



City Council
Monday September 12, 2016

Regular Meeting: Immediately Following Committee Meetings

Place: Council Chambers
7232 E. Main St, Reynoldsburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I - Stephen M. Cicak
Ward II – Brett Luzader
Ward III – Marshall Spalding
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Skinner, Spalding, Cicak, Luzader
Safety: Chmn Long, Cicak, Luzader, Spalding
Service: Chmn Clemens, Luzader, Spalding, Cicak
Finance: Chmn Cotner, Long, Clemens, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a “Speaker Form” and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
September 12, 2016

1. Call to Order
2. Roll Call
3. Invocation - Councilman Barth Cotner
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council – Regular Meeting – July 25, 2016
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. Auditor's Reports June, 2016
 - b. Auditor's Reports July, 2016
 - c. Clerk of Court Report
9. Reports
 - a. Proclamation Presented to the American Legion in Celebration of American Legion Day September 16, 2016- Mayor Brad McCloud
10. LEGISLATION REQUIRING ONE READING
 - a. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AGREEMENT FOR REIMBURSEMENT TO THE MID-OHIO REGIONAL PLANNING COMMISSION FOR THE LIVINGSTON AVENUE IMPROVEMENT PROJECT; APPROPRIATING FUNDS; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.
11. LEGISLATION FOR FIRST READING
 - a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1181 Signs and Graphics; and Chapter 1196 Community Commercial Overlay. --- Clemens. Service Committee.
 - b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; Chapter 1171 General Regulations; and Chapter 1175 District Regulations. --- Clemens. Service Committee.
 - c. ORDINANCE ACCEPTING AN UNRECORDED DEED OF EASEMENT (.525 ACRE WATER EASEMENT) FROM THE REYNOLDSBURG CENTER LIMITED PARTNERSHIP --- Clemens. Service Committee.

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- *d. RESOLUTION CONCERNING SERVICES TO PROPERTY PROPOSED FOR ANNEXATION OF 2.231 +/- ACRES IN ETNA TOWNSHIP (10360 Taylor Road, SW; Stuart and Carolyn Yousey) TO THE CITY OF REYNOLDSBURG AND DECLARING AN EMERGENCY. --- Clemens. Service Committee.

- e. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH TRITECH SOFTWARE SYSTEMS., FOR THE PURCHASE OF NEW RECORDS MANAGEMENT SOFTWARE AND RELATED SERVICES. --- Cotner. Finance Committee.

- f. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF THE BOARD OF HEALTH OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT FOR HEALTH SERVICES FROM JANUARY 1, 2017 TO DECEMBER 31, 2017. --- Cotner. Finance Committee.

- g. ORDINANCE TO AMEND THE "CITY OF REYNOLDSBURG, OHIO PERSONNEL POLICY AND PROCEDURE MANUAL" ADOPTED BY ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS SUBSEQUENTLY AMENDED (Various Sections). --- Cotner. Finance Committee.

- *h. ORDINANCE REQUESTING COUNCIL APPROPRIATE \$28,050.00 FROM THE UNAPPROPRIATED CIP FUND AND DECLARING IT AN EMERGENCY. --- Cotner. Finance Committee.

- *i. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 157.02 EXAMINATIONS; PREFERENCES; SENIORITY OF Chapter 157 CIVIL SERVICE COMMISSION, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- *j. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH TOOLE & ASSOCIATES FOR PROFESSIONAL PLAN REVIEW AND INSPECTION SERVICES AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- *k. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH FEINKNOPH MACIOCE SCHAPPA ARCHITECTS FOR PROFESSIONAL PLAN REVIEW SERVICES, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

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- *l. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTANTS FOR PROFESSIONAL PLAN REVIEW SERVICES, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

- *m. RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. --- Cotner. Finance Committee.

- *n. RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. --- Cotner. Finance Committee.

12. LEGISLATION FOR SECOND READING

- a. Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg, Ohio: Amending Section 732.06 Nonpayment of Chapter 732 Rates for Residential Collection and Disposal of Garbage, Refuse, Recyclables, and Yard Waste. (First Reading 7/25/2016). --- Cotner. Finance Committee.

- b. ORDINANCE ACCEPTING a RECORDED DEED OF EASEMENT (1.218 Acre Drainage Easement) FROM THE INN AT SUMMIT TRAIL. (First Reading 7/25/2016) --- Clemens. Service Committee.

13. LEGISLATION FOR THIRD READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1145 Special Exceptions. (Second Reading 7/25/2016). --- Clemens. Service Committee.

- b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1196.09 Lighting of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1182 Exterior Lighting. (Second Reading 7/25/2016). --- Clemens. Service Committee.

- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Chapter 1171 General Requirements; Section 1180.12 Screening and Landscaping for Service Structures of Chapter 1180 Landscaping and Buffering Standards. (Second Reading 7/25/2016). --- Clemens. Service Committee.

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- d. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1103.10 Certificate Required of Chapter 1103 Design Review Board; Chapter 1135 Title; Purpose; Interpretation; Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; AND Chapter 1151 Amendments; AND Enacting Chapter 1177 Limited Overlay. (Second Reading 7/25/2016). --- Clemens. Service Committee.

- e. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1161.04 Commercial Districts of Chapter 1161 Zoning Districts; Section 1196.03 Overlay Areas of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1184 Planned Commercial Development. (Second Reading 7/25/2016). --- Clemens. Service Committee.

- f. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1123.01 Improvements to be Paid for by Subdivider of Chapter 1123 Required Improvements; Chapter 1131 Definitions; Section 1161.03 Residential Districts of Chapter 1161 Zoning Districts; Chapter 1183 "PD" Planned Development District; AND Chapter 1187 Special Provisions for R-20 Townhouse District. (Second Reading 7/25/2016). --- Clemens. Service Committee.

- g. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Section 1193.12 GRAPHICS of Chapter 1193 "HD" Historic Overlay District; Section 1196.11 GRAPHICS of Chapter 1196 Community Commercial Overlay; Repealing Chapter 1181 Signs; and Enacting Chapter 1181 Signs and Graphics. (Second Reading 7/25/2016). --- Clemens. Service Committee.

14. EXECUTIVE SESSION TO DISCUSS PENDING COURT ACTION

ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 25, 2016

President Doug Joseph called the meeting to order at 7:30 PM

PRESENT: Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding, Joseph

ABSENT:

Invocation - Councilman Brett Luzader

Approval of Minutes

a. City Council – Public Hearing – July 11, 2016

Minutes stand approved.

b. City Council – Regular Meeting – July 11, 2016

Minutes stand approved.

Approval of Agenda

Agenda stands approved.

Community Comments and Requests

Council President Joseph: I do have some slips this evening. We will start with Alex Kelley. Please come to the microphone and give your name and address for the record, and keep your comments to three minutes, thank you.

Mr. Kelley: I am with Troop 68 out of Reynoldsburg. We meet at Presbyterian, next to the High School. I am here because I would like to ask for donations to help with my Eagle Scout project. It is a salute to the veterans. The project is to install six large flag poles at the Huber Park. There is an existing American flag standing there. I would like to add six flag poles around it with different divisions of the military flags in a semi-circle around it. It is to honor the local veterans. The checks can be made out to Troop 68, or you can leave donations here in an envelope. There will also be a donation box at the Hickory House.

Council President Joseph: And again, checks should be made out to Troop 68?

Mr. Kelley: Yes.

Councilman Long: Alex, you and I talked a couple of weeks ago. I wanted to thank you for taking the time to come in here tonight. Have you created a Facebook page and everything else?

Mr. Kelley: I have not created a Facebook page. I have kinda like a, you can reach out to our troop and Reynoldsburg Parks and Rec.

Councilman Skinner: Do you have a total goal as to what it will cost to do this that you would be willing to disclose this evening?

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Mr. Kelley: Right now it is \$8000 that are the project funds needed.

Council President Joseph: Have you considered setting up a "Go Fund Me" page?

Mr. Kelley: Yes.

Council President Joseph: Alright, thank you very much. Next we have April Stone. Come to the microphone and give your name and address, and keep your comments to three minutes please.

April Stone: I live at 1632 Truro Ave. It has been reported that there is a multi project community home going up in our area, and I would like to know more about what kind of disability and what kind of home this is going to be.

Council President Joseph: Why don't we have everyone comment and then Eric can weigh in. Next is Michelle Maddy.

Ms. Maddy: I live at 1580 Truro Ave. It recently just hit us, the entire street, we all have come together to talk about this, that there will be a group home going across the street from where many of us live, or right next door. I also want to know what the disabilities will be that are coming into this property. Because, under the ADA, there is also a drug addiction and alcoholism that qualify. And, if that home will also be used. I applaud them for trying to fix their issues, but having drug addicts or alcoholics recovering right across the street. Quite often there are young children around. It does not comfort any of us. It has also been said that this can not be stopped. There is also something that goes under the building codes where the Board can look at it, and the surrounding properties, and the families that live there, and take into account their burden that would be put unto them. Would their houses go down in market value? How would they be effected? Their mental health and status. I am not trying to pick on this it is just going to greatly effect each and everyone of us within our street. We all get along. It is very safe. And when they come in with the unknown, it is a little bit unnerving for most of us.

Council President Joseph: Again, please give your name and address for the record, and keep your comments to three minutes.

Mr. Kocher: I live at 6977 Prior Place, I own Fisher's Gardens on 256, and residential property on Truro Ave, 1530 also. Talking to Mel Clemens earlier, we understand that there is probably not a lot that Council can do about this other than give us an opportunity to make our voices heard. We did not have any indication of this coming in through formal channels that I am aware of. There were surveyors that showed up on the property one day and we started asking questions and that is how we kinds found out about it. It seems a little underhanded that this is happening on our quiet residential street. I own a business there and I try to be a good neighbor and keep everybody informed on things that I am doing, and keep the place clean and neat. The plans that I have seen, that are very rudimentary at best, it sure looks like it is a very commercial-like looking building with a six spot parking lot in front. It does not fit in with the rest of the residential areas. I approached

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the City on several occasions with an interest in buying two lots there to expand my business across the street and was denied the zoning variances to do that. And this looks very commercial to me and probably not as esthetically pleasing as what I would have done. So, with that said, all I wanted to do was make our voices heard to Council, and if you can do anything to help us, we would really appreciate it.

Council President Joseph: Thank you. Lastly, we have Christine Detty. Give your name and address for the record, and keep your comments to three minutes please.

Ms. Detty: I live at 1531 Truro Ave. Again, all of this resides around that. I have a current plan, it is very rudimentary that Eric Snowden gave us copies of. It does show the buildings at the back, there is this huge parking lot in front. Our street is an old farming street. It narrows to one lane past this property. There are no sidewalks. One side is township, one side is Reynoldsburg, down to the water department and on around. We are concerned about the sterilization of the property, how it is going to look. I did drive around last week and checked out the property behind Krogers, that we were told about. It is very sterile, but it fits that area because it is at the entrance to an apartment complex, and then the housing neighborhood is behind it. I drove over to Graham Rd., which I always knew about that place on Graham, across from the Livingston House, but I thought it was a real estate company because of what it looked like. It use to have these beautiful pin oaks in the front yard, which they have cut down. I am sure they cut it down to lessen their maintenance. They do not want to rake leaves, they do not want to pick up limbs. They just want to mow the lawn and call it good. Again, it is very sterile. It looks like a Huber home, but they have put a concrete parking lot in front. So, I would suggest that Council and the Planning and Zoning people, whoever is involved in approving the plans for this, come down into our neighborhood, take a look at our houses. They are all old. We all have landscaping. There's old trees. I understand this was a convenience store at one time. Everything was torn down. We understand all of that and it is zoned for multiple use. We just want to lessen the impact on our neighborhood. We don't know what type of people are going in there. We don't know what additional traffic we are going to have know with this involved. So, I guess that is our piece. One other thing, why cant the facility be towards the front of the property, with that huge parking lot behind it try and lessen the impact, esthetically. Thank you.

Council President Joseph: Mr. Snowden, if you could address those concerns please.

Mr. Snowden: President Joseph, Members of Council, I received on June the 27th, and application for a Minor Site Plan for this site. The address is 1551 Truro Ave., and the applicant, Alan Price, the parent company is called Elixir Development. First, the determination is made, as to the use. The property owner has indicated to us that this is an MRDD facility. That stands for Mental Retardation Developmental Disabilities. This is regulated by the State of Ohio through county board of MRDD. A lot of times they go by DD, Developmental Disabilities. In the Ohio Revised Code, which our zoning Code references, it states that between six and eight folks with the disabilities listed under the MRDD, and I apologize but I do not know of the top of my head what those are, but they are typically individuals with severe handicaps that need care. The history behind these types of facilities is, up until the 1970's, these folks were often institutionalized, and the Federal Government

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started requiring these be de-institutionalized and that these folks go to smaller facilities. I am also hearing that they may be going to six people per facility. It is a 3500SF facility. In our Zoning Code, we call this a Special Family Home. That is the use based on the information that they are providing. The zoning on this is R-3. It has been R-3 since 1955 when the first zoning ordinance of the city was passed. The factory that was existing at that time was considered a non-conforming use, which means it was a use that existed at the time the Code was implemented. Non-conforming uses, as long as they are continued, could continue. My understanding is that commercial and industrial types of uses continued up until a couple of years ago. Once that use stops, the property is cleared. The property owner can only operate now within the permitted uses. That non-conforming use is now gone. So the permitted uses for the R-4 District are single family home, special family home and foster home, and a few others. The point is that under the R-3 zoning, which is the vast majority of our single family homes in the city, a special family home is considered a permitted use. Since they are constructing a facility, I am required to approve what is called a Minor Site Plan. The reason that a Minor Site Plan is required in our zoning code is because the amount of new and impervious surface, including building new parking that they have proposed. The reason it did not go to a Major Site Plan, which would have required the Planning Commission to sign off, is because they did not meet the terms of the zoning code in terms of the size, 5000SF of new and impervious surface, and so on, in order to require a Major Site Plan. So, this is a Minor Site Plan. How Minor Site Plans work is I review it, I also provide copies to our Water/Wastewater Department, our Service Director, our Streets Department, our Streets Department. Our City Engineer said they can take a rudimentary look at it. What the property owners have, which I gave them, is the Landscape Plan because that is the most illustrative. It is a multi page application showing some site engineering, the site backs, etc... As part of this process, I have yet to complete my approval of this. In fact, I contacted the applicant earlier today because there are some utility issues there, they are putting down new fire line, they are cutting into the stream and connecting into our box. Our boxes and so forth are going to require a Plot Grade utility Plan, which is a plan which is reviewed by our engineer, and then there will be a pre-construction meeting, and inspections of those items that they are installing. So, it is a complex situation because it is a single family permitted use, but it is larger than a typical single family home, although we do have homes of this size. Couple points, one, they will be required to install a sidewalk as part of this project. Two, the driveway, to answer the question of the folks that were speaking, you would have to ask the property owner directly as to why they are proposing to locate the building where they are, but I have a feeling that because it was narrow, they probably felt they could not fit the building. Regarding the parking, we do not have limits on how much impervious surface you can have in the City of Reynoldsburg. Also, when you properties were built, there was no front setback requirement. Most of those homes were built about ten to fifteen feet from the public street. The minimum today is thirty feet. I can not, per zoning, authorize them to build any closer to that street than thirty feet. That is the minimum setback in this case, and you can see that on the plan. On one of the plans, and I can provide a copy, they drew a square around their property indicating the area they were allowed to build in. The last two things to understand are these, in the City of Reynoldsburg, we allow parking in the front yard, which is what they are proposing here, in all residential districts of the City. So, one of the take aways, given that this is a protected class and is protected by the Fair housing Act, I can not require a higher standard of them, then I am requiring of any other single family structure in the City. I think I have covered the notes that I had. I would be happy to give my cards with information. This is not over in terms

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that they have not submitted building plans, a Site Plan has not been approved, they still need to do a Plot Grade Utility, so we will be watching for all of those things to make sure they are completed properly. I will provide my information to the folks that raised concerns and remain in communication with them. With that, I will be happy to answer any questions of the Council.

Council President Joseph: Any questions from anyone on Council?

Councilman Clemens: Thank you Eric. I believe I explained the situation that you are speaking of. I wasn't notified about this until Friday. I was not lucky enough to get an email or a phone call. If it had not been for the Clerk, I would not have known about it. But I did receive calls from the home owners and I went down and discussed it with them. I am interested in this too because I lived on that lot sixty years ago, and raised some children on that lot until the house blew up after that. Anyhow, it is a nice neighborhood. I know there are certain things we can't do and certain things we can do. I have been reading articles about what you can do and you can by forcing some things done. I think it is important that we follow the plans of the house and see that it is built right, but, as far as having screening from the home owners on both sides, that can be taken care of even though we do not require it. You can make it a little bit more difficult on people that are going to build the house by getting everybody to help each other by putting in some trees, some mounds with what basically will be a commercial area. This may be a plus by having the parking lot moved back. I have one of these homes within three houses of me. Really it is operated with no problem at all. The only problem is parking. The van does block the street. But, I do think this is something we have to work on for the residents. I realize how long they have been there, and how that property differs from a lot of the rest of the City. So, I do think it is something I am going to stay hooked up with and keep an eye on. And, I am sure our Service Director will, and I am sure Eric will. But, I think it is something we should meet together with, maybe within the next few weeks with Eric, Bill and I, and discuss this because this is a nice section and it is in my Ward. I feel sorry for our residents on a lot of things and this boils down to one of them. It does bother property values. You can say it doesn't, but I know that is a lie. So, they do have a concern. Think that in the near future the City Officials can get together and discuss how we can follow the law and make this a better situation for the people that live there.

Mr. Sampson: Thank you Councilman Clemens. When this came across my desk, I met with Eric, and one of the things that again, given the structure, given the site, we had what Eric describes as a Minor Site Plan. We requested a Plot Grade Utility which is a more detailed site plan that defines utility locations, parking, where the physical structure is located, landscaping, all of these issues that again we will review internally; and get my staff's input, waste/water, my building department's input, Eric's input, Council input. We were not sure, as Mel describes, that the site is comfortable for that location and unobtrusive for that location as we can be. We will work with the owner to make sure that these situations are followed through with and that you have a structure in that area that is accommodating to that environment as we can make it.

(Unknown Speaker talking in audience.)

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Councilman Skinner: That's the question I had Mr. Snowden, that definition for MRDD, does that include drug and alcohol, or any kind of criminal background?

Mr. Snowden: My understanding is that it does not, but I have not checked the specific ORD section. They are not a protected class under the Fair Housing.

(Unknown Speaker talking in audience.)

Mr. Snowden: that is possible but the MRDD does not service those folks. I would be happy to look into it more. We are not referencing ADA here. We are specifically referencing MRDD. If they are not receiving services from the State department of mental disabilities, they are not considered part of this use. My understanding is that MRDD folks are those that have Down's Syndrome, mental handicaps.

(Unknown Speaker talking in audience.)

Mr. Snowden: This is not a group home.

(Unknown Speaker talking in audience.)

Mr. Snowden: Ma'am, that is how they get into this type of facility.

(Unknown Speaker talking in audience.)

Council President Joseph: If we are going to have interaction from the audience, we are going to have to have people go to the microphone and identify themselves. With People speaking out, their comments are not being picked up by the microphone. People wanting to address one of these concerns, please go to one of the microphones, and every time you ask a question, please explain who you are so we have that on the record.

Ms. Phips: My name is Sheila Phips. I live at 1624 Truro. This is down the street from me. Two cars cannot pass on my street. Mr. Clemens knows this. If there are two cars, somebody has to pull over so the other car can come through. You go around the curve and it even gets thinner. John Street was an alley until 20-25 years ago. You are talking about putting a sidewalk where there is no place to put a sidewalk. There are single family homes only on that street.

Mr. Snowden: This Qualifies as a single family home per the code and throughout the City in R-3 zoning.

Ms. Phips: You keep waving that around, but when I say single, they are one family living in one single house, not 20 families living in a big building.

Mr. Snowden: What I do is enforce the Code.

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Mr. Sampson: Let me make a recommendation, do we still get to receive a Plot Grade Utility detailed Site Plan? We could have a representative for the owner come to the meeting.

Mr. Snowden: Ultimately, this is their application. What I can do is enforce the Zoning Code. What Bill can do is Plot Grade Utility, Engineering, how they cut into the street, all those things. Many of these questions are probably questions that the property owner should be advocating for and telling you. Let's get them involved, get a hold of them, have them come down and start addressing the neighbors I think that is the solution to answer a lot of these questions. It sounds like we are advocating for them, when I am just trying to answer your questions. Again, I can enforce the Zoning Code. That is what I can do.

Mr. Sampson: From a service standpoint, until we approve the Plot Grade Utility, it's not a go. So, we will have a public meeting, invite you to come back, have the property owner come in and answer questions.

Ms. Phips: Put it in your neighborhood then.

Mr. Sampson: Is that acceptable?

Ms. Phips: As long as we are involved.

Ms. Maddy: You stated that this is a single family home and I understand there will be multiple families living there. Would you consider this a business if the property owners are brining in additional money that is not just to cover rent or utilities?

Mr. Snowden: It is considered a special family home. That is the use. It is a specific type of use. The fact that they are deriving income from it is irrelevant. Folks that rent properties derive income. The use is called special family home. Secondly, our definition of family, and this is true of most zoning codes, says two people related by blood or co-habitation. That is the definition of a family. So, if Bill and I go and get an apartment together, we are co-habiting and now we are a family. Obviously I can not draw blood from people and say whether they are a family, and I do not want to. It is not considered a business. It is a special family home.

Ms. Maddy: If this is being built, and zones as a single family home, will it be able to be sold as a single family home?

Mr. Snowden: Yes.

Ms. Maddy: Then how is it labeled both a single family home and special housing?

Mr. Snowden: It is the definition provided for in the Zoning Code.

(Unknown Speaker talking in audience.)

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Ms. Maddy: Ok. That would be great.

Ms. Phips: You mentioned that as leasees, there would be somebody responsible for their behavior, is that in the lease? You know that they can not be out selling drugs up and down the street, or whatever. Is that in the lease or is that something you are just assuming will be in the lease?

(Unknown Speaker talking in audience.)

Ms. Phips: Anybody can get violent. Just because they haven't been violent, does not mean they won't. We will be included and kept in the loop across the board on this? And, I would like both your cards please.

Councilman Clemens: To answer one question, I did talk to the Department of Disabilities Friday and today, and what they do, after the house is built, there will be six people allotted to it, and then they will decide what coverage is there, whether it is 24 hours or whatever it is. Once they do that, then it is turned over to the people that owns the health part. If you have a problem will it come back the Disability Department, she said now. From then on out it is handled by the Health Department. It slides around, that is what the state does anyways. That is what it is. They come in when the house is done and decide what type of people they will put in that house. Once they do that, it is turned over to Health and they handle it all. If you have a problem, you go to the Board of Health.

Councilman Luzader: Since it will be classified as a single family home, can we require certain building materials to make sure it is not sterile looking and that it does look like a home to fit the area?

Mr. Sampson: *(Inaudible)*

Councilman Cicak: You said you were denied the ability to purchase that property?

Mr. Kocher: That is not quite true. I have approached the zoning and development commission a couple of different times over the last eight or so years. And seeing if there was any way the zoning use would permit greenhouse or a growing type of facility on that property. I was not willing to buy the property until I got that ok because I knew it was a different use. The answer turned out first time it was kind of maybe. The second and third time was definitely no.

Mr. Skinner: For your deliveries behind your business, do you ever get any tractor trailers back there?

Mr. Kocher: Occassionally.

Mr. Skinner: School buses?

Mr. Kocher: Yes.

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 25, 2016

Mr. Skinner: FedEx trucks?

Mr. Kocher: Yes.

Council President Joseph: Ok, any other questions from Council? We will wait to hear from Mr. Sampson on the date of that meeting.

Communications

CLERK OF COURT REPORT

The Clerk read the report into the minutes.

Reports

NATURAL GASS AGGREGATION- VOLUNTEER ENERGY

The Natural Gas Volunteer Energy report was given by Mr. Glen Dempsey, the representative and marketer from a local natural gas supply company located in Pickerington, Ohio. They are a mid-west based company operating in Ohio, Indiana, Pennsylvania, and other states. Mr. Dempsey explained that aggregation is when accounts within a geographic are combined for greater buying power and typically lower prices, which also allow for community reinvestment. Mr. Dempsey explained how the lower prices are obtained through the aggregation and who is eligible. He also spoke about the cities, counties, and townships they supply. He stated that a broker could shop numbers on the cities behalf, or the city could go directly to a buyer. Councilman Long asked if the Natural Gas Volunteer Energy had an 800 number or available staff that could answer questions for the residents of the City. Mr. Dempsey stated that all of the information that is sent is very regulated and that there is a call center of about twenty people that answer calls daily. He also stated that there is a website that has a "frequently asked questions" section. Councilman Long asked if residents would automatically be placed in the program and Mr. Dempsey stated that the program is an "opt out" program. Councilman Long asked to see the letters that would be sent prior to them going to residents. Councilman Bartner asked if Volunteer Energy was guaranteeing they would save, and Mr. Dempsey assured there would be guaranteed savings. Attorney Hood reminded Council that the reason residents saw an increase with the electric aggregation was because there was no budget offered by First Energy, and he asked Volunteer Energy if they offered that as a supplier. Mr. Dempsey stated that the billing will still come from the gas company and that anything that is currently in place will stay in place, and that with the reduction in guaranteed savings, the budgets would be adjusted accordingly. Mr. Hood asked who would maintain the supply lines and Mr. Dempsey stated that the supplier still would. Mr. Hood asked if the supplier would answer any of the customer questions and complaints and Mr. Dempsey stated that the billing would still be done by Columbia Gas and that they are still being paid a portion and that Columbia Gas would still answer the questions. Councilman Luzader asked if residents are able to opt out at any time and whether there is a minimum usage. Mr. Dempsey stated that residents may opt out at any time

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MINUTES REGULAR MEETING
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without any penalties, and that as long as the account stayed active and in the program, there was no minimum usage.

OMCA CLERKS INSTITUTE

Ms. Beggerow spoke about credits obtained at the conference and upcoming classes that would assist her in obtaining her CMC. She also spoke about the networking within the Clerks' Association.

Motions

MOTION TO RECESS THE MONTH OF AUGUST.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

THAT WHILE COUNCIL IS IN RECESS FOR THE MONTH OF AUGUST, 2016, THE CLERK OF COUNCIL BE AND IS HEREBY AUTHORIZED AND DIRECTED TO RETURN ANY LIQUOR PERMIT REQUESTS RECEIVED, MARKING THEM 'WITHOUT A REQUEST FOR HEARING', AS LONG AS THE REYNOLDSBURG POLICE DEPARTMENT FINDS NO REASON FOR A HEARING. IF A HEARING IS REQUIRED, A SPECIAL MEETING OF COUNCIL WILL BE CALLED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Skinner, At Large
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

LEGISLATION REQUIRING ONE READING

72-16

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO LEASE AGREEMENT WITH MODERN OFFICE METHODS DBA DOCUMENT SOLUTIONS FOR TWO COPIERS FOR POLICE DEPARTMENT AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

73-16

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 25, 2016

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Brett Luzader, Ward II
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

74-16

ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

75-16

ORDINANCE REQUESTING COUNCIL APPROPRIATE \$20,000 FROM THE UNAPPROPRIATED GENERAL FUND TO BUILDING DEPARTMENT-MISCELLANEOUS CONTRACT SERVICES, AND DECLARING IT AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

LEGISLATION FOR FIRST READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 732.06 NONPAYMENT OF CHAPTER 732 RATES FOR RESIDENTIAL COLLECTION AND DISPOSAL OF GARBAGE, REFUSE, RECYCLABLES, AND YARD WASTE. (FIRST READING 7/25/2016). --- Cotner. Finance Committee.

Minutes Acceptance: Minutes of Jul 25, 2016 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 25, 2016

RESULT:	REFERRED TO COMMITTEE	Next: 7/25/2016 8:00 PM
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ORDINANCE ACCEPTING A RECORDED DEED OF EASEMENT (1.218 ACRE DRAINAGE EASEMENT) FROM THE INN AT SUMMIT TRAIL. (FIRST READING 7/25/2016) --- Clemens. Service Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 7/25/2016 8:10 PM
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LEGISLATION FOR SECOND READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 1145 SPECIAL EXCEPTIONS. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 7/25/2016 8:10 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1196.09 LIGHTING OF CHAPTER 1196 COMMUNITY COMMERCIAL OVERLAY; AND ENACTING CHAPTER 1182 EXTERIOR LIGHTING. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 7/25/2016 8:10 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1131.02 DEFINITIONS OF CHAPTER 1131 DEFINITIONS; CHAPTER 1171 GENERAL REQUIREMENTS; SECTION 1180.12 SCREENING AND LANDSCAPING FOR SERVICE STRUCTURES OF CHAPTER 1180 LANDSCAPING AND BUFFERING STANDARDS. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 7/25/2016 8:10 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1103.10 CERTIFICATE REQUIRED OF CHAPTER 1103 DESIGN REVIEW BOARD; CHAPTER 1135 TITLE; PURPOSE; INTERPRETATION; CHAPTER 1143 ZONING CERTIFICATE; SITE PLAN; PLOT-GRADE-UTILITY PLAN; AND CHAPTER 1151 AMENDMENTS; AND ENACTING CHAPTER 1177 LIMITED OVERLAY. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 25, 2016

RESULT: REFERRED TO COMMITTEE

Next: 7/25/2016 8:10 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1161.04 COMMERCIAL DISTRICTS OF CHAPTER 1161 ZONING DISTRICTS; SECTION 1196.03 OVERLAY AREAS OF CHAPTER 1196 COMMUNITY COMMERCIAL OVERLAY; AND ENACTING CHAPTER 1184 PLANNED COMMERCIAL DEVELOPMENT. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT: REFERRED TO COMMITTEE

Next: 7/25/2016 8:10 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1123.01 IMPROVEMENTS TO BE PAID FOR BY SUBDIVIDER OF CHAPTER 1123 REQUIRED IMPROVEMENTS; CHAPTER 1131 DEFINITIONS; SECTION 1161.03 RESIDENTIAL DISTRICTS OF CHAPTER 1161 ZONING DISTRICTS; CHAPTER 1183 "PD" PLANNED DEVELOPMENT DISTRICT; AND CHAPTER 1187 SPECIAL PROVISIONS FOR R-20 TOWNHOUSE DISTRICT. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT: REFERRED TO COMMITTEE

Next: 7/25/2016 8:10 PM

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1131.02 DEFINITIONS OF CHAPTER 1131 DEFINITIONS; SECTION 1193.12 GRAPHICS OF CHAPTER 1193 "HD" HISTORIC OVERLAY DISTRICT; SECTION 1196.11 GRAPHICS OF CHAPTER 1196 COMMUNITY COMMERCIAL OVERLAY; REPEALING CHAPTER 1181 SIGNS; AND ENACTING CHAPTER 1181 SIGNS AND GRAPHICS. (SECOND READING 7/25/2016). --- Clemens. Service Committee.

RESULT: REFERRED TO COMMITTEE

Next: 7/25/2016 8:10 PM

Adjournment

Ordinances

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Jul 25, 2016 7:30 PM (Approval of Minutes)

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****phone****Memo**

DATE: September 12, 2016
TO: City Attorney's Office
CC:
RE: Auditor's Reports June, 2016



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	31,731
5102	Wages-Staff	670,547.00	.00	670,547.00	49,788.04	.00	331,986.36	338,560.64	50	633,731
5104	Wages-Part time	115,152.00	.00	115,152.00	10,646.48	.00	60,783.62	54,368.38	53	113,071
5105	Overtime	260,000.00	.00	260,000.00	36,891.03	.00	181,232.16	78,767.84	70	295,361
5106	Longevity	58,450.00	.00	58,450.00	475.00	.00	17,536.99	40,913.01	30	59,131
5109	HSA Employer Funding	240,000.00	2,592.42	242,592.42	.00	5,128.89	237,018.52	445.01	100	244,491
5111	Wages Chief	109,556.00	.00	109,556.00	8,427.40	.00	54,660.56	54,895.44	50	103,011
5113	Wages Enforcement	4,651,033.00	.00	4,651,033.00	337,101.59	.00	2,435,037.67	2,215,995.33	52	4,499,481
5151	PERS Contribution	110,775.00	.00	110,775.00	9,389.33	.00	55,018.56	55,756.44	50	108,981
5152	PFDPF Contribution	883,205.00	.00	883,205.00	73,524.25	62,955.59	498,336.56	321,912.85	64	874,821
5155	PERS Pickup	43,680.00	.00	43,680.00	3,270.58	.00	21,754.11	21,925.89	50	40,931
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	102.85	(102.85)	+++	56,341
5161	Group Insurance	1,014,522.00	.00	1,014,522.00	79,255.64	172,994.36	563,309.92	278,217.72	73	921,511
5166	Medicare	84,474.00	.00	84,474.00	6,223.81	.00	43,231.72	41,242.28	51	81,051
<i>Personal Services Totals</i>		\$8,241,394.00	\$2,592.42	\$8,243,986.42	\$614,993.15	\$241,078.84	\$4,500,009.60	\$3,502,897.98	58%	\$8,063,711
<i>Supplies</i>										
5201	Office Supplies	8,500.00	743.83	9,243.83	715.62	3,782.04	5,129.52	332.27	96	9,351
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	84.80	834.69	585.01	1,830.30	44	2,441
5203	Computer Supplies	22,360.00	1,534.27	23,894.27	225.29	2,108.31	3,425.96	18,360.00	23	8,741
5205	Small Tools/Minor Equipment	4,750.00	19.09	4,769.09	86.47	2,324.58	855.53	1,588.98	67	4,031
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	10,001
5207	Law Enforcement Supplies	58,600.00	2,441.63	61,041.63	8,539.21	23,097.33	24,186.67	13,757.63	77	53,401
5213	Repair and Maintenance Supplies	12,095.00	759.69	12,854.69	87.39	1,636.04	1,123.65	10,095.00	21	3,721
5241	Uniforms-Purchased	57,555.00	6,575.50	64,130.50	10,668.18	17,177.90	36,231.80	10,720.80	83	32,001
5251	MV Gas and Oil	120,000.00	4,760.29	124,760.29	7,253.09	23,958.33	31,701.96	69,100.00	45	81,071
<i>Supplies Totals</i>		\$297,110.00	\$16,834.30	\$313,944.30	\$27,660.05	\$74,919.22	\$113,240.10	\$125,784.98	60%	\$204,791
<i>Services</i>										
5311	Utilities	122,300.00	7,310.08	129,610.08	7,061.95	48,101.07	49,039.66	32,469.35	75	107,671
5321	Professional Training	34,735.00	500.66	35,235.66	4,288.94	9,309.79	14,812.16	11,113.71	68	26,941
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	!
5323	Publications	2,850.00	.00	2,850.00	.00	841.00	159.00	1,850.00	35	1,001
5324	Professional Association Dues	2,398.00	.00	2,398.00	.00	980.00	120.00	1,298.00	46	821
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	3,500.00	.00	6,500.00	35	7,841
5339	Misc Contract Services	35,270.00	1,054.05	36,324.05	1,462.45	9,680.30	10,844.15	15,799.60	57	18,651
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	
5361	Building Repair/Maintenance	43,050.00	2,319.06	45,369.06	3,298.27	24,196.43	10,082.89	11,089.74	76	65,161
5362	Equipment Maintenance	47,987.00	1,320.25	49,307.25	3,298.71	30,408.32	13,853.08	5,045.85	90	35,801



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	2,304.23	2,220.70	4,079.31	4,699.99	57	6,281
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5375	Prisoner Care	130,000.00	10,915.16	140,915.16	15,410.33	38,299.80	62,614.57	40,000.79	72	108,801
5391	Postage	4,000.00	9.60	4,009.60	196.51	944.60	1,600.68	1,464.32	63	3,071
5392	Fingerprinting Services	35,000.00	4,274.00	39,274.00	6,146.00	8,874.00	16,415.00	13,985.00	64	42,531
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	3,600.00	3,600.00	1,300.00	85	7,931
5395	Printing/Advertising	11,000.00	84.90	11,084.90	6,123.66	3,158.94	7,232.09	693.87	94	2,511
5396	Uniform Cleaning/Repairs	20,000.00	1,865.39	21,865.39	1,397.75	12,603.51	9,461.88	(200.00)	101	15,371
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	208.33	935.51	2,956.11	(891.62)	130	2,351
	Services Totals	\$532,290.00	\$29,653.15	\$561,943.15	\$51,797.13	\$197,653.97	\$216,870.58	\$147,418.60	74%	\$452,781
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	708.52	515.60	3,775.88	24	241
5632	Motor Vehicles	160,000.00	.00	160,000.00	.00	35,520.00	122,282.99	2,197.01	99	126,081
5633	Machinery and Equipment	8,950.00	.00	8,950.00	.00	1,200.00	.00	7,750.00	13	2,261
5639	Other Equipment	37,300.00	1,705.59	39,005.59	1,705.59	12,211.18	10,233.54	16,560.87	58	25,731
	Capital Purchases Totals	\$211,250.00	\$1,705.59	\$212,955.59	\$1,705.59	\$49,639.70	\$133,032.13	\$30,283.76	86%	\$154,321
	EXPENSE TOTALS	\$9,282,044.00	\$50,785.46	\$9,332,829.46	\$696,155.92	\$563,291.73	\$4,963,152.41	\$3,806,385.32	59%	\$8,875,623
Department 111 - Police Division Totals		(\$9,282,044.00)	(\$50,785.46)	(\$9,332,829.46)	(\$696,155.92)	(\$563,291.73)	(\$4,963,152.41)	(\$3,806,385.32)	59%	(\$8,875,623)

Attachment: June, 2016 Departmental Budget 07 20 2016 10 44 26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	85,650.00	.00	85,650.00	6,588.37	.00	42,686.63	42,963.37	50	76,561.00
5105	Overtime	.00	.00	.00	.00	.00	146.70	(146.70)	+++	41.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,331.00
5151	PERS Contribution	11,990.00	.00	11,990.00	1,174.60	.00	6,051.89	5,938.11	50	11,011.00
5161	Group Insurance	34,984.00	.00	34,984.00	2,921.05	6,013.95	20,415.91	8,554.14	76	25,631.00
5166	Medicare	1,242.00	.00	1,242.00	90.49	.00	588.95	653.05	47	1,061.00
	Personal Services Totals	\$141,866.00	\$0.00	\$141,866.00	\$10,774.51	\$6,013.95	\$77,890.08	\$57,961.97	59%	\$121,661.00
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	31.00
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	100.00
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	943.29	1,056.71	1,000.00	67	361.00
5213	Repair and Maintenance Supplies	85,000.00	1,557.44	86,557.44	7,673.66	32,035.75	39,452.31	15,069.38	83	68,631.00
5259	Operating Materials and Supplies	6,000.00	434.18	6,434.18	1,559.65	3,057.38	3,376.80	.00	100	5,171.00
	Supplies Totals	\$94,300.00	\$1,991.62	\$96,291.62	\$9,233.31	\$36,136.42	\$43,885.82	\$16,269.38	83%	\$74,201.00
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	651.00	99.00	250.00	75	121.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,793.00	207.00	1,000.00	67	631.00
5363	MV Repair/Maintenance-External	35,000.00	.00	35,000.00	.00	23,110.51	9,809.49	2,080.00	94	23,521.00
5397	Uniform Rental	1,200.00	51.75	1,251.75	51.75	422.30	279.45	550.00	56	361.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	800.00	.00	700.00	53	731.00
	Services Totals	\$41,700.00	\$51.75	\$41,751.75	\$51.75	\$26,776.81	\$10,394.94	\$4,580.00	89%	\$25,371.00
	EXPENSE TOTALS	\$277,866.00	\$2,043.37	\$279,909.37	\$20,059.57	\$68,927.18	\$132,170.84	\$78,811.35	72%	\$221,251.00
Department 290 - Mechanic Totals		(\$277,866.00)	(\$2,043.37)	(\$279,909.37)	(\$20,059.57)	(\$68,927.18)	(\$132,170.84)	(\$78,811.35)	72%	(\$221,251.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	78,110.00	.00	78,110.00	6,008.40	.00	38,877.75	39,232.25	50	72,341
5102	Wages-Staff	293,886.00	.00	293,886.00	22,606.40	.00	125,077.89	168,808.11	43	203,351
5104	Wages-Part time	.00	.00	.00	.00	.00	16,046.09	(16,046.09)	+++	42,711
5105	Overtime	15,700.00	.00	15,700.00	1,710.97	.00	5,589.99	10,110.01	36	10,021
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	27,660
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	9,091.28	.00	31,445.41	58,554.59	35	72,461
5151	PERS Contribution	66,940.00	.00	66,940.00	5,970.85	.00	28,964.61	37,975.39	43	55,971
5161	Group Insurance	118,864.00	.00	118,864.00	9,943.48	20,231.52	69,338.08	29,294.40	75	104,971
5166	Medicare	6,933.00	.00	6,933.00	553.23	.00	3,027.80	3,905.20	44	5,601
<i>Personal Services Totals</i>		\$698,883.00	\$0.00	\$698,883.00	\$55,884.61	\$20,231.52	\$346,367.62	\$332,283.86	52%	\$595,571
<i>Supplies</i>										
5201	Office Supplies	2,000.00	.00	2,000.00	298.85	378.20	521.80	1,100.00	45	991
5203	Computer Supplies	880.00	.00	880.00	276.02	173.98	276.02	430.00	51	371
5205	Small Tools/Minor Equipment	6,000.00	.00	6,000.00	187.92	1,232.30	3,419.79	1,347.91	78	4,061
5209	Chemicals	25,000.00	.00	25,000.00	100.61	2,609.48	9,672.61	12,717.91	49	21,511
5213	Repair and Maintenance Supplies	53,000.00	1,553.05	54,553.05	11,709.08	11,573.86	28,890.08	14,089.11	74	38,981
5215	Recreational Supplies	63,000.00	2,216.73	65,216.73	9,950.65	13,116.48	27,383.08	24,717.17	62	46,871
5251	MV Gas and Oil	20,000.00	2,797.06	22,797.06	1,257.95	3,642.59	5,426.45	13,728.02	40	11,311
5252	Aggregates	17,000.00	.00	17,000.00	448.44	647.56	448.44	15,904.00	6	5,121
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	.00	605.00	320.00	4,075.00	18	691
<i>Supplies Totals</i>		\$191,880.00	\$6,566.84	\$198,446.84	\$24,229.52	\$33,979.45	\$76,358.27	\$88,109.12	56%	\$129,931
<i>Services</i>										
5303	Community Events	16,829.00	.00	16,829.00	1,275.50	2,123.80	2,876.81	11,828.39	30	12,811
5311	Utilities	26,000.00	1,519.04	27,519.04	1,323.10	9,520.37	9,275.70	8,722.97	68	23,421
5321	Professional Training	1,300.00	.00	1,300.00	.00	.00	1,098.00	202.00	84	251
5322	Conference/Reimb	2,500.00	15.52	2,515.52	.00	1,353.50	2,397.61	(1,235.59)	149	3,251
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	.00	70.00	1,680.00	4	1,391
5338	Personal Service Contracts	70,000.00	.00	70,000.00	2,782.25	16,539.25	24,000.75	29,460.00	58	46,631
5339	Misc Contract Services	70,000.00	2,365.00	72,365.00	17,232.82	24,108.52	26,010.31	22,246.17	69	50,551
5361	Building Repair/Maintenance	65,000.00	.00	65,000.00	4,834.00	156.90	8,527.10	56,316.00	13	14,511
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	250.00	2,750.00	8	5,881
5391	Postage	1,000.00	.00	1,000.00	13.02	13.35	222.98	763.67	24	471
5395	Printing/Advertising	20,000.00	3,350.00	23,350.00	4,196.90	2,697.32	12,985.45	7,667.23	67	11,411
5397	Uniform Rental	2,750.00	106.11	2,856.11	176.85	401.12	954.99	1,500.00	47	2,001
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	428.00	4,865.00	1,437.00	6,248.00	50	6,851
<i>Services Totals</i>		\$292,679.00	\$7,355.67	\$300,034.67	\$32,262.44	\$61,779.13	\$90,106.70	\$148,148.84	51%	\$179,461



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	1,019.70	.00	10,355.79	(10,355.79)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$1,019.70	\$0.00	\$10,355.79	(\$10,355.79)	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	70,000.00	2,513.00	72,513.00	57,287.29	2,163.14	59,726.29	10,623.57	85	44,911.00
5633	Machinery and Equipment	196,000.00	.00	196,000.00	12,133.09	5,441.19	182,139.73	8,419.08	96	2,000.00
5639	Other Equipment	15,000.00	.00	15,000.00	.00	10,748.00	.00	4,252.00	72	12,011.00
	Capital Purchases Totals	\$281,000.00	\$2,513.00	\$283,513.00	\$69,420.38	\$18,352.33	\$241,866.02	\$23,294.65	92%	\$58,922.00
	EXPENSE TOTALS	\$1,464,442.00	\$16,435.51	\$1,480,877.51	\$182,816.65	\$134,342.43	\$765,054.40	\$581,480.68	61%	\$963,901.00
Department 340 - Parks and Recreation Totals		(\$1,464,442.00)	(\$16,435.51)	(\$1,480,877.51)	(\$182,816.65)	(\$134,342.43)	(\$765,054.40)	(\$581,480.68)	61%	(\$963,901.00)

Attachment: June, 2016 Departmental Budget 07 20 2016 10 44 26 AM Joni Crawford_461017B5 (1492 : 1492)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	57,747.00	.00	57,747.00	4,442.00	.00	28,793.96	28,953.04	50	53,930.00
5104	Wages-Part time	40,918.00	.00	40,918.00	4,682.63	.00	22,933.77	17,984.23	56	40,760.00
5105	Overtime	3,000.00	.00	3,000.00	126.00	.00	992.25	2,007.75	33	1,960.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	460.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	.00	.00	1,732.50	9,187.50	16	8,980.00
5151	PERS Contribution	14,303.00	.00	14,303.00	1,554.32	.00	7,482.09	6,820.91	52	14,920.00
5161	Group Insurance	17,582.00	.00	17,582.00	1,470.14	2,974.86	10,261.09	4,346.05	75	16,230.00
5166	Medicare	1,640.00	.00	1,640.00	131.66	.00	773.35	866.65	47	1,500.00
	Personal Services Totals	\$150,610.00	\$0.00	\$150,610.00	\$12,406.75	\$2,974.86	\$76,969.01	\$70,666.13	53%	\$142,780.00
	Supplies									
5201	Office Supplies	1,164.00	77.76	1,241.76	38.45	12.00	299.38	930.38	25	660.00
5203	Computer Supplies	750.00	.00	750.00	.00	.00	196.99	553.01	26	410.00
5213	Repair and Maintenance Supplies	8,500.00	726.77	9,226.77	.00	1,541.86	74.91	7,610.00	18	210.00
5215	Recreational Supplies	4,500.00	2,661.69	7,161.69	.00	2,083.33	2,056.38	3,021.98	58	1,610.00
5216	Contributed Supplies Purchased	24,259.00	.00	24,259.00	110.00	373.40	166.77	23,718.83	2	
	Supplies Totals	\$39,173.00	\$3,466.22	\$42,639.22	\$148.45	\$4,010.59	\$2,794.43	\$35,834.20	16%	\$2,910.00
	Services									
5311	Utilities	12,500.00	1,413.99	13,913.99	677.54	10,148.60	5,056.15	(1,290.76)	109	9,730.00
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	125.00	175.00	42	
5324	Professional Association Dues	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,270.00	1,425.00	305.00	90	7,880.00
5361	Building Repair/Maintenance	8,000.00	874.02	8,874.02	.00	6,154.18	519.84	2,200.00	75	149,250.00
5391	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	\$28,900.00	\$2,288.01	\$31,188.01	\$677.54	\$17,572.78	\$7,125.99	\$6,489.24	79%	\$168,580.00
	Capital Purchases									
5639	Other Equipment	5,500.00	.00	5,500.00	.00	2,625.00	2,875.00	.00	100	
	Capital Purchases Totals	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$2,625.00	\$2,875.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$224,183.00	\$5,754.23	\$229,937.23	\$13,232.74	\$27,183.23	\$89,764.43	\$112,989.57	51%	\$314,280.00
Department 343 - Senior Center Totals		(\$224,183.00)	(\$5,754.23)	(\$229,937.23)	(\$13,232.74)	(\$27,183.23)	(\$89,764.43)	(\$112,989.57)	51%	(\$314,280.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	80,000.00	.00	80,000.00	6,115.40	.00	43,820.39	36,179.61	55	75,590
5102	Wages-Staff	260,150.00	.00	260,150.00	20,758.89	.00	133,255.59	126,894.41	51	243,380
5105	Overtime	3,000.00	.00	3,000.00	402.95	.00	3,850.96	(850.96)	128	5,580
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	2,140
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	25,055.00	(1,055.00)	104	21,830
5151	PERS Contribution	48,342.00	.00	48,342.00	4,477.51	.00	24,733.18	23,608.82	51	45,150
5161	Group Insurance	106,908.00	.00	106,908.00	8,095.24	20,679.76	59,187.43	27,040.81	75	84,740
5166	Medicare	5,007.00	.00	5,007.00	379.56	.00	2,526.93	2,480.07	50	4,600
<i>Personal Services Totals</i>		\$529,557.00	\$0.00	\$529,557.00	\$40,229.55	\$20,679.76	\$292,429.48	\$216,447.76	59%	\$483,050
<i>Supplies</i>										
5201	Office Supplies	1,500.00	405.13	1,905.13	49.69	450.31	1,000.06	454.76	76	1,190
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	552.14	447.86	55	350
5213	Repair and Maintenance Supplies	15,000.00	437.16	15,437.16	459.60	4,177.53	4,009.63	7,200.00	53	9,030
5251	MV Gas and Oil	1,500.00	.00	1,500.00	47.33	844.63	155.37	500.00	67	670
<i>Supplies Totals</i>		\$19,000.00	\$842.29	\$19,842.29	\$556.62	\$5,472.47	\$5,717.20	\$8,652.62	56%	\$11,260
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	280
5302	Street Lighting	270,000.00	17,456.17	287,456.17	17,266.53	123,693.38	103,762.79	60,000.00	79	215,290
5303	Community Events	28,000.00	.00	28,000.00	.00	27,850.00	.00	150.00	99	26,250
5311	Utilities	.00	.00	.00	.00	(34.38)	(29.44)	63.82	+++	(115)
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	300
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	75,000.00	16,856.94	91,856.94	8,825.85	40,511.48	19,845.46	31,500.00	66	30,830
5339	Misc Contract Services	40,000.00	17,419.98	57,419.98	5,283.15	27,370.27	22,497.74	7,551.97	87	36,470
5362	Equipment Maintenance	4,000.00	692.42	4,692.42	286.83	1,803.82	1,838.60	1,050.00	78	3,180
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5367	Streetscape Maintenance	90,000.00	16,086.25	106,086.25	4,095.00	21,290.00	45,691.25	39,105.00	63	59,000
5374	Emergency Management Services	38,500.00	.00	38,500.00	.00	.00	36,601.00	1,899.00	95	37,230
5391	Postage	750.00	.00	750.00	74.61	.00	94.34	655.66	13	180
5395	Printing/Advertising	.00	.00	.00	.00	.00	64.68	(64.68)	+++	180
5397	Uniform Rental	2,000.00	50.16	2,050.16	125.40	1,042.18	691.95	316.03	85	1,620
5398	Tree/Grass Service	30,000.00	.00	30,000.00	940.00	6,743.75	3,256.25	20,000.00	33	20,450
5399	Other Miscellaneous Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
<i>Services Totals</i>		\$587,150.00	\$68,561.92	\$655,711.92	\$36,897.37	\$250,270.50	\$234,314.62	\$171,126.80	74%	\$431,200
EXPENSE TOTALS		\$1,135,707.00	\$69,404.21	\$1,205,111.21	\$77,683.54	\$276,422.73	\$532,461.30	\$396,227.18	67%	\$925,520



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department Totals		(\$1,135,707.00)	(\$69,404.21)	(\$1,205,111.21)	(\$77,683.54)	(\$276,422.73)	(\$532,461.30)	(\$396,227.18)	67%	(\$925,521)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	73,736.00	.00	73,736.00	5,307.60	.00	22,243.60	51,492.40	30	61,231
5102	Wages-Staff	160,455.00	.00	160,455.00	8,369.98	.00	59,104.22	101,350.78	37	113,691
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	14,961
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	13,666.67	2,333.33	85	17,831
5151	PERS Contribution	32,849.00	.00	32,849.00	1,031.40	.00	10,207.83	22,641.17	31	26,331
5161	Group Insurance	67,568.00	.00	67,568.00	5,083.58	10,016.42	24,846.54	32,705.04	52	51,891
5166	Medicare	3,402.00	.00	3,402.00	192.36	.00	1,139.91	2,262.09	34	2,651
	Personal Services Totals	\$354,460.00	\$0.00	\$354,460.00	\$19,984.92	\$10,016.42	\$131,208.77	\$213,234.81	40%	\$289,061
	Supplies									
5201	Office Supplies	2,000.00	35.96	2,035.96	.00	1,046.31	489.65	500.00	75	851
5203	Computer Supplies	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,000
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	116.00	1,526.01	273.99	200.00	90	731
5251	MV Gas and Oil	5,000.00	76.02	5,076.02	.00	2,177.10	398.92	2,500.00	51	2,301
	Supplies Totals	\$15,000.00	\$111.98	\$15,111.98	\$116.00	\$4,749.42	\$1,162.56	\$9,200.00	39%	\$3,891
	Services									
5311	Utilities	2,000.00	99.09	2,099.09	198.76	502.98	596.11	1,000.00	52	1,091
5321	Professional Training	4,000.00	69.00	4,069.00	158.00	500.00	426.00	3,143.00	23	4,000
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	341
5323	Publications	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	441
5324	Professional Association Dues	800.00	.00	800.00	.00	.00	55.00	745.00	7	421
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500
5339	Misc Contract Services	20,000.00	3,430.00	23,430.00	6,050.25	11,812.50	21,616.50	(9,999.00)	143	6,951
5362	Equipment Maintenance	2,800.00	.00	2,800.00	210.92	1,479.08	1,320.92	.00	100	2,361
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000
5376	County Health Services	30,000.00	2,769.00	32,769.00	.00	4,986.00	7,782.00	20,001.00	39	23,361
5391	Postage	1,000.00	.00	1,000.00	28.96	.00	272.40	727.60	27	651
5395	Printing/Advertising	2,500.00	.00	2,500.00	284.98	435.04	564.96	1,500.00	40	1,311
5397	Uniform Rental	.00	.00	.00	.00	.00	.00	.00	+++	311
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	500
	Services Totals	\$70,100.00	\$6,367.09	\$76,467.09	\$6,931.87	\$19,715.60	\$32,633.89	\$24,117.60	68%	\$37,261
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	25,000
	Capital Purchases Totals	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$25,000
	EXPENSE TOTALS	\$464,560.00	\$6,479.07	\$471,039.07	\$27,032.79	\$34,481.44	\$165,005.22	\$271,552.41	42%	\$330,211
	Department 479 - Building Department Totals	(\$464,560.00)	(\$6,479.07)	(\$471,039.07)	(\$27,032.79)	(\$34,481.44)	(\$165,005.22)	(\$271,552.41)	42%	(\$330,211)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	8,502.71	.00	50,321.29	47,481.71	51	97,803.00
5102	Wages-Staff	12,763.00	.00	12,763.00	.00	.00	4,588.00	8,175.00	36	16,750.00
5109	HSA Employer Funding	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	5,000.00
5151	PERS Contribution	15,479.00	.00	15,479.00	1,179.20	.00	7,678.66	7,800.34	50	16,160.00
5161	Group Insurance	19,305.00	.00	19,305.00	1,610.52	3,374.48	11,264.04	4,666.48	76	18,700.00
5166	Medicare	1,603.00	.00	1,603.00	120.77	.00	779.81	823.19	49	1,620.00
	Personal Services Totals	\$151,453.00	\$0.00	\$151,453.00	\$11,413.20	\$3,374.48	\$79,131.80	\$68,946.72	54%	\$156,060.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	200.00	368.00	32.00	95	980.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
	Supplies Totals	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$200.00	\$368.00	\$532.00	52%	\$980.00
	Services									
5311	Utilities	850.00	126.65	976.65	131.80	581.34	395.31	.00	100	720.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5324	Professional Association Dues	900.00	.00	900.00	.00	80.00	1,030.00	(210.00)	123	460.00
5332	Legal Services	30,000.00	8,925.24	38,925.24	1,185.00	9,544.46	19,380.78	10,000.00	74	35,550.00
5339	Misc Contract Services	4,000.00	.00	4,000.00	549.22	1,870.00	3,079.22	(949.22)	124	4,000.00
5391	Postage	250.00	.00	250.00	7.84	.00	40.77	209.23	16	100.00
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	.00	283.17	316.83	47	310.00
	Services Totals	\$36,700.00	\$9,051.89	\$45,751.89	\$1,873.86	\$12,075.80	\$24,209.25	\$9,466.84	79%	\$37,160.00
	EXPENSE TOTALS	\$189,253.00	\$9,051.89	\$198,304.89	\$13,287.06	\$15,650.28	\$103,709.05	\$78,945.56	60%	\$194,210.00
Department 522 - Mayor Totals		(\$189,253.00)	(\$9,051.89)	(\$198,304.89)	(\$13,287.06)	(\$15,650.28)	(\$103,709.05)	(\$78,945.56)	60%	(\$194,210.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	50,367.00	.00	50,367.00	3,748.93	.00	23,971.11	26,395.89	48	37,381.00
5151	PERS Contribution	7,051.00	.00	7,051.00	646.00	.00	3,180.16	3,870.84	45	5,291.00
5166	Medicare	730.00	.00	730.00	54.35	.00	347.57	382.43	48	541.00
	Personal Services Totals	\$58,148.00	\$0.00	\$58,148.00	\$4,449.28	\$0.00	\$27,498.84	\$30,649.16	47%	\$43,221.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	400.00	.00	200.00	67	721.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
	Supplies Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$400.00	\$0.00	\$600.00	40%	\$721.00
	Services									
5322	Conference/Reimb	600.00	.00	600.00	.00	.00	300.00	300.00	50	600.00
5332	Legal Services	500.00	.00	500.00	142.50	327.50	665.00	(492.50)	198	911.00
5336	Medical Services/Physical Exams	7,000.00	2,348.00	9,348.00	.00	4,926.00	3,522.00	900.00	90	7,700.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	70.04	2,344.96	2,168.19	486.85	90	8,811.00
5391	Postage	200.00	.00	200.00	92.06	.00	130.38	69.62	65	911.00
5395	Printing/Advertising	7,000.00	340.00	7,340.00	.00	3,320.00	1,020.00	3,000.00	59	3,061.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	80.00	420.00	16	500.00
	Services Totals	\$20,800.00	\$2,688.00	\$23,488.00	\$304.60	\$10,918.46	\$7,885.57	\$4,683.97	80%	\$19,761.00
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$500.00
	EXPENSE TOTALS	\$80,448.00	\$2,688.00	\$83,136.00	\$4,753.88	\$11,318.46	\$35,384.41	\$36,433.13	56%	\$63,711.00
Department 534 - Civil Service Commission Totals		(\$80,448.00)	(\$2,688.00)	(\$83,136.00)	(\$4,753.88)	(\$11,318.46)	(\$35,384.41)	(\$36,433.13)	56%	(\$63,711.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM_Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	6,149.86	.00	39,974.09	39,973.91	50	78,380.00
5102	Wages-Staff	128,043.00	.00	128,043.00	10,907.17	.00	63,737.41	64,305.59	50	119,750.00
5104	Wages-Part time	32,303.00	.00	32,303.00	2,469.31	.00	15,622.66	16,680.34	48	29,290.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	6,000.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5151	PERS Contribution	34,068.00	.00	34,068.00	3,004.58	.00	16,402.50	17,665.50	48	31,600.00
5161	Group Insurance	54,210.00	.00	54,210.00	4,529.12	9,095.88	31,629.08	13,485.04	75	50,200.00
5166	Medicare	3,528.00	.00	3,528.00	276.11	.00	1,684.57	1,843.43	48	3,220.00
	Personal Services Totals	\$347,150.00	\$0.00	\$347,150.00	\$27,336.15	\$9,095.88	\$181,050.31	\$157,003.81	55%	\$325,580.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	145.90	1,018.19	145.90	1,335.91	47	3,950.00
5203	Computer Supplies	1,200.00	.00	1,200.00	69.19	930.81	69.19	200.00	83	410.00
	Supplies Totals	\$3,700.00	\$0.00	\$3,700.00	\$215.09	\$1,949.00	\$215.09	\$1,535.91	58%	\$4,370.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	400.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	548.34	294.64	548.34	2,157.02	28	2,300.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	200.00
5324	Professional Association Dues	1,100.00	.00	1,100.00	.00	637.00	355.00	108.00	90	1,060.00
5333	Outside Professional Services	37,500.00	.00	37,500.00	11,464.00	11,114.50	26,385.50	.00	100	34,680.00
5339	Misc Contract Services	11,000.00	985.00	11,985.00	510.00	8,182.50	802.50	3,000.00	75	6,300.00
5362	Equipment Maintenance	700.00	.00	700.00	.00	386.15	193.12	120.73	83	990.00
5391	Postage	1,800.00	.00	1,800.00	131.26	.00	889.18	910.82	49	1,650.00
5395	Printing/Advertising	900.00	.00	900.00	.00	150.00	891.34	(141.34)	116	1,220.00
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	(333.32)	500.98	1,748.84	11,250.18	17	8,780.00
	Services Totals	\$70,100.00	\$985.00	\$71,085.00	\$12,320.28	\$21,265.77	\$31,813.82	\$18,005.41	75%	\$57,280.00
	EXPENSE TOTALS	\$420,950.00	\$985.00	\$421,935.00	\$39,871.52	\$32,310.65	\$213,079.22	\$176,545.13	58%	\$387,230.00
Department 545 - City Auditor Totals		(\$420,950.00)	(\$985.00)	(\$421,935.00)	(\$39,871.52)	(\$32,310.65)	(\$213,079.22)	(\$176,545.13)	58%	(\$387,230.00)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	48,901.06	48,901.94	50	97,803.00
5102	Wages-Staff	171,135.00	.00	171,135.00	13,769.41	.00	86,047.32	85,087.68	50	161,400.00
5104	Wages-Part time	81,316.00	.00	81,316.00	6,255.00	.00	39,646.23	41,669.77	49	63,240.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	470.00
5109	HSA Employer Funding	18,000.00	4,000.00	22,000.00	.00	4,000.00	16,666.67	1,333.33	94	11,666.67
5151	PERS Contribution	49,106.00	.00	49,106.00	4,525.45	.00	24,040.25	25,065.75	49	43,020.00
5161	Group Insurance	77,874.00	.00	77,874.00	6,500.33	13,149.67	43,825.35	20,898.98	73	54,380.00
5166	Medicare	5,086.00	.00	5,086.00	385.19	.00	2,452.84	2,633.16	48	4,580.00
	Personal Services Totals	\$500,820.00	\$4,000.00	\$504,820.00	\$38,958.62	\$17,149.67	\$261,579.72	\$226,090.61	55%	\$436,580.00
	Supplies									
5201	Office Supplies	1,500.00	262.52	1,762.52	82.99	513.51	749.01	500.00	72	1,140.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	450.87	.00	49.13	90	990.00
	Supplies Totals	\$2,400.00	\$262.52	\$2,662.52	\$82.99	\$964.38	\$749.01	\$949.13	64%	\$2,130.00
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	349.00	.00	549.00	1,951.00	22	1,470.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	5,500.00	375.87	5,875.87	492.93	1,143.47	2,762.03	1,970.37	66	4,900.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	210.00	240.00	1,225.00	35.00	98	1,920.00
5332	Legal Services	40,000.00	5,255.00	45,255.00	.00	5,657.01	29,657.99	9,940.00	78	8,740.00
5333	Outside Professional Services	14,500.00	.00	14,500.00	416.67	2,916.69	11,583.35	(.04)	100	14,500.00
5337	Public Defender	5,000.00	2,125.12	7,125.12	.00	3,647.08	1,478.04	2,000.00	72	2,260.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	.00	900.00	700.00	56	1,640.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	47.56	.00	241.93	258.07	48	390.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	.00	739.70	510.30	1,250.00	50	1,930.00
	Services Totals	\$74,400.00	\$7,755.99	\$82,155.99	\$1,516.16	\$14,343.95	\$48,907.64	\$18,904.40	77%	\$37,800.00
	EXPENSE TOTALS	\$577,620.00	\$12,018.51	\$589,638.51	\$40,557.77	\$32,458.00	\$311,236.37	\$245,944.14	58%	\$476,520.00
Department 554 - City Attorney Totals		(\$577,620.00)	(\$12,018.51)	(\$589,638.51)	(\$40,557.77)	(\$32,458.00)	(\$311,236.37)	(\$245,944.14)	58%	(\$476,520.00)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	30,447.54	30,453.46	50	60,891.00
5102	Wages-Staff	60,466.00	.00	60,466.00	6,297.43	.00	40,747.80	19,718.20	67	70,511.00
5104	Wages-Part time	21,400.00	.00	21,400.00	.00	.00	.00	21,400.00	0	2,541.00
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	5,161.00
5151	PERS Contribution	19,987.00	.00	19,987.00	1,825.66	.00	9,902.36	10,084.64	50	18,651.00
5161	Group Insurance	26,360.00	.00	26,360.00	2,198.88	4,466.12	15,353.70	6,540.18	75	20,961.00
5166	Medicare	2,070.00	.00	2,070.00	159.52	.00	997.47	1,072.53	48	1,891.00
<i>Personal Services Totals</i>		\$197,184.00	\$0.00	\$197,184.00	\$15,556.08	\$4,466.12	\$103,448.87	\$89,269.01	55%	\$180,631.00
<i>Supplies</i>										
5201	Office Supplies	1,200.00	.00	1,200.00	.00	277.91	222.09	700.00	42	761.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	191.00
<i>Supplies Totals</i>		\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$277.91	\$222.09	\$1,200.00	29%	\$951.00
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	401.00
5322	Conference/Reimb	500.00	.00	500.00	400.00	.00	400.00	100.00	80	401.00
5323	Publications	700.00	.00	700.00	.00	.00	.00	700.00	0	281.00
5324	Professional Association Dues	350.00	.00	350.00	.00	90.00	.00	260.00	26	381.00
5339	Misc Contract Services	30,000.00	829.00	30,829.00	.00	5,805.00	5,317.00	19,707.00	36	19,731.00
5391	Postage	330.00	.00	330.00	.00	.00	101.06	228.94	31	251.00
5395	Printing/Advertising	8,000.00	143.40	8,143.40	518.28	2,311.76	2,831.64	3,000.00	63	2,791.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	44.00	5,956.00	1	1,511.00
<i>Services Totals</i>		\$46,480.00	\$972.40	\$47,452.40	\$918.28	\$8,206.76	\$8,693.70	\$30,551.94	36%	\$25,351.00
EXPENSE TOTALS		\$245,364.00	\$972.40	\$246,336.40	\$16,474.36	\$12,950.79	\$112,364.66	\$121,020.95	51%	\$206,941.00
Department 571 - City Council Totals		(\$245,364.00)	(\$972.40)	(\$246,336.40)	(\$16,474.36)	(\$12,950.79)	(\$112,364.66)	(\$121,020.95)	51%	(\$206,941.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	78,690.00	.00	78,690.00	6,053.00	.00	39,166.31	39,523.69	50	73,490
5102	Wages-Staff	80,250.00	.00	80,250.00	6,173.16	.00	39,943.78	40,306.22	50	62,811
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,000
5151	PERS Contribution	22,252.00	.00	22,252.00	2,165.21	.00	10,956.12	11,295.88	49	18,360
5161	Group Insurance	34,092.00	.00	34,092.00	2,850.49	5,824.51	19,875.49	8,392.00	75	27,580
5166	Medicare	2,305.00	.00	2,305.00	172.53	.00	1,116.02	1,188.98	48	1,920
	Personal Services Totals	\$225,589.00	\$0.00	\$225,589.00	\$17,414.39	\$5,824.51	\$119,057.72	\$100,706.77	55%	\$191,180
	Supplies									
5201	Office Supplies	1,000.00	35.78	1,035.78	125.39	460.26	552.43	23.09	98	430
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	430
	Supplies Totals	\$2,000.00	\$35.78	\$2,035.78	\$125.39	\$460.26	\$552.43	\$1,023.09	50%	\$430
	Services									
5301	Boards/Commissions	2,000.00	72.60	2,072.60	10.00	72.60	24.00	1,976.00	5	1,030
5311	Utilities	1,500.00	.00	1,500.00	201.82	436.31	563.69	500.00	67	730
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	339.00	1,661.00	17	470
5322	Conference/Reimb	3,500.00	623.25	4,123.25	740.00	2,926.63	1,819.87	(623.25)	115	2,920
5323	Publications	150.00	.00	150.00	.00	.00	120.00	30.00	80	80
5324	Professional Association Dues	2,000.00	.00	2,000.00	.00	.00	1,100.00	900.00	55	2,270
5339	Misc Contract Services	25,000.00	7,856.98	32,856.98	3,940.60	21,710.00	14,248.80	(3,101.82)	109	15,720
5391	Postage	500.00	.00	500.00	36.83	.00	271.17	228.83	54	270
5399	Other Miscellaneous Services	750.00	200.00	950.00	690.00	.00	1,001.00	(51.00)	105	200
	Services Totals	\$37,400.00	\$8,752.83	\$46,152.83	\$5,619.25	\$25,145.54	\$19,487.53	\$1,519.76	97%	\$23,720
	EXPENSE TOTALS	\$264,989.00	\$8,788.61	\$273,777.61	\$23,159.03	\$31,430.31	\$139,097.68	\$103,249.62	62%	\$215,340
Department 580 - Development Department Totals		(\$264,989.00)	(\$8,788.61)	(\$273,777.61)	(\$23,159.03)	(\$31,430.31)	(\$139,097.68)	(\$103,249.62)	62%	(\$215,340)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,137.00	.00	62,137.00	4,782.13	.00	31,282.24	30,854.76	50	35,531.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	9,471.00
5109	HSA Employer Funding	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,000.00
5151	PERS Contribution	8,699.00	.00	8,699.00	895.80	.00	4,335.39	4,363.61	50	5,931.00
5161	Group Insurance	5,793.00	.00	5,793.00	487.59	1,072.41	3,384.27	1,336.32	77	4,481.00
5166	Medicare	901.00	.00	901.00	68.03	.00	444.61	456.39	49	641.00
	Personal Services Totals	\$79,030.00	\$0.00	\$79,030.00	\$6,233.55	\$1,072.41	\$40,946.51	\$37,011.08	53%	\$57,071.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	.00	213.22	286.78	300.00	62	381.00
5203	Computer Supplies	1,100.00	.00	1,100.00	.00	183.72	116.28	800.00	27	61.00
5208	OSHA Supplies	11,000.00	614.84	11,614.84	124.99	1,895.44	4,343.50	5,375.90	54	9,981.00
	Supplies Totals	\$12,900.00	\$614.84	\$13,514.84	\$124.99	\$2,292.38	\$4,746.56	\$6,475.90	52%	\$10,431.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	150.00	150.00	50	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311.00
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	391.00
5336	Medical Services/Physical Exams	3,000.00	.00	3,000.00	216.00	2,302.18	847.82	(150.00)	105	871.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,400.00	.00	3,600.00	28	1,351.00
5391	Postage	200.00	.00	200.00	5.08	.00	95.76	104.24	48	131.00
5399	Other Miscellaneous Services	13,000.00	1,000.00	14,000.00	523.20	2,207.75	8,705.22	3,087.03	78	11,871.00
	Services Totals	\$22,650.00	\$1,000.00	\$23,650.00	\$744.28	\$5,909.93	\$10,504.80	\$7,235.27	69%	\$14,931.00
	EXPENSE TOTALS	\$114,580.00	\$1,614.84	\$116,194.84	\$7,102.82	\$9,274.72	\$56,197.87	\$50,722.25	56%	\$82,431.00
Department 582 - Human Resources Department Totals		(\$114,580.00)	(\$1,614.84)	(\$116,194.84)	(\$7,102.82)	(\$9,274.72)	(\$56,197.87)	(\$50,722.25)	56%	(\$82,431.00)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	70,189.00	.00	70,189.00	5,399.20	.00	34,935.86	35,253.14	50	65,551.00
5102	Wages-Staff	61,828.00	.00	61,828.00	4,756.00	.00	30,790.04	31,037.96	50	57,741.00
5105	Overtime	.00	.00	.00	89.18	.00	318.37	(318.37)	+++	411.00
5109	HSA Employer Funding	8,000.00	2,512.27	10,512.27	152.89	5,510.56	5,001.71	.00	100	5,481.00
5151	PERS Contribution	18,482.00	.00	18,482.00	1,821.11	.00	9,140.73	9,341.27	49	17,291.00
5161	Group Insurance	35,293.00	.00	35,293.00	2,951.78	6,028.22	20,594.30	8,670.48	75	32,611.00
5166	Medicare	1,914.00	.00	1,914.00	143.74	.00	926.07	987.93	48	1,731.00
	Personal Services Totals	\$195,706.00	\$2,512.27	\$198,218.27	\$15,313.90	\$11,538.78	\$101,707.08	\$84,972.41	57%	\$180,851.00
	Supplies									
5201	Office Supplies	1,000.00	115.96	1,115.96	106.25	139.99	275.97	700.00	37	251.00
5203	Computer Supplies	2,000.00	857.07	2,857.07	.00	1,857.07	.00	1,000.00	65	141.00
	Supplies Totals	\$3,000.00	\$973.03	\$3,973.03	\$106.25	\$1,997.06	\$275.97	\$1,700.00	57%	\$401.00
	Services									
5311	Utilities	3,000.00	131.62	3,131.62	211.91	804.22	627.40	1,700.00	46	1,161.00
5321	Professional Training	5,000.00	.00	5,000.00	.00	875.00	4,125.00	.00	100	4,125.00
5339	Misc Contract Services	70,000.00	23,764.00	93,764.00	.00	53,929.00	6,715.00	33,120.00	65	8,641.00
5366	Computer Maintenance	155,000.00	30,081.02	185,081.02	4,300.56	42,898.56	82,906.66	59,275.80	68	121,361.00
	Services Totals	\$233,000.00	\$53,976.64	\$286,976.64	\$4,512.47	\$98,506.78	\$94,374.06	\$94,095.80	67%	\$131,177.00
	Capital Purchases									
5639	Other Equipment	60,000.00	9,000.00	69,000.00	.00	9,000.00	.00	60,000.00	13	60,000.00
	Capital Purchases Totals	\$60,000.00	\$9,000.00	\$69,000.00	\$0.00	\$9,000.00	\$0.00	\$60,000.00	13%	\$60,000.00
	EXPENSE TOTALS	\$491,706.00	\$66,461.94	\$558,167.94	\$19,932.62	\$121,042.62	\$196,357.11	\$240,768.21	57%	\$312,431.00
	Department 584 - Computer Department Totals	(\$491,706.00)	(\$66,461.94)	(\$558,167.94)	(\$19,932.62)	(\$121,042.62)	(\$196,357.11)	(\$240,768.21)	57%	(\$312,431.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,254.00	.00	60,254.00	6,146.00	.00	30,676.24	29,577.76	51	56,441.00
5102	Wages-Staff	74,842.00	.00	74,842.00	7,205.28	.00	34,790.69	40,051.31	46	68,700.00
5104	Wages-Part time	22,559.00	.00	22,559.00	1,735.36	.00	11,257.63	11,301.37	50	22,420.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	22,135.00	.00	22,135.00	2,065.33	.00	10,381.14	11,753.86	47	19,570.00
5161	Group Insurance	19,509.00	.00	19,509.00	1,772.36	3,602.64	12,255.31	3,651.05	81	19,610.00
5166	Medicare	2,293.00	.00	2,293.00	235.62	.00	1,102.39	1,190.61	48	2,090.00
	Personal Services Totals	\$206,042.00	\$0.00	\$206,042.00	\$19,159.95	\$3,602.64	\$104,463.40	\$97,975.96	52%	\$193,300.00
	Supplies									
5201	Office Supplies	4,500.00	83.63	4,583.63	197.00	1,408.74	1,367.72	1,807.17	61	1,690.00
	Supplies Totals	\$4,500.00	\$83.63	\$4,583.63	\$197.00	\$1,408.74	\$1,367.72	\$1,807.17	61%	\$1,690.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	151.38	601.38	.00	551.94	49.44	.00	100	290.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5332	Legal Services	56,000.00	7,500.00	63,500.00	5,000.00	26,500.00	30,500.00	6,500.00	90	44,000.00
5339	Misc Contract Services	1,000.00	535.00	1,535.00	34.00	1,291.00	344.00	(100.00)	107	660.00
5344	Witness Fees	250.00	.00	250.00	24.00	.00	60.00	190.00	24	70.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	8,590.81	16,409.19	34	6,910.00
5391	Postage	1,600.00	.00	1,600.00	92.96	.00	565.16	1,034.84	35	1,140.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	180.88	2,580.88	45.00	2,205.00	375.88	.00	100	9,310.00
	Services Totals	\$90,400.00	\$8,367.26	\$98,767.26	\$5,195.96	\$31,147.94	\$40,485.29	\$27,134.03	73%	\$63,370.00
	EXPENSE TOTALS	\$300,942.00	\$8,450.89	\$309,392.89	\$24,552.91	\$36,159.32	\$146,316.41	\$126,917.16	59%	\$258,370.00
Department 593 - Clerk of Courts Totals		(\$300,942.00)	(\$8,450.89)	(\$309,392.89)	(\$24,552.91)	(\$36,159.32)	(\$146,316.41)	(\$126,917.16)	59%	(\$258,371.00)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	258,683.00	.00	258,683.00	.00	100,877.41	48,924.17	108,881.42	58	249,061.00
5165	Unemployment Compensation	25,000.00	7,426.45	32,426.45	1,696.00	7,764.73	9,661.72	15,000.00	54	19,771.00
	Personal Services Totals	\$283,683.00	\$7,426.45	\$291,109.45	\$1,696.00	\$108,642.14	\$58,585.89	\$123,881.42	57%	\$268,832.00
	Supplies									
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	2,450.00	1,050.00	.00	100	2,550.00
	Supplies Totals	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$2,450.00	\$1,050.00	\$0.00	100%	\$2,550.00
	Services									
5301	Boards/Commissions	14,000.00	554.00	14,554.00	573.55	1,624.24	3,429.76	9,500.00	35	6,911.00
5311	Utilities	160,000.00	9,979.20	169,979.20	9,141.37	98,107.45	71,337.37	534.38	100	130,451.00
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	9,438.95	13,562.25	(1.20)	100	23,011.00
5351	Liability Insurance Deductible	170,000.00	.00	170,000.00	.00	.00	111,948.06	58,051.94	66	102,051.00
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	28,927.15	21,072.85	58	30,331.00
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,691.00
5361	Building Repair/Maintenance	110,000.00	12,399.55	122,399.55	.00	4,074.50	35,354.24	82,970.81	32	24,801.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	1,915.30	84.70	.00	100	2,731.00
5371	Election Expense	45,000.00	.00	45,000.00	.00	.00	27,405.20	17,594.80	61	3,221.00
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	521.69	478.31	52	601.00
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	3.19	.00	2,145.55	7,854.45	21	4,331.00
5391	Postage	8,500.00	3,408.00	11,908.00	(818.79)	4,835.50	2,376.33	4,696.17	61	(789.00)
5394	Taxes/Assessments-City Property	3,500.00	.00	3,500.00	.00	.00	1,973.04	1,526.96	56	2,931.00
5399	Other Miscellaneous Services	9,300.00	.00	9,300.00	.00	.00	7,500.00	1,800.00	81	1,201.00
	Services Totals	\$608,300.00	\$26,340.75	\$634,640.75	\$8,899.32	\$119,995.94	\$307,737.34	\$206,907.47	67%	\$333,501.00
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	25,000.00	.00	.00	100	
5639	Other Equipment	13,000.00	.00	13,000.00	997.74	4,072.96	5,927.04	3,000.00	77	40,861.00
	Capital Purchases Totals	\$38,000.00	\$0.00	\$38,000.00	\$997.74	\$29,072.96	\$5,927.04	\$3,000.00	92%	\$40,861.00
	EXPENSE TOTALS	\$933,483.00	\$33,767.20	\$967,250.20	\$11,593.06	\$260,161.04	\$373,300.27	\$333,788.89	65%	\$645,761.00
Department 595 - General and Administrative Totals		(\$933,483.00)	(\$33,767.20)	(\$967,250.20)	(\$11,593.06)	(\$260,161.04)	(\$373,300.27)	(\$333,788.89)	65%	(\$645,761.00)



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	271,289.00	.00	271,289.00	.00	.00	135,644.24	135,644.76	50	257,931
	Services Totals	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$135,644.24	\$135,644.76	50%	\$257,931
	EXPENSE TOTALS	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$135,644.24	\$135,644.76	50%	\$257,931
Department 810 - Public Health and Welfare Totals		(\$271,289.00)	\$0.00	(\$271,289.00)	\$0.00	\$0.00	(\$135,644.24)	(\$135,644.76)	50%	(\$257,931)
Fund 110 - General Fund Totals		\$16,739,426.00	\$295,701.13	\$17,035,127.13	\$1,218,266.24	\$1,667,404.93	\$8,470,295.89	\$6,897,426.31		\$14,731,731

Attachment: June, 2016 Departmental Budget 07 20 2016 10 44 26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	2,504,110.71	.00	(2,504,110.71)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,504,110.71)	\$0.00	\$2,504,110.71	+++	\$0.00

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM_Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	58,993.00	.00	58,993.00	4,537.97	.00	29,363.13	29,629.87	50	55,100.00
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	8,343.00	.00	8,343.00	803.68	.00	4,069.25	4,273.75	49	7,780.00
5161	Group Insurance	7,606.00	.00	7,606.00	638.93	1,336.07	4,444.43	1,825.50	76	7,110.00
5164	Workers Compensation	1,999.00	.00	1,999.00	.00	1,159.51	522.17	317.32	84	1,860.00
	Personal Services Totals	\$79,541.00	\$0.00	\$79,541.00	\$5,980.58	\$2,495.58	\$40,398.98	\$36,646.44	54%	\$74,460.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	170.00
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	190.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	100%	\$370.00
	Services									
5322	Conference/Reimb	700.00	.00	700.00	200.00	389.80	252.54	57.66	92	550.00
5323	Publications	200.00	.00	200.00	140.00	.00	140.00	60.00	70	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	20.00
5339	Misc Contract Services	60,000.00	2,000.00	62,000.00	.00	.00	2,000.00	60,000.00	3	60,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	.00	128.73	64.36	106.91	64	190.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	(212.64)	.00	(70.70)	670.70	-12	310.00
5379	Other Governmental Billings	7,500.00	.00	7,500.00	326.82	.00	2,902.19	4,597.81	39	5,460.00
5391	Postage	1,000.00	.00	1,000.00	5.93	.00	77.86	922.14	8	170.00
	Services Totals	\$70,400.00	\$2,000.00	\$72,400.00	\$460.11	\$518.53	\$5,466.25	\$66,415.22	8%	\$6,940.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	14,756.00	.00	15,088.34	(9,088.34)	251	3,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	(154,232.54)	.00	21,290.28	323,709.72	6	317,390.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	(8,453.85)	225,000.00	341,431.50	33,568.50	94	600,000.00
	Transfers/Other Totals	\$951,000.00	\$0.00	\$951,000.00	(\$147,930.39)	\$225,000.00	\$377,810.12	\$348,189.88	63%	\$320,600.00
	EXPENSE TOTALS	\$1,101,541.00	\$2,000.00	\$1,103,541.00	(\$141,489.70)	\$228,614.11	\$423,675.35	\$451,251.54	59%	\$402,380.00
Department 564 - Income Tax Division Totals		(\$1,101,541.00)	(\$2,000.00)	(\$1,103,541.00)	\$141,489.70	(\$228,614.11)	(\$423,675.35)	(\$451,251.54)	59%	(\$402,380.00)
Fund 220 - Income Tax Fund Totals		\$1,101,541.00	\$2,000.00	\$1,103,541.00	(\$141,489.70)	\$2,732,724.82	\$423,675.35	(\$2,052,859.17)		\$402,380.00



June, 2016 Departmental Budget

8.a.a

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	63,647.00	.00	63,647.00	4,896.00	.00	31,679.82	31,967.18	50	59,440
5102	Wages-Staff	279,626.00	.00	279,626.00	21,509.45	.00	139,518.02	140,107.98	50	265,960
5105	Overtime	28,000.00	.00	28,000.00	343.26	.00	6,649.10	21,350.90	24	21,890
5106	Longevity	2,450.00	.00	2,450.00	.00	.00	.00	2,450.00	0	2,370
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	23,750.00	250.00	99	20,000
5151	PERS Contribution	52,321.00	.00	52,321.00	4,682.95	.00	24,432.69	27,888.31	47	47,580
5161	Group Insurance	101,409.00	.00	101,409.00	8,482.60	17,667.40	57,566.17	26,175.43	74	80,850
5164	Workers Compensation	12,534.00	.00	12,534.00	.00	5,797.55	2,610.87	4,125.58	67	11,900
5166	Medicare	5,419.00	.00	5,419.00	372.08	.00	2,470.67	2,948.33	46	4,890
	Personal Services Totals	\$569,406.00	\$0.00	\$569,406.00	\$40,286.34	\$23,464.95	\$288,677.34	\$257,263.71	55%	\$514,910
	Supplies									
5201	Office Supplies	2,000.00	215.85	2,215.85	147.09	1,039.95	575.90	600.00	73	520
5203	Computer Supplies	2,500.00	148.01	2,648.01	25.62	955.85	392.16	1,300.00	51	1,170
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	800.00	353.00	347.00	77	770
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	600
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	1,211.04	88.96	700.00	65	2,820
5251	MV Gas and Oil	45,000.00	1,364.54	46,364.54	1,614.67	10,382.96	10,981.58	25,000.00	46	25,920
5252	Aggregates	20,000.00	.00	20,000.00	1,046.42	8,282.79	3,017.21	8,700.00	56	5,450
5253	Ice Control	140,000.00	1,485.00	141,485.00	.00	.00	37,966.40	103,518.60	27	120,310
5259	Operating Materials and Supplies	90,000.00	7,891.01	97,891.01	7,552.59	45,605.63	30,457.46	21,827.92	78	54,370
	Supplies Totals	\$303,500.00	\$11,104.41	\$314,604.41	\$10,386.39	\$68,478.22	\$83,832.67	\$162,293.52	48%	\$211,430
	Services									
5311	Utilities	19,000.00	596.04	19,596.04	686.96	8,437.20	4,950.30	6,208.54	68	11,650
5313	Traffic Light Current	12,000.00	303.83	12,303.83	310.48	3,478.70	1,825.13	7,000.00	43	3,910
5321	Professional Training	500.00	.00	500.00	.00	.00	235.00	265.00	47	400
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	10.00	190.00	5	
5324	Professional Association Dues	50.00	.00	50.00	.00	100.00	25.00	(75.00)	250	200
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	4,000.00	.00	10,000.00	29	4,730
5339	Misc Contract Services	36,000.00	5,759.02	41,759.02	7,303.26	14,899.24	13,358.87	13,500.91	68	33,230
5351	Liability Insurance Deductible	7,600.00	.00	7,600.00	.00	.00	8,452.71	(852.71)	111	7,540
5352	Motor Vehicle Insurance	9,100.00	.00	9,100.00	.00	.00	9,379.40	(279.40)	103	9,050
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	661.26	5,758.88	1,041.12	3,200.00	68	10,910
5365	Utility Line Repair/Maintenance	20,000.00	13,375.92	33,375.92	.00	12,368.20	16,007.72	5,000.00	85	5,070
5391	Postage	100.00	.00	100.00	.00	.00	5.02	94.98	5	
5397	Uniform Rental	2,000.00	102.35	2,102.35	102.35	595.58	606.77	900.00	57	1,340
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	500.00	355.00	145.00	86	1,690
	Services Totals	\$131,550.00	\$20,137.16	\$151,687.16	\$9,064.31	\$50,137.80	\$56,252.04	\$45,297.32	70%	\$89,590



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5632	Motor Vehicles	221,250.00	.00	221,250.00	18,493.50	174,004.50	18,493.50	28,752.00	87	144,37
5633	Machinery and Equipment	6,000.00	.00	6,000.00	.00	6,000.00	.00	.00	100	120,15
5639	Other Equipment	6,000.00	.00	6,000.00	.00	.00	9,998.00	(3,998.00)	167	5,40
	Capital Purchases Totals	\$233,250.00	\$0.00	\$233,250.00	\$18,493.50	\$180,004.50	\$28,491.50	\$24,754.00	89%	\$269,93
	EXPENSE TOTALS	\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$78,230.54	\$322,085.47	\$457,253.55	\$489,608.55	61%	\$1,085,88
Department 268 - Street Department Totals		(\$1,237,706.00)	(\$31,241.57)	(\$1,268,947.57)	(\$78,230.54)	(\$322,085.47)	(\$457,253.55)	(\$489,608.55)	61%	(\$1,085,882
Fund 260 - Street Fund Totals		\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$78,230.54	\$322,085.47	\$457,253.55	\$489,608.55		\$1,085,88

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	50,000.00	10,000.00	83	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	331.00	6,073.00	927.00	3,000.00	70	7,080.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$331.00	\$6,073.00	\$50,927.00	\$13,000.00	81%	\$67,080.00
	Services									
5313	Traffic Light Current	12,000.00	357.71	12,357.71	360.26	3,963.91	2,143.80	6,250.00	49	4,570.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	740.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	4,654.14	2,345.86	2,000.00	78	17,800.00
	Services Totals	\$24,000.00	\$357.71	\$24,357.71	\$360.26	\$10,118.05	\$4,489.66	\$9,750.00	60%	\$23,110.00
	Capital Purchases									
5632	Motor Vehicles	73,750.00	.00	73,750.00	6,164.50	58,001.50	6,164.50	9,584.00	87	69,580.00
	Capital Purchases Totals	\$73,750.00	\$0.00	\$73,750.00	\$6,164.50	\$58,001.50	\$6,164.50	\$9,584.00	87%	\$69,580.00
	EXPENSE TOTALS	\$167,750.00	\$357.71	\$168,107.71	\$6,855.76	\$74,192.55	\$61,581.16	\$32,334.00	81%	\$159,786.00
Department 268 - Street Department Totals		(\$167,750.00)	(\$357.71)	(\$168,107.71)	(\$6,855.76)	(\$74,192.55)	(\$61,581.16)	(\$32,334.00)	81%	(\$159,786.00)
Fund 270 - State Highway Fund Totals		\$167,750.00	\$357.71	\$168,107.71	\$6,855.76	\$74,192.55	\$61,581.16	\$32,334.00		\$159,786.00

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June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	265,491.04	265,491.04	618.50	564.50	19,415.17	245,511.37	8	108,431
	Transfers/Other Totals	\$0.00	\$265,491.04	\$265,491.04	\$618.50	\$564.50	\$19,415.17	\$245,511.37	8%	\$108,431
	EXPENSE TOTALS	\$0.00	\$265,491.04	\$265,491.04	\$618.50	\$564.50	\$19,415.17	\$245,511.37	8%	\$108,431
	Department 111 - Police Division Totals	\$0.00	(\$265,491.04)	(\$265,491.04)	(\$618.50)	(\$564.50)	(\$19,415.17)	(\$245,511.37)	8%	(\$108,435)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$265,491.04	\$265,491.04	\$618.50	\$564.50	\$19,415.17	\$245,511.37		\$108,431

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	46,290.13	46,290.13	.00	.00	.00	46,290.13	0	
	Transfers/Other Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$46,290.13)	(\$46,290.13)	\$0.00	\$0.00	\$0.00	(\$46,290.13)	0%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13		\$0.00

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund	Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7,400.94	7,400.94	.00	.00	.00	7,400.94	0	17,220
	Transfers/Other Totals	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	EXPENSE TOTALS	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	Department 111 - Police Division Totals	\$0.00	(\$7,400.94)	(\$7,400.94)	\$0.00	\$0.00	\$0.00	(\$7,400.94)	0%	(\$17,220)
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94		\$17,220

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	93,230.44	93,230.44	.00	.00	.00	93,230.44	0	17,111
	Transfers/Other Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44	0%	\$17,111
	EXPENSE TOTALS	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44	0%	\$17,111
	Department 111 - Police Division Totals	\$0.00	(\$93,230.44)	(\$93,230.44)	\$0.00	\$0.00	\$0.00	(\$93,230.44)	0%	(\$17,115)
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44		\$17,111

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	16,769.50	16,769.50	.00	.00	.00	16,769.50	0	
	Transfers/Other Totals	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$16,769.50)	(\$16,769.50)	\$0.00	\$0.00	\$0.00	(\$16,769.50)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund	Totals	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50		\$0.00

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.24	.00	16,287.30	16,435.70	50	30,621.00
5102	Wages-Staff	199,179.00	.00	199,179.00	20,819.29	.00	114,538.24	84,640.76	58	182,151.00
5105	Overtime	2,500.00	.00	2,500.00	948.30	.00	7,359.07	(4,859.07)	294	15,351.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	20,331.00
5151	PERS Contribution	32,886.00	.00	32,886.00	4,002.30	.00	17,833.89	15,052.11	54	29,991.00
5161	Group Insurance	59,065.00	.00	59,065.00	4,947.09	10,337.91	34,529.80	14,197.29	76	58,641.00
5164	Workers Compensation	7,878.00	.00	7,878.00	.00	2,319.02	1,044.35	4,514.63	43	7,501.00
5166	Medicare	2,683.00	.00	2,683.00	336.87	.00	1,920.29	762.71	72	3,161.00
	Personal Services Totals	\$351,414.00	\$0.00	\$351,414.00	\$33,571.09	\$12,656.93	\$207,512.94	\$131,244.13	63%	\$348,291.00
	Supplies									
5201	Office Supplies	2,900.00	63.71	2,963.71	.00	1,461.00	1,488.92	13.79	100	3,071.00
5203	Computer Supplies	800.00	.00	800.00	.00	407.26	492.74	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	10,000.00	52.40	10,052.40	.00	3,703.40	1,349.00	5,000.00	50	3,471.00
5241	Uniforms-Purchased	900.00	92.86	992.86	167.22	432.78	260.08	300.00	70	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	442.07	2,536.91	2,463.09	7,000.00	42	6,501.00
5252	Aggregates	30,000.00	1,524.72	31,524.72	707.33	9,287.56	11,577.16	10,660.00	66	22,981.00
5259	Operating Materials and Supplies	30,000.00	2,068.17	32,068.17	3,685.59	12,689.41	13,621.19	5,757.57	82	26,531.00
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,701.00
	Supplies Totals	\$111,600.00	\$3,801.86	\$115,401.86	\$5,002.21	\$30,518.32	\$31,252.18	\$53,631.36	54%	\$72,801.00
	Services									
5311	Utilities	9,500.00	256.73	9,756.73	872.39	3,876.73	2,504.28	3,375.72	65	5,431.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	438.50	561.50	44	301.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.72	467.28	7	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	150.00	190.00	44	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	1,114.09	16,114.09	2,943.20	6,274.60	4,839.49	5,000.00	69	10,041.00
5339	Misc Contract Services	30,000.00	5,759.02	35,759.02	2,754.00	4,203.37	12,993.96	18,561.69	48	15,971.00
5351	Liability Insurance Deductible	3,500.00	.00	3,500.00	.00	.00	3,939.17	(439.17)	113	3,231.00
5352	Motor Vehicle Insurance	2,400.00	.00	2,400.00	.00	.00	2,344.85	55.15	98	2,261.00
5361	Building Repair/Maintenance	8,000.00	1,261.05	9,261.05	.00	.00	2,329.22	6,931.83	25	4,821.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	.00	1,663.73	3,755.38	(1,569.11)	141	851.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	2,762.01	3,237.99	46	10,671.00
5365	Utility Line Repair/Maintenance	34,000.00	1,460.00	35,460.00	2,805.00	18,550.00	18,425.00	(1,515.00)	104	31,321.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	946.57	.00	11,850.72	649.28	95	11,491.00



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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	4,699,489.00	.00	4,699,489.00	.00	1,700,000.00	2,108,323.28	891,165.72	81	4,293,711.00
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	12,799.00
5391	Postage	6,500.00	.00	6,500.00	42.69	.00	2,738.22	3,761.78	42	5,630.00
5397	Uniform Rental	1,600.00	69.10	1,669.10	69.10	695.96	373.14	600.00	64	960.00
5399	Other Miscellaneous Services	170,000.00	.00	170,000.00	1,134.68	9,010.30	23,780.27	137,209.43	19	163,120.00
	Services Totals	\$5,019,379.00	\$9,919.99	\$5,029,298.99	\$11,567.63	\$1,744,274.69	\$2,201,580.21	\$1,083,444.09	78%	\$4,572,820.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	45,000.00	.00	45,000.00	.00	45,314.00	.00	(314.00)	101	
5633	Machinery and Equipment	10,000.00	.00	10,000.00	466.66	5,900.00	466.66	3,633.34	64	7,190.00
5639	Other Equipment	100,000.00	.00	100,000.00	31,643.30	.00	53,982.31	46,017.69	54	60,030.00
	Capital Purchases Totals	\$155,400.00	\$0.00	\$155,400.00	\$32,109.96	\$51,214.00	\$54,448.97	\$49,737.03	68%	\$67,220.00
	EXPENSE TOTALS	\$5,637,793.00	\$13,721.85	\$5,651,514.85	\$82,250.89	\$1,838,663.94	\$2,494,794.30	\$1,318,056.61	77%	\$5,061,140.00
Department 735 - Water Division Totals		(\$5,637,793.00)	(\$13,721.85)	(\$5,651,514.85)	(\$82,250.89)	(\$1,838,663.94)	(\$2,494,794.30)	(\$1,318,056.61)	77%	(\$5,061,140.00)

