the most part, we are doing pretty well with the schools, as far as their use.

Mr. McGrady: Well, the main thing that I wanted for a point of clarification, when it was stated that, whatever agreement there was, was no longer in effect, that struck me a little odd. I just wanted clarification on it.

Mr. Kiser: Okay. My guess is they were talking about the agreement the city had with the schools about the use of the Fieldhouse. A few years ago, the city stopped providing the evening activities there because of there not being available for use; that was kind of an unwritten agreement. Well, I think there was actually a written agreement, but when the schools decided they were no longer going to open up for public use, because we used to be open from 7:30 to 10:30 Monday thru Thursday, and Friday night with few exceptions, Friday night, Saturday afternoon, and Sunday afternoon were the times the Fieldhouse was open to the public, and then 6 to 7:30 in the morning for people who wanted to come in and walk. And that is no longer available to the school, or to the open community now, because of school use.

Mr. McGrady: Okay. I want to thank you for taking the time to clarify that for me.

Mr. Kiser: Sure. No problem whatsoever. Thank you.

Mrs. Kelly: Thank you.

Meeting adjourned at 7:35 p.m.

Community Development Committee
- - -Nancy C. Frazier, Clerk of Council
November 5, 2012

MINUTES SERVICE COMMITTEE MEETING (conducted as Committee of the Whole)

Reynoldsburg City Council
November 5, 2012

Members of Service Committee present: Leslie Kelly, Cornelius McGrady III. Councilmen Barth R. Cotner and Scott A. Barrett were absent.

Other members of Council present: Mel Clemens, Chris Long, Nathan Burd, Council President Doug Joseph.

As there were not enough members present for the Service Committee to meet, Mrs. Kelly called the Service Committee meeting together as Committee of the Whole at 7:35 p.m.

Mrs. Kelly said she would add to the agenda Item 3a, Special Exception Use Permit for a childcare facility at 6800 East Main Street, Reynoldsburg, Ohio. There were no objections.

Minutes of the Service Committee meeting held October 15, 2012 were approved without objection.

Special Exception Use Permit for a childcare facility at 6800 East Main Street, Reynoldsburg, Ohio - - - Mr. Clemens said he had requested the item be added to the agenda; that he had some problems with it as far as the traffic situation was concerned; that he thought it best for the item to come before Council for discussion and give the owners an opportunity to make a presentation to Council. Mr. Clemens said he would like to send the item to Council for a first reading. Mr. Long said he agreed with Mr. Clemens; that the ingress and egress presented safety issues; that even though the applicant had stated there was an agreement with the owner next door for drop off and pick up, he did not think that in itself would be acceptable, because if the property was sold, the agreement might not remain. Mr. Clemens said, "My biggest concern is that in the mornings, because I do spend a lot of time, I go to Tim Horton's a lot in the mornings, traffic is backed up to pull into there, plus pull out, and it's very dangerous, at the least, and this is directly next to it, so that would be another line of traffic trying to pull in. And being able to pull in and make the turn - about the first time they pulled in to let somebody off, you've got other cars that would be pulling in, or trying to get in also to let somebody off, so I don't know how you would transport your child from there into the building and let your car sit there with other people trying to get in. So, I mean, I think it's something to be discussed with them and I think it's a very bad traffic situation on Main Street, because I tell you, and I think all of you know, in the mornings, and in the afternoons, it's packed coming east and west, so I would like, we could have them come and they can discuss it with us." Mrs. Kelly asked if there were any further questions or comments. (No response) Mrs. Kelly moved to send legislation to Council for the first reading; Mr. Clemens seconded. All voted "Aye".

Discussion: Authorization of contract for 2013 Total Coliform, TTHMs, HAA5s sampling, etc. per OEPA- - -Water/Waste Water Supt. Mike Root explained the request to Council saying the contract would be for conducting water quality samplings for 2013 which were required by the Ohio EPA. Mr. Root said they switched labs in September, and the request would be for 2013. Mr. Long asked what the billings were for the same testing last year. Mr. Root said he did not know; that RFQs had been sent out, and pricing was sent back, and they came back actually cheaper than the other labs that were sent out. Mr. Long asked if Mr. Root would provide the information prior to the next reading; Mr. Root said he would do so. Mrs. Kelly moved to send legislation to Council for the first reading, with emergency language on the third. Mr. Burd seconded; all voted “Aye”.

