



**FINANCE COMMITTEE - BARTH COTNER
MONDAY OCTOBER 24, 2016**

**COMMITTEE MEETING: IMMEDIATELY FOLLOWING THE SERVICE
COMMITTEE MEETING**

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDSBURG, OH 43068**

President: DOUG JOSEPH

Ward Members: Ward I – Stephen M. Cicak
Ward II – Brett Luzader
Ward III – Marshall Spalding
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Skinner, Spalding, Cicak, Luzader
Safety: Chmn Long, Cicak, Luzader, Spalding
Service: Chmn Clemens, Luzader, Spalding, Cicak
Finance: Chmn Cotner, Long, Clemens, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a “Speaker Form” and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

*April Beggerow
Clerk of Council*

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
 - a. Finance Committee – Committee Meeting – October 10, 2016
4. Discussion
 - a. ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017.
 - b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (A) of Section 953.01 “Water Rate Schedule” OF CHAPTER 953 WATER CHARGES.
 - c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (C) of Section 945.02 “Rate Schedule” OF CHAPTER 945 SEWER CHARGES.
 - d. ORDINANCE UNAPPROPRIATING FUNDS FROM VARIOUS ACCOUNTS IN THE COMPUTER SERVICES DEPARTMENT TO THE GENERAL FUND; AND APPROPRIATE FUNDS TO COMPUTER SERVICES-MISCELLANEOUS CONTRACT SERVICES FROM THE UNAPPROPRIATED GENERAL FUND, AND DECLARING AN EMERGENCY.
 - e. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH KIRCH GROUP TECHNOLOGIES, LLC., FOR INFORMATION TECHNOLOGY SERVICES; AND DECLARING AN EMERGENCY.
 - f. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH GRO DEVELOPMENT LLC., FOR REYNOLDSBURG COMMUNITY CENTER/Y PROJECT, APPROPRIATING THE FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

- *g. ORDINANCE REQUESTING COUNCIL APPROPRIATE \$10,500.00 FROM THE UNAPPROPRIATED COMPUTERIZED NEEDS FUND (211) FOR THE PURCHASE OF SCANNING EQUIPMENT. (First Reading 10/10/2016).

- *h. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH NEW WORLD FOR THE PURCHASE OF MYCOMMUNITY SUITE SOFTWARE AND RELATED SERVICES AND APPROPRIATING THE FUNDS THEREFORE. (First Reading 10/10/2016).

- *i. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Parks & Recreation). (First Reading 10/10/2016).

- *j. ORDINANCE MAKING TRANSFER OF FUNDS AMONG GENERAL FUND ACCOUNTS IN PARKS AND RECREATION, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016).

- *k. ORDINANCE AUTHORIZING THE APPROPRIATION FROM THE UNAPPROPRIATED GENERAL FUND FOR REPAIRS TO THE SENIOR CENTER, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016).

- *l. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" Subsection (F) "Police Department"; of CHAPTER 160 EMPLOYEE COMPENSATION, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016).

- *m. ORDINANCE TO AMEND THE "CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL" ADOPTED BY ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS SUBSEQUENTLY AMENDED (Various Sections). (Amending 4.04). (First Reading 10/10/2016).

- *n. ORDINANCE MAKING TRANSFER OF FUNDS AMONG GENERAL FUND ACCOUNTS. (Building to Legal Svcs). (First Reading 10/10/2016).

*o. ORDINANCE MAKING TRANSFER OF FUNDS AMONG GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016)

*p. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02 “AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE” Subsection (A) “ADMINISTRATIVE”; Subsection (F) “POLICE DEPARTMENT”; AND Subsection (G) “SERVICE DEPARTMENT”, OF CHAPTER 160 EMPLOYEE COMPENSATION. (First Reading 10/10/2016).

*q. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH SOUND COMMUNICATIONS, INC., FOR THE PURCHASE OF SOUND COMMUNICATIONS SOFTWARE. (Second Reading 10/10/2016).

*Legislation set for passage this evening.



**FINANCE COMMITTEE - BARTH COTNER
MONDAY OCTOBER 10, 2016**

**COMMITTEE MEETING: IMMEDIATELY FOLLOWING THE PREVIOUS
MEETING**

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDSBURG, OH 43068**

1. Call to Order

PRESENT: Clemens, Cotner, Long, Skinner, Joseph
ABSENT:

2. Approval of Agenda

Agenda stands approved.

3. Approval of Minutes

a. Finance Committee – Committee Meeting – September 26, 2016

Minutes stand approved.

4. Discussion

a. Ordinance Requesting Council Appropriate \$10,500.00 from the Unappropriated Computerized Needs Fund (211) for the Purchase of Scanning Equipment. (First Reading 10/10/2016).

Mayor McCloud: Thank you Chairman Cotner and Members of Council, this is a request from the Clerk of Courts Office to appropriate \$10,500 from the unappropriated Computerized Needs, to go toward the purchase and maintenance of software and scanning equipment. These funds are dedicated to the Clerk of Courts office.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

b. Ordinance Authorizing the Mayor to Enter into an Agreement with New World for the Purchase of MyCommunity Suite Software and Related Services AND APPROPRIATING THE FUNDS THEREFORE. (First Reading 10/10/2016).

Mr. Sampson: Thank you Chairman Cotner. As I mentioned in our last meeting, one of our priorities was to rebuild our Building Department. We currently have a system to track our Code Compliance, our Zoning, called BDS, which was purchased in 1995. The new system

Minutes Acceptance: Minutes of Oct 10, 2016 7:34 PM (Approval of Minutes)

will supplement the City's New World system that we currently use. It would be an addition to that. It will be used for both the Building and the Zoning Departments, for Code Enforcements, inspections, and permits. It is an updated tracking system. It is very sophisticated. It is very user friendly. Again, it is very complimentary with what the City currently utilizes with this New World system.

Councilman Long: Bill, I have a quick question. I know we were kicking around years ago, before you even got involved with the City, a land lord rental property registration program. I am noticing here a centralized parcel and address information for complete parcel management. Is that a possibility, as an additional item to be tracked in this system?

Mr. Sampson: That is in fact one of the features of this program. It is more up to date. Meeting with our New World representative, and with what is being done in other municipalities are size and larger, in terms of a more comprehensive tracking tool for renters, landowners, or homeowners, land lords. Again, being able to track quantitatively what we see in terms of the real trouble spots in the City, where the violations are occurring, and being again more proactive in reaching out and identifying these problems before they do in fact become major issues.

Councilman Long: Thank you, Sir.

Chairman Cotner: Does anyone else have questions?

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- c. Ordinance Authorizing City Auditor to Remove Equipment from the City's Fixed Asset List. (Parks & Recreation). (First Reading 10/10/2016).

Ms. Bauman: Thank you Chairman Cotner. We have a 2002 Dodge utility truck that we would like to have removed from the fixed asset list. The floor boards have rusted out and it has been deemed unsafe, so we will dispose of it. Any monies we receive will be put into the General Fund.

Chairman Cotner: Does anyone have questions about this issue?

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- d. ORDINANCE AUTHORIZING THE APPROPRIATION FROM THE UNAPPROPRIATED GENERAL FUND FOR REPAIRS TO THE SENIOR CENTER, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016).

Ms. Bauman: We are asking for \$11,000 to go towards demoing a portion of the deck. Once that is removed, we will replace it with a concrete pad that is about 70 x 10. The deck is very uneven. We have had several seniors fall. It is a safety issue right now. DSS Services would remove the deck for us for about \$3500. Jeoffery Beene Cement has given us a quote of \$7100 to pour the new pad. And then, our staff will put it top soil, level it, and grade it off, and put down sod. And, we would like this as an emergency please.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Mel Clemens, Ward IV	
AYES:	Clemens, Cotner, Long, Skinner	

- e. Ordinance Making Transfer of Funds Among General Fund Accounts in Parks and Recreation, and Declaring an Emergency. (First Reading 10/10/2016).

Ms. Bauman: This \$2625 that we would like transferred from 10.343.5639, which is he Capital line item, Other Equipment, is in the Senior Center Account. We would like to transfer it to the Misc. Services Contract to make up the remaining difference for the \$13,600 for the project, for the deck.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- f. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" Subsection (A) "ADMINISTRATIVE"; Subsection (F) "POLICE DEPARTMENT"; AND Subsection (G) "SERVICE DEPARTMENT", OF CHAPTER 160 EMPLOYEE COMPENSATION. (First Reading 10/10/2016).

Ms. Boller: Good Evening Chairman Cotner, and Members of Council, what we have done recently is a complete audit of all of our job descriptions and we have requested to change a few titles. There is one position in your memo you would have received, for the Water/Wastewater Department, we are asking for a fourth position to be added to that department, an that is only in the event that we would go to monthly billing. We would not be asking for funding, except partial funding for next year. There is another position within the Police Department that we will talk about in a bit. All the other positions are just cleanup language.

Councilman Luzader: just to let you know, I have talked to Ms. Boller a couple of different times today. And, correct me if I am wrong, there is one other position that is being changed from a 3/4 time position to a full position in the Street Department.

Ms. Boller: That is correct. We are asking one other position to be changed from 3/4 to full time. That position will not be funded. It would just be at a later date, if we would need to add a position, we could do that.

Councilman Luzader: I probably will have a few more questions for the Police Chief. I believe he is on vacation.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- g. ORDINANCE TO AMEND THE “CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL” ADOPTED BY ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS SUBSEQUENTLY AMENDED (Various Sections). (Amending 4.04). (First Reading 10/10/2016).

Ms. Boller: Again, this is as a result of our audit of our job descriptions, and also looking at Fair Labor Standards since the Federal Government has come out with new rulings, we looked at our staff to make sure that we had everyone that should be in exempt status and discovered that there are a few individuals that we should be changing, and we are requesting that with this ordinance.

Chairman Cotner: Anyone with questions or comments?

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- h. Ordinance Making Transfer of Funds Among General Fund Accounts. (Building to Legal Svcs). (First Reading 10/10/2016).

Mayor McCloud: Thank you Chairman Cotner, members of Council, this is simply a transfer that I am requesting. Not a request for new funds. We have some funds in the building department that I would just like transferred to Special Council.

Chairman Cotner: Questions, comments for the Mayor?

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- i. ORDINANCE MAKING TRANSFER OF FUNDS AMONG GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016)

Mayor McCloud: This is a request to purchase a carpet cleaner that will be used in all the facilities.

Chairman Cotner: Sounds like something we could use. We have to keep everything clean since we use it forever.

Councilman Long: Mr. Mayor, I am assuming by the ordinance that we are currently utilizing an outside contractor for all of that?

Mr. Harris: A lot of this carpet is commercial grade carpet. The machine he has is older than me and I am older than dirt. The only time you can do it with the old machine is at night. This machine will dry so that you don't have to have down time. Because as you guys have said, a lot of this stuff we have kept for years and years and the maintenance on it gets tougher and tougher for them to do.

Councilman Long: They had stated here to save time and money, so I did not know if they were using an outside service or not. So are we paying over time in the evening for an individual to do it. So if they can do it during the day, I could see time and money being saved. Thank you.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- j. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" Subsection (F) "Police Department"; of CHAPTER 160 EMPLOYEE COMPENSATION, AND DECLARING AN EMERGENCY. (First Reading 10/10/2016).

Ms. Boller: This is a first step in trying to reduce some of the over time for the sergeants that we experience at the Police Department. This position would be a civilian position, and we would move a sergeant that currently does these duties back on to street patrol.

Councilman Clemens: Is this a new person that would be a support. We just passed setting that position.

Ms. Boller: This one would have some emergency language on.

Councilman Clemens: it is not in there because the other was not an emergency.

Ms. Boller: We were trying to add this position to 160 separately.

Councilman Clemens: It is in the other one.

Ms. Boller: Right. And, I referenced that this would be under separate legislation.

Councilman Clemens: I don't mind the position. What I mind is the emergency. I know there are things coming up. But, isn't this something that was thought of before last week, or even a couple of weeks before that.

Ms. Boller: In the review of the job descriptions and looking at everything, that is when we decided to go ahead. Yes, we did talk about it earlier, but it wasn't firm.

Councilman Clemens: We always come up with these as an emergency, and that is what get me. It is not like it was something that we didn't know we were going to do. I have not problem with the position, but I do have a problem with it as an emergency.

Ms. Boller: The reason we would ask for emergency language on this is because of some bidding that has to take place at the Police Department, and the shifting of that staff. It is generally done in early November.

Chairman Cotner: Any other questions. We will send this to Council for a first reading and will send to Council to pass as an emergency on the next.

Councilman Clemens: This is going to Council as a first reading as an emergency?

Chairman Cotner: First reading tonight. We will still come back to committee before passage.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- k. RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE FROM THE OPWC FOR THE FUNDING OF VARIOUS CAPITAL INFRASTRUCTURE PROJECTS (Jackson Street Improvements) AND DECLARING AN EMERGENCY. (First Reading 9/26/2016~ Requesting Emergency Adoption at Second Read).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- l. Ordinance to Authorize the Mayor to Purchase a 2016 Jeep Cherokee 4X4 for the Building Department and Declaring an Emergency. (First Reading 9/26/2016~ Requesting Emergency Adoption at Second Read).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- m. Ordinance to Approve Payment of Services Performed Prior to the Auditor's Certification of Availability of Funds and Declaring an Emergency. (First Reading 9/26/2016~ Requesting Emergency Adoption at Second Read).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- n. Ordinance Authorizing Mayor to Enter into an Agreement with Sound Communications, Inc., for the Purchase of Sound Communications Software. (Second Reading 10/10/2016).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- o. ORDINANCE TO AMEND THE "CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL" ADOPTED BY ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS SUBSEQUENTLY AMENDED (Various Sections). (Amending 4.09 Second Reading 9/26/2016~ Requests Emergency Adoption on Third Read).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- p. Ordinance Authorizing Mayor to Enter into an Agreement with Trittech Software Systems., for the Purchase of New Records Management Software and Related Services. (Second Reading 9/26/2016).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

- q. Ordinance Authorizing the Mayor to Enter into Contract with the District Advisory Council of the Board of Health of the Franklin County General Health District for Health Services from January 1, 2017 to December 31, 2017. (Second Reading 9/26/2016).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/10/2016 8:00 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Clemens, Cotner, Long, Skinner	

Minutes Acceptance: Minutes of Oct 10, 2016 7:34 PM (Approval of Minutes)

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT
EXPENSES AND OTHER EXPENDITURES OF THE CITY OF
REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR
ENDING DECEMBER 31, 2017.

Ordinance to make Final Appropriations for current and other expenditures of the City of Reynoldsburg, State of Ohio during fiscal year ending December 31, 2017.

City of Reynoldsburg

2017 Budget

Submitted by Brad McCloud

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

**City of Reynoldsburg
2017 Budget Request**

4.a.a

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

BUDGET	DEPARTMENT	Personal	Supplies	Services	Debt	Other	Capital	2017	2017	2016	2015
		Services					Purchases	Budget	Estimated	Final	Actual
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request	Revenue	Budget	Expens
110-111-0000	POLICE	8,266,152	309,055	562,449	0	0	159,950	9,297,606		9,282,044	8,875
110-290-0000	MECHANIC	145,598	99,800	41,700	0	0	4,200	291,298		277,866	221
110-340-0000	PARKS & RECR.	727,679	175,000	324,329	0	0	15,100	1,242,108		1,464,442	963
110-343-0000	SENIOR CENTER	162,446	15,500	40,750	0	0	0	218,696		224,183	314
110-448-0000	SERVICE	561,373	19,000	623,500	0	0	0	1,203,873		1,135,707	925
110-449-0000	ENGINEERING	0	0	0	0	0	0	0			
110-479-0000	BUILDING	342,760	16,000	72,300	0	0	27,000	458,060		464,560	330
110-522-0000	MAYOR	134,285	1,100	38,200	0	0	0	173,585		189,253	194
110-534-0000	CIVIL SERVICE	60,475	1,000	20,800	0	0	500	82,775		80,448	63
110-545-0000	CITY AUDITOR	371,396	5,700	71,050	0	0	1,000	449,146		420,950	387
110-554-0000	CITY ATTORNEY	515,919	2,400	74,650	0	0	0	592,969		577,620	476
110-571-0000	CITY COUNCIL	198,799	1,700	47,100	0	0	0	247,599		245,364	206
110-580-0000	DEVELOPMENT	232,395	2,500	68,400	0	0	0	303,295		264,989	215
110-582-0000	HUMAN RE.	100,178	12,300	22,650	0	0	0	135,128		114,580	82
110-584-0000	COMPUTER	95,209	3,500	357,500	0	0	61,000	517,209		491,706	312
110-593-0000	CLERK OF COURTS	235,907	4,500	90,500	0	0	0	330,907		300,942	258
110-595-0000	GENERAL ADMIN.	281,036	3,500	666,000	0	0	13,000	963,536		933,483	645
110-810-0000	PUBLIC HEALTH	0	285,500	0	0	0	0	285,500		271,289	257
TOTAL	GENERAL FUND	12,431,609	958,055	3,121,878	0	0	281,750	16,793,292	16,000,000	16,739,427	14,731
220-564-0000	INCOME TAX	82,305	600	20,400	0	1,001,000	0	1,104,305	400,000	1,101,541	402
260-268-0000	STREET	597,034	303,500	131,550	0	0	0	1,032,084	1,380,000	1,237,706	1,085
270-268-0000	STATE HIGHWAY	0	70,000	24,000	0	0	0	94,000	113,000	167,750	156
710-735-0000	WATER	417,399	109,200	5,179,020	200,120	0	109,400	6,015,139	7,134,578	5,953,668	5,377
720-736-0000	WASTEWATER	391,211	25,550	4,999,710	102,585	0	109,400	5,628,456	6,351,158	5,511,808	6,796
740-737-0000	STORM WATER	276,131	36,250	926,790	0	0	0	1,239,171	1,315,000	1,168,788	632
750-738-0000	REFUSE COLL.	0	2,000	2,055,000	0	0	0	2,057,000	2,040,000	2,047,500	1,876
230-000-0000	PERMISSIVE LIC.	0	0	0	0	0	0	0	260,000		
240-000-0000	POLICE PENSION	190,000	0	0	0	3,000	0	193,000	192,900	163,000	162
250-000-0000	SEWER CAPACITY	0	0	250	64,180	0	0	64,430	75,000	127,449	133
	TOTALS	1,954,080	547,100	13,336,720	366,885	1,004,000	218,800	17,427,585	19,261,636	17,479,210	16,627
211-000-0000	COURT COMPUTER	0	16,000	27,000	0	0	12,000	55,000	30,000	55,000	26
282-111-0000	COPS IN SCHOOL	0	0	0	0	0	0	0	0		
290-111-0000	LAW ENFORCEMENT	0	0	0	0	0	0	0	30,000		108
291-111-0000	DRUG ENFORCEMENT	0	0	0	0	0	0	0	1,500		
292-111-0000	SAFETY BELT PROG	0	0	0	0	0	0	0	0		
293-111-0000	DUI/EDUCATION	0	0	0	0	0	0	0	2,500		
294-111-0000	FEDERAL FORFEITURE	0	0	0	0	0	0	0	30,000		11
295-111-0000	LAW ENFORC/ASST	0	0	0	0	0	0	0	1,000		
297-111-0000	EDWARD BYRNE	0	0	0	0	0	0	0	0		
310-000-0000	GENERAL DEBT	0	0	0	1,577,204	0	0	1,577,204	1,900,000	1,494,935	1,496
320-000-0000	S. A. DEBT	0	0	0	0	0	0	0	0		
330-000-0000	TAYLOR SQ. DEBT	0	0	0	574,385	0	0	574,385	574,400	605,598	605
690-000-0000	EMPLOYEE FUND	0	0	0	0	0	0	0	500		
970-000-0000	Taylor Sq Tif	0	0	40,000	0	0	0	40,000	1,750,000	39,000	1,291
971-000-0000	BRICE-MAIN DEBT	0	0	3,700	84,520	0	0	88,220	225,000	89,330	89
972-000-0000	KROGER TIF DEBT	0	0	1,500	0	0	0	1,500	75,000	1,200	38
973-000-0000	SUMMIT RD TIF #1	0	0	0	0	0	0	0	0	100	
974-000-0000	TAYLOR RD TIF #1	0	0	350	0	0	0	350	18,000	350	
975-000-0000	TAYLOR RD TIF #2	0	0	50	0	0	0	50	750	50	
	TOTAL MISC FUNDS	0	16,000	72,600	2,236,109	0	12,000	2,336,709	4,638,650	2,285,563	3,661
	GRAND TOTALS	14,385,689	1,521,155	16,531,198	2,602,994	1,004,000	512,550	36,557,586	39,900,286	36,504,200	35,027

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017 AND DECLARING AN EMERGENCY

WHEREAS, various appropriations are required effective January 1, 2017, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2017.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the following appropriations are hereby made in the General Fund (110):

Department	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2017 Budget Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	8,266,152	309,055	562,449			159,950	9,297,606
MECHANIC	290	145,598	99,800	41,700			4,200	291,298
PARKS & RECR.	340	727,679	175,000	324,329			15,100	1,242,108
SENIOR CENTER	343	162,446	15,500	40,750			0	218,696
SERVICE	448	561,373	19,000	623,500				1,203,873
ENGINEER	449							
BUILDING	479	342,760	16,000	72,300			27,000	458,060
MAYOR	522	134,285	1,100	38,200				173,585
CIVIL SERVICE	534	60,475	1,000	20,800			500	82,775
CITY AUDITOR	545	371,396	5,700	71,050			1,000	449,146
CITY ATTORNEY	554	515,919	2,400	74,650				592,969
CITY COUNCIL	571	198,799	1,700	47,100				247,599
DEVELOPMENT	580	232,395	2,500	68,400				303,295
HUMAN RE.	582	100,178	12,300	22,650				135,128
COMPUTER	584	95,209	3,500	357,500			61,000	517,209
CLERK OF COURTS	593	235,907	4,500	90,500				330,907
GENERAL ADMIN.	595	281,036	3,500	666,000			13,000	963,536
PUBLIC HEALTH	810		285,500					285,500
GENERAL FUND		12,431,609	958,055	3,121,878	0	0	281,750	16,793,292

SECTION 2. That the following appropriations are hereby made in the following funds:

Fund	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2017 Budget Request
INCOME TAX	220	82,305	600	20,400		1,001,000		1,104,305
COURT COMPUTER	211		16,000	27,000			12,000	55,000
STREET	260	597,034	303,500	131,550			0	1,032,084
STATE HIGHWAY	270		70,000	24,000			0	94,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUI/EDUCATION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	417,399	109,200	5,179,020	200,120		109,400	6,015,139
WASTEWATER	720	391,211	25,550	4,999,710	102,585		109,400	5,628,456
STORM WATER	740	276,131	36,250	926,790	0		0	1,239,171
REFUSE COLL.	750		2,000	2,055,000				2,057,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	190,000				3,000		193,000
SEWER CAPACITY	250			250	64,180			64,430
GENERAL DEBT	310				1,577,204			1,577,204
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				574,385			574,385
EMPLOYEE FUND	690							0
Taylor Sq Tif	970			40,000				40,000
BRICE-MAIN DEBT	971			3,700	84,520			88,220
KROGER TIF DEBT	972			1,500	0			1,500
SUMMIT RD TIF #1	973			0				0
TAYLOR RD TIF #1	974			350				350
TAYLOR RD TIF #2	975			50				50

TOTALS		1,954,080	563,100	13,409,320	2,602,994	1,004,000	230,800	19,764,294
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SECTION 3. That the Income Tax Revenues shall be appropriated and disbursed pursuant to Ordinance No. 86-09 adopted by Reynoldsburg City Council on December 14, 2009.

