

MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
September 10, 2018

Ward 2 Councilmember Brett Luzader called the meeting to order at 7:41 PM

Call to Order - Roll Call

PRESENT: Luzader, Baker, Skinner, Joseph

ABSENT: Bryant

Approval of Agenda

Agenda stands approved

Approval of Minutes

a. Public Service and Transportation Committee – Committee Meeting – July 23, 2018

RESULT:	ACCEPTED
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NEW LEGISLATION/DISCUSSION ITEMS

98-18

AN ORDINANCE TO VACATE EASEMENTS OVER PROPERTY LOCATED AT 7309 AND 7311 LIVINGSTON AVENUE --- Luzader. Public Service and Transportation Committee.

Mr. Hellman: Thank you Chairmen Luzader and respective council members. This is for the removal of the water. It not to take the water line out its just to turn it over to Parks and Rec. and Metro Parks. Or I'm sorry, Metro Parks and the golf course. By doing this it allows us to save on future infrastructure repairs. That line is relatively old.

Mr. Luzader: And your going to put a meter pit in also?

Mr. Hellman: Yes, that is at their request and their cost.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 9/10/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Skinner	
ABSENT:	Bryant	

LEGISLATION FOR THIRD READING

86-18

MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
September 10, 2018

ORDINANCE AUTHORIZING EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING & BIDDING SERVICES FOR ROADWAY IMPROVEMENTS TO PALMER ROAD; APPROPRIATING FUNDS THEREFORE. --- Luzader. Public Service and Transportation Committee.

Mr. Luzader: I think we all know Palmer Road is in pretty bad shape and its needed.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 9/10/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Skinner	
ABSENT:	Bryant	

MINUTES COMMITTEE MEETING
 REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
 July 23, 2018

Ward 2 Councilmember Brett Luzader called the meeting to order at 7:43 PM

Call to Order - Roll Call

PRESENT: Luzader, Baker, Bryant, Skinner, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved

Approval of Minutes

a. Public Service and Transportation Committee – Committee Meeting – July 9, 2018

RESULT:	ACCEPTED
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NEW LEGISLATION/DISCUSSION ITEMS

MOTION THAT THE REYNOLDSBURG DEPARTMENT OF PUBLIC SERVICE BE AND IS HEREBY AUTHORIZED AND DIRECTED TO ADVERTISE FOR BIDS FOR THE DEVELOPMENT OF THE LANCASTER & MAIN PARKING LOT --- Luzader. Public Service and Transportation Committee.

Mr. Luzader: Mr. Sampson.

Mr. Sampson: Thank you chairman Luzader, members of council. The purpose of this motion is to advertise for bids for the development of Lancaster and Main parking lot. OHM was approved and made to provide design services and prepare bid specifications. I will forward their design concept to council within the next two weeks. At this time, at that time we would certainly welcome your input. Our goal is to have a functional esthetic lot to serve Old Reynoldsburg. This is a competitive bid process. We will have a recommendation to council on our about your return in September.

Mr. Luzader: We will actually have a copy of the design before we approve the bids?

Mr. Sampson: Yea, I believe the Mayor had floated a design context and there has been an evolution to that concept with taking the bridge out and making some other changes that would bring it, bring it within budget but yes, you will have a concept.

Mr. Luzader: Ok.

Mr. Sampson: That again, reach out to me, talk, come see me, I'll come see you and we can discuss and I want your input.

Minutes Acceptance: Minutes of Jul 23, 2018 7:43 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
July 23, 2018

Mr. Luzader: Thank you. Are there questions for members of the committee? Mr. Baker.

Mr. Baker: Just don't go no where after council. I would like to talk to you.

Laughter

Mr. Sampson: I've got a commitment after council but we will touch base.

Mr. Baker: Ok well I was just going to say in the design is there anyway to put like a nice little water fountain there. Since this is going to be a park and well kind of place where you can sit an eat. Just out of curiosity.

Mr. Sampson: Put a...

Mr. Baker: Well like a little water fountain kind of...

Mr. Sampson: Water fountain?

Mr. Baker: Yea.

Mr. Sampson: You know that's, yea. You know that is an option. Again, its, those are items that came up. We had a shopping list of items that we addressed with OHM and that would, yea. We can, you know when you take a look at it, again I want your input. We want something that's esthetic. Something that's pleasing, functional. And something that's going to serve Old Reynoldsburg. That's certainly a consideration Mr. Baker.

Mr. Baker: Thank you.

Mr. Luzader: Mr. Joseph.

Mr. Joseph: Thank you. (Inaudible) There was talk about a gazebo. Is that going to be included?

Mr. Sampson: You know again, were going to see. That's one of the items listed on our, what we can include and what we can budget. So, that's, we would like an area where people can get their lunch. Get a meal, dinner, what have you. And be able to sit, so that's a consideration. But again, I'm waiting for the, we saw a concept design almost a year ago and that's been in evolution. So we will have what they believe to be the final design borrowing your input in the next week or two.

Mr. Joseph: How much of its going to be parking lot verses green space?

Mr. Sampson: It will be probably a 70/30 with parking. You know the goal is to have parking there. The goal is to have parking. Storm water is a bit of an issue. We want, we've got a beautiful creek in back of the, that we want to cut some of the brush back with. Its a beautiful area that we want to highlight. You know certainly on that corner its been vacant for as long as I can remember and I

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MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
July 23, 2018

think its a great opportunity to turn it into something again that's not only attractive to visit, functional to park and again be a benefit to our developers coming to Old Reynoldsburg. Yes sir.

