

SAFETY COMMITTEE MEETING MINUTES

September 15, 2003

Members of Safety Committee present: Mel Clemens, Jim Wade, Ron Stake, Lane Beougher.
Other members of Council present: Sarah Cannella, William Hills, Eric Gilbert, Council President Bradley L. McCloud.

Mr. Clemens: I'd like to call the Safety Committee meeting to order at 7:34. The first item on the agenda is approval of the minutes of the September 2, 2003 Safety Committee meeting. Do I have any additions or deletions? If not, they'll stand approved. The next item is the approval of the Special Safety Committee meeting 9-8-03. Do I have any additions or deletion? If not, they'll stand approved.

Item number 4, Discussion, Liquor Permit Request. This has already been returned without a request for a hearing.

Item number 5, Liquor Permit Request, Transfer, from Kocolene Marketing, has already been returned with a request of no hearing.

Item number 6, Liquor Permit Request, New, Armbruster Energy Enterprises. Chief, do you have something on this?

Chief Miller: Yes, sir. We've conducted an investigation and this is simply a change from, it's a corporate move. There's nothing going to be changing. It's the Shell Gas Station on Reynoldsburg-Baltimore Road and it will be pretty much status quo.

Mr. Clemens: Okay. Thank you. If not, we'll return this without a request for a hearing unless committee members have objection to it. Members of Council? (No response). Thank you.

Item number 7, Discussion, Final Resolution for rehab of Main Street, (.077 miles). Mrs. Reichard.

Mrs. Reichard: I really have nothing to add, Mr. Clemens, other than the memo that I sent you and the discussion we had last week. It's again, a choice for Council to make. Whatever you decide to do, we'll go with.

Mr. Clemens: Okay. This pertains to the difference of 1 ½ to 3" of concrete, or of asphalt, and some repair work. The difference of \$250,000 if I'm not mistaken. \$98,000 or around \$316,000. Is there any discussion on this item? Anything new that wants to be brought forward? Does anybody want to make a motion to send this to Council for adoption? (No response). If not, it's not approved. So we'll go back to the 1 ½, Mrs. Reichard.

I'll call an end to the Safety Committee meeting at 7:37.

Safety Committee

- Nancy C. Frazier, Clerk of Council

(Transcribed - Susie Smith)

September 15, 2003

SERVICE COMMITTEE MEETING MINUTES

September 15, 2003

Members of Service Committee present: Eric Gilbert, William Hills, Ron Stake, Lane Beougher. Other members of Council present: Sarah Cannella, Jim Wade, Mel Clemens, Council President Bradley L. McCloud.

Mr. Gilbert: I will call the Service Committee meeting to order at 7:37 p.m. The first item of business is the approval of the minutes of the September 2, 2003 Service Committee meeting. Are there any additions or deletions to those minutes? None being heard, they will stand as read. Item number 3 is the approval of the agenda. I have several changes to the agenda this evening. I'd like to make a motion that we hold item number 4 (Water Line Project) for two weeks. The Water/Waste Water Superintendent is putting together a packet of information for us regarding this project. I've also included some information and presented that to the Clerk today to be in your packets this Friday prior to the next committee meeting. I would also like to take item number 6, which is the Draft Report from the Ad Hoc Residential Zoning Review Committee, and what I intend to do is to separate this out for discussion under a Special Service Committee meeting. Those dates to be September 22 at 6:45, October 13, that time will be determined at the October 6 Committee meeting. We will also have discussion on this at the October 6 Regular Committee meeting, but I wanted to have two special committees for separate discussion because the potential is that it could be lengthy. And then also, I did have a request from a representative from Kroger's for item number 8. The members should have received a request for a conservation easement as well as a development agreement between the city and Kroger's. In light of the fact that we had just received that this past Friday, I wanted to give the members additional, a little bit more time to review this for any questions you may have with those agreements. And I would like to add this to the Special Service Committee meeting next week at 6:45 for that agenda. That'll give the members a week to review that information. Then the Development Director also approached me on item number 7. He indicated that regarding the Natural Gas Supplier Proposals that we are in receipt of a contract. The City Attorney is reviewing it for his comments and he asked that we hold this item so that we can receive the comments from the City Attorney in regards to the contract. Is there anything you'd like to add, Mr. Underwood?

