CITY OF REYNOLDSBURG

City Council
Monday September 14, 2015

Regular Meeting: 7:30 PM

Place: Council Chambers
7232 E. Main St, Reynoldburg, OH 43068

President:	DOUG JOSEPH
Ward Members:	Ward I - Scott A. Barrett Ward II - Leslie Kelly Ward III - Cornelius McGrady III Ward IV - Mel Clemens
At Large Members:	Barth R. Cotner Chris Long Dan Skinner, Esq.

COMMITTEES:

Community Development:	Chmn Kelly, McGrady, Clemens, Cotner, Long, Barrett, Skinner
Safety:	Chmn Long, Skinner, Clemens, Kelly, Cotner, Barrett, McGrady
Service:	Chmn Clemens, Barrett, Kelly, Cotner, Long, McGrady, Skinner
Finance:	Chmn Cotner, Long, Clemens, Kelly, Barrett, McGrady, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a "Speaker Form" and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*September 14, 2015 *** 7:30 PM*

1. Call to Order
2. Roll Call
3. Invocation- Councilman Barth R. Cotner
4. Pledge of Allegiance
5. Approval of Minutes
   a. City Council – Regular Meeting – July 27, 2015
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
   a. July 2015 Auditor's Monthly Financial Reports
   b. Clerk of Court Report
9. Reports
   a. May, June, & July Code Compliance Report
   b. Report from the City Auditor on H.B. 5
10. LEGISLATION REQUIRING ONE READING
    a. ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CLIENT ORDER AGREEMENT WITH DOCUMENT SOLUTIONS FOR COPIER FOR MUNICIPAL BUILDING, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. (Request to Waive Committee Referral).
    b. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT TO PURCHASE ROAD SALT AND DECLARING AN EMERGENCY. --- Long. Safety Committee.
    c. ORDINANCE AWARDING DEPOSITS OF PUBLIC FUNDS AND DECLARING AN EMERGENCY.--- Cotner. Finance Committee.

d. ORDINANCE REQUESTING COUNCIL APPROPRIATE $6,000.00 FROM THE UNAPPROPRIATED GENERAL FUND TO CIVIL SERVICE- 110.534.5339 MISCELLANEOUS CONTRACT SERVICES, AND DECLARING IT AN EMERGENCY. --- Cotner. Finance Committee.

e. ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

11. LEGISLATION FOR FIRST READING

a. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6475 E. Main Street; Proposed Use – Professional Activities); Applicant, Sam Ugbo.

b. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6366 E. Main Street; Proposed Use – Auto Sales); Applicant, Jason P. Goss.

c. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.111.5362 (Equipment Maintenance) FOR DONATED MONIES RECEIVED. --- Cotner. Finance Committee.

d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC., ("EMH&T") FOR PROFESSIONAL CONSULTING AND STRUCTURAL ENGINEERING SERVICES. --- Cotner. Finance Committee.

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ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 27, 2015

President Doug Joseph called the meeting to order at 7:30 PM

PRESENT: Joseph, Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner
ABSENT:

Invocation - Councilman Cornelius McGrady, III.
Approval of Minutes

a. City Council – Regular Meeting – July 13, 2015

Minutes stand approved.

Approval of Agenda

Agenda stands approved.

Community Comments and Requests

Norm Brusk, 1861 Crosswick Court, Reynoldsburg: The reason I am speaking is in regard to the Huber Park master plan. I have a few questions. My understanding is we have completed phase one, which cost, according to the paper, $16,000. My question is, what did phase one say, and what came out of it? Secondly, what will we get in phase two and will there be a phase three? Three, when will implementation of the plans occur, or will they be obsolete by the time everything is in there? Four, how much will implementation likely cost for the project? I would expect you could have a range without having phase two and future phases already in hand. And last, where and when will we have the resources to do this? I will let Council or the Administration answer, if they are willing.

Council President Joseph: Does anyone on Council have questions or comments at this time? Thank you very much.

Communications

CLERK OF COURT REPORT

Clerk of Court Report ending June 30, 2015.
Pursuant to Ordinances 146-94 and 104-02, total amount submitted $33,493.00
Computerization Needs Fund: $2,666.00
Enforcement & Education Fund: $60.00

AUDITOR REPORTS ENDING JUNE, 2015

Departmental Budget and Budget by Classification ending June 30, 2015

Reports

LIQUOR PERMIT REQUEST SC BAR & KITCHEN (TRANSFER)

Council President Joseph: SC Bar & Kitchen transfer, this is the one we dealt with during our Committee Meeting last week and we will let the Chief talk about what they have discovered.

Chief O''Neill: Thank you President Joseph, Members of Council, as stated last week, we have been working on the liquor permit for the new owners of Sunset Grill. We found some inconsistencies in their application once we started doing the background check, and we were not prepared to make a report last week. We have since completed the report and there are a couple of issues. The application lists co-owners as Malson Kim and her son Sean Chapman. They are both going to own and operate the bar. When we started to look into the investigation, we saw that Mr. Chapman had some convictions on his record that would be cause for concern, and possibly cause for denial of this application. He has a couple of OMVI arrests, two disorderly conduct charges, and two weapons violations on his record. Those, in and of themselves, would raise cause to object under Chapter 43 of the ORC. Additionally, on the permit, Ms. Kim misrepresents some material. In fact, she stated that neither her or Mr. Chapman had been convicted of a felony or misdemeanor. Obviously, when we talk about his record, there have been convictions in place. She also states on the application that she has never owned another permit, and Officer Bock was able to determine that, under a different name, Malson Park, she owned a bar called the C Note Bar, up around the Karl and Morse area in the 90's. Due to some record keeping issues within the enforcement branch of the Department of Public Safety, we were not able to ascertain whether there had been any violations. But, based on the fact that there are inconsistencies and misrepresentations in her application, we took that as a second cause for objecting to this permit. I can answer any questions.

Council President Joseph: Any questions for the Chief? We did prepare legislation in the event we would send this to a hearing. Would the Clerk please go over that?

Ms. Beggerow: The motion will state that the Council of the City of Reynoldsburg, does hereby request a hearing, on the request for a new liquor permit, Classes D1, D2, D3, D3-a, and D6. SCK, LLC, doing business as SC Bar & Kitchen and Patio at 1921-1925 St. Rt. 256 Reynoldsburg, OH 43068.

Motions

THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY REQUEST A HEARING ON THE REQUEST FOR A NEW LIQUOR PERMIT- CLASSES D1, D2, D3, D3A, AND D6-- SCK LLC DBA SC BAR AND KITCHEN & PATIO, 1921-25 SR 256, REYNOLDSBURG, OH 43068. (B TRFO 7918845)

Councilwoman Kelly: I want to clarify the procedures. Are we denying the permit and stating it must go to a hearing?

Council President Joseph: Yes, if we had not taken any action, it would have stood approved.

Attorney Hood: Councilwoman Kelly, the motion that was just passed by Council, requests a hearing in front of the Liquor Commission. I will represent the City, and I will prepare the case with the Police Department and Officer Bock. I will present evidence to the Commission, in front of a hearing officer, and they will make the ultimate determination of whether or not the transfer goes through.

Councilwoman Kelly: Thank you.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mel Clemens, Ward IV
SECONDER:	Scott A. Barrett, Ward I
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

MOTION TO RECESS FOR THE MONTH OF AUGUST.

Council President Joseph: Council has traditionally taken an August recess, this motion is to take the recess and return on Tuesday, September 8th.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Chris Long, At Large
SECONDER:	Leslie Kelly, Ward II
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

THAT WHILE COUNCIL IS IN RECESS FOR THE MONTH OF AUGUST, 2014, THE CLERK OF COUNCIL BE AND IS HEREBY AUTHORIZED AND DIRECTED TO RETURN ANY LIQUOR PERMIT REQUESTS RECEIVED, MARKING THEM 'WITHOUT A REQUEST FOR HEARING', AS LONG AS THE REYNOLDSBURG POLICE DEPARTMENT FINDS NO REASON FOR A HEARING. IF A HEARING IS REQUIRED, A SPECIAL MEETING OF COUNCIL WILL BE CALLED.

Council President Joseph: Again, this is something we have traditionally done each July so that we do not have to have an August meeting, unless required. Is there a motion to approve this item? Are there any questions or comments? Yes, Mr. Clemens.

Councilman Clemens: If a special exception use permit comes up, what happens if we do not bring it to Council.

Ms. Beggerow: I believe it needs to be heard at the next meeting.

Council President Joseph: Correct. The next meeting would be in September, so it would be on that time table.

Councilwoman Kelly: Could we confirm that with Attorney Hood?

Attorney Hood: I believe the language states that it would be presented at the next regular meeting, which is September 8th. However, if action for council would arise while you are in recess, we could notify you of the need to call a special meeting. It does not have to be for a liquor permit request, or a special exception use permit. Theoretically, anything we need Council to do, we can bring you back for an emergency measure. There is a mechanism in the Charter to do that.

Council President Joseph: We have done that a few times in the past. We have had a motion and a second. Would the Clerk please call the role?

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott A. Barrett, Ward I
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

LEGISLATION REQUIRING ONE READING

65-15

A RESOLUTION SUPPORTING THE KEEP AMERICA BEAUTIFUL ORGANIZATION IN REYNOLDSBURG AND ESTABLISHING A KEEP REYNOLDSBURG BEAUTIFUL COMMITTEE. --- Kelly. Community Development Committee.

Council President Joseph: Yes, Councilman McGrady.

Councilman McGrady: Are we recognizing the presentation that took place two weeks ago?

Councilwoman Kelly: Yes, and their establishment of a committee.

RESULT:	**ADOPT AS AMENDED [UNANIMOUS]**
MOVER:	Leslie Kelly, Ward II
SECONDER:	Scott A. Barrett, Ward I
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

66-15

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A FIRST AMENDMENT TO THE LEASE DATED AS OF DECEMBER 1, 2011 AND A FIRST SUPPLEMENTAL TRUST INDENTURE IN CONNECTION WITH THE $9,000,000 HEALTH CARE FACILITIES REVENUE BONDS, SERIES 2011 (WESLEY RIDGE RESIDENCE CORPORATION) PREVIOUSLY ISSUED BY THE CITY OF REYNOLDSBURG, OHIO; PROVIDING FOR AND AUTHORIZING CERTAIN OTHER MATTERS RELATED TO HEALTH CARE FACILITIES REVENUE BONDS ISSUED OR TO BE ISSUED FOR THE BENEFIT OF WESLEY RIDGE CORPORATION; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

67-15

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR HUBER PARK MASTER PLAN PHASE 2, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

Council President Joseph: Councilman Clemens.

Councilman Clemens: First, I would like to thank the Mayor for the phase one report and for making the figures correct. My mistake was that I thought the final master plan would be separate, but it is in with the preliminary plan, and that's fine. I do think that after the master plan is dawn up, Council should meet, as well as the administration, so questions can be asked and problems settled. We should have a couple of weeks to think about the preliminary plan and the meeting should be open to the public. Council should be involved along with administration.

Council President Joseph: I too want to thank the Mayor for the documents. And, I would like, upon receipt of the phases, two weeks to fully digest before opening up for further dialogue.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

LEGISLATION FOR SECOND READING

68-15

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 “AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE” SUBSECTION (F) “POLICE DEPARTMENT”; OF CHAPTER 160 EMPLOYEE COMPENSATION, AND DECLARING AN EMERGENCY. (FIRST READING 7/13/2015 ~ REQUESTS PASSAGE AS EMERGENCY AT SECOND READING.) --- Long. Safety Committee.

Council President Joseph: Councilman Long.

Councilman Long: Thank you, President Joseph. Prior to moving for adoption, I need to amend the redraft date of 07/13/2015, to add the emergency language.

Council President Joseph: Councilman Long moves to amend. Seconded by Councilman Skinner. Questions or comments on the amendment? Would the Clerk please call the roll? Councilman Skinner: Aye; Councilman Barrett: Aye; Councilwoman Kelly: Aye; Councilman McGrady: Aye; Councilman Clemens: Aye; Councilman Cotner: Aye; Councilman Long: Aye; Seven affirmative votes, no negative votes, the legislation is amended. Councilman Long.

Councilman Long: Thank you President Joseph. I move to adopt as an emergency.

Council President Joseph: Councilman Long has moved to adopt as an emergency. Is there a second? Ok, second by Councilman Clemens. Questions or Comments? Would the Clerk please call the role?

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Chris Long, At Large
SECONDER:	Mel Clemens, Ward IV
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

69-15

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T TO DESIGN AND BID THE LIVINGSTON AVENUE IMPROVEMENT PROJECT; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY. (FIRST READING 7/13/2015 ~ REQUESTS PASSAGE AS AN EMERGENCY AT SECOND READING.) --- Cotner. Finance Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Mel Clemens, Ward IV
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

LEGISLATION FOR THIRD READING

70-15

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PHOENIX DISTRIBUTORS, FOR THE TRADE IN OF CURRENT WEAPONS. (SECOND READING 7/13/2015). --- Cotner. Finance Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, McGrady III, Clemens, Cotner, Long, Skinner

Adjournment

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Doug Joseph, President of Council

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April L. Beggerow, Clerk of Council

City Auditors Office

Richard Harris
7232 E. Main Street
Reynoldsburg OHIO 43068
phone

Memo

DATE:	**September 14, 2015**
TO:	**City Council**
CC:	
RE:	**July 2015 Auditor's Monthly Financial Reports**

July, 2015 Budget by Classification

Through 07/31/1

Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	249,001.00	.00	124,774.93	.00	124,226.07	50	247,73
Municipal Tax	11,541,985.00	2,388,020.60	7,640,250.22	.00	3,901,734.78	66	10,645,20
Other Local Taxes	474,600.00	65,946.50	298,049.15	.00	176,550.85	63	538,77
State Levied Shared Taxes	632,750.00	68,188.08	511,380.46	.00	121,369.54	81	843,84
Licenses	45,050.00	2,627.00	30,893.50	.00	14,156.50	69	40,65
Permits	152,000.00	37,806.81	132,067.92	.00	19,932.08	87	215,71
Fees	34,000.00	2,485.00	11,295.00	.00	22,705.00	33	12,52
Miscellaneous Charges for Services	87,200.00	5,638.40	58,215.08	.00	28,984.92	67	83,92
Recreational Charges	132,400.00	20,203.77	94,193.81	.00	38,206.19	71	165,24
Fines and Forfeitures	593,950.00	31,373.25	244,669.22	.00	349,280.78	41	530,26
Investment Earnings	200,000.00	10,971.64	118,596.42	.00	81,403.58	59	144,75
Other Revenues	364,100.00	24,007.18	262,243.88	.00	101,856.12	72	699,28
Donations	9,000.00	.00	1,540.00	.00	7,460.00	17	6,66
Reimbursements	23,000.00	53,002.69	243,956.37	.00	(220,956.37)	1,061	177,04
Sale of Assets	.00	.00	15,700.00	.00	(15,700.00)	+++	4,07
Transfers/Advances	2,000.00	.00	6,368.22	.00	(4,368.22)	318	2,30
Department **000 - General** Totals	$14,541,036.00	$2,710,270.92	$9,794,194.18	$0.00	$4,746,841.82	67%	$14,358,02
REVENUE TOTALS	$14,541,036.00	$2,710,270.92	$9,794,194.18	$0.00	$4,746,841.82	67%	$14,358,02
EXPENSE							
Department **111 - Police Division**							
Personal Services	8,068,783.97	598,787.32	4,832,308.65	90,915.51	3,145,559.81	61	7,848,12
Supplies	308,302.58	13,509.39	102,947.11	70,839.34	134,516.13	56	240,93
Services	582,476.10	40,415.41	275,936.80	157,075.61	149,463.69	74	424,30
Capital Purchases	219,964.95	105,830.70	130,742.23	30,278.35	58,944.37	73	190,81
Department **111 - Police Division** Totals	$9,179,527.60	$758,542.82	$5,341,934.79	$349,108.81	$3,488,484.00	62%	$8,704,18
Department **112 - D.A.R.E.**							
Supplies	1,335.21	.00	.00	.00	1,335.21	0	1,12
Department **112 - D.A.R.E.** Totals	$1,335.21	$0.00	$0.00	$0.00	$1,335.21	0%	$1,12
Department **290 - Mechanic**							
Personal Services	121,664.00	7,140.35	72,905.49	2,553.49	46,205.02	62	118,64
Supplies	84,304.88	9,546.93	52,689.50	29,167.79	2,447.59	97	74,30
Services	39,463.83	2,587.25	11,699.19	15,095.64	12,669.00	68	24,75
Department **290 - Mechanic** Totals	$245,432.71	$19,274.53	$137,294.18	$46,816.92	$61,321.61	75%	$217,70

Attachment: July budget by classification (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Budget by Classification

Through 07/31/1

Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **340 - Parks and Recreation**							
Personal Services	628,147.00	51,141.97	357,406.68	9,843.09	260,897.23	58	604,42
Supplies	167,816.87	3,870.85	71,123.63	33,707.19	62,986.05	62	145,22
Services	228,440.67	14,987.72	84,560.91	37,453.52	106,426.24	53	182,00
Transfers/Other	.00	1,533.00	5,966.00	.00	(5,966.00)	+++	
Capital Purchases	24,110.00	12,015.00	23,932.33	.00	177.67	99	19,99
Department **340 - Parks and Recreation** Totals	$1,048,514.54	$83,548.54	$542,989.55	$81,003.80	$424,521.19	60%	$951,65
Department **343 - Senior Center**							
Personal Services	141,014.00	11,093.85	84,855.71	1,381.56	54,776.73	61	137,24
Supplies	8,987.55	84.22	2,262.99	2,096.71	4,627.85	49	3,34
Services	185,168.83	60,797.57	159,928.06	14,147.79	11,092.98	94	12,91
Department **343 - Senior Center** Totals	$335,170.38	$71,975.64	$247,046.76	$17,626.06	$70,497.56	79%	$153,50
Department **448 - Service Department**							
Personal Services	497,718.00	35,421.53	294,089.80	7,157.46	196,470.74	61	480,09
Supplies	16,391.37	1,040.88	5,952.42	5,318.54	5,120.41	69	10,14
Services	591,977.95	44,009.84	270,445.84	171,273.16	150,258.95	75	444,37
Capital Purchases	.00	.00	.00	.00	.00	+++	9,95
Department **448 - Service Department** Totals	$1,106,087.32	$80,472.25	$570,488.06	$183,749.16	$351,850.10	68%	$944,55
Department **449 - Engineer**							
Supplies	.00	.00	.00	.00	.00	+++	25
Services	.00	.00	.00	.00	.00	+++	2,51
Department **449 - Engineer** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,77
Department **479 - Building Department**							
Personal Services	302,803.00	26,823.86	167,921.91	1,678.01	133,203.08	56	279,21
Supplies	10,470.19	196.17	1,938.73	3,100.68	5,430.78	48	5,55
Services	57,429.76	1,286.51	18,176.20	18,314.84	20,938.72	64	23,15
Transfers/Other	.00	.00	26.75	.00	(26.75)	+++	
Department **479 - Building Department** Totals	$370,702.95	$28,306.54	$188,063.59	$23,093.53	$159,545.83	57%	$307,92
Department **522 - Mayor**							
Personal Services	160,330.00	11,242.61	96,527.28	1,547.44	62,255.28	61	165,20
Supplies	1,100.00	52.00	562.63	500.00	37.37	97	34
Services	33,756.84	223.92	19,866.32	13,483.28	407.24	99	28,17
Department **522 - Mayor** Totals	$195,186.84	$11,518.53	$116,956.23	$15,530.72	$62,699.89	68%	$193,73

July, 2015 Budget by Classification

Through 07/31/15

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **534 - Civil Service Commission**							
Personal Services	43,305.00	3,250.60	26,109.87	.00	17,195.13	60	44,295
Supplies	800.00	.00	239.52	98.79	461.69	42	1,714
Services	19,100.00	1,659.87	9,070.09	8,128.50	1,901.41	90	7,321
Department **534 - Civil Service Commission** Totals	$63,205.00	$4,910.47	$35,419.48	$8,227.29	$19,558.23	69%	$53,331
Department **545 - City Auditor**							
Personal Services	329,398.00	24,067.73	196,644.03	4,379.48	128,374.49	61	304,100
Supplies	6,000.00	3,017.69	3,483.11	1,052.38	1,464.51	76	3,897
Services	62,657.00	2,881.33	45,767.55	7,906.88	8,982.57	86	52,864
Department **545 - City Auditor** Totals	$398,055.00	$29,966.75	$245,894.69	$13,338.74	$138,821.57	65%	$360,862
Department **554 - City Attorney**							
Personal Services	450,938.00	30,082.85	265,537.92	12,344.37	173,055.71	62	419,277
Supplies	2,534.53	190.10	1,636.08	488.45	410.00	84	2,544
Services	53,859.00	2,792.06	21,881.30	11,861.24	20,116.46	63	32,672
Department **554 - City Attorney** Totals	$507,331.53	$33,065.01	$289,055.30	$24,694.06	$193,582.17	62%	$454,494
Department **571 - City Council**							
Personal Services	192,583.00	17,607.98	109,302.01	2,109.00	81,171.99	58	165,404
Supplies	1,500.00	80.97	862.58	269.04	368.38	75	705
Services	45,270.40	1,477.59	18,025.51	12,649.20	14,595.69	68	6,221
Department **571 - City Council** Totals	$239,353.40	$19,166.54	$128,190.10	$15,027.24	$96,136.06	60%	$172,331
Department **580 - Development Department**							
Personal Services	209,394.00	15,120.79	104,883.90	2,681.91	101,828.19	51	169,523
Supplies	2,000.00	72.12	313.88	235.12	1,451.00	27	789
Services	38,031.35	631.21	12,994.52	18,771.14	6,265.69	84	192,086
Department **580 - Development Department** Totals	$249,425.35	$15,824.12	$118,192.30	$21,688.17	$109,544.88	56%	$362,399
Department **582 - Human Resources Department**							
Personal Services	51,961.00	5,575.23	26,909.86	521.76	24,529.38	53	32,155
Supplies	10,562.59	465.33	5,717.17	4,773.12	72.30	99	7,904
Services	22,995.15	290.40	10,831.68	6,959.53	5,203.94	77	14,100
Department **582 - Human Resources Department** Totals	$85,518.74	$6,330.96	$43,458.71	$12,254.41	$29,805.62	65%	$54,160
Department **584 - Computer Department**							
Personal Services	183,074.00	13,653.13	108,839.44	5,747.98	68,486.58	63	162,291
Supplies	7,414.45	.00	.00	5,734.45	1,680.00	77	1,028
Services	239,134.60	3,712.45	104,265.67	87,617.23	47,251.70	80	126,926

Attachment: July budget by classification (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Budget by Classification

Through 07/31/15

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **584 - Computer Department**							
Capital Purchases	60,000.00	.00	.00	.00	60,000.00	0	1,79
Department **584 - Computer Department** Totals	$489,623.05	$17,365.58	$213,105.11	$99,099.66	$177,418.28	64%	$292,04
Department **593 - Clerk of Courts**							
Personal Services	193,699.00	14,073.16	113,850.40	1,685.21	78,163.39	60	173,04
Supplies	5,749.12	53.59	839.09	2,647.27	2,262.76	61	2,06
Services	90,777.05	2,193.68	32,120.64	36,094.53	22,561.88	75	71,52
Department **593 - Clerk of Courts** Totals	$290,225.17	$16,320.43	$146,810.13	$40,427.01	$102,988.03	65%	$246,63
Department **595 - General and Administrative**							
Personal Services	281,866.11	1,364.00	253,008.78	20,182.28	8,675.05	97	190,34
Supplies	3,000.00	351.50	1,496.20	1,503.80	.00	100	4,03
Services	453,454.92	24,756.78	254,030.55	112,759.52	86,664.85	81	407,74
Capital Purchases	10,667.53	1,518.62	3,607.67	3,711.26	3,348.60	69	8,01
Department **595 - General and Administrative** Totals	$748,988.56	$27,990.90	$512,143.20	$138,156.86	$98,688.50	87%	$610,13
Department **810 - Public Health and Welfare**							
Services	219,430.00	.00	128,969.76	.00	90,460.24	59	219,42
Department **810 - Public Health and Welfare** Totals	$219,430.00	$0.00	$128,969.76	$0.00	$90,460.24	59%	$219,42
EXPENSE TOTALS	$15,773,113.35	$1,224,579.61	$9,006,011.94	$1,089,842.44	$5,677,258.97	64%	$14,302,96
Fund **110 - General Fund** Totals							
REVENUE TOTALS	14,541,036.00	2,710,270.92	9,794,194.18	.00	4,746,841.82	67%	14,358,02
EXPENSE TOTALS	15,773,113.35	1,224,579.61	9,006,011.94	1,089,842.44	5,677,258.97	64%	14,302,96
Fund **110 - General Fund** Net Gain (Loss)	($1,232,077.35)	$1,485,691.31	$788,182.24	($1,089,842.44)	$930,417.15	24%	$55,05
Fund Type Totals							
REVENUE TOTALS	14,541,036.00	2,710,270.92	9,794,194.18	.00	4,746,841.82	67%	14,358,02
EXPENSE TOTALS	15,773,113.35	1,224,579.61	9,006,011.94	1,089,842.44	5,677,258.97	64%	14,302,96
Fund Type Net Gain (Loss)	($1,232,077.35)	$1,485,691.31	$788,182.24	($1,089,842.44)	$930,417.15	24%	$55,05
Fund Category **General Fund** Totals							
REVENUE TOTALS	14,541,036.00	2,710,270.92	9,794,194.18	.00	4,746,841.82	67%	14,358,02
EXPENSE TOTALS	15,773,113.35	1,224,579.61	9,006,011.94	1,089,842.44	5,677,258.97	64%	14,302,96
Fund Category **General Fund** Net Gain (Loss)	($1,232,077.35)	$1,485,691.31	$788,182.24	($1,089,842.44)	$930,417.15	24%	$55,05

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July, 2015 Budget by Classification

Through 07/31/15
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	297,500.00	(54,300.51)	614,911.63	.00	(317,411.63)	207	463,24
Investment Earnings	2,500.00	58.46	297.31	.00	2,202.69	12	26
Department **000 - General** Totals	$300,000.00	($54,242.05)	$615,208.94	$0.00	($315,208.94)	205%	$463,51
REVENUE TOTALS	$300,000.00	($54,242.05)	$615,208.94	$0.00	($315,208.94)	205%	$463,51
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	74,494.00	5,419.63	44,820.70	619.23	29,054.07	61	73,81
Supplies	600.00	86.67	86.67	513.33	.00	100	74
Services	22,000.00	614.67	4,967.56	259.48	16,772.96	24	51,64
Transfers/Other	951,000.00	84,520.91	448,681.96	174,560.81	327,757.23	66	240,05
Department **564 - Income Tax Division** Totals	$1,048,094.00	$90,641.88	$498,556.89	$175,952.85	$373,584.26	64%	$366,26
EXPENSE TOTALS	$1,048,094.00	$90,641.88	$498,556.89	$175,952.85	$373,584.26	64%	$366,26
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	300,000.00	(54,242.05)	615,208.94	.00	(315,208.94)	205%	463,51
EXPENSE TOTALS	1,048,094.00	90,641.88	498,556.89	175,952.85	373,584.26	64%	366,26
Fund **220 - Income Tax Fund** Net Gain (Loss)	($748,094.00)	($144,883.93)	$116,652.05	($175,952.85)	$688,793.20	8%	$97,24

July, 2015 Budget by Classification

Through 07/31/1

Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,290,000.00	116,670.45	767,178.78	.00	522,821.22	59	1,311,48
Investment Earnings	10,000.00	.00	.00	.00	10,000.00	0	18,08
Other Revenues	.00	100.00	4,730.67	.00	(4,730.67)	+++	6,59
Reimbursements	20,000.00	.00	13,181.45	.00	6,818.55	66	5,90
Department **000 - General** Totals	$1,320,000.00	$116,770.45	$785,090.90	$0.00	$534,909.10	59%	$1,342,07
REVENUE TOTALS	$1,320,000.00	$116,770.45	$785,090.90	$0.00	$534,909.10	59%	$1,342,07
EXPENSE							
Department **000 - General**							
Capital Purchases	755,960.09	.00	.00	755,959.72	.37	100	14,45
Department **000 - General** Totals	$755,960.09	$0.00	$0.00	$755,959.72	$0.37	100%	$14,45
Department **268 - Street Department**							
Personal Services	519,690.00	39,132.58	325,841.31	5,977.23	187,871.46	64	497,47
Supplies	278,096.28	3,650.35	114,086.94	64,449.30	99,560.04	64	314,57
Services	131,531.65	14,959.06	57,158.96	38,127.41	36,245.28	72	121,11
Capital Purchases	270,000.00	.00	120,156.00	144,374.88	5,469.12	98	116,23
Department **268 - Street Department** Totals	$1,199,317.93	$57,741.99	$617,243.21	$252,928.82	$329,145.90	73%	$1,049,40
EXPENSE TOTALS	$1,955,278.02	$57,741.99	$617,243.21	$1,008,888.54	$329,146.27	83%	$1,063,85
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,320,000.00	116,770.45	785,090.90	.00	534,909.10	59%	1,342,07
EXPENSE TOTALS	1,955,278.02	57,741.99	617,243.21	1,008,888.54	329,146.27	83%	1,063,85
Fund **260 - Street Fund** Net Gain (Loss)	($635,278.02)	$59,028.46	$167,847.69	($1,008,888.54)	($205,762.83)	132%	$278,21

July, 2015 Budget by Classification

Through 07/31/15

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	102,500.00	9,459.77	62,066.77	.00	40,433.23	61	106,338
Investment Earnings	2,500.00	.00	.00	.00	2,500.00	0	1,660
Department **000 - General** Totals	$105,000.00	$9,459.77	$62,066.77	$0.00	$42,933.23	59%	$107,999
REVENUE TOTALS	$105,000.00	$9,459.77	$62,066.77	$0.00	$42,933.23	59%	$107,999
EXPENSE							
Department **268 - Street Department**							
Supplies	70,000.00	2,527.00	66,083.20	2,916.80	1,000.00	99	70,482
Services	24,440.74	1,518.09	5,491.76	10,692.38	8,256.60	66	18,735
Capital Purchases	70,000.00	.00	.00	69,588.88	411.12	99	3,675
Department **268 - Street Department** Totals	$164,440.74	$4,045.09	$71,574.96	$83,198.06	$9,667.72	94%	$92,893
EXPENSE TOTALS	$164,440.74	$4,045.09	$71,574.96	$83,198.06	$9,667.72	94%	$92,893
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	105,000.00	9,459.77	62,066.77	.00	42,933.23	59%	107,999
EXPENSE TOTALS	164,440.74	4,045.09	71,574.96	83,198.06	9,667.72	94%	92,893
Fund **270 - State Highway Fund** Net Gain (Loss)	($59,440.74)	$5,414.68	($9,508.19)	($83,198.06)	($33,265.51)	156%	$15,105
Fund Type Totals							
REVENUE TOTALS	1,725,000.00	71,988.17	1,462,366.61	.00	262,633.39	85%	1,913,582
EXPENSE TOTALS	3,167,812.76	152,428.96	1,187,375.06	1,268,039.45	712,398.25	78%	1,523,016
Fund Type Net Gain (Loss)	($1,442,812.76)	($80,440.79)	$274,991.55	($1,268,039.45)	$449,764.86	69%	$390,566
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	1,725,000.00	71,988.17	1,462,366.61	.00	262,633.39	85%	1,913,582
EXPENSE TOTALS	3,167,812.76	152,428.96	1,187,375.06	1,268,039.45	712,398.25	78%	1,523,016
Fund Category **Special Revenue Funds** Net Gain (Loss)	($1,442,812.76)	($80,440.79)	$274,991.55	($1,268,039.45)	$449,764.86	69%	$390,566

July, 2015 Budget by Classification

Through 07/31/15

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	940,000.00	48,330.56	405,234.35	.00	534,765.65	43	766,83
Other Revenues	.00	.00	1,512.06	.00	(1,512.06)	+++	7,49
Reimbursements	.00	.00	.00	.00	.00	+++	57
Department **000 - General** Totals	$940,000.00	$48,330.56	$406,746.41	$0.00	$533,253.59	43%	$774,90
Department **735 - Water Division**							
Utility Charges	6,120,000.00	355,848.76	2,939,513.02	.00	3,180,486.98	48	5,589,12
Other Revenues	40,000.00	(4,242.00)	23,369.60	.00	16,630.40	58	74,77
Reimbursements	.00	.00	.00	.00	.00	+++	36
Department **735 - Water Division** Totals	$6,160,000.00	$351,606.76	$2,962,882.62	$0.00	$3,197,117.38	48%	$5,664,25
REVENUE TOTALS	$7,100,000.00	$399,937.32	$3,369,629.03	$0.00	$3,730,370.97	47%	$6,439,16
EXPENSE							
Department **000 - General**							
Services	25,572.33	.00	25,572.33	.00	.00	100	18,08
Capital Purchases	1,081,031.66	.00	248,920.75	847,944.62	(15,833.71)	101	335,75
Department **000 - General** Totals	$1,106,603.99	$0.00	$274,493.08	$847,944.62	($15,833.71)	101%	$353,83
Department **735 - Water Division**							
Personal Services	353,814.00	26,262.05	213,651.11	5,816.56	134,346.33	62	363,68
Supplies	115,944.08	6,478.86	40,681.66	39,877.66	35,384.76	69	83,01
Services	5,332,469.95	1,061,336.89	3,268,079.53	982,849.25	1,081,541.17	80	4,698,31
Capital Purchases	97,349.91	288.31	42,519.56	10,740.66	44,089.69	55	54,89
Department **735 - Water Division** Totals	$5,899,577.94	$1,094,366.11	$3,564,931.86	$1,039,284.13	$1,295,361.95	78%	$5,199,91
Department **991 - Debt Service**							
Debt Service	316,397.00	.00	57,197.88	.00	259,199.12	18	340,27
Department **991 - Debt Service** Totals	$316,397.00	$0.00	$57,197.88	$0.00	$259,199.12	18%	$340,27
EXPENSE TOTALS	$7,322,578.93	$1,094,366.11	$3,896,622.82	$1,887,228.75	$1,538,727.36	79%	$5,894,02
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	7,100,000.00	399,937.32	3,369,629.03	.00	3,730,370.97	47%	6,439,16
EXPENSE TOTALS	7,322,578.93	1,094,366.11	3,896,622.82	1,887,228.75	1,538,727.36	79%	5,894,02
Fund **710 - Water Fund** Net Gain (Loss)	($222,578.93)	($694,428.79)	($526,993.79)	($1,887,228.75)	($2,191,643.61)	1,085%	$545,13

July, 2015 Budget by Classification

Through 07/31/1[illegible]

Summary Listi[illegible]

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y[illegible] Total Ac[illegible]
Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	500,000.00	24,120.26	199,796.16	.00	300,203.84	40	370,66[illegible]
Department **000 - General** Totals	$500,000.00	$24,120.26	$199,796.16	$0.00	$300,203.84	40%	$370,66[illegible]
Department **736 - Wastewater Division**							
Utility Charges	6,625,000.00	360,316.07	2,919,356.27	.00	3,705,643.73	44	5,261,54[illegible]
Other Revenues	.00	50.00	723.00	.00	(723.00)	+++	1,30[illegible]
Department **736 - Wastewater Division** Totals	$6,625,000.00	$360,366.07	$2,920,079.27	$0.00	$3,704,920.73	44%	$5,262,84[illegible]
REVENUE TOTALS	$7,125,000.00	$384,486.33	$3,119,875.43	$0.00	$4,005,124.57	44%	$5,633,50[illegible]
EXPENSE							
Department **000 - General**							
Capital Purchases	669,735.12	.00	258,038.49	399,850.78	11,845.85	98	53,65[illegible]
Department **000 - General** Totals	$669,735.12	$0.00	$258,038.49	$399,850.78	$11,845.85	98%	$53,65[illegible]
Department **736 - Wastewater Division**							
Personal Services	367,619.00	26,297.71	225,254.48	7,431.38	134,933.14	63	384,34[illegible]
Supplies	22,615.00	2,234.89	8,297.06	7,662.21	6,655.73	71	17,38[illegible]
Services	7,231,245.84	1,771,610.90	4,215,515.81	707,702.88	2,308,027.15	68	4,260,35[illegible]
Capital Purchases	144,349.91	874.03	94,571.91	4,807.92	44,970.08	69	90,25[illegible]
Department **736 - Wastewater Division** Totals	$7,765,829.75	$1,801,017.53	$4,543,639.26	$727,604.39	$2,494,586.10	68%	$4,752,35[illegible]
Department **991 - Debt Service**							
Debt Service	102,387.00	.00	7,307.55	.00	95,079.45	7	190,33[illegible]
Department **991 - Debt Service** Totals	$102,387.00	$0.00	$7,307.55	$0.00	$95,079.45	7%	$190,33[illegible]
EXPENSE TOTALS	$8,537,951.87	$1,801,017.53	$4,808,985.30	$1,127,455.17	$2,601,511.40	70%	$4,996,34[illegible]
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	7,125,000.00	384,486.33	3,119,875.43	.00	4,005,124.57	44%	5,633,50[illegible]
EXPENSE TOTALS	8,537,951.87	1,801,017.53	4,808,985.30	1,127,455.17	2,601,511.40	70%	4,996,34[illegible]
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($1,412,951.87)	($1,416,531.20)	($1,689,109.87)	($1,127,455.17)	($1,403,613.17)	199%	$637,16[illegible]

Attachment: July budget by classification (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Budget by Classification

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Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **737 - Storm Water Division**							
Utility Charges	675,000.00	50,193.34	375,878.86	.00	299,121.14	56	648,30
Department **737 - Storm Water Division** Totals	$675,000.00	$50,193.34	$375,878.86	$0.00	$299,121.14	56%	$648,30
REVENUE TOTALS	$675,000.00	$50,193.34	$375,878.86	$0.00	$299,121.14	56%	$648,30
EXPENSE							
Department **000 - General**							
Capital Purchases	183,927.50	.00	.00	183,927.14	.36	100	5,49
Department **000 - General** Totals	$183,927.50	$0.00	$0.00	$183,927.14	$0.36	100%	$5,49
Department **737 - Storm Water Division**							
Personal Services	264,131.00	16,112.93	159,262.19	7,091.14	97,777.67	63	255,32
Supplies	31,388.40	2,931.22	11,269.02	11,242.30	8,877.08	72	22,27
Services	116,094.53	3,766.14	33,063.83	14,939.75	68,090.95	41	101,87
Capital Purchases	182,000.00	.00	38,967.00	139,177.75	3,855.25	98	34,71
Department **737 - Storm Water Division** Totals	$593,613.93	$22,810.29	$242,562.04	$172,450.94	$178,600.95	70%	$414,19
Department **991 - Debt Service**							
Debt Service	98,781.00	.00	1,890.50	.00	96,890.50	2	99,44
Department **991 - Debt Service** Totals	$98,781.00	$0.00	$1,890.50	$0.00	$96,890.50	2%	$99,44
EXPENSE TOTALS	$876,322.43	$22,810.29	$244,452.54	$356,378.08	$275,491.81	69%	$519,13
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	675,000.00	50,193.34	375,878.86	.00	299,121.14	56%	648,30
EXPENSE TOTALS	876,322.43	22,810.29	244,452.54	356,378.08	275,491.81	69%	519,13
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($201,322.43)	$27,383.05	$131,426.32	($356,378.08)	($23,629.33)	112%	$129,16

