SAFETY COMMITTEE MEETING MINUTES
July 21, 2008

Members of Safety Committee present: Doug Joseph, Ron Stake, Fred Deskins, Jr. Councilwoman Leslie Kelly was absent.

Other members of Council present: Mel Clemens, Antoinette Newman, Donna Shirey, Council President William L. Hills.

Mr. Joseph: I'll call the Safety Committee meeting to order at 7:32 p.m.

The second item on the agenda is the approval of the agenda. Are there any changes, additions or deletions to the Safety Committee agenda tonight? I have two changes. First, we're going to add as a motion - a motion that will authorize the Clerk to return any requests for Liquor Permits received during the month of August, as long as the Police investigation finds no reason for hearings. We'll add that item as #5a.. The other change - I'm going to remove completely from the agenda from "Other Legislation", the Code Compliance Officer issue; we'll bring that back at a later date should the Administration have some legislation on that. So is there a second on that. Second by Councilman Stake. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes.

Item #3 is the approval of the minutes of the July 7th, 2008 Safety Committee Meeting. Are there any additions, deletions or changes to those minutes? Seeing none, those minutes will stand approved.

Item #4 - Discussion: Liquor Permit Request - New - True North Energy LLC dba True North #679, 2253 Baltimore Reynoldsburg Rd, Reynoldsburg, Ohio 43068. Yes, Chief.

Chief Suciu: Yes Chairman Joseph. An investigation into this new permit was conducted and we find no reason to appeal this application.

Mr. Joseph: Okay. Any questions for the Chief tonight on this item? Seeing none, we'll return it to the Clerk with no action.

Item #5 - Discussion: Liquor Permit Request - New - Super Mercado Los Portales Ltd dba El Manjar De Los Portales 2 Ltd, 1924 Brice Rd, Reynoldsburg, Ohio 43068. Chief.

Chief Suciu: Yes Chairman Joseph. An investigation into this new permit was also conducted and we also found no reason for appealing this application.

Mr. Joseph: Okay. Any questions on this one for the Chief by members of Committee or Council. Okay - seeing none, we'll have it sent back to the Clerk with no action.

Item #5a. - is the Liquor Permit Motion that I previously requested we add to the agenda tonight. It's pretty self-explanatory. We've done this before. Again, I would authorize the Clerk to return any requests for Liquor Permits received during the month of August as long as the Police investigation finds no reason for a hearing. Are there any questions of the Committee or Council tonight on sending this on, so that we don't have to worry about having a special meeting in August. Okay. I'll make a Motion we send this Motion on to Council. Is there a second. Second by

Councilman Deskins. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes.

Item#6 - Discussion: Authorization of preliminary engineering - Summit Road Improvement Project. Mr. Miller - we'll have you come up and fill us in on this.

Director of Engineering Miller: Thank you, Councilman Joseph. I'm requesting Council authorize $7,500 to be expended out of the General Engineering Account to EMH&T for preliminary engineering services in Grant Preparation Services for Summit Road improvements. If there's any questions, I'd be happy to answer them.

Mr. Joseph: Any questions by members of Committee on this? Council? Okay. What's the time table on moving this on through and having it back before us again?

Mr. Miller: Well, the Grant application is due on September 8, 2008, so this Motion for us to be able to prepare the Grant application in time to meet its deadline would need to be passed this coming Monday on the July 28, 2008.

Mr. Joseph: Okay. Again - are there any questions or comments on this item by Committee or Council? Seeing none, I'll make a motion that we send this on to Council next week. Is there a second? Second by Councilman Stake. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Item#7 - Discussion: Authorization to apply for grant - tough books/MDTs - R.P.D. Chief.

Chief Suciu: Yes, Chairman Joseph, this is a Grant through Franklin County Department of Homeland Security that we were made aware of, that is a 100% no match Grant that we would like to have authorization to apply for to replace some of the Tough Books in our cruisers.

Mr. Joseph: Is there - question sometimes gets asked - is there any commitment by the city, dollar-wise in some future...

Chief Suciu: Other than the standard service that we have on our MDTs now, no, there's no commitment with regard to Franklin County Homeland Security. It's a 100% Grant.

Mr. Joseph: Okay. What's the target date to have these in the cruisers?

Chief Suciu: Actually, we have those questions at Franklin County Homeland Security and they haven't gotten back with us as far as.....

Mr. Joseph: Okay...okay...

Chief Suciu: ..and unfortunately that is pretty much the standard answer from this, is that they basically tell us, when we get the money and we get the funding, you'll get your MDTs.

Mr. Joseph: Okay. Any questions of the Chief by members of the Committee or Council tonight. Yes, President Hills.
Mr. Hills: If I could Chairman Joseph, Chief I noticed you said that this is replacing some Tough Books. Do we have, do all the cruisers have Tough Books?

Chief Suciu: Yes they do. All fourteen marked cars have MDTs in them.

Mr. Hills: Wait a minute - MDTs?

Chief Suciu: Mobile data terminals - computers - Tough Books.