Mr. Clemens: Yea, now I haven't seen it. But I would hope it wouldn't be 70% parking lot you know it. That is the entrance to the City really. And I think we ought to do something outstanding so when people come in they've got flowers, they've got trees and they also got a place to park. That's how I feel about it, that's what I said before.

Mr. Sampson: We certainly want your input. Again, that's why once the drawing is circulated you know, I please, reach out to me. I'll come see you, come see me. And we can talk about it and get your comments incorporated.

Mr. Clemens: I think already have.

Mr. Sampson: I'm sorry.

Mr. Luzader: Any other questions from members of the committee, members of council? If not, I will make a motion we send this onto council for it's, for passage. That's a one reading item, correct?

Ms. Beggerow: It's a motion, so yes.

Mr. Sampson: This is a motion.

Mr. Luzader: Thank you.

Mr. Sampson: Again, let me just expand a little bit that were in the second half of the construction season at this time. We will reconvene for 7 weeks. You know were at the tail end of the construction season. Our goal to be to be able to have at least the pavement down this year and perhaps do the landscaping next year. That's up to our landscape architect to determine what is plantable this year and what we have to wait until spring for. So, you know I apologize that you don't have the up to date rendering. I'm waiting on OHM to deliver that but again this to simply to advertise as were mandated to do in the local paper. As council members you will ultimately have the decision as to weather or not we will proceed. Thank you very much.

Mr. Luzader: Thank you.

RESULT:	REFERRED [UNANIMOUS]	Next: 7/23/2018 8:00 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR EMERGENCY ADOPTION

79-18

Minutes Acceptance: Minutes of Jul 23, 2018 7:43 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
July 23, 2018

RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE FROM THE OPWC FOR THE FUNDING OF VARIOUS CAPITAL INFRASTRUCTURE PROJECTS (WAGGONER ROAD IMPROVEMENTS) AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/23/2018 8:00 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR SECOND READING

ORDINANCE AUTHORIZING EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING & BIDDING SERVICES FOR ROADWAY IMPROVEMENTS TO PALMER ROAD; APPROPRIATING FUNDS THEREFORE. --- Luzader. Public Service and Transportation Committee.

Mr. Luzader: Ms. Bryant.

Ms. Bryant: Mr. Sampson you and I, we've talked a couple times about fiber optics, is that an option for this project to improve the fiber optics?

Mr. Sampson: I'll have to do some research and get back to you Ms. Bryant.

Ms. Bryant: Ok. Alright, just asking since were digging the place up.

Mr. Sampson: Fiber on Palmer?

Ms. Bryant: Yes.

Mr. Sampson: Oh, let me do some research and I'll get back to you.

Ms. Bryant: ok, thank you.

Mr. Sampson: Thank you.

Mr. Luzader: Are there any other questions for members of the committee? Members of Council? If not, then I would like to send this onto council for second reading.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/23/2018 8:00 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR THIRD READING

Minutes Acceptance: Minutes of Jul 23, 2018 7:43 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
 REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
 July 23, 2018

82-18

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF SEWER LINE CCTV AND MANHOLE INSPECTIONS. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/23/2018 8:00 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

83-18

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR THE ENGINEERING PLANS, AND PREPARE BID DOCUMENTS FOR THE 2018 GRAHAM/MAIN AREA AND NORTHFIELD/COTTINGHAM AREA SEWER IMPROVEMENTS PROJECT, AND APPROPRIATING FUNDS THEREFOR. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 7/23/2018 8:00 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

Minutes Acceptance: Minutes of Jul 23, 2018 7:43 PM (Approval of Minutes)

RECORD OF ORDINANCES

National Graphics Corp., Cels., O.

Form No. 2808-A

Ordinance No. 84-72 Passed July 24 1972

ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ACCEPT RECORDED DEEDS OF EASEMENT

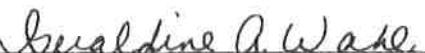
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

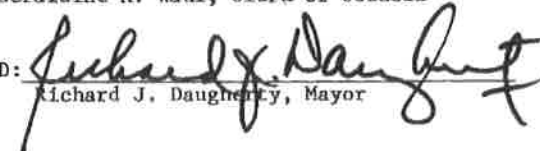
SECTION 1. That the Director of Public Service be and he is hereby authorized and directed to accept on behalf of the City of Reynoldsburg, the following recorded deed of easement granted to lay, maintain, operate, repair and remove underground pipe for the transmission of water including such meter chambers and valves as are necessary for this purpose, under and through said tract:

Deed of Easement - Board of Park Commissioners of the Columbus and Franklin County Metropolitan Park District of Columbus, Franklin County, recorded in Deed Volume 3250, Page 201, Franklin County Recorder's Office.

SECTION 2. That this ordinance shall take effect and be in force at the earliest period allowed by law.