ORDINANCE AUTHORIZING PURCHASE OF ONE 2013 FORD TRANSIT CONNECT 4x2 FOR WATER/WASTE WATER DEPARTMENT- - -second reading 10-22-2012. - - - Mrs. Kelly moved to send ordinance to Council with recommendation for adoption as an emergency measure. Mr. McGrady seconded; all voted “Aye”.

Meeting adjourned at 7:42 p.m.

Service Committee as Committee of the Whole
November 5, 2012
- - -Nancy C. Frazier, Clerk of Council

MINUTES FINANCE COMMITTEE MEETING
Reynoldsburg City Council
November 5, 2012

Members of Finance Committee present: Chris Long, Nathan Burd, Mel Clemens, Leslie Kelly. Councilman Barth R. Cotner was absent.

Other members of Council present: Cornelius McGrady III, Council President Doug Joseph. Councilman Scott A. Barrett was absent.

Mr. Long called the Finance Committee meeting to order at 7:42 p.m.

Mr. Long said he would add Item 3a, Liability deductible to pay an invoice, to the agenda. Mr. Burd seconded. The amended agenda was approved with all voting "Aye".

Liability deductible to pay an invoice- - -The Mayor said the request was to transfer funds in order to be able to pay an invoice for liability deductible, which had been received in the last week or two. Mr. Long moved to send legislation to Council with recommendation for adoption as an emergency measure; Mr. Burd seconded; all voted "Aye".

Discussion: Amend various sections of Chapter 160 Employee Compensation- - - -The Mayor explained the request, noting the first part was for the elimination of clause 160.03 (c) "Part time employees' rate of pay shall begin at the minimum hourly rate for the pay grade assigned." The Mayor said the pay grades had not been revisited in nearly seven years; there were also some inconsistency within the document itself; that upon consultation with the City Attorney and the City Auditor it resulted in his recommendation to Council. Secondly the Mayor said he was proposing to reorganize the Senior Citizens staff; the current Director will be retiring and his proposal was to bring her back on a part time basis; then there would be the same amount of staff coverage, but with a savings of over $33,000 next year. The Mayor said he was also proposing to restructure the Civil Service Commission Secretary's position. He said his memo said 2013; the legislation itself, 2014; that he would like to talk about that discrepancy a little bit. The Mayor said Mrs. Reidel was retiring at the end of the year and there was an internal employee who was similarly going to be retiring from the Police Department, so his proposal was to have two part time individuals in the position, which would be budget-favorable. He said for a period of time, because it was such a unique niche of law the two would work together, but he knew at least one Councilman had indicated concern about two years being too long; that he was open to discussing that for one year and if the need arose, the issue could be revisited this time next year.

Mr. Long said it probably was not a bad idea on the Civil Service positions, depending on who would be brought in, perhaps hold it to a year with an option to be able to renew it. Mr. McGrady said he had spoken with the Mayor previously and he wondered why the language that was to be eliminated could not just be amended; and also why a review could not be done for the whole document, to include salaries. Mayor McCloud said he did not think the request precluded that; that Council by it's own rules and procedures, is required to at least examine it each January. The Mayor said he was having a hard time keeping staff; the Street Superintendent, who had been with the city less than a year had left because he found a more lucrative job working for a village of 7000 people; that he was going to trade working here for a forty-six mile commute because it's that much more money.

The Mayor said the change would give him the flexibility to hire people into the mid-range. Mr. Clemens said the city was not paying its people enough to keep them; that the city was losing good people and it was something that needed to be looked into the first of the year, maybe before the first of the year, and from where the city would get the needed funds. Mr. Long moved to send legislation to Council for the first reading; Mr. Burd seconded. All voted "Aye".

Discussion: Transfer of funds in order to pay for hiring of a Network Administrator- - -Mayor McCloud explained the request noting the city had 'limped along' with a single, full time employee in the IT department; that he had met with the Director of IT for the City of Gahanna who employs five or six full time people in their IT department. The Mayor said the city was not keeping pace; things were not getting done, and that he was requesting a transfer of funds in order to hire a Network Administrator so the city could move forward. Mr. Long moved to send legislation to Council with recommendation for adoption as an emergency; Mrs. Kelly seconded; all voted "Aye".

Discussion: Authorize renewal of city's health insurance for 2013- - -Mayor McCloud said the request was simply a renewal of the health insurance for the city employees. Mr. Long said from what he had seen, the amount was about 5% above the last contract costs so it was nice that it was not double digits. Mr. Long moved to send legislation to Council with a recommendation for adoption as an emergency measure; Mr. Clemens seconded; all voted "Aye".