Mr. Hills: Okay - now - then all of them have them now......

Chief Suciu: That's correct.

Mr. Hills: And we're getting seven more - is this to say - what are we going to do with the seven that we take out of the cruisers. I did notice here that these have to be in marked cruisers.

Chief Suciu: That's correct.

Mr. Hills: Are the one's we have working?

Chief Suciu: Yes they are. These would just be to replace the ones that, I mean, after awhile, as they use them, we would like to be able to replace some of these cruisers. These are the newer version. These are what they call the Tough Book Unit 30s. We would be replacing the Tough Book 51s which are three or four years old, and it would save us the expenditure. As we've been buying cruisers, we've been replacing the computers each year. This would save us having to do that hopefully, over the next couple of years.

Mr. Hills: At one time we didn't have Tough Books; we didn't buy those.

Chief Suciu: That's correct. We bought other computers.

Mr. Hills: Somebody sold us something that they said would be like a Tough Book.

Chief Suciu: That's correct, Sir.

Mr. Hills: And now we have Tough Books everywhere.

Chief Suciu: Correct.

Mr. Hills: And now we have somebody that's going to give us seven more books that we call tougher Tough Books.

Chief Suciu: Correct.

Mr. Hills: Extra Tough Books, okay. Well, I'm just, I'm not sure I've ever seen anything totally free out of the Government, but I just want to be sure that we have a use for the material we get.

Chief Suciu: We certainly do.

Mr. Hills: I don't want to see everything sitting in the warehouse.

Chief Suciu: Well, we would replace some of the ones that are in and have them as spares.

Mr. Hills: Pulling out the unit in the vehicle now to make a spare and put in a newer unit.

Chief Suciu: That's correct.

Mr. Hills: They are compatible?

Chief Suciu: Yes, Sir.

Mr. Hills: Good deal I guess - huh? Thank you, Chairman Joseph.

Mr. Joseph: Okay. Which brings me to the question. If we pulled some out of the existing cruisers - can we put those in unmarked cars?

Chief Suciu: Yes but there would be an additional expense of putting the mounts in the cars and then the air cards for the Tough Books so - the guys that really use them are patrol officers. The Detectives have PCs at their desk so you know - I don't see that much benefit of putting them in an unmarked car as I do keeping the most up to date computer in the marked units themselves.

Mr. Joseph: Okay. And a - what's the average life span of these Tough Books?

Chief Suciu: The industry standard is about five years so we're coming up on that on several of those so this would maybe put us a little ahead of the curve.

Mr. Joseph: How long have we been using these in the cruisers?

Chief Suciu: Four years.

Mr. Joseph: Okay, so we're on our first round with these.

Chief Suciu: Like I say and President Hills indicated - about the first 6-8 months we did use another vendor for the computers so......

Mr. Joseph: Okay.

Chief Suciu: Really - a little over - about 3 ½ - 4 years for some of these computers that we've got in our cars.

Mr. Joseph: Okay. Any other questions or comments on this tonight by Committee or Council. Okay. If not - I'll make a motion we send this Motion on to Council next week. Is there a second. Second by Councilman Stake. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Item #8 - ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH THE FRANKLIN COUNTY BOARD OF HEALTH FOR INTEGRATED MOSQUITO MANAGEMENT SERVICES. Mrs. Boratyn, anything additional tonight since our last hearing on this particular piece of legislation?

Mrs. Boratyn: No there isn't Chairman Joseph.

Mr. Joseph: Any questions or comments by Committee or Council tonight on this item. Okay. Seeing none, I'll go ahead and make a motion that we send this on to Council for it's third reading. Is there a second. Second by Councilman Stake. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Safety Committee is adjourned at 7:43 p.m.

Safety Committee
- - -Nancy C. Frazier, Clerk of Council
July 21, 2008
(Transcribed/S. Cochran, Ass't. Clerk of Council)

SERVICE COMMITTEE MEETING MINUTES
July 21, 2008

Members of Service Committee present: Mel Clemens, Donna Shirey, Fred Deskins, Jr. Councilwoman Leslie Kelly was absent.

Other members of Council present: Doug Joseph, Antoinette Newman, Ron Stake, Council President William L. Hills.

Mr. Clemens: I'd like to call the Service Committee Meeting to order at 7:44 p.m. The first item on the agenda is approval of agenda. Do I have any additions or deletions to tonight's agenda? If not, it'll stand approved.

The next item is the approval of the minutes of the July 7, 2008 Service Committee Meeting. Are there any corrections? If not, they'll stand approved.

Item #4 - Discussion: Authorization to advertise for bids - Refuse Contract. Mrs. Boratyn.