Attachment: June, 2016 Departmental Budget 07 20 2016 10 44 26 AM Joni Crawford_461017B5 (1492 :



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	277,677.00	.00	277,677.00	34,380.09	.00	34,380.09	243,296.91	12	269,241.00
5424	G. O. Bond-Interest	38,198.00	.00	38,198.00	9,247.74	.00	19,355.94	18,842.06	51	47,150.00
	Debt Service Totals	\$315,875.00	\$0.00	\$315,875.00	\$43,627.83	\$0.00	\$53,736.03	\$262,138.97	17%	\$316,391.00
	EXPENSE TOTALS	\$315,875.00	\$0.00	\$315,875.00	\$43,627.83	\$0.00	\$53,736.03	\$262,138.97	17%	\$316,391.00
Department 991 - Debt Service Totals		(\$315,875.00)	\$0.00	(\$315,875.00)	(\$43,627.83)	\$0.00	(\$53,736.03)	(\$262,138.97)	17%	(\$316,391.00)
Fund 710 - Water Fund Totals		\$5,953,668.00	\$13,721.85	\$5,967,389.85	\$125,878.72	\$1,838,663.94	\$2,548,530.33	\$1,580,195.58		\$5,377,541.00

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.22	.00	16,287.12	16,435.88	50	30,621.00
5102	Wages-Staff	210,314.00	.00	210,314.00	12,987.60	.00	87,362.26	122,951.74	42	195,431.00
5105	Overtime	2,500.00	.00	2,500.00	.00	.00	1,888.84	611.16	76	511.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	22,331.00
5151	PERS Contribution	34,522.00	.00	34,522.00	2,572.93	.00	15,707.78	18,814.22	46	32,811.00
5161	Group Insurance	79,107.00	.00	79,107.00	6,614.92	13,685.08	46,204.39	19,217.53	76	71,601.00
5164	Workers Compensation	8,270.00	.00	8,270.00	.00	3,478.53	1,566.52	3,224.95	61	7,821.00
5166	Medicare	3,032.00	.00	3,032.00	215.14	.00	1,461.51	1,570.49	48	3,181.00
	Personal Services Totals	\$389,518.00	\$0.00	\$389,518.00	\$24,907.81	\$17,163.61	\$188,478.42	\$183,875.97	53%	\$365,371.00
	Supplies									
5201	Office Supplies	2,900.00	63.72	2,963.72	.00	1,460.95	1,488.99	13.78	100	3,071.00
5203	Computer Supplies	800.00	.00	800.00	.00	407.21	492.79	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	610.32	.00	890.22	1,109.78	45	771.00
5241	Uniforms-Purchased	1,000.00	92.86	1,092.86	167.23	432.77	260.09	400.00	63	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	442.07	2,536.89	2,463.11	7,000.00	42	6,501.00
5252	Aggregates	750.00	.00	750.00	2,060.00	.00	2,060.00	(1,310.00)	275	0.00
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	642.25	.00	3,722.39	(222.39)	106	871.00
	Supplies Totals	\$22,950.00	\$156.58	\$23,106.58	\$3,921.87	\$4,837.82	\$11,377.59	\$6,891.17	70%	\$12,741.00
	Services									
5311	Utilities	9,000.00	1,138.10	10,138.10	337.52	5,756.00	4,353.91	28.19	100	7,981.00
5321	Professional Training	1,000.00	.00	1,000.00	53.50	.00	541.25	458.75	54	1,121.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.94	467.06	7	0.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	160.00	(30.00)	123	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	15,000.00	168.00	15,168.00	581.14	6,451.86	3,716.14	5,000.00	67	3,071.00
5339	Misc Contract Services	19,000.00	5,789.32	24,789.32	2,784.30	4,426.12	11,022.39	9,340.81	62	15,091.00
5351	Liability Insurance Deductible	1,500.00	.00	1,500.00	.00	.00	1,207.53	292.47	81	1,071.00
5352	Motor Vehicle Insurance	2,900.00	.00	2,900.00	.00	.00	2,808.20	91.80	97	2,711.00
5361	Building Repair/Maintenance	9,000.00	1,261.05	10,261.05	.00	.00	2,329.22	7,931.83	23	4,481.00
5362	Equipment Maintenance	1,950.00	.00	1,950.00	.00	1,663.72	565.56	(279.28)	114	1,101.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	2,762.01	3,237.99	46	10,671.00
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	16,242.00	58,427.04	27,074.96	39,498.00	68	117,521.00
5366	Computer Maintenance	14,000.00	.00	14,000.00	946.58	.00	11,260.73	2,739.27	80	10,901.00
5378	Columbus Contract	4,511,658.00	.00	4,511,658.00	199,208.94	1,661,934.76	2,223,034.05	626,689.19	86	5,900,421.00
5391	Postage	6,500.00	.00	6,500.00	42.69	.00	2,738.22	3,761.78	42	5,631.00



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5397	Uniform Rental	1,600.00	69.15	1,669.15	69.15	695.74	373.41	600.00	64	960.00
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,134.73	2,943.46	10,067.09	108,989.45	11	119,980.00
	Services Totals	\$4,848,238.00	\$8,425.62	\$4,856,663.62	\$221,400.55	\$1,742,298.70	\$2,304,047.61	\$810,317.31	83%	\$6,202,930.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	48,307.00	.00	1,693.00	97	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	466.67	6,900.00	2,494.16	(394.16)	104	53,500.00
5639	Other Equipment	87,500.00	.00	87,500.00	31,643.30	.00	48,460.31	39,039.69	55	60,030.00
	Capital Purchases Totals	\$146,900.00	\$0.00	\$146,900.00	\$32,109.97	\$55,207.00	\$50,954.47	\$40,738.53	72%	\$113,530.00
	EXPENSE TOTALS	\$5,407,606.00	\$8,582.20	\$5,416,188.20	\$282,340.20	\$1,819,507.13	\$2,554,858.09	\$1,041,822.98	81%	\$6,694,580.00
Department 736 - Wastewater Division Totals		(\$5,407,606.00)	(\$8,582.20)	(\$5,416,188.20)	(\$282,340.20)	(\$1,819,507.13)	(\$2,554,858.09)	(\$1,041,822.98)	81%	(\$6,694,580.00)

Attachment: June, 2016 Departmental Budget 07 20 2016 10 44 26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	88,592.00	.00	88,592.00	27,241.26	.00	27,241.26	61,350.74	31	87,800
5424	G. O. Bond-Interest	15,610.00	.00	15,610.00	4,847.55	.00	8,021.30	7,588.70	51	14,580
	Debt Service Totals	\$104,202.00	\$0.00	\$104,202.00	\$32,088.81	\$0.00	\$35,262.56	\$68,939.44	34%	\$102,380
	EXPENSE TOTALS	\$104,202.00	\$0.00	\$104,202.00	\$32,088.81	\$0.00	\$35,262.56	\$68,939.44	34%	\$102,380
	Department 991 - Debt Service Totals	(\$104,202.00)	\$0.00	(\$104,202.00)	(\$32,088.81)	\$0.00	(\$35,262.56)	(\$68,939.44)	34%	(\$102,380)
Fund 720 - Wastewater/Sewer Fund Totals		\$5,511,808.00	\$8,582.20	\$5,520,390.20	\$314,429.01	\$1,819,507.13	\$2,590,120.65	\$1,110,762.42		\$6,796,970

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	166,775.00	.00	166,775.00	12,828.79	.00	83,109.69	83,665.31	50	156,650.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	119.48	4,780.52	2	25,000.00
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	14,000.00
5151	PERS Contribution	24,308.00	.00	24,308.00	2,245.75	.00	11,671.73	12,636.27	48	22,620.00
5161	Group Insurance	51,357.00	.00	51,357.00	4,298.24	8,751.76	30,018.77	12,586.47	75	51,330.00
5164	Workers Compensation	5,823.00	.00	5,823.00	.00	2,319.02	1,044.35	2,459.63	58	5,480.00
5166	Medicare	1,655.00	.00	1,655.00	111.44	.00	724.28	930.72	44	1,390.00
	Personal Services Totals	\$268,768.00	\$0.00	\$268,768.00	\$19,484.22	\$11,070.78	\$138,688.30	\$119,008.92	56%	\$253,690.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	1,551.16	68.84	(120.00)	108	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	428.85	318.19	2.96	100	400.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	700.00	249.00	51.00	95	190.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	400.00	.00	350.00	53	320.00
5251	MV Gas and Oil	6,500.00	163.54	6,663.54	295.35	2,922.04	1,241.50	2,500.00	62	3,050.00
5252	Aggregates	750.00	.00	750.00	.00	300.00	.00	450.00	40	230.00
5259	Operating Materials and Supplies	20,000.00	34.51	20,034.51	488.76	7,288.71	1,745.80	11,000.00	45	19,260.00
	Supplies Totals	\$31,250.00	\$198.05	\$31,448.05	\$784.11	\$13,590.76	\$3,623.33	\$14,233.96	55%	\$24,470.00
	Services									
5311	Utilities	8,000.00	756.91	8,756.91	213.46	3,869.69	2,167.22	2,720.00	69	4,000.00
5321	Professional Training	400.00	.00	400.00	15.00	75.00	250.00	75.00	81	530.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	.00	20.00	0	10.00
5324	Professional Association Dues	100.00	.00	100.00	.00	110.00	.00	(10.00)	110	120.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	1,442.30	4,659.90	3,340.10	.00	100	4,620.00
5339	Misc Contract Services	44,250.00	5,759.00	50,009.00	11,714.34	4,918.93	34,201.16	10,888.91	78	24,150.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,207.53	42.47	97	1,070.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	937.40	812.60	54	900.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	.00	2,200.00	56	2,200.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	210.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	930.00
5378	Columbus Contract	715,000.00	.00	715,000.00	59,437.71	223,461.13	291,570.06	199,968.81	72	
5391	Postage	6,000.00	.00	6,000.00	.00	.00	2,508.55	3,491.45	42	5,010.00
5397	Uniform Rental	2,000.00	127.05	2,127.05	127.90	1,090.13	686.92	350.00	84	1,270.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	34.58	362.11	237.89	34,400.00	2	32,010.00
	Services Totals	\$838,770.00	\$6,642.96	\$845,412.96	\$72,985.29	\$243,346.89	\$337,106.83	\$264,959.24	69%	\$77,080.00



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	30,000.00	.00	30,000.00	29,624.50	.00	29,624.50	375.50	99	140,000.00
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	38,140.00
	<i>Capital Purchases Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$29,624.50	\$0.00	\$29,624.50	\$375.50	99%	\$178,140.00
	EXPENSE TOTALS	\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$122,878.12	\$268,008.43	\$509,042.96	\$398,577.62	66%	\$533,400.00
Department	737 - Storm Water Division Totals	(\$1,168,788.00)	(\$6,841.01)	(\$1,175,629.01)	(\$122,878.12)	(\$268,008.43)	(\$509,042.96)	(\$398,577.62)	66%	(\$533,400.00)

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 740 - Storm Water Drainage Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	.00	.00	.00	.00	.00	.00	.00	+++	95,000
5424	G. O. Bond-Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,788
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$98,781)
Fund 740 - Storm Water Drainage Fund Totals		\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$122,878.12	\$268,008.43	\$509,042.96	\$398,577.62		\$632,188

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492)



June, 2016 Departmental Budget

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Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,020.00	.00	980.00	51	1,488.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,020.00	\$0.00	\$980.00	51%	\$1,488.00
	Services									
5315	Private Hauler Contract	2,000,000.00	297,544.20	2,297,544.20	148,704.31	354,871.27	892,672.93	1,050,000.00	54	1,836,200.00
5391	Postage	7,500.00	.00	7,500.00	42.69	.00	2,738.19	4,761.81	37	5,631.00
5399	Other Miscellaneous Services	38,000.00	.00	38,000.00	184.27	719.21	980.79	36,300.00	4	33,561.00
	Services Totals	\$2,045,500.00	\$297,544.20	\$2,343,044.20	\$148,931.27	\$355,590.48	\$896,391.91	\$1,091,061.81	53%	\$1,875,400.00
	EXPENSE TOTALS	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$148,931.27	\$356,610.48	\$896,391.91	\$1,092,041.81	53%	\$1,876,881.00
Department 738 - Refuse Collection Totals		(\$2,047,500.00)	(\$297,544.20)	(\$2,345,044.20)	(\$148,931.27)	(\$356,610.48)	(\$896,391.91)	(\$1,092,041.81)	53%	(\$1,876,881.00)
Fund 750 - Solid Waste Fund Totals		\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$148,931.27	\$356,610.48	\$896,391.91	\$1,092,041.81		\$1,876,881.00
Grand Totals		\$33,928,187.00	\$1,089,547.72	\$35,017,734.72	\$1,874,598.46	\$9,079,762.25	\$15,976,306.97	\$9,961,665.50		\$31,206,150.00

Attachment: June, 2016 Departmental Budget 07_20_2016 10_44_26 AM Joni Crawford_461017B5 (1492 : 150)



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	245,789.00	.00	126,146.96	.00	119,642.04	51	241,270.00
Municipal Tax	11,584,759.00	1,605,674.85	5,891,762.46	.00	5,692,996.54	51	12,437,680.00
Other Local Taxes	590,000.00	33,700.45	263,644.10	.00	326,355.90	45	585,570.00
State Levied Shared Taxes	829,300.00	63,192.88	402,665.22	.00	426,634.78	49	831,600.00
Licenses	55,200.00	3,450.00	32,140.00	.00	23,060.00	58	50,080.00
Permits	231,000.00	20,086.48	119,264.37	.00	111,735.63	52	221,970.00
Fees	16,500.00	2,289.70	19,113.85	.00	(2,613.85)	116	20,450.00
Miscellaneous Charges for Services	100,600.00	5,122.05	38,717.86	.00	61,882.14	38	95,560.00
Recreational Charges	149,000.00	13,728.96	107,999.95	.00	41,000.05	72	144,580.00
Fines and Forfeitures	418,000.00	25,229.00	174,597.05	.00	243,402.95	42	399,470.00
Investment Earnings	180,000.00	(42,014.23)	41,854.81	.00	138,145.19	23	175,490.00
Other Revenues	422,776.00	10,378.14	174,957.60	.00	247,818.40	41	616,030.00
Donations	5,000.00	504.00	24,101.61	.00	(19,101.61)	482	4,710.00
Reimbursements	.00	49.00	37,067.58	.00	(37,067.58)	+++	271,970.00
Sale of Assets	.00	900.00	900.00	.00	(900.00)	+++	15,700.00
Transfers/Advances	5,000.00	.00	725.11	.00	4,274.89	15	36,480.00
Department 000 - General Totals	\$14,832,924.00	\$1,742,291.28	\$7,455,658.53	\$0.00	\$7,377,265.47	50%	\$16,148,660.00
REVENUE TOTALS	\$14,832,924.00	\$1,742,291.28	\$7,455,658.53	\$0.00	\$7,377,265.47	50%	\$16,148,660.00
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	10,000.00
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000.00
Department 111 - Police Division							
Personal Services	8,243,986.42	614,993.15	4,500,009.60	241,078.84	3,502,897.98	58	8,063,710.00
Supplies	313,944.30	27,660.05	113,240.10	74,919.22	125,784.98	60	204,790.00
Services	561,943.15	51,797.13	216,870.58	197,653.97	147,418.60	74	452,780.00
Capital Purchases	212,955.59	1,705.59	133,032.13	49,639.70	30,283.76	86	154,320.00
Department 111 - Police Division Totals	\$9,332,829.46	\$696,155.92	\$4,963,152.41	\$563,291.73	\$3,806,385.32	59%	\$8,875,620.00
Department 290 - Mechanic							
Personal Services	141,866.00	10,774.51	77,890.08	6,013.95	57,961.97	59	121,660.00
Supplies	96,291.62	9,233.31	43,885.82	36,136.42	16,269.38	83	74,200.00
Services	41,751.75	51.75	10,394.94	26,776.81	4,580.00	89	25,370.00
Department 290 - Mechanic Totals	\$279,909.37	\$20,059.57	\$132,170.84	\$68,927.18	\$78,811.35	72%	\$221,250.00



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	698,883.00	55,884.61	346,367.62	20,231.52	332,283.86	52	595,571
Supplies	198,446.84	24,229.52	76,358.27	33,979.45	88,109.12	56	129,931
Services	300,034.67	32,262.44	90,106.70	61,779.13	148,148.84	51	179,461
Transfers/Other	.00	1,019.70	10,355.79	.00	(10,355.79)	+++	
Capital Purchases	283,513.00	69,420.38	241,866.02	18,352.33	23,294.65	92	58,921
Department 340 - Parks and Recreation Totals	\$1,480,877.51	\$182,816.65	\$765,054.40	\$134,342.43	\$581,480.68	61%	\$963,901
Department 343 - Senior Center							
Personal Services	150,610.00	12,406.75	76,969.01	2,974.86	70,666.13	53	142,781
Supplies	42,639.22	148.45	2,794.43	4,010.59	35,834.20	16	2,914
Services	31,188.01	677.54	7,125.99	17,572.78	6,489.24	79	168,581
Capital Purchases	5,500.00	.00	2,875.00	2,625.00	.00	100	
Department 343 - Senior Center Totals	\$229,937.23	\$13,232.74	\$89,764.43	\$27,183.23	\$112,989.57	51%	\$314,281
Department 448 - Service Department							
Personal Services	529,557.00	40,229.55	292,429.48	20,679.76	216,447.76	59	483,051
Supplies	19,842.29	556.62	5,717.20	5,472.47	8,652.62	56	11,261
Services	655,711.92	36,897.37	234,314.62	250,270.50	171,126.80	74	431,201
Department 448 - Service Department Totals	\$1,205,111.21	\$77,683.54	\$532,461.30	\$276,422.73	\$396,227.18	67%	\$925,521
Department 479 - Building Department							
Personal Services	354,460.00	19,984.92	131,208.77	10,016.42	213,234.81	40	289,061
Supplies	15,111.98	116.00	1,162.56	4,749.42	9,200.00	39	3,891
Services	76,467.09	6,931.87	32,633.89	19,715.60	24,117.60	68	37,261
Capital Purchases	25,000.00	.00	.00	.00	25,000.00	0	
Department 479 - Building Department Totals	\$471,039.07	\$27,032.79	\$165,005.22	\$34,481.44	\$271,552.41	42%	\$330,211
Department 522 - Mayor							
Personal Services	151,453.00	11,413.20	79,131.80	3,374.48	68,946.72	54	156,061
Supplies	1,100.00	.00	368.00	200.00	532.00	52	981
Services	45,751.89	1,873.86	24,209.25	12,075.80	9,466.84	79	37,161
Department 522 - Mayor Totals	\$198,304.89	\$13,287.06	\$103,709.05	\$15,650.28	\$78,945.56	60%	\$194,211
Department 534 - Civil Service Commission							
Personal Services	58,148.00	4,449.28	27,498.84	.00	30,649.16	47	43,221
Supplies	1,000.00	.00	.00	400.00	600.00	40	721
Services	23,488.00	304.60	7,885.57	10,918.46	4,683.97	80	19,761
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$83,136.00	\$4,753.88	\$35,384.41	\$11,318.46	\$36,433.13	56%	\$63,711

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 545 - City Auditor							
Personal Services	347,150.00	27,336.15	181,050.31	9,095.88	157,003.81	55	325,581
Supplies	3,700.00	215.09	215.09	1,949.00	1,535.91	58	4,371
Services	71,085.00	12,320.28	31,813.82	21,265.77	18,005.41	75	57,281
Department 545 - City Auditor Totals	\$421,935.00	\$39,871.52	\$213,079.22	\$32,310.65	\$176,545.13	58%	\$387,231
Department 554 - City Attorney							
Personal Services	504,820.00	38,958.62	261,579.72	17,149.67	226,090.61	55	436,581
Supplies	2,662.52	82.99	749.01	964.38	949.13	64	2,131
Services	82,155.99	1,516.16	48,907.64	14,343.95	18,904.40	77	37,801
Department 554 - City Attorney Totals	\$589,638.51	\$40,557.77	\$311,236.37	\$32,458.00	\$245,944.14	58%	\$476,521
Department 571 - City Council							
Personal Services	197,184.00	15,556.08	103,448.87	4,466.12	89,269.01	55	180,631
Supplies	1,700.00	.00	222.09	277.91	1,200.00	29	951
Services	47,452.40	918.28	8,693.70	8,206.76	30,551.94	36	25,351
Department 571 - City Council Totals	\$246,336.40	\$16,474.36	\$112,364.66	\$12,950.79	\$121,020.95	51%	\$206,941
Department 580 - Development Department							
Personal Services	225,589.00	17,414.39	119,057.72	5,824.51	100,706.77	55	191,181
Supplies	2,035.78	125.39	552.43	460.26	1,023.09	50	431
Services	46,152.83	5,619.25	19,487.53	25,145.54	1,519.76	97	23,721
Department 580 - Development Department Totals	\$273,777.61	\$23,159.03	\$139,097.68	\$31,430.31	\$103,249.62	62%	\$215,341
Department 582 - Human Resources Department							
Personal Services	79,030.00	6,233.55	40,946.51	1,072.41	37,011.08	53	57,071
Supplies	13,514.84	124.99	4,746.56	2,292.38	6,475.90	52	10,431
Services	23,650.00	744.28	10,504.80	5,909.93	7,235.27	69	14,931
Department 582 - Human Resources Department Totals	\$116,194.84	\$7,102.82	\$56,197.87	\$9,274.72	\$50,722.25	56%	\$82,431
Department 584 - Computer Department							
Personal Services	198,218.27	15,313.90	101,707.08	11,538.78	84,972.41	57	180,851
Supplies	3,973.03	106.25	275.97	1,997.06	1,700.00	57	401
Services	286,976.64	4,512.47	94,374.06	98,506.78	94,095.80	67	131,171
Capital Purchases	69,000.00	.00	.00	9,000.00	60,000.00	13	
Department 584 - Computer Department Totals	\$558,167.94	\$19,932.62	\$196,357.11	\$121,042.62	\$240,768.21	57%	\$312,431
Department 593 - Clerk of Courts							
Personal Services	206,042.00	19,159.95	104,463.40	3,602.64	97,975.96	52	193,301

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 593 - Clerk of Courts							
Supplies	4,583.63	197.00	1,367.72	1,408.74	1,807.17	61	1,690.00
Services	98,767.26	5,195.96	40,485.29	31,147.94	27,134.03	73	63,370.00
Department 593 - Clerk of Courts Totals	\$309,392.89	\$24,552.91	\$146,316.41	\$36,159.32	\$126,917.16	59%	\$258,370.00
Department 595 - General and Administrative							
Personal Services	291,109.45	1,696.00	58,585.89	108,642.14	123,881.42	57	268,830.00
Supplies	3,500.00	.00	1,050.00	2,450.00	.00	100	2,550.00
Services	634,640.75	8,899.32	307,737.34	119,995.94	206,907.47	67	333,500.00
Capital Purchases	38,000.00	997.74	5,927.04	29,072.96	3,000.00	92	40,860.00
Department 595 - General and Administrative Totals	\$967,250.20	\$11,593.06	\$373,300.27	\$260,161.04	\$333,788.89	65%	\$645,760.00
Department 810 - Public Health and Welfare							
Services	271,289.00	.00	135,644.24	.00	135,644.76	50	257,930.00
Department 810 - Public Health and Welfare Totals	\$271,289.00	\$0.00	\$135,644.24	\$0.00	\$135,644.76	50%	\$257,930.00
EXPENSE TOTALS	\$17,035,127.13	\$1,218,266.24	\$8,470,295.89	\$1,667,404.93	\$6,897,426.31	60%	\$14,741,730.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,742,291.28	7,455,658.53	.00	7,377,265.47	50%	16,148,660.00
EXPENSE TOTALS	17,035,127.13	1,218,266.24	8,470,295.89	1,667,404.93	6,897,426.31	60%	14,741,730.00
Fund 110 - General Fund Net Gain (Loss)	(\$2,202,203.13)	\$524,025.04	(\$1,014,637.36)	(\$1,667,404.93)	(\$479,839.16)	122%	\$1,406,920.00
Fund Type Totals							
REVENUE TOTALS	14,832,924.00	1,742,291.28	7,455,658.53	.00	7,377,265.47	50%	16,148,660.00
EXPENSE TOTALS	17,035,127.13	1,218,266.24	8,470,295.89	1,667,404.93	6,897,426.31	60%	14,741,730.00
Fund Type Net Gain (Loss)	(\$2,202,203.13)	\$524,025.04	(\$1,014,637.36)	(\$1,667,404.93)	(\$479,839.16)	122%	\$1,406,920.00
Fund Category General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,742,291.28	7,455,658.53	.00	7,377,265.47	50%	16,148,660.00
EXPENSE TOTALS	17,035,127.13	1,218,266.24	8,470,295.89	1,667,404.93	6,897,426.31	60%	14,741,730.00
Fund Category General Fund Net Gain (Loss)	(\$2,202,203.13)	\$524,025.04	(\$1,014,637.36)	(\$1,667,404.93)	(\$479,839.16)	122%	\$1,406,920.00

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	399,000.00	72,895.51	833,172.23	.00	(434,172.23)	209	398,560
Investment Earnings	1,000.00	342.43	1,778.73	.00	(778.73)	178	860
Department 000 - General Totals	\$400,000.00	\$73,237.94	\$834,950.96	\$0.00	(\$434,950.96)	209%	\$399,430
REVENUE TOTALS	\$400,000.00	\$73,237.94	\$834,950.96	\$0.00	(\$434,950.96)	209%	\$399,430
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	79,541.00	5,980.58	40,398.98	2,495.58	36,646.44	54	74,460
Supplies	600.00	.00	.00	600.00	.00	100	370
Services	72,400.00	460.11	5,466.25	518.53	66,415.22	8	6,940
Transfers/Other	951,000.00	(147,930.39)	377,810.12	225,000.00	348,189.88	63	320,600
Department 564 - Income Tax Division Totals	\$1,103,541.00	(\$141,489.70)	\$423,675.35	\$228,614.11	\$451,251.54	59%	\$402,380
EXPENSE TOTALS	\$1,103,541.00	(\$141,489.70)	\$423,675.35	\$228,614.11	\$451,251.54	59%	\$402,380
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	400,000.00	73,237.94	834,950.96	.00	(434,950.96)	209%	399,430
EXPENSE TOTALS	1,103,541.00	(141,489.70)	423,675.35	228,614.11	451,251.54	59%	402,380
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$703,541.00)	\$214,727.64	\$411,275.61	(\$228,614.11)	\$886,202.50	(26%)	(\$2,950)



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,310,000.00	116,585.09	653,694.54	.00	656,305.46	50	1,318,940.00
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	23,600.00
Other Revenues	5,000.00	800.00	3,608.54	.00	1,391.46	72	8,580.00
Reimbursements	10,000.00	2,234.18	10,245.23	.00	(245.23)	102	15,560.00
Department 000 - General Totals	\$1,350,000.00	\$119,619.27	\$667,548.31	\$0.00	\$682,451.69	49%	\$1,366,690.00
REVENUE TOTALS	\$1,350,000.00	\$119,619.27	\$667,548.31	\$0.00	\$682,451.69	49%	\$1,366,690.00
EXPENSE							
Department 000 - General							
Capital Purchases	755,959.72	.00	663,989.94	91,969.78	.00	100	\$1,085,880.00
Department 000 - General Totals	\$755,959.72	\$0.00	\$663,989.94	\$91,969.78	\$0.00	100%	\$1,085,880.00
Department 268 - Street Department							
Personal Services	569,406.00	40,286.34	288,677.34	23,464.95	257,263.71	55	514,910.00
Supplies	314,604.41	10,386.39	83,832.67	68,478.22	162,293.52	48	211,430.00
Services	151,687.16	9,064.31	56,252.04	50,137.80	45,297.32	70	89,590.00
Capital Purchases	233,250.00	18,493.50	28,491.50	180,004.50	24,754.00	89	269,930.00
Department 268 - Street Department Totals	\$1,268,947.57	\$78,230.54	\$457,253.55	\$322,085.47	\$489,608.55	61%	\$1,085,880.00
EXPENSE TOTALS	\$2,024,907.29	\$78,230.54	\$1,121,243.49	\$414,055.25	\$489,608.55	76%	\$1,085,880.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,350,000.00	119,619.27	667,548.31	.00	682,451.69	49%	1,366,690.00
EXPENSE TOTALS	2,024,907.29	78,230.54	1,121,243.49	414,055.25	489,608.55	76%	1,085,880.00
Fund 260 - Street Fund Net Gain (Loss)	(\$674,907.29)	\$41,388.73	(\$453,695.18)	(\$414,055.25)	(\$192,843.14)	129%	\$280,810.00

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford 461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	105,000.00	9,452.85	53,002.24	.00	51,997.76	50	106,800.00
Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	2,170.00
Department 000 - General Totals	\$110,000.00	\$9,452.85	\$53,002.24	\$0.00	\$56,997.76	48%	\$108,980.00
REVENUE TOTALS	\$110,000.00	\$9,452.85	\$53,002.24	\$0.00	\$56,997.76	48%	\$108,980.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	331.00	50,927.00	6,073.00	13,000.00	81	67,080.00
Services	24,357.71	360.26	4,489.66	10,118.05	9,750.00	60	23,110.00
Capital Purchases	73,750.00	6,164.50	6,164.50	58,001.50	9,584.00	87	69,580.00
Department 268 - Street Department Totals	\$168,107.71	\$6,855.76	\$61,581.16	\$74,192.55	\$32,334.00	81%	\$159,780.00
EXPENSE TOTALS	\$168,107.71	\$6,855.76	\$61,581.16	\$74,192.55	\$32,334.00	81%	\$159,780.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	110,000.00	9,452.85	53,002.24	.00	56,997.76	48%	108,980.00
EXPENSE TOTALS	168,107.71	6,855.76	61,581.16	74,192.55	32,334.00	81%	159,780.00
Fund 270 - State Highway Fund Net Gain (Loss)	(\$58,107.71)	\$2,597.09	(\$8,578.92)	(\$74,192.55)	(\$24,663.76)	142%	(\$50,800.00)
Fund Type Totals							
REVENUE TOTALS	1,860,000.00	202,310.06	1,555,501.51	.00	304,498.49	84%	1,875,100.00
EXPENSE TOTALS	3,296,556.00	(56,403.40)	1,606,500.00	716,861.91	973,194.09	70%	1,648,050.00
Fund Type Net Gain (Loss)	(\$1,436,556.00)	\$258,713.46	(\$50,998.49)	(\$716,861.91)	\$668,695.60	53%	\$227,050.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	1,860,000.00	202,310.06	1,555,501.51	.00	304,498.49	84%	1,875,100.00
EXPENSE TOTALS	3,296,556.00	(56,403.40)	1,606,500.00	716,861.91	973,194.09	70%	1,648,050.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,436,556.00)	\$258,713.46	(\$50,998.49)	(\$716,861.91)	\$668,695.60	53%	\$227,050.00

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	825,000.00	95,167.45	381,963.49	.00	443,036.51	46	740,127.45
Other Revenues	.00	3,261.35	35,851.09	.00	(35,851.09)	+++	3,541.35
Reimbursements	.00	.00	335.00	.00	(335.00)	+++	300.00
Department 000 - General Totals	\$825,000.00	\$98,428.80	\$418,149.58	\$0.00	\$406,850.42	51%	\$743,977.45
Department 735 - Water Division							
Utility Charges	6,235,000.00	707,749.08	2,837,083.93	.00	3,397,916.07	46	5,444,500.00
Other Revenues	40,000.00	(1,768.79)	(130.26)	.00	40,130.26	0	85,150.00
Department 735 - Water Division Totals	\$6,275,000.00	\$705,980.29	\$2,836,953.67	\$0.00	\$3,438,046.33	45%	\$5,529,650.00
REVENUE TOTALS	\$7,100,000.00	\$804,409.09	\$3,255,103.25	\$0.00	\$3,844,896.75	46%	\$6,273,627.45
EXPENSE							
Department 000 - General							
Services	.00	.00	.00	.00	.00	+++	25,570.00
Capital Purchases	645,301.04	36,147.59	140,303.53	86,017.09	418,980.42	35	867,180.00
Department 000 - General Totals	\$645,301.04	\$36,147.59	\$140,303.53	\$86,017.09	\$418,980.42	35%	\$892,750.00
Department 735 - Water Division							
Personal Services	351,414.00	33,571.09	207,512.94	12,656.93	131,244.13	63	348,290.00
Supplies	115,401.86	5,002.21	31,252.18	30,518.32	53,631.36	54	72,800.00
Services	5,029,298.99	11,567.63	2,201,580.21	1,744,274.69	1,083,444.09	78	4,572,820.00
Capital Purchases	155,400.00	32,109.96	54,448.97	51,214.00	49,737.03	68	67,220.00
Department 735 - Water Division Totals	\$5,651,514.85	\$82,250.89	\$2,494,794.30	\$1,838,663.94	\$1,318,056.61	77%	\$5,061,140.00
Department 991 - Debt Service							
Debt Service	315,875.00	43,627.83	53,736.03	.00	262,138.97	17	316,390.00
Department 991 - Debt Service Totals	\$315,875.00	\$43,627.83	\$53,736.03	\$0.00	\$262,138.97	17%	\$316,390.00
EXPENSE TOTALS	\$6,612,690.89	\$162,026.31	\$2,688,833.86	\$1,924,681.03	\$1,999,176.00	70%	\$6,270,290.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,100,000.00	804,409.09	3,255,103.25	.00	3,844,896.75	46%	6,273,627.45
EXPENSE TOTALS	6,612,690.89	162,026.31	2,688,833.86	1,924,681.03	1,999,176.00	70%	6,270,290.00
Fund 710 - Water Fund Net Gain (Loss)	\$487,309.11	\$642,382.78	\$566,269.39	(\$1,924,681.03)	(\$1,845,720.75)	(279%)	\$3,330.00

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	412,500.00	46,229.81	187,564.50	.00	224,935.50	45	358,809.50
Department 000 - General Totals	\$412,500.00	\$46,229.81	\$187,564.50	\$0.00	\$224,935.50	45%	\$358,809.50
Department 736 - Wastewater Division							
Utility Charges	6,711,200.00	684,875.64	2,788,947.51	.00	3,922,252.49	42	5,272,249.51
Other Revenues	1,300.00	25.00	120.50	.00	1,179.50	9	1,039.50
Department 736 - Wastewater Division Totals	\$6,712,500.00	\$684,900.64	\$2,789,068.01	\$0.00	\$3,923,431.99	42%	\$5,273,279.01
REVENUE TOTALS	\$7,125,000.00	\$731,130.45	\$2,976,632.51	\$0.00	\$4,148,367.49	42%	\$5,632,088.51
EXPENSE							
Department 000 - General							
Capital Purchases	273,366.74	6,102.84	24,738.75	40,898.80	207,729.19	24	579,755.19
Department 000 - General Totals	\$273,366.74	\$6,102.84	\$24,738.75	\$40,898.80	\$207,729.19	24%	\$579,755.19
Department 736 - Wastewater Division							
Personal Services	389,518.00	24,907.81	188,478.42	17,163.61	183,875.97	53	365,376.42
Supplies	23,106.58	3,921.87	11,377.59	4,837.82	6,891.17	70	12,744.59
Services	4,856,663.62	221,400.55	2,304,047.61	1,742,298.70	810,317.31	83	6,202,935.61
Capital Purchases	146,900.00	32,109.97	50,954.47	55,207.00	40,738.53	72	113,531.47
Department 736 - Wastewater Division Totals	\$5,416,188.20	\$282,340.20	\$2,554,858.09	\$1,819,507.13	\$1,041,822.98	81%	\$6,694,588.09
Department 991 - Debt Service							
Debt Service	104,202.00	32,088.81	35,262.56	.00	68,939.44	34	102,381.44
Department 991 - Debt Service Totals	\$104,202.00	\$32,088.81	\$35,262.56	\$0.00	\$68,939.44	34%	\$102,381.44
EXPENSE TOTALS	\$5,793,756.94	\$320,531.85	\$2,614,859.40	\$1,860,405.93	\$1,318,491.61	77%	\$7,376,722.40
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	7,125,000.00	731,130.45	2,976,632.51	.00	4,148,367.49	42%	5,632,088.51
EXPENSE TOTALS	5,793,756.94	320,531.85	2,614,859.40	1,860,405.93	1,318,491.61	77%	7,376,722.40
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	\$1,331,243.06	\$410,598.60	\$361,773.11	(\$1,860,405.93)	(\$2,829,875.88)	(113%)	(\$1,744,633.89)

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	675,000.00	183,274.36	652,886.46	.00	22,113.54	97	657,641.12
Department 737 - Storm Water Division Totals	\$675,000.00	\$183,274.36	\$652,886.46	\$0.00	\$22,113.54	97%	\$657,641.12
REVENUE TOTALS	\$675,000.00	\$183,274.36	\$652,886.46	\$0.00	\$22,113.54	97%	\$657,641.12
EXPENSE							
Department 000 - General							
Capital Purchases	183,927.14	.00	167,208.49	16,718.65	.00	100	\$167,208.49
Department 000 - General Totals	\$183,927.14	\$0.00	\$167,208.49	\$16,718.65	\$0.00	100%	\$167,208.49
Department 737 - Storm Water Division							
Personal Services	268,768.00	19,484.22	138,688.30	11,070.78	119,008.92	56	253,699.02
Supplies	31,448.05	784.11	3,623.33	13,590.76	14,233.96	55	24,477.24
Services	845,412.96	72,985.29	337,106.83	243,346.89	264,959.24	69	77,088.92
Capital Purchases	30,000.00	29,624.50	29,624.50	.00	375.50	99	178,144.50
Department 737 - Storm Water Division Totals	\$1,175,629.01	\$122,878.12	\$509,042.96	\$268,008.43	\$398,577.62	66%	\$533,403.69
Department 991 - Debt Service							
Debt Service	.00	.00	.00	.00	.00	+++	98,781.12
Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781.12
EXPENSE TOTALS	\$1,359,556.15	\$122,878.12	\$676,251.45	\$284,727.08	\$398,577.62	71%	\$632,181.12
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	675,000.00	183,274.36	652,886.46	.00	22,113.54	97%	657,641.12
EXPENSE TOTALS	1,359,556.15	122,878.12	676,251.45	284,727.08	398,577.62	71%	632,181.12
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$684,556.15)	\$60,396.24	(\$23,364.99)	(\$284,727.08)	\$376,464.08	45%	\$25,459.99

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6



June, 2016 Budget by Classification

8.a.b

Through 06/30/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,040,000.00	175,606.53	989,727.82	.00	1,050,272.18	49	2,031,788.00
Department 738 - Refuse Collection Totals	\$2,040,000.00	\$175,606.53	\$989,727.82	\$0.00	\$1,050,272.18	49%	\$2,031,788.00
REVENUE TOTALS	\$2,040,000.00	\$175,606.53	\$989,727.82	\$0.00	\$1,050,272.18	49%	\$2,031,788.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	1,020.00	980.00	51	1,488.00
Services	2,343,044.20	148,931.27	896,391.91	355,590.48	1,091,061.81	53	1,875,400.00
Department 738 - Refuse Collection Totals	\$2,345,044.20	\$148,931.27	\$896,391.91	\$356,610.48	\$1,092,041.81	53%	\$1,876,888.00
EXPENSE TOTALS	\$2,345,044.20	\$148,931.27	\$896,391.91	\$356,610.48	\$1,092,041.81	53%	\$1,876,888.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,040,000.00	175,606.53	989,727.82	.00	1,050,272.18	49%	2,031,788.00
EXPENSE TOTALS	2,345,044.20	148,931.27	896,391.91	356,610.48	1,092,041.81	53%	1,876,888.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$305,044.20)	\$26,675.26	\$93,335.91	(\$356,610.48)	\$41,769.63	86%	\$154,900.00
Fund Type Totals							
REVENUE TOTALS	16,940,000.00	1,894,420.43	7,874,350.04	.00	9,065,649.96	46%	14,595,140.00
EXPENSE TOTALS	16,111,048.18	754,367.55	6,876,336.62	4,426,424.52	4,808,287.04	70%	16,156,090.00
Fund Type Net Gain (Loss)	\$828,951.82	\$1,140,052.88	\$998,013.42	(\$4,426,424.52)	(\$4,257,362.92)	(414%)	(\$1,560,947.00)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	16,940,000.00	1,894,420.43	7,874,350.04	.00	9,065,649.96	46%	14,595,140.00
EXPENSE TOTALS	16,111,048.18	754,367.55	6,876,336.62	4,426,424.52	4,808,287.04	70%	16,156,090.00
Fund Category Enterprise Funds Net Gain (Loss)	\$828,951.82	\$1,140,052.88	\$998,013.42	(\$4,426,424.52)	(\$4,257,362.92)	(414%)	(\$1,560,947.00)
Grand Totals							
REVENUE TOTALS	33,632,924.00	3,839,021.77	16,885,510.08	.00	16,747,413.92	50%	32,618,920.00
EXPENSE TOTALS	36,442,731.31	1,916,230.39	16,953,132.51	6,810,691.36	12,678,907.44	65%	32,545,890.00
Grand Total Net Gain (Loss)	(\$2,809,807.31)	\$1,922,791.38	(\$67,622.43)	(\$6,810,691.36)	(\$4,068,506.48)	245%	\$73,030.00

Attachment: June, 2016 Budget by Classification 07_20_2016 10_44_26 AM Joni Crawford_461017B6

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****phone****Memo**

DATE: September 12, 2016

TO: City Council

CC:

RE: Auditor's Reports July, 2016



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	31,731
5102	Wages-Staff	670,547.00	.00	670,547.00	51,385.71	.00	383,372.07	287,174.93	57	633,731
5104	Wages-Part time	115,152.00	.00	115,152.00	9,199.48	.00	69,983.10	45,168.90	61	113,071
5105	Overtime	260,000.00	.00	260,000.00	48,425.00	.00	229,657.16	30,342.84	88	295,361
5106	Longevity	58,450.00	.00	58,450.00	2,250.00	.00	19,786.99	38,663.01	34	59,131
5109	HSA Employer Funding	240,000.00	2,592.42	242,592.42	1,500.00	5,128.89	238,518.52	(1,054.99)	100	244,490
5111	Wages Chief	109,556.00	.00	109,556.00	8,427.40	.00	63,087.96	46,468.04	58	103,010
5113	Wages Enforcement	4,651,033.00	.00	4,651,033.00	396,548.03	.00	2,831,585.70	1,819,447.30	61	4,499,481
5151	PERS Contribution	110,775.00	.00	110,775.00	8,526.90	(182.36)	63,545.46	47,411.90	57	108,981
5152	PFDPF Contribution	883,205.00	.00	883,205.00	137,945.04	.00	636,281.60	246,923.40	72	874,821
5155	PERS Pickup	43,680.00	.00	43,680.00	3,297.87	.00	25,051.98	18,628.02	57	40,931
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	102.85	(102.85)	+++	56,341
5161	Group Insurance	1,014,522.00	.00	1,014,522.00	79,098.83	91,480.53	642,408.75	280,632.72	72	921,511
5166	Medicare	84,474.00	.00	84,474.00	7,259.76	(14.17)	50,491.48	33,996.69	60	81,051
<i>Personal Services Totals</i>		\$8,241,394.00	\$2,592.42	\$8,243,986.42	\$753,864.02	\$96,412.89	\$5,253,873.62	\$2,893,699.91	65%	\$8,063,711
<i>Supplies</i>										
5201	Office Supplies	8,500.00	743.83	9,243.83	616.15	3,165.89	5,745.67	332.27	96	9,351
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	679.80	154.89	1,264.81	1,830.30	44	2,440
5203	Computer Supplies	22,360.00	1,534.27	23,894.27	354.53	4,752.03	3,780.49	15,361.75	36	8,740
5205	Small Tools/Minor Equipment	4,750.00	19.09	4,769.09	790.82	1,233.76	1,646.35	1,888.98	60	4,030
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	10,000
5207	Law Enforcement Supplies	58,600.00	2,441.63	61,041.63	6,231.57	18,865.76	30,418.24	11,757.63	81	53,400
5213	Repair and Maintenance Supplies	12,095.00	759.69	12,854.69	347.26	1,288.78	1,470.91	10,095.00	21	3,720
5241	Uniforms-Purchased	57,555.00	6,575.50	64,130.50	2,950.47	14,114.44	39,182.27	10,833.79	83	32,000
5251	MV Gas and Oil	120,000.00	4,760.29	124,760.29	7,452.59	16,505.74	39,154.55	69,100.00	45	81,070
<i>Supplies Totals</i>		\$297,110.00	\$16,834.30	\$313,944.30	\$19,423.19	\$60,081.29	\$132,663.29	\$121,199.72	61%	\$204,790
<i>Services</i>										
5311	Utilities	122,300.00	7,310.08	129,610.08	9,673.68	38,423.92	58,713.34	32,472.82	75	107,670
5321	Professional Training	34,735.00	500.66	35,235.66	2,411.08	6,846.33	17,223.24	11,166.09	68	26,940
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	!
5323	Publications	2,850.00	.00	2,850.00	.00	841.00	159.00	1,850.00	35	1,000
5324	Professional Association Dues	2,398.00	.00	2,398.00	750.00	480.00	870.00	1,048.00	56	820
5325	Educational Assistance	10,000.00	.00	10,000.00	28.85	3,471.15	28.85	6,500.00	35	7,840
5339	Misc Contract Services	35,270.00	1,054.05	36,324.05	2,272.33	9,582.15	13,116.48	13,625.42	62	18,650
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	!
5361	Building Repair/Maintenance	43,050.00	2,319.06	45,369.06	702.91	23,493.52	10,785.80	11,089.74	76	65,160
5362	Equipment Maintenance	47,987.00	1,320.25	49,307.25	869.40	29,538.92	14,722.48	5,045.85	90	35,800



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	275.00	2,345.70	4,354.31	4,299.99	61	6,28
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5375	Prisoner Care	130,000.00	10,915.16	140,915.16	14,731.89	23,567.91	77,346.46	40,000.79	72	108,80
5391	Postage	4,000.00	9.60	4,009.60	97.16	931.46	1,697.84	1,380.30	66	3,07
5392	Fingerprinting Services	35,000.00	4,274.00	39,274.00	2,618.00	6,358.00	19,033.00	13,883.00	65	42,53
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	3,000.00	4,200.00	1,300.00	85	7,93
5395	Printing/Advertising	11,000.00	84.90	11,084.90	.00	3,158.94	7,232.09	693.87	94	2,51
5396	Uniform Cleaning/Repairs	20,000.00	1,865.39	21,865.39	1,420.40	11,183.11	10,882.28	(200.00)	101	15,37
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	(200.93)	1,730.85	2,755.18	(1,486.03)	150	2,35
	Services Totals	\$532,290.00	\$29,653.15	\$561,943.15	\$36,249.77	\$164,952.96	\$253,120.35	\$143,869.84	74%	\$452,78
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	208.52	500.00	724.12	3,775.88	24	24
5632	Motor Vehicles	160,000.00	.00	160,000.00	25,185.00	10,335.00	147,467.99	2,197.01	99	126,08
5633	Machinery and Equipment	8,950.00	.00	8,950.00	.00	1,200.00	.00	7,750.00	13	2,26
5639	Other Equipment	37,300.00	1,705.59	39,005.59	2,348.70	9,862.48	12,582.24	16,560.87	58	25,73
	Capital Purchases Totals	\$211,250.00	\$1,705.59	\$212,955.59	\$27,742.22	\$21,897.48	\$160,774.35	\$30,283.76	86%	\$154,32
	EXPENSE TOTALS	\$9,282,044.00	\$50,785.46	\$9,332,829.46	\$837,279.20	\$343,344.62	\$5,800,431.61	\$3,189,053.23	66%	\$8,875,62
Department 111 - Police Division Totals		(\$9,282,044.00)	(\$50,785.46)	(\$9,332,829.46)	(\$837,279.20)	(\$343,344.62)	(\$5,800,431.61)	(\$3,189,053.23)	66%	(\$8,875,623)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37 11 AM Joni Crawford_461018U5 (1503 :



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	85,650.00	.00	85,650.00	6,588.41	.00	49,275.04	36,374.96	58	76,561.00
5105	Overtime	.00	.00	.00	.00	.00	146.70	(146.70)	+++	41.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,331.00
5151	PERS Contribution	11,990.00	.00	11,990.00	922.38	.00	6,974.27	5,015.73	58	11,011.00
5161	Group Insurance	34,984.00	.00	34,984.00	2,918.43	3,095.52	23,334.34	8,554.14	76	25,631.00
5166	Medicare	1,242.00	.00	1,242.00	90.63	.00	679.58	562.42	55	1,061.00
	Personal Services Totals	\$141,866.00	\$0.00	\$141,866.00	\$10,519.85	\$3,095.52	\$88,409.93	\$50,360.55	65%	\$121,661.00
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	31.00
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	100.00
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	943.29	1,056.71	1,000.00	67	361.00
5213	Repair and Maintenance Supplies	85,000.00	1,557.44	86,557.44	(117.68)	26,368.57	39,334.63	20,854.24	76	68,631.00
5259	Operating Materials and Supplies	6,000.00	434.18	6,434.18	.00	3,057.38	3,376.80	.00	100	5,171.00
	Supplies Totals	\$94,300.00	\$1,991.62	\$96,291.62	(\$117.68)	\$30,469.24	\$43,768.14	\$22,054.24	77%	\$74,201.00
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	651.00	99.00	250.00	75	121.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	650.00	1,143.00	857.00	1,000.00	67	631.00
5363	MV Repair/Maintenance-External	35,000.00	.00	35,000.00	.00	23,110.51	9,809.49	2,080.00	94	23,521.00
5397	Uniform Rental	1,200.00	51.75	1,251.75	41.40	380.90	320.85	550.00	56	361.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	69.70	730.30	69.70	700.00	53	731.00
	Services Totals	\$41,700.00	\$51.75	\$41,751.75	\$761.10	\$26,015.71	\$11,156.04	\$4,580.00	89%	\$25,371.00
	EXPENSE TOTALS	\$277,866.00	\$2,043.37	\$279,909.37	\$11,163.27	\$59,580.47	\$143,334.11	\$76,994.79	72%	\$221,251.00
Department 290 - Mechanic Totals		(\$277,866.00)	(\$2,043.37)	(\$279,909.37)	(\$11,163.27)	(\$59,580.47)	(\$143,334.11)	(\$76,994.79)	72%	(\$221,251.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	78,110.00	.00	78,110.00	6,008.40	.00	44,886.15	33,223.85	57	72,341.00
5102	Wages-Staff	293,886.00	.00	293,886.00	22,606.40	.00	147,684.29	146,201.71	50	203,351.00
5104	Wages-Part time	.00	.00	.00	.00	.00	16,046.09	(16,046.09)	+++	42,711.00
5105	Overtime	15,700.00	.00	15,700.00	1,339.13	.00	6,929.12	8,770.88	44	10,021.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	27,660.00
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	11,470.23	.00	42,915.64	47,084.36	48	72,461.00
5151	PERS Contribution	66,940.00	.00	66,940.00	5,518.41	942.74	34,483.02	31,514.24	53	55,971.00
5161	Group Insurance	118,864.00	.00	118,864.00	9,921.29	10,385.23	79,259.37	29,219.40	75	104,971.00
5166	Medicare	6,933.00	.00	6,933.00	582.26	.00	3,610.06	3,322.94	52	5,601.00
Personal Services Totals		\$698,883.00	\$0.00	\$698,883.00	\$57,446.12	\$11,327.97	\$403,813.74	\$283,741.29	59%	\$595,571.00
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	72.88	330.32	594.68	1,075.00	46	991.00
5203	Computer Supplies	880.00	.00	880.00	82.99	90.99	359.01	430.00	51	371.00
5205	Small Tools/Minor Equipment	6,000.00	.00	6,000.00	.00	1,466.58	3,419.79	1,113.63	81	4,061.00
5209	Chemicals	25,000.00	.00	25,000.00	1,234.75	1,374.73	10,907.36	12,717.91	49	21,511.00
5213	Repair and Maintenance Supplies	53,000.00	1,428.83	54,428.83	4,690.26	9,347.00	33,580.34	11,501.49	79	38,981.00
5215	Recreational Supplies	63,000.00	1,286.48	64,286.48	1,573.70	12,667.78	28,956.78	22,661.92	65	46,871.00
5251	MV Gas and Oil	20,000.00	.00	20,000.00	984.10	6,358.49	6,410.55	7,230.96	64	11,311.00
5252	Aggregates	17,000.00	.00	17,000.00	.00	647.56	448.44	15,904.00	6	5,121.00
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	527.18	77.82	847.18	4,075.00	18	691.00
Supplies Totals		\$191,880.00	\$2,715.31	\$194,595.31	\$9,165.86	\$32,361.27	\$85,524.13	\$76,709.91	61%	\$129,931.00
Services										
5303	Community Events	16,829.00	.00	16,829.00	450.00	2,298.80	3,326.81	11,203.39	33	12,811.00
5311	Utilities	26,000.00	1,513.47	27,513.47	2,070.86	12,449.51	11,346.56	3,717.40	86	23,421.00
5321	Professional Training	1,300.00	.00	1,300.00	.00	.00	1,098.00	202.00	84	251.00
5322	Conference/Reimb	2,500.00	15.52	2,515.52	.00	1,353.50	2,397.61	(1,235.59)	149	3,251.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	.00	70.00	1,680.00	4	1,391.00
5338	Personal Service Contracts	70,000.00	.00	70,000.00	12,321.75	5,857.50	36,322.50	27,820.00	60	46,631.00
5339	Misc Contract Services	70,000.00	990.00	70,990.00	1,350.13	24,849.63	27,360.44	18,779.93	74	50,551.00
5361	Building Repair/Maintenance	65,000.00	.00	65,000.00	.00	156.90	8,527.10	56,316.00	13	14,511.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	250.00	2,750.00	8	5,881.00
5391	Postage	1,000.00	.00	1,000.00	11.63	13.35	234.61	752.04	25	471.00
5395	Printing/Advertising	20,000.00	3,350.00	23,350.00	411.00	2,286.32	13,396.45	7,667.23	67	11,411.00
5397	Uniform Rental	2,750.00	106.11	2,856.11	176.85	224.27	1,131.84	1,500.00	47	2,001.00
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	293.50	4,588.50	1,730.50	6,231.00	50	6,851.00
Services Totals		\$292,679.00	\$5,975.10	\$298,654.10	\$17,085.72	\$54,078.28	\$107,192.42	\$137,383.40	54%	\$179,461.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	557.00	.00	10,912.79	(10,912.79)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$557.00	\$0.00	\$10,912.79	(\$10,912.79)	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	70,000.00	2,439.00	72,439.00	1,248.50	914.64	60,974.79	10,549.57	85	44,911.00
5633	Machinery and Equipment	196,000.00	.00	196,000.00	.00	7,041.19	182,139.73	6,819.08	97	2,000.00
5639	Other Equipment	15,000.00	.00	15,000.00	.00	10,748.00	.00	4,252.00	72	12,011.00
	Capital Purchases Totals	\$281,000.00	\$2,439.00	\$283,439.00	\$1,248.50	\$18,703.83	\$243,114.52	\$21,620.65	92%	\$58,922.00
	EXPENSE TOTALS	\$1,464,442.00	\$11,129.41	\$1,475,571.41	\$85,503.20	\$116,471.35	\$850,557.60	\$508,542.46	66%	\$963,901.00
Department 340 - Parks and Recreation Totals		(\$1,464,442.00)	(\$11,129.41)	(\$1,475,571.41)	(\$85,503.20)	(\$116,471.35)	(\$850,557.60)	(\$508,542.46)	66%	(\$963,901.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
EXPENSE										
<i>Personal Services</i>										
5102	Wages-Staff	57,747.00	.00	57,747.00	4,442.01	.00	33,235.97	24,511.03	58	53,930
5104	Wages-Part time	40,918.00	.00	40,918.00	4,732.80	.00	27,666.57	13,251.43	68	40,760
5105	Overtime	3,000.00	.00	3,000.00	357.02	.00	1,349.27	1,650.73	45	1,960
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	460
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	.00	.00	1,732.50	9,187.50	16	8,980
5151	PERS Contribution	14,303.00	.00	14,303.00	1,295.09	.00	8,777.18	5,525.82	61	14,920
5161	Group Insurance	17,582.00	.00	17,582.00	1,467.65	1,517.21	11,728.74	4,336.05	75	16,230
5166	Medicare	1,640.00	.00	1,640.00	135.74	.00	909.09	730.91	55	1,500
<i>Personal Services Totals</i>		\$150,610.00	\$0.00	\$150,610.00	\$12,430.31	\$1,517.21	\$89,399.32	\$59,693.47	60%	\$142,780
<i>Supplies</i>										
5201	Office Supplies	1,164.00	65.76	1,229.76	.00	12.00	299.38	918.38	25	660
5203	Computer Supplies	750.00	.00	750.00	.00	.00	196.99	553.01	26	410
5213	Repair and Maintenance Supplies	8,500.00	54.91	8,554.91	213.36	1,592.50	288.27	6,674.14	22	210
5215	Recreational Supplies	4,500.00	2,078.36	6,578.36	.00	2,083.33	2,056.38	2,438.65	63	1,610
5216	Contributed Supplies Purchased	24,259.00	.00	24,259.00	37.81	333.40	204.58	23,721.02	2	
<i>Supplies Totals</i>		\$39,173.00	\$2,199.03	\$41,372.03	\$251.17	\$4,021.23	\$3,045.60	\$34,305.20	17%	\$2,910
<i>Services</i>										
5311	Utilities	12,500.00	1,135.72	13,635.72	848.78	9,331.45	5,904.93	(1,600.66)	112	9,730
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	125.00	175.00	42	
5324	Professional Association Dues	300.00	.00	300.00	.00	.00	.00	300.00	0	200
5339	Misc Contract Services	3,000.00	.00	3,000.00	277.50	692.50	1,702.50	605.00	80	7,880
5361	Building Repair/Maintenance	8,000.00	519.84	8,519.84	.00	7,765.54	519.84	234.46	97	149,250
5391	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
<i>Services Totals</i>		\$28,900.00	\$1,655.56	\$30,555.56	\$1,126.28	\$17,789.49	\$8,252.27	\$4,513.80	85%	\$168,580
<i>Capital Purchases</i>										
5639	Other Equipment	5,500.00	.00	5,500.00	.00	2,625.00	2,875.00	.00	100	
<i>Capital Purchases Totals</i>		\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$2,625.00	\$2,875.00	\$0.00	100%	\$0
EXPENSE TOTALS		\$224,183.00	\$3,854.59	\$228,037.59	\$13,807.76	\$25,952.93	\$103,572.19	\$98,512.47	57%	\$314,280
Department 343 - Senior Center Totals		(\$224,183.00)	(\$3,854.59)	(\$228,037.59)	(\$13,807.76)	(\$25,952.93)	(\$103,572.19)	(\$98,512.47)	57%	(\$314,284)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	80,000.00	.00	80,000.00	6,115.40	.00	49,935.79	30,064.21	62	75,590
5102	Wages-Staff	260,150.00	.00	260,150.00	20,008.88	.00	153,264.47	106,885.53	59	243,380
5105	Overtime	3,000.00	.00	3,000.00	.00	.00	3,850.96	(850.96)	128	5,580
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	2,140
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	25,055.00	(1,055.00)	104	21,830
5151	PERS Contribution	48,342.00	.00	48,342.00	3,713.82	.00	28,447.00	19,895.00	59	45,150
5161	Group Insurance	106,908.00	.00	106,908.00	8,086.55	12,593.21	67,273.98	27,040.81	75	84,740
5166	Medicare	5,007.00	.00	5,007.00	362.84	.00	2,889.77	2,117.23	58	4,600
<i>Personal Services Totals</i>		\$529,557.00	\$0.00	\$529,557.00	\$38,287.49	\$12,593.21	\$330,716.97	\$186,246.82	65%	\$483,050
<i>Supplies</i>										
5201	Office Supplies	1,500.00	405.13	1,905.13	157.43	467.88	1,157.49	279.76	85	1,190
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	552.14	447.86	55	350
5213	Repair and Maintenance Supplies	15,000.00	437.16	15,437.16	598.16	5,079.37	4,607.79	5,750.00	63	9,030
5251	MV Gas and Oil	1,500.00	.00	1,500.00	42.85	801.78	198.22	500.00	67	670
<i>Supplies Totals</i>		\$19,000.00	\$842.29	\$19,842.29	\$798.44	\$6,349.03	\$6,515.64	\$6,977.62	65%	\$11,260
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	280
5302	Street Lighting	270,000.00	17,456.17	287,456.17	17,262.92	106,430.46	121,025.71	60,000.00	79	215,290
5303	Community Events	28,000.00	.00	28,000.00	27,850.00	.00	27,850.00	150.00	99	26,250
5311	Utilities	.00	.00	.00	.00	(34.38)	(29.44)	63.82	+++	(115)
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	300
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	75,000.00	16,856.94	91,856.94	788.28	39,723.20	20,633.74	31,500.00	66	30,830
5339	Misc Contract Services	40,000.00	17,419.98	57,419.98	4,018.87	23,351.40	26,516.61	7,551.97	87	36,470
5362	Equipment Maintenance	4,000.00	692.42	4,692.42	.00	1,803.82	1,838.60	1,050.00	78	3,180
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5367	Streetscape Maintenance	90,000.00	16,086.25	106,086.25	7,492.63	19,397.37	53,183.88	33,505.00	68	59,000
5374	Emergency Management Services	38,500.00	.00	38,500.00	.00	.00	36,601.00	1,899.00	95	37,230
5391	Postage	750.00	.00	750.00	17.42	.00	111.76	638.24	15	180
5395	Printing/Advertising	.00	.00	.00	.00	.00	64.68	(64.68)	+++	180
5397	Uniform Rental	2,000.00	50.16	2,050.16	256.32	785.86	948.27	316.03	85	1,620
5398	Tree/Grass Service	30,000.00	.00	30,000.00	3,273.65	13,470.10	6,529.90	10,000.00	67	20,450
5399	Other Miscellaneous Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
<i>Services Totals</i>		\$587,150.00	\$68,561.92	\$655,711.92	\$60,960.09	\$204,927.83	\$295,274.71	\$155,509.38	76%	\$431,200
EXPENSE TOTALS		\$1,135,707.00	\$69,404.21	\$1,205,111.21	\$100,046.02	\$223,870.07	\$632,507.32	\$348,733.82	71%	\$925,520



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department	Totals	(\$1,135,707.00)	(\$69,404.21)	(\$1,205,111.21)	(\$100,046.02)	(\$223,870.07)	(\$632,507.32)	(\$348,733.82)	71%	(\$925,521)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	73,736.00	(10,000.00)	63,736.00	5,307.60	.00	27,551.20	36,184.80	43	61,231
5102	Wages-Staff	160,455.00	(10,000.00)	150,455.00	8,267.22	.00	67,371.44	83,083.56	45	113,691
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	14,961
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	16,000.00	.00	16,000.00	2,333.33	.00	16,000.00	.00	100	17,831
5151	PERS Contribution	32,849.00	.00	32,849.00	1,914.85	.00	12,122.68	20,726.32	37	26,331
5161	Group Insurance	67,568.00	.00	67,568.00	3,581.24	6,490.18	28,427.78	32,650.04	52	51,891
5166	Medicare	3,402.00	.00	3,402.00	190.84	.00	1,330.75	2,071.25	39	2,651
<i>Personal Services Totals</i>		\$354,460.00	(\$20,000.00)	\$334,460.00	\$21,595.08	\$6,490.18	\$152,803.85	\$175,165.97	48%	\$289,061
<i>Supplies</i>										
5201	Office Supplies	2,000.00	35.96	2,035.96	253.96	792.35	743.61	500.00	75	851
5203	Computer Supplies	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,000
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	525.94	1,000.07	799.93	200.00	90	731
5251	MV Gas and Oil	5,000.00	76.02	5,076.02	297.05	1,880.05	695.97	2,500.00	51	2,301
<i>Supplies Totals</i>		\$15,000.00	\$111.98	\$15,111.98	\$1,076.95	\$3,672.47	\$2,239.51	\$9,200.00	39%	\$3,891
<i>Services</i>										
5311	Utilities	2,000.00	99.09	2,099.09	99.38	403.60	695.49	1,000.00	52	1,091
5321	Professional Training	4,000.00	69.00	4,069.00	398.00	702.00	824.00	2,543.00	38	4,069
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	341
5323	Publications	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	441
5324	Professional Association Dues	800.00	.00	800.00	.00	55.00	55.00	690.00	14	421
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500
5339	Misc Contract Services	20,000.00	23,430.00	43,430.00	8,307.50	23,503.00	29,924.00	(9,997.00)	123	6,951
5362	Equipment Maintenance	2,800.00	.00	2,800.00	299.49	1,179.59	1,620.41	.00	100	2,361
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000
5376	County Health Services	30,000.00	2,769.00	32,769.00	1,869.00	3,117.00	9,651.00	20,001.00	39	23,361
5391	Postage	1,000.00	.00	1,000.00	26.49	.00	298.89	701.11	30	651
5395	Printing/Advertising	2,500.00	.00	2,500.00	.00	435.04	564.96	1,500.00	40	1,311
5397	Uniform Rental	.00	.00	.00	.00	.00	.00	.00	+++	311
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	500
<i>Services Totals</i>		\$70,100.00	\$26,367.09	\$96,467.09	\$10,999.86	\$29,395.23	\$43,633.75	\$23,438.11	76%	\$37,261
<i>Capital Purchases</i>										
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	25,000
<i>Capital Purchases Totals</i>		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$25,000
EXPENSE TOTALS		\$464,560.00	\$6,479.07	\$471,039.07	\$33,671.89	\$39,557.88	\$198,677.11	\$232,804.08	51%	\$330,211
Department 479 - Building Department Totals		(\$464,560.00)	(\$6,479.07)	(\$471,039.07)	(\$33,671.89)	(\$39,557.88)	(\$198,677.11)	(\$232,804.08)	51%	(\$330,211)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	8,502.71	.00	58,824.00	38,979.00	60	97,803.00
5102	Wages-Staff	12,763.00	.00	12,763.00	.00	.00	4,588.00	8,175.00	36	16,750.00
5109	HSA Employer Funding	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	5,000.00
5151	PERS Contribution	15,479.00	.00	15,479.00	1,190.38	.00	8,869.04	6,609.96	57	16,160.00
5161	Group Insurance	19,305.00	.00	19,305.00	1,609.72	1,764.76	12,873.76	4,666.48	76	18,700.00
5166	Medicare	1,603.00	.00	1,603.00	120.78	.00	900.59	702.41	56	1,620.00
<i>Personal Services Totals</i>		\$151,453.00	\$0.00	\$151,453.00	\$11,423.59	\$1,764.76	\$90,555.39	\$59,132.85	61%	\$156,060.00
<i>Supplies</i>										
5201	Office Supplies	600.00	.00	600.00	.00	200.00	368.00	32.00	95	980.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
<i>Supplies Totals</i>		\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$200.00	\$368.00	\$532.00	52%	\$980.00
<i>Services</i>										
5311	Utilities	850.00	65.72	915.72	65.90	454.51	461.21	.00	100	720.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5324	Professional Association Dues	900.00	.00	900.00	.00	80.00	1,030.00	(210.00)	123	460.00
5332	Legal Services	30,000.00	1,116.24	31,116.24	3,239.75	5,483.65	22,620.53	3,012.06	90	35,550.00
5339	Misc Contract Services	4,000.00	.00	4,000.00	.00	1,870.00	3,079.22	(949.22)	124	4,000.00
5391	Postage	250.00	.00	250.00	1.86	.00	42.63	207.37	17	100.00
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	1,500.00	283.17	(1,183.17)	297	310.00
<i>Services Totals</i>		\$36,700.00	\$1,181.96	\$37,881.96	\$3,307.51	\$9,388.16	\$27,516.76	\$977.04	97%	\$37,160.00
EXPENSE TOTALS		\$189,253.00	\$1,181.96	\$190,434.96	\$14,731.10	\$11,352.92	\$118,440.15	\$60,641.89	68%	\$194,210.00
Department 522 - Mayor Totals		(\$189,253.00)	(\$1,181.96)	(\$190,434.96)	(\$14,731.10)	(\$11,352.92)	(\$118,440.15)	(\$60,641.89)	68%	(\$194,210.00)

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July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
EXPENSE										
<i>Personal Services</i>										
5104	Wages-Part time	50,367.00	.00	50,367.00	3,684.68	.00	27,655.79	22,711.21	55	37,381.00
5151	PERS Contribution	7,051.00	.00	7,051.00	524.85	.00	3,705.01	3,345.99	53	5,294.00
5166	Medicare	730.00	.00	730.00	53.43	.00	401.00	329.00	55	541.00
<i>Personal Services Totals</i>		\$58,148.00	\$0.00	\$58,148.00	\$4,262.96	\$0.00	\$31,761.80	\$26,386.20	55%	\$43,222.00
<i>Supplies</i>										
5201	Office Supplies	600.00	.00	600.00	179.67	220.33	179.67	200.00	67	720.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
<i>Supplies Totals</i>		\$1,000.00	\$0.00	\$1,000.00	\$179.67	\$220.33	\$179.67	\$600.00	40%	\$720.00
<i>Services</i>										
5322	Conference/Reimb	600.00	.00	600.00	.00	.00	300.00	300.00	50	300.00
5332	Legal Services	500.00	.00	500.00	.00	327.50	665.00	(492.50)	198	900.00
5336	Medical Services/Physical Exams	7,000.00	2,348.00	9,348.00	.00	4,926.00	3,522.00	900.00	90	7,700.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	2,344.96	2,168.19	486.85	90	8,810.00
5391	Postage	200.00	.00	200.00	1.61	.00	131.99	68.01	66	900.00
5395	Printing/Advertising	7,000.00	340.00	7,340.00	1,640.00	1,680.00	2,660.00	3,000.00	59	3,060.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	80.00	420.00	16	420.00
<i>Services Totals</i>		\$20,800.00	\$2,688.00	\$23,488.00	\$1,641.61	\$9,278.46	\$9,527.18	\$4,682.36	80%	\$19,760.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	\$0.00
<i>Capital Purchases Totals</i>		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
EXPENSE TOTALS		\$80,448.00	\$2,688.00	\$83,136.00	\$6,084.24	\$9,498.79	\$41,468.65	\$32,168.56	61%	\$63,719.00
Department 534 - Civil Service Commission Totals		(\$80,448.00)	(\$2,688.00)	(\$83,136.00)	(\$6,084.24)	(\$9,498.79)	(\$41,468.65)	(\$32,168.56)	61%	(\$63,719.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	6,149.86	.00	46,123.95	33,824.05	58	78,380
5102	Wages-Staff	128,043.00	.00	128,043.00	9,657.18	.00	73,394.59	54,648.41	57	119,750
5104	Wages-Part time	32,303.00	.00	32,303.00	2,443.41	.00	18,066.07	14,236.93	56	29,290
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	600
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000
5151	PERS Contribution	34,068.00	.00	34,068.00	2,558.70	.00	18,961.20	15,106.80	56	31,600
5161	Group Insurance	54,210.00	.00	54,210.00	4,522.89	4,577.99	36,151.97	13,480.04	75	50,200
5166	Medicare	3,528.00	.00	3,528.00	257.63	.00	1,942.20	1,585.80	55	3,220
	Personal Services Totals	\$347,150.00	\$0.00	\$347,150.00	\$25,589.67	\$4,577.99	\$206,639.98	\$135,932.03	61%	\$325,580
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	23.77	994.42	169.67	1,335.91	47	3,950
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	930.81	69.19	200.00	83	410
	Supplies Totals	\$3,700.00	\$0.00	\$3,700.00	\$23.77	\$1,925.23	\$238.86	\$1,535.91	58%	\$4,370
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	400
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	976.64	548.34	1,475.02	51	2,300
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	200
5324	Professional Association Dues	1,100.00	.00	1,100.00	100.00	537.00	455.00	108.00	90	1,060
5333	Outside Professional Services	37,500.00	.00	37,500.00	9,532.50	1,582.00	35,918.00	.00	100	34,680
5339	Misc Contract Services	11,000.00	985.00	11,985.00	.00	8,182.50	802.50	3,000.00	75	6,300
5362	Equipment Maintenance	700.00	.00	700.00	144.84	241.31	337.96	120.73	83	990
5391	Postage	1,800.00	.00	1,800.00	115.28	.00	1,004.46	795.54	56	1,650
5395	Printing/Advertising	900.00	.00	900.00	.00	150.00	891.34	(141.34)	116	1,220
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	1,886.26	500.98	3,635.10	9,363.92	31	8,780
	Services Totals	\$70,100.00	\$985.00	\$71,085.00	\$11,778.88	\$12,170.43	\$43,592.70	\$15,321.87	78%	\$57,280
	EXPENSE TOTALS	\$420,950.00	\$985.00	\$421,935.00	\$37,392.32	\$18,673.65	\$250,471.54	\$152,789.81	64%	\$387,230
Department 545 - City Auditor Totals		(\$420,950.00)	(\$985.00)	(\$421,935.00)	(\$37,392.32)	(\$18,673.65)	(\$250,471.54)	(\$152,789.81)	64%	(\$387,230)

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July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	56,424.30	41,378.70	58	97,803.00
5102	Wages-Staff	171,135.00	.00	171,135.00	13,769.41	.00	99,816.73	71,318.27	58	161,400.00
5104	Wages-Part time	81,316.00	.00	81,316.00	6,255.00	.00	45,901.23	35,414.77	56	63,240.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	470.00
5109	HSA Employer Funding	18,000.00	4,000.00	22,000.00	.00	4,000.00	16,666.67	1,333.33	94	11,660.00
5151	PERS Contribution	49,106.00	.00	49,106.00	3,856.68	.00	27,896.93	21,209.07	57	43,020.00
5161	Group Insurance	77,874.00	.00	77,874.00	6,482.04	6,727.63	50,307.39	20,838.98	73	54,380.00
5166	Medicare	5,086.00	.00	5,086.00	385.19	.00	2,838.03	2,247.97	56	4,580.00
	Personal Services Totals	\$500,820.00	\$4,000.00	\$504,820.00	\$38,271.56	\$10,727.63	\$299,851.28	\$194,241.09	62%	\$436,580.00
	Supplies									
5201	Office Supplies	1,500.00	262.52	1,762.52	94.72	418.79	843.73	500.00	72	1,140.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	450.87	.00	49.13	90	990.00
	Supplies Totals	\$2,400.00	\$262.52	\$2,662.52	\$94.72	\$869.66	\$843.73	\$949.13	64%	\$2,130.00
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	600.00	.00	1,149.00	1,351.00	46	1,470.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	5,500.00	375.87	5,875.87	685.40	2,358.07	3,447.43	70.37	99	4,900.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	240.00	1,225.00	35.00	98	1,920.00
5332	Legal Services	40,000.00	5,255.00	45,255.00	.00	5,657.01	29,657.99	9,940.00	78	8,740.00
5333	Outside Professional Services	14,500.00	.00	14,500.00	416.67	2,500.02	12,000.02	(.04)	100	14,500.00
5337	Public Defender	5,000.00	2,125.12	7,125.12	465.84	3,181.24	1,943.88	2,000.00	72	2,260.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	.00	900.00	700.00	56	1,640.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	42.32	.00	284.25	215.75	57	390.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	546.48	1,443.22	1,056.78	.00	100	1,930.00
	Services Totals	\$74,400.00	\$7,755.99	\$82,155.99	\$2,756.71	\$15,379.56	\$51,664.35	\$15,112.08	82%	\$37,800.00
	EXPENSE TOTALS	\$577,620.00	\$12,018.51	\$589,638.51	\$41,122.99	\$26,976.85	\$352,359.36	\$210,302.30	64%	\$476,520.00
Department 554 - City Attorney Totals		(\$577,620.00)	(\$12,018.51)	(\$589,638.51)	(\$41,122.99)	(\$26,976.85)	(\$352,359.36)	(\$210,302.30)	64%	(\$476,520.00)

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July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	60,901.00	.00	60,901.00	5,074.59	.00	35,522.13	25,378.87	58	60,891.00
5102	Wages-Staff	60,466.00	.00	60,466.00	6,297.45	.00	47,045.25	13,420.75	78	70,511.00
5104	Wages-Part time	21,400.00	.00	21,400.00	.00	.00	.00	21,400.00	0	2,541.00
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	5,161.00
5151	PERS Contribution	19,987.00	.00	19,987.00	1,592.10	.00	11,494.46	8,492.54	58	18,651.00
5161	Group Insurance	26,360.00	.00	26,360.00	2,195.68	2,270.44	17,549.38	6,540.18	75	20,961.00
5166	Medicare	2,070.00	.00	2,070.00	159.53	.00	1,157.00	913.00	56	1,891.00
<i>Personal Services Totals</i>		\$197,184.00	\$0.00	\$197,184.00	\$15,319.35	\$2,270.44	\$118,768.22	\$76,145.34	61%	\$180,631.00
<i>Supplies</i>										
5201	Office Supplies	1,200.00	.00	1,200.00	96.99	180.92	319.08	700.00	42	761.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	191.00
<i>Supplies Totals</i>		\$1,700.00	\$0.00	\$1,700.00	\$96.99	\$180.92	\$319.08	\$1,200.00	29%	\$951.00
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	401.00
5322	Conference/Reimb	500.00	.00	500.00	.00	298.00	400.00	(198.00)	140	301.00
5323	Publications	700.00	.00	700.00	.00	.00	.00	700.00	0	281.00
5324	Professional Association Dues	350.00	.00	350.00	90.00	.00	90.00	260.00	26	381.00
5339	Misc Contract Services	30,000.00	829.00	30,829.00	829.00	12,976.00	6,146.00	11,707.00	62	19,731.00
5391	Postage	330.00	.00	330.00	2.54	.00	103.60	226.40	31	251.00
5395	Printing/Advertising	8,000.00	143.40	8,143.40	773.64	1,538.12	3,605.28	3,000.00	63	2,791.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	44.00	5,956.00	1	1,511.00
<i>Services Totals</i>		\$46,480.00	\$972.40	\$47,452.40	\$1,695.18	\$14,812.12	\$10,388.88	\$22,251.40	53%	\$25,351.00
EXPENSE TOTALS		\$245,364.00	\$972.40	\$246,336.40	\$17,111.52	\$17,263.48	\$129,476.18	\$99,596.74	60%	\$206,941.00
Department 571 - City Council Totals		(\$245,364.00)	(\$972.40)	(\$246,336.40)	(\$17,111.52)	(\$17,263.48)	(\$129,476.18)	(\$99,596.74)	60%	(\$206,941.00)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	78,690.00	.00	78,690.00	6,053.01	.00	45,219.32	33,470.68	57	73,490.00
5102	Wages-Staff	80,250.00	.00	80,250.00	6,173.16	.00	46,116.94	34,133.06	57	62,810.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,000.00
5151	PERS Contribution	22,252.00	.00	22,252.00	1,711.67	.00	12,667.79	9,584.21	57	18,360.00
5161	Group Insurance	34,092.00	.00	34,092.00	2,844.00	2,985.51	22,719.49	8,387.00	75	27,580.00
5166	Medicare	2,305.00	.00	2,305.00	172.51	.00	1,288.53	1,016.47	56	1,920.00
	Personal Services Totals	\$225,589.00	\$0.00	\$225,589.00	\$16,954.35	\$2,985.51	\$136,012.07	\$86,591.42	62%	\$191,180.00
	Supplies									
5201	Office Supplies	1,000.00	35.78	1,035.78	.00	460.26	552.43	23.09	98	430.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
	Supplies Totals	\$2,000.00	\$35.78	\$2,035.78	\$0.00	\$460.26	\$552.43	\$1,023.09	50%	\$430.00
	Services									
5301	Boards/Commissions	2,000.00	72.60	2,072.60	.00	72.60	24.00	1,976.00	5	1,030.00
5311	Utilities	1,500.00	.00	1,500.00	100.91	335.40	664.60	500.00	67	730.00
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	339.00	1,661.00	17	470.00
5322	Conference/Reimb	3,500.00	623.25	4,123.25	645.12	2,551.51	2,464.99	(893.25)	122	2,920.00
5323	Publications	150.00	.00	150.00	.00	.00	120.00	30.00	80	80.00
5324	Professional Association Dues	2,000.00	.00	2,000.00	220.00	25.00	1,320.00	655.00	67	2,270.00
5339	Misc Contract Services	25,000.00	7,856.98	32,856.98	21,710.00	.00	35,958.80	(3,101.82)	109	15,720.00
5391	Postage	500.00	.00	500.00	42.10	.00	313.27	186.73	63	270.00
5399	Other Miscellaneous Services	750.00	200.00	950.00	.00	.00	1,001.00	(51.00)	105	200.00
	Services Totals	\$37,400.00	\$8,752.83	\$46,152.83	\$22,718.13	\$2,984.51	\$42,205.66	\$962.66	98%	\$23,720.00
	EXPENSE TOTALS	\$264,989.00	\$8,788.61	\$273,777.61	\$39,672.48	\$6,430.28	\$178,770.16	\$88,577.17	68%	\$215,340.00
Department 580 - Development Department Totals		(\$264,989.00)	(\$8,788.61)	(\$273,777.61)	(\$39,672.48)	(\$6,430.28)	(\$178,770.16)	(\$88,577.17)	68%	(\$215,340.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,137.00	.00	62,137.00	4,782.13	.00	36,064.37	26,072.63	58	35,531.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	9,477.00
5109	HSA Employer Funding	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,000.00
5151	PERS Contribution	8,699.00	.00	8,699.00	669.50	.00	5,004.89	3,694.11	58	5,931.00
5161	Group Insurance	5,793.00	.00	5,793.00	485.17	597.24	3,869.44	1,326.32	77	4,481.00
5166	Medicare	901.00	.00	901.00	68.02	.00	512.63	388.37	57	641.00
	Personal Services Totals	\$79,030.00	\$0.00	\$79,030.00	\$6,004.82	\$597.24	\$46,951.33	\$31,481.43	60%	\$57,077.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	.00	213.22	286.78	300.00	62	381.00
5203	Computer Supplies	1,100.00	.00	1,100.00	.00	183.72	116.28	800.00	27	611.00
5208	OSHA Supplies	11,000.00	519.99	11,519.99	619.82	2,180.77	4,963.32	4,375.90	62	9,981.00
	Supplies Totals	\$12,900.00	\$519.99	\$13,419.99	\$619.82	\$2,577.71	\$5,366.38	\$5,475.90	59%	\$10,431.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	150.00	150.00	50	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311.00
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	391.00
5336	Medical Services/Physical Exams	3,000.00	.00	3,000.00	72.00	2,230.18	919.82	(150.00)	105	871.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	1,398.40	.00	1,398.40	3,601.60	28	1,351.00
5391	Postage	200.00	.00	200.00	2.55	.00	98.31	101.69	49	131.00
5399	Other Miscellaneous Services	13,000.00	790.20	13,790.20	1,059.75	2,938.20	9,764.97	1,087.03	92	11,871.00
	Services Totals	\$22,650.00	\$790.20	\$23,440.20	\$2,532.70	\$5,168.38	\$13,037.50	\$5,234.32	78%	\$14,931.00
	EXPENSE TOTALS	\$114,580.00	\$1,310.19	\$115,890.19	\$9,157.34	\$8,343.33	\$65,355.21	\$42,191.65	64%	\$82,431.00
Department 582 - Human Resources Department Totals		(\$114,580.00)	(\$1,310.19)	(\$115,890.19)	(\$9,157.34)	(\$8,343.33)	(\$65,355.21)	(\$42,191.65)	64%	(\$82,438.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	70,189.00	.00	70,189.00	5,399.20	.00	40,335.06	29,853.94	57	65,551
5102	Wages-Staff	61,828.00	.00	61,828.00	4,756.00	.00	35,546.04	26,281.96	57	57,741
5105	Overtime	.00	.00	.00	.00	.00	318.37	(318.37)	+++	411
5109	HSA Employer Funding	8,000.00	2,512.27	10,512.27	.00	5,510.56	5,001.71	.00	100	5,481
5151	PERS Contribution	18,482.00	.00	18,482.00	1,434.21	.00	10,574.94	7,907.06	57	17,291
5161	Group Insurance	35,293.00	.00	35,293.00	2,946.10	3,097.12	23,540.40	8,655.48	75	32,611
5166	Medicare	1,914.00	.00	1,914.00	142.45	.00	1,068.52	845.48	56	1,731
	Personal Services Totals	\$195,706.00	\$2,512.27	\$198,218.27	\$14,677.96	\$8,607.68	\$116,385.04	\$73,225.55	63%	\$180,851
	Supplies									
5201	Office Supplies	1,000.00	115.96	1,115.96	.00	139.99	275.97	700.00	37	251
5203	Computer Supplies	2,000.00	857.07	2,857.07	.00	1,857.07	.00	1,000.00	65	141
	Supplies Totals	\$3,000.00	\$973.03	\$3,973.03	\$0.00	\$1,997.06	\$275.97	\$1,700.00	57%	\$401
	Services									
5311	Utilities	3,000.00	131.62	3,131.62	103.56	700.66	730.96	1,700.00	46	1,161
5321	Professional Training	5,000.00	.00	5,000.00	.00	875.00	4,125.00	.00	100	
5339	Misc Contract Services	70,000.00	23,764.00	93,764.00	10,530.00	43,399.00	17,245.00	33,120.00	65	8,641
5366	Computer Maintenance	155,000.00	30,081.02	185,081.02	1,760.55	41,138.01	84,667.21	59,275.80	68	121,361
	Services Totals	\$233,000.00	\$53,976.64	\$286,976.64	\$12,394.11	\$86,112.67	\$106,768.17	\$94,095.80	67%	\$131,171
	Capital Purchases									
5639	Other Equipment	60,000.00	9,000.00	69,000.00	.00	11,000.00	.00	58,000.00	16	
	Capital Purchases Totals	\$60,000.00	\$9,000.00	\$69,000.00	\$0.00	\$11,000.00	\$0.00	\$58,000.00	16%	\$0
	EXPENSE TOTALS	\$491,706.00	\$66,461.94	\$558,167.94	\$27,072.07	\$107,717.41	\$223,429.18	\$227,021.35	59%	\$312,431
	Department 584 - Computer Department Totals	(\$491,706.00)	(\$66,461.94)	(\$558,167.94)	(\$27,072.07)	(\$107,717.41)	(\$223,429.18)	(\$227,021.35)	59%	(\$312,435)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	60,254.00	.00	60,254.00	4,896.00	.00	35,572.24	24,681.76	59	56,441.00
5102	Wages-Staff	74,842.00	.00	74,842.00	5,665.68	.00	40,456.37	34,385.63	54	68,700.00
5104	Wages-Part time	22,559.00	.00	22,559.00	.00	.00	11,257.63	11,301.37	50	22,420.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	22,135.00	.00	22,135.00	1,667.32	(80.18)	12,048.46	10,166.72	54	19,570.00
5161	Group Insurance	19,509.00	.00	19,509.00	1,759.76	1,877.88	14,015.07	3,616.05	81	19,610.00
5166	Medicare	2,293.00	.00	2,293.00	153.91	(5.54)	1,256.30	1,042.24	55	2,090.00
	Personal Services Totals	\$206,042.00	\$0.00	\$206,042.00	\$14,142.67	\$1,792.16	\$118,606.07	\$85,643.77	58%	\$193,300.00
	Supplies									
5201	Office Supplies	4,500.00	83.63	4,583.63	67.83	1,340.91	1,435.55	1,807.17	61	1,690.00
	Supplies Totals	\$4,500.00	\$83.63	\$4,583.63	\$67.83	\$1,340.91	\$1,435.55	\$1,807.17	61%	\$1,690.00
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	151.38	601.38	.00	551.94	49.44	.00	100	290.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5332	Legal Services	56,000.00	7,500.00	63,500.00	3,000.00	23,500.00	33,500.00	6,500.00	90	44,000.00
5339	Misc Contract Services	1,000.00	535.00	1,535.00	68.00	1,223.00	412.00	(100.00)	107	660.00
5344	Witness Fees	250.00	.00	250.00	18.00	.00	78.00	172.00	31	70.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	8,590.81	16,409.19	34	6,910.00
5391	Postage	1,600.00	.00	1,600.00	97.83	.00	662.99	937.01	41	1,140.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	180.88	2,580.88	252.00	2,158.00	627.88	(205.00)	108	9,310.00
	Services Totals	\$90,400.00	\$8,367.26	\$98,767.26	\$3,435.83	\$28,032.94	\$43,921.12	\$26,813.20	73%	\$63,370.00
	EXPENSE TOTALS	\$300,942.00	\$8,450.89	\$309,392.89	\$17,646.33	\$31,166.01	\$163,962.74	\$114,264.14	63%	\$258,370.00
Department 593 - Clerk of Courts Totals		(\$300,942.00)	(\$8,450.89)	(\$309,392.89)	(\$17,646.33)	(\$31,166.01)	(\$163,962.74)	(\$114,264.14)	63%	(\$258,371.00)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	258,683.00	.00	258,683.00	100,877.41	.00	149,801.58	108,881.42	58	249,061.00
5165	Unemployment Compensation	25,000.00	2,703.04	27,703.04	2,157.00	884.32	11,818.72	15,000.00	46	19,771.00
	Personal Services Totals	\$283,683.00	\$2,703.04	\$286,386.04	\$103,034.41	\$884.32	\$161,620.30	\$123,881.42	57%	\$268,832.00
	Supplies									
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	371.40	2,078.60	1,421.40	.00	100	2,550.00
	Supplies Totals	\$3,500.00	\$0.00	\$3,500.00	\$371.40	\$2,078.60	\$1,421.40	\$0.00	100%	\$2,550.00
	Services									
5301	Boards/Commissions	14,000.00	554.00	14,554.00	671.82	952.42	4,101.58	9,500.00	35	6,911.00
5311	Utilities	160,000.00	9,979.20	169,979.20	11,615.44	86,492.01	82,952.81	534.38	100	130,451.00
5324	Professional Association Dues	23,000.00	.00	23,000.00	4,704.05	9,438.95	18,266.30	(4,705.25)	120	23,011.00
5351	Liability Insurance Deductible	170,000.00	.00	170,000.00	.00	.00	111,948.06	58,051.94	66	102,051.00
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	28,927.15	21,072.85	58	30,331.00
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,691.00
5361	Building Repair/Maintenance	110,000.00	12,399.55	122,399.55	.00	8,861.50	35,354.24	78,183.81	36	24,801.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	1,915.30	84.70	.00	100	2,731.00
5371	Election Expense	45,000.00	.00	45,000.00	.00	.00	27,405.20	17,594.80	61	3,221.00
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	521.69	478.31	52	601.00
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	.55	.00	2,146.10	7,853.90	21	4,331.00
5391	Postage	8,500.00	3,408.00	11,908.00	(561.04)	4,835.50	1,815.29	5,257.21	56	(789.00)
5394	Taxes/Assessments-City Property	3,500.00	.00	3,500.00	.00	.00	1,973.04	1,526.96	56	2,931.00
5399	Other Miscellaneous Services	9,300.00	.00	9,300.00	.00	.00	7,500.00	1,800.00	81	1,201.00
	Services Totals	\$608,300.00	\$26,340.75	\$634,640.75	\$16,430.82	\$112,495.68	\$324,168.16	\$197,976.91	69%	\$333,501.00
	Capital Purchases									
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	25,000.00	.00	.00	100	
5639	Other Equipment	13,000.00	.00	13,000.00	997.74	3,075.22	6,924.78	3,000.00	77	40,861.00
	Capital Purchases Totals	\$38,000.00	\$0.00	\$38,000.00	\$997.74	\$28,075.22	\$6,924.78	\$3,000.00	92%	\$40,861.00
	EXPENSE TOTALS	\$933,483.00	\$29,043.79	\$962,526.79	\$120,834.37	\$143,533.82	\$494,134.64	\$324,858.33	66%	\$645,761.00
Department 595 - General and Administrative Totals		(\$933,483.00)	(\$29,043.79)	(\$962,526.79)	(\$120,834.37)	(\$143,533.82)	(\$494,134.64)	(\$324,858.33)	66%	(\$645,761.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	271,289.00	.00	271,289.00	.00	.00	135,644.24	135,644.76	50	257,931
	Services Totals	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$135,644.24	\$135,644.76	50%	\$257,931
	EXPENSE TOTALS	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$135,644.24	\$135,644.76	50%	\$257,931
Department 810 - Public Health and Welfare Totals		(\$271,289.00)	\$0.00	(\$271,289.00)	\$0.00	\$0.00	(\$135,644.24)	(\$135,644.76)	50%	(\$257,931)
Fund 110 - General Fund Totals		\$16,739,426.00	\$275,597.40	\$17,015,023.40	\$1,412,296.10	\$1,189,733.86	\$9,882,591.99	\$5,942,697.55		\$14,731,731

