



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Council President Pro Temp Stacie Baker called the meeting to order at 6:35 PM

Invocation - Councilmember Cotner

PRESENT: Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe
ABSENT: Jenkins

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

a. City Council – Regular Meeting – June 27, 2022

The regular meeting minutes of June 27, 2022 were approved as submitted.

RESULT:	ACCEPTED
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b. City Council – Regular Meeting – June 13, 2022

The regular meeting minutes of June 13, 2022 were approved as submitted.

RESULT:	ACCEPTED
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Community Comments

JoLynne Gates

260 Chattagay Drive, Pataskala OH 43026
7055 East Main Street - business address

Ms. Gates expressed her concern as a local business owner about the Tobacco Retail License and how it would affect her two businesses, a vapor shop and a gas station. Ms. Gates explained that at her vapor shop, customers were ID'd at the door and there was a certain area within the shop where underage visitors could wait. She stated that vapor stores can be traced through sales tax even if they do not have a Tobacco Retail License (TRL). She was also concerned about the possible price of this TRL. Another issue she was concerned about



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

was the possibility of enforcing a rule where no business selling tobacco products can be within 2,000 feet of another business also selling tobacco products because her businesses are across the street from each other. She also expressed her concern that flavored tobacco products would not be included in the original TRL and must be added on. She stated that she is a member of the Ohio Vapor Trade Association which has very strict rules that they are willing to share with Council.

John Seryak
8322 Bedlington Drive

Mr. Seryak wanted to share some firework safety tips including: do not use alcohol while using fireworks, safe distances to observe fireworks from, shooting fireworks off of hard services like concrete, wearing safety glasses while using fireworks, being aware of windy conditions, and being courteous and cautious of neighbors and pets.

Mr. Seryak was also concerned about sidewalk obstructions and cars parked on sidewalks. He mentioned that people with disabilities or injuries and people with strollers need to have unobstructed access to sidewalks for their safety.

Ethan Green
5415 Yorkshire Terrace

Mr. Green explained that he works for CaptionCall, a company that provides phones that create captions and records phone calls for people who may be hard of hearing. The phone would be provided at no cost to the customer and includes a help session to help set up and learn how to operate the phone system.

Councilmember Bryant asked if this service is only provided in the Columbus area to which Mr. Green responded it was available in all 50 states.

Mayor Begeny

Mayor Begeny thanked all those who helped with the fireworks celebration and the parade over the 4th of July weekend and how great the event turned out.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Mayor Begeny also gave an update on the Main Street Project stating the construction is moving forward and sidewalks are beginning to be completed in Phase 1. He stated that preliminary work for Phase 2 has now begun.

Mayor Begeny stated that as part of the Graham Road Project, the “sidewalks to nowhere” construction will begin in late July to install a pedestrian bridge from the Livingston House to the five-way intersection.

Mayor Begeny also wanted to remind everyone about the Tomato Festival that will take place in August and members of Council are invited to join and volunteer.

Juliet Dorris-Williams
8153 Rodebaugh Road
Email submission

First, my comments should not be construed as "anti-fireworks". I love fireworks. I do not love fireworks just outside my door and over my house, at all times of night, for days on end --- many days before a given holiday, the actual holiday, and days well after a given holiday. And sometimes well into the late night and early morning.

I do not have pets, but I've been in a number of conversations on our local Nextdoor app where people report about the effects on their pets. This is a long standing conversation and other neighbors seem to have some sort of remedy for pets. Usually involving medication. Most people, with and without pets it seems, brush this off as a mild inconvenience. Fortunately, the pets can't tell us if they agree with that assessment.

What also seems to be brushed off as an inconvenience by many in these same conversations is the impact of living in a war zone inside your own home. Because that is what it feels and sounds like, a literal war zone just on the other side of your front door, or just outside your windows. Add the layer of being a trauma survivor, where you literally feel unsafe in your home because you don't know if it's fireworks or gun fire just outside your door. Your house, a modern house, is not soundproof, or fire proof. Your house that is supposed to be your sanctuary of peace, where you are now a hostage to other peoples "fun". No escape.

I wonder if any of that was considered in your deliberations in this so-called "city of respect". Where is the respect for homeowners who need to rise early for work the next day, but are being kept up at night by the "fun" of others? We are brushed off as "whining". We



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

are told it's just a little inconvenience. An inconvenience is when your restaurant is out of your favorite dish. An inconvenience is when your grocery store closes at an earlier hour than when you would prefer. It is not inconvenient. It is cruel. It is unfeeling. It is disrespectful. It is harmful to many of us.

I am disappointed in the shortsightedness of my city. It is my hope that you will reconsider your position on this ordinance. Surely there is a place where do no harm matters in this conversation.

Addendum- As an addendum to my comments below, I would have not been opposed to the ordinance as written- day of, with a two hour time limit. That is not what is happening however. As I said... the fireworks start days before, and continue after the holiday, and for several hours.

Tobacco Control Initiative Presentation

There was no one from the Tobacco Control Initiative to make the presentation.

Rotary at Five Point Intersection Discussion

5 Way Roundabout - Mayor Begeny

We have established the process for exploring the possibility of a roundabout at the 5 way intersection. Using various grants the City would have to take to following steps:

1. Apply for a MORPC Attributable Funds Grant (preliminary application due July 15th). This would cost the City \$20,800. The final application is due in September with notification of a successful application shortly thereafter.
2. Engineering/safety study could cost as much as \$450,000 and the total project could be as much as \$5 million dollars. A large majority of that would be paid for through the grant process, but we won't know final numbers until a later date.

Mayor Begeny would like to ask for direction from Council as to the next steps in the process. As this is not a budgeted item, the initial funds would have to come from the



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

General Fund. Future funds would need to be budgeted in at a later date, beginning with the 2023 budget. This project would likely not begin until 2025.

Councilmember Bryant asked if any other options have been considered since it is such a difficult intersection. Mayor Begeny stated that ODOT will be in the area repaving within the next year so there may be changes in traffic during that process. He also stated they have considered altering the roads to create a new traffic pattern creating only a four-way stop but this would involve buying land around the intersection which would become expensive.

Councilmember Salvati expressed that he is in support of roundabouts in general but expressed that this is something that may be worth revisiting in a year. Mayor Begeny explained that because of the timing of this project and the grant process, it would be years before it is actually started and applying to the grant early could be worth looking into.

Councilmember Strickland also stated that she is a fan of roundabouts in general but is more concerned with other ongoing projects on roads in the area. She recommends Council revisit within one to two years.

Councilmember Lawson-Rowe expressed that she would like to know how this would impact the streets and roads program since there are already a number of streets that need to be addressed but have been pushed back numerous times. Mayor Begeny explained that with a simple cul-de-sac it could cost between \$25,000 to \$35,000 to resurface; so, with the application fee alone being \$20,000, there would be a cost reduction there. He stated the safety study and the engineering could cost upwards of \$450,000 now the cost is getting significantly higher. He stated projects like Taylor Road cost somewhere around \$1,000,000 for reference and projects like Crofton Place cost around \$400,000. He stated that the five-way roundabout would go into the 2023 streets budget.

Councilmember Pyakurel asked for clarification on which parts of this project would be covered by the grant. Mayor Begeny replied that the \$20,800 would come from the city's budget and the \$450,000 would also be covered by the city's budget but would possibly be reimbursed through the grant.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

President Pro Temp Baker stated that some of this issue could be resolved through traffic light changes and timing and would request ODOT look into this issue to see what can be done. Mayor Begeny responded he also will discuss the issue with the traffic lights with ODOT.

Communications

Motions

**A MOTION TO APPROVE A RESOLUTION RECOGNIZING NATIONAL
MINORITY MENTAL HEALTH AWARENESS MONTH**

Councilmember Lawson-Rowe read the resolution.

Councilmember Lawson-Rowe stated that mental health and wellness did not receive the same elevation as physical health and early detection health and wellness. People could no longer wait until these two health and wellness initiatives were balanced. Her intent was to elevate mental health & wellness in our community. Her family and friends were no different when it came to health and wellness concerns. Since navigating the great pandemic of 2020 and beyond, our mental health issue have risen to the forefront of health initiatives. She did not believe in coincidences, so she had the high honor to offer this resolution recognizing National Minority Mental Health Awareness Month. Please make no mistake, there was a mental health crisis in this community and children and young adults were increasingly victims of not being supported or diagnosed. We must break the stigma one person at a time. Councilmember Lawson-Rowe then invited CEO of the Alcohol, Drug and Mental Health Board (ADAMH) Erika Clark Jones and W. Shawna Gibbs to make remarks and receive a copy of the resolution.

Ms. Erika Clark Jones stated that it is her honor to receive this resolution. She was joined by the ADAMH Director of Education W. Shawna Gibbs. Ms. Clark Jones stated she is happy to serve as the CEO of the Franklin County ADAMH Board and on behalf of the ADAMH Board of Trustees and the network of more than 30 community-based providers, she was honored to accept this resolution recognizing this important moment of National Minority Mental Health Awareness Month. According to the National Alliance on Mental Illness, in Ohio alone, 1.9 million adults face the reality of living with a mental health condition. Anyone can experience the challenges of mental illness, regardless of their background and it does not discriminate based on race, gender, socioeconomic status, or identity. However, cultural background, lived experience, and



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

identity can make access to mental health treatment much more difficult and access is what she wants to stress there. There is still work to be done. In 2020, ADAMH conducted a community needs assessment to better understand the strength and opportunities of the Behavioral Health System. The findings showed clear barriers for individuals receiving care rooted in social determinants of health and a need for more culturally relevant services. In addition, ADAMH monitors key community metrics to evaluate the health and well-being of all of our residents that received care. There is no doubt that the last few years have taken a toll on all of us but especially those from the most vulnerable communities. She then cited a few statistics; for black adult males, specifically, the suicide rate has doubled since 2010. They have seen an alarming rise in suicide rates among the black youth in Franklin County. According to a recent study from Nationwide Children's Hospital, suicide among African American girls has risen by 6.6% for girls ages 15 to 17. When we look at the black, indigenous, people of color (BIPOC) LGBTQ+ youth across the nation, studies show they are more likely to consider or attempt suicide more than the non-BIPOC LGBTQ+ youth. With youth mental health at a point of crisis, ADAMH is proud to partner with Southeast Health Care to provide prevention services in Reynoldsburg City Schools to support all students in the journey to mental health and wellness. In our region, which is growing by both size and diversity each day, together, we must continue to build the capacity of our Behavioral Health System to address unmet needs and also ensure the system is responsible to the community as a whole. ADAMH is focused on increasing investments that provide access to culturally and linguistically competent care for immigrant and refugee communities. She would like to thank Councilmember Lawson-Rowe for sponsoring the resolution, as well as this astute body, for bringing awareness to the unique struggles that marginalized communities and all persons face regarding mental illness. ADAMH will be uplifting the experiences of the underrepresented during this month of July and will hold these truths year round. ADAMH appreciates the City of Reynoldsburg for being a partner in these efforts. Together, we can realize our vision of a community where anyone affected by mental illness, no matter their background, culture, ethnicity, or identity, can get the quality care they deserve.

Councilmember Bryant thanked Ms. Clark Jones and ADAMH for the work they are doing.

President Pro Temp Baker stated that as a black man, he understands that this initiative is an important one and appreciates the work being done by ADAMH. He encourages everyone struggling to seek therapy and that there are people willing to help.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPOINT MEMBERS TO THE CITY OF REYNOLDSBURG BOARD OF TAX REVIEW IN ACCORDANCE WITH THE PROVISIONS OF THE OHIO REVISED CODE SECTION 718.11

This motion will appoint members to the City of Reynoldsburg Board of Tax Review. These appointments have to be made every two years.

The proposed appointees are Jonathan Harmacek, Mildred Johnson and Franklin Davis. They will each serve a two-year term. This Board meets when a resident files an appeal with the Tax Commissioner regarding their tax return.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

Reports

Auditor's Report

The Auditor's Office submitted the budget by department and classification for the month of May, 2022.

AUDITOR'S REPORTS, MAY, 2022

Clerk of Court Report

The Clerk of Court submitted monies collected from the courts held in April in the amount of \$20,400.00.

There is no Development, Parks & Recreation Committee meeting.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Public Safety, Law & Courts Committee

This is the Public Safety, Law, & Courts Committee meeting for July 11, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Chair Bryant, and President Pro Temp Baker.

AN ORDINANCE ESTABLISHING CHAPTER 709, TOBACCO RETAILER LICENSE, OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Bryant. Public Safety, Law and Courts Committee.

Councilmember Bryant explained that this legislation came to Council as a Work Session only.

Attorney Shook explained that the information given to Council was frequently asked questions about this legislation and a sample of a proposed Ordinance to better understand what this legislation entails. He stated there are currently nine cities in Ohio that have passed similar legislation, including Columbus and Cincinnati. He explained that since the City of Reynoldsburg does not have a Board of Health, it would be up to Council how this legislation would be monitored and enforced.

Councilmember Lawson-Rowe asked what opportunities the City of Reynoldsburg has to protect children and young adults in reference to tobacco and vapor products. Attorney Shook explained that the City of Reynoldsburg enforces both state and local laws regarding tobacco products and the Police Department does use informants to see if local businesses are following the laws. Councilmember Lawson-Rowe asked how this would affect Reynoldsburg as it resides within three different counties. Attorney Shook stated that the City of Reynoldsburg has no authority to force the three different counties' health boards to enforce legislation Reynoldsburg has passed so all enforcement would come from the City of Reynoldsburg and the Police Department. Councilmember Lawson-Rowe then asked if there were any educational opportunities about tobacco and vapor use within the community. Attorney Shook stated that this is something that Council could create to distribute. Councilmember Lawson-Rowe asked if a \$300 Tobacco Retail License was standard for other local governments. Attorney Shook then responded that he has not seen that specific amount within other local governments and that it typically ranges from \$100-\$250 but should be determined based on the amount of work that goes into creating and enforcing licensing.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Councilmember Bryant asked for clarification on possible tracing through sales tax. Attorney Shook stated he does not have enough information to answer that question at that time. He stated that the current Tobacco Retail License only covers certain tobacco products not including things like vapes and hookah; stores that do not sell cigarettes but sell vapes or e-cigarettes do not need to apply for the current TRL. He stated that licensing is how they are able to trace what businesses are selling these products so including vapor shops in the licensing would better allow these businesses to be traced. He stated that local governments are not able to use sales tax to trace items the same way state governments can.

Councilmember Lawson-Rowe recommended that this Ordinance be tabled until after they have seen the presentation from the Preventing Tobacco Addiction Foundation and been presented with more information for a better discussion.

Councilmember Bryant made a motion to table this Ordinance until after an educational presentation. Second by Councilmember Lawson-Rowe. Motion carried. An Ordinance Appropriating Funds from the Unappropriated IT Computer Fund to an Account in the Police Department, and Declaring an Emergency

Chief Baker was requesting to transfer funds that were originally allocated to the IT Account to the Police Department.

Councilmember Bryant moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried. An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Reynoldsburg Police Department

Chief Baker stated that the new prisoner transportation vehicle has arrived and is now recommending that the old transportation vehicle be listed on GovDeals.

Councilmember Bryant moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for July 11, 2022.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Chair Strickland, and President Pro Temp Baker.

An Ordinance Authorizing the Mayor to Enter into a Contract for the 2022 Water Line Replacement Project, and Declaring an Emergency

Mayor Begeny explained that this Ordinance, along with the next few Ordinances, are for the annual waterline and sewer replacements. The winning bid was announced earlier that day and more information will be coming out about that soon. Mayor Begeny explained that when the Water Department is looking for where to do these projects, they focused on areas that have had the most water breaks in the most concentrated area. The Water Department will be coordinating with Phase II project dates to make improvements before the streets are paved over.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into Contract with EMH&T for Construction Inspection Services for the 2022 Water Line Replacement Project, and Declaring it an Emergency

Mayor Begeny explained that this Ordinance will allow someone from EMH&T to be on site to inspect and report back to the city to ensure everything is done correctly.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Enter into Award a Contract for the 2022 Sewer Improvements Project, and Declaring an Emergency

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

An Ordinance Authorizing the Mayor to Enter into a Contract with the EMH&T for Construction Inspection Services for the 2022 Sewer Improvements Project, and Declaring an Emergency

Mayor Begeny explained that this Ordinance will allow EMH&T to inspect the sewer lines in the area.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Enter into an Agreement with the State of Ohio for the Purpose of Acquiring a 0.246 Acre Sanitary Sewer Easement on the Premises Located at 8995 East Main Street, Reynoldsburg, Ohio, Appropriating Funds, and Declaring an Emergency

Attorney Shook explained that this Ordinance is to acquire a sanitary sewer easement at the Department of Agriculture property on East Main Street to provide sufficient sanitary sewer services to expected developments in the area. The cost of this acquisition is \$3,800 to the state of Ohio.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for the Engineering Plans and Preparation of Bid Documents for the 2023 Street and Sidewalk Maintenance and Repair Program and Appropriating Funds Therefore

Mayor Begeny stated that this Ordinance allows the City of Reynoldsburg to begin preparation for the 2023 program including sidewalk maintenance. The Ordinance will allow EMH&T to go into the community and evaluate the roads and sidewalks that have been identified as needing replacement.

Councilmember Strickland asked if this information will be on the new website to allow residents to better plan for their travels. Mayor Begeny stated that a five-year



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

plan is in the works and will be published explaining what roads will be included in the project.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Enter into a Contract with Strawser Paving Company Pertaining to the Installation of a Preemption/Interconnect Traffic System Along East Main Street, Appropriating Funds Therefore, and Declaring an Emergency

Mayor Begeny explained this Ordinance will allow a preemption system for the traffic lights on East Main Street. The system will allow fire and emergency vehicles to change the traffic lights to allow vehicles to move faster through traffic. An interconnect traffic system will also be installed allowing traffic lights on Main Street to sync together. This project will be paid for by the America Recovers Act which allows for infrastructure improvements.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for July 11, 2022.

Members in attendance are: Councilmember Bryant, Councilmember Strickland, Chair Salvati, and President Pro Temp Baker.