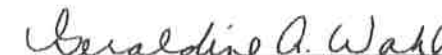

Melvin Clemens, President of Council

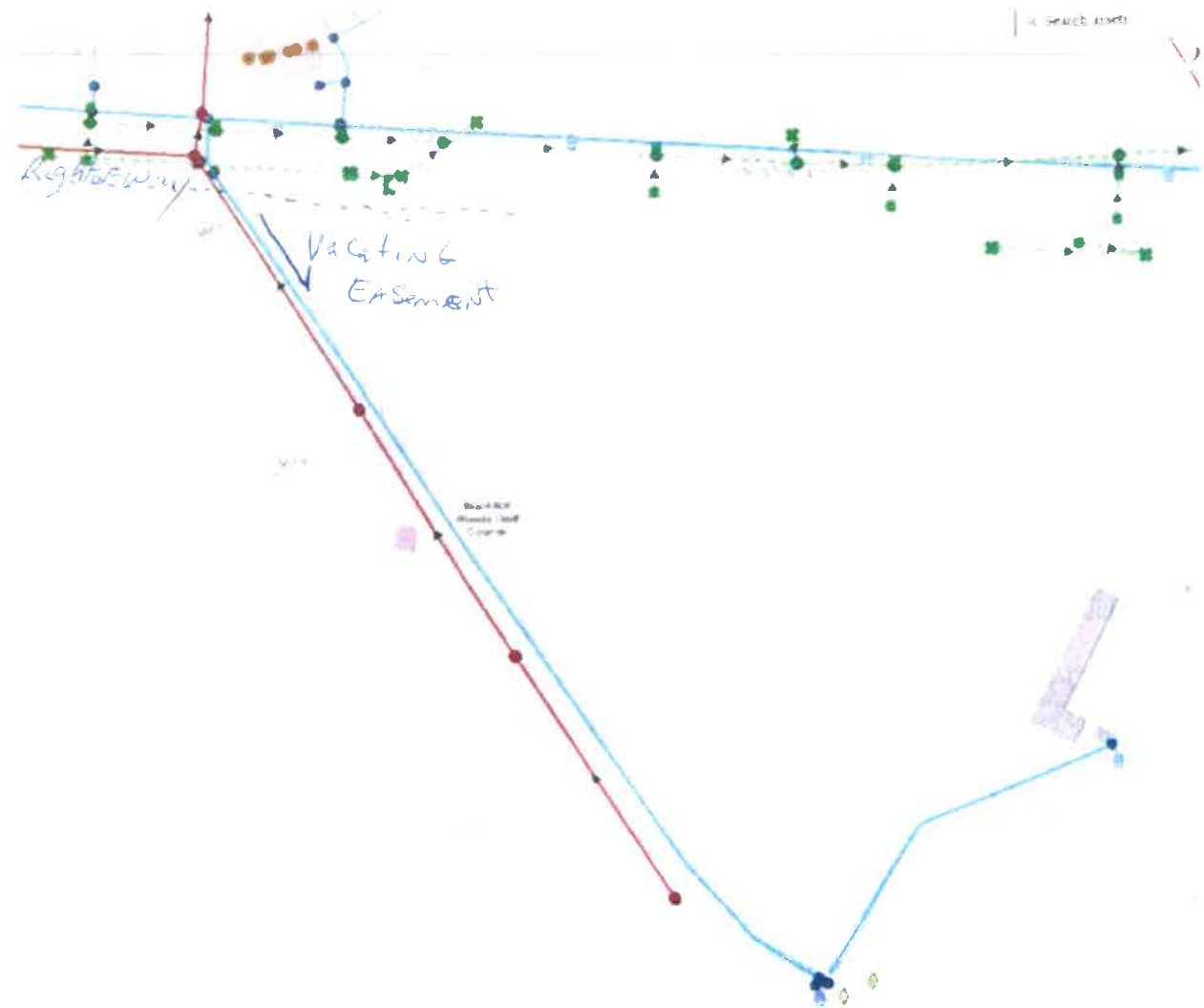
ATTEST: 
Geraldine A. Wahl, Clerk of Council

APPROVED: 
Richard J. Daugherty, Mayor

C E R T I F I C A T E

I, Geraldine A. Wahl, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify that the foregoing is a true and correct copy of Ordinance No. 84-72 as passed by the Council of said City on the 24th day of July, 1972 and as recorded in the Record of Proceedings of said Council.


Geraldine A. Wahl, Clerk of Council





532500095

VOL 3250 PAGE 201

EASEMENT

17232

In consideration of One Dollar (\$1.00) in hand paid, the receipt of which is hereby acknowledged, the Columbus and Franklin County Metropolitan Park District, pursuant to a resolution adopted by the Board of Park Commissioners, does hereby grant to the City of Reynoldsburg, Ohio, its successors and assigns, the right and easement to lay, maintain, operate, repair and remove underground pipe for the transmission of water including such meter chambers and valves as are necessary for this purpose, under and through the following described real property, to-wit:

Situate in the County of Franklin, State of Ohio, City of Reynoldsburg, Ohio, being located in Section 18, Township 16, Range 20, Refugee Lands, and being strips of land ten (10) feet in width across the tracts conveyed to "BOARD OF PARK COMMISSIONERS OF THE METROPOLITAN PARK DISTRICT," said strips to be the areas designated "10' Easement" on the attached plan (made a part hereof) entitled "PRIVATE WATER IMPROVEMENT NO. 201, STONEYCREEK GOLF COURSE," which plan is also on file in the office of the Director of Public Service of the City of Reynoldsburg, Ohio.