Attachment: July budget by classification (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Budget by Classification

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Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,040,000.00	166,479.92	1,213,888.33	.00	826,111.67	60	2,120,87
Department **738 - Refuse Collection** Totals	$2,040,000.00	$166,479.92	$1,213,888.33	$0.00	$826,111.67	60%	$2,120,87
REVENUE TOTALS	$2,040,000.00	$166,479.92	$1,213,888.33	$0.00	$826,111.67	60%	$2,120,87
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	1,500.00	722.00	1,482.00	15.00	3.00	100	89
Services	2,489,465.32	261.41	942,598.82	933,404.10	613,462.40	75	2,015,36
Department **738 - Refuse Collection** Totals	$2,490,965.32	$983.41	$944,080.82	$933,419.10	$613,465.40	75%	$2,016,26
EXPENSE TOTALS	$2,490,965.32	$983.41	$944,080.82	$933,419.10	$613,465.40	75%	$2,016,26
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,040,000.00	166,479.92	1,213,888.33	.00	826,111.67	60%	2,120,87
EXPENSE TOTALS	2,490,965.32	983.41	944,080.82	933,419.10	613,465.40	75%	2,016,26
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($450,965.32)	$165,496.51	$269,807.51	($933,419.10)	($212,646.27)	147%	$104,61
Fund Type Totals							
REVENUE TOTALS	16,940,000.00	1,001,096.91	8,079,271.65	.00	8,860,728.35	48%	14,841,85
EXPENSE TOTALS	19,227,818.55	2,919,177.34	9,894,141.48	4,304,481.10	5,029,195.97	74%	13,425,76
Fund Type Net Gain (Loss)	($2,287,818.55)	($1,918,080.43)	($1,814,869.83)	($4,304,481.10)	($3,831,532.38)	267%	$1,416,08
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	16,940,000.00	1,001,096.91	8,079,271.65	.00	8,860,728.35	48%	14,841,85
EXPENSE TOTALS	19,227,818.55	2,919,177.34	9,894,141.48	4,304,481.10	5,029,195.97	74%	13,425,76
Fund Category **Enterprise Funds** Net Gain (Loss)	($2,287,818.55)	($1,918,080.43)	($1,814,869.83)	($4,304,481.10)	($3,831,532.38)	267%	$1,416,08
Grand Totals							
REVENUE TOTALS	33,206,036.00	3,783,356.00	19,335,832.44	.00	13,870,203.56	58%	31,113,45
EXPENSE TOTALS	38,168,744.66	4,296,185.91	20,087,528.48	6,662,362.99	11,418,853.19	70%	29,251,74
Grand Total Net Gain (Loss)	($4,962,708.66)	($512,829.91)	($751,696.04)	($6,662,362.99)	($2,451,350.37)	149%	$1,861,70

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/1

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	75,643.00	.00	75,643.00	.00	.00	31,737.48	43,905.52	42	74,10
5102	Wages-Staff	659,217.00	.00	659,217.00	46,652.28	.00	361,007.39	298,209.61	55	624,67
5104	Wages-Part time	112,533.00	.00	112,533.00	8,943.38	.00	68,314.35	44,218.65	61	117,04
5105	Overtime	260,000.00	.00	260,000.00	19,182.08	.00	135,021.67	124,978.33	52	275,00
5106	Longevity	59,300.00	.00	59,300.00	2,500.00	.00	20,700.00	38,600.00	35	54,54
5109	HSA Employer Funding	246,000.00	.00	246,000.00	.00	4,000.00	241,083.33	916.67	100	235,41
5111	Wages Chief	102,518.00	.00	102,518.00	7,886.00	.00	59,083.19	43,434.81	58	100,42
5113	Wages Enforcement	4,438,082.00	.00	4,438,082.00	344,080.14	.00	2,568,593.44	1,869,488.56	58	4,243,74
5151	PERS Contribution	119,300.00	.00	119,300.00	8,007.78	.00	64,387.27	54,912.73	54	114,57
5152	PFDPF Contribution	860,682.00	.00	860,682.00	70,545.64	4,730.15	540,765.72	315,186.13	63	793,54
5155	PERS Pickup	42,990.00	.00	42,990.00	3,035.75	.00	23,445.46	19,544.54	55	41,94
5156	PFDPF Pick Up	46,788.00	.00	46,788.00	6,920.40	.00	52,788.32	(6,000.32)	113	142,56
5161	Group Insurance	963,506.00	6.97	963,512.97	74,900.20	82,185.36	619,301.25	262,026.36	73	951,43
5166	Medicare	82,218.00	.00	82,218.00	6,133.67	.00	46,079.78	36,138.22	56	79,08
	Personal Services Totals	$8,068,777.00	$6.97	$8,068,783.97	$598,787.32	$90,915.51	$4,832,308.65	$3,145,559.81	61%	$7,848,12
Supplies										
5201	Office Supplies	8,500.00	.00	8,500.00	430.79	2,079.26	2,658.98	3,761.76	56	11,05
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	792.00	852.78	939.22	1,458.00	55	2,65
5203	Computer Supplies	22,360.00	555.91	22,915.91	349.78	1,685.43	2,538.59	18,691.89	18	23,75
5205	Small Tools/Minor Equipment	4,750.00	75.00	4,825.00	22.49	852.82	1,581.51	2,390.67	50	2,68
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	7,00
5207	Law Enforcement Supplies	58,600.00	2,339.50	60,939.50	1,251.44	6,572.08	21,248.85	33,118.57	46	30,96
5213	Repair and Maintenance Supplies	12,095.00	38.38	12,133.38	2,107.90	.00	2,146.28	9,987.10	18	4,57
5241	Uniforms-Purchased	57,555.00	3,759.50	61,314.50	356.55	16,580.92	14,625.44	30,108.14	51	34,68
5251	MV Gas and Oil	120,000.00	4,424.29	124,424.29	8,198.44	42,216.05	47,208.24	35,000.00	72	123,55
	Supplies Totals	$297,110.00	$11,192.58	$308,302.58	$13,509.39	$70,839.34	$102,947.11	$134,516.13	56%	$240,93
Services										
5311	Utilities	122,300.00	6,964.99	129,264.99	11,631.89	50,073.73	65,741.84	13,449.42	90	108,74
5321	Professional Training	34,735.00	.00	34,735.00	2,960.71	8,171.61	12,498.10	14,065.29	60	16,63
5323	Publications	2,850.00	.00	2,850.00	159.00	1,000.00	159.00	1,691.00	41	41
5324	Professional Association Dues	2,398.00	.00	2,398.00	244.00	276.00	724.00	1,398.00	42	78
5325	Educational Assistance	10,000.00	2,500.00	12,500.00	.00	4,000.00	4,320.70	4,179.30	67	9,49
5339	Misc Contract Services	35,270.00	188.15	35,458.15	2,519.05	7,047.45	12,562.64	15,848.06	55	16,38
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5361	Building Repair/Maintenance	43,050.00	32,186.00	75,236.00	1,014.23	13,926.94	47,649.53	13,659.53	82	27,54
5362	Equipment Maintenance	47,987.00	587.50	48,574.50	5,974.93	14,064.62	23,707.10	10,802.78	78	35,56
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	170.00	1,664.33	4,209.05	5,126.62	53	2,68

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Services										
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	1,200.00	.00	.00	100	
5375	Prisoner Care	130,000.00	7,095.44	137,095.44	9,340.25	26,859.05	65,236.39	45,000.00	67	137,538
5391	Postage	4,000.00	.00	4,000.00	617.62	748.66	1,729.62	1,521.72	62	3,653
5392	Fingerprinting Services	35,000.00	2,006.00	37,006.00	3,572.00	8,490.00	23,316.00	5,200.00	86	36,893
5393	L.E.A.D.S Terminal	10,000.00	.00	10,000.00	600.00	4,029.00	4,935.00	1,036.00	90	8,964
5395	Printing/Advertising	11,000.00	52.95	11,052.95	.00	4,458.34	806.01	5,788.60	48	3,920
5396	Uniform Cleaning/Repairs	17,000.00	105.07	17,105.07	1,584.40	10,045.09	7,259.98	(200.00)	101	13,470
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	27.33	1,020.79	1,081.84	897.37	70	1,612
	Services Totals	$530,790.00	$51,686.10	$582,476.10	$40,415.41	$157,075.61	$275,936.80	$149,463.69	74%	$424,307
Capital Purchases										
5631	Furniture and Fixtures	2,000.00	.00	2,000.00	.00	2,000.00	247.10	(247.10)	112	2,615
5632	Motor Vehicles	114,000.00	34,000.00	148,000.00	103,482.00	18,655.00	110,382.00	18,963.00	87	133,208
5633	Machinery and Equipment	8,950.00	1,062.48	10,012.48	.00	.00	2,262.48	7,750.00	23	20,555
5634	Unmarked Vehicles	.00	22,652.47	22,652.47	.00	.00	.00	22,652.47	0	
5639	Other Equipment	37,300.00	.00	37,300.00	2,348.70	9,623.35	17,850.65	9,826.00	74	34,436
	Capital Purchases Totals	$162,250.00	$57,714.95	$219,964.95	$105,830.70	$30,278.35	$130,742.23	$58,944.37	73%	$190,814
	EXPENSE TOTALS	$9,058,927.00	$120,600.60	$9,179,527.60	$758,542.82	$349,108.81	$5,341,934.79	$3,488,484.00	62%	$8,704,181
	Department **111 - Police Division** Totals	$9,058,927.00	$120,600.60	$9,179,527.60	$758,542.82	$349,108.81	$5,341,934.79	$3,488,484.00	62%	$8,704,181

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **112 - D.A.R.E.**										
	EXPENSE									
Supplies										
5259	Operating Materials and Supplies	.00	1,335.21	1,335.21	.00	.00	.00	1,335.21	0	1,12
	Supplies Totals	$0.00	$1,335.21	$1,335.21	$0.00	$0.00	$0.00	$1,335.21	0%	$1,12
	EXPENSE TOTALS	$0.00	$1,335.21	$1,335.21	$0.00	$0.00	$0.00	$1,335.21	0%	$1,12
	Department **112 - D.A.R.E.** Totals	$0.00	$1,335.21	$1,335.21	$0.00	$0.00	$0.00	$1,335.21	0%	$1,12

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **290 - Mechanic**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	79,721.00	.00	79,721.00	4,840.89	.00	44,659.87	35,061.13	56	73,38
5105	Overtime	400.00	.00	400.00	33.28	.00	33.28	366.72	8	11
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	9,33
5151	PERS Contribution	11,217.00	.00	11,217.00	858.54	.00	6,725.02	4,491.98	60	10,98
5161	Group Insurance	23,164.00	.00	23,164.00	1,339.75	2,553.49	14,862.29	5,748.22	75	23,74
5166	Medicare	1,162.00	.00	1,162.00	67.89	.00	625.03	536.97	54	1,08
	Personal Services Totals	$121,664.00	$0.00	$121,664.00	$7,140.35	$2,553.49	$72,905.49	$46,205.02	62%	$118,64
Supplies										
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	4
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	73
5213	Repair and Maintenance Supplies	75,000.00	1,004.88	76,004.88	8,264.76	24,503.63	48,453.66	3,047.59	96	69,81
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	1,282.17	2,564.16	4,235.84	(1,800.00)	136	3,71
	Supplies Totals	$83,300.00	$1,004.88	$84,304.88	$9,546.93	$29,167.79	$52,689.50	$2,447.59	97%	$74,30
Services										
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	125.00	875.00	12	17
5362	Equipment Maintenance	3,000.00	.00	3,000.00	450.00	1,370.00	630.00	1,000.00	67	2,16
5363	MV Repair/Maintenance-External	30,000.00	2,728.85	32,728.85	2,019.70	12,683.45	10,235.40	9,810.00	70	21,56
5397	Uniform Rental	1,200.00	34.98	1,234.98	32.55	330.74	204.24	700.00	43	38
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	85.00	711.45	504.55	284.00	81	46
	Services Totals	$36,700.00	$2,763.83	$39,463.83	$2,587.25	$15,095.64	$11,699.19	$12,669.00	68%	$24,75
	EXPENSE TOTALS	$241,664.00	$3,768.71	$245,432.71	$19,274.53	$46,816.92	$137,294.18	$61,321.61	75%	$217,70
	Department **290 - Mechanic** Totals	$241,664.00	$3,768.71	$245,432.71	$19,274.53	$46,816.92	$137,294.18	$61,321.61	75%	$217,70

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	66,872.00	.00	66,872.00	5,615.40	.00	41,462.41	25,409.59	62	71,93
5102	Wages-Staff	210,226.00	.00	210,226.00	16,438.81	.00	113,242.11	96,983.89	54	205,24
5104	Wages-Part time	40,862.00	.00	40,862.00	3,143.72	.00	23,670.54	17,191.46	58	39,72
5105	Overtime	15,700.00	.00	15,700.00	1,857.33	.00	4,613.69	11,086.31	29	7,39
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	45
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	27,000.00	3,000.00	90	22,33
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	9,726.78	.00	44,507.78	45,492.22	49	106,74
5151	PERS Contribution	59,375.00	.00	59,375.00	4,818.19	.00	30,750.90	28,624.10	52	58,84
5161	Group Insurance	108,512.00	.00	108,512.00	9,025.00	9,843.09	68,981.13	29,687.78	73	85,61
5166	Medicare	6,150.00	.00	6,150.00	516.74	.00	3,178.12	2,971.88	52	6,12
	Personal Services Totals	$628,147.00	$0.00	$628,147.00	$51,141.97	$9,843.09	$357,406.68	$260,897.23	58%	$604,42
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	193.56	489.01	260.99	1,250.00	38	81
5203	Computer Supplies	550.00	.00	550.00	.00	300.00	7.40	242.60	56	16
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	869.95	630.05	58	3,02
5209	Chemicals	23,550.00	.00	23,550.00	350.00	267.20	12,729.48	10,553.32	55	21,53
5213	Repair and Maintenance Supplies	42,000.00	139.99	42,139.99	804.27	9,601.93	23,192.26	9,345.80	78	36,71
5215	Recreational Supplies	53,000.00	2,076.88	55,076.88	1,635.42	13,791.74	29,981.26	11,303.88	79	47,21
5251	MV Gas and Oil	20,000.00	.00	20,000.00	887.60	9,104.71	3,390.29	7,505.00	62	20,39
5252	Aggregates	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	9,12
5259	Operating Materials and Supplies	6,000.00	.00	6,000.00	.00	152.60	692.00	5,155.40	14	6,22
	Supplies Totals	$165,600.00	$2,216.87	$167,816.87	$3,870.85	$33,707.19	$71,123.63	$62,986.05	62%	$145,22
Services										
5303	Community Events	19,235.00	.00	19,235.00	2,180.39	1,253.35	6,877.19	11,104.46	42	6,69
5311	Utilities	21,300.00	1,605.78	22,905.78	1,835.68	9,185.66	13,202.04	518.08	98	23,82
5321	Professional Training	1,212.00	40.00	1,252.00	.00	.00	135.00	1,117.00	11	82
5322	Conference/Reimb	2,150.00	127.38	2,277.38	.00	.00	1,375.58	901.80	60	1,95
5324	Professional Association Dues	1,500.00	110.00	1,610.00	435.00	.00	720.00	890.00	45	77
5338	Personal Service Contracts	55,000.00	.00	55,000.00	5,745.50	7,074.50	26,268.00	21,657.50	61	44,68
5339	Misc Contract Services	60,000.00	5,963.30	65,963.30	3,880.08	8,281.50	14,769.32	42,912.48	35	59,13
5361	Building Repair/Maintenance	15,000.00	2,473.33	17,473.33	.00	976.16	4,046.45	12,450.72	29	20,80
5362	Equipment Maintenance	2,200.00	.00	2,200.00	725.17	1,555.45	2,537.10	(1,892.55)	186	3,09
5391	Postage	2,000.00	.00	2,000.00	39.60	.00	291.79	1,708.21	15	76
5395	Printing/Advertising	23,386.00	.00	23,386.00	.00	5,233.95	7,461.51	10,690.54	54	15,07
5397	Uniform Rental	2,518.00	69.88	2,587.88	146.30	697.40	1,322.48	568.00	78	2,34
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	.00	3,195.55	5,554.45	3,800.00	70	2,02
	Services Totals	$218,051.00	$10,389.67	$228,440.67	$14,987.72	$37,453.52	$84,560.91	$106,426.24	53%	$182,00

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July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
Transfers/Other										
5515	Refunds-Fees	.00	.00	.00	1,533.00	.00	5,966.00	(5,966.00)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$1,533.00	$0.00	$5,966.00	($5,966.00)	+++	$(
Capital Purchases										
5632	Motor Vehicles	10,000.00	.00	10,000.00	.00	.00	9,917.33	82.67	99	
5633	Machinery and Equipment	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	14,99
5639	Other Equipment	12,110.00	.00	12,110.00	12,015.00	.00	12,015.00	95.00	99	4,99
	Capital Purchases Totals	$24,110.00	$0.00	$24,110.00	$12,015.00	$0.00	$23,932.33	$177.67	99%	$19,99
	EXPENSE TOTALS	$1,035,908.00	$12,606.54	$1,048,514.54	$83,548.54	$81,003.80	$542,989.55	$424,521.19	60%	$951,65
	Department **340 - Parks and Recreation** Totals	$1,035,908.00	$12,606.54	$1,048,514.54	$83,548.54	$81,003.80	$542,989.55	$424,521.19	60%	$951,65

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **343 - Senior Center**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	53,969.00	.00	53,969.00	4,151.42	.00	31,103.76	22,865.24	58	52,87
5104	Wages-Part time	37,685.00	.00	37,685.00	3,235.20	.00	24,225.86	13,459.14	64	39,92
5105	Overtime	3,000.00	.00	3,000.00	235.68	.00	1,118.07	1,881.93	37	2,30
5106	Longevity	467.00	.00	467.00	.00	.00	.00	467.00	0	45
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	777.00	.00	4,189.50	6,730.50	38	6,28
5151	PERS Contribution	13,317.00	.00	13,317.00	1,226.41	.00	8,533.96	4,783.04	64	13,75
5161	Group Insurance	16,118.00	.00	16,118.00	1,348.64	1,381.56	10,822.56	3,913.88	76	16,25
5166	Medicare	1,538.00	.00	1,538.00	119.50	.00	862.00	676.00	56	1,40
	Personal Services Totals	$141,014.00	$0.00	$141,014.00	$11,093.85	$1,381.56	$84,855.71	$54,776.73	61%	$137,24
Supplies										
5201	Office Supplies	800.00	.00	800.00	.00	373.46	346.54	80.00	90	1,24
5203	Computer Supplies	500.00	.00	500.00	.00	(111.70)	355.47	256.23	49	52
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	84.22	955.73	194.27	850.00	58	52
5215	Recreational Supplies	4,500.00	1,187.55	5,687.55	.00	879.22	1,366.71	3,441.62	39	1,04
	Supplies Totals	$7,800.00	$1,187.55	$8,987.55	$84.22	$2,096.71	$2,262.99	$4,627.85	49%	$3,34
Services										
5311	Utilities	12,500.00	891.89	13,391.89	968.25	6,794.33	6,046.51	551.05	96	9,88
5321	Professional Training	150.00	.00	150.00	.00	.00	.00	150.00	0	
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	120.00	.00	120.00	.00	.00	100.00	20.00	83	10
5339	Misc Contract Services	10,500.00	.00	10,500.00	.00	550.00	7,885.00	2,065.00	80	1,64
5361	Building Repair/Maintenance	2,500.00	153,906.94	156,406.94	59,829.32	6,303.46	145,396.55	4,706.93	97	28
5391	Postage	1,500.00	.00	1,500.00	.00	500.00	500.00	500.00	67	1,00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	$30,370.00	$154,798.83	$185,168.83	$60,797.57	$14,147.79	$159,928.06	$11,092.98	94%	$12,91
	EXPENSE TOTALS	$179,184.00	$155,986.38	$335,170.38	$71,975.64	$17,626.06	$247,046.76	$70,497.56	79%	$153,50
	Department **343 - Senior Center** Totals	$179,184.00	$155,986.38	$335,170.38	$71,975.64	$17,626.06	$247,046.76	$70,497.56	79%	$153,50

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **448 - Service Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	75,643.00	.00	75,643.00	5,818.80	.00	43,595.19	32,047.81	58	74,10
5102	Wages-Staff	244,040.00	.00	244,040.00	18,701.26	.00	140,590.40	103,449.60	58	234,39
5105	Overtime	3,000.00	.00	3,000.00	207.46	.00	3,724.42	(724.42)	124	5,50
5106	Longevity	2,146.00	.00	2,146.00	.00	.00	.00	2,146.00	0	2,10
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	21,500.00	2,500.00	90	22,16
5151	PERS Contribution	45,476.00	.00	45,476.00	3,469.39	.00	26,121.87	19,354.13	57	44,04
5161	Group Insurance	98,703.00	.00	98,703.00	6,875.84	7,157.46	55,911.75	35,633.79	64	93,38
5166	Medicare	4,710.00	.00	4,710.00	348.78	.00	2,646.17	2,063.83	56	4,39
	Personal Services Totals	$497,718.00	$0.00	$497,718.00	$35,421.53	$7,157.46	$294,089.80	$196,470.74	61%	$480,09
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	198.00	379.56	806.24	314.20	79	1,20
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5213	Repair and Maintenance Supplies	12,000.00	355.93	12,355.93	788.71	4,470.23	4,579.49	3,306.21	73	8,51
5251	MV Gas and Oil	1,500.00	35.44	1,535.44	54.17	468.75	566.69	500.00	67	42
	Supplies Totals	$16,000.00	$391.37	$16,391.37	$1,040.88	$5,318.54	$5,952.42	$5,120.41	69%	$10,14
Services										
5301	Boards/Commissions	2,000.00	.00	2,000.00	.00	1,713.12	286.88	.00	100	1,55
5302	Street Lighting	255,000.00	12,269.32	267,269.32	17,128.47	93,129.49	129,139.83	45,000.00	83	248,45
5303	Community Events	27,000.00	.00	27,000.00	13,125.00	.00	26,250.00	750.00	97	26,25
5311	Utilities	.00	.00	.00	.00	.00	(115.40)	115.40	+++	
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	300.00	(50.00)	120	
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	75,000.00	2,550.00	77,550.00	727.50	32,438.59	7,803.67	37,307.74	52	17,63
5339	Misc Contract Services	35,000.00	771.44	35,771.44	6,194.85	16,102.53	21,334.19	(1,665.28)	105	33,61
5362	Equipment Maintenance	4,000.00	89.51	4,089.51	.00	1,227.94	2,800.60	60.97	99	3,23
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5367	Streetscape Maintenance	90,000.00	4,900.00	94,900.00	2,925.00	19,530.00	30,800.00	44,570.00	53	66,31
5374	Emergency Management Services	32,700.00	.00	32,700.00	.00	.00	37,239.00	(4,539.00)	114	30,34
5391	Postage	1,000.00	.00	1,000.00	21.96	.00	118.77	881.23	12	29
5395	Printing/Advertising	.00	.00	.00	.00	.00	183.20	(183.20)	+++	
5397	Uniform Rental	2,000.00	47.68	2,047.68	214.56	383.99	1,052.60	611.09	70	1,60
5398	Tree/Grass Service	30,000.00	.00	30,000.00	3,672.50	6,747.50	13,252.50	10,000.00	67	15,05
5399	Other Miscellaneous Services	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	
	Services Totals	$571,350.00	$20,627.95	$591,977.95	$44,009.84	$171,273.16	$270,445.84	$150,258.95	75%	$444,37

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **448 - Service Department**										
	EXPENSE									
Capital Purchases										
5601	Land	.00	.00	.00	.00	.00	.00	.00	+++	9,95
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$9,95
	EXPENSE TOTALS	$1,085,068.00	$21,019.32	$1,106,087.32	$80,472.25	$183,749.16	$570,488.06	$351,850.10	68%	$944,55
	Department **448 - Service Department** Totals	$1,085,068.00	$21,019.32	$1,106,087.32	$80,472.25	$183,749.16	$570,488.06	$351,850.10	68%	$944,55

July, 2015 Departmental Budget

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **479 - Building Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	62,478.00	.00	62,478.00	4,806.00	.00	36,007.37	26,470.63	58	61,20
5102	Wages-Staff	86,576.00	.00	86,576.00	11,169.39	.00	51,109.73	35,466.27	59	85,97
5104	Wages-Part time	44,444.00	.00	44,444.00	122.00	.00	14,960.45	29,483.55	34	36,89
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	45
5109	HSA Employer Funding	16,000.00	.00	16,000.00	2,000.00	.00	17,333.33	(1,333.33)	108	14,50
5151	PERS Contribution	27,153.00	.00	27,153.00	1,942.96	.00	13,704.50	13,448.50	50	25,69
5161	Group Insurance	62,890.00	.00	62,890.00	6,558.78	1,678.01	33,393.99	27,818.00	56	51,93
5166	Medicare	2,812.00	.00	2,812.00	224.73	.00	1,412.54	1,399.46	50	2,55
	Personal Services Totals	$302,803.00	$0.00	$302,803.00	$26,823.86	$1,678.01	$167,921.91	$133,203.08	56%	$279,21
Supplies										
5201	Office Supplies	1,200.00	.00	1,200.00	.00	803.23	336.75	60.02	95	96
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	31
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	115.00	516.46	1,368.54	32	1,29
5251	MV Gas and Oil	5,000.00	1,270.19	6,270.19	196.17	2,182.45	1,085.52	3,002.22	52	2,98
	Supplies Totals	$9,200.00	$1,270.19	$10,470.19	$196.17	$3,100.68	$1,938.73	$5,430.78	48%	$5,55
Services										
5311	Utilities	2,000.00	.00	2,000.00	99.04	305.57	694.43	1,000.00	50	1,18
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	6
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	345.00	1,155.00	23	29
5323	Publications	500.00	250.00	750.00	.00	56.00	291.00	403.00	46	
5324	Professional Association Dues	800.00	.00	800.00	.00	.00	365.00	435.00	46	40
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	9,999.00	.00	(8,499.00)	667	
5339	Misc Contract Services	8,000.00	1,885.00	9,885.00	.00	1,000.00	1,885.00	7,000.00	29	43
5362	Equipment Maintenance	2,300.00	387.96	2,687.96	(266.13)	1,600.07	722.84	365.05	86	1,86
5376	County Health Services	25,000.00	7,290.00	32,290.00	1,002.00	4,734.00	12,555.00	15,001.00	54	16,83
5391	Postage	1,000.00	.00	1,000.00	66.60	.00	372.33	627.67	37	66
5395	Printing/Advertising	1,500.00	.00	1,500.00	357.72	332.20	716.80	451.00	70	94
5397	Uniform Rental	1,000.00	16.80	1,016.80	27.28	288.00	228.80	500.00	51	44
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$47,600.00	$9,829.76	$57,429.76	$1,286.51	$18,314.84	$18,176.20	$20,938.72	64%	$23,15
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	.00	.00	26.75	(26.75)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$26.75	($26.75)	+++	$
	EXPENSE TOTALS	$359,603.00	$11,099.95	$370,702.95	$28,306.54	$23,093.53	$188,063.59	$159,545.83	57%	$307,92
	Department **479 - Building Department** Totals	$359,603.00	$11,099.95	$370,702.95	$28,306.54	$23,093.53	$188,063.59	$159,545.83	57%	$307,92

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **522 - Mayor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	56,424.30	41,378.70	58	97,80
5102	Wages-Staff	24,426.00	(4,278.00)	20,148.00	940.54	.00	11,710.50	8,437.50	58	23,92
5109	HSA Employer Funding	5,000.00	.00	5,000.00	.00	.00	5,000.00	.00	100	5,00
5151	PERS Contribution	17,112.00	(992.00)	16,120.00	1,178.51	.00	9,665.17	6,454.83	60	17,03
5161	Group Insurance	19,551.00	.00	19,551.00	1,479.93	1,547.44	12,758.36	5,245.20	73	19,70
5166	Medicare	1,772.00	(64.00)	1,708.00	120.39	.00	968.95	739.05	57	1,73
	Personal Services Totals	$165,664.00	($5,334.00)	$160,330.00	$11,242.61	$1,547.44	$96,527.28	$62,255.28	61%	$165,20
Supplies										
5201	Office Supplies	600.00	.00	600.00	52.00	300.00	562.63	(262.63)	144	11
5203	Computer Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	23
	Supplies Totals	$1,100.00	$0.00	$1,100.00	$52.00	$500.00	$562.63	$37.37	97%	$34
Services										
5311	Utilities	850.00	13.34	863.34	65.74	402.94	460.40	.00	100	78
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	900.00	.00	900.00	.00	80.00	385.00	435.00	52	84
5332	Legal Services	28,000.00	543.50	28,543.50	149.45	13,000.34	18,633.61	(3,090.45)	111	26,09
5339	Misc Contract Services	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5391	Postage	250.00	.00	250.00	8.73	.00	71.35	178.65	29	11
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	.00	315.96	284.04	53	34
	Services Totals	$33,200.00	$556.84	$33,756.84	$223.92	$13,483.28	$19,866.32	$407.24	99%	$28,17
	EXPENSE TOTALS	$199,964.00	($4,777.16)	$195,186.84	$11,518.53	$15,530.72	$116,956.23	$62,699.89	68%	$193,73
	Department **522 - Mayor** Totals	$199,964.00	($4,777.16)	$195,186.84	$11,518.53	$15,530.72	$116,956.23	$62,699.89	68%	$193,73

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July, 2015 Departmental Budget

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	37,510.00	.00	37,510.00	2,821.62	.00	22,603.55	14,906.45	60	38,38
5151	PERS Contribution	5,251.00	.00	5,251.00	388.07	.00	3,178.57	2,072.43	61	5,35
5166	Medicare	544.00	.00	544.00	40.91	.00	327.75	216.25	60	55
	Personal Services Totals	$43,305.00	$0.00	$43,305.00	$3,250.60	$0.00	$26,109.87	$17,195.13	60%	$44,29
Supplies										
5201	Office Supplies	400.00	.00	400.00	.00	98.79	239.52	61.69	85	52
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	1,19
	Supplies Totals	$800.00	$0.00	$800.00	$0.00	$98.79	$239.52	$461.69	42%	$1,71
Services										
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	20
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	.00	300.00	0	
5332	Legal Services	500.00	100.00	600.00	.00	255.00	95.00	250.00	58	
5336	Medical Services/Physical Exams	5,000.00	.00	5,000.00	1,650.00	3,511.00	3,989.00	(2,500.00)	150	72
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,902.50	2,852.07	245.43	95	2,48
5391	Postage	200.00	.00	200.00	9.87	.00	94.02	105.98	47	12
5395	Printing/Advertising	7,000.00	500.00	7,500.00	.00	2,460.00	2,040.00	3,000.00	60	3,78
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$18,500.00	$600.00	$19,100.00	$1,659.87	$8,128.50	$9,070.09	$1,901.41	90%	$7,32
	EXPENSE TOTALS	$62,605.00	$600.00	$63,205.00	$4,910.47	$8,227.29	$35,419.48	$19,558.23	69%	$53,33
	Department **534 - Civil Service Commission** Totals	$62,605.00	$600.00	$63,205.00	$4,910.47	$8,227.29	$35,419.48	$19,558.23	69%	$53,33

July, 2015 Departmental Budget

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**545 - City Auditor**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	78,381.00	.00	78,381.00	6,029.28	.00	45,219.60	33,161.40	58	76,84
5102	Wages-Staff	119,829.00	.00	119,829.00	9,025.39	.00	68,869.47	50,959.53	57	117,45
5104	Wages-Part time	30,189.00	.00	30,189.00	2,138.37	.00	16,996.93	13,192.07	56	31,28
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	65.55	1,934.45	3	1,35
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,02
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	7,50
5151	PERS Contribution	32,403.00	.00	32,403.00	2,422.61	.00	18,163.22	14,239.78	56	31,11
5161	Group Insurance	50,190.00	.00	50,190.00	4,209.52	4,379.48	33,478.16	12,332.36	75	34,27
5166	Medicare	3,356.00	.00	3,356.00	242.56	.00	1,851.10	1,504.90	55	3,25
	Personal Services Totals	$329,398.00	$0.00	$329,398.00	$24,067.73	$4,379.48	$196,644.03	$128,374.49	61%	$304,10
Supplies										
5201	Office Supplies	5,000.00	.00	5,000.00	2,605.00	615.07	3,070.42	1,314.51	74	2,46
5203	Computer Supplies	1,000.00	.00	1,000.00	412.69	437.31	412.69	150.00	85	1,43
	Supplies Totals	$6,000.00	$0.00	$6,000.00	$3,017.69	$1,052.38	$3,483.11	$1,464.51	76%	$3,89
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	14
5322	Conference/Reimb	3,000.00	.00	3,000.00	196.16	2,147.98	924.32	(72.30)	102	2,20
5323	Publications	.00	207.00	207.00	.00	.00	207.00	.00	100	
5324	Professional Association Dues	800.00	.00	800.00	.00	150.00	737.00	(87.00)	111	83
5333	Outside Professional Services	36,000.00	.00	36,000.00	615.00	1,025.00	34,688.00	287.00	99	33,62
5339	Misc Contract Services	5,000.00	.00	5,000.00	765.00	4,235.00	765.00	.00	100	2,75
5362	Equipment Maintenance	750.00	.00	750.00	47.70	333.90	333.90	82.20	89	1,06
5391	Postage	1,800.00	.00	1,800.00	152.40	.00	985.99	814.01	55	1,56
5395	Printing/Advertising	600.00	.00	600.00	61.60	.00	1,225.28	(625.28)	204	52
5399	Other Miscellaneous Services	14,000.00	.00	14,000.00	1,043.47	15.00	5,901.06	8,083.94	42	10,14
	Services Totals	$62,450.00	$207.00	$62,657.00	$2,881.33	$7,906.88	$45,767.55	$8,982.57	86%	$52,86
	EXPENSE TOTALS	$397,848.00	$207.00	$398,055.00	$29,966.75	$13,338.74	$245,894.69	$138,821.57	65%	$360,86
	Department **545 - City Auditor** Totals	$397,848.00	$207.00	$398,055.00	$29,966.75	$13,338.74	$245,894.69	$138,821.57	65%	$360,86

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**554 - City Attorney**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	56,424.30	41,378.70	58	97,80
5102	Wages-Staff	158,491.00	.00	158,491.00	10,192.40	.00	97,362.49	61,128.51	61	142,17
5104	Wages-Part time	63,247.00	.00	63,247.00	4,842.60	.00	36,608.24	26,638.76	58	71,34
5106	Longevity	1,062.00	.00	1,062.00	.00	.00	.00	1,062.00	0	1,00
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	4,000.00	11,166.67	833.33	95	11,00
5151	PERS Contribution	44,884.00	.00	44,884.00	3,174.54	.00	24,831.66	20,052.34	55	42,46
5161	Group Insurance	64,802.00	.00	64,802.00	4,029.70	8,344.37	36,442.33	20,015.30	69	49,07
5166	Medicare	4,649.00	.00	4,649.00	320.37	.00	2,702.23	1,946.77	58	4,42
	Personal Services Totals	$450,938.00	$0.00	$450,938.00	$30,082.85	$12,344.37	$265,537.92	$173,055.71	62%	$419,27
Supplies										
5201	Office Supplies	1,500.00	134.53	1,634.53	190.10	488.45	646.08	500.00	69	2,54
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	990.00	(490.00)	198	
	Supplies Totals	$2,400.00	$134.53	$2,534.53	$190.10	$488.45	$1,636.08	$410.00	84%	$2,54
Services										
5321	Professional Training	1,500.00	.00	1,500.00	200.00	.00	795.00	705.00	53	1,08
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	5,500.00	314.00	5,814.00	609.50	728.17	2,625.83	2,460.00	58	4,30
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	.00	1,225.00	275.00	82	1,22
5332	Legal Services	20,000.00	500.00	20,500.00	.00	5,319.00	1,181.00	14,000.00	32	6,41
5333	Outside Professional Services	12,550.00	.00	12,550.00	416.67	24.98	12,000.02	525.00	96	12,50
5337	Public Defender	5,000.00	1,595.00	6,595.00	937.44	3,798.84	1,796.16	1,000.00	85	3,20
5339	Misc Contract Services	1,600.00	.00	1,600.00	(519.70)	740.25	900.10	(40.35)	103	1,50
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	28.00	272.00	9	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	38.50	.00	220.54	279.46	44	37
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	1,109.65	1,250.00	1,109.65	140.35	94	2,06
	Services Totals	$51,450.00	$2,409.00	$53,859.00	$2,792.06	$11,861.24	$21,881.30	$20,116.46	63%	$32,67
	EXPENSE TOTALS	$504,788.00	$2,543.53	$507,331.53	$33,065.01	$24,694.06	$289,055.30	$193,582.17	62%	$454,49
	Department **554 - City Attorney** Totals	$504,788.00	$2,543.53	$507,331.53	$33,065.01	$24,694.06	$289,055.30	$193,582.17	62%	$454,49