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	2,504,110.71	.00	(2,504,110.71)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,504,110.71)	\$0.00	\$2,504,110.71	+++	\$0.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	58,993.00	.00	58,993.00	4,537.97	.00	33,901.10	25,091.90	57	55,100.00
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	8,343.00	.00	8,343.00	635.32	.00	4,704.57	3,638.43	56	7,780.00
5161	Group Insurance	7,606.00	.00	7,606.00	636.59	709.48	5,081.02	1,815.50	76	7,110.00
5164	Workers Compensation	1,999.00	.00	1,999.00	1,159.51	.00	1,681.68	317.32	84	1,860.00
	Personal Services Totals	\$79,541.00	\$0.00	\$79,541.00	\$6,969.39	\$709.48	\$47,368.37	\$31,463.15	60%	\$74,460.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	170.00
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	190.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	100%	\$370.00
	Services									
5322	Conference/Reimb	700.00	.00	700.00	115.56	274.24	368.10	57.66	92	550.00
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	20.00
5339	Misc Contract Services	60,000.00	2,000.00	62,000.00	.00	.00	2,000.00	60,000.00	3	60,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	48.27	80.46	112.63	106.91	64	190.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	.00	.00	(70.70)	670.70	-12	310.00
5379	Other Governmental Billings	7,500.00	.00	7,500.00	1,078.07	.00	3,980.26	3,519.74	53	5,460.00
5391	Postage	1,000.00	.00	1,000.00	7.08	.00	84.94	915.06	8	170.00
	Services Totals	\$70,400.00	\$2,000.00	\$72,400.00	\$1,248.98	\$354.70	\$6,715.23	\$65,330.07	10%	\$6,940.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	1,589.00	.00	16,677.34	(10,677.34)	278	3,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	40,856.67	.00	62,146.95	282,853.05	18	317,390.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	87.09	225,000.00	341,518.59	33,481.41	94	600,000.00
	Transfers/Other Totals	\$951,000.00	\$0.00	\$951,000.00	\$42,532.76	\$225,000.00	\$420,342.88	\$305,657.12	68%	\$320,600.00
	EXPENSE TOTALS	\$1,101,541.00	\$2,000.00	\$1,103,541.00	\$50,751.13	\$226,664.18	\$474,426.48	\$402,450.34	64%	\$402,380.00
Department 564 - Income Tax Division Totals		(\$1,101,541.00)	(\$2,000.00)	(\$1,103,541.00)	(\$50,751.13)	(\$226,664.18)	(\$474,426.48)	(\$402,450.34)	64%	(\$402,380.00)
Fund 220 - Income Tax Fund Totals		\$1,101,541.00	\$2,000.00	\$1,103,541.00	\$50,751.13	\$2,730,774.89	\$474,426.48	(\$2,101,660.37)		\$402,380.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	63,647.00	.00	63,647.00	4,896.00	.00	36,575.82	27,071.18	57	59,440.00
5102	Wages-Staff	279,626.00	.00	279,626.00	21,509.48	.00	161,027.50	118,598.50	58	265,960.00
5105	Overtime	28,000.00	.00	28,000.00	802.16	.00	7,451.26	20,548.74	27	21,890.00
5106	Longevity	2,450.00	.00	2,450.00	.00	.00	.00	2,450.00	0	2,370.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	1,000.00	.00	24,750.00	(750.00)	103	20,000.00
5151	PERS Contribution	52,321.00	.00	52,321.00	3,744.83	.00	28,177.52	24,143.48	54	47,580.00
5161	Group Insurance	101,409.00	.00	101,409.00	10,247.31	9,845.09	67,813.48	23,750.43	77	80,850.00
5164	Workers Compensation	12,534.00	.00	12,534.00	5,797.55	.00	8,408.42	4,125.58	67	11,900.00
5166	Medicare	5,419.00	.00	5,419.00	377.07	.00	2,847.74	2,571.26	53	4,890.00
	Personal Services Totals	\$569,406.00	\$0.00	\$569,406.00	\$48,374.40	\$9,845.09	\$337,051.74	\$222,509.17	61%	\$514,910.00
	Supplies									
5201	Office Supplies	2,000.00	215.85	2,215.85	34.45	1,005.50	610.35	600.00	73	520.00
5203	Computer Supplies	2,500.00	148.01	2,648.01	48.13	907.72	440.29	1,300.00	51	1,170.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	800.00	353.00	347.00	77	770.00
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	600.00
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	1,211.04	88.96	700.00	65	2,820.00
5251	MV Gas and Oil	45,000.00	1,364.54	46,364.54	1,731.71	8,651.25	12,713.29	25,000.00	46	25,920.00
5252	Aggregates	20,000.00	.00	20,000.00	.00	8,282.79	3,017.21	8,700.00	56	5,450.00
5253	Ice Control	140,000.00	1,485.00	141,485.00	.00	92,000.00	37,966.40	11,518.60	92	120,310.00
5259	Operating Materials and Supplies	90,000.00	7,891.01	97,891.01	3,868.46	41,688.91	34,325.92	21,876.18	78	54,370.00
	Supplies Totals	\$303,500.00	\$11,104.41	\$314,604.41	\$5,682.75	\$154,747.21	\$89,515.42	\$70,341.78	78%	\$211,430.00
	Services									
5311	Utilities	19,000.00	596.04	19,596.04	836.11	7,599.55	5,786.41	6,210.08	68	11,650.00
5313	Traffic Light Current	12,000.00	303.83	12,303.83	301.52	3,177.18	2,126.65	7,000.00	43	3,910.00
5321	Professional Training	500.00	.00	500.00	.00	.00	235.00	265.00	47	400.00
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	10.00	190.00	5	
5324	Professional Association Dues	50.00	.00	50.00	.00	100.00	25.00	(75.00)	250	20.00
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	4,000.00	.00	10,000.00	29	4,730.00
5339	Misc Contract Services	36,000.00	5,759.02	41,759.02	7,030.42	6,445.58	20,389.29	14,924.15	64	33,230.00
5351	Liability Insurance Deductible	7,600.00	.00	7,600.00	.00	.00	8,452.71	(852.71)	111	7,540.00
5352	Motor Vehicle Insurance	9,100.00	.00	9,100.00	.00	.00	9,379.40	(279.40)	103	9,050.00
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	552.80	5,206.08	1,593.92	3,200.00	68	10,910.00
5365	Utility Line Repair/Maintenance	20,000.00	13,375.92	33,375.92	.00	12,368.20	16,007.72	5,000.00	85	5,070.00
5391	Postage	100.00	.00	100.00	.47	.00	5.49	94.51	5	
5397	Uniform Rental	2,000.00	102.35	2,102.35	81.88	513.70	688.65	900.00	57	1,340.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	500.00	355.00	145.00	86	1,690.00
	Services Totals	\$131,550.00	\$20,137.16	\$151,687.16	\$8,803.20	\$39,910.29	\$65,055.24	\$46,721.63	69%	\$89,590.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5632	Motor Vehicles	221,250.00	.00	221,250.00	.00	174,004.50	18,493.50	28,752.00	87	144,374.00
5633	Machinery and Equipment	6,000.00	.00	6,000.00	.00	6,000.00	.00	.00	100	120,150.00
5639	Other Equipment	6,000.00	.00	6,000.00	.00	.00	9,998.00	(3,998.00)	167	5,400.00
	Capital Purchases Totals	\$233,250.00	\$0.00	\$233,250.00	\$0.00	\$180,004.50	\$28,491.50	\$24,754.00	89%	\$269,930.00
	EXPENSE TOTALS	\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$62,860.35	\$384,507.09	\$520,113.90	\$364,326.58	71%	\$1,085,882.00
Department 268 - Street Department Totals		(\$1,237,706.00)	(\$31,241.57)	(\$1,268,947.57)	(\$62,860.35)	(\$384,507.09)	(\$520,113.90)	(\$364,326.58)	71%	(\$1,085,882.00)
Fund 260 - Street Fund Totals		\$1,237,706.00	\$31,241.57	\$1,268,947.57	\$62,860.35	\$384,507.09	\$520,113.90	\$364,326.58		\$1,085,882.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	10,000.00	50,000.00	.00	100	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	285.00	6,788.00	1,212.00	2,000.00	80	7,083.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$285.00	\$16,788.00	\$51,212.00	\$2,000.00	97%	\$67,083.00
	Services									
5313	Traffic Light Current	12,000.00	357.71	12,357.71	353.44	3,610.47	2,497.24	6,250.00	49	4,572.75
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	740.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	6,654.14	2,345.86	.00	100	17,800.00
	Services Totals	\$24,000.00	\$357.71	\$24,357.71	\$353.44	\$11,764.61	\$4,843.10	\$7,750.00	68%	\$23,111.35
	Capital Purchases									
5632	Motor Vehicles	73,750.00	.00	73,750.00	.00	58,001.50	6,164.50	9,584.00	87	69,586.00
	Capital Purchases Totals	\$73,750.00	\$0.00	\$73,750.00	\$0.00	\$58,001.50	\$6,164.50	\$9,584.00	87%	\$69,586.00
	EXPENSE TOTALS	\$167,750.00	\$357.71	\$168,107.71	\$638.44	\$86,554.11	\$62,219.60	\$19,334.00	88%	\$159,786.35
Department 268 - Street Department Totals		(\$167,750.00)	(\$357.71)	(\$168,107.71)	(\$638.44)	(\$86,554.11)	(\$62,219.60)	(\$19,334.00)	88%	(\$159,786.35)
Fund 270 - State Highway Fund Totals		\$167,750.00	\$357.71	\$168,107.71	\$638.44	\$86,554.11	\$62,219.60	\$19,334.00		\$159,786.35

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503 : 1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	265,491.04	265,491.04	2,162.76	2,164.47	21,577.93	241,748.64	9	108,431
	Transfers/Other Totals	\$0.00	\$265,491.04	\$265,491.04	\$2,162.76	\$2,164.47	\$21,577.93	\$241,748.64	9%	\$108,431
	EXPENSE TOTALS	\$0.00	\$265,491.04	\$265,491.04	\$2,162.76	\$2,164.47	\$21,577.93	\$241,748.64	9%	\$108,431
	Department 111 - Police Division Totals	\$0.00	(\$265,491.04)	(\$265,491.04)	(\$2,162.76)	(\$2,164.47)	(\$21,577.93)	(\$241,748.64)	9%	(\$108,435)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$265,491.04	\$265,491.04	\$2,162.76	\$2,164.47	\$21,577.93	\$241,748.64		\$108,431

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July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	46,290.13	46,290.13	.00	.00	.00	46,290.13	0	
	Transfers/Other Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$46,290.13)	(\$46,290.13)	\$0.00	\$0.00	\$0.00	(\$46,290.13)	0%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$46,290.13	\$46,290.13	\$0.00	\$0.00	\$0.00	\$46,290.13		\$0.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund Totals		\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7,400.94	7,400.94	.00	.00	.00	7,400.94	0	17,220
	Transfers/Other Totals	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	EXPENSE TOTALS	\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94	0%	\$17,220
	Department 111 - Police Division Totals	\$0.00	(\$7,400.94)	(\$7,400.94)	\$0.00	\$0.00	\$0.00	(\$7,400.94)	0%	(\$17,220)
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$7,400.94	\$7,400.94	\$0.00	\$0.00	\$0.00	\$7,400.94		\$17,220

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	93,230.44	93,230.44	.00	.00	.00	93,230.44	0	17,111
	Transfers/Other Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44	0%	\$17,111
	EXPENSE TOTALS	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44	0%	\$17,111
	Department 111 - Police Division Totals	\$0.00	(\$93,230.44)	(\$93,230.44)	\$0.00	\$0.00	\$0.00	(\$93,230.44)	0%	(\$17,115
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$93,230.44	\$93,230.44	\$0.00	\$0.00	\$0.00	\$93,230.44		\$17,111

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	16,769.50	16,769.50	.00	.00	.00	16,769.50	0	
	Transfers/Other Totals	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$16,769.50)	(\$16,769.50)	\$0.00	\$0.00	\$0.00	(\$16,769.50)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund Totals		\$0.00	\$16,769.50	\$16,769.50	\$0.00	\$0.00	\$0.00	\$16,769.50		\$0.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.24	.00	18,804.54	13,918.46	57	30,621.00
5102	Wages-Staff	199,179.00	.00	199,179.00	19,569.32	.00	134,107.56	65,071.44	67	182,151.00
5105	Overtime	2,500.00	.00	2,500.00	650.65	.00	8,009.72	(5,509.72)	320	15,351.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	20,331.00
5151	PERS Contribution	32,886.00	.00	32,886.00	3,133.82	.00	20,967.71	11,918.29	64	29,991.00
5161	Group Insurance	59,065.00	.00	59,065.00	4,938.78	5,409.13	39,468.58	14,187.29	76	58,641.00
5164	Workers Compensation	7,878.00	.00	7,878.00	2,319.02	.00	3,363.37	4,514.63	43	7,501.00
5166	Medicare	2,683.00	.00	2,683.00	316.10	.00	2,236.39	446.61	83	3,161.00
Personal Services Totals		\$351,414.00	\$0.00	\$351,414.00	\$33,444.93	\$5,409.13	\$240,957.87	\$105,047.00	70%	\$348,291.00
Supplies										
5201	Office Supplies	2,900.00	63.71	2,963.71	107.21	1,353.79	1,596.13	13.79	100	3,071.00
5203	Computer Supplies	800.00	.00	800.00	.00	407.26	492.74	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	10,000.00	52.40	10,052.40	173.79	3,529.61	1,522.79	5,000.00	50	3,471.00
5241	Uniforms-Purchased	900.00	92.86	992.86	47.50	385.28	307.58	300.00	70	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	650.71	1,886.20	3,113.80	7,000.00	42	6,501.00
5252	Aggregates	30,000.00	1,524.72	31,524.72	1,059.57	8,227.99	12,636.73	10,660.00	66	22,981.00
5259	Operating Materials and Supplies	30,000.00	2,068.17	32,068.17	4,557.17	16,132.24	18,178.36	(2,242.43)	107	26,531.00
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,701.00
Supplies Totals		\$111,600.00	\$3,801.86	\$115,401.86	\$6,595.95	\$31,922.37	\$37,848.13	\$45,631.36	60%	\$72,801.00
Services										
5311	Utilities	9,500.00	256.73	9,756.73	581.29	3,295.44	3,085.57	3,375.72	65	5,431.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	438.50	561.50	44	301.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.72	467.28	7	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	340.00	.00	340.00	.00	.00	150.00	190.00	44	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	1,114.09	16,114.09	1,176.19	5,098.41	6,015.68	5,000.00	69	10,041.00
5339	Misc Contract Services	30,000.00	5,759.02	35,759.02	1,206.51	7,996.86	14,200.47	13,561.69	62	15,971.00
5351	Liability Insurance Deductible	3,500.00	.00	3,500.00	.00	.00	3,939.17	(439.17)	113	3,231.00
5352	Motor Vehicle Insurance	2,400.00	.00	2,400.00	.00	.00	2,344.85	55.15	98	2,261.00
5361	Building Repair/Maintenance	8,000.00	1,261.05	9,261.05	.00	.00	2,329.22	6,931.83	25	4,821.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	616.34	1,047.39	4,371.72	(1,569.11)	141	851.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	2,776.26	.00	5,538.27	461.73	92	10,671.00
5365	Utility Line Repair/Maintenance	34,000.00	1,460.00	35,460.00	3,001.24	15,367.17	21,426.24	(1,333.41)	104	31,321.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	11,850.72	649.28	95	11,491.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	4,699,489.00	.00	4,699,489.00	.00	1,700,000.00	2,108,323.28	891,165.72	81	4,293,711.00
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	12,799.00
5391	Postage	6,500.00	.00	6,500.00	2,535.79	.00	5,274.01	1,225.99	81	5,630.00
5397	Uniform Rental	1,600.00	69.10	1,669.10	55.28	640.68	428.42	600.00	64	960.00
5399	Other Miscellaneous Services	170,000.00	.00	170,000.00	2,415.51	8,691.95	26,195.78	135,112.27	21	163,120.00
	Services Totals	\$5,019,379.00	\$9,919.99	\$5,029,298.99	\$14,364.41	\$1,742,137.90	\$2,215,944.62	\$1,071,216.47	79%	\$4,572,820.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	45,000.00	.00	45,000.00	449.00	45,845.00	449.00	(1,294.00)	103	
5633	Machinery and Equipment	10,000.00	.00	10,000.00	.00	5,900.00	466.66	3,633.34	64	7,190.00
5639	Other Equipment	100,000.00	.00	100,000.00	.00	23,500.00	53,982.31	22,517.69	77	60,030.00
	Capital Purchases Totals	\$155,400.00	\$0.00	\$155,400.00	\$449.00	\$75,245.00	\$54,897.97	\$25,257.03	84%	\$67,220.00
	EXPENSE TOTALS	\$5,637,793.00	\$13,721.85	\$5,651,514.85	\$54,854.29	\$1,854,714.40	\$2,549,648.59	\$1,247,151.86	78%	\$5,061,140.00
Department 735 - Water Division Totals		(\$5,637,793.00)	(\$13,721.85)	(\$5,651,514.85)	(\$54,854.29)	(\$1,854,714.40)	(\$2,549,648.59)	(\$1,247,151.86)	78%	(\$5,061,140.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9_37_11 AM Joni Crawford_461018U5 (1503 : 1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	277,677.00	.00	277,677.00	.00	.00	34,380.09	243,296.91	12	269,241.00
5424	G. O. Bond-Interest	38,198.00	.00	38,198.00	.00	.00	19,355.94	18,842.06	51	47,151.00
	Debt Service Totals	\$315,875.00	\$0.00	\$315,875.00	\$0.00	\$0.00	\$53,736.03	\$262,138.97	17%	\$316,391.00
	EXPENSE TOTALS	\$315,875.00	\$0.00	\$315,875.00	\$0.00	\$0.00	\$53,736.03	\$262,138.97	17%	\$316,391.00
Department 991 - Debt Service Totals		(\$315,875.00)	\$0.00	(\$315,875.00)	\$0.00	\$0.00	(\$53,736.03)	(\$262,138.97)	17%	(\$316,391.00)
Fund 710 - Water Fund Totals		\$5,953,668.00	\$13,721.85	\$5,967,389.85	\$54,854.29	\$1,854,714.40	\$2,603,384.62	\$1,509,290.83		\$5,377,541.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
EXPENSE										
Personal Services										
5101	Salary-Elected Officials/Director	32,723.00	.00	32,723.00	2,517.22	.00	18,804.34	13,918.66	57	30,621.00
5102	Wages-Staff	210,314.00	.00	210,314.00	11,737.61	.00	99,099.87	111,214.13	47	195,431.00
5105	Overtime	2,500.00	.00	2,500.00	.00	.00	1,888.84	611.16	76	511.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	22,331.00
5151	PERS Contribution	34,522.00	.00	34,522.00	2,074.75	.00	17,782.53	16,739.47	52	32,811.00
5161	Group Insurance	79,107.00	.00	79,107.00	6,606.59	7,098.49	52,810.98	19,197.53	76	71,601.00
5164	Workers Compensation	8,270.00	.00	8,270.00	3,478.53	.00	5,045.05	3,224.95	61	7,821.00
5166	Medicare	3,032.00	.00	3,032.00	196.61	.00	1,658.12	1,373.88	55	3,181.00
Personal Services Totals		\$389,518.00	\$0.00	\$389,518.00	\$26,611.31	\$7,098.49	\$215,089.73	\$167,329.78	57%	\$365,371.00
Supplies										
5201	Office Supplies	2,900.00	63.72	2,963.72	107.23	1,353.72	1,596.22	13.78	100	3,071.00
5203	Computer Supplies	800.00	.00	800.00	.00	407.21	492.79	(100.00)	112	441.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	.00	890.22	1,109.78	45	771.00
5241	Uniforms-Purchased	1,000.00	92.86	1,092.86	47.50	385.27	307.59	400.00	63	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	650.72	1,886.17	3,113.83	7,000.00	42	6,501.00
5252	Aggregates	750.00	.00	750.00	.00	.00	2,060.00	(1,310.00)	275	0.00
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	.00	2,000.00	3,722.39	(2,222.39)	163	871.00
Supplies Totals		\$22,950.00	\$156.58	\$23,106.58	\$805.45	\$6,032.37	\$12,183.04	\$4,891.17	79%	\$12,741.00
Services										
5311	Utilities	9,000.00	1,138.10	10,138.10	437.29	5,318.71	4,791.20	28.19	100	7,981.00
5321	Professional Training	1,000.00	.00	1,000.00	42.00	.00	583.25	416.75	58	1,121.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	32.94	467.06	7	0.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	160.00	(30.00)	123	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	15,000.00	168.00	15,168.00	882.87	5,568.99	4,599.01	5,000.00	67	3,071.00
5339	Misc Contract Services	19,000.00	5,789.32	24,789.32	1,230.74	8,195.38	12,253.13	4,340.81	82	15,091.00
5351	Liability Insurance Deductible	1,500.00	.00	1,500.00	.00	.00	1,207.53	292.47	81	1,071.00
5352	Motor Vehicle Insurance	2,900.00	.00	2,900.00	.00	.00	2,808.20	91.80	97	2,711.00
5361	Building Repair/Maintenance	9,000.00	1,261.05	10,261.05	.00	.00	2,329.22	7,931.83	23	4,481.00
5362	Equipment Maintenance	1,950.00	.00	1,950.00	616.34	1,047.38	1,181.90	(279.28)	114	1,101.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	2,776.25	.00	5,538.26	461.74	92	10,671.00
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	13,788.00	44,639.04	40,862.96	39,498.00	68	117,521.00
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	.00	11,260.73	2,739.27	80	10,901.00
5378	Columbus Contract	4,511,658.00	.00	4,511,658.00	544,969.35	1,116,965.41	2,768,003.40	626,689.19	86	5,900,421.00
5391	Postage	6,500.00	.00	6,500.00	2,535.79	.00	5,274.01	1,225.99	81	5,631.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5397	Uniform Rental	1,600.00	69.15	1,669.15	55.32	640.42	428.73	600.00	64	960.00
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	2,379.51	2,625.10	12,446.60	106,928.30	12	119,980.00
	Services Totals	\$4,848,238.00	\$8,425.62	\$4,856,663.62	\$569,713.46	\$1,185,000.43	\$2,873,761.07	\$797,902.12	84%	\$6,202,930.00
	Capital Purchases									
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	
5632	Motor Vehicles	50,000.00	.00	50,000.00	22,370.00	25,937.00	22,370.00	1,693.00	97	
5633	Machinery and Equipment	9,000.00	.00	9,000.00	2,205.98	4,510.00	4,700.14	(210.14)	102	53,500.00
5639	Other Equipment	87,500.00	.00	87,500.00	.00	23,500.00	48,460.31	15,539.69	82	60,030.00
	Capital Purchases Totals	\$146,900.00	\$0.00	\$146,900.00	\$24,575.98	\$53,947.00	\$75,530.45	\$17,422.55	88%	\$113,530.00
	EXPENSE TOTALS	\$5,407,606.00	\$8,582.20	\$5,416,188.20	\$621,706.20	\$1,252,078.29	\$3,176,564.29	\$987,545.62	82%	\$6,694,580.00
Department 736 - Wastewater Division Totals		(\$5,407,606.00)	(\$8,582.20)	(\$5,416,188.20)	(\$621,706.20)	(\$1,252,078.29)	(\$3,176,564.29)	(\$987,545.62)	82%	(\$6,694,580.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	88,592.00	.00	88,592.00	.00	.00	27,241.26	61,350.74	31	87,800
5424	G. O. Bond-Interest	15,610.00	.00	15,610.00	.00	.00	8,021.30	7,588.70	51	14,580
	Debt Service Totals	\$104,202.00	\$0.00	\$104,202.00	\$0.00	\$0.00	\$35,262.56	\$68,939.44	34%	\$102,380
	EXPENSE TOTALS	\$104,202.00	\$0.00	\$104,202.00	\$0.00	\$0.00	\$35,262.56	\$68,939.44	34%	\$102,380
	Department 991 - Debt Service Totals	(\$104,202.00)	\$0.00	(\$104,202.00)	\$0.00	\$0.00	(\$35,262.56)	(\$68,939.44)	34%	(\$102,380)
Fund 720 - Wastewater/Sewer Fund Totals		\$5,511,808.00	\$8,582.20	\$5,520,390.20	\$621,706.20	\$1,252,078.29	\$3,211,826.85	\$1,056,485.06		\$6,796,970

Attachment: July, 2016 Departmental Budget 08_18_2016 9:37:11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
EXPENSE										
Personal Services										
5102	Wages-Staff	166,775.00	.00	166,775.00	12,828.79	.00	95,938.48	70,836.52	58	156,650.00
5105	Overtime	4,900.00	.00	4,900.00	36.51	.00	155.99	4,744.01	3	25,000.00
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	14,000.00
5151	PERS Contribution	24,308.00	.00	24,308.00	1,808.05	.00	13,479.78	10,828.22	55	22,620.00
5161	Group Insurance	51,357.00	.00	51,357.00	4,288.81	4,482.95	34,307.58	12,566.47	76	51,330.00
5164	Workers Compensation	5,823.00	.00	5,823.00	2,319.02	.00	3,363.37	2,459.63	58	5,480.00
5166	Medicare	1,655.00	.00	1,655.00	111.65	.00	835.93	819.07	51	1,390.00
Personal Services Totals		\$268,768.00	\$0.00	\$268,768.00	\$21,392.83	\$4,482.95	\$160,081.13	\$104,203.92	61%	\$253,690.00
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	.00	1,551.16	68.84	(120.00)	108	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	428.85	318.19	2.96	100	400.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	114.98	585.02	363.98	51.00	95	190.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	400.00	.00	350.00	53	320.00
5251	MV Gas and Oil	6,500.00	163.54	6,663.54	298.45	2,623.59	1,539.95	2,500.00	62	3,050.00
5252	Aggregates	750.00	.00	750.00	.00	300.00	.00	450.00	40	230.00
5259	Operating Materials and Supplies	20,000.00	34.51	20,034.51	1,668.57	5,607.74	3,414.37	11,012.40	45	19,260.00
Supplies Totals		\$31,250.00	\$198.05	\$31,448.05	\$2,082.00	\$11,496.36	\$5,705.33	\$14,246.36	55%	\$24,470.00
Services										
5311	Utilities	8,000.00	756.91	8,756.91	254.86	3,614.83	2,422.08	2,720.00	69	4,000.00
5321	Professional Training	400.00	.00	400.00	.00	75.00	250.00	75.00	81	530.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	.00	20.00	0	10.00
5324	Professional Association Dues	100.00	.00	100.00	.00	110.00	.00	(10.00)	110	120.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	4,659.90	3,340.10	.00	100	4,620.00
5339	Misc Contract Services	44,250.00	5,759.00	50,009.00	603.73	4,315.20	34,804.89	10,888.91	78	24,150.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	.00	1,207.53	42.47	97	1,070.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	937.40	812.60	54	900.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	.00	2,200.00	56	2,200.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	782.55	.00	782.55	3,717.45	17	210.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	930.00
5378	Columbus Contract	715,000.00	.00	715,000.00	57,663.45	165,797.68	349,233.51	199,968.81	72	
5391	Postage	6,000.00	.00	6,000.00	2,500.47	.00	5,009.02	990.98	83	5,010.00
5397	Uniform Rental	2,000.00	127.05	2,127.05	101.64	988.49	788.56	350.00	84	1,270.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	20.15	341.96	258.04	34,400.00	2	32,010.00
Services Totals		\$838,770.00	\$6,642.96	\$845,412.96	\$61,926.85	\$184,703.06	\$399,033.68	\$261,676.22	69%	\$77,080.00



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	30,000.00	.00	30,000.00	.00	.00	29,624.50	375.50	99	140,000.00
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	38,140.00
	<i>Capital Purchases Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$29,624.50	\$375.50	99%	\$178,140.00
	EXPENSE TOTALS	\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$85,401.68	\$200,682.37	\$594,444.64	\$380,502.00	68%	\$533,400.00
Department	737 - Storm Water Division Totals	(\$1,168,788.00)	(\$6,841.01)	(\$1,175,629.01)	(\$85,401.68)	(\$200,682.37)	(\$594,444.64)	(\$380,502.00)	68%	(\$533,400.00)

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 740 - Storm Water Drainage Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	.00	.00	.00	.00	.00	.00	.00	+++	95,000
5424	G. O. Bond-Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,788
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,788
	Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$98,781)
Fund 740 - Storm Water Drainage Fund Totals		\$1,168,788.00	\$6,841.01	\$1,175,629.01	\$85,401.68	\$200,682.37	\$594,444.64	\$380,502.00		\$632,188

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503)



July, 2016 Departmental Budget

8.b.a

Fiscal Year to Date 07/31/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,020.00	.00	980.00	51	1,488.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,020.00	\$0.00	\$980.00	51%	\$1,488.00
	Services									
5315	Private Hauler Contract	2,000,000.00	297,544.20	2,297,544.20	148,524.93	206,346.34	1,041,197.86	1,050,000.00	54	1,836,200.00
5391	Postage	7,500.00	.00	7,500.00	2,535.79	.00	5,273.98	2,226.02	70	5,630.00
5399	Other Miscellaneous Services	38,000.00	.00	38,000.00	170.22	548.99	1,151.01	36,300.00	4	33,560.00
	Services Totals	\$2,045,500.00	\$297,544.20	\$2,343,044.20	\$151,230.94	\$206,895.33	\$1,047,622.85	\$1,088,526.02	54%	\$1,875,400.00
	EXPENSE TOTALS	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$151,230.94	\$207,915.33	\$1,047,622.85	\$1,089,506.02	54%	\$1,876,880.00
Department 738 - Refuse Collection Totals		(\$2,047,500.00)	(\$297,544.20)	(\$2,345,044.20)	(\$151,230.94)	(\$207,915.33)	(\$1,047,622.85)	(\$1,089,506.02)	54%	(\$1,876,880.00)
Fund 750 - Solid Waste Fund Totals		\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$151,230.94	\$207,915.33	\$1,047,622.85	\$1,089,506.02		\$1,876,880.00
Grand Totals		\$33,928,187.00	\$1,069,443.99	\$34,997,630.99	\$2,441,901.89	\$7,909,124.81	\$18,418,208.86	\$8,670,297.32		\$31,206,150.00

Attachment: July, 2016 Departmental Budget 08_18_2016 9 37 11 AM Joni Crawford_461018U5 (1503 : 1503)



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	245,789.00	.00	126,146.96	.00	119,642.04	51	241,270
Municipal Tax	11,584,759.00	1,290,409.13	7,182,171.59	.00	4,402,587.41	62	12,437,680
Other Local Taxes	590,000.00	63,645.80	327,289.90	.00	262,710.10	55	585,570
State Levied Shared Taxes	829,300.00	68,998.23	471,663.45	.00	357,636.55	57	831,600
Licenses	55,200.00	1,725.00	33,865.00	.00	21,335.00	61	50,080
Permits	231,000.00	13,650.39	132,914.76	.00	98,085.24	58	221,970
Fees	16,500.00	2,410.00	21,523.85	.00	(5,023.85)	130	20,450
Miscellaneous Charges for Services	100,600.00	3,666.80	42,384.66	.00	58,215.34	42	95,560
Recreational Charges	149,000.00	14,829.97	122,829.92	.00	26,170.08	82	144,580
Fines and Forfeitures	418,000.00	25,124.00	199,721.05	.00	218,278.95	48	399,470
Investment Earnings	180,000.00	28,158.41	70,013.22	.00	109,986.78	39	175,490
Other Revenues	422,776.00	97,249.50	272,207.10	.00	150,568.90	64	616,030
Donations	5,000.00	625.80	24,727.41	.00	(19,727.41)	495	4,710
Reimbursements	.00	.00	37,067.58	.00	(37,067.58)	+++	271,970
Sale of Assets	.00	.00	900.00	.00	(900.00)	+++	15,700
Transfers/Advances	5,000.00	610.00	1,335.11	.00	3,664.89	27	36,480
Department 000 - General Totals	\$14,832,924.00	\$1,611,103.03	\$9,066,761.56	\$0.00	\$5,766,162.44	61%	\$16,148,660
REVENUE TOTALS	\$14,832,924.00	\$1,611,103.03	\$9,066,761.56	\$0.00	\$5,766,162.44	61%	\$16,148,660
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	10,000
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000
Department 111 - Police Division							
Personal Services	8,243,986.42	753,864.02	5,253,873.62	96,412.89	2,893,699.91	65	8,063,710
Supplies	313,944.30	19,423.19	132,663.29	60,081.29	121,199.72	61	204,790
Services	561,943.15	36,249.77	253,120.35	164,952.96	143,869.84	74	452,780
Capital Purchases	212,955.59	27,742.22	160,774.35	21,897.48	30,283.76	86	154,320
Department 111 - Police Division Totals	\$9,332,829.46	\$837,279.20	\$5,800,431.61	\$343,344.62	\$3,189,053.23	66%	\$8,875,620
Department 290 - Mechanic							
Personal Services	141,866.00	10,519.85	88,409.93	3,095.52	50,360.55	65	121,660
Supplies	96,291.62	(117.68)	43,768.14	30,469.24	22,054.24	77	74,200
Services	41,751.75	761.10	11,156.04	26,015.71	4,580.00	89	25,370
Department 290 - Mechanic Totals	\$279,909.37	\$11,163.27	\$143,334.11	\$59,580.47	\$76,994.79	72%	\$221,250

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37 AM Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	698,883.00	57,446.12	403,813.74	11,327.97	283,741.29	59	595,571.12
Supplies	194,595.31	9,165.86	85,524.13	32,361.27	76,709.91	61	129,932.00
Services	298,654.10	17,085.72	107,192.42	54,078.28	137,383.40	54	179,460.00
Transfers/Other	.00	557.00	10,912.79	.00	(10,912.79)	+++	
Capital Purchases	283,439.00	1,248.50	243,114.52	18,703.83	21,620.65	92	58,920.00
Department 340 - Parks and Recreation Totals	\$1,475,571.41	\$85,503.20	\$850,557.60	\$116,471.35	\$508,542.46	66%	\$963,900.00
Department 343 - Senior Center							
Personal Services	150,610.00	12,430.31	89,399.32	1,517.21	59,693.47	60	142,780.00
Supplies	41,372.03	251.17	3,045.60	4,021.23	34,305.20	17	2,910.00
Services	30,555.56	1,126.28	8,252.27	17,789.49	4,513.80	85	168,580.00
Capital Purchases	5,500.00	.00	2,875.00	2,625.00	.00	100	
Department 343 - Senior Center Totals	\$228,037.59	\$13,807.76	\$103,572.19	\$25,952.93	\$98,512.47	57%	\$314,280.00
Department 448 - Service Department							
Personal Services	529,557.00	38,287.49	330,716.97	12,593.21	186,246.82	65	483,050.00
Supplies	19,842.29	798.44	6,515.64	6,349.03	6,977.62	65	11,260.00
Services	655,711.92	60,960.09	295,274.71	204,927.83	155,509.38	76	431,200.00
Department 448 - Service Department Totals	\$1,205,111.21	\$100,046.02	\$632,507.32	\$223,870.07	\$348,733.82	71%	\$925,520.00
Department 479 - Building Department							
Personal Services	334,460.00	21,595.08	152,803.85	6,490.18	175,165.97	48	289,060.00
Supplies	15,111.98	1,076.95	2,239.51	3,672.47	9,200.00	39	3,890.00
Services	96,467.09	10,999.86	43,633.75	29,395.23	23,438.11	76	37,260.00
Capital Purchases	25,000.00	.00	.00	.00	25,000.00	0	
Department 479 - Building Department Totals	\$471,039.07	\$33,671.89	\$198,677.11	\$39,557.88	\$232,804.08	51%	\$330,210.00
Department 522 - Mayor							
Personal Services	151,453.00	11,423.59	90,555.39	1,764.76	59,132.85	61	156,060.00
Supplies	1,100.00	.00	368.00	200.00	532.00	52	980.00
Services	37,881.96	3,307.51	27,516.76	9,388.16	977.04	97	37,160.00
Department 522 - Mayor Totals	\$190,434.96	\$14,731.10	\$118,440.15	\$11,352.92	\$60,641.89	68%	\$194,210.00
Department 534 - Civil Service Commission							
Personal Services	58,148.00	4,262.96	31,761.80	.00	26,386.20	55	43,220.00
Supplies	1,000.00	179.67	179.67	220.33	600.00	40	720.00
Services	23,488.00	1,641.61	9,527.18	9,278.46	4,682.36	80	19,760.00
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$83,136.00	\$6,084.24	\$41,468.65	\$9,498.79	\$32,168.56	61%	\$63,710.00



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 545 - City Auditor							
Personal Services	347,150.00	25,589.67	206,639.98	4,577.99	135,932.03	61	325,581.00
Supplies	3,700.00	23.77	238.86	1,925.23	1,535.91	58	4,371.00
Services	71,085.00	11,778.88	43,592.70	12,170.43	15,321.87	78	57,280.00
Department 545 - City Auditor Totals	\$421,935.00	\$37,392.32	\$250,471.54	\$18,673.65	\$152,789.81	64%	\$387,231.00
Department 554 - City Attorney							
Personal Services	504,820.00	38,271.56	299,851.28	10,727.63	194,241.09	62	436,581.00
Supplies	2,662.52	94.72	843.73	869.66	949.13	64	2,130.00
Services	82,155.99	2,756.71	51,664.35	15,379.56	15,112.08	82	37,800.00
Department 554 - City Attorney Totals	\$589,638.51	\$41,122.99	\$352,359.36	\$26,976.85	\$210,302.30	64%	\$476,520.00
Department 571 - City Council							
Personal Services	197,184.00	15,319.35	118,768.22	2,270.44	76,145.34	61	180,630.00
Supplies	1,700.00	96.99	319.08	180.92	1,200.00	29	950.00
Services	47,452.40	1,695.18	10,388.88	14,812.12	22,251.40	53	25,350.00
Department 571 - City Council Totals	\$246,336.40	\$17,111.52	\$129,476.18	\$17,263.48	\$99,596.74	60%	\$206,940.00
Department 580 - Development Department							
Personal Services	225,589.00	16,954.35	136,012.07	2,985.51	86,591.42	62	191,180.00
Supplies	2,035.78	.00	552.43	460.26	1,023.09	50	430.00
Services	46,152.83	22,718.13	42,205.66	2,984.51	962.66	98	23,720.00
Department 580 - Development Department Totals	\$273,777.61	\$39,672.48	\$178,770.16	\$6,430.28	\$88,577.17	68%	\$215,340.00
Department 582 - Human Resources Department							
Personal Services	79,030.00	6,004.82	46,951.33	597.24	31,481.43	60	57,070.00
Supplies	13,419.99	619.82	5,366.38	2,577.71	5,475.90	59	10,430.00
Services	23,440.20	2,532.70	13,037.50	5,168.38	5,234.32	78	14,930.00
Department 582 - Human Resources Department Totals	\$115,890.19	\$9,157.34	\$65,355.21	\$8,343.33	\$42,191.65	64%	\$82,430.00
Department 584 - Computer Department							
Personal Services	198,218.27	14,677.96	116,385.04	8,607.68	73,225.55	63	180,850.00
Supplies	3,973.03	.00	275.97	1,997.06	1,700.00	57	400.00
Services	286,976.64	12,394.11	106,768.17	86,112.67	94,095.80	67	131,170.00
Capital Purchases	69,000.00	.00	.00	11,000.00	58,000.00	16	0.00
Department 584 - Computer Department Totals	\$558,167.94	\$27,072.07	\$223,429.18	\$107,717.41	\$227,021.35	59%	\$312,430.00
Department 593 - Clerk of Courts							
Personal Services	206,042.00	14,142.67	118,606.07	1,792.16	85,643.77	58	193,300.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM_Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 593 - Clerk of Courts							
Supplies	4,583.63	67.83	1,435.55	1,340.91	1,807.17	61	1,690.17
Services	98,767.26	3,435.83	43,921.12	28,032.94	26,813.20	73	63,371.12
Department 593 - Clerk of Courts Totals	\$309,392.89	\$17,646.33	\$163,962.74	\$31,166.01	\$114,264.14	63%	\$258,371.12
Department 595 - General and Administrative							
Personal Services	286,386.04	103,034.41	161,620.30	884.32	123,881.42	57	268,834.41
Supplies	3,500.00	371.40	1,421.40	2,078.60	.00	100	2,550.00
Services	634,640.75	16,430.82	324,168.16	112,495.68	197,976.91	69	333,500.00
Capital Purchases	38,000.00	997.74	6,924.78	28,075.22	3,000.00	92	40,860.00
Department 595 - General and Administrative Totals	\$962,526.79	\$120,834.37	\$494,134.64	\$143,533.82	\$324,858.33	66%	\$645,760.00
Department 810 - Public Health and Welfare							
Services	271,289.00	.00	135,644.24	.00	135,644.76	50	257,930.00
Department 810 - Public Health and Welfare Totals	\$271,289.00	\$0.00	\$135,644.24	\$0.00	\$135,644.76	50%	\$257,930.00
EXPENSE TOTALS	\$17,015,023.40	\$1,412,296.10	\$9,882,591.99	\$1,189,733.86	\$5,942,697.55	65%	\$14,741,730.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,611,103.03	9,066,761.56	.00	5,766,162.44	61%	16,148,660.00
EXPENSE TOTALS	17,015,023.40	1,412,296.10	9,882,591.99	1,189,733.86	5,942,697.55	65%	14,741,730.00
Fund 110 - General Fund Net Gain (Loss)	(\$2,182,099.40)	\$198,806.93	(\$815,830.43)	(\$1,189,733.86)	\$176,535.11	92%	\$1,406,920.00
Fund Type Totals							
REVENUE TOTALS	14,832,924.00	1,611,103.03	9,066,761.56	.00	5,766,162.44	61%	16,148,660.00
EXPENSE TOTALS	17,015,023.40	1,412,296.10	9,882,591.99	1,189,733.86	5,942,697.55	65%	14,741,730.00
Fund Type Net Gain (Loss)	(\$2,182,099.40)	\$198,806.93	(\$815,830.43)	(\$1,189,733.86)	\$176,535.11	92%	\$1,406,920.00
Fund Category General Fund Totals							
REVENUE TOTALS	14,832,924.00	1,611,103.03	9,066,761.56	.00	5,766,162.44	61%	16,148,660.00
EXPENSE TOTALS	17,015,023.40	1,412,296.10	9,882,591.99	1,189,733.86	5,942,697.55	65%	14,741,730.00
Fund Category General Fund Net Gain (Loss)	(\$2,182,099.40)	\$198,806.93	(\$815,830.43)	(\$1,189,733.86)	\$176,535.11	92%	\$1,406,920.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM Joni Crawford_461018U6 (1503



July, 2016 Budget by Classification

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Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	399,000.00	(174,187.04)	658,985.19	.00	(259,985.19)	165	398,560
Investment Earnings	1,000.00	351.04	2,129.77	.00	(1,129.77)	213	860
Department 000 - General Totals	\$400,000.00	(\$173,836.00)	\$661,114.96	\$0.00	(\$261,114.96)	165%	\$399,430
REVENUE TOTALS	\$400,000.00	(\$173,836.00)	\$661,114.96	\$0.00	(\$261,114.96)	165%	\$399,430
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	79,541.00	6,969.39	47,368.37	709.48	31,463.15	60	74,460
Supplies	600.00	.00	.00	600.00	.00	100	370
Services	72,400.00	1,248.98	6,715.23	354.70	65,330.07	10	6,940
Transfers/Other	951,000.00	42,532.76	420,342.88	225,000.00	305,657.12	68	320,600
Department 564 - Income Tax Division Totals	\$1,103,541.00	\$50,751.13	\$474,426.48	\$226,664.18	\$402,450.34	64%	\$402,380
EXPENSE TOTALS	\$1,103,541.00	\$50,751.13	\$474,426.48	\$226,664.18	\$402,450.34	64%	\$402,380
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	400,000.00	(173,836.00)	661,114.96	.00	(261,114.96)	165%	399,430
EXPENSE TOTALS	1,103,541.00	50,751.13	474,426.48	226,664.18	402,450.34	64%	402,380
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$703,541.00)	(\$224,587.13)	\$186,688.48	(\$226,664.18)	\$663,565.30	6%	(\$2,950)

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

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Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,310,000.00	110,278.25	763,972.79	.00	546,027.21	58	1,318,940.00
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	23,600.00
Other Revenues	5,000.00	.00	3,608.54	.00	1,391.46	72	8,580.00
Reimbursements	10,000.00	.00	10,245.23	.00	(245.23)	102	15,560.00
Department 000 - General Totals	\$1,350,000.00	\$110,278.25	\$777,826.56	\$0.00	\$572,173.44	58%	\$1,366,690.00
REVENUE TOTALS	\$1,350,000.00	\$110,278.25	\$777,826.56	\$0.00	\$572,173.44	58%	\$1,366,690.00
EXPENSE							
Department 000 - General							
Capital Purchases	936,959.72	.00	663,989.94	272,969.78	.00	100	\$0.00
Department 000 - General Totals	\$936,959.72	\$0.00	\$663,989.94	\$272,969.78	\$0.00	100%	\$0.00
Department 268 - Street Department							
Personal Services	569,406.00	48,374.40	337,051.74	9,845.09	222,509.17	61	514,910.00
Supplies	314,604.41	5,682.75	89,515.42	154,747.21	70,341.78	78	211,430.00
Services	151,687.16	8,803.20	65,055.24	39,910.29	46,721.63	69	89,590.00
Capital Purchases	233,250.00	.00	28,491.50	180,004.50	24,754.00	89	269,930.00
Department 268 - Street Department Totals	\$1,268,947.57	\$62,860.35	\$520,113.90	\$384,507.09	\$364,326.58	71%	\$1,085,880.00
EXPENSE TOTALS	\$2,205,907.29	\$62,860.35	\$1,184,103.84	\$657,476.87	\$364,326.58	83%	\$1,085,880.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,350,000.00	110,278.25	777,826.56	.00	572,173.44	58%	1,366,690.00
EXPENSE TOTALS	2,205,907.29	62,860.35	1,184,103.84	657,476.87	364,326.58	83%	1,085,880.00
Fund 260 - Street Fund Net Gain (Loss)	(\$855,907.29)	\$47,417.90	(\$406,277.28)	(\$657,476.87)	(\$207,846.86)	124%	\$280,810.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM_Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

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Through 07/31/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	105,000.00	8,941.48	61,943.72	.00	43,056.28	59	106,800.00
Investment Earnings	5,000.00	.00	.00	.00	5,000.00	0	2,170.00
Department 000 - General Totals	\$110,000.00	\$8,941.48	\$61,943.72	\$0.00	\$48,056.28	56%	\$108,980.00
REVENUE TOTALS	\$110,000.00	\$8,941.48	\$61,943.72	\$0.00	\$48,056.28	56%	\$108,980.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	285.00	51,212.00	16,788.00	2,000.00	97	67,080.00
Services	24,357.71	353.44	4,843.10	11,764.61	7,750.00	68	23,110.00
Capital Purchases	73,750.00	.00	6,164.50	58,001.50	9,584.00	87	69,580.00
Department 268 - Street Department Totals	\$168,107.71	\$638.44	\$62,219.60	\$86,554.11	\$19,334.00	88%	\$159,780.00
EXPENSE TOTALS	\$168,107.71	\$638.44	\$62,219.60	\$86,554.11	\$19,334.00	88%	\$159,780.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	110,000.00	8,941.48	61,943.72	.00	48,056.28	56%	108,980.00
EXPENSE TOTALS	168,107.71	638.44	62,219.60	86,554.11	19,334.00	88%	159,780.00
Fund 270 - State Highway Fund Net Gain (Loss)	(\$58,107.71)	\$8,303.04	(\$275.88)	(\$86,554.11)	(\$28,722.28)	149%	(\$50,805.00)
Fund Type Totals							
REVENUE TOTALS	1,860,000.00	(54,616.27)	1,500,885.24	.00	359,114.76	81%	1,875,100.00
EXPENSE TOTALS	3,477,556.00	114,249.92	1,720,749.92	970,695.16	786,110.92	77%	1,648,050.00
Fund Type Net Gain (Loss)	(\$1,617,556.00)	(\$168,866.19)	(\$219,864.68)	(\$970,695.16)	\$426,996.16	74%	\$227,050.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	1,860,000.00	(54,616.27)	1,500,885.24	.00	359,114.76	81%	1,875,100.00
EXPENSE TOTALS	3,477,556.00	114,249.92	1,720,749.92	970,695.16	786,110.92	77%	1,648,050.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,617,556.00)	(\$168,866.19)	(\$219,864.68)	(\$970,695.16)	\$426,996.16	74%	\$227,050.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM Joni Crawford_461018U6 (1503



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	825,000.00	53,841.05	435,804.54	.00	389,195.46	53	740,127.00
Other Revenues	.00	.00	35,851.09	.00	(35,851.09)	+++	3,541.00
Reimbursements	.00	.00	335.00	.00	(335.00)	+++	300.00
Department 000 - General Totals	\$825,000.00	\$53,841.05	\$471,990.63	\$0.00	\$353,009.37	57%	\$743,977.00
Department 735 - Water Division							
Utility Charges	6,235,000.00	406,143.54	3,243,227.47	.00	2,991,772.53	52	5,444,500.00
Other Revenues	40,000.00	1,125.46	995.20	.00	39,004.80	2	85,150.00
Department 735 - Water Division Totals	\$6,275,000.00	\$407,269.00	\$3,244,222.67	\$0.00	\$3,030,777.33	52%	\$5,529,650.00
REVENUE TOTALS							
	\$7,100,000.00	\$461,110.05	\$3,716,213.30	\$0.00	\$3,383,786.70	52%	\$6,273,637.00
EXPENSE							
Department 000 - General							
Services	.00	.00	.00	.00	.00	+++	25,570.00
Capital Purchases	1,027,264.53	3,711.66	144,015.19	352,407.43	530,841.91	48	867,180.00
Department 000 - General Totals	\$1,027,264.53	\$3,711.66	\$144,015.19	\$352,407.43	\$530,841.91	48%	\$892,750.00
Department 735 - Water Division							
Personal Services	351,414.00	33,444.93	240,957.87	5,409.13	105,047.00	70	348,290.00
Supplies	115,401.86	6,595.95	37,848.13	31,922.37	45,631.36	60	72,800.00
Services	5,029,298.99	14,364.41	2,215,944.62	1,742,137.90	1,071,216.47	79	4,572,820.00
Capital Purchases	155,400.00	449.00	54,897.97	75,245.00	25,257.03	84	67,220.00
Department 735 - Water Division Totals	\$5,651,514.85	\$54,854.29	\$2,549,648.59	\$1,854,714.40	\$1,247,151.86	78%	\$5,061,140.00
Department 991 - Debt Service							
Debt Service	315,875.00	.00	53,736.03	.00	262,138.97	17	316,390.00
Department 991 - Debt Service Totals	\$315,875.00	\$0.00	\$53,736.03	\$0.00	\$262,138.97	17%	\$316,390.00
EXPENSE TOTALS							
	\$6,994,654.38	\$58,565.95	\$2,747,399.81	\$2,207,121.83	\$2,040,132.74	71%	\$6,270,290.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS							
	7,100,000.00	461,110.05	3,716,213.30	.00	3,383,786.70	52%	6,273,637.00
EXPENSE TOTALS							
	6,994,654.38	58,565.95	2,747,399.81	2,207,121.83	2,040,132.74	71%	6,270,290.00
Fund 710 - Water Fund Net Gain (Loss)	\$105,345.62	\$402,544.10	\$968,813.49	(\$2,207,121.83)	(\$1,343,653.96)	(1,175%)	\$3,337.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37 AM Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

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Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	412,500.00	26,721.34	214,285.84	.00	198,214.16	52	358,809.16
Department 000 - General Totals	\$412,500.00	\$26,721.34	\$214,285.84	\$0.00	\$198,214.16	52%	\$358,809.16
Department 736 - Wastewater Division							
Utility Charges	6,711,200.00	402,716.78	3,191,664.29	.00	3,519,535.71	48	5,272,240.00
Other Revenues	1,300.00	.00	120.50	.00	1,179.50	9	1,030.00
Department 736 - Wastewater Division Totals	\$6,712,500.00	\$402,716.78	\$3,191,784.79	\$0.00	\$3,520,715.21	48%	\$5,273,270.00
REVENUE TOTALS	\$7,125,000.00	\$429,438.12	\$3,406,070.63	\$0.00	\$3,718,929.37	48%	\$5,632,079.16
EXPENSE							
Department 000 - General							
Capital Purchases	460,931.24	2,578.24	27,316.99	109,135.56	324,478.69	30	579,750.00
Department 000 - General Totals	\$460,931.24	\$2,578.24	\$27,316.99	\$109,135.56	\$324,478.69	30%	\$579,750.00
Department 736 - Wastewater Division							
Personal Services	389,518.00	26,611.31	215,089.73	7,098.49	167,329.78	57	365,370.00
Supplies	23,106.58	805.45	12,183.04	6,032.37	4,891.17	79	12,740.00
Services	4,856,663.62	569,713.46	2,873,761.07	1,185,000.43	797,902.12	84	6,202,930.00
Capital Purchases	146,900.00	24,575.98	75,530.45	53,947.00	17,422.55	88	113,530.00
Department 736 - Wastewater Division Totals	\$5,416,188.20	\$621,706.20	\$3,176,564.29	\$1,252,078.29	\$987,545.62	82%	\$6,694,580.00
Department 991 - Debt Service							
Debt Service	104,202.00	.00	35,262.56	.00	68,939.44	34	102,380.00
Department 991 - Debt Service Totals	\$104,202.00	\$0.00	\$35,262.56	\$0.00	\$68,939.44	34%	\$102,380.00
EXPENSE TOTALS	\$5,981,321.44	\$624,284.44	\$3,239,143.84	\$1,361,213.85	\$1,380,963.75	77%	\$7,376,720.00
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	7,125,000.00	429,438.12	3,406,070.63	.00	3,718,929.37	48%	5,632,079.16
EXPENSE TOTALS	5,981,321.44	624,284.44	3,239,143.84	1,361,213.85	1,380,963.75	77%	7,376,720.00
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	\$1,143,678.56	(\$194,846.32)	\$166,926.79	(\$1,361,213.85)	(\$2,337,965.62)	(104%)	(\$1,744,638.00)

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July, 2016 Budget by Classification

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Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	675,000.00	99,207.37	752,093.83	.00	(77,093.83)	111	657,64
Department 737 - Storm Water Division Totals	\$675,000.00	\$99,207.37	\$752,093.83	\$0.00	(\$77,093.83)	111%	\$657,64
REVENUE TOTALS	\$675,000.00	\$99,207.37	\$752,093.83	\$0.00	(\$77,093.83)	111%	\$657,64
EXPENSE							
Department 000 - General							
Capital Purchases	302,927.14	.00	167,208.49	135,718.65	.00	100	\$0
Department 000 - General Totals	\$302,927.14	\$0.00	\$167,208.49	\$135,718.65	\$0.00	100%	\$0
Department 737 - Storm Water Division							
Personal Services	268,768.00	21,392.83	160,081.13	4,482.95	104,203.92	61	253,69
Supplies	31,448.05	2,082.00	5,705.33	11,496.36	14,246.36	55	24,47
Services	845,412.96	61,926.85	399,033.68	184,703.06	261,676.22	69	77,08
Capital Purchases	30,000.00	.00	29,624.50	.00	375.50	99	178,14
Department 737 - Storm Water Division Totals	\$1,175,629.01	\$85,401.68	\$594,444.64	\$200,682.37	\$380,502.00	68%	\$533,40
Department 991 - Debt Service							
Debt Service	.00	.00	.00	.00	.00	+++	98,78
Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,78
EXPENSE TOTALS	\$1,478,556.15	\$85,401.68	\$761,653.13	\$336,401.02	\$380,502.00	74%	\$632,18
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	675,000.00	99,207.37	752,093.83	.00	(77,093.83)	111%	657,64
EXPENSE TOTALS	1,478,556.15	85,401.68	761,653.13	336,401.02	380,502.00	74%	632,18
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$803,556.15)	\$13,805.69	(\$9,559.30)	(\$336,401.02)	\$457,595.83	43%	\$25,45

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37:11 AM Joni Crawford_461018U6 (1503)



July, 2016 Budget by Classification

8.b.b

Through 07/31/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,040,000.00	161,868.20	1,151,596.02	.00	888,403.98	56	2,031,788.00
Department 738 - Refuse Collection Totals	\$2,040,000.00	\$161,868.20	\$1,151,596.02	\$0.00	\$888,403.98	56%	\$2,031,788.00
REVENUE TOTALS	\$2,040,000.00	\$161,868.20	\$1,151,596.02	\$0.00	\$888,403.98	56%	\$2,031,788.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	1,020.00	980.00	51	1,488.00
Services	2,343,044.20	151,230.94	1,047,622.85	206,895.33	1,088,526.02	54	1,875,400.00
Department 738 - Refuse Collection Totals	\$2,345,044.20	\$151,230.94	\$1,047,622.85	\$207,915.33	\$1,089,506.02	54%	\$1,876,888.00
EXPENSE TOTALS	\$2,345,044.20	\$151,230.94	\$1,047,622.85	\$207,915.33	\$1,089,506.02	54%	\$1,876,888.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,040,000.00	161,868.20	1,151,596.02	.00	888,403.98	56%	2,031,788.00
EXPENSE TOTALS	2,345,044.20	151,230.94	1,047,622.85	207,915.33	1,089,506.02	54%	1,876,888.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$305,044.20)	\$10,637.26	\$103,973.17	(\$207,915.33)	\$201,102.04	34%	\$154,900.00
Fund Type Totals							
REVENUE TOTALS	16,940,000.00	1,151,623.74	9,025,973.78	.00	7,914,026.22	53%	14,595,148.00
EXPENSE TOTALS	16,799,576.17	919,483.01	7,795,819.63	4,112,652.03	4,891,104.51	71%	16,156,090.00
Fund Type Net Gain (Loss)	\$140,423.83	\$232,140.73	\$1,230,154.15	(\$4,112,652.03)	(\$3,022,921.71)	(2,053%)	(\$1,560,942.00)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	16,940,000.00	1,151,623.74	9,025,973.78	.00	7,914,026.22	53%	14,595,148.00
EXPENSE TOTALS	16,799,576.17	919,483.01	7,795,819.63	4,112,652.03	4,891,104.51	71%	16,156,090.00
Fund Category Enterprise Funds Net Gain (Loss)	\$140,423.83	\$232,140.73	\$1,230,154.15	(\$4,112,652.03)	(\$3,022,921.71)	(2,053%)	(\$1,560,942.00)
Grand Totals							
REVENUE TOTALS	33,632,924.00	2,708,110.50	19,593,620.58	.00	14,039,303.42	58%	32,618,920.00
EXPENSE TOTALS	37,292,155.57	2,446,029.03	19,399,161.54	6,273,081.05	11,619,912.98	69%	32,545,890.00
Grand Total Net Gain (Loss)	(\$3,659,231.57)	\$262,081.47	\$194,459.04	(\$6,273,081.05)	(\$2,419,390.44)	166%	\$73,030.00

Attachment: July, 2016 Budget by Classification 08_18_2016 9:37_11 AM Joni Crawford_461018U6 (1503)

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsubrg OH 43068****614-322-6852 phone****Memo**

DATE: September 12, 2016

TO: City Council

CC:

RE: CLERK OF COURT REPORT MONTH ENDING JULY 2016

I am submitting monies collected from the courts held on July 7, 14, 21, and 28. I am also submitting monies collected during the same period pursuant to City Ordinance Nos. 146-94 and 104-02.

Fines&Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$10,407.00
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Court Costs & Misc. Costs Assessed	(#110.4510)	\$15,604.00
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Sub-Total (To General Revenue Fund)		\$26,011.00
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Computerization Needs Fund	(#211.4510)	\$ 1,806.00
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Enforcement & Education Fund	(#293.4616)	\$ <u>150.00</u>
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Sub-Total		\$ 1,956.00
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Total Amount Submitted		\$27,967.00
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Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016

TO: Barth Cotner, At Large Finance Committee

RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT TO REIMBURSE THE MID-OHIO REGIONAL PLANNING COMMISSION FOR ADMINISTRATIVE SERVICES; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: This ordinance is deemed to be an emergency measure necessary for the financial means of the City, and further to allow payment to closely coincide with the completion of the project.

The amount of seventeen thousand, seven hundred twenty-one dollars and ninety cents ((\$17,721.90) be appropriated from the unappropriated CIP fund (410) to reimburse the Mid-Ohio Regional planning Commission (MORPC) for administrative services related to the Livingston Avenue Improvement Project.



Mid-Ohio Regional
Planning Commission

111 Liberty Street, Suite 100
Columbus, Ohio 43215

T 614.228.2663
TTY 1.800.750.0750

www.morpc.org

July 5, 2016

Hon. Brad McCloud
Mayor
City of Reynoldsburg
7232 E Main Street
Reynoldsburg, OH 43068-2014

RE: Administration Costs for Coordination of Round 29 of the State Capital Improvement Program/Small Government Fund and Local Transportation Improvement Program

Dear Mayor McCloud:

Your community was awarded a grant/loan for Round 29 funding for Livingston Avenue improvement between Brice Road and Lancaster Avenue from one of the following Ohio Public Works Commission (OPWC) infrastructure programs:

- State Capital Improvement Program (SCIP)
- Local Transportation Improvement Program (LTIP)
- Small Government Fund (SGF)

As noted in the Application Submission Checklist and the Funding Use Certification & Local Match Availability forms on the application, the MORPC costs for administering this program are funded from voluntary contributions of up to 1% of the award amount.

Thanks to the SCIP and LTIP allocations made available to District 3 communities under these state programs, and due to the success of Small Government Fund applicants of our district, costs incurred by MORPC in its administrative and technical roles can be met with a sum of less than one percent of the award amount.

In addition, the District 3 Committee voted to negotiate an Administrative Costs Contract with the State Ohio Public Works Commission (OPWC). This action further reduces the amount owed by communities to MORPC for administrative costs. MORPC will receive \$65,000 in funding from the OPWC in 2016 to assist in the administration of these programs.

William Murdock, AICP
Chair

Matt Groveson
Vice Chair

Rory McGuinness
Secretary

Karen J. Angelou
Secretary

Attachment: MORPC Round 29 (1491 : SCIP/LTIP Round 29 Livingston Avenue Improvement)

Mayor Brad McCloud
July 5, 2016
Page two

Based on these factors, the percentage used to calculate your billing is only 0.46%.

The reimbursement amount for your approved local project(s) is indicated on the attached invoice.

If you have any questions about this matter, please contact Wilma Yoder at 614-228-2663 or wyoder@morpc.org.

Thank you for your cooperation.

Kind regards,



William Murdock
Executive Director

Enclosure

WM:WY:bsn

c: Bill Sampson
Richard Harris

Attachment: MORPC Round 29 (1491 : SCIP/L TIP Round 29 Livingston Avenue Improvement)



Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215
Phone: (614) 228-2663

Invoice

Invoice No: 40696
Invoice Date: 7/5/2016
Customer ID: REYNOLDSB...
INFRASTRUCTU

To: City of Reynoldsburg
Attn: Richard E. Harris
7232 East Main Street
Reynoldsburg, OH 43068-2014

FOR: SCIP/LTIP Round 29
Livingston Ave Improvement

Invoice Total: \$17,721.90
Due Upon Receipt

Billing Questions please contact:
Steve Sova
Accounting Manager | T: 614.233.4139 | ssova@morpc.org

Attachment: MORPC Round 29 (1491 : SCIP/LTIP Round 29 Livingston Avenue Improvement)

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016

TO: Service Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1181 Signs and Graphics; and Chapter 1196 Community Commercial Overlay.

See the attached materials for details.

- Staff Reports

- Proposed Amendments

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1181 Signs and Graphics; and Chapter 1196 Community Commercial Overlay.



**REYNOLDSBURG
PLANNING & ZONING DIVISION**

**STAFF REPORT:
CODIFIED ORDINANCE
AMENDMENT**

CODE SECTION: Various Sections – Electronic or LED signage at Gasoline Stations.

BACKGROUND: Staff becomes periodically aware of provisions in the Planning & Zoning Code that require revision. Staff has observed inconsistencies in the restrictions on electronic or LED signage for gasoline station uses, and proposes to implement some basic Citywide requirements to allow such signage.

SUMMARY OF MAJOR REVISIONS:

SECTION 1181.08 - SPECIAL SIGN REGULATIONS FOR GASOLINE STATIONS

Staff proposes to enact this new section, in order to exempt gasoline stations from the requirements of the Sign Code that prohibit electronic signage. Staff proposes to restrict such exemptions to ground signs and limit the area to one third of ground sign's area.

SECTION 1196.11 – GRAPHICS

This section of the Community Commercial Overlay chapter provided special signage requirements for the Community Commercial Overlay District, including an exemption from changeable copy restrictions that was not content-neutral. Several of the provisions are redundant, given the provisions of Chapter 1181 – Signs and Graphics, and Staff proposes to repeal them accordingly.

1181.08 SPECIAL SIGN REGULATIONS FOR GASOLINE STATIONS.

Gasoline stations present several unique challenges for signage purposes due to the industry-wide requirement to advertise the price of fuels for sale. In order to address these unique challenges, ground signs on lots with gasoline stations shall be exempt from Section 1181.05(p), in order to allow electronic or LED signage. Exempted ground signs of this type be subject the following special regulations:

(a) The electronic or LED signage shall take up no more than one-third (1/3) of the sign area permitted by this Chapter.

(b) The electronic or LED signage shall consist of a solid background with only one illuminated color. This color shall not be included in number of permitted colors described in Section 1181.06.

(c) The graphics of such electronic or LED signage shall only be changed once per day.

(d) Such shall be subject to all other sign regulations of this Chapter, and of any applicable overlay district.

1196.11 GRAPHICS.

(b) The following types of signs are not permitted: exposed neon, ~~roof-mounted, monopole, rotating, signs with flashing messages or bare bulbs,~~ changeable copy signs except at gasoline stations, consistent with the provisions of Section 1181.08~~(except fuel pricing signage)~~, signs on backlit awnings, off-premise signs, billboards, bench signs, and wall cabinet signs.

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Service Committee****RE:**

See the attached materials for details.

- Staff Reports

- Proposed Amendments

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; Chapter 1171 General Regulations; and Chapter 1175 District Regulations.



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Chapter 1171 & 1175 – Setbacks and Lot Coverages

BACKGROUND: Staff becomes periodically aware of provisions in the Codified Ordinances that need revision or the addition of text to make the intent of the Code more clear. Staff is proposing to clarify several sections of Chapter 1171 and Chapter 1175 that define how setbacks and lot coverages apply to lots generally, and add a regulation governing maximum impervious surface coverage.

SUMMARY OF MAJOR REVISIONS:

SECTION 1171.04 – GENERAL REGULATIONS FOR LOTS AND YARDS

Staff proposed to add subsections (i) and (j) to this section. Subsection (i) will provide a specific exemption for certain types of ADA accessible ramps to make small encroachments into front setbacks. Currently, variances are required for most ADA ramp additions to existing structures which causes significant delays to the project. Subsection (j) will add a maximum impervious surface requirement to all lots. Currently, there are no limits to the amount of paved surfaces. Staff also proposes to increase the flexibility of where decks can be located by allowing a 10FT encroachment into rear setbacks. These regulations are modeled of regulations from peer cities.

SECTION 1171.06 - ACCESSORY USE, ACCESSORY STRUCTURE

In a previous revision, Staff proposed language that exempted small accessory structures, those under 100SF, from zoning certificate review. This was based on model regulations from a peer city, and the intent was to reduce the burden on property owners by allowing small storage structures without review. Experience enforcing this Code is showing that 100SF is slightly too large, so staff is proposing to reduce the size to 50SF. This will continue to exempt small storage structures that don't warrant a zoning review, such as plastic lawn cabinets and garden hose storage boxes. These structures are more similar to furniture than they are to a structure.

SECTION 1175.06 - FRONT SETBACKS FOR BUILDINGS

The purpose of this chapter is to list the front setbacks for the various zoning districts. Staff is proposing to relocate two subsections to Section 1175.07, and enact a new subsection that clarifies the relationship of platted building lines for plats that existed prior to the enactment of the Zoning Code.

SECTION 1175.07 – SPECIAL REQUIREMENTS FOR CORNER LOTS

Currently, Section 1175.07 contains a redundant landscaping requirement that dates from a time prior to the enactment of Chapter 1181 Landscaping and Screen. This requirement is no longer needed because all non-paved areas are required by that chapter to be maintained as lawn or planting areas. Staff proposes to relocate the existing special regulations for corner lots to this section, and add text that clarifies the relationship between corner lots and alleys.

1143.03 SITE PLAN.

(a) Site Plans Required. Site plan review is required prior to the issuance of a zoning certificate for projects and developments that meet the following criteria. Site plans shall be submitted and reviewed as follows:

- (1) Major Site Plan. An application for major site plan review shall be submitted for review by the Planning Commission prior to issuance of a zoning certificate. Major site plan review shall be required if a development meets any two (2) of the following criteria:

1143.04 PLOT-GRADE-UTILITY PLAN.

(a) A plot-grade-utility plan shall be submitted to the Service Director of Public Service for review and approval prior to issuance of a zoning certificate for any development that qualifies for major site plan review ~~other than a single-family dwelling, two-family dwelling, or development within a Planned Development District with a previously approved plot-grade-utility plan on file.~~ The Director or City Engineer shall have the power to require a plot-grade-utility plan for minor or residential site plans upon finding that the scale of the project's infrastructure warrants review by the City. A plot-grade-utility plan shall only be approved subsequent to and in conformance with an approved site plan.

1171.04 GENERAL REGULATIONS FOR LOTS AND YARDS.

(g) Decks. A deck is an accessory structure if not attached to a main building (such as a dwelling) and shall be subject to all lot coverage and setback requirements applicable to accessory structures. A deck is part of a main building if attached thereto and shall be subject to all lot coverage and setback requirements applicable to the main building, except that decks may encroach into a rear setback by up to ten feet (10FT).

(h) Patios shall be subject to the same rear and side yard setback requirements as accessory structures, as well as the maximum impervious surface coverage requirements contained in this section, and subject to maximum lot coverage requirements applicable to structures. Walkways with a width of four feet (4FT) or less and pervious surfaces are exempt from lot coverage requirements but shall be subject to side and rear yard setbacks. Patios may be placed in front of a main building and extend into a required front yard, but may not extend further than ten feet (10FT) from the front wall of the main building toward the front lot line in residential districts.

(i) Accessible Ramps. A ramp designed to provide an ADA accessible route to the front entrance of a building may be permitted in a required front yard provided that the floor of the ramp does not exceed five feet (5FT) from the finished grade at its highest point, no railing or other part of the ramp exceeds eight feet (8FT) from the finish grade, and that the area of the entire ramp shall not exceed one hundred-fifty (150SF). The Planning Administrator may approve a zoning certificate for a ramp that exceeds these requirements, upon determination that the characteristics of the existing building entrance requires a ramp with additional height or area in order to create an accessible path.

(j) The maximum coverage for all buildings, parking spaces, driveways, vehicular use areas, service areas, walkways or pedestrian areas, and other paved, hard, or impervious surfaces shall not exceed sixty percent (60%) of the total lot area of lots in residential districts. Such areas shall not exceed seventy percent (70%) of the total lot area of lots in all other districts. Walkways with a width of four feet (4FT) or less are exempt from lot coverage requirements but shall be subject to side and rear yard setbacks.

1171.06 ACCESSORY USE, ACCESSORY STRUCTURE.

(a) General.

(1) An accessory use or accessory structure shall be permitted in any district provided that:

- A. It is incidental to and customarily found in connection with the main use or main building permitted in the district;
- B. It is subordinate to and serves the main use or building;
- C. It is subordinate to the main use or building in ground area, floor area, extent, and purpose;
- D. It is located on the same lot as the main building or main use which it serves; and

E. It contributes to the comfort, convenience, or necessity of occupants, business, or industry of the main use or main building served.

(2) Except as otherwise provided by this Zoning Code, a use or structure which is interpreted by the Planning Administrator or by the Board of Zoning and Building Appeals to be an accessory use or accessory structure may only be established or constructed on a lot having a legally existing main use or main building.

(3) Except as otherwise provided in this Zoning Code, an accessory structure:

A. Shall not be located closer to any public right-of-way than the main building and shall not be located in the required front yard;

B. Shall not be located closer than six feet (6FT) to any rear lot line and not closer than three feet (3FT) to any side lot line;

C. Shall not be located closer than ten feet (10FT) to a main building;

D. Shall not occupy more than twenty percent (20%) of the required rear yard;

E. In residential districts, the lot coverage of accessory structures shall not be more than fifty percent (50%) of the finished floor area of the main structure, unless the lot has an approved agricultural use;

F. Shall not contain facilities for dwelling purposes;

G. Shall not exceed fifteen feet (15FT) in height.

(4) For the purposes of this section, a storage building equal to or less than ~~one hundred square feet (100SF)~~ fifty square feet (50SF) in area, not permanently attached to the ground, is not considered a structure. Only one such storage building ~~equal to or less than one hundred square feet (100SF)~~ may be placed on ~~the~~ lot without a zoning certificate. Any additional buildings shall be considered accessory structures as defined by this code and subject to the provisions of this section. Storage buildings ~~equal to or under one hundred square feet (100SF)~~ of this type shall be located behind the main structure and shall conform with the minimum lot line setbacks listed in this section.

1175.06 FRONT SETBACKS FOR BUILDINGS.

~~(e) Corner Lot Setbacks. On both frontages of a corner lot, the yards and setbacks shall conform with the front yard and setback requirements for the district. Where the provisions of 1175.06 establish different setback requirements due to different street types abutting the respective frontages, the more restrictive of the setback requirements shall be applied to both frontages, except in residential districts.~~

~~(f) Corner Lot Visibility. On a corner lot in any district nothing shall be erected, placed, planted or allowed to grow in such a manner as materially to impede vision between a height of two and one-half feet (22') and ten feet (10') above the center line grades of the intersecting streets in the triangular area bound by the frontages of such corner lots and a line joining points along the frontages fifty feet (50') from the point of their intersection.~~

(e) In residential districts, where a building line has been established by a recorded plat and the building line is less than the minimum setback distance prescribed in this section, the front setback shall be that building line.

1175.07 COMMERCIAL FRONT YARD LANDSCAPING, SPECIAL REQUIREMENTS FOR CORNER LOTS.

~~The front yard of every lot in the commercial districts shall be improved as a landscaped area of grass and/or landscape plantings, illustrated on the plot grade utility plan and subject to approval by the Director of Public Service and the City Engineer. Driveways in the front yard shall not exceed thirty feet (30') in width and shall not be constructed parallel to the right-of-way.~~

(a) Corner Lot Front Setbacks. On both frontages of a corner lot, the yards and setbacks shall conform with the front yard and setback requirements for the district. Where the provisions of Section 1175.06 establish different setback requirements due to different street types abutting the respective frontages, setback requirement for each street type shall apply to that respective frontage.

(b) Corner Lot Fronting to Alley. Where a corner lot exists due to frontage on an alley, the lot line along the alley shall be considered a side lot line.

(c) Corner Lot Visibility. On a corner lot in any district nothing shall be erected, placed, planted or allowed to grow in such a manner as materially to impede vision between a height of two and one-half feet (2.5FT) and ten feet (10FT) above the center line grades of the intersecting streets in the triangular area bound by the frontages of such corner lots and a line joining points along the frontages fifty feet (50FT) from the point of their intersection.

1175.08 SIDE AND REAR YARD REQUIREMENTS FOR NON-DWELLING USES ABUTTING RESIDENTIAL DISTRICTS.

(b) The minimum yard requirements may be reduced to fifty percent (50%) of the requirements if acceptable landscaping and screening are provided as approved by the ~~Design Review Board~~ Planning Commission. Screening shall be a masonry or solid fence between four feet (4'FT) and six feet (6'FT) in height maintained in good condition and free of all advertising or other signs. Landscaping may be provided in lieu of a wall or fence and shall consist of a strip of land not less than fifteen feet (15'FT) in width planted

with an evergreen hedge or dense planting of evergreen shrubs not less than four feet (4'FT) in height at time of planting. Either type of screening shall not obscure traffic visibility within twenty feet (20'FT) of an intersection.

Water and Wastewater Department**Mike Root****614-322-4500 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016

TO: Service Committee

RE: ORDINANCE ACCEPTING AN UNRECORDED DEED OF
EASEMENT (.525 ACRE WATER EASEMENT) FROM THE
REYNOLDSBURG CENTER LIMITED PARTNERSHIP

This easement is for a new watermain replacement for the Briarcliff/Aida Watermain Replacement Project.



ARSHOT INVESTMENT CORPORATION

107 South High Street • Third Floor • Columbus, Ohio 43215 • (614) 463-9730 • Fax (614) 463-1896

William J. Schottenstein
Thomas H. Schottenstein
Principals

June 30, 2016

Mr. Dan Havener
Development Director
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068

Re: Reynoldsburg Center – Waterline Easement

Dear Dan,

Pursuant to your request, enclosed is the approved form of waterline easement executed on behalf of Reynoldsburg Center Limited Partnership. Once signed by city officials, please return a copy of the fully-executed instrument for our records. Thereafter, we would appreciate advance notice before work within the easement area is to begin, so that our tenants may plan accordingly.

If you require anything further in connection with this matter, please do not hesitate to contact me.

Sincerely,

Joseph A. Sugar
General Counsel

Enclosure

cc: Tom Schottenstein

Attachment: Briarcliff Aida Watermain Easment (1486 : Unrecorded Deed of Easement)

DEED OF EASEMENT- WATERLINE

KNOW ALL MEN BY THESE PRESENTS that REYNOLDSBURG CENTER LIMITED PARTNERSHIP, an Ohio limited partnership (hereinafter referred to as "Grantor"), for One Dollar (\$1.00) and other good and valuable consideration paid by the CITY OF REYNOLDSBURG, a municipal corporation located in the Counties of Franklin, Licking, and Fairfield, State of Ohio (hereinafter referred to as "Grantee"), the receipt of which is hereby acknowledged, does hereby grant to Grantee, a right of way and easement to construct, reconstruct, replace, operate, maintain and repair at any time or times hereafter, an underground waterline across, through and upon a parcel of land, situated in the City of Reynoldsburg, County of Franklin, State of Ohio, as more fully described in the legal description attached hereto as Exhibit "A" and made a part hereof.

Prior Instrument Reference: Instrument No. 201206290093504,
Franklin County Recorder's Office

Said grant includes the right, at all times, of ingress to and egress from said parcel.

Grantor reserves the right to use the easement parcel for any purposes not inconsistent with the rights granted to Grantee hereunder. Without limiting the foregoing, Grantor may construct private roads, drives, sidewalks and similar improvements across any portion of the easement parcel.

At all times while exercising its rights hereunder, Grantee shall use its best efforts to minimize any disruption of business being conducted on Grantor's property. Without limiting the foregoing, Grantee shall ensure that tenants or other occupants of Grantor's property are provided with uninterrupted access to their places of business on the property. If any damage to Grantor's property is caused by Grantee's exercise of its rights hereunder, Grantee, at its expense, shall promptly restore any disturbed areas as nearly as possible to the condition existing prior to occurrence of the damage.

To the extent permitted by the Constitution and Laws of the State of Ohio and the Charter and Ordinances of the City of Reynoldsburg, Grantee agrees to assume liability for claims, losses or damages asserted against Grantor, if it is determined subsequent to execution and delivery of this Deed of Easement that such claims, losses or damages are the result of the negligent act or omission of Grantee or its officials, employees, or other representatives, and such negligent act or omission is not otherwise subject to immunity pursuant to Ohio Revised Code Chapter 2744 or the common or other statutory laws of the State of Ohio.

All provisions hereof shall inure to the benefit of and be enforceable by and against the respective successors and assigns of Grantor and Grantee.

IN ACKNOWLEDGMENT WHEREOF, Thomas H. Schottenstein, as President of JSS, Inc., the general partner of Reynoldsburg Center Limited Partnership, represents that his signature placed hereon on this 29th day of June, 2016, is an authorized act and deed of the limited partnership.

Reynoldsburg Center Limited Partnership,
an Ohio limited partnership

By: JSS, Inc., its general partner

By: [Signature]
Thomas H. Schottenstein, President

STATE OF OHIO
COUNTY OF FRANKLIN

Before me, a Notary Public in and for the County and State, personally appeared Thomas H. Schottenstein, President of JSS, Inc., an Ohio corporation and general partner of Reynoldsburg Center Limited Partnership, who acknowledged that he did sign the foregoing instrument on behalf of Reynoldsburg Center Limited Partnership.



JOSEPH A. SUGAR, III
Attorney At Law
NOTARY PUBLIC
STATE OF OHIO
My Commission Has
No Expiration Date
Section 147.03 O.R.C.

[Signature]
Notary Public
My Commission Expires N/A

Prior to recordation, this document has been approved by:

[Signature]
Bradley L. McCloud, Mayor

[Signature]
James E. Hood, City Attorney

Instrument prepared by:
Matthew R. Roth
Reynoldsburg Assistant City Attorney
7232 E. Main Street
Reynoldsburg, OH 43068

WATER EASEMENT
0.525 ACRE

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, Section 7, Township 16, Range 20 and Section 12, Township 12, Range 21, Refugee Lands, being part of that 12.239 acre tract conveyed to Reynoldsburg Center Limited Partnership by deed of record in Official Record 14548G10 (all references refer to the records of the Recorder's Office, Franklin County, Ohio), and being more particularly described as follows:

BEGINNING in the easterly right-of-way line of Briarcliff Road, at the southwesterly corner of Lot 212 of that subdivision entitled Briarcliff No.2 of record in Plat Book 29, Page 26, the northwesterly corner of said 12.239 acre tract;

Thence North 88° 52' 32" East, with the northerly line of said 12.239 acre tract, the southerly line of Lots 212-208 of said Briarcliff No.2 and the southerly line of Lots 2-10 of that subdivision entitled Briarcliff No. 1 of record in Plat Book 28, Page 19, a distance of 914.69 feet to the westerly right-of-way line of Aida Drive, the southeasterly corner of said Lot 10, the northeasterly corner of said 12.239 acre tract;

Thence South 03° 11' 14" West, with said westerly right-of-way line, a distance of 25.07 feet;

Thence South 88° 52' 32" West, across said 12.239 acre tract, a distance of 915.31 feet to the easterly right-of-way line of said Briarcliff Road;

Thence North 04° 36' 04" East, with said easterly right-of-way line, a distance of 25.13 feet to the POINT OF BEGINNING, containing 0.525 acre, more or less.

EVANS, MECHWART, HAMBLETON & TILTON, INC.



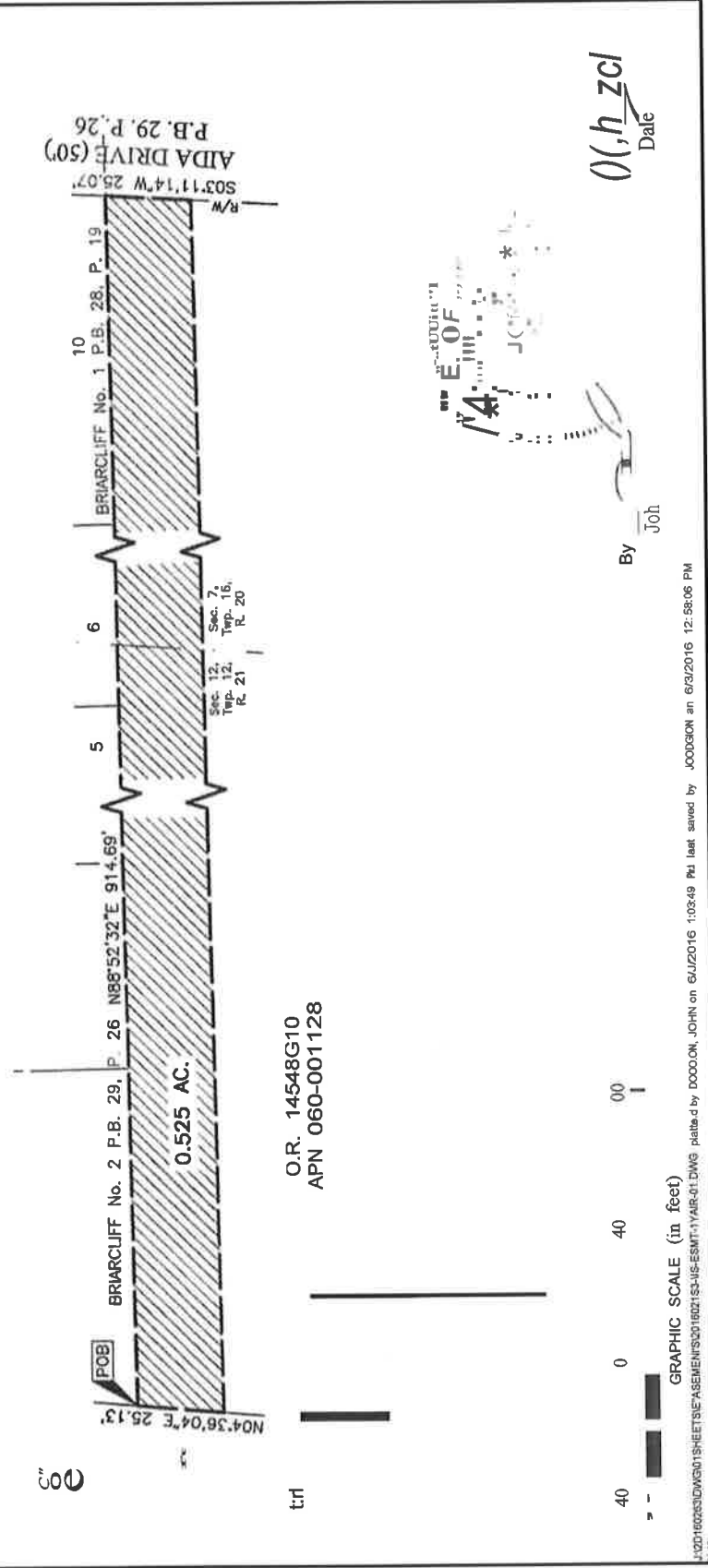
John C. Dodgion
Professional Surveyor No. 8069

JCD:jo
0 525 ac 20160263-VS-ESMT-WATR-OI.doc

Attachment: Briarcliff Aida Watermain Easment (1486 : Unrecorded Deed of Easement)

SECTION 7, TOWNSHIP 16, RANGE 20 SECTION 12, TOWNSHIP 12, RANGE 21 REFUGEE LANDS CITY OF REYNOLDSBURG, COUNTY OF FRANKLIN, STATE OF OHIO	Date: June 03, 2016
	Scale: 1" = 40'
	Job No. 2016-0263

Engineers & Surveyors
5500 New Albany Road Columbus, OH 43054
Phone 614.775.4500 Toll free 888.773.3648
emhinc.com



Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 Phone****RESOLUTION REQUEST**

DATE: September 12, 2016**TO: Service Committee****RE:** RESOLUTION CONCERNING SERVICES TO PROPERTY PROPOSED FOR ANNEXATION OF 2.231 +/- ACRES IN ETNA TOWNSHIP (10360 Taylor Road, SW; Stuart and Carolyn Yousey) TO THE CITY OF REYNOLDSBURG AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: That this resolution is deemed to be an emergency measure necessary for the immediate preservation of the public safety and health, and further so the resolution can be available for the hearing before the County Commissioners; wherefore upon adoption by Council this resolution shall be in effect immediately upon signature by the Mayor.

Annexation hearing is scheduled for October 18, 2016 with the County Commissioners and this resolution is due to them before that point.

RESOLUTION

IN THE MATTER OF FILING PETITION AND MAP FOR REGULAR ANNEXATION AND
SETTING HEARING DATE & TIME – ETNA TOWNSHIP TO THE CITY OF
REYNOLDSBURG –CHAPMAN, AGENT– FILE# 8-2016) - (2.231+/- ACRES) – TAYLOR
ROAD

B E I T R E S O L V E D by the Board of County Commissioners, County of Licking, State of Ohio:

That we did hereby receive and file a **REGULAR** type annexation petition by Chris E. Chapman, 6100 E. Main Street, Suite 108, Columbus, Ohio 43213, Agent for Petitioner, as required by ORC Section 709 to annex certain territory, adjacent and contiguous, containing 2.231 +/- acres, more or less, in Etna Township to the City of Reynoldsburg, also known as File# 8-2016; and,

B E I T F U R T H E R R E S O L V E D that the hearing date for this annexation is set for Tuesday, **October 18, 2016 at 1:30 pm and will be held in Room D on the 4th floor of the Donald D. Hill County Administration Building located at 20 South Second Street, Newark, Ohio 43055;** and,

B E I T F U R T H E R R E S O L V E D that the file date for this annexation is August 16, 2016.

CC: Michael L. Smith, Auditor
Clerk, City of Reynoldsburg
Clerk, Etna Township Trustees
Chris Chapman, Agent
Mayor- City of Reynoldsburg
William Lozier, County Engineer
Brad Mercer, Planning Department
E-911 Department
Reynoldsburg City Engineer
ODOT
Jared Knerr, Engineer's Office

Sheriff Randy Thorp
Board of Health
Board of Elections
Board of Education
Ken Oswalt, Pros. Atty.
Bryan Long, County Recorder
Tony Stocco, Ass't Pros. Atty.
City of Reynoldsburg Water Department
Etna Township Fiscal Officer
FLLJ

Beverly Adzic
Beverly Adzic, Clerk
Licking County Commissioners

I, Beverly Adzic, duly qualified clerk of Licking County Commissioners, do hereby certify that the foregoing document is a true and exact copy.

Motion by

seconded by

that the resolution be adopted was carried by the following vote:

YEAS:

Timothy E. Bubb *

Richard E. Adzic *

NAYS:

*

*

Timothy E. Bubb
Duane H. Flowers
Rick Black

Adopted: August 16, 2016

Beverly Adzic
Beverly Adzic, Clerk/Administrator

SITUATED IN THE STATE OF OHIO, COUNTY OF LICKING,
TOWNSHIP OF ETNA, AND BEING PART OF LOTS 4 AND 5
OF DEXTER HEIGHTS, PLAT BOOK 8, PG. 9, CONVEYED
TO STUART D. AND CAROLYN D. YOUSEY AS TRACT 2
AND TRACT 1, RESPECTIVELY, IN DEED BOOK 689, PG.
135, LICKING COUNTY RECORDERS OFFICE.

BOARD OF EDUCATION
REYNOLDSBURG C.S.D.
13.420 ACRES
INSTR. NO.
200209130034236
PARCEL NO.
013-027582-00.003

The withing map marked Exhibit "B" and made a part of the petition of annexation filed with the Board of Commissioners of Licking County, Ohio, on _____ 20____, under Chapter 709 of the Ohio Revised Code, is submitted as an accurate map of the territory in said petition described under the requirements of said Chapter 709 of the Ohio Revised Code.

Agent for Petitioners

The Board of County Commissioners of Licking County, Ohio, having received a petition bearing the signed names and addresses of the parties interested in the annexation to the City of Reynoldsburg, Ohio, of the territory shown hereon and having given due consideration to the prayer of said petition, do hereby grant the same.

Board of Licking County Commissioners

Petition Received _____ 20____

Petition Approved _____ 20__

Licking County Commissioner

Licking County Commissioner

Licking County Commissioner

The Council for the City of Reynoldsburg, Ohio by Ordinance No. _____, Passed this ____ day of _____, 20____, did accept this territory shown hereon for annexation to the City of Reynoldsburg, Ohio, a Municipal Corporation.

Mayor, City of Reynoldsburg

Clerk, City of Reynoldsburg

Transferred this ____ day of _____, 20____, upon the
duplicates of this office.

Containing 2.231 acres.

Transfer Fee \$_____

Licking County Auditor

Received for Record _____, 20__, at
_____(AM-PM) and recorded _____, 20__, in plat
ordinance, petition, etc. in Plat Book Volume ____, page

Plot Fee \$ _____
Ordinance, etc., Fee \$ _____

Licking County Recorder

DEXTER HEIGHTS.
P.B. 8, PG. 9

LOT 4

BOARD OF EDUCATION
REYNOLDSBURG C.S.D.
13.420 ACRES
INSTR. NO.
200209130034236
PARCEL NO.
013-027582-00.003

S 87°53'54" E
592.32'

AREA OUT OF LOT 4
27,965 SQ. FT.
0.642 ACRES MEAS.

LOT 4

STUART D. AND
CAROLYN D. YOUSEY
TRACT 1
D.B. 689, PG. 135
PARCEL NO.
012-029502-00.000

AREA TO BE ANNEXED
97,182 SQ. FT.
2.231 ACRES

AREA OUT OF LOT 5
69,217 SQ. FT.
LESS ACRES MEAS.

LOT 5

TERRACEVIEW APARTMENTS, LTD
5.700 ACRES
INSTR. NO. 201309040022621
PARCEL NO. 013-027582-00,000

241
CITY OF REYNOLDSBURG
TO 301 ACRES
INSTR. NO. 199906230026426
W
P

CITY OF RICHMOND
10-301 APPROVED
INSTR. NO. 15

NEW C.R.M.
TAYLOR ROAD
TAKEN FROM LIC-TR169
SHEET 2/33
DATED 9/21/15
WIDTH VARIABLE
I.R. 169

THIS DRAWING WAS PREPARED FROM A FIELD SURVEY, ANALYSIS
OF RECORDED PLATS, RECORDED DEEDS AND SURVEY RECORDS,
AND IS CORRECT TO THE BEST OF OUR KNOWLEDGE.

RAYMOND J. WOOD R.S. 7745 DATE 7/25/18

0' 30' 60' 90' 120'

GRAPHIC SCALE

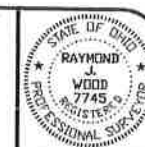
1" = 30'

**J. & J. SURVEYING
SERVICES, INC.**
7509 E. MAIN ST., STE. 104
REYNOLDSBURG, OHIO 43068
PH# (614) 866-9158
JJSURVEYING.COM

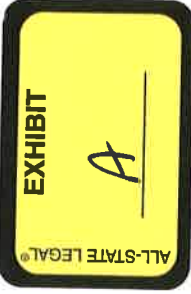
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JJSURVEYING.COM

PROPOSED LOT ANNEXATION
OF 2.231 ACRES TO THE
CITY OF REYNOLDSBURG

16-56 AM



DATE	TIME	WIND	WAVE	SEA	SWELL
2/14/18	14:30	10	10	10	10
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2/14/18	08:00	10	10	10	10
2/14/18	08:30	1			



J & J Surveying Services, Inc.

7509 E. Main St.
Suite 104
Reynoldsburg, Ohio 43068

Phone 614\866-9158
Fax 614\866-9132

June 6, 2016

Description of 2.231 acres on Taylor Rd.

SITUATED in the State of Ohio, County of Licking, Township of Etna, and being a part of Lots 4 and 5 of Dexter Heights, Plat Book 8, pg. 9, conveyed to Stuart D. and Carolyn D. Yousey as Tract 2 and Tract 1, respectively, in Deed Book 689, pg. 135, Licking County Recorder's Office;

All records referred to are those of record in the Licking County Recorder's Office, unless otherwise noted;

BEGINNING at the southwest corner of the said Dexter Heights and of the said Lot 5, being a southeast corner of a 13.420 acre tract conveyed to the Board of Education, Reynoldsburg C.S.D. in Instrument (Instr.) No. 200209130034236 and a corner of a 5.700 acre tract conveyed to Terraceview Apartments, LTD in Instr. No. 201309040022621, and referenced by a found 1" iron pipe (2.00 feet, North 03 degrees 49 minutes 46 seconds East);

THENCE North 03 degrees 49 minutes 46 seconds East, a distance of 159.91 feet, along the west line of the said Lots 5 and 4, and an east line of the said 13.420 acre tract, passing the said 1" iron pipe at 2.00 feet, to a set iron pin, being the northwest corner of the said Tract 2 and a corner of the said 13.420 acre tract;

THENCE South 87 degrees 53 minutes 54 seconds East, a distance of 592.32 feet, along the north line of the said Tract 2 and a south line of the said 13.420 acre tract, and crossing the said Lot 4, to a set iron pin, being the northwest corner of a 0.211 acre tract (Parcel 5-WD) conveyed to Etna Township in Instr. No. 201607080006838 and the southwest corner of a 0.074 acre tract (Parcel 7-WD) conveyed to Etna Township in Instr. No. 201507140014604, being 33.00 feet left of Station 18+41.66, as shown on plans for Taylor Rd., LIC-TR169-4.60, on file with the Licking County Engineer;

THENCE with a curve turning to the right, with an arc length of 188.96 feet, a radius of 967.00 feet, a chord bearing of South 19 degrees 27 minutes 39 seconds West, a chord length of 188.66, and a delta angle of 11 degrees 11 minutes 47 seconds, crossing the said Lots 4 and 5, along the west line of the said 0.211 acre tract, to a set iron pin, being the southwest corner of the said 0.211 acre tract, being a point in the south line of the said Lot 5, and a point in a north line of a 10.301 acre tract conveyed to the City of Reynoldsburg in Instr. No. 199906230026426;

THENCE North 85 degrees 45 minutes 21 seconds West, a distance of 541.23 feet, along the south line of the said Lot 5, a north line of the said 10.301 acre tract, and a north line of the said 5.700 acre tract, to the point of beginning, having an area of 97,182 square feet or 2.231 acres, of which 1.589 acres is out of Lot 5 (Tract 1, Parcel No. 012-029502-00.000) and 0.642 acres is out of Lot 4 (Tract 2, Parcel No. 012-029496-00.000), according to a survey by J&J Surveying Services, Inc. on May 31, 2016, under the direct supervision of Raymond J. Wood, P.S. 7745;

The parcel described herein is part of Parcel Nos. 012-029502-00.000 and 012-029496-00.000;

The bearings described herein are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (2011). Said bearings originated from a field traverse which was referenced to said coordinate system by GPS observations and observations of selected stations in the Ohio Department of Transportation Virtual Reference Station Network. The portion of the centerline of Taylor Rd., having a bearing of N 03 degrees 49 minutes 44 seconds E, and monumented as described herein, is designated the "Basis of Bearing" for this survey.



Raymond J Wood
Raymond J Wood P.S. 7745 date *6/6/16*

PRE-APPROVAL	
LICKING COUNTY ENGINEER	
APPROVED ☒	CONDITIONAL ☒
APPROVED BY: <i>[Signature]</i>	
DATE: <i>6-16-16</i>	

Date: 7/14/16

To: The Board of County Commissioners of Licking County, Ohio
 Licking County Administration Building – 4th Floor
 20 South Second Street
 Newark, OH 43055

**PETITION FOR REGULAR ANNEXATION OF 2.231 ACRES IN ETNA TOWNSHIP TO THE
 CITY OF REYNOLDSBURG**

(ORC 709)

The undersigned, the owners of real estate within the area hereinafter described in Exhibit "A" and consisting of two and two hundred and thirty one one-hundredths of an acre (2.231 acres) in Etna Township, Licking County, Ohio, adjacent to the City of Reynoldsburg, do hereby respectfully petition the Board of Licking County Commissioners to cause such territory to be annexed to the City of Reynoldsburg under authority of Sections 709.02 to 709.11 of the Revised Code of Ohio.

The number of owners within the area is two (2) in total.

1. Attached to this petition and made part hereof is a full legal description marked Exhibit "A".
2. Attached to this petition and made part hereof is an accurate map of the area to be annexed, marked Exhibit "B".
3. Attached to this petition and made part hereof is a list of parcels in the area to be annexed and adjacent territory that includes name of owner, mailing address of owner and permanent parcel number, marked Exhibit "C".

The undersigned petitioners do hereby designate Chris Chapman, who is located at 6100 East Main Street, Suite 108, Columbus, Ohio 43213, as their agent. His phone number is 614-759-4603; Fax number is 614-868-0029; and his email address is chris@thehelawfirm.com.

Witness our hands this 14th day of July, 2016.

