MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
October 24, 2022

Council President Leanora Jenkins called the meeting to order at 6:33 PM

Invocation - Councilmember Lawson-Rowe

PRESENT: Cotner, Baker, Jenkins, Strickland, Salvati, Lawson Rowe
ABSENT: Bryant, Pyakurel

Approval of Agenda

Councilmember Baker requested to add item 10 (c) West Licking Fire District.

The agenda was approved as amended

Approval of Minutes

The regular meeting minutes of October 10, 2022 were approved as submitted.

a. City Council – Regular Meeting – October 10, 2022

RESULT:	**ACCEPTED**

Community Comments

Mayor Begeny

Mayor Begeny started by congratulating everyone who was involved with the organization and implementation of the Diwali event at Civic Park. There were lots of exciting things to share about this event and how great it was. He also stated that it was much larger than what was originally anticipated. He thanked the Parks Department and the Events Coordinator and everyone who attended for being part of such a great event.

Mayor Begeny stated that they are in the final days of the Main Street Project construction in Phase 1. He stated that the majority of the concrete work has been completed and the brick will be going in soon. He stated what you will be seeing are more aesthetic in nature and will continue to see power lines removed from the intersection at Lancaster and Main Street. There is also additional work in that area as well seeing street lights, tree pits, and things like that all coming to fruition. He stated that two weeks from 10/24/22, traffic will open up both ways on Main Street which will be a nice and welcomed change. He explained that Columbia

Gas is working hard to finish up their information on that as well. Mayor Begeny explained that Phase 2 is from Jackson to Waggoner Road and preliminary work will be done soon but won't see any major construction until February most likely.

Mayor Begeny explained that one week from Council (10/24/22) is Halloween (10/31/22) and trick or treating from 6pm to 8pm. He stated that Reynoldsburg Police will be out during this time and also wanted to remind everyone to drive slowly through neighborhoods and keep in mind all of the people that will be out that night.

Yvette Ellis, Director
Vision Support Network

Ms. Ellis stated that October is Domestic Violence Awareness Month and that she is the Director of Vision Support Network which just recently moved to Reynoldsburg. She stated that they have been in Reynoldsburg for a year and are excited to be a part of this community. They have been doing work for over 15 years. She recently looked at some statistics and noticed that in Reynoldsburg, there have been 313 domestic violence incidents that included with injury, no injury, and fatal injury. She explained how important it was for everyone to understand that domestic violence has increased. She stated that at Vision Support Network, they work with batterers, both male and female. She explained that they were here to service the community and do whatever they could. They do drug and alcohol, anger management, and were a counseling center. They do trauma informed care services. She stated that their program More Life is a collaboration with faith-based organizations where they were able to offer ten free counseling sessions to those without medical insurance. Ms. Ellis stated that their address is 6434 E Main Street, Suite 101 and phone number was (614)528-4471.

Communications

Motions

A MOTION TO APPROVE A RESOLUTION RECOGNIZING LGBTQ+ HISTORY MONTH

Councilmember Lawson-Rowe read the resolution.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Louis Salvati, Councilman
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Strickland, Salvati, Lawson Rowe

Reports

Auditor's Report

AUDITOR'S REPORTS, AUGUST, 2022

Clerk Prasher stated that the Auditor's office submitted the budget by department and classification for the month of August 2022.

Liquor Permits

LIQUOR PERMIT FOR OHIO SPRINGS (SHEETZ)

Deputy Chief Grizzell explained that this application is to add a D1 permit to the existing C1/C2 permit. She stated there have been no citations on the existing license and there have been no calls for service related to the existing licenses. The business location is not situated in an area that would have an adverse effect on the operation of any hospitals, schools, or playgrounds. She stated there is no legal reason to deny the permit, so we recommend that we do not request a hearing.

West Licking Fire District

Councilmember Baker gave an update on the firehouse construction on Taylor Road. A construction kickoff meeting will be held with Mayor Begeny, Director Dorman, and Director Meyer to make sure that everything has been planned accordingly. He also explained that the soil on this property is not quality enough to construct on so new dirt will be added to the lot to ensure the construction will have a sound foundation. Construction is scheduled to begin next year.

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Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for October 24, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Chair Baker, and President Jenkins.

An Ordinance to Vacate a Portion of the Easement on Parcel 060-009612, and Declaring an Emergency

Attorney Shook explained that this Ordinance is a landscape easement on Main Street that is for a new Caribou Coffee being constructed on a vacant portion of that parcel near Massey's Pizza. He stated that the building and the building plan was approved by the planning commission however the building itself encroaches on the City’s landscaping easement and in order for the developer to be able to close on the sale, the City needs to vacate a portion of the landscaping easement to clear the title. They haven’t had a need for that easement, it has been with the City since 2005 with no use. The City is retaining a waterline easement that goes underneath that property but that will be unaffected by this ordinance. Attorney Shook explained that they are requesting this as a single read emergency so that they can close on this property.

Councilmember Cotner asked why they just now realized that they are in need of this easement and the need for the single read emergency. Attorney Shook stated that had this been brought up earlier in the title process from buyer and seller it probably would not have to be a single read emergency but unfortunately this was not something that was identified until recently and for the business to be able to close on time this will have to be done as an emergency. He stated that this is partially the City’s fault and partially their fault. Councilmember Cotner stated that he has a real problem with the single read emergency to which Attorney Shook responded that he understands and this is something that they would like to avoid if at all possible.

Councilmember Baker moved to forward this Ordinance to Council for a single read emergency. Second by Councilmember Lawson-Rowe. Motion carried.

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Public Safety, Law & Courts Committee

This is the Public Safety, Laws & Court Committee meeting for October 24, 2022.

Members in attendance are: Councilmember Cotner, Vice Chair Lawson-Rowe, and President Jenkins.

An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Police Department, and Declaring an Emergency

Deputy Chief Grizzell explained that this Ordinance is to remove a totaled 2021 Ford Explorer from the Police Department's fleet due to a traffic crash.

Councilmember Lawson-Rowe moved to forward this Ordinance to Council for a single read emergency. Second by President Jenkins. Motion carried.
An Ordinance Appropriating Funds from the Unappropriated General Fund to the Police Department, and Declaring an Emergency

Deputy Chief Grizzell explained that this Ordinance is to appropriate the funds from the insurance company from the totaled vehicle and re-appropriate it into their budget to purchase a new vehicle.

Councilmember Lawson-Rowe moved to forward this Ordinance to Council for a single read emergency. Second by President Jenkins. Motion carried.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for October 24, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Chair Strickland, and President Jenkins.

An Ordinance Authorizing Mayor to Enter into an Intergovernmental Working Agreement with Ohio Department of Transportation (ODOT) to Resurface State Route 256, and Declaring an Emergency

Director Dorman explained that this Ordinance is for the resurfacing of 256 from the Fairfield County line to where they ended paving last year on Main Street. He stated that they walked through this project around 2 years ago. The City is responsible for paying for 10% of the construction costs and this Ordinance is just an agreement that the City will participate in this program. He stated that they will come back to Council with the actual cost once that comes in but it is anticipated to be around $200,000. Director Dorman explained that the emergency is needed for this Ordinance because they were left out of the original conversation with ODOT and were unaware of the deadline and now need it passed sooner than they expected.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with the State of Ohio for Administration/Inspection/Testing Services for Bridges Owned by the City of Reynoldsburg, and Declaring an Emergency

Director Dorman explained that this is the final year of a three year contract with ODOT. ODOT pays for the inspection work of these bridges as long as the City uses one of their pre certified engineers.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with Toole & Associates for 2023 Professional Plan Review and Inspection Services, and Declaring an Emergency

Director Dorman explained that this Ordinance is for an annual contract for 2023 for professional plan reviews and inspections. He stated that eventually they want these services to be more in house.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Construction Inspection Services for the Installation of a Preemption/Interconnect Traffic System Along East Main Street, and Declaring an Emergency

Director Dorman explained that this Ordinance for a preemption system connected to the traffic lights that will allow the fire department to turn all traffic lights on Main Street red to allow them to move through traffic faster. This contract is for the inspection of this work. This is expected to be completed in 2023.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance to Approve Payment of Services Performed Prior to the Auditor's Certification of Availability of Funds, and Declaring an Emergency

Director Dorman explained that this Ordinance is for the Building Maintenance department. He stated that they had had issues in the Police Department with the cooling system during the summer and they thought there was enough money on the purchase order but there was not. There is enough money in the budget it was just not listed on the purchase order.

Councilmember Strickland moved to forward this Ordinance to Council for a single read emergency. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into an Agreement with Bermex Inc. Meter Reading Service for January 2023 through December 2025

Director Dorman explained that Bermex is the company that currently takes the meter readings in the city for water usage. Reynoldsburg is moving towards a wireless system and will hopefully not need to use this company within a few years. He stated that even when they move to a fully wireless system they would still use this company in case of emergency or natural disaster. With the new wireless system, residents will be able to check their daily water usage online and pay bills more frequently than once a month if they would like.

Councilmember Strickland asked for some clarification on what residents can see online. Director Dorman stated that this online portal will come with the new system that is being installed in 4 cycles, not with Bermex.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for October 24, 2022.

Members in attendance are: Councilmember Baker, Councilmember Strickland, Chair Salvati, and President Jenkins.

An Ordinance Authorizing the City Auditor to Fund the Health Savings Accounts for 2023, and Declaring an Emergency

Auditor Cicak explained that this Ordinance is an annual piece of legislation to allow the Auditor's Office to fund the Health Savings Account for the City's employees for 2023.

Councilmember Strickland asked if the cost has changed. Auditor Cicak stated that no it has not changed.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

An Ordinance Authorizing Renewal of the City's Dental Insurance Coverage with Delta Dental for the Period from January 1, 2023 through December 31, 2024, Waive Competitive Bidding, and Declaring an Emergency

Director Boller stated that this Ordinance is for a renewal of the contract with Delta Dental and has a 3% reduction because it is a 2 year contact. She stated that they are requesting this as a 3 read emergency so it will be completed before the end of the year.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Baker. Motion carried.

An Ordinance Authorizing the Mayor to Enter into an Agreement with the Kirch Group Technologies, LLC for Information Technology Services for the Period of January 1, 2023 through December 31, 2023, Waive Competitive Bidding, and Declaring an Emergency

Director Boller stated that this Ordinance is for computer services for 2023 with a 5% increase in the cost totaling $152,000 for the year. She is requesting emergency language so that the contract will be signed by the end of the year.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

Consent Agenda for Emergency Adoption

126-2022

AN ORDINANCE TO VACATE A PORTION OF THE EASEMENT ON PARCEL 060-009612, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

127-2022

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

128-2022

AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

129-2022

AN ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

Consent Agenda for First Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TO RESURFACE STATE ROUTE 256, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO FOR ADMINISTRATION/INSPECTION/TESTING SERVICES FOR BRIDGES OWNED BY THE CITY OF REYNOLDSBURG, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TOOLE & ASSOCIATES FOR 2023 PROFESSIONAL PLAN REVIEW AND INSPECTION SERVICES, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE INSTALLATION OF A PREEMPTION/INTERCONNECT TRAFFIC SYSTEM ALONG EAST MAIN STREET, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

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AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BERMEX INC. METER READING SERVICE FOR JANUARY 2023 THROUGH DECEMBER 2025 --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH SAVINGS ACCOUNTS FOR 2023 --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING RENEWAL OF THE CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2024, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE KIRCH GROUP TECHNOLOGIES, LLC. FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2023 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Third Reading

130-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR CIVICCLERK MEETING/AGENDA MANAGEMENT SOFTWARE AND APPROPRIATING FUNDS THEREFOR --- Salvati. Finance and Administration Committee.

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Other Council Matters

Councilmember Strickland stated that she had a meeting with the Franklin County Office on Aging and there were a number of programs available to seniors. Some of these services include senior option, minor home repair, adult protective services, caregiver support programs, and kinship support programs. She stated they can be reached at (614)525-6200 or their website at OfficeonAging.org.

Councilmember Baker congratulated the Reynoldsburg High School football team for making it to the first round of playoffs. He also wanted to thank police officers, nurses, doctors, teachers, and all those who have worked throughout the pandemic.

Upcoming Meetings

November 3, 2022 Planning Commission

November 11, 2022 Veteran's Day City Offices Closed

November 14, 2022 Council

November 17, 2022 BZBA

November 24, 2022 Thanksgiving Day City Offices Closed

November 25, 2022 City Offices Closed

November 28, 2022 Council

Adjournment

Leanora Jenkins
Leanora Jenkins, President of Council

Mollie Prasher
Mollie Prasher, Clerk of Council

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Council President Leanora Jenkins called the meeting to order at 6:30 PM

Invocation - Rupenbhai Trivedi
PRESENT: Cotner, Baker, Bryant, Jenkins, Strickland, Salvati, Pyakurel, Lawson Rowe
ABSENT:

Approval of Agenda

Item 10 (b) (2), the liquor report for Ohio Springs Sheetz was removed from the agenda. Are there any further changes to the agenda? Seeing none, the agenda was approved as amended.

Approval of Minutes

The regular meeting minutes of September 26, 2022 were approved as submitted.

a. City Council – Regular Meeting – September 26, 2022

RESULT:	**ACCEPTED**

Community Comments

Councilmember Lawson-Rowe
Councilmember Lawson-Rowe stated that she had the opportunity to attend a discussion at the Community Center YMCA on the topic of Seniors and Health that focused on both physical and mental health. She wanted to encourage everyone to visit the YMCA and the website to see different classes and activities to become involved.

Councilmember Pyakurel
Councilmember Pyakurel stated that they will be having a Courthouse in the Community event on Tuesday (10/11/22) in Council Chambers with judges, attorneys, and public prosecutors, to ask questions about the legal and court system.

Mayor Begeny
Mayor Begeny gave an update on Taylor Road SW, stating that paving has begun and should be completed by the end of the week. He stated that Main Street is moving quickly and that the work on the sidewalk is progressing at an accelerated pace. He also stated that in the

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November Council meetings, Council would begin to see budget updates for 2023. The City was working with Baker Tilly on the budget for the next 5 years as well.

Communications

FINANCIAL REPORT DATA COMPARISON JULY AND AUGUST 2022

TREASURY BOARD MEETING MINUTES SEPTEMBER 20, 2022

Motions

A MOTION TO RECONSIDER AN ORDINANCE 103-2022 AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG PARKS & RECREATION DEPARTMENT

Mayor Begeny explained that this was to clean-up a clerical error. The original Ordinance stated the tractor would be auctioned, the tractor would be traded in toward the new model.

Councilmember Bryant moved to reconsider this Ordinance. Second by Councilmember Pyakurel. Motion passed.

Councilmember Bryant moved to amend this Ordinance to add language stating that the tractor would be traded in, not auctioned. Second by Councilmember Strickland. Motion passed.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bhuwan Pyakurel, Councilman
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING BREAST CANCER AWARENESS MONTH

Councilmember Lawson-Rowe wanted to remind everyone that awareness and early detection can save lives. She stated that this is the second October she has worn pink every day and shared messages about breast cancer because it is personal to her. Two of her three children's godmothers have passed from breast cancer. She wants to honor their

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stories by encouraging people to get regular mammograms and take care of their overall health. She stated that according to the American Cancer Society the average woman in the US has a 13% chance of developing breast cancer at some point in her life, which is 1 in 8. She stated that breastcancer.org claims that white women are at a slightly higher risk of developing breast cancer while black women are more likely to develop more aggressive forms of breast cancer. She hopes that with early detection and awareness, there will be less loved ones lost to breast cancer.

Councilmember Lawson-Rowe read the resolution.

Councilmember Lawson-Rowe introduced Julie Morrison stating that she is the founder of the Heal Her Foundation established in 2015 in Reynoldsburg. She stated that it is a nonprofit foundation focused exclusively on women's wellness including charitable and educational purposes. They specifically focus on increasing resources and opportunities for women and girls in the local and global community. Their mission is to educate and increase awareness of issues specific to women's needs including economic security, freedom from violence and addiction, as well as enhancing access to healthcare services and information, as well as other needs. Ms. Morrison is a wife, mother, and gifted leader and is now a breast cancer survivor.

Julie Morrison thanked Council for allowing her to be there to speak about the Heal Her Foundation which focuses on women's wellness and Breast Cancer Awareness Month as she is a breast cancer survivor. She was diagnosed in April of 2022 with ductal carcinoma stage 2 triple positive invasive breast cancer. She stated that overall the general prognosis for her cancer was good with a 5 year relative survival rate of 99% if caught early. She stated that breast cancer affects women mentally, emotionally, and physically. She stated that her son was 11 years old when she had to tell him she had been diagnosed with breast cancer and that he did not take it well as she was not sure that she had a survival rate of more than 59% at that time. Ms. Morrison thanked Council for recognizing her and being invited to speak at Council.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION TO RECOGNIZE DOMESTIC VIOLENCE AWARENESS MONTH

Councilmember Strickland stated that Domestic Violence Awareness Month is associated with the color purple and throughout October, people decorate their lives with purple as a symbol of peace, courage, survival, honor, and dedication to ending domestic violence.

Councilmember Strickland read the resolution.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING NATIONAL BULLYING PREVENTION MONTH

Councilmember Bryant read the resolution.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Meredith Lawson Rowe, Councilwoman
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING STORMWATER AWARENESS WEEK

This annual resolution is presented by Supervisor Kundtz of the Streets and Stormwater Departments to meet state requirements for providing education to the public in stormwater management.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING HINDU HERITAGE MONTH

Councilmember Pyakurel stated that Hindu Heritage Month is very important to him and many members of the community. Councilmember Pyakurel then introduced Kireen Gautam to speak on Hindu Heritage. He stated that Kireen Gautam is a strong leader in the community and played a significant role in the resettlement of Bhutanese refugees in the US and he currently resides in Reynoldsburg and is the Director of the Radha Krishna Temple.

Kireen Gautam thanked the Council and the Mayor for giving him this time to speak. He stated they have been very successful in starting a new Hindu Temple called Radha Krishna Temple located at 840 Rosehill Road in Reynoldsburg. He stated that they are here to look at the needs of the people as well as to help the City of Reynoldsburg to create peace. They have many members and volunteers as there is no paid staff at the Temple because they have no funds. They would like to continue to develop as the City grows and they want to aid in keeping the City clean and being involved in the community. They want to help residents learn English and prepare them for citizenship. They have many cultural activities and traditions like Diwali that they hope to continue in Reynoldsburg. He then thanked the Council for their support in these activities. He also thanked the government and people of the US for allowing them to now reside here in peace.

Councilmember Pyakurel then invited Kamal Dhimal to speak. Kamal Dhimal is the president of GBHO and grew up in the refugee camp along with Councilmember Pyakurel.

Kamal Dhimal thanked the Council for this opportunity and all those who were there in support. He discussed the love, care, and respect they have received from not only Reynoldsburg and Ohio, but the whole United States. He stated how thankful he is to be able to practice his own religion, culture, and language. He stated that he is originally from Bhutan, which is located between India and China and lived in the country for

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generations. He explained that he was 6 when he and thousands of other Hindu Nepali Bhutanese had to flee the country because of their religion, culture, and language. They spent almost two decades in a Nepali refugee camp before they were offered to resettle in the US where they are now proud citizens. He stated that their religion teaches that regardless of differences in religion, culture, language, and tradition, they are to treat everyone as their own family member. They value unity and diversity and love to work with everyone to work towards peace and harmony. He also wanted to invite the Council and the Mayor to take part in their cleanup in front of Walmart and the winter jacket drive.

Councilmember Pyakurel then invited Dr. Jindal to speak. Councilmember Pyakurel stated that he is a very involved community leader and is an advocate for people like himself.

Dr. Jindal started by thanking the Council and the Mayor for allowing him to be there. He stated that their community is being recognized all over the world and he is especially thankful to have this resolution introduced and accepted. He stated that the community is doing their best for this nation and this community. He stated that the Columbus City Council is also sponsoring a Diwali dinner on October 26th at 6pm and would like to extend the invitation to the Reynoldsburg Council as well in hopes that this may be something Reynoldsburg can sponsor next year.

Councilmember Pyakurel read the resolution.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Louis Salvati, Councilman
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

Reports

Clerk of Courts Report

CLERK OF COURT REPORT

The Clerk of Court submitted monies collected in the courts held in July in the amount of $14,357.

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CLERK OF COURT REPORT

The Clerk of Court submitted monies collected in the courts held in August in the amount of $22,533.

Liquor Permit Report

LIQUOR PERMIT FOR KWIK N COLD

Chief Baker stated that he does not recommend that they request a hearing for the permit transfer for the new owner and they will continue to keep a close eye on the business.

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for October 10, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, and Chair Baker.

An Ordinance Authorizing the Mayor to Execute Quit-Claim Deeds on Behalf of the City for City-Owned Properties for the Sole Purpose of Creating New Tax Parcels and to Authorize the City Attorney to Act as a Trustee to Accept Such Deeds in Trust for the City and to Execute as Trustee Quit-Claim Deeds Back to the City, and Declaring an Emergency

Attorney Shook explained that this Ordinance would allow the City to create new tax parcels. He stated that if the City transfers property to itself, the Franklin County Auditor will not sign off on new parcel numbers. So, the only way to create new tax parcels is through a straw person. He stated that some communities may use their CIC as a straw person and other communities may use legal counsel as a trustee to streamline the process. He is requesting that this be passed as an emergency so that they can split the lot to sell it.

Councilmember Baker moved to forward this Ordinance to Council for a single read emergency. Second by Councilmember Pyakurel. Motion carried.

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Public Safety, Law & Courts Committee

This is the Public Safety, Laws & Court Committee meeting for October 10, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, and Chair Bryant.

An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department

Chief Baker explained that this Ordinance is to add a 2015 Ford Explorer that has over 156,000 miles on it, to the added to the fixed asset removal list.

Councilmember Bryant moved to amend the Ordinance to add an additional Ford Explorer to be removed from the fixed asset list. Second by Councilmember Lawson-Rowe. Motion carried.

Councilmember Bryant moved to forward the amended Ordinance to Council for a third reading and approval. Second by Councilmember Lawson-Rowe. Motion carried.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for October 10, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, and Chair Strickland.

An Ordinance to Accept an Unrecorded Sidewalk and Access Easement (0.075 Acres) from the Slate Ridge Office Park Condominium Association, Inc., and Declaring an Emergency

Attorney Shook stated that this Ordinance would allow the City to accept an easement that will help facilitate the construction of the Graham Road Trail. They are requesting an emergency approval on this Ordinance to facilitate quickly to move construction forward.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
October 10, 2022

Councilmember Strickland moved to forward the amended Ordinance to Council for a single read emergency. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Consenting to the Annexation of Certain Real Property Located at 7704 East Main Street as Parcel Number 263-000919 in Franklin County of 2.75 +/- Acres

Ruvane Kurland explained that he is requesting an emergency approval to allow his business to begin operating before the holidays.

Councilmember Strickland moved to amend the Ordinance to add emergency language to remove the 30 day waiting period. Second by Councilmember Pyakurel. Motion carried.

Councilmember Strickland moved to forward this Ordinance to Council for a third read and emergency approval. Second by Councilmember Lawson-Rowe. Motion carried.

President Jenkins stated that with the approval of this amendment, the agenda will need to be amended. Item 14(2) will be moved to item 11(5).

Finance & Administration Committee

This is the Finance & Administration Committee meeting for October 10, 2022.

Members in attendance are: Councilmember Baker, Councilmember Bryant, Councilmember Strickland, and Chair Salvati.

An Ordinance Authorizing the Mayor to Enter into an Agreement with Media Promotion Enterprises (MPE) for the 2023 Tomato Festival, and Declaring an Emergency

Mayor Begeny stated that they are already working on the Tomato Festival for 2023 and this Ordinance will allow them to enter into a contract with MPE not exceeding

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$150,000 for professional services as booking agent and production services. This would be a contract for $120,000 in new funds plus $30,000 left over from this year.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

Consent Agenda for Emergency Adoption

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

111-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT ENGINEERING SERVICES FOR THE CITY'S SUBMISSION OF A RAISE GRANT APPLICATION FOR THE PROPOSED BRICE ROAD CORRIDOR IMPROVEMENTS AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

112-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE QUIT-CLAIM DEEDS ON BEHALF OF THE CITY FOR CITY-OWNED PROPERTIES FOR THE SOLE PURPOSE OF CREATING NEW TAX PARCELS AND TO AUTHORIZE THE CITY ATTORNEY TO ACT AS A TRUSTEE TO ACCEPT SUCH DEEDS IN TRUST FOR THE CITY AND TO EXECUTE AS TRUSTEE QUIT-CLAIM DEEDS BACK TO THE CITY, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

113-2022

AN ORDINANCE TO ACCEPT AN UNRECORDED SIDEWALK AND ACCESS EASEMENT (0.075 ACRES) FROM THE SLATE RIDGE OFFICE PARK CONDOMINIUM ASSOCIATION, INC., AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

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October 10, 2022

114-2022

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATIONS AND PAY GRADE (F) POLICE DEPARTMENT, SECTION 160.02 (G)(2) AND SECTION 160.05 OVERTIME ELIGIBILITY FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for First Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2023 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR CIVICCLERK MEETING/AGENDA MANAGEMENT SOFTWARE AND APPROPRIATING FUNDS THEREFOR --- Salvati. Finance and Administration Committee.

Consent Agenda for Third Reading

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Louis Salvati, Councilman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
October 10, 2022

115-2022

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 755 WAGGONER ROAD AS PARCEL NUMBER 263-001065 IN FRANKLIN COUNTY OF 7.70 +/- ACRES --- Strickland. Public Service and Transportation Committee.

116-2022

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 7704 EAST MAIN STREET AS PARCEL NUMBER 263-000919 IN FRANKLIN COUNTY OF 2.75 +/- ACRES --- Strickland. Public Service and Transportation Committee.

117-2022

AN ORDINANCE TO ESTABLISH CHAPTER 707 HOTEL/MOTEL OPERATIONS OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Bryant. Public Safety, Law and Courts Committee.

118-2022

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

119-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH COLVIN GRAVEL COMPANY INC. FOR THE DEMOLITION OF THE PROPERTY LOCATED AT 7221 EAST MAIN STREET (PNC BANK) AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
October 10, 2022

120-2022

AN ORDINANCE AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY UNPAID WATER BILLS FOR COLLECTION BY THE FAIRFIELD COUNTY AUDITOR --- Strickland. Finance and Administration Committee.

121-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH STAR CONSULTANTS AS IT RELATES TO THE ARCHITECTURAL, PLUMBING, MECHANICAL (HVAC), AND CIVIL ENGINEERING DESIGN SERVICES FOR A PROPOSED JOINT CITY OF REYNOLDSBURG PUBLIC SERVICE/PARKS AND RECREATION FACILITY --- Strickland. Public Service and Transportation Committee.

122-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE A FORD TRUCK FOR THE BUILDING DEPARTMENT AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

123-2022

AN ORDINANCE TO AMEND SECTION 192.02 HOTEL TAX OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Salvati. Finance and Administration Committee.

124-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR MUNICODE CODIFICATION SOFTWARE AND APPROPRIATING FUNDS THEREFOR --- Salvati. Finance and Administration Committee.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
October 10, 2022

125-2022

AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG BY ADOPTING CURRENT REPLACEMENT SUPPLEMENT --- Salvati. Finance and Administration Committee.

Other Council Matters

Upcoming Meetings

October 20, 2022 BZBA

October 24, 2022 Council

November 3, 2022 Planning Commission

November 11, 2022 Veterans' Day City Offices Closed

November 14, 2022 Council

November 17, 2022 BZBA

November 24, 2022 Thanksgiving Day City Offices Closed

November 25, 2022 City Offices Closed

November 28, 2022 Council

Adjournment

Leanora Jenkins
Leanora Jenkins, President of Council

Mollie Prasher
Mollie Prasher, Clerk of Council

<u>Clerk of Council</u>
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **October 24, 2022**

TO:

RE: **LGBTQ+ History Month**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak

A MOTION TO APPROVE A RESOLUTION RECOGNIZING LGBTQ+ HISTORY MONTH

WHEREAS, the path toward LGBTQ+ equality and liberation has been paved by courageous person who have fought for the right to love and be loved, and their positive societal contributions of advancing areas of diversity, inclusion, equity, and respect deserve recognition; and

WHEREAS, LGBTQ+ History Month celebrates and commemorates those who fought for equal rights and services for the LBGTQ+ community, and is a means of educating others, promoting a culture of acceptance and inclusivity, and advancing equality for all; and

WHEREAS, October holds historical significance because in October 1979, the first LGBT National March on Washington occurred to urge Congress to pass protective civil rights legislation, and in October 1988, the first National Coming Out Day was celebrated and every year on October 11th, National Coming Out Day and the annual LGBTQ awareness day is observed; and

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

WHEREAS, Reynoldsburg appreciates the value and dignity of each person, recognizes the importance of equality and freedom, and acknowledges the positive contributions made by members of the LGBTQ+ community to actively promote principles of equality and acceptance; and

WHEREAS, the month of October has been established to remind all cultures within our community of the important roles LGBTQ+ people have taken in shaping the social, historical, legal, and political worlds we live in today as well as the lasting contributions to strengthen the fabric of American society and equality of all people.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, we, the City Council of Reynoldsburg, do hereby proclaim the month of October 2022 as

LGBTQ+ HISTORY MONTH

in Reynoldsburg and urge residents to eliminate prejudice wherever it exists, recognize the multitude of identifies that make each of us unique individuals, and envision a safe, inclusive world that allows all members of society to live openly and truthfully.

City Auditor's Office

Joni Crawford
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6862 phone

Memo

DATE:	**October 24, 2022**
TO:	**City Council**
CC:	
RE:	

Budget by Classification-August, 2022

Through 08/31/22
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	337,406.00	51,736.23	228,673.54	.00	108,732.46	68	329,64
Municipal Tax	17,666,074.00	1,176,285.43	15,996,679.91	.00	1,669,394.09	91	14,685,29
Other Local Taxes	400,000.00	78,083.10	319,032.80	.00	80,967.20	80	381,67
State Levied Shared Taxes	1,019,200.00	181,452.43	877,489.47	.00	141,710.53	86	706,78
Licenses	51,400.00	2,375.00	35,795.00	.00	15,605.00	70	40,82
Permits	338,200.00	53,968.85	288,487.54	.00	49,712.46	85	248,26
Fees	25,000.00	5,635.00	16,774.90	.00	8,225.10	67	17,45
Miscellaneous Charges for Services	40,050.00	25,995.57	62,711.99	.00	(22,661.99)	157	36,18
Recreational Charges	148,500.00	17,097.11	132,789.03	.00	15,710.97	89	120,41
Fines and Forfeitures	199,000.00	16,923.40	119,372.22	.00	79,627.78	60	140,66
Investment Earnings	240,000.00	56,887.11	232,035.37	.00	7,964.63	97	163,40
Other Revenues	703,776.00	162,772.67	573,112.94	.00	130,663.06	81	396,34
Donations	5,000.00	444.00	9,302.00	.00	(4,302.00)	186	14,20
Reimbursements	21,000.00	.00	53,359.66	.00	(32,359.66)	254	125,51
Sale of Assets	2,500.00	23.00	2,649.77	.00	(149.77)	106	3,94
Transfers/Advances	1,500.00	50.00	50.00	.00	1,450.00	3	1,14
Department **000 - General** Totals	$21,198,606.00	$1,829,728.90	$18,948,316.14	$0.00	$2,250,289.86	89%	$17,411,76
REVENUE TOTALS	$21,198,606.00	$1,829,728.90	$18,948,316.14	$0.00	$2,250,289.86	89%	$17,411,76
EXPENSE							
Department **000 - General**							
Transfers/Other	.00	.00	.00	.00	.00	+++	2,665,00
Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,665,00
Department **111 - Police Division**							
Personal Services	12,421,012.25	879,230.58	7,720,278.26	146,267.38	4,554,466.61	63	7,592,02
Supplies	518,512.26	34,038.86	249,227.23	124,994.50	144,290.53	72	159,96
Services	864,419.56	25,689.03	285,791.71	239,825.21	338,802.64	61	335,60
Capital Purchases	786,823.73	2,348.68	337,371.53	352,975.29	96,476.91	88	153,19
Department **111 - Police Division** Totals	$14,590,767.80	$941,307.15	$8,592,668.73	$864,062.38	$5,134,036.69	65%	$8,240,78
Department **290 - Mechanic**							
Personal Services	157,770.00	4,246.25	35,090.83	5,572.32	117,106.85	26	100,31
Supplies	149,413.17	2,409.48	40,608.88	45,135.45	63,668.84	57	57,29
Services	47,659.31	7,263.02	19,271.15	26,347.31	2,040.85	96	11,64
Department **290 - Mechanic** Totals	$354,842.48	$13,918.75	$94,970.86	$77,055.08	$182,816.54	48%	$169,25

Budget by Classification-August, 2022

Through 08/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y YTD T
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **340 - Parks and Recreation**							
Personal Services	1,404,486.00	82,582.09	749,264.07	24,262.46	630,959.47	55	732,49
Supplies	271,510.53	16,262.69	140,550.06	46,801.53	84,158.94	69	165,36
Services	548,707.03	19,534.99	207,451.93	110,578.21	230,676.89	58	179,76
Transfers/Other	.00	28.00	3,129.50	.00	(3,129.50)	+++	9,62
Capital Purchases	221,824.60	.00	.00	174,373.60	47,451.00	79	17,16
Department **340 - Parks and Recreation** Totals	$2,446,528.16	$118,407.77	$1,100,395.56	$356,015.80	$990,116.80	60%	$1,104,40
Department **343 - Senior Center**							
Personal Services	178,971.00	13,127.03	118,524.77	3,676.09	56,770.14	68	95,96
Supplies	29,363.38	165.91	2,816.30	3,699.74	22,847.34	22	3,16
Services	30,062.46	587.94	8,538.97	4,583.34	16,940.15	44	8,84
Capital Purchases	2,439.00	.00	.00	2,439.00	.00	100	
Department **343 - Senior Center** Totals	$240,835.84	$13,880.88	$129,880.04	$14,398.17	$96,557.63	60%	$107,96
Department **344 - Community Events**							
Personal Services	161,658.00	30,695.02	105,775.91	1,965.80	53,916.29	67	74,83
Supplies	37,918.54	4,329.04	19,228.19	12,665.18	6,025.17	84	4,56
Services	358,443.16	48,626.13	208,221.97	32,122.23	118,098.96	67	166,20
Department **344 - Community Events** Totals	$558,019.70	$83,650.19	$333,226.07	$46,753.21	$178,040.42	68%	$245,60
Department **448 - Service Department**							
Personal Services	772,537.00	56,964.17	513,194.51	15,030.81	244,311.68	68	505,22
Supplies	26,486.61	1,765.45	11,723.14	8,401.03	6,362.44	76	11,59
Services	823,201.94	18,022.64	278,110.38	289,559.64	255,531.92	69	323,72
Transfers/Other	.00	.00	40.00	.00	(40.00)	+++	
Capital Purchases	5,000.00	.00	.00	.00	5,000.00	0	5,00
Department **448 - Service Department** Totals	$1,627,225.55	$76,752.26	$803,068.03	$312,991.48	$511,166.04	69%	$845,55
Department **479 - Building Department**							
Personal Services	738,808.00	42,890.99	422,173.24	16,917.18	299,717.58	59	302,93
Supplies	13,975.97	410.22	4,350.05	4,125.92	5,500.00	61	3,82
Services	157,837.33	8,621.13	44,148.44	49,787.59	63,901.30	60	53,03
Transfers/Other	.00	200.00	200.00	.00	(200.00)	+++	
Capital Purchases	40,000.00	.00	.00	.00	40,000.00	0	
Department **479 - Building Department** Totals	$950,621.30	$52,122.34	$470,871.73	$70,830.69	$408,918.88	57%	$359,79
Department **522 - Mayor**							
Personal Services	355,369.00	19,336.61	158,213.07	3,072.24	194,083.69	45	149,86

Budget by Classification-August, 2022

Through 08/31/22
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **522 - Mayor**							
Supplies	1,050.00	.00	377.22	200.00	472.78	55	21
Services	61,043.66	512.42	41,423.50	19,352.29	267.87	100	8,72
Department **522 - Mayor** Totals	$417,462.66	$19,849.03	$200,013.79	$22,624.53	$194,824.34	53%	$158,80
Department **534 - Civil Service Commission**							
Personal Services	69,930.00	5,252.99	44,590.75	.00	25,339.25	64	42,06
Supplies	5,099.00	55.75	1,641.95	322.74	3,134.31	39	3,47
Services	34,881.00	5,993.40	14,575.11	17,294.92	3,010.97	91	9,56
Department **534 - Civil Service Commission** Totals	$109,910.00	$11,302.14	$60,807.81	$17,617.66	$31,484.53	71%	$55,10
Department **545 - City Auditor**							
Personal Services	376,283.00	28,099.35	245,587.27	2,439.91	128,255.82	66	247,46
Supplies	4,173.54	156.70	1,175.55	673.00	2,324.99	44	56
Services	119,877.60	11,191.14	58,112.64	47,483.90	14,281.06	88	59,83
Department **545 - City Auditor** Totals	$500,334.14	$39,447.19	$304,875.46	$50,596.81	$144,861.87	71%	$307,85
Department **554 - City Attorney**							
Personal Services	609,071.00	44,931.75	388,004.72	7,917.26	213,149.02	65	394,11
Supplies	6,773.37	.00	3,236.56	2,806.81	730.00	89	3,35
Services	126,498.75	1,629.35	31,402.20	32,132.15	62,964.40	50	58,05
Department **554 - City Attorney** Totals	$742,343.12	$46,561.10	$422,643.48	$42,856.22	$276,843.42	63%	$455,52
Department **571 - City Council**							
Personal Services	186,073.00	15,635.77	122,793.25	990.40	62,289.35	67	121,96
Supplies	2,618.83	125.00	773.40	845.43	1,000.00	62	1,22
Services	59,800.46	739.73	19,882.21	17,356.63	22,561.62	62	28,07
Department **571 - City Council** Totals	$248,492.29	$16,500.50	$143,448.86	$19,192.46	$85,850.97	65%	$151,27
Department **580 - Development Department**							
Personal Services	314,505.00	17,137.67	180,553.86	11,010.85	122,940.29	61	223,39
Supplies	3,800.00	51.42	454.38	776.97	2,568.65	32	1,62
Services	302,666.01	11,555.33	82,679.94	141,403.06	78,583.01	74	91,80
Transfers/Other	.00	.00	.00	.00	.00	+++	10
Capital Purchases	5,000.00	.00	604.00	.00	4,396.00	12	
Department **580 - Development Department** Totals	$625,971.01	$28,744.42	$264,292.18	$153,190.88	$208,487.95	67%	$316,91
Department **582 - Human Resources Department**							
Personal Services	128,739.00	9,716.44	85,116.87	1,047.98	42,574.15	67	78,81

Budget by Classification-August, 2022

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y YTD T
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **582 - Human Resources Department**							
Supplies	20,089.95	1,731.69	10,009.05	967.09	9,113.81	55	11,96
Services	45,241.90	917.23	20,399.65	5,903.25	18,939.00	58	20,21
Department **582 - Human Resources Department** Totals	$194,070.85	$12,365.36	$115,525.57	$7,918.32	$70,626.96	64%	$110,99
Department **584 - Computer Department**							
Supplies	18,986.82	471.45	11,359.03	7,627.79	.00	100	1,85
Services	652,047.55	5,236.18	320,716.04	282,237.11	49,094.40	92	284,63
Capital Purchases	182,214.68	2,961.33	81,049.13	60,165.55	41,000.00	77	37,32
Department **584 - Computer Department** Totals	$853,249.05	$8,668.96	$413,124.20	$350,030.45	$90,094.40	89%	$323,81
Department **593 - Clerk of Courts**							
Personal Services	304,502.00	22,545.61	200,579.82	5,313.54	98,608.64	68	201,87
Supplies	4,617.39	462.49	1,452.99	1,992.29	1,172.11	75	75
Services	120,295.05	5,123.23	48,110.77	37,580.40	34,603.88	71	43,68
Capital Purchases	6,500.00	.00	.00	.00	6,500.00	0	
Department **593 - Clerk of Courts** Totals	$435,914.44	$28,131.33	$250,143.58	$44,886.23	$140,884.63	68%	$246,30
Department **595 - General and Administrative**							
Personal Services	419,865.87	.00	257,889.87	10,000.00	151,976.00	64	47,33
Supplies	7,399.90	419.90	2,355.42	960.50	4,083.98	45	2,28
Services	866,526.12	28,162.22	302,386.69	100,121.87	464,017.56	46	191,81
Capital Purchases	30,000.00	726.40	5,811.20	7,188.80	17,000.00	43	6,24
Department **595 - General and Administrative** Totals	$1,323,791.89	$29,308.52	$568,443.18	$118,271.17	$637,077.54	52%	$247,69
Department **810 - Public Health and Welfare**							
Services	350,898.00	175,501.71	351,003.42	.00	(105.42)	100	343,97
Department **810 - Public Health and Welfare** Totals	$350,898.00	$175,501.71	$351,003.42	$0.00	($105.42)	100%	$343,97
EXPENSE TOTALS	$26,571,278.28	$1,716,419.60	$14,619,402.55	$2,569,291.54	$9,382,584.19	65%	$16,456,64
Fund **110 - General Fund** Totals							
REVENUE TOTALS	21,198,606.00	1,829,728.90	18,948,316.14	.00	2,250,289.86	89%	17,411,76
EXPENSE TOTALS	26,571,278.28	1,716,419.60	14,619,402.55	2,569,291.54	9,382,584.19	65%	16,456,64
Fund **110 - General Fund** Net Gain (Loss)	($5,372,672.28)	$113,309.30	$4,328,913.59	($2,569,291.54)	$7,132,294.33	(33%)	$955,11
Fund Type Totals							
REVENUE TOTALS	21,198,606.00	1,829,728.90	18,948,316.14	.00	2,250,289.86	89%	17,411,76
EXPENSE TOTALS	26,571,278.28	1,716,419.60	14,619,402.55	2,569,291.54	9,382,584.19	65%	16,456,64

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **General Fund**							
Fund Type Net Gain (Loss)	($5,372,672.28)	$113,309.30	$4,328,913.59	($2,569,291.54)	$7,132,294.33	(33%)	$955,11
Fund Category **General Fund** Totals							
REVENUE TOTALS	21,198,606.00	1,829,728.90	18,948,316.14	.00	2,250,289.86	89%	17,411,76
EXPENSE TOTALS	26,571,278.28	1,716,419.60	14,619,402.55	2,569,291.54	9,382,584.19	65%	16,456,64
Fund Category **General Fund** Net Gain (Loss)	($5,372,672.28)	$113,309.30	$4,328,913.59	($2,569,291.54)	$7,132,294.33	(33%)	$955,11

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **203 - Cares Act (CRF) Franklin Cty**							
EXPENSE							
Department **000 - General**							
Transfers/Other	161.99	.00	161.99	.00	.00	100	
Department **000 - General** Totals	$161.99	$0.00	$161.99	$0.00	$0.00	100%	$(
EXPENSE TOTALS	$161.99	$0.00	$161.99	$0.00	$0.00	100%	$(
Fund **203 - Cares Act (CRF) Franklin Cty** Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	161.99	.00	161.99	.00	.00	100%	
Fund **203 - Cares Act (CRF) Franklin Cty** Net Gain (Loss)	($161.99)	$0.00	($161.99)	$0.00	$0.00	100%	$(

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **204 - Cares Act (CRF) Licking Cty**							
EXPENSE							
Department **000 - General**							
Transfers/Other	42.09	.00	42.09	.00	.00	100	28,516
Department **000 - General** Totals	$42.09	$0.00	$42.09	$0.00	$0.00	100%	$28,516
EXPENSE TOTALS	$42.09	$0.00	$42.09	$0.00	$0.00	100%	$28,516
Fund **204 - Cares Act (CRF) Licking Cty** Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	42.09	.00	42.09	.00	.00	100%	28,516
Fund **204 - Cares Act (CRF) Licking Cty** Net Gain (Loss)	($42.09)	$0.00	($42.09)	$0.00	$0.00	100%	($28,516

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **205 - Cares Act (CRF) Fairfield Cty**							
EXPENSE							
Department **000 - General**							
Transfers/Other	7.67	.00	7.67	.00	.00	100	
Department **000 - General** Totals	$7.67	$0.00	$7.67	$0.00	$0.00	100%	$(
EXPENSE TOTALS	$7.67	$0.00	$7.67	$0.00	$0.00	100%	$(
Fund **205 - Cares Act (CRF) Fairfield Cty** Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	7.67	.00	7.67	.00	.00	100%	
Fund **205 - Cares Act (CRF) Fairfield Cty** Net Gain (Loss)	($7.67)	$0.00	($7.67)	$0.00	$0.00	100%	$(

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **206 - American Rescue Plan Act**							
REVENUE							
Department **000 - General**							
Intergovernmental-State	.00	.00	2,023,424.89	.00	(2,023,424.89)	+++	2,007,39
Department **000 - General** Totals	$0.00	$0.00	$2,023,424.89	$0.00	($2,023,424.89)	+++	$2,007,39
REVENUE TOTALS	$0.00	$0.00	$2,023,424.89	$0.00	($2,023,424.89)	+++	$2,007,39
EXPENSE							
Department **000 - General**							
Transfers/Other	169,270.00	11,732.77	67,149.92	102,120.08	.00	100	
Capital Purchases	2,833,615.79	42,709.12	386,553.17	2,447,062.62	.00	100	
Department **000 - General** Totals	$3,002,885.79	$54,441.89	$453,703.09	$2,549,182.70	$0.00	100%	$(
EXPENSE TOTALS	$3,002,885.79	$54,441.89	$453,703.09	$2,549,182.70	$0.00	100%	$(
Fund **206 - American Rescue Plan Act** Totals							
REVENUE TOTALS	.00	.00	2,023,424.89	.00	(2,023,424.89)	+++	2,007,39
EXPENSE TOTALS	3,002,885.79	54,441.89	453,703.09	2,549,182.70	.00	100%	
Fund **206 - American Rescue Plan Act** Net Gain (Loss)	($3,002,885.79)	($54,441.89)	$1,569,721.80	($2,549,182.70)	$2,023,424.89	33%	$2,007,39