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **571 - City Council**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	35,522.13	25,378.87	58	60,89
5102	Wages-Staff	56,511.00	10,000.00	66,511.00	7,423.96	.00	41,289.45	25,221.55	62	55,35
5104	Wages-Part time	16,548.00	.00	16,548.00	.00	.00	2,549.68	13,998.32	15	9,42
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	12
5109	HSA Employer Funding	4,000.00	1,167.00	5,167.00	1,166.66	.00	5,166.66	.34	100	4,00
5151	PERS Contribution	18,754.00	1,643.00	20,397.00	1,749.80	.00	10,790.68	9,606.32	53	17,43
5161	Group Insurance	16,298.00	4,701.00	20,999.00	2,017.40	2,109.00	12,861.68	6,028.32	71	16,37
5166	Medicare	1,942.00	118.00	2,060.00	175.57	.00	1,121.73	938.27	54	1,78
	Personal Services Totals	$174,954.00	$17,629.00	$192,583.00	$17,607.98	$2,109.00	$109,302.01	$81,171.99	58%	$165,40
Supplies										
5201	Office Supplies	1,000.00	.00	1,000.00	80.97	269.04	668.17	62.79	94	70
5203	Computer Supplies	500.00	.00	500.00	.00	.00	194.41	305.59	39	
	Supplies Totals	$1,500.00	$0.00	$1,500.00	$80.97	$269.04	$862.58	$368.38	75%	$70
Services										
5311	Utilities	225.00	.00	225.00	.00	.00	.00	225.00	0	1
5321	Professional Training	600.00	.00	600.00	.00	.00	400.00	200.00	67	49
5322	Conference/Reimb	350.00	.00	350.00	.00	.00	.00	350.00	0	24
5323	Publications	700.00	.00	700.00	281.00	.00	281.00	419.00	40	84
5324	Professional Association Dues	275.00	.00	275.00	.00	.00	90.00	185.00	33	33
5339	Misc Contract Services	13,000.00	13,658.00	26,658.00	829.00	10,174.00	13,434.00	3,050.00	89	61
5391	Postage	330.00	.00	330.00	64.39	.00	180.96	149.04	55	13
5395	Printing/Advertising	8,000.00	2,132.40	10,132.40	303.20	2,475.20	2,157.20	5,500.00	46	3,03
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	1,482.35	4,517.65	25	49
	Services Totals	$29,480.00	$15,790.40	$45,270.40	$1,477.59	$12,649.20	$18,025.51	$14,595.69	68%	$6,22
	EXPENSE TOTALS	$205,934.00	$33,419.40	$239,353.40	$19,166.54	$15,027.24	$128,190.10	$96,136.06	60%	$172,33
	Department **571 - City Council** Totals	$205,934.00	$33,419.40	$239,353.40	$19,166.54	$15,027.24	$128,190.10	$96,136.06	60%	$172,33

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **580 - Development Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	73,542.00	.00	73,542.00	5,657.00	.00	42,383.32	31,158.68	58	72,04
5102	Wages-Staff	56,000.00	11,739.00	67,739.00	4,230.80	.00	28,076.84	39,662.16	41	40,25
5106	Longevity	.00	.00	.00	.00	.00	.00	.00	+++	50
5109	HSA Employer Funding	8,000.00	1,167.00	9,167.00	1,166.67	.00	7,000.00	2,167.00	76	8,00
5151	PERS Contribution	18,136.00	1,643.00	19,779.00	1,308.71	.00	9,355.49	10,423.51	47	15,70
5161	Group Insurance	32,470.00	4,701.00	37,171.00	2,617.35	2,681.91	17,069.43	17,419.66	53	31,45
5166	Medicare	1,878.00	118.00	1,996.00	140.26	.00	998.82	997.18	50	1,56
	Personal Services Totals	$190,026.00	$19,368.00	$209,394.00	$15,120.79	$2,681.91	$104,883.90	$101,828.19	51%	$169,52
Supplies										
5201	Office Supplies	1,000.00	.00	1,000.00	72.12	235.12	313.88	451.00	55	49
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	29
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$72.12	$235.12	$313.88	$1,451.00	27%	$78
Services										
5301	Boards/Commissions	2,500.00	.00	2,500.00	.00	72.60	1,018.40	1,409.00	44	2,29
5311	Utilities	1,000.00	.00	1,000.00	66.73	32.29	467.71	500.00	50	71
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	25.00	1,475.00	2	1,02
5322	Conference/Reimb	3,500.00	10.35	3,510.35	528.22	623.25	1,000.32	1,886.78	46	2,50
5323	Publications	150.00	.00	150.00	.00	.00	.00	150.00	0	8
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	.00	1,020.00	480.00	68	1,38
5339	Misc Contract Services	20,000.00	6,621.00	26,621.00	.00	18,043.00	9,277.00	(699.00)	103	50,30
5391	Postage	500.00	.00	500.00	36.26	.00	186.09	313.91	37	48
5399	Other Miscellaneous Services	750.00	.00	750.00	.00	.00	.00	750.00	0	133,30
	Services Totals	$31,400.00	$6,631.35	$38,031.35	$631.21	$18,771.14	$12,994.52	$6,265.69	84%	$192,08
	EXPENSE TOTALS	$223,426.00	$25,999.35	$249,425.35	$15,824.12	$21,688.17	$118,192.30	$109,544.88	56%	$362,39
	Department **580 - Development Department** Totals	$223,426.00	$25,999.35	$249,425.35	$15,824.12	$21,688.17	$118,192.30	$109,544.88	56%	$362,39

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**582 - Human Resources Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	.00	32,307.00	32,307.00	4,429.77	.00	10,962.76	21,344.24	34	
5102	Wages-Staff	24,426.00	(15,040.00)	9,386.00	.00	.00	9,473.66	(87.66)	101	23,92
5109	HSA Employer Funding	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,00
5151	PERS Contribution	3,420.00	1,723.00	5,143.00	630.59	.00	2,498.89	2,644.11	49	3,34
5161	Group Insurance	3,523.00	.00	3,523.00	451.40	521.76	2,682.46	318.78	91	3,54
5166	Medicare	354.00	248.00	602.00	63.47	.00	292.09	309.91	49	34
	Personal Services Totals	$32,723.00	$19,238.00	$51,961.00	$5,575.23	$521.76	$26,909.86	$24,529.38	53%	$32,15
Supplies										
5201	Office Supplies	800.00	.00	800.00	50.55	254.04	328.66	217.30	73	23
5203	Computer Supplies	500.00	.00	500.00	64.79	135.21	64.79	300.00	40	29
5208	OSHA Supplies	8,500.00	762.59	9,262.59	349.99	4,383.87	5,323.72	(445.00)	105	7,37
	Supplies Totals	$9,800.00	$762.59	$10,562.59	$465.33	$4,773.12	$5,717.17	$72.30	99%	$7,90
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	12
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	.00	300.00	0	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	31
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	38
5336	Medical Services/Physical Exams	2,500.00	786.00	3,286.00	.00	3,967.00	132.50	(813.50)	125	2,78
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	1,350.70	3,649.30	27	1,39
5391	Postage	200.00	.00	200.00	11.50	.00	75.86	124.14	38	11
5399	Other Miscellaneous Services	11,500.00	1,559.15	13,059.15	278.90	2,992.53	8,566.62	1,500.00	89	8,97
	Services Totals	$20,650.00	$2,345.15	$22,995.15	$290.40	$6,959.53	$10,831.68	$5,203.94	77%	$14,10
	EXPENSE TOTALS	$63,173.00	$22,345.74	$85,518.74	$6,330.96	$12,254.41	$43,458.71	$29,805.62	65%	$54,16
	Department **582 - Human Resources Department** Totals	$63,173.00	$22,345.74	$85,518.74	$6,330.96	$12,254.41	$43,458.71	$29,805.62	65%	$54,16

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Fund **110 - General Fund**										
Department **584 - Computer Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	65,597.00	.00	65,597.00	5,046.00	.00	37,805.33	27,791.67	58	64,26
5102	Wages-Staff	57,783.00	.00	57,783.00	4,444.80	.00	33,301.07	24,481.93	58	56,89
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	28
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	2,934.82	5,065.18	.00	100	4,00
5151	PERS Contribution	17,273.00	.00	17,273.00	1,328.72	.00	9,928.86	7,344.14	57	16,92
5161	Group Insurance	32,632.00	.00	32,632.00	2,700.46	2,813.16	21,741.52	8,077.32	75	18,19
5166	Medicare	1,789.00	.00	1,789.00	133.15	.00	997.48	791.52	56	1,72
	Personal Services Totals	$183,074.00	$0.00	$183,074.00	$13,653.13	$5,747.98	$108,839.44	$68,486.58	63%	$162,29
Supplies										
5201	Office Supplies	1,000.00	.00	1,000.00	.00	320.00	.00	680.00	32	18
5203	Computer Supplies	5,000.00	1,414.45	6,414.45	.00	5,414.45	.00	1,000.00	84	84
	Supplies Totals	$6,000.00	$1,414.45	$7,414.45	$0.00	$5,734.45	$0.00	$1,680.00	77%	$1,02
Services										
5311	Utilities	5,000.00	.00	5,000.00	101.09	595.55	704.45	3,700.00	26	1,22
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	7
5339	Misc Contract Services	50,000.00	24,834.00	74,834.00	1,680.00	28,635.03	6,488.97	39,710.00	47	10,41
5366	Computer Maintenance	145,000.00	9,300.60	154,300.60	1,931.36	58,386.65	97,072.25	(1,158.30)	101	115,21
	Services Totals	$205,000.00	$34,134.60	$239,134.60	$3,712.45	$87,617.23	$104,265.67	$47,251.70	80%	$126,92
Capital Purchases										
5639	Other Equipment	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	1,79
	Capital Purchases Totals	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	$0.00	$60,000.00	0%	$1,79
	EXPENSE TOTALS	$454,074.00	$35,549.05	$489,623.05	$17,365.58	$99,099.66	$213,105.11	$177,418.28	64%	$292,04
	Department **584 - Computer Department** Totals	$454,074.00	$35,549.05	$489,623.05	$17,365.58	$99,099.66	$213,105.11	$177,418.28	64%	$292,04

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **593 - Clerk of Courts**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	56,476.00	.00	56,476.00	4,152.00	.00	32,357.45	24,118.55	57	55,37
5102	Wages-Staff	38,819.00	.00	38,819.00	5,021.00	.00	38,587.20	231.80	99	38,07
5104	Wages-Part time	52,543.00	.00	52,543.00	1,621.80	.00	13,446.79	39,096.21	26	42,10
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	45
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	3,83
5151	PERS Contribution	20,760.00	.00	20,760.00	1,511.28	.00	11,188.09	9,571.91	54	17,81
5161	Group Insurance	18,501.00	.00	18,501.00	1,614.54	1,685.21	13,077.07	3,738.72	80	13,44
5166	Medicare	2,150.00	.00	2,150.00	152.54	.00	1,193.80	956.20	56	1,93
	Personal Services Totals	$193,699.00	$0.00	$193,699.00	$14,073.16	$1,685.21	$113,850.40	$78,163.39	60%	$173,04
Supplies										
5201	Office Supplies	4,500.00	1,249.12	5,749.12	53.59	2,647.27	839.09	2,262.76	61	2,06
	Supplies Totals	$4,500.00	$1,249.12	$5,749.12	$53.59	$2,647.27	$839.09	$2,262.76	61%	$2,06
Services										
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	175.05	625.05	.00	504.53	120.52	.00	100	27
5324	Professional Association Dues	350.00	.00	350.00	.00	350.00	.00	.00	100	
5332	Legal Services	56,000.00	2,500.00	58,500.00	2,000.00	34,500.00	24,000.00	.00	100	54,50
5339	Misc Contract Services	1,000.00	102.00	1,102.00	132.50	740.00	362.00	.00	100	60
5344	Witness Fees	250.00	.00	250.00	.00	.00	30.00	220.00	12	6
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	30
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	6,916.80	18,083.20	28	13,58
5391	Postage	1,600.00	.00	1,600.00	61.18	.00	691.32	908.68	43	1,58
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	.00	600.00	0	60
	Services Totals	$88,000.00	$2,777.05	$90,777.05	$2,193.68	$36,094.53	$32,120.64	$22,561.88	75%	$71,52
	EXPENSE TOTALS	$286,199.00	$4,026.17	$290,225.17	$16,320.43	$40,427.01	$146,810.13	$102,988.03	65%	$246,63
	Department **593 - Clerk of Courts** Totals	$286,199.00	$4,026.17	$290,225.17	$16,320.43	$40,427.01	$146,810.13	$102,988.03	65%	$246,63

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **595 - General and Administrative**										
	EXPENSE									
Personal Services										
5164	Workers Compensation	214,653.00	33,084.00	247,737.00	.00	.00	249,061.95	(1,324.95)	101	182,62
5165	Unemployment Compensation	20,000.00	14,129.11	34,129.11	1,364.00	20,182.28	3,946.83	10,000.00	71	7,71
	Personal Services Totals	$234,653.00	$47,213.11	$281,866.11	$1,364.00	$20,182.28	$253,008.78	$8,675.05	97%	$190,34
Supplies										
5202	Photo Copy Supplies	3,000.00	.00	3,000.00	351.50	1,503.80	1,496.20	.00	100	4,03
	Supplies Totals	$3,000.00	$0.00	$3,000.00	$351.50	$1,503.80	$1,496.20	$0.00	100%	$4,03
Services										
5301	Boards/Commissions	9,500.00	497.34	9,997.34	778.10	2,767.71	3,729.63	3,500.00	65	9,83
5311	Utilities	160,000.00	6,325.28	166,325.28	13,213.90	84,203.29	79,121.99	3,000.00	98	137,52
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	9,211.01	13,900.50	(111.51)	100	22,42
5351	Liability Insurance Deductible	97,000.00	.00	97,000.00	.00	155.00	102,050.12	(5,205.12)	105	92,35
5352	Motor Vehicle Insurance	30,000.00	.00	30,000.00	.00	.00	30,334.25	(334.25)	101	28,28
5353	Employee Fidelity Bond	1,700.00	.00	1,700.00	.00	.00	1,690.00	10.00	99	1,69
5361	Building Repair/Maintenance	50,000.00	861.00	50,861.00	11,023.35	9,595.68	14,499.10	26,766.22	47	43,64
5362	Equipment Maintenance	.00	463.30	463.30	.00	2,754.83	2,708.47	(5,000.00)	1179	5,22
5371	Election Expense	52,000.00	.00	52,000.00	.00	.00	.00	52,000.00	0	51,72
5372	Delinquent Tax Advertising	200.00	.00	200.00	.00	.00	544.17	(344.17)	272	13
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	.00	.00	1,955.00	8,045.00	20	7,55
5391	Postage	7,500.00	408.00	7,908.00	(258.57)	4,072.00	(640.24)	4,476.24	43	4,21
5394	Taxes/Assessments-City Property	3,000.00	.00	3,000.00	.00	.00	2,937.56	62.44	98	2,51
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	1,200.00	(200.00)	120	60
	Services Totals	$444,900.00	$8,554.92	$453,454.92	$24,756.78	$112,759.52	$254,030.55	$86,664.85	81%	$407,74
Capital Purchases										
5639	Other Equipment	10,000.00	667.53	10,667.53	1,518.62	3,711.26	3,607.67	3,348.60	69	8,01
	Capital Purchases Totals	$10,000.00	$667.53	$10,667.53	$1,518.62	$3,711.26	$3,607.67	$3,348.60	69%	$8,01
	EXPENSE TOTALS	$692,553.00	$56,435.56	$748,988.56	$27,990.90	$138,156.86	$512,143.20	$98,688.50	87%	$610,13
	Department **595 - General and Administrative** Totals	$692,553.00	$56,435.56	$748,988.56	$27,990.90	$138,156.86	$512,143.20	$98,688.50	87%	$610,13
	Fund **110 - General Fund** Totals	$15,050,918.00	$502,765.35	$15,553,683.35	$1,224,579.61	$1,089,842.44	$8,877,042.18	$5,586,798.73		$14,080,76

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5000	Contingency Reserve	.00	.00	.00	.00	2,489,617.52	.00	(2,489,617.52)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$2,489,617.52	$0.00	($2,489,617.52)	+++	$(
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$2,489,617.52	$0.00	($2,489,617.52)	+++	$(
	Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$2,489,617.52	$0.00	($2,489,617.52)	+++	$(

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **564 - Income Tax Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	55,134.00	.00	55,134.00	4,241.00	.00	31,774.53	23,359.47	58	54,01
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	60
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	7,803.00	.00	7,803.00	593.74	.00	4,436.81	3,366.19	57	7,62
5161	Group Insurance	7,088.00	.00	7,088.00	584.89	619.23	4,740.36	1,728.41	76	7,12
5164	Workers Compensation	1,667.00	202.00	1,869.00	.00	.00	1,869.00	.00	100	2,45
	Personal Services Totals	$74,292.00	$202.00	$74,494.00	$5,419.63	$619.23	$44,820.70	$29,054.07	61%	$73,81
Supplies										
5201	Office Supplies	250.00	.00	250.00	86.67	163.33	86.67	.00	100	40
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	34
	Supplies Totals	$600.00	$0.00	$600.00	$86.67	$513.33	$86.67	$0.00	100%	$74
Services										
5322	Conference/Reimb	700.00	.00	700.00	106.95	148.18	451.82	100.00	86	29
5323	Publications	300.00	.00	300.00	.00	.00	140.00	160.00	47	14
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	2
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	47,44
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	7
5362	Equipment Maintenance	300.00	.00	300.00	15.90	111.30	111.30	77.40	74	21
5373	Auditor/Treasurer Fees	600.00	.00	600.00	.00	.00	196.55	403.45	33	33
5379	Other Governmental Billings	9,500.00	.00	9,500.00	478.01	.00	3,830.36	5,669.64	40	2,95
5391	Postage	500.00	.00	500.00	13.81	.00	137.53	362.47	28	17
	Services Totals	$22,000.00	$0.00	$22,000.00	$614.67	$259.48	$4,967.56	$16,772.96	24%	$51,64
Transfers/Other										
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	36.44	.00	2,185.00	3,815.00	36	1,21
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	83,672.63	.00	152,292.64	192,707.36	44	238,84
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	811.84	174,560.81	294,204.32	131,234.87	78	
	Transfers/Other Totals	$951,000.00	$0.00	$951,000.00	$84,520.91	$174,560.81	$448,681.96	$327,757.23	66%	$240,05
	EXPENSE TOTALS	$1,047,892.00	$202.00	$1,048,094.00	$90,641.88	$175,952.85	$498,556.89	$373,584.26	64%	$366,26
	Department **564 - Income Tax Division** Totals	$1,047,892.00	$202.00	$1,048,094.00	$90,641.88	$175,952.85	$498,556.89	$373,584.26	64%	$366,26
	Fund **220 - Income Tax Fund** Totals	$1,047,892.00	$202.00	$1,048,094.00	$90,641.88	$2,665,570.37	$498,556.89	($2,116,033.26)		$366,26

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	59,483.00	.00	59,483.00	4,575.62	.00	34,281.08	25,201.92	58	55,89
5102	Wages-Staff	264,719.00	.00	264,719.00	22,787.37	.00	155,050.72	109,668.28	59	260,10
5105	Overtime	28,000.00	.00	28,000.00	790.29	.00	20,994.06	7,005.94	75	23,34
5106	Longevity	2,827.00	.00	2,827.00	.00	.00	.00	2,827.00	0	2,80
5109	HSA Employer Funding	20,000.00	.00	20,000.00	.00	.00	20,000.00	.00	100	16,00
5151	PERS Contribution	49,704.00	.00	49,704.00	3,561.29	.00	28,066.28	21,637.72	56	46,14
5161	Group Insurance	77,902.00	.00	77,902.00	7,022.73	5,977.23	52,598.02	19,326.75	75	76,22
5164	Workers Compensation	10,617.00	1,290.00	11,907.00	.00	.00	11,907.00	.00	100	12,27
5166	Medicare	5,148.00	.00	5,148.00	395.28	.00	2,944.15	2,203.85	57	4,68
	Personal Services Totals	$518,400.00	$1,290.00	$519,690.00	$39,132.58	$5,977.23	$325,841.31	$187,871.46	64%	$497,47
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	10.47	982.88	153.66	363.46	76	1,88
5203	Computer Supplies	2,000.00	.00	2,000.00	(10.66)	905.53	422.49	671.98	66	2,56
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	101.55	292.08	207.92	1,000.00	33	4,58
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	175.00	.00	325.00	35	15
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	409.50	614.49	1,433.41	(47.90)	102	2,03
5251	MV Gas and Oil	45,000.00	1,900.93	46,900.93	1,841.55	19,183.85	17,717.08	10,000.00	79	39,00
5252	Aggregates	10,000.00	.00	10,000.00	781.20	5,691.16	4,313.74	(4.90)	100	15,43
5253	Ice Control	140,000.00	.00	140,000.00	.00	.00	69,716.40	70,283.60	50	170,69
5259	Operating Materials and Supplies	70,000.00	3,695.35	73,695.35	516.74	36,604.31	20,122.24	16,968.80	77	78,22
	Supplies Totals	$272,500.00	$5,596.28	$278,096.28	$3,650.35	$64,449.30	$114,086.94	$99,560.04	64%	$314,57
Services										
5311	Utilities	15,000.00	1,353.13	16,353.13	235.73	6,065.91	8,080.22	2,207.00	87	14,62
5313	Traffic Light Current	11,000.00	398.70	11,398.70	(506.60)	2,510.21	2,381.89	6,506.60	43	6,63
5321	Professional Training	500.00	.00	500.00	.00	.00	50.00	450.00	10	22
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	.00	.00	.00	.00	.00	25.00	(25.00)	+++	2
5331	Engineering/Architecture	14,000.00	3,128.43	17,128.43	.00	4,000.00	3,128.43	10,000.00	42	17,87
5339	Misc Contract Services	36,000.00	257.14	36,257.14	11,637.32	5,129.19	14,757.58	16,370.37	55	28,43
5351	Liability Insurance Deductible	7,500.00	.00	7,500.00	.00	.00	7,549.43	(49.43)	101	6,77
5352	Motor Vehicle Insurance	9,000.00	.00	9,000.00	.00	.00	9,055.00	(55.00)	101	8,44
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	379.86	8,643.20	6,956.75	(5,599.95)	156	12,18
5365	Utility Line Repair/Maintenance	20,000.00	.00	20,000.00	2,823.97	11,176.03	2,823.97	6,000.00	70	24,31
5391	Postage	100.00	.00	100.00	.97	.00	4.81	95.19	5	8
5397	Uniform Rental	2,000.00	94.25	2,094.25	352.81	321.37	872.88	900.00	57	93
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	35.00	281.50	1,473.00	(754.50)	175	62
	Services Totals	$126,300.00	$5,231.65	$131,531.65	$14,959.06	$38,127.41	$57,158.96	$36,245.28	72%	$121,11

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July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	145,000.00	.00	145,000.00	.00	144,374.88	.00	625.12	100	59,43
5633	Machinery and Equipment	125,000.00	.00	125,000.00	.00	.00	120,156.00	4,844.00	96	56,80
	Capital Purchases Totals	$270,000.00	$0.00	$270,000.00	$0.00	$144,374.88	$120,156.00	$5,469.12	98%	$116,23
	EXPENSE TOTALS	$1,187,200.00	$12,117.93	$1,199,317.93	$57,741.99	$252,928.82	$617,243.21	$329,145.90	73%	$1,049,40
	Department **268 - Street Department** Totals	$1,187,200.00	$12,117.93	$1,199,317.93	$57,741.99	$252,928.82	$617,243.21	$329,145.90	73%	$1,049,40
	Fund **260 - Street Fund** Totals	$1,187,200.00	$12,117.93	$1,199,317.93	$57,741.99	$252,928.82	$617,243.21	$329,145.90		$1,049,40

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	60,000.00	.00	100	60,00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	2,527.00	2,916.80	6,083.20	1,000.00	90	10,48
	Supplies Totals	$70,000.00	$0.00	$70,000.00	$2,527.00	$2,916.80	$66,083.20	$1,000.00	99%	$70,48
Services										
5313	Traffic Light Current	12,000.00	440.74	12,440.74	(452.87)	2,903.34	2,780.80	6,756.60	46	7,32
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	760.00	740.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	1,970.96	7,029.04	1,970.96	.00	100	11,41
	Services Totals	$24,000.00	$440.74	$24,440.74	$1,518.09	$10,692.38	$5,491.76	$8,256.60	66%	$18,73
Capital Purchases										
5632	Motor Vehicles	70,000.00	.00	70,000.00	.00	69,588.88	.00	411.12	99	3,67
	Capital Purchases Totals	$70,000.00	$0.00	$70,000.00	$0.00	$69,588.88	$0.00	$411.12	99%	$3,67
	EXPENSE TOTALS	$164,000.00	$440.74	$164,440.74	$4,045.09	$83,198.06	$71,574.96	$9,667.72	94%	$92,89
	Department **268 - Street Department** Totals	$164,000.00	$440.74	$164,440.74	$4,045.09	$83,198.06	$71,574.96	$9,667.72	94%	$92,89
	Fund **270 - State Highway Fund** Totals	$164,000.00	$440.74	$164,440.74	$4,045.09	$83,198.06	$71,574.96	$9,667.72		$92,89

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **290 - Law Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	239,935.26	239,935.26	64,115.25	16,551.46	103,846.16	119,537.64	50	116,54
	Transfers/Other Totals	$0.00	$239,935.26	$239,935.26	$64,115.25	$16,551.46	$103,846.16	$119,537.64	50%	$116,54
	EXPENSE TOTALS	$0.00	$239,935.26	$239,935.26	$64,115.25	$16,551.46	$103,846.16	$119,537.64	50%	$116,54
	Department **111 - Police Division** Totals	$0.00	$239,935.26	$239,935.26	$64,115.25	$16,551.46	$103,846.16	$119,537.64	50%	$116,54
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$239,935.26	$239,935.26	$64,115.25	$16,551.46	$103,846.16	$119,537.64		$116,54

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **291 - Drug Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	40,225.13	40,225.13	.00	.00	.00	40,225.13	0	
	Transfers/Other Totals	$0.00	$40,225.13	$40,225.13	$0.00	$0.00	$0.00	$40,225.13	0%	$(
	EXPENSE TOTALS	$0.00	$40,225.13	$40,225.13	$0.00	$0.00	$0.00	$40,225.13	0%	$(
	Department **111 - Police Division** Totals	$0.00	$40,225.13	$40,225.13	$0.00	$0.00	$0.00	$40,225.13	0%	$(
	Fund **291 - Drug Enforcement Fund** Totals	$0.00	$40,225.13	$40,225.13	$0.00	$0.00	$0.00	$40,225.13		$(

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **292 - Safety Belt Program Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	EXPENSE TOTALS	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	Department **111 - Police Division** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	Fund **292 - Safety Belt Program Fund** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00		$(

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **293 - DUI/Education/Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	22,719.94	22,719.94	.00	18,300.00	.00	4,419.94	81	
	Transfers/Other Totals	$0.00	$22,719.94	$22,719.94	$0.00	$18,300.00	$0.00	$4,419.94	81%	$(
	EXPENSE TOTALS	$0.00	$22,719.94	$22,719.94	$0.00	$18,300.00	$0.00	$4,419.94	81%	$(
	Department **111 - Police Division** Totals	$0.00	$22,719.94	$22,719.94	$0.00	$18,300.00	$0.00	$4,419.94	81%	$(
	Fund **293 - DUI/Education/Enforcement Fund** Totals	$0.00	$22,719.94	$22,719.94	$0.00	$18,300.00	$0.00	$4,419.94		$(

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **294 - Federal Forfeiture Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	93,275.31	93,275.31	.00	.00	.00	93,275.31	0	95,75
	Transfers/Other Totals	$0.00	$93,275.31	$93,275.31	$0.00	$0.00	$0.00	$93,275.31	0%	$95,75
	EXPENSE TOTALS	$0.00	$93,275.31	$93,275.31	$0.00	$0.00	$0.00	$93,275.31	0%	$95,75
	Department **111 - Police Division** Totals	$0.00	$93,275.31	$93,275.31	$0.00	$0.00	$0.00	$93,275.31	0%	$95,75
	Fund **294 - Federal Forfeiture Fund** Totals	$0.00	$93,275.31	$93,275.31	$0.00	$0.00	$0.00	$93,275.31		$95,75

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **295 - Law Enforcement Asst Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	11,409.50	11,409.50	.00	1,600.00	.00	9,809.50	14	
	Transfers/Other Totals	$0.00	$11,409.50	$11,409.50	$0.00	$1,600.00	$0.00	$9,809.50	14%	$(
	EXPENSE TOTALS	$0.00	$11,409.50	$11,409.50	$0.00	$1,600.00	$0.00	$9,809.50	14%	$(
	Department **111 - Police Division** Totals	$0.00	$11,409.50	$11,409.50	$0.00	$1,600.00	$0.00	$9,809.50	14%	$(
	Fund **295 - Law Enforcement Asst Fund** Totals	$0.00	$11,409.50	$11,409.50	$0.00	$1,600.00	$0.00	$9,809.50		$(

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **297 - Edward Byrne Fund**										
Department **111 - Police Division**										
	EXPENSE									
Personal Services										
5105	Overtime	.00	3.42	3.42	.00	.00	.00	3.42	0	
	Personal Services Totals	$0.00	$3.42	$3.42	$0.00	$0.00	$0.00	$3.42	0%	$(
	EXPENSE TOTALS	$0.00	$3.42	$3.42	$0.00	$0.00	$0.00	$3.42	0%	$(
	Department **111 - Police Division** Totals	$0.00	$3.42	$3.42	$0.00	$0.00	$0.00	$3.42	0%	$(
	Fund **297 - Edward Byrne Fund** Totals	$0.00	$3.42	$3.42	$0.00	$0.00	$0.00	$3.42		$(

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	30,641.00	.00	30,641.00	2,357.05	.00	17,659.88	12,981.12	58	30,04
5102	Wages-Staff	189,740.00	.00	189,740.00	14,319.01	.00	102,152.57	87,587.43	54	190,44
5105	Overtime	2,500.00	.00	2,500.00	173.26	.00	7,050.06	(4,550.06)	282	15,56
5106	Longevity	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	97
5109	HSA Employer Funding	18,000.00	.00	18,000.00	2,333.33	.00	20,333.33	(2,333.33)	113	20,91
5151	PERS Contribution	31,343.00	.00	31,343.00	2,317.87	.00	16,793.85	14,549.15	54	30,38
5161	Group Insurance	70,511.00	.00	70,511.00	4,527.59	5,816.56	40,399.63	24,294.81	66	66,12
5164	Workers Compensation	6,695.00	814.00	7,509.00	.00	.00	7,509.00	.00	100	6,13
5166	Medicare	2,570.00	.00	2,570.00	233.94	.00	1,752.79	817.21	68	3,10
	Personal Services Totals	$353,000.00	$814.00	$353,814.00	$26,262.05	$5,816.56	$213,651.11	$134,346.33	62%	$363,68
Supplies										
5201	Office Supplies	2,900.00	.00	2,900.00	1,383.96	618.79	2,431.12	(149.91)	105	2,91
5203	Computer Supplies	800.00	.00	800.00	95.00	146.91	353.09	300.00	62	49
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	70.35	1,917.81	3,082.19	5,000.00	50	7,11
5241	Uniforms-Purchased	900.00	64.99	964.99	82.62	394.90	570.07	.02	100	99
5251	MV Gas and Oil	12,000.00	.00	12,000.00	596.39	1,085.95	3,914.05	7,000.00	42	10,84
5252	Aggregates	30,000.00	1,721.40	31,721.40	1,843.46	13,519.50	13,401.90	4,800.00	85	26,07
5259	Operating Materials and Supplies	30,000.00	2,557.69	32,557.69	2,407.08	14,218.80	14,904.24	3,434.65	89	26,61
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	7,975.00	2,025.00	15,000.00	40	7,96
	Supplies Totals	$111,600.00	$4,344.08	$115,944.08	$6,478.86	$39,877.66	$40,681.66	$35,384.76	69%	$83,01
Services										
5311	Utilities	9,500.00	351.88	9,851.88	505.03	3,240.91	3,460.97	3,150.00	68	5,57
5321	Professional Training	1,000.00	.00	1,000.00	260.00	.00	260.00	740.00	26	41
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	148.00	192.00	44	7
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	14,000.00	5,152.48	19,152.48	702.50	2,380.48	7,772.00	9,000.00	53	8,13
5339	Misc Contract Services	27,000.00	257.14	27,257.14	2,412.50	13,069.68	8,065.49	6,121.97	78	5,03
5351	Liability Insurance Deductible	3,000.00	.00	3,000.00	.00	.00	3,235.47	(235.47)	108	2,90
5352	Motor Vehicle Insurance	2,250.00	.00	2,250.00	.00	.00	2,263.75	(13.75)	101	2,11
5361	Building Repair/Maintenance	8,000.00	.00	8,000.00	.00	304.75	3,398.22	4,297.03	46	2,91
5362	Equipment Maintenance	3,850.00	.00	3,850.00	47.70	333.90	333.90	3,182.20	17	1,94
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	45
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	6,779.60	(779.60)	113	4,10
5365	Utility Line Repair/Maintenance	34,000.00	295.00	34,295.00	4,080.00	14,046.50	19,818.50	430.00	99	39,10
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	11,495.87	1,004.13	92	11,25
5378	Columbus Contract	5,025,000.00	.00	5,025,000.00	1,051,474.84	948,525.16	3,168,850.70	907,624.14	82	4,434,23

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	12,79
5391	Postage	6,500.00	.00	6,500.00	81.75	.00	2,887.64	3,612.36	44	5,60
5397	Uniform Rental	1,600.00	86.45	1,686.45	62.04	470.65	615.80	600.00	64	1,49
5399	Other Miscellaneous Services	156,287.00	.00	156,287.00	1,710.53	477.22	28,693.62	127,116.16	19	160,15
	Services Totals	$5,326,327.00	$6,142.95	$5,332,469.95	$1,061,336.89	$982,849.25	$3,268,079.53	$1,081,541.17	80%	$4,698,31
Capital Purchases										
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	.00	6,747.00	.00	2,253.00	75	5,47
5639	Other Equipment	87,500.00	449.91	87,949.91	288.31	3,993.66	42,519.56	41,436.69	53	49,41
	Capital Purchases Totals	$96,900.00	$449.91	$97,349.91	$288.31	$10,740.66	$42,519.56	$44,089.69	55%	$54,89
	EXPENSE TOTALS	$5,887,827.00	$11,750.94	$5,899,577.94	$1,094,366.11	$1,039,284.13	$3,564,931.86	$1,295,361.95	78%	$5,199,91
	Department **735 - Water Division** Totals	$5,887,827.00	$11,750.94	$5,899,577.94	$1,094,366.11	$1,039,284.13	$3,564,931.86	$1,295,361.95	78%	$5,199,91

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	269,244.00	.00	269,244.00	.00	.00	33,371.43	235,872.57	12	283,48
5424	G. O. Bond-Interest	47,153.00	.00	47,153.00	.00	.00	23,826.45	23,326.55	51	56,79
	Debt Service Totals	$316,397.00	$0.00	$316,397.00	$0.00	$0.00	$57,197.88	$259,199.12	18%	$340,27
	EXPENSE TOTALS	$316,397.00	$0.00	$316,397.00	$0.00	$0.00	$57,197.88	$259,199.12	18%	$340,27
	Department **991 - Debt Service** Totals	$316,397.00	$0.00	$316,397.00	$0.00	$0.00	$57,197.88	$259,199.12	18%	$340,27
	Fund **710 - Water Fund** Totals	$6,204,224.00	$11,750.94	$6,215,974.94	$1,094,366.11	$1,039,284.13	$3,622,129.74	$1,554,561.07		$5,540,18

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/1

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	30,641.00	.00	30,641.00	2,357.01	.00	17,659.59	12,981.41	58	30,04
5102	Wages-Staff	199,030.00	.00	199,030.00	15,062.85	.00	110,880.94	88,149.06	56	226,88
5105	Overtime	2,500.00	.00	2,500.00	99.79	.00	99.79	2,400.21	4	87
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,05
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	21,000.00	(3,000.00)	117	17,25
5151	PERS Contribution	32,651.00	.00	32,651.00	2,473.53	.00	18,756.39	13,894.61	57	33,87
5161	Group Insurance	73,062.00	.00	73,062.00	6,060.80	7,431.38	47,239.37	18,391.25	75	63,99
5164	Workers Compensation	6,975.00	847.00	7,822.00	.00	.00	7,822.00	.00	100	7,36
5166	Medicare	2,863.00	.00	2,863.00	243.73	.00	1,796.40	1,066.60	63	3,01
	Personal Services Totals	$366,772.00	$847.00	$367,619.00	$26,297.71	$7,431.38	$225,254.48	$134,933.14	63%	$384,34
Supplies										
5201	Office Supplies	2,900.00	.00	2,900.00	1,383.97	618.74	2,431.18	(149.92)	105	2,59
5203	Computer Supplies	500.00	.00	500.00	95.01	146.87	353.13	.00	100	49
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	31.96	502.39	441.94	1,055.67	47	97
5241	Uniforms-Purchased	900.00	65.00	965.00	82.63	394.90	570.12	(.02)	100	99
5251	MV Gas and Oil	12,000.00	.00	12,000.00	596.39	1,085.92	3,914.08	7,000.00	42	10,84
5252	Aggregates	750.00	.00	750.00	.00	.00	.00	750.00	0	
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	44.93	4,913.39	586.61	(2,000.00)	157	1,47
	Supplies Totals	$22,550.00	$65.00	$22,615.00	$2,234.89	$7,662.21	$8,297.06	$6,655.73	71%	$17,38
Services										
5311	Utilities	9,000.00	1,214.63	10,214.63	621.52	5,689.40	5,875.23	(1,350.00)	113	9,01
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	1,124.00	(124.00)	112	31
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	143.00	(13.00)	110	12
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	14,000.00	1,764.77	15,764.77	.00	4,727.50	2,037.27	9,000.00	43	6,07
5339	Misc Contract Services	5,300.00	287.44	5,587.44	1,167.80	8,467.12	7,057.65	(9,937.33)	278	5,33
5351	Liability Insurance Deductible	1,400.00	.00	1,400.00	.00	.00	1,078.49	321.51	77	96
5352	Motor Vehicle Insurance	2,800.00	.00	2,800.00	.00	.00	2,716.50	83.50	97	2,53
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	304.75	3,062.84	5,632.41	37	2,75
5362	Equipment Maintenance	1,950.00	.00	1,950.00	47.70	678.90	588.90	682.20	65	64
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	45
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	6,779.60	(779.60)	113	4,10
5365	Utility Line Repair/Maintenance	125,000.00	10,937.85	135,937.85	54,752.21	49,297.60	81,026.25	5,614.00	96	85,50
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	.00	10,905.88	3,094.12	78	10,87
5378	Columbus Contract	5,677,000.00	1,218,274.69	6,895,274.69	1,713,167.34	637,589.91	4,080,684.78	2,177,000.00	68	4,008,27
5391	Postage	6,500.00	.00	6,500.00	81.74	.00	2,887.62	3,612.38	44	5,60