Name

Address

Date

Stuart D. Yousey
 Stuart D. Yousey

10360 Taylor Rd SW
 Reynoldsburg, Ohio 43068

7-14-2016

Carolyn D. Yousey
 Carolyn D. Yousey

10360 Taylor Rd SW
 Reynoldsburg, Ohio 43068

7-14-2016

RECEIVED
 2016 AUG 6 P 3:16
 LICKING COUNTY COMMISSIONERS

Attachment: Application and Affidavits (1517 : Resolution for Services-Annexation)

**Stuart D. Yousey and Carolyn D. Yousey
Annexation Application**

Parcels to be Annexed

<u>Owner and Mailing Address</u>	<u>Parcel Address and Parcel Number</u>
Stuart and Carolyn Yousey 10360 Taylor Rd SW Reynoldsburg, OH 43068	Lot 4 PT, Dexter Heights Reynoldsburg, OH 43068 012-029496-00.000
Stuart and Carolyn Yousey 10360 Taylor Rd SW Reynoldsburg, OH 43068	Lot 5 PT, Dexter Heights Reynoldsburg, OH 43068 012-029502-00.000

Contiguous Property Owners and Parcel Numbers

<u>Owner and Mailing Address</u>	<u>Parcel Address and Parcel Number</u>
Terraceview Apartments LTD 6950 Americana Pkwy Suite A Reynoldsburg, OH 43068	10564 Taylor Rd SW Reynoldsburg, OH 43068 013-027582-00.000
Reynoldsburg City School Dist. Board of Education 7244 E Main Street Reynoldsburg, OH 43068	Taylor Rd SW Reynoldsburg, OH 43068 013-027582-00.003
Gerald and Debra Saffo 7244 E Main Street Reynoldsburg, OH 43068	10479 Taylor Rd SW Reynoldsburg, OH 43068 012-027528-00.000

AFFIDAVIT OF STUART D. YOUSEY

THE STATE OF OHIO, *FRANKLIN COUNTY*,

I, STUART D. YOUSEY, being duly sworn, hereby state as follows:

1. My name is Stuart D. Yousey.
2. I am the owner of the property located at:
 Lot 4 PT, Dexter Heights
 10360 Taylor Rd SW, Reynoldsburg, OH 43068
 Reynoldsburg, OH 43068, 012-029496-00.000
3. I am the owner of the property located at:
 Lot 5 PT, Dexter Heights
 10360 Taylor Rd SW, Reynoldsburg, OH 43068
 Reynoldsburg, OH 43068, 012-029502-00.000
4. I represent and warrant that I am the current owner of the aforementioned parcels as defined in O.R.C. 709.02(E).
5. As the owner of the aforementioned parcels, I represent and warrant that on the date the petition for annexation was filed with the City of Reynoldsburg, I had legal title to the parcels and had the authority to sign the petition to request that these parcels be annexed into the City of Reynoldsburg.

FURTHER AFFIANT SAYETH NAUGHT.

Stuart D. Yousey

Stuart D. Yousey
 10360 Taylor Road, SW
 Reynoldsburg, OH 43068

Sworn to and subscribed in my presence on July 14, 2016.

WITNESS MY HAND AND OFFICIAL SEAL.

Sherre M. Morales
 NOTARY PUBLIC



SHERRE M. MORALES
 NOTARY PUBLIC, STATE OF OHIO
 MY COMMISSION EXPIRES MAY 18, 2021

Attachment: Application and Affidavits (1517 : Resolution for Services-Annexation)

AFFIDAVIT OF CAROLYN D. YOUSEY

THE STATE OF OHIO, *FRANKLIN COUNTY*,

I, STUART D. YOUSEY, being duly sworn, hereby state as follows:

1. My name is Carolyn D. Yousey.
2. I am the owner of the property located at:
Lot 4 PT, Dexter Heights
10360 Taylor Rd SW, Reynoldsburg, OH 43068
Reynoldsburg, OH 43068, 012-029496-00.000
3. I am the owner of the property located at:
Lot 5 PT, Dexter Heights
10360 Taylor Rd SW, Reynoldsburg, OH 43068
Reynoldsburg, OH 43068, 012-029502-00.000
4. I represent and warrant that I am the current owner of the aforementioned parcels as defined in O.R.C. 709.02(E).
5. As the owner of the aforementioned parcels, I represent and warrant that on the date the petition for annexation was filed with the City of Reynoldsburg, I had legal title to the parcels and had the authority to sign the petition to request that these parcels be annexed into the City of Reynoldsburg.

FURTHER AFFIANT SAYETH NAUGHT.

Carolyn D. Yousey
Carolyn D. Yousey
10360 Taylor Road, SW
Reynoldsburg, OH 43068

Sworn to and subscribed in my presence on July 14, 2016.

WITNESS MY HAND AND OFFICIAL SEAL.

Sherre M. Morales
NOTARY PUBLIC



SHERRE M. MORALES
NOTARY PUBLIC, STATE OF OHIO
MY COMMISSION EXPIRES MAY 18, 2021

Attachment: Application and Affidavits (1517 : Resolution for Services-Annexation)

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016

TO: Finance Committee

RE: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH TRITECH SOFTWARE SYSTEMS., FOR THE PURCHASE OF NEW RECORDS MANAGEMENT SOFTWARE AND RELATED SERVICES.

The Reynoldsburg Division of Police Request for Council to approve the following:

1. Waive the competitive bidding process for this project. This purchase includes software that possesses specific capabilities to establish the collaborative effort with the other agencies involved. The Consolidation works seamlessly with all involved agencies utilizing the same software. Sole course letter can be found under Tab B.
2. Purchase the TriTech software and the data conversion at a total cost of **\$205,267.50** (estimates found under Tab A). Cost broken down as follows:
 - a. TriTech Software Package: **\$169,907. 50**
 - b. Data Conversion: **\$35,360**
3. Request to add \$7000.00 to the total cost of the estimate for any unforeseeable costs during installation and training. Total potential cost of the project by adding this amount is **\$212,267.50**.
4. Utilize funds from fund category 200 - Special Revenue Funds: 290 Law Enforcement Fund.

Please the attachments for complete details



Reynoldsburg Division of Police
7240 East Main Street
Reynoldsburg, Ohio 43068
(614) 866-6622
(614) 322-6926 (fax)

11.e.a

MEMORANDUM

Date: 15 June 2016

To: Chief J. O'Neill

From: LT R. Wright #90 *R Wright*

Subject: TriTech Consolidated Software Initiative Purchase

JUSTIFICATION:

I request to purchase TriTech Records Management Software (RMS) to move improve records management for the Reynoldsburg Division of Police. The records management system (Emergitech) currently utilized by the police department is severely outdated and will require a substantial cost to update. There are several benefits and reasons for the Reynoldsburg Division of Police to migrate to TriTech:

1. **TriTech Consolidation Software Initiative:** Several of our sister agencies have already migrated to TriTech and created a Records/Computer Aided Dispatch (CAD) Consolidation Initiative between their agencies. Those agencies include Gahanna, Whitehall, and Bexley. Other agencies looking to participate in the consolidation include Worthington and Grove City; both already utilize older versions of TriTech. Moreover, the Metropolitan Emergency Consortium Communications (MECC) has inadvertently migrated to TriTech through the TriTech Company's purchase of Tiberon Software. Migrating to TriTech will grant us the ability to join with the consolidation as follows:
 - a. RMS: Our current records management and databases do not grant us access to other agencies, and they are not compatible to integrate and consolidate with the listed agencies. Consolidating records management allows law enforcement personnel to quickly and seamlessly share criminal intelligence between the listed agencies. An example includes: If OFC Smith in Reynoldsburg inputs suspect John Doe's information in the TriTech RMS that is consolidated between the agencies; OFC Jackson in Bexley can see John Doe's information in the RMS and also see all the reports associated with John Doe in Reynoldsburg. Migrating to TriTech will grant us the ability to share this information with participating agencies while expanding our own criminal database and intelligence gathering through access to the databases of the other agencies. This point alone is probably the most beneficial asset to migrating to the TriTech software as it increases our criminal investigation capacity.

Attachment: Memorandum (1482 : TriTech Consolidation Software Initiative Purchase)

- b. CAD: TriTech grants the ability to share CAD throughout the three agencies, and any other agency that joins the consolidation. Essentially all agencies could dispatch for their jurisdictions from one location if needed. Example: the Reynoldsburg Dispatch Center experiences technical trouble, our dispatchers could travel to Gahanna and dispatch from that location for our officers. Not to mention the software would grant our agency access to CAD runs from the other agencies further enhancing criminal intelligence sharing. This also will move all three agencies towards unified 911 call-taking and dispatching in compliance with future PSAP consolidation State legislature.
2. **Single Software for our Agency:** Our current records management system is broken into three separate components through three different software companies:
- CAD and Records: Emergitech software called InterBadge and InterCAD.
 - Mobile Data Terminal Patrol Interface: Interact software called Interact mobile.
 - Property Room Database: created by a company that no longer exists called Digi-Prop.

Emergitech and Interact currently interface; however, we experience multiple technical issues daily between the two sets of software which lead to officers losing connection with the system at a minimum average of twice per shift. Digi-Prop does not interface with either of the companies and currently stands on its own. Furthermore, Digi-Prop is outdated to a point that it cannot be run on our current server and no longer receives maintenance support. If the software crashes we will lose our property database.

Migrating to TriTech would place all software needs under one system with one company providing support and maintenance.

3. **Features:** Trittech offers several updated features to improve crime tracking, criminal intelligence gathering, organized database alignment, and operability. The main feature is the “heartbeat” affect with the TriTech Perform Mobile System. The original intent of the department’s digital technology was to allow officers to remain in their cruisers, on patrol, and handle all reporting requirements from their cruisers – to keep them on the streets. Our current RMS relies heavily on constant air card connectivity to function properly. If connectivity is lost even once, the officer loses any work on a report and usually needs to start all over again. Due to the unreliability of the connectivity, officers have resorted to remaining at the police department to complete reports. Thus they are not visible in the community for hours at a time working through desktop computers within the walls of the police building.

TriTech Perform Mobile does not rely on connectivity as an officer completes a report. The officer can complete the report without any connectivity while in the cruiser. Once complete, the officer hits the “send” button to transmit the report to the main server and the supervisor. Should an interruption in connectivity occur during the transmission, the “heartbeat” feature holds the transmission until connectivity is restored and the transmission is complete.

Another positive feature is the manner in which data is stored and can be searched. Gathering public record information can be conducted at a faster pace with more detail. Crime information can be searched more precise and efficiently to establish patterns to direct prevention and enforcement activities.

4. **Cost Savings:** the City currently pays approximately \$33,000 annually (see Tab C) for maintenance fees to Emergitech and Interact. The TriTech annual maintenance fee is \$21,517.50 (found in quote under Tab A). This would save the City over \$10,000 each year in maintenance fees.

REQUEST:

I request the following:

1. Waive the competitive bidding process for this project. This purchase includes software that possesses specific capabilities to establish the collaborative effort with the other agencies involved. This consolidation works seamlessly with all involved agencies utilizing the same software. Sole source letter can be found under Tab B.
2. Purchase the TriTech software and the data conversion at a total cost of **\$205,267.50** (estimates found under Tab A). Cost broken down as follows:
 - a. TriTech Software Package: \$169,907.50
 - b. Data Conversion: \$35,360
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4. Utilize funds from fund category 200 – Special Revenue Funds: 290 Law Enforcement Fund.



May 18, 2015

Lt. Ron Wright
Reynoldsburg Police Department
7240 E Main Street
Reynoldsburg OH 43086

Re: TriTech Software Systems' Software and Services - Sole Source

Dear Lt. Wright:

This letter serves as confirmation that as the developer and owner of the copyright to TriTech Software Systems' ("TriTech") Perform suite of public safety software applications consisting of CAD (Computer Aided Dispatch), RMS (Records Management Systems), Mobile (with fully integrated State Query Capabilities, including query backfill), Administrative Software (which includes payroll, training, and detail billing), and a confidential Detective and Internal Affairs Module, TriTech is the sole source for the purchase of software licenses for its software applications, as well as services including annual software support. TriTech also provides a Cross Agency Module that will give the Reynoldsburg Police Department the ability to seamlessly share data with Gahanna, Whitehall, and Bexley Police Departments. This Cross Agency Module is the only data sharing module available to these agencies.

TriTech's Perform Dispatch, Records Management, Mobile, State Interface, and Cross Agency Modules integrate with each other, and are not integrated with any third party vendor applications.

Should you have any further questions, please do not hesitate to contact your Account Executive, Mark Baranowski at 978.215.2270, or mark.baranowski@tritech.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Roxanne Lerner', is written over a horizontal line.

Roxanne Lerner
Director of Contracts

Attachment: Tab B (1482 : TriTech Consolidation Software Initiative Purchase)

INDEX

Opening: Memorandum describing project and request

TAB A: TriTech Software and Data Conversion Quotes

TAB B: Sole Source Letter

TAB C: Current Maintenance Agreements with Emergitech and Interact

TAB D: Support Letters from Gahanna and Whitehall

TAB E: Notes from IT Director Scott Teeters



Proposal/Sales Quotation

Quotation QUO-75340-6TTHS6

Quotation Date: 6/17/2016

General & Client Information

Agency Name: Reynoldsburg Police Department	Bill To: Reynoldsburg Police Department 7240 E Main St Reynoldsburg OH 43086
System Description: Reynoldsburg OH, PD - CAD\Records\Mobile\Admin\Interfaces	
Client Contact: Lieutenant Ron Wright	Ship To: 7240 E Main St Reynoldsburg OH 43086
Contact Phone: (614) 866-6622	
Contact Email: rwright@reypd.com	
Expiration Date: Quote Valid for 180 Days	
Presented By: Mark Baranowski	

Project Products & Services

Perform CAD System

Perform CAD Software	Unit Price	Qty	Total Price
CAD Call Taking/Dispatching Client	\$2,000.00	6	\$12,000.00
CAD Query and Reporting	\$500.00	10	\$5,000.00
CAD Server Police 6-10 Users	\$5,000.00	1	\$5,000.00

Perform CAD Services	Unit Price	Qty	Total Price
CAD-Police Database Training On-site Up to 6	\$1,500.00	2	\$3,000.00
CAD-Police Dispatch Train-the-Trainer On-site Up to 12	\$1,500.00	2	\$3,000.00

Perform CAD Services Subtotal: \$6,000.00

Perform CAD System Total: \$28,000.00

Perform Mobile System

Perform Mobile Software	Unit Price	Qty	Total Price
Cross Agency Case & Mini Data Share - System 6-10 Users	\$3,000.00	1	\$3,000.00
Law Message Server More than 10 Users	\$7,500.00	1	\$7,500.00
Mobile / Law Field Based Reporting Clients	\$1,250.00	15	\$18,750.00
NCIC/State Query Interface More than 10 Users	\$7,500.00	1	\$7,500.00

Perform Mobile System Total: \$36,750.00



Perform Law Records System

Perform Law Records Software	Unit Price	Qty	Total Price
Bar Coding Police Property 11-20 Users	\$3,750.00	1	\$3,750.00
Detective Client	\$1,000.00	1	\$1,000.00
Fingerprint Interface 11-20 Users	\$3,750.00	1	\$3,750.00
Hunter Systems Booking Camera Interface	\$500.00	1	\$500.00
Law Imaging and Photo Lineup More than 20 Users	\$3,750.00	1	\$3,750.00
Law Records Client	\$1,000.00	25	\$25,000.00
Law Records Server More than 20 Users	\$5,000.00	1	\$5,000.00

Perform Law Records Services	Unit Price	Qty	Total Price
Detective Train-the-Trainer On-site Up to 12	\$1,500.00	1	\$1,500.00
Police Records Train-the-Trainer On-site Up to 12	\$1,500.00	4	\$6,000.00

Perform Law Records Services Subtotal: \$7,500.00

Perform Law Records System Total: \$50,250.00

Perform Admin System

Perform Fire Records System Software	Unit Price	Qty	Total Price
Law Admin Server 1 5 Users	\$1,000.00	1	\$1,000.00
Police Admin Client	\$500.00	1	\$500.00

Perform Fire Records System Services	Unit Price	Qty	Total Price
Admin Train-the-Trainer On-site Up to 12	\$1,500.00	2	\$3,000.00

Perform Admin Services Subtotal: \$3,000.00

Perform Admin System Total: \$4,500.00

Project Related Fee(s)

Product Name	Unit Price	Qty	Total Price
Installation-Remote	\$300.00	1	\$300.00
Mapping - Google Based More than 10 Users	\$5,000.00	1	\$5,000.00
ODBC Data Dictionary Files (DDF's)	\$1,000.00	1	\$1,000.00
On Site Data Conversion Review	\$1,500.00	2	\$3,000.00
Portable Classroom Setup/Use/Takedown Per Trip	\$600.00	5	\$3,000.00
Project Management	\$7,000.00	1	\$7,000.00

Project Related Fee(s) Total: \$19,300.00

Third Party Products and/or Services



Product Name	Unit Price	Qty	Total Price
Pervasive 20 Concurrent User Database	\$3,795.00	1	\$3,795.00
Pervasive 20 User Count Increase Database	\$3,795.00	1	\$3,795.00
Pervasive Workgroup License	\$100.00	20	\$2,000.00

Third Party Products and/or Services Total: **\$9,590.00**

Annual Maintenance Fee(s) (Year 1)

Product Name	Support level	Total Price
Bar Coding Police Property 11-20 Users	Perform	\$675.00
CAD Call Taking/Dispatching Client	Perform	\$2,160.00
CAD Query and Reporting	Perform	\$900.00
CAD Server Police 6-10 Users	Perform	\$900.00
Cross Agency Case & MNI Data Share - System 6-10 Users	Perform	\$540.00
Detective Client	Perform	\$180.00
Fingerprint Interface 11-20 Users	Perform	\$675.00
Hunter Systems Booking Camera Interface	Perform	\$90.00
Law Admin Server 1-5 Users	Perform	\$180.00
Law Imaging and Photo Lineup More than 20 Users	Perform	\$675.00
Law Message Server More than 10 Users	Perform	\$1,350.00
Law Records Client	Perform	\$4,500.00
Law Records Server More than 20 Users	Perform	\$900.00
Mapping - Google Based More than 10 Users	Perform	\$900.00
Mobile / Law Field Based Reporting Clients	Perform	\$3,375.00
NCIC/State Query Interface More than 10 Users	Perform	\$1,350.00
ODBC Data Dictionary Files (DDF's)	Perform	\$180.00
Pervasive 20 Concurrent User Database - Support		\$948.75
Pervasive 20 User Count Increase Database - Support		\$948.75
Police Admin Client	Perform	\$90.00

Annual Maintenance Fee(s) (Year 1) Total: **\$21,517.50**

Project Total: \$169,907.50

Attachment: Tab A (1482 : TriTech Consolidation Software Initiative Purchase)



Estimated Sales Tax: (State: at %)	Taxable sales: \$0.00	Subtotal: \$169,907.50
		Sales Tax Amount: \$0.00
		Quote Total: \$169,907.50



Summary Information & Project Notes

The project management services included with this quotation, if any, will be considered completed upon client Go-live, unless otherwise stated. Training class size is up to 6 students for database training. All other training listed is up to 12 students. The training quoted is to be held at Perform unless On-site is referenced in the above item description section.

Reynoldsburg PD understands that the software listed is being sold without the recommended one day of mobile training. Training will be received from Gahanna Police Department

Terms and Conditions

Payment terms are as follows:

All invoices are due Net 30 days from the invoice date unless otherwise specified in this quote.

The software will be invoiced upon software delivery.

The training will be invoiced upon the completion of the first scheduled training class.

Any registrations for the Fall Training Summit will be invoiced upon quote acceptance.

The installation will be invoiced upon service completion.

The support will be invoiced upon the earlier of: go-live or 180 days after installation.

The data extraction will be invoiced 50% upon quote acceptance and 50% upon 1st extraction before database training.

The software modifications will be invoiced 50% upon quote acceptance and 50% upon software modification delivery.

The installation services will be invoiced upon service completion.

The service fee for the portable classroom will be invoiced upon the completion of the first training class.

The project management will be invoiced 50% upon quote acceptance and 50% upon go live.

The data conversion will be invoiced 50% upon quote acceptance and 50% upon post Go-Live delivery.

Software License Terms:

Installing and using the TriTech Perform software application(s) signifies acceptance of the terms and conditions of the End User License Agreement that accompanies the Software.

Software fees shall be invoiced in full upon delivery, which is defined as the earliest of the dates the software is either: a) delivered on a CD by a TriTech consultant, b) downloaded or installed to a computer at client location (remotely or onsite) or c) delivered on a CD by common carrier (such as FedEx or UPS).

All fees for Installation and On Site Assistance Services shall be invoiced upon completion of such services or monthly if such services are performed over a period exceeding one month. All fees for Training shall be invoiced upon completion of the first scheduled Training Class. All training purchased must be completed within one year of the department's go live date, or the date the training is purchased, whichever is later. Training not completed within one year will be forfeited.

The initial term of annual Software Support shall begin, and fees shall be due on the earlier of: i) live operation (Go-Live); or ii) 180 days after software installation, and shall continue for a period of twelve (12) months thereafter. Software Support is renewable on an annual basis. Support fees for additional software licenses purchase subsequent to initial system installation shall be invoiced upon delivery of the Software. The Annual Software Support fees for additional software licenses purchased subsequent to the initial installation shall be pro-rated to coincide with the current support term. Acceptance: When "acceptance" is specified in the quote as the criteria for invoicing or another milestone, a Task Completion Report will be provided by TRITECH to Client for sign-off upon completion of installation or other services. Client shall have ten (10) business days after installation to notify TRITECH in writing of any deficiencies, defined herein as critical errors in software or that the software is not functioning substantially in accordance with the written documentation. TRITECH shall use commercially reasonable efforts to correct the deficiencies within ten (10) business days of such notice and resubmit to Client for sign-off. This process shall be repeated as necessary and



appropriate. If Client fails to return the signed Task Completion Report and has not provided written notice of deficiency within the time period specified herein, the Software shall be deemed accepted. Conversion Services: Data conversion services, further described in the attached TRITECH Data Conversion Checklist, shall include one pre Go-Live deliverable (database training) and one post Go-Live deliverable and shall be limited to the items listed on this quote. Data Extraction fee is due in two increments; 50% upon quote acceptance and 50% upon 1st data extraction before database training. All fees for conversion services shall be payable in two increments; 50% upon quote acceptance and 50% at post Go-Live delivery. A Task Completion Report will be provided by TRITECH to Customer for sign-off upon completion of conversion services deliverable. Customer shall have ten (10) business days after installation to notify TRITECH in writing of any deficiencies. TRITECH shall use commercially reasonable efforts to correct the deficiencies within ten (10) business days of such notice and resubmit to Customer for sign-off. This process shall be repeated as necessary and appropriate. If Customer fails to return the signed Task Completion Report and has not provided written notice of deficiency within the time period specified herein, the conversion services shall be deemed accepted. Prices quoted for all On-site and Customer Site Services do not include travel expenses. Travel expenses will be billed separately as incurred, due Net 30 day terms and shall include actual costs for airfare, lodging, ground transportation and meals. NOTE: This quote includes the Perform software applications and services only; however additional 3rd party elements may be required. It is the sole responsibility of the customer to provide all such 3rd party elements to ensure the proper installation and operation of the Perform software.

Quotation Issued by: Mark Baranowski
Email: mark.baranowski@tritech.com
Phone: 978-215-2270

Send Purchase Orders To:

TriTech Software Systems
313 Boston Post Rd. West, Suite 140
Marlborough, MA 01752

Or Email: salesadmin@tritech.com
Or Fax: (978) 215-2299

Remit Payments To:

TriTech Software Systems
PO Box # 203223
Dallas, TX 75320-3223

Accepted for Client

By signing below, you are indicating that you are authorized to obligate funds for your organization. To activate your order, check the appropriate box below and, either, (i) attach a copy of this quotation to your purchase order when it is remitted to TriTech, or, (ii) if no additional authorizing paperwork is required for your organization to accept and pay an invoice, sign below and fax this quotation to 1-(508) 597-8374 or email to mark.baranowski@tritech.com to indicate your acceptance.

- ☐ Purchase Order required and attached, reference PO# _____ on invoice.
- ☐ No Purchase Order required to invoice.

Please check one of the following:

- ☐ I agree to pay any applicable sales tax.
- ☐ I am tax exempt. Please contact me if TriTech does not have my current exempt information on file.

Note: Travel Expenses and Shipping costs are billed at actual expense per Terms & Conditions above.

Client Agency/Entity Name _____

Attachment: Tab A (1482 : TriTech Consolidation Software Initiative Purchase)



Client Authorized Representative

Title

Signature Client Authorized Representative

Date



Proposal/Sales Quotation

Quotation QUO-43837-3LLAJ3

Quotation Date: 6/20/16

General & Client Information

Agency Name: Reynoldsburg Police Department	Bill To: Reynoldsburg Police Department 7240 E Main St Reynoldsburg OH 43086
System Description: Reynoldsburg OH, PD - Data Conversion No Evidence	
Client Contact: Lieutenant Ron Wright	Ship To: 7240 E Main St Reynoldsburg OH 43086
Contact Phone: (614) 866-6622	
Contact Email: rwright@reypd.com	
Expiration Date: Quote Valid for 180 Days	
Presented By: Mark Baranowski	

Project Products & Services

Project Related Fee(s)

Product Name	Unit Price	Qty	Total Price
Convert and merge data to Perform Solutions database, Geographic and Business file data, CAD data, Master Names, Cases, Images	\$15,860.00	1	\$15,860.00
Extract and convert Police CAD/RMS data to include: Police Geographic and Business file data, CAD data, Master Name data, Case File Conversion (hyperlinks), Images	\$19,500.00	1	\$19,500.00

Project Related Fee(s) Total: \$35,360.00

Project Total: \$35,360.00

Estimated Sales Tax: (State: at %)	Taxable sales: \$0.00	Subtotal: \$35,360.00
		Sales Tax Amount: \$0.00
		Quote Total: \$35,360.00

Attachment: Tab A (1482 : TriTech Consolidation Software Initiative Purchase)



Summary Information & Project Notes

The project management services included with this quotation, if any, will be considered completed upon client Go-live, unless otherwise stated. Training class size is up to 6 students for database training. All other training listed is up to 12 students. The training quoted is to be held at Perform unless On-site is referenced in the above item description section.

This serves as a quotation to convert the EmergiTech CAD/RMS database of the Reynoldsburg, OH police department to a Trittech Software Systems - Perform Solutions database

Terms and Conditions

Payment terms are as follows:

All invoices are due Net 30 days from the invoice date unless otherwise specified in this quote.

The software will be invoiced upon software delivery.

The training will be invoiced upon the completion of the first scheduled training class.

Any registrations for the Fall Training Summit will be invoiced upon quote acceptance.

The installation will be invoiced upon service completion.

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Software fees shall be invoiced in full upon delivery, which is defined as the earliest of the dates the software is either: a) delivered on a CD by a TriTech consultant, b) downloaded or installed to a computer at client location (remotely or onsite) or c) delivered on a CD by common carrier (such as FedEx or UPS).

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The initial term of annual Software Support shall begin, and fees shall be due on the earlier of: i) live operation (Go-Live); or ii) 180 days after software installation, and shall continue for a period of twelve (12) months thereafter. Software Support is renewable on an annual basis. Support fees for additional software licenses purchase subsequent to initial system installation shall be invoiced upon delivery of the Software. The Annual Software Support fees for additional software licenses purchased subsequent to the initial installation shall be pro-rated to coincide with the current support term. Acceptance: When "acceptance" is specified in the quote as the criteria for invoicing or another milestone, a Task Completion Report will be provided by TRITECH to Client for sign-off upon completion of installation or other services. Client shall have ten (10) business days after installation to notify TRITECH in writing of any deficiencies, defined herein as critical errors in software or that the software is not functioning substantially in accordance with the written documentation. TRITECH shall use commercially reasonable efforts to correct the deficiencies within ten (10) business days of such notice and resubmit to Client for sign-off. This process shall be repeated as necessary and



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Quotation Issued by: Mark Baranowski
Email: mark.baranowski@tritech.com
Phone: 978-215-2270

Send Purchase Orders To:

TriTech Software Systems
313 Boston Post Rd. West, Suite 140
Marlborough, MA 01752

Or Email: salesadmin@tritech.com
Or Fax: (978) 215-2299

Remit Payments To:

TriTech Software Systems
PO Box # 203223
Dallas, TX 75320-3223

Accepted for Client

By signing below, you are indicating that you are authorized to obligate funds for your organization. To activate your order, check the appropriate box below and, either, (i) attach a copy of this quotation to your purchase order when it is remitted to TriTech, or, (ii) if no additional authorizing paperwork is required for your organization to accept and pay an invoice, sign below and fax this quotation to 1-(508) 597-8374 or email to mark.baranowski@tritech.com to indicate your acceptance.

- ☐ Purchase Order required and attached, reference PO# _____ on invoice.
- ☐ No Purchase Order required to invoice.

Please check one of the following:

- ☐ I agree to pay any applicable sales tax.
- ☐ I am tax exempt. Please contact me if TriTech does not have my current exempt information on file.

Note: Travel Expenses and Shipping costs are billed at actual expense per Terms & Conditions above.

 Client Agency/Entity Name



Client Authorized Representative

Title

Signature Client Authorized Representative

Date

Attachment: Tab A (1482 : TriTech Consolidation Software Initiative Purchase)



www.emergitech.com

EmergiTech, Inc.
 2545 Farmers Dr Ste. 250 · Columbus, Ohio 43235
 614 866-6712 f · 614 866-9208 f · 800 772-6125 ff
 support@emergitech.com

Lt. Jim O'Neill
Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, OH 43068

For the period from: 01/01/2015 thru 12/31/2015

Invoice

Number: **27248**
 Date: 1/22/2015

<u>Contract</u>	<u>Start Date</u>	<u>End Date</u>	<u>Contract Type</u>	<u>Terms</u>
5013	01/01/2015	12/31/2015	Software Only	Net 30

Annual Maintenance and Support Agreement **\$26,280.13**

Items Covered

ITEMS ELIGIBLE FOR 24x7 SUPPORT

Qty.	Item Description
1	INTERCad Computer Aided Dispatch Site License

ITEMS ELIGIBLE FOR M-F 8-5 SUPPORT

Qty.	Item Description
1	Aether Mobile Dispatch Interface
1	INTERBADge Police Records Management Site License
14	INTERMOBILE Client
1	INTERMOBILE Server
1	Remote Printer Interface & ALI Transfer Module

Please review this list for accuracy. If you feel that it is incorrect or incomplete, please contact us.

The full set of terms that apply are completely described in the licensed software and/or hardware maintenance agreement between your agency and EmergiTech, Inc. If you would like to obtain a copy, please contact EmergiTech's help desk.

Thank you for your business. Please reference the invoice number on your check.



www.emergitech.com

EmergiTech, Inc.
 2545 Farmers Dr Ste. 250 · Columbus, Ohio 43235
 614 866-6712 t · 614 866-9208 f · 800 772-6125 tf
 support@emergitech.com

Lt. Jim O'Neill
Reynoldsburg Division of Police
7240 E. Main St.
Reynoldsburg, OH 43068

For the period from: 01/01/2015 thru 12/31/2015

Invoice

Number: **27249**

Date: 1/22/2015

<u>Contract</u>	<u>Start Date</u>	<u>End Date</u>	<u>Contract Type</u>	<u>Terms</u>
5014	01/01/2015	12/31/2015	Hardware & Software	Net 30

Annual Maintenance and Support Agreement **\$5,434.89**

Items Covered

ITEMS ELIGIBLE FOR 24x7 SUPPORT

Qty.	Item Description
3	INTERMap Tactical Map Display
1	Communications Server

Please review this list for accuracy. If you feel that it is incorrect or incomplete, please contact us.

The full set of terms that apply are completely described in the licensed software and/or hardware maintenance agreement between your agency and EmergiTech, Inc. If you would like to obtain a copy, please contact EmergiTech's help desk.

Thank you for your business. Please reference the invoice number on your check.



Invoice
Date
Page

MN0000001421
5/26/2015
1 of 1

Remit To: InterAct911
62133 Collections Center Drive
Chicago, IL 60693-0621

Bill To
Reynoldsburg Police Dept 7240 E. Main St Reynoldsburg, OH 43068 USA

Ship To
Reynoldsburg Police Dept 7240 E. Main St Reynoldsburg, OH 43068 USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	REY001			Due Upon Receipt

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	NOTE	Semi-Annual InterAct Maintenance Period: July 1, 2015 - December 31, 2015	US\$0.00	US\$0.00
1.00	INTERACT - MAINT	Maintenance: 15 Mobile Cop Lic	US\$2,701.88	US\$2,701.88
			Subtotal	US\$2,701.88
			Misc	US\$0.00
			Tax	US\$0.00
			Freight	US\$0.00
			Trade Discount	US\$0.00
			Total	US\$2,701.88

Invoice Questions? Please call Julia Zhu, 613-226-5511 ext 3320 or Elena Vystorop, 613-226-5511 ext 2560 or Please e-mail Interact911.Receivables@harriscomputer.com

Attachment: Tab C (1482 : TriTech Consolidation Software Initiative Purchase)



P.O. Box 671713, Dallas, TX 75267-1713
For Questions: (630) 320-3243

Invoice

Invoice	MC015931
Date	1/22/2015
Payment Terms	Net 30 Days

Bill To:

Reynoldsburg, City of, OH
7232 East Main Street
Reynoldsburg OH 43068

Attn: Scott Teeters

Purchase Order No.	Customer ID	Contract Start Date	Contract End Date	Master No.
	CITYOH			26,966
Description				Ext. Price
Maintenance: 15 Mobile Cop Licenses				
	Service From:	1/1/2015	To: 6/30/2015	\$1,438.93
Maintenance: InfoServer				
	Service From:	1/1/2015	To: 6/30/2015	\$482.05
Maintenance: InfoServer				
	Service From:	1/1/2015	To: 6/30/2015	\$241.03
Maintenance: NCIC/State Interface				
	Service From:	1/1/2015	To: 6/30/2015	\$482.05
Maintenance: 1 Mobile Cop License				
	Service From:	1/1/2015	To: 6/30/2015	\$57.85
Please Remit Payment To:				
InterAct Public Safety Systems				
PO Box 671713				
Dallas, TX 75267-1713				
For Questions: (630) 320-3243				
Subtotal				\$2,701.91
Misc				
Tax				
Freight				
Total				\$2,701.91

Attachment: Tab C (1482 : TriTech Consolidation Software Initiative Purchase)



Gahanna Police Department
CHIEF DENNIS MURPHY



August 19, 2015

Lieutenant Ron Wright
 Reynoldsburg Division of Police
 7240 East Main Street
 Reynoldsburg, OH 43068

RE: TriTech CAD/RMS Project

Lieutenant Wright:

On behalf of the Gahanna Division of Police, I wanted to express my thanks to you and the members of your agency for pursuing joining our collaborative CAD/RMS project. I fully understand the challenges and complexities of engaging in a project of this size, especially given the financial problems we all face.

By joining the system your officers will have instant access in the field to records maintained by our agency, Whitehall and Bexley. Your staff will also benefit from having real world experts in the system and its functionality right at your doorstep. The possibilities brought about by this collaboration are truly endless and serve only to benefit your agency and the community that we all serve.

I look forward to assisting you in this project over the next several months. Should you or your team have any questions, I am eager to assist.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. B. Spence".

Lieutenant Jeffrey B. Spence
 Administrative Bureau Commander

460 Rocky Fork Boulevard ♦ Gahanna, Ohio 43230
 Phone (614) 342-4240 ♦ Fax (614) 342-4300
www.gahanna.gov

Attachment: Tab D (1482 : TriTech Consolidation Software Initiative Purchase)



TriTech Multi-Agency Computer Aided Dispatch Module

I am pleased to confirm that the cities of Whitehall, Gahanna, Reynoldsburg, and Bexley, Ohio are working with TriTech Software Systems to create and share a multi-agency computer aided dispatch module. This module would permit the sharing of dispatch services, establish an emergency business continuity plan, and enhance information and intelligence sharing.

All of the municipalities involved share a common CAD and RMS system provided by TriTech and this module would allow all of the systems to communicate. This venture is an important step in an on-going attempt to collaborate with surrounding agencies to provide better service and reduce costs.

D.C. Tracy Sharpless
Deputy Chief Tracy Sharpless

8/19/15
Date

Department of Public Safety • Division of Police • Deputy Chief Tracy L. Sharpless
365 S. Yearling Road, Whitehall, Ohio 43213 • P: 614.246.7415 • F: 614-237-6455
Tracy.Sharpless@whitehall-oh.us • www.whitehall-oh.us

Attachment: Tab D (1482 : TriTech Consolidation Software Initiative Purchase)

Ron Wright

From: Scott Teeters
Sent: Monday, July 27, 2015 10:47 AM
To: Ron Wright
Subject: TriTech Server Requirements

Categories: Red Category

Lt. Wright,

I have reviewed the technical requirements provided by TriTech and compared them with our current server and storage situation. While we will want to continue increasing our storage space moving forward as our requirements grow, we currently have enough resources to meet TriTech's requirements.

Sincerely,

Scott Teeters, Jr.
Director of Computer Services
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068
(614) 322-6883
steeters@ci.reynoldsburg.oh.us

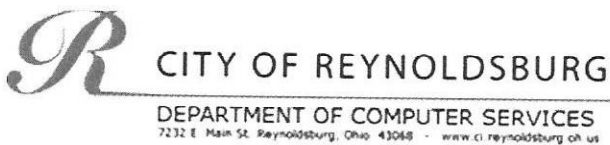
 **CITY OF REYNOLDSBURG**
DEPARTMENT OF COMPUTER SERVICES
7232 E. Main St. Reynoldsburg, Ohio 43068 - www.ci.reynoldsburg.oh.us

Ron Wright

From: Scott Teeters
Sent: Monday, July 27, 2015 10:55 AM
To: Ron Wright
Subject: RE: TriTech Server Requirements

The demand for storage space is going to increase as additional documents and files are uploaded and saved for case files (scanned documents, body-cam video, surveillance video, etc). My plan was to look at purchasing a new SAN (Storage Area Network) specifically for the PD with enough capacity to manage these requirements in the next year or so, but I haven't looked into pricing yet. If this project needs to be escalated, please let me know.

Scott Teeters, Jr.
 Director of Computer Services
 City of Reynoldsburg
 7232 E. Main St.
 Reynoldsburg, OH 43068
 (614) 322-6883
steeters@ci.reynoldsburg.oh.us



From: Ron Wright
Sent: Monday, July 27, 2015 10:47 AM
To: Scott Teeters
Subject: RE: TriTech Server Requirements

One question – with this project do we want to try and also purchase additional storage space?

LT R. WRIGHT #90
CITY OF REYNOLDSBURG, DIVISION OF POLICE
DIRECT: (614) 322-6925
MAIN: (614) 866-6622
FAX: (614) 322-6926
<http://www.ci.reynoldsburg.oh.us/departments/police-department.aspx>

From: Scott Teeters
Sent: Monday, July 27, 2015 10:47 AM
To: Ron Wright
Subject: TriTech Server Requirements

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Sincerely,

Scott Teeters, Jr.

Director of Computer Services

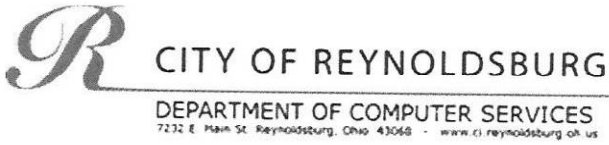
City of Reynoldsburg

232 E. Main St.

Reynoldsburg, OH 43068

(614) 322-6883

steeters@ci.reynoldsburg.oh.us



Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Finance Committee****RE: ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO
CONTRACT WITH THE DISTRICT ADVISORY COUNCIL OF
THE BOARD OF HEALTH OF THE FRANKLIN COUNTY
GENERAL HEALTH DISTRICT FOR HEALTH DISTRICT FOR
HEALTH SERVICES FROM JANUARY 1, 2017 TO DECEMBER
31, 2017.**

Statement of necessity: to have available public health services in 2017.

Based on the per capital rate of \$7.39 approved by the Franklin County Board of Health on August 9, 2016, the annual cost to the City of Reynoldsburg for the 2017 contract is \$285,499.65. This rate is based on the MORPC population estimate of 36,185.

August 19, 2016

Mayor Brad McCloud
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

RECEIVED
AUG 22 2016
City of Reynoldsburg
Office of the Mayor

Dear Mayor McCloud:

This letter is to notify you that Franklin County Public Health is requesting a 5% increase in your charge for public health services in 2017. This is a per capita rate of \$7.89.

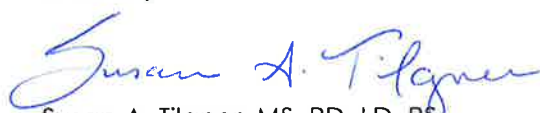
Two years ago, Franklin County Public Health notified jurisdictions about the need to raise an additional annual investment of \$957,500 to address core services and unfunded mandates. After talking individually with many of you and hearing your concerns, the Board of Health opted to phase in this increase over time. This will be the final year to phase in the additional investment funds generated by the per capita increase. The per capita rate of \$7.89 actually generates less than our original request of \$957,500. However, the funds successfully allowed us to assure core public health services and achieve public health accreditation. A full report on the use of these funds and our accomplishments will be sent to you later this Fall.

Based on the per capital rate of \$7.89 approved by the Franklin County Board of Health on August 9, 2016, the annual cost of your 2017 contract will be \$285,499.65. Your total cost is determined by multiplying your city's population figures by the per capita rate. Based on the MORPC population estimate, the population figure for your city is 36,185.

Enclosed are three original contracts for your signature. Please sign and return all three contracts to the attention of Alycia Burkitt by November 30, 2016. Once all signatures are obtained, a fully executed contract will be returned to you.

If you need further assistance, or have questions about your 2017 contract, please call me at (614) 525-4173 or our Director of Financial and Business Operations, John Wolf, at (614) 525-3938. As always, we are willing to attend any city council, committee or administration meeting to answer questions. Just let us know.

Sincerely,



Susan A. Tilgner, MS, RD, LD, RS
Health Commissioner

cc: John Wolf, Director of Finance and Business Operations
File

Attachment: Franklin County Board of Health (1506 : Franklin County Public Health for Health Services)

FRANKLIN COUNTY PUBLIC HEALTH 2017 HEALTH SERVICES CONTRACT

Between:

The Board of Health
of the Franklin County General Health District
280 East Broad Street
Columbus, Oh 43215

and

The City of Reynoldsburg, Ohio
7232 E. Main Street
Reynoldsburg, OH 43068

Contact us at: (614) 525-3160 / Fax (614) 525-6672
www.myfcph.org

CONTRACT

BETWEEN THE CITY OF REYNOLDSBURG, OHIO AND THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH

This contract is made and entered into by and between the City of Reynoldsburg, Ohio, a municipal corporation constituting a city health district, and the Board of Health of the Franklin County General Health District ("Franklin County Public Health"), as approved by the District Advisory Council of the Franklin County General Health District pursuant to Ohio Revised Code section 3709.08, and pursuant to Ohio Revised Code Section 3709.281.

WITNESSETH

SECTION 1. Franklin County Public Health shall, for the consideration hereinafter stated, furnish to the City of Reynoldsburg, Ohio, and inhabitants thereof, all such public health services as are furnished to all villages and townships and the inhabitants thereof, of Franklin County, Ohio. Said services shall include all services as allowed by law according to the most current version of the Ohio Revised Code. Said services shall include the minimum standards and optimal achievable standards for boards of health and local health departments pursuant to Ohio Revised Code Section 3701.342. Said services shall include enforcement of all rules and regulations as allowed by law according to the most current version of the Ohio Administrative Code.

Also, Franklin County Public Health shall provide other services, including the enforcement of the following Franklin County Public Health Regulations:

- (100) Definitions
- (101) Collection Vehicle Registration, Inspection and Operation for Prevention of Nuisances
- (102) Property Health and Sanitation
- (103) Plumbing for Commercial, Public and Residential Buildings and Places
- (104) Rabies Control
- (105) Approval of Building Plans
- (106) Sewage Treatment Systems
- (199) Administration and Enforcement

Pursuant to Revised Code 3709.08(C), once the director of health determines that Franklin County Public Health is organized and equipped to provide the services, the Franklin County Board of Health shall have the powers and shall perform all the duties required of the board of health or the authority having the duties of a board of health within the City of Reynoldsburg. And, the current version of the above-described regulations of Franklin County Public Health shall apply to and be enforceable within the jurisdiction of the Franklin County Board of Health, including the Franklin County General Health District and the City of Reynoldsburg.

Such services shall be rendered, if appropriate and necessary, when requested by the citizens of Reynoldsburg, Ohio, officials of city government, school authorities or medical personnel practicing in or around the City of Reynoldsburg, Ohio or when required by state statute.

The City Attorney of Reynoldsburg, Ohio shall be responsible for any litigation involving enforcement of Health Regulations within the corporate limits of said political subdivision.

This Agreement and any claims arising in any way out of this Agreement shall be governed by the laws of the State of Ohio. Any litigation arising out of or relating in any way to this Agreement or the performance hereunder shall be brought only in an Ohio court of competent jurisdiction in Franklin County, Ohio, and the City of Reynoldsburg hereby irrevocably consents to such jurisdiction.

SECTION 2. Said public health services shall be furnished beginning January 1, 2017 and ending December 31, 2017 provided, however, that either party to this agreement shall have the right to cancel the same upon four (4) months written notice and the parties hereto may, by mutual written agreement, modify the terms of this agreement.

SECTION 3. Franklin County Public Health will provide ongoing communication with the Mayor/City Manager and his or her designees through a webinar or conference call at least quarterly. This communication will provide information on timely public health topics, upcoming events and featured services. Reports and other information about direct services that are being provided to the citizens of Reynoldsburg will be provided upon request.

SECTION 4. The City of Reynoldsburg, Ohio shall pay to Franklin County Public Health for said public health services furnished to the City of Reynoldsburg, Ohio and the inhabitants thereof, such sum or sums of money based on a per capita rate as would be charged against municipal corporations composing the Franklin County General Health District at a per capita rate of \$7.89.

SECTION 5. Said sum or sums of money shall be paid by the said City of Reynoldsburg, Ohio to said Franklin County Public Health upon receipt of semi-annual invoices by the Franklin County Board of Health on the first day of

January, and June, 2017. The sum for 2017 shall not exceed \$285,499.65, notwithstanding any fee established pursuant to the sections set forth below.

SECTION 6. In any instance where Franklin County Public Health expends funds to abate a nuisance pursuant to Section 1, above, within the City of Reynoldsburg, Ohio, Franklin County Public Health may invoice the City of Reynoldsburg, Ohio for the costs of such nuisance abatement. Further, the City of Reynoldsburg, Ohio, shall pay, in addition to those sums set forth in Section 5, above, to Franklin County Public Health the cost to abate the nuisance.

Franklin County Public Health agrees to certify such nuisance abatement costs to the Franklin County Auditor to be recorded as a lien upon the property and shall reimburse all funds recovered under such a lien to the City of Reynoldsburg, Ohio.

PLUMBING INSPECTION SERVICES:

SECTION 7. Franklin County Public Health shall, for the consideration hereinafter stated, furnish to the City of Reynoldsburg, Ohio, all plumbing inspections as are furnished to all inhabitants within the general health district of Franklin County. Inspectors are to be state certified by the Ohio Department of Commerce.

SECTION 8. The City of Reynoldsburg, Ohio, through its Building Department, shall issue permits and collect fees for such plumbing inspections. The fee to be charged shall be the most current fee charged by the Franklin County General Health District. The City of Reynoldsburg, Ohio, shall forward sixty (60) percent of all plumbing inspection fees collected by them to the Franklin County General Health District after said Health District has submitted monthly statements of the amount due. The City of Reynoldsburg, Ohio shall pay said amount, within thirty (30) days after receipt of said statement.

SECTION 9. This contract is approved by a majority of the members of the legislative authority of the City of Reynoldsburg, pursuant to the provisions of Ordinance _____ dated _____.

SECTION 10. The City of Reynoldsburg, Ohio has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract.

IN WITNESS WHEREOF, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

DISTRICT ADVISORY COUNCIL OF THE
FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Chairperson Date

FRANKLIN COUNTY PUBLIC HEALTH

Susan A. Tilgner, MS, RD, LD, RS Date
Health Commissioner

THE CITY OF REYNOLDSBURG, OHIO

Mayor Brad McCloud Date

APPROVED AS TO FORM:

Ron O'Brien
Prosecuting Attorney
Franklin County, Ohio

Assistant Prosecuting Attorney Date
Attorney for the District Advisory
Council of the Franklin County General Health District

City Attorney Date
City of Reynoldsburg, Ohio

FINANCIAL CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

FISCAL OFFICER
City of Reynoldsburg, Ohio

DATE

FRANKLIN COUNTY PUBLIC HEALTH 2017 HEALTH SERVICES CONTRACT

Between:

The Board of Health
of the Franklin County General Health District
280 East Broad Street
Columbus, Oh 43215

and

The City of Reynoldsburg, Ohio
7232 E. Main Street
Reynoldsburg, OH 43068

Contact us at: (614) 525-3160 / Fax (614) 525-6672
www.myfcph.org

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Chairperson Date

FRANKLIN COUNTY PUBLIC HEALTH

Susan A. Tilgner, MS, RD, LD, RS Date
Health Commissioner

THE CITY OF REYNOLDSBURG, OHIO

Mayor Brad McCloud Date

APPROVED AS TO FORM:

Ron O'Brien
Prosecuting Attorney
Franklin County, Ohio

Assistant Prosecuting Attorney Date
Attorney for the District Advisory
Council of the Franklin County General Health District

City Attorney Date
City of Reynoldsburg, Ohio

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FISCAL OFFICER
City of Reynoldsburg, Ohio

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SECTION 6. In any instance where Franklin County Public Health expends funds to abate a nuisance pursuant to Section 1, above, within the City of Reynoldsburg, Ohio, Franklin County Public Health may invoice the City of Reynoldsburg, Ohio for the costs of such nuisance abatement. Further, the City of Reynoldsburg, Ohio, shall pay, in addition to those sums set forth in Section 5, above, to Franklin County Public Health the cost to abate the nuisance.

Franklin County Public Health agrees to certify such nuisance abatement costs to the Franklin County Auditor to be recorded as a lien upon the property and shall reimburse all funds recovered under such a lien to the City of Reynoldsburg, Ohio.

PLUMBING INSPECTION SERVICES:

SECTION 7. Franklin County Public Health shall, for the consideration hereinafter stated, furnish to the City of Reynoldsburg, Ohio, all plumbing inspections as are furnished to all inhabitants within the general health district of Franklin County. Inspectors are to be state certified by the Ohio Department of Commerce.

SECTION 8. The City of Reynoldsburg, Ohio, through its Building Department, shall issue permits and collect fees for such plumbing inspections. The fee to be charged shall be the most current fee charged by the Franklin County General Health District. The City of Reynoldsburg, Ohio, shall forward sixty (60) percent of all plumbing inspection fees collected by them to the Franklin County General Health District after said Health District has submitted monthly statements of the amount due. The City of Reynoldsburg, Ohio shall pay said amount, within thirty (30) days after receipt of said statement.

SECTION 9. This contract is approved by a majority of the members of the legislative authority of the City of Reynoldsburg, pursuant to the provisions of Ordinance _____ dated _____.

SECTION 10. The City of Reynoldsburg, Ohio has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract.

IN WITNESS WHEREOF, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

DISTRICT ADVISORY COUNCIL OF THE
FRANKLIN COUNTY GENERAL HEALTH DISTRICT

Chairperson Date

FRANKLIN COUNTY PUBLIC HEALTH

Susan A. Tilgner, MS, RD, LD, RS Date
Health Commissioner

THE CITY OF REYNOLDSBURG, OHIO

Mayor Brad McCloud Date

APPROVED AS TO FORM:

Ron O'Brien
Prosecuting Attorney
Franklin County, Ohio

Assistant Prosecuting Attorney Date
Attorney for the District Advisory
Council of the Franklin County General Health District

City Attorney Date
City of Reynoldsburg, Ohio

FINANCIAL CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

FISCAL OFFICER
City of Reynoldsburg, Ohio

DATE

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Finance Committee****RE: ORDINANCE TO AMEND THE “CITY OF REYNOLDSBURG, OHIO
PERSONNEL POLICY AND PROCEDURE MANUAL” ADOPTED BY
ORDINANCE NO. 14-03 PASSED MARCH 10, 2003 AND AS
SUBSEQUENTLY AMENDED (various sections)**

Request changes be made to Chapter 4.09 Compensatory Time of the Personnel Procedure Manual. (See attached)

**THE CITY OF REYNOLDSBURG, OHIO
PERSONNEL POLICY AND PROCEDURE MANUAL**

COMPENSATORY TIME

SECTION 4.09

PAGE 1 OF 2

A. POLICY

1. Employees may choose to take compensatory time for overtime worked in lieu of compensation if such choice is indicated during the pay period in which the overtime is worked and the request is approved by the Appointing Authority or designee.
 - a. Compensatory time shall be credited to employees who are eligible for overtime pay at the rate of one and one-half (1½) hour for each overtime hour worked.
 - ~~b. Employees eligible for overtime pay may earn up to a maximum of 100 hours of compensatory time in a calendar year. Thereafter, employees shall be paid for all approved overtime hours.~~
 - b. Employee's compensatory time balance shall be limited to a maximum ~~accrual~~ of 100 hours, therefore, they would have to use some of the compensatory time before they could accumulate more. thereafter, any hours carried over to the next calendar year will be subject to the 100 hour maximum accrual for the following year. — Once an employee reaches 100 hours, they must take over-time pay until they drop below 100 hours.
 - ~~c. Employees shall have the option of receiving a cash payment for any or all hours accrued but unused compensatory time in that calendar year. Request for payout of comp time must be submitted by the 15th of November. The payment will be made at the employee's current rate of pay and will be paid no later than mid December of that year.~~
 - ~~d. Any hours which are not paid out will be carried over to the next calendar year and will be subject to a 100 hour maximum refillable bank for the following year.~~
2. Any overtime pay earned as a result of this section must be within the limits appropriated by City Council.

**THE CITY OF REYNOLDSBURG, OHIO
PERSONNEL POLICY AND PROCEDURE MANUAL**

COMPENSATORY TIME**SECTION 4.09****PAGE 2 OF 2**

3. In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.
4. Upon separation from employment with the City for any reason, the employee (or spouse or estate upon employee's death) shall be entitled to payment for any accrued but unpaid overtime hours, including compensatory time hours accrued but not used. Such payment shall be at the overtime rate applicable to the employee's current rate of pay at the time of separation.

Effective Date: January 1, 2003 Revision Date: March 2009 ORD 13-09_____

Attachment: PPM Comp time (1515 : PPM Chapter 4.09)

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Finance Committee****RE: ORDINANCE REQUESTING COUNCIL APPROPRIATE \$28,050.00
FROM THE UNAPPROPRIATED CIP FUND AND DECLARING IT
AN EMERGENCY.**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request Council Appropriate \$28,050.00 from the Unappropriated CIP fund (410) to Account 410.000.0148.5659 to Cover Costs Associated with the Purchase of Property



April 13, 2016

Dan Havener
Development Director
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068

Subject: Reynoldsburg Community Center Survey
Reynoldsburg, Ohio 43068

Dear Mr. Havener,

EMH&T is pleased to provide our proposal to for survey services for the parcel located at 7215 East Main Street, known as Franklin County Auditor's Parcel Number 060-000954, outlined in attached exhibit A. We would anticipate the following scope of services:

Lot Split

- Research available public records such as deeds, plats, right-of-way plans and surveys on file at the county engineer's office, to aid in the retracement of the boundary survey of the subject tract.
- Establish the boundary lines based upon the above research in combination with field located boundary markers.
- Deliver one plat of survey and four county map room approved metes and bounds description of the four discussed tracts (depicted on the attached exhibit).
- Upon completion of the boundary survey, we will set missing or proposed boundary monumentation per Ohio Administrative Code 4733-37.
- Our survey will meet or exceed the minimum requirements of Ohio Administrative Code 4733-37.

ALTA Survey

- Prepare an ALTA survey of the parcels to be transferred to the City of Reynoldsburg, in accordance with the adopted 2016 Minimum Standard Detail Requirements of ALTA/NSPS Land Title Surveys using the certification language contained therein. The survey will include provisions for Items 1, 2, 3, 4, 7(a), 8, 9, and 13 within Table A – Optional Survey Responsibilities and Specifications. A copy of the Minimum Standards is provided for reference.
- A current title commitment policy will be required for completion of the survey. This policy needs to be delivered to the surveyor in a timely manner to insure that a subsequent field visit will not be required.
- The ALTA survey will be certified to the insured, insurer, and the lender.
- Additional items within Table A can be added to the ALTA survey but may require an additional cost. Please contact the undersigned to negotiate these fees.

City of Reynoldsburg
Reynoldsburg Community Center Survey

April 13, 2016

- We anticipate delivery of a PDF draft survey within 10-12 business days after delivery of the county approved surveys or 5 days after receiving the completed title commitment, whichever is later.

We propose the foregoing services for a lump sum of \$9,500.00.

Reimbursables

This proposal does include the cost of reimbursables.

Invoicing

Invoices for the aforementioned services shall be due and payable within thirty (30) days of issuance. In the event that payment is not made in a timely manner, the overdue balance shall bear interest at a rate of 1.5% per month. EMH&T acceptance of this contract is subject to credit verification and approval of the party responsible for payment.

Right-of-Entry

It is understood that the Client hereby grants EMH&T, Inc. or represents and warrants (if the site is not owned by the Client) that permission has been duly granted for a Right-of-Entry by our firm, agents, staff, consultants and subcontractors, for the purpose of obtaining field information pertinent to the subject project.

Requests of the Client by EMH&T, to ensure that time and budget constraints are met:

1. **Time of Delivery:** EMH&T intends to deliver the surveys within the approximate business days specified above. The delivery date may change if all title documents (including the title commitment and necessary Schedule B supportive documents) are not delivered by Client five business days prior to the due date. It is understood that delays may be encountered for weather, boundary line conflicts, excessive items in title commitments, delays in receiving title commitments and review comments from title examiner/attorneys or acts of God. If EMH&T experiences delays in complying with this deadline, EMH&T will advise Client as soon as possible.
2. **Delivery/Receipt of Title Commitment:** One hard copy of the current title commitment or one copy by email (including copies of all supportive documents and vesting deeds upon which to base the surveys will be delivered to EMH&T within one week after authorization to proceed. In the event title reports are delayed, then the time of delivery noted shall be extended one day for every day the title report is late. EMH&T will require a minimum of 5 business days to deliver the first draft of survey after receipt of title and support documents.
3. **Survey Delivery Procedure:** Unless specified otherwise, the first draft of the survey will be delivered in electronic format (pdf or tiff) to Client for distribution. Six prints of the final survey bearing the Surveyor's original seal and signature will be delivered to Client (two for client, two for client attorney and two for lender's attorney) or as

directed by Client to other parties in the transaction. EMH&T will NOT provide AutoCAD drawing files for surveys.

4. **Client Comments:** Client will collect and consolidate survey review comments from all parties with an interest in the survey and will submit one round of comments to EMH&T within Thirty (30) calendar days after their receipt of the first draft of the survey. The comments will be delivered to EMH&T in a letter. EMH&T will then coordinate all necessary edits, revisions, redrafts, etc. under the original scope of work and redistribute the final survey within three business days. If comments are submitted to EMH&T after Thirty days, the same may be subject to additional charges.
5. **Additional Fees:** The following items will be subject to additional fees:
 - Revisions to Surveys due to revised and/or proforma title commitments or to new title commitments issued by another title insurer.
 - Additional lands beyond the scope of those outlined in the original proposal.
 - Inclusion of appurtenant easements into a revised Schedule A of the title commitment.
6. **Additional Services:** It is understood that others, including the title company, their agents and/or branch offices, will be involved in this transaction. Any additional services requested by these others will be paid for by Client, but only if such additional services were first approved by Client. Such additional services may include, but are not limited to revisions to Surveyor's Certifications; adding and deleting areas from the scope of surveys; communicating with other parties involved in this transaction; or supplying additional copies of surveys.
7. **Limits of Survey:** The limits of property to be surveyed are as outlined in the information provided by Client with their request for proposal and as outlined in EMH&T's proposal. In the event the lands included in the Schedule A upon receipt of the current title commitment are in conflict with the limits of said outlined property EMH&T will revise their fee accordingly and seek approval from Client for the revised fee. If the Schedule A of the title commitment contains off-site appurtenant easements, then the Surveyor shall show the limits of said easements on the survey for informational use only and the limits and improvements contained therein shall not be subject to the survey requirements contained therein.
8. **Right to Cancel:** It is understood the Client reserves the right to cancel some or all survey orders at any time upon the following terms and conditions:
 - Client will notify EMH&T in writing of cancellation by fax, email, overnight package or messenger deliver, which notice will be effective on the date on which it is received by EMH&T (the Cancellation Date.)
 - In the event of cancellation, EMH&T will be compensated on the basis of: (i) reasonable charges for work performed to the date which is one business day after the Cancellation Date; and (ii) reasonable costs and expenses for incidentals to the date which is one business day after the Cancellation Date.

City of Reynoldsburg
Reynoldsburg Community Center Survey

April 13, 2016

- 9. Confidentiality:** The information contained in this agreement and related to this project is confidential, may be attorney-client privileged, may constitute inside information, and is intended only for the use of the parties to this agreement. Unauthorized use, disclosure or copying is strictly prohibited.

Terms and Conditions of Professional Services

The attached "Terms and Conditions of Professional Service" shall be considered a part of this proposal, and is incorporated in full into this proposal. Unless expressly modified by the parties in writing, this proposal and the accompanying Terms and Conditions of Professional Service shall constitute the final agreement of the parties. By signing this proposal, you are affirming that you have received and reviewed EMH&T's Terms and Conditions of Professional Service, and agree to be bound by the terms and conditions stated therein.

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. We are prepared to commence work upon receipt of your acceptance and authorization to proceed. If you have any questions, please do not hesitate to call.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Edward J. Miller, PS
Director of Land Survey

Acceptance and Authorization to Proceed



Authorized Signature

City of Reynoldsburg

Company

Brad McCloud 5/16/16

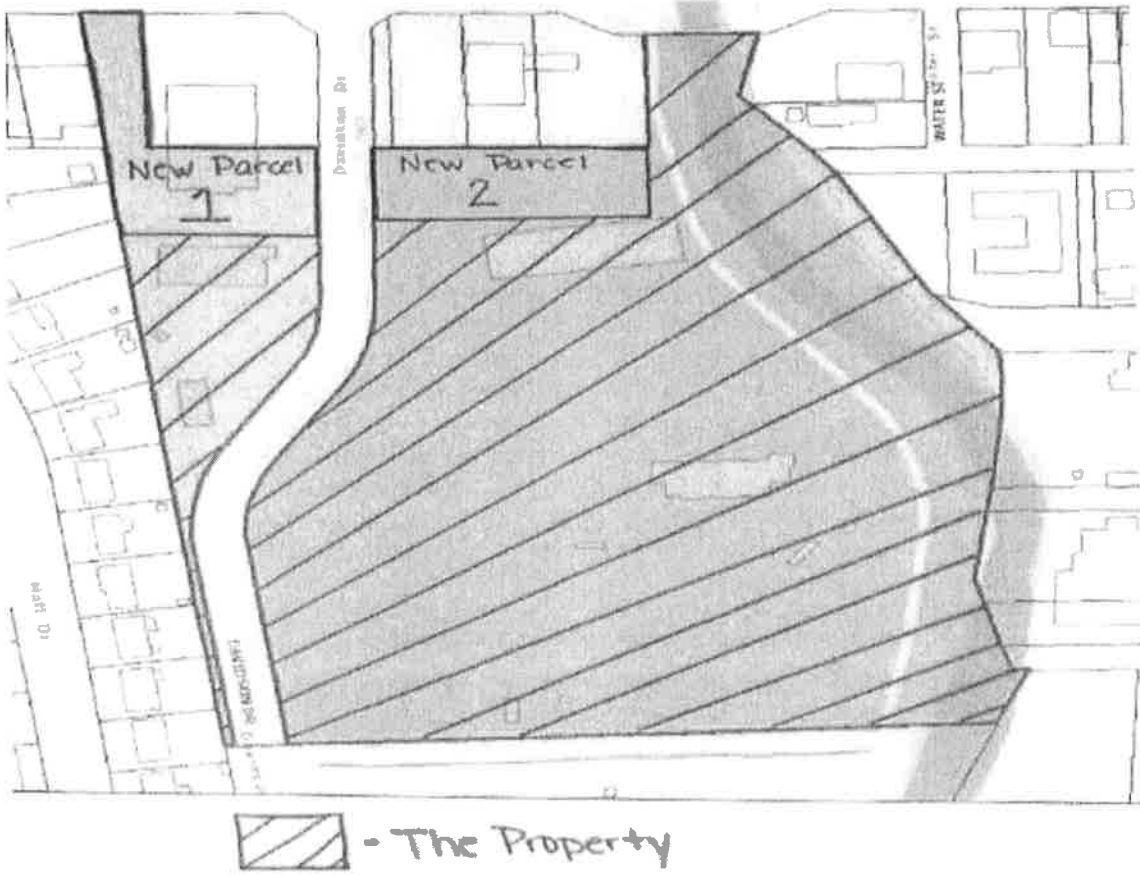
Print Name and Date

Enclosures: Terms & Conditions
ALTA Table A

EJM

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EXHIBIT A



EVANS, MECHWART, HAMBLETON & TILTON, INC.
Terms and Conditions of Professional Service

These terms and conditions together with any Proposal attached hereto constitute the entire agreement (hereinafter the "Agreement") between Evans, Mechwart, Hambleton & Tilton, Inc. ("EMH&T") and Client as if they were part of one and the same document.

Definitions:

"EMH&T" shall refer to Evans, Mechwart, Hambleton, and Tilton, Inc., an Ohio Corporation, and its sub-consultants. "Client" shall refer to the person, firm, or corporation that has entered into a contractual relationship with EMH&T providing for the performance of professional services. "Proposal" shall refer to the written scope of services, unit prices, and/or fixed fee provided by EMH&T to Client describing, if applicable, the nature of the services to be performed by EMH&T or its sub-consultants, and the amount and type of compensation to be paid for those services.

Authorization as Representative

Client authorizes EMH&T to take all actions on Client's behalf which EMH&T, in its sole discretion, believes to be necessary to perform the services described herein and in the Proposal.

Access to Property/Site Conditions

Client shall obtain, without cost to EMH&T, free right of access for EMH&T personnel to enter upon any land so long as such entry is reasonably necessary to perform said services. Client understands that services provided by EMH&T commonly require drilling, sampling, and other activities that may disrupt use of the premises and may disturb, alter, or damage terrain, crops and/or vegetation. Client waives all claims against EMH&T for any loss or damage to property that is based on EMH&T's disturbance, alteration, or damage to the terrain, crops and/or vegetation, including, but not limited to, the loss of use of property and the cost to restore property. EMH&T also shall have no obligation to restore the site to its original condition.

Client shall provide accurate information to EMH&T as to the size, condition and location of the project site and the location of any underground utilities, utility services, structures, manholes, and underground storage tanks. EMH&T shall be entitled to rely upon the accuracy and completeness of such information.

Standard of Care and Liability

EMH&T shall exercise reasonable care in the performance of its duties under this Contract. EMH&T makes no other warranties or representations, whether express or implied, regarding the quality of its work under this Agreement. Client agrees that the liability of EMH&T, and that of its officers, directors, employees, agents and subconsultants, arising out of EMH&T's performance hereunder shall be limited to the lesser of EMH&T's applicable insurance coverage available at the time of settlement or judgment, or the fee amount paid to EMH&T for work performed under this Agreement. Neither party shall be liable to the other for any incidental, indirect, special, punitive or consequential damages. Client must bring any cause of action arising under this Contract within one year from the time the cause of action accrues.

EMH&T shall not be liable for the acts or omissions of any person who is performing work on the project site, nor for any instructions given by Client to any person who is performing work on the project site. EMH&T shall not be responsible for any construction means and methods or job site safety.

Confidentiality of Information

EMH&T shall utilize reasonable measures to maintain confidentiality of Client information related to services described in the Proposal. Client acknowledges that EMH&T may have past or present contractual relationships with individuals or entities practicing the same or related business in the same geographic area as Client, and/or with government agencies having regulatory authority over Client's project.

Ownership of Documents

Client agrees that all reports, plans, specifications, logs, calculations, estimates, and test data, including electronic media, are EMH&T's instruments of professional service. All such material is and shall remain the sole and exclusive property of EMH&T. Provided Client meets all of its obligations including prompt payment of EMH&T invoices, Client may make and retain hard (i.e. not electronic) copies of such materials solely for use on the project. Such materials are not to be reused, in whole or in part, by Client on any other projects. Client also shall not permit or authorize a third party to use EMH&T's instruments of service on another project without the express consent of EMH&T. EMH&T shall not be required to provide or deliver electronic copies of documents unless specifically required in the Proposal. In the case of any discrepancy between any electronic files and hard copies of drawings or files, hard copies shall control. Due to the easily alterable nature of electronic files, EMH&T makes no warranties, either express or implied, with respect to electronic files if such files are provided.

Indemnity

To the fullest extent permitted by law, Client agrees to defend, indemnify, and hold EMH&T harmless, including the payment of reasonable attorney's fees to or on behalf of EMH&T, from and against any and all claims, demands, and causes of action for damages of any kind that arise out of or relate to EMH&T's performance under this Agreement and that were caused or allegedly caused by any of the following:

- a) The Client's negligence;
- b) The Client's breach of this Agreement;
- c) The Client's modification and/or misuse of EMH&T's Instruments of Service;
- d) EMH&T's activities that disturbed, altered, or damaged terrain, crops or vegetation;
- e) EMH&T's reliance on geotechnical data provided by Client or its consultant;
- f) EMH&T's use of Client's standards for non-public improvements;
- g) The construction of any non-public improvements that was not observed and inspected by EMH&T pursuant to a construction phase service contract.

Termination and Suspension

This Agreement may be terminated by either party providing written notice to the other no less than 10 calendar days in advance of the effective date of the termination. Fees, expenses, and other amounts due EMH&T shall be due and payable immediately upon termination including such amounts reasonably incurred by EMH&T in the process of stopping work after the notice of termination is received. If the project is suspended for more than 30 calendar days in the aggregate, EMH&T shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting

remobilization costs. In addition, there shall be equitable adjustment in the project schedule based on the delay caused by the suspension.

Payment

By accepting the Proposal, Client agrees to pay EMH&T, in the manner described therein, the full amount set out in the Proposal. In the event the Proposal does not provide for a fixed fee or hourly rate schedule for specific services provided, billing shall be on a value basis in accordance with EMH&T Billing Policy. Client shall be invoiced and all invoices shall be due and payable within 30 days of issuance. Unless prior agreement is made in writing, Client is liable for timely payment of invoiced amounts without regard to whether Client has received financing, payments, or income from any source, including funds related to the project for which services were provided by EMH&T. In the event payment is not made in a timely manner, the overdue balance shall bear interest at a rate of 1.5% per month. If the Client fails to make payments when due or otherwise is in breach of this Agreement, EMH&T may suspend or terminate performance of services immediately upon notice to Client. EMH&T shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension/termination. In the event legal action is necessary to enforce the payment provisions of this Agreement, EMH&T shall be entitled to collect from the Client any judgment or settlement sums due, and reasonable attorney fees, court costs, and other expenses incurred by EMH&T in connection therewith, together with the value of the time of EMH&T employees and expenses spent in connection with such collection action.

Hazardous Materials

Unless otherwise provided in the Proposal, both EMH&T and Client acknowledge that this Agreement does not contemplate the presence at the project site of any hazardous or regulated substances including asbestos. In the event that the presence becomes known of any hazardous or regulated substances on or near the project site, EMH&T may, at its option and without liability for consequential or any other damages, terminate or suspend performance of services under this Contract.

Soil Conditions

Unless specifically provided for in the Proposal, EMH&T does not provide geotechnical assessment of soil conditions and shall not be liable to Client for any damage or loss related to the soil condition, design of pavement sections, subgrade, underdrainage, backfill, and related items, whether shown or not shown on a plan prepared by EMH&T.

Americans with Disabilities Act (ADA) Requirements

Client acknowledges that ADA requirements and implementation guidelines change over time and may vary by jurisdiction. Client further acknowledges that ADA compliance involves fine tolerances that are governed by the means and methods of construction. EMH&T will exercise reasonable care in the specification of ADA compliant facilities subject to local standards and requirements. EMH&T makes no warranty or representation, either express or implied, that either public or non-public improvements will satisfy ADA requirements, implementation guidelines, and/or local requirements, regardless of whether or not said improvements are constructed in accordance with instruments of service prepared under this Agreement. Client shall verify compliance with all applicable ADA requirements and guidelines prior to accepting constructed improvements.

Opinions of Probable Construction Cost

Opinions of the probable cost of performance in accordance with instruments prepared by EMH&T are not warranted to reflect the actual cost to Client of such work. Unless otherwise specified, the construction cost of an entire project means the probable total cost to Client of those portions of the project designed and specified by EMH&T exclusive of the value and cost of EMH&T services, land, rights of way, interest and financing.

Project Submittals

EMH&T's review of submittals, substitutions, and proposed changes and modifications shall be solely for the purpose of confirming that the submitted information is in general conformance with the design and the project objectives. EMH&T shall not be responsible for variations proposed or implemented by Contractor. Contractor shall remain responsible for satisfaction of all project objectives, codes and criteria.

Performance, Delay, and Force Majeure

If a schedule is agreed to in the Proposal then EMH&T shall use reasonable efforts to perform according to said schedule. Client acknowledges that EMH&T's performance often involves public agencies and other parties that can have substantial impact on scheduling. Neither party shall hold the other responsible for damages or delay(s) in performance caused by events beyond the control of either party. Such acts or events shall include but not be limited to unusual weather, floods, epidemics, strikes, lockouts, protest demonstrations, and unanticipated site conditions.

Notice, Jurisdiction and Venue

Any notice to be given under this Agreement shall be in writing and shall be deemed duly given when delivered personally or by courier, or three business days after transmission by email or deposit in the United States mail with postage prepaid, certified or registered, return receipt requested, addressed to EMH&T or Client agent that signed the Proposal. Disputes that cannot be resolved shall be submitted to mediation prior to the initiation of litigation by either party. Client and EMH&T agree to jurisdiction and venue in Franklin County, Ohio for all actions, proceedings or disputes arising from, relating to, or in connection with this Agreement.

Applicable Law and Survival

The validity, performance, and interpretation of this Agreement shall be according to the laws of the State of Ohio. All obligations arising prior to the completion or termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between EMH&T and Client shall survive the completion of services and the termination of this Contract.

Assignment and Addendum

Neither party shall assign or transfer its interest in this Agreement without the written consent of the other party. Consent to such assignment or transfer shall not be unreasonably withheld. This Agreement may not be amended except in a writing executed by both EMH&T and Client. No alterations or modifications to the Proposal or these terms and conditions shall be effective unless affirmatively agreed to in writing by both parties.

Binding Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the parties thereto, their successors and assigns. If and to the extent that any court of competent jurisdiction holds any provisions or part thereof of this Agreement to be invalid or unenforceable as a final non-appealable order, then the remainder of the Agreement shall not be affected and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

TABLE A**OPTIONAL SURVEY RESPONSIBILITIES AND SPECIFICATIONS**

NOTE: The twenty (20) items of Table A may be negotiated between the surveyor and client. Any additional items negotiated between the surveyor and client shall be identified as 21(a), 21(b), etc. and explained pursuant to Section 6.D.ii.(g). Notwithstanding Table A Items 5 and 11, if an engineering design survey is desired as part of an ALTA/NSPS Land Title Survey, such services should be negotiated under Table A, Item 21.

If checked, the following optional items are to be included in the ALTA/NSPS LAND TITLE SURVEY, except as otherwise qualified (see note above):

1. x Monuments placed (or a reference monument or witness to the corner) at all major corners of the boundary of the property, unless already marked or referenced by existing monuments or witnesses in close proximity to the corner.
2. x Address(es) of the surveyed property if disclosed in documents provided to or obtained by the surveyor, or observed while conducting the fieldwork.
3. x Flood zone classification (with proper annotation based on federal Flood Insurance Rate Maps or the state or local equivalent) depicted by scaled map location and graphic plotting only.
4. x Gross land area (and other areas if specified by the client).
5. Vertical relief with the source of information (e.g., ground survey, aerial map), contour interval, datum, and originating benchmark identified.
6. (a) If set forth in a zoning report or letter provided to the surveyor by the client, list the current zoning classification, setback requirements, the height and floor space area restrictions, and parking requirements. Identify the date and source of the report or letter.

 (b) If the zoning setback requirements are set forth in a zoning report or letter provided to the surveyor by the client, and if those requirements do not require an interpretation by the surveyor, graphically depict the building setback requirements. Identify the date and source of the report or letter.
7. x (a) Exterior dimensions of all buildings at ground level.

 (b) Square footage of:

 (1) exterior footprint of all buildings at ground level.

 (2) other areas as specified by the client.

 (c) Measured height of all buildings above grade at a location specified by the client. If no location is specified, the point of measurement shall be identified.

8. x Substantial features observed in the process of conducting the fieldwork (in addition to the improvements and features required pursuant to Section 5 above) (e.g., parking lots, billboards, signs, swimming pools, landscaped areas, substantial areas of refuse).
9. x Number and type (e.g., disabled, motorcycle, regular and other marked specialized types) of clearly identifiable parking spaces on surface parking areas, lots and in parking structures. Striping of clearly identifiable parking spaces on surface parking areas and lots.
10. (a) As designated by the client, a determination of the relationship and location of certain division or party walls with respect to adjoining properties (client to obtain necessary permissions).
- (b) As designated by the client, a determination of whether certain walls are plumb (client to obtain necessary permissions).
11. Location of utilities existing on or serving the surveyed property as determined by:
- observed evidence collected pursuant to Section 5.E.iv.
 - evidence from plans requested by the surveyor and obtained from utility companies, or provided by client (with reference as to the sources of information), and
 - markings requested by the surveyor pursuant to an 811 utility locate or similar request
- Representative examples of such utilities include, but are not limited to:
- Manholes, catch basins, valve vaults and other surface indications of subterranean uses;
 - Wires and cables (including their function, if readily identifiable) crossing the surveyed property, and all poles on or within ten feet of the surveyed property. Without expressing a legal opinion as to the ownership or nature of the potential encroachment, the dimensions of all encroaching utility pole crossmembers or overhangs; and
 - Utility company installations on the surveyed property.
- Note to the client, insurer, and lender - With regard to Table A, item 11, source information from plans and markings will be combined with observed evidence of utilities pursuant to Section 5.E.iv. to develop a view of the underground utilities. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted. In addition, in some jurisdictions, 811 or other similar utility locate requests from surveyors may be ignored or result in an incomplete response, in which case the surveyor shall note on the plat or map how this affected the surveyor's assessment of the location of the utilities. Where additional or more detailed information is required, the client is advised that excavation and/or a private utility locate request may be necessary.
12. As specified by the client, Governmental Agency survey-related requirements (e.g., HUD surveys, surveys for leases on Bureau of Land Management managed lands).

13. ☒ Names of adjoining owners according to current tax records. If more than one owner, identify the first owner's name listed in the tax records followed by "et al."
14. ☐ As specified by the client, distance to the nearest intersecting street.
15. ☐ Rectified orthophotography, photogrammetric mapping, remote sensing, airborne/mobile laser scanning and other similar products, tools or technologies as the basis for the showing the location of certain features (excluding boundaries) where ground measurements are not otherwise necessary to locate those features to an appropriate and acceptable accuracy relative to a nearby boundary. The surveyor shall (a) discuss the ramifications of such methodologies (e.g., the potential precision and completeness of the data gathered thereby) with the insurer, lender, and client prior to the performance of the survey, and (b) place a note on the face of the survey explaining the source, date, precision, and other relevant qualifications of any such data.
16. ☐ Evidence of recent earth moving work, building construction, or building additions observed in the process of conducting the fieldwork.
17. ☐ Proposed changes in street right of way lines, if such information is made available to the surveyor by the controlling jurisdiction. Evidence of recent street or sidewalk construction or repairs observed in the process of conducting the fieldwork.
18. ☐ If there has been a field delineation of wetlands conducted by a qualified specialist hired by the client, the surveyor shall locate any delineation markers observed in the process of conducting the fieldwork and show them on the face of the plat or map. If no markers were observed, the surveyor shall so state.
19. ☐ Include any plottable offsite (i.e., appurtenant) easements or servitudes disclosed in documents provided to or obtained by the surveyor as a part of the survey pursuant to Sections 5 and 6 (and applicable selected Table A items) (client to obtain necessary permissions).
20. ☐ Professional Liability Insurance policy obtained by the surveyor in the minimum amount of \$_____ to be in effect throughout the contract term. Certificate of Insurance to be furnished upon request, but this item shall not be addressed on the face of the plat or map.
21. ☐ _____

Adopted by the Board of Governors, American Land Title Association, on October 8, 2015.
American Land Title Association, 1800 M St., N.W., Suite 300S, Washington, D.C. 20036-5828.
www.alta.org

Adopted by the Board of Directors, National Society of Professional Surveyors, on October 9, 2015.
National Society of Professional Surveyors, Inc., 5119 Pegasus Court, Suite Q, Frederick, MD 21704.
<http://www.nsps.us.com/>



April 13, 2016

Dan Havener
Development Director
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068

Subject: Reynoldsburg Community Center Topographic Survey
Reynoldsburg, Ohio 43068

Dear Mr. Havener,

EMH&T is pleased to provide our proposal to for a topographic survey for the parcel located at 7215 East Main Street, known as Franklin County Auditor's Parcel Number 060-000954, outlined in attached exhibit A. We would anticipate the following scope of services:

- Prepared on a recent release of AutoCad or the like.
- Sheet size of 24"x36" unless otherwise directed.
- Grid north arrow.
- Symbol legend.
- City, county, township, and state in which the property is located.
- Lot, block number and names of property owners of site and adjoining lots, including deed book and page identification.
- Electric, telephone and cable T.V. utilities (location and sizes), including those on-site and adjacent to the site, buried or overhead, including guy wires.
- Water utilities, including main and branch lines, sizes, valves, curb boxes, meters, fire hydrants and Siamese connections.
- Gas utilities, including main and branch lines, sizes, type of pipe, pressure valves, curb boxes and meters.
- Storm water drainage, including main and branch lines, sizes, type of pipe, manholes, catch basins, curb inlets, cleanouts, culverts, french drains; indicate top of castings, invert elevations and direction of flow.
- Sanitary system drainage, including main and branch lines, sizes, types of pipe, manholes, cleanouts, indicate top of castings, invert elevations and direction of flow.
- Existing buildings, including finish floor elevations, outside wall dimensions and relation to lot and building lines, with dimensions; elevations at grade adjacent to building.
- Parking space designations including handicapped accessible parking symbols.
- Fences, gates and retaining walls.
- Streets, alleys, roads, drives, walkways, sidewalks, paths, including type of surfacing, curbs (top and bottom elevations), street names, elevations and other pertinent data.

APPROVED
FOR DEPT.

DEPT

NO

DE

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800

Columbus • Charlotte • Indianapolis
emht.com

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)

City of Reynoldsburg
Reynoldsburg Community Center Topographic Survey

April 13, 2016

- Light posts, telephone/electric poles, including any overhead cables or transformers with pole numbers and owners, including guy wires.
- Trees, indicating type and size (6" caliper or greater). For tree and shrub masses, show outline.
- Topography, showing contours at one foot intervals. Set a permanent bench mark and give the corresponding published data.
- Water courses, including flood plain(s), if applicable.
- Email PDF file to the Architect to review before the final drawings are completed.
- The above information will be based upon visible evidence, plans obtained from OUPS and plans obtained from the governing body.

We propose providing the foregoing services for the lump sum fee of \$8,250.00. Any services not included under this proposal will be provided on an hourly basis in accordance with our standard rate schedule.

Reimbursables

This proposal does include the cost of reimbursables.

Invoicing

Invoices for the aforementioned services shall be due and payable within thirty (30) days of issuance. In the event that payment is not made in a timely manner, the overdue balance shall bear interest at a rate of 1.5% per month. EMH&T acceptance of this contract is subject to credit verification and approval of the party responsible for payment.

Right-of-Entry

It is understood that the Client hereby grants EMH&T, Inc. or represents and warrants (if the site is not owned by the Client) that permission has been duly granted for a Right-of-Entry by our firm, agents, staff, consultants and subcontractors, for the purpose of obtaining field information pertinent to the subject project.

Terms and Conditions of Professional Services

The attached "Terms and Conditions of Professional Service" shall be considered a part of this proposal, and is incorporated in full into this proposal. Unless expressly modified by the parties in writing, this proposal and the accompanying Terms and Conditions of Professional Service shall constitute the final agreement of the parties. By signing this proposal, you are affirming that you have received and reviewed EMH&T's Terms and Conditions of Professional Service, and agree to be bound by the terms and conditions stated therein.

City of Reynoldsburg
Reynoldsburg Community Center Topographic Survey

April 13, 2016

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. We are prepared to commence work upon receipt of your acceptance and authorization to proceed. If you have any questions, please do not hesitate to call.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Edward J. Miller, PS
Director of Land Survey

Acceptance and Authorization to Proceed

Authorized Signature

Company

Print Name and Date

Enclosures: Terms & Conditions

EJM

\\emht.com\root\Non-Project\20095003\Correspondence\FBaker\ Reynoldsburg Community Center Topographic Survey- City of Reynoldsburg

EXHIBIT A



EVANS, MECHWART, HAMBLETON & TILTON, INC.**Terms and Conditions of Professional Service**

These terms and conditions together with any Proposal attached hereto constitute the entire agreement (hereinafter the "Agreement") between Evans, Mechwart, Hambleton & Tilton, Inc. ("EMH&T") and Client as if they were part of one and the same document.

Definitions:

"EMH&T" shall refer to Evans, Mechwart, Hambleton, and Tilton, Inc., an Ohio Corporation, and its sub-consultants. "Client" shall refer to the person, firm, or corporation that has entered into a contractual relationship with EMH&T providing for the performance of professional services. "Proposal" shall refer to the written scope of services, unit prices, and/or fixed fee provided by EMH&T to Client describing, if applicable, the nature of the services to be performed by EMH&T or its sub-consultants, and the amount and type of compensation to be paid for those services.

Authorization as Representative

Client authorizes EMH&T to take all actions on Client's behalf which EMH&T, in its sole discretion, believes to be necessary to perform the services described herein and in the Proposal.

Access to Property/Site Conditions

Client shall obtain, without cost to EMH&T, free right of access for EMH&T personnel to enter upon any land so long as such entry is reasonably necessary to perform said services. Client understands that services provided by EMH&T commonly require drilling, sampling, and other activities that may disrupt use of the premises and may disturb, alter, or damage terrain, crops and/or vegetation. Client waives all claims against EMH&T for any loss or damage to property that is based on EMH&T's disturbance, alteration, or damage to the terrain, crops and/or vegetation, including, but not limited to, the loss of use of property and the cost to restore property. EMH&T also shall have no obligation to restore the site to its original condition.

Client shall provide accurate information to EMH&T as to the size, condition and location of the project site and the location of any underground utilities, utility services, structures, manholes, and underground storage tanks. EMH&T shall be entitled to rely upon the accuracy and completeness of such information.

Standard of Care and Liability

EMH&T shall exercise reasonable care in the performance of its duties under this Contract. EMH&T makes no other warranties or representations, whether express or implied, regarding the quality of its work under this Agreement. Client agrees that the liability of EMH&T, and that of its officers, directors, employees, agents and subconsultants, arising out of EMH&T's performance hereunder shall be limited to the lesser of EMH&T's applicable insurance coverage available at the time of settlement or judgment, or the fee amount paid to EMH&T for work performed under this Agreement. Neither party shall be liable to the other for any incidental, indirect, special, punitive or consequential damages. Client must bring any cause of action arising under this Contract within one year from the time the cause of action accrues.

EMH&T shall not be liable for the acts or omissions of any person who is performing work on the project site, nor for any instructions given by Client to any person who is performing work on the project site. EMH&T shall not be responsible for any construction means and methods or job site safety.

Confidentiality of Information

EMH&T shall utilize reasonable measures to maintain confidentiality of Client information related to services described in the Proposal. Client acknowledges that EMH&T may have past or present contractual relationships with individuals or entities practicing the same or related business in the same geographic area as Client, and/or with government agencies having regulatory authority over Client's project.

Ownership of Documents

Client agrees that all reports, plans, specifications, logs, calculations, estimates, and test data, including electronic media, are EMH&T's instruments of professional service. All such material is and shall remain the sole and exclusive property of EMH&T. Provided Client meets all of its obligations including prompt payment of EMH&T invoices, Client may make and retain hard (i.e. not electronic) copies of such materials solely for use on the project. Such materials are not to be reused, in whole or in part, by Client on any other projects. Client also shall not permit or authorize a third party to use EMH&T's instruments of service on another project without the express consent of EMH&T. EMH&T shall not be required to provide or deliver electronic copies of documents unless specifically required in the Proposal. In the case of any discrepancy between any electronic files and hard copies of drawings or files, hard copies shall control. Due to the easily alterable nature of electronic files, EMH&T makes no warranties, either express or implied, with respect to electronic files if such files are provided.

Indemnity

To the fullest extent permitted by law, Client agrees to defend, indemnify, and hold EMH&T harmless, including the payment of reasonable attorney's fees to or on behalf of EMH&T, from and against any and all claims, demands, and causes of action for damages of any kind that arise out of or relate to EMH&T's performance under this Agreement and that were caused or allegedly caused by any of the following:

- a) The Client's negligence;
- b) The Client's breach of this Agreement;
- c) The Client's modification and/or misuse of EMH&T's Instruments of Service;
- d) EMH&T's activities that disturbed, altered, or damaged terrain, crops or vegetation;
- e) EMH&T's reliance on geotechnical data provided by Client or its consultant;
- f) EMH&T's use of Client's standards for non-public improvements;
- g) The construction of any non-public improvements that was not observed and inspected by EMH&T pursuant to a construction phase service contract.

Termination and Suspension

This Agreement may be terminated by either party providing written notice to the other no less than 10 calendar days in advance of the effective date of the termination. Fees, expenses, and other amounts due EMH&T shall be due and payable immediately upon termination including such amounts reasonably incurred by EMH&T in the process of stopping work after the notice of termination is received. If the project is suspended for more than 30 calendar days in the aggregate, EMH&T shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting

remobilization costs. In addition, there shall be equitable adjustment in the project schedule based on the delay caused by the suspension.

Payment

By accepting the Proposal, Client agrees to pay EMH&T, in the manner described therein, the full amount set out in the Proposal. In the event the Proposal does not provide for a fixed fee or hourly rate schedule for specific services provided, billing shall be on a value basis in accordance with EMH&T Billing Policy. Client shall be invoiced and all invoices shall be due and payable within 30 days of issuance. Unless prior agreement is made in writing, Client is liable for timely payment of invoiced amounts without regard to whether Client has received financing, payments, or income from any source, including funds related to the project for which services were provided by EMH&T. In the event payment is not made in a timely manner, the overdue balance shall bear interest at a rate of 1.5% per month. If the Client fails to make payments when due or otherwise is in breach of this Agreement, EMH&T may suspend or terminate performance of services immediately upon notice to Client. EMH&T shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension/termination. In the event legal action is necessary to enforce the payment provisions of this Agreement, EMH&T shall be entitled to collect from the Client any judgment or settlement sums due, and reasonable attorney fees, court costs, and other expenses incurred by EMH&T in connection therewith, together with the value of the time of EMH&T employees and expenses spent in connection with such collection action.

Hazardous Materials

Unless otherwise provided in the Proposal, both EMH&T and Client acknowledge that this Agreement does not contemplate the presence at the project site of any hazardous or regulated substances including asbestos. In the event that the presence becomes known of any hazardous or regulated substances on or near the project site, EMH&T may, at its option and without liability for consequential or any other damages, terminate or suspend performance of services under this Contract.

Soil Conditions

Unless specifically provided for in the Proposal, EMH&T does not provide geotechnical assessment of soil conditions and shall not be liable to Client for any damage or loss related to the soil condition, design of pavement sections, subgrade, underdrainage, backfill, and related items, whether shown or not shown on a plan prepared by EMH&T.

Americans with Disabilities Act (ADA) Requirements

Client acknowledges that ADA requirements and implementation guidelines change over time and may vary by jurisdiction. Client further acknowledges that ADA compliance involves fine tolerances that are governed by the means and methods of construction. EMH&T will exercise reasonable care in the specification of ADA compliant facilities subject to local standards and requirements. EMH&T makes no warranty or representation, either express or implied, that either public or non-public improvements will satisfy ADA requirements, implementation guidelines, and/or local requirements, regardless of whether or not said improvements are constructed in accordance with instruments of service prepared under this Agreement. Client shall verify compliance with all applicable ADA requirements and guidelines prior to accepting constructed improvements.

Opinions of Probable Construction Cost

Opinions of the probable cost of performance in accordance with instruments prepared by EMH&T are not warranted to reflect the actual cost to Client of such work. Unless otherwise specified, the construction cost of an entire project means the probable total cost to Client of those portions of the project designed and specified by EMH&T exclusive of the value and cost of EMH&T services, land, rights of way, interest and financing.

Project Submittals

EMH&T's review of submittals, substitutions, and proposed changes and modifications shall be solely for the purpose of confirming that the submitted information is in general conformance with the design and the project objectives. EMH&T shall not be responsible for variations proposed or implemented by Contractor. Contractor shall remain responsible for satisfaction of all project objectives, codes and criteria.

Performance, Delay, and Force Majeure

If a schedule is agreed to in the Proposal then EMH&T shall use reasonable efforts to perform according to said schedule. Client acknowledges that EMH&T's performance often involves public agencies and other parties that can have substantial impact on scheduling. Neither party shall hold the other responsible for damages or delay(s) in performance caused by events beyond the control of either party. Such acts or events shall include but not be limited to unusual weather, floods, epidemics, strikes, lockouts, protest demonstrations, and unanticipated site conditions.

Notice, Jurisdiction and Venue

Any notice to be given under this Agreement shall be in writing and shall be deemed duly given when delivered personally or by courier, or three business days after transmission by email or deposit in the United States mail with postage prepaid, certified or registered, return receipt requested, addressed to EMH&T or Client agent that signed the Proposal. Disputes that cannot be resolved shall be submitted to mediation prior to the initiation of litigation by either party. Client and EMH&T agree to jurisdiction and venue in Franklin County, Ohio for all actions, proceedings or disputes arising from, relating to, or in connection with this Agreement.

Applicable Law and Survival

The validity, performance, and interpretation of this Agreement shall be according to the laws of the State of Ohio. All obligations arising prior to the completion or termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between EMH&T and Client shall survive the completion of services and the termination of this Contract.

Assignment and Addendum

Neither party shall assign or transfer its interest in this Agreement without the written consent of the other party. Consent to such assignment or transfer shall not be unreasonably withheld. This Agreement may not be amended except in a writing executed by both EMH&T and Client. No alterations or modifications to the Proposal or these terms and conditions shall be effective unless affirmatively agreed to in writing by both parties.

Binding Effect of Agreement

This Agreement shall be binding upon and inure to the benefit of the parties thereto, their successors and assigns. If and to the extent that any court of competent jurisdiction holds any provisions or part thereof of this Agreement to be invalid or unenforceable as a final non-appealable order, then the remainder of the Agreement shall not be affected and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

PB&A ¹⁰⁸⁷⁵

Marketplace Intelligence

Invoice #PBA1524T

Dan Havener
City of Reynoldsburg
 7232 E. Main St.
 Reynoldsburg, OH 43068

April 17, 2016
 Project No.: YMCACO1501

Consumer Research for the City of Reynoldsburg and the YMCA of Central Ohio
New Healthy Living Community Center / YMCA

Travel expenses for Dec 2015 & April 2016 \$1,184

City of Reynoldsburg share \$592

Payment due this invoice **\$592**

Payment Due Within 30 Days of the Invoice Date

Any late payments (more than 30 days from invoice date) will be charged interest
 at 1.5% per month.

Please remit to our address below:

PB&A Marketplace Intelligence

918 River Basin Court, Suite 202
 Bradenton, FL 34212
 (941) 748-5053
 Phil@PBAresearch.com

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)



Marketplace Intelligence

***Consumer Research for the City of
Reynoldsburg and the YMCA of Central
Ohio: Residents' Level of Interest and
Willingness to Support a New Healthy Living
Community Center/YMCA***

Revised December 3, 2015

Prepared for:

**Brian Kridler
Senior Vice President and COO
The YMCA of Central Ohio
40 West Long Street
Columbus, OH 43215**

PB&A Marketplace Intelligence.

918 River Basin Court, Suite 202
Bradenton, FL 34212

TEL: 941.755.1100

Community Center Feasibility Research for the City of Reynoldsburg

Objectives

The primary purpose of this study is to provide unbiased data to the City of Reynoldsburg and the YMCA of Central Ohio regarding the scope of opportunities and challenges for new recreational programming and healthy living facilities in Reynoldsburg. Specifically, this research will estimate membership demand (in member units) and program participation for a proposed community center.

A key component of this research is to determine the residents' reaction to this center being managed and programmed by the YMCA as a branch of the YMCA of Central Ohio.