SECTION 4. That the unencumbered balances as of December 31, 2016 shall be and are hereby appropriated in the Fiduciary Funds, and the Capital Improvement Project Funds, and that the revenues credited to the Fiduciary funds shall be appropriated upon receipt to the proper associated accounts. That the 2016 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for prior year will be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$ 574,385 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$ 1,500,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$ 175,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City Auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. That the effective date of the appropriations in this ordinance shall be January 1, 2017.

SECTION 11. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further for the reason that final appropriations for operation of the City beginning January 1, 2017 must be adopted by City Council prior to April 1, 2017; wherefore, upon adoption by Council this ordinance shall be in effect upon the signature by the Mayor.

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Comments

Fund: 110 - General Fund

EXPENSES

Department: 000 - General

5500 - Transfers/Other

5501

Transfers

10,000.00

0.00

0.00

Account Classification Total: 5500 - Transfers/Other

\$10,000.00

\$0.00

\$0.00

Department Total: 000 - General

\$10,000.00

\$0.00

\$0.00

Department: 111 - Police Division

5100 - Personal Services

5101

Salary-Elected Officials/Director

31,737.48

0.00

0.00

5102

Wages-Staff

633,734.85

670,547.00

761,300.00

5104

Wages-Part time

113,076.48

115,152.00

119,654.00

5105

Overtime

295,365.05

260,000.00

300,000.00

5106

Longevity

59,139.86

58,450.00

57,400.00

5109

HSA Employer Funding

244,490.92

240,000.00

230,000.00

5111

Wages Chief

103,016.59

109,556.00

111,745.00

5113

Wages Enforcement

4,499,485.72

4,651,033.00

4,641,454.86

5151

PERS Contribution

108,987.27

110,775.00

124,152.00

5152

PFDPF Contribution

874,827.07

883,205.00

792,854.97

reduced by 190K from pension fund

5155

PERS Pickup

40,939.84

43,680.00

51,419.00

5156

PFDPF Pick Up

56,343.51

0.00

0.00

5161

Group Insurance

921,511.62

1,014,522.00

989,880.00

5166

Medicare

81,059.08

84,474.00

86,292.40

5200 - Supplies

Account Classification Total: 5100 - Personal Services

\$8,063,715.34

\$8,241,394.00

\$8,266,152.23

5201

Office Supplies

9,357.33

8,500.00

8,500.00

5202

Photo Copy Supplies

2,446.84

3,250.00

3,250.00

5203

Computer Supplies

8,744.88

22,360.00

22,360.00

5205

Small Tools/Minor Equipment

4,033.68

4,750.00

4,750.00

5206

Evidence

10,000.00

10,000.00

10,000.00

5207

Law Enforcement Supplies

53,401.42

58,600.00

67,100.00

5213

Repair and Maintenance Supplies

3,727.54

12,095.00

12,095.00

5241

Uniforms-Purchased

32,000.62

57,555.00

61,000.00

5251

MV Gas and Oil

81,078.95

120,000.00

120,000.00

5300 - Services

Account Classification Total: 5200 - Supplies

\$204,791.26

\$297,110.00

\$309,055.00

5311

Utilities

107,672.41

122,300.00

144,530.00

5321

Professional Training

26,949.81

34,735.00

34,735.00

5322

Conference/Reimb

5.00

0.00

0.00

5323

Publications

1,007.28

2,850.00

2,850.00

5324

Professional Association Dues

823.00

2,398.00

2,500.00

5325

Educational Assistance

7,841.68

10,000.00

10,000.00

5339

Misc Contract Services

18,655.19

35,270.00

38,797.00

5351

Liability Insurance Deductible

0.00

10,000.00

10,000.00

5361

Building Repair/Maintenance

65,161.01

43,050.00

43,050.00

5362

Equipment Maintenance

35,805.59

47,987.00

47,987.00

5363

MV Repair/Maintenance-External

6,281.05

11,000.00

11,000.00

5366

Computer Maintenance

0.00

1,200.00

1,500.00

5375

Prisoner Care

108,807.69

130,000.00

130,000.00

5391

Postage

3,070.21

4,000.00

4,000.00

5392

Fingerprinting Services

42,532.00

35,000.00

35,000.00

5393

L.E.A.D.S Terminal

7,935.00

8,500.00

8,500.00

5395

Printing/Advertising

2,514.94

11,000.00

11,000.00

5396

Uniform Cleaning/Repairs

15,372.18

20,000.00

24,000.00

5399

Other Miscellaneous Services

2,355.66

3,000.00

3,000.00

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
5600 - Capital Purchases					
<i>Account Classification Total: 5300 - Services</i>		\$452,789.70	\$532,290.00	\$562,449.00	
5631	Furniture and Fixtures	247.10	5,000.00	5,000.00	
5632	Motor Vehicles	126,082.00	160,000.00	106,000.00	
5633	Machinery and Equipment	2,262.48	6,950.00	8,950.00	
5639	Other Equipment	25,735.49	37,300.00	40,000.00	
<i>Account Classification Total: 5600 - Capital Purchases</i>		\$154,327.07	\$211,250.00	\$159,950.00	
Department Total: 111 - Police Division		\$6,875,623.37	\$9,282,044.00	\$9,297,606.23	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry Comments
Department: 290 - Mechanic				
5100 - Personal Services				
5102	Wages-Staff	76,569.58	85,650.00	88,432.00
5105	Overtime	49.92	0.00	0.00
5106	Longevity	0.00	0.00	450.00
5109	HSA Employer Funding	7,333.33	8,000.00	8,000.00
5151	PERS Contribution	11,015.08	11,990.00	12,443.00
5161	Group Insurance	25,637.45	34,984.00	34,984.00
5166	Medicare	1,063.64	1,242.00	1,289.00
Account Classification Total: 5100 - Personal Services		\$121,669.00	\$141,866.00	\$145,598.00
5200 - Supplies				
5201	Office Supplies	35.48	100.00	100.00
5203	Computer Supplies	0.00	200.00	200.00
5205	Small Tools/Minor Equipment	361.31	3,000.00	3,000.00
5213	Repair and Maintenance Supplies	68,635.47	85,000.00	90,000.00
5259	Operating Materials and Supplies	5,173.87	6,000.00	6,500.00
Account Classification Total: 5200 - Supplies		\$74,206.13	\$94,300.00	\$99,800.00
5300 - Services				
5321	Professional Training	125.00	1,000.00	1,000.00
5362	Equipment Maintenance	630.00	3,000.00	3,000.00
5363	MV Repair/Maintenance-External	23,523.42	35,000.00	35,000.00
5397	Uniform Rental	369.10	1,200.00	1,200.00
5399	Other Miscellaneous Services	730.45	1,500.00	1,500.00
Account Classification Total: 5300 - Services		\$25,377.97	\$41,700.00	\$41,700.00
5600 - Capital Purchases				
5639	Other Equipment	0.00	0.00	4,200.00
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$0.00	\$4,200.00
Department Total: 290 - Mechanic		\$221,253.10	\$277,866.00	\$291,298.00

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 340 - Parks and Recreation					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	72,347.11	78,110.00	81,228.16	
5102	Wages-Staff	203,351.24	293,886.00	305,660.16	
5104	Wages-Part time	42,713.08	0.00	0.00	
5105	Overtime	10,023.83	15,700.00	15,700.00	
5106	Longevity	450.00	450.00	500.00	
5109	HSA Employer Funding	27,666.67	28,000.00	28,000.00	
5141	Wages-Seasonal Labor	72,465.93	90,000.00	100,000.00	
5151	PERS Contribution	55,977.33	66,940.00	70,432.00	
5161	Group Insurance	104,977.69	118,864.00	118,864.00	
5166	Medicare	5,605.95	6,933.00	7,295.00	
Account Classification Total: 5100 - Personal Services		\$595,578.83	\$698,883.00	\$727,679.32	
5200 - Supplies					
5201	Office Supplies	992.89	2,000.00	2,000.00	
5203	Computer Supplies	377.43	880.00	1,500.00	
5205	Small Tools/Minor Equipment	4,062.92	6,000.00	4,000.00	
5209	Chemicals	21,510.48	25,000.00	27,500.00	
5213	Repair and Maintenance Supplies	38,982.93	53,000.00	53,000.00	
5215	Recreational Supplies	46,874.08	63,000.00	45,000.00	
5251	MV Gas and Oil	11,311.65	20,000.00	20,000.00	
5252	Aggregates	5,129.41	17,000.00	17,000.00	
5259	Operating Materials and Supplies	692.00	5,000.00	5,000.00	
Account Classification Total: 5200 - Supplies		\$129,933.79	\$191,880.00	\$175,000.00	
5300 - Services					
5303	Community Events	12,810.75	16,829.00	16,829.00	
5311	Utilities	23,423.04	26,000.00	29,000.00	
5321	Professional Training	255.00	1,300.00	1,500.00	
5322	Conference/Reimb	3,258.70	2,500.00	5,000.00	
5324	Professional Association Dues	1,390.00	1,750.00	2,000.00	
5338	Personal Service Contracts	46,630.00	70,000.00	72,000.00	
5339	Misc Contract Services	50,553.81	70,000.00	97,500.00	
5361	Building Repair/Maintenance	14,515.47	65,000.00	63,500.00	
5362	Equipment Maintenance	5,888.41	3,000.00	3,000.00	
5391	Postage	472.37	1,000.00	1,000.00	
5395	Printing/Advertising	11,410.42	20,000.00	20,000.00	
5397	Uniform Rental	2,001.47	2,750.00	3,000.00	
5399	Other Miscellaneous Services	6,851.45	12,550.00	10,000.00	
Account Classification Total: 5300 - Services		\$179,460.89	\$292,679.00	\$324,329.00	
5600 - Capital Purchases					
5632	Motor Vehicles	44,912.97	70,000.00	8,500.00	
5633	Machinery and Equipment	2,000.00	196,000.00	0.00	
5639	Other Equipment	12,015.00	15,000.00	6,600.00	
Account Classification Total: 5600 - Capital Purchases		\$58,927.97	\$281,000.00	\$15,100.00	
Department Total: 340 - Parks and Recreation		\$953,901.48	\$1,464,442.00	\$1,242,108.32	

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Packet Pg. 24

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Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 522 - Mayor					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	97,802.12	97,803.00	97,803.00	
5102	Wages-Staff	16,757.29	12,763.00	0.00	
5106	Longevity	0.00	0.00	0.00	
5109	HSA Employer Funding	5,000.00	4,500.00	4,000.00	
5151	PERS Contribution	16,167.85	15,479.00	13,692.00	
5161	Group Insurance	18,706.32	19,305.00	17,372.00	
5166	Medicare	1,629.27	1,603.00	1,418.00	
5100 - Personal Services TOTAL: 5100 - PERSONAL SERVICES		\$156,062.85	\$161,053.00	\$134,285.00	
5200 - Supplies					
5201	Office Supplies	987.48	600.00	600.00	
5203	Computer Supplies	0.00	500.00	500.00	
5200 - Supplies TOTAL: 5200 - SUPPLIES		\$987.48	\$1,100.00	\$1,100.00	
5300 - Services					
5311	Utilities	723.35	850.00	850.00	
5322	Conference/Reimb	0.00	100.00	100.00	
5324	Professional Association Dues	465.00	900.00	1,000.00	
5332	Legal Services	35,552.33	30,000.00	30,000.00	
5339	Misc Contract Services	0.00	4,000.00	5,000.00	
5391	Postage	104.00	250.00	250.00	
5399	Other Miscellaneous Services	315.96	600.00	1,000.00	
5300 - Services TOTAL: 5300 - SERVICES		\$37,160.64	\$36,700.00	\$38,200.00	
Department Total: 522 - Mayor		\$194,210.97	\$189,253.00	\$173,585.00	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 534 - Civil Service Commission					
5100 - Personal Services					
5104	Wages-Part time	37,387.45	50,367.00	52,382.00	
5151	PERS Contribution	5,294.29	7,051.00	7,333.00	
5166	Medicare	542.11	730.00	760.00	
Account Classification Total: 5100 - Personal Services		\$43,223.85	\$58,148.00	\$60,475.00	
5200 - Supplies					
5201	Office Supplies	729.91	600.00	600.00	
5203	Computer Supplies	0.00	400.00	400.00	
Account Classification Total: 5200 - Supplies		\$729.91	\$1,000.00	\$1,000.00	
5300 - Services					
5322	Conference/Reimb	0.00	600.00	600.00	
5332	Legal Services	95.00	500.00	1,000.00	
5336	Medical Services/Physical Exams	7,700.00	7,000.00	7,500.00	
5339	Misc Contract Services	8,811.32	5,000.00	5,000.00	
5391	Postage	99.84	200.00	200.00	
5395	Printing/Advertising	3,060.00	7,000.00	6,000.00	
5399	Other Miscellaneous Services	0.00	500.00	500.00	
Account Classification Total: 5300 - Services		\$19,766.16	\$20,800.00	\$20,800.00	
5600 - Capital Purchases					
5631	Furniture and Fixtures	0.00	500.00	500.00	
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$500.00	\$500.00	
Department Total: 534 - Civil Service Commission		\$63,719.92	\$80,448.00	\$82,775.00	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry Comments
Department: 545 - City Auditor				
5100 - Personal Services				
5101	Salary-Elected Officials/Director	78,380.64	79,948.00	79,948.00
5102	Wages-Staff	119,759.05	128,043.00	130,549.12
5104	Wages-Part time	29,290.13	32,303.00	33,600.30
5105	Overtime	65.55	2,000.00	2,000.00
5106	Longevity	1,050.00	1,050.00	1,050.00
5109	HSA Employer Funding	12,000.00	12,000.00	16,000.00
5151	PERS Contribution	31,601.04	34,068.00	34,601.00
5161	Group Insurance	50,207.96	54,210.00	70,064.00
5166	Medicare	3,226.20	3,528.00	3,584.00
Account Classification Total: 5100 - Personal Services		\$325,580.57	\$347,150.00	\$371,396.42
5200 - Supplies				
5201	Office Supplies	3,958.65	2,500.00	2,500.00
5203	Computer Supplies	412.69	1,200.00	3,200.00
Account Classification Total: 5200 - Supplies		\$4,371.34	\$3,700.00	\$5,700.00
5300 - Services				
5321	Professional Training	40.00	500.00	1,350.00
5322	Conference/Reimb	2,306.94	3,000.00	3,000.00
5323	Publications	207.00	100.00	100.00
5324	Professional Association Dues	1,069.00	1,100.00	1,100.00
5333	Outside Professional Services	34,688.00	37,500.00	37,500.00
5339	Misc Contract Services	6,307.00	11,000.00	11,000.00
5362	Equipment Maintenance	998.56	700.00	700.00
5391	Postage	1,658.68	1,800.00	1,800.00
5395	Printing/Advertising	1,225.28	900.00	1,000.00
5399	Other Miscellaneous Services	8,783.98	13,500.00	13,500.00
Account Classification Total: 5300 - Services		\$57,284.44	\$70,100.00	\$71,050.00
5600 - Capital Purchases				
5639	Other Equipment	0.00	0.00	1,000.00
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$0.00	\$1,000.00
Department Total: 545 - City Auditor		\$387,236.35	\$420,950.00	\$449,146.42

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 554 - City Attorney					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	97,802.12	97,803.00	97,803.00	
5102	Wages-Staff	161,409.24	171,135.00	182,585.10	
5104	Wages-Part time	63,242.54	81,316.00	82,944.35	
5106	Longevity	470.00	500.00	500.00	
5109	HSA Employer Funding	11,666.67	18,000.00	18,000.00	
5151	PERS Contribution	43,028.18	49,106.00	50,937.00	
5161	Group Insurance	54,383.31	77,874.00	77,874.00	
5166	Medicare	4,583.70	5,086.00	5,276.00	
Account Classification Total: 5100 - Personal Services		\$436,585.76	\$500,820.00	\$515,919.45	
5200 - Supplies					
5201	Office Supplies	1,146.48	1,500.00	1,500.00	
5203	Computer Supplies	0.00	400.00	400.00	
5205	Small Tools/Minor Equipment	990.00	500.00	500.00	
Account Classification Total: 5200 - Supplies		\$2,136.48	\$2,400.00	\$2,400.00	
5300 - Services					
5321	Professional Training	1,470.00	2,500.00	2,500.00	
5322	Conference/Reimb	0.00	250.00	250.00	
5323	Publications	4,900.13	5,500.00	5,750.00	
5324	Professional Association Dues	1,925.00	1,500.00	1,500.00	
5332	Legal Services	8,745.00	40,000.00	40,000.00	
5333	Outside Professional Services	14,500.04	14,500.00	14,500.00	
5337	Public Defender	2,264.88	5,000.00	5,000.00	
5339	Misc Contract Services	1,640.35	1,600.00	1,600.00	
5341	Court Costs and Fees	28.00	300.00	300.00	
5366	Computer Maintenance	0.00	250.00	250.00	
5391	Postage	394.66	500.00	500.00	
5399	Other Miscellaneous Services	1,933.89	2,500.00	2,500.00	
Account Classification Total: 5300 - Services		\$37,801.95	\$74,400.00	\$74,650.00	
Department Total: 554 - City Attorney		\$476,524.19	\$577,620.00	\$592,969.45	

Account Number	Account Description	2015 Actual Amount	2015 Adopted Budget	2017 Department Entry	Comments
Department: 571 - City Council					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	60,895.08	60,901.00	60,901.69	
5102	Wages Staff	70,510.39	60,466.00	83,479.31	
5104	Wages-Part time	2,549.68	21,400.00	0.00	
5109	HSA Employer Funding	5,166.66	6,000.00	6,000.00	
5151	PERS Contribution	18,656.69	19,987.00	19,988.00	
5161	Group Insurance	20,965.24	26,360.00	26,360.00	
5166	Medicare	1,891.97	2,070.00	2,070.00	
	Actual 2015: 2017 Total: 5100 - Personal Services	\$180,635.71	\$197,184.00	\$198,799.00	
5200 - Supplies					
5201	Office Supplies	761.30	1,200.00	1,200.00	
5203	Computer Supplies	194.41	500.00	500.00	
	Actual 2015: 2017 Total: 5200 - Supplies	\$955.71	\$1,700.00	\$1,700.00	
5300 - Services					
5321	Professional Training	400.00	600.00	600.00	
5322	Conference/Reimb	0.00	500.00	700.00	
5323	Publications	281.00	700.00	100.00	
5324	Professional Association Dues	380.00	350.00	400.00	
5339	Misc Contract Services	19,732.00	30,000.00	31,000.00	
5391	Postage	252.31	330.00	300.00	
5395	Printing/Advertising	2,799.60	8,000.00	8,000.00	
5399	Other Miscellaneous Services	1,510.35	6,000.00	6,000.00	
	Actual 2015: 2017 Total: 5300 - Services	\$25,355.26	\$46,880.00	\$47,100.00	
	Department Total: 571 - City Council	\$206,946.68	\$245,364.00	\$247,599.00	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 580 - Development Department					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	73,496.82	78,690.00	81,834.46	
5102	Wages-Staff	62,812.71	80,250.00	83,001.73	
5109	HSA Employer Funding	7,000.00	8,000.00	8,000.00	
5151	PERS Contribution	18,366.49	22,252.00	23,077.00	
5161	Group Insurance	27,586.56	34,092.00	34,092.00	
5166	Medicare	1,926.83	2,305.00	2,390.00	
Subtotal: Personal Services		\$191,189.41	\$225,589.00	\$232,395.18	
5200 - Supplies					
5201	Office Supplies	437.94	1,000.00	1,500.00	
5203	Computer Supplies	0.00	1,000.00	1,000.00	
Subtotal: Supplies		\$437.94	\$2,000.00	\$2,500.00	
5300 - Services					
5301	Boards/Commissions	1,039.40	2,000.00	2,500.00	
5311	Utilities	734.76	1,500.00	1,750.00	
5321	Professional Training	470.00	2,000.00	5,000.00	
5322	Conference/Reimb	2,929.13	3,500.00	5,000.00	
5323	Publications	85.00	150.00	150.00	
5324	Professional Association Dues	2,270.00	2,000.00	2,500.00	
5339	Misc Contract Services	15,720.02	25,000.00	50,000.00	
5391	Postage	272.08	500.00	500.00	
5399	Other Miscellaneous Services	200.00	750.00	1,000.00	
Subtotal: Services		\$23,720.39	\$37,400.00	\$68,400.00	
Department Total: 580 - Development Department		\$215,347.74	\$264,989.00	\$303,295.18	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry Comments
Department: 582 - Human Resources Department				
5100 - Personal Services				
5101	Salary-Elected Officials/Director	35,531.27	62,137.00	77,897.00
5102	Wages-Staff	9,473.66	0.00	0.00
5106	Longevity	0.00	0.00	450.00
5109	HSA Employer Funding	1,000.00	1,500.00	2,000.00
5151	PERS Contribution	5,933.26	8,699.00	10,969.00
5161	Group Insurance	4,488.71	5,793.00	7,726.00
5166	Medicare	644.15	901.00	1,136.00
Account Total: 2017 Total: 5100 - Personal Services		\$59,071.05	\$79,090.00	\$110,778.00
5200 - Supplies				
5201	Office Supplies	383.13	800.00	800.00
5203	Computer Supplies	64.79	1,100.00	500.00
5208	OSHA Supplies	9,984.78	11,000.00	11,000.00
Account Classification Total: 5200 - Supplies		\$10,432.70	\$12,900.00	\$12,300.00
5300 - Services				
5321	Professional Training	0.00	500.00	500.00
5322	Conference/Reimb	0.00	300.00	300.00
5323	Publications	316.00	200.00	200.00
5324	Professional Association Dues	390.00	450.00	450.00
5336	Medical Services/Physical Exams	871.34	3,000.00	3,000.00
5339	Misc Contract Services	1,350.70	5,000.00	5,000.00
5391	Postage	135.82	200.00	200.00
5399	Other Miscellaneous Services	11,870.97	13,000.00	13,000.00
Account Classification Total: 5300 - Services		\$14,934.83	\$22,650.00	\$22,650.00
Department Total: 582 - Human Resources Department		\$62,438.58	\$114,580.00	\$135,128.00

