



CITY COUNCIL

Council Meeting

Angie Jenkins, President
Shanette Strickland, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Meredith Lawson-Rowe, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 East Main Street
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

Mollie Prasher, Clerk of Council
614-322-6836

Monday, September 26, 2022

Council Chambers

CITY COUNCIL MEETING

1. **CALL TO ORDER**
2. **INVOCATION - COUNCILMEMBER SHANETTE STRICKLAND**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF AGENDA**
6. **APPROVAL OF MINUTES**
 - a. City Council – Regular Meeting – September 12, 2022

7. **COMMUNITY COMMENTS**

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda. Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

8. **COMMUNICATIONS**

9. MOTIONS

- a. A Motion to Approve a Resolution to Recognize Latinx Heritage Month

10. REPORTS

- a. **There is no Development, Parks & Recreation Committee meeting.**

- b. **Public Safety, Law & Courts Committee**

- 1. Work Session

- 1. An Ordinance Establishing Chapter 753 Mobile Food Trucks of the Codified Ordinances of the City of Reynoldsburg --- Bryant. Public Safety, Law and Courts Committee.

- c. **Public Service & Transportation Committee**

- 1. An Ordinance Authorizing the Mayor to Enter into Contract with Star Consultants as it Relates to the Architectural, Plumbing, Mechanical (HVAC), and Civil Engineering Design Services for a Proposed Joint City of Reynoldsburg Public Service/Parks and Recreation Facility

- d. **Finance & Administration Committee**

- 1. An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Conduct Grant Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements, Appropriating Funds Therefor, and Declaring an Emergency
 - 2. An Ordinance Authorizing the Mayor to Enter into a Contract with CivicPlus for CivicClerk Meeting/Agenda Management Software and Appropriating Funds Therefor

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

- 1. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Final Engineering, Permitting, and Bidding Services for the Brice Park Development, Appropriating Funds Therefor, and Declaring an Emergency (First Reading 9/12/2022). --- Baker. Development, Parks and Recreation Committee.

2. An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Parks & Recreation Department, and Declaring an Emergency (First Reading 9/12/2022). --- Baker. Development, Parks and Recreation Committee.
3. An Ordinance to Transfer Funds for Star Consultants Engineering Design Services for the Service/Parks & Recreation Building Project, and Declaring an Emergency (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.
4. An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Assist with the Preparation of the 2023 Budget, Develop a Five-Year Budgetary Projection, Appropriating Funds Therefor, and Declaring an Emergency (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
5. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Engineering Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements and Appropriating Funds Therefor, and Declaring an Emergency (First Reading 9/12/2022). --- Baker. Development, Parks and Recreation Committee.
6. An Ordinance Authorizing the Mayor to Enter into a Contract for City Insurance for 2022-2023, Waive Competitive Bidding, and Declaring an Emergency (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
7. A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Franklin County Auditor, and Declaring an Emergency (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
8. A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Licking County Auditor, and Declaring an Emergency (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.

12. CONSENT AGENDA FOR FIRST READING

1. An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Conduct Grant Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements, Appropriating Funds Therefor, and Declaring an Emergency --- Salvati. Finance and Administration Committee.

2. An Ordinance Authorizing the Mayor to Enter into a Contract with CivicPlus for CivicClerk Meeting/Agenda Management Software and Appropriating Funds Therefor --- Salvati. Finance and Administration Committee.

13. CONSENT AGENDA FOR SECOND READING

1. An Ordinance Consenting to the Annexation of Certain Real Property Located at 755 Waggoner Road as Parcel Number 263-001065 in Franklin County of 7.70 +/- Acres (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.
2. An Ordinance Consenting to the Annexation of Certain Real Property Located at 7704 East Main Street as Parcel Number 263-000919 in Franklin County of 2.75 +/- Acres (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.
3. An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department (First Reading 9/12/2022). --- Bryant. Public Safety, Law and Courts Committee.
4. An Ordinance to Amend Section 192.02 Hotel Tax of the Codified Ordinances of the City of Reynoldsburg (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
5. An Ordinance Authorizing the Mayor to Enter into a Contract with Colvin Gravel Company Inc. for the Demolition of the Property Located at 7221 East Main Street (PNC Bank) and Appropriating Funds Therefor (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.
6. An Ordinance Authorizing the Clerk of Council to Certify Unpaid Water Bills for Collection by the Fairfield County Auditor (First Reading 9/12/2022). --- Strickland. Finance and Administration Committee.
7. An Ordinance Authorizing the Mayor to Enter into Contract with Star Consultants as it Relates to the Architectural, Plumbing, Mechanical (HVAC), and Civil Engineering Design Services for a Proposed Joint City of Reynoldsburg Public Service/Parks and Recreation Facility (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.
8. An Ordinance Authorizing the Mayor to Purchase a Ford Truck for the Building Department and Appropriating Funds Therefor (First Reading 9/12/2022). --- Strickland. Public Service and Transportation Committee.

9. An Ordinance to Amend the Codified Ordinances of the City of Reynoldsburg by Adopting Current Replacement Supplement (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
10. An Ordinance Authorizing the Mayor to Enter into a Contract with CivicPlus for Municode Codification Software and Appropriating Funds Therefor (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.
11. An Ordinance to Establish Chapter 707 Hotel/Motel Operations of the Codified Ordinances of the City of Reynoldsburg (First Reading 9/12/2022). --- Bryant. Public Safety, Law and Courts Committee.
12. An Ordinance to Amend Chapter 160, Section 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (F) Police Department, Section 160.02 (G)(2) and Section 160.05 Overtime Eligibility for the City of Reynoldsburg, Ohio, and Declaring an Emergency (First Reading 9/12/2022). --- Salvati. Finance and Administration Committee.

14. CONSENT AGENDA FOR THIRD READING

1. An Ordinance Accepting, Approving, and Ratifying the Submitted Recommendations of Several City of Reynoldsburg Tax Incentive Review Councils (Second Reading 9/12/2022). --- Baker. Development, Parks and Recreation Committee.

15. OTHER COUNCIL MATTERS

16. UPCOMING MEETINGS

- a. October 6, 2022 Planning Commission
- b. October 10, 2022 Council
- c. October 20, 2022 BZBA
- d. October 24, 2022 Council

ADJOURNMENT



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Council President Leanora Jenkins called the meeting to order at 6:34 PM

Invocation - Councilmember Baker

PRESENT: Cotner, Baker, Bryant, Jenkins, Strickland, Salvati, Pyakurel

ABSENT: Lawson Rowe

Approval of Agenda

There is a change to the agenda. Item 11 (f)(6) in the Finance & Administration Committee will be moved to the Public Safety, Law & Courts Committee Item 2.

Approval of Minutes

a. City Council – Regular Meeting – July 25, 2022

The regular meeting minutes of July 25, 2022 were approved as submitted.

RESULT:	ACCEPTED
----------------	-----------------

Community Comments

Carmen Chukes

7066 Shawnee Way

Ms. Chukes started by quoting Micah 6:8 from the message version of the Bible; she quoted “It’s quite simple. Do what is fair and just to your neighbor. Be compassionate and loyal in your love and don’t take yourself too seriously. Take God seriously.” Ms. Chukes stated that she recently relocated to Reynoldsburg and shortly after moving into her apartment, she noticed some uncomfortable things taking place in her apartment. She stated she installed a doorbell camera and utilized various apps on her cell phone to capture photos and recorded videos of electronic stalking or domestic terrorism. She claimed that she is here at Council to request the Reynoldsburg Police Department establish some type of patrol in the Indian Creek Apartment complex. She reiterated that the City of Reynoldsburg is known as the City of Respect and that there are individuals in the complex that have violated and continue to violate her right to respect and privacy in her own home and most likely have conducted the same illegal activity on other tenants in the complex.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Reynoldsburg High School Student Council

The Reynoldsburg Student Council wanted to invite Council and Mayor Begeny to walk in the 2022 Homecoming parade on September 29th at 6:15pm. They also wanted to remind residents to come out and support Reynoldsburg High School.

Sarah Reed

7823 Jordan Crossing

Ms. Reed stated that she is there on behalf of the Reynoldsburg Community Association. She stated that the Reynoldsburg Community Halloween Party is for Reynoldsburg residents and students and will be held on October 15th at JFK Park and it will take place from 6pm to 9pm. Ms. Reed stated there will be music, games, and a treat trail that is gaining more popularity. There will also be a hayride, bonfire, games, costume contests, and more. She stated that they are in need of a few more game and contest prize sponsors and also volunteers. Ms. Reed stated that if you are interested in volunteering to reach out to them via email, Facebook, or their website at ReynoldsburgCommunityAssociation.org. The email address is info@ReynoldsburgCommunityAssociation.org.

Councilmember Pyakurel asked what kind of volunteer opportunities are available. Ms. Reed responded saying they still need around 20 volunteers to help with games and stations.

Brett Luzader

Mr. Luzader stated that Mayor Begeny has already signed up to work a treat station on the treat trail and that they are up to around 14 stations currently but need a few more volunteers. He also stated that if anyone needs help they can reach out to him to make sure they get their questions answered.

Linda Porter

1289 Glenview Street

Ms. Porter starting by stating she had already sent a letter to Councilmember Pyakurel to make him aware of the situation at 1410 and 1412 Hansen Street and get the ball rolling for them again. She stated that the previous Wednesday, she had the chance to meet with Mayor Begeny, Attorney Shook, and the code enforcer but that the issue had actually gotten worse since that day. She states this issue has been going on since before the Pandemic. She stated

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

that she was told the situation was being worked on until the Pandemic hit, then they were not able to go out into the community the same way they were before. Ms. Porter stated that she stopped seeking help because no one was doing anything which caused her to feel very angry about the situation. She was later told the only thing they had control over was the common trash bins. She believes there is more that can be done because the code enforcer is there to make sure properties are maintained by the owners in every way. She claimed she was told by a neighbor that they witnessed the property owner getting out of their car and stated that around 50 mice came out of the car and went up into the property on Hansen Street. She stated her concern for snakes and other animals that may be living among the trash on the property. She expressed that she is a widow and works two jobs but is still able to maintain her own yard and does not understand why others can't do the same.

David Moore

1294 Glenview Street

Mr. Moore started off by expressing how long he has lived in the area and how much he appreciates that Council still does the Pledge of Allegiance. He stated that he is also concerned with the properties on Hansen Street and feels as though apartments are held to a much lower standard than homeowners in the area. He stated that they leave their trash cans and trash out by the road for much longer than what is allowed and believes that it has become a health issue. He stated that there are many kids in the area and is concerned for what issues this junk and trash may cause if children were to get into it. He feels as though the property owners don't care about the issues because they are still making money off of the tenants. He stated that he personally even received a warning for his trash cans being in the wrong area but questions why the same isn't happening to the apartment property owners.

Franklin Davis

7972 Fenway Circle

Mr. Davis stated that he is attending Council on behalf of the Ohio Environmental Council and the Ohio Organizing Collaborative as they are working on a project together called the Reynoldsburg Climate Campaign and he is excited to work in the community that he calls home. They want to learn more about how everyone experiences climate change and environmental injustice within the city. They look forward to communicating and connecting with anyone on this issue and also learning from them. He has spent his entire adult life in Reynoldsburg and has always had a passion for environmental science and the way that climate and environmental change affects his life. He stated that he fished a lot growing up

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

and looking at the impact climate change has had on waterways and water health for the fish and the declining fish population drove his passion for environmental work. He is excited to work with the Ohio Environmental Council as they believe in a 4-prong approach including land, air, water, and democracy so they can work together to improve the environment. He stated an example of this would be the frequent floods Reynoldsburg experiences and what it would look like to build a collective solution to that problem while also having a minimal impact on the surrounding neighborhoods and environment. He stated this project will ultimately be guided by the residents of Reynoldsburg to determine what needs should be met. They also want to increase voter registration within Reynoldsburg to ensure people are also voting for the change they want to see. He stated that anyone can reach out to him anytime for more information and his email address is FDavis@OEC.org.

John Seryak

8322 Bedlington Drive
Email comment

Madam President, Members of Council, and Mayor Begeny,

This Sunday, September 18th at 5pm the Friends of Pine Quarry Park will be hosting our 5th. Annual 'Unplugged' Concert in the park. This year Nationwide Children's Hospital's Nacho Street band will be performing due to the generosity of Jan and Bill Hill. Jan is co-founder of the Friends of Pine Quarry Park. We invite all council members and residents to join us in this unique venue of Pine Quarry Park. Attendees will need to bring lawn chairs and possibly bug spray. The band will perform on the western/upper ridge of the park.

Also, we'd like to give a shout out to the Reynoldsburg Parks and Recreation department and Donna Bauman for supporting our events and collaborating with getting the event areas prepared for use.

Mayor Begeny

Mayor Begeny gave an update on the Main Street project stating that work has shifted from the south side of Main Street to the north side of Main Street. He stated that the quick answer to when it will be finished is when both sides match. He also stated that the area between Lancaster all the way to Jackson is scheduled to be completed around late October, early November. He explained that when he checked earlier they had been working on the

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

stormwater catch basin as well as working on the light poles. He stated that they were able to meet with the businesses affected by the construction to really get a better idea of when work would be shifting to the other side to ensure access to all businesses would be a priority. He also gave an update on the underground power lines stating that they will be getting ready to activate them within the next few weeks so we will begin to see the overhead power lines coming down once that is completed. Mayor Begeny thanked the community for their patience throughout this process.

Mayor Begeny read a proclamation for National Stepfamily day:

WHEREAS, National Stepfamily Day is enhanced by our strong commitment to support the stepfamilies of our nation in their mission to raise their children, create strong family structures to support the individual members of the family, instill in them a sense of responsibility to all extended family members; and

WHEREAS, Approximately half of all Americans are currently involved in some form of stepfamily relationship and it is the vision of Christy Tusing-Borgeld and the Stepfamily Foundation, that all stepfamilies in the United States be accepted, supported and successful; and

WHEREAS, Ohio has been blessed by thousands upon thousands of loving stepparents and stepchildren who are daily reminders of the joy, trials, and triumphs of the stepfamily experience and of the boundless love contained in the bond between all types of parents and children; and

WHEREAS, National Stepfamily Day is a day to celebrate the many invaluable contributions stepfamilies have made to enriching the lives and life experience of the children and parents of America and to strengthening the fabric of American families and society

NOW, THEREFORE, I, Joe Begeny, Mayor of the City of Reynoldsburg, Ohio proclaim September 16, 2022, as: NATIONAL STEPFAMILY DAY

Mayor Begeny read a proclamation for National Childhood Cancer Awareness Month:

WHEREAS, childhood cancer is the leading cause of death by disease in children. 1 in 285 children in the United States will be diagnosed by their 20th birthday, and;

WHEREAS, 46 children per day or 16,790 children are diagnosed with cancer annually in the United States, and;

WHEREAS, there are approximately 40,000 children on active treatment at any given time; and

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

WHEREAS, the average age of diagnosis is 6 years old, compared to 66 years for adults' cancer diagnosis, and;

WHEREAS, on average there's been a 0.6 percent increase in incidence per year since the mid 1970's resulting in an overall incidence increase of 24 percent over the last 40 years, and ;

WHEREAS, two-thirds of childhood cancer patients will have chronic health conditions as a result of their treatment toxicity, with one quarter being classified as severe to life-threatening, and;

WHEREAS, approximately one half of childhood cancer families rate the associated financial toxicity due to out-of-pocket expenses as considerable to severe, and;

WHEREAS, in the last 20 years only four new drugs have been approved by the FDA to specifically treat childhood cancer, and;

WHEREAS, hundreds of non-profit organizations at the local and national level including the Friends of Faith Pruden Foundation are helping children with cancer and their families cope through educational, emotional and financial support, and;

WHEREAS, researchers and healthcare professionals work diligently dedicating their expertise to treat and cure children with cancer, and;

WHEREAS, too many children are affected by this deadly disease and more must be done to raise awareness and find a cure.

NOW, THEREFORE, I, Joe Begeny, Mayor of the City of Reynoldsburg, Ohio proclaim September 2022, as: CHILDHOOD CANCER AWARENESS MONTH

I encourage all Americans to observe Childhood Cancer Awareness Month and support this cause that so deeply impacts families in every community across our country.

EMH&T Presentation Regarding Brice Road Park

Ryan Andrews is the Reynoldsburg City Engineer with EMH&T and Jim Dziaukowicz is the Director of the EMH&T planning and landscape architecture studio. They presented a schematic design of the concept plans and preliminary engineering for the development of Brice Road Park. The preliminary design includes: a shelter, an amphitheater, a walking trail, a nature play area, a hedge maze, and a bus pull-off to allow for larger groups.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Public Hearing

An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC)

Presentation by SkilkenGold

Eric Elizondo is a representative from SkilkenGold Real Estate Development to discuss the rezoning of 8555 East Main Street from Innovation District (I) to Community Commercial District (CC). Mr. Elizondo explained that he is appearing at Council to answer any questions they may have about the possible rezoning.

Communications

TREASURY BOARD MINUTES AUGUST 2022

AUDITOR'S COMPARISON REPORT JULY 2022

AUDIT BY THE STATE OF OHIO FOR THE CITY OF REYNOLDSBURG - 2021

Motions

A MOTION TO APPROVE A RESOLUTION TO RECOGNIZE MACEDONIAN HERITAGE MONTH

Councilmember Bryant read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING NATIONAL SUICIDE PREVENTION WEEK AND MONTH

Councilmember Strickland read the resolution.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Strickland stated that around 3 years ago she had a 22 year old cousin who committed suicide. She stated that he suffered from a mental illness and wanted to encourage those who may also be suffering or have family members or loved ones suffering to please seek help.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Louis Salvati, Councilman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

A MOTION TO APPROVE A RESOLUTION TO RECOGNIZE INTERNATIONAL OVERDOSE AWARENESS WEEK

Councilmember Bryant read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

A MOTION TO HEREBY CONFIRM THE MAYORAL APPOINTMENT OF TONI KLECKLEY TO SERVE ON THE PLANNING COMMISSION FOR TO FILL AN UNEXPIRED TERM BEGINNING SEPTEMBER 13, 2022 THROUGH JANUARY 31, 2024

President Jenkins stated that the Mayor is responsible for appointing members to the Planning Commission with Council confirmation. The Mayor has selected Toni Kleckley to fulfill an unexpired ending in 2024.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

A MOTION TO APPROVE A RESOLUTION TO AUTHORIZE THE MAYOR TO ADVERTISE FOR BIDS FOR THE MAINTENANCE OF THE LANDSCAPING BEDS AND PLANTS FOR PHASES 1 AND 2 OF THE EAST MAIN STREET CORRIDOR REVITALIZATION FOR 2023 AND 2024

Director Bauman explained that this resolution would allow bids to go out for the maintenance of the landscaping for the beds and trees along Main Street from Davidson to city limits heading west as a 2 year contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

A MOTION TO APPROVE A RESOLUTION TO AUTHORIZE THE MAYOR TO ADVERTISE FOR BIDS FOR THE IRRIGATION OF THE LANDSCAPING BEDS FOR PHASES 1 AND 2 OF THE EAST MAIN STREET CORRIDOR REVITALIZATION FOR 2023 AND 2024

Director Bauman explained that this resolution would allow bids to go out for the irrigation of the landscaping for the beds and trees along Main Street from Davidson to city limits heading west as a 2 year contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Reports

Auditor's Report

AUDITOR'S REPORT JULY 2022

The Auditor's office submitted the budget by department and classification for the month of June 2022.

Clerk of Court

CLERK OF COURT REPORT

The Clerk of Court submitted moneys collected from the courts held in June in the amount of \$17,816.

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for September 12, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Chair Baker and President Jenkins.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Engineering Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements, Appropriating Funds Therefor, and Declaring an Emergency

Mayor Begeny explained that this Ordinance would allow him to apply for a grant with RAISE. He stated that this grant actually has a minimum amount they are willing to award so that it is used for larger projects. This would include storm and sewer replacement, traffic signal replacements, improved pedestrian crossing, and lane widening. The grant would cover 80% of costs and the City would pay the other 20%.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Pyakurel asked if everything goes as planned, what is the estimated date of completion. Mayor Begeny stated that this project would probably start with shovels in the ground in 2026.

Councilmember Baker moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Final Engineering, Permitting And, Bidding Services for Brice Park Development, Appropriating Funds, and Declaring an Emergency

Director Bauman explained that this Ordinance would allow them to move forward to the next phase of final engineering, landscape permitting, and bidding for the Brice Road Park as seen in the presentation given by EMH&T. This will allow them to get the MOU to Columbus to see the final engineering. Director Bauman also asked that \$200,000 be appropriated from the unappropriated American Recovery Plan fund and appropriate monies into account 206.000.5529 miscellaneous distribution and requesting an emergency.

Councilmember Cotner asked what role Columbus has in this project and overall how this project is looking. Director Bauman explained that Columbus has committed \$2 million to this project which also includes a reimbursement back to Reynoldsburg for the engineering. She stated that Reynoldsburg will maintain the park once it is finished. Mayor Begeny clarified that Reynoldsburg will not be responsible for stormwater maintenance as that will be maintained by Columbus.

Councilmember Strickland asked if having EV stations located at the park have been discussed. Director Bauman stated that it has not been discussed. Councilmember Strickland stated that she does not know what the cost of that may be but that it could be worth considering. Mayor Begeny stated that the issue is not the EV stations themselves but they would have to look further into the electrical capacity in the area.

Councilmember Baker stated that he is happy this project is continuing and he is looking forward to its completion.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Baker moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Parks & Recreation Department, and Declaring an Emergency

Directory Bauman explained that this Ordinance would allow them to trade in the tractor they currently have to purchase a new one.

Councilmember Baker moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

Public Safety, Law & Courts Committee

This is the Public Safety, Laws & Court Committee meeting for September 12, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Chair Bryant and President Jenkins.

An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department

Chief Baker explained that this Ordinance will allow them to remove assets from the police department's inventory. These items include outdated computer items that will be removed by their IT contractor and 2 police vehicles.

Councilmember Bryant moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Establish Chapter 707 Hotel/Motel Operations of the Codified Ordinances of the City of Reynoldsburg

Attorney Shook explained that this Ordinance is proposing the establishment of Chapter 707 which would create a process by which all hotels and motels in the City of Reynoldsburg would have to apply to the Reynoldsburg Police Department for a

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

license to operate on an annual basis. This license would create a basis for denial, suspension, or rejection of that application which would generally be based on criminal activity which can include patterns of violence, drug activity, prostitution, or just in general a high volume for service to that particular hotel or motel. This gives the City another tool with which to use that probably can be more effective than a nuisance action in court. He stated that Reynoldsburg currently has 3 hotels with another being built, near I-70 and the proximity to I-70 can be concerning because of the access to a major interstate and statistics demonstrating how those hotels can be magnets for the kind of criminal activity that Reynoldsburg is trying to avoid. This is just a licensing process that gives the City more flexibility to be able to address those issues.

Councilmember Cotner asked if other communities have attempted this licensing process and how common are legislations like this. Attorney Shook stated that this legislation is modeled after Columbus but the language has been reformatted to fit the needs of Reynoldsburg. He explained that the City of Columbus has had significant challenges with hotels that they identified around 3 years ago that this would be a process that would grant more flexibility than just the annual nuisance actions they have. This has been a more difficult process for Columbus to administer because of the large amount of hotels they have but would be easier for Reynoldsburg to administer in comparison. Councilmember Cotner stated that he assumed Columbus did have something like this but that it doesn't seem very successful based on the amount of challenges they have had with hotels. Councilmember Cotner also stated that he worries about legalities and the challenges that they may face and have faced in some current issues. Attorney Shook said he would be glad to discuss it in another setting but suggests the issues they may receive from this licensing pale in comparison to the issues they are already dealing with. He also stated this would allow them to have more leverage over hotels because they are not going anywhere, but this would give them incentive to provide proper security on their premises to prevent issues and allow them to stay in business.

Councilmember Salvati asked if Columbus has successfully rejected licenses for hotels and what is the follow up process once a license has been denied. Attorney Shook responded in the affirmative. Columbus has successfully denied hotel licenses and been effective. He stated that once a license has been denied or revoked, they do provide an appeal process that would come before one of the administration boards

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

which would currently be BZBA. If a license was denied and it was upheld, a new management company or owner would have to come in and apply for another license.

Councilmember Bryant moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for September 12, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Chair Strickland and President Jenkins.

An Ordinance Appropriating Funds Between Various Accounts Within the Street Department, and Declaring an Emergency

Director Dorman explained that this Ordinance is to allow additional snow plows to be purchased in preparation for this winter and update some other equipment. This is just a transfer of funds, not a request for additional funds.

Councilmember Strickland moved to forward this Ordinance to Council as a single-read emergency. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Clerk of Council to Certify Unpaid Water Bills for Collection by the Fairfield County Auditor

Director Dorman explained that this Ordinance is a housekeeping item and explained that when residents move away and have not paid off their water bill, the City makes every attempt to contact either the tenants or the landlord but it is not always successful. Once they have determined that there will be no response, they will do an assessment to that specific county that the property is located in.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

An Ordinance Authorizing the Mayor to Enter into a Contract with Colvin Gravel Company Inc. for the Demolition of the Property Located at 7221 East Main Street (PNC Bank) and Appropriating Funds

Director Dorman stated that this Ordinance is in reference to the PNC property the city purchased the previous year. The City is still seeking proposals for economic development and have been maintaining that site which is not really the best option. They have concluded that it costs more to maintain the property than if they were to demolish it and create a green space.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance to Transfer Funds to Fund the Costs of Star Consultants Engineering Design Services for the Service/Parks & Recreation Building Project

Director Dorman explained that this is part 1 of the next Ordinance they are going to be reading and is basically taking the funds necessary to begin the design services for the joint recreation parks and public service facility they are warning to build. This would take the funds out of the general fund and appropriate it accordingly and use it to pay for design purposes.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Enter into Contract with Star Consultants as it Relates to the Architectural, Plumbing, Mechanical (HVAC), and Civil Engineering Design Services for a Proposed Joint City of Reynoldsburg Public Service/Parks and Recreation Facility

Director Dorman stated that they assessed the Water Department site and the Street Department site to decide if either site was worth rehabilitation. They concluded that the Street Department site would be best and are working with the school district on the property located behind the street department to acquire that land while also offering them some additional services. He stated that Star Consultants were chosen for this project as they are very experienced and provide great service.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Purchase a Ford Truck for the Building Department and Appropriating Funds

Director Dorman stated that this purchase was included in the original 2022 budget and would prefer to have an electric vehicle for their next purchase for code enforcement. He stated that they will collect feedback from other cities who have already shifted toward electric city vehicles to ensure that this is the best option.

Councilmember Strickland asked if there will need to be additional mechanical training to be able to maintain EV stations. Director Dorman stated that mechanics already continue their education each year to maintain their certifications including new technology.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Granting a 15-Foot Utility Easement to Ohio Power Company (AEP Ohio) for Communication Purposes Over City-Owned Real Property Located on Franklin County Parcel Numbers 060-000184-00 and 060-001331-00, and Declaring an Emergency

Director Dorman explained when the City began the underground electrical work it became evident that AEP recently decided that they want to also begin burying their lines which would require a small easement of the City's property as well as the Reynoldsburg City School District.

Councilmember Pyakurel asked why AEP had just decided to do this. Director Dorman stated that he is not sure, earlier in the process AEP said they could not pay for it at that time but now are able to do so.

Councilmember Strickland moved to forward this Ordinance to Council as a single-read emergency. Second by Councilmember Pyakurel. Motion carried.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

An Ordinance Consenting to the Annexation of Certain Real Property Located at 7704 East Main Street as Parcel Number 263-000919 in Franklin County of 2.75 +/- Acres

Attorney Shook stated that this Ordinance is an annexation petition that had been approved by the Franklin County Commissioners that came to the City in early July and they are required to wait 60 days to take action on it but are also required to take action within 120 days or it is rejected. This applicant is requesting that this land be zoned into the City as East Main Street District as it is bordered by East Main Street designation to the west and east as well as the south.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Consenting to the Annexation of Certain Real Property Located at 755 Waggoner Road as Parcel Number 263-001065 in Franklin County of 7.70 +/- Acres

Attorney Shook stated that this is the same procedure as previously mentioned and the applicant is requesting that the land be annexed into the City and be zoned as suburban residential as it is surrounded by suburban residential to the north and the west.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for September 12, 2022.

Members in attendance are: Councilmember Baker, Councilmember Bryant, Councilmember Strickland, Chair Salvati and President Jenkins.

An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Assist with the Preparation of the 2023 Budget, Develop a Five-Year Budgetary Projection, and Appropriating Funds Therefor

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Mayor Begeny stated that along with the Auditor's office, they have decided that the City needs to look further down the road when creating the budget plan. They decided to engage with Baker Tilly to not only help with the yearly budget process but also establish long term goals over 5 years. This would allow them to set a trajectory so the budget is maintained and made aware throughout.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with CivicPlus for Municode Codification Software and Appropriating Funds Therefor

Clerk Prasher explained that they would be transitioning from their existing codification company which is American Legal, and looking for a company that might better suit the needs of the City. She states that she found Municode to be the best option moving forward because of their translation options among other useful features. Municode also updates quarterly rather than annually.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

An Ordinance to Amend the Codified Ordinances of the City of Reynoldsburg by Adopting Current Replacement Supplement

Clerk Prasher explained that this Ordinance is an approval of all new traffic offenses or general offenses that the state has added to the state code and then codifies all of the ordinances that Council passed into the code.

Councilmember Pyakurel thanked Clerk Prasher for choosing a software that provided so many language translation options.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Franklin County Auditor, and Declaring an Emergency

Auditor Cicak explained that this Ordinance is part of the process of completing and starting the budget. In July, the tax budget was passed and now the City has received back from the budget commission from Franklin County their certified numbers. He stated that it is due back to the counties by October 1st.

Councilmember Pyakurel asked why Franklin County was not part of this process. Auditor Cicak stated that they do not require it.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Baker. Motion carried.

A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Licking County Auditor, and Declaring an Emergency

Auditor Cicak that this Ordinance is the same as the previous but for Licking County.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

An Ordinance to Amend Section 192.02 Hotel Tax of the Codified Ordinances of the City of Reynoldsburg

Attorney Shook explained that the purpose of this Ordinance is to bring this particular codification in line with the Ohio revised code. This requires that a city distribute at least 25% of a 6% hotel tax to a local Visitors' Bureau. Reynoldsburg had previously set the percentage at 60% but was capped at \$75,000 and the concern now is that that \$75,000 cap may not meet the requirements of the 25%. Attorney Shook stated that most years it is about in line with the 25% requirement but by removing the cap they do not run the risk of being in violation of state law.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

An Ordinance to Amend Chapter 160, Section 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (F) Police Department, Section 160.02 (G)(2) and Section 160.05 Overtime Eligibility for the City of Reynoldsburg, Ohio, and Declaring an Emergency

Director Boller explained that the changes they are requesting would authorize the adding of 1 lieutenant to up the number of lieutenants from 2 to 3 and the authorized strength of patrol officers from 57 to 59. She stated the reason for this request is for the training unit and the social worker unit. They would also like to change the sergeant's job description to include professional standards and policy maintenance.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Baker. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract for City Insurance for 2022-2023, Waive Competitive Bidding, and Declaring an Emergency

Director Boller stated that this Ordinance is for the City's property, liability, and automobile insurance that must be renewed on October 14th and will be with Zurich. She stated that they do not have the exact number on that but has been told that industry standards right now are increases of 5% to 10%, so with that calculation they stated they will probably come in at a 7% increase. They are looking at a ballpark figure of \$315,000 for the coverage not including cyber coverage which will be brought back later.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

Consent Agenda for Emergency Adoption

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Louis Salvati, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

97-2022

AN ORDINANCE APPROPRIATING FUNDS BETWEEN VARIOUS ACCOUNTS WITHIN THE STREET DEPARTMENT, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

98-2022

AN ORDINANCE GRANTING A 15-FOOT UTILITY EASEMENT TO OHIO POWER COMPANY (AEP OHIO) FOR COMMUNICATION PURPOSES OVER CITY-OWNED REAL PROPERTY LOCATED ON FRANKLIN COUNTY PARCEL NUMBERS 060-000184-00 AND 060-001331-00, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

Consent Agenda for First Reading

RESULT:	REFERRED TO COUNCIL
----------------	----------------------------

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT ENGINEERING SERVICES FOR THE CITY'S SUBMISSION OF A RAISE GRANT APPLICATION FOR THE PROPOSED BRICE ROAD CORRIDOR IMPROVEMENTS AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR FINAL ENGINEERING, PERMITTING, AND BIDDING SERVICES FOR THE BRICE PARK DEVELOPMENT, APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG PARKS & RECREATION DEPARTMENT, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY UNPAID WATER BILLS FOR COLLECTION BY THE FAIRFIELD COUNTY AUDITOR --- Strickland. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH COLVIN GRAVEL COMPANY INC. FOR THE DEMOLITION OF THE PROPERTY LOCATED AT 7221 EAST MAIN STREET (PNC BANK) AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO TRANSFER FUNDS FOR STAR CONSULTANTS ENGINEERING DESIGN SERVICES FOR THE SERVICE/PARKS & RECREATION BUILDING PROJECT, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH STAR CONSULTANTS AS IT RELATES TO THE ARCHITECTURAL, PLUMBING, MECHANICAL (HVAC), AND CIVIL ENGINEERING DESIGN SERVICES FOR A PROPOSED JOINT CITY OF REYNOLDSBURG PUBLIC SERVICE/PARKS AND RECREATION FACILITY --- Strickland. Public Service and Transportation Committee.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE A FORD TRUCK FOR THE BUILDING DEPARTMENT AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 7704 EAST MAIN STREET AS PARCEL NUMBER 263-000919 IN FRANKLIN COUNTY OF 2.75 +/- ACRES --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 755 WAGGONER ROAD AS PARCEL NUMBER 263-001065 IN FRANKLIN COUNTY OF 7.70 +/- ACRES --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BAKER TILLY TO ASSIST WITH THE PREPARATION OF THE 2023 BUDGET, DEVELOP A FIVE-YEAR BUDGETARY PROJECTION, APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR MUNICODE CODIFICATION SOFTWARE AND APPROPRIATING FUNDS THEREFOR --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG BY ADOPTING CURRENT REPLACEMENT SUPPLEMENT --- Salvati. Finance and Administration Committee.

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE FRANKLIN COUNTY AUDITOR, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE LICKING COUNTY AUDITOR, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO AMEND SECTION 192.02 HOTEL TAX OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO ESTABLISH CHAPTER 707 HOTEL/MOTEL OPERATIONS OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATIONS AND PAY GRADE (F) POLICE DEPARTMENT, SECTION 160.02 (G)(2) AND SECTION 160.05 OVERTIME ELIGIBILITY FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR CITY INSURANCE FOR 2022-2023, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

RESULT:	REFERRED TO COUNCIL
----------------	----------------------------

AN ORDINANCE ACCEPTING, APPROVING, AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS --- Baker. Development, Parks and Recreation Committee.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

Consent Agenda for Third Reading

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel
ABSENT:	Lawson Rowe

99-2022

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

100-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE ENGINEERING PLANS AND PREPARATION OF BID DOCUMENTS FOR THE 2023 STREET AND SIDEWALK MAINTENANCE AND REPAIR PROGRAM AND APPROPRIATING FUNDS THEREFORE --- Strickland. Public Service and Transportation Committee.