An Ordinance Authorizing the Mayor to Sign a Memorandum of Understanding with the Reynoldsburg City School District Regarding the Diversity, Equity, and Inclusion Officer

Attorney Shook stated that this Ordinance was brought back to Council to be amended to add emergency language. He explained that the School Board would like to discuss this at their meeting on July 19, 2022 so they can begin searching for a qualified applicant as quickly as possible.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Councilmember Salvati moved to amend this Ordinance to include emergency language. Second by Councilmember Bryant. Motion carried.

Councilmember Salvati moved to forward this Ordinance as amended to Council for emergency approval. Second by Councilmember Bryant. Motion carried.

An Ordinance Authorizing the Increase of Appropriations for the Various City JEDD Agreements, and Declaring and Emergency

Auditor Cicak explained this Ordinance is requesting additional appropriation for the JEDD distributions for the tax administrator. He stated JEDD 1, 4, and 7 have done better than what was previously anticipated.

Councilmember Bryant asked for an explanation on the increased revenue. Auditor Cicak explained that since the new tax administrator has been appointed, she has been more active in collecting and working with these businesses to ensure there will be a better projection of how much revenue they will receive.

Attorney Shook explained that the other JEDD districts are doing as well as expected but not over what was anticipated.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

Consent Agenda for Emergency Adoption

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

69-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR ENGINEERING SERVICES, PERMITTING, AND BIDDING FOR THE BLACKLICK CREEK STREAM RESTORATION AND TRAIL IMPROVEMENT PROJECT, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

70-2022

AN ORDINANCE AUTHORIZING ADDITIONAL FUNDING FOR THE EAST MAIN STREET PHASE I IMPROVEMENT PROJECT (DAVIDSON DRIVE TO JACKSON STREET), APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

71-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE REYNOLDSBURG CITY SCHOOL DISTRICT REGARDING THE DIVERSITY, EQUITY, AND INCLUSION OFFICER, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

72-2022

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF REYNOLDSBURG OHIO FOR THE FISCAL YEAR BEGINNING 2023, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

74-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 3.07 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

75-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTIONS 4.01, 4.04, 4.05, 4.07, AND 4.08 OF THE CITY OF REYNOLDSBURG CHARTER, DECLARING AN EMERGENCY

76-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 6.06 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

77-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTIONS 7.01 AND 4.11, AND THE REPEAL OF SECTION 7.02 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

78-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 10.01 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

Legislation for Emergency Approval

73-2022

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 3.04 (B) OF THE CITY OF REYNOLDSBURG CHARTER AND DECLARING AN EMERGENCY

There were no comments.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

RESULT:	ADOPTED [6 TO 1]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe
NAYS:	Cotner

Consent Agenda for First Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED IT COMPUTER FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE DEPARTMENT --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2022 WATER LINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2022 WATER LINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY - -- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2022 SEWER IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2022 SEWER IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY - -- Strickland. Public Service and Transportation Committee.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO FOR THE PURPOSE OF ACQUIRING A 0.246 ACRE SANITARY SEWER EASEMENT ON THE PREMISES LOCATED AT 8995 EAST MAIN STREET, REYNOLDSBURG, OHIO, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE ENGINEERING PLANS AND PREPARATION OF BID DOCUMENTS FOR THE 2023 STREET AND SIDEWALK MAINTENANCE AND REPAIR PROGRAM AND APPROPRIATING FUNDS THEREFORE --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH COMPLETE GENERAL CONSTRUCTION PERTAINING TO THE INSTALLATION OF A PREEMPTION/INTERCONNECT TRAFFIC SYSTEM ALONG EAST MAIN STREET, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE INCREASE OF APPROPRIATIONS FOR THE VARIOUS CITY JEDD AGREEMENTS. AND DECLARING AND EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC), CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM FOR BLACKLICK CREEK STREAM RESTORATION AND RIPARIAN CORRIDOR ENHANCEMENT AND APPROPRIATING FUNDS --- Baker. Development, Parks and Recreation Committee.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A GRANT AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR THE BLACKLICK CREEK TRAIL IMPROVEMENTS AND APPROPRIATING FUNDS --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO VARIOUS ACCOUNTS IN THE PARKS AND RECREATION DEPARTMENT --- Baker. Parks & Recreation Commission.

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE (F) POLICE DEPARTMENT, SECTION 160.02 (G) (2) - SERVICE DEPARTMENT - BUILDING DIVISION, SECTION 160.03 (F) OTHER AND SECTION 160.04 (3) OTHER COMPENSATION - TOMATO FESTIVAL EVENT STAFFING COMPENSATION FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 105 WARDS AND BOUNDARIES OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

Other Council Matters

President Pro Temp Baker wanted to thank police officers, nurses, doctors, teachers, and all those who worked throughout the pandemic.

Upcoming Meetings

July 21, 2022 BZBA

July 21, 2022 Special Planning Commission

July 25, 2022 Council

Council is in recess the month of August

August 4, 2022 Planning Commission

August 18, 2022 BZBA



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
July 11, 2022**

Executive Session

Pursuant to Ohio Revised Code Section 121.22(G)(4) "to conferences with an attorney reviewing negotiation or bargaining sessions with public employees concerning compensation and other terms and conditions of employment."

President Pro Temp Baker announced that Council would be going into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(4) "to conference with an attorney reviewing negotiations or bargaining sessions with public employees concerning compensation and other terms and conditions of employment."

Council Chambers will need to be cleared for this session. Following the session, Council would not be voting or having any further discussion.

President Pro Temp Baker asked for a motion to go into Executive Session.
Motion made by Councilmember Pyakurel. Second by Councilmember Bryant.

Roll call vote: Cotner - Yes; Bryant - Yes; Strickland - Yes; Salvati - Yes; Pyakurel - Yes. Lawson-Rowe - Yes; Baker - Yes. Motion carried.

Council invited Mayor Begeny, Attorney Shook, Auditor Cicak, Chief Baker, Director Boller, and Clerk Prasher into Executive Session.

Councilmember Bryant moved to leave Executive Session. Second by Councilmember Pyakurel.

Roll call vote: Cotner - Yes; Bryant - Yes; Strickland - Yes; Salvati - Yes; Pyakurel - Yes. Lawson-Rowe - Yes; Baker - Yes. Motion carried.

Council will return to regular session.

Adjournment

Stacie Baker

Stacie Baker, Council President Pro Temp

Mollie Prasher

Mollie Prasher, Clerk of Council



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Council President Leanora Jenkins called the meeting to order at 6:32 PM

PRESENT: Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe, Jenkins
ABSENT: Baker

Approval of Agenda

We are adding an additional motion to the Motion section of the agenda?

Motion to approve the amended agenda by Councilmember Strickland. Second by Councilmember Bryant.

The agenda stands approved as amended.

Approval of Minutes

a. City Council – Regular Meeting – May 23, 2022

The minutes of the regular Council meeting of May 23, 2022 were approved as submitted.

RESULT:	ACCEPTED
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Community Comments

Joseph Soza

270 Mayfair Blvd
Columbus, OH 43213

Joseph Soza spoke as a community activist with Equality Ohio, a statewide organization focusing on LGBTQ lived and legal activity throughout the state. He has worked with multiple local communities and municipalities on local equity for LGBTQ members and wanted to speak on the conversion therapy ordinance that would establish the practice of conversion therapy as a discriminatory act. He thanked Council for considering this ordinance and moving forward by hopefully passing the ordinance. He commented that this measure will save lives. He was elated to learn that Council was pursuing the banning of this practice as it was deeply harmful. It has historically exacerbated the inequalities of LGBTQ people. By attempting to change a person's sexual orientation or gender identity, those efforts are a futile attempt that can inflict immeasurable harm, particularly on minors and

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 27, 2022

young folks who are usually without any power to speak or advocate for themselves. Conversion therapy sends a malicious message to young people; a message that was directly at their core of who they are suggesting there was in some way a problem or something in need of correction. Many leading experts in the fields of health and psychology have explicitly spoken out about these harms. They've been extensively studied by organizations, including and not limited to, the American Psychiatric Association, the Psychological Association, the American Academy of Pediatrics, the Association for Marriage and Family Therapy, the American Counseling Association, and the American Medical Association. Council was in very good company in pursuing this measure. He expressed his thanks and gratitude to the Council for considering a ban on conversion therapy and added that it will send a strong message to LGBTQ folks in the community that they are valued for who they are.

Keith Benner

1200 Creekside Place
Reynoldsburg, OH

Mr. Benner spoke on a charter review item that the Charter Commission decided not to move forward to Council regarding non-partisan elections. He quoted Chairman Joseph from the Charter Commission minutes stating that "many residents were in support of this and that it should have been sent to Council to vote on rather than the commission turning it down." He stated that he has attempted to have this issue addressed by multiple different Councils. He believed non-partisan elections would push residents to research candidates rather than relying on the political party affiliation. He hoped Council would consider this issue directly.

Mayor Joe Begeny

Mayor Begeny recapped an incident that occurred Thursday, June 23, 2022 prior to the start of the most recent Music in the Cul-de-sac. A resident of the neighborhood called Thursday morning and expressed that this concert was not wanted on his street. Mayor Begeny responded by stating that the community supports these concerts so unless more people spoke out against this event the City would continue to host them. A total of 4 people called Thursday to express their concerns about the event out of 38 homes, so the event was still scheduled to continue. Upon arrival, Parks and Recreation employees, who were setting up for the event, were met by the resident who had previously expressed his disapproval of the

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

event. The resident continuously stated that no one wanted them there and that they needed to leave. The resident then returned to his home to come back and reiterate his original statements. The third time the resident returned, he retrieved two rifles out of his vehicle, which intimidated City staff who canceled the event and left the scene. The Mayor advised that this behavior was completely unacceptable. The concert was cancelled to protect the safety of those in attendance. Mayor Begeny always supports residences right to voice their opinions regarding City matters and welcomes comments about events like these; however, he will not tolerate attempts to intimidate or abuse City employees.

Mayor Begeny introduced a proclamation recognizing July as Parks and Recreation month.

Mayor Begeny also put out a reminder about fireworks this Friday, July 1, 2022 at 6:00 PM, there will be music, bounce houses, and food trucks. He stated there would also be a 4th of July parade on Monday, July 4, 2022.

Mayor Begeny gave an update on the East Main Street Phase 1 construction stating the work on the sidewalk and walls on the south side was almost complete. Work would begin on the north side and should progress very quickly.

Ohio Governor's Expedited Pardon Project Presentation - Terri McKee

Terri McKee

Ohio Governor's Expedited Pardon Project

Terri McKee is a staff attorney at The Ohio State University Moritz College of Law Drug Enforcement and Policy Center. Moritz College of Law is a project partner with the Governor's office and the University of Akron Law School working on an expedited pardon process for prisoners. Ms. McKee is available to provide assistance to interested applicants who would like help filling out the intake packet and could provide free, comprehensive, legal representation throughout the pardon process to those clients who are accepted in the program.

This project aims to help law-abiding citizens create a new path forward and remove a long-past mistake that may hinder them from moving forward. Those, who are accepted into this program, would receive access to a simplified and accelerated process. Those who are accepted would also receive more personal attention and have service providers

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

working directly with clients to assist them throughout the pardon application process. More information and the application can be found at ohioexpeditedpardon.org.

Presentation by Ward Boundary Commission - Steve Castro

Ward Boundary Vice Chair Steve Castro members reported that after trying to reorganize and recalculate possible alternate boundary configurations, the Commission unanimously agreed to maintain the current ward boundary maps and update new annexations and existing additions to the map from the Census Bureau. Using the latest Census data and the inclusion of the newly annexed areas, the current ward boundary maps are within the 5% margin of difference, which was important for the Commission to maintain. Vice Chair Castro acknowledged that Ward 3 has the potential for dynamic growth in the next three to five years. However, that growth was difficult to predict currently. Vice Chair Castro anticipated that Council may need to call a Ward Boundary Commission together again prior to 2031 to review and adjust these boundaries.

WARD BOUNDARY COMMISSION FINAL REPORT

Presentation by Charter Review Commission - Doug Joseph

Charter Review Commission Chair Doug Joseph stated that over the past six months, the Commission met six times to consider 13 different Charter change suggestions. They came from members of the Mayor's administration, the City Attorney, City Council, the Charter Review Commission Chair, and the public. All 13 of the submissions received hearings at two or more meetings of the Commission and were completely discussed and fully deliberated. Seven of the 13 submissions were rejected by the Commission and were removed from our agenda by unanimous or majority vote. Those items included:

1. Abolishing Charter residency requirement terminology for city employees. The submission was made by Police Chief Curtis Baker, Director of Parks and Recreation Donna Bauman, and Director of Public Service William Dorman. The Ohio Supreme Court previously ruled that establishing residency requirements such as these are unconstitutional. But after research by the City Attorney and the Clerk of Council determined that this issue could best be handled via administration action over a ballot issue, the Commission rejected this suggestion unanimously.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

2. Non-Partisan City Elections - This submission was made by former Councilman Brett Luzader, Alex Furst, and Keith Benner. It would abolish any reference to partisan, party affiliations for City candidates including: Mayor, City Attorney, City Auditor, President of Council, and Members of Council. The Commission was divided on this Charter suggestion. But it had majority opposition and the Commission rejected sending it to Council for further consideration.

3. Appointing of the City Attorney and the City Auditor - This submission was made by Alex Furst. It would abolish the election of these two posts and provide for the appointment of these positions by (and serving at the pleasure of) the Mayor. The Commission rejected this suggestion unanimously.

4. City Auditor education, skill, and experience requirements - This submission was made by Keith Benner. It would require the City Auditor to have education and specialized skills as provided by a bachelor's degree in business administration, accounting, or finance and to require five or more years of experience in these specialty areas. The Commission was divided on this Charter suggestion. But it had majority opposition and the Commission rejected sending it to Council for further consideration.

5. Election and Term of Office for the Mayor - This submission was made by former Councilman Luzader. It would change the election cycle of the Mayor to coincide with that of the City Auditor. The Commission saw no practical reason to modify the election cycle of the Mayor and rejected this suggestion unanimously.

6. Charter Review Commission powers - This submission was made by former Councilman Luzader. It would abolish the requirement that Council approve recommendations by the Charter Review Commission prior to submission to the electors. The Commission felt that it was unlikely that Council would approve this submission and thus rejected this suggestion unanimously.

7. Establishment of the Elected Officials Compensation and Benefits Review Board - As the Charter Review Commission Chair, I made this submission. During my 15 years on City Council (and eight as President of Council), I saw the issue of compensation and benefits for city elected officials become a political football. I submitted this proposal to establish an appointed board to make those controversial decisions and to "take the politics out of it." The City Attorney researched this process and found that no municipality in Ohio uses this method. Not wanting Reynoldsburg to be the first to use an

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

untested procedure, I requested that the proposal be withdrawn until further study of the concept can be conducted. The Commission concurred unanimously.

The remaining six submissions were approved by the Commission, all by a unanimous Commission vote, and are now being officially referred to City Council for consideration. The Commission urges Council to support these Charter changes and place them on the Nov. 2022 general election ballot for voter consideration. Those items include:

1. Director of Public Safety appointments - This submission was made by Police Chief Baker. It would remove the requirement that the City appoint a Director of Public Safety and to stipulate that the Chief of Police shall be the executive head of the department should no Director be appointed.

2. “Resolutions” and “Ordinances” legislative changes - This submission was made by Director of Water/Wastewater Paul Hellman. It would clearly define “Resolutions” and “Ordinances,” modify the 3-read/30-day implementation period, and streamline the bidding and contract process.

3. President of Council voting - This submission was made by Councilman Stacie Baker. It would extend to the President of Council a vote on all matters other Members of Council currently have. Several different versions of this proposal were considered including:

- 1) extending to the President of Council the right to vote on any matter before Council, as other Members have now.
- 2) abolishing the President of Council as a citywide elected office and electing the President from the seven Councilmembers,
- 3) converting the President of Council office into an At-Large Council Member position, electing the presiding officer from within the other Members of Council, and allowing the Mayor to break any tie votes. The Commission viewed option 1 as the best of the three and approved that version.

4. Merging of the Planning Commission and the Board of Zoning and Building Appeals - This submission was made by Councilman Baker and Planning Commission Members Alex Furst, and Keith Benner. It would reconstitute the two bodies as the Planning and Zoning Board (effective January 1, 2023), it would have a combined membership of seven members (up from five on each now), and require minimum qualifications to serve.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

5. Virtual attendance of Council Meetings - This submission was made by City Attorney Chris Shook. It would allow the virtual attendance of Council and Board/Commission meetings (subject to the pre-approval of the presiding officer) and would apply only to “special” and “emergency” meetings.

6. Initiative and Referendum reforms - This submission was made by City Attorney Chris Shook. It would prohibit any person or entity from using the “initiative” or “referendum” processes to receive a financial benefit or grant of power over economic or commercial activities in the City.

He finished by stating that he urges Council to support the adoption of these recommended changes to the charter.

Councilmember Cotner then asked, out of respect for Mr. Benner's previous statements, why the commission chose not to move forward with non-partisan voting when there seemed to be some expressed support for this issue by residents. Chairman Joseph explained that the commission discussed the issue of non-partisan voting over the course of two meetings and decided that there was not enough support for this change and would be unnecessary to move forward with. He then stated that the public still has the ability to go through the process to add this on the ballot if there was a groundswell of support for the issue.

Councilmember Cotner also asked whether residency requirements for appointed positions could be legally enforced. Attorney Shook responded saying that residency requirements for appointed positions were not legally enforceable based on the Ohio Supreme Court decision. He explained that this was not going to be put on the ballot because it would give the impression that residency requirements could be enforced.

Councilmember Cotner asked for clarification on the ability to hold virtual council meetings stating that they were under the impression public meetings needed to be held in person. Attorney Shook stated that the charter currently states that Reynoldsburg will follow state law on the issue but the charter could be amended to allow virtual meetings if necessary. This would allow for flexibility on one item special meetings or emergency meetings, not necessarily regular council meetings. Chairman Joseph agreed it should be reserved for special and emergency meetings.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 27, 2022

Councilmember Cotner requested that they expand on why the president should have voting rights in council. Chairman Joseph stated that several members of council brought the issue forward to have it considered by the commission. He stated that allowing the president to vote rather than changing the position as a whole was the simplest solution.