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July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **720 - Wastewater/Sewer Fund**										
Department **736 - Wastewater Division**										
	EXPENSE									
Services										
5397	Uniform Rental	1,600.00	86.46	1,686.46	62.05	470.58	615.88	600.00	64	1,49
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,710.54	477.12	8,931.92	112,590.96	8	116,28
	Services Totals	$5,998,680.00	$1,232,565.84	$7,231,245.84	$1,771,610.90	$707,702.88	$4,215,515.81	$2,308,027.15	68%	$4,260,35
Capital Purchases										
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	34,22
5633	Machinery and Equipment	56,000.00	.00	56,000.00	585.72	814.28	52,052.33	3,133.39	94	6,61
5639	Other Equipment	87,500.00	449.91	87,949.91	288.31	3,993.64	42,519.58	41,436.69	53	49,41
	Capital Purchases Totals	$143,900.00	$449.91	$144,349.91	$874.03	$4,807.92	$94,571.91	$44,970.08	69%	$90,25
	EXPENSE TOTALS	$6,531,902.00	$1,233,927.75	$7,765,829.75	$1,801,017.53	$727,604.39	$4,543,639.26	$2,494,586.10	68%	$4,752,35
	Department **736 - Wastewater Division** Totals	$6,531,902.00	$1,233,927.75	$7,765,829.75	$1,801,017.53	$727,604.39	$4,543,639.26	$2,494,586.10	68%	$4,752,35

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **720 - Wastewater/Sewer Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	87,800.00	.00	87,800.00	.00	.00	.00	87,800.00	0	159,229
5424	G. O. Bond-Interest	14,587.00	.00	14,587.00	.00	.00	7,307.55	7,279.45	50	31,108
	Debt Service Totals	$102,387.00	$0.00	$102,387.00	$0.00	$0.00	$7,307.55	$95,079.45	7%	$190,338
	EXPENSE TOTALS	$102,387.00	$0.00	$102,387.00	$0.00	$0.00	$7,307.55	$95,079.45	7%	$190,338
	Department **991 - Debt Service** Totals	$102,387.00	$0.00	$102,387.00	$0.00	$0.00	$7,307.55	$95,079.45	7%	$190,338
	Fund **720 - Wastewater/Sewer Fund** Totals	$6,634,289.00	$1,233,927.75	$7,868,216.75	$1,801,017.53	$727,604.39	$4,550,946.81	$2,589,665.55		$4,942,689

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July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	156,738.00	.00	156,738.00	12,053.26	.00	90,363.21	66,374.79	58	153,60
5105	Overtime	4,900.00	.00	4,900.00	14.07	.00	116.45	4,783.55	2	23
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,93
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	14,00
5151	PERS Contribution	22,902.00	.00	22,902.00	1,689.42	.00	13,014.18	9,887.82	57	22,18
5161	Group Insurance	56,590.00	.00	56,590.00	2,250.55	7,091.14	35,490.05	14,008.81	75	57,06
5164	Workers Compensation	4,892.00	594.00	5,486.00	.00	.00	5,486.00	.00	100	4,90
5166	Medicare	1,565.00	.00	1,565.00	105.63	.00	792.30	772.70	51	1,39
	Personal Services Totals	$263,537.00	$594.00	$264,131.00	$16,112.93	$7,091.14	$159,262.19	$97,777.67	63%	$255,32
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	985.00	400.00	985.00	115.00	92	98
5203	Computer Supplies	750.00	.00	750.00	197.58	490.95	259.05	.00	100	20
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	300.00	.00	700.00	30	1,02
5241	Uniforms-Purchased	750.00	.00	750.00	.00	311.04	88.96	350.00	53	47
5251	MV Gas and Oil	6,500.00	138.40	6,638.40	340.06	2,327.41	1,810.99	2,500.00	62	4,66
5252	Aggregates	750.00	.00	750.00	.00	300.00	.00	450.00	40	11
5259	Operating Materials and Supplies	20,000.00	.00	20,000.00	1,408.58	7,112.90	8,125.02	4,762.08	76	14,80
	Supplies Totals	$31,250.00	$138.40	$31,388.40	$2,931.22	$11,242.30	$11,269.02	$8,877.08	72%	$22,27
Services										
5311	Utilities	8,000.00	216.39	8,216.39	852.32	2,595.97	2,820.42	2,800.00	66	4,19
5321	Professional Training	400.00	.00	400.00	.00	.00	385.00	15.00	96	14
5322	Conference/Reimb	.00	.00	.00	.00	.00	10.00	(10.00)	+++	
5324	Professional Association Dues	100.00	.00	100.00	35.00	75.00	35.00	(10.00)	110	7
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	2,849.54	3,650.46	1,500.00	81	5,89
5339	Misc Contract Services	36,000.00	257.14	36,257.14	2,737.84	3,419.20	18,135.97	14,701.97	59	38,22
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,078.49	171.51	86	96
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	905.50	844.50	52	84
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	2,200.00	.00	100	4,95
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	211.93	4,288.07	5	2,75
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	5,49
5391	Postage	6,000.00	.00	6,000.00	.00	.00	2,510.10	3,489.90	42	5,02
5397	Uniform Rental	2,000.00	121.00	2,121.00	121.00	1,019.99	751.01	350.00	83	1,49
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	19.98	180.05	369.95	34,450.00	2	31,80
	Services Totals	$115,500.00	$594.53	$116,094.53	$3,766.14	$14,939.75	$33,063.83	$68,090.95	41%	$101,87
Capital Purchases										
5632	Motor Vehicles	140,000.00	.00	140,000.00	.00	139,177.75	822.25	.00	100	34,71

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **740 - Storm Water Drainage Fund**										
Department **737 - Storm Water Division**										
	EXPENSE									
Capital Purchases										
5633	Machinery and Equipment	42,000.00	.00	42,000.00	.00	.00	38,144.75	3,855.25	91	
	Capital Purchases Totals	$182,000.00	$0.00	$182,000.00	$0.00	$139,177.75	$38,967.00	$3,855.25	98%	$34,71
	EXPENSE TOTALS	$592,287.00	$1,326.93	$593,613.93	$22,810.29	$172,450.94	$242,562.04	$178,600.95	70%	$414,19
	Department **737 - Storm Water Division** Totals	$592,287.00	$1,326.93	$593,613.93	$22,810.29	$172,450.94	$242,562.04	$178,600.95	70%	$414,19

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **740 - Storm Water Drainage Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	92,00
5424	G. O. Bond-Interest	3,781.00	.00	3,781.00	.00	.00	1,890.50	1,890.50	50	7,44
	Debt Service Totals	$98,781.00	$0.00	$98,781.00	$0.00	$0.00	$1,890.50	$96,890.50	2%	$99,44
	EXPENSE TOTALS	$98,781.00	$0.00	$98,781.00	$0.00	$0.00	$1,890.50	$96,890.50	2%	$99,44
	Department **991 - Debt Service** Totals	$98,781.00	$0.00	$98,781.00	$0.00	$0.00	$1,890.50	$96,890.50	2%	$99,44
	Fund **740 - Storm Water Drainage Fund** Totals	$691,068.00	$1,326.93	$692,394.93	$22,810.29	$172,450.94	$244,452.54	$275,491.45		$513,63

July, 2015 Departmental Budget

Fiscal Year to Date 07/31/15

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	722.00	15.00	1,482.00	3.00	100	89
	Supplies Totals	$1,500.00	$0.00	$1,500.00	$722.00	$15.00	$1,482.00	$3.00	100%	$89
Services										
5315	Private Hauler Contract	2,000,000.00	446,465.32	2,446,465.32	.00	932,926.98	938,538.34	575,000.00	76	1,976,28
5391	Postage	7,000.00	.00	7,000.00	81.74	.00	2,887.60	4,112.40	41	5,60
5399	Other Miscellaneous Services	36,000.00	.00	36,000.00	179.67	477.12	1,172.88	34,350.00	5	33,47
	Services Totals	$2,043,000.00	$446,465.32	$2,489,465.32	$261.41	$933,404.10	$942,598.82	$613,462.40	75%	$2,015,36
	EXPENSE TOTALS	$2,044,500.00	$446,465.32	$2,490,965.32	$983.41	$933,419.10	$944,080.82	$613,465.40	75%	$2,016,26
	Department **738 - Refuse Collection** Totals	$2,044,500.00	$446,465.32	$2,490,965.32	$983.41	$933,419.10	$944,080.82	$613,465.40	75%	$2,016,26
	Fund **750 - Solid Waste Fund** Totals	$2,044,500.00	$446,465.32	$2,490,965.32	$983.41	$933,419.10	$944,080.82	$613,465.40		$2,016,26
	Grand Totals	$33,024,091.00	$2,620,941.52	$35,645,032.52	$4,360,301.16	$7,000,749.71	$19,529,873.31	$9,114,409.50		$28,814,41

Attachment: July Dept Budget (1133 : July 2015 Auditor's Monthly Financial Reports)

Clerk of Court

Leslie Clark
7232 E. Main Street
Reynoldsubrg OH 43068
614-322-6852 phone

Memo

DATE: September 14, 2015

TO: City Council

CC:

RE: CLERK OF COURT REPORT MONTH ENDING MAY 2015

I am submitting monies collected from the courts held on Nov. 7,14, 21 and 28. I am also submitting monies collected during the same period pursuant to City Ordinance Nos. 146-94 and 104-02.

Fines&Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)		$15,936.00
Court Costs & Misc. Costs Assessed	(#110.4510)	$25,147.00	
Sub-Total (To General Revenue Fund)			$41,083.00
Computerization Needs Fund	(#211.4510)	$ 3,670.00	
Enforcement & Education Fund	(#293.4616)		$ 100.00
Sub-Total		$ 3,770.00	
Total Amount Submitted		**$44,853.00**	

<u>Service Department</u>
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 phone

Memo

DATE: **September 14, 2015**

TO: **City Council**

CC:

RE:

During the months of May, June, and July, 842 new code complaints were filed. Each complaint was investigated and 799 were determined to be actual code violations. Staff was able to close out 524 active code violations and 1,965 total property maintenance inspections were completed during the months of May, June, and July. The attached report shows the category for each new complaint received during these months.

Also during these months, 578 new permit applications were received by the Building Department.

If you have any questions, please contact me or Fred Slota, our Chief Building Official, at 322-6828.

Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: August 17, 2015
To: Reynoldsburg City Council Members
Re: May, June, & July Code Compliance & Building Permit Report

During the months of May, June, and July, 842 new code complaints were filed. Each complaint was investigated and 799 were determined to be actual code violations. Staff was able to close out 524 active code violations and 1,965 total property maintenance inspections were completed during the months of May, June, and July. The attached report shows the category for each new complaint received during these months.

Also during these months, 578 new permit applications were received by the Building Department.

If you have any questions, please contact me or Fred Slota, our Chief Building Official, at 322-6828.

CITY OF REYNOLDSBURG
VIOLATION STATISTICS REPORT BY DATE
BUILDING AND ZONING
07/01/2015 TO 07/31/2015

08/12/2015
04:47 PM

VIOLATIONS		
CONTACTS	ACTUAL	CLOSED
302.8 VEHICLE / TRAILER (Z)		
12	11	9
1181.03 BANNER PERMIT (Z)		
1	1	1
308.1 INFESTATION (Z)		
1	1	0
304.13 WINDOWS / DOOR (B)		
1	1	0
304.11 CHIMNEYS/TOWERS (B)		
1	1	0
307.2 DISPOSAL OF RUBBISH (Z)		
2	2	0
304.15 DOORS (B)		
1	1	0
303.2 ENCLOSURES (Z)		
1	1	1
304.6 EXTERIOR WALLS (B)		
6	6	0
302.7 ACC. STRUCTURES (Z)		
5	5	0
1305.19 BUILDING PERMIT (B)		
13	11	9
302.9 GRAFFITI (Z)		
1	1	0
304.7 ROOFS / DRAINS (B)		
11	11	0
302.4 GRASS WEEDS (Z)		
114	112	80
305.1 INTERIOR STRUCTURE (B)		
1	0	0
304.12 HANDRAILS/GUARDS (B)		
2	2	0
302.1 EXTERIOR AREA (Z)		
16	10	9
604.3 ELECT SYS HAZARDS (B)		
1	1	0
304.14 INSECT SCREENS (B)		
1	1	0
307 RUBBISH / GARBAGE (Z)		
8	8	2
305.3 INTERIOR SURFACES (B)		
2	2	0
1305.15 OCCUPANCY CERT (B)		
3	3	0
1171.06(D) TEMP STOR UNIT (Z)		

CITY OF REYNOLDSBURG
VIOLATION STATISTICS REPORT BY DATE
BUILDING AND ZONING
07/01/2015 TO 07/31/2015

08/12/2015
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VIOLATIONS CONTACTS	ACTUAL	CLOSED :
2	2	2
302.3 SIDEWALK / DRIVE (Z)		
1	1	0
304.2 PROTECTIVE TREATMNT (B)		
2	2	0
304.1 EXT STRUCTURE (B)		
2	2	0
543.03 REMOVE TREES (Z)		
7	7	0
704.2 SMOKE ALARMS (B)		
1	1	0
1181.02 SIGN PERMIT (Z)		
2	2	1
1181.05 PROHIBITED SIGNS (Z)		
4	2	1
303 SWIMMING POOL (B)		
5	5	0
1181.05(D) SIGN REPAIR (Z)		
6	6	1
1180.12 SCREENING (Z)		
4	4	1
731.02 TRASH CONTAINERS (Z)		
15	14	10
543.02 TRIMMING/PRUNING (Z)		
6	6	4
301.3 VACANT HOUSE / LAND (Z)		
1	0	0
1143.02 NO ZONING CERT (Z)		
3	3	1
265	249	132

CITY OF REYNOLDSBURG
VIOLATION STATISTICS REPORT BY DATE
BUILDING AND ZONING
06/01/2015 TO 06/30/2015

07/09/2015
01:23 PM

	VIOLATIONS	
CONTACTS	ACTUAL	CLOSED
302.8 VEHICLE / TRAILER (Z)		
8	8	0
304.13 WINDOWS / DOOR (B)		
2	2	0
307.3 GARBAGE DISPOSAL (Z)		
3	2	3
CO 543.03 DANGEROUS TREE (Z)		
1	1	1
304.6 EXTERIOR WALLS (B)		
3	3	0
302.7 ACC. STRUCTURES (Z)		
4	4	0
1305.19 PERMITS (B)		
5	5	1
304.7 ROOFS / DRAINS (B)		
7	7	2
302.4 GRASS WEEDS (Z)		
129	127	100
304.3 PREMISES ID (Z)		
2	2	0
302.1 EXTERIOR AREA (Z)		
6	6	2
604.3 ELECT SYS HAZARDS (B)		
2	2	0
307 RUBBISH / GARBAGE (Z)		
2	2	0
603.1 MECH APPLIANCES (B)		
1	1	0
1305.15 OCCUPANCY CERT (B)		
1	1	0
1179.04G PAVING/IMPROVEME (Z)		
4	4	0
304.2 PROTECTIVE TREATMNT (B)		
3	3	0
543.03 REMOVE TREES (Z)		
1	1	0
1181.04 SIGN COVERAGE (Z)		
1	1	0
1181.05 PROHIBITED SIGNS (Z)		
1	1	1
303 SWIMMING POOL (B)		
6	4	0
731.02 TRASH CONTAINERS (Z)		
5	5	0
543.02 TRIMMING/PRUNING (Z)		

CITY OF REYNOLDSBURG
VIOLATION STATISTICS REPORT BY DATE
BUILDING AND ZONING
06/01/2015 TO 06/30/2015

07/09/2015
01:23 PM

```
      VIOLATIONS
CONTACTS ACTUAL CLOSED
----------------------------
    1        1      0
 301.3 VACANT HOUSE / LAND (Z)
    4        2      0
 1171.06 (3) ACC STRUCTURE (Z)
    2        2      1
 1143.02 NO ZONING CERT (Z)
    4        4      2
============================
  208      202    113
```

CITY OF REYNOLDSBURG
VIOLATION STATISTICS REPORT BY DATE
BUILDING AND ZONING
05/01/2015 TO 05/31/2015

06/05/2015
03:25 PM

VIOLATIONS		
CONTACTS	ACTUAL	CLOSED
302.8 VEHICLE / TRAILER (Z)		
7	7	5
307.3 GARBAGE DISPOSAL (Z)		
1	1	1
304.15 DOORS (B)		
1	1	0
304.6 EXTERIOR WALLS (B)		
1	1	0
302.7 ACC. STRUCTURES (Z)		
3	3	0
1305.19 PERMITS (B)		
10	10	5
304.7 ROOFS / DRAINS (B)		
5	4	0
302.4 GRASS WEEDS (Z)		
294	282	241
304.3 PREMISES ID (Z)		
3	3	0
302.1 EXTERIOR AREA (Z)		
26	19	16
1171.06(D) PODS (Z)		
2	2	2
302.5 RODENT HARBORAGE (Z)		
1	1	1
1181.05 PROHIBITED SIGNS (Z)		
1	1	0
1181.05 B1 SIGN REQUIREME (Z)		
1	1	1
731.02 TRASH CONTAINERS (Z)		
6	5	4
1143.02 NO ZONING CERT (Z)		
7	7	3
369	348	279

Attachment: May, June, July Code Compliance Report (1135 : May, June, & July Code Compliance Report)

<u>Mayor's Office</u>
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **September 14, 2015**

TO: **City Council**

RE: ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CLIENT ORDER AGREEMENT WITH DOCUMENT SOLUTIONS FOR COPIER FOR MUNICIPAL BUILDING, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY.

Emergency/Suspension: Suspension

Reason For Emergency: Financial needs of the City's government

Requesting to Waive Committee Referral & Adopt as an Emergency

Requesting authorization of Mayor to enter into a Client Order Agreement with Document Solutions for copier for Municipal Building and the amount of $28,950.00 in the unappropriated General Fund be appropriated to account number 110.595.5639 General & Administrative- Other Equipment.

As a result of a leak in the ceiling above the leased copier, a claim has been filed with our insurance carrier. In order to replace the copier, the City must order a new copier and pay for it. We are requesting an appropriation to account 110.595.5639 from the unappropriated General fund. Once the insurance is processed the funds will be placed back into the General Fund.

Since this was a leased copier that was damaged, after everything is finalized with the insurance and the new copier is on-site, the lease will resume on the new copier.

document solutions
a division of modern office methods

CLIENT ORDER AGREEMENT

Order #: | **INV #**

Date	Type of sale		Tax Code	Sales #	Br #
9/10/2015	Cash			Dan Lamatrice	

Ship to Phone #	Ship To #	Bill To #	Bill to Phone #
614-322-6868			614-322-6868
Ship To Contact Name	**SIC Code**	**Purchase Order #**	**Bill To Contact Name**
Sandra Boller			Sandra Boller

Ship To Client Name	Bill To Client Name
City of Reynoldsburg Municipal Building	City of Reynoldsburg Municipal Building
Ship To Address	**Bill To Address**
7232 E Main St	7232 E Main St
Ship To Address	**Bill To Address**

City	State	Zip Code	City	State	Zip Code
Reynoldsburg	OH	43068	Reynoldsburg	OH	43068

Whse	Item #	Qty	U/M	Description	Serial #	Unit Price	Total
	IRC7260	1		Canon iRC7260			$28,950.00
	5790B001AA	1		Booklet Finisher L1			included
	3732B009AA	1		Super G3 Faxboard			included
	3674B004AA			Direct Print Kit			included
	INSTALL			INSTALLATION CHARGES			included
	CONNECT			CONNECT CHARGES			included

Comments		
	Equipment Total	$ -
	Other Items Total	$ -
	Tax	
	Total	$ 28,950.00

My signature on this form acknowledges acceptance of the complete terms and conditions attached.

Client Acceptance ____________________ Date ____________________

MOM Acceptance ____________________ Date ____________________

Notice: This Order Agreement is not binding on MOM until accepted by a MOM Corporate Officer.

CLIENT ORDER – TERMS AND CONDITIONS

1 **ACCEPTANCE:** Modern Office Methods Inc. (Modern) hereby agrees to sell to the client identified on the attached Client Order and Client hereby agrees to buy from Modern the "Equipment" described on said agreement subject to the below listed terms and conditions. This order is expressly contingent upon acceptance by corporate officer of Modem Office Methods at its home office. Client hereby waives notice of acceptance. Modern marketing representatives are not authorized to make any modifications to this instrument.

2 **DELIVERY:** The delivery date specified on the face hereof is approximate. In no event shall Modern be liable for any damages caused by delay in delivery, installation, or the furnishing of services.

3 **CHARGES:** For delivery within 90 days of order, prices are those in effect at time of this executed agreement. Beyond 90 days. Prices are those in effect at time of delivery, unless Modern caused the delivery time to exceed 90 days.

4 **INSTALLATION:** The Equipment shall be deemed installed and accepted by Client when it has been installed ready for use as proved by the operation of Modern's Field Engineering Test Routines. The "Installation Date" is the first day following the date Equipment is installed ready for use. Installation facilities, including space, electric power, cable troughs and the like will be provided by Client in accordance with Modern installation specifications and at Client's expense. The client at its own expense shall provide any special rigging or handling required upon installation. Client shall also pay installation charges.

5 **TITLE/RISK:** Title shall remain in Modern until the entire purchase price and other charges are paid in full. Until title passes to client, Client agrees to maintain Equipment in good operating condition and assumes all risk of loss or damage. Client and any individual cosigner hereby grant to Modern a purchase money security interest in and to the Equipment. This Agreement or a reprographic copy hereof may be filed with any appropriate agency to protect or perfect Modern's rights hereunder. By its signature, Client hereby constitutes any officer or designated employee of Modern as Client's attorney-in-fact to execute and file a Uniform Commercial Code financing statement covering the Equipment and-reflecting Modern's interests therein on the public records. Such power of attorney granted hereby is coupled with an interest and is irrevocable.

6 **TAXES:** Client shall pay all Federal, state and local sales, use, property, excise or other taxes imposed on or with respect to the Equipment, except taxes levied on Modern's net income.

7 **PAYMENT:** Client agrees to pay the net amount due within 10 days of receipt of the invoice.

8 **DEFAULT:** Should the Client fail to make any payment due hereunder, or be insolvent or be a party to or acquiesce in any bankruptcy or receivership proceeding or any similar action affecting the affairs or property of Client. Modern may enter upon the premises where the Equipment may be found and remove the Equipment, without prejudice to any other remedies. Modern may have and sell the Equipment, so acquired by Modern, upon commercially reasonable terms as Modern may elect and apply the proceeds thereof against the Clients obligations hereunder. Client agrees to pay attorney fees, court costs, disbursements and other reasonable expenses incurred in collecting any charges under this Agreement.

9 **DELINQUENT PAYMENTS:** (a) Service Charge. Since it would be difficult or impossible to determine Modern's actual damages in the event of late Payments, if any Payment to Modern is not paid within 10 days of the date it is due, Client shall pay to Modern an amount equal to 5% of any such late Payment to compensate Modern for its expenses occasioned by such late payment. Modern and Client agree and acknowledge that such service charge shall not constitute a penalty, (b) Interest. Client shall also pay Modern interest on such late Payment at the highest rate permitted by applicable law, but not more than 1.5% per month. (c) Collection Costs. Client shall pay to Modern all costs of collection (including the fees of any collection agency to whom this Agreement may be referred) plus reasonable attorney's fees (which attorney s fees shall not be less than 25% of amounts due unless a lower amount is specified by applicable law).

10 **MISCELLANEOUS:** (a) This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties hereof. (b) The terms of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any order or instrument submitted by Client.

11 **WARRANTY/LIMITATIONS OF LIABILITY**: Modern Office Methods Inc grants a 60-Day Money Back Guarantee, from date of delivery, on any office machine purchased, leased or rented. This gives you the opportunity to **validate** not only Modern's products but also the service and support provided. Upon installation, payment must be made according to Modern Office Methods regular terms. For 60 days use our product. If it does not perform as represented by Modern Office Methods in meeting your office requirements, notify us in writing. If we are unable to meet your requirements within 60 days, make the product available in the same condition in which you received it, Modern Office Methods will give you a full refund, less any shipping and installation charges, and less $.02 per copy for each copy made.

Modern warrants that the Equipment, when installed, will be free from defects in material and workmanship for a period of sixty (60) days from the "Installation Date." Modern warrants that parts and service will be available for a period of five years from the date of this order for the units purchased herein, provided the equipment is in new production For equipment not in new production, parts and service will be available for a period of five years from the date the equipment ceased to be in new production. Modern's warranty shall apply only to machines sold and used in the United States,

Modern's warranty does not cover damage to the Equipment caused by accident, misuse, acts of third parties, environmental conditions, any force of nature or for repairs by any other than Modern authorized service personnel, or any other causes beyond Modern's control, or by any alterations to the Equipment at Client's direction, or to consumable parts such as ribbons, printwheels or rubberized parts Modern shall not-be required to make repairs or replace parts if impractical to do so because of Equipment connection to other devices, or the existence of safety hazards.

THERE ARE NO WARRANTIES ON THE EQUIPMENT WHICH EXTEND BEYOND THIS AGREEMENT, AND MODERN MAKES NO WARRANTY EXPRESS OR IMPLIED OF FITNESS FOR A PARTICULAR USE OR MERCHANTABILITY. MODERN SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING BUT NOT LIMITED TO LOSS OF PROFIT OR OTHER ECONOMIC LOSS.

12 **FORCE MAJEURE**: Modem will not be liable for any failure to perform if inability to obtain raw materials, parts or supplies at reasonable prices or through usual and regular sources or on a timely basis, interruption of transportation, government regulation, labor disputes, strikes, war, fire, flood, accident or other causes beyond Modern's control, makes it impracticable for Modem to perform.

13 **ENTIRE AGREEMENT**: This Agreement is intended as the complete and exclusive statement of the terms of the Agreement between the parties.

14 **GOVERNING LAW**: Client represents that the Equipment is being purchased hereunder for business purposes only and agrees that under no circumstances shall this Agreement be construed as a consumer contract. This Agreement shall be construed to be between merchants and shall be governed by the laws of the State of Ohio.

Client Acceptance ______________________ Date ______________

<u>Service Department</u>
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

RESOLUTION REQUEST

DATE: **September 14, 2015**

TO: **Safety Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT TO PURCHASE ROAD SALT AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

This item will authorize us to purchase up to 3,000 tons of salt at a per ton price of $69.22. The attached memo and documentation provides additional information.

Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: August 27, 2015
To: Reynoldsburg City Council Members
Re: SWOP4G Salt Bid & Authorization to Purchase

The SWOP4G salt purchasing bid has been received and this legislation will authorize us to purchase salt from Compass Minerals America, Inc. at a per ton price of $69.22. Last winter, we had to pay up to $138 per ton for salt, so the pricing for the upcoming winter is more favorable than last year. There are also no serious concerns of a salt shortage this year, so we are confident that we will have what we need to treat the roads during the 2015/2016 snow season.

We will be able to purchase up to 3,000 tons on this bid, but we are not required to purchase a certain amount. No immediate purchase will be made, but passing this item will allow us to lock in the pricing and hold up to 3,000 tons of salt for our needs. Funding for the purchases will be available in the 2015 and 2016 appropriations for the Street Department and State Highway Account.

In order to reserve our salt, this item should pass as an emergency at the first or no later than the second reading. I will speak about this item on September 8. Please feel free to contact me if you have any questions or concerns. Thank you.

SWOP4G 2015/16 ROAD SALT BID 15-7702-06 TABULATION

			Cargill	Morton	Compass	American	Detroit	Central
1	Batavia Twp	1,200	$88.21	$78.71	$63.38	NB	NB	NB
2	Bath Twp	600	$85.79	$83.71	$68.42	NB	NB	NB
3	Beavercreek Twp	1,000	$85.29	$83.71	$67.89	NB	NB	NB
4	Beavercreek City	6,000	$84.22	$73.71	$67.89	NB	NB	NB
5	Bexley, City of	100	$75.89	NB	$69.22	$85.10	$72.03	NB
6	Blendon Twp	400	$75.76	NB	$70.21	$85.80	$72.03	NB
7	Butler Twp	1,000	$85.73	$83.71	$67.23	NB	$73.55	NB
8	Cedarville Village	200	$85.76	$83.71	$68.42	NB	NB	NB
9	Central Ohio Transit Auth	400	$74.52	NB	$69.25	$84.65	$72.03	NB
10	Clearcreek Twp	1,800	$83.32	$73.71	$65.17	NB	$69.35	NB
11	Clermont County	8,000	$79.86	$78.71	$63.84	NB	NB	NB
12	Clinton Twp	250	$75.89	NB	$68.59	$84.60	$72.03	NB
13	Concord Twp	1,250	$73.82	NB	$71.51	$86.95	$66.50	NB
14	Dayton City Schools	300	$86.82	$83.71	$67.23	NB	$73.55	NB
15	Dayton City	5,000	$84.67	$78.71	$67.23	NB	NB	NB
16	Dublin, City of	2,000	$74.71	NB	$70.21	$84.50	NB	NB
17	Englewood City	1,600	$85.76	$83.71	$67.89	NB	$73.55	NB
18	Evendale Village	300	$84.83	$78.71	$62.91	NB	NB	NB
19	Farmersville Village	200	$87.93	$83.71	$66.06	NB	$73.55	NB
20	Genoa Twp	1,000	$73.71	NB	$70.21	$85.50	$66.50	NB
21	German Twp	500	$86.33	$83.71	$66.06	NB	$73.55	NB
22	Germantown	850	$84.76	$83.71	$66.06	NB	$73.55	NB
23	Glendale Vill	400	$83.83	$78.71	$62.63	NB	NB	NB
24	Goshen Twp	700	$85.57	$78.71	$64.29	NB	NB	NB
25	Grandview Heights City	500	$75.76	NB	$69.22	$84.60	$72.03	NB
26	Greater Dayton RTA	500	$86.58	$83.71	$67.23	NB	$73.55	NB
27	Greene County	7,500	$84.22	$83.71	$67.23	NB	NB	NB
28	Harlem Township	250	$74.68	NB	$70.21	$85.50	$66.50	NB
29	Harrison Twp-Mont	1,500	$86.62	$78.71	$67.23	NB	$73.55	NB
30	Hilliard City	1,500	$73.89	NB	$69.29	$86.60	NB	NB
31	Huber Heights	3,000	$84.78	$78.71	$67.89	NB	NB	NB
32	Indian Hill	3,000	$83.22	$78.71	$62.97	NB	NB	NB
33	Jackson Twp	175	$88.81	$83.71	$66.06	NB	$73.55	NB
34	Jefferson Twp	700	$86.77	$83.71	$67.23	NB	$73.55	NB
35	Kettering City	6,500	$84.56	$73.71	$66.89	NB	NB	NB
36	Mad River School	160	$86.93	$83.71	$67.89	NB	$73.55	NB
37	Mason City	1,000	$83.32	$73.71	$63.38	NB	$69.35	NB
38	Miami County	5,500	$86.74	NB	$70.01	NB	$72.98	NB
39	Miami Twp Clermont	2,500	$82.97	$83.71	$62.97	NB	NB	NB
40	Miami Twp Montgomery	2,700	$86.73	$78.71	$66.06	NB	NB	NB
41	Miamisburg City	3,500	$86.53	$78.71	$66.06	NB	NB	NB
42	Middletown	4,500	$79.41	$78.71	$64.33	NB	$69.31	NB

EXCEPTIONS

CARGILL: Pricing for entities on the pricing page which list "North Bend, Ohio" as the "Stockpile/Mine Location" will be effective for Product ordered by August 1, 2015 for delivery from June 17, 2015 through December 31, 2015 only ("Effective Dates"). Cargill may extend the Effective Dates for orders and/or delivery upon mutual agreement with the idividual entity or entities.

All other entities on the bid that do not list "North Bend, Ohio" as a "Stockpile/Mine Location" will be subject to the effective dates contained in the original Bid Package.

To accept the Product price(s) offered in Cargill's bid, Cargill must receive written notice of intent to award by June 30, 2015 ("Acceptance Period").

DETROIT: Bidder's quantity commitment is limited to 100% of the Estimated Quantity stated in the INVITATION TO BID. In general, delivery of any quantity in excess of the Estimated Quantity will be subject to availablity (in light of other commitments of the Bidder) and will be at the then applicable price for "spot purchases" of rock salt.

Deliveries will be made within 3-5 business days after Detroit Salt receives a written notice from the individual entity specifying the quantity of salt required.

The Detroit Salt Company will issue its Invoice to each entity for daily deliveries, each Invoice will be payable in full within 30 days after the date of the Invoice; any amount of the Invoice not paid when due will bear interest from its due date to the date of payment at the rate of 15% per annum; and if any amount due under an Invoice is not paid within 45 days after its due date, then Detroit Salt will have the right to suspend any further deliveries to the location until that invoice is paid in full.

43	Milford City	750	$84.29	$78.71	$62.97	NB	NB	NB
44	Monroe City	2,000	$83.29	$78.71	$64.03	NB	$69.31	NB
45	Mont. County Engineer	7,000	$85.76	$78.71	$66.82	NB	NB	NB
46	Mont. County Facilities	100	$85.76	$78.71	$67.23	NB	$73.55	NB
47	Moraine City	1,500	$85.76	$83.71	$66.89	NB	$73.55	NB
48	New Albany	500	$75.76	NB	$70.21	$84.65	NB	NB
49	New Carlisle	300	$84.76	NB	$68.77	NB	$69.31	NB
50	Oakwood City	1,000	$85.76	$83.71	$66.89	NB	$73.55	NB
51	Obetz Village	300	$75.89	NB	$68.59	$85.10	$72.03	NB
52	Pierce Twp	1,400	$83.36	$78.71	$62.97	NB	NB	NB
53	Piqua City	2,500	$85.89	NB	$71.98	NB	$72.98	NB
54	Powell City	1,500	$73.89	NB	$70.21	$86.50	$66.50	NB
55	Reynoldsburg	1,500	$73.89	NB	$69.22	$85.10	$72.03	NB
56	Riverside City	3,500	$85.59	$78.71	$67.89	NB	NB	NB
57	Sugarcreek Twp	1,500	$85.29	$73.71	$66.89	NB	NB	NB
58	Tate Twp	300	$85.29	$78.71	$64.99	NB	NB	NB
59	Trenton City	400	$84.28	$78.71	$64.03	NB	$69.31	NB
60	Trotwood City	1,500	$85.76	$83.71	$67.89	NB	$73.55	NB
61	Union Twp	2,500	$82.97	$78.71	$62.97	NB	NB	NB
62	Union City	400	$86.31	$83.71	$67.89	NB	$73.55	NB
63	Vandalia City	2,000	$85.68	$78.71	$67.89	NB	NB	NB
64	Washington Twp- Mont	1,500	$86.58	$78.71	$66.06	NB	$73.55	NB
65	Washington Twp-Cler	100	$84.29	$78.71	$64.29	NB	NB	NB
66	West Carrollton	800	$86.31	$83.71	$66.06	NB	$73.55	NB
67	West Jefferson Village	500	$76.82	NB	$69.29	$85.10	$73.55	NB
68	West Milton	300	$87.59	NB	$68.77	NB	$72.98	NB
69	Whitehall	2,500	$74.71	NB	$69.22	$85.10	NB	NB
70	Williamsburg Twp	150	$86.29	$78.71	$64.29	NB	NB	NB
71	Worthington	2,000	$74.71	NB	$69.29	$85.50	NB	NB
72	Xenia City	1,500	$85.76	$73.71	$67.23	NB	NB	NB
73	Xenia Twp	600	$86.33	$83.71	$67.23	NB	NB	NB
	Piler		$4.00	$4.00	$4.00	$4.00	NB	NB
			MIN 200 TON ORDER					
	Performance Bond		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Attachment: SWOP4G Salt Bid Information (1148 : 2015 SWOP4G Salt Bid)

SWOP4G
SOUTHWEST OHIO
PURCHASING FOR
GOVERNMENT

June 18, 2015

TO: Participants in the Highway Rock Salt Bid

We opened the bids for the rock salt yesterday (Wednesday, June 18, 2015). Attached is a bid tab for your review.

Six bidders (one No-bid) bid the 122,435 Tons of salt for 73 entities. Of this tonnage, Compass Minerals gave the low bid for 118,435 Tons (96.73%) and Detroit was low for 4,000 Tons (3.27%). This pricing is based on dumped salt, and does not take into consideration piling charges. You will want to carefully evaluate the bids, since piling charges will change the overall bid price if you need a piler. The apparent low bidder may not be low for your entity when piling charges are figured in.

As in past bids, this bid was written to allow each entity the right to require a performance bond. If you require a bond, notify the company when you place your order. They should send you a copy.

I am recommending each entity make the award to the company giving the lowest and best price for that entity. When determining lowest and best bid, be sure to note piler charges (see the last page of the bid tab). You will need to choose the lowest and best bid for your entity and make your own award, using your normal award process (purchase order, letter of intent, etc.). Also note on your order whether you need a piler with your delivery. As in the past, your orders need to reference the SWOP4G bid coordinated by the City of Middletown. Please let me know who you place your final order with so I can note it to the file. A short e-mail to koppinl@mcohio.org, or a quick call to 937-225-4759, would be fine. If you award to other than the low bidder on the bid tab (considering piling charges), please call me to discuss so I have an answer for the salt companies when they call to ask why they were not awarded the bid. **The integrity of the bid rests on placing orders with the low bidder**. If you have specific reasons why you can't go with the low bidder, please call me to discuss.

If anyone needs the bid sent to them, please let me know via e-mail: koppinl@mcohio.org. I will send the corresponding bid to the e-mail requesting it.

Please notify the supplier as soon as you are able of your intent to award so they may get you set up in their delivery system and be prepared for your orders when the weather starts rolling in.

Orders may be placed by contacting one of the following companies:

Compass Minerals America Inc.
9900 West 109th St.
Overland Park, KS 66210
800/323-1641
913/338-7945 – fax
Contact: Julia Yates
highwaygroup@compassminerals.com

The Detroit Salt Company
12841 Sanders Street
Detroit, MI 48217
313/841-5144
313/841-0466 - fax
Contact: G. Hopkins
orders@detroitsalt.com

Please call me at 937-225-4759, or e-mail me at koppinl@mcohio.org if you have any questions or problems during the season. I need to know whenever problems arise so I'm prepared to go to bat for other entities that may be having the same problems.