The following information will be gathered and analyzed:

- An assessment, on an unaided and aided basis, of community needs and wants in terms of health, recreation, sports, and related youth programs that can be offered by the new community center.
- The relative demand and desire for specific facilities (gym, pool, wellness center, etc.), programs (group exercise, diet and weight loss, etc.) and areas of focus (parent/child, youth development, disease/injury prevention and recovery, etc.) from this community center/YMCA, and a rank ordering of the extent to which each will/will not contribute to growth in membership/usage.
- Determination of whether the Reynoldsburg community can sustain a new center of this nature, and the impact having this center run by the YMCA will have on likely membership/usage.
- Projected demand and price elasticity of demand for this new facility. That is, what impact will cost have on membership/usage.
- Using a proven model and the primary data collected in this research, the number of member units/usage this new facility can anticipate based upon potential specific offerings.
- ~~• Determine the optimal location within the community from up to three possible sites.~~
- Establish how programs should be priced and or bundled/unbundled relative to the cost of membership.
- Identification of other factors that may help or hinder the success of this new facility including reaction to other potential community partners.

PB&A believes that by completing this study carefully, the resulting data will be of great value to the City of Reynoldsburg regardless of whether the ultimate decision is to move forward with construction of a new community center and whether or not the decision is to partner with the YMCA.

Community Center Feasibility Research for the City of Reynoldsburg

Study Approach

PB&A recommends that this research be completed as follows:

Phase One: A review of secondary demographic and psychographic information. This review will include all available data from a variety of sources including the City of Reynoldsburg, the YMCA of Central Ohio, Y-USA, SEER Analytics, and SDR, among others.

Phase Two: Two focus groups, moderated by Phil Balducci.

- **Group One:** The first focus group will be composed of City staff, volunteers and board members responsible for the planning and execution of this study and the expansion. An important goal of this conversation and the second focus group will be to uncover additional issues and concerns, as well as to assure that everyone involved is comfortable with the research process. If desired, this session can be split into two smaller group discussions.
- **Group Two:** The second focus group will be composed of formal and informal community leaders from Reynoldsburg who may or may not be friends of the YMCA, but who are important within the City.

Phase Three: Completion of 400 telephone interviews with a random sample of area residents who live within the estimated primary market area of the proposed new community center.

The overall error range for this phase is $\pm 5.0\%$ at the 95% confidence level.

The calling plan for Phase Three will be designed in such a manner that every telephone household, regardless of whether or not a number is listed, has an equal probability of being included in the study.

PB&A will attempt five callbacks before replacing a household selected for inclusion in the sample with another home. All interviewing will be completed on weekday evenings between the hours of 5PM and 8PM, as well as during the daytime on at least one weekend. PB&A will utilize a multilingual and multi-cultural interviewing team and as such, within reason, respondents will be able to participate in their language of first choice.

PB&A will overlay an email survey in attempt to capture an adequate share of residents who rely only on their mobile device and no longer have a land line. It is important to note that the quality of sample available for this type of email survey varies significantly from location to location. Based upon our preliminary observation, it appears that we can indeed purchase a sufficiently high quality sample of the approximate PMA.

Community Center Feasibility Research for the City of Reynoldsburg

Phase Four: Completion of a minimum of 300 online interviews with Y members at those branch locations of the YMCA of Central Ohio in close proximity to the City of Reynoldsburg. PB&A will send an email invitation to every member at these branches that the Y has an accurate email address for. Typically, these studies yield significantly larger ending sample sizes than what is listed in this research outline.

PB&A will work with the Y staff to help boost participation by increasing the number of email addresses the Y has, and by encouraging staff to "talk up" the importance and ease of participating in the survey. Regardless of the number of completed surveys returned to PB&A by members, all will be included in the analysis at no additional cost. In many cases, including the past research for the YMCA of Central Ohio, we have utilized ending samples of 500 to 600 member surveys from a single branch.

The City and the Y will have access to preliminary member survey data, instantaneously, as it is being collected and 24/7 via an online report.

Responsibilities of PB&A Marketplace Intelligence

- Design of survey instruments.
- Sample design.
- Interviewer instruction and supervision.
- Complete telephone/online interviews.
- Data coding and tabulation.
- Professional analysis of data.
- Final, comprehensive written report.
- Oral presentation of results by Phil Balducci (if desired).

PB&A will provide an electronic copy of the report, which can be easily reprinted as needed. In addition, PB&A will work closely with the City in preparation of any type of presentation materials deemed necessary.

If desired, Phil Balducci will conduct an oral presentation of the results. This presentation can be formal or informal, but our typical format includes an explanation of key findings, conclusions, and recommendations using PowerPoint and individual handouts, followed by a group discussion, and question and answer session.

After the final report and presentation, PB&A will be available for further consultation at no charge.

Community Center Feasibility Research for the City of Reynoldsburg

Phil Balducci and the YMCA/City of Westland

Phil Balducci is a rabid fan of the YMCA and most of his experience that is relevant to this project comes from volunteering and working within the YMCA movement. However, it is our belief and experience that in collaborative projects of this nature, our goal must be to provide the best facility and program research possible for the residents of Reynoldsburg regardless of whether it is a YMCA or an entity managed and programmed without the Y.

Phil Balducci, will be the primary contact with the City for this project, and will be the author of this study. Phil will be available at no cost to any member of the study team 24 hours a day by phone 813-760-3811 (cell) or email (phil@pbaresearch.com).

Phil became involved in the Y movement more than twenty years ago as a volunteer for the Tampa YMCA. His company (PB&A) has worked successfully with more than 300 large and small Y associations across the country, as well as the YMCA of the USA.

PB&A has completed numerous studies for municipalities that measure the benefits and drawbacks of partnering with the Y. These include research on behalf of Redwood City, CA., Morgan Hill, CA., Rainier Beach, WA., Rochelle IL., and Snoqualmie WA., among others. Currently we are under contract with the City of Westland in Michigan and two small towns in Colorado to complete similar research. Many of the research projects completed by PB&A that are like in nature to what is being proposed here also include potential partnerships with hospitals, universities, libraries, etc.

PB&A offers local Ys and their partners research and analytical services that meet and exceed industry standards for quality and integrity at reasonable costs.

In addition to these community-based research initiatives, PB&A works with a wide variety of the highly regarded companies and organizations, including Mercedes Benz, Audi, Liberty Mutual, Dunkin' Brands, the CIA, and the American Cancer Society, among others.

Timeline

This research will require 4 weeks from the time of questionnaire approval to completion of a full written report. PB&A is prepared to begin this study immediately. An important step in completing this study in a timely manner is beginning to plan, schedule, and recruit focus group participants as soon as possible.

Community Center Feasibility Research for the City of Reynoldsburg

Pricing

The cost of this research is \$18,950. However, because of our past work with the YMCA of Central Ohio, we will reduce the cost to \$16,950. This includes all aspects of the research except for travel costs for Phil Balducci to come to Reynoldsburg. He will travel to Reynoldsburg for the initial focus groups and more than likely again to present the final results of the research. Travel expenses will be kept as reasonable as possible.

The YMCA of Central Ohio and the City of Reynoldsburg will each be billed 50% of research costs upon acceptance of this project. Travel costs will be billed upon completion of the final report.

If acceptable as proposed, please sign and date below, and return a copy of this executed contract back to us. We will return a countersigned copy to you along with the initial invoice. If any changes or explanations are necessary, please do not hesitate to give us a call.

Agreed and accepted:

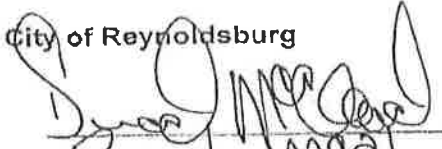
PB&A, Inc.

By: 
 Name: Phil Balducci
 Title: President
 Date: December 3, 2015

YMCA of Central Ohio

By: 
 Name: BRIAN KRIDLER
 Title: COO
 Date: 12/10/15

The City of Reynoldsburg

By: 
 Name: Brad McCloud
 Title: Mayor
 Date: 12/11/15

YMCA of Central Ohio Check Request Form

Excel Version

Date _____

☐ Return Check to Branch
Attn: _____

Vendor Number _____

☐ Mail With Attached

Vendor Name _____

☐ Reversed In Trinexum

Attn: _____

☐ Removed Online Credit In Trinexum

Street Address / P.O. Box / Apt. No. _____

City _____

State _____

Zip Code _____

Participant Name _____

Trinexum Receipt # _____

to break out tax for membership refund multiply by: Franklin Co. - .075; Pickaway Co. - .0725; Delaware Co. - .07

Description: _____

_____ (Branch No.)	_____ (Program No.)	_____ (Acct No.)	_____ Amount
_____ (Branch No.)	_____ (Program No.)	_____ (Acct No.)	_____ Amount
_____ (Branch No.)	_____ (Program No.)	_____ (Acct No.)	_____ Amount
_____ (Branch No.)	_____ (Program No.)	_____ (Acct No.)	_____ Amount
			_____ TOTAL

Prepared by: _____

Branch / Site Director _____

Vice President of Finance _____

Z:\Accounts Payable\FORMS\Check Request Form (Revised 07/08)

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)

PB&A

Marketplace Intelligence

Invoice #PBA1524

Dan Havener
City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068

December 3, 2015
Project No.: YMCACO1501

Consumer Research for the City of Reynoldsburg and the YMCA of Central Ohio
New Healthy Living Community Center / YMCA

Total project cost..... \$16,950

City of Reynoldsburg share \$8,475

Travel expenses due upon completion of project

Payment due this invoice..... **\$8,475**

Payment Due Now

Any late payments (more than 30 days from invoice date) will be charged interest
at 1.5% per month.

Please remit to our address below:

PB&A Marketplace Intelligence
918 River Basin Court, Suite 202
Bradenton, FL 34212
(941) 748-5053
Phil@PBAresearch.com

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)

May 16, 2016



City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, OH 43068

Attn: Mr. Dan Havener
Development Director

Re: Proposed Preliminary Geotechnical Engineering Services
Huber Park Aquatic and Community Plan
7227 E Main Street
Reynoldsburg, Ohio
Terracon Proposal No. PN4150648

Dear Mr. Havener:

We appreciate the opportunity to provide preliminary geotechnical engineering services for the above referenced project. This document provides our understanding of the project, our planned work scope and associated fees, and our terms and conditions associated with the performance of this work.

1.0 PROJECT INFORMATION

1.1 Site Location

ITEM	DESCRIPTION
Location	The project site is located at 7185 E Main St, Reynoldsburg, Ohio 43068.
Existing improvements	The site currently contains a one-story building on the north side and the Reynoldsburg Swim Center with swimming pools on the south side of the project site.
Existing topography	Based on information from Google Earth, elevations across the site range from about elevation 852 feet to elevation 855 feet.

1.2 Project Description

ITEM	DESCRIPTION
Structures	The structures are anticipated to consist of an approximately 30,000 square feet aquatic center and a 2-storied 57,000 square feet recreation center with parking and drive areas. A below-grade pool

Terracon Consultants, Inc. 800 Morrison Road Columbus, Ohio 43230
P [614] 863 3113 F [614] 863 0475 terracon.com

Environmental



Facilities



Geotechnical



Materials

Proposal for Preliminary Geotechnical Engineering Services

Huber Park ■ Reynoldsburg, Ohio

May 16, 2016 ■ Terracon Proposal No. PN4150648



ITEM	DESCRIPTION
	extending to approximately 12 feet below final grades and retaining wall on the east side of the site are also planned.
Finished floor elevation (FFE)	Provided approximate finished floor elevation is 856 feet.
Maximum loads	Not provided. Based on the type of structure, loads are anticipated to be relatively light.
Grading	Provided information indicates up to about 5 feet of cut
Pavements	Drive and parking areas are planned on the north side and west side of the buildings.

Should any of the above information be inconsistent with the planned construction please let us know so that we may make any necessary modifications to this proposal.

2.0 SCOPE OF SERVICES

The project will consist of preliminary field exploration and laboratory testing under the guidance of a geotechnical engineer or geologist to characterize the subsurface conditions and geotechnical engineering to develop preliminary geotechnical recommendations. The following sections provide an overview of the work scope for each of these aspects of the project.

2.1 Field Exploration

Our field exploration work includes the drilling and sampling of two exploratory soil borings to completion depths of 30 feet below the existing ground surface.

2.1.1 Procedures

We will locate the soil borings by field measurements with the assistance of measuring wheels or hand-held GPS devices. The borings will be sampled using split spoon sampling devices consistent with ASTM D1586 and thin walled sampling devices consistent with ASTM D1587. Sample intervals will be at 2.5 foot intervals to a depth of 10 feet, and at intervals of 5 feet thereafter.

The field exploration will also include observations for groundwater. This will occur during the exploration program while the borehole is being advanced and at the completion of drilling. No provisions have been made to collect water level data other than the observations made during the advancement of the borings.

Proposal for Preliminary Geotechnical Engineering Services
 Huber Park ■ Reynoldsburg, Ohio
 May 16, 2016 ■ Terracon Proposal No. PN4150648



2.1.2 Site Access

We anticipate that the site is accessible to our Truck or ATV-Mounted drilling equipment and no site clearing, wet ground conditions, tree or shrub clearing, repair of landscape damage or location of underground utilities beyond contacting OUPS is required. It is our understanding City of Reynoldsburg personnel will provide for the temporary removal of the existing chain-link fence surrounding the southern portions of the site for drill rig access (10 foot wide opening). If such conditions are known to exist on the site, Terracon should be notified so that we may adjust our scope of services and fee, if necessary.

In order to conduct our exploration of the project site, we must be granted access by the property owner. By acceptance of this proposal without information to the contrary, we consider that you have provided access to our exploration equipment for the conduct of our work consistent with the agreed work scope.

2.1.3 Property Disturbance

We will take reasonable efforts to reduce damage to the property as a result of our exploration activities, such as rutting of the ground surface. However, in the normal course of our work some such disturbance will occur. We have not budgeted to restore the site beyond backfilling our boreholes. If there are any restrictions or special requirements regarding this site or exploration, please provide them with your acceptance of this proposal.

All borings will be backfilled immediately after their completion with auger cuttings. Excess auger cuttings will be disposed of on the site by spreading in the area of each exploration point. Because backfill material often settles below the surface after a period of time, the exploration points should be periodically reviewed for signs of depressions and backfilled if necessary.

2.1.4 Safety

We are committed to the conduct of our work safely. Our field exploration work on this project will be conducted under the guidance of a safety plan that takes into account the information that we know about this site as it relates to safety and potential safety hazards.

Our field crews will make excavations to sample the soils. Such excavations could encounter subsurface utilities. We will file appropriate notification to the local and/or state mandated excavation permit office(s), as required by state law, and we will not perform excavations without an understanding of the subsurface utilities present based upon markings made by the various responsible parties. However, such utility location services only delineate subsurface utilities in public easements, and the potential to encounter other, unknown underground hazards remains. Also, we are not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program. Our scope considers that standard Type D Personal Protection Equipment (PPE) is appropriate.

Proposal for Preliminary Geotechnical Engineering Services
 Huber Park ■ Reynoldsburg, Ohio
 May 16, 2016 ■ Terracon Proposal No. PN4150648



In order to more completely address the potential for underground utilities, and in order to further understand other potential safety hazards associated with our field exploration program, we request the awareness and/or location of any private subsurface utilities, or any other potential safety hazards, be provided prior to mobilizing to the site. We are not responsible for damage to private utilities that are not made aware to us.

2.2 Laboratory Testing

Representative soil samples will be tested in our laboratory to determine pertinent engineering characteristics. Testing will include visual classification, moisture content, Atterberg limits and strength testing (hand penetrometer readings), as appropriate. Our laboratory procedures will follow ASTM standards.

The project engineer will review the field data from the exploration, and then assign the types and numbers of tests. Our fees have been developed with an assumption of typical types and numbers of tests for a project of this nature in this location. In the event additional testing is necessary, we will notify you of this need prior to initiating the additional testing.

2.3 Preliminary Geotechnical Engineering Analysis and Report

The results of our field and laboratory programs will be evaluated by a professional geotechnical engineer. At the completion of our engineering analyses, we will prepare a preliminary geotechnical engineering report that provides the following:

1. Soil boring logs with field and laboratory data, soil stratification based on visual soil classification
2. Groundwater levels observed during and after completion of drilling
3. Site and Boring location plans
4. Subsurface exploration procedures
5. Description of subsurface conditions
6. Preliminary foundation options and engineering design parameters
7. Opinion on suitability of the site for proposed development.

3.0 SCHEDULE

We have developed a schedule to complete the scope of work stated in Sections 2.1 through 2.3 based upon our existing availability at the date of this proposal. We anticipate starting the field work within about 5 to 7 working days of receiving written notice to proceed, and the field exploration will take about 1 day to complete. We will complete laboratory testing, perform the geotechnical engineering services and issue our Preliminary Geotechnical Engineering Report within about 10 to 15 working days of the completion of drilling.

Proposal for Preliminary Geotechnical Engineering Services
 Huber Park ■ Reynoldsburg, Ohio
 May 16, 2016 ■ Terracon Proposal No. PN4150648



The schedule above is predicated upon our current availability and our understanding of your schedule needs. In the event the schedule provided is inconsistent with your needs, please contact us, and we will consider alternatives.

Because the schedule suggested above is tentative and dependent upon receipt of your notice to proceed, we will provide you with a specific schedule for the conduct of the project at the time of your issuance of notice to proceed.

4.0 COMPENSATION

Using our estimate of the work scope as outlined in Section 2, and our unit rates for the various work items, we have developed an estimate of fees for this project.

4.1 Basic Services

We will provide the basic preliminary geotechnical services work scope as stated in Section 2.1 through 2.3 for a **lump sum fee of \$3,600.00**. Unless instructed otherwise, we will submit our invoice(s) to the address shown at the beginning of this proposal.

In the event that we encounter unanticipated conditions that would require variation in the work scopes as noted in Section 2.1 through 2.3, we will notify you of this variation, and we will send a supplemental proposal stating the modified work scope as well as its impact on our fee. We will not proceed without your authorization, as evidenced by your signature on the Supplemental Agreement form.

5.0 AUTHORIZATION

Work will be performed under the provisions of the attached Agreement for Services. Your authorization for Terracon to proceed in accordance with this proposal can be issued by signing the attached Agreement for Services along with this proposal and returning a copy of these documents to our Columbus, Ohio office.



INVOICE

800 Morrison Rd
Gahanna, OH 43230-6643
614-863-3113

Project Mgr: Sushanta Bhusal

Project: Huber Park Aquatic and Community Plan
7185 E. Main St.
Reynoldsburg, OH 43068

To: City of Reynoldsburg, OH
Attn: Dan Havener
7232 E. Main St.
Reynoldsburg, OH 43068

REMIT TO:

Invoice Number: T780722

Terracon Consultants, Inc.
PO Box 959673
St Louis, MO 63195-9673

Federal E.I.N.: 42-1249917

Project Number: N4165229
Invoice Date: 6/01/2016

Description	Total
Geotechnical Engineering Services	
Lump Sum	\$3,600.00

Invoice Total **\$3,600.00**

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)



INVOICE

800 Morrison Rd
Gahanna, OH 43230-6643
614-863-3113

Project Mgr: Sushanta Bhusal

Project: Huber Park Aquatic and Community Plan
7185 E. Main St.
Reynoldsburg, OH 43068

To: City of Reynoldsburg, OH
Attn: Dan Havener
7232 E. Main St.
Reynoldsburg, OH 43068

REMIT TO:

Invoice Number: T781095

Terracon Consultants, Inc.
PO Box 959673
St Louis, MO 63195-9673

Federal E.I.N.: 42-1249917

Project Number: N4165229
Invoice Date: 6/07/2016

Quantity	Description of Services	Rate	Total
\$600.00 Cost+	Private Utility Clearance	15%	\$690.00

Invoice Total \$690.00

Attachment: Expenses Associated with Land Purchase (1502 : Appropriation of Funds from CIP Fund to Development Fund)

Civil Service Commission

Billie Reidel

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6934 Phone

ORDINANCE REQUEST

DATE: September 12, 2016

TO: Finance Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 157.02 EXAMINATIONS; PREFERENCES; SENIORITY OF Chapter 157 CIVIL SERVICE COMMISSION, AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: Ohio revised code 124.23, which addresses veteran's points given for examinations, changed and we need to be in compliance for any upcoming examinations.

It has come to the Commission's attention that changes were made in 124.23 of the ORC regarding veteran points, in that a new section was added, section (C2), stating that members in good standing of a reserve component of the Armed Forces of the United States, including the Ohio National Guard, who successfully completes the member's initial entry-level training, shall receive a credit of 15% of the person's total grade given in the examination in which the person receives a passing grade. The Commission is requesting this to be added to 157.02, but lowering the credit the member receives from 15% to 2%, since 157.02 currently gives 5% to veterans as shown to in section (C)(1).

157.02 EXAMINATIONS; PREFERENCES; SENIORITY

(A) All applicants for positions and places in the classified service shall be subject to examination, ~~which shall be public and open to all citizens of the United States and those persons who have legally declared their intentions of becoming United States citizens, within certain limitation to be determined by the Civil Service Commission, as to citizenship, residence, age, experience, education, health, habit and moral character; provided any soldier sailor, marine, coast guardsman, member of the auxiliary corps as established by Congress, member of the army nurse corps or navy nurse corps or red cross nurse who has served in the army, navy or hospital service of the united States, and such other military service as is designated by Congress, including World War I, World War II, or during the period beginning May 1, 1949, and lasting so long as the armed forces of the united States are engaged in armed conflict or occupation duty, or the selective service or similar conscriptive acts are in effect in the United States, whichever is the later date, for a minimum of twelve months, except as otherwise~~ provided in Sections 124.01 to 124.64 of the Revised Code, when a position in the classified service is to be filled, an examination shall be administered. The Civil Service Commission shall have control of all examinations administered. The Commission shall, by rule adopted under Chapter 119 of the Revised Code, prescribe the notification method that is to be used by the appointing authority to notify the Commission that a position in the classified service is to be filled. In addition to the positions described in section 124.30 of the Revised Code, the ~~director~~ commission may, with sufficient justification from the appointing authority, allow the appointing authority to fill the position by non-competitive examination. The Commission shall establish, by rule adopted under Chapter 119 of the Revised Code, standards that shall use to determine what serves as sufficient justification from an appointing authority to fill a position by noncompetitive examination.

(B) All examinations shall be public and be open to all citizens of the United States and those persons who have legally declared their intentions of becoming United States citizens, within certain limitation to be determined by the Commission, as to citizenship, residence, age, experience, education, health, habit and moral character.

(C)(1) Any person who has been honorably discharged ~~therefrom~~ the uniformed services or transferred to the reserve with evidence of satisfactory service, and who is a resident of Ohio, and any member of a reserve component of the armed forces of the United States, including the Ohio National Guard, who has completed more than one hundred (180) days of active duty service pursuant to an executive order of the President of the United States or an act of congress of the United States may file with the Civil Service Commission a certificate of service of honorable discharge, and, upon this filing, ~~he/she the person~~ the person shall receive additional credit of five percent (5%) of the ~~his/her the person's~~ the person's total grade given in the ~~regular~~ examination in which ~~he/she the person~~ the person receives a passing grade. A person who receives an additional credit under division (C)(1) of this section shall not receive an additional credit under (C)(2) of this section. ~~Such examination may include an evaluation of such factors as education, training, capacity, knowledge, manual dexterity, and physical or psychological fitness. Examinations shall consist of one or more tests in any combination. Tests may be written, oral, physical,~~

demonstration of skill, or an evaluation of training and experiences and shall be designed to fairly test the relative capacity of the persons examined to discharge the particular duties of the position for which appointment is sought. Where minimum or minimum requirements are established for any examination they shall be specified in the examination announcement.

~~(b) The Civil Service Commission shall have control of all examinations, except as otherwise provided in Ohio R.C. 124.01 and 124.64. No questions in any examination shall relate to political or religious opinions or affiliations. No credit for seniority, efficiency or any other reason shall be added to an applicant's examination grade unless the applicant achieves at least the minimum passing grade on the examination without counting such extra credit.~~

~~(c) Reasonable notice of the time, place and general scope of every competitive examination for appointment to a position in the civil service, except as otherwise provided in such sections, shall be given by the Civil Service Commission.~~

(C)(2) A member in good standing of a reserve component of the armed forces of the United States, including the Ohio National Guard, who successfully completes the member's initial entry-level training, shall receive a credit of two percent (2%) of the person's total grade given in the examination in which the person receives a passing grade.

(C)(3) As used in this division "service in the uniformed services" and uniformed services" have the same meanings as in the "Uniformed Services Employment and Reemployment Rights Act of 1994," 108 Stat. 3149 U.S.C.A. 4303.

(D) An examination may include an evaluation of such factors as education, training, capacity, knowledge, manual dexterity, and physical or psychological fitness. An examination shall consist of one or more tests in any combination. Tests may be written, oral, physical, demonstration of skills or an evaluation of training and experiences and shall be designed to fairly test the relative capacity of the persons examined to discharge the particular duties of the position for which appointment is sought. Tests may include structured interviews, assessment centers, work simulations, examination of knowledge, skills, and abilities, and any other acceptable testing methods. If minimum or maximum requirements are established for any examination, they shall be specified in the examination announcement.

(E) No questions in any examination shall relate to political or religious opinions or affiliations. No credit for seniority, efficiency, or any other reason shall be added to an applicant's examination grade unless the applicant achieves at least the minimum passing grade on the examination without counting that extra credit.

(F) The Civil Service Commission shall have control of all examinations, except as otherwise provided in sections 124.01 to 124.64 of the Revised Code and shall give reasonable notice of the time, place, and general scope of every competitive examination for appointment for positions in the classified service. The Civil Service Commission shall post notices via electronic media of every examination to be conducted for positions in the classified civil service and such notices shall be posted in a conspicuous place in city hall and on the City's internet site for a minimum of two weeks preceding any examination involved.

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO:** Finance Committee**RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO
CONTRACT WITH TOOLE & ASSOCIATES FOR PROFESSIONAL
PLAN REVIEW AND INSPECTION SERVICES AND DECLARING
AN EMERGENCY.

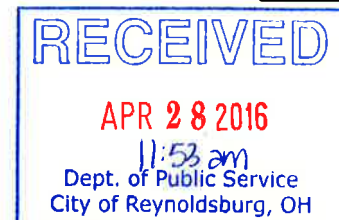
Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: To allow for plan review and inspection services for projects governed by the Ohio Building Code and the Residential Code of Ohio.

Please see attached proposal, including the rate sheet, and contract. This item will allow us to utilize Toole & Associates as a plan review and inspection firm.

Toole & Associates



April 28, 2016

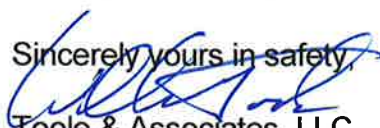
City of Reynoldsburg
Bill Sampson
Service Director
7262 E. Main St.
Reynoldsburg, OH 43068

Please find enclosed information regarding the firm of **Toole & Associates, LLC** and the services we can offer to the City of Reynoldsburg Building Department. We can assist the City Building Department to provide reliable, flexible and timely services. Our firm has three Chief Building Officials, two Master Plans Examiners, five Building Inspectors, three Electrical Inspectors, and two Plumbing Inspectors available to assist the City. We are the single-source for *regulatory* personnel to augment the City's staff.

We have established long-term relationships with our building department, providing competitive, timely and reliable services that promote healthy and safe environments for the public. We have provided residential plans examination services for thousands of new homes by various builders in each community and hundreds of commercial projects, always working with each jurisdiction, the builders, design professionals and owners in order to safely and effectively serve their needs. We are intent on being available to the building department and its personnel whenever there is a concern or question. We are easily available to the applicant, working diligently to assist them in obtaining a certificate of plan approval as quickly as possible. We offer walk through plans examination to provide expedited services.

- **Emphasis:** Communicating with applicants and being accessible to answer questions.
- **Team Work:** Toole & Associates works diligently to provide services that seamlessly blend with the efforts of the City. Often applicants are not aware we are on the contract; we work hard to reflect well on the City, minimizing conflicts. We want to issue permits and partials to help keep applicants moving.
We recognize the building code is intended to regulate construction, not stifle development.
- **Value:** We are able to provide the City with the best service through our experienced and efficient staff at rates that are competitive in our industry.

We appreciate this opportunity to provide information regarding our services and look forward to working for the City.

Sincerely yours in safety,

Toole & Associates, LLC
William R. Toole, CBO
Principal

Attachment: Toole Assoc Proposal (1516 : Toole & Associates Plan Review and Inspection Contract)

Toole & Associates

WILLIAM R. TOOLE, CBO

William Toole serves as the Chief Building Official for Toole & Associates, LLC. He is a lifelong resident of central Ohio, holding a B.S. from the University of Alabama and an MBA from Xavier University. Bill was the president of Russell E. Toole & Sons Electric, a residential, commercial and industrial electrical contracting firm for 30 years. He has held a State of Ohio Electrical Safety Inspector and Building Inspector certification for over 20 years. Prior to coming to Toole & Associates, Bill was the Chief Building Official, Electrical Inspector and Flood Plain Administrator for Pickaway County.

MICHAEL A. BORYCA, MPE

Michael Boryca is the Master Plans Examiner for Toole & Associates, LLC. He received his B.S. in Architecture from the Ohio State University and is the owner of Architecture! Ohio. Mike has worked as a Chief Building Official, Master Plans Examiner and Building Inspector in the Central Ohio area for over 25 years.

VINCENT C. BENEDETTI

Vince is also a lifelong resident of central Ohio, graduating from Bexley High School and Ambassador College in Texas. Vince worked for 15 years in the electrical trades before entering the inspection field with the City of London Ohio Building Department. Vince worked as an electrical inspector, property maintenance inspector, residential building official and inspector and zoning administrator. Vince organized the Madison County Nonresidential Building Department and the Village of Mount Sterling Residential Building Department while at London. In 2012 Vince joined Toole & Associates and is currently pursuing a certification as a Building Official.

GEOFFREY DAVIS

Geoff Davis is a lifelong resident of the City of Lancaster. Geoff worked as a plumbing contractor for 10 years installing and servicing all types of residential and commercial plumbing systems. In 1998 Geoff became a plumbing inspector and plumbing plans examiner working for the City of Columbus for 10 years. After obtaining his Residential Building Official and Commercial Building Inspector Certifications, Geoff joined the Pickaway County Building Department where he is their interim Building Official.

RYAN HANIGAN

Ryan graduated from Ball State University with a Bachelor's and Master's degree in Architecture. Upon graduation Ryan started with Toole & Associates, LLC where he has obtained his Residential Building Inspector's Certification and Building Inspector's Certification. Ryan is currently studying for the Architectural Registration Exam and hopes to eventually become a Master Plans Examiner.

JAN ROZANSKI

Jan has nearly 50 years' experience in the construction field, beginning in 1967 framing houses to put himself through engineering school. In 1997 Jan became a Building Inspector and worked for the next 18 years for the City of Dublin. During his last 9 years he was their senior inspector and also obtained his Building Official certification. Jan came to Toole & Associates, LLC after deciding to "semi retire". He is kept busy doing commercial and residential building inspections for various Central Ohio Communities.

JEFFREY S. RUSH

Jeff has 40 years as a residential, commercial and industrial electrical installer and taught electrical apprenticeship classes for 15 years. Jeff obtained is Electrical Safety Inspector and Building Inspector Certifications and has worked for the last four years with the City of Reynoldsburg and Toole & Associates, LLC.

RYAN A. WILKINS

Ryan has 30 years in the plumbing and HVAC industry. For the past 17 years he has performed plumbing and residential building inspections for Toole & Associates, Fairfield, Hocking, and Pickaway Counties.

Toole & Associates

April 28, 2016

Mr. Bill Sampson
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: **Contract for Building Department Services - Reynoldsburg**

Dear Mr. Sampson:

SCOPE OF SERVICES

We propose to provide the following services for Reynoldsburg through December 31, 2016.

1. **Chief Building Officials (CBO):** *back-up* responsibilities for administration and code-enforcement of the Department as needed and *directed* of the 2011 Ohio Building Code (OBC).
2. **Master Plan Examiners (MPE):** review and issue responses of documents submitted for compliance with the OBC / RCO.
3. **Building, Electrical-Safety and Plumbing Inspectors (BI, ESI & PI):** *back-up* responsible for inspection, investigation and Verification of conformance with the "*approved*" plans.
4. Toole & Associates, LLC will maintain the State Certifications for CBO, MPE, BI, PI and ESI in accordance with the Ohio Revised Code (ORC) at *no cost to the City*.
5. Provide "*walk-through, by-appointment*" review and code-consultation for applicants. Plans will be transmitted via Reynoldsburg designated courier. Plans will be reviewed in the order received in the offices of Toole & Associates, LLC generally within ten (10) **working** days, excluding legal holidays following our receipt of the documents. We will communicate with Reynoldsburg Officials and Inspectors. We will provide interpretations for Officials, assist preparations of State-required Reports and attend meetings as requested by the Reynoldsburg.
6. We will schedule inspections and dispatch inspectors within 24-hours; except for inspections that the local Fire Dept. wishes to witness, when 48-hours will be required to coordinate the appointment. We will provide *additional services* as requested by the Reynoldsburg as related to consultation on design, development or other issues. These services will be provided at the rates identified below. Toole & Associates, LLC shall carry *Professional Liability Insurance* in the amount of \$1,000,000.00. Each party agrees to waive claims for consequential damages. The amount of recoverable damages for any error or omission, or negligence by Toole & Associates, LLC shall be limited to the firm's *available* professional liability coverage.
7. **Non-Solicitation and Liquidated Damages:** from the date of commencement of services until one year following the completion of services, client agrees that it shall not solicit or offer or provide employment to any Toole & Associates, LLC employee performing the services under this agreement without the express written permission of an authorized Toole & Associates, LLC representative. Client agrees that any such solicitation, offer or employment of any Toole & Associates, LLC employee who performed services under this agreement would cause irreparable harm to Toole & Associates, LLC and that Toole & Associates, LLC would be damaged in an amount difficult to ascertain, but which would likely exceed double the annual compensation of the Toole & Associates, LLC employee (*or former employee as the case may be*) representing the cost of training a new employee. Accordingly, client agrees to pay Toole

Toole & Associates

454 East Main Street Suite 236 Columbus, Ohio 43215 (614) 224-2300 fax (614) 233-5812

Packet Pg. 246

Attachment: Toole Assoc Proposal (1516 : Toole & Associates Plan Review and Inspection Contract)

Toole & Associates

& Associates, LLC as liquidated damages an amount equal to double the employee's (or former employee's) annual compensation including bonus.

8. The duration of this Agreement shall be effective for a term of one (1) year and may be renewable annually thereafter. No action shall be required by the Reynoldsburg or Toole & Associates, LLC to renew this Agreement with no change in terms. A 90-day written notice will be provided if there is intent not to renew. Each provision of this Agreement shall be separable. If any provision of this Agreement is found to be void or unenforceable, the balance of the Agreement shall remain in full force and effect. This Agreement shall be construed and enforced under the Laws of Franklin County, Ohio.

FEE SCHEDULE

The rates established by this proposal are as follows:

Back-up Chief Building Official (CBO):	\$95.00 / Hour
Residential Plan Review, New Build (fixed fee each)	\$110.00
Residential Plan Review, Minor Alterations (fixed fee each)	\$65.00
Residential Plan Review, Resubmissions (fixed fee each)	\$65.00
Plan Review (MPE):	\$78.00 / Hour
Back-up Inspection (BI, ESI & PI):	\$68.00 / Hour
After Hours Inspections (minimum 3 hours)	\$150.00/Hour
Additional Services (if requested by Reynoldsburg):	\$95.00 / Hour
Direct Expense: Mileage (Rate permitted by the IRS as adjusted annually)	\$ 0.54 / Mile
Direct Expense: Delivery / Copying and Reproduction (if necessary)	Actual Cost + 20%

Questions regarding items invoiced shall be resolved within fifteen (15) calendar days, and a replacement invoice submitted if required.

We appreciate the opportunity to provide these services to the City of Reynoldsburg.

Sincerely yours in safety,

Toole & Associates, LLC



William R. Toole,
Principal

We agree as to the terms and conditions as set forth above. This Agreement is entered into the _____ day of _____, 2016.

For Reynoldsburg:

Attest:

Approved as to form: _____

Reynoldsburg Attorney / Date

PROFESSIONAL SERVICES CONTRACT
between
CITY OF REYNOLDSBURG, OHIO
And
TOOLE & ASSOCIATES, LLC.

This agreement entered into this ____ day of _____, 2016 by and between THE CITY OF REYNOLDSBURG, OHIO, hereinafter known as the “City” and TOOLE & ASSOCIATES, LLC., hereinafter known as the “Toole”.

WHEREAS, it is necessary for the City to obtain qualified Building Officials and Inspectors for projects governed by the Ohio Building Code and the Residential Code of Ohio, and

WHEREAS, Toole will provide the services of a Building Official and/or Inspector and as such is certified and qualified to perform such tasks. Copies of such certifications shall be provided to the City.

Services to be provided include:

1. **Chief Building Officials (CBO):** *Back-up* responsibilities for administration and code-enforcement of the Department as needed and *directed* of the 2011 Ohio Building Code (OBC).
2. **Master Plan Examiners (MPE):** Review and issue responses of documents submitted for compliance with the OBC/RCO
3. **Building, Electrical-Safety and Plumbing Inspectors (BI, ESI & PI):** *Back-up* responsible for inspection, investigation, and verification of conformance with the “*approved*” plans.
4. Toole & Associates, LLC will maintain the State Certifications for CBO, MPE, BI, PI and ESI in accordance with the Ohio Revised Code (ORC) at *no cost* to the City
5. Provide “*walk-through, by-appointment*” review and code-consultation for applicants. Plans will be transmitted via Reynoldsburg designated courier. Plans will be reviewed in the order received in the offices of Toole & Associates, LLC generally within ten **(10) working** days, excluding legal holidays following our receipt of the documents. We will communicate with Reynoldsburg Officials and Inspectors. We will provide interpretations for Officials, assist preparations of State-required Reports, and attend meetings as requested by Reynoldsburg.
6. We will schedule inspections and dispatch inspectors within 24-hours; except for inspectors that the local Fire Department wishes to witness, when 48-hours will be required to coordinate the appointment. We will provide *additional services* as requested by Reynoldsburg as related to consultation on design, development or other issues. These services will be provided at the rates identified below. Toole & Associates, LLC shall carry *Professional Liability Insurance* in the amount of \$1,000,000. Each party agrees to waive claims for consequential damages. The amount of recoverable damages for any error or omission, or

negligence by Toole & Associates, LLC shall be limited to the firm's *available* professional liability coverage.

7. Non-Solicitation and Liquidated Damages: from the date of commencement of services until one year following the completion of services, client agrees that it shall not solicit or offer to provide employment to any Toole & Associates, LLC employee performing the services under this agreement without the express written permission of an authorized Toole & Associates, LLC representative. Client agrees that any such solicitation, offer or employment of any Toole & Associate, LLC employee who performed services under this agreement would cause irreparable harm to Toole & Associates, LLC and that Toole & Associates, LLC would be damaged in an amount difficult to ascertain, but which would likely exceed double the annual compensation of the Toole & Associates, LLC employee (*or former employee as the case may be*) representing the cost of training a new employee. Accordingly, client agrees to pay Toole & Associates, LLC as liquidated damages an amount equal to double the employee's (*or former employee's*) annual compensation including bonus.
8. The duration of this Agreement shall be effective for a term of one (1) year and may be renewable annually thereafter. No action shall be required by the Reynoldsburg or Toole & Associates, LLC to renew this Agreement with no change in terms. A 90-day written notice will be provided if there is intent not to renew. Each provision of this Agreement shall be separable. If any provision of this Agreement is found to be void or unenforceable, the balance of the Agreement shall remain in full force and effect. This Agreement shall be construed and enforced under the Laws of Franklin and Licking Counties, Ohio.
9. All services pursuant to this agreement shall be billed at the rates set forth on the attached Fee Schedule. Payment shall be made by the City to Toole within thirty (30) days of receipt of as valid invoice for services.

IN WITNESS WHEREOF the Parties have set their hands at Reynoldsburg, Ohio, on the date aforesaid.

THE CITY OF REYNOLDSBURG, OHIO

APPROVED AS TO FORM:

By: _____

Bradley L. McCloud, Mayor
7232 E. Main St.
Reynoldsburg, Ohio 43068
(614) 322-6809

James E. Hood, City Attorney

By: _____

William R. Toole, _____(title)
TOOLE & ASSOCIATES, LLC.
454 E. Main St. Suite 236
Columbus, Ohio 43215
(614) 224-2300

CERTIFICATE

(O.R.C. Section 5705.41)

The undersigned, the Auditor of the City of Reynoldsburg, certifies that the moneys required to pay that part of the Contract Sum coming due during the current fiscal year, under the Agreement to which this Certificate is attached have been lawfully appropriated for such purpose and are in the appropriate account of the City, or in the process of collection to the credit of the appropriate account or fund, free from any previous encumbrances. Moneys due in excess of the Contract Sum shall require an additional and separate Auditor's Certificate.

Dated: _____

Richard E. Harris, City Auditor

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO:** Finance Committee**RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH FEINKNOPF MACIOCE SCHAPPA
ARCHITECTS FOR PROFESSIONAL PLAN REVIEW SERVICES,
AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: To allow for plan review and inspection services for projects governed by the Ohio Building Code and the Residential Code of Ohio.

Please see attached proposal, including the rate sheet, and contract. This item will allow us to utilize Feinknopf Macioce Schappa Architects as a plan review firm.

City of Reynoldsburg

Statement of Qualifications for Building Department & Plan Review Services

Submitted on: May 5, 2016



SUBMITTED BY:
Feinknopf Macioce Schappa Architects, Inc.

995 W 3rd Avenue
Columbus, OH 43212
Main 614.297.1020

CONTACT: Sherri Scholl, AIA
sscholl@fmsarchitects.com
Direct 614.545.1724



FEINKNOPF MACIOCE SCHAPPA ARCHITECTS

Attachment: FMSA Proposal (1520 : Feinknopf Macioce Schappa Plan Review Contract)

Letter of Introduction

May 5, 2016

Mr. David McBride
Chief Building Official
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: Building Department & Plan Review Services, Submittal of Qualifications

Dear Mr. McBride:

Thank you for the opportunity to present our qualifications for the City's solicitation regarding intermittent/back up Building Official services, Commercial and Residential plan review services. We understand the scope to include review of plans submitted to the city in regards to building code, ADA code, state and city regulations and city design details and standards. We understand we will provide written notice of the review with findings clearly identified in the format you require and attend any meetings for the reviews. We are fully capable and prepared to act as the City's representative at hearings and see no issues or conflicts of interest in existence that could arise by us working directly for the City.

We have completed dozens of constructability reviews, renovations, new builds and site plans. We have collaborated with clients ranging from fortune 500 companies to non-profit to local school districts. ***We believe we are the best qualified to perform your services supporting your Building Department because of our knowledge bank, our architectural experience & expertise and most importantly our desire to provide you with the best services you've ever experienced.*** We understand that each of our clients is different than the other and we adapt ourselves to meet their unique needs. From a large corporate client to a small family-owned business, we have always been able to work with any type of Owner because we take the time to understand their day to day operations, in particular what their needs are today and what they will be in the future. We would honor the chance to prove this to you.

Our management staff work hands-on in our office and manage projects just as staff members do. Our staff always personally commits 100% to projects, which is the reason why we have been in business for 88 years.

Our team is excited about the opportunity to demonstrate our expertise to the City of Reynoldsburg, and looks forward to the chance to work with you as back up Building Official, and carrying out your commercial and residential plan reviews. Should you have any questions or concerns, please contact me directly at the email or number listed below.

We hope to hear from you soon.

Sincerely,



Sherri Scholl, AIA, NCARB, LEED AP, MPE
Architect
Master Plans Examiner for the State of Ohio
Building Official, State of Ohio
sscholl@fmsarchitects.com
614-545-1724

Feinknopf Macioce Schappa Architects, Inc.
995 West Third Avenue Columbus, Ohio 43212

Firm History

Name: Feinknopf Macioce Schappa Architects, Inc.
Address: 995 W. 3rd Avenue
 Columbus, OH 43212-3109
Phone: 614-297-1020
Fax: 614-291-1020
Contact: Sherri Scholl,
 614-545-1724
 sscholl@fmsarchitects.com



As of August of 2015, our firm has been in business continuously as an Ohio-based firm for 87 years. Located in your school district, we originated in 1928 as the Mark D. Feinknopf Architectural Firm. Following the change to a partnership, in 1989 we incorporated as Feinknopf Macioce Schappa Architects, Inc. (FMS Architects) in Ohio. We currently maintain 49 state registrations coast to coast, Washington D.C. and Puerto Rico.

FMS is the oldest Architecture firm in Columbus at 87 years.

The firm expanded services to become a full service architectural firm with in-house interior design services. We are recognized for award-winning design projects important to the community. We have a great deal of experience and expertise working with city and state agencies and are highly regarded for our teaming approach.

Since the firm's inception, our core business has included both higher education, K-12, retail, hospitality and office facilities. Today, FMS Architects has a dedicated Plan Review Division which provides services to jurisdictions throughout Central Ohio. These services are provided for individual villages, cities and counties.

Our staff includes highly regarded architects and our services include building forensics, historical restoration, sustainable design, and ADA compliance. We have nine ICC Certified Accessibility Inspectors/Plans Examiners on staff. We also have five LEED Accredited Professionals that have successfully attained LEED Silver or higher certification on projects for the OSFC. We are proud to have completed Ohio Department of Natural Resources' (ODNR) Building B renovation project—the first state-funded LEED-Certified project in Ohio.

Feinknopf Macioce Schappa Architects has 5 registered Architects on staff, and 19 employees total in our office. We are small enough to give you dedicated service and large enough to pull in any resources our team needs to meet your project goals. Our dedication to client service on each and every project is our cultural heritage.

- 1 Chief Building Official for the State of Ohio
- 1 Master Plans Examiner for the State of Ohio
- 5 Licensed Architects, 3 more pursuing registration
- 9 ICC Certified Accessibility Inspector/Plans Reviewer
- 1 NCIDQ Certified Interior Designer, 1 pursuing certification
- 5 LEED Accredited Professionals

PROPOSED TEAM LEADER AND SUPPORT

Sherri Scholl AIA, NCARB, LEED AP BD&C, MPE
 Building Official, Master Plans Examiner
 Registered Architect - 5 years with FMS, Firm Shareholder
 Master Plans Examiner for the State of Ohio
 Building Official Certification
 ICC Certified Accessibility Inspector/Plans Reviewer

Mike Paplow AIA
 Architectural Expertise Support, Historical Architecture
 Registered Architect, Principal - 30 years with FMS
 Architects, Firm Shareholder, Historic Architecture: Ohio
 Preservation Office Consultant

David Youse AIA, NCARB,
 Architectural Expertise Support, Accessibility
 Registered Architect, President - 29 years with FMS
 Architects, Firm Shareholder, ICC Certified Accessibility
 Inspector/Plans Reviewer

Statement of Qualifications



Current Contracts

Commercial & Residential Plan Review

City of Powell (April 2016 -present)

Violet Township (Jan 2016 - present)

City of Gahanna (March 2015 -present)

Village of Obetz (April 2015 -present)

City of Grandview Heights (Oct 2015 -present)

City of Dublin (Oct 2014 -present)

City of New Albany (2012 - present)

City of Groveport (2012-present) : Industrial, Commercial & Residential Plan Review

Residential Plan Review

Delaware County (Aug 2014-present)

Services: Plans examiner and residential plans examiner services including review of projects governed by Ohio Building Code and Ohio Residential Code. Review of documents, preparation of letter of approval and preparation of correction letters. Additional services of phone calls, meetings, hearing appearances, and other incidental business.

Constructability Reviews and Construction Inspections (2008-Present)

Services: FMS is currently performing client specific cost, constructability and on-site construction inspections for commercial lending for US Bank, Fifth Third Bank, Huntington, S&T Bank, Peoples Bank and Wells Fargo. We also provide similar inspections, quality control and feasibility reports for the City of Columbus.

Our constructability review of the contract documents includes the budget, schedule, and identifies questionable construction documentation and/or detailing that might compromise the built results for the project. The project is also evaluated from the standpoints of health, safety, welfare, and building code compliance. All documents are carefully reviewed, and any issues that are discovered in regard to building systems are documented and communicated to the client. As licensed professionals we are asked to provide our services as a technical portion of the fiduciary responsibility on behalf of the financial institution. Our review is then delivered in the form of a published report as record.

During the constructability review process, we review construction drawings, specifications, project schedules, cost estimates, general building permits, surveys, geotechnical recommendations, hazardous material surveys, and existing conditions documentation. We also review for compliance with requirements of the EPA, zoning boards, FEMA floodplain, FHA, ADA, ODOT, and architectural review boards. During this process, we have uncovered significant issues that needed to be addressed by the architect of record. We always recognize that the architect of record ultimately has responsibility for documenting a quality project in compliance with all regulations. However, the bank consistently withholds approval of project funding until all of our review items have been addressed and resolved to our satisfaction. We appreciate the trust the bank places in our services and constructability reviews are only conducted by experienced registered architects.

After a project is approved and moves into construction, a registered architect on our staff conducts a site visit bi-weekly or monthly depending upon the borrower's loan agreement. We review for general compliance with construction documents, material and workmanship, work progress, and appropriateness of work complete relative to



Statement of Qualifications

the approved schedule of values and the contractor's requested payments. We also examine schedule performance, change orders executed and pending, permit and inspection status, sub-contractor performance and solvency, and adequacy of contingency. Additionally, we review lien waivers and monitor that process so legal paperwork is kept up-to-date and thus protecting everyone's contractual rights. A written report of each site visit with extensive supporting photographs and relevant documentation is prepared and submitted to the client. To-date, we have completed constructability reviews for over \$350 million in construction with multiple clients.

Scope of Services

1. We have a Certified Building Official on staff and are qualified to provide services serving as an intermittent or back up Building Official.
2. Residential Plans Examiner - On Staff and currently providing similar services to other jurisdictions.
3. Master Plans Examiner - On Staff and currently providing similar services to other jurisdictions.
4. Building Inspector - Currently do not offer services, but have sub consultants available should this be desired.
5. Residential Building Inspector - Currently do not offer services, but have sub consultants available should this be desired.
6. Electrical Safety Inspector—Currently do not offer services, but have sub consultants available should this be desired.
7. Plumbing Plan Review and inspection services— N/A
8. Inspection Scheduling—Currently do not offer services
9. Plan Review and Processing—We are ready and able to meet your schedule requests for processing and turn around.
10. Communication—Sherri Scholl will be single point of contact to keep communication stream lined.
11. Additional Services as requested : services offered. We may provide Architectural Services to business in Reynoldsburg under the company David A. Youse, Architect as we represent retailers and clients that reside in Reynoldsburg. Any other client would not be represented by FMS Architects in order to avoid any arising conflicts of interest.

We believe our quality of design and our customer service are second to none, and our track record with renovations is testament to our service commitment to our clients.

The cornerstone of our practice is working with great repeat clients who know firsthand that we deliver what we promise. If you are interested in contacting other clients, we invite you to contact the references listed to hear firsthand what others have to say about our quality and service.



Reference Contact:

Mr. Stephen Moore
Groveport Building Department
Chief Building Official
smoore@groveport.org
(614) 830-2046

Resumes—Single Point of Contact



Sherri Scholl, AIA, NCARB, LEED AP BD&C, MPE **Building Official** **Master Plans Examiner : Commercial and Residential**

Sherri brings over 19 years of project experience and has extensive project experience as a Project Manager in programming, planning and design of new builds and renovation of facilities, including civic and medical facilities. She regularly manages site assessments, field verifications and consultant coordination. Sherri is well known for her superior design skills and attention to detail, as well as the ability to communicate openly and honestly with her clients. In November 2013, she earned her Accessibility Inspector/ Plans Examiner Certification. Sherri has recently passed all the tests required to earn Chief Building Official Certification.

RELEVANT EXPERIENCE

Contracted Plans Reviewer, The City of New Albany, Ohio

Sherri has been contracted by the City of New Albany since 2012 providing commercial and residential plan reviews. Market Street Retail was the main focus of reviews for 2013. This project involved meetings with the developer, architect of record and others on the design team, along with City personnel. A difficult issue regarding an open stair was the main focus of the multiple meetings. Through discussions with the Chief Building Official and the architect of record, a solution was found that upheld the code, but allowed the architect to retain the design. The City process for New Albany has a quick time frame for review turn around, a task Sherri has met with each deadline requested by the City.

Contracted Plans Reviewer, The City of Groveport, Ohio

Sherri has reviewed many residential and commercial projects. Working closely with the City Staff, a multiple building project site was approved, along with a difficult residential addition. Sherri has attended meetings with applicants and City Staff, assisted Inspectors by accommodating applicants, and taken a variety of phone calls from applicants in order to assist with the process.

OSFC Design Manual Updates , Statewide, Ohio

Sherri was the design lead and project coordinator for the Ohio Schools Facility Commission's Design Manual Updates for 2012 and 2013. She managed the architectural drafting team, the engineering consultants and the graphic designers engaged to complete this 2500 page book of design standards. She reviewed existing manual chapters for code compliance and chaired owner meetings during update conferences. Sherri provided overall schedule management during the distribution of the updates.

U.S. Bank - Constructability Reviews , Statewide, Ohio

As a Master Plans Examiner for the State of Ohio, Sherri assists with code review for US Bank properties assigned for constructability review. She stands as our firm's resource for ADA compliance, building code, mechanical, plumbing and electrical on both commercial and residential properties.

EDUCATION

- Master of Architecture
University of Minnesota
- Bachelor of Science, Architecture
The Ohio State University

PROFESSIONAL REGISTRATIONS

- Registered Architect; State of Ohio
2003
- USGBC; LEED Accredited
Professional
- NCARB (National Council of
Architectural Registration Boards)
- Master Plans Examiner; 2012
 - ICC Electrical Plans Examiner
 - ICC Mechanical Plans
Examiner
 - ICC Plumbing Plans Examiner
 - ICC Building Plans Examiner
- Accessibility Inspector/ Plans
Examiner; November 2013
- Chief Building Official Certification;
December 2014

AFFILIATIONS

- American Institute of Architects
- Council of Educational Facility
Planners International
- International Code Council



Resume—Support Leads



Mike Paplow, AIA **Architect**

Mike is a gifted Architect and is excellent at collaborative design processes with staff and communities which allow him to be an exceptional addition to any team. His experience as an adjunct design professor for The Knowlton School of Architecture at The Ohio State University and his fine communication skills allow him to simplify complex problems and help others visualize and explore possible solutions. Mike's professional expertise includes community, corporate and campus planning, as well as design for a wide variety of building types. Mike is currently on the board for the City of Bexley Planning Commission.

PROJECT EXPERIENCE

Zane State College, Training & Education Center, Cambridge, Ohio

Mike is currently leading the planning and programming efforts for this 37,000 square foot new building that will house the business & industry classes. The new two story building will include laboratory spaces, general classrooms, a lecture hall and community spaces. This \$10M LEED Gold project will also showcase an elevated pedestrian bridge connecting the new building to an existing building across the main street through campus.

The Southern Theatre Columbus, OH

Mike was the Project Architect on this 900 seat fully rigged, \$5 million project. It was an award-winning renovation and restoration of an historic theater with extensive new building and performance systems, dressing rooms, loading dock, programming and design through construction services. From the street, a new entry sequence was devised incorporating an illuminated accessible terrace extending invitingly beyond the building's facade, which now holds frameless glass doors within the original decorative arch.

The North Market Columbus, OH

Mike was Project Manager and Architect on this project. It was a creative reuse of old warehouses that relocated the oldest public market in downtown Columbus. In keeping with the open market feeling, additional design elements include several entrances to the market, many windows, and sophisticated daylight design. Effective circulation around merchant locations gives the ability to see above and around each vendor location.

682 North Pearl, Columbus, OH

Mike was the Project Manager for this former abandoned historical warehouse in the Short North of Columbus. The design included Pistachio, a neighborhood pastry kitchen, with an inviting entry and customer area. The upper two floors are four units of loft-style luxury apartments. The apartments are highlighted by 10-foot high ceilings, original exposed brick, hardwood floors, and abundant natural lighting.

ILGARD at the Ridges Building #22, Ohio University, Athens, OH

Mike was the Project Architect/Manager on this **\$2.5 million** project. He worked closely with OU to convert Building 22, a late 1800s psychiatric dormitory facility into offices for the Institute for Local Government Administration and Rural Development (ILGARD) and related teaching programs.

EDUCATION

- Master of Architecture, Yale University
- Bachelor of Arts, Dartmouth College

PROFESSIONAL REGISTRATION

- Registered Architect—Ohio

PROFESSIONAL AFFILIATIONS

- City of Bexley Planning Commission, 2003-present
- Ohio Historic Preservation Office Consultants List
- North Market Development Authority Board
- Teaching experience: Adjunct Assistant Professor in Design, The Ohio State University, 1986-1991
- Visiting Jury Critic: The Ohio State University, Department of Architecture, 1982-present
- Ohio Arts Council, Design Arts Panel, Chair, 1993
- Ohio Arts Council, Art-in-Public Spaces Panel, Chair, 1993
- Ohio Arts Council/Ohio Humanities Council, Joint Program on Human Values and the Built Environment, 1982-84
- Ohio Arts Council, Artist-in-Residence, 1980-81
- Publications: Dialogue Magazine, 1982-1984

Resume—Support Leads


David A. Youse, AIA, NCARB, CSI
Architect

As President of the firm, Dave Youse continues our tradition of principals maintaining an active role on projects. He contributes over 30 years of Architectural and Project Management experience. Dave regularly leads and manages projects and regularly stands as the main contact point for client communication. He excels in space planning and has led multiple feasibility studies for corporate environments, medical offices and municipalities statewide. Dave's experience includes new build and renovations of mixed-use buildings, with an emphasis on getting projects built with multiple delivery systems and fast track schedules. Dave is currently the past - president of the Columbus Chapter of AIA.

PROJECT EXPERIENCE
US Bank Constructability Reviews, Nationwide

FMS Architects provides a thorough review of the contract documents including budget, schedule, and quality of documents for the project. During the constructability review process, we review construction drawings, specifications, project schedules, cost estimates, general building permits, surveys, geotechnical recommendations, hazardous material surveys, and existing conditions documentation. We also review for compliance with requirements of the EPA, zoning boards, FEMA floodplain, FHA, ADA, ODOT, and architectural review boards. We document our comments in detailed reports that are clear and concise.

OSU/COSI Labs in Life, Columbus, Ohio

Dave was the Principal in Charge overseeing design services for this exciting new physiology lab exhibit at COSI. Working together with OSU, the lab stressed testing and lab analysis of actual athletes and focused on introducing children to the effects of physical exercise on the body. Dave organized a design charrette for the Doctors of OSU and the facilities staff of COSI to help space plan adjacencies for labs. Vast efforts were made to make sure all the lab spaces worked well together to help the exhibit work as efficiently as possible.

The Scotts Company, Marysville, Ohio

Dave was the Principal-in-Charge/QA/QC on this 45,000 square foot, three-story, \$7 million office project. He oversaw the design and construction of this addition to the company's North American headquarters which included closed executive offices, open offices, a flexible conference center and 100-seat auditorium/training facility. He also led the pre-design phase of this project and worked directly with the end users providing interviews for needs, analysis of existing spaces and the creation of a document booklet that recorded findings.

Westar Medical Office Building, Columbus, Ohio

Dave was the Principal in Charge overseeing this 35,000 square foot, \$2.6 million new build medical office building. The project was built in multiple phases on a flood plain. The facilities contains occupational therapy, a diagnostic center with comprehensive sports, cardiac, and physical rehabilitation, a women's health facilities and a pharmacy.

OTHER RELEVANT SITE ASSESSMENT AND CONSTRUCTABILITY REVIEW PROJECT EXPERIENCE

- **City of Canal Winchester Municipal Bldg Relocation**
- **Red Roof Inn Headquarters – Space Study, Program Development**
- **Huntington Banks Corporate Offices**
- **Chase Bank ATM test facility spatial needs study**

EDUCATION

- Master of Architecture
The Ohio State University
- Bachelor of Science, Architecture
The Ohio State University

PROFESSIONAL REGISTRATION

- Registered Architect—Ohio (1988)
and 48 additional states (all except Alaska), plus District of Columbia
- Previously registered in British Columbia, Manitoba, and Ontario w/ plans to renew Ontario for 2016
- NCARB (National Council of Architectural Registration Boards)
- Accessibility Inspector/ Plans Examiner, 2014

PROFESSIONAL AFFILIATIONS

- Columbus Chapter of AIA
President 2016
President Elect 2015
Treasurer 2014
Secretary 2013
Board of Directors 2012
Mentoring Chair 2010-2011
- Member of the Downtown Discovery District
- Past President of the Josephinum Woods Civic Association 2006-2008

City of Reynoldsburg
Fees and Expenses Table

Staff	
Chief Building Official (BO):	\$ 125.00 /hour
Residential Building Official (RBO):	\$ 125.00 /hour
Inspector(s):	
Residential Building Inspector (RBI)	\$ N/A /hour
Building Inspector (BI)	\$ N/A /hour
Electrical (ESI)	\$ N/A /hour
Plans Review:	
Master Plans Examiner (MPE)	\$ 87.50 /hour
Residential Plans Examiner (RBE)	\$ 87.50 /hour
Administrative Assistance	\$ Incl. /hour
EXPENSES*	
Mileage – IRS Accepted Rate	
*Overhead Expenses such as copies, reproductions, postage, etc... are to be included in staff hourly rates	

PROFESSIONAL SERVICES CONTRACT
between
CITY OF REYNOLDSBURG, OHIO
And
FEINKNOPF MACIOCE SCHAPPA ARCHITECTS, INC.

This agreement entered into this ____ day of _____, 2016 by and between THE CITY OF REYNOLDSBURG, OHIO, hereinafter known as the “City” and FEINKNOPF MACIOCE SCHAPPA ARCHITECTS, INC., hereinafter known as the “Plans Examiner”.

WHEREAS, it is necessary for the City to obtain qualified plans examiners for projects governed by the Ohio Building Code and the Residential Code of Ohio, and

WHEREAS, FEINKNOPF MACIOCE SCHAPPA ARCHITECTS, INC. will provide the services of a certified Master Plans Examiner and a certified Residential Plans Examiner and as such is qualified to examine such plans under the terms of the aforementioned building codes. Copies of such certifications shall be provided to the City.

A. The Plans Examiner hereby agrees:

1. To serve as Plans Examiner for projects governed by the Ohio Building Code and the Residential Code of Ohio for the City of Reynoldsburg for the consideration of Eighty (80) percent of the plans examining fee charged to the owner or submitter of the plans by said City.
2. The Plans Examiner agrees to review and return the drawings to the City in accordance to the following schedule:

Type of Project	Initial Plan Review	Subsequent Plan Reviews
Single Use New Buildings/Existing Buildings/ Shell Buildings/Tenant Improvements	8 - 10 calendar days	5 calendar days
New Buildings with Variable Uses/Multi- Story/ Specialty Occupancy	14 calendar days	5 calendar days

3. To provide additional services, such as appearance at hearings, appeals, field work, and such other services incidental to plans examination as requested by the City, at the at the hours rate identified in the rate sheet for the time expended servicing said request.
4. To secure and maintain, at its own expense, General Liability, including errors and omissions, insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence to protect itself from any claim arising out the performance of professional services and caused by any acts which the Plans Examiner may be legally liable under the Agreement. Plans Examiner shall maintain said coverage for the entire period of the Agreement. A copy to be provided to City.

B. The City hereby agrees:

1. To pay for the services so enumerated in Paragraph A, items 1 and 2.

C. It is agreed between the parties that:

1. All submittals and correspondence in regard to plans examination shall be processed through the office of the City of Reynoldsburg, Building Department. The Plans Examiner shall prepare all letters of plan approval, correction, and return same to said office for processing with the drawings and the permit.
2. The Plan Examiner's review of the plans shall cover compliance with the Ohio Building Code, the Residential Code of Ohio, Ohio Mechanical Code, the Ohio Plumbing Code, The National Electric Code, and any reference standards prescribed by any of these codes.
3. That this contract is for short-term independent services and not a contract for employment. The Plans Examiner is not eligible for any fringe benefits (including, but not limited to, vacation, sick leave, pension and health insurance coverage) and will be responsible for unemployment and worker's compensation payments. Plans Examiner shall be responsible for withholding, estimation, and payment of taxes in connection with any and all income or benefits earned under this agreement. Plans Examiner agrees to indemnify and hold the City harmless from any and all claims for said taxes, unemployment payments, worker's compensation payments, and pension payments.
4. This Agreement shall be in force and effect for a period commencing with signing of this agreement and terminating as of October 31, 2018 and may be renewable annually thereafter. Adjustments in labor and/or expense rates may be made only at the time of renewal.
5. This agreement may be terminated by either party at its option by giving thirty (30) days notice in writing of its intentions to do so.

IN WITNESS WHEREOF the Parties have set their hands at Reynoldsburg, Ohio, on the date aforesaid.

THE CITY OF REYNOLDSBURG, OHIO

APPROVED AS TO FORM:

By: _____
Bradley L. McCloud, Mayor
7232 E. Main St.
Reynoldsburg, Ohio 43068
(614) 322-6809

James E. Hood, City Attorney

By: _____
Sherri Scholl, AIA
FEINKNOPF MACIOCE SCHAPPA
ARCHITECTS, INC.
995 W. Third Avenue
Columbus, Ohio 43212
(614) 545-1724

ADD FISCAL OFFICERS CERTIFICATE

Attachment: Professional Services Contract Form-Feinknoff (1520 : Feinknopf Macioce Schappa Plan Review Contract)

Service Department**Bill Sampson****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6884 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO:** Finance Committee**RE:** ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN
AGREEMENT WITH CT CONSULTANTS FOR PROFESSIONAL
PLAN REVIEW SERVICES, AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency**Reason For Emergency:** Immediate preservation of the public peace, health, or safety**Statement of necessity:** To allow for plan review and inspection services for projects governed by the Ohio Building Code and the Residential Code of Ohio.

Please see attached proposal, including the rate sheet, and contract. This item will allow us to utilize CT Consultants as a plan review firm.



May 5, 2016

Mr. David McBride, R.A.
Chief Building Official
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: Building Department and Plan Review Services

Dear Mr. McBride:

CT Consultants is pleased to have this opportunity to submit our proposal to provide building department and plan review services. CT has been providing building department and plans examination services for various communities since 1965 and offers qualified personnel and extensive experience to Reynoldsburg. This includes our specific experience working for the City of Reynoldsburg providing Chief Building Official and Plan Review services.

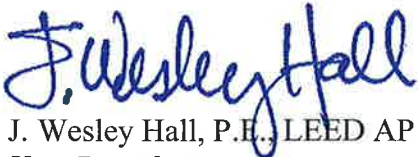
CT has the staff capacity and experience to perform intermittent and back up building official services as well as plans examination services. Our scope of services for plans examination includes the review of all commercial and residential plans for conformance with the Ohio Building Code (OBC) and the Residential Code of Ohio (RCO). This will include addressing contractor's questions related to the plans examination letters and the construction process, and meeting with appropriate representatives as directed by the City.

Code experts with specialization in Architectural, Structural, Mechanical, Plumbing and Electrical disciplines will provide commercial and residential Building Code Review as required by the OBC and the RCO. Work will be performed by or under the supervision of William G. Gallagher, AIA, Building Official/Master Plans Examiner ID #509, Jerry Flanik Building Official/Electrical Plans Examiner ID # 464 or Jonathan R. Meola, P.E., Master Plans Examiner ID #984. David Parkinson, P.E. will provide local coordination and serve as client liaison to make certain CT's services are timely and responsive.

Our staff is immediately available to assist the City. We look forward to the opportunity of again providing building official and plan review services to the City of Reynoldsburg.

Respectfully,

CT CONSULTANTS, INC.


J. Wesley Hall, P.E., LEED AP
Vice President

JWH:msk

Attachment: CT Proposal (1521 : CT Consultants Plan Review Contract)

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DISCUSSION OF ABILITY AND EXPERTISE

CT Consultants has been providing building official and plan review services to various municipalities and counties, including the City of Reynoldsburg, for over 45 years. We have developed a team of code experts with specialization in Architectural, Mechanical and Electrical disciplines that provides a comprehensive code review of all facilities. This group, currently led by Mr. William G.



Gallagher, AIA, is comprised of two (2) commercial and residential Building Officials, two (2) Master Plans Examiners, one (1) electrical plans examiner and is supported by additional professionals within the firm for ancillary technical support.

Ohio Building Code (OBC), Ohio Plumbing Code (OPC), Ohio Mechanical Code (OMC) and National Electrical Code (NEC) conformance will be reviewed for all projects. The Ohio Building Code has adopted the American Disability Act Accessible Guidelines (ADAAG) in 1995. Therefore, an ADA review will be performed and necessary improvements recommended.

Building Department staffs have been affected by the slow down of commercial and residential construction since the early 2000's. Most cities can not afford to staff full-time employees for all positions. CT has the depth of organization to fill in many of the building department's state certified positions.

The OBC requires all certified Building Departments review all plans submitted for building permit applications to determine conformance with all applicable requirements. Building Departments which do not have a full time Building Official or Plans Examiner may provide these services on a contract basis. CT is providing a Certified Building Official and Certified Plans Examiner services to numerous counties and municipalities.

CT is currently providing Building Official services for:

- City of Streetsboro

CT is currently providing Plans Examination services for:

- | | |
|----------------------------|-----------------------|
| ■ Ashtabula County | ■ City of Streetsboro |
| ■ Lake County | ■ Village of Sunbury |
| ■ City of Bedford | ■ City of Wickliffe |
| ■ City of Eastlake | ■ City of Willoughby |
| ■ City of Painesville | ■ Mayfield Village |
| ■ Village of South Russell | |

DISCUSSION OF ABILITY AND EXPERTISE

CT Consultants has provided Plans Examination and/or Building Official services for:

- | | |
|--------------------|-------------------------------|
| ■ City of Alliance | ■ City of Euclid |
| ■ City of Canton | ■ City of Cleveland |
| ■ City of Campbell | ■ City of Shaker Heights |
| ■ Stark County | ■ City of Willoughby Hills |
| ■ Medina County | ■ City of Solon |
| ■ City of Medina | ■ Olmsted Township |
| ■ City of Mentor | ■ City of Reynoldsburg |

CT has the staff and capacity to provide the City of Reynoldsburg with intermittent or back up Building Official and Master Plans Examiner services, just as we did in 2011 and 2012. Our staff understands standard approvals, contractors meetings, etc. may be required and we will make ourselves available as needed to discuss new and on-going projects through phone conferences and/or face to face meetings at the City.

Our professional staff is available to handle large quantities of plan reviews and can sufficiently meet the needs of Reynoldsburg. Our team currently serves numerous communities and counties on a regular basis averaging over 300 plan reviews each year for these clients. While we understand each client has particular requirements and needs, CT has the ability and capacity to handle the City of Reynoldsburg's requirements for building department services. Our staff provides the flexibility in contracts and delivery of services that will be customized to your current needs.

CT Consultants' work will be performed by or under the supervision of William G. Gallagher, AIA. Mr. Gallagher is certified by the Ohio Board of Building Standards meeting the requirements of the State as a certified Building Official, Master Plans Examiner and Residential Building Official, ID # 509. Mr. Jonathan R. Meola, P.E., is also certified as Master Plans Examiner, ID #984. Mr Gerald C. Flanik, LEED Electrical Plans Examiner ID# 464. Having architects and engineers performing the services provides plans review by staff that specializes in that engineering discipline.

Commercial Code Review

Building Code Review: A Code expert with specialization in architectural, structural, mechanical, plumbing, and electrical disciplines will provide building code reviews as required by the Ohio Building Code. Building Code items may include the following:

- Ohio Building Code
- Ohio Mechanical Code
- National Electrical Code
- NFPA Fire Protection Systems

DISCUSSION OF ABILITY AND EXPERTISE

Residential Code Review

Residential Code Review: A professional staff member with specialization in residential review will provide code review. The reviews will comply with the current edition of the Residential Code of Ohio.

PLAN REVIEW PROCESS AND SCHEDULE

The flexibility of our staff is apparent with each client and CT Consultants will approach our services to the City of Reynoldsburg in the same manner. CT will coordinate plan review services in a similar manner as was provided in 2011 and 2012 when CT Consultants performed these same services for the City. CT proposes to utilize the services of courier service such as UPS/Fed Ex for the transmittal of documents to ensure timely delivery and completion of plan reviews to meet the City's processing requirements.

When documents are received from the City, CT's Department Coordinator immediately logs required plan reviews into a master schedule which is reviewed daily by the plan review team. Once reviews are completed, documents are then faxed or e-mailed to the City prior to transmitting back. Some first reviews are sent to the City while others may be sent to the contractors. If requested, we can require applicants reply directly to CT. When all comments are addressed, we will recommend the City approve the drawings for construction pending Zoning approval. This process allows the City to know what reviews are completed and thus maintain continual progress updates that can then be communicated to contractors, residents, etc. who are inquiring to the City regarding review status.

Initial reviews will be completed within the timeframes stipulated within the City's RFP, 10-working days for one-two-three family residential projects and 15-working days for non-residential and multi-family (4+) projects. All comments will reference specific code sections. CT will be available to meet/discuss code issues with the design team. The total time frame for completing the approval will depend on the design professionals' ability to respond to code comments. CT will final the review within one week of receipt. Total review time should be expected to last between 3 to 4 weeks.

The schedule will be the same for most elements of work including early release, site underground, foundation/structural, building shell, fire protection systems, etc. and combining submissions into a single package will not increase project review length.

KEY STAFF AND RESUMES

CT currently has two (2) individuals who are Master Plans Examiners, one (1) individual who is an electrical plans examiner and additional Professional Architects / Engineers who support the Certified Plans Examiners for ancillary reviews. Mr. Gallagher has been a Certified Plans Examiner for nearly 30 years, Mr. Meola has been a Certified Plans Examiner for over 20 years and Mr. Flanik has been a Electrical Plans Examiner for over 15 years. Mr. David Parkinson, located in our local Columbus Office, will serve as local liaison to the City to assist with any immediate needs and/or requests. Detailed resumes with a description of the role and experience of those individuals are enclosed for your review.

Local Liaison: David Parkinson, PE

Primary Staff: William G. Gallagher, AIA

Gerald C. Flanik, LEED BD+C

Jonathan R. Meola, PE, LEED AP

Andrew D. Torowski, NCARB

Attachment: CT Proposal (1521 : CT Consultants Plan Review Contract)

DAVID R. PARKINSON, P.E.

Local Liaison

**AREAS OF EXPERTISE***Water Distribution Systems**Water Storage Tanks**Sanitary Sewers**Stormwater**Collection Systems**Roadways/Streetscapes**Culverts**Site Development/Planning***EDUCATION***Purdue University , B.S. Civil**Engineering 1982***REGISTRATION***Registered Professional**Engineer:**AZ - No. 47629, 2007**CO - No. 45853, 2011**OH - No. 55066, 1991**WV - No. 15002, 2001***AFFILIATIONS***Water Environment**Federation (WEF)**American Public Works**Association (APWA)***EXPERIENCE**

Mr. Parkinson has more than 30 years of experience in the successful delivery of design and construction management projects related to water, wastewater, stormwater, roads and other services required of the public sector. His primary career focus has been on managing the planning and design work for civil and municipal infrastructure projects, including managing project budgets, schedules and staffing; supervision technical staff; overseeing the preparation and review of construction contracts, plans, specifications and tender documents; and managing contract administration and construction inspection staff.

REPRESENTATIVE PROJECTS***Water Distribution***

Fenway Road Area Water Line Improvements - Columbus, OH

Brice Road Waterline Replacement Project - Reynoldsburg, OH

Reynoldsburg Main Street Revitalization Project - Reynoldsburg, OH

SR 256 Waterline Improvement - Reynoldsburg, OH

Water Improvements - Bexley, OH

Glacier Ridge Elevated Water Storage Tank and Water Booster Station

Elevated Water Storage Tank and Transmission Main - Village of Sunbury, OH

Park Trails Water Booster Station - M/I Homes

Glendale Spring Training Facility - Glendale, AZ

Sanitary Sewer Collection Systems

Cobblestone Run Sanitary Sewer Assessment Project - Reynoldsburg, OH

Windsor Forest Sanitary Sewer Assessment Project - Reynoldsburg, OH

McDannald Estates Sanitary Sewer Assessment Project - Columbus, OH

Prairie Run Sanitary Trunk Sewer - Sunbury, OH

State of Ohio Sanitary Trunk Sewer - Reynoldsburg, OH

Blacklick Creek Sanitary Subtrunk Sewer B-1 - Columbus, OH

Waggoner Road Sanitary Subtrunk Sewer - Columbus, OH

Glendale Spring Training Facility

Bexley SSES

Sewage Pump Stations

Park Trails Sewage Lift Stations - M/I Homes

Slack Road Sewage Lift Station and Dual Barrel Force Mains - Delaware, OH

Eastside Sewage Lift Station - Pataskala , OH

Northstar Sewage Lift Station - Delaware County, OH

Sewage Treatment Facilities

Cardington WWTP Upgrades and Expansion

New Bloomington Sewage Treatment Lagoon

Hoover Woods Package Plant Upgrades, Delaware County Sanitary Engineer

WILLIAM G. GALLAGHER, A.I.A.

Project Manager /
Certified Plans Examiner

**AREAS OF EXPERTISE**

*Client Management
Building Construction Code
Specialist*

EDUCATION

*University of Toledo,
Associate in Engineering
Technology, 1976
The Ohio State University,
BS in Architecture, 1979*

REGISTRATION

*Registered Architect
No. 8239, OH 1986
Commercial Building
Official, Ohio
Residential Building
Official, Ohio
Master Plans Examiner, Ohio*

AFFILIATIONS

*American Institute of
Architects (AIA)
International Code Council
(ICC)
Building Officials and Code
Administrators of Northeast
Ohio (BOCONEO)*

EXPERIENCE

Mr. Gallagher is responsible for the supervision of the Architectural Department personnel. Mr. Gallagher has experience providing building department services serving as Building Official and Plans Examiner. This expertise includes building code compliance and the provision of Commercial Building Code Plans examination services for various northeastern Ohio communities. He also teaches continuing education code classes for both local and state organizations and serves as an instructor at Lakeland Community College. Mr. Gallagher has developed a Department which specializes in governmental/commercial facilities and associated renovation/adaptive reuse of these types of facilities. Additional expertise includes commercial, institutional and industrial buildings.

REPRESENTATIVE PROJECTS**Municipal Services**

Current/Former Building Official for Ashtabula County and the Cities of Alliance, Campbell, Canton, Euclid, Eastlake, Streetsboro and Olmsted Township.
Plans Examiner for the Cities of Bedford, Campbell, Canton, Euclid, Mentor, Medina, Painesville, Willoughby, Willoughby Hills, South Russell, Shaker Heights, Solon, Streetsboro and for Ashtabula, Lake, Medina and Stark Counties
Former City Architect - Solon and Willoughby Hills, OH
Independent Plans Examiner representing the City of Cleveland
Lakeland Community College Instructor - Building Codes

Municipal/County Buildings

Department of Human Services Building - Jefferson County, OH
Narcotics Agency Building - Lake County, OH
Dover City Hall Programming - Dover, OH
Portage County Department of Water Resources Maintenance Facility - Portage County, OH
Government Center Building - Madison Township, OH
Old County Courthouse Restoration/Renovation - Ashtabula County, OH
Nolan Administration Building Renovations - Lake County, OH
Erie Street Annex Building Renovation - Lake County, OH
Recreational Community Center Renovation - Jefferson, OH
Human Services Building Renovation - Lake County, OH
Utility Department Renovation - Lorain, OH
Willoughby City Hall - Willoughby, OH
Probate/Juvenile Court Relocation - Ashtabula and Geauga Counties, OH
Fire Station Addition - Willoughby Hills, OH
Emergency Rescue District Facility - Jefferson, OH
Veterans Administration Clinic - Painesville, OH
Fire Station No. 1 - Mentor, OH
Fire Station No. 3 Renovation - Mentor, OH
Minimum Security Detention Facility - Lake County, OH
Service Garage - Willowick, OH

WILLIAM G. GALLAGHER, A.I.A.

Project Manager /
Certified Plans Examiner

Waste Recycling Building - Ashtabula, OH

Corporate Buildings

AmeriGas Company Commercial Offices - Eastlake, OH

Medical Office Building, Consolidated Investment Corporation - Painesville Township, OH

Salvation Army Gymnasium Addition - Painesville, OH

American Greetings Corporation Exterior Renovation - Solon, OH

Various Office Buildings - Consolidated Investment Corporation

Tenant Improvements - Northmark Development

Various Tenant Improvements - Consolidated Investment Corporation

Educational Buildings

Elementary School and Middle School Elevator Additions - Wickliffe City Schools

Wickliffe Schools Canopy and Energy Upgrades - Wickliffe City Schools

Wickliffe High School Roof Replacement - Wickliffe City Schools

Administration Building and High School Improvements - Bedford City School District

Central and Glendale Primary Schools Window Replacement - Bedford City School District

Glendale Primary School Site Improvements - Bedford City School District

Lakeland Community College Interior Improvements - Kirtland, OH

Roof Replacements - Willoughby-Eastlake School District

Massotherapy Section Remodel, Cuyahoga Community College - Highland Hills, OH

Energy/Building Evaluations

Lakewood Recycling Building Energy Improvements - Lakewood, OH

Rock and Roll Hall of Fame and Museum Energy Conservation Feasibility Study - Cleveland, OH

LMHA Energy Conservation Audit - Painesville, OH

Girl Scouts of Northeast Ohio Building Analysis - Akron, OH

Willoughby/Eastlake School District Buildings and Site Evaluations - Willoughby/Eastlake, OH

Wickliffe School Evaluations, Wickliffe City Schools - Wickliffe, OH

Recreational/Park Facilities

Eastlake Minor League Ball Park - Eastlake, OH

Concessions/Press Box Building - Euclid, OH

Highland Heights Community Center Improvements - Highland Heights, OH

Community Center and Recreational Facility - Willoughby Hills, OH

Townline Park Gatehouse and Entrance Improvements - North Perry, OH

Jindra Park Pool Complex - Wickliffe, OH

Townline Park Pool - North Perry, OH

Senior Center Building - Fairport Harbor, OH

Dudley Park Pavilion - Wickliffe, OH

Project Management/Owner's Representative

Hiram College Dining Hall - Hiram, OH

Oakwood Retirement Village Peer Review Services - Madison, WI

GERALD C. FLANIK, LEED BD+C

Electrical Plans Examiner

**AREAS OF EXPERTISE**

Code Consulting
Plan Review Services
Governmental Services
Building, Electrical and Plumbing
Inspections
Construction Management

EDUCATION

Cleveland State University;
BS Mechanical Engineering
BS Electrical Engineering
Lakeland Community College,
Associate of Science , Civil
Engineering Technology

REGISTRATION

LEED BD+C
State of Ohio, Division of State Fire
Marshall, Fire Protection Systems
Electrical Contractor, Ohio
EPA-608CFC, Type 1, Type 2, Type 3
& Universal

AFFILIATIONS

International Code Council
American Society of Civil Engineers
Institute of Electrical and Electronics
Engineers
Ohio Building Officials Association

**EXPERIENCE**

Mr. Flanik is an ICC-Certified Master Code Professional (MCP) holding over 30 various certifications and licenses. Mr. Flanik's diverse background includes governmental services, code consulting, construction management as well as technical education for public and private sectors. He also previously served as the Chief Building Official for Lake County, Ohio for 16 years. Prior to working as a code official, he owned and operated a design build contracting company. Mr. Flanik also serves as an adjunct faculty instructor at Lakeland Community College in the Civil and Electrical Engineering Departments and teaches technical courses for the Ohio Building Officials Association, State of Ohio Board of Building Standards, and for the International Code Council throughout the world.

Mr. Flanik's many certifications and licenses include:

Master Code Professional	Accessibility Plans Examiner
Building Plans Examiner	Certified Building Code Official
Certified Building Official	Certified Electrical Code Official
Certified Mechanical Code Official	Certified Plumbing Code Official
Combination Inspector	Combination Plans Examiner
Commercial Building Inspector	Commercial Combination Inspector
Commercial Electrical Inspector	Commercial Mechanical Inspector
Commercial Plumbing Inspector	Electrical Inspector
Electrical Plans Examiner	Building Inspector
Mechanical Inspector	Mechanical Plans Examiner
Plumbing Inspector	Plumbing Plans Examiner
Energy Plans Examiner	Residential Mechanical Inspector
Residential Plumbing Inspector	

PRIOR EXPERIENCE

Associated Consulting Solutions, LLC; USA / International - Owner / Project Engineer

Specialized in governmental services, technical education for public and private sectors, building code consulting, and construction management.

International Code Council, USA / International - Contract Instructor

Teach structural and non-structural IBC, all IRC, IMC, IFGC, IECC, IPC; accessibility courses, Green Building and administrative topics throughout the United States, Puerto Rico, Saipan, and Abu Dhabi in the United Arab Emirates.

International Code Council; USA - Technical Writer, Subject Matter Expert and Technical Adviser

Provide accurate content for the development of curriculum. Projects include building, mechanical, plumbing energy, fire protection and accessibility. Also, provided input for the "Inspector Skills" book by Stephen Van Note.

Lakeland Community College; Ohio - Adjunct Faculty, Departments of Civil and Electrical Engineering

Instructor for various ABET accredited engineering courses. Collaborated with the Department of Civil Engineering Chairman to develop and implement new courses for the Civil Engineering degree program and a new Construction Management degree program.

Attachment: CT Proposal (1521 : CT Consultants Plan Review Contract)

*Building Officials Conference of
Northeast Ohio
International Association of Electrical
Inspectors
(UA) Pipe Fitters Local Union #120 -
Cleveland, Ohio
Lakeland Civil Engineering /
Construction Management Advisory
Board - Kirtland, Ohio
Golden Key National Honor Society
Phi Theta Kappa
Civil Engineering Technology
Students Association*

Lake County; Ohio - Chief Building Official / Plans Examiner / Floodplain Administrator

Serving 22 jurisdictions; supervised a staff of office personnel and multi-disciplined inspectors for proper enforcement of the rules of the Ohio Board of Building Standards, Ohio Building Code, Ohio Mechanical Code, National Electrical Code, NFPA 13, NFPA 72, and many other referenced standards.

Cities of Solon & South Euclid; Ohio - Contract Plans Examiner

Review construction documents for compliance with various codes, such as the RCO, National Electrical Code, mechanical & plumbing codes for various entities including the Cities of Solon and South Euclid.

ADA Accessibility Projects

2015 Commonwealth of the Northern Mariana Islands CNMI; Island of Saipan, U.S. Territory, April 2015

- Presented six-hour training for government officials based upon the 2012 IBC Accessibility and Usability, and the 2009 ICC/ANSI A117.1 Standard.

2011 Ohio State Conference of the Ohio Building Officials Association; Columbus, Ohio, March 2011 -

Designed, developed and presented six-hour training based upon the new 2010 ADA Standards for Accessible Design, 1991 ADA Standards for Accessible Design, 2011 Ohio Building Code (Accessibility provisions), and the 2009 ICC/ANSI A117.1 Standard.

2010 Ohio Building Code Academy; Columbus, Ohio, April 2010 - Presented courses on the Ohio Building Code (Accessibility provisions).

2010 & 2009. The United Arab Emirates (UAE); Abu Dhabi, UAE and Al Ain, UAE, October 2009 & November 2010 - Designed and developed presentations from U.S Customary units to metric (S.I.) units. The UAE began a process of implementing ICC model building codes in the Emirates of Abu Dhabi and Al Ain. Jerry Flanik was selected to represent the United States and the ICC to train government plan examiners on 2009 IBC Accessibility topics.

2009 Ohio Building Code Academy; Columbus, Ohio, November 2009 - Presented courses on the Ohio Building Code (Accessibility provisions).

2009 Ohio State Conference of the Ohio Building Officials Association; Cleveland, Ohio, February 2009 - Designed, developed and presented six-hour training based upon the 2006 IBC Accessibility and the 2003 ICC/ANSI A117.1 Standard.

2008 ICC Region III Educational Institute (Annual State Conference); Brooklyn Park, MN, February 2008 - Presented training on 2006 IBC Assisted Living Center Requirements, 2006 IBC Accessibility and Usability, and the 2003 ICC/ANSI A117.1 Standard.

2007 Ohio Building Code Academy; Columbus, Ohio, December 2007 - Presented courses on the Ohio Building Code (Accessibility provisions).

2007 ICC Subject Matter Expert (SME) - Designed and developed accessibility courses for the State of Ohio-Board of Building Standards. The courses were developed for the Ohio Building Code Academy based upon the 1991 ADA Standards for Accessible Design and the 2007 Ohio Building Code (Accessibility provisions). I presented these courses at the Ohio Code Academy in December 2007 for the following Ohio certifications: Building Officials, Plans Examiners, Building, Plumbing, Electrical, Mechanical, and Fire Protection Inspectors.

JONATHAN R. MEOLA, P.E., LEED AP

Certified Plans Examiner

**AREAS OF EXPERTISE**

*HVAC
Plumbing and Fire Protection
Building Codes*

EDUCATION

*Youngstown State University,
Bachelor of Mechanical
Engineering Technology 1986
Kent State University, Associate
of Mechanical Engineering
Technology 1981*

REGISTRATION

*Registered Professional
Engineer No. 60604, OH 1996
LEED Accredited Professional,
U.S. Green Building
Council 2009
Plans Examiner, Ohio*

AFFILIATIONS

*American Society of Heating,
Refrigeration, and Air
Conditioning Engineers
(ASHRAE)
National Fire Protection
Association (NFPA)
Building Code Officials
Conference of Northeast Ohio
(BOCONEO)*

EXPERIENCE

Mr. Meola's professional experience includes HVAC and plumbing projects for commercial and municipal clients. His responsibilities include design, overall project management, and construction administration. His design responsibilities include sizing and locating various HVAC and plumbing systems with their respective equipment, ductwork, piping and terminal layouts. Mr. Meola is involved during all phases of projects and coordinates with co-workers, clients, and contractors.

REPRESENTATIVE PROJECTS**Miscellaneous**

Plans Examiner for various cities and counties reviewing mechanical and/or fire protection drawings
Mechanical Engineering Support Services - Cuyahoga County, OH
Eastlake Minor League Ballpark - Eastlake, OH
Various Improvements - Lake Metropolitan Housing Authority
HVAC Inspector for the Ashtabula Mall

Municipal/County Buildings

Department of Water Resources Operations and Maintenance Garage - Portage County, OH
Recreation Community Center - Jefferson, OH
Narcotics Agency Building - Lake County, OH
Old County Courthouse Restoration/Renovation - Ashtabula County, OH
Minimum Security Detention Facility - Lake County, OH
Senior Center - Madison, OH
Courthouse Boiler Building - Lake County, OH
Fairport Senior Center - Fairport Harbor, OH
Community Center and Library - Willoughby Hills, OH
Mentor Civic Center and Police Station Renovations - Mentor, OH
Nolan Administration Building Renovations - Lake County, OH
V.A. Clinic Improvements - Painesville, OH

Government Support Buildings

Ohio Turnpike Service Plazas - Williams County, OH
Fire Station Addition - Willoughby Hills, OH
Emergency Rescue District Building - Jefferson, OH
Fire Station No. 1 - Mentor, OH
Income Maintenance Facility - Summit County, OH
Service and Maintenance Facility - Willowick, OH
Fire Station Nos. 1 through 5, Various Modifications - Mentor, OH
Wickliffe Service Garage Modifications - Wickliffe, OH

Recreational Facilities

Dudley Spray Park - Willowick, OH
Bellflower and Morton Spray Parks - Mentor, OH
Civic Ice Arena Modifications - Mentor, OH

ANDREW D. TOROWSKI, NCARB

Architect / Ancillary Reviews

**AREAS OF EXPERTISE**

Project Design
Urban Design
Program Development
Computer Aided Design and
Drafting
Residential Plan Review

EDUCATION

Kent State University,
Bachelors of Science in
Architecture 1997
Bachelors of Architecture 1997
Cleveland State University,
OBBC Interpretation &
Application 2001

REGISTRATION

National Council of Architectural
Registration Boards
(NCARB), No. 75513
Registered Professional
Architect, No. 14836, OH 2009
Registered Professional
Architect, No. 4532, WV 2013

EXPERIENCE

Mr. Torowski's responsibilities at CT Consultants include preliminary design, program development, construction document preparation, and construction administration. Mr. Torowski is the residential plans examiner for the cities of Euclid and Willoughby Hills, utilizing both International Residential Code and the 1999 Ohio Residential Code for one, two and three family dwellings. Mr. Torowski had also served as the Zoning Commissioner for the City of Euclid from 2004 to 2006. As Zoning Commissioner, Mr. Torowski enforced the planning and zoning laws for the City and acted as advisor to the Euclid Planning and Zoning Commission. Mr. Torowski is proficient in a variety of computer aided graphic programs which include AutoCAD - Autocad Architectural Desktop 2002, Adobe PhotoShop (Version 6.0), and 3D VIZ 3i.

REPRESENTATIVE PROJECTS***Municipal/County Buildings***

Waste Recycling Building Energy Improvements - Lakewood, OH
 Jindra Park Pool Building - Wickliffe, OH
 Warrensville Developmental Center Improvements - Warrensville Heights, OH
 Delphos Wastewater Treatment Plant Administration Building - Delphos, OH
 Department of Water Resources Service Garage - Portage County, OH
 Fire Station Addition - Willoughby Hills, OH
 Emergency Rescue District Building - Jefferson, OH
 Minimum Security Detention Facility - Lake County, OH
 Surfside Pool/Bathhouse - Eastlake, OH
 Nolan Administration Building Renovation - Lake County, OH
 Delphos Wastewater Treatment Plant Administration Building - Delphos, OH

Educational Buildings

High School, Middle School, and Elementary School Improvements - Wickliffe City Schools
 Administration Building and High School Improvements - Bedford City School District
 Central Primary School Site Improvements - Bedford City School District
 Glendale Primary School Site Improvements - Bedford City School District

Roof Repairs/Replacements

JFK Senior Center Roof Replacement - Eastlake, OH
 Wickliffe Elementary School Roof Replacement - Wickliffe, OH
 Wickliffe High School Roof Replacement - Wickliffe, OH
 Lake County building and Grounds Maintenance Building Roof Replacement - Painesville, OH
 St. Mary's School Roof Replacement - Conneaut, OH
 Grant Elementary School Roof Replacement - Eastlake, OH

Miscellaneous

Experience in construction-related industries
 Building additions and renovations for single family residences

FEE RATES AND REIMBURSABLE EXPENSES

We will accomplish the work outlined in this proposal for the City of Reynoldsburg on an hourly basis. Invoices will be submitted monthly based on that portion of work actually completed during the month. Invoices are due upon receipt and past due 30 days after receipt.

Staff	Rate
Chief Building Official (BO):	\$165 / hour
Residential Building Official (RBO):	\$165 / hour
Inspector(s):	
Residential Building Inspector (RBI)	not available
Building Inspector (BI)	not available
Electrical (ESI)	not available
Plans Review:	
Master Plans Examiner (MPE)	\$115 / hour
Residential Plans Examiner (RBE)	\$90 / hour
Administrative Assistance	\$40 / hour
EXPENSES*	
Mileage – IRS Accepted Rate	
*Overhead Expenses such as copies, reproductions, postage, etc... are to be included in staff hourly rates	

Attachment: CT Proposal (1521 : CT Consultants Plan Review Contract)

Having appropriate design professionals reviewing the drawings reduces the standard plan review effort. We expect a 10,000 s.f. tenant improvement application can be completed in less than five (5) hours. Large new 50,000 s.f. office buildings can be completed in less than ten (10) hours.

ADDED VALUE

QUALITY CONTROL

As previously outlined, CT Consultants project administration process has been set-up to address overall quality control. From initial intake of plans for review, through the review process and submission back to the client, our overall administration cross-checks and ensures timely and quality reviews are performed. Additionally, prior to final submission back to the client, CT Consultants' Project Manager, Mr. William G. Gallagher, AIA performs a final review of the compiled review documents for completeness to ensure all aspects are accurate and thorough.

To further support a thorough and complete review process, CT Consultants has developed and utilizes plan review checklists that have been created and updated from decades of experience providing plan review services. Specific checklists have been developed for all review components including:

- General Structural
- Non-Structural
- Mechanical
- Plumbing
- Fire Protection
- Electrical

These checklists are continuously upgraded to meet current Building Department requirements. CT Consultants can provide examples of these checklists upon request.

PROFESSIONAL SERVICES CONTRACT
between
CITY OF REYNOLDSBURG, OHIO
And
CT CONSULTANTS, INC.

This agreement entered into this ____ day of _____, 2016 by and between THE CITY OF REYNOLDSBURG, OHIO, hereinafter known as the “City” and CT CONSULTANTS, INC., hereinafter known as the “Plans Examiner”.

WHEREAS, it is necessary for the City to obtain qualified plans examiners for projects governed by the Ohio Building Code and the Residential Code of Ohio, and

WHEREAS, CT CONSULTANTS, INC. will provide the services of a certified Master Plans Examiner and a certified Residential Plans Examiner and as such is qualified to examine such plans under the terms of the aforementioned building codes. Copies of such certifications shall be provided to the City.