CHARTER REVIEW COMMISSION REPORT

Public Hearing

An Ordinance Adopting the Tax Budget for the City of Reynoldsburg Ohio for the Fiscal Year Beginning 2023, and Declaring an Emergency

As there were no comments, President Jenkins closed the Public Hearing.

Communications

JUNE TREASURY BOARD MINUTES

Motions

A MOTION TO APPROVE A RESOLUTION IN MEMORIAM REYNOLDSBURG PLANNING COMMISSION MEMBER TYLER P. CULLINAN

This resolution expressed City Council's sympathy to the family of Planning Commission member Tyler Cullinan.

Councilmember Salvati read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Louis Salvati, Councilman
AYES:	Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION COMMENDING AND THANKING THE MEMBERS OF THE CHARTER REVIEW COMMISSION

This resolution commends and thanks the members of the Charter Review Commission.

Councilmember Bryant read the resolution.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 27, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION COMMENDING AND THANKING THE MEMBERS OF THE WARD BOUNDARY COMMISSION

This resolution commends and thanks the members of the Ward Boundary Commission.

Councilmember Bryant read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION OF SUPPORT FOR THE LINKUS MOBILITY AND GROWTH INITIATIVE

This resolution expressed Council's support for the LinkUS Mobility and Growth Initiative for a dedicated bus lane on East Main Street

Councilmember Strickland read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Louis Salvati, Councilman
AYES:	Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION OF THE COUNCIL OF THE CITY OF REYNOLDSBURG CONDEMNING THE UNITED STATES SUPREME COURT FOR ITS DECISION TO OVERTURN ROE V WADE

Council member Strickland stated that a woman's right to choose to have a safe abortion has been at the heart of providing safe care to women for 50 years. In a historic and far-reaching decision, the U.S. Supreme Court officially reversed Roe v. Wade on Friday, June 24, 2022, declaring that the constitutional right to abortion no longer exists. This

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 27, 2022

decision is an unprecedented attack on women's rights and reproductive freedom, and the effects will be immediate and far-reaching. The country is denying 36 million women and other people the fundamental right to decide for themselves whether and when to become a parent. Forcing women and women of low-income households, as well as people of color to carry a pregnancy against their will has life-altering consequences. For example, enduring serious health risks from continued pregnancy and childbirth, making it difficult to escape poverty, derailing women's education, career, and life plans, and making it more problematic to leave an abusive partner and disproportionately affects Reynoldsburg is a City of Respect and should wholeheartedly stand as a Pro-choice city. That's why I am introducing a resolution on June 24, 2022, to stand behind the rights and freedoms of every individual and especially support the rights of women to control the autonomy of their bodies; I am asking my council colleagues to stand with me and Reynoldsburg residents to call on their Ohio State Legislatures and to listen to the majority and make abortion legal again. A woman's fundamental health decisions are her own to make.

Councilmember Strickland read the resolution.

Councilmember Strickland also expressed that residents should contact their representatives to express their opinions about the overturning Roe v. Wade.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Louis Salvati, Councilman
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe
NAYS:	Cotner

Reports

Auditor's Report

AUDITOR'S REPORTS - APRIL, 2022

The Auditor's Office submitted the budget by department and classification for the month of April, 2022.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for June 27, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Vice Chair Pyakurel, and President Jenkins.

An Ordinance Authorizing the Mayor to Accept and Enter into an Agreement with the Ohio Department of Natural Resources (ODNR) for the Blacklick Creek Stream Restoration and Improvement Project and Appropriating Funds

Director Bauman discussed the grants applied for to assist with a stream restoration and improvement project on City property along Blacklick Creek Stream. This project would include the removal of invasive species, the containment of eroding soil, and relocating parts of the trail away from Blacklick Creek. This ordinance asks that the Mayor enter into an agreement with ODNR for a grant in the amount of \$28,117 for trail relocation.

Councilmember Pyakurel moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Accept and Enter into an Agreement with the Ohio Public Works Commission (OPWC), Clean Ohio Green Space Conservation Program for Blacklick Creek Stream Restoration and Riparian Corridor Enhancement and Appropriating Funds

Director Bauman advised that City received a grant totaling \$258,049 from Ohio Public Works Commission (OPWC) for Blacklick Creek restoration.

Councilmember Salvati asked what the total cost was, not including grant money. Director Bauman stated the total was \$815,000.

Councilmember Pyakurel moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

An Ordinance Authorizing the Mayor to Accept and Enter into an Agreement with EMH&T for Engineering and Permitting Services for the Blacklick Creek Stream Restoration and Improvement Project and Appropriating Funds

Director Bauman explained this ordinance was to allow the Mayor to enter into an agreement with EMH&T for engineering and permitting services for the Blacklick Creek restoration totaling \$161,800. She explained that this project needed emergency approval because of a mussel study and relocation that had to be completed during August. Director Bauman indicated this ordinance should have emergency language to pass at the July 11th 2022 Council meeting.

Councilmember Pyakural made a motion to add emergency language to the Ordinance. Second by Councilmember Lawson-Rowe. The motion was amended.

Councilmember Pyakurel moved to forward the amended Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Appropriating Funds from the Unappropriated General Fund to Various Accounts in the Parks and Recreation Department

Director Bauman stated that the City received \$2,450 in sponsorship money from Park National Bank and a \$200 donation. She would like the money to be unappropriated from the General Fund and moved to the accounts listed in the Ordinance.

Councilmember Pyakurel moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC)

Director Meyer explained that the SkilkenGold Group had resubmitted the application to rezone the property at 8555 East Main Street (trailer park) for a proposed Sheetz. This application was similar to the application presented late last year that was

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

withdrawn. Council must forward this application to the Planning Commission for a review and recommendation. Director Meyer advised that the President of Council direct the Planning Commission to hold a special meeting on July 21, 2022 in order to be in compliance with City code.

Councilman Pyakurel asked the difference between Innovation District and Community Commercial District could be explained.

Director Meyer stated that the Innovation District was designed more as a job center, ex. Medical lab, while the Community Commercial District was more centered around auto and retail centers. The goal of this change was to allow a Sheetz gas station to be built on the corner

Councilmember Pyakurel moved to forward this Ordinance to Council for a first reading and sent to the Planning Commission for a review and recommendation. Second by Councilmember Lawson-Rowe. Motion carried.

There is no Public Safety, Law & Courts Committee meeting.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for June 27, 2022. Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Chair Strickland and President Jenkins.

An Ordinance to Accept an Unrecorded Deed of Sanitary Sewer Easement (1.162 Acres) from Laurel Bluff, LLC, and Declaring an Emergency

Attorney Shook stated that this Ordinance was brought back to Committee to amend the Ordinance to add Section 2. He explained that a previous easement had been given and now needed to be vacated to allow for this new easement with a different location for a sanitary sewer line.

Councilmember Strickland moved to amend the Ordinance to add Section 2, that the recorded Deed of Easement filed in the Franklin County Recorder's Office as

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Instrument No. 200606300128197, and attached hereto as Exhibit A, shall be vacated. Second by Councilmember Pyakurel. The Ordinance was amended.

Councilmember Strickland moved to forward this Ordinance as amended to Council for emergency approval. Second by Councilmember Pyakurel. Motion carried.

The amended Ordinance would be forwarded to Council for emergency approval.

An Ordinance to Repeal and Replace Ordinance No. 54-2022 Authorizing the Mayor to Enter into a Contract with Strawser Paving Company Pertaining to the Installation of Speed Tables on Priestley Drive, Appropriating Funds, and Declaring an Emergency

Director Dorman stated that the account number was left off the Ordinance that was approved two meetings previously. This Ordinance added the appropriation language and needed to be approved as a single-read emergency in order to keep the project on timeline.

Councilmember Strickland moved to forward the Ordinance to Council as a single-read, emergency measure. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing Additional Funding for the East Main Street Phase I Improvement Project (Davidson Drive to Jackson Street), Appropriating Funding, and Declaring an Emergency

Director Dorman asked that additional funds be added to the East Main Street Phase 1 Improvement Project as the original appropriation had only allowed for a 5% contingency budget. This request was more of a safety net should funds be needed closer to the end of the project. This additional funding would ensure funds would be available.

Auditor Cicak stated he also reviewed the funding for this project and did not object to the appropriation.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Councilmember Strickland moved to forward the Ordinance to Council for a first read. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Authorizing the Mayor to Accept and Enter into an Agreement with the Ohio Department of Public Safety for the State-Local Grant Agreement for the Hazard Mitigation Grant Program, and Declaring an Emergency

Mayor Begeny advised that the City received a grant in the amount of \$300,600 to complete a comprehensive study of the waterways to address flooding issues.

Councilmember Strickland moved to forward this Ordinance to Council for emergency approval. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Authorizing the Mayor to Accept and Enter into an Agreement with American Electric Power (AEP) for Services Provided as Part of the East Main Street Phase 1 Improvement Project, Appropriating Funds, and Declaring an Emergency

Director Dorman stated that this Ordinance was to pay a balance due AEP for work related to burying the underground utilities as part of the East Main Street Phase 1 project. The total cost of the work was \$392,000. However, the City received a check from AEP in the amount of \$278,985, which was reimbursement from AEP for the extra conduits AEP added that the City did not need. With the reimbursement, the City will owe AEP a net of \$113,000.

Councilmember Strickland moved to forward this Ordinance to Council as a single-read emergency. Second by Councilmember Lawson-Rowe. Motion carried.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for June 27, 2022

Members in attendance are: Councilmember Bryant, Councilmember Strickland, Chair Salvati and President Jenkins.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

An Ordinance to Amend Chapter 160, Section 160.02 Authorized Positions, Personnel, Classification and Pay Grade (F) Police Department, Section 160.02 (G) (2) - Service Department - Building Division, and Section 160.03 (F) Other for the City of Reynoldsburg, Ohio, and Declaring an Emergency

Director Boller stated that this Ordinance would remove the Chief's Administrative Assistant out of the step program and move the position to a supervisory role within the same pay grade. She also stated a request to add a position to the building department titled the zoning and Code Enforcement Inspector. An additional request to change the language regarding interns with the City to allow them to stay on longer than what was previously approved.

Councilmember Salvati moved to forward the Ordinance to Council for a first reading. Second by Councilmember Bryant. Motion carried.

Committee of the Whole

In order to allow all Councilmembers to be full participants in the discussions regarding Ward Boundary lines and proposed Charter amendments, Council will meet as a Committee of the Whole.

An Ordinance to Repeal and Replace Chapter 105 Wards and Boundaries of the Code of Ordinances for the City of Reynoldsburg, Ohio

Attorney Shook stated that the Ward Boundary Commission has recommended that boundary lines within the city remain the same besides certain annexed areas.

Councilmember Strickland moved to approve the Ordinance. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Section 3.04 (B) of the City of Reynoldsburg Charter and Declaring an Emergency

Attorney Shook acknowledged the proposed options suggested by the Charter Review Commission to grant the President voting authority. If the President were to be given

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

voting authority, it would increase the number of votes needed from 4 to 5 for a majority vote and increase the number of votes from 5 to 6 for the passage of emergency legislation. Tie votes would result in the legislation being defeated.

Councilmember Lawson-Rowe requested Attorney Shook explain how we can educate the voters on these issues so they understand what will be on the ballot. Attorney Shook stated that the various methods used currently to share City information could also be used for this including social media, which could be a beneficial way to share information, and a voter forum.

Councilmember Salvati moved to approve the Ordinance. Second by Councilmember Bryant. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Section 3.07 of the City of Reynoldsburg Charter, and Declaring an Emergency

Attorney Shook explained that this Ordinance would allow for virtual meetings for special meetings and emergency meetings.

Councilmember Pyakurel moved to approve the Ordinance. Second by Councilmember Salvati. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Sections 4.01, 4.04, 4.05, 4.07, and 4.08 of the City of Reynoldsburg Charter, and Declaring an Emergency

Attorney Shook explained that this ordinance would provide more detail about the differences between resolutions and ordinances. Currently, both require three readings. He stated that resolutions tend to be statements from the City rather than an action by Council. Resolutions would not require three reads and a thirty-day waiting period. Ordinances affect contracting and have more permanent decisions which should be subject to three reads and the thirty-day waiting period. If this Ordinance was approved by the voters, items that are already included in the budget but need to go out for bid would not be subject to three reads and thirty-day waiting period.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Councilmember Bryant moved to approve the Ordinance. Second by Councilmember Pyakurel. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Sections 7.01 and 4.11, and the Repeal of Section 7.02 of the City of Reynoldsburg Charter, and Declaring an Emergency

Attorney Shook stated that this Ordinance would be combining the Planning Commission and the Board of Zoning and Building Appeals to create the Planning and Zoning Board. This change would increase the number of board members to seven instead of five. It would also require minimum qualifications to serve on the board.

Councilmember Pyakurel moved to approve the Ordinance. Second by Councilmember Lawson-Rowe. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Section 6.06 of the City of Reynoldsburg Charter, and Declaring an Emergency

Attorney Shook explained that this Ordinance would remove language mandating the appointment of a Public Safety Director, making this appointment optional. If the Mayor chose not to appoint a Public Safety Director, the Chief of Police shall be the head of the Public Safety Department. This legislation would also remove the residency requirements.

Councilmember Strickland moved to approve the Ordinance. Second by Councilmember Bryant. Motion carried.

An Ordinance Providing for the Submission to the Electorate of the Amendment of Section 10.01 of the City of Reynoldsburg Charter, and Declaring an Emergency

Attorney Shook stated that a subsection would be added to ensure that initiatives could not be put on the ballot by a private entities for financial gain.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 27, 2022

Councilmember Pyakurel moved to approve the Ordinance. Second by Councilmember Lawson-Rowe. Motion carried.

Consent Agenda for Emergency Adoption

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Louis Salvati, Councilman
AYES:	Cotner, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

62-2022

AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE LAW DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

63-2022

AN ORDINANCE TO ACCEPT AN UNRECORDED DEED OF SANITARY SEWER EASEMENT (1.162 ACRES) FROM LAUREL BLUFF, LLC, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

64-2022

AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE NO. 54-2022 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH STRAWSER PAVING COMPANY PERTAINING TO THE INSTALLATION OF SPEED TABLES ON PRIESTLEY DRIVE, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

65-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR THE STATE-LOCAL GRANT AGREEMENT FOR THE HAZARD MITIGATION GRANT PROGRAM, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

66-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH AMERICAN ELECTRIC POWER (AEP) FOR SERVICES PROVIDED AS PART OF THE EAST MAIN STREET PHASE 1 IMPROVEMENT PROJECT, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

67-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SUPPLEMENTAL AGREEMENT WITH KIRCH GROUP TECHNOLOGY FOR THE PERIOD OF JULY 1, 2022 THROUGH DECEMBER 31, 2022, APPROPRIATE FUNDS, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for First Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A GRANT AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR THE BLACKLICK CREEK TRAIL IMPROVEMENTS AND APPROPRIATING FUNDS --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC), CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM FOR BLACKLICK CREEK STREAM RESTORATION AND RIPARIAN CORRIDOR ENHANCEMENT AND APPROPRIATING FUNDS --- Baker. Development, Parks and Recreation Committee.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR ENGINEERING SERVICES, PERMITTING, AND BIDDING FOR THE BLACKLICK CREEK STREAM RESTORATION AND TRAIL IMPROVEMENT PROJECT, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO VARIOUS ACCOUNTS IN THE PARKS AND RECREATION DEPARTMENT --- Baker. Parks & Recreation Commission.

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR THE CITY OF REYNOLDSBURG FOR A PROPERTY LOCATED AT 8555 EAST MAIN STREET FROM INNOVATION DISTRICT (I) TO COMMUNITY COMMERCIAL DISTRICT (CC) --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING ADDITIONAL FUNDING FOR THE EAST MAIN STREET PHASE I IMPROVEMENT PROJECT (DAVIDSON DRIVE TO JACKSON STREET), APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE (F) POLICE DEPARTMENT, SECTION 160.02 (G) (2) - SERVICE DEPARTMENT - BUILDING DIVISION, AND SECTION 160.03 (F) OTHER FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 105 WARDS AND BOUNDARIES OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 3.04 (B) OF THE CITY OF REYNOLDSBURG CHARTER AND DECLARING AN EMERGENCY

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTIONS 4.01, 4.04, 4.05, 4.07, AND 4.08 OF THE CITY OF REYNOLDSBURG CHARTER, DECLARING AN EMERGENCY

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 3.07 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 6.06 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTIONS 7.01 AND 4.11, AND THE REPEAL OF SECTION 7.02 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF THE AMENDMENT OF SECTION 10.01 OF THE CITY OF REYNOLDSBURG CHARTER, AND DECLARING AN EMERGENCY

The Ordinance to Amend the Official Zoning Map for the City of Reynoldsburg for a Property Located at 8555 East Main Street from Innovation District (I) to Community Commercial District (CC) will be sent to the Planning Commission for a review and recommendation at a special meeting on July 21, 2022.

Consent Agenda for Second Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE REYNOLDSBURG CITY SCHOOL DISTRICT REGARDING THE DIVERSITY, EQUITY, AND INCLUSION OFFICER, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF REYNOLDSBURG OHIO FOR THE FISCAL YEAR BEGINNING 2023, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Legislation for Third Reading and Approval

68-2022

AN ORDINANCE AMENDING CHAPTER 503 UNLAWFUL DISCRIMINATORY PRACTICES OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG TO DESIGNATE CONVERSION THERAPY AS A DISCRIMINATORY ACT OR PRACTICE --- Bryant. Public Safety, Law and Courts Committee.

Other Council Matters

Councilmember Bryant thanked the Mayor and Jennifer Clemens for everything they did to make the Pride Celebration a success. The turn-out was amazing. The Parks and Recreation staff worked very hard. Thank you so much.

Councilmember Lawson-Rowe thanked staff and volunteers for making the Juneteenth Celebration an overwhelming success. We look forward to next year.

