



**FINANCE COMMITTEE - BARTH COTNER
MONDAY OCTOBER 23, 2017**

COMMITTEE MEETING: 7:51 PM

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDSBURG, OH 43068**

1. Call to Order

PRESENT: Cotner, Long, Skinner, Luzader, Joseph
ABSENT:

2. Approval of Agenda

Agenda stands approved

3. Approval of Minutes

Minutes stand approved.

a. Finance Committee – Committee Meeting – October 9, 2017

RESULT:	ACCEPTED
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4. Discussion

a. Video Streaming Discussion

Ms. Beggerow: I did recently get correspondence from Dublin as to their count for their streaming and at most 817 on their live streaming at their first meeting in January. The least amount would come in May at 22. It's across the board with fellow clerks as to how they do it. Some of them YouTube. Some of them have a video on demand service. The ones that do public access television, they're of course the ones that have 3,000. There are anywhere from 4 to 10 people for smaller towns like Moraine. 60 to 100 for Greenville. 8 to 22 for the City of Norton. I only polled City Clerks. These are city numbers. Not obviously Moraine is only 6,000 people. It's a small city. I did not get a hold of Bexley because good luck getting a hold of Bexley.

Mr. Cotner: Thank you for the information and checking into things for us. I still feel like there's something that we need to be doing with this. I think it probably sounds like it could start pretty basic. Whether it be a YouTube or a streaming service, something like that. I think that might be a reasonable entry point. Low cost, low investment, and yet at least we can see what the reaction might be is kind of my feeling initially. Anyone else have thoughts, opinions?

Mr. Long: As we've talked about this and the different points, whether it be audio visual, tape recording or broadcast live, I think one thing that everybody can agree on is, we've had issues. Particularly individuals in the audience have experienced. We have an initial need to where the sound system, I believe, the audio visual system needs to be addressed. It's not going to do us any good to go ahead and video tape something if we can't hear what the people are saying because microphones are constantly cutting in and out and things of that sort. I like the direction we're taking on this, but I think that we need to also put efforts in addressing that as well.

Mr. Cotner: I agree. We do need to look at that.

Ms. Beggerow: What are your thoughts at just adding the audio files to the website because we record currently? My Accela representative said that we could upload the audio files. I don't know what kind of cost there would be associated with that, but it would only be whatever it would take for them to host it.

Mr. Cotner: Again, at least something that we may enter with.

Mr. Luzader: Would you still be able to earmark a certain segment of the meetings?

Ms. Beggerow: Doubt it, but I can check on that for sure because in the program currently there's places where I can time stamp.

Mr. Luzader: I know you said you could for possibly video.

Ms. Beggerow: Right, but that would only apply if we used it through our particular program, like YouTube and that sort of thing I couldn't do anything with that.

Mr. Cotner: When we looked at the cameras, didn't he share that a fairly low cost camera would have a microphone also attached? The technology they have now their microphones would even be able to have that built into the camera. Am I remembering that?

Ms. Beggerow: I do recall something to that effect. These were just camera folks. These aren't ones that would address our sound system as it stands. The sound system as it stands will be a lot more expensive.

Mr. Long: It needs done.

Ms. Beggerow: I know.

Mr. Cicak: I like the idea of doing the podcast, the cost of it. I was wondering if we could explore maybe a partnership with the school district either with students in government or their theater class or someone bringing something in and doing the video stream here. That way we're not responsible for the record retention which seems to be a very large expense.

Mr. Hood: The second part of the contention is the one I disagree with. A partnership with the school is maybe worthwhile. I don't think that would alleviate our obligation to maintain the public records and then keep them for as long as retention schedule calls for and then destroy them properly after the time has expired. Just because we give a record to some other agency whether they be public or private doesn't relieve us of our obligation to keep them.

Mr. Cicak: Thank you for that clarification.

Mr. Cotner: Let's keep it for discussion. Maybe we'll look a little deeper at some of the options. Maybe reach out to the schools. See if there's something that can be coordinated together. There's no quick fix for this. I think everybody is in agreement that we want to try to find something and maybe a low cost way to start is the first step.

Mr. Joseph: April, you indicated earlier that we may need to look at upgrading our sound system. Have you done any research on what that's going to be costing? It's been about 10 to 12 years since we've done that.