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 584 - Computer Department					
5100 - Personal Services					
5101	Salary-Elected Official/Director	65,558.26	70,189.00	0.00	
5102	Wages-Staff	57,747.47	61,828.00	63,075.77	
5105	Overtime	416.70	0.00	0.00	
5106	Longevity	0.00	0.00	0.00	
5109	HSA- Employer Funding	5,487.73	8,000.00	4,000.00	
5151	PERS Contribution	17,295.15	18,482.00	9,531.00	
5161	Group Insurance	32,614.16	35,293.00	17,615.00	
5166	Medicare	1,735.81	1,914.00	987.00	
Account Classification Total: 5100 - Personal Services		\$180,855.28	\$195,706.00	\$95,208.77	
5200 - Supplies					
5201	Office Supplies	257.56	1,000.00	1,000.00	
5203	Computer Supplies	142.93	2,000.00	2,500.00	
Account Classification Total: 5200 - Supplies		\$400.49	\$3,000.00	\$3,500.00	
5300 - Services					
5311	Utilities	1,168.38	3,000.00	3,500.00	
5321	Professional Training	0.00	5,000.00	5,000.00	
5339	Misc Contract Services	8,648.97	70,000.00	179,000.00	
5366	Computer Maintenance	121,361.90	155,000.00	170,000.00	
Account Classification Total: 5300 - Services		\$131,179.25	\$223,000.00	\$357,500.00	
5600 - Capital Purchases					
5631	Furniture and Fixtures	0.00	0.00	1,000.00	
5639	Other Equipment	0.00	60,000.00	60,000.00	
Account Classification Total: 5600 - Capital Purchases		\$0.00	\$60,000.00	\$61,000.00	
Department Total: 584 - Computer Department		\$312,435.02	\$491,706.00	\$517,208.77	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department: 593 - Clerk of Courts					
5100 - Personal Services					
5101	Salary-Elected Officials/Director	56,443.45	60,254.00	67,420.96	
5102	Wages-Staff	68,702.69	74,842.00	75,356.18	
5104	Wages-Part time	22,424.13	22,559.00	22,276.80	
5106	Longevity	450.00	450.00	450.00	
5109	HSA Employer Funding	4,000.00	4,000.00	8,000.00	
5151	PERs Contribution	19,571.15	22,135.00	23,171.00	
5161	Group Insurance	19,615.51	19,509.00	36,832.00	
5166	Medicare	2,094.49	2,293.00	2,400.00	
Account Classification Total: 5100 - Personal Services		\$193,301.42	\$206,042.00	\$235,906.94	
5200 - Supplies					
5201	Office Supplies	1,698.56	4,500.00	4,500.00	
Account Classification Total: 5200 - Supplies		\$1,698.56	\$4,500.00	\$4,500.00	
5300 - Services					
5321	Professional Training	0.00	1,500.00	1,500.00	
5322	Conference/Reimb	0.00	250.00	250.00	
5323	Publications	298.62	450.00	450.00	
5324	Professional Association Dues	350.00	350.00	350.00	
5332	Legal Services	44,000.00	56,000.00	56,000.00	
5339	Misc Contract Services	667.00	1,000.00	1,000.00	
5344	Witness Fees	72.00	250.00	250.00	
5362	Equipment Maintenance	0.00	1,000.00	1,000.00	
5377	Municipal Court	6,916.80	25,000.00	25,000.00	
5391	Postage	1,148.46	1,600.00	1,700.00	
5393	L.E.A.D.S Terminal	600.00	600.00	600.00	
5399	Other Miscellaneous Services	9,318.47	2,400.00	2,400.00	
Account Classification Total: 5300 - Services		\$65,371.35	\$90,400.00	\$90,500.00	
Department Total: 593 - Clerk of Courts		\$258,371.33	\$300,942.00	\$330,906.94	

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry Comments
Department: 595 - General and Administrative				
5100 - Personal Services				
5164	Workers Compensation	249,061.95	258,683.00	256,035.72
5165	Unemployment Compensation	19,773.55	25,000.00	25,000.00
Account Classification Total: 5100 - Personal Services		\$268,835.50	\$283,683.00	\$281,035.72
5200 - Supplies				
5202	Photo Copy Supplies	2,550.70	3,500.00	3,500.00
Account Classification Total: 5200 - Supplies		\$2,550.70	\$3,500.00	\$3,500.00
5300 - Services				
5301	Boards/Commissions	6,912.63	14,000.00	14,000.00
5311	Utilities	130,455.02	160,000.00	175,000.00
5324	Professional Association Dues	23,016.51	23,000.00	24,000.00
5351	Liability Insurance Deductible	102,050.12	170,000.00	185,000.00
5352	Motor Vehicle Insurance	30,334.25	50,000.00	50,000.00
5353	Employee Fidelity Bond	1,690.00	2,000.00	2,000.00
5361	Building Repair/Maintenance	24,806.36	110,000.00	110,000.00
5362	Equipment Maintenance	2,730.46	2,000.00	2,500.00
5371	Election Expense	3,223.60	45,000.00	60,000.00
5372	Delinquent Tax Advertising	603.23	1,000.00	1,000.00
5373	Auditor/Treasurer Fees	4,339.53	10,000.00	8,000.00
5391	Postage	(789.34)	8,500.00	8,500.00
5394	Taxes/Assessments-City Property	2,937.56	3,500.00	16,000.00
5399	Other Miscellaneous Services	1,200.00	9,300.00	10,000.00
Account Classification Total: 5300 - Services		\$333,509.93	\$608,300.00	\$666,000.00
5600 - Capital Purchases				
5632	Motor Vehicles	0.00	25,000.00	0.00
5639	Other Equipment	40,865.76	13,000.00	13,000.00
Account Classification Total: 5600 - Capital Purchases		\$40,865.76	\$38,000.00	\$13,000.00

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Comments
Department Total: 595 - General and Administrative					
Department: 810 - Public Health and Welfare		\$645,761.89	\$933,483.00	\$663,535.72	
5300 - Services					
5376	County Health Services	257,939.51	271,289.00	285,500.00	
	Department Total: 810 - Public Health and Welfare	\$257,939.51	\$271,289.00	\$285,500.00	
	EXPENSES Total	\$14,741,736.00	\$16,739,426.00	\$16,793,291.77	
	Fund EXPENSE Total: 110 - General Fund	\$14,741,736.00	\$16,739,426.00	\$16,793,291.77	

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Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 211 - Computerized Needs (courts)						
EXPENSES						
Department: 000 - General						
5200 - Supplies						
5201	Office Supplies	0.00	4,000.00	4,000.00		
5203	Computer Supplies	9,321.88	12,000.00	12,000.00		
	<i>Account Classification Total: 5200 - Supplies</i>	<i>\$9,321.88</i>	<i>\$16,000.00</i>	<i>\$16,000.00</i>		
5300 - Services						
5366	Computer Maintenance	5,801.40	12,000.00	12,000.00		
5399	Other Miscellaneous Services	1,427.08	15,000.00	15,000.00		
	<i>Account Classification Total: 5300 - Services</i>	<i>\$7,228.48</i>	<i>\$27,000.00</i>	<i>\$27,000.00</i>		
5600 - Capital Purchases						
5639	Other Equipment	9,838.01	12,000.00	12,000.00		
	<i>Account Classification Total: 5600 - Capital Purchases</i>	<i>\$9,838.01</i>	<i>\$12,000.00</i>	<i>\$12,000.00</i>		
	Department Total: 000 - General	\$26,388.37	\$55,000.00	\$55,000.00		
	EXPENSES Total	\$26,388.37	\$55,000.00	\$55,000.00		
	Fund EXPENSE Total: 211 - Computerized Needs (courts)	\$26,388.37	\$55,000.00	\$55,000.00		

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 220 - Income Tax Fund
EXPENSES

Department: 564 - Income Tax Division

5100 - Personal Services

5101	Salary-Elected Officials/Director	55,100.15	58,993.00	61,348.00
5106	Longevity	600.00	600.00	600.00
5109	HSA Employer Funding	2,000.00	2,000.00	2,000.00
5151	PERS Contribution	7,786.38	8,343.00	8,673.00
5161	Group Insurance	7,111.44	7,606.00	7,606.00
5164	Workers Compensation	1,869.00	1,999.00	2,078.11

Account Classification: 5100 - Personal Services

Total: \$74,466.97 \$79,541.00 \$82,305.11

5200 - Supplies

5201	Office Supplies	172.95	250.00	250.00
5203	Computer Supplies	199.71	350.00	350.00

Account Classification: 5200 - Supplies

Total: \$372.66 \$600.00 \$600.00

5300 - Services

5322	Conference/Reimb	550.97	700.00	700.00
5323	Publications	140.00	200.00	200.00
5324	Professional Association Dues	25.00	25.00	25.00
5339	Misc Contract Services	0.00	60,000.00	10,000.00
5353	Employee Fidelity Bond	75.00	75.00	75.00
5362	Equipment Maintenance	191.18	300.00	300.00
5373	Auditor/Treasurer Fees	313.36	600.00	600.00
5379	Other Governmental Billings	5,467.09	7,500.00	7,500.00
5391	Postage	177.75	1,000.00	1,000.00

Account Classification: 5300 - Services

Total: \$6,940.35 \$70,400.00 \$20,400.00

5500 - Transfers/Other

5519	Miscellaneous Costs	3,214.00	6,000.00	6,000.00
5529	Miscellaneous Distributions	317,395.11	345,000.00	345,000.00
5530	Enterprise Zone Payment	0.05	600,000.00	650,000.00

Account Classification: 5500 - Transfers/Other

Total: \$320,609.16 \$951,000.00 \$1,001,000.00

Department Total: 564 - Income Tax Division

\$402,389.14 \$1,101,541.00 \$1,104,305.11

EXPENSES Total

\$402,389.14 \$1,101,541.00 \$1,104,305.11

Fund EXPENSE Total: 220 - Income Tax Fund

\$402,389.14 \$1,101,541.00 \$1,104,305.11

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Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 240 - Police Pension Fund						
EXPENSES						
Department: 000 - General						
5100 - Personal Services						
5152	PFDPF Contribution	159,863.08	160,000.00	190,000.00		
	<i>Miscellaneous Total: 5152 = 159,863.08</i>	<i>\$159,863.08</i>	<i>\$160,000.00</i>	<i>\$190,000.00</i>		
5500 - Transfers/Other						
5519	Miscellaneous Costs	2,876.00	3,000.00	3,000.00		
	<i>Miscellaneous Total: 5519 = 2,876.00</i>	<i>\$2,876.00</i>	<i>\$3,000.00</i>	<i>\$3,000.00</i>		
	Department Total: 000 - General	\$162,739.08	\$163,000.00	\$193,000.00		
	EXPENSES Total	\$162,739.08	\$163,000.00	\$193,000.00		
	Fund EXPENSE Total: 240 - Police Pension Fund	\$162,739.08	\$163,000.00	\$193,000.00		

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Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 250 - Sewer Capacity Fund						
EXPENSES						
Department: 736 - Wastewater Division						
5300 - Services						
5373	Auditor/Treasurer Fees	0.00	250.00	250.00		
	<i>Account Classification Total: 5300 - Services</i>	\$0.00	\$250.00	\$250.00		
	Department Total: 736 - Wastewater Division	\$0.00	\$250.00	\$250.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	115,280.73	119,000.00	56,550.00		
5424	G. O. Bond-Interest	17,158.89	8,199.00	7,630.00		
	<i>Account Classification Total: 5400 - Debt Service</i>	\$132,439.62	\$127,199.00	\$64,180.00		
	Department Total: 991 - Debt Service	\$132,439.62	\$127,199.00	\$64,180.00		
	EXPENSES Total	\$132,439.62	\$127,449.00	\$64,430.00		
	Fund EXPENSE Total: 250 - Sewer Capacity Fund	\$132,439.62	\$127,449.00	\$64,430.00		

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry
EXPENSES				
Fund: 260 - Street Fund				
Department: 268 - Street Department				
5100 - Personal Services				
5101	Salary-Elected Official/Director	59,446.94	63,647.00	66,193.92
5102	Wages-Staff	265,964.38	279,626.00	290,355.08
5105	Overtime	21,890.46	28,000.00	28,000.00
5106	Longevity	2,377.00	2,450.00	2,500.00
5109	HSA Employer Funding	20,000.00	24,000.00	26,000.00
5151	PERS Contribution	47,584.32	52,321.00	54,187.00
5161	Group Insurance	80,854.75	101,409.00	111,397.38
5164	Workers Compensation	11,907.00	12,534.00	12,980.62
5166	Medicare	4,891.76	5,419.00	5,420.00
Account Classification Total: 5100 - Personal Services		\$514,916.61	\$569,406.00	\$597,034.00
5200 - Supplies				
5201	Office Supplies	524.88	2,000.00	2,000.00
5203	Computer Supplies	1,174.63	2,500.00	2,500.00
5205	Small Tools/Minor Equipment	773.08	1,500.00	1,500.00
5213	Repair and Maintenance Supplies	69.70	500.00	500.00
5241	Uniforms-Purchased	2,828.81	2,000.00	2,000.00
5251	MV Gas and Oil	25,928.78	45,000.00	45,000.00
5252	Aggregates	5,451.52	20,000.00	20,000.00
5253	Ice Control	120,316.10	140,000.00	140,000.00
5259	Operating Materials and Supplies	54,371.50	90,000.00	90,000.00
Account Classification Total: 5200 - Supplies		\$311,439.00	\$303,500.00	\$303,500.00
5300 - Services				
5311	Utilities	11,653.67	19,000.00	19,000.00
5313	Traffic Light Current	3,911.45	12,000.00	12,000.00
5321	Professional Training	400.00	500.00	500.00
5322	Conference/Reimb	0.00	200.00	200.00
5324	Professional Association Dues	25.00	50.00	50.00
5331	Engineering/Architecture	4,734.32	14,000.00	14,000.00
5339	Misc Contract Services	33,230.22	36,000.00	34,500.00
5351	Liability Insurance Deductible	7,549.43	7,600.00	8,600.00
5352	Motor Vehicle Insurance	9,055.00	9,100.00	9,600.00
5361	Building Repair/Maintenance	10,915.94	10,000.00	10,000.00
5365	Utility Line Repair/Maintenance	5,077.96	20,000.00	20,000.00
5391	Postage	8.21	100.00	100.00
5397	Uniform Rental	1,341.77	2,000.00	2,000.00
5399	Other Miscellaneous Services	1,693.00	1,000.00	1,000.00
Account Classification Total: 5300 - Services		\$89,595.97	\$131,550.00	\$131,550.00
5600 - Capital Purchases				
5632	Motor Vehicles	144,374.88	221,250.00	0.00
5633	Machinery and Equipment	120,156.00	6,000.00	0.00
5639	Other Equipment	5,400.00	6,000.00	0.00
Account Classification Total: 5600 - Capital Purchases		\$269,930.88	\$233,250.00	\$0.00
Department Total: 268 - Street Department		\$1,085,882.46	\$1,237,706.00	\$1,032,084.00
EXPENSES Total		\$1,085,882.46	\$1,237,706.00	\$1,032,084.00
Fund EXPENSE		Total: 260 - Street Fund	\$1,237,706.00	\$1,032,084.00

Ci

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 270 - State Highway Fund						
EXPENSES						
Department: 268 - Street Department						
5200 - Supplies						
5253	Ice Control	60,000.00	60,000.00	60,000.00		
5259	Operating Materials and Supplies	7,083.20	10,000.00	10,000.00		
	Account Classification Total: 5200 - Supplies	\$67,083.20	\$70,000.00	\$70,000.00		
5300 - Services						
5313	Traffic Light Current	4,574.12	12,000.00	12,000.00		
5339	Misc Contract Services	740.00	3,000.00	3,000.00		
5365	Utility Line Repair/Maintenance	17,800.00	9,000.00	9,000.00		
	Account Classification Total: 5300 - Services	\$23,114.12	\$24,000.00	\$24,000.00		
5600 - Capital Purchases						
5632	Motor Vehicles	69,588.88	73,750.00	0.00		
	Account Classification Total: 5600 - Capital Purchases	\$69,588.88	\$73,750.00	\$0.00		
	Department Total: 268 - Street Department	\$159,786.20	\$167,750.00	\$94,000.00		
	EXPENSES Total	\$159,786.20	\$167,750.00	\$94,000.00		
	Fund EXPENSE Total: 270 - State Highway Fund	\$159,786.20	\$167,750.00	\$94,000.00		

CI

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 310 - General Debt Retirement Fund						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	1,174,296.10	1,204,296.00	1,382,498.00		
5424	G. O. Bond-Interest	324,594.26	290,639.00	194,706.00		
<i>Account Classification Total: 5400 - Debt Service</i>						
Department Total: 991 - Debt Service		\$1,498,890.36	\$1,494,935.00	\$1,577,204.00		
EXPENSES Total		\$1,498,890.36	\$1,494,935.00	\$1,577,204.00		
Fund EXPENSE Total: 310 - General Debt Retirement Fund		\$1,498,890.36	\$1,494,935.00	\$1,577,204.00		

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 330 - Taylor Sq Tiel Debt Retirement						
EXPENSES						
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	415,000.00	440,000.00	495,000.00		
5424	G. O. Bond-Interest	186,347.50	165,598.00	79,385.00		
	Department Total: 991 - Debt Service	\$601,347.50	\$605,598.00	\$574,385.00		
	EXPENSES Total	\$601,347.50	\$605,598.00	\$574,385.00		
Fund EXPENSE	Total: 330 - Taylor Sq Tiel Debt Retirement	\$601,347.50	\$605,598.00	\$574,385.00		

C

(Attachment: 2016 Budget 2102 : 2151)

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 710 - Water Fund
EXPENSES

Department: 000 - General

5300 - Services

5331

Engineering/Architecture

25,572.33

0.00

0.00

Department Total: 000 - General

\$25,572.33

\$0.00

\$0.00

Department: 735 - Water Division

5100 - Personal Services

5101

Salary-Elected Officials/Director

30,623.63

32,723.00

33,996.96

5102

Wages-Staff

182,157.17

199,179.00

240,570.04

5105

Overtime

15,356.08

2,500.00

15,400.00

5106

Longevity

500.00

500.00

500.00

5109

HSA Employer Funding

20,333.33

14,000.00

14,000.00

5151

PERS Contribution

29,997.47

32,886.00

40,665.00

5161

Group Insurance

58,647.71

59,065.00

59,065.20

5164

Workers Compensation

7,509.00

7,878.00

9,741.80

5166

Medicare

3,168.36

2,683.00

3,460.00

Account Classification Total: 5100 - Personal Services

\$348,292.75

\$351,514.00

\$417,399.00

5200 - Supplies

5201

Office Supplies

3,074.14

2,900.00

5,500.00

5203

Computer Supplies

449.22

800.00

800.00

5213

Repair and Maintenance Supplies

3,476.98

10,000.00

10,000.00

5241

Uniforms-Purchased

1,073.47

900.00

900.00

5251

MV Gas and Oil

6,500.44

12,000.00

12,000.00

5252

Aggregates

22,982.04

30,000.00

30,000.00

5259

Operating Materials and Supplies

26,539.64

30,000.00

30,000.00

5263

Meters-Resale

8,708.39

25,000.00

20,000.00

Account Classification Total: 5200 - Supplies

\$72,894.32

\$111,500.00

\$109,200.00

5300 - Services

5311

Utilities

5,435.42

9,500.00

9,500.00

5321

Professional Training

305.00

1,000.00

1,000.00

5322

Conference/Reimb

0.00

500.00

500.00

5323

Publications

0.00

200.00

200.00

5324

Professional Association Dues

148.00

340.00

340.00

5325

Educational Assistance

0.00

500.00

500.00

5331

Engineering/Architecture

10,044.11

15,000.00

15,000.00

5339

Misc Contract Services

15,978.81

30,000.00

39,000.00

5351

Liability Insurance Deductible

3,235.47

3,500.00

4,000.00

5352

Motor Vehicle Insurance

2,263.75

2,400.00

2,500.00

5361

Building Repair/Maintenance

4,823.15

8,000.00

8,000.00

5362

Equipment Maintenance

854.96

3,850.00

3,900.00

5363

MV Repair/Maintenance-External

0.00

1,000.00

1,000.00

5364

MV Repair/Maintenance-Internal

10,679.96

6,000.00

6,000.00

5365

Utility Line Repair/Maintenance

31,321.50

34,000.00

34,000.00

5366

Computer Maintenance

11,495.87

12,500.00

12,500.00

5378

Columbus Contract

4,293,717.56

4,699,489.00

4,840,480.00

5379

Other Governmental Billings

12,799.44

13,500.00

13,500.00

5391

Postage

5,630.97

6,500.00

15,500.00

5397

Uniform Rental

960.45

1,600.00

1,600.00

5399

Other Miscellaneous Services

163,126.85

170,000.00

170,000.00

Account Classification Total: 5300 - Services

\$4,572,821.27

\$5,019,379.00

\$5,179,020.00

5600 - Capital Purchases

5631

Furniture and Fixtures

0.00

400.00

400.00

5632

Motor Vehicles

0.00

45,000.00

0.00

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
5633	Machinery and Equipment	7,191.74	10,000.00	9,000.00		
5639	Other Equipment	60,037.73	100,000.00	100,000.00		
Account Classification Total: 5600 - Capital Purchases		\$67,229.47	\$155,400.00	\$109,400.00		