Legislation for Third Reading

101-2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR THE CITY OF REYNOLDSBURG FOR A PROPERTY LOCATED AT 8555 EAST MAIN STREET FROM INNOVATION DISTRICT (I) TO COMMUNITY COMMERCIAL DISTRICT (CC) --- Baker. Development, Parks and Recreation Committee.

Councilmember Cotner stated that he does not see how this fits into the Innovation District based on the Comprehensive Plan and vision for that area. He stated that with the limited open property in the City, he did not see the demand or need for a gas station to be built where another project could go.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022**

Councilmember Pyakurel stated that he understood all residents who were given appropriate time and resources to move from that property and have already done so, but wanted clarification. Mr. Elizondo, from SkilkenGold, stated that they hired Rosetta Brown of RH Brown and Company to help residents relocate and provided cash incentives of up to \$2,000 to residents as well. Currently all residents have relocated.

Councilmember Cotner requested clarification on how much of the parcel the gas station would take up. He also asked if the zoning change would change the whole parcel or just the area Sheetz would inhabit. Mr. Elizondo stated that only the area Sheetz would change zoning. He said there are roughly 17 acres in this parcel, but only about 6 acres would be rezoned.

President Jenkins asked for a motion to approve this Ordinance. No motion was given.

President Jenkins then asked for a motion to reject the application to be able to close the issue. Councilmember Salvati moved to reject the Ordinance.

Attorney Shook asked for clarification on the reasoning for rejection. Councilmember Salvati stated that he made the motion to reject the application based on the Reynoldsburg City Code Section 1109.23 G item 4. The compatibility of the proposed district and the development plan are not compatible with the Comprehensive Plan, or any area plans, to the surrounding zoning districts, and to existing and planned land uses. Councilmember Salvati stated that this item is his rationale for rejecting this application to rezone.

Second the motion to reject the application by Councilmember Bryant.

Attorney Shook clarified that in a motion to reject the application, a Yes vote is a vote to deny the application and a No vote is a vote to keep the application open. He also stated that each Councilmember should clarify their rationale for their vote to ensure they have fully and carefully considered this application.

Councilmember Bryant stated that she agreed with Councilmember Salvati's rationale stating that the Comprehensive Master Plan was not very old and she did not believe that this change was warranted.

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL September 12, 2022

Councilmember Strickland also stated that she agreed with Councilmember Salvati statement.

There was no vote on the Ordinance. The motion to close the application was a 5-1 to close the application. Motion carried.

RESULT:	DEFEATED [1 TO 5]
MOVER:	Louis Salvati, Councilman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Pyakurel
NAYS:	Cotner, Baker, Bryant, Strickland, Salvati
ABSENT:	Lawson Rowe

Other Council Matters

Councilmember Strickland stated that she had a meeting with the Franklin County Office on Aging. There were a lot of programs that were available to seniors. Some of these services include senior option, minor home repair, adult protective services, caregiver support programs, and kinship support programs. She stated they can be reached at (614)525-6200 or their website at OfficeonAging.org.

Councilmember Baker wanted to thank police officers, nurses, doctors, teachers, and all those who worked throughout the pandemic. He also wanted to remind everyone that the Mel Clemens Community Service Award is announced in December so people can begin making nominations to the Mayor's Office.

Upcoming Meetings

September 15, 2022 BZBA

September 26, 2022 Council

October 6, 2022 Planning Commission

October 10, 2022 Council

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)



MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
September 12, 2022

October 20, 2022 BZBA

October 24, 2022 Council

Adjournment

Leanora Jenkins

Leanora Jenkins, President of Council

Mollie Prasher

Mollie Prasher, Clerk of Council

Minutes Acceptance: Minutes of Sep 12, 2022 6:30 PM (Approval of Minutes)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****MOTION REQUEST**

DATE: September 26, 2022**TO:****RE:** Latinx Heritage Month

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
------------	-------------	---------------

A MOTION TO APPROVE A RESOLUTION TO RECOGNIZE LATINX HERITAGE MONTH

WHEREAS, Latinx Heritage Month is an important reminder of how much strength our nation draws from our immigrant roots and values as a nation of immigrants; and

WHEREAS, we celebrate the countless contributions of more the sixty million Latinx Americans to our culture and society; and

WHEREAS, Latinx Americans are the largest minority group in the United States today with generations of Latinx Americans having consistently helped make our country strong and prosperous; and

WHEREAS, the United States has benefited from the many contributions of Latin scientists, doctors, diplomats, military members, engineers, elected officials and many other workers and homemakers; and

WHEREAS, the United States Cabinet has four Latin Sectaries - Secretary of Health and human Services Xavier Becerra, Secretary of Homeland Security Alejandro Mayorkas, Secretary of Education Miguel Cardona, and Small Business Administrator Isabel Guzman; and

WHEREAS, we recognized that America cannot succeed unless Latin families and communities succeed, sharing equally in the benefits of our recovery and investments; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, they contribute to our nation beyond description by embodying the best of our American values including commitment to faith, family, and county; and

WHEREAS, as we honor and celebrate the contributions of Latinx people to our Nation, we also reaffirm our commitment to extending the hand of friendship to Latin American and strengthening democracy in that regions. .

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, does hereby acknowledge, celebrate, and recognize September 15th through October 15th, 2022 as Latinx Heritage Month.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022**TO: Public Safety, Law and Courts Committee****RE: Food Truck Ordinance**

Approval:

Pending Joe Begeny	Pending Chris Shook	Stephen Cicak
-----------------------	------------------------	---------------

Explanation of legislation and need: To allow for and to regulate mobile food trucks in the City of Reynoldsburg.

Currently, the City does not have any regulations of mobile food trucks outside of what is provided in the Zoning Code. Mobile food trucks are not provided as a permitted or conditional use in any district in the City; however, because temporary mobile food trucks often utilized at community events and at some commercial locations, the City and food truck operators would be best served by having appropriate regulations allowing their temporary use.

An Ordinance Establishing Chapter 753 Mobile Food Trucks of the Codified Ordinances of the City of Reynoldsburg

CHAPTER 753 MOBILE FOOD TRUCKS

§ 753.01	Definitions
§ 753.03	Mobile Food Truck Permit
§753.05	General Requirements
§753.07	Rights of Way
§753.09	Hours of Operation
§753.99	Penalty

§753.01 DEFINITIONS

- (A) “Mobile Food Truck” shall mean either of the following that is not intended to be a permanent structure:
- (1) A retail food establishment that is a motorized vehicle; or
 - (2) A trailer that is licensed for use on public roadways and is designed and equipped for serving food and/or beverages.
- (B) “Food” shall mean any raw, cooked, or processed edible substance, ice, beverage, or ingredient used or intended for use or for sale at least in part for human consumption.

§753.03 MOBILE FOOD TRUCK PERMIT

- (A) Food Truck Operators must obtain a Mobile Food Truck Permit from the City of Reynoldsburg before operating within city limits. To obtain a permit, the Food Truck Operator must provide:
- (1) Proof of insurance on the vehicle/trailer that is being used.
 - (2) A copy of a current Food Service License issued by a health department in the State of Ohio possessing licensing authority.
 - (3) Proof of fire inspection from the local fire department.
- (B) No Mobile Food Truck may offer any food for sale without a valid Permit.
- (C) A new Permit must be obtained every calendar year before the Food Truck may operate within the City. Permits shall expire on December 31st of each year.
- (D) The application fee for all Mobile Food Truck Permits shall be \$100.00. Application fees for a Mobile Food Truck that is operating as an extension of a retail food establishment located within the City of Reynoldsburg or that has been approved for operation only within Reynoldsburg’s public parks shall be waived.
- (E) The City may revoke an individual’s permit if the operator’s Food Service License has been suspended, canceled, or revoked, or if the operator fails to maintain compliance with

all applicable regulations imposed by the City of Reynoldsburg, the Ohio Department of Health, or any other local, state, or federal entities.

§753.05 GENERAL REQUIREMENTS

- (A) All Mobile Food Trucks must have a valid Food Service License and Permit conspicuously displayed at all times while in operation.
- (B) All Mobile Food Trucks must keep the surrounding area clean and free from waste by providing a trash receptacle and disposing of all waste generated by its operation. Any waste water or sewage must be internally stored within the vehicle for proper disposal.
- (C) Mobile Food Trucks must not create a nuisance with loud speakers or devices in such a way that violates the City's ordinances.
- (D) All applicable state and local laws must be adhered to, including all fire codes, food safety codes, and the City's traffic codes.
- (E) Food Truck Operators must exercise reasonable care to ensure the health and safety of his or her customers, as well as members of the general public, are not put at risk by operation of the Food Truck.
- (F) Written permission from the property owner is required when operating a Mobile Food Truck and selling to the public while on private property.
- (G) The Food Truck and any vending devices must be attended at all times during hours of operation.

§753.07 RIGHTS OF WAY

- (A) Food Truck Operators are prohibited from parking and operating in a public right of way or on a City street unless participating in a community event, parade, or festival, or where a temporary road closure has been approved for an activity.
- (B) Food Truck Operators must obtain written approval to park and operate on public property, including public parks.
- (C) Ice Cream Trucks may not operate from the right of way at any one location for more than 15 minutes without relocating to another location.

§753.09 HOURS OF OPERATION

- (A) Mobile Food trucks may start operation at dawn and must close operations at dusk.

- (B) Food Trucks must be removed from their location in a timely manner once no longer in operation or participating in a community event.

§753.99 PENALTY

Whoever violates or fails to comply with any of the provisions of this Chapter is guilty of an unclassified misdemeanor that shall be punishable by up to one-thousand dollars (\$1000.00) in fines. Each separate violation shall constitute a separate offense, and a separate offense shall be deemed committed for each day during or on which a violation or non-compliance occurs or continues.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Development, Parks and Recreation Committee

RE: Final Engineering, Permitting, & Bidding Services for Brice Park

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Brice Park development is a collaboration between the City of Columbus and the City of Reynoldsburg to create a passive park at 1455 Brice Road, Reynoldsburg, OH.

EMH&T will provide topographic survey, final engineering, landscape architecture, permitting, and bidding services for Brice Park.

Requesting \$200,000.00 be appropriated from the unappropriated American Recovery Plan Fund and appropriated to account number 206.000.5529 Miscellaneous Distributions

Requesting a two-read emergency

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH EMH&T FOR FINAL ENGINEERING, PERMITTING, AND BIDDING
SERVICES FOR THE BRICE PARK DEVELOPMENT, APPROPRIATING FUNDS
THEREFOR, AND DECLARING AN EMERGENCY**

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

WHEREAS, the City of Columbus and City of Reynoldsburg desire to provide a park for passive recreational activities for the use and benefit of the public at 1455 Brice Road; and

WHEREAS, the City of Reynoldsburg desires to provide the planning and design services, bidding, contract, and project management; and

WHEREAS, the City of Columbus agrees to contribute between one million five hundred thousand dollars (\$1,500,000) and two million dollars (\$2,000,000), which shall be contingent upon subsequent Council approval including the appropriation of funds for the construction of a passive recreational park that shall include, but not limited to, all components, requirements, and expenses associated with constructing the passive recreational park; and

WHEREAS, the City authorizes EMH&T will provide the engineering and design services, bidding and project management for this project.

THEREFORE, NOW BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T in the amount of \$200,000.00 for preliminary engineering and bidding services for the Brice Park Development.

SECTION 2. That \$200,000.00 be appropriated from the unappropriated American Rescue Plan Fund (206) and appropriated to account number 206.000.5529 Miscellaneous Distributions.

SECTION 3. That this Ordinance is declared to be an emergency measure necessary for the financial needs of City of Reynoldsburg; wherefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.



Engineers, Surveyors, Planners, Scientists

August 25, 2022

Ms. Donna Bauman
 Director of Parks and Recreation
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, Ohio 43068

Subject: Proposal – Brice Park Final Design and Bidding

Dear Ms. Bauman,

EMH&T is pleased to provide our proposal for topographic survey, final engineering, landscape architecture, permitting, and bidding associated with the Brice Park project. This design will be based on the final Schematic Design plans that were completed and presented to the City in August of 2022.

We understand that these improvements will be designed and constructed through a reimbursement agreement with the City of Columbus. As such, EMH&T will prepare plans in a format acceptable to Columbus and will submit plans for review and comment by the Columbus Division of Sewerage and Drainage, who manages the Idlewild Stormwater Detention Area. We are not anticipating reviews by other divisions within the City of Columbus since they have no jurisdiction over the project area. Should Columbus request that other division provide comments and/or request that we follow Columbus standards for this project despite the fact that it lies in the City of Reynoldsburg, additional fees may be necessary in order for us to comply.

Scope of Services

1. Surveying

- a. EMH&T will perform topographic survey at 50-ft intervals, at surface features, and at sewer inverts on the project site. Survey will be obtained in the State Plane Coordinate System and using NAVD 88 datum.
- b. The topographic survey boundary is limited to areas of proposed improvements that are elevated above pool elevations in the detention area. Additionally, EMH&T will make a reasonable effort to survey areas covered with vegetation. However, survey may be limited in areas of dense brush.
- c. The survey fee includes reasonable accommodation, under the Standard of Care, to investigate and identify existing field boundary conditions to determine the property limits. Unless otherwise noted herein, this accommodation does not include the establishment of field control beyond the property due to the existence of limited or insufficient field monumentation nor does it include extensive investigation due to conflicting evidence with found monumentation.

2. Site and Grading Plans

- a. EMH&T will develop an electronic base map using survey data, record plans, and GIS information to use as the basis of design. Existing utilities on the project site will be modeled and an AutoCAD surface will be created.
- b. EMH&T will provide a detailed site dimension plan showing the overall layout of the site to include the parking lot and trail alignment.

- c. Grading plans will be developed with the intent of maintaining existing drainage pathways throughout the site. No grading changes are anticipated to occur within the detention areas. EMH&T will evaluate cuts and fills for work which lies within the 100-year floodplain or floodway.
 - d. EMH&T will design parking lot drainage to include storm sewer and a stormwater management feature (biofiltration basin or similar) to provide detention and water quality as needed.
 - e. EMH&T will develop various project details, specifications, and project notes as needed to clearly define the improvements for the contractor.
 - f. A sedimentation and erosion control plan will be prepared for the site.
 - g. Maintenance of traffic details will be prepared for temporary lane closures that may be necessary for a storm sewer discharge and entrance drive approach work on Brice Road.
 - h. EMH&T will prepare submittals at the 75% and 100% design stage. These submittals will be presented to the City of Reynoldsburg, City of Columbus Division of Sewerage and Drainage, private utility companies, and other project stakeholders identified by Reynoldsburg. Each submittal will consist of a detailed set of plans and an updated opinion of probable cost. Feedback received will be incorporated into the final plan deliverable.
 - i. Coordination with Columbus Division of Sewerage and Drainage will be accomplished through plan submittals and follow up coordination. We anticipate two rounds of comments and three total submittals to City of Columbus. Additional engineering fees may be necessary if coordination with Columbus extends beyond three submittals.
- 3. Landscape Architecture**
- a. EMH&T will meet with park and maintenance staff to understand the level of nature play feature design intent, identify preferences and evaluate long-term maintenance implications.
 - b. We will coordinate with both parks department representatives and a selected manufacturer to develop a nature-based play space that contains a safe combination of natural materials and manufactured play pieces. The play space will provide richness in play opportunities and challenge for 2-5 year and 5-12 year age groups within the comfort level of both park departments.
 - c. EMH&T will develop the final layout for the outdoor classroom space.
 - d. Prepare concept alternatives for design consideration which will include images and sketches to assist in the development of the design character.
 - e. Refine and develop a single concept upon team approval which will include an opinion of probable cost.
 - f. Prepare a document set to be included in the civil / site plan set and suitable for bidding and construction.
 - g. Provide playground, planting and other miscellaneous details and specification.
 - h. EMH&T's subconsultant OHM Advisors will provide the following scope:
 - i. Design of entry shelter and plaza area near the parking lot
 - ii. Provide details for boardwalks and overlooks near the wetland area
 - iii. Prepare landscape planting plans for the proposed entry shelter and overlook areas.
 - iv. Prepare designs for environmental / educational signage along the nature trail
- 4. Stormwater and Floodplain Management**
- a. The floodplain for Martin Grove Ditch, which runs through the project site, is controlled by the detention basin control structure that was added by Columbus' previous project. The manner in which this controls flood elevations should allow the extension of the Brice Road culvert or the construction of a pedestrian bridge in the park to occur using FEMA No Rise

certification. EMH&T will prepare compensatory cut and fill calculations as needed to support no rise certification.

- b. A stormwater management report will be prepared to support the detention and water quality designs shown in the plans.

5. Structural Design

- a. EMH&T will provide structural analysis and detailed design for a proposed overlook feature and pedestrian bridge.
- b. The structures will be designed to accommodate pedestrian and light maintenance vehicle loading.
- c. The proposed pedestrian bridge will be a prefabricated steel truss. EMH&T will prepare bridge abutment design conforming to AASHTO LRFD methodology and ODOT specifications.
- d. EMH&T will prepare calculations using conservative assumptions for soil conditions since geotechnical analysis is not included in this scope.

6. Environmental Permitting

- a. EMH&T will conduct a field visit to review existing conditions and identify any environmental markers.
- b. We will use GPS survey equipment to identify wetland and stream boundaries.
- c. EMH&T will assess the quality and physical characteristics of potential wetland features using the Ohio Rapid Assessment Method.
- d. EMH&T will collect data, including document research, necessary to document the conditions to the US Army Corps of Engineers (USACE) for permitting.
- e. EMH&T will prepare a USACE Nationwide Permit #42 for this proposed recreation facilities.
- f. We will coordinate with the Ohio Department of Natural Resources and US Fish and Wildlife Service to acquire information necessary for permitting.
- g. During the USACE permit review, EMH&T will answer questions and revise permit documents if needed.

7. Lighting Plan

- a. We anticipate adding approximately three to five post-top style street lights into the parking lot and entry pavilion area of Brice Park.
- b. EMH&T will prepare lighting plans to include a photometric analysis using Reynoldsburg's standard post-top light (Standard Drawing R-26) as the basis of design.
- c. The layout will be developed based on lighting needs and clearance requirements from other utilities and structures in the park.
- d. It is assumed that this lighting system will be served by the existing street light circuit on Brice Road. Therefore, no control center design or power service coordination is included in this scope of service.

8. Bidding Services

- a. EMH&T will prepare front-end and contract documents using the City's standard bid document template.
- b. The sale of bid documents will be managed through our office
- c. EMH&T will review the bidder questions and prepare bid addenda as needed during the bidding process.
- d. We will review bids, prepare a bid tabulation and an award recommendation following the receipt of bids.

Fee

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

1. Surveying.....	\$9,000
2. Site and Grading Plans.....	\$66,000
3. Landscape Architecture.....	\$63,000
4. Stormwater and Floodplain Management.....	\$15,000
5. Structural Design.....	\$24,000
6. Environmental Permitting	\$12,000
7. Site Lighting Plan	\$6,000
8. Bidding Services.....	<u>\$5,000</u>
Total Base Scope of Services	\$200,000

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Ryan M. Andrews, PE
Senior Project Manager

Acceptance and Authorization to Proceed

Authorized Signature

Title

Print Name and Date

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Development, Parks and Recreation Committee

RE: Fixed Asset Removal PR

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
-------------------------	-------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Requesting the following item be removed from the Parks and Recreation Fixed Asset List as this item will be traded in--Asset Tag #1797, 2001 John Deere 5205 Tractor Vin #LV5205C220690

Requesting a two read emergency as the new equipment will be available sooner than anticipated. This equipment needs to be traded in toward the new equipment.

**AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG PARKS &
RECREATION DEPARTMENT**

WHEREAS, the City of Reynoldsburg Parks and Recreation Department is requesting the removal of equipment from the department's fixed asset; and

WHEREAS, the equipment being removed is either no longer functional or operational.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized to remove the following items from the City's fixed asset list:

Tag #	Item	
1797	2001 John Deere 5205 Tractor	#LV5205C220690

SECTION 2. That the City of Reynoldsburg will dispose of the items referred to in Section 1 and any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That this Ordinance is declared to be an emergency measure necessary for the financial needs of City of Reynoldsburg; wherefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Transfer of Funds to Contract with Star Consultants

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This ordinance will transfer the necessary funding to cover the Star Consultant's contract from the General Fund to the CIP Fund.

This request is for a three-read emergency, waiving the 30 day referendum period.

**AN ORDINANCE TO TRANSFER FUNDS FOR STAR CONSULTANTS
ENGINEERING DESIGN SERVICES FOR THE SERVICE/PARKS & RECREATION
BUILDING PROJECT, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Reynoldsburg desires to retain Star Consultants to complete the engineering design services for the new service/parks and recreation building, and

WHEREAS, funds for this contract need to be transferred from the General Fund (110) to the Capital Improvement Fund (410).

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING AND FAIRFIELD, STATE OF OHIO, THAT:

Section 1. The cost for Star Consultants services is \$1,864,364.00.

Section 2. To enter into a contract with Star Consultants, an amount of one million, eight hundred sixty-four thousand, three hundred sixty-four dollars (\$1,864,364.00), is directed to be appropriated from the unappropriated General Fund (110), account number 110.000.5501 to the unappropriated Capital Improvements Fund (410) to account number 410.000.4990.

Section 3. The contract shall be consummated in such manner and on such terms as the City Attorney shall approve.

Section 4. That this Ordinance is declared to be an emergency measure necessary for the financial needs of City of Reynoldsburg; wherefore, upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

Mayor's Office

Joe Begeny
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226867 Phone

ORDINANCE REQUEST

DATE: **September 26, 2022**

TO: **Finance and Administration Committee**

RE: **Budgeting Contract with Baker Tilly**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: To provide City Council and the general public with the most efficient and transparent process for the use of tax payer dollars to develop the 2023 budget and establish a five year forecast for future planning.

Statement of necessity for Emergency passage: requesting passage after 2 reads, waiving 30-day waiting period

110.522.5339 Misc. Contract ServicesAn

An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Assist with the Preparation of the 2023 Budget, Develop a Five-Year Budgetary Projection, Appropriating Funds Therefor, and Declaring an Emergency

WHEREAS, the most efficient and transparent municipalities work together to establish the best budget practices; and

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone**

WHEREAS, the uncertain nature of municipal financial planning requires the due diligence of the Auditor's Office and the City Administration.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with Baker Tilly not to exceed \$25,000 to assist with the preparation of the 2023 Budget and develop a five-year budgetary projection.

SECTION 2. That \$25,000 be appropriated from the unappropriated General Fund (110) and appropriated to account number 110.522.5339 Miscellaneous Contract Services Mayor's Department.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to expedite the processing the of 2023 Budget; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.



Baker Tilly US, LLP
140 E Town Street., Ste 1275
Columbus, OH 43215
United States of America

T: +1 (614) 987 1680
bakertilly.com

August 22, 2022

City of Reynoldsburg, Ohio
c/o Honorable Joe Begeny, Mayor
7232 East Main Street
Reynoldsburg, OH 43068

RE: Engagement Letter Agreement Related to Services

This letter agreement (the "Engagement Letter") is to confirm our understanding of the basis upon which Baker Tilly US, LLP ("Baker Tilly") and its affiliates are being engaged by the City of Reynoldsburg, Ohio (the "Client") to assist the Client with advisory services.

Scope, Objectives and Approach

It is anticipated that projects undertaken in accordance with this Engagement Letter will be at the request of the Client. The scope of services, additional terms and associated fee for individual engagements will be contained in a Scope Appendix or Appendices to this Engagement Letter. Authorization to provide services will commence upon execution and return of this Engagement Letter and one or more Appendices.

Management's Responsibilities

It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge or experience to oversee the services we provide. The Client is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The procedures we perform in our engagement will be heavily influenced by the representations that we receive from Client personnel. Accordingly, false representations could cause material errors to go undetected. The Client, therefore, agrees that Baker Tilly will have no liability in connection with claims based upon our failure to detect material errors resulting from false representations made to us by any Client personnel and our failure to provide an acceptable level of service due to those false representations.

The ability to provide service according to timelines established and at fees indicated will rely in part on receiving timely responses from the Client. The Client will provide information and responses to deliverables within the timeframes established in a Scope Appendix unless subsequently agreed otherwise in writing.

The responsibility for auditing the records of the Client rests with the Client's separately retained auditor and the work performed by Baker Tilly shall not include an audit or review of the records or the expression of an opinion on financial data.



Ownership of Intellectual Property

Unless otherwise stated in a specific Scope Appendix, subject to Baker Tilly's rights in Baker Tilly's Knowledge (as defined below), Client shall own all intellectual property rights in the deliverables developed under the applicable Scope Appendix or Appendices ("Deliverables"). Notwithstanding the foregoing, Baker Tilly will maintain all ownership right, title and interest to all Baker Tilly's Knowledge. For purposes of this Agreement "Baker Tilly's Knowledge" means Baker Tilly's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Baker Tilly prior to the Effective Date of this Agreement or the applicable Scope Appendix or Appendices ("Baker Tilly's Preexisting Knowledge") (2) developed or obtained by Baker Tilly after the Effective Date, that are reusable from client to client and project to project, where Client has not paid for such development; and (3) extensions, enhancements, or modifications of Baker Tilly's Preexisting Knowledge which do not include or incorporate Client's confidential information. To the extent that any Baker Tilly Knowledge is incorporated into the Deliverables, Baker Tilly grants to Client a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Baker Tilly Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Baker Tilly. Additionally, Baker Tilly may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

The supporting documentation for this engagement, including, but not limited to work papers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to required third parties, the Client hereby authorizes us to do so.

Timing and Fees

Specific services will commence upon execution and return of a Scope Appendix to this Engagement Letter and our professional fees will be based on the rates outlined in such Scope Appendix.

Unless otherwise stated, in addition to the fees described in a Scope Appendix the Client will pay all of Baker Tilly's reasonable out-of-pocket expenses incurred in connection with the engagement. All out of pocket costs will be passed through at cost and will be in addition to the professional fee.

Dispute Resolution

Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Engagement Letter or the applicable Scope Appendix or Appendices as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement or the applicable Scope Appendix or Appendices as shall be resolved as set forth in this section using the following procedure: In the unlikely event that differences concerning the services or fees provided by Baker Tilly should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree to expressly waive trial by jury in any judicial proceeding involving directly or indirectly, any matter (whether sounding in tort, contract, or otherwise) in any way arising out of, related to, or connected with this Agreement or the applicable Scope Appendix or Appendices as or the relationship of the parties established hereunder.



Because a breach of any the provisions of this Engagement Letter or the applicable Scope Appendix or Appendices as concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

Limitation on Damages

To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under an applicable Scope Appendix or Appendices shall not exceed the fees paid to Baker Tilly under the applicable Scope Appendix or Appendices to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter or the applicable Scope Appendix or Appendices as even if the other party has been advised of the possibility of such damages.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

E-Verify Program

Baker Tilly participates in the E-Verify program. For the purpose of this paragraph, the E-Verify program means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s.401(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603). Baker Tilly does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

Non-Discrimination

Contractor, subcontractors and agents will not discriminate against any employee or applicant for employment because of race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status. Contractor, subcontractors and agents will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status.



In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses incurred in responding to such a request.

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the 'written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

In the event that any provision of this Engagement Letter or statement of work contained in a Scope Appendix hereto is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Engagement Letter or statement of work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Engagement Letter would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

Termination

Both the Client and Baker Tilly have the right to terminate this Engagement Letter or any work being done under an individual Scope Appendix at any time after reasonable advance written notice. On termination, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Scope Appendix will terminate 60 days after completion of the services in such Appendix.

Important Disclosures

Incorporated as Attachment A and part of this Engagement Letter are important disclosures. These include disclosures that apply generally and those that are applicable in the event Baker Tilly is engaged to provide municipal advisory services.

This Engagement Letter, including the attached Disclosures as updated from time to time, comprises the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. Both parties acknowledge that work performed pursuant to the Engagement Letter will be done through Scope Appendices executed and made a part of this document.



Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Engagement Letter shall survive the expiration or termination of this Engagement Letter or any statement of work contained in a Scope Appendix hereto.

If this Engagement Letter is acceptable, please sign below and return one copy to us for our files.

Sincerely,

A handwritten signature in black ink that reads "Brian S. Cooper". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brian S. Cooper, Principal

Signature Section:

The terms as set forth in this Engagement Letter are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment: City of Reynoldsburg OH MSA + SOW 082222 (Budgeting Contract with Baker Tilly)

Attachment A Important Disclosures

Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly, including but not limited to Baker Tilly US, LLP, Baker Tilly Municipal Advisors, LLC, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, is free to render municipal advisory and other services to the Client or others and that Baker Tilly does not make its services available exclusively to the Client.

Affiliated Entities

Baker Tilly US, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Baker Tilly Investment Services, LLC ("BTIS"), a U.S. Securities and Exchange Commission ("SEC") registered investment adviser, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly Capital, LLC ("BTC") Baker Tilly Capital, LLC ("BTC") is a limited service broker-dealer specializing in merger and acquisition, capital sourcing, project finance and corporate finance advisory services. BTC does not participate in any municipal offerings advised on by its affiliate Baker Tilly Municipal Advisors. Any services provided to Client by BTC would be done so under a separate engagement for an additional fee.

Baker Tilly Municipal Advisors ("BTMA") is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As such, BTMA may provide certain specific municipal advisory services to the Client. BTMA is neither a placement agent to the Client nor a broker/dealer. The offer and sale of any Bonds is made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client acknowledges that BTMA does not undertake to sell or attempt to sell bonds or other debt obligations and will not take part in the sale thereof.

Baker Tilly, may provide services to the Client in connection with human resources consulting, including, but not limited to, executive recruitment, talent management and community survey services. In such instances, services will be provided under a separate scope of work for an additional fee. Certain executives of the Client may have been hired after the services of Baker Tilly were utilized and may make decisions about whether to engage other services of Baker Tilly or its subsidiaries. Notwithstanding the foregoing, Baker Tilly may recommend the use of Baker Tilly or a subsidiary, but the Client shall be under no obligation to retain Baker Tilly or a subsidiary or to otherwise utilize either relative to the Client's activities.

Conflict Disclosure Applicable to Municipal Advisory Services Provided by BTMA

Legal or Disciplinary Disclosure. BTMA is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving BTMA. Pursuant to MSRB Rule G-42, BTMA is required to disclose any legal or disciplinary event that is material to the Client's evaluation of BTMA or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving BTMA. Copies of BTMA filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Contingent Fee. The fees to be paid by the Client to BTMA are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because BTMA may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, BTMA may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Hourly Fee Arrangements. Under an hourly fee form of compensation, BTMA will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if BTMA and the Client do not agree on a maximum fee under the applicable Appendix to this Engagement Letter because BTMA will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

Fixed Fee Arrangements. The fees to be paid by the Client to BTMA may be in a fixed amount established at the outset of the service. The amount is usually based upon an analysis by Client and BTMA of, among other things, the expected duration and complexity of the transaction and the work documented in the Scope Appendix to be performed by Baker Tilly. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Baker Tilly may suffer a loss. Thus, Baker Tilly may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives.

BTMA manages and mitigates conflicts related to fees and/or other services provided primarily through clarity in the fee to be charged and scope of work to be undertaken and by adherence to MSRB Rules including, but not limited to, the fiduciary duty which it owes to the Client requiring BTMA to put the interests of the Client ahead of its own and BTMA's duty to deal fairly with all persons in its municipal advisory activities.

To the extent any additional material conflicts of interest have been identified specific to a scope of work the conflict will be identified in the respective Scope Appendix. Material conflicts of interest that arise after the date of a Scope Appendix will be provide to the Client in writing at that time.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

RE: Budget Development and Financial Analysis

DATE: August 22, 2022

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between City of Reynoldsburg, Ohio (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly US, LLP.

SCOPE OF WORK

The Client requests assistance from BTUS to present the City budget documentation in accordance with guidelines established by the National Advisory Council on State and Local Budgeting and the Government Finance Officers Association (GFOA) best practices on budgeting. The intended result is recognition in the *Distinguished Budget Presentation Award* program through the GFOA.

The following services are available to the Client in whole or in part at the direction of the Client or other appointed client representative. It is anticipated that BTUS will primarily work with the City Auditor's office and the City Mayor's office on this project.

A. Budget Development and Financial Analysis (Consulting Services)

1. Analyze historical financial information of the Client's major operating funds based upon reports and records of the Client, to identify trends in revenues, expenditures, and fund balances. The analysis will include three years of historical data (2019 through 2021).
2. Develop a financial model which will include estimates of revenues including property tax, income tax, state-distributed revenues, and other funding sources and planned expenditures for Client operations, capital expenditures, and debt service requirements. The proposed model will include actual years ended 2019 through 2021 and projected years ending 2022 through 2023.
3. Determine the maximum funding capacity for each major operating fund for the ensuing year's budget.
4. Recommend a level of minimum fund balances to be maintained in each major operating fund.
5. Identify potential funding deficits and shortfalls in revenues and provide suggestions, as available, to bridge funding gaps.
6. Provide a preliminary financial report of findings and recommendations to the Client.
7. Provide budget management support via telephone, remote and on-site, as needed.

B. BTUS will assist client to prepare report considering the criteria for the Distinguished Budget Presentation Awards Program.

Report will include:

1. Table of contents.
2. Statement of organization-wide, strategic goals and strategies that address long-term concerns and issues.
3. Budget message that articulates priorities and issues for the upcoming year.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

4. Overview of significant budgetary items and trends.
5. Organization chart for the Client.
6. Description of all funds that are subject to appropriation.
7. Narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and nonmajor funds in the aggregate.
8. Explanation of the basis of budgeting for all funds.
9. Statement of entity-wide long-term financial policies.
10. Description of the process for preparing, reviewing, and adopting the budget for the coming fiscal year.
11. Description of the procedures for amending the budget after adoption.
12. Summary of major revenues and expenditures, as well as other financing sources and uses.
13. Summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and/or estimated current year actual, and the proposed budget year.
14. Projected changes in fund balance/net position for appropriated funds included in the budget presentation.
15. Description of major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends.
16. Explanation of long-range operating financial plans and its effect upon the budget and the budget process.
17. Budgeted capital expenditures.
18. Financial data on current debt obligations.
19. Description of the relationship between current debt levels and legal debt limits.
20. Explanation of the effects of existing debt levels on current operations.
21. A schedule or summary table of personnel or position counts for prior, current and budgeted.
22. Descriptions and clearly stated goals and objectives of departments/programs.
23. Objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific departments and programs.
24. Statistical and supplemental data that describe the Client, the community, and population.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

25. Other pertinent background information related to the services provided.
26. Glossary for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader.
27. Charts and graphs where appropriate, to highlight financial and statistical information.
28. Final report produced and formatted to enhance its understanding by the average reader.

Compensation and Invoicing

The Firm's fees shall be billed at the Firm's standard billing rates based upon the actual time and expenses incurred, not to exceed Twenty-Five Thousand Dollars (\$25,000).