Upcoming Meetings

July 4, 2022 City Offices Closed for July 4th Celebration

July 7, 2022 Planning Commission

July 11, 2022 Council

July 21, 2022 BZBA

July 25, 2022 Council

Council is in recess for the month of August

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 27, 2022**

Executive Session

Pursuant to Ohio Revised Code Section 121.22(G)(3) "to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action."

President Jenkins announced that Council was going into Executive Session and would not conduct any further business following the end of the Executive Session.

Councilmember Bryant moved to go into Executive Session pursuant to Ohio Revised Code 121.22(G)(3) "to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action." Second by Councilmember Salvati.

Roll call vote: Lawson-Rowe - Yes; Cotner - Yes; Bryant - Yes; Strickland - Yes; Salvati - Yes; Pyakurel - Yes. Motion carried.

Council invited Mayor Begeny, Attorney Shook, Auditor Cicak, Deputy Chief Grizzell, and Clerk Prasher into Executive Session.

Councilmember Pyakurel moved to leave Executive Session. Second by Councilmember Bryant.

Roll call vote: Lawson-Rowe - Yes; Cotner - Yes; Bryant - Yes; Strickland - Yes; Salvati - Yes; Pyakurel - Yes. Motion carried.

Adjournment

Mollie Prasher
Mollie Prasher, Clerk of Council

Leanora Jenkins
Leanora Jenkins, President of Council

Minutes Acceptance: Minutes of Jun 27, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Council President Pro Temp Stacie Baker called the meeting to order at 6:35 PM

Invocation - Councilmember Strickland

PRESENT: Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe
ABSENT: Jenkins

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

a. City Council – Regular Meeting – May 9, 2022

The regular meeting minutes of May 9, 2022 were approved as submitted.

RESULT:	ACCEPTED
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Community Comments

Anna Fugate

293 Red Jade Place

Ms. Fugate spoke at Council to express her concern for the build-up of water and flooding on her property and the damages it has caused. She stated that she has expressed this concern to Reynoldsburg employees over the last two years, but feels as though nothing has been done. She said city workers did put in a new grate on the drain, but it does not solve the original problem. She expressed that much of her concern comes from the insects the stagnant water attracts. She claims her and her son are not able to enjoy the yard during the warmer weather because of the mosquitos around the water. Ms. Fugate also explained that her neighbors have been putting yard waste at the back of their property for the last 20 years and claimed the pile of waste has gotten taller than she is and is concerned about the safety of the area.

Mayor Begeny wanted to follow up on Ms. Fugates comments explaining what the City of Reynoldsburg has been working to address this issue and make some changes including adding a new grate. Mayor Begeny explained that unfortunately, there is a backlog for the survey work that needed to be completed around the City. One of the properties near Ms.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Fugate is actually in the City of Columbus so Reynoldsburg has been trying to work with Columbus solve this issue. Councilmember Strickland asked that they clarify who owns the field Ms. Fugate mentioned. Mayor Begeny responded it was actually part of Columbus and the City and Columbus have had a hard time communicating with the property owners.

John Seryak
8322 Bedlington Drive

Mr. Seryak expressed his thanks to the Mayor and to the School Board for hosting a candlelight vigil to remember the victims of Uvalde, Texas. He explained how touching and well done the ceremony was. He also discussed the new yard signs that were created for the City of Reynoldsburg and how they were able to start discussions about who Reynoldsburg truly was and who we were as a community. He finally stated that during the continued discussion regarding the fireworks policy, he wanted to encourage Council to reconsider and to prohibit the use of fireworks within the City.

Chandana Adhikari
802 Bernese Court

Ms. Adhikari thanked Councilman Pyakurel for bringing up the World Refugee Resolution and for giving her the opportunity to speak about it. She stated her identity is incomplete without the tale of her history. Her grandparents and parents were born and raised in Bhutan and treasure their homeland within their hearts. Despite being such a beautiful and valued country, there was a small flaw in the government in 1990. Just like her family, many citizens were forced to flee Bhutan, because they were prevented from exercising their basic human rights, such as practicing their culture. She stated "you might be thinking, about how they could just leave like that? Don't you put up a fight?" She replied they did. They protested, fought, raised their voices; but maybe fate was hinting at them that their time would also come. So with a heavy heart, families began to leave Bhutan and entered Nepal's refugee camp, where they would spend the next 18+ years. Ms. Adhikari was born in the refugee camp in 2005 and in 2010 her family and was fortunate enough to resettle in the United States. She quoted the poem by Robert Frost that says "so Eden sank to grief, so dawn goes down today. Nothing gold can stay." Now that she looks back, maybe they were the gold that this poem mentioned. Maybe they couldn't have lasted in Bhutan because destiny wanted greater things for them. Maybe destiny was conveying that nothing good and precious can last in the same location forever. They must move forward and make an impact.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

She would like to be the voice of all the refugees and thank the US and the people of this country for giving them this opportunity to thrive here and escape from living a hellish life. Thank you for giving them what Bhutan couldn't, She might have been too young at the time of their resettlement to understand their history, and now that she does, she's like to say that her culture runs like blood through her veins. Our past and history reflect that despite all the limitations and barriers that stood in their way, they'll never forget who they are and they will always find a way to overcome the obstacles. Her identity has taught her lessons that she'll always remember and carry on as time goes. She's said it before and she will say it a million more times, her culture is her pride.

Leigh Simms
721 Tricolor Drive

Ms. Simms expressed her concerns as a mother and grandmother, regarding gun violence and the lack of gun regulations. As of today (6/13), any person age 21 or older, can carry a concealed weapon anywhere in the state of Ohio without training, without a license, and they don't have to tell a police officer that they're carrying. She stated she heard on the news that Governor DeWine signed Bill 99 that would arm teachers, which is very upsetting to her. She respectfully requested that this Council follow the lead of the Worthington City Council in drafting a letter to the Ohio General Assembly, asking them to adopt gun control regulations. She stated their letter was simple, concise, and it was more than reasonable. They asked for universal background checks, red flag laws, and a ban on assault weapons, and high-capacity magazines. Their letter went on to say that if the Ohio General Assembly was unable or unwilling to advance these measures, they should amend RC 9.68 to effectively give Reynoldsburg and other cities the ability to enforce their own gun regulations.

Seleshi Asfaw
8318 Beddington Drive

Mr. Asfaw is a founding member and CEO of the Ethiopian Tewahedo Social Services. He is originally from Ethiopia and came here in 1990. He explained that his organization helps refugees integrate into cities within central Ohio and improves their quality of life through employment and learning English as a second language. He wanted to express how thankful he was that the City of Reynoldsburg values respect, inclusion, diversity, and opportunity by welcoming his community into the City. He stated that he is appreciative that the City

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

recognizes the impact refugees and immigrants have on the community and to thank Council for recognizing World Refugee Day.

Mayor Begeny

Mayor Begeny read a proclamation recognizing June 21st 2022 as the International Day of Yoga.

Mayor Begeny read a proclamation recognizing June 19th 2022 and Juneteenth Celebration Day.

Mayor Begeny stated that on May 20th, FEMA Region 5 notified the Ohio Emergency Management Association (EMA), that the City of Reynoldsburg Advanced Assistance Project was approved for federal funding in the amount of \$300,600. The project qualifies for advanced assistance as it is intended to evaluate facilities, areas, and determine appropriate mitigation actions for flooding in the City. The evaluation considered numerous flood mitigation activities to determine their feasibility for construction and associated project costs, including individual building retrofits or elevation, acquisition of flood-prone buildings, beneficial reuse of the resulting open space, hydraulic improvements such as regional stormwater detention, hydraulic improvements that channel modifications and bridge replacement levee systems as well as localized drainage improvements. They are anticipating at least four public meetings over the course of the next two years, where it is hoped to create an inclusive process that involves all local stakeholders to seek support from technological and regulatory agencies, providing hydraulic modeling to establish a baseline for flood hazards, and apply widely accepted structural and non-structural measures to reduce all of this. It is going to address a number of the issues that the City has faced for a long time due to its proximity to Blacklick Creek.

Mayor Begeny also wanted to give an update on the East Main Street Phase 1 project. It is hoped that that intersection will open within the next 5-8 days depending on the weather.

Mayor Begeny also stated that the new website is now live and encouraged people to check it out.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Councilmember Lawson-Rowe

Councilmember Lawson-Rowe spoke about the recognition of Juneteenth and how important it is to her and those in the community. She stated that the celebration of Juneteenth allowed us to celebrate our full history as Americans, both the positives and negatives. She also thanked those who volunteered with the Juneteenth celebration and preparations.

COTA - LinkUS Presentation

John Gardocki

Transit Principal Planner, MORPC

John is representing the Mid-Ohio Regional Planning Commission to discuss LinkUS in a partnership with COTA looking for accessibility for all within the region by 2050. LinkUS addresses how the high-capacity transit corridors can get people to commute between their jobs and housing and how that affects our LinkUS in addressing 21st century problems. Issues like equity, innovation, economic development, workforce advancement, affordability, and sustainability. It's important to recognize that LinkUS is building on foundational work that began in 2014 with MORPC's Insight 2050 Report, continued with COTA's NextGen community transit vision, and followed with the Insight 2050 Corridor Concepts that showed the impact of growth on specific corridors. This great work has set the stage for our LinkUS effort. They have engaged your communities in these planning efforts, including the Metropolitan Transportation Plan. They are now moving into the implementation phase and want your input on your community's high-level, multimodal investment priorities. In short, LinkUS is working to create mobility infrastructure investments and walkable, connected communities that will lead to increased opportunities. Franklin County and the surrounding area is growing from two million people in 2010 to three million people in 2050. Places like Nashville and Austin, among many others, are reacting to high growth. LinkUS has the opportunity to make policy choices NOW to be proactive, and to manage growth in a more sustainable, affordable way.

LinkUS wants to think big, even bigger than the high-capacity transit corridors. LinkUS wants to provide high-capacity with region wide improvements in transit, sidewalks and bike trails, and other transit-supportive infrastructure and development. These are all needs that have already been identified in the Metropolitan Transportation Plan, which identifies needs throughout Franklin County and the metropolitan region. Given cost realities, LinkUS won't

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

be able to address every need right away. However, these improvements provide the foundation and will better align the entire region's mobility program.

Josh Roth

Economic Development Manager, COTA

By 2030, they hope to provide three high-capacity rapid transit corridors, \$380 million in Transit Supportive Infrastructure, eight new COTA//Plus zones, 15% increase in fixed route service hours, \$150 million for transit-oriented development, \$4.7 million for shelter expansions, one new transit center, and one new park & ride plus park & ride improvements.

By 2050, they hope to increase that to five high-capacity rapid transit corridors, \$1.6 billion in Transit Supportive Infrastructure, around 500 miles of bicycle and pedestrian improvements, around \$250 million to support roadway improvements and special projects, fixed route service improvements, four new transit centers, and five new park & rides plus park & ride improvements.

LinkUS will create an integrated mobility system that will make it easier to walk, bike, drive, or take public transit in the region's busiest areas.

Councilmember Salvati asked if there was a part of this project dedicated to understanding how transit may change between now and 2050 to ensure this transit system will be up-to-date when completed. Mr. Roth responded that part of the budget did include research into new technologies and innovation throughout the project.

Save Soil - Heather Kabler

Save Soil is a global movement launched by Sadhguru to save soil from extinction and bring the necessary policies to address the catastrophic issue facing humanity. Heather explained that the United States has lost 50% of its topsoil and 52% of the world agricultural soil has already degraded. In European agricultural nations, 75-85% of the soil has less than 2% organic content while 62% of India's soil has less than .5% organic content. The issue with this is that as soil loses its organic content it turns to sand. The way to solve this issue is to increase organic content in soil to a minimum of 3-6%. Different ways to increase organic content in soil is to bring agricultural land under vegetation and shade and to enrich the soil

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 13, 2022

through plant litter and animal waste. To create this change we need to advocate for policies across all nations that will restore soil and to raise awareness of this crisis to create support for these policies. A few ways individuals can support the movement include writing a letter to your governing body, posting about soil degradation on social media, committing to sharing about the issue of soil degradation for ten minutes every day, and joining a local Walk for Soil event within your community to spread awareness.

Communications

Motions

A MOTION TO APPOINT MORGAN MCCALL SYCK AS THE NEW ASSISTANT CLERK OF COUNCIL

President Pro Temp recognized Morgan Syck in the audience.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING MEN'S HEALTH MONTH

Councilmember Strickland read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING THE CITY OF REYNOLDSBURG AS A WELCOMING CITY CELEBRATING THE DIVERSITY OF OUR RESIDENTS BY ACKNOWLEDGING WORLD REFUGEE DAY

Councilmember Pyakurel read the resolution.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING PRIDE MONTH - JUNE, 2022

Councilmember Bryant read the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bhuwan Pyakurel, Councilman
SECONDER:	Meredith Lawson Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION TO ADOPT A UNIFORM FLAG, STREET POLE, AND RIGHT-OF-WAY POLICY FOR THE CITY OF REYNOLDSBURG

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Louis Salvati, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 13, 2022

A MOTION TO APPROVE A RESOLUTION STATING WHAT SERVICES THE CITY OF REYNOLDSBURG WILL PROVIDE TO THE PROPOSED ANNEXATION OF PROPERTY AT 7704 EAST MAIN STREET.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Louis Salvati, Councilman
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO APPROVE A RESOLUTION STATING WHAT SERVICES THE CITY OF REYNOLDSBURG WILL PROVIDE TO THE PROPOSED ANNEXATION OF PROPERTY AT 755 WAGGONER ROAD

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Louis Salvati, Councilman
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson Rowe

A MOTION TO RECONSIDER ORDINANCE NO. 58-2022 AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 511 FIREWORKS FOR THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG

President Pro Temp Baker read the resolution. Councilmember Bryant moved to reconsider the resolution. Second by Councilmember Lawson-Rowe. Motion carried to reconsider.

Councilmember Bryant suggested that the Ordinance be amended to a complete ban of all fireworks, as it would become too complicated to allow some holidays and not others. She stated a full ban would be preferred, but was willing to allow fireworks from 8pm to 10pm only on the 4th of July.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Councilmember Strickland suggested a time constraint from 8pm to 10pm on the 4th of July to allow for some celebration.

President Pro Temp Baker stated that he agreed with Councilmember Strickland's statement that a time constraint would be the best option, but would also prefer to open it up to New Year's Eve as well since they are not religious holidays.

Attorney Shook clarified that there would be no legal issues with only allowing fireworks on the 4th of July and New Year's Eve.

Councilmember Bryant made a motion to amend the Ordinance to only allow fireworks on the 4th of July from 8pm to 10pm. Second by Councilmember Strickland.

Roll call vote: Councilmember Lawson-Rowe - yes; Councilmember Cotner - yes; Councilmember Bryant - yes; Councilmember Strickland - yes; Councilmember Salvati - yes; Councilmember Pyakurel - no; President Pro Temp Baker - yes. Motion carried.

President Pro Temp Baker made a motion to amend the Ordinance to allow fireworks on the 4th of July from 8pm to 10pm and New Year's Eve from 9pm to 10pm. Second by Councilmember Lawson-Rowe.

Roll call vote: Councilmember Lawson-Rowe - no; Councilmember Cotner - no; Councilmember Bryant - no; Councilmember Strickland - no; Councilmember Salvati - no; Councilmember Pyakurel - no; President Pro Temp Baker - yes. Motion failed.

Motion carried to approve the Ordinance as amended.

RESULT:	ADOPTED [4 TO 3]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Bryant, Strickland, Salvati
NAYS:	Baker, Pyakurel, Lawson Rowe

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Reports

VIA VECCHIA WINERY LIQUOR PERMIT

Mayor Begeny read Sergeant Wright's statement for the transfer of an existing Liquor Permit for Via Vecchia Winery LLC to allow them to move to a new location. Via Vecchia will be moving from 2050 South High Street, Columbus to 7484 East Main Street, Reynoldsburg. A2, B2A, and S Liquor Permit. An A2 permit is for the manufacturing of wine, a B2A permit is for the sale of wine to retail permit holders, and an S permit is for the sale of wine to personal consumer via mail order. The owners of the permit have held other permits before and have never been cited for any violations. The Ohio Department of Liquor Control advised the investigators that a hearing is not needed for the transfer of this permit.

Councilmember Cotner asked for clarification on why Via Vecchia needed a permit to allow for the sale of wine via mail order. Mayor Begeny stated this would allow them to sell to other retail locations as they are also a manufacturing business.

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for June 13, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Vice Chair Pyakurel, and President Pro Temp Baker.

An Ordinance Adopting Provisions of Sections 3735.65 through 3735.70 of the Ohio Revised Code to Establish and Describe the Boundaries of the East Main Community Reinvestment Area in the City of Reynoldsburg, Designating a Housing Officer to Administer the Program, Creating a Community Reinvestment Housing Council, and a Tax Incentives Review Council, and Declaring and Emergency

This Ordinance has been returned to committee to be amended.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Director Meyers explained that a Community Reinvestment Area has to be specifically described, which in this case is the 36 acres across from the Glen Rest Cemetery on East Main Street. He added that 15 acres of the total 36 acres was currently vacant and owned by the City. A CRA was established to create a development area that can include providing abatements. A CRA was established for the L Brands property development. The emergency measure was being requested as currently the reviewing position was unfilled at the state level, which could cause delays in approving the establishment of the CRA. Director Meyer is requesting the Ordinance be amended to remove language allowing for the possibility for a 50% property tax easement for new residential properties for 10 years. This would still allow commercial, industrial, and existing residential properties to apply.

President Pro Temp Baker moved to amend this Ordinance and remove section 4D. Second by Councilmember Pyakurel. Motion carried. The Ordinance was amended.

President Pro Temp Baker moved to forward this Ordinance as amended to Council for emergency approval. Second by Councilmember Lawson-Rowe. Motion carried.

This Ordinance will be forwarded to Council as amended for emergency approval.

Public Safety, Law & Courts Committee

This is the Public Safety, Law, & Courts Committee meeting for June 13, 2022. Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Councilmember Bryant, and President Pro Temp Baker.