Mrs. Boratyn: Thank you, Chairman Clemens and members of Committee. Currently the refuse contract that the city has, expires on November 30, 2008, so we need to go to bid for a new contract that will run from December 1, 2008 through December 31, 2009. This would be a thirteen month contract; and the reason we have a shorter contract is because we were hoping to perhaps join a consortium, get a better...make sure we maintain the best prices for the collection of our refuse, our recyclables, for solid waste, for yard waste. The attorney who's with SWACO - it's the same attorney as in the past. He's worked with the City Attorney, and he and I have had numerous conversations about this current draft of the new contract. It would be out in the new bid that would be out. The difference is, it's basically the same contract, but there are a few differences. One of the differences is, the services are bundled, where as in the past, I think the last time you did it, you unbundled them. But according to Joe, we probably would do better to bundle them. He doesn't see where we get some better price by unbundling them as they thought in the past, particularly if we're going to have a shorter period of time with this contract. So - we have preserved all options, so that if something were to occur and we didn't join the consortium, we could continue with this contract, go month-to-month. We could decide to go out and bid again if that's what we wanted to do. So that's one change that would be in this particular contract.

Second issue is, I attended the Solid Waste Advisory Board Rate Meeting along with a couple of other communities to find out what was going on with SWACO and they do intend to increase in January their new rates - the rates on their tipping fees and it's going to be a $2.00 increase for 2009. Our current services - $33.50 and it would go to $35.50 and then there'll be other increases that will occur up to 2012. That rate will be known to the bidders who are out there. So that rate - talking with Joe - if you take their rule of thumb that a household would generate about a ton of trash in a year - it comes up to be about $.25 more for the citizens here in Reynoldsburg per quarter with that rate that SWACO is anticipating they will put out there and they will be known by the bidders so they will be bidding on that. Of course it doesn't take place until 2009 so we have a clause that would just allow them to adjust for that rate change.

Then the third thing that is a difference here is we have a fuel rate adjustment clause and the reason we decided to put in a fuel rate adjustment clause is the concern that we would get no bidders if we didn't address the fact that fuel costs are going up. Fuel rate adjustment charge we have is a formula that has been developed by SWACO and it's a formula that is to capture the actual costs - not just the refuse company saying - "our cost went up $.75 so we want to charge you $.75 more". It's also a rate that would allow it to come down if fuel rates are adjusted down so it's a fluctuating cost and I think that's required by Federal Law that it be fluctuating. It's supposed to be the actual costs. We don't do it that way. What we did was we have a formula and so if you had an example - if there was a current residential cost of say $14 - $15 a month - I mean a quarter - monthly residential cost for trash and we know how many residential units we have, you would multiply and take how much they pay, times the miles - you can calculate because we know how many houses are served and we know how many miles would be traveled. If you put this formula together and it should turn out to be a $.03 increase per month for the residents. So it would be a $.03 increase per month based on that formula. If in fact there was a rate increase - if you took say a $.75 change so depending on what your numbers were - that's the formula that you would apply, but we don't think it would be pennies per month that it would actually cost if we - for the residents and again - it's a way of trying to keep some stability about these costs, it's a formula that has been developed that seems to actually pick up the actual costs so that's why we included it, because again, if we didn't include anything we'd not get any bidders or we would get only what they proposed to us which would not allow us to set up the best scenario and the best situation for the citizens. So that - that's basically the changes that would be in this refuse contract, but otherwise it's the same contract - the same type of services - picking up the trash on Thursdays - recyclables - yard waste - all of those things.

Mr. Clemens: Are there any questions from the Committee? Members of Council? Yes.

Mrs. Newman: Mrs. Boratyn could you run by me the part about the month-to-month contract again. They're not going to have a right to go month-to-month are they?

Mrs. Boratyn: No. Oh - ok if that's the extension part. We have a contract that we go for thirteen months but if......

Mrs. Newman: But if we do not have a new contract, then they can go month-to-month?

Mrs. Boratyn: Right and that was to give us the best flexibility so that we could determine ___ get into the consortium.

Mrs. Newman: That's fine. Thanks.

Mr. Clemens: Yes, Mr. Joseph.

Mr. Joseph: Thank you Chairman. I wanted to ask you whether any consideration's been given to incorporating the recyclable container discussion we had several months back about whether should we go with Rumpke or someone else, converting all the city over to one system for the recyclables, because I know there was talk about spending money to replace ones that had been damaged or had been broken and so forth because we had run our stock down. Are you giving any consideration to including that into the contract or into the discussions for all those that are bidding?

Mrs. Boratyn: The contract would continue with the same language that we'd had in the past regarding recyclables so it would be - they would still be required to provide the bins and the replacement bins, but if there are other conversations that occurred before - I'm not aware of what maybe might have been talked about with Mr. DeBolt.

Mr. Hood: Well, if I could address the point Mrs. Boratyn, we did have discussions about that Mr. Joseph. We know it was a very hot topic at the beginning of the term. What we kind of decided was because of the brevity of this contract - our bargaining power is not as normal as it should be or as it was in the past. Our hope is that once we join the consortium in 2010 for that contract year we'll have the bargaining power of the entire group. The collective effort and then at that time we can put that on the table and hopefully achieve that goal.

Mr. Joseph: Okay. Thank you.

Mr. Clemens: Thank you Mr. Hood. Mr. Stake.