Standard Hourly Rates by Job Classification
9/1/2021

Partners / Principals / Directors	\$320.00	to	\$525.00
Senior Managers / Managers	\$205.00	to	\$315.00
Senior Consultants / Senior Financial Analysts	\$165.00	to	\$200.00
Consultants / Financial Analysts	\$140.00	to	\$160.00
Support Personnel	\$100.00	to	\$150.00
Interns			\$110.00

- *Billing rates are subject to change periodically due to changing requirements and economic conditions. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred by BTUS with the exception of expenses incurred for mileage which will be billed on a separate line item. No such expenses will be incurred without the prior authorization of the Client. The fees do not include the charges of other entities such as rating agencies, bond and official statement printers, couriers, newspapers, bond insurance companies, bond counsel and local counsel, and electronic bidding services, including Parity®. Coordination of the printing and distribution of Official Statements or any other Offering Document are to be reimbursed by the Client based upon the time and expense for such services.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

Notwithstanding termination provisions contained in the Engagement Letter, this Scope Appendix is intended to be ongoing and applicable individually to specific services including financings, arbitrage computations, and/or continuing disclosure engagement, ("Sub-engagements") as if they are the sole subject of the Scope Appendix. As such, termination may occur for a specific Sub-engagement without terminating the Scope Appendix itself. On termination of a Sub-engagement or the Scope Appendix, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Sub-engagement performed under this Scope Appendix will terminate 60 days after completion of the services for such Sub-engagement.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Brian S. Cooper, Principal

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment: City of Reynoldsburg OH MSA + SOW 082222 (Budgeting Contract with Baker Tilly)



Baker Tilly US, LLP
140 E Town Street., Ste 1275
Columbus, OH 43215
United States of America

T: +1 (614) 987 1680
bakertilly.com

August 22, 2022

City of Reynoldsburg, Ohio
c/o Honorable Joe Begeny, Mayor
7232 East Main Street
Reynoldsburg, OH 43068

RE: Engagement Letter Agreement Related to Services

This letter agreement (the "Engagement Letter") is to confirm our understanding of the basis upon which Baker Tilly US, LLP ("Baker Tilly") and its affiliates are being engaged by the City of Reynoldsburg, Ohio (the "Client") to assist the Client with advisory services.

Scope, Objectives and Approach

It is anticipated that projects undertaken in accordance with this Engagement Letter will be at the request of the Client. The scope of services, additional terms and associated fee for individual engagements will be contained in a Scope Appendix or Appendices to this Engagement Letter. Authorization to provide services will commence upon execution and return of this Engagement Letter and one or more Appendices.

Management's Responsibilities

It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge or experience to oversee the services we provide. The Client is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The procedures we perform in our engagement will be heavily influenced by the representations that we receive from Client personnel. Accordingly, false representations could cause material errors to go undetected. The Client, therefore, agrees that Baker Tilly will have no liability in connection with claims based upon our failure to detect material errors resulting from false representations made to us by any Client personnel and our failure to provide an acceptable level of service due to those false representations.

The ability to provide service according to timelines established and at fees indicated will rely in part on receiving timely responses from the Client. The Client will provide information and responses to deliverables within the timeframes established in a Scope Appendix unless subsequently agreed otherwise in writing.

The responsibility for auditing the records of the Client rests with the Client's separately retained auditor and the work performed by Baker Tilly shall not include an audit or review of the records or the expression of an opinion on financial data.



Ownership of Intellectual Property

Unless otherwise stated in a specific Scope Appendix, subject to Baker Tilly's rights in Baker Tilly's Knowledge (as defined below), Client shall own all intellectual property rights in the deliverables developed under the applicable Scope Appendix or Appendices ("Deliverables"). Notwithstanding the foregoing, Baker Tilly will maintain all ownership right, title and interest to all Baker Tilly's Knowledge. For purposes of this Agreement "Baker Tilly's Knowledge" means Baker Tilly's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Baker Tilly prior to the Effective Date of this Agreement or the applicable Scope Appendix or Appendices ("Baker Tilly's Preexisting Knowledge") (2) developed or obtained by Baker Tilly after the Effective Date, that are reusable from client to client and project to project, where Client has not paid for such development; and (3) extensions, enhancements, or modifications of Baker Tilly's Preexisting Knowledge which do not include or incorporate Client's confidential information. To the extent that any Baker Tilly Knowledge is incorporated into the Deliverables, Baker Tilly grants to Client a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Baker Tilly Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Baker Tilly. Additionally, Baker Tilly may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

The supporting documentation for this engagement, including, but not limited to work papers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to required third parties, the Client hereby authorizes us to do so.

Timing and Fees

Specific services will commence upon execution and return of a Scope Appendix to this Engagement Letter and our professional fees will be based on the rates outlined in such Scope Appendix.

Unless otherwise stated, in addition to the fees described in a Scope Appendix the Client will pay all of Baker Tilly's reasonable out-of-pocket expenses incurred in connection with the engagement. All out of pocket costs will be passed through at cost and will be in addition to the professional fee.

Dispute Resolution

Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Engagement Letter or the applicable Scope Appendix or Appendices as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement or the applicable Scope Appendix or Appendices as shall be resolved as set forth in this section using the following procedure: In the unlikely event that differences concerning the services or fees provided by Baker Tilly should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree to expressly waive trial by jury in any judicial proceeding involving directly or indirectly, any matter (whether sounding in tort, contract, or otherwise) in any way arising out of, related to, or connected with this Agreement or the applicable Scope Appendix or Appendices as or the relationship of the parties established hereunder.



Because a breach of any the provisions of this Engagement Letter or the applicable Scope Appendix or Appendices as concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

Limitation on Damages

To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under an applicable Scope Appendix or Appendices shall not exceed the fees paid to Baker Tilly under the applicable Scope Appendix or Appendices to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter or the applicable Scope Appendix or Appendices as even if the other party has been advised of the possibility of such damages.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

E-Verify Program

Baker Tilly participates in the E-Verify program. For the purpose of this paragraph, the E-Verify program means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s.401(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603). Baker Tilly does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

Non-Discrimination

Contractor, subcontractors and agents will not discriminate against any employee or applicant for employment because of race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status. Contractor, subcontractors and agents will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status.



In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses incurred in responding to such a request.

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the 'written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

In the event that any provision of this Engagement Letter or statement of work contained in a Scope Appendix hereto is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Engagement Letter or statement of work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Engagement Letter would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

Termination

Both the Client and Baker Tilly have the right to terminate this Engagement Letter or any work being done under an individual Scope Appendix at any time after reasonable advance written notice. On termination, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Scope Appendix will terminate 60 days after completion of the services in such Appendix.

Important Disclosures

Incorporated as Attachment A and part of this Engagement Letter are important disclosures. These include disclosures that apply generally and those that are applicable in the event Baker Tilly is engaged to provide municipal advisory services.

This Engagement Letter, including the attached Disclosures as updated from time to time, comprises the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. Both parties acknowledge that work performed pursuant to the Engagement Letter will be done through Scope Appendices executed and made a part of this document.



Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Engagement Letter shall survive the expiration or termination of this Engagement Letter or any statement of work contained in a Scope Appendix hereto.

If this Engagement Letter is acceptable, please sign below and return one copy to us for our files.

Sincerely,

A handwritten signature in black ink that reads "Brian S. Cooper". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brian S. Cooper, Principal

Signature Section:

The terms as set forth in this Engagement Letter are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment: City of Reynoldsburg OH MSA + SOW 082222 (Budgeting Contract with Baker Tilly)

Attachment A Important Disclosures

Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly, including but not limited to Baker Tilly US, LLP, Baker Tilly Municipal Advisors, LLC, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, is free to render municipal advisory and other services to the Client or others and that Baker Tilly does not make its services available exclusively to the Client.

Affiliated Entities

Baker Tilly US, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Baker Tilly Investment Services, LLC ("BTIS"), a U.S. Securities and Exchange Commission ("SEC") registered investment adviser, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly Capital, LLC ("BTC") Baker Tilly Capital, LLC ("BTC") is a limited service broker-dealer specializing in merger and acquisition, capital sourcing, project finance and corporate finance advisory services. BTC does not participate in any municipal offerings advised on by its affiliate Baker Tilly Municipal Advisors. Any services provided to Client by BTC would be done so under a separate engagement for an additional fee.

Baker Tilly Municipal Advisors ("BTMA") is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As such, BTMA may provide certain specific municipal advisory services to the Client. BTMA is neither a placement agent to the Client nor a broker/dealer. The offer and sale of any Bonds is made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client acknowledges that BTMA does not undertake to sell or attempt to sell bonds or other debt obligations and will not take part in the sale thereof.

Baker Tilly, may provide services to the Client in connection with human resources consulting, including, but not limited to, executive recruitment, talent management and community survey services. In such instances, services will be provided under a separate scope of work for an additional fee. Certain executives of the Client may have been hired after the services of Baker Tilly were utilized and may make decisions about whether to engage other services of Baker Tilly or its subsidiaries. Notwithstanding the foregoing, Baker Tilly may recommend the use of Baker Tilly or a subsidiary, but the Client shall be under no obligation to retain Baker Tilly or a subsidiary or to otherwise utilize either relative to the Client's activities.

Conflict Disclosure Applicable to Municipal Advisory Services Provided by BTMA

Legal or Disciplinary Disclosure. BTMA is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving BTMA. Pursuant to MSRB Rule G-42, BTMA is required to disclose any legal or disciplinary event that is material to the Client's evaluation of BTMA or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving BTMA. Copies of BTMA filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Contingent Fee. The fees to be paid by the Client to BTMA are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because BTMA may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, BTMA may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Hourly Fee Arrangements. Under an hourly fee form of compensation, BTMA will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if BTMA and the Client do not agree on a maximum fee under the applicable Appendix to this Engagement Letter because BTMA will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

Fixed Fee Arrangements. The fees to be paid by the Client to BTMA may be in a fixed amount established at the outset of the service. The amount is usually based upon an analysis by Client and BTMA of, among other things, the expected duration and complexity of the transaction and the work documented in the Scope Appendix to be performed by Baker Tilly. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Baker Tilly may suffer a loss. Thus, Baker Tilly may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives.

BTMA manages and mitigates conflicts related to fees and/or other services provided primarily through clarity in the fee to be charged and scope of work to be undertaken and by adherence to MSRB Rules including, but not limited to, the fiduciary duty which it owes to the Client requiring BTMA to put the interests of the Client ahead of its own and BTMA's duty to deal fairly with all persons in its municipal advisory activities.

To the extent any additional material conflicts of interest have been identified specific to a scope of work the conflict will be identified in the respective Scope Appendix. Material conflicts of interest that arise after the date of a Scope Appendix will be provide to the Client in writing at that time.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

RE: Budget Development and Financial Analysis

DATE: August 22, 2022

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between City of Reynoldsburg, Ohio (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly US, LLP.

SCOPE OF WORK

The Client requests assistance from BTUS to present the City budget documentation in accordance with guidelines established by the National Advisory Council on State and Local Budgeting and the Government Finance Officers Association (GFOA) best practices on budgeting. The intended result is recognition in the *Distinguished Budget Presentation Award* program through the GFOA.

The following services are available to the Client in whole or in part at the direction of the Client or other appointed client representative. It is anticipated that BTUS will primarily work with the City Auditor's office and the City Mayor's office on this project.

A. Budget Development and Financial Analysis (Consulting Services)

1. Analyze historical financial information of the Client's major operating funds based upon reports and records of the Client, to identify trends in revenues, expenditures, and fund balances. The analysis will include three years of historical data (2019 through 2021).
2. Develop a financial model which will include estimates of revenues including property tax, income tax, state-distributed revenues, and other funding sources and planned expenditures for Client operations, capital expenditures, and debt service requirements. The proposed model will include actual years ended 2019 through 2021 and projected years ending 2022 through 2023.
3. Determine the maximum funding capacity for each major operating fund for the ensuing year's budget.
4. Recommend a level of minimum fund balances to be maintained in each major operating fund.
5. Identify potential funding deficits and shortfalls in revenues and provide suggestions, as available, to bridge funding gaps.
6. Provide a preliminary financial report of findings and recommendations to the Client.
7. Provide budget management support via telephone, remote and on-site, as needed.

B. BTUS will assist client to prepare report considering the criteria for the Distinguished Budget Presentation Awards Program.

Report will include:

1. Table of contents.
2. Statement of organization-wide, strategic goals and strategies that address long-term concerns and issues.
3. Budget message that articulates priorities and issues for the upcoming year.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

4. Overview of significant budgetary items and trends.
5. Organization chart for the Client.
6. Description of all funds that are subject to appropriation.
7. Narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and nonmajor funds in the aggregate.
8. Explanation of the basis of budgeting for all funds.
9. Statement of entity-wide long-term financial policies.
10. Description of the process for preparing, reviewing, and adopting the budget for the coming fiscal year.
11. Description of the procedures for amending the budget after adoption.
12. Summary of major revenues and expenditures, as well as other financing sources and uses.
13. Summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and/or estimated current year actual, and the proposed budget year.
14. Projected changes in fund balance/net position for appropriated funds included in the budget presentation.
15. Description of major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends.
16. Explanation of long-range operating financial plans and its effect upon the budget and the budget process.
17. Budgeted capital expenditures.
18. Financial data on current debt obligations.
19. Description of the relationship between current debt levels and legal debt limits.
20. Explanation of the effects of existing debt levels on current operations.
21. A schedule or summary table of personnel or position counts for prior, current and budgeted.
22. Descriptions and clearly stated goals and objectives of departments/programs.
23. Objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific departments and programs.
24. Statistical and supplemental data that describe the Client, the community, and population.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

25. Other pertinent background information related to the services provided.
26. Glossary for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader.
27. Charts and graphs where appropriate, to highlight financial and statistical information.
28. Final report produced and formatted to enhance its understanding by the average reader.

Compensation and Invoicing

The Firm's fees shall be billed at the Firm's standard billing rates based upon the actual time and expenses incurred, not to exceed Twenty-Five Thousand Dollars (\$25,000).

Standard Hourly Rates by Job Classification
9/1/2021

Partners / Principals / Directors	\$320.00	to	\$525.00
Senior Managers / Managers	\$205.00	to	\$315.00
Senior Consultants / Senior Financial Analysts	\$165.00	to	\$200.00
Consultants / Financial Analysts	\$140.00	to	\$160.00
Support Personnel	\$100.00	to	\$150.00
Interns			\$110.00

- *Billing rates are subject to change periodically due to changing requirements and economic conditions. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred by BTUS with the exception of expenses incurred for mileage which will be billed on a separate line item. No such expenses will be incurred without the prior authorization of the Client. The fees do not include the charges of other entities such as rating agencies, bond and official statement printers, couriers, newspapers, bond insurance companies, bond counsel and local counsel, and electronic bidding services, including Parity®. Coordination of the printing and distribution of Official Statements or any other Offering Document are to be reimbursed by the Client based upon the time and expense for such services.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.

**SCOPE APPENDIX to
Engagement Letter dated: August 22, 2022
Between City of Reynoldsburg, Ohio and
Baker Tilly US, LLP**

- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

Notwithstanding termination provisions contained in the Engagement Letter, this Scope Appendix is intended to be ongoing and applicable individually to specific services including financings, arbitrage computations, and/or continuing disclosure engagement, ("Sub-engagements") as if they are the sole subject of the Scope Appendix. As such, termination may occur for a specific Sub-engagement without terminating the Scope Appendix itself. On termination of a Sub-engagement or the Scope Appendix, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Sub-engagement performed under this Scope Appendix will terminate 60 days after completion of the services for such Sub-engagement.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Brian S. Cooper, Principal

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment: City of Reynoldsburg OH MSA + SOW 082222 (Budgeting Contract with Baker Tilly)

Mayor's Office

Joe Begeny
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226867 Phone

ORDINANCE REQUEST

DATE: September 26, 2022

TO: Development, Parks and Recreation Committee

RE: Brice Road RAISE Grant EMH&T Engineering Services

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This legislation will continue the revitalization of Brice Road by including improved pedestrian access to local amenities, safety features and overall improvement of roads.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Engineering Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements and Appropriating Funds Therefor, and Declaring an Emergency

WHEREAS, the City of Reynoldsburg will be applying for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) for the complete redesign of Brice Road from Main Street to Livingston Avenue; and

WHEREAS, the scope of work for this grant application is detailed, including a project schematic, cost benefit analysis, and environmental study; and

WHEREAS, the grant, if received, would include the following, but not limited to, the realignment of the Brice and Main Street intersection, full depth repair of Brice Road from Main

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone**

Street to Livingston Avenue, improved pedestrian access, bicycle paths, sidewalks/multi-purpose paths, dedicated crosswalks to connect the east and west sides of Brice Road to access Brice Park and the new Reynoldsburg Public Library, and Alliance One Plaza.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with EMH&T in the amount of \$33,630 for engineering services for the submission of a RAISE grant application for the proposed Brice Road Corridor Improvements.

SECTION 2. That \$33,630 be appropriated from the unappropriated American Rescue Plan Fund (206) account number 206.000.5529 Miscellaneous Distributions American Rescue Plan Fund.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion to complete the final agreement. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

August 15, 2022

Mayor Joe Begeny
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Subject: Proposal – RAISE Grant Assistance

Dear Mayor Begeny,

EMH&T is pleased to provide our proposal for professional services relating to a RAISE grant application for Brice Road between East Main Street and Livingston Avenue. The RAISE grant is a US Department of Transportation Discretionary Grant Program, which would be administered by the Ohio Department of Transportation if awarded to Reynoldsburg. It is our understanding that the application will be prepared by Baker-Tilly and EMH&T's involvement will include the following:

- Develop a project exhibit and opinion of probable cost
- Prepare a Benefit-Cost Analysis following the US Department of Transportation Guidance Document
- Conduct a preliminary environmental review of the project corridor

Scope of Services

1. Project Schematic and Cost Estimate

- a. EMH&T will review existing conditions within the project corridor to identify design opportunities and challenges. Existing utilities, driveway and road crossings, landscaping, and drainage patterns will be observed during a project field walk. The field walk along with a review of record plan information will be used to identify potential utility conflicts, drainage issues, and land acquisition needs.
- b. Following the field visit, we will develop a concept for the improvements.
- c. EMH&T will provide a color plan view exhibit on an aerial photograph background highlighting the improvements along the project corridor.
- d. EMH&T will develop an opinion of probable cost for the improvements.
- e. We will meet with the City to review the project concept and cost to verify that it meets the City's goals and objectives.

2. Benefit-Cost Analysis

- a. EMH&T will assist in the preparation of a benefit-cost analysis following the guidance outlined on the US Department of Transportation website.
- b. The Benefit-Cost Analysis will include an evaluation of the following criteria:
 - i. Property Value Analysis
 - ii. Environmental Analysis
 - iii. Crash Data Review and Calculations
 - iv. Crash Summary
 - v. Maintenance Cost
 - vi. Vehicle Operating Cost Calculation
 - vii. Social Benefits Analysis

viii. Emissions Analysis

ix. Summary Matrix

3. Environmental Red Flag Summary

- a. The US Department of Transportation's project readiness guidelines suggest that the National Environmental Policy Act (NEPA) process should be complete or in-progress at the time of grant submission. Since this project will be administered by ODOT following their Project Development Process, the final NEPA analysis will be completed during detailed design according to the ODOT process. However, we can complete an environmental red flag summary, which is the first step in the NEPA process with the grant application to show US DOT that the environmental clearance work is in process.
- b. EMH&T will review the project area to identify environmental and cultural resource constraints to be considered during the PDP. Included in this effort is a field walk to review environmental considerations and proposed mitigation actions. Additionally, a literature review of sources maintained by US Fish and Wildlife, Ohio Department of Natural Resources, Federal Emergency Management Agency, Etc. will be completed to identify any documented conditions in the project corridor.
- c. Following these reviews, EMH&T will prepare an environmental red flag summary matrix for inclusion in the RAISE grant application.

Fee

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the following without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

1. Project Schematic and Cost Estimate	\$12,110
2. Benefit-Cost Analysis.....	\$15,200
3. Environmental Red Flag Summary	<u>\$6,050</u>
Total Base Scope of Services	\$33,630

Schedule

EMH&T will begin work once authorized by the City of Reynoldsburg. We will coordinate a schedule with Baker Tilly and the City once all parties are under contract and authorized to proceed.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Ryan M. Andrews, PE
Senior Project Manager

City of Reynoldsburg
RAISE Grant Support

August 15, 2022

Copy: William Dorman

Acceptance and Authorization to Proceed

Authorized Signature

Title

Print Name and Date

Attachment: Proposal-RAISE Grant Support (Brice Road RAISE Grant EMH&T Engineering Services)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Property, Liability, Auto and Terrorism Coverage

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need:

This is an emergency measure in order to ensure the City has the full coverage for property, liability, auto and terrorism.

Authorization for the Mayor to enter into a contract with Willis Tower Watson for the City's Property, Liability, Auto and Terrorism Coverage beginning October 14, 2022 through October 13, 2023.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR CITY INSURANCE FOR 2022-2023, WAIVE COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract for the City

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

property, liability, automobile and terror insurance coverage for a one year period beginning October 14, 2022 through October 13, 2023 with Willis of Ohio, Inc. and its related companies.

SECTION 2. That pursuant to Reynoldsburg City Code Section 175, competitive bidding for said insurance is hereby waived.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city to meet contractual obligations; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Accepting the Tax Rate for Franklin County for 2023

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
-------------------------	-------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Franklin County Auditor due October 1st

Franklin County Tax Rates for 2023**Certification Doc is still pending at this time****DUE to County Auditor on OCT 1st - Two Readings and Pass as an Emergency**

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE FRANKLIN COUNTY AUDITOR, AND
DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Reynoldsburg in accordance with the provisions of law is required to adopt a Tax Budget for the next succeeding fiscal year commencing January 1, 2023; and

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone**

WHEREAS, the Budget Commission of Franklin County, Ohio, has certified its action thereon to the Council for the City of Reynoldsburg together with an estimate by Franklin County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill limitation; and

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted that:

Section 1: The City Auditor is hereby authorized, on behalf of the City of Reynoldsburg, to file Schedule A with the Franklin County Auditor.

Section 2: It is hereby levied on the tax duplicate of the City of Reynoldsburg the rate of each tax necessary to be levied within and without the ten mill limitation.

Section 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and financial needs of the City of Reynoldsburg, wherefore this Resolution shall take effect immediately upon its passage by Council and the Mayor's signature.

FORM PRESCRIBED BY BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES, NO. 139, REV. 4-85

(C202 setax xvt County uinlkunF) 958626560/0602202 :tuenmuyachatt

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV CODE, SEC. 5705.36

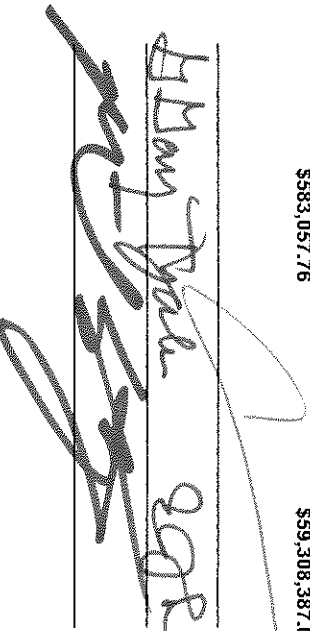
OFFICE OF THE BUDGET COMMISSION, FRANKLIN COUNTY, OHIO
AUGUST 25, 2022

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

THE FOLLOWING IS THE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES FOR THE FISCAL YEAR BEGINNING
JANUARY 1ST 2023, AS REVISED BY THE BUDGET COMMISSION OF SAID COUNTY, WHICH SHALL GOVERN THE TOTAL
OF APPROPRIATIONS MADE AT ANY TIME DURING SUCH FISCAL YEAR:

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2023	TAXES	OTHER SOURCES	TOTAL
GOVERNMENTAL				
GENERAL	\$15,829,467.00	\$334,953.28	\$22,179,200.08	\$38,343,620.36
SPECIAL REVENUE	\$8,702,132.00	\$248,104.48	\$3,960,631.94	\$12,910,868.42
DEBT SERVICE	\$3,971,824.00	0	\$3,826,505.00	\$7,798,329.00
CAPITAL PROJECTS	\$5,246,000.00	0	\$5,030,000.00	\$10,276,000.00
SUBTOTAL	\$33,749,423.00	\$583,057.76	\$34,996,337.02	\$69,328,817.78
PROPRIETARY				
ENTERPRISE	\$9,918,463.00	0	\$19,510,000.00	\$29,428,463.00
INTERNAL SERVICE	0	0	0	0
SUBTOTAL	\$9,918,463.00	0	\$19,510,000.00	\$29,428,463.00
FIDUCIARY				
EXPENDABLE TRUST	0	0	0	0
NON-EXPENDABLE TRUST	0	0	0	0
AGENCY	0	0	0	0
FIDUCIARY	\$2,090,662.00	0	\$4,802,050.00	\$6,892,712.00
SPECIAL ASSESSMENT	0	0	0	0
SUBTOTAL	\$2,090,662.00	0	\$4,802,050.00	\$6,892,712.00
TOTAL	\$45,758,548.00	\$583,057.76	\$59,308,387.02	\$105,649,992.78

ESTIMATED ROLLBACK & HOMESTEAD STATE REIMBURSEMENT
PROPERTY TAX ALLOCATION AMOUNTS INCLUDED IN OTHER SOURCES:
(001) OPER-GEN \$26,441.12
(005) POL PEN \$19,306.94


CHAIRMAN
MEMBER
SECRETARY

BUDGET
COMMISSION

FORM PRESCRIBED BY BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES, NO. 139, REV. 4-85

(3202 setat xat County uilklunF) 95862656070602202 :tuenmuyachay

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV CODE, SEC. 5705.36

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2023	TAXES	OTHER SOURCES	TOTAL
GOVERNMENTAL				
GENERAL				
GENERAL TAX LEVY	\$15,829,467.00	\$334,953.28	\$22,179,200.08	\$38,343,620.36
SUBTOTAL	\$15,829,467.00	\$334,953.28	\$22,179,200.08	\$38,343,620.36
SPECIAL REVENUE				
AMERICAN RESCUE PLAN FUND	0	0	0	0
CARES ACT (CRF) FAIRFIELD CTY	0	0	0	0
CARES ACT (CRF) FRANKLIN CTY	0	0	0	0
CARES ACT (CRF) LICKING	0	0	0	0
COMPUTERIZATION	\$194,000.00	0	\$20,000.00	\$214,000.00
DRUG ENFORCEMENT	\$47,945.00	0	\$1,000.00	\$48,945.00
DUI EDUCATION	\$17,000.00	0	\$2,000.00	\$19,000.00
EDWARD BYRNE	0	0	0	0
ENDOWMENTS & CONTRIBUTIONS	\$390,900.00	0	\$2,000.00	\$392,900.00
FEDERAL FORFEITURE	\$97,205.00	0	\$75,000.00	\$172,205.00
GREAT GRANT	0	0	0	0
INCOME TAX	\$3,904,032.00	0	\$850,000.00	\$4,754,032.00
INGD DRIVER	\$16,078.00	0	0	\$16,078.00
LAW ENF ASST.	\$57,122.00	0	\$1,000.00	\$58,122.00
LAW ENFORCEMENT	\$30,824.00	0	\$60,000.00	\$90,824.00
PERMISSIVE TAX	\$982,000.00	0	\$500,000.00	\$1,482,000.00
POLICE PENSION LEVY	\$311,710.00	\$248,104.48	\$19,631.94	\$579,446.42
RECOVERY COURT	0	0	0	0
REYNOLDSBURG RECOVERY COURT	\$39,722.00	0	\$25,000.00	\$64,722.00
SAFETY BELT	\$4,376.00	0	0	\$4,376.00
SEWER CAPACITY	\$142,787.00	0	\$240,000.00	\$382,787.00
STATE HIGHWAY	\$420,876.00	0	\$165,000.00	\$585,876.00
STREET	\$2,045,555.00	0	\$2,000,000.00	\$4,045,555.00
SUBTOTAL	\$8,702,132.00	\$248,104.48	\$3,960,631.94	\$12,910,868.42
DEBT SERVICE				
BOND RETIREMENT	\$3,681,824.00	0	\$3,259,500.00	\$6,941,324.00
TAYLOR SQ TIF DEBT	\$290,000.00	0	\$567,005.00	\$857,005.00
SUBTOTAL	\$3,971,824.00	0	\$3,826,505.00	\$7,798,329.00

FORM PRESCRIBED BY BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES, NO. 139. REV. 4-85

(2023) **Franklin County Tax Rates** Attachment: 95862656070602202

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV CODE, SEC. 5705.36

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2023	TAXES	OTHER SOURCES	TOTAL
CAPITAL PROJECTS				
BRICE-MAIN CORRIDOR	0	0	0	0
CAPITAL IMPROVEMENT	\$4,402,000.00	0	\$5,000,000.00	\$9,402,000.00
SIDEWALK CONST	\$844,000.00	0	\$30,000.00	\$874,000.00
SUBTOTAL	\$5,246,000.00	0	\$5,030,000.00	\$10,276,000.00
PROPRIETARY				
ENTERPRISE				
SEWER	\$3,348,000.00	0	\$7,100,000.00	\$10,448,000.00
SOLID WASTE	\$160,000.00	0	\$2,350,000.00	\$2,510,000.00
STORM WATER	\$1,850,000.00	0	\$2,050,000.00	\$3,900,000.00
UTILITY DEP	\$125,463.00	0	\$10,000.00	\$135,463.00
WATER	\$4,435,000.00	0	\$8,000,000.00	\$12,435,000.00
SUBTOTAL	\$9,918,463.00	0	\$19,510,000.00	\$29,428,463.00
INTERNAL SERVICE				
SUBTOTAL	0	0	0	0
FIDUCIARY				
EXPENDABLE TRUST				
SUBTOTAL	0	0	0	0
NON-EXPENDABLE TRUST				
SUBTOTAL	0	0	0	0
AGENCY				
SUBTOTAL	0	0	0	0
FIDUCIARY				
ARTS COMMISSION	0	0	0	0
BD OF BLDG	\$18,157.00	0	\$9,500.00	\$27,657.00
BEAUTIFICATION COMM	0	0	0	0
BRICE-MAIN TIF	\$45,000.00	0	\$250,000.00	\$295,000.00
DELO PREVENTION	\$16,555.00	0	0	\$16,555.00
DEMOLITION EXPENSE	0	0	0	0
EMPLOYEE FUND	\$1,700.00	0	\$750.00	\$2,450.00
ENG FEES/PLAN	\$100,000.00	0	\$45,000.00	\$145,000.00

FORM PRESCRIBED BY BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES, NO. 139, REV. 4-85

(2023) Franklin County Tax Rates 95862656070602202202 Attachment: 95862656070602202202

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV CODE, SEC. 5705.36

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2023	TAXES	OTHER SOURCES	TOTAL
FRENCH CREEK FOOTBR	0	0	0	0
JIEDD #1	\$10,000.00	0	\$350,000.00	\$360,000.00
JIEDD #4	\$200,000.00	0	\$10,000.00	\$210,000.00
JIEDD 2-ETNA REYNOLDSBURG	\$10,000.00	0	\$300,000.00	\$310,000.00
JIEDD 3-ETNA REYNOLDSBURG	\$50,000.00	0	\$800,000.00	\$850,000.00
JIEDD 7 ETNA REYNOLDSBURG	\$4,000.00	0	\$10,000.00	\$14,000.00
KROGER TIF	\$79,000.00	0	0	\$79,000.00
MISC TRUST	\$175,000.00	0	\$350,000.00	\$525,000.00
PLOT GRADE & UTIL.	\$80,000.00	0	\$125,000.00	\$205,000.00
SCHOOL SKI CLUB	0	0	0	0
SEWER CAP CHG	\$26,000.00	0	\$200,000.00	\$226,000.00
SUMMIT RD TIF #1	\$67,700.00	0	\$45,000.00	\$112,700.00
SUPERVISION & INSP.	\$145,000.00	0	\$450,000.00	\$595,000.00
TAYLOR RD TIF#1	\$212,100.00	0	\$25,000.00	\$237,100.00
TAYLOR RD TIF#2	\$17,250.00	0	\$1,800.00	\$19,050.00
TAYLOR SQ SCH TIF	\$800,000.00	0	\$1,750,000.00	\$2,550,000.00
UNCLAIMED FUNDS	\$33,200.00	0	\$5,000.00	\$38,200.00
VISITORS BUREAU	0	0	\$75,000.00	\$75,000.00
SUBTOTAL	\$2,090,662.00	0	\$4,802,050.00	\$6,892,712.00
SPECIAL ASSESSMENT				
SUBTOTAL	0	0	0	0
TOTAL	\$45,758,548.00	\$583,057.76	\$59,308,387.02	\$105,649,992.78

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY COUNCIL)
OHIO REVISED CODE, SECTION 5705.34, 5705.35

The Council of the City of REYNOLDSBURG, Franklin County

Ohio, met in _____ session on the _____ day of _____,
(Regular or Special)
2022, at the office of _____ with the following members

present:

_____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2023; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its
action thereon to this Council together with an estimate by the County Auditor of the rate of
each tax necessary to be levied by this Council, and what part thereof is without, and what
part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of REYNOLDSBURG
Franklin County, Ohio, that the amounts and rates, as determined by the Budget
Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City
the rate of each tax necessary to be levied within and without the ten mill limitation for tax year
2022 (collection year 2023) as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY APPROVED BY THE
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General		\$361,394.41	0.40	
General Fund Charter				
Bond Retirement				
Bond Retirement Charter				
Police Pension		267,411.42	0.30	
Police Operating				
Fire Pension				
Fire Operating				
Police/Fire Pension				
Capital Improvement Charter				
Road & Sidewalk Fund				
TOTAL		\$628,805.83	0.70	

and be it further

RESOLVED, That the Clerk of this Council be and is hereby directed to certify a copy of
this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being

called upon its adoption the vote resulted as follows:

Adopted the _____ day of _____, 2022.

Attest:

President of Council

Clerk of Council

REYNOLDSBURG
Franklin County, Ohio.

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio, Franklin County, ss.

I, _____, Clerk of the Council of the City of
REYNOLDSBURG within and for said County, and in whose
 custody the Files and Records of said Council are required by the Laws of State of Ohio to be kept
 do hereby certify that the foregoing is taken and copied from the original _____

 now on file, that the foregoing has been compared by me with said original
 document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 2022.

 Clerk of Council

REYNOLDSBURG

Franklin County, Ohio.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Licking County Tax Rates for 2023

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
-------------------------	-------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Licking County Tax Rates for 2023**Certification Doc is still pending at this time****DUE to County Auditor on OCT 1st - Two Readings and Pass as an Emergency**

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE LICKING COUNTY AUDITOR, AND
DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Reynoldsburg in accordance with the provisions of law is required to adopt a Tax Budget for the next succeeding fiscal year commencing January 1, 2023; and

WHEREAS, the Budget Commission of Licking County, Ohio, has certified its action thereon to the Council for the City of Reynoldsburg together with an estimate by the Licking County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill limitation; and

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone**

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;

AND BE IT FURTHER RESOLVED that:

Section 1: The City Auditor is hereby authorized, on behalf of the City of Reynoldsburg to file Schedule A with the Licking County Auditor.

Section 2: It is hereby levied on the tax duplicate of the City of Reynoldsburg the rate of each tax necessary to be levied within and without the ten mill limitation.

Section 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and financial needs of the City of Reynoldsburg, wherefore this Resolution shall take effect immediately upon its passage by Council and the Mayor's signature.