Lisa Koppin, CPPB
SWOP4G / Past Chair, Salt Bid Coordinator

City Auditors Office
Richard Harris
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**September 14, 2015**
TO:	**Finance Committee**
RE:	ORDINANCE AWARDING DEPOSITS OF PUBLIC FUNDS AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request Council approve Ordinance for Deposits of Public Funds in accordance with ORC Section 7.06 (b) (2)

Civil Service Department

Billie Reidel
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6934 Phone

ORDINANCE REQUEST

DATE:	**September 14, 2015**
TO:	**Finance Committee**
RE:	ORDINANCE REQUESTING COUNCIL APPROPRIATE $6,000.00 FROM THE UNAPPROPRIATED GENERAL FUND TO CIVIL SERVICE- 110.534.5339 MISCELLANEOUS CONTRACT SERVICES, AND DECLARING IT AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Requesting supplemental appropriation of funds to conduct the assessment to promote a new lieutenant.

This is in regards to the lieutenant position that was approved by City Council in July of this year.

According to the OPBA contract the position requires an oral assessment be conducted by an accredited outside agency. The Commission is in the process of looking at two Ohio agencies and the average cost is $6,000 for a one-day assessment and includes the facilitator and three assessors, their honorariums, travel, a pre-test site visit, preparation of the exercises to be used and administering the assessment process.

Therefore, the Commission requests supplemental appropriation of $6,000.00 for 110.534.5339 Miscellaneous Contracts to cover the expenses of the assessment. If any Council member has questions, please get in touch with the Commission office at 322-6934. Thank you for your time and consideration.

Sincerely,

Robert M. Sanders, Chairman

Clerk of Council
April Beggerow
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**September 14, 2015**
TO:	**Finance Committee**
RE:	ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Statement of necessity: ORC 5705.41(D) requires that this ordinance be passed within thirty days of its presentation to City Council;

AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41(D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shal: prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purchase. The certificat shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of $ 6443.02 has been appropriated and was available in the treasury at the date of purchase 6/11/15 and is still available as of 9/4/15 for the following purchase:

Purchase Order	2015 - 00001355	Date of Invoice	6/30/15
Vendor	Ohio State	Description	Intern
Invoice No.		Account	110.580.5339

City Auditor

9/4/15

Date

Ship To

City of Reynoldsburg-Development
7232 E. Main Street
REYNOLDSBURG, OH 43068

Bill To

City of Reynoldsburg-Development
7232 E. Main Street
REYNOLDSBURG, OH 43068

Purchase Or
No. 2015-00001355

DATE 08/28/2015

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

VENDOR 3031 - OHIO STATE UNIVERSITY,THE

REYNOLDSBURG OHIO

Contact

OHIO STATE UNIVERSITY, THE
KNOWLTON SCHOOL OF ARCHITECTURE
CITY AND REGIONAL PLANNING SECTION
275 WEST WOODRUFF AVE

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE **1 of 1**
ORIGINATOR: Rochelle Menningen

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	Miscellaneous Contract Services - Christopher Sandine Professional/Consultant Service Contracts that do not represent a significant expenditure of funds and are not properly defined by any of the specific accounts within the Services category of expense. 110.580.5339 - Misc Contract Services 6,443.02	6,443.0200	$6,443.02
			TOTAL DUE	$6,443.02

AUDITOR'S CERTIFICATE
I certify that funds for the above encumbrance have been appropriated and are in the treasury free from any obligation.

Richard E Harris

Special Instructions

Memorandum of Agreement
(WITH CITY OF REYNOLDBURG AMENDMENTS)

This Memorandum of Agreement ("Agreement") is made as of (June 1, 2015), by and between the Knowlton School of Architecture–City and Regional Planning at The Ohio State University (hereinafter referred to as "KSA"), 275 West Woodruff Ave., Columbus, OH 43210, and the Mid-Ohio Regional Planning Commission, 111 Liberty Street, Suite 100, Columbus, Ohio 43215; City of Reynoldsburg, 7232 E. Main Street, Reynoldsburg, Ohio 43068, and City of Gahanna, 200 S. Hamilton Road, Gahanna, Ohio 43230, hereinafter referred to as (MORPC).

WHEREAS, the parties seek to enter into a collaborative partnership for the education and training of Bachelor of Science in City and Regional Planning (BSCRP) students; and

WHEREAS, MORPC has agreed to provide operating support for five (5) student internship(s) at KSA; and

WHEREAS, KSA has agreed to assist the students and MORPC to ensure an internship that is satisfactory; the parties agree as follows:

1. MORPC will identify Sponsors who will work with MORPC and KSA to define applied research projects that each student may complete during the summer. The project will be planning-related with a well-defined scope of work that can be accomplished in the summer timeframe.

2. KSA will identify 5 students who will undertake each of the research projects. An internship program instructor will oversee the 5 Student Interns, meeting with them once a week in Knowlton Hall, throughout the duration of the program.

3. The student Intern selected for this opportunity must be an Ohio State student, enrolled full-time in the KSA. Student interns must have completed their junior year and at least one studio, and not be graduating.

4. KSA will provide a KSA Summer Internship Program Manager; duties will include an orientation class, collecting weekly student reports and reviewing them, and periodic assessment of the student and sponsor satisfaction with their internship experience to allow for mid-course adjustments on the part of both the Intern and the Sponsor. The Program Manager will be responsible for keeping track of timekeeping for each student.

5. The students will be employed by KSA as Student Interns and will be paid an hourly rate of $10 per hour and work 40 hours per week over the 12-week summer period beginning (June 1, 2015) and ending (August 24, 2015).

6. The student Intern will be subject to all relevant organizational personnel policies and procedures while interning at MORPC and identified Sponsors. The organization may release the Student Intern for cause at any time after consultation with the KSA.

7. MORPC, CITY OF REYNOLDSBURG, and CITY OF GAHANNA will be financially responsible for remitting payment to reimburse the KSA for all Student Intern's stipends and benefits, and covering the cost of staff administrative time to administer the program in the amounts below.

MORPC (3 interns) $19,329.06

- $5,745.22 to hire each student; $17,235.66 to hire 3 KSA undergrad 38 hours per week for13 weeks.
- $2,093.40 for services related to KSA associated faculty for 13 weeks (2.5 months)

CITY OF REYNOLDSBURG (1 intern) $6,443.02

- $5,745.22 to hire 1 KSA undergrad student for 40 hours per week for 12 weeks.
- $697.80 for services related to KSA associated faculty for 12 weeks

CITY OF GAHANNA (1 intern) $6,443.02

- $5,745.22 to hire 1 KSA undergrad student for 38 hours per week for 13 weeks.
- $697.80 for services related to KSA associated faculty for 13 weeks (2.5 months)

The payments will take place monthly, as follows:

	May 31, 2015	June 30, 2015	July 31, 2015
MORPC	$6,443.02	$6,443.02	$6,443.02
CITY OF REYNOLDSBURG	June 30, 2015	July 31, 2015	Aug. 31, 2015
	$2,147.67	$2,147.67	$2,147.67
CITY OF GAHANNA	$2,147.67	$2,147.67	$2,147.67

The checks will be made out to: Knowlton School of Architecture

Payments will be mailed: Attention: OSU-MORPC CRP Internship
Knowlton School of Architecture
City and Regional Planning Section
275 West Woodruff Avenue,
Columbus, OH 43210

APPROVED FOR PAYMENT
DEVELOPMENT
DEPT
A/C #
DEPT. HEAD Dan T. Havers
8/31/15

8. MORPC will be required to provide the KSA with an evaluation of each Student Intern at the end of the summer appointment.

9. The commitments in this agreement will continue until. August 24, 2015. Either Party may terminate this Agreement by giving written notice to the other Party thirty (30) days in advance of the termination date. If the organization terminates the agreement before the end of the stated period, the organization must make payment in full up for the applicable summer appointment. If a breach occurs and the breaching Party fails to cure it within a reasonable period of time, this Agreement will terminate at the close of business on the 30th day following receipt of written notice. If the breaching party is the organization, payment in full for the applicable period will be due on the date of termination.

10. Each Party to this Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorney fees, arising from its negligent acts or omissions in connection with its performance of this Agreement, or its failure to comply with the terms of this Agreement, as determined by a court of competent jurisdiction.

11. Neither Party shall use the name of the other Party in any advertisement or in public statement of any kind, or in any medium, without first obtaining the written permission of the Party whose name is used. Exception to this statement is a notice to City Council.

12. This Agreement is the entire understanding of the Parties on its subject matter, and supersedes all prior oral and written agreements with respect thereto. It may be amended only by a writing signed by both Parties specifically stating intent to amend this Agreement.

13. Written notices required to be given by this Agreement shall be directed to the representatives of the parties listed below.

    a. Knowlton School of Architecture:
        Dr. Rachel Garshick Kleit, PhD
        Knowlton School of Architecture, City and Regional Planning Section
        275 West Woodruff Avenue, Columbus, OH 43210

    b. Mid-Ohio Regional Planning Commission:
        Executive Director
        William Murdock,
        111 Liberty Street, Ste 100, Columbus, Ohio 43215

    c. City of Gahanna:
        Honorable Rebecca Stinchcomb, Mayor/Attorney Shane W. Ewald
        City of Gahanna
        200 S Hamilton Rd, Gahanna, Ohio 43230

    d. City of Reynoldsburg:
        Honorable Brad McCloud, Mayor

City of Reynoldsburg
7232 E Main St., Reynoldsburg, Ohio 43068-2014

14. MORPC may not assign its rights and duties under this Agreement unless granted prior written permission, which may be given or withheld at the KSA's sole discretion.

15. KSA, MORPC, CITY OF REYNOLDSBURG, and CITY OF GAHANNA agree to comply with all the applicable federal, state and local laws in the conduct of the afore-mentioned work.

16. This Agreement shall be interpreted according to the laws of the state of Ohio. Any actions, suits, or claims that may arise pursuant to this agreement shall be brought in a court of competent jurisdiction in the state of Ohio.

Signature page follows:

OSU-MORPC CRP Internship

2015-2016

WITNESS, the parties hereto have executed this Agreement as of the day, month, and year first above written.

The Ohio State University

5/22/15

Geoff Chatas, Senior VP and CFO Date

Mid-Ohio Regional Planning Commission

5/22/15

William Murdock, Executive Director Date

City of Reynoldsburg

Honorable Brad McCloud, Mayor Date

City of Gahanna

Honorable Rebecca Stinchcomb, Mayor Date

{00264419-1}5

WITNESS, the parties hereto have executed this Agreement as of the day, month, and year first above written.

The Ohio State University

Geoff Chatas, Senior VP and CFO Date

Mid-Ohio Regional Planning Commission

William Murdock, Executive Director Date

City of Reynoldsburg

7/23/15

Honorable Brad McCloud, Mayor Date

City of Gahanna

Honorable Rebecca Stinchcomb, Mayor Date

Attachment: Then and Now OSU (1153 : Then & Now OSU)

OSU-MORPC CRP Internship

2015-2016

WITNESS, the parties hereto have executed this Agreement as of the day, month, and year first above written.

The Ohio State University

Geoff Chatas, Senior VP and CFO — Date

Mid-Ohio Regional Planning Commission

William Murdock, Executive Director — Date

City of Reynoldsburg

Honorable Brad McCloud, Mayor — Date

City of Gahanna

5/26/15

Honorable Rebecca Stinchcomb, Mayor — Date

Approved as to form:

5/26/15

Shane W. Ewald, City Attorney — Date

{00264419-1}5

NAME: Christopher Sandine

WEEK	DATES	PROJECT NUMBER	MONDAY	TUESDAY	WEDNESD/	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL
1	MAY 28-MAY31					0	0			0.00
2	JUNE 1-7		4	8	8.5	8	8.5			37.00
3	JUNE 8-14		8.5	8.5	8.5	8.5	8.5			42.50
4	JUNE 15-21		8.5	8.5	8.5	6	8.5			40.00
5	JUNE 22-28		8.5	8.5	8.5	8.5	8.5			42.50
6	JUNE 29-JULY 5		8.5	8.5	8.5	8	OFFICES CLOSED			33.50
7	JULY 6-12		8.5	8.5	8.5	6	8.5			40.00
8	JULY 13-19		8.5	8.5	8.5	8	6.5			40.00
9	JULY 20-26		8.5	8.5	8.5	8.5	8.5			42.50
10	JULY 27-AUG 2		8.5	8.5	8.5	8.5	8.5			42.50
11	AUG 3-AUG 9		8.5	8.5	8.5	8.5	8.5			42.50
12	AUG 10 - AUG 16		8.5	8.5	8.5	7.5	8.5			41.50
13	AUG 17-AUG 21		8.5	8.5	8.5	8.5	6			40.00
	*Last day Aug 21									0.00
										484.50

Attachment: Then and Now OSU (1153 : Then & Now OSU)

ORDINANCE NO. 49-15 PASSED: June 8, 2015

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN INTERGOVERNMENTAL WORKING AGREEMENT WITH MID-OHIO REGIONAL PLANNING COMMISSION AND THE OHIO STATE UNIVERSITY FOR A SUMMER INTERN TO WORK IN THE DEVELOPMENT DEPARTMENT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an Intergovernmental Working Agreement with Mid-Ohio Regional Planning Commission and the Ohio State University for a summer intern to work in the Development Department.

SECTION 2. That this ordinance is deemed to be an emergency measure necessary for the financial needs of the city and further to be able to have the intern in place immediately; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

Chris Long, President Pro Tempore

ATTEST: April L. Beggerow
April L. Beggerow, Clerk of Council

APPROVED: Bradley L. McCloud DATE: 6/11/15
Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 49-15 as passed by Council of said City on the 8th day of June, 2015 and as recorded in the Record of Proceedings of said Council.

April L. Beggerow
April L. Beggerow, Clerk of Council

Filed with Mayor: 6/9/15 Published: __________

Attachment: Then and Now OSU (1153 : Then & Now OSU)

Board of Zoning and Building Appeals

Anthony Rettke
7232 E. Main Street
Reynoldsburg OHIO 43068
phone

Memo

DATE: **September 14, 2015**

TO: **Board of Zoning and Building Appeals**

CC:

RE: ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6475 E. Main Street; proposed use - Professional Activites); applicant, Sam Ugbo.

See attached materials.

CITY OF REYNOLDSBURG

Planning and Zoning Office
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio

Received
JUN 02 2015

Reynoldsburg Building Division
Section 1139

BOARD OF ZONING & BUILDING APPEALS APPLICATION

Application #: 169919
Permit #:
Date Submitted: 6/2/15
Fee Amount: $
☐ Paid:

I. PROPERTY INFORMATION

Property Address:
6475 E. MAIN ST., Suite 137

II. PROPERTY OWNER OF RECORD

Property Owner Name(s):
GBS Main, LLC

Contact Email: Jgunsorek@eco-gv.com
Contact Phone Number: 614-419-0425

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name: Stepping Stone Health Services
Contact Name: Sam Ugbo
Contact Phone Number: 614-556-2167
Contact Email: SSrs.org@gmail.com
Description of Use: Business/adult Services - Professional activities - Ed

IV. APPLICANT INFORMATION

Applicant Name: Sam Ugbo
Applicant Address: 6475 E MAIN ST STE 137
Applicant Phone Number: 614 556 2167
Applicant Email: SSrS.org@gmail.com

☐ Property Owner ☒ Business Owner ☐ Contractor ☐ Architect

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

Variance (☐ Non-Residential ($450) / ☐ Residential ($100)):

☐ Major/Minor Site Plan Review ($500/$250):

☒ Special Exception Use ($350): professional activities - Ed

☐ Other:

Applicant shall submit **nine (9) copies** of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: Sammy Ugbo Date:

Additional Notes:

OFFICE USE ONLY

Zoning Information
Zoning District: RI
☐ Historic District
☐ CC Overlay

Other Board Approval
☐ DRB

City Council Meeting Date:
☐ No Action Taken
☐ Approved (w/ Conditions)
☐ Introduced As Ordinance
☐ Denied

BZBA Meeting Date: 7/16/15
☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Tabled
☐ Denied

Clerk of Council Initials: Date:
Planner Initials: Date:

Attachment: BZBA App #169919 and lg plans memo (1114 : 6475 E. Main St., Suite 137)

REAL ESTATE DEVELOPMENT CONSULTING
ARCHITECTURE + ENVIRONMENTAL + CIVIL ENGINEERING
DEVELOPMENT SERVICES

DATE: May 27, 2015

TO: Planning and Zoning Department
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: **Special Exception Use Permit Application**
Narrative for items 6, 8, 9 and 10 (traffic only)
This narrative accompanies the submitted plans with this application

Project: **Stepping Stones Health Services**
East Main Commerce Center - Suites 136 thru 137
6475 East Main Street
Reynoldsburg, Ohio

Below are the written narratives as required per the Special Exception Application. Each item numbered in this letter corresponds with the listed item on the application checklist.

Item 6: Description of proposed activities, services, hours of operation, number of employers, and delivery schedule.

The office space occupied by Stepping Stone Health Services shall be used for daily business operations of the company and for various in-house instruction, recreation and health services for clients. There shall not be any sale of goods. The anticipated hours of operation shall be from 8am to 6pm Monday thru Friday. It is anticipated there shall be 2-4 employees and 4-6 clients on site during these hours. Typically, clients arrive using transportation services and do not utilize on-site parking. There shall not be any related delivery of goods to the facility besides typical postal service and Fedex/UPS deliveries.

Item 8: Compatibility with the proposed use with existing uses in the center.

The tenant is moving into an existing building space and many of the activities associated with this tenant are business related so, no new impact on site is expected. Finally, since this is a service tenant there shall not be any elements affected such as noise, glare, fumes, vibration, etc.

May 27 2015

Item 9: Applicable criteria in section 1145.09.

a. The proposed use shall work well within the existing commerce center. This space does not have warehouse use like the other spaces in the center and this tenant has not need for the warehouse. All activities happen within the facility and do not provide any adverse affects to the character of the district and nearby districts.
b. The proposed use shall not adversely affect the adjacent property. This tenant is not making any changes to the existing structure or exterior elements of the property. This tenant also does not have any unusual deliveries or activities that occur outside of the facility.
c. The proposed use does not adversely affect the health, safety, morals or welfare of persons residing or working in the neighborhood. We would expect this tenant actually provides a service that can improve the lives of local disabled adults in the area.
d. The existing public facilities, such as roads, police/fire protection, storm water, water and sanitary sewer are adequate to serve this proposed use. The average client stay here shall be about a few hours to attend classes and typical there are only 4-6 participants at a time.
e. The proposed use shall not impose a traffic impact on the right of way significantly different from the other anticipated uses in the district.
f. The proposed use shall be in accord with specific objectives, purpose and intent of the Zoning Code and Land Use Plan, as well as with any other city ordinances.
g. The proposed use complies with the specific provisions of the Code. All pertinent building codes shall be adhered in the tenant build out for this city and shall be reviewed by the City of Reynoldsburg.
h. The proposed use is found to meet the specifically listed special exception, Business Services as allowed as a special exception in this district.

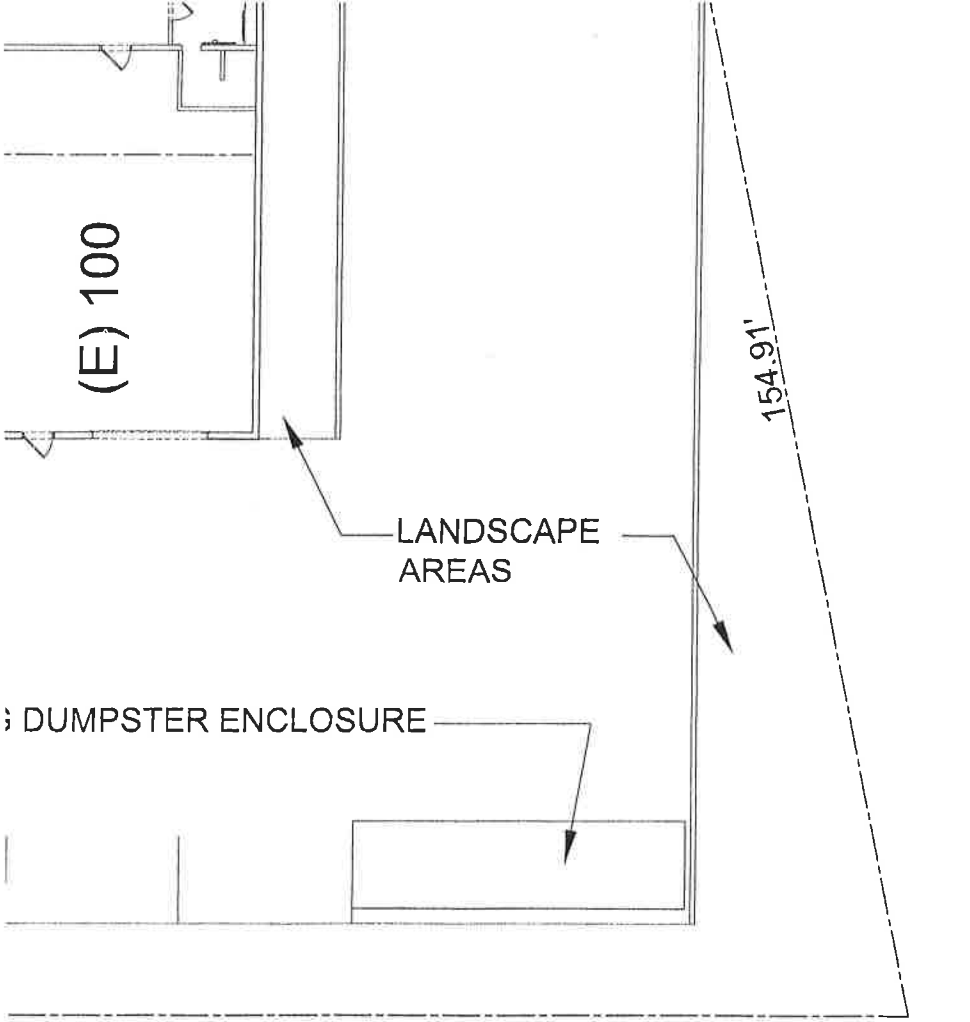
Item 10: Additional information required pertaining to traffic impact, storm water impact or utility impact.

This tenant shall not have any new impact on the existing storm water or utilities on the site. The impact on current traffic and parking needs on the site shall be minimal due to the small occupant load and use of public transportation services.

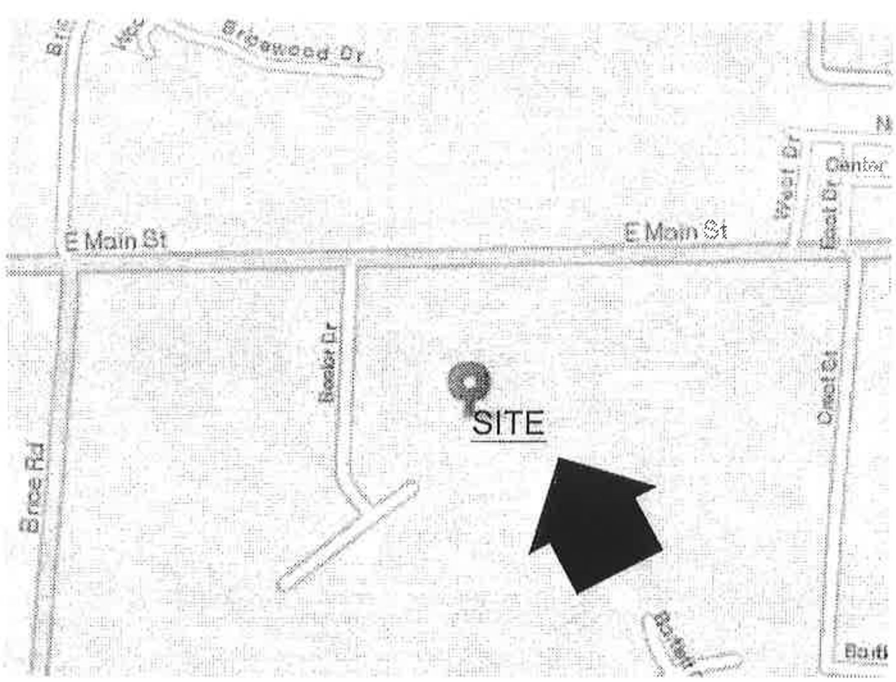
If you have any additional comments or questions please contact me at the number or email address listed below. Thank you.

Sincerely,

Kimberly Mikanik
Architect, NCARB
614.562.4395
kim.mikanik@r-e-d-consulting.com



LOCATION MAP



SEAL

STATE OF OHIO
KIMBERLY R. MIKANIK
12489
REGISTERED ARCHITECT

Kimberly R. Mikanik
License Number 12489
Expiration Date 12/31/201

REVISION RECORD

NO:	DATE:

SEU APPROVAL: 2015.05.

JOB NUMBER
15MC01

SHEET TITLE:
ZONING CLEARANCE PLAN

SHEET NUMBER:
C1.1

CITY OF REYNOLDSBURG

Board of Zoning and Building Appeals

July 16, 2015 Meeting

Due to the size of the plans, plans pertaining to this packet may be viewed at the City of Reynoldsburg Building Department

7232 E. Main Street, Reynoldsburg, Ohio 43068 * 614/322-6800 * www.ci.reynoldsburg.oh.us

CITY OF REYNOLDSBURG

MINUTES

BOARD OF ZONING AND BUILDING APPEALS
THURSDAY, JULY 16, 2015 6:30 PM

PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068

A. CALL TO ORDER

PRESENT: Linder, Donovan, Enfinger, Wallace
ABSENT: Rettke

2. APPROVAL OF MINUTES

Minutes not reviewed by Board of Zoning and Building Appeals. Approval of minutes postponed until the August meeting.

3. APPROVAL OF AGENDA

Agenda stands approved.

4. SWEARING IN OF SPEAKERS

Vice Chairman Enfinger: If you intend to speak at this evening's meeting, please stand and raise your right hand. Do you promise that what you say and present this evening will be truthful? "I do."

B. PUBLIC COMMENT

Vice Chairman Enfinger: Is there any unfinished business. No, then we will move on.

C. UNFINISHED BUSINESS

Vice Chairman Enfinger: Mr. Snowden, is there any unfinished?

Mr. Snowden: I have one announcement. Staff has worked with Dollar General and has been to the site regarding the lighting that was discussed in the May meeting. We will send out a copy of what we have approved, and will inform the board when they have installed what we have requested.

Vice Chairman Enfinger: Thank you very much.

D. NEW BUSINESS

1. **6475 E. Main St., Suite 137; Application #169919; Special Exception Use**

Vice Chairman Enfinger: May we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. Staff would direct that this is item number 2. In the Staff Report: 6475 E. Main St, Stepping Stone Health Services, for Special Exception Use Permit, Application #169919. The property is located on the south side of E. Main St., between Brice Rd. And Crest St. Existing zoning is RI, Restrictive Industry District. The request is for the Board to review and approve a Special Exception Use Permit for professional activities in the R-1, Restrictive Industry District. The location is an existing multi-tenant, flex-space style, industrial building. I will go to the location now on our mapping system. This is the subject parcel. RI is the more restrictive of our two Industrial Districts. The other would be General Industry. The types of uses that are permitted there per code are light manufacturing, warehousing, and similar uses. This special exception is for Professional Activities. In this case it is a Health Care Organization. This came to the attention of staff by the Fire Prevention Officer, Joe Posey, who made contact with the tenant at the space. In the course of his normal inspections, he found there was a tenant occupying this space. When he contacted me, we determined that this tenant did not have a zoning certificate, or building occupancy, to be in the space. They got in touch with staff. Staff began to make some determinations about the use. The primary purpose of the use, according to information provided by the applicant, is professional services to adults with disabilities. Staff classified this as Professional Activities, and the rationale being that the staff, at this location, are professional caretakers and provide services to these adults. There are no residents at the site. The applicant is not proposing any residential component at this location. The applicant is not proposing outside public access or retail style customer service at the location. Parking per code: this location would require fourteen parking spaces. This is true of previous administrative offices and light manufacturing that were located at this tenant space. Staff did a review of the entire complex. This led to an interesting observation. The entire complex has approximately eighty, I think I listed one hundred, parking spaces. There is parking around the peripheral. As you can see, the anterior of the site has parking. There are delivery locations on the outside and additional parking and loading spaces. Per code, if this entire complex were to be used for manufacturing, light manufacturing, or warehousing, the required parking for that would be over three hundred spaces. This leads staff to believe that either a parking variance was granted previously for this site, or the site was simply constructed before our current parking regulations were put in place. Unfortunately, for a variety of reasons, I do not have a way to verify that information. I also do not have a way to know if a variance was granted for parking. The issue here is that any user at this existing site, is going to be subject to this parking requirement. For example, manufacturing and warehousing are also at one space per two hundred per the code. It is my view that the board not specifically deny the use because the entire overall site seems to have a weird situation for parking, given that the parking requirements are the same. So, for example, if you had a restaurant user that goes to one hundred sq. ft., that is going to require more parking at this space, perhaps addressing or denying that Special Exception permit, may be more acceptable. It is definitely a bizarre situation. My normal experience when I review retail complexes, is that everyone has more parking, by fifty spaces or more. To see something at one third below what is required by our current code, is bizarre to me. Staff recommends that the Board determine if the applicant has meant all the criteria for Special Exception Use, and that the proposed use is not going to have a negative impact on the health, safety, morals, comfort, of general welfare of community. Staff would ask that the applicant representative provide as much information as possible, to the board. It appears that the applicant is having transportation for their clients to the site. Staff would like clarification as to the size of vehicle that is being used, simply because accessing the site for buses is difficult because there would only be back in and back out maneuverability at a site with this configuration. With that, I will be happy to take any questions from our Board members.

Vice Chairman Enfinger: Thank you Mr. Snowden. Is there a representative from the organization here tonight? Before you begin, please state your name and address for the record.

Ms. Malley: My name is Rachel Malley, and the address is 6475 E. Main St., Suite 136 and 137.

Vice Chairman Enfinger: Thank you Rachel. The question I have, it does say that you have been occupying this space, how long have you been there?

Ms. Malley: It was a year in February, so a year and a half.

Vice Chairman Enfinger: At any point in time, were you advised that you needed occupancy permits?

Ms. Malley: No, we were under the impression that everything was fine. When we went to meet with the landlords, who rent the space, we asked them if zoning for the office was going to be ok for the particular need of our agency. We were told that everything should be fine. We were unaware that we needed to get an occupancy permit, change zoning, get a certificate, or anything like that.

Mr. Snowden: Mr. Chairman, Dan and I are finding that this is very common throughout the city. Given that they have been there since February of 2014, it is normal given Lt. Posey's schedule of fire inspections for commercial properties. He tries to visit every site about once a year, so he probably visited last winter and returned this Winter/Spring. That is how the situation arose.

Ms. Malley: If I may, what ended up happening, every three years the state does a review of places that provide Medicaid services, which is what we do. And, we wanted to make sure, because we are running a day program for developmentally disabled adults, that we were meeting all of the requirements necessary. We actually asked Lt. Posey to come and do an inspection of the office to make sure that we are in compliance. That is when it came to our attention that we had all of these things that we needed to do.

Mr. Snowden: We have a cooperative relationship with Lt. Posey. We share information. Although we are not members of the same government entity, I try to ensure I am not making approvals for things that will cause him problems, and vice versa. It is normal communication.

Mr. Donovan: You mentioned earlier that vans are used to transport. How many vans do you use, and are they parked on the property?

Ms. Malley: Yes. We currently have two vans. One is wheel chair accessible, but it is not a commercial or large sized van. It is standard, such as what you or I might own for personal use. The other is the same, it is a Kia. There is nothing larger than a seven passenger van being used.

Mr. Donovan: So there will not be any maneuverability problems on that property?

Ms. Malley: No.

Vice Chairman Enfinger: How many people do you have on an average, at any given time?

Ms. Malley: Client peak is seven, and staffing is four.

Vice Chairman Enfinger: So a potential total of eleven?

Ms. Malley: Correct.

Vice Chairman Enfinger: Most, if not all come with transportation services? Are those primarily provided by you?

Ms. Malley: We have one individual that receives transportation from another agency. We provide transportation for the other individuals.

Ms. Wallace: There has never been any issues or complaints regarding the business?

Mr. Snowden: When staff visited the site, staff found that the parking lot looked a lot like what you are seeing in the aerial image in front of you, which is a few delivery vehicles for existing tenants, and no other folks parked on site. I am not aware of any complaints that were raised in regards to the parking. Usually staff does not see something that is that extreme. Whenever the Board has dealt with this before, it has always been a retail situation where they are required to provide fifty spaces, and they are providing forty-nine, or something to that effect. So to see it that extreme, is what has raised the staff's eyebrows. I have to assume at that point, it was probably a parking variance.

Ms. Malley: If I may, I can offer some insight as to the parking situation. If you are looking at our office at 136 and 137, Garda is to the right hand side of us. They park all of their vehicles in the back and are not taking up any parking spaces. Next to them is space which is being used by the owner for storage, so no one is taking up that space besides an occasional maintenance man. The church is on the left side of us. They are only there on Sundays and occasionally in the evening.

Mr, Snowden: That was Simple Church that was in front of this Board, back in January.

Ms. Malley: We have never had a parking issue.

Pastor Linder: You have a projected max of seven clients? Do you forecast that It could be higher than that?

Ms. Malley: A hopeful forecasted maximum would be in the twelve to fourteen range. Our growth has been so slow I can not honestly tell you what that might be in a few years.

Mr. Snowden: Do you foresee yourself looking for additional tenant space in the same location?

Ms. Malley: No.

Vice Chairman Enfinger: What does a day look like for one of your clients?

Ms. Malley: They arrive around 10am. We have a schedule we try to stick to. We do have some physical fitness equipment, like a treadmill, so they work out a little bit. They play pool. They play games. Arts and Crafts. They are recreational and somewhat educational activities. We go on outings.

Vice Chairman Enfinger: What is the level of disabilities, for the folks you serve?

Ms. Malley: It's varying. Everyone is ambulatory. We have two individuals that attend that are profoundly developmentally disabled. And then, we have individuals that can cook and clean for themselves. They are more high functioning. It's a wide array.

Ms. Snowden: What are the characteristics of most of your employees? Are they registered nurses, social workers? What is their background, in general?

Ms. Malley: The state has specific requirements that everyone has to meet. Everyone has to pass a background check. We do checks on them every year; sex offender registry, attorney general. Myself, I am an STNA, I'm certified to pass medications. We also have other individuals that are certified to pass medications. Everyone on staff has first aid and CPR. Everyone gets other training annually. The Usual Incident training which is required by the state

Vice Chairman Enfinger: Is there any type of risk for some of the ones that are more challenged, as far as someone walking out and leaving? Do you lock doors behind everyone? Do you confront Alzheimer's or different situations?

Ms. Malley: No, we can not lock anyone in anywhere. You have to have specific authorization to do that and we do not have the need. We have never had anyone run out.

Mr. Snowden: Is there any other outdoor storage or play area outside?

Ms. Malley: No. We keep all of our outdoor activities off site. We go to parks, the Y, or somewhere else to do activities.

Vice Chairman Enfinger: How has your experience there been overall?

Ms. Malley: We have had a really positive experience. The only issue we have had is that people have a hard time finding us.

Vice Chairman Enfinger: Well it sounds like you guys are a good fit. I am just disappointed to hear that it takes over a year to find out that proper authorizations and inspections need to be done.

Mr. Snowden: Mr. Chairman, allow me to interject here. As I have sated, this is sometimes a problem city wide. We have seen it in front of this board many times. Dan and I have reached out several times to property owners and managers of other multi tenant, especially retail tenants, to make them aware that Dan and I are here to assist them and find appropriate locations. It is something we try to address. Obviously, we have a lot of properties in the city.

Vice Chairman Enfinger: Right. I understand. I do recall that the Simple Church was also in a similar situation. They were in there for a while. Is there potential that we need to reach out to this tenant (owner)? Are they possibly thumbing their nose at the authorities?

Mr. Snowden: Dan I would not have a problem. It happens once, it is a mistake and we go to educating, but maybe if it is happening twice we assume it is an indication that the property owner does not know the process. Dan and I will be happy to get in contact with them.

Vice Chairman Enfinger: I appreciate that. Are there any other questions from the members of the Board? I make a motion that we move to adopt Application 169919.

Ms. Wallace: I will Second.

Mr. Snowden: Very well. Ma'am, the Board has approved your Special Exception use Permit. I am going to read what is under "Next Steps" in the Staff Report. I send this information out as a letter on the day following the meeting, to the address provided. So, you will receive a copy. I believe Sam was your representative. He has already submitted for your zoning certificate, which is basically just the administrative approval which comes after you get this approval. I will contact you as soon as that is ready. Once that is secured, you will want to contact the building division and submit plans for building occupancy. I have discussed this with Sam. What he will need to submit is a layout, including the furniture. I think he already has that, but it is something he should do as soon as I contact him. Once that is done, Lt. Posey, and Mr. Slota, our Building Official, can return to the site to give you the final occupancy, and take care of things with the state.

Ms. Malley: Thank you very much for your time.