IN WITNESS WHEREOF, the said Edward F. Hutchins, Director-Secretary of the Columbus and Franklin County Metropolitan Park District, had hereunto set his hand this 28th day of June, 1972 A.D.

Signed and acknowledged in the presence of:

Columbus and Franklin County
Metropolitan Park District

Robert W. Lee

James C. Dwyer

STATE OF OHIO) SS
COUNTY OF FRANKLIN)

By: Edward F. Hutchins
Edward F. Hutchins, Director-Secretary

TRANSFER
NOT NECESSARY
JUL 3 1972
ARCH J. WARREN
AUDITOR
FRANKLIN COUNTY, OHIO



BE IT REMEMBERED, That on this 28th day of June, 1972, before me the subscriber, a Notary Public in and for the said County, personally came the above named Edward F. Hutchins, Director Secretary of the "BOARD OF PARK COMMISSIONERS OF THE COLUMBUS AND FRANKLIN COUNTY METROPOLITAN PARK DISTRICT," the Grantor in the foregoing Easement, acknowledged that he did sign the same as an officer of said Board pursuant to a Resolution adopted by said Board, and that the execution was his own act and deed and the free act and deed of said Board.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal, on the day and year first aforesaid.



John A. Metzger
Notary Public
Columbus, Ohio

Received JUL 3 - 1972
Recorded JUL 6 - 1972
JAMES A. SCHAEFER, Recorder
Recorder's Fee \$...2.00

CITY OF REYNOLDSBURG, OHIO
PRIVATE SEWER IMPROVEMENT NO. 192
STONEY CREEK GOLF COURSE
COLUMBUS METROPOLITAN PARK DISTRICT

GENERAL NOTES

All workmanship and materials shall conform to the current specifications of the City of Reynoldsburg, Ohio.

The Contractor shall investigate and locate all existing utilities prior to construction.

The Contractor shall obtain all necessary permits. All necessary permits and licenses shall be obtained from the office of the Director of Public Service, City of Reynoldsburg, Ohio, prior to construction.

The Contractor's specific attention is directed to the requirements of the exfiltration test as specified by the City of Reynoldsburg, Ohio.

All sewer pipe shall be laid with stone or gravel backing as shown on Standard Construction Drawing R-1.

Pipe for all 6" services shall be Vitrified Clay Pipe with Compression Type Joints. Services are subject to the exfiltration test.

The minimum requirements for sewer pipe with 12-feet or less of cover shall be standard strength clay pipe C13-65T or asbestos cement sewer pipe C428-65T, Class 1500 or non reinforced concrete pipe C14-65.

The minimum requirements for sewer pipe with more than 12-feet of cover shall be extra strength clay pipe C200-65T or asbestos cement sewer pipe C428-65T, Class 2400 or extra strength non-reinforced concrete pipe C14-65.

Approved Y-Poles made of 2"x2" lumber shall be furnished and placed at all Y-branches and at the end of extended services. The cost of this work shall be included in the price bid for the sewer items.

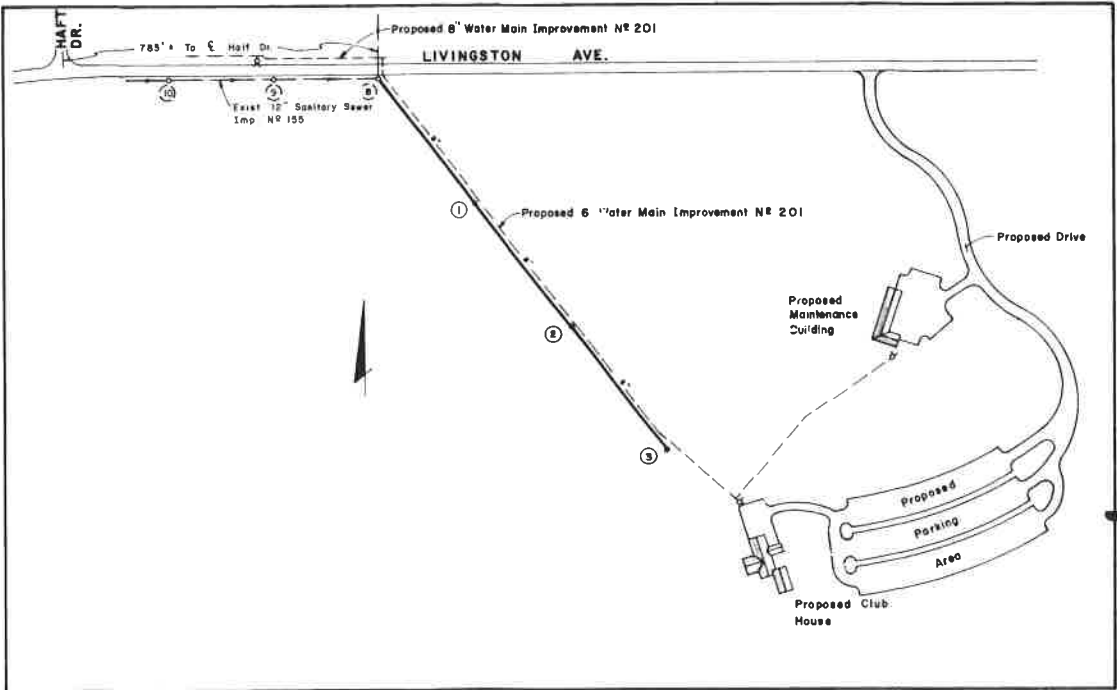
Risers shall be placed on wyes as directed by the Engineer.