SCHEDULE B**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Co. Auditor's Est. of Yield of Levy
TOTALS	0

(1) **RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

11.8.b

(CITY COUNCIL)

Revised Code, Secs., 5705.34-5705.35

The Council of the City of **Reynoldsburg**, Licking

County, Ohio, met in _____ session on the _____ day of _____,
(Regular or Special)

_____, at the office of _____ with the following members

present:

Mr. _____ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1st, 2023 and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill limitation; therefore be it

RESOLVED, By the Council of the City of **Reynoldsburg**

Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Attachment: REYNOLDSBURG CITY AMT RATE RESOLUTION (002) (Licking County Tax Rates for 2023)

RESOLVED, That the Clerk of this Council be and is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County,

Mr. _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Adopted the _____ day of _____,

Attest:

President of Council

Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

11.8.b

The State of Ohio, Licking County, ss.

I, _____, Clerk of the Council of the City of **Reynoldsburg**

within and for said County, and in whose custody the Files and Records of said Council are required by
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original _____

_____ now on file, that the foregoing has been compared by me with said original document, and that the same
is a true and correct copy thereof,

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may
be approved by the Board of Tax Appeals.

Attachment: REYNOLDSBURG CITY AMT RATE RESOLUTION (002) (Licking County Tax Rates for 2023)

Mayor's Office

Joe Begeny
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226867 Phone

ORDINANCE REQUEST

DATE: **September 26, 2022**

TO: **Finance and Administration Committee**

RE: **Brice Road/Baker Tilly Grant Application**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Authorizing the Mayor to Enter into a Contract with Baker Tilly to Conduct Grant Services for the City's Submission of a RAISE Grant Application for the Proposed Brice Road Corridor Improvements, Appropriating Funds Therefor, and Declaring an Emergency

WHEREAS, the City of Reynoldsburg will be applying for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) for the complete redesign of Brice Road from Main Street to Livingston Avenue; and

WHEREAS, the scope of work for this grant application is detailed, and

WHEREAS, the grant, if received, would include the following, but not limited to, the realignment of the Brice and Main Street intersection, full depth repair of Brice Road from Main Street to Livingston Avenue, improved pedestrian access, bicycle paths, sidewalks/multi-purpose paths, dedicated crosswalks to connect the east and west sides of Brice Road to access Brice Park and the new Reynoldsburg Public Library, and Alliance One Plaza.

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone**

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with Baker Tilly in an amount not to exceed \$35,000 for Baker Tilly to act as project manager for the grant process including but not limited to preparing documents related to the application, project information form, and the project narrative (including description, location, sources & uses, and merit criteria, submit the grant via grants.gov process and assist as needed with any follow up discussions with the US Department of Transportation

SECTION 2. That \$35,000 be appropriated from the unappropriated American Rescue Plan Fund (206) account number 206.000.5529 Miscellaneous Distributions American Rescue Plan Fund.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion to complete the final agreement. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

**SCOPE APPENDIX to
Engagement Letter dated April 20, 2022
Between City of Reynoldsburg, OH, and
Baker Tilly US, LLP**

RE: RAISE Grant Assistance
DATE: July 8, 2022

This Scope Appendix is attached by reference to the above named Agreement for Municipal Advisory Services and Standard Business Terms (the "Engagement Letter") between the City of Reynoldsburg, OH, (the "Client" or "City") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.

Scope of Work

Overview

The City desires to apply for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant through the US Department of Transportation for infrastructure improvements along the Brice Road corridor. The City has contacted Baker Tilly for assistance with the preparation of the grant.

Deliverables

1. BTMA will act as project manager for the grant submittal process
2. BTMA will prepare the following documents related to the application:
 - a. SF-424
 - b. Project Information Form
 - c. Project Narrative (including description, location, sources & uses, and merit criteria)
3. BTMA will submit the grant via the grants.gov process and assist as needed with any follow up discussions with the US Department of Transportation

Project Team

BTMA has assigned Marta Purdy from Baker Tilly PS Advisory as project relationship manager for this engagement. Additional personnel from the public sector advisory team, including Elias Mathes, for their subject matter expertise will be part of the project team.

Client Responsibilities

Baker Tilly will request the following information from the City and/or the City's engineer:

- Brief overview of key project components (bullet points)
- Project maps
- Project budget estimate
- Grants.gov registration and login information
- Project Readiness: Environmental Risk Review (specific deadline TBD once due date is announced)
- Benefit-Cost Analysis with supporting documentation (specific deadline TBD once due date is announced)
- Additional information may be requested as needed

Anticipated Schedule

BTMA will work with the Client to determine a mutually agreeable schedule for deliverables. The RAISE grant is expected to be due in April of 2023, with the exact deadline to be released in the first quarter of 2023. Once the due date is announced, Baker Tilly will build a timeline to submit the grant before the deadline, as determined in conversation between Baker Tilly and the Client to allow for unforeseen circumstances.

**SCOPE APPENDIX to
Engagement Letter dated April 20, 2022
Between City of Reynoldsburg, OH, and
Baker Tilly US, LLP**

Compensation and Invoicing

BTMA will perform work as defined by the client on an hourly basis at the rates defined in the below table. The value of this contract shall not exceed \$35,000. The preceding fees are exclusive of any out-of-pocket expenses, including travel, and would require reimbursement. The not-to-exceed fee may be amended at the discretion of the Client in writing.

If additional work is requested and authorized by the Client that is outside of the scope of services or required due to situations discussed herein, Client will be notified and it will be invoiced at our standard hourly rates, shown below:

Standard hourly rates by job classification

Title	2022 Hourly Rate		
Partners / Principals / Directors	\$240.00	to	\$550.00
Managers	\$200.00	to	\$325.00
Senior Consultants	\$150.00	to	\$250.00
Consultants	\$135.00	to	\$200.00
Municipal Bond Disclosure Specialists	\$120.00	to	\$190.00
Support Personnel	\$110.00	to	\$150.00

Billing rates are subject to change periodically due to changing requirements and economic conditions. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.

Conflicts of Interest

The Standard Business Terms contain important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

**SCOPE APPENDIX to
Engagement Letter dated April 20, 2022
Between City of Reynoldsburg, OH, and
Baker Tilly US, LLP**

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment: Reynoldsburg OH- RAISE Grant scope appendix 070822 (Brice Road/Baker Tilly Grant Application)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE: **September 26, 2022**

TO: **Finance and Administration Committee**

RE: **Purchase New Meeting/Agenda Management Software**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

As the City's existing meeting management is no longer being supported and there have been issues with the software being down for hours, staff reviewed and received quotes from eight different meeting management software providers. CivicClerk was selected as the best and fiscally prudent software available that meets the needs of Council and the Development Department. After CivicClerk was selected, Clerk Prasher negotiated an additional \$4,500 first year fee reduction. In order to secure that reduced amount, funds needs to be transferred from the General Fund into Council's Miscellaneous Contracts account to fund this purchase. Council's 2022 budgeted funds are purchasing the Municode codification software.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR CIVICCLERK MEETING/AGENDA MANAGEMENT SOFTWARE AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the staff has determined that the existing meeting management and agenda software is no longer being supported or adequate to meet the needs of the City of Reynoldsburg; and

WHEREAS, it has determined that the CivicClerk software by CivicPlus is the best and most fiscally prudent software available and staff recommends that the City contract with CivicClerk software for the ongoing support and transition to this new system; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, the cost to convert to CivicClerk is \$13,631.25, which is a one-time fee and annual service contract for 2023; and

WHEREAS, after reviewing several proposals by multiple vendors, CivicClerk provided the most comprehensive and best proposal.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with CivicPlus for a change to CivicClerk for the City's meeting management and agenda software.

SECTION 2. That \$13,631.25 be unappropriated from the General Fund (110) and appropriated to account number 110.571.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Annexation of 755 Waggoner Road

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

This ordinance is a request for annexation of 7.70 acres on East Main Street by Truth is Music LLC. This property will be annexed into the City with Suburban Residential zoning.

**AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL
PROPERTY LOCATED AT 755 WAGGONER ROAD AS PARCEL NUMBER**

263-001065 IN FRANKLIN COUNTY OF 7.70 +/- ACRES

WHEREAS, the Havens Corner & Dixon LLC, owner of parcel numbers 263-001065 (a "Property Owner"), being more fully described in Exhibit A is requesting annexation into the City of Reynoldsburg of 7.70 +/- acres; and

WHEREAS, the Property is located outside of the corporate limits of any municipality, but is adjacent and contiguous to the corporate limits of the City of Reynoldsburg ("City"); and

WHEREAS, the Property Owner desires to obtain services from the City and the City desires to provide such services; and

WHEREAS, the Property Owner desires to obtain the zoning necessary to support the existing use of the Property; and

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

WHEREAS, the City desires to annex the Property in order to serve and to assist in the development of the Property for the benefit of its citizens and residents; and

WHEREAS, the City, after due and careful consideration, has concluded that the annexation, zoning, development, and use of the Property as contemplated by the Annexation Petition is consistent with the City's plans and goals for the future development of Reynoldsburg and accordingly is in the best interests of the citizens and residents of the City; and

WHEREAS, City of Reynoldsburg Section 11.01.19 (D) allows for the establishment of zoning upon annexation; and

WHEREAS, the property owners have requested that Suburban Residential be established as the designated zoning.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Franklin County, State of Ohio that:

Section 1: The City of Reynoldsburg hereby consents to the proposed annexation, and will make available services upon annexation in accordance with the Reynoldsburg Codified Ordinances and existing administrative regulations.

Section 2: Once the Property is annexed and zoned, and if the City of Reynoldsburg zoning ordinances permit uses on the Property that are determined by the City to be clearly incompatible with the uses permitted under current Truro Township zoning regulations applicable to adjacent land remaining within Truro Township, the City of Reynoldsburg will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed Property to provide a buffer separating the use of the annexed Property and any adjacent land remaining within Truro Township.

Section 3: Upon annexation, this Property will be zoned Suburban Residential.

Section 4: That upon adoption by Council, this Ordinance shall be in effect following the signature by

the Mayor.

Resolution No. 0510-22

July 05, 2022

**Review of petition to annex 7.70 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-23-22
(ECONOMIC DEVELOPMENT & PLANNING)**

WHEREAS, the Commissioners of Franklin County, State of Ohio, proceeded to journalize the petition, filed by David Hodge, on June 7, 2022, and solicited to and/or been heard by all persons desiring to be reviewed for or against the granting of the Expedited Type 2 petition, and having considered all the facts with reference thereto, being fully advised, and

WHEREAS, the Commissioners make the following findings based upon the exhibits and testimony presented at the review of this matter:

1. The petition does meet all the requirements set forth in, and was filed in the manner provided in, section 709.021 of the Revised Code.
2. The persons who signed the petition are owners of the real estate located in the territory proposed for annexation and constitute all of the owners of real estate in that territory.
3. The territory proposed for annexation does not exceed five hundred acres.
4. The territory proposed for annexation shares a contiguous boundary with the municipal corporation to which annexation is proposed for a continuous length of at least five percent of the perimeter of the territory proposed for annexation.
5. The annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation.
6. The municipal corporation to which annexation is proposed has passed Resolution No. 2022-03 agreeing to provide to the territory proposed for annexation certain services and adopting a statement regarding possible incompatible land uses and zoning buffer. The resolution was passed by the City of Reynoldsburg on June 13, 2022.

Resolution No. 0510-22

July 05, 2022

**Review of petition to annex 7.70 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-23-22
(ECONOMIC DEVELOPMENT & PLANNING)**

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, OHIO:

That, in accordance with the findings made in the preamble, which are incorporated herein, the prayer of the Petition be *approved*, and the territory sought to be annexed by the petition filed herein *shall* be annexed to the City of Reynoldsburg, in accordance with the law; that the orders and proceedings of this board relating to the Petition, and map and description attached thereto, and all papers on file relating to this matter be delivered forthwith to the Clerk of Council, City of Reynoldsburg, Ohio.

Prepared by: Matt Brown

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

SIGNATURE SHEET FOLLOWS

SIGNATURE SHEET

Resolution No. 510-22

July 05, 2022

REVIEW OF PETITION TO ANNEX 7.70 +/- ACRES FROM TRURO TOWNSHIP TO THE CITY OF REYNOLDSBURG CASE #ANX-23-22.**(EDP - Economic Development and Planning)**

Upon the motion of Commissioner John O'Grady, seconded by
Commissioner Kevin L. Boyce:

Voting:

Erica C. Crawley, President
John O'Grady
Kevin L. Boyce

Aye
Aye
Aye

Board of County Commissioners
Franklin County, Ohio

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Franklin County, Ohio on the date noted above.



Brittany Razeck, Clerk
Board of County Commissioners
Franklin County, Ohio



Franklin County
Board of Commissioners

ECONOMIC DEVELOPMENT & PLANNING

RESOLUTION SUMMARY

Review of petition to annex 7.70 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-23-22

Description:

Attached is a resolution to consider an Expedited Type 2 annexation of 7.70-acres, more or less, from Truro Township to the City of Reynoldsburg. The petition case number is ANX-23-22.

Owners:

Havens Corner & Dixon LLC

Agent:

David Hodge – Underhill & Hodge LLC

Site:

755 Waggoner Road (PID #263-001065)

Additional Information:

The total perimeter of the site is approximately 3,132.6 feet; approximately 1,196.49 feet, or 38 percent, of which is contiguous to the City of Reynoldsburg.

Analysis:

The applicant has met all statutory requirements outlined in Section 709.021 of the Ohio Revised Code. The applicant has provided proof of notification, and timeline and has provided a resolution from the City of Reynoldsburg identifying the services that will be provided once the annexation has been approved and a statement regarding possible incompatible land uses and zoning buffer. Resolution No. 2022-03 was passed by the City of Reynoldsburg on June 13, 2022.

Recommendation:

Pending any questions, staff would request your approval of this annexation.

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)



MEMO JOURNALIZATION

TO: Brittany Razek, County Clerk
Franklin County Commissioners Office

FROM: Matt Brown, Planning Administrator
Franklin County Economic Development & Planning Department

CC: James Schimmer, Director
Jenny Snapp, Assistant Director, Building, Planning and Zoning
Franklin County Economic Development & Planning Department

RE: Description of Expedited Type 2 annexation case to be
journalized on the **June 7, 2022** General Session Agenda for
consideration on **July 5, 2022.**

Case #ANX-23-22 - An Expedited Type 2 annexation petition ANX-23-22 was filed with the Franklin County Economic Development and Planning Department on May 31, 2022. The petition is requesting to annex 7.70-acres from Truro Township to the City of Reynoldsburg. The petition will be considered by the Board of Commissioners on July 5, 2022.

Site: 755 Waggoner Road (PID #263-001065)

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)



Franklin County
Board of Commissioners

ECONOMIC DEVELOPMENT & PLANNING

Economic Development & Planning Department
James Schimmer, Director

Application for Annexation Petition

Expedited Type 2
Pursuant to ORC §709.023

RECEIVED

MAY 31 2022

Franklin County Planning Department
Franklin County, OH

Property Information

Site Address: 755 Waggoner Road, Reynoldsburg, OH 43068

Parcel ID(s): 263-001065	Total Acreage: 7.70 +/- Acres
From Township: Truro	To Municipality: Reynoldsburg

Property Owner Information *In the event of multiple owners, please attach separate sheet

Name: Havens Corner & Dixon LLC
Address: 755 Waggoner Road, Reynoldsburg, OH 43068

Phone # (614) 599-2393 Fax #
Email: Brad@accidb.com

Attorney/Authorized Agent Information

Name: David Hodge, Underhill & Hodge LLC
Address: 8000 Walton Parkway, Suite 260
New Albany, OH 43054

Phone # 614.335.9320 Fax # 614.335.9329
Email: david@uhlawfirm.com

Petitioners Signature

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

By:

David Hodge, attorney for owner
Property Owner

Date

5/6/2022

Property Owner

Blot/MN/Pres of Havens 5-6-2022
Corners & Dixon LLC.

Date

Attorney or Authorized Agent

Date

Attorney or Authorized Agent

Date

Staff Use Only

Case # ANX- 23-22

Hearing Date: 7/5/22

Date Filed: 5/31/22

Fee Paid: \$256.00

Receipt #: 22-01884

Received By: Matt Brown

Notification Deadline (5 days):

6/6/22

Svc Statement Deadline (20 days):

6/21/22

Document Submission

The following documents must accompany this application on letter-sized 8 1/2" x 11" paper:

- ☒ Legal description of the property
- ☒ Fee Payment (checks only)
- ☒ Map/plat of property
- ☒ List of adjacent properties

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

NAME

DATE

ADDRESS

Havens Corner & Dixon LLC

755 Waggoner Road
Reynoldsburg, OH 43068

By:

*BLH MM/Pres of Havens
Corner & Dixon LLC*

Name:

Brad Siskind

Title:

MM



Michael R. Ziska PS 8621
4/05/2022

Mike Ziska

FROM: TRURO TOWNSHIP
TO: THE CITY OF REYNOLDSBURG

Situated in the State of Ohio, County of Franklin, and in the Township of Truro, being a part of Half Section 6, Township 16, Range 20, Refugee Lands, and being 7.70 acre tract of land out of the (Original 8.00 acre tract) of land conveyed to Havens Corner & Dixon LLC, PID # 263-001065 by deed of record in the Recorder's IN # 202109280173642, and being further described as follows:

Beginning at a point in the Southwest corner of a 50' wide dedicated R/W to the Franklin County Commissioners of record in IN # 202203310050084 at the intersection of said line with the South line of Half Section 6;

Thence with the South line of Half Section 6, S 89° 56' 00" W, 1279.59 feet to a point at the Northwest corner of a 47.00 acre tract as conveyed to Arthur Baer, Trustee of record in IN # 201710050139357, the Northeast corner of Lot 55 of the Brookside Park Addition No. 3, P.B. 28, PG. 64, the Southeast corner of Lot 6 of the Floyd Good Subdivision, P.B. 23, PG. 44, and also being a point in the existing corporation line for the City of Reynoldsburg, as established by Ordinance 395, and recorded in the Recorder's Misc. Records in Volume 99, Page 117;

Thence with the East line of said lot, N 00° 27' 00" W, 256.56 feet, to a point at the Southwest corner of Lot 28 of the Waggoner Hills Section II, P.B. 78, PG. 36, and also being a point in the existing corporation line for the City of Reynoldsburg, as established by Ordinance 135-89, and recorded in the Recorder's Misc. Records in Volume 14744, Page C-11;

Thence N 89° 56' 00" E, 1334.51 feet, going along the Southern lines of Waggoner Hills Section II, P.B. 78, PG. 36, Waggoner Hills Section I, P.B. 73, PG. 80, a 0.766 acre tract as conveyed to Ronald F. & Joyce E. Day or record in D.B. 3556, PG. 572, and a 1.472 acre tract as conveyed to Ronald F. & Joyce E. Day or record in D.B. 3556, PG. 572 to a point in Northwest corner of said 50' Wide R/W, and the North line of said 7.70 acre tract (passing a point at 939.97 feet being the previously mentioned City corporation line);

Thence with said line S 11° 39' 00" W, 261.98 feet, to the place of beginning, and containing 7.70 acres of land more or less. This information was not derived from an actual field survey. The above description is not valid for the transfer of real property, and is not to be utilized in place of a boundary survey as defined by the Ohio Administrative Code in Chapter 4733-37.

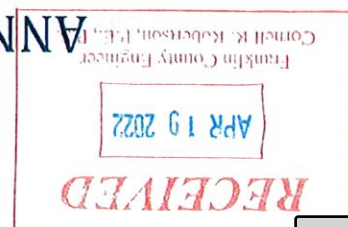
Bearings are based on the Centerline of Waggoner Road (R/W Varies) as being S 11° 39' W, as shown in IN # 202109280173642.

Total perimeter of annexation area is 3132.6 feet, of which 1196.49 feet is contiguous with in the City of Reynoldsburg, giving 38% perimeter contiguity. This annexation does not create islands of unincorporated areas within the limits of the area to be annexed. Fifteen surrounding owners are affected by this annexation.

ANNEXATION DESCRIPTION



ANNEXATION
PLAT & DESCRIPTION
ACCEPTABLE
CORNELL R. ROBERTSON, P.E., P.S.
FRANKLIN COUNTY ENGINEER
By *[Signature]* Date 04/19/2022





RESOLUTION NO. 2022-03

**A RESOLUTION STATING WHAT SERVICES THE CITY OF REYNOLDSBURG
WILL PROVIDE TO THE PROPOSED ANNEXATION OF PROPERTY AT 755
WAGGONER ROAD**

WHEREAS, Havens Corner & Dixon LLC is the owner of approximately 7.70+/- acres of land located at 755 Waggoner Road, Parcel #263-001065 and is requesting annexation into the City of Reynoldsburg; and

WHEREAS, Ohio Revised Code §709.03(D) requires that a municipal corporation shall, by ordinance or resolution, adopt a statement indicating what services, if any, the municipal corporation will provide to the territory sought to be annexed and an approximate date by which it will provide them; and

WHEREAS, the Council of the City of Reynoldsburg finds that the general good of the territory sought to be annexed will be served by its annexation to the City of Reynoldsburg and that the territory is not unreasonably large to be annexed; and

WHEREAS, the Council for the City of Reynoldsburg has determined that the property encompassed within the annexation petition can easily become and be made a part of the community of the City of Reynoldsburg, and that said annexation at the earliest possible date is in the best interest of the City of Reynoldsburg.

**NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF
REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO, THAT:**

Section 1. The City of Reynoldsburg will provide to the territory sought to be annexed all services that are currently available to the remainder of the City, specifically including the following:

- A. The services of a full-time administrative staff including the City Attorney, City Auditor, Utility Clerks, Clerk of Court, and Income Tax Commissioner.
- B. The services of a full-time Building Department, who performs technical and professional work related to the development and implementation of land use policies and is responsible for enforcing zoning regulations by issuing zoning permits and certificates of

occupancy for new construction, additions, exterior modifications, demolitions, excavations, home occupations, signs in the City, and zoning inspections.

- C. The services of a full-time Reynoldsburg Police Department including road and traffic patrol, radar details, complaint investigations, accident investigations, and incident investigations with a response time of approximately five minutes.
- D. Fire and emergency medical services will not change upon annexation and will continue to be provided through the Truro Township Fire Department, which currently services the territory with fire protection and emergency medical services.
- E. The services of the City's Service Department including roadway maintenance and repairs, mowing of public rights-of-way, stormwater, snow plowing, and sign and guardrail maintenance.
- F. The City has also franchised with a private refuse hauler that provides refuse and recycling pick-up billed on the water/sewer bills. Refuse services are currently provided by Rumpke of Ohio, Inc.
- G. In addition, the properties included in the annexation territory will be enhanced due to the following Village amenities:
 - 1. The following parks and public facilities:
 - a. Parks – JFK Park, Old Rodebaugh Park, New Rodebaugh Park, Civic Park, Huber Park, Pine Quarry Park and Livingston Garden
 - b. The Livingston House and Park
 - c. Reynoldsburg Senior Center
 - d. Reynoldsburg Community Center

Section 2. Wastewater collection and treatment and water treatment and distribution. The City has the capacity and will be able to provide services at such time as lines are extended into the territory. The extension of water and sewer lines may be subject to special assessments or other public financing alternatives for the financing of the construction of the water and sewer mains.

Section 3. Except where noted, the services listed above will be provided to the territory immediately upon the effective date of the annexation. Nothing in this Resolution shall preclude the City from providing additional services as needed and as available.

Section 4. In the event the property is annexed and becomes subject to the City of Reynoldsburg zoning and city permit uses, if the City determines there are clearly incompatible uses permitted under Franklin County regulations in effect at the time of the filing of the petition, then the City of Reynoldsburg will require the owner or owners of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within Franklin County. The term "buffer" includes open space, landscaping, fences, walls and other structured elements such as streets, street rights-of-way, bicycle trails, pedestrian pathways, and sidewalks.

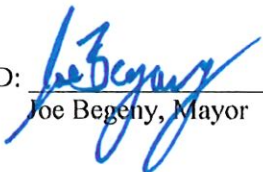
Section 5. The Clerk of Council of the City of Reynoldsburg is hereby directed to forward a certified copy of this Resolution to the Board of County Commissioners of Franklin County

Section 6. This Resolution is effective on the earliest date permitted by law.

Passed this 13th day of June, 2022.

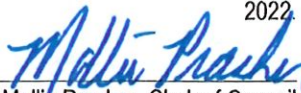

Stacie Baker, President Pro Tempora

ATTEST: 
Mollie Prasher, Clerk of Council

APPROVED: 
Joe Begeny, Mayor

DATE: 6/13/2022

On behalf of the state of Ohio, Franklin County, City of Reynoldsburg, I, Mollie Prasher, duly qualified Clerk of Council for the City of Reynoldsburg, do hereby certify that the foregoing is a copy of the original, now on file, and that the foregoing has been compared by me with said original document, and that the same is a true and correct copy, WITNESS by my signature, this 13th day of June, 2022.


Mollie Prasher, Clerk of Council
City of Reynoldsburg

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

AFFIDAVIT OF NOTICE TO TOWNSHIP, MUNICIPALITY, AND SURROUNDING PROPERTY OWNERS OF ANNEXATION PETITION FILING

STATE OF OHIO }
COUNTY OF FRANKLIN } SS:

David Hodge, being first duly sworn, deposes and says that he is an attorney at the law firm of Underhill & Hodge LLC, being the agent for the petitioner in that certain Annexation Petition wherein it is prayed that 7.70± acres, more or less, in Truro Township, be annexed to the City of Reynoldsburg, Ohio. Said Annexation Petition was filed in accordance with the provisions of Section 709.023 (an "Expedited Type II" annexation) of the Ohio Revised Code with the Franklin County Board of County Commissioners on May 31, 2022.

A copy of the Annexation Petition, petition attachments, map and legal description was served personally on the Council Clerk of the City of Reynoldsburg on May 31, 2022. Said personal service on the City of Reynoldsburg Council Clerk occurred within five (5) days from the date the annexation petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit A is the City's acknowledgement of receipt of said annexation materials.

A copy of the Annexation Petition, petition attachments, map and legal description was served personally on the Township Clerk/Fiscal Officer of Truro Township on May 31, 2022. Said personal service on the Truro Township Clerk occurred within five (5) days from the date the annexation petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit B is the Township's acknowledgement of receipt of said annexation materials.

On May 31, 2022, a copy of the Annexation Petition, petition attachments, map and legal description were sent by U.S. Mail to all property owners adjacent to and directly across the street from the territory proposed to be annexed. Said mailing occurred within five (5) days from the date the Annexation Petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit C is a true and accurate list of the property owners adjacent to and directly across the street from the territory proposed to be annexed who were mailed, via U.S. Mail, the letter and materials attached hereto as Exhibit D.

Further Affiant Sayeth Naught.

David Hodge
Name: David Hodge

Sworn to before me and signed in my presence; a Notary Public in and for said State and County on this 31st day of May, 2022.



KIMBERLY R. GRAYSON
Notary Public, State of Ohio
My Commission Expires
01-11-2026

Kimberly R. Grayson
Notary Public



Exhibit A

NOTICE OF FILING EXPEDITED TYPE II ANNEXATION PETITION

TO: CLERK OF CITY OF REYNOLDSBURG, OHIO

In accordance with the provisions of Section 709.023 of the Ohio Revised Code, you are hereby notified that, on May 31, 2022, the undersigned, Agent for the Petitioners, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of ± 7.70 acres in Truro Township.

A copy of said Petition, with description and plat, is attached hereto and made a part hereof.

Dated: 5-31-2022

David Hodge
David Hodge, Esq.

RECEIPT OF THE AFOREMENTIONED DOCUMENT(S) IS HEREBY ACKNOWLEDGED
THIS 31 day of May, 2022.

Melita Proctor
CLERK

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

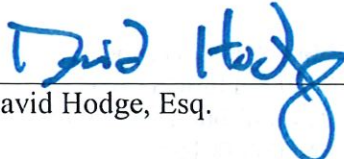
Exhibit B

NOTICE OF FILING EXPEDITED TYPE II ANNEXATION PETITION**TO: FISCAL OFFICER OR CLERK OF TRURO TOWNSHIP, OHIO**

In accordance with the provisions of Section 709.023 of the Ohio Revised Code, you are hereby notified that, on May 31, 2022, the undersigned, Agent for the Petitioners, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of ± 7.70 acres in Truro Township.

A copy of said Petition, with description and plat, is attached hereto and made a part hereof.

Dated: 5-31-2022

 David Hodge, Esq.

RECEIPT OF THE AFOREMENTIONED DOCUMENT(S) IS HEREBY ACKNOWLEDGED
 THIS 31st day of May, 2022.


 FIRE CHIEF
 FISCAL OFFICER/CLERK

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

Exhibit C

Adjacent Property Owners Annexation of 7.70 +/- Acres From Truro Township to City of Reynoldsburg

Lawrence Derusha
700 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007801

Lori Mattison-Koznesoff
708 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007802

Gerald Logan and Angela Young
709 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007803

Edwin and Janet Jolly
701 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007959

Nikola and Biljana Tanchevska
697 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007960

Bradley and Michelle Chadwell
693 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007961

David and Connie Lee
691 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007962

Gregory and Tricia Young
689 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007963

Bhakta and Damber Kafley
687 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007964

Jeffrey and Xali Oxenreider
685 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007965

Randy and Diane Osborn, Trustees
681 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007966

Barry and Blanche Foster
7473 Rodebaugh Road
Reynoldsburg, OH 43068
PN: 060-001116

Cory and Braden Gueth
524 Saddletree Drive
Reynoldsburg, OH 43068
PN: 060-001067

Mary Margaret Moore
7490 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001594

Kevin and Janelle Bigham
7492 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001593

Thomas Braden
7494 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001592

Steven Hatton and Tami Williams
7600 Asden Court
Reynoldsburg, OH 43068
PN: 060-009300

Arthur Baer, Trustee
766 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-000148, 263-000279 & 263-000924

Ronald and Joyce Day
733 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-001241 & 263-001210

Judy Brammer
207 River Forest Road
Pataskala, OH 43062
PN: 263-000926

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

Exhibit D

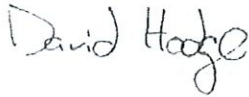
NOTICE OF FILING OF ANNEXATION PETITION

TO: Adjacent Property Owner

In accordance with the provisions of Section 709.03 of the Ohio Revised Code, you are hereby notified that, on the 31st day of May, 2022, the undersigned, as Agent for the Petitioner, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of +/- 7.70 acres in Truro Township.

This Notice is being provided to you as an adjacent property owner as required by Franklin County and state law. A copy of said Petition, with description and plat, is attached hereto and made a part hereof.



