

CITY OF REYNOLDSBURG

City Council
Monday September 28, 2015

Regular Meeting: 7:30 PM

Place: Council Chambers
7232 E. Main St, Reynoldburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I - Scott A. Barrett
Ward II - Leslie Kelly
Ward III - Cornelius McGrady III
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Kelly, McGrady, Clemens, Cotner, Long, Barrett, Skinner
Safety: Chmn Long, Skinner, Clemens, Kelly, Cotner, Barrett, McGrady
Service: Chmn Clemens, Barrett, Kelly, Cotner, Long, McGrady, Skinner
Finance: Chmn Cotner, Long, Clemens, Kelly, Barrett, McGrady, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a "Speaker Form" and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*September 28, 2015 *** 7:30 PM*

1. Call to Order
2. Roll Call
3. Invocation- Councilman Chris Long
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council – Regular Meeting – September 14, 2015
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. Clerk of Court Report
 - b. August, 2015 Financial Reports
9. Reports
 - a. West Licking Joint Fire District
 - b. Report from Auditor Richard Harris
10. Motions
 - a. MOTION THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY APPOINT A MEMBER TO SERVE ON THE PLANNING COMMISSION WITH A TERM BEGINNING SEPTEMBER 28, 2015 AND ENDING DECEMBER 31, 2017. --- Cotner. Finance Committee.
 - b. MOTION THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY APPOINT A MEMBER TO SERVE ON THE DESIGN REVIEW BOARD WITH A TERM BEGINNING SEPTEMBER 28, 2015 AND ENDING DECEMBER 31, 2017. --- Cotner. Finance Committee.

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*September 28, 2015 *** 7:30 PM*

11. LEGISLATION REQUIRING ONE READING

- a. ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE VEHICLE FOR REYNOLDSBURG COURT LIASON AND DECLARING AN EMERGENCY.
--- Cotner. Finance Committee.
- b. RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
--- Cotner. Finance Committee.
- c. ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 74-15 PASSED SEPTEMBER 14, 2015 WHICH READ, "Ordinance Awarding Deposits of Public Funds and Declaring an Emergency" AND DECLARING AN EMERGENCY.
--- Cotner. Finance Committee.

12. LEGISLATION FOR FIRST READING

- a. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH BERMEX INC., FOR METER READING SERVICES AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.
- b. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH CITY OF COLUMBUS, FOR THE 2016-2018 WATER SAMPLING SERVICES AND DECLARING AN EMERGENCY.--- Cotner. Finance Committee.
- c. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTANTS FOR PROFESSIONAL CONSULTING AND GENERAL ENGINEERING SERVICES. --- Cotner. Finance Committee.
- d. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Cotner. Finance Committee.

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*September 28, 2015 *** 7:30 PM*

13. LEGISLATION FOR SECOND READING

- a. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6366 E. Main Street; Proposed Use – Auto Sales); Applicant, Jason P. Goss. (First Reading 9/14/2015) --- Clemens. Service Committee.
- b. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6475 E. Main Street; Proposed Use – Professional Activities); Applicant, Sam Ugbo. (First Reading 9/14/2015) --- Clemens. Service Committee.
- c. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.111.5362 (Equipment Maintenance) FOR DONATED MONIES RECEIVED. (First Reading 9/14/2015) --- Cotner. Finance Committee.
- d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC., (“EMH&T”) FOR PROFESSIONAL CONSULTING AND STRUCTURAL ENGINEERING SERVICES. (First Reading 9/14/2015) --- Cotner. Finance Committee.

ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 14, 2015

President Doug Joseph called the meeting to order at 7:30 PM

PRESENT: Joseph, Barrett, Kelly, Clemens, Cotner, Long, Skinner

ABSENT: McGrady III

Invocation- Councilman Barth R. Cotner

Approval of Minutes

a. City Council – Regular Meeting – July 27, 2015

Minutes Stand Approved

Approval of Agenda

Agenda Stands Approved

Community Comments and Requests

No Community Comments or Requests

Communications

JULY 2015 AUDITOR'S MONTHLY FINANCIAL REPORTS

Council President Joseph: Would the Clerk please go over Items a. and b.?

Ms. Beggerow: We have the July 2015 Auditor's Monthly Financial Report, which is a Budget by Classification and your Departmental Budget.

CLERK OF COURT REPORT

Ms. Beggerow: The Clerk of Courts Report for May 2015, for monies collected in May 2015, pursuant to City Ordinances 146.94 and 104.02: total monies are \$44,853.00, the Computerization Needs Fund \$3670.00, and the Enforcement Education Fund \$100.00.

Council President Joseph: Any questions on those communications?

Reports

MAY, JUNE, & JULY CODE COMPLIANCE REPORT

Ms. Beggerow: The May, June, July Code Compliance report was in your packet.

Council President Joseph: Any questions on that?

REPORT FROM THE CITY AUDITOR ON H.B. 5

Council President Joseph: Next we have the Report from the City Auditor on H.B.5.

Minutes Acceptance: Minutes of Sep 14, 2015 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 14, 2015

Mr. Harris: Thank you President Joseph and Members of Council. In the Spring, I informed Council of the ongoing work on Substitute House Bill 5, which is the change in the way we collect income taxes. The City Attorney and Brenda Browning, the Tax Administrator, and I have done a whole bunch of work on this along with the folks at R.I.T.A., who without them we would be doing a whole lot more. We are looking now to present this to Council the first week of October. This has to be done, approved, and enforced by the end of the year or we can no longer collect income taxes. So, it is important. I just wanted to let you know that is happening. I will go over a couple of things that are included in House Bill 5, and obviously we will get into it more as we work through the Committee process. Some of the things include a Uniform \$10.00 threshold for refunds and payments, a late filing penalty of \$25.00 which currently is \$25.00 annually and goes to \$25.00 per month, through the State law. Interest rate for late payment, is the Federal Short Term Rate rounded to the nearest whole number, plus 5%. Changes to the Income Tax Review Board: The Income Tax Review Board, which we have had since the 80's, has not met for a long time. But they will become more active because there are some things that can be appealed. We must publish Taxpayers Rights and Responsibilities, which we have that done. Administrative Changes to the Audit Procedures: The big one the CPA's were looking for was the Net Operating Losses, which will now be able to be carried forward five years and will start in 2017, and will be 50% and gradually put into place. I have decided on all of this, that we should do a whole new section of the Code, which I will imagine will be 191.1, but that is whatever the codifiers decide they are going to make it. The reason for doing that is we want a defined line between 12/31/2015, which you will still be doing under the old rules. So when people file taxes next year, it will still be under the old rules. The new rules will not take effect until tax year 2016. So, these new rules will not be until you file your taxes in April of 2017. Any questions on these? I will be glad to answer them, but it will be something we will have done for you the first week of October.

Council President Joseph: Any questions for the Auditor?

LEGISLATION REQUIRING ONE READING

72-15

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CLIENT ORDER AGREEMENT WITH DOCUMENT SOLUTIONS FOR COPIER FOR MUNICIPAL BUILDING, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY.

Council President Joseph: Mayor, would you like to speak to this?

Mayor McCloud: Just briefly, this is the most expeditious way that we can replace the copier that was damaged by a water leak last week. That is what is pending before you.

Council President Joseph: And everyone has that information.

Minutes Acceptance: Minutes of Sep 14, 2015 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 14, 2015

Councilwoman Kelly: Thank you for the information. Is that the copier that is used by numerous people? And, waiting for the insurance would put people in a jam while trying to get their work done?

Mayor McCloud: Yes, absolutely.

Council President Joseph: Any other questions? Do we have a motion to waive Committee referral? Councilman Long makes that motion. Seconded by Councilwoman Kelly. Clerk please call the roll.

Ms. Beggerow: Mr. Barrett, "Aye."

Ms. Beggerow: Ms. Kelly, "Aye."

Ms. Beggerow: Mr. Clemens, "Aye."

Ms. Beggerow: Mr. Cotner, "Aye."

Ms. Beggerow: Mr. Long, "Aye."

Ms. Beggerow: Mr. Skinner, "Aye."

Council President Joseph: Six affirmative votes, no negative votes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long, At Large
SECONDER:	Leslie Kelly, Ward II
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

73-15

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT TO PURCHASE ROAD SALT AND DECLARING AN EMERGENCY. --- Long, Safety Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long, At Large
SECONDER:	Mel Clemens, Ward IV
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

74-15

Minutes Acceptance: Minutes of Sep 14, 2015 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 14, 2015

ORDINANCE AWARDING DEPOSITS OF PUBLIC FUNDS AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

75-15

ORDINANCE REQUESTING COUNCIL APPROPRIATE \$6,000.00 FROM THE UNAPPROPRIATED GENERAL FUND TO CIVIL SERVICE- 110.534.5339 MISCELLANEOUS CONTRACT SERVICES, AND DECLARING IT AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

76-15

ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Scott A. Barrett, Ward I
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

LEGISLATION FOR FIRST READING

ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6475 E. MAIN STREET; PROPOSED USE – PROFESSIONAL ACTIVITIES); APPLICANT, SAM UGBO

RESULT:	REFERRED TO COMMITTEE	Next: 9/21/2015 7:30 PM
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ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6366 E. MAIN STREET; PROPOSED USE – AUTO SALES); APPLICANT, JASON P. GOSS

Minutes Acceptance: Minutes of Sep 14, 2015 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 14, 2015

RESULT:	REFERRED TO COMMITTEE	Next: 9/21/2015 7:30 PM
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ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.111.5362 (EQUIPMENT MAINTENANCE) FOR DONATED MONIES RECEIVED. --- Cotner. Finance Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 9/21/2015 7:30 PM
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ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC., (“EMH&T”) FOR PROFESSIONAL CONSULTING AND STRUCTURAL ENGINEERING SERVICES. --- Cotner. Finance Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 9/21/2015 7:30 PM
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Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Sep 14, 2015 7:30 PM (Approval of Minutes)

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsubrg OH 43068****614-322-6852 phone****Memo**

DATE: September 28, 2015

TO: City Council

CC:

RE: CLERK OF COURT REPORT MONTH ENDING AUGUST 2015

I am submitting monies collected from the courts held on Aug.6, 13, 20 and 27. I am also submitting monies collected during the same period pursuant to City Ordinance Nos. 146-94 and 104-02.

Fines&Waivers/Bond Costs/Bond Forfeitures Order In (#110.4512) \$11,611.00

Court Costs & Misc. Costs Assessed (#110.4510) \$17,669.00

Sub-Total (To General Revenue Fund) \$29,280.00

Computerization Needs Fund (#211.4510) \$ 2,381.00

Enforcement & Education Fund (#293.4616) \$ 75.00

Sub-Total \$ 2,456.00

Total Amount Submitted \$31,736.00

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsubrg OH 43068****614-322-6852 phone**

City Auditors Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****phone****Memo**

DATE: September 28, 2015

TO: City Council

CC:

RE: August, 2015 Financial Reports



August, 2015 Budget by Classification

8.b.a

Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	249,001.00	116,410.71	241,185.64	.00	7,815.36	97	247,731.00
Municipal Tax	11,541,985.00	1,170,260.89	8,810,511.11	.00	2,731,473.89	76	10,645,200.00
Other Local Taxes	474,600.00	85,015.13	383,064.28	.00	91,535.72	81	538,770.00
State Levied Shared Taxes	632,750.00	54,844.27	566,224.73	.00	66,525.27	89	843,840.00
Licenses	45,050.00	1,425.00	32,318.50	.00	12,731.50	72	40,650.00
Permits	152,000.00	19,618.80	151,686.72	.00	313.28	100	215,710.00
Fees	34,000.00	1,370.00	12,665.00	.00	21,335.00	37	12,520.00
Miscellaneous Charges for Services	87,200.00	18,393.22	76,608.30	.00	10,591.70	88	83,920.00
Recreational Charges	132,400.00	12,576.99	106,770.80	.00	25,629.20	81	165,240.00
Fines and Forfeitures	593,950.00	35,028.81	279,698.03	.00	314,251.97	47	530,260.00
Investment Earnings	200,000.00	2,543.15	121,139.57	.00	78,860.43	61	144,750.00
Other Revenues	364,100.00	8,607.28	270,851.16	.00	93,248.84	74	699,280.00
Donations	9,000.00	51.00	1,591.00	.00	7,409.00	18	6,660.00
Reimbursements	23,000.00	.00	243,956.37	.00	(220,956.37)	1,061	177,040.00
Sale of Assets	.00	.00	15,700.00	.00	(15,700.00)	+++	4,070.00
Transfers/Advances	2,000.00	.00	6,368.22	.00	(4,368.22)	318	2,300.00
Department 000 - General Totals	\$14,541,036.00	\$1,526,145.25	\$11,320,339.43	\$0.00	\$3,220,696.57	78%	\$14,358,020.00
REVENUE TOTALS	\$14,541,036.00	\$1,526,145.25	\$11,320,339.43	\$0.00	\$3,220,696.57	78%	\$14,358,020.00
EXPENSE							
Department 111 - Police Division							
Personal Services	8,068,783.97	652,077.49	5,484,386.14	3,839.93	2,580,557.90	68	7,848,120.00
Supplies	308,302.58	12,134.49	115,081.60	63,179.78	130,041.20	58	240,930.00
Services	582,476.10	26,905.54	302,842.34	136,459.99	143,173.77	75	424,300.00
Capital Purchases	219,964.95	17,405.59	148,147.82	12,872.76	58,944.37	73	190,810.00
Department 111 - Police Division Totals	\$9,179,527.60	\$708,523.11	\$6,050,457.90	\$216,352.46	\$2,912,717.24	68%	\$8,704,180.00
Department 112 - D.A.R.E.							
Supplies	1,335.21	.00	.00	.00	1,335.21	0	1,120.00
Department 112 - D.A.R.E. Totals	\$1,335.21	\$0.00	\$0.00	\$0.00	\$1,335.21	0%	\$1,120.00
Department 290 - Mechanic							
Personal Services	121,664.00	7,902.68	80,808.17	90.25	40,765.58	66	118,640.00
Supplies	84,304.88	5,771.21	58,460.71	23,330.33	2,513.84	97	74,300.00
Services	39,463.83	1,658.86	13,358.05	13,436.78	12,669.00	68	24,750.00
Department 290 - Mechanic Totals	\$245,432.71	\$15,332.75	\$152,626.93	\$36,857.36	\$55,948.42	77%	\$217,700.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

8.b.a

Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	628,147.00	50,476.78	407,883.46	290.95	219,972.59	65	604,421.00
Supplies	167,816.87	7,064.66	78,188.29	28,845.32	60,783.26	64	145,221.00
Services	228,440.67	13,030.40	97,591.31	37,494.82	93,354.54	59	182,000.00
Transfers/Other	.00	2,623.00	8,589.00	.00	(8,589.00)	+++	
Capital Purchases	24,110.00	.00	23,932.33	.00	177.67	99	19,990.00
Department 340 - Parks and Recreation Totals	\$1,048,514.54	\$73,194.84	\$616,184.39	\$66,631.09	\$365,699.06	65%	\$951,651.00
Department 343 - Senior Center							
Personal Services	141,014.00	11,740.58	96,596.29	.15	44,417.56	69	137,241.00
Supplies	8,987.55	318.22	2,581.21	1,946.87	4,459.47	50	3,341.00
Services	185,168.83	2,157.66	162,085.72	14,527.49	8,555.62	95	12,911.00
Department 343 - Senior Center Totals	\$335,170.38	\$14,216.46	\$261,263.22	\$16,474.51	\$57,432.65	83%	\$153,501.00
Department 448 - Service Department							
Personal Services	497,718.00	37,825.29	331,915.09	80.90	165,722.01	67	480,091.00
Supplies	16,391.37	1,159.30	7,111.72	5,251.24	4,028.41	75	10,141.00
Services	591,977.95	30,627.36	301,073.20	152,476.45	138,428.30	77	444,371.00
Capital Purchases	.00	.00	.00	.00	.00	+++	9,951.00
Department 448 - Service Department Totals	\$1,106,087.32	\$69,611.95	\$640,100.01	\$157,808.59	\$308,178.72	72%	\$944,551.00
Department 449 - Engineer							
Supplies	.00	.00	.00	.00	.00	+++	251.00
Services	.00	.00	.00	.00	.00	+++	2,511.00
Department 449 - Engineer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,771.00
Department 479 - Building Department							
Personal Services	302,803.00	25,215.89	193,137.80	.75	109,664.45	64	279,211.00
Supplies	10,470.19	614.14	2,552.87	2,486.54	5,430.78	48	5,551.00
Services	57,429.76	759.35	18,935.55	40,104.67	(1,610.46)	103	23,151.00
Transfers/Other	.00	.00	26.75	.00	(26.75)	+++	
Department 479 - Building Department Totals	\$370,702.95	\$26,589.38	\$214,652.97	\$42,591.96	\$113,458.02	69%	\$307,921.00
Department 522 - Mayor							
Personal Services	160,330.00	11,949.84	108,477.12	12.68	51,840.20	68	165,201.00
Supplies	1,100.00	375.85	938.48	49.00	112.52	90	341.00
Services	33,756.84	1,861.56	21,727.88	11,627.54	401.42	99	28,171.00
Department 522 - Mayor Totals	\$195,186.84	\$14,187.25	\$131,143.48	\$11,689.22	\$52,354.14	73%	\$193,731.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

8.b.a

Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 534 - Civil Service Commission							
Personal Services	43,305.00	3,437.02	29,546.89	.00	13,758.11	68	44,291.00
Supplies	800.00	.00	239.52	98.79	461.69	42	1,714.00
Services	19,100.00	3,044.00	12,114.09	4,784.50	2,201.41	88	7,321.00
Department 534 - Civil Service Commission Totals	\$63,205.00	\$6,481.02	\$41,900.50	\$4,883.29	\$16,421.21	74%	\$53,331.00
Department 545 - City Auditor							
Personal Services	329,398.00	25,335.52	221,979.55	20.60	107,397.85	67	304,100.00
Supplies	6,000.00	66.05	3,549.16	986.33	1,464.51	76	3,890.00
Services	62,657.00	1,225.60	46,993.15	6,587.24	9,076.61	86	52,860.00
Department 545 - City Auditor Totals	\$398,055.00	\$26,627.17	\$272,521.86	\$7,594.17	\$117,938.97	70%	\$360,860.00
Department 554 - City Attorney							
Personal Services	450,938.00	31,720.59	297,258.51	4,290.45	149,389.04	67	419,270.00
Supplies	2,534.53	.00	1,636.08	488.45	410.00	84	2,540.00
Services	53,859.00	2,070.02	23,951.32	12,024.57	17,883.11	67	32,670.00
Department 554 - City Attorney Totals	\$507,331.53	\$33,790.61	\$322,845.91	\$16,803.47	\$167,682.15	67%	\$454,490.00
Department 571 - City Council							
Personal Services	192,583.00	16,930.53	126,232.54	7.02	66,343.44	66	165,400.00
Supplies	1,500.00	93.13	955.71	175.91	368.38	75	700.00
Services	45,270.40	1,281.49	19,307.00	11,392.60	14,570.80	68	6,220.00
Department 571 - City Council Totals	\$239,353.40	\$18,305.15	\$146,495.25	\$11,575.53	\$81,282.62	66%	\$172,330.00
Department 580 - Development Department							
Personal Services	209,394.00	14,733.81	119,617.71	17.17	89,759.12	57	169,520.00
Supplies	2,000.00	37.39	351.27	197.73	1,451.00	27	780.00
Services	38,031.35	363.95	13,358.47	10,648.43	14,024.45	63	192,080.00
Department 580 - Development Department Totals	\$249,425.35	\$15,135.15	\$133,327.45	\$10,863.33	\$105,234.57	58%	\$362,390.00
Department 582 - Human Resources Department							
Personal Services	51,961.00	5,710.69	32,620.55	7.60	19,332.85	63	32,150.00
Supplies	10,562.59	930.25	6,647.42	3,842.87	72.30	99	7,900.00
Services	22,995.15	414.69	11,246.37	6,563.93	5,184.85	77	14,100.00
Department 582 - Human Resources Department Totals	\$85,518.74	\$7,055.63	\$50,514.34	\$10,414.40	\$24,590.00	71%	\$54,160.00
Department 584 - Computer Department							
Personal Services	183,074.00	14,431.38	123,270.82	2,935.12	56,868.06	69	162,290.00
Supplies	7,414.45	322.54	322.54	5,349.47	1,742.44	76	1,020.00
Services	239,134.60	2,016.47	106,282.14	88,452.16	44,400.30	81	126,920.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 584 - Computer Department							
Capital Purchases	60,000.00	.00	.00	.00	60,000.00	0	1,791.00
Department 584 - Computer Department Totals	\$489,623.05	\$16,770.39	\$229,875.50	\$96,736.75	\$163,010.80	67%	\$292,041.00
Department 593 - Clerk of Courts							
Personal Services	193,699.00	14,848.85	128,699.25	15.45	64,984.30	66	173,041.00
Supplies	5,749.12	177.19	1,016.28	2,470.08	2,262.76	61	2,061.00
Services	90,777.05	5,471.11	37,591.75	31,310.53	21,874.77	76	71,521.00
Department 593 - Clerk of Courts Totals	\$290,225.17	\$20,497.15	\$167,307.28	\$33,796.06	\$89,121.83	69%	\$246,631.00
Department 595 - General and Administrative							
Personal Services	281,866.11	2,392.00	255,400.78	25,790.28	675.05	100	190,341.00
Supplies	3,000.00	.00	1,496.20	1,494.00	9.80	100	4,031.00
Services	453,454.92	20,779.71	274,810.26	96,534.84	82,109.82	82	407,741.00
Capital Purchases	10,667.53	1,518.62	5,126.29	5,532.64	8.60	100	8,011.00
Department 595 - General and Administrative Totals	\$748,988.56	\$24,690.33	\$536,833.53	\$129,351.76	\$82,803.27	89%	\$610,131.00
Department 810 - Public Health and Welfare							
Services	219,430.00	128,969.75	257,939.51	.00	(38,509.51)	118	219,421.00
Department 810 - Public Health and Welfare Totals	\$219,430.00	\$128,969.75	\$257,939.51	\$0.00	(\$38,509.51)	118%	\$219,421.00
EXPENSE TOTALS	\$15,773,113.35	\$1,219,978.09	\$10,225,990.03	\$870,423.95	\$4,676,699.37	70%	\$14,302,961.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	14,541,036.00	1,526,145.25	11,320,339.43	.00	3,220,696.57	78%	14,358,021.00
EXPENSE TOTALS	15,773,113.35	1,219,978.09	10,225,990.03	870,423.95	4,676,699.37	70%	14,302,961.00
Fund 110 - General Fund Net Gain (Loss)	(\$1,232,077.35)	\$306,167.16	\$1,094,349.40	(\$870,423.95)	\$1,456,002.80	(18%)	\$55,051.00
Fund Type Totals							
REVENUE TOTALS	14,541,036.00	1,526,145.25	11,320,339.43	.00	3,220,696.57	78%	14,358,021.00
EXPENSE TOTALS	15,773,113.35	1,219,978.09	10,225,990.03	870,423.95	4,676,699.37	70%	14,302,961.00
Fund Type Net Gain (Loss)	(\$1,232,077.35)	\$306,167.16	\$1,094,349.40	(\$870,423.95)	\$1,456,002.80	(18%)	\$55,051.00
Fund Category General Fund Totals							
REVENUE TOTALS	14,541,036.00	1,526,145.25	11,320,339.43	.00	3,220,696.57	78%	14,358,021.00
EXPENSE TOTALS	15,773,113.35	1,219,978.09	10,225,990.03	870,423.95	4,676,699.37	70%	14,302,961.00
Fund Category General Fund Net Gain (Loss)	(\$1,232,077.35)	\$306,167.16	\$1,094,349.40	(\$870,423.95)	\$1,456,002.80	(18%)	\$55,051.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	297,500.00	182,394.58	797,306.21	.00	(499,806.21)	268	463,241.11
Investment Earnings	2,500.00	76.53	373.84	.00	2,126.16	15	269.11
Department 000 - General Totals	\$300,000.00	\$182,471.11	\$797,680.05	\$0.00	(\$497,680.05)	266%	\$463,510.22
REVENUE TOTALS	\$300,000.00	\$182,471.11	\$797,680.05	\$0.00	(\$497,680.05)	266%	\$463,510.22
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	74,494.00	5,724.39	50,545.09	.15	23,948.76	68	73,811.11
Supplies	600.00	.00	86.67	513.33	.00	100	741.11
Services	22,000.00	269.17	5,236.73	218.58	16,544.69	25	51,641.11
Transfers/Other	951,000.00	174,462.36	623,144.32	.00	327,855.68	66	240,051.11
Department 564 - Income Tax Division Totals	\$1,048,094.00	\$180,455.92	\$679,012.81	\$732.06	\$368,349.13	65%	\$366,261.11
EXPENSE TOTALS	\$1,048,094.00	\$180,455.92	\$679,012.81	\$732.06	\$368,349.13	65%	\$366,261.11
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	300,000.00	182,471.11	797,680.05	.00	(497,680.05)	266%	463,510.22
EXPENSE TOTALS	1,048,094.00	180,455.92	679,012.81	732.06	368,349.13	65%	366,261.11
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$748,094.00)	\$2,015.19	\$118,667.24	(\$732.06)	\$866,029.18	(16%)	\$97,249.11

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,290,000.00	103,400.70	870,579.48	.00	419,420.52	67	1,311,480
Investment Earnings	10,000.00	.00	.00	.00	10,000.00	0	18,080
Other Revenues	.00	100.00	4,830.67	.00	(4,830.67)	+++	6,590
Reimbursements	20,000.00	1,531.95	14,713.40	.00	5,286.60	74	5,900
Department 000 - General Totals	\$1,320,000.00	\$105,032.65	\$890,123.55	\$0.00	\$429,876.45	67%	\$1,342,070
REVENUE TOTALS	\$1,320,000.00	\$105,032.65	\$890,123.55	\$0.00	\$429,876.45	67%	\$1,342,070
EXPENSE							
Department 000 - General							
Capital Purchases	755,960.09	.00	.00	755,959.72	.37	100	14,450
Department 000 - General Totals	\$755,960.09	\$0.00	\$0.00	\$755,959.72	\$0.37	100%	\$14,450
Department 268 - Street Department							
Personal Services	519,690.00	37,468.58	363,309.89	1.11	156,379.00	70	497,470
Supplies	278,096.28	4,899.18	118,986.12	99,100.37	60,009.79	78	314,570
Services	131,531.65	5,912.82	63,071.78	39,714.59	28,745.28	78	121,110
Capital Purchases	270,000.00	.00	120,156.00	144,374.88	5,469.12	98	116,230
Department 268 - Street Department Totals	\$1,199,317.93	\$48,280.58	\$665,523.79	\$283,190.95	\$250,603.19	79%	\$1,049,400
EXPENSE TOTALS	\$1,955,278.02	\$48,280.58	\$665,523.79	\$1,039,150.67	\$250,603.56	87%	\$1,063,850
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,320,000.00	105,032.65	890,123.55	.00	429,876.45	67%	1,342,070
EXPENSE TOTALS	1,955,278.02	48,280.58	665,523.79	1,039,150.67	250,603.56	87%	1,063,850
Fund 260 - Street Fund Net Gain (Loss)	(\$635,278.02)	\$56,752.07	\$224,599.76	(\$1,039,150.67)	(\$179,272.89)	128%	\$278,210

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	102,500.00	8,383.84	70,450.61	.00	32,049.39	69	106,331
Investment Earnings	2,500.00	.00	.00	.00	2,500.00	0	1,660
Department 000 - General Totals	\$105,000.00	\$8,383.84	\$70,450.61	\$0.00	\$34,549.39	67%	\$107,991
REVENUE TOTALS	\$105,000.00	\$8,383.84	\$70,450.61	\$0.00	\$34,549.39	67%	\$107,991
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	66,083.20	2,916.80	1,000.00	99	70,481
Services	24,440.74	5,364.74	10,856.50	5,327.64	8,256.60	66	18,731
Capital Purchases	70,000.00	.00	.00	69,588.88	411.12	99	3,671
Department 268 - Street Department Totals	\$164,440.74	\$5,364.74	\$76,939.70	\$77,833.32	\$9,667.72	94%	\$92,891
EXPENSE TOTALS	\$164,440.74	\$5,364.74	\$76,939.70	\$77,833.32	\$9,667.72	94%	\$92,891
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	105,000.00	8,383.84	70,450.61	.00	34,549.39	67%	107,991
EXPENSE TOTALS	164,440.74	5,364.74	76,939.70	77,833.32	9,667.72	94%	92,891
Fund 270 - State Highway Fund Net Gain (Loss)	(\$59,440.74)	\$3,019.10	(\$6,489.09)	(\$77,833.32)	(\$24,881.67)	142%	\$15,101
Fund Type Totals							
REVENUE TOTALS	1,725,000.00	295,887.60	1,758,254.21	.00	(33,254.21)	102%	1,913,581
EXPENSE TOTALS	3,167,812.76	234,101.24	1,421,476.30	1,117,716.05	628,620.41	80%	1,523,011
Fund Type Net Gain (Loss)	(\$1,442,812.76)	\$61,786.36	\$336,777.91	(\$1,117,716.05)	\$661,874.62	54%	\$390,561
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	1,725,000.00	295,887.60	1,758,254.21	.00	(33,254.21)	102%	1,913,581
EXPENSE TOTALS	3,167,812.76	234,101.24	1,421,476.30	1,117,716.05	628,620.41	80%	1,523,011
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,442,812.76)	\$61,786.36	\$336,777.91	(\$1,117,716.05)	\$661,874.62	54%	\$390,561

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	940,000.00	33,300.97	438,652.32	.00	501,347.68	47	766,831
Other Revenues	.00	.00	1,512.06	.00	(1,512.06)	+++	7,491
Reimbursements	.00	300.00	300.00	.00	(300.00)	+++	571
Department 000 - General Totals	\$940,000.00	\$33,600.97	\$440,464.38	\$0.00	\$499,535.62	47%	\$774,901
Department 735 - Water Division							
Utility Charges	6,120,000.00	254,862.95	3,195,255.93	.00	2,924,744.07	52	5,589,121
Other Revenues	40,000.00	8,592.13	34,020.16	.00	5,979.84	85	74,771
Reimbursements	.00	.00	.00	.00	.00	+++	361
Department 735 - Water Division Totals	\$6,160,000.00	\$263,455.08	\$3,229,276.09	\$0.00	\$2,930,723.91	52%	\$5,664,251
REVENUE TOTALS	\$7,100,000.00	\$297,056.05	\$3,669,740.47	\$0.00	\$3,430,259.53	52%	\$6,439,161
EXPENSE							
Department 000 - General							
Services	25,572.33	.00	25,572.33	.00	.00	100	18,081
Capital Purchases	1,022,309.78	28,276.65	277,197.40	760,946.09	(15,833.71)	102	335,751
Department 000 - General Totals	\$1,047,882.11	\$28,276.65	\$302,769.73	\$760,946.09	(\$15,833.71)	102%	\$353,831
Department 735 - Water Division							
Personal Services	353,814.00	25,422.15	239,073.26	285.66	114,455.08	68	363,681
Supplies	115,944.08	7,394.36	48,076.02	40,783.30	27,084.76	77	83,011
Services	5,332,469.95	6,715.01	3,274,794.54	39,114.68	2,018,560.73	62	4,698,311
Capital Purchases	97,349.91	6,337.00	48,856.56	28,993.66	19,499.69	80	54,891
Department 735 - Water Division Totals	\$5,899,577.94	\$45,868.52	\$3,610,800.38	\$109,177.30	\$2,179,600.26	63%	\$5,199,911
Department 991 - Debt Service							
Debt Service	316,397.00	.00	57,197.88	259,197.88	1.24	100	340,271
Department 991 - Debt Service Totals	\$316,397.00	\$0.00	\$57,197.88	\$259,197.88	\$1.24	100%	\$340,271
EXPENSE TOTALS	\$7,263,857.05	\$74,145.17	\$3,970,767.99	\$1,129,321.27	\$2,163,767.79	70%	\$5,894,021
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,100,000.00	297,056.05	3,669,740.47	.00	3,430,259.53	52%	6,439,161
EXPENSE TOTALS	7,263,857.05	74,145.17	3,970,767.99	1,129,321.27	2,163,767.79	70%	5,894,021
Fund 710 - Water Fund Net Gain (Loss)	(\$163,857.05)	\$222,910.88	(\$301,027.52)	(\$1,129,321.27)	(\$1,266,491.74)	873%	\$545,131

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	500,000.00	16,629.18	216,483.84	.00	283,516.16	43	370,661.16
Department 000 - General Totals	\$500,000.00	\$16,629.18	\$216,483.84	\$0.00	\$283,516.16	43%	\$370,661.16
Department 736 - Wastewater Division							
Utility Charges	6,625,000.00	250,232.38	3,170,494.23	.00	3,454,505.77	48	5,261,541.16
Other Revenues	.00	203.75	926.75	.00	(926.75)	+++	1,300.00
Department 736 - Wastewater Division Totals	\$6,625,000.00	\$250,436.13	\$3,171,420.98	\$0.00	\$3,453,579.02	48%	\$5,262,841.16
REVENUE TOTALS	\$7,125,000.00	\$267,065.31	\$3,387,904.82	\$0.00	\$3,737,095.18	48%	\$5,633,502.32
EXPENSE							
Department 000 - General							
Capital Purchases	669,735.12	4,671.61	262,710.10	395,179.17	11,845.85	98	53,651.16
Department 000 - General Totals	\$669,735.12	\$4,671.61	\$262,710.10	\$395,179.17	\$11,845.85	98%	\$53,651.16
Department 736 - Wastewater Division							
Personal Services	367,619.00	26,979.34	252,233.82	35.66	115,349.52	69	384,341.16
Supplies	22,615.00	534.78	8,831.84	10,127.43	3,655.73	84	17,381.16
Services	7,231,245.84	5,951.76	4,221,467.57	2,712,046.71	297,731.56	96	4,260,351.16
Capital Purchases	144,349.91	595.00	95,166.91	29,107.92	20,075.08	86	90,251.16
Department 736 - Wastewater Division Totals	\$7,765,829.75	\$34,060.88	\$4,577,700.14	\$2,751,317.72	\$436,811.89	94%	\$4,752,351.16
Department 991 - Debt Service							
Debt Service	102,387.00	.00	7,307.55	95,078.88	.57	100	190,331.16
Department 991 - Debt Service Totals	\$102,387.00	\$0.00	\$7,307.55	\$95,078.88	\$0.57	100%	\$190,331.16
EXPENSE TOTALS	\$8,537,951.87	\$38,732.49	\$4,847,717.79	\$3,241,575.77	\$448,658.31	95%	\$4,996,341.16
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	7,125,000.00	267,065.31	3,387,904.82	.00	3,737,095.18	48%	5,633,502.32
EXPENSE TOTALS	8,537,951.87	38,732.49	4,847,717.79	3,241,575.77	448,658.31	95%	4,996,341.16
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$1,412,951.87)	\$228,332.82	(\$1,459,812.97)	(\$3,241,575.77)	(\$3,288,436.87)	333%	\$637,161.16

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	675,000.00	27,234.73	403,196.24	.00	271,803.76	60	648,300.00
Department 737 - Storm Water Division Totals	\$675,000.00	\$27,234.73	\$403,196.24	\$0.00	\$271,803.76	60%	\$648,300.00
REVENUE TOTALS	\$675,000.00	\$27,234.73	\$403,196.24	\$0.00	\$271,803.76	60%	\$648,300.00
EXPENSE							
Department 000 - General							
Capital Purchases	183,927.50	.00	.00	183,927.14	.36	100	5,490.00
Department 000 - General Totals	\$183,927.50	\$0.00	\$0.00	\$183,927.14	\$0.36	100%	\$5,490.00
Department 737 - Storm Water Division							
Personal Services	264,131.00	18,744.51	178,006.70	5.51	86,118.79	67	255,320.00
Supplies	31,388.40	704.50	11,973.52	10,537.80	8,877.08	72	22,270.00
Services	116,094.53	3,376.14	36,439.97	14,703.61	64,950.95	44	101,870.00
Capital Purchases	182,000.00	.00	38,967.00	139,177.75	3,855.25	98	34,710.00
Department 737 - Storm Water Division Totals	\$593,613.93	\$22,825.15	\$265,387.19	\$164,424.67	\$163,802.07	72%	\$414,190.00
Department 991 - Debt Service							
Debt Service	98,781.00	.00	1,890.50	96,890.50	.00	100	99,440.00
Department 991 - Debt Service Totals	\$98,781.00	\$0.00	\$1,890.50	\$96,890.50	\$0.00	100%	\$99,440.00
EXPENSE TOTALS	\$876,322.43	\$22,825.15	\$267,277.69	\$445,242.31	\$163,802.43	81%	\$519,130.00
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	675,000.00	27,234.73	403,196.24	.00	271,803.76	60%	648,300.00
EXPENSE TOTALS	876,322.43	22,825.15	267,277.69	445,242.31	163,802.43	81%	519,130.00
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$201,322.43)	\$4,409.58	\$135,918.55	(\$445,242.31)	(\$108,001.33)	154%	\$129,160.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Budget by Classification

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Through 08/31/15
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,040,000.00	149,356.57	1,363,759.37	.00	676,240.63	67	2,120,871.00
Department 738 - Refuse Collection Totals	\$2,040,000.00	\$149,356.57	\$1,363,759.37	\$0.00	\$676,240.63	67%	\$2,120,871.00
REVENUE TOTALS	\$2,040,000.00	\$149,356.57	\$1,363,759.37	\$0.00	\$676,240.63	67%	\$2,120,871.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	1,500.00	.00	1,482.00	15.00	3.00	100	89.00
Services	2,489,465.32	154,816.30	1,097,415.12	781,251.81	610,798.39	75	2,015,360.00
Department 738 - Refuse Collection Totals	\$2,490,965.32	\$154,816.30	\$1,098,897.12	\$781,266.81	\$610,801.39	75%	\$2,016,260.00
EXPENSE TOTALS	\$2,490,965.32	\$154,816.30	\$1,098,897.12	\$781,266.81	\$610,801.39	75%	\$2,016,260.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,040,000.00	149,356.57	1,363,759.37	.00	676,240.63	67%	2,120,871.00
EXPENSE TOTALS	2,490,965.32	154,816.30	1,098,897.12	781,266.81	610,801.39	75%	2,016,260.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$450,965.32)	(\$5,459.73)	\$264,862.25	(\$781,266.81)	(\$65,439.24)	115%	\$104,611.00
Fund Type Totals							
REVENUE TOTALS	16,940,000.00	740,712.66	8,824,600.90	.00	8,115,399.10	52%	14,841,850.00
EXPENSE TOTALS	19,169,096.67	290,519.11	10,184,660.59	5,597,406.16	3,387,029.92	82%	13,425,760.00
Fund Type Net Gain (Loss)	(\$2,229,096.67)	\$450,193.55	(\$1,360,059.69)	(\$5,597,406.16)	(\$4,728,369.18)	312%	\$1,416,080.00
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	16,940,000.00	740,712.66	8,824,600.90	.00	8,115,399.10	52%	14,841,850.00
EXPENSE TOTALS	19,169,096.67	290,519.11	10,184,660.59	5,597,406.16	3,387,029.92	82%	13,425,760.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$2,229,096.67)	\$450,193.55	(\$1,360,059.69)	(\$5,597,406.16)	(\$4,728,369.18)	312%	\$1,416,080.00
Grand Totals							
REVENUE TOTALS	33,206,036.00	2,562,745.51	21,903,194.54	.00	11,302,841.46	66%	31,113,450.00
EXPENSE TOTALS	38,110,022.78	1,744,598.44	21,832,126.92	7,585,546.16	8,692,349.70	77%	29,251,740.00
Grand Total Net Gain (Loss)	(\$4,903,986.78)	\$818,147.07	\$71,067.62	(\$7,585,546.16)	(\$2,610,491.76)	153%	\$1,861,710.00

Attachment: August, 2015 Budget by classification (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	75,643.00	.00	75,643.00	.00	.00	31,737.48	43,905.52	42	74,101
5102	Wages-Staff	659,217.00	.00	659,217.00	48,554.55	.00	409,561.94	249,655.06	62	624,671
5104	Wages-Part time	112,533.00	.00	112,533.00	6,852.84	.00	75,167.19	37,365.81	67	117,041
5105	Overtime	260,000.00	.00	260,000.00	31,707.22	.00	166,728.89	93,271.11	64	275,001
5106	Longevity	59,300.00	.00	59,300.00	5,700.00	.00	26,400.00	32,900.00	45	54,541
5109	HSA Employer Funding	246,000.00	.00	246,000.00	416.54	3,583.46	241,499.87	916.67	100	235,411
5111	Wages Chief	102,518.00	.00	102,518.00	7,886.00	.00	66,969.19	35,548.81	65	100,421
5113	Wages Enforcement	4,438,082.00	.00	4,438,082.00	333,894.94	.00	2,902,488.38	1,535,593.62	65	4,243,741
5151	PERS Contribution	119,300.00	.00	119,300.00	11,716.28	.00	76,103.55	43,196.45	64	114,571
5152	PFDPF Contribution	860,682.00	.00	860,682.00	115,186.97	.00	655,952.69	204,729.31	76	793,541
5155	PERS Pickup	42,990.00	.00	42,990.00	4,450.90	.00	27,896.36	15,093.64	65	41,941
5156	PFDPF Pick Up	46,788.00	.00	46,788.00	3,555.19	.00	56,343.51	(9,555.51)	120	142,561
5161	Group Insurance	963,506.00	6.97	963,512.97	76,095.61	256.47	695,396.86	267,859.64	72	951,431
5166	Medicare	82,218.00	.00	82,218.00	6,060.45	.00	52,140.23	30,077.77	63	79,081
<i>Personal Services Totals</i>		\$8,068,777.00	\$6.97	\$8,068,783.97	\$652,077.49	\$3,839.93	\$5,484,386.14	\$2,580,557.90	68%	\$7,848,121
<i>Supplies</i>										
5201	Office Supplies	8,500.00	.00	8,500.00	893.36	1,711.83	3,552.34	3,235.83	62	11,051
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	.00	852.78	939.22	1,458.00	55	2,651
5203	Computer Supplies	22,360.00	555.91	22,915.91	215.83	1,469.60	2,754.42	18,691.89	18	23,751
5205	Small Tools/Minor Equipment	4,750.00	75.00	4,825.00	.00	1,402.82	1,581.51	1,840.67	62	2,681
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	7,001
5207	Law Enforcement Supplies	58,600.00	2,339.50	60,939.50	1,160.36	8,411.72	22,409.21	30,118.57	51	30,961
5213	Repair and Maintenance Supplies	12,095.00	38.38	12,133.38	399.00	.00	2,545.28	9,588.10	21	4,571
5241	Uniforms-Purchased	57,555.00	3,759.50	61,314.50	2,235.10	14,345.82	16,860.54	30,108.14	51	34,681
5251	MV Gas and Oil	120,000.00	4,424.29	124,424.29	7,230.84	34,985.21	54,439.08	35,000.00	72	123,551
<i>Supplies Totals</i>		\$297,110.00	\$11,192.58	\$308,302.58	\$12,134.49	\$63,179.78	\$115,081.60	\$130,041.20	58%	\$240,931
<i>Services</i>										
5311	Utilities	122,300.00	6,964.99	129,264.99	7,856.99	42,216.74	73,598.83	13,449.42	90	108,741
5321	Professional Training	34,735.00	.00	34,735.00	284.83	9,856.60	12,782.93	12,095.47	65	16,631
5323	Publications	2,850.00	.00	2,850.00	.00	1,000.00	159.00	1,691.00	41	411
5324	Professional Association Dues	2,398.00	.00	2,398.00	.00	276.00	724.00	1,398.00	42	781
5325	Educational Assistance	10,000.00	2,500.00	12,500.00	1,380.84	4,400.00	5,701.54	2,398.46	81	9,491
5339	Misc Contract Services	35,270.00	188.15	35,458.15	1,191.85	5,855.60	13,754.49	15,848.06	55	16,381
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5361	Building Repair/Maintenance	43,050.00	32,186.00	75,236.00	470.98	14,955.96	48,120.51	12,159.53	84	27,541
5362	Equipment Maintenance	47,987.00	587.50	48,574.50	78.86	14,985.76	23,785.96	9,802.78	80	35,561
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	.00	1,664.33	4,209.05	5,126.62	53	2,681

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	1,200.00	.00	.00	100	
5375	Prisoner Care	130,000.00	7,095.44	137,095.44	9,203.20	17,655.85	74,439.59	45,000.00	67	137,530
5391	Postage	4,000.00	.00	4,000.00	214.26	573.66	1,943.88	1,482.46	63	3,650
5392	Fingerprinting Services	35,000.00	2,006.00	37,006.00	3,994.00	4,496.00	27,310.00	5,200.00	86	36,890
5393	L.E.A.D.S Terminal	10,000.00	.00	10,000.00	600.00	3,429.00	5,535.00	1,036.00	90	8,960
5395	Printing/Advertising	11,000.00	52.95	11,052.95	.00	4,458.34	806.01	5,788.60	48	3,920
5396	Uniform Cleaning/Repairs	17,000.00	105.07	17,105.07	1,612.40	8,432.69	8,872.38	(200.00)	101	13,470
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	17.33	1,003.46	1,099.17	897.37	70	1,610
	Services Totals	\$530,790.00	\$51,686.10	\$582,476.10	\$26,905.54	\$136,459.99	\$302,842.34	\$143,173.77	75%	\$424,300
	Capital Purchases									
5631	Furniture and Fixtures	2,000.00	.00	2,000.00	.00	2,000.00	247.10	(247.10)	112	2,610
5632	Motor Vehicles	114,000.00	34,000.00	148,000.00	15,700.00	2,955.00	126,082.00	18,963.00	87	133,200
5633	Machinery and Equipment	8,950.00	1,062.48	10,012.48	.00	.00	2,262.48	7,750.00	23	20,550
5634	Unmarked Vehicles	.00	22,652.47	22,652.47	.00	.00	.00	22,652.47	0	
5639	Other Equipment	37,300.00	.00	37,300.00	1,705.59	7,917.76	19,556.24	9,826.00	74	34,430
	Capital Purchases Totals	\$162,250.00	\$57,714.95	\$219,964.95	\$17,405.59	\$12,872.76	\$148,147.82	\$58,944.37	73%	\$190,810
	EXPENSE TOTALS	\$9,058,927.00	\$120,600.60	\$9,179,527.60	\$708,523.11	\$216,352.46	\$6,050,457.90	\$2,912,717.24	68%	\$8,704,180
Department 111 - Police Division Totals		\$9,058,927.00	\$120,600.60	\$9,179,527.60	\$708,523.11	\$216,352.46	\$6,050,457.90	\$2,912,717.24	68%	\$8,704,180