Mr. Underwood: Yeah. The contract was reviewed last week and back to the Development Director. There's several cities doing this, and the cities have to get together to iron out the terms of the proposal. And I don't know when that's going to occur. But it's just not Reynoldsburg. It's Reynoldsburg, Gahanna, Upper Arlington, some others. So there's some things that have to be done to make it uniform.

Mr. Gilbert: Okay. And he had indicated he would be getting the initial review from the City Attorney to us this week. So we'll hold that for two weeks. That's my motion. Is there a second to the motion? Mr. Beougher with the second. All those in favor, please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes. Item number 5 is the first item for discussion. This is the Acceptance of proposed annexation of .94+/- acres in Truro Twp., Irene Rausch, Trustee. Members should have received a copy of this request in your packets. I believe this is just the initiation of the annexation process. But I do

have one question for the City Attorney. This was a question that evolved from a memo I had read in regards to expedited annexations. The title of the annexation petition indicates "Expedited Type 2 Petition for Annexation". Underneath the new code, and this isn't as far as opposing or approving this, just a question, my understanding of the new annexation law in Ohio is that if we do an expedited annexation, it limits our ability to adjust or conform boundaries in the future if it's an expedited annexation rather than an annexation that goes through the normal process.

Mr. Underwood: I'm unaware of that.

Mr. Gilbert: Okay. There was a memo...

Mr. Underwood: Where did that information come from?

Mr. Gilbert: It was an article in a township periodical called "Dual Jurisdiction Annexations". The Development Director provided it I believe, in our packets several weeks ago. As this process began, I know the last annexation that we did in Etna was an expedited process at the end. And I just wanted to see if we could clarify that. Is that something you'd be willing to look at?

Mr. Underwood: Sure.

Mr. Gilbert: Great. Any other questions from members of Council? Mr. Clemens.

Mr. Clemens: I do know the property. It's Rausch's property that's right across from where they're building the condos.

Mr. Gilbert: Okay. I'll make a motion that we forward this to Council for it's first reading. Do I have a second? Mr. Hills with the second. All those in favor, please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

That should wrap up Service at 7:43. I'll adjourn.

Service Committee

- -Nancy C. Frazier, Clerk of Council

(Transcribed - Susie Smith)

September 15, 2003

FINANCE COMMITTEE MEETING MINUTES

September 15, 2003

Members of Finance Committee present: William Hills, Mel Clemens, Eric Gilbert, Sarah Cannella.

Other members of Council present: Jim Wade, Lane Beougher, Ron Stake, Council President Bradley L. McCloud.

Mr. Hills: I'll call Finance to order at 7:44 and ask for approval of the Finance Committee meetings on both September 2, and the Special meeting on the 8th. Are there any additions or deletions to those minutes? Seeing and hearing none, they will stand as submitted. Approval of tonight's agenda. Does anybody have anything to add or amend on tonight's agenda? I don't. So seeing none, the agenda will stand.

Moving on to item number 4, Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, Franklin County. Mr. Whitney, I see this comes from you and you are requesting an emergency. Do you want to give us a little update on this and what it is?

Mr. Whitney: This is something we do every year. We have no input into the rates. We just have to accept the rates as determined by the county. I might add that you also have a legislative request which won't come into being until next week, next meeting, for the same thing for Licking County. Maybe we can get those put together.

Mr. Hills: Yeah. I did see that in the packet. Are we going to have one for Fairfield County too?

Mr. Whitney: We never have.

Mr. Hills: Never have had for Fairfield?

Mr. Whitney: No.

Mr. Hills: Okay. Does this raise any question? I know the purpose for the emergency is it needs to be back to the Budget Commission office by October 1. Does this raise any questions from anyone on Finance or anyone on Council? If not, I would move that we, consistent with the Revised Code, we do the Resolution to accept the amounts and rates authorizing the necessary tax levies in Franklin County. Is there a second? Second by Mrs. Cannella. Excuse me, I will modify and recommend adoption as an emergency. Second again by Mrs. Cannella. All in favor state aye. (All voted "Aye"). Opposed? (No response). It will go forward with recommendation for adoption as an emergency.