Mr. Stake: Thank you Chairman Clemens. I was just wondering if we thought about or is there something wrong or whatever with extending the contract that we have for the thirteen months. It's going to be a thirteen month contract and you expect changing things after that.

Mr. Hood: Well, we have extended this contract throughout it's life and there's no more extensions left in the contract that we have presently.

Mr. Stake: The ones we have now - you can't do that.

Mr. Hood: We already have, and we don't have any more room to go out; that's why we're rebidding the contract. That's why we're asking to rebid the contract.

Mrs. Boratyn: We're required to.

Mr. Hood: We looked at that first.

Mr. Stake: Okay. Thank you.

Mr. Clemens: Are there any........yes, Mrs. Newman.

Mrs. Newman: I'd just like to say one more time that I'm not in agreement on using those large containers, because we went over that before and determined that the city would be required to repair them and they're not exactly cheap to repair when you're talking about that many, so I think we should just stay with what we've got. They require no repair and they're easily replaced. So that's all I have to say on that.

Mr. Clemens: Yes, I thought it was my understanding that we were phasing those out, that we weren't going to buy any more replaceables. We did it and then that was it. Are we planning on keeping that section with these?

Mrs. Boratyn: If you're - Chairman Clemens - talking about the large - to my knowledge no - we are not buying more of those.

Mr. Clemens: In other words, we're phasing them out. In other words - we're not buying any more. I f they don't get them repaired themselves, they get a small one like everybody else.

Mrs. Boratyn: That's correct.

Mrs. Newman: That's good.

Mr. Clemens: That's what I - that's the way we're going to do it Mrs. Newman. It's being phased out. Are there any other questions for our Service Director pertaining to this item. I know we want to get a bid out so we can get started before the August.....

Mrs. Boratyn: Yes, we wanted to go to Council next week so that it can be a Motion so we can go ahead and get a bid on the July 30, 2008 and August 6, 2008.

Mr. Clemens: And it would be back to us about the 1st of September or something like that. All right.

Mrs. Boratyn: Thank you very much.

Mr. Clemens: If there's no other questions, I'd like to make a motion that we send this to Council for approval. Do I have a second. Second by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Item #5 - Discussion: Authorization of contract - 2008 Sanitary Sewer Televising and Cleaning and the winner of that contract is the authorization for the Mayor to enter into a contract with Dreier and Maller Inc., 6508 Taylor Rd. S.W., Reynoldsburg, Ohio 43068 for 2008 Sanitary Sewer televising and inspection contract. Contract amount is $72,962.75. Contingency amount is $9,000 so the request that $81,962.75 be appropriated to the Account # 720.736.5331 from the unappropriated Sanitary Sewer Fund. Mr. Miller, I believe.

Mr. Miller: Thank you Councilman Clemens. Again, this is for our Sanitary Sewer Maintenance Project. This contract includes televising, cleaning and root cutting for an amount of just under 45,000 lineal feet of sanitary sewer here in the City of Reynoldsburg. Again, the lowest and best bidder was Dreier and Maller and their low bid was $72,962.75. The engineer's estimate for this project was $91,000. I'd be happy to answer any questions.

Mr. Clemens: It's my understanding that Mr. Miller and one of our employees will do the inspection.

Mr. Miller: That is correct. I'm going to work with a member of Mark Kipp's Sanitary Sewer Department to do the inspections on this project.

Mr. Clemens: Okay, that's good. Are there any questions for......Mrs. Newman.

Mrs. Newman: Once again, I'm a little confused here, but didn't Mr. Kipp used to handle these bids?

Mr. Clemens: Well this comes through the Engineer's Office now. Everything does.

Mrs. Newman: Oh, it does. All right.

Mr. Clemens: It will be handled - I mean it's through his department, but it'll be handled by the City Engineer.

Mr. Miller: In the past, I can only speak to last year, but he had contracted with EMH&T to prepare and advertise for the books for the Sanitary Sewer Maintenance. This year we did it in-house.

Mrs. Newman: All right. Good. I hope it saved us some money.

Mr. Clemens: Are there any other questions for Mr. Miller from members of Council? If not - I'd like to make a motion that we send this to Council for approval and send this to Finance Committee. Do I have a second on this. Second by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you. Thank you, Mr. Miller.

Mr. Miller: Thank you.

Mr. Clemens: Item #6 - Discussion: Amend 1103.05(a) "Duties and Responsibilities" of Chapter 1103 Design Review Board. Luke........

Mr. Haire: Thank you Chairman Clemens - members of Council. The request tonight is to amend the section of Duties and Responsibilities of Design Review Board - specifically the Reynoldsburg Design Review Districts, which is defined as all current industrial and commercial properties and zones as defined by the City Zoning Map incorporated herein by reference and on file with the City Engineer and City Building Department. The problem with the Code as it currently states is incorporated herein by reference. When Council adopted this in 1994, they included a map by reference that showed the Design Review Districts as all commercial and industrial property. By doing that, any areas that had been annexed into the City or changed zoning since that time, it's been disputed whether or not the Design Review Board has jurisdiction to review those or not. So by changing that to as shown on the official zoning map which is defined further in the Code and is updated by Council every time we have an annexation or rezoning, it will allow Design Review Board to have jurisdiction over all commercial and industrial properties in the City.