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	805,000.00	71,003.01	763,418.45	.00	41,581.55	95	847,364
Investment Earnings	5,000.00	4,297.54	12,786.18	.00	(7,786.18)	256	1,358
Reimbursements	.00	.00	558.19	.00	(558.19)	+++	3,393
Department **000 - General** Totals	$810,000.00	$75,300.55	$776,762.82	$0.00	$33,237.18	96%	$852,116
REVENUE TOTALS	$810,000.00	$75,300.55	$776,762.82	$0.00	$33,237.18	96%	$852,116
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	134,269.46	10,171.12	91,819.12	2,229.31	40,221.03	70	116,688
Supplies	2,015.25	.00	15.25	750.00	1,250.00	38	192
Services	88,600.00	263.66	18,280.10	801.98	69,517.92	22	3,079
Transfers/Other	2,410,000.00	49,177.08	358,814.98	122,405.99	1,928,779.03	20	553,091
Department **564 - Income Tax Division** Totals	$2,634,884.71	$59,611.86	$468,929.45	$126,187.28	$2,039,767.98	23%	$673,051
EXPENSE TOTALS	$2,634,884.71	$59,611.86	$468,929.45	$126,187.28	$2,039,767.98	23%	$673,051
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	810,000.00	75,300.55	776,762.82	.00	33,237.18	96%	852,116
EXPENSE TOTALS	2,634,884.71	59,611.86	468,929.45	126,187.28	2,039,767.98	23%	673,051
Fund **220 - Income Tax Fund** Net Gain (Loss)	($1,824,884.71)	$15,688.69	$307,833.37	($126,187.28)	$2,006,530.80	(10%)	$179,064

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,900,000.00	173,193.35	1,320,306.71	.00	579,693.29	69	1,320,63[illegible]
Other Revenues	.00	.00	1,225.80	.00	(1,225.80)	+++	4,64[illegible]
Reimbursements	.00	.00	18,751.51	.00	(18,751.51)	+++	20,40[illegible]
Department **000 - General** Totals	$1,900,000.00	$173,193.35	$1,340,284.02	$0.00	$559,715.98	71%	$1,345,68[illegible]
REVENUE TOTALS	$1,900,000.00	$173,193.35	$1,340,284.02	$0.00	$559,715.98	71%	$1,345,68[illegible]
EXPENSE							
Department **000 - General**							
Capital Purchases	800,000.00	.00	.00	800,000.00	.00	100	
Department **000 - General** Totals	$800,000.00	$0.00	$0.00	$800,000.00	$0.00	100%	$[illegible]
Department **268 - Street Department**							
Personal Services	802,538.98	50,226.60	509,413.07	16,516.16	276,609.75	66	472,38[illegible]
Supplies	339,874.50	5,218.73	124,972.54	78,881.70	136,020.26	60	84,78[illegible]
Services	227,667.97	2,198.83	31,962.58	131,935.35	63,770.04	72	54,87[illegible]
Capital Purchases	37,375.00	.00	17,457.48	.00	19,917.52	47	152,92[illegible]
Department **268 - Street Department** Totals	$1,407,456.45	$57,644.16	$683,805.67	$227,333.21	$496,317.57	65%	$764,97[illegible]
EXPENSE TOTALS	$2,207,456.45	$57,644.16	$683,805.67	$1,027,333.21	$496,317.57	78%	$764,97[illegible]
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,900,000.00	173,193.35	1,340,284.02	.00	559,715.98	71%	1,345,68[illegible]
EXPENSE TOTALS	2,207,456.45	57,644.16	683,805.67	1,027,333.21	496,317.57	78%	764,97[illegible]
Fund **260 - Street Fund** Net Gain (Loss)	($307,456.45)	$115,549.19	$656,478.35	($1,027,333.21)	($63,398.41)	121%	$580,70[illegible]

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y YTD T
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	160,000.00	14,042.70	107,051.90	.00	52,948.10	67	107,07
Department **000 - General** Totals	$160,000.00	$14,042.70	$107,051.90	$0.00	$52,948.10	67%	$107,07
REVENUE TOTALS	$160,000.00	$14,042.70	$107,051.90	$0.00	$52,948.10	67%	$107,07
EXPENSE							
Department **268 - Street Department**							
Supplies	70,000.00	.00	55,595.50	9,904.50	4,500.00	94	39,97
Services	34,607.09	549.02	4,442.74	23,964.35	6,200.00	82	25,43
Department **268 - Street Department** Totals	$104,607.09	$549.02	$60,038.24	$33,868.85	$10,700.00	90%	$65,41
EXPENSE TOTALS	$104,607.09	$549.02	$60,038.24	$33,868.85	$10,700.00	90%	$65,41
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	160,000.00	14,042.70	107,051.90	.00	52,948.10	67%	107,07
EXPENSE TOTALS	104,607.09	549.02	60,038.24	33,868.85	10,700.00	90%	65,41
Fund **270 - State Highway Fund** Net Gain (Loss)	$55,392.91	$13,493.68	$47,013.66	($33,868.85)	($42,248.10)	24%	$41,66
Fund Type Totals							
REVENUE TOTALS	2,870,000.00	262,536.60	4,247,523.63	.00	(1,377,523.63)	148%	4,312,27
EXPENSE TOTALS	7,950,045.79	172,246.93	1,666,688.20	3,736,572.04	2,546,785.55	68%	1,531,95
Fund Type Net Gain (Loss)	($5,080,045.79)	$90,289.67	$2,580,835.43	($3,736,572.04)	$3,924,309.18	23%	$2,780,32
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	2,870,000.00	262,536.60	4,247,523.63	.00	(1,377,523.63)	148%	4,312,27
EXPENSE TOTALS	7,950,045.79	172,246.93	1,666,688.20	3,736,572.04	2,546,785.55	68%	1,531,95
Fund Category **Special Revenue Funds** Net Gain (Loss)	($5,080,045.79)	$90,289.67	$2,580,835.43	($3,736,572.04)	$3,924,309.18	23%	$2,780,32

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y YTD T
Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	780,000.00	36,853.82	467,936.26	.00	312,063.74	60	477,60
Other Revenues	.00	.00	.00	.00	.00	+++	1,00
Reimbursements	.00	.00	.00	.00	.00	+++	86
Department **000 - General** Totals	$780,000.00	$36,853.82	$467,936.26	$0.00	$312,063.74	60%	$479,47
Department **735 - Water Division**							
Utility Charges	6,923,881.00	382,076.36	4,354,495.02	.00	2,569,385.98	63	4,328,81
Other Revenues	96,119.00	12,757.46	33,520.74	.00	62,598.26	35	57,43
Reimbursements	.00	.00	28,674.56	.00	(28,674.56)	+++	23
Department **735 - Water Division** Totals	$7,020,000.00	$394,833.82	$4,416,690.32	$0.00	$2,603,309.68	63%	$4,386,48
REVENUE TOTALS	$7,800,000.00	$431,687.64	$4,884,626.58	$0.00	$2,915,373.42	63%	$4,865,95
EXPENSE							
Department **000 - General**							
Capital Purchases	1,825,435.66	30,094.71	821,948.80	1,003,486.86	.00	100	206,25
Department **000 - General** Totals	$1,825,435.66	$30,094.71	$821,948.80	$1,003,486.86	$0.00	100%	$206,25
Department **735 - Water Division**							
Personal Services	505,685.72	35,321.55	323,122.16	13,902.46	168,661.10	67	329,24
Supplies	208,942.34	11,653.24	105,480.80	87,596.84	15,864.70	92	107,47
Services	6,501,949.70	508,667.83	3,553,710.90	1,573,662.74	1,374,576.06	79	2,949,81
Capital Purchases	713,759.97	14,700.00	147,259.97	402,055.44	164,444.56	77	12,49
Department **735 - Water Division** Totals	$7,930,337.73	$570,342.62	$4,129,573.83	$2,077,217.48	$1,723,546.42	78%	$3,399,02
Department **991 - Debt Service**							
Debt Service	255,115.00	.00	52,554.83	.00	202,560.17	21	55,56
Department **991 - Debt Service** Totals	$255,115.00	$0.00	$52,554.83	$0.00	$202,560.17	21%	$55,56
EXPENSE TOTALS	$10,010,888.39	$600,437.33	$5,004,077.46	$3,080,704.34	$1,926,106.59	81%	$3,660,84
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	7,800,000.00	431,687.64	4,884,626.58	.00	2,915,373.42	63%	4,865,95
EXPENSE TOTALS	10,010,888.39	600,437.33	5,004,077.46	3,080,704.34	1,926,106.59	81%	3,660,84
Fund **710 - Water Fund** Net Gain (Loss)	($2,210,888.39)	($168,749.69)	($119,450.88)	($3,080,704.34)	($989,266.83)	145%	$1,205,11

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	380,000.00	18,327.91	231,794.97	.00	148,205.03	61	235,71
Department **000 - General** Totals	$380,000.00	$18,327.91	$231,794.97	$0.00	$148,205.03	61%	$235,71
Department **736 - Wastewater Division**							
Utility Charges	6,515,000.00	353,135.66	4,288,231.26	.00	2,226,768.74	66	4,127,15
Other Revenues	.00	225.00	1,400.00	.00	(1,400.00)	+++	22
Reimbursements	5,000.00	.00	28,674.56	.00	(23,674.56)	573	23
Department **736 - Wastewater Division** Totals	$6,520,000.00	$353,360.66	$4,318,305.82	$0.00	$2,201,694.18	66%	$4,127,61
REVENUE TOTALS	$6,900,000.00	$371,688.57	$4,550,100.79	$0.00	$2,349,899.21	66%	$4,363,32
EXPENSE							
Department **000 - General**							
Capital Purchases	1,222,370.03	133,628.71	308,333.12	914,036.91	.00	100	310,94
Department **000 - General** Totals	$1,222,370.03	$133,628.71	$308,333.12	$914,036.91	$0.00	100%	$310,94
Department **736 - Wastewater Division**							
Personal Services	542,676.62	39,338.66	366,883.38	12,322.84	163,470.40	70	366,50
Supplies	113,931.40	9,169.82	41,090.43	59,962.87	12,878.10	89	33,21
Services	6,760,697.41	399,924.80	3,864,535.34	1,637,734.63	1,258,427.44	81	3,623,09
Capital Purchases	717,559.97	14,700.00	147,259.97	402,055.44	168,244.56	77	12,49
Department **736 - Wastewater Division** Totals	$8,134,865.40	$463,133.28	$4,419,769.12	$2,112,075.78	$1,603,020.50	80%	$4,035,31
Department **991 - Debt Service**							
Debt Service	39,972.00	.00	487.50	.00	39,484.50	1	96
Department **991 - Debt Service** Totals	$39,972.00	$0.00	$487.50	$0.00	$39,484.50	1%	$96
EXPENSE TOTALS	$9,397,207.43	$596,761.99	$4,728,589.74	$3,026,112.69	$1,642,505.00	83%	$4,347,22
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	6,900,000.00	371,688.57	4,550,100.79	.00	2,349,899.21	66%	4,363,32
EXPENSE TOTALS	9,397,207.43	596,761.99	4,728,589.74	3,026,112.69	1,642,505.00	83%	4,347,22
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($2,497,207.43)	($225,073.42)	($178,488.95)	($3,026,112.69)	($707,394.21)	128%	$16,10

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **737 - Storm Water Division**							
Utility Charges	2,000,000.00	89,942.44	1,305,968.25	.00	694,031.75	65	1,251,83
Reimbursements	.00	.00	1,116.38	.00	(1,116.38)	+++	15
Department **737 - Storm Water Division** Totals	$2,000,000.00	$89,942.44	$1,307,084.63	$0.00	$692,915.37	65%	$1,251,98
REVENUE TOTALS	$2,000,000.00	$89,942.44	$1,307,084.63	$0.00	$692,915.37	65%	$1,251,98
EXPENSE							
Department **000 - General**							
Capital Purchases	808,375.63	.00	151,165.18	657,210.45	.00	100	259,47
Department **000 - General** Totals	$808,375.63	$0.00	$151,165.18	$657,210.45	$0.00	100%	$259,47
Department **737 - Storm Water Division**							
Personal Services	321,901.35	22,367.69	208,914.35	9,719.31	103,267.69	68	205,00
Supplies	64,344.00	2,780.06	15,028.75	17,773.27	31,541.98	51	18,37
Services	1,176,701.93	84,299.87	628,180.19	401,932.84	146,588.90	88	598,36
Capital Purchases	160,000.00	.00	.00	159,055.44	944.56	99	
Department **737 - Storm Water Division** Totals	$1,722,947.28	$109,447.62	$852,123.29	$588,480.86	$282,343.13	84%	$821,74
Department **991 - Debt Service**							
Debt Service	123,110.00	.00	6,554.00	.00	116,556.00	5	7,79
Department **991 - Debt Service** Totals	$123,110.00	$0.00	$6,554.00	$0.00	$116,556.00	5%	$7,79
EXPENSE TOTALS	$2,654,432.91	$109,447.62	$1,009,842.47	$1,245,691.31	$398,899.13	85%	$1,089,02
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	2,000,000.00	89,942.44	1,307,084.63	.00	692,915.37	65%	1,251,98
EXPENSE TOTALS	2,654,432.91	109,447.62	1,009,842.47	1,245,691.31	398,899.13	85%	1,089,02
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($654,432.91)	($19,505.18)	$297,242.16	($1,245,691.31)	($294,016.24)	145%	$162,96

Budget by Classification-August, 2022

Through 08/31/22
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y YTD T
Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,200,000.00	198,222.66	1,675,759.43	.00	524,240.57	76	1,533,60
Other Revenues	.00	3,721.20	24,241.13	.00	(24,241.13)	+++	
Department **738 - Refuse Collection** Totals	$2,200,000.00	$201,943.86	$1,700,000.56	$0.00	$499,999.44	77%	$1,533,60
REVENUE TOTALS	$2,200,000.00	$201,943.86	$1,700,000.56	$0.00	$499,999.44	77%	$1,533,60
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	2,000.00	.00	.00	.00	2,000.00	0	1,37
Services	3,020,257.04	205,926.99	1,847,383.11	463,754.03	709,119.90	77	1,554,60
Department **738 - Refuse Collection** Totals	$3,022,257.04	$205,926.99	$1,847,383.11	$463,754.03	$711,119.90	76%	$1,555,98
EXPENSE TOTALS	$3,022,257.04	$205,926.99	$1,847,383.11	$463,754.03	$711,119.90	76%	$1,555,98
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,200,000.00	201,943.86	1,700,000.56	.00	499,999.44	77%	1,533,60
EXPENSE TOTALS	3,022,257.04	205,926.99	1,847,383.11	463,754.03	711,119.90	76%	1,555,98
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($822,257.04)	($3,983.13)	($147,382.55)	($463,754.03)	$211,120.46	74%	($22,381
Fund Type Totals							
REVENUE TOTALS	18,900,000.00	1,095,262.51	12,441,812.56	.00	6,458,187.44	66%	12,014,87
EXPENSE TOTALS	25,084,785.77	1,512,573.93	12,589,892.78	7,816,262.37	4,678,630.62	81%	10,653,07
Fund Type Net Gain (Loss)	($6,184,785.77)	($417,311.42)	($148,080.22)	($7,816,262.37)	($1,779,556.82)	129%	$1,361,79
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	18,900,000.00	1,095,262.51	12,441,812.56	.00	6,458,187.44	66%	12,014,87
EXPENSE TOTALS	25,084,785.77	1,512,573.93	12,589,892.78	7,816,262.37	4,678,630.62	81%	10,653,07
Fund Category **Enterprise Funds** Net Gain (Loss)	($6,184,785.77)	($417,311.42)	($148,080.22)	($7,816,262.37)	($1,779,556.82)	129%	$1,361,79
Grand Totals							
REVENUE TOTALS	42,968,606.00	3,187,528.01	35,637,652.33	.00	7,330,953.67	83%	33,738,91
EXPENSE TOTALS	59,606,109.84	3,401,240.46	28,875,983.53	14,122,125.95	16,608,000.36	72%	28,641,67
Grand Total Net Gain (Loss)	($16,637,503.84)	($213,712.45)	$6,761,668.80	($14,122,125.95)	$9,277,046.69	44%	$5,097,23

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	1,259,870.00	.00	1,259,870.00	77,066.87	.00	715,319.43	544,550.57	57	703,80
5104	Wages-Part time	132,897.00	.00	132,897.00	11,035.54	.00	71,590.88	61,306.12	54	79,93
5105	Overtime	365,000.00	.00	365,000.00	17,048.72	.00	155,704.77	209,295.23	43	173,10
5106	Longevity	59,100.00	.00	59,100.00	6,700.00	.00	31,550.00	27,550.00	53	29,08
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(477
5109	HSA Employer Funding	328,648.00	.00	328,648.00	6,517.33	.00	327,227.69	1,420.31	100	289,77
5111	Wages Chief	138,029.00	.00	138,029.00	10,617.60	.00	90,249.60	47,779.40	65	88,29
5113	Wages Enforcement	6,844,633.00	.00	6,844,633.00	509,563.28	.00	4,268,082.93	2,576,550.07	62	4,190,80
5151	PERS Contribution	197,459.00	.00	197,459.00	12,123.69	.00	111,759.42	85,699.58	57	101,81
5152	PFDPF Contribution	1,288,596.00	.00	1,288,596.00	101,360.96	.00	863,143.44	425,452.56	67	839,32
5155	PERS Pickup	57,955.00	.00	57,955.00	4,159.41	.00	36,093.46	21,861.54	62	36,41
5161	Group Insurance	1,619,525.00	1,707.25	1,621,232.25	114,175.88	146,267.38	974,898.63	500,066.24	69	986,20
5166	Medicare	127,593.00	.00	127,593.00	8,861.30	.00	74,658.01	52,934.99	59	73,93
	Personal Services Totals	$12,419,305.00	$1,707.25	$12,421,012.25	$879,230.58	$146,267.38	$7,720,278.26	$4,554,466.61	63%	$7,592,02
Supplies										
5201	Office Supplies	10,000.00	2,322.55	12,322.55	338.61	4,718.47	6,526.12	1,077.96	91	5,01
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	1,500.00	.00	2,000.00	43	1,99
5203	Computer Supplies	13,600.00	513.99	14,113.99	418.21	4,803.71	5,854.41	3,455.87	76	5,84
5205	Small Tools/Minor Equipment	11,500.00	.00	11,500.00	100.45	747.77	2,438.63	8,313.60	28	1,47
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	5,000.00	5,000.00	50	
5207	Law Enforcement Supplies	66,000.00	33,013.83	99,013.83	6,619.34	17,754.83	57,245.43	24,013.57	76	26,64
5213	Repair and Maintenance Supplies	16,100.00	1,503.74	17,603.74	470.72	907.37	5,865.50	10,830.87	38	4,28
5241	Uniforms-Purchased	145,500.00	5,624.25	151,124.25	13,673.78	27,515.05	71,684.65	51,924.55	66	45,47
5251	MV Gas and Oil	190,000.00	9,333.90	199,333.90	12,417.75	67,047.30	94,612.49	37,674.11	81	69,24
	Supplies Totals	$466,200.00	$52,312.26	$518,512.26	$34,038.86	$124,994.50	$249,227.23	$144,290.53	72%	$159,96
Services										
5311	Utilities	150,000.00	12,192.45	162,192.45	7,715.17	61,989.64	76,182.81	24,020.00	85	70,81
5321	Professional Training	91,000.00	6,719.10	97,719.10	3,375.00	21,888.88	52,599.82	23,230.40	76	32,63
5323	Publications	30,350.00	.00	30,350.00	.00	159.00	1,650.00	28,541.00	6	
5324	Professional Association Dues	5,600.00	50.00	5,650.00	.00	1,718.76	2,130.24	1,801.00	68	1,18
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	4,720.02	7,079.98	(1,800.00)	118	2,98
5339	Misc Contract Services	69,200.00	4,110.39	73,310.39	8,384.93	25,262.94	33,766.65	14,280.80	81	34,86
5351	Liability Insurance Deductible	50,000.00	.00	50,000.00	.00	10,000.00	.00	40,000.00	20	8,40
5361	Building Repair/Maintenance	60,000.00	8,656.52	68,656.52	7,978.13	24,922.60	20,294.03	23,439.89	66	35,61
5362	Equipment Maintenance	68,000.00	2,942.69	70,942.69	147.80	21,208.21	16,404.66	33,329.82	53	15,64
5363	MV Repair/Maintenance-External	30,000.00	.00	30,000.00	(11,714.80)	15,742.18	(2,256.47)	16,514.29	45	7,12
5364	MV Repair/Maintenance-Internal	.00	.00	.00	.00	600.00	.00	(600.00)	+++	4

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Services										
5366	Computer Maintenance	3,000.00	10,115.00	13,115.00	.00	.00	10,115.00	3,000.00	77	
5375	Prisoner Care	126,000.00	4,262.66	130,262.66	9,360.00	25,504.00	43,758.66	61,000.00	53	39,57
5391	Postage	8,000.00	8.35	8,008.35	125.90	682.41	1,431.67	5,894.27	26	1,48
5392	Fingerprinting Services	750.00	47.25	797.25	47.25	39.50	207.75	550.00	31	36
5393	L.E.A.D.S Terminal	8,000.00	600.00	8,600.00	.00	3,000.00	4,800.00	800.00	91	4,80
5395	Printing/Advertising	27,000.00	43.20	27,043.20	208.00	8,574.48	1,965.71	16,503.01	39	6,66
5396	Uniform Cleaning/Repairs	65,000.00	1,634.50	66,634.50	.00	12,000.00	12,520.70	42,113.80	37	14,57
5399	Other Miscellaneous Services	10,700.00	437.45	11,137.45	61.65	1,812.59	3,140.50	6,184.36	44	58,79
	Services Totals	$812,600.00	$51,819.56	$864,419.56	$25,689.03	$239,825.21	$285,791.71	$338,802.64	61%	$335,60
Capital Purchases										
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	.00	4,373.82	449.18	5,177.00	48	42
5632	Motor Vehicles	344,000.00	128,991.94	472,991.94	.00	297,221.36	130,578.62	45,191.96	90	61,06
5633	Machinery and Equipment	40,000.00	21,838.44	61,838.44	.00	13,455.00	44,046.48	4,336.96	93	4,86
5634	Unmarked Vehicles	28,400.00	.00	28,400.00	.00	3,600.00	3,600.00	21,200.00	25	5,50
5639	Other Equipment	50,000.00	163,593.35	213,593.35	2,348.68	34,325.11	158,697.25	20,570.99	90	81,34
	Capital Purchases Totals	$472,400.00	$314,423.73	$786,823.73	$2,348.68	$352,975.29	$337,371.53	$96,476.91	88%	$153,19
	EXPENSE TOTALS	$14,170,505.00	$420,262.80	$14,590,767.80	$941,307.15	$864,062.38	$8,592,668.73	$5,134,036.69	65%	$8,240,78
	Department **111 - Police Division** Totals	($14,170,505.00)	($420,262.80)	($14,590,767.80)	($941,307.15)	($864,062.38)	($8,592,668.73)	($5,134,036.69)	65%	($8,240,788

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **290 - Mechanic**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	104,043.00	.00	104,043.00	3,353.60	.00	22,959.62	81,083.38	22	61,81
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	55
5109	HSA Employer Funding	6,000.00	.00	6,000.00	1,000.00	.00	3,000.00	3,000.00	50	6,00
5151	PERS Contribution	14,643.00	.00	14,643.00	469.50	.00	3,820.14	10,822.86	26	8,75
5161	Group Insurance	31,017.00	.00	31,017.00	(623.94)	5,572.32	4,986.57	20,458.11	34	22,27
5166	Medicare	1,517.00	.00	1,517.00	47.09	.00	324.50	1,192.50	21	91
	Personal Services Totals	$157,770.00	$0.00	$157,770.00	$4,246.25	$5,572.32	$35,090.83	$117,106.85	26%	$100,31
Supplies										
5201	Office Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	246.00	1,188.05	311.95	1,500.00	50	
5213	Repair and Maintenance Supplies	130,000.00	6,213.17	136,213.17	2,163.48	39,466.72	39,777.61	56,968.84	58	55,11
5259	Operating Materials and Supplies	9,500.00	.00	9,500.00	.00	4,480.68	519.32	4,500.00	53	2,18
	Supplies Totals	$143,200.00	$6,213.17	$149,413.17	$2,409.48	$45,135.45	$40,608.88	$63,668.84	57%	$57,29
Services										
5311	Utilities	600.00	81.47	681.47	.00	355.64	325.83	.00	100	29
5321	Professional Training	800.00	.00	800.00	.00	.00	.00	800.00	0	12
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,907.01	92.99	1,000.00	67	28
5363	MV Repair/Maintenance-External	40,000.00	.00	40,000.00	7,161.14	22,115.18	17,805.92	78.90	100	9,79
5397	Uniform Rental	1,650.00	27.84	1,677.84	73.38	1,069.48	458.36	150.00	91	98
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	28.50	900.00	588.05	11.95	99	15
	Services Totals	$47,550.00	$109.31	$47,659.31	$7,263.02	$26,347.31	$19,271.15	$2,040.85	96%	$11,64
	EXPENSE TOTALS	$348,520.00	$6,322.48	$354,842.48	$13,918.75	$77,055.08	$94,970.86	$182,816.54	48%	$169,25
	Department **290 - Mechanic** Totals	($348,520.00)	($6,322.48)	($354,842.48)	($13,918.75)	($77,055.08)	($94,970.86)	($182,816.54)	48%	($169,255

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	105,500.00	.00	105,500.00	8,115.20	.00	68,794.80	36,705.20	65	62,65
5102	Wages-Staff	678,070.00	.00	678,070.00	36,942.60	.00	355,967.74	322,102.26	52	342,37
5105	Overtime	15,000.00	.00	15,000.00	1,476.92	.00	6,743.62	8,256.38	45	24,60
5106	Longevity	3,455.00	.00	3,455.00	.00	.00	2,200.00	1,255.00	64	1,10
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,860
5109	HSA Employer Funding	54,000.00	.00	54,000.00	.00	.00	40,000.00	14,000.00	74	40,00
5141	Wages-Seasonal Labor	125,000.00	.00	125,000.00	13,642.89	.00	61,637.48	63,362.52	49	39,18
5151	PERS Contribution	129,784.00	.00	129,784.00	7,485.68	.00	66,935.59	62,848.41	52	63,20
5161	Group Insurance	280,235.00	.00	280,235.00	14,084.40	24,262.46	140,145.50	115,827.04	59	154,73
5166	Medicare	13,442.00	.00	13,442.00	834.40	.00	6,839.34	6,602.66	51	6,48
	Personal Services Totals	$1,404,486.00	$0.00	$1,404,486.00	$82,582.09	$24,262.46	$749,264.07	$630,959.47	55%	$732,49
Supplies										
5201	Office Supplies	750.00	.00	750.00	.00	10.35	416.78	322.87	57	18
5203	Computer Supplies	680.00	.00	680.00	.00	317.00	.00	363.00	47	47
5205	Small Tools/Minor Equipment	6,750.00	.00	6,750.00	1,109.27	359.29	8,169.86	(1,779.15)	126	5,13
5209	Chemicals	47,320.00	3,000.00	50,320.00	6,548.50	10,853.16	32,189.41	7,277.43	86	40,25
5213	Repair and Maintenance Supplies	46,050.00	1,843.92	47,893.92	785.36	8,895.75	24,761.58	14,236.59	70	48,13
5215	Recreational Supplies	83,941.00	7,429.90	91,370.90	4,060.98	12,097.69	32,988.35	46,284.86	49	32,34
5241	Uniforms-Purchased	5,000.00	689.92	5,689.92	.00	34.03	2,598.89	3,057.00	46	39
5251	MV Gas and Oil	22,000.00	4,441.05	26,441.05	2,385.19	7,936.71	15,599.33	2,905.01	89	10,20
5252	Aggregates	16,950.00	.00	16,950.00	1,373.39	2,976.82	5,273.91	8,699.27	49	6,91
5259	Operating Materials and Supplies	22,750.00	1,914.74	24,664.74	.00	3,320.73	18,551.95	2,792.06	89	21,31
	Supplies Totals	$252,191.00	$19,319.53	$271,510.53	$16,262.69	$46,801.53	$140,550.06	$84,158.94	69%	$165,36
Services										
5303	Community Events	7,200.00	.00	7,200.00	4,161.90	3,625.00	6,611.90	(3,036.90)	142	5,51
5311	Utilities	39,000.00	3,175.26	42,175.26	1,969.55	14,020.03	22,946.94	5,208.29	88	19,88
5321	Professional Training	1,900.00	.00	1,900.00	.00	350.00	1,120.00	430.00	77	45
5322	Conference/Reimb	9,200.00	967.00	10,167.00	76.87	95.18	3,763.59	6,308.23	38	3,48
5323	Publications	250.00	.00	250.00	.00	.00	.00	250.00	0	1,32
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	85.00	1,700.00	715.00	71	1,86
5338	Personal Service Contracts	66,086.00	121.33	66,207.33	390.00	5,542.50	16,594.83	44,070.00	33	20,56
5339	Misc Contract Services	279,339.00	53,055.70	332,394.70	12,217.64	72,011.27	123,769.71	136,613.72	59	102,26
5361	Building Repair/Maintenance	18,000.00	5,771.20	23,771.20	330.00	8,513.97	757.23	14,500.00	39	2,34
5362	Equipment Maintenance	2,000.00	.00	2,000.00	292.55	131.70	568.30	1,300.00	35	
5391	Postage	7,500.00	3,062.26	10,562.26	32.49	26.99	5,420.94	5,114.33	52	6,40
5395	Printing/Advertising	25,000.00	7,476.29	32,476.29	.00	2,016.50	18,657.57	11,802.22	64	13,08
5399	Other Miscellaneous Services	14,290.00	2,812.99	17,102.99	63.99	4,160.07	5,540.92	7,402.00	57	2,56

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
	Services Totals	$472,265.00	$76,442.03	$548,707.03	$19,534.99	$110,578.21	$207,451.93	$230,676.89	58%	$179,76[illegible]
Transfers/Other										
5515	Refunds-Fees	.00	.00	.00	28.00	.00	3,129.50	(3,129.50)	+++	9,62[illegible]
	Transfers/Other Totals	$0.00	$0.00	$0.00	$28.00	$0.00	$3,129.50	($3,129.50)	+++	$9,62[illegible]
Capital Purchases										
5601	Land	.00	1,217.60	1,217.60	.00	1,217.60	.00	.00	100	
5631	Furniture and Fixtures	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5633	Machinery and Equipment	170,000.00	.00	170,000.00	.00	162,549.00	.00	7,451.00	96	
5639	Other Equipment	25,000.00	10,607.00	35,607.00	.00	10,607.00	.00	25,000.00	30	17,16[illegible]
	Capital Purchases Totals	$210,000.00	$11,824.60	$221,824.60	$0.00	$174,373.60	$0.00	$47,451.00	79%	$17,16[illegible]
	EXPENSE TOTALS	$2,338,942.00	$107,586.16	$2,446,528.16	$118,407.77	$356,015.80	$1,100,395.56	$990,116.80	60%	$1,104,40[illegible]
	Department **340 - Parks and Recreation** Totals	($2,338,942.00)	($107,586.16)	($2,446,528.16)	($118,407.77)	($356,015.80)	($1,100,395.56)	($990,116.80)	60%	($1,104,408

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **343 - Senior Center**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	120,042.00	.00	120,042.00	9,201.64	.00	77,263.86	42,778.14	64	45,88
5104	Wages-Part time	.00	.00	.00	.00	.00	1,478.23	(1,478.23)	+++	29,77
5105	Overtime	2,000.00	.00	2,000.00	26.33	.00	1,148.41	851.59	57	
5106	Longevity	650.00	.00	650.00	.00	.00	.00	650.00	0	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	2,00
5151	PERS Contribution	17,177.00	.00	17,177.00	1,253.23	.00	11,000.18	6,176.82	64	10,51
5161	Group Insurance	31,323.00	.00	31,323.00	2,521.02	3,676.09	20,552.16	7,094.75	77	6,70
5166	Medicare	1,779.00	.00	1,779.00	124.81	.00	1,081.93	697.07	61	1,08
	Personal Services Totals	$178,971.00	$0.00	$178,971.00	$13,127.03	$3,676.09	$118,524.77	$56,770.14	68%	$95,96
Supplies										
5201	Office Supplies	1,300.00	.00	1,300.00	.00	280.11	.00	1,019.89	22	7
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	402.30	1,097.70	27	
5213	Repair and Maintenance Supplies	5,000.00	130.00	5,130.00	.00	113.58	304.14	4,712.28	8	1,29
5215	Recreational Supplies	2,000.00	454.82	2,454.82	41.90	1,049.38	1,167.39	238.05	90	1,15
5216	Contributed Supplies Purchased	.00	18,978.56	18,978.56	124.01	2,256.67	942.47	15,779.42	17	62
	Supplies Totals	$9,800.00	$19,563.38	$29,363.38	$165.91	$3,699.74	$2,816.30	$22,847.34	22%	$3,16
Services										
5311	Utilities	8,500.00	312.46	8,812.46	587.94	2,991.90	5,027.87	792.69	91	2,10
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	9
5322	Conference/Reimb	400.00	.00	400.00	.00	17.94	289.00	93.06	77	
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	10
5339	Misc Contract Services	9,500.00	600.00	10,100.00	.00	1,573.50	2,428.50	6,098.00	40	6,54
5361	Building Repair/Maintenance	8,000.00	.00	8,000.00	.00	.00	693.60	7,306.40	9	
5391	Postage	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
	Services Totals	$29,050.00	$1,012.46	$30,062.46	$587.94	$4,583.34	$8,538.97	$16,940.15	44%	$8,84
Capital Purchases										
5639	Other Equipment	.00	2,439.00	2,439.00	.00	2,439.00	.00	.00	100	
	Capital Purchases Totals	$0.00	$2,439.00	$2,439.00	$0.00	$2,439.00	$0.00	$0.00	100%	$
	EXPENSE TOTALS	$217,821.00	$23,014.84	$240,835.84	$13,880.88	$14,398.17	$129,880.04	$96,557.63	60%	$107,96
	Department **343 - Senior Center** Totals	($217,821.00)	($23,014.84)	($240,835.84)	($13,880.88)	($14,398.17)	($129,880.04)	($96,557.63)	60%	($107,969

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **344 - Community Events**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	67,637.00	.00	67,637.00	5,203.20	.00	44,201.60	23,435.40	65	43,31
5105	Overtime	50,000.00	.00	50,000.00	19,799.87	.00	31,460.63	18,539.37	63	4,63
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	16,469.00	.00	16,469.00	3,546.53	.00	10,396.39	6,072.61	63	6,43
5161	Group Insurance	21,846.00	.00	21,846.00	1,785.99	1,965.80	14,646.64	5,233.56	76	15,77
5166	Medicare	1,706.00	.00	1,706.00	359.43	.00	1,070.65	635.35	63	66
	Personal Services Totals	$161,658.00	$0.00	$161,658.00	$30,695.02	$1,965.80	$105,775.91	$53,916.29	67%	$74,83
Supplies										
5201	Office Supplies	300.00	.00	300.00	.00	300.00	.00	.00	100	(37
5203	Computer Supplies	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5215	Recreational Supplies	27,000.00	3,118.54	30,118.54	4,329.04	6,811.78	19,228.19	4,078.57	86	4,21
5251	MV Gas and Oil	4,000.00	.00	4,000.00	.00	5,553.40	.00	(1,553.40)	139	38
	Supplies Totals	$34,800.00	$3,118.54	$37,918.54	$4,329.04	$12,665.18	$19,228.19	$6,025.17	84%	$4,56
Services										
5303	Community Events	.00	.00	.00	.00	.00	.00	.00	+++	(135
5311	Utilities	1,500.00	81.47	1,581.47	.00	1,255.64	325.83	.00	100	44
5321	Professional Training	831.00	.00	831.00	.00	.00	.00	831.00	0	
5322	Conference/Reimb	1,970.00	.00	1,970.00	.00	.00	.00	1,970.00	0	
5324	Professional Association Dues	1,154.00	.00	1,154.00	.00	.00	.00	1,154.00	0	
5339	Misc Contract Services	270,000.00	5,225.00	275,225.00	44,930.68	16,201.91	179,495.33	79,527.76	71	153,33
5395	Printing/Advertising	49,100.00	15,357.69	64,457.69	2,075.45	8,589.28	19,613.81	36,254.60	44	12,26
5399	Other Miscellaneous Services	10,000.00	3,224.00	13,224.00	1,620.00	6,075.40	8,787.00	(1,638.40)	112	29
	Services Totals	$334,555.00	$23,888.16	$358,443.16	$48,626.13	$32,122.23	$208,221.97	$118,098.96	67%	$166,20
	EXPENSE TOTALS	$531,013.00	$27,006.70	$558,019.70	$83,650.19	$46,753.21	$333,226.07	$178,040.42	68%	$245,60
	Department **344 - Community Events** Totals	($531,013.00)	($27,006.70)	($558,019.70)	($83,650.19)	($46,753.21)	($333,226.07)	($178,040.42)	68%	($245,608

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**448 - Service Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	108,680.00	.00	108,680.00	8,360.00	.00	70,870.00	37,810.00	65	64,54
5102	Wages-Staff	383,730.00	.00	383,730.00	29,602.54	.00	253,001.02	130,728.98	66	245,97
5105	Overtime	7,000.00	.00	7,000.00	63.96	.00	1,193.73	5,806.27	17	71
5106	Longevity	3,150.00	.00	3,150.00	.00	.00	.00	3,150.00	0	
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	30,00
5151	PERS Contribution	70,358.00	.00	70,358.00	5,175.81	.00	45,171.35	25,186.65	64	43,24
5161	Group Insurance	162,332.00	.00	162,332.00	13,236.96	15,030.81	108,470.09	38,831.10	76	116,45
5166	Medicare	7,287.00	.00	7,287.00	524.90	.00	4,488.32	2,798.68	62	4,29
	Personal Services Totals	$772,537.00	$0.00	$772,537.00	$56,964.17	$15,030.81	$513,194.51	$244,311.68	68%	$505,22
Supplies										
5201	Office Supplies	2,500.00	.00	2,500.00	616.31	508.63	1,397.85	593.52	76	79
5203	Computer Supplies	1,250.00	.00	1,250.00	274.36	25.64	274.36	950.00	24	68
5213	Repair and Maintenance Supplies	20,000.00	368.74	20,368.74	821.47	7,165.82	9,034.00	4,168.92	80	9,60
5251	MV Gas and Oil	1,800.00	67.87	1,867.87	53.31	700.94	1,016.93	150.00	92	35
5259	Operating Materials and Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	16
	Supplies Totals	$26,050.00	$436.61	$26,486.61	$1,765.45	$8,401.03	$11,723.14	$6,362.44	76%	$11,59
Services										
5301	Boards/Commissions	250.00	.00	250.00	.00	.00	.00	250.00	0	
5302	Street Lighting	275,000.00	13,480.00	288,480.00	12,357.39	127,831.18	102,148.82	58,500.00	80	135,26
5303	Community Events	45,000.00	.00	45,000.00	.00	262.50	37,518.00	7,219.50	84	29,80
5311	Utilities	1,600.00	123.33	1,723.33	56.47	1,068.01	655.32	.00	100	59
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	250.00	.00	250.00	195.00	.00	470.00	(220.00)	188	44
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	150,000.00	35,942.38	185,942.38	268.38	102,655.53	14,104.34	69,182.51	63	65,97
5339	Misc Contract Services	120,000.00	42,613.24	162,613.24	3,280.09	43,568.75	52,673.55	66,370.94	59	24,97
5362	Equipment Maintenance	4,500.00	192.99	4,692.99	.00	1,385.03	2,837.04	470.92	90	2,81
5367	Streetscape Maintenance	50,000.00	200.00	50,200.00	.00	200.00	.00	50,000.00	0	14,77
5374	Emergency Management Services	45,000.00	.00	45,000.00	.00	467.08	39,532.92	5,000.00	89	37,02
5391	Postage	750.00	.00	750.00	57.81	.00	283.95	466.05	38	37
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5396	Uniform Cleaning/Repairs	200.00	.00	200.00	.00	.00	.00	200.00	0	
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	890.06	617.94	492.00	75	80
5398	Tree/Grass Service	31,000.00	.00	31,000.00	1,807.50	11,231.50	27,268.50	(7,500.00)	124	10,86
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **110 - General Fund**										
Department **448 - Service Department**										
	EXPENSE									
	Services Totals	$730,650.00	$92,551.94	$823,201.94	$18,022.64	$289,559.64	$278,110.38	$255,531.92	69%	$323,72
Transfers/Other										
5514	Refunds-Miscellaneous	.00	.00	.00	.00	.00	40.00	(40.00)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$40.00	($40.00)	+++	$0
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	5,00
	Capital Purchases Totals	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%	$5,00
	EXPENSE TOTALS	$1,534,237.00	$92,988.55	$1,627,225.55	$76,752.26	$312,991.48	$803,068.03	$511,166.04	69%	$845,55
	Department **448 - Service Department** Totals	($1,534,237.00)	($92,988.55)	($1,627,225.55)	($76,752.26)	($312,991.48)	($803,068.03)	($511,166.04)	69%	($845,552

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**479 - Building Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	95,000.00	.00	95,000.00	7,308.00	.00	62,291.00	32,709.00	66	
5102	Wages-Staff	377,305.00	.00	377,305.00	21,992.01	.00	207,462.97	169,842.03	55	194,47
5105	Overtime	.00	.00	.00	266.45	.00	757.60	(757.60)	+++	12
5106	Longevity	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	24,000.00	6,000.00	80	16,00
5151	PERS Contribution	66,291.00	.00	66,291.00	3,960.02	.00	38,230.58	28,060.42	58	26,86
5161	Group Insurance	162,146.00	.00	162,146.00	8,957.44	16,917.18	85,717.44	59,511.38	63	62,75
5166	Medicare	6,866.00	.00	6,866.00	407.07	.00	3,713.65	3,152.35	54	2,71
	Personal Services Totals	$738,808.00	$0.00	$738,808.00	$42,890.99	$16,917.18	$422,173.24	$299,717.58	59%	$302,93
Supplies										
5201	Office Supplies	2,500.00	127.70	2,627.70	31.27	1,014.51	613.19	1,000.00	62	49
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5241	Uniforms-Purchased	3,500.00	14.00	3,514.00	.00	500.00	14.00	3,000.00	15	48
5251	MV Gas and Oil	6,000.00	334.27	6,334.27	378.95	2,611.41	3,722.86	.00	100	2,84
	Supplies Totals	$13,500.00	$475.97	$13,975.97	$410.22	$4,125.92	$4,350.05	$5,500.00	61%	$3,82
Services										
5311	Utilities	6,000.00	305.88	6,305.88	.00	1,827.63	1,478.21	3,000.04	52	1,39
5321	Professional Training	3,500.00	219.00	3,719.00	.00	1,018.00	701.00	2,000.00	46	3,22
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5323	Publications	1,000.00	349.95	1,349.95	.00	.00	349.95	1,000.00	26	23
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	90.00	410.00	1,000.00	33	77
5325	Educational Assistance	1,000.00	.00	1,000.00	249.50	250.50	249.50	500.00	50	
5331	Engineering/Architecture	2,000.00	.00	2,000.00	.00	2,062.50	.00	(62.50)	103	
5339	Misc Contract Services	55,000.00	2,182.50	57,182.50	3,290.00	24,771.00	17,407.50	15,004.00	74	31,16
5362	Equipment Maintenance	7,000.00	.00	7,000.00	620.21	3,732.12	3,267.88	.00	100	4,01
5366	Computer Maintenance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5376	County Health Services	60,000.00	3,780.00	63,780.00	4,362.00	15,252.00	18,528.00	30,000.00	53	9,93
5391	Postage	2,500.00	.00	2,500.00	99.42	.00	1,040.24	1,459.76	42	1,61
5395	Printing/Advertising	3,500.00	.00	3,500.00	.00	783.84	716.16	2,000.00	43	68
	Services Totals	$151,000.00	$6,837.33	$157,837.33	$8,621.13	$49,787.59	$44,148.44	$63,901.30	60%	$53,03
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	200.00	.00	200.00	(200.00)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$200.00	$0.00	$200.00	($200.00)	+++	$
Capital Purchases										
5632	Motor Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
	Capital Purchases Totals	$40,000.00	$0.00	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%	$
	EXPENSE TOTALS	$943,308.00	$7,313.30	$950,621.30	$52,122.34	$70,830.69	$470,871.73	$408,918.88	57%	$359,79

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
	Department **479 - Building Department** Totals	($943,308.00)	($7,313.30)	($950,621.30)	($52,122.34)	($70,830.69)	($470,871.73)	($408,918.88)	57%	($359,791