Moving on to item number 5, Discussion, Supplemental appropriation for Street Department, and Vehicle Maintenance accounts. I believe we have, this comes from Mrs. Reichard. Did you want to address this?

Mrs. Reichard: I'd like Mr. Ward to.

Mr. Ward: Good evening. Last year at our, we were preparing this year's budget, the Mayor had asked us to all take a hard look at our budgets because of the revenues and he wanted us to reduce our budgets as close to 20% as we could for this year. So in doing so, we've just really come up short this year in the Mechanics Funds, the Parts Account, and also for the outside repairs. And then also in the Street Department, in our 300 accounts, as of today we only have about \$1,000 left.

Last week while I was on vacation we had someone hit the guard rail up on Rosehill Road so that was an additional \$1,200 from the figure I gave in the memo. One of the biggest reasons we're so short in the Street Department Accounts, in the 300's, is because of the increase in our liability and motor vehicle insurance which was over \$8,100. If it hadn't been for that, we would have been in pretty good shape.

Mr. Hills: Larry, could you help me? Why was that? I saw that in your memo, and it certainly took a big dent out of it. Did we budget a less amount in liability insurance? Did we budget off of an estimate or something?

Mr. Ward: We kept the insurance rates the same but I did not know about any increase until it was probably March or April when we got our monthly statement from the Auditor's office and then I saw that those two accounts were over \$4,000 in the red.

Mr. Hills: And you take the biggest hit on those anyway because you've probably got the most vehicles. Right? Is there anyone that is here tonight that can answer that question? Because I'm just trying to go off memory and I do know that we didn't have, if memory serves me correct, there was question we went in the budget, what our actual rates were going to be. Our insurance member of Council may remember that. But I don't remember that we would see a substantial increase and so I'm not sure why we're seeing such a big increase. Do you remember anything, Ron?

Mr. Stake: I don't recall. No.

Mr. Ward: I checked with Human Resources and they told me that Council, and Mayor, and they were aware of it as far back as February.

Mr. Hills: Council's always aware of stuff but nobody tells them, so I haven't figured out how that happened.

Mr. Wade: But the department heads were not told anything. Like I say, I wasn't aware of it until I saw my monthly print out from the Auditor. I was not made aware of...

Mr. Hills: Well, Human Resources/Insurance is another question I have that's probably going to come up for a while. But certainly, Howard you don't remember why there was a need to do that? I think that's one thing we'll want to certainly try to get answered is to why that did happen. There's no doubt in my mind Larry, it did happen. And so I can see that you did make a cut. You did do a 20% cut in yours and I did check those off of our spread sheet. So I know that was there and you're absolutely right. The starting balance instead of the \$44,000 in part shows 50. Not 55 like I originally had thought when I talked to you on the phone. And I know that the FEMA dollars came in. You had some carryover dollars. I guess the question I have on this 5213, the Maintenance Supplies, that pretty much is for parts.

Mr. Ward: Yes.

Mr. Hills: We did an awful lot of purchases of new vehicles in 2000 and 2001, and yet our, you're correct, we budgeted 55,5 for the year 2002, and you anticipated you were only going to use about 48,000. In 2000, you show you only used about \$6,500 worth of parts. I've got to think that may be a misnomer in our numbers or something.

Mr. Ward: It has to be...

Mr. Hills: Because I'm trying to figure if we got new cars, how come we got, our parts cost go up?

Mr. Ward: Well, we currently have I believe, three police cruisers that's over 3 years old, Chief?

Chief Miller: Yes. And they're all over (inaudible).

Mr. Ward: They're all over about 120, 125,000 miles.

Mr. Hills: Because I was dumb enough to ask you the question today about the motor you were replacing and I guess it wasn't on an old car.