Mr. Clemens: Are there any questions from the Committee to Mr. Haire on the subject. Members of Council. If not I'd like to send this to Council for the first reading. Do I have a second on it. Second by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you Luke.

Also I'd like to apologize to Mr. Haire and Brad McCloud. There was to be another zoning issue on and I had it held and I did fail to notify either of them. So the next time I'll notify you, because I may hold some more, but I'm sorry, I should have notified you.

Mr. Haire: Thank you.

Mr. Clemens: It will be coming up - we're just waiting for a ruling on it so...

Item #7 - Discussion: Authorization of contract - 2008 Storm Water Projects, and appropriation of funds. This also comes from the Engineer's Department and it's a request for the Mayor to enter into a contract with Downy Construction, 4495 Blacklick Eastern Road, Baltimore, Ohio 43105 for the 2008 Storm Water Projects for a total of $131,297 - includes a $15,000 force account in the contract, which I don't want to see any more, and the authorization of EMH&T for $21,900 for construction inspection services and appropriate $153,197 from the Unappropriated Storm Water Fund to the Account # of 740.113.5659. Mr. Miller.

Mr. Miller: Thank you Councilman Clemens. This is the 2008 Storm Water Project which includes stream bank restoration on Dyser Ditch at Windriver Apartments on Windriver Drive; and French Run at French Run Drive. Both of these projects are being done to protect a pedestrian foot bridge that goes over the waterway. The third project in this contract is a Bartlett Court Storm Sewer Rehabilitation where we're removing a head wall and a small segment of thirty six inch pipe and replacing it in same and restoring the area around the outlet of the pipe. The Engineer's estimate was just over $140,000, including the force account. Our low bid was with Downy Construction for $131,297 and our highest bid came in at just over $292,000 but the bids that were within reason were between $147,000 and $131,000 so the Engineer's estimate was right where it needed to be. This project was then facilitated by our representative Engineer at EMH&T and I'm asking that this go to Council Monday night for approval by an emergency.

Mr. Clemens: Thank you Mr. Miller. Jim and I had met on this and discussed this today. So are there any other questions for members of the Committee pertaining to this project. Members of Council. Jim and I did have a little discussion about force account, or contingency account, and I kind of lean towards a contingency account, so this has a force account in it so we're leaving it as it is.

Mr. Miller: Thank you, Councilman Clemens.

Mr. Clemens: Are there any other questions for Mr. Miller pertaining to this. These are projects that we have discussed before and a couple of them are very important at this time that we've had some problems with. So I want to thank you for getting them moving. If there's no questions from members of Council pertaining to this, I'd like to make a motion we send this to Council as an emergency and also to the Finance Committee. Do I have a second from Committee. Second by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Item #8 - ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Subsection (e) of Section 1127.07 "Drainage" OF CHAPTER 1127 STANDARDS - - -Public Hearing held on June 2, 2008; item considered by Planning Commission on July 10, 2008.

Mr. Miller: Thank you again Councilman Clemens. This piece of legislation has been through it's first reading in Council and during it's Public Hearing it was approved on one condition. It was a small preference on the wording of Storm Water Design Manual and Storm Water Management Policy. We're going to reverse that to say Storm Water Design Policy and Storm Water Design Manual. You're going to see that change at the first Committee Meeting in September and you'll see that reflected for it's third reading at the first Council Meeting in September. Again, this change is being made to incorporate a revised Storm Water Management Policy and a Design Manual for the City of Reynoldsburg.

Mr. Clemens: We'll be able to amend it at the first meeting in September that........

Mr. Miller: Correct - correct.

Mr. Clemens: Are there any questions from the Committee for Mr. Miller on this subject. Members of Council. If not, I'd like to make a motion we send this to Council for it's second reading. Do I have a second. Second by Mrs. Shirey. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Thank you Mr. Miller.

Item #9 . ORDINANCE TO ACCEPT AN APPLICATION FOR ANNEXATION OF 3.5+/- ACRES IN TRURO TOWNSHIP, COUNTY OF FRANKLIN, STATE OF OHIO, TO THE CITY OF REYNOLDSBURG, OHIO (Charles R. Wilson, agent)- - -second rdg 7-14-08. I don't think we have anybody here representing this annexation. Do we have any questions from members of Committee pertaining to this annexation. Members of Council. Anybody in the audience? If not, I'd like to make a motion that we send this to Council for it's third reading for approval. Do I have a second. Second by Mr. Deskins. All in favor say "Aye". (All voted "Aye") Opposed. (No response).

Service Committee is adjourned at 8:05 p.m.