Discussion: Authorize renewal of city's dental insurance for 2013- - -Mayor McCloud said the request was for a renewal of the dental insurance, which had remained the same as last year. Mr. Long moved to send legislation to Council with a recommendation for adoption as an emergency measure; Mr. Clemens seconded; all voted "Aye".

Discussion: Amend 953.01 Water Rate Schedule- - -Mr. Root explained the request, noting that Columbus was raising the rates for water and sewer; and that the city was asking for a 2% increase over those rates on the water. Mr. Long asked what the Columbus increases had been historically. City Auditor Harris said, "Starting about 7 or 8 years ago when the EPA mandate came down, they were talking for a while about increases of 17 or 18 per cent a year for a while; Mark Kipp, when he was here, worked with them on a number of items; this is probably the lowest one we have had in the last six or seven years; most of them have been in the 8, 9% range; so this was, actually came in much less than that, which is always good. I think Columbus is getting towards the end of the EPA mandates; I know from talking with Hugh Dorian, they now have about 2.3 billion dollars bonded for improvements at the water plant, the sewer plant, and a lot of the infrastructure to get that there, so they've spent a lot of the money that the EPA has required, but if the EPA comes up with additional regulations, I mean, you never know what the EPA's going to do, so. But this has been much less than it has been historically over the last 7 or 8 years." Mr. Long noted that the City of Reynoldsburg purchases its water from Columbus so it was not "us that was actually coming through with this". Mrs. Kelly asked why the rates were to increase so much. Mr. Harris explained the Master Meter process, and said the city was experiencing a lot of water loss; that there were many lines that needed to be replaced, and there would probably be a request from the EPA for a fifteen year plan to have the lines replaced. Mr. Harris said that the CIP document that would be coming to Council would contain a plan for such replacement. Mrs. Kelly asked if there was some way to communicate the needs to the public. Mr. Harris said flyers could be contained in the water bills; Mrs. Kelly said that would be helpful. Mr. Harris also noted that with construction being down in the city, the tap in fees had decreased from around $350,000 a year to about $4,000 a year.

Mr. McGrady asked if the increase would provide for funds to be used for maintenance. Mr. Root said the rates for 2013 would pretty much manage the yearly budget for maintenance, but no projects. Mr. Long moved to send legislation to Council for the first reading. Mr. Clemens seconded. All voted "Aye".

Discussion: Amend 945.02 Rate Schedule (Sewer)- - -Mr. Root explained the request, noting that the city was asking for a 3% increase over the 1% increase from the City of Columbus. Mr. Long said he noticed the total rates were well-below a number of surrounding communities. Mr. Long moved to send legislation to Council for the first reading. Mr. Burd seconded. All voted "Aye".

Discussion: Authorize contract with MetLife for Basic Life, Basic AD&D, Short Term Disability, Long Term Disability coverage- - -Mr. Long said from the meetings he'd been in, they were on the low end as far as any increases; the Mayor agreed. Mr. Long moved to send legislation to Council for the first reading; Mr. Burd seconded. All voted "Aye".

Discussion: Authorize contract with Unum for optional Group Accident Insurance, and Group Critical Illness Insurance- - -Mr. Long moved to send legislation to Council for the first reading; Mr. Clemens seconded; all voted "Aye".

Discussion: Refinancing of 2003 Streetscape Bonds- - -Mr. Harris said currently he had an RFP out to about seven different financial institutions, and since he did not have any numbers yet, he would ask that the topic be held for two weeks. Mr. Long moved to hold the item for two weeks; Mr. Clemens seconded; all voted "Aye".

Discussion: Refinancing of 2005 Streetscape Bonds- - -Mr. Harris said he would ask for the same action on the topic as the previous one. Mr. Long moved to hold the item for two weeks; Mr. Burd seconded; all voted "Aye".

Discussion: Waive of Competitive Bid list- - -Mayor McCloud said the issue had been put out in the form of an RFP; there were not a lot of security firms that do this kind of thing; two responses had been received, and he was recommending that Viper Services be added to the vendor non-compete ordinance. The Mayor said the only other response, the vendor that responded that is proprietary software and only they can work on it. Viper is just down the street, but in the unlikely event they were not able to respond, anyone else could work on that system.