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **522 - Mayor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,802.00	.00	97,802.00	7,523.24	.00	63,947.54	33,854.46	65	63,94
5102	Wages-Staff	148,809.00	.00	148,809.00	4,392.01	.00	37,332.11	111,476.89	25	37,26
5104	Wages-Part time	7,000.00	.00	7,000.00	2,663.00	.00	13,021.75	(6,021.75)	186	4,28
5105	Overtime	.00	.00	.00	158.28	.00	158.28	(158.28)	+++	25
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	6,000.00	4,000.00	60	6,00
5151	PERS Contribution	35,506.00	.00	35,506.00	1,869.71	.00	15,639.13	19,866.87	44	14,45
5161	Group Insurance	52,575.00	.00	52,575.00	2,521.01	3,072.24	20,491.23	29,011.53	45	22,14
5166	Medicare	3,677.00	.00	3,677.00	209.36	.00	1,623.03	2,053.97	44	1,49
	Personal Services Totals	$355,369.00	$0.00	$355,369.00	$19,336.61	$3,072.24	$158,213.07	$194,083.69	45%	$149,86
Supplies										
5201	Office Supplies	800.00	.00	800.00	.00	200.00	377.22	222.78	72	11
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	9
	Supplies Totals	$1,050.00	$0.00	$1,050.00	$0.00	$200.00	$377.22	$472.78	55%	$21
Services										
5311	Utilities	800.00	81.47	881.47	.00	555.64	325.83	.00	100	29
5322	Conference/Reimb	1,000.00	25.00	1,025.00	.00	208.87	461.13	355.00	65	32
5323	Publications	.00	.00	.00	.00	84.01	115.99	(200.00)	+++	
5324	Professional Association Dues	1,750.00	.00	1,750.00	150.00	.00	5,535.00	(3,785.00)	316	1,40
5332	Legal Services	30,000.00	16,135.85	46,135.85	250.00	10,239.40	28,396.45	7,500.00	84	4,55
5339	Misc Contract Services	6,000.00	3,000.00	9,000.00	14.99	8,257.57	4,932.43	(4,190.00)	147	
5391	Postage	500.00	.00	500.00	4.23	.00	299.52	200.48	60	9
5399	Other Miscellaneous Services	1,500.00	251.34	1,751.34	93.20	6.80	1,357.15	387.39	78	2,05
	Services Totals	$41,550.00	$19,493.66	$61,043.66	$512.42	$19,352.29	$41,423.50	$267.87	100%	$8,72
	EXPENSE TOTALS	$397,969.00	$19,493.66	$417,462.66	$19,849.03	$22,624.53	$200,013.79	$194,824.34	53%	$158,80
	Department **522 - Mayor** Totals	($397,969.00)	($19,493.66)	($417,462.66)	($19,849.03)	($22,624.53)	($200,013.79)	($194,824.34)	53%	($158,808

Departmental Budget-August, 2022

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	60,572.00	.00	60,572.00	4,520.88	.00	38,648.86	21,923.14	64	36,49
5151	PERS Contribution	8,480.00	.00	8,480.00	666.55	.00	5,381.47	3,098.53	63	5,04
5166	Medicare	878.00	.00	878.00	65.56	.00	560.42	317.58	64	52
	Personal Services Totals	$69,930.00	$0.00	$69,930.00	$5,252.99	$0.00	$44,590.75	$25,339.25	64%	$42,06
Supplies										
5201	Office Supplies	1,700.00	1,099.00	2,799.00	55.75	322.74	1,550.41	925.85	67	3,47
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	1,300.00	.00	1,300.00	.00	.00	91.54	1,208.46	7	
	Supplies Totals	$4,000.00	$1,099.00	$5,099.00	$55.75	$322.74	$1,641.95	$3,134.31	39%	$3,47
Services										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5332	Legal Services	7,000.00	.00	7,000.00	.00	2,000.00	.00	5,000.00	29	15
5336	Medical Services/Physical Exams	12,000.00	.00	12,000.00	82.00	11,371.00	5,828.00	(5,199.00)	143	5,77
5339	Misc Contract Services	10,000.00	.00	10,000.00	5,911.40	3,151.92	8,283.08	(1,435.00)	114	2,65
5391	Postage	200.00	.00	200.00	.00	100.00	55.03	44.97	78	4
5395	Printing/Advertising	5,000.00	81.00	5,081.00	.00	672.00	409.00	4,000.00	21	93
	Services Totals	$34,800.00	$81.00	$34,881.00	$5,993.40	$17,294.92	$14,575.11	$3,010.97	91%	$9,56
	EXPENSE TOTALS	$108,730.00	$1,180.00	$109,910.00	$11,302.14	$17,617.66	$60,807.81	$31,484.53	71%	$55,10
	Department **534 - Civil Service Commission** Totals	($108,730.00)	($1,180.00)	($109,910.00)	($11,302.14)	($17,617.66)	($60,807.81)	($31,484.53)	71%	($55,103

Departmental Budget-August, 2022

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **545 - City Auditor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	90,769.00	.00	90,769.00	6,789.94	.00	58,964.49	31,804.51	65	58,96
5102	Wages-Staff	161,876.00	.00	161,876.00	12,259.20	.00	105,427.37	56,448.63	65	108,12
5104	Wages-Part time	46,529.00	.00	46,529.00	3,732.11	.00	30,792.28	15,736.72	66	29,79
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5106	Longevity	1,150.00	.00	1,150.00	.00	.00	550.00	600.00	48	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(527
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	41,275.00	.00	41,275.00	3,094.47	.00	26,717.93	14,557.07	65	26,81
5161	Group Insurance	24,300.00	.00	24,300.00	1,898.40	2,439.91	16,340.32	5,519.77	77	17,56
5166	Medicare	4,384.00	.00	4,384.00	325.23	.00	2,794.88	1,589.12	64	2,71
	Personal Services Totals	$376,283.00	$0.00	$376,283.00	$28,099.35	$2,439.91	$245,587.27	$128,255.82	66%	$247,46
Supplies										
5201	Office Supplies	2,000.00	173.54	2,173.54	156.70	434.98	913.57	824.99	62	56
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	238.02	261.98	1,500.00	25	
	Supplies Totals	$4,000.00	$173.54	$4,173.54	$156.70	$673.00	$1,175.55	$2,324.99	44%	$56
Services										
5321	Professional Training	2,400.00	.00	2,400.00	.00	2,365.00	35.00	.00	100	
5322	Conference/Reimb	6,300.00	.00	6,300.00	.00	.00	4,823.71	1,476.29	77	35
5324	Professional Association Dues	1,300.00	80.00	1,380.00	.00	482.00	535.00	363.00	74	58
5333	Outside Professional Services	49,000.00	7,500.00	56,500.00	9,000.00	21,500.00	35,000.00	.00	100	37,40
5339	Misc Contract Services	29,000.00	999.40	29,999.40	978.40	19,325.53	10,673.87	.00	100	14,84
5362	Equipment Maintenance	1,500.00	.00	1,500.00	69.96	881.37	618.63	.00	100	54
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	2,500.00	.00	(500.00)	125	
5391	Postage	2,500.00	.00	2,500.00	118.23	.00	1,111.64	1,388.36	44	1,12
5395	Printing/Advertising	2,000.00	298.20	2,298.20	.00	200.00	298.20	1,800.00	22	4
5399	Other Miscellaneous Services	15,000.00	.00	15,000.00	1,024.55	230.00	5,016.59	9,753.41	35	4,93
	Services Totals	$111,000.00	$8,877.60	$119,877.60	$11,191.14	$47,483.90	$58,112.64	$14,281.06	88%	$59,83
	EXPENSE TOTALS	$491,283.00	$9,051.14	$500,334.14	$39,447.19	$50,596.81	$304,875.46	$144,861.87	71%	$307,85
	Department **545 - City Auditor** Totals	($491,283.00)	($9,051.14)	($500,334.14)	($39,447.19)	($50,596.81)	($304,875.46)	($144,861.87)	71%	($307,858

Departmental Budget-August, 2022

Fiscal Year to Date 08/31/22

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **554 - City Attorney**										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	100,302.00	.00	100,302.00	7,523.24	.00	65,197.54	35,104.46	65	65,19
5102	Wages-Staff	267,515.00	.00	267,515.00	20,135.40	.00	160,014.78	107,500.22	60	167,90
5104	Wages-Part time	72,056.00	.00	72,056.00	5,542.80	.00	47,060.50	24,995.50	65	45,27
5105	Overtime	.00	.00	.00	11.79	.00	11.79	(11.79)	+++	
5106	Longevity	1,100.00	.00	1,100.00	.00	.00	550.00	550.00	50	55
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(357
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	16,000.00	.00	100	15,66
5151	PERS Contribution	61,386.00	.00	61,386.00	4,423.51	.00	38,914.62	22,471.38	63	37,81
5161	Group Insurance	84,318.00	.00	84,318.00	6,828.01	7,917.26	56,425.52	19,975.22	76	58,13
5166	Medicare	6,394.00	.00	6,394.00	467.00	.00	3,829.97	2,564.03	60	3,92
	Personal Services Totals	$609,071.00	$0.00	$609,071.00	$44,931.75	$7,917.26	$388,004.72	$213,149.02	65%	$394,11
Supplies										
5201	Office Supplies	5,500.00	373.37	5,873.37	.00	2,011.89	2,951.48	910.00	85	3,35
5203	Computer Supplies	400.00	.00	400.00	.00	794.92	285.08	(680.00)	270	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$6,400.00	$373.37	$6,773.37	$0.00	$2,806.81	$3,236.56	$730.00	89%	$3,35
Services										
5311	Utilities	300.00	40.75	340.75	.00	.00	40.75	300.00	12	58
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	550.00	1,950.00	22	90
5322	Conference/Reimb	1,200.00	.00	1,200.00	.00	2,456.00	1,044.00	(2,300.00)	292	42
5323	Publications	7,200.00	445.00	7,645.00	445.00	2,225.00	3,560.00	1,860.00	76	4,99
5324	Professional Association Dues	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	1,11
5332	Legal Services	40,000.00	3,750.00	43,750.00	.00	7,450.00	14,300.00	22,000.00	50	13,93
5333	Outside Professional Services	14,000.00	.00	14,000.00	416.67	11,967.15	2,916.69	(883.84)	106	12,80
5337	Public Defender	10,000.00	.00	10,000.00	.00	4,264.00	1,282.90	4,453.10	55	3,37
5339	Misc Contract Services	39,100.00	.00	39,100.00	600.00	3,440.00	6,210.00	29,450.00	25	17,79
5341	Court Costs and Fees	500.00	.00	500.00	.00	.00	46.00	454.00	9	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	1,000.00	.00	1,000.00	101.73	.00	833.91	166.09	83	66
5399	Other Miscellaneous Services	3,000.00	13.00	3,013.00	65.95	330.00	617.95	2,065.05	31	1,46
	Services Totals	$122,250.00	$4,248.75	$126,498.75	$1,629.35	$32,132.15	$31,402.20	$62,964.40	50%	$58,05
	EXPENSE TOTALS	$737,721.00	$4,622.12	$742,343.12	$46,561.10	$42,856.22	$422,643.48	$276,843.42	63%	$455,52
	Department **554 - City Attorney** Totals	($737,721.00)	($4,622.12)	($742,343.12)	($46,561.10)	($42,856.22)	($422,643.48)	($276,843.42)	63%	($455,527

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **571 - City Council**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	65,336.00	.00	65,336.00	5,430.67	.00	43,445.36	21,890.64	66	42,561
5102	Wages-Staff	75,005.00	.00	75,005.00	5,769.60	.00	48,947.60	26,057.40	65	45,80
5104	Wages-Part time	10,978.00	.00	10,978.00	1,654.57	.00	7,029.80	3,948.20	64	9,72
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	21,185.00	.00	21,185.00	1,863.22	.00	13,683.84	7,501.16	65	13,79
5161	Group Insurance	9,375.00	.00	9,375.00	735.03	990.40	6,278.80	2,105.80	78	6,67
5166	Medicare	2,194.00	.00	2,194.00	182.68	.00	1,407.85	786.15	64	1,40
	Personal Services Totals	$186,073.00	$0.00	$186,073.00	$15,635.77	$990.40	$122,793.25	$62,289.35	67%	$121,96
Supplies										
5201	Office Supplies	2,000.00	118.83	2,118.83	125.00	845.43	773.40	500.00	76	1,22
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$2,500.00	$118.83	$2,618.83	$125.00	$845.43	$773.40	$1,000.00	62%	$1,22
Services										
5321	Professional Training	2,500.00	.00	2,500.00	.00	850.00	479.40	1,170.60	53	1,46
5322	Conference/Reimb	3,500.00	.00	3,500.00	.00	250.00	1,050.00	2,200.00	37	2,02
5324	Professional Association Dues	500.00	.00	500.00	215.00	180.00	480.00	(160.00)	132	44
5339	Misc Contract Services	40,000.00	6,517.55	46,517.55	510.00	14,877.14	16,801.98	14,838.43	68	22,75
5391	Postage	200.00	.00	200.00	14.73	.00	19.41	180.59	10	6
5395	Printing/Advertising	3,000.00	82.91	3,082.91	.00	1,104.58	978.33	1,000.00	68	1,31
5399	Other Miscellaneous Services	3,500.00	.00	3,500.00	.00	94.91	73.09	3,332.00	5	
	Services Totals	$53,200.00	$6,600.46	$59,800.46	$739.73	$17,356.63	$19,882.21	$22,561.62	62%	$28,07
	EXPENSE TOTALS	$241,773.00	$6,719.29	$248,492.29	$16,500.50	$19,192.46	$143,448.86	$85,850.97	65%	$151,27
	Department **571 - City Council** Totals	($241,773.00)	($6,719.29)	($248,492.29)	($16,500.50)	($19,192.46)	($143,448.86)	($85,850.97)	65%	($151,270

Departmental Budget-August, 2022

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**580 - Development Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	95,909.00	.00	95,909.00	7,308.80	.00	63,374.80	32,534.20	66	62,65
5102	Wages-Staff	132,702.00	(35,000.00)	97,702.00	4,480.00	.00	69,735.86	27,966.14	71	85,93
5104	Wages-Part time	7,000.00	.00	7,000.00	1,339.89	.00	4,326.84	2,673.16	62	3,41
5105	Overtime	.00	.00	.00	231.00	.00	231.00	(231.00)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(150
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	6,000.00	6,000.00	50	10,00
5151	PERS Contribution	32,986.00	.00	32,986.00	1,802.11	.00	17,906.45	15,079.55	54	21,02
5161	Group Insurance	65,492.00	.00	65,492.00	1,785.99	11,010.85	17,021.40	37,459.75	43	38,39
5166	Medicare	3,416.00	.00	3,416.00	189.88	.00	1,957.51	1,458.49	57	2,12
	Personal Services Totals	$349,505.00	($35,000.00)	$314,505.00	$17,137.67	$11,010.85	$180,553.86	$122,940.29	61%	$223,39
Supplies										
5201	Office Supplies	3,000.00	50.00	3,050.00	51.42	276.97	280.38	2,492.65	18	1,62
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
5241	Uniforms-Purchased	500.00	.00	500.00	.00	500.00	174.00	(174.00)	135	
	Supplies Totals	$3,750.00	$50.00	$3,800.00	$51.42	$776.97	$454.38	$2,568.65	32%	$1,62
Services										
5301	Boards/Commissions	3,500.00	.00	3,500.00	4,171.80	7,633.70	6,469.98	(10,603.68)	403	1,99
5311	Utilities	2,200.00	81.47	2,281.47	.00	1,055.64	325.83	900.00	61	60
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	1,010.00	990.00	50	7
5322	Conference/Reimb	5,000.00	.00	5,000.00	.00	100.00	.00	4,900.00	2	
5323	Publications	2,000.00	.00	2,000.00	.00	100.00	80.00	1,820.00	9	29
5324	Professional Association Dues	3,000.00	.00	3,000.00	.00	801.00	11,108.00	(8,909.00)	397	1,33
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	.00	3,029.75	470.25	87	
5331	Engineering/Architecture	100,000.00	82,496.04	182,496.04	4,360.00	76,563.13	40,932.91	65,000.00	64	38,06
5332	Legal Services	20,000.00	7,566.50	27,566.50	232.50	22,216.17	5,350.33	.00	100	8,50
5339	Misc Contract Services	60,000.00	2,120.00	62,120.00	2,780.86	29,783.42	12,926.58	19,410.00	69	40,49
5391	Postage	500.00	.00	500.00	10.17	.00	92.03	407.97	18	11
5395	Printing/Advertising	4,000.00	52.00	4,052.00	.00	.00	54.53	3,997.47	1	
5399	Other Miscellaneous Services	1,000.00	3,650.00	4,650.00	.00	3,150.00	1,300.00	200.00	96	31
	Services Totals	$206,700.00	$95,966.01	$302,666.01	$11,555.33	$141,403.06	$82,679.94	$78,583.01	74%	$91,80
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	.00	.00	.00	.00	+++	10
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$10
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	604.00	4,396.00	12	
	Capital Purchases Totals	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$604.00	$4,396.00	12%	$
	EXPENSE TOTALS	$564,955.00	$61,016.01	$625,971.01	$28,744.42	$153,190.88	$264,292.18	$208,487.95	67%	$316,91

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
	Department **580 - Development Department** Totals	($564,955.00)	($61,016.01)	($625,971.01)	($28,744.42)	($153,190.88)	($264,292.18)	($208,487.95)	67%	($316,917

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **582 - Human Resources Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	101,152.00	.00	101,152.00	7,780.80	.00	65,960.00	35,192.00	65	60,07
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	60
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	14,245.00	.00	14,245.00	1,089.32	.00	9,219.44	5,025.56	65	8,45
5161	Group Insurance	9,267.00	.00	9,267.00	735.02	1,047.98	6,385.20	1,833.82	80	6,82
5166	Medicare	1,475.00	.00	1,475.00	111.30	.00	952.23	522.77	65	86
	Personal Services Totals	$128,739.00	$0.00	$128,739.00	$9,716.44	$1,047.98	$85,116.87	$42,574.15	67%	$78,81
Supplies										
5201	Office Supplies	750.00	.00	750.00	.00	262.23	187.77	300.00	60	79
5203	Computer Supplies	750.00	.00	750.00	.00	21.03	78.97	650.00	13	12
5208	OSHA Supplies	18,000.00	589.95	18,589.95	1,731.69	683.83	9,742.31	8,163.81	56	11,04
	Supplies Totals	$19,500.00	$589.95	$20,089.95	$1,731.69	$967.09	$10,009.05	$9,113.81	55%	$11,96
Services										
5321	Professional Training	1,500.00	.00	1,500.00	.00	519.67	205.33	775.00	48	
5322	Conference/Reimb	.00	.00	.00	.00	175.00	.00	(175.00)	+++	
5323	Publications	800.00	.00	800.00	.00	.00	703.80	96.20	88	71
5324	Professional Association Dues	600.00	.00	600.00	.00	.00	444.00	156.00	74	21
5336	Medical Services/Physical Exams	5,000.00	.00	5,000.00	.00	566.00	856.00	3,578.00	28	62
5339	Misc Contract Services	6,500.00	.00	6,500.00	.00	2,605.00	8,533.88	(4,638.88)	171	6,23
5391	Postage	200.00	.00	200.00	15.93	.00	52.12	147.88	26	5
5399	Other Miscellaneous Services	30,000.00	641.90	30,641.90	901.30	2,037.58	9,604.52	18,999.80	38	12,35
	Services Totals	$44,600.00	$641.90	$45,241.90	$917.23	$5,903.25	$20,399.65	$18,939.00	58%	$20,21
	EXPENSE TOTALS	$192,839.00	$1,231.85	$194,070.85	$12,365.36	$7,918.32	$115,525.57	$70,626.96	64%	$110,99
	Department **582 - Human Resources Department** Totals	($192,839.00)	($1,231.85)	($194,070.85)	($12,365.36)	($7,918.32)	($115,525.57)	($70,626.96)	64%	($110,991

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **584 - Computer Department**										
	EXPENSE									
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	199.80	50.20	.00	100	23
5203	Computer Supplies	12,750.00	5,986.82	18,736.82	471.45	7,427.99	11,308.83	.00	100	1,62
	Supplies Totals	$13,000.00	$5,986.82	$18,986.82	$471.45	$7,627.79	$11,359.03	$0.00	100%	$1,85
Services										
5339	Misc Contract Services	161,000.00	18,693.55	179,693.55	.00	46,771.25	132,922.30	.00	100	112,35
5366	Computer Maintenance	513,354.00	(41,000.00)	472,354.00	5,236.18	235,465.86	187,793.74	49,094.40	90	172,28
	Services Totals	$674,354.00	($22,306.45)	$652,047.55	$5,236.18	$282,237.11	$320,716.04	$49,094.40	92%	$284,63
Capital Purchases										
5639	Other Equipment	143,000.00	39,214.68	182,214.68	2,961.33	60,165.55	81,049.13	41,000.00	77	37,32
	Capital Purchases Totals	$143,000.00	$39,214.68	$182,214.68	$2,961.33	$60,165.55	$81,049.13	$41,000.00	77%	$37,32
	EXPENSE TOTALS	$830,354.00	$22,895.05	$853,249.05	$8,668.96	$350,030.45	$413,124.20	$90,094.40	89%	$323,81
	Department **584 - Computer Department** Totals	($830,354.00)	($22,895.05)	($853,249.05)	($8,668.96)	($350,030.45)	($413,124.20)	($90,094.40)	89%	($323,817

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **593 - Clerk of Courts**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	82,090.00	.00	82,090.00	6,123.22	.00	53,252.57	28,837.43	65	51,73
5102	Wages-Staff	102,555.00	.00	102,555.00	7,697.60	.00	66,641.67	35,913.33	65	66,02
5104	Wages-Part time	33,065.00	.00	33,065.00	2,544.00	.00	19,703.82	13,361.18	60	21,12
5105	Overtime	.00	.00	.00	20.41	.00	20.41	(20.41)	+++	
5106	Longevity	1,700.00	.00	1,700.00	.00	.00	1,100.00	600.00	65	55
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,00
5151	PERS Contribution	30,017.00	.00	30,017.00	2,245.44	.00	19,248.64	10,768.36	64	19,53
5161	Group Insurance	43,894.00	.00	43,894.00	3,684.38	5,313.54	30,629.77	7,950.69	82	32,94
5166	Medicare	3,181.00	.00	3,181.00	230.56	.00	1,982.94	1,198.06	62	1,96
	Personal Services Totals	$304,502.00	$0.00	$304,502.00	$22,545.61	$5,313.54	$200,579.82	$98,608.64	68%	$201,87
Supplies										
5201	Office Supplies	2,600.00	17.39	2,617.39	462.49	1,992.29	1,452.99	(827.89)	132	75
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
	Supplies Totals	$4,600.00	$17.39	$4,617.39	$462.49	$1,992.29	$1,452.99	$1,172.11	75%	$75
Services										
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	60
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	500.00	.00	500.00	.00	400.00	.00	100.00	80	7
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	.00	500.00	0	58
5332	Legal Services	76,000.00	9,000.00	85,000.00	5,000.00	27,000.00	39,000.00	19,000.00	78	35,00
5339	Misc Contract Services	1,500.00	105.05	1,605.05	7.65	1,547.40	357.65	(300.00)	119	50
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	7,303.00	7,697.00	10,000.00	60	5,78
5391	Postage	2,000.00	.00	2,000.00	115.58	.00	634.33	1,365.67	32	59
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	
5399	Other Miscellaneous Services	2,545.00	45.00	2,590.00	.00	730.00	421.79	1,438.21	44	54
	Services Totals	$111,145.00	$9,150.05	$120,295.05	$5,123.23	$37,580.40	$48,110.77	$34,603.88	71%	$43,68
Capital Purchases										
5631	Furniture and Fixtures	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	
	Capital Purchases Totals	$6,500.00	$0.00	$6,500.00	$0.00	$0.00	$0.00	$6,500.00	0%	$
	EXPENSE TOTALS	$426,747.00	$9,167.44	$435,914.44	$28,131.33	$44,886.23	$250,143.58	$140,884.63	68%	$246,30
	Department **593 - Clerk of Courts** Totals	($426,747.00)	($9,167.44)	($435,914.44)	($28,131.33)	($44,886.23)	($250,143.58)	($140,884.63)	68%	($246,306

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **110 - General Fund**										
Department **595 - General and Administrative**										
	EXPENSE									
Personal Services										
5164	Workers Compensation	241,740.00	153,125.87	394,865.87	.00	.00	257,889.87	136,976.00	65	40,31
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	10,000.00	.00	15,000.00	40	7,02
	Personal Services Totals	$266,740.00	$153,125.87	$419,865.87	$0.00	$10,000.00	$257,889.87	$151,976.00	64%	$47,33
Supplies										
5201	Office Supplies	.00	.00	.00	.00	.00	(83.98)	83.98	+++	
5202	Photo Copy Supplies	7,000.00	399.90	7,399.90	419.90	960.50	2,439.40	4,000.00	46	2,28
	Supplies Totals	$7,000.00	$399.90	$7,399.90	$419.90	$960.50	$2,355.42	$4,083.98	45%	$2,28
Services										
5301	Boards/Commissions	40,000.00	693.97	40,693.97	847.37	3,731.87	5,962.10	31,000.00	24	14,34
5311	Utilities	235,000.00	6,239.26	241,239.26	13,112.35	72,378.49	104,358.77	64,502.00	73	89,68
5324	Professional Association Dues	30,000.00	.00	30,000.00	.00	6,135.15	22,782.45	1,082.40	96	20,22
5351	Liability Insurance Deductible	280,000.00	1,886.00	281,886.00	.00	800.00	50,639.70	230,446.30	18	31,08
5352	Motor Vehicle Insurance	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	
5353	Employee Fidelity Bond	3,000.00	.00	3,000.00	.00	1,301.00	.00	1,699.00	43	1,30
5361	Building Repair/Maintenance	65,000.00	7,374.25	72,374.25	4,505.00	10,518.75	28,070.03	33,785.47	53	23,56
5362	Equipment Maintenance	2,500.00	.00	2,500.00	501.35	721.89	1,278.11	500.00	80	37
5371	Election Expense	20,000.00	.00	20,000.00	7,700.63	.00	14,213.98	5,786.02	71	
5372	Delinquent Tax Advertising	750.00	.00	750.00	120.21	.00	192.76	557.24	26	18
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	2,208.30	.00	5,293.83	4,706.17	53	5,05
5391	Postage	3,000.00	482.64	3,482.64	(832.99)	4,534.72	999.69	(2,051.77)	159	(46
5394	Taxes/Assessments-City Property	55,000.00	.00	55,000.00	.00	.00	67,995.27	(12,995.27)	124	5,44
5399	Other Miscellaneous Services	10,000.00	600.00	10,600.00	.00	.00	600.00	10,000.00	6	60
	Services Totals	$849,250.00	$17,276.12	$866,526.12	$28,162.22	$100,121.87	$302,386.69	$464,017.56	46%	$191,81
Capital Purchases										
5639	Other Equipment	30,000.00	.00	30,000.00	726.40	7,188.80	5,811.20	17,000.00	43	6,24
	Capital Purchases Totals	$30,000.00	$0.00	$30,000.00	$726.40	$7,188.80	$5,811.20	$17,000.00	43%	$6,24
	EXPENSE TOTALS	$1,152,990.00	$170,801.89	$1,323,791.89	$29,308.52	$118,271.17	$568,443.18	$637,077.54	52%	$247,69
	Department **595 - General and Administrative** Totals	($1,152,990.00)	($170,801.89)	($1,323,791.89)	($29,308.52)	($118,271.17)	($568,443.18)	($637,077.54)	52%	($247,695

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**110 - General Fund**									
Department	**810 - Public Health and Welfare**									
	EXPENSE									
Services										
5376	County Health Services	350,898.00	.00	350,898.00	175,501.71	.00	351,003.42	(105.42)	100	343,974
	Services Totals	$350,898.00	$0.00	$350,898.00	$175,501.71	$0.00	$351,003.42	($105.42)	100%	$343,974
	EXPENSE TOTALS	$350,898.00	$0.00	$350,898.00	$175,501.71	$0.00	$351,003.42	($105.42)	100%	$343,974
	Department **810 - Public Health and Welfare** Totals	($350,898.00)	$0.00	($350,898.00)	($175,501.71)	$0.00	($351,003.42)	$105.42	100%	($343,974
	Fund **110 - General Fund** Totals	$25,580,605.00	$990,673.28	$26,571,278.28	$1,716,419.60	$2,569,291.54	$14,619,402.55	$9,382,584.19		$13,791,64

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **203 - Cares Act (CRF) Franklin Cty**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	161.99	161.99	.00	.00	161.99	.00	100	
	Transfers/Other Totals	$0.00	$161.99	$161.99	$0.00	$0.00	$161.99	$0.00	100%	$(
	EXPENSE TOTALS	$0.00	$161.99	$161.99	$0.00	$0.00	$161.99	$0.00	100%	$(
	Department **000 - General** Totals	$0.00	($161.99)	($161.99)	$0.00	$0.00	($161.99)	$0.00	100%	$(
	Fund **203 - Cares Act (CRF) Franklin Cty** Totals	$0.00	$161.99	$161.99	$0.00	$0.00	$161.99	$0.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**204 - Cares Act (CRF) Licking Cty**									
Department	**000 - General**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	42.09	42.09	.00	.00	42.09	.00	100	28,51(
	Transfers/Other Totals	$0.00	$42.09	$42.09	$0.00	$0.00	$42.09	$0.00	100%	$28,51(
	EXPENSE TOTALS	$0.00	$42.09	$42.09	$0.00	$0.00	$42.09	$0.00	100%	$28,51(
	Department **000 - General** Totals	$0.00	($42.09)	($42.09)	$0.00	$0.00	($42.09)	$0.00	100%	($28,516
	Fund **204 - Cares Act (CRF) Licking Cty** Totals	$0.00	$42.09	$42.09	$0.00	$0.00	$42.09	$0.00		$28,51(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **205 - Cares Act (CRF) Fairfield Cty**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	7.67	7.67	.00	.00	7.67	.00	100	
	Transfers/Other Totals	$0.00	$7.67	$7.67	$0.00	$0.00	$7.67	$0.00	100%	$(
	EXPENSE TOTALS	$0.00	$7.67	$7.67	$0.00	$0.00	$7.67	$0.00	100%	$(
	Department **000 - General** Totals	$0.00	($7.67)	($7.67)	$0.00	$0.00	($7.67)	$0.00	100%	$(
	Fund **205 - Cares Act (CRF) Fairfield Cty** Totals	$0.00	$7.67	$7.67	$0.00	$0.00	$7.67	$0.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **206 - American Rescue Plan Act**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	169,270.00	169,270.00	11,732.77	102,120.08	67,149.92	.00	100	
	Transfers/Other Totals	$0.00	$169,270.00	$169,270.00	$11,732.77	$102,120.08	$67,149.92	$0.00	100%	$(
Capital Purchases										
5659	Miscellaneous Infrastructure	.00	2,833,615.79	2,833,615.79	42,709.12	2,447,062.62	386,553.17	.00	100	
	Capital Purchases Totals	$0.00	$2,833,615.79	$2,833,615.79	$42,709.12	$2,447,062.62	$386,553.17	$0.00	100%	$(
	EXPENSE TOTALS	$0.00	$3,002,885.79	$3,002,885.79	$54,441.89	$2,549,182.70	$453,703.09	$0.00	100%	$(
	Department **000 - General** Totals	$0.00	($3,002,885.79)	($3,002,885.79)	($54,441.89)	($2,549,182.70)	($453,703.09)	$0.00	100%	$(
	Fund **206 - American Rescue Plan Act** Totals	$0.00	$3,002,885.79	$3,002,885.79	$54,441.89	$2,549,182.70	$453,703.09	$0.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **220 - Income Tax Fund**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5000	Contingency Reserve	.00	.00	.00	.00	3,766,413.59	.00	(3,766,413.59)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$3,766,413.59	$0.00	($3,766,413.59)	+++	$(
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$3,766,413.59	$0.00	($3,766,413.59)	+++	$(
	Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	($3,766,413.59)	$0.00	$3,766,413.59	+++	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**220 - Income Tax Fund**									
Department	**564 - Income Tax Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	94,502.00	.00	94,502.00	7,268.80	.00	61,698.42	32,803.58	65	91,61
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,33
5151	PERS Contribution	13,230.00	.00	13,230.00	1,017.64	.00	8,589.45	4,640.55	65	8,23
5161	Group Insurance	16,566.00	.00	16,566.00	1,785.99	2,229.31	14,773.20	(436.51)	103	12,25
5164	Workers Compensation	2,681.00	1,920.46	4,601.46	.00	.00	1,920.46	2,681.00	42	
5166	Medicare	1,370.00	.00	1,370.00	98.69	.00	837.59	532.41	61	25
	Personal Services Totals	$132,349.00	$1,920.46	$134,269.46	$10,171.12	$2,229.31	$91,819.12	$40,221.03	70%	$116,68
Supplies										
5201	Office Supplies	1,500.00	15.25	1,515.25	.00	500.00	15.25	1,000.00	34	11
5203	Computer Supplies	500.00	.00	500.00	.00	250.00	.00	250.00	50	7
	Supplies Totals	$2,000.00	$15.25	$2,015.25	$0.00	$750.00	$15.25	$1,250.00	38%	$19
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	268.46	356.54	375.00	62	
5323	Publications	200.00	.00	200.00	.00	.00	200.00	.00	100	
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	25.00	500.00	5	
5339	Misc Contract Services	75,000.00	.00	75,000.00	.00	407.64	14,660.36	59,932.00	20	
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	100.00	(25.00)	133	7
5362	Equipment Maintenance	425.00	.00	425.00	23.32	93.78	206.22	125.00	71	18
5373	Auditor/Treasurer Fees	200.00	.00	200.00	.00	.00	1.14	198.86	1	2
5379	Other Governmental Billings	10,000.00	.00	10,000.00	238.00	.00	2,612.97	7,387.03	26	2,77
5391	Postage	675.00	.00	675.00	2.34	32.10	117.91	524.99	22	2
5399	Other Miscellaneous Services	.00	.00	.00	.00	.00	(.04)	.04	+++	
	Services Totals	$88,600.00	$0.00	$88,600.00	$263.66	$801.98	$18,280.10	$69,517.92	22%	$3,07
Transfers/Other										
5519	Miscellaneous Costs	110,000.00	.00	110,000.00	(308.09)	.00	983.83	109,016.17	1	2,33
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	49,485.17	.00	54,758.54	745,241.46	7	249,77
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	.00	122,405.99	303,072.61	1,074,521.40	28	300,98
	Transfers/Other Totals	$2,410,000.00	$0.00	$2,410,000.00	$49,177.08	$122,405.99	$358,814.98	$1,928,779.03	20%	$553,09
	EXPENSE TOTALS	$2,632,949.00	$1,935.71	$2,634,884.71	$59,611.86	$126,187.28	$468,929.45	$2,039,767.98	23%	$673,05
	Department **564 - Income Tax Division** Totals	($2,632,949.00)	($1,935.71)	($2,634,884.71)	($59,611.86)	($126,187.28)	($468,929.45)	($2,039,767.98)	23%	($673,051
	Fund **220 - Income Tax Fund** Totals	$2,632,949.00	$1,935.71	$2,634,884.71	$59,611.86	$3,892,600.87	$468,929.45	($1,726,645.61)		$673,05

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	80,493.00	.00	80,493.00	6,192.00	.00	52,572.40	27,920.60	65	50,57
5102	Wages-Staff	404,255.00	.00	404,255.00	30,905.64	.00	266,361.23	137,893.77	66	256,54
5105	Overtime	28,000.00	25,000.00	53,000.00	.02	.00	20,747.33	32,252.67	39	24,97
5106	Longevity	3,550.00	.00	3,550.00	.00	.00	.00	3,550.00	0	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,363
5109	HSA Employer Funding	25,000.00	.00	25,000.00	.00	.00	25,000.00	.00	100	19,00
5151	PERS Contribution	71,932.00	.00	71,932.00	4,813.75	.00	45,741.43	26,190.57	64	45,34
5161	Group Insurance	134,548.00	.00	134,548.00	7,798.45	16,516.16	86,613.90	31,417.94	77	72,63
5164	Workers Compensation	14,646.00	7,628.98	22,274.98	.00	.00	7,628.98	14,646.00	34	
5166	Medicare	7,486.00	.00	7,486.00	516.74	.00	4,747.80	2,738.20	63	4,68
	Personal Services Totals	$769,910.00	$32,628.98	$802,538.98	$50,226.60	$16,516.16	$509,413.07	$276,609.75	66%	$472,38
Supplies										
5201	Office Supplies	3,500.00	142.07	3,642.07	96.46	1,310.01	1,032.06	1,300.00	64	1,57
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	800.00	.00	200.00	80	30
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	37.99	462.01	1,187.99	(150.00)	110	
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	89.98	752.33	1,247.67	.00	100	61
5251	MV Gas and Oil	36,000.00	2,859.05	38,859.05	2,167.25	13,308.50	25,477.53	73.02	100	17,16
5252	Aggregates	19,000.00	1,209.30	20,209.30	1,196.25	7,479.35	7,729.95	5,000.00	75	3,52
5253	Ice Control	140,000.00	.00	140,000.00	.00	5,000.00	47,681.26	87,318.74	38	9,16
5259	Operating Materials and Supplies	130,500.00	1,664.08	132,164.08	1,630.80	49,769.50	40,616.08	41,778.50	68	52,42
	Supplies Totals	$334,000.00	$5,874.50	$339,874.50	$5,218.73	$78,881.70	$124,972.54	$136,020.26	60%	$84,78
Services										
5311	Utilities	19,000.00	1,082.19	20,082.19	515.12	7,277.91	6,504.28	6,300.00	69	7,02
5313	Traffic Light Current	12,000.00	549.02	12,549.02	491.93	2,845.91	4,003.11	5,700.00	55	3,77
5321	Professional Training	500.00	.00	500.00	.00	90.00	.00	410.00	18	
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	160.00	.00	160.00	35.00	65.00	70.00	25.00	84	3
5331	Engineering/Architecture	15,000.00	10,500.00	25,500.00	.00	14,242.50	4,257.50	7,000.00	73	22
5339	Misc Contract Services	97,000.00	25.16	97,025.16	1,043.66	85,863.57	15,519.62	(4,358.03)	104	13,68
5351	Liability Insurance Deductible	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5352	Motor Vehicle Insurance	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	2,350.00	650.00	7,000.00	30	60
5365	Utility Line Repair/Maintenance	42,000.00	.00	42,000.00	.00	18,500.00	.00	23,500.00	44	28,17
5391	Postage	100.00	.00	100.00	.00	.00	6.93	93.07	7	[illegible]
5397	Uniform Rental	2,000.00	51.60	2,051.60	66.87	460.71	690.89	900.00	56	87
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	46.25	239.75	260.25	1,000.00	33	49

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
	Services Totals	$215,460.00	$12,207.97	$227,667.97	$2,198.83	$131,935.35	$31,962.58	$63,770.04	72%	$54,87
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	152,92
5633	Machinery and Equipment	15,000.00	22,375.00	37,375.00	.00	.00	17,457.48	19,917.52	47	
	Capital Purchases Totals	$15,000.00	$22,375.00	$37,375.00	$0.00	$0.00	$17,457.48	$19,917.52	47%	$152,92
	EXPENSE TOTALS	$1,334,370.00	$73,086.45	$1,407,456.45	$57,644.16	$227,333.21	$683,805.67	$496,317.57	65%	$764,97
	Department **268 - Street Department** Totals	($1,334,370.00)	($73,086.45)	($1,407,456.45)	($57,644.16)	($227,333.21)	($683,805.67)	($496,317.57)	65%	($764,976
	Fund **260 - Street Fund** Totals	$1,334,370.00	$73,086.45	$1,407,456.45	$57,644.16	$227,333.21	$683,805.67	$496,317.57		$764,97

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	55,000.00	.00	55,000.00	.00	.00	55,000.00	.00	100	39,39
5259	Operating Materials and Supplies	15,000.00	.00	15,000.00	.00	9,904.50	595.50	4,500.00	70	58
	Supplies Totals	$70,000.00	$0.00	$70,000.00	$0.00	$9,904.50	$55,595.50	$4,500.00	94%	$39,97
Services										
5313	Traffic Light Current	12,000.00	607.09	12,607.09	549.02	3,464.35	4,442.74	4,700.00	63	4,30
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	19,000.00	.00	19,000.00	.00	19,000.00	.00	.00	100	21,12
	Services Totals	$34,000.00	$607.09	$34,607.09	$549.02	$23,964.35	$4,442.74	$6,200.00	82%	$25,43
	EXPENSE TOTALS	$104,000.00	$607.09	$104,607.09	$549.02	$33,868.85	$60,038.24	$10,700.00	90%	$65,41
	Department **268 - Street Department** Totals	($104,000.00)	($607.09)	($104,607.09)	($549.02)	($33,868.85)	($60,038.24)	($10,700.00)	90%	($65,411
	Fund **270 - State Highway Fund** Totals	$104,000.00	$607.09	$104,607.09	$549.02	$33,868.85	$60,038.24	$10,700.00		$65,41

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **290 - Law Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	195,612.45	195,612.45	.00	.00	14,018.75	181,593.70	7	1,67
5921	Immobilization Expenses	.00	18,657.52	18,657.52	.00	.00	.00	18,657.52	0	
	Transfers/Other Totals	$0.00	$214,269.97	$214,269.97	$0.00	$0.00	$14,018.75	$200,251.22	7%	$1,67
	EXPENSE TOTALS	$0.00	$214,269.97	$214,269.97	$0.00	$0.00	$14,018.75	$200,251.22	7%	$1,67
	Department **111 - Police Division** Totals	$0.00	($214,269.97)	($214,269.97)	$0.00	$0.00	($14,018.75)	($200,251.22)	7%	($1,675
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$214,269.97	$214,269.97	$0.00	$0.00	$14,018.75	$200,251.22		$1,67

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **291 - Drug Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	46,583.74	46,583.74	.00	.00	6,495.00	40,088.74	14	
	Transfers/Other Totals	$0.00	$46,583.74	$46,583.74	$0.00	$0.00	$6,495.00	$40,088.74	14%	$(
	EXPENSE TOTALS	$0.00	$46,583.74	$46,583.74	$0.00	$0.00	$6,495.00	$40,088.74	14%	$(
	Department **111 - Police Division** Totals	$0.00	($46,583.74)	($46,583.74)	$0.00	$0.00	($6,495.00)	($40,088.74)	14%	$(
	Fund **291 - Drug Enforcement Fund** Totals	$0.00	$46,583.74	$46,583.74	$0.00	$0.00	$6,495.00	$40,088.74		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **292 - Safety Belt Program Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	EXPENSE TOTALS	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	Department **111 - Police Division** Totals	$0.00	($4,376.00)	($4,376.00)	$0.00	$0.00	$0.00	($4,376.00)	0%	$(
	Fund **292 - Safety Belt Program Fund** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**293 - DUI/Education/Enforcement Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	20,229.19	20,229.19	.00	.00	.00	20,229.19	0	
	Transfers/Other Totals	$0.00	$20,229.19	$20,229.19	$0.00	$0.00	$0.00	$20,229.19	0%	$(
	EXPENSE TOTALS	$0.00	$20,229.19	$20,229.19	$0.00	$0.00	$0.00	$20,229.19	0%	$(
	Department **111 - Police Division** Totals	$0.00	($20,229.19)	($20,229.19)	$0.00	$0.00	$0.00	($20,229.19)	0%	$(
	Fund **293 - DUI/Education/Enforcement Fund** Totals	$0.00	$20,229.19	$20,229.19	$0.00	$0.00	$0.00	$20,229.19		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **294 - Federal Forfeiture Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	2,044.91	2,044.91	.00	.00	.00	2,044.91	0	
	Transfers/Other Totals	$0.00	$2,044.91	$2,044.91	$0.00	$0.00	$0.00	$2,044.91	0%	$(
Capital Purchases										
5659	Miscellaneous Infrastructure	.00	150,000.00	150,000.00	.00	150,000.00	.00	.00	100	
	Capital Purchases Totals	$0.00	$150,000.00	$150,000.00	$0.00	$150,000.00	$0.00	$0.00	100%	$(
	EXPENSE TOTALS	$0.00	$152,044.91	$152,044.91	$0.00	$150,000.00	$0.00	$2,044.91	99%	$(
	Department **111 - Police Division** Totals	$0.00	($152,044.91)	($152,044.91)	$0.00	($150,000.00)	$0.00	($2,044.91)	99%	$(
	Fund **294 - Federal Forfeiture Fund** Totals	$0.00	$152,044.91	$152,044.91	$0.00	$150,000.00	$0.00	$2,044.91		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **295 - Law Enforcement Asst Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$(
	EXPENSE TOTALS	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$(
	Department **111 - Police Division** Totals	$0.00	($57,121.76)	($57,121.76)	$0.00	$0.00	$0.00	($57,121.76)	0%	$(
	Fund **295 - Law Enforcement Asst Fund** Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,179.26	.00	26,994.36	14,327.64	65	26,00
5102	Wages-Staff	270,769.00	.00	270,769.00	20,715.20	.00	177,083.71	93,685.29	65	172,08
5105	Overtime	15,400.00	.00	15,400.00	18.65	.00	1,090.77	14,309.23	7	13,05
5106	Longevity	2,575.00	.00	2,575.00	.00	.00	1,925.00	650.00	75	1,65
5109	HSA Employer Funding	17,000.00	.00	17,000.00	.00	.00	17,000.00	.00	100	17,00
5151	PERS Contribution	45,999.00	.00	45,999.00	3,454.70	.00	28,756.07	17,242.93	63	27,91
5161	Group Insurance	93,697.00	.00	93,697.00	7,623.85	13,902.46	62,637.83	17,156.71	82	68,62
5164	Workers Compensation	9,363.00	4,774.72	14,137.72	.00	.00	4,774.72	9,363.00	34	
5166	Medicare	4,786.00	.00	4,786.00	329.89	.00	2,859.70	1,926.30	60	2,91
	Personal Services Totals	$500,911.00	$4,774.72	$505,685.72	$35,321.55	$13,902.46	$323,122.16	$168,661.10	67%	$329,24
Supplies										
5201	Office Supplies	5,500.00	558.53	6,058.53	358.39	3,235.04	2,910.36	(86.87)	101	2,75
5203	Computer Supplies	7,500.00	.00	7,500.00	91.92	1,465.33	784.67	5,250.00	30	94
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	11,000.00	.00	(1,000.00)	110	
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	750.00	.00	2,750.00	21	36
5251	MV Gas and Oil	18,500.00	676.96	19,176.96	845.22	4,968.78	7,208.18	7,000.00	63	4,73
5252	Aggregates	41,000.00	301.68	41,301.68	2,358.45	15,552.37	27,549.31	(1,800.00)	104	22,21
5259	Operating Materials and Supplies	90,000.00	6,213.12	96,213.12	7,999.26	50,625.32	61,836.23	(16,248.43)	117	76,45
5263	Meters-Resale	20,000.00	5,192.05	25,192.05	.00	.00	5,192.05	20,000.00	21	
	Supplies Totals	$196,000.00	$12,942.34	$208,942.34	$11,653.24	$87,596.84	$105,480.80	$15,864.70	92%	$107,47
Services										
5311	Utilities	16,000.00	1,575.06	17,575.06	849.13	8,994.59	10,580.47	(2,000.00)	111	9,36
5321	Professional Training	3,800.00	.00	3,800.00	.00	.00	.00	3,800.00	0	
5322	Conference/Reimb	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	7
5323	Publications	250.00	.00	250.00	.00	681.00	3,819.00	(4,250.00)	1800	3,55
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	20,000.00	650.00	20,650.00	.00	8,387.50	2,262.50	10,000.00	52	3,05
5339	Misc Contract Services	50,000.00	426.62	50,426.62	2,423.38	12,410.56	18,004.09	20,011.97	60	10,74
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5362	Equipment Maintenance	8,000.00	.00	8,000.00	69.96	281.36	618.64	7,100.00	11	54
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	2,78
5365	Utility Line Repair/Maintenance	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	1,810.00	15,260.30	(4,570.30)	137	13,09