David Hodge, Esq., Agent for Petitioners
Underhill & Hodge LLC
8000 Walton Parkway, Suite 260
New Albany, Ohio 43054
614.335.9320

Dated: May 31, 2022

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)



Application for Annexation Petition

RECEIVED

MAY 31 2022

Franklin County Planning Department
Franklin County, OH**Property Information**

Site Address 755 Waggoner Road, Reynoldsburg, OH 43068	
Parcel ID(s): 263-001065	Total Acreage: 7.70 +/- Acres
From Township: Truro	To Municipality: Reynoldsburg

Property Owner Information *In the event of multiple owners, please attach separate sheet

Name: Havens Corner & Dixon LLC	
Address: 755 Waggoner Road, Reynoldsburg, OH 43068	
Phone # (614) 599-2393	Fax #
Email: Brad@accidb.com	

Attorney/Authorized Agent Information

Name: David Hodge, Underhill & Hodge LLC	
Address: 8000 Walton Parkway, Suite 260 New Albany, OH 43054	
Phone # 614.335.9320	Fax # 614.335.9329
Email: david@uhlfirm.com	

Staff Use Only

Case # ANX- 23-22
Hearing Date: 7/5/22
Date Filed: 5/31/22
Fee Paid: \$256.00
Receipt #: 22-01884
Received By: Matt Brown
Notification Deadline (5 days): 6/6/22
Svc Statement Deadline (20 days): 6/21/22

Document Submission

The following documents must accompany this application on letter-sized 8 1/2" x 11" paper:

- ☒ Legal description of the property
- ☒ Fee Payment (checks only)
- ☒ Map/plat of property
- ☒ List of adjacent properties

Petitioners Signature

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE

By: *[Signature]*
David Hodge, attorney for owner
Property Owner

5/6/2022
Date

[Signature] MM/Res of Havens
Property Owner
Corners & Dixon LLC.
Date

Attorney or Authorized Agent

Date

Attorney or Authorized Agent

Date

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

NAME

DATE

ADDRESS

Havens Corner & Dixon LLC

755 Waggoner Road
Reynoldsburg, OH 43068

By:

BLH MM/Pres of Havens
Corner & Dixon LLC

Name:

Brad Sutherland

Title:

MM

Adjacent Property Owners
Annexation of 7.70 +/- Acres
From Truro Township
to
City of Reynoldsburg

Lawrence Derusha
700 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007801

Lori Mattison-Koznesoff
708 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007802

Gerald Logan and Angela Young
709 Caton Drive
Reynoldsburg, OH 43068
PN: 060-007803

Edwin and Janet Jolly
701 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007959

Nikola and Biljana Tanchevska
697 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007960

Bradley and Michelle Chadwell
693 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007961

David and Connie Lee
691 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007962

Gregory and Tricia Young
689 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007963

Bhakta and Damber Kafley
687 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007964

Jeffrey and Xali Oxenreider
685 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007965

Randy and Diane Osborn, Trustees
681 Culpepper Drive
Reynoldsburg, OH 43068
PN: 060-007966

Barry and Blanche Foster
7473 Rodebaugh Road
Reynoldsburg, OH 43068
PN: 060-001116

Cory and Braden Gueth
524 Saddletree Drive
Reynoldsburg, OH 43068
PN: 060-001067

Mary Margaret Moore
7490 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001594

Kevin and Janelle Bigham
7492 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001593

Thomas Braden
7494 Smithfield Court
Reynoldsburg, OH 43068
PN: 060-001592

Steven Hatton and Tami Williams
7600 Asden Court
Reynoldsburg, OH 43068
PN: 060-009300

Arthur Baer, Trustee
766 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-000148, 263-000279 & 263-000924

Ronald and Joyce Day
733 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-001241 & 263-001210

Judy Brammer
207 River Forest Road
Pataskala, OH 43062
PN: 263-000926

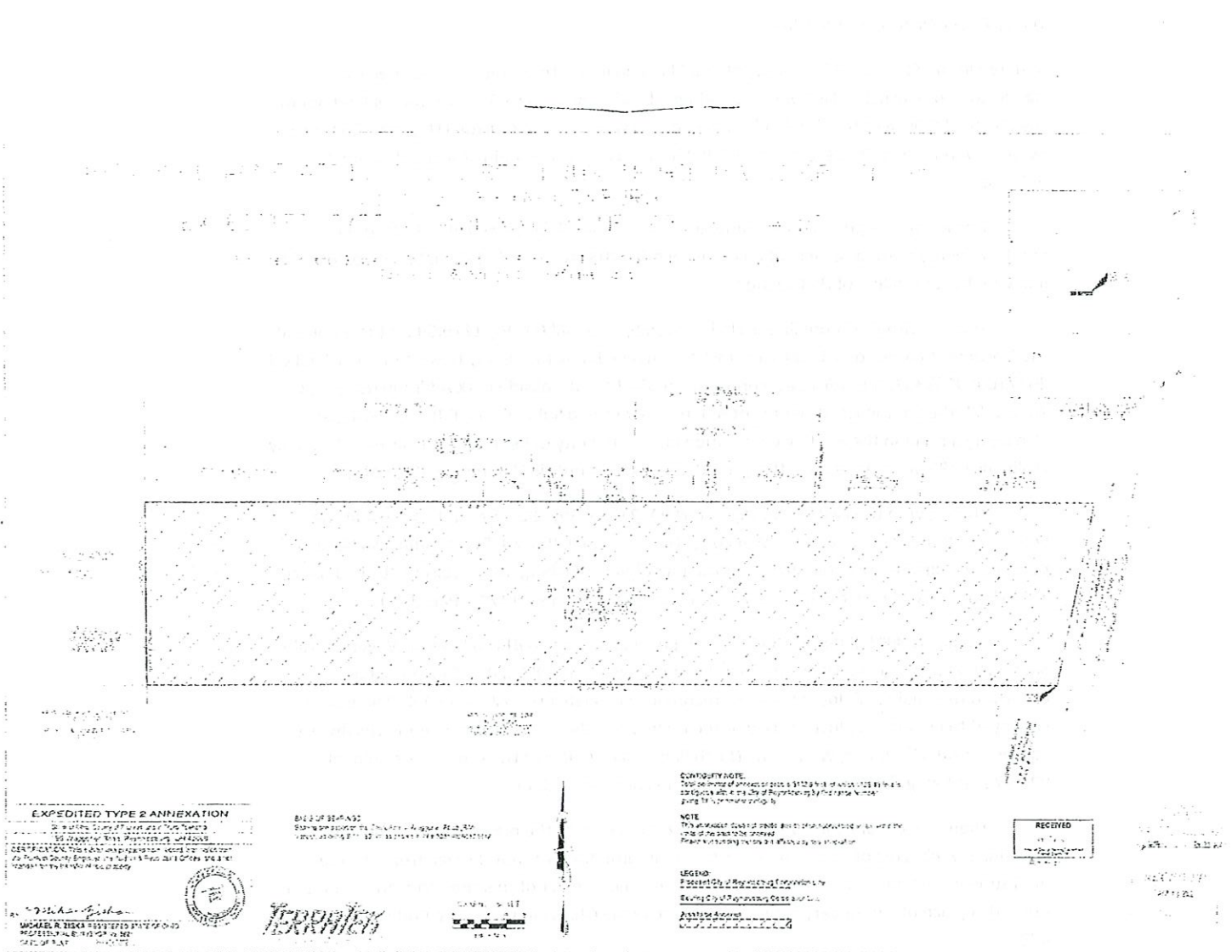
RECEIVED

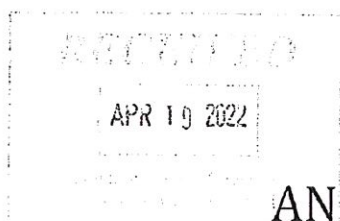
MAY 31 2022

Franklin County Planning Department
Franklin County, OH

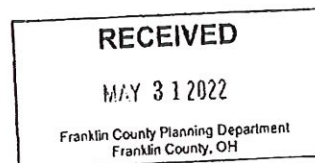
ANX-23-22

Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)





ANNEXATION
PLAN & DESCRIPTION
ACCEPTABLE
MICHAEL R. ZISKA, P.E., P.S.
FRANKLIN COUNTY ENGINEER



By *[Signature]* Date 04/19/2022

ANX-23-22

ANNEXATION DESCRIPTION

FROM: TRURO TOWNSHIP

TO: THE CITY OF REYNOLDSBURG

Situated in the State of Ohio, County of Franklin, and in the Township of Truro, being a part of Half Section 6, Township 16, Range 20, Refugee Lands, and being 7.70 acre tract of land out of the (Original 8.00 acre tract) of land conveyed to Havens Corner & Dixon LLC., PID # 263-001065 by deed of record in the Recorder's IN # 202109280173642, and being further described as follows:

Beginning at a point in the Southwest corner of a 50' wide dedicated R/W to the Franklin County Commissioners of record in IN # 202203310050084 at the intersection of said line with the South line of Half Section 6;

Thence with the South line of Half Section 6, S 89° 56' 00" W, 1279.59 feet to a point at the Northwest corner of a 47.00 acre tract as conveyed to Arthur Baer, Trustee of record in IN # 201710050139357, the Northeast corner of Lot 55 of the Brookside Park Addition No. 3, P.B. 28, PG. 64, the Southeast corner of Lot 6 of the Floyd Good Subdivision, P.B. 23, PG. 44, and also being a point in the existing corporation line for the City of Reynoldsburg, as established by Ordinance 395, and recorded in the Recorder's Misc. Records in Volume 99, Page 117;

Thence with the East line of said lot, N 00° 27' 00" W, 256.56 feet, to a point at the Southwest corner of Lot 28 of the Waggoner Hills Section II, P.B. 78, PG. 36, and also being a point in the existing corporation line for the City of Reynoldsburg, as established by Ordinance 135-89, and recorded in the Recorder's Misc. Records in Volume 14744, Page C-11;

Thence N 89° 56' 00" E, 1334.51 feet, going along the Southern lines of Waggoner Hills Section II, PB. 78, PG. 36, Waggoner Hills Section I, PB. 73, PG. 80, a 0.766 acre tract as conveyed to Ronald F. & Joyce E. Day or record in D.B. 3556, PG. 572, and a 1.472 acre tract as conveyed to Ronald F. & Joyce E. Day or record in D.B. 3556, PG. 572 to a point in Northwest corner of said 50' Wide R/W, and the North line of said 7.70 acre tract (passing a point at 939.97 feet being the previously mentioned City corporation line);

Thence with said line S 11° 39' 00" W, 261.98 feet, to the place of beginning, and containing 7.70 acres of land more or less. This information was not derived from an actual field survey. The above description is not valid for the transfer of real property, and is not to be utilized in place of a boundary survey as defined by the Ohio Administrative Code in Chapter 4733-37.

Bearings are based on the Centerline of Waggoner Road (R/W Varies) as being S 11° 39' W, as shown in IN # 202109280173642.

Total perimeter of annexation area is 3132.6 feet, of which 1196.49 feet is contiguous with in the City of Reynoldsburg, giving 38% perimeter contiguity. This annexation does not create islands of unincorporated areas within the limits of the area to be annexed. Fifteen surrounding owners are affected by this annexation.

[Signature]

Michael R. Ziska PS 8621
4/05/2022



Attachment: Annexation 755 Waggoner Road Exhibit (Havens) (Annexation of 755 Waggoner Road)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Annexation of 7704 East Main Street

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

This ordinance is a request for annexation of 2.75 acres on East Main Street by Truth is Music LLC. This property will be annexed into the City with East Main Street Insight District zoning.

**AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL
PROPERTY LOCATED AT 7704 EAST MAIN STREET AS PARCEL NUMBER**

263-000919 IN FRANKLIN COUNTY OF 2.75 +/- ACRES

WHEREAS, the Truth is Music LLC, owner of parcel numbers 263-000919 (a "Property Owner"), being more fully described in Exhibit A is requesting annexation into the City of Reynoldsburg of 2.75 +/- acres; and

WHEREAS, the Property is located outside of the corporate limits of any municipality, but is adjacent and contiguous to the corporate limits of the City of Reynoldsburg ("City"); and

WHEREAS, the Property Owner desires to obtain services from the City and the City desires to provide such services; and

WHEREAS, the Property Owner desires to obtain the zoning necessary to support the existing use of the Property; and

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

WHEREAS, the City desires to annex the Property in order to serve and to assist in the development of the Property for the benefit of its citizens and residents; and

WHEREAS, the City, after due and careful consideration, has concluded that the annexation, zoning, development, and use of the Property as contemplated by the Annexation Petition is consistent with the City's plans and goals for the future development of Reynoldsburg and accordingly is in the best interests of the citizens and residents of the City; and

WHEREAS, City of Reynoldsburg Section 11.01.19 (D) allows for the establishment of zoning upon annexation; and

WHEREAS, the property owners have requested that East Main Street Insight District be established as the designated zoning.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Franklin County, State of Ohio that:

Section 1: The City of Reynoldsburg hereby consents to the proposed annexation, and will make available services upon annexation in accordance with the Reynoldsburg Codified Ordinances and existing administrative regulations.

Section 2: Once the Property is annexed and zoned, and if the City of Reynoldsburg zoning ordinances permit uses on the Property that are determined by the City to be clearly incompatible with the uses permitted under current Truro Township zoning regulations applicable to adjacent land remaining within Truro Township, the City of Reynoldsburg will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed Property to provide a buffer separating the use of the annexed Property and any adjacent land remaining within Truro Township.

Section 3: The Property, upon annexation, will have the designate zoning of East Main Street Insight District.

Section 4: That upon adoption by Council, this Ordinance shall be in effect following the signature by

the Mayor.

Resolution No. 0509-22

July 05, 2022

**Review of petition to annex 2.75 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-22-22
(ECONOMIC DEVELOPMENT & PLANNING)**

WHEREAS, the Commissioners of Franklin County, State of Ohio, proceeded to journalize the petition, filed by David Hodge, on June 7, 2022, and solicited to and/or been heard by all persons desiring to be reviewed for or against the granting of the Expedited Type 2 petition, and having considered all the facts with reference thereto, being fully advised, and

WHEREAS, the Commissioners make the following findings based upon the exhibits and testimony presented at the review of this matter:

1. The petition does meet all the requirements set forth in, and was filed in the manner provided in, section 709.021 of the Revised Code.
2. The persons who signed the petition are owners of the real estate located in the territory proposed for annexation and constitute all of the owners of real estate in that territory.
3. The territory proposed for annexation does not exceed five hundred acres.
4. The territory proposed for annexation shares a contiguous boundary with the municipal corporation to which annexation is proposed for a continuous length of at least five percent of the perimeter of the territory proposed for annexation.
5. The annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation.
6. The municipal corporation to which annexation is proposed has passed Resolution No. 2022-01 agreeing to provide to the territory proposed for annexation certain services and adopting a statement regarding possible incompatible land uses and zoning buffer. The resolution was passed by the City of Reynoldsburg on June 13, 2022.

Resolution No. 0509-22

July 05, 2022

**Review of petition to annex 2.75 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-22-22
(ECONOMIC DEVELOPMENT & PLANNING)**

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, OHIO:

That, in accordance with the findings made in the preamble, which are incorporated herein, the prayer of the Petition be *approved*, and the territory sought to be annexed by the petition filed herein *shall* be annexed to the City of Reynoldsburg, in accordance with the law; that the orders and proceedings of this board relating to the Petition, and map and description attached thereto, and all papers on file relating to this matter be delivered forthwith to the Clerk of Council, City of Reynoldsburg, Ohio.

Prepared by: Matt Brown

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

SIGNATURE SHEET FOLLOWS

SIGNATURE SHEET

Resolution No. 509-22

July 05, 2022

REVIEW OF PETITION TO ANNEX 2.75 +/- ACRES FROM TRURO TOWNSHIP TO THE CITY OF REYNOLDSBURG CASE #ANX-22-22.**(EDP - Economic Development and Planning)**

Upon the motion of Commissioner John O'Grady, seconded by
Commissioner Kevin L. Boyce:

Voting:

Erica C. Crawley, President
John O'Grady
Kevin L. Boyce

Aye
Aye
Aye

Board of County Commissioners
Franklin County, Ohio

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Franklin County, Ohio on the date noted above.



Brittany Razeck, Clerk
Board of County Commissioners
Franklin County, Ohio



Franklin County
Board of Commissioners

ECONOMIC DEVELOPMENT & PLANNING

RESOLUTION SUMMARY

Review of petition to annex 2.75 +/- acres from Truro Township to the City of Reynoldsburg Case #ANX-22-22

Description:

Attached is a resolution to consider an Expedited Type 2 annexation of 2.75-acres, more or less, from Truro Township to the City of Reynoldsburg. The petition case number is ANX-22-22.

Owners:

Truth is Music LLC

Agent:

David Hodge – Underhill & Hodge LLC

Site:

7704 E. Main Street (PID #263-000919)

Additional Information:

The total perimeter of the site is approximately 1,883 feet; approximately 889 feet, or 47 percent, of which is contiguous to the City of Reynoldsburg.

Analysis:

The applicant has met all statutory requirements outlined in Section 709.021 of the Ohio Revised Code. The applicant has provided proof of notification, and timeline and has provided a resolution from the City of Reynoldsburg identifying the services that will be provided once the annexation has been approved and a statement regarding possible incompatible land uses and zoning buffer. Resolution No. 2022-01 was passed by the City of Reynoldsburg on June 13, 2022.

Recommendation:

Pending any questions, staff would request your approval of this annexation.



Franklin County
Board of Commissioners

**ECONOMIC DEVELOPMENT
& PLANNING**

**MEMO
JOURNALIZATION**

TO: Brittany Razek, County Clerk
Franklin County Commissioners Office

FROM: Matt Brown, Planning Administrator
Franklin County Economic Development & Planning Department

CC: James Schimmer, Director
Jenny Snapp, Assistant Director, Building, Planning and Zoning
Franklin County Economic Development & Planning Department

RE: Description of Expedited Type 2 annexation case to be
journalized on the **June 7, 2022** General Session Agenda for
consideration on **July 5, 2022.**

Case #ANX-22-22 - An Expedited Type 2 annexation petition ANX-22-22 was filed with the Franklin County Economic Development and Planning Department on May 31, 2022. The petition is requesting to annex 2.75-acres from Truro Township to the City of Reynoldsburg. The petition will be considered by the Board of Commissioners on July 5, 2022.

Site: 7704 E. Main Street (PID #263-000919)

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)



Application for
**Annexation
Petition**
Expedited Type 2
Pursuant to ORC §709.023

**Property Information**

Site Address: 7704 E. Main Street, Reynoldsburg, OH 43068	
Parcel ID(s): 263-000919	Total Acreage: 2.75 +/- Acres
From Township: Truro	To Municipality: Reynoldsburg

Property Owner Information *In the event of multiple owners, please attach separate sheet

Name: Truth is Music LLC	
Address: 7511 Jenkins Drive, Canal Winchester, OH 43110	
Phone #	Fax #
Email:	

Attorney/Authorized Agent Information

Name: David Hodge, Underhill & Hodge LLC	
Address: 8000 Walton Parkway, Suite 260 New Albany, OH 43054	
Phone # 614.335.9320	Fax # 614.335.9329
Email: david@uhlawfirm.com	

Staff Use Only

Case # ANX- 22-22

Hearing Date: 7/5/22

Date Filed: 5/31/22

Fee Paid: \$250.00

Receipt #: 22-01893

Received By: Matt Brown

Notification Deadline (5 days):

6/6/22

Svc Statement Deadline (20 days):

6/21/22

Document Submission

The following documents must accompany this application on letter-sized 8 1/2" x 11" paper:

- ☒ Legal description of the property
- ☒ Fee Payment (checks only)
- ☒ Map/plot of property
- ☒ List of adjacent properties

Petitioners Signature

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

By:
David Hodge, attorney for owner
Property Owner

Date

5/24/2022

Property Owner

Property Owner

Date

5/24/22

Attorney or Authorized Agent

Date

Attorney or Authorized Agent

Date

**EXPEDITED TYPE II PETITION FOR ANNEXATION
(PURSUANT TO R.C. SECTION 709.023)
TO THE CITY OF REYNOLDSBURG
OF ±2.75 ACRES
IN THE TOWNSHIP OF TRURU**

*TO THE BOARD OF COUNTY COMMISSIONERS
OF FRANKLIN COUNTY, OHIO:*



The undersigned, petitioner in the premises, and being ALL OF THE OWNERS OF REAL ESTATE in the territory hereinafter described, consisting of ±2.75 acres, more or less, located in the Township of Truro, which area is contiguous along 889 feet or 47% and adjacent to the City of Reynoldsburg, does hereby request that said territory be annexed to the City of Reynoldsburg according to the statutes of the State of Ohio, and specifically the expedited procedure specified in Ohio Revised Code Section 709.023, and that no island of unincorporated area will be created by this annexation.

A full and accurate description and plat of the requested annexation territory are attached hereto and made part hereof.

In support of said Petition, your petitioner states that there are within the territory to be annexed ONE (1) OWNER(S) OF REAL ESTATE.

David Hodge, Esq., Eric Zartman, Esq. and Aaron L. Underhill, whose address is 8000 Walton Parkway, Suite 260, Columbus, Ohio 43054, are hereby appointed Agents for the undersigned Petitioner, as required by Section 709.02 of the Ohio Revised Code. Said agents are hereby authorized to make any amendment, deletion, and/or supplementation which in their absolute and complete discretion is necessary or proper under the circumstances then existing, and in particular to do so in order to correct any discrepancy or mistake noted by the Franklin County Engineer in his examination of the Petition and/or Plat. Said amendment shall be made by the presentation of an amended plat and description to the Board of County Commissioners on, before, or after the date set for hearing on this Petition.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

[Petition signatures on following counterpart pages]

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

NAME

Truth is Music LLC

DATE

5/24/22

ADDRESS

7511 Jenkins Drive
Canal Winchester, OH 43110

By: 

Name: Ruvane Kurland

Title: Partner LLC

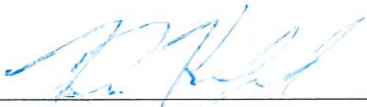
PROPERTY OWNER PERMISSION

I, Ruvane Kurland, being the authorized member of Truth is Music, LLC, an Ohio limited liability company (the "Company"), swear that the Company is the owner of the following described real estate (the "Property"):

Auditor's Parcel Number: Franklin County Auditor Parcel Number 263-000919

The Company hereby authorizes Ruvane Kurland to act on the Company's behalf, including executing a petition to pursue to completion an annexation of the Property from Truro Township to the City of Reynoldsburg and to take any reasonable action in order to do so.

Truth is Music LLC,
an Ohio limited liability company

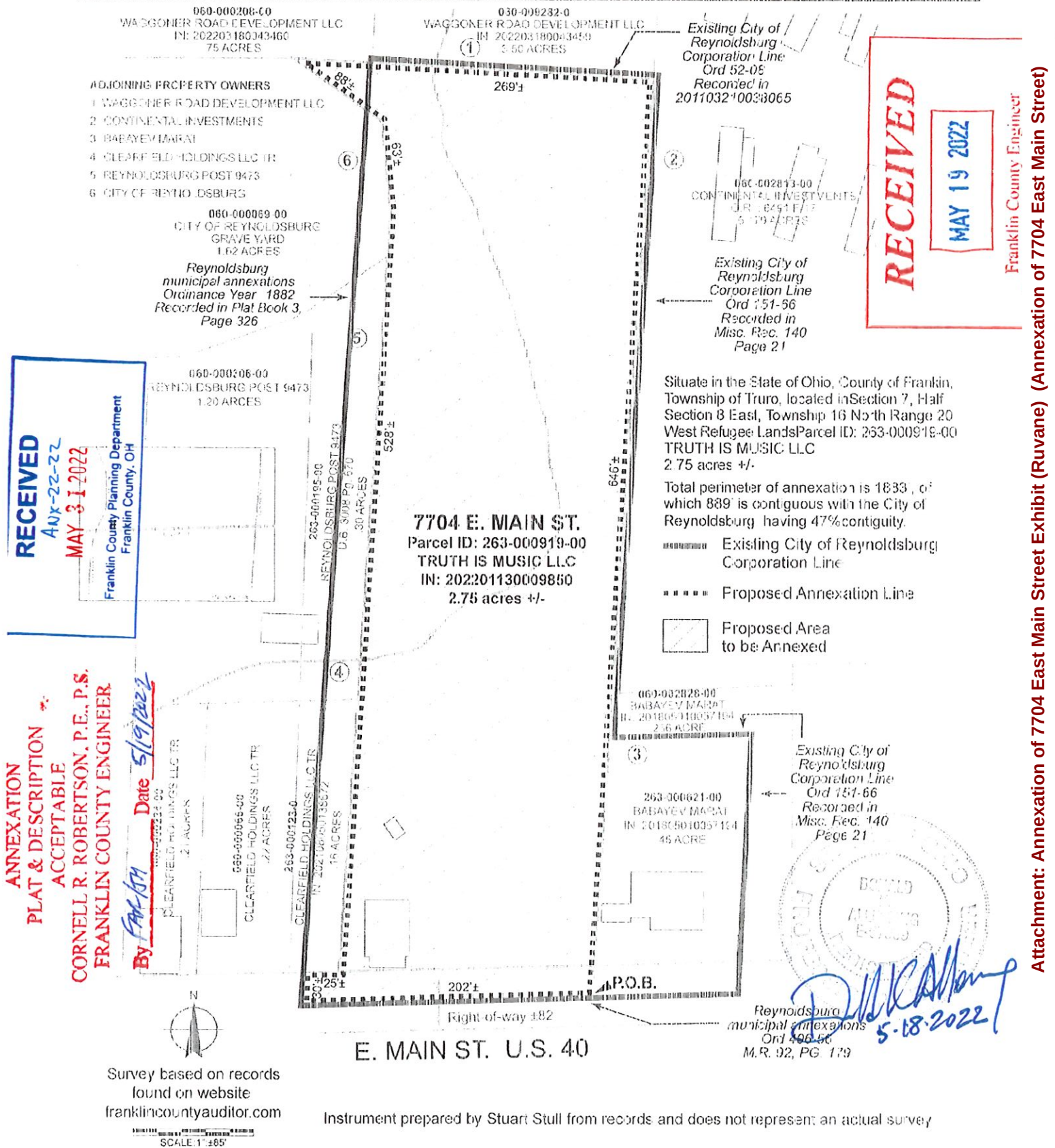
By: 

Name: Ruvane Kurland

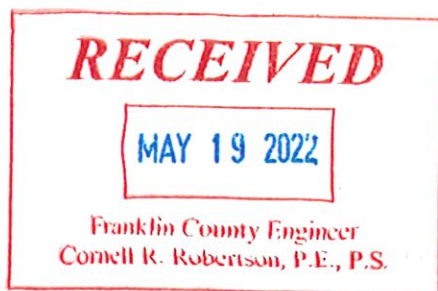
Title: member

Date: 5/24/22

Proposed annexation of 2.75 acres from Truro Township to the City of Reynoldsburg



Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)



ANNEXATION
PLAT & DESCRIPTION
ACCEPTABLE
CORNELL R. ROBERTSON, P.E., P.S.
FRANKLIN COUNTY ENGINEER
By CR/R Date 5/19/2022

Proposed 2.75 +/- Acre Annexation from Truro Township to the City of Reynoldsburg, Franklin County, State of Ohio

Situated in County of Franklin, in the State of Ohio and in the Township of Truro; and bounded and described as follows:

Being a part of half section 8 E, Township 16, Range 20, Refugee Lands and being a 2.75 acre tract, said 2.75 acre tract being all of a 2.73 acre tract conveyed to Truth Is Music LLC of record in instrument 202201130009850 and part of E. Main St. and bounded and described as follows:

Beginning at the intersection of the northern edge of the existing corporate boundary of Reynoldsburg, in Ordinance 406-56 of record in Miscellaneous Record 92 Pg. 179 and the southwesterly corner of a 0.45 acre tract conveyed to Marat Babayev in instrument 201805010057194, following said Reynoldsburg corporate boundary and through a portion of the E. Main St. (U.S. 40), 82' right of way, in a southwesterly direction 202'±, to a point on the easterly corporate boundary of Reynoldsburg of record in Plat Book 3 Pg. 326;

Thence along said easterly corporate boundary of Reynoldsburg in a northeasterly direction, 30'± to a point in the northerly right of way line of E. Main St. and the southerly line of a 0.16 acre tract Conveyed to Clearfield Holdings LLC TR in Instrument 202108050138672;

Thence with the southerly line of said 0.16 acre tract in a northeasterly direction 25'± to a point in the southeasterly corner of said 0.16 acre tract and the southwesterly corner of said 2.73 acre tract;

Thence with the easterly lines of said 0.16 acre tract and a 0.30 acre tract conveyed to Reynoldsburg Post 9473 of record in Deed Book 3008 Pg. 670 and the westerly line of said 2.73 acre tract in a northeasterly direction 528'± to an iron pipe at a post in a corner occupied by the graveyard owned by the City of Reynoldsburg;

Thence in a northwesterly direction along said graveyard and the westerly line of said 2.73 acre tract the following 2 courses:

- 1) northwesterly 63'± to an iron pipe;
- 2) northwesterly 88'± to a point in the southerly line of a 0.75 acre tract conveyed to Waggoner Road Development LLC in instrument 202203180043460;

Thence along the southerly lines of said 0.75 acre tract and a 3.50 acre tract conveyed to Waggoner Road Development, LLC in instrument 202203180043459 and with the existing southerly corporation line of Reynoldsburg in ordinance 52-08 and instrument 201103210038065 in a southeasterly direction 269.5'± feet to an iron pipe in southeasterly corner of said 3.50 acre tract and the westerly line of a 6.179 acre tract conveyed to Continental Investments in Official Record 6491F17 and the westerly existing corporation line of Reynoldsburg in Ordinance 151-66 and Miscellaneous Record 140 Pg. 21;

Thence with the westerly corporation line of Reynoldsburg and said 6.179 acre tract, a 0.256 acre tract conveyed to Babayev Marat in instrument 201805010057194, and said 0.45 acre tract 645.8'± feet to the place of beginning containing 2.75 acres more or less.

Total perimeter of annexation is 1883', of which 889' is contiguous with the City of Reynoldsburg, having 47% contiguity.

Instrument is prepared by Stuart Stull from records and does not indicate an actual survey and is not intended to leave a gap between or overlap existing corporate boundaries.



RESOLUTION NO. 2022-01

A RESOLUTION STATING WHAT SERVICES THE CITY OF REYNOLDSBURG WILL PROVIDE TO THE PROPOSED ANNEXATION OF PROPERTY AT 7704 EAST MAIN STREET

WHEREAS, Ruvane Kurland, on behalf of Truth is Music LLC, is the owner of approximately 2.75+/- acres of land located at 7704 East Main Street, Parcel #263-000919 and is requesting annexation into the City of Reynoldsburg; and

WHEREAS, Ohio Revised Code §709.03(D) requires that a municipal corporation shall, by ordinance or resolution, adopt a statement indicating what services, if any, the municipal corporation will provide to the territory sought to be annexed and an approximate date by which it will provide them; and

WHEREAS, the Council of the City of Reynoldsburg finds that the general good of the territory sought to be annexed will be served by its annexation to the City of Reynoldsburg and that the territory is not unreasonably large to be annexed; and

WHEREAS, the Council for the City of Reynoldsburg has determined that the property encompassed within the annexation petition can easily become and be made a part of the community of the City of Reynoldsburg, and that said annexation at the earliest possible date is in the best interest of the City of Reynoldsburg.

NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO, THAT:

Section 1. The City of Reynoldsburg will provide to the territory sought to be annexed all services that are currently available to the remainder of the City, specifically including the following:

- A. The services of a full-time administrative staff including the City Attorney, City Auditor, Utility Clerks, Clerk of Court, and Income Tax Commissioner.
- B. The services of a full-time Building Department, who performs technical and professional work related to the development and implementation of land use policies and is responsible for enforcing zoning regulations by issuing zoning permits and certificates of

occupancy for new construction, additions, exterior modifications, demolitions, excavations, home occupations, signs in the City, and zoning inspections.

- C. The services of a full-time Reynoldsburg Police Department including road and traffic patrol, radar details, complaint investigations, accident investigations, and incident investigations with a response time of approximately five minutes.
- D. Fire and emergency medical services will not change upon annexation and will continue to be provided through the Truro Township Fire Department, which currently services the territory with fire protection and emergency medical services.
- E. The services of the City's Service Department including roadway maintenance and repairs, mowing of public rights-of-way, stormwater, snow plowing, and sign and guardrail maintenance.
- F. The City has also franchised with a private refuse hauler that provides refuse and recycling pick-up billed on the water/sewer bills. Refuse services are currently provided by Rumpke of Ohio, Inc.
- G. In addition, the properties included in the annexation territory will be enhanced due to the following Village amenities:

1. The following parks and public facilities:

- a. Parks – JFK Park, Old Rodebaugh Park, New Rodebaugh Park, Civic Park, Huber Park, Pine Quarry Park and Livingston Garden
- b. The Livingston House and Park
- c. Reynoldsburg Senior Center
- d. Reynoldsburg Community Center

Section 2. Wastewater collection and treatment and water treatment and distribution. The City has the capacity and will be able to provide services at such time as lines are extended into the territory. The extension of water and sewer lines may be subject to special assessments or other public financing alternatives for the financing of the construction of the water and sewer mains.

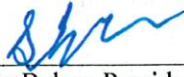
Section 3. Except where noted, the services listed above will be provided to the territory immediately upon the effective date of the annexation. Nothing in this Resolution shall preclude the City from providing additional services as needed and as available.

Section 4. In the event the property is annexed and becomes subject to the City of Reynoldsburg zoning and city permit uses, if the City determines there are clearly incompatible uses permitted under Franklin County regulations in effect at the time of the filing of the petition, then the City of Reynoldsburg will require the owner or owners of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within Franklin County. The term "buffer" includes open space, landscaping, fences, walls and other structured elements such as streets, street rights-of-way, bicycle trails, pedestrian pathways, and sidewalks.

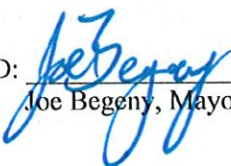
Section 5. The Clerk of Council of the City of Reynoldsburg is hereby directed to forward a certified copy of this Resolution to the Board of County Commissioners of Franklin County

Section 6. This Resolution is effective on the earliest date permitted by law.

Passed this 13th day of June, 2022.


Stacie Baker, President Pro Tempora

ATTEST: 
Mollie Prasher, Clerk of Council

APPROVED:  DATE: 6/13/2022
Joe Begany, Mayor

On behalf of the state of Ohio, Franklin County, City of Reynoldsburg, I, Mollie Prasher, duly qualified Clerk of Council for the City of Reynoldsburg, do hereby certify that the foregoing is a copy of the original, now on file, and that the foregoing has been compared by me with said original document, and that the same is a true and correct copy, WITNESS by my signature, this 13th day of June, 2022.


Mollie Prasher, Clerk of Council
City of Reynoldsburg

AFFIDAVIT OF NOTICE TO TOWNSHIP, MUNICIPALITY, AND SURROUNDING PROPERTY OWNERS OF ANNEXATION PETITION FILING

STATE OF OHIO }
COUNTY OF FRANKLIN } SS:

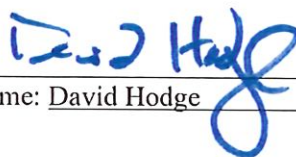
David Hodge, being first duly sworn, deposes and says that he is an attorney at the law firm of Underhill & Hodge LLC, being the agent for the petitioner in that certain Annexation Petition wherein it is prayed that 2.75± acres, more or less, in Truro Township, be annexed to the City of Reynoldsburg, Ohio. Said Annexation Petition was filed in accordance with the provisions of Section 709.023 (an "Expedited Type II" annexation) of the Ohio Revised Code with the Franklin County Board of County Commissioners on May 31, 2022.

A copy of the Annexation Petition, petition attachments, map and legal description was served personally on the Council Clerk of the City of Reynoldsburg on May 31, 2022. Said personal service on the City of Reynoldsburg Council Clerk occurred within five (5) days from the date the annexation petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit A is the City's acknowledgement of receipt of said annexation materials.

A copy of the Annexation Petition, petition attachments, map and legal description was served personally on the Township Clerk/Fiscal Officer of Truro Township on May 31, 2022. Said personal service on the Truro Township Clerk occurred within five (5) days from the date the annexation petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit B is the Township's acknowledgement of receipt of said annexation materials.

On May 31, 2022, a copy of the Annexation Petition, petition attachments, map and legal description were sent by U.S. Mail to all property owners adjacent to and directly across the street from the territory proposed to be annexed. Said mailing occurred within five (5) days from the date the Annexation Petition was filed, in accordance with Section 709.023(B) of the Ohio Revised Code. Attached hereto as Exhibit C is a true and accurate list of the property owners adjacent to and directly across the street from the territory proposed to be annexed who were mailed, via U.S. Mail, the letter and materials attached hereto as Exhibit D.

Further Affiant Sayeth Naught.


Name: David Hodge

Sworn to before me and signed in my presence; a Notary Public in and for said State and County on this 31st day of May, 2022.



KIMBERLY R. GRAYSON
Notary Public, State of Ohio
My Commission Expires
01-11-2026


Notary Public



Exhibit A

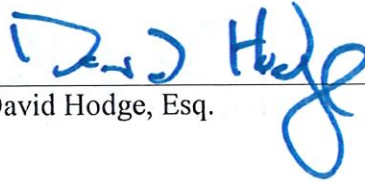
NOTICE OF FILING EXPEDITED TYPE II ANNEXATION PETITION

TO: CLERK OF CITY OF REYNOLDSBURG, OHIO

In accordance with the provisions of Section 709.023 of the Ohio Revised Code, you are hereby notified that on May 31, 2022, the undersigned, Agent for the Petitioner, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of ± 2.75 acres in Truro Township.

A copy of said Petition, with description and plat, is attached hereto and made a part hereof.

Dated: 5-31-2022David Hodge, Esq.

RECEIPT OF THE AFOREMENTIONED DOCUMENT(S) IS HEREBY ACKNOWLEDGED
THIS 31 day of May, 2022.

Melvin Prasher
CLERK

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

Exhibit B

NOTICE OF FILING EXPEDITED TYPE II ANNEXATION PETITION**TO: FISCAL OFFICER OR CLERK OF TRURO TOWNSHIP, OHIO**

In accordance with the provisions of Section 709.023 of the Ohio Revised Code, you are hereby notified that on May 31, 2022, the undersigned, Agent for the Petitioner, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of ± 2.75 acres in Truro Township.

A copy of said Petition, with description and plat, is attached hereto and made a part hereof.

Dated: 5-31-2022

David Hodge
David Hodge, Esq.

RECEIPT OF THE AFOREMENTIONED DOCUMENT(S) IS HEREBY ACKNOWLEDGED
THIS 31st day of May, 2022.

Shirley Fire Chief
FISCAL OFFICER/CLERK

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

Exhibit C

**Adjacent Property Owners
Annexation of 2.75 +/- Acres
From Truro Township
to
City of Reynoldsburg**

Waggoner Road Development LLC
257 Grove City Road
Slippery Rock, PA 16057
PN: 060-000208 & PN: 060-009282

City of Reynoldsburg Graveyard
8029 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000069

7721 E Main Street LLC
412926 Edgewood Court
Pickerington, OH 43147
PN: 060-000964

Wilson-Baldwin Enterprises Ltd.
7721 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000993

Gokul Khadka, et al.
7679 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000078

Marat Babayev
2182 E. Livingston Avenue
Bexley, OH 43209
PN: 060-002828 & 263-000621

Continental Investments Property
Management
4425 W. Airport Fwy, Suite 475
Irving, TX 75062-5853
PN: 060-002813

Reynoldsburg Post 9473
Veterans of Foreign Wars of USA, Inc.
1420 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-000195

Clearfield Holdings LLC, Tr. (MB
Trust Agreement Dated May 18, 2020)
7058 Blakemore Lane
Dublin, OH 43016
PN: 263-000123

Exhibit D

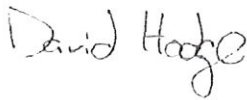
NOTICE OF FILING OF ANNEXATION PETITION

TO: Adjacent Property Owner

In accordance with the provisions of Section 709.03 of the Ohio Revised Code, you are hereby notified that, on the 31st day of May, 2022, the undersigned, as Agent for the Petitioner, filed an Annexation Petition in the Office of the Board of County Commissioners of Franklin County, Ohio.