Ms. Beggerow: The sound system itself, from what I understand, the guts which are in a box, in the records room, are not that old. They've come in and have replaced some of those pieces parts. The last conversation that I had with the company was in regards to changing out the microphone system. The gentlemen that were here explained that our system does work. The problem is if you sit back here, the microphones aren't going to pick up. They pick up when you're up speaking into them. A lot of times people start back here or they don't trigger it. Like, there's a gentleman that will stand up and tap on occasion. Usually that tap will activate it. I don't know if it's just a matter of, we need to figure out how to turn it up because I can't turn anything up, but the actual workings, they seem to work ok. It's just we're not; sometimes we're not kicking it on. The cost to replace the microphones, I think they were talking several thousand dollars and that's just to replace the microphone with a different kind of microphone that works the same way.

Mr. Joseph: Do we know who installed these? Maybe they could give us an idea of how to tweak it.

Ms. Beggerow: The gentleman that did this original sound system has retired and is no longer in business. It was Mr. Taggart that I was working on this with and he called a couple of companies. They came out. The one that actually came out, that made more sense, is the one that said, your system works fine. We can definitely revisit that and find some other companies to have them come out.

Mr. Joseph: Perhaps a consultant that deals with this type of thing could take a look and see if they're familiar with this type of sound system to make recommendations to how we can make it more efficient rather than buying a whole new system. If you could check into that?

Ms. Beggerow: Certainly.

Mr. Cotner: We will just hold on to this and see if we can keep coming up with some more information. Thank you for the feedback Ms. Beggerow. Thank you for your work on doing some of the research and finding some options for us.

b. ORDINANCE AUTHORIZING MAYOR TO PURCHASE TELEX DISPATCH CONSOLE AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFOR AND DECLARING AN EMERGENCY.M

Lt. Early: The radio console, the current one in the Police Department, is 16 years old and it's an analog system, which is trying to run our digital system which is the 800 megahertz. We had power outages on September 21 and 22 and discovered that our backup battery system and there were a lot of other issues that went wrong with the radio. On October 12 we have what was considered a low volume issue where the volume fluctuated back and forth and then the dispatcher's headsets stopped working. Our contractor REM was able to come in and fix it and repair it. They've told this repeatedly there's really not a whole lot more they can do once that console fails that's going to be the end of it. To make matters a little bit more difficult we're in the process of going with new TriTech Software, ICS, and our 911 system and these parts are probably not going to mesh real well with the analog console. That's what we're asking for now. It's the last piece of equipment in there that really needs upgraded.

Mr. Cotner: This is not a band-aid to get us through. This is the equipment that we need to continue and take us moving forward. Correct?

Lt. Early: Yes sir. REN has done an exceptional job over the last couple of years keeping parts and getting it repaired. With age, even though ours is only 16 years old, the components and the technology are probably about 20 years old. It's very outdated.

Mr. Long: Lieutenant, you and I talked on the phone and you were going to check to determine if there were balances in some of the restricted funds that could be utilized to purchase this, so that we're not having to go to the general revenue fund.

Lt. Early: Yes sir. I think that we spent everything in our forfeiture fund that we were able to on the 911 system part of it. This is just something that occurred when they're trying to make everything mesh and work together.

Mr. Clemens: Are we speaking about \$100,000?

Lt. Early: Yes sir.

Mr. Clemens: And you would like not to bid that out?

Lt. Early: We have an open project right now. I don't know of another vendor other than REN which worked on it that would be able to do it.

Mr. Clemens: But you haven't checked? You don't know?

Lt. Early: I can certainly look at that sir, yes. I don't know of anybody else that deals with that kind of equipment or that would be able to work on this system that we currently have.

Mr. Clemens: My problem is, passing these things as emergency without even bidding it out without even checking. I have no problem with doing it, but I think it should bid out. We've done too many things not bidding it out or you should check on it and see whether you can or not.

Mayor McCloud: We'll look into it.

Mr. Luzader: I somewhat agree with Mr. Clemens on that, but I'm also kind of wondering, since you're in the midst of installing your new system and if you bid this out and somebody else comes in and puts this in, will that make a conflict on having somebody come in and needing repairs done on one or the other?

Lt. Early: That raises a very interesting point. I don't know that REN would feel obligated or have a contract with us to work on equipment that they did not install.