Vice Chairman Enfinger: Thank you Rachel.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Aaron Enfinger, Vice Chairman
SECONDER:	Libby Wallace
AYES:	Linder, Donovan, Enfinger, Wallace

2. **2277 Taylor Park Dr.; Application #170167; Major Site Plan Review**

Vice Chairman Enfinger: Can we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. 2277 Taylor Park Dr., the applicant is Wesley Ridge Residence Corporation, and the representatives are Michael Healy, Ph7 Architecture, and Mr. Ryan Aiello of Dinsmore's Attorneys. It is for Major Site Plan Review, Application #170167. The property is located on the west side of Taylor Park Dr., just north of Taylor Rd. I am showing you the location on the screen in front of you. You can see it is in our St. Rt. 256 Commercial Corridor, immediately to the west of the Reynoldsburg-Baltimore and Rt. 256 thoroughfare. The applicant is requesting the Board approve a major site plan for a new fitness center facility on the campus of a multi-building residential care facility. The existing zoning is AR-3, Multi-family Residential District. Current use is Residential Care Facility, and you can see Mr. Healy's name listed there, and the remainder of the applicants. The site was recently rezoned, within the last two months, to AR-3. The portion of the property we are looking at is currently undeveloped. The property to the south abuts commercial business in the CS, Community Services District of the city. To the north it abuts the existing care facility buildings. The entire residential care facility complex is adjacent to park land along the west. Along the east side of Taylor park Dr., you can see it is developed there with a McDonald's, AT&T, a small multi-tenant commercial building, and a Shell gas station. So there is some auto oriented commercial directly in front of the site. The proposed building site, which you are seeing mostly brown in front of you, is an approximately 2.61 acre parcel. As part of the rezoning last month, the applicant rezoned these two parcels that exist in this area here, as well as, two other small parcels as part of their overall complex. So, what has happened over the years, is that the Wesley Ridge property, that appears to have started development in 2001/2002, has slowly grown and they have acquired some other small properties from neighboring property owners. Staff was approached by Mr. Aiello earlier this year regarding this project, and staff encouraged him to rezone the entire property to AR-3. The rationale behind the rezoning, although that is not what the Board is considering tonight, the Planning Commission and City Council approved that, was to get all parcels owned by Wesley Ridge into one zoning district and to make them all one site that works together. Residential care facility is a permitted use in our AR districts. AR-3 is the most intense. It allows the highest building, the most number of units, and so on. It also made the fitness center an accessory use to the existing facility. The idea being that the fitness center, as part of this complex, exists primarily for the benefit of the residents on the site. The applicant can give you more of an idea as to what the long term plan is for this particular proposal. Turning to my staff review, and the zoning district regulations and characteristics, you can see that they are meeting the regulations there, however staff would like clarification as to the building height, which was not indicated on the plans. The minimum rear yard depth is not being met. The point is that they do not really need to meet that because they are within their own complex. They are only at a thirty foot set back from the lot line that exists where the fence is. Although there is a lot line there, that is an accessory building to the entire complex. They do not need to meet the set back for that. The minimum would be fifteen feet separation between accessory buildings. The idea there is that there is some sort of minimum fire block that stops fire from passing between. That is for residential, but it is a good rule of thumb. The architectural detailing, per code, anything in AR-3 has to be at least 75% natural materials. Looking at the proposed drawings, there is brick and cement board siding, glass walls, and a standing seam metal roof system. They have easily met their 75% minimum, of the natural material requirement. The applicant, upon study, was not required to provide a traffic study because it did not meet the threshold for minimum number of new trips generated. The applicant is proposing forty-three parking spaces as part of this project. If the facility was a stand along facility, seventy parking spaces would be required. This goes back to the point that I made about use. Staff is viewing this as an accessory use for residents that already live at the site. As stated in Section 1179.03 of the Code, the Board is able to approve parking plans with less parking than required by code, when you are dealing with a mix of uses on one site. And, that is what we are dealing with here. There will be residents that move about the complex on foot. There does not need to be a parking space at the center and a parking space in front of their units. The applicant can speak more to this, but it is staff's understanding that although initially the project will only be open to Wesley Ridge residents, they would like to use this in the future for members of the public who meet their age demographics. When that happens, they will need to do a minor site plan, if not return, to get approved for the additional parking needed to do that. I made a note in there, ie...swim meet. With a 6,000 sq. ft. Pool, a request may come from the Reynoldsburg High School Swim team to use this facility. I understand that is not their plan, but that is something that could theoretically happen. When that time comes, they may need to add parking. That does not mean the Board can not approve this as proposed, it just means that the applicant needs to be aware that if there is a change there, they may need to add parking. Or, provide staff with a statement of how much parking there is on the entire site, and prove to staff they can accommodate what they are proposing, if it changes. Landscaping, the applicant is meeting the minimum requirements for the exterior. The applicant needs to provide a fifteen foot buffer along the south side of the property, which fronts this commercial property. The reason for that is, that property is already developed. The code says that anytime a multifamily or residential use abuts commercial, a fifteen ft. Landscape buffer, with a six ft high berm fence, hedge, etc..., must be provided. Staff recommends the Board require that is provided as part of their zoning certificate, so staff can confirm it is there. They propose to take down the fence on the rear, obviously they do not need to screen the mainlander of their complex from themselves. The applicant will nee to install street trees there per the code, approximately one every 35 ft., or one every 45 ft., depending on the type of tree they use. That should also be shown on the landscape plan. Staff would recommend that the board, as a condition, state that they need to provide a new landscape plan, and staff can review that for minimum compliance with the zoning certificate, if the Board is comfortable with that. Utilities, the applicant is going to have to go through a plot grade utility review, as you can see from page 2 of the plans, providing there is an existing storm water line, from when this was set up for development for retail sales. The City's Engineering review is basically to determine whether they can accommodate and comply. For example, with stormwater, can they handle the stormwater? It has come to staff's attention that there may be an agreement coming together to utilize that storm drain, or not. Ultimately, that is not something that the city really concerns itself with. Underground utilities are not being approved as part of this major site plan. But, they will have to go through a PGU. Staff recommends that the Board determines if the applicant has met all the criteria for major site plan review and approval, as outlined in the prescribed section, and determine whether or not the site plan proposed will have a negative impact on the public health, safety, morals, comfort, or general welfare. Staff's recommendation, if the Board chooses to approve, would be that it be specifically states that changes in the facilities use by external customers be subject to a new zoning certificate, and that the applicant provide a new landscape plan showing that they meet the minimum requirements of the buffer and the street trees. I will be happy to answer any questions and turn things back over to the chair.

Vice Chairman Enfinger: Do we have representatives from the organization?

Mr. Aiello: My name is Ryan Aiello. Address is 191 W. Nationwide Blvd., Columbus. I am an attorney and I represent Wesley Ridge. Eric did a good job explaining the project. Out architect is here, Mike Healy for PU7, as well as Brian Quakenbush from EMH&T, to explain or give answers to the site and how it is laid out. As you know, Wesley Ridge is a senior care facility, that deals with multiple levels of aging. It is an aging place facility. We feel the aquatic center is going to be the new front door for the facility and will greatly enhance the experience of the residents there. To touch on the point that Eric had mentioned, we do envision that non-residents will be using this facility in the near future. I think after two months, but we don't expect that to be a very intense use, and that the parking we will be providing will be adequate for those additional users. The point of that, is to introduce people that are thinking about coming and living at the facility. It is a soft introduction and a way to get them to see the services there and to meet people. I will be happy to field any questions you have.

Ms. Wallace: Are you looking to promote to the Reynoldsburg and Pickerington Senior Centers?

Mr. Aiello: I don't know that we are specifically targeting centers, but it will be open to the elderly population of Reynoldsburg.

Mr. Healy: PH7 Architects, 330 W. Spring St., Columbus, OH. I don't want to mislead you. Outside the Wesley Ridge community, use is very small. We did a comparable facility for Wesley Glen, which is also owned by Methodist Elder Care, at their Clintonville location, and there are less than ten users from outside of the facility. They do not target and market outside of the community. They just want to let the public know that it is a soft sell. People that are 65 and 70 years of age, don't want to work out in a fitness gym. Every senior facility has its own personality, and if fitness and wellness gets popular, and the use is internal, they are not going to worry about the external use at all.

Mr. Snowden: Mr. Chairman, and other members of the Board, I do not want to belabor the point with the parking. Staff would be comfortable if the applicants could show that no more than 50% of their usage was from outside, and that they are at about 50% of their parking.

Staff would be comfortable with that. We do not differentiate between types of recreational facilities. For example, it's one per 200 sq. ft. for a golf course. That would be calculated based on the size of the Pro Shop or the main building. Well the Pro Shop could be a 2000 ft. Pole barn and then they would not be required to have much parking, I believe 6000 sq. ft. Is the pool facility, which is a very large room. But, it has a limited capacity because of swimming lanes and so forth. There are finished classrooms but there is not an assembly space. I am comfortable, if the Board is comfortable. If the Board would like to see more parking, that is up to you.

Mr. Donovan: I have a question for you. The picture you are showing there has a completely different colored roof than the rest of the buildings in the complex. Is that staying that way?

Mr. Healy: There is an ongoing theme at the campus. There are accent roofs that are standing seam metal. And the main roofs are dimensional asphalt shingles. We started the design with a completely metal seam roof. We are still exploring the possibility of value engineering, and to take a portion of that to dimensional asphalt shingle with the accent roof being standing seam. The idea is, this is a campus with campus architecture. We are picking up all of the existing materials and using them with the same kind of palate, same kind of vernacular.

Mr. Snowden: Mr. Healy, could you tell me how tall the building is? I want to make sure you are meeting that minimum requirement.

Mr. Healy: The mean height of the roof, the hip roof, over the fitness area of the building, is 24 ft. The apex of the curve of the barrel vault of the aquatic center.

Mr. Snowden: We would calculate the height off that small copula that is at the center there.

Mr. Healy: The top of the copula is 45 ft.

Mr. Snowden: The code states that the height limit is 40 ft. I can look to see if Wesley Ridge had variances for height, but, if they did, it would be for the main complex and not for this portion. Is the copula a required element, or is there a possibility of reducing height to avoid variances.

Mr. Healy: I would be happy to comply to 40 ft.

Mr. Snowden: Let me check this to verify. I do not want a small technicality to hold up the Board's ability to approve the site plan.

Vice Chairman Enfinger: To review, it is currently drawn at 45 ft., and the code is currently 40.

Mr. Snowden: That is correct. Let me check two definitions. In the past, we calculated height off the highest architectural point, but not aspire, but let me see how the definition reads to see how to calculate from that ridge line. The top part is an architectural detail.

Ms. Wallace: Is that just a decorative piece?

Mr. Healy: It is. It is not functional. It really is the smallest building on campus so we are trying to give it vertical nature. There is an eight, two, and four story building. We are just trying to give it a presence because it is the new front door for the community.

Mr. Donovan: People outside the complex, attending there, are you going after the silver sneaker people.

Mr. Healy: They really aren't. I think this is an issue that we really don't want to talk about. The focus is internal. And the hope is, once the facility is up and running, fitness and wellness will become a culture within the community and the independent living population is going to take up all the time that could be possibly used out there. The High School swimming team would not ask to use this pool. It's maximum depth is four feet. You cant do competitive swimming in that water depth. This is really about senior water aerobics. There will be a couple of lap swimmers that will swim the perimeter of the pool. It is only a 50 ft. Pool so it is not conducive to competitive swimming.

Pastor Linder: Does your staff have access at off hours?

Mr. Healy: It will depend on their programming and the popularity within the community. Every community ebbs and flows, as new residents move in, old residents move on. Right now they have a single Wellness Director. They will be limited on the programming, and if it takes off in popularity, they may extend their hours.

Mr. Donovan: Have they seen the staff at the other location using it heavily?

Mr. Healy: They don't. The other facility is focused more on therapeutic aquatics and they have a much larger fitness center. This fitness center only has eight pieces of equipment it in and then what we call the fitness gym can seat twenty-four residents doing light aerobics.

Vice Chairman Enfinger: How many residents total do they have on campus?

Mr. Healy: They serve a little over two hundred residents and a full continuum of care. They have independent Ridge homes. They have independent living in the Park Side apartment building, assisted living, memory care, and a rehab nursing center. The big issue is there is not going to be the independent living residence.

Mr. Snowden: Mr. Enfinger, and other members of the Board, if you look on your screen, that is the independent living facility, the smaller homes, what we think of as condos, and the independent living patio homes. Mr. Healy, what is the height of the ridge line on the main fitness center part?

Mr. Healy: I calculated the mean height, it is about 36 ft.

Mr. Snowden: As I stated, we were at forty. I am going to read from section 1175.10B of the code, "accept as otherwise provided in the code, the height regulations prescribed herein, shall not apply to television, radio towers, spires, belfries, copulas, antennas, monuments, etc..., placed above the roof level and not intended for human occupancy. So provided that this ridge is at 40, I'm comfortable we have met the minimum requirements of the zoning code.

Vice Chairman Enfinger: For a point of clarification, the approval of a major site plan encompasses that?

Mr. Snowden: It does. The situation now is there is nothing preventing the Board from approving this. There are no variances required. Mr. Healy if you could help me, when you supply the plan with the zoning certificate, note that on there, so I have something to go back on. Include the maximum height of the building, the ridge height, and the copula height.

Pastor Linder: Eric, I am comfortable with what they feel the use will be by external individuals, but do you need a communication when it reaches past that 50%?

Mr. Snowden: What the code says is that I am involved issuing zoning certificates. Any time a "use is change, expanded, reconstructed" per the code. So, if they wanted to change that, let's say everything this evening is accurate, and the staff reevaluates in five years, they would just have to meet with me, and we would reevaluate at that time. The only thing that we would most likely be looking at, is adding more parking. The nice thing is, that gives them options. Adding parking is not such a huge deal. Other options would be having a parking agreement with one of the neighbors. How much parking they had to add would mean whether they had to come back to the board, or whether I could approve. They have multiple options and are not getting locked into any one thing. They are just getting approved for what they have requested this evening.

Vice Chairman Enfinger: They are requesting that it is used exclusively for the residents, and then if they look outside to bring in individuals, does that have an impact on what we are discussing now?

Mr. Snowden: If it became at any future date, more than 50% of the facilities used, the representatives, or the applicants of the site, should contact me, and we can deal with it then. I think if it is less than 50%, it is almost like an accessory to an accessory. It is not all or nothing, and we have to allow some level of use there. Once that becomes more than 50%, that's usually a good standard and you could say, " this is now the primary use. If you have more than 50% of the people using the facility room outside, we are now not an accessory to a residential care facility, we are just a free standing fitness club and that changes how we are going to look at it.

Vice Chairman Enfinger: Is that verbage in the presentation or documentation? Or is that in the current code?

Mr. Snowden: That would be something that is the code right now. My point for bringing it up is to mainly make them aware of it. Again, we are expanding a complex rather than building a free standing structure.

Vice Chairman Enfinger: That is fine. I want to make sure we didn't need it stated anywhere or need something implicit.

Mr. Snowden: The board could do that if they were more comfortable Mr. Chairman, but it is not required. Anytime a use is expanded like that, it is a pretty normal standard of what I would look for.

Vice Chairman Enfinger: Any further questions from the board? Ok, I make a motion that we move to approve application 170167, Major Site Plan Review, with the following provisions... I remove my motion. We did not discuss the landscape questions.

Mr. Snowden: Mr. Chairmen, and other members of the Board, are there any concerns with that? The applicant, in brief conversations with staff, has understood that they were comfortable. It seems that they were comfortable with adding that. Would you like me to go over more in depth what they would like to see, specifically?

Ms. Wallace: Have they met requirements?

Mr. Healy: As far as I am concerned, we are going to make those revisions contingent on your approval.

Mr. Snowden: If that is what the Board is comfortable with. I will explain what I would want to see Mr. Healy, and members of the Board. As you show me the landscape plan, on page 4 of your submission, redo that landscape plan, and send that in with your zoning certificate approval. Basically, you are sending me the same package, just updated with these details. Show me on there that you are adding street trees, per the code, at 25, 35, or 45 ft., depending on the height of the tree that you are picking from our table. Then, show me that you are giving a 15 ft. landscape buffer, and your choices there were bound, hedge, continuously landscaped tree line, and fence. Obviously, I am more supportive of more landscape material and fewer fences, as is practical. I just want to see that, and as long as I could say it was on the plan, I could approve it, if at that point, the Board was comfortable.

Vice Chairman Enfinger: So again, I make a motion that we move to approve application 170167, with the following conditions: Staff reviews a revised landscape plan, and that any changes in future use be approved by the Board of Building and Zoning Appeals.

Mr. Donovan: I second it

Mr. Snowden: Mr. Spears represents the property owner to the south. As I explained in my statement regarding utilities, they are going to have to get a Plot Grade Utility approval. If you would like to discuss this gentleman's concerns, that would be up to the Board.

Mr. Spears: Does Site Plan approval include the underground utilities?

Mr. Snowden: It does not. The underground utilities can move around. The point of the underground utilities being included in the requirements for submission, is so Staff and the City Engineer can begin the process of looking at exactly where they are going to be. There is truly nothing that gives the Board the authority to say where the underground utilities are going to go.

Vice Chairman Enfinger: If you would like to speak on the record sir, absolutely go ahead.

Mr. Spears: I'm Frank Spears and I represent the owner of the neighboring property, Taylor Park Centre. I have been involved in it for over ten years now. Our main concern obviously, is the drainage of the site. It goes under our site and passes through our system.

Mr. Snowden: Excuse me, Mr Aiello, I received that earlier from you. Can you move the drainage board a little closer so the members of our Board can see it? I don't think this is something they have seen. I want them to understand what we are really talking about. In the process of the rezoning, the applicants to the south raised some questions, which in the opinion of staff, are something that need to be addressed between the two property owners. There is not a whole lot that the city can address for them. But I think that is what Mr. Spears wants to speak about.

Mr. Spears: This property was originally a part of Taylor Park Centre, when it was first assembled. Now it has become a separately owned parcel. We have a drainage system. We are starting to talk about how that will be handled, but have not come to any conclusions. So I just wanted to make sure that was not part of this approval of the site plan. And, if it's not, that's fine.

Mr. Snowden: this Board has never been specifically approving the below ground structures of these plans. Now, when the Board approves things like parking lot locations, and building locations, there are certain utility decisions that have to be made because of that. My understanding is that, from an engineering standpoint, the applicant would like to tie into the stormwater system that is there on the property already. If the applicant chose to do that, it would be fine based on the approval you already gave. If the applicant needed to utilize another stormwater system, or construct additional stormwater systems in other locations, as long as they were not digging any additional ponds, and it was all underground and going to other collection points, that would be acceptable. If for some reason, this goes through the process and folks decide they need to add another pond, then we are looking at modifying the site plan.

Mr. Spears: That was my main concern because it is on the site plan now, that it was not a part of he approval process.

Mr. Snowden: What will happen now after we are finished, the applicant will submit a Plot Grade Utility Plan. The Plot Grade Utility Plan is the City Engineer's review of the site. But what the city will be doing, the city's consulting Engineer, EMH&T out of New Albany, they will be specifically reviewing how they are accommodating the stormwater. The applicant has to accommodate the stormwater somehow. They cannot simply build asphalt, and allow that water to flow into the City's system. The City's stormwater system exists to drain the city streets. So, they are going to need to accommodate that somehow. Whether it is on the existing line that goes into the southern portion, or in some other way, is immaterial to the City. It just needs to be accommodated. So if there is a question about this, it is something that needs to be worked out between the property owners. Even though it is shown on the plan, they are not committed to put stormwater that way. My strong suggestion is to work that out before the Plot Grade Utility Review is submitted. Because that will commit them to the utility. That is what Mr. Andrew, our consulting engineer with EMH&T, reviews. So, he cannot review, approve, and then have a different stormwater system installed. That would not make sense.

Mr. Spears: The other concern we have is connectivity between the Centre and the aquatic center that is being built. I could not tell if there was a sidewalk along the front. And here again, that may not be a part of tonight.

Mr. Snowden: If we are talking about the site plan, there is already an existing sidewalk. So as far as the parking lots, they are getting approved for that. What you saw in the previous plan, did not show a parking connection to your property. That means, in order to change that, they would have to come back through me.

Mr. Spears: We are not asking for that.

Mr. Snowden: I'm saying, if theoretically things were to change in the future, that would need to come back through here.

Mr. Spears: The main thing I was talking about, is there a sidewalk on Taylor Rd.?

Mr. Snowden: There is already a sidewalk there. That is the City's land. The City installed that sidewalk with TIFF money from when this complex was built.

Mr. Spears: It goes all the way to 256?

Mr. Snowden: It is owned by the city, but the property owner is responsible for maintaining.

Mr. Spears: That was my two concerns. My concern is, can you walk right out of the center and into the retail centre?

Mr. Snowden: The City is not going to allow someone to remove an existing sidewalk. It is on both sides which was required when it was built. The Staff did some research and it looks like the street was built in approximately 2007. They would be permitted to make a curb cut, which is what they are showing on the plan. But, they will not be permitted to remove the sidewalk.

Vice Chairman Enfinger: Any other public comments on that issue?

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Aaron Enfinger, Vice Chairman
SECONDER:	Richard Donovan
AYES:	Linder, Donovan, Enfinger, Wallace

E. OTHER BUSINESS

Vice Chairman Enfinger: There is no other business, but I would like to welcome the newest member of our Board, Pastor Linder. So welcome Pastor Linder, and I look forward to working together in the future.

F. ADJOURNMENT

Eric Snowden

Chairman Planning Administrator

Board of Zoning and Building Appeals
Anthony Rettke
7232 E. Main Street
Reynoldsburg OHIO 43068
phone

Memo

DATE: **September 14, 2015**

TO: **Eric Snowden, Planning AdministratorBoard of Zoning and Building Appeals**

CC:

RE: ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (6366 E. Main Street; proposed use - Auto Sales); applicant, Jason P. Goss.

6366 E. Main St.; Application #170493; Auto Direct Reynoldsburg, LLC; Auto Direct Columbus Ohio Inc.

CITY OF REYNOLDSBURG

Planning and Zoning Office
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio

Application #: 170493
Permit #:
Date Submitted: 7/8/15
Fee Amount: $350.00
☒ Paid: 3931

Section 1139
BOARD OF ZONING & BUILDING APPEALS APPLICATION

I. PROPERTY INFORMATION

Property Address: 6366 E. Main St

II. PROPERTY OWNER OF RECORD

Property Owner Name(s): Auto Direct Reynoldsburg LLC

Contact Email: AutoDirect73@Yahoo.com

Contact Phone Number: 614 565 7763

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name: Auto Direct Columbus OH Inc

Contact Name: Jason Goss

Contact Phone Number: 614 565 7763

Contact Email: AutoDirect73@yahoo.com

Description of Use: Auto Sales

IV. APPLICANT INFORMATION

Applicant Name: Jason P. Goss

Applicant Address 6675 Clark State Rd Blacklick OH 43004

Applicant Phone Number: 614 565 7763

Applicant Email: AutoDirect73@Yahoo.com

☒ Property Owner ☒ Business Owner ☐ Contractor ☐ Architect

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

Variance (☐ Non-Residential ($450) / ☐ Residential ($100)):

☐ **Major/Minor Site Plan Review ($500/$250):**

☒ **Special Exception Use ($350):** Auto Sales

☐ **Other:**

Applicant shall submit **nine (9) copies** of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: [signature] Date: 7-1-15

Additional Notes:

****OFFICE USE ONLY****

Zoning Information
Zoning District: CC
☐ Historic District
☐ CC Overlay

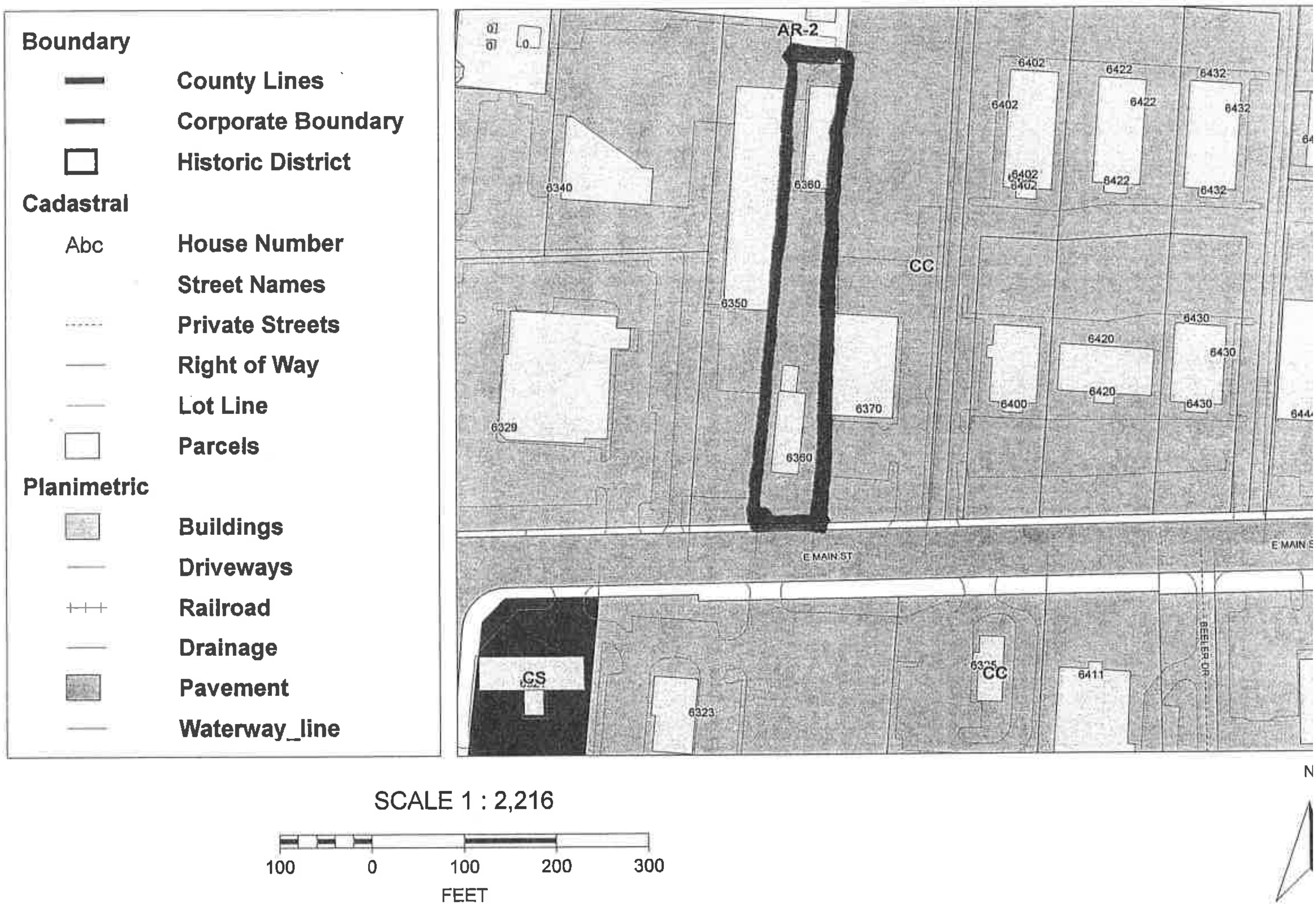
Other Board Approval
☐ DRB

City Council Meeting Date:
☐ No Action Taken
☐ Approved (w/ Conditions)
☐ Introduced As Ordinance
☐ Denied

BZBA Meeting Date: 7/23/15
☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Tabled
☐ Denied

Clerk of Council Initials: Date:
Planner Initials: Date:

Map1



Boundary
County Lines
Corporate Boundary
Historic District
Cadastral
Abc
House Number
Street Names
Private Streets
Right of Way
Lot Line
Parcels
Planimetric
Buildings
Driveways
Railroad
Drainage
Pavement
Waterway_line
AR-2
CC
CS
E MAIN ST
6340
6350
6360
6370
6329
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100
200
300
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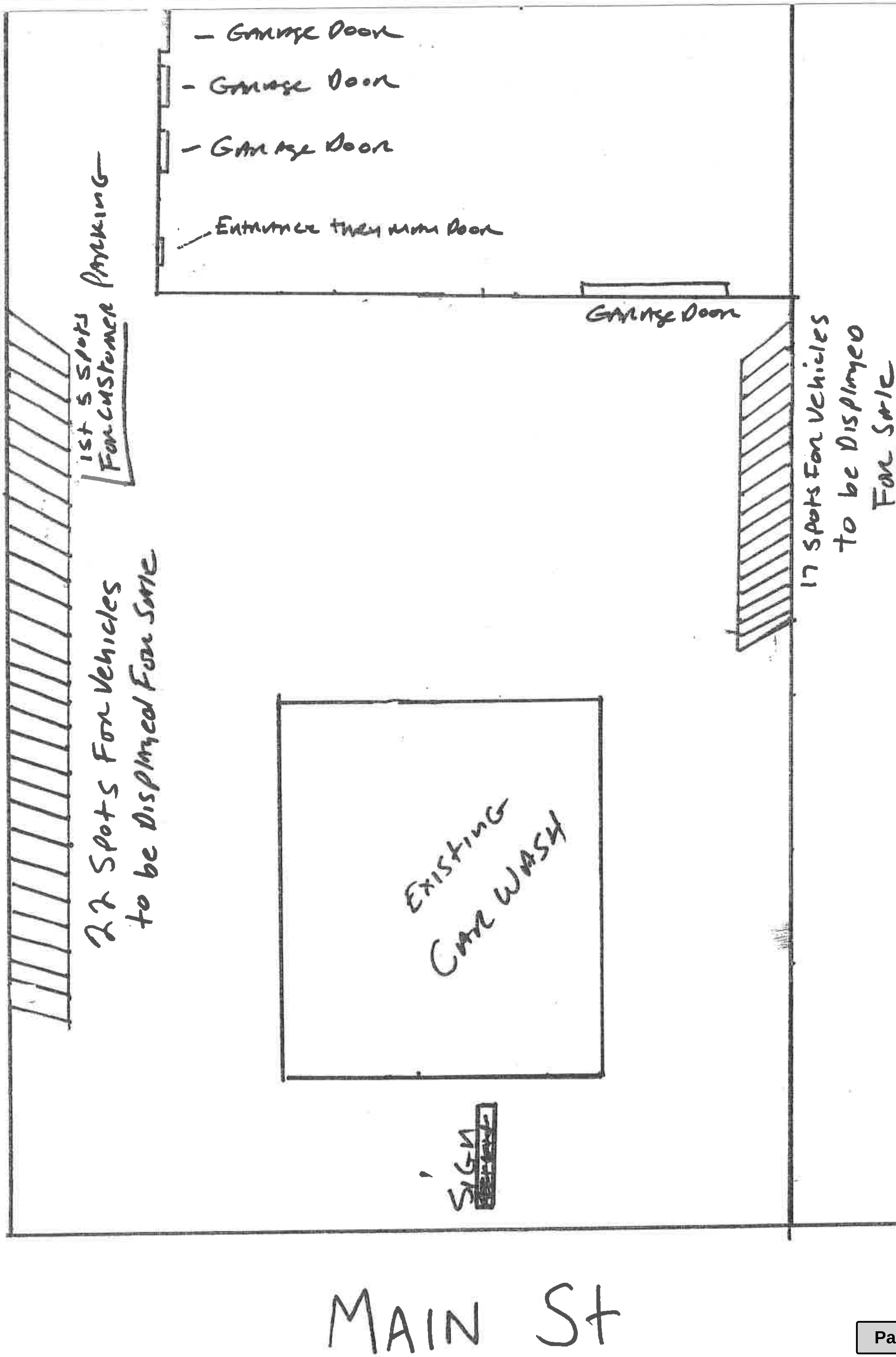

Attachment: BZBA App 170493 (1130 : 6366 E. Main St.)

Description of proposed activity's at 6366 E Main St Reynoldsburg Oh 43068

1) Used Auto Sales

2) Auto Detailing

3) Minor auto repair on Auto Directs vehicles only.

4) Approximate employees will be 5

5) Approximate sales 40 autos per month

6) Hours of operation 10-7 MON-FRI 10-4 SAT CLOSED SUN

Proposed Site improvements

1) Seal and repair black top

2) There is no grass or landscaping to maintain on property

3) Long term goal is to demolish front building 6360 E Main St. It will not be operating as a business.

4) A 4 yard dumpster will be in fenced area once front building is demolished. It will be at the rear of the front building until demo.

5) Used car sales will not have any negative effects on adjoining lots than the existing business that's here. It will have a positive effect on adjoin lots by eliminating the traffic jams that occur daily when the car wash is busy due to the car wash being closed.

If there are any question's that you have please feel free to call me anytime at 614-565-7763

Regards,

Jason P. Goss

CITY OF REYNOLDSBURG

MINUTES

BOARD OF ZONING AND BUILDING APPEALS
THURSDAY, AUGUST 20, 2015 6:30 PM

PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068

A. CALL TO ORDER

PRESENT: Linder, Donovan, Enfinger, Wallace
ABSENT: Rettke

2. APPROVAL OF MINUTES

Minutes of May 21, 2015 and July 16, 2015 Stand Approved

3. APPROVAL OF AGENDA

Agenda Stands Approved

4. SWEARING IN OF SPEAKERS

Chairman Enfinger: Please stand and raise your right hand if you will be speaking this evening. Do you swear and affirm that the information you give tonight before the Reynoldsburg Board of Zoning and Building Appeals is true and honest to the best of your knowledge? (All affirmed.) Please sign in and list your address, as well. And, when you come to the microphone, state your name and address so we have that on the record as well. Thank you.

B. PUBLIC COMMENT

Chairman Enfinger: Is there any public comment this evening? Since none is apparent, we will move on.

C. UNFINISHED BUSINESS

Chairman Enfinger: There is no unfinished business.

D. NEW BUSINESS

1. **<u>6366 E. Main St.; Application #170493; Auto Direct Reynoldsburg, LLC; Auto Direct Columbus Ohio Inc.</u>**

Mr. Enfinger: Staff, may we have the presentation please?

Mr. Snowden: Application #170493, for a Special Exception use Permit; 6360/6366 E. Main St.. The applicant is Auto Direct Inc. For the property located on the north side of East Main St. Between Brice Rd. And Rosehill Rd. Existing zoning is CC- Community Commerce District, and the property is in the CCL- Community Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for auto sales use in the CC district; current use is Auto Services, and the applicants representative is Mr. Jason P. Goss.

The location was an existing car wash and auto detailing shop. Adjacent uses include commercial businesses, also in the CC District. To the west the property is adjacent to an auto repair business. It is marked on the map as Dodd's Bodyworks. To the north, the property is abutting some single and multi family dwellings in the AR-2 district of the city of Reynoldsburg, and of the city of Columbus. To the immediate east is an auto parts retailer. There are several auto uses clustered in this area. Staff's Review: Background information - the applicant has changed the use of the parcel without a Zoning Certificate, or a Certificate of Occupancy from the Building Division. This issue was referred to the Planning and Zoning staff from the Code Compliance Division. Use Classification - the property as it exists is Auto Services. The change to an Auto Sales Use requires a new Special Exception Permit. The applicant stated in their narrative that minor repairs to vehicles will take place on the site. Staff's view on this is, as long as the service is not a service that is being provided to the general public, it could still be classified as an accessory use and the entire parcel could still be classified as Auto Sales, rather than Auto Repair. Staff is comfortable with the assessment of Auto Sales. Addressing - when Mr. Goss came in to turn in his application, Staff found that the property was addressed by the County Auditor's Geographic Information System as 6360 East Main St. Staff consulted the City Engineer and found that no address had formally been assigned to the rear building. Staff's suggestion is that, although this permit is going to be for the entire parcel to be used in this auto sales business, Staff would suggest that the applicant contact our Service Department and request a certified address for the rear building. There is no fee for that, and the Service Department can have our consulting Engineer assign one. Demolition of the front structure - the applicant has proposed to demolish the front car wash structure at some future date. This does require zoning approval and a demolition permit from the Building Division. The applicant has made some comments about the dumpsters, which are currently stored in a screened area, directly behind this front building. Any new dumpster which is installed here, or any relocation of dumpsters, is going to need to comply with the screening requirements of the Zoning Code. There are certain actions, in this case, that may require Design Review Board approval. Staff would like the applicant, in their presentation to clarify exactly what they are thinking and proposing, so Staff can assist with that process. The current condition of the awning on the front structure is not in compliance with the City's Property Maintenance Code. The Code states that any signage, or any detailing such as this, needs to be maintained. You can see from the photo, that the awning material is separating from the structure. Parking - you can see from the series of photographs that this is an extremely narrow site. The property is only about 60 feet wide. Staff measured it using our Geographic information System. The applicant, in their provided plan, provided for forty-four parking spots. Staff has some concerns about the narrowness of the lot. Generally, with car dealership uses or auto sales uses, property owners and operators like to have as much public street frontage as practical. In addition to that, you should be able to see that when this was a car wash, the lane pictured on the left was the entering/manuevering lane, and the exit lane on the right, which is now being used for car storage. That was not indicated on the plan, so the staff would like some more clarification. You can see cars displayed in front of the building which is different from what is indicated. Staff has some concerns regarding the entry/exit. The Board may want to suggest some enrty/exit signage so that people know how to enter and exit the property. Rear yard - the applicant did not mention the rear yard in their plan. The rear of the property has a fenced in/storage yard of some type. I stated generically that some of the brush is several feet in height. Staff would like clarification about what is back there. I was unable to determine what material is on the ground... gravel, pavement, yard. Staff would like to know what the applicant proposes to do in that area. Signage - any reface signage in our Community Commercial Overlay, will require Design Review Board approval. Staff gave three recommendations in the event that the Board is comfortable with the application and is willing to approve it. Staff would suggest that the applicant be required to apply for a Certificate of Appropriateness for the ground side, remove the damaged awnings on both buildings, and remove the high grass in the rear yard and maintain that as it was originally installed. The authority items are the sections of the Special Exception Use Permit Chapter of the Code which have to do with the maintenance of the property. I am happy to answer any questions.

Mr. Enfinger: Very thorough. I appreciate that Mr. Snowden. Would the applicant please step to the mic?

Mr. Goss: 6366 E. Main St., Reynoldsburg, Ohio 43068. In regards to the back, I am planning on getting a bulldozer back there. I want to level and gravel that area. Most likely, when the front building comes down, and everything is approved, I will pave the entire lot. I own the building. I am going to be improving the building. I am going to be improving the property. It is a narrow lot. My plan was to have parking on one side of the property, at the rear, which would give room to turn around. We will be keeping about forty to fifty vehicles.

Mr. Donovan: The sign says ninety.

Mr. Goss: It says, "Seventy vehicles available." I always have twenty to thirty cars in the pipeline. We have cars at auto auctions. It does not necessarily mean they are sitting on the property. It means they are available to us.

Mr. Snowden: Mr. Chairman, may I ask Mr. Goss a question please? Mr. Goss, what is the material that is in the rear yard? Is it suppose to be a yard.

Mr. Goss: No, it's gravel and weeds.

Mr. Snowden: So it was originally gravel and has become overrun?

Mr. Goss: It had gravel but is not level, so I am not real sure what it was because it has been like that since I have had it. It has had gravel down but the grade is not at all level.

Mr. Enfinger: So, you have owned the facility for some time now?

Mr. Goss: I bought it in either April or May of last year.

Mr. Snowden: Mr. Chairman, gravel may be added if there is existing gravel there. Any paved surfaces in the City have to be permanent paved surfaces. But, if there is gravel there now, you can maintain gravel.

Mr. Goss: There is definitely gravel.

Mr. Enfinger: So my first question was going to be, "When did you take ownership without going through the proper channels?"

Mr. Goss: We have been out there about sixty days. When I first got out there, we ran a repair facility for our own vehicles out there. I have owned Auto Direct for eight years, we have sold seven thousand cars. I had twenty employees. I am downsizing. I own this property, I was leasing the other building. When I opened my other car lot, I did not do any of that. I had no idea. I did not know that I had to get zoning or anything like that. When Reynoldsburg came, it was a complete surprise to me and I came directly down here and spoke with Josh.

Mr. Enfinger: As far as the number of vehicles on the property, how many do you currently have?