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 991 - Debt Service		Department Total: 735 - Water Division	\$5,061,147.81	\$5,637,793.00	\$5,815,019.00	
5400 - Debt Service						
5414	G. O. Bond-Principal	269,243.43	277,677.00	171,170.00		
5424	G. O. Bond-Interest	47,152.33	38,198.00	28,950.00		
Account Classification Total: 5400 - Debt Service		\$316,395.76	\$315,875.00	\$200,120.00		
Department Total: 991 - Debt Service		\$316,395.76	\$315,875.00	\$200,120.00		
EXPENSES Total		\$5,403,115.90	\$5,953,668.00	\$6,015,139.00		
Fund EXPENSE Total: 710 - Water Fund		\$5,403,115.90	\$5,953,668.00	\$6,015,139.00		

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 720 - Wastewater/Sewer Fund

EXPENSES

Department: 736 - Wastewater Division

5100 - Personal Services

5101	Salary-Elected Officials/Director	30,623.18	32,723.00	33,996.96
5102	Wages-Staff	195,433.14	210,314.00	210,033.04
5105	Overtime	511.38	2,500.00	3,500.00
5106	Longevity	1,050.00	1,050.00	500.00
5109	HSA Employer Funding	22,333.33	18,000.00	18,000.00
5151	PERS Contribution	32,815.73	34,522.00	34,724.00
5161	Group Insurance	71,601.78	79,107.00	79,106.56
5164	Workers Compensation	7,822.00	8,270.00	8,318.34
5166	Medicare	3,180.25	3,032.00	3,032.00

Account Classification Total: 5100 - Personal Services

\$365,370.79

\$389,518.00

\$391,211.00

5200 - Supplies

5201	Office Supplies	3,074.25	2,900.00	5,500.00
5203	Computer Supplies	449.28	800.00	800.00
5213	Repair and Maintenance Supplies	774.59	2,000.00	2,000.00
5241	Uniforms-Purchased	1,073.54	1,000.00	1,000.00
5251	MV Gas and Oil	6,500.50	12,000.00	12,000.00
5252	Aggregates	0.00	750.00	750.00
5259	Operating Materials and Supplies	872.60	3,500.00	3,500.00

Account Classification Total: 5200 - Supplies

\$12,744.76

\$22,950.00

\$25,550.00

5300 - Services

5311	Utilities	7,982.91	9,000.00	9,000.00
5321	Professional Training	1,124.00	1,000.00	1,000.00
5322	Conference/Reimb	0.00	500.00	500.00
5324	Professional Association Dues	143.00	130.00	160.00
5325	Educational Assistance	0.00	500.00	500.00
5331	Engineering/Architecture	3,074.27	15,000.00	15,000.00
5339	Misc Contract Services	15,098.20	19,000.00	26,000.00
5351	Liability Insurance Deductible	1,078.49	1,500.00	1,500.00
5352	Motor Vehicle Insurance	2,716.50	2,900.00	2,900.00
5361	Building Repair/Maintenance	4,487.77	9,000.00	9,000.00
5362	Equipment Maintenance	1,109.97	1,950.00	1,950.00
5363	MV Repair/Maintenance-External	0.00	1,000.00	1,000.00
5364	Utility Line Repair/Maintenance	10,527.56	125,000.00	125,000.00
5365	Computer Maintenance	10,905.88	14,000.00	14,000.00
5378	Columbus Contract	5,900.426.37	4,511,658.00	4,647,100.00
5391	Postage	5,630.91	6,500.00	15,500.00
5397	Uniform Rental	960.68	1,600.00	1,600.00
5399	Other Miscellaneous Services	119,987.23	122,000.00	122,000.00

Account Classification Total: 5300 - Services

\$6,202,933.69

\$4,848,238.00

\$4,999,710.00

5600 - Capital Purchases

5631	Furniture and Fixtures	0.00	400.00	400.00
5632	Motor Vehicles	0.00	50,000.00	0.00
5633	Machinery and Equipment	53,502.08	9,000.00	9,000.00
5639	Other Equipment	60,037.75	87,500.00	100,000.00

Account Classification Total: 5600 - Capital Purchases

\$113,539.83

\$146,900.00

\$109,400.00

Cj

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Department: 991 - Debt Service		\$6,694,589.07	\$5,407,606.00	\$5,525,871.00		
5400 - Debt Service						
5414	G. O. Bond-Principal	87,800.00	88,592.00	94,500.00		
5424	G. O. Bond-Interest	14,586.43	15,610.00	8,085.00		
Account Classification Total: 5400 - Debt Service		\$102,386.43	\$104,202.00	\$102,585.00		
Department Total: 991 - Debt Service		\$102,386.43	\$104,202.00	\$102,585.00		
EXPENSES Total		\$6,796,975.50	\$5,511,808.00	\$5,628,456.00		
Fund EXPENSE Total: 720 - Wastewater/Sewer Fund		\$6,796,975.50	\$5,511,808.00	\$5,628,456.00		

CI

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 740 - Storm Water Drainage Fund

EXPENSES

Department: 737 - Storm Water Division

5100 - Personal Services

5102	Wages-Staff	156,656.28	166,775.00	173,002.00	
5105	Overtime	257.15	4,900.00	4,900.00	
5106	Longevity	1,950.00	1,950.00	1,950.00	
5109	HSA Employer Funding	14,000.00	12,000.00	12,000.00	
5151	PERB Contribution	22,626.30	24,308.00	25,179.00	
5161	Group Insurance	51,330.92	51,357.00	51,357.12	
5164	Workers Compensation	5,486.00	5,823.00	6,031.88	
5166	Medicare	1,393.03	1,655.00	1,711.00	

Account Classification Total: 5100 - Personal Services

\$253,699.68 \$268,768.00

\$276,131.00

5200 - Supplies

5201	Office Supplies	985.00	1,500.00	6,500.00	Increase due to monthly water billing
5203	Computer Supplies	409.47	750.00	750.00	
5205	Small Tools/Minor Equipment	199.90	1,000.00	1,000.00	
5241	Uniforms-Purchased	325.83	750.00	750.00	
5251	MV Gas and Oil	3,055.75	6,500.00	6,500.00	
5252	Aggregates	234.00	750.00	750.00	
5259	Operating Materials and Supplies	19,263.13	20,000.00	20,000.00	

Account Classification Total: 5200 - Supplies

\$24,473.08 \$31,250.00

\$36,250.00

5300 - Services

5311	Utilities	4,008.66	8,000.00	8,000.00	
5321	Professional Training	530.00	400.00	400.00	
5322	Conference/Reimb	10.00	20.00	20.00	
5324	Professional Association Dues	125.00	100.00	120.00	
5331	Engineering/Architecture	4,622.26	8,000.00	8,000.00	
5339	Misc Contract Services	24,158.91	44,250.00	50,250.00	Increase due to Monthly Water Billing
5351	Liability Insurance Deductible	1,078.49	1,250.00	1,250.00	
5352	Motor Vehicle Insurance	905.50	1,750.00	1,750.00	
5361	Building Repair/Maintenance	2,200.00	5,000.00	5,000.00	
5364	MV Repair/Maintenance-Internal	211.93	4,500.00	4,500.00	
5365	Utility Line Repair/Maintenance	935.00	7,500.00	7,500.00	
5378	Columbus Contract	0.00	715,000.00	780,000.00	
5391	Postage	5,010.10	6,000.00	22,000.00	Increase due to monthly water billing
5397	Uniform Rental	1,273.73	2,000.00	2,000.00	
5399	Other Miscellaneous Services	32,019.03	35,000.00	36,000.00	

Account Classification Total: 5300 - Services

\$77,088.61 \$838,770.00

\$926,790.00

5600 - Capital Purchases

5632	Motor Vehicles	140,000.00	30,000.00	0.00	
5633	Machinery and Equipment	38,144.75	0.00	0.00	

Account Classification Total: 5600 - Capital Purchases

\$178,144.75 \$30,000.00

\$0.00

Department Total: 737 - Storm Water Division

\$533,406.12 \$1,168,788.00

\$1,239,171.00

CI

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry	Comments
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	95,000.00	0.00		0.00	
5424	G. O. Bond-Interest	3,781.00	0.00		0.00	
Account Classification Total: 5400 - Debt Service		\$98,781.00	\$0.00		\$0.00	
Department Total: 991 - Debt Service						
EXPENSES Total		\$632,187.12	\$1,168,788.00		\$1,239,171.00	
Fund EXPENSE Total: 740 - Storm Water Drainage Fund						
		\$632,187.12	\$1,168,788.00		\$1,239,171.00	

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 750 - Solid Waste Fund
EXPENSES

Department: 738 - Refuse Collection

5200 - Supplies

5201

Office Supplies

1,482.00

2,000.00

2,000.00

5300 - Services

Account Classification Total: 5200 - Supplies

\$1,482.00

\$2,000.00

\$2,000.00

5315

Private Hauler Contract

1,836,209.17

2,000,000.00

2,000,000.00

5391

Postage

5,630.88

7,500.00

15,000.00

5399

Other Miscellaneous Services

33,560.56

38,000.00

40,000.00

Account Classification Total: 5300 - Services

\$1,875,400.61

\$2,045,500.00

\$2,055,000.00

Department Total: 738 - Refuse Collection

\$1,876,882.61

\$2,047,500.00

\$2,057,000.00

EXPENSES Total

\$1,876,882.61

\$2,047,500.00

\$2,057,000.00

Fund EXPENSE Total: 750 - Solid Waste Fund

\$1,876,882.61

\$2,047,500.00

\$2,057,000.00

C

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 970 - Taylor Sq School Tlef						
EXPENSES						
Department: 000 - General						
Project: 0002 - Phase II						
5300 - Services						
5373	Auditor/Treasurer Fees	38,004.62	39,000.00	40,000.00		
	Account Classification Total: 5300 - Services	\$38,004.62	\$39,000.00	\$40,000.00		
5500 - Transfers/Other						
5501	Transfers	601,348.00	605,598.00	574,385.00		
5527	Agency/Tlef Distributions	652,143.01	1,320,000.00	1,500,000.00		
	Account Classification Total: 5500 - Transfers/Other	\$1,253,491.01	\$1,925,598.00	\$2,074,385.00		
	Project Total: 0002 - Phase II	\$1,291,495.63	\$1,964,598.00	\$2,114,385.00		
	Department Total: 000 - General	\$1,291,495.63	\$1,964,598.00	\$2,114,385.00		
	EXPENSES Total	\$1,291,495.63	\$1,964,598.00	\$2,114,385.00		
Fund EXPENSE	Total: 970 - Taylor Sq School Tlef	\$1,291,495.63	\$1,964,598.00	\$2,114,385.00		

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 971 - Brice Main Trf						
EXPENSES						
Department: 000 - General						
5500 - Transfers/Other						
5527	Agency/Tier Distributions	130,000.00	140,000.00	175,000.00		
	Account Classification Total: 5500 - Transfers/Other	\$130,000.00	\$140,000.00	\$175,000.00		
Project: 4001 - Tier-Home Depot						
5300 - Services						
5373	Auditor/Treasurer Fees	1,667.27	2,000.00	2,500.00		
	Account Classification Total: 5300 - Services	\$1,667.27	\$2,000.00	\$2,500.00		
Project: 4002 - Tier-Walgreens						
5300 - Services						
5373	Auditor/Treasurer Fees	772.05	1,000.00	1,200.00		
	Account Classification Total: 5300 - Services	\$772.05	\$1,000.00	\$1,200.00		
Project Total: 4001 - Tier-Home Depot						
		\$1,667.27	\$2,000.00	\$2,500.00		
Department Total: 000 - General						
		\$132,439.32	\$143,000.00	\$176,700.00		
Department: 991 - Debt Service						
5400 - Debt Service						
5414	G. O. Bond-Principal	75,000.00	75,000.00	75,000.00		
5424	G. O. Bond-Interest	12,070.00	11,330.00	9,520.00		
	Account Classification Total: 5400 - Debt Service	\$87,070.00	\$86,330.00	\$84,520.00		
Department Total: 991 - Debt Service						
		\$87,070.00	\$86,330.00	\$84,520.00		
EXPENSES Total						
		\$219,509.32	\$229,330.00	\$263,220.00		
Fund EXPENSE Total: 971 - Brice Main Trf						
		\$219,509.32	\$229,330.00	\$263,220.00		

Account Number Account Description

2015 Actual Amount 2016 Adopted Budget 2017 Department Entry Department Entry Comments

Mayor's Budget Comments

Fund: 972 - Kroger TIF Debt Retirement
EXPENSES

Department: 000 - General

Project: 4000 - TIF-General

5300 - Services

5373

Auditor/Treasurer Fees

1,027.22

1,200.00

1,500.00

Account Classification Total: 5300 - Services

Project Total: 4000 - TIF-General

Department Total: 000 - General

Department: 991 - Debt Service

5400 - Debt Service

5414

G. O. Bond-Principal

33,331.90

0.00

0.00

5424

G. O. Bond-Interest

751.82

0.00

0.00

Account Classification Total: 5400 - Debt Service

Department Total: 991 - Debt Service

EXPENSES Total

Fund EXPENSE Total: 972 - Kroger TIF Debt Retirement

\$35,110.94

\$1,200.00

\$1,500.00

C

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 973 - Summit Rd TIF #1						
EXPENSES						
Department: 000 - General						
Project: 4000 - Tref-General						
5300 - Services						
5373	Auditor/Treasurer Fees	0.00	100.00	0.00		
	Account Description Total: 5300 - Services	\$0.00	\$100.00	\$0.00		
	Project Total: 4000 - Tref-General	\$0.00	\$100.00	\$0.00		
	Department Total: 000 - General	\$0.00	\$100.00	\$0.00		
	EXPENSES Total	\$0.00	\$100.00	\$0.00		
	Fund EXPENSE Total: 973 - Summit Rd TIF #1	\$0.00	\$100.00	\$0.00		

C

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 974 - Taylor Rd TIF #1						
EXPENSES						
Department: 000 - General						
Project: 4000 - Tref-General						
5300 - Services						
5373	Auditor/Treasurer Fees	247.92	350.00	350.00		
	<i>Account Classification: Tref: 0000 - Services</i>					
	Project Total: 4000 - Tref-General	\$247.92	\$350.00	\$350.00		
	Department Total: 000 - General	\$247.92	\$350.00	\$350.00		
	EXPENSES Total	\$247.92	\$350.00	\$350.00		
	Fund EXPENSE Total: 974 - Taylor Rd TIF #1	\$247.92	\$350.00	\$350.00		

C

Attachment: 2017 budget (1574 : 2017 Budget Appropriations)

Account Number	Account Description	2015 Actual Amount	2016 Adopted Budget	2017 Department Entry	Department Entry Comments	Mayor's Budget Comments
Fund: 975 - Taylor Rd Tf #2						
EXPENSES						
Department:	000 - General					
Project:	4000 - Tref-General					
	5300 - Services					
5373	Auditor/Treasurer Fees	9.83	50.00	50.00		
	Account Classification Total: 5300 - Services	\$9.83	\$50.00	\$50.00		
	Project Total: 4000 - Tref-General	\$9.83	\$50.00	\$50.00		
	Department Total: 000 - General	\$9.83	\$50.00	\$50.00		
	EXPENSES Total	\$9.83	\$50.00	\$50.00		
	Fund EXPENSE Total: 975 - Taylor Rd Tf #2	\$9.83	\$50.00	\$50.00		
	EXPENSE GRAND Totals:	\$20,325,397.50	\$21,830,371.00	\$22,013,679.11		

Water and Wastewater Department

Mike Root

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: **ORDINANCE TO AMEND THE CODE OF ORDINANCES OF
THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (a)
of Section 953.01 "Water Rate Schedule" OF CHAPTER 953
WATER CHARGES**

I am requesting an ordinance authorizing to increase 2017 water rate from \$7.22 per 1,000 gallons to \$7.51 per 1,000 gallons. It is a 4 percent increase, an additional 1 percent increase over our 3 percent increase from Columbus.

953.01 Water Rate Schedule

(a) Charges for water furnished by the municipally-owned water system shall be at the rate of ~~seven dollars and twenty two cents (\$7.22) per thousand gallons effective January 1, 2016.~~ SEVEN DOLLARS AND FIFTY ONE CENTS (\$7.51) PER 1000 GALLONS EFFECTIVE JANUARY 1, 2017.

Mike Root

Water/Wastewater Superintendent
 CITY OF REYNOLDSBURG
 7232 EAST MAIN STREET
 REYNOLDSBURG, OHIO 43068
 (614) 322-4500 voice
 (614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: October 13, 2016

TO: Mayor Brad McCloud, Director of Public Service Bill Sampson, Finance Committee Chairman Barth Cotner

RE: 2017 Water and Sewer Rates

Please find attached the proposed water and sewer rate increase for 2017. We are requesting a 4% increase for water rates and a 4% increase in sewer rates, an overall 4% increase. The average water bill will increase \$4.33 a month based on 22,400 gallons used in a quarter.

This time last year we were expecting Columbus to raise rates for water 6% and sewer 5%. During the budget meetings the rates will be down from what was expected. The rates they came up with for 2017 are water 3% and sewer 3%. We will be raising our water and sewer rates 1% over what Columbus raised them.

INCREASE

Water	4.0% increase 2016 (\$7.22/1000 gallons) 2017 (\$7.51/1000 gallons)
Sewer	4.0% increase 2016 (\$7.37/1000 gallons) 2017 (\$7.67/1000 gallons)

Increase

\$0.29	per 1000 gallons a month water
\$0.30	per 1000 gallons a month sewer

Water Fund

Pro Forma for 2017 4% increase

4.b.b

	2013	2014	2015	2016 EST	2017 EST	2018 EST	2019 EST
REVENUES							
SERVICE CHARGES	5,426,893	5,535,225	5,391,111	5,869,272	6,278,779	6,529,930	6,791,12
CIP FEE	329,220	766,830	740,128	804,357	835,799	835,799	835,79
CAPACITY FEE	27,400	73,990	79,276	20,000	20,000	20,000	20,00
OTH SOURCES (BONDS)	97,262	63,119	63,119	63,119	0	0	0
TOTAL SYSTEM REV.	5,880,775	6,439,164	6,273,634	6,756,748	7,134,578	7,385,729	7,646,92
EXPENSES							
COLUMBUS CONTRACT	4,446,762	4,434,232	4,293,718	4,699,489	4,894,861	5,041,707	5,192,95
O & M	773,929	637,105	638,853	808,019	770,009	793,109	816,90
TRANSFER TO GEN FUND	128,577	128,577	128,577	128,577	128,577	128,577	128,57
CIP/ OTHER TRANSF.	99,763	353,836	892,756	1,231,919	835,799	835,799	835,79
DEBT SERVICE	480,786	340,274	316,396	315,872	200,118	200,134	200,18
TOTAL EXP	5,929,817	5,894,024	6,270,300	7,183,875	6,829,364	6,999,326	7,174,42
NET OP. INCOME	-49,042	545,140	3,334	-427,127	305,214	386,403	472,50
FUND BAL / TOT EXP	0.10	0.19	0.18	0.10	0.15	0.20	0.2
FUND BALANCE	602,004	1,147,144	1,150,478	723,350	1,028,564	1,414,967	1,887,47

Attachment: 2017 Water Pro Forma (1571 : Water Rate Schedule Increase)

Columbus Rate

% Increase

Reynoldsburg Rate

% Increase

3.72

4.00%

6.49

5.97%

3.72

0.00%

6.49

0.00%

3.83

3.00%

6.81

5.00%

3.98

4.00%

7.22

6.00%

4.10

3.00%

7.51

4.00%

4.22

3.00%

7.81

4.00%

4.31

3.00%

8.11

4.00%

Water and Wastewater Department

Mike Root

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Amending Subsection (c) of
Section 945.02 “Rate Schedule” OF CHAPTER 945 SEWER CHARGES

I am requesting an ordinance authorizing to increase 2017 wastewater rate from \$7.37 per 1,000 gallons to \$7.67 per 1,000 gallons. It is a 4 percent increase, an additional 1 percent increase over our 3 percent increase from Columbus.

945.02 Sewer Rate Schedule

(a) Sewer charges for any building or premises shall be based on water consumption for the buildings. Sewer rental charges are hereby established for all residential, commercial and industrial users, effective ~~January 1, 2016 seven dollars and thirty seven cents (\$7.37) per 1,000 gallons.~~ January 1, 2017 AT THE RATE OF SEVEN DOLLARS AND SIXTY SEVEN CENTS (\$7.67) PER 1,000 GALLONS.

Mike Root

Water/Wastewater Superintendent
 CITY OF REYNOLDSBURG
 7232 EAST MAIN STREET
 REYNOLDSBURG, OHIO 43068
 (614) 322-4500 voice
 (614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: October 13, 2016

TO: Mayor Brad McCloud, Director of Public Service Bill Sampson, Finance Committee Chairman Barth Cotner

RE: 2017 Water and Sewer Rates

Please find attached the proposed water and sewer rate increase for 2017. We are requesting a 4% increase for water rates and a 4% increase in sewer rates, an overall 4% increase. The average water bill will increase \$4.33 a month based on 22,400 gallons used in a quarter.