Mr. Ward: Well it's, cars are something else. But percentage wise as far as, of course the police department usually each year, consumes the most amount as far as repairs because their cars are on the road all the time. But over the last three years, in 2000 they used about 42% of the total amount spent on the fleet, and then in 2001 it jumped up to almost 58%. In 2002 it did drop down to almost 50%. And so far this year it's almost 55%. They had to have two transmissions replaced and within the last couple of weeks we've had to have the engine replaced in one cruiser.

Mr. Hills: I asked about the engine and I understand it's not one that had a lot of miles on it. It's one that got caught in the water somewhere. But, on the transmission, is it on a, are transmissions normally on a lot of miles or is it on one of the new cars too?

Mr. Ward: I would have to go through here and check for you, but I'm not really sure. I'd have to go through all these records and pull it out for you.

Mr. Hills: Okay.

Mr. Ward: I don't know exactly which ones.

Mr. Hills: Okay. Any other questions this raises for anyone on Council? The numbers are here and certainly, you are spending the money. I'm not sure that I see, and I know your percentages are right, I'm just a little surprised to see that our costs keep going up on that. If it is, it's up.

Mr. Ward: One thing I looked at today, if we include the car that's in for a new engine right now, we've only had, this year through the end of August, we've only had three repairs over \$1,000. Only eight of them between 500 and 1,000.

Mr. Hills: When we're using these numbers, we're talking about part costs. Correct?

Mr. Ward: This is just parts. And part of this, well it's also some that we have had to send outside which are the transmissions and very little other work. But we've had 308 repairs from \$1 to \$500. So it's kind of like that nickle, dime you to death.

Mr. Hills: I appreciate you putting that summary together. Could you provide a copy of it to Nancy?

Mr. Ward: Why, sure.

Mr. Hills: I do know you need this as an emergency and that you're about out of money basically.

Mr. Ward: Basically. And of course we don't have the money. We can't buy the parts and as far as the Street Department goes we need to get some painting done on some of the pavement markings on the street. Some of the streets that still have paint. With the resurfacing program we've had the last few years, with the engineers changing the specs that we put down thermoplastic markings, the amount of painting that we have to do is really limited now. But there is a few areas. Main Street, and Rosehill Road, and Palmer, and a few others that has to be painted still yet.

Mr. Hills: Questions and comments from anybody on Finance? Does anyone on Council have any questions or comments? If not, I'd recommend that we send this forward for adoption as an emergency, and it's the appropriation, three different accounts, 110.290.5213 and \$8,000. 110.290.5363, \$6,000. 260.268.5365, \$5,000. And I would recommend we send this forward for, let's send it forward for first reading with recommendation for adoption as an emergency. And then if you can get some of that backup data to us so we can have it in case something becomes questionable, we can at least have it if we need to hold it for another week to look at it. But I move we send it forward for first reading with recommendation for adoption as an emergency. Second? Second by Mr. Clemens. All in favor, state aye. (All voted "Aye"). Okay, Larry. Thank you very much.

Item number 6, Return of funds for widening of 256 and I-70 exit ramps. I don't think there's anybody here from Pickerington to address. So is there somebody here that would like to speak to this item? Mrs. Reichard.

Mrs. Reichard: Mr. Hills, there's really not a lot to say. We know that Pickerington turned down their part of it. The project was taken off the books and hopefully it can be resurrected next year. But I guess we'll have to wait because we're at the mercy of Pickerington for it. At least at this time.

Mr. Hills: I thank you for those comments. I do understand there are some continuing ongoing discussions as to try to understand what did happen.

Mrs. Reichard: Yes.

Mr. Hills: Hopefully they will, people will, minds clear, and maybe we can get cities to make decisions that are a benefit to all citizens and not just their own.

Mrs. Reichard: There you go. Thank you.

Mr. Hills: Any questions from anyone on Finance? Then I would recommend we, I guess just grant the authorization to return the funds to the account of which they had been appropriated, 410.089.5659. And that is a one reading item. Is it not, Nancy?

Mrs. Frazier: (Inaudible).