Mr. Goss: I'm going to guess fifty. The number of vehicles I control. I had a car lot that had two hundred cars on it. I can get two hundred cars now but we obviously don't have the space. Whatever number you are comfortable with, that works for me, will be the number. The old Target building on Scarborough, there is a Capitol City Auto Auction there, I could put fifty cars inside there tomorrow, and store them. That is not an issue. When we get everything set up, if it's approved, it will be a very nice looking building. We will take care of it. We are going to pave, paint, change the awnings or tear them down. Whatever we have to do.

Mr. Enfinger: So the condition you have kept the buildings in up to this point, will not be indicative of how you are going to treat them?

Mr. Goss: There have been a lot of improvements in the building already. They have just been interior improvements.

Mr. Enfinger: You have had the property for a while and the back has grown up with weeds. So you can understand our concern, we just want to make sure that it is perfectly clear that everything needs to be kept to code. What is the plan and time frame for the demolition of the front structure?

Mr. Goss: Obviously I have to get an approval from you before I tear the building down, since it is an existing car wash and it is going to be an auto sales place. Once that is done, I have quotes, I have to apply for demo permits, I will get it done. The front building is not only a hindrance to me, it is a hindrance to Reynoldsburg. It is an eyesore. It is also a hindrance to traffic. The traffic backs up on Main St., and the place has lost money as a car wash for the last eight years, I have their financial statements. It's not a business that can make it in today's world. I ran it as a car wash for a year. It lost money month in and month out. Whatever that property becomes, it can not be a profitable car wash. I bought the property from a friend of mine who owns a title company. He is very successful. He ran it himself for a year to try to get it to make money. It can't make money. The building is an eyesore. I lived in Reynoldsburg twenty-five years ago. I am shocked at how nice Reynoldsburg is today. That building is not doing any good for Reynoldsburg. I opened up eight years ago, I've sold seven thousand cars. I have an "A+" rating with the Better Business Bureau. We have always gotten compliments on our buildings. In the event that you approve this, I can guarantee that whatever we do will benefit Reynoldsburg.

Mr. Enfinger: Once that is gone, what is the configuration of the parking? What do you envision going forward?

Mr. Goss: No matter what, the vehicles are going to have to line up on both sides of the property. They are going to have to be on the east and west sides of the property. I don't envision having cars across the front of the property. I heard somebody say something about car lots liking to have frontage. In today's market, frontage means nothing. People run car lots out of warehouses. It's the internet. So, is the drive by traffic customer good? Yeah, it's a plus, but that's not where the customers are coming from anymore. They are price shopping on the internet.

Mr. Enfinger: How many cars would you be able to stack on one side and not have to have them on both? When I went in there, it was next to impossible to turn around.

Mr. Goss: My thoughts were to have the cars on both sides, but towards the rear, and have the cars stop. That way there is an opening so someone could pull in and park and have plenty of room to back out. It's going to be tight no matter what. It is tight with no cars. It was tight as a car wash. The only thing I can think of is, one side has cars all the way, the other side has cars halfway, and that opens up a lot to be able to pull in and back up. And, on Dodd's Body Shop, what I would do is put signs that say "Customer Parking" on that brick wall. That way they know to pull in over there and they could back right out.

Mr. Enfinger: Will they park parallel to the wall there?

Mr. Goss: They could pull right into the wall. Or it could be on either side. If they are parking there, that gives them room to back up. It would have to be three or four spots towards Main St. We are not going to have fifty customers there at a time. If we have three customers there at one time, that is going to be the most.

Mr. Enfinger: Mr. Snowden, is there anything stated in the Code regarding number of vehicles per square foot of property. It is a very narrow piece of property so you are going to have to make it work, but in doing so, that may mean limiting the number of vehicles you have there.

Mr. Snowden: Mr. Chairman, and other members of the Board, I don't think the Code is going to provide us with any guidance on this particular detail. Staff's position would be that this is going to be a narrow property for anyone. There are not going to be a whole lot of other uses that are not going to have the same issues, except maybe in and out retail at a particular spot, and they would be upset with how far back the building is located. There are not a lot of other uses that are going to work.

Mr. Enfinger: It has the potential to work, with what you are wanting to do.

Mr. Snowden: Assuming that Mr. Goss's application was approved this evening, and he carried through the process, and went through to remove the structure at the front, Staff at that point would want to see a minor site plan, to show how the whole thing is going to look. It is a Zoning/Administrative approval, which means, I would approve it before the demolition approval could be issued through building. Mr. Goss could show Staff at that time. It is going to be something that someone with the experience of laying this out would have to do. That would be a good time for him to show Staff a more defined parking area. The impression that I am getting is that Mr. Goss had to move his business in, and that he is on the right path. We just need a system in place to make sure all of these details are taken care of. He stated in his application that he wants to repair the asphalt and repave. I would like more detail to see how it will all come together.

Mr. Enfinger: In that minor site plan, there would be a clear understanding of how many vehicles would be allowed on the property?

Mr. Snowden: Parking would have to be delineated based on the number of spaces per the Code. Right now this is open tar. This was travel lanes. The spaces are not detailed out. It's not as if I could look at a site plan of a shopping center and say they have a certain number of spaces. We can't really do that here. If he did that, Staff could review it based on the Code, how many parking spaces would need to be left for customers, and so forth. It is really murky now because the lot is not laid out in a normal manner for parking fields. And there is additional land there. It would seem to me that it would be unfortunate to deny the permit based on a lack of parking when Mr. Goss said he is willing to remove the building as soon as the Board approves the use.

Mr. Enfinger: My only concern is the amount of vehicles that will be on the property. It is a small property so it could really feel crammed, it's going to feel jammed up and we are going to be trading one eyesore for another. That is a concern I have. Again, with the minor site plan, I think it is reasonable to expect that we could know the number of vehicles. And, at that point it is laid out, you could make a decision as to what would be an appropriate number of vehicles to have on the property at any one time.

Mr. Snowden: Mr. Chairman, give me just one moment.

Mr. Enfinger: Any other questions from other Board members?

Mr. Donovan: I would like to know if you will be doing warranty or repair work on this property?

Mr. Goss: The only work we will be doing is minor repair work to our own vehicles. We will not be doing any work for the public. We have a four car shop behind there and we are going to use it. But, we will not be doing any major repairs. We will be doing brakes, oil changes, and things like that.

Mr. Donovan: This is for the vehicles you have on your lot?

Mr. Goss: For our own vehicles. We will not be trying to make a profit off of servicing cars. It will be strictly to service the vehicles that we are selling.

Mr. Snowden: Mr. Goss, do you know the approximate square footage of the back building?

Mr. Goss: 50 feet by 120, seems like that is about right.

Mr. Snowden: There is no specific requirement in the code for parking for this specific type of use. One for every two hundred square feet is the standard for retail and one for every one hundred square feet is the standard for in and out restaurant use. Even if we held them to a very high standard for parking, it is still going to be essentially ten spaces.

Mr. Enfinger: That would be for the customers and not for display of the merchandise.

Mr. Snowden: Correct. My point is, if that is a finite number, I will calculate the amount. And, if Mr. Goss does a minor site plan to remove the front building, he will only be allowed to have as many cars as what remains after that number. Even if I calculate off the retail, which is the lower number.

Mr. Enfinger: I follow.

Mr. Snowden: That is going to leave him with a finite number. Hypothetically, let's say he has fifty spaces, he will need ten for customers and will have forty spaces in which to display vehicles. However you want to space this out. And the spaces must be a certain size per the code, and I get that to whoever is going to do your site drawing.

Mr. Enfinger: That is the kind of clarity, kind or specificity, I think is necessary. At this point, when you drive through there, it is a hodgepodge. I understand you have the building to get down, so it is in the process. So to approve this, we want to make sure we know exactly what we are approving and not just a hypothetical situation where we leave it to you. That is the point of the concern.

Ms.Wallace: In this picture, even if you had cars down both sides and double deep on the one side, you could still have room if he only went back half way. Plus, when coming down Main Street, you are not going to be seeing this big line of cars because there is no frontage. It is all going front to back, so I don't have a problem with seeing the cars lined up, especially if the lot looks better than it looks now. I do not thin the front to back will be any kind of eyesore at all. You will see one or two cars and the rest will be hidden behind those.

Mr. Enfinger: My comment on trading an eyesore for an eyesore, was not meant to indicate that I feel running down both sides would be an eyesore. I think that is perfectly reasonable and would look very nice. My point is, if you take the cars all the way back, there is no way to turn around and there is too much going on. But, if you have it stop at a point, you could turn around.

Ms. Wallace: It seems like, with the building gone, and with cars in rows, and with the paving and lines, it will be much more appeasing when driving down the road.

Mr. Snowden: Mr. Chairman and Members of the Board, it seems the Board is comfortable with the use, but wants to make sure these details are addressed. One of two things may need to happen. Either Mr. Goss will need to get a minor site plan where he can address that specific portion of it, in addition to the other items I listed as suggestions for requirements. The other thing that could happen, depending on how much Mr. Goss wants to change the building, as far as color changes, material changes, etc...DRB could review and assist with these changes. In addition to the comments that I made in my report, as part of the review at three months, Mr. Goss will have either submitted a site plan, or submitted a package to Design Review, for Design Review Board's approval. Essentially it will amount to the same thing. I don't know if that is something the Board is open to, but that is the only other guidance I can give the Board.

Mr. Donovan: I thought there was a set-back requirement for selling vehicles from the street.

Mr. Snowden: I have had that told to me by several individuals since I have been here. I have searched the code for literally hours, attempting to find that. Including electronic searches. I can not find anything stating that. The only thing I could find related to that was regarding setbacks for the parking lots for new construction. I have not seen anything else. If anyone knows the code and wants to help me out, I would welcome that. But, I have looked at the code ad nauseam and I have not found any detail about that.

Ms. Wallace: I am comfortable with Mr. Snowden's suggestion of going with the recommendations and letting the Board decide if there needs to be a site plan and letting that go before the Design Review Board.

Mr. Enfinger: I think so as well. So, I make a recommendation that we move to approve Application #170493 with the following conditions: The applicant seeks the appropriate permits for the sign from DRB. The applicant brings the existing structures to code regarding the awnings. And, that the area in the back section be addressed. Seeing that those are agreed to, and pending approval of this Special Exception Use and a Minor Site Plan, that can be reviewed by staff.

Ms. Wallace: I will second.

Mr. Snowden: This application will be forwarded to City Council. The Clerk of Council will contact you if Council elects to hold any additional hearings, or take any additional action. You have already submitted for your zoning certificate. Once staff receives a notice of approval from the Clerk of Council, Staff will contact you when the certificate is ready for pick up. Once that certificate is secured and ready for pick up, you will need to contact the Building Division and submit plans for building occupancy. Those plans will be interior drawings of the rear building that you want to occupy for your business. After that, have all required inspections. Board members, to clarify a procedure that has not been consistently followed, per Section 1145 of the Zoning Code, Staff will review this permit approval in six months. And to confirm compliance with the conditions and report those findings to the Board. If the applicant has not complied with all conditions of their approval, and completed all the required steps to open the business or use, the Special Exception Use can be revoked by the Board. With that, I will turn it back over to the Chairman.

RESULT:	**REFERRED TO COUNCIL [UNANIMOUS]**	**Next: 9/14/2015 7:30 PM**
MOVER:	Aaron Enfinger	
SECONDER:	Libby Wallace	
AYES:	Linder, Donovan, Enfinger, Wallace	

2. **7524 E. Main St.; Application #170630; Unnamed Eatery Serving Ice Cream, Sandwiches, and Festival Foods; John and Heather Fry**

Mr. Enfinger: Application #170630 for 7524 E. Main St. May we please have the presentation?

Mr. Snowden: For Special Exception Use Permit, for an eating and drinking establishment, with a drive thru service, for the property located on the north side of E. Main St., between Jackson St. And Waggoner Rd. It is in the CC - Community Commerce District, as well as the HCO - Historic Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for drive thru service in a multi-tenant building, in the CC - Community Commerce District of the City. Current Use: the structure is vacant. It has previously been retail sales and an eating and drinking establishment. The applicants representatives are John and Heather Fry. Adjacent uses include commercial businesses in the CC - Community Commerce District. All adjacent properties are within the Historic Commercial Overlay. To the north, the property is abutting multifamily dwellings in the AR-2C District of the City. In front of you is a site plan of the lot as well as an indication of the specific tenant space. Use clarification: the property is in the CC District, as stated. In this district, eating and drinking establishments are normally a Special Exception Use and the Board reviews permits for those. However, Section 1194 of the Zoning Code provides a modified use table for commercially zoned properties that are within the Historic Commercial Overlay District, and assigns eating and drinking establishments as a permitted use. It did not modify the drive thru service use requirements, so Special Exception Use is still required. What the Board is considering is whether the drive thru use, and location of the window and its details, are acceptable. There is a separate use table for the Commercial Overlay that removes that from being a Special Exception. The applicant is proposing to repurpose an existing drive thru window for their service window, which was originally constructed for a bank and contains two bays. Under 1194 of the Code, regarding drive thru services, and mostly referencing new construction, it states that the architectural detailing and materials need to be carried throughout. Looking at the canopy, although it would be nice if there were brick elements on the pylons, to tie that in consistently, if it were a new building. The idea is that the drive thru should not look like an afterthought and should be integrated into the structure. Staff is comfortable that has been met. The only concern, that staff had specifically, is the entry into that drive thru. If you look on this site plan, you can see it better indicated, this is an entry point and this is an exit, to access this window, you will be crossing the opposite window and then have to turn around. It is going to be a problem for the Fry's, it was probably a problem for the bank. Although, the bank may have had folks coming a different direction. Obviously the ice cream and sandwiches can not go through a pneumatic tube to get to the customers. That is really what the issue is there. The opposite argument is that there really is not any traffic back there right now, although there are some other tenant spaces. I would encourage the Board to listen to how the Fry's are presenting, and how much business they anticipate and so forth. There may need to be some additional signage or striping for the drive thru in order to get to that window.

Mr. Enfinger: Would the applicant step up to the podium please.

Mr. Fry: We do have a name now. I noticed that it was listed as "Unnamed." It is Carnival Ice Cream. We want to do a lot of hard dipped ice cream, subs, carnival foods, corn dogs, cotton candy, popcorn, etc... Items you can only get at a fair and not all year long. We have teamed up with Johnson's Ice Cream. We have met with them, and we have Matt and team and they are going to be our supplier. Technically, we are bringing Johnson's Ice Cream back to Reynoldsburg. As far as the drive thru, our thought was, there are a couple of ways to exit. You can do a reverse u-turn out, or you can take the other exit that takes you into the other shopping center, or back out to Waggoner Rd.

Mr. Donovan: Have you spoken to the property owners regarding being able to do that?

Mr. Fry: Yes. We have talked to them about being able to operate as a drive thru, and they know exactly what kind of business we are doing. We are in the process of putting the lease together. We are finalizing a couple of things. We have agreed to what each party is responsible for, especially from a cosmetic standpoint, because is has been vacant for twelve years. So, we have a lot of work to do. It is the largest retail space in that complex. We would like to get it going and bring more retail back into that area. There are a lot of vacant spots in there.

Mr. Donovan: Are you going to have sit down service at all?

Mr. Fry: Yes. One of the things we were concerned about was the stacking, so if you look behind there, there is parking. There is a back door, so the staff can run it out to them, and they can then leave. So, it keeps the process and the flow going.

Mr. Snowden: Mr. Chairman, and Members of the Board, I was wondering if it would be possible for the Board to require specific signage, or if the Board feels it is necessary. In staff's view, that could be helpful. A lot of fast food restaurants are utilizing the waiting areas and because of the unique configuration, maybe it is something the Board should require instead of just recommending.

Ms. Wallace: I know most drive thrus have the pull over and wait for your food thing. And I'm sure it wouldn't be an issue to paint an arrow and have a corner sign that directs you to pull around the building to the left and into a numbered space. This is common in drive thrus that have a longer cook time. I have lived here fifty years and that complex does not have a ton of constant traffic thru it. In a shopping center, my personal thought is that you don't have continuous constant traffic flow like you would have on Main St. So I don't think it would be an issue to come in up against the building.

Mr. Fry: Right now, there are no businesses behind there. It is all vacant.

Mr. Snowden: Mr. Fry, let me interject, there is one catering business at the very back of the property. But the tenant spaces that face that are actually currently empty.

Mr. Enfinger: So, around the corner where we are talking staging the stacking of the drive thru, there are actual parking spaces?

Mr. Fry: And that is on an as needed basis.

Mr. Snowden: You should be able to see that on your site plan.

Mr. Enfinger: Is there a way that you could have an agreement with the landlord and be able to designate that these two to three spaces are yours? I don't know how far away it would be before another tenant would desire to have that area.

Mr. Snowden: Mr. Enfinger, if you look on this site plan, there are two tenant spaces here, this is an access pathway between the two buildings approximately six feet wide, so there is a little bit of room there. I don't think we are going to be overwhelming the rear tenants and taking away their parking. In addition, the catering use utilizes this area for vehicle storage and parking.

Mr. Enfinger: Are you going to have a board you drive up to before moving forward? Or will you place the order face to face?

Mr. Fry: There will be a prior menu.

Pastor Linder: Where will that be. Will that be toward the entry?

Mr. Fry: If you can see the very far part of the building, there is going to be a menu there. At the very beginning.

Pastor Linder: The only thing I'm curious about is, if they are going to drive into this holding space, and then back out, will there be any anticipation that if someone just got their order and is backing out...

Mr. Fry: No need to back out. When they pull in, they are in a lane.

Pastor Linder: Almost off and into a space?

Mr. Fry: So if someone wanted to go past them, you have that other lane that we are not going to use. I have no use for that second lane.

Mr. Enfinger: That does bring up the concern of where the menu board is, so if you have two or three people staged in line, where are they going to be? Maybe the best thing is to have the board next to the window. These are things you are going to have to work through with striping...

Mr. Snowden: Mr. Chairman, and Members of the Board, unfortunately the Code offers us absolutely no guidance on stacking space requirements. Some cities require up to eight, and that is usually the communities that have the lane wrapping around the building. In my experience, I have only seen a handful of locations that utilize that.

Mr. Enfinger: So the concern is, it is going to be a wildly successful business, and on any kind of warm evening you can drive by the Dairy Queen and see that the traffic is very problematic. So you can see our concern in wanting to make sure that these kinds of things are thought thru.

Mr. Fry: We put a lot of thought into the drive thru. It is one of the first things we talked about and addressed. The first question I had was, where is the stacking?

Mr. Snowden: What about stacking in front of the building and then turning left into the lane?

Mr. Enfinger: That goes against the flow of traffic.

Mr. Snowden: You are right.

Mr. Enfinger: Theoretically, how many vehicles could you put if you had one at the window? Are you talking three at most once you get past the corner of the building?

Mr. Fry: Actually, we can get four before we get into the intersection where people are going to come in and turn left to go in front of...

Mr. Enfinger: If we have six vehicles?

Mr. Fry: You pull two around to the holding spots.

Mr. Enfinger: maybe you have two in the holding spots, and there are six vehicles with four stacked up, and two more trying to get in. There obviously will be a lot of issues with people trying to leave and everyone trying to stack in. That is where clear definition on striping would be, like a little stop sign or some pavement markings like "Stop Here to Wait for Clearance." Otherwise, they will just back up and stack up, into that exit lane. Who has the purview for deciding and requiring that? Is that us?

Mr. Snowden: The Board has that power. If the Board thinks that it can work, the Board can approve. If the Board thinks it will not work, the Board can deny it. If the Board would like to see more information, the Board could table it and give Staff parameters to view such a plan. It is really up to you. You have pretty much unlimited discretion.

Mr. Enfinger: So what time are you looking at to try to open?

Mr. Fry: What we have worked out with the landlord, because of the cosmetic work which needs to be done inside, we have a four month build out, which means going inside with new flooring, painting, dry wall, bringing in of equipment. So we have a four month window before we actually open, once everything is done through the City.

Mr. Enfinger: So, the restaurant can open irrespectively. Our concern here is strictly the drive thru.

Mr. Snowden: Given the persnickety Use Table of the Code, Staff was not totally clear with Mr. Fry that that was the case. So, now that he knows that, he can move forward with securing a zoning certificate for the main part of the business and start going through that process while the details are worked out with this drive thru.

Mr. Enfinger: I certainly think it is doable, I just think we need some specifics and exactly what it is that we want to do. And maybe the officer might be able to help out there.

Mr. Fry: I know there was a coffee shop prior. Is there any documentation for this business as to what they had and what they did?

Mr. Snowden: That is a great question. Do we know what year they were approved?

Mr. Fry: It was empty in 2003.

Mr. Snowden: Staff probably does not have those records accessible. They are beyond the retention schedule. Did they utilize the window?

Mr. Donovan: In the frontage of that building there was a pastry place.

Mr. Enfinger: It use to be Five Cups or Three Cups, something along those lines.

Ms. Wallace: I don't have an issue with the drive thru if we would give Staff the authority to have guidelines for arrows on the pavement, if allowed by code to have hash marks so drivers don't block the side that goes down to Tyler's. Just something for a visual to tell people to wait here. I don't think it is going to be an issue.

Mr. Enfinger: If you have ever sat at Moo Moo's waiting, there is a place where you cross a couple of times. I think people could get use to it. And even if they are stacking up in the traffic lane, not right in front of the building, but farther away, if everyone learns that this is where they stack before they come in, we are all smart.

Mr. Fry: Like above the drive thru have "Drive Thru Entry"?

Ms. Wallace: Or arrows on the pavement that show the traffic pattern. Most people are courteous drivers. You do have people that are not. Most people would allow someone to turn that was waiting for the drive thru.

Mr. Donovan: I will give you an example, go out on the street corner out here and watch all the people run through the red light. People do not care. My thing is, he has already covered the property thing about being able to use the other property's driveways to get in and out. That will alleviate a lot of their problems.

Ms. Wallace: I don't think it is going to be an issue going in and out.

Mr. Snowden: As I stated before, all of our Special Exceptions are suppose to be reviewed at six months. The Board could put on some sort of condition that would address this. Staff could also attempt to pull accident data to see if there have been any issues. I do not know what else the Board could require. It's one of those things where it looks like it could work. Staff is not overly panicked about it. But, obviously the Board wants to make sure that it is done properly.

Mr. Enfinger: I think specificity on the issue again, like before. I think it is completely doable. Let's just have a plan. I make a motion that we move to adopt and approve Application #170630 with the following condition, that the applicant works with Staff in coming up with a traffic flow plan that is suitable to safety concerns for the community as well as other tenants in the building.

Mr. Donovan: I will second it.

Mr. Snowden: Mr. Fry, that stands approved. I always provide a written notice, mailed out, stating the information I am about to read to you, but I want to read it into the record. The application will be forwarded to City Council, and the Clerk of Council, if Council wants to have any additional hearings or take any other action. I will check my files. I think I have a Zoning Certificate application for you already. Once I receive notice from the Clerk of Council, I will contact you that it is ready to pick up. At that point I would really like to see a more detailed plan for the drive thru configuration. Once the Zoning Certificate is obtained, you need to contact the Building Division to submit your plans for building occupancy, as we have discussed. Per Section 1145 of the Code, Staff will review this in six months and report the status back to the Board. Have a great night.

RESULT:	**REFERRED TO COUNCIL [UNANIMOUS]**	**Next: 9/14/2015 7:30 PM**
MOVER:	Aaron Enfinger	
SECONDER:	Richard Donovan	
AYES:	Linder, Donovan, Enfinger, Wallace	

3. **<u>1914 Brice Rd.; Application #170778; Childcare Center; LaTarsha Pritchard</u>**

Mr. Enfinger: Application #170778 at 1914 Brice Rd., a childcare center. Mr. Snowden, may we have the presentation please?

Mr. Snowden: Thank you Mr. Chairman. It's Application #170778, Special Exception Use Permit for a Childcare Center for the property located on the east side of Brice Rd., just south of Livingston Ave. It is located in the CC - Community Commerce District of the City, as well as the CCO - Community Commercial Overlay. The request is for the Board to review and approve a Special Exception Use Permit for a child care center in the CC District of the City. Current use: vacant space. The most recent user was a charitable Bingo game. Applicant is LaTarsha Pritchard and the applicant's representative that is here with us this evening is Mr. David Hodge. Adjacent uses include commercial businesses in the CC district. The property abuts out lots which front Brice Rd. These contain a gasoline station and fast food type business in the CC and CS Districts. To the south, the property is adjacent to another commercial building in the CC District, one of which contains a childcare center. Along the east side, the property abuts the Truro Township Fire Station #162 and the City's Community Garden. And I believe, to the southeast, on a related parcel is the COTA park and ride. The applicant was previously denied for the same use at the same location at the March 2014 meeting of this Board. Staff reviewed the materials and minutes from that application extensively, and encouraged the applicant and their representative to address the concerns that were raised by the Board at that meeting. Since that time, the Big Lots retailer that was in this location on the map in front of you, has left the center and that space is now vacant. The entire center is now vacant except for a carry-out grocery store in the southern most tenant space, which I am indicating. Parking: we do not have a specific parking requirement. You can see some parking ratios taken from other zoning codes. In this case, Staff has calculated that there are over 330 parking spaces on site and the most this applicant could be required would be 20 spaces, and there are 210 spaces required if all of the property was filled with retail. Staff has met several times with the applicant and their representative to discuss the issues that were raised by the Board. Staff would like the Board to determine if there is a parking/loading/drop-off configuration that they would find more acceptable. Obviously, there is the potential to have additional tenants here. There is basically a conflict here between families and loading into the center, and other traffic. Even if you have a stand alone child care center, there is still some conflict between children, family, and other folks, because those centers have a parking facility as well. The applicant stated as part of their proposal that they are planning to load from the front, but staff questions if there is any merit to those details and whether the Board would like to see one or the other. The applicant is proposing to utilize the existing fenced in play area at the rear of the building. Obviously there is a potential conflict between loading and unloading and vehicles idling near the play area. If the Board were comfortable with the use in general, Staff's recommendation would be that the Board prohibit loading and unloading, and require the property owner to establish a specific no loading or unloading, or idling time for vehicles near this particular spot. Staff also suggests that the fence, which the applicant has proposed to detail, would have some sort of high visibility, so it is not just a service structure, but that it is blocking a specific thing. Character: the biggest thing that Staff took from review of the previous material is that the Board felt that moving a child care center into this type of location fundamentally changed the character of the center away from retail to institutional or educational type of use. Staff's main concern with these types of childcare centers is that when the play area is specifically placed in the front, which you do see in commercial buildings from time to time, that is a very dramatic change from a retail in and out type of use, to an institutional type of use. In this location, they are proposing a place in the back. Staff is a bit more open to that location of the play area, and does not feel as strongly that this is a character change. Again, this is Staff's opinion. All that saye, in a complicated way, is that Staff is open to it, and with that I will turn it back to the Board and Mr. Hodge.

Mr. Enfinger: If you could just state your name and address for the record please.

Mr. Hodge: My name is David Hodge and I am a Zoning and Land Use Attorney with the Law Firm, Smith and Hale, 37 W. Broad St., Suite 460, Columbus 43215. I am here this evening on behalf of the owner of the property. It is an LLC, called WK Brice, that consists essentially of two individuals, Jim Wiggins and Dimo Kuzmanovski. I think preliminarily, because this is relevant, all of us are able to speak on issues about which we have personal experience. I have an eight year old, a six year old, both of whom are now in elementary school. And, a three year old who is in preschool. I took the eight year old everyday to the same preschool, as well as the six year old, and as of yesterday, the three year old. So, I have some considerable experience with pick up and drop off at preschools or day cares. The preschool that my kids have gone to, and currently go to, is at the Bexley United Methodist Church, on Broad Street in Bexley, and the parking lot for that church is next to it. It has very narrow aisle widths. It has angled parking. Non of which are the required width, which is about nine feet. And, it has no snow removal in the winter. It is tricky and not always easy. I can say without reservation, I have been to tonight's subject site many times. And, with reference to my experience and what is being proposed here, the parking situation, the pick up and drop off situation, is vastly better that my own personal experience. And truly, in my humble opinion, not an issue. There are sixteen spaces along the front. Within the "U" shape of the building, we would like to designate those spaces to exclusive use for the daycare. The way this daycare operates, is there is no hard and fast drop off time. A preschool starts at nine. This is a daycare so there are drop offs throughout the day. They are open from 5:30 a.m. and close at 7:30 p.m. And the potential operator says there are no more than five dropping off or picking up at the same time. Now there certainly could be multiple children in the same car. There have been in mine. But, in reference to the sixteen spaces across the front, we don't think there is going to be any conflict. Employees would park in the parking field to the west, so that employees are not in that front location. For the off chance, that folks/parents/grandparents may be dropping off in that parking field, we would propose painting a cross hatched cross walk, from that parking field, over to the front of the facility. As you are surely aware, and as Eric indicated, this shopping center is vacant. There is a Mexican grocery store at the far south space. Those same operators are in the process of finishing a restaurant, I'm not sure they have picked up their occupancy permit.

Mr. Snowden: They have not and their plan reviews may have expired.

Mr. Hodge: It really is a beautiful Mexican restaurant. They have done a fantastic job with the improvement of the interior. The remainder of the center is vacant. There was a Big Lots/Odd Lots at the northern most big box space, but they have since moved across Livingston Ave. From my clients perspective, they have no income. They have a lot of obligation, they have a lot of maintenance, they have a lot of tax, and they have no income. And so, I am aware that historically, maybe today, there are folks in the city that take exception to having day cares in retail centers. I understand that perspective, but this center is drying on the vine and it needs some vibrancy, it needs some activity. And the hope is that when and if the restaurant opens, and when and if the day care opens, that there is some activity. And, any retailer will tell you that one of the first things they look at is the MORPC map that shows the number of cars up and down the street everyday to tell you whether or not it is a good retail location. Our clients, Mr. Wiggins and Mr. Kuzmanovski, they need some income, they need some life breathed into the center. With reference to the measures that are in that statement, that is part of he packet, I have mentioned the parking, which I think is adequate, and the commitment to painting the crosswalk on the pavement. We also would put some signage along the sidewalk in front, just to let folks know that the sixteen spaces, or some number of them, are reserved and designated for parent pick up and drop off, so there is no conflict. People pull in, see the sign, and they go back out into the parking field. With reference to the playground at the back, you know it's tired. The fence is in bad condition. It's not flush to the ground. So, we would propose moving the fence and installing a new board on board fence that's on the ground. There's also a mechanical in that area. That mechanical would be enclosed with the same fence, mulch would go down, play equipment would go out. There is already a door leaving the building and I think the idea to put some neon yellow bollards around the perimeter of the fence, to make certain that there are not issues with delivery trucks or other cars back there, is a fantastic idea and is something that we are willing to do. I think it is interesting that, as Mr. Snowden mentioned in one or both of the previous cases, that there is a check and balance in place in the code, which if an applicant or property owner doesn't comply with conditions, that the Special Exception can be revoked. That is a great checks and balance, and it holds folks' feet to the fire and really obligates them if they want to continue to keep their work. Even though I have a license to practice law, and even though I am here tonight on behalf of people, I'm not really a lawyer. This is what we do. We go to BZA's, and we go to Planning Commissions, and City Council, and I'm personally on the Bexley Planning Commission. So, I sit on that side of the table, sometimes. It has been good for what I do on this side, but I'm over there sometimes. I don't really like to talk about the law when I do this because it turns people off. It doesn't do what one thinks that it does. But briefly, a Special Exception, or a Conditional Use, or a Special Use, they're all legally synonymous terms, and what those are, are uses that are permitted in the zoning classification that may have a greater impact than just the family of permitted uses. And so, it obligates an applicant, or a property owner to appear before a Board, and there are criteria in the Code that we review to make sure, to make absolutely certain that the use is not going to have a negative impact on surrounding owners, traffic impacts, things like that. We have addressed those standards in our statement. We stand by what we wrote in the statement. And, to the extent that anybody would want me to speak about any of those five or six criteria in particular, I'm happy to do that. But, I am comfortable that we meet them, and exceed them, and certainly child care is a listed Exceptional Use in our zoning classification.

Mr. Donovan: Did you just say you are going to feed them there?

Mr. Hodge: Did I say that? I did not say that.

Mr. Donovan: I was looking for a kitchen and I do not see one. My question is, hopefully you are going to have a hundred and ten kids in there, so how much staff are you planning to have?

Mr. Hodge: Thank you for the question. It is a good one and it is something that I left out of my remarks. Any operator of a daycare/childcare is required to have a license issued by the State of Ohio, the Ohio Department of Jobs and Family Services Childcare Division, which this user has. She currently has another daycare center, one underway at the south end of Columbus, and potentially this one. She has that licensure. And there is a certain ratio, depending on the age of the children, that you have to meet. It's up to twenty employees. They would not all be there at the same time, but it is up to twenty employees/teachers.

Mr. Donovan: My next question is, how are you going to handle that with just two restrooms? And, with little kids who are being potty trained?

Mr. Hodge: Sure, that's a great question, and not one I anticipated. She believes it is an adequate number of restrooms. If additional restrooms are required by the licensing entity, the State of Ohio, or by any requirement in the City of Reynoldsburg, then additional restrooms would go in.

Ms. Wallace: I think with my history with daycare and preschool, that is a pretty average number. In regards to the restroom thing, that seems adequate to me.

Mr. Donovan: They are hoping for 130 people?

Ms. Wallace: Thirty or fifty are in diapers. Where my kids went, there was one bathroom for that same number of kids.

Mr. Hodge: My daughter has a bathroom in her classroom, she is not going to use it, but it is there.

Ms. Wallace: I really know she has a good successful business. I would like for her to bring her business to Reynoldsburg, being a successful business woman. The parking thing out front, and the traffic thing, most people would not send a two year old by themselves. I come down to, and not with just this application, but with every application for childcare, especially ones within strip malls, it is the back where the play area is, and the fact that is a drive through. Hopefully, eventually we will have all the strip malls in Reynoldsburg full again. But, knowing there are going to be semis and delivery trucks out back where the kids are playing, has always been pretty much my only concern. Knowing that is a drive through and cut through, and there is a traffic light there, it's just a traffic area out back with a play area out back is my concern every time someone wants to put a day care in a strip area. With parking out front, you are not going to get dropped off at the door anywhere. You are going to have to get out and walk. So I don't have an issue with the parking and walking across the street to take your kid in, but it's the back thing and I don't know how that can be remedied in this situation.

Mr. Snowden: May I bring you up to speed on the practical details here. I think Mr. Hodge has done an excellent job addressing the individual issues with the use, but there are some issues with the site that we are having, which is one reason I have asked Officer Kessler to be here this evening. He is our Community Liaison to the Brice/Livingston area. And although they are not specific to this application, there are some issues that are effecting the entire property that may need to be worked through. Let me just touch on them briefly. On the screen is the proposed area for the play area. We have found there are transients that may be trying to live on this property. It is something officer Kessler has been investigating. You can see behind the mechanical, one of the items I suggested in my longer Staff Report. Under Staff Recommendation, was suggested that the Board perhaps require some of these additional mechanical devices to be screened for this very reason here. If this was going to be built today, that mechanical structure would had to have been screened or integrated into the structure. It wasn't when the structure was originally built but it would have to be today. Obviously there is a safety issue with having folks attempting to live in the immediate area of where the children will be. That being said, I think Mr. Hodge's point is well taken in that having more activity at the site in general, may discourage that type of negative behavior. If you look to the north, this is another area where folks have been staying, and this is all at the rear of the property. One additional item, I understand that Mr. Kuzmanovski and the property owner have been attempting to prohibit semi tractor trailers from idling and being at the back of the property. The last thing I will state which is slightly separate, there is some issue with the signage. The Code says that anytime a business is closed for more than ninety days, the sign face needs to be replaced with a blank. The Livingston Ave. Entry sign has an open electrical hazard. Staff did an extensive review and was unable to find the permit required to erect the temporary development sign there that appears to have been erected in 2013, based on street view. Although these are things that don't necessarily apply to the specific use, these are some additional issues that are happening at the property, that Staff would like to see resolved as well. If the Board will allow me for one second, I want to see if Tim has anything else he would like to add as far as operations at the facility.

Officer Kessler: I would like to reiterate what Mr. Snowden is saying. We have had a lot of activity to the back of that, and Mr. Kuzmanovski has made contact with us about the semi traffic. He has tried to enlist our help in getting those out of there. But, on any given day, there are three or four semis parked at the back of that property. They use it for transient parking. Semis come and go constantly. As a matter of fact, the one that Mr. Snowden showed has moved on, but I had another one towed out today. They are back there constantly. The other problem we have is the transient population is starting to move into the Brice Road area. We are working with Truro Township to try to alleviate some of the problem. But there is evidence of people living to the rear of the property and the tree line behind the property. These all lead to safety concerns for the children. Obviously, it is a daycare. Back to the semis, I have found that some of the drivers live in adjacent apartment complexes, so they bring their trucks and they will let them set there for two to three hours at a time while they go home and eat dinner, or go do whatever. And the semis are idling and producing harmful side effects for the children. What can they do to alleviate this? Obviously, I have no idea, but it could be a major problem for the safety of the children that are going to be placed in this facility if it is approved.

Mr. Snowden: Mr. Hodge and Mr. Kuzmanovski did the right thing by getting in contact with Officer Kessler and starting to make him aware of the problems so he could assist in his role as Community Liaison. I don't generally like to drag every possible thing into a zoning review with the Board, but when we deal with child care, we deal with the rear of the property as well. So, these are things that our Board should consider addressing with our applicant.

Pastor Linder: I have not been out behind the property, and this may be a very naive suggestion, but is there any possibility of some sort of gated access on either side of those two openings. It would be a little bit of an expense for the owner, but would that create security for him moving forward? When I see the lane behind, it looks like it is fairly narrow?

Mr. Hodge: It is essentially wide open.

Pastor Linder: So, it is very wide. If the owner makes provisions, you are still concerned about a major security dynamic because it is so open. Would that be accurate?

Officer Kessler: That is an accurate statement. Mr. Kuzmanovski has taken steps to try to reduce the amount of traffic flow back there, but, unless you have a marked cruiser sitting out there twenty-four hours a day... One of the semi drivers was kind enough to leave his number on a post-it note on his window so he could be contacted if there were any issues. So, I contacted him over the phone that parking is not allowed. There are signs clearly posted across the back of the building, all the way down through there. And, he assured me that he would have the vehicle moved. I went back the very next day and it was still sitting there so it had to be sited. After he was issued a citation, he finally moved. The problem is, even with my presence there issuing warnings and citations, and ultimately towing vehicles out of there, it has been used for this purpose for so long that a lot of the semi drivers are not aware of it, or just don't care. Like I said, the signs are clearly posted all the way across the back of the building and they still park there. To alleviate that problem immediately, the only way I could see, would be to completely gate off that whole thing and I know that is a massive expense that I am sure they don't even want to consider. The only other option is to continue doing what we are doing, and that is going to take some time. So you are still going to have issues with semi trucks for the foreseeable future.