Where the sewers are within or cross proposed pavement areas, the trench shall be backfilled with an approved granular material. The cost of this work to be included in the price bid for sewer pipe.

Manhole tops shall be built or subsequently adjusted to meet surface grades established for the development. Cost of this work to be included in the price bid for the various sewer items.

Roof Drains, Foundation Drains and other clean Water Connections to the Sanitary Sewer System are prohibited on this project.

The Contractor and Subcontractor shall comply with the Occupational Safety and Health Act of 1970 during the conduct and performance on and in connection with this project.



LOCATION MAP
SCALE - 1" = 200'

CITY OF REYNOLDSBURG STANDARD CONSTRUCTION DRAWINGS

Dimensions for Pipe Sewer R-1
Cast Iron Top for Standard Manhole R-8
Precast Concrete Pipe Manhole R-38

ESTIMATE OF QUANTITIES		
DESCRIPTION	QUANTITY	UNIT
8" Sanitary Sewer (Extra Strength)	1155	Lin. Ft.
Precast Concrete Pipe Manholes	3	Each

ASBESTOS CEMENT PIPE USED

B.M. - Spike south side of utility pole No. 211A217 north side Livingston Ave. opposite existing manhole No. 8.
Elev. 865.50

PREPARED BY
EVANS, MECHWART, HAMBLETON & TILTON, INC.
CONSULTING ENGINEERS

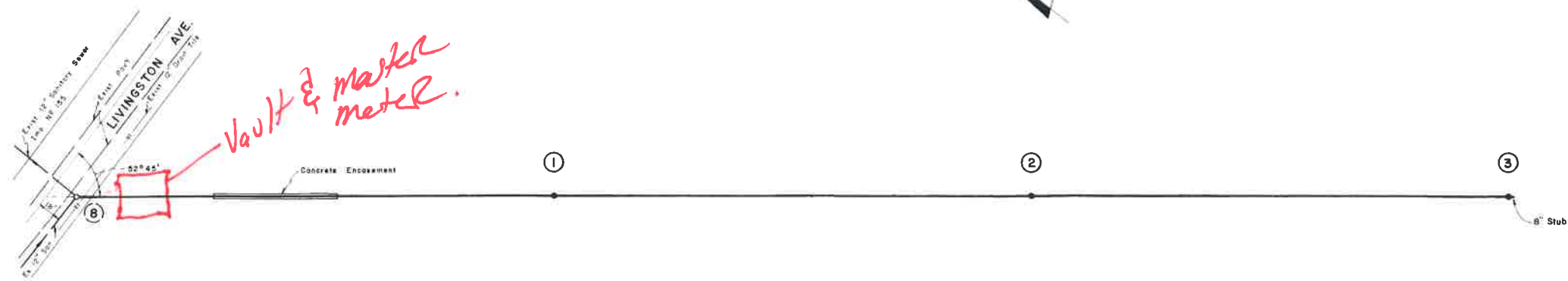
By Harold L. Jett 12-27-71
Registered Engineer Date

Approved this 28th day of December, 1971

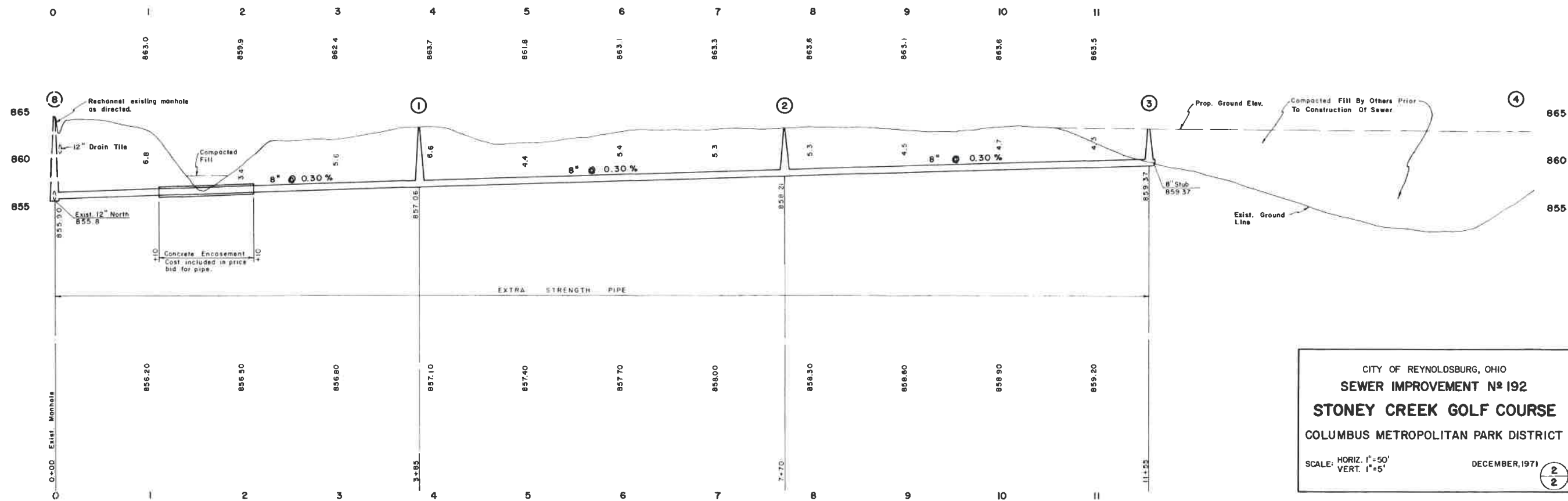
[Signature]
EVANS, MECHWART, HAMBLETON & TILTON, INC.
City Engineer