An Ordinance Making a Transfer of Funds in the Law Department Among Various General Fund Accounts, and Declaring an Emergency

Attorney Shook explained that this Ordinance would transfer funds that previously been appropriated to the City Attorney's Miscellaneous Contract Account over to wages, Medicare, and an OPERS contribution to employ and pay the legal intern for the services they provide to the City Attorney and the City of Reynoldsburg.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Councilmember Bryant moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

This Ordinance will be forwarded to Council for a first reading.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for June 13, 2022. Members in attendance are: Councilmember Cotner, Councilmember Pyakurel, Councilmember Lawson-Rowe, Councilmember Strickland, and President Pro Temp Baker.

An Ordinance to Accept an Unrecorded Deed of Sanitary Sewer Easement (1.162 Acres) from Laurel Bluff, LLC, and Declaring an Emergency

Attorney Shook explained that this ordinance is a sanitary sewer easement with the Laurel Bluff apartments and condominiums that were recently constructed on Taylor Road.

Councilmember Strickland moved to forward this Ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carried.

This Ordinance will be forwarded to Council for a first reading.

Finance & Administration Committee

This is the Finance & Administration Committee meeting for June 13, 2022. Members in attendance are: Councilmember Bryant, Councilmember Strickland, Councilmember Salvati, and President Pro Temp Baker.

An Ordinance Adopting the Tax Budget for the City of Reynoldsburg Ohio for the Fiscal Year Beginning 2023, and Declaring an Emergency

Auditor Cicak explained that this is an annual piece of legislation that needed to be passed as an emergency and have a public hearing scheduled at the next meeting. President Pro Temp Baker asked how accurate this report has been up to date.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Auditor Cicak stated that there will be a 6-month review in July to be able to correctly present those findings.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Byrant. Motion carried.

This Ordinance will be forwarded to Council for a first reading.

An Ordinance Authorizing the Mayor to Enter into a Supplemental Agreement with Kirch Group Technology for the Period of July 1, 2022 through December 31, 2022, Appropriate Funds, and Declaring an Emergency

Director Boller stated that this Ordinance is to provide funding for IT within the Police Department to extend the contract with Kirch Group Technology due to an employee retiring. This would ensure services like 911 operations will continue to work should the system go down. She is requesting an additional \$15,300 for this contract with an additional \$10,000 to ensure there are enough funds appropriated to this cause.

Councilmember Pyakurel asked for clarification on is this retirement was known in advance. Director Boller stated they just recently received the information about this employee retiring.

Councilmember Strickland asked if bringing an employee from in house to fulfil this opening was considered before extending the contract. Director Boller explained that because of the extent of knowledge and duties required of this person, they find that it is more effective and efficient to bring a new employee in.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

This Ordinance will be forwarded to Council for a first reading.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

An Ordinance Authorizing the Mayor to Sign a Memorandum of Understanding with the Reynoldsburg City School District Regarding the Diversion, Equity, and Inclusion Officer

Attorney Shook explained that this Ordinance would allow the DEI Officer to be employed for twenty hours with the Reynoldsburg School District and twenty hours with the City of Reynoldsburg. With 50% of the Officer's salary and benefits coming from the School District and 50% coming from the City of Reynoldsburg.

Councilmember Bryant asked about a timeline as to when this new officer would be employed. Attorney Shook stated that he believed it would be sometime within the next month. Mayor Begeny explained that they will create a Board to select this new officer, because it was such a specific skill set that was needed for both the School District and the City of Reynoldsburg.

Councilmember Strickland asked if this new DEI Officer would have work space both at the School District and in City Hall. Mayor Begeny explained that the officer would have work space within both buildings.

President Pro Temp Baker asked to reiterate how this DEI Officer would be paid to which Mayor Begeny responded 50% of the salary and benefits will be provided by the School District and 50% by the City of Reynoldsburg. Attorney Shook explained that there would be assessments throughout this process to determine the best way to hire a new DEI Officer.

Councilmember Salvati moved to forward this Ordinance to Council for a first reading. Second by Councilmember Strickland. Motion carried.

This Ordinance will be forwarded to Council for a first reading.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Legislation for Emergency Approval

59-2022

AN ORDINANCE ADOPTING PROVISIONS OF SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE TO ESTABLISH AND DESCRIBE THE BOUNDARIES OF THE EAST MAIN COMMUNITY REINVESTMENT AREA IN THE CITY OF REYNOLDSBURG, DESIGNATING A HOUSING OFFICER TO ADMINISTER THE PROGRAM, CREATING A COMMUNITY REINVESTMENT HOUSING COUNCIL, AND A TAX INCENTIVES REVIEW COUNCIL, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

60-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TRIVIMUM DEVELOPMENT, LLC FOR THE SALE OF REAL PROPERTY, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

61-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CAPITAL IMPROVEMENT CONSTRUCTION REIMBURSEMENT AGREEMENT WITH TRIVIMUM DEVELOPMENT LLC, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for First Reading

RESULT:	REFERRED TO COUNCIL
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AN ORDINANCE MAKING A TRANSFER OF FUNDS IN THE LAW DEPARTMENT AMONG VARIOUS GENERAL FUND ACCOUNTS, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

AN ORDINANCE TO ACCEPT AN UNRECORDED DEED OF SANITARY SEWER EASEMENT (1.162 ACRES) FROM LAUREL BLUFF, LLC, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF REYNOLDSBURG OHIO FOR THE FISCAL YEAR BEGINNING 2023, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SUPPLEMENTAL AGREEMENT WITH KIRCH GROUP TECHNOLOGY FOR THE PERIOD OF JULY 1, 2022 THROUGH DECEMBER 31, 2022, APPROPRIATE FUNDS, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE REYNOLDSBURG CITY SCHOOL DISTRICT REGARDING THE DIVERSITY, EQUITY, AND INCLUSION OFFICER, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Consent Agenda for Second Reading

AN ORDINANCE AMENDING CHAPTER 503 UNLAWFUL DISCRIMINATORY PRACTICES OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG TO DESIGNATE CONVERSION THERAPY AS A DISCRIMINATORY ACT OR PRACTICE --- Bryant. Public Safety, Law and Courts Committee.

Other Council Matters

Councilmember Pyakurel

Councilmember Pyakurel requested that a new American flag be hung in front of City Hall and other American flags around the city be reviewed to make sure they are presentable. President Pro Temp Baker also mentioned that retired flags can be dropped off at the fire stations to make sure they are disposed of properly.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
June 13, 2022**

Councilmember Pyakurel also requested that fire hydrants around the City be repainted to keep them looking presentable.

Councilmember Strickland

Councilmember Strickland stated she had the honor of recognizing the Miss Black Ohio Pageant during its 40th anniversary pageant this past weekend. The Miss Black Ohio Pageant selected Reynoldsburg to host their pageant and Councilmember Strickland added that it was a wonderful event.

Councilmember Lawson-Rowe

Councilmember Lawson-Rowe wanted to reiterate some points about the upcoming Juneteenth event. She stated that there had been an official t-shirt design created for the event that could be purchased online. The event would start on Friday, June 17th at 6pm at the Reynoldsburg Community YMCA, and on Saturday, June 18th would begin at 10am and conclude at 4pm.

Councilmember Bryant

Councilmember Bryant stated that June 25th would be the Reynoldsburg Pride Celebration and there were also t-shirts available to purchase online for that event.

President Pro Temp Baker

President Pro Temp Baker wanted to thank police officers, nurses, doctors, teachers, and all those who worked throughout the pandemic. He also wanted to give his thoughts and prayers to those who were affected in the Uvalde, Texas shooting and their community as a whole. He wanted to reiterate how much of an issue gun violence was in America and that violence was never the answer.

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL June 13, 2022

Upcoming Meetings

June 16, 2022 BZBA

June 18, 2022 Juneteenth Celebration

June 20, 2022 City Offices Closed for Juneteenth

June 25, 2022 Pride Celebration

June 27, 2022 Council

July 4, 2022 City Offices Closed for July 4th Celebration

July 7, 2022 Planning Commission

July 11, 2022 Council

July 21, 2022 BZBA

July 25, 2022 Council

Council is in recess for the month of August

Adjournment

Mollie Prasher
Mollie Prasher, Clerk of Council

Stacie Baker

Stacie Baker, President Pro Temp

Minutes Acceptance: Minutes of Jun 13, 2022 6:30 PM (Approval of Minutes)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

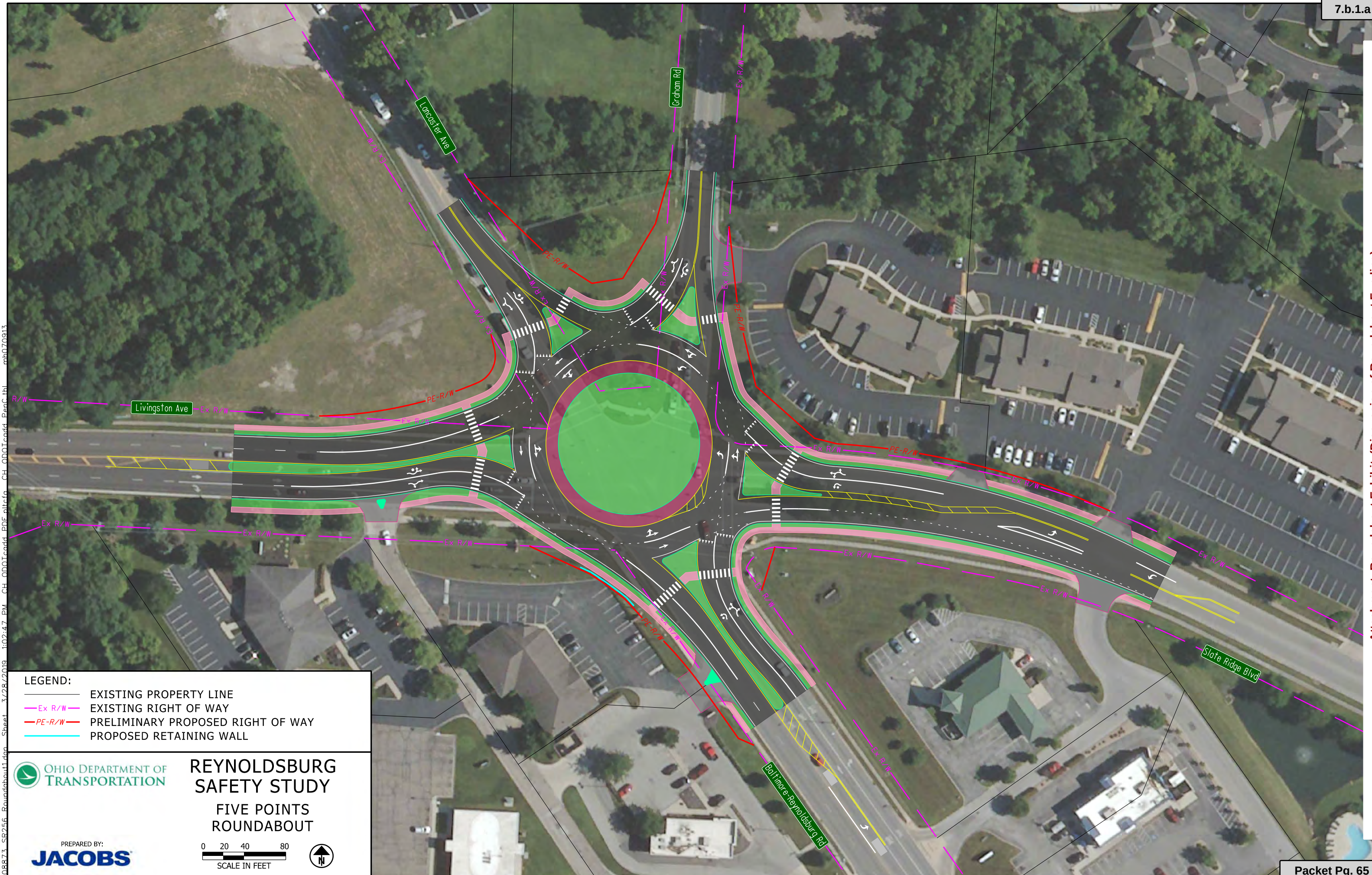
DATE: July 11, 2022**TO:****CC:****RE: Discussion of Roundabout Funding**

Madame President, Members of Council,

We have established the process for exploring the possibility of a roundabout at the 5 way intersection. Using various grants the City would have to take to following steps:

1. Apply for a MORPC Attributable Funds Grant (preliminary application due July 15th). This would cost the City \$20,800. The final application is due in September with notification of a successful application shortly thereafter.
2. Engineering/safety study could cost as much as \$450,000 and the total project could be as much as \$5 million dollars. A large majority of that would be paid for through the grant process, but we won't know final numbers until a later date.

At this time I would like to ask for direction from Council as to the next steps in the process. As this is not a budgeted item, the initial funds would have to come from the General Fund. Future funds would need to be budgeted in at a later date, beginning with the 2023 budget.



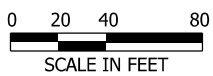
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- LEGEND:**
- EXISTING PROPERTY LINE
 - Ex R/W EXISTING RIGHT OF WAY
 - PE-R/W PRELIMINARY PROPOSED RIGHT OF WAY
 - PROPOSED RETAINING WALL



**REYNOLDSBURG
SAFETY STUDY**

**FIVE POINTS
ROUNABOUT**



FRA-256-0.74 (Roundabout Alternative)

Livingston Ave, Lancaster Ave, Graham Rd, State Ridge Blvd, and Baltimore-Reynoldsburg Rd

Preliminary Opinion of Project Cost

August 6, 2019

Summary of Project Costs	
Preliminary Engineering	
PE - Environmental/Preliminary Development =	\$ 200,000
PE - Detailed Design =	\$ 250,000
PE Subtotal (A) =	\$ 450,000
Right-of-Way	
Right-of-Way Acquisition Services =	\$ 50,000
Purchase of Right-of-Way =	\$ 670,000
Relocation of Private Utilities =	\$ 100,000
Right-of-Way Subtotal (B) =	\$ 820,000
Construction	
Roadway Subtotal =	\$ 591,000
Pavement Subtotal =	\$ 836,000
Maintenance of Traffic Subtotal =	\$ 300,000
Drainage Subtotal =	\$ 438,000
Sedimentation & Erosion Control Subtotal =	\$ 59,000
Water Works Subtotal =	\$ 52,000
Traffic Control Subtotal =	\$ 40,000
Street Lighting Subtotal =	\$ 201,000
Landscaping Subtotal =	\$ 85,000
Miscellaneous Subtotal =	\$ 218,000
2019 Probable Construction Cost Subtotal =	\$ 2,820,000
Contingency (10%) =	\$ 282,000
Inflation to 2023 (12%) =	\$ 339,000
2023 Probable Construction Cost Subtotal with Contingency =	\$ 3,441,000
Construction Engineering (10%) =	\$ 345,000
2023 Estimated Construction Subtotal (C) =	\$3,786,000
Opinion of Total Project Cost (A+B+C) =	\$5,056,000

Notes

Right-of-way and easement acquisition costs are based upon preliminary project footprint and potential land acquisition requirements.

Land values are based on an average Auditor's land value for properties in the area and should be verified by a real estate professional.

While project schedules are unknown at this time, construction inflation percentage is based upon a 2023 construction date. Inflation percentage is based upon ODOT's current Business Plan Inflation Calculator.

Offsite drainage improvements beyond the limits of road work are not included.

Assumed pavement section is preliminary based upon similar projects and are subject to change during project design.

Allowances are included for stormwater BMP, roundabout landscape, and gateway signage.

Assumed no modifications or replacements would be needed for the culverts on Lancaster Ave and Graham Rd.

Assumed the existing water facilities can remain in place - cost opinion includes minor adjustments only.

Pricing reflects probable construction costs obtainable in the project locality on the date of this statement of probable costs. Unit rates have been obtained from historical records and/or discussion with contractors. The unit rates reflect current bid costs in the area. This opinion is a determination of fair market value for the construction of this project. It is not a prediction of low bid. Pricing assumes competitive bidding for every portion of the construction work for all subcontractors and general contractors. Experience indicates that a fewer number of bidders may result in higher bids, conversely an increased number of bidders may result in more competitive bids.

Since EMH&T has no control over the cost of labor, material, equipment, or over the contractor's method of determining prices, or over the competitive bidding or market conditions at the time of bid, the statement of probable construction cost is based on industry practice, professional experience and qualifications, and represents EMH&T's best judgment as a consultant familiar with the construction industry.