Service Committee
- - -Nancy C. Frazier, Clerk of Council

July 21, 2008
(Transcribed/S. Cochran, Ass't. Clerk of Council)

FINANCE COMMITTEE MEETING MINUTES
July 21, 2008

Members of Finance Committee present: Ron Stake, Mel Clemens, Doug Joseph, Antoinette Newman.
Other members of Council present: Donna Shirey, Fred Deskins, Jr., Council President William L. Hills. Councilwoman Leslie Kelly was absent.

Mr. Stake: I'll call to order the Finance Committee Meeting at 8:06 p.m.

Item #2 is approval of the agenda. Are there any changes to that agenda from members of the Finance Committee? I have three changes. I'd like to introduce the first one is #3a would be a motion for authorization for additional design professional contracts. Item #3b would be appropriation for the 2008 Sanitary Sewer Televising and Inspection Contract, and Item 3c would be the contract award for the 2008 Storm Water Projects - the appropriation for that. Do I have a second. Second by Councilman Clemens. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes.

Item #3 is approval of the minutes of the Finance Committee held July 7, 2008. Any changes to those minutes? None being heard, they'll stand as submitted.

Item #3a is a motion to authorize for additional design professional contracts from the City Engineer. Mr. Miller.

Mr. Miller: Thank you Councilman Stake. Per our Ordinance in Chapter 174 - Council by Motion may authorize the Mayor to enter into multiple design professional contracts. Currently we have a primary design professional and we have a backup - thus multiple contracts. Since last year, I have been hired as your Director of Engineering. We are in the process of evaluating how we do business with our design professionals and whether that process moves forward or not - we will still be required to pass a motion authorizing the Mayor to enter into additional design professional contracts. So I'm putting this motion to be made at the next Council meeting on July 28, 2008.

Mr. Stake: Okay. Thank you Mr. Miller. Are there any questions or comments from members of the Finance Committee, members of Council? This is just a little change in how we've done in the past. This Administration would like to change it a little bit and there's nothing wrong with that, so I'm supportive; then I'll make a motion that we send this on to Council with a recommendation for adoption. Do I have a second. Second by Councilwoman Newman. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item#3b - would be the appropriation for the 2008 Sanitary Sewer cleaning, televising and inspection contract. This is a request for $81,962.75 to be appropriated to Account 720.736.5331 from the unappropriated Sanitary Sewer Fund and this comes from the Service Committee. Chairman Clemens.

Mr. Clemens: Yes this comes from the Service Committee with approval. I make a motion we approve it through your Committee.

Mr. Stake: Councilman Clemens makes a motion we approve this. Is there a second. Second by Councilman Joseph. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item #3c - Appropriation of a total of $153,197 from the unappropriated Storm Water Utility Fund to Account # 740.113.5659 for the Storm Water Projects. This also comes from the Service Committee.

Mr. Clemens: Yes, this comes from the Service Committee with a motion of approval so I make a motion for approval.

Mr. Stake: Councilman Clemens makes a motion to send this on to Council with a recommendation for adoption. Is there a second. Second by Councilman Newman. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item#4 - Discussion: Supplemental appropriation - Special Counsel (Mayor Department). Mr. Mayor.

Mr. McCloud: Thank you Chairman Stake. We had originally budgeted I believe in the Appropriation Ordinance $25,000 originally and we simply have enough litigation going on from Downes and Hurst with Marc Fishel that we simply need a supplemental appropriation and that's what I'm asking your Committee this evening.

Mr. Stake: Okay. As the Mayor said, city's nearly exhausted it's original budget amount for these legal fees and their coming back for additional money - additional funding. Are there any questions or comments from members of the Finance Committee, members of Council? And you would like an emergency? Is there any problem with that from anybody on Council? Hearing none then I'll make a motion that we appropriate $20,000 from the unappropriated General Fund to Account #110.522.5332 for Downes, Hurst and Fishel as an emergency. Do I have a second. Second by Councilman Joseph. Any further discussions. . (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item #5 - Discussion: Appointments of representative and alternate - Regional Council of Governments.

Mr. Harris: Even though this was brought by the Mayor, it directly effects my department, so I thought I was probably the most qualified person to speak on it. The original Council of Governments is the group that the city belongs to that regulates the Regional Income Tax Agency that we have used for a numbers of years to collect our income tax. Very similar to what we do at the West Licking Fire District - The Regional Income Tax Agency is a State Agency. The employees of the Regional

Income Tax Agency are State employees and it is audited by the State of Ohio every year. As one of the one hundred and forty cities that use RITA, each one of those has a representative and alternative on the Regional Council of Governments and one of the things that group does every year besides over site of RITA is elect a Board of Directors. Ms. Browning who is our current regular representative and I would be the alternate - she is on that Board and therefore we would like to continue with her being the representative and myself being the alternate and certainly if there's any questions on that I'd be glad to answer them.

Mr. Stake: Are there any questions for the Auditor from members of the Finance Committee, members of Council. Hearing none - then I will make a motion to appoint the Tax Administrator, representative and the City Auditor as alternate to the Regional Council of Governments. Do I have a second. Second by Councilman Clemens. Any further discussion. We'll send this on for it's first reading. (All voted "Aye") Opposed. (No response). It's a Motion and we'll send this on to Council for approval. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item#6 - Discussion: Authorization to apply for financial assistance - OPWC - Summit Road Improvement Project. This comes from our City Engineer - Mr. Miller.