Chief of Police Jim O'Neill said, "For those of you who have been in our building, you've probably been aware of the security measures we have over there. Currently our Dispatchers monitor this on a daily basis. We have thirty-two cameras, thirty-five doors that are operated from within our communications center, and another twelve doors that are operated by key card access over there. Currently, the system that we have, which was the original system that was in place when the building next door was opened, some eleven years ago, it runs off of a PC that sits under the desk in front of the Dispatchers. If that PC fails, then I've been told recently by Joe Taggart that it's perilously close to failing; we would not be able to access any of the doors within our jail, nor would we be able to access any of the key card doors that we currently have controlled from inside the building. We would be able to use keys to get in and out of the building, but obviously the efficiency of our operations over there would be significantly hampered if we don't do something in relatively short measure to make this system a little bit more operational. Because of that, we looked at a couple of options; we did sort of informally put a Request For Proposal out, and we got two answers back as the Mayor alluded earlier. One of them was from AcreeDaily, a proprietary small business that's up in the northern end of Columbus; they're the ones that have the system that's currently in there. From my own personal experience, I find them very difficult to work with. They're again proposing a system with limited redundancy that would operate off of a PC within the communications center and it would leave us pretty much in the same situation that we are now. The proposal that we got from Viper is a server-based system that would have redundancy built into that; it would be backed up within the city's network and I'm sure if there'd be an issue with it, we would be able to be up and running in relatively short time as opposed to waiting for AcreeDaily to come in and get us back up. Based on that, we looked at the proposals that were out there; we tried to find out if there was a way that we could divide this up into manageable junks and not have to go out for a bid. In lieu of trying to do an end-run and get a bunch of nine thousand, nine hundred dollar bills that we would pay intermittently, we decided to move forward and ask for this waiver. I think this is the best way for us to handle it and again, as the Mayor said, it's a local business; it'll allow us probably quicker and easier access to a new system. If there's any questions, I'll try to answer them. Joe Taggart did a tremendous amount of legwork on this; I haven't been on the front line for most of the discussions, but I can answer what I can."

Mr. Long: So our annual contract on this is going to be $1,200 to maintain...

Chief O'Neill: Twelve hundred in order for us to stay current and for them to basically support the system as is.

Mr. Long: That'll include software upgrades, things of that sort?

Chief O'Neill: Yes. I don't have the numbers in front of me. I know that AcreeDaily, when we ran out of their initial warranty, it was significantly higher than that; I want to say it was closer to $4,500 a year, which is why we stopped with their service contract.

Mr. Long: Personally I'd just as soon we didn't get involved with a proprietary system that if that business goes out of business we're stuck just like we are in our city's web site.

Mr. Long moved to send legislation to Council with a recommendation for adoption as an emergency measure. Mr. Burd seconded. All voted "Aye".

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH FRANKLIN SOIL AND WATER CONSERVATION

DISTRICT TO SUPPORT THE BIG WALNUT WATERSHED COORDINATOR PROGRAM ADMINISTERED BY FRANKLIN SOIL AND WATER CONSERVATION DISTRICT IN COORDINATION WITH AND SUPPORT FROM MORPC, CENTRAL OHIO GREENWAYS, AND THE STATE WATERSHED PROGRAMS WITH ODNR AND OHIO EPA; AND APPROPRIATING FUNDS THEREFOR- - -first rdg 10-22-12- - - -Mr. Long moved to send ordinance to Council for the second reading. Mrs. Kelly seconded. All voted "Aye".

ORDINANCE AUTHORIZING ITEMS ON FIXED ASSET LIST FOR AUCTION; AND AUTHORIZING APPROPRIATION OF MONIES RECEIVED FROM SALE OF ITEMS- - -first rdg 10-22-12- - - -Mr. Long moved to send ordinance to Council for the second reading. Mr. Clemens seconded; all voted "Aye".

ORDINANCE MAKING TRANSFER OF FUNDS FROM SERVICE DEPARTMENT ACCOUNT TO PARKS AND RECREATION DEPARTMENT ACCOUNT IN ORDER TO PURCHASE A 2011 XRT 1550- - -first rdg 10-22-12- - - -Mayor McCloud said Acting Parks and Recreation Director Phil Kiser had informed him that the quote the city was given on the price was good for a finite period of time, and therefore he was asking that emergency language be added so the purchase could be made at the price that had been quoted. Mr. Long moved to send ordinance to Council for the second reading with a recommendation for adoption as an emergency measure; Mr. Clemens seconded. All voted "Aye".