A. The Plans Examiner hereby agrees:

1. To serve as Plans Examiner for projects governed by the Ohio Building Code and the Residential Code of Ohio for the City of Reynoldsburg for the consideration of Eighty (80) percent of the plans examining fee charged to the owner or submitter of the plans by said City.
2. The Plans Examiner agrees to review and return the drawings to the City in accordance to the following schedule:

Type of Project	Initial Plan Review	Subsequent Plan Reviews
Single Use New Buildings/Existing Buildings/ Shell Buildings/Tenant Improvements	8 - 10 calendar days	5 calendar days
New Buildings with Variable Uses/Multi- Story/ Specialty Occupancy	14 calendar days	5 calendar days

3. To provide additional services, such as appearance at hearings, appeals, field work, and such other services incidental to plans examination as requested by the City, at the at the hours rate identified in the rate sheet for the time expended servicing said request.
4. To secure and maintain, at its own expense, General Liability, including errors and omissions, insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence to protect itself from any claim arising out the performance of professional services and caused by any acts which the Plans Examiner may be legally liable under the Agreement. Plans Examiner shall maintain said coverage for the entire period of the Agreement. A copy to be provided to City.

B. The City hereby agrees:

1. To pay for the services so enumerated in Paragraph A, items 1 and 2.

C. It is agreed between the parties that:

1. All submittals and correspondence in regard to plans examination shall be processed through the office of the City of Reynoldsburg, Building Department. The Plans Examiner shall prepare all letters of plan approval, correction, and return same to said office for processing with the drawings and the permit.
2. The Plan Examiner's review of the plans shall cover compliance with the Ohio Building Code, the Residential Code of Ohio, Ohio Mechanical Code, the Ohio Plumbing Code, The National Electric Code, and any reference standards prescribed by any of these codes.
3. That this contract is for short-term independent services and not a contract for employment. The Plans Examiner is not eligible for any fringe benefits (including, but not limited to, vacation, sick leave, pension and health insurance coverage) and will be responsible for unemployment and worker's compensation payments. Plans Examiner shall be responsible for withholding, estimation, and payment of taxes in connection with any and all income or benefits earned under this agreement. Plans Examiner agrees to indemnify and hold the City harmless from any and all claims for said taxes, unemployment payments, worker's compensation payments, and pension payments.
4. This Agreement shall be in force and effect for a period commencing with signing of this agreement and terminating as of October 31, 2018 and may be renewable annually thereafter. Adjustments in labor and/or expense rates may be made only at the time of renewal.
5. This agreement may be terminated by either party at its option by giving thirty (30) days notice in writing of its intentions to do so.

IN WITNESS WHEREOF the Parties have set their hands at Reynoldsburg, Ohio, on the date aforesaid.

THE CITY OF REYNOLDSBURG, OHIO

APPROVED AS TO FORM:

By: _____

Bradley L. McCloud, Mayor
7232 E. Main St.
Reynoldsburg, Ohio 43068
(614) 322-6809

James E. Hood, City Attorney

By: _____

J. Wesley Hall, P.E., Vice President
CT CONSULTANTS, INC.
7965 N. High Street, Suite 340
Columbus, Ohio 43235
(614) 885-1700

ADD FISCAL OFFICERS CERTIFICATE

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: **September 12, 2016****TO:** **Finance Committee****RE:** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING
THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: To meet Statutory Requirement

Licking County's rates are not in yet. This is a place holder for agenda purposes. Hopefully they will be in before 9/12!

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES
2016 TAX YEAR COLLECTED IN 2017
(LICKING COUNTY PORTION ONLY)**

SCHEDULE A

FUND	Amount Approved by Budget Com- mission Inside <u>10m. Limitation</u> Column I	Amount to Be Derived from Levies Outside <u>10M. Limitation</u> Column II	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10M <u>Limit</u>	Outside 10M <u>Limit</u>
			III	IV
General Fund	69,240		0.400	
Police Pension	51,930		0.300	
TOTAL	121,170	0		0.000
GRAND TOTALS	121,170	Total 0.700		

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Co. Auditor's Est. of Yield of Levy
TOTALS	0

**(1) RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(CITY COUNCIL)**

Revised Code, Secs., 5705.34-5705.35

The Council of the City of **Reynoldsburg**, Licking
County, Ohio, met in _____ session on the _____ day of _____,
(Regular or Special)
_____, at the office of _____ with the following members
present:

Mr. _____ moved the adoption of the following Resolution:

for the next succeeding fiscal year commencing January 1st, 2017; and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill limitation; therefore be it

RESOLVED, By the Council of the City of **Reynoldsburg**

Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Attachment: Copy of REYNOLDSBURG CITY AMT RATE RES (1527 : Approve Rates Licking County)

RESOLVED, That the Clerk of this Council be and is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County,

Mr. _____seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Mr. _____,

Adopted the _____ day of _____,

Attest:

President of Council

Clerk of Council

Attachment: Copy of REYNOLDSBURG CITY AMT RATE RES (1527 : Approve Rates Licking County)

CERTIFICATE OF COPY

ORIGINAL ON FILE

11.m.b

The State of Ohio, Licking County, ss.

I, _____, Clerk of the Council of the City of **Reynoldsburg**

within and for said County, and in whose custody the Files and Records of said Council are required by
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original _____

_____ now on file, that the foregoing has been compared by me with said original document, and that the same
is a true and correct copy thereof,

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

Attachment: Copy of REYNOLDSBURG CITY AMT RATE RES (1527 : Approve Rates Licking County)

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may
be approved by the Board of Tax Appeals.

City Auditor's Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: **September 12, 2016****TO:** **Finance Committee****RE:** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND
AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: To meet Statutory Requirement

Please see attached details.

Budget Commission

Franklin County • Ohio

Edward J. Leonard
Treasurer

Ronald J. O'Brien
Prosecuting Attorney

Clarence E. Mingo II
Auditor

TO: POLITICAL SUBDIVISIONS & LIBRARIES WITH A LEVY

FROM: KERRI L. RITCHIE, CLERK *KLR*

RE: OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

DATE: AUGUST 31, 2016

Kerri L. Ritchie
Clerk

Enclosed are the following documents:

1. 2017 Official Certificate of Estimated Resources
2. Resolution Accepting the Amounts and Rates Authorizing the Necessary Tax Levies
3. 2017 Local Government Fund Estimates

The Resolution Accepting the Amounts and Rates must be voted on and adopted by your respective governing body and returned to this office on or before the first day of October (O.R.C. 5705.34). The amounts on this resolution **include** the real property state reimbursement for rollback and homestead. In the event your subdivision passes a levy in November and/or has a bond rate to be set by the Budget Commission, an "Amended Resolution Accepting the Amounts and Rates Authorizing Necessary Tax Levies" will be forwarded to you in late December or early January.

The Real Estate & Public Utility tax levy revenue estimates appearing on your Official Certificate are based on 2015 valuation data and new construction as of January 1, 2016. The Official Certificate takes into account the "make whole" provisions as provided by the Ohio Department of Taxation. These values do not take into account any changes associated with the triennial update.

Levies expiring in 2016 have been removed. Levies to be voted on in November 2016 are not included.

It should be noted that current tax revenue estimates may increase or decrease when actual valuation and effective tax rate data become available in December.

If you have any questions, please do not hesitate to contact me at 525-3743 or 525-3211.

Enclosures

FORM PRESCRIBED BY BUREAU OF INSPECTION AND
SUPERVISION OF PUBLIC OFFICES, NO. 139. REV. 4-85

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV. CODE, SEC. 5705.36

OFFICE OF BUDGET COMMISSION, FRANKLIN COUNTY, OHIO
August 8, 2016

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

THE FOLLOWING IS THE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES FOR THE FISCAL YEAR
BEGINNING JANUARY 1ST, 2017, AS REVISED BY THE BUDGET COMMISSION OF SAID COUNTY, WHICH SHALL GOVERN
THE TOTAL OF APPROPRIATIONS MADE AT ANY TIME DURING SUCH FISCAL YEAR:

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2017	TAXES	OTHER SOURCES	TOTAL
GOVERNMENTAL FUND TYPE				
GENERAL FUND	4,876,703.00	244,614.71	15,076,630.81	20,197,948.52
SPECIAL REVENUE FUND	2,607,850.00	181,277.02	2,308,982.39	5,098,109.41
DEBT SERVICE FUND	1,705,443.00	0.00	2,474,400.00	4,179,843.00
CAPITAL PROJECTS FUND	1,124,320.00	0.00	390,000.00	1,514,320.00
*SUBTOTAL	10,314,316.00	425,891.73	20,250,013.20	30,990,220.93
PROPRIETARY FUND TYPE				
ENTERPRISE FUND	4,656,820.00	0.00	15,892,500.00	20,549,320.00
INTERNAL SERVICE FUND	0.00	0.00	0.00	0.00
*SUBTOTAL	4,656,820.00	0.00	15,892,500.00	20,549,320.00
FIDUCIARY FUND TYPE				
EXPENDABLE TRUST FUND	0.00	0.00	0.00	0.00
NON-EXPENDABLE TRUST FUND	0.00	0.00	0.00	0.00
AGENCY FUND	928,804.00	0.00	2,472,250.00	3,401,054.00
FIDUCIARY FUND	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENT FUND	928,804.00	0.00	2,472,250.00	3,401,054.00
*SUBTOTAL	15,899,940.00	425,891.73	38,614,763.20	54,940,594.93
TOTAL				

* ESTIMATED ROLLBACK & HOMESTEAD STATE
REIMBURSEMENT PROPERTY TAX ALLOCATION
AMOUNTS INCLUDED IN OTHER SOURCES:

GENERAL 22,273.06
POLICE PENSION 16,299.20

CHAIRMAN

MEMBER

SECRETARY

BUDGET
COMMISSION

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV. CODE, SEC. 5705.36

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

11.n.a

(516)	FUND	UNENCUMBERED BALANCE JANUARY 1ST 2017	TAXES	OTHER SOURCES	TOTAL
GOVERNMENTAL FUND TYPE					
GENERAL FUND					
	GENERAL	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
		4,876,703.00	244,614.71	15,076,630.81	20,197,948.52
	FUND TOTAL	4,876,703.00	244,614.71	15,076,630.81	20,197,948.52
SPECIAL REVENUE FUND					
		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	POLICE PENSION	92,589.00	181,277.02	18,982.39	292,848.41
	INCOME TAX	395,291.00	0.00	400,000.00	795,291.00
	PERMISSIVE TAX	117,200.00	0.00	260,000.00	377,200.00
	SEWER CAPACITY	9,390.00	0.00	75,000.00	84,390.00
	STREET	1,396,000.00	0.00	1,350,000.00	2,746,000.00
	STATE HIGHWAY	272,000.00	0.00	110,000.00	382,000.00
	COPS IN SCHOOLS	0.00	0.00	0.00	0.00
	GREAT GRANT	0.00	0.00	0.00	0.00
	LAW ENFORCEMENT	114,000.00	0.00	30,000.00	144,000.00
	DRUG ENFORCEMENT	11,500.00	0.00	1,500.00	13,000.00
	SAFETY BELT	4,300.00	0.00	0.00	4,300.00
	DUI EDUCATION	5,800.00	0.00	2,500.00	8,300.00
	FEDERAL FORFEITURE	46,300.00	0.00	30,000.00	76,300.00
	COMPUTERIZATION	135,000.00	0.00	30,000.00	165,000.00
	LAW ENFORCEMENT AST	8,480.00	0.00	1,000.00	9,480.00
	FUND TOTAL	2,607,850.00	181,277.02	2,308,982.39	5,098,109.41
DEBT SERVICE FUND					
		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	BOND RETIREMENT	1,276,993.00	0.00	1,900,000.00	3,176,993.00
	SPECIAL ASSESSMENT	28,450.00	0.00	0.00	28,450.00
	TAYLOR SQ TIF DEBT	400,000.00	0.00	574,400.00	974,400.00
	FUND TOTAL	1,705,443.00	0.00	2,474,400.00	4,179,843.00
CAPITAL PROJECTS FUND					
		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	CAPITAL IMPROVEMENT	388,320.00	0.00	350,000.00	738,320.00

Attachment: 20160907110036073 (1528 : Approve Rates Franklin County)

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
REV. CODE, SEC. 5705.36

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

(516) FUND	UNENCUMBERED BALANCE JANUARY 1ST 2017	TAXES	OTHER SOURCES	TOTAL
SIDEWALK CONST	736,000.00	0.00	40,000.00	776,000.00
BRICE-MAIN CORRIDOR	0.00	0.00	0.00	0.00
FUND TOTAL	1,124,320.00	0.00	390,000.00	1,514,320.00
PROPRIETARY FUND TYPE				
ENTERPRISE FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
WATER	1,224,974.00	0.00	6,700,000.00	7,924,974.00
SEWER	1,411,446.00	0.00	5,800,000.00	7,211,446.00
STORM WATER	1,732,400.00	0.00	1,350,000.00	3,082,400.00
SOLID WASTE	228,000.00	0.00	2,040,000.00	2,268,000.00
UTILITY DEP	60,000.00	0.00	2,500.00	62,500.00
FUND TOTAL	4,656,820.00	0.00	15,892,500.00	20,549,320.00
INTERNAL SERVICE FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
FIDUCIARY FUND TYPE				
EXPENDABLE TRUST FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
NON-EXPENDABLE TRUST	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
AGENCY FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
FIDUCIARY FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
ARTS COMMISSION	0.00	0.00	0.00	0.00
DELQ PREVENTION	16,555.00	0.00	0.00	16,555.00
BEAUTIFICATION COMM	0.00	0.00	0.00	0.00
FRENCH CREEK FOOTER	3,473.00	0.00	0.00	3,473.00
SUPERVISION & INSP.	100,000.00	0.00	20,000.00	120,000.00
PLOT GRADE & UTIL.	25,000.00	0.00	15,000.00	40,000.00
UNCLAIMED FUNDS	32,501.00	0.00	5,000.00	37,501.00
EMPLOYEE FUND	1,200.00	0.00	500.00	1,700.00
SCHOOL SKI CLUB	500.00	0.00	0.00	500.00
MISC TRUST	15,000.00	0.00	240,000.00	255,000.00
BD OF BLDG	9,000.00	0.00	4,000.00	13,000.00

Attachment: 20160907110036073 (1528 : Approve Rates Franklin County)

TO THE TAXING AUTHORITY OF CITY OF REYNOLDSBURG

(516)	FUND	UNENCUMBERED BALANCE JANUARY 1ST 2017	TAXES	OTHER SOURCES	TOTAL
	VISITORS BUREAU	0.00	0.00	75,000.00	75,000.00
	SEWER CAP CHG	26,000.00	0.00	9,000.00	35,000.00
	ENG FEES/PLAN	40,000.00	0.00	35,000.00	75,000.00
	TAYLOR SQ SCH TIF	200,000.00	0.00	1,750,000.00	1,950,000.00
	BRICE-MAIN TIF	170,000.00	0.00	225,000.00	395,000.00
	KROGER TIF	138,000.00	0.00	75,000.00	213,000.00
	SUMMIT RD TIF #1	5,100.00	0.00	0.00	5,100.00
	TAYLOR RD TIF#1	133,000.00	0.00	18,000.00	151,000.00
	TAYLOR RD TIF#2	13,475.00	0.00	750.00	14,225.00
	FUND TOTAL	928,804.00	0.00	2,472,250.00	3,401,054.00
	SPECIAL ASSESSMENT FUND	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY COUNCIL)
OHIO REVISED CODE, SECTION 5705.34, 5705.35

The Council of the City of REYNOLDSBURG, Franklin County

Ohio, met in _____ session on the _____ day of _____,
(Regular or Special)
2016, at the office of _____ with the following members

present:

_____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2017; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its
action thereon to this Council together with an estimate by the County Auditor of the rate of
each tax necessary to be levied by this Council, and what part thereof is without, and what
part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of REYNOLDSBURG
Franklin County, Ohio, that the amounts and rates, as determined by the Budget
Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City
the rate of each tax necessary to be levied within and without the ten mill limitation for tax year
2016 (collection year 2017) as follows:

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY APPROVED BY THE
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General		\$266,887.77	0.40	
General Fund Charter				
Bond Retirement				
Bond Retirement Charter				
Police Pension		197,576.22	0.30	
Police Operating				
Fire Pension				
Fire Operating				
Police/Fire Pension				
Capital Improvement Charter				
Road & Sidewalk Fund				
TOTAL		\$464,463.99	0.70	

and be it further

RESOLVED, That the Clerk of this Council be and is hereby directed to certify a copy of
this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being
called upon its adoption the vote resulted as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Adopted the _____ day of _____, 2016.

Attest:

Clerk of Council

President of Council

REYNOLDSBURG
Franklin County, Ohio.

*CERTIFICATE OF COPY
ORIGINAL ON FILE*

The State of Ohio, Franklin County, ss.

*I, _____, Clerk of the Council of the City of
REYNOLDSBURG within and for said County, and in whose
custody the Files and Records of said Council are required by the Laws of State of Ohio to be kept
do hereby certify that the foregoing is taken and copied from the original _____*

*now on file, that the foregoing has been compared by me with said original
document, and that the same is a true and correct copy thereof.*

WITNESS my signature, this _____ day of _____, 2016.

Clerk of Council

REYNOLDSBURG

Franklin County, Ohio.

City Attorney's Office**Jed Hood****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: September 12, 2016

TO: Finance Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 732.06 NONPAYMENT OF CHAPTER 732 RATES FOR RESIDENTIAL COLLECTION AND DISPOSAL OF GARBAGE, REFUSE, RECYCLABLES, AND YARD WASTE. (First Reading 7/25/2016).

Recently, I was asked whether the City could attach as a lien fees owed for garbage collection. Currently our city code does not provide for a procedure to accomplish this. The proposed change to 732.06 would allow the City to attempt to collect fees charged for garbage collection and in the event that money due is not paid within ninety days, a lien will be placed on the real property and collected with other property taxes. This procedure is consistent with our other utility charge collection methods. If you have any questions or concerns about the proposed change, please contact me at your convenience.

732.06 ~~NONPAYMENT.~~ **UNPAID CHARGES A LIEN**

~~The City or its designee may refuse to collect solid waste, recyclables and yard waste from any premises where the owner, occupant or tenant is in arrears for a period of thirty-five days for charges assessed for the collection of solid waste, recyclables and yard waste.~~

~~(Ord. 93-95. Passed 7-24-95.)~~

Each charge and applicable penalty rendered under or pursuant to this Chapter is hereby made a lien upon the property, to which it is applicable. In the event that the lien is

City Attorney's Office**Jed Hood****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone**

not paid within ninety days after it shall be due and payable, it shall be certified to the Auditor of the County in which the property is located, who shall place the same on the tax duplicate of the County along with any interest and penalties allowed by law to be collected as other taxes are collected.

Development Department**Dan Havener****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Service Committee****RE: ORDINANCE ACCEPTING A RECORDED DEED OF EASEMENT
(1.218 acre drainage easement) FROM THE INN AT SUMMIT TRAIL.
(First Reading 7/25/2016)**

Deed of Easement See attached materials for detail.

TRANSFER NOT NECESSARY

Date

JUNE 8, 2016
M. A. Long

Licking County Auditor



201606080011696

Pgs: 6 \$60.00 T20160013620
06/08/2016 12:46PM BXSTIMSON
Bryan A. Long
Licking County Recorder

DRAINAGE EASEMENT

KNOW ALL MEN BY THESE PRESENTS THAT **THE INN AT SUMMIT TRAIL LIMITED**, an Ohio limited liability company, the Grantor, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations to it by the **CITY OF REYNOLDSBURG, OHIO**, an Ohio municipal corporation, Grantee, whose address is 7232 E. Main Street, Reynoldsburg, Ohio 43068, the receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, convey and release to said Grantee, its successors and assigns, forever, a perpetual, non-exclusive easement for surface water drainage purposes, including the right to construct, maintain, use, repair and replace drainage tile, ditches, pipes, culverts, storm sewer lines, detention facilities and associated improvements for accepting, transporting, detaining and releasing surface water run-off in, upon and over the easement area described in Exhibit A ("Drainage Easement Area.")

This Easement is granted subject to the following terms and conditions:

1. Indemnification: Restoration of Property. Grantee by its acceptance of this Easement shall indemnify, defend and hold Grantor harmless against any claims, damages, losses or expenses arising as a result of Grantee's exercise of the rights granted by this Easement, but excepting any claims, damages, losses or expenses to the extent caused by the negligent acts or omissions of Grantor or Grantor's agents, employees or contractors, or others for whom Grantor is responsible.

If any damage to Grantor's property is caused by Grantee's exercise of its rights under this Easement, Grantee, at Grantee's expense, shall promptly restore any disturbed areas as nearly as possible to the condition existing prior to the occurrence of the damage.

2. Maintenance: No obstructions.

Grantor shall mow the Drainage Easement Area, but Grantee shall be responsible for all other stormwater and facilities maintenance of the drainage improvements, whether already existing as of the date of this instrument or installed in the future. Grantee shall be solely responsible for the costs of compliance with all Environmental Protection Agency requirements (including the stormwater maintenance program) and any other local, state, or federal laws and regulations, and shall keep the Drainage Easement Area in compliance.

Neither party shall obstruct the Drainage Easement Area such as to prevent its use by the other party, except as may be reasonably necessary in maintaining improvements thereto.

3. Title. Grantor covenants with Grantee that Grantor is the owner of the Easement Area described above and has full power to convey the rights conveyed by this Easement. Grantor warrants and will defend the same against the claims of all persons, subject, however, to (a) all legal highways, (b) easements, covenants and restrictions of record, (c) real estate taxes and assessments not yet due and payable and (d) zoning, building and other applicable laws, codes and regulations.

4. Supersedes Prior Easement. This easement is to replace an easement (the "Prior Easement") for storm retention purposes for a retention basin located generally south of Refugee Road, west of Old Summit Road and east of (Relocated) Refugee Road, provided to the city of Reynoldsburg (the "City" or "Grantee") by Summit Place L.P. in approximately 2006 as a part of the City's project to improve and straighten Summit Road. On information and belief, the Prior

Easement was delivered but lost before it could be recorded. There is no record of the Prior Easement in the Recorder's Office of Licking County, Ohio, or the records of the City Clerk for Reynoldsburg, Ohio. Therefore, the Prior Easement, if discovered or found, by agreement of the City, the Grantee therein and as a condition of the acceptance of the conveyance herein, Grantor, and the City of Reynoldsburg, Ohio, for themselves, their successors and assigns, agree the Prior Easement is hereby terminated, void, and no further force or effect and in no way is an encumbrance to the property of the Grantor herein. The easement conveyed herein hereby replaces, supersedes and supplants in all respects the Prior Easement as between Grantor, its predecessors in title, and Grantee, the City of Reynoldsburg, Ohio.

This Easement is for the mutual benefit of the parties, shall bind and inure to the benefit of both parties and their heirs, successors and assigns and shall run with the land. The recording of this easement with the Licking County Recorder shall constitute acceptance of all terms by Grantee.

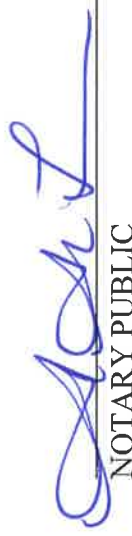
THE INN AT SUMMIT TRAIL LIMITED,
an Ohio limited liability company

By: THE JERRY MCCLAIN CO., INC.,
an Ohio corporation
Member and Managing Agent

By: 
ROGER K. MCCLAIN,
Vice President

STATE OF OHIO
COUNTY OF LICKING, ss:

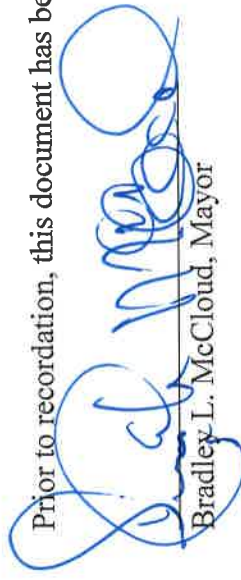
The foregoing instrument was acknowledged before me on this 27th day of May, 2016, by ROGER K. MCCLAIN as the Vice President of THE JERRY MCCLAIN CO., INC., an Ohio corporation, a Member and the Managing Agent of THE INN AT SUMMIT TRAIL LIMITED, an Ohio limited liability company, on behalf of the company.


NOTARY PUBLIC



ALLISON MACLEOD OWEN
Attorney at Law
Notary Public, State of Ohio
My Commission Expires 06/06/2021
Section 447.06 R.C.

Prior to recordation, this document has been approved by:



Bradley L. McCloud, Mayor



James E. Hood, City Attorney

This instrument prepared by:
Reese, Pyle, Drake & Meyer, P.L.L.
36 N. Second Street, P.O. Box 919
Newark, Ohio 43058-0919

DESCRIPTION FOR A 1.218 ACRE DRAINAGE EASEMENT

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, being a part of Section 4, Township-16, Range-20, Refugee Lands and being a part of that 25.065 acre tract (Parcel Number 115-026616-00.001) as conveyed to SRJ Properties of Ohio LLC. as recorded in Instrument Number 200811260025348, all references being to those of record in the Recorder's Office, Licking County, Ohio, said 1.218 acre drainage easement being more particularly bounded and described as follows:

Beginning at an iron pin found marking the intersection of the southerly right-of-way of Refugee Road and the easterly right-of-way of Summit Road;

Thence along the southerly right-of-way of Refugee Road, **South 86°46'39" East, 457.56 feet** to a point;

Thence leaving said right-of-way across the SPJ Properties of Ohio LLC Property the following seven (7) courses and distances:

South 03°19'11" West, 47.90 feet to a point;

Southwesterly along the arc of a curve to the left (Radius = 396.00', Delta = 16°47'57", Arc length = 116.11') a chord bearing and distance of **South 83°53'50" West, 115.69 feet** to a point;

South 74°48'35" West, 249.85 feet to a point;

Southwesterly along the arc of a curve to the right (Radius = 82.00', Delta = 66°19'57", Arc length = 94.93') a chord bearing and distance of **North 71°20'10" West, 89.72 feet** to a point;

South 47°50'21" West 45.97 feet to a point;

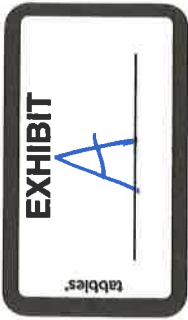
Southwesterly along the arc of a curve to the left (Radius = 600.00', Delta = 09°17'18", Arc length = 97.27') a chord bearing and distance of **South 02°46'29" East, 97.16 feet** to a point;

South 82°34'52" West 20.00 feet to a point on the easterly right-of-way of Summit Road;

Thence northerly along said right-of-way the following three (3) courses and distances:

Northwesterly along the arc of a curve to the right (Radius = 620.00', Delta = 10°44'19", Arc length = 116.20') a chord bearing and distance of **North 02°02'58" West, 116.03 feet** to a PK nail found;

North 03°19'11" East 106.73 feet to an iron pin found; and...



DESCRIPTION FOR A 1.218 ACRE DRAINAGE EASEMENT

Page 2

Northeasterly along the arc of a curve to the right (Radius = 32.50', Delta = 89°54'10", Arc length = 51.00') a chord bearing and distance of North 48°16'16" East, 45.92 feet to the Point of Beginning and containing 1.218 acres total, more or less, according to a survey conducted by Jobes Henderson and Associates, Inc. in September of 2015.

The bearings in the above description are based on the Ohio State Plane Coordinate System, South Zone.

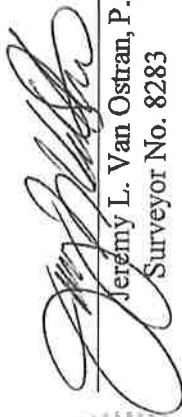
All iron pins set are 5/8" in diameter rebar by 30" in length with red identification caps marked "J&H, PS 8283".

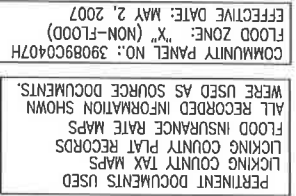
Subject to all valid and existing easements, restrictions and conditions of record.

March 31, 2016

J-2015/15214/02summitRd/survey/legals/EASEMENT




Jeremy L. Van Ostran, P.S.
Surveyor No. 8283




JEREMY VAN OSTRAN P.S. 8283



Curve Table					
Curve #	Length	Radius	Delta	CH BEARING	CH. LENGTH
C1	118.11	356.00	016°47'57"	S85.530°W	115.69'
C2	94.93	82.00	089°18'57"	N7°20'10"W	89.72'
C3	97.27	600.00	008°17'10"	S24°28'E	97.61'
C4	116.20	620.00	010°44'18"	N20°258°W	116.03'
C5	51.00	32.50	009°41'10"	N48°18'10"E	45.92'

LEGEND

DRAINAGE EASEMENT SURVEY OF THE INN
SUMMIT ROAD
REYNOLDSBURG, OHIO

SURVEYOR NOTES:

THE LOCATIONS OF UNDERGROUND UTILITIES SHOWN HEREON ARE BASED ON ABOVE GROUND STRUCTURES AND RECORD DRAWINGS PROVIDED TO THE SURVEYOR. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON. ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PROGRESS OF THIS SURVEY TO LOCATE BURIED UTILITIES/STRUCTURES.

DATE OF FIELD WORK: 10/22/15

EVERY DOCUMENT OF RECORD REVIEWED AND CONSIDERED AS A PART OF THIS SURVEY IS NOTED HEREON.

SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED OR CONSIDERED AS A PART OF THIS SURVEY. NO STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS TRACT.

JOB NUMBER 15214		1	
SPJ Properties of Ohio LLC Drainage Easement The Inn Summit Road			
 Jobs Henderson A FULL COMPANY		55 Grant Street Newark, Ohio 43055 PH: (740) 344-9451 www.jobs-henderson.com	
NO.	PLAN ISSUE/REVISION	DATE	DRAWN AEF CHECKED JLV DATE 03/27/16
 HORIZONTAL SCALE IN FEET			

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Mel Clemens, Ward IV Service Committee****RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1145 Special
Exceptions. (Second Reading 7/25/2016).**

**ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF
REYNOLDSBURG, OHIO: Amending Chapter 1145 Special Exceptions**



**REYNOLDSBURG
PLANNING & ZONING DIVISION**

**STAFF REPORT:
PLANNING & ZONING CODE
AMENDMENT**

CODE SECTION: Chapter 1145 – Special Exceptions

BACKGROUND: Staff becomes periodically aware of provisions in the Planning and Zoning Code that need to be revised to make the intent of the Code more clear. Section 1145 primary regulates the approval process for special exception uses. Staff's view is that the proposed revision will clarify the process and make it more internally consistent.

SUMMARY OF MAJOR REVISIONS:

1145.04 STAFF REVIEW.

Staff proposed to revise this section to remove the requirement that special exceptions be reviewed by the Service Director and City Engineer. This provided for a basic engineering review before plot-grade-utility plans were required for new construction. Staff circulates agendas and plans for internal review by City staff, there is no need to prescribe this in code.

1145.05 ACTION BY THE BOARD.

Section 1139.05 standardizes the 60-day action rule for all items reviewed and approved by BZBA. This provision is no longer required.

1145.07 APPROVAL, REVOCATION.

Staff is proposing to heavily modify this section in order to clarify the manner in which special exception use permits will be approved by the BZBA and Council. Staff is proposing to replace the optional Council review process with a standardized, review process. The process will consist of a hearing after which Council will pass resolution confirming its decision at the next regular meeting. This will reduce the time applicants will spend waiting for the additional readings of legislation.

Staff is adding text that will provide a more detailed process for revocation of special exception use permits. The proposed text clarify that 6 month reviews by Staff are automatic and prescribe the Planning Administrator's actions in each case.

1145.08 TRANSFER, AMENDMENT, REAPPLICATION.

Staff is proposing to clarify the procedure for transfers of special exception use permits when businesses change ownership. The current code requires reapplication and approval by the BZBA. Many peer communities allow planning staff to transfer these types of permits administratively in cases where the operation of the use does not change. Staff believes this will lessen the unnecessary burden on the Board to review a new permit following a business rebranding or ownership change.

SECTIONS 1145.10 – 1145.18 SUPPLEMENTAL REQUIREMENTS

Section 1145.10 contained additional regulations for various types of special exceptions. Due to the length of this section, staff is proposing to break out each type of special exception into its own section number to make citation easier. Staff is also proposing to add Section 1145.18 which will enact some basic restrictions of childcare centers. The proposed regulations are commonly requested as conditions of approval of the BZBA.

CHAPTER 1145 - Special Exceptions

1145.03 APPLICATION.

(a) Any owner, agent of the owner, or lessee of a lot for which a special exception is proposed shall submit an application to the Board of Zoning and Building Appeals. An application for a special exception shall be submitted in writing on forms provided by the Zoning Officer and shall include the following:

- (1) Completed application form;
- (2) Name, address, and phone number of the lot owner and of the owner's designated agent;
- (3) Legal description of the lot;
- (4) ~~Zoning district of the lot;~~ Description of the zoning district and existing use of the lot;
- (5) Description of the zoning district and existing ~~use of the lot and~~ uses of adjacent lots;
- (6) A statement of the special exception listed in this ordinance for which the application is submitted. The application shall also include a description of the activities proposed on the site, including the goods and services, hours of operation, anticipated number of employees, nature and volume of delivery activity, and other information which will enable the Board to understand the nature of the proposed use and its potential impacts;
- (7) A plan of the proposed site and improvements showing the proposed location of all structures, parking and loading areas, streets and traffic accesses, open spaces, refuse and service areas, utilities, signs, yards, landscaping, and other relevant features;
- (8) A narrative statement discussing the compatibility of the proposed use with the existing uses of adjacent lots and with the Land Use Plan, including an evaluation of the effects on adjoining lots of such elements as traffic circulation, noise, glare, odor, fumes, vibration, and storm water, and any measures proposed to mitigate such effects;
- (9) A narrative addressing each of the applicable criteria set forth in the standards and requirements for all special exceptions (see 1145.09), and, as applicable, the supplementary requirements for special exceptions ~~(see 1145.10);~~
- (10) Such other information as the Board deems necessary to make a determination of the compliance of the proposed use with the applicable standards and regulations. Such additional information may include, but shall not be limited to:
 - A. Traffic impact analysis;
 - B. Storm water impact analysis;
 - C. Utility impact analysis.

(b) The Board may determine that additional studies or expert advice are necessary to evaluate a proposed special exception relative to the requirements of this Code. The Board shall advise the applicant if such studies or advice are required. The Board shall determine whether to accept the required studies as prepared by qualified professionals

engaged by the applicant or to require the applicant to deposit funds with the City as required to pay for such studies. The Board or City Council may vary any supplemental requirements it determines to be an unnecessary hardship on the property owner and in the best interest of the City.

1145.04 STAFF REVIEW.

~~The Zoning Officer shall distribute copies of the special exception application to the Service Director and to the City Engineer for review and comment and shall schedule the application for review by the Board of Zoning and Building Appeals. The Planning Administrator shall review the application for completeness and schedule the application for review by the Board of Zoning and Building Appeals.~~

1145.05 ACTION BY THE BOARD.

(a) The Board may request additional information it deems necessary to review the application for conformance with the standards and requirements applicable to the proposed special exception.

(b) ~~The Board shall act upon the application within sixty (60) days after submittal unless a continuance of review is requested by the applicant.~~ The Board shall, after review of the application and any additional information presented, take action to:

- (1) ~~Recommend approval of~~ Approve the special exception, based upon findings of compliance with the standards and requirements of this Code and subject to conditions established by the Board to ensure compliance with the letter and intent of this Code; or
- (2) Deny the special exception, upon finding that the application does not comply with the provisions of this Code.

~~1145.07 NOTIFICATION AND ACTION BY CITY COUNCIL.~~

~~(a) Approval of a special exception shall be subject to approval by Council. After acting to approve a special exception, the Board shall immediately cause notice of its action to be transmitted to the Clerk of Council. Council may disapprove a special exception by finding upon its own consideration and review that any of the standards of this Code would be violated.~~

~~(b) Council may confirm approval of a special exception by resolution introduced at or before the first regular session of Council after notice of the granting of such permit is received and written notice via the printed copies of the Board meeting minutes. Failure of Council to introduce the resolution as required herein shall be considered confirmation of the action of the Board.~~

~~1145.08 ISSUANCE, REVOCATION, TRANSFER, AMENDMENT, REAPPLICATION.~~

~~(a) Zoning Certificate. Subsequent to approval by the Board, confirmation by Council, and compliance with all applicable conditions of such approval and of this Zoning Code, the Zoning Officer may issue a zoning certificate stating the special~~

exception and all conditions of its approval.

- (b) ~~Revocation. Approval of a special exception shall become null and void if:~~
- ~~(1) The applicant does not commence the construction for or operation of the special exception use within six (6) months of the date of the approval; or~~
 - ~~(2) The special exception use ceases for a period of six (6) months; or~~
 - ~~(3) The special exception is operated in a manner which violates any condition of the approval.~~

~~The owner of the property may, within six (6) months of the original approval, request that the Board issue an extension of time to establish the special exception.~~

~~The Zoning Officer shall notify the property owner and the Board if a special exception is determined to be operating in violation of any condition of its approval. The property owner shall discontinue such violation upon receipt of the notice.~~

~~The Board, upon determining that a violation may necessitate revocation of the approval, shall set a hearing date and shall notify the owner. Subsequent to the hearing, the Board shall take action to affirm, revoke, or amend the approval.~~

~~(c) Transfer of Approved Special Exception. Transfer of ownership of real property or a change in the lessee or lease hold interest requires a transfer of an approved special exception to ensure the special exception use has not changed. Property ownership, change in lessee, or leasehold interest is not a basis for denial of the transfer. A special exception may be transferred to a subsequent property owner by application to and approval of the Board of Zoning and Building Appeals. A majority vote of the Board is required to approve transfer of a special exception. Transfer of a special exception requires confirmation by Council. Council shall indicate its confirmation of the granting of a transfer of special exception by resolution introduced at or before the first regular session of Council after notice of the granting of such permit is received and written notice via the printed copies of the Board meeting minutes. Failure of Council to introduce the resolution as required herein shall be considered confirmation of the action by the Board. Action by the Board denying transfer of a special exception or terminating a special exception may be appealed to Council by written notice of appeal within twenty (20) days after the date of termination of the special exception. Council, may by a majority vote of its entire membership, transfer a special exception denied or reinstate a special exception which has been terminated.~~

~~(d) Amendment of Conditions. The owner of a property for which a special exception has been approved may request amendment of the conditions of approval. Amendment shall be accomplished according to the procedures, requirements, and standards of this ordinance applicable to approval of a new special exception.~~

~~(e) Re Application. Subsequent to disapproval of an application for a special exception, a period of at least one (1) year shall elapse before another application for the same special exception on the same site may be considered by the Board.~~

1145.07 APPROVAL, REVOCATION.

(a) Approval of a special exception shall be subject to approval by Council. Upon

recommendation of approval of a special exception use permit by the Board, the Planning Administrator shall cause notice of the Board's action to be transmitted to the Clerk of Council within seven (7) days. Upon receipt of notice of the Board's action, Council may elect to hold a public hearing on the special exception prior to its next regular meeting. If Council elects to hold a public hearing, the Clerk of Council shall notify the applicant, Planning Administrator and Board of the time and place the hearing shall be held. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following that public hearing. If Council elects not to hold a public hearing by its next regular meeting following notification of the Board's action, the decision of the Board shall be confirmed.

(b) Subsequent to approval by the Board, any action by Council, and compliance with all applicable conditions of such approval and of this Zoning Code, the Planning Administrator shall issue a zoning certificate stating the special exception and all conditions of its approval. The Planning Administrator may not issue the zoning certificate until the resolution passed by Council takes effect.

(c) Approval of a special exception shall become null and void if:

1. For new structures, the applicant does not commence the construction for the special exception use within one (1) year of the date of approval;
2. For existing structures or buildings, the applicant does not commence operation of the special exception use within six (6) months of the date of the approval;
or
3. The special exception use is operated in a manner which violates any condition of the approval.

(d) The Planning Administrator shall review all approved special exception use permit applications six (6) months after final action by Council and shall determine if the use is in operation and in compliance with all conditions of approval.

1. If the Planning Administrator finds the special exception use to be in operation and in compliance with the conditions of approval, he shall notify the Board and Council of such.
2. If he finds that construction has not begun, he shall record that information for an additional six (6) month review, and shall notify the Board and Council of such.
3. If he finds a use in an existing structure or building not to be in operation, the permit and zoning certificate shall be considered revoked and he shall notify the applicant, Board and Council of such. The applicant shall have the right to appeal that decision of the Planning Administrator to the Board and request the Board allow up to one additional six (6) month period to begin operation following the administrative appeal procedure.

(f) Whenever the Planning Administrator determines that a special exception use is being operated in a manner that violates any condition of the use's approved permit, the permit and zoning certificate shall be considered revoked. He shall notify the permit holder as such, who shall immediately discontinue operation of the use.

1. If this determination is made in conjunction with the six (6) month review

procedure for an approved permit, he shall also notify the Board and Council. The applicant shall have the right to appeal this determination of the Planning Administrator to the Board following the administrative appeal procedure. Upon appeal, the Board shall recommend upholding the revocation, re-approval of the permit or modification of the conditions of approval to the City Council. The Planning Administrator shall then forward that recommendation to City Council in accordance with subsection (a) of this section.

2. If this determination is made at any other time, he shall notify the Board. The applicant shall have the right to appeal this determination of the Planning Administrator following the normal administrative appeal procedure. Upon appeal, the Board shall have the power to uphold the revocation or reapprove the permit.

1145.08 TRANSFER, AMENDMENT, REAPPLICATION.

(a) Transfer of Approved Special Exception Use Permit. Transfer of ownership of real property or a change in the lessee requires a transfer of an approved special exception use permit to ensure the special exception use has not changed. Property ownership or change in lessee is not a basis for denial of the transfer. A special exception use permit may be transferred to a subsequent property owner or lessee by application to and approval of the Planning Administrator. The Planning Administrator shall review applications for transfer of special exception use permits with the standards of this chapter and any conditions of the original approval. Upon finding that the proposed use complies with those standards and conditions, the Planning Administrator shall issue a zoning certificate. Special exception use permits for uses that have not been in operation for a period of six (6) months, shall not be eligible for transfer. The Planning Administrator shall review all transferred special exception use permits (6) months after their approval, and take action in accordance with the review provisions of Section 1145.07.

(b) Amendment of Conditions. The conditions of an approved special exception use permit may be amended upon request of the property owner or tenant. Amendment shall be accomplished according to the procedures, requirements, and standards of this chapter applicable to approval of a new special exception use permit.

(c) Re-Application. Subsequent to disapproval of an application for a special exception, a period of at least one (1) year shall elapse before another application for the same special exception use at the location may be considered by the Board.

1145.10 SUPPLEMENTARY REQUIREMENTS FOR SPECIAL EXCEPTIONS.

In addition to the other requirements of this chapter, the following special exceptions shall meet additional requirements. The Board may vary any requirements it determines to be an unnecessary hardship on the property owner and in the best interest of the City.

(a) Gasoline Station, Alternative Fuel Station. The following regulations, in addition to those stated at 1145.09, shall apply to a gasoline station:

(1) Parking of employee vehicles, vehicles used in the operation of the business, vehicles awaiting servicing or return to customers after servicing,

- and vehicles held for disposal shall only be permitted in the locations approved on the site plan. Parking and storage of vehicles not related to the principal use of the site shall not be permitted.
- ~~(2) Vehicle sales, service, rental, or leasing shall not be permitted on the site unless specifically approved.~~
 - ~~(3) Retail sales of products other than vehicular fuels shall be permitted only within an enclosed structure which shall comply with all provisions of the district, including requirements for parking. Outdoor display, storage, or sale of goods shall not be permitted on the site unless specifically approved in the special exception use permit and in conformance with the supplementary standards for outdoor display, storage, and sale.~~
 - ~~(4) Temporary outdoor storage of discarded materials, vehicle parts, scrap and other waste prior to collection shall only be permitted within a storage area completely surrounded by a gated masonry wall six (6) feet in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six (6) feet and landscaped according to the approved site plan.~~
 - ~~(5) Fuel pumps and canopies shall conform to all requirements of this ordinance with regard to height, setbacks, and signs.~~
 - ~~(6) Air compressor pumps (e.g., for tire inflation) and other outdoor equipment shall be identified on the site plan and shall be located in a manner which minimizes noise impacts on residential areas.~~
 - ~~(7) Curb cuts shall be limited to two (2) per site. On corner lots, curb cuts shall be limited to one (1) per street.~~
 - ~~(b) Drive thru Service. The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a drive thru establishment:~~
 - ~~(1) Loudspeakers shall be located and designed, with volume and hours of operation controlled, in a manner to minimize noise impacts on nearby residential uses.~~
 - ~~(2) Lanes required for vehicle access to and waiting for use of a drive thru facility shall be designed to have sufficient length to accommodate the peak number of vehicles projected to use the facility at any one time, to provide escape/abort lanes for vehicles desiring to leave the stacking lanes or to avoid disabled vehicles, and to minimize impacts on the use of other required parking or drives or on the use of abutting streets and hazards to pedestrians. The applicant shall provide a traffic study which documents to the satisfaction of the Board the projected vehicular use of the proposed facilities and evidence of compliance with the provisions of this Zoning Ordinance.~~
 - ~~(3) The Board may impose restrictions on the hours of operation in order to reduce inappropriate impacts on abutting uses and on street traffic and to ensure compatibility with normal vehicular activity in the district.~~
 - ~~(4) The applicant shall so design the site plan or otherwise provide assurances as to reduce the impacts of lighting, litter, noise, and exhaust resulting from the facility, especially impacts on nearby residential uses.~~
 - ~~(c) Outdoor Storage. The following regulations, in addition to those stated at~~

~~1145.09, shall apply to special exception permits for outdoor storage:~~

- ~~(1) Outdoor storage shall only be permitted in areas identified on the approved site plan. No such activity shall be located closer than fifty (50') feet to a residential zoning district boundary or road right of way abutting any residential zoning district or within ten feet of any road right of way. Such activities shall not occupy any required parking area or driveway;~~
 - ~~(2) Any outdoor storage area located closer than one hundred (100') feet to a residential district shall, if determined to be visible from such district, be screened by a landscape buffer strip or other means indicated on the approved site plan;~~
 - ~~(3) Illumination of outdoor storage areas shall be designed to prevent glare or direct light from the illumination source into residential areas;~~
 - ~~(4) Outdoor displays shall be maintained in a neat and orderly fashion. Signs shall comply with this Zoning Ordinance. Waste material shall be contained within a storage area completely surrounded by a gated masonry wall six (6) feet in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six (6) feet and landscaped according to the approved site plan;~~
 - ~~(5) The site plan submitted with an application for a special exception use permit shall indicate the types of merchandise or materials to be stored, and, if applicable, any seasonal changes of merchandise or materials;~~
 - ~~(6) Outdoor repair, preparation, cleaning, assembly, disassembly, or other similar activities shall not be permitted unless the nature and location of such activity is specifically identified in the application and approved by the Board.~~
- ~~(d) Mini-storage Facility. The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a mini-storage facility:~~
- ~~(1) All storage shall be within an enclosed building unless the nature and location of outdoor storage has been specifically approved by the Board in conformance with the supplementary regulations for outdoor sales, storage, or display;~~
 - ~~(2) Loading and unloading areas shall be paved and shall be located only as approved by the Board;~~
 - ~~(3) A minimum of five (5) parking spaces shall be provided near the leasing office. Sufficient space shall be provided in the paved lanes serving the storage units to accommodate on-site movement of vehicles and the parking and loading/unloading of the trucks, vans, trailers, and automobiles of persons using the units;~~
 - ~~(4) An on-site leasing office shall be provided;~~
 - ~~(5) Fencing of the perimeter shall be provided as determined by the Board in a manner which promotes security and presents an appropriate appearance to abutting properties;~~
 - ~~(6) A landscaped yard of at least twenty-five (25') feet in width shall be provided along any lot line of the subject site which abuts a residential area. This area shall not be covered by buildings, parking or drives;~~
 - ~~(7) Door openings facing residential areas shall not be permitted unless~~

- approved by the Board;
- ~~(8) Activities on the site shall be limited to the storage of property only. Other activities, such as the operation of tools, rummage sales, temporary residency, shall be prohibited unless specifically permitted by the Board;~~
 - ~~(9) Hours of operation shall only be as approved by the Board, after consideration of the impact of the proposed use upon the character, safety, and tranquillity of the neighborhood.~~
- ~~(e) Pawnbrokering, Bookmaking, Betting, Scheme/Game of Chance, Massage Establishment, Tattoo Establishment, Body Piercing Establishment, Adult Bookstore, Adult Motion Picture Theater, Adult Video Store. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for pawnbrokering, bookmaking, betting, scheme/game of chance, massage establishment, body piercing establishment, tattoo establishment, adult bookstore, adult motion picture theater, adult video store: No such special exception shall be conducted within one thousand (1,000') feet of the property line of any church, day care facility, public or private school, public library, public park lands, or any premises that sell or distribute alcoholic beverages.~~
 - ~~(f) Junk Storage And Sales. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for junk storage and sales: Junk storage and sales shall be effectively screened on all sides by walls, fences or plantings. Walls or fences shall be a minimum of eight feet in height with no advertising thereon. In lieu of such wall or fence, a strip of land not less than fifteen feet in width and planted and maintained with an evergreen hedge or dense planting of evergreen shrubs not less than six feet in height may be substituted. Storage of materials shall not exceed the height of the screening.~~
 - ~~(g) Indoor Storage Facility. The following regulations, in addition to those stated at Section 1145.09, shall apply to special exception permits for indoor storage facility:~~
 - ~~(1) A minimum of twenty percent (20%) of the floor area of any structure proposed to be used as an indoor storage facility shall be used for other uses permitted within the respective zoning district, unless otherwise specifically approved by the Board on the approved site plan.~~
 - ~~(2) All storage shall take place within an enclosed individual storage unit that is rented or leased on an individual basis. Storage shall be prohibited outside of the structure or within designated aisle areas with exception of vehicle and recreational vehicle storage areas clearly shown on the plan.~~
 - ~~(3) A rental or leasing office shall be required to be located on-site.~~
 - ~~(4) No more than one external garage door entrance shall be provided for each twenty storage units within the structure.~~
 - ~~(5) A landscaped yard of at least twenty five feet in width shall be provided along any lot line of the subject site which abuts a residentially zoned property. A reduction of this buffer may be approved by the Board if alternate means of screening are provided and specifically approved on the site plan.~~
 - ~~(6) Caretaker/residential units are prohibited.~~

- (7) ~~One parking space shall be located on the site for each seventy-five storage units, in addition to other required parking for all other uses on the site (see Section 1179.03).~~
- (h) ~~Wireless Telecommunication Facility. In recognition of the quasi-public nature of cellular and/or wireless telecommunication systems, it is the purpose of these regulations to: accommodate the need for cellular or wireless telecommunications towers and facilities for the provision of personal wireless/cellular services while regulating their location and number in the City of Reynoldsburg; minimize adverse visual effects of telecommunication towers and support structures through proper siting, design, and screening; to minimize the adverse impacts that telecommunication facilities may have on the health, safety and welfare of the City of Reynoldsburg; to avoid potential damage to adjacent properties from telecommunication tower and support failure; and to encourage the joint use of any new and existing telecommunication towers and support structures to minimize the number of such structures. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for wireless telecommunication facilities:~~
- (1) ~~Special Application Requirements:~~
- ~~A. A site plan shall include the following:~~
 - ~~1. The total area of the lot;~~
 - ~~2. The existing zoning of the site and all adjoining lots;~~
 - ~~3. All public and private right-of-way and easements located on the lot;~~
 - ~~4. The location of all existing buildings and structures on the lot; all buildings or structures and uses within 500 feet of the tower site; and the proposed location of the wireless/cellular communication tower and all wireless/cellular communication support structures including dimensions, heights, and, where applicable, the gross floor areas;~~
 - ~~5. The location and dimensions for all curb cuts, driving lanes, off-street parking spaces, grades, surfacing materials, drainage plans, illumination of the facility, and landscaping;~~
 - ~~6. The location of all proposed fences, screening and walls;~~
 - ~~7. Any other information as may be required by the Board.~~
 - ~~B. A report prepared by a licensed professional engineer documenting the height, design, proof of compliance with nationally accepted structural standards, and a description of the tower's capacity, which shall include the number and types of antennae it can accommodate.~~
 - ~~C. For the purpose of demonstrating the necessity for the erection of any new telecommunication tower, any applicant requesting permission to install a new tower shall provide evidence of written communication with all other wireless/cellular service providers who supply service within a one mile radius of the proposed facility requesting use of the other providers' towers for collocation of the applicant's antennae. The contacted provider shall be requested to respond in writing to the inquiry within thirty (30) days. The applicant's letter(s) as well as the~~

responses received shall be presented to the Board to demonstrate the need for a new tower.

- D. ~~The applicant shall also provide evidence of written communication with owners of nearby tall structures within a one mile radius of the proposed tower site, asking permission to install the wireless/cellular antennae on those structures. Tall structures shall include, but not be limited to: smoke stacks, water towers, buildings over fifty feet (50') in height, other communication towers, and roadway light poles.~~
- E. ~~The facility owner/operator shall present a maintenance plan demonstrating responsibility for the site.~~
- F. ~~The applicant shall provide a copy of a permanent easement or appropriate leasehold estate providing for access to the tower site. The access to the tower sight must be maintained regardless of other development that may take place on the site.~~
- G. ~~The communication company must demonstrate proof to the City that the company is licensed by the Federal Communications Commission (FCC).~~
- (2) ~~Requirements for Telecommunication Facilities. The requirements below, Items "A." through "O.", in addition to those stated at 1145.09, shall apply to wireless or cellular telecommunications facilities as special exceptions:~~
 - A. ~~Wireless or cellular telecommunication sites shall be located at least two hundred fifty (250') feet from any residential zoning district.~~
 - B. ~~The setback between the base of the tower or any guy wire anchors and any property line shall be located a distance which is at least forty percent (40%) of the tower's height or fifty (50') feet, whichever is greater.~~
 - C. ~~The maximum height of a telecommunication tower shall be 200 feet. The maximum height of the equipment building shall be thirty five (35') feet.~~
 - D. ~~Maximum size of an equipment building shall be seven hundred and fifty (750) square feet.~~
 - E. ~~The minimum lot size and area restriction shall be the same as permitted for any other use in the (M-1) Light Industrial District.~~
 - F. ~~A security fence eight (8') feet in height with barbed wire around the top shall completely surround the tower, the equipment building and any guy wires.~~
 - G. ~~Towers and antennae shall be designed to withstand wind gusts of at least one hundred (100) miles per hour.~~
 - H. ~~The tower shall be painted in a non-contrasting gray or similar color to minimize its visibility, unless otherwise required by the Federal Communications Commission (FCC) or Federal Aviation Administration (FAA).~~
 - I. ~~No graphics advertising is permitted anywhere on the facility.~~
 - J. ~~Buffer planting shall be located around the perimeter of the security fence as follows: An evergreen screen shall be planted that consists of either a hedge or evergreen trees that shall provide a minimum of~~

- ~~seventy-five percent (75%) opacity year round.~~
- ~~K. The tower shall not be artificially lighted except to assure safety or as required by the FAA.~~
 - ~~L. Warning signs shall be posted around the facility with an emergency telephone number of whom to contact in the event of an emergency.~~
 - ~~M. The owner/operator of any telecommunications facility shall design such facility so that additional service providers may add their antennae, platforms, and associated hardware to the structure at a later date. The owner/operator shall negotiate in good faith with other providers for the collocation of others service provider's antennae at the facility, shall cooperate with the City of Reynoldsburg in identifying other wireless/cellular service providers for the purpose of negotiating sub-lease agreements for collocation of other service providers' antennae at the facility, and shall not interfere or hinder service providers from utilizing the facility.~~
 - ~~N. Where possible, an antenna or tower for use by a wireless/cellular service providers shall be attached to an existing structure or building. A new wireless communication facility shall not be erected if there is a technically suitable space for wireless communication facility available on an existing wireless communication tower or other suitable structure within the applicant's search area. The applicant must demonstrate that a technically suitable location is not reasonably available on an existing structure or that bona fide efforts to negotiate location on structures have been rejected.~~
 - ~~O. Any owner of a tower whose use will be discontinued shall submit a written report to the Board indicating the date on which such use shall cease. If at any time the use of the facility is discontinued for one hundred eighty (180) days (excluding any dormancy period between construction and the initial use of the facility), the Board may declare the facility abandoned. The tower owner and the owner of the property upon which the tower is located shall receive written instruction from the Board to either reactive the use within one hundred eighty (180) days or dismantle and remove the facility.~~
- ~~(3) If reactivation does not occur within said period, the City may thereafter proceed to move the facility and assess the costs of removal to the owner, as well as certify those costs to the County Auditor as a lien against the property.~~
 - ~~(4) In addition to the foregoing requirements, the following standards, items A. through D., shall apply to wireless or cellular telecommunications facilities permitted on a property with an existing use:~~
 - ~~A. The existing use on the property may be any permitted use or lawful nonconforming use in the RI or CI Industrial District, and said use need not be affiliated with the wireless/cellular telecommunication provider.~~
 - ~~B. The telecommunication facility shall be fully automated and unattended on a daily basis, and~~
 - ~~C. The vehicular access to the equipment building shall, whenever~~

feasible, be provided along the circulation driveways of the existing use.

- D. ~~Subsequent to approval of a special exception for a telecommunication tower, the owner shall submit building permit applications to the City for any additional antennae proposed to be placed on the tower. Such permit applications may be approved by the Zoning Officer, except that he/she may refer such applications to the Board if he/she determines that such additions do not conform with the approved special exception.~~
- (i) ~~Similar Use Interpretations. The following regulations, in addition to all other provisions of this chapter, shall apply to uses requested to be interpreted as similar uses and requested for approval of a special exception:~~
- (1) ~~When an application for a zoning certificate is submitted for a use which, in the opinion of the Zoning Officer, is not listed as a permitted use or a special exception in any district, then the Zoning Officer shall refuse to issue a zoning certificate. The applicant may submit an application for a special exception for a similar use interpretation.~~
 - (2) ~~The Board shall consider the information submitted with regard to the use requested to be interpreted as a similar use and shall determine if such use is or is not similar based on the following standards:~~
 - A. ~~Such use is not listed in any other district as a permitted use;~~
 - B. ~~Such use has characteristics and impacts consistent with those of one or more of the permitted uses in the district; and such use has characteristics and impacts more consistent with those of the permitted uses of the district than with the permitted uses of any other district;~~
 - C. ~~The establishment of such use in the district will not significantly alter the nature of the district;~~
 - D. ~~Such use does not create dangers to health and safety and does not create offensive noise, vibration, dust, heat, smoke, odor, glare, traffic, or other objectionable impacts or influences to an extent greater than normally resulting from permitted uses listed in the district;~~
 - E. ~~Such use does not typically require site conditions or features, building bulk or mass, parking lots or spaces, or other requirements dissimilar from permitted uses; and the typical development of site and buildings for such use is compatible with those required for permitted uses and can be constructed in conformance with the standard regulations for height, lot dimensions, setbacks, and other provisions of the district.~~
 - (3) ~~The Board shall make a recommendation to City Council that a proposed use should be or should not be determined to be a similar use for the district. City Council shall consider the recommendation of the Board and shall determine that the proposed use either is or is not a similar use for the district. The effect of a determination that a proposed use is a similar use shall be to amend this Zoning Code to list the proposed use as a new special exception use for the district.~~
 - (4) ~~Subsequent to a determination by City Council that the proposed use is a similar use, the Board shall consider the application for a special exception and take action in the manner required by this ordinance.~~

1145.10 SUPPLEMENTARY REQUIREMENTS FOR SIMILAR USE INTERPRETATIONS.

The following regulations, in addition to all other provisions of this chapter, shall apply to uses requested to be interpreted as similar uses and requested for approval of a special exception:

(a) When an application for a zoning certificate is submitted for a use which, in the opinion of the Planning Administrator, is not listed as a permitted use or a special exception in any district, then Planning Administrator shall refuse to issue a zoning certificate. The applicant may submit an application for a special exception for a similar use interpretation.

(b) The Board shall consider the information submitted with regard to the use requested to be interpreted as a similar use and shall determine if such use is or is not similar based on the following standards:

1. Such use is not listed in any other district as a permitted use;
2. Such use has characteristics and impacts consistent with those of one or more of the permitted uses in the district; and such use has characteristics and impacts more consistent with those of the permitted uses of the district than with the permitted uses of any other district;
3. The establishment of such use in the district will not significantly alter the nature of the district;
4. Such use does not create dangers to health and safety and does not create offensive noise, vibration, dust, heat, smoke, odor, glare, traffic, or other objectionable impacts or influences to an extent greater than normally resulting from permitted uses listed in the district;
5. Such use does not typically require site conditions or features, building bulk or mass, parking lots or spaces, or other requirements dissimilar from permitted uses; and the typical development of site and buildings for such use is compatible with those required for permitted uses and can be constructed in conformance with the standard regulations for height, lot dimensions, setbacks, and other provisions of the district.

(c) The Board shall make a recommendation to City Council that a proposed use should be or should not be determined to be a similar use for the district. City Council shall consider the recommendation of the Board and shall determine that the proposed use either is or is not a similar use for the district. The effect of a determination that a proposed use is a similar use shall be to amend this Zoning Code to list the proposed use as a new special exception use for the district.

(d) Subsequent to a determination by City Council that the proposed use is a similar use, the Board shall consider the application for a special exception and take action in the manner required by this ordinance.

1145.11 SUPPLEMENTARY REQUIREMENTS FOR PAWNBROKERING, BOOKMAKING, BETTING, SCHEME/GAME OF CHANCE, MASSAGE ESTABLISHMENT, TATTOO ESTABLISHMENT, BODY PIERCING

ESTABLISHMENT, ADULT BOOKSTORE, ADULT MOTION PICTURE THEATER, ADULT VIDEO STORE USES.

The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for pawnbroking, bookmaking, betting, scheme/game of chance, massage establishment, body piercing establishment, tattoo establishment, adult bookstore, adult motion picture theater, adult video store: No such special exception for these uses shall be conducted within one thousand feet (1,000FT) of the property line of any church, childcare center, public or private school, public library, public park lands, or any premises that sell or distribute alcoholic beverages.

1145.12 SUPPLEMENTARY REQUIREMENTS FOR GASOLINE STATIONS.

The following regulations, in addition to those stated at 1145.09, shall apply to special use permits for gasoline stations:

(a) Parking of employee vehicles, vehicles used in the operation of the business, vehicles awaiting servicing or return to customers after servicing, and vehicles held for disposal shall only be permitted in the locations approved on the site plan. Parking and storage of vehicles not related to the principal use of the site shall not be permitted.

(b) Vehicle sales, service, rental, or leasing shall not be permitted on the site unless specifically approved.

(c) Retail sales of products other than vehicular fuels shall be permitted only within an enclosed structure which shall comply with all provisions of the district, including requirements for parking. Outdoor display, storage, or sale of goods shall not be permitted on the site unless specifically approved in the special exception use permit and in conformance with the supplementary standards for outdoor display, storage, and sale.

(d) Temporary outdoor storage of discarded materials, vehicle parts, scrap and other waste prior to collection shall only be permitted within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six feet (6FT) and landscaped according to the approved site plan.

(e) Fuel pumps and canopies shall conform to all requirements of this ordinance with regard to height, setbacks, and signs.

(f) Air compressor pumps (e.g., for tire inflation) and other outdoor equipment shall be identified on the site plan and shall be located in a manner which minimizes noise impacts on residential areas.

(g) Curb cuts shall be limited to two (2) per site. On corner lots, curb cuts shall be limited to one (1) per street.

1145.13 SUPPLEMENTARY REQUIREMENTS FOR DRIVE-THRU SERVICE.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for a drive-thru establishment:

(a) Loudspeakers shall be located and designed, with volume and hours of operation controlled, in a manner to minimize noise impacts on nearby residential uses.

(b) Lanes required for vehicle access to and waiting for use of a drive thru facility shall be designed to have sufficient length to accommodate the peak number of vehicles projected to use the facility at any one time, to provide escape/abort lanes for vehicles desiring to leave the stacking lanes or to avoid disabled vehicles, and to minimize impacts on the use of other required parking or drives or on the use of abutting streets and hazards to pedestrians. The applicant shall provide a traffic study which documents to the satisfaction of the Board the projected vehicular use of the proposed facilities and evidence of compliance with the provisions of this Zoning Code.

(c) The Board may impose restrictions on the hours of operation in order to reduce inappropriate impacts on abutting uses and on street traffic and to ensure compatibility with normal vehicular activity in the district.

(d) The applicant shall so design the site plan or otherwise provide assurances as to reduce the impacts of lighting, litter, noise, and exhaust resulting from the facility, especially impacts on nearby residential uses.

1145.14 SUPPLEMENTARY REQUIREMENTS FOR OUTDOOR STORAGE.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for outdoor storage:

(a) Outdoor storage shall only be permitted in areas identified on the approved site plan. No such activity shall be located closer than fifty feet (50FT) to a residential zoning district boundary or road right-of-way abutting any residential zoning district or within ten feet of any road right-of-way. Such activities shall not occupy any required parking area or driveway;

(b) Any outdoor storage area located closer than one hundred feet (100FT) to a residential district shall, if determined to be visible from such district, be screened by a landscape buffer strip or other means indicated on the approved site plan;

(c) Illumination of outdoor storage areas shall be designed to prevent glare or direct light from the illumination source into residential areas;

(d) Outdoor displays shall be maintained in a neat and orderly fashion. Signs shall comply with the provisions of Chapter 1181. Waste material shall be contained within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six feet (6FT) and landscaped according to the approved site plan;

(e) The site plan submitted with an application for a special exception use permit shall indicate the types of merchandise or materials to be stored, and, if applicable, any

seasonal changes of merchandise or materials;

(f) Outdoor repair, preparation, cleaning, assembly, disassembly, or other similar activities shall not be permitted unless the nature and location of such activity is specifically identified in the application and approved by the Board.

1145.15 SUPPLEMENTARY REQUIREMENTS FOR JUNK STORAGE AND SALES.

The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for junk storage and sales: Junk storage and sales shall be effectively screened on all sides by walls, fences or plantings. Walls or fences shall be a minimum of eight feet (8FT) in height with no advertising thereon. In lieu of such wall or fence, a strip of land not less than fifteen feet (15FT) in width and planted and maintained with an evergreen hedge or dense planting of evergreen shrubs not less than six feet (6FT) in height may be substituted. Storage of materials shall not exceed the height of the screening.

1145.16 SUPPLEMENTARY REQUIREMENTS FOR MINI-STORAGE FACILITIES.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a mini-storage facility:

(a) All storage shall be within an enclosed building unless the nature and location of outdoor storage has been specifically approved by the Board in conformance with the supplementary regulations for outdoor sales, storage, or display;

(b) Loading and unloading areas shall be paved and shall be located only as approved by the Board;

(c) A minimum of five (5) parking spaces shall be provided near the leasing office. Sufficient space shall be provided in the paved lanes serving the storage units to accommodate on-site movement of vehicles and the parking and loading/unloading of the trucks, vans, trailers, and automobiles of persons using the units;

(d) An on-site leasing office shall be provided;

(e) Fencing of the perimeter shall be provided as determined by the Board in a manner which promotes security and presents an appropriate appearance to abutting properties;

(f) A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residential area. This area shall not be covered by buildings, parking or drives;

(g) Door openings facing residential areas shall not be permitted unless approved by the Board;

(h) Activities on the site shall be limited to the storage of property only. Other

activities, such as the operation of tools, rummage sales, temporary residency, shall be prohibited unless specifically permitted by the Board;

(i) Hours of operation shall only be as approved by the Board, after consideration of the impact of the proposed use upon the character, safety, and tranquility of the neighborhood.

1145.16 SUPPLEMENTARY REQUIREMENTS FOR INDOOR STORAGE FACILITIES.

The following regulations, in addition to those stated at Section 1145.09, shall apply to special exception permits for indoor storage facility:

(a) A minimum of twenty percent (20%) of the floor area of any structure proposed to be used as an indoor storage facility shall be used for other uses permitted within the respective zoning district, unless otherwise specifically approved by the Board on the approved site plan.

(b) All storage shall take place within an enclosed individual storage unit that is rented or leased on an individual basis. Storage shall be prohibited outside of the structure or within designated aisle areas with exception of vehicle and recreational vehicle storage areas clearly shown on the plan.

(c) A rental or leasing office shall be required to be located on-site.

(d) No more than one external garage-door entrance shall be provided for each twenty storage units within the structure.

(e) A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residentially zoned property. A reduction of this buffer may be approved by the Board if alternate means of screening are provided and specifically approved on the site plan.

(f) Caretaker/residential units are prohibited.

(g) One parking space shall be located on the site for each seventy-five (75) storage units, in addition to other required parking for all other uses on the site (see Section 1179.03).

1145.17 SUPPLEMENTARY REQUIREMENTS FOR WIRELESS TELECOMMUNICATION FACILITIES.

In recognition of the quasi-public nature of cellular and/or wireless telecommunication systems, it is the purpose of these regulations to: accommodate the need for cellular or wireless telecommunications towers and facilities for the provision of personal wireless/cellular services while regulating their location and number in the City of Reynoldsburg; minimize adverse visual effects of telecommunication towers and support structures through proper siting, design, and screening; to minimize the adverse impacts that telecommunication facilities may have on the health, safety and welfare of

the public; to avoid potential damage to adjacent properties from telecommunication tower and support failure; and to encourage the joint use of any new and existing telecommunication towers and support structures to minimize the number of such structures. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for wireless telecommunication facilities:

(a) Special Application Requirements:

1. A site plan shall include the following:

A. The total area of the lot;

B. The existing zoning of the site and all adjoining lots;

C. All public and private right-of-way and easements located on the lot;

D. The location of all existing buildings and structures on the lot; all buildings or structures and uses within five hundred feet (500FT) of the tower site; and the proposed location of the wireless/cellular communication tower and all wireless/cellular communication support structures including dimensions, heights, and, where applicable, the gross floor areas;

E. The location and dimensions for all curb cuts, driving lanes, off-street parking spaces, grades, surfacing materials, drainage plans, illumination of the facility, and landscaping;

F. The location of all proposed fences, screening and walls;

G. Any other information as may be required by the Board.

2. A report prepared by a licensed professional engineer documenting the height, design, proof of compliance with nationally accepted structural standards, and a description of the tower's capacity, which shall include the number and types of antennae it can accommodate.

3. For the purpose of demonstrating the necessity for the erection of any new telecommunication tower, any applicant requesting permission to install a new tower shall provide evidence of written communication with all other wireless/cellular service providers who supply service within a one mile radius of the proposed facility requesting use of the other providers' towers for collocation of the applicant's antennae. The contacted provider shall be requested to respond in writing to the inquiry within thirty (30) days. The applicant's letter(s) as well as the responses received shall be presented to the Board to demonstrate the need for a new tower.

4. The applicant shall also provide evidence of written communication with owners of nearby tall structures within a one mile radius of the proposed tower site, asking permission to install the wireless/cellular antennae on those structures. Tall structures shall include, but not be limited to: smoke stacks, water towers, buildings over fifty feet (50FT) in height, other communication towers, and roadway light poles.

5. The facility owner/operator shall present a maintenance plan demonstrating responsibility for the site.

6. The applicant shall provide a copy of a permanent easement or appropriate leasehold estate providing for access to the tower site. The access to the tower sight must be maintained regardless of other development that may take place on the site.

7. The communication company must demonstrate proof to the City that the company is licensed by the Federal Communications Commission (FCC).

(b) The following additional regulations shall apply to wireless telecommunications facilities:

1. Wireless or cellular telecommunication sites shall be located at least two hundred fifty feet (250FT) from any residential zoning district.
2. The setback between the base of the tower or any guy wire anchors and any property line shall be located a distance which is at least forty percent (40%) of the tower's height or fifty feet (50FT), whichever is greater.
3. The maximum height of a telecommunication tower shall be two hundred feet (200FT). The maximum height of the equipment building shall be thirty five (35FT) feet.
4. Maximum size of an equipment building shall be seven hundred and fifty square feet (750FT).
5. The minimum lot size and area restriction shall be the same as permitted for any other use in the (M-1) Light Industrial District.
6. A security fence eight (8FT) feet in height with barbed wire around the top shall completely surround the tower, the equipment building and any guy wires.
7. Towers and antennae shall be designed to withstand wind gusts of at least one hundred miles per hour (100MPH).
8. The tower shall be painted in a non-contrasting gray or similar color to minimize its visibility, unless otherwise required by the Federal Communications Commission (FCC) or Federal Aviation Administration (FAA).
9. No graphics advertising is permitted anywhere on the facility.
10. Buffer planting shall be located around the perimeter of the security fence as follows: An evergreen screen shall be planted that consists of either a hedge or evergreen trees that shall provide a minimum of seventy-five percent (75%) opacity year round.
11. The tower shall not be artificially lighted except to assure safety or as required by the FAA.
12. Warning signs shall be posted around the facility with an emergency telephone number of whom to contact in the event of an emergency.
13. The owner/operator of any telecommunications facility shall design such facility so that additional service providers may add their antennae, platforms, and associated hardware to the structure at a later date. The owner/operator shall negotiate in good faith with other providers for the collocation of others service provider's antennae at the facility, shall cooperate with the City in identifying other wireless/cellular service providers for the purpose of negotiating sub-lease agreements for collocation of other service providers' antennae at the facility, and shall not interfere or hinder service providers from utilizing the facility.
14. Where possible, an antenna or tower for use by a wireless/cellular service providers shall be attached to an existing structure or building. A new wireless communication facility shall not be erected if there is a technically suitable space for wireless communication facility available on an existing wireless communication tower or other suitable structure within the applicant's search area. The applicant must demonstrate that a technically suitable location is not reasonably available on an existing structure or that bona fide efforts to negotiate location on structures have been rejected.
15. Any owner of a tower whose use will be discontinued shall submit a written report to the Planning Administrator indicating the date on which such use shall cease. If at any time the use of the facility is discontinued for one hundred eighty (180) days (excluding any dormancy period between construction and the initial use of the facility),

the Board may declare the facility abandoned. The tower owner and the owner of the property upon which the tower is located shall receive written instruction from the Board to either reactive the use within one hundred eighty (180) days or dismantle and remove the facility.

16. If reactivation does not occur within said period, the City may thereafter proceed to move the facility and assess the costs of removal to the owner, as well as certify those costs to the County Auditor as a lien against the property.

17. In addition to the foregoing requirements, the following standards, items A. through D., shall apply to wireless or cellular telecommunications facilities permitted on a property with an existing use:

A. The existing use on the property may be any permitted use or lawful nonconforming use in the RI or GI Industrial District, and said use need not be affiliated with the wireless/cellular telecommunication provider.

B. The telecommunication facility shall be fully automated and unattended on a daily basis, and

C. The vehicular access to the equipment building shall, whenever feasible, be provided along the circulation driveways of the existing use.

D. Subsequent to approval of a special exception for a telecommunication tower, the owner shall submit building permit applications to the City for any additional antennae proposed to be placed on the tower. A new zoning certificate will not be required, unless the Planning Administrator determines that such additions do not conform with the approved special exception use permit.

1145.18 SUPPLEMENTARY REQUIREMENTS FOR CHILDCARE CENTERS.

In order to protect the health, safety, morals, and general welfare of children and families utilizing childcare centers, the following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for childcare centers:

(a) No special exception use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of any industrial district.

(b) No special exception use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of any lot or parcel with an approved gasoline station use, or which is likely to generate noxious fumes or vapor.

(c) All outdoor play areas shall meet the minimum requirements outlined by the State agency with oversight of childcare centers. No play area shall be located adjacent to a loading space, loading dock or other area where vehicles are likely to idle. No play area shall be constructed in a manner that allows children access to any electrical or telecommunications box/vault.

(d) No childcare center shall be permitted to operate between the hours of 7pm and 6am the following morning unless specifically approved by the Board or Council.

MINUTES

PLANNING COMMISSION THURSDAY, JULY 7, 2016 6:00 PM

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDSBURG, OH 43068**

A. CALL TO ORDER

PRESENT: McKenzie, Cullinan, Comeaux, Wren

ABSENT: Welday

2. APPROVAL OF MINUTES

1. Planning Commission – Regular Meeting – April 7, 2016

Minutes stand approved.

3. APPROVAL OF AGENDA

Agenda stands approved.

4. PUBLIC COMMENT

Chairman McKenzie: We have people speaking tonight. We ask you to take an oath. Please stand and raise your right hand. Do you swear or affirm that the testimony that you give in front of the Commission will be truthful? If so, answer, "I do." (Audible I do's.)

B. BUSINESS OF THE PLANNING COMMISSION

1. 1636 Graham Rd; Application #173912; Reynoldsburg United Methodist Church; Major Site Plan

Chairman McKenzie: Mr. Snowden, do you have a Staff Report?

Mr. Snowden: Mr. Chairman, I do. 1636 Graham Road This is for Phase One of the Reynoldsburg UMC Family Life Center, it is a Major Site Plan. Application: #173912. Location: Property is located on the east side of Graham Road between Palmer Road and Burkey Drive. Existing Zoning: S-1 - Special District. The request is for the review of a major site plan in order to construct a building addition and related improvements. Current Use: Semi-Public Use (Church). Applicant: Osborn Engineering. The applicant is requesting the Board review and approve a major site plan in order to construct an addition to an existing church building and expand the related parking facilities. The site, you will probably recall, was rezoned previously in 2016, in order to conform the Zoning District to S-1. At the request of Staff, the applicant conformed all of the parcels at the site to the S-1 Zoning District by action of the Commission and Council earlier this year. This proposed major site plan represents phase I of the applicants overall project. The applicant intends to return in September with a subsequent major site plan application for the proposed building. In this phase I project, the applicant proposes to add 52 parking spaces in a lot immediately

to the south of their existing front parking lot. Given that no building area is being added by this phase, the parking requirements for the existing building do not change. The applicant meets the minimum 5FT setback for all parking spaces, and has provided the required screening and interior lot landscaping for this new phase. So understand, in this case, they are proposing a new parking lot. Their existing parking lot does not comply with the Code because it was existing, and much of it was built before our current landscape code, and various parking regulations were enacted. But their new parking addition needs to comply with the interior lot landscaping. That is why they have the tree islands within that parking lot. In the S-1 District, the minimum setback for a parking lot is five foot from the public right-of-way. That is pretty short. In the Commercial Districts it is the same setback as the building, or twenty feet in some cases. This is a shorter one, but it is in compliance with the Code. Pedestrian Circulation - The applicant has shown a concrete walk from the proposed new ADA parking to proposed new drive. They have added five handicap spaces there, and they have added a concrete walk. In order to provide a clear pedestrian path, Staff recommends that applicant provide an internal crosswalk across the main east/west drive to allow access to the building. Staff also recommends that the proposed sidewalk be connected to the existing public sidewalk along the east side of Graham Road to create a clear pedestrian path. Landscaping & Buffering - The main landscaping issues are the following: they have a large number of trees that they are proposing to retain. All of the trees that are not in the way of the proposed building footprint, so that is positive. Secondly, since they have residential immediately to their south, they need to provide minimum screening there. They are providing minimum screening which complies with Section 1180.10. That consists of a three foot high earth and mound with shrubs, the smallest of those shrubs matures to a three foot height. That gives them six and a half feet to comply with the six foot regulation. Given that buffer, that permits the Commission to approve their proposed new driveway, the southern most driveway on the site, to be twenty-five feet from the existing lot line. If they did not have the required buffer, Section 1175.08 of the Zoning Code, would require a fifty foot setback for the drive. So, in this case, it is up to the discretion of the Commission, but they are meeting the letter of the Code to allow that lower setback for the single family. They have not shown it on there, but the reason that they are constructing that drive in that manner is to allow additional future parking expansion, on the site. With that, the Board should determine if the applicant has met all the criteria for major site plan review and approval as outlined in Section 1143.03(c) of the Zoning Code, and if the site plan as proposed will have a negative impact on the public health, safety, morals, comfort and general welfare. Staff finds the proposed site plan in compliance with those standards and recommends approval of the site plan on the following condition: That the applicant provide revised plans to Staff creating clear pedestrian path from sidewalk along Graham Road to the building entrance. Whether that means extending the current sidewalk, or providing a defined hatch crosswalk across those drives. With that, I will turn things back over to our Chairman, and I will be happy to answer any questions.

Chairman McKenzie: Ok, thank you. If any of you would like to address the Commission, this would be the time to do that. If you would, please give your name and address.

Mr. Greenway: My name is Jeff Greenway. I live at 2781 Country Brooke Lane, here in Reynoldsburg, and I have been the lead Pastor of Reynoldsburg United Methodist Church for

almost the last ten years. Our congregation has been a vital part of this community for 185 years, and we have had buildings on four different locations. The last three buildings that we have had, have all been built together on the present footprint, which is the round building in the front, the Sanctuary type looking building across the front, and the large worship center in the back. This is a proposal that we believe is going to be a hub for positive community impact. That is the goal of our church is to be a positive force in our community, especially to provide a place for children and youth to congregate in a healthy kind of way. We are very excited about what the future holds for us, and we think it is going to be good for Reynoldsburg. All of the technical questions that you will have are going to be answered by Brian Lundgren. But, I just wanted to be here. Our Site Director, Karen Wagonette, also the Chair of our Finance Committee, Ruth Noensactionous, we are whole heartedly behind this as a church, for our community. Thank you.

Mr. Snowden: Just let me clarify what I was saying. You see in this area, on the screen in front of you, they have modified this parking and they are adding drives going to the new southern parking lot. What I am saying is, taking that concrete walk which they are proposing along the south side of that, and basically having a defined path across there to the street, and then having a defined path across this drive to the building. Is that making sense? I think they are not being totally clear here with this building addition entrance is going to be, and that may not be fully developed yet, but I just feel we should have some sort of defined path from the public street to the building.

Mr. Lundgren: Brian Lundgren with Osborn Engineering. I am the Civil Engineer of record. 990 W. Third, Columbus, 43212. Eric did a great job summarizing the project. I will be happy to answer the questions. I believe the church is ok with that extension to the sidewalk along Graham Rd. The reason for not showing more detail on the connection to the future building is that we planned to address that when the future building plans were submitted with the next phase. We absolutely would need some sort of ADA connection shown to the new building. With that I would be happy to answer any questions you may have.

Mr. Snowden: Mr. Chairman, a good strategy in this case might be to require the applicant to extend that, or to have a defined crosswalk to the public street, as part of this phase, from that ADA. And then, address the ADA connection from the ADA parking, to the building, as part of the Phase Two. They are showing a proposed building footprint, but there are going to be parking islands, and walkways, to actually get you to the doors when that building is designed. That may be something, if we address the connection to the public street as part of this phase, since it is dealing with site work, and maybe address that at a secondary phase. The secondary phase is going to require a Major Site Plan approval again because of the size of it. They will be back to the Commission with the building architecture, design, so we will all be seeing each other again.

Chairman McKenzie: Any questions from Commissioners? This, by the way, is our first time for the Planning Commission to be dealing with a Major Site Plan review. I will have questions, maybe more for Mr. Snowden, than for you.

Mr. Comeaux: It looks like you are removing a few handicap spots from the overview that

Mr. Snowden has. So you are removing a few, are you adding any additional with the parking you have here. I know there is a ratio of occupancy, or a ratio of spaces to that.

Mr. Snowden: If I can respond to Mr. Comeaux; if you look here only these first two or three spaces are ADA, and these are general parking. What they are showing here is to go to five or six ADA at that location, and then remove the general parking to add the drive. You are removing one or two ADA spaces here. You have additional ADA here and here. To be clear, with our code for parking, this is a great learning opportunity for the Commission, our Code for parking, does not specifically require a number of ADA spaces. It simply states that everybody should comply with the ADA. It does not specifically require them. Ultimately it is on the property owner to comply with ADA's requirements. It is definitely something that I would like to revise in the future. It is something I think we should be more cognizant of, requiring enforcement, that is just my opinion and we can discuss that in the future.

Mr. Comeaux: I had not gotten that the hashing was indicative of the ADA spaces.

Mr. Snowden: It is indicative of the area in which it is required for.

Mr. Comeaux: So, you are adding another egress, another drive to leave the facility, but the ways to get into the facility are going to remain the same, is that correct? I know it is a tougher challenge to get people out than it is to get people in.

Mr. Lundgren: That is correct. So, as far as the existing access, there are no plans for modifications, so that would be in addition to.

Mr. Comeaux: And the only other question I have is kind of a procedural thing. You said there was an adjacent neighbor that had raised concerns, or praise, or something like that. I do not know what the nature of it was.

Mr. Greenway: Actually the Board and I had a meeting with our neighbor, Mrs. Barry, who is the neighbor to the south, and the reason we are putting the berms in is at her request. That was the major concern that she raised in that meeting with us.

Mr. Comeaux: Personally, I think that is a great way to handle it. If you have a problem with your neighbor, talk to your neighbor.

Mr. Snowden: I met with Mrs. Barry, and did encourage that meeting as well. It is great to see that it has come out with a positive resolution as far as we can tell.

Mr. Comeaux: Thank you. That is all the questions I have.

Mr. Cullinan: Back to the ADA spots, I assume you followed the State of Ohio for one to twenty-five.

Mr. Lundgren: Yes. The ADA Code tells you how many parking spaces you need, and then

this many ADA, and then this many accessible as well. When we submit the Utility Plan, obviously that would be reflected.

Mr. Cullinan: That's good.

Chairman McKenzie: If everyone else is done with questions, I do have a few. And, these may be for Mr. Snowden as well. So in regard to stormwater generation and amelioration, is that part of something that we can review in these site plans for a parking lot? It definitely increases your impervious surfaces. Also, the plans show additional parking areas, which are not definitively part of this project yet, but are drawn as proposed ones. And, if we approve the site plan, are we also approving those additional parking areas?

Mr. Snowden: Let me clarify. We are only approving the areas that are here and are listed as proposed asphalt, and shown on the main plan. I would interpret that as saying that the parking lot immediately to the south of the existing front parking lot, and the drives connecting that to the southern drive, and the southern drive. The fact that they are doing some master planning and sort of looking at the whole site and saying these are areas that couple be used for parking in the future, my interpretation is we are not improving that because it is not shown with the stormwater requirements, etc... It is just showing here as a conceptual area where it can go. We are only approving the lot to the south and the drives to it.

Chairman McKenzie: Alright.

Mr. Snowden: Mr. Chairman, if you recall, when the applicant first met with Staff, they said they were looking to do some master planning of the entire site. That is why Staff encouraged them to do the zoning district change, in order to conform the zoning and make that process a little bit easier. I think they have been going through the process of just looking at their entire site about what it can be used for. To specifically answer your question, we are approving that lot and the drives that are indicated as proposed on the main part of the plan.

Chairman McKenzie: In regard to runoff, our stormwater book, that is available online, is listed as 2008. Is that the most recent copy?

Mr. Snowden: As far as I know. Let's talk a little bit about stormwater. They are required to show stormwater on this preliminary Major Site Plan. A copy also goes to our City Engineer and to our Service Department. They are receiving and doing a basic review at this phase. So, we typically have not in the past, although we could, reviewed the actual calculations and determined if they are meeting the requirements. The reason we have not done that at this phase in the past, is because our Engineer is going to do that at the Plot Grade Utility Phase, which is the phase immediately following this approval this evening. And, if the Engineer does not approve a Plot Grade utility, the fact that the Planning Commission approved a Major Site Plan is irrelevant. They must have an approved Plot Grade Utility as well. When BZBA reviewed those, what they limited themselves to was making sure that some stormwater was indicated on the site. In this case they have shown you where the proposed

inlets were going to be and which way the flow is going on the main plan. They have also reviewed to determine if they have somewhere where they are proposing to accommodate. In this case they are proposing to accommodate it in the existing basin, and they have an expansion shown. So basically, the BZBA's view was that they were showing that they are accommodating it in some way, and we will rely on our Engineer to tell us that technical details as to whether that applies. I am not aware of other Planning Commissions that are doing an engineering level review at this phase. Typically they are looking to see if they have some game plan in place to address stormwater. If they do, the Commissions rely on their Engineering Staff, typically.

Chairman McKenzie: So generally, we would not be concerning ourselves with that. Since you are here, for your consideration, I am somewhat aware of that basin back there, and the bottom of it, this feature that is showing there at the bottom is concrete. It basically lets out onto property not owned by the church, to the south. And that concrete ends, so instead of reducing outflow of the stormwater from the church property, that concrete basin is really increasing it onto another property. I just some questions about that.

Mr. Lundgren: We are required to meet the current detention requirements. So based off our calculations, we will determine the current release rate. And then it is our responsibility. There are multiple ways of handling it. We could look at ways of handling it. We could look at parking lot storage, over sizing the storm sewer, modification of the stormwater basin. We have multiple options. As Eric was saying, in the next step, we get more into the detail and how we are going to meet those requirements.

Chairman McKenzie: Something I was concerned about and I was just treading to see where we can go on this, and also going to be part of the utility review, I'm sure, but the lighting on the property. So this light pollution, I don't know how the lighting of the current property is on. I know they are photo sensitive so that they are not on during the day. I do not know if they turn off during a certain time of night, or whether they are on all night. And for people concerned about light pollution, these practices know are going to motion sensitive parking lot lighting so that they only come on when there are people in the parking lot as well.

Mr. Lundgren: As far as this phase, we are only proposing the light pole bases, not the actual light poles. Our thought process was that until the building was selected as far as far as material type, it is difficult to include all of that. And typically that is right up through the new building. So, the lighting will be part of the Phase Two.

Chairman McKenzie: As I said, this is new for me and I was just looking at I saw the basis of the light poles on the plans and stuff. So, I am just questioning what the limits are of this proposal tonight.

Mr. Lundgren: What we wanted to do was not tear up the roadway. So, we put in a new road, and we have to put light poles, and they are on conduits. So the thought process was that we would install the bases with this project, and the lights would be installed with Phase Two.

Chairman McKenzie: That makes perfect sense. I just didn't know.

Mr. Snowden: Mr. Chairman, in the past, I am not aware of the Commission or BZBA being that specific about a light type, but they have typically approved a photometric as part of these. They have reviewed colors, materials, and so forth. But as far as requiring a specific type of on off system, I am not aware of that. It does not mean that we could not being given some specific reason. Just trying to understand the perimeters and what we are looking for.

Chairman McKenzie: What I am trying to understand to is what this Commission is looking for now on these site plans. The other questions I had, Mr. Comeaux had already asked. We are ready for a motion if anyone would like to propose a motion, if there are no other questions.

Mr. Comeaux: One other recommendation that Staff had was to provide revised plans respecting the pedestrian path and sidewalk along Graham Road and the building entrance. Is that something that you all are comfortable with? In that case, I make a motion that we accept this item with the proviso that they provide the Staff with revise plans showing a clear pedestrian path and sidewalk along Graham Rd., to the building entrance.

(Vote)

Mr. Snowden: To the applicant, page three of my Staff Report there has the next steps to continue the process. I know we have met several times, so you are aware of it. We will look forward to your Phase Two submission coming to the Commission. I will provide a Written Record of Action.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Jim Comeaux, Chairman, Design Review Board
SECONDER:	Justin Wren
AYES:	McKenzie, Cullinan, Comeaux, Wren
ABSENT:	Welday

2. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1145 Special Exceptions. (Second Reading 7/25/2016).

Chairman McKenzie: Several items that are very close to one another, which are the amended ordinances that Eric has prepared... Do you want to go through these one by one, or can we group them?

Mr. Snowden: Mr. Chairman, if I could just make a general statement about where we are at. So, the Commission may remember we went through and made a significant push beginning back in December and working through November and working through the Ordinances being adopted and taking effect in March, to move our Zoning Code forward, make a lot of basic nuts and bolts language type of changes to the Code. What I am coming with you tonight with, and these have been sent back to the Commission from City Council, are a series of Ordinances, some of which are still in the realm of changing language, but most of

them are really adding more tools to our tool box and making sure that we have the right Codes, tools, planning tools in place. Mr. Chairman, if it is ok. I will just state what each one is briefly, and then I can answer any additional questions. Would that be acceptable?

Chairman McKenzie: That would be fine. Is there anyone on the Commission that would prefer to do it one by one?

Mr. Snowden: Let me just give you a brief statement. The item listed as number three, Special Exception Uses, the main change there is that our transfer procedure is out of a broken procedure. Our procedure of transfers of Special Exceptions today, says if you are transferring, you get to start the process all over and get a new permit. For example, there was a business that had a Special Exception Use that operated on Friday, if they changed the name and had a new owner on Monday, a new Special Exception Use permit is required. That process takes approximately three months, at its longest. That does not really make a lot of sense when you have an entity that the only change is the name of the business. I have propose an administrative transfer procedure. I have also made some minor changes to how Council would review a Special Exception Use after BZBA's review, to speed up the process. Our process is taking upwards of ninety to one hundred and twenty days. Most communities, even with Council review, are reviewing these types of permits in sixty days. So, we needed to move things along a little bit. It really does not effect anything this Commission is doing, it really effects how City Council is approving Special Exception Uses. Again, in every Zoning District, you have permitted uses that are allowed by right, and you have Special Exception Uses that allowed with permission of BZBA and City Council. So it is really how people are getting authorized for their use.

Mr. Comeaux: So, a Special Exception, for instance, are we talking childcare center, we talking bars and restaurants.

Mr. Snowden: Childcare is a big one, bar/restaurants are in much of the City, gasoline stations. We have a very high number of Special Exceptions. Just as an example, the special uses in Columbus that require approval from the City Council and the Development Commission to get the use are excavating oil and natural gas, junk storage, shingle grinding, that type of really obnoxious where there are a lot of land use conflicts. We require a Special Exception Use for a drive thru. We require a Special Exception use permit anywhere where food and beverage are sold for consumption on site. We are doing a lot of them for uses that would be permitted uses everywhere else. That is why this has to be consistent and as streamlined as possible.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

3. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1196.09 Lighting of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1182 Exterior Lighting. (Second Reading 7/25/2016).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

4. **ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Chapter 1171 General Requirements; Section 1180.12 Screening and Landscaping for Service Structures of Chapter 1180 Landscaping and Buffering Standards. (Second Reading 7/25/2016).**

Mr. Snowden: This amendment is very timely, given our Chairman's statements from a moment ago, these are some basic lighting standards for the entire city, limiting pole heights, prescribing how. These are actually to help this body. For example, I have added a regulation that said the color of the pole height shall match the architecture of the building, as determined by the Planning Commission in a Major Site Plan. So I am trying to give some guidance as to how we evaluate lighting. We have really no regulations for lighting outside of the Community Commercial Overlay, which is Main St., Brice Rd., and Livingston. The rest of the City, there are no regulations for lighting. So, I took those regulations, and applied them to the majority of the City. They will not apply to single and two family. These are for commercial, apartment complexes, that sort of thing. So that will help our review of Site Plans for exterior lighting compliance. This is a basic update of our temporary structures. Code, also made some basic updates o a definition to what is a generator, defined a generator, defined where a generator can be placed. I said that generators are going to be treated just like accessory structures. If they are within a certain distance of a lot line, they must be screened. The reason that I am applying the accessory structure regulations to generators is because we have folks that have tried to install generators in their side yard that are eight feet from their neighbors house and causing some conflict. These things, if they are in the back of a property, where they are on a large property, where there is nothing around them and there is really not a problem, but when they are adjacent to somebody else's property, there are a lot of conflicts. That is why I am defining that these are accessory structures. I just kind of cleared up how we are going to address them. Secondly, I clarified our code on landscaping requirements for service structures. The way that it was written, it applied to the entire city and you could argue that it required anyone who had any sort of service structure including a single family home with like a telephone box, or something in the back to screen it. That should not be necessary for single and two family, so I better defined what those regulations apply to in Chapter 1180.

Attachment: PC Minutes 7.7.16 (1404 : Amendments to the Zoning Code)

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

5. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1103.10 Certificate Required of Chapter 1103 Design Review Board; Chapter 1135 Title; Purpose; Interpretation; Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; AND Chapter 1151 Amendments; AND Enacting Chapter 1177 Limited Overlay. (Second Reading 7/25/2016).

Mr. Snowden: Our Zoning Certificates and Plot Grade Utility Plans, a few minor changes. Chapter 1151 applies directly to this body. It flushes out the Charter on Zoning changes. However there are provisions within Chapter 1151, that did not comply with the Charter. I have updated them to clarify so that the Charter is paramount. It had to do with stating that if you had certain revisions, you could come back to the Planning Commission, without having to go to City Council first. The way that our Charter is written for rezonings or regulation changes to any zoning, it has to begin at City Council. We cannot through the Code create a different procedure than the Charter requires. I am enacting Chapter 1177, Limited Overlay. Limited Overlays are a tool that are used in rezoning. What they do is, they put special requirements on a particular property, something that a person that is rezoning can place on themselves, to address certain specifics of their site. An example of this is, at the Shoppes at East Broad, the developers rezoned to a zoning district where adult use was a permitted use, and then put a Limited Overlay on themselves to say that they would not allow adult use at the location. So it is a very site specific type of zoning. We have used these in the past, here in Reynoldsburg, but we did not have the Code defining the purpose, defining how you apply for them, defining how they should be used, and so I have added language modeled off the City of Columbus, to basically just say how these will be used in the future. They are there to provide, when there is no other way to address some unique characteristic of a site as part of a rezoning, a Limited Overlay is a useful tool. And, we need to say why we are doing things. We should not just do it as part of a rezoning.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

6. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1161.04 Commercial Districts of Chapter 1161 Zoning Districts; Section 1196.03 Overlay Areas of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1184 Planned Commercial Development. (Second Reading 7/25/2016).