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 112 - D.A.R.E.										
	EXPENSE									
	Supplies									
5259	Operating Materials and Supplies	.00	1,335.21	1,335.21	.00	.00	.00	1,335.21	0	1,120
	Supplies Totals	\$0.00	\$1,335.21	\$1,335.21	\$0.00	\$0.00	\$0.00	\$1,335.21	0%	\$1,120
	EXPENSE TOTALS	\$0.00	\$1,335.21	\$1,335.21	\$0.00	\$0.00	\$0.00	\$1,335.21	0%	\$1,120
	Department 112 - D.A.R.E. Totals	\$0.00	\$1,335.21	\$1,335.21	\$0.00	\$0.00	\$0.00	\$1,335.21	0%	\$1,120

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	79,721.00	.00	79,721.00	4,201.40	.00	48,861.27	30,859.73	61	73,38:
5105	Overtime	400.00	.00	400.00	16.64	.00	49.92	350.08	12	11:
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	9,33:
5151	PERS Contribution	11,217.00	.00	11,217.00	933.18	.00	7,658.20	3,558.80	68	10,98:
5161	Group Insurance	23,164.00	.00	23,164.00	2,693.79	90.25	17,556.08	5,517.67	76	23,74:
5166	Medicare	1,162.00	.00	1,162.00	57.67	.00	682.70	479.30	59	1,08:
	Personal Services Totals	\$121,664.00	\$0.00	\$121,664.00	\$7,902.68	\$90.25	\$80,808.17	\$40,765.58	66%	\$118,64:
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	4:
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	73:
5213	Repair and Maintenance Supplies	75,000.00	1,004.88	76,004.88	5,674.84	18,762.54	54,128.50	3,113.84	96	69,81:
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	96.37	2,467.79	4,332.21	(1,800.00)	136	3,71:
	Supplies Totals	\$83,300.00	\$1,004.88	\$84,304.88	\$5,771.21	\$23,330.33	\$58,460.71	\$2,513.84	97%	\$74,30:
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	125.00	875.00	12	17:
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,370.00	630.00	1,000.00	67	2,16:
5363	MV Repair/Maintenance-External	30,000.00	2,728.85	32,728.85	1,498.37	11,185.08	11,733.77	9,810.00	70	21,56:
5397	Uniform Rental	1,200.00	34.98	1,234.98	29.84	300.90	234.08	700.00	43	38:
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	130.65	580.80	635.20	284.00	81	46:
	Services Totals	\$36,700.00	\$2,763.83	\$39,463.83	\$1,658.86	\$13,436.78	\$13,358.05	\$12,669.00	68%	\$24,75:
	EXPENSE TOTALS	\$241,664.00	\$3,768.71	\$245,432.71	\$15,332.75	\$36,857.36	\$152,626.93	\$55,948.42	77%	\$217,70:
Department 290 - Mechanic Totals		\$241,664.00	\$3,768.71	\$245,432.71	\$15,332.75	\$36,857.36	\$152,626.93	\$55,948.42	77%	\$217,70:

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	66,872.00	.00	66,872.00	5,615.40	.00	47,077.81	19,794.19	70	71,931
5102	Wages-Staff	210,226.00	.00	210,226.00	15,235.36	.00	128,477.47	81,748.53	61	205,241
5104	Wages-Part time	40,862.00	.00	40,862.00	3,196.11	.00	26,866.65	13,995.35	66	39,721
5105	Overtime	15,700.00	.00	15,700.00	705.71	.00	5,319.40	10,380.60	34	7,391
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	27,000.00	3,000.00	90	22,331
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	9,821.89	.00	54,329.67	35,670.33	60	106,741
5151	PERS Contribution	59,375.00	.00	59,375.00	7,453.85	.00	38,204.75	21,170.25	64	58,841
5161	Group Insurance	108,512.00	.00	108,512.00	7,963.28	290.95	76,944.41	31,276.64	71	85,611
5166	Medicare	6,150.00	.00	6,150.00	485.18	.00	3,663.30	2,486.70	60	6,121
Personal Services Totals		\$628,147.00	\$0.00	\$628,147.00	\$50,476.78	\$290.95	\$407,883.46	\$219,972.59	65%	\$604,421
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	73.55	415.46	334.54	1,250.00	38	811
5203	Computer Supplies	550.00	.00	550.00	.00	300.00	7.40	242.60	56	161
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	869.95	630.05	58	3,021
5209	Chemicals	23,550.00	.00	23,550.00	.00	267.20	12,729.48	10,553.32	55	21,531
5213	Repair and Maintenance Supplies	42,000.00	139.99	42,139.99	1,721.38	8,150.61	24,913.64	9,075.74	78	36,711
5215	Recreational Supplies	53,000.00	2,076.88	55,076.88	952.02	13,225.72	30,933.28	10,917.88	80	47,211
5251	MV Gas and Oil	20,000.00	.00	20,000.00	4,317.71	4,783.73	7,708.00	7,508.27	62	20,391
5252	Aggregates	17,000.00	.00	17,000.00	.00	1,550.00	.00	15,450.00	9	9,121
5259	Operating Materials and Supplies	6,000.00	.00	6,000.00	.00	152.60	692.00	5,155.40	14	6,221
Supplies Totals		\$165,600.00	\$2,216.87	\$167,816.87	\$7,064.66	\$28,845.32	\$78,188.29	\$60,783.26	64%	\$145,221
Services										
5303	Community Events	19,235.00	.00	19,235.00	1,857.14	2,457.09	8,734.33	8,043.58	58	6,691
5311	Utilities	21,300.00	1,605.78	22,905.78	2,503.40	6,682.26	15,705.44	518.08	98	23,821
5321	Professional Training	1,212.00	40.00	1,252.00	.00	.00	135.00	1,117.00	11	821
5322	Conference/Reimb	2,150.00	127.38	2,277.38	.00	127.00	1,375.58	774.80	66	1,951
5324	Professional Association Dues	1,500.00	110.00	1,610.00	.00	235.00	720.00	655.00	59	771
5338	Personal Service Contracts	55,000.00	.00	55,000.00	2,944.00	9,130.50	29,212.00	16,657.50	70	44,681
5339	Misc Contract Services	60,000.00	5,963.30	65,963.30	5,570.50	4,571.50	20,339.82	41,051.98	38	59,131
5361	Building Repair/Maintenance	15,000.00	2,473.33	17,473.33	.00	2,476.16	4,046.45	10,950.72	37	20,801
5362	Equipment Maintenance	2,200.00	.00	2,200.00	.00	1,555.45	2,537.10	(1,892.55)	186	3,091
5391	Postage	2,000.00	.00	2,000.00	38.32	.00	330.11	1,669.89	17	761
5395	Printing/Advertising	23,386.00	.00	23,386.00	.00	5,483.95	7,461.51	10,440.54	55	15,071
5397	Uniform Rental	2,518.00	69.88	2,587.88	117.04	580.36	1,439.52	568.00	78	2,341
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	.00	4,195.55	5,554.45	2,800.00	78	2,021
Services Totals		\$218,051.00	\$10,389.67	\$228,440.67	\$13,030.40	\$37,494.82	\$97,591.31	\$93,354.54	59%	\$182,001

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	2,623.00	.00	8,589.00	(8,589.00)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$2,623.00	\$0.00	\$8,589.00	(\$8,589.00)	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	10,000.00	.00	10,000.00	.00	.00	9,917.33	82.67	99	
5633	Machinery and Equipment	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	14,991.00
5639	Other Equipment	12,110.00	.00	12,110.00	.00	.00	12,015.00	95.00	99	4,991.00
	Capital Purchases Totals	\$24,110.00	\$0.00	\$24,110.00	\$0.00	\$0.00	\$23,932.33	\$177.67	99%	\$19,991.00
	EXPENSE TOTALS	\$1,035,908.00	\$12,606.54	\$1,048,514.54	\$73,194.84	\$66,631.09	\$616,184.39	\$365,699.06	65%	\$951,651.00
Department 340 - Parks and Recreation Totals		\$1,035,908.00	\$12,606.54	\$1,048,514.54	\$73,194.84	\$66,631.09	\$616,184.39	\$365,699.06	65%	\$951,651.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	53,969.00	.00	53,969.00	4,151.42	.00	35,255.18	18,713.82	65	52,871.00
5104	Wages-Part time	37,685.00	.00	37,685.00	3,082.66	.00	27,308.52	10,376.48	72	39,921.00
5105	Overtime	3,000.00	.00	3,000.00	373.16	.00	1,491.23	1,508.77	50	2,301.00
5106	Longevity	467.00	.00	467.00	.00	.00	.00	467.00	0	451.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	876.75	.00	5,066.25	5,853.75	46	6,281.00
5151	PERS Contribution	13,317.00	.00	13,317.00	1,781.77	.00	10,315.73	3,001.27	77	13,751.00
5161	Group Insurance	16,118.00	.00	16,118.00	1,354.11	.15	12,176.67	3,941.18	76	16,251.00
5166	Medicare	1,538.00	.00	1,538.00	120.71	.00	982.71	555.29	64	1,401.00
	Personal Services Totals	\$141,014.00	\$0.00	\$141,014.00	\$11,740.58	\$0.15	\$96,596.29	\$44,417.56	69%	\$137,241.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	19.86	353.60	366.40	80.00	90	1,241.00
5203	Computer Supplies	500.00	.00	500.00	298.36	(241.68)	653.83	87.85	82	521.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	955.73	194.27	850.00	58	521.00
5215	Recreational Supplies	4,500.00	1,187.55	5,687.55	.00	879.22	1,366.71	3,441.62	39	1,041.00
	Supplies Totals	\$7,800.00	\$1,187.55	\$8,987.55	\$318.22	\$1,946.87	\$2,581.21	\$4,459.47	50%	\$3,341.00
	Services									
5311	Utilities	12,500.00	891.89	13,391.89	931.24	5,863.09	6,977.75	551.05	96	9,881.00
5321	Professional Training	150.00	.00	150.00	.00	.00	.00	150.00	0	
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	120.00	.00	120.00	.00	.00	100.00	20.00	83	101.00
5339	Misc Contract Services	10,500.00	.00	10,500.00	.00	550.00	7,885.00	2,065.00	80	1,641.00
5361	Building Repair/Maintenance	2,500.00	153,906.94	156,406.94	1,226.42	7,614.40	146,622.97	2,169.57	99	281.00
5391	Postage	1,500.00	.00	1,500.00	.00	500.00	500.00	500.00	67	1,001.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	\$30,370.00	\$154,798.83	\$185,168.83	\$2,157.66	\$14,527.49	\$162,085.72	\$8,555.62	95%	\$12,911.00
	EXPENSE TOTALS	\$179,184.00	\$155,986.38	\$335,170.38	\$14,216.46	\$16,474.51	\$261,263.22	\$57,432.65	83%	\$153,501.00
Department 343 - Senior Center Totals		\$179,184.00	\$155,986.38	\$335,170.38	\$14,216.46	\$16,474.51	\$261,263.22	\$57,432.65	83%	\$153,501.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	75,643.00	.00	75,643.00	5,818.79	.00	49,413.98	26,229.02	65	74,100.00
5102	Wages-Staff	244,040.00	.00	244,040.00	18,656.26	.00	159,246.66	84,793.34	65	234,390.00
5105	Overtime	3,000.00	.00	3,000.00	811.34	.00	4,535.76	(1,535.76)	151	5,500.00
5106	Longevity	2,146.00	.00	2,146.00	.00	.00	.00	2,146.00	0	2,100.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	21,500.00	2,500.00	90	22,160.00
5151	PERS Contribution	45,476.00	.00	45,476.00	5,261.43	.00	31,383.30	14,092.70	69	44,040.00
5161	Group Insurance	98,703.00	.00	98,703.00	6,920.61	80.90	62,832.36	35,789.74	64	93,380.00
5166	Medicare	4,710.00	.00	4,710.00	356.86	.00	3,003.03	1,706.97	64	4,390.00
<i>Personal Services Totals</i>		\$497,718.00	\$0.00	\$497,718.00	\$37,825.29	\$80.90	\$331,915.09	\$165,722.01	67%	\$480,090.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	.00	1,500.00	108.75	270.81	914.99	314.20	79	1,200.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5213	Repair and Maintenance Supplies	12,000.00	355.93	12,355.93	1,011.83	4,550.40	5,591.32	2,214.21	82	8,510.00
5251	MV Gas and Oil	1,500.00	35.44	1,535.44	38.72	430.03	605.41	500.00	67	420.00
<i>Supplies Totals</i>		\$16,000.00	\$391.37	\$16,391.37	\$1,159.30	\$5,251.24	\$7,111.72	\$4,028.41	75%	\$10,140.00
<i>Services</i>										
5301	Boards/Commissions	2,000.00	.00	2,000.00	.00	1,713.12	286.88	.00	100	1,550.00
5302	Street Lighting	255,000.00	12,269.32	267,269.32	17,178.25	75,951.24	146,318.08	45,000.00	83	248,450.00
5303	Community Events	27,000.00	.00	27,000.00	.00	.00	26,250.00	750.00	97	26,250.00
5311	Utilities	.00	.00	.00	.00	.00	(115.40)	115.40	+++	.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	300.00	(50.00)	120	250.00
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,000.00
5331	Engineering/Architecture	75,000.00	2,550.00	77,550.00	2,122.05	30,316.54	9,925.72	37,307.74	52	17,630.00
5339	Misc Contract Services	35,000.00	771.44	35,771.44	1,286.16	14,816.37	22,620.35	(1,665.28)	105	33,610.00
5362	Equipment Maintenance	4,000.00	89.51	4,089.51	106.50	1,121.44	2,907.10	60.97	99	3,230.00
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
5367	Streetscape Maintenance	90,000.00	4,900.00	94,900.00	7,943.75	23,386.25	38,743.75	32,770.00	65	66,310.00
5374	Emergency Management Services	32,700.00	.00	32,700.00	.00	.00	37,239.00	(4,539.00)	114	30,340.00
5391	Postage	1,000.00	.00	1,000.00	30.65	.00	149.42	850.58	15	290.00
5395	Printing/Advertising	.00	.00	.00	.00	.00	183.20	(183.20)	+++	.00
5397	Uniform Rental	2,000.00	47.68	2,047.68	.00	383.99	1,052.60	611.09	70	1,600.00
5398	Tree/Grass Service	30,000.00	.00	30,000.00	1,960.00	4,787.50	15,212.50	10,000.00	67	15,050.00
5399	Other Miscellaneous Services	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	11,500.00
<i>Services Totals</i>		\$571,350.00	\$20,627.95	\$591,977.95	\$30,627.36	\$152,476.45	\$301,073.20	\$138,428.30	77%	\$444,370.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department										
	EXPENSE									
	<i>Capital Purchases</i>									
5601	Land	.00	.00	.00	.00	.00	.00	.00	+++	9,950
	<i>Capital Purchases Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,950
	EXPENSE TOTALS	\$1,085,068.00	\$21,019.32	\$1,106,087.32	\$69,611.95	\$157,808.59	\$640,100.01	\$308,178.72	72%	\$944,550
	Department 448 - Service Department Totals	\$1,085,068.00	\$21,019.32	\$1,106,087.32	\$69,611.95	\$157,808.59	\$640,100.01	\$308,178.72	72%	\$944,550

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,478.00	.00	62,478.00	4,806.00	.00	40,813.37	21,664.63	65	61,201
5102	Wages-Staff	86,576.00	.00	86,576.00	11,447.20	.00	62,556.93	24,019.07	72	85,971
5104	Wages-Part time	44,444.00	.00	44,444.00	.00	.00	14,960.45	29,483.55	34	36,891
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	17,333.33	(1,333.33)	108	14,500
5151	PERS Contribution	27,153.00	.00	27,153.00	3,538.23	.00	17,242.73	9,910.27	64	25,691
5161	Group Insurance	62,890.00	.00	62,890.00	5,197.49	.75	38,591.48	24,297.77	61	51,931
5166	Medicare	2,812.00	.00	2,812.00	226.97	.00	1,639.51	1,172.49	58	2,551
	Personal Services Totals	\$302,803.00	\$0.00	\$302,803.00	\$25,215.89	\$0.75	\$193,137.80	\$109,664.45	64%	\$279,211
	Supplies									
5201	Office Supplies	1,200.00	.00	1,200.00	266.97	536.26	603.72	60.02	95	961
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	314
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	115.00	516.46	1,368.54	32	1,291
5251	MV Gas and Oil	5,000.00	1,270.19	6,270.19	347.17	1,835.28	1,432.69	3,002.22	52	2,981
	Supplies Totals	\$9,200.00	\$1,270.19	\$10,470.19	\$614.14	\$2,486.54	\$2,552.87	\$5,430.78	48%	\$5,551
	Services									
5311	Utilities	2,000.00	.00	2,000.00	99.04	206.53	793.47	1,000.00	50	1,181
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	61
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	345.00	1,155.00	23	291
5323	Publications	500.00	250.00	750.00	.00	56.00	291.00	403.00	46	
5324	Professional Association Dues	800.00	.00	800.00	.00	.00	365.00	435.00	46	401
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	19,998.00	.00	(18,498.00)	1333	
5339	Misc Contract Services	8,000.00	1,885.00	9,885.00	.00	3,500.00	1,885.00	4,500.00	54	431
5362	Equipment Maintenance	2,300.00	387.96	2,687.96	534.85	1,065.22	1,257.69	365.05	86	1,861
5376	County Health Services	25,000.00	7,290.00	32,290.00	.00	14,733.00	12,555.00	5,002.00	85	16,831
5391	Postage	1,000.00	.00	1,000.00	51.18	.00	423.51	576.49	42	661
5395	Printing/Advertising	1,500.00	.00	1,500.00	47.00	285.20	763.80	451.00	70	941
5397	Uniform Rental	1,000.00	16.80	1,016.80	27.28	260.72	256.08	500.00	51	441
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	\$47,600.00	\$9,829.76	\$57,429.76	\$759.35	\$40,104.67	\$18,935.55	(\$1,610.46)	103%	\$23,151
	Transfers/Other									
5513	Refunds-Permit	.00	.00	.00	.00	.00	26.75	(26.75)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.75	(\$26.75)	+++	\$1
	EXPENSE TOTALS	\$359,603.00	\$11,099.95	\$370,702.95	\$26,589.38	\$42,591.96	\$214,652.97	\$113,458.02	69%	\$307,921
	Department 479 - Building Department Totals	\$359,603.00	\$11,099.95	\$370,702.95	\$26,589.38	\$42,591.96	\$214,652.97	\$113,458.02	69%	\$307,921

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	63,947.54	33,855.46	65	97,803.00
5102	Wages-Staff	24,426.00	(4,278.00)	20,148.00	1,038.02	.00	12,748.52	7,399.48	63	23,926.00
5109	HSA Employer Funding	5,000.00	.00	5,000.00	.00	.00	5,000.00	.00	100	5,000.00
5151	PERS Contribution	17,112.00	(992.00)	16,120.00	1,779.81	.00	11,444.98	4,675.02	71	17,032.00
5161	Group Insurance	19,551.00	.00	19,551.00	1,486.99	12.68	14,245.35	5,292.97	73	19,701.00
5166	Medicare	1,772.00	(64.00)	1,708.00	121.78	.00	1,090.73	617.27	64	1,731.00
<i>Personal Services Totals</i>		\$165,664.00	(\$5,334.00)	\$160,330.00	\$11,949.84	\$12.68	\$108,477.12	\$51,840.20	68%	\$165,203.00
<i>Supplies</i>										
5201	Office Supplies	600.00	.00	600.00	375.85	49.00	938.48	(387.48)	165	11,100.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	23,926.00
<i>Supplies Totals</i>		\$1,100.00	\$0.00	\$1,100.00	\$375.85	\$49.00	\$938.48	\$112.52	90%	\$34,026.00
<i>Services</i>										
5311	Utilities	850.00	13.34	863.34	65.74	337.20	526.14	.00	100	78,000.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	26,090.00
5324	Professional Association Dues	900.00	.00	900.00	80.00	.00	465.00	435.00	52	84,000.00
5332	Legal Services	28,000.00	543.50	28,543.50	1,710.00	11,290.34	20,343.61	(3,090.45)	111	26,090.00
5339	Misc Contract Services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	11,100.00
5391	Postage	250.00	.00	250.00	5.82	.00	77.17	172.83	31	34,026.00
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	.00	315.96	284.04	53	28,170.00
<i>Services Totals</i>		\$33,200.00	\$556.84	\$33,756.84	\$1,861.56	\$11,627.54	\$21,727.88	\$401.42	99%	\$28,170.00
EXPENSE TOTALS		\$199,964.00	(\$4,777.16)	\$195,186.84	\$14,187.25	\$11,689.22	\$131,143.48	\$52,354.14	73%	\$193,733.00
Department 522 - Mayor Totals		\$199,964.00	(\$4,777.16)	\$195,186.84	\$14,187.25	\$11,689.22	\$131,143.48	\$52,354.14	73%	\$193,733.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	37,510.00	.00	37,510.00	2,800.40	.00	25,403.95	12,106.05	68	38,381
5151	PERS Contribution	5,251.00	.00	5,251.00	596.01	.00	3,774.58	1,476.42	72	5,351
5166	Medicare	544.00	.00	544.00	40.61	.00	368.36	175.64	68	551
	Personal Services Totals	\$43,305.00	\$0.00	\$43,305.00	\$3,437.02	\$0.00	\$29,546.89	\$13,758.11	68%	\$44,291
	Supplies									
5201	Office Supplies	400.00	.00	400.00	.00	98.79	239.52	61.69	85	521
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	1,191
	Supplies Totals	\$800.00	\$0.00	\$800.00	\$0.00	\$98.79	\$239.52	\$461.69	42%	\$1,711
	Services									
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	201
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	.00	300.00	0	
5332	Legal Services	500.00	100.00	600.00	.00	255.00	95.00	250.00	58	
5336	Medical Services/Physical Exams	5,000.00	.00	5,000.00	2,024.00	1,187.00	6,013.00	(2,200.00)	144	721
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,902.50	2,852.07	245.43	95	2,481
5391	Postage	200.00	.00	200.00	.00	.00	94.02	105.98	47	121
5395	Printing/Advertising	7,000.00	500.00	7,500.00	1,020.00	1,440.00	3,060.00	3,000.00	60	3,781
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	\$18,500.00	\$600.00	\$19,100.00	\$3,044.00	\$4,784.50	\$12,114.09	\$2,201.41	88%	\$7,321
	EXPENSE TOTALS	\$62,605.00	\$600.00	\$63,205.00	\$6,481.02	\$4,883.29	\$41,900.50	\$16,421.21	74%	\$53,331
Department 534 - Civil Service Commission Totals		\$62,605.00	\$600.00	\$63,205.00	\$6,481.02	\$4,883.29	\$41,900.50	\$16,421.21	74%	\$53,331

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	78,381.00	.00	78,381.00	6,029.28	.00	51,248.88	27,132.12	65	76,841.00
5102	Wages-Staff	119,829.00	.00	119,829.00	9,025.37	.00	77,894.84	41,934.16	65	117,450.00
5104	Wages-Part time	30,189.00	.00	30,189.00	2,235.12	.00	19,232.05	10,956.95	64	31,280.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	65.55	1,934.45	3	1,350.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,020.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	7,500.00
5151	PERS Contribution	32,403.00	.00	32,403.00	3,619.36	.00	21,782.58	10,620.42	67	31,110.00
5161	Group Insurance	50,190.00	.00	50,190.00	4,182.45	20.60	37,660.61	12,508.79	75	34,270.00
5166	Medicare	3,356.00	.00	3,356.00	243.94	.00	2,095.04	1,260.96	62	3,250.00
	Personal Services Totals	\$329,398.00	\$0.00	\$329,398.00	\$25,335.52	\$20.60	\$221,979.55	\$107,397.85	67%	\$304,100.00
	Supplies									
5201	Office Supplies	5,000.00	.00	5,000.00	66.05	549.02	3,136.47	1,314.51	74	2,460.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	437.31	412.69	150.00	85	1,430.00
	Supplies Totals	\$6,000.00	\$0.00	\$6,000.00	\$66.05	\$986.33	\$3,549.16	\$1,464.51	76%	\$3,890.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	140.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	513.94	1,624.04	1,438.26	(62.30)	102	2,200.00
5323	Publications	.00	207.00	207.00	.00	.00	207.00	.00	100	.00
5324	Professional Association Dues	800.00	.00	800.00	.00	150.00	737.00	(87.00)	111	830.00
5333	Outside Professional Services	36,000.00	.00	36,000.00	.00	.00	34,688.00	1,312.00	96	33,620.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	4,527.00	765.00	(292.00)	106	2,750.00
5362	Equipment Maintenance	750.00	.00	750.00	47.70	286.20	381.60	82.20	89	1,060.00
5391	Postage	1,800.00	.00	1,800.00	115.92	.00	1,101.91	698.09	61	1,560.00
5395	Printing/Advertising	600.00	.00	600.00	.00	.00	1,225.28	(625.28)	204	520.00
5399	Other Miscellaneous Services	14,000.00	.00	14,000.00	548.04	.00	6,449.10	7,550.90	46	10,140.00
	Services Totals	\$62,450.00	\$207.00	\$62,657.00	\$1,225.60	\$6,587.24	\$46,993.15	\$9,076.61	86%	\$52,860.00
	EXPENSE TOTALS	\$397,848.00	\$207.00	\$398,055.00	\$26,627.17	\$7,594.17	\$272,521.86	\$117,938.97	70%	\$360,860.00
Department 545 - City Auditor Totals		\$397,848.00	\$207.00	\$398,055.00	\$26,627.17	\$7,594.17	\$272,521.86	\$117,938.97	70%	\$360,860.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	63,947.54	33,855.46	65	97,803.00
5102	Wages-Staff	158,491.00	.00	158,491.00	10,237.39	.00	107,599.88	50,891.12	68	142,170.00
5104	Wages-Part time	63,247.00	.00	63,247.00	4,842.60	.00	41,450.84	21,796.16	66	71,340.00
5106	Longevity	1,062.00	.00	1,062.00	.00	.00	.00	1,062.00	0	1,000.00
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	4,000.00	11,166.67	833.33	95	11,000.00
5151	PERS Contribution	44,884.00	.00	44,884.00	4,748.58	.00	29,580.24	15,303.76	66	42,460.00
5161	Group Insurance	64,802.00	.00	64,802.00	4,047.74	290.45	40,490.07	24,021.48	63	49,070.00
5166	Medicare	4,649.00	.00	4,649.00	321.04	.00	3,023.27	1,625.73	65	4,420.00
	Personal Services Totals	\$450,938.00	\$0.00	\$450,938.00	\$31,720.59	\$4,290.45	\$297,258.51	\$149,389.04	67%	\$419,270.00
	Supplies									
5201	Office Supplies	1,500.00	134.53	1,634.53	.00	488.45	646.08	500.00	69	2,540.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	990.00	(490.00)	198	500.00
	Supplies Totals	\$2,400.00	\$134.53	\$2,534.53	\$0.00	\$488.45	\$1,636.08	\$410.00	84%	\$2,540.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	795.00	705.00	53	1,080.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	5,500.00	314.00	5,814.00	320.00	408.17	2,945.83	2,460.00	58	4,300.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	700.00	.00	1,925.00	(425.00)	128	1,220.00
5332	Legal Services	20,000.00	500.00	20,500.00	.00	5,319.00	1,181.00	14,000.00	32	6,410.00
5333	Outside Professional Services	12,550.00	.00	12,550.00	416.67	1,108.31	12,416.69	(975.00)	108	12,500.00
5337	Public Defender	5,000.00	1,595.00	6,595.00	.00	3,798.84	1,796.16	1,000.00	85	3,200.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	600.00	140.25	1,500.10	(40.35)	103	1,500.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	28.00	272.00	9	300.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	33.35	.00	253.89	246.11	51	370.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	.00	1,250.00	1,109.65	140.35	94	2,060.00
	Services Totals	\$51,450.00	\$2,409.00	\$53,859.00	\$2,070.02	\$12,024.57	\$23,951.32	\$17,883.11	67%	\$32,670.00
	EXPENSE TOTALS	\$504,788.00	\$2,543.53	\$507,331.53	\$33,790.61	\$16,803.47	\$322,845.91	\$167,682.15	67%	\$454,490.00
Department 554 - City Attorney Totals		\$504,788.00	\$2,543.53	\$507,331.53	\$33,790.61	\$16,803.47	\$322,845.91	\$167,682.15	67%	\$454,490.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	40,596.72	20,304.28	67	60,891.00
5102	Wages-Staff	56,511.00	10,000.00	66,511.00	7,385.52	.00	48,674.97	17,836.03	73	55,351.00
5104	Wages-Part time	16,548.00	.00	16,548.00	.00	.00	2,549.68	13,998.32	15	9,421.00
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	121.00
5109	HSA Employer Funding	4,000.00	1,167.00	5,167.00	.00	.00	5,166.66	.34	100	4,000.00
5151	PERS Contribution	18,754.00	1,643.00	20,397.00	2,269.49	.00	13,060.17	7,336.83	64	17,431.00
5161	Group Insurance	16,298.00	4,701.00	20,999.00	2,025.89	7.02	14,887.57	6,104.41	71	16,371.00
5166	Medicare	1,942.00	118.00	2,060.00	175.04	.00	1,296.77	763.23	63	1,781.00
	Personal Services Totals	\$174,954.00	\$17,629.00	\$192,583.00	\$16,930.53	\$7.02	\$126,232.54	\$66,343.44	66%	\$165,401.00
	Supplies									
5201	Office Supplies	1,000.00	.00	1,000.00	93.13	175.91	761.30	62.79	94	701.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	194.41	305.59	39	500.00
	Supplies Totals	\$1,500.00	\$0.00	\$1,500.00	\$93.13	\$175.91	\$955.71	\$368.38	75%	\$701.00
	Services									
5311	Utilities	225.00	.00	225.00	.00	.00	.00	225.00	0	111.00
5321	Professional Training	600.00	.00	600.00	.00	.00	400.00	200.00	67	491.00
5322	Conference/Reimb	350.00	.00	350.00	.00	.00	.00	350.00	0	241.00
5323	Publications	700.00	.00	700.00	.00	.00	281.00	419.00	40	841.00
5324	Professional Association Dues	275.00	.00	275.00	.00	.00	90.00	185.00	33	331.00
5339	Misc Contract Services	13,000.00	13,658.00	26,658.00	829.00	9,345.00	14,263.00	3,050.00	89	611.00
5391	Postage	330.00	.00	330.00	24.89	.00	205.85	124.15	62	131.00
5395	Printing/Advertising	8,000.00	2,132.40	10,132.40	427.60	2,047.60	2,584.80	5,500.00	46	3,031.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	1,482.35	4,517.65	25	491.00
	Services Totals	\$29,480.00	\$15,790.40	\$45,270.40	\$1,281.49	\$11,392.60	\$19,307.00	\$14,570.80	68%	\$6,221.00
	EXPENSE TOTALS	\$205,934.00	\$33,419.40	\$239,353.40	\$18,305.15	\$11,575.53	\$146,495.25	\$81,282.62	66%	\$172,331.00
Department 571 - City Council Totals		\$205,934.00	\$33,419.40	\$239,353.40	\$18,305.15	\$11,575.53	\$146,495.25	\$81,282.62	66%	\$172,331.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	73,542.00	.00	73,542.00	5,657.00	.00	48,040.32	25,501.68	65	72,041
5102	Wages-Staff	56,000.00	11,739.00	67,739.00	4,230.80	.00	32,307.64	35,431.36	48	40,251
5106	Longevity	.00	.00	.00	.00	.00	.00	.00	+++	500
5109	HSA Employer Funding	8,000.00	1,167.00	9,167.00	.00	.00	7,000.00	2,167.00	76	8,000
5151	PERS Contribution	18,136.00	1,643.00	19,779.00	2,076.45	.00	11,431.94	8,347.06	58	15,700
5161	Group Insurance	32,470.00	4,701.00	37,171.00	2,629.29	17.17	19,698.72	17,455.11	53	31,450
5166	Medicare	1,878.00	118.00	1,996.00	140.27	.00	1,139.09	856.91	57	1,560
	Personal Services Totals	\$190,026.00	\$19,368.00	\$209,394.00	\$14,733.81	\$17.17	\$119,617.71	\$89,759.12	57%	\$169,520
	Supplies									
5201	Office Supplies	1,000.00	.00	1,000.00	37.39	197.73	351.27	451.00	55	490
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	290
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$37.39	\$197.73	\$351.27	\$1,451.00	27%	\$780
	Services									
5301	Boards/Commissions	2,500.00	.00	2,500.00	.00	72.60	1,018.40	1,409.00	44	2,290
5311	Utilities	1,000.00	.00	1,000.00	66.73	465.56	534.44	.00	100	710
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	25.00	1,475.00	2	1,020
5322	Conference/Reimb	3,500.00	10.35	3,510.35	175.00	623.25	1,175.32	1,711.78	51	2,500
5323	Publications	150.00	.00	150.00	.00	.00	.00	150.00	0	80
5324	Professional Association Dues	1,500.00	.00	1,500.00	100.00	.00	1,120.00	380.00	75	1,380
5339	Misc Contract Services	20,000.00	6,621.00	26,621.00	.00	9,487.02	9,277.00	7,856.98	70	50,300
5391	Postage	500.00	.00	500.00	22.22	.00	208.31	291.69	42	480
5399	Other Miscellaneous Services	750.00	.00	750.00	.00	.00	.00	750.00	0	133,300
	Services Totals	\$31,400.00	\$6,631.35	\$38,031.35	\$363.95	\$10,648.43	\$13,358.47	\$14,024.45	63%	\$192,080
	EXPENSE TOTALS	\$223,426.00	\$25,999.35	\$249,425.35	\$15,135.15	\$10,863.33	\$133,327.45	\$105,234.57	58%	\$362,390
Department 580 - Development Department Totals		\$223,426.00	\$25,999.35	\$249,425.35	\$15,135.15	\$10,863.33	\$133,327.45	\$105,234.57	58%	\$362,390

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	.00	32,307.00	32,307.00	4,271.58	.00	15,234.34	17,072.66	47	
5102	Wages-Staff	24,426.00	(15,040.00)	9,386.00	.00	.00	9,473.66	(87.66)	101	23,921
5109	HSA Employer Funding	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000
5151	PERS Contribution	3,420.00	1,723.00	5,143.00	926.34	.00	3,425.23	1,717.77	67	3,341
5161	Group Insurance	3,523.00	.00	3,523.00	451.57	7.60	3,134.03	381.37	89	3,541
5166	Medicare	354.00	248.00	602.00	61.20	.00	353.29	248.71	59	341
	Personal Services Totals	\$32,723.00	\$19,238.00	\$51,961.00	\$5,710.69	\$7.60	\$32,620.55	\$19,332.85	63%	\$32,151
	Supplies									
5201	Office Supplies	800.00	.00	800.00	.00	254.04	328.66	217.30	73	231
5203	Computer Supplies	500.00	.00	500.00	.00	135.21	64.79	300.00	40	291
5208	OSHA Supplies	8,500.00	762.59	9,262.59	930.25	3,453.62	6,253.97	(445.00)	105	7,371
	Supplies Totals	\$9,800.00	\$762.59	\$10,562.59	\$930.25	\$3,842.87	\$6,647.42	\$72.30	99%	\$7,901
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	121
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	.00	300.00	0	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	381
5336	Medical Services/Physical Exams	2,500.00	786.00	3,286.00	30.00	3,937.00	162.50	(813.50)	125	2,781
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	1,350.70	3,649.30	27	1,391
5391	Postage	200.00	.00	200.00	19.09	.00	94.95	105.05	47	111
5399	Other Miscellaneous Services	11,500.00	1,559.15	13,059.15	365.60	2,626.93	8,932.22	1,500.00	89	8,971
	Services Totals	\$20,650.00	\$2,345.15	\$22,995.15	\$414.69	\$6,563.93	\$11,246.37	\$5,184.85	77%	\$14,101
	EXPENSE TOTALS	\$63,173.00	\$22,345.74	\$85,518.74	\$7,055.63	\$10,414.40	\$50,514.34	\$24,590.00	71%	\$54,161
Department 582 - Human Resources Department Totals		\$63,173.00	\$22,345.74	\$85,518.74	\$7,055.63	\$10,414.40	\$50,514.34	\$24,590.00	71%	\$54,161

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	65,597.00	.00	65,597.00	5,045.99	.00	42,851.32	22,745.68	65	64,260.00
5102	Wages-Staff	57,783.00	.00	57,783.00	4,444.80	.00	37,745.87	20,037.13	65	56,890.00
5105	Overtime	.00	.00	.00	83.34	.00	83.34	(83.34)	+++	280.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	2,934.82	5,065.18	.00	100	4,000.00
5151	PERS Contribution	17,273.00	.00	17,273.00	2,004.74	.00	11,933.60	5,339.40	69	16,920.00
5161	Group Insurance	32,632.00	.00	32,632.00	2,718.16	.30	24,459.68	8,172.02	75	18,190.00
5166	Medicare	1,789.00	.00	1,789.00	134.35	.00	1,131.83	657.17	63	1,720.00
	Personal Services Totals	\$183,074.00	\$0.00	\$183,074.00	\$14,431.38	\$2,935.12	\$123,270.82	\$56,868.06	69%	\$162,290.00
	Supplies									
5201	Office Supplies	1,000.00	.00	1,000.00	257.56	.00	257.56	742.44	26	180.00
5203	Computer Supplies	5,000.00	1,414.45	6,414.45	64.98	5,349.47	64.98	1,000.00	84	840.00
	Supplies Totals	\$6,000.00	\$1,414.45	\$7,414.45	\$322.54	\$5,349.47	\$322.54	\$1,742.44	76%	\$1,020.00
	Services									
5311	Utilities	5,000.00	.00	5,000.00	99.84	495.71	804.29	3,700.00	26	1,220.00
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	70.00
5339	Misc Contract Services	50,000.00	24,834.00	74,834.00	.00	31,635.03	6,488.97	36,710.00	51	10,410.00
5366	Computer Maintenance	145,000.00	9,300.60	154,300.60	1,916.63	56,321.42	98,988.88	(1,009.70)	101	115,210.00
	Services Totals	\$205,000.00	\$34,134.60	\$239,134.60	\$2,016.47	\$88,452.16	\$106,282.14	\$44,400.30	81%	\$126,920.00
	Capital Purchases									
5639	Other Equipment	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	1,790.00
	Capital Purchases Totals	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%	\$1,790.00
	EXPENSE TOTALS	\$454,074.00	\$35,549.05	\$489,623.05	\$16,770.39	\$96,736.75	\$229,875.50	\$163,010.80	67%	\$292,040.00
Department 584 - Computer Department Totals		\$454,074.00	\$35,549.05	\$489,623.05	\$16,770.39	\$96,736.75	\$229,875.50	\$163,010.80	67%	\$292,040.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	56,476.00	.00	56,476.00	4,152.00	.00	36,509.45	19,966.55	65	55,370.00
5102	Wages-Staff	38,819.00	.00	38,819.00	5,020.99	.00	43,608.19	(4,789.19)	112	38,070.00
5104	Wages-Part time	52,543.00	.00	52,543.00	1,621.80	.00	15,068.59	37,474.41	29	42,100.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	3,830.00
5151	PERS Contribution	20,760.00	.00	20,760.00	2,266.92	.00	13,455.01	7,304.99	65	17,810.00
5161	Group Insurance	18,501.00	.00	18,501.00	1,634.61	15.45	14,711.68	3,773.87	80	13,440.00
5166	Medicare	2,150.00	.00	2,150.00	152.53	.00	1,346.33	803.67	63	1,930.00
	Personal Services Totals	\$193,699.00	\$0.00	\$193,699.00	\$14,848.85	\$15.45	\$128,699.25	\$64,984.30	66%	\$173,040.00
	Supplies									
5201	Office Supplies	4,500.00	1,249.12	5,749.12	177.19	2,470.08	1,016.28	2,262.76	61	2,060.00
	Supplies Totals	\$4,500.00	\$1,249.12	\$5,749.12	\$177.19	\$2,470.08	\$1,016.28	\$2,262.76	61%	\$2,060.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	175.05	625.05	.00	504.53	120.52	.00	100	270.00
5324	Professional Association Dues	350.00	.00	350.00	350.00	.00	350.00	.00	100	
5332	Legal Services	56,000.00	2,500.00	58,500.00	5,000.00	29,500.00	29,000.00	.00	100	54,500.00
5339	Misc Contract Services	1,000.00	102.00	1,102.00	34.00	706.00	396.00	.00	100	600.00
5344	Witness Fees	250.00	.00	250.00	.00	.00	30.00	220.00	12	60.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	30.00
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	6,916.80	18,083.20	28	13,580.00
5391	Postage	1,600.00	.00	1,600.00	87.11	.00	778.43	821.57	49	1,580.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	600.00
	Services Totals	\$88,000.00	\$2,777.05	\$90,777.05	\$5,471.11	\$31,310.53	\$37,591.75	\$21,874.77	76%	\$71,520.00
	EXPENSE TOTALS	\$286,199.00	\$4,026.17	\$290,225.17	\$20,497.15	\$33,796.06	\$167,307.28	\$89,121.83	69%	\$246,630.00
Department 593 - Clerk of Courts Totals		\$286,199.00	\$4,026.17	\$290,225.17	\$20,497.15	\$33,796.06	\$167,307.28	\$89,121.83	69%	\$246,630.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	214,653.00	33,084.00	247,737.00	.00	.00	249,061.95	(1,324.95)	101	182,621
5165	Unemployment Compensation	20,000.00	14,129.11	34,129.11	2,392.00	25,790.28	6,338.83	2,000.00	94	7,711
	Personal Services Totals	\$234,653.00	\$47,213.11	\$281,866.11	\$2,392.00	\$25,790.28	\$255,400.78	\$675.05	100%	\$190,341
	Supplies									
5202	Photo Copy Supplies	3,000.00	.00	3,000.00	.00	1,494.00	1,496.20	9.80	100	4,031
	Supplies Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,494.00	\$1,496.20	\$9.80	100%	\$4,031
	Services									
5301	Boards/Commissions	9,500.00	497.34	9,997.34	528.27	2,239.44	4,257.90	3,500.00	65	9,831
5311	Utilities	160,000.00	6,325.28	166,325.28	10,374.42	73,828.87	89,496.41	3,000.00	98	137,521
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	9,211.01	13,900.50	(111.51)	100	22,421
5351	Liability Insurance Deductible	97,000.00	.00	97,000.00	.00	155.00	102,050.12	(5,205.12)	105	92,351
5352	Motor Vehicle Insurance	30,000.00	.00	30,000.00	.00	.00	30,334.25	(334.25)	101	28,281
5353	Employee Fidelity Bond	1,700.00	.00	1,700.00	.00	.00	1,690.00	10.00	99	1,691
5361	Building Repair/Maintenance	50,000.00	861.00	50,861.00	1,984.35	7,295.68	16,483.45	27,081.87	47	43,641
5362	Equipment Maintenance	.00	463.30	463.30	21.99	2,732.84	2,730.46	(5,000.00)	1179	5,221
5371	Election Expense	52,000.00	.00	52,000.00	3,223.60	.00	3,223.60	48,776.40	6	51,721
5372	Delinquent Tax Advertising	200.00	.00	200.00	59.06	.00	603.23	(403.23)	302	131
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	2,317.42	.00	4,272.42	5,727.58	43	7,551
5391	Postage	7,500.00	408.00	7,908.00	2,270.60	1,072.00	1,630.36	5,205.64	34	4,211
5394	Taxes/Assessments-City Property	3,000.00	.00	3,000.00	.00	.00	2,937.56	62.44	98	2,511
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	1,200.00	(200.00)	120	601
	Services Totals	\$444,900.00	\$8,554.92	\$453,454.92	\$20,779.71	\$96,534.84	\$274,810.26	\$82,109.82	82%	\$407,741
	Capital Purchases									
5639	Other Equipment	10,000.00	667.53	10,667.53	1,518.62	5,532.64	5,126.29	8.60	100	8,011
	Capital Purchases Totals	\$10,000.00	\$667.53	\$10,667.53	\$1,518.62	\$5,532.64	\$5,126.29	\$8.60	100%	\$8,011
	EXPENSE TOTALS	\$692,553.00	\$56,435.56	\$748,988.56	\$24,690.33	\$129,351.76	\$536,833.53	\$82,803.27	89%	\$610,131
Department 595 - General and Administrative Totals		\$692,553.00	\$56,435.56	\$748,988.56	\$24,690.33	\$129,351.76	\$536,833.53	\$82,803.27	89%	\$610,131

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	110 - General Fund									
Department	810 - Public Health and Welfare									
	EXPENSE									
	Services									
5376	County Health Services	219,430.00	.00	219,430.00	128,969.75	.00	257,939.51	(38,509.51)	118	219,428
	Services Totals	\$219,430.00	\$0.00	\$219,430.00	\$128,969.75	\$0.00	\$257,939.51	(\$38,509.51)	118%	\$219,428
	EXPENSE TOTALS	\$219,430.00	\$0.00	\$219,430.00	\$128,969.75	\$0.00	\$257,939.51	(\$38,509.51)	118%	\$219,428
Department	810 - Public Health and Welfare Totals	\$219,430.00	\$0.00	\$219,430.00	\$128,969.75	\$0.00	\$257,939.51	(\$38,509.51)	118%	\$219,428
Fund	110 - General Fund Totals	\$15,270,348.00	\$502,765.35	\$15,773,113.35	\$1,219,978.09	\$870,423.95	\$10,225,990.03	\$4,676,699.37		\$14,300,199