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Departmental Budget-August, 2022

Fiscal Year to Date 08/31/2

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5378	Columbus Contract	5,600,000.00	500,915.44	6,100,915.44	502,512.81	1,530,517.32	3,475,512.16	1,094,885.96	82	2,868,75
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5391	Postage	15,000.00	.00	15,000.00	44.81	2,500.00	330.12	12,169.88	19	4,84
5399	Other Miscellaneous Services	200,000.00	182.58	200,182.58	2,767.74	8,080.41	27,323.62	164,778.55	18	33,01
	Services Totals	$5,998,200.00	$503,749.70	$6,501,949.70	$508,667.83	$1,573,662.74	$3,553,710.90	$1,374,576.06	79%	$2,949,81
Capital Purchases										
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	.00	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	120,000.00	.00	130,000.00	48	12,49
5639	Other Equipment	75,000.00	150,000.00	225,000.00	14,700.00	123,000.00	147,000.00	(45,000.00)	120	
	Capital Purchases Totals	$563,500.00	$150,259.97	$713,759.97	$14,700.00	$402,055.44	$147,259.97	$164,444.56	77%	$12,49
	EXPENSE TOTALS	$7,258,611.00	$671,726.73	$7,930,337.73	$570,342.62	$2,077,217.48	$4,129,573.83	$1,723,546.42	78%	$3,399,02
	Department **735 - Water Division** Totals	($7,258,611.00)	($671,726.73)	($7,930,337.73)	($570,342.62)	($2,077,217.48)	($4,129,573.83)	($1,723,546.42)	78%	($3,399,025

Departmental Budget-August, 2022

Fiscal Year to Date 08/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	232,830.00	.00	232,830.00	.00	.00	41,105.45	191,724.55	18	39,89
5424	G. O. Bond-Interest	22,285.00	.00	22,285.00	.00	.00	11,449.38	10,835.62	51	15,66
	Debt Service Totals	$255,115.00	$0.00	$255,115.00	$0.00	$0.00	$52,554.83	$202,560.17	21%	$55,56
	EXPENSE TOTALS	$255,115.00	$0.00	$255,115.00	$0.00	$0.00	$52,554.83	$202,560.17	21%	$55,56
	Department **991 - Debt Service** Totals	($255,115.00)	$0.00	($255,115.00)	$0.00	$0.00	($52,554.83)	($202,560.17)	21%	($55,564
	Fund **710 - Water Fund** Totals	$7,513,726.00	$671,726.73	$8,185,452.73	$570,342.62	$2,077,217.48	$4,182,128.66	$1,926,106.59		$3,454,58

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,179.26	.00	26,994.28	14,327.72	65	26,00
5102	Wages-Staff	305,536.00	.00	305,536.00	23,311.50	.00	199,142.26	106,393.74	65	198,57
5105	Overtime	3,500.00	.00	3,500.00	490.57	.00	7,707.72	(4,207.72)	220	5,63
5106	Longevity	1,975.00	.00	1,975.00	.00	.00	1,425.00	550.00	72	1,10
5109	HSA Employer Funding	19,000.00	.00	19,000.00	.00	.00	19,000.00	.00	100	21,00
5151	PERS Contribution	48,977.00	.00	48,977.00	3,721.07	.00	32,774.76	16,202.24	67	33,95
5161	Group Insurance	101,836.00	.00	101,836.00	8,266.57	12,322.84	71,171.39	18,341.77	82	76,99
5164	Workers Compensation	9,995.00	5,426.62	15,421.62	.00	.00	5,426.62	9,995.00	35	
5166	Medicare	5,109.00	.00	5,109.00	369.69	.00	3,241.35	1,867.65	63	3,22
	Personal Services Totals	$537,250.00	$5,426.62	$542,676.62	$39,338.66	$12,322.84	$366,883.38	$163,470.40	70%	$366,50
Supplies										
5201	Office Supplies	5,500.00	41.33	5,541.33	358.40	3,234.97	2,679.67	(373.31)	107	2,75
5203	Computer Supplies	7,500.00	.00	7,500.00	91.93	1,465.27	784.73	5,250.00	30	94
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	11,000.00	.00	(8,500.00)	440	
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	750.00	.00	2,750.00	21	36
5251	MV Gas and Oil	18,500.00	676.94	19,176.94	845.22	4,968.77	7,208.20	6,999.97	63	4,73
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	34
5259	Operating Materials and Supplies	65,000.00	6,213.13	71,213.13	7,874.27	38,543.86	30,417.83	2,251.44	97	24,06
	Supplies Totals	$107,000.00	$6,931.40	$113,931.40	$9,169.82	$59,962.87	$41,090.43	$12,878.10	89%	$33,21
Services										
5311	Utilities	12,000.00	499.91	12,499.91	32.58	2,806.23	3,193.68	6,500.00	48	2,31
5321	Professional Training	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	7
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	20,000.00	.00	20,000.00	.00	9,062.50	937.50	10,000.00	50	
5339	Misc Contract Services	45,000.00	426.62	45,426.62	2,423.38	9,885.57	14,379.07	21,161.98	53	11,50
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	69.96	281.36	618.64	2,100.00	30	54
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	2,78
5365	Utility Line Repair/Maintenance	115,000.00	131,457.71	246,457.71	15,354.00	100,665.12	118,582.59	27,210.00	89	45,28
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	.00	14,670.29	329.71	98	12,50
5378	Columbus Contract	5,500,000.00	679,530.57	6,179,530.57	379,150.12	1,507,770.03	3,696,646.50	975,114.04	84	3,538,49
5391	Postage	12,000.00	.00	12,000.00	44.81	2,500.00	330.09	9,169.91	24	4,84

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Services										
5399	Other Miscellaneous Services	200,000.00	182.60	200,182.60	2,849.95	4,763.82	15,176.98	180,241.80	10	4,76
	Services Totals	$5,948,600.00	$812,097.41	$6,760,697.41	$399,924.80	$1,637,734.63	$3,864,535.34	$1,258,427.44	81%	$3,623,09
Capital Purchases										
5601	Land	.00	3,800.00	3,800.00	.00	.00	.00	3,800.00	0	
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	.00	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	120,000.00	.00	130,000.00	48	12,49
5639	Other Equipment	75,000.00	150,000.00	225,000.00	14,700.00	123,000.00	147,000.00	(45,000.00)	120	
	Capital Purchases Totals	$563,500.00	$154,059.97	$717,559.97	$14,700.00	$402,055.44	$147,259.97	$168,244.56	77%	$12,49
	EXPENSE TOTALS	$7,156,350.00	$978,515.40	$8,134,865.40	$463,133.28	$2,112,075.78	$4,419,769.12	$1,603,020.50	80%	$4,035,31
	Department **736 - Wastewater Division** Totals	($7,156,350.00)	($978,515.40)	($8,134,865.40)	($463,133.28)	($2,112,075.78)	($4,419,769.12)	($1,603,020.50)	80%	($4,035,315

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **720 - Wastewater/Sewer Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	39,000.00	.00	39,000.00	.00	.00	.00	39,000.00	0	
5424	G. O. Bond-Interest	972.00	.00	972.00	.00	.00	487.50	484.50	50	96:
	Debt Service Totals	$39,972.00	$0.00	$39,972.00	$0.00	$0.00	$487.50	$39,484.50	1%	$96:
	EXPENSE TOTALS	$39,972.00	$0.00	$39,972.00	$0.00	$0.00	$487.50	$39,484.50	1%	$96:
	Department **991 - Debt Service** Totals	($39,972.00)	$0.00	($39,972.00)	$0.00	$0.00	($487.50)	($39,484.50)	1%	($963
	Fund **720 - Wastewater/Sewer Fund** Totals	$7,196,322.00	$978,515.40	$8,174,837.40	$463,133.28	$2,112,075.78	$4,420,256.62	$1,642,505.00		$4,036,27

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
	Personal Services									
5102	Wages-Staff	224,764.00	.00	224,764.00	16,905.60	.00	147,781.74	76,982.26	66	131,85
5105	Overtime	4,900.00	.00	4,900.00	51.01	.00	1,042.33	3,857.67	21	1,07
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	550.00	1,600.00	26	
5109	HSA Employer Funding	7,000.00	.00	7,000.00	.00	.00	7,000.00	.00	100	11,00
5151	PERS Contribution	31,754.00	.00	31,754.00	2,126.21	.00	21,332.14	10,421.86	67	19,62
5161	Group Insurance	38,084.00	.00	38,084.00	3,046.50	9,719.31	25,796.50	2,568.19	93	39,61
5164	Workers Compensation	6,576.00	3,312.35	9,888.35	.00	.00	3,312.35	6,576.00	33	
5166	Medicare	3,361.00	.00	3,361.00	238.37	.00	2,099.29	1,261.71	62	1,84
	Personal Services Totals	$318,589.00	$3,312.35	$321,901.35	$22,367.69	$9,719.31	$208,914.35	$103,267.69	68%	$205,00
	Supplies									
5201	Office Supplies	6,500.00	.00	6,500.00	.00	700.00	.00	5,800.00	11	1,50
5203	Computer Supplies	750.00	.00	750.00	97.56	522.73	177.27	50.00	93	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	404.93	95.07	1,000.00	33	
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	.00	488.80	511.20	.00	100	23
5251	MV Gas and Oil	6,000.00	344.00	6,344.00	391.00	3,043.00	3,274.02	26.98	100	2,21
5252	Aggregates	1,250.00	.00	1,250.00	152.90	447.10	152.90	650.00	48	25
5259	Operating Materials and Supplies	47,000.00	.00	47,000.00	2,138.60	12,166.71	10,818.29	24,015.00	49	14,17
	Supplies Totals	$64,000.00	$344.00	$64,344.00	$2,780.06	$17,773.27	$15,028.75	$31,541.98	51%	$18,37
	Services									
5311	Utilities	7,000.00	370.80	7,370.80	134.10	3,975.07	1,995.73	1,400.00	81	2,19
5321	Professional Training	400.00	.00	400.00	.00	180.00	.00	220.00	45	
5322	Conference/Reimb	20.00	.00	20.00	.00	20.00	.00	.00	100	
5324	Professional Association Dues	220.00	.00	220.00	70.00	130.00	70.00	20.00	91	7
5331	Engineering/Architecture	8,000.00	25,935.00	33,935.00	9,674.81	14,039.45	21,895.55	(2,000.00)	106	
5339	Misc Contract Services	42,450.00	500.00	42,950.00	1,043.66	12,143.57	28,504.46	2,301.97	95	49,82
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	
5361	Building Repair/Maintenance	4,000.00	.00	4,000.00	.00	3,000.00	.00	1,000.00	75	
5364	MV Repair/Maintenance-Internal	3,500.00	.00	3,500.00	403.04	.00	403.04	3,096.96	12	
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	
5378	Columbus Contract	936,000.00	71,623.53	1,007,623.53	72,723.42	362,054.93	569,568.60	76,000.00	92	540,02
5391	Postage	22,000.00	.00	22,000.00	.00	2,500.00	.00	19,500.00	11	4,50
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5399	Other Miscellaneous Services	40,000.00	182.60	40,182.60	250.84	1,889.82	5,742.81	32,549.97	19	1,75
	Services Totals	$1,078,090.00	$98,611.93	$1,176,701.93	$84,299.87	$401,932.84	$628,180.19	$146,588.90	88%	$598,36

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **740 - Storm Water Drainage Fund**										
Department **737 - Storm Water Division**										
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	160,000.00	.00	160,000.00	.00	.00	.00	160,000.00	0	
5633	Machinery and Equipment	.00	.00	.00	.00	159,055.44	.00	(159,055.44)	+++	
	Capital Purchases Totals	$160,000.00	$0.00	$160,000.00	$0.00	$159,055.44	$0.00	$944.56	99%	$(
	EXPENSE TOTALS	$1,620,679.00	$102,268.28	$1,722,947.28	$109,447.62	$588,480.86	$852,123.29	$282,343.13	84%	$821,74
	Department **737 - Storm Water Division** Totals	($1,620,679.00)	($102,268.28)	($1,722,947.28)	($109,447.62)	($588,480.86)	($852,123.29)	($282,343.13)	84%	($821,747

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Fiscal Year to Date 08/31/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **740 - Storm Water Drainage Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	110,000.00	.00	110,000.00	.00	.00	.00	110,000.00	0	
5424	G. O. Bond-Interest	13,110.00	.00	13,110.00	.00	.00	6,554.00	6,556.00	50	7,79
	Debt Service Totals	$123,110.00	$0.00	$123,110.00	$0.00	$0.00	$6,554.00	$116,556.00	5%	$7,79
	EXPENSE TOTALS	$123,110.00	$0.00	$123,110.00	$0.00	$0.00	$6,554.00	$116,556.00	5%	$7,79
	Department **991 - Debt Service** Totals	($123,110.00)	$0.00	($123,110.00)	$0.00	$0.00	($6,554.00)	($116,556.00)	5%	($7,797
	Fund **740 - Storm Water Drainage Fund** Totals	$1,743,789.00	$102,268.28	$1,846,057.28	$109,447.62	$588,480.86	$858,677.29	$398,899.13		$829,54

Departmental Budget-August, 2022

Fiscal Year to Date 08/31/22

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,374
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$1,374
Services										
5315	Private Hauler Contract	2,500,000.00	385,947.39	2,885,947.39	205,631.34	449,071.29	1,836,876.10	600,000.00	79	1,548,12
5391	Postage	14,000.00	.00	14,000.00	44.81	2,500.00	330.07	11,169.93	20	4,84
5399	Other Miscellaneous Services	110,000.00	10,309.65	120,309.65	250.84	12,182.74	10,176.94	97,949.97	19	1,64
	Services Totals	$2,624,000.00	$396,257.04	$3,020,257.04	$205,926.99	$463,754.03	$1,847,383.11	$709,119.90	77%	$1,554,60
	EXPENSE TOTALS	$2,626,000.00	$396,257.04	$3,022,257.04	$205,926.99	$463,754.03	$1,847,383.11	$711,119.90	76%	$1,555,98
	Department **738 - Refuse Collection** Totals	($2,626,000.00)	($396,257.04)	($3,022,257.04)	($205,926.99)	($463,754.03)	($1,847,383.11)	($711,119.90)	76%	($1,555,984
	Fund **750 - Solid Waste Fund** Totals	$2,626,000.00	$396,257.04	$3,022,257.04	$205,926.99	$463,754.03	$1,847,383.11	$711,119.90		$1,555,98
	Grand Totals	$48,731,761.00	$6,712,793.09	$55,444,554.09	$3,237,517.04	$14,663,805.32	$27,615,050.18	$13,165,698.59		$25,201,67

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE:	**October 24, 2022**
TO:	
CC:	
RE:	**Liquor Permit for Ohio Springs Sheetz**

Chief Baker will provide the results of the PD investigative report for a D1 permit

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

PERMIT NUMBER: 65215090420	OHIO SPRINGS INC
TYPE: N	DBA SHEETZ
ISSUE DATE:	8271 E BROAD ST
FILING DATE: 09 27 2022	REYNOLDSBURG OH 43068
PERMIT CLASSES: D1	
TAX DISTRICT: 25 220 B	
RECEIPT NO.: D56950	

FROM 09/29/2022

PERMIT NUMBER:	
TYPE:	
ISSUE DATE:	
FILING DATE:	
PERMIT CLASSES:	
TAX DISTRICT:	
RECEIPT NO.:	

MAILED 09/29/2022 RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/31/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES B N 6521509-0420
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

DLC 4052

Rev 2/10/2021

Ohio | Department of Commerce

Division of Liquor Control

Mike DeWine, Governor
Jon Husted, Lt. Governor

Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension.
  - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be faxed, emailed, or mailed to the Division no later than the postmark deadline date given on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 – 3166

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

Please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or

- Contact your police department or your county sheriff if you are a township fiscal officer or county clerk. The Division sends the applicable law enforcement agency the pertinent ownership information when it notifies them of the permit application.

Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
com.ohio.gov

Development Department

Eric Meyer
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Development, Parks and Recreation Committee**
RE:	Reduce Easement on East Main Street Parcel 060-009612

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: The existence of this easement is holding up any potential sale of the property. Requesting a single read emergency to allow property owner to sell the property.

AN ORDINANCE TO VACATE A PORTION OF AN EASEMENT (0.163 ACRES) ON EAST MAIN STREET, PARCEL NO. 060-009612, AND DECLARING AN EMERGENCY

WHEREAS, the owner of Parcel No. 060-009612 on East Main Street has requested a vacation of a portion of the easement in order to develop the parcel; and

WHEREAS, the City will retain a waterline easement of 0.076 acres upon Parcel No. 060-009612; and

WHEREAS, the Council of the City of Reynoldsburg agrees that the vacation of the easement will not be detrimental to the general public interest.

<u>Development Department</u>
Eric Meyer
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That the Mayor is hereby authorized to sign and file for record the following unrecorded Partial Vacation of Easement provided in the attached Exhibit A attached hereto and made a part hereof.

Section 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and to allow for the sale of the property; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

PARTIAL VACATION OF EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the CITY OF REYNOLDSBURG, an Ohio municipal corporation (hereinafter referred to as "City"), does hereby partially vacate 0.163 Acres of the Deed of Easement (the "Easement") filed for record as Franklin County Recorder's Office Instrument Number 200607240144203.

The description of the portion of the Easement so vacated (0.163 Acres) is provided in Exhibit A, attached hereto.

The City shall retain the remaining portion of the Easement, including, but not limited to, the waterline easement (0.076 Acres) provided by the Exhibit B, attached hereto.

IN ACKNOWLEDGEMENT WHEREOF, THE CITY OF REYNOLDSBURG has caused this instrument to be executed and subscribed this ____________ day of_________, 2022.

____
CITY OF REYNOLDSBURG, OHIO
By: Mayor Joe Begeny

By Authority: Ord. No. ___________

STATE OF OHIO)
COUNTY OF FRANKLIN) SS:

BE IT REMEMBERED, that on this ____________ day of ________________, 2022, before me, the subscriber, a Notary Public in and for said county and state, personally came ______________________, who acknowledged the signing thereof to be his/her free act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

____
Notary Public

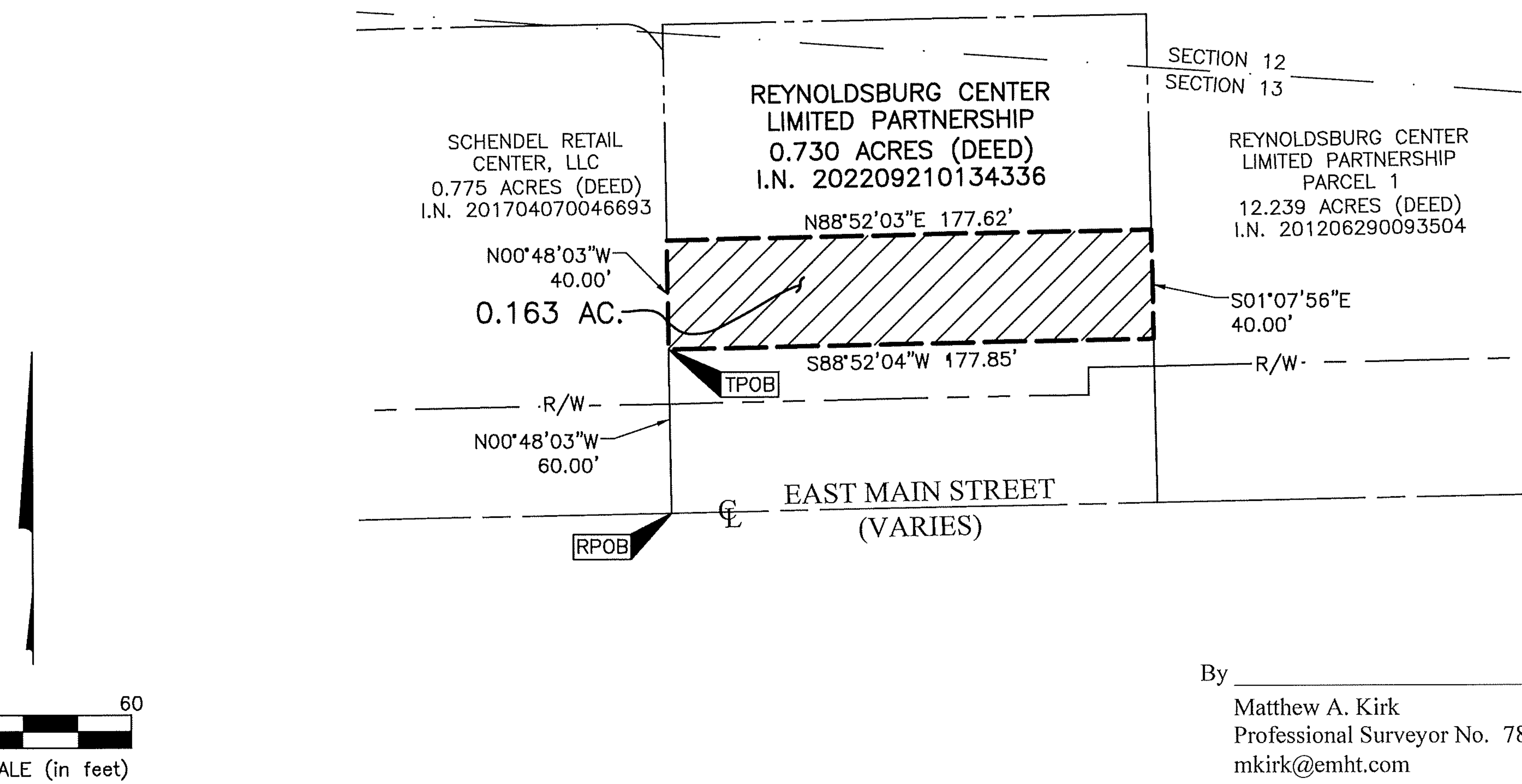
Instrument Prepared by Christopher M. Shook, Reynoldsburg City Attorney
7232 East Main Street, Reynoldsburg, Ohio 43068

Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648
emht.com

VACATION OF A PORTION OF EASEMENT

SECTION 13, TOWNSHIP 12, RANGE 21, REFUGEE LANDS
CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO

Date:	October 21, 2022
Scale:	1" = 60'
Job No:	2022–0034
Sheet No:	1 of 1

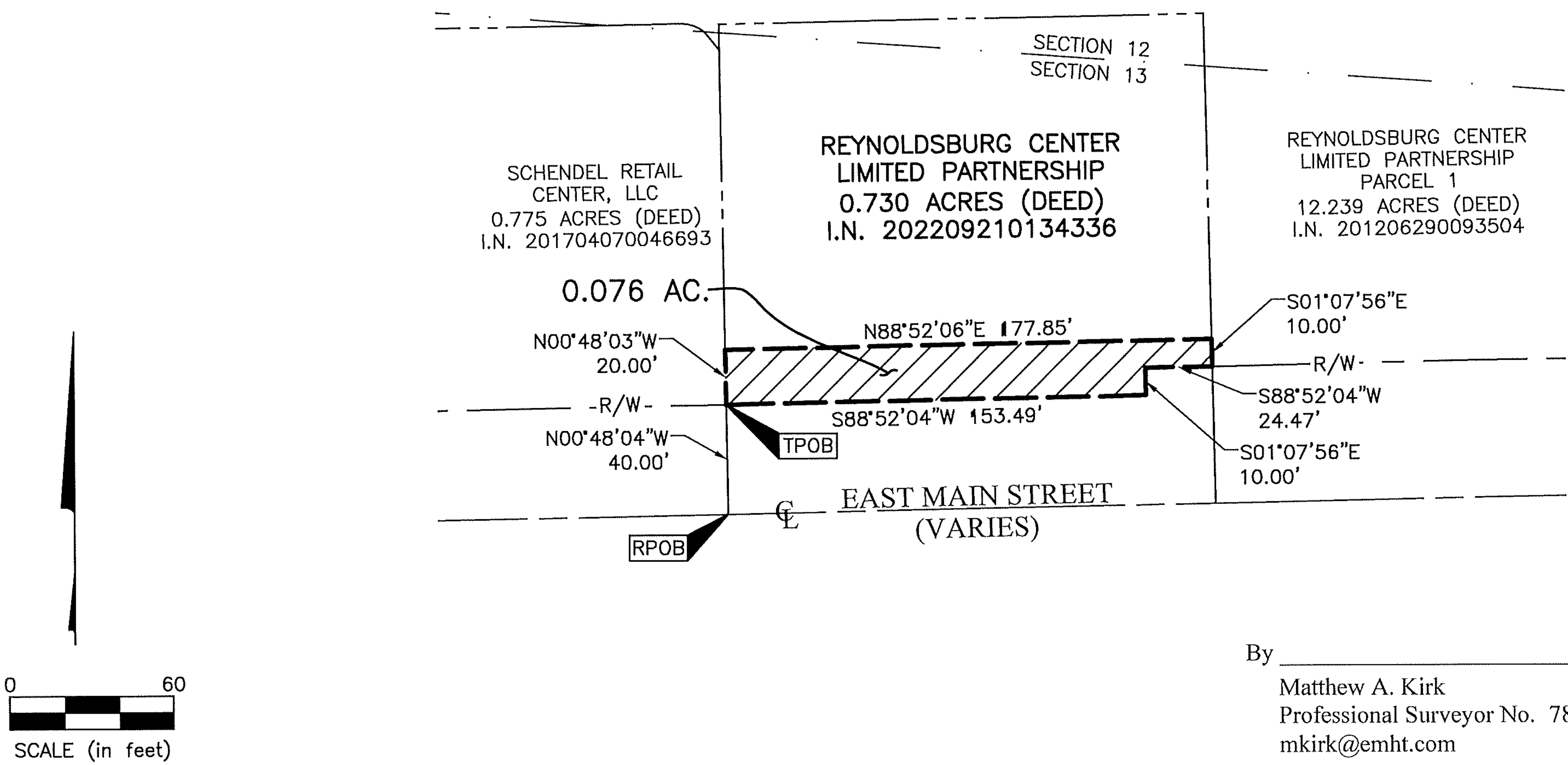


By ______________________ ________
Matthew A. Kirk Date
Professional Surveyor No. 7865
mkirk@emht.com

J:\20220034\DWG\04SHEETS\EASEMENTS\20220034–VS–ESMT–VACA.DWG plotted by HARRIS, STEVEN on 10/21/2022 9:18:59 AM last saved by SHARRIS on 10/21/2022 9:07:20 AM

Attachment: Exhibit A, Partial Vacation of Easement (126-2022 : Reduce Easement on East Main Street

EMH&T Evans, Mechwart, Hambleton & Tilton, Inc. Engineers • Surveyors • Planners • Scientists 5500 New Albany Road, Columbus, OH 43054 Phone: 614.775.4500 Toll Free: 888.775.3648 emht.com	WATERLINE EASEMENT SECTION 13, TOWNSHIP 12, RANGE 21 REFUGEE LANDS CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO	Date: October 21, 2022 Scale: 1" = 60' Job No: 2022-0034 Sheet No: 1 of 1



By ______________________ ________

Matthew A. Kirk
Professional Surveyor No. 7865
mkirk@emht.com

Date

J:\20220034\DWG\04SHEETS\EASEMENTS\20220034-VS-ESMT-UTIL.DWG plotted by HARRIS, STEVEN on 10/21/2022 9:17:29 AM last saved by SHARRIS on 10/21/2022 9:17:16 AM

Police Department

Curtis Baker
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6907 Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Safety, Law and Courts Committee**
RE:	**Removal of Fixed Asset**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

The Reynoldsburg Division of Police is in the process of receiving funds in the amount of $23,255.00 from Geico for a 2018 Ford Explorer (1FM5K8ARXJGA46564, Fixed Asset 2807) that was totaled in an accident and $38,970.00 from Zurich for a 2021 Ford Explorer (1FM5K8AB3MGA19763, Fixed Asset 1940) that was also totaled. These receipts will be deposited into the unappropriated General Fund. We are asking that these funds be appropriated from the unappropriated General fund to account 110.111.5632 in order to cover the additional cost of the 2023 vehicles due to the 2022 vehicles no longer being available. The vehicles will be purchased through Montrose in accordance with ordinance 154-2021.

In addition, the Reynoldsburg Division of Police is asking that these two vehicles be removed from the fixed asset list.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal one (1) cruiser from the department's fixed asset list; and

Police Department

Curtis Baker
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6907 Phone

WHEREAS, this cruisers was totaled by the insurance company and in order for the City to be reimbursed by the insurance company, the car must be turned over to the carrier.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized to remove the following item from the City's fixed asset list:

Tag #	Description of Item	
1940	2021 Ford Explorer	VIN # 1FM5K8AB3MGA19763

SECTION 2. That the Reynoldsburg Police Department will give the car to the American Zurich Insurance Company for the City to receive insurance reimbursement, which shall be deposited into the General Fund.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Police Department
Curtis Baker
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6907 Phone

ORDINANCE REQUEST

DATE: **October 24, 2022**

TO: **Public Safety, Law and Courts Committee**

RE: **Transfer of PD Funds**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This legislation will allow for the appropriation of funds from the General Fund to the PD when payments for two totaled cruisers are received from the insurance company.

The Reynoldsburg Division of Police is in the process of receiving funds in the amount of $23,255.00 from Geico for a 2018 Ford Explorer (1FM5K8ARXJGA46564, Fixed Asset 2807) that was totaled in an accident and $38,970.00 from Zurich for a 2021 Ford Explorer (1FM5K8AB3MGA19763, Fixed Asset 1940) that was also totaled. These receipts will be deposited into the unappropriated General Fund. We are asking that these funds be appropriated from the unappropriated General fund to account 110.111.5632 in order to cover the additional cost of the 2023 vehicles due to the 2022 vehicles no longer being available. The vehicles will be purchased through Montrose in accordance with ordinance 154-2021.

AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, the Reynoldsburg Police Department has had two cruisers totaled by our insurance companies for a 2018 ford Explorer in the amount of $23,255.00 from Geico Insurance and a

Police Department

Curtis Baker
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6907 Phone

2021 Ford Explorer in the amount of $38,970.00 from Zurich Insurance; and

WHEREAS, those monies need to be appropriated from the unappropriated General Fund and into the following police department account..

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That an amount of $62,225.00 in the unappropriated General Fund be and is hereby appropriated into account number 110.111.5632 Vehicles.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Then & Now for the Service Department**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: ORC 5705.41(D) requires that this Ordinance be passed within thirty days of its presentation to City Council

Vendor: Limbach Company, LLC

Description: July and August HVAC Chiller

Invoice Date: August 31st, 2022

Invoice Number: 24409 and 24441

Amount: $6,217.50 and $1,367.62

Account: 110.595.5361

AN ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED TO THE AUDITORS CERTIFICATE OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

WHEREAS, services were rendered by Limbach Company LLC for an HVAC chiller and insufficient funds were available on the purchase order to pay the charges for the months of July and August; and

WHEREAS, it is necessary to pay for the services rendered in a timely manner; and

WHEREAS, the City Auditor has certifed to this Council that at the time the purchase was made, and at the present time, sufficient funds were available or in the process of collection, to the credit of the proper fund, properly appropriated, and free from any previous encumbrances; and

WHEREAS, the Ohio Revised Code (ORC) Section 5705.41 (D) grants to this Council the authority to approve payment for this purchase upon certification from the City's financial representative that both were available at the time of the contract.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That in accordance with ORC 5705.41(D) the following payment for services performed to the Auditor's Certificate shall be and is hereby approved:

Vendor: Limbach Company, LLC

Description: July and August HVAC Chiller

Invoice Date: August 31, 2022

Invoice Numbers: #24409 and #24441

Total Amount: $7,585.12

Account: 110.595.5361

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City in order to pay invoices and ORC 5705.41(D) requires that this Ordinance be passed within thirty days of its presentation to City Council. Therefore, upon

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41 (D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purpose. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of $ **6,217.50** has been

appropriated and was available in the treasury at the date of purchase **07/18/2022**

and is still available as of **09/14/2022** for the following purchase:

Purchase Order #**2022-1630 & 2022-1739** Date of Service **07/18/2022**

Vendor **Limbach Company, LLC** Description: **HVAC – Chiller Issues**

Invoice # **24409** Account # **110.595.5361**

____

City Auditor

____

Date

822 CLEVELAND AVENUE
COLUMBUS, OH 43201
614.299.2175

INVOICE

INVOICE #: 24409
INVOICE DATE: 08/31/2022
CUSTOMER NUMBER: 110818

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: SERVICE PERFORMED AT
CITY OF REYNOLDSBURG
7232 E MAIN ST
REYNOLDSBURG, OH 43068

ATTN:

CREDIT TERMS: Net 30 Days **SITE CODE: 01096**

WORK ORDER NUMBER: 50999 **P.O. NUMBER:**

Project Manager: KEN NEWMAN

LABOR AND MATERIALS NECESSARY TO PERFORM THE FOLLOWING: REYNOLDSBURG MUNICIPAL- CHILLER ISSUES

Total Invoice: **6,217.50**

Make all checks payable to: **LIMBACH COMPANY LLC**

If you have any questions concerning this invoice, please call **Casey Alkire** at **614-607-8003**

Credit card transactions are subject to an additional 2.75% fee.

P. O. BOX 16190 COLUMBUS, OH 43216

THANK YOU FOR YOUR BUSINESS!

RECEIVED
SEP 02 2022
Dept. of Public Service
City of Reynoldsburg, OH

Attachment: Limbach (Then & Now) (129-2022 : Then & Now for the Service Department)

LIMBACH

Work Order
No: 50999

REMIT TO:

Columbus
822 Cleveland Avenue
Columbus, OH 43201

Requested
Date:
7/18/2022

Customer:	City of Reynoldsburg
Service To:	01096
Site Name:	CITY OF REYNOLDSBURG
Address:	7232 E MAIN ST REYNOLDSBURG OH 43068
Contact:	JOE TAGGART
Phone:	614-832-1426
Service Center	111

Scopes

Scope Seq	Description	Call Type	Service Item
1	REYNOLDSBURG MUNICIPAL- CHILLER ISSUES	Time & Material Work	

Notes

7/18/2022 - Ran cal for chiller at the municipal building shutting off and on. When I got there, it was running. Started checking unit and it started shutting on and off again. Checked all wiring connections and restarted unit. It seems to be working ok now. Unit is low on refrigerant again. Will return to check for leak.

7/21/2022 - Returned to job site to check for leak on circuit 1 on chiller at the municipal building. Found leaking at the condenser coil. All the refrigerant will have to be recovered so leak can be fixed. Went ahead and topped off refrigerant on circuit. Added 16 Pounds of R22 to unit. Will schedule to make repair when the weather cools down.

8/9/2022 - Returned to job to repair leak on chiller. Recovered 51 pounds of R 22 from circuit 1. It is leaking at the braze joint on on one of the return bends. Removed panel to access leak. Brazed return bend. Pressurized to 100 PSI with nitrogen. Checked for leak and it isn't leaking now. Will let pressure sit overnight and see if it holds.

8/10/2022 - Returned to job and checked pressure. It was still at 100 PSI. Dumped nitrogen charge and evacuated circuit. Charged with 51 pounds of recovered R 22 and 10 pounds of new R 22. Unit is working properly now.

Labor

Date	Description	Technician	Hours
7/18/2022	Straight Time	RODNEY POTTS	3.00
7/21/2022	Straight Time	RODNEY POTTS	4.00
8/9/2022	Straight Time	RODNEY POTTS	8.00
8/10/2022	Straight Time	RODNEY POTTS	6.00

Miscellaneous

Description

XOI Info

Click here for Vision inspection findings

Customer Signature	EMAIL COPY	Signed By	JoeTaggert	Date	8/10/2022

Service Order
TERMS, CONDITIONS AND LIMITATIONS

Attachment: Limbach (Then & Now) (129-2022 : Then & Now for the Service Department)

The following Terms and Conditions apply only to the work performed at the Customer's request that is not Included In a separate contract between Contractor and the Customer. If the work performed herein was authorized under a separate contract with the Customer, then the Terms and Conditions of the separate contract shall control.

Customer will provide reasonable access to the equipment and allow Contractor to start and stop the equipment as necessary to perform our services.

Customer agrees to pay for all services rendered and materials or parts supplied at the current rates and prices in effect at the time services are performed, Payment is due upon receipt of each invoice.

Services are being performed as requested by the Customer. It is specifically understood that Contractor has not had a previous opportunity to inspect the totality of the system, the equipment, or the maintenance records because the work must be done immediately.

Contractor does not warrant the work performed against failures or defects in the materials or workmanship. However, if any replacement part or item of equipment installed by the Contractor proves defective, the Contractor will extend to the Customer the benefits of any warranty the Contractor receives from the manufacturer. Removal and reinstallation by Contractor of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Customer's expense and at the rates then in effect.

Contractor's obligation does not include the identification, abatement, or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous material, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any funguses or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Customer of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes, or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the cost for performing the work will be equitably adjusted.

Contractor expressly disclaims any and all responsibility and liability for thein door air quality of the Customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the Customer's facility, arising out of or in connection with Contractor's work, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).

THERE ARE NOWARRANTIES, STATUTORY, EXPRESS OR IMPLIED, IN CONNECTION WITH THE WORK PERFORMED HEREUNDER; AND THE SOLE AND EXCLUSIVE REMEDY OF THE CUSTOMER FOR FAILURES OR DEFECTS IN THE WORK PERFORMED HEREUNDER IS TO HAVE THE WORK REDONE AT THE CUSTOMER'S EXPENSE.

Contractor shall not be liable for any claim, damage, loss, or expense nor for injuries to persons, or damage to property, and Customer shall defend, indemnify, and hold Contractor harmless for any such claim or liability, except to the extent caused directly by the negligent acts or omissions of Contractor's employees. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT,TORT(INCLUDINGNEGLIGENCE),EQUITY,OROTHERWISE,WILLCONTRACTORBERESPONSIBLEORLIABLE FOR DAMAGES ARISING FROM LOSS OF USE, LOSS OF BUSINESS AND/OR PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSE, CLAIMS OF CUSTOMER'S CLIENTS OR TENANTS, OR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES, ARISING OUT OF ITS PERFORMANCE UNDER THIS AGREEMENT, EVEN IF CONTRACTOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41 (D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purpose. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of $ **1,367.62** has been

appropriated and was available in the treasury at the date of purchase **08/02/2022**

and is still available as of **09/14/2022** for the following purchase:

Purchase Order # **2022-1739** Date of Service **08/02/2022**

Vendor **Limbach Company, LLC** Description: **HVAC – VAV Repairs**
Invoice # **24441** Account # **110.595.5361**

City Auditor

Date

LIMBACH
822 CLEVELAND AVENUE
COLUMBUS, OH 43201
614.299.2175

INVOICE

INVOICE #: 24441
INVOICE DATE: 08/31/2022
CUSTOMER NUMBER: 110818

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RE: SERVICE PERFORMED AT
CITY OF REYNOLDSBURG
7232 E MAIN ST
REYNOLDSBURG, OH 43068

ATTN:

CREDIT TERMS: Net 30 Days

SITE CODE: 01096

WORK ORDER NUMBER: 51200 **P.O. NUMBER:**

Project Manager: KEN NEWMAN

LABOR AND MATERIALS NECESSARY TO PERFORM THE FOLLOWING: City of Reynoldsburg-VAV repairs

Total Invoice: **1,367.62**

Make all checks payable to: **LIMBACH COMPANY LLC**

If you have any questions concerning this invoice, please call **Casey Alkire** at **614-607-8003**

Credit card transactions are subject to an additional 2.75% fee.

P. O. BOX 16190 COLUMBUS, OH 43216

THANK YOU FOR YOUR BUSINESS!

RECEIVED
SEP 06 2022
Dept. of Public Service
City of Reynoldsburg, OH

LIMBACH

Work Order
No: 51200

REMIT TO:

Columbus
822 Cleveland Avenue
Columbus, OH 43201

Requested
Date:
8/2/2022

Customer:	City of Reynoldsburg
Service To:	01096
Site Name:	CITY OF REYNOLDSBURG
Address:	7232 E MAIN ST REYNOLDSBURG OH 43068
Contact:	JOE TAGGART
Phone:	614-832-1426
Service Center	111

Scopes

Scope Seq	Description	Call Type	Service Item
1	City of Reynoldsburg-VAV repairs	Time & Material Work	

Notes

Worked on several Vav boxes that had blower issues.

Labor

Date	Description	Technician	Hours
8/2/2022	Straight Time	CLAYTON BUSSE	8.00

Miscellaneous

Description

XOI Info

Click here for Vision inspection findings

Customer Signature		Signed By	Joe Taggart	Date	8/2/2022

Service Order
TERMS, CONDITIONS AND LIMITATIONS

Attachment: Limbach (Then & Now) (129-2022 : Then & Now for the Service Department)

The following Terms and Conditions apply only to the work performed at the Customer's request that is not Included In a separate contract between Contractor and the Customer. If the work performed herein was authorized under a separate contract with the Customer, then the Terms and Conditions of the separate contract shall control.

Customer will provide reasonable access to the equipment and allow Contractor to start and stop the equipment as necessary to perform our services.

Customer agrees to pay for all services rendered and materials or parts supplied at the current rates and prices in effect at the time services are performed, Payment is due upon receipt of each invoice.

Services are being performed as requested by the Customer. It is specifically understood that Contractor has not had a previous opportunity to inspect the totality of the system, the equipment, or the maintenance records because the work must be done immediately.

Contractor does not warrant the work performed against failures or defects in the materials or workmanship. However, if any replacement part or item of equipment installed by the Contractor proves defective, the Contractor will extend to the Customer the benefits of any warranty the Contractor receives from the manufacturer. Removal and reinstallation by Contractor of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Customer's expense and at the rates then in effect.

Contractor's obligation does not include the identification, abatement, or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous material, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any funguses or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Customer of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes, or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the cost for performing the work will be equitably adjusted.

Contractor expressly disclaims any and all responsibility and liability for thein door air quality of the Customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the Customer's facility, arising out of or in connection with Contractor's work, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).

THERE ARE NOWARRANTIES, STATUTORY, EXPRESS OR IMPLIED, IN CONNECTION WITH THE WORK PERFORMED HEREUNDER; AND THE SOLE AND EXCLUSIVE REMEDY OF THE CUSTOMER FOR FAILURES OR DEFECTS IN THE WORK PERFORMED HEREUNDER IS TO HAVE THE WORK REDONE AT THE CUSTOMER'S EXPENSE.

Contractor shall not be liable for any claim, damage, loss, or expense nor for injuries to persons, or damage to property, and Customer shall defend, indemnify, and hold Contractor harmless for any such claim or liability, except to the extent caused directly by the negligent acts or omissions of Contractor's employees. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT,TORT(INCLUDINGNEGLIGENCE),EQUITY,OROTHERWISE,WILLCONTRACTORBERESPONSIBLEORLIABLE FOR DAMAGES ARISING FROM LOSS OF USE, LOSS OF BUSINESS AND/OR PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSE, CLAIMS OF CUSTOMER'S CLIENTS OR TENANTS, OR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES, ARISING OUT OF ITS PERFORMANCE UNDER THIS AGREEMENT, EVEN IF CONTRACTOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE: **October 24, 2022**

TO: **Public Service and Transportation Committee**

RE: **Ohio Department of Transportation (ODOT) Urban Paving Agreement (256)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TO RESURFACE STATE ROUTE 256, AND DECLARING AN EMERGENCY

WHEREAS, the state of Ohio has identified the need for the pavement repairs and resurfacing to State Route 256 through the City of Reynoldsburg along with associated work within the City limits as part of ODOT's 2023 Urban Paving program; and

WHEREAS, the City authorizes ODOT's Director of Transportation to complete the design work necessary for this project to move forward; and

WHEREAS, the City agrees to pay its required portion as determined by the Director of Transportation.

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. Being in the public interest, the City of Reynoldsburg gives consent to the Director of Transportation to complete the above described project, the Mayor is authorized on behalf of the City of Reynoldsburg to enter into contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project and to enter into contracts with the Director of Transportation.