Said Petition prays for annexation to the City of Reynoldsburg, Ohio, of +/- 2.75 acres in Truro Township.

This Notice is being provided to you as an adjacent property owner as required by Franklin County and state law. A copy of said Petition, with description and plat, is attached hereto and made a part hereof.



David Hodge, Esq., Agent for Petitioners
Underhill & Hodge LLC
8000 Walton Parkway, Suite 260
New Albany, Ohio 43054
614.335.9320

Dated: May 31, 2022

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)



Application for Annexation Petition

RECEIVED

MAY 31 2022

Franklin County Planning Department
Franklin County, OH

Property Information

Site Address: 7704 E. Main Street, Reynoldsburg, OH 43068

Parcel ID(s): 263-000919	Total Acreage 2.75 +/- Acres
From Township: Truro	To Municipality Reynoldsburg

Property Owner Information *In the event of multiple owners, please attach separate sheet

Name: Truth is Music LLC
Address: 7511 Jenkins Drive, Canal Winchester, OH 43110

Phone #: _____ Fax #: _____
Email: _____

Attorney/Authorized Agent Information

Name: David Hodge, Underhill & Hodge LLC
Address: 8000 Walton Parkway, Suite 260
New Albany, OH 43054

Phone #: 614.335.9320 Fax #: 614.335.9329
Email: david@uhlawfirm.com

Petitioners Signature

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE.

By:
David Hodge, attorney for owner
Property Owner

5/24/22
Date

Property Owner

5/24/22
Date

Attorney or Authorized Agent

Date

Attorney or Authorized Agent

Date

Staff Use Only

Case # ANX- 22-22

Hearing Date 7/5/22

Date Filed 5/31/22

Fee Paid \$250.00

Receipt # 22-01893

Received By: Matt Brown

Notification Deadline (5 days):

6/6/22

Svc Statement Deadline (20 days):

6/21/22

Document Submission

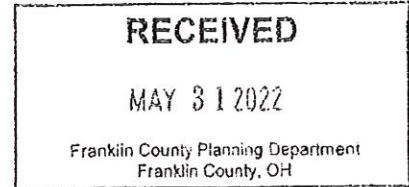
The following documents must accompany this application on letter-sized 8 1/2" x 11" paper

- ☒ Legal description of the property
- ☒ Fee Payment (checks only)
- ☒ Map/plot of property
- ☒ List of adjacent properties

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

**EXPEDITED TYPE II PETITION FOR ANNEXATION
(PURSUANT TO R.C. SECTION 709.023)
TO THE CITY OF REYNOLDSBURG
OF ±2.75 ACRES
IN THE TOWNSHIP OF TRURU**

*TO THE BOARD OF COUNTY COMMISSIONERS
OF FRANKLIN COUNTY, OHIO:*



APX-22-22

The undersigned, petitioner in the premises, and being ALL OF THE OWNERS OF REAL ESTATE in the territory hereinafter described, consisting of ±2.75 acres, more or less, located in the Township of Truro, which area is contiguous along 889 feet or 47% and adjacent to the City of Reynoldsburg, does hereby request that said territory be annexed to the City of Reynoldsburg according to the statutes of the State of Ohio, and specifically the expedited procedure specified in Ohio Revised Code Section 709.023, and that no island of unincorporated area will be created by this annexation.

A full and accurate description and plat of the requested annexation territory are attached hereto and made part hereof.

In support of said Petition, your petitioner states that there are within the territory to be annexed ONE (1) OWNER(S) OF REAL ESTATE.

David Hodge, Esq., Eric Zartman, Esq. and Aaron L. Underhill, whose address is 8000 Walton Parkway, Suite 260, Columbus, Ohio 43054, are hereby appointed Agents for the undersigned Petitioner, as required by Section 709.02 of the Ohio Revised Code. Said agents are hereby authorized to make any amendment, deletion, and/or supplementation which in their absolute and complete discretion is necessary or proper under the circumstances then existing, and in particular to do so in order to correct any discrepancy or mistake noted by the Franklin County Engineer in his examination of the Petition and/or Plat. Said amendment shall be made by the presentation of an amended plat and description to the Board of County Commissioners on, before, or after the date set for hearing on this Petition.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

[Petition signatures on following counterpart pages]

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

NAME

DATE

ADDRESS

Truth is Music LLC

5/24/22

7511 Jenkins Drive
Canal Winchester, OH 43110

By: _____

Name: Sam Kurland

Title: Partner LLC

PROPERTY OWNER PERMISSION

I, Ruvana Kurland, being the Authorized Representative of Truth is Music, LLC, an Ohio limited liability company (the "Company"), swear that the Company is the owner of the following described real estate (the "Property"):

Auditor's Parcel Number: Franklin County Auditor Parcel Number 263-000919

The Company hereby authorizes Ruvana Kurland to act on the Company's behalf, including executing a petition to pursue to completion an annexation of the Property from Truro Township to the City of Reynoldsburg and to take any reasonable action in order to do so.

Truth is Music LLC,
an Ohio limited liability company

By: [Signature]

Name: Ruvana Kurland

Title: Member

Date: 5/24/22

Adjacent Property Owners
Annexation of 2.75 +/- Acres
From Truro Township
to
City of Reynoldsburg

Waggoner Road Development LLC
257 Grove City Road
Slippery Rock, PA 16057
PN: 060-000208 & PN: 060-009282

City of Reynoldsburg Graveyard
8029 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000069

7721 E Main Street LLC
412926 Edgewood Court
Pickerington, OH 43147
PN: 060-000964

Wilson-Baldwin Enterprises Ltd.
7721 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000993

Gokul Khadka, et al.
7679 E. Main Street
Reynoldsburg, OH 43068
PN: 060-000078

Marat Babayev
2182 E. Livingston Avenue
Bexley, OH 43209
PN: 060-002828 & 263-000621

Continental Investments Property
Management
4425 W. Airport Fwy, Suite 475
Irving, TX 75062-5853
PN: 060-002813

Reynoldsburg Post 9473
Veterans of Foreign Wars of USA, Inc.
1420 Waggoner Road
Reynoldsburg, OH 43068
PN: 263-000195

Clearfield Holdings LLC, Tr. (MB
Trust Agreement Dated May 18, 2020)
7058 Blakemore Lane
Dublin, OH 43016
PN: 263-000123

RECEIVED

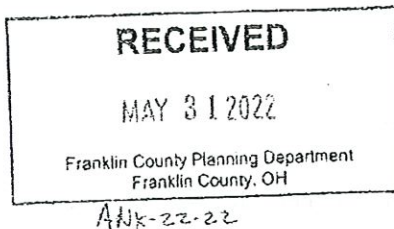
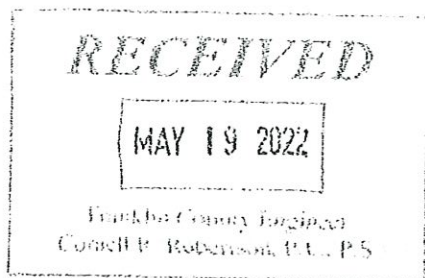
MAY 31 2022

Franklin County Planning Department
Franklin County

ANX-22-272

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

Reynoldsburg
municipal annex
Ord 426-86
M.R. 02 PG 120



ANNEXATION
PLAT & DESCRIPTION
ACCEPTABLE
CORNELL R. ROBERTSON, P.E., P.S.
FRANKLIN COUNTY ENGINEER
By ML/SH Date 5/19/2022

Proposed 2.75 +/- Acre Annexation from Truro Township to the City of Reynoldsburg, Franklin County, State of Ohio

Situated in County of Franklin, in the State of Ohio and in the Township of Truro; and bounded and described as follows:

Being a part of half section 8 E, Township 16, Range 20, Refugee Lands and being a 2.75 acre tract, said 2.75 acre tract being all of a 2.73 acre tract conveyed to Truth Is Music LLC of record in instrument 202201130009850 and part of E. Main St. and bounded and described as follows:

Beginning at the intersection of the northern edge of the existing corporate boundary of Reynoldsburg, in Ordinance 406-56 of record in Miscellaneous Record 92 Pg. 179 and the southwesterly corner of a 0.45 acre tract conveyed to Marat Babayev in instrument 201805010057194, following said Reynoldsburg corporate boundary and through a portion of the E. Main St. (U.S. 40), 82' right of way, in a southwesterly direction 202'±, to a point on the easterly corporate boundary of Reynoldsburg of record in Plat Book 3 Pg. 326;

Thence along said easterly corporate boundary of Reynoldsburg in a northeasterly direction, 30'± to a point in the northerly right of way line of E. Main St. and the southerly line of a 0.16 acre tract Conveyed to Clearfield Holdings LLC TR in Instrument 202108050138672;

Thence with the southerly line of said 0.16 acre tract in a northeasterly direction 25'± to a point in the southeasterly corner of said 0.16 acre tract and the southwesterly corner of said 2.73 acre tract;

Thence with the easterly lines of said 0.16 acre tract and a 0.30 acre tract conveyed to Reynoldsburg Post 9473 of record in Deed Book 3008 Pg. 670 and the westerly line of said 2.73 acre tract in a northeasterly direction 528'± to an iron pipe at a post in a corner occupied by the graveyard owned by the City of Reynoldsburg;

Thence in a northwesterly direction along said graveyard and the westerly line of said 2.73 acre tract the following 2 courses:

Attachment: Annexation of 7704 East Main Street Exhibit (Ruvane) (Annexation of 7704 East Main Street)

- 1) northwesterly 63'± to an iron pipe;
- 2) northwesterly 88'± to a point in the southerly line of a 0.75 acre tract conveyed to Waggoner Road Development LLC in instrument 202203180043460;

Thence along the southerly lines of said 0.75 acre tract and a 3.50 acre tract conveyed to Waggoner Road Development, LLC in instrument 202203180043459 and with the existing southerly corporation line of Reynoldsburg in ordinance 52-08 and instrument 201103210038065 in a southeasterly direction 269.5'± feet to an iron pipe in southeasterly corner of said 3.50 acre tract and the westerly line of a 6.179 acre tract conveyed to Continental Investments in Official Record 6491F17 and the westerly existing corporation line of Reynoldsburg in Ordinance 151-66 and Miscellaneous Record 140 Pg. 21;

Thence with the westerly corporation line of Reynoldsburg and said 6.179 acre tract, a 0.256 acre tract conveyed to Babayev Marat in instrument 201805010057194, and said 0.45 acre tract 645.8'± feet to the place of beginning containing 2.75 acres more or less.

Total perimeter of annexation is 1883', of which 889' is contiguous with the City of Reynoldsburg, having 47% contiguity.

Instrument is prepared by Stuart Stull from records and does not indicate an actual survey and is not intended to leave a gap between or overlap existing corporate boundaries.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Safety, Law and Courts Committee

RE: PD Fixed Asset Removal

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
-------------------------	-------------	----------------------------

FA2773 Car 264 2016 Ford Explorer 1fm5k8ar2gga02048

Request to remove cruiser 287, vin number 1FM5K8ARXJGA46564, 2018 Ford Explorer from the fixed asset list. Geico has deemed this vehicle to be a total loss.

Item:	Serial #:	Red Tag:	Reason:
Optiplex 7050	2WHZ7M2	02799	Outdated
Optiplex 7050	2WGX7M2	02796	Outdated
Optiplex 7050	2WHX7M2	02860	Outdated
Optiplex 7050	2WJ08M2	02801	Outdated
Optiplex 7050	2WHY7M2	02794	Outdated
Optiplex 7050	7YPDMN2	02833	Outdated
Optiplex 7450 AIO	GJ2XHL2	03082	Outdated
Toshiba PA1240U VCD	27444761	01339	Outdated

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT

Police Department

Curtis Baker

7240 E. Main Street

Reynoldsburg OHIO 43068

614-322-6907 Phone

FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal of equipment from the department's fixed asset; and

WHEREAS, the equipment being removed is either no longer functional or operational.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following items from the City's Fixed Asset list:

<u>Tag #</u>	<u>Description of Item</u>	<u>VIN Number</u>	
FA2773	Cruiser 264, 2016 Ford Explorer	1FM5K8AR2GGA02048	
2807	Cruiser 287, 2018 Ford Explorer	1FM5K8ARXJGA46564	totaled
02799	Optiplex 7050	2WHZ7M2	Outdated
02796	Optiplex 7050	2WGX7M2	Outdated
02860	Optiplex 7050	2WHX7M2	Outdated
02801	Optiplex 7050	2WJ08M2	Outdated
02794	Optiplex 7050	2WHY7M2	Outdated
02833	Optiplex 7050	7YPDMN2	Outdated
03082	Optiplex 7050	GJ2XHL2	Outdated
01339	Toshiba PA1240U VCD	27444761	Outdated

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

SECTION 2. That the Reynoldsburg Police Department will dispose of the items referred to in Section 1 through auction or other means with any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Hotel Tax Ordinance Section 192.02

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

Explanation of legislation and need: Legislation required to comply with Ohio Revised Code Section 5739.08(B).

The purpose of this Ordinance would be to modify Section 192.02, which addresses the imposition and distribution of the City's hotel tax. This Ordinance was last amended in 2009 and requires updates to reform percentage distributions with the Ohio Revised Code requirements. The Ordinance, which would commence on January 1, 2023, would grant City Council discretion regarding distribution of revenue to the appropriate visitor's bureau.

An Ordinance to Amend Section 192.02 Hotel Tax of the Codified Ordinances of the City of Reynoldsburg

WHEREAS, the Council of the City of Reynoldsburg desires to allocate percentage distribution of the revenue generated by the City's hotel tax set forth in Chapter 192 of the Codified Ordinances; and

WHEREAS, an amendment to Section 192.02 of the Codified Ordinances would remove the maximum amount of revenue received by a local visitor's bureau; and

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

WHEREAS, an amendment to Section 192.02 of the Codified Ordinances would allocate twenty-five (25%) of hotel tax revenue to a local visitor's bureau, as required by Section 5739.08(B) of the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG:

Section 1. That Section 192.02 of the Codified Ordinances of the City of Reynoldsburg shall be amended as set forth in the attached Exhibit A.

Section 2. This Ordinance shall be effective 30 days after the signature of the Mayor.

192.02 IMPOSITION OF TAX.

- (A) For the purpose of providing revenue with which to meet the needs of the City, for use of the General Fund of the City and for the further purpose of providing revenues to promote and publicize the City, an excise tax is hereby levied on transactions by which lodging by a hotel or transient accommodation is or is to be furnished transient guests.
- (B) The tax is six percent (6%) of the amount paid or to be paid by the transient guest for lodging.
- (C) The tax applies and is collectable at the time the lodging is furnished regardless of the time when the price is paid. The tax does not apply to lodging furnished to the federal government or any of its agencies, when such lodging is provided and paid directly by the federal government or any of its agencies; the government of the State of Ohio or any of its agencies, when such lodging is provided and paid directly by the State or its agencies; any charitable organization for the lodging of transient indigent individuals, when such charitable organization pays the hotel or transient accommodation for such lodging.
- (D) For the purpose of the proper administration of this chapter and to prevent the evasion of the tax, it is presumed that all lodging furnished by hotels or transient accommodations in this City to transient guests is subject to tax until the contrary is established.

(E) —On and after January 1, ~~1993~~2023, all revenues generated by the provisions of this chapter shall be disbursed as follows:

~~(1) Forty-Seven-five~~ percent (~~40~~75%) of the revenues shall be placed into the General Fund to be reappropriated by Council for any lawful purpose.

~~(1)~~

~~(2) Sixty-Twenty-five~~ percent (~~60~~25%) of the revenues shall be placed into an account established by the Auditor and revenues shall be paid to a designated convention and visitor bureau(s) operating within Franklin, Fairfield, and/or Licking County the Reynoldsburg Visitors and Community Activity Bureau on a monthly basis. Council shall identify the appropriate convention and visitor bureau(s) to receive such revenues, such designation made by annual Ordinance prior to January 1 of the year in which the payments are to be made.

~~(3) Effective January 1, 2003 the amount generated by sixty percent (60%) of the revenues, referred to in subsection (b), shall be seventy-five thousand dollars (\$75,000) per year, but shall not exceed seventy-five thousand dollars (\$75,000) per year.~~

~~(2)~~

(Ord. 135-94. Passed 11-14-94; Ord. 79-97. Passed 6-9-97; Ord. 44-02. Passed 5-28-02; Ord. 103-09. Passed 12-28-09.)

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Demolition of Former PNC Site

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH COLVIN GRAVEL COMPANY INC. FOR THE DEMOLITION OF THE
PROPERTY LOCATED AT 7221 EAST MAIN STREET (PNC BANK), AND
APPROPRIATING FUNDS THEREFOR**

WHEREAS, it has been determined that it is the best interest of the City to demolish the building located at 7221 East Main Street (formerly PNC Bank); and

WHEREAS, the City of Reynoldsburg purchased said property on July 29, 2021 as authorized in Ordinance No. 39-2021; and

WHEREAS, the City has received multiple bids regarding this work and determined Colvin Gravel Company Inc. to be the lowest and best responsive bid to perform this work.

WHEREAS, the cost for this work shall be funded through the American Rescue Plan Fund account.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into contract with Colvin Gravel Company Inc. for the demolition of the building located at 7221 East Main Street (PNC Bank) for a contract amount of \$30,064.00 (includes a contingency of \$2,733.00 for asbestos survey and potential removal of undetermined hazards/risks such as oil, asbestos, Freon, etc.).

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

SECTION 2. That seventy (70%) percent of the demolition costs will be reimbursed if and when the City were to sell said property and returned to the General Fund (110).

SECTION 3. That an amount of \$30,064.00 in the unappropriated American Rescue Plan Fund (206) be appropriated to account number 206.000.5529 Miscellaneous Distributions.

SECTION 4. That Council hereby authorizes the Auditor to remove the building from the City's fixed asset list.

SECTION 5. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



**2290 McKinley Ave.
Columbus, Ohio 43204**
Ph. # (614) 486-7175
E-mail: tscolvingravel@gmail.com

PROJECT ESTIMATE PROPOSAL

**Proposal #22-07-16
Date: 7-22-22**

**Proposal Submitted To:
CITY OF REYNOLDSBURG
ATTN: WILLIAM DORMAN
7232 E. MAIN STREET
REYNOLDSBURG, OHIO 43068**

**PHONE: 614-216-7232
Email: wdorman@reynoldsburg.gov**

Job Location: 7221 E. MAIN STREET

We hereby submit specifications and estimates for: DEMOLITION

**Provide Asbestos survey
Provide demolition permit
Provide sewer cap permit
Cap existing Sanitary sewer maximum of 7' at property line
Demolish existing commercial structure
Export debris to an Ohio EPA approved landfill
Remove and export existing slabs, footers and foundation
Backfill existing area to match existing elevations with dirt
Demolish and remove existing canopy
Recover freon
PRICE.....\$27,331.00**

Notes:

**All utilities disconnected by others
No hazardous material or abatement**

- Customer will furnish contractor with a copy of the building material survey to comply with EPA and OSHA standards as set forth in the attached notice prior to work starting.
- If required, our bid does not include asbestos abatement.
- If required, customer will aid us in obtaining a demolition permit.
- It is the owner's responsibility to contact Ohio Underground Protection Service at 1-800-362-2764.
- The owner will assume any and all liability for any unmarked underground utilities.
- Customer will notify all utility companies to have their services disconnected prior to our commencing work. Gas and water off at the curb and meters pulled. Electric lines dropped and meter pulled. The owner MUST call the utility companies themselves, they will no longer accept request from the contractor to disconnect the utilities!
- Customer must make us aware if a fuel tank or septic system is located in or around the building to be demolished. If you would like us to remove them it will be an additional fee.
- This proposal is a non-prevailing wage bid and is null and void if this is a prevailing wage project.
- This proposal is also expressly conditioned upon the negotiation of reasonable contract terms and conditions.

-If this proposal (contract) is accepted, the owner and/or general contractor will furnish information required by law as to "Notice of Commencement". This will be the only formal notice you will receive and shall be considered by all parties as a formal request, as if sent by certified mail.

-We reserve all salvage rights once job commences.

We propose hereby to furnish material and labor, complete in accordance with above specifications,

Payment to be made as follows: Payment to be made as follows: Payable upon completion of job and receipt of invoice. Net 15 days.

I/We understand and agree that any credit granted shall be paid promptly in accordance with terms and agreements, that the credit grantor may add one and one half percent (1.5%) per month to any balance owed, and in event of default to pay reasonable collection charges and/ or attorney fees will be added.

Authorized Signature: _____

Name & Title: Irven LaMarr, Estimator

Note: This proposal may be withdrawn by us if not accepted within 90 days.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance. . Our workers are fully covered by Workman's Compensation Insurance.

ACCEPTANCE OF PROPOSAL- The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Water Bill Assessments to Fairfield County

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Request authorization for clerk of Council to send assessment information to the Fairfield County Auditor according to Ordinance 945.07, 953.01(a) and 958.08 regarding unpaid water bills. The amount that will be sent is \$3,659.01. Letters were sent and have not been paid to date.

**AN ORDINANCE AUTHORIZING THE CLERK OF COUNCIL TO CERTIFY UNPAID
WATER BILLS FOR COLLECTION BY THE FAIRFIELD COUNTY AUDITOR**

WHEREAS, Reynoldsburg City Code Sections 945.07, 953.10 (a), and 958.08, allow the City to place a lien upon a lot, parcel of land, building or premises served by a connection to the water main or line for unpaid charges; and

WHEREAS, letters have been sent out to all accounts that are unpaid requesting payment with no response.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, and FAIRFIELD, STATE OF OHIO THAT:

SECTION 1. That the Clerk of Council be and is hereby authorized to certify for collection by

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

the Fairfield County Auditor unpaid water bills on the property described as follows:

See Exhibit A attached hereto and incorporated herein.

SECTION 2. That the amount to be certified for collection is \$3,659.01 as evidenced by Exhibit A attached.

SECTION 3. That the Water/Wastewater Superintendent hereby authorized to report balances paid at City Hall to the Fairfield County Auditor for removal.

SECTION 4. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

FAIRFIELD COUNTY ASSESSMEN

NAME

PARCEL#

ARG PFREYOH001 LLC
C/O ANCHOR CLEVELAND
MANAGEMENT

450378810

Attachment: Certify Unpaid Water Bills Fairfield County Exhibit (Water Bill Assessments to Fairfield County)

JTS 2ND QUARTER 2022

COUNTY	SERVICE ADDRESS
FAIRFIELD	2399 TAYLOR PARK DR

AMOUNT

\$3,659.01

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Star Consultants Design Services for Public Service/Parks & Recreation Facility

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Statement of necessity: To allow for architectural and engineering services to begin on the design of a Joint City of Reynoldsburg Public Service/Parks and Recreation Facility

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH STAR CONSULTANTS AS IT RELATES TO THE ARCHITECTURAL, PLUMBING, MECHANICAL (HVAC), AND CIVIL ENGINEERING DESIGN SERVICES FOR A PROPOSED JOINT CITY OF REYNOLDSBURG PUBLIC SERVICE/PARKS AND RECREATION FACILITY

WHEREAS, the City of Reynoldsburg published a Request for Proposals (RFP) in 2021 for a needs assessment study relating to the City's current Public Works and Parks and Recreation facilities; and

WHEREAS, the City received multiple bids that were reviewed by a committee that determined Star Consultants Inc. to be the most responsive bid to perform this work at a cost of \$1,864,368.21.

~~**WHEREAS**, these cost will later be rolled into the overall bonding for the construction of said project which is estimated to be \$17,616,554.00.~~

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into contract with Star Consultants Inc. for the architectural and engineering services for a joint City of Reynoldsburg Public Service/Parks and Recreation Facility.

SECTION 2. An amount of \$1,864,368.21 in the unappropriated Capital Improvement Fund (CIP) (410) be appropriated to account number 410.000.0194.5611 Building.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



May 12, 2022

TECHNICAL PROPOSAL: City of Reynoldsburg-New Service Facility

STAR Project # 22007

The City of Reynoldsburg engaged Star Consultants Inc. to perform a Facility Needs Assessment for the City's Department of Public Service and investigate collocating all services to one site.

Specific Departments include:

- The Street and Stormwater Departments currently located at 7806 East Main Street.
- The City Parks & Recreation Department currently located at 1615 Truro Avenue.
- The City Water & Wastewater Department currently located at 1615 Truro Avenue.

The assessment initially documented the existing department facilities at the two sites and evaluated all components and structures. All but two of the structures and components at the 1615 Truro Avenue site were found to be substandard and economically unfeasible for renovation or expansion. The relatively new enclosed metal "Jet-Vac" storage garage and cell tower were the only components worth maintaining as is. This site also presented site challenges for development in the form of a flood plain hazard area that encroaches onto a large portion of the site.

All but two of the structures and components at the 7806 East Main Street were found to be substandard and economically unfeasible for renovation. The new Salt Barn, existing cell tower and generator house could remain as is. The site also offered additional acreage for possible expansion and relocation of existing services.

A physical Space Program with future expansion included was developed and applied to the 7806 East Main Street site. The concept was to integrate as much as possible redundant space needs and streamline all of the Service Facilities onto one site. The space program "fit" onto the site but did not allow for circulation and clearances required to function along with addressing storm water run-off and site topography adaptation.

Additional acreage was identified immediately to the north of the 7806 East Main Street site owned by another entity of the City of Reynoldsburg. By incorporating approximately 4.7 acres of the site to the north the entire space program, associated clearances and site integration will be feasible along with providing a fueling station that could be used by all of the city's vehicles and equipment.

A parallel exercise was developing a phasing plan that could be implemented and not affect the continuing operation of all service departments. The relocation of all services to one site also allows the city to pursue development or sale of the 1615 Truro Avenue site to help augment development costs at 7806 East Main Street.

The study presented and an overall concept to develop a new service facility at 7806 East Main street. The concept plan included a total building area of approximately 103,654 sq. ft. with site utilities.

Building	SF
Administration Bldg	10,078.10
Vehicle Maintenance	4,700.00
Truck Storage (Conditioned Space)	47,228.00
Wash Bays	1,600.00
COLD STORAGE (Unconditioned Space)	34,448.00
SALT STORAGE *	2,500.00
MATERIAL STORAGE	3,100.00
FUEL ISLAND (One)	
Site/Civil/Utilities	
Gross Area (SF)	103,654.10

Total probable construction budget for the concept plan is approximately \$17,616,544 that should be adjusted for yearly inflation rate till the time of bidding and award. Based on typical design fees for such a project our fees are as follows:

Project Name	Reynoldsburg Services Complex		Project No.	22007	
	7232 East Main Street		Local No.		
	Reynoldsburg, OH 43068		Approved Local Admin.	☒ YES	☐ NO
Owner	The City of Reynoldsburg		Date		
Consultant	Star Consultants, Inc.				
Construction Type	☐ A	☒ B	☐ C	New Construction	☒ Renovation
A. Construction Budget	\$	17,616,544	Construction Admin. On-site	8	Hrs/Wk
B. Constr.Contingency	\$		Fee¹	-	
C. A/E Basic Services Fee	Notes		Budget Amounts		
1. Predesign	5%		\$	79,274.45	
2. Schematic Design	15%		\$	237,823.34	
3. Design Development	15%		\$	237,823.34	
4. Construction Documents	30%		\$	475,646.69	
5. Bidding	5%		\$	79,274.45	
6. Conformed Documents	2%		\$	31,709.78	
7. Construction Stage.	25%	CA services for 12 month duration	\$	396,372.24	
8. Project Closeout	3%		\$	47,564.67	
	100%				
Subtotal (C)			\$	1,585,488.96	
D. A/E Reimbursable Costs	Notes				
1. Advertisement		Reimbursable	\$	2,000.00	
Permits		Reimbursable		40,000.00	
2. Printing		Reimbursable		5,000.00	
Subtotal (D)			\$	47,000.00	
E. Additional A/E Services	Notes				
Topographic Survey		15% Markup		32,660	
Geotechnical Exploration		15% Markup		59,219	
IT Consultants		Allowance		20,000	
Security Consultants		Allowance	\$	20,000.00	
QA/QC-OBC Chapter 17 Testing		Allowance	\$	100,000.00	
Additonal CA Services*					
Subtotal (E.)			\$	231,879.25	
Total Associate Fees (C + D + E)			10.58%	\$	1,864,368.21

Total Project fee of \$ 1,864,368.21 include estimated reimbursables, such as permit, printing and inspection fees by the City and additional A/E services outside basic design services.

This document presents our understanding and project approach for Professional Design Services for the new service facility.

Pre-Design Phase (Program of Requirements):

During the pre-design phase a Project Program of Requirements (POR) will be developed to identify scope to be included in the project. Preliminary budgets will be established and discussed with the city to seek approvals on the design options. Geotechnical explorations will be performed, site topographic features will be identified. POR recommendations will be presented to the City for scope approval.

The Programming Phase is concerned with the following:

- Estimating realistic project cost.
- Determining the building and user requirements.
- Establishing a total building area.
- Refining the scope of work.

Programming involves gathering information from the intended building occupants and user groups through group and individual interviews. The programmer researches current and projected needs in such areas as information and instructional technology, academic teaching methods, privacy and security. This results in a comprehensive description of the necessary components of the construction project.

The project program, the end result of the Programming Phase, describes how the finished project will "work": how it will function for the building occupants and how it will meet all the project requirements.

Schematic Design:

Approved POR options will be basis for development of the design documents. In this phase the basic form of the buildings will be developed. There will be lot of back and forth with the city to nail down the basic form of these buildings. Generally, the floor plans, site plans and building elevations will be developed. This will give a complete description of the building systems (structural, mechanical, HVAC, plumbing and electrical), interior and exterior finishes and the buildings site plan.

The purpose is to produce a design solution illustrating the scale and relationship of the project components based on the program, schedule, budget, and other project requirements.

1. A/E verification of Project Scope and Parameters

1.1. Program and Program deliverables have been reviewed for completeness. Owner notified of any data missing and potential to affect project schedule and budget. Written approval of program provided by the City.

1.1.1. Program tabulation and area analysis per design requirements of authorities have been documented.

- 1.2. Project budget has been reviewed for adequacy of program requirements. Verified funds have been encumbered.
- 1.3. Contract requirements and Scope of Services for schematic design have been reviewed.
- 1.4. Deliverables for SD have been reviewed and verified.
- 1.5. Document standards required have been reviewed and verified.
- 1.6. Delivery of site survey showing existing site constraints, utilities, topography and other existing physical conditions.
- 1.7. Completion of field measurement/verification of any existing related and/or adjoining built conditions
- 1.8. Code parameters have been determined and documented.
- 1.9. Consultants required for the project have been identified, contracted, and submitted to The City.

2. Deliverables

2.1. Documents

- 2.1.1. Program: Written program with program tabulation and area analysis.
- 2.1.2. Code: Reviews with governing authority and/or consultant, show type and occupancy information.
- 2.1.3. Special Requirements: Reviews with authorities having jurisdiction covering issues like environment, utility services, etc.
- 2.1.4. Narrative: Commentary covering systems such as Mechanical, Electrical and Plumbing (MEP).
- 2.1.5. Cost Estimate: An estimate of the total project cost.
- 2.1.6. Project Schedule: A schedule showing major milestones for the project, estimated project delivery date and phasing plan if appropriate.

2.2. Drawings and Specifications

2.2.1 Architectural & Structural

- 2.2.1.1 Plans showing floor plans in diagrammatic form.
- 2.2.1.2 Plans showing building elevations.
- 2.2.1.3 Concurrence with sizes and location of mechanical rooms.
- 2.2.1.4 Narrative input on basic systems description
- 2.2.1.5 Notes of consultations with public agencies and authorities on utility services and requirements.
- 2.2.1.6 Outline specifications

2.2.1. Mechanical & Plumbing

- 2.2.1.1. Plans showing building systems in diagrammatic form.

- 2.2.1.2. Concurrence with sizes and location of mechanical rooms.
- 2.2.1.3. Narrative input on basic systems description
- 2.2.1.4. Notes of consultations with public agencies and authorities on utility services and requirements.
- 2.2.1.5. Input on basic clearances required for distribution systems.
- 2.2.1.6. Input on cost estimate for mechanical and plumbing work.
- 2.2.1.7. Outline specifications

2.2.2. Electrical

- 2.2.2.1. Plans showing building systems in diagrammatic form
- 2.2.2.2. Concurrence with sizes and location of electrical rooms
- 2.2.2.3. Narrative input on basic systems description
- 2.2.2.4. Notes of consultations with public agencies and authorities on utility services and requirements
- 2.2.2.5. Input on basic clearances required for panels, fixtures, and distribution systems
- 2.2.2.6. Outline specifications

2.2.3. Site /Civil

- 2.2.3.1. Grading plans
- 2.2.3.2. Drainage plans
- 2.2.3.3. Outline specifications

2.2.4. Approval

- 2.2.4.1. Document the City's approval of schematic design

Design Development (DD Phase)

Approved documents from SD phase shall be further developed for each discipline. In the Design Development Phase, the schematic plans and elevations are reviewed, revised and expanded to incorporate all the details and specifications required for construction. Project components are looked at to the smallest detail. Issues often come to light that affect constructability or are critical to satisfying the project program, and that may require changes to the project program or to the budget, or both.

By the end of design development, the design drawings and specifications are sufficiently complete to establish and define the facility's size, function, configuration, spaces, the operation or use of equipment and the materials for all the principal building structures and systems. With this information the project budget, schedule and all building plans are finalized.

The Design Development Phase is concerned with the following:

1. Interior and exterior building materials and finishes.
2. Furniture and equipment selection and layouts.
3. Cabinetry and custom fabrications.
4. Lighting and technology designs.
5. Mechanical, electrical, and plumbing systems.
6. Site development

Construction Documents (CD Phase)

The Construction Document Phase is concerned with the following:

1. Compliance with all applicable state and federal codes and statutes.
2. Compliance with the city standards.
3. Verification of the building site conditions.
4. Quality controls during the Construction Phase.
5. Update the construction estimate with greater detail in accordance with CD documents.
6. Meet with the City to review the documents and estimate. The comments from this review meeting will be incorporated into the Construction Documents that will be the basis for the bids.
7. Finalize the drawings and the technical specifications. Star will obtain the Standard Requirements and package these into a final bid document.
8. Prepare the building permit application and obtain the permit from the City's Building Department.

Bidding Assistance

1. The City will be responsible for advertising three times in the local newspaper.
2. Star will print and distribute sets of contract documents to all the interested parties and also post them on The City's web page.
3. Star will notify experienced local contractors to make them aware of the project.
4. Star will chair a pre-bid meeting at the site. Star will incorporate the meeting minutes and any clarification required as a result of questions from contractors into an Addendum to be issued to all plan holders.
5. Once the City receives the bids, Star will review and evaluate the bids and make a recommendation for an award.

Construction Administration

1. Star will chair a Pre-Construction meeting with the contractor.
2. Star will review and approve shop drawings submitted by the contractor.
3. Once construction commences, Star will attend regularly scheduled weekly progress meetings at the site as 4 **hours per week** for a duration to be determined after the scope is define and approved **12 months including project close-out.**
4. Star will review the contractor's invoices, sign the Payment Certificates, and forward them onto the City for payment.