Approved this 28th day of December, 1971

[Signature]
DIRECTOR OF PUBLIC SERVICE
City of Reynoldsburg, Ohio



NOTE Re: EMBANKMENT
The proposed embankment shall be constructed to an elevation of least 2 feet above the top of the proposed pipe PRIOR to trenching for the sanitary sewer. All such embankment shall meet the requirements of Item 203 of the Ohio Department of Highways Specifications.



CITY OF REYNOLDSBURG, OHIO
SEWER IMPROVEMENT N° 192
STONEY CREEK GOLF COURSE
COLUMBUS METROPOLITAN PARK DISTRICT

SCALE: HORIZ. 1"=50'
VERT. 1"=5'

DECEMBER, 1971

2/2

Revised as Constructed August, 1972

681

ORDINANCE NO. 98-18PASSED: October 8, 2018

ORDINANCE TO VACATE EASEMENTS OVER PROPERTY LOCATED AT 7309 AND 7311 LIVINGSTON AVENUE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the following easements be and is hereby vacated as provided in Sections 723.05 and 723.06, Ohio Revised Code.

See Exhibit "A" attached hereto.

SECTION 2: That upon adoption by Council, this ordinance shall be in effect thirty days following signature by the Mayor.

Doug Joseph
Doug Joseph, President of Council

ATTEST: April L. Beggerow
April L. Beggerow, Clerk of Council

APPROVED: Bradley L. McCloud DATE 10/9/18
Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 98-18 as passed by Council of said City on the 8th day of October, 2018 and as recorded in the Record of Proceedings of said Council.

April L. Beggerow
April L. Beggerow, Clerk of Council

Filed with Mayor: 10/9/18

Attachment: 98-18 Vacate Easement Blacklick Park area (98-18 : Vacating Easement)



532500095

VOL 3250 PAGE 201

EASEMENT

17232

In consideration of One Dollar (\$1.00) in hand paid, the receipt of which is hereby acknowledged, the Columbus and Franklin County Metropolitan Park District, pursuant to a resolution adopted by the Board of Park Commissioners, does hereby grant to the City of Reynoldsburg, Ohio, its successors and assigns, the right and easement to lay, maintain, operate, repair and remove underground pipe for the transmission of water including such meter chambers and valves as are necessary for this purpose, under and through the following described real property, to-wit:

Situates in the County of Franklin, State of Ohio, City of Reynoldsburg, Ohio, being located in Section 18, Township 18, Range 20, Refugee Lands, and being strips of land ten (10) feet in width across the tracts conveyed to "BOARD OF PARK COMMISSIONERS OF THE METROPOLITAN PARK DISTRICT," said strips to be the areas designated "10' Easement" on the attached plan (made a part hereof) entitled "PRIVATE WATER IMPROVEMENT NO. 201, STONEYCREEK GOLF COURSE," which plan is also on file in the office of the Director of Public Service of the City of Reynoldsburg, Ohio.

IN WITNESS WHEREOF, the said Edward F. Hutchins, Director-Secretary of the Columbus and Franklin County Metropolitan Park District, had hereunto set his hand this 23 day of June, 1972 A.D.

Signed and acknowledged in the presence of:

Columbus and Franklin County Metropolitan Park District

Robert W. J. S.

By: *Edward F. Hutchins*
Edward F. Hutchins, Director-Secretary

James R. Bayar

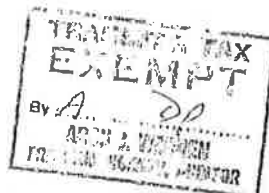


STATE OF OHIO
COUNTY OF FRANKLIN) SS

BE IT REMEMBERED, That on this 23 day of June, 1972, before me the subscriber, a Notary Public in and for the said County, personally came the above named Edward F. Hutchins, Director Secretary of the "BOARD OF PARK COMMISSIONERS OF THE COLUMBUS AND FRANKLIN COUNTY METROPOLITAN PARK DISTRICT," the Grantor in the foregoing Easement, acknowledged that he did sign the same as an officer of said Board pursuant to a Resolution adopted by said Board, and that the execution was his own act and deed and the free act and deed of said Board.