Attachment: Roundabout Cost Estimate (Discussion of Roundabout Funding)

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	ENGINEER'S OPINION	
				UNIT COST	TOTAL EXTENDED PRICE
			Roadway		
201	1	L. Sum	Clearing and Grubbing	\$ 20,000.00	\$ 20,000.00
202	15	Each	Catch Basin Removed	\$ 600.00	\$ 9,000.00
202	5	Each	Manhole Removed	\$ 600.00	\$ 3,000.00
202	300	Ft	Pipe Removed, 24" and Under	\$ 41.00	\$ 12,300.00
202	10,725	Sq Ft	Concrete Walk Removed	\$ 3.00	\$ 32,175.00
202	450	Sq Yd	Concrete Pavement Removed (Drives)	\$ 20.00	\$ 9,000.00
202	3,150	Ft	Curb and Gutter Removed	\$ 7.50	\$ 23,625.00
202	800	Ft	Curb Removed	\$ 6.00	\$ 4,800.00
202	200	Ft	Guardrail Removed	\$ 6.50	\$ 1,300.00
203	2,000	Cu Yd	Excavation	\$ 12.00	\$ 24,000.00
203	5,000	Cu Yd	Embankment	\$ 18.00	\$ 90,000.00
204	11,050	Sq Yd	Subgrade Compaction	\$ 3.00	\$ 33,150.00
204	6	Hour	Proof Rolling	\$ 200.00	\$ 1,200.00
204*	1,850	Cu Yd	Undercutting and Disposal of Unsuitable Materials (24" for 25%)	\$ 20.00	\$ 37,000.00
204*	1,850	Cu Yd	Granular Material, Type B	\$ 45.00	\$ 83,250.00
204*	2,770	Sq Yd	Geotextile Fabric Type D	\$ 3.50	\$ 9,695.00
606	200	Ft	Guardrail, Type MGS	\$ 18.00	\$ 3,600.00
608	10,100	Sq Ft	Concrete Walk (T=4")	\$ 8.00	\$ 80,800.00
608	200	Sq Ft	Concrete Walk (T=8")	\$ 10.00	\$ 2,000.00
608	20	Each	Curb Ramp	\$ 500.00	\$ 10,000.00
608	200	Sq Ft	Detectable Warning	\$ 30.00	\$ 6,000.00
632	1	EA	Removal of Traffic Signal Installation	\$ 3,000.00	\$ 3,000.00
Special	1	L. Sum	Reynoldsburg Gateway Sign	\$ 50,000.00	\$ 50,000.00
Special	1	L. Sum	Retaining Wall	\$ 15,000.00	\$ 15,000.00
Special	1	L. Sum	Roadway Miscellaneous	\$ 27,000.00	\$ 27,000.00
			Roadway Subtotal		\$ 591,000.00
			Pavement		
254	3,340	Sq Yd	Pavement Planing (T=1.5")	\$ 3.00	\$ 10,020.00
301	2,230	Cu Yd	Asphalt Concrete Base, PG64-22 (T=8")	\$ 135.00	\$ 301,050.00
304	1,670	Cu Yd	Aggregate Base (For Full-Depth)	\$ 60.00	\$ 100,200.00
407	550	Gal	Non-Tracking Tack Coat (0.055 Gal/SY) (For Full-Depth)	\$ 6.00	\$ 3,300.00
407	290	Gal	Non-Tracking Tack Coat (0.085 Gal/SY) (For Overlay)	\$ 6.00	\$ 1,740.00
407	550	Gal	Non-Tracking Tack Coat for Intermediate Course (0.055 Gal/SY)	\$ 6.00	\$ 3,300.00
441	420	Cu Yd	Asphalt Concrete, Intermediate Course, Type 2, (448), PG64-22	\$ 170.00	\$ 71,400.00
441	420	Cu Yd	Asphalt Concrete, Surface Course, Type 1, (448), PG64-22 (For Full-Depth)	\$ 185.00	\$ 77,700.00
441	140	Cu Yd	Asphalt Concrete, Surface Course, Type 1, (448), PG64-22 (For Resurfacing)	\$ 185.00	\$ 25,900.00
452	625	Sq Yd	Non-Reinforced Concrete Pavement (T=8") (Drives)	\$ 70.00	\$ 43,750.00
609	2,665	Ft	Combination Curb and Gutter	\$ 25.00	\$ 66,625.00
609	2,715	Ft	Curb, Straight 18"	\$ 20.00	\$ 54,300.00
609	30	Sq Yd	Concrete Median (T=9")	\$ 63.00	\$ 1,890.00
609	501	Ft	Mountable Curb	\$ 45.00	\$ 22,545.00
Special	575	Sq Ft	Truck Apron Pavement	\$ 20.00	\$ 11,500.00
Special	1	L. Sum	Pavement Miscellaneous	\$ 40,000.00	\$ 40,000.00
			Pavement Subtotal		\$ 836,000.00

Attachment: Roundabout Cost Estimate (Discussion of Roundabout Funding)

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	ENGINEER'S OPINION	
				UNIT COST	TOTAL EXTENDED PRICE
			Maintenance of Traffic		
614	1	L. Sum	Maintaining Traffic, As Per Plan	\$ 300,000.00	\$ 300,000.00
			Maintenance of Traffic Subtotal		\$ 300,000.00
			Drainage		
604	16	Each	Catch Basin No. 3	\$ 3,000.00	\$ 48,000.00
604	8	Each	Manhole, No. 3	\$ 4,000.00	\$ 32,000.00
604	10	Each	Manhole Adjusted to Grade	\$ 650.00	\$ 6,500.00
605	3,170	Ft	4" Base Pipe Underdrain	\$ 9.00	\$ 28,530.00
901	700	Ft	12" Conduit, Type B	\$ 100.00	\$ 70,000.00
901	250	Ft	18" Conduit, Type B	\$ 125.00	\$ 31,250.00
Special	1	L. Sum	BMP (Allowance)	\$ 200,000.00	\$ 200,000.00
Special	1	L. Sum	Drainage Miscellaneous	\$ 21,000.00	\$ 21,000.00
			Drainage Subtotal		\$ 438,000.00
			Sediment & Erosion Control		
207	3,000	Sq Yd	Construction Seeding and Mulching	\$ 1.00	\$ 3,000.00
207	31	Each	Inlet Protection	\$ 125.00	\$ 3,875.00
659	510	Cu Yd	Topsoil, As Per Plan (T=3")	\$ 40.00	\$ 20,400.00
659	0.82	Ton	Commercial Fertilizer	\$ 750.00	\$ 615.00
659	6,050	Sq Yd	Seeding and Mulching	\$ 1.25	\$ 7,562.50
659	33	M Gal	Water	\$ 35.00	\$ 1,155.00
Special	4	Each	Concrete Washout Area	\$ 3,000.00	\$ 12,000.00
Special	1	L. Sum	Sediment & Erosion Control Miscellaneous	\$ 10,000.00	\$ 10,000.00
			Sediment & Erosion Control Subtotal		\$ 59,000.00
			Water Works		
807	5	Each	Valve Box Adjusted to Grade	\$ 300.00	\$ 1,500.00
809	5	Each	Fire Hydrant Relocated	\$ 5,000.00	\$ 25,000.00
Special	1	L. Sum	Water Works Miscellaneous	\$ 25,000.00	\$ 25,000.00
			Water Works Subtotal		\$ 52,000.00

Attachment: Roundabout Cost Estimate (Discussion of Roundabout Funding)

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	ENGINEER'S OPINION	
				UNIT COST	TOTAL EXTENDED PRICE
			<i>Traffic Control</i>		
630	686	Ft	Ground Mounted Supprt, No. 3 Post	\$ 9.00	\$ 6,174
630	100	Ft	Street name Sign Support, No. 2 Post	\$ 10.00	\$ 1,000
630	20	Each	Sight Post Reflector	\$ 35.00	\$ 700
630	455	Sq Ft	Sign, Flat Sheet	\$ 15.00	\$ 6,825
630	17	Each	Removal of Ground Mounted Sign and Disposal	\$ 15.00	\$ 255
630	16	Each	Removal of Ground Mounted Post Support and Disposal	\$ 15.00	\$ 240
630	3	Each	Removal of Pole Mounted Sign and Disposal	\$ 25.00	\$ 75
644	0.44	Mile	Edge Line, 4"	\$ 3,000.00	\$ 1,320
644	0.04	Mile	Lane Line, 4"	\$ 1,100.00	\$ 44
644	0.25	Mile	Center Line	\$ 6,000.00	\$ 1,500
644	1505	Ft	Channelizing Line, 8"	\$ 1.50	\$ 2,257.50
644	140	Ft	Transverse/Diagonal Line	\$ 6.00	\$ 840
644	36	Ft	Chevron Marking	\$ 6.00	\$ 216
644	22	Each	Lane Arrow	\$ 90.00	\$ 1,980
644	1002	Ft	Dotted Line, 12"	\$ 2.00	\$ 2,004
644	160	Ft	Yield Line	\$ 8.00	\$ 1,280
647	700	Ft	Crosswalk Line, Type B90	\$ 15.00	\$ 10,500
Special	1	L. Sum	Traffic Control Miscellaneous	\$ 2,000.00	\$ 2,000
			<i>Traffic Control Subtotal</i>		\$ 40,000

Attachment: Roundabout Cost Estimate (Discussion of Roundabout Funding)

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	ENGINEER'S OPINION	
				UNIT COST	TOTAL EXTENDED PRICE
			Street Lighting		
625	40	Each	Connection, Fused Pull Apart	\$ 90.00	\$ 3,600.00
625	20	Each	Connection, Unfused Permanent	\$ 105.00	\$ 2,100.00
625	16	Each	Light Pole, Conventional	\$ 2,500.00	\$ 40,000.00
625	16	Each	Light Pole Foundation, 24" X 8' Deep	\$ 2,000.00	\$ 32,000.00
625	6,813	Ft	No. 4 AWG 2400 Volt Distribution Cable	\$ 2.50	\$ 17,032.50
625	1,440	Ft	No. 10 AWG Pole and Bracket Cable	\$ 1.50	\$ 2,160.00
625	1,599	Ft	Conduit, 2", 725.051	\$ 6.00	\$ 9,594.00
625	429	Ft	Conduit, 3", 725.04	\$ 17.00	\$ 7,293.00
625	16	Each	Luminaire, Conventional, Solid State (LED), As Per Plan	\$ 1,200.00	\$ 19,200.00
625	2,008	Ft	Trench	\$ 8.00	\$ 16,064.00
625	5	Each	Pull Box, 725.08, 18"	\$ 800.00	\$ 4,000.00
625	3	Each	Pull Box, 725.08, 24"	\$ 950.00	\$ 2,850.00
625	6	Each	Pull Box Removed	\$ 250.00	\$ 1,500.00
625	18	Each	Ground Rod	\$ 200.00	\$ 3,600.00
625	1	Each	Power Service, As Per Plan	\$ 10,000.00	\$ 10,000.00
625	2,008	Ft	Plastic Caution Tape	\$ 0.50	\$ 1,004.00
625	1	L. Sum	Hight Voltage Test	\$ 3,000.00	\$ 3,000.00
625	1	L. Sum	Special - Maintain Existing Lighting	\$ 5,000.00	\$ 5,000.00
625	9	Each	Light Pole Removed	\$ 400.00	\$ 3,600.00
625	9	Each	Light Pole Foundation Removed	\$ 500.00	\$ 4,500.00
625	9	Each	Luminaire Removed	\$ 100.00	\$ 900.00
625	1	Each	Power Service Removed	\$ 575.00	\$ 575.00
625	9	Each	Disconnect Circuit	\$ 150.00	\$ 1,350.00
Special	1	L. Sum	Street Lighting Miscellaneous	\$ 10,000.00	\$ 10,000.00
			Street Lighting Subtotal		\$ 201,000.00
			Landscaping		
661	70	Each	Street Trees	\$ 500.00	\$ 35,000.00
Special	1	L. Sum	Roundabout Landscaping	\$ 50,000.00	\$ 50,000.00
			Landscaping Subtotal		\$ 85,000.00
			Miscellaneous		
619	24	Mnth	Field Office	\$ 2,800.00	\$ 67,200.00
623	1	L. Sum	Construction Layout Stakes	\$ 50,000.00	\$ 50,000.00
624	1	L. Sum	Mobilization	\$ 100,000.00	\$ 100,000.00
			Miscellaneous Subtotal		\$ 218,000.00
* Denotes Contingency					
				Construction Total =	\$ 2,820,000.00

Attachment: Roundabout Cost Estimate (Discussion of Roundabout Funding)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****MOTION REQUEST****DATE: July 11, 2022****TO:****RE: Recognizing Minority Mental Health Awareness Month**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
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A RESOLUTION RECOGNIZING NATIONAL MINORITY MENTAL HEALTH AWARENESS MONTH

WHEREAS, mental health conditions are real and prevalent in the lives of residents across our state and in our community; and

WHEREAS, the Franklin County ADAMH Board helps to address these issues and ensures that every person has access to quality, affordable, and culturally relevant services; and

WHEREAS, the City of Reynoldsburg recognizes that there are many factors that can have an impact on an individual's mental health and their ability to access care including race, ethnicity, gender identity, socioeconomic status, sexual orientation, religion, disability status, and geographic location; and

WHEREAS, furthermore, the burden carried by people of color - Black, immigrants, and Indigenous people of color (BIPOC) in the United State includes stress from the anticipation of discrimination and violence in everyday life, which can contribute to depression, anxiety, and other mental health issues; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, engaging in prevention, early identification, and early intervention are effective ways to reduce the burden of mental illnesses as well as other chronic conditions; and

WHEREAS, beginning in 2005, activists Bebe Moore Campbell and Linda Wharton-Boyd advocated for and succeeded in establishing July as National Minority Mental Health Awareness Month.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Reynoldsburg that we do hereby proclaim July 2022

NATIONAL MINORITY MENTAL HEALTH AWARENESS MONTH

and reaffirm the City's commitment to promote public awareness of mental health challenges, improve access to mental health treatment and services to communities of color, eliminate existing barriers, and prioritize the behavioral and mental health needs of those disproportionately impacted by poor mental health outcomes.

Clerk of Council
Morgan Syck
7232 East Main Street
Reynoldsburg OH 43068
614-322-6805 Phone

MOTION REQUEST

DATE: **July 11, 2022**

TO:

RE: **Appointment of Tax Review Board Members**

Approval:

Completed Joe Begeny	Chris Shook	Stephen Cicak
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Every two years members must be appoint to the Tax Review Board - one member appointed by the Mayor and two members appointed by Council President. The function of the Board is to review any appeals from taxpayers regarding a decision made by the City Tax Administrator. Ms. Johnson and Mr. Franklin are being reappointed to the Board, while Jon Harmacek will be a new member.

**A MOTION TO APPOINT MEMBERS TO THE CITY OF REYNOLDSBURG BOARD
OF TAX REVIEW IN ACCORDANCE WITH THE PROVISIONS OF THE OHIO
REVISED CODE SECTION 718.11**

WHEREAS, Section 718.11 of the Ohio Revised Code created a Board of Tax Review composed of three members - one appointed by the Mayor and two appointed by City Council, and;

WHEREAS, the function of the Board is to review an appeals from taxpayers regarding a decisions made by the City Tax Administrator, and;

WHEREAS, this Board is required by state tax code to be reappointed every two years.

NOW, THEREFORE, be it resolved by the City of Reynoldsburg, Ohio, that:

Clerk of Council
Morgan Syck
7232 East Main Street
Reynoldsburg OH 43068
614-322-6805 Phone

Section 1: Members of the Board of Tax Review are hereby appointed as follows:

Council Appointment Mildred Johnson

Council Appointment Franklin Davis

Mayoral Appointment Jon Harmacek

Section 2: The Board of Tax Review shall meet upon receipt of an appeal filing.

Section 3: This motion shall take effect and be in force immediately upon passage.

380 Jonell Lane**Reynoldsburg, OH 43068****Cell Phone: 614-565-6354****jonharmacek@gmail.com****WORK EXPERIENCE:****SLATE RUN PHARMACEUTICALS, LLC., Columbus, Ohio****March 2015-Present****Vice President, Finance & Operations****March 2015-Present**

- Helped Slate Run grow from a start up with no sales to a well-established and respected generic pharmaceutical company with over \$70 million in annual net revenues
- Lead a team of 6 internal employees and several external consultants to run Slate Run's day to day financial, customer, and logistical operations
- Negotiate deals with global partners to secure exclusive licenses to market generic pharmaceutical products in the United States
- Partner with pharmaceutical customers to secure sales channels to achieve revenue goals
- Developed all controls, financial policies, and procedures
- Developed and continue to maintain all internal and external financial reports
- Manage investor relations via monthly investor meetings and quarterly business reviews
- Developed and continue to manage all supply chain strategies including forecasting, production, logistics, importation, customs/FDA regulations, and distribution of over 10 million bottles/cartons of product annually
- Developed pricing policies (WAC, SWP, direct pricing) and manage government reporting calculations and payments for Medicaid and Medicare through a third party
- Manage DIOH and cash flow while maintaining continuity of supply of product
- Maintained stable supply of product during Covid 19 pandemic. Slate Run reported no extended backorders of any products during the height of the pandemic.

ROXANE LABORATORIES, INC., Columbus, Ohio**September 2008-March 2015****Controller****April 2014-March 2015**

- Led a team of 2 to manage all financial procedures for a >\$600 million generic pharmaceutical business
- Participated in a large asset divestiture while managing financial aspects of the deal including due diligence, GAAP conversion, carve-out analysis, audit, Confidential Information Memorandum preparation, and financial modeling
- Lead negotiator on a partnership deal which with over \$100 Million in sales potential

Associate Director, Controlling**October 2010-April 2014**

- Managed all financial procedures for a >\$500 million generic pharmaceutical business including P&L, Balance Sheet, Cash Flow, headcount, and ad hoc reporting.
- Worked closely with Business Development team to analyze potential co-development, in-license, out-license, Authorized Generic, and acquisition deals. Performed due diligence, acted as finance lead during negotiations, and performed financial modeling and ROI analysis.
- Lead finance negotiator on a partnership deal with over \$400 Million in sales potential
- Member of the Roxane Strategy Team. Helped develop the 10-year strategy, provided financial guidance, and built financial models and forecasts through 2020.
- Worked closely with the local VP of Finance and the US CFO to develop cash flow, working capital, and ROCE strategies, KPIs, and benchmarks.
- Attended Boehringer Ingelheim's Management Development Program

Senior Financial Analyst**September 2008-October 2010**

- Helped manage a \$450 million Sales Budget while providing financial support to Product Development, Regulatory, Sales, and Marketing departments

- Performed profitability analysis for new products and customer deals, supported cost center managers to manage expenses over \$70 million, reported forecasts and results to senior leadership, led Budget/Long Term Forecast preparation
- Worked on \$2.5 million acquisition of a new product line including financial scenario modeling, due diligence, and integration
- Received Roxane Laboratories, Inc.'s Sixth Person Award for outstanding support

ABBOTT NUTRITION, Columbus, Ohio**March 2007- September 2008****Senior Financial Analyst, Brand Development Finance**

- Helped manage trade spending of \$70 million dollars
- Provided short-term and long-term forecasts of trade spending to Business Units and to the Strategic Customer Marketing Managers
- Worked closely with Strategic Customer Marketing Managers and sales analysts to explain trade spending plan variances
- Developed Consumer Products Sales Force Scorecard for Trade Spending rating the Sales Managers on plan variances and audit compliance

ELMER'S PRODUCTS, INC., Columbus, Ohio**December 2004-March 2007****Financial Analyst, Sales & Marketing Finance****May 2006-March 2007**

- Helped manage nearly \$50 million dollars worth of off-invoice and back-end trade deals
- Worked with sales managers to develop trade plans and ensure proper reporting of spending
- Supported the sales and marketing teams with profitability analysis, sales reporting, new product analysis, and sales and expense budget analysis

Accounting Analyst**December 2004-May 2006**

- Acted as Controller for the Krazy Glue joint venture: managed a \$37 million sales budget, led month-end close for the joint venture, ensured timely reporting
- Assisted with Elmer's Products month-end close and reporting: helped reduce time to close from 8 business days to 5 business days, created financial statements, managed the monthly accrual reconciliation process, responsible for all expense allocations, worked closely with outside auditors to facilitate the year-end audit process

SODEXO, INC., Columbus, Ohio**July 2002-December 2004****Unit Controller**

- Prepared, analyzed, and maintained a combined \$15 million budget
- Controlled all cash handling and financial responsibilities at 5 units of Sodexo.