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	2,489,617.52	.00	(2,489,617.52)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,489,617.52	\$0.00	(\$2,489,617.52)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,489,617.52	\$0.00	(\$2,489,617.52)	+++	\$0.00
Department 000 - General Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$2,489,617.52	\$0.00	(\$2,489,617.52)	+++	\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	55,134.00	.00	55,134.00	4,241.01	.00	36,015.54	19,118.46	65	54,010.00
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	7,803.00	.00	7,803.00	890.61	.00	5,327.42	2,475.58	68	7,620.00
5161	Group Insurance	7,088.00	.00	7,088.00	592.77	.15	5,333.13	1,754.72	75	7,120.00
5164	Workers Compensation	1,667.00	202.00	1,869.00	.00	.00	1,869.00	.00	100	2,450.00
	Personal Services Totals	\$74,292.00	\$202.00	\$74,494.00	\$5,724.39	\$0.15	\$50,545.09	\$23,948.76	68%	\$73,810.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	163.33	86.67	.00	100	400.00
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	340.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$0.00	\$513.33	\$86.67	\$0.00	100%	\$740.00
	Services									
5322	Conference/Reimb	700.00	.00	700.00	25.00	123.18	476.82	100.00	86	290.00
5323	Publications	300.00	.00	300.00	.00	.00	140.00	160.00	47	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	20.00
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	47,440.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	70.00
5362	Equipment Maintenance	300.00	.00	300.00	15.90	95.40	127.20	77.40	74	210.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	.00	.00	196.55	403.45	33	330.00
5379	Other Governmental Billings	9,500.00	.00	9,500.00	220.66	.00	4,051.02	5,448.98	43	2,950.00
5391	Postage	500.00	.00	500.00	7.61	.00	145.14	354.86	29	170.00
	Services Totals	\$22,000.00	\$0.00	\$22,000.00	\$269.17	\$218.58	\$5,236.73	\$16,544.69	25%	\$51,640.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	(401.00)	.00	1,784.00	4,216.00	30	1,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	47,769.64	.00	200,062.28	144,937.72	58	238,840.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	127,093.72	.00	421,298.04	178,701.96	70	
	Transfers/Other Totals	\$951,000.00	\$0.00	\$951,000.00	\$174,462.36	\$0.00	\$623,144.32	\$327,855.68	66%	\$240,050.00
	EXPENSE TOTALS	\$1,047,892.00	\$202.00	\$1,048,094.00	\$180,455.92	\$732.06	\$679,012.81	\$368,349.13	65%	\$366,260.00
Department 564 - Income Tax Division Totals		\$1,047,892.00	\$202.00	\$1,048,094.00	\$180,455.92	\$732.06	\$679,012.81	\$368,349.13	65%	\$366,260.00
Fund 220 - Income Tax Fund Totals		\$1,047,892.00	\$202.00	\$1,048,094.00	\$180,455.92	\$2,490,349.58	\$679,012.81	(\$2,121,268.39)		\$366,260.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	59,483.00	.00	59,483.00	4,575.60	.00	38,856.68	20,626.32	65	55,890
5102	Wages-Staff	264,719.00	.00	264,719.00	20,166.16	.00	175,216.88	89,502.12	66	260,100
5105	Overtime	28,000.00	.00	28,000.00	37.67	.00	21,031.73	6,968.27	75	23,340
5106	Longevity	2,827.00	.00	2,827.00	.00	.00	.00	2,827.00	0	2,800
5109	HSA Employer Funding	20,000.00	.00	20,000.00	.00	.00	20,000.00	.00	100	16,000
5151	PERS Contribution	49,704.00	.00	49,704.00	5,278.93	.00	33,345.21	16,358.79	67	46,140
5161	Group Insurance	77,902.00	.00	77,902.00	7,064.17	1.11	59,662.19	18,238.70	77	76,220
5164	Workers Compensation	10,617.00	1,290.00	11,907.00	.00	.00	11,907.00	.00	100	12,270
5166	Medicare	5,148.00	.00	5,148.00	346.05	.00	3,290.20	1,857.80	64	4,680
	Personal Services Totals	\$518,400.00	\$1,290.00	\$519,690.00	\$37,468.58	\$1.11	\$363,309.89	\$156,379.00	70%	\$497,470
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	78.31	904.57	231.97	363.46	76	1,880
5203	Computer Supplies	2,000.00	.00	2,000.00	114.34	1,191.19	536.83	271.98	86	2,560
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	292.08	207.92	1,000.00	33	4,580
5213	Repair and Maintenance Supplies	500.00	.00	500.00	69.70	105.30	69.70	325.00	35	150
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	99.96	514.53	1,533.37	(47.90)	102	2,030
5251	MV Gas and Oil	45,000.00	1,900.93	46,900.93	1,273.19	17,910.66	18,990.27	10,000.00	79	39,000
5252	Aggregates	10,000.00	.00	10,000.00	434.88	5,256.28	4,748.62	(4.90)	100	15,430
5253	Ice Control	140,000.00	.00	140,000.00	.00	34,400.00	69,716.40	35,883.60	74	170,690
5259	Operating Materials and Supplies	70,000.00	3,695.35	73,695.35	2,828.80	38,525.76	22,951.04	12,218.55	83	78,220
	Supplies Totals	\$272,500.00	\$5,596.28	\$278,096.28	\$4,899.18	\$99,100.37	\$118,986.12	\$60,009.79	78%	\$314,570
	Services									
5311	Utilities	15,000.00	1,353.13	16,353.13	1,044.25	6,521.66	9,124.47	707.00	96	14,620
5313	Traffic Light Current	11,000.00	398.70	11,398.70	309.14	2,201.07	2,691.03	6,506.60	43	6,630
5321	Professional Training	500.00	.00	500.00	.00	.00	50.00	450.00	10	220
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	.00	.00	.00	.00	.00	25.00	(25.00)	+++	20
5331	Engineering/Architecture	14,000.00	3,128.43	17,128.43	324.00	3,676.00	3,452.43	10,000.00	42	17,870
5339	Misc Contract Services	36,000.00	257.14	36,257.14	428.71	10,200.48	15,186.29	10,870.37	70	28,430
5351	Liability Insurance Deductible	7,500.00	.00	7,500.00	.00	.00	7,549.43	(49.43)	101	6,770
5352	Motor Vehicle Insurance	9,000.00	.00	9,000.00	.00	.00	9,055.00	(55.00)	101	8,440
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	3,579.33	5,063.87	10,536.08	(5,599.95)	156	12,180
5365	Utility Line Repair/Maintenance	20,000.00	.00	20,000.00	.00	11,176.03	2,823.97	6,000.00	70	24,310
5391	Postage	100.00	.00	100.00	.00	.00	4.81	95.19	5	
5397	Uniform Rental	2,000.00	94.25	2,094.25	192.39	628.98	1,065.27	400.00	81	930
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	35.00	246.50	1,508.00	(754.50)	175	620
	Services Totals	\$126,300.00	\$5,231.65	\$131,531.65	\$5,912.82	\$39,714.59	\$63,071.78	\$28,745.28	78%	\$121,110

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5632	Motor Vehicles	145,000.00	.00	145,000.00	.00	144,374.88	.00	625.12	100	59,430
5633	Machinery and Equipment	125,000.00	.00	125,000.00	.00	.00	120,156.00	4,844.00	96	56,800
	Capital Purchases Totals	\$270,000.00	\$0.00	\$270,000.00	\$0.00	\$144,374.88	\$120,156.00	\$5,469.12	98%	\$116,230
	EXPENSE TOTALS	\$1,187,200.00	\$12,117.93	\$1,199,317.93	\$48,280.58	\$283,190.95	\$665,523.79	\$250,603.19	79%	\$1,049,400
Department 268 - Street Department Totals		\$1,187,200.00	\$12,117.93	\$1,199,317.93	\$48,280.58	\$283,190.95	\$665,523.79	\$250,603.19	79%	\$1,049,400
Fund 260 - Street Fund Totals		\$1,187,200.00	\$12,117.93	\$1,199,317.93	\$48,280.58	\$283,190.95	\$665,523.79	\$250,603.19		\$1,049,400

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	60,000.00	.00	100	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	2,916.80	6,083.20	1,000.00	90	10,480.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$2,916.80	\$66,083.20	\$1,000.00	99%	\$70,480.00
	Services									
5313	Traffic Light Current	12,000.00	440.74	12,440.74	362.44	2,540.90	3,143.24	6,756.60	46	7,320.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	760.00	740.00	1,500.00	50	3,000.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	5,002.30	2,026.74	6,973.26	.00	100	11,410.00
	Services Totals	\$24,000.00	\$440.74	\$24,440.74	\$5,364.74	\$5,327.64	\$10,856.50	\$8,256.60	66%	\$18,730.00
	Capital Purchases									
5632	Motor Vehicles	70,000.00	.00	70,000.00	.00	69,588.88	.00	411.12	99	3,670.00
	Capital Purchases Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$69,588.88	\$0.00	\$411.12	99%	\$3,670.00
	EXPENSE TOTALS	\$164,000.00	\$440.74	\$164,440.74	\$5,364.74	\$77,833.32	\$76,939.70	\$9,667.72	94%	\$92,890.00
Department 268 - Street Department Totals		\$164,000.00	\$440.74	\$164,440.74	\$5,364.74	\$77,833.32	\$76,939.70	\$9,667.72	94%	\$92,890.00
Fund 270 - State Highway Fund Totals		\$164,000.00	\$440.74	\$164,440.74	\$5,364.74	\$77,833.32	\$76,939.70	\$9,667.72		\$92,890.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	290 - Law Enforcement Fund									
Department	111 - Police Division									
	EXPENSE									
	<i>Transfers/Other</i>									
5529	Miscellaneous Distributions	.00	239,935.26	239,935.26	.00	16,551.46	103,846.16	119,537.64	50	116,541
	<i>Transfers/Other Totals</i>	\$0.00	\$239,935.26	\$239,935.26	\$0.00	\$16,551.46	\$103,846.16	\$119,537.64	50%	\$116,541
	EXPENSE TOTALS	\$0.00	\$239,935.26	\$239,935.26	\$0.00	\$16,551.46	\$103,846.16	\$119,537.64	50%	\$116,541
	Department 111 - Police Division Totals	\$0.00	\$239,935.26	\$239,935.26	\$0.00	\$16,551.46	\$103,846.16	\$119,537.64	50%	\$116,541
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$239,935.26	\$239,935.26	\$0.00	\$16,551.46	\$103,846.16	\$119,537.64		\$116,541

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	40,225.13	40,225.13	.00	.00	.00	40,225.13	0	
	Transfers/Other Totals	\$0.00	\$40,225.13	\$40,225.13	\$0.00	\$0.00	\$0.00	\$40,225.13	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$40,225.13	\$40,225.13	\$0.00	\$0.00	\$0.00	\$40,225.13	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	\$40,225.13	\$40,225.13	\$0.00	\$0.00	\$0.00	\$40,225.13	0%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$40,225.13	\$40,225.13	\$0.00	\$0.00	\$0.00	\$40,225.13		\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
Fund 292 - Safety Belt Program Fund Totals		\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	22,719.94	22,719.94	11,448.00	6,852.00	11,448.00	4,419.94	81	
	Transfers/Other Totals	\$0.00	\$22,719.94	\$22,719.94	\$11,448.00	\$6,852.00	\$11,448.00	\$4,419.94	81%	\$0.00
	EXPENSE TOTALS	\$0.00	\$22,719.94	\$22,719.94	\$11,448.00	\$6,852.00	\$11,448.00	\$4,419.94	81%	\$0.00
	Department 111 - Police Division Totals	\$0.00	\$22,719.94	\$22,719.94	\$11,448.00	\$6,852.00	\$11,448.00	\$4,419.94	81%	\$0.00
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$22,719.94	\$22,719.94	\$11,448.00	\$6,852.00	\$11,448.00	\$4,419.94		\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	93,275.31	93,275.31	.00	5,115.00	.00	88,160.31	5	95,750
	Transfers/Other Totals	\$0.00	\$93,275.31	\$93,275.31	\$0.00	\$5,115.00	\$0.00	\$88,160.31	5%	\$95,750
	EXPENSE TOTALS	\$0.00	\$93,275.31	\$93,275.31	\$0.00	\$5,115.00	\$0.00	\$88,160.31	5%	\$95,750
	Department 111 - Police Division Totals	\$0.00	\$93,275.31	\$93,275.31	\$0.00	\$5,115.00	\$0.00	\$88,160.31	5%	\$95,750
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$93,275.31	\$93,275.31	\$0.00	\$5,115.00	\$0.00	\$88,160.31		\$95,750

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	11,409.50	11,409.50	.00	1,600.00	.00	9,809.50	14	
	Transfers/Other Totals	\$0.00	\$11,409.50	\$11,409.50	\$0.00	\$1,600.00	\$0.00	\$9,809.50	14%	\$0.00
	EXPENSE TOTALS	\$0.00	\$11,409.50	\$11,409.50	\$0.00	\$1,600.00	\$0.00	\$9,809.50	14%	\$0.00
	Department 111 - Police Division Totals	\$0.00	\$11,409.50	\$11,409.50	\$0.00	\$1,600.00	\$0.00	\$9,809.50	14%	\$0.00
Fund 295 - Law Enforcement Asst Fund Totals		\$0.00	\$11,409.50	\$11,409.50	\$0.00	\$1,600.00	\$0.00	\$9,809.50		\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 297 - Edward Byrne Fund										
Department 111 - Police Division										
	EXPENSE									
	Personal Services									
5105	Overtime	.00	3.42	3.42	.00	.00	.00	3.42	0	
	Personal Services Totals	\$0.00	\$3.42	\$3.42	\$0.00	\$0.00	\$0.00	\$3.42	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$3.42	\$3.42	\$0.00	\$0.00	\$0.00	\$3.42	0%	\$0.00
Department 111 - Police Division Totals		\$0.00	\$3.42	\$3.42	\$0.00	\$0.00	\$0.00	\$3.42	0%	\$0.00
Fund 297 - Edward Byrne Fund Totals		\$0.00	\$3.42	\$3.42	\$0.00	\$0.00	\$0.00	\$3.42		\$0.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

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Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	30,641.00	.00	30,641.00	2,357.04	.00	20,016.92	10,624.08	65	30,041.00
5102	Wages-Staff	189,740.00	.00	189,740.00	14,319.03	.00	116,471.60	73,268.40	61	190,440.00
5105	Overtime	2,500.00	.00	2,500.00	444.32	.00	7,494.38	(4,994.38)	300	15,560.00
5106	Longevity	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	970.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	20,333.33	(2,333.33)	113	20,910.00
5151	PERS Contribution	31,343.00	.00	31,343.00	3,501.96	.00	20,295.81	11,047.19	65	30,380.00
5161	Group Insurance	70,511.00	.00	70,511.00	4,562.01	285.66	44,961.64	25,263.70	64	66,120.00
5164	Workers Compensation	6,695.00	814.00	7,509.00	.00	.00	7,509.00	.00	100	6,130.00
5166	Medicare	2,570.00	.00	2,570.00	237.79	.00	1,990.58	579.42	77	3,100.00
	Personal Services Totals	\$353,000.00	\$814.00	\$353,814.00	\$25,422.15	\$285.66	\$239,073.26	\$114,455.08	68%	\$363,680.00
	Supplies									
5201	Office Supplies	2,900.00	.00	2,900.00	16.93	601.86	2,448.05	(149.91)	105	2,910.00
5203	Computer Supplies	800.00	.00	800.00	.00	146.91	353.09	300.00	62	490.00
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	1,917.81	3,082.19	5,000.00	50	7,110.00
5241	Uniforms-Purchased	900.00	64.99	964.99	.00	894.90	570.07	(499.98)	152	990.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	517.83	3,068.12	4,431.88	4,500.00	62	10,840.00
5252	Aggregates	30,000.00	1,721.40	31,721.40	1,855.06	16,964.44	15,256.96	(500.00)	102	26,070.00
5259	Operating Materials and Supplies	30,000.00	2,557.69	32,557.69	2,266.15	11,952.65	17,170.39	3,434.65	89	26,610.00
5263	Meters-Resale	25,000.00	.00	25,000.00	2,738.39	5,236.61	4,763.39	15,000.00	40	7,960.00
	Supplies Totals	\$111,600.00	\$4,344.08	\$115,944.08	\$7,394.36	\$40,783.30	\$48,076.02	\$27,084.76	77%	\$83,010.00
	Services									
5311	Utilities	9,500.00	351.88	9,851.88	476.50	2,764.41	3,937.47	3,150.00	68	5,570.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	260.00	740.00	26	410.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	148.00	192.00	44	70.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	14,000.00	5,152.48	19,152.48	265.00	7,115.48	8,037.00	4,000.00	79	8,130.00
5339	Misc Contract Services	27,000.00	257.14	27,257.14	1,658.31	11,841.37	9,723.80	5,691.97	79	5,030.00
5351	Liability Insurance Deductible	3,000.00	.00	3,000.00	.00	.00	3,235.47	(235.47)	108	2,900.00
5352	Motor Vehicle Insurance	2,250.00	.00	2,250.00	.00	.00	2,263.75	(13.75)	101	2,110.00
5361	Building Repair/Maintenance	8,000.00	.00	8,000.00	.00	1,254.75	3,398.22	3,347.03	58	2,910.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	47.70	686.20	381.60	2,782.20	28	1,940.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	450.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	6,779.60	(779.60)	113	4,100.00
5365	Utility Line Repair/Maintenance	34,000.00	295.00	34,295.00	565.00	14,691.50	20,383.50	(780.00)	102	39,100.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	11,495.87	1,004.13	92	11,250.00
5378	Columbus Contract	5,025,000.00	.00	5,025,000.00	.00	.00	3,168,850.70	1,856,149.30	63	4,434,230.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	12,799.00
5391	Postage	6,500.00	.00	6,500.00	2,569.02	.00	5,456.66	1,043.34	84	5,600.00
5397	Uniform Rental	1,600.00	86.45	1,686.45	129.41	341.24	745.21	600.00	64	1,490.00
5399	Other Miscellaneous Services	156,287.00	.00	156,287.00	1,004.07	419.73	29,697.69	126,169.58	19	160,150.00
	Services Totals	\$5,326,327.00	\$6,142.95	\$5,332,469.95	\$6,715.01	\$39,114.68	\$3,274,794.54	\$2,018,560.73	62%	\$4,698,310.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	6,337.00	.00	6,337.00	2,663.00	70	5,470.00
5639	Other Equipment	87,500.00	449.91	87,949.91	.00	28,993.66	42,519.56	16,436.69	81	49,410.00
	Capital Purchases Totals	\$96,900.00	\$449.91	\$97,349.91	\$6,337.00	\$28,993.66	\$48,856.56	\$19,499.69	80%	\$54,890.00
	EXPENSE TOTALS	\$5,887,827.00	\$11,750.94	\$5,899,577.94	\$45,868.52	\$109,177.30	\$3,610,800.38	\$2,179,600.26	63%	\$5,199,910.00
Department 735 - Water Division Totals		\$5,887,827.00	\$11,750.94	\$5,899,577.94	\$45,868.52	\$109,177.30	\$3,610,800.38	\$2,179,600.26	63%	\$5,199,910.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	269,244.00	.00	269,244.00	.00	235,872.00	33,371.43	.57	100	283,481
5424	G. O. Bond-Interest	47,153.00	.00	47,153.00	.00	23,325.88	23,826.45	.67	100	56,791
	<i>Debt Service Totals</i>	\$316,397.00	\$0.00	\$316,397.00	\$0.00	\$259,197.88	\$57,197.88	\$1.24	100%	\$340,272
	EXPENSE TOTALS	\$316,397.00	\$0.00	\$316,397.00	\$0.00	\$259,197.88	\$57,197.88	\$1.24	100%	\$340,272
Department 991 - Debt Service Totals		\$316,397.00	\$0.00	\$316,397.00	\$0.00	\$259,197.88	\$57,197.88	\$1.24	100%	\$340,272
Fund 710 - Water Fund Totals		\$6,204,224.00	\$11,750.94	\$6,215,974.94	\$45,868.52	\$368,375.18	\$3,667,998.26	\$2,179,601.50		\$5,540,181

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	30,641.00	.00	30,641.00	2,357.02	.00	20,016.61	10,624.39	65	30,04
5102	Wages-Staff	199,030.00	.00	199,030.00	14,397.65	.00	125,278.59	73,751.41	63	226,88
5105	Overtime	2,500.00	.00	2,500.00	172.27	.00	272.06	2,227.94	11	87
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,05
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	21,000.00	(3,000.00)	117	17,25
5151	PERS Contribution	32,651.00	.00	32,651.00	3,748.22	.00	22,504.61	10,146.39	69	33,87
5161	Group Insurance	73,062.00	.00	73,062.00	6,066.65	35.66	53,306.02	19,720.32	73	63,99
5164	Workers Compensation	6,975.00	847.00	7,822.00	.00	.00	7,822.00	.00	100	7,36
5166	Medicare	2,863.00	.00	2,863.00	237.53	.00	2,033.93	829.07	71	3,01
	Personal Services Totals	\$366,772.00	\$847.00	\$367,619.00	\$26,979.34	\$35.66	\$252,233.82	\$115,349.52	69%	\$384,34
	Supplies									
5201	Office Supplies	2,900.00	.00	2,900.00	16.95	601.79	2,448.13	(149.92)	105	2,59
5203	Computer Supplies	500.00	.00	500.00	.00	146.87	353.13	.00	100	49
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	502.39	441.94	1,055.67	47	97
5241	Uniforms-Purchased	900.00	65.00	965.00	.00	894.90	570.12	(500.02)	152	99
5251	MV Gas and Oil	12,000.00	.00	12,000.00	517.83	3,068.09	4,431.91	4,500.00	62	10,84
5252	Aggregates	750.00	.00	750.00	.00	.00	.00	750.00	0	
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	.00	4,913.39	586.61	(2,000.00)	157	1,47
	Supplies Totals	\$22,550.00	\$65.00	\$22,615.00	\$534.78	\$10,127.43	\$8,831.84	\$3,655.73	84%	\$17,38
	Services									
5311	Utilities	9,000.00	1,214.63	10,214.63	52.24	5,637.16	5,927.47	(1,350.00)	113	9,01
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	1,124.00	(124.00)	112	31
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	143.00	(13.00)	110	12
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	14,000.00	1,764.77	15,764.77	442.50	9,285.00	2,479.77	4,000.00	75	6,07
5339	Misc Contract Services	5,300.00	287.44	5,587.44	1,706.79	7,190.33	8,764.44	(10,367.33)	286	5,33
5351	Liability Insurance Deductible	1,400.00	.00	1,400.00	.00	.00	1,078.49	321.51	77	96
5352	Motor Vehicle Insurance	2,800.00	.00	2,800.00	.00	.00	2,716.50	83.50	97	2,53
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	1,254.75	3,062.84	4,682.41	48	2,75
5362	Equipment Maintenance	1,950.00	.00	1,950.00	47.70	1,031.20	636.60	282.20	86	64
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	45
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	6,779.60	(779.60)	113	4,10
5365	Utility Line Repair/Maintenance	125,000.00	10,937.85	135,937.85	.00	49,297.60	81,026.25	5,614.00	96	85,50
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	.00	10,905.88	3,094.12	78	10,87
5378	Columbus Contract	5,677,000.00	1,218,274.69	6,895,274.69	.00	2,637,589.91	4,080,684.78	177,000.00	97	4,008,27
5391	Postage	6,500.00	.00	6,500.00	2,569.01	.00	5,456.63	1,043.37	84	5,60

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5397	Uniform Rental	1,600.00	86.46	1,686.46	129.43	341.15	745.31	600.00	64	1,491.00
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,004.09	419.61	9,936.01	111,644.38	8	116,280.00
	Services Totals	\$5,998,680.00	\$1,232,565.84	\$7,231,245.84	\$5,951.76	\$2,712,046.71	\$4,221,467.57	\$297,731.56	96%	\$4,260,350.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	34,220.00
5633	Machinery and Equipment	56,000.00	.00	56,000.00	595.00	114.28	52,647.33	3,238.39	94	6,610.00
5639	Other Equipment	87,500.00	449.91	87,949.91	.00	28,993.64	42,519.58	16,436.69	81	49,410.00
	Capital Purchases Totals	\$143,900.00	\$449.91	\$144,349.91	\$595.00	\$29,107.92	\$95,166.91	\$20,075.08	86%	\$90,250.00
	EXPENSE TOTALS	\$6,531,902.00	\$1,233,927.75	\$7,765,829.75	\$34,060.88	\$2,751,317.72	\$4,577,700.14	\$436,811.89	94%	\$4,752,350.00
Department 736 - Wastewater Division Totals		\$6,531,902.00	\$1,233,927.75	\$7,765,829.75	\$34,060.88	\$2,751,317.72	\$4,577,700.14	\$436,811.89	94%	\$4,752,350.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	87,800.00	.00	87,800.00	.00	87,800.00	.00	.00	100	159,221
5424	G. O. Bond-Interest	14,587.00	.00	14,587.00	.00	7,278.88	7,307.55	.57	100	31,108
	Debt Service Totals	\$102,387.00	\$0.00	\$102,387.00	\$0.00	\$95,078.88	\$7,307.55	\$0.57	100%	\$190,338
	EXPENSE TOTALS	\$102,387.00	\$0.00	\$102,387.00	\$0.00	\$95,078.88	\$7,307.55	\$0.57	100%	\$190,338
	Department 991 - Debt Service Totals	\$102,387.00	\$0.00	\$102,387.00	\$0.00	\$95,078.88	\$7,307.55	\$0.57	100%	\$190,338
Fund 720 - Wastewater/Sewer Fund Totals		\$6,634,289.00	\$1,233,927.75	\$7,868,216.75	\$34,060.88	\$2,846,396.60	\$4,585,007.69	\$436,812.46		\$4,942,688

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	156,738.00	.00	156,738.00	12,053.29	.00	102,416.50	54,321.50	65	153,600.00
5105	Overtime	4,900.00	.00	4,900.00	56.28	.00	172.73	4,727.27	4	23,000.00
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,930.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	14,000.00
5151	PERS Contribution	22,902.00	.00	22,902.00	2,568.61	.00	15,582.79	7,319.21	68	22,180.00
5161	Group Insurance	56,590.00	.00	56,590.00	3,960.22	5.51	39,450.27	17,134.22	70	57,060.00
5164	Workers Compensation	4,892.00	594.00	5,486.00	.00	.00	5,486.00	.00	100	4,900.00
5166	Medicare	1,565.00	.00	1,565.00	106.11	.00	898.41	666.59	57	1,390.00
	Personal Services Totals	\$263,537.00	\$594.00	\$264,131.00	\$18,744.51	\$5.51	\$178,006.70	\$86,118.79	67%	\$255,320.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	400.00	985.00	115.00	92	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	490.95	259.05	.00	100	200.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	300.00	.00	700.00	30	1,020.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	311.04	88.96	350.00	53	470.00
5251	MV Gas and Oil	6,500.00	138.40	6,638.40	234.51	2,092.90	2,045.50	2,500.00	62	4,660.00
5252	Aggregates	750.00	.00	750.00	114.00	186.00	114.00	450.00	40	110.00
5259	Operating Materials and Supplies	20,000.00	.00	20,000.00	355.99	6,756.91	8,481.01	4,762.08	76	14,800.00
	Supplies Totals	\$31,250.00	\$138.40	\$31,388.40	\$704.50	\$10,537.80	\$11,973.52	\$8,877.08	72%	\$22,270.00
	Services									
5311	Utilities	8,000.00	216.39	8,216.39	101.32	2,994.65	2,921.74	2,300.00	72	4,190.00
5321	Professional Training	400.00	.00	400.00	.00	45.00	385.00	(30.00)	108	140.00
5322	Conference/Reimb	.00	.00	.00	.00	.00	10.00	(10.00)	+++	
5324	Professional Association Dues	100.00	.00	100.00	.00	75.00	35.00	(10.00)	110	70.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	2,849.54	3,650.46	1,500.00	81	5,890.00
5339	Misc Contract Services	36,000.00	257.14	36,257.14	561.49	2,857.71	18,697.46	14,701.97	59	38,220.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,078.49	171.51	86	960.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	905.50	844.50	52	840.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	2,200.00	.00	100	4,950.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	211.93	4,288.07	5	2,750.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	5,490.00
5391	Postage	6,000.00	.00	6,000.00	2,500.00	.00	5,010.10	989.90	84	5,020.00
5397	Uniform Rental	2,000.00	121.00	2,121.00	193.60	826.39	944.61	350.00	83	1,490.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	19.73	255.32	389.68	34,355.00	2	31,800.00
	Services Totals	\$115,500.00	\$594.53	\$116,094.53	\$3,376.14	\$14,703.61	\$36,439.97	\$64,950.95	44%	\$101,870.00
	Capital Purchases									
5632	Motor Vehicles	140,000.00	.00	140,000.00	.00	139,177.75	822.25	.00	100	34,710.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5633	Machinery and Equipment	42,000.00	.00	42,000.00	.00	.00	38,144.75	3,855.25	91	
	<i>Capital Purchases Totals</i>	\$182,000.00	\$0.00	\$182,000.00	\$0.00	\$139,177.75	\$38,967.00	\$3,855.25	98%	\$34,710
	EXPENSE TOTALS	\$592,287.00	\$1,326.93	\$593,613.93	\$22,825.15	\$164,424.67	\$265,387.19	\$163,802.07	72%	\$414,190
	Department 737 - Storm Water Division Totals	\$592,287.00	\$1,326.93	\$593,613.93	\$22,825.15	\$164,424.67	\$265,387.19	\$163,802.07	72%	\$414,190

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	95,000.00	.00	95,000.00	.00	95,000.00	.00	.00	100	92,000.00
5424	G. O. Bond-Interest	3,781.00	.00	3,781.00	.00	1,890.50	1,890.50	.00	100	7,441.00
	<i>Debt Service Totals</i>	\$98,781.00	\$0.00	\$98,781.00	\$0.00	\$96,890.50	\$1,890.50	\$0.00	100%	\$99,441.00
	EXPENSE TOTALS	\$98,781.00	\$0.00	\$98,781.00	\$0.00	\$96,890.50	\$1,890.50	\$0.00	100%	\$99,441.00
	Department 991 - Debt Service Totals	\$98,781.00	\$0.00	\$98,781.00	\$0.00	\$96,890.50	\$1,890.50	\$0.00	100%	\$99,441.00
Fund	740 - Storm Water Drainage Fund Totals	\$691,068.00	\$1,326.93	\$692,394.93	\$22,825.15	\$261,315.17	\$267,277.69	\$163,802.07		\$513,631.00

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)



August, 2015 Departmental Budget

8.b.b

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	750 - Solid Waste Fund									
Department	738 - Refuse Collection									
	EXPENSE									
	<i>Supplies</i>									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	15.00	1,482.00	3.00	100	89,100
	<i>Supplies Totals</i>	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$15.00	\$1,482.00	\$3.00	100%	\$89,100
	<i>Services</i>									
5315	Private Hauler Contract	2,000,000.00	446,465.32	2,446,465.32	152,094.78	780,832.20	1,090,633.12	575,000.00	76	1,976,280
5391	Postage	7,000.00	.00	7,000.00	2,569.01	.00	5,456.61	1,543.39	78	5,600
5399	Other Miscellaneous Services	36,000.00	.00	36,000.00	152.51	419.61	1,325.39	34,255.00	5	33,470
	<i>Services Totals</i>	\$2,043,000.00	\$446,465.32	\$2,489,465.32	\$154,816.30	\$781,251.81	\$1,097,415.12	\$610,798.39	75%	\$2,015,360
	EXPENSE TOTALS	\$2,044,500.00	\$446,465.32	\$2,490,965.32	\$154,816.30	\$781,266.81	\$1,098,897.12	\$610,801.39	75%	\$2,016,260
Department	738 - Refuse Collection Totals	\$2,044,500.00	\$446,465.32	\$2,490,965.32	\$154,816.30	\$781,266.81	\$1,098,897.12	\$610,801.39	75%	\$2,016,260
Fund	750 - Solid Waste Fund Totals	\$2,044,500.00	\$446,465.32	\$2,490,965.32	\$154,816.30	\$781,266.81	\$1,098,897.12	\$610,801.39		\$2,016,260
	Grand Totals	\$33,243,521.00	\$2,620,941.52	\$35,864,462.52	\$1,723,098.18	\$8,009,270.02	\$21,381,941.25	\$6,473,251.25		\$29,033,830

Attachment: August 2015 Department budget (1164 : Auditor Reports August, 2015)

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 phone****Memo**

DATE: September 28, 2015
TO: City Council
CC:
RE: West Licking Joint Fire District

Report of the West Licking Joint Fire District. Attached are the most recent approved Meeting Minutes.



West Licking Joint Fire District
851 East Broad Street
Pataskala, Ohio 43062

Board of Trustees

MEETING MINUTES

August 13, 2015

Mark Van Buren opened the meeting at 7:02 p.m., and led the Pledge of Allegiance.

ROLL CALL:

Jersey – Derek Myers

Kirkersville – Brian Denton

Harrison – Mark Van Buren

Pataskala – Tim Hickin – Absent

Etna – Jeff Johnson – Absent

Reynoldsburg – Dan Skinner

OPEN DISCUSSION:

Ron Tague informed the Board the Street Fair begins next week.

Mr. Johnson joins the meeting at 7:04 p.m.

EXECUTIVE SESSION:

Mr. Myers motioned to go into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. (ORC 121.22) Mr. Denton seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

The Board went into executive session at 7:05 p.m.

Mr. Denton motioned to come out of executive session at 8:15 p.m. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

APPROVAL OF MINUTES:

Mr. Myers motioned to approve the July 9, 2015 Regular Board Meeting minutes. Mr. Denton seconded. Vote: Denton – no; Skinner – yes; Johnson – yes; Van Buren – yes; Myers – abstain. **Motion carried.**

APPROVAL OF FINANCIAL STATEMENTS:

Mr. Denton motioned to approve the July 2015 Bank Reconciliation, STAR Ohio Investment, and CDARS Statements. Mr. Johnson seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

APPROVAL OF VOUCHERS:

Mr. Denton motioned to approve warrants 6347 - 6439. Mr. Myers seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Hickin – yes; Myers – yes. **Motion carried.**

ADMINISTRATOR REPORT:

A. Interim Administrator Steven Little informed the Board there is a part-time firefighter, Matthew Reed, who is not complying with the 24 hours requirement per month.

Mrs. Lesko stated she mailed two letters to Matthew Reed directing him to comply with the policy.

Mr. Myers motioned to terminate Matthew Reed. Mr. Skinner seconded. Vote: Denton – yes; Johnson – yes; Skinner – yes; Van Buren – yes; Myers – yes. **Motion carried.**

B. Mr. Little informed the Board there are 50 candidates signed up for the CPAT testing.

CHIEF REPORT:

- A. Acting Chief Todd Magers informed the Board Affordable Choice should begin work on the lighting next week.
- B. AC Magers informed the Board the District has been awarded a \$4,500.00 grant for EMS related training and/or equipment from the Ohio Division of EMS.

Mrs. Lesko informed the Board the carpeting has been cleaned.

Mr. Van Buren inquired if the chairs were cleaned.

Mrs. Lesko stated that some of the chairs have been cleaned but not all of them.

COMMITTEE REPORT:

Mr. Denton informed the Board the Building and Land Acquisition Committee meet last week and discussed the footprint for the basic building design. Also, discussed Branham Signs is getting the cost figures together so that more discussion can occur concerning the leasing of a station.

There being no further business, Mr. Van Buren adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Donna M. Hubner
Fiscal Officer

APPROVED:

Board of Trustees

Title

Note: These minutes are unofficial, subject to amendment, until approved by the Fire Board Members.

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****MOTION REQUEST**

DATE: September 28, 2015

TO: Finance Committee

RE: Motion that the Council of the City of Reynoldsburg does hereby
appoint a member to serve on the Planning Commission with a term
beginning September 28, 2015 and ending December 31, 2017.

Appointment to Planning Commission; Choose 1: Keith Noble or Robert Welday

See attached materials.

Dan Havener

From: Eric Snowden
Sent: Friday, June 26, 2015 2:30 PM
To: Dan Havener
Subject: FW: Reynoldsburg Planning Commission
Attachments: Keith E. Noble Vita.pdf

Talk this over Monday?

Eric Snowden
Planning Administrator – City of Reynoldsburg
(614) 322-6829
esnowden@ci.reynoldsburg.oh.us

From: Keith Noble [<mailto:dr.keithenoble@gmail.com>]
Sent: Friday, June 26, 2015 11:25 AM
To: Eric Snowden
Subject: Reynoldsburg Planning Commission

Eric,

Good morning, my name is Keith E. Noble, and I am a new resident of Reynoldsburg. I am interested in assisting the City with its key development and business engagement initiatives, as such, I've decided to submit my resume for your consideration.

I am a former executive with the Central Intelligence Agency, and have accumulated considerable experience in the areas of marketing, strategic planning, negotiations, customer development, and crises management.

One of my colleagues in Responsible Reynoldsburg, Mark McKenzie, believes the Commission could make good use of my talents and unique background. With that in mind, and in light of my desire to help the city advance its strategic interests, I hope to have an opportunity to work with you and the other commissioners to build a stronger Reynoldsburg.

Respectfully,

Keith E. Noble

Cell: 614-619-6263
Email: dr.keithenoble@gmail.com

Attachment: Keith Noble for Planning Commission (1182 : Appointment to Planning Commission)

KEITH E. NOBLE, PH.D.

7660 Rodebaugh Rd., Reynoldsburg, OH 43068 | E-mail: dr.keithenoble@gmail.com

Objective

Seeking an opportunity to utilize the specialized leadership, management, and organizational skills acquired during my nine-year tenure with the Central Intelligence Agency to help advance key civic, political, and cultural initiatives across Central Ohio.

Experience

Senior Vice President (Corporate Communications & Business Intelligence), June 2015 to Present, Luxcore Networks, Inc., Atlanta, Georgia

Responsible for all aspects of marketing and communications, including market positioning, internal/external messaging strategy, brand marketing, special events, advertising, and leadership of the Corporate Communications Division. Also charged with overseeing the Business Intelligence Division; creating and maintaining reports in support of account management, sales, and business development; conduct ad-hoc analyses, to include in-depth data-driven reviews of Luxcore's performance for specific clients; maintain deep knowledge of Luxcore's products and technologies; and support internal divisions with client-related issues.

Bureau Chief, Jul 2012 to May 2015, Open Source Center (OSC) - Tel Aviv, Israel

Served as Senior OSC Representative to U.S. Embassy Tel Aviv and Jerusalem Consulate; set mission priorities and advanced key

objectives; supervised multimillion dollar operating budget; directed strategic operations; managed foreign liaison and domestic partnerships; provided customized reports and briefings to senior U.S. policymakers; supervised a large, dispersed multinational workforce; developed enterprise strategies for advancing corporate objectives; expanded the National Open Source Enterprise; led several internal working groups; mentored junior managers; and approved contracts.

Deputy Program Manager, Jun 2009 to Jul 2012 Open Source Center (OSC) - Bangkok, Thailand

Served as Acting OSC Representative to ten U.S. Embassies in South and Southeast Asia; supervised the Center's day-to-day operations across the region; executed a multi-million dollar operating budget; supported several foreign liaison and domestic partnerships; developed new product lines; enhanced outreach and marketing; responded to direct tasking from senior U.S. policymakers; launched new initiatives in the public and private sectors; supervised a large, dispersed multinational workforce; mentored junior officers; organized professional conferences; and negotiated contracts.

Operations Coordinator, Sep 2007 to Jun 2009 Open Source Center (OSC) - Washington, DC

Served as OSC's first Representative to the U.S. Africa Command; coordinated and prioritized the Center's operations in Sub-Saharan Africa; responded to direct tasking from senior U.S. policymakers; supported a foreign liaison partnership; supervised a small team of direct reports; and produced all-source reports and analyses.

Political Analyst, Jan 2006 to Aug 2007 Central Intelligence Agency (CIA) - Washington, DC

Produced all-source reports and analyses; developed new analytic methodologies; provided briefings and responded to direct tasking from senior U.S. policymakers; marketed new product lines; served as an acting supervisor on several occasions; and organized recruitment fairs at various U.S. colleges and universities.

Assignments

Asia

Australia, Cambodia, China, Hong Kong, Indonesia, Japan, Malaysia, Myanmar (Burma), Pakistan, Philippines, and Vietnam

Europe

France, Italy, Germany, Greece, Turkey, and United Kingdom

Middle East

Egypt, Israel, Jordan, Morocco, Qatar, and UAE

Sub-Saharan Africa

Cote d'Ivoire, Ghana, Kenya, Nigeria, and South Africa

CLIENTS

Senior U.S. Officials

Barack Obama, U.S. President (2009-2015), George W. Bush, U.S. President (2006-2008), Daniel Shapiro, U.S. Ambassador to the State of Israel (2012-2015), Martin Indyk, U.S. Special Envoy for Israeli-Palestinian Peace Negotiations (2013-2014), Kristie Kenney, U.S. Ambassador to the Kingdom of Thailand (2010-2012), Eric John, U.S. Ambassador to the Kingdom of Thailand (2009-2010),

Johnnie Carson, U.S. Assistant Secretary of State for African Affairs (2007-2009), John Campbell, U.S. Ambassador to the State of Nigeria (2007); and Michael Kozak, Senior Director U.S. National Security Council Staff (2006-2007)

U.S. Government Agencies

- Central Intelligence Agency (2006-2015)
- Defense Intelligence Agency (2013-2015)
- Department of Homeland Security (2007-2009)
- Federal Bureau of Investigation (2009-2015)
- Special Operations Command Pacific (2009-2012)
- U.S. Africa Command (2007-2009)
- U.S. European Command (2012)
- U.S. Pacific Command (2009-2012)

Accomplishments

- Recipient of six CIA Exceptional Performance Awards
- Recipient of two CIA Non-Monetary Awards
- Recipient of two CIA Meritorious Unit Awards
- Promoted four times in nine years
- Final Pay Grade: GS-15

- Active Top Secret/SCI clearances

Professional Skills

- Project Management
- Resource Management
- Crisis Management
- Budget Planning
- Strategic Planning
- Public Diplomacy
- Executive Briefing
- Executive Writing
- Research and Analysis
- Critical Thinking
- Public Speaking
- Conflict Resolution

Education

- 2006 Ph.D., International Relations and Comparative Politics, Miami University, Oxford, Ohio
- 2004 Master of Arts, International Relations and Comparative Politics, Miami University, Oxford, Ohio

- 2001 Bachelor of Arts: Political Science, Capital University, Columbus, Ohio
- 1996 High School Diploma, Westerville North High School, Westerville, Ohio

Presentations

- Conflict Resolution in Sub-Saharan Africa: Sudan vs. South Sudan, American International School, Netanya, Israel (2015)
- Explaining U.S. Foreign Policy, Don Bosco Catholic Church, Nazareth, Israel (2015)
- U.S. Engagement in the Israeli-Palestinian Peace Process, Al Battuf High School, Arrabe Galilee, Israel (2014)
- The History and Legacy of the American Civil Rights Movement, Leo Baeck Education Center, Haifa, Israel (2014)
- Coffee with a Senior Diplomat, The American Center, Jerusalem, Israel (2014)
- Enhancing Israel's Security in the Era of Obama, The American Center, Jerusalem, Israel (2013)
- The Challenges of American Diplomacy, Bar-Ilan University, Tel Aviv, Israel (2013)
- U.S. Foreign Policy in The Middle East, Hebrew University, Jerusalem, Israel (2013)
- The Art of Public Speaking and Debate, Yitzhak Rabin Center, Tel Aviv, Israel (2013)

- The Untold Story of African-American Women Writers, Beit Berl College (2013)
- African Americans and The Civil War, U.S. Embassy Black History Month Dinner Keynote Address (2011)
- Explaining Decision-Making in the 1998 Ethiopia-Eritrea Border War, National Political Science Association Conference (2004)
- What Is Globalization & What Impact Has It Had On The African Continent?, Illinois State University Conference (2004)

Publications

- Director of National Intelligence Highlights - Classified Reports (2009-2014)
- Presidential Daily Brief - Classified Analyses (2006-2009)
- CIA Wire - Classified Analyses (2006-2009)
- Dissertation: The Complete Guide To Understanding The U.S.- Sub-Saharan African Trade Relationship: Analysis and Opinions On The Ghanaian Implementation Of The African Growth & Opportunity Act (AGOA)—A Case Study, OhioLink, 2006

Extracurricular Activities

- Senior Spokesperson, U.S. Embassy Tel Aviv Speaker's Program (2012-Present)
- Worshipful Master, Siam Military Lodge #30 (2011)
- Chair, U.S. Embassy Bangkok Black History Month Committee

(2010-2012)

News Articles

- My Interview With American Diplomat Dr. Keith Noble, The Times of Israel, (2013)

Affiliations

- Capital University Alumni Association
- Miami University Alumni Association
- Alpha Phi Alpha Fraternity, Inc.
- Prince Hall Free & Accepted Masons

Community Service

- Mentoring Israeli high school students—via the Amal Education Network—on public speaking and conflict resolution (2012-2015)
- Raised \$28,000—in conjunction with the American Chamber of Commerce in Thailand and U.S. Embassy Bangkok—for Thai Red Cross flood relief efforts (2010-2012)
- Provided financial and logistical support to the Ban Ratchasima Orphanage in Korat, Thailand (2011)

Interests

- Leadership Styles and Behaviors

- Executive Management Studies
- International Relations
- Government Relations
- International Political Economy
- Public Speaking
- Marketing/Sales Techniques
- Venture Capitalism
- Graphene Technological Development
- Commodities Trading

Robert Welday

359 Pathfinder Drive • Reynoldsburg, Ohio • 43068

Cell Phone: 614.522.9101

E-Mail: maxumboat@live.com

OBJECTIVE:

I am a 17 year Reynoldsburg City resident interested in serving on the City's Planning Commission.