This time last year we were expecting Columbus to raise rates for water 6% and sewer 5%. During the budget meetings the rates will be down from what was expected. The rates they came up with for 2017 are water 3% and sewer 3%. We will be raising our water and sewer rates 1% over what Columbus raised them.

INCREASE

Water	4.0% increase 2016 (\$7.22/1000 gallons) 2017 (\$7.51/1000 gallons)
Sewer	4.0% increase 2016 (\$7.37/1000 gallons) 2017 (\$7.67/1000 gallons)

Increase

\$0.29	per 1000 gallons a month water
\$0.30	per 1000 gallons a month sewer

Sewer Fund

Pro Forma 2017

4 % increase

	2013	2014	2015	2016 est	2017 est	2018 est	2019 est
REVENUES							
SERVICE CHARGES	5,385,480	5,262,845	5,273,279	5,669,662	5,957,110	6,195,394	6,443,210
CIP FEE	163,581	370,661	358,810	382,013	388,586	388,586	388,586
OP TRANSFERS	0		0	2,731	5,462	8,193	10,924
Bond Proceeds/other fees	293						
TOTAL REV	5,549,354	5,633,506	5,632,089	6,054,406	6,351,158	6,592,173	6,842,720
COLUMBUS CONTRACT							
Clean River Charge	4,397,768	3,341,155	5,047,072	4,328,625	4,706,864	4,848,070	4,993,512
O & M	708,503	667,122	853,354				
OTHER /projects	593,338	634,512	684,601	977,425	759,123	781,897	805,354
Debt Payments	35,267	53,653	579,751	651,517	488,586	438,586	438,586
TRANSFER TO GEN FUND	190,632	190,338	102,387	102,088	102,581	39,924	39,945
	109,562	109,562	109,562	109,562	109,562	109,562	109,562
TOTAL EXP	6,035,070	4,996,342	7,376,727	6,169,217	6,166,716	6,218,038	6,386,958
FUND BAL / TOT EXP	0.31	0.50	0.10	0.10	0.13	0.19	0.26
NET OP. INCOME	-485,716	637,164	-1,744,638	-114,811	184,442	374,135	455,762
FUND BALANCE	1,866,832	2,503,996	759,358	644,547	828,990	1,203,125	1,658,887

Columbus Rate

5.42 1.00% 5.53 2.00% 5.69 3.00% 5.88 3.29% 6.06 3.00% 6.24 3.00% 6.43 3.00%

Clean River Charge

1.82 1.00% 1.86 2.00% 1.92 3.00% 7.37 1.50% 7.67 4.00% 7.97 4.00% 8.29 4.00%

Reynoldsburg Rate

6.78 4.07% 6.92 2.00% 7.26 5.00% 7.37 1.50% 7.67 4.00% 7.97 4.00% 8.29 4.00%

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: ORDINANCE UNAPPROPRIATING FUNDS FROM VARIOUS
ACCOUNTS IN THE COMPUTER SERVICES DEPARTMENT TO
THE GENERAL FUND; AND APPROPRIATE FUNDS TO
COMPUTER SERVICES-MISCELLANEOUS CONTRACT SERVICES
FROM THE UNAPPROPRIATED GENERAL FUND, AND
DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

To ensure that information technology operations function properly.

Unappropriate \$9,000.00 110.584.5101 (Salary - Elected Officials/Directors) and \$1,000.00 110.584.5109 (PERS Contribution) to the General Fund. Appropriate \$10,000.00 from the unappropriated General Fund to account 110.584.5339 (Misc. Contract Services) to cover any outside contract services for computers for the remainder of 2016 and declaring it an emergency.

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH KIRCH GROUP TECHNOLOGIES LLC, FOR
INFORMATION TECHNOLOGY SERVICES AND DECLARING AN
EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: Immediate preservation for the public peace, health or safety.

**Authorizing the Mayor to enter into a contract with Kirch Group Technology, LLC for
information technology services for the remainder of 2016 and declaring it an emergency**

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: **October 24, 2016****TO:** **Finance Committee****RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH Gro Development, LLC., FOR REYNOLDSBURG
COMMUNITY CENTER/Y PROJECT SERVICES, APPROPRIATING
THE FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency**Reason For Emergency:** Financial needs of the City's government

Authorizing an agreement with Gro Development LLC, 34B N. High Street, Marblehead, MA 01945 for Reynoldsburg Community Center/Y Project at an amount not to exceed \$46,000.00

Request Council Appropriate \$46,000 from Unappropriated CIP Fund (410) to General fund (110), and appropriate \$46,000 from the unappropriated General Fund (110) to account number to 110.522.5339 - Mayor; Misc. Contract Services.

Funds are Needed to Pay for the Facility Development and Design Services for the Reynoldsburg Community Center YMCA.



Agreement for Services

FACILITY DEVELOPMENT AND DESIGN SERVICES

BETWEEN:

GRO DEVELOPMENT LLC

34B High Street
Marblehead MA 01945

AND:

CITY OF REYNOLDSBURG

7232 E. Main Street
Reynoldsburg, OH 43068

For the Project known as:

REYNOLDSBURG COMMUNITY CENTER/Y PROJECT

This Agreement is entered into by and between Gro Development LLC ("Gro") and the City of Reynoldsburg ("Owner").

IN CONSIDERATION of the mutual promises made herein and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, Gro and Owner agree as follows:

A. SERVICES TO BE RENDERED

1. Facility Architectural Programming and Scope Determination Phase (4-6 weeks)

For the Facility Architectural Programming and Scope Determination Phase, Gro will:

- a. Analyze goals and operational intent for development of the facility and develop programming and project scope materials; assess facility requirements for intended program / service delivery, and
- b. Develop comprehensive architectural programs inclusive of all rooms, areas and venues, depicting their recommended size and conceptual character and design criteria.

2. Schematic Design Phase (8-12 weeks)

For the Schematic Design Phase, Gro will:

- a. Review proposed site making recommendations regarding their highest and best use in the facility, and
- b. Develop, and routinely present for review, comment and approval, schematic floor plans, and related design imagery (2 renderings) of the facility, and
- c. Present a final schematic design deliverable package, in multiple formats, for use in general presentations, promotion of the project, fund raising and initial jurisdictional approvals, as required.

3. Facility Project Cost Modeling Phase (4-6 weeks)

For the Facility Project Cost Modeling Phase, Gro will:

- a. Facilitate preparation of construction cost estimates by a third party as identified by the Owner. With said estimate likely modeling costs by project component, with output feeding into comprehensive project budgets, and
- b. Assist the Owner in the development of comprehensive project budgets, reflective of all project-related costs, and reflective of phased development as required.

B. PAYMENTS FOR SERVICES

In consideration for the delivery of services as outlined above, the total value of the services to be provided is forty-six thousand dollars (\$46,000.00) set forth as follows:

Note: The Facility Architectural Programming and Scope Determination Phase will be provided at no additional charge as these fees are covered by the YMCA's Fair Share Support Payments to the YMCA of the USA.

Retainer Fee - A fee of six thousand dollars (\$6,000.00) shall be paid by Owner at the time of signing this Agreement.

1) Schedule of Payments following Retainer Fee

- a) First Payment - The first payment shall be twenty-one thousand dollars (\$21,000.00) for the first half of the Schematic Design Phase of the project, payable upon 50% completion of this phase.
- b) Second Payment - The second payment shall be twenty-one thousand dollars (\$21,000.00) less the retainer payment of six thousand dollars (\$6,000.00) payable upon completion of the Schematic Design Phase of the project.
- c) Third Payment - The third payment shall be four thousand dollars (\$4,000.00) for the Facility Project Cost Modeling Phase, payable upon completion of this phase.



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- 2) **Reimbursable Expenses:** The Owner shall reimburse Gro, at cost, for any travel-related expenses incurred in performing the services of this Agreement, understanding that such costs will incur only upon the approval of the Owner. Additional project related expenses to be reimbursed, at cost, shall be those expenses incurred by Gro for any Project-related, large volume printing required in development and preparation of deliverables for the Project.
- 3) **Late Payments:** It is agreed that the payments for services rendered shall be paid within fifteen (15) days from the date of receipt. It is further agreed that all work will be suspended on the Project should payments for services be more than sixty (60) days past due.
- 4) **Taxes:** Owner shall pay any and all applicable international, federal, state, and local sales, use, value-added, excise, duty, and any other taxes, fees or duties not based on Gro's net income that are assessed on or as a result of the services rendered to Owner by Gro. Any such taxes, fees and duties collected by Gro from Owner on behalf of a governmental agency shall not be considered a part of, a deduction from, or an offset against, payments due to Gro for the services hereunder.

C. TERMINATION

- 1) Either Gro or the Owner may, at any time, with or without cause, and at the discretion of either party, postpone or cancel this Agreement through means of written notification to the other party at the addresses listed above, providing seven (7) days' notice of such intent to postpone or cancel this Agreement.
- 2) Upon such termination or postponement, Gro shall deliver to the Owner all work product completed up to the date of said notice and Owner shall compensate Gro a prorated amount, as mutually agreed upon by both parties, for work performed up to the date of said notice, and for all reimbursable expenses directly incurred in association with performance of the services of this Agreement.

D. GENERAL

Notwithstanding any other provision of the Agreement, the following provisions shall govern:

- 1) The Owner and Gro agree to act in good faith and in a reasonable manner in all dealings with each other in connection with the Project. Whenever action, consent, or approval of a party is required, said party shall act timely and reasonably and shall not unreasonably delay any action, decision to give or withhold consent, or decision to grant or withhold approval.



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- 2) Nothing herein shall be construed as creating any personal liability on the part of any officer, director, trustee, employee, committee member or agent of either party hereto. In no event shall either party be liable to the other party or any third party for any incidental or consequential damages arising out of this Agreement, or for any claim by any other party, even if the party has been advised of the possibility of such damages. The total liability of either party to the other party for all damages, losses, and causes of action (whether in contract, tort (including negligence), or otherwise) shall not exceed the aggregate fees paid hereunder. The limitations provided in this section shall apply even if any other remedies fail of their essential purpose.
- 3) All adjustments, amendments or modifications made to this Agreement and exhibits hereto shall be set forth in a writing signed by a duly authorized representative of each party in order to become effective and binding.
- 4) This Agreement shall constitute the only agreement between the parties relative to the subject matter contained herein and no oral statements or prior written matter not specifically incorporated within the Agreement shall be of any force or effect either in the interpretation or enforcement of the Agreement.
- 5) This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, excluding the conflicts of laws provisions thereof. The parties agree that any disputes among them arising from or related to this Agreement shall be resolved under binding arbitration conducted by following the rules of the American Arbitration Association employing a process that is mutually agreed upon by Gro and the Owner. The parties shall each be responsible for initial payment of one-half of any arbitration fees, but upon final resolution the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.

G

Respectfully submitted by:
Rodney G. Grozier
President & CEO

Accepted by:
Brad McCloud
Mayor



For:
GRO DEVELOPMENT LLC

For the:
CITY OF REYNOLDSBURG

Date: _____

Date: _____



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Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsubrg OH 43068****614-322-6852 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO: Finance Committee****RE:** ORDINANCE REQUESTING COUNCIL APPROPRIATE \$10,500.00
FROM THE UNAPPROPRIATED COMPUTERIZED NEEDS FUND
(211) FOR THE PURCHASE OF SCANNING EQUIPMENT. (First
Reading 10/10/2016).

Appropriate \$10,500 from Unappropriated Computerized Needs (211) to 211.000.5639 -
Computerized Needs - Other Equipment. \$7500 for the Purchase and Maintenance of Software
and \$3000 for the purchase of Scanning Equipment.

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO: Finance Committee****RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH NEW WORLD FOR THE PURCHASE OF MYCOMMUNITY SUITE SOFTWARE AND RELATED SERVICES, AND APPROPRIATING THE FUNDS THEREFORE. (First Reading 10/10/2016).**

Statement of necessity: To provide an automated method for executing and tracking permitting, code compliance, inspection and zoning requests and services.

The Reynoldsburg Service Department Request for Council to approve the following:

1. Waive the competitive bidding process for this project. This purchase includes software that is an addition to the City's current New World system.
2. Cost broken down as follows:
 - a. License: **\$32,350**
 - b. 1 Year Maintenance: **\$5,823**
 - c. **Implementation: \$42,700**
 - d. **Estimated Travel Expenses: Seven (7) Trips: \$14,000**
3. That an amount of \$94,873.00 be unappropriated from the CIP Fund (410), and appropriated to account 410.000.0158.5689 - Other Equipment.

Service Department

Bill Sampson

7232 E. Main Street

Reynoldsburg OH 43068

614-322-6884 Phone

New World myCommunity Suite will support the permitting, code compliance, inspection and zoning services and offers:

Centralized parcel and address information for complete parcel management

Integrated geographic information systems (GIS)

Streamlined business licensing

Inspections processing

Automated, flexible permitting

Detailed code enforcement tracking

Certified contractor listing with expiration tracking

Increased mobility with myInspections™ iPad® app and

myCommunity™ mobile platform

Please see the attachment for complete details.



Quoted By: Dudley Wellington
Date: 8/17/2016
Quote Expiration: 12/15/2016
Client Name: City of Reynoldsburg
Quote Number: NW-00405 v2
Quote Description: CD Suite & eMods

Sales Quotation for:
City of Reynoldsburg, OH - #1519

7232 Main Street
 Reynoldsburg, OH 43068
 (614) 866-6391

Tyler price quotations are valid for 120 days

Software and Related Services

Description	License	Year 1 Maintenance	Implementation		Data Conversion	Module Total
			# of Days	Cost		
myCommunity Suite:						
Parcel Management	\$2,650	\$477	7	\$8,540		\$11,667
Code Enforcement	\$2,200	\$396	2	\$2,440		\$5,036
GIS Integration	\$1,000	\$180	1	\$1,220		\$2,400
Licensing (Animal, Business, Contractor; Incl. DM/Analytics)	\$4,400	\$792	5	\$6,100		\$11,292
Municipal Inspections (Incl. IVR Interface)	\$4,400	\$792	4	\$4,880		\$10,072
myCommunity Server	\$10,000	\$1,800	4	\$4,880		\$16,680
myInspections - Unlimited Users	\$2,200	\$396	4	\$4,880		\$7,476
Permits (Incl. IVR Interface)	\$3,300	\$594	5	\$6,100		\$9,994
Request for Services Tracking	\$2,200	\$396	3	\$3,660		\$6,256
myCommunity Suite Subtotal:	\$32,350	\$5,823	35	\$42,700	\$0	\$80,873
Overall Subtotal:	\$32,350	\$5,823	35	\$42,700	\$0	\$80,873
TOTAL INITIAL COST:	\$32,350	\$5,823	35	\$42,700	\$0	\$80,873

New World ERP Summary	One Time Fees		Recurring
Total Software	\$32,350		\$5,823
Total Services	\$42,700		
Summary Total	\$75,050		\$5,823
Contract Total (Excluding Estimated Travel Expenses)	\$80,873		

Estimated Travel Expenses

Trips @ \$2,000/each -Includes airfare, car rental, hotel accommodations and per diem	7	Trips	\$14,000
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Attachment: nw-00405-ver2 (1556 : Authorize Purchase of New World Systems MyCommunity Suite)



Quoted By: Dudley Wellington
Date: 8/17/2016
Quote Expiration: 12/15/2016
Client Name: City of Reynoldsburg
Quote Number: NW-00405 v2
Quote Description: CD Suite & eMods

Sales Quotation for:
City of Reynoldsburg, OH - #1519
7232 Main Street
Reynoldsburg, OH 43068
(614) 866-6391

Tyler price quotations are valid for 120 days

Footnotes

Assumes purchase of the proposed solution directly through Tyler Technologies and not through an RFP procurement procedure.

This proposal is budgetary and is being provided solely for planning purposes and does not constitute a firm offer. An extended review may determine that additional software or service components are necessary.

The costs provided in this proposal are based on all of the proposed products and services being obtained from Tyler Technologies. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust its prices accordingly.

Personal Computers must meet the minimum hardware requirements for the New World ERP product. Microsoft Windows 7 or greater with Internet Explorer (IE) 8 or greater is the required operating system and browser for all client machines.

Servers must meet the minimum hardware requirements for the New World ERP product. Windows Server 2008 (R2) or greater is required for the Application Server(s), Web Server(s) and Database Server. Microsoft SQL Server 2008 (R2) or greater is required for the Database Server. Customers must also license the appropriate number of Microsoft Client Access Licenses (CALs) for license compliance.

Suggested minimum: 100MB Ethernet Network. 10MB CAT5 Ethernet Network may have less than adequate response time. Further consultation would be required to assess your network.

Travel and expenses are not included under *Total Services* as they are billed at actual cost. A separate line item above "*Estimated Travel Expenses*", shows Tyler's estimate for travel and living expenses for the scope of this project. That estimate is based upon \$2,000 per trip, which may include airfare, hotel, per diem, car rental, and gas). All travel and living expenses will be billed on a weekly basis, but only as incurred.

Tyler supports SQL Server Reporting Services (SSRS) for server-based report generation and ad hoc reporting. SSRS utilizes a web services interface to support the development of custom reporting applications. SSRS is included in the Express, Workgroup, Standard, and Enterprise editions of Microsoft SQL Server. Customers may elect to use other third-party report generation tools including Crystal Reports however Tyler does not provide support for these tools and cannot guarantee compatibility.

Prices assumes that all software proposed is licensed.

Licensed Software, and third party software embedded therein, if any, will be delivered in a machine-readable form to Customer via an agreed upon network connection. Any taxes or fees imposed are the responsibility of the purchaser and will be remitted when imposed.

GIS integration currently supports either ESRI's ArcIMS or ArcGIS Server software; the ArcIMS and ArcGIS Server software and any services related to the installation and set up of ArcIMS or ArcGIS are not included in this proposal. The ArcIMS or ArcGIS Server software must be purchased, installed, and set up separately.

Attachment: nw-00405-ver2 (1556 : Authorize Purchase of New World Systems MyCommunity Suite)

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6878 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO: Finance Committee****RE:** ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST. (Parks & Recreation). (First
Reading 10/10/2016).

The Parks and Recreation Department requests the following item be removed from the Fixed Asset List:

Fixed Asset Tag Number 2027 2002 Dodge Utility Truck. Truck will be disposed due to being unsafe as the cab floor has rusted out.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6878 Phone****ORDINANCE REQUEST**

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: **Ordinance Making Transfer of Funds Among General Fund
Accounts in Parks and Recreation, and Declaring an Emergency.
(First Reading 10/10/2016).**

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Ordinance unappropriating \$2,625.00 from account 110.343.5639 and appropriating \$2,625.00 into account number 110.343.5339 (Senior Center Misc. Contract Services) from the unappropriated general fund, and declaring an emergency.

Reason for Emergency: Funding is needed now as the deck has become a safety hazard.

Unappropriate the following amount from the following account:

\$2,625.00 from 110.343.5639 Other Equipment

Appropriate \$2,625.00 into account number 110.343.5339 Misc. Contract Services

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6878 Phone****ORDINANCE REQUEST**

DATE: **October 24, 2016****TO:** **Finance Committee****RE:** ORDINANCE AUTHORIZING THE APPROPRIATION FROM THE
UNAPPROPRIATED GENERAL FUND FOR REPAIRS TO THE
SENIOR CENTER, AND DECLARING AN EMERGENCY. (First
Reading 10/10/2016).

Emergency/Suspension: **Emergency****Reason For Emergency:** **Immediate preservation of the public peace, health, or safety**

Requesting \$11,000.00 from the unappropriated general fund and appropriate \$11,000.00 to account 110.343.5339 (Senior Center Misc. Contract Services) and declaring an emergency.

The senior center deck is in disrepair and is a safety hazard. The Parks and Recreation Department is proposing to remove approximately 76 feet of decking and replacing it with a 76' X 10' cement pad.

The senior center deck is in disrepair and is a safety hazard. The Parks and Recreation Department is proposing to remove approximately 76 feet of decking and replacing it with a 76' X 10' cement pad.

The entire project will cost approximately \$13, 600, which will include the cost of the demo of the decking and current concrete sidewalk (DSS Services); concrete with two handicap assessable ramps (J. Bing Cement Contractor); topsoil (Jones) and sod (Green Velvet).

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO: Finance Committee****RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF
THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02
“AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION
AND PAY GRADE” Subsection (F) “Police Department”; of
CHAPTER 160 EMPLOYEE COMPENSATION, AND
DECLARING AN EMERGENCY. (First Reading 10/10/2016).**

Emergency/Suspension: Emergency**Reason For Emergency: Financial needs of the City's government**

Request this to be an emergency based on the bidding process of position must take place in early November and adding this position could affect that process.

Request authorization to change Chapter 160.02 (F) 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (Police Department's) authorized strength by adding the position of Support Services Supervisor. (See attached)

OFFICE OF HUMAN RESOURCES

Sandra Boller
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-6868 phone
(614) 322-6875 fax

**MEMORANDUM**

DATE: October 4, 2016

TO: Brad McCloud, Mayor

RE: Additional position requested for Police Department

Police Chief Jim O'Neill is requesting that we add the position of Support Services Supervisor to the staff of the Police Department. As you know we currently have a Sergeant that supervises the support staff that includes Dispatchers, Public Records Technicians and a Court Specialist. This change would allow for an additional patrol Sergeant and would cut down on the some of the overtime within the department.

Since this is a civilian position and will be a full-time classified with a pay grade of 16 that reports to the Administrative Bureau Commander (Lieutenant). The current pay range for a grade of 16 is \$47,271 - \$67,837 annually. The position will be offered the same benefits as all full-time Chapter 160 employees.

It will be requested that this position be approved by Council as an emergency because the change will affect the Sergeants bidding process that begins in November.

I have attached the full job description for you review.

Please let me know if further clarification is needed.