EDUCATION:**THE OHIO STATE UNIVERSITY, Columbus, Ohio****June 2007-December 2009****Fisher College of Business**

- Master of Business Administration

THE OHIO STATE UNIVERSITY, Columbus, Ohio**September 1998-June 2002****Fisher College of Business**

- Bachelor of Science in Business Administration - Finance

ACCOMPLISHMENTS AND HONORS:

- **The Sixth Person Award**, Roxane Laboratories, Inc. February 2010
- **University Honors College**, The Ohio State University September 1998
- **Eagle Scout Award**, Boy Scouts of America December 1996

COMMUNITY SERVICE:

- **Committee Chairman**, Boy Scout Troop 826 June 2018 - Present
- **Treasurer**, Reynoldsburg Education Foundation September 2019 - Present
- **Treasurer**, Reynoldsburg School Bond Levy Campaign March 2021 - Present

City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: July 11, 2022**TO: City Council****CC:****RE:**



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	337,406.00	.00	176,937.31	.00	160,468.69	52	174,59:
Municipal Tax	17,666,074.00	2,501,862.72	9,325,628.27	.00	8,340,445.73	53	9,381,25:
Other Local Taxes	400,000.00	53,632.79	168,891.81	.00	231,108.19	42	201,90:
State Levied Shared Taxes	1,019,200.00	148,693.70	496,106.91	.00	523,093.09	49	403,06:
Licenses	51,400.00	1,725.00	27,620.00	.00	23,780.00	54	28,57:
Permits	338,200.00	20,574.03	128,722.77	.00	209,477.23	38	124,27:
Fees	25,000.00	1,610.00	8,874.90	.00	16,125.10	35	9,91:
Miscellaneous Charges for Services	40,050.00	1,166.00	23,457.17	.00	16,592.83	59	17,73:
Recreational Charges	148,500.00	4,562.50	80,776.76	.00	67,723.24	54	61,65:
Fines and Forfeitures	199,000.00	466.00	62,860.82	.00	136,139.18	32	88,19:
Investment Earnings	240,000.00	35,225.81	133,422.64	.00	106,577.36	56	107,53:
Other Revenues	703,776.00	19,168.00	310,562.33	.00	393,213.67	44	216,54:
Donations	5,000.00	325.50	3,455.00	.00	1,545.00	69	13,62:
Reimbursements	21,000.00	43,253.70	51,239.67	.00	(30,239.67)	244	108,15:
Sale of Assets	2,500.00	2,170.37	2,300.37	.00	199.63	92	3,72:
Transfers/Advances	1,500.00	.00	.00	.00	1,500.00	0	
Department 000 - General Totals	\$21,198,606.00	\$2,834,436.12	\$11,000,856.73	\$0.00	\$10,197,749.27	52%	\$10,940,74:
REVENUE TOTALS	\$21,198,606.00	\$2,834,436.12	\$11,000,856.73	\$0.00	\$10,197,749.27	52%	\$10,940,74:
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	2,655,00:
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,655,00:
Department 111 - Police Division							
Personal Services	12,421,012.25	932,089.41	4,915,395.31	13,140.88	7,492,476.06	40	4,689,96:
Supplies	518,512.26	21,998.53	152,851.42	115,279.31	250,381.53	52	93,63:
Services	865,958.06	24,131.10	166,417.16	289,656.95	409,883.95	53	221,02:
Capital Purchases	740,043.91	21,907.47	253,162.10	369,752.89	117,128.92	84	122,26:
Department 111 - Police Division Totals	\$14,545,526.48	\$1,000,126.51	\$5,487,825.99	\$787,830.03	\$8,269,870.46	43%	\$5,126,88:
Department 290 - Mechanic							
Personal Services	157,770.00	2,562.09	25,088.13	727.87	131,954.00	16	61,50:
Supplies	149,413.17	2,776.14	20,121.16	41,328.22	87,963.79	41	31,58:
Services	47,659.31	2,265.97	5,343.69	33,235.62	9,080.00	81	4,67:
Department 290 - Mechanic Totals	\$354,842.48	\$7,604.20	\$50,552.98	\$75,291.71	\$228,997.79	35%	\$97,76:

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	1,404,486.00	88,159.71	476,124.94	3,184.80	925,176.26	34	435,061
Supplies	268,860.53	25,685.36	92,015.95	43,524.56	133,320.02	50	116,601
Services	548,707.03	48,229.68	150,038.95	142,506.14	256,161.94	53	66,591
Transfers/Other	.00	230.00	2,486.00	.00	(2,486.00)	+++	5,791
Capital Purchases	221,824.60	.00	.00	78,173.60	143,651.00	35	
Department 340 - Parks and Recreation Totals	\$2,443,878.16	\$162,304.75	\$720,665.84	\$267,389.10	\$1,455,823.22	40%	\$624,061
Department 343 - Senior Center							
Personal Services	178,971.00	14,014.26	75,855.34	223.86	102,891.80	43	58,331
Supplies	29,363.38	.00	2,042.13	2,574.77	24,746.48	16	1,961
Services	30,062.46	514.88	4,720.23	8,093.74	17,248.49	43	6,251
Capital Purchases	2,439.00	.00	.00	2,439.00	.00	100	
Department 343 - Senior Center Totals	\$240,835.84	\$14,529.14	\$82,617.70	\$13,331.37	\$144,886.77	40%	\$66,541
Department 344 - Community Events							
Personal Services	161,658.00	8,657.70	47,539.22	287.21	113,831.57	30	44,881
Supplies	37,918.54	.00	2,060.41	3,630.65	32,227.48	15	841
Services	357,243.16	2,874.00	50,176.55	129,019.66	178,046.95	50	25,731
Department 344 - Community Events Totals	\$556,819.70	\$11,531.70	\$99,776.18	\$132,937.52	\$324,106.00	42%	\$71,461
Department 448 - Service Department							
Personal Services	772,537.00	60,214.68	335,294.18	2,043.61	435,199.21	44	321,161
Supplies	26,486.61	1,822.40	7,826.89	6,340.12	12,319.60	53	7,261
Services	823,201.94	20,138.82	181,576.86	351,958.53	289,666.55	65	214,111
Transfers/Other	.00	.00	40.00	.00	(40.00)	+++	
Capital Purchases	5,000.00	.00	.00	.00	5,000.00	0	4,451
Department 448 - Service Department Totals	\$1,627,225.55	\$82,175.90	\$524,737.93	\$360,342.26	\$742,145.36	54%	\$547,001
Department 479 - Building Department							
Personal Services	738,808.00	51,121.48	282,708.44	1,689.69	454,409.87	38	190,261
Supplies	13,975.97	685.38	2,476.79	1,999.18	9,500.00	32	1,791
Services	157,837.33	3,213.87	26,647.20	51,345.71	79,844.42	49	35,731
Capital Purchases	40,000.00	.00	.00	.00	40,000.00	0	
Department 479 - Building Department Totals	\$950,621.30	\$55,020.73	\$311,832.43	\$55,034.58	\$583,754.29	39%	\$227,791
Department 522 - Mayor							
Personal Services	355,369.00	18,417.83	96,496.83	646.35	258,225.82	27	90,351
Supplies	1,050.00	.00	283.49	200.00	566.51	46	171

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 522 - Mayor							
Services	61,043.66	6,730.15	38,828.13	21,489.51	726.02	99	6,431
Department 522 - Mayor Totals	\$417,462.66	\$25,147.98	\$135,608.45	\$22,335.86	\$259,518.35	38%	\$96,971
Department 534 - Civil Service Commission							
Personal Services	69,930.00	5,835.56	26,142.41	.00	43,787.59	37	24,891
Supplies	5,099.00	.00	1,419.54	953.61	2,725.85	47	3,291
Services	34,881.00	2,498.13	5,037.03	9,394.00	20,449.97	41	7,261
Department 534 - Civil Service Commission Totals	\$109,910.00	\$8,333.69	\$32,598.98	\$10,347.61	\$66,963.41	39%	\$35,461
Department 545 - City Auditor							
Personal Services	376,283.00	29,444.63	147,621.64	762.68	227,898.68	39	148,431
Supplies	4,173.54	.00	692.51	481.03	3,000.00	28	421
Services	119,877.60	5,041.31	34,306.08	69,475.85	16,095.67	87	32,611
Department 545 - City Auditor Totals	\$500,334.14	\$34,485.94	\$182,620.23	\$70,719.56	\$246,994.35	51%	\$181,471
Department 554 - City Attorney							
Personal Services	609,071.00	45,871.76	245,622.42	1,098.61	362,349.97	41	241,901
Supplies	6,773.37	224.76	2,186.51	1,766.86	2,820.00	58	1,831
Services	126,498.75	1,274.51	19,759.58	26,745.16	79,994.01	37	44,651
Department 554 - City Attorney Totals	\$742,343.12	\$47,371.03	\$267,568.51	\$29,610.63	\$445,163.98	40%	\$288,391
Department 571 - City Council							
Personal Services	186,073.00	15,326.17	74,854.32	333.13	110,885.55	40	77,101
Supplies	2,618.83	88.10	589.02	1,029.81	1,000.00	62	911
Services	59,800.46	3,901.57	12,924.73	18,969.41	27,906.32	53	23,271
Department 571 - City Council Totals	\$248,492.29	\$19,315.84	\$88,368.07	\$20,332.35	\$139,791.87	44%	\$101,291
Department 580 - Development Department							
Personal Services	349,505.00	24,127.59	123,633.51	1,364.14	224,507.35	36	137,251
Supplies	3,800.00	36.88	359.41	371.94	3,068.65	19	1,501
Services	267,666.01	1,788.56	43,577.67	129,005.39	95,082.95	64	65,541
Transfers/Other	.00	.00	.00	.00	.00	+++	101
Capital Purchases	5,000.00	.00	604.00	.00	4,396.00	12	
Department 580 - Development Department Totals	\$625,971.01	\$25,953.03	\$168,174.59	\$130,741.47	\$327,054.95	48%	\$204,401
Department 582 - Human Resources Department							
Personal Services	128,739.00	10,408.23	52,610.15	511.54	75,617.31	41	48,421
Supplies	20,089.95	924.92	6,133.10	2,306.85	11,650.00	42	8,471



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 582 - Human Resources Department							
Services	45,241.90	1,891.32	14,548.74	6,643.22	24,049.94	47	15,611.00
Department 582 - Human Resources Department Totals	\$194,070.85	\$13,224.47	\$73,291.99	\$9,461.61	\$111,317.25	43%	\$72,511.00
Department 584 - Computer Department							
Supplies	18,986.82	.00	7,483.85	11,502.97	.00	100	94,000.00
Services	707,047.55	18,190.02	237,025.17	366,686.85	103,335.53	85	215,711.00
Capital Purchases	182,214.68	1,341.88	46,618.44	94,596.24	41,000.00	77	11,771.00
Department 584 - Computer Department Totals	\$908,249.05	\$19,531.90	\$291,127.46	\$472,786.06	\$144,335.53	84%	\$228,431.00
Department 593 - Clerk of Courts							
Personal Services	304,502.00	22,280.03	124,075.97	1,725.46	178,700.57	41	124,161.00
Supplies	4,617.39	219.37	565.50	1,992.29	2,059.60	55	53,000.00
Services	120,295.05	7,137.19	34,719.78	50,723.05	34,852.22	71	26,691.00
Capital Purchases	6,500.00	.00	.00	.00	6,500.00	0	0.00
Department 593 - Clerk of Courts Totals	\$435,914.44	\$29,636.59	\$159,361.25	\$54,440.80	\$222,112.39	49%	\$151,391.00
Department 595 - General and Administrative							
Personal Services	419,865.87	48,539.00	254,394.87	10,000.00	155,471.00	63	47,331.00
Supplies	7,399.90	399.90	1,599.60	300.30	5,500.00	26	1,191.00
Services	866,526.12	15,123.74	227,850.92	128,191.14	510,484.06	41	124,721.00
Capital Purchases	30,000.00	726.40	3,632.00	9,368.00	17,000.00	43	3,971.00
Department 595 - General and Administrative Totals	\$1,323,791.89	\$64,789.04	\$487,477.39	\$147,859.44	\$688,455.06	48%	\$177,231.00
Department 810 - Public Health and Welfare							
Services	350,898.00	.00	175,501.71	.00	175,396.29	50	171,981.00
Department 810 - Public Health and Welfare Totals	\$350,898.00	\$0.00	\$175,501.71	\$0.00	\$175,396.29	50%	\$171,981.00
EXPENSE TOTALS	\$26,577,186.96	\$1,621,082.44	\$9,339,707.68	\$2,660,791.96	\$14,576,687.32	45%	\$11,126,101.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	21,198,606.00	2,834,436.12	11,000,856.73	.00	10,197,749.27	52%	10,940,741.00
EXPENSE TOTALS	26,577,186.96	1,621,082.44	9,339,707.68	2,660,791.96	14,576,687.32	45%	11,126,101.00
Fund 110 - General Fund Net Gain (Loss)	(\$5,378,580.96)	\$1,213,353.68	\$1,661,149.05	(\$2,660,791.96)	\$4,378,938.05	19%	(\$185,361.00)
Fund Type Totals							
REVENUE TOTALS	21,198,606.00	2,834,436.12	11,000,856.73	.00	10,197,749.27	52%	10,940,741.00
EXPENSE TOTALS	26,577,186.96	1,621,082.44	9,339,707.68	2,660,791.96	14,576,687.32	45%	11,126,101.00
Fund Type Net Gain (Loss)	(\$5,378,580.96)	\$1,213,353.68	\$1,661,149.05	(\$2,660,791.96)	\$4,378,938.05	19%	(\$185,361.00)

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund Totals							
REVENUE TOTALS	21,198,606.00	2,834,436.12	11,000,856.73	.00	10,197,749.27	52%	10,940,744.00
EXPENSE TOTALS	26,577,186.96	1,621,082.44	9,339,707.68	2,660,791.96	14,576,687.32	45%	11,126,108.00
Fund Category General Fund Net Gain (Loss)	(\$5,378,580.96)	\$1,213,353.68	\$1,661,149.05	(\$2,660,791.96)	\$4,378,938.05	19%	(\$185,364.00)



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 203 - Cares Act (CRF) Franklin Cty							
EXPENSE							
Department 000 - General							
Transfers/Other							
	161.99	.00	161.99	.00	.00	100	
Department 000 - General Totals	\$161.99	\$0.00	\$161.99	\$0.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$161.99	\$0.00	\$161.99	\$0.00	\$0.00	100%	\$0.00
Fund 203 - Cares Act (CRF) Franklin Cty Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	161.99	.00	161.99	.00	.00	100%	
Fund 203 - Cares Act (CRF) Franklin Cty Net Gain (Loss)	(\$161.99)	\$0.00	(\$161.99)	\$0.00	\$0.00	100%	\$0.00



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 204 - Cares Act (CRF) Licking Cty							
EXPENSE							
Department 000 - General							
Transfers/Other							
	42.09	.00	42.09	.00	.00	100	28,516
Department 000 - General Totals	\$42.09	\$0.00	\$42.09	\$0.00	\$0.00	100%	\$28,516
EXPENSE TOTALS	\$42.09	\$0.00	\$42.09	\$0.00	\$0.00	100%	\$28,516
Fund 204 - Cares Act (CRF) Licking Cty Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	42.09	.00	42.09	.00	.00	100%	28,516
Fund 204 - Cares Act (CRF) Licking Cty Net Gain (Loss)	(\$42.09)	\$0.00	(\$42.09)	\$0.00	\$0.00	100%	(\$28,516)



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 205 - Cares Act (CRF) Fairfield Cty							
EXPENSE							
Department 000 - General							
Transfers/Other							
	7.67	.00	7.67	.00	.00	100	
Department 000 - General Totals	\$7.67	\$0.00	\$7.67	\$0.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$7.67	\$0.00	\$7.67	\$0.00	\$0.00	100%	\$0.00
Fund 205 - Cares Act (CRF) Fairfield Cty Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	7.67	.00	7.67	.00	.00	100%	
Fund 205 - Cares Act (CRF) Fairfield Cty Net Gain (Loss)	(\$7.67)	\$0.00	(\$7.67)	\$0.00	\$0.00	100%	\$0.00



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 206 - American Rescue Plan Act							
REVENUE							
Department 000 - General							
Intergovernmental-State	.00	.00	8,013.96	.00	(8,013.96)	+++	
Department 000 - General Totals	\$0.00	\$0.00	\$8,013.96	\$0.00	(\$8,013.96)	+++	\$0.00
REVENUE TOTALS	\$0.00	\$0.00	\$8,013.96	\$0.00	(\$8,013.96)	+++	\$0.00
EXPENSE							
Department 000 - General							
Transfers/Other	169,270.00	30,000.00	30,000.00	139,270.00	.00	100	
Capital Purchases	2,131,265.29	55,463.90	170,584.73	605,882.06	1,354,798.50	36	
Department 000 - General Totals	\$2,300,535.29	\$85,463.90	\$200,584.73	\$745,152.06	\$1,354,798.50	41%	\$0.00
EXPENSE TOTALS	\$2,300,535.29	\$85,463.90	\$200,584.73	\$745,152.06	\$1,354,798.50	41%	\$0.00
Fund 206 - American Rescue Plan Act Totals							
REVENUE TOTALS	.00	.00	8,013.96	.00	(8,013.96)	+++	
EXPENSE TOTALS	2,300,535.29	85,463.90	200,584.73	745,152.06	1,354,798.50	41%	
Fund 206 - American Rescue Plan Act Net Gain (Loss)	(\$2,300,535.29)	(\$85,463.90)	(\$192,570.77)	(\$745,152.06)	\$1,362,812.46	41%	\$0.00