Mr. Cicak: They could certainly match the price. That would be an option if you wanted to stay with that same contractor if it came in lower.

Mr. Cotner: I know we need to get this moving, but it sounds like you need to check a little bit and come back to us with a little bit more information. Then we will be able to move forward. Because again, I think everyone's in agreement that yes we want to make sure we've got the right things, but we want to make sure we're doing it the right way if we could too.

Lt. Early: Understood.

Mr. Cotner: We'll move this forward for first reading.

Mr. Skinner: Seconded.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

c. Ordinance Making Transfer of Funds Among Various General Fund Departments.

Ms. Boller: This is not a new allocation of money. This is just a transfer of funds out of one account into multiple other accounts.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- d. Ordinance to Authorize the Mayor to Enter into a Short Term Lease Agreement with Taylor Square Owner, LLC., for Storeroom B-12 Located at 7639 Farmsbury Road; and Declaring an Emergency.

Mayor McCloud: Thank you Chairman Cotner, members of council. What you have before you is a short term lease agreement that would be entered into upon passage with the City of Reynoldsburg and Taylor Square Owner, LLC. This would provide us with a fixed site of a Police Sub-Station in the Taylor Square area. As you know, there's a fair amount of activity there. We are there every day quite often as it is, but this would also be a place where citizens would know that we would be operating out of. You have the terms before you. It is through October 31, 2018.

Mr. Long: Mayor, you and I talked about this and I just want to make sure that it stated in the record that when we were originally approached by this that the city was told by the management, the landlord of Taylor Square, that we would have the space for free.

Mayor McCloud: Yes. If I may elaborate, they then came back and said they needed \$1,200 a month and we said, see ya. Then they came back with this figure, which includes utilities and I think that's probably a good place to be.

Mr. Long: It's going to be significant in the area to have a community resource officer who's going to be there for not only just pedestrians, people in the area, shop owners, and everybody else. We were all fired up, the fact we had that partnership with those guys over there and then he turned around and kind of flip-flopped on what his original offer was. Thank you.

Mayor McCloud. Yes, absolutely. Thank you.

Mr. Spalding: Is this the same site that we're already set up in? Because we're already in that last building. We're already set up. The police cars there every day. Are we just going to start paying for the place we're already in?

Mayor McCloud: We are there every day operating out of different places. What this is going to do is specifically be an address. The original contemplation was that they would just move us around as they had tenants coming in, which continuity seems to be kind of appropriate for this so that people know where we're going to be and when we're going to be there. This defines it; it is going to be at specific address.

Lt. Early: It will be the same address and that was part of what this did is it locks us into that so that they won't move us.

Mr. Spalding: Because that specific address is the only one actually on Farmsbury and we've been in there some time now. We've been officially already operating there for months now. It's good and there's frequently is police person right there. They have easy access and you can certainly see the presence as you drive up and down Farmsbury Road. This makes it easier and that's a pretty reasonable rate. I remember it being free, but that's very reasonable for what we're getting and what they're getting. I think it makes good sense.

Mr. Cotner: Especially that it includes utilities. We don't have anything that we have to pay out. It does include gas, water, electric, everything is paid for. What are the hours? Is it going to operate 7 days a week or what will the short term, long term be?

Lt. Early: Officer Jackson, who's our community resource officer for that area, that's where she's going to be. Her base of operation during the day. She usually works between 8 and 4 or 10 and 6 and then we're going to allow officers off shift to use it, especially during the retail season. We've got nothing but positive feedback from the tenants and the folks around there. They like seeing the police cars. They like seeing us in and out of there at all hours. It's been good.

Mr. Cotner: Would it be, maybe even your hopes, that it expands a little bit from one officers primary location to having a little stronger presence there even?

Lt. Early: We're a little bit limited because obviously we can't take suspects over there, but if we could meet people for taking reports, community events, things like that, yes, absolutely.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- e. Ordinance Authorizing Mayor to Enter into Contract with EMH&T for the Engineering, Plans, and Prepare Bid Documents for the 2018 Street Program, Appropriating Funds Therefore, and Declaring an Emergency.