WORK HISTORY:

- City of Columbus, 120 Marconi Boulevard, Columbus, Ohio 43215 • May 1994 to Present (Supervisor May 2001 to Present)

COMMUNITY SERVICE:

- Cub Scouts Den Leader with Reynoldsburg Pack 277, Council #441

ABILITIES:

- Quick learner.
- Detail oriented.
- Project a positive attitude.
- Strong analytical and research skills.
- Able to cope with stress.
- Self motivated and enjoy new tasks.
- Dedication – try to give more than 100 percent to achieve goals.
- Decision making – gather information and systematically choose best course of action.
- Ability to communicate courteously and effectively with the public, elected and appointed officials and other staff.
- Ability to learn new techniques and equipment such as computer hardware and software.
- Ability to read, interpret and apply policies, laws, rules and regulations.

POLITICAL AFFILIATION:

- Democratic

REFERENCE:

- Elisabeth (Libby) Wallace • 344 Pathfinder Drive • Reynoldsburg, Ohio • 43068 • 614.296.2414 • Reynoldsburg BZBA

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****MOTION REQUEST**

DATE: **September 28, 2015****TO:** **Finance Committee****RE:** Motion that the Council of the City of Reynoldsburg Does Hereby
Appoint a Member to Serve on the Design Review Board with a Term
Beginning September 28, 2015 and Ending December 31, 2017.

2 persons interested in Design Review Board: Richard Carr and Eli Bowman.

See attached materials.

Dan Havener

From: Carr Richard <carr.s.richard@gmail.com>
Sent: Monday, April 27, 2015 2:58 PM
To: Dan Havener
Subject: Re: Planning Commission seat
Attachments: Richard Carr - Cover Letter - April 2015.pdf; Richard Carr resume April 2015.pdf

Hi Dan,

Please find attached my letter for consideration to become a member of your planning commission and my resume.

Let me know if there is anything else you need.

Thank you for the opportunity.

Richard Carr

On Mon, Apr 27, 2015 at 12:24 PM, Dan Havener <DHavener@ci.reynoldsburg.oh.us> wrote:

Sounds great. Thanks.

Dan Havener
Development Director
City of Reynoldsburg

7232 E. Main St.

Reynoldsburg, OH 43068

Office: (614) 322-6831

dhavener@ci.reynoldsburg.oh.us

From: Kerstin Carr [mailto:kerstin_carr@yahoo.com]
Sent: Monday, April 27, 2015 11:38 AM
To: Dan Havener
Cc: Carr Richard
Subject: Re: Planning Commission seat

Attachment: Richard Carr for DRB (1183 : Appointment to Design Review Board)

Dan,

that's great news. Since Richard is not affiliated with the Republican Party, he will submit a letter to you to ask to be on Reynoldsburg's Planning Commission. I'm copying him on the email so you can communicate directly.

Thanks again for all the information,

Kerstin

On Monday, April 27, 2015 10:43 AM, Dan Havener <DHavener@ci.reynoldsburg.oh.us> wrote:

Kerstin - Hope you had a great weekend!

I would have no problem bringing your husband on as a Planning Commission member. Again I apologize, but due to our archaic charter I need to be sure that your husband is not affiliated with the republican party. As mentioned previously, no more than 2 members of the same political party are permitted to be appointed as citizen members, and we currently have two republican members. If your husband is affiliated with another political party, I would like for him to submit the same information that Justin provided:

Please have your husband provide a brief history of himself, outlining why he believes he would be a good candidate for the position. A copy of a recent resume would also be good.

The Planning Commission is scheduled to meet the first Thursday of each month at 6:30 PM, or as required by current projects and agenda. All meetings are held in council chambers in the Reynoldsburg Municipal Building at 7232 E. Main Street.

Per City Charter:

"The Planning Commission shall conduct studies and surveys, and prepare advisory plans, reports and maps relative to the overall planning of the growth of the city. The Commission will be responsible for the preparation and implementation of the Comprehensive Plan for the city and subsequent plan amendments, for Council approval. The Planning Commission shall assist the Director of Development with policy development impacting short- and long-range planning issues of the city. The Commission may make such advisory recommendations relative to such matters and to the Zoning or rezoning of the city to the Council as the Commission believes to be in the best interest of the city. The Chair will designate a Planning Commission member to serve on the Capital Improvement Program Committee."

I will be happy to discuss any additional questions you may have, and look forward to meeting your husband soon.

Regards,

Dan

Dan Havener
Development Director
City of Reynoldsburg

7232 E. Main St.

Reynoldsburg, OH 43068

Office: (614) 322-6831

dhavener@ci.reynoldsburg.oh.us

From: Kerstin Carr [mailto:kerstin_carr@yahoo.com]

Sent: Sunday, April 26, 2015 6:21 PM

To: Dan Havener

Subject: Planning Commission seat

Hi Dan,

Justin told me that your meeting on Thursday went well and that he is excited to work with you and Eric (sp?).

He also mentioned that you were looking for one more commission member. My husband would be interested but I'm not sure if you are looking for geographic diversity. He would bring an entrepreneurial background, is a long-time Ohio resident, and father to a young child.

Let me know what you think. Whatever you think is best.

Attachment: Richard Carr for DRB (1183 : Appointment to Design Review Board)

Reynoldsburg City Council
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068
Office: (614) 322-6831

April 28, 2015

Dear Reynoldsburg Council Members:

I am writing to express my interest in becoming a member of the Reynoldsburg Planning Commission. My family and I moved to the City of Reynoldsburg in 2006 because of its population diversity, its top rated school system, and its well maintained park and recreational facilities.

With my entrepreneurial background, I feel I can bring much creativity and business spirit to the planning commission. As a small business owner who primarily works from home, I understand the importance of community amenities, such as coffee shops, restaurants, and local retail, in bringing people together. As someone who enjoys spending time outdoors, I value connectivity through pedestrian and bicycle paths in neighborhoods, downtowns, and park systems. As a father of a 3-year old, I look for young growth and development opportunities through our recreation departments and schools.

In light of the demographic changes and new emerging lifestyle preferences for more walkable, compact, and mixed use environments, I would love to be part of a planning commission that embraces these changes and continues to make the city a desirable place to live, work, and play. Reynoldsburg already has many great qualities that it can pride itself on. At the same time, there are always opportunities for improvement.

I greatly appreciate your consideration of my application and look forward to hearing from you.

Sincerely,
Richard Carr

614.218.7840
carr.s.richard@gmail.com

Cc: Mayor Brad McCloud
Cc: Dan Havener, Director of Development

Attachment: Richard Carr for DRB (1183 : Appointment to Design Review Board)

S. Richard Carr

8266 Priestley Dr., Reynoldsburg, OH 43068

Phone: 614.218.7840 | Email: carr.s.richard@gmail.com

WEBSITE MANAGER

Page 1

Profile

- More than 15 years of experience in website management and Internet consulting.
- Recognized strengths in website development and maintenance, problem-solving, customer support, and project planning and implementation.
- Extensive experience with search engine optimization for ROI.
- Distinct organizational talent, effective initiator, and quick learner.
- Independent and goal-oriented working style with high ability to work in a team.
- Strong analytical thinking and creativity.
- Solid computer skills with excellent working knowledge using MS Office.

Synopsis of Achievements

- Grew **Powersourcing.com** into the top 1% of global websites and top ten in its genre.
 - Developed strategies to obtain membership of over 45,000 industrial professionals.
 - Achieved very high search engine visibility through organic online searches.
- Developed and promoted **Requesteffect.com**.
- Continued professional development with **Google Analytics Individual Qualification** and project management webinars.
- Spearheaded efforts to build and launch Conterra Farms

Employment

Root Economy LLC/Conterra Farms, Galloway, OH
Director of Business Development

2014 – Present

- Instituted idea to convert used shipping containers into hydroponic growing facilities
- Build and develop systems for growing a variety of leafy greens and herbs
- Conduct outreach efforts to promote interest in Conterra Farms
- Develop business relationships with local institutions and restaurants

Requesteffect.com, Reynoldsburg, OH
Website Manager/Owner

2010– Present

- Developed business model for the website
- Manage all aspects of site production and promotion
- Perform SEO and SEM functions with emphasis on building organic traffic and maximizing ROI
- Use Google Analytics for analysis of site, page performance, advertising success, and funnel optimization
- Coordinated and scheduled website development with on-shore and off-shore contractors for site production and graphic development
- Responsible for writing all content for the site
- Established user workflow

S. Richard Carr
 8266 Priestley Dr., Reynoldsburg, OH 43068
 Phone: 614.218.7840 | Email: carr.s.richard@gmail.com

WEBSITE MANAGER

Page 2

Employment

Brickman Facility Solutions, New Albany, OH
Area Manager

10/12-9/13

- Manage all active accounts within assigned state, including Bank of America, Macy's, T-Mobile and The Home Depot
- Provide leadership and initiative to ensure services are complete and client expectations are met or exceeded
- Evaluate, qualify, and select subcontractors to facilitate the operation
- Work closely with the service providers on the scheduling and implementation of services, as well as the billing administration

Buildipedia.com, Grandview Heights, OH
Web Consultant

9/11-11/11

- Consulted ownership on site design and business development strategies
- Developed plan using Google Analytics to increase users and revenue
- Assessed SEO and standardized procedures for better indexing
- Developed sales pitch for investor presentation which helped the company receive funding

Powersourcing.com, Grove City, OH
Co-Founder/President

1998 – 2010

- Co-Founder of the company and business model
- Key staff for SEO efforts generating top rankings in search results
- Performed web analytics for advertisement, user flow, and conversion optimization
- Developed and analyzed email campaigns to achieve marketing goals and ROI
- Conducted Pay-per-click / Adwords and banner campaigns
- Coordinated and managed vendors for the production of website initiatives
- Negotiated contracts with affiliates, advertisers, and vendors
- Initiated and managed affiliate programs to optimize revenue
- Developed content for website
- Created marketing plan for company
- Performed customer service through phone calls and emails
- Provided customer data management
- Monitored overall web reaction to website and researched improvement for marketing tactics

Education

The Ohio State University, Columbus, OH
B.S., Business Administration & Marketing
Minor: Telecommunications

1996

Attachment: Richard Carr for DRB (1183 : Appointment to Design Review Board)

From:

Eliot Bowman
1418 Clemens Pl
Reynoldsburg, OH 43068
614-288-8955
eli@elibowman.com

09/05/2015

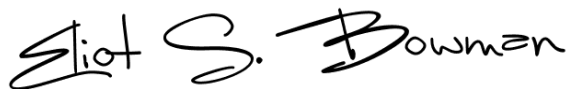
To Whom It May Concern:

My name is Eliot Bowman and I am interested in serving the city of Reynoldsburg in a capacity that the local leaders deem fitting for me. I am a registered Republican and have always aligned myself with time-tested, conservative principles not only in my political interests, but also in my personal life. Why? Because, to quote Sean Hannity, "Conservatism works".

I am very active in my local church and currently serve as the President of the young men's youth program, as well as on the Presidency of the Elders Quorum. I have also served in the community and coached my son's little league team. I strongly believe in providence and that I have a duty to God and Country to serve with all my heart my fellow neighbors. As a servant of our great community I would always keep the best interest of our residents at the forefront of every action, regardless of its scope.

Included is a professional resume. Please look it over and consider me for service in and for the city of Reynoldsburg. God bless.

Sincerely,



Eliot Bowman

Attachment: Letter to Reynoldsburg (1183 : Appointment to Design Review Board)

Eli Bowman

614.288.8955

1418 Clemens Place, Reynoldsburg, Ohio 43068

eliotbowman@gmail.com

Professional Profile

An account originations professional with sales, finance, and marketing experience. Expertise in the selling, processing, and closing of merchant accounts. Excellent people and communications skills as well as mortgage industry knowledge and experience. Well organized and self-motivated.

Professional Experience

TRIAD Management Solutions, LTD, Columbus, OH (Self-Employed)

2012 - Present

President

Responsibilities:

- Acquire new customers via multiple methods of cold-calling and networking.
- Manage an independent contractor sales team of 8 people. Properly place them in territories and provide them with leads.
- Proactively coordinate all aspects of the business from financial documents, marketing, sales, and customer service.

J.P. Morgan Chase, Columbus, OH

2010 - 2012

Senior Mortgage Loan Processor

Achievements:

- Promoted to the Dedicated Purchase Team which is reserved for high performers.
- 98.28% call monitoring score for 2011 and 98.60% YTD score for 2012 (Top 5% in the site both years).

Responsibilities:

- Communicate directly with customers and agents to achieve an ideal customer experience by reviewing rate lock and point objectives for accuracy, and ensure all pricing and fees are accurate.
- Understand and abide by all internal and Federal Compliance regulations. Review title insurance, flood, tax certificates, and surveys to ensure they meet Chase guidelines, and prepare and calculate income and assets thoroughly before submission to underwriting, when applicable
- Meet all closing and commitment dates. Obtain and review documents for acceptability against loan conditions. Perform all validation requirements on applicable loan files. Coordinate with buyers, sellers, title companies, escrow agents, surveyors, and real estate agents to schedule loan closings
- Effectively manage pipeline via daily pipeline reporting using Excel. Manage loans in process while achieving acceptable cycle times while achieving and maintaining acceptable customer satisfaction levels.

Huntington Bank, Upper Arlington, OH

2009-2010

Senior Private Banker (Retail, Insurance & Investment Products)

Achievements:

- Ranked 1st company-wide for production against scorecard for Nov. 2009.
- Top performer (Top 15%) (Sep. 2009 – Jan. 2010).
- 100% goal to scorecard for all months of employment.

Responsibilities:

- Used consultative selling techniques. Analyzed and provided solutions for clients' financial needs by reviewing their personal finances and making loan, insurance, and investment product suggestions based on their individual needs and plans.
- Proactively sought out current and potential clients for sales of consumer loan, insurance products, investment products, and customer service opportunities through calling activities and creative use of marketing resources.
- Worked with banking office team members to achieve individual and banking office sales goals by opening new accounts, recommending investment and insurance products, taking loan applications, processing, and closing loans and life insurance policies.
- Successfully Sold and processed loan, investment, retail, and insurance products.

Exel Direct, Westerville, Ohio
2007-2009

Financial AnalystAchievements:

- Successfully implemented integration of new financial analysis software for my line of business as trainer, and co-project manager. Managing a team was involved in this roll-out.
- Chosen to be SME for Blackline financial analysis software.

Responsibilities:

- Responsible for the management of financial matters including payables, receivables, assets, profit and loss, account analysis, revenue and expense forecasting and data collection and analysis.
- Effectively communicated with management, field associates and customers to accomplish necessary objectives in regard to profitability, cost minimization, and process improvement.
- Planned, coordinated and directed process driven functionality to ensure compliance with company directives.
- Coordinated meetings and presentations to institute new roll-outs and projects to which I managed full process flow as well as project associated IT and software programs.

Columbus Sports Club, Columbus, Ohio
2005-2007

Sales & Marketing ManagerAchievements:

- My team was responsible for 89% of total sales for 2006.
- Employee of the Year: 2006

Responsibilities:

- Developed a complete sales program where none previously existed that is still in use today Created internal retail and marketing plans and followed through to full implementation to ensure complete functionality.
- Established and incorporated innovative marketing concepts that have led to the acquiring and retention of new customers by performing presentations to various prospective clients and by effectively closing sales.
- Regularly reported to senior management on performance and accountability for myself and my direct reports.
- Managed total workflow and performance for a sales and marketing team comprised of seven associates.

Education

The Ohio State University – Max M. Fisher College of Business (Columbus, Ohio)
Bachelor of Business Administration March, 2008

- National Dean's List 2006
- Dean's List 2005-2008

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: September 28, 2015

TO: Finance Committee

RE: ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE
VEHICLE FOR REYNOLDSBURG COURT LIASON AND
DECLARING AN EMERGENCY

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Current Vehicle is non functioning, being stored at street barn.

The City of Reynoldsburg Division of Police request the approval from council to purchase a new Court Liaison vehicle using Federal Forfeiture Funds, as the current vehicle is out of commission and being stored at the street barn.

Please review the attached packet for the purchase of a 2011 Honda Accord.

Reynoldsburg Division of Police

Request to Purchase

All purchases must be approved by the Chief of Police **PRIOR** to ordering

Account #: _____ Sub Account: _____ Balance in the Account: _____

Budget Item: ☐ Yes ☐ No Approved to Order: _____ Date: _____

Quantity	Description	Size	Order #	Unit Price	Total
1	2011 Honda Accord Vin#1HGCP2F77BA097608			\$12,000	\$12,000
Shipping Cost					N/A
Total Cost					\$12,000

Needed for the replacement for the vehicle used for Court Liaisons due to that vehicle's engine seized up and it is not cost effective to repair according to the City of Reynoldsburg's Head Mechanic, Mr. Hutchinson.

Vendor Information (If this is a new vendor you MUST attach a w-9 to this form)			
Vendor:	Linsay Automotive, Inc dba Linsay Honda East		
Vendor's Address: (City / State / Zip)	5959 Scarborough Blvd. Columbus Oh 43232		
Vendor's Phone #:	614-864-5250		
Contact Person:	Reggie Crummer		
Requestor's / Approval Information			
Name:	Det. Sgt. Bauchmoyer #67		
Supervisor's Approval:			Date:
Chief of Police Approval:			Date:
Ordering Information / After action information			
Date Ordered:	PO #		
Ordered By:			
Expected Date of Arrival:			
Fixed Asset Tag #:	Was Photo taken?	Location of Item:	
Comments:			

Attachment: Court Liaison Vehicle (1179 : Request to Purchase Court Liaison Vehicle Using Federal Forfeiture Funds)

CITY OF REYNOLDSBURG

Matt Hutchison
Fleet maintenance
STREET DEPARTMENT
7806 EAST MAIN STREET
REYNOLDSBURG OH 43068

PHONE 614-322-5805
FAX 614-575-4579

9/8/2015

Unit# 3103
Mileage: 99148

2005 Chrysler 300c was towed in on September 4, 2015 for a break down. After looking over the vehicle we have discovered the engine is locked up. Estimating a long block replacement engine would be upwards of \$4,000 plus labor and other parts needed. I feel this would exceed the value of this vehicle and is not worth the time and money to get the vehicle back in service.

LINDSAY AUTOMOTIVE, INC dba LINDSAY HONDA
5959 SCARBOROUGH BLVD.
COLUMBUS OH 43232

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): **CITY OF REYNOLDSBURG**

Address: **7232 EAST MAIN ST REYNOLDSBURG, OH 43069**

Home Telephone: **614/866-6375**

Work Telephone: **614/322-6927**

Email:

D.L./State I.D.#

Issuing State: Exp. Date:

Cust#: **415851**

Deal #: **210325**

Stock #: **16-0025A**

Date: **09/10/2015**

County: **FRANKLIN**

Cell:

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

YEAR 2011	MAKE HONDA	MODEL ACCORD	COLOR GRAY	TYPE 16-0025A
VIN/SERIAL NO. 1HGCP2F77BA097608		ODOMETER READING ☐ Not Accurate 43751		SALESPERSON REGINALD CRUMER
THE VEHICLE IS: ☐ NEW ☒ USED		PRIOR USE DISCLOSURE: ☐ DEMONSTRATOR ☐ FACTORY OFFICIAL ☐ RENTAL ☐ OTHER		
TO BE DELIVERED ON OR ABOUT 09/10/2015				

WARRANTY STATEMENT

We are selling this Vehicle to you AS-IS and we expressly disclaim all warranties, express and implied, including any implied warranties of merchantability and fitness for a particular purpose, unless the box beside "USED VEHICLE LIMITED WARRANTY APPLIES" is marked below or we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction. Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. *Traducción española: Ver el dorso.*

☐ USED VEHICLE LIMITED WARRANTY APPLIES. We are providing the attached Limited Warranty. Any implied warranties apply for the duration of the Limited Warranty.

X X

TRADE-IN VEHICLE INFORMATION

Trade-In (1) Year: Make: Model: Color:

VIN/Serial No: Odometer Reading: ☐ Not Accurate

Trade-In Allowance (1): **N/A** Payoff & Lienholder: **N/A**

Trade-In (2) Year: Make: Model: Color:

VIN/Serial No: Odometer Reading: ☐ Not Accurate

Trade-In Allowance (2): **N/A** Payoff & Lienholder: **N/A**

NEGATIVE EQUITY: You are aware that the Payoff on your Trade-In/Lease Turn-In Vehicle exceeds the Trade-In Allowance from us and, as a result, you have requested that the Total Due be increased by \$ **N/A** X

****DEPOSIT/PARTIAL PAYMENT:** The Cash Deposit/Partial Payment/Down Payment is not refundable, except as set forth in this Agreement. In the case of a Deposit, we will refrain from selling the vehicle for 3 days.

OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS

PLEASE SEE THE VEHICLE DELIVERY REPORT

CASH PRICE OF VEHICLE	12000.00
TOTAL WE OWES	N/A
	N/A
	N/A
	N/A
	N/A
	N/A
	N/A
	N/A
GAP PROTECTION	N/A
	N/A
	N/A
*DOCUMENTARY SERVICE FEE	N/A
TOTAL SELLING PRICE	12000.00
LESS TRADE-IN ALLOWANCE	N/A
TAXABLE AMOUNT	12000.00
SALES TAX	N/A
TITLE FILING FEE	N/A
REGISTRATION FEE	N/A
PLUS PAYOFF ON TRADE-IN(S)	N/A
TOTAL DUE	12000.00
LESS PARTIAL PAYMENT/DOWN PAYMENT ** (Please see Reverse Side)	N/A
LESS REBATE/FACTORY INCENTIVE	N/A
OTHER	N/A
UNPAID BALANCE DUE	12000.00

SEE ATTACHED AGREEMENT TO ARBITRATE

Documentary Service Fee: This fee is charged by the Dealership for performing administrative services and processing documents related to the closing of a sale. This fee is charged by the Dealership in accordance with O.R.C. § 4517.261.

Waiver of Jury Trial: The Dealership and Purchaser knowingly, voluntarily and intentionally waive any right they may have to a trial by jury in any litigation based on or arising out of this Agreement, any document related to this transaction, or any course of conduct, dealing, statements (whether oral or written), or any act of Dealership or Purchaser.

LIMITED RIGHT TO CANCEL APPLIES: If you have entered into a Spot Delivery Agreement-Limited Right to Cancel, the sale of the Vehicle is conditioned on final approval of financing by, or assignment of the Retail Installment Sale Contract to a lender. If final financing approval is not obtained within 10 days of the date of this Agreement, you or the Dealership may cancel the Contract in accordance with this Agreement, the Spot Delivery Agreement-Limited Right to Cancel, and the Retail Installment Sale Contract; please read these documents and Paragraph 15 on the reverse side for important details.

The front and back of this document and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized, unless it is in writing and signed by both parties. I have read the terms and conditions of this Agreement, including the terms and conditions that appear on the reverse side, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by both parties.

Authorized Dealership Representative..

09/10/2015

Date

Accepted by Authorized Dealership Representative

09/10/2015

Date

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LINDSAY AUTOMOTIVE, INC dba LINDSAY HONDA
5959 SCARBOROUGH BLVD.
COLUMBUS OH 43223

RETAIL PURCHASE AGREEMENT

Cust#: 415851

Deal #: 210325

Stock #: 16-0025A

Date: 09/10/2015

County: FRANKLIN

Cell:

Purchaser's Name(s): CITY OF REYNOLDSBURG

Address: 7232 EAST MAIN ST REYNOLDSBURG, OH 43069

Home Telephone: 614/866-6376

Work Telephone: 614/322-6927

Email: D.L./State I.D.#

Issuing State: Exp. Date:

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

YEAR 2011	MAKE HONDA	MODEL ACCORD	COLOR GRAY	TYPE 16-0025A
VIN/SERIAL NO. 1HGCP2F77BA097608		ODOMETER READING ☐ Not Accurate 43751		SALESPERSON REGINALD CRUMER
THE VEHICLE IS: ☐ NEW ☒ USED		PRIOR USE DISCLOSURE: ☐ DEMONSTRATOR ☐ FACTORY OFFICIAL ☐ RENTAL ☐ OTHER		
TO BE DELIVERED ON OR ABOUT 09/10/2015				

WARRANTY STATEMENT

We are selling this Vehicle to you AS-IS and we expressly disclaim all warranties, express and implied, including any implied warranties of merchantability and fitness for a particular purpose, unless the box beside "USED VEHICLE LIMITED WARRANTY APPLIES" is marked below or we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction. Any warranties by a manufacturer or supplier other than our Dealership are those, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. *Traducción española: Ver el dorso.*

☐ USED VEHICLE LIMITED WARRANTY APPLIES. We are providing the attached Limited Warranty. Any implied warranties apply for the duration of the Limited Warranty.

X _____ X _____

TRADE-IN VEHICLE INFORMATION

Trade-In (1) Year:	Make:	Model:	Color:
VIN/Serial No:	Odometer Reading: ☐ Not Accurate		
Trade-In Allowance (1):	Payoff & Lienholder: N/A		
Trade-In (2) Year:	Make:	Model:	Color:
VIN/Serial No:	Odometer Reading: ☐ Not Accurate		
Trade-In Allowance (2):	Payoff & Lienholder: N/A		

NEGATIVE EQUITY: You are aware that the Payoff on your Trade-In/Lease Turn-In Vehicle exceeds the Trade-In Allowance from us and, as a result, you have requested that the Total Due be increased by \$ **N/A**. X

****DEPOSIT/PARTIAL PAYMENT:** The Cash Deposit/Partial Payment/Down Payment is not refundable, except as set forth in this Agreement. In the case of a Deposit, we will refrain from selling the vehicle for 3 days.

OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS

PLEASE SEE THE VEHICLE DELIVERY REPORT

SEE ATTACHED AGREEMENT TO ARBITRATE

***Documentary Service Fee:** This fee is charged by the Dealership for performing administrative services and processing documents related to the closing of a sale. This fee is charged by the Dealership in accordance with O.R.C. § 4517.281.

Waiver of Jury Trial: The Dealership and Purchaser knowingly, voluntarily and intentionally waive any right they may have to a trial by jury in any litigation based upon or arising out of this Agreement, any document related to this transaction, or any course of conduct, dealing, statements (whether oral or written), or any act of Dealership or Purchaser.

LIMITED RIGHT TO CANCEL APPLIES: If you have entered into a Spot Delivery Agreement-Limited Right to Cancel, the sale of the Vehicle is conditioned on final approval of financing by, or assignment of the Retail Installment Sale Contract to a lender. If final financing approval is not obtained and/or the Contract cannot be assigned, you or the Dealership may cancel the Contract in accordance with this Agreement, the Spot Delivery Agreement-Limited Right to Cancel, and the Retail Installment Sale Contract: please read these documents and Paragraph 15 on the reverse side for important details.

The front and back of this document and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized, intended above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by Authorized Dealership Representative.

Date **09/10/2015**

Date

Accepted by Authorized Dealership Representative **09/10/2015**

Date

ADDITIONAL AGREEMENTS BETWEEN THE DEALERSHIP AND PURCHASER(S)

1. **Terms Used in This Agreement:** This Retail Purchase Agreement contains the following words and phrases that appear throughout this Agreement and have particular meanings:
 - **Agreement** - Means this Retail Purchase Agreement; together with any documents incorporated into this Agreement by reference, whether such reference is made in this Agreement or in the document itself.
 - **You, Your** - Means the Purchaser identified on the front side of this Agreement.
 - **We, Us, Our** - Means the Dealership that is identified on the front side of this Agreement and its Authorized Representatives.
 - **Manufacturer** - Means the company that manufactured the Vehicle.
 - **Vehicle** - Means the Vehicle that you are purchasing from us as described on the front of this Agreement.
 - **Trade-In Vehicle** - Means the vehicle you are delivering to us as part of this transaction as identified on the front side of this Agreement.
2. **Our Right to Increase the Price:** We may increase the price of the Vehicle after we accept this Agreement if the Trade-In Vehicle is reappraised, new equipment is required by state or federal law, or the increase is caused by state or federal tax rate changes. If the price is increased, you may cancel this Agreement provided that the cancellation occurs prior to you taking delivery of the purchased Vehicle.
3. **Manufacturer's Design Changes:** In the event the Manufacturer changes or modifies the design of or any part or accessory of the Vehicle after your order for the Vehicle has been entered by us, you will not have any claim or right against us if the Vehicle does not contain such changes or modifications, nor shall we be required to effect such changes or modifications to the Vehicle.
4. **Purchaser Representations and Warranties:** You represent, warrant and affirm to the Dealership that (a) You are not purchasing a new Vehicle for resale or export within the period beginning on the date the Vehicle title is issued to you and ending on the date one (1) year thereafter. You confirm that the Dealership is relying on this representation and agree that the Dealership would not sell the Vehicle to you without this representation. If we are required by the Vehicle manufacturer to forfeit or repay any manufacturer incentives, allowance and/or special pricing, or if the Dealership suffers any loss or harm as a result of your breach of this provision, you agree to indemnify and hold the Dealership harmless from any such cost, loss or harm suffered as a result of or arising because of your breach; (b) the Partial Payment and any amounts due to the Dealership have been paid in full, any check given to the Dealership will be honored by your Bank, and that no part of the Partial Payment has been loaned to you by the Dealership or any third party; (c) all statements made by you in this Agreement and any other documents completed in connection with this transaction are true and correct; and (d) You are the person you have represented yourself to be and are purchasing the vehicle for your own use and not on behalf of another person, unless you have disclosed otherwise.
5. **Our Failure to Deliver Vehicle:** You agree that we are not liable for any damages resulting from our failure to deliver the Vehicle in accordance with this Agreement if the failure is caused by the manufacturer, an accident, fire, act of nature or any other causes beyond our control. This Agreement may be renegotiated or canceled if the Vehicle is not delivered to you as specified on the front side of this Agreement.
6. **Your Representations Regarding the Trade-In Vehicle:** Any Trade-In Vehicle delivered by you to us in connection with this transaction shall be accompanied by a Certificate of Title or documents sufficient to enable us to obtain a Certificate of Title to the Trade-In Vehicle in accordance with applicable state law. You warrant that the Trade-In Vehicle delivered to us is properly titled to you, has never been titled as or declared a salvage, junk, rebuilt, flood or lemon buyback vehicle or other branded titles; that you have the right to sell or otherwise convey such vehicle; that such vehicle is free and clear of liens or encumbrances, except as may be noted on the front side of this Agreement; that all air pollution control equipment is on the vehicle and appears properly connected and undamaged; and, unless you have told us otherwise, that you have not removed equipment from the vehicle subsequent to our appraisal and that the odometer reading shown is accurate.
7. **Trade-In Vehicle Payoff:** If you are delivering a Trade-In Vehicle in connection with this transaction and the actual amount of the Payoff on the Trade-In Vehicle is greater than the amount of the Payoff as listed in this Agreement, you agree to pay the difference to us. If the actual amount of the Payoff is less than the amount listed, we will pay or credit the difference to you.
8. **Our Appraisal of Your Trade-In Vehicle:** If you are delivering a Trade-In Vehicle to us in connection with this transaction and the delivery will not be made until delivery of the Vehicle being purchased from us, we shall have the right to reappraise your Trade-In Vehicle at the time of delivery. The reappraised amount shall be the amount allowed for the Trade-In Vehicle in this transaction. If you are dissatisfied with the reappraisal, you may cancel this Agreement provided that the cancellation occurs prior to you taking delivery of the purchased Vehicle.
9. **Remedies Upon Cancellation:** If this Agreement is cancelled pursuant to Paragraph 2, 5, or 8 or the Spot Delivery-Limited Right to Cancel, your Partial Payment will be returned to you provided that the Vehicle is returned to us in the same condition as delivered to you, normal wear and tear excepted. If, however, this Agreement is cancelled because you fail to perform your obligations under this Agreement, including but not limited to any failure to take delivery of or to pay the agreed upon price for the Vehicle, or you make any false or inaccurate statements or representations to us, we will retain an amount equal to any actual damages we incur due to your default, any reasonable expenses incurred by us in connection with preparing or reconditioning the Trade-In Vehicle for sale, and any expenses incurred by us for repossession of the Vehicle and/or the collection of amounts owed by you to us. If you have delivered a Trade-In Vehicle to us, the Trade-In Vehicle will be returned to you if we have not already sold it. If we have sold the Trade-In Vehicle prior to cancellation, you will be paid the agreed-upon Trade-In Allowance. Regardless of whether your Trade-In Vehicle has been sold or is returned to you, you agree to pay us the Payoff amount on the Trade-In Vehicle that we have paid to the Lienholder on your behalf, including any negative equity (the difference between the Trade-In Allowance and the Payoff to the Lienholder). You agree to pay the cost of repairing any damage and any other losses, liabilities, damages, claims, costs and expenses arising out of your use, possession and control of the Vehicle. We may keep any portion of the amount you have paid to us as a Partial Payment or any Trade-In Allowance we owe to you to offset against the amount you owe us. If the actual amount you owe to us is greater than the amount of the Partial Payment, you agree to pay the difference to us.
10. **Other Products and Lending Sources:** The Dealership offers its customers goods and services from various suppliers. The amounts charged to customers for such goods and services may be greater than the Dealership's cost, and/or the Dealership may receive a commission or other payment in connection with such sale. You are not required to purchase any other goods or services from us, nor are you required to finance the Unpaid Balance Due under this Agreement with a particular lending source. In the event this Agreement includes a charge for other goods or services for which you must complete an application for coverage, and for any reason such coverage cannot be provided, you will receive a credit for the amount charged. If the cost of other goods or services was included in the amount to be financed in connection with this transaction, then this credit will be applied to the outstanding balance you owe to the lender.
11. **Dealer Assisted Financing:** If we assist you to obtain financing for this transaction, the Annual Percentage Rate may be negotiated with us and we may receive a fee, commission or other compensation from the Lender.
12. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. **SPANISH TRANSLATION:** Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.
13. **GOVERNING LAW:** THE TERMS AND CONDITIONS OF THIS AGREEMENT (INCLUDING ANY DOCUMENTS WHICH ARE A PART OF THIS TRANSACTION OR INCORPORATED HEREIN BY REFERENCE) AND ANY SALE HEREUNDER WILL BE GOVERNED BY THE LAWS OF THE STATE OF OHIO.
14. **LIMIT ON DAMAGES:** PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.
15. **Sale Documents Survive the Retail Installment Sale Contract:** If you and we enter into a Retail Installment Sale Contract (RISC) relating to the financed purchase of this Vehicle, you acknowledge that you signed many documents and other agreements in connection with the sale, which may have included (but are not limited to): a spot delivery agreement-limited right to cancel, arbitration agreement, odometer statement, insurance related documents, credit application, title application, power of attorney, trade-in documents, service contracts, and debt cancellation or payment agreements (all of which are collectively referred to as "Sale Documents"). Notwithstanding any provision in the RISC, the parties agree that: a) the RISC and the Sale Documents are part of one transaction for Purchaser's acquisition of the Vehicle and are intended to be read together; b) that the Sale Documents are not superseded by the RISC; c) certain aspects of Purchaser's acquisition of the Vehicle are addressed by the Sale Documents and not the RISC; d) to the extent of any conflict between the Sale Documents and the RISC, other than as to Truth In Lending disclosures and Purchaser's repayment obligations, the Sale Documents control as to the Dealership and the customer; e) while all Truth In Lending disclosures are contained in the RISC, the Sale Documents may contain conditions (precedent or subsequent) that may trigger the termination of the RISC; and f) the execution of the RISC and/or termination of the RISC as a result of the failure of any such condition, or as otherwise may be provided in writing and signed by the parties, does not nullify the Sale Documents.
16. **Entire Agreement and Signing Other Documents:** The front and back of this Agreement and any documents that are part of this transaction or are incorporated herein by reference comprise the entire Agreement affecting this transaction. No other Agreement or understanding of any nature has been made. You agree to sign any and all documents necessary to complete the terms of this transaction.

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1. **Terms Used In This Agreement:** This Retail Purchase Agreement contains the following words and phrases that appear throughout this Agreement and have particular meanings:
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4. **Purchaser Representations and Warranties:** You represent, warrant and affirm to the Dealership that (a) You are not purchasing a new Vehicle for resale or export within the period beginning on the date the Vehicle title is issued to you and ending on the date one (1) year thereafter. You confirm that the Dealership is relying on this representation and agree that the Dealership would not sell the Vehicle to you without this representation. If we are required by the Vehicle manufacturer to forfeit or repay any manufacturer incentives, allowance and/or special pricing, or if the Dealership suffers any loss or harm as a result of your breach of this provision, you agree to indemnify and hold the Dealership harmless from any such cost, loss or harm suffered as a result of or arising because of your breach; (b) The Partial Payment and any amounts due to the Dealership have been paid in full, any check given to the Dealership will be honored by your Bank, and that no part of the Partial Payment has been loaned to you by the Dealership or any third party; (c) all statements made by you in this Agreement and any other documents completed in connection with this transaction are true and correct; and (d) You are the person you have represented yourself to be and are purchasing the vehicle for your own use and not on behalf of another person, unless you have disclosed otherwise.
5. **Our Failure to Deliver Vehicle:** You agree that we are not liable for any damages resulting from our failure to deliver the Vehicle in accordance with this Agreement if the failure is caused by the manufacturer, an accident, fire, act of nature or any other causes beyond our control. This Agreement may be renegotiated or canceled if the Vehicle is not delivered to you as specified on the front side of this Agreement.
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10. **Other Products and Lending Sources:** The Dealership offers its customers goods and services from various suppliers. The amounts charged to customers for such goods and services may be greater than the Dealership's cost, and/or the Dealership may receive a commission or other payment in connection with such sale. You are not required to purchase any other goods or services from us, nor are you required to finance the Unpaid Balance Due under this Agreement with a particular lending source. In the event this Agreement includes a charge for other goods or services for which you must complete an application for coverage, and for any reason such coverage cannot be provided, you will receive a credit for the amount charged. If the cost of other goods or services was included in the amount to be financed in connection with this transaction, then this credit will be applied to the outstanding balance you owe to the lender.
11. **Dealer Assisted Financing:** If we assist you to obtain financing for this transaction, the Annual Percentage Rate may be negotiated with us and we may receive a fee, commission or other compensation from the Lender.
12. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. **SPANISH TRANSLATION:** Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.
13. **GOVERNING LAW:** THE TERMS AND CONDITIONS OF THIS AGREEMENT (INCLUDING ANY DOCUMENTS WHICH ARE A PART OF THIS TRANSACTION OR INCORPORATED HEREIN BY REFERENCE) AND ANY SALE HEREUNDER WILL BE GOVERNED BY THE LAWS OF THE STATE OF OHIO.
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16. **Entire Agreement and Signing Other Documents:** The front and back of this Agreement and any documents that are part of this transaction or are incorporated herein by reference comprise the entire Agreement affecting this transaction. No other Agreement or understanding of any nature has been made. You agree to sign any and all documents necessary to complete the terms of this transaction.

CITY OF REYNOLDSBURG

Matt Hutchison
Fleet maintenance
STREET DEPARTMENT
7806 EAST MAIN STREET
REYNOLDSBURG OH 43068

PHONE 614-322-5805
FAX 614-575-4579

9/8/2015

Unit# 3103
Mileage: 99148

2005 Chrysler 300c was towed in on September 4, 2015 for a break down. After looking over the vehicle we have discovered the engine is locked up. Estimating a long block replacement engine would be upwards of \$4,000 plus labor and other parts needed. I feel this would exceed the value of this vehicle and is not worth the time and money to get the vehicle back in service.

*Forward To CHIEF
VIA CHIEF of COMMAND*

Sgt. [Signature]

Attachment: Court Liaison Vehicle (1179 : Request to Purchase Court Liaison Vehicle Using Federal Forfeiture Funds)

ORDINANCE NO. 84-13PASSED: November 25, 2013

ORDINANCE TO AMEND ORDINANCE 94-12 PASSED DECEMBER 17, 2012 THAT WAIVES COMPETITIVE BIDDING FOR VARIOUS EXEMPTED CONTRACTS AND EXPENDITURES OVER \$10,000 BY ADDING FRANKLIN COUNTY PUBLIC HEALTH.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

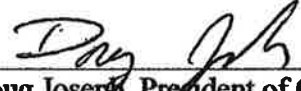
SECTION 1. That Council does hereby waive competitive bidding for the following vendors:

Schonhardt and Associates
Franklin County Public Health
 Limbach Controls Group
 Columbia Gas of Ohio
 Sensus
 Verizon Wireless
 Pace Analytical Services, Inc.
 Ricart Mega Mall
 Statewide Ford
 Honda East
 Pyrotecnico

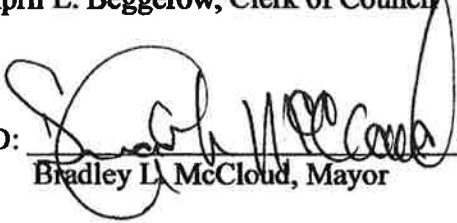
Sprint/Embarq Communications
 Sunoco
 Xerox
 SBC/AT&T
 Bob McDorman Chevrolet
 Dave Gill Pontiac
 Taylor Chevrolet
 Viper Protection Services

SECTION 2. That Ordinance No. 94-12 passed December 17, 2012 be and is hereby amended and replaced.

SECTION 3. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.


 Doug Joseph, President of Council

ATTEST: 
 April L. Beggerow, Clerk of Council

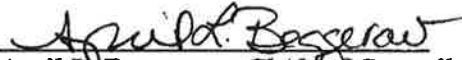
APPROVED: 
 Bradley L. McCloud, Mayor

DATE 11/26/13

Attachment: Court Liaison Vehicle (1179 : Request to Purchase Court Liaison Vehicle Using Federal Forfeiture Funds)

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 84-13 as passed by Council of said City on the 25th day of November, 2013 and as recorded in the Record of Proceedings of said Council.


April L. Beggerow, Clerk of Council

Filed with Mayor: 11/26/13

Published: _____

City Auditors Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****RESOLUTION REQUEST**

DATE: **September 28, 2015****TO:** **Finance Committee****RE:** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING
THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

Emergency/Suspension: Emergency**Reason For Emergency:** Financial needs of the City's government**Statement of necessity:** To meet Statutory Requirement

Attachment: 20150908092503076 (1181 : Approve Rates Licking County)
RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(CITY COUNCIL)

Revised Code, Secs., 5705.34-5705.35

The Council of the City of **Reynoldsburg**, Licking
County, Ohio, met in _____ session on the _____ day of _____,
(Regular or Special)
_____, at the office of _____ with the following members
present:

Mr. _____ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1st, 2016; and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill limitation; therefore be it

RESOLVED, By the Council of the City of **Reynoldsburg**

Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

and be it further

RESOLVED, That the Clerk of this Council be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr. _____ seconded the Resolution and the roll being called

On its adoption the vote resulted as follows:

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Adopted the _____ day of _____,

Attest:

President of Council

Clerk of Council

The State of Ohio, Licking County, ss.

I, _____, Clerk of the Council of the City of **Reynoldsburg**
within and for said County, and in whose custody the Files and Records of said Council are required by
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original _____

now on file, that the foregoing has been compared by me with said original document, and that the same
is a true and correct copy thereof,

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may
be approved by the Board of Tax Appeals.

FUND	Amount Approved by Budget Com- mission Inside <u>10m. Limitation</u> Column I	Amount to Be Derived from Levies Outside <u>10M. Limitation</u> Column II	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10M <u>Limit</u>	Outside 10M <u>Limit</u>
			III	IV
General Fund	70,650		0.400	
Police Pension	52,988		0.300	

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Co. Auditor's Est. of Yield of Levy
------	--

GENERAL FUND:

Current Expense Levy authorized by voters on
not to exceed years.

SPECIAL LEVY FUNDS:

Levy authorized by voters on
not to exceed years.

TOTALS	0
--------	---

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 28, 2015**TO: Finance Committee****RE: ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 74-15 PASSED SEPTEMBER 14, 2015 WHICH READ, "Ordinance Awarding Deposits of Public Funds and Declaring an Emergency" AND DECLARING AN EMERGENCY.**

Emergency/Suspension: Emergency

Statement of necessity: To have the agreements in place.

Section 3 or Ordinance 74-15 which read:

SECTION 3. That active deposits of the City of Reynoldsburg be awarded to PNC Bank in accordance with Section 7.06 (b) (3) of the Charter of the City of Reynoldsburg.

Should read:

SECTION 3. That active deposits of the City of Reynoldsburg be awarded to ~~PNC Bank~~ **Heartland Bank** in accordance with Section 7.06 (b) (3) of the Charter of the City of Reynoldsburg.

Request Council Repeal and Replace Ordinance 74-15 to reflect the correct information.

Corrected version attached.

ORDINANCE NO. ____

PASSED: _____

ORDINANCE AWARDING DEPOSITS OF PUBLIC FUNDS AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That in accordance with Section 7.06 (b) (2) of the Charter of the City of Reynoldsburg, inactive, interim and active deposits of the City of Reynoldsburg, shall be and are hereby defined as defined in Chapter 135 of the Ohio Revised Code.

SECTION 2. That the interim deposits of the City of Reynoldsburg be awarded to 5/3 Securities, Inc.; J.P. Morgan Chase Bank; Heartland Bank; WesBanco; UBS Financial Services; Raymond James; D.A. Davidson; Stifel Nicolaus.

SECTION 3. That active deposits of the City of Reynoldsburg be awarded to ~~PNC Bank~~ **Heartland Bank** in accordance with Section 7.06 (b) (3) of the Charter of the City of Reynoldsburg.