Mr. Miller: Thank you Councilman Stake. I am requesting that legislation be passed on Monday, July 28, 2008 authorizing the Mayor to seek financial assistance from the Ohio Public Works Commission for a Grant to assist us in the reconstruction costs for Summit Road. With your motion tonight to authorize EMH&T $7,500 to begin preliminary engineering and Grant preparation efforts - this is the project those efforts will benefit. We are currently looking at a project from Refugee Road south to Main Street. We identified four potential partners and this also relates to #10 on your Agenda - Councilman Stake - with the TIF since this project is within that TIF area. We are currently in the beginning stages of discussions with the Schools, the Developer and with Etna Township to see if this is a feasible and practical project for all parties involved. This legislation if passed, again will just authorize the Mayor to seek the financial assistance. It is not a commitment to do the actual project. We will be coming to you for that at a later date.

Mr. Stake: Okay. If I could ask the Clerk, is this a Motion, Nancy or is this an Ordinance that we need to do as an emergency?

Ms. Frazier: They have sample legislation there and we've done it both ways. We've done it as a Motion or as an Ordinance with an emergency.

Mr. Stake: As an Ordinance? Okay. Are there any questions from members of the Finance Committee for the City Engineer. Councilman Clemens.

Mr. Clemens: Yes. I met with Jim and we discussed this today because this is just a little bit different than the way we did it before. Because usually, we know what the City's anticipation of the cost is going to be when it goes in and not when we do the construction. Jim, like he said, is going to work on it for the next month or so. Him and the Mayor are going to try to work out what it's going to be and I feel that they'll let us know before you apply on how it stands and what's anticipated as far as cost - because once the City's committed you know - if we send it in - we're committed. So I think Jim said he would let us know how things come out. Am I correct.

Mr. Miller: Absolutely Councilman Clemens. I'll keep any of you that want to be in the loop certainly in the loop.

Mr. Clemens: Because you know - when this is applied for - it does have our commitment there and that's what it means. Not something we'll get a vote on.
Mr. Miller: Correct.

Mr. Clemens: See what I mean.

Mr. Stake: I understand there's a time constraint and there's other entities to be consulted as well and unless there's any objection ....

Mr. Clemens: I have no objections to it but just as long as we know before it's sent in what our commitment is.

Mr. Stake: Thank you Councilman Clemens. Councilman Joseph.

Mr. Joseph: Thank you Chairman. Two questions - one - will this be handled much the same way the Rosehill Road Project was done or is this going to be a lot different.

Mr. Miller: Well, the process for the City is different because when I came to you making the same request for Rosehill Road the Project had already been designed and we knew all of the project costs at that time. This one's a little different in that we're in that process right now - figuring out what the costs are - what the proposed improvements are. With the exception of that - the process is exactly the same. The application to do in September - from September to December - they're evaluated and successful projects - our notifications are sent out early in 2009.

Mr. Joseph: Okay. Then when would we expect to hear from OPWC.

Mr. Miller: There's usually a preliminary meeting where some news is released in December - Decemberish. Typically, the award notifications go out just after the first of the year in January.

Mr. Joseph: Okay. That's approximately when we would get an idea of the cost.

Mr. Miller: No. We will have an idea of the project costs before we submit the application on September 8, 2008.

Mr. Joseph: Okay. What's the time table on that then. On the costs.

Mr. Miller: Currently - EMH&T sent me preliminary estimates on Friday. I'm reviewing them. I have comments. I should have a good idea of what the total project is going to cost by the end of this week and once that is done - I need to start negotiating that cost with all the other potential participants in this application to see if it's a feasible and practical project. If it is determined that it isn't, we obviously will not submit the application.

Mr. Joseph: Have the other possible participants been contacted yet.

Mr. Miller: All of them have. In fact, this past Tuesday, Lucas and I attended the Etna Township Board of Trustees Meeting. We are attending the one in August as well to discuss with them their financial input. I've had two separate discussions with the schools and I've had a discussion with the developers represented by Mr. Dugger.

Mr. Joseph: Thank you. Thank you Mr. Chairman.

Mr. Stake: Thank you Councilman Joseph. Any other questions or comments from members of the Finance Committee - members of Council. Any problem with the emergency on this from anybody. I'll make a motion that we send this item on to Council with recommendation for adoption as an emergency. Do I have a second. Second by Councilman Newman. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Mr. Miller: Thank you.