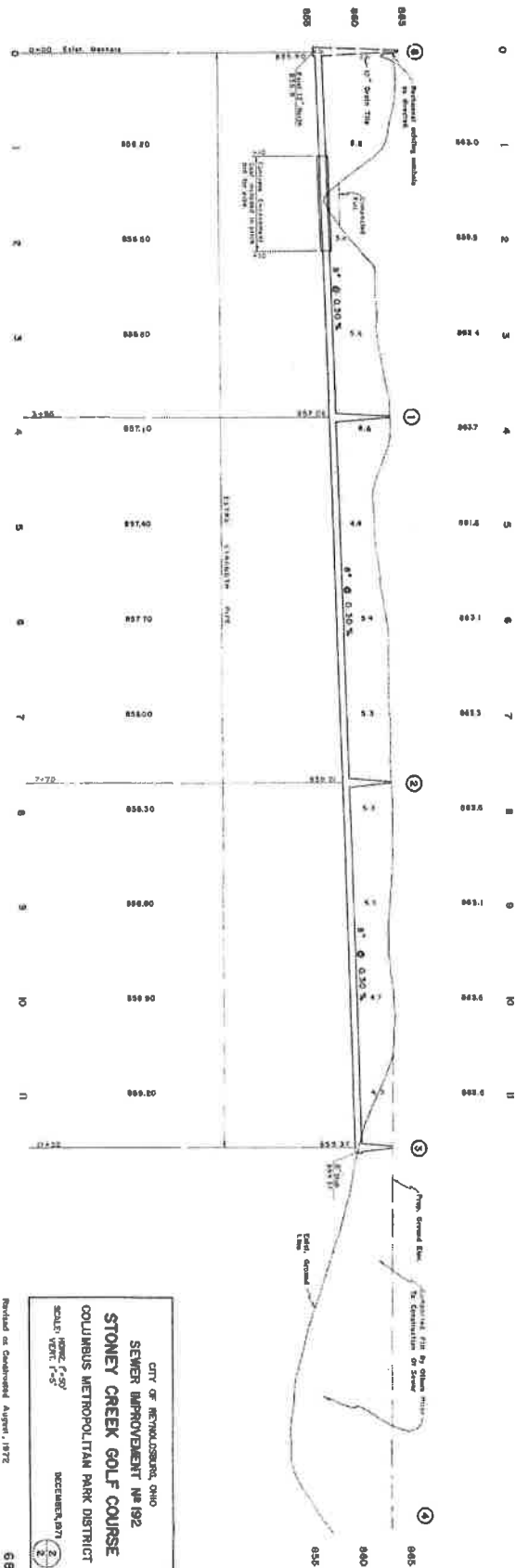
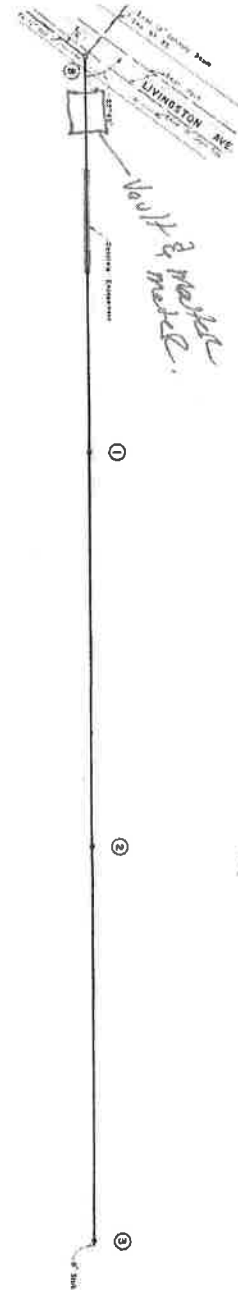
IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal, on the day and year first aforesaid.

John A. Mettcher
Notary Public
John A. Mettcher
Commission Expires



Received JUL 3 - 1972 M/L 45
Recorded JUL 6 - 1972 In Franklin County
JAMES A. SCHAEFER, Recorder
Recorder's Fee \$ 2.00

Attachment: 98-18 Vacate Easement Blacklick Park area (98-18 : Vacating Easement)

[illegible]

June 26, 2018

Mr. William J. Sampson
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

**Re: Roadway Improvements for Palmer Road
Proposal for Design Services**

Dear Bill,

We are pleased to provide you with the proposal for survey, engineering design, and bidding assistance for the Palmer Road Improvements. Based on our previous coordination efforts on this project, we understand that the scope will include the following:

- Full depth reclamation of the existing pavement section from the intersection with Graham Road to the City Limits, just east of Ravine Way. This project corridor spans approximately 5,800 linear feet (1.1 miles).
- The pavement will be widened by approximately 4-ft during the reclamation process, creating wider lanes and a paved shoulder.
- Roadside grading will be performed to establish positive drainage from the widened roadway edge to the existing drainage ditches.
 - Minor storm sewer improvements may be necessary in certain areas to facilitate proper drainage. These will be identified during preliminary engineering.
- Residential driveway approaches will be replaced to meet the new roadway edge and mailboxes will be relocated as needed.

It is anticipated that the construction budget for this improvement will be approximately \$1,750,000 based on preliminary cost estimates that were included in EMH&T's conceptual design memo.

SCOPE OF SERVICES

EMH&T will provide professional engineering and surveying services necessary to prepare construction plans, specifications and bidding documents for the roadway improvement. A summary of specific work efforts is provided as follows:

- a. Survey – Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design of the roadway improvements will be acquired within the right-of-way. The Ohio Utilities Protection Service will be called in advance of field survey to provide planning information and field markings. All survey will be on the North American Datum 1983 State Plane Coordinate system and the North American Vertical Datum 1988. Existing topographic features such as existing pavements, embankments, storm sewers, and any other physical features, which may be impacted by design, will be surveyed.
- b. Right-of-Way Determination – We will conduct fieldwork and courthouse research

necessary to determine the right-of-way limits within Palmer Road to verify that the designed improvements do not encroach on private property without easements or rights of entry.