SECTION 2. The City of Reynoldsburg agrees to participate in the cost of construction paying for one hundred percent (100%) of the cost of those features requested by the City, which are determined by the state and Federal highway Administration to be unnecessary for the Project

SECTION 3. The City agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the City. The City shall contribute its share of the cost of these items in accordance with other sections herein.

SECTION 4. The City further agrees to pay one hundred percent (100%) of the costs to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

SECTION 5. Upon completion of the described Project, and unless otherwise agreed, the City shall 1) provide adequate maintenance for the Project in accordance with all applicable state and federal laws including, but not limited to, 23 USC 116; 2) provide ample financial provisions for the maintenance of the described Project; 3) maintain the right-of-way, keeping it free of obstructions; and 4) hold said right-of-way inviolate for public highway purposes.

SECTION 6. Upon request of ODOT, the Mayor is also empowered to assign all rights, title and interest of the City of Reynoldsburg to ODOT arising from any agreement with it consultant in order to allow ODOT to direct additional or corrective work, recover damages due

Service Department
Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

SECTION 7. The City of Reynoldsburg agrees that if federal funds are used to pay the cost of any consultant contract, the City shall comply with 23 CFR 172 in the selection of its consultant and the administration of the consultant contract. Further the City agrees to incorporate ODOT’s “Specifications for Consulting Services” as a contract document in all of its consultant contracts. The City agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT’s current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The City agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant’s performance through ODOT’s Consultant Evaluation System.

SECTION 8. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to expedite the highway project and to promote highway safety; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

PRELIMINARY PARTICIPATORY LEGISLATION

RC 5521.01

Ordinance/Resolution# ______________
PID No. 112796
County/Route/Section FAY-US 62-14.60

The following is ______________ (An Ordinance/a Resolution) enacted by the City of Reynoldsburg (Local Public Agency) of Franklin County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

SECTION I - Project Description

WHEREAS, the STATE has identified the need for the described project:

Pavement repairs and resurfacing to State Route 256 through the City of Reynoldsburg along with associated work within the City limits.

NOW, THEREFORE, be it ordained by the City of Reynoldsburg (LPA) of Franklin County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The LPA agrees to participate in the cost of construction

The LPA further agrees to pay One Hundred Percent (100%) of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA further agrees to pay One Hundred Percent (100%) of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

SECTION IV - Maintenance

Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal law, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION V - Authority to Sign

The ______________________________ of said City of Reynoldsburg is hereby empowered on
(Contractual Agent) (LPA)
behalf of the City of Reynoldsburg to enter into contracts with ODOT pre-qualified consultants
(LPA)
for the preliminary engineering phase of the Project and to enter into contracts with the Director of Transportation necessary to complete the above described project.

Upon the request of ODOT, the ______________________________ is also empowered to assign all rights,
(Contractual Agent)
title, and interests of the City of Reynoldsburg to ODOT arising from any agreement with its
(LPA)
consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and the administration of the consultant contract. Further the LPA agrees to incorporate ODOT's "Specifications for Consulting Services" as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT's current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

Passed: ______________________________, 20______
(Date)

Attested: ______________________________ ______________________________
(Clerk) (Officer of LPA - title)

Attested: ______________________________ ______________________________
(Title) (President of Council)

This ______________________________ is hereby declared to be an emergency measure to
(Ordinance/Resolution)
expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

CERTIFICATE OF COPY
STATE OF OHIO

City of Reynoldsburg of Franklin County, Ohio,
(LPA)

_______________, as Clerk of the City of Reynoldsburg
(LPA)
of Franklin County, Ohio, do hereby certify that the forgoing is a true and correct copy of _______________ adopted by the legislative Authority of the said
(Ordinance/Resolution)
City of Reynoldsburg on the ________ day of _______________ , 20 _____
(LPA)
that the publication of such _______________ has been made and certified of
(Ordinance/Resolution)
record according to law; that no proceedings looking to a referendum upon such _______________ have been taken; and that such _______________
(Ordinance/Resolution) (Ordinance/Resolution)
and certificate of publication thereof are of record in _______________ Page _______________
(Ordinance/Resolution Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this ________ day of _______________, 20___

CITY SEAL

____
Clerk

City of Reynoldsburg of Franklin County, Ohio
(LPA)
(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.
For the City of Reynoldsburg of Franklin County, Ohio
(LPA)

Attest: _______________ _______________, Date _______________

****

For the State of Ohio

Attest: _______________ _______________, Date _______________
Director, Ohio Department of Transportation

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Bridge Inspection Services Contract**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

This legislation is a free program offered to cities with a population of less than fifty thousand. The State of Ohio will contract on our behalf the inspections and reporting of our ten city owned bridges. I would like to have this passed as a two-read emergency measure to ensure we get on their list for next year.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO FOR ADMINISTRATION/INSPECTION/TESTING SERVICES FOR BRIDGES OWNED BY THE CITY OF REYNOLDSBURG, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg, Franklin County, Ohio has determined the need for Bridge Inspection Program Services including, but not limited to, routine inspections, element level inspections, critical-finding reports, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and understate dive inspection reports, if needed.

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF REYNOLDSBURG, OHIO, that:

Section 1. The Reynoldsburg City Council is hereby authorizes the Mayor to enter into a contract with

the Director of Transportation for Bridge Inspection Program Services.

Section 2. Being in the public interest, the City gives consent to the Director of Transportation to

complete the above described project.

Section 3. The City shall cooperate with the Director of Transportation for the Bridge Inspection

Program Services.

Section 4. The State shall assume and bear 100% of all of the cost for Bridge Inspection program

Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are

described in the Consultant's Scope of Services Task order Contract (Exhibit A).

Section 5. The City agrees to pay 100% of the cost of those features, which are not included in Exhibit

A. Those features may include, but not limited to, purchasing and erecting the recommended weight

limit postings signs, the implementation of critical finding reports such as partial or total bridge closures,

the implementation of the scour plan of actions. When recommendations affect public safety, ODOT

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

expects full implementation by the City of Reynoldsburg. Starting in October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

Section 6. The City agrees that all rights-of-way required for the described project be made available in accordance with current state and federal regulations.

Section 7. That this Ordinance is deemed to be an emergency measure necessary to expedite the highway project and to promote highway safety; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Approved Final Scope of Services Minutes Date: ________________

GENERAL ENGINEERING SERVICES
Central Office, Office of Structural Engineering
Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks
- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks
- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures
- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection
- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049, Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027, Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks in necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	170	158	24	0	**352**
Multi-Span	21	18	29	15	**83**
Culvert	156	45	0	0	**201**
Truss	0	0	2	0	**2**
Underwater Inspection	0	0	0	0	**0**
Fracture Critical Inspection	0	4	0	0	**4**
Load Rating**	149	75	16	10	**250**

* Level 1 bridge inspection structures
** Tasked as budget allows w/priority for NBI bridges

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	86	86	25	0	**197**
Multi-Span	16	14	27	16	**73**
Culvert	82	36	0	0	**118**
Truss	1	1	5	0	**7**
Underwater Inspection	**0**	**0**	**0**	**1**	**1**
Fracture Critical Inspection	**0**	**1**	**5**	**0**	**6**
Load Rating**	67	35	16	5	**123**

* Level 1 Bridge Inspection structures
** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	132	126	29	0	**287**
Multi-Span	7	8	35	18	**68**
Culvert	108	62	4	0	**174**
Truss	0	0	8	0	**8**
Underwater Inspection	0	0	1	1	**2**
Fracture Critical Inspection	0	0	8	1	**9**
Load Rating**	141	73	20	8	**242**

* Level 1 bridge inspection structures
** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L =< 20'	20' < L =< 60'	60' < L =< 200'	L > 200'	Total
Single Span	150	125	29	0	**304**
Multi-Span	27	42	41	12	**122**
Culvert	135	93	30		**231**
Truss	0	1	5	1	**7**
Underwater Inspection	0	0	1	1	**2**
Fracture Critical Inspection	0	2	4	1	**7**
Load Rating	180	81	27	2	**290**

* Level 1 bridge inspection structures
** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.

2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.

3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.

   a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.

   b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.

   c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).

4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.

   a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.

b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.

c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.

d. All calculations related to the load rating.

e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24” x 30”), R12-H5 (30” x 48”), and R12-H7 (30” x 30”).

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
   a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

b. Use an elevation view for trusses.
c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).

2. A table or location of important structural details indicating:
   a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
   b. Location of each occurrence of detail
   c. AASHTO Fatigue Category of detail
   d. Identify retrofits previously installed

3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

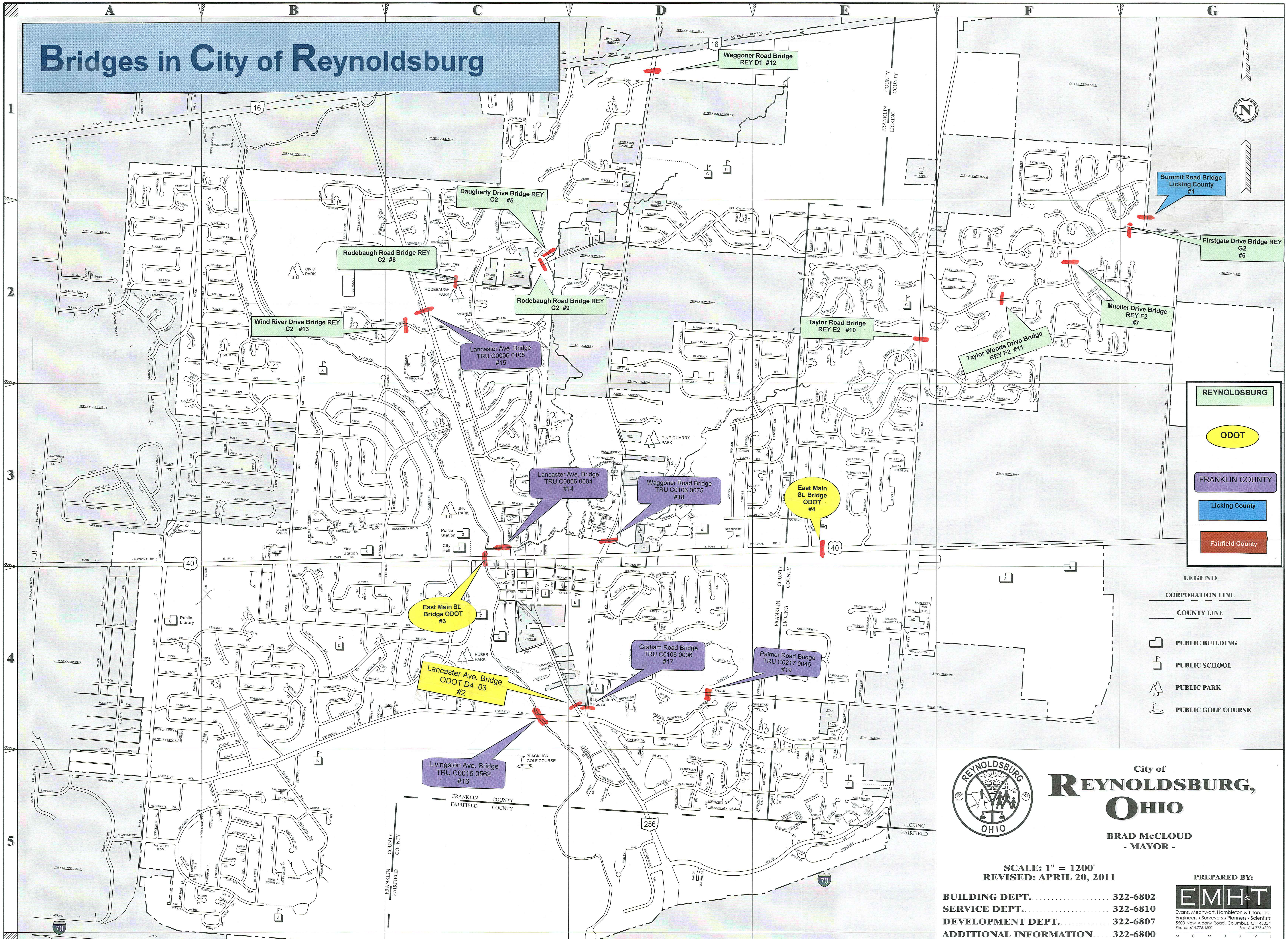
Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection_– Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.



Attachment: 2017 Bridge map (Bridge Inspection Agreement)

Service Department
Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Toole & Associates 2023 Plan Review and Inspection Contract**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Over the past several years Toole & Associates has served as the City's acting Chief Building Official (CBO), which includes residential/commercial plan review and construction inspection services required by the Ohio Building Code and the Residential Code of Ohio, as well as the City's Floodplain Administrator. As of November 2021 the City hired a Master Plans Examiner to serve as the City's in house CBO pertaining to all residential plan review and construction inspections.

In 2023 Toole & Associates will be utilized as a backup pertaining to the City's residential plan review inspections services, and primary as it relates to commercial plan review and inspection services.

Toole & Associates proposal for these services is $82,500.00.

Requesting a three read and emergency approval

AN ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH TOOLE & ASSOCIATES FOR PROFESSIONAL PLAN REVIEW AND

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

INSPECTION SERVICES FOR 2023, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg utilizes Toole & Associates as an outside source for development plan and engineering reviews; and

WHEREAS, Toole and Associates provides professional services to the City that are not subject to competitive bidding pursuant to Section 175.01 (d) of the Codified Ordinances of the City of Reynoldsburg.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with Toole & Associates for plan review and inspection services for the City of Reynoldsburg for 2023 at a cost of $82,500.00.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further to allow the City to immediately engage Toole & Associates on a number of important projects; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

Toole & Associates

September 6, 2022

City of Reynoldsburg
William Dorman
7232 E Main Street
Reynoldsburg, OH 43068

Re: Contract for Residential and Nonresidential Building Department Services

Dear Mr. Dorman,

We are pleased to submit this proposal for commercial building department services to City of Reynoldsburg. We propose to provide the following services to City of Reynoldsburg for the period January 1, 2023 through December 31, 2023.

1. **Back Up Chief Building Official:** The Chief Building Official shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The Chief Building Official is responsible for building department administration. The Building Official shall issue Certificates of Plan Approval for Construction, Certificates of Occupancy, and all other orders as may be necessary for enforcement of the OBC. The Chief Building Official oversees all commercial reports required by the State.

2. **Back Up Plans Examiner:** The Plans Examiner shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The primary responsibility of the Plans Examiner is to review plans and specifications for compliance with the provisions of the OBC and issue a detailed plan review as required by the OBC.

3. **Electrical Inspector:** The Electrical Inspector shall have and maintain all Ohio certifications in accordance with the Ohio Building Code (OBC). The Electrical Inspector is responsible for electrical inspections, investigation and determination of conformance and compliance with all current Ohio building codes and standards.

4. **Plan Review:** It is the goal of Toole & Associates to provide timely plan review to all applicants equally. We make every effort to complete plan review within 10 working days of receipt of application in our office. Upon completion we will return the review to the building department either via local courier or UPS. Toole & Associates is required by the Ohio Board of Building Standards to complete all plan review in the order received and acknowledges we have up to 30 days after an application has been made to issue our review.

5. **Professional Liability Insurance:** Toole & Associates shall carry Professional Liability Insurance in the base amount of $1,000,000. The amount of recoverable damages for any error or omission or negligence by Toole & Associates shall be limited to a maximum of the annual fees paid to Toole & Associates by the City of Reynoldsburg for that year. Each party agrees to waive claims for inconsequential damages.

6. **Monthly Invoices:** Invoices are provided monthly by the 10th of the following month for all services performed. The City of Reynoldsburg shall review each invoice and authorize payment within thirty calendar days. Questions regarding items invoiced shall be resolved within fifteen calendar days of invoice receipt, and a replacement invoice will be submitted if required.

7. **Duration of Agreement:** This agreement shall be in effect for one year. Each September moving forward Toole & Associates will provide the City of Reynoldsburg with an updated contract for the following year that shall go in effect January 1. No services can be provided without a current contract. Adjustments in labor and/or expense rates may only be made at the time of renewal. Should either the City of Reynoldsburg or Toole & Associates chose to end the contract a minimum of 30 days' notice in writing is required.

8. This Agreement shall be construed and enforced under the laws of the State of Ohio, Franklin County. Each provision of this Agreement shall be separable. If any provision of this Agreement is found to be void or unenforceable, the balance of the Agreement shall remain in full force and effect.

9. **Reynoldsburg Budget:** The City's budget for CBO and Inspection Services is $25,000 for the calendar year 2023. If the City exceeds the budgeted amount, any additional funds will need Council Approval.

10. **Rates:** The current rates for 2023 are listed below:

Back Up Chief Building Official Services:	$100.00 / Hour
Back Up Plans Examiner:	$ 80.00 / Hour
Back Up Residential Plans Examiner – New Build	$160.00 / Each
Back Up Residential Plans Examiner – Additions and Alterations	$ 85.00 / Each
Electrical Inspection Services:	$ 70.00 / Hour

City of Reynoldsburg 2023 Contract Agreement:

We very much appreciate the opportunity to provide residential and nonresidential building department services to the City of Reynoldsburg.

Sincerely yours in safety,

Toole & Associates, LLC

____

William R Toole, CBO
Principal

We agree as to the terms and conditions as set forth above. This Agreement is entered the

________________ day of ______________________, 2022. This agreement is in effect for the period of

January 1, 2023 through December 31, 2023.

For City of Reynoldsburg: Approved as to form:

________________________________ ___________________________________

Attachment: Toole & Associates Contract (2023) (Toole Associates 2023 Plan Review/Inspection Contract)

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Construction Inspection Services (EMH&T) for Traffic Signal Preemption System**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This Ordinance is being requested as a single read emergency to met bid document deadlines.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE INSTALLATION OF A PREEMPTION/INTERCONNECT TRAFFIC SYSTEM ALONG EAST MAIN STREET, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg in collaboration with Truro Fire Department have been evaluating the overall benefits of a traffic signal interconnect/preemption system along East Main Street; and

WHEREAS, a preemption system overrides any signal priority and terminates any extended green light in favor of a green light for the vehicle requesting preemption. This helps emergency vehicles reduce the time it takes them to get to their destination by clearing a path through traffic signals; and

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

WHEREAS, as part of the is project the existing software within the traffic cabinets will be updating to allow for wireless communication, and the timing controls will be updated to improve traffic flow along East Main Street; and

WHEREAS, EMH&T's proposal for these services is $57,983.00.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That the Mayor be and is hereby authorized and directed to enter into contract with EMH&T for the construction inspection services pertaining to the installation of a Traffic Signal Interconnect/Preemption System for $57,983.00.

Section 2. That an amount of $57,983.00 be approved and taken from the unappropriated American Rescue Plan Fund (206) and be appropriated to account 206.000.5659 Miscellaneous Infrastructure.

Section 3. This Ordinance, being an emergency measure necessary for the immediate preservation of the financial needs of the City, shall be in full force and effective immediately upon passage by Council and the signature of the Mayor.

June 16, 2022

Engineers, Surveyors, Planners, Scientists

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: 2022 Reynoldsburg East Main Street Traffic Signal Coordination
Proposal for Construction Phase Engineering Services

Dear Mr. Dorman,

EMH&T is pleased to submit this proposal for Construction Phase Engineering Services for the upcoming 2022 Reynoldsburg Traffic Signal Coordination project. We understand the scope includes traffic signal modifications at 13 intersections. Complete General Construction is the apparent low bidder. As selected by the City of Reynoldsburg construction will include the base bid of $658,500.50.

The construction duration of the project is 150 calendar days from the City's issuance of the Notice to Proceed. The project is anticipated to commence in July 2022.

SCOPE OF SERVICES

EMH&T will provide engineering and project representation services for the above referenced improvements to include the following tasks, as facilitated through the EMH&T CSDocs software program:

<u>Construction Representation/Contract Administration</u>

- Conduct a preconstruction coordination meeting with the City, Contractor, Subconsultants, Utilities, Police, Fire, and any other stakeholders, as requested by the City.
  - EMH&T will provide the following for the meeting:
    - Meeting agenda
    - Sign-in sheet
    - Meeting summary for the City and attendees
- Prepare shop drawing submittal log, review and track shop drawings and other submittals.
  - Along with the City and Design Engineer, EMH&T will review and coordinate submittals and shop drawings for conformance with the plans and specifications, and provide recommendations.
  - EMH&T will prepare a Submittal Log to coordinate, track, and document submittals throughout the duration of the construction contract.
  - Provide to the City/other vested parties, submittals requiring specific comments. EMH&T will coordinate comments and approval as necessary.
  - Upon request, reviewed submittals and shop drawings will be logged and provided to all interested project parties.
- Conduct periodic Progress Meetings (or as otherwise directed by the City) with the City, Design Engineer, Contractor, Subconsultant, and other project stakeholders. EMH&T will provide the following for the meeting:

- Meeting agenda, which will include;
  - Recap of current project status, current revised contract amount, project elapsed time and percent complete
  - Updated list of current project management personnel
  - Review project safety concerns
  - Review of previous meeting minutes
  - Coordinate with the Prime Contractor to provide updated list of Subcontractors currently working on site
  - Analysis of current schedule and work completed to date
  - Discuss potential ongoing project delays
  - Update delivery schedule for long lead items
  - Updated submittal log and discuss outstanding submittals for review
  - Status of all change orders, change requests and requests for information
  - Status of all pay requests
  - Follow-up on outstanding items and issues along with new items and issues to be reviewed
  - Review drawings with updates provided by Contractor
- Sign-in sheet
- Meeting summary for the City, Engineer, and attendees

- Review initial and monthly schedule updates with respect to general project parameters and provide a copy of the schedules and EMH&T's comments to the Owner for review and comment.
  - EMH&T will review order of construction and work progress schedules submitted by the Contractor, determine acceptability in accordance with the Contract Documents and monitor that all milestones and dates are shown as being met; and confirm acceptance or non-acceptance in writing to the Contractor.
  - Make recommendation to the Owner for time extension requests from the Contractor.
  - If required, ask the Contractor to submit revised schedules when the proposed work is anticipated to not be performed in accordance with the project requirements.
  - Provide guidance to help minimize delays and regain time lost due to delays.

- Review Requests for Information and Facilitate Change Orders
  - EMH&T will review requests for information and coordinate clarification to the Contractor.
  - Change orders will be reviewed by EMH&T and all parties, as required to determine conformance with contract plans and specifications prior to Owner approval.

- EMH&T will maintain logs of quantities and review pay documentation for the Owner and Contractor.
  - Maintain daily logs of quantities for payment.
  - Review monthly and final pay estimates.
  - Generate change orders and process the change orders for Contractor and Owner.
  - Maintain a record of the work performed to include correspondence and daily project representation reports.
- EMH&T will coordinate with the Owner and Contractor prior to conducting both the pre-final and final project walk-throughs for participation and input of documented deficiencies.
  - EMH&T will prepare punch list for work performed not in accordance with the contract documents.
  - EMH&T will coordinate with the Contractor to address required warranty work.

- Re-inspect punch list work until completed in accordance with the contract documents.
- Submit a recommendation for acceptance of the project.

- Copies of correspondence, change orders, submittals, pay estimates, daily observation reports, and record drawings are retained by EMH&T until completion of the project through the 1-Year warranty period, at which time the project documents will be delivered to the Owner for future retention.

Resident/Standby Project Representation

- Resident Project Representatives, (RPR) provide part-time observation. Provide on-site project representation during the contract duration, as required, and as coordinated with the Owner to support the Administration and oversight of the improvements.

- EMH&T will observe construction activities performed by the Contractor and their Subcontractors and document the activities in respect to the plans, specifications, and contract conformance. The RPR will measure and track project quantities for payment.
- The RPR will record their observations and provide an ongoing progress log with photographs in a daily observation report. The RPR will record the quantity of items performed in conformance with the contract in a quantity log.
- EMH&T's RPR will identify and document non-conforming work if encountered. The RPR will notify the City of non-conforming work. The City will be responsible for providing notices for work stoppage to the Contractor.
- EMH&T's RPR will bring to the attention of the Owner instances:
    - Where the Contractor fails to comply with the terms of the Contract documents.
    - When the Contractor acts in a manner which is not in the best interest of the Owner.
    - When the Contractor's proposed schedule of work is in conflict with the project contract duration.

- The RPR will prepare a punch list(s) for work performed, noting deficiencies which require corrective measures by the Contractor or their assigns, for the purpose of observing and accepting the corrected conforming work. This list will be shared with City and Contractor at a minimum of bi-weekly and during the Progress Meetings to ensure deficiencies can be addressed in a timely, appropriate manner and not negatively impact subsequent work. Final Project walkthrough and 1-year warranty punch list will be conducted as defined above.

- Punch list items will be coordinated with the Contractor and the RPR will observe the work until completed in accordance with Contract documents, or as accepted by the City.
- RPR will observe completed work and provide the Owner a recommendation for acceptance. Copies of the daily observation reports are available for the Owner's review upon request, or periodically as required.

Project Closeout

- EMH&T will provide:
    - 1 Year Warranty Review.

Clarifications and Exclusions

EMH&T shall not have control or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the project construction, for the acts or omissions of the Contractor, Subcontractors, any of their agents or Subcontractor's employees, or any other person performing any of the work, or for the failure of such persons to carry out the work in accordance with the contract documents.

The Scope of Services does not include the following:

- Safety Compliance/Monitoring outside of EMH&T's safety procedures
- Construction Layout/Staking

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed. This scope of services is expected to support construction activities performed during the period of July 2022 through December 2022.

FEE

We have evaluated the level of effort associated with completing the construction phase engineering services. These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the tables below without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Construction Representation/Contract Administration	$16,675.00
Design Consultation During Construction	$12,660.00
Standby Representation	$26,440.00
EMH&T Labor Fee	$55,775.00
Reimbursable Expenses (material testing, printing, mileage, etc.)	$2,208.00
PROJECT TOTAL FEE	**$57,983.00**

Should the scope of our services change, the project duration increase, or the construction contract cost increase, additional fees may be necessary to cover the cost of the additional professional services. EMH&T will request these additional fees concurrent with the Contractor's modification/change order (if needed.)

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. If you have any questions, please do not hesitate to call me at (614) 775-4555.

Respectfully submitted,

EMH&T, INC.

Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

____

Authorized Signature

______________________________	______________________________
Print Name and Date	P.O. Number

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Public Service and Transportation Committee**
RE:	Bermex Contract

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Annual Contract Renewal for Meter Reading Services with Bermex, the end of 2022 contract expires we will need to renew, under current contract and the renewal contract the City has the right to cancel without cause giving a 60 day notice.

The cost of this contract will be split between Water and Wastewater. It will be paid with existing funds scheduled within the budget. The new contract will charge ~~$.70~~ to $.74 per Touch Pad and manual reads and ~~$.48~~ $.51 for all Radio Read units. The annual cost in 2023 for Bermex's services was $28,656.00 An estimated annual cost for 2023 once all is converted to radio read $ 26,500 to $29,500 New builds are the wild card not sure how many will be installed in the next 3 years with every install its another .51 cent to read that meter with Bermex.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BERMEX INC. METER READING SERVICE FOR 2023 THROUGH 2025

WHEREAS, the City of Reynoldsburg hires an outside firm to handle the meter reading functions for the water and wastewater department; and

WHEREAS, the rates for Bermex, Inc. services for 2023-2025 are $.74 per Touch Pad and manual reads and $.51 per Radio Read units; and

WHEREAS, Bermex Inc. has provided those services in the past and this legislation would

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

renew that annual contract from January 1, 2023 to December 31, 2025.

WHEREAS, the City of Reynoldsburg council needs to waive the 30 days from the Signature of the Mayor to be active for January 2023.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Bermex Inc. for meter reading services for the City of Reynoldsburg beginning January 1, 2023 through December 31, 2025.

See Exhibit “A” attached hereto and incorporated herein.

SECTION 2. That the new rates for Bermex, Inc. services at for this contract are $.74 per Touch Pad and manual reads and $.51 per Radio Read units.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

Agreement

THIS AGREEMENT is entered on this _____ day of ___________, 2022 by and between the City of Reynoldsburg (hereinafter referred to as "Reynoldsburg") and Bermex, Inc. (herein after referred to as "Bermex").

Recitals

WHEREAS, Reynoldsburg is a Municipal Corporation organized under the laws of the State of Ohio, whose territory lies in Franklin, Licking and Fairfield Counties. Reynoldsburg operates a water and sanitary sewer utility for the benefit of its residents; and

WHEREAS, Bermex is a Michigan for-profit corporation duly licensed to transact business in the State of Ohio; and

WHEREAS, Bermex is in the business of supplying labor and transportation for meter reading for various utilities; and

WHEREAS, Reynoldsburg is interested in contracting with Bermex for meter reading services; and

WHEREAS, the parties desire to set forth their agreement in writing.

Agreement

NOW AND THEREFORE, the parties agree as follows:

1) Bermex shall read water meters within Reynoldsburg's service area for the period of January 01, 2023 through December 31, 2025. Any extension of this period of service shall be mutually agreed upon in writing by both parties.

2) This Agreement and its terms may be terminated, with or without cause, by either party giving sixty (60) days written notice to the other party at the address provided elsewhere in this Agreement.

3) Reynoldsburg shall pay Bermex $0.74 cents per manual read or Touchpad read attempt, and $0.51 cent per radio read Collected. Bermex shall invoice Reynoldsburg once per month for the services provided, and Reynoldsburg shall remit payment within thirty (30) days after receipt of a correct invoice.

4) In addition to remuneration set forth in Paragraph 3, above, Bermex may charge Reynoldsburg a fuel surcharge of two and one-half percent (2.5%) of the total monthly charges when fuel for the vehicle being utilized exceeds $4.40 per gallon for the days worked within the City of Reynoldsburg and working for the City of Reynoldsburg. Any work being completed outside of the current contract, a fee of 49.00/hour will be paid to Bermex for any additional work not pre-disclose in this contract.

5) Bermex employee(s) shall provide the meter reading services no earlier than 8:00 am and not later than 5:00 pm., Monday through Friday. The meter reader shall attempt to complete the reading of the entire route on its scheduled day. Reading of meters on a Saturday will be allowed if circumstances so require and prior approval has been obtained from Reynoldsburg. Readings on Sundays and Holidays are prohibited. It is understood that this certain weather conditions may interrupt the services to be provided under this contract, and all weather-related work stoppages shall be agreed upon by the parties. The Bermex employee(s) shall check–in at the start of their shift and check out at the end of their shift and check – out at the end of their shift. An employee of Reynoldsburg may periodically inspect the work being done by Bermex.

6) Bermex' meter reader(s) shall be responsible for obtaining complete and accurate meter readings and recording them in hand held meter-reading devices or to be provided by Reynoldsburg in accordance with the schedule established. Reynoldsburg shall be responsible for providing electronic meter reading devices which are properly functioning and calibrated for Bermex use. The electronic meter reading devices shall be programmed on a daily basis by Reynoldsburg and available to Bermex at the beginning of each day. The individual meter reader(s) shall be responsible, on a daily basis, to report damaged and /or broken meters, meter boxes and unreadable meters, etc., observed during the performance of their duties. In the event that such conditions exist, the meter reader will promptly advise Reynoldsburg of same. In no case shall Bermex be liable for not reading a meter due to unforeseen circumstances or circumstances beyond Bermex control.

7) The individual(s) performing the service shall at all times, be properly attired including the use of hard sole shoes. Uniforms which clearly identify Bermex' meter readers must be worn at work at all times. Bermex' vehicles will clearly identify that they are a Contract Meter Reader. Bermex will promptly return all hand held devices to Reynoldsburg upon termination or non-renewal of this Agreement.

8) It is expressly understood that the meter readers are employees of Bermex, and not employees of Reynoldsburg. Bermex shall furnish its employees with Workers' Compensation Insurance. Unemployment Insurance, Health Insurance, and the like. Liability Insurance for bodily injury and property damage in the amount of $500,000 per occurrence shall cover the employees, and documentation of the same shall be supplied to employees, and documentation of the same shall be supplied to Reynoldsburg upon request. Bermex shall also provide Automobile Insurance in the same coverage amount for all vehicles being used by its employees in performing these services. Bermex shall be responsible for withholding all federal, state, and local taxes from its employees pay.

9) Bermex shall furnish an Insurance Policy in the amount of $10,000 to cover the complete loss or damage to the hand held unit supplied by Reynoldsburg. Bermex understands that damage resulting from neglect or misuse will be paid by Bermex.

10) NOTICES: All notices to be delivered by one party to this Agreement to the other shall be addressed as follows:

Bermex, Inc.
4500 Court House Blvd
Stow, Ohio 44224
Acting President: Mike Weldner

City of Reynoldsburg: Water Department.
7232 E. Main St
Reynoldsburg, Ohio 43068
Superintendent: Paul Hellman

Both parties agree to notify the other in writing if the contact information stated herein changes.

11) Neither party may assign its terms or obligations under this contact without previous written consent of the other party.

12) If any legal dispute arises out of this Agreement, the parties hereby stipulate that the proper jurisdiction and venue for any legal action will be held in the Court Common Pleas of Franklin County, Ohio.

13) BERMEX AGREES THAT REYNOLDSBURG WILL NOT BE LIABLE IN ANY WAY FOR ANY LOSS, DAMAGE OR INJURY OF ANY KIND OR CHARACTER OR DEATH TO ANY PERSON, EMPLOYEE, AGENT, CONTRACTOR, GUEST, INVITEE, OR TO ANY OTHER INDIVIDUAL OR ENTITY FOR ANY PROPERTY LOSS. BERMEX AGREES TO DEFEND, INDEMNIFY, AND HOLD REYNOLDSBURG HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, CAUSES OF ACTION, IN LAW AND EQUITY, LAWSUITS, CHARGES, COSTS INCLUDING, BUT NOT LIMITED TO COURT COSTS, ATTORNEY'S FEES, AND COST OF INVESTIGATION, DAMAGES, EXPENSES, AWARDS, AND/OR JUDGEMENTS BY REASON OF ANY LOSS, DAMAGE, INJURY, OR DEATH OR ANY PROPERTY LOSS CAUSED OR CONTRIBUTED, (IN WHOLE OR IN PART) BY ANY NEGLIGENT ACT(S) OR OMISSION(S) OF BERMEX, AND ITS OFFICERS, EMPLOYEES, AGENTS, LICENSEES, INVITEES, OR GUESTS, IF ANY PROCEEDING SHALL BE BROUGHT BY OR AGAINST ANY ONE OR MORE PERSON OR ENTITY IN CONNECTION WITH SUCH LIABILITY OR CLAIM, BERMEX, UPON NOTICE FROM REYNOLDSBURG, SHALL DEFEND SUCH ACTION(S) OR PROCEEDING(S) OF ANY KIND AT BERMEX' EXPENSE, BY OR THOUGH ATTORNEYS REASONABLY SATISFACTORY TO REYNOLDSBURG. BERMEX' OBLIGATIONS HEREUNDER SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY BERMEX UNDER THIS AGREEMENT, THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

14) FORCE MAJEURE: Performance of this Agreement by each party shall pursued with due diligence in all requirements hereof; however, neither party shall be liable for any loss or damage for delay or for nonperformance due to the causes not reasonably within its control, such as acts of civil, or military authority (including courts or administrative agencies) acts of God, war, riot, or insurrection, inability, to obtain required permits or licenses, blockades, embargoes, sabotage, epidemics, fires, unusually severe floods, strikes, lockouts or other labor disputes or difficulties: and provide the party affected shall promptly notify the other in writing of the nature, cause, date of commencement thereof, the anticipated extent of such delay. In the event of any delay resulting from such causes, the time of performance of each parties hereunder shall be extended for a period equal to the period of such delay.

15) This Agreement is intended as the complete and exclusive statement of the agreement between the parties. This Agreement, shall not be amended or modified, and no waiver of any provision hereof shall be effective, unless set forth in a written instrument, authorized and executed with the same formality as the agreement and agreed to by both parties.

WHEREFORE, the parties hereto set their hands in furtherance of this Agreement.

City of Reynoldsburg

Signature ____________________

Printed ______________________

Title _________________________

Dated ________________________

BERMEX, INC.

Signature _____________________________

Printed _______________________________

Title __________________________________

Dated _________________________________

APPROVED AS TO FORM:

____

Chris Shook, City Attorney

FISCAL OFFICER'S CERTIFICATE

The undersigned Auditor for the City of Reynoldsburg hereby certifies that the funds necessary to pay this contract are either in the treasury or in the process of being collected.

____

Steve Cicak, Auditor

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE: **October 24, 2022**

TO: **Finance and Administration Committee**

RE: Authorization for City Auditor to Fund HSA Payments for 2023

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Approval of funding $2,000.00 for employees with individual coverage and up to $4,000.00 to employees with family coverage. HSA funding will be included in the 2023 Appropriation Ordinance.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO FUND THE HEALTH SAVINGS ACCOUNTS FOR 2023

WHEREAS, the City Council has determined a procedure to establish healthcare insurance costs and benefits for City employees; and

WHEREAS, Council approves a contribution to be made to employees' health savings account and health reimbursement accounts for the employer sponsored high deductible health plan.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1: That the City Auditor is at this moment authorized and directed to fund the Health Savings Accounts that have been established by Chapter 160 Employee Compensation, for City employees and elected officials, in the following amounts for 2023:

	FAMILY	SINGLE
Chapter 160	Up to $4000	Up to $2000
FOP	as negotiated in contract	

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

FOP-OLC	as negotiated in contract
FOP-POBA	as negotiated in contract

Section 2. That for all those employees who begin employment after the Health Care Savings Accounts have been funded; the City Auditor will determine the amounts and dates applicable to them.

Section 3. This Ordinance shall be in effect on January 1, 2023 upon the signature of the Mayor.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Finance and Administration Committee**
RE:	**Renew Delta Dental Contract**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Authorization for the Mayor to enter into a renewal contract with Delta Dental for the City's dental coverage for the period of January 1, 2021 through December 31, 2021. There is 3% decrease in premium costs.

The emergency measures is being requested in order to waive the 30 day waiting period to begin to process the contracts so they can be effective January 1st.

AN ORDINANCE AUTHORIZING RENEWAL OF THE CITY'S DENTAL INSURANCE COVERAGE WITH DELTA DENTAL FOR THE PERIOD FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2024, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg provides its employees dental benefits with Delta Dental; and

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

WHEREAS, that existing coverage expires on December 31, 2022 and the City has received quotes to renew the coverage with effective dates of January 1, 2023 through December 31, 2024; and

WHEREAS, the cost for the two-year extension will be the same as the existing coverage.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to renew the City's dental insurance coverage with Delta Dental for the period from January 1, 2023 through December 31, 2024.

SECTION 2. That pursuant to Ordinance No. 44-17 and Section 175.01(f) of the Codified Ordinances of the City of Reynoldsburg, competitive bidding is hereby waived.

SECTION 3: That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and further to have a rate decrease in place as of January 1, 2023; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

DELTA DENTAL

Delta Dental PPO™ (Point-of-Service)
Summary of Dental Plan Benefits
For Group# 0280-0001
City of Reynoldsburg

This Summary of Dental Plan Benefits should be read along with your Certificate. Your Certificate provides additional information about your Delta Dental plan, including information about plan exclusions and limitations. If a statement in this Summary conflicts with a statement in the Certificate, the statement in this Summary applies to you and you should ignore the conflicting statement in the Certificate. The percentages below are applied to Delta Dental's allowance for each service and it may vary due to the dentist's network participation.*

Control Plan – Delta Dental of Ohio

Benefit Year – January 1 through December 31

Covered Services –

	Delta Dental PPO™ Dentist Plan Pays	Delta Dental Premier® Dentist Plan Pays	Nonparticipating Dentist Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services – exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Emergency Palliative Treatment – to temporarily relieve pain	100%	100%	100%
Brush Biopsy – to detect oral cancer	100%	100%	100%
Radiographs – X-rays	100%	100%	100%
Basic Services			
Minor Restorative Services – fillings and crown repair	75%	75%	75%
Endodontic Services – root canals	75%	75%	75%
Periodontic Services – to treat gum disease	75%	75%	75%
Oral Surgery Services – extractions and dental surgery	75%	75%	75%
Major Restorative Services – crowns	75%	75%	75%
Other Basic Services – misc. services	75%	75%	75%
Relines and Repairs – to prosthetic appliances	75%	75%	75%
Major Services			
Prosthodontic Services – bridges, implants, dentures, and crowns over implants	75%	75%	75%
Orthodontic Services			
Orthodontic Services – braces	75%	75%	75%
Orthodontic Age Limit –	through age 18 and under	through age 18 and under	through age 18 and under

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. This amount may be less than what the Dentist charges or Delta Dental approves and you are responsible for that difference.

- Oral exams (including evaluations by a specialist) are payable twice in any period of 12 consecutive months.
- Prophylaxes (cleanings) are payable twice in any period of 12 consecutive months.
- People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment.
- Fluoride treatments are payable twice in any period of 12 consecutive months for people age 18 and under.
- Bitewing X-rays are payable once in any period of 12 consecutive months and full mouth X-rays (which include bitewing X-rays) or a panorex are payable once in any five-year period.
- Sealants are not a Covered Service.
- Composite resin (white) restorations are payable on posterior teeth.
- Porcelain and resin facings on crowns are optional treatment on posterior teeth.
- Implants are payable once per tooth in any five-year period. Implant related services are Covered Services.
- Crowns over implants are payable once per tooth in any five-year period. Services related to crowns over implants are Covered Services.

- People with special health care needs may be eligible for additional services including exams, hygiene visits, dental case management, and sedation/anesthesia. Special health care needs include any physical, developmental, mental, sensory, behavioral, cognitive, or emotional impairment or limiting condition that requires medical management, healthcare intervention, and/or use of specialized services or programs. The condition may be congenital, developmental, or acquired through disease, trauma, or environmental cause and may impose limitations in performing daily self-maintenance activities or substantial limitations in major life activity.

Having Delta Dental coverage makes it easy for you to get dental care almost everywhere in the world! You can now receive expert dental care when you are outside of the United States through our Passport Dental program. This program gives you access to a worldwide network of dentists and dental clinics. English-speaking operators are available around the clock to answer questions and help you schedule care. For more information, check our Web site or contact your benefits representative to get a copy of our Passport Dental information sheet.

Maximum Payment – $1,500 per Member total per Benefit Year on all services except orthodontic services. $1,500 per Member total per lifetime on orthodontic services.

Payment for Orthodontic Service – When orthodontic treatment begins, your Dentist will submit a payment plan to Delta Dental based upon your projected course of treatment. In accordance with the agreed upon payment plan, Delta Dental will make an initial payment to you or your Participating Dentist equal to Delta Dental's stated Copayment on 30% of the Maximum Payment for Orthodontic Services as set forth in this Summary of Dental Plan Benefits. Delta Dental will make additional payments as follows: Delta Dental will pay 75% of the per monthly fee charged by your Dentist based upon the agreed upon payment plan provided by Delta Dental to your Dentist.

Deductible – None.

Waiting Period – Enrollees who are eligible for Benefits are covered on the first day of the month following the date of hire.

Eligible People – All full-time employees of the City and COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985) enrollees, if applicable.

Also eligible are your Spouse and your Children to the end of the calendar year in which they turn 24, including your Children who are married, who no longer live with you, who are not your dependents for Federal income tax purposes, and/or who are not permanently disabled.

Coordination of Benefits – If you and your Spouse are both eligible to enroll in This Plan as Enrollees, you may be enrolled as both an Enrollee on your own application and as a Dependent on your Spouse's application. Your Dependent Children may be enrolled on both your and your Spouse's applications as well. Delta Dental will coordinate benefits between your coverage and your Spouse's coverage.

Benefits will cease on the last day of the month in which your employment is terminated.

DELTA DENTAL

P.O. Box 30416
Lansing, MI 48909-7916

https://www.DeltaDentalOH.com

September 27, 2022

Ms. Cindy McDermott
Willis Towers Watson Midwest, Inc.
775 Yard St Ste 200
Columbus, OH 43212-3891

Dear Ms. McDermott,

Enclosed is renewal information for one of your Delta Dental Plan of Ohio groups that renews in the month of January. A renewal letter indicating the group's renewal rates is included.

Please ensure that the enclosed renewal documents are delivered to the group.

If you have any questions or need additional information, please feel free to contact me.

Sincerely,

Adam Q Clifton
Account Manager

Enclosures:
0280-0001 City of Reynoldsburg

www.deltadentalmi.com
www.deltadentaloh.com
www.deltadentalin.com

Dear Valued Delta Dental Customer,

We're excited to inform you of a new partnership between Delta Dental and VSP® Vision Care. Delta Dental has partnered with VSP—a national leader in vision benefits—to offer an exciting new addition for our dental benefits programs—DeltaVision®.

DeltaVision is committed to meeting and exceeding expectations by delivering value, choice and savings, including:

- The largest network of participating providers nationwide
- Innovative plan designs
- One-stop administration
- World-class customer service
- Support for overall health and wellness

VSP is well known for their best-in-class vision programs, making them the ideal complement to your dental plan. When DeltaVision is combined with your Delta Dental benefits, you get two great programs in one convenient and affordable package.

We have included with this letter our current product offerings along with more information about our new partnership. As questions arise, please reach out to your local Delta Dental sales and account management team as they will be able to assist you moving forward.

As always, we appreciate your business and look forward to working with you on any of your vision benefit needs.

Sincerely,

Delta Dental

Delta Dental of Michigan
PO Box 30416
Lansing, MI 48909

Delta Dental of Ohio
5600 Blazer Parkway, Suite 150
Dublin, OH 43017

Delta Dental of Indiana
225 South East Street, Suite 358
Indianapolis, IN 46202

Introducing
DeltaVision®
Vision plans for your employees by Delta Dental

Delta Dental is committed to the whole health of your employees—including eye health. That's why we've partnered with VSP Vision Care to offer DeltaVision, the best vision care for your employees and their families, exclusive to Delta Dental groups.

Why offer DeltaVision?

With DeltaVision, your company will receive an award-winning vision program powered by VSP® to complement your Delta Dental benefits.