Attachment: Support Services Supervisor RPD (1562 : Chapter 160.02 (F) Additional Personnel)

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	19
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Mayor's Secretary*	1p/t	Unclassified	15
Clerk of Courts	1	Unclassified	16
Assistant Clerk of Courts	1	Classified	11
Data Entry Operator	1p/t	Classified	6
Data Entry Operator	1	Classified	6
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council **	1 p/t	Unclassified	10
Tax Administrator	1	Classified	15
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Accounting Manager	1	Classified	21
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
* Mayor's Secretary to be shared with Human Resources Department			
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	20
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	21
Development Director			
Administrative Assistant**	1pt	Unclassified	10
Planning Administrator	1	Classified	19
** (shared position between Development and Clerk of Council Office)			
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	20
Human Resources Generalist	1	Unclassified	12
(e) PARKS & RECREATION DEPARTMENT			
Director	1	Unclassified	20
Administrative Assistant	1	Unclassified	12
Director Senior Citizens Center	1	Classified	16

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
Senior Citizens Assistant	2 p/t	Classified	9
Senior Center Activities Instructor	1 p/t	Classified	5
Recreation Superintendent	1	Classified	14
Grounds Superintendent	1	Classified	14
Parks Maintenance –Crew Leader	1	Classified	11
Parks Maintenance	2	Classified	2
Horticulturist	1	Classified	7
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	26
Chief of Police	1	Classified	26A
Lieutenant	2	Classified	22A
Sergeant	9	Classified	See Chapter 166
Police Officer	46	Classified	See Chapter 166
Dispatcher	8	Classified	See Chapter 162
Support Services Supervisor	1	Classified	16
Property Room Clerk	2 p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Service Records Technician	3	Classified	9
Court Specialist	1	Classified	9
Detective Bureau Administrative Assistant	1	Classified	9
Command & Staff Administrative Assistant	1	Classified	10
Accreditation Manager	1 p/t	Classified	10
Court Liaison	2 p/t	Classified	13

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	25
Service Director			
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	14
Maintenance Worker	2	Classified	5
Maintenance Crew Leader	1	Classified	9
(2) Building Division			
Chief Building Inspector I	1	Classified	19
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Administrative Assistant	1	Classified	11

Code Compliance Officer	2	Classified	6
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<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(3) Water/Wastewater Division			
Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator 1p/t		Classified	10
Billing Supervisor	1	Classified	13
Account Clerk 2	3	Classified	7
(4) Street Division			
Superintendent	1	Classified	17
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator 1 p/t		Classified	10
Mechanic	1	Classified	14
Assistant Mechanic	1	Classified	10
(4)(a) Storm Water Utility Division			
Asst. Superintendent	1	Classified	13
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Pollution Control Technician	1	Classified	10
Maintenance Spec/Equip Operator	1	Classified	10
(h) DEPARTMENT OF ENGINEERING			
Director of Engineering	1	Unclassified	23

CITY OF REYNOLDSBURG
 An Equal Opportunity Employer
POSITION DESCRIPTION

Page 1 of 5

DEPT./OFFICE: POLICE	WORKING TITLE: SUPPORT SERVICES
CLASS TITLE: PUBLIC SAFETY ADMINISTRATIVE SUPPORT	SUPERVISOR
	EMPLOYEE NUMBER: 0
Status: Classified ☒ Unclassified ☐	Citation Code: 160.02
Full-Time ☒ Part-Time ☐ Other ☐	Reports To: Admin. Bureau Commander
OT Status Per Ord.: Non-exempt	Normal Working Hours: 40 hours per week

ESSENTIAL FUNCTIONS OF THE POSITION: (For purposes of 42 USC 12101)

- 40% (1) Supervises administrative activities and the communications center and supervises assigned staff (e.g., approves leave requests/time sheets, interviews candidates, schedules staff/assigns work, recommends discipline, appointments, and approves training requests, conducts performance evaluations, determines training requirements, posts duty schedule, conducts staff meetings). Manages all public records requests. Manages and maintains the digital Records Management System and ensures all state reporting requirements are met (NIBRS, Accidents, UCR). Reviews all reports to ensure they meet NIBRS and State Accident reporting guidelines. Ensures that equipment is used properly and adequate personnel is available to cover shifts; maintains police hardcopy records/files; prepares reports; sergeants/police officers as needed and requested; operates office equipment; operates assigned computer for data entry of records. Researches, requests, and writes grants for federal and state level funding.
- 30% (2) Assists the public regarding questions and/or problems, clarifies the request, and directs the caller/walk-in to the appropriate department (i.e., police personnel, other agencies). Manages issuing and tracking city and police department identification/key cards. Assists the Administrative Bureau Commander in program planning, policy development, and annual budget preparation; provides releasable public information regarding police activities to news media; conveys information to subordinates regarding policies, special assignments, and other directives from Chief of Police.

CITY OF REYNOLDSBURG

An Equal Opportunity Employer

POSITION DESCRIPTION

Page 2 of 5

Working Title: Support Services Supervisor

Employee Number: 0

- 20% (3) Interprets/enforces rules, regulations, and policies (e.g., general orders, directives, Ohio Revised Code, city ordinances, criminal laws); review records, incident reports, investigative reports, and other relevant material for accuracy and completeness; maintains records and prepares reports and grant requests; inspects and is responsible for equipment operation and maintenance as it pertains to administration; writes specifications; orders equipment/supplies; safeguards recovered property, criminal evidence and contraband, and provides to the appropriate law enforcement officer as needed; handles petty cash.
- 10% (4) Attends training or seminars to stay abreast of police, records management, and public records issues.
- (5) Remains informed of current developments and procedures pertinent to duties; participates in staff development activities and services review procedures; attends staff meetings and supervisory conferences.
- (6) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.
- (7) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

- (8) Performs other related duties as assigned.

Attachment: Support Services Supervisor RPD (1562 : Chapter 160.02 (F) Additional Personnel)

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 3 of 5

Working Title: Support Services Supervisor

Employee Number: 0

MINIMUM ACCEPTABLE CHARACTERISTICS: (*Indicates developed after employment)

Knowledge of: laws, rules, and regulations relating to public records, records management, criminal justice procedures, police communications; geography of Reynoldsburg;* management; supervision; public relations; employee relations; counseling; interviewing; budgeting; statistics; payroll.

Skill in: computers and records management programs; use of modern office equipment.

Ability to: deal firmly and tactfully with subordinates; maintain cooperative and/or sensitive relationships with other governmental officials and general public; evaluate effectiveness of support services and institute improvements; prepare and review legislation, complex/confidential reports, and general orders. Interpret public records law.

QUALIFICATIONS: (An example of acceptable qualifications)

High school diploma or GED, prefer candidates with prior criminal justice system experience; minimum of three (3) years supervisory/managerial experience or oversight (preferably in a law enforcement environment); additional training in office procedures; proficiency with Microsoft based products, records management and internet usage.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Valid Ohio driver's license preferred; Notary Public Commission*

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:
 (FOR PURPOSES OF O.R.C. 4167)

1. Works in proximity to the use of firearms.
2. Has contact with potentially violent or emotionally distraught persons.
3. May be exposed to blood borne pathogens.

PHYSICAL DEMANDS:

Light Work: lift, push, pull 20 pounds occasionally; 10 pounds frequently

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 4 of 5

Working Title: Support Services Supervisor

Employee Number: 0

CLASS TITLES OF POSITIONS DIRECTLY SUPERVISED:

- (8) Dispatchers
- (2) Public Records Technicians
- (1) Court Specialist

Attachment: Support Services Supervisor RPD (1562 : Chapter 160.02 (F) Additional Personnel)

Effective Date: 01/01/17
Date Revised: 08/17/2016

052802jrCO
pdreypdabc

Packet Pg. 88

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 5 of 5

Working Title: Support Services Supervisor**Employee Number:** 0

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand the contents of my position description.

Employee Signature

Date

Appointing Authority

Date

Human Resources Director

Date

Effective Date: 01/01/17
Date Revised: 08/17/2016

052802jrCO
pdreypdabc

Packet Pg. 89

Attachment: Support Services Supervisor RPD (1562 : Chapter 160.02 (F) Additional Personnel)



Reynoldsburg Division of Police
 7240 East Main Street
 Reynoldsburg, Ohio 43068
 (614) 866-6622
 (614) 322-6926 (fax)

INTER-OFFICE COMMUNICATION

Date: October 19, 2016

To: Mayor Brad McCloud

From: Chief Jim O'Neill

Subject: Civilian Supervisor Cost Comparison

As requested by City Council, I have compiled a cost comparison showing the projected overtime cost for sergeants for 2017 and the projected salary and benefit cost of the proposed Civilian Supervisor position of the police department.

Projected overtime expense for Sergeants for 2016 is approximately \$90,200. This is based on year to date expenses of \$ 61,500 and expected overtime expenses associated with the balance of the year and the holiday season.

Adjusted for the contractual increase of 3% for 2017, this amount would increase to approximately \$ 93,000.

Using the Mid-Watch Sergeant position to eliminate overtime on 1st and 2nd shift due to leave usage would result in an estimated savings of \$50,600.

The Civilian Supervisor position will cost approximately \$ 85,700/year including wages and benefits, resulting in a net cost increase of \$35,100/year.

Taking into account that the annual cost for a sergeant is \$ 101,088 plus benefits in 2017, that means that we could add a sergeant to the road for approximately \$ 95,000 less than it would cost to increase the approved strength by one sergeant.

Attachment: 2016-10-19 Memo from the Chief (1562 : Chapter 160.02 (F) Additional Personnel)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO:****RE:** ORDINANCE TO AMEND THE “CITY OF REYNOLDSBURG, OHIO
PERSONNEL POLICY AND PROCEDURE MANUAL” ADOPTED BY
ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS
SUBSEQUENTLY AMENDED (various sections). (First Reading
10/10/2016).

**Request changes to the Personnel Procedure Manual Chapter 4.04 (Overtime Eligibility
(Exempt Non-exempt) and the effected job descriptions (see attached).**

OFFICE OF HUMAN RESOURCES

Sandra Boller
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-6868 phone
(614) 322-6875 fax



MEMORANDUM

DATE: October 20, 2016

TO: Brad McCloud, Mayor

RE: **Changes to Chapter 160.02 and PPM Chapter 4.04**

After a complete audit of job descriptions and the Overtime Eligibility (Exempt or Non-Exempt) status the following changes are requested.

Chapter 160.02 Authorized Positions, Personnel, Classification and Pay Grade:

Auditor - Accounting Manager position renamed to Finance Manager
Police Department - Position of Support Services Supervisor added (this is being requested under separate legislation)
Service Department – Maintenance Worker(s) renamed to Custodian(s)
Development Department – Planning Administrator position renamed to Planning and Zoning Administrator
Building Department – Chief Building Inspector 1 renamed to Chief Building Official
Water/Wastewater Department – Account Clerk 2 increase amount of positions to 4
Street Department – increases the amount of full-time Maintenance Specialist/Equipment Operators to 5 and abolishes the part-time Maintenance Specialist/Equipment Operator
Street Department – Mechanic – rename to Fleet Maintenance Supervisor
Street Department – Assistant Mechanic rename to Fleet Maintenance Technician

Personnel Procedures Manual Chapter 4.04:

The following position according to the Fair Labor Standard Act (FLSA) should be considered Exempt staff based upon their job duties and wages and need to be added to Chapter 4.04:

Finance Manager (formerly Accounting Manager)
 Planning and Zoning Administrator (formerly Planning Administrator)
 Tax Administrator
 Director of Senior Center
 Police Lieutenants
 Clerk of Council

Attachment: PPM Chapter 4.04 redraft (1561 : Changes PPM Chapter 4.04)

The last change to Chapter 4.04 of the Personnel, Procedure Manual is language clean-up for Safety Service Director – these are now two positions and should be listed accordingly.

Please let me know if you need additional information.

THE CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL

OVERTIME ELIGIBILITY (EXEMPT OR NONEXEMPT)

SECTION 4.04
PAGE 1 OF 1

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

<u>Public Safety Service Director</u>	<u>Public Service Director</u> —
<u>Development Director</u>	Parks & Recreation Director
Computer Systems Director	Human Resources Director
Superintendent of Streets	Chief Building Official
Superintendent of Water/Wastewater	Planning & Zoning Administrator
Chief of Police	<u>Finance Manager</u>
<u>Tax Administrator</u>	Assistant City Prosecutors
Clerk of Courts	Assistant City Attorney
<u>Director of Senior Center</u>	<u>Police Lieutenants</u>
<u>Clerk of Council</u>	

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.
3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

Effective Date: January 1, 2003 Revision Date: _____

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **October 24, 2016**

TO: **Finance Committee**

RE: ORDINANCE MAKING TRANSFER OF FUNDS AMONG GENERAL
FUND ACCOUNTS. (First Reading 10/10/2016).

Reason For Emergency: Financial needs of the City's government

Unappropriate \$15,000.00 110.479.5102 to the General Fund. Appropriate \$15,000.00 from the unappropriated General Fund to account 110.522.5332- Legal Services. To pay cover any outside legal expenses through the end of 2016.

To cover any outside legal expenses for the remainder of 2016

Unappropriate \$15,000.00 110.479.5102 to the General Fund. Appropriate \$15,000.00 from the unappropriated General Fund to account 110.522.5332- Legal Services. To pay cover any outside legal expenses through the end of 2016.

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO: Finance Committee****RE: ORDINANCE MAKING TRANSFER OF FUNDS AMONG
GENERAL FUND ACCOUNTS, AND DECLARING AN
EMERGENCY. (First Reading 10/10/2016).**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

\$2500 FROM 110.595.5361 to 110.595.5639.

This re-appropriation is to purchase a carpet machine that will be used in all City Facilities, and will save time and money.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: October 24, 2016**TO:****RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: SECTIONS 160.02
“AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND
PAY GRADE” Subsection (a) “ADMINISTRATIVE”; Subsection (f)
“POLICE DEPARTMENT”; AND Subsection (g) “SERVICE
DEPARTMENT”, OF CHAPTER 160 EMPLOYEE COMPENSATION.
(First Reading 10/10/2016).

**Requesting changes be made to Chapter 160.02 Authorized Positions, Personnel,
Classification and Pay Grade (see attached).**

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: **October 24, 2016****TO:** **Finance Committee****RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH SOUND COMMUNICATIONS, INC., FOR THE PURCHASE OF SOUND COMMUNICATIONS SOFTWARE. (Second Reading 10/10/2016).

The Reynoldsburg Division of Police request permission from Council to update and upgrade the current Sound Communications software to a more efficient program and equipment.

The recording software, server and equipment for the Division of Police are severely out of date and not functioning anywhere near optimal efficiency. This recording equipment records all phone calls and radio traffic going out from and coming into the police building. The outdated software can only function on a computer with Microsoft XP; therefore, it is currently ran from one computer in the agency that will not receive any maintenance assistance from Microsoft. The backup system is intermittently functioning to where not all radio traffic and phone calls are recorded. The missed calls and radio traffic could cause liability to the city.

I recommend upgrading our Verint Sound Communications software. The upgrade will re-establish our recording capability which reduces liability. The upgrade will also allow our IT section to install the software on all the computers and remove the unsupported Windows XP machines from the service.

I request permission from council to purchase the Verint Sound Communications software quoted at \$35,364.14 (see attached quote). The original price of this package was \$86,598.61, without the customer discount. We requested proposals from other companies, and received one proposal from Stephen Campbell and Associates and their cheapest product was quoted at \$39,995.00 (see attached). We plan to utilize funds from fund category 200 - Special Revenue Funds: 294 Federal Forfeiture Fund to make the purchase.



Reynoldsburg Division of Police
7240 East Main Street
Reynoldsburg, Ohio 43068
(614) 866-6622
(614) 322-6926 (fax)

4.q.a

MEMORANDUM

Date: 1 September 2016

To: Chief O'Neill #79

From: LT R. Wright #90

Subject: Sound Communications Update and Upgrade

Current Situation:

The recording software, server, and equipment for the Division of Police are severely outdated and not functioning anywhere near optimal efficiency. This recording equipment records all phone calls and radio traffic going out from and coming in to the police building. The outdated software can only function on a computer with Microsoft XP; therefore, it is currently run from one computer in the agency that will not receive any maintenance assistance from Microsoft. The backup system is intermittently functioning to where not all radio traffic and phone calls are recorded. The missed calls and radio traffic could cause liability to the city.

Proposal:

I recommend upgrading our Verint Sound Communications software. The upgrade will re-establish our recording capability which reduces liability. The upgrade will also allow our IT section to install the software on all the computers and remove the unsupported Windows XP machines from service.

Request:

I request the following:

- Purchase the Verint Sound Communications software quoted at \$35,364.14 (see attached quote). The original price of this package is \$86,598.61 without the customer discount.
 - We requested proposals from other companies and received one proposal from Stephen Campbell and Associates and their cheapest product was quoted at \$39,995.00 (see attached).
- Utilize funds from fund category 200 – Special Revenue Funds: 294 Federal Forfeiture Fund to make the purchase.

Attachment: Verint Sound Communications Upgrade Proposal (1534 : Sound Communications Upgrade)

A VOICE LOGGING QUOTATION FOR:



Scott Teeters, Jr
 Director of Computer Services
 City of Reynoldsburg
 614-322-6883
steeters@ci.reynoldsburg.oh.us

Request for Proposal
 Logging Recording Equipment
 Exhibit A

Presented By:

	Tim Minton tminton@soundcommunications.com Sound Communications Inc. 800-556-8556 x721 Toll Free 614-875-8179 FAX www.soundcommunications.com
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NOTE: At all times, Customer is responsible for all hardware, software and services required to establish the technical environment necessary to operate the products specified in this quote. SCI shall not be responsible for performing any obligations associated with this quote unless and until a final quote is issued, and SCI accepts an order from Customer for such products and services. This quote expires in 45 days from the above quoted date. The pricing quoted does not include shipping, customers brokerage, insurance, duties, excise, sales, or other taxes or similar charges.

"RESTRICTED & PROPRIETARY INFORMATION"

This document contains Proprietary Information which is provided solely in connection with the specific opportunity identified herein. Sound Communications Inc. provides this proprietary information to the organization named, solely for its use in connection with this opportunity and it may not be disclosed to anyone outside the disclosed to party without the prior written consent of Sound Communications Inc."

Wednesday, August 31, 2016

Audiolog Quote Summary

Prepared by:

Tim Minton

Sound Communications Inc.

614-317-9055 Direct

tminton@soundcommunications.com

sales@soundcommunications.com



	Standard Pricing	Customer Discounted Cost
"Requested Quote #1 - Hybrid Digital & Analog Recorder Verint Audiolog Recorder with 96 seats, 5000 Series Optimized Recorder, Dual Hotswap Power Supplies, RAID1, Win2008 SCI RP Optimized Svr"		
	\$ 86,598.61	\$ 35,364.14

System Solution Total

\$ 35,364.14

Public Safety Quotation

Date: 31/Aug/2016

End-User: City of Reynoldsburg

Prepared by: Tim Minton

Quote ID: 960Rec-3x 24NGX-LD2409-2008SVR SCI Opt RP

Notes: 96 Seats oRec 24 Ana-72 Dset-SCI Opt RP

Dongle #: F1899

Sound Communications

VERINT

Pricing Valid 45 Days

Part Number	Description	QTY	List Price (Each)	List Price (Extended)	Customer Discounted Price (Each)	Customer Discounted Price (Extended)
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Software & Licensing

SCI-AUD-3321	AL5 Base Server Software & Licensing (UpBuy on existing AL Base) • Audiolog server V.5 SP2 • Channel License for Dongle • (1) License for VoIP VAM usage • (1) Audiolog Version Base system license • (1) Audiolog NAS, CAS, AVM Upload • Audiolog CTI integration including but not limited to Avaya, Cisco, Nortel, Siemens, Aspect, Alcatel, Mitel, etc.. • NENA-Standard Serial CAD Spill Integration • Free Seating License • Uniview - for playback across multiple Audiolog servers	1	\$2,500.00	\$2,500.00	\$900.00	\$900.00
	Audiolog Operational Recording / oRec (per seat) (UpBuy on Existing seat license) • Audiolog Recording Seat License • Audiolog Remote Player Client / Multi-Channel Player Client • Audiolog Instant Recall Plus Client • Audiolog Interaction Review (AIR) Browser Based Playback • Audiolog Management Console Client for remote admin • Audiolog Insight Center • Audiolog Remote Live Monitoring Client License • Audiolog Reporting Client License • RODNI - Record-on-Demand Client License					
SCI-AUD-3305		96	\$525.00	\$50,400.00	\$175.00	\$16,800.00
Software Subtotal				\$52,900.00		\$17,700.00

Audiolog Server Platforms

SCI-QCRP-1214	SCI Optimized Redundant Pro Recording Server SuperMicro 3U, 19" Rack-mountable, 6PCI 2 PCIe Redundant Hot-Swap 800W (1 + 1) Redundant Power Supplies Quad-Core Intel Xeon Processor 3.10GHz 8MB Cache (80W) Hotswap RAID 1 - (2)x 1.0TB SATA 7200RPM - 3.5" - Seagate Constellation ES.3 Microsoft Windows Server 2008 R2 Standard SP1 with 5 User CALs	1	\$4,284.62	\$4,284.62	\$3,481.25	\$3,481.25
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Telephony Interception & Recording Cards

SCI-AUD-3252	NGX2400 board (NGX with 24 channels digital station recorder)	3	\$2,071.29	\$6,213.86	\$1,705.76	\$5,117.29
SCI-AUD-3253	LD2409 board, 24 analog ports	1	\$2,536.86	\$2,536.86	\$2,130.35	\$2,130.35

Storage & Miscellaneous Upgrades

SCI-AUD-3210	Blu-ray local archive drive	1	\$527.14	\$527.14	\$369.00	\$369.00
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Maintenance & Support

Hardware Subtotal

\$13,612.47

\$369.00

\$11,097.90

SCI-AUD-3312	Audiolog Premium Maintenance	1	\$8,386.14	\$3,246.25
Professional Services			Support Maintenance Subtotal	\$8,386.14
SCI-AUD-3099	Installation (per recorder, 65-120 Seats) Work to be performed during normal business hours (M-F, 8:00am-5:00pm)	1	\$7,900.00	\$2,370.00
SCI-AUD-3102	Training performed by Verint-Certified Engineer (per site up to 120 Seats)	1	\$2,800.00	\$700.00
SCI-AUD-PM120	Project Manager (per site up to 120 Seats)	1	\$1,000.00	\$250.00
Installation & Training			\$11,700.00	\$3,320.00

System Solution Total

~~\$80,598.01~~

\$35,364.14

NOTE: Services/ Travel & Expenses if applicable (Actual T&E Billed separately)

NOTE: All fees are exc usive of, and Customer shall be solely responsible for, all taxes duties, and other costs, including shipping, insurance, and handling, where applicable. Customer is responsible for and shall reimburse SCI for all reasonable out-of-pocket expenses incurred by Verint in the performance of the services relating to this Order.