Mr. Sampson: Thank you Chairman Cotner, members of council. The city is moving forward with the 2018 street program. This began with the legislation from improvements on Baldwin Road. That legislation at the last council meeting has been approved. Financial legislation includes a minor widening and overlay on Rodebaugh Road at the S curve. This will be cost shared with Truro Township. We also propose a new crosswalk meeting and curb ramps on E Main Street at the Lancaster Ave intersection, different from what we discussed earlier with the safety committee. Reconstruction, resurfacing, debt repair, and spot curb replacement will be performed on Jackson Street, Foxchase Road, Firth Drive, Haverton Drive, Radekin Road, Astor Drive, French Drive, Upworth Ave, Glenford Court, Lockmere Court, Crosswick Court, and Dean Court. We will be repaving and repairing the parking lot at Civic Park, which will include addressing the drainage issue. We have consistent flooding in that parking and we'll also be redoing the repaving the Spangler lot at Huber Park. The engineer's estimate for the 2018 street program is \$4,383,000; however, this is a very attractive project. We are beginning work early with survey and design this

year so that we can get it out for bid in early spring of next year and we do anticipate some very competitive bids in the spring.

Mr. Clemens: I think it's a good street program. I know the engineers and they do a good job. I do have a couple questions. On Rodebaugh Road and the \$65,000, that's what we'll be paying and they will be paying \$65,000?

Mr. Sampson: No, we'll be cost-sharing. That's a total of \$65,000. The engineers estimate will be cost-sharing that. We met with Jason Nicodemus, the Truro Township Administrator, and Pat Mahaffey, the Trustee, and they're committed to cost-sharing that, but we haven't worked out the final break down.

Mr. Clemens: They'll be splitting in half?

Mr. Sampson: Yes.

Mr. Clemens: I just want to make sure we get our half back. The second part, I know that we had discussed it, Jackson was going to be done next year, but you've decided to do it this year and that's alright. I have no problem with that.

Mr. Sampson: Jackson was actually our OPWC candidate last year. It is in poor condition. The good news is we have certainly much more money. We spent \$500,000 this year on the street program. We're spending over \$4 million in 2018 on our street program. We tapped both Jackson and Baldwin over the past couple of years for OPWC funding and they were denied. They do need work. We have 122 miles of road in the city. We're not having to search too far to find candidates. Jackson was near the top of the list.

Mr. Clemens: One other thing and I think we should do it, is black topping our parks, our parking areas. I kind of think that should be a separate issue and that \$630,000 be back into the streets, so someday think about that. In other words, still do it, but we still would assign that to the Recreation Department and put \$630,000 back into our street program. I'm just trying to get more money. Don't get me wrong.

Mr. Sampson: No, I understand that. That's a very good point councilman Clemens. The benefit of doing repaving, resurfacing of the parks is the cost savings. We will go out to bid for a \$4 million street program. We are going to get the large firms bidding on this and it's going to be, rather than separate the parks out, including them in that paving when you've got their equipment, when you've got their personnel on site, being able to take advantage of those resources. It's much more cost effective to do the parks when we're doing our streets.

Mr. Clemens: That's not what I meant. You kind of misunderstood. I want to do the parks. I want to do it the same time and all that. I just don't like seeing \$630,000 come out of the street program. I'd rather see another \$630,000 come out to this and that's all. So, we'll just skip over that. One other thing, and I appreciate it and all that, but do me a favor, pull Firth Drive off of the street program. I didn't run to get elected to put a new street on Firth Drive. I think there's more streets that need it than my street. I know I've kidded you about it being

two different colors, but I think there's more streets that's in worse shape than mine and my district that can use it, other than Firth. They seem to be able to speed up and down my street with no problem at all and I'd rather if you would, pull it off.

Mr. Sampson: I understand Councilman Clemens and again I misunderstood again. I misunderstood that I didn't realize you were kidding me when you wanted that street redone. It's actually a street that needs to be resurfaced. It's near the top of our list in terms of streets in disrepair in the city. As a council member, I respect your opinion on that. You were a Service Director. I respect your background and your history with the city and we will take it off the list.

Mr. Clemens: I'd just like you to think about pulling it off.

Mr. Sampson: No, you're telling me... I propose you dispose.

Mayor McCloud: Mel, I've never used this phrase in here yet, but it's one of yours, I think your street looks like hell and that's why we put it on there, the two tone, but if that's your wish then we can certainly take it under advisement and act accordingly.