Mr. Stake: Item #7 - Discussion: Resolution recognizing Reynoldsburg Community Association. If there's anybody in this room that's unaware and there probably isn't, there's an organization called the Reynoldsburg Community Association that organized and funded the 4th of July Parade and I think that was a great thing. I've said that in the past. I really do appreciate people coming together in this community and putting things like that on. The City can't do it all and I would like Council to show recognition of that and that's why I brought this forward. Are there any questions or comments from members of the Finance Committee - members of Council. I'll make a motion that we send this on to Council with recommendation for adoption. Do I have a second. Second by Councilman Clemens. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item#8 - Discussion: Motion for Council to recess for the month of August. Traditionally we do recess for the month of August. It's possible that we could come back. I don't think we call that a regular meeting though. So, are there any questions or comments from members of the Finance Committee in regards to that. Councilman Clemens.

Mr. Clemens: Could we throw September in there too?

Mr. Stake: I'd like to. We'll work on that for next year. Okay. Any other questions or comments. Members of Council. Then I'll make a motion that we send this motion to Council with recommendation for adoption. Do I have a second. Second by Councilman Newman. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item #9 - Discussion: Council appointment to fill vacancy on Planning Commission. I have not heard - I don't believe the Clerk has heard or anybody on Council has heard from anybody in particular who's interested in serving on the Planning Commission so currently at this time - there is a vacancy on the Planning Commission. If somebody would like to serve on the Planning Commission - please get in touch with our Clerk. A letter of interest to the Clerk of Council. She'll forward that on to Council; but not having any volunteers stepping up right now - I would like to hold this until we come back in September; so I'll make a motion that we hold this until we come back in September. Any discussion on that. Do I have a second. Second by Councilman Newman. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item#10 - Discussion: Tax Increment Financing and Economic Development Reimbursement Agreement (extension of public infrastructure improvements to meet the needs of the proposed new Reynoldsburg High School), as well as another school, and this was held on 6-2-08; held 6-16-08; held July 7, 2008. I don't believe that there has been any resolution to this as of yet. The City Engineer I think alluded earlier that..........go ahead and get up there Jim. I guess there are ongoing discussions on this as well as the issues we had before us.

Mr. Miller: That's correct Councilman Stake. This TIF Agreement is going to greatly be impacted on the outcome of the Grant application that we're hopefully going to submit on September 8, 2008. That improvement includes construction of water - sewer - roads - sidewalks - potentially a traffic signal and with Grant monies available - it will effect the terms of the TIF and it probably will effect the priority of reimbursements of the TIF depending on who gets reimbursed first may be contingent on who contributes what within the Grant application. The Grant impacts the TIF quite a bit and when we have an outcome on that - I believe that we will be able to move forward with TIF agreements.

Mr. Stake: Okay. So - just so I'm clear - we're not going to wait until December to find out what OPWC is doing - we're going to wait until September sometime until you're able to talk to these other folks.

Mr. Miller: Correct. In discussing the TIF, we're going to have to discuss the best outcome for the Grant Application which is if it gets funded, we'll have an agreement. I don't see us signing it before the first of the year when we're notified of the Grant outcome but a new agreement can be prepared if successfully funded. If the Grant Application is not funded - we will have to revert back to the agreement that's already in place. The current one is being proposed.

Mr. Stake: Okay. I'm willing to hold this until September. I don't think we need to hold it until December but I'd want to talk to the other entities as well so Council's informed of what they're thinking.

Mr. Miller: Absolutely and during our negotiations in the OPWC Grant, some of the issues with those other entities and the TIF agreement will surface and hopefully be resolved at that time as well.

Mr. Stake: Okay. Yes - President Hills.

Mr. Hills: If I could add one thing and certainly I appreciate much of what has been said. There needs to be some ongoing discussions. That became very evident when the second piece of legislation came down early this year which was substantially different from the 2006 piece of legislation. I would suggest before Council gets another unseen or undiscussed piece of legislation - that you keep us informed because it wasn't anybody's fault that is here but it certainly was not anything similar to what we talked about in 2006 and here comes a new one in 2007 and now we're looking at one that came down late 2007 - early 2008 and I certainly think we're approaching the right steps on how to provide services for a certain area but there absolutely can't be any commitments. I sat in the meeting where the Attorney drafting the document said " had I known this - you wouldn't have seen this document". Don't bring another one to us that they haven't all seen and let's be sure that whatever is a complete document. That's why we're in the situation we are now. Not that anybody's missing anything on the discussions. It just seems like a new subject matter pops up each time this TIF's talked about and that's not what you do when you're putting these things together. Everybody's got to be on the same page.
It's tough getting them in the same room much less than the same page or in the same book even at times. Mr. Stake I appreciate your comments because it is something that is an ongoing process. It is not immediate and some of the actions being taken - voted on by next week will hopefully start pulling these pieces together.

Mr. Miller: I agree President Hills. Thank you.

Mr. Stake: Are there any questions or comments from members of Council. Hearing none, I will make a motion that we hold this item until the next Committee Meeting in September. Do I have a second. Second by Councilman Joseph. Any further discussion. (All voted "Aye") Opposed. (No response). Motion passes. Thank you.
Finance Committee is adjourned at 8:29 p.m.

Finance Committee
- - -Nancy C. Frazier, Clerk of Council
July 21, 2008
(Transcribed/S. Cochran, Ass't. Clerk of Council)