This budgetary quote does not reflect a complete solution discovery by Solutions Engineer. As such, SCI is not bound to this estimate as further investigation could affect the final price. At all times, Customer is responsible for any hardware, software and services (not defined in this proposal) required to establish the technical environment necessary to operate the products specified in this quote. SCI shall not be responsible for performing any obligations associated with this budgetary quote unless and until such is designated as final, and SCI accepts an order from Customer for such products and services. Unless otherwise specified, this budgetary quote expires in 45 days from the above quoted date. The budgetary pricing quoted does not include shipping, customs, brokerage, insurance, duties, excise, sales, or other taxes or similar charges.

Applicable only if existing telephony card migration is required

IMPORTANT - Telephony Card Migration Notes:

Legacy ISA cards are NOT supported in any upgrade (all new Audiolog Servers support only the newer PCI CardsAny legacy Analog "PT" PCI cards are not supported in upgrade to V5. All other PCI are cards are supported including the newer analog "LD" series (LD Analog Cards), the NGX Series (Digital Set Tap Cards) and the "DP" or "DT" series (T1/E1 Cards) manufactured on or after Jan 01, 2004 (see details below).

Legacy AL Logix Card Support Notice Details:

All SmartWORKS Hardware manufactured prior to Jan 01, 2004 is EOL. To continue using hardware manufactured prior to 2004 SmartWORKS 3.13 or older must be used. (This means any/all that Cards manufactured prior to Jan 01, 2004 are NOT supported with Audiolog Version 5 which uses the newer version of SmartWORKS Drivers). How to Determine the Date of Manufacture

- ☐ Open "SmartCONTROL" utility from Control Panel: START->Control Panel->SmartCONTROL applet
- ☐ Select the BOARD tab.
- ☐ Refer to the "DateCode" field, which is displayed in "YYMM"

☐ **Any Date Code prior to 0401 will not initialize properly Windows 2008 Server or other newer OS platforms.**

Additional Enhancements & Options

Date: 31/Aug/2016

End-User: City of Reynoldsburg

Prepared by: Tim Minton

Quote ID: 950Rec-3x 24NGX-LD2409-2008SVR SCI Opt RP

Notes: Requested Options



Pricing Valid 45 Days

Optional Expansion, Enhancements and Upgrades					
Part Number	Description	QTY	Full MSRP Price (Each)	Full MSRP Price (Extended)	Discounted Price (Extended)
SCI-AUD-3307	(Per Seat Desired) Upgrade Operational Recording to Operational QM (per seat) Includes Quality Monitoring, Coaching, Evaluation, and Agent Desktop Screen Capture. ***Requires additional professional services Part # SCI-AUD-3088 below***	1	\$236.00	\$236.00	\$200.60
SCI-AUD-3314	(Per Seat Desired) Audiolog Agent Desktop Screen Recording for Win 98, 2000, XP and Win7 clients. (Do not add if upgrading to Operational QM License as described above)	1	\$118.00	\$118.00	\$94.40
SCI-AUD-3088	Installation with AIQ including consultation, design and training (up to 24 Seats) Work to be performed during normal business hours (M-F, 8:00am-5:00pm)	1	\$1,500.00	\$1,500.00	\$900.00

NOTE: Services/ Travel & Expenses if applicable (Actual T&E Billed separately)

NOTE: All fees are exclusive of, and Customer shall be solely responsible for, all taxes duties, and other costs, including shipping, insurance, and handling, where applicable. Customer is responsible for and shall reimburse SCI for all reasonable out-of-pocket expenses incurred by Verint in the performance of the services relating to this Order.

This budgetary quote does not reflect a complete solution discovery by Solutions Engineer. As such, SCI is not bound to this estimate as further investigation could affect the final price. At all times, Customer is responsible for any hardware, software and services (not defined in this proposal) required to establish the technical environment necessary to operate the products specified in this quote. SCI shall not be responsible for performing any obligations associated with this budgetary quote unless and until such is designated as final, and SCI accepts an order from Customer for such products and services. Unless otherwise specified, this budgetary quote expires in 45 days from the above quoted date. The budgetary pricing quoted does not include shipping, customs, brokerage, insurance, duties, excise, sales, or other taxes or similar charges.



Audiolog Version 5: New Features and Benefits

Audiolog Version 5 allows organizations to leverage real-time and historical information to deliver seamless, context-sensitive customer care. It facilitates communication via voice and multimedia channels (video, text messaging, and more), so organizations can deliver service on their customers' own terms.

This software solution uses an easy-to-use web interface to provide maximum flexibility and low operating cost. It helps organizations better utilize resources and maximize effectiveness while adding advanced functionality to quickly, efficiently, and cost effectively satisfy your customers' needs.

The result is a contact center that consistently delivers an integrated, efficient, and highly personalized customer contact experiences that build brands and enhance loyalty.

There are a number of reasons why you can see significant savings when you upgrade your Audiolog to version 5:

- The cost of server hardware (including storage, RAM, and processors) has decreased. This means we can completely refresh your hardware, which has been running 24/7/365, with hardware that is better, newer and faster.
- Telephony cards for traditional voice recording are extremely durable. It is likely that we can migrate cards from your old Audiolog to your new server, thus maximizing your previous investment.
- Your existing Audiolog licensing can all be migrated to your new server.
- Verint introduced a change in licensing structure in 2011. While there is a fee associated with converting your licensing to the new structure, you receive a wealth of software to which you may not have had access previously. For example, "touch-free" archiving via upload to network storage is now a part of the base server license, as is the licensing for CTI integration. Since these were add-on features before, you can now have additional capabilities for much less money.
- Verint's licensing changes also affect client applications, like AIR (browser-based playback), Instant Recall, and AMC Client. In the past, customers had to purchase licensing for the applications individually. Now you'll receive a license for every client application with every seat of recording.

Enhance Contact Center Experience

The software's multimedia capabilities facilitate acceptance of communications via voice, video, text messaging and more. Situation construction via:

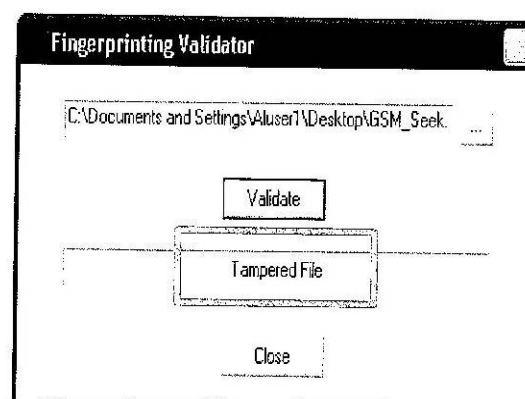
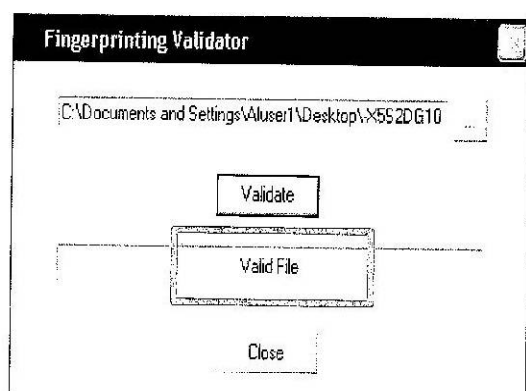
Verint's Insight Center allows call takers and dispatchers to better understand conditions, improving both response time and which resources to allocate.

Digital Fingerprinting - Proof of Authenticity

Audiolog Version 5 provides the recorder with the ability to add a digital signature an audio file. This digital signature or fingerprint can then be used to detect any tampering with the audio file.

Tamper validation with a digital fingerprinting algorithm of SHA-256, 256 bit.

There is no additional license requirement for Digital Fingerprinting.



Audiolog AES256 Encryption with Key Management

*Audiolog Version 5 provides the recorder with the ability to encrypt audio and screen recordings as well as associated data files (.dat) such that the recordings can only be played back using an Audiolog player that has access to the encryption key. The player will automatically decrypt the recording before playing it.

**Audiolog V5 provides strong AES-256 Encryption for recordings at the acquisition stage and keeps the recordings encrypted at rest and in transit (end to end).

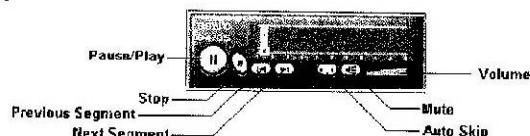
*Encryption is an optional feature that requires an Audiolog Encryption license.

**AES provides strong encryption and has been selected by NIST as a Federal Information Processing Standard in November 2001 (FIPS-197), and in June 2003 the U.S. Government (NSA) announced that AES is secure enough to protect classified information up to the TOP SECRET level, which is the highest security level and defined as information which would cause "exceptionally grave damage" to national security if disclosed to the public.

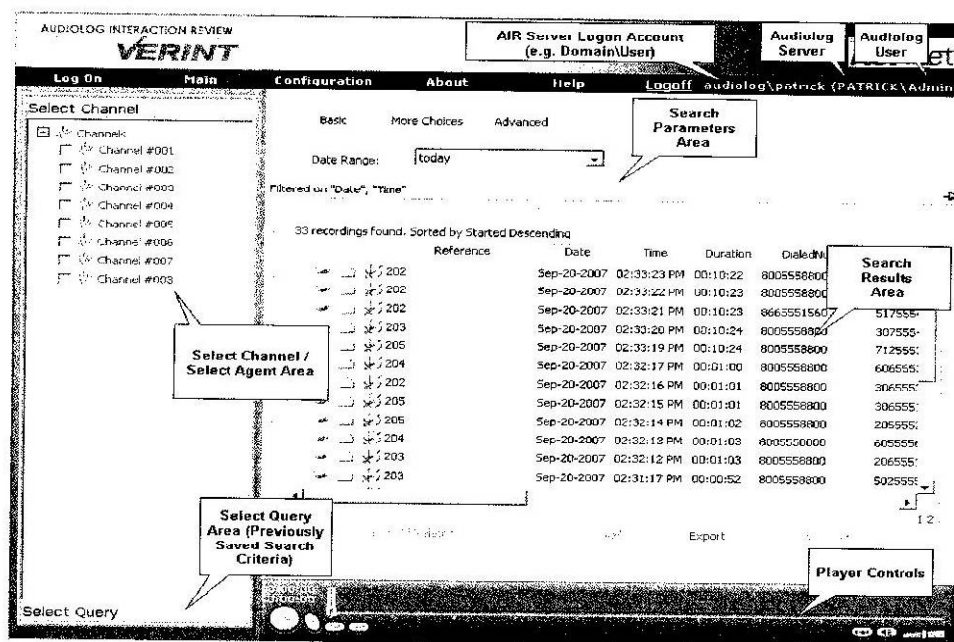


Audiolog Interaction Review™ provides a powerful, browser-based, set of tools to search for and play the recordings stored on your Audiolog servers from your desktop PC.

With an easy-to-use browser interface, you can easily search for recordings by channel, agent, date and time, duration, reference, or memo.



The Advanced search mode allows you to search for specific data in any field in the Audiolog Catalog database. Playback audio is delivered via the local area network to the speakers of the client PC.



Playback Client Requirements

Hardware Requirements: Pentium IV or better CPU (2.4 GHz+), 1024MB+ Memory, 30+ GB Hard Disk Drive, Ethernet NIC, Sound Card, Amplified Speakers and/or headphones.

Operating System: Windows XP Professional or Windows 7

Other Software Required: Microsoft Internet Explorer version 8, 9 or 10.

Major Features

- Intranet Browser Based Application
- Easy to Use - As Familiar and Intuitive as the WEB
- Access from Anywhere (Local Intranet), to Anyone Who Needs It
- Multi level passwords protection
- Windows Authentication / Audiolog Authentication
- Integrated / Linked Windows Media Player
- Screen recording playback is supported
- Ability to **email** recordings directly from Audiolog Interaction Review™, including accompanying message
- Concurrent License Access
- Build and Save Advanced Queries
- Playback user can enter information via the Memo field or Reference field.
- Calls accessible from anywhere via LAN/WAN/Intranet
- Single Query finds any call or segment in the enterprise
- MIR Server - Installs on standard Windows 2008 PC.
- Faster ROI, Lower Total Cost of Ownership
- Centralized Maintenance and Support—minimal desktop installation

Business Challenges

- Internal MIS Support of Desktop Applications is a Substantial Cost
- User Learning Curves on Traditional Applications Delay Return on Investment
- Different Business Units Have Different Requirements

Audiolog Answers the Challenge

Audiolog Interaction Review™ allows users to access, search for, and play recordings via a web browser, eliminating the need for conventional client software

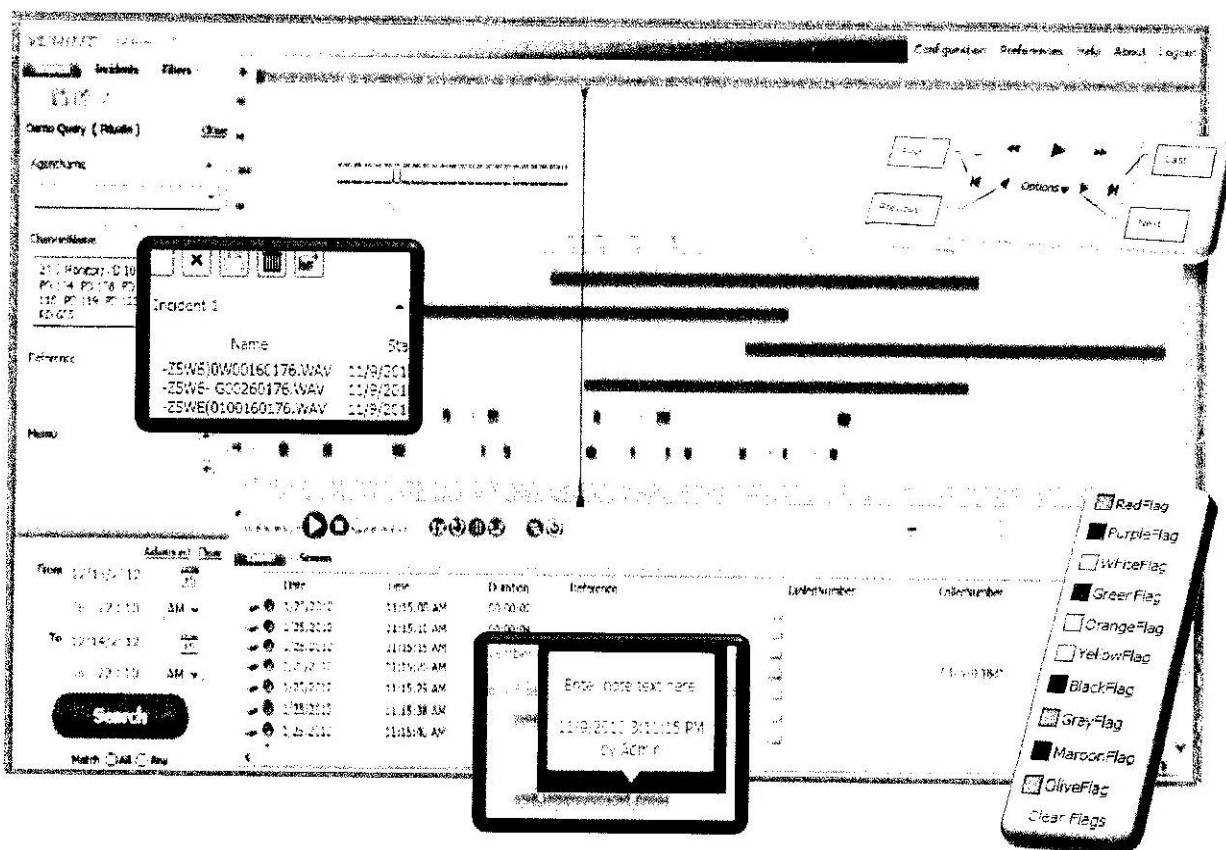
Introducing Audiolog Interaction Review™

All the convenience of browser-based

Audiolog™ Insight Center from Verint® Systems is a state-of-the-art, browser-based incident re-creation application designed to help emergency response and public safety organizations meet mission-critical needs, including those arising from Next-Generation 9-1-1 (NG9-1-1).

- With an easy-to-use browser interface, you can easily search for recordings by channel, agent, date and time, duration, or any available data associated with the recording.
- Insight Center allows you to playback multiple sequenced and/or simultaneous recordings, regardless of which channel they were recorded on. This allows you to reconstruct an incident by listening to a series of recordings in their entirety, even if the recordings overlap. Selected recordings can then be saved to an incident folder.
- To assist you when creating a transcript of the recordings, you can configure Insight Center to provide a spoken time and date stamp at the beginning and end of the selected sequence of recordings.
- Audiolog Insight Center can display this information on a single screen, providing a unified view that can help you quickly rebuild an entire incident by reconstructing the chain of events. You can even play multiple media and channels back simultaneously — a key benefit for NG9-1-1 environments.

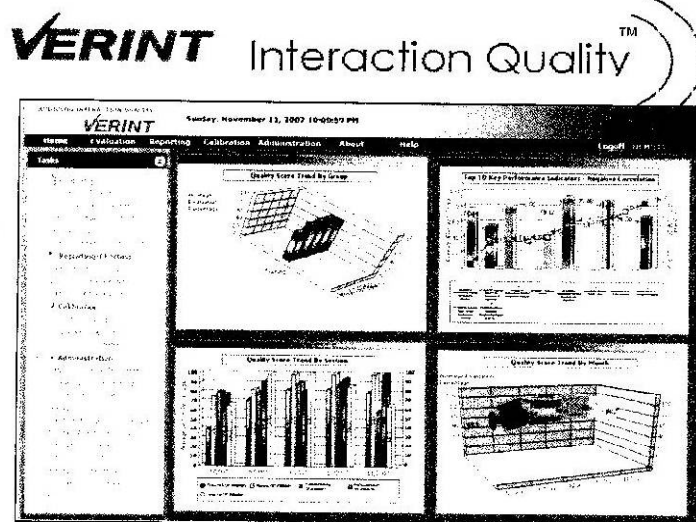
Flexible and easy to deploy, Audiolog Insight Center supports support a wide variety of advanced radio systems, customer premises equipment (CPE), and telephony interfaces. It's an NG9-1-1/ i3-ready solution that can help meet your agency's needs today — and in the years to come.



- Provides powerful, easy-to-use incident reconstruction functionality that's NG9-1-1/ i3-ready.
- Enables audio, video, text, screen data, telematics, photos, and related data to be replayed simultaneously on a single screen.
- Supports a wide range of equipment and interfaces.
- Can be deployed on a single Audiolog server, standalone server, or virtualized server to support a variety of environments.

Optional Audiolog Interaction Quality, Coaching & Evaluation Platform

Audiolog Interaction Quality (IQ) and the Audiolog Call Recording Server are designed to provide you with a flexible and cohesive recording and call evaluation platform. Audiolog Call Recording Server enables global, selective, on-demand, and/or business-driven recording of your Agents' voice and screens. Utilizing Microsoft's ASP.net technology, Audiolog's Interaction Quality (IQ) permits powerful browser-based call evaluation and quality monitoring. Audiolog's sole focus is to provide you with intelligent and easy-to-use recording applications that are integrated with all major PBX, ACD, CTI, and VoIP environments.



System Features

- Agent Evaluation and Scoring
- Browser Based Playback with synchronized screen & voice
- Microsoft's ASP.Net Technologies – Fast Changes, easy deployment, great flexibility
- Evaluator Calibration
- Large Database of Skill sets and Evaluation Elements
- Integrated Prompts and user guides
- Flexible Scoring, Bonus Scores, Customizable Forms
- Easy to Modify templates and reporting
- Fully Integrated Solution
- KPI Reporting
- Customizable Reports
- SQL Database
- Concurrent User Licensing

Powerful, Scalable, Affordable

Audiolog Interaction Quality provides the power and functionality required by the largest, most sophisticated call centers, yet is inherently scalable and affordable for small, mid-sized, and large contact centers.

Evaluations

From within a single Microsoft® Internet Explorer browser window, you can select the call to be evaluated, control the voice and screen playback, and fill out the evaluation. Evaluators familiar with a web browser will require only minimal training.

Security

You have full control over who can create, edit, and use scoring forms, and which agent's calls can be evaluated.

Simultaneous Administration

Audiolog Interaction Quality allows multiple administrators to simultaneously design different forms.

On-Line Form Designer

Design the form, create the questions, and assign score values all on-line, viewing the actual form as you build it. AIQ provides multiple score selection tools including Yes/No/NA, check boxes, programmable ranges, and customizable pull-down lists.

Comprehensive Reporting

It is easy to analyze and summarize the performance of your organization's call takers, groups, and evaluators. Standard and customizable reports provide access to detailed information, summaries, and trends. View reports on-screen, print or email them. Reports can be automatically generated on a schedule and automatically emailed to agents and call center managers. Reports can be exported in a number of formats that can be emailed as attachments.