Pastor Linder: Just one more question. In your experience, does private security end up becoming more of a challenge all the way around, or can they be successful in providing their own type of security, if it is qualified?

Officer Kessler: Private security may help as far as the transient population, and as far as somebody climbing the fence and utilizing the playground for a sleeping area or something like that. Private security, as far as the semis and traffic, would have the same issues that I have; unless they are standing out there 24/7 directing cars and semis as they pull onto the lot, it is not really feasible.

Pastor Linder: Mr. Hodge, I come into this situation, new to the Board. I reviewed the minutes from the last time the applicant came, and I have a predisposition to be a little bit suspect of having a day care in this environment. But, I am very sympathetic to this owner because, what they made in terms of a case, seems to be a constant issue if we do not find a correction. So, just so you know, there is an empathy here, for an owner that says I can not find a way to get ahead here if we don't find some flexibility. I wish I could find a solution for you right now, as far as how to create safety there.

Mr. Hodge: Pastor Linder, I appreciate the comment and I truly think you hit the nail on the head. When we met with Mr. Snowden and Mr. Havener on the property and walked it and went onto the proposed play area, there were some discussion as to this being a chicken and egg scenario. The center has problems. Problems I was made aware of for the first time tonight.

Mr. Snowden: This is a new thing in this immediate area. Officer Kessler, that is correct?

Officer Kessler: That is correct.

Mr. Snowden: Even within the last couple of weeks. If the information came...

Mr. Hodge: No. No. It's not a criticism in the least.

Mr. Snowden: I had never seen that before. Having driven behind it many times when I visited the site earlier this week to take those photographs for the presentation, that was the first time I noticed it, and that was the reason I invited Officer Kessler. And again, the idea is not to abuse our applicants, but to have everyone involved so that we can come to a solution that hopefully addresses these ongoing issues.

Mr. Hodge: I've got very thick skin. I don't feel attacked in the least. I truly don't. I think it's incumbent upon me to do the best that I can to help my client to solve a problem. It's a problem for my client. It's a problem for the City. Hopefully there will come a day when there is somebody other than a day care that is willing to rent space from him, and pay him more rent, but there's not, there's just not. And, I am not here making the claim. The proof is in the pudding. Big Lots is gone. This space is vacant. It has been vacant. It's going to be vacant. And vagrants and the other issues that come along with it, that's not going to go anywhere with inactivity at the site. We have heard of the broken windows theory. I was a Sociology major in college, so I had no choice but to go to Law School. And the broken windows theory is, if you are in a place where there are a lot of broken windows, there are going to be a bunch of broken windows. So, I know it's a hard case. I talked to Miss Pritchard many times on the telephone. I spoke with her at length today. She seems like an earnest lady. She seems like a lady who knows what she is doing. She is an entrepreneur. She has got the appropriate licensure from Jobs and Family Services. I think the parking issue with reference to the pick up and drop off is a non issue. I understand that the play space in back is not a park, but we are trying to soften the space and put in new fencing. If we can put in fencing that can exceed six feet in height, we are certainly willing to do that. There is going to be play equipment back there. There is going to be mulch on the ground. It is going to be screened from the parking field. So, with reference to the standards of the code, again it is a permitted use subject to the review of certain standards, A-H, I think we meet them all, I think arguably we meet them all, starting from the bottom, "H". It is a special exception use in the code. The use complies with the provisions/development standards of the code. We have had a lot of discussion here about the use being in accord with general and specific objectives. And the purpose and intent of the Zoning Code and Land Use Plan, which incidentally I understand is from 1992, the year I graduated from High School and the year Mr. Snowden was in Kindergarten, and other plans and ordinances of the City. Now, I am a zoning attorney so I have this stuff pounded into me. There is a case law that says zoning is a derogation of the common law and restricts otherwise permitted uses of property. So we have to tread lightly on restricting people's private property rights. And the purpose of any zoning code is to allow people to make a fair and reasonable use of their property. In this instance, we have a viable tenant. They have been sticking in there for the long term. And we really are doing our very best to mitigate the issues that have arisen in the past, and to mitigate issues that are here tonight. So, I think we certainly meet the objectives of Land Use Regulation, purpose and intent of Zoning Code, and the outdated Land Use Plan. Traffic impact, there is no traffic impact here. The proposed use is served adequately by public facilities, police, fire, storm water, water, sanitary sewer, schools. I think that anybody would say there is a significant impact there. The proposed use shall not adversely effect the health, safety, morals, or welfare of persons residing or working in the neighborhood. I don't think it will effect the neighborhood one iota. I think it is going to be just fine. The proposed use shall not adversely effect the use of adjacent property. If anything, this is going to improve the adjacent property because we are sitting here with a vacant center, and vagrants sleeping in the back, and trucks idling on private property where they should not. I am going to suggest to my client that he engage with a private tower, because those private towers are probably paying if they tow cars off there. That's one way to generate some income. He is not interested in having people idle there. When I was there today, I think I did see a truck in the back. I also saw some Rumpke trucks in the front of the lot. Maybe they were at the grocery store, I don't know.

Ms. Wallace: I appreciate your argument, and I agree with a lot of it. And, I want more than anything for that strip mall to have tenants in it, and for your client to be able to open another business and be able to expand her business. But, for me, the whole setting is just not going to change. If you did everything you said, it still does not change the fact that the back of the building is still on a thoroughfare to get from one main street to another main street. I appreciate and agree with your points about trying to make everything work out. Physically, it just cant be changed. The giant parking lot, if you could fence in the whole area and prevent any traffic at all, that would be a different idea, but that is not feasible. That would me millions of dollars to make it so you are not having traffic go through there. The ability of semis to go two doors down to make a delivery. That part for me is not changeable or fixable, even though everything else seems to be.

Mr. Hodge: Ms. Wallace, I don't know precisely what the ODJFS requirements are as to whether a operator has an obligation to have an outdoor play area. If the play area could be incorporated into the building...

Ms. Wallace: I am pretty sure there has to be an outside play area.

Pastor Linder: When the church had a day care years ago, we did have interior because of foul weather, so I do not remember now if you have to have both. We did have an outside and inside. I don't know if that is something worth looking into.

Mr. Hodge: Ours does too.

Pastor Linder: That had been a suggestion that I would have made, that if we could find more space for them to have an interior play area, that may have given the owner more room.

Mr. Snowden: Our zoning code is not going to require them. As far as what ODJFS requires, I don't know. I cant answer that question.

Mr. Hodge: I would on that issue, if it is important enough to one or more Board members, I would propose that this application be tabled until a later meeting so that we can get that answered. If you feel it is that important and makes a difference to your position.

Pastor Linder: Was the owner open to restricted hours in terms of delivery? Is that even practical for him and other tenants that would come in?

Mr. Hodge: At this point it is practical because there is nobody else there.

Pastor Linder: But could he work that with future lease agreements? Would he be comfortable trying it?

Mr. Hodge: At this point the answer is yes. One of the things he is looking at and has eluded to in my statement and I think it is a fantastic idea, again I drove it today, this building has a pretty significant face on Livingston Ave., and it's the site of old Big Lots, that could be broken into smaller spaces and have more of a presence on Livingston Ave. I think that is a direction he should go to breathe more life into the center and to draw traffic in off of Livingston. Currently it just looks like a long vacant front.

Mr. Snowden: So, to clarify what he means is taking the former Big Lots space and subdividing it into small tenant spaces that would face Livingston, that could be rented easier. For example, instead of renting the several thousand foot space, you could divide it and rent one to a barber shop, and one to a nail salon and so forth. So, it would be smaller and easier to rent.

Mr. Hodge: So, it is box truck delivery at that point?

Mr. Snowden: Correct, instead of the semi truck level delivery that Big Lots had.

Mr. Hodge: So, Pastor Linder, the answer to the question is yes.

Mr. Enfinger: Do we have any other questions, commentary, from members of the Board? My concerns still remain from the initial time. The proposed use is not going to be in character with the area, and I feel in my opinion that in the long term the proposed use will have an adverse effect on the use of adjacent properties, even though those might be empty right now. One of the questions that I think is obvious is, does it create the environment for other positive permitted businesses to move into the area. Once you start changing the actual character of that specific facility, all of the issues and things we discussed to this point seem to echo the fact that this place is not the proper place for a day care. It is my opinion, and we have voted consistently since I have been on the board, that day cares are long term, and as a zoning board, that's our perspective. Our perspective has to look beyond what Mr. Wiggins and Mr. Kuzmanovskis' short term objectives are, and we have to look at the long term thing. I have a couple of questions. Has WK Brice as an organization confronted the City administration and asked what is being done to turn this area around? What is the plan? Where is the vision? Have they put adequate pressure on the City to say, "This is not our fault. We are doing everything we can, but the neglect of the city, the neglect of a plan, of a vision, for that whole entire area..." And this center is not the only one that is struggling, and in my opinion, I think this is a larger issue. The one thing we have to be careful of here, in zoning, is to make sure we are preserving and protecting the long term financial interests of the district, of the city, and of the citizens. Maybe I am taking too broad of a view of it but I think that this is where the rubber meets the road. These are the types of decisions that have impact on those things subsequent years form now. Because, in all reality, if she is able to move in there, and she is successful through the years, it may be 10,15, or even 20 years she is there. Is that the right long term answer for us. It may be in their best interest to fill it, but long term I'm just not sure that it is. It all circles back around to the fact that it is beginning to change the essence and the character of this district, and this facility. When you begin to allow that type of a business, it fundamentally changes it. It has implications that reverberate through time. We have to be careful of that. And that is the position that the Board has taken since I have been on the Board for a little over a year now. And we have consistently upheld that as the position in the Community Commerce District. The day care centers do not fit the character, and it will have, as in Item "B", a negative impact on the neighboring and other businesses in that area. As a result, that is where I stand.

Mr. Hodge: I appreciate the comments Chairman Enfinger, and I think it is fair to say that reasonable people can reach alternative conclusions and I differ with your opinion. I am not just here as a mouthpiece for folks that have a goal, but I am here, and I believe what I say. I understand the position. I disagree with it. And, I think that in answer to your question, has this applicant reached out to the City? Yes, repeatedly, over and over. Mr. Havener is very active with this owner and his representatives, and very active with the City. And, the City to it's credit, has sent out many people to the site. They don't rent it. It's a challenged site. It is set back away from Brice Rd. The Brice Road frontage is all carved up into out lots. You cannot see it The Livingston Ave. redo of the frontage is a great idea, but it hasn't happened yet. People will not rent it. And so, it is a chicken or egg and the client is here spending money on me and other things, and willing to engage with the City to improve the site and to make all effort to do what is necessary to improve the site. But, until they get some income, until they get some activity on the site, my opinion is it is going to continue to languish.

Mr. Snowden: I would have to characterize them as very engaged at the moment, not just with this application, but looking at any potential changes to the site.

Mr. Hodge: I guess I would reiterate if there are folks to whom it would make a difference, regarding the play area, I would ask your thoughts and propose tabling to allow me to check with ODJFS.

Pastor Linder: I started reading the minutes thinking along the lines of Mr. Chairman, but I would be open to hearing if that answer would make a difference. I don't know if we should make a motion to table it, but I do yield to the veteran members here because I do not know if that just gets us back to spinning our wheels. That would be a motion I would make to table it at this time because that would give the applicant the opportunity to answer another way for this day care to fit that we might find to be safer, with respect to the Chairman's objection to the idea.

Ms. Wallace: I think a big point that has been made by some of the Board members is that it being a day care in not just this strip mall, but any, is just something they are not comfortable with because it does not fit the character of the building. And, if somebody would want to put a sales business in there, it would not fit he character of what the strip mall was originally deemed for.

Mr. Enfinger: I concur, the issue of the play area, while it is germane, is not my only concern. So, was there a motion?

Pastor Linder: There was.

Mr. Enfinger: Do we have a second for that motion. No second, so the motion is declined. I make a motion that we move to approve Application #170778.

Ms. Wallace: I second.

Mr. Enfinger: As a result, the applicant has failed, in my opinion, to reach the standards and requirements for all Special Exceptions, delineated in Item 1145.09 of the Code, specifically Line A and Line B.

Mr. Snowden: Very well Mr. Chairman and members of the Board, it stands as denied. At this time, if I could interject, Mr. Hodge, you can appeal that to City Council within thirty days and I will discuss with you as soon as the meeting is adjourned what you need to do in order to do that.

Mr. Hodge: Well thank you all for the opportunity, and for listening to me ramble on. And, Mr. Enfinger, I made a pretty strident point, but it is all in the nature of doing my best to make my clients case.

Mr. Enfinger: I absolutely understand. Thank you for coming out this evening.

RESULT:	**FAILED [2 TO 2]**
MOVER:	Aaron Enfinger
SECONDER:	Libby Wallace
AYES:	Enfinger, Wallace
NAYS:	Linder, Donovan

E. OTHER BUSINESS

Mr. Enfinger: Mr. Snowden, is there any other business on the Agenda.

Mr. Snowden: No other business or announcements at this time.

Pastor Linder: I would like to talk to you about the lights on the Dollar General store. They still have the lights on the top of the store.

Mr. Snowden: With regards to that, staff has been to the site several times since we last talked. The property went to pull electrical permits but were unable to because they did not heed my advice, which was that they needed to submit electrical plans to the building division, for review, before they could pull their permits. So, the property owner had to go back and have those plans drawn, and I belief they have yet to be submitted again.

Mr. Enfinger: Is there a specific time horizon in which there can be punitive action taken by the City, to encourage them to comply in a more timely manner?

Mr. Snowden: There is. When we made the initial statement, when the Board said thirty days to present a plan to Staff, they did present a plan to staff, although they are not in compliance at this time. So, they did meet that initial statement, but they have not met any subsequent timelines. The Board does not need to take any formal action. If it is the will of the Board that Staff and the Code Compliance Division move forward, there is nothing to prevent Staff from enforcing the Code.

Mr. Enfinger: I think we were, to say the very least, very generous in allowing them to move in there. Now they are dragging their feet and hoping that the whole thing goes away. I am just not comfortable with that. I don't think other members of the Board are as well. They have thumbed their nose at our requests. I think we need to move forward in those proceedings.

Mr. Snowden: Let Staff confer with Dan. One of the issues is that our Code Compliance Division is actually under Building so I am going to need to discuss with our Building Official exactly how he would want to operationally handle that. Let me try to get the Board a follow up from that either tomorrow or Monday. I will let you know whether they have submitted the plans, or whether citations are forthcoming.

Mr. Enfinger: Sounds good. Any other business? I would like for the record to reflect a point of clarity. Whenever I was speaking to Mr. Hodge about his client interacting with the City, and putting adequate pressure on the City, I wasn't speaking specifically of Mr. Havener. I know he is doing everything he can. I am speaking more broadly in terms of City Council, the Mayor's Office, and other entities in the City that seem to not be putting enough effort into making things happen, and not backing it with resources, and not doing what needs to be done, and just standing by with hands folded. As a point of clarity for that, I did not want it to come across as though I was throwing Staff, or the Development Director under the bus, specifically. I'm talking about the City leadership in general. That is where my comments are directed. Any other comments.

F. ADJOURNMENT

____
Chairman

____
Planning Administrator

Police Department
James O'Neill
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

ORDINANCE REQUEST

DATE: **September 14, 2015**

TO: **Finance Committee**

RE: ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO ACCOUNT 110.111.5362 (Equipment Maintenance) FOR DONATED MONIES RECEIVED.

The Reynoldsburg Division of Police request to transfer $100.00 from the general fund to account 110.111.5632 for donations made to the motorcycle unit.

Gary and Karen Knapp	$50.00
Roger Shull	$10.00
Greg Osbourne	$40.00

TOTAL $100.00

<u>Service Department</u>
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

RESOLUTION REQUEST

DATE: **September 14, 2015**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EVANS, MECHWART, HAMBLETON & TILTON, INC., ("EMH&T") FOR PROFESSIONAL CONSULTING AND STRUCTURAL ENGINEERING SERVICES.

Please see attached memo and contract. This item will allow us to utilize EMH&T as our primary engineering firm for 2016 and 2017.

Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: August 25, 2015
To: City Council Members
Re: Contract with EMH&T for 2016 and 2017

We are required to request qualifications from engineering firms every two years prior to authorizing a two year contract for a primary and secondary engineering firm. Our committee received and evaluated submissions in June. EMH&T was the highest rated firm and the attached contract will enable us to utilize them as our primary firm for general engineering needs for 2016 and 2017.

We have been very pleased with EMH&T over the last two years. Their work has been instrumental in significant projects, including the Brice Road Improvement Project, the 2015 street program, assisting the city's applications for OPWC grants, water line replacement, and general day-to-day engineering needs. We are particularly pleased with their responsiveness whenever they are needed. The city is receiving prompt, professional service from EMH&T.

The attached agreement is largely the same as our current agreement. The annual not-to-exceed amount spent on their services remains $75,000. Hourly fees will remain the same in 2016 as the current contract and several fees will change minimally in 2017 (outlined on page 16 of the agreement).

Our code requires that this item be introduced to Council by October. This item can go through the normal legislative process as it will not become effective until January 1, 2016. If you have any questions, please feel free to contact me. Thank you.

PROFESSIONAL SERVICES AGREEMENT

Between

The CITY OF REYNOLDSBURG

and

EMH&T, Inc.

THIS IS AN AGREEMENT made as of ___________ ____, 2015, between the CITY OF REYNOLDSBURG, with its main office located at 7232 East Main Street, Reynoldsburg, Ohio 43068 (CITY) and EMH&T, Inc., an Ohio Corporation with its main office located at 5500 New Albany Road, Columbus, Ohio 43054 (CONSULTANT). This agreement shall be in effect until December 31, 2017.

Witnesseth, that in consideration of the mutual covenants and agreement herein contained, the parties hereto do mutually agree as follows:

PART 1 - SERVICES OF THE CONSULTANT

1.01. General Consultation / City Engineer Services

A. CONSULTANT shall serve as “Consulting City Engineer” and assist and advise the Mayor, Service Department, and Council on planning, engineering, and construction matters. CONSULTANT will provide plan reviews and technical assistance to City Staff, Council, Boards and Commissions, etc. as requested by CITY.

B. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Consulting City Engineer" whom has direct supervisory charge of general consultation tasks and will serve as the CONSULTANT’s main point of contact with CITY. The Person(s) assigned by the CONSULTANT are subject to approval by the CITY.

C. CONSULTANT will review and address engineering and project planning questions from staff, residents, developers, project partners, etc.

D. CONSULTANT will attend meetings at the request of CITY to present and discuss engineering topics. Anticipated meeting attendance is:

1. City Council / Committee Meetings (2 per month)
2. Staff Meeting (1 per month)
3. Other Departmental Meetings (3 per month)

E. CONSULTANT will meet with staff to establish capital improvement needs and develop updates to the City’s Capital Improvement Plan. This effort includes:

1. Preparation of concept exhibits for projects and the evaluation of alternative project approaches.
2. Preparation of preliminary cost estimates.

3. Assist CITY with prioritization of the needed improvements and identification of alternative funding sources.

F. Enforcement and maintenance of standards to include updates to standard construction drawings and review of engineering practices and design manuals.

G. CONSLUTANT will assist CITY in the identification of outside funding sources for City projects.

H. Coordination with outside agencies and project partners to include MORPC, Franklin County, City of Columbus, Licking County, Township(s), Etc.

I. Develop studies of existing engineering data, reports, etc., which have been made previously by City, County or other agencies and give full consideration to same.

J. CONSULTANT will maintain and update the City Zoning Map and City Address Map upon request of CITY.

K. CONSULTANT will provide record storage and maintenance of record plans, city maps, and other project generated data. Both physical and electronic data will be stored by CONSULTANT and made available to CITY upon request.

L. CONSULTANT shall be an independent contractor and not an agent of the CITY and shall direct and supervise the professional services as required by this contract with the CITY. The CONSULTANT shall be responsible for means, methods, techniques and sequences and proceedings associated with CONSULTANT's work and shall be responsible for the acts and omissions of its employees, agents and any other persons/sub-consultants providing services under this contract with the CITY.

1.02. Capital Improvement Plan (CIP) - Design and Construction Phase Services

A. The Services to be provided by the CONSULTANT for specific projects will be detailed in a duly executed individual Project Proposal. Each Project Proposal will indicate the specific tasks and functions to be performed and deliverables to be provided.

B. This agreement is not a commitment by the CITY to CONSULTANT to authorize Project Proposals for CIP work.

C. The general format of the Project Proposal is shown in Exhibit A.

D. CONSULTANT is to provide the CITY anticipated hours needed to complete CONSULTANT's tasks as identified by the CITY. Hours shall be broken down by specific tasks and individual classifications.

E. In the event the CITY allows the CONSULTANT to develop the scope of services, the CONSULTANT shall provide anticipated hours needed to achieve the CITY's objectives.

F. The CONSULTANT shall not be obligated to perform any CIP design and/or construction phase services unless and until the CITY and CONSULTANT agree as to the particulars of the specific project, CONSULTANT's services, compensation, and other appropriate matters.

G. The CONSULTANT shall assign and provide details of a qualified individual to act as the "Project Manager" whom has direct supervisory charge of CITY projects. The CONSULTANT shall also provide details and assign a qualified 'Project Engineer", if different than "Project Manager", whom is responsible for primary production activities. Persons assigned by the CONSULTANT are subject to approval by the CITY.

H. Upon authorization by CITY of CIP Project Proposal's, CONSULTANT shall furnish all personnel, equipment, and material necessary to perform engineering, surveying, construction administration, and other project-specific consultation services as follows:

1. Provide complete and detailed plans, including necessary field work, specifications, and estimates of cost. Provide, assemble, and advertise bid packages using CITY's bidding and contract document template.

2. Furnish to CITY at cost the necessary copies of detailed plans, specifications, estimates, and contract documents required for the prosecution of work. Plans, field books, and field records shall become property of CITY, but shall remain in the files of CONSULTANT for future reference.

3. Assist at all lettings, tabulate proposals and bids, and report same to CITY.

4. Present plans to and assist in obtaining approval of such plans from any City, County State or Federal Department of other political subdivision which may have jurisdiction in the development of the project.

5. Provide land surveying field parties to perform topographic survey, boundary survey and construction layout staking.

6. Provide project representation during construction to be an interpreter and arbitrator of the plans and specifications and make every reasonable effort to protect CITY against deficiencies in Contractor's work.

7. The CONSULTANT shall furnish full-time resident field personnel as the work requires. The construction representative(s) shall spend their full-time on the work beginning when the construction contractor starts construction and ending when all work under the construction contract is completed to the satisfaction of CITY.

8. CONSULTANT shall maintain a complete record of the progress of work and all incidents relative to the design or construction process.

9. Advise and recommend to the CITY in the matter of testing materials and reviewing laboratory results.

10. Track quantities and prepare pay estimates for construction work in conformance with the conditions of each contract.

11. Review completed work and submit a final report for the acceptance of construction project. The issuance of final report does not make CONSULTANT responsible for any deficiencies in the work that were not discovered or apparent at time of report.

1.03. Development Reimbursed Services

A. CONSULTANT will provide CITY with the following services which are to be reimbursed through application fees and developer deposits under the City of Reynoldsburg Development Handbook:

1. Private site improvement plan reviews.

2. Plan reviews of public improvements that are constructed in conjunction with private site developments (utility extensions, public roadway extensions, etc.).

3. Construction observation services.

4. Monitor placement and maintenance of storm water and erosion control measures.

5. Project punchlist and warranty services

PART 2 – CITY'S RESPONSIBILITIES

2.01. CITY's Responsibilities

A. The CITY shall provide full information, which shall set forth the CITY's objectives, schedule, constraints, and budget within reasonable contingencies and criteria.

B. CITY shall make decisions and carry out its other responsibilities in a timely manner and shall bear costs incident thereto so as not to delay the services of the CONSULTANT.

C. CITY shall provide requirements, programs, instruction, reports, data, and other information to CONSULTANT pursuant to this Agreement. CONSULTANT may use such information in performing or furnishing services under this Agreement.

PART 3 – GENERAL CONSIDERATIONS

3.01. Standards and Parameters of Performance

A. CONSULTANT shall be responsible for the technical accuracy of its services and documents. This CITY shall not be responsible for discovering deficiencies. CONSULTANT shall correct deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CITY furnished information.

B. CONSULTANT shall serve as CITY's prime professional under each individual CIP Project Proposal. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services with approval of CITY.

C. CONSULTANT shall comply with applicable laws or regulations and CITY mandated standards. This Agreement is based on these requirements as of the effective date of each individual CIP Project Proposal. Changes to these requirements after the effective date of each individual Project Proposal may be the basis of modification to CITY's responsibilities or to CONSULTANT's scope of services, times or performance, or compensation.

D. If CONSULTANT provides services during the construction phase of any Project, CONSULTANT shall not supervise, direct, or have control over a Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work.

E. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor(s) or supplier(s), or of any of a Contractor's agents or employees or any other persons (except CONSULTANT's own employees) at a site or otherwise furnishing or performing any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by CITY without consultation and advice of CONSULTANT.

3.02. Subcontracting/Assignments/Liability

A. No assignment of the contract or any portion thereof shall be made without prior written approval of the CITY.

B. CONSULTANT shall be and remain solely responsible to the CITY for the acts CONSULTANT performs or faults of any sub-CONSULTANT and of any sub-CONSULTANT's officers, agents or employees.

C. CONSULTANT shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the City.

3.03. Unresolved Findings for Recovery

CONSULTANT affirmatively represents and warrants that it is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24, or that it has taken the appropriate remedial steps required under Section 9.24, or that it otherwise qualifies under that section.

3.04. Ethics and Drug Free Workplace

CONSULTANT agrees that its performance under this Agreement would not be contrary to the terms of R.C. § 102.03 and § 102.04, as applicable (ethics and conflict of interest). CONSULTANT agrees to comply with all applicable state and federal laws regarding drug-free workplace, and while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

3.05. Ohio Elections Law

CONSULTANT affirms that, as applicable, no party listed in Division (I), (J), (Y), or (Z) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of $500.00 to any elected official of the CITY OF REYNOLDSBURG.

3.06. Taxes

The City is a tax exempt entity and shall provide a tax exempt certificate to the CONSULTANT. The CONSULTANT agrees to withhold all City Income Taxes due or payable under the provisions of Chapter 191 of the Codified Ordinance of the City of Reynoldsburg for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such City Income Taxes due under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this Contract.

3.07. Use of Documents

A. Upon completion or termination of the Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specifications, field notes, investigations, copies of computer/electronic files (original application files in .TIF format for drawings), studies and reports shall become the property of and shall be delivered to the CITY upon full payment of monies owed to the CONSULTANT. Copies of CITY-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Part 2 above. Files in electronic media format of text, data, graphics, or of other types that are furnished by CITY to CONSULTANT are only for convenience of CONSULTANT. CONSULTANT shall also be entitled to maintain copies on behalf of the CITY.

B. Copies of Documents that may be relied upon by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CITY are only for convenience of CITY.

C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project unless indicated differently in the Project Proposal.

D. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

3.08. Authorized Project Representatives

Contemporaneous with the execution of each individual Project Proposal, CONSULTANT and CITY shall designate specific individuals to act as CONSULTANT's and CITY's representatives with respect to the service to be performed or furnished by CONSULTANT and responsibilities of CITY under the individual Specific Project. Such individuals may have authority to transmit instruction, receive information, and render decisions relative to a specific project on behalf of each respective party.

3.09. Insurance

A. Prior to the commencement of any work under this agreement, CONSULTANT shall furnish to CITY certificates of insurance showing that CONSULTANT has obtained the following insurance policies with insurance companies licensed and authorized to do business in the State of Ohio. A new certificate of insurance shall be provided to the CITY each year at the time of policy renewal.

1. Worker's Compensation Insurance: CONSULTANT shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Ohio.

2. Commercial General Liability Insurance: CONULTANT shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on an Occurrence Basis with limits of Liability not less than $1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage.

3. Motor Vehicle Liability: CONSULTANT shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Ohio Coverages, with limits of liability of not less than $1,000,000.00 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

4. Professional Liability: Professional Liability Insurance on a Claims Made Basis with Limits of liability of not less than $1,000,000.00 per claim/aggregate;

B. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Motor Vehicle, and Professional Liability Insurance, as described above, shall include an endorsement stating the following: It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to CITY OF REYNOLDSBURG.

C. At any time, CITY may request that CONSULTANT, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified. If so requested by CITY, with the concurrence of CONSULTANT, CONSULTANT shall require CONSULTANT's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such period of time as requested by the CITY, and this agreement will be amended to incorporate these requirements.

3.10. Nondiscrimination

The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of the CONSULTANT, state that they are an equal opportunity employer.

3.11. Termination

A. The CITY, may in writing, suspend all or any part of work for such a period the CITY deems appropriate.

B. This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

C. This Agreement may be terminated by the CITY upon not less than seven days written notice to the CONSULTANT in the event that the Project is permanently abandoned. If the Project is abandoned by the CITY for more than 90 consecutive days, the CONSULTANT may terminate this Agreement by giving written notice.

D. In the event of termination, the CONSULTANT shall be compensated for the reasonable value of services performed prior to termination, together with reimbursable expenses then due.

3.12. Allocation of Risk

A. The CONSULTANT agrees to indemnify and hold the CITY harmless from and against any loss or damage resulting solely from the failure of the CONSULTANT to perform any duty or obligation expressly undertaken by the CONSULTANT pursuant to the terms of this Agreement or the negligent performance or failure to perform by the CONSULTANT of any such express duty or obligation.

B. CONSULTANT will conduct the research that in their professional opinion is necessary to determine the viability of re-using existing equipment and materials in the design of the project. The CITY recognizes that CONSULTANT's research may not identify all defects and that the information and inspection upon which CONSULTANT relies may contain errors or may not be complete. Given the inherent limitations of such inspections, CONSULTANT's recommendations shall not be relied upon by any party as a warranty of the condition of the existing equipment or materials. The extent of the risk the CITY wishes to accept in reusing existing equipment or materials is something the CITY must determine.

C. The CONSULTANT shall indemnify and hold harmless the CITY and its officers, agents and employees from and against all claims or suits asserted or prosecuted by third parties to the extent arising directly out of error, omission, or negligent act of the CONSULTANT or its sub-CONSULTANTS; and the CONSULTANT at its own expense, shall defend the CITY in all such litigation, pay all attorney's fees, damages, court costs and other expenses arising out of such litigation; and at its own expense, shall satisfy and cause to be discharged judgments as may be obtained against the CITY or any of its officers, agents or employees pursuant to such litigation.

D. The CONSULTANT shall be given written notice of the assertion of such claims or suits promptly after such matters are brought to the attention of the CITY and subject to the assent of the City Attorney, which assent shall not be unreasonably withheld or delayed, and shall be permitted to participate in the defense and settlement of any such suits or claims. Nothing contained herein, however, is intended to confer on any third party any rights or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the CONSULTANT's liability for failure to comply with the terms of the contract or for professional or personal negligence or misconduct.

E. In no event will either party be liable for punitive, multiple, enhanced, incidental, indirect or consequential damages, including loss of profits, even if any of the parties should have been aware of the possibility of such damages.

3.13. Entire Agreement; Waiver

This contract contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This contract supersedes any and all previous agreements, whether written or oral, between the parties. A waiver by any party of any breach or default by the other party under this contract shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default here under.

3.14. Headings

The headings in this contract have been inserted for convenient reference and shall not be considered in any questions of interpretation or construction of the contract.

3.15. Severability

The provisions of the contract are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision, to the extent enforceable in any jurisdiction, shall, nevertheless, be binding and enforceable.

3.16. Controlling Law

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The CONSULTANT further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized City, State or Federal officials.

PART 4 – PAYMENTS TO CONSULTANT

4.01 Fee for General Consultation Services

CITY agrees to compensate CONSULTANT an annual amount not to exceed **Seventy-five Thousand Dollars and no cents ($75,000.00)** for the general engineering services outlined in Scope of Services, Section 1.01 General Consultation / City Engineer Services. Payment for services provided under Section 1.01of the Scope of Services shall be hourly not to exceed without prior authorization of the CITY. Labor fees will be computed per the time rates established in Exhibit B. Invoices will be submitted monthly.

4.02. Direct Personnel Expense

Direct Personnel Expense is defined as the direct salaries of the CONSULTANT's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions and similar contributions and benefits.

4.03. Reimbursable Expenses

A. Reimbursable Expenses include expenses incurred by the CONSULTANT in the interest of the Project for:

1. Expense of transportation in connection with travel required to carry out the scope of services;
2. Long-distance communications;
3. Fees paid by the CONSULTANT for securing approval of authorities having jurisdiction over the Project; in general, all approval fees shall be paid up front by the CONSULTANT and reimbursed by the CITY and as such are not within the not-to-exceed fee limit established by the CONSULTANT;
4. Reproductions; and
5. Postage and handling of Drawings and Specifications.

B. Reimbursable expenses must be anticipated and quantified by the CONSULTANT and included in the Project Proposal. In the event that expenses exceed original estimates, the CONSULTANT may request from the CITY additional compensation.

4.04. Payment of Invoices

A. Invoices are due and payable within 30 days of receipt.

B. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

4.05. Independent Consultant/Employment Taxes

A. The CONSULTANT shall be and remain an independent contractor with respect to all services performed hereunder and shall accept full exclusive liability for the payments of any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any State or Federal laws which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONSULTANT on work performed under the terms of this agreement. The CONSULTANT shall indemnify and save harmless the CITY from any contributions, taxes or liability referred to in this article. CONSULTANT is not an employee of the CITY.

B. While the CONSULTANT shall be required to render services described hereunder during the term of the contract, nothing herein shall be construed to imply that the City shall have or may exercise any right of control over CONSULTANT with regard to the manner or method of its performance of services hereunder. Except as expressly provided herein, none of the parties shall have the right to bind or obligate the others in any manner without the prior written consent of the other parties.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement, the effective date of which is indicated on Page 1.

City Of Reynoldsburg (CITY)

By:______________________________
Mayor

Name: Brad McCloud

Date: ______________________________

By:______________________________
Clerk of Council

Name: April Beggerow

Date: ______________________________

Ordinance:__________________________

APPROVED AS TO FORM

By: ______________________________
City Attorney

Date:______________________________

EMH&T, Inc. (CONSULTANT)

By:______________________________
Authorizing Agent

Name: Sandra C. Doyle-Ahern

Date: ______________________________

EXHIBIT A

General Project Proposal Format

[Date]

[Name of Recipient]
[Title]
[Address]

Subject: [Professional Services for......]

Dear [Name of Recipient],

Provide scope of service(s) for project and its phase(s). Phase(s) to be as directed by CITY.

STUDY AND REPORT PHASE

Prepare studies and analysis and reports as directed by CITY's project representative.

DESIGN PHASE

In consultation with CITY, determine general scope, extent, and character of individual project. Provide technical design, technical criteria, topographic or other survey as needed, preparation of easement descriptions as needed, prepare bid documents, plans, and specifications, prepare and pursue necessary permits, furnish drawings, prepare opinions of probable costs, assist in bidding and preparation of construction documents. In essence, provide CITY with complete level of design services from original scope detail through the bidding and selection of contractor.

CONSTRUCTION PHASE

Offer to CITY construction engineering services as authorized by CITY project representative. Such services may include general administration of construction contracts, site observation of construction, interpretation of contract documents, assisting City obtain needed materials testing services, dispute resolution, review and approval of change orders, review and approval of contractor pay requests, preparation of final inspection reporting and review and/or preparation of as-built drawings.

ADDITIIONAL SERIVCES

There may be special services needed to meet the goal and objectives of the City. They include but are not limited to the following:

- Attend community meetings or represent CITY at County, State, or Regional meetings.
- Assist CITY in preparation applications for grant funding.
- Right of Way/ Easement Acquisition.
- Preparation of master utility plans, including technical modeling, reliability and capacity analysis.
- Perform wetland or other environmental engineering analysis.
- Preparation of management plans.
- Geographic information services
- Traffic/Signal engineering or traffic calming studies.
- Other related services as may be requested and directed by the CITY's Project Representative.

ANTICIPATED HOURS/COMPENSATION

Services shall be provided on an hourly, or lump sum as determined by the CITY and CONSULTANT and as described in section I.02.C of this contract.

Fees are to be negotiated for each individual project. Anticipated hours are to be provided with each Project Proposal. Detail effort by providing the anticipated hours by the client manager, project manager, and support staff to satisfy the scope requirements of each project.

SCHEDULE

Provide schedule of services.

EXHIBIT B

Rate Schedule

Exhibit B – Rate Schedule

The CITY agrees to pay CONSULTANT as compensation for services performed as required by Part 4 of the Agreement a fee in accordance with the following hourly rates:

Description	CY 2016 Rates	CY 2017 Rates
Labor Rates		
Principal	$150	$150
Senior Engineer/ Project Manager	$120	$130 *
Engineer II	$105	$110 *
Engineer I	$85	$90 *
Engineer Aide	$78	$78
Senior Surveyor	$105	$105
Surveyor II	$90	$90
Surveyor I	$80	$80
Senior Environmental Scientist	$98	$98
Environmental Scientist II	$86	$86
Environmental Scientist I	$70	$70
Senior Planner	$98	$98
Landscape Architect / Planner	$85	$85
Project Designer II	$72	$82 *
Project Designer I	$66	$70 *
Senior Construction Representative	$110	$115 *
Resident Project Representative II	$70	$75 *
Resident Project Representative I	$60	$60
Survey Field Crew	$144	$144
Administrative / Clerical	$55	$60 *
Reimbursable Expenses		
Stakes, prints, postal, special deliver and miscellaneous items	At Cost	At Cost
Mileage	Current IRS Rate	Current IRS Rate
Filing fees, subconsultant services, permitting fees, etc.	Actual Fee Plus 5%	Actual Fee Plus 5%

* Indicates an increase in rate between 2016 and 2017

Whenever it is deemed necessary by the CITY, acting through the Mayor or the Mayor's designated representative, for employees of the CONSULTANT to work more than forty (40) hours per week, overtime compensation of one and one-half times the regular rate shall be paid for all hours worked over forty (40) per week in accordance with the Fair Labor Standards Act of the United States.