More choice. Members have the freedom to choose the provider that's right for them. VSP has 104,000 access points, including the largest national network of independent doctors and 22,000 retail locations.

Better value. Your employees get a fully covered WellVision Exam®, and an average savings of 30 percent off the most popular lens enhancements.

Award-winning customer service. Your employees will have access to VSP award-winning customer service team seven days a week.

Healthy, happy employees. Both dental and vision benefits encourage people to keep their health in check. Dentists and eye doctors are both trained to detect early signs of many conditions, which can lead to earlier intervention and better overall health.

Explore plan optic

See what DeltaVision offers.

We offer robust plans with a variety of copayment options, allowances and frequencies to fit any group's needs. Plus, exceptional network access ensures you receive the benefits you want, when you want them. We're committed to meeting and exceeding your expectations by delivering the best value, choices and service.

DeltaVision plans are sold only in combination with Delta Dental plans. Compare plan coverages and pricing below.

	DeltaVision 130 **Standard**	DeltaVision 130 **Enhanced**	DeltaVision 150 **Standard**	DeltaVision 150 **Enhanced**	DeltaVision 180 **Standard**	DeltaVision 180 **Enhanced**
Exam/lens/frame frequency (months)	12/12/24	12/12/12	12/12/24	12/12/12	12/12/12	12/12/12
Contacts (instead of glasses) frequency (months)	12	12	12	12	12	12
In-network coverage						
Exam copay	$10	$10	$10	$10	$10	$0
Materials copay	$25	$25	$25	$10	$10	$0
Frames allowance	$130	$130	$150	$150	$180	$180
Elective contact lenses allowance	$130	$130	$150	$150	$180	$180
Necessary contact lenses	Covered in full after copay	Covered in full after copay	Covered in full after copay	Covered in full after copay	Covered in full after copay	Covered in full
Contact lens fit evaluation copay	Up to $60	Up to $60	Up to $60	Up to $60	Up to $60	Up to $60
Rates (up to 500 enrolled subscribers)						
Employee only	$5.48	$7.50	$5.70	$8.92	$10.16	$11.51
Employee + spouse	$10.96	$15.01	$11.41	$17.84	$20.32	$23.02
Employee + child(ren)	$11.74	$16.08	$12.22	$19.10	$21.76	$24.66
Employee + family	$18.75	$25.68	$19.51	$30.52	$34.77	$39.39

All DeltaVision plans have the below lens enhancement and additional savings benefits:

Lens enhancements[1]

Benefit	Member cost
Standard progressive lenses	$0
Premium progressive lenses	$95–$105
Custom progressive lenses	$150–$175

Additional savings[2]

Benefit	Details
Frames discount over allowance	An extra $20 allowance on featured designer brands for frames. 20% savings on any amount above the retail allowance.
Additional pair	20% savings on unlimited additional pairs of prescription glasses and/or nonprescription sunglasses from any VSP network provider within 12 months of exam.
LASIK	Average 15% off the regular price, or 5% off the promotional price; discounts only available from contracted facilities.
Retinal imaging	Routine retinal screening covered for a maximum fee of $39.
Lens coverage	Glass or plastic single vision, lined bifocal, lined trifocal or lenticular lenses are covered in full.[3]
VSP Diabetic EyeCare Plus Program℠	Retinal screening for members with diabetes, $0 copay. Additional exams and services for members with diabetic eye disease, glaucoma, or age-related macular degeneration. Limitations and coordination with your medical coverage may apply. Ask your VSP network doctor for details. $20 copay per exam.
Low vision	Pre-approved low-vision supplemental testing covered every two years. 75% coverage for approved low-vision aids, up to $1,000 (less any amount paid for supplemental testing) every two years.
Eyeconic®	Go to eyeconic.com® for an easy-to-use, convenient online eyewear option.
TruHearing®	Save up to 60% on hearing aids and batteries. Visit truhearing.com/vsp or call 877-396-7194 for more information.[4]

Did you know?

Employees satisfied with their benefits are 2x more loyal.

See the difference. Contact your Delta Dental sales representative.

1 Prices shown reflect the standard plastic price for each respective category. Premium lens enhancement prices may vary. Prices are valid only through VSP Choice network providers and are subject to change without notice. 2 In-network only. 3 Covered in full materials and services are less any applicable copay. Based on applicable laws, benefits and savings may vary by location. Benefits may also vary at participating retail chains. Promotions like rebates are continually evaluated and subject to change without notice. In the state of Washington, VSP Vison Care, Inc., is the legal name of the corporation through which VSP does business. Promotions and Featured Frame Brands do not apply at Costco® Optical. Costco® Optical allowance may differ and is equivalent to the frame allowance at VSP doctor locations and participating retail chains. The following items are excluded under this plan: plano lenses (lenses with refractive correction of less than ± .50 diopter), two pairs of glasses instead of bifocals; replacement of lenses, frames, or contacts; medical or surgical treatment; orthoptics; vision training or supplemental testing. 4 VSP is providing information to its members, but does not offer or provide any discount hearing program. The relationship between VSP and TruHearing is that of independent contractors. VSP makes no endorsement, representations, or warranties regarding any products or services offered by TruHearing, a third-party vendor. The vendor is solely responsible for the products or services offered by them. If you have any questions regarding the services offered here, you should contact the vendor directly. TruHearing offers individuals the opportunity to purchase hearing aids at discounted prices, including individuals covered by self-funded health plans not subject to state insurance or health plan regulations. TruHearing is not insurance and not subject to state insurance regulations. TruHearing provides discounts to certain health care groups for hearing aid sales and services; TruHearing provides fitting, programming and three adjustment visits at no cost; the member is obligated to pay for testing, and all post-fitting hearing care services, but will receive a discount from those health care providers who have contracted with TruHearing. Not available directly from VSP in the states of Washington and California

DELTA DENTAL

P.O. Box 30416
Lansing, MI 48909-7916

https://www.DeltaDentalOH.com

September 27, 2022

Mr. Joe Begeny
Mayor
City of Reynoldsburg
7232 E Main St
Reynoldsburg, OH 43068-2014

Re: Dental Plan Rate Review, Group #0280-0001

Dear Mr. Begeny,

Thank you for placing your confidence in Delta Dental. We are committed to improving the oral health of our communities by providing access to the nation's largest dental network at competitive rates. This allows your enrollees to obtain the dental care they need to remain healthy.

Enclosed is a contract for the renewal of your existing dental plan. Please have your group's authorized representative sign the contract and return it to me at your earliest convenience. If we are not in receipt of the signed contract by the effective date, we will consider remittance of payment as acceptance of the contract, and we will continue to administer your dental benefits accordingly. By permitting us to do so, you accept the terms of this contract in full and agree that this contract is binding, even if you do not return a signed copy of the contract to us. If you do not wish to renew coverage, please provide notice to us in accordance with your Contract. Notwithstanding the above terms of this contract, all delinquent balances due to Delta Dental must be paid in full prior to acceptance on the above-mentioned renewal date. If there is a deficit at the time of your acceptance, Delta Dental reserves the right to revoke this offer and terminate your existing contract upon its natural expiration date.

Also enclosed is a rate sheet outlining the premiums applicable to your new contract period, and a Benefit Highlight Sheet noting some of the benefits available under your current contract. These documents are intended to serve as quick reference guides outlining some of your contract and are not part of the contract noted above.

If your coverage or budget goals have changed, please contact Ms. Cindy McDermott or me for more plan design options. We can administer many different plan designs to suit your needs and provide you with a comprehensive analysis of how any changes would affect your rates. Benefit changes can be effective at your renewal, but you must request them no later than 15 days prior to your plan's renewal date.

Please call me at (614) 776-2309 if you have any questions or if I can be of help in any way. Thank you, we look forward to continuing our relationship with you and we greatly appreciate your business.

Sincerely,

Adam Q Clifton
Account Manager

cc: Ms. Cindy McDermott

Delta Dental of Ohio

Renewal Rates for City of Reynoldsburg #0280
Effective January 1, 2023

Rates - Non-Retention		
Rates per enrollee per month	**Current Rate(s)** January 1, 2021 through December 31, 2022	**Renewal Rate(s)** January 1, 2023 through December 31, 2024
Composite	$99.27	$96.29
Overall Percent Change	-3.00%	

Rating Requirements
Minimum client contributions: 100 percent for employee and 100 percent for dependent(s).
Tied to medical: No

Rating Assumptions

Rates do not include any applicable claims taxes. The rates are valid only for the effective date noted above and are guaranteed for a two year non-retention contract.

Self-billing is not allowed and you agree to pay as invoiced each month.

Standard subscriber materials will be provided to you to distribute to your members. These include the Summary of Dental Plan Benefits, Certificate, and reference cards.

Printed dentist directories are not included. You can find participating dentists on our website at https://www.DeltaDentalOH.com.

The plan specifications are subject to Delta Dental's standard exclusions and limitations, including:

- Oral exams (including evaluations by a specialist) are payable twice in any period of 12 consecutive months.
- Prophylaxes (cleanings) are payable twice in any period of 12 consecutive months.
- People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment.
- Fluoride treatments are payable twice in any period of 12 consecutive months for people age 18 and under.
- Bitewing X-rays are payable once in any period of 12 consecutive months and full mouth X-rays (which include bitewing X-rays) or a panorex are payable once in any five-year period.
- Sealants are not a Covered Service.
- Composite resin (white) restorations are payable on posterior teeth.
- Porcelain and resin facings on crowns are optional treatment on posterior teeth.
- Implants are payable once per tooth in any five-year period. Implant related services are Covered Services.
- Crowns over implants are payable once per tooth in any five-year period. Services related to crowns over implants are Covered Services.
- People with special health care needs may be eligible for additional services including exams, hygiene visits, dental case management, and sedation/anesthesia. Special health care needs include any physical, developmental, mental, sensory, behavioral, cognitive, or emotional impairment or limiting condition that requires medical management, healthcare intervention, and/or use of specialized services or programs. The condition may be congenital, developmental, or acquired through disease, trauma, or environmental cause and may impose limitations in performing daily self-maintenance activities or substantial limitations in major life activity.

Delta Dental of Ohio
Dental Benefit Highlights for
City of Reynoldsburg #0280

DELTA DENTAL

Delta Dental PPO™ (Point-of-Service) *Coverage effective **January 1, 2023***	Delta Dental PPO™ Dentist Plan Pays	Delta Dental Premier® Dentist Plan Pays	Nonparticipating Dentist Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services - exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Emergency Palliative Treatment - to temporarily relieve pain	100%	100%	100%
Brush Biopsy - to detect oral cancer	100%	100%	100%
Radiographs - X-rays	100%	100%	100%
Basic Services			
Minor Restorative Services - fillings and crown repair	75%	75%	75%
Endodontic Services - root canals	75%	75%	75%
Periodontic Services - to treat gum disease	75%	75%	75%
Oral Surgery Services - extractions and dental surgery	75%	75%	75%
Major Restorative Services - crowns	75%	75%	75%
Other Basic Services - misc. services	75%	75%	75%
Relines and Repairs - to prosthetic appliances	75%	75%	75%
Major Services			
Prosthodontic Services - bridges, implants, dentures, and crowns over implants	75%	75%	75%
Orthodontic Services			
Orthodontic Services - braces	75%	75%	75%
Orthodontic Age Limit -	through age 18 and under	through age 18 and under	through age 18 and under

* *When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. This amount may be less than what the Dentist charges or Delta Dental approves and you are responsible for that difference.*

Maximum Payment – $1,500 per Member total per Benefit Year on all services except orthodontic services. $1,500 per Member total per lifetime on orthodontic services.

Deductible – None.

Note - *This document is only intended to provide a brief description of your benefits. Please refer to your Certificate and summary for a complete description of benefits, exclusions, and limitations.*

Welcome to Ohio's largest dental benefits family!

As a member of Delta Dental of Ohio, you have access to the nation's largest dental networks: Delta Dental PPO and Delta Dental Premier.

- It's easy to find a dentist! Four out of five dentists nationwide participate in our network.
- You have superior access to care and fee savings because of our agreements with participating dentists.
- Our dentists cannot balance bill you, which means more money in your pocket!
- No troublesome paperwork! Network dentists will fill out and file your claims.
- Pay only your copayments and/or deductibles when you receive care from network dentists -- there are no hidden fees.
- You can still visit nonparticipating dentists, but you may be billed the full amount at the time of service and then have to wait to be reimbursed.

Quality Dental Program

With our quick and accurate claims processing, *we pay more than 90% of claims in 10 days or less.* Delta Dental also offers world-class customer service from our BenchmarkPortal Certified Center of Excellence call center.

Online Access

Our online Member Portal lets you access your dental plan securely over the Internet. You can find a dentist, check benefits, select paperless notices, review claims and amounts used toward maximums, print ID cards, and more -- all at your own convenience.

A Healthy Smile

Keep your smile healthy with dental benefits from Delta Dental. Your smile is a good indicator of your health. Did you know that your dentist can detect up to 120 different diseases, including diabetes and heart disease? Early detection is one of the best ways to prevent further complications.

Questions?

If you have questions, please call our Customer Service team at 800-524-0149 (TTY users call 711) or look online at https://www.DeltaDentalOH.com.

DELTA DENTAL

Delta Dental Contract
For
City of Reynoldsburg

This Contract ("Contract") is entered into by and between City of Reynoldsburg (the "Contractor") and Delta Dental Plan of Ohio, Inc., an Ohio non-profit corporation ("Delta Dental"). This is a legally binding contract between the Contractor and Delta Dental and is effective on January 1, 2023, the ("Effective Date").

SECTION I - DECLARATIONS

The Benefits afforded are only with respect to such benefits as are indicated in this Contract, including the Summary of Dental Plan Benefits. Delta Dental's liability is limited to the Benefits stated herein; subject to all the terms of this Contract having reference thereto. This Declarations Section and the Summary of Dental Plan Benefits supersedes any contrary provision of the subsequent sections of this Contract.

A. **Effective Date:** 12:01 A.M. Standard Time, January 1, 2023

B. **First Renewal Date:** January 1, 2025

C. **Client Number:** 0280-0001

D. **Rate(s):**

Composite - $96.29 per month per Enrollee

This rate is contingent upon 100 percent enrollment of the eligible members of the defined group and their eligible dependents. Rates do not include any applicable claims taxes.

DELTA DENTAL PLAN OF OHIO, INC.

BY: ______________________
President and CEO

DATE: September 27, 2022

CONTRACTOR

BY: ______________________
(Authorized Signature)

____
(Title)

BY: ______________________
(Witnessed By)

____
(Title)

DATE: ______________________

SECTION II. Definitions

A. Contract

This document, including the Certificate and applicable Summary (ies) of Dental Plan Benefits (the terms of which are incorporated herein), and, if applicable, any appendices, supplements, riders, successor agreements, renewal letters, or renewals now or hereafter issued or executed.

B. Rate

The amount, per Enrollee and Enrollee classification, the Contractor agrees to pay Delta Dental® each month. This amount, or the information necessary to compute it, is specified in the Declarations Section.

Any capitalized terms not defined herein are defined in the Certificate.

C. License

A limited, non-transferable, non-exclusive, non-sublicensable, temporary license granted to Contractor by Delta Dental to access and use Delta Dental's web portals.

SECTION III. Eligibility

A. Eligibility Requirements and Waiting Periods for Members

Eligibility requirements and waiting periods for Members are set forth in the Certificate and the applicable Summary(ies) of Dental Plan Benefits.

B. General Eligibility Rules

No person will be eligible for Benefits under this Contract unless the Contractor has either currently enrolled that person as an Enrollee or currently listed or acknowledged that person as a Dependent. Contractor shall provide eligibility information in accordance with Section V B. of this Contract.

C. Termination of Eligibility

Eligibility for Benefits will terminate for all Members under this Contract at the earlier of:

1. The termination of this Contract; or
2. Midnight of the last day of the month for which payment has been made if the Contractor fails to make the payments required by this Contract.

Eligibility of an individual Member will also terminate under the following circumstances:

1. The Member ceases to meet the definition of an Enrollee or a Dependent as defined by this Contract;
2. The Member fails to comply with the eligibility requirements of this Contract; or
3. The Member commits fraud or misrepresentation in the submission of any claim.

A Member whose eligibility is terminated may not continue group coverage under this Contract, except as required by the continuation coverage provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985, or comparable, non-preempted state law ("COBRA"). An affiliate of Delta Dental also may offer coverage under an individual direct payment policy to a Member whose eligibility is terminated.

D. Continuation Coverage – COBRA

The other provisions of this Contract notwithstanding, eligibility for Benefits will continue for a person who is required to be provided with and elects continuation coverage pursuant to COBRA, provided:

1. Continuation coverage is required to be provided under COBRA, the person elects COBRA coverage and the Contractor notifies Delta Dental that the person is eligible for Benefits under COBRA. Not all employers are subject to the continuation coverage requirements contained in COBRA. For those that are not, this Section III.D. does not apply. Contractor should consult with its legal counsel to determine how and when the law applies.
2. Continuation coverage shall only be in effect up to the first day of the month after the person notifies the Contractor that he or she no longer wants coverage from Delta Dental, the date a COBRA premium payment was due and was not remitted by the end of the COBRA Grace Period, or until the end of that person's continuation coverage period, whichever occurs first.
3. Further, if the Contractor fails to make payments required by this Contract, continuation coverage shall only

remain in effect until the last day of the month for which payment has been made to Delta Dental by the Contractor; provided, however, that any payment for COBRA continuation coverage received during a period that is 30 days following the date the COBRA premium payment was due (the "COBRA Grace Period") will provide continuation coverage from the due date. A person's coverage may be retroactively reinstated for the 60-day COBRA "election" period if the Contractor pays the applicable rate for the period within the 45-day period following the date of the COBRA election. Delta Dental may, at its sole option and without notice, continue coverage, if legally required.

4. Continuation coverage will not continue beyond the termination of this Contract.

5. The person who is receiving continuation coverage is responsible for the costs of any services provided after he or she is no longer eligible for continuation coverage under this Section III.D.

6. Contractor shall be solely responsible for identifying Members entitled to COBRA continuation coverage. Contractor shall provide all required notices, collect all necessary payments, and otherwise administer all facets of its COBRA program. In the event that Contractor continues to provide eligibility information to Delta Dental for a Member during the COBRA election period, as opposed to terminating coverage and then retroactively reinstating the Member upon the Member's election of COBRA coverage, Contractor shall be liable for any Benefits paid or Rates due during that period if the Member ultimately does not elect COBRA coverage.

7. The monthly Rate that must be paid on behalf of any person who is provided coverage under this Section III.D. will be based on the COBRA continuation coverage rates in effect during that month.

8. A person who continues coverage will be considered to be a Member under this Contract and the dental care certificate as long as coverage is provided under this Section III.D.

9. Delta Dental does not assume any of the obligations assigned by COBRA to the Contractor or any employer (including the obligation to notify potential beneficiaries of their rights or options under COBRA), and the Contractor agrees that it will perform those obligations in full.

E. Loss of Eligibility During Treatment

1. If a Member loses eligibility while receiving dental treatment, only Covered Services received while that person was eligible under the Contract will be payable.

2. Certain services begun before the loss of eligibility may be covered if they are completed within a 60 day period measured from the date of termination. In those cases, Delta Dental evaluates those services in progress to determine what portion may be paid by Delta Dental.

SECTION IV. Benefits

Delta Dental agrees to provide Benefits to Members in accordance with the terms and conditions set forth in this Contract and the policies and procedures of Delta Dental. Notwithstanding the foregoing, Contractor acknowledges that Delta Dental periodically updates its Certificates to account for CDT code changes issued by the American Dental Association and processing policy changes made by Delta Dental, and Contractor agrees that any such changes shall apply to this Contract provided that Delta Dental provides Contractor prior notice of any such changes. Such changes shall become effective as of the date indicated in such notice.

SECTION V. Agreements

A. Delta Dental Agrees:

1. To provide all claims processing, service, and administration of Benefits to Members of the Contractor subject to the terms and conditions of this Contract.

2. To provide to the Contractor, for submission to the Enrollee, a Certificate of the Benefits provided pursuant to this Contract.

3. To endeavor to enlist Dentists to become Participating Dentists in sufficient number to ensure an adequate choice of Dentists, and to make periodic checks as to the adequacy of care provided by Dentists to Members covered by this Contract. Delta Dental is not required to provide a dental appointment to a Member.

4. To contractually require each Participating Dentist to schedule and render all dental treatment provided under this Contract according to the standards of the dental profession in the community in which the dental procedures are rendered.

5. Consistent with any applicable law protecting the confidentiality of a patient's health records, data, or information, to make standard reports available to the Contractor or Plan Sponsor upon request for no additional charge and to provide agreed-to, non-standard reports on a time and materials basis.

6. To provide a copy of the Certificate, Summary(ies) of Dental Plan Benefits and Delta Dental's Notice of Privacy Practices to Contractor for distribution to Enrollees at the Contractor's or Plan Sponsor's expense.

B. Contractor Agrees:

1. Unless otherwise stated in the Declarations Section of this Contract, to pay Delta Dental the monthly Rate specified in the Declarations Section of this Contract as billed by Delta Dental, with no payment adjustments for updates not yet reflected on the monthly invoice. To ensure timely coverage, unless otherwise stated in the Declaration Section of this Contract, the amount to be paid will be due by the 5th of the month of the intended coverage. For example, the premium for April coverage is due on April 5th. If payment is not received by the due date, Delta Dental shall, at its sole discretion, have the right to suspend claims processing, unless otherwise stated in the Declaration Section of this Contract. Coverage will terminate effective the first day of the coverage month if Delta Dental receives no payment by the end of the coverage month.

   Delta Dental may, at its sole option, send notification to the Contractor of an adjustment in Rates, Benefits, or Copayments to correct potential adverse group experience resulting from the following:

   a. Information provided upon enrollment proves to be in error; or

   b. Terms and provisions of the Contract are materially violated; or

   c. Initial size or composition of the group changes by ten percent (10%) or more unless otherwise set forth in the Declarations section of this Contract; or

   d. Monthly invoices are not paid as billed.

   Delta Dental will provide the Contractor written notice 30 days prior to implementing any adjustment. If the Contractor refuses to accept this adjustment, Delta Dental may, in its sole discretion, terminate this Contract.

2. To pay all premiums in accordance with subparagraph 1 above in full, irrespective of any Member contributions or COBRA payments. Delta Dental shall not be responsible for collecting Members' contributions or COBRA payments.

3. To enroll as Members with Delta Dental all eligible employees, retirees or members of the Contractor , including that employee's, retiree's or member's Dependents, who enroll for Benefits during the enrollment periods set forth in the Certificate. Contractor shall not enroll any employees, retirees or members of the Contractor, or any such person's Dependents, at any time other than during the enrollment periods set forth in the Certificate. Contractor shall provide to Delta Dental, in a format requested by Delta Dental, an initial enrollment file prior to the initial Effective Date of this Contract.

4. To provide Delta Dental with all eligibility data needed to process claims under this Contract. Eligibility data shall be provided in a timely manner, which in the case of electronic eligibility files shall in no event be less than monthly, and in the format requested by Delta Dental. Delta Dental will not accept additions, terminations, and/or retroactive eligibility updates more than six (6) months after the date of a Member's change in eligibility. Notwithstanding the foregoing, if the Contractor requests that a Member's eligibility be terminated retroactively and a claim was incurred for that Member or any member of that Member's family after the requested termination date, eligibility for that Member and the Member's entire family will continue at the expense of the Contractor until the end of the month in which the claim was incurred. In no event will any Rate adjustments for time periods greater than six months be made for retroactive terminations, and no credits will be issued for any month in which claims were incurred.

5. To permit Delta Dental, by its auditors or other authorized representatives, on reasonable advance written notice, to inspect the Contractor's records to verify the accuracy of the eligibility data submitted to Delta Dental. In the event of a discrepancy, Contractor agrees to reconcile any errors in payment with Delta Dental.

6. To provide each Enrollee with copies of the Certificate, the applicable Summary of Dental Plan Benefits, and all privacy notices as may be required by any applicable federal or state law, at such intervals as may be required by law from time to time.

7. To pay for any agreed-to, non-standard reports on a time and materials basis.

8. To consult as necessary with its own legal counsel regarding the selected covered benefits and to be responsible for determining all potential tax consequences relating to the covered benefits it selects.

SECTION VI. General Provisions

A. Independent Contractors. Dentists providing services are independent contractors, and neither the Contractor nor Delta Dental will be liable for any act or omission of any Dentist, his or her employees or agents, or any person providing dental or other professional services to Members.

B. Binding Effect. All Members, by enrolling in This Plan, are bound by the terms and conditions of this Contract.

C. Payment Limitations. Delta Dental will make no payment for services or supplies if a claim for such has not been received by Delta Dental within one year following the date the services or supplies were furnished.

D. Marketing Materials. Except for those standard documents and materials Delta Dental generates to administer This Plan, neither Party shall publish or distribute any materials regarding This Plan without the prior written approval of the other Party.

E. Legal Action. Unless otherwise prohibited by applicable state or federal law, no action or legal claim arising out of or related to this Contract shall be brought against Delta Dental unless Contractor, or the Member, has first provided Delta Dental with at least sixty (60) days advance written notice of such claim. Notwithstanding the foregoing, in any event, no action shall be brought by either Party or a Member more than three years after the legal claim first arose, or after expiration of the applicable statute of limitations, whichever is shorter.

F. Indemnification.

1. Contractor agrees to defend, indemnify and hold harmless Delta Dental, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Contractor, its officers, directors, employees, agents or Members; or (ii) any negligent or willful act or omission by Contractor, its officers, directors, employees, agents or Members.

2. Delta Dental agrees to defend, indemnify and hold harmless Contractor, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Delta Dental, its officers, directors, employees or agents; or (ii) any negligent or willful act or omission by Delta Dental, its officers, directors, employees or agents.

3. A Party seeking indemnification shall (i) promptly notify the indemnifying Party in writing of the claim, suit or proceeding for which indemnification is sought; (ii) permit the indemnifying Party to control the defense or settlement of the claim, suit or proceeding; (iii) reasonably cooperate with the indemnifying Party (at the indemnifying Party's expense); and (iv) have the right to provide for its separate defense at its own expense. In no event, shall the indemnifying Party settle a claim, suit or proceeding without first obtaining the written consent of the other Party. Any release obtained as a result of settlement must contain a release of all claims against the non-indemnifying Party as well as its officers, directors, and employees.

G. Dispute Resolution. Delta Dental will establish procedures for resolving all questions raised by a Dentist, a Contractor, or a Member in regard to claims for Benefits allowed or denied under the terms of this Contract. These procedures will be used both for the initial determination of those questions and for the resolution of appeals made on the basis of those initial determinations. To the extent the benefit plan sponsored by the Contractor is governed by the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), the procedures established for determining the Benefits to which a Member is entitled will comply with the requirements set forth in ERISA Section 503 as applicable to a limited scope dental benefit plan, and the regulations thereunder, for providing a "full and fair review" of all benefit claims. The ERISA-required claims procedures will be set forth in detail in the Certificate that is to be distributed to Enrollees and that describes the Benefits under this Contract. All determinations made according to this procedure will be final and binding on the Dentist, the Contractor, and the Member; provided, however, that the Member may exercise his or her legal rights after this determination as described in the Claims Appeal Procedure contained in the Certificate.

H. Severability. If any provision of this Contract is in violation of the laws of the State in which this Contract was issued, that provision shall be deemed to be void, but the invalidation of that provision will not otherwise impair or affect the rest of the Contract. When any provision in this Contract is in conflict with such laws, the rights, duties and obligations of Delta Dental, the Contractor and all Members shall be governed by such laws.

I. Compliance with Applicable Law. This Contract is subject to change if, in the future, federal and state laws and regulations require Delta Dental or the Contractor to comply with such laws and regulations. Should any such change to this Contract be necessary by law, the Contractor will receive written notice from Delta Dental informing the Contractor of the reasons for any change to the Contract and the process by which the Contractor will receive an amended Contract.

J. Additional Services. Delta Dental may from time to time provide additional services or coverage by rider or other notice. Delta Dental may withdraw those services or coverage at any time after giving notice.

K. Notices. Any notice required or permitted to be given by this Contract will be considered given if in writing and personally delivered, or if in writing and deposited in the United States mail with postage prepaid, addressed to the person at their last address of record.

L. Amendment and Assignment. No agent has authority to change any part of this Contract. No changes to this Contract will be valid unless both Parties approve them in writing. Delta Dental shall have the discretion to assign its rights and responsibilities under this Contract to an affiliated entity. If Delta Dental chooses to assign its rights and responsibilities, it shall assign them to an appropriately licensed entity capable of performing similar functions at similar levels as Delta Dental. Delta Dental shall serve written notice of the assignment to Contractor and said notice shall provide the name and address of the assignee. Neither this Contract nor any part of it shall be assigned by Contractor without the prior written consent of Delta Dental, and any attempt at assignment by Contractor without such consent by Delta Dental shall be null and void. Subject to the foregoing limitation, this Contract shall be binding upon the parties and their respective successors and assigns.

M. Subrogation. To the extent that This Plan provides or pays Benefits for Covered Services, Delta Dental is subrogated to any right the Member may have to recover from another, his or her insurer, or under his or her “Medical Payments” coverage or any “Uninsured Motorist,” “Underinsured Motorist,” or other similar coverage provisions.

N. Right of Recovery Due to Fraud. If Delta Dental pays for services or supplies that were sought or received under fraudulent, false, or misleading pretenses or circumstances, pays a claim that contains false or misrepresented information, or pays a claim that is determined to be fraudulent due to the acts of the Contractor, and/or Member, it may recover that payment from the person or entity that committed such fraud. Delta Dental may recover any payment determined to be based on false, fraudulent, misleading, or misrepresented information by deducting that amount from any payments properly due to the person(s) or entity(ies) that committed such fraud. Delta Dental will provide an explanation of the payment being recovered at the time the deduction is made.

O. Force Majeure. Unless otherwise stated in the Declarations Section of this Contract, neither Delta Dental (including its agents, directors, officers, and employees) nor Contractor shall be liable for delays in performance due to circumstances beyond their reasonable control. Each party shall be excused from performance under this Contract and shall have no liability to the other party for any period during which it is prevented from performing any of its obligations (other than payment obligations), in whole or in part, as a result of delays caused by the other party or by an act of God, war, terrorism, civil unrest, civil disturbance, court order, labor dispute, or other cause beyond its reasonable control, and such nonperformance shall not be a default under or grounds for termination of this Contract. Notwithstanding the foregoing, Force Majeure shall not excuse Contractor’s payment obligations under this Contract.

P. Assignment of Benefits. Unless otherwise stated in the Declarations Section of this Contract, Benefits to Members are for the personal benefit of those Members and cannot be transferred or assigned; provided, however, Delta Dental shall pay Participating Dentists directly on behalf of Members.

Q. Governing Laws. This Contract will be governed by and interpreted under the laws of the State of Ohio.

R. Legally Mandated Benefits. If any applicable law requires broader coverage or more favorable treatment for a Member than is provided by this Contract, that law shall control over the language of this Contract.

S. Entire Agreement. This Contract constitutes the entire agreement between the Parties.

T. Effect of Errors on Coverage. Typographical or administrative errors shall not deprive a Member of Benefits. Neither shall such errors create any rights to additional benefits not in accordance with all of the terms, conditions, limitations, and exclusions of this Contract.

U. Bankruptcy or Insolvency. Contractor shall notify Delta Dental immediately in the event of bankruptcy or other insolvency. Delta Dental reserves all rights and remedies with respect to the Contractor’s bankruptcy or other insolvency, including but not limited to, the right to automatically terminate or modify performance under this Contract to the extent permitted by applicable law.

V. Other Goods and Services. From time to time, Delta Dental may offer or provide Members certain goods and services, including discounts on dental services provided by Participating Dentists in addition to dental coverage (including without limitation toothbrushes, dental floss and other oral hygienic devices/products). Delta Dental also may arrange for third party vendors to provide goods and services at a discount to Members. Though Delta Dental may make the arrangements, the third party vendors are solely liable for providing the goods and services. Delta Dental shall not be responsible for providing or failing to provide the goods and services to Members. Further, Delta Dental shall not be liable to Members for negligent provision of the goods and services by third party vendors. Delta Dental reserves the right to terminate or change these goods or services at any time.

W. Web Portal License.

1. Delta Dental grants to Contractor the License to access and use Delta Dental’s web portals solely for the purpose of administering and/or viewing Member Benefits as set forth in this Contract, subject to any additional terms and conditions appearing on such web portals. Under this license grant, Contractor’s Members are permitted to access and use Member Portal, and Contractor and its officers, directors, employees, contractors and agents are permitted to access and use Benefit Manager Toolkit as necessary solely for the purposes of administering Contractor’s dental plan.

2. Contractor is solely responsible for managing access to the web portals, for securing the usernames and passwords of its, officers, directors, employees, contractors, agents and Members ("End Users") who use or access such web portals, and for any violation of this Contract by any such End Users. Delta Dental shall not be liable for Contractor's or Contractor's End Users' failure to properly secure their usernames or passwords and, unless otherwise exempt by law, Contractor shall indemnify and hold harmless Delta Dental its affiliates, members, officers, employees and agents from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of i) Contractor's, or Contractor's End Users', failure to properly manage access or secure usernames and passwords, ii) any breach of this Contract by Contractor or its End Users; or (iii) any negligent or willful misuse of Delta Dental's web portals by Contractor or its End Users.
3. Contractor agrees that, to the extent its End Users will be entering eligibility data into Benefit Manager Toolkit on Contractor's behalf, Contractor shall be solely responsible for the accuracy and completeness of the eligibility data entered. Unless otherwise exempt by law, Contractor shall indemnify and hold harmless Delta Dental its affiliates, members, officers, employees and agents from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of any eligibility data entered by Contractor's End Users.
4. Contractor acknowledges that Delta Dental's web portals permit individuals to view and access Protected Health Information ("PHI"), as that term is defined by the Health Insurance Portability and Accountability Act ("HIPAA"). Contractor therefore certifies that, when using the web portals, it and its End Users will abide by the provisions of HIPAA and all other applicable laws. As such, Contractor agrees that it and its End Users shall access and use Delta Dental's web portals for the sole purpose of viewing their own Benefits and/or performing plan administration functions on behalf of Contractor.
5. Contractor recognizes and agrees that Delta Dental retains sole title, right and interest in the intellectual property rights of its web portals including, but not limited to, any applicable patents, trademarks and/or copyrights. Contractor understands that the license granted herein transfers neither title nor proprietary rights to Contractor with respect to any web portals. As such, neither Contractor nor any of its End Users shall attempt to reproduce, modify, reverse assemble, reverse compile or reverse engineer the source code of Delta Dental's web portals.
6. Delta Dental reserves the right to terminate this license grant at any time with or without cause. This license grant shall terminate immediately upon termination of the Contract.

SECTION VII. Coordination of Benefits

All Benefits under this Contract shall be subject to the coordination of benefits provision set forth in the Certificate.

SECTION VIII. Term and Termination

This Contract shall remain in full force and effect for the initial term commencing on the Effective Date and continuing until the First Renewal Date, as specified in the Declarations Section. Thereafter, the Contract may be renewed for subsequent terms as specified in the Declarations Section or in a renewal letter, unless Contractor or Delta Dental provides written notice of its intent not to renew at least thirty (30) days prior to the expiration of the then current term. Delta Dental shall have the option of terminating this Contract if:

A. The Contractor fails to make a required payment before expiration of the Grace Period specified; or

B. Delta Dental cancels pursuant to Section V.B.1 of this Contract; or

C. The size of the group changes by ten percent (10%) or more, or the composition of the group materially changes from the time of initial application, and Delta Dental elects not to exercise its rating rights as set forth in Section V.B.1; or

D. The Contractor permits Enrollees and/or Dependents to enroll in This Plan outside of the Open Enrollment Period and/or the Special Enrollment Periods set forth in the Certificate; or

E. The Contractor has otherwise materially breached this Contract.

Unless otherwise stated in the Declarations Section of this Contract, the Contractor may terminate this Contract without cause by providing Delta Dental with thirty (30) days prior written notice.

Upon termination of this Contract, the Contractor is liable to Delta Dental for any Rate that was then due and unpaid. In the event this Contract terminates mid-month, Contractor shall be liable to Delta Dental for all premiums due and owing through the end of the month in which termination occurs.

SECTION IX. Confidentiality and Disclosure

A. The Parties acknowledge that in the course of performing under this Contract each Party may be provided with or given access to information, in oral, recorded or written form, that is proprietary and confidential to the other Party (collectively referred to as the "Confidential Information"). Such Confidential Information includes, but is not limited to: information regarding the other Party's management, business, organizational structure, policies, procedures, business relationships, intellectual property, copyrights, patents, trademarks, software, data, databases, system designs, specifications, documentation, code, architecture, structure, algorithms, techniques, processes, protocols, product materials, notes, slides, ideas, Maximum Approved Fees, Allowed Amounts, preferred provider reports, actuarial formulas, providers' personal information, and financial terms of this Contract.

B. Confidential Information shall not include any information that:

1. Is already known to the Party at the time of the disclosure (as evidenced by written documentation existing at that time);

2. Is generally available to the public or becomes publicly known through no wrongful act of a Party; or

3. Is received by a Party from a third-party who had a legal right to provide it (as evidenced by written documentation existing at that time).

C. The Parties each will make all reasonable, necessary and appropriate efforts to safeguard each other's Confidential Information. Each Party will safeguard the other's Confidential Information to the same extent that it safeguards information relating to its own business, which in no event will be less than the safeguards that a reasonably prudent business would exercise under similar circumstances.

D. Each Party agrees not to use, distribute or exploit each other's Confidential Information, in whole or in part, for its own benefit or that of any third party and will not disclose such Confidential Information to any other person or entity without each other's prior written consent. A Party shall be responsible for any breach of this Contract by its employees, authorized subcontractors, agents or representatives.

E. Notwithstanding anything to the contrary in this Section, the Parties shall be permitted to disclose Confidential Information as required by order of a court of law, administrative agency, or other governmental body; provided, however, the Party shall provide reasonable advance written notice to the other Party to the extent allowed by law in order to allow that Party the opportunity to seek a protective order or otherwise limit such disclosure, and the disclosing Party shall reasonably cooperate with the other Party to limit any such disclosure or to seek a protective order. If a Party is nonetheless required to disclose the other Party's Confidential Information, said Party shall only disclose the minimum information necessary to respond to the legal request. Notwithstanding the foregoing, Delta Dental shall not be required to provide Contractor notice prior to responding to governmental agency subpoenas regarding potential provider fraud or abuse.

DELTA DENTAL®

Delta Dental PPO™ (Point-of-Service)
Summary of Dental Plan Benefits
For Group# 0280-0001
City of Reynoldsburg

This Summary of Dental Plan Benefits should be read along with your Certificate. Your Certificate provides additional information about your Delta Dental plan, including information about plan exclusions and limitations. If a statement in this Summary conflicts with a statement in the Certificate, the statement in this Summary applies to you and you should ignore the conflicting statement in the Certificate. The percentages below are applied to Delta Dental's allowance for each service and it may vary due to the dentist's network participation.*

Control Plan – Delta Dental of Ohio

Benefit Year – January 1 through December 31

Covered Services –

	Delta Dental PPO™ Dentist Plan Pays	Delta Dental Premier® Dentist Plan Pays	Nonparticipating Dentist Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services – exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Emergency Palliative Treatment – to temporarily relieve pain	100%	100%	100%
Brush Biopsy – to detect oral cancer	100%	100%	100%
Radiographs – X-rays	100%	100%	100%
Basic Services			
Minor Restorative Services – fillings and crown repair	75%	75%	75%
Endodontic Services – root canals	75%	75%	75%
Periodontic Services – to treat gum disease	75%	75%	75%
Oral Surgery Services – extractions and dental surgery	75%	75%	75%
Major Restorative Services – crowns	75%	75%	75%
Other Basic Services – misc. services	75%	75%	75%
Relines and Repairs – to prosthetic appliances	75%	75%	75%
Major Services			
Prosthodontic Services – bridges, implants, dentures, and crowns over implants	75%	75%	75%
Orthodontic Services			
Orthodontic Services – braces	75%	75%	75%
Orthodontic Age Limit –	through age 18 and under	through age 18 and under	through age 18 and under

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. This amount may be less than what the Dentist charges or Delta Dental approves and you are responsible for that difference.

- Oral exams (including evaluations by a specialist) are payable twice in any period of 12 consecutive months.
- Prophylaxes (cleanings) are payable twice in any period of 12 consecutive months.
- People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment.
- Fluoride treatments are payable twice in any period of 12 consecutive months for people age 18 and under.
- Bitewing X-rays are payable once in any period of 12 consecutive months and full mouth X-rays (which include bitewing X-rays) or a panorex are payable once in any five-year period.
- Sealants are not a Covered Service.
- Composite resin (white) restorations are payable on posterior teeth.
- Porcelain and resin facings on crowns are optional treatment on posterior teeth.
- Implants are payable once per tooth in any five-year period. Implant related services are Covered Services.
- Crowns over implants are payable once per tooth in any five-year period. Services related to crowns over implants are Covered Services.

- People with special health care needs may be eligible for additional services including exams, hygiene visits, dental case management, and sedation/anesthesia. Special health care needs include any physical, developmental, mental, sensory, behavioral, cognitive, or emotional impairment or limiting condition that requires medical management, healthcare intervention, and/or use of specialized services or programs. The condition may be congenital, developmental, or acquired through disease, trauma, or environmental cause and may impose limitations in performing daily self-maintenance activities or substantial limitations in major life activity.

Having Delta Dental coverage makes it easy for you to get dental care almost everywhere in the world! You can now receive expert dental care when you are outside of the United States through our Passport Dental program. This program gives you access to a worldwide network of dentists and dental clinics. English-speaking operators are available around the clock to answer questions and help you schedule care. For more information, check our Web site or contact your benefits representative to get a copy of our Passport Dental information sheet.

Maximum Payment – $1,500 per Member total per Benefit Year on all services except orthodontic services. $1,500 per Member total per lifetime on orthodontic services.

Payment for Orthodontic Service – When orthodontic treatment begins, your Dentist will submit a payment plan to Delta Dental based upon your projected course of treatment. In accordance with the agreed upon payment plan, Delta Dental will make an initial payment to you or your Participating Dentist equal to Delta Dental's stated Copayment on 30% of the Maximum Payment for Orthodontic Services as set forth in this Summary of Dental Plan Benefits. Delta Dental will make additional payments as follows: Delta Dental will pay 75% of the per monthly fee charged by your Dentist based upon the agreed upon payment plan provided by Delta Dental to your Dentist.

Deductible – None.

Waiting Period – Enrollees who are eligible for dental benefits are covered on the first day of the month following the date of hire.

Eligible People – All full-time employees of the City and COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985) enrollees, if applicable.

Also eligible are your Spouse and your Children to the end of the calendar year in which they turn 24, including your Children who are married, who no longer live with you, who are not your dependents for Federal income tax purposes, and/or who are not permanently disabled.

Coordination of Benefits –If you and your Spouse are both eligible to enroll in This Plan as Enrollees, you may be enrolled as both an Enrollee on your own application and as a Dependent on your Spouse's application. Your Dependent Children may be enrolled on both your and your Spouse's applications as well. Delta Dental will coordinate benefits between your coverage and your Spouse's coverage.

Benefits will cease on the last day of the month in which your employment is terminated.

Delta Dental PPO™

Our national PPO program

Welcome!

Your dental program is administered by Delta Dental Plan of Ohio, Inc., a nonprofit health-insuring corporation, doing business as Delta Dental of Ohio. Delta Dental of Ohio is the state's dental benefits specialist. Good oral health is a vital part of good general health, and your Delta Dental program is designed to promote regular dental visits. We encourage you to take advantage of this program by calling your Dentist today for an appointment.

This Certificate, along with your Summary of Dental Plan Benefits, describes the specific benefits of your Delta Dental program and how to use them. If you have any questions about this program, please call our Customer Service department at 800-524-0149 or access our website at www.DeltaDentalOH.com.

You can easily verify your own Benefit, Claims and eligibility information online 24 hours a day, seven days a week by visiting www.DeltaDentalOH.com and selecting the link for our Member Portal. The Member Portal will also allow you to print claim forms and ID cards, select paperless Explanation of Benefits statements (EOBs), search our Dentist directories, and read oral health tips.

We look forward to serving you!

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Note: Please read this Certificate together with the Summary of Dental Plan Benefits. The Summary of Dental Plan Benefits lists the specific provisions of your group dental plan. If a statement in the Summary conflicts with a statement in this Certificate, the statement in the Summary applies to This Plan and you should ignore the conflicting statement in this Certificate.

NOTICE: IF YOU OR YOUR FAMILY MEMBERS ARE COVERED BY MORE THAN ONE HEALTH CARE AND/OR DENTAL CARE PLAN, YOU MAY NOT BE ABLE TO COLLECT BENEFITS FROM BOTH PLANS. EACH PLAN MAY REQUIRE YOU TO FOLLOW ITS RULES OR USE SPECIFIC DENTISTS, AND IT MAY BE IMPOSSIBLE TO COMPLY WITH BOTH PLANS AT THE SAME TIME. READ ALL OF THE RULES VERY CAREFULLY, INCLUDING THE COORDINATION OF BENEFITS SECTION, AND COMPARE THEM WITH THE RULES OF ANY OTHER PLAN THAT COVERS YOU OR YOUR FAMILY.

I. Delta Dental PPO Certificate

Delta Dental Plan of Ohio, Inc., referred to herein as Delta Dental, issues this Certificate to you, the Enrollee. The Certificate is a summary of your dental benefits coverage. It reflects and is subject to a contract between Delta Dental and the Contractor.

The Benefits provided under This Plan may change if any state or federal laws change.