Mr. Clemens: Well, check on it.

Mr. Sampson: All of the streets that we've chosen, again we're not hurting for streets that we need to have done. It's going to take time. We're certainly in a great position financially to be able to pursue this more aggressively.

Mr. Clemens: I don't want you to think that I forced you into doing my street.

Mr. Sampson: No sir. Mel, I've got to be honest, we're going through the list and I checked it off with our City Engineer and our Street Department Manager, Keith Kundtz, and I didn't make the connection that it was your street. It's up to you gentlemen and if you see something that makes you uncomfortable or you think needs to be re-evaluated that's where we're at right now.

Mr. Cotner: Mr. Sampson, thank you for bringing a very good comprehensive list to us. It's really nice to see an investment into our infrastructures. The streets aren't too exciting, but it really is an exciting thing that we can invest into this, so it's a good program that we're moving forward with.

Mr. Luzader: Just one clarification Bill, when it comes to Jackson, now we're just going to do spot repair, resurface? We're not going to do the entire OPWC program that you initially had?

Mr. Sampson: No sir. We had to cut back significantly on the OPWC application what we proposed for that particular project. It's going to be resurfacing, spot curb repair. Yes, we scaled it back to from what we originally proposed with.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Brett Luzader, Ward II	
AYES:	Cotner, Long, Skinner, Luzader	

- f. Ordinance Authorizing the Purchase and Installation for a Rectangular Rapid Flash Beacon, Concrete Sidewalk Panel Repair and Restriping; Appropriating Funds Therefore; and Declaring an Emergency.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- g. Ordinance Authorizing and Directing the Mayor to Enter into an Agreement with Spectrum Business for Construction of Point to Point Line Between Reynoldsburg and Gahanna.

Lt. Early: This ties into our TriTech software package. It's an actual hard line connection between us and Gahanna, so that when we are up and running on the 30th we can run our systems and if ours were to go down we could dispatch from there and potentially if theirs were to go down they could dispatch from us.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- h. Ordinance Authorizing Mayor to Enter into Contract with Donald J. Schonhardt & Associates, Inc. for Management Consulting Services. (First Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- i. Ordinance Authorizing the Mayor to Enter into Contract with Ohm Advisors for Professional Comprehensive Master Plan Services and Appropriating Funds Therefore. (First Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Brett Luzader, Ward II	
AYES:	Cotner, Long, Skinner, Luzader	

- j. Ordinance Authorizing City Auditor to Remove Equipment from the City's Fixed Asset List. (First Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Brett Luzader, Ward II	
AYES:	Cotner, Long, Skinner, Luzader	

- k. Ordinance Appropriating Funds from Unappropriated Income Tax Fund to an Account in the City Income Tax Department. (First Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- l. Ordinance Authorizing the Mayor to Renew an Agreement with Rumpke of Ohio, Inc. to be the Sole Provider of Solid Waste, Recyclable Materials and Yard Waste Collection Services for Waste Generated by Residential Units, Municipal Facilities and During Special Events in the City of Reynoldsburg, Ohio and Declaring an Emergency.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Brett Luzader, Ward II	
AYES:	Cotner, Long, Skinner, Luzader	

- m. Ordinance Authorizing Mayor to Enter into Contract with the District Advisory Council of the Franklin County General Health District, and Franklin County Public Health for Health Services from January 1, 2018 to December 31, 2018. (Second Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- n. Ordinance Authorizing Mayor to Enter into an Agreement with Evans, Mechwart, Hambleton & Tilton, Inc., ("EMH&T") for General Consulting and Professional Design Services. (Second Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Chris Long, At Large	
AYES:	Cotner, Long, Skinner, Luzader	

- o. Ordinance Authorizing Mayor to Enter into an Agreement with CT Consultants, Inc., (“CT”) for General Consulting and Professional Design Services. (Second Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Brett Luzader, Ward II	
AYES:	Cotner, Long, Skinner, Luzader	

- p. Ordinance Authorizing Mayor to Enter into an Agreement with American Structurepoint for General Consulting and Professional Design Services. (Second Reading 10/09/2017).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 10/23/2017 7:45 PM
MOVER:	Barth R. Cotner, At Large	
SECONDER:	Dan Skinner, At Large	
AYES:	Cotner, Long, Skinner, Luzader	