Mr. Snowden: This item enacts a Planned Commercial Zoning District. We currently have one planned district, it is for large scale residential projects. A Planned Commercial District is a flexible mixed use district. The way things work today, for a commercial project, you re-zone to a commercial zoning district, then you must comply with all those zoning regulations, and get a site plan approved by the Planning Commission. With a Planned

Commercial District, you re-zone to your project. So, instead of rezoning to CC, where I have all these lists of tables of setbacks and regulations, with a Planned Commercial Development, I re-zone to a project. That means they would provide us with a plan, you would go through the process of re-zoning with that more detailed plan, get that approved by the Planning Commission and the City Council, and then they would get a Major Site Plan approved that dealt with the other details that were not dealt with as part of the original approval. This is modeled off our existing planned district. Our existing planned district was only for residential. I am saying it is for mixed use development. You re-zone to your project. So, the only thing you can build is for what you get approved for, that it is.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

7. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1123.01 Improvements to be Paid for by Subdivider of Chapter 1123 Required Improvements; Chapter 1131 Definitions; Section 1161.03 Residential Districts of Chapter 1161 Zoning Districts; Chapter 1183 "PD" Planned Development District; AND Chapter 1187 Special Provisions for R-20 Townhouse District. (Second Reading 7/25/2016).

Mr. Snowden: Since we had another planned district which was called Planned Development District, I had to change that to Planned Neighborhood District. It did not change any regulations to how a Planned neighborhood District works.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

8. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Section 1193.12 GRAPHICS of Chapter 1193 "HD" Historic Overlay District; Section 1196.11 GRAPHICS of Chapter 1196 Community Commercial Overlay; Repealing Chapter 1181 Signs; and Enacting Chapter 1181 Signs and Graphics. (Second Reading 7/25/2016).

Mr. Snowden: This completely repeals and enacts a new sign code. Our sign code had some major issues. What I am proposing in our new sign code is one, I am getting rid of a dual review. In some cases you had to be reviewed both by BZBA and DRB. I am going to let DRB take on all of our signage reviews. I have also stated when Staff will do reviews such as when a sign is refaced. Currently you have to go to DRB to reface a sign in a lot of the City. That is something that Staff should review and if there are questions about compliance with our design regulations, Staff and the applicant then refer that to the DRB for additional review. That is the big take away. It is not allowing people to have any more or less signage. Area requirements are still the same. I am just trying to clarify the process for getting signs approved. There were some cases where you are going for two meetings to get

signs approved here. That is taking too long for something that should not be our primary purpose. I know that is a lot of information, and I would be happy to answer any questions.

Chairman McKenzie: Mr. Comeaux.

Mr. Comeaux: Two questions, for the generators in particular, and then the mixed use development, you could have just started typing, or you might have looked at surrounding communities. Where did you look to pull some of that language?

Mr. Snowden: I did not pull a lot of language for the generator portion. Basically, I just stated that a generator is defined as this and shall be considered an accessory structure. The only thing I added, I said that if it is within a certain distance of a lot line, it must be screened. I did not model that off of any particular community, only off my own experience, and frankly we have had several individuals that actually tried to place this near a lot line in conflict with their neighbor. One of the goals of our zoning is to minimize land use conflict. So, if we can require a six foot setback and screening, that minimizes the conflict. Most other communities are treating them generally. The same as they treat their accessory structures.

Mr. Comeaux: On the mixed use development, which personally I think would be a really great thing, and I love the fact that it would be allowed to happen. Again, where did you look? Columbus might have a different approach than Pickerington, or Gahanna.

Mr. Snowden: I actually modeled that in terms of the process. And, I tailored it toward commercial by simply changing the uses that are listed as permitted uses. In the current planned district, which is going to become the neighborhood district, it says the uses are single family, two family, multi-family, residential care facility, and so on. I basically changed that to say your uses are retail sales, administrative business, professional office, label those out. And then I said, uses that are a special exception on the CC District, are special exceptions as well you could still get to a gas station if you wanted to. I also said multi-family was a permitted use, and I said multi-family in that where specifically approved. It is not an interchangeable use. You can not have a restaurant close and have that space become multi-family. It is only where this Commission and City Council specifically approved it. That is the thing to take away. This is not an end around to a multi-family complex. It is designed for a mix used development that has first floor retail and maybe an office component. It is not a way to get to traditional apartment complexes.

Chairman McKenzie: I need a clarification. How are you limiting the number of units in the multi-family?

Mr. Snowden: I put a specific limit.

Chairman McKenzie: I have read through these documents.

Mr. Snowden: Mr. Chairman, what I said specifically is that there are only where they are specifically approved by City Council and the Planning Commission. You are going to see

the whole project. You are going to see the site plan, the architecture, and everything, as part of the re-zoning. And you are going to do a major site plan to take care of the landscape plan and maybe a few other details. But, the point is that multi-family is only where it is designated. That gives us unlimited flexibility. The other thing to emphasize is, there is nothing that requires approval of this. If there was a product that had a large multi-family component that folks simply were not comfortable with, we are more than justified to not approve it. Let me see, I believe I did put an upper limit. If you look under Section 1184.04(c), which is packet page 63, I said that any multi-family component, the maximum for an entire district, would be twenty units per acre. So, that would be the maximum you could approve under this zoning district. The fact is, we are tying our hands. It is my personal opinion that there is no reason to have any requirement. The reason is because it is as specifically approved. You could say the maximum is one hundred units per acre. It does not change the fact that it has to be specifically approved by City Council, and the Planning Commission, and if a site is not able to hold that much, we are more than justified in turning down the project. That is the take away. We have even more control over this process than we have over our straight zoning process, because our straight zoning multi-family districts say you get eight, ten, or twelve units per acre. Right now, our AR-3 is no more than twelve units per acre. So, for me to say twenty units per acre, that is a lot higher than anything else we have. The main reason I put it in there is so that people would feel comfortable moving forward with this Planned District, understanding that it is not a back door to multi-family. It is for mixed use projects that might have a multi-family component. We are not required to approve any of them. But right now, having a second story apartment, over first floor retail, with an office component, is illegal in all of our zoning districts. So, I had to find somewhere where that could be allowed. Trying to put a tool in our tool box.

Chairman McKenzie: Off the subject, but chiding, slightly, we had talked before about formatting consistency, and documents before they are presented to us, and you did a lot better this time, but there are a lot in there.

Mr. Snowden: I spent a tremendous amount of time with it.

Chairman McKenzie: He and I are the two that are the most particular about this type of thing. Secondly, I went to the Public Hearing, I have been to all the Council meetings where you have been through this and stuff, and as I am reading through the document, the changes you have made to the Special Exception thing, where no the BZBA can only recommend approval, instead of approving them, really makes the document illogical. And, it also seems to extend the amount of time it will take for approval. For in the past, the BZBA has been able to approve Special Exceptions, correct, without going to Council?

Mr. Snowden: That is incorrect. The current code is inconsistent because it says that BZBA approves them, but that City Council has an optional review. That is still in place. I just used the term "recommend for approval" because ultimately BZBA is not making the final decision. Even if City Council is making no decision, they are still making a decision. I was just trying to be consistent. What I would really like, and what I am not able to advocate for at this time, given the current procedure, which is one or the other, either BZBA approves them all, and it is just done, or we reduce the overall number of Special Exceptions, and we

have City Council approve all of them. We are trying to find a middle path, and it is a very difficult situation.

Chairman McKenzie: I agree, but you have changed it to now that they can recommend approval. But then, everything else where they can stipulate, you still have a language where they can stipulate additional requirements and stuff. And, it would seem to me that it doesn't make much sense to only be able to recommend approval. Council, as you pointed out when Council asked about this, they can add stipulations and requirements as well, that the language should be consistently there that the BZBA may recommend stipulations, rather than just imposing these stipulations on them. It is because of that middle ground. It really only makes sense from the standpoint of efficiency or anything else, to either have Council do them all, or to have the BZBA have the authority. This middle ground type of stuff, even reading through it does not make much sense. They have the authority to deny, pending appeal. But, they can only recommend adoption, but they can also enforce additional requirements.

Mr. Snowden: You are probably correct in your statement. We probably should have used the language to recommend the conditions, but ultimately it does not change the fact that it is going to go to City Council one way or the other. Maybe I was a little inconsistent there, but it really is not changing the process that much. What it is changing is what I am requiring City Council to do in that code change, is make a decision by the next meeting of City Council, instead of sometimes these are taking an additional six weeks to get through City Council. That is the change.

Chairman McKenzie: How will you make them get through Council with just one reading?

Mr. Snowden: What I stated is that they are going to have a Public Hearing, prior to the next regular full Council meeting. And then at the next full Council meeting, they would introduce and pass a resolution confirming whatever decision they made at that hearing.

Chairman McKenzie: But, in the past, what they have been doing is labeling these things as ordinances. And, by doing that, it allows them to go through three readings.

Mr. Snowden: Only ceremonial resolutions are exempt from the three readings. So, an administrative resolution such as this, would still be required to go through three readings. By using the language, introduce and pass, and our City Attorney, Mr. Hood, and I spent hours working on this together. We found that that language meant they could do one of two things. They could either introduce the Resolution and pass it as an emergency off of one reading, or they could introduce it and pass it by waiving second and third reading. They are calling that rule suspension here. Having worked at another City Council, it is actually waive second and third reading. I am not telling them to do one or the other.

Chairman McKenzie: If they waive second and third reading, then the thirty day cooling off period is still in effect. Where, if you go with an emergency, there is no thirty days.

Mr. Snowden: You are correct and the reason I did not want to prescribe it that carefully was that I wanted to give Council some flexibility. I don't want to be telling them how to introduce and pass legislation. The idea was to try to put a shock clock on this to move things along. The point being, when these Special Exception are considered, most of the time folks had made up their mind by the first or second meeting. So, sitting through six total City Council meetings, between Committee and Council, does not really add anything to the process other than time. So, the idea is, let's have a hearing, let's get all the information out there, let's make a decision. It does not prevent City Council from reintroducing something if new information comes to light. There are many different ways that errors can be corrected, but the idea is to simply make a decision in a timely manner. If they are looking at it, they review it, it is approved or it is not. That is the concern that the applicants have, how long the process is taking. They would much rather hear that you apply thirty days before BZBA, you are approved through BZBA, and City Council will have a hearing by two weeks into the next month. Whereas, with the current process, it could be an additional six weeks, seven weeks depending on the calendar. That is not a great answer for a Planning Administrator to give to an applicant who may not fully understand the process. And, all we are doing is approving a use. We are making a decision as to whether the use is appropriate to the site.

Chairman McKenzie: Any other questions? If none, I will entertain a motion.

Mr. Comeaux: I will make the motion that we recommend to Council that these revisions be approved.

Mr. Snowden: Mr. Chairman, for procedural clarification, these are items three through nine on our agenda, and we are taking one vote.

Chairman McKenzie: That is correct.

Mr. Snowden: Those will be forwarded back to City Council two weeks for Monday. Any other comments or feedback from the Planning Commission is always welcome.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/25/2016 7:30 PM
MOVER:	Jim Comeaux, Chairman, Design Review Board	
SECONDER:	Tyler Cullinan	
AYES:	McKenzie, Cullinan, Comeaux, Wren	
ABSENT:	Welday	

9. Rules of Commission Changes

Chairman McKenzie: Now we have the Rules of Commission Changes. This is something that I have been shepherding for several months now. Any questions or clarifications? If you remember, I did send out the last set of proposals at the end of May. I should point out that also on the revision for future changes to the Rules of the Commission, I did go for a unanimous vote. Mr. Snowden is opposed to that and would recommend that it be a simple majority. Correct?

Mr. Snowden: Mr. Chairman, and other Members of the Commission, I support all of the changes that you have proposed here. I think that you have improved the language and clarified and taken away problems we have had in the past. My only concern under Section 8.1 is adoption requires unanimous vote. Thinking long term, we have five members of the Commission, I don't think that the Commission should limit the majority from making a decision that is in the best interest of the Commission or City, because one person does not want a change. The nice part is, we have a great relationship between Staff and the Commissioners. All the Commissioners respect one another and the public. We all get along now, and we all play nice. But, what happens when, fifty years from now, one person doesn't like something, and everyone else is in support. That is why I don't think we should tie our hands. I agree with the Chairman's statement that it is better to discuss a Rules change at meeting one, and wait until the following meeting to implement a Rules change. We are already giving Rules changes a much a higher level of scrutiny, than we are giving any other decision that this body makes. And, that is why I feel that item is unnecessary. Ultimately, it is your decision.

Chairman McKenzie: If I may respond to that... I am not particularly, incredibly, I don't think it is important that we do that. I had set that out as a very high standard. With the five people here, I don't really think it is going to be much of a problem for the Rules. For other things, I don't think it would be. But, for the Rules, which really shouldn't be changing all that often, it is hard to see how they would have additional changes to them. If you think back to what happened with the proposal to change meeting times, the emails were sent out, the 6:30/7:30 start was basically stopped by Mr. Zollars who was sitting in the audience saying he did not like 7:30 meetings.

Mr. Snowden: There were others, Mr. Chair.

Chairman McKenzie: At least the ones that had replied all, that was the only one that I had seen. It does not seem to be that big of a thing to me, but at the same time, I have no problem at all with going to simple majority. It is not a big deal.

Mr. Comeaux: On that one point, the Planning Commission does not have control over how many members might be assigned to it in the future. So, if we set those Rules, and they were to expand the membership...

Mr. Snowden: Theoretically, Mr. Comeaux, if you had a Charter that said the Planning Commission shall now consist of twenty-five individuals... Again, that is not realistic, nine would be... Five is small, seven is common, nine is high.

Mr. Comeaux: My only point is, if there was someway to come up with a super majority, but a super majority of five is kind of silly. I think a simple majority would probably be my preference on that. Thank you.

Chairman McKenzie: You are welcome. Any other discussion on the points?

Mr. Cullinan: I think I could go either way.

Chairman McKenzie: Does anyone feel, although Mr. Cullinan said he was thinking about the compromise, does anyone want to go for the super majority?

Mr. Comeaux: I think simple majority should suffice for Rules. That would be my preference. I think it is pretty consistent with most Robert's Rules approaches.

Mr. Snowden: Mr. Chairman, I think the procedure you put in place where you are saying we are going to adopt these thirty days after they are proposed, is a good procedure. I know I said in my model Rules that I started out with seven days. Rather than adopt this now, would the Commission want to mull it over for thirty days?

Chairman McKenzie: As I said, the Commissioners have already had these for more than thirty days. The only discussion we are having here tonight is whether we will go with a simple majority for future changes to rules, or what was originally proposed. I don't think we have had anybody object to making that modification to the proposed changes, so I see no reason to hold this off for any additional time.

Mr. Wren: I will motion to approve the Rules of Commission Changes.

Chairman McKenzie: So, to be specific, you are motioning to approve all the proposed changes?

Mr. Wren: Sorry, with the simple majority.

Chairman McKenzie: With the one modification from unanimous vote to simple majority for future changes to the Rules of the Commission.

Mr. Snowden: Gentlemen, for clarity sake, the Charter already stipulates all decisions not otherwise prescribed of any board or commission, or by simple majority. So, I am going to recommend, if Mr. Wren wants to redo his motion, that we just say striking that particular sentence. We don't need to repeat, "by simple majority." That is already in the Charter. Is that acceptable Mr. Wren?

Mr. Wren: Yes.

Mr. Snowden: My recommendation would be that Mr. Wren make the motion to adopt the changes, striking the sentence in Section 8.1, "adoption requires unanimous vote", all other changes are in tact.

Chairman McKenzie: You are good with that?

Mr. Wren: Yes.

Mr. Comeaux: I will second.

Chairman McKenzie: Any further discussion? Mr. Snowden would you call the role?

Mr. Snowden: Thank you Mr. Chairman. Mr. Cullinan.

Mr. Cullinan: Yes.

Mr. Snowden: Mr. Wren.

Mr. Wren: Yes.

Mr. Snowden: Mr. Comeaux.

Mr. Comeaux: Yes.

Mr. Snowden: Dr. McKenzie:

Chairman McKenzie: Yes.

Mr. Snowden: Very well. I will incorporate that into the document and send out a revised version for everyone's review, hopefully as soon as possible.

Chairman McKenzie: With no further business before the Commission, I will close this meeting.

C. ADJOURNMENT

Chairman

Planning Administrator



**REYNOLDSBURG
PLANNING & ZONING DIVISION**

**STAFF REPORT:
PLANNING & ZONING CODE
AMENDMENT**

CODE SECTION: Chapter 1145 – Special Exceptions

BACKGROUND: Staff becomes periodically aware of provisions in the Planning and Zoning Code that need to be revised to make the intent of the Code more clear. Section 1145 primary regulates the approval process for special exception uses. Staff's view is that the proposed revision will clarify the process and make it more internally consistent.

SUMMARY OF MAJOR REVISIONS:

1145.04 STAFF REVIEW.

Staff proposed to revise this section to remove the requirement that special exceptions be reviewed by the Service Director and City Engineer. This provided for a basic engineering review before plot-grade-utility plans were required for new construction. Staff circulates agendas and plans for internal review by City staff, there is no need to prescribe this in code.

1145.05 ACTION BY THE BOARD.

Section 1139.05 standardizes the 60-day action rule for all items reviewed and approved by BZBA. This provision is no longer required.

1145.07 APPROVAL, REVOCATION.

Staff is proposing to heavily modify this section in order to clarify the manner in which special exception use permits will be approved by the BZBA and Council. Staff is proposing to replace the optional Council review process with a standardized, review process. The process will consist of a hearing after which Council will pass resolution confirming its decision at the next regular meeting. This will reduce the time applicants will spend waiting for the additional readings of legislation.

Staff is adding text that will provide a more detailed process for revocation of special exception use permits. The proposed text clarify that 6 month reviews by Staff are automatic and prescribe the Planning Administrator's actions in each case.

1145.08 TRANSFER, AMENDMENT, REAPPLICATION.

Staff is proposing to clarify the procedure for transfers of special exception use permits when businesses change ownership. The current code requires reapplication and approval by the BZBA. Many peer communities allow planning staff to transfer these types of permits administratively in cases where the operation of the use does not change. Staff believes this will lessen the unnecessary burden on the Board to review a new permit following a business rebranding or ownership change.

SECTIONS 1145.10 – 1145.18 SUPPLIMENTAL REQUIREMENTS

Section 1145.10 contained additional regulations for various types of special exceptions. Due to the length of this section, staff is proposing to break out each type of special exception into its own section number to make citation easier. Staff is also proposing to add Section 1145.18 which will enact some basic restrictions of childcare centers. The proposed regulations are commonly requested as conditions of approval of the BZBA.

CHAPTER 1145 - Special Exceptions

1145.03 APPLICATION.

(a) Any owner, agent of the owner, or lessee of a lot for which a special exception is proposed shall submit an application to the Board of Zoning and Building Appeals. An application for a special exception shall be submitted in writing on forms provided by the Zoning Officer and shall include the following:

- (1) Completed application form;
- (2) Name, address, and phone number of the lot owner and of the owner's designated agent;
- (3) Legal description of the lot;
- (4) ~~Zoning district of the lot;~~ Description of the zoning district and existing use of the lot;
- (5) Description of the zoning district and existing ~~use of the lot and~~ uses of adjacent lots;
- (6) A statement of the special exception listed in this ordinance for which the application is submitted. The application shall also include a description of the activities proposed on the site, including the goods and services, hours of operation, anticipated number of employees, nature and volume of delivery activity, and other information which will enable the Board to understand the nature of the proposed use and its potential impacts;
- (7) A plan of the proposed site and improvements showing the proposed location of all structures, parking and loading areas, streets and traffic accesses, open spaces, refuse and service areas, utilities, signs, yards, landscaping, and other relevant features;
- (8) A narrative statement discussing the compatibility of the proposed use with the existing uses of adjacent lots and with the Land Use Plan, including an evaluation of the effects on adjoining lots of such elements as traffic circulation, noise, glare, odor, fumes, vibration, and storm water, and any measures proposed to mitigate such effects;
- (9) A narrative addressing each of the applicable criteria set forth in the standards and requirements for all special exceptions (see 1145.09), and, as applicable, the supplementary requirements for special exceptions ~~(see 1145.10);~~
- (10) Such other information as the Board deems necessary to make a determination of the compliance of the proposed use with the applicable standards and regulations. Such additional information may include, but shall not be limited to:
 - A. Traffic impact analysis;
 - B. Storm water impact analysis;
 - C. Utility impact analysis.

(b) The Board may determine that additional studies or expert advice are necessary to evaluate a proposed special exception relative to the requirements of this Code. The Board shall advise the applicant if such studies or advice are required. The Board shall determine whether to accept the required studies as prepared by qualified professionals

engaged by the applicant or to require the applicant to deposit funds with the City as required to pay for such studies. The Board or City Council may vary any supplemental requirements it determines to be an unnecessary hardship on the property owner and in the best interest of the City.

1145.04 STAFF REVIEW.

~~The Zoning Officer shall distribute copies of the special exception application to the Service Director and to the City Engineer for review and comment and shall schedule the application for review by the Board of Zoning and Building Appeals. The Planning Administrator shall review the application for completeness and schedule the application for review by the Board of Zoning and Building Appeals.~~

1145.05 ACTION BY THE BOARD.

(a) The Board may request additional information it deems necessary to review the application for conformance with the standards and requirements applicable to the proposed special exception.

(b) ~~The Board shall act upon the application within sixty (60) days after submittal unless a continuance of review is requested by the applicant.~~ The Board shall, after review of the application and any additional information presented, take action to:

- (1) ~~Recommend approval of~~ Approve the special exception, based upon findings of compliance with the standards and requirements of this Code and subject to conditions established by the Board to ensure compliance with the letter and intent of this Code; or
- (2) Deny the special exception, upon finding that the application does not comply with the provisions of this Code.

~~1145.07 NOTIFICATION AND ACTION BY CITY COUNCIL.~~

~~(a) Approval of a special exception shall be subject to approval by Council. After acting to approve a special exception, the Board shall immediately cause notice of its action to be transmitted to the Clerk of Council. Council may disapprove a special exception by finding upon its own consideration and review that any of the standards of this Code would be violated.~~

~~(b) Council may confirm approval of a special exception by resolution introduced at or before the first regular session of Council after notice of the granting of such permit is received and written notice via the printed copies of the Board meeting minutes. Failure of Council to introduce the resolution as required herein shall be considered confirmation of the action of the Board.~~

~~1145.08 ISSUANCE, REVOCATION, TRANSFER, AMENDMENT, REAPPLICATION.~~

~~(a) Zoning Certificate. Subsequent to approval by the Board, confirmation by Council, and compliance with all applicable conditions of such approval and of this Zoning Code, the Zoning Officer may issue a zoning certificate stating the special~~

exception and all conditions of its approval.

- (b) ~~Revocation. Approval of a special exception shall become null and void if:~~
- ~~(1) The applicant does not commence the construction for or operation of the special exception use within six (6) months of the date of the approval; or~~
 - ~~(2) The special exception use ceases for a period of six (6) months; or~~
 - ~~(3) The special exception is operated in a manner which violates any condition of the approval.~~

~~The owner of the property may, within six (6) months of the original approval, request that the Board issue an extension of time to establish the special exception.~~

~~The Zoning Officer shall notify the property owner and the Board if a special exception is determined to be operating in violation of any condition of its approval. The property owner shall discontinue such violation upon receipt of the notice.~~

~~The Board, upon determining that a violation may necessitate revocation of the approval, shall set a hearing date and shall notify the owner. Subsequent to the hearing, the Board shall take action to affirm, revoke, or amend the approval.~~

~~(c) Transfer of Approved Special Exception. Transfer of ownership of real property or a change in the lessee or lease hold interest requires a transfer of an approved special exception to ensure the special exception use has not changed. Property ownership, change in lessee, or leasehold interest is not a basis for denial of the transfer. A special exception may be transferred to a subsequent property owner by application to and approval of the Board of Zoning and Building Appeals. A majority vote of the Board is required to approve transfer of a special exception. Transfer of a special exception requires confirmation by Council. Council shall indicate its confirmation of the granting of a transfer of special exception by resolution introduced at or before the first regular session of Council after notice of the granting of such permit is received and written notice via the printed copies of the Board meeting minutes. Failure of Council to introduce the resolution as required herein shall be considered confirmation of the action by the Board. Action by the Board denying transfer of a special exception or terminating a special exception may be appealed to Council by written notice of appeal within twenty (20) days after the date of termination of the special exception. Council, may by a majority vote of its entire membership, transfer a special exception denied or reinstate a special exception which has been terminated.~~

~~(d) Amendment of Conditions. The owner of a property for which a special exception has been approved may request amendment of the conditions of approval. Amendment shall be accomplished according to the procedures, requirements, and standards of this ordinance applicable to approval of a new special exception.~~

~~(e) Re Application. Subsequent to disapproval of an application for a special exception, a period of at least one (1) year shall elapse before another application for the same special exception on the same site may be considered by the Board.~~

1145.07 APPROVAL, REVOCATION.

(a) Approval of a special exception shall be subject to approval by Council. Upon

recommendation of approval of a special exception use permit by the Board, the Planning Administrator shall cause notice of the Board's action to be transmitted to the Clerk of Council within seven (7) days. Upon receipt of notice of the Board's action, Council may elect to hold a public hearing on the special exception prior to its next regular meeting. If Council elects to hold a public hearing, the Clerk of Council shall notify the applicant, Planning Administrator and Board of the time and place the hearing shall be held. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following that public hearing. If Council elects not to hold a public hearing by its next regular meeting following notification of the Board's action, the decision of the Board shall be confirmed.

(b) Subsequent to approval by the Board, any action by Council, and compliance with all applicable conditions of such approval and of this Zoning Code, the Planning Administrator shall issue a zoning certificate stating the special exception and all conditions of its approval. The Planning Administrator may not issue the zoning certificate until the resolution passed by Council takes effect.

(c) Approval of a special exception shall become null and void if:

1. For new structures, the applicant does not commence the construction for the special exception use within one (1) year of the date of approval;
2. For existing structures or buildings, the applicant does not commence operation of the special exception use within six (6) months of the date of the approval;
or
3. The special exception use is operated in a manner which violates any condition of the approval.

(d) The Planning Administrator shall review all approved special exception use permit applications six (6) months after final action by Council and shall determine if the use is in operation and in compliance with all conditions of approval.

1. If the Planning Administrator finds the special exception use to be in operation and in compliance with the conditions of approval, he shall notify the Board and Council of such.
2. If he finds that construction has not begun, he shall record that information for an additional six (6) month review, and shall notify the Board and Council of such.
3. If he finds a use in an existing structure or building not to be in operation, the permit and zoning certificate shall be considered revoked and he shall notify the applicant, Board and Council of such. The applicant shall have the right to appeal that decision of the Planning Administrator to the Board and request the Board allow up to one additional six (6) month period to begin operation following the administrative appeal procedure.

(f) Whenever the Planning Administrator determines that a special exception use is being operated in a manner that violates any condition of the use's approved permit, the permit and zoning certificate shall be considered revoked. He shall notify the permit holder as such, who shall immediately discontinue operation of the use.

1. If this determination is made in conjunction with the six (6) month review

procedure for an approved permit, he shall also notify the Board and Council. The applicant shall have the right to appeal this determination of the Planning Administrator to the Board following the administrative appeal procedure. Upon appeal, the Board shall recommend upholding the revocation, re-approval of the permit or modification of the conditions of approval to the City Council. The Planning Administrator shall then forward that recommendation to City Council in accordance with subsection (a) of this section.

2. If this determination is made at any other time, he shall notify the Board. The applicant shall have the right to appeal this determination of the Planning Administrator following the normal administrative appeal procedure. Upon appeal, the Board shall have the power to uphold the revocation or reapprove the permit.

1145.08 TRANSFER, AMENDMENT, REAPPLICATION, EXPIRATION.

(a) Transfer of Approved Special Exception Use Permit. Transfer of ownership of real property or a change in the lessee requires a transfer of an approved special exception use permit to ensure the special exception use has not changed. Property ownership or change in lessee is not a basis for denial of the transfer. A special exception use permit may be transferred to a subsequent property owner or lessee by application to and approval of the Planning Administrator. The Planning Administrator shall review applications for transfer of special exception use permits with the standards of this chapter and any conditions of the original approval. Upon finding that the proposed use complies with those standards and conditions, the Planning Administrator shall issue a zoning certificate. Special exception use permits for uses that have not been in operation for a period of six (6) months, shall not be eligible for transfer. The Planning Administrator shall review all transferred special exception use permits (6) months after their approval, and take action in accordance with the review provisions of Section 1145.07.

(b) Amendment of Conditions. The conditions of an approved special exception use permit may be amended upon request of the property owner or tenant. Amendment shall be accomplished according to the procedures, requirements, and standards of this chapter applicable to approval of a new special exception use permit.

(c) Re-Application. Subsequent to disapproval of an application for a special exception, a period of at least one (1) year shall elapse before another application for the same special exception use at the location may be considered by the Board.

(d) Special exception use permits for uses that have not been in operation for six (6) months shall be considered expired not be eligible for transfer.

1145.10 SUPPLEMENTARY REQUIREMENTS FOR SPECIAL EXCEPTIONS.

In addition to the other requirements of this chapter, the following special exceptions shall meet additional requirements. The Board may vary any requirements it determines to be an unnecessary hardship on the property owner and in the best interest of the City.

(a) Gasoline Station, Alternative Fuel Station. The following regulations, in addition to those stated at 1145.09, shall apply to a gasoline station:

- ~~(1) Parking of employee vehicles, vehicles used in the operation of the business, vehicles awaiting servicing or return to customers after servicing, and vehicles held for disposal shall only be permitted in the locations approved on the site plan. Parking and storage of vehicles not related to the principal use of the site shall not be permitted.~~
- ~~(2) Vehicle sales, service, rental, or leasing shall not be permitted on the site unless specifically approved.~~
- ~~(3) Retail sales of products other than vehicular fuels shall be permitted only within an enclosed structure which shall comply with all provisions of the district, including requirements for parking. Outdoor display, storage, or sale of goods shall not be permitted on the site unless specifically approved in the special exception use permit and in conformance with the supplementary standards for outdoor display, storage, and sale.~~
- ~~(4) Temporary outdoor storage of discarded materials, vehicle parts, scrap and other waste prior to collection shall only be permitted within a storage area completely surrounded by a gated masonry wall six (6) feet in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six (6) feet and landscaped according to the approved site plan.~~
- ~~(5) Fuel pumps and canopies shall conform to all requirements of this ordinance with regard to height, setbacks, and signs.~~
- ~~(6) Air compressor pumps (e.g., for tire inflation) and other outdoor equipment shall be identified on the site plan and shall be located in a manner which minimizes noise impacts on residential areas.~~
- ~~(7) Curb cuts shall be limited to two (2) per site. On corner lots, curb cuts shall be limited to one (1) per street.~~
- ~~(b) Drive-thru Service. The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a drive-thru establishment:~~
 - ~~(1) Loudspeakers shall be located and designed, with volume and hours of operation controlled, in a manner to minimize noise impacts on nearby residential uses.~~
 - ~~(2) Lanes required for vehicle access to and waiting for use of a drive thru facility shall be designed to have sufficient length to accommodate the peak number of vehicles projected to use the facility at any one time, to provide escape/abort lanes for vehicles desiring to leave the stacking lanes or to avoid disabled vehicles, and to minimize impacts on the use of other required parking or drives or on the use of abutting streets and hazards to pedestrians. The applicant shall provide a traffic study which documents to the satisfaction of the Board the projected vehicular use of the proposed facilities and evidence of compliance with the provisions of this Zoning Ordinance.~~
 - ~~(3) The Board may impose restrictions on the hours of operation in order to reduce inappropriate impacts on abutting uses and on street traffic and to ensure compatibility with normal vehicular activity in the district.~~
 - ~~(4) The applicant shall so design the site plan or otherwise provide assurances as to reduce the impacts of lighting, litter, noise, and exhaust resulting from~~

- the facility, especially impacts on nearby residential uses.
- (c) ~~Outdoor Storage. The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for outdoor storage:~~
- ~~(1) Outdoor storage shall only be permitted in areas identified on the approved site plan. No such activity shall be located closer than fifty (50') feet to a residential zoning district boundary or road right-of-way abutting any residential zoning district or within ten feet of any road right-of-way. Such activities shall not occupy any required parking area or driveway;~~
 - ~~(2) Any outdoor storage area located closer than one hundred (100') feet to a residential district shall, if determined to be visible from such district, be screened by a landscape buffer strip or other means indicated on the approved site plan;~~
 - ~~(3) Illumination of outdoor storage areas shall be designed to prevent glare or direct light from the illumination source into residential areas;~~
 - ~~(4) Outdoor displays shall be maintained in a neat and orderly fashion. Signs shall comply with this Zoning Ordinance. Waste material shall be contained within a storage area completely surrounded by a gated masonry wall six (6) feet in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six (6) feet and landscaped according to the approved site plan;~~
 - ~~(5) The site plan submitted with an application for a special exception use permit shall indicate the types of merchandise or materials to be stored, and, if applicable, any seasonal changes of merchandise or materials;~~
 - ~~(6) Outdoor repair, preparation, cleaning, assembly, disassembly, or other similar activities shall not be permitted unless the nature and location of such activity is specifically identified in the application and approved by the Board.~~
- (d) ~~Mini-storage Facility. The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a mini-storage facility:~~
- ~~(1) All storage shall be within an enclosed building unless the nature and location of outdoor storage has been specifically approved by the Board in conformance with the supplementary regulations for outdoor sales, storage, or display;~~
 - ~~(2) Loading and unloading areas shall be paved and shall be located only as approved by the Board;~~
 - ~~(3) A minimum of five (5) parking spaces shall be provided near the leasing office. Sufficient space shall be provided in the paved lanes serving the storage units to accommodate on-site movement of vehicles and the parking and loading/unloading of the trucks, vans, trailers, and automobiles of persons using the units;~~
 - ~~(4) An on-site leasing office shall be provided;~~
 - ~~(5) Fencing of the perimeter shall be provided as determined by the Board in a manner which promotes security and presents an appropriate appearance to abutting properties;~~
 - ~~(6) A landscaped yard of at least twenty five (25') feet in width shall be provided along any lot line of the subject site which abuts a residential area.~~

- ~~This area shall not be covered by buildings, parking or drives;~~
- ~~(7) Door openings facing residential areas shall not be permitted unless approved by the Board;~~
 - ~~(8) Activities on the site shall be limited to the storage of property only. Other activities, such as the operation of tools, rummage sales, temporary residency, shall be prohibited unless specifically permitted by the Board;~~
 - ~~(9) Hours of operation shall only be as approved by the Board, after consideration of the impact of the proposed use upon the character, safety, and tranquillity of the neighborhood.~~
- ~~(e) Pawnbrokering, Bookmaking, Betting, Scheme/Game of Chance, Massage Establishment, Tattoo Establishment, Body Piercing Establishment, Adult Bookstore, Adult Motion Picture Theater, Adult Video Store. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for pawnbrokering, bookmaking, betting, scheme/game of chance, massage establishment, body piercing establishment, tattoo establishment, adult bookstore, adult motion picture theater, adult video store: No such special exception shall be conducted within one thousand (1,000') feet of the property line of any church, day care facility, public or private school, public library, public park lands, or any premises that sell or distribute alcoholic beverages.~~
 - ~~(f) Junk Storage And Sales. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for junk storage and sales: Junk storage and sales shall be effectively screened on all sides by walls, fences or plantings. Walls or fences shall be a minimum of eight feet in height with no advertising thereon. In lieu of such wall or fence, a strip of land not less than fifteen feet in width and planted and maintained with an evergreen hedge or dense planting of evergreen shrubs not less than six feet in height may be substituted. Storage of materials shall not exceed the height of the screening.~~
 - ~~(g) Indoor Storage Facility. The following regulations, in addition to those stated at Section 1145.09, shall apply to special exception permits for indoor storage facility:~~
 - ~~(1) A minimum of twenty percent (20%) of the floor area of any structure proposed to be used as an indoor storage facility shall be used for other uses permitted within the respective zoning district, unless otherwise specifically approved by the Board on the approved site plan.~~
 - ~~(2) All storage shall take place within an enclosed individual storage unit that is rented or leased on an individual basis. Storage shall be prohibited outside of the structure or within designated aisle areas with exception of vehicle and recreational vehicle storage areas clearly shown on the plan.~~
 - ~~(3) A rental or leasing office shall be required to be located on-site.~~
 - ~~(4) No more than one external garage door entrance shall be provided for each twenty storage units within the structure.~~
 - ~~(5) A landscaped yard of at least twenty five feet in width shall be provided along any lot line of the subject site which abuts a residentially zoned property. A reduction of this buffer may be approved by the Board if alternate means of screening are provided and specifically approved on the~~

site plan.

(6) ~~Caretaker/residential units are prohibited.~~

(7) ~~One parking space shall be located on the site for each seventy-five storage units, in addition to other required parking for all other uses on the site (see Section 1179.03).~~

(h) ~~Wireless Telecommunication Facility. In recognition of the quasi-public nature of cellular and/or wireless telecommunication systems, it is the purpose of these regulations to: accommodate the need for cellular or wireless telecommunications towers and facilities for the provision of personal wireless/cellular services while regulating their location and number in the City of Reynoldsburg; minimize adverse visual effects of telecommunication towers and support structures through proper siting, design, and screening; to minimize the adverse impacts that telecommunication facilities may have on the health, safety and welfare of the City of Reynoldsburg; to avoid potential damage to adjacent properties from telecommunication tower and support failure; and to encourage the joint use of any new and existing telecommunication towers and support structures to minimize the number of such structures. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for wireless telecommunication facilities:~~

(1) ~~Special Application Requirements:~~

A. ~~A site plan shall include the following:~~

- ~~1. The total area of the lot;~~
- ~~2. The existing zoning of the site and all adjoining lots;~~
- ~~3. All public and private right of way and easements located on the lot;~~
- ~~4. The location of all existing buildings and structures on the lot; all buildings or structures and uses within 500 feet of the tower site; and the proposed location of the wireless/cellular communication tower and all wireless/cellular communication support structures including dimensions, heights, and, where applicable, the gross floor areas;~~
- ~~5. The location and dimensions for all curb cuts, driving lanes, off-street parking spaces, grades, surfacing materials, drainage plans, illumination of the facility, and landscaping;~~
- ~~6. The location of all proposed fences, screening and walls;~~
- ~~7. Any other information as may be required by the Board.~~

B. ~~A report prepared by a licensed professional engineer documenting the height, design, proof of compliance with nationally accepted structural standards, and a description of the tower's capacity, which shall include the number and types of antennae it can accommodate.~~

C. ~~For the purpose of demonstrating the necessity for the erection of any new telecommunication tower, any applicant requesting permission to install a new tower shall provide evidence of written communication with all other wireless/cellular service providers who supply service within a one mile radius of the proposed facility requesting use of the other providers' towers for collocation of the applicant's antennae. The~~

~~contacted provider shall be requested to respond in writing to the inquiry within thirty (30) days. The applicant's letter(s) as well as the responses received shall be presented to the Board to demonstrate the need for a new tower.~~

- ~~D. The applicant shall also provide evidence of written communication with owners of nearby tall structures within a one mile radius of the proposed tower site, asking permission to install the wireless/cellular antennae on those structures. Tall structures shall include, but not be limited to: smoke stacks, water towers, buildings over fifty feet (50') in height, other communication towers, and roadway light poles.~~
- ~~E. The facility owner/operator shall present a maintenance plan demonstrating responsibility for the site.~~
- ~~F. The applicant shall provide a copy of a permanent easement or appropriate leasehold estate providing for access to the tower site. The access to the tower sight must be maintained regardless of other development that may take place on the site.~~
- ~~G. The communication company must demonstrate proof to the City that the company is licensed by the Federal Communications Commission (FCC).~~
- (2) ~~Requirements for Telecommunication Facilities. The requirements below, Items "A." through "O.", in addition to those stated at 1145.09, shall apply to wireless or cellular telecommunications facilities as special exceptions:~~
 - ~~A. Wireless or cellular telecommunication sites shall be located at least two hundred fifty (250') feet from any residential zoning district.~~
 - ~~B. The setback between the base of the tower or any guy wire anchors and any property line shall be located a distance which is at least forty percent (40%) of the tower's height or fifty (50') feet, whichever is greater.~~
 - ~~C. The maximum height of a telecommunication tower shall be 200 feet. The maximum height of the equipment building shall be thirty five (35') feet.~~
 - ~~D. Maximum size of an equipment building shall be seven hundred and fifty (750) square feet.~~
 - ~~E. The minimum lot size and area restriction shall be the same as permitted for any other use in the (M-1) Light Industrial District.~~
 - ~~F. A security fence eight (8') feet in height with barbed wire around the top shall completely surround the tower, the equipment building and any guy wires.~~
 - ~~G. Towers and antennae shall be designed to withstand wind gusts of at least one hundred (100) miles per hour.~~
 - ~~H. The tower shall be painted in a non-contrasting gray or similar color to minimize its visibility, unless otherwise required by the Federal Communications Commission (FCC) or Federal Aviation Administration (FAA).~~
 - ~~I. No graphics advertising is permitted anywhere on the facility.~~
 - ~~J. Buffer planting shall be located around the perimeter of the security~~

fence as follows: ~~An evergreen screen shall be planted that consists of either a hedge or evergreen trees that shall provide a minimum of seventy five percent (75%) opacity year round.~~

- ~~K. The tower shall not be artificially lighted except to assure safety or as required by the FAA.~~
- ~~L. Warning signs shall be posted around the facility with an emergency telephone number of whom to contact in the event of an emergency.~~
- ~~M. The owner/operator of any telecommunications facility shall design such facility so that additional service providers may add their antennae, platforms, and associated hardware to the structure at a later date. The owner/operator shall negotiate in good faith with other providers for the collocation of others service provider's antennae at the facility, shall cooperate with the City of Reynoldsburg in identifying other wireless/cellular service providers for the purpose of negotiating sub-lease agreements for collocation of other service providers' antennae at the facility, and shall not interfere or hinder service providers from utilizing the facility.~~
- ~~N. Where possible, an antenna or tower for use by a wireless/cellular service providers shall be attached to an existing structure or building. A new wireless communication facility shall not be erected if there is a technically suitable space for wireless communication facility available on an existing wireless communication tower or other suitable structure within the applicant's search area. The applicant must demonstrate that a technically suitable location is not reasonably available on an existing structure or that bona fide efforts to negotiate location on structures have been rejected.~~
- ~~O. Any owner of a tower whose use will be discontinued shall submit a written report to the Board indicating the date on which such use shall cease. If at any time the use of the facility is discontinued for one hundred eighty (180) days (excluding any dormancy period between construction and the initial use of the facility), the Board may declare the facility abandoned. The tower owner and the owner of the property upon which the tower is located shall receive written instruction from the Board to either reactive the use within one hundred eighty (180) days or dismantle and remove the facility.~~
- (3) ~~If reactivation does not occur within said period, the City may thereafter proceed to move the facility and assess the costs of removal to the owner, as well as certify those costs to the County Auditor as a lien against the property.~~
- (4) ~~In addition to the foregoing requirements, the following standards, items A. through D., shall apply to wireless or cellular telecommunications facilities permitted on a property with an existing use:~~
 - ~~A. The existing use on the property may be any permitted use or lawful nonconforming use in the RI or CI Industrial District, and said use need not be affiliated with the wireless/cellular telecommunication provider.~~
 - ~~B. The telecommunication facility shall be fully automated and unattended~~

- on a daily basis, and
- C. ~~The vehicular access to the equipment building shall, whenever feasible, be provided along the circulation driveways of the existing use.~~
- D. ~~Subsequent to approval of a special exception for a telecommunication tower, the owner shall submit building permit applications to the City for any additional antennae proposed to be placed on the tower. Such permit applications may be approved by the Zoning Officer, except that he/she may refer such applications to the Board if he/she determines that such additions do not conform with the approved special exception.~~
- (i) ~~Similar Use Interpretations. The following regulations, in addition to all other provisions of this chapter, shall apply to uses requested to be interpreted as similar uses and requested for approval of a special exception:~~
 - (1) ~~When an application for a zoning certificate is submitted for a use which, in the opinion of the Zoning Officer, is not listed as a permitted use or a special exception in any district, then the Zoning Officer shall refuse to issue a zoning certificate. The applicant may submit an application for a special exception for a similar use interpretation.~~
 - (2) ~~The Board shall consider the information submitted with regard to the use requested to be interpreted as a similar use and shall determine if such use is or is not similar based on the following standards:~~
 - A. ~~Such use is not listed in any other district as a permitted use;~~
 - B. ~~Such use has characteristics and impacts consistent with those of one or more of the permitted uses in the district; and such use has characteristics and impacts more consistent with those of the permitted uses of the district than with the permitted uses of any other district;~~
 - C. ~~The establishment of such use in the district will not significantly alter the nature of the district;~~
 - D. ~~Such use does not create dangers to health and safety and does not create offensive noise, vibration, dust, heat, smoke, odor, glare, traffic, or other objectionable impacts or influences to an extent greater than normally resulting from permitted uses listed in the district;~~
 - E. ~~Such use does not typically require site conditions or features, building bulk or mass, parking lots or spaces, or other requirements dissimilar from permitted uses; and the typical development of site and buildings for such use is compatible with those required for permitted uses and can be constructed in conformance with the standard regulations for height, lot dimensions, setbacks, and other provisions of the district.~~
 - (3) ~~The Board shall make a recommendation to City Council that a proposed use should be or should not be determined to be a similar use for the district. City Council shall consider the recommendation of the Board and shall determine that the proposed use either is or is not a similar use for the district. The effect of a determination that a proposed use is a similar use shall be to amend this Zoning Code to list the proposed use as a new special exception use for the district.~~
 - (4) ~~Subsequent to a determination by City Council that the proposed use is a~~

~~similar use, the Board shall consider the application for a special exception and take action in the manner required by this ordinance.~~

1145.10 SUPPLEMENTARY REQUIREMENTS FOR SIMILAR USE INTERPRETATIONS.

The following regulations, in addition to all other provisions of this chapter, shall apply to uses requested to be interpreted as similar uses and requested for approval of a special exception:

(a) When an application for a zoning certificate is submitted for a use which, in the opinion of the Planning Administrator, is not listed as a permitted use or a special exception in any district, then Planning Administrator shall refuse to issue a zoning certificate. The applicant may submit an application for a special exception for a similar use interpretation.

(b) The Board shall consider the information submitted with regard to the use requested to be interpreted as a similar use and shall determine if such use is or is not similar based on the following standards:

1. Such use is not listed in any other district as a permitted use;
2. Such use has characteristics and impacts consistent with those of one or more of the permitted uses in the district; and such use has characteristics and impacts more consistent with those of the permitted uses of the district than with the permitted uses of any other district;
3. The establishment of such use in the district will not significantly alter the nature of the district;
4. Such use does not create dangers to health and safety and does not create offensive noise, vibration, dust, heat, smoke, odor, glare, traffic, or other objectionable impacts or influences to an extent greater than normally resulting from permitted uses listed in the district;
5. Such use does not typically require site conditions or features, building bulk or mass, parking lots or spaces, or other requirements dissimilar from permitted uses; and the typical development of site and buildings for such use is compatible with those required for permitted uses and can be constructed in conformance with the standard regulations for height, lot dimensions, setbacks, and other provisions of the district.

(c) The Board shall make a recommendation to City Council that a proposed use should be or should not be determined to be a similar use for the district. City Council shall consider the recommendation of the Board and shall determine that the proposed use either is or is not a similar use for the district. The effect of a determination that a proposed use is a similar use shall be to amend this Zoning Code to list the proposed use as a new special exception use for the district.

(d) Subsequent to a determination by City Council that the proposed use is a similar use, the Board shall consider the application for a special exception and take action in the manner required by this ordinance.

1145.11 SUPPLEMENTARY REQUIREMENTS FOR PAWNBROKERING,

BOOKMAKING, BETTING, SCHEME/GAME OF CHANCE, MASSAGE ESTABLISHMENT, TATTOO ESTABLISHMENT, BODY PIERCING ESTABLISHMENT, ADULT BOOKSTORE, ADULT MOTION PICTURE THEATER, ADULT VIDEO STORE USES.

The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for pawnbrokering, bookmaking, betting, scheme/game of chance, massage establishment, body piercing establishment, tattoo establishment, adult bookstore, adult motion picture theater, adult video store: No such special exception for these uses shall be conducted within one thousand feet (1,000FT) of the property line of any church, childcare center, public or private school, public library, public park lands, or any premises that sell or distribute alcoholic beverages.

1145.12 SUPPLEMENTARY REQUIREMENTS FOR GASOLINE STATIONS.

The following regulations, in addition to those stated at 1145.09, shall apply to special use permits for gasoline stations:

(a) Parking of employee vehicles, vehicles used in the operation of the business, vehicles awaiting servicing or return to customers after servicing, and vehicles held for disposal shall only be permitted in the locations approved on the site plan. Parking and storage of vehicles not related to the principal use of the site shall not be permitted.

(b) Vehicle sales, service, rental, or leasing shall not be permitted on the site unless specifically approved.

(c) Retail sales of products other than vehicular fuels shall be permitted only within an enclosed structure which shall comply with all provisions of the district, including requirements for parking. Outdoor display, storage, or sale of goods shall not be permitted on the site unless specifically approved in the special exception use permit and in conformance with the supplementary standards for outdoor display, storage, and sale.

(d) Temporary outdoor storage of discarded materials, vehicle parts, scrap and other waste prior to collection shall only be permitted within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six feet (6FT) and landscaped according to the approved site plan.

(e) Fuel pumps and canopies shall conform to all requirements of this ordinance with regard to height, setbacks, and signs.

(f) Air compressor pumps (e.g., for tire inflation) and other outdoor equipment shall be identified on the site plan and shall be located in a manner which minimizes noise impacts on residential areas.

(g) Curb cuts shall be limited to two (2) per site. On corner lots, curb cuts shall be limited to one (1) per street.

1145.13 SUPPLEMENTARY REQUIREMENTS FOR DRIVE-THRU SERVICE.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for a drive-thru establishment:

(a) Loudspeakers shall be located and designed, with volume and hours of operation controlled, in a manner to minimize noise impacts on nearby residential uses.

(b) Lanes required for vehicle access to and waiting for use of a drive thru facility shall be designed to have sufficient length to accommodate the peak number of vehicles projected to use the facility at any one time, to provide escape/abort lanes for vehicles desiring to leave the stacking lanes or to avoid disabled vehicles, and to minimize impacts on the use of other required parking or drives or on the use of abutting streets and hazards to pedestrians. The applicant shall provide a traffic study which documents to the satisfaction of the Board the projected vehicular use of the proposed facilities and evidence of compliance with the provisions of this Zoning Code.

(c) The Board may impose restrictions on the hours of operation in order to reduce inappropriate impacts on abutting uses and on street traffic and to ensure compatibility with normal vehicular activity in the district.

(d) The applicant shall so design the site plan or otherwise provide assurances as to reduce the impacts of lighting, litter, noise, and exhaust resulting from the facility, especially impacts on nearby residential uses.

1145.14 SUPPLEMENTARY REQUIREMENTS FOR OUTDOOR STORAGE.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for outdoor storage:

(a) Outdoor storage shall only be permitted in areas identified on the approved site plan. No such activity shall be located closer than fifty feet (50FT) to a residential zoning district boundary or road right-of-way abutting any residential zoning district or within ten feet of any road right-of-way. Such activities shall not occupy any required parking area or driveway;

(b) Any outdoor storage area located closer than one hundred feet (100FT) to a residential district shall, if determined to be visible from such district, be screened by a landscape buffer strip or other means indicated on the approved site plan;

(c) Illumination of outdoor storage areas shall be designed to prevent glare or direct light from the illumination source into residential areas;

(d) Outdoor displays shall be maintained in a neat and orderly fashion. Signs shall comply with the provisions of Chapter 1181. Waste material shall be contained within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six feet (6FT) and landscaped according to the approved site plan;

(e) The site plan submitted with an application for a special exception use permit shall indicate the types of merchandise or materials to be stored, and, if applicable, any seasonal changes of merchandise or materials;

(f) Outdoor repair, preparation, cleaning, assembly, disassembly, or other similar activities shall not be permitted unless the nature and location of such activity is specifically identified in the application and approved by the Board.

1145.15 SUPPLEMENTARY REQUIREMENTS FOR JUNK STORAGE AND SALES.

The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for junk storage and sales: Junk storage and sales shall be effectively screened on all sides by walls, fences or plantings. Walls or fences shall be a minimum of eight feet (8FT) in height with no advertising thereon. In lieu of such wall or fence, a strip of land not less than fifteen feet (15FT) in width and planted and maintained with an evergreen hedge or dense planting of evergreen shrubs not less than six feet (6FT) in height may be substituted. Storage of materials shall not exceed the height of the screening.

1145.16 SUPPLEMENTARY REQUIREMENTS FOR MINI-STORAGE FACILITIES.

The following regulations, in addition to those stated at 1145.09, shall apply to special exception permits for a mini-storage facility:

(a) All storage shall be within an enclosed building unless the nature and location of outdoor storage has been specifically approved by the Board in conformance with the supplementary regulations for outdoor sales, storage, or display;

(b) Loading and unloading areas shall be paved and shall be located only as approved by the Board;

(c) A minimum of five (5) parking spaces shall be provided near the leasing office. Sufficient space shall be provided in the paved lanes serving the storage units to accommodate on-site movement of vehicles and the parking and loading/unloading of the trucks, vans, trailers, and automobiles of persons using the units;

(d) An on-site leasing office shall be provided;

(e) Fencing of the perimeter shall be provided as determined by the Board in a manner which promotes security and presents an appropriate appearance to abutting properties;

(f) A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residential area. This area shall not be covered by buildings, parking or drives;

(g) Door openings facing residential areas shall not be permitted unless approved by the Board;

(h) Activities on the site shall be limited to the storage of property only. Other activities, such as the operation of tools, rummage sales, temporary residency, shall be prohibited unless specifically permitted by the Board;

(i) Hours of operation shall only be as approved by the Board, after consideration of the impact of the proposed use upon the character, safety, and tranquility of the neighborhood.

1145.16 SUPPLEMENTARY REQUIREMENTS FOR INDOOR STORAGE FACILITIES.

The following regulations, in addition to those stated at Section 1145.09, shall apply to special exception permits for indoor storage facility:

(a) A minimum of twenty percent (20%) of the floor area of any structure proposed to be used as an indoor storage facility shall be used for other uses permitted within the respective zoning district, unless otherwise specifically approved by the Board on the approved site plan.

(b) All storage shall take place within an enclosed individual storage unit that is rented or leased on an individual basis. Storage shall be prohibited outside of the structure or within designated aisle areas with exception of vehicle and recreational vehicle storage areas clearly shown on the plan.

(c) A rental or leasing office shall be required to be located on-site.

(d) No more than one external garage-door entrance shall be provided for each twenty storage units within the structure.

(e) A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residentially zoned property. A reduction of this buffer may be approved by the Board if alternate means of screening are provided and specifically approved on the site plan.

(f) Caretaker/residential units are prohibited.

(g) One parking space shall be located on the site for each seventy-five (75) storage units, in addition to other required parking for all other uses on the site (see Section 1179.03).

1145.17 SUPPLEMENTARY REQUIREMENTS FOR WIRELESS TELECOMMUNICATION FACILITIES.

In recognition of the quasi-public nature of cellular and/or wireless telecommunication systems, it is the purpose of these regulations to: accommodate the need for cellular or wireless telecommunications towers and facilities for the provision of personal wireless/cellular services while regulating their location and number in the City of Reynoldsburg; minimize adverse visual effects of telecommunication towers and

support structures through proper siting, design, and screening; to minimize the adverse impacts that telecommunication facilities may have on the health, safety and welfare of the public; to avoid potential damage to adjacent properties from telecommunication tower and support failure; and to encourage the joint use of any new and existing telecommunication towers and support structures to minimize the number of such structures. The following requirements, in addition to those stated at 1145.09, shall apply to special exceptions for wireless telecommunication facilities:

(a) Special Application Requirements:

1. A site plan shall include the following:

A. The total area of the lot;

B. The existing zoning of the site and all adjoining lots;

C. All public and private right-of-way and easements located on the lot;

D. The location of all existing buildings and structures on the lot; all buildings or structures and uses within five hundred feet (500FT) of the tower site; and the proposed location of the wireless/cellular communication tower and all wireless/cellular communication support structures including dimensions, heights, and, where applicable, the gross floor areas;

E. The location and dimensions for all curb cuts, driving lanes, off-street parking spaces, grades, surfacing materials, drainage plans, illumination of the facility, and landscaping;

F. The location of all proposed fences, screening and walls;

G. Any other information as may be required by the Board.

2. A report prepared by a licensed professional engineer documenting the height, design, proof of compliance with nationally accepted structural standards, and a description of the tower's capacity, which shall include the number and types of antennae it can accommodate.

3. For the purpose of demonstrating the necessity for the erection of any new telecommunication tower, any applicant requesting permission to install a new tower shall provide evidence of written communication with all other wireless/cellular service providers who supply service within a one mile radius of the proposed facility requesting use of the other providers' towers for collocation of the applicant's antennae. The contacted provider shall be requested to respond in writing to the inquiry within thirty (30) days. The applicant's letter(s) as well as the responses received shall be presented to the Board to demonstrate the need for a new tower.

4. The applicant shall also provide evidence of written communication with owners of nearby tall structures within a one mile radius of the proposed tower site, asking permission to install the wireless/cellular antennae on those structures. Tall structures shall include, but not be limited to: smoke stacks, water towers, buildings over fifty feet (50FT) in height, other communication towers, and roadway light poles.

5. The facility owner/operator shall present a maintenance plan demonstrating responsibility for the site.

6. The applicant shall provide a copy of a permanent easement or appropriate leasehold estate providing for access to the tower site. The access to the tower sight must be maintained regardless of other development that may take place on the site.

7. The communication company must demonstrate proof to the City that the company is licensed by the Federal Communications Commission (FCC).

(b) The following additional regulations shall apply to wireless telecommunications facilities:

1. Wireless or cellular telecommunication sites shall be located at least two hundred fifty feet (250FT) from any residential zoning district.
2. The setback between the base of the tower or any guy wire anchors and any property line shall be located a distance which is at least forty percent (40%) of the tower's height or fifty feet (50FT), whichever is greater.
3. The maximum height of a telecommunication tower shall be two hundred feet (200FT). The maximum height of the equipment building shall be thirty five (35FT) feet.
4. Maximum size of an equipment building shall be seven hundred and fifty square feet (750FT).
5. The minimum lot size and area restriction shall be the same as permitted for any other use in the (M-1) Light Industrial District.
6. A security fence eight (8FT) feet in height with barbed wire around the top shall completely surround the tower, the equipment building and any guy wires.
7. Towers and antennae shall be designed to withstand wind gusts of at least one hundred miles per hour (100MPH).
8. The tower shall be painted in a non-contrasting gray or similar color to minimize its visibility, unless otherwise required by the Federal Communications Commission (FCC) or Federal Aviation Administration (FAA).
9. No graphics advertising is permitted anywhere on the facility.
10. Buffer planting shall be located around the perimeter of the security fence as follows: An evergreen screen shall be planted that consists of either a hedge or evergreen trees that shall provide a minimum of seventy-five percent (75%) opacity year round.
11. The tower shall not be artificially lighted except to assure safety or as required by the FAA.
12. Warning signs shall be posted around the facility with an emergency telephone number of whom to contact in the event of an emergency.
13. The owner/operator of any telecommunications facility shall design such facility so that additional service providers may add their antennae, platforms, and associated hardware to the structure at a later date. The owner/operator shall negotiate in good faith with other providers for the collocation of others service provider's antennae at the facility, shall cooperate with the City in identifying other wireless/cellular service providers for the purpose of negotiating sub-lease agreements for collocation of other service providers' antennae at the facility, and shall not interfere or hinder service providers from utilizing the facility.
14. Where possible, an antenna or tower for use by a wireless/cellular service providers shall be attached to an existing structure or building. A new wireless communication facility shall not be erected if there is a technically suitable space for wireless communication facility available on an existing wireless communication tower or other suitable structure within the applicant's search area. The applicant must demonstrate that a technically suitable location is not reasonably available on an existing structure or that bona fide efforts to negotiate location on structures have been rejected.
15. Any owner of a tower whose use will be discontinued shall submit a written report to the Planning Administrator indicating the date on which such use shall cease. If

at any time the use of the facility is discontinued for one hundred eighty (180) days (excluding any dormancy period between construction and the initial use of the facility), the Board may declare the facility abandoned. The tower owner and the owner of the property upon which the tower is located shall receive written instruction from the Board to either reactive the use within one hundred eighty (180) days or dismantle and remove the facility.

16. If reactivation does not occur within said period, the City may thereafter proceed to move the facility and assess the costs of removal to the owner, as well as certify those costs to the County Auditor as a lien against the property.

17. In addition to the foregoing requirements, the following standards, items A. through D., shall apply to wireless or cellular telecommunications facilities permitted on a property with an existing use:

A. The existing use on the property may be any permitted use or lawful nonconforming use in the RI or GI Industrial District, and said use need not be affiliated with the wireless/cellular telecommunication provider.

B. The telecommunication facility shall be fully automated and unattended on a daily basis, and

C. The vehicular access to the equipment building shall, whenever feasible, be provided along the circulation driveways of the existing use.

D. Subsequent to approval of a special exception for a telecommunication tower, the owner shall submit building permit applications to the City for any additional antennae proposed to be placed on the tower. A new zoning certificate will not be required, unless the Planning Administrator determines that such additions do not conform with the approved special exception use permit.

1145.18 SUPPLEMENTARY REQUIREMENTS FOR CHILDCARE CENTERS.

In order to protect the health, safety, morals, and general welfare of children and families utilizing childcare centers, the following regulations, in addition to those stated at 1145.09, shall apply to special exception use permits for childcare centers:

(a) No special exception use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of any industrial district.

(b) No special exception use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of any lot or parcel with an approved gasoline station use, or which is likely to generate noxious fumes or vapor.

(c) All outdoor play areas shall meet the minimum requirements outlined by the State agency with oversight of childcare centers. No play area shall be located adjacent to a loading space, loading dock or other area where vehicles are likely to idle. No play area shall be constructed in a manner that allows children access to any electrical or telecommunications box/vault.

(d) No childcare center shall be permitted to operate between the hours of 7pm and 6am the following morning unless specifically approved by the Board or Council.

Planning Commission

Eric Snowden
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE: September 12, 2016

TO: Mel Clemens, Ward IV Service Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1196.09 Lighting of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1182 Exterior Lighting. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Enacting Chapter 1182 Exterior Lighting; Amending Chapter 1196 Community Commercial Overlay



**REYNOLDSBURG
PLANNING & ZONING DIVISION**

**STAFF REPORT:
CODIFIED ORDINANCE
AMENDMENT**

CODE SECTION: Chapter 1182 & Various Sections – Exterior Lighting

BACKGROUND: Staff becomes periodically aware of provisions of the Planning & Zoning Code that require revision. Currently, there are no city-wide zoning regulations that prescribe development standards for exterior lighting. Staff proposes to enact Chapter 1182, which will provide standardized regulations for exterior lighting. Staff also proposed to repeal sections of Chapter 1196 that prescribe the same general standards for the Community Commercial Overlay.

SUMMARY OF MAJOR REVISIONS:

SECTION 1182.01 & 1182.02

These proposed sections will prescribe the general purpose and applicability of the exterior lighting regulations. The proposed regulations of this chapter will not apply to single and two-family dwellings.

SECTION 1182.03 – EXTERIOR LIGHTING REGULATIONS.

This proposed section will prescribe some basic exterior lighting regulations that shall apply city-wide. The proposed regulations are based upon those found in the Community Commercial Overlay. Staff proposes that no light be allowed to exceed 20FT in height. There is currently no uniform city-wide standard.

1196.09 - LIGHTING.

This proposed section of Chapter 1196 prescribes general lighting standards for the Community Commercial Overlay. Staff proposes to repeal the regulations contained in this section that will match the proposed regulations of Section 1182.03. Those regulations that apply specifically to the overlay will not be repealed.

CHAPTER 1182 – EXTERIOR LIGHTING

1182.01 PURPOSE.

The purpose of this chapter is to ensure that all exterior site and building lighting shall not affect the reasonable use and enjoyment of adjacent properties but provide minimum levels to enhance safety of individuals and property. Lighting standards shall also protect the safety and operation of vehicles on the public rights-of-way from levels of illumination that are emitted or reflected from light sources of an intensity sufficiently to constitute a safety hazard to vehicular movement.

1182.02 APPLICABILITY AND EXTENT.

Lighting standards shall apply to all lots except those developed with single or two family dwellings.

1182.03 EXTERIOR LIGHTING REGULATIONS.

(a) Exterior site lighting shall be designed, located, constructed and maintained to minimize light and reflected light trespass and spill over off the subject property. Glare shall be minimized from all light sources.

(b) The average horizontal illumination level on the ground shall not exceed three footcandles (3FC). The light level along a property line adjacent to a residentially-zoned or used property shall not exceed an average intensity of one-half footcandle (0.5FC).

(c) The height of parking lot lighting shall not exceed twenty feet (20FT) above grade and shall direct light downward, i.e. cut-off type fixtures. In conjunction with a major site plan review, the Planning Commission may require a lower standard based upon specific characteristics of the site.

(d) The color of parking lot lighting poles and other lighting infrastructure shall match or complement the colors the building's architecture as approved by the Design Review Board or the Planning Commission.

(e) For pedestrian areas decorative low light fixtures shall be used and the height of the fixture shall not exceed fourteen feet (14FT) above grade.

(f) Exterior building illumination shall be from concealed sources. Strobe or flashing lights and exposed neon lights are not permitted. Lighting fixtures shall not generate excessive light levels, cause glare, or direct light beyond the facades onto neighboring property, streets, or the night sky. The maximum illumination of any vertical surface or angular roof surface shall not exceed four footcandles (4FC).

(g) Security lighting shall be full cut-off type fixtures, shielded and aimed so that illumination is directed to the designated areas with the lowest possible illumination level to effectively allow surveillance.

(h) Lighting fixtures used to illuminate the area below a freestanding canopy shall be

recessed so that the lens cover is recessed or flush with the bottom surface (ceiling) of the canopy. However, indirect lighting may be used where a shielded source of light is beamed upward and then reflected down from the underside of the canopy.

1196.09 LIGHTING.

- ~~(a) Exterior lighting shall be designed, located, constructed and maintained to minimize light and reflected light trespass and spill over off the subject property.~~
- ~~(b) The average horizontal illumination level on the ground shall not exceed three footcandles. The light level along a property line adjacent to a residentially zoned or used property shall not exceed an average intensity of one-half footcandle.~~
- ~~(c) The height of parking lot lighting shall not exceed eighteen feet above grade and shall direct light downward, i.e. cut-off type fixtures.~~
- (d) Parking lot lighting shall match the color of the street lighting fixtures on East Main Street, color code RL3005.
- ~~(e) For pedestrian areas decorative low light fixtures shall be used and the height of the fixture shall not exceed fourteen feet above grade.~~
- ~~(f) Exterior building illumination shall be from concealed sources. Strobe or flashing lights and exposed neon lights are not permitted. Lighting fixtures shall not generate excessive light levels, cause glare, or direct light beyond the facades onto neighboring property, streets, or the night sky. The maximum illumination of any vertical surface or angular roof surface shall not exceed four footcandles.~~
- ~~(g) Security lighting shall be full cut-off type fixtures, shielded and aimed so that illumination is directed to the designated areas with the lowest possible illumination level to effectively allow surveillance.~~
- ~~(h) Lighting fixtures used to illuminate the area below a freestanding canopy shall be recessed so that the lens cover is recessed or flush with the bottom surface (ceiling) of the canopy. However, indirect lighting may be used where a shielded source of light is beamed upward and then reflected down from the underside of the canopy.~~
- (a) All lighting shall conform with the provisions of Chapter 1182, unless this section prescribes a different standard.
- (b) Parking lot lighting shall match the color of the street lighting fixtures on East Main Street, color code RL3005.
- (c) The height of parking lot lighting shall not exceed eighteen feet (18FT) above grade.

Planning Commission

Eric Snowden
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE: September 12, 2016

TO: Mel Clemens, Ward IV Service Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Chapter 1171 General Requirements; Section 1180.12 Screening and Landscaping for Service Structures of Chapter 1180 Landscaping and Buffering Standards. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1131 Definitions; Chapter 1171 General Requirements; and Chapter 1180 Landscaping and Buffering Standards



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Various – Temporary & Service Structures

BACKGROUND: Staff becomes periodically aware of situations where modifications or additions to the Planning & Zoning Code of the City are appropriate. Staff is proposing to revise various sections in the Zoning Code that prescribe the location, duration and landscaping requirements for temporary structures such as construction trailers, generators and other minor utility structures.

SUMMARY OF MAJOR REVISIONS:

1131.02 DEFINITIONS

This section defines various terms used throughout the Code. Staff proposes to add a definition for service structure in order to use the term consistently throughout the Code.

1171.04 GENERAL REGULATIONS FOR LOTS AND YARDS

This section defines how various structures relate to the lot coverage regulations of the Code. Staff proposes to add a definition for generators in order to clarify their relationship to other structures, as well as to add a definition and basic regulation requiring utilities to be placed underground.

1171.005 GENERAL REGULATIONS FOR TEMPORARY USES AND STRUCTURES

This section prescribes regulations for the location of temporary structures, such as construction trailers. Staff proposes to revise the text to utilize the definitions for manufactured housing consistently. Staff also proposes to add subsection (c), to establish basic regulations for tents in conjunction with the provisions of Section 1171.07.

1180.12 SCREENING AND LANDSCAPING FOR SERVICE STRUCTURES

This section prescribes the standards for landscaping around service structures. Staff proposes to revise the text to be consistent with the definitions established in Chapters 1131 and 1171. The intent of this section is to require service structures location on commercial properties to be screened, but it could also be interpreted as requiring screening of any minor utility structures located on a single family lot to be screen as well. This requirement is not reasonable or practical to enforce. The proposed revision would remove this variant interpretation.

1131.02 DEFINITIONS.

Buildings, Terms relating to: (See also "Terms relating to Structures", "Terms relating to Floor Area")

(h) Building Permit. A permit issued by the Reynoldsburg ~~Department of Building Inspection~~Building Division, according to the provisions of ~~Part Thirteen – Building Code of the Codified Ordinances of the City of Reynoldsburg~~the Building Code of the City, for the construction, expansion, repair, demolition, or other alteration of a structure.

Structure, Terms relating to.

(e) Structure, Service. Structures not intended for storage or human habitation including, but not limited to, generators, propane tanks, dumpsters or waste enclosures, electrical transformers, utility vaults which extend above the surface, electrical and other equipment of elements providing the required utilities or other service to a building or a lot.

1171.04 GENERAL REGULATIONS FOR LOTS AND YARDS .

(i) Generators. A generator shall be considered part of a main building if attached to or installed within six feet (6FT) of a main building. A generator shall be considered part of an accessory structure if attached to or within three feet (3FT) of an accessory structure. All other generators shall be considered separate accessory structures. Based upon that classification, generators shall be subject to all lot coverage and setback requirements applicable to the main buildings or accessory structures.

(j) Service Structures. Service structures other than generators shall not be considered structures for the purposes of the lot coverage and setback regulations of this code unless they exceed two hundred square feet (200SF).

(k) Utilities. Unless exempted by Section 1127.09, all utility lines including water supply, sanitary sewer service, electricity, telecommunication, and gas, and their connections or feeder lines shall be placed underground. Unless otherwise dictated by the needs of the building, all utility connections shall be kept to the rear or the side of the building, out of view or screened.

1171.05 TEMPORARY CONSTRUCTION BUILDINGS AND USES GENERAL REGULATIONS FOR TEMPORARY USES AND BUILDINGS.

~~(a) Temporary Construction Buildings. Temporary buildings and construction trailers used in conjunction with construction work only may be permitted in any district during the period construction work is in progress, but such temporary buildings shall be removed upon completion of the construction work. Zoning certificates are required in all cases and all temporary construction buildings must comply with guidelines for Accessory Use, Accessory Structure as set forth in 1171.06. The temporary open storage of contractor's equipment and material shall be permitted on the site upon which buildings or structures are being erected or installed for the duration of the construction period. Storage of such equipment and material beyond the date of completion of the project shall be subject to a special permit authorized by the Board of Zoning and Building Appeals.~~

~~(b) Parking of House Trailers and Mobile Homes. Parking of a manufactured home, house trailer, or mobile home in a location other than a manufactured home park or house trailer park or mobile home park for longer than seventy-two (72) hours is prohibited in all zoning districts of the City. For the purposes of this section, the terms "manufactured home", "house trailer", and "mobile home" shall have the same meanings and definitions as defined in Section 4501.01(O) of the Ohio Revised Code and as defined in Section 3733.01(A) of the Ohio Revised Code.~~

Regulation of portable structures such as temporary construction trailers, temporary use trailers and portable classrooms is intended to provide for unusual

circumstances or the short term needs of the residents of the City, to preserve the quality of life in residential areas, to maximizes the safety and aesthetic appeal of the portable structures and temporary uses and minimizes the duration and intrusion of such structures.

(a) Manufactured and Mobile Homes. Manufactured or mobile homes shall only be constructed and maintained in accordance with the provisions of this section, and those of Chapter 1187. Parking of a manufactured home or mobile home on any lot for longer than seventy-two (72) hours is prohibited in all zoning districts. This regulation shall be subject to the following exceptions:

1. Lots in the MH Manufactured Housing District or with an approved mobile home park use.
2. Residential lots with an approved zoning certificate and active building permit for a new or altered manufactured home.
3. Commercial lots with an approved special exception use permit for auto sales with specific approval by the Board of Zoning and Building Appeals for recreational vehicles, mobile or manufactured home sales.

(b) Temporary Construction Uses and Buildings. Temporary buildings and construction trailers used in conjunction with construction work shall be permitted in any district during the period construction work is in progress. A zoning certificate is required and such temporary structures are subject to the regulations for accessory structures found in Section 1171.06. The temporary open storage of contractor's equipment and material shall be permitted on the site upon which buildings or structures are being erected or installed for the duration of the construction period. Any temporary construction building or storage must be removed from the project site within thirty (30) days of the completion of construction.

(c) Tents and Miscellaneous Structures. Tents and other temporary structures shall not require a zoning certificate if they meet the following criteria:

1. The tent is used as an accessory use to the residential use of the premises for such events as wedding receptions or private parties; or
2. The tent is an accessory to a community event or festival that is permitted under Section 1171.07; and
3. The tent is approved by the Fire District and Building Division.

1180.12 SCREENING AND LANDSCAPING FOR SERVICE STRUCTURES.

(a) ~~Service structures shall include but not be limited to propane tanks, dumpsters, electrical transformers, truck delivery, utility vaults which extend above the surface, electrical and other equipment or elements providing service to a building or a site. Service structures may be grouped together.~~ In order to properly screen service structures from the main building and neighboring lots, the following screening requirements shall apply:

- (1) Location of screening. Either a solid, opaque fence or wall or earth berm, with a continuous planting of evergreen plant material shall enclose any service structure on all sides, unless such structure must be frequently accessed in which case screening on all but one side is required. The average height of the screening fence or wall shall be one foot more than the height of the enclosed structure, but shall not exceed the maximum permitted height of fences and walls of the District.
- (2) Mechanical equipment and service functions associated with a building shall, to the maximum extent feasible, be incorporated into the overall design theme of the building and the landscape so that these functions are out of view from public ways and adjacent properties while allowing convenient access.
- (3) Plant material required for screening of service structures shall not count towards the fulfillment of other landscape requirements in this Section. No interior landscaping shall be required within an area screened for service structures.
- (4) Curbs to protect plant material. Whenever plant material is placed around any trash disposal unit or waste collection unit which is emptied or removed mechanically on a regular basis, a curb to contain the placement of the container shall be provided adjacent to the plant material. The curbing shall be at least one foot from the material and shall be designed to prevent possible damage to the plant material when the container is moved or emptied.

(5) Service Structures shall be grouped together whenever possible.

(b) The provisions of this section shall not apply to service structures located on lots with single and two-family dwellings, except that any generator located within six feet (6FT) of any lot line shall be screened in accordance with this section.

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO: Mel Clemens, Ward IV Service Committee****RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1103.10 Certificate Required of Chapter 1103 Design Review Board; Chapter 1135 Title; Purpose; Interpretation; Chapter 1143 Zoning Certificate; Site Plan; Plot-Grade-Utility Plan; AND Chapter 1151 Amendments; AND Enacting Chapter 1177 Limited Overlay. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1103 Design Review Board; Chapter 1135 Title, Purpose, Interpretation; Chapter 1143 Zoning Certificate, Site Plan, Plot-Grade-Utility Plan; Chapter 1151 Amendments; and Enacting Chapter 1177 Limited Overlay



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Chapter 1151 & 1177 – District Amendment Process Clarification

BACKGROUND: Staff becomes periodically aware of provisions in the Codified Ordinances that need revision or the addition of text to make the intent of the Code more clear. Staff is proposing to clarify several procedures that relate to general to zoning district amendments to unify the review process for district amendments and site plans. Staff also proposes to enact Chapter 1177, to better clarify the procedures for the use of limited overlays.

SUMMARY OF MAJOR REVISIONS:

SECTION 1103.10 – CERTIFICATE REQUIRED

Staff proposed to add subsection (e) to this section, in order to clarify that Staff reviews all zoning applications for compliance with the design guidelines, and could require a certificate of appropriateness for an application that did not meet those guidelines, but is normally exempt from a certificate of appropriateness.

CHAPTER 1135 – TITLE; PURPOSE; INTERPRETATION

The purpose of this chapter is to define the general purpose of Zoning Code and explain the intent of the regulations. Staff proposes to add two sections to clarify the relationship between the Zoning Code, public facilities, and other planning documents of the City.

SECTION 1143.05 – STANDARDS FOR SITE PLAN REVIEW

Staff proposes to enact this section in order to clarify the relationship between development plans approved under the procedures for district amendments and subsequent site plan reviews.

SECTION 1151.01 – INITIATION OF AMENDMENTS

This section outlines the procedure to apply for a zoning district amendment. Staff proposes additional text to clarify that applications are made to the Planning Administrator and add a subsection clarifying the procedure for the Planning Commission to propose changes to the Zoning Map or Code directly to City Council.

SECTION 1151.06 - AMENDMENT OF DEVELOPMENT PLAN

The procedure for development plan amendments was not consistent with the provisions of the Charter for Zoning Code changes. Staff proposes to revise that text to make it clear that the same procedure is required.

SECTION 1151.07 – EFFECT OF APPROVAL

Staff is proposing to enact a new section clarifying the intent of development plan approvals and providing a deadline of two years for construction to commence on a project. If a project was not constructed in accordance with that two year deadlines, the zoning map change would revert the prevision zoning district.

SECTION 1151.08 – EXTENSION OF TIME

In order to implement the proposed Section 1151.07, Staff proposes this section, which outlines a procedure and standards for the Planning Commission to approve a time extension for a previously approved project. This would only give the Planning Commission to power to grant additional time for construction of a project that was previously approved by the Commission or Council and only in certain circumstances. The proposed section does not allow the Commission to modify any existing project approval. The Commission already has the power to grant time extensions for site plan approvals in certain circumstances.

CHAPTER 1177 – LIMITED OVERLAY

Staff proposes to enact this new chapter to better clarify the manner and purpose of limited overlays. Limited overlays, sometimes knowns as limitation texts, are tools that can be applied during the zoning district amendment review to allow applicants to address unique circumstances or characteristics that apply unique to their lot. Applicants can voluntarily restrict uses on their property, or apply additional development standards to a portion of their project. Limited overlays are commonly used in other cities, and have been used previously in the City of Reynoldsburg. However, Staff proposes to enact this new chapter to better clarify the procedure for enacting them.

1103.10 CERTIFICATE REQUIRED.

(a) A certificate of appropriateness must be obtained prior to commencing new construction or any exterior remodeling, reconstruction or other exterior building modifications of structures within the design review districts. The Planning Administrator shall not issue a zoning certificate prior to the Board's review and approval of a certificate of appropriateness in accordance with the provisions of this chapter.

(b) A certificate of appropriateness shall not be required in the case of normal and customary building maintenance activities that do not make changes to building material types or exterior colors.

(c) A certificate of appropriateness may not be required for projects in the design review districts that involve no changes to structures and qualify for minor site plan review under Section 1143. Projects of this type must not add any additional building material types or exterior colors.

(d) Signs on parcels within the design review districts shall be subject to the certificate of appropriateness requirements of Section 1181 of the Zoning Code.

(e) Administrative Design Review. The Planning Administrator shall review all zoning certificate applications for projects within the design review districts exempted from a certificate of appropriateness by this section or any other section of this Zoning Code, for compliance with the standards of Section 1103.12 and any design guidelines adopted by the Design Review Board or City Council. If in the professional opinion of the Planning Administrator, the proposed project does not meet those standards or design guidelines, a certificate of appropriateness from the Design Review Board shall be required.

1135.01 SHORT TITLE.

This Zoning Code, consisting of Ordinance 114-99, passed September 13, 1999, as amended, which comprises Titles Five through Nine of the Planning and Zoning Code, shall be known and cited as the Zoning Code ~~of 1999~~.

1135.05 RELATIONSHIP TO PLANNING POLICIES.

It is the intention of Council that this Zoning Code shall implement the planning policies adopted by the Planning Commission and City Council, as reflected in a land use plan, comprehensive plan and all other planning documents formally adopted by the Council. While the Council reaffirms its commitment that this Zoning Code and any amendment to it be in conformity with adopted planning policies, the Council hereby expresses its intent that neither this Zoning Code nor any amendment to it may be challenged on the basis of any alleged nonconformity with any planning document.

1135.06 RELATIONSHIP TO PUBLIC SERVICE FACILITIES.

Nothing in this Zoning Code shall be construed in a manner that would prevent the City of Reynoldsburg from constructing, repairing or maintaining public service facilities or other essential services within the City.

1143.05 STANDARDS FOR SITE PLAN REVIEW.

Site plans authorized by this chapter shall be reviewed for compliance with the following when applicable:

- (a) The development standards and requirements of the applicable zoning district;
- (b) The development standards and design guidelines of any overlay district;
- (c) The standards for design review contained in Section 1103.12;
- (d) Any development plan approved according the provisions of Chapter 1151;
and
- (e) Any other design guidelines adopted by the Planning Commission, Design Review Board or City Council.
- (f) The purpose and intent of the Zoning Code.

1143.06 CONDITIONS FOR SITE PLAN APPROVAL.

In accordance with the major site plan review procedure contained in this chapter, the Planning Commission may place such reasonable conditions on the approval of a major site plan that may be required to address the standards for review in Section 1143.05 or are consistent with the purpose and intent of the Zoning Code.

1143.07 SITE PLAN ADJUSTMENTS FOR ENGINEERING PURPOSES.

The City Engineer may approve such adjustments to an approved site plan as are required for engineering purposes such as proper function of utilities or to accommodate soil conditions. Such adjustments shall meet the following conditions:

- (a) The adjustment is required in order to ensure the life-safety, proper function of the site utilities or building, or to comply with the regulations of a State or Federal agency;
- (b) The adjustment is the smallest modification possible to correct the engineering issue;
- (c) The adjustment does not increase the impervious surface on the site more than one hundred square feet (100SF) over the original site plan approval;
- (d) The adjustment shall not be used to add any additional uses or tenants;
- (e) The adjustment does not increase the number of curb cuts on a public street;
and

_____ (f) The adjustment does not violate any specific condition of the original site plan approval.

CHAPTER 1151 – Amendments

1151.01 INITIATION OF AMENDMENTS.

(a) In conformance with the provisions of the City Charter of the City of Reynoldsburg, ordinances or resolutions establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code shall be initiated by a member of Council.

(b) Any person having an interest in property in the City may petition City Council to initiate such ordinance or resolution by making an application to the Planning Administrator. The Planning Administrator shall review the application for compliance with the provisions of this Chapter and forward it to the Clerk of Council. The Planning Commission or the Board of Zoning and Building Appeals shall make an advisory recommendation to City Council, pursuant to the provisions of Section 1151.03, with regard to initiating such ordinance or resolution.

(c) The Planning Commission may recommend amendments, revisions, changes, or repeals of zoning districts, uses, regulations, or other provisions of this Zoning Code. When the Planning Commission makes an advisory recommendation to City Council, the application requirements and fees shall not apply.

1151.02 PETITION FOR ZONING DISTRICT CHANGE WITH DEVELOPMENT PLAN.

When a person or persons having an interest in a lot or lots in the City petitions City Council for an amendment to the Zoning Code which involves changing the zoning district assigned to the lot(s), then such petition shall be made in the following form which shall be known as the development plan, unless such requirements are waived by City Council.

- (a) Correct legal description of the lot(s);
- (b) The names and addresses of the owners of lot(s) contiguous or directly across the street from the subject lot(s);
- (c) Existing topography at two foot (2'FT) contour intervals of the subject lot(s) and extending at least three hundred feet (300'FT) outside of the proposed lot, including lot lines, easements, street rights-of-way, existing structures, trees and landscaping features thereon;
- (d) The proposed vehicular and pedestrian traffic patterns;
- (e) The location of all existing and all proposed structures;
- (f) The proposed assignment of use and subdivision of land including private land and common land;

- (g) Preliminary plans of all structure types;
- (h) Deed restrictions and protective covenants;
- (i) A schedule for construction;
- (j) Traffic impact study;
- (k) Utilities impact study;
- (l) Drainage impact study;

(m) Such other relevant information as City Council may require to determine the propriety of initiating the ordinance for district change.

(n) Fees as established by this Code Section 1155. ~~When the Planning Commission makes an advisory recommendation to City Council which involves changing the zoning district of a lot or lot(s) by changing the district assigned to the lot(s), changing the boundaries of a district, or establishing a new district, the foregoing application requirements for a development plan shall not apply.~~

1151.03 PUBLIC HEARING AND REFERRAL TO PLANNING COMMISSION.

(a) In conformance with the Charter, subsequent to initiation by a member of Council of an ordinance or resolution establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code, the presiding officer of Council shall, immediately after the first reading of the ordinance or resolution, set a date for a public hearing before a joint meeting of Council and the Planning Commission, to be held not earlier than fifteen (15) days after the first reading.

(b) Immediately after the hearing, a copy of the ordinance or resolution establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code and, if applicable, the development plan, shall be referred to the Planning Commission. The Commission shall recommend such conditions or amendments with respect to the ordinance or resolution and, if applicable, the development plan, as it deems reasonable and necessary. Within thirty (30) days of referral, the Planning Commission shall return to the Clerk of Council the written recommendations of a majority of the members of the Commission.

1151.04 STANDARDS FOR PROPOSED DISTRICT CHANGES.

The Planning Commission and City Council shall give consideration to the following standards in making recommendations and taking action with regard to proposed district changes:

(a) The compatibility of the proposed zoning district and the features of the proposed development plan with the characteristics of the site and of the surrounding areas;

(b) The potential impacts of the proposed uses of the district in terms of traffic, storm water, utility demand, noise, and other impacts;

(c) The impacts of the proposed district and development plan on the health, safety, welfare, and morals of the community;

(d) The compatibility of the proposed district and development plan with ~~the elements of local plans applicable to the area~~ a comprehensive plan, or any area plans, to surrounding zoning districts, and to existing and planned land uses.

1151.05 ACTION BY COUNCIL.

(a) At the next meeting of Council subsequent to receiving the recommendations of the Commission, the ordinance or resolution shall be given its second reading.

(b) Council may adopt, deny, or adopt with modifications the recommendations of the Commission. A development plan, along with any conditions or amendments to the petition, shall, upon adoption by Council, become part of the district change and shall be deemed incorporated by reference into legislation amending the district. The development plan, conditions, and amendments shall bind any future development or use of the subject lots.

(c) A concurring vote of at least three fourths ($\frac{3}{4}$) of the membership of Council shall be necessary to pass any zoning ordinance or resolution which differs from the written recommendations of the Planning Commission, but in no event shall an ordinance or resolution be considered as having passed unless it receives at least a majority vote of the members of Council.

(d) After a proposed district change is denied by City Council, at least twelve (12) months shall elapse before another petition for a district change for the same lot(s) to the same district can be considered.

1151.06 AMENDMENT OF DEVELOPMENT PLAN.

A development plan may be amended following the same procedure and standards for approval of the original district amendment.

~~(a) At any time after the approval of a district change and a development plan, the owner may request a change in the development plan. Such request shall be filed with the Zoning Officer who shall schedule it for review by the Planning Commission. If the Commission finds the proposed change to be in substantial agreement with the previously approved development plan, it shall recommend the change to City Council. Council shall take action within a reasonable period of time to approve or deny the change.~~

~~(b) If the Commission finds the proposed change to represent a substantial departure from the intent of the previously approved development plan, the Commission shall, by majority vote, require that the applicant submit a new petition and development plan to City Council and follow the same procedure as the original approval.~~

1151.07 EFFECT OF APPROVAL.

(a) The development plan as approved by Council, shall constitute an amendment of the official Zoning Map and a supplement to the Zoning Code as it applies to the land included in the approved district amendment. The approval shall be for a period of two (2) years to allow the approval of a zoning certificate and building permit, if required.

(b) If a zoning certificate or building permit is not acquired within the two (2) year period, the approval shall become void and the lot or parcel shall revert to its last previous zoning district applied, except if an application for time extension is submitted and approved in accordance with Section 1151.08.

1151.08 EXTENSION OF TIME .

An extension of the time limit may be approved by the Planning Commission. Such approval shall be given upon a finding of evidence of reasonable effort toward the accomplishment of the original development plan within the time limit, and that such extension is not in conflict with the general health, safety and welfare of the public or the development standards of this Code.

CHAPTER 1177 – Limited Overlay

1177.01 PURPOSE.

The limited overlay is an alternative response to those situations where the minimum development standards of an underlying zoning district are deemed inadequate to protect or maintain compatibility of land uses.

The limited overlay is intended only for use where special circumstances or conditions apply to the subject parcel that do not apply generally to other parcels in the same underlying zoning district; and where such limitations will be beneficial to neighboring properties and to the public interest. It is intended that an applicant for zoning district amendment may voluntarily seek to commit the subject property and its owner to limitations and conditions not provided by the existing or proposed underlying zoning district, or even any other zoning district, by the establishment of a limited overlay.

A limited overlay may modify the application of the provisions of an underlying zoning district to a particular lot or parcel by:

- (a) Limiting the permitted uses;
- (b) Increasing one or more of the minimum development standards; and
- (c) Adding conditions for items not covered by the minimum standards, or any of the above.

All standards of the underlying district shall be applicable unless specifically superseded by the overlay in the ordinance establishing the limited overlay for the subject parcel.

1177.02 APPLICATION.

Any person desiring the establishment of a limited overlay on any lot proposed may file an application, in conformity with all the provisions of Chapter 1151 and the provisions of this chapter, with the Planning Administrator. Said application will be processed together with the application to amend the zoning district of the subject property and will be reviewed in the same manner as a district amendment application by the Planning Administrator, the Planning Commission and City Council.

1177.03 DEVELOPMENT PLAN.

In addition to the requirements of Chapter 1151, the applicant's development plan and text for the proposed limited overlay shall set out the means for addressing the above stated purpose and specifically identify the following:

- (a) Any limitation to be imposed on the normal range of permitted uses by the underlying zoning district;
- (b) Any increase in a minimum development standard for the underlying zoning

district;

(c) Any additional limitation or condition to be imposed and enforced; and

(d) The intended result to be obtained by any limitation or condition set out pursuant to the above.

The minimum standards of the underlying zoning district or any overlay district shall govern unless the development plan approved by Council specifically stipulates a more stringent standard. Said development plan shall be used only to increase standards and shall in no way be used or construed so as to grant a variance from or to decrease standards or requirements of the underlying zoning district.

The development plan shall set out each characteristic of the proposed limitations and conditions and shall be referenced in the body of the ordinance establishing a limited overlay for the subject lot.

1177.04 PROJECT SIZE.

There is no minimum or maximum size required for a lot or parcel to be subject to a limited overlay except that the special circumstances must apply to the entire parcel and it shall include at least one entire lot. An application may include more than one lot provided that all lots in a specific application are contiguous to each other. For the purposes of this section, lots separated only by a public highway, street, or alley are considered contiguous.

1177.05 PERMITTED USES.

In conformity with all other pertinent code provisions, within a limited overlay the premises or building may be used or a building may be erected which is arranged, intended or designed to be used for any one or more of the uses permitted by the underlying zoning classification unless the normal range of permitted uses is specifically limited in the development plan referenced in the ordinance passed by council, in which event, only the more limited use or range of permitted uses shall apply.

1177.06 STANDARDS FOR REVIEW.

Any use of a lot subject to a limited overlay shall meet or exceed each minimum development standard of the underlying zoning classification unless more limited standards are specifically identified in the limited overlay development plan referenced in the ordinance passed by council, in which event such more limited standards shall apply as promoting and maintaining the necessary uniformity of city planning.

(a) The limited overlay standards shall comply with the following criteria:

(b) Reasonably related to the accomplishment of specified goals in the planning process;

(c) Fair, protecting the legal rights for those affected;

(d) Understandable for those in the marketplace; and

(e) Simple for effective interpretation and enforcement by the Planning Administrator.

1177.07 COMPLIANCE WITH CONDITIONS OR LIMITATIONS.

Any use on a lot subject to a limited overlay shall conform to each condition or limitation specifically identified and imposed in the development plan referenced in the ordinance passed by Council.

1177.08 AMENDMENTS.

All general procedures of Chapter 1151 required for amending a zoning district will be applied to amendment of any limited overlay permitted use, standard, condition or limitation.

1177.09 MAP DESIGNATION.

Upon the establishment of a limited overlay on a particular lot or parcel by ordinance of Council, that overlay designation will be included with the designation of the underlying zoning district as part of the Official Zoning Map.

1177.10 AFFECT TO APPROVED DEVELOPMENT PLAN.

A development plan approved hereunder shall be binding upon the applicant and the applicant's heirs, and successors, and shall limit and control the issuance or validity of any site plan approval or zoning certificate.

1177.11 EXISTING LIMITED OVERLAYS.

Any limited overlay, limited planning overlay, or zoning limitation text approved according the procedures of Chapter 1151 prior to the date this chapter was enacted shall be considered a limited overlay. Any modification to a limited overlay approved prior to the date this chapter was in enacted shall conform to the provisions of this Chapter.

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO:** Mel Clemens, Ward IV Service Committee**RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1161.04 Commercial Districts of Chapter 1161 Zoning Districts; Section 1196.03 Overlay Areas of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1184 Planned Commercial Development. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1161 Zoning Districts; Section 1196.03 Overlay Areas of Chapter 1196 Community Commercial Overlay; and Enacting Chapter 1184 PLANNED COMMERCIAL DEVELOPMENT.



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Chapter 1184 – Planned Commercial Development District

BACKGROUND: Staff becomes periodically aware of situations where modifications or additions to the Planning & Zoning Code of the City are appropriate. Staff is proposing to enact a new Chapter 1184 – Planned Commercial Development District, to create a new pathway for unique comprehensively planned commercial and mixed-use developments to be reviewed and approved. The proposed chapter will create a zoning district that would allow types commercial development that would not be permitted in the traditional zoning districts.

CONCEPT: Planned development districts are an alternative type of zoning district. Traditional zoning districts typically include restrictions on buildable area, height, use, and other types of development standards. A planned development district reduces or removes those requirements, and in their place, requires a specific development approval process.

This means that an applicant can creatively design a site that might not meet the exact regulations of a particular zoning district, but is consistent with the character of the area and is supported by Planning Commission and City Council. Applicants and planning staff often find these types of development districts useful because they allow projects to receive approvals that might otherwise require a high number of confusing variances from code. Approving bodies (Planning Commission, Council) often like these types of districts because they allow for a comprehensive review of an entire project prior to approval.

SUMMARY OF MAJOR REVISIONS:

1184.02 - DEVELOPMENT PLAN REQUIREMENTS AND REVIEW PROCEDURES

This section outlines the requirements for a district amendment to Planned Commercial Development District. These requirements are in addition to the requirements of Chapter 1151.

1184.03 - SITE PLAN REVIEW

Following approval by Council, the applicant shall be required to submit a major site plan for review and approval by the Planning Commission. The site plan as submitted must comply with the development plan that was previously approved. Site

plan review can be conducted for the entire site, or for individual phases of the proposed project.

1184.04 - USE REGULATIONS AND DEVELOPMENT STANDARDS

This section prescribes the uses and development standards that would be required for all development in the proposed Commercial Planned Development District.