Delta Dental agrees to provide Benefits as described in this Certificate and the Summary of Dental Plan Benefits.

All the provisions in the following pages form a part of this document as fully as if they were stated over the signature below.

IN WITNESS WHEREOF, this Certificate is executed at Delta Dental's home office by an authorized officer.

Goran M. Jurkovic, CPA, CGMA

President and CEO

Delta Dental Plan of Ohio, Inc.

II. Definitions

Adverse Benefit Determination

Any denial, reduction or termination of the benefits for which you filed a Claim. Or a failure to provide or to make payment (in whole or in part) of the benefits you sought, including any such determination based on eligibility, application of any utilization review criteria, or a determination that the item or service for which benefits are otherwise provided was experimental or investigational, or was not medically necessary or appropriate.

Allowed Amount

The amount permitted under the applicable fee schedule for This Plan, which was selected by your Contractor, and upon which Delta Dental will base its payment for a Covered Service.

Benefit Year

The period during which any benefit frequency limitation and/or annual maximum payment will apply. This will be the calendar year, unless your Contractor elects a different period to serve as the Benefit Year. (See the Summary of Dental Plan Benefits for your Benefit Year.) If the Benefit Year is based upon a calendar year, the terms Benefit Year and Calendar Year may be used interchangeably.

Benefits

Payment for the Covered Services that have been selected under This Plan.

Certificate

This document. Delta Dental will provide Benefits as described in this Certificate. Any changes in this Certificate will be based on changes to the contract between Delta Dental and the Contractor.

Child(ren)

Your natural child(ren), stepchild(ren), adopted child(ren), child(ren) by virtue of legal guardianship, or child(ren) who is/are residing with you during the waiting period for adoption or legal guardianship.

Claim

A request for payment for a Covered Service. Claims are not conditioned upon your seeking advance approval, certification, or authorization to receive payment for any Covered Service.

Completion Date

The date that treatment is complete. Some procedures may require more than one appointment before they can be completed. Treatment is complete:

- For dentures and partial dentures, on the delivery dates;
- For crowns and bridgework, on the permanent cementation date;
- For root canals and periodontal treatment, on the date of the final procedure that completes treatment.

Copayment

The percentage of the charge, if any, that you must pay for Covered Services.

Contractor

The employer, organization, group, or association sponsoring This Plan.

Covered Services

The unique dental services selected for coverage as described in the Summary of Dental Plan Benefits and subject to the terms of this Certificate.

Deductible

The amount a person and/or a family must pay toward Covered Services before Delta Dental begins paying for those services under this Certificate. The Summary of Dental Plan Benefits lists the Deductible that applies to you, if any.

Delta Dental

Delta Dental Plan of Ohio, Inc., a nonprofit health-insuring corporation providing dental benefits. Delta Dental is not an insurance company.

Delta Dental Member Plan

An individual dental benefit plan that is a member of the Delta Dental Plans Association, the nation's largest, most experienced system of dental health plans.

Delta Dental Premier® Dentist Schedule

The maximum fee allowed per procedure for services rendered by a Premier Dentist as determined by that Dentist's local Delta Dental Member Plan.

Dentist

A person licensed to practice dentistry in the state or jurisdiction in which dental services are performed.

- **Delta Dental PPO Dentist ("PPO Dentist")** – a Dentist who has signed an agreement with the Delta Dental Member Plan in his or her state to participate in Delta Dental PPO.
- **Delta Dental Premier Dentist ("Premier Dentist")** – a Dentist who has signed an agreement with the Delta Dental Member Plan in his or her state to participate in Delta Dental Premier.
- **Nonparticipating Dentist** – a Dentist who has not signed an agreement with any Delta Dental Member Plan to participate in Delta Dental PPO or Delta Dental Premier.
- **Out-of-Country Dentist** – A Dentist whose office is located outside the United States and its territories. Out-of-Country Dentists are not eligible to sign participating agreements with Delta Dental.

PPO Dentists and Delta Dental Premier Dentists are sometimes collectively referred to herein as **"Participating Dentists."** Wherever a definition or provision of this Certificate differs from another state's Delta Dental Member Plan and its agreement with Participating Dentists, the agreement in that state with that Dentist will be controlling.

Delta Dental Premier Dentists, Nonparticipating Dentists, and Out-of-Country Dentists are sometimes collectively referred to herein as **"Non-PPO Dentists."**

Deny/Denied/Denial

When a Claim for a particular service is denied for payment due to certain contractual limitations/exclusions. You will be responsible for paying your Dentist the applicable amount for such service regardless of the Dentist's participating status.

Dependent(s)

Your dependents are as defined by the rules of eligibility as stated in your Summary of Dental Plan Benefits.

Enrollee

You, when the Contractor notifies Delta Dental that you are eligible to receive Benefits under This Plan.

Maximum Approved Fee

The Maximum Approved Fee is the lowest of:

- The Submitted Amount
- The lowest fee regularly charged, offered, or received by an individual Dentist for a dental service or supply, irrespective of the Dentist's contractual agreement with another dental benefits organization.
- The maximum fee that the local Delta Dental Member Plan approves for a given procedure in a given region and/or specialty based upon applicable Participating Dentist schedules and internal procedures.

Participating Dentists agree not to charge Delta Dental patients more than the Maximum Approved Fee for a Covered Service. In all cases, Delta Dental will make the final determination regarding the Maximum Approved Fee for a Covered Service.

Maximum Payment

The maximum dollar amount Delta Dental will pay in any Benefit Year or lifetime for Covered Services. See the Summary of Dental Plan Benefits for the maximum payments applicable to This Plan.

Member(s)

Any Enrollee or Dependent with coverage under This Plan.

Nonparticipating Dentist Fee

The maximum fee allowed per procedure for services rendered by a Nonparticipating Dentist as determined by Delta Dental.

Open Enrollment Period

The period of time, as determined by the Contractor, during which a Member may enroll or be enrolled for Benefits.

Out-of-Country Dentist Fee

The maximum fee allowed per procedure for services rendered by an Out-of-Country Dentist as determined by Delta Dental.

PPO Dentist Schedule

The maximum fee allowed per procedure for services rendered by a PPO Dentist as determined by that Dentist's local Delta Dental Member Plan.

Pre-Treatment Estimate

A voluntary and optional process where Delta Dental issues a written estimate of dental benefits that may be available under your coverage for your proposed dental treatment. Your Dentist submits the proposed dental treatment to Delta Dental in advance of providing the treatment.

A Pre-Treatment Estimate is for informational purposes only and is not required before you receive any dental care. It is not a prerequisite or condition for approval of future dental benefits payment. You will receive the same Benefits under This Plan whether or not a Pre-Treatment Estimate is requested. The benefits estimate provided on a Pre-Treatment Estimate notice is based on benefits available on the date the notice is issued. It is not a guarantee of future dental benefits or payment.

Availability of dental benefits at the time your treatment is completed depends on several factors. These factors include, but are not limited to, your continued eligibility for benefits, your available annual or lifetime Maximum Payments, any coordination of benefits, the status of your Dentist, This Plan's limitations and any other provisions, together with any additional information or changes to your dental treatment. A request for a Pre-Treatment Estimate is not a Claim or a preauthorization, precertification or other reservation of future Benefits.

Processing Policies

Delta Dental's policies and guidelines used for Pre-Treatment Estimate and payment of Claims. The Processing Policies may be amended from time to time.

Special Enrollment Period

A period outside of the Open Enrollment Period in which you or your Dependent can obtain coverage under This Plan due to qualifying life event.

Spouse

Your legal spouse.

Submitted Amount

The amount a Dentist bills to Delta Dental for a specific treatment or service. A Participating Dentist cannot charge you or your Dependents for the difference between this amount and the Maximum Approved Fee.

Summary of Dental Plan Benefits

A description of the specific provisions of your group dental coverage. The Summary of Dental Plan Benefits is and should be read as a part of this Certificate and supersedes any contrary provision of this Certificate.

This Plan

The dental coverage established for Members pursuant to this Certificate and your Summary of Dental Plan Benefits.

III. Enrolling in This Plan

The Open Enrollment Period, if applicable, will be established by the Contractor and will occur on an annual basis. During the Open Enrollment Period, all eligible persons as defined in your Summary of Dental Plan Benefits may enroll in This Plan. You and/or your Dependents may not enroll in This Plan at any other time during the applicable Benefit Year except in the following instances:

a. Newly hired or rehired employees (if applicable): You will be eligible to enroll on the date for which employment compensation begins or, if applicable, that date plus the number of days specified as a waiting period in the Summary of Dental Plan Benefits.

b. New Spouse: Your new Spouse will be eligible to enroll on the date of marriage.

c. Newborn: Your newborn will be eligible to enroll on the date of birth.

d. Legal adoptions or guardianships: Your newly adopted Child(ren) and/or the minor Child(ren) that you and/or your Spouse have guardianship over will be eligible to enroll on the earlier of (a) date that the legal petition for adoption or guardianship becomes legally final, or (b) the date on which the Child(ren) begins residing with the Enrollee and the Enrollee assumes responsibility for the Child(ren) while waiting for adoption or guardianship to become final.

e. New Stepchild: Your new stepchild will be eligible to enroll on the date that the Child's natural parent becomes a Dependent.

f. To the extent Contractor permits Dependents other than those defined in this Certificate to enroll in This Plan, such Dependents will be eligible to enroll on the date that they become an eligible Dependent. Any such additional Dependents permitted by Contractor shall be set forth in your Summary of Dental Plan Benefits.

g. All others will be permitted on the date that Delta Dental approves in writing the enrollment or listing of those people, unless compelled by a court or administrative order to otherwise provide Benefits for a Dependent.

IV. Selecting a Dentist

You may choose any Dentist. Your out-of-pocket costs are likely to be less if you go to a Delta Dental Participating Dentist.

To verify that a Dentist is a Participating Dentist, you can use Delta Dental's online Dentist Directory at www.DeltaDentalOH.com or call 800-524-0149.

V. Accessing Your Benefits

To utilize your dental benefits, follow these steps:

1. Please read this Certificate and the Summary of Dental Plan Benefits carefully so you are familiar with your benefits, payment methods, and terms of This Plan.
2. Make an appointment with your Dentist and tell him or her that you have dental benefits with Delta Dental. If your Dentist is not familiar with This Plan or has any questions, have him or her contact Delta Dental by writing to Delta Dental, Attention: Customer Service, P.O. Box 9089, Farmington Hills, Michigan 48333-9089, or calling the toll-free number at 800-524-0149.
3. After you receive your dental treatment, you or the dental office staff will file a Claim form, completing the information portion with:
   a. The Enrollee's full name and address
   b. The Enrollee's Member ID number
   c. The name and date of birth of the person receiving dental care
   d. The Contractor's name and number

Notice of Claim Forms

Delta Dental does not require special Claim forms. However, most dental offices have Claim forms available. Participating Dentists will fill out and submit your dental Claims for you.

Mail Claims and completed information requests to:

Delta Dental
P.O. Box 9085
Farmington Hills, Michigan 48333-9085

Pre-Treatment Estimate

A Pre-Treatment Estimate is not required to receive payment, but it allows Claims to be processed more efficiently and allows you to know what services may be covered before your Dentist provides them. You and your Dentist should review your Pre-Treatment Estimate Notice before treatment. Once treatment is complete, the dental office will submit a Claim to Delta Dental for payment.

Written Notice of Claim and Time of Payment

Because the amount of your Benefits is not conditioned on a Pre-Treatment Estimate decision by Delta Dental, all Claims under This Plan are post-service Claims. All Claims for Benefits must be filed with Delta Dental within one year of the date the services were completed. Once a Claim is filed, Delta Dental will adjudicate it within 30 days of receiving it. If there is not enough information to adjudicate your Claim, Delta Dental will notify you or your Dentist within 30 days. The notice will (a) describe the information needed, (b) explain why it is needed, (c) request an extension of time in which to decide the Claim, and (d) inform you or your Dentist that the information must be received within 45 days or your Claim will be Denied if the services were performed by a Nonparticipating Dentist, or not chargeable to the Member if the services were performed by a Participating Dentist. You will receive a copy of any notice sent to your Dentist. Once Delta Dental receives the requested information, it has 15 days to adjudicate your Claim. If you or your Dentist does not supply the requested information, Delta Dental will deny your Claim. In such case, you will be responsible for all charges if the services were performed by a Nonparticipating Dentist. If the services were performed by a Participating Dentist, the services will not be chargeable to the Member. Once Delta Dental adjudicates your Claim, it will notify you within five days.

Authorized Representative

You may also appoint an authorized representative to deal with Delta Dental on your behalf with respect to any Claim you file or any review of a Denied Claim you wish to pursue (see the Claims Appeal Procedure section). You should contact your Contractor, call Delta Dental's Customer Service department, toll-free, at 800-524-0149, or write them at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089, to request a form to designate the person you wish to appoint as your representative. Delta Dental will only recognize the person whom you have authorized on the last dated form filed with Delta Dental. Once you have appointed an authorized representative, Delta Dental will communicate directly with your representative and will not inform you of the status of your Claim. You will have to get that information from your representative. If you have not designated a representative, Delta Dental will communicate directly with you.

Questions and Assistance

Questions regarding your coverage should be directed to your Contractor or call Delta Dental's Customer Service department, toll-free, at 800-524-0149. You may also write to Delta Dental's Customer Service department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089. When writing to Delta Dental, please include your name, the Contractor's name and number, the Enrollee's Member ID number, and your daytime telephone number.

VI. How Payment is Made

Delta Dental shall make payments for Covered Services in accordance with the type of plan selected by the Contractor. The type of plan selected will be identified in your Summary of Dental Plan Benefits.

Delta Dental PPO (Point-of-Service)

If your Dentist is a Participating Dentist, Delta Dental will base payment on the Maximum Approved Fee for Covered Services.

Delta Dental will send payment directly to Participating Dentists and you will be responsible for any applicable Copayments and/or Deductibles. Unless prohibited by state law, you will be responsible for the Maximum Approved Fee for most commonly performed non-covered services. For other non-covered services, you will be responsible for the Dentist's Submitted Amount.

If your Dentist is a Nonparticipating Dentist, Delta Dental will base payment on the Nonparticipating Dentist Fee for Covered Services.

If your Dentist is an Out-of-Country Dentist, Delta Dental will base payment on the Out-of-Country Dentist Fee for Covered Services.

For Covered Services rendered by a Nonparticipating Dentist or Out-of-Country Dentist, Delta Dental will send payment to you unless otherwise required by law or contract, and you will be responsible for making full payment to the Dentist. You will be responsible for any difference between Delta Dental's payment and the Dentist's Submitted Amount.

Delta Dental PPO (Standard)

Regardless of your Dentist's participating status, Delta Dental will base its payment on the lesser of the Submitted Amount or the PPO Dentist Schedule.

Delta Dental will send payment directly to Participating Dentists and you will be responsible for any applicable Copayments and/or Deductibles. If your Dentist is not a PPO Dentist, but is a Premier Dentist, you will also be responsible for any difference between the PPO Dentist Schedule and the Premier Dentist Schedule for Covered Services, in addition to Copayments and/or Deductibles. Unless prohibited by state law, you will be responsible for the Maximum Approved Fee for most commonly performed non-covered services. For other non-covered services, you will be responsible for the Dentist's Submitted Amount.

For Covered Services rendered by a Nonparticipating Dentist or Out-of-Country Dentist, Delta Dental will send payment to you unless otherwise required by law or contract, and you will be responsible for making full payment to the Dentist. You will be responsible for any difference between Delta Dental's payment and the Dentist's Submitted Amount.

Orthodontics

If This Plan includes orthodontics, it will be identified on and paid as reflected in your Summary of Dental Plan Benefits.

Covered Services Requiring Multiple Visits

In the event a Covered Service requires more than one (1) visit with your Dentist, payment for the Covered Service will be rendered upon Completion Date.

VII. Benefit Categories

The Benefits covered by This Plan are set forth in your Summary of Dental Plan Benefits.

VIII. Exclusions and Limitations

Exclusions

Delta Dental will make no payment for the following services or supplies, unless otherwise specified in the Summary of Dental Plan Benefits. All charges for these services will be your responsibility:

1. Services for injuries or conditions payable under Workers' Compensation or Employer's Liability laws. Services received from any government agency, political subdivision, community agency, foundation, or similar entity. NOTE: This provision does not apply to any programs provided under, Medicaid or Medicare.
2. Services or supplies, as determined by Delta Dental, for correction of congenital or developmental malformations.
3. Cosmetic surgery or dentistry for aesthetic reasons, as determined by Delta Dental.
4. Services completed or appliances completed before a person became eligible under This Plan. This exclusion does not apply to orthodontic treatment in progress (if a Covered Service).
5. Prescription drugs (except intramuscular injectable antibiotics), premedication, medicaments/ solutions, and relative analgesia.
6. General anesthesia and intravenous sedation for (a) surgical procedures, unless medically necessary, or (b) restorative dentistry.
7. Charges for hospitalization, laboratory tests, histopathological examinations and miscellaneous tests.
8. Charges for failure to keep a scheduled visit with the Dentist.
9. Services or supplies, as determined by Delta Dental, for which no valid dental need can be demonstrated.
10. Services or supplies, as determined by Delta Dental that are investigational in nature, including services or supplies required to treat complications from investigational procedures.
11. Services or supplies, as determined by Delta Dental, which are specialized procedures or techniques.
12. Treatment by other than a Dentist, except for services performed by a licensed dental hygienist under the supervision of a licensed Dentist. Treatment rendered by any other licensed dental professional may be covered only as solely determined by the Contractor and/or Delta Dental.
13. Services or supplies for which the patient is not legally obligated to pay, or for which no charge would be made in the absence of Delta Dental coverage.
14. Services or supplies received due to an act of war, declared or undeclared, or terrorism.
15. Services or supplies covered under a hospital, surgical/medical, or prescription drug program.
16. Services or supplies that are not within the categories of Benefits selected by the Contractor and that are not covered under the terms of this Certificate.
17. Fluoride rinses, self-applied fluorides, or desensitizing medicaments.
18. Caries preventive medicament.
19. Preventive control programs (including oral hygiene instruction, caries susceptibility tests, dietary control, tobacco counseling, home care medicaments, etc.).
20. Space maintainers for maintaining space due to premature loss of anterior primary teeth.
21. Lost, missing, or stolen appliances of any type, or replacement or repair of orthodontic appliances or space maintainers.
22. Cosmetic dentistry, including repairs to facings posterior to the second bicuspid position.
23. Veneers.
24. Prefabricated crowns used as final restorations on permanent teeth.
25. Appliances, surgical procedures, and restorations for increasing vertical dimension; for altering, restoring, or maintaining occlusion; for replacing tooth structure loss resulting from attrition, abrasion, abfraction, or erosion; or for periodontal splinting. If Orthodontic Services are Covered Services, this exclusion will not apply to Orthodontic Services as limited by the terms and conditions of the Contract between Delta Dental and the Contractor.
26. Implant/abutment supported interim fixed denture for edentulous arch.
27. Soft occlusal guard appliances.

28. Paste-type root canal fillings on permanent teeth.
29. Replacement, repair, relines, or adjustments of occlusal guards.
30. Chemical curettage.
31. Services associated with overdentures.
32. Metal bases on removable prostheses.
33. The replacement of teeth beyond the normal complement of teeth.
34. Personalization or characterization of any service or appliance.
35. Temporary crowns used for temporization during crown or bridge fabrication.
36. Posterior bridges in conjunction with partial dentures in the same arch.
37. Precision abutments, attachments and stress breakers.
38. Biologic materials to aid in soft and osseous tissue regeneration when submitted on the same day as tooth extraction, periradicular surgery, soft tissue grafting, guided tissue regeneration and periodontal or implant bone grafting.
39. Bone replacement grafts and specialized implant surgical techniques, including radiographic/surgical implant index.
40. Appliances, restorations, or services for the diagnosis or treatment of disturbances of the temporomandibular joint.
41. Diagnostic photographs and cephalometric films, unless done for orthodontics and orthodontics are a Covered Service.
42. Myofunctional therapy.
43. Mounted case analyses.
44. Molecular, antigen or antibody testing for a public health related pathogen.
45. Vaccinations.
46. Bone replacement grafts when performed in conjunction with a hemisection.
47. Fabrication, adjustment or repair of sleep apnea appliances.
48. Any and all taxes applicable to the services.
49. Processing policies may otherwise exclude payment by Delta Dental for services or supplies.

Delta Dental will make no payment for the following services or supplies. Participating Dentists may not charge Members for these services or supplies. All charges from Nonparticipating Dentists for the following services or supplies are your responsibility:

1. Services or supplies, as determined by Delta Dental, which are not provided in accordance with generally accepted standards of dental practice.
2. The completion of forms or submission of Claims.
3. Consultations, patient screening, or patient assessment when performed in conjunction with examinations or evaluations.
4. Caries risk assessment performed on a Member age 2 or under.
5. Local anesthesia.
6. Acid etching, cement bases, cavity liners, and bases or temporary fillings.
7. Infection control.
8. Temporary, interim, or provisional crowns.
9. Gingivectomy as an aid to the placement of a restoration.
10. The correction of occlusion, when performed with prosthetics and restorations involving occlusal surfaces.
11. Diagnostic casts, when performed in conjunction with restorative or prosthodontic procedures.
12. Palliative treatment, when any other service is provided on the same date except X-rays and tests necessary to diagnose the emergency condition.
13. Post-operative X-rays, when done following any completed service or procedure.
14. Periodontal charting.
15. Pins and preformed posts, when done with core buildups.
16. Any substructure when done for inlays, onlays, and veneers.
17. A pulp cap, when done with a sedative filling or any other restoration. A sedative or temporary filling, when done with pulpal debridement for the relief of acute pain prior to conventional root canal therapy or another endodontic procedure. The opening and drainage of a tooth or palliative treatment, when done by the same Dentist or dental office on the same day as completed root canal treatment.
18. A pulpotomy on a permanent tooth, except on a tooth with an open apex.
19. A therapeutic apical closure on a permanent tooth, except on a tooth where the root is not fully formed.
20. Retreatment of a root canal by the same Dentist or dental office within two years of the original root canal treatment.
21. A prophylaxis or full mouth debridement, when done on the same day as periodontal maintenance or scaling in the presence of gingival inflammation.
22. Scaling in the presence of gingival inflammation when done on the same day as periodontal maintenance.
23. Prophylaxis, scaling in the presence of gingival inflammation, or periodontal maintenance when done within 30 days of three or four quadrants of

scaling and root planing or other periodontal treatment.

24. Full mouth debridement when done within 30 days of scaling and root planing.
25. Scaling and debridement in the presence of inflammation or mucositis of a single implant, including cleaning of the implant surfaces without flap entry and closure, when performed within 12 months of implant restorations, provisional implant crowns and implant or abutment supported interim dentures.
26. Scaling and debridement in the presence of inflammation or mucositis of a single implant, when done on the same day as a prophylaxis, scaling in the presence of gingival inflammation, periodontal maintenance, full mouth debridement, periodontal scaling and root planing, periodontal surgery or debridement of a peri-implant defect.
27. Full mouth debridement, when done on the same day as a comprehensive evaluation.
28. A sealant, sealant repair, preventive resin restoration or interim caries arresting medicament is not payable when done on the same day as a sealant, sealant repair, preventive resin restoration or interim caries arresting medicament performed on the same tooth.
29. An occlusal adjustment, when performed on the same day as the delivery of an occlusal guard.
30. Reline, rebase, or any adjustment or repair within six months of the delivery of a denture.
31. Tissue conditioning, when performed on the same day as the delivery of a denture or the reline or rebase of a denture.
32. Adjustments, temporary relines, or tissue conditioning within three months of delivery of an immediate denture.
33. Periapical and/or bitewing X-rays, when done within a clinically unreasonable period of time of performing panoramic and/or full mouth X-rays, as determined solely by Delta Dental.
34. Charges or fees for overhead, internet/video connections, software, hardware or other equipment necessary to deliver services, including but not limited to teledentistry services.
35. Capture only images which are not associated with any interpretation or reporting.
36. Frenulectomy when performed on the same day as any other surgical procedure(s) in the same surgical area by the same dentist or dental office.
37. Implant removal when performed within three (3) months of an implant/mini-implant on the same tooth by the same dentist or dental office.
38. Scaling and root planing when performed on the same day as surgical root repair or exposures.
39. Surgical repair or exposure of root when performed on the same day as endodontic or periodontal surgical procedures.
40. Intraorifice barriers.
41. Excision of benign lesions when performed in the same area and on the same day as another surgical procedure by the same dentist or dental office.
42. Processing policies may otherwise exclude payment by Delta Dental for services or supplies.

Limitations

The Benefits for the following services or supplies are limited as follows, unless otherwise specified in the Summary of Dental Plan Benefits. All charges for services or supplies that exceed these limitations will be your responsibility. All time limitations are measured from the actual date (i.e., to the day) of the applicable prior dates of services in our records with any Delta Dental Member Plan or, at the request of your Contractor, any dental plan:

1. Bitewing X-rays are payable once per calendar year, unless a full mouth X-ray which include bitewings has been paid in that same year.
2. Panoramic or full mouth X-rays (which may include bitewing X-rays) are payable once in any five-year period.
3. Any combination of teeth cleanings (prophylaxes, full mouth debridement, scaling in the presence of inflammation, and periodontal maintenance procedures) are payable twice per calendar year. Full mouth debridement is payable once in a lifetime.
4. Oral examinations and evaluations (not including limited problem focused evaluations or patient screenings) are only payable twice per calendar year, regardless of the Dentist's specialty.
5. Patient screening is payable once per calendar year.
6. Preventive fluoride treatments are payable twice per calendar year for people age 18 and under.
7. Bilateral space maintainers are payable once per arch in a lifetime for people age 13 and under.
8. Unilateral space maintainers are payable once per quadrant in a lifetime for people age 13 and under.
9. A distal shoe space maintainer is payable for first permanent molars once per quadrant for people age 8 and under.
10. Cast restorations (including jackets, crowns and onlays) and associated procedures (such as core buildups and post substructures) are payable once in any five-year period per tooth. Subsequent minor restorations on the same tooth are also subject to this five-year limitation.
11. Crowns or onlays are payable only for extensive loss of tooth structure due to caries (decay) or fracture (lost or mobile tooth structure).
12. Individual crowns over implants are payable at the prosthodontic benefit level once in a five-year period.

13. Substructures, porcelain, porcelain substrate, and cast restorations are not payable for age 11 and under.
14. Hard full or partial arch occlusal guards are payable once in a lifetime.
15. An interim partial denture is payable only for the replacement of permanent anterior teeth for people age 16 and under or during the healing period for people age 17 and over.
16. Biologic materials to aid in soft and osseous tissue regeneration are payable once per natural tooth in a 36-month period.
17. Prosthodontic Services limitations:
    a. One complete upper and one complete lower denture, and any implant used to support a denture, are payable once in any five-year period.
    b. A removable partial denture, endosteal implant (other than to support a denture), or fixed bridge is payable once in any five-year period unless the loss of additional teeth requires the construction of a new appliance.
    c. A removable unilateral partial denture is payable once per quadrant in any five-year period unless the loss of additional teeth requires the construction of a new appliance.
    d. Fixed bridges and removable partial dentures are not payable for people age 15 and under.
    e. Rebase hybrid prostheses are payable once in any five-year period per appliance.
    f. A reline or the complete replacement of denture base material is payable once in any three-year period per appliance.
    g. Implant removal is payable once per lifetime per tooth or area.
    h. Implant maintenance is payable once per any 12-month period.
    i. Removal of a broken implant retaining screw is payable once in a five-year period.
18. Orthodontic Services limitations, if covered under your Plan pursuant to your Summary of Dental Plan Benefits:
    a. Orthodontic Services are payable for Members pursuant to the age limits specified in your Summary of Dental Plan Benefits.
    b. If the treatment plan terminates before completion for any reason, Delta Dental's obligation for payment ends on the last day of the month in which the patient was last treated.
    c. Upon written notification to Delta Dental and to the patient, a Dentist may terminate treatment for lack of patient interest and cooperation. In those cases, Delta Dental's obligation for payment ends on the last day of the month in which the patient was last treated.
19. Delta Dental's obligation for payment of Benefits ends on the last day of coverage. However, Delta Dental will make payment for Covered Services provided on or before the last day of coverage, as long as Delta Dental receives a Claim for those services within one year of the date of service.
20. When services in progress are interrupted, Delta Dental will not issue payment for any incomplete services; however, Delta Dental will calculate the Maximum Approved Fee that the dentist may charge you for such incomplete services, and those charges will be your responsibility. In the event the interrupted services are completed later by a Dentist, Delta Dental will review the Claim to determine the amount of payment, if any, to the Dentist in accordance with Delta Dental's policies at the time services are completed.
21. Care terminated due to the death of a Member will be paid to the limit of Delta Dental's liability for the services completed or in progress.
22. Optional treatment: If you select a more expensive service than is customarily provided, Delta Dental may make an allowance for certain services based on the fee for the customarily provided service. You are responsible for the difference in cost. In all cases, Delta Dental will make the final determination regarding optional treatment and any available allowance.

    Listed below are services for which Delta Dental will provide an allowance for optional treatment. Remember, you are responsible for the difference in cost for any optional treatment.

    a. Resin, porcelain fused to metal, and porcelain crowns (including implant crowns), bridge retainers, or pontics on posterior teeth – Delta Dental will pay only the amount that it would pay for a full metal crown.
    b. Overdentures – Delta Dental will pay only the amount that it would pay for a conventional denture.
    c. Resin, or porcelain/ceramic onlays on posterior teeth – Delta Dental will pay only the amount that it would pay for a metallic onlay.
    d. Inlays, regardless of the material used – Delta Dental will pay only the amount that it would pay for an amalgam or composite resin restoration.
    e. All-porcelain/ceramic bridges – Delta Dental will pay only the amount that it would pay for a conventional fixed bridge.
    f. Implant/abutment supported complete or partial dentures – Delta Dental will pay only the amount that it would pay for a conventional denture.

g. Gold foil restorations – Delta Dental will pay only the amount that it would pay for an amalgam or composite restoration.

h. Posterior stainless steel crowns with esthetic facings, veneers or coatings – Delta Dental will pay only the amount that it would pay for a conventional stainless steel crown.

23. Maximum Payment:

    a. All Benefits available under This Plan are subject to the Maximum Payment limitations set forth in your Summary of Dental Plan Benefits.

24. If a Deductible amount is stated in the Summary of Dental Plan Benefits, Delta Dental will not pay for any services or supplies, in whole or in part, to which the Deductible applies until the Deductible amount is met.
25. Caries risk assessments are payable once in any 12-month period for Members age 3-18.
26. Assessments of salivary flow by measurement are payable once in any 36-month period.
27. Scaling and debridement in the presence of inflammation or mucositis of a single implant is payable once per tooth in any 24-month period.
28. A sealant, sealant repair, preventive resin restoration or interim caries arresting medicament is not payable when done on the same day as restoration involving the occlusal surface.
29. Interim caries arresting medicament is payable twice per tooth per Benefit Year and is limited to five (5) applications per day.
30. Sealants are covered once per tooth per lifetime on first permanent molars for Members age 9 and under.
31. Sealants are covered once per tooth per lifetime on second permanent molars for Members age 14 and under.
32. One cone beam CT is allowed within a 12-month period except when performed for TMD treatment.
33. Restorations performed within two (2) months of caries arresting medicament.
34. Processing policies may otherwise limit payment by Delta Dental for services or supplies.

Delta Dental will make no payment for services or supplies that exceed the following limitations. All charges are your responsibility. However, Participating Dentists may not charge Members for these services or supplies when performed by the same Dentist or dental office. All time limitations are measured from the actual date (i.e., to the day) of the applicable prior dates of services in our records with any Delta Dental Member Plan or, at the request of your Contractor, any dental plan.

1. Amalgam and composite resin restorations are payable once in any two-year period, regardless of the number or combination of restorations placed on a surface.
2. Core buildups and other substructures are payable only when needed to retain a crown on a tooth with excessive breakdown due to caries (decay) and/or fractures.
3. Recementation of a crown, onlay, inlay, veneer, space maintainer, or bridge within six months of the seating date.
4. Retention pins are payable once in any two-year period. Only one substructure per tooth is a Covered Service.
5. Root planing is payable once in any two-year period.
6. Periodontal surgery is payable once in any three-year period.
7. A complete occlusal adjustment is payable once in any five-year period. The fee for a complete occlusal adjustment includes all adjustments that are necessary for a five-year period. A limited occlusal adjustment is not payable more than three times in any five-year period. The fee for a limited occlusal adjustment includes all adjustments that are necessary for a six-month period.
8. Tissue conditioning is payable twice per arch in any three-year period.
9. The allowance for a denture repair (including reline or rebase) will not exceed half the fee for a new denture.
10. Services or supplies, as determined by Delta Dental, which are not provided in accordance with generally accepted standards of dental practice.
11. Scaling and debridement in the presence of inflammation or mucositis of a single implant is payable once per tooth in any 24-month period when performed by the same office.
12. A sealant, sealant repair, preventive resin restoration or interim caries arresting medicament is not payable when done on the same day as restorations involving the occlusal surface when performed by the same office.
13. A sealant, sealant repair or preventive resin restoration is not payable when performed within 24 months of a sealant, sealant repair or preventive resin restoration performed on the same tooth.
14. One caries risk assessment is allowed on the same date of service.
15. One caries risk assessment is allowed within a 12-month period when done by the same dentist/dental office.
16. One assessment of salivary flow by measurement is allowed within a 12-month period when done by the same dentist/dental office
17. Processing policies may otherwise limit payment by Delta Dental for services or supplies.

IX. Coordination of Benefits

Coordination of Benefits ("COB") applies to This Plan when a Person has health care coverage under more than one plan. "Plan" is defined below.

The order of benefit determination rules governs the order in which each Plan will pay a claim for benefits. The Plan that pays first is called the Primary Plan. The Primary Plan must pay benefits in accordance with its policy terms without regard to the possibility that another Plan may cover some expenses. The Plan that pays after the Primary Plan is the Secondary Plan. The Secondary Plan may reduce the benefits it pays so that payments from all Plans does not exceed 100 percent of the total Allowable Expense.

Definitions

Plan

A Plan is any of the following that provides benefits or services for medical or dental care or treatment. If separate contracts are used to provide coordinated coverage for members of a group, the separate contracts are considered parts of the same Plan and there is no COB among those separate contracts.

1. Plan includes: group and non-group insurance contracts, health insuring corporation ("HIC") contracts, Closed Panel Plans or other forms of group or group-type coverage (whether insured or uninsured); medical care components of long-term care contracts, such as skilled nursing care; medical benefits under group or individual automobile contracts; and Medicare or any other federal governmental plan, as permitted by law.
2. Plan does not include: hospital indemnity coverage or other fixed indemnity coverage; accident only coverage; specified disease or specified accident coverage; supplemental coverage as described in Revised Code sections 3923.37 and 1751.56; school accident type coverage; benefits for non-medical components of long-term care policies; Medicare supplement policies; Medicaid policies; or coverage under other federal governmental plans, unless permitted by law.

Each contract for coverage under (1) or (2) above is a separate Plan. If a Plan has two parts and COB rules apply only to one of the two, each of the parts is treated as a separate Plan.

This Plan

For purposes of this Article IX, This Plan means, the part of the contract providing the health care benefits to which the COB provision applies and which may be reduced because of the benefits of other Plans. Any other part of the contract providing health care benefits is separate from This Plan. A contract may apply one COB provision to certain benefits, such as dental benefits, coordinating only with similar benefits, and may apply another COB provision to coordinate other benefits.

Order of Benefit Determination Rules

The Order of Benefit Determination Rules determine whether This Plan is a Primary Plan or Secondary Plan when the person has health care coverage under more than one Plan.

When This Plan is primary, it determines payment for its Benefits first before those of any other Plan without considering any other Plan's Benefits. When This Plan is secondary, it determines its Benefits after those of another Plan and may reduce the Benefits it pays so that all Plan benefits do not exceed 100 percent of the total Allowable Expense.

Allowable Expense

Allowable Expense is a health care expense, including deductibles, coinsurance and copayments, that is covered at least in part by any Plan covering the person. When a Plan provides benefits in the form of services, the reasonable cash value of each service will be considered an Allowable Expense and a benefit paid. An expense that is not covered by any Plan covering the person is not an Allowable Expense. In addition, any expense that a provider by law or in accordance with a contractual agreement is prohibited from charging a covered person is not an Allowable Expense.

The following are examples of expenses that are not Allowable Expenses:

1. If a person is covered by two or more Plans that compute their benefit payments on the basis of usual and customary fees or relative value schedule reimbursement methodology or other similar reimbursement methodology, any amount in excess of the highest reimbursement amount for a specific benefit is not an Allowable Expense.
2. If a person is covered by two or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of the highest of the negotiated fees is not an Allowable Expense.
3. If a person is covered by one Plan that calculates its benefits or services on the basis of usual and customary fees or relative value schedule reimbursement methodology or other similar reimbursement methodology and another plan that provides its benefits or services on the basis of negotiated fees, the Primary Plan's payment arrangement shall be the Allowable Expense for all Plans.
4. Notwithstanding numbers 1, 2, and 3 above, if the provider has contracted with the Secondary Plan to provide the benefit or service for a specific negotiated fee or payment amount that is different than the Primary Plan's payment arrangement and if the provider's contract permits, the negotiated fee or payment shall be the Allowable Expense used by the Secondary Plan to determine its benefits.
5. The amount of any benefit reduction by the Primary Plan because a covered person has failed to comply with the Plan provisions is not an

Allowable Expense. Examples of these types of plan provisions include second surgical opinions, precertification of admissions, and preferred provider arrangements.

Closed Panel Plan

Closed Panel Plan is a Plan that provides health care benefits to covered persons primarily in the form of services through a panel of providers that have contracted with or are employed by the Plan, and that excludes coverage for services provided by other providers, except in cases of emergency or referral by a panel member.

Custodial Parent

Custodial Parent is the parent awarded custody by a court decree or, in the absence of a court decree, is the parent with whom the Child resides more than one half of the calendar year excluding any temporary visitation.

Order of Benefits Determination Rules

When a person is covered by two or more Plans, the rules for determining the order of benefit payments are as follows:

1. The Primary Plan pays or provides its benefits according to its terms of coverage and without regard to the benefits under any other Plan.
2. Except as provided in paragraph 3 below, a Plan that does not contain a COB provision that is consistent with Ohio regulation is always primary unless the provisions of both Plans state that the complying Plan is primary.
3. Coverage that is obtained by virtue of membership in a group that is designed to supplement a part of a basic package of benefits and provides that this supplementary coverage shall be excess to any other parts of the Plan provided by the contract holder. Examples of these types of situations are major medical coverages that are superimposed over base Plan hospital and surgical benefits, and insurance type coverages that are written in connection with a Closed Panel Plan to provide out-of-network benefits.
4. A Plan may consider the benefits paid or provided by another Plan in calculating payment of its benefits only when it is secondary to that other Plan.
5. Each Plan determines its order of benefits using the first of the following rules that apply:

   Non-Dependent or Dependent. The plan that covers the Person other than as a dependent, for example as an employee, member, policyholder, subscriber or retiree is the Primary Plan and the plan that covers the person as a dependent is the Secondary Plan. However, if the Person is a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering the person as a dependent, and primary to the Plan covering the person as other than a dependent (e.g. a retired employee), then the order of benefits between the two Plans is reversed so that the Plan covering the person as an employee, member, policyholder, subscriber or retiree is the Secondary Plan and the other Plan is the Primary Plan.

Dependent Child covered under more than one Plan. Unless there is a court decree stating otherwise, when a dependent Child is covered by more than one Plan the order of benefits is determined as follows:

a. For a dependent Child whose parents are married or are living together, whether or not they have ever been married:
   - The Plan of the parent whose birthday falls earlier in the calendar year is the Primary Plan; or
   - If both parents have the same birthday, the Plan that has covered the parent the longest is the Primary Plan.

   However, if one spouse's Plan has some other coordination rule (for example, a "gender rule" which says the father's Plan is always primary), we will follow the rules of that Plan.

b. For a dependent Child whose parents are divorced or separated or not living together, whether or not they have ever been married:
   - If a court decree states that one of the parents is responsible for the dependent Child's health care expenses or health care coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to plan years commencing after the Plan is given notice of the court decree;
   - If a court decree states that both parents are responsible for the dependent Child's health care expenses or health care coverage, the provisions of subparagraph (a) above shall determine the order of benefits;
   - If a court decree states that the parents have joint custody without specifying that one parent has responsibility for the health care expenses or health care coverage of the dependent Child, the provisions of subparagraph (a) above shall determine the order of benefits; or
   - If there is no court decree allocating responsibility for the dependent Child's health care expenses or health care coverage, the order of benefits for the Child are as follows:

     (1) The Plan covering the Custodial Parent;

     (2) The Plan covering the spouse of the Custodial Parent;

     (3) The Plan covering the non-custodial parent; and then

(4) The Plan covering the spouse of the non-custodial parent.

c. For a dependent Child covered under more than one Plan of individuals who are not the parents of the Child, the provisions of subparagraph (a) or (b) above shall determine the order of benefits as if those individuals were the parents of the Child.

Active employee or retired or laid-off employee. The Plan that covers a person as an active employee, that is, an employee who is neither laid off nor retired, is the Primary Plan. The Plan covering that same person as a retired or laid-off employee is the Secondary Plan. The same would hold true if a person is a dependent of an active employee and that same person is a dependent of a retired or laid-off employee. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule labeled "Non-Dependent or Dependent" can determine the order of benefits.

COBRA or state continuation coverage. If a person whose coverage is provided pursuant to COBRA or under a right of continuation provided by state or other federal law is covered under another Plan, the Plan covering the person as an employee, member, subscriber, or retiree or covering the person as a dependent of an employee, member, subscriber, or retiree is the Primary Plan and the COBRA or state or other federal continuation coverage is the Secondary Plan. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule labeled "Non-Dependent or Dependent" can determine the order of benefits.

Longer or shorter length of coverage. The Plan that covered the person as an employee, member, policyholder, subscriber, or retiree longer is the Primary Plan and the Plan that covered the person the shorter period of time is the Secondary Plan.

If the preceding rules do not determine the order of benefits, the Allowable Expenses shall be shared equally between the Plans meeting the definition of Plan. In addition, This Plan will not pay more than it would have paid had it been the primary plan.

Effect on the Benefits of This Plan

When This Plan is secondary, it may reduce its Benefits so that the total benefits paid or provided by all Plans during a plan year are not more than the total Allowable Expenses. In determining the amount to be paid for any claim, the Secondary Plan will calculate the benefits it would have paid in the absence of other health care coverage and apply that calculated amount to any Allowable Expense under its Plan that is unpaid by the Primary Plan. The Secondary Plan may then reduce its payment by the amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim do not exceed the total Allowable Expense for that claim. In addition, the Secondary Plan shall credit to its Plan deductible any amounts it would have credited to its deductible in the absence of other health care coverage.

If a covered person is enrolled in two or more Closed Panel Plans and if, for any reason, including the provision of service by a non-panel provider, Benefits are not payable by one Closed Panel Plan, COB shall not apply between that Plan and other Closed Panel Plans.

Right to Receive and Release Needed Information

Certain facts about health care coverage and services are needed to apply these COB rules and to determine benefits payable under This Plan and other Plans. Delta Dental may get the facts it needs from or give them to other organizations or persons for the purpose of applying these rules and determining benefits payable under This Plan and other Plans covering the person claiming benefits. Delta Dental need not tell, or get the consent of, any person to do this. Each person claiming Benefits under This Plan must give Delta Dental any facts it needs to apply those rules and determine Benefits payable.

Facility of Payment

A payment made under another plan may include an amount that should have been paid under This Plan. If it does, Delta Dental may pay that amount to the organization that made that payment.

That amount will then be treated as though it were a Benefit paid under This Plan. Delta Dental will not have to pay that amount again. The term "payment made" includes providing benefits in the form of services, in which case "payment made" means the reasonable cash value of the benefits provided in the form of services.

Right of Recovery

If the amount of the payments made by Delta Dental is more than it should have paid under this COB provision, it may recover the excess from one or more of the persons it has paid or for whom it has paid, or any other person or organization that may be responsible for the benefits or services provided for the covered person. The "amount of the payments made" includes the reasonable cash value of any benefits provided in the form of services.

Coordination Disputes

If you believe that we have not paid a claim properly, you should first attempt to resolve the problem by contacting us. You or your Dentist should contact Delta Dental's Customer Service department and ask them to check the claim to make sure it was processed correctly. You may do this by calling the toll-free number, 800-870-9988, and speaking to a telephone advisor. You may also mail your inquiry to the Customer Service Department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089. You may also follow the Claims Appeal Procedure below. If you are still not satisfied, you may call the Ohio Department of Insurance for instructions on filing a consumer complaint. Call 1-800-686-1526 or visit the Department's website at http://insurance.ohio.gov.

X. Reconsideration and Claims Appeal Procedure

Reconsideration

If you receive notice of an Adverse Benefit Determination and you think that Delta Dental incorrectly denied all or part of your Claim, you or your Dentist may contact Delta Dental's Customer Service department and ask them to reconsider the Claim to make sure it was processed correctly. You may do this by calling the toll-free number, 800-524-0149, and speaking to a telephone advisor. You may also mail your inquiry to the Customer Service Department at P.O. Box 9089, Farmington Hills, Michigan, 48333-9089.

When writing, please enclose a copy of your explanation of benefits and describe the problem. Be sure to include your name, telephone number, the date, and any information you would like considered about your Claim.

A request for reconsideration is not required and should not be considered a formal request for review of a denied Claim. Delta Dental provides this opportunity for you to describe problems or submit an explanation or additional information that might indicate your Claim was improperly denied, and allow Delta Dental to correct any errors quickly and immediately.

Whether or not you have asked Delta Dental informally to reconsider its initial determination, you can request a formal review using the Formal Claims Appeal Procedure described below.