2. Roadway Plans and Specifications

- a. EMH&T will coordinate and lead meetings between the design team, City of Reynoldsburg, and any other projects stakeholders. This will include one project kick-off meeting with a site visit and 3 project coordination meetings throughout the design phase at various decision points or project milestone dates. We will develop a project schedule that corresponds to the City's desire to bid the project in early 2019.
- b. Develop base map using topographic survey, record plan and GIS information to serve as the backbone for detailed design efforts.
- c. Coordinate with a geotechnical sub-consultant to acquire pavement cores/borings along the project corridor to acquire information relating to the existing pavement composition and subgrade condition. This data will be used by EMH&T in the development of a structural pavement design and to confirm the suitability of full depth reclamation using the existing material.
- d. Roadway drawings will be prepared to show the physical layout of the roadway improvements. The vertical profile grade of the roadway centerline will be established.
- e. Driveway and intersection details, showing the proposed limits, grades, and drainage patterns will be prepared for each intersecting street and private driveway.
- f. Roadway cross-sections which detail the roadside drainage swale and linear grading limits will be prepared in 50-ft intervals.
- g. Typical roadway sections, plan details, supplemental project notes and specifications will be prepared.
- h. The design may include storm sewer improvements in areas where the ditch does not have adequate drainage or where existing storm sewers are in conflict with the proposed widening of Palmer Road.
- i. EMH&T will develop a maintenance of traffic plan, which outlines a procedure for the contractor to maintain traffic during construction.
- j. Traffic control plans will be developed for the improvements.
- k. Staged submittals at the 30%, 60%, and 100% design phase will be prepared and provided to the City, utility companies and any other project stakeholders for comment.

3. Permitting and Utility Coordination

- a. We will prepare a Storm Water Pollution Prevention Plan (SWPPP) and submit a Notice of Intent to the Ohio EPA on the City's behalf.
- b. Coordinate with Licking Co. / Etna Twp. as needed on the project scope and maintenance of traffic details.
- c. At the various design milestone stages, EMH&T will prepare plan sets for submittal to the private utility companies to confirm the location of their infrastructure and to determine whether or not any conflicts exist between existing utilities and the City's proposed improvements. It is assumed that we will send plans to the utility companies three times during design (30%, 60% and 100% plans) and will have one utility coordination meeting to discuss any conflicts.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation, review of bids and formal recommendation of award

Exclusions: Items specifically not included within the scope of this proposal include: Construction inspection, construction administration, land appraisal, land acquisition assistance, private utility relocation design, offsite storm sewer improvements, geotechnical studies, or environmental investigations or permitting.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Once we determine the start date for this design effort, we will prepare a detailed schedule for the project. We anticipate bidding of these improvements in early 2019.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for this work described within the Scope of Services shall not exceed the following without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

<u>Description of Service/Task</u>	<u>Fee</u>
Surveying	\$38,624
Roadway Plans & Specifications	\$98,006
Permitting & Utility Coordination	\$16,512
<u>Bidding</u>	<u>\$4,200</u>
TOTAL FEE	\$157,342

CONSTRUCTION SERVICES

Services related to the construction phase, such as attendance at the pre-construction conference, construction inspection, review of shop drawings, as-built surveys, and construction inspection/administration are not included as part of this scope of services. We will prepare a separate proposal for professional engineering services upon request at the time of bidding.

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. If you have any questions, please do not hesitate to call me at (614) 775-4555.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

Print Name and Date

cc: Mr. Keith Kundtz, Street Superintendent
File (EMH&T)

Attachment: Palmer Road Improvements (86-18 : Palmer Road Improvements)

ORDINANCE NO. 86-18PASSED: September 10, 2018

ORDINANCE AUTHORIZING EMH&T TO CONDUCT SURVEYING, DESIGN
ENGINEERING & BIDDING SERVICES FOR ROADWAY IMPROVEMENTS TO PALMER
ROAD; APPROPRIATING FUNDS THEREFOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

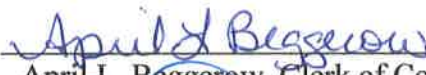
SECTION 1. That EMH&T, 5500 New Albany Road, Columbus, Ohio 43054, is hereby authorized and directed to conduct engineering, plans, advertising, and to prepare bid documents for the Palmer Road Improvements Project.

SECTION 3. That to fund the services referred to in Section 1 an amount of \$157,342.00 from the unappropriated CIP Fund 410 is hereby appropriated to account number 410.000.0166.5659 Misc. Infrastructure.

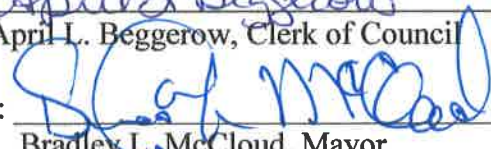
SECTION 4. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.



Doug Joseph, President of Council

ATTEST: 

April L. Beggerow, Clerk of Council

APPROVED:  DATE 9/11/18

Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. 86-18 as passed by Council of said City on the 10th day of September, 2018 and as recorded in the Record of Proceedings of said Council.



April L. Beggerow, Clerk of Council

Filed with Mayor: 9/11/18

Attachment: 86-18 Palmer Road Engineering (86-18 : Palmer Road Improvements)