1184.05 - STANDARDS FOR DEVELOPMENT AND SITE PLAN REVIEW

This section prescribes the standards that the Planning Commission and City Council would use to review development plans and major site plans for the proposed Planned Commercial Development District.

1196.03 - OVERLAY AREAS

This section defines the limits of the Community Commercial Overlay District. Staff proposes to edit the section to more easily and clearly define the limits of the district. Staff also proposes to add text to clarify that properties that apply for and are approved for Planned Commercial Development District shall not be considered to be subject to the overlay.

1161.04 COMMERCIAL DISTRICTS.

(e) PCD Planned Commercial Development District. The Planned Commercial Development District permits comprehensively planned commercial and mixed-use developments approved using more flexible zoning techniques than permitted in other commercial districts, but subject to a development plan specifying the conditions of development.

CHAPTER 1184 – PLANNED COMMERCIAL DEVELOPMENT

1184.01 PURPOSE.

(a) The purpose of the Planned Commercial Development District is to permit comprehensively planned commercial and mixed-use developments approved by City Council and the Planning Commission using more flexible zoning guidelines and site design criteria than permitted in traditional districts.

(b) The suspension of traditional zoning provisions is intended to: encourage creative, high quality site design practices in the development of commercial and mixed-use sites; encourage the creation and preservation of attractive and useful open spaces; promote compatibility with and complement existing developments; protect adjoining properties from adverse impacts; promote safe and efficient pedestrian, bicycle, and vehicular movement; promote efficient layout of infrastructure; and promote protection or enhancement of natural and historic resources. It is not the purpose of the provisions of this Chapter to permit reduction in development standards without mitigating amenities or quality design which justify such reduction to the benefit of the residents and the community as a whole.

(c) In place of enforcing the traditional zoning provisions, City Council and the Planning Commission may exercise control through standards, design criteria, conditions, and agreements appropriate for the particular site, its surroundings, proposed uses which are sufficient to ensure effective and complete implementation of the development consistent with the development plan.

1184.02 DEVELOPMENT PLAN REQUIREMENTS AND REVIEW PROCEDURES.

The owner of a lot or lots seeking approval of a Planned Commercial Development District shall initiate such proposal according to the provisions of Chapter 1151. The following requirements and procedures shall apply to an application for a Planned Commercial Development District and shall be in addition to the requirements for an application for a zoning district amendment with development plan.

(a) Required Content of Development Plan. The applicant proposing a Planned Commercial Development District shall submit the information described below which, together with any other information, agreements, statements, or commitments required by the Planning Commission or City Council, shall constitute the development plan for the proposed Planned Commercial Development District.

- (1) Completed application form.
- (2) Name, address, and phone number of the owner of the lot or lots and, if applicable, of the owner's designated agent.
- (3) A list of the names and addresses of the owners (as appearing on the County Auditor's tax list) of all lots located within, contiguous to, and directly across the street from the property which is the subject of the application.
- (4) Legal description of the property, including a survey of the existing lot or lots to be included in the Planned Commercial Development District.

- (5) A description of the current zoning district(s) and the existing uses of the subject lot or lots.
- (6) Plan drawings and narrative descriptions of:
 - A. The existing conditions of the site, including topography, soils, wetlands, streams and ditches, water bodies, retention facilities, other significant natural resources or features, historic or archaeological resources;
 - B. The proposed topography, water features, drainage features and improvements, and the treatment of significant natural, historic, or archaeological resources; a general plan for landscaping the entrances, major roads and major open spaces; a concept plan for the landscaping of individual structures;
 - C. The proposed locations and approximate dimensions of lots to be platted in the district, including a statement of the minimum widths and depths of proposed lots;
 - D. The nature and locations of the proposed use or uses to be established in the district;
 - E. The number and locations of structures, the number of dwelling units in each area of the proposed district, the number of dwelling units per structure, the approximate floor area proposed for each use and structure, and locations and approximate dimensions of any planned accessory uses such as outbuildings, pools, recreation structures, or parking structures; sketch or draft elevations of the proposed building(s) indicating maximum heights, anticipated style and materials of existing surfaces and other building features; the approximate or minimum dimensions of yards and setbacks;
 - F. The locations and approximate acreage(s) of common open space(s), and reserves;
 - G. The approximate locations, dimensions, and capacities of proposed public and private streets, significant curb cuts and intersections with public streets, parking and loading areas, numbers of parking spaces, facilities for pedestrians and bicycles, and the general concept for landscaping these facilities;
 - H. The approximate locations, dimensions, and capacities of proposed water lines, sanitary sewers, storm sewers, other major stormwater facilities;
 - I. A description of any variances to the Subdivision Regulations which may be necessary for the design and installation of improvements in the proposed district.
- (7) A narrative statement discussing the compatibility of the proposed use with the existing uses of adjacent lots, with the zoning districts of adjacent lots, and with the Land Use Plan and other plans of the City, including an evaluation of the impacts on adjoining lots and neighborhoods of traffic circulation, noise, glare, odor, fumes, vibration, and stormwater, and descriptions or illustrations of any measures designed to mitigate the impacts of the proposed uses.
- (8) A statement of the benefits anticipated to occur to the City and to the neighborhoods abutting the proposed development, including, as applicable,

- increased landscaping, dedicated or preserved open spaces, dedication of city parkland or school sites, or other benefits.
- (9) A narrative addressing each of the provisions set forth in 1184.04 Use Regulations and Development Standards.
- (10) Anticipated time schedule for construction of the improvements and buildings, included any anticipate phases of development.
- (11) Such other information as the Planning Commission shall deem necessary to make a determination of the compliance of the proposed development and uses with the applicable standards and regulations.

(b) Submittal, Review, Public Hearing, Recommendation, Action on District Change. Application submittal, review, public hearing, recommendation by the Planning Commission, and action by City Council shall be as required for district changes in Chapter 1151.

(c) Amendment of Development. A development plan approved under the provisions of this Chapter may be amendment in accordance with the general procedures for development plan amendment of Section 1151.06.

1184.03 SITE PLAN REVIEW.

Subsequent to approval of the district change for a Planned Commercial Development District, the applicant shall submit an application for major site plan review by the Planning Commission. The Planning Commission may conduct a major site plan review of the entire lot or parcel, or individual major site plan reviews for one or more phases of development of the project. In addition to the standards and requirements for major site plan review and approval, the subsequent major site plans shall be consistent with the development plan as approved by Council.

1184.04 USE REGULATIONS AND DEVELOPMENT STANDARDS.

The following shall be the minimum standards required for development in a Planned Commercial Development District. Additional requirements and conditions may be established by the Planning Commission and by City Council for approval of the district and the development plan. Such requirements and conditions may include but are not limited to: approved uses; width, height, yard requirements; density; arrangement and spacing of buildings and other structures; signs; parking; vehicular, pedestrian and bicycle circulation; landscaping; the construction of public improvements; and preservation of natural features or historic structures. Varied requirements and conditions may be applied to different areas of the development.

(a) Permitted Uses. The following uses may be permitted, as approved in the development plan, in a Planned Development District:

- (1) Retail store;
- (2) Personal service;
- (3) Administrative/business office;
- (4) Professional activities/office;
- (5) Eating or drinking establishment;
- (6) Drive-thru service; and
- (7) Multi-family dwelling.

The Planning Commission and City Council shall determine the appropriateness of each proposed use and feature of the development plan, giving consideration to the Standards for Review established in this Chapter and any other considerations deemed significant in determining the appropriate uses and character of development for the proposed district. The Commission and Council shall have the authority to deny approval for any proposed use which it determines to be inappropriate due to potential impacts, incompatibility with surrounding uses, or other reasons.

(b) Special Exception Uses. Unless listed as a permitted use in subsection (a) of this section, all uses classified as special exceptions in the CC Community Commerce District will be considered special exception in the Planned Commercial Development District. A special exception use permit will be required for those uses prior to approval of a subsequent major site plan for the proposed development.

(c) Special Provisions for Multi-family Dwellings. Multi-family dwellings may only be located within a Planned Commercial Development when specifically approved and the area they occupy may not be expanded without an amendment to the development plan. The maximum density of dwelling units for the overall Planned Commercial Development District and for each of its areas shall be as approved in the development plan, except that the density shall not exceed twenty (20) units per acre in any part of the district. In making a determination of the number of dwellings to be permitted in the district, consideration shall be given to the compatibility of the proposed dwelling density and the characteristics of the proposed lots and structures with the existing and projected surrounding dwelling density, additional uses, lots, and structures.

(d) Landscaping, Open Space and Protection of Features. Historic structures and sites, natural features such as watercourses, and other existing vegetation shall be identified in the development plan. The development plan and site plan shall indicate the design of planned improvements in a manner which protects, enhances, and appropriately incorporates such features into the overall site design. The Planning Commission or City Council may approve, amend, or deny the proposed treatments of such features. The development plan shall provide for landscaping and lawn areas compatible with the surrounding lots and parcels, establish screening of parking lots and spaces, provide an area or areas for outdoor recreation and relaxation available to residents of the development, and to provide public plazas or other open spaces consistent with the plans of the City. Compliance with the requirements of the City for the dedication of public areas, reserves or of other fees or considerations shall be minimum requirements for the approval of a Planned Commercial Development District.

(e) Parking. The detailed development plan shall comply with the parking requirements of this Zoning Code, except that the Planning Commission may approve a development with reduced parking requirements where a finding is made that the provisions are excessive or inappropriate for the combination of uses proposed, or that the provisions are satisfied by alternative methods clearly documented in the development plan.

(f) Building Spacing. In review of lot and yard dimensions and the spacing of buildings, the Planning Commission shall consider the spacing necessary for adequate light and air, fire and

emergency access, building configurations, energy-efficient siting, and the relationships of building sites to circulation patterns.

(g) Variances to the Subdivision Regulations. To the extent specifically provided in the Subdivision Regulations, the Planning Commission may vary the requirements for improvements as determined necessary and appropriate for the design and development of the Planned Commercial Development District.

1184.05 STANDARDS FOR DEVELOPMENT AND SITE PLAN REVIEW.

(a) Standards for Review. In reviewing and determining whether to recommend approval or disapproval of a Planned Commercial Development District, its development plan, or subsequent site plan, the Planning Commission and City Council shall consider, but shall not be limited to consideration of, the standards of Section 1151.04, Section 1103.12 and the following characteristics of the proposed development:

- (1) The comprehensive nature and design of the development plans, including appropriate and intentional design of the physical, aesthetic, and economic relationships among its parts.
- (2) The suitability of the site proposed for zoning as a Planned Commercial Development District, including its location, size, width, relationship to existing development in the community and in abutting communities, natural features, relationship to the Land Use Plan, and such other characteristics as the Planning Commission and City Council may deem important.
- (3) The anticipated effects of the proposed development upon the City and upon adjoining and proximate neighborhoods and properties, including the impacts of traffic, stormwater, noise, lighting, utilities, aesthetic values and other impacts.
- (4) The adequacy of planned roads, drives, parking, and loading areas to meet the projected demand for such facilities and to integrate with existing and planned facilities in the City.
- (5) The adequacy of planned pedestrian and bicycle facilities to meet the demand for such facilities, to integrate with existing and planned facilities in the City, and to promote use of such transportation modes.
- (6) The suitability of the location, dimensions, access to streets and utilities of each proposed lot within the district, given the nature of the use or uses proposed on each such lot, including the potential for future expansion of proposed structures.
- (7) The adequacy of utilities to serve the proposed development and the suitability of the proposed utility design within the district and in relation to the utility plans of the City and its utility providers.
- (8) The proper orientation and relationship of the proposed elements of the development with natural and historic features and resources both on and off site, the degree to which the development has been designed to protect and enhance such features and resources, and the measures taken to mitigate negative impacts on such features and resources both on and off site.
- (9) The relationships of the architectural and site design characteristics among the areas of the development and with surrounding properties.

- (10) The nature and extent of proposed landscaping, existing vegetation and land forms to be altered or retained, and of proposed screening.
- (11) The suitability of the proposed separations between uses and buildings, including any proposed setbacks or yards, given the nature of the use or uses so controlled and the relationships and impacts of one use upon another.
- (12) The suitability of the total acreage and total floor area proposed for each type of use, and the number and bulk of buildings proposed for each type of use.
- (13) The suitability of proposed property owner/tenant agreements, deed restrictions, protective covenants, and other legal statements or devices intended to provide for the future use, ownership, operation and maintenance of areas of the planned development and its improvement.
- (14) The projected traffic impacts, loading requirements, and the likely number of employees.
- (15) The ability of each proposed phase of the development, or of any group of phases, to meet the standards established in this Chapter.
- (16) Compliance with the Use Regulations and Development Standards of this Chapter, and, to the extent possible, determination of compliance with all other applicable local, state, and federal laws and regulations. In instances in which variances to existing regulations have been requested, such as to the Subdivision Regulations, the Commission shall consider the suitability of such variance and its impact on the proposed development.

(b) Professional Assistance in Review. The Planning Commission or City Council shall determine when studies or expert advice are necessary to evaluate the development plans for a proposed Planned Commercial Development relative to the requirements of this Chapter and shall advise the applicant if such studies are required. The City may accept the required studies prepared by qualified professionals engaged by the applicant or may require the applicant to provide to the City the funds required to pay for such studies.

1196.03 OVERLAY AREAS.

~~The boundaries of the Community Commercial Overlay are part of the Official Zoning Map. The overlay applies to any parcel that fronts Main Street from the western most boundary of the City extending east to the Historic Commercial Overlay, and extending east from the Historic Commercial Overlay to Taylor Road. The district shall also apply to areas of Brice Road from its intersection with East Main Street south to Rygate Drive, and from its intersection with Astor Avenue south to the southern boundary of the City, and on Livingston Avenue from the western most boundary of the City east to its intersection with Baldwin Road.~~

(a) The Community Commercial Overlay District shall apply to the following corridors:

1. Main Street between the western corporation limit and the east side of Taylor Road but not including lots or parcels within the Historical Overlay District as defined in Chapter 1193.
2. Brice Road from its intersection with East Main Street south to Rygate Drive, and from its intersection with Astor Avenue south to the southern corporation limit.
3. Livingston Avenue from the western corporation limit east to its intersection with Baldwin Road.

(b) Within the applicable corridors as defined in this section, the Community Commercial Overlay District shall apply to lots or parcels with the following characteristics:

1. Lots or parcels within commercial zoning districts as provided for in Section 1161.04, which have their primary frontage on an applicable street.
2. Lots or parcels within commercial zoning districts as provided for in Section 1161.04, which do not front any public street but are accessed from or integrated with the site improvements of a lot as defined above.

(c) The Community Commercial Overlay District shall not apply to any lot or parcel within a Planned Commercial Development District.

(d) The boundaries of the Community Commercial Overlay District are part of the Official Zoning Map. The Planning Administrator shall maintain a map showing the applicable lots or parcels as a supplement to the Official Zoning Map.

Planning Commission

Eric Snowden
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE: September 12, 2016

TO: Mel Clemens, Ward IV Service Committee

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1123.01 Improvements to be Paid for by Subdivider of Chapter 1123 Required Improvements; Chapter 1131 Definitions; Section 1161.03 Residential Districts of Chapter 1161 Zoning Districts; Chapter 1183 "PD" Planned Development District; AND Chapter 1187 Special Provisions for R-20 Townhouse District. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1123 Required Improvements; Chapter 1131.02 Definitions; Chapter 1161 Zoning Districts; Chapter 1183 Planned Development District; and Chapter 1187 Special Provisions for Residential Uses



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Chapter 1183 & Various Sections – Residential Zoning Districts

BACKGROUND: Staff becomes periodically aware of provisions of the Planning & Zoning Code that require revision. Prior to the adoption of the procedures for major site plan review and approval, several specialized zoning districts were enacted that required different types of approval beyond the normal district amendment procedure. Staff is proposing to revise various sections of code in order to remove references to this additional approval and clarify that major site plan approval is required for these developments. This will help standardize the review and approval procedures across various zoning districts.

SUMMARY OF MAJOR REVISIONS:

SECTION 1161.03 – RESIDENTIAL ZONING DISTRICTS

The section lists the various residential districts of the city and describes the type of development permitted there. One district, the R-20 Townhome District, is referenced throughout the Code but was not listed in this section. The proposed text additional remedies this.

CHAPTER 1183 – PLANNED NEIGHBORHOOD DEVELOPMENT DISTRICT

This section describes the special development standards and review procedures for this district. When this section was enacted, it was the only type of planned development permitted in the City. Staff is proposing to revise this section, in order to clarify that this district will be utilized for planned residential neighborhoods. This will allow other types of planned districts to be enacted in the future.

SECTION 1183.03 – SITE PLAN REVIEW

When this section was originally enacted, major site plan review and approval did not exist, so an addition review of a “detailed development plan” by the Planning Commission was required. Staff proposes to edit the section in order to remove these references. Any development or redevelopment in this district requires major site plan review and must be consistent with the development plan approved by Council.

SECTION 1187.05 – SPECIAL PROVISIONS FOR THE R-20 TOWNHOUSE DISTRICT

This section describes the special development standards and review procedures for this district. When this section was enacted, major site plan review and approval did not exist, so an additional review of a “detailed development plan” by the Planning

Commission was required. Staff proposes to edit the section in order to remove these references. Any development or redevelopment in this district requires major site plan review by the Planning Commission and must be consistent with the development plan approved by Council.

SECTION 1187.06 & 1187.07 – RESIDENTIAL DEVELOPMENT STANDARDS

Staff is proposing to enact a new chapter, Section 1187.07, in order to provide some basic regulations for residential architectural appearance. This will include a front facade natural material requirement for new homes for which no other regulations exist. Staff then proposes to revise Section 1187.07, special regulations for multi-family dwellings. This will clarify the relationship between the two sections, but will not reduce or repeal any regulations current in place of multi-family dwellings.

1123.01 IMPROVEMENTS TO BE PAID FOR BY SUBDIVIDER.

(a) The owner of land who desires to subdivide it shall provide and pay the entire cost of improvements to such land as follows:

- (1) Before the construction of any building, street improvements shall consist of grading the right of way for full width; construction of permanent curbing and roadway; construction of drainage structures and appurtenances. Two roof drain openings shall be provided in the curb for each lot;
- (2) Sanitary sewers, including manholes, services and all appurtenances;
- (3) Water distribution system, including mains, services, valves, fire hydrants and all appurtenances;
- (4) Curbs and sidewalks on existing streets as determined by the City Engineer;
- (5) Storm sewers, including manholes, inlets and all appurtenances.

(b) All phases of the improvement shall be approved by the City Engineer and shall be constructed in accordance with City specifications.

(c) The City may require other improvements not listed in this section, if they are deemed necessary by the City Engineer for the protection of public health, safety or welfare.

(d) The city shall require a plot-grade-utility-plan approval for all residential subdivisions in accordance with the provisions of Chapter 1143.

1123.02 INSPECTION DURING INSTALLATION.

(a) The construction of all improvements shall be inspected by the City Engineer at the time of installation. Under no circumstances are such installations to be made without an inspector on the job. The City Engineer shall be notified three days before any construction work is begun.

(b) If any violation of, or noncompliance with, any of the provisions of this Chapter occurs, the City shall withhold the issuance of the occupancy permit until the violation or noncompliance is corrected.

~~1123.04 ACCESS ROADWAY CONSTRUCTION IN AR DISTRICTS.~~

~~All tracts having a zoning classification of AR-1, AR-2 or AR-3 shall have access roadways of not less than twenty-six feet in width and full width unobstructed access to a public street, alley or highway. The pavement shall be constructed on a properly prepared subgrade and shall consist of not less than six inches of portland cement concrete with integral curbing, or six inches of compacted aggregate base course and two inches of asphalt concrete surface course with portland cement concrete curbing or combined curb and gutter. Curbing may be eliminated to permit access to parking areas only.~~

~~1123.05 ACCESS ROADWAY ILLUMINATION.~~

~~All access roadways shall be illuminated. Accessway intersections shall be individually illuminated.~~

~~1123.06 WALKWAY ILLUMINATION IN AR DISTRICTS.~~

~~All walkways constructed in tracts having a zoning classification of AR-1, AR-2 or AR-3 shall be illuminated. Potentially hazardous locations, such as steps or stepped ramps, shall be individually illuminated.~~

~~1123.07 PARKING SPACES IN AR DISTRICTS.~~

~~All tracts having a zoning classification of AR 1, AR 2 or AR 3 shall be provided with at least two off street parking spaces for each apartment unit. The minimum area for each parking space shall be 200 square feet and the pavement surface shall be portland cement concrete or asphalt concrete.~~

~~1123.08 DRAINAGE IN AR DISTRICTS.~~

~~All tracts having a zoning classification of AR 1, AR 2 or AR 3 shall be located on a well drained site, properly graded to insure rapid drainage. All drainage for buildings and the site are subject to the provisions and conditions approved by the City Engineer and Director of Public Service, so long as the same will not adversely affect adjacent property owners and/or premises owned by the City and dedicated for public use, or any drainage facilities that are not to be dedicated to the City for public use. The provisions of this section shall prevail notwithstanding the provisions of Section 941.06 of the Streets, Utilities and Public Services Code.~~

~~1123.09 UNDERGROUND TELEPHONE, ELECTRIC AND OTHER LINES IN AR DISTRICTS.~~

~~All telephone, electrical and other distribution lines in tracts having a zoning classification of AR 1, AR 2 or AR 3, and having private roadways, shall be installed in underground conduits. No overhead lines shall be permitted. All service, utility and fire hydrant placements shall be approved by the City Engineer and Director of Public Service and shall comply with City standards.~~

~~1123.10 CITY MAY REQUIRE OTHER IMPROVEMENTS.~~

~~Other improvements not listed in Sections 1123.04 through 1123.09, but deemed necessary by the City for the protection of public health, safety or welfare, shall be installed by the developer of a tract.~~

~~1123.11 DEPOSIT REQUIRED WITH IMPROVEMENTS PLAN.~~

~~A plots grading and utility plan shall be submitted to the Director of Public Service reflecting all improvements as set forth in Section 1123.04 through 1123.10. The plans shall be approved by the City Engineer and the Director of Public Service.~~

~~1123.12 COMPLIANCE REQUIRED TO OBTAIN OCCUPANCY PERMIT.~~

~~If any violation of, or noncompliance, with any of the provisions and stipulations as set forth in Sections 1123.04 through 1123.10 occurs, the City shall withhold the issuance of the occupancy permit until the violation or noncompliance is corrected.~~

1131.02 DEFINITIONS.

Buildings, Terms relating to: (See also "Terms relating to Structures", "Terms relating to Floor Area")

(l) Traditional or Natural Materials. Building materials that are durable and historically used on structures within the City. This shall include: clay bricks, stone, cultured stone, stucco, wood or fiber cement board siding, or any other similar materials as approved by the Design Review Board or Planning Commission

~~(l)(m)~~ Wall, of a building. An external, vertical surface enclosing a portion of a building.

~~(m)(o)~~ Wall, front. That wall of a building which most nearly parallels the front lot line of the lot on which the building is located or, for the purpose of locating a wall sign on a space within a multi-occupant building, that wall which is declared by the ~~Zoning Officer~~ Planning Administrator to be the front wall, generally that wall which faces a common, central parking lot or drive.

~~**Development Plan, Detailed.** A development plan for a planned unit development district, amended with additional information as required by this Code, and approved by the City as the plan by which the uses and improvements in the district will be constructed.~~

Planned Development. A comprehensively designed residential or commercial development approved and regulated in a ~~PD Planned Development District according to a detailed development plan~~ Planned Neighborhood Development District or Planned Commercial Development District.

1161.03 RESIDENTIAL DISTRICTS.

(e) R-20 Townhouse District. The R-20 Townhouse District provides land for medium density townhome-style residential developments. Developments in the R-20 Townhouse District may be built along public or private streets and shall include integrated open space. Community water and sewage facilities are required.

~~(e)~~(f) AR-1 Multiple Family Residence District. The AR-1 Multiple Family Residence District provides land for multiple family dwellings whose development best serves the public welfare and the need for diverse housing. Community water and sewage facilities are required. Single-family and two-family dwellings are permitted in this District.

~~(f)~~(g) AR-2 Multiple Family Residence District. The AR-2 Multiple Family Residence District provides land for multiple family dwellings. Well developed community water and sewage facilities are required. Access to major thoroughfares, schools and open space is also required. Single-family and two-family dwellings are permitted in this District.

~~(g)~~(h) AR-3 Multiple Family Residence District. The AR-3 Multiple Family Residence District provides land for higher density multiple family dwellings. Well developed community water and sewage facilities are required. Access to major thoroughfares, schools and open space is also required. ~~One-family structures~~ Single-family and two-family dwellings are not permitted.

~~(h)~~(i) MH Manufactured Housing District. The MH Manufactured Housing District provides land for dwellings which are residential design manufactured homes, standard design manufactured homes, or mobile homes.

~~(i)~~(j) PND Planned Neighborhood Development District. The PND Planned Neighborhood Development District permits comprehensively planned residential developments approved using more flexible zoning techniques than permitted in other residential districts, but subject to a development plan specifying the conditions of development.

CHAPTER 1183 - "~~PD~~" Planned Neighborhood Development District

1183.01 PURPOSE.

(a) The purpose of the "~~PD~~" Planned Neighborhood Development District is to permit comprehensively planned residential developments approved by City Council and the Planning Commission using more flexible zoning guidelines and site design criteria than permitted in traditional districts.

(b) The suspension of traditional zoning provisions is intended to: encourage creative, high quality site design practices in the development of residential areas; encourage the creation and preservation of attractive and useful open spaces; promote compatibility with and complement existing developments; protect adjoining properties from adverse impacts; promote safe and efficient pedestrian, bicycle, and vehicular movement; promote efficient layout of infrastructure; and promote protection or enhancement of natural and historic resources. It is not the purpose of the planned neighborhood development provisions to permit reduction in traditional lot sizes without mitigating amenities or quality design which justify such reduction to the benefit of the residents and the community as a whole.

(c) In place of enforcing the traditional zoning provisions, City Council and the Planning Commission may exercise control through standards, design criteria, conditions, and agreements appropriate for the particular site, its surroundings, and proposed uses, and sufficient to ensure effective and complete implementation of the development consistent with the development plan.

1183.02 DEVELOPMENT PLAN REQUIREMENTS AND REVIEW PROCEDURES.

The owner of a lot or lots seeking approval of a Planned Neighborhood Development District shall initiate such proposal according to the provisions for zoning amendments established in this Zoning Code and in the Charter. The following requirements and procedures shall apply to a petition for a Planned Neighborhood Development District and shall be in addition to the requirements for an application for a zoning district change with development plan as provided in Chapter 1151: ~~Amendments~~.

(a) Required Content of Development Plan. The applicant proposing a Planned Neighborhood Development District shall submit the information described below which, together with any other information, agreements, statements, or commitments required by the Planning Commission or City Council, shall constitute the development plan for the proposed Planned Neighborhood Development District.

- (1) Completed application form.
- (2) Name, address, and phone number of the owner of the lot or lots and, if applicable, of the owner's designated agent.
- (3) A list of the names and addresses of the owners (as appearing on the County Auditor's tax list) of all lots located within, contiguous to, and directly across the street from the property which is the subject of the application.
- (4) Legal description of the property, including a survey of the existing lot or lots to be included in the Planned Neighborhood Development District.
- (5) A description of the current zoning district(s) and the existing uses of the subject lot or lots.
- (6) Plan drawings and narrative descriptions of:
 - A. The existing conditions of the site, including topography, soils, wetlands, streams and ditches, water bodies, retention facilities, other significant natural resources or features, historic or archaeological resources;
 - B. The proposed topography, water features, drainage features and improvements, and the treatment of significant natural, historic, or

- archaeological resources; a general plan for landscaping the entrances, major roads and major open spaces; a concept plan for the landscaping of individual structures;
- C. The proposed locations and approximate dimensions of lots to be platted in the district, including a statement of the minimum widths and depths of proposed lots for dwelling;
 - D. The nature and locations of the proposed use or uses to be established in the district;
 - E. The number and locations of structures, the number of dwelling units in each area of the proposed district, the number of dwelling units per structure, the approximate floor area proposed for each use and structure, and locations and approximate dimensions of any planned accessory uses such as outbuildings, pools, recreation structures, or parking structures; sketch or draft elevations of the proposed building(s) indicating maximum heights, anticipated style and materials of existing surfaces and other building features; the approximate or minimum dimensions of yards and setbacks;
 - F. The locations and approximate acreage(s) of common open space(s), and reserves;
 - G. The approximate locations, dimensions, and capacities of proposed public and private streets, significant curb cuts and intersections with public streets, parking and loading areas, numbers of parking spaces, facilities for pedestrians and bicycles, and the general concept for landscaping these facilities;
 - H. The approximate locations, dimensions, and capacities of proposed water lines, sanitary sewers, storm sewers, other major stormwater facilities;
 - I. A description of any variances to the Subdivision Regulations which may be necessary for the design and installation of improvements in the proposed district.
- (7) A narrative statement discussing the compatibility of the proposed use with the existing uses of adjacent lots, with the zoning districts of adjacent lots, and with the Land Use Plan and other plans of the City, including an evaluation of the impacts on adjoining lots and neighborhoods of traffic circulation, noise, glare, odor, fumes, vibration, and stormwater, and descriptions or illustrations of any measures designed to mitigate the impacts of the proposed uses.
 - (8) A statement of the benefits anticipated to occur to the City and to the neighborhoods abutting the proposed development, including, as applicable, increased landscaping, dedicated or preserved open spaces, dedication of city parkland or school sites, or other benefits.
 - (9) A narrative addressing each of the provisions set forth in 1183.04 Use Regulations and Development Standards.
 - (10) A narrative addressing any proposed condominium or homeowners associations or other forms of organization proposed to own, manage, control or regulate all or parts of the development.
 - (11) Anticipated time schedule for construction of the improvements and buildings, included any anticipate phases of development.
 - (12) Such other information as the Planning Commission shall deem necessary to make a determination of the compliance of the proposed development and uses with the applicable standards and regulations.

(b) Submittal, Review, Public Hearing, Recommendation, Action on District Change. Application submittal, review, public hearing, recommendation by the Planning Commission, and action by City Council shall be as required for district changes in Chapter 1151: ~~Amendments.~~

1183.03 ~~DETAILED DEVELOPMENT PLAN OR PLANS~~ SITE PLAN REVIEW.

(a) ~~Required Content of Detailed Development Plan.~~ Subsequent to approval of the district change for a Planned Development District, the applicant shall submit the information described below which, together with any other information, agreements, statements, or commitments required in the ordinance approving the District and any additional information or modifications required by the Planning Commission, shall constitute the detailed development plan or plans for the Planned Development District. A detailed development plan of the Planned Development District or, as approved by the Planning Commission, detailed development plans for one or more phases of development of the District, shall be consistent with the contents of the approved development plan and with any conditions of such approval. The owner shall make applications for the review and approval of subdivision and for subdivision improvements as required by the Subdivision Regulations. Subject to agreement with the Planning Commission, such applications and approvals may be carried out concurrently with the applications, reviews, and approvals of the detailed development plan.

- (1) Completed application form, including the name, address, and phone number of the owner of the lot or lots and, if applicable, of the owner's designated agent.
- (2) A legal description, including a survey, of the phase(s) of the District which are the subject of the application.
- (3) Plan drawings and narrative descriptions of:
 - A. The proposed topography, water features, drainage features and improvements;
 - B. Treatment of natural, historic, and archaeological features;
 - C. Detailed landscaping plans describing the locations and types of landscaping to be installed for the entrances, major roads, open spaces, and other common areas;
 - D. The nature and locations of the proposed use or uses; the dimensions and acreage of all lots;
 - E. The locations of structures (including signs and fences requiring permits), number of dwelling units in each structure, floor area for each structure, locations and dimensions of accessory uses; elevations of all buildings, except not for single family residential dwellings if the elevation requirement is waived by the Commission; minimum dimensions of yards and setbacks;
 - F. Surveyed descriptions of the locations and dimensions of common open space(s), and preserves, together with such legal documentation as the Commission requires to describe and ensure the use and control of these areas;
 - G. The locations, dimensions, and capacities of proposed public and private streets, all curb cuts and intersections, parking and loading areas, numbers of parking spaces, facilities for pedestrians and bicycles;
 - H. The locations, dimensions, and capacities of proposed water lines, sanitary sewers, storm sewers, other major stormwater facilities;
- (4) Detailed plans, drawings, reports, and other information as required by the Subdivision Regulations for the review of subdivisions and improvements, together with information required to document and justify any requested variances to the provisions of the Subdivision Regulations.
- (5) Such other drawings, documents, agreements, covenants, or other information or materials which the Planning Commission may require to ensure the development

~~and maintenance of the district in a manner consistent with the provisions and intent of the ordinance approving the district and of this Zoning Code.~~

~~(b) Submittal. The owner shall submit twelve (12) copies of the detailed development plan to the Zoning Officer at least twelve (12) days prior to the Planning Commission meeting at which it is to be reviewed.~~

~~(c) City Staff Review. The Zoning Officer shall distribute the materials to appropriate city officials for review for compliance with all applicable requirements and for comments with regard to the Standards for Development Plan Review and any significant changes made between the approved development plan and the detailed development plan.~~

~~(d) Planning Commission Review. The Planning Commission shall review the detailed development plan and shall approve or disapprove it within 60 days after the regularly scheduled meeting at which the detailed development plan is first reviewed. Approval of the plan shall authorize the owner to proceed with the development in a manner consistent with the approval and with all other applicable regulations of the City.~~

Subsequent to approval of the district change for a Planned Neighborhood Development District, the applicant shall submit an application for major site plan review in accordance with the provisions of Chapter 1143. Major site plan review may be conducted for the entire site or for any phase of the site as deemed appropriate by the Planning Commission.

1183.04 USE REGULATIONS AND DEVELOPMENT STANDARDS.

The following shall be the minimum standards required for development in a Planned Neighborhood Development District. Additional requirements and conditions may be established by the Planning Commission and by City Council for approval of the district and the development plans. Such requirements and conditions may include but are not limited to: approved uses; width, height, yard requirements; density; arrangement and spacing of buildings and other structures; signs; parking; vehicular, pedestrian and bicycle circulation; landscaping; the construction of public improvements; and preservation of natural features or historic structures. Varied requirements and conditions may be applied to different areas of the development.

(a) Permitted Uses. The following uses may be permitted, as approved in the development plan, in a Planned Neighborhood Development District:

- (1) Single family dwellings;
- (2) Two-family dwellings;
- (3) Multiple family dwellings;
- (4) Public uses, semipublic uses, public service facilities, accessory uses, essential services;
- (5) Residential care facilities;
- (6) Non-commercial recreational uses, structures, and facilities, such as pools, tennis courts, playgrounds, and other similar uses provided for the use of residents of the development or for general public use.

The Planning Commission and City Council shall determine the appropriateness of each proposed use and feature of the development plan, giving consideration to the ~~Standards for Review~~standards established in ~~this Chapter~~Section 1183.05 and any other considerations deemed significant in determining the appropriate uses and character of development for the proposed district. The Commission and City Council shall have the authority to deny approval for any proposed use which it determines to be inappropriate due to potential impacts, incompatibility with the surroundings, or other similar reasons.

(b) **Density of Dwelling Units.** The maximum density of dwelling units for both the overall Planned Neighborhood Development District and for each of its areas shall be as approved in the development plan, except that the density of dwellings in the district shall not exceed five (5) units per acre and density shall not exceed ten (10) units per acre in any part of the district. In making a determination of the number of dwellings to be permitted in the district, consideration shall be given to the compatibility of the proposed dwelling density and the characteristics of the proposed lots and structures with the existing and projected surrounding dwelling density, lots, and structures.

(c) **Required Open Space and Protection of Features.** Historic structures and sites, natural features such as watercourses, wetlands, rock outcroppings, trees, and other vegetation shall be identified in the development plan. The development plan and detailed development plan shall indicate design of planned improvements in a manner which protects, enhances, and appropriately incorporates such features into the overall design. The Planning Commission or City Council may approve, amend, or deny the proposed treatments of such features. ~~The detailed development plan shall provide for landscaping and lawn areas to place the structures in a setting of yards and landscaping compatible with the surrounding neighborhoods, to establish screening of parking lots and spaces, to provide an area or areas for outdoor recreation and relaxation available to residents of the development, and to provide public open or recreation spaces consistent with the plans of the City.~~ Compliance with the requirements of the City for the dedication of public areas, reserves or of other fees or considerations, and the provisions of Chapter 1180 shall be minimum requirements for the approval of a Planned Neighborhood Development District.

(d) **Parking.** The detailed development plan shall comply with the parking requirements of this Zoning Code, except that the Planning Commission may vary such requirements where a finding is made that the provisions are excessive or inappropriate for the use proposed or that the provisions are satisfied by alternative methods clearly documented in the ~~Detailed development plan~~ major site plan.

(e) **Lot and Yard Dimensions, Building Spacing.**

- (1) Lot and yard dimensions shall be as established in the detailed development plan, except that no lot designed for a single family dwelling shall have a width of less than sixty five (65)-feet (65FT) or a depth of less than one hundred ten feet (110FT).
- (2) In locations where the Planned Neighborhood Development District abuts other zoning districts, the minimum area and widths of yards and setbacks within the proposed Planned Neighborhood Development District shall be no less than the minimums required for such abutting districts unless specifically varied by approval of the Planning Commission.
- (3) In review of lot and yard dimensions and the spacing of buildings, the Planning Commission shall consider the spacing necessary for adequate visual and acoustical privacy, adequate light and air, fire and emergency access, building configurations, energy-efficient siting, the relationships of building sites to circulation patterns, and the customary use of space surrounding residences ~~(particularly single family residences)~~ dwellings for outdoor activities and facilities such as patios and decks.

(f) **Variances to the Subdivision Regulations.** To the extent specifically provided in the Subdivision Regulations, the Planning Commission may vary the requirements for improvements

as determined necessary and appropriate for the design and development of the Planned Neighborhood Development District.

1183.05 STANDARDS FOR DEVELOPMENT PLAN REVIEW.

(a) Standards for Review. In reviewing and determining whether to recommend approval or disapproval of a Planned Neighborhood Development District, its development plan, and detailed development plan, the Planning Commission and City Council shall consider, but shall not be limited to consideration of, the following characteristics of the proposed development:

- (1) The comprehensive nature and design of the development plans, including appropriate and intentional design of the physical, aesthetic, and economic relationships among its parts.
- (2) The suitability of the site proposed for zoning as a Planned Neighborhood Development District, including its location, size, width, relationship to existing development in the community and in abutting communities, natural features, relationship to community plans, and such other characteristics as the Planning Commission and City Council may deem important.
- (3) The anticipated effects of the proposed development upon the City and upon adjoining and proximate neighborhoods and properties, including the impacts of traffic, stormwater, noise, lighting, utilities, aesthetic values and other impacts.
- (4) The adequacy of planned roads, drives, parking, and loading areas to meet the projected demand for such facilities and to integrate with existing and planned facilities in the City.
- (5) The adequacy of planned pedestrian and bicycle facilities to meet the demand for such facilities, to integrate with existing and planned facilities in the City, and to promote use of such transportation modes.
- (6) The suitability of the location, dimensions, access to streets and utilities of each proposed lot within the district, given the nature of the use or uses proposed on each such lot, including the potential for future expansion of proposed dwellings or the construction of typical decks or outbuildings.
- (7) The adequacy of utilities to serve the proposed development and the suitability of the proposed utility design within the district and in relation to the utility plans of the City and its utility providers.
- (8) The proper orientation and relationship of the proposed elements of the development with natural and historic features and resources both on and off site, the degree to which the development has been designed to protect and enhance such features and resources, and the measures taken to mitigate negative impacts on such features and resources both on and off site.
- (9) The relationships of the architectural and site design characteristics among the areas of the development and with surrounding properties.
- (10) The availability of recreation and open space sites and facilities (existing and proposed) for use by the residents of the proposed development.
- (11) The nature and extent of proposed landscaping, existing vegetation and land forms to be altered or retained, and of proposed screening.
- (12) The suitability of the proposed separations between uses and buildings, including any proposed setbacks or yards, given the nature of the use or uses so controlled and the relationships and impacts of one use upon another.
- (13) The suitability of the total acreage and total floor area proposed for each type of use, and the number and bulk of buildings proposed for each type of use.
- (14) The suitability of proposed condominium or homeowners association agreements, deed restrictions, protective covenants, and other legal statements or devices

- intended to provide for the future use, ownership, operation and maintenance of areas of the planned development and its improvement
- (15) If non-dwelling uses are proposed, the projected traffic impacts, loading requirements, and the likely number of employees.
 - (16) The ability of each proposed phase of the development, or of any group of phases, to meet the standards established in this Chapter.
 - (17) Compliance with the Use Regulations and Development Standards of this Chapter, and, to the extent possible, determination of compliance with all other applicable local, state, and federal laws and regulations. In instances in which variances to existing regulations have been requested, such as to the Subdivision Regulations, the Commission shall consider the suitability of such variance and its impact on the proposed development.

(b) Professional Assistance in Review. ~~The extent and complexity of certain applications for Planned Development Districts will require that the Planning Commission or City Council obtain review assistance, statements of opinion, and reports from qualified professionals such as civil engineers, planners, appraisers, architects, and attorneys. The Planning Commission or City Council shall determine when such studies or expert advice are necessary to evaluate the development plans for a proposed Planned Development relative to the requirements of this Chapter and shall advise the applicant if such studies are required. The City may accept the required studies prepared by qualified professionals engaged by the applicant or may require the applicant to provide to the City the funds required to pay for such studies.~~ The Planning Commission or City Council shall determine when studies or expert advice are necessary to evaluate the development plans for a proposed Planned Neighborhood Development relative to the requirements of this Chapter and shall advise the applicant if such studies are required. The City may accept the required studies prepared by qualified professionals engaged by the applicant or may require the applicant to provide to the City the funds required to pay for such studies.

1183.06 EXISTING PLANNED DEVELOPMENTS.

Any planned development approved according the procedures of Chapter 1151 and this Chapter prior to the date this section was enacted shall be considered a Planned Neighborhood Development District. Any modification to a planned development approved prior to the date this section was enacted shall conform to the provisions of this Chapter.

1187.05 SPECIAL PROVISIONS FOR R-20 TOWNHOUSE DISTRICT.

In any R-20 Townhouse District, the following design and construction standards shall apply:

(a) Yards and Parking. The applicant shall have the option of locating parking in either the front yard or rear yard of each row of townhouses, provided that the location of the parking shall not vary within a single contiguous row of townhouses.

- (1) Front Yard Parking. Where parking is provided in the front yard of the building, each townhouse lot shall have front, rear and side yards not less than the following:
 - A. The depth of the front yard shall not be less than thirty-eight (38) feet (38FT) for the dwelling and twenty-seven (27) feet (27FT) for a detached garage. Parking shall be permitted in the front yard.
 - B. A rear yard with a depth of not less than twenty feet (20FT) shall be provided for each dwelling. The rear yard shall not be used for parking purposes or open carports.
 - C. There shall be no side yard for a townhouse structure except if the structure is on an end lot where the side yard shall not be less than six feet (6FT).
- (2) Rear Yard Parking or Variance. ~~Where an applicant desires to locate parking in the rear yard of a building or desires to vary from the standards set forth in this chapter the following procedures shall apply: Parking may be provided in a rear yard provided this is reviewed and approved by the Planning Commission in conjunction with a major site plan. The Planning Commission shall consider but not be limited to the consideration of setback, distances between buildings, location of building, yard space, traffic accessibility, roadway width and other such elements having a bearing on the overall acceptability of the site plan.~~
 - ~~A. Applicant shall submit a preliminary and a detailed development plan for review and action by the Planning Commission. In determining the acceptability of the preliminary and detailed development plan, the Planning Commission shall consider but not be limited to the consideration of setback, distances between buildings, location of building, yard space, traffic accessibility, roadway width and other such elements having a bearing on the overall acceptability of such development plan. Upon action by the Planning Commission, the application and detailed development plan shall be forwarded to Council for final approval along with the recommendations of the Planning Commission.~~
 - ~~B. If such detailed development plan is approved by Council, the development shall be permitted to go forward in conformance with the approved detailed plans.~~
- (3) Where there is head-in parking on a minor street there shall be no head-in parking on the other side of the street perpendicular from the head-in parking spaces, but there may be head-in parking on the other side of the street above or below the head-in parking spaces.

- (4) On a local street there may be head-in parking on both sides of the street directly across from each other.
- (b) Location and Number of Units. In any townhouse development:
 - (1) A maximum of eight (8) dwellings shall be allowed in each row of townhouses. When an end unit of a row house does not side on a street, an open space or court of at least twenty feet (20'FT) in width shall be provided between it and the adjacent row of townhouses.
 - (2) Where townhouse dwelling units are designed to face upon an open or common access court rather than upon a street, this open court shall be a minimum of forty feet (40'FT) in width and such court shall not include vehicular drives or parking spaces or lots.
 - (3) Townhouses shall be constructed up to side lot lines without side yards and no windows, doors, or other openings shall face a side lot line except that the outside wall of end units may contain such openings.

1187.06 SPECIAL PROVISIONS FOR AR-1, AR-2, AND AR-3 MULTIPLE FAMILY RESIDENCE DISTRICTS.

~~— (a) Building Materials. All structures built in any AR District shall be constructed of a minimum of seventy-five percent (75%) traditional and natural materials. Traditional and natural materials shall consist of clay bricks (full or thin set if thin set corners must have full brick appearance), stone, cultured stone (samples must be provided) stucco, and wood or fiber cement board siding.~~

~~— (b) Units Per Building. In all AR Districts the maximum number of dwelling units per building shall be four.~~

~~— (c) Open Space. All major site plans for developments in the AR District shall contain at a minimum thirty percent (30%) open space (see Section 1131.02 Definitions).~~

(a) Purpose. Due to the unique challenges presented by multi-family dwellings, the purpose of this section is to provide design requirements that are applicable to all dwellings located in the AR-1, AR-2 and AR-3 multi-family residence districts. These regulations shall be in addition to the appearance standards for all dwellings listed in Section 1187.07

(b) Building Massing. The maximum number of dwelling units in all AR districts shall be four (4) per building.

(c) Building Design. Multi-family residential structures shall incorporate architectural design details and elements which provide visual character and interest, avoiding flat planar walls and “box-like” appearances through the use of courtyards, balconies, offset planes and levels, deeply recessed or projecting windows, sloping roofs, and landscaped yards. Building entrances to multi-family dwelling units shall convey a sense of individual identity for each dwelling unit.

(c) Site Design. For multi-family developments, areas for the storage of items and equipment used for maintenance of the property should be stored in an area that is integrated into the design of the building. The use of freestanding storage sheds shall be avoided

(d) Open Space. Each multi-family residential development shall include open space areas, provided and maintained for recreational use as follows:

1. Common open space shall be easily accessible and of sufficient size to be usable by residents. The minimum area for open space shall thirty percent (30%) of the lot or parcel.

2. Landscaping shall be integrated into the architectural scheme so as to accent and enhance appearance of the multi-family development.

(e) Lighting. In addition to the general lighting regulations for all site plans, pedestrian walkways shall be illuminated unless they are otherwise illuminated by parking lot lighting.

1187.07 RESIDENTIAL APPEARANCE STANDARDS.

(a) Purpose. The purpose of this section is to provide design requirements that are applicable to all dwellings located in residential districts. These requirements are designed to increase the quality of neighborhoods, to promote positive architectural appearance within residential areas, to encourage design flexibility and creativity, and to establish an interesting, aesthetically pleasing residential environment. It is also the intent of this section to promote durable, quality materials that will allow residential neighborhoods to endure and mature for future generations in the City. These requirements are minimum appearance requirements applicable to all dwellings in all districts, including Planned Neighborhood Development District, except as may be specifically approved by a development plan in that district. These guidelines shall also apply in the Historic Overlay District to the extent that they do not conflict with any adopted historic design guidelines.

(b) Applicability. New buildings and structures, exterior remodeling and exterior changes of or to an existing building for which compliance with this Zoning Code is required shall be subject to review for compliance with the design standards in this Section. However, the following buildings, physical improvements, and site developments are not subject to these standards:

1. Interior design and interior modifications to buildings or structures.

2. Remodeling projects that do not involve changes in the architectural style of the building or structure, such as window and door openings, handrails, and stairways.

(c) General Provisions.

1. The height and bulk of any proposed building and structure on the site should be in scale and in proportion with surrounding structures and not dominate the site

or neighborhood. The exterior finish shall not have exposed rough lumber and shall have a minimum of a stucco application, wood or vinyl siding or similar material.

2. All required site plans shall meet or exceed the minimum development standards (i.e., setbacks, open space, lighting standards, minimum parking and loading spaces, and landscaping requirements) established in this Zoning Code.

3. Building elevations, design characteristics and other architectural and aesthetic features shall not be unsightly, undesirable, or obnoxious in appearance; shall create an orderly and aesthetically pleasing environment; and shall be harmonious and compatible with existing development in the area.

4. New development or remodeling shall be designed in such a way as to upgrade the appearance and quality of the area.

6. No continuous wall is allowed to extend for more than 40 feet (40FT) without a recess or change in plane. At least twenty-five percent (25%) of the front facade of any new single or two family dwelling shall be clad in natural material.

7. New accessory structures or building additions shall match the existing bulk, color, roof design, architectural treatment, and materials of the main structure on the site.

8. All utility lines and conduit lines shall be incorporated into the building and not permitted on the exterior of any building.

9. Window and door security gates or guards shall not be installed on the exterior of the structure.

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: September 12, 2016**TO:** Mel Clemens, Ward IV Service Committee**RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1131.02 Definitions of Chapter 1131 Definitions; Section 1193.12 GRAPHICS of Chapter 1193 “HD” Historic Overlay District; Section 1196.11 GRAPHICS of Chapter 1196 Community Commercial Overlay; Repealing Chapter 1181 Signs; and Enacting Chapter 1181 Signs and Graphics. (Second Reading 7/25/2016).

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1131 Definitions; Chapter 1181 Signs; Chapter 1193 Historic District; and Chapter 1196 Community Commercial Overlay



REYNOLDSBURG PLANNING & ZONING DIVISION

STAFF REPORT: CODIFIED ORDINANCE AMENDMENT

CODE SECTION: Chapter 1181 – Signs and Graphics

BACKGROUND: Staff becomes periodically aware of provisions in the Planning & Zoning Code that have become outdated and require revisions. Staff is proposing to repeal the current Chapter 1181, and enacted a completely new version to address various inconsistencies in the Code.

SUMMARY OF MAJOR REVISIONS:

SECTION 1131.02 - DEFINITIONS

This section defines the various terms used throughout the Zoning Code. Staff is proposing to make minor revisions to several of the definitions in order to correctly reference the revised section numbers of Chapter 1181.

SECTION 1181.02 - ZONING SIGN PERMITS

This section describes the situations that require approval of signage. Staff's proposed version adds text to allow the Planning Administrator to deny zoning sign permits to business that do not have a valid zoning certificate and describes the relationship between this chapter and the design review procedures of the City. Subsection b(1) will allow the Design Review Board to approve comprehensive sign plans. Subsection b(3) defines Staff's role in review of permits that do not require a certificate of appropriateness.

SECTION 1181.03 – SIGNS REQUIRING PERMITS

This section lists the types of signs that require a zoning sign permit. This proposed section is mostly retained from the repealed version of Chapter 1181. The repealed version of Chapter 1181 prescribed two different sign regulations for temporary signs and banners. Staff is proposing to restrict all temporary signs and banners to an area of 32SF or less

SECTION 1181.04 – SIGNS NOT REQUIRING PERMITS

This section lists the types of signs that do not require a zoning sign permit. Staff proposed to revise this section to comply with recent case law.

1181.05 - PROHIBITED SIGNS

This section lists the types of signs that are prohibited. This proposed section is mostly retained from the repealed version of Chapter 1181.

SECTION 1181.06 - GENERAL SIGN REGULATIONS.

This section lists the types of signs that are prohibited. This proposed section is mostly retained from the repealed version of Chapter 1181. Staff has added new language clarifying how signs should be maintained in good repair and the procedures for addressing signage removal from businesses no longer in operation.

SECTION 1181.07 – SPECIAL PROVISIONS FOR THE S-1 SPECIAL DISTRICT

Signage challenges presented by the uses frequently located in this zoning district, Staff proposed to enact several provisions for given extra flexibility to community institutions located in this district. This would allow certain special signs, such as LED video boards and community banner locations to be designated as part of comprehensive sign plan review.

1131.02 DEFINITIONS.

Signs, Terms relating to:

- (a) Comprehensive Sign Plan. A plan or design illustrating the intended locations, dimensions, and other characteristics of signs on a lot, subject to the approval of the ~~Board of Zoning Appeals~~Design Review Board and conforming to the provisions of Chapter 1181.
- (b) Sign. A name, identification, emblem, symbol, trademark, flag, banner, pennant, description, display, or illustration which is directly or indirectly affixed to, painted upon, represented upon, or made visible in any manner whatsoever upon a building, manmade object, natural object, ground, structure, parcel, or lot, and which is designed, intended, or used to convey a message, announce, identify, make known, give direction, or direct attention to an object, product, place, activity, person, institution, organization, idea, concept, or business, and which is visible from an adjacent lot or street. Signs are further defined by the provisions of Chapter 1181 of this Code.
- (c) Sign, Area. The surface of a sign, subject to the provisions of this Code, and as further described at Section ~~1181.04(e)~~1181.05.
- (d) Sign, Building-mounted. A wall sign or projecting sign.
- (e) Sign, Face. A piece of weatherproof material designed to fit securely into a sign cabinet. A sign face shall be considered to be blank when it is either white, black, or another color that closely matches the sign cabinet or building architecture, and contains no letters, figures or other graphics. A blank face shall not include sign faces on internally illuminated cabinet signs that have been turned backwards or painted over.
- ~~(e)~~(f) Sign, Ground. A sign permanently affixed to the ground but not to any other structure.
- ~~(f)~~(g) Sign Height. The elevation of the highest part of a sign as determined by the ~~Zoning Officer~~Planning Administrator in conformance with Section ~~1181.04(e)~~1181.05.
- ~~(g)~~(h) Sign, Illuminated. A sign which is made visible by electrical lighting, whether internally placed or externally placed and directed in a manner intended to illuminate the sign.
- ~~(h)~~(i) Zoning Sign Permit. A document issued by the ~~Zoning Officer~~Planning Administrator authorizing the installation of a sign.
- ~~(i)~~(j) Sign, Projected. A sign attached to the building of a wall having sign area or face mounted perpendicular or nearly perpendicular to the plane of the wall.
- ~~(j)~~(k) Sign, Subdivision Neighborhood Entry. A sign, not within the public right-of-way, bearing the name of a neighborhood or residential subdivision.

~~(k)~~(l) Sign, Temporary. A sign or banner, subject to a zoning sign permit, which is installed or placed for a limited period of time.

~~(h)~~(m) Sign, Wall. A sign mounted to the wall of a building.

CHAPTER 1181—SIGNS

~~1181.01 PURPOSE AND APPLICABILITY.~~

~~The purpose of this Chapter is to provide regulations to control the type, design, size, time of display, location, maintenance, and other characteristics of signs in order to: protect the public health, safety, and welfare in all districts; promote clarity in sign communications; promote harmony between and among the physical characteristics of signs and the physical characteristics of surrounding land, structures, and other development features; and to promote attractive and orderly appearance in all districts. The provisions of this Chapter shall apply to all existing signs, to all signs erected or installed after the effective date of this Zoning Code, and to any sign which replaces an existing sign or component thereof.~~

~~1181.02 SIGN PERMITS.~~

~~Every sign, except those specifically exempted by the provisions of this Chapter, shall only be erected or installed subsequent to and in conformance with the provisions of a sign permit issued by the Zoning Officer. For the purposes of approving a sign in conformance with this Code, a sign permit shall have the same effect as a zoning certificate.~~

~~1181.03 SIGNS AUTHORIZED WITH PERMITS.~~

~~(a) Signs shall be permitted in the respective districts as established in "Table 1181: Permitted Signs" and as further provided in this Chapter.~~

~~(b) Signs in Residential Districts. Signs shall be permitted in residential districts as established in Table 1181 and in conformance with the following specific provisions:~~

~~(1) Subdivision Sign. Subject to a comprehensive sign plan as provided in subsection (d), one or more permanent ground signs bearing the name of a subdivision may be located on a lot or lots within a subdivision, as defined and approved under the Subdivision Regulations. All parts of such signs shall be durable, low-maintenance materials, appropriate for the proposed location and use, and shall be subject to a perpetual maintenance agreement approved by the City Attorney.~~

~~(2) Non-Residential Use Sign. A permitted use or special exception in a residential district (except for a single family dwelling, two-family dwelling, or home occupation) may be identified with ground signs or wall signs subject to a comprehensive sign plan as provided in subsection (d).~~

~~(c) Signs in Commercial and Industrial Districts. Signs shall be permitted in commercial and industrial districts as established in Table 1181 and in conformance with the following specific provisions:~~

~~(1) Wall Sign. A wall sign may be erected on the one wall of a~~

building which most nearly parallels a street, parking lot or service drive, as determined by the Zoning Officer. A wall sign shall be attached parallel to the building wall and shall not extend outward from the building wall more than fourteen inches (14"), except that a sign may be attached to a canopy, marquee or roof that projects beyond the building wall, provided that no part of such sign extends more than fourteen inches (14") beyond such roof, canopy or marquee. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets.

____ (2) Ground Sign. See provisions in Table 1181.

____ (3) Projected Sign. A projected sign, including its mounting structure, shall be mounted upon and be perpendicular to the wall of a building and shall not extend beyond any other dimension of the wall. It shall not project more than four feet (4') from the wall, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. Internal illumination is not permitted. A projected sign shall be located no less than nine feet (9') above the sidewalk or ground level and no closer than six feet (6') to a street pavement or curb. The applicant requesting a permit for a projected sign which extends over a public right-of-way shall sign a liability statement provided by the City.

____ (4) Banners. Banners are defined as being a long strip of cloth or other material used for decoration or advertising.

____ A. Banners are permitted only for the promotion of special events defined as grand openings, sales, now hiring or change of address if relocating within City limits. A grand opening occurs only when there is a change of tenant or owner that brings a new business to a site. All banners are subject to the following regulations:

____ 1. All banners shall be located only on the site where the event or grand opening occurs. They shall not be located in any public right-of-way that they would interfere with the safe movement of vehicular or pedestrian traffic.

____ 2. Only three (3) colors shall be used on any banner, including black and white. No banner shall exceed twenty five (25) square feet in size.

____ 3. All banners shall be safely secured to a building structure. Banners shall have ventilated faces to reduce wind load.

____ 4. Banners shall not be illuminated.

____ 5. A temporary sign permit is required for all banners. A scaled diagram/proof of the banner, a site plan showing the location of the banner and description of how the banner is to be ventilated and secured shall be submitted to the Zoning Administrator or designee. There will be a one time banner fee of twenty-five dollars (\$25.00).

____ 6. Banners may be erected for a maximum thirty (30) consecutive days one time annually.

____ B. Banners shall be permitted for businesses, churches, schools, and community or other public or semipublic (such as the chamber of commerce, civic club, registered non profit agencies) organizations. Banners for churches, schools, and community organizations shall be displayed under the guidelines set forth in subsection A.1. through A.6. hereof. Public and/ or semi-public organizations are exempt from the guidelines in section A. Public or semipublic organizations may have the twenty five dollar (\$25.00) banner fee waived by the Zoning Administrator or

designee.

~~C. Streamers and pennants are prohibited for reasons stated in Section 1181.05; for example, any display/device is prohibited which employs any part or element which evolves, rotates, whirls, spins, is animated, or otherwise makes use of motion to attract attention.~~

~~D. Temporary signs such as those for developments or seasonal business are permitted with a sign permit as described in Section 1181.03(e).~~

~~(d) Comprehensive Sign Plan Required.~~

~~(1) In order to promote careful and effective design of signs, to ensure safety, and to promote attractive coordination of signs with other structures within a site and surrounds, a comprehensive sign plan shall be required for the following:~~

~~A. A subdivision sign;~~

~~B. Businesses and developments abutting interstate highways;~~

~~C. A wall sign or ground sign on a lot in a residential district for which a permit is required;~~

~~D. A sign or signs having a total area of greater than one hundred (100) square feet on a lot in a commercial or industrial district for which a permit or permits are required.~~

~~(2) The comprehensive sign plan shall describe and illustrate the proposed locations, dimensions, colors, sign copy, landscaping, and other characteristics of the proposed signs.~~

~~(3) The Zoning Officer shall review each comprehensive sign plan for compliance with the provisions of this Code and shall, within fourteen (14) days of receipt, submit the plan with a report of his/her review to the Board of Zoning and Building Appeals. The Board shall, within thirty (30) days of receipt, review the plan and take action to approve, modify, or reject the plan.~~

~~(4) The Zoning Officer may only issue zoning approval for sign permits after approval of the comprehensive sign plan.~~

~~(e) Temporary Signs. The following temporary signs may only be erected subject to a sign permit:~~

~~(1) Temporary Signs for Developments. Signs indicating and promoting the development of land are permitted. The sign permit shall be effective for a maximum period of twelve (12) months and may be renewed at no additional sign fee cost upon a finding by the Zoning Officer that such renewal is warranted.~~

~~(2) Temporary Signs for Seasonal Businesses. Seasonal businesses which have been issued a temporary zoning certificate shall be allowed one (1) two-foot by three-foot realty-type sign per frontage. Such sign shall comply with the ground sign setbacks for the zoning district.~~

~~(3) Temporary Signs for Grand Openings and Similar Events. A new business, within thirty (30) days of opening, may install one (1) temporary sign per frontage, not to exceed fifteen (15) square feet. The sign may be installed for a maximum of fifteen (15) days. The sign shall comply with the ground sign setbacks for the zoning district.~~

~~(4) Signs Prohibited. Signs prohibited pursuant to 1181.05 (c)(1) (4) may be authorized as temporary signs under this Section for a period of time not to exceed ten (10) days.~~

~~1181.04 SIGNS AUTHORIZED WITHOUT SIGN PERMITS.~~

~~The following signs may be erected and maintained without permits, provided that they comply with all provisions of this Code:~~

~~(a) A sign displaying the address and/or name of the occupant of the premises or a residential structure, and limited in size to one (1) square foot.~~

~~(b) A sign required or authorized for a public purpose by any law, statute or ordinance, including traffic control devices.~~

~~(c) A sign in the nature of a cornerstone, commemorative table, or historical marker, limited in size to nine square feet and not illuminated.~~

~~(d) A sign clearly in the nature of a decoration customarily associated with any national, local or religious holiday, limited to forty five (45) days in any one year and to be displayed for not more than forty five (45) consecutive days. Such a sign may be illuminated or animated, provided that no safety or visibility hazard is created. Such sign shall not contain an advertising message.~~

~~(e) A political sign or poster concerning a candidate or issue for election, to be displayed beginning not more than thirty (30) days prior to election, and to be removed no later than three (3) days after such election, subject to penalty. Yard signs shall not exceed six (6) square feet in area, shall not be illuminated, shall not create a safety or visibility hazard, and shall not be located upon or over a public right-of-way. All political signs or posters, other than yard signs, are exempted from the six (6) square feet in area restriction.~~

~~(f) A sign that indicates the sale, rental or lease of a particular structure or land area, to be limited in size to six square feet, with one sign allowed per street frontage.~~

~~(g) Temporary special event signs, including "open house signs" during the hours of an open house sales event, but not more than six (6) hours on any one day and no more than four (4) days in any thirty (30) day period. Such sign may be located in the street lawn of the public right-of-way provided the location does not obstruct the sight lines of drivers on the public street or exiting driveways of abutting properties.~~

~~(h) A window sign, including a temporary or permanent sign, poster, symbol, numerals or letters painted directly on a window, and other such identifications of the occupant, address, activity or use of the premises. Permanent window signs shall be limited to one such sign per window, and shall not exceed one fourth of the total area of the window, and in no case shall such a sign exceed ten (10) square feet. Temporary signs shall be limited to one (1) such sign per window, and shall be limited to four (4) square feet or less. Businesses operating twenty-four hours each day or businesses operating less than twenty-four (24) hours each day, but which operate after 10:00 p.m. shall arrange all window signs so as to permit a clear, unrestricted line of sight from the street to the inside of the business.~~

~~(i) Signs for the promotion of school, community service or church activities for a maximum period of thirty (30) days, limited to thirty-two (32) square feet per sign and two (2) signs per site.~~

~~(j) One (1) projected sign that displays the name and/or address of the building occupant, which does not overhang the public right-of-way, and does not exceed one and one-half (1½) square feet in size, may be displayed by any use in any zoning~~

district.

~~———— (k) — Directional and/or informational signs located on business premises for the purpose of controlling traffic flow such as enter and exit signs, controlling traffic flow such as enter and exit signs, drive through signs and signs conveying service information to consumers. Such signs are to be mounted on a base or pole that is no more than three feet above grade and the signs are not to exceed six (6) square feet.~~

~~———— (l) — Product identification signs are gas pumps, vending machines and other consumer service machines and devices.~~

~~(Ord. 114 99. Passed 9 13 99.)~~

~~———— 1181.05 GENERAL SIGN REGULATIONS.~~

~~———— (a) — Permits, Fees, Inspections.~~

~~———— (1) — Except as otherwise provided in this Zoning Code, no sign shall be constructed or altered prior to the issuance of a valid sign permit. No sign permit issued hereunder shall be deemed to constitute permission or authorization to maintain an unlawful sign nor shall any permit issued hereunder constitute a defense in action to abate an unlawful sign.~~

~~———— (2) — Fees for sign permits shall be as established by Chapter 1155 of this Zoning Code. The amount of any fee for a sign permit shall be doubled if the installation of a sign or any supporting structural framework is commenced before a permit for such work is issued~~

~~———— (3) — Signs shall be inspected by the Zoning Officer for compliance with the provisions of this Zoning Code. If any sign is installed, erected, constructed or maintained in violation of any of the terms of this chapter, the Zoning Inspector shall notify the owner or lessee thereof in writing to alter such sign so as to comply with this chapter or to remove it.~~

~~———— (4) — The applicant shall submit drawings and specifications indicating the location, materials, full dimensions, manner of support, manner of fastening and weight of the sign. The applicant shall also complete an application form, provided by the Zoning Officer, signed by the owner or tenant of the lot on which the sign will be installed, and by the contractor who will erect the sign. Sufficient information shall be provided to enable the Zoning Officer and the Building Inspector to determine compliance with all applicable regulations.~~

~~———— (5) — Any person erecting, hanging, removing, or re-erecting any sign shall give bond in the sum of Five Thousand Dollars (\$5,000) with good and sufficient sureties, subject to the approval of the City Attorney. The bond shall be conditioned on the party paying any and all damages cause by or growing out of the erecting, hanging, or re-erecting of the sign in an insecure, improper, or careless manner or in violation of this Chapter or any other ordinance of the City or to any property owner other than the owner of the lot on which the sign is installed, whether the damage or injury is inflicted by the party or his or its agents, employees, or workmen. The bond shall be further conditioned on the party paying any and all damages that may happen to any person by reason of any faulty, improper, or careless installation of the sign, and conditioned also that the party save and indemnify and keep harmless the City against all liability, judgement, damages,~~

costs, and expenses which may in any way accrue against the City in consequence of the granting of such license, and will in all things strictly comply with the conditions of any permit which may be issued as provided in this Chapter.

~~_____ (6) _____~~ The owner or tenant of the lot on which the sign will be erected shall agree, on a form furnished by the Zoning Officer, to save the City harmless from any and all damages which may arise or grow out of the erection and maintenance of the sign or anything incident or pertinent thereto. The applicants shall further agree that they, their successors and assigns, shall defend at their own cost every suit in which the City shall be made party and prosecuted for the recovery of any such damages arising directly or indirectly from the construction or maintenance of any such sign, or anything incident or pertinent thereto, and that any such damages recovered from the City shall be held to be and shall be a first lien upon the real estate in connections with which the sign is erected.

~~_____ (b) _____~~ Requirements for all Signs.

~~_____ (1) _____~~ All signs shall be properly constructed and maintained to ensure that no safety hazard is created. All signs shall be constructed to withstand a wind pressure of thirty (30) pounds per square foot. All signs shall be built in conformity with the Ohio Basic Building Code and with the requirements of the Building Code of the City of Reynoldsburg, including requirements for permits and inspections for electrical installations.

~~_____ (2) _____~~ Except as otherwise provided in this Zoning Code, no sign or any part of any sign shall be placed in, over or extend into any public right-of-way, except publicly owned signs.

~~_____ (3) _____~~ The level of illumination emitted or reflected from a sign shall not be of an intensity sufficient to constitute a safety hazard to vehicular movement on any street from which the sign may be viewed, as determined by an average person. Illuminated signs shall be constructed and maintained so that the source of illumination is shielded or otherwise prevented from beaming directly onto adjacent lots or streets.

~~_____ (4) _____~~ A sign shall be plainly marked with the name of the person who installs the sign.

~~_____ (c) _____~~ Measurement of Sign Area, Setback, Height.

~~_____ (1) _____~~ Sign Area.

~~_____ A. _____~~ The sign area shall include the face of all the display areas of a sign, including logos, stripes or combinations of colors and designs that extend the visual effect of the size of the sign, but shall not include the bracing, framing and structural supports of the sign, unless such supports are made part of the message or face of the sign.

~~_____ B. _____~~ Where a sign has two (2) or more display faces, the area of all faces of the sign shall be included in determining the area of the sign, unless two (2) display faces, joined back to back, are parallel to each other and are not more than twenty four (24) inches apart, or are attached in a V-angle of less than forty five degrees. For spherical signs, the sphere shall be bisected by an imaginary plane through the center of the sphere and the surface area of the half sphere shall be counted as the sign face.

~~_____ C. _____~~ The area of letters, numbers, emblems, logos, stripes or combinations thereof, mounted on a building wall or wall extension, shall be computed

by enclosing such a sign with the smallest single continuous perimeter around the letters, numbers or emblems.

~~_____ D. — For structures and uses having no direct frontage on public roads, as within shopping centers, frontage used for the calculation of permitted signs shall be based upon the front wall of the business structure, as determined by the Zoning Officer, whether or not it is on a common mall or sidewalk.~~

~~_____ (2) — Sign Height. The height of a sign shall be measured from the finished grade which shall be defined as that point where the grade line intersects the front wall of the building. The height of a sign may not be artificially increased beyond the permitted height by placement of the sign on an earth mound.~~

~~_____ (3) — Sign Setbacks. Signs shall be located in conformity with the side and rear yard requirements of the zoning district.~~

~~_____ (d) — Maintenance and Repair Required. If any sign is or becomes insecure or in danger of falling or otherwise unsafe, the owner thereof or the person maintaining it shall, upon receipt of written notice from the Zoning Officer or from the Building Inspector, proceed immediately to put the sign in a safe and secure condition or remove it. Every sign, and its supports, braces, guys, and anchors shall be kept in good repair. Every sign and its supporting and accessory parts shall, unless made of a non-corroding and weather resistant material, be properly painted at least once every two (2) years.~~

~~_____ (e) — Prohibited Signs. The following signs are prohibited, except as otherwise specifically permitted by other provisions of this Chapter:~~

~~_____ (1) — A pennant, streamer, balloon, or similar type device;~~

~~_____ (2) — A sign which employs any part or element which revolves, rotates, whirls, spins, is animated, or otherwise makes use of motion to attract attention;~~

~~_____ (3) — A sign illuminated by or having flashing or moving lights or other intermittent illumination;~~

~~_____ (4) — A beacon or searchlight, except for emergency purposes;~~

~~_____ (5) — A sign attached to, painted on, or placed on a motor vehicle, trailer, or other licensed or unlicensed vehicle or conveyance, self-propelled or otherwise, parked or used upon any lot, and which is visible from a public right-of-way, excepting an identification sign which is affixed to a vehicle regularly operated in the pursuance of day-to-day business or activity of an enterprise;~~

~~_____ (6) — A sign which is otherwise conforming to the provisions of this Code, but which refers to a use or business which is no longer located on the same lot as the sign, or any sign which pertains to a time, event, or purpose which no longer applies. The owner of the sign or the owner of the lot shall be responsible to remove the sign face and install a blank face within 90 days after the use to which the sign relates vacates the lot or after the time, event, or purpose to which the sign relates ceases;~~

~~_____ (7) — A sign which projects from a building more than twelve inches (12"), except a theater marquee or an awning with the approval of the Board of Zoning and Building Appeals;~~

~~_____ (8) — A sign placed in a street, public right-of-way or easement, or other public property or on a utility pole or tree, except those established according to 1351.03(d);~~

~~_____ (9) — A sign, except a directional device required by Federal aeronautical authorities, placed, inscribed or supported upon a roof or upon any structure~~

which extends above the roof of any building;

_____ (10) A sign located on a lot other than the lot which is the location of the business or use to which the sign pertains, except as otherwise provided by this Chapter;

_____ (11) A sign which creates a traffic hazard by obstructing the view at any street intersection or by design resemblance to common traffic control devices by reason of color, shape or other characteristics, or by any other means;

_____ (12) A sign having illumination which is so arranged or used in a manner causing annoying reflection or glare;

_____ (13) A sign constructed of paper, cloth, cardboard, or materials determined by the Code Administrator to be insufficiently durable for the proposed location, use, or life expectancy of the sign;

_____ (14) A sign which is created or changed by means of freehand lettering or writing with paint, chalk, or other material, including chalkboards or marker boards;

_____ (15) A sign attached to a bench;

_____ (16) A sign attached to a roof of a building or any portion of a sign which extends higher than the roof of the building or higher than any part of the facade of the building to which it is attached.

_____ (f) Nonconforming Signs.

_____ (1) Continuance. An existing sign that does not meet the requirements of this chapter shall be deemed a nonconforming sign which shall terminate by abandonment. A sign shall be considered abandoned when:

_____ A. The sign is associated with an abandoned use.

_____ B. The sign remains after the termination of a business. A business has ceased operations if it is closed to the public for at least ninety (90) consecutive days. Seasonal businesses are exempt from this time provision, except if such business is terminated.

_____ C. The sign is not maintained, is not kept in repair and in a proper state of preservation, or if the sign and the immediately surrounding premises are not maintained by the owner or person in charge thereof in a clean, sanitary and inoffensive condition, free and clear of all obnoxious substances, rubbish and weeds.

_____ (2) Removal of Abandoned Sign. Abandonment shall be determined by the Service Director or his or her designee, based upon the above criteria. Upon a finding that the sign is abandoned, the right to maintain and use such a sign shall terminate immediately. Physical removal of a sign may be accomplished pursuant to the nuisance abatement procedures and ordinances of the City.

_____ (3) Relocation or Replacement. A nonconforming sign shall not be structurally relocated or replaced, unless it is brought into compliance with this chapter. Should any replacement or relocation take place without being brought into compliance, the sign shall be existing illegally. A nonconforming sign shall be maintained or repaired in accordance with the following:

_____ A. The size and structural shape shall not be altered, except that a sign face may be replaced by the owner who owned the sign at the time it became nonconforming, or the owner's successor in interest.

_____ B. If damage occurs to a sign to the extent of fifty percent (50%) or more of either the structure or the depreciated value of the sign, the sign shall be

~~brought into compliance. Where damage to the sign is less than fifty percent (50%) of the structure or its depreciated value, the sign shall be repaired within sixty (60) days.~~

PERMITTED SIGNS

	MAXIMUM NUMBER	MAXIMUM SIGN AREA	MAXIMUM HEIGHT**	MINIMUM (in feet)
	PER LOT	(in feet)	(in feet)	Front Side/R

Residential Districts**Subdivision Sign**

	(csp)	(csp)	5	10 (csp)
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Non Residential Use Sign

Wall Sign	(csp)	40	(na)	10 (na)
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Ground Sign	(csp)	40	5	10 (a)
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Commercial & Industrial Districts

(Subject to comprehensive sign plan review if total sign area exceeds 100 s.f. See 1181.03(d)).

Wall Sign (na)

Type A	(b)	(na)	40	(na)
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Type B	(b)	(na)	80	(na)
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Ground Sign 1 per frontage

Type A	50	10	10	(a)
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Type B	100	20	40	(a)
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Projected Sign	1 per building	5	(na)	6 (na)
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Banner	1 per address	32		
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Signs Permitted in All Districts**Temporary Signs**

(See temporary sign provisions at 1181.03(e).

Signs Authorized Without Permits

(See list of signs which do not require permits at 1181.04.

Notes:

(a) All signs required to comply with minimum side and rear setbacks of the district

or a greater setback as established in the comprehensive sign plan.

(b) Total area of wall signs shall not exceed:

for Type A Wall Signs: one (1) square foot per one (1) lineal foot of the length of the wall on which the signs are permitted to be attached; and

for Type B Wall Signs: two (2) square feet per one (1) lineal foot of the length of the wall on which the signs are permitted to be attached.

(na) Not applicable.

(csp) As established in comprehensive sign plan.

* See sign area is measurement at 1181.03(c)(1).

** See sign height is measurement at 1181.03(c)(2).

CHAPTER 1181 – Signs and Graphics

1181.01 PURPOSE AND APPLICABILITY.

The purpose of this Chapter is to provide regulations to control the type, design, size, time of display, location, maintenance, and other characteristics of signs in order to: protect the public health, safety, and welfare in all districts; promote clarity in sign communications; promote harmony between and among the physical characteristics of signs and the physical characteristics of surrounding land, structures, and other development features; and to promote attractive and orderly appearance in all districts. The provisions of this Chapter shall apply to all existing signs, to all signs erected or installed after the effective date of this Zoning Code, and to any sign which replaces an existing sign or component thereof.

1181.02 ZONING SIGN PERMITS REQUIRED.

(a) Every sign, except those specifically exempted by the provisions of this chapter, shall only be erected or installed subsequent to and in conformance with the provisions of a zoning sign permit issued by the Planning Administrator. The Planning Administrator shall not be required to issue a zoning sign permit to any use or business that does not have a valid zoning certificate or that is otherwise not in compliance with the Zoning Code, Building Code or Property Maintenance Code. For the purposes of approving a sign in conformance with this code, a zoning sign permit shall have the same effect as a zoning certificate.

(b) Design Review of Signage. In order to promote careful and effective design of signs, to ensure safety, and to promote attractive coordination of signs with other structures within a site and surroundings, signs located in the design review districts and signs requiring a permit in residential and special purpose districts shall also require design review.

(1) Comprehensive Sign Plan. Review of a comprehensive sign plan shall be required for special purpose and residential districts in accordance with the provisions of Table 1181. Review of a comprehensive sign plan shall be required in commercial and industrial districts where the amount of proposed signage exceeds two hundred square feet (200SF), otherwise it shall be optional.

A. Comprehensive sign plan review shall be subject to the procedures and provisions of Chapter 1103.

B. A comprehensive sign plan shall describe and illustrate the proposed locations, dimensions, colors, typeface, landscaping, building materials and other characteristics of all proposed signs including those that do not require a zoning sign permit.

C. The Design Review Board will be authorized but not required to approve comprehensive sign plans that increase sign area or add additional signs subject to the following provisions:

1) The total area of any sign may exceed the limits of Table 1181 by up to twenty-five percent (25%).

2) On parcels with a frontage of more than two hundred linear feet (200LF), the Board may approve up to one (1) additional ground sign.

3) The Board may approve additional wall signs, provided that the area of all wall signs does not exceed the total area prescribed in this subsection.

D. Following the approval of a comprehensive sign plan, the Planning Administrator may issue zoning sign permits for signs that conform to the approved plan.

(2) Minor Signage Review. Design review of new signage that does not qualify as a comprehensive sign plan, but is in excess of twenty five square feet in area (25SF) shall be termed a minor signage review and shall be subject to the procedures and provisions of Chapter 1103. The applicant shall be required to describe and illustrate the proposed locations, dimensions, colors, typeface, landscaping, building materials and other characteristics of signs that require a zoning sign permit.

(3) Administrative Design Review. Any new sign thirty two square feet (32SF) in area or less, any new sign face erected in an existing sign cabinet, any temporary sign and banners, or a sign not requiring a permit on a lot within the design review districts will not require a certificate of appropriateness from the Design Review Board. The Planning Administrator shall review all applications for a zoning sign permit exempted from a certificate of appropriateness by this section for compliance with standards of Section 1103.12 and any design guidelines adopted by the Design Review Board or City Council. If, in the professional opinion of the Planning Administrator, the proposed signage does not meet those standards or design guidelines, a certificate of appropriateness from the Design Review Board shall be required.

1181.03 SIGNS REQUIRING PERMITS.

(a) Signs shall be permitted in the respective districts as established in "Table 1181: Permitted Signs" and as further provided in this Chapter.

(b) Signs in Residential and Special Districts. Signs shall be permitted in residential and special districts as established in Table 1181 and in conformance with the following specific provisions:

(1) Neighborhood Entry Sign. One or more permanent ground signs may be located on a lot or lots within a subdivision or multi-family dwelling development. All such signs shall be subject to a perpetual maintenance agreement and shall not be internally illuminated.

(2) Non-Residential Use Sign. A permitted use or special exception in a residential or special district (except for a single family dwelling, two-family dwelling, or home occupation) may be identified with ground signs or wall signs. The total amount of signage approved as part of comprehensive sign plan for such uses shall not exceed two hundred fifty square feet (250SF) in area and shall be externally illuminated.

(c) Signs in Commercial and Industrial Districts. Signs shall be permitted in commercial and industrial districts as established in Table 1181 and in conformance with the following specific provisions:

(1) Building Mounted Signage.

A. Wall Sign. One wall sign may be erected on the wall of a building which most nearly parallels a street, parking lot or service drive, as determined by the Planning Administrator. A wall sign shall be attached parallel to the building wall

and shall not extend outward from the building wall more than fourteen inches (14IN). A sign may be attached to a canopy, marquee or roof that projects beyond a structure provided that no part of such sign extends more than two feet (2FT) beyond such roof, canopy or marquee. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets.

B. Projecting Sign. One projecting sign, including its mounting structure, may be mounted upon and be perpendicular to the wall of a building and shall not extend beyond any other dimension of the wall. It shall not project more than four feet (4FT) from the wall, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. A projected sign shall be located no less than eight feet (8FT) above the sidewalk or ground level and no closer than six feet (6FT) to a street's pavement or curb. Any applicant requesting a permit for a projecting sign which extends over a public right-of-way shall provide for a hold-harmless agreement with the City.

C. Awnings. Awnings may be permitted in addition to or in lieu of a wall sign. Where awnings are used as the primary sign identification, the standards for wall signs shall apply. All new awnings, or changes to awning colors in the design review districts shall be subject to a certificate of appropriateness. Removal and replacement of awning materials that does not involve changes to the awning support structures shall be considered a sign face change. Changes to awning lettering that involve no material or color changes shall not require a zoning sign permit. Awning lettering may not exceed twelve inches (12IN) in height unless approved in conjunction with a certificate of appropriateness.

(2) Ground Signage. See provisions in Table 1181.

(d) Temporary Signs and Banners. The following signs may only be erected subject to a temporary zoning sign permit:

(1) Development Signs. Temporary signs on vacant lots or lots with vacant buildings.

A. A temporary zoning sign permit shall be required for each display of a temporary sign of this type. A diagram/proof of the temporary sign and a site plan showing the location of the temporary sign are required to obtain a permit. The application and supplementary documents shall be submitted to the Planning Administrator for review.

B. A temporary zoning sign permit shall be effective for a maximum period of one (1) year from the date of issue.

C. Signs shall be no more than thirty-two square feet (32SF) in area.

D. Only one temporary sign of this type will be permitted per lot or development, unless the lot or area to be developed exceeds two hundred seventeen thousand, eight hundred square feet (217,800SF) or is a corner lot. In that case, two (2) signs will be permitted.

(2) Banners. Banners may be displayed for the promotion of a grand opening, sale, community activity or special event.

A. A banner permit shall be required for each display of a banner. A scaled diagram/proof of the banner and a site plan showing the location of the banner are required to obtain a permit. The application and supplementary documents shall be submitted to the Planning Administrator for review.

B. Banners may be erected for a maximum twenty-one (21) consecutive days.

C. No more than two (2) banner permits can be issued for a location in one (1) calendar year.

D. No banner shall exceed thirty-two square feet (32SF) in size.

E. Only one (1) banner is permitted per address, per application period.

F. All banners shall be located only on the site where the event or grand opening occurs.

G. Banners shall be safely secured to a building structure. Banners located within a yard shall be staked securely.

H. Banners shall not be illuminated.

1181.04 SIGNS NOT REQUIRING PERMITS.

The following signs may be erected and maintained without permits, provided that they comply with all provisions of this Code:

(a) A sign required or authorized for a public purpose by any law, statute or ordinance, including traffic control devices.

(b) A wall mounted sign or blade sign that does not exceed six square feet (6SF) in area. Such signs shall not be internally illuminated and shall consist of no more than two (2) colors.

(c) A temporary sign not exceeding six square feet (6SF) in area. Such signs shall not be illuminated in any manner, shall not be affixed to any public utility, pole, tree, or natural object, nor create a safety or visibility hazard. Signs of this type may not exceed two feet (2FT) in height from the finished grade. In commercial or industrial districts, signs of this type shall be limited to one (1) per tenant or (3) per lot/site, whichever is less.

(d) In commercial or industrial districts, one (1) sandwich board style sign, which may not exceed ten square feet (10SF) or three feet (3FT) in height. Such signs shall not be placed further than ten feet (10FT) from main wall of the building or tenant space and shall not block any public or private walkway. Sandwich board style signs of this type shall be exempt from the provisions of Section 1181.05(f) & (l), but may only be placed on a permanent surface.

(e) Window signage, including a temporary or permanent sign, poster, symbol, numerals or letters painted directly on a window. Window graphics shall be limited to one (1) such sign per window, and shall not exceed one-fourth (1/4) of the total area of the window, and in no case shall such a sign exceed ten square feet (10SF). Temporary signs shall be limited to one (1) such sign per window, and shall be limited to four square feet (4SF) or less. In order to promote public safety, businesses which operate between the hours of 10:00 p.m. and 6 a.m. the following morning, shall arrange all window signs

so as to permit a clear, unrestricted line of sight from the public street to the interior of the business.

(f) Flags displayed in a manner customarily associated with flags.

1181.05 PROHIBITED SIGNS.

The following signs are prohibited, except as otherwise specifically permitted by other provisions of the Zoning Code:

- (a) A pennant, streamer, balloon, or similar type device;
- (b) A sign which employs any part or element which revolves, rotates, whirls, spins, is animated, or otherwise makes use of motion to attract attention;
- (c) A sign illuminated by or having flashing or moving lights or other intermittent illumination;
- (d) A beacon or searchlight, except for emergency purposes;
- (e) A sign attached to, painted on, or placed on a motor vehicle, trailer, or other licensed or unlicensed vehicle or conveyance, self-propelled or otherwise, parked or used upon any lot, and which is visible from a public right-of-way, excepting an identification sign which is permanently affixed to a vehicle regularly operated in the pursuance of day-to-day business or activity of an enterprise;
- (f) A sign placed in a street, public right-of-way or easement, or other public property or on a utility pole or tree unless otherwise exempt by this chapter.
- (g) A sign placed, inscribed or supported upon a roof or upon any structure which extends above the roof of any building;
- (h) A sign located on a lot other than the lot which is the location of the business or use to which the sign pertains, except as otherwise provided by this chapter;
- (i) A sign which creates a traffic hazard by obstructing the view at any street intersection or by design resemblance to common traffic control devices by reason of color, shape or other characteristics, or by any other means;
- (j) A sign having illumination which is so arranged or used in a manner causing annoying reflection or glare;
- (k) A sign constructed of paper, cloth, cardboard, or materials determined by the Planning Administrator to be insufficiently durable for the proposed location, use, or life expectancy of the sign;
- (l) A sign which is created or changed by means of freehand lettering or writing with paint, chalk, or other material, including chalkboards or marker boards;
- (m) A sign attached to a bench;
- (n) A sign attached to a roof of a building.
- (o) A sign trimmed from, created with, or attached to landscape material.
- (p) A sign which appears to change and is caused by any method other than physically removing and replacing the sign or its components.
- (q) Any other temporary sign not authorized by this chapter.

1181.06 GENERAL SIGN REGULATIONS.

(a) Measurement of Sign Area, Setback, Height.

(1) Sign Area.

A. The sign area shall include the face of all the display areas of a

sign, including logos, stripes or combinations of colors and designs that extend the visual effect of the size of the sign, but shall not include the bracing, framing and structural supports of the sign, unless such supports are made part of the message or face of the sign.

B. Where a sign has two (2) or more display faces, the area of all faces of the sign shall be included in determining the area of the sign, unless two (2) display faces, joined back-to-back, are parallel to each other and are not more than twenty-four inches (24IN) apart, or are attached in a V-angle of less than forty-five degrees. For spherical signs, the sphere shall be bisected by an imaginary plane through the center of the sphere and the surface area of the half sphere shall be counted as the sign face.

C. The area of letters, numbers, emblems, logos, stripes or combinations thereof, mounted on a building wall or wall extension, shall be computed by enclosing such a sign with the smallest single continuous perimeter around the letters, numbers or emblems.

D. For structures and uses having no direct frontage on public roads, as within shopping centers, frontage used for the calculation of permitted signs shall be based upon the front wall of the business structure, as determined by the Planning Administrator, whether or not it is on a common mall or sidewalk.

(2) Sign Height. The height of a sign shall be measured from the finished grade which shall be defined as that point where the grade line intersects the front wall of the building. The height of a sign may not be artificially increased beyond the permitted height by placement of the sign on an earth mound.

(3) Sign Setbacks. Signs shall be located in conformity with the side and rear yard requirements of the zoning district.

(4) Sign Colors. No sign requiring a permit under the provisions of this chapter shall contain more than four (4) colors, including black and white. Where a corporate logo is used, the logo shall count as one of the four (4) colors. Where a multi-tenant sign is present, no individual sign face panel may contain more than four (4) colors.

(b) Requirements for all Signs.

(1) All signs shall be properly constructed and maintained to ensure that no safety hazard is created. All signs shall be constructed to withstand a wind pressure of thirty pounds per square foot (30LB/SF). All signs shall be built in conformity with the requirements of the Building Division.

(2) Except as otherwise provided in this Zoning Code, no sign or any part of any sign shall be placed in, over or extend into any public right-of-way.

(3) The level of illumination emitted or reflected from a sign shall not be so intense as to constitute a safety hazard to vehicular movement on any street from which the sign may be viewed, as determined by an average person. Illuminated signs shall be constructed and maintained so that the source of illumination is shielded or otherwise prevented from beaming directly onto adjacent lots or streets.

(4) All signs shall be plainly marked with the name of the person or company that installed the sign.

(c) Maintenance and Repair Required.

(1) The owner of a sign shall repair, support, clean, repaint, or perform any maintenance service necessary to maintain the reasonable and proper appearance and condition of the sign. Whenever the Planning Administrator determines a sign to be in need of repair, support, cleaning, repainting or other maintenance, he/she may issue a notice to the sign owner to complete the needed repairs or maintenance.

(2) All sign face panels shall be intact and free from cracks. No sign shall be permitted to exist without an intact face panel. Whenever the Planning Administrator determines that a sign face is cracked or not intact, he/she may issue a notice to the sign owner to replace the sign face.

(3) If the Planning Administrator or Building Official determines that the existing condition of the sign creates an immediate hazard to the public health, safety or welfare, he/she shall issue a notice to the owner requiring the sign to be removed immediately.

(d) Nonconforming Signs.

An existing sign that does not meet the requirements of this chapter shall be deemed a nonconforming sign. A nonconforming sign shall not be structurally relocated or replaced, unless it is brought into compliance with this chapter. A nonconforming sign shall exist and be maintained in accordance with the following:

(1) The size and shape of the sign structure shall not be altered, except that sign face panels may be replaced.

(2) If damage occurs to a sign to the extent of sixty percent (60%) or more of either the structure or its replacement cost at the time of destruction, the sign shall be brought into compliance with the provisions of this Zoning Code.

(e) Abandoned Signs and Sign Faces.

(1) A sign or sign face shall be considered abandoned when:

A. The sign or sign face remains after the discontinuance of a use. A use is considered to be discontinued if it is closed to the public for at least ninety (90) consecutive days.

B. The sign or sign face is not maintained in accordance with the provisions of this Chapter and the owner of the sign has not complied with notices to maintain the reasonable and proper appearance and condition of the sign.

(2) Whenever the Planning Administrator determines that a sign has been abandoned as defined in this chapter, the right to maintain and use such a sign shall terminate immediately. Physical removal of a sign may be accomplished pursuant to the nuisance abatement procedures and ordinances of the City.

(3) Whenever the Planning Administrator determines that a sign face is abandoned as defined in this chapter but the existing sign conforms to this Code, he/she may issue a notice to the sign owner to remove the abandoned panel and replace it with a blank. This shall not apply to signs maintained on lots that do not have any existing structure.

(4) Whenever the Planning Administrator determines that a sign face in a multi-tenant sign is abandoned as defined in this chapter but other panels on the sign are not abandoned, he/she may issue a notice to the sign owner to remove the abandoned

panel and replace it with a blank.

1181.07 SPECIAL SIGN REGULATIONS FOR THE S-1 SPECIAL DISTRICT.

The S-1 Special District permits many public and semi-public uses, such as City and other government buildings, schools, semi-public institutions, places of worship, parks and other similar uses, that are important to the civic fabric of the Reynoldsburg community. Recognizing the unique characteristics of this district, the following special provisions shall apply:

(a) Signage erected as part of an athletic or recreation facilities shall not require a zoning sign permit as long as it is not constructed within ten feet (10FT) of any lot line.

(b) One ground sign per site shall be permitted to include an electronic video board no larger than thirty-two square feet (32SF) and shall not be required to be externally illuminated. Such signage shall be subject to comprehensive sign plan review and approval.

(c) Each site in this district shall be permitted to designated two locations where non-commercial banners and temporary signs may be displayed. Banners placed in such locations shall not be subject to the normal permitting procedure for banners and temporary signs. The location of display shall be subject to comprehensive sign plan review and approval. Any frame or support structure for these types of temporary signs or banners shall be subject to the approval of the Planning Administrator and shall not violate any other provision of this Chapter.

Table 1181 PERMITTED SIGNS.

	<u>Maximum number</u>	<u>Maximum area (SF)</u>	<u>Maximum height (FT)</u>	<u>Minimum front setback (FT)</u>
<u>Residential & Special Purpose Districts</u>				
<u>Neighborhood Entry</u>	<u>Per sign plan¹</u>	<u>Per sign plan¹</u>	<u>5</u>	<u>10</u>
<u>Non-Residential Use</u>				
<u>Wall</u>	<u>Per sign plan¹</u>	<u>50</u>	<u>N/A</u>	<u>10</u>
<u>Ground</u>	<u>Per sign plan¹</u>	<u>50</u>	<u>5</u>	<u>10</u>
<u>Commercial & Industrial Districts</u>				
<u>Building Mounted</u>				
<u>Type A</u>	<u>1 per frontage²</u>	<u>Per formula: A³</u>	<u>N/A</u>	<u>0 - 80</u>
<u>Type B</u>	<u>1 per frontage²</u>	<u>Per formula: B⁴</u>	<u>N/A</u>	<u>80+</u>
<u>Ground</u>	<u>1 per frontage²</u>	<u>50</u>	<u>10</u>	<u>10</u>
<u>Projecting</u>	<u>1 per frontage²</u>	<u>8</u>	<u>N/A</u>	<u>6</u>
<u>Comprehensive Sign Plan review required for total sign areas greater than 200SF.</u>				

Signs Permitted in All DistrictsTemporary Signs & Banners as permitted in Section 1181.03(d).Signs authorized without permits as listed in Section 11813.04.**Table Notes:**

1) Residential and special purpose district signs shall be subject to approval of a comprehensive sign plan according to Section 1181.02. Commercial and industrial district signs shall be subject to a comprehensive sign plan approval if the total proposed sign area is greater than 200 square feet (200SF) – see Section 1181.02.

2) Permitted sign frontage includes the one wall of a building which most nearly parallels a street, parking lot or service drive, as determined by the Planning Administrator. For buildings with double frontage, one wall sign is permitted for each frontage. Multi-tenant buildings shall be permitted one sign for each tenant.

3) Sign Area Formula “A”: The maximum permitted area of a wall sign shall be one square foot (1SF) per every one lineal foot (1LF) of the length of wall or tenant space width on which the sign is permitted to be attached.

4) Sign Area Formula “B”: The maximum permitted area of a wall sign shall be two square feet (2SF) per every one lineal foot (1LF) of the length of wall or tenant space width on which the sign is permitted to be attached.

1193.12 GRAPHICS.

Next to the streetscape development guidelines, business identification signage can be the singular most effective element that visually contributes or detracts from the overall image of the district. The quality of a business sign is most often indicative of the character of a business. The following are general requirements for all businesses in the Historic Commercial Overlay (HCO).

(a) General Standards.

~~(9) A certificate of appropriateness will be required for all refaced cabinet style signage.~~

1196.11 GRAPHICS.

~~(f) Face changes in existing cabinet style signs are required to be approved by the Design Review Board.~~