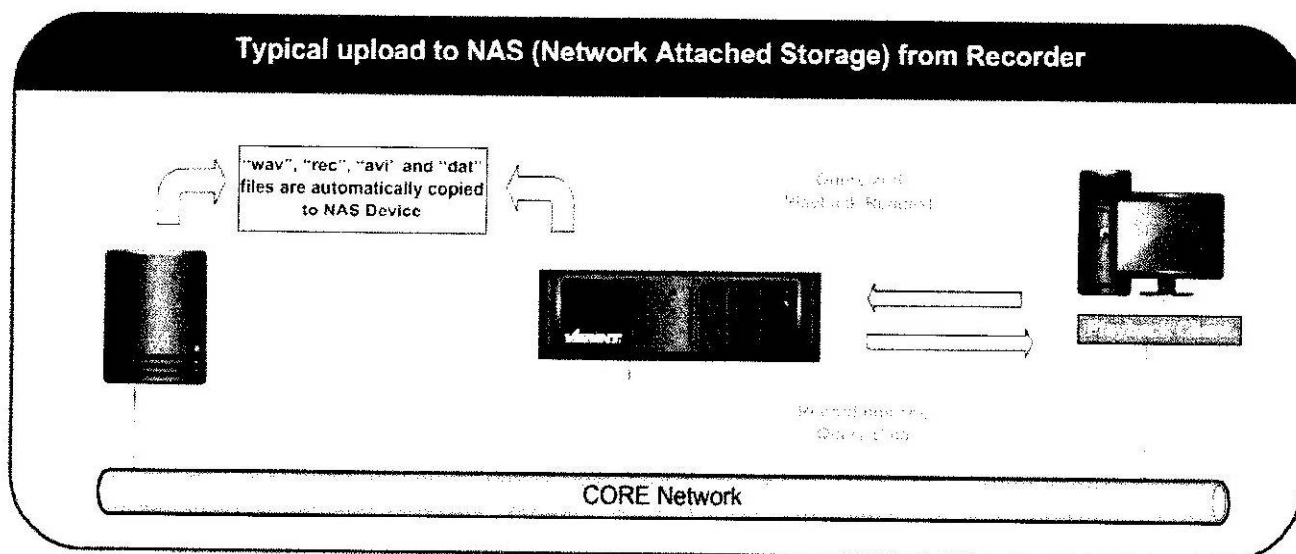
Detail Reports provide a view of the results of all evaluations and Performance Trend Analysis Reports present charted performance trends for each section of an evaluation over time.

- Audiolog's design goal was to provide call center evaluation staff with the easiest to use but most flexible QM software available. Code named "Demystifyer" by Audiolog's development staff, IQ had to be intuitive in its administration and use. Audiolog accomplished these goals and has provided a solution that, like its Audiolog system, can be used by anyone that is comfortable with Microsoft's Office Suite.
- Evaluation templates that are easily designed and modified.
- Easy to deploy on any networked PC that utilizes Microsoft's Internet Explorer 6.0 or higher. Evaluation templates, voice and screen are all presented to the Quality Assurance user on a single monitor screen. Evaluations, recordings and screen captures can be archived indefinitely and can be emailed for viewing by a non-QA person, agents, trainers, etc.
- Pre-Defined Templates for Commercial Applications that can be easily modified or customized by the user.
- Users of IQ have many scoring options; poor-to-excellent, Yes/No/NA, Yes/No, 1 to 5 (or any number scale), Sometimes-Never-Always, Check Box, etc. In addition Bonus and Penalty scoring is supported. Each Evaluation Section is score weighted, as is each Evaluation Element. IQ supports all major scoring schemas.
- New forms, form modification, user specific reports, custom reports on the fly.
- Unified Control from a Single Internet Explorer Browser Window
- Select an Agent's call and view information about the call
- Playback the call, Synchronously view the call's screen activity
- Designed for the smoothest possible call evaluation & scoring experience



Audiolog NAS Upload Introduction

Each Audiolog Recording Server is typically equipped with Blue-ray drives that are used for long term storage of recorded data. During routine operation, recorded data is first stored on-line using either single or dual mirrored internal hard disk drives or external RAID Systems. When the volume of new recordings reaches the "Archive Threshold" as defined on the Archiver tab of Configuration Manager (default 100 files), the system will automatically archive the calls to removable long-term media, for example, Blue-ray on the local machine. In addition to local storage on a Blue-ray, Audiolog can copy recordings to a Network Attached Storage (NAS) device. Audiolog's open architecture allows for maximum flexibility in long term storage options including the use of a third-party, external Network Attached Storage (NAS) device. Each recording results in a ".wav" voice recording file and associated ".avi" and ".dat" files which are written to Audiolog's hard drive(s). These files are also typically copied at periodic intervals to one or two Blue-ray(s) for archiving purposes. The optional "NAS Upload" capability provides a third level of storage by automatically copying the ".wav", ".avi" and ".dat" files to a NAS device. The Catalog database (the database of recordings) resides on the Audiolog recorder even when using NAS Upload. A Network Attached Storage device is typically used in situations where the customer requires more storage than can be provided by the Audiolog hard drive(s). For example, a customer may require on-line storage and retrieval for 6-months worth of recordings.



Audiolog Clients operate in the same manner regardless of whether or not the NAS Upload feature is being used. The Client still logs onto the Audiolog recorder to access the Catalog database. If the desired recording is on the Audiolog recorder's local hard drive, the recording is played back from the local hard drive. If the desired recording only exists on the NAS device, the Audiolog recorder will direct the Client to play the recording from the NAS device. The Client does not access the NAS device directly.

Requirements:

The Audiolog recorder requires a "NAS Upload" license.

The NAS device must be on the same LAN as the Audiolog recorder and client PCs.

NAS Device Setup: A shared folder must be created on the NAS device to store the uploaded recording files. On the NAS device, create a folder with a name that identifies its use (for example, "Record" or "Recorder1"). Once the folder is created, share it and use the folder name as the share name as well. Make certain the Audiolog's user account "Aluser1" has full permissions to access the folder. Make certain that any client systems have at least "Read" permission to the folder. Consult the NAS device documentation if you are unsure of how to create and share folders on the NAS device.

NOTE: Do NOT create an administrative share for this purpose. Under this shared folder create a subfolder called "AI_Record". ** Multiple Audiolog Recorders Using the Same NAS Device The same NAS device can be used by several Audiolog recorders. However, each Audiolog recorder requires its own AI_Record folder. On the NAS device, create a shared folder for each Audiolog recorder (for example, AL1, AL2, AL3, etc.). Under each of these folders, create a subfolder called AI_Record.



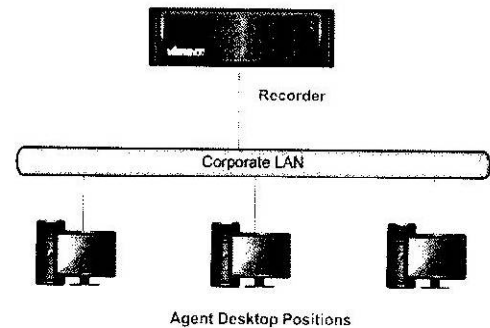


Optional Audiolog Screen Recording

Voice Synchronized Screen Capture

Screen Recording Module for the Audiolog Server

Verint Screen Recording Server module allows Audiolog Voice Recording systems that are equipped with IRIS Scheduler and/or CTI capability to also record, catalog, and archive Screen Activity at Win32 (Win98, 2000, XP, and Win7) Agent desktops.



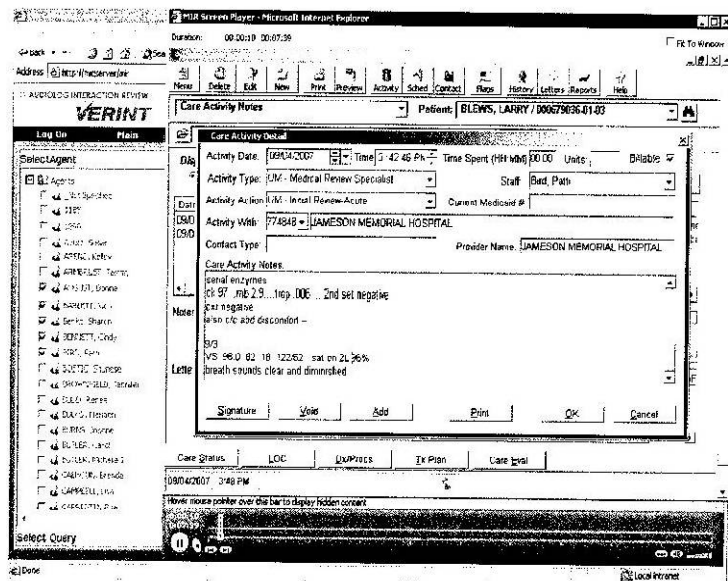
Preface

The ability to record agent desktop activity via screen recording technology is integral to recording for enterprise quality. Typically, screen recording is used for the following purposes within the scope of the Audiolog Quality Management solution:

- As part of agent performance monitoring. Reviewing the agent desktop activity together with the recorded audio provides a more complete picture of the agent's skills and execution.
- To capture multimedia interactions. Screen recording is the primary acquisition vehicle for capturing and evaluating transactions and agent activity via eMail, chat, co-browsing, and similar multimedia contact center channels.
- For business process improvement. Much of business process relates to the support and use of desktop applications (CRM, knowledge bases, etc.).
- To assess the effectiveness of IT solutions. Capturing real-world usage of IT applications is the best way to measure deployment, note deficiencies in application performance or functionality, determine training needs, etc.

All this can add up to dramatic benefits in supervisor and agent efficiency including an increase in supervisor effectiveness by focusing on coaching and performance instead of administration and overhead, improvement in the ability to hire, develop, and retain the best agents, and a reduction in agent attrition as they receive productive supervision.

Furthermore, through the use of screen recording contact center performance can be optimized, enabling you to understand and act on the "why" of key performance metrics. Screen recording helps you quickly identify and correct process issues and agent training problems, and as a result increase customer value and reduce customer churn. Screen recording also has enterprise-wide benefits, as it can dramatically help detect and prevent fraud, ensure regulatory compliance and link back-office process improvement to front-office delivery.



TERMS AND CONDITIONS: VERINT AUDIOLOG PROJECTS

Services: All services for this Project are quoted on a fixed-fee basis. Unless otherwise noted in the pricing section of this proposal, services will be performed during normal business hours (defined as 8:00 a.m. to 6:00 p.m. local time). SCI recognizes two categories of work outside normal business hours. Weekday work performed before or after Normal Business Hours is considered After-Hours work, and is subject to a pricing premium of 50%. Work performed on a weekend or an SCI-recognized holiday is considered Weekend work, and is subject to a pricing premium of 100%. Orders not completed and services not rendered within 6 months of Purchase Order due to Customer delays may be subject to additional fees.

Payment Terms: a down-payment of 50% of the total Order shall be invoiced upon acceptance of Reseller's Purchase Order and is due upon receipt. The balance of the License Fees, Hardware Fees, Support Fees for the Initial Support Term and any fixed-fee Service Fees shall be invoiced upon delivery of same to Reseller and shall be payable within 30 days of receipt. Minor issues or variances in System performance shall be handled through Seller's technical support department, and shall not delay Reseller's payment so long as these do not materially or adversely affect the performance of the System as a whole. Travel and expenses shall be billed at actual rates, subject to any expense cap included in the Order (if applicable). If an onsite visit is scheduled, costs are incurred by Seller, and the onsite visit is later rescheduled for Reseller's or End User's convenience, Reseller and/or End User may incur additional fees for travel and accommodations, as well as technician time. Onsite technician time is billable at \$2600 for the first unscheduled day (or part thereof), and \$1600 for each additional day (or part thereof).

Customer Responsibilities: At all times, Customer is responsible for all hardware, software and services required to establish the technical environment necessary to operate the products specified in this Project. Customer is also responsible for understanding the technology in this proposed solution and its effect on their network and telephony environment. This Project covers integration with the Customer's existing switch environment supporting only the current, installed versions of software. If Customer upgrades the switch environment software, Seller is not responsible for compatibility of the Project components with the upgraded switch. Customer shall pay any charges associated with preparing the network and/or telephony environment, including, but not limited to, charges for telephone trunk lines, PBX extensions, PBX programming and/or additional PBX equipment required for completion of the Project. SCI shall not be responsible for performing any obligations associated with this quote unless and until SCI accepts an order from Customer for this Project.

Customer shall, as specified by Seller, provide appropriate facility environmental conditions, necessary commercial power and connectivity for the System, access to the premises, and if required by local law, conduit and/or special fire retardant cabling. Audilog systems must be kept in clean, smoke-free environments with a controlled temperature of 50-100 degrees Fahrenheit (70 degrees is preferred). Relative humidity should be maintained at 20%-85% (non-condensing). Seller will not be held responsible for any damage due to deviations from these environmental parameters.

Customer will confirm in writing that the facility, network and telephony environments are ready prior to deployment. Customer understands that if any Customer responsibilities, as outlined above or identified later in the course of the Project, are not met prior to a scheduled onsite visit, Seller reserves the right to delay the visit until such time as these requirements are met. Any such delays on Customer's part may incur additional fees.

Upon completion of the deployment, Customer and Seller's technician shall test the System. If Seller is called back for service because Customer was unavailable, declined, or failed to test System during the deployment, Customer may incur additional fees.

Microsoft Updates/Domain Integration: Seller installs Microsoft operating system and applicable security patches on the servers it provides at the time of installation. Thereafter, operating system and security updates/patches (regularly made available by Microsoft) are Customer's responsibility. All Active Directory accounts created for servers in the proposed System must be in domains or OUs which do NOT receive policy pushes and/or automatic updates at the time of initial domain integration or at any future date. Seller shall not be liable for any damages, including consequential, inconsequential or special damages, incurred by Customer by reason of Customer's failure to comply with this section.

Anti-Virus Protection: Seller strongly recommends that anti-virus protection software be installed and maintained on all servers in the proposed System. Anti-virus may be supplied by Seller or Customer provided such software is sourced from a Microsoft-approved anti-virus software partner. In addition, Audilog software requires that specific anti-virus exclusions be maintained. Seller shall not be liable for any damages, including consequential, inconsequential or special damages, incurred by Customer by reason of Customer's failure to comply with this section.

Exclusions: Unless specifically noted in the pricing section of this proposal, installation does not include any of the following (if necessary): radio modifications, connection to digital station handsets and/or peripheral equipment for connection to digital station handsets, additional cabling, additional hardware, telephone wiring or punch downs, or cable runs. With authorization from the purchaser, SCI will facilitate and coordinate all connectivity and any necessary work with the purchaser's telephone/radio equipment vendor and/or the telephone company.

Provisions: Where a Master Services Agreement (MSA) exists between SCI and Customer, provisions of this order supersede any conflicting Terms and Conditions in the MSA. Issuance of a Purchase Order by Customer constitutes acceptance of Terms and Conditions set forth herein.

Please remit all Purchase Orders to SCI Alliance via:		
Email:	Mail:	FAX:
sales@soundcommunications.com	Sound Communications Inc. 3474 Park Street Grove City, Ohio 43123	614.875.8179 Attn: Sales
Federal Tax ID 31-1331321		DUNS # 621360361
A Written Purchase Order or Letter of Intent is required prior to the start of any project.		



Stephen Campbell & Associates, Inc

2418 Allen Blvd ■ Beachwood, OH 44122

Phone: (216) 292-7121 ■ Fax: (216) 292-3130 ■ Email: scaloggers@aol.com

August 24, 2016

Sergeant Jeff Gregory
Reynoldsburg Police Department

Dear Sergeant Gregory:

On behalf of Stephen Campbell & Associates, Inc., Nice Systems, Eventide, and Revcord, I would like to thank you and Scott for your time and courtesies extended to me during our meeting. As you requested, I have enclosed proposals on Nice Inform Essential, Eventide NexLog, and Revcord recording systems.

We are proud to inform you we are a corporate partner of the Ohio Association of Chiefs of Police and have enjoyed a valuable relationship for 20 years.

We would also like to extend our "*Customer Satisfaction Guarantee*" which simply means that if you are not completely satisfied with the equipment and it does not perform within the system's capabilities, you may return the equipment for a full refund of the purchase price of the system. When you purchase any of our recording systems, our training is on-going and at no charge for the life of the equipment.

Thank you for your consideration. If you have any questions or need any additional information, please call me at (800) 768-8655 or (216) 292-7121.

Sincerely,
Stephen Campbell
Stephen B. Campbell
President

jgregory@reypd.com

copy to: Scott Teeters
steeters@ci.reynoldsburg.oh.us

Attachment: Verint Sound Communications Upgrade Proposal (1534 : Sound Communications Upgrade)

Stephen Campbell & Associates, Inc.

PROPOSAL I
FOR

LT. RON WRIGHT
REYNOLDSBURG POLICE DEPARTMENT

AUGUST 24, 2016

NICE

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1	NICE NRX Inform Essential Core Recording System and Application Software to Support 8-Channels of Analog and 82-Channels of Digital (Mitel-5000) Recording, Inform Reconstruction Software for Two Users, Verify Instant Recall Software for Three Users, and remote database archiving capability. Hewlett Packard 4U Tower Server with RAID-1 1 TB Hard Drives, Redundant Power Supply, 32 GB RAM Memory, Windows 2012 R2 Server Software, External 2 TB Hard Drive for Backup Recording, One-Year Warranty, and Installation. The recorder has a reports package and web-based browser application.	\$39,995.00	\$39,995.00
TOTAL NET INVESTMENT			\$39,995.00

STANDARD NRX FEATURES INCLUDE:

Unlimited Browser-based Users	NTP Support
Enhanced Security Features	Personalized Views
E-Mail/SNMP based Alarms	Advanced Storage Compression
Custom Database Fields	Rules-based Archiving & Backup
256-Bit Encryption	Network-based Archiving Support
MD5 Fingerprinting	Archiving support for DVD-RAM & Iomega REV
Call Statistics Report Package	E-mail Server

TOTAL MAINTENANCE PLAN

After the manufacturer's 1-year warranty for parts and labor expires, a Total Maintenance Plan is available from Stephen Campbell & Associates, Inc. to provide preventive maintenance service that covers all parts replacement, labor, travel, and periodic inspection for a period of one year.

INSTALLATION

The installation charge is included in pricing, providing all telephone/radio audio inputs are terminated to the blocks we provide. It will be necessary for you to supply the proper audio, AC, and data connections to the system's physical location and the necessary LAN and telephony interface components.

**Please note:* Pricing exclusive of taxes and good for 90 days from date quoted.

Attachment: Verint Sound Communications Upgrade Proposal (1534 : Sound Communications Upgrade)

Stephen Campbell & Associates, Inc.

PROPOSAL III
FOR

LT. RON WRIGHT
REYNOLDSBURG POLICE DEPARTMENT

AUGUST 24, 2016

REVCORD

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1	Revcord Recording System and Application Software to support 8-Channels of Analog and 88-Channels of Digital (Mitel-5000) recording with remote database archiving capability. The Mission Critical Chassis comes with Monitor, Keyboard, Mouse, RAID-1 1TB Hard Drive, Redundant Power Supply, 4 GB RAM Memory, Windows 7 Professional Software, External 2 TB Hard Drive, One-Year Warranty, and Installation.	\$43,995.00	\$43,995.00
TOTAL NET INVESTMENT			\$43,995.00

STANDARD REVCORD FEATURES INCLUDE:

Bookmarking Calls	NTP Support
Unlimited Browser-based Users	Variable Speed Control
Enhanced Security Features	Instant Recall Function
Custom Database Fields	Inactivity Alarm
Browser-based Live Monitoring	Network-based Archiving Support
Call Statistics Report Package	Archiving support for DVD-RAM & Iomega REV
Multi-channel Playback	Call Commenting

TOTAL MAINTENANCE PLAN

After the manufacturer's 1-year warranty for parts and labor expires, a Total Maintenance Plan contract is available from Stephen Campbell & Associates, Inc. to provide preventive maintenance service that covers all parts replacement, labor, travel, and periodic inspection for a period of one year.

INSTALLATION

The installation charge is included in pricing, providing all telephone/radio audio inputs are terminated to the blocks we provide. It will be necessary for you to supply the proper audio, AC, and data connections to the system's physical location and the necessary LAN and telephony interface components.

**Please note:* Pricing exclusive of taxes and good for 90 days from date quoted.

Attachment: Verint Sound Communications Upgrade Proposal (1534 : Sound Communications Upgrade)

Stephen Campbell & Associates, Inc.

PROPOSAL II
FOR

LT. RON WRIGHT
REYNOLDSBURG POLICE DEPARTMENT

AUGUST 24, 2016

EVENTIDE

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
1	Eventide NexLog 840 Recording System and Application Software to Support 8-Channels of Analog and 88-Channels of Digital (Mitel-5000) Recording, with Media Web Access Licenses for up to Eight Users. The 4U Rack-mount Chassis comes with Intel Cor 2 Quad CPU, Dual NIC, Dual Hot Swappable Power Supplies, Embedded Linux NexLog Base Software, Web-based Configuration Manager, One-Year Warranty, and Installation.	\$46,995.00	\$46,995.00
1	Installation		
TOTAL NET INVESTMENT			\$46,995.00

STANDARD FEATURES:

- Linux based reliability
 - No monthly patch management
 - No Virus issues
 - Less processor overhead needed
- Browser based User Interface
 - No software loaded onto PC
 - Use Internet Explorer, Edge, Chrome, FireFox, Safari, Android, and/or iOS
- American Made in Little Ferry, NJ
- Eventide assembles hardware using COTS components
- Mission Critical Dispatch Focus
- More integrations to Mission Critical Dispatch Systems than any other recorder manufacturer

TOTAL MAINTENANCE PLAN

After the manufacturer's 1-year warranty for parts and labor expires, a Total Maintenance Plan is available from Stephen Campbell & Associates, Inc. to provide preventive maintenance service that covers all parts replacement, labor, travel, and periodic inspection for a period of one year.

INSTALLATION

The installation charge is included in pricing, providing all telephone/radio audio inputs are terminated to the blocks we provide. It will be necessary for you to supply the proper audio, AC, and data connections to the system's physical location and the necessary LAN and telephony interface components.

**Please note:* Pricing exclusive of taxes and good for 90 days from date quoted.

Attachment: Verint Sound Communications Upgrade Proposal (1534 : Sound Communications Upgrade)