SECTION 4. That designation of the above depositories shall be for the five-year period beginning March 1, 2015 and ending February 29, 2020, in accordance with Section 135.12 of the Ohio Revised Code.

SECTION 5. That the Mayor is hereby authorized to execute Agreements for Deposit of Public Funds with 5/3 Securities, Inc.; J.P. Morgan Chase Bank; Heartland Bank; WesBanco; UBS Financial Services; Raymond James; D.A. Davidson; Stifel Nicolaus.

SECTION 6. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further to have agreements in place; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

Doug Joseph, President of Council

ATTEST: _____
April L. Beggerow, Clerk of Council

APPROVED: _____ DATE _____
Bradley L. McCloud, Mayor

Attachment: Repeal & Replace 74-15 Ordinance Awarding Deposits of Public Funds (1167 : Repeal & Replace 74-15)

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. _____ as passed by Council of said City on the _____ day of September, 2015 and as recorded in the Record of Proceedings of said Council.

April L. Beggerow, Clerk of Council

Filed with Mayor: _____

Published: _____

Water and Wastewater Department

Mike Root

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **September 28, 2015**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH BERMEX INC., FOR METER READING
SERVICES AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Request for Emergency

Statement of necessity: Would like to pass after 3 readings to be able to get signed and into place before January 20, 2016.

Request legislation for the Mayor to enter into contract with Bermex, Inc. 37244 Groesbeck Highway, Suite A Clinton Township, MI 48036. Bermex will read a third of the City water meters monthly.

I'm asking to waive competitive bidding for this contract.

No new appropriation is needed for this contract.

Additional information is attached.

Mike Root

Water/Wastewater Superintendent
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-4500 voice
(614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: September 14, 2015

TO: Reynoldsburg City Council

CC: Mayor Brad McCloud, Auditor Richard Harris, Service Director, Nathan Burd

RE: Authorization to enter into a contract with Bermex Inc. for meter reading

The current contract will expire on January 20, 2016. The new contract will pick up on January 21, 2016 and run through December 31, 2017. I'm requesting to waive competitive bidding for this contract. Over the past year, we have had a great working relationship with them and we have been impressed with the quality of their work. There were no changes to the contract.

We will be billed per attempted read as follows.
Touch Pad and manual read is .55 cents a read
Radio Read unit will be .25 cents a read

If you have any questions, please contact me at (614)322-4500.

Attachment: 2016-2017 Meter Reading Contract legislative memo (1161 : Contract for Meter Reading)

AGREEMENT

THIS AGREEMENT is entered this the ____ day of November, 2015 by and between the City of Reynoldsburg (hereinafter referred to as “Reynoldsburg”) and Bermex, Inc. (hereinafter referred to as “Bermex”).

Recitals

WHEREAS, Reynoldsburg is a Municipal Corporation organized under the laws of the State of Ohio and whose territory lies in Franklin, Licking, and Fairfield Counties. Reynoldsburg operates a water and sanitary sewer utility for the benefit of its residents; and

WHEREAS, Bermex is a Michigan for-profit corporation duly licensed to transact business in the State of Ohio; and

WHEREAS, Bermex is in the business of supplying labor and transportation for meter reading for various utilities; and

WHEREAS, Reynoldsburg is interested in contracting with Bermex for meter reading services; and

WHEREAS, the parties desire to set forth their agreement in writing.

Agreement

NOW THEREFORE, the parties agree as follows:

- 1) Bermex shall read water meters within Reynoldsburg’s service area for the period of January 21, 2016 through December 31, 2017. Any extension of this period of service shall be mutually agreed upon in writing by both parties.
- 2) This Agreement and its terms may be terminated, with or without cause, by either party giving sixty (60) days written notice to the other party at the address provided elsewhere in this Agreement.
- 3) Reynoldsburg shall pay Bermex \$0.55 per manual or touchpad read attempt, and \$0.25 per radio read attempt. Bermex shall invoice Reynoldsburg once per month for the services provided, and Reynoldsburg shall remit payment within thirty (30) days after receipt of a correct invoice.
- 4) In addition to remuneration set forth in Paragraph 3, above, Bermex may charge Reynoldsburg a fuel surcharge of two and one-half percent (2.5%) of the total monthly charges when fuel for the vehicle being utilized exceeds \$4.00 per gallon for twenty-one (21) days during a thirty day billing period.

- 5) Bermex' employees shall provide the meter reading services no earlier than 8:00 a.m. and not later than 5:00 p.m., Monday through Friday. The meter reader shall attempt to complete the reading of the entire route on its scheduled day. Reading of meters on a Saturday will be allowed if circumstances so require and prior approval has been obtained from Reynoldsburg. Readings on Sundays and holidays are prohibited. It is understood that certain weather conditions may interrupt the services to be provided under this contract, and all weather-related work stoppages shall be agreed upon by the parties. The Bermex employee(s) shall check-in at the start of their shift and check-out at the end of their shift. An employee of Reynoldsburg may periodically inspect the work being done by Bermex.
- 6) Bermex' meter reader(s) shall be responsible for obtaining complete and accurate meter readings and recording them in hand-held meter reading devices to be provided by Reynoldsburg in accordance with the schedule established. Reynoldsburg shall be responsible for providing electronic meter reading devices which are properly functioning and calibrated for Bermex' use. The electronic meter reading devices shall be programmed on a daily basis by Reynoldsburg and available to Bermex at the beginning of each day. The individual meter reader(s) shall be responsible, on a daily basis, to report damaged and/or broken meters, meter boxes and unreadable meters, etc., observed during the performance of their duties. In the event that such conditions exist, the meter reader will promptly advise Reynoldsburg of same. In no case shall Bermex be liable for not reading a meter due to unforeseen circumstances or circumstances beyond its control.
- 7) The individual(s) performing the service shall, at all times, be properly attired including the use of hard sole shoes. Uniforms which clearly identify Bermex' meter readers must be worn at work at all times. Bermex' vehicles will clearly identify that they are a Contract Meter Reader. Bermex will promptly return all hand held devices to Reynoldsburg upon termination or non-renewal of this Agreement.
- 8) It is expressly understood that the meter readers are employees of Bermex, and not employees of Reynoldsburg. Bermex shall furnish its employees with Workers' Compensation Insurance, Unemployment Insurance, Health Insurance, and the like. Liability Insurance for bodily injury and property damage in the amount of \$500,000 per occurrence shall cover the employees, and documentation of the same shall be supplied to Reynoldsburg upon request. Bermex shall also provide Automobile Insurance in the same coverage amount for all vehicles being used by its employees in performing these services. Bermex shall be responsible for withholding all federal, state, and local taxes from its employees' pay.
- 9) Bermex shall furnish an Insurance Policy in the amount of \$5,000 to cover the complete loss or damage to the handheld unit supplied by Reynoldsburg. Bermex understands that damage resulting from neglect or misuse will be paid by Bermex.

- 10) NOTICES. All notices to be delivered by one party to this Agreement to the other shall be addressed as follows:

Bermex, Inc.
37244 Groesbeck Hwy., Ste. A
Clinton Township, MI 48036
Attn.: Henry G. Mello, President

City of Reynoldsburg Water Dept.
7232 East Main St.
Reynoldsburg, OH 43068
Attn.: Mike Root, Superintendent

Both parties agree to notify the other in writing if the contact information stated herein changes.

- 11) Neither party may assign its terms or obligations under this contract without previous written consent of the other party.
- 12) If any legal dispute arises out of this Agreement, the parties hereby stipulate that the proper jurisdiction and venue for any legal action is in the Court of Common Pleas of Franklin County, Ohio.
- 13) BERMEX AGREES THAT REYNOLDSBURG WILL NOT BE LIABLE IN ANY WAY FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER OR DEATH TO ANY PERSON, EMPLOYEE, AGENT, CONTRACTOR, GUEST, INVITEE, OR TO ANY OTHER INDIVIDUAL OR ENTITY FOR ANY PROPERTY LOSS. BERMEX AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS REYNOLDSBURG FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, CAUSES OF ACTION, IN LAW AND EQUITY, LAWSUITS, CHARGES, COSTS (INCLUDING, BUT NOT LIMITED TO COURT COSTS, ATTORNEY'S FEES, AND COSTS OF INVESTIGATION), DAMAGES, EXPENSES, AWARDS, AND/OR JUDGMENTS BY REASON OF ANY LOSS, DAMAGE, INJURY, OR DEATH OR ANY PROPERTY LOSS CAUSED OR CONTRIBUTED (IN WHOLE OR IN PART) BY ANY NEGLIGENT ACT(S) OR OMISSION(S) OF BERMEX, AND ITS OFFICERS, EMPLOYEES, AGENTS, LICENSEES, INVITEES, OR GUESTS. IF ANY PROCEEDING SHALL BE BROUGHT BY OR AGAINST ANY ONE OR MORE PERSON OR ENTITY IN CONNECTION WITH SUCH LIABILITY OR CLAIM, BERMEX, UPON NOTICE FROM REYNOLDSBURG, SHALL DEFEND SUCH ACTION(S) OR PROCEEDING(S) OF ANY KIND AT BERMEX' EXPENSE, BY OR THROUGH ATTORNEYS REASONABLY SATISFACTORY TO REYNOLDSBURG. BERMEX' OBLIGATIONS HEREUNDER SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED

- BY BERMEX UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.
- 14) FORCE MAJEURE. Performance of this Agreement by each party shall pursued with due diligence in all requirements hereof; however, neither party shall be liable for any loss or damage for delay or for nonperformance due to the causes not reasonably within its control, such as acts of civil, or military authority (including courts or administrative agencies) acts of God, war, riot or insurrection, inability, to obtain required permits or licenses, blockades, embargoes, sabotage, epidemics, fires, unusually severe floods, strikes, lockouts or other labor disputes or difficulties; and provide the party affected shall promptly notify the other in writing of the nature, cause, date of commencement thereof, the anticipated extent of such delay. In the event of any delay resulting from such causes, the time of performance of each the parties hereunder shall be extended for a time period equal to the period of such delay.
- 15) This Agreement is intended as the complete and exclusive statement of the agreement between the parties. This Agreement shall not be amended or modified, and no waiver of any provision hereof shall be effective, unless set forth in a written instrument authorized and executed with the same formality as the Agreement and agreed to by both parties.

WHEREFORE, the parties hereto set their hands in furtherance of this Agreement.

CITY OF REYNOLDSBURG

BERMEX, INC.

Signature_____

Signature_____

Printed_____

Printed_____

Title_____

Title_____

Dated_____

Dated_____

APPROVED AS TO FORM:

James E. Hood, City Attorney

Attachment: Bermex Agreement (1161 : Contract for Meter Reading)

FISCAL OFFICER'S CERTIFICATE

The undersigned Auditor for the City of Reynoldsburg hereby certifies that the funds necessary to pay this contract are either in the treasury or in the process of being collected.

Richard E. Harris, Auditor

Water and Wastewater Department

Mike Root

614-322-4500 Phone

ORDINANCE REQUEST

DATE: September 28, 2015

TO: April Beggerow, Clerk of Council Finance Committee

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH CITY OF COLUMBUS, FOR THE 2016-2018 WATER SAMPLING SERVICES AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Request for Emergency

Statement of necessity: Would like passage after 2 readings. Need time for City of Columbus to get signatures.

Request legislation for the Mayor to enter into contract with the City of Columbus, 910 Dublin Road, Columbus, Ohio 43215 for the 2016-2018 Total Coliform, TTHM's, HAA5's Sampling per OEPA for a contract amount of \$24,000 a year.

Meter testing and water main break total coliform sampling will be done on an as needed basis.

I'm asking to waive competitive bidding for this contract.

No new appropriation is needed for this contract.

Additional information is attached.

Mike Root

Water/Wastewater Superintendent
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-4500 voice
(614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: September 14, 2015

TO: Mayor Brad McCloud, Director of Public Service Nathan Burd, Finance Committee Chairman Barth Cotner, City Attorney Jed Hood

RE: 2016-2018 Water Sampling Contract

This contract is for our water sampling which includes Total Coliform, TTHM's, HAA5's and Lead and Copper. I'm requesting to waive competitive bidding for this contract. Over the past year, we have had a great working relationship with them and we have been impressed with the quality of their work. There is no change to the contract. This would be a 2 year contract with no price increase.

CONTRACT
BETWEEN THE CITY OF COLUMBUS
AND
THE CITY OF REYNOLDSBURG
FOR ANALYTICAL SERVICES

This Contract for sample collection and analytical services is entered into by and between the City of Reynoldsburg and the City of Columbus, Department of Public Utilities ("Columbus").

WITNESSETH

WHEREAS, the City of Reynoldsburg has a need for drinking water laboratory analytical services; and

WHEREAS, Columbus is willing to provide these services pursuant to the terms contained herein;

NOW, THEREFORE, in consideration of the mutual promises as hereinafter set forth, the parties agree as follows:

1. Contract Term

The term of this Contract shall be from 1/1/2016 to 12/31/2018. This Contract shall not auto-renew.

2. Scope of Services

Columbus agrees to provide drinking water laboratory analytical services for the City of Reynoldsburg pursuant to the conditions contained herein.

- A. Monthly, Columbus will collect and analyze samples for total coliforms from a minimum of 40 locations, approved by OEPA pursuant to section 2.G, throughout Reynoldsburg's distribution system as required by the Total Coliform Rule. The City will utilize Ohio Environmental Protection Agency (OEPA) certified methods to conduct the testing.
- B. Monthly, Columbus will also collect and analyze a minimum of 40 free and total chlorine samples at the coliform monitoring locations as identified in section 2.A. The City will utilize OEPA certified methods to conduct the testing.
- C. Bimonthly, Heterotrophic plate count (HPC) analyses will also be performed on each monitoring location as identified in section 2.A at a minimum of 40 HPC samples every other month for a total of 240 per year. The City will utilize standard methods to conduct the testing.
- D. Quarterly (March, June, September, and December), Columbus will collect and analyze total trihalomethanes (TTHM) and haloacetic acid 5 (HAA5) samples at 4 locations, approved by OEPA pursuant to section 2.G, within Reynoldsburg's distribution system as required by the Stage 2 Disinfectants/Disinfection Byproduct Rule. The City will utilize OEPA certified methods to conduct the testing.
- E. Columbus will also analyze lead and/or copper samples, as needed, which have been collected by Reynoldsburg and delivered to the Water Quality Assurance Laboratory. Columbus will not arrange for the collection of the samples. Columbus will report the lead and copper sample results electronically to OEPA, but Reynoldsburg will be responsible for the paper submission of results and sample collection information to OEPA, per OEPA *Checklist for Completing Lead and Copper Sample Monitoring Requirements*.

- F. The City of Columbus will report the monthly/quarterly results to the OEPA and Reynoldsburg by the 10th of the following month as required by the OEPA.
- G. The City of Columbus will analyze line repair samples for Reynoldsburg under the following conditions: Reynoldsburg will collect the sample, Reynoldsburg will conduct chlorine testing in the field, Reynoldsburg will deliver the samples to the Columbus Water Quality Assurance Laboratory Monday through Thursday between the hours of 8:00 am and 2:00 pm, samples will not be accepted the day before or the day of a holiday. The fee for the line repair sample will be per sample. The fee schedule and list of observed holidays is attached as Exhibit A. If the conditions are not met, Reynoldsburg will utilize a third party lab at their own expense.
- H. The City of Reynoldsburg will select the monitoring locations, get them approved by OEPA, and provide the list to Columbus when sampling locations change or need to be updated. Columbus will provide consultation for site selection if requested by Reynoldsburg.
- I. Sampling and analytical services shall only be for the City of Reynoldsburg public water system OEPA compliance. Services will not be provided to customer owned residences for water quality complaints.
- J. If total coliform sample results from section 2.A require repeat sample collection and analyses as specified by OEPA requirements, the WQAL will conduct the collection and analyses at no additional cost.
- K. The City of Reynoldsburg shall supply a list of contacts and phone numbers Columbus personnel can utilize for questions. In addition, the City of Reynoldsburg shall also provide a 24-hour non-911 contact number. Reynoldsburg shall immediately notify Columbus of any changes or updates to contacts and phone numbers.
- L. Samples will only be collected during normal business hours. Samples will not be collected on weekends or holidays.
- M. Additional analyses may be performed with approval from both parties. The fee schedule for additional analyses is attached in Exhibit A.

3. Pricing and Payment

The charges for services provided under this Contract will be pursuant to the rates provided in Exhibit A, which is hereby incorporated into this Agreement and which will be amended by Columbus annually.

Columbus shall include a line item for analytical services on the current quarterly water and sewer invoice to the City of Reynoldsburg. The City of Reynoldsburg shall pay invoices within twenty-eight days of the date of the invoice.

Invoices will be submitted to: City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

4. Notice

Any notice or demand or other communication required or permitted to be given under this Contract or applicable law shall only be effective if it is in writing, properly addressed, and either delivered in person, or by a recognized courier service, or deposited with the United States Postal Services as first-class certified mail, postage prepaid and return receipt requested, to the parties at the following addresses:

For City of Reynoldsburg:	City of Reynoldsburg Attn: Mike Root 7232 East Main Street Reynoldsburg, Ohio 43068
For Columbus:	Water Quality Assurance Lab Manager 910 Dublin Rd. Columbus, OH 43215

5. Contract Termination

If either the City of Reynoldsburg or Columbus violates any material term or condition of this Contract or fails to fulfill in a timely and proper manner its obligations under this Contract, then the aggrieved party shall give the other party (the "responsible party") written notice of such failure or violation. The responsible party will correct the violation or failure within thirty (30) calendar days or as otherwise mutually agreed. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice from the aggrieved party. The option to terminate shall be at the sole discretion of the aggrieved party.

When it is in the best interest of Columbus or the City of Reynoldsburg, either party, may terminate this Contract by providing thirty (30) calendar days written notice to the other party prior to the effective date of termination. If this Contract is so terminated, the City of Reynoldsburg shall be liable for payment according to the terms of this Contract for services provided by the City prior to the effective date of termination.

6. Applicable Law, Remedies

This Contract shall be governed in accordance with the laws of the State of Ohio. All claims, counterclaims, disputes and other matters in question between Columbus, its agents and employees, and the City of Reynoldsburg arising out of or relating to this Contract or its breach will be decided in a court of competent jurisdiction within the County of Franklin, State of Ohio.

7. Entire Agreement

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof. Understandings, agreements, representations, or warranties not contained in this Contract, or as written amendment hereto, shall not be binding on either party. Except as provided herein, no alteration of any terms or conditions of this Contract shall be binding on either party without the written consent of both parties. The terms and conditions specified in this Contract shall supersede any terms and conditions which may accompany the City of Reynoldsburg's purchase order.

8. Modifications

No modification, amendment, alteration, addition or waiver of any section or condition of this Contract shall be effective or binding unless it is in writing and signed by an authorized representative of the Columbus and the City of Reynoldsburg and approved by the appropriate City authorities.

9. Nonexclusive Remedies

The remedies provided for in this Contract shall not be exclusive but are in addition to all other remedies available under the law.

All services executed pursuant to the authority of this Contract shall be bound by all of the terms, conditions, prices discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Contract, or any extension thereof. Further, the terms, conditions, and warranties contained in this Contract that by their sense in context are intended to survive this completion of the performance, cancellation or termination of this Contract, shall so survive.

To the extent permitted by law, the City of Reynoldsburg shall protect, indemnify and save Columbus harmless from and against any damage, cost, or liability, including reasonable attorneys' fees, resulting from claims for any or all injuries to persons or damage to property arising from intentional, willful or negligent acts or omissions of City of Reynoldsburg, its officers, employees, or agents.

If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions for the Contract are declared severable.

Neither party may assign, subcontract, or otherwise transfer this Contract to others without the prior written consent of the other party. If this Contract is so assigned, it shall inure to the benefit of and be binding upon any respective successors and assigns (including successive, as well as immediate, successors and assignees) of the Contractor.

The signatories to this Contract represent that they have the authority to bind themselves and their respective municipalities to this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year written below.

AGREED:

FOR CITY OF REYNOLDSBURG:

FOR COLUMBUS:

Brad McCloud Mayor	Date
-----------------------	------

Greg Davies
Director of Public Utilities

Date

Approved as to Form

Approved as to Form:

James E. Hood
City Attorney

City Attorney

EXHIBIT "A"

PRICING- 2016-18

The following table will be used to calculate charges for services included in this contract:

EVENT	PER MONTH CHARGE
Collection and analytical services to include: minimum of 40 total coliforms per month; minimum of 40 free and total chlorine per month; minimum of 40 heterotrophic plate count samples bimonthly; 4 total trihalomethanes per quarter; 4 haloacetic acid 5 per quarter; monthly reporting of electronic results to OEPA	\$2,000.00
ADDITIONAL SERVICES:	PER SAMPLE CHARGE
Total coliform sample collection, analysis, and on-site free and total chlorine analysis	\$40
Total coliform for line repair, collected by Reynoldsburg	\$20
Total trihalomethane	\$40
Haloacetic acid 5	\$60
Heterotrophic plate count	\$15
Chlorine meter calibration	\$20
Lead analysis, sample collected by Reynoldsburg	\$15
Copper analysis, sample collected by Reynoldsburg	\$15

Normal Working Hours are 7:30 AM – 4:00 PM, Monday – Friday

Line repair samples will be accepted 8:00 AM – 2:00 PM, Monday – Thursday

Line repair samples will not be accepted the day before or the day of a holiday

<u>Holidays Observed</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
New Year's Day	January 1	January 2	January 1
Martin Luther King Jr. Day	January 18	January 16	January 15
President's Day	February 15	February 20	February 19
Memorial Day	May 30	May 29	May 28
Independence Day	July 4	July 4	July 4
Labor Day	September 5	September 4	September 3
Columbus Day	October 10	October 9	October 8
Thanksgiving Day	November 24	November 23	November 22
Christmas Day	December 26	December 25	December 25

Service Department**Nathan Burd****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****RESOLUTION REQUEST**

DATE: September 28, 2015**TO: Finance Committee****RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH CT CONSULTANTS FOR PROFESSIONAL
CONSULTING AND GENERAL ENGINEERING SERVICES.**

This item will authorize the Mayor to enter into agreement with CT Consultants to serve as our secondary engineering firm for 2016 and 2017. Please see the attached memo and agreement for more information.



Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: September 16, 2015
To: Reynoldsburg City Council Members
Re: Contract with CT Consultants for 2016 and 2017

We are required to request qualifications from engineering firms every two years prior to authorizing a two year contract for a primary and secondary engineering firm. Our committee received and evaluated submissions in June. EMH&T was the highest scoring firm and will serve as our primary engineering firm for the next two years. CT Consultants was the second highest scoring firm and this legislation will authorize a new two year contract with them for 2016 and 2017.

This agreement is largely the same as our current agreement with CT Consultants and the annual not-to-exceed amount for general engineering services remains \$50,000. Hourly staff fees are outlined on the last page of the agreement (Exhibit B).

Our code requires that this item be introduced to Council by October, but there is no need for it to be marked as an emergency. It can go through the normal legislative process as it will not become effective until January 1, 2016. If you have any questions, please feel free to contact me. Thank you.

**AGREEMENT
BETWEEN THE CITY OF REYNOLDSBURG, OHIO
AND THE FIRM OF CT CONSULTANTS, INC.**

- I. **THIS AGREEMENT**, made at the City of Reynoldsburg, Ohio this ____ day of _____ in the year 2015 by and between the City of Reynoldsburg, 7232 East Main St., Reynoldsburg, OH 43068; hereinafter called the "CITY", and the firm of CT Consultants, Inc., whose office is located at 7965 North High Street, Suite 340, Columbus, Ohio 43235, hereinafter called the "ENGINEER", witnesseth;

WHEREAS, the CITY intends to employ a Municipal Engineering Consultant who is a qualified Engineering and Architectural Consulting Firm authorized in the State of Ohio to perform engineering, architectural and surveying services necessary to meet the challenges and needs of the community through the coming years for and on behalf of the CITY as hereinafter set forth; and

WHEREAS, said ENGINEER is authorized to practice engineering, architectural and surveying services in the State of Ohio as required by law, holds valid and current certificates of authorization, and currently maintains engineer's professional liability insurance; and

WHEREAS, the CITY and the ENGINEER desire that a designated representative of the ENGINEER be appointed to serve as the Municipal Engineering Consultant and provide the services as hereinafter described.

NOW THEREFORE, in consideration of these promises, and of the mutual covenants herein set forth, the CITY and the ENGINEER agree as follows:

II. **CONSULTING SERVICES**

- A. The following professional services shall be performed by the ENGINEER for the CITY, either as a matter of routine or upon request of an appropriate CITY official as requested.
1. The attendance by the ENGINEER at Council and Planning Commission meetings, staff meetings, and other public, legislative or administrative meetings as requested.
 2. Provide periodic progress reports of projects under the ENGINEER'S charge stating the condition of the same, together with any other matters of interest concerning same as required by the Mayor, Director of Public Service, or City Council.
 3. Provide consultation as requested with the CITY Administration in the areas of capital planning and to develop strategies for infrastructure improvements and upgrades that would benefit the CITY.
 4. Provide consultation, management and coordination with the City regarding ongoing compliance with Ohio and U.S. EPA regulatory matters.

5. Minor consultation and site inspection(s) with such authorized representatives of the CITY, including consultations with City Council, and coordination with CITY engineering staff; providing such consultation requires no preparation of detailed plans, detailed estimates, or field investigations.
6. Prepare preliminary opinions of probable construction costs for capital improvements along with estimated budgets of engineering and/or technical services in sufficient detail for review and approval.
7. Provide consultation and assistance for Financial Assistance. Services will include the preparation of preliminary opinions of probable construction cost and minor engineering details. Provide the research and investigation necessary to determine what resources are available to fund capital improvement projects.
8. Provide consultation services for construction projects being proposed by private developers in the CITY. Reviews and consultation shall be performed with respect to construction standards and methods; and such review shall verify compliance with CITY standards and codes.

III. PUBLIC IMPROVEMENTS

- A. The CITY reserves the right to retain and pay for the services of other Consulting Engineer/Architectural Firm(s) for professional engineering/architectural services. It shall be the obligation of the ENGINEER to inform the CITY that a contemplated project is of such nature, scope or complexity that another engineering/architectural firm should be retained to perform the engineering services for the proposed project, in which event, the ENGINEER shall not be liable for the work performed or fees paid to any Consulting Engineer/Architectural Firm(s).
- B. The following professional services shall be performed by the ENGINEER on specific public improvements for the CITY only after such services have been authorized by the CITY and evidence by an addendum to this agreement approved by the City Attorney:
 1. The ENGINEER shall prepare detailed construction plans, specifications, cost estimates and construction proposals for public improvements.
 2. The ENGINEER shall place copies of plans and specifications on view at the City's municipal office and in the ENGINEER'S office for information of equipment and material suppliers; and being available for interviews with prospective bidders during the period of advertisement for construction bids.
 3. The ENGINEER shall assist the CITY in securing, tabulating and evaluating construction bids and furnishing an engineering assessment of the Contractor's capability to perform such public improvement. The ENGINEER will provide the CITY with a recommendation for the lowest and best bid.

4. The ENGINEER shall review and check all detailed construction drawings and all shop and erection drawings and other information submitted by contractors for compliance with design concept and requirements of the contract documents. This performance includes similar checking of laboratory, shop and mill reports of materials and equipment.
5. The ENGINEER shall visit from time to time the site of the work by a duly qualified representative of the ENGINEER throughout the active construction periods for review of the progress and quality of the construction work to assure compliance with the specifications and to provide consultation with CITY representatives. The ENGINEER shall not be responsible for, nor have control of, construction means, methods, techniques, sequences; or for safety programs in connection with the work by the Contractor(s). Consult with the CITY and act as City's representative as provided in the General Conditions of the construction contract.
6. The extent and limitations of the duties, responsibilities, and authority of the ENGINEER as assigned in the General Conditions shall not be modified, except as ENGINEER may otherwise agree in writing. All of the CITY's instructions to the Contractor will be issued through the ENGINEER, which shall have authority to act on behalf of the CITY in dealings with the Contractor to the extent provided in this Agreement and the General Conditions except as otherwise provided in writing. ENGINEER shall supervise and direct all Construction Project Representatives and such Construction Project Representatives shall report to and receive their instructions from the ENGINEER relative to the improvements authorized.
7. The ENGINEER shall provide a full-time, resident project representative and assistant; if necessary, who will act as directed by the ENGINEER in order to provide more extensive representation at construction project sites during the construction phase of any project. The duties and responsibilities of the resident project representative and assistant shall be set forth in Exhibit "A", a copy of which is attached hereto and incorporated herein by reference. The furnishing of such resident project representation shall not make the ENGINEER responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions or programs, or for the Contractor's failure to perform the construction work in accordance with the contract documents.
8. The ENGINEER shall provide on-site inspection of private development improvements according to the regulations of the Planning and Zoning Code and other Standards of the City of Reynoldsburg.
9. The ENGINEER shall furnish supplementary detailed working drawings, specifications and written instructions as may be necessary from time to time throughout the construction period to interpret the contract plans and documents and to resolve actual field conditions encountered.

10. The ENGINEER shall check interim and final estimates for payment to contractors.
11. The ENGINEER shall review all operation and performance tests required by the contract specifications.
12. The ENGINEER shall provide recommendations concerning completion and final acceptance of the construction work.
13. If and to the extent that the contract time initially established in a construction contract is exceeded or extended through no fault of the ENGINEER, compensation for services required for administration of the construction contract shall be payable as set forth in Article V.
14. In the event that the CITY employs Architects and/or Engineers other than the ENGINEER to perform design services for a public improvement, but elects to employ the ENGINEER for services during construction as outlined herein, the CITY agrees to pay the ENGINEER as outlined in Article V. Under such conditions, during the construction phase, the ENGINEER shall refer all questions regarding the design of the improvement to the Architect or Engineer, who shall respond to the ENGINEER acting in the place of the CITY. Any modifications or changes to improvement designs necessary to meet construction need shall be the responsibility of the Architect or Engineer. The Architect or Engineer shall prepare such revised drawings and/or specifications pursuant to the design contract with the CITY. If the ENGINEER is requested to prepare design modifications and/or changes or to revise construction drawings, such work shall be specifically authorized by the CITY and payment made as outlined in Article V.
15. When and if the CITY authorizes the ENGINEER to employ others to perform services in accordance with terms of this Agreement, the fee paid to the ENGINEER by the CITY for such services by other shall be actual costs invoiced to the ENGINEER plus 10%.

IV. SPECIFICALLY AUTHORIZED SERVICES

The ENGINEER may be required from time to time to provide these services to the CITY at the CITY's request:

- A. Preparation, maintenance and reproduction of specifications and standards for public utilities.
- B. Preparation, maintenance and reproduction of a comprehensive master plan for development of any public utilities.
- C. Furnishing of field investigations, the preparation of studies and reports, and preliminary general plans.
- D. Furnishing land surveys, establishment of boundaries and monuments, line, grade, topographic, easement and right-of-way field surveys and related office plotting of notes, computations, descriptions and drafting.

- E. Furnishing of line and grade surveys for the construction of public improvements.
- F. Computation and certification of the amount of special assessments for public improvements as may be required.
- G. Prepare "Record" drawings in digital or hard copy format deemed acceptable by the CITY that reflect actual construction and make documents available upon the request of the CITY.

V. COMPENSATION

- A. Compensation for services provided by the ENGINEER shall be paid on an hourly basis, except for plan reviews, which shall be lump sum. Exhibit "B" provides an hourly rate schedule for most personnel classifications and is considered a part of this Agreement.
- B. Payments for the aforesaid professional services are to be paid monthly by the CITY upon receipt of a detailed statement of time and expenses from the ENGINEER.
- C. Compensation for services rendered under Article II shall not exceed \$50,000 annually without separate approval by the City Council.

VI. PERFORMANCE BY CITY

- A. This proposal is based upon the understanding that the CITY, without expense to the ENGINEER, will:
 - 1. Make available to ENGINEER all information, reports and other data in its files that are pertinent to the work herein proposed.
 - 2. Provide all test borings or other soils investigations which are required for the proper design of the improvements, unless otherwise agreed upon.
 - 3. Furnish testing laboratory services for inspection and testing materials and/or equipment as may be necessary to assure compliance with contract specifications, unless otherwise agreed upon.
 - 4. Furnish all legal and/or land appraisal services which may be required.

VII. TERMINATION

In the event the CITY or the ENGINEER desires to terminate the Agreement, it will be effective thirty (30) days after notification by the party desiring to terminate. All other services shall cease at the end of thirty (30) days. The ENGINEER shall return to the CITY all maps, drawings and other CITY records.

VIII. TERM

The term of this Agreement shall begin on the date of this Agreement as set forth in Article I, above, and shall terminate on December 31, 2017, unless otherwise extended in writing upon mutual agreement of both Parties.

IX. INSURANCE**A. COVERAGE AND LIMITS OF LIABILITY:**

CT shall provide coverage with limits of liability not less than those stated below:

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability coverage.

General Aggregate	\$2,000,000
Products – Completed Operations Aggregate	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Blanket Contractual Liability – Written and Oral	\$1,000,000
Fire Legal Liability	\$50,000
Each Occurrence	\$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The City of Reynoldsburg, its departments, agencies, boards, commissions, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor".
- b. Policy shall contain a waiver of subrogation against the City of Reynoldsburg, its departments, agencies, boards, commissions, officials, agents, and employees for losses arising from work performed by or on behalf of CT.

2. Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract:

Combined Single Limit (CSL)	\$1,000,000
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The policy shall be endorsed to include the following additional insured language: "The City of Reynoldsburg, its departments, agencies, boards, commissions, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the involving automobiles owned, leased, hired or borrowed by the Contractor".

3. **Worker's Compensation and Employers' Liability**

CT shall at all times during the term of this contract subscribe to and comply with the Worker's Compensation Laws of the State of Ohio, shall pay such premiums as may be required thereunder, and shall save the City harmless from any and all liability arising from or under said Act. It shall furnish at the time of delivery of this contract and at such other times as may be requests, a copy of the official certificate of receipt showing the payment hereinbefore referred.

B. **ADDITIONAL INSURANCE REQUIREMENTS:**

The policies shall include, or be endorsed to include, the following provisions:

1. The City of Reynoldsburg, its departments, agencies, boards, commissions, officials, agents, and employees wherever additional insured status is required such additional insured shall be covered to the full limits of liability purchased by CT, even if those limits of liability are in excess of those required by this Contract.
2. CT's insurance coverage shall be primary insurance with respect to all other available sources.
3. Coverage provided by the CT shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. **NOTICE OF CANCELLATION:**

Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City of Reynoldsburg. Such notice shall be sent directly to Nathan Burd, Director of Public Service, City of Reynoldsburg, 7232 E. Main St., Reynoldsburg, OH 43068 and shall be sent by certified mail, return receipt requested.

D. **ACCEPTABILITY OF INSURERS:**

Insurance is to be placed with duly licensed or approved non-admitted insurers in the City of Reynoldsburg with an "A.M. Best" rating of not less than A-VII. The City of Reynoldsburg in no way warrants that the above-required minimum insurer rating is sufficient to protect CT from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:**

CT shall furnish the City of Reynoldsburg with certificates of insurance (ACORD form or equivalent approved by the City of Reynoldsburg) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the City of Reynoldsburg before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to Nathan Burd, Director of Public Service, City of Reynoldsburg, 7232 East Main St., Reynoldsburg, OH 43068. The City of Reynoldsburg project/contract number and project description shall be noted on the certificate of insurance. The City of Reynoldsburg reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. SUBCONTRACTORS:

CTs' certificate(s) shall include all subcontractors as insureds under its policies or CT shall furnish to the City of Reynoldsburg separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. APPROVAL:

Any modification or variation from the insurance requirements in this Contract shall be subject to approval by the City, whose decision shall be final.

H. EXCEPTIONS:

In the event CT or sub-contractor(s) is/are a public entity and is/are self insured, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-insurance.

X. INDEMNIFICATION:

CT shall indemnify, defend, save and hold harmless the City of Reynoldsburg, its departments, agencies, boards, commissions, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property proximately caused, or alleged to be caused solely by the negligent acts or omissions or intentional misconduct of CT or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered against the City of Reynoldsburg under the Workers' Compensation Law, Public Records Act, or proximately caused by CT's violation of applicable federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising from the sole or partially negligent acts or intentional misconduct or omissions of the Indemnatee, be indemnified by CT from and

against any and all claims that are proximately caused by the negligent acts or omissions or intentional misconduct of CT. Under no circumstance shall CT be liable to indemnitee or any other person firm or entity, for any greater share of damages costs or expense than is directly attributable to its judicially determined percentage of fault. Furthermore, CT does not by this indemnification clause waive or forego its rights of contribution or indemnity against any person firm or entity. It is agreed that CT will be responsible for primary loss investigation, defense and judgment costs only if it has been legally established that CT is liable under this indemnification. In consideration of the award of this contract, CT agrees to waive all rights of subrogation against the City of Reynoldsburg, its officers, officials, agents and employees for damages solely and proximately resulting from its negligent acts or omissions or intentional misconduct in the performance of the work for the City of Reynoldsburg.

XI. OHIO ELECTIONS LAW:

ENGINEER affirms that, as applicable, no party listed in Division (I), (J), (Y), or (Z) of section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$500.00 to any elected official of the CITY OF REYNOLDSBURG.

XII. CONTROLLING LAW:

This agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The ENGINEER further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized City, State or Federal officials.

XIII. TAXES:

The City is a tax exempt entity and shall provide a tax exempt certificate to the ENGINEER. The ENGINEER agrees to withhold all City Income Taxes due or payable under the provisions of Chapter 191 of the Codified Ordinance of the City of Reynoldsburg for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such City Income Taxes due under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this contract.

XIV. SPECIFIC TO SUBCONTRACTORS:

- A. No assignment of the contract or any portion thereof shall be made without prior written approval of the CITY.
- B. ENGINEER shall be and remain solely responsible to the CITY for the acts ENGINEER performs or faults of and sub-CONTRACTOR and of any sub-CONTRACTOR'S officers, agents or employees.

- C. ENGINEER shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the City.

CITY OF REYNOLDSBURG, OHIO

By: _____

Brad McCloud
Mayor

CT CONSULTANTS, INC.

By: _____

J. Wesley Hall, P.E.
Vice President

APPROVED AS TO FORM

James E. Hood, Esq.
City Attorney

Attachment: CT Memo and Agreement (1180 : CT Consultants Contract for 2016 & 2017)

EXHIBIT A**Duties, Responsibilities, and Limitations of Authority of Resident Project Representative**

Section III.B.7 of the Agreement is herein amended and supplemented to include the following agreement of the Parties:

A1.01 Resident Project Representative

- A. Engineer shall furnish a Resident Project Representative ("RPR"), assistants, and other field staff to assist Engineer in observing progress and quality of the Work. The RPR, assistants, and other field staff under this Exhibit A may provide full time representation or may provide representation to a lesser degree.
- B. Through such additional observations of Contractor's work in progress and field checks of materials and equipment by the RPR and assistants, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Contractor's Work nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to the Contractor's work in progress, for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's performing and furnishing the Work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.
- C. The duties and responsibilities of the RPR are as follows:
 - 1. *General:* RPR is Engineer's agent at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with Engineer and Contractor, keeping Owner advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with City with the knowledge of and under the direction of Engineer.
 - 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, and schedule of values prepared by Contractor and consult with Engineer concerning acceptability.
 - 3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
 - 4. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor, working principally through Contractor's superintendent, assist in providing information regarding the intent of the Contract Documents.
 - b. Assist Engineer in serving as the City's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.

- c. Assist in obtaining from City additional details or information, when required for proper execution of the Work.
- 5. *Interpretation of Contract Documents:* Report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Engineer.
- 6. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and approved Shop Drawings.
 - b. Receive Samples which are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal for which RPR believes that the submittal has not been approved by Engineer.
- 7. *Modifications:* Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report such suggestions, together with RPR's recommendations, to Engineer. Transmit to Contractor in writing decisions as issued by Engineer.
- 8. *Review of Work and Rejection of Defective Work:*
 - a. Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - b. Report to Engineer whenever RPR believes that any part of Contractor's work in progress will not produce a completed Project that conforms generally to the Contract Documents or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- 9. *Inspections, Tests, and System Startups:*
 - a. Consult with Engineer in advance of scheduled major inspections, tests, and systems startups of important phases of the Work.
 - b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate City personnel, and that Contractor maintains adequate records thereof.
 - c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.

- d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections, and report to Engineer.

10. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Contractor, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.
- c. Record names, addresses, fax numbers, e-mail addresses, web site locations, and telephone numbers of all Contractors, subcontractors, and major suppliers of materials and equipment.
- d. Maintain records for use in preparing Project documentation.
- e. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

11. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and recommend to the Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately notify Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, damage to property by fire or other causes, or the discovery of any Constituent of Concern.

12. *Payment Requests:* Review Applications for Payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

13. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Specifications to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.
14. *Completion:*
 - a. Participate in a Substantial Completion inspection, assist in the determination of Substantial Completion and the preparation of lists of items to be completed or corrected.
 - b. Participate in a final inspection in the company of Engineer, City, and Contractor and prepare a final list of items to be completed and deficiencies to be remedied.
 - c. Observe whether all items on the final list have been completed or corrected and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work.

D. Resident Project Representative shall not:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).
2. Exceed limitations of Engineer's authority as set forth in the Agreement or the Contract Documents.
3. Undertake any of the responsibilities of Contractor, subcontractors, suppliers, or Contractor's superintendent.
4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of Contractor's work unless such advice or directions are specifically required by the Contract Documents.
5. Advise on, issue directions regarding, or assume control over safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
8. Authorize City to occupy the Project in whole or in part.

EXHIBIT B

City of Reynoldsburg
Hourly Billing Rate Schedule
Contract Term 1/1/16 through 12/31/17

A schedule of hourly billing rates by personnel classification is provided as reference. The complexity of a task and/or project may or may not require special expertise; however, our schedule includes those employees with specialized skills available to assist with projects and tasks requested by the City of Reynoldsburg. CT Consultants offers these skills in-house over a wide range of staff so it is not possible to provide a single hourly rate for each classification that is appropriate and representative of all within the specific classification.

Employee Classification	Ranges of Hourly Rates ⁽¹⁾		
	2016	2017	2018 ⁽²⁾
Engineer 1	\$69 - \$75	\$71 - \$77	\$73 - \$79
Engineer 2	\$74 - \$90	\$76 - \$93	\$79 - \$96
Engineer 3	\$85 - \$101	\$87 - \$104	\$90 - \$107
Engineer 4	\$95 - \$133	\$98 - \$137	\$101 - \$141
Engineer 5	\$127 - \$186	\$131 - \$192	\$135 - \$197
Engineer Co-op	\$37 - \$43	\$38 - \$44	\$40 - \$45
Designer	\$85 - \$117	\$87 - \$120	\$90 - \$124
Professional Surveyor/Coordinator	\$106 - \$117	\$109 - \$120	\$112 - \$124
Surveying Assistant	\$69 - \$85	\$71 - \$88	\$73 - \$90
1-Man Survey Crew	\$80 - \$106	\$82 - \$109	\$84 - \$113
2-Man Survey Crew	\$132 - \$165	\$136 - \$169	\$140 - \$175
CAD Technician	\$69 - \$82	\$71 - \$84	\$73 - \$87
GIS Specialist	\$74 - \$85	\$76 - \$88	\$79 - \$90
Landscape Architect	\$90 - \$101	\$93 - \$104	\$96 - \$107
Chief Architect/CBO/Plans Examiner	\$170	\$174	\$180
Architect 3/Plans Examiner	\$90 - \$101	\$93 - \$104	\$96 - \$107
Architect 2	\$74 - \$90	\$76 - \$93	\$79 - \$96
Construction Project Manager	\$85 - \$117	\$87 - \$120	\$90 - \$124
Construction Representative 1	\$55 - \$69	\$57 - \$71	\$59 - \$73
Construction Representative 2	\$69 - \$85	\$71 - \$88	\$73 - \$90
Construction Representative 3	\$85 - \$106	\$87 - \$109	\$90 - \$113
Contract Document Coordinator	\$69 - \$85	\$71 - \$88	\$73 - \$90
Public Finance Analyst	\$90 - \$101	\$93 - \$104	\$96 - \$107
Officer	\$143	\$147	\$152

- (1): The classifications include a variety of disciplines including structural, highway, bridge, traffic, electrical, and mechanical disciplines. Therefore, a range must be provided. Billing rates include direct labor rates, overhead, and profit. The City will be invoiced based on the actual hourly rate of the individuals assigned to the various tasks. Reimbursable expenses (milage, reproduction, etc.) will be billed separately.
- (2): 2018 rates are provided to cover any assignment(s) in progress at the end of 2017 that may extend into 2018 for completion.

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: September 28, 2015**TO: Finance Committee****RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST.**

The Reynoldsburg Division of Police request for Council to approve the removal of Item FA 1811 Speed Trailer from the fixed asset list. This item is broken and cannot be repaired.