Project Closeout and commissioning

1. Star will prepare a list of punch out items and issue it to all the concern parties/Contractors.

2. Star will evaluate all close-out documents submitted by the contractors for completeness and forward them to The City.
3. Star will prepare as-built Record drawings per the City's requirements indicated in ensuing section.

As-build will be completed 60 days after we receive the red-line mark-ups. Star will provide CDs containing the AutoCAD 2015 and Adobe Acrobat (pdf) files of the drawings and the specifications in MS Word format.

Hazardous materials will be identified and removed by vendors of the city in coordination with the construction project. Abatement of hazardous materials including but not limited to asbestos, lead, fuel, oil, underground storage vessels, are not included in the scope of this technical proposal.

PROJECT MANAGEMENT

Project management will be facilitated with direct information flow between The City and Star's Project Manager. Project Manager at Star Consultants, Inc. (Hamid Mukhtar, Ph.D., P.E.) will be responsible for dissemination of project information in concise format to Star's Staff and The City's personnel as directed by the City's Project Manager.

PROJECT SCHEDULE:

To be defined.

PROFESSIONAL LIABILITY INSURANCE

Star Consultants, Inc. will follow the City's requirements for Insurances.

Professional Liability Each Claim \$ 2,000,000.00; Aggregate \$ 200,000.00, Assurance Company of America, LEW 8901190-03

General Liability Each Claim \$ 2,000,000.00; Aggregate \$ 4,000,000.00, Assurance Company of America, PAS0002021.

RECORD DOCUMENTS

In addition to the hard copies outlined in the contract, Electronic Format Record Drawings will be submitted to the City on one Compact Disk that includes Star's drawings with case and the compact disk clearly labeled with the following information:

Project Number: XXXXX8

Complete Project Title: Columbus Public Health Building HVAC Renovation

Project Location: 240 Parsons Ave, Columbus, Ohio 43215

Date of Record Drawing Submission:

Associate Architect and Engineer Name, Address, Phone Number, and Contact Name: Star Consultants, Inc.)

The following are the minimum AutoCAD requirements that Star will comply with for the submission of Record Drawings in Electronic Format:

1. All drawings will be provided in latest AutoCAD Version.

2. The first document on the Compact Disk will be a Word document which provides the following lists of information necessary to open and navigate the Record Drawing Submittal:
- a. A complete drawing index listing all of the individual sheets presented in the Record Drawing set.
 - b. An index of individual drawing layer names with a description of what types of items are contained on each layer.
 - c. An index of color and pen settings for each layer used on the set.
 - d. An index of the plotting scale for each drawing and an indication of whether the drawing has been set up in "Model Space" or "Paper Space".
 - e. An index of all non-standard AutoCAD fonts used on the drawings. All fonts should be imported to the drawings.
 - f. Record Drawings will have all X-Referenced Drawings bound to the individual drawing provided as part of the Record Drawing set. Each drawing file will stand alone and be independent of any externally referenced drawing file, appearing complete when opened.
 - g. Plot style tables (pen assignments) will be provided for Star Consultants, Inc. Record Drawings.

BUILDING SECURITY

Star Consultants, Inc. has consistently provided design and engineering for Public Sector clients with an acute attention to the security of the business and entity housed. We will take into consideration all the security requirements for this facility as established by the City into consideration during the course of this project.

Please contact me regarding any questions or clarifications you require in the information provided above.

Cordially,
STAR CONSULTANTS. INC

Hamid Mukhtar. Ph.D., P.E.
President

APPROVED BY:

The City of Reynoldsburg

Authorized Signature

Title

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Service and Transportation Committee

RE: Purchase Truck for Building Department

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Per Chapter 175 competitive bidding is not required:

(E) As an alternative to competitive bidding, the mayor shall have the authority to obtain goods and/or services for which funds have been previously appropriated through cooperative purchasing programs without further legislative authorization. As part of any cooperative purchasing program, the Mayor may agree that the City will be bound by contract terms and conditions prescribed by the program, including, without limitations, payment of a reasonable fee by the City to cover administrative costs incurred by the program officials as a result of purchases by the City or as a prerequisite to maintaining membership in the program. The Mayor may also agree that the City will pay the vendor directly for goods or services received by the City.

Authorize the Mayor to enter into contract with Byers Chevrolet/Ford/Chrysler, Dodge, Jeep, Ram, 5887 N. Meadows Dr., Grove City OH 43123 to purchase one (1) Ford Ranger

Columbus contract # RFQ015892

The funds are appropriated in the Building Department 2022 budget; account #110-479-5632
Total cost not to exceed \$40,000.

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE A FORD TRUCK
FOR THE BUILDING DEPARTMENT AND APPROPRIATING FUNDS THEREFOR**

WHEREAS; the Building Department has determined that the City needs to purchase an additional truck; and

WHEREAS; the vehicle and equipment will be purchased through the Columbus Ohio purchasing contract; and

WHEREAS; the purchase price of the truck was included in the 2022 budget and will not exceed the budgeted amount of \$40,000.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to purchase from Byers Chevrolet, Ford, Chrysler, Dodge, Jeep, Ram Dealership to purchase one (1) Ford Ranger Columbus contract # RFQ015892

SECTION 2. That the purchase price is not to exceed \$40,000 with funds approved in the 2022 Budget coming from account #110-479-5632 Motor Vehicles.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

CNGP530

VEHICLE ORDER CONFIRMATION

08/15/22 09:47:05

==>

Dealer: F47065

2023 RANGER

Page: 1 of 1

Order No: 0000 Priority: K4 Ord FIN: QC317 Order Type: 5B Price Level: 320

Ord Code: 101A Cust/Flt Name: REYNOLDSBURG PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
R1E RANGER 4X2 S/C	\$26400	\$25608.00	55K 110 AC PWR OTLT	\$120	\$112.00
.126" WHEELBASE			55U RR PARK SNSRS	110	103.00
YZ OXFORD WHITE			86S TGH BED SPRY IN	495	465.00
Q CLOTH SEATS			87W 4G WIFI HS RMVL	(20)	(18.00)
H EBONY INTERIOR			153 FRT LICENSE BKT	NC	NC
101A EQUIP GRP	1135	1067.00	SP DLR ACCT ADJ		(564.00)
.XL SERIES			SP FLT ACCT CR		(776.00)
.16"SILVER STEEL			FUEL CHARGE		17.76
.CRUISE CONTROL			B4A NET INV FLT OPT	NC	7.00
99H .2.3L ECOBOOST	NC	NC	DEST AND DELIV	1495	1495.00
44U .10-SPD AUTO TR	NC	NC	TOTAL BASE AND OPTIONS	29685	27104.76
255/70R16 A/S			TOTAL	29685	27104.76
SYNC,AM/FM 6SPK					
FLEET SPCL ADJ	NC	(365.00)	AGREEMENT		459.00
51D AUTO S/S REMOVE	(50)	(47.00)	CONCESSION		<600.00>
F1=Help					
F2=Return to Order					
F4=Submit					
F5=Add to Library					
S099 - PRESS F4 TO SUBMIT			TOTAL	\$	26,963.00

Attachment: Ford Ranger quote (Purchase Truck for Building Department)



Vehicle: [Fleet] 2023 Ford Ranger (R1E) XL 2WD SuperCab 6' Box (✔ Complete)

Standard Equipment

Mechanical

Engine: 2.3L EcoBoost (STD) Requires auto start stop removal (51D) when feature is not available.

Transmission: Electronic 10-Speed SelectShift Auto (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Engine Auto Stop-Start Feature

Transmission w/Driver Selectable Mode

Rear-Wheel Drive

70-Amp/Hr 700CCA Maintenance-Free Battery w/Run Down Protection

150 Amp Alternator

Towing Equipment -inc: Trailer Sway Control

Trailer Wiring Harness

GVWR: TBD

Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Speed-Sensing Steering

18 Gal. Fuel Tank

Single Stainless Steel Exhaust

Short And Long Arm Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 16" Silver Steel (STD)

Tires: P255/70R16 A/S BSW (STD)

Regular Box Style

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent

Black Rear Step Bumper

Attachment: Ford Ranger quote (Purchase Truck for Building Department)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 17202. Data Updated: Aug 14, 2022 6:54:00 PM PDT.



Vehicle: [Fleet] 2023 Ford Ranger (R1E) XL 2WD SuperCab 6' Box (✔ Complete)

Exterior

Black Wheel Well Trim
 Black Side Windows Trim and Black Front Windshield Trim
 Black Door Handles
 Black Manual Side Mirrors w/Manual Folding
 Fixed Rear Window
 Light Tinted Glass
 Variable Intermittent Wipers
 Galvanized Steel/Aluminum Panels
 Black Grille
 Front License Plate Bracket
 Reverse Opening Rear Doors
 Tailgate Rear Cargo Access
 Manual Tailgate/Rear Door Lock
 Autolamp Auto On/Off Projector Beam Halogen Daytime Running Lights Preference Setting Headlamps w/Delay -Off
 Cargo Lamp w/High Mount Stop Light

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Aux Audio Input Jack, Steering Wheel Controls and External Memory Control
 Radio: AM/FM Stereo -inc: Bluetooth pass thru and 1 USB port
 Streaming Audio
 Integrated Roof Antenna
 4 Speakers
 2 LCD Monitors In The Front

Interior

Driver Seat
 Passenger Seat
 Removable Full Folding Bucket Front Facing Rear Seat
 Manual Til/Telescoping Steering Column
 Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Transmission Fluid Temp, Trip Odometer and Trip Computer

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 17202. Data Updated: Aug 14, 2022 6:54:00 PM PDT.



Vehicle: [Fleet] 2023 Ford Ranger (R1E) XL 2WD SuperCab 6' Box (✔ Complete)

Interior

Fixed Rear Windows
 FordPass Connect 4G Mobile Hotspot Internet Access
 Front Cupholder
 Rear Cupholder
 Compass
 Manual Air Conditioning
 HVAC -inc: Underseat Ducts
 Locking Glove Box
 Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
 Full Cloth Headliner
 Urethane Gear Shifter Material
 Front Cloth Bucket Seats -inc: 8-way manual adjustable driver including lumbar, 6-way manual adjustable passenger and manual reclining seats
 Day-Night Auto-Dimming Rearview Mirror
 3 12V DC Power Outlets
 Fade-To-Off Interior Lighting
 Full Vinyl/Rubber Floor Covering
 Pickup Cargo Box Lights
 Smart Device Remote Engine Start
 Tracker System
 Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins and 2nd Row Underseat Storage
 Power 1st Row Windows w/Driver 1-Touch Up/Down
 Delayed Accessory Power
 Power Door Locks
 Trip Computer
 Analog Appearance
 Manual w/Tilt Front Head Restraints and Manual Adjustable Rear Head Restraints
 Securilock Anti-Theft Ignition (pats) Immobilizer
 AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

Safety-Mechanical

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
 Data Version: 17202. Data Updated: Aug 14, 2022 6:54:00 PM PDT.



Vehicle: [Fleet] 2023 Ford Ranger (R1E) XL 2WD SuperCab 6' Box (✔ Complete)

Safety-Mechanical

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB)

Collision Mitigation-Front

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

Dynamic Hitch Assist Back-Up Camera

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Attachment: Ford Ranger quote (Purchase Truck for Building Department)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 17202. Data Updated: Aug 14, 2022 6:54:00 PM PDT.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Codification Process

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

This legislation will update the Reynoldsburg City Code to include all of the changes made by Council since the last codification to the Code as well as all updated state traffic and general code changes made by the state of Ohio.

**AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF
REYNOLDSBURG BY ADOPTING CURRENT REPLACEMENT SUPPLEMENT**

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current state law as required by the Ohio Constitution; and

WHEREAS, American Legal Publishing Corporation has completed the supplement to the Code of Ordinances of the City of Reynoldsburg, Ohio, which contains all ordinance of a general and permanent nature enacted since the prior supplement to the Code; and

WHEREAS, it is the intent of Council to accept these updated sections in accordance with the changes of the law of the state of Ohio.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****REYNODLSBURG, STATE OF OHIO THAT:**

Section 1: The Ordinances of the City of Reynoldsburg, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2021 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

Section 2: The complete text of all updated sections is set forth in full in the current replacement pages to the Codified Ordinances.

Section 3: That the Clerk of Council, pursuant to Section 4.13 of the Charter, shall cause a notice of such proposed action to be published one time in a newspaper of circulation in the City at least seven days prior to adoption of the legislation.

Section 4: This Ordinance shall be in full force and effect following approval of Council and the signature of the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Purchase Municode Codification Software

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

The legislation would authorize the change from the City's existing American Legal codification code system to Municode, a division of CivicPlus. This new system provides greater and easier access for staff and residents. It allows for individual code sections to be emailed directly to residents. It also allows for residents to select a specific language to translate the code automatically from 88 languages including Spanish, Somali, and Nepalese. This software will also allow approve legislation to be forwarded to Municode immediately upon the effective date. The system will update the Code automatically every quarter instead of annually. The annual maintenance cost will also be less expensive than our current system.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH CIVICPLUS FOR MUNICODE CODIFICATION SOFTWARE AND
APPROPRIATING FUNDS THEREFOR**

WHEREAS, the Clerk of Council has determined that the existing codification software is no longer adequate to meet the needs of the City of Reynoldsburg regarding non-English language accessibility, codification processing, and greater ease of use; and

WHEREAS, it has determined that the Municode system by CivicPlus is the optimum system and recommends that the City upgrade to the Municode system and contract for the ongoing support of that new system; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, the cost to convert to the Municode is \$26,250.00, which includes a one-time cost of \$23,100 for a comprehensive legal review of our Code with \$8,085 coming from the 2022 Budget and the remainder due in 2023; and

WHEREAS, after reviewing several proposals by multiple vendors, Municode provided the most comprehensive and best proposal; and

WHEREAS, the annual cost for support and code updates will be \$7,345.00.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with CivicPlus for a change to Municode for the City's codification process.

SECTION 2. That \$19,635.00 is available in the 2022 Budget from account number 110.571.5339 Miscellaneous Contract Services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502 US



POWERED BY CIVICPLUS

Date: 8/24/2022

Product: Codification

Client: Reynoldsburg, OH

Bill To: Reynoldsburg, OH

Reynoldsburg, OH – Municode Recodification - Statement of Work

QTY	Product Description	PRODUCT TYPE	Cost
1	Recodification Services – (includes Zoning) 1150 Single Column 10-point font pages Pages over 1150 - \$20 per page Up to 3 copies	One-Time	USD \$23,100.00
1	Freight	One-Time	Actual
1	Gender Neutralization of Code of Ordinances	One-Time	USD \$1,150.00
1	OCR Review of Code of Ordinances during Recodification	One-Time	USD \$2,000.00
1	Ongoing Supplement Services Printed copies and Freight – up to 3 copies Supplement Updates – Annually	Renewable	USD \$4,150.00
1	OCR Review of Code of Ordinances	Renewable	USD \$2,000.00
1	Online Code Hosting Bundle – Includes OrdBank, CodeBank, CodeBank Compare + eNotify, Custom Banner, and MuniPRO	Renewable	USD \$1,195.00

Total Investment Initial Term	USD \$26,250.00
Annual Recurring Services	USD \$7,345.00

Attachment: Municode Agreement (Purchase Municode Codification Software)

1. This Statement of Work ("SOW") is between Reynoldsburg, OH ("Client") and CivicPlus, LLC (the "Service Provider"), and shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.

2. This SOW shall remain in effect for an initial term starting at signing of this Agreement ending eighteen (18) months from the signing of this Agreement or Service Provider's shipment of the final code, whichever occurs earlier ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW may be renewed for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment Initial Term shall be invoiced as follows:
 - a. Upon signing of SOW: \$8,085.00
 - b. Submission of Legal Memorandum: \$5,775.00
 - c. Submission of Draft Code: \$5,775.00
 - d. Delivery: Balance
4. The initial Annual Recurring Services shall be invoiced eighteen (18) months from the signing of this Agreement or upon Service Provider's shipment of the final code, whichever occurs earlier ("Annual Services Start Date"). Subsequent Annual Recurring Services shall be invoiced on the anniversary date of the Annual Services Start Date of the relevant calendar year and subject to a 5% annual increase each Renewal Term following the Annual Services Start Date.
5. Recodification Services shall include: Up to 1150 single column 10-point font pages; receipt, review and organization of materials; Legal analysis and research by a full-time Service Provider attorney; Preparation of a legal memorandum by a Service Provider attorney; 3-hour Teleconference with attorney (additional time billed at \$150/hr); Implementation of approved legal findings; one draft copy of code with approved changes ("Proofs"); Updating State Law references; Editorial preparation, proofreading, and page formatting; Indexing; Tables; graphics and tabular matter; Final proofreading and corrections; Quality control review and printing – 3 printed copies, to include 3-post stamped binder and tabs; and Sample adopting ordinance prepared by a Service Provider attorney. "Tables" shall include: supplement history table, code comparative table, State Law reference table and ordinance history table. An additional hourly charge shall be assessed for the creation, modification, addition or updating of any table or schedule other than those enumerated herein.
6. Recodification Services do NOT include: freight; state sales tax; or any annual recurring services.
7. Annual Recurring Supplement Services does NOT include:
 - a. Additional copies, reprints, binders and tab orders;
 - b. Documents that contain tables, graphics, unique formatting requirements, or any other form-based code requirements;
 - c. Legal work, creation of fee schedules, gender neutral review/implementation, external linking;
 - d. Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material;
 - e. Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;
 - f. Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;
 - g. The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request;
 - h. Legislation adopted to implement the Ohio Revised Code (ORC) annual changes at \$16 per page added/amended in the Code based on legislation adopted. The annual ORC review will remain at

\$2,000 annually; and

- i. Online Code hosting and online features.
8. Client understands and agrees that the Total Investment for Recodification Services may be increased by the addition of legislation or materials; or pages over 375 single column 10-point font pages which may be added at \$20.00 per page. Legislation added to the project must be approved and received prior to the cutoff date established by the parties. Following the delivery of the final code draft for client proofing (the "Proof"), any extensive changes requested in the Proof content, and/or any material added to the Proof that was not previously contemplated by the parties, will be subject to an additional "Proof Update" fee. Proofs not returned within 45 days may be subject to a Proof Update fee.
 9. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the parties following execution of this SOW. Service Provider shall not begin work under this SOW until all necessary documentation, materials, of a general and permanent nature and in a useable format (MS WORD or editable PDF), and communication are received. Service Provider will not be liable or responsible for any delay in the time or completion of the services due to the action or inaction of Client
 10. Adhering to an established schedule of deadlines is critical to the success of this project and will ensure the contents of the Legal Memorandum remain current and complete at the time the final code ("Code") is adopted and republished. To ensure a successful project completion, it's important that a conference between the parties is held to discuss the findings of the Legal Memorandum within 45 days of its receipt, and that the subsequent Proof the Service Provider provides be returned within 45 days with any revisions noted. If the Proof is not returned within 45 days, additional update fees may apply. Client acknowledges Service Provider reserves the right to ship and close out any project if no feedback to the Proof is received within 45 days.
 11. Client acknowledges Service Provider does not permanently retain prior versions of the legal Code or any other work product.
 12. Additional services, including but not limited to, additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the parties.
 13. Client acknowledges that Service Provider may provide legal analysis through codification, recodification or legal review services. Unless indicated otherwise, information sent via Internet email or through websites cannot be guaranteed to be confidential. Client further acknowledges that any legal analysis provided by Service Provider is provided to Client's legal counsel for their use and direction and is not intended to be legal advice nor is it intended to substitute for the advice or services of an attorney. Additionally, no attorney-client relationship can be established under this SOW.
 14. The Parties agree that notwithstanding the indemnification covenants at Section 15 of the MSA, shall not apply to public interpretation of Legal Code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

CLIENT**Service Provider**

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Attachment: Municode Agreement (Purchase Municode Codification Software)

Contact Information

*if any of this information has changed, please complete the below form
 **all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization		URL
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Billing Contact		E-Mail
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #		Sales Tax Exempt #
Billing Terms		Account Rep
Info Required on Invoice (PO or Job #)		
Contract Contact		Email
Phone	Ext.	Fax
Project Contact		Email
Phone	Ext.	Fax

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Public Safety, Law and Courts Committee

RE: Hotel Licensing Ordinance Chapter 707

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
-------------------------	--------------------------	---------------

Explanation of legislation and need: This Ordinance would provide the City a valuable tool to promote and encourage safe and healthy hotel/motel operations.

This Ordinance would establish a local licensing process for all hotels and motels located in the City. The purpose of this Ordinance is to engage in fair, neutral oversight of all hotel/motel operations in order to better address concerns related to criminal and/or nuisance activity occurring on the premises. This Ordinance would allow the City to deny, suspend, or revoke the license of a hotel to operate in the City if certain levels of criminal activity have taken place on the property.

An Ordinance to Establish Chapter 707 Hotel/Motel Operations of the Codified Ordinances of the City of Reynoldsburg

WHEREAS, the City of Reynoldsburg has an interest in promoting safe and healthy hotels and motels in the City; and

WHEREAS, the safety of the hospitality industry is of significant importance to the viability of the City as a destination for visitors and fostering a reputation of the City as a welcoming community for families and travelers; and

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

WHEREAS, the Council of the City of Reynoldsburg finds that Chapter 707 Hotel/Motel Operations will provide an important tool to City officials by licensing and monitoring the hospitality industry in a cooperative manner.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG:

Section 1. That Chapter 707 shall be enacted as set forth in the attached Exhibit A.

Section 2. That, upon signature of the Mayor, this Ordinance shall be effective January 1, 2023.

CHAPTER 707**HOTEL/MOTEL OPERATIONS**

§707.01	Definitions
§707.03	Permit Required
§707.05	Application for Hotel/Motel Permit
§707.07	Grounds for denial, suspension, or revocation
§707.09	Objection and Notice
§707.11	Appeals
§707.13	Inspections
§707.99	Penalty

§753.01 DEFINITIONS

- (A) “Applicant” means the owner of the hotel/motel who submits an application for a permit or renewal permit under this section.
- (B) “Hotel/Motel” means any structure consisting of one or more buildings, with at least five guestrooms, that is kept, used, maintained, and advertised to the public as a place where sleeping accommodations are offered to guests for pay, including a hotel, motel, lodge, bed and breakfast, or inn.
- (C) “Manager” means the general manager, shift manager, or any person in a supervisory position at the hotel/motel.
- (D) “Operator” means any person who works at the hotel/motel in a capacity to facilitate the offering of guestrooms to guests, including, but not limited to, front desk workers.
- (E) “Owner” means the owner(s) of record.
- (F) A hotel/motel is in “operation” when a guest is occupying any guest room or if any person is using a hotel facility.
- (G) A “pattern” of activity means occurring more than three times in a consecutive twelve month period.

(H) “Calls for Service” means any and all calls, including those to law enforcement and/or the fire department, when those calls:

- (1) result in a representative being dispatched or directed to the hotel/motel;
- (2) allege evidence of criminal activity;
- (3) result in an arrest, charge, or citation; or
- (4) find an imminent threat to the safety of person(s) or property.

Calls for service shall not include calls made to internal security personnel at the hotel/motel, calls made by law enforcement officers or firefighters to indicate their location, or calls made by any hotel operator or employee.

(I) “Calls for service ratio” means the number of calls for service divided by the number of rooms in service at the hotel/motel.

§707.03 PERMIT REQUIRED

(A) No person or entity shall engage in, conduct, or carry on, or permit to be engaged in, conducted or carried on, in or upon any premises in the city of Reynoldsburg, the operation of a hotel/motel without obtaining a permit in accordance with this Chapter. It shall be prima facie evidence of a hotel/motel operation if a transient guest is found to be occupying a hotel/motel guest room or if any person is found to be using a hotel/motel facility.

§707.05 APPLICATION FOR HOTEL/MOTEL PERMIT

(A) An Application for a hotel/motel permit shall be submitted to the Reynoldsburg Police Department.

(B) The permit application to operate a hotel/motel shall contain the following information:

- (1) The applicant’s name, mailing address, telephone number, and email address. If the applicant is an entity, it should include the entity’s name, and the mailing address, telephone number, and email address of an individual who is the president or a managing individual.
- (2) Name of the hotel/motel and a registered telephone number for the property
- (3) Name of the owner of the hotel/motel property, mailing address, telephone number, and email address.
- (4) The addresses and names of any other hotel/motel(s) that the applicant has any interest in.
- (5) Name of the hotel/motel manager, mailing address, telephone number, and email address.
- (6) The number of guestrooms offered at the hotel/motel.

- (7) At the time of application, for a new permit or renewal of a hotel/motel permit, all of the following individuals are required to provide the results of a fingerprint-based background check performed by an approved Ohio BCI provider:
 - a. The applicant.
 - b. The owner of the property and the hotel/motel manager(s), if not the applicant.
 - c. For business entity applicants, any individual who is a statutory agent, a partner, the president, or any managing individual.
- (8) Whether the applicant or the business entity has ever been party to a nuisance action under R.C. 3767.
- (9) Application must be notarized.
- (C) An applicant may submit an application for a new hotel/motel permit at any time. If approved and a license is issued, the permit shall take effect on the date of issuance and expire on December 31st of that same year.
- (D) A hotel/motel applicant must submit an application for renewal no earlier than sixty days prior to the expiration of the permit. If the renewal is approved, the permit shall take effect on January 1st of the following year and expire on December 31st of that same year.
- (E) The applicant must notify RPD of any change in information on the permit application within ten calendar days of the change.
- (F) Any transfer in ownership of the hotel/motel shall void any hotel/motel permits held in that owner's name. Transfers of ownership require submission of a new permit application.
- (G) RPD has the authority to deny a new or renewal permit if any of the information provided under this section is determined to be insufficient

§707.07 GROUNDS FOR DENIAL, SUSPENSION, OR REVOCATION

- (A) A hotel/motel application or renewal application shall be denied, and a current permit shall be suspended or revoked if any of the following are shown to have occurred during the time of application or at the hotel/motel address.
 - (1) The applicant makes a material misrepresentation of fact on the application or submits fraudulent, counterfeit, or false documentation.
 - (2) Any applicant, owner, operator, or manager is convicted of the act of prostitution or soliciting for prostitution on the premises of the hotel/motel or any hotel/motel the individual has any interest in.
 - (3) Any applicant, owner, operator, or manager has a felony drug conviction.
 - (4) The owner does not have a valid state of Ohio license in violation of R.C. 3731.03

- (5) The applicant or entity is not in good standing with RITA.
- (B) A hotel/motel application or renewal application may be denied, and a current permit may be suspended or revoked if any of the following are shown to have occurred during the time of application or at the hotel/motel address:
- (1) Applicant has violated §707.03 and not obtained a permit before operating a hotel/motel
 - (2) The hotel/motel has outstanding orders from the Reynoldsburg building department or an applicable fire department that have not been corrected.
 - (3) A pattern of felony drug related activity as defined in R.C. 2925.01(G)
 - (4) A pattern of prostitution related activity (R.C. 2907.21–2907.27) or evidence of human trafficking.
 - (5) A pattern of gang related activity as defined in R.C. 2923.41(B).
 - (6) A pattern of offenses of violence as defined in R.C. 2901.01(A)(9).
 - (7) The hotel/motel has a “calls for service ratio” greater than 1.2 in a 12 month period in which there is an objection to the permit
 - (8) The applicant, owner, manager, or operator of the hotel/motel has been shown to have engaged in the act of prostitution or soliciting for prostitution on the premises of the hotel/motel or any hotel/motel in which they have interest
 - (9) The applicant, manager, owner, or operator has hindered or prevented any inspection of the hotel/motel.

§707.09 OBJECTION AND NOTICE

- (A) At any time, RPD may object to a new permit or renewal if any ground in 707.07 has occurred in the last 12 months
- (B) At any time, RPD must revoke or suspend a hotel/motel permit if any ground in 707.07(A) is found to have occurred while the permit was active and must submit notice of suspension or revocation
- (C) At any time, RPD may revoke or suspend a hotel/motel permit if any ground in 707.07(B) is found to have occurred while the permit was active and must submit notice of suspension or revocation
- (D) Notice
- (1) Notice of denial or revocation must include grounds
 - (2) Notice of denial must be provided within 7 days of the denial
 - (3) Notice of automatic revocation must be provided within 7 days of notice to RPD
 - (4) Notice of revocation or suspension must be provided at a minimum of 7 days prior to the revocation or suspension

§707.11 APPEALS

- (A) Any individual that receives a denial, revocation, or suspension of a license may appeal the order to the Reynoldsburg Planning and Zoning Board
- (B) Appellant must file written notice of appeal within 20 days of the order

§707.13 INSPECTIONS

- (A) Any employee of the Reynoldsburg Police Department, applicable fire department, Planning and Zoning, or county public health department shall be permitted to inspect the hotel/motel premises to ensure compliance with this section.

§707.99 PENALTY

- (A) Any person or entity who engages in, conducts, or carries on, or permits to be engaged in, conducted, or carried on, in or upon any premises in the city of Reynoldsburg, the operation of a hotel/motel without obtaining a permit in violation of §707.03 shall be guilty of a misdemeanor of the first degree. Anyone who has previously been convicted of or pleaded guilty to an offense under this section shall be guilty of a misdemeanor of the first degree, and shall serve no less than 30 days in jail. This is a strict liability offense.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: September 26, 2022

TO: Finance and Administration Committee

RE: Chapter 160 PD Updates

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need:

Financial Needs of City - To allow for hiring of police officers in timely meeting.

Requesting three read emergency

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATIONS AND PAY GRADE (f) POLICE DEPARTMENT, SECTION 160.02 (g)(2) AND CHAPTER 160.05 OVERTIME ELIGIBILITY FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is necessary to amend Chapter 160, Section 160.02 Authorized Positions, Personnel Classifications and Pay Grade (f) Police Department; and Section 160.05 Chapter Overtime Eligibility.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

SECTION 1. That the City of Reynoldsburg, Ohio Chapter 160 does hereby amend Section 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (F) Police Department, Section 160.05 Chapter Overtime Eligibility for the City of Reynoldsburg polices to read as follows:

Exhibit A attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

City of Reynoldsburg, Ohio

Chapter 160

Employee Compensation

Attachment: Chapter 160 Sept 2022.doc (Chapter 160 PD Updates)

7/25/2022

TABLE OF CONTENTS

160.01	DEFINITIONS.....	1
160.02	AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE.....	8
160.03	SALARY SCHEDULE.....	11
160.04	OTHER COMPENSATION.....	13
160.05	OVERTIME ELIGIBILITY.....	14
160.06	OVERTIME PAY.....	14
160.07	LONGEVITY.....	15
160.08	ADMINISTRATION OF PAY PLAN.....	15
160.09	GROUP INSURANCE.....	17
160.10	EDUCATIONAL ASSISTANCE.....	18
160.11	CITY CLOTHING PROVIDED.....	19
160.12	CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT).....	20

160.01 DEFINITIONS

Active Pay Status: Except where otherwise defined in this manual, active pay status is a period when an employee is eligible to receive pay directly from the City and includes hours worked, and/or paid leave.

ADA: Americans With Disabilities Act.

Appointing Authority: Elected Official, commission, board or body having the power to appoint, to remove, to suspend or otherwise discipline positions in any office, department, commission, or board.

BWC: abbreviation for Ohio Bureau of Workers' Compensation.

City: The City of Reynoldsburg, Ohio.

Classification (Class): a position, or group of positions that involve similar responsibilities and require similar qualifications to which the same schedule of compensation equitably applies.

Classification Plan (Class Plan): alphabetically arranged compilation of the classification specifications for employees of the City.

Classification Series: classifications which are closely related, and grouped to form a career progression.

Classification Title: descriptive name of a group of positions similar enough to be included under a single classification.

Classified Service: all persons in the employ of the City, not specifically included in the unclassified service.

Collective Bargaining Agreement: written agreement(s) entered into between the City and an exclusive representative of employees of the City pursuant to ORC Section 4117.

Commission: the Civil Service Commission of the City of Reynoldsburg, Ohio.

Compensatory Time: the substitution of earned hours off, in lieu of overtime pay.

Continuous Service: uninterrupted service of an employee with the City where no break in service occurs. Authorized leaves of absence, or any separation from service which carries with it the right to reinstatement or reemployment shall not constitute a break in service provided the employee is reinstated or reemployed within the allowable time. However, time spent on a leave of absence without pay, layoff, or other separation shall not be included where the completed service of the employee is utilized to determine eligibility for City-provided benefits, except where the employee has a right to such benefits under USERRA (Military Leave).

Day(s): unless otherwise specified, means calendar day(s).

Demotion: change in position that reduces the employee's scope of responsibility and compensation.

Department: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Department Head: supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City. Also called Director in some departments.

Designee: any person authorized by the City or management official to perform a function with or on behalf of the City or management official.

Director: an unclassified supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City.

Discourteous Treatment: failure by an employee to treat others with respect, in a polite and courteous manner.

Dishonesty: disposition to lie, cheat, or defraud; untrustworthiness; lack of integrity.

Distribution: an act of distributing goods, materials, and/or written materials or literature.

Division: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Division Head: supervisor (as defined herein) charged with the responsibility of managing a division on behalf of the City. Also called Superintendent in some divisions.

Earned Time: includes hours actually worked plus hours granted to the employee by the City for holiday, and/or any paid leave provided.

Employee: any person holding a position subject to appointment, removal, promotion, or demotion by the Appointing Authority.

Employee, Classified: an employee included in the Classified Civil Service of the City of Reynoldsburg as defined by City Charter.

Employee, Half-Time: part-time employee whose employment is expected to continue for longer than one year and who normally works a minimum of 20 hours per week.

Employee, Full-Time: an employee whose employment is expected to continue for longer than one year and who normally works a standard workweek of a minimum of 40 hours.

Employee, Seasonal: An individual hired primarily to perform services which because of climatic conditions or because of the seasonal nature of such service, it is customary to operate only during regular periods of forty weeks or less in any consecutive fifty-two weeks.

Employee, Service Date: date on which an employee was appointed to initial employment with the City adjusted for time off without pay, or any prior service credit.

Employee, Three-quarter time: part-time employee whose employment is expected to continue for longer than one year and who normally works a minimum of 30 hours per week.

Excused Absence: absence from work with the approval of the Appointing Authority or appropriate designee (e.g., sick leave, vacation, holiday, unpaid leave of absence, etc.).

Exempt Employee: salaried employee determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act, and who therefore does not have to legally be paid the statutory minimum wage and/or be compensated, at premium rates, for additional hours worked in the workweek.

FLSA: abbreviation for the Fair Labor Standards Act.

FML: abbreviation for Family and Medical Leave.

Flex-Time: adjustment of an employee's work hours to avoid the employee working in excess of 40 hours in one (1) workweek or any other standard work period established in accordance with the FLSA.

Interim Appointment: Interim appointment, made necessary by reason of sickness, disability, or other approved leave of absence of regular officers or employees shall continue only during, such period of sickness, disability or other approved leave of absence. Interim appointments shall be made only to fill a vacancy that results from an employee's absence, or to fill a vacancy that results because of an other employee receives an interim appointment.

Injury Leave: period of time granted by the Appointing Authority or designee for inability of the employee to work because of an on-the-job accident substantiated by a medical report.

Legal Holidays: days proclaimed by the Mayor as days which employees are normally not required to work and are paid the normal hours per day at the employee's prevailing rate, according to the schedule set forth in Section 5.06 or 5.061 herein, as applicable.

Length of Service: interval from the employees service date to any given date.

Longevity: Full-time employees of the City shall be eligible for longevity compensation on the anniversary of five (5) years of continuous service. Payment will be made annually as a lump sum.