Mr. Hills: Let's send that forward with recommendation of adoption with a rule suspension. Because I don't think there's, there's not that big of a rush, is there? It's just a matter of it's accounting. We have our check back. Okay. Send it forward for recommendation for adoption as a rule suspension. Is there a second? Second by Mrs. Cannella. All in favor, state aye. (All voted "Aye"). Opposed? (No response). It will go forward.

Item number 7, Discussion, Repairs to Municipal Building resulting from damage done. Mrs. Reichard, and I see Joe's here too. I did, and I will note as Mrs. Reichard's coming to the microphone, generally I don't add things to the agenda at the last minute and I apologize, I tried to touch base with some of the finance people to let them know. I first became aware of this Thursday I think with a phone call, or Wednesday, and then I had a meeting Friday afternoon and ended up in a somewhat lengthy discussion, and the City Attorney was nice enough to come in. And somehow there was some misinformation that this didn't need to come, shouldn't have come, or shouldn't go to Council until after the check came in. I think that everybody's a little clearer now that it doesn't need to be that way, that we have emergency situations. What this is folks, and it's a total of roughly \$43,000 and it was damage done from the lightning strike if you all will remember the night we were supposed to have a Council meeting and didn't. And I'm sure Sharon's going to tell us a little bit about it, but bottom line comes down is our staff here through Joe and others, have been working since the lightning strike getting some estimates as to the damage and cost of repair and the insurance company basically has indicated we're going to reimburse you for 100% less the \$1,000 deductible of what your losses have been. And Joe does have some estimates attached in here that were as early as July and I think due to just some miscommunication, maybe they didn't fall in place as far as getting some of it, but I believe your contractors are lined up fairly quickly after we pass this to start getting work done. And we have to, it sort of speaks for itself as some of the damage that was done. And the one thing that is added here, and I'm going to be sure that everybody understands, as we look up in our atrium, you see some of those panes are clouded, that didn't happen because of the lightning strike, that's just the seals are bad. But windows actually cracked because of the lightning strike. So while they're up there repairing the cracked windows, if you all have been here before, you remember all the, what do you do when you do the drywall in top places? Scaffolding has to go up and I think it's been determined it makes it much more cost effectiveness to go ahead and replace those broken seals while you're up there doing the other. So there is some amount of money in here for that. But Mrs. Reichard, I'm sorry, and is there anything else you want to say about this? Because I appreciate the work.

Mrs. Reichard: I think you've done a very good job of it. Of course I did ask Joe to be here this evening because Joe has the details in terms of exactly what the damage to the building is. And I think if you have questions, it's important that it comes from him and not gets translated through me. I will say though, this is two months after the fact. But of course, it took the month of July to get all this information together. We really were not sure of the extent of the damage until more towards the end of July. And of course, Council was on vacation, or in recess I should say, in the month of August, and we wanted to address this as soon as possible in the month of September. Joe can better explain, I think there are some serious problems with the building that need to be addressed as soon as possible, which is why you're getting it in this manner with an emergency and request for a few other things. But I'd like Joe, if Joe Taggart, our Maintenance Superintendent, to tell you really what's going on.

Mr. Taggart: Basically what happened, it wasn't a lightning strike. It was the power line behind the building, blew off and hit the side of the building and it hit the aluminum fascia around the building. When it did that, it arced around the whole building. It went through the lightning rod system which is attached to the atrium glass. What it did there, it blew holes all the way around the building. Completely around the whole outer perimeter of the building. Every 6 foot there's a hole. It also in the meantime cracked the glass in the atrium. And it also burnt up, there were like three cameras that burnt up with it. And the lightning rod system also was burnt up in that when that power line hit that. How that happened, where there was a lightning strike and the power line, or the wind just, but that's the main problem. The holes in the top of the building right above it. That's all I have.

Mr. Hills: Questions? It certainly is in need of repair and I appreciate everybody's work on this and certainly I think in cases of emergency, we've all understood now that, the work, if we can get it done we go ahead and get it done and worry about how to take care of it. And I appreciate Mr. Underwood's input because we have received of the forty-one thousand plus dollars we're going to receive, we've already received \$27,320. And I think Bill, were you going to check with our insurance Human Resources expert and find out why they're held back for some of the money? Are they waiting to see if we really do the work? Do you have any idea of how the negotiations were handled?