Board of Zoning and Building Appeals**Anthony Rettke****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: September 28, 2015

TO: Eric Snowden, Planning Administrator Service Committee

RE: ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT -
(6366 E. Main Street; proposed use - Auto Sales); applicant, Jason P.
Goss. (First Reading 9/14/2015)

6366 E. Main St.; Application #170493; Auto Direct Reynoldsburg, LLC; Auto Direct Columbus Ohio Inc.

CITY OF REYNOLDSBURG

Planning and Zoning Office
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio

Section 1139 BOARD OF ZONING & BUILDING APPEALS APPLICATION

Application #: 170493
Permit #:
Date Submitted: 7/8/15
Fee Amount: \$350.00
☒ Paid: 393/

I. PROPERTY INFORMATION

Property Address:

6366 E. Main St

II. PROPERTY OWNER OF RECORD

Property Owner Name(s):

Auto Direct Reynoldsburg LLC

Contact Email:

Auto Direct 73@yahoo.com

Contact Phone Number:

614 565 7763

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name:

Auto Direct Columbus OH Inc

Contact Phone Number:

614 565 7763

Description of Use:

Auto Sales

Contact Name:

Jason Goss

Contact Email:

Auto Direct 73@yahoo.com

IV. APPLICANT INFORMATION

Applicant Name:

JASON P. GOSS

Applicant Phone Number:

614 565 7763

Applicant Address

6675 CLARK STATE RD
BLACKICK OH 43004

Applicant Email:

Auto Direct 73@yahoo.com

☒ Property Owner

☒ Business Owner

☐ Contractor

☐ Architect

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

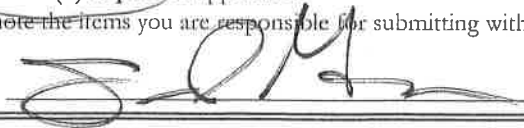
Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)):

☐ Major/Minor Site Plan Review (\$500/\$250):

☒ Special Exception Use (\$350): Auto Sales

☐ Other:

Applicant shall submit **nine (9) copies** of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: 

Date:

7-1-15

Additional Notes:

OFFICE USE ONLY

Zoning Information

Zoning District: CC

☐ Historic District

☐ CC Overlay

Other Board Approval

☐ DRB

City Council Meeting

Date:

☐ No Action Taken

☐ Approved (w/ Conditions)

☐ Introduced As Ordinance

☐ Denied

BZBA Meeting

Date:

☐ Approved as Submitted

☐ Approved w/ Conditions

☐ Tabled

☐ Denied

Clerk of Council

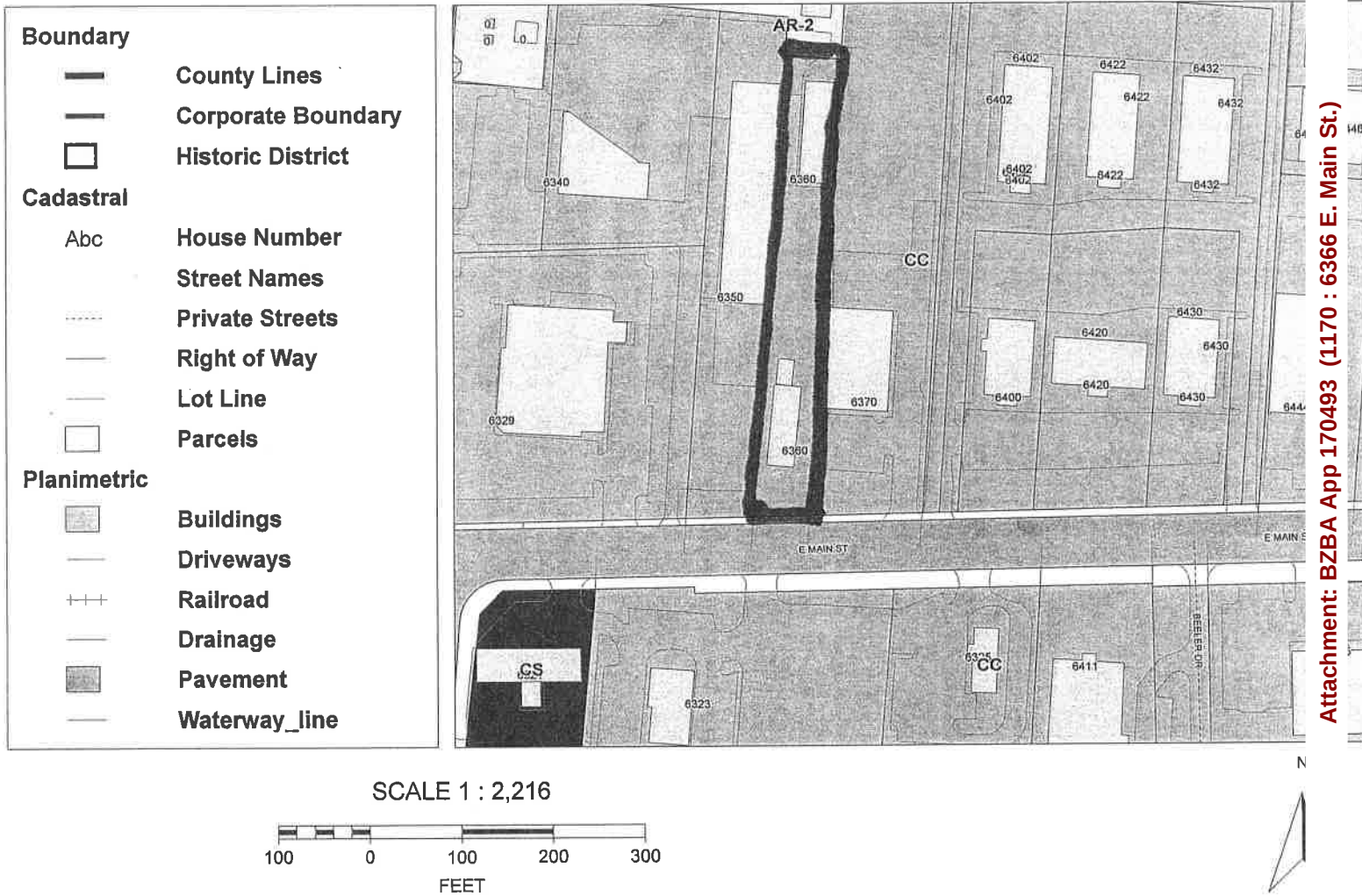
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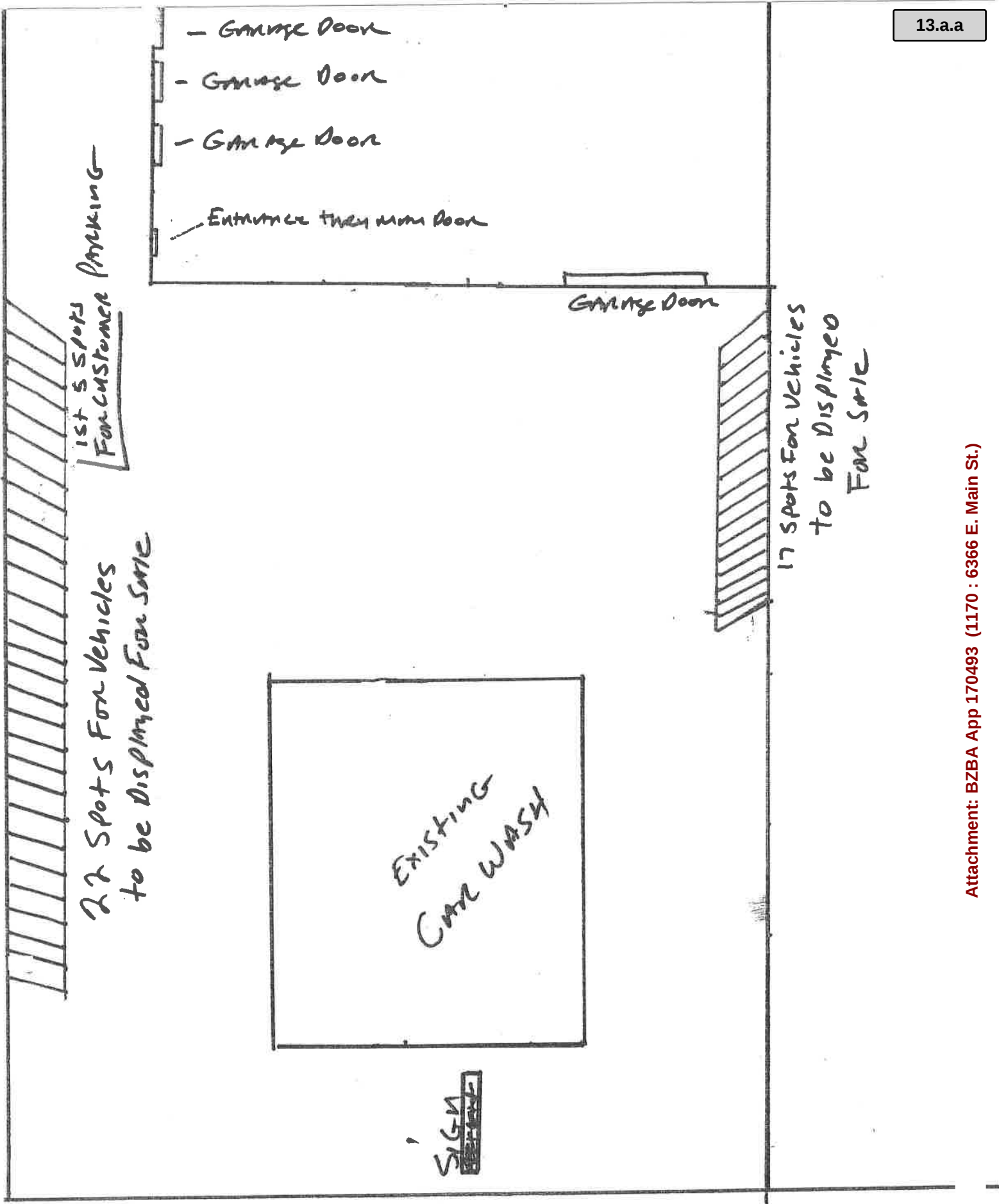
Date:

Planner Initials:

Date:

Map1





Description of proposed activity's at 6366 E Main St Reynoldsburg Oh 43068

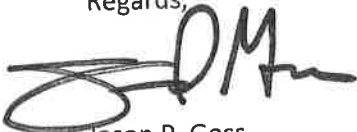
- 1) Used Auto Sales
- 2) Auto Detailing
- 3) Minor auto repair on Auto Directs vehicles only.
- 4) Approximate employees will be 5
- 5) Approximate sales 40 autos per month
- 6) Hours of operation 10-7 MON-FRI 10-4 SAT CLOSED SUN

Proposed Site improvements

- 1) Seal and repair black top
- 2) There is no grass or landscaping to maintain on property
- 3) Long term goal is to demolish front building 6360 E Main St. It will not be operating as a business.
- 4) A 4 yard dumpster will be in fenced area once front building is demolished. It will be at the rear of the front building until demo.
- 5) Used car sales will not have any negative effects on adjoining lots than the existing business that's here. It will have a positive effect on adjoin lots by eliminating the traffic jams that occur daily when the car wash is busy due to the car wash being closed.

If there are any question's that you have please feel free to call me anytime at 614-565-7763

Regards,



Jason P. Goss

MINUTES

BOARD OF ZONING AND BUILDING APPEALS THURSDAY, AUGUST 20, 2015 6:30 PM

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

A. CALL TO ORDER

PRESENT: Linder, Donovan, Enfinger, Wallace
ABSENT: Rettke

2. APPROVAL OF MINUTES

Minutes of May 21, 2015 and July 16, 2015 Stand Approved

3. APPROVAL OF AGENDA

Agenda Stands Approved

4. SWEARING IN OF SPEAKERS

Chairman Enfinger: Please stand and raise your right hand if you will be speaking this evening. Do you swear and affirm that the information you give tonight before the Reynoldsburg Board of Zoning and Building Appeals is true and honest to the best of your knowledge? (All affirmed.) Please sign in and list your address, as well. And, when you come to the microphone, state your name and address so we have that on the record as well. Thank you.

B. PUBLIC COMMENT

Chairman Enfinger: Is there any public comment this evening? Since none is apparent, we will move on.

C. UNFINISHED BUSINESS

Chairman Enfinger: There is no unfinished business.

D. NEW BUSINESS

1. **6366 E. Main St.; Application #170493; Auto Direct Reynoldsburg, LLC; Auto Direct Columbus Ohio Inc.**

Mr. Enfinger: Staff, may we have the presentation please?

Mr. Snowden: Application #170493, for a Special Exception use Permit; 6360/6366 E. Main St.. The applicant is Auto Direct Inc. For the property located on the north side of East Main St. Between Brice Rd. And Rosehill Rd. Existing zoning is CC- Community Commerce District, and the property is in the CCL- Community Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for auto sales use in the CC district; current use is Auto Services, and the applicants representative is Mr. Jason P. Goss.

The location was an existing car wash and auto detailing shop. Adjacent uses include commercial businesses, also in the CC District. To the west the property is adjacent to an auto repair business. It is marked on the map as Dodd's Bodyworks. To the north, the property is abutting some single and multi family dwellings in the AR-2 district of the city of Reynoldsburg, and of the city of Columbus. To the immediate east is an auto parts retailer. There are several auto uses clustered in this area. Staff's Review: Background information - the applicant has changed the use of the parcel without a Zoning Certificate, or a Certificate of Occupancy from the Building Division. This issue was referred to the Planning and Zoning staff from the Code Compliance Division. Use Classification - the property as it exists is Auto Services. The change to an Auto Sales Use requires a new Special Exception Permit. The applicant stated in their narrative that minor repairs to vehicles will take place on the site. Staff's view on this is, as long as the service is not a service that is being provided to the general public, it could still be classified as an accessory use and the entire parcel could still be classified as Auto Sales, rather than Auto Repair. Staff is comfortable with the assessment of Auto Sales. Addressing - when Mr. Goss came in to turn in his application, Staff found that the property was addressed by the County Auditor's Geographic Information System as 6360 East Main St. Staff consulted the City Engineer and found that no address had formally been assigned to the rear building. Staff's suggestion is that, although this permit is going to be for the entire parcel to be used in this auto sales business, Staff would suggest that the applicant contact our Service Department and request a certified address for the rear building. There is no fee for that, and the Service Department can have our consulting Engineer assign one. Demolition of the front structure - the applicant has proposed to demolish the front car wash structure at some future date. This does require zoning approval and a demolition permit from the Building Division. The applicant has made some comments about the dumpsters, which are currently stored in a screened area, directly behind this front building. Any new dumpster which is installed here, or any relocation of dumpsters, is going to need to comply with the screening requirements of the Zoning Code. There are certain actions, in this case, that may require Design Review Board approval. Staff would like the applicant, in their presentation to clarify exactly what they are thinking and proposing, so Staff can assist with that process. The current condition of the awning on the front structure is not in compliance with the City's Property Maintenance Code. The Code states that any signage, or any detailing such as this, needs to be maintained. You can see from the photo, that the awning material is separating from the structure. Parking - you can see from the series of photographs that this is an extremely narrow site. The property is only about 60 feet wide. Staff measured it using our Geographic information System. The applicant, in their provided plan, provided for forty-four parking spots. Staff has some concerns about the narrowness of the lot. Generally, with car dealership uses or auto sales uses, property owners and operators like to have as much public street frontage as practical. In addition to that, you should be able to see that when this was a car wash, the lane pictured on the left was the entering/manuevering lane, and the exit lane on the right, which is now being used for car storage. That was not indicated on the plan, so the staff would like some more clarification. You can see cars displayed in front of the building which is different from what is indicated. Staff has some concerns regarding the entry/exit. The Board may want to suggest some enrty/exit signage so that people know how to enter and exit the property. Rear yard - the applicant did not mention the rear yard in their plan. The rear of the property has a fenced in/storage yard of some type. I stated generically

that some of the brush is several feet in height. Staff would like clarification about what is back there. I was unable to determine what material is on the ground... gravel, pavement, yard. Staff would like to know what the applicant proposes to do in that area. Signage - any reface signage in our Community Commercial Overlay, will require Design Review Board approval. Staff gave three recommendations in the event that the Board is comfortable with the application and is willing to approve it. Staff would suggest that the applicant be required to apply for a Certificate of Appropriateness for the ground side, remove the damaged awnings on both buildings, and remove the high grass in the rear yard and maintain that as it was originally installed. The authority items are the sections of the Special Exception Use Permit Chapter of the Code which have to do with the maintenance of the property. I am happy to answer any questions.

Mr. Enfinger: Very thorough. I appreciate that Mr. Snowden. Would the applicant please step to the mic?

Mr. Goss: 6366 E. Main St., Reynoldsburg, Ohio 43068. In regards to the back, I am planning on getting a bulldozer back there. I want to level and gravel that area. Most likely, when the front building comes down, and everything is approved, I will pave the entire lot. I own the building. I am going to be improving the building. I am going to be improving the property. It is a narrow lot. My plan was to have parking on one side of the property, at the rear, which would give room to turn around. We will be keeping about forty to fifty vehicles.

Mr. Donovan: The sign says ninety.

Mr. Goss: It says, "Seventy vehicles available." I always have twenty to thirty cars in the pipeline. We have cars at auto auctions. It does not necessarily mean they are sitting on the property. It means they are available to us.

Mr. Snowden: Mr. Chairman, may I ask Mr. Goss a question please? Mr. Goss, what is the material that is in the rear yard? Is it suppose to be a yard.

Mr. Goss: No, it's gravel and weeds.

Mr. Snowden: So it was originally gravel and has become overrun?

Mr. Goss: It had gravel but is not level, so I am not real sure what it was because it has been like that since I have had it. It has had gravel down but the grade is not at all level.

Mr. Enfinger: So, you have owned the facility for some time now?

Mr. Goss: I bought it in either April or May of last year.

Mr. Snowden: Mr. Chairman, gravel may be added if there is existing gravel there. Any paved surfaces in the City have to be permanent paved surfaces. But, if there is gravel there now, you can maintain gravel.

Mr. Goss: There is definitely gravel.

Mr. Enfinger: So my first question was going to be, "When did you take ownership without going through the proper channels?"

Mr. Goss: We have been out there about sixty days. When I first got out there, we ran a repair facility for our own vehicles out there. I have owned Auto Direct for eight years, we have sold seven thousand cars. I had twenty employees. I am downsizing. I own this property, I was leasing the other building. When I opened my other car lot, I did not do any of that. I had no idea. I did not know that I had to get zoning or anything like that. When Reynoldsburg came, it was a complete surprise to me and I came directly down here and spoke with Josh.

Mr. Enfinger: As far as the number of vehicles on the property, how many do you currently have?

Mr. Goss: I'm going to guess fifty. The number of vehicles I control. I had a car lot that had two hundred cars on it. I can get two hundred cars now but we obviously don't have the space. Whatever number you are comfortable with, that works for me, will be the number. The old Target building on Scarborough, there is a Capitol City Auto Auction there, I could put fifty cars inside there tomorrow, and store them. That is not an issue. When we get everything set up, if it's approved, it will be a very nice looking building. We will take care of it. We are going to pave, paint, change the awnings or tear them down. Whatever we have to do.

Mr. Enfinger: So the condition you have kept the buildings in up to this point, will not be indicative of how you are going to treat them?

Mr. Goss: There have been a lot of improvements in the building already. They have just been interior improvements.

Mr. Enfinger: You have had the property for a while and the back has grown up with weeds. So you can understand our concern, we just want to make sure that it is perfectly clear that everything needs to be kept to code. What is the plan and time frame for the demolition of the front structure?

Mr. Goss: Obviously I have to get an approval from you before I tear the building down, since it is an existing car wash and it is going to be an auto sales place. Once that is done, I have quotes, I have to apply for demo permits, I will get it done. The front building is not only a hindrance to me, it is a hindrance to Reynoldsburg. It is an eyesore. It is also a hindrance to traffic. The traffic backs up on Main St., and the place has lost money as a car wash for the last eight years, I have their financial statements. It's not a business that can make it in today's world. I ran it as a car wash for a year. It lost money month in and month out. Whatever that property becomes, it can not be a profitable car wash. I bought the property from a friend of mine who owns a title company. He is very successful. He ran it himself for a year to try to get it to make money. It can't make money. The building is an

eyesore. I lived in Reynoldsburg twenty-five years ago. I am shocked at how nice Reynoldsburg is today. That building is not doing any good for Reynoldsburg. I opened up eight years ago, I've sold seven thousand cars. I have an "A+" rating with the Better Business Bureau. We have always gotten compliments on our buildings. In the event that you approve this, I can guarantee that whatever we do will benefit Reynoldsburg.

Mr. Enfinger: Once that is gone, what is the configuration of the parking? What do you envision going forward?

Mr. Goss: No matter what, the vehicles are going to have to line up on both sides of the property. They are going to have to be on the east and west sides of the property. I don't envision having cars across the front of the property. I heard somebody say something about car lots liking to have frontage. In today's market, frontage means nothing. People run car lots out of warehouses. It's the internet. So, is the drive by traffic customer good? Yeah, it's a plus, but that's not where the customers are coming from anymore. They are price shopping on the internet.

Mr. Enfinger: How many cars would you be able to stack on one side and not have to have them on both? When I went in there, it was next to impossible to turn around.

Mr. Goss: My thoughts were to have the cars on both sides, but towards the rear, and have the cars stop. That way there is an opening so someone could pull in and park and have plenty of room to back out. It's going to be tight no matter what. It is tight with no cars. It was tight as a car wash. The only thing I can think of is, one side has cars all the way, the other side has cars halfway, and that opens up a lot to be able to pull in and back up. And, on Dodd's Body Shop, what I would do is put signs that say "Customer Parking" on that brick wall. That way they know to pull in over there and they could back right out.

Mr. Enfinger: Will they park parallel to the wall there?

Mr. Goss: They could pull right into the wall. Or it could be on either side. If they are parking there, that gives them room to back up. It would have to be three or four spots towards Main St. We are not going to have fifty customers there at a time. If we have three customers there at one time, that is going to be the most.

Mr. Enfinger: Mr. Snowden, is there anything stated in the Code regarding number of vehicles per square foot of property. It is a very narrow piece of property so you are going to have to make it work, but in doing so, that may mean limiting the number of vehicles you have there.

Mr. Snowden: Mr. Chairman, and other members of the Board, I don't think the Code is going to provide us with any guidance on this particular detail. Staff's position would be that this is going to be a narrow property for anyone. There are not going to be a whole lot of other uses that are not going to have the same issues, except maybe in and out retail at a particular spot, and they would be upset with how far back the building is located. There are not a lot of other uses that are going to work.

Mr. Enfinger: It has the potential to work, with what you are wanting to do.

Mr. Snowden: Assuming that Mr. Goss's application was approved this evening, and he carried through the process, and went through to remove the structure at the front, Staff at that point would want to see a minor site plan, to show how the whole thing is going to look. It is a Zoning/Administrative approval, which means, I would approve it before the demolition approval could be issued through building. Mr. Goss could show Staff at that time. It is going to be something that someone with the experience of laying this out would have to do. That would be a good time for him to show Staff a more defined parking area. The impression that I am getting is that Mr. Goss had to move his business in, and that he is on the right path. We just need a system in place to make sure all of these details are taken care of. He stated in his application that he wants to repair the asphalt and repave. I would like more detail to see how it will all come together.

Mr. Enfinger: In that minor site plan, there would be a clear understanding of how many vehicles would be allowed on the property?

Mr. Snowden: Parking would have to be delineated based on the number of spaces per the Code. Right now this is open tar. This was travel lanes. The spaces are not detailed out. It's not as if I could look at a site plan of a shopping center and say they have a certain number of spaces. We can't really do that here. If he did that, Staff could review it based on the Code, how many parking spaces would need to be left for customers, and so forth. It is really murky now because the lot is not laid out in a normal manner for parking fields. And there is additional land there. It would seem to me that it would be unfortunate to deny the permit based on a lack of parking when Mr. Goss said he is willing to remove the building as soon as the Board approves the use.

Mr. Enfinger: My only concern is the amount of vehicles that will be on the property. It is a small property so it could really feel cramped, it's going to feel jammed up and we are going to be trading one eyesore for another. That is a concern I have. Again, with the minor site plan, I think it is reasonable to expect that we could know the number of vehicles. And, at that point it is laid out, you could make a decision as to what would be an appropriate number of vehicles to have on the property at any one time.

Mr. Snowden: Mr. Chairman, give me just one moment.

Mr. Enfinger: Any other questions from other Board members?

Mr. Donovan: I would like to know if you will be doing warranty or repair work on this property?

Mr. Goss: The only work we will be doing is minor repair work to our own vehicles. We will not be doing any work for the public. We have a four car shop behind there and we are going to use it. But, we will not be doing any major repairs. We will be doing brakes, oil changes, and things like that.

Mr. Donovan: This is for the vehicles you have on your lot?

Mr. Goss: For our own vehicles. We will not be trying to make a profit off of servicing cars. It will be strictly to service the vehicles that we are selling.

Mr. Snowden: Mr. Goss, do you know the approximate square footage of the back building?

Mr. Goss: 50 feet by 120, seems like that is about right.

Mr. Snowden: There is no specific requirement in the code for parking for this specific type of use. One for every two hundred square feet is the standard for retail and one for every one hundred square feet is the standard for in and out restaurant use. Even if we held them to a very high standard for parking, it is still going to be essentially ten spaces.

Mr. Enfinger: That would be for the customers and not for display of the merchandise.

Mr. Snowden: Correct. My point is, if that is a finite number, I will calculate the amount. And, if Mr. Goss does a minor site plan to remove the front building, he will only be allowed to have as many cars as what remains after that number. Even if I calculate off the retail, which is the lower number.

Mr. Enfinger: I follow.

Mr. Snowden: That is going to leave him with a finite number. Hypothetically, let's say he has fifty spaces, he will need ten for customers and will have forty spaces in which to display vehicles. However you want to space this out. And the spaces must be a certain size per the code, and I get that to whoever is going to do your site drawing.

Mr. Enfinger: That is the kind of clarity, kind or specificity, I think is necessary. At this point, when you drive through there, it is a hodgepodge. I understand you have the building to get down, so it is in the process. So to approve this, we want to make sure we know exactly what we are approving and not just a hypothetical situation where we leave it to you. That is the point of the concern.

Ms. Wallace: In this picture, even if you had cars down both sides and double deep on the one side, you could still have room if he only went back half way. Plus, when coming down Main Street, you are not going to be seeing this big line of cars because there is no frontage. It is all going front to back, so I don't have a problem with seeing the cars lined up, especially if the lot looks better than it looks now. I do not thin the front to back will be any kind of eyesore at all. You will see one or two cars and the rest will be hidden behind those.

Mr. Enfinger: My comment on trading an eyesore for an eyesore, was not meant to indicate that I feel running down both sides would be an eyesore. I think that is perfectly reasonable and would look very nice. My point is, if you take the cars all the way back, there is no way

to turn around and there is too much going on. But, if you have it stop at a point, you could turn around.

Ms. Wallace: It seems like, with the building gone, and with cars in rows, and with the paving and lines, it will be much more appealing when driving down the road.

Mr. Snowden: Mr. Chairman and Members of the Board, it seems the Board is comfortable with the use, but wants to make sure these details are addressed. One of two things may need to happen. Either Mr. Goss will need to get a minor site plan where he can address that specific portion of it, in addition to the other items I listed as suggestions for requirements. The other thing that could happen, depending on how much Mr. Goss wants to change the building, as far as color changes, material changes, etc...DRB could review and assist with these changes. In addition to the comments that I made in my report, as part of the review at three months, Mr. Goss will have either submitted a site plan, or submitted a package to Design Review, for Design Review Board's approval. Essentially it will amount to the same thing. I don't know if that is something the Board is open to, but that is the only other guidance I can give the Board.

Mr. Donovan: I thought there was a set-back requirement for selling vehicles from the street.

Mr. Snowden: I have had that told to me by several individuals since I have been here. I have searched the code for literally hours, attempting to find that. Including electronic searches. I can not find anything stating that. The only thing I could find related to that was regarding setbacks for the parking lots for new construction. I have not seen anything else. If anyone knows the code and wants to help me out, I would welcome that. But, I have looked at the code ad nauseam and I have not found any detail about that.

Ms. Wallace: I am comfortable with Mr. Snowden's suggestion of going with the recommendations and letting the Board decide if there needs to be a site plan and letting that go before the Design Review Board.

Mr. Enfinger: I think so as well. So, I make a recommendation that we move to approve Application #170493 with the following conditions: The applicant seeks the appropriate permits for the sign from DRB. The applicant brings the existing structures to code regarding the awnings. And, that the area in the back section be addressed. Seeing that those are agreed to, and pending approval of this Special Exception Use and a Minor Site Plan, that can be reviewed by staff.

Ms. Wallace: I will second.

Mr. Snowden: This application will be forwarded to City Council. The Clerk of Council will contact you if Council elects to hold any additional hearings, or take any additional action. You have already submitted for your zoning certificate. Once staff receives a notice of approval from the Clerk of Council, Staff will contact you when the certificate is ready for pick up. Once that certificate is secured and ready for pick up, you will need to contact the Building Division and submit plans for building occupancy. Those plans will be interior

drawings of the rear building that you want to occupy for your business. After that, have all required inspections. Board members, to clarify a procedure that has not been consistently followed, per Section 1145 of the Zoning Code, Staff will review this permit approval in six months. And to confirm compliance with the conditions and report those findings to the Board. If the applicant has not complied with all conditions of their approval, and completed all the required steps to open the business or use, the Special Exception Use can be revoked by the Board. With that, I will turn it back over to the Chairman.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 9/14/2015 7:30 PM
MOVER:	Aaron Enfinger	
SECONDER:	Libby Wallace	
AYES:	Linder, Donovan, Enfinger, Wallace	

2. 7524 E. Main St.; Application #170630; Unnamed Eatery Serving Ice Cream, Sandwiches, and Festival Foods; John and Heather Fry

Mr. Enfinger: Application #170630 for 7524 E. Main St. May we please have the presentation?

Mr. Snowden: For Special Exception Use Permit, for an eating and drinking establishment, with a drive thru service, for the property located on the north side of E. Main St., between Jackson St. And Waggoner Rd. It is in the CC - Community Commerce District, as well as the HCO - Historic Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for drive thru service in a multi-tenant building, in the CC - Community Commerce District of the City. Current Use: the structure is vacant. It has previously been retail sales and an eating and drinking establishment. The applicants representatives are John and Heather Fry. Adjacent uses include commercial businesses in the CC - Community Commerce District. All adjacent properties are within the Historic Commercial Overlay. To the north, the property is abutting multifamily dwellings in the AR-2C District of the City. In front of you is a site plan of the lot as well as an indication of the specific tenant space. Use clarification: the property is in the CC District, as stated. In this district, eating and drinking establishments are normally a Special Exception Use and the Board reviews permits for those. However, Section 1194 of the Zoning Code provides a modified use table for commercially zoned properties that are within the Historic Commercial Overlay District, and assigns eating and drinking establishments as a permitted use. It did not modify the drive thru service use requirements, so Special Exception Use is still required. What the Board is considering is whether the drive thru use, and location of the window and its details, are acceptable. There is a separate use table for the Commercial Overlay that removes that from being a Special Exception. The applicant is proposing to repurpose an existing drive thru window for their service window, which was originally constructed for a bank and contains two bays. Under 1194 of the Code, regarding drive thru services, and mostly referencing new construction, it states that the architectural detailing and materials need to be carried throughout. Looking at the canopy, although it would be nice if there were brick elements on the pylons, to tie that in consistently, if it were a new building. The idea is that the drive thru should not look like an afterthought and should be integrated into the structure. Staff is comfortable that has been met. The only concern, that staff had specifically, is the entry into that drive thru. If you look on this site plan, you can see it

better indicated, this is an entry point and this is an exit, to access this window, you will be crossing the opposite window and then have to turn around. It is going to be a problem for the Fry's, it was probably a problem for the bank. Although, the bank may have had folks coming a different direction. Obviously the ice cream and sandwiches can not go through a pneumatic tube to get to the customers. That is really what the issue is there. The opposite argument is that there really is not any traffic back there right now, although there are some other tenant spaces. I would encourage the Board to listen to how the Fry's are presenting, and how much business they anticipate and so forth. There may need to be some additional signage or striping for the drive thru in order to get to that window.

Mr. Enfinger: Would the applicant step up to the podium please.

Mr. Fry: We do have a name now. I noticed that it was listed as "Unnamed." It is Carnival Ice Cream. We want to do a lot of hard dipped ice cream, subs, carnival foods, corn dogs, cotton candy, popcorn, etc... Items you can only get at a fair and not all year long. We have teamed up with Johnson's Ice Cream. We have met with them, and we have Matt and team and they are going to be our supplier. Technically, we are bringing Johnson's Ice Cream back to Reynoldsburg. As far as the drive thru, our thought was, there are a couple of ways to exit. You can do a reverse u-turn out, or you can take the other exit that takes you into the other shopping center, or back out to Waggoner Rd.

Mr. Donovan: Have you spoken to the property owners regarding being able to do that?

Mr. Fry: Yes. We have talked to them about being able to operate as a drive thru, and they know exactly what kind of business we are doing. We are in the process of putting the lease together. We are finalizing a couple of things. We have agreed to what each party is responsible for, especially from a cosmetic standpoint, because it has been vacant for twelve years. So, we have a lot of work to do. It is the largest retail space in that complex. We would like to get it going and bring more retail back into that area. There are a lot of vacant spots in there.

Mr. Donovan: Are you going to have sit down service at all?

Mr. Fry: Yes. One of the things we were concerned about was the stacking, so if you look behind there, there is parking. There is a back door, so the staff can run it out to them, and they can then leave. So, it keeps the process and the flow going.

Mr. Snowden: Mr. Chairman, and Members of the Board, I was wondering if it would be possible for the Board to require specific signage, or if the Board feels it is necessary. In staff's view, that could be helpful. A lot of fast food restaurants are utilizing the waiting areas and because of the unique configuration, maybe it is something the Board should require instead of just recommending.

Ms. Wallace: I know most drive thrus have the pull over and wait for your food thing. And I'm sure it wouldn't be an issue to paint an arrow and have a corner sign that directs you to pull around the building to the left and into a numbered space. This is common in drive thrus

that have a longer cook time. I have lived here fifty years and that complex does not have a ton of constant traffic thru it. In a shopping center, my personal thought is that you don't have continuous constant traffic flow like you would have on Main St. So I don't think it would be an issue to come in up against the building.

Mr. Fry: Right now, there are no businesses behind there. It is all vacant.

Mr. Snowden: Mr. Fry, let me interject, there is one catering business at the very back of the property. But the tenant spaces that face that are actually currently empty.

Mr. Enfinger: So, around the corner where we are talking staging the stacking of the drive thru, there are actual parking spaces?

Mr. Fry: And that is on an as needed basis.

Mr. Snowden: You should be able to see that on your site plan.

Mr. Enfinger: Is there a way that you could have an agreement with the landlord and be able to designate that these two to three spaces are yours? I don't know how far away it would be before another tenant would desire to have that area.

Mr. Snowden: Mr. Enfinger, if you look on this site plan, there are two tenant spaces here, this is an access pathway between the two buildings approximately six feet wide, so there is a little bit of room there. I don't think we are going to be overwhelming the rear tenants and taking away their parking. In addition, the catering use utilizes this area for vehicle storage and parking.

Mr. Enfinger: Are you going to have a board you drive up to before moving forward? Or will you place the order face to face?

Mr. Fry: There will be a prior menu.

Pastor Linder: Where will that be. Will that be toward the entry?

Mr. Fry: If you can see the very far part of the building, there is going to be a menu there. At the very beginning.

Pastor Linder: The only thing I'm curious about is, if they are going to drive into this holding space, and then back out, will there be any anticipation that if someone just got their order and is backing out...

Mr. Fry: No need to back out. When they pull in, they are in a lane.

Pastor Linder: Almost off and into a space?

Mr. Fry: So if someone wanted to go past them, you have that other lane that we are not going to use. I have no use for that second lane.

Mr. Enfinger: That does bring up the concern of where the menu board is, so if you have two or three people staged in line, where are they going to be? Maybe the best thing is to have the board next to the window. These are things you are going to have to work through with striping...

Mr. Snowden: Mr. Chairman, and Members of the Board, unfortunately the Code offers us absolutely no guidance on stacking space requirements. Some cities require up to eight, and that is usually the communities that have the lane wrapping around the building. In my experience, I have only seen a handful of locations that utilize that.

Mr. Enfinger: So the concern is, it is going to be a wildly successful business, and on any kind of warm evening you can drive by the Dairy Queen and see that the traffic is very problematic. So you can see our concern in wanting to make sure that these kinds of things are thought thru.

Mr. Fry: We put a lot of thought into the drive thru. It is one of the first things we talked about and addressed. The first question I had was, where is the stacking?

Mr. Snowden: What about stacking in front of the building and then turning left into the lane?

Mr. Enfinger: That goes against the flow of traffic.

Mr. Snowden: You are right.

Mr. Enfinger: Theoretically, how many vehicles could you put if you had one at the window? Are you talking three at most once you get past the corner of the building?

Mr. Fry: Actually, we can get four before we get into the intersection where people are going to come in and turn left to go in front of...

Mr. Enfinger: If we have six vehicles?

Mr. Fry: You pull two around to the holding spots.

Mr. Enfinger: maybe you have two in the holding spots, and there are six vehicles with four stacked up, and two more trying to get in. There obviously will be a lot of issues with people trying to leave and everyone trying to stack in. That is where clear definition on striping would be, like a little stop sign or some pavement markings like "Stop Here to Wait for Clearance." Otherwise, they will just back up and stack up, into that exit lane. Who has the purview for deciding and requiring that? Is that us?

Mr. Snowden: The Board has that power. If the Board thinks that it can work, the Board can approve. If the Board thinks it will not work, the Board can deny it. If the Board would like to see more information, the Board could table it and give Staff parameters to view such a plan. It is really up to you. You have pretty much unlimited discretion.

Mr. Enfinger: So what time are you looking at to try to open?

Mr. Fry: What we have worked out with the landlord, because of the cosmetic work which needs to be done inside, we have a four month build out, which means going inside with new flooring, painting, dry wall, bringing in of equipment. So we have a four month window before we actually open, once everything is done through the City.

Mr. Enfinger: So, the restaurant can open irrespectively. Our concern here is strictly the drive thru.

Mr. Snowden: Given the persnickety Use Table of the Code, Staff was not totally clear with Mr. Fry that that was the case. So, now that he knows that, he can move forward with securing a zoning certificate for the main part of the business and start going through that process while the details are worked out with this drive thru.

Mr. Enfinger: I certainly think it is doable, I just think we need some specifics and exactly what it is that we want to do. And maybe the officer might be able to help out there.

Mr. Fry: I know there was a coffee shop prior. Is there any documentation for this business as to what they had and what they did?

Mr. Snowden: That is a great question. Do we know what year they were approved?

Mr. Fry: It was empty in 2003.

Mr. Snowden: Staff probably does not have those records accessible. They are beyond the retention schedule. Did they utilize the window?

Mr. Donovan: In the frontage of that building there was a pastry place.

Mr. Enfinger: It use to be Five Cups or Three Cups, something along those lines.

Ms. Wallace: I don't have an issue with the drive thru if we would give Staff the authority to have guidelines for arrows on the pavement, if allowed by code to have hash marks so drivers don't block the side that goes down to Tyler's. Just something for a visual to tell people to wait here. I don't think it is going to be an issue.

Mr. Enfinger: If you have ever sat at Moo Moo's waiting, there is a place where you cross a couple of times. I think people could get use to it. And even if they are stacking up in the traffic lane, not right in front of the building, but farther away, if everyone learns that this is where they stack before they come in, we are all smart.

Mr. Fry: Like above the drive thru have "Drive Thru Entry"?

Ms. Wallace: Or arrows on the pavement that show the traffic pattern. Most people are courteous drivers. You do have people that are not. Most people would allow someone to turn that was waiting for the drive thru.

Mr. Donovan: I will give you an example, go out on the street corner out here and watch all the people run through the red light. People do not care. My thing is, he has already covered the property thing about being able to use the other property's driveways to get in and out. That will alleviate a lot of their problems.

Ms. Wallace: I don't think it is going to be an issue going in and out.

Mr. Snowden: As I stated before, all of our Special Exceptions are suppose to be reviewed at six months. The Board could put on some sort of condition that would address this. Staff could also attempt to pull accident data to see if there have been any issues. I do not know what else the Board could require. It's one of those things where it looks like it could work. Staff is not overly panicked about it. But, obviously the Board wants to make sure that it is done properly.

Mr. Enfinger: I think specificity on the issue again, like before. I think it is completely doable. Let's just have a plan. I make a motion that we move to adopt and approve Application #170630 with the following condition, that the applicant works with Staff in coming up with a traffic flow plan that is suitable to safety concerns for the community as well as other tenants in the building.

Mr. Donovan: I will second it.

Mr. Snowden: Mr. Fry, that stands approved. I always provide a written notice, mailed out, stating the information I am about to read to you, but I want to read it into the record. The application will be forwarded to City Council, and the Clerk of Council, if Council wants to have any additional hearings or take any other action. I will check my files. I think I have a Zoning Certificate application for you already. Once I receive notice from the Clerk of Council, I will contact you that it is ready to pick up. At that point I would really like to see a more detailed plan for the drive thru configuration. Once the Zoning Certificate is obtained, you need to contact the Building Division to submit your plans for building occupancy, as we have discussed. Per Section 1145 of the Code, Staff will review this in six months and report the status back to the Board. Have a great night.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 9/14/2015 7:30 PM
MOVER:	Aaron Enfinger	
SECONDER:	Richard Donovan	
AYES:	Linder, Donovan, Enfinger, Wallace	

3. **1914 Brice Rd.; Application #170778; Childcare Center; LaTarsha Pritchard**

Mr. Enfinger: Application #170778 at 1914 Brice Rd., a childcare center. Mr. Snowden, may we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. It's Application #170778, Special Exception Use Permit for a Childcare Center for the property located on the east side of Brice Rd., just south of Livingston Ave. It is located in the CC - Community Commerce District of the City, as well as the CCO - Community Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for a child care center in the CC District of the City. Current use: vacant space. The most recent user was a charitable Bingo game. Applicant is LaTarsha Pritchard and the applicant's representative that is here with us this evening is Mr. David Hodge. Adjacent uses include commercial businesses in the CC district. The property abuts out lots which front Brice Rd. These contain a gasoline station and fast food type business in the CC and CS Districts. To the south, the property is adjacent to another commercial building in the CC District, one of which contains a childcare center. Along the east side, the property abuts the Truro Township Fire Station #162 and the City's Community Garden. And I believe, to the southeast, on a related parcel is the COTA park and ride. The applicant was previously denied for the same use at the same location at the March 2014 meeting of this Board. Staff reviewed the materials and minutes from that application extensively, and encouraged the applicant and their representative to address the concerns that were raised by the Board at that meeting. Since that time, the Big Lots retailer that was in this location on the map in front of you, has left the center and that space is now vacant. The entire center is now vacant except for a carry-out grocery store in the southern most tenant space, which I am indicating. Parking: we do not have a specific parking requirement. You can see some parking ratios taken from other zoning codes. In this case, Staff has calculated that there are over 330 parking spaces on site and the most this applicant could be required would be 20 spaces, and there are 210 spaces required if all of the property was filled with retail. Staff has met several times with the applicant and their representative to discuss the issues that were raised by the Board. Staff would like the Board to determine if there is a parking/loading/drop-off configuration that they would find more acceptable. Obviously, there is the potential to have additional tenants here. There is basically a conflict here between families and loading into the center, and other traffic. Even if you have a stand alone child care center, there is still some conflict between children, family, and other folks, because those centers have a parking facility as well. The applicant stated as part of their proposal that they are planning to load from the front, but staff questions if there is any merit to those details and whether the Board would like to see one or the other. The applicant is proposing to utilize the existing fenced in play area at the rear of the building. Obviously there is a potential conflict between loading and unloading and vehicles idling near the play area. If the Board were comfortable with the use in general, Staff's recommendation would be that the Board prohibit loading and unloading, and require the property owner to establish a specific no loading or unloading, or idling time for vehicles near this particular spot. Staff also suggests that the fence, which the applicant has proposed to detail, would have some sort of high visibility, so it is not just a service structure, but that it is blocking a specific thing. Character: the biggest thing that Staff took from review of the previous material is that the Board felt that moving a child care center into this type of location fundamentally changed the character of the center away from retail to institutional or educational type of use. Staff's main concern with these types of childcare centers is that when the play area is specifically

placed in the front, which you do see in commercial buildings from time to time, that is a very dramatic change from a retail in and out type of use, to an institutional type of use. In this location, they are proposing a place in the back. Staff is a bit more open to that location of the play area, and does not feel as strongly that this is a character change. Again, this is Staff's opinion. All that say, in a complicated way, is that Staff is open to it, and with that I will turn it back to the Board and Mr. Hodge.

Mr. Enfinger: If you could just state your name and address for the record please.

Mr. Hodge: My name is David Hodge and I am a Zoning and Land Use Attorney with the Law Firm, Smith and Hale, 37 W. Broad St., Suite 460, Columbus 43215. I am here this evening on behalf of the owner of the property. It is an LLC, called WK Brice, that consists essentially of two individuals, Jim Wiggins and Dimo Kuzmanovski. I think preliminarily, because this is relevant, all of us are able to speak on issues about which we have personal experience. I have an eight year old, a six year old, both of whom are now in elementary school. And, a three year old who is in preschool. I took the eight year old everyday to the same preschool, as well as the six year old, and as of yesterday, the three year old. So, I have some considerable experience with pick up and drop off at preschools or day cares. The preschool that my kids have gone to, and currently go to, is at the Bexley United Methodist Church, on Broad Street in Bexley, and the parking lot for that church is next to it. It has very narrow aisle widths. It has angled parking. None of which are the required width, which is about nine feet. And, it has no snow removal in the winter. It is tricky and not always easy. I can say without reservation, I have been to tonight's subject site many times. And, with reference to my experience and what is being proposed here, the parking situation, the pick up and drop off situation, is vastly better than my own personal experience. And truly, in my humble opinion, not an issue. There are sixteen spaces along the front. Within the "U" shape of the building, we would like to designate those spaces to exclusive use for the daycare. The way this daycare operates, is there is no hard and fast drop off time. A preschool starts at nine. This is a daycare so there are drop offs throughout the day. They are open from 5:30 a.m. and close at 7:30 p.m. And the potential operator says there are no more than five dropping off or picking up at the same time. Now there certainly could be multiple children in the same car. There have been in mine. But, in reference to the sixteen spaces across the front, we don't think there is going to be any conflict. Employees would park in the parking field to the west, so that employees are not in that front location. For the off chance, that folks/parents/grandparents may be dropping off in that parking field, we would propose painting a cross hatched cross walk, from that parking field, over to the front of the facility. As you are surely aware, and as Eric indicated, this shopping center is vacant. There is a Mexican grocery store at the far south space. Those same operators are in the process of finishing a restaurant, I'm not sure they have picked up their occupancy permit.