Non-Exempt Employee: an employee who is entitled to be paid the federal minimum wage and to be paid at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for all hours worked in excess of 40 in the established workweek or other standard work period established in accordance with the FLSA.

O.R.C.: abbreviation for the Ohio Revised Code. Also abbreviated as R.C. when followed by a chapter or section number.

OSHA: abbreviation for Ohio's Occupational Safety and Health Act.

Occasional Labor/Independent Contract: an employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable and not paid through a timesheet.

Overtime: time worked by non-exempt full-time employees in excess of the normal schedule.

Part-time: an individual that does not work a regular 40 hour work week .

PERS: abbreviation for the Public Employees Retirement System.

PFDPF: abbreviation for the Ohio Police and Fireman's Disability and Pension Fund.

Pay Period: the official pay period shall be biweekly.

Pay Plan: schedule of compensation rates established for all classifications or positions in the City service.

Personnel Actions: a specific act by the City to implement a personnel decision (e.g. hiring, promotion, demotion, suspension, removal, layoff, wage increases).

Personnel Decisions: such decisions include, but are not limited to: (1) recruitment, (2) selection, (3) placement, (4) testing, (5) training, (6) promotions and transfers, (7) layoff and recall, (8) removal, (9) disciplinary action, (10) employee benefits and compensation, and (11) tangible program services and benefits.

Position: group of duties and responsibilities assigned or delegated by competent authority to be performed by one (1) person. All of the positions listed in the organizational chart constitute positions within City. Positions and the duties of a position may be revised, but the employee's classification remains the same unless the position is reclassified.

Prevailing Pay Rate: rate of compensation in effect at any time.

Prior Service Credit: the City will allow service credit for any prior service an employee may have had with the City or any other Ohio governmental agency or Ohio political subdivision. Part-time service will be pro-rated for prior service credit purposes.

Promotion: change in position which results in an increase in an employee's compensation and responsibility.

Separation (except for cause): applies when the employee leaves the City service of his own volition.

Sick Leave: period of time granted by the Appointing Authority or appropriate designee due to inability of the employee to work because of physical or mental sickness, or injury due to an off-the-job accident.

Solicitation: act of requesting an individual to purchase goods, materials, or services, or a plea for financial contribution.

Superintendent: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Supervisor.

Supervisor: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Superintendent.

Suspension: relief of an employee from duty without pay, usually for a short period of time as a disciplinary measure.

Temporary Appointment: Temporary appointments within the classified services are addressed in the Civil Service Rules.

Transfer: voluntary and/or involuntary reassignment from one position and/or department in the City service to another.

Training Appointment: In the event of a planned (i.e. retirement, notice given of separation) employee separation, the Appointing Authority may employ an additional employee for no longer than eight (8) weeks while the current employee continues their employment with the City.

Unclassified Service: those positions set forth in Section 7.03 of the City Charter as applied to the Civil Service of the City of Reynoldsburg. Positions in the unclassified service shall be exempt from all examinations.

Vacation Leave: period of time granted by the Appointing Authority or appropriate designee during which employees are exempt from work and paid at the employees prevailing rate.

Vacation Year: the interval of time based on the employee's service date with the City and extends from service date to service date.

Vendor: any individual or group engaged in or desiring to engage in the supply of goods, materials, or services, (which are utilized in the conduct of public business) to the City and/or its employees.

Work Area: any office, room, or physical location where official City business is transacted and/or operations of the City are conducted.

Work Time: the time when an employee's duties require that the employee be engaged in work tasks.

Written Reprimand: written record of disciplinary action, usually issued after a written warning has failed to improve an employee's conduct or when the employee has committed a more serious violation, which is provided to the employee and placed in the employee's personnel file in an attempt to improve the employees conduct and performance.

Written Warning: written documentation of a verbal counseling and instruction which is provided to the employee and placed in the employee's personnel file to correct any misconduct and improve the employee's conduct and performance.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	22
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary	1	Unclassified	15
Clerk of Courts	1	Unclassified	18
Assistant Clerk of Courts	1	Classified	11
Deputy Clerk	1p/t	Classified	8
Deputy Clerk	1	Classified	8
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	17
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	22
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events and Media Coordinator	1	Unclassified	14
Diversity, Equity, Inclusion Compliance Manager		Classified	21
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director			
Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Senior Citizens Assistant	1	Classified	5
Senior Center Activities Instructor	1 p/t	Classified	3
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent/Arborist	1	Classified	14
Parks Grounds Maintenance	3	Classified	5
Field and Landscape Operator	2	Classified	6
Horticulturist	1	Classified	10
Recreation Coordinator	1	Classified	7
Park Ranger	2	Classified	12
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2 <u>3</u>	Classified	See Chapter 166
Sergeant	9	Classified	See Chapter 166
Police Officer	57 <u>59</u>	Classified	See Chapter 166
Dispatcher	9	Classified	See Chapter 162
Support Services Supervisor	1	Classified	18
Property Room Coordinator	1	Classified	10
Property Room Clerk	1p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
Public Safety Records Technician	3	Classified	9
Public Safety Records/Research Technician	1	Classified	10
Court Specialist	1	Classified	10
Command & Staff Administrative Assistant	1	Classified	11
Accreditation Manager	1 p/t	Classified	10
Training Coordinator	1p/t (3/4)	Classified	10
Court Liaison	2 p/t	Classified	13
Public Safety Social Worker Supervisor	1	Classified	17
Public Safety Social Worker/ Victim Advocate	2	Classified	16

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Director			
Service Manager	1	Unclassified	21

Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	12

(2) Building Division

Chief Building Official	1p/t (3/4 time)	Classified	21
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
Zoning & Code Enforcement Inspector	1	Classified	12
Permit Technician	2	Classified	11
Code Compliance Officer	4	Classified	10

(3) Water/Wastewater Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Manager	1	Classified	15
Account Clerk 2	4	Classified	8

(4) Street Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8

(To be shared with Storm Water Utility Division)

Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10

(To be shared with Storm Water Utility Division)

Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	2	Classified	10

(4)(a) Storm Water Utility Division

Asst. Superintendent	1	Classified	14
Administrative Assistant	1	Classified	8

(To be shared with Street Division)

Maintenance Spec/Equip Operator	2	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10

(To be shared with Street Division)

(h) DEPARTMENT OF ENGINEERING

Director of Engineering	1	Unclassified	22
-------------------------	---	--------------	----

CITY OF REYNOLDSBURG, OHIO

SALARY SCHEDULE

160.03 SALARY SCHEDULE

(a) Full Time Employees – NON SUPERVISORY PERSONNEL

BEGINNING July 1, 2021 with the implementation of steps, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

Pay Grade	Step 1	Year 2 COLA	Step 2	Year 4 COLA	Step 3	Year 6 COLA	Step 4	Year 8 COLA	Step 5	Year 10 COLA	Step 6
3	\$15.91	2% COLA	\$16.70	2% COLA	\$17.54	2% COLA	\$18.41	2% COLA	\$19.34	2% COLA	\$20.30
4	\$16.88	2% COLA	\$18.51	2% COLA	\$20.12	2% COLA	\$21.74	2% COLA	\$23.30	2% COLA	\$24.96
5	\$17.30	2% COLA	\$18.97	2% COLA	\$20.62	2% COLA	\$22.29	2% COLA	\$23.89	2% COLA	\$25.58
6	\$17.65	2% COLA	\$19.35	2% COLA	\$21.02	2% COLA	\$22.73	2% COLA	\$24.36	2% COLA	\$26.09
7	\$18.00	2% COLA	\$19.74	2% COLA	\$21.44	2% COLA	\$23.18	2% COLA	\$24.85	2% COLA	\$26.61
8	\$19.13	2% COLA	\$20.78	2% COLA	\$22.45	2% COLA	\$24.08	2% COLA	\$25.75	2% COLA	\$27.41
9	\$20.05	2% COLA	\$21.78	2% COLA	\$23.53	2% COLA	\$25.24	2% COLA	\$26.99	2% COLA	\$28.73
10	\$20.55	2% COLA	\$22.53	2% COLA	\$24.12	2% COLA	\$25.87	2% COLA	\$27.67	2% COLA	\$29.45
11	\$20.96	2% COLA	\$22.77	2% COLA	\$24.60	2% COLA	\$26.38	2% COLA	\$28.22	2% COLA	\$30.04
12	\$21.38	2% COLA	\$23.23	2% COLA	\$25.09	2% COLA	\$26.91	2% COLA	\$28.78	2% COLA	\$30.64
13	\$21.81	2% COLA	\$23.69	2% COLA	\$25.59	2% COLA	\$27.45	2% COLA	\$29.36	2% COLA	\$31.25
14	\$22.24	2% COLA	\$24.16	2% COLA	\$26.11	2% COLA	\$27.99	2% COLA	\$29.95	2% COLA	\$31.88
15	\$22.69	2% COLA	\$24.65	2% COLA	\$26.63	2% COLA	\$28.55	2% COLA	\$30.55	2% COLA	\$32.52

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

** Scale will automatically adjust by 2% each year beginning January 1, 2022.

(b) SUPERVISORY PAY RANGE

Pay Grade	Minimum	Maximum
14	\$ 26.00	\$ 47.00
15	\$ 27.00	\$ 49.00
16	\$ 28.00	\$ 51.00
17	\$ 29.00	\$ 53.00
18	\$ 30.00	\$ 55.00
19	\$ 31.00	\$ 57.00
20	\$ 32.00	\$ 59.00
21	\$ 34.00	\$ 61.00
22	\$ 36.00	\$ 63.00

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Senior Police Management

Pay Grade	Minimum	Maximum
24A	\$ 50.00	\$ 67.00
26A	\$ 55.00	\$ 72.00

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Part Time Employee

Part time employees' rate of pay shall be set by the Appointing Authority within the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

Recreation Leader	\$9.50 - \$25.00
Seasonal Maintenance Employee	\$10.00 – \$25.00
Bus/Van Driver	\$9.50 per hour-\$ \$25.00

2) Service Department

Water/Wastewater Laborer	\$10.00 - \$15.00 per hour
Service Seasonal Laborer	\$10.00 - \$15.00 per hour

3) Street Department

Street Seasonal Laborer	\$10.00 - \$ 15.00 per hour
-------------------------	-----------------------------

(e) Occasional Labor/Independent Contract

Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

- (1) Parks and Recreation Department:
 - Umpire/Referee- \$ 11.00 - \$100.00 per game
 - Program Assistant \$11.00 - \$75.00 per game/hour
- (2) Service Department (Building Division)
 - Building Plans Examiner
 - Residential/Inspector \$13.00 - \$16.00 per hour

(f) Other

Intern – permitted by a department that has funding available within the department budget for a college intern that will be on payroll on a part-time basis not to exceed six-months after college graduation with a secondary degree. There will be no benefits, holiday, vacation and sick leave earned.

160.04 OTHER COMPENSATION

(1) Water/Wastewater Departments – License Compensation

(a) Any employee in the Water Department or Waste Water Department who receives a Class I, Class II, or Class III license from the Ohio EPA shall receive an additional amount per month for the highest held as follows:

Class I	\$ 75.00
Class II	\$100.00
Class III	\$150.00

(b) An employee may be compensated for the highest license regardless of how many are within the Department.

(2) All Second Shift Chapter 160 Eligible Employees Shift Differential

A shift differential of seventy-five cents (\$.75) per hour worked shall be paid to any Chapter 160 eligible employees when the majority of their regularly scheduled shift is after 1:00 p.m. and before 6:00 a.m.

Employees who work less than 20 hours per week on a regular basis will receive no benefits.

(3) Tomato Festival Event Staffing Compensation

Any employee that works a four-hour shift on Thursday OR Friday outside their regular work day AND a four-hour shift on Saturday of the Tomato Festival will receive their hourly pay and one (1) additional Personal day to be used no later than December 15 of the year earned. Hourly rate is defined as current rate of pay or time and a half, if applicable. Employees may elected to receive compensatory time in lieu of overtime if they wish.

160.05 OVERTIME ELIGIBILITY

A. POLICY

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

Safety Director	Service Director
Development Director	Deputy Chief of Police
Parks & Recreation Director	Computer Systems Director
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Chief of Police
Tax Administrator	Finance Manager
Assistant City Prosecutors	Clerk of Council
Planning & Zoning Administrator	Assistant City Attorney
Service Manager	
Criminal Justice Program Administrator	

~~Public Safety Social Worker/Victim Advocate **~~

~~Public Safety Social Worker/Victim Advocate Supervisor~~

~~**Public Safety Worker/Victim Advocate will become an hourly position once the Supervisor role is filled.~~

* Will be removing language in Personnel Procedure Manual – that identifies Chapter 160 will list the staff that falls into the exempt status with updates

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.
3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

160.06 OVERTIME PAY

(a) Overtime will be authorized by the Appointing Authority or designee when it is necessary to prevent loss of life, damage to property, or to continue essential City services. Only full-time non-exempt employees are eligible for overtime pay.

(b) Full-time employees required to work, in excess of the established regular work week, holidays and/or any paid leave during the scheduled work week, shall be compensated for the excess hours at the rate of one and one-half (1½) times their current rate of pay. Employees must submit a time sheet by noon on Monday in order to be paid for overtime in the prior two (2) weeks. If not, overtime will be paid in the following pay period. Part-time employees must work more than forty (40) hours per week in order to qualify for overtime pay.

(c) The work period for calculating overtime shall be 12:00 a.m. Saturday through 11:59 p.m. Friday, unless the City has established an alternative work period for certain classes of employees. The City's right to use dual calculations to compute overtime owed to employees covered by collective bargaining agreements remains intact.

(d) In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.

160.07 LONGEVITY

Effective January 1, 2022, full-time employee of the City shall be eligible for longevity compensation on the anniversary of five (5) years of continuous service. Employees who are eligible for longevity prior to November 1, 2014 will have an adjusted longevity payment date of November 1. Longevity will be paid on the pay period that includes November 1 annually.

Full-time employees who become eligible for longevity as of November 1, 2014 will be paid longevity their actual anniversary dated with the city. The new rate effective January 1, 2022 is:

<u>From</u> (Anniversary	<u>To</u> (Conclusion of):	
of 5 th year	9 th year	\$550.00 annually
10 th year	14 th year	\$ 600.00 annually
15 th year	19 th year	\$ 650.00 annually
20 th year	----	\$ 700.00 annually

Employee must be employed by the City of Reynoldsburg on their longevity payment date to receive longevity pay. Longevity pay will not be prorated.

160.08 ADMINISTRATION OF PAY PLAN

(a) SALARY SCHEDULE AND PAY GRADES

- 1) Effective January 1, 2021 the City will update the step program for non-bargaining unit employees in pay grades 1 through 15 in non-supervisory roles as reflected in

160.03 (a). Effective January 1, 2021, any adjustments in step assignments will be made at the discretion of the Appointing Authority to fall in line with the new step program being implemented. Effective January 1, 2023, each employee will then move through their steps on their anniversary date of each year that falls on years that end in odd numbers. Effective January 1, 2022 and each January 1 thereafter the scale will adjust by two percent (2%) each year.

- 2) The Appointing Authority will determine what step an individual is assigned based upon the qualification at the time of the initial hiring/transfer/promotion.

In the event an individual does not meet expectations on their annual review, moving to the next step could be delayed. Any employee not meeting performance standards will be notified of a delay of the step increase by six-months. At the six-month mark there will be another evaluation of performance and if the employee meets the performance standards, they will be granted their step increase and then move forward to their next step on their anniversary date. The denial of an increase is not a disciplinary action nor a reduction in pay, the employee has simply not earned an increase.

- 3) If there are specific required certifications and/or licenses that is required for a position and it is achieved, the Appointing Authority may authorize the moving to a higher step within the range.
 - 4) For supervisory staff in pay grades 14 -26A hiring rate of pay will be based upon the minimum and maximum range set forth in each pay grade, based upon qualifications and approval of the appointing authority. Annual increases will be based upon annual performance reviews/feedback from their supervisor and/or Appointing Authority within the approved ranges and will be effective January 1 of each year. Any other salary adjustments will be made at the discretion of the Appointing Authority.
 - 5) All employee change forms shall be signed by the Appointing Authority, City Auditor or designee of the City Auditor, and the Human Resources Director to confirm that such change forms are consistent with the requirements set forth in Chapter 160.
- (b) Cost of Living Adjustments
On January 1 of each calendar year that is an even number, there will be a two-percent (2%) cost of living adjustment for all non-bargaining unit employees.
- (c) Promotions
 Upon promotion, the employee's rate of pay shall be adjusted from their current pay grade and step and to the assigned pay grade and the step determined by the Appointing Authority.
- (d) Transfers and Certain Other Appointments

Upon lateral transfer or appointment to a classification within the same Pay Grade, the employee's pay rate will be set by the Appointing Authority pursuant to Section 160.08 (a) (2). If that lateral transfer or appointment is to a classification with a lower Pay Grade, the appointing authority may establish the employee's pay at an equitable rate within the lower Pay Grade authorized by Reynoldsburg Chapter 160.03 Salary Schedule. Promotion transfers and appointments will be approved by the Appointing Authority. All benefits are retained when an employee transfers or is appointed to another position within the service of the City for any reason.

160.09 GROUP INSURANCE

(a) Each employee eligible for medical insurance under the Affordable Health Care Act is entitled to such benefits provided by a group insurance contract, the premiums of which, including premiums for dependent coverage, if appropriate, shall be paid by the City less an employee/newly elected or appointed official premium contribution of twelve percent (12%) of the total monthly premium for health, and seven percent (7%) for dental and vision insurance unless otherwise specified. Premium contributions shall be paid by payroll deduction. Coverage's and exclusions are as follows:

1. Effective January 1, 2014, eligible employees and each newly elected official who choose to utilize the City's medical insurance will pay twelve (12%) of the monthly premium contribution.
2. Effective January 1, 2008 for eligible employees and place into the H.S.A. amounts for single and family coverage as determined annually by City Council. Contributions for elected officials shall be equal to the contribution for full-time employees. Said amounts will be placed into the individual H.S.A. by the Auditor not later than January 15th of each year or as determined by the appropriate Labor Agreement.

A. The following shall apply for each full-time employee and is eligible for Medicare coverage:

The City will reimburse said full-time employee or elected official for qualified medical expenses and prescriptions that meet the insurance plan deductible coverage up to the same contribution level of those not eligible for Medicare coverage.

3. Full-time employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive twenty-five (25) dollars per month while such forfeiture is in effect.
4. Full-time employees may "opt out" of City provided health insurance provided they supply a certificate of coverage from another provider. Employees who "opt out" of employee only coverage will be paid One Thousand Five Hundred Dollars (\$1,500.00) annually. Employees who "opt

out” of family coverage will be paid Two Thousand Five Hundred Dollars (\$2,500.00) annually and any employee opting to take employee only coverage in lieu of family coverage, except as determined by Section (4) above, will be paid One Thousand Five Hundred Dollars (\$1,500.00) annually. All dates of payments made under this “opt out” provision will be determined by the Auditor.

5. Each permanent three-quarter (30 hour) or more employee shall receive a minimum of Fifty Thousand Dollars (\$50,000.00) or one times annual salary Life insurance rounded off to the next higher One Thousand Dollars (\$1,000.00), plus an equal amount of Accidental Death Insurance. Part-time elected officials do not receive Life Insurance benefits. Premiums shall be fully paid by the City. The city shall provide police liability insurance for all police officers.

Effective January 1, 2001 each full-time, non-bargaining unit employee is entitled to disability benefits provided by an insurance carrier, the premium of which is paid by the City of Reynoldsburg.

160.10 EDUCATIONAL ASSISTANCE

1. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
2. The allowances for assistance are as follows:
 - A. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
 - B. The allowances for assistance are as follows:
 1. The annual allowance for college credit coursework education assistance (per employee) is \$3,000.00 per academic year.
 2. The annual allowance for non-college credited coursework education assistance (per employee is \$1,000.00 per academic year
 3. Annual text book reimbursement shall not exceed fifty percent (50%) of the actual cost of textbooks for college credit coursework and \$250.00 for non-college credit coursework during the academic year.
 4. All coursework must be preapproved before commencement of the course

3. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a grade of C or better, or pass a pass/fail course. Reimbursement shall be made upon submission of official transcripts, tuition statements, and receipts for textbooks.
4. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City of Reynoldsburg within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

160.11 CITY CLOTHING PROVIDED

1. The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.
2. The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.
3. Clothing shall be conducive to the safe and effective performance of required job duties.
4. Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.
5. Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.
6. The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees. Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee.
7. Employees not required to wear uniforms daily, may be provided shirts, sweaters, and jackets, etc. with the City of Reynoldsburg logo. The clothing may be worn for work at any time but are primarily to be worn for special events where it is desired the City of Reynoldsburg employees can be identified.

All clothing purchased must be approved colors and be branded with City of Reynoldsburg logo/name. Department directors are responsible for approving clothing options with the City of Reynoldsburg logo.

While wearing city branded clothing, employees are to conduct themselves in a professional manner. This portion of the policy does not negate the ability of the City of Reynoldsburg from providing protective clothing, boots, vests, gloves, aprons or other items deemed protective in nature and intended for specific purposes.

Uniforms or clothing purchased by the city and distributed to employees will be treated as a fringe benefit, included as wages to the employee and subject to withholding tax purposes unless not permit by law.

160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT)

In addition to non-conflicting provisions in Section 7.07, the following shall apply to Senior Police Management.

The City shall furnish the basic uniforms and new equipment for all sworn officers. Uniform parts and equipment shall be replaced by the City on an as-needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the employee's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the employee's separation pay.

The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the employee's misconduct or negligence.

The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the employee's misconduct or negligence. This section shall provide coverage only for a like amount of the damaged eye glasses.

Employees assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount as agreed upon in the collective bargaining agreement.

If not caused by negligence or misconduct of the employee, civilian clothing and/or components damaged to the point of unserviceability, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Employees shall be reimbursed for necessary dry cleaning of uniforms or plain cloths items. Dry cleaning will be provided to staff who serve as Court Liaisons. Employees shall utilize the dry cleaning facility or facilities designated by the City.

The City will provide clothing/equipment per the collective bargaining agreements.

Development Department

Eric Meyer

7232 E. Main Street

Reynoldsburg OHIO 43068

Phone

ORDINANCE REQUEST

DATE: September 26, 2022

TO: Development, Parks and Recreation Committee

RE: Renewal of Multiple City TIFs

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

AN ORDINANCE ACCEPTING, APPROVING, AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS

WHEREAS, the City of Reynoldsburg, Ohio has the statutory authority to create various zones that provide economic development incentives, which include Community Reinvestment Areas and Tax Increment Financing Districts; and

WHEREAS, upon their creation of such zones, the City may consider entering into agreements with private sector entities engages in economic development, which divert or abate tax revenues as an incentive to encourage particular economic projects to occur; and

WHEREAS, in the creation of these zones, ORC 5709.85 provides that a Tax Incentive Review Council (TIRC) shall be as required to review these agreements between the City and the private sector entities to establish compliance to the terms of the agreements; and

WHEREAS, each TIRC is mandated to review and make a formal recommendation as to the compliance of the terms of each agreement in its zone on an annual basis for the preceding year concluding on December 31st; and

Development Department

Eric Meyer

7232 E. Main Street

Reynoldsburg OHIO 43068

Phone

WHEREAS, the recommendation of each TIRC is required to be acted on by Council within 60-days of receiving the recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That the Tax Incentive Review Councils required to review agreements as of December 31, 2021 have done so and have forwarded their recommendations to City Council.

SECTION 2. That Council hereby accepts, approves, and ratifies the TIRCs' recommendations from the following TIRCs listed below:

- a. Brice Road and Main Street TIF - accept report and continue agreement
- b. Taylor Square TIF - accept report and continue agreement
- c. Taylor Road TIF #1 - accept report and continue agreement
- d. Taylor Road TIF #2 - accept report and continue agreement
- e. Summit Road TIF - accept report and continue agreement

SECTION 3. That upon adoption by Council, this ordinance shall be in effect thirty days following signature by the Mayor.

Reynoldsburg

MINUTES

2022 FRANKLIN COUNTY TIRC TUESDAY, JUNE 28, 2022

PLACE: Virtual Zoom Meeting

1. Michael Stinziano, Franklin County Auditor

Michael Stinziano called the meeting to order at 2:03 pm.

Present: Michael Stinziano, Kelan Craig, Christine Boucher, Carlie Boos, Julio Orr, Angele Latham, Gina Shelton, Joni Crawford, Chris Shook, Stephen Cicak, and Eric Meyer

2. Approval of 2021 Minutes

Carlie Boos noted that her name was spelled incorrectly and the previous minutes were updated. Julia Orr made a motion to approve the Minutes, seconded by Carlie Boos; eleven affirmative votes, no negative votes; Minutes stand approved with changes to Carlie Boos name.

3. Brice Road TIF

Ms. Crawford: The total gross collected was \$224,665.00. We paid our debt of \$79,017 and our debt should be paid off December of 2023. The first payment of 2022, there was a huge refund to Walgreens and we didn't receive any Home Depot dollars.

Ms. Boos: Is that refund based on a Covid 19 change?

Ms. Crawford: I don't know because that would have gone through the board of revisions. I don't get any information on that until I get the distribution, and I see that they didn't send us money, so I don't have that information.

Stephen Cicak made a motion to accept the report of the Brice Road TIF, seconded by Angele Latham; eleven affirmative votes, no negative votes; the Motion carried.

4. Brice/ Main TIF

Mr. Shook: This contains various commercial parcels along Main Street from Brice Road all the way to Licking County. This was filed January of 2022 and is with the state for approval. We do expect that to be approved shortly and that TIF should begin generating revenue quickly.

5. Broad Street TIF

Mr. Shook: This is a 30 year non-school TIF. This contains various parcels along Broad Street. Once this is approved, it should start generating revenue with the new business such as; UDF, Sheetz, and a Moo Moo car wash.

6. Waggoner Road Incentive District TIF

Mr. Shook: This is a 10 year 75% school TIF on Waggoner Road. This is an M/I home development. We broke this into seven different incentive districts TIF's. Based on the build out so far we expect to file on the first phase this year.

7. Comments and Closing

Mr. Stinziano adjourned the meeting at 2:11 pm

14.1.b

ce

al Net TIF Collections

	1st Half 2021	2nd Half 2021
Home Depot Settlement	136,138.42	
Home Depot 10% Rollback		
Walgreens Settlement	44,263.29	44,263.29
Walgreens 10% Rollback		
Gross Collection	180,401.71	44,263.29
Less:		
Aud/Treas Fees	2,389.89	94.65
Delinquent Tax Collection (5%)	178,011.82	44,168.64
Net Distribution		

Effective Class II % to School

Subaccounts

	1st Half 2021	2nd Half 2021
School Revenue Account	102,054.18	25,321.88
Public Improvement Account	75,957.64	18,846.76
	178,011.82	44,168.64

Distribution to Schools

	1st Half 2021	2nd Half 2021
Beginning Balance Owed to Schools	0.00	27,054.18
Funds Deposited in School Revenue Account	102,054.18	25,321.88
Paid To Schools	75,000.00	52,143.27
Ending Balance Owed to Schools	27,054.18	232.79

Fund 971 (Brice - Main TIF)

	1st Half 2021	2nd Half 2021
Fund 971 Beginning Balance	13,972.38	114,975.65
Total Collected	178,011.82	54,168.64
Debt Service paid for 2003 Bonds	2,008.55	77,008.55
Paid To Schools	75,000.00	52,143.27
Fund 971 Ending Balance	114,975.65	39,992.47

Reynoldsburg

MINUTES

2022 FAIRFIELD COUNTY TIRC TUESDAY, JUNE 28, 2022

PLACE: Virtual Zoom Meeting

1. Dr. Carri Brown, Fairfield County Auditor

Dr. Carri Brown called the meeting to order at 2:32pm

Present: Carri Brown, James Mako, Rick Szabrak, Christine Boucher, Angele Latham, Joni Crawford, Stephen Cicak, Chris Shook, and Eric Meyer

2. Approval of 2021 Minutes

Rick Szabrak made a motion to approve the Minutes, seconded by Chris Shook; nine affirmative votes, no negative votes; Minutes stand approved as submitted.

3. Taylor Square TIF

Ms. Crawford: In 2021 we received \$1.5 Million, which is down from the previous year. We paid the schools \$1,061,439. On our debt service we paid \$570,475 and that debt should be paid in full December 1st, 2023. Based on the detail reports from the county, it looks like all the parcels are current.

Unknown: Are there any vacancies in this area? Any concern with the environment retail is in now?

Mr. Meyer: That area is doing fairly well. We had the Chick-fil-A open. We have a developer looking at the old Drury outparcel, they have reached out to us about building a 200 key hotel there. There has been some changeover in some retail spots and the Starbucks that was recently built is still doing well.

Angele Latham made a motion to accept the report of the Taylor Square TIF, seconded by Chris Shook; nine affirmative votes, no negative votes; the Motion carried.

4. Comments and Closing

Dr. Carri Brown adjourned the meeting at 2:43 pm.

TAYLOR SQUARE TAX INCREMENT FINANCING

14.1.d

Phase I and II	1st Half 2021	2nd Half 2021
Total Phase I Collected	418,142.20	668,119.97
Total Phase II Collected	198,626.04	234,840.05
TOTAL COLLECTED	616,768.24	902,960.02

Effective Class II % to School 63.30% 63.30%

Subaccounts	1st Half 2021	2nd Half 2021
Phase I Reserve		
Phase I Debt Service	418,142.20	668,119.97
Phase II School Revenue	125,730.28	148,653.75
Phase II Debt Service	72,895.76	86,186.30
	616,768.24	902,960.02

Fund 970 (TIF)	1st Half 2021	2nd Half 2021
Fund 970 Beginning Balance	982,435.35	686,417.64
Total Collected	616,768.24	902,960.02
Paid To Schools	-912,785.95	-148,653.75
Transferred to Debt Service		-570,475.00
Debt Payments paid from Tax Revenues	0.00	
Fund 970 Ending Balance	686,417.64	870,248.91
Fund 970 reserve		

Payments to School District	1st Half 2021	2nd Half 2021
Phase II School Revenue (30 days after receipt)	125,730.28	148,653.75
Annual Balance (30 days after calendar year)		674,869.22

Service Payment Deficiencies	2021
Phase I Owner's Parcel (i)	697,913.61
Phase I Property (ii)	1,086,262.17
Credited Payments (iii)	1,245,344.22
Debt Payment Required	570,475.00
Debt Service Deficiency	0.00
Target Deficiency	0.00
Amount Due From Owner	0.00

Attachment: Taylor Square TIF (TIRC Renewals)

Reynoldsburg

MINUTES

2022 LICKING COUNTY TIRC TUESDAY, JUNE 28, 2022

PLACE: Virtual Zoom Meeting

1. Michael Smith, Licking County Auditor

Michael Smith called the meeting to order at 3:05 pm

Present: Michael Smith, Brad Mercer, Chris Harkness, Christine Boucher, Rick Black, Angele Latham, Joni Crawford, Stephen Cicak, Eric Meyer, and Chris Shook

2. Approval of 2021 Minutes

Chris Shook made a motion to approve the Minutes, seconded by Rick Black; ten affirmative votes, no negative votes; Minutes stand approved as submitted.

3. Taylor Road TIF #1

Ms. Crawford: For 2021 \$20,146.42 was collected. Today in the fund we have \$250,976.98.

Mr. Meyer: The existing Taylor Chase Condominiums are there and completely built out.

Rick Black made a motion to accept the report of Taylor Road TIF#1 and continue the TIF, seconded by Chris Harkness; ten affirmative votes, no negative votes; the Motion carried.

4. Taylor Road TIF #2

Ms. Crawford: The collections for this year were similar to the previous year, a little better. Total collections were \$1,790.82. Total in the fund is \$20,672.60.

Mr. Meyer: The condos and apartments here are done, but they are not all occupied. I expect TIF 2 to have larger collections once those are occupied.

Rick Black made a motion to accept the report of Taylor Road TIF #2, seconded by Chris Shook; ten affirmative votes, no negative votes; the Motion carried.

5. Summit Road TIF

Ms. Crawford: In 2021 we collected \$43,611.96. Total in the fund is \$135,886.70.

Mr. Meyer: This is the planned D.R. Horton development. They are hoping to get that going late this year or early next year. I anticipate this will increase once this begins construction.

Brad Mercer made a motion to accept the report of the Summit Road TIF, seconded by Rick Black; ten affirmative votes, no negative votes; the Motion carried.

6. Brice/ Main TIF

Mr. Shook: This has not yet been approved by the State of Ohio. This is a 30 year, 100% non-school TIF along the Main Street corridor that extends almost to the City's boundary lines all the way through Licking County. We do expect this to be approved and money should start coming into this TIF next year. No action to be taken at this time.

7. Broad Street TIF

Mr. Shook: This is also a 30 year, 100% non-school TIF along the corridor of East Broad Street.

8. Summit Incentive District TIF

Mr. Shook: This is a 10 year, 75% school TIF. This is in anticipation of the residential subdivision off Summit Road. This does have major site plan approval although we have been informed that site plan could be dramatically changed. This one is still up in the air and we have not filed the DTE 24 on this.

9. Eastwood TIF

Mr. Shook: This is a 10 year, 75% school commercial TIF. We do expect this mixed use will break ground later this year and then we will file the DTE 24 accordingly.

10. Comments and Closing

Michael Smith adjourned the meeting at 3:14 pm

Taylor Rd Tif #2
Fund 975

	1st half 2021	2nd half 2021
Total Net TIF Collections		
Park National Bank	0.00	
Glen O Bard	895.41	895.41
	0.00	0.00
Gross Collection	895.41	895.41
Less:		
Aud/Treas Fees	11.17	11.43
Delinquent Tax Collection (5%)		
Net Distribution	884.24	883.98

Fund 975 Taylor Rd-2 Tif	1st half 2021	2nd half 2021
Fund 975 Beginning Balance	18,904.38	19,788.62
Total Collected	884.24	883.98
Debt Service		
Fund 975 Ending Balance	19,788.62	20,672.60

Summit Rd #1**Fund 973**

	1st half	2nd half
Total Net TIF Collections	2021	2021
Summit Rd #1	21,805.98	21,805.98
Summit Rd #1 10% Rollback		
Maple Woods Farms		
Maple Woods Farms-10% Rollback		
Gross Collection	21,805.98	21,805.98
Less:		
Aud/Treas Fees	273.01	279.73
Delinquent Tax Collection (5%)		
Net Distribution	21,532.97	21,526.25

Fund 973 Summit Rd #1 Tif	1st half	2nd half
	2021	2021
Fund 973 Beginning Balance	92,827.48	114,360.45
Total Collected	21,532.97	21,526.25
Debt Service		
Fund 973 Ending Balance	114,360.45	135,886.70

Taylor Rd Tif #1**Fund 974**

	1st half	2nd half
Total Net TIF Collections	2021	2021
Taylor Chase	12,120.29	8,026.13
	0.00	0.00
Gross Collection	12,120.29	8,026.13
Less:		
Aud/Treas Fees	152.01	103.51
Delinquent Tax Collection (5%)		
Net Distribution	11,968.28	7,922.62

Fund 974 Taylor Rd-1 Tif	1st half	2nd half
	2021	2021
Fund 974 Beginning Balance	231,086.08	243,054.36
Total Collected	11,968.28	7,922.62
Debt Service		
Fund 974 Ending Balance	243,054.36	250,976.98