Formal Claims Appeal Procedure

If you receive notice of an Adverse Benefit Determination, you, or your Authorized Representative, should seek a review as soon as possible, but **you must file your request for review within 180 days** of the date that you received that Adverse Benefit Determination.

To request a formal review of your Claim, send your request in writing to:

Dental Director
Delta Dental
P.O. Box 30416
Lansing, Michigan 48909-7916

Please include your name and address, the Enrollee's Member ID, the reason why you believe your Claim was wrongly denied, and any other information you believe supports your Claim. You also have the right to review the contract between Delta Dental and the Contractor and any documents related to it. If you would like a record of your request and proof that Delta Dental received it, mail your request certified mail, return receipt requested.

The Dental Director or any person reviewing your Claim will not be the same as, nor subordinate to, the person(s) who initially decided your Claim. The reviewer will grant no deference to the prior decision about your Claim. The reviewer will assess the information, including any additional information that you have provided, as if he or she were deciding the Claim for the first time. The reviewer's decision will take into account all comments, documents, records and other information relating to your Claim even if the information was not available when your Claim was initially decided.

If the decision is based, in whole or in part, on a dental or medical judgment (including determinations with respect to whether a particular treatment, drug, or other item is experimental, investigational, or not medically necessary or appropriate), the reviewer will consult a dental health care professional with appropriate training and experience, if necessary. The dental health care professional will not be the same individual or that person's subordinate consulted during the initial determination.

The reviewer will make a determination within 60 days of receipt of your request. If your Claim is denied on review (in whole or in part), you will be notified in writing. The notice of an Adverse Benefit Determination during the Formal Claims Appeal Procedure will meet the requirements described below.

Manner and Content of Notice

Your notice of an Adverse Benefit Determination will inform you of the specific reasons(s) for the denial, the pertinent plan provisions(s) on which the denial is based, the applicable review procedures for dental Claims, including time limits and that, upon request, you are entitled to access all documents, records and other information relevant to your Claim free of charge. This notice will also contain a description of any additional materials necessary to complete your Claim, an explanation of why such materials are necessary, and a statement that you have a right to bring a civil action in court if you receive an Adverse Benefit Determination after your Claim has been completely reviewed according to this Formal Claims Appeal Procedure. The notice will also reference any internal rule, guideline, protocol, or similar document or criteria relied on in making the Adverse Benefit Determination, and will include a statement that a copy of such rule, guideline or protocol may be obtained upon request at no charge. If the Adverse Benefit Determination is based on a matter of medical judgment or medical necessity, the notice will also contain an explanation of the scientific or clinical judgment on which the determination was based, or a statement that a copy of the basis for the scientific or clinical judgment can be obtained upon request at no charge.

If you are still not satisfied, you may contact the Ohio Department of Insurance for instructions on filing a consumer complaint by calling 614-644-2673 or 800-686-1526. You may also write to the Consumer Services Division of the Ohio Department of Insurance, 50 W. Town St., Third Floor, Suite 300, Columbus, Ohio, 4321543215 or visit the Department's website at http://insurance.ohio.gov.

XI. Termination of Coverage

Your Delta Dental coverage may automatically terminate:

- When the Contractor advises Delta Dental to terminate your coverage.
- On the first day of the month for which the Contractor has failed to pay Delta Dental.
- For fraud or misrepresentation in the submission of any Claim.
- For your Dependent, when they no longer qualify as a Dependent.
- For any other reason stated in the Contract between Delta Dental and the Contractor.

Delta Dental will not continue eligibility for any person covered under This Plan beyond the termination date requested by the Contractor. A person whose eligibility is terminated may not continue group coverage under this Certificate, except as required by the continuation coverage provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 or comparable, non-preempted state law ("COBRA").

XII. Continuation of Coverage

If the Contractor is required to comply with COBRA and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and your dental coverage would otherwise end, you and your Dependents may have the right to continue that coverage at your expense.

When is Plan Continuation Coverage Available?

Continuation coverage is available if your coverage or a covered Dependent's coverage would end because:

1. Your employment, if applicable, ends for any reason other than your gross misconduct.
2. You do not qualify as an Enrollee as set forth in your Summary of Dental Plan Benefits.
3. You are divorced or legally separated.
4. You die.
5. Your Dependent is no longer a Dependent.
6. You become enrolled in Medicare (if applicable).
7. You are called to active duty in the armed forces of the United States.

If you believe you are entitled to continuation coverage, you should contact the Contractor to receive the appropriate documentation required under the Employee Retirement Income Security Act of 1974 ("ERISA").

XIII. General Conditions

Assignment

Services and Benefits are for the personal benefit of Members and cannot be transferred or assigned, other than to pay Participating Dentists directly.

Subrogation and Right of Reimbursement

To the extent that This Plan provides or pays Benefits for Covered Services, Delta Dental is subrogated to any right you and/or your Dependent has to recover from another party or entity, including but not limited to, that party's insurer, or any other insurer that you or your Dependent may have, which would have been the primary payer if not for the payments made by Delta Dental. This includes but is not limited to, automobile, home, and other liability insurers, as well as any other group health plans.

To the extent that Delta Dental has a subrogation right, you and/or your Dependent must:

1. Provide Delta Dental with any information necessary to identify any other person, entity or plan that may be obligated to provide payments or benefits for the Covered Services that were paid for by Delta Dental,
2. Cooperate fully in Delta Dental's exercise of its right to subrogation and reimbursement,
3. Not do anything to prejudice those rights (such as settling a claim against another party without notifying Delta Dental, or not including Delta Dental as a co-payee of any settlement amount),
4. Sign any document that Delta Dental determines is relevant to protect Delta Dental's subrogation and reimbursement rights, and
5. Provide relevant information when requested.

The term "information" includes any documents, insurance policies, and police or other investigative reports, as well as any other facts that may reasonably be requested to help Delta Dental enforce its rights. Failure by you or your Dependent to cooperate with Delta Dental may result, at the discretion of Delta Dental, in a reduction of future benefit payments available to you or your Dependent under This Plan of an amount up to the aggregate amount paid by Delta Dental that was subject to Delta Dental's equitable lien, but for which Delta Dental was not reimbursed. Please note that Delta Dental's recovery pursuant to this section is subject to your rights as a subrogee as set forth in ORC Section 2323.44.

Obtaining and Releasing Information

While you and/or your Dependent(s) are enrolled in This Plan, you and/or your Dependent(s) agree to provide Delta Dental with any information it needs to process Claims and administer Benefits for you and/or your Dependent(s). This includes allowing Delta Dental access to your dental records.

Dentist-Patient Relationship

Members are free to choose any Dentist. Each Dentist is solely responsible for the treatment and/or dental advice provided to the Member, and Delta Dental does not have any liability resulting therefrom.

Loss of Eligibility During Treatment

If a Member loses eligibility while receiving dental treatment, only Covered Services received while that person was covered under This Plan will be payable.

Certain services begun before the loss of eligibility may be covered if they are completed within 60 days from the date of termination. In those cases, Delta Dental evaluates those services in progress to determine what portion may be paid by Delta Dental.

The difference between Delta Dental's payment and the total fee for those services is your responsibility. This provision does not apply to orthodontics if covered under This Plan.

Late Claims Submission

Delta Dental will make no payment for services or supplies if a Claim for such has not been received by Delta Dental within one year following the date the services or supplies were completed. In the event that a Participating Provider submits a Claim more than one year from the date of service, Delta Dental will deny that portion of the Claim that Delta Dental would have paid if the Claim had been timely submitted, and such denied portion of the Claim will not be chargeable to the Member. However, you will remain responsible for any applicable Deductible and/or Copayment. In the event that a Nonparticipating Provider submits a Claim more than one year from the date of service, Delta Dental will Deny the Claim and you may be responsible for the full amount.

Change of Certificate or Contract

No changes to this Certificate, your Summary of Dental Plan Benefits, or the underlying contract are valid unless Delta Dental approves them in writing.

Actions

You cannot bring an action on a legal claim arising out of or related to this Certificate unless you have provided at least 60 days' written notice to Delta Dental, unless prohibited by applicable state law. In addition, you cannot bring an action more than three years after the legal claim first arose or after expiration of the applicable statute of limitations, whichever is shorter. Any person seeking to do so will be deemed to have waived his or her right to bring suit on such legal claim. Except as set forth above, this provision does not preclude you from seeking a judicial decision or pursuing other available legal remedies.

Change of Status

You must notify Delta Dental, through the Contractor, of any event that changes the status of a Dependent. Events that can affect the status of a Dependent include, but are not limited to, marriage, birth, death, divorce, and entrance into military service.

Governing Law

This Certificate and the underlying group Contract will be governed by and interpreted under the laws of the state of Ohio.

Right of Recovery Due to Fraud

If Delta Dental pays for services that were sought or received under fraudulent, false, or misleading pretenses or circumstances, pays a Claim that contains false or misrepresented information, or pays a Claim that is determined to be fraudulent due to your acts or acts of your Dependents, it may recover that payment from you or your Dependents. Delta Dental may recover any payment determined to be based on false, fraudulent, misleading, or misrepresented information by deducting that amount from any payments properly due to you or your Dependents. Delta Dental will provide an explanation of the payment recovery at the time the deduction is made.

Insolvency

Delta Dental is not a member of any guaranty fund, and in the event of Delta Dental's insolvency, Enrollees are protected only to the extent that the hold harmless provision required by section 1751.13 of the Ohio Revised Code applies to the health care services rendered.

In the event of insolvency of Delta Dental, an Enrollee may be financially responsible for health care services rendered by a provider or health care facility that is not under contract with Delta Dental, whether or not Delta Dental authorized the use of the provider or health care facility.

Legally Mandated Benefits

If any applicable law requires broader coverage or more favorable treatment for you or your Dependents than is provided by this Certificate, that law shall control over the language of this Certificate.

Any person intending to deceive an insurer, who knowingly submits an application or files a Claim containing a false or misleading statement, is guilty of insurance fraud.

Insurance fraud significantly increases the cost of health care. If you are aware of any false information submitted to Delta Dental, please call our toll-free hotline. We only accept anti-fraud calls at this number.

ANTI-FRAUD TOLL-FREE HOTLINE:

800-524-0147

<u>Human Resources Dept.</u>
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Finance and Administration Committee**
RE:	Kirch Group Technology Contract 2023

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for emergency passage: To have an agreement in place for January 1, 2023 for information technology services.

This legislation will have three readings, but waive the 30 referendum period following passage.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC, FOR INFORMATION TECHNOLOGY SERVICES FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO that:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Kirch Group Technologies, LLC for the period of January 1, 2023 through December 31, 2023, for information technology services for the City of Reynoldsburg.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

See Exhibit A attached hereto and incorporated herein.

SECTION 2. That pursuant to section 175.01 (d) of the Codified Ordinances of the City of Reynoldsburg, competitive bidding is waived for the professional services provided by Kirch Group Technologies, LLC.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government; and further the current agreement expires December 31, 2022; wherefore upon adoption by Council, this Ordinance shall be in effect on January 1, 2023 upon signature by the Mayor.

Mayor's Office
Jennifer Clemens
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Finance and Administration Committee**
RE:	**Media Promotions Agreement for 2023 Tomato Festival**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Authorizing the Mayor to Enter into an Agreement with Media Promotion Enterprises (MPE) for the 2023 Tomato Festival.

Request authorization to enter into contract with MPE for an amount not to exceed $150,000 for professional services as the booking agent and production services (portable stage, sound system, lighting, backline equipment) for the 2023 Tomato Festival

$120,000 will be budgeted to account number 110.344.5339 (Misc. Contract Services) in the 2023 Budget

$30,000 we be deposited from remaining funds of the 2022 Budget from account number 110.344.5339 (Misc.Contract Services)

Statement of necessity for Emergency passage: Three reads and then emergency approval to allow for negotiations prior to the end of this year.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT

Mayor's Office

Jennifer Clemens
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2023 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg, in preparation of the 2023 Tomato Festival needs to secure entertainment contracts well advance of the event; and

WHEREAS, the City has successfully used Media Promotion Enterprises (MPE) as the contractor that negotiates and handles the various agreements with performing artists; and

WHEREAS, the Mayor is authorized to begin the process to secure entertainment for the 2023 Tomato Festival.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with Media Promotion Enterprises (MPE) for a price not to exceed one hundred and fifty thousand dollars ($150,000.00).

SECTION 2. That $120,000.00 will be budgeted in account #110.344.5339 Miscellaneous Contract Services in the 2023 Budget with $30,000.00 being deposited from the remaining funds in the 2022 Budget from account #110.344.5339 Miscellaneous Contract Services.

SECTION 3. That this Ordinance is deemed to be an emergency measure for the financial needs of the city in order to schedule and secure talent between now and the end of the year. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

MEDIA PROMOTION ENTERPRISES

TALENT AND PRODUCTION CONTRACT

This agreement, and the attached addenda herein, duly executed this 28 September 2022, between **Media Promotion Enterprises** (herein known as "Producer") and the **City of Reynoldsburg f/s/o Reynoldsburg Tomato Festival** (herein known as "Purchaser") shall verify the terms and conditions of our agreement regarding the following entertainment event.

Artists:	Thursday – Artist TBD Friday – Artist TBD Saturday – Artist TBD
Dates:	August 2023 – Dates TBD
Location:	Huber Park, Reynoldsburg, OH
Event:	Reynoldsburg Tomato Festival
Times:	Approx. 9:00PM TBD

OBLIGATIONS OF PRODUCER

1. **Artist**
MPE is to research and present options for the 2023 festival.

2. **Production**
Producer agrees to provide a professional production package to meet the needs of the Artist/s. This includes the following:

1 – Covered portable stage with sound fly-bays (40x30 feet)
1 – Professional public address system per Artist/s specifications
1 – Professional lighting package per Artists/s specifications
1 – Backline equipment if applicable per Artist/s specifications.

3. **Ground Transportation**
Producer agrees to provide all local ground transportation from the Airport, Hotel, and Venue.

4. **Staffing**
Producer agrees to provide on-site staff to facilitate the needs of the Aritst/s and production crew.

5. **Hospitality**
Producer agrees to provide stage water, towels, and bus stock, and other hospitality and rider requirements as needed by each Artist/s.

6. **Lodging**
Producer agrees to provide full service hotel accommodations for Artists if needed at a 4 star or higher hotel property.

Professional Entertainment

(304) 697-4222
(800) 788-4006
(800) 494-7315 FAX

423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com

MEDIA PROMOTION ENTERPRISES

OBLIGATIONS OF PURCHASER

1. **Venue Access**
PURCHASER agrees to avail premises to MPE beginning Wednesday if needed for production load-in and through Saturday for load-out in order to execute the requirements of ARTIST'S contract.

2. **Electric**
PURCHASER agrees to provide power as needed to fulfill the requirements of MPE's contract with the ARTIST. If utilizing generator power 1 - 200amp 3phase service for sound and 1 – 200amp 3phase service for lighting will be required.

3. **Tent**
PURCHASER agrees to provide a 20x20 tent stage left for use by the production and Artist/s if available. This may be utilized for merchandise sales as well.

4. **Labor**
PURCHASER agrees to provide **6 strong, able bodied**, and sober individuals for production load-in on Wednesday and load-in and load-out of Headlining Artists on Thursday, Friday and Saturday Times are TBD and will be listed on the final production schedule.

5. **Hotel Accommodations**
PURCHASER to provide hotel accommodations for ARTIST and crew not to exceed $7500.00. A rooming list shall be provided a minimum of thirty (30) days before show date to ensure availability of rooms.

6. **Catering/Meals/Green Room**
PURCHASER to provide catered meals per ARTIST'S specifications for lunch and dinner on Friday and Saturday not to exceed $3500.00. PURCHASER to make a private space available indoors within walking distance from stage. A space should be made available indoors for exclusive use of each headlining Artist each day.

7. **Security**
PURCHASER shall provide security from the time ARTIST/S arrives until it has been loaded back into ARTIST/S or PRODUCER'S trucks. PURCHASER shall fence in backstage area securely. PURCHASER also agrees to provide overnight security for the venue.

8. **Force Majeure**
PURCHASER agrees that all entertainment performances are subject to Force Majeure parameters. Provided that the ARTISTS are present on location, willing and able to perform pursuant to the terms hereof, payment of all guaranteed compensation shall be made to MPE. The obligation of the ARTIST to perform is subject to detention or prevention by accidents of ground transportation, Acts of God, riots, strikes, labor disputes, epidemics, any act or order of public authority, or any cause, similar or dissimilar beyond the control of MPE, PURCHASER, and ARTIST, which, in the PURCHASER'S determination, would prevent or interfere with the presentation of the show.

Professional Entertainment

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(800) 788-4006
(800) 494-7315 FAX

423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com

In the event of inclement weather creating dangerous or unsafe performance conditions resulting in cancellation of any show, the total contracted amount is to be paid in full. The final decision pertaining to the exercise of this item will lie with the PRODUCER upon consultation with ARTIST'S representatives and PURCHASER.

7. **Cancellation**

Each situation will be handled on a case by case basis. PURCHASER and PRODUCER agree if a forced cancellation due to state mandated order occurs Producer will work with Purchaser to reschedule the above mentioned acts to the following year. This decision shall be made at minimum 30 days from the beginning of the event.

In the event of cancelling an act which will not return the following year PRODUCER would retain a portion of the deposit if applicable on a pro-rata basis to cover expenses already incurred by the ARTIST/S or PRODUCER and the remaining portion of the deposit would be returned to the PURCHASER or carried to the next year. Any remaining balance owed to the PRODUCER would be waived and the contract would be cancelled.

Payment Terms

Purchaser and Producer agree the total contracted amount of $150,000.00 to be paid as follows:

1) Payment 1: A deposit payable to MPE Entertainment before December 31, 2022 will be reflected on the final amended contract.

2) Payment 2: A payment to equal 50% of the total contract ($75000 minus Payment 1) will be due on or before March 1, 2023.

3) Payment 3: The remaining balance of $75,000.00 payable to MPE Entertainment will be due prior to load-in.

4) Any amount of the total contracted amount of $150,000.00 that goes unused in 2023 will be carried over to 2024 if applicable.

SIGNATURES TO APPEAR ON THE FOLLOWING PAGE

Professional Entertainment

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(800) 494-7315 FAX

423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com

MEDIA PROMOTION ENTERPRISES

BY SIGNING THIS AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY ARE AUTHORIZED TO DO SO, AND ASSUME RESPONSIBILITY TO SATISFY ALL TERMS AND CONDITIONS OF THIS CONTRACT.

PURCHASER

X______________________________
Mayor Joe Begeny
City of Reynoldsburg, OH
7232 E Main Street
Reynoldsburg, OH 43068
(614) 322-6839 Office

PRODUCER

X______________________________
Joe Eddins - President
Media Promotion Enterprises, LLC
423 Sixth Avenue
Huntington, WV 25701
(304) 697-4222

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**October 24, 2022**
TO:	**Finance and Administration Committee**
RE:	**Purchase New Meeting/Agenda Management Software**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

As the City's existing meeting management is no longer being supported and there have been issues with the software being down for hours, staff reviewed and received quotes from eight different meeting management software providers. CivicClerk was selected as the best and fiscally prudent software available that meets the needs of Council and the Development Department. After CivicClerk was selected, Clerk Prasher negotiated an additional $4,500 first year fee reduction. In order to secure that reduced amount, funds needs to be transferred from the General Fund into Council's Miscellaneous Contracts account to fund this purchase. Council's 2022 budgeted funds are purchasing the Municode codification software.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR CIVICCLERK MEETING/AGENDA MANAGEMENT SOFTWARE AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the staff has determined that the existing meeting management and agenda software is no longer being supported or adequate to meet the needs of the City of Reynoldsburg; and

WHEREAS, it has determined that the CivicClerk software by CivicPlus is the best and most fiscally prudent software available and staff recommends that the City contract with CivicClerk software for the ongoing support and transition to this new system; and

Clerk of Council

Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

WHEREAS, the cost to convert to CivicClerk is $13,631.25, which is a one-time fee and annual service contract for 2023; and

WHEREAS, after reviewing several proposals by multiple vendors, CivicClerk provided the most comprehensive and best proposal.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with CivicPlus for a change to CivicClerk for the City's meeting management and agenda software.

SECTION 2. That $13,631.25 be unappropriated from the General Fund (110) and appropriated to account number 110.571.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

CIVICCLERK

AGENDA MANAGEMENT SYSTEM

Reynoldsburg, Ohio

AUGUST 22, 2022

Chris McCann | Account Executive | chris.mccann@civicplus.com | 203.800.3772

CIVICPLUS

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Company Overview

At CivicPlus, we have one goal: to empower the public sector to accomplish impactful initiatives using innovative solutions that save them time while connecting them to the residents they serve. We began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. CivicPlus continues to implement new technologies and services to maintain the highest standards of excellence and efficiency for our customers, including solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, talent management, 311 and citizen relationship management, codification, and licensing and permits.

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We consider it a privilege to partner with municipal leaders and provide them with solutions that will serve their needs today and well into the future.

CivicClerk, a CivicPlus company, delivers years of experience in agenda and meeting management software as a service technology that has been designed specifically to meet the needs of municipalities and their staff and officials.

Experience

20+ Years

12,000+ Customers

900+ Employees

Recognition

11-time Inc. 5000 Honoree

govtech.com/100

Technical Support

Recognized with multiple, global Stevie® Awards for sales and customer service excellence

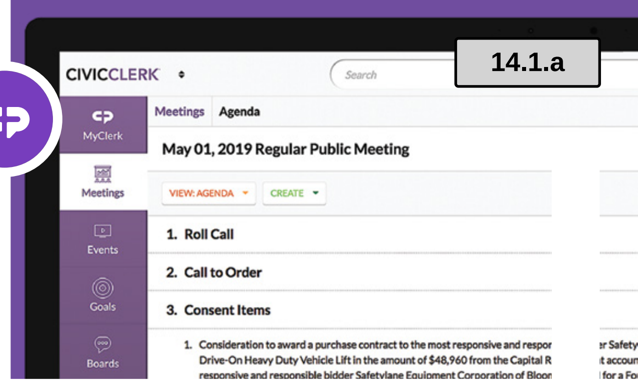
Primary Office

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951

CIVICCLERK

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Why CivicClerk?



Clerks & Agenda Administrators

As the primary point of contact and documentation facilitator, clerks benefit from time-saving process automation without having to sacrifice control.

- Custom configurations based on business processes
- Total visibility into the agenda, meeting, and video content from one system
- Assign tasks to stakeholders
- Access to ongoing product education and industry-specific webinars, blog posts, and newsletters

Elected & Appointed Officials

Elected leaders benefit from a reliable and accessible interactive tool to prepare for and participate in public meetings.

- Secure, individual access to meeting materials with full-text search
- Pre- and during meeting annotation and note-taking functionality
- Device agnostic
- Electronic voting (additional fees apply)

Agenda Contributors

Item Submitters benefit from an easy-to-use interface that makes it faster to collaborate on agendas.

- Pre-formatted staff reports
- Versioning control
- A dashboard display for a quick review of outstanding task assignments
- In-application support

Managers & Administrators

As approvers, department managers and community administrators benefit from accessible collaboration tools and visibility into staff work.

- A user-friendly, intuitive system for all staff members
- Automated workflows
- Versioning control
- Customizable reporting

Information Technology Leaders

Internal IT stakeholders benefit from peace-of-mind and the near-elimination of system questions and complaints.

- Secure, cloud-based hosting
- Unlimited users and storage
- Automatic upgrades
- Built-in integrations with Dropbox, Microsoft's One Drive and Google Drive, and API availability
- 24/7/365 U.S.-based support

Residents

Members of your community benefit from transparency and accessibility to public meeting content.

- PDF downloads of agendas, packets, minutes, notices, and other documents
- Dedicated citizen portal with email subscriptions and full-text search
- Side-by-side agenda and video display using CivicPlus Media
- Accessibility portal designed to WCAG 2.0 A and AA standards

CIVICCLERK

AGENDA & MEETING MANAGEMENT

CivicClerk is a comprehensive, collaboration tool to help aggregate information, reports, approvals, and notes in a single, transparent, cloud-based repository. CivicClerk brings teams together, fosters dialogue, and expedites reviews and approvals, offering the critical functionality needed by every stakeholder at their crucial point in the review and approval process.

Meeting Preparation and Item Submission

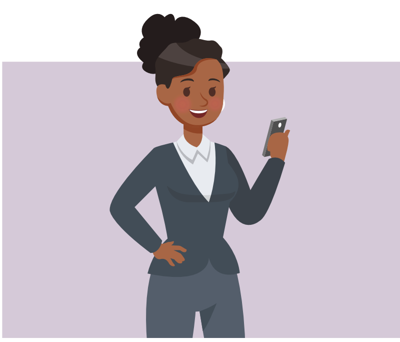
- Create agenda items and draft staff reports
- Upload attachments
- Submit for approval

Review and Approval from Collaborators

- Receive, review, and revise agenda items
- Assign tasks with due dates
- Visually track item status

Agenda Generation and Publication

- Publish to web and send to board members and subscribed residents
- Easy last-minute additions and agenda revisions

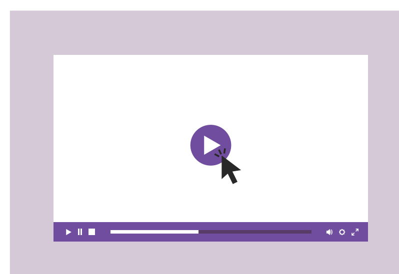


Meeting Participant Preparation

- Board members and residents view agenda and meeting packet on any device
- Board members create annotations
- Available accessibility portal designed to meet WCAG 2.0 A and AA requirements

Meeting Day

- Add and call speakers and run speaker timer
- Capture motions, votes, comments, and discussion from the meeting
- Create video bookmarks using CivicPlus Media



Post-Meeting

- Make any necessary revisions to meeting actions and discussion recorded during the meeting
- Generate and distribute or publish draft and final meeting minutes
- Use preformatted text snippets to populate your minutes document

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Features & Functionality

CivicClerk is the fastest, most intuitive way to streamline the entire agenda management process — from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with CivicClerk is easy with customized workflows, version tracking, and built-in communication tools.

Our innovators designed CivicClerk to offer configuration flexibility so that the system can be scaled from the most simple agenda process to the most complex. Built-in integrations and a suite of APIs make working with other internal applications easy. CivicClerk's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.

Fully Integrated, Cloud-Based Software Suite

- User-friendly, modern interface
- Unlimited users
- Unlimited storage
- Highly configurable to your agenda and meeting management processes
- Adaptable permission settings
- Confidential attachments
- Field-level versioning
- Built-in integrations with Dropbox, Microsoft's One Drive and Google Drive and API availability
- Single sign-on through the CivicPlus Platform
- Secure Cloud-Based Hosting
- Automatic Updates
- Customer-Defined Roadmap
- Enhanced Analytics for Data Visibility

Part of the Integrated CivicPlus Platform

Our powerful CivicPlus Platform is the foundation on which all our CivicPlus solutions are built, allowing them to work seamlessly and securely, leveraging existing data, and reducing information silos so your administrative staff can collaborate efficiently. Administrators can take advantage of authentication using our identity provider integrations to provide a single sign-on experience for internal users. The entire system is cloud-based, eliminating the need for internal application management. CivicClerk is hosted in Microsoft's Azure cloud service, providing a stable multi-user environment while ensuring high availability and uptime.

CIVICCLERK

Agenda Management

Flexible, Customized Templates

Standardized templates throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

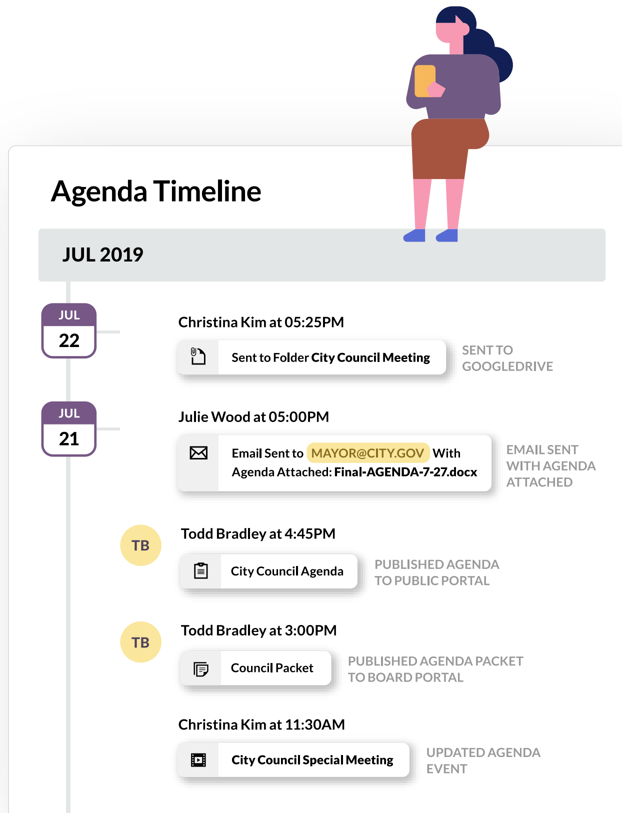
Efficiently Manage Agenda Packets of Any Size

CivicClerk compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

Convenient, Anytime Agenda Modifications

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically renumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

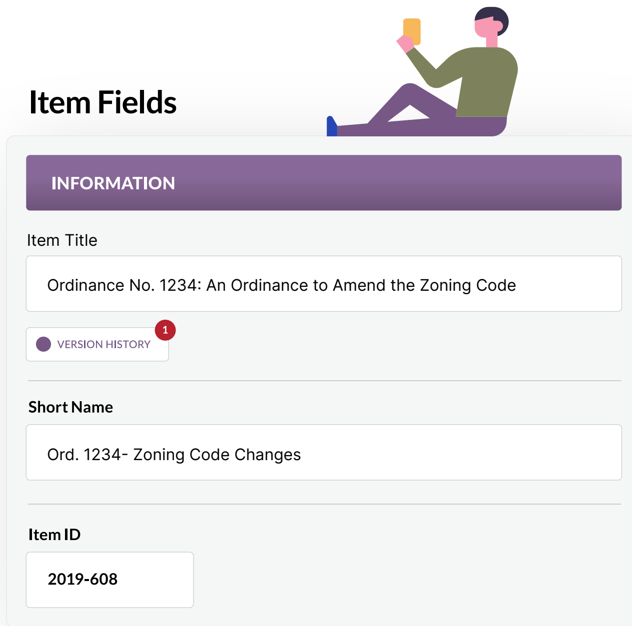


Create Agenda Items in Seconds

CivicClerk's easy-to-use item entry allows staff members to enter agenda items, upload attachments, and send through the workflow with a few clicks. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for CivicClerk to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

Automate Your Approvals Process

The workflow engine in CivicClerk streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.



Custom Tags to Group Like Agenda Items

CivicClerk allows administrators to set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

Agenda Management Features

- Custom-developed agenda and staff report templates
- Bulk and single item actions to easily copy, move, and initiate agenda items
- Pre-formatted text snippets to save time and provide consistency
- Flexible workflow and approvals engine with visual progress indicators
- Automated PDF file conversion
- In-app messaging
- Task assignment
- Full-text search functionality
- Tags to link together like agenda items for greater visibility and enhanced searching capability

Meeting Management

Automated Minutes Setup

CivicClerk's fully integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Live Meeting Manager module with a single click.

Keep Up with the Meeting Action

Meetings move fast. CivicClerk's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.

Speaker Manager

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

Easy, Intuitive Minutes-Taking

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

Minutes Module Features

- No prep work required – agenda content automatically pulls over into the Minutes module
- Single screen access to all meeting controls
- Record comments and discussion, roll call, motions and votes, speakers
- Bulk copy available to quickly apply motions and the associated votes to multiple agenda items
- Choice of pre-configured or custom-developed minutes templates
- Pre-formatted text snippets to save time formatting and entering data
- Integrated board portal with electronic voting (additional fees apply)
- In-chamber display pages show a welcome screen, current item name, current speaker with countdown timer, motion made on the item, vote count recorded for the item (additional fees apply)
- Integrated video bookmarking with CivicPlus Media live streaming and on-demand video service
- Multiple concurrent video streams with CivicPlus Media
- Integrated live and on-demand closed captioning services with CivicPlus Media

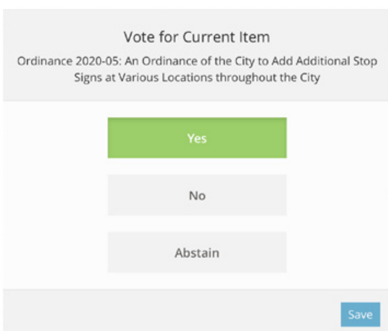
Board Portal

Flexible Access

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, OneDrive, Google Drive, or post to the Board Portal. CivicClerk is optimized for all devices, including desktops, laptops, tablets, and smartphones. No separate application required.

A Personal Meeting Repository

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.



Interactive Meeting Tool

During live meetings, the Board Portal integrates with Live Meeting Manager to allow officials to refer to their review notes and annotations, capture notes within a dedicated field, receive visual cues as the agenda progresses from item to item, see speaker information instantly, and enter electronic votes (additional fees apply for electronic voting). Chair View can also be enabled to allow the meeting presider to call speakers and advance agenda items.

Find What You Need- Faster

CivicClerk automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate past items, attachments, minutes, and agendas by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.

Elected/Appointed Officials Board Portal Features

- Secure, individual access to meeting materials
- Annotation and note-taking ability that you can use in pre-meeting preparation as well as in-meeting note-taking
- Optimized for all devices, including desktops, laptops, tablets, and smartphones. No separate application required
- Live speaker name and countdown timer visible for each item
- Visual cues and one-touch access to the current discussion item
- Electronic voting from any device (additional fees apply)
- Chair View to allow the meeting chair to call speakers and advance agenda items
- Full-text search functionality provides visibility into past meeting content including notes made within the individual's private notes field
- Minutes summary view enables officials to see motions, votes, and any comment or discussion recorded in the meeting minutes for individual items

Citizen Portal

Content Accessibility

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

CivicClerk has a dedicated accessibility portal that gives members of the public complete access to your meeting content. Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video.

Content Transparency

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.

Citizen Portal Features

- Citizen portal iframe to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Side-by-side agenda and video display with CivicPlus Media
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Accessibility portal designed to WCAG 2.0 A and AA standards

CivicPlus Media

Today's digitally minded citizens are logging more hours watching online video than ever before, and they are searching for content that ranges from entertaining, to informative. For local governments, video is a powerful mechanism for sharing news and events, encouraging civic participation, meeting transparency requirements, building a brand, recruiting employees, and encouraging citizens to develop a sense of civic pride.

Media is a core component of the Civic Experience Platform and is accessible through our CivicEngage website design and hosting solution and our CivicClerk agenda and meeting management solution. With CivicPlus Media, you can integrate live or recorded videos of meetings and events anywhere on your CivicEngage website that are easily accessible by citizens from any desktop computer or mobile device—no technical or coding skills necessary.

Simple Live Stream Recording

- Immediate availability of recorded videos for on-demand viewing–no additional steps or manual file uploads
- Convenient integration with social media platforms including Facebook, YouTube, and Twitter
- High-definition video for professional-quality presentations
- Link meeting agendas and bookmarks
- Auto-start recordings of meetings, so video viewers never miss a moment of live proceedings

CivicPlus Media + Zoom

- Password protect each meeting to prevent Zoombombing
- Create and share a Zoom meeting ID number only with elected officials and key staff when necessary
- Mute citizen participants when open comment session has ended
- Control the meeting within Zoom and protect participants from attempting a screen share
- Allow citizens to sign up to receive a link that will allow them to issue public comments and share their screen during the session
- Record and automatically upload meeting videos for on-demand playback

The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized citizen interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CivicPlus Portal

CivicPlus Portal empowers residents to be more engaged and informed about progress in your community. Portal streamlines the resident user experience as they interact with the CivicPlus products leveraged by you – driving revenue, trust, and satisfaction.

With a single username and password, they can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

Citizen Benefits

- Anytime, anywhere access to digital citizen services
- A personalized dashboard that provides link cards to the services they use most frequently

Administrator Benefits

- A low-maintenance tool that increases accessibility, access, transparency, and trust with residents
- Reduced phone calls, walk-ins, and emails from residents searching for information
- Opportunities to increase revenue and foster civic participation

Integration Hub

Your time is too valuable to be spent downloading finalized meeting documents and data to share across varied communication channels. With the new CivicPlus Integration Hub, you can create custom integrations to connect CivicClerk with other products on the CivicPlus Platform to automate the delivery of that information just about anywhere.

With the easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus products or with third parties (for an additional fee) without the need for a developer. You can even easily create integrations using manual import, polling, and webhooks (for an additional cost).

The possibilities are endless with Integration Hub, but here are a few examples of integrations you can create with CivicClerk today:

- Automatically add agenda or minute files to the Document Center to be displayed on a CivicEngage® Central website after they are published in CivicClerk
- Set-up a workflow to post in the CivicEngage Central News Flash once you've published your CivicClerk meeting documents

Shorten your pre-meeting to-do list and send your meeting information instantly with a custom integration using the Integration Hub.

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Project Timeline

Ten to Fourteen Weeks

While every CivicClerk implementation is unique, the following timeline can provide you information about the different implementation stages and what you can expect at each stage.

PROJECT START

1

PHASE 1

Project Kickoff

- Project Kickoff call to review the timeline and deliverables and provide access to project tracking software
- Your staff complete a questionnaire to capture information needed for CivicClerk configuration

2

PHASE 2

Consulting

- Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options

3

PHASE 3

Configuration

- Premium system configuration is completed and handed off for review, testing, and feedback
- Configuration adjustments made per submitted feedback

4

PHASE 4

Finalization

- Access is enabled for all users in preparation for training
- Complete file import (if applicable)
- Complete CivicPlus Media configuration and testing

5

PHASE 5

Training

- Live, virtual training sessions are conducted within configured site

GO LIVE

CIVICCLERK

Premium Implementation Plan

Implementation & Support Experience Designed for You

CivicClerk has the experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for automating manual or inefficient agenda and meeting processes. It is designed for organizations with less than 50 internal users and a desire for a guided implementation experience. A dedicated and knowledgeable implementation consultant will manage your project from end-to-end—consulting and collaborating with your team, configuring the system to automate your process, and delivering live virtual training to your user groups. Key project staff will have online access to the timeline and all expected checkpoints and deliverables for a fully transparent implementation.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning CivicClerk Technical Support team.

Consulting

Up to 2 Hours of Virtual Consultation

During this consulting session, your CivicClerk implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your custom template designs and discuss the configurations that will be made to ensure your CivicClerk workflows match your current agenda and meeting processes.

Configuration

Our team will configure your system with Premium customization options to map existing processes to CivicClerk. Additional custom configurations can be made by Administrative users at any time using Help Center resources.

Design

We will design up to 5 custom templates to ensure consistency in system-generated meeting documents: Agendas, Item/Staff Report, Minutes, Agenda Script.

Historical File Import

As part of your implementation project, CivicClerk will import up to 7,500 PDF, MP4, or MP3 documents to your new system. The process includes indexing your imported agendas for keyword searching and retrieval. You and your residents will still have access to this historical information with increased functionality. Historic meeting documents imported into CivicClerk by your Implementation Consultant will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.

Training

Up to 4 hours of Virtual Training

Your CivicClerk implementation consultant will guide user groups through live, virtual training sessions using your custom configured CivicClerk site. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Ongoing Services

Award-Winning Support

Over the past three years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with one Gold Stevie® Award, two Silver Stevie® Awards, and four Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 100 Employees, and Most Valuable Response by a Customer Service Team (COVID-19).

The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

Around-the-Clock Service & Support

Technical & Ongoing Support

- Live support personnel based in the U.S.
- Weekday business hours: 8 a.m. – 6 p.m. (CST)
- Contact via phone, email, and live chat
- 4-hour response during business hours
- 24/7 emergency support for named points of contact
- Self-Service CivicPlus Help Center for tutorials and user guides
- Assigned Customer Success Manager to ensure your complete and ongoing satisfaction

Maintenance

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades, fixes, enhancements, and OS patches

Hosting & Security

- Fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model
- All processing and data storage in done within this environment using a mix of Azure Virtual Machines and Storage Accounts
- 24/7/365 system monitoring with guaranteed 99.9% uptime (excluding maintenance)
- Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions
- All data is written to a GRS account which creates copies of that data in data centers across multiple Azure regions - data is always accessible
- Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines

CIVICCLERK

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Project Cost

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing is valid for 60 days from August 22, 2022.

Development

- Agenda Management
  - Unlimited boards
  - Custom-developed templates (two Agenda Templates, one Staff Report Template, one Minutes Template, one Agenda Script Template)
  - System-generated staff reports
- Minutes Management
  - Record minutes including motions, votes, speakers, and discussion
- Analytics module access
  - Create and save custom individual views and organizational views
  - Export views as .XLS and .CSV files
- Unlimited users
- Unlimited storage
- Google Drive, OneDrive, and Dropbox integrations
- Public Portal and Accessibility Portal
- Board Portal
- CivicPlus Media with Unlimited Storage
- CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4

Implementation

- Typical project timeline – ten to fourteen weeks
- Up to two hours virtual consulting
- Up to four hours virtual training

Annual Recurring Services

- Hosting and Security
- Software maintenance including service patches and system enhancements
- 24/7 Technical support and access to the CivicPlus community
- Dedicated Customer Success Manager

Year 1 (one-time + annual)	$18,175
Year 2 (annual + 5% technology uplift)	$11,193

CivicPlus Project Pricing & Invoicing

CivicPlus has endeavored to meet Reynoldsburg's needs and expectations for your new CivicClerk System based on the information provided. The investment proposal included is subject to change should additional functionality, custom development, or project enhancements, outside of the included scope, are added before contract signing.

CivicPlus prices on a per-project, all-inclusive basis. This type of pricing structure eliminates surprise costs, the uncertainty of paying by the hour, and is overall more cost-effective for our customers. It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality of work, outside of the original project scope, is requested. We understand local governments must look beyond just functionality and that multiple factors come into play when determining which vendor can meet not only your functional needs but also your budgetary requirements.

CivicPlus Offers:

Standard CivicClerk Invoicing

- Year 1 fees are due at contract signing
- The first-year Annual Services fee is included with your Year 1 cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a five percent technology fee uplift each year starting Year 2 of your contract

Customized Billing/Invoicing

- We can discuss other billing options with you before contract signing and, if feasible, develop a plan that works for all parties
- Not available with all CivicPlus products – please contact your account executive for more details

We will work with you before contract signing to determine which of our billing processes will meet both your needs for budget planning and our accounting processes.

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with Reynoldsburg.

CIVICCLERK AGENDA MANAGEMENT SYSTEM

Optional Integrated Modules

Boards & Committees Module (pricing available upon request)

The module handles the process of managing the board itself.

Three Dashboards

- Upcoming open seats (vacancies)
- Number of appointments
- Number of applicants

Board Management

- Board Rules (number of seats, term length, max # of terms, etc)
- Board Appointments
- Board Documents (file storage)
- Board Roster
- Board Liaisons
- Letter and Email Template

Appointee and Applicant Management

- Custom Reporting
- Application Tracking
- Appointment Tracking
- Bulk Letter Creation
- Bulk Email Creation
- Mailing Labels

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #: Q-28352-1
Date: 8/17/2022 3:27 PM
Expires On: 12/31/2022

Client:
REYNOLDSBURG, OHIO

Bill To:
REYNOLDSBURG, OHIO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Chris McCann	x	chris.mccann@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Annual Fee	CivicClerk Annual Fee - Agenda and Minutes Management	Renewable
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	CivicClerk Premium Implementation Package	Premium Implementation Package – Up to # of Boards	
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time
1.00	CivicClerk Media Implementation	CivicClerk Media Implementation Fee	One-time
1.00	CivicClerk Media Annual Fee	Unlimited storage, unlimited users, up to 3 concurrent streams	Renewable
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	One-time

~~List Price - Year 1 Total~~	~~USD 18,175.00~~
Total Investment - Year 1	USD 13,631.25
Annual Recurring Services - Year 2	USD 11,193.00

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at https://www.civicplus.com/master-services-agreement ("MSA"), to which this SOW is hereby attached as the CivicClerk Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.

2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. The Total Investment - Year 1 will be invoiced at signing of this SOW. Client will pay all invoices within 30 days of the date of invoice.

4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 2 of service.

5. Client shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Client shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

6. The scope of the initial implementation services to be delivered by CivicPlus are as listed above. Client is responsible for providing all information required for the configuration of the services in accordance with the scope and project timeline.

7. Upon Go-Live, any unused implementation services (ie: board configuration) will expire. Any configuration of additional boards by CivicPlus after Go-Live may incur additional one-time charges based on the scope of the desired configuration, design, and training services.

8. Completion of implementation services will be determined by Go Live status. The parties agree to cooperate in a timely manner to complete all implementation tasks and deliverables in order to obtain Go-Live status of the services. CivicPlus will make reasonable efforts to confirm Go Live status with the Client, but reserves the right to deem Client's use of the services in the intended course of business as Go Live. "Go-Live" is defined as the Client's use of the services implemented by CivicPlus under this SOW for the intended purpose and with the intended audience.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: https://www.civicplus.com/master-services-agreement.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client	CivicPlus
By: ______________________	By: ______________________
Name: ______________________	Name: ______________________
Title: ______________________	Title: ______________________
Date: ______________________	Date: ______________________

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization URL

Street Address

Address 2

City State Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact E-Mail

Phone Ext. Fax

Billing Address

Address 2

City State Postal Code

Tax ID # Sales Tax Exempt #

Billing Terms Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [ ] or N [ ]

Please list all external sources: ______________________________

Contract Contact Email

Phone Ext. Fax

Project Contact Email

Phone Ext. Fax