Mr. Snowden: They have not and their plan reviews may have expired.

Mr. Hodge: It really is a beautiful Mexican restaurant. They have done a fantastic job with the improvement of the interior. The remainder of the center is vacant. There was a Big Lots/Odd Lots at the northern most big box space, but they have since moved across Livingston Ave. From my clients perspective, they have no income. They have a lot of

obligation, they have a lot of maintenance, they have a lot of tax, and they have no income. And so, I am aware that historically, maybe today, there are folks in the city that take exception to having day cares in retail centers. I understand that perspective, but this center is drying on the vine and it needs some vibrancy, it needs some activity. And the hope is that when and if the restaurant opens, and when and if the day care opens, that there is some activity. And, any retailer will tell you that one of the first things they look at is the MORPC map that shows the number of cars up and down the street everyday to tell you whether or not it is a good retail location. Our clients, Mr. Wiggins and Mr. Kuzmanovski, they need some income, they need some life breathed into the center. With reference to the measures that are in that statement, that is part of the packet, I have mentioned the parking, which I think is adequate, and the commitment to painting the crosswalk on the pavement. We also would put some signage along the sidewalk in front, just to let folks know that the sixteen spaces, or some number of them, are reserved and designated for parent pick up and drop off, so there is no conflict. People pull in, see the sign, and they go back out into the parking field. With reference to the playground at the back, you know it's tired. The fence is in bad condition. It's not flush to the ground. So, we would propose moving the fence and installing a new board on board fence that's on the ground. There's also a mechanical in that area. That mechanical would be enclosed with the same fence, mulch would go down, play equipment would go out. There is already a door leaving the building and I think the idea to put some neon yellow bollards around the perimeter of the fence, to make certain that there are not issues with delivery trucks or other cars back there, is a fantastic idea and is something that we are willing to do. I think it is interesting that, as Mr. Snowden mentioned in one or both of the previous cases, that there is a check and balance in place in the code, which if an applicant or property owner doesn't comply with conditions, that the Special Exception can be revoked. That is a great checks and balance, and it holds folks' feet to the fire and really obligates them if they want to continue to keep their work. Even though I have a license to practice law, and even though I am here tonight on behalf of people, I'm not really a lawyer. This is what we do. We go to BZA's, and we go to Planning Commissions, and City Council, and I'm personally on the Bexley Planning Commission. So, I sit on that side of the table, sometimes. It has been good for what I do on this side, but I'm over there sometimes. I don't really like to talk about the law when I do this because it turns people off. It doesn't do what one thinks that it does. But briefly, a Special Exception, or a Conditional Use, or a Special Use, they're all legally synonymous terms, and what those are, are uses that are permitted in the zoning classification that may have a greater impact than just the family of permitted uses. And so, it obligates an applicant, or a property owner to appear before a Board, and there are criteria in the Code that we review to make sure, to make absolutely certain that the use is not going to have a negative impact on surrounding owners, traffic impacts, things like that. We have addressed those standards in our statement. We stand by what we wrote in the statement. And, to the extent that anybody would want me to speak about any of those five or six criteria in particular, I'm happy to do that. But, I am comfortable that we meet them, and exceed them, and certainly child care is a listed Exceptional Use in our zoning classification.

Mr. Donovan: Did you just say you are going to feed them there?

Mr. Hodge: Did I say that? I did not say that.

Mr. Donovan: I was looking for a kitchen and I do not see one. My question is, hopefully you are going to have a hundred and ten kids in there, so how much staff are you planning to have?

Mr. Hodge: Thank you for the question. It is a good one and it is something that I left out of my remarks. Any operator of a daycare/childcare is required to have a license issued by the State of Ohio, the Ohio Department of Jobs and Family Services Childcare Division, which this user has. She currently has another daycare center, one underway at the south end of Columbus, and potentially this one. She has that licensure. And there is a certain ratio, depending on the age of the children, that you have to meet. It's up to twenty employees. They would not all be there at the same time, but it is up to twenty employees/teachers.

Mr. Donovan: My next question is, how are you going to handle that with just two restrooms? And, with little kids who are being potty trained?

Mr. Hodge: Sure, that's a great question, and not one I anticipated. She believes it is an adequate number of restrooms. If additional restrooms are required by the licensing entity, the State of Ohio, or by any requirement in the City of Reynoldsburg, then additional restrooms would go in.

Ms. Wallace: I think with my history with daycare and preschool, that is a pretty average number. In regards to the restroom thing, that seems adequate to me.

Mr. Donovan: They are hoping for 130 people?

Ms. Wallace: Thirty or fifty are in diapers. Where my kids went, there was one bathroom for that same number of kids.

Mr. Hodge: My daughter has a bathroom in her classroom, she is not going to use it, but it is there.

Ms. Wallace: I really know she has a good successful business. I would like for her to bring her business to Reynoldsburg, being a successful business woman. The parking thing out front, and the traffic thing, most people would not send a two year old by themselves. I come down to, and not with just this application, but with every application for childcare, especially ones within strip malls, it is the back where the play area is, and the fact that is a drive through. Hopefully, eventually we will have all the strip malls in Reynoldsburg full again. But, knowing there are going to be semis and delivery trucks out back where the kids are playing, has always been pretty much my only concern. Knowing that is a drive through and cut through, and there is a traffic light there, it's just a traffic area out back with a play area out back is my concern every time someone wants to put a day care in a strip area. With parking out front, you are not going to get dropped off at the door anywhere. You are going to have to get out and walk. So I don't have an issue with the parking and walking across the street to take your kid in, but it's the back thing and I don't know how that can be remedied in this situation.

Mr. Snowden: May I bring you up to speed on the practical details here. I think Mr. Hodge has done an excellent job addressing the individual issues with the use, but there are some issues with the site that we are having, which is one reason I have asked Officer Kessler to be here this evening. He is our Community Liaison to the Brice/Livingston area. And although they are not specific to this application, there are some issues that are effecting the entire property that may need to be worked through. Let me just touch on them briefly. On the screen is the proposed area for the play area. We have found there are transients that may be trying to live on this property. It is something officer Kessler has been investigating. You can see behind the mechanical, one of the items I suggested in my longer Staff Report. Under Staff Recommendation, was suggested that the Board perhaps require some of these additional mechanical devices to be screened for this very reason here. If this was going to be built today, that mechanical structure would had to have been screened or integrated into the structure. It wasn't when the structure was originally built but it would have to be today. Obviously there is a safety issue with having folks attempting to live in the immediate area of where the children will be. That being said, I think Mr. Hodge's point is well taken in that having more activity at the site in general, may discourage that type of negative behavior. If you look to the north, this is another area where folks have been staying, and this is all at the rear of the property. One additional item, I understand that Mr. Kuzmanovski and the property owner have been attempting to prohibit semi tractor trailers from idling and being at the back of the property. The last thing I will state which is slightly separate, there is some issue with the signage. The Code says that anytime a business is closed for more than ninety days, the sign face needs to be replaced with a blank. The Livingston Ave. Entry sign has an open electrical hazard. Staff did an extensive review and was unable to find the permit required to erect the temporary development sign there that appears to have been erected in 2013, based on street view. Although these are things that don't necessarily apply to the specific use, these are some additional issues that are happening at the property, that Staff would like to see resolved as well. If the Board will allow me for one second, I want to see if Tim has anything else he would like to add as far as operations at the facility.

Officer Kessler: I would like to reiterate what Mr. Snowden is saying. We have had a lot of activity to the back of that, and Mr. Kuzmanovski has made contact with us about the semi traffic. He has tried to enlist our help in getting those out of there. But, on any given day, there are three or four semis parked at the back of that property. They use it for transient parking. Semis come and go constantly. As a matter of fact, the one that Mr. Snowden showed has moved on, but I had another one towed out today. They are back there constantly. The other problem we have is the transient population is starting to move into the Brice Road area. We are working with Truro Township to try to alleviate some of the problem. But there is evidence of people living to the rear of the property and the tree line behind the property. These all lead to safety concerns for the children. Obviously, it is a daycare. Back to the semis, I have found that some of the drivers live in adjacent apartment complexes, so they bring their trucks and they will let them set there for two to three hours at a time while they go home and eat dinner, or go do whatever. And the semis are idling and producing harmful side effects for the children. What can they do to alleviate this? Obviously, I have no idea, but it could be a major problem for the safety of the children that are going to be placed in this facility if it is approved.

Mr. Snowden: Mr. Hodge and Mr. Kuzmanovski did the right thing by getting in contact with Officer Kessler and starting to make him aware of the problems so he could assist in his role as Community Liaison. I don't generally like to drag every possible thing into a zoning review with the Board, but when we deal with child care, we deal with the rear of the property as well. So, these are things that our Board should consider addressing with our applicant.

Pastor Linder: I have not been out behind the property, and this may be a very naive suggestion, but is there any possibility of some sort of gated access on either side of those two openings. It would be a little bit of an expense for the owner, but would that create security for him moving forward? When I see the lane behind, it looks like it is fairly narrow?

Mr. Hodge: It is essentially wide open.

Pastor Linder: So, it is very wide. If the owner makes provisions, you are still concerned about a major security dynamic because it is so open. Would that be accurate?

Officer Kessler: That is an accurate statement. Mr. Kuzmanovski has taken steps to try to reduce the amount of traffic flow back there, but, unless you have a marked cruiser sitting out there twenty-four hours a day... One of the semi drivers was kind enough to leave his number on a post-it note on his window so he could be contacted if there were any issues. So, I contacted him over the phone that parking is not allowed. There are signs clearly posted across the back of the building, all the way down through there. And, he assured me that he would have the vehicle moved. I went back the very next day and it was still sitting there so it had to be sited. After he was issued a citation, he finally moved. The problem is, even with my presence there issuing warnings and citations, and ultimately towing vehicles out of there, it has been used for this purpose for so long that a lot of the semi drivers are not aware of it, or just don't care. Like I said, the signs are clearly posted all the way across the back of the building and they still park there. To alleviate that problem immediately, the only way I could see, would be to completely gate off that whole thing and I know that is a massive expense that I am sure they don't even want to consider. The only other option is to continue doing what we are doing, and that is going to take some time. So you are still going to have issues with semi trucks for the foreseeable future.

Pastor Linder: Just one more question. In your experience, does private security end up becoming more of a challenge all the way around, or can they be successful in providing their own type of security, if it is qualified?

Officer Kessler: Private security may help as far as the transient population, and as far as somebody climbing the fence and utilizing the playground for a sleeping area or something like that. Private security, as far as the semis and traffic, would have the same issues that I have; unless they are standing out there 24/7 directing cars and semis as they pull onto the lot, it is not really feasible.

Pastor Linder: Mr. Hodge, I come into this situation, new to the Board. I reviewed the minutes from the last time the applicant came, and I have a predisposition to be a little bit suspect of having a day care in this environment. But, I am very sympathetic to this owner because, what they made in terms of a case, seems to be a constant issue if we do not find a correction. So, just so you know, there is an empathy here, for an owner that says I can not find a way to get ahead here if we don't find some flexibility. I wish I could find a solution for you right now, as far as how to create safety there.

Mr. Hodge: Pastor Linder, I appreciate the comment and I truly think you hit the nail on the head. When we met with Mr. Snowden and Mr. Havener on the property and walked it and went onto the proposed play area, there were some discussion as to this being a chicken and egg scenario. The center has problems. Problems I was made aware of for the first time tonight.

Mr. Snowden: This is a new thing in this immediate area. Officer Kessler, that is correct?

Officer Kessler: That is correct.

Mr. Snowden: Even within the last couple of weeks. If the information came...

Mr. Hodge: No. No. It's not a criticism in the least.

Mr. Snowden: I had never seen that before. Having driven behind it many times when I visited the site earlier this week to take those photographs for the presentation, that was the first time I noticed it, and that was the reason I invited Officer Kessler. And again, the idea is not to abuse our applicants, but to have everyone involved so that we can come to a solution that hopefully addresses these ongoing issues.

Mr. Hodge: I've got very thick skin. I don't feel attacked in the least. I truly don't. I think it's incumbent upon me to do the best that I can to help my client to solve a problem. It's a problem for my client. It's a problem for the City. Hopefully there will come a day when there is somebody other than a day care that is willing to rent space from him, and pay him more rent, but there's not, there's just not. And, I am not here making the claim. The proof is in the pudding. Big Lots is gone. This space is vacant. It has been vacant. It's going to be vacant. And vagrants and the other issues that come along with it, that's not going to go anywhere with inactivity at the site. We have heard of the broken windows theory. I was a Sociology major in college, so I had no choice but to go to Law School. And the broken windows theory is, if you are in a place where there are a lot of broken windows, there are going to be a bunch of broken windows. So, I know it's a hard case. I talked to Miss Pritchard many times on the telephone. I spoke with her at length today. She seems like an earnest lady. She seems like a lady who knows what she is doing. She is an entrepreneur. She has got the appropriate licensure from Jobs and Family Services. I think the parking issue with reference to the pick up and drop off is a non issue. I understand that the play space in back is not a park, but we are trying to soften the space and put in new fencing. If we can put in fencing that can exceed six feet in height, we are certainly willing to do that. There is going to be play equipment back there. There is going to be mulch on the ground. It

is going to be screened from the parking field. So, with reference to the standards of the code, again it is a permitted use subject to the review of certain standards, A-H, I think we meet them all, I think arguably we meet them all, starting from the bottom, "H". It is a special exception use in the code. The use complies with the provisions/development standards of the code. We have had a lot of discussion here about the use being in accord with general and specific objectives. And the purpose and intent of the Zoning Code and Land Use Plan, which incidentally I understand is from 1992, the year I graduated from High School and the year Mr. Snowden was in Kindergarten, and other plans and ordinances of the City. Now, I am a zoning attorney so I have this stuff pounded into me. There is a case law that says zoning is a derogation of the common law and restricts otherwise permitted uses of property. So we have to tread lightly on restricting people's private property rights. And the purpose of any zoning code is to allow people to make a fair and reasonable use of their property. In this instance, we have a viable tenant. They have been sticking in there for the long term. And we really are doing our very best to mitigate the issues that have arisen in the past, and to mitigate issues that are here tonight. So, I think we certainly meet the objectives of Land Use Regulation, purpose and intent of Zoning Code, and the outdated Land Use Plan. Traffic impact, there is no traffic impact here. The proposed use is served adequately by public facilities, police, fire, storm water, water, sanitary sewer, schools. I think that anybody would say there is a significant impact there. The proposed use shall not adversely effect the health, safety, morals, or welfare of persons residing or working in the neighborhood. I don't think it will effect the neighborhood one iota. I think it is going to be just fine. The proposed use shall not adversely effect the use of adjacent property. If anything, this is going to improve the adjacent property because we are sitting here with a vacant center, and vagrants sleeping in the back, and trucks idling on private property where they should not. I am going to suggest to my client that he engage with a private tower, because those private towers are probably paying if they tow cars off there. That's one way to generate some income. He is not interested in having people idle there. When I was there today, I think I did see a truck in the back. I also saw some Rumpke trucks in the front of the lot. Maybe they were at the grocery store, I don't know.

Ms. Wallace: I appreciate your argument, and I agree with a lot of it. And, I want more than anything for that strip mall to have tenants in it, and for your client to be able to open another business and be able to expand her business. But, for me, the whole setting is just not going to change. If you did everything you said, it still does not change the fact that the back of the building is still on a thoroughfare to get from one main street to another main street. I appreciate and agree with your points about trying to make everything work out. Physically, it just cant be changed. The giant parking lot, if you could fence in the whole area and prevent any traffic at all, that would be a different idea, but that is not feasible. That would me millions of dollars to make it so you are not having traffic go through there. The ability of semis to go two doors down to make a delivery. That part for me is not changeable or fixable, even though everything else seems to be.

Mr. Hodge: Ms. Wallace, I don't know precisely what the ODJFS requirements are as to whether a operator has an obligation to have an outdoor play area. If the play area could be incorporated into the building...

Ms. Wallace: I am pretty sure there has to be an outside play area.

Pastor Linder: When the church had a day care years ago, we did have interior because of foul weather, so I do not remember now if you have to have both. We did have an outside and inside. I don't know if that is something worth looking into.

Mr. Hodge: Ours does too.

Pastor Linder: That had been a suggestion that I would have made, that if we could find more space for them to have an interior play area, that may have given the owner more room.

Mr. Snowden: Our zoning code is not going to require them. As far as what ODJFS requires, I don't know. I can't answer that question.

Mr. Hodge: I would on that issue, if it is important enough to one or more Board members, I would propose that this application be tabled until a later meeting so that we can get that answered. If you feel it is that important and makes a difference to your position.

Pastor Linder: Was the owner open to restricted hours in terms of delivery? Is that even practical for him and other tenants that would come in?

Mr. Hodge: At this point it is practical because there is nobody else there.

Pastor Linder: But could he work that with future lease agreements? Would he be comfortable trying it?

Mr. Hodge: At this point the answer is yes. One of the things he is looking at and has eluded to in my statement and I think it is a fantastic idea, again I drove it today, this building has a pretty significant face on Livingston Ave., and it's the site of old Big Lots, that could be broken into smaller spaces and have more of a presence on Livingston Ave. I think that is a direction he should go to breathe more life into the center and to draw traffic in off of Livingston. Currently it just looks like a long vacant front.

Mr. Snowden: So, to clarify what he means is taking the former Big Lots space and subdividing it into small tenant spaces that would face Livingston, that could be rented easier. For example, instead of renting the several thousand foot space, you could divide it and rent one to a barber shop, and one to a nail salon and so forth. So, it would be smaller and easier to rent.

Mr. Hodge: So, it is box truck delivery at that point?

Mr. Snowden: Correct, instead of the semi truck level delivery that Big Lots had.

Mr. Hodge: So, Pastor Linder, the answer to the question is yes.

Mr. Enfinger: Do we have any other questions, commentary, from members of the Board? My concerns still remain from the initial time. The proposed use is not going to be in character with the area, and I feel in my opinion that in the long term the proposed use will have an adverse effect on the use of adjacent properties, even though those might be empty right now. One of the questions that I think is obvious is, does it create the environment for other positive permitted businesses to move into the area. Once you start changing the actual character of that specific facility, all of the issues and things we discussed to this point seem to echo the fact that this place is not the proper place for a day care. It is my opinion, and we have voted consistently since I have been on the board, that day cares are long term, and as a zoning board, that's our perspective. Our perspective has to look beyond what Mr. Wiggins and Mr. Kuzmanovskis' short term objectives are, and we have to look at the long term thing. I have a couple of questions. Has WK Brice as an organization confronted the City administration and asked what is being done to turn this area around? What is the plan? Where is the vision? Have they put adequate pressure on the City to say, "This is not our fault. We are doing everything we can, but the neglect of the city, the neglect of a plan, of a vision, for that whole entire area..." And this center is not the only one that is struggling, and in my opinion, I think this is a larger issue. The one thing we have to be careful of here, in zoning, is to make sure we are preserving and protecting the long term financial interests of the district, of the city, and of the citizens. Maybe I am taking too broad of a view of it but I think that this is where the rubber meets the road. These are the types of decisions that have impact on those things subsequent years from now. Because, in all reality, if she is able to move in there, and she is successful through the years, it may be 10,15, or even 20 years she is there. Is that the right long term answer for us. It may be in their best interest to fill it, but long term I'm just not sure that it is. It all circles back around to the fact that it is beginning to change the essence and the character of this district, and this facility. When you begin to allow that type of a business, it fundamentally changes it. It has implications that reverberate through time. We have to be careful of that. And that is the position that the Board has taken since I have been on the Board for a little over a year now. And we have consistently upheld that as the position in the Community Commerce District. The day care centers do not fit the character, and it will have, as in Item "B", a negative impact on the neighboring and other businesses in that area. As a result, that is where I stand.

Mr. Hodge: I appreciate the comments Chairman Enfinger, and I think it is fair to say that reasonable people can reach alternative conclusions and I differ with your opinion. I am not just here as a mouthpiece for folks that have a goal, but I am here, and I believe what I say. I understand the position. I disagree with it. And, I think that in answer to your question, has this applicant reached out to the City? Yes, repeatedly, over and over. Mr. Havener is very active with this owner and his representatives, and very active with the City. And, the City to it's credit, has sent out many people to the site. They don't rent it. It's a challenged site. It is set back away from Brice Rd. The Brice Road frontage is all carved up into out lots. You cannot see it. The Livingston Ave. redo of the frontage is a great idea, but it hasn't happened yet. People will not rent it. And so, it is a chicken or egg and the client is here spending money on me and other things, and willing to engage with the City to improve the site and to make all effort to do what is necessary to improve the site. But, until they get some income, until they get some activity on the site, my opinion is it is going to continue to languish.

Mr. Snowden: I would have to characterize them as very engaged at the moment, not just with this application, but looking at any potential changes to the site.

Mr. Hodge: I guess I would reiterate if there are folks to whom it would make a difference, regarding the play area, I would ask your thoughts and propose tabling to allow me to check with ODJFS.

Pastor Linder: I started reading the minutes thinking along the lines of Mr. Chairman, but I would be open to hearing if that answer would make a difference. I don't know if we should make a motion to table it, but I do yield to the veteran members here because I do not know if that just gets us back to spinning our wheels. That would be a motion I would make to table it at this time because that would give the applicant the opportunity to answer another way for this day care to fit that we might find to be safer, with respect to the Chairman's objection to the idea.

Ms. Wallace: I think a big point that has been made by some of the Board members is that it being a day care in not just this strip mall, but any, is just something they are not comfortable with because it does not fit the character of the building. And, if somebody would want to put a sales business in there, it would not fit the character of what the strip mall was originally deemed for.

Mr. Enfinger: I concur, the issue of the play area, while it is germane, is not my only concern. So, was there a motion?

Pastor Linder: There was.

Mr. Enfinger: Do we have a second for that motion. No second, so the motion is declined. I make a motion that we move to approve Application #170778.

Ms. Wallace: I second.

Mr. Enfinger: As a result, the applicant has failed, in my opinion, to reach the standards and requirements for all Special Exceptions, delineated in Item 1145.09 of the Code, specifically Line A and Line B.

Mr. Snowden: Very well Mr. Chairman and members of the Board, it stands as denied. At this time, if I could interject, Mr. Hodge, you can appeal that to City Council within thirty days and I will discuss with you as soon as the meeting is adjourned what you need to do in order to do that.

Mr. Hodge: Well thank you all for the opportunity, and for listening to me ramble on. And, Mr. Enfinger, I made a pretty strident point, but it is all in the nature of doing my best to make my clients case.

Mr. Enfinger: I absolutely understand. Thank you for coming out this evening.

RESULT:	FAILED [2 TO 2]
MOVER:	Aaron Enfinger
SECONDER:	Libby Wallace
AYES:	Enfinger, Wallace
NAYS:	Linder, Donovan

E. OTHER BUSINESS

Mr. Enfinger: Mr. Snowden, is there any other business on the Agenda.

Mr. Snowden: No other business or announcements at this time.

Pastor Linder: I would like to talk to you about the lights on the Dollar General store. They still have the lights on the top of the store.

Mr. Snowden: With regards to that, staff has been to the site several times since we last talked. The property went to pull electrical permits but were unable to because they did not heed my advice, which was that they needed to submit electrical plans to the building division, for review, before they could pull their permits. So, the property owner had to go back and have those plans drawn, and I believe they have yet to be submitted again.

Mr. Enfinger: Is there a specific time horizon in which there can be punitive action taken by the City, to encourage them to comply in a more timely manner?

Mr. Snowden: There is. When we made the initial statement, when the Board said thirty days to present a plan to Staff, they did present a plan to staff, although they are not in compliance at this time. So, they did meet that initial statement, but they have not met any subsequent timelines. The Board does not need to take any formal action. If it is the will of the Board that Staff and the Code Compliance Division move forward, there is nothing to prevent Staff from enforcing the Code.

Mr. Enfinger: I think we were, to say the very least, very generous in allowing them to move in there. Now they are dragging their feet and hoping that the whole thing goes away. I am just not comfortable with that. I don't think other members of the Board are as well. They have thumbed their nose at our requests. I think we need to move forward in those proceedings.

Mr. Snowden: Let Staff confer with Dan. One of the issues is that our Code Compliance Division is actually under Building so I am going to need to discuss with our Building Official exactly how he would want to operationally handle that. Let me try to get the Board a follow up from that either tomorrow or Monday. I will let you know whether they have submitted the plans, or whether citations are forthcoming.

Mr. Enfinger: Sounds good. Any other business? I would like for the record to reflect a point of clarity. Whenever I was speaking to Mr. Hodge about his client interacting with the City, and putting adequate pressure on the City, I wasn't speaking specifically of Mr. Havener. I know he is doing everything he can. I am speaking more broadly in terms of City Council, the Mayor's Office, and other entities in the City that seem to not be putting enough effort into making things

happen, and not backing it with resources, and not doing what needs to be done, and just standing by with hands folded. As a point of clarity for that, I did not want it to come across as though I was throwing Staff, or the Development Director under the bus, specifically. I'm talking about the City leadership in general. That is where my comments are directed. Any other comments.

F. ADJOURNMENT

Chairman

Planning Administrator

Board of Zoning and Building Appeals**Anthony Rettke****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: **September 28, 2015****TO:** **Service Committee****RE:** ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT -
(6475 E. Main Street; proposed use - Professional Activities); applicant,
Sam Ugbo. (First Reading 9/14/2015)

See attached materials.



Planning and Zoning Office
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio

Received

JUN 02 2015

**Reynoldsburg Building Division
Section 1139**

**BOARD OF ZONING & BUILDING APPEALS
APPLICATION**

Application #: 169919
Permit #:
Date Submitted: 6/2/15
Fee Amount: \$
☐ Paid: _____

I. PROPERTY INFORMATION

Property Address:

6475 E. MAIN ST., Suite 137

II. PROPERTY OWNER OF RECORD

Property Owner Name(s):

GBS Main, LLC
Contact Email: JgunSorek@eco-gv.com

Contact Phone Number:

614-419-0425

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name:

Stepping Stone Health Services

Contact Name:

Sam Ugbo

Contact Phone Number:

614-556-2167

Contact Email:

SSrs.org@gmail.com

Description of Use:

Business/adult services - Professional activities - EA

IV. APPLICANT INFORMATION

Applicant Name:

Sam Ugbo

Applicant Address

6475 E MAIN ST 8th 137

Applicant Phone Number:

614 556 2167

Applicant Email:

ssrs.org@gmail.com

☐ Property Owner

☒ Business Owner

☐ Contractor

☐ Architect

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)): _____

☐ Major/Minor Site Plan Review (\$500/\$250): _____

☒ Special Exception Use (\$350): professional activities - EA

☐ Other: _____

Applicant shall submit **nine (9) copies** of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: Sam Ugbo

Date: _____

Additional Notes:

****OFFICE USE ONLY****

Zoning Information

Zoning District: RI

☐ Historic District

☐ CC Overlay

Other Board Approval

☐ DRB

City Council Meeting

Date: _____

☐ No Action Taken

☐ Approved (w/ Conditions)

☐ Introduced As Ordinance

☐ Denied

BZBA Meeting

Date: 7/16/15

☐ Approved as Submitted

☐ Approved w/ Conditions

☐ Tabled

☐ Denied

Clerk of Council

Initials: _____

Date: _____

Planner Initials: _____

Date: _____

REAL ESTATE DEVELOPMENT CONSULTING
ARCHITECTURE + ENVIRONMENTAL + CIVIL ENGINEERING
DEVELOPMENT SERVICES

DATE: May 27, 2015

TO: Planning and Zoning Department
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: Special Exception Use Permit Application
Narrative for items 6, 8, 9 and 10 (traffic only)
This narrative accompanies the submitted plans with this application

Project: Stepping Stones Health Services
East Main Commerce Center - Suites 136 thru 137
6475 East Main Street
Reynoldsburg, Ohio

Below are the written narratives as required per the Special Exception Application. Each item numbered in this letter corresponds with the listed item on the application checklist.

Item 6: Description of proposed activities, services, hours of operation, number of employees, and delivery schedule.

The office space occupied by Stepping Stone Health Services shall be used for daily business operations of the company and for various in-house instruction, recreation and health services for clients. There shall not be any sale of goods. The anticipated hours of operation shall be from 8am to 6pm Monday thru Friday. It is anticipated there shall be 2-4 employees and 4-6 clients on site during these hours. Typically, clients arrive using transportation services and do not utilize on-site parking. There shall not be any related delivery of goods to the facility besides typical postal service and Fedex/UPS deliveries.

Item 8: Compatibility with the proposed use with existing uses in the center.

The tenant is moving into an existing building space and many of the activities associated with this tenant are business related so, no new impact on site is expected. Finally, since this is a service tenant there shall not be any elements affected such as noise, glare, fumes, vibration, etc.

May 27 2015

Item 9: Applicable criteria in section 1145.09.

- a. The proposed use shall work well within the existing commerce center. This space does not have warehouse use like the other spaces in the center and this tenant has not need for the warehouse. All activities happen within the facility and do not provide any adverse affects to the character of the district and nearby districts.
- b. The proposed use shall not adversely affect the adjacent property. This tenant is not making any changes to the existing structure or exterior elements of the property. This tenant also does not have any unusual deliveries or activities that occur outside of the facility.
- c. The proposed use does not adversely affect the health, safety, morals or welfare of persons residing or working in the neighborhood. We would expect this tenant actually provides a service that can improve the lives of local disabled adults in the area.
- d. The existing public facilities, such as roads, police/fire protection, storm water, water and sanitary sewer are adequate to serve this proposed use. The average client stay here shall be about a few hours to attend classes and typical there are only 4-6 participants at a time.
- e. The proposed use shall not impose a traffic impact on the right of way significantly different from the other anticipated uses in the district.
- f. The proposed use shall be in accord with specific objectives, purpose and intent of the Zoning Code and Land Use Plan, as well as with any other city ordinances.
- g. The proposed use complies with the specific provisions of the Code. All pertinent building codes shall be adhered in the tenant build out for this city and shall be reviewed by the City of Reynoldsburg.
- h. The proposed use is found to meet the specifically listed special exception, Business Services as allowed as a special exception in this district.

Item 10: Additional information required pertaining to traffic impact, storm water impact or utility impact.

This tenant shall not have any new impact on the existing storm water or utilities on the site. The impact on current traffic and parking needs on the site shall be minimal due to the small occupant load and use of public transportation services.

If you have any additional comments or questions please contact me at the number or email address listed below. Thank you.

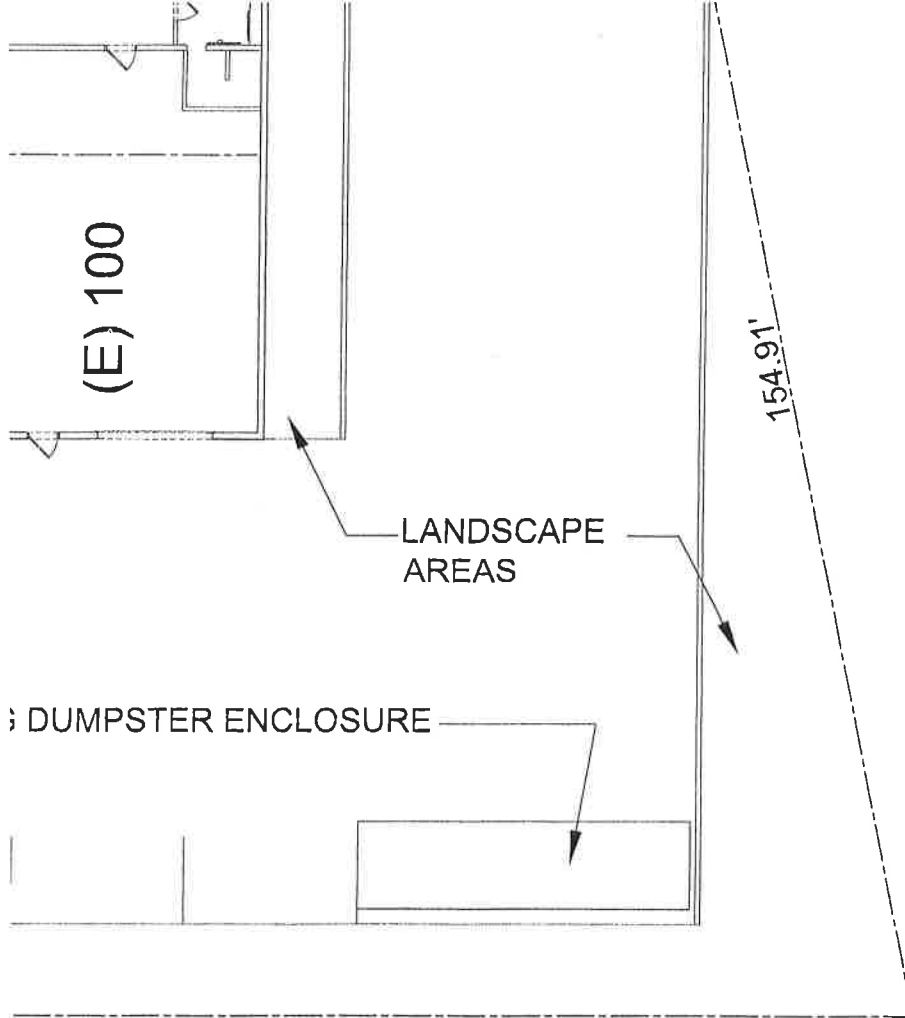
Sincerely,



Kimberly Mikanik
Architect, NCARB

614.562.4395

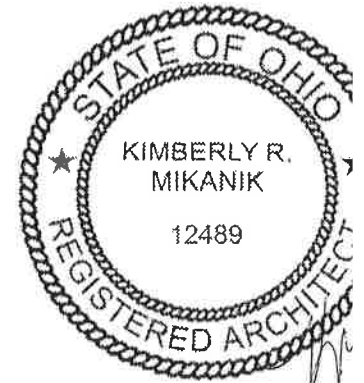
kim.mikanik@r-e-d-consulting.com



LOCATION MAP



SEAL



Kimberly R. Mikanik
License Number 12489
Expiration Date 12/31/2015

REVISION RECORD

NO:	DATE:

SEU APPROVAL: 2015.05.

JOB NUMBER

15MC01

SHEET TITLE:
ZONING CLEARANCE PLAN

SHEET NUMBER:

C1.1



Board of Zoning and Building Appeals

July 16, 2015 Meeting

Due to the size
of the plans,
plans pertaining
to this packet
may be viewed
at the
City of Reynoldsburg Building
Department

Attachment: BZBA App #169919 and lg plans memo (1176 : 6475 E. Main St., Suite 137)

MINUTES

BOARD OF ZONING AND BUILDING APPEALS THURSDAY, JULY 16, 2015 6:30 PM

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

A. CALL TO ORDER

PRESENT: Linder, Donovan, Enfinger, Wallace
ABSENT: Rettke

2. APPROVAL OF MINUTES

Minutes not reviewed by Board of Zoning and Building Appeals. Approval of minutes postponed until the August meeting.

3. APPROVAL OF AGENDA

Agenda stands approved.

4. SWEARING IN OF SPEAKERS

Vice Chairman Enfinger: If you intend to speak at this evening's meeting, please stand and raise your right hand. Do you promise that what you say and present this evening will be truthful? "I do."

B. PUBLIC COMMENT

Vice Chairman Enfinger: Is there any unfinished business. No, then we will move on.

C. UNFINISHED BUSINESS

Vice Chairman Enfinger: Mr. Snowden, is there any unfinished?

Mr. Snowden: I have one announcement. Staff has worked with Dollar General and has been to the site regarding the lighting that was discussed in the May meeting. We will send out a copy of what we have approved, and will inform the board when they have installed what we have requested.

Vice Chairman Enfinger: Thank you very much.

D. NEW BUSINESS

1. 6475 E. Main St., Suite 137; Application #169919; Special Exception Use

Vice Chairman Enfinger: May we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. Staff would direct that this is item number 2. In the Staff Report: 6475 E. Main St, Stepping Stone Health Services, for Special Exception Use Permit, Application #169919. The property is located on the south side of E. Main St.,

between Brice Rd. And Crest St. Existing zoning is RI, Restrictive Industry District. The request is for the Board to review and approve a Special Exception Use Permit for professional activities in the R-1, Restrictive Industry District. The location is an existing multi-tenant, flex-space style, industrial building. I will go to the location now on our mapping system. This is the subject parcel. RI is the more restrictive of our two Industrial Districts. The other would be General Industry. The types of uses that are permitted there per code are light manufacturing, warehousing, and similar uses. This special exception is for Professional Activities. In this case it is a Health Care Organization. This came to the attention of staff by the Fire Prevention Officer, Joe Posey, who made contact with the tenant at the space. In the course of his normal inspections, he found there was a tenant occupying this space. When he contacted me, we determined that this tenant did not have a zoning certificate, or building occupancy, to be in the space. They got in touch with staff. Staff began to make some determinations about the use. The primary purpose of the use, according to information provided by the applicant, is professional services to adults with disabilities. Staff classified this as Professional Activities, and the rationale being that the staff, at this location, are professional caretakers and provide services to these adults. There are no residents at the site. The applicant is not proposing any residential component at this location. The applicant is not proposing outside public access or retail style customer service at the location. Parking per code: this location would require fourteen parking spaces. This is true of previous administrative offices and light manufacturing that were located at this tenant space. Staff did a review of the entire complex. This led to an interesting observation. The entire complex has approximately eighty, I think I listed one hundred, parking spaces. There is parking around the peripheral. As you can see, the anterior of the site has parking. There are delivery locations on the outside and additional parking and loading spaces. Per code, if this entire complex were to be used for manufacturing, light manufacturing, or warehousing, the required parking for that would be over three hundred spaces. This leads staff to believe that either a parking variance was granted previously for this site, or the site was simply constructed before our current parking regulations were put in place. Unfortunately, for a variety of reasons, I do not have a way to verify that information. I also do not have a way to know if a variance was granted for parking. The issue here is that any user at this existing site, is going to be subject to this parking requirement. For example, manufacturing and warehousing are also at one space per two hundred per the code. It is my view that the board not specifically deny the use because the entire overall site seems to have a weird situation for parking, given that the parking requirements are the same. So, for example, if you had a restaurant user that goes to one hundred sq. ft., that is going to require more parking at this space, perhaps addressing or denying that Special Exception permit, may be more acceptable. It is definitely a bizarre situation. My normal experience when I review retail complexes, is that everyone has more parking, by fifty spaces or more. To see something at one third below what is required by our current code, is bizarre to me. Staff recommends that the Board determine if the applicant has meant all the criteria for Special Exception Use, and that the proposed use is not going to have a negative impact on the health, safety, morals, comfort, of general welfare of community. Staff would ask that the applicant representative provide as much information as possible, to the board. It appears that the applicant is having transportation for their clients to the site. Staff would like clarification as to the size of vehicle that is being used, simply because accessing the site for buses is difficult because there would only be back in and back out maneuverability at a site

with this configuration. With that, I will be happy to take any questions from our Board members.

Vice Chairman Enfinger: Thank you Mr. Snowden. Is there a representative from the organization here tonight? Before you begin, please state your name and address for the record.

Ms. Malley: My name is Rachel Malley, and the address is 6475 E. Main St., Suite 136 and 137.

Vice Chairman Enfinger: Thank you Rachel. The question I have, it does say that you have been occupying this space, how long have you been there?

Ms. Malley: It was a year in February, so a year and a half.

Vice Chairman Enfinger: At any point in time, were you advised that you needed occupancy permits?

Ms. Malley: No, we were under the impression that everything was fine. When we went to meet with the landlords, who rent the space, we asked them if zoning for the office was going to be ok for the particular need of our agency. We were told that everything should be fine. We were unaware that we needed to get an occupancy permit, change zoning, get a certificate, or anything like that.

Mr. Snowden: Mr. Chairman, Dan and I are finding that this is very common throughout the city. Given that they have been there since February of 2014, it is normal given Lt. Posey's schedule of fire inspections for commercial properties. He tries to visit every site about once a year, so he probably visited last winter and returned this Winter/Spring. That is how the situation arose.

Ms. Malley: If I may, what ended up happening, every three years the state does a review of places that provide Medicaid services, which is what we do. And, we wanted to make sure, because we are running a day program for developmentally disabled adults, that we were meeting all of the requirements necessary. We actually asked Lt. Posey to come and do an inspection of the office to make sure that we are in compliance. That is when it came to our attention that we had all of these things that we needed to do.

Mr. Snowden: We have a cooperative relationship with Lt. Posey. We share information. Although we are not members of the same government entity, I try to ensure I am not making approvals for things that will cause him problems, and vice versa. It is normal communication.

Mr. Donovan: You mentioned earlier that vans are used to transport. How many vans do you use, and are they parked on the property?

Ms. Malley: Yes. We currently have two vans. One is wheel chair accessible, but it is not a commercial or large sized van. It is standard, such as what you or I might own for personal use. The other is the same, it is a Kia. There is nothing larger than a seven passenger van being used.

Mr. Donovan: So there will not be any maneuverability problems on that property?

Ms. Malley: No.

Vice Chairman Enfinger: How many people do you have on an average, at any given time?

Ms. Malley: Client peak is seven, and staffing is four.

Vice Chairman Enfinger: So a potential total of eleven?

Ms. Malley: Correct.

Vice Chairman Enfinger: Most, if not all come with transportation services? Are those primarily provided by you?

Ms. Malley: We have one individual that receives transportation from another agency. We provide transportation for the other individuals.

Ms. Wallace: There has never been any issues or complaints regarding the business?

Mr. Snowden: When staff visited the site, staff found that the parking lot looked a lot like what you are seeing in the aerial image in front of you, which is a few delivery vehicles for existing tenants, and no other folks parked on site. I am not aware of any complaints that were raised in regards to the parking. Usually staff does not see something that is that extreme. Whenever the Board has dealt with this before, it has always been a retail situation where they are required to provide fifty spaces, and they are providing forty-nine, or something to that effect. So to see it that extreme, is what has raised the staff's eyebrows. I have to assume at that point, it was probably a parking variance.

Ms. Malley: If I may, I can offer some insight as to the parking situation. If you are looking at our office at 136 and 137, Garda is to the right hand side of us. They park all of their vehicles in the back and are not taking up any parking spaces. Next to them is space which is being used by the owner for storage, so no one is taking up that space besides an occasional maintenance man. The church is on the left side of us. They are only there on Sundays and occasionally in the evening.

Mr. Snowden: That was Simple Church that was in front of this Board, back in January.

Ms. Malley: We have never had a parking issue.

Pastor Linder: You have a projected max of seven clients? Do you forecast that It could be higher than that?

Ms. Malley: A hopeful forecasted maximum would be in the twelve to fourteen range. Our growth has been so slow I can not honestly tell you what that might be in a few years.

Mr. Snowden: Do you foresee yourself looking for additional tenant space in the same location?

Ms. Malley: No.

Vice Chairman Enfinger: What does a day look like for one of your clients?

Ms. Malley: They arrive around 10am. We have a schedule we try to stick to. We do have some physical fitness equipment, like a treadmill, so they work out a little bit. They play pool. They play games. Arts and Crafts. They are recreational and somewhat educational activities. We go on outings.

Vice Chairman Enfinger: What is the level of disabilities, for the folks you serve?

Ms. Malley: It's varying. Everyone is ambulatory. We have two individuals that attend that are profoundly developmentally disabled. And then, we have individuals that can cook and clean for themselves. They are more high functioning. It's a wide array.

Ms. Snowden: What are the characteristics of most of your employees? Are they registered nurses, social workers? What is their background, in general?

Ms. Malley: The state has specific requirements that everyone has to meet. Everyone has to pass a background check. We do checks on them every year; sex offender registry, attorney general. Myself, I am an STNA, I'm certified to pass medications. We also have other individuals that are certified to pass medications. Everyone on staff has first aid and CPR. Everyone gets other training annually. The Usual Incident training which is required by the state

Vice Chairman Enfinger: Is there any type of risk for some of the ones that are more challenged, as far as someone walking out and leaving? Do you lock doors behind everyone? Do you confront Alzheimer's or different situations?

Ms. Malley: No, we can not lock anyone in anywhere. You have to have specific authorization to do that and we do not have the need. We have never had anyone run out.

Mr. Snowden: Is there any other outdoor storage or play area outside?

Ms. Malley: No. We keep all of our outdoor activities off site. We go to parks, the Y, or somewhere else to do activities.

Vice Chairman Enfinger: How has your experience there been overall?

Ms. Malley: We have had a really positive experience. The only issue we have had is that people have a hard time finding us.

Vice Chairman Enfinger: Well it sounds like you guys are a good fit. I am just disappointed to hear that it takes over a year to find out that proper authorizations and inspections need to be done.

Mr. Snowden: Mr. Chairman, allow me to interject here. As I have stated, this is sometimes a problem city wide. We have seen it in front of this board many times. Dan and I have reached out several times to property owners and managers of other multi tenant, especially retail tenants, to make them aware that Dan and I are here to assist them and find appropriate locations. It is something we try to address. Obviously, we have a lot of properties in the city.

Vice Chairman Enfinger: Right. I understand. I do recall that the Simple Church was also in a similar situation. They were in there for a while. Is there potential that we need to reach out to this tenant (owner)? Are they possibly thumbing their nose at the authorities?

Mr. Snowden: Dan I would not have a problem. It happens once, it is a mistake and we go to educating, but maybe if it is happening twice we assume it is an indication that the property owner does not know the process. Dan and I will be happy to get in contact with them.

Vice Chairman Enfinger: I appreciate that. Are there any other questions from the members of the Board? I make a motion that we move to adopt Application 169919.

Ms. Wallace: I will Second.