Mr. Underwood: I have not been a part of it. I have no idea.

Mr. Hills: Would you mind sort of becoming a part of it just so we can have a good track record of what we did or how we did it on this one? I'm very glad to see St. Paul is paying us, but if you could look at what, from reading the memo from Ms. Milam there's some things that I'm not sure what we may have to do to get the second part of the payment. But if you won't mind talking with her maybe we can figure it out. Mrs. Reichard, did you have something?

Mrs. Reichard: I just, from what Ms. Milam told me was that, once the repairs are completed we will receive the rest of the check. I think they just want to make sure we spend the money in the appropriate way I guess. I don't really know. But I also want to make a point about the roof and the repairs that have to be made. Joe has really tried in vain to get roofing companies to come in

and look at the roof and give him an estimate of cost. Obviously in order to submit this to the insurance, we had to have an estimate. They had to figure out, what is this going to cost to repair? What do we owe the city to get that done? Unfortunately, we've only had one out here. And all of the hail damage, all of the summer storms, all the roofing companies are stretched so far that they just can't get to everywhere they need to be. Now in the future, in the next probably few weeks or month, we could probably get somebody out here. Joe has continued to pursue that, but right now we only have one estimate which is why we're asking for a suspension of the bidding for this particular part of it so we can go ahead and get the roof fixed. Fortunately, the people who did give us an estimate are the ones who, as I understand, who work on the roof, and Joe has a lot of faith in them. It is a good contractor and we believe it is a good price. So I just thought that should be brought up.

Mr. Hills: And secondarily, the insurance has agreed to pay that contractor.

Mrs. Reichard: That is correct.

Mr. Hills: Well it's going to pay us to pay that contractor that has done the estimate.

Mrs. Reichard: That is correct.

Mr. Hills: So the insurance company is absolutely aware, and has agreed that that's a good estimate. Any questions by anyone on Finance? Anyone not on Finance? Mr. Beougher.

Mr. Beougher: Joe, Pete Miller has a warranty currently in effect on the roof?

Mr. Taggart: Right now?

Mr. Beougher: Yes.

Mr. Taggart: No.

Mr. Beougher: Or is the roof older than 15 years or so?

Mr. Taggart: This was built in '86.

Mr. Beougher: And it's the original roof?

Mr. Taggart: Yes.

Mr. Beougher? And it's EPDM?

Mr. Taggart: (Inaudible).

Mr. Beougher: Miracles do occur. And also the lightning protection company, is that the same company that issued the master label for the building?

Mr. Taggart: I'm sorry?

Mr. Beougher: The master label for the lightning protection system. There might be an issue there. There should be a label somewhere in the record documents issued by the original installer that we may want to check just to make sure that we're not voiding our UL Label by having somebody else do work on somebody else's system.

Mr. Taggart: They have put the system in half of the building. (Inaudible).

Mr. Beougher: Okay. So are they installing a completely new system down to the earth grounds?

Mr. Taggart: Correct.

Mr. Beougher: And they will issue a new master label then I would assume. I would hope.

Mr. Hills: Any other questions? This is a, we'll try to simplify it and Nancy I'm sure will throw something at me if it's wrong, but in essence, with this piece of legislation, we need to appropriate the amount of \$42,635 from the unappropriated General Fund for the purchase of repairs done from the electric charge into the building, and waive competitive bidding on two of the contractors providing the work. One being Pete Miller Company and the other Thomas Glass Company, and would recommend that we send this document forward with recommendation for adoption as an emergency. Does that cover all the details? That'll work. Okay. Is there a second? Second by Mrs. Cannella. All in favor, state aye. (All voted "Aye"). Opposed? (No response). It will go forward with recommendation for adoption as an emergency.

And with that, we will conclude Finance at 8:05.

Finance Committee
- -Nancy C. Frazier, Clerk of Council
(Transcribed - Susie Smith)
September 15, 2003