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR REDESIGN OF THE CITY OF REYNOLDSBURG WEB SITE- - -first rdg 10-22-12- - - -Mr. Long asked Computer Director Scott Teeters, "We had talked about eventually being able to get to the point where water bills could be paid, things could be paid as far as Parks and Recs department, possibly even fines and things of that sort through our web site, and I understand that the current accounting system that we have, cannot handle that now until another module is purchased, but are you aware if the needed security layers and levels within the new web site and the software that are going to be there is going to be e-commerce compliant and safely protect our citizens and the city?"

Mr. Teeters: Yes, they will be. Part of the current project with the current accounting software, called e-suite, or e-payments, that is guaranteeing that when a consumer or resident puts in their credit card information, that is processed securely, none of that information is handled or stored by the city; it is all handled through a secure connection to the processor, who is authorized.net that is the ones who will be processing the credit card information and then they will just deposit the money back to the city.

Mr. Long: And that's when we add the other module? Correct?

Mr. Teeters: That's correct.

Mr. Long: Okay.

Mr. Teeters: And that's running, like I said, in parallel with the web site development.

Mr. Long: So there's nothing that's going to be handled internally within the city except other than the fact of a pass-through to this merchant account and then they will handle it and then transfer the money back to us.

Mr. Teeters: That's correct. Yes, that is correct.

Mr. McGrady: Yes, well that was the one question regarding the pay status, you addressed that second; thank you on that, but I went to Gahanna and I went to Delaware to look at the work that you've done for them. Now, I do not know what you're proposing here for our city, but it took me forever to find the pay link for Gahanna to pay the water bills. Whereas in Delaware, it's right there on the left-hand side. My suggestion is just to make it user-friendly....

Mr. Teeters: That is definitely what we plan to do. During the planning process, we are going to be putting, or designing what buttons go on the front page, and with that one being a new project of ours we want to make sure that is up front and easy for the resident to find.

Mr. Long: I agree, Councilman McGrady, that would probably be something, I know that when we spoke to the lady when she was here, she was talking it's going to take three to four months to get it developed and get it into place so that would naturally be a time for us to work with the different departments, such suggestions as that, as far as the design and setup, so...

Mr. Teeters: I don't think there'll be a problem once we get into a design phase of approval that we're working in the background on the content; I don't think that there'll be a problem with the Council members being given access to that and allowed to give input to what they see or what they feel should be on the front page and how it should be designed. I'm an IT guy, I'm not a designer, so any input on how the residents, or what they would like to see, would be greatly appreciated.

Mr. Long moved to send ordinance to Council for the second reading.

Mr. McGrady: I have one final question; it's not for IT, but Mr. Harris...

Mrs. Kelly: He left.

Mr. McGrady: He left. Then my question was relative to what I saw in the budget; there was money online and I asked if we were re-appropriating another 38,000 dollars, when the budget had money set aside for that, and he said he was going to provide a report on that to show some of that money was spent; he was going to show a beginning and ending balance and what was purchased.

Mr. Long: We received it on our packets that came through October 26, 2012. It shows that the initial appropriation of the budget was $31,400; there were year-to-date expenses that were applied to the essentially computer utilization within the different departments coming to $15,324 leaving a remaining amount in appropriations of $16,076.

Mr. McGrady: Yes, I've got it now. So, what actually needs to be appropriated if we have sixteen thousand dollars left?

Mr. Long: Mayor McCloud.

Mayor McCloud: What was the question?

Mr. McGrady: We have 16,076 remaining, correct?

Mayor McCloud: Correct.

Mr. McGrady: So we don't need the full appropriation of $38,000 requested for the computer?

Mayor McCloud: We need....we have spent that $15,324 figure on, I will say, other things, that is listed out on the document before you. Between now and next week, I will confirm the amount with the City Auditor.

Mr. McGrady: Okay.

Mr. Long asked for a second to his motion; Mrs. Kelly seconded. All voted "Aye".

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT, and FRANKLIN COUNTY PUBLIC HEALTH for HEALTH SERVICES- - -first rdg 10-22-12- - - -Mr. Long moved to send ordinance to Council for the second reading; Mr. Clemens seconded; all voted "Aye".

Meeting adjourned at 8:27 p.m.

Finance Committee
November 5, 2012
- - -Nancy C. Frazier, Clerk of Council