Mr. Snowden: Very well. Ma'am, the Board has approved your Special Exception use Permit. I am going to read what is under "Next Steps" in the Staff Report. I send this information out as a letter on the day following the meeting, to the address provided. So, you will receive a copy. I believe Sam was your representative. He has already submitted for your zoning certificate, which is basically just the administrative approval which comes after you get this approval. I will contact you as soon as that is ready. Once that is secured, you will want to contact the building division and submit plans for building occupancy. I have discussed this with Sam. What he will need to submit is a layout, including the furniture. I think he already has that, but it is something he should do as soon as I contact him. Once that is done, Lt. Posey, and Mr. Slota, our Building Official, can return to the site to give you the final occupancy, and take care of things with the state.

Ms. Malley: Thank you very much for your time.

Vice Chairman Enfinger: Thank you Rachel.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Aaron Enfinger, Vice Chairman
SECONDER:	Libby Wallace
AYES:	Linder, Donovan, Enfinger, Wallace

2. 2277 Taylor Park Dr.; Application #170167; Major Site Plan Review

Vice Chairman Enfinger: Can we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. 2277 Taylor Park Dr., the applicant is Wesley Ridge Residence Corporation, and the representatives are Michael Healy, Ph7 Architecture, and Mr. Ryan Aiello of Dinsmore's Attorneys. It is for Major Site Plan Review, Application #170167. The property is located on the west side of Taylor Park Dr., just north of Taylor Rd. I am showing you the location on the screen in front of you. You can see it is in our St. Rt. 256 Commercial Corridor, immediately to the west of the Reynoldsburg-Baltimore and Rt. 256 thoroughfare. The applicant is requesting the Board approve a major site plan for a new fitness center facility on the campus of a multi-building residential care facility. The existing zoning is AR-3, Multi-family Residential District. Current use is Residential Care Facility, and you can see Mr. Healy's name listed there, and the remainder of the applicants. The site was recently rezoned, within the last two months, to AR-3. The portion of the property we are looking at is currently undeveloped. The property to the south abuts commercial business in the CS, Community Services District of the city. To the north it abuts the existing care facility buildings. The entire residential care facility complex is adjacent to park land along the west. Along the east side of Taylor park Dr., you can see it is developed there with a McDonald's, AT&T, a small multi-tenant commercial building, and a Shell gas station. So there is some auto oriented commercial directly in front of the site. The proposed building site, which you are seeing mostly brown in front of you, is an approximately 2.61 acre parcel. As part of the rezoning last month, the applicant rezoned these two parcels that exist in this area here, as well as, two other small parcels as part of their overall complex. So, what has happened over the years, is that the Wesley Ridge property, that appears to have started development in 2001/2002, has slowly grown and they have acquired some other small properties from neighboring property owners. Staff was approached by Mr. Aiello earlier this year regarding this project, and staff encouraged him to rezone the entire property to AR-3. The rationale behind the rezoning, although that is not what the Board is considering tonight, the Planning Commission and City Council approved that, was to get all parcels owned by Wesley Ridge into one zoning district and to make them all one site that works together. Residential care facility is a permitted use in our AR districts. AR-3 is the most intense. It allows the highest building, the most number of units, and so on. It also made the fitness center an accessory use to the existing facility. The idea being that the fitness center, as part of this complex, exists primarily for the benefit of the residents on the site. The applicant can give you more of an idea as to what the long term plan is for this particular proposal. Turning to my staff review, and the zoning district regulations and characteristics, you can see that they are meeting the regulations there, however staff would like clarification as to the building height, which was not indicated on the plans. The minimum rear yard depth is not being met. The point is that they do not really need to meet that because they are within their own complex. They are only at a thirty

foot set back from the lot line that exists where the fence is. Although there is a lot line there, that is an accessory building to the entire complex. They do not need to meet the set back for that. The minimum would be fifteen feet separation between accessory buildings. The idea there is that there is some sort of minimum fire block that stops fire from passing between. That is for residential, but it is a good rule of thumb. The architectural detailing, per code, anything in AR-3 has to be at least 75% natural materials. Looking at the proposed drawings, there is brick and cement board siding, glass walls, and a standing seam metal roof system. They have easily met their 75% minimum, of the natural material requirement. The applicant, upon study, was not required to provide a traffic study because it did not meet the threshold for minimum number of new trips generated. The applicant is proposing forty-three parking spaces as part of this project. If the facility was a stand along facility, seventy parking spaces would be required. This goes back to the point that I made about use. Staff is viewing this as an accessory use for residents that already live at the site. As stated in Section 1179.03 of the Code, the Board is able to approve parking plans with less parking than required by code, when you are dealing with a mix of uses on one site. And, that is what we are dealing with here. There will be residents that move about the complex on foot. There does not need to be a parking space at the center and a parking space in front of their units. The applicant can speak more to this, but it is staff's understanding that although initially the project will only be open to Wesley Ridge residents, they would like to use this in the future for members of the public who meet their age demographics. When that happens, they will need to do a minor site plan, if not return, to get approved for the additional parking needed to do that. I made a note in there, ie...swim meet. With a 6,000 sq. ft. Pool, a request may come from the Reynoldsburg High School Swim team to use this facility. I understand that is not their plan, but that is something that could theoretically happen. When that time comes, they may need to add parking. That does not mean the Board can not approve this as proposed, it just means that the applicant needs to be aware that if there is a change there, they may need to add parking. Or, provide staff with a statement of how much parking there is on the entire site, and prove to staff they can accommodate what they are proposing, if it changes. Landscaping, the applicant is meeting the minimum requirements for the exterior. The applicant needs to provide a fifteen foot buffer along the south side of the property, which fronts this commercial property. The reason for that is, that property is already developed. The code says that anytime a multifamily or residential use abuts commercial, a fifteen ft. Landscape buffer, with a six ft high berm fence, hedge, etc..., must be provided. Staff recommends the Board require that is provided as part of their zoning certificate, so staff can confirm it is there. They propose to take down the fence on the rear, obviously they do not need to screen the mainlander of their complex from themselves. The applicant will need to install street trees there per the code, approximately one every 35 ft., or one every 45 ft., depending on the type of tree they use. That should also be shown on the landscape plan. Staff would recommend that the board, as a condition, state that they need to provide a new landscape plan, and staff can review that for minimum compliance with the zoning certificate, if the Board is comfortable with that. Utilities, the applicant is going to have to go through a plot grade utility review, as you can see from page 2 of the plans, providing there is an existing storm water line, from when this was set up for development for retail sales. The City's Engineering review is basically to determine whether they can accommodate and comply. For example, with stormwater, can they handle the stormwater? It has come to staff's attention that there may be an agreement

coming together to utilize that storm drain, or not. Ultimately, that is not something that the city really concerns itself with. Underground utilities are not being approved as part of this major site plan. But, they will have to go through a PGU. Staff recommends that the Board determines if the applicant has met all the criteria for major site plan review and approval, as outlined in the prescribed section, and determine whether or not the site plan proposed will have a negative impact on the public health, safety, morals, comfort, or general welfare. Staff's recommendation, if the Board chooses to approve, would be that it be specifically states that changes in the facilities use by external customers be subject to a new zoning certificate, and that the applicant provide a new landscape plan showing that they meet the minimum requirements of the buffer and the street trees. I will be happy to answer any questions and turn things back over to the chair.

Vice Chairman Enfinger: Do we have representatives from the organization?

Mr. Aiello: My name is Ryan Aiello. Address is 191 W. Nationwide Blvd., Columbus. I am an attorney and I represent Wesley Ridge. Eric did a good job explaining the project. Our architect is here, Mike Healy for PU7, as well as Brian Quakenbush from EMH&T, to explain or give answers to the site and how it is laid out. As you know, Wesley Ridge is a senior care facility, that deals with multiple levels of aging. It is an aging place facility. We feel the aquatic center is going to be the new front door for the facility and will greatly enhance the experience of the residents there. To touch on the point that Eric had mentioned, we do envision that non-residents will be using this facility in the near future. I think after two months, but we don't expect that to be a very intense use, and that the parking we will be providing will be adequate for those additional users. The point of that, is to introduce people that are thinking about coming and living at the facility. It is a soft introduction and a way to get them to see the services there and to meet people. I will be happy to field any questions you have.

Ms. Wallace: Are you looking to promote to the Reynoldsburg and Pickerington Senior Centers?

Mr. Aiello: I don't know that we are specifically targeting centers, but it will be open to the elderly population of Reynoldsburg.

Mr. Healy: PH7 Architects, 330 W. Spring St., Columbus, OH. I don't want to mislead you. Outside the Wesley Ridge community, use is very small. We did a comparable facility for Wesley Glen, which is also owned by Methodist Elder Care, at their Clintonville location, and there are less than ten users from outside of the facility. They do not target and market outside of the community. They just want to let the public know that it is a soft sell. People that are 65 and 70 years of age, don't want to work out in a fitness gym. Every senior facility has its own personality, and if fitness and wellness gets popular, and the use is internal, they are not going to worry about the external use at all.

Mr. Snowden: Mr. Chairman, and other members of the Board, I do not want to belabor the point with the parking. Staff would be comfortable if the applicants could show that no more than 50% of their usage was from outside, and that they are at about 50% of their parking.

Staff would be comfortable with that. We do not differentiate between types of recreational facilities. For example, it's one per 200 sq. ft. for a golf course. That would be calculated based on the size of the Pro Shop or the main building. Well the Pro Shop could be a 2000 ft. Pole barn and then they would not be required to have much parking, I believe 6000 sq. ft. Is the pool facility, which is a very large room. But, it has a limited capacity because of swimming lanes and so forth. There are finished classrooms but there is not an assembly space. I am comfortable, if the Board is comfortable. If the Board would like to see more parking, that is up to you.

Mr. Donovan: I have a question for you. The picture you are showing there has a completely different colored roof than the rest of the buildings in the complex. Is that staying that way?

Mr. Healy: There is an ongoing theme at the campus. There are accent roofs that are standing seam metal. And the main roofs are dimensional asphalt shingles. We started the design with a completely metal seam roof. We are still exploring the possibility of value engineering, and to take a portion of that to dimensional asphalt shingle with the accent roof being standing seam. The idea is, this is a campus with campus architecture. We are picking up all of the existing materials and using them with the same kind of palate, same kind of vernacular.

Mr. Snowden: Mr. Healy, could you tell me how tall the building is? I want to make sure you are meeting that minimum requirement.

Mr. Healy: The mean height of the roof, the hip roof, over the fitness area of the building, is 24 ft. The apex of the curve of the barrel vault of the aquatic center.

Mr. Snowden: We would calculate the height off that small copula that is at the center there.

Mr. Healy: The top of the copula is 45 ft.

Mr. Snowden: The code states that the height limit is 40 ft. I can look to see if Wesley Ridge had variances for height, but, if they did, it would be for the main complex and not for this portion. Is the copula a required element, or is there a possibility of reducing height to avoid variances.

Mr. Healy: I would be happy to comply to 40 ft.

Mr. Snowden: Let me check this to verify. I do not want a small technicality to hold up the Board's ability to approve the site plan.

Vice Chairman Enfinger: To review, it is currently drawn at 45 ft., and the code is currently 40.

Mr. Snowden: That is correct. Let me check two definitions. In the past, we calculated height off the highest architectural point, but not aspire, but let me see how the definition reads to see how to calculate from that ridge line. The top part is an architectural detail.

Ms. Wallace: Is that just a decorative piece?

Mr. Healy: It is. It is not functional. It really is the smallest building on campus so we are trying to give it vertical nature. There is an eight, two, and four story building. We are just trying to give it a presence because it is the new front door for the community.

Mr. Donovan: People outside the complex, attending there, are you going after the silver sneaker people.

Mr. Healy: They really aren't. I think this is an issue that we really don't want to talk about. The focus is internal. And the hope is, once the facility is up and running, fitness and wellness will become a culture within the community and the independent living population is going to take up all the time that could be possibly used out there. The High School swimming team would not ask to use this pool. It's maximum depth is four feet. You can't do competitive swimming in that water depth. This is really about senior water aerobics. There will be a couple of lap swimmers that will swim the perimeter of the pool. It is only a 50 ft. Pool so it is not conducive to competitive swimming.

Pastor Linder: Does your staff have access at off hours?

Mr. Healy: It will depend on their programming and the popularity within the community. Every community ebbs and flows, as new residents move in, old residents move on. Right now they have a single Wellness Director. They will be limited on the programming, and if it takes off in popularity, they may extend their hours.

Mr. Donovan: Have they seen the staff at the other location using it heavily?

Mr. Healy: They don't. The other facility is focused more on therapeutic aquatics and they have a much larger fitness center. This fitness center only has eight pieces of equipment in it and then what we call the fitness gym can seat twenty-four residents doing light aerobics.

Vice Chairman Enfinger: How many residents total do they have on campus?

Mr. Healy: They serve a little over two hundred residents and a full continuum of care. They have independent Ridge homes. They have independent living in the Park Side apartment building, assisted living, memory care, and a rehab nursing center. The big issue is there is not going to be the independent living residence.

Mr. Snowden: Mr. Enfinger, and other members of the Board, if you look on your screen, that is the independent living facility, the smaller homes, what we think of as condos, and the independent living patio homes. Mr. Healy, what is the height of the ridge line on the main fitness center part?

Mr. Healy: I calculated the mean height, it is about 36 ft.

Mr. Snowden: As I stated, we were at forty. I am going to read from section 1175.10B of the code, "accept as otherwise provided in the code, the height regulations prescribed herein, shall not apply to television, radio towers, spires, belfries, copulas, antennas, monuments, etc..., placed above the roof level and not intended for human occupancy. So provided that this ridge is at 40, I'm comfortable we have met the minimum requirements of the zoning code.

Vice Chairman Enfinger: For a point of clarification, the approval of a major site plan encompasses that?

Mr. Snowden: It does. The situation now is there is nothing preventing the Board from approving this. There are no variances required. Mr. Healy if you could help me, when you supply the plan with the zoning certificate, note that on there, so I have something to go back on. Include the maximum height of the building, the ridge height, and the copula height.

Pastor Linder: Eric, I am comfortable with what they feel the use will be by external individuals, but do you need a communication when it reaches past that 50%?

Mr. Snowden: What the code says is that I am involved issuing zoning certificates. Any time a "use is change, expanded, reconstructed" per the code. So, if they wanted to change that, let's say everything this evening is accurate, and the staff reevaluates in five years, they would just have to meet with me, and we would reevaluate at that time. The only thing that we would most likely be looking at, is adding more parking. The nice thing is, that gives them options. Adding parking is not such a huge deal. Other options would be having a parking agreement with one of the neighbors. How much parking they had to add would mean whether they had to come back to the board, or whether I could approve. They have multiple options and are not getting locked into any one thing. They are just getting approved for what they have requested this evening.

Vice Chairman Enfinger: They are requesting that it is used exclusively for the residents, and then if they look outside to bring in individuals, does that have an impact on what we are discussing now?

Mr. Snowden: If it became at any future date, more than 50% of the facilities used, the representatives, or the applicants of the site, should contact me, and we can deal with it then. I think if it is less than 50%, it is almost like an accessory to an accessory. It is not all or nothing, and we have to allow some level of use there. Once that becomes more than 50%, that's usually a good standard and you could say, " this is now the primary use. If you have more than 50% of the people using the facility room outside, we are now not an accessory to a residential care facility, we are just a free standing fitness club and that changes how we are going to look at it.

Vice Chairman Enfinger: Is that verbage in the presentation or documentation? Or is that in the current code?

Mr. Snowden: That would be something that is the code right now. My point for bringing it up is to mainly make them aware of it. Again, we are expanding a complex rather than building a free standing structure.

Vice Chairman Enfinger: That is fine. I want to make sure we didn't need it stated anywhere or need something implicit.

Mr. Snowden: The board could do that if they were more comfortable Mr. Chairman, but it is not required. Anytime a use is expanded like that, it is a pretty normal standard of what I would look for.

Vice Chairman Enfinger: Any further questions from the board? Ok, I make a motion that we move to approve application 170167, Major Site Plan Review, with the following provisions... I remove my motion. We did not discuss the landscape questions.

Mr. Snowden: Mr. Chairmen, and other members of the Board, are there any concerns with that? The applicant, in brief conversations with staff, has understood that they were comfortable. It seems that they were comfortable with adding that. Would you like me to go over more in depth what they would like to see, specifically?

Ms. Wallace: Have they met requirements?

Mr. Healy: As far as I am concerned, we are going to make those revisions contingent on your approval.

Mr. Snowden: If that is what the Board is comfortable with. I will explain what I would want to see Mr. Healy, and members of the Board. As you show me the landscape plan, on page 4 of your submission, redo that landscape plan, and send that in with your zoning certificate approval. Basically, you are sending me the same package, just updated with these details. Show me on there that you are adding street trees, per the code, at 25, 35, or 45 ft., depending on the height of the tree that you are picking from our table. Then, show me that you are giving a 15 ft. landscape buffer, and your choices there were bound, hedge, continuously landscaped tree line, and fence. Obviously, I am more supportive of more landscape material and fewer fences, as is practical. I just want to see that, and as long as I could say it was on the plan, I could approve it, if at that point, the Board was comfortable.

Vice Chairman Enfinger: So again, I make a motion that we move to approve application 170167, with the following conditions: Staff reviews a revised landscape plan, and that any changes in future use be approved by the Board of Building and Zoning Appeals.

Mr. Donovan: I second it

Mr. Snowden: Mr. Spears represents the property owner to the south. As I explained in my statement regarding utilities, they are going to have to get a Plot Grade Utility approval. If you would like to discuss this gentleman's concerns, that would be up to the Board.

Mr. Spears: Does Site Plan approval include the underground utilities?

Mr. Snowden: It does not. The underground utilities can move around. The point of the underground utilities being included in the requirements for submission, is so Staff and the City Engineer can begin the process of looking at exactly where they are going to be. There is truly nothing that gives the Board the authority to say where the underground utilities are going to go.

Vice Chairman Enfinger: If you would like to speak on the record sir, absolutely go ahead.

Mr. Spears: I'm Frank Spears and I represent the owner of the neighboring property, Taylor Park Centre. I have been involved in it for over ten years now. Our main concern obviously, is the drainage of the site. It goes under our site and passes through our system.

Mr. Snowden: Excuse me, Mr Aiello, I received that earlier from you. Can you move the drainage board a little closer so the members of our Board can see it? I don't think this is something they have seen. I want them to understand what we are really talking about. In the process of the rezoning, the applicants to the south raised some questions, which in the opinion of staff, are something that need to be addressed between the two property owners. There is not a whole lot that the city can address for them. But I think that is what Mr. Spears wants to speak about.

Mr. Spears: This property was originally a part of Taylor Park Centre, when it was first assembled. Now it has become a separately owned parcel. We have a drainage system. We are starting to talk about how that will be handled, but have not come to any conclusions. So I just wanted to make sure that was not part of this approval of the site plan. And, if it's not, that's fine.

Mr. Snowden: this Board has never been specifically approving the below ground structures of these plans. Now, when the Board approves things like parking lot locations, and building locations, there are certain utility decisions that have to be made because of that. My understanding is that, from an engineering standpoint, the applicant would like to tie into the stormwater system that is there on the property already. If the applicant chose to do that, it would be fine based on the approval you already gave. If the applicant needed to utilize another stormwater system, or construct additional stormwater systems in other locations, as long as they were not digging any additional ponds, and it was all underground and going to other collection points, that would be acceptable. If for some reason, this goes through the process and folks decide they need to add another pond, then we are looking at modifying the site plan.

Mr. Spears: That was my main concern because it is on the site plan now, that it was not a part of the approval process.

Mr. Snowden: What will happen now after we are finished, the applicant will submit a Plot Grade Utility Plan. The Plot Grade Utility Plan is the City Engineer's review of the site. But what the city will be doing, the city's consulting Engineer, EMH&T out of New Albany, they will be specifically reviewing how they are accommodating the stormwater. The applicant has to accommodate the stormwater somehow. They cannot simply build asphalt, and allow that water to flow into the City's system. The City's stormwater system exists to drain the city streets. So, they are going to need to accommodate that somehow. Whether it is on the existing line that goes into the southern portion, or in some other way, is immaterial to the City. It just needs to be accommodated. So if there is a question about this, it is something that needs to be worked out between the property owners. Even though it is shown on the plan, they are not committed to put stormwater that way. My strong suggestion is to work that out before the Plot Grade Utility Review is submitted. Because that will commit them to the utility. That is what Mr. Andrew, our consulting engineer with EMH&T, reviews. So, he cannot review, approve, and then have a different stormwater system installed. That would not make sense.

Mr. Spears: The other concern we have is connectivity between the Centre and the aquatic center that is being built. I could not tell if there was a sidewalk along the front. And here again, that may not be a part of tonight.

Mr. Snowden: If we are talking about the site plan, there is already an existing sidewalk. So as far as the parking lots, they are getting approved for that. What you saw in the previous plan, did not show a parking connection to your property. That means, in order to change that, they would have to come back through me.

Mr. Spears: We are not asking for that.

Mr. Snowden: I'm saying, if theoretically things were to change in the future, that would need to come back through here.

Mr. Spears: The main thing I was talking about, is there a sidewalk on Taylor Rd.?

Mr. Snowden: There is already a sidewalk there. That is the City's land. The City installed that sidewalk with TIFF money from when this complex was built.

Mr. Spears: It goes all the way to 256?

Mr. Snowden: It is owned by the city, but the property owner is responsible for maintaining.

Mr. Spears: That was my two concerns. My concern is, can you walk right out of the center and into the retail centre?

Mr. Snowden: The City is not going to allow someone to remove an existing sidewalk. It is on both sides which was required when it was built. The Staff did some research and it looks like the street was built in approximately 2007. They would be permitted to make a curb cut,

which is what they are showing on the plan. But, they will not be permitted to remove the sidewalk.

Vice Chairman Enfinger: Any other public comments on that issue?

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Aaron Enfinger, Vice Chairman
SECONDER:	Richard Donovan
AYES:	Linder, Donovan, Enfinger, Wallace

E. OTHER BUSINESS

Vice Chairman Enfinger: There is no other business, but I would like to welcome the newest member of our Board, Pastor Linder. So welcome Pastor Linder, and I look forward to working together in the future.

F. ADJOURNMENT

Chairman



Planning Administrator

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: September 28, 2015

TO: Finance Committee

RE: ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED
GENERAL FUND TO ACCOUNT 110.111.5362 (Equipment
Maintenance) FOR DONATED MONIES RECEIVED. (First Reading
9/14/2015)

The Reynoldsburg Division of Police request to transfer \$100.00 from the general fund to account 110.111.5632 for donations made to the motorcycle unit.

<i>Gary and Karen Knapp</i>	\$50.00
<i>Roger Shull</i>	\$10.00
<i>Greg Osbourne</i>	<u>\$40.00</u>

TOTAL \$100.00

Service Department**Nathan Burd****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****RESOLUTION REQUEST**

DATE: September 28, 2015**TO: Finance Committee****RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH EVANS, MECHWART, HAMBLETON &
TILTON, INC., ("EMH&T") FOR PROFESSIONAL CONSULTING
AND STRUCTURAL ENGINEERING SERVICES. (First Reading
9/14/2015)**

Please see attached memo and contract. This item will allow us to utilize EMH&T as our primary engineering firm for 2016 and 2017.



Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: August 25, 2015
To: City Council Members
Re: Contract with EMH&T for 2016 and 2017

We are required to request qualifications from engineering firms every two years prior to authorizing a two year contract for a primary and secondary engineering firm. Our committee received and evaluated submissions in June. EMH&T was the highest rated firm and the attached contract will enable us to utilize them as our primary firm for general engineering needs for 2016 and 2017.

We have been very pleased with EMH&T over the last two years. Their work has been instrumental in significant projects, including the Brice Road Improvement Project, the 2015 street program, assisting the city's applications for OPWC grants, water line replacement, and general day-to-day engineering needs. We are particularly pleased with their responsiveness whenever they are needed. The city is receiving prompt, professional service from EMH&T.

The attached agreement is largely the same as our current agreement. The annual not-to-exceed amount spent on their services remains \$75,000. Hourly fees will remain the same in 2016 as the current contract and several fees will change minimally in 2017 (outlined on page 16 of the agreement).

Our code requires that this item be introduced to Council by October. This item can go through the normal legislative process as it will not become effective until January 1, 2016. If you have any questions, please feel free to contact me. Thank you.

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

PROFESSIONAL SERVICES AGREEMENT

Between

The CITY OF REYNOLDSBURG

and

EMH&T, Inc.

THIS IS AN AGREEMENT made as of _____, 2015, between the CITY OF REYNOLDSBURG, with its main office located at 7232 East Main Street, Reynoldsburg, Ohio 43068 (CITY) and EMH&T, Inc., an Ohio Corporation with its main office located at 5500 New Albany Road, Columbus, Ohio 43054 (CONSULTANT). This agreement shall be in effect until December 31, 2017.

Witnesseth, that in consideration of the mutual covenants and agreement herein contained, the parties hereto do mutually agree as follows:

PART 1 - SERVICES OF THE CONSULTANT

1.01. General Consultation / City Engineer Services

- A. CONSULTANT shall serve as "Consulting City Engineer" and assist and advise the Mayor, Service Department, and Council on planning, engineering, and construction matters. CONSULTANT will provide plan reviews and technical assistance to City Staff, Council, Boards and Commissions, etc. as requested by CITY.
- B. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Consulting City Engineer" whom has direct supervisory charge of general consultation tasks and will serve as the CONSULTANT's main point of contact with CITY. The Person(s) assigned by the CONSULTANT are subject to approval by the CITY.
- C. CONSULTANT will review and address engineering and project planning questions from staff, residents, developers, project partners, etc.
- D. CONSULTANT will attend meetings at the request of CITY to present and discuss engineering topics. Anticipated meeting attendance is:
 - 1. City Council / Committee Meetings (2 per month)
 - 2. Staff Meeting (1 per month)
 - 3. Other Departmental Meetings (3 per month)
- E. CONSULTANT will meet with staff to establish capital improvement needs and develop updates to the City's Capital Improvement Plan. This effort includes:
 - 1. Preparation of concept exhibits for projects and the evaluation of alternative project approaches.
 - 2. Preparation of preliminary cost estimates.

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

3. Assist CITY with prioritization of the needed improvements and identification of alternative funding sources.
- F. Enforcement and maintenance of standards to include updates to standard construction drawings and review of engineering practices and design manuals.
- G. CONSULTANT will assist CITY in the identification of outside funding sources for City projects.
- H. Coordination with outside agencies and project partners to include MORPC, Franklin County, City of Columbus, Licking County, Township(s), Etc.
- I. Develop studies of existing engineering data, reports, etc., which have been made previously by City, County or other agencies and give full consideration to same.
- J. CONSULTANT will maintain and update the City Zoning Map and City Address Map upon request of CITY.
- K. CONSULTANT will provide record storage and maintenance of record plans, city maps, and other project generated data. Both physical and electronic data will be stored by CONSULTANT and made available to CITY upon request.
- L. CONSULTANT shall be an independent contractor and not an agent of the CITY and shall direct and supervise the professional services as required by this contract with the CITY. The CONSULTANT shall be responsible for means, methods, techniques and sequences and proceedings associated with CONSULTANT's work and shall be responsible for the acts and omissions of its employees, agents and any other persons/sub-consultants providing services under this contract with the CITY.

1.02. Capital Improvement Plan (CIP) - Design and Construction Phase Services

- A. The Services to be provided by the CONSULTANT for specific projects will be detailed in a duly executed individual Project Proposal. Each Project Proposal will indicate the specific tasks and functions to be performed and deliverables to be provided.
- B. This agreement is not a commitment by the CITY to CONSULTANT to authorize Project Proposals for CIP work.
- C. The general format of the Project Proposal is shown in Exhibit A.
- D. CONSULTANT is to provide the CITY anticipated hours needed to complete CONSULTANT's tasks as identified by the CITY. Hours shall be broken down by specific tasks and individual classifications.
- E. In the event the CITY allows the CONSULTANT to develop the scope of services, the CONSULTANT shall provide anticipated hours needed to achieve the CITY's objectives.
- F. The CONSULTANT shall not be obligated to perform any CIP design and/or construction phase services unless and until the CITY and CONSULTANT agree as to the particulars of the specific project, CONSULTANT's services, compensation, and other appropriate matters.
- G. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Project Manager" whom has direct supervisory charge of CITY projects. The CONSULTANT shall also provide details and assign a qualified "Project Engineer", if different than "Project Manager",

whom is responsible for primary production activities. Persons assigned by the CONSULTANT are subject to approval by the CITY.

- H. Upon authorization by CITY of CIP Project Proposal's, CONSULTANT shall furnish all personnel, equipment, and material necessary to perform engineering, surveying, construction administration, and other project-specific consultation services as follows:
1. Provide complete and detailed plans, including necessary field work, specifications, and estimates of cost. Provide, assemble, and advertise bid packages using CITY's bidding and contract document template.
 2. Furnish to CITY at cost the necessary copies of detailed plans, specifications, estimates, and contract documents required for the prosecution of work. Plans, field books, and field records shall become property of CITY, but shall remain in the files of CONSULTANT for future reference.
 3. Assist at all lettings, tabulate proposals and bids, and report same to CITY.
 4. Present plans to and assist in obtaining approval of such plans from any City, County State or Federal Department of other political subdivision which may have jurisdiction in the development of the project.
 5. Provide land surveying field parties to perform topographic survey, boundary survey and construction layout staking.
 6. Provide project representation during construction to be an interpreter and arbitrator of the plans and specifications and make every reasonable effort to protect CITY against deficiencies in Contractor's work.
 7. The CONSULTANT shall furnish full-time resident field personnel as the work requires. The construction representative(s) shall spend their full-time on the work beginning when the construction contractor starts construction and ending when all work under the construction contract is completed to the satisfaction of CITY.
 8. CONSULTANT shall maintain a complete record of the progress of work and all incidents relative to the design or construction process.
 9. Advise and recommend to the CITY in the matter of testing materials and reviewing laboratory results.
 10. Track quantities and prepare pay estimates for construction work in conformance with the conditions of each contract.
 11. Review completed work and submit a final report for the acceptance of construction project. The issuance of final report does not make CONSULTANT responsible for any deficiencies in the work that were not discovered or apparent at time of report.

1.03. Development Reimbursed Services

- A. CONSULTANT will provide CITY with the following services which are to be reimbursed through application fees and developer deposits under the City of Reynoldsburg Development Handbook:

1. Private site improvement plan reviews.
2. Plan reviews of public improvements that are constructed in conjunction with private site developments (utility extensions, public roadway extensions, etc.).
3. Construction observation services.
4. Monitor placement and maintenance of storm water and erosion control measures.
5. Project punchlist and warranty services

PART 2 – CITY’S RESPONSIBILITIES

2.01. CITY’s Responsibilities

- A. The CITY shall provide full information, which shall set forth the CITY’s objectives, schedule, constraints, and budget within reasonable contingencies and criteria.
- B. CITY shall make decisions and carry out its other responsibilities in a timely manner and shall bear costs incident thereto so as not to delay the services of the CONSULTANT.
- C. CITY shall provide requirements, programs, instruction, reports, data, and other information to CONSULTANT pursuant to this Agreement. CONSULTANT may use such information in performing or furnishing services under this Agreement.

PART 3 – GENERAL CONSIDERATIONS

3.01. Standards and Parameters of Performance

- A. CONSULTANT shall be responsible for the technical accuracy of its services and documents. This CITY shall not be responsible for discovering deficiencies. CONSULTANT shall correct deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CITY furnished information.
- B. CONSULTANT shall serve as CITY’s prime professional under each individual CIP Project Proposal. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services with approval of CITY.
- C. CONSULTANT shall comply with applicable laws or regulations and CITY mandated standards. This Agreement is based on these requirements as of the effective date of each individual CIP Project Proposal. Changes to these requirements after the effective date of each individual Project Proposal may be the basis of modification to CITY’s responsibilities or to CONSULTANT’s scope of services, times or performance, or compensation.
- D. If CONSULTANT provides services during the construction phase of any Project, CONSULTANT shall not supervise, direct, or have control over a Contractor’s work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor’s work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor’s furnishing and performing the work.

- E. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor(s) or supplier(s), or of any of a Contractor's agents or employees or any other persons (except CONSULTANT's own employees) at a site or otherwise furnishing or performing any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by CITY without consultation and advice of CONSULTANT.

3.02. Subcontracting/Assignments/Liability

- A. No assignment of the contract or any portion thereof shall be made without prior written approval of the CITY.
- B. CONSULTANT shall be and remain solely responsible to the CITY for the acts CONSULTANT performs or faults of any sub-CONSULTANT and of any sub-CONSULTANT's officers, agents or employees.
- C. CONSULTANT shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the City.

3.03. Unresolved Findings for Recovery

CONSULTANT affirmatively represents and warrants that it is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24, or that it has taken the appropriate remedial steps required under Section 9.24, or that it otherwise qualifies under that section.

3.04. Ethics and Drug Free Workplace

CONSULTANT agrees that its performance under this Agreement would not be contrary to the terms of R.C. § 102.03 and § 102.04, as applicable (ethics and conflict of interest). CONSULTANT agrees to comply with all applicable state and federal laws regarding drug-free workplace, and while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

3.05. Ohio Elections Law

CONSULTANT affirms that, as applicable, no party listed in Division (I), (J), (Y), or (Z) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$500.00 to any elected official of the CITY OF REYNOLDSBURG.

3.06. Taxes

The City is a tax exempt entity and shall provide a tax exempt certificate to the CONSULTANT. The CONSULTANT agrees to withhold all City Income Taxes due or payable under the provisions of Chapter 191 of the Codified Ordinance of the City of Reynoldsburg for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such City Income Taxes due under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this Contract.

3.07. Use of Documents

- A. Upon completion or termination of the Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specifications, field notes, investigations, copies of computer/electronic files (original application files in .TIF format for drawings), studies and reports shall become the property of and shall be delivered to the CITY upon full payment of monies

owed to the CONSULTANT. Copies of CITY-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Part 2 above. Files in electronic media format of text, data, graphics, or of other types that are furnished by CITY to CONSULTANT are only for convenience of CONSULTANT. CONSULTANT shall also be entitled to maintain copies on behalf of the CITY.

- B. Copies of Documents that may be relied upon by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CITY are only for convenience of CITY.
- C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project unless indicated differently in the Project Proposal.
- D. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

3.08. Authorized Project Representatives

Contemporaneous with the execution of each individual Project Proposal, CONSULTANT and CITY shall designate specific individuals to act as CONSULTANT's and CITY's representatives with respect to the service to be performed or furnished by CONSULTANT and responsibilities of CITY under the individual Specific Project. Such individuals may have authority to transmit instruction, receive information, and render decisions relative to a specific project on behalf of each respective party.

3.09. Insurance

- A. Prior to the commencement of any work under this agreement, CONSULTANT shall furnish to CITY certificates of insurance showing that CONSULTANT has obtained the following insurance policies with insurance companies licensed and authorized to do business in the State of Ohio. A new certificate of insurance shall be provided to the CITY each year at the time of policy renewal.
 - 1. Worker's Compensation Insurance: CONSULTANT shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Ohio.
 - 2. Commercial General Liability Insurance: CONSULTANT shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on an Occurrence Basis with limits of Liability not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage.
 - 3. Motor Vehicle Liability: CONSULTANT shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Ohio Coverages, with limits of liability of not less than \$1,000,000.00 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
 - 4. Professional Liability: Professional Liability Insurance on a Claims Made Basis with Limits of liability of not less than \$1,000,000.00 per claim/aggregate;
- B. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Motor Vehicle, and Professional Liability Insurance, as described above, shall include an

endorsement stating the following: It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to CITY OF REYNOLDSBURG.

- C. At any time, CITY may request that CONSULTANT, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified. If so requested by CITY, with the concurrence of CONSULTANT, CONSULTANT shall require CONSULTANT's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such period of time as requested by the CITY, and this agreement will be amended to incorporate these requirements.

3.10. Nondiscrimination

The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of the CONSULTANT, state that they are an equal opportunity employer.

3.11. Termination

- A. The CITY, may in writing, suspend all or any part of work for such a period the CITY deems appropriate.
- B. This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- C. This Agreement may be terminated by the CITY upon not less than seven days written notice to the CONSULTANT in the event that the Project is permanently abandoned. If the Project is abandoned by the CITY for more than 90 consecutive days, the CONSULTANT may terminate this Agreement by giving written notice.
- D. In the event of termination, the CONSULTANT shall be compensated for the reasonable value of services performed prior to termination, together with reimbursable expenses then due.

3.12. Allocation of Risk

- A. The CONSULTANT agrees to indemnify and hold the CITY harmless from and against any loss or damage resulting solely from the failure of the CONSULTANT to perform any duty or obligation expressly undertaken by the CONSULTANT pursuant to the terms of this Agreement or the negligent performance or failure to perform by the CONSULTANT of any such express duty or obligation.
- B. CONSULTANT will conduct the research that in their professional opinion is necessary to determine the viability of re-using existing equipment and materials in the design of the project. The CITY recognizes that CONSULTANT's research may not identify all defects and that the information and inspection upon which CONSULTANT relies may contain errors or may not be complete. Given the inherent limitations of such inspections, CONSULTANT's recommendations shall not be relied upon by any party as a warranty of the condition of the existing equipment or materials. The extent of

the risk the CITY wishes to accept in reusing existing equipment or materials is something the CITY must determine.

- C. The CONSULTANT shall indemnify and hold harmless the CITY and its officers, agents and employees from and against all claims or suits asserted or prosecuted by third parties to the extent arising directly out of error, omission, or negligent act of the CONSULTANT or its sub-CONSULTANTS; and the CONSULTANT at its own expense, shall defend the CITY in all such litigation, pay all attorney's fees, damages, court costs and other expenses arising out of such litigation; and at its own expense, shall satisfy and cause to be discharged judgments as may be obtained against the CITY or any of its officers, agents or employees pursuant to such litigation.
- D. The CONSULTANT shall be given written notice of the assertion of such claims or suits promptly after such matters are brought to the attention of the CITY and subject to the assent of the City Attorney, which assent shall not be unreasonably withheld or delayed, and shall be permitted to participate in the defense and settlement of any such suits or claims. Nothing contained herein, however, is intended to confer on any third party any rights or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the CONSULTANT's liability for failure to comply with the terms of the contract or for professional or personal negligence or misconduct.
- E. In no event will either party be liable for punitive, multiple, enhanced, incidental, indirect or consequential damages, including loss of profits, even if any of the parties should have been aware of the possibility of such damages.

3.13. Entire Agreement; Waiver

This contract contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This contract supersedes any and all previous agreements, whether written or oral, between the parties. A waiver by any party of any breach or default by the other party under this contract shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default here under.

3.14. Headings

The headings in this contract have been inserted for convenient reference and shall not be considered in any questions of interpretation or construction of the contract.

3.15. Severability

The provisions of the contract are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision, to the extent enforceable in any jurisdiction, shall, nevertheless, be binding and enforceable.

3.16. Controlling Law

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The CONSULTANT further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized City, State or Federal officials.

PART 4 – PAYMENTS TO CONSULTANT

4.01 Fee for General Consultation Services

CITY agrees to compensate CONSULTANT an annual amount not to exceed **Seventy-five Thousand Dollars and no cents (\$75,000.00)** for the general engineering services outlined in Scope of Services, Section 1.01 General Consultation / City Engineer Services. Payment for services provided under Section 1.01 of the Scope of Services shall be hourly not to exceed without prior authorization of the CITY. Labor fees will be computed per the time rates established in Exhibit B. Invoices will be submitted monthly.

4.02. Direct Personnel Expense

Direct Personnel Expense is defined as the direct salaries of the CONSULTANT's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions and similar contributions and benefits.

4.03. Reimbursable Expenses

- A. Reimbursable Expenses include expenses incurred by the CONSULTANT in the interest of the Project for:
 - 1. Expense of transportation in connection with travel required to carry out the scope of services;
 - 2. Long-distance communications;
 - 3. Fees paid by the CONSULTANT for securing approval of authorities having jurisdiction over the Project; in general, all approval fees shall be paid up front by the CONSULTANT and reimbursed by the CITY and as such are not within the not-to-exceed fee limit established by the CONSULTANT;
 - 4. Reproductions; and
 - 5. Postage and handling of Drawings and Specifications.
- B. Reimbursable expenses must be anticipated and quantified by the CONSULTANT and included in the Project Proposal. In the event that expenses exceed original estimates, the CONSULTANT may request from the CITY additional compensation.

4.04. Payment of Invoices

- A. Invoices are due and payable within 30 days of receipt.
- B. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

4.05. Independent Consultant/Employment Taxes

- A. The CONSULTANT shall be and remain an independent contractor with respect to all services performed hereunder and shall accept full exclusive liability for the payments of any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any State or Federal laws which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONSULTANT on work performed under the terms of this agreement. The CONSULTANT shall indemnify and save harmless the CITY from

any contributions, taxes or liability referred to in this article. CONSULTANT is not an employee of the CITY.

- B. While the CONSULTANT shall be required to render services described hereunder during the term of the contract, nothing herein shall be construed to imply that the City shall have or may exercise any right of control over CONSULTANT with regard to the manner or method of its performance of services hereunder. Except as expressly provided herein, none of the parties shall have the right to bind or obligate the others in any manner without the prior written consent of the other parties.

City of Reynoldsburg, Ohio
General Engineering and Professional Services

IN WITNESS WHEREOF, the parties hereto have executed the Agreement, the effective date of which is indicated on Page 1.

City Of Reynoldsburg (CITY)

EMH&T, Inc. (CONSULTANT)

By: _____
Mayor

By: _____
Authorizing Agent

Name: Brad McCloud

Name: Sandra C. Doyle-Ahern

Date: _____

Date: _____

By: _____
Clerk of Council

Name: April Beggerow

Date: _____

Ordinance: _____

APPROVED AS TO FORM

By: _____
City Attorney

Date: _____

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

City of Reynoldsburg, Ohio
General Engineering and Professional Services

EXHIBIT A
General Project Proposal Format

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

City of Reynoldsburg, Ohio
General Engineering and Professional Services

[Date]

[Name of Recipient]

[Title]

[Address]

Subject: [Professional Services for.....]

Dear [Name of Recipient],

Provide scope of service(s) for project and its phase(s). Phase(s) to be as directed by CITY.

STUDY AND REPORT PHASE

Prepare studies and analysis and reports as directed by CITY's project representative.

DESIGN PHASE

In consultation with CITY, determine general scope, extent, and character of individual project. Provide technical design, technical criteria, topographic or other survey as needed, preparation of easement descriptions as needed, prepare bid documents, plans, and specifications, prepare and pursue necessary permits, furnish drawings, prepare opinions of probable costs, assist in bidding and preparation of construction documents. In essence, provide CITY with complete level of design services from original scope detail through the bidding and selection of contractor.

CONSTRUCTION PHASE

Offer to CITY construction engineering services as authorized by CITY project representative. Such services may include general administration of construction contracts, site observation of construction, interpretation of contract documents, assisting City obtain needed materials testing services, dispute resolution, review and approval of change orders, review and approval of contractor pay requests, preparation of final inspection reporting and review and/or preparation of as-built drawings.

ADDITIONAL SERVICES

There may be special services needed to meet the goal and objectives of the City. They include but are not limited to the following:

- Attend community meetings or represent CITY at County, State, or Regional meetings.
- Assist CITY in preparation applications for grant funding.
- Right of Way/ Easement Acquisition.
- Preparation of master utility plans, including technical modeling, reliability and capacity analysis.
- Perform wetland or other environmental engineering analysis.
- Preparation of management plans.
- Geographic information services
- Traffic/Signal engineering or traffic calming studies.
- Other related services as may be requested and directed by the CITY's Project Representative.

ANTICIPATED HOURS/COMPENSATION

Services shall be provided on an hourly, or lump sum as determined by the CITY and CONSULTANT and as described in section I.02.C of this contract.

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

City of Reynoldsburg, Ohio
General Engineering and Professional Services

Fees are to be negotiated for each individual project. Anticipated hours are to be provided with each Project Proposal. Detail effort by providing the anticipated hours by the client manager, project manager, and support staff to satisfy the scope requirements of each project.

SCHEDULE

Provide schedule of services.

EXHIBIT B
Rate Schedule

Attachment: EMHT 2016 2017 (1147 : EMH&T Contract for 2016 and 2017)

Exhibit B – Rate Schedule

The CITY agrees to pay CONSULTANT as compensation for services performed as required by Part 4 of the Agreement a fee in accordance with the following hourly rates:

Description	CY 2016 Rates	CY 2017 Rates
Labor Rates		
Principal	\$150	\$150
Senior Engineer/ Project Manager	\$120	\$130 *
Engineer II	\$105	\$110 *
Engineer I	\$85	\$90 *
Engineer Aide	\$78	\$78
Senior Surveyor	\$105	\$105
Surveyor II	\$90	\$90
Surveyor I	\$80	\$80
Senior Environmental Scientist	\$98	\$98
Environmental Scientist II	\$86	\$86
Environmental Scientist I	\$70	\$70
Senior Planner	\$98	\$98
Landscape Architect / Planner	\$85	\$85
Project Designer II	\$72	\$82 *
Project Designer I	\$66	\$70 *
Senior Construction Representative	\$110	\$115 *
Resident Project Representative II	\$70	\$75 *
Resident Project Representative I	\$60	\$60
Survey Field Crew	\$144	\$144
Administrative / Clerical	\$55	\$60 *
Reimbursable Expenses		
Stakes, prints, postal, special deliver and miscellaneous items	At Cost	At Cost
Mileage	Current IRS Rate	Current IRS Rate
Filing fees, subconsultant services, permitting fees, etc.	Actual Fee Plus 5%	Actual Fee Plus 5%

* Indicates an increase in rate between 2016 and 2017

Whenever it is deemed necessary by the CITY, acting through the Mayor or the Mayor's designated representative, for employees of the CONSULTANT to work more than forty (40) hours per week, overtime compensation of one and one-half times the regular rate shall be paid for all hours worked over forty (40) per week in accordance with the Fair Labor Standards Act of the United States.