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	805,000.00	19,193.97	981,696.10	.00	(176,696.10)	122	1,451,80
Investment Earnings	5,000.00	1,478.99	3,108.03	.00	1,891.97	62	62
Reimbursements	.00	502.95	538.19	.00	(538.19)	+++	3,39
Department 000 - General Totals	\$810,000.00	\$21,175.91	\$985,342.32	\$0.00	(\$175,342.32)	122%	\$1,455,82
REVENUE TOTALS	\$810,000.00	\$21,175.91	\$985,342.32	\$0.00	(\$175,342.32)	122%	\$1,455,82
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	134,269.46	10,740.61	59,266.59	698.57	74,304.30	45	38,90
Supplies	2,015.25	.00	15.25	750.00	1,250.00	38	
Services	88,600.00	887.76	16,830.09	937.02	70,832.89	20	1,90
Transfers/Other	2,410,000.00	103,154.58	707,894.26	122,405.99	1,579,699.75	34	972,59
Department 564 - Income Tax Division Totals	\$2,634,884.71	\$114,782.95	\$784,006.19	\$124,791.58	\$1,726,086.94	34%	\$1,013,41
EXPENSE TOTALS	\$2,634,884.71	\$114,782.95	\$784,006.19	\$124,791.58	\$1,726,086.94	34%	\$1,013,41
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	810,000.00	21,175.91	985,342.32	.00	(175,342.32)	122%	1,455,82
EXPENSE TOTALS	2,634,884.71	114,782.95	784,006.19	124,791.58	1,726,086.94	34%	1,013,41
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,824,884.71)	(\$93,607.04)	\$201,336.13	(\$124,791.58)	\$1,901,429.26	(4%)	\$442,41



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,900,000.00	176,127.99	806,138.94	.00	1,093,861.06	42	783,63
Other Revenues	.00	.00	1,225.80	.00	(1,225.80)	+++	
Reimbursements	.00	2,514.75	11,615.79	.00	(11,615.79)	+++	20,40
Department 000 - General Totals	\$1,900,000.00	\$178,642.74	\$818,980.53	\$0.00	\$1,081,019.47	43%	\$804,03
REVENUE TOTALS	\$1,900,000.00	\$178,642.74	\$818,980.53	\$0.00	\$1,081,019.47	43%	\$804,03
EXPENSE							
Department 000 - General							
Capital Purchases	800,000.00	.00	.00	.00	800,000.00	0	
Department 000 - General Totals	\$800,000.00	\$0.00	\$0.00	\$0.00	\$800,000.00	0%	\$0
Department 268 - Street Department							
Personal Services	802,538.98	56,762.67	341,919.97	2,314.73	458,304.28	43	302,06
Supplies	356,874.50	4,611.43	100,934.13	74,770.68	181,169.69	49	68,79
Services	227,667.97	2,064.64	23,345.31	125,081.52	79,241.14	65	19,03
Capital Purchases	20,375.00	.00	17,457.48	.00	2,917.52	86	152,92
Department 268 - Street Department Totals	\$1,407,456.45	\$63,438.74	\$483,656.89	\$202,166.93	\$721,632.63	49%	\$542,82
EXPENSE TOTALS	\$2,207,456.45	\$63,438.74	\$483,656.89	\$202,166.93	\$1,521,632.63	31%	\$542,82
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,900,000.00	178,642.74	818,980.53	.00	1,081,019.47	43%	804,03
EXPENSE TOTALS	2,207,456.45	63,438.74	483,656.89	202,166.93	1,521,632.63	31%	542,82
Fund 260 - Street Fund Net Gain (Loss)	(\$307,456.45)	\$115,204.00	\$335,323.64	(\$202,166.93)	\$440,613.16	(43%)	\$261,20

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	160,000.00	14,280.65	65,362.62	.00	94,637.38	41	63,533.97
Department 000 - General Totals	\$160,000.00	\$14,280.65	\$65,362.62	\$0.00	\$94,637.38	41%	\$63,533.97
REVENUE TOTALS	\$160,000.00	\$14,280.65	\$65,362.62	\$0.00	\$94,637.38	41%	\$63,533.97
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	55,000.00	6,000.00	9,000.00	87	39,970.00
Services	34,607.09	545.33	2,824.73	15,582.36	16,200.00	53	18,877.67
Department 268 - Street Department Totals	\$104,607.09	\$545.33	\$57,824.73	\$21,582.36	\$25,200.00	76%	\$58,859.67
EXPENSE TOTALS	\$104,607.09	\$545.33	\$57,824.73	\$21,582.36	\$25,200.00	76%	\$58,859.67
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	160,000.00	14,280.65	65,362.62	.00	94,637.38	41%	63,533.97
EXPENSE TOTALS	104,607.09	545.33	57,824.73	21,582.36	25,200.00	76%	58,859.67
Fund 270 - State Highway Fund Net Gain (Loss)	\$55,392.91	\$13,735.32	\$7,537.89	(\$21,582.36)	(\$69,437.38)	(25%)	\$4,684.30
Fund Type Totals							
REVENUE TOTALS	2,870,000.00	214,099.30	1,877,699.43	.00	992,300.57	65%	2,323,398.86
EXPENSE TOTALS	7,247,695.29	264,230.92	1,526,284.29	1,093,692.93	4,627,718.07	36%	1,643,611.16
Fund Type Net Gain (Loss)	(\$4,377,695.29)	(\$50,131.62)	\$351,415.14	(\$1,093,692.93)	\$3,635,417.50	17%	\$679,787.70
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,870,000.00	214,099.30	1,877,699.43	.00	992,300.57	65%	2,323,398.86
EXPENSE TOTALS	7,247,695.29	264,230.92	1,526,284.29	1,093,692.93	4,627,718.07	36%	1,643,611.16
Fund Category Special Revenue Funds Net Gain (Loss)	(\$4,377,695.29)	(\$50,131.62)	\$351,415.14	(\$1,093,692.93)	\$3,635,417.50	17%	\$679,787.70



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	780,000.00	33,585.15	277,890.87	.00	502,109.13	36	284,733.00
Other Revenues	.00	.00	.00	.00	.00	+++	1,000.00
Reimbursements	.00	.00	.00	.00	.00	+++	350.00
Department 000 - General Totals	\$780,000.00	\$33,585.15	\$277,890.87	\$0.00	\$502,109.13	36%	\$286,083.00
Department 735 - Water Division							
Utility Charges	6,923,881.00	321,657.19	2,559,894.08	.00	4,363,986.92	37	2,481,500.00
Other Revenues	96,119.00	9,460.30	38,288.13	.00	57,830.87	40	53,270.00
Reimbursements	.00	1,508.85	28,614.56	.00	(28,614.56)	+++	230.00
Department 735 - Water Division Totals	\$7,020,000.00	\$332,626.34	\$2,626,796.77	\$0.00	\$4,393,203.23	37%	\$2,535,000.00
REVENUE TOTALS	\$7,800,000.00	\$366,211.49	\$2,904,687.64	\$0.00	\$4,895,312.36	37%	\$2,821,100.00
EXPENSE							
Department 000 - General							
Capital Purchases	1,031,858.28	225.00	766,922.76	264,935.52	.00	100	172,960.00
Department 000 - General Totals	\$1,031,858.28	\$225.00	\$766,922.76	\$264,935.52	\$0.00	100%	\$172,960.00
Department 735 - Water Division							
Personal Services	505,685.72	37,418.82	209,847.00	1,529.41	294,309.31	42	210,170.00
Supplies	208,942.34	22,001.13	74,634.88	78,692.82	55,614.64	73	59,070.00
Services	6,501,949.70	390,199.83	2,118,438.40	1,498,496.46	2,885,014.84	56	2,038,140.00
Capital Purchases	713,759.97	.00	59,659.97	489,655.44	164,444.56	77	12,360.00
Department 735 - Water Division Totals	\$7,930,337.73	\$449,619.78	\$2,462,580.25	\$2,068,374.13	\$3,399,383.35	57%	\$2,319,740.00
Department 991 - Debt Service							
Debt Service	255,115.00	.00	.00	52,662.00	202,453.00	21	1,370.00
Department 991 - Debt Service Totals	\$255,115.00	\$0.00	\$0.00	\$52,662.00	\$202,453.00	21%	\$1,370.00
EXPENSE TOTALS	\$9,217,311.01	\$449,844.78	\$3,229,503.01	\$2,385,971.65	\$3,601,836.35	61%	\$2,494,070.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,800,000.00	366,211.49	2,904,687.64	.00	4,895,312.36	37%	2,821,100.00
EXPENSE TOTALS	9,217,311.01	449,844.78	3,229,503.01	2,385,971.65	3,601,836.35	61%	2,494,070.00
Fund 710 - Water Fund Net Gain (Loss)	(\$1,417,311.01)	(\$83,633.29)	(\$324,815.37)	(\$2,385,971.65)	(\$1,293,476.01)	191%	\$327,020.00



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	380,000.00	16,855.78	137,963.01	.00	242,036.99	36	140,660
Department 000 - General Totals	\$380,000.00	\$16,855.78	\$137,963.01	\$0.00	\$242,036.99	36%	\$140,660
Department 736 - Wastewater Division							
Utility Charges	6,515,000.00	317,839.78	2,512,623.31	.00	4,002,376.69	39	2,434,127
Other Revenues	.00	225.00	800.00	.00	(800.00)	+++	50
Reimbursements	5,000.00	1,508.85	28,614.56	.00	(23,614.56)	572	23
Department 736 - Wastewater Division Totals	\$6,520,000.00	\$319,573.63	\$2,542,037.87	\$0.00	\$3,977,962.13	39%	\$2,434,409
REVENUE TOTALS	\$6,900,000.00	\$336,429.41	\$2,680,000.88	\$0.00	\$4,219,999.12	39%	\$2,575,069
EXPENSE							
Department 000 - General							
Capital Purchases	555,106.28	1,350.00	4,557.63	550,548.65	.00	100	273,990
Department 000 - General Totals	\$555,106.28	\$1,350.00	\$4,557.63	\$550,548.65	\$0.00	100%	\$273,990
Department 736 - Wastewater Division							
Personal Services	542,676.62	42,336.01	240,170.46	2,663.83	299,842.33	45	240,711
Supplies	113,931.40	11,357.26	27,342.67	42,960.59	43,628.14	62	9,431
Services	6,760,697.41	399,463.60	2,531,618.15	1,464,315.56	2,764,763.70	59	2,355,551
Capital Purchases	713,759.97	.00	59,659.97	489,655.44	164,444.56	77	12,360
Department 736 - Wastewater Division Totals	\$8,131,065.40	\$453,156.87	\$2,858,791.25	\$1,999,595.42	\$3,272,678.73	60%	\$2,618,071
Department 991 - Debt Service							
Debt Service	39,972.00	.00	.00	490.00	39,482.00	1	96
Department 991 - Debt Service Totals	\$39,972.00	\$0.00	\$0.00	\$490.00	\$39,482.00	1%	\$96
EXPENSE TOTALS	\$8,726,143.68	\$454,506.87	\$2,863,348.88	\$2,550,634.07	\$3,312,160.73	62%	\$2,893,021
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	6,900,000.00	336,429.41	2,680,000.88	.00	4,219,999.12	39%	2,575,069
EXPENSE TOTALS	8,726,143.68	454,506.87	2,863,348.88	2,550,634.07	3,312,160.73	62%	2,893,021
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$1,826,143.68)	(\$118,077.46)	(\$183,348.00)	(\$2,550,634.07)	(\$907,838.39)	150%	(\$317,956)

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	2,000,000.00	87,681.02	777,824.74	.00	1,222,175.26	39	745,771
Reimbursements	.00	1,005.90	1,076.38	.00	(1,076.38)	+++	154
Department 737 - Storm Water Division Totals	\$2,000,000.00	\$88,686.92	\$778,901.12	\$0.00	\$1,221,098.88	39%	\$745,931
REVENUE TOTALS	\$2,000,000.00	\$88,686.92	\$778,901.12	\$0.00	\$1,221,098.88	39%	\$745,931
EXPENSE							
Department 000 - General							
Capital Purchases	808,375.63	.00	151,165.18	357,210.45	300,000.00	63	259,471
Department 000 - General Totals	\$808,375.63	\$0.00	\$151,165.18	\$357,210.45	\$300,000.00	63%	\$259,471
Department 737 - Storm Water Division							
Personal Services	321,901.35	24,897.60	132,803.30	6,137.50	182,960.55	43	135,481
Supplies	64,344.00	3,500.97	7,843.26	16,985.74	39,515.00	39	10,301
Services	1,178,701.93	73,439.56	384,819.85	377,900.13	415,981.95	65	382,621
Capital Purchases	160,000.00	.00	.00	159,055.44	944.56	99	
Department 737 - Storm Water Division Totals	\$1,724,947.28	\$101,838.13	\$525,466.41	\$560,078.81	\$639,402.06	63%	\$528,421
Department 991 - Debt Service							
Debt Service	123,110.00	.00	.00	6,555.00	116,555.00	5	
Department 991 - Debt Service Totals	\$123,110.00	\$0.00	\$0.00	\$6,555.00	\$116,555.00	5%	\$116,555
EXPENSE TOTALS	\$2,656,432.91	\$101,838.13	\$676,631.59	\$923,844.26	\$1,055,957.06	60%	\$787,891
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	2,000,000.00	88,686.92	778,901.12	.00	1,221,098.88	39%	745,931
EXPENSE TOTALS	2,656,432.91	101,838.13	676,631.59	923,844.26	1,055,957.06	60%	787,891
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$656,432.91)	(\$13,151.21)	\$102,269.53	(\$923,844.26)	(\$165,141.82)	125%	(\$41,964)



Budget by Classification-May, 2022

10.a.1.a

Through 05/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,200,000.00	190,113.66	1,038,183.99	.00	1,161,816.01	47	955,751
Other Revenues	.00	3,837.60	12,429.73	.00	(12,429.73)	+++	
Department 738 - Refuse Collection Totals	\$2,200,000.00	\$193,951.26	\$1,050,613.72	\$0.00	\$1,149,386.28	48%	\$955,751
REVENUE TOTALS	\$2,200,000.00	\$193,951.26	\$1,050,613.72	\$0.00	\$1,149,386.28	48%	\$955,751
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	.00	2,000.00	0	1,37
Services	3,020,257.04	414,277.88	1,422,716.34	409,053.06	1,188,487.64	61	973,531
Department 738 - Refuse Collection Totals	\$3,022,257.04	\$414,277.88	\$1,422,716.34	\$409,053.06	\$1,190,487.64	61%	\$974,911
EXPENSE TOTALS	\$3,022,257.04	\$414,277.88	\$1,422,716.34	\$409,053.06	\$1,190,487.64	61%	\$974,911
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,200,000.00	193,951.26	1,050,613.72	.00	1,149,386.28	48%	955,751
EXPENSE TOTALS	3,022,257.04	414,277.88	1,422,716.34	409,053.06	1,190,487.64	61%	974,911
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$822,257.04)	(\$220,326.62)	(\$372,102.62)	(\$409,053.06)	\$41,101.36	95%	(\$19,154)
Fund Type Totals							
REVENUE TOTALS	18,900,000.00	985,279.08	7,414,203.36	.00	11,485,796.64	39%	7,097,861
EXPENSE TOTALS	23,622,144.64	1,420,467.66	8,192,199.82	6,269,503.04	9,160,441.78	61%	7,149,911
Fund Type Net Gain (Loss)	(\$4,722,144.64)	(\$435,188.58)	(\$777,996.46)	(\$6,269,503.04)	(\$2,325,354.86)	149%	(\$52,054)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	18,900,000.00	985,279.08	7,414,203.36	.00	11,485,796.64	39%	7,097,861
EXPENSE TOTALS	23,622,144.64	1,420,467.66	8,192,199.82	6,269,503.04	9,160,441.78	61%	7,149,911
Fund Category Enterprise Funds Net Gain (Loss)	(\$4,722,144.64)	(\$435,188.58)	(\$777,996.46)	(\$6,269,503.04)	(\$2,325,354.86)	149%	(\$52,054)
Grand Totals							
REVENUE TOTALS	42,968,606.00	4,033,814.50	20,292,759.52	.00	22,675,846.48	47%	20,362,001
EXPENSE TOTALS	57,447,026.89	3,305,781.02	19,058,191.79	10,023,987.93	28,364,847.17	51%	19,919,631
Grand Total Net Gain (Loss)	(\$14,478,420.89)	\$728,033.48	\$1,234,567.73	(\$10,023,987.93)	\$5,689,000.69	61%	\$442,361

Attachment: Budget by Classification-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5L



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	1,259,870.00	.00	1,259,870.00	87,765.24	.00	436,595.09	823,274.91	35	410,740
5104	Wages-Part time	132,897.00	.00	132,897.00	8,284.00	.00	39,168.79	93,728.21	29	46,780
5105	Overtime	365,000.00	.00	365,000.00	24,928.62	.00	86,781.76	278,218.24	24	84,290
5106	Longevity	59,100.00	.00	59,100.00	.00	.00	19,350.00	39,750.00	33	16,400
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(477)
5109	HSA Employer Funding	328,648.00	.00	328,648.00	8,976.00	.00	320,710.36	7,937.64	98	280,710
5111	Wages Chief	138,029.00	.00	138,029.00	10,617.60	.00	53,088.00	84,941.00	38	51,530
5113	Wages Enforcement	6,844,633.00	.00	6,844,633.00	484,651.53	.00	2,512,710.47	4,331,922.53	37	2,474,760
5151	PERS Contribution	197,459.00	.00	197,459.00	20,109.44	.00	73,671.06	123,787.94	37	65,490
5152	PFDPF Contribution	1,288,596.00	.00	1,288,596.00	149,447.91	.00	562,537.58	726,058.42	44	542,790
5155	PERS Pickup	57,955.00	.00	57,955.00	6,628.71	.00	23,690.48	34,264.52	41	23,760
5161	Group Insurance	1,619,525.00	1,707.25	1,621,232.25	122,073.79	13,140.88	742,994.85	865,096.52	47	649,810
5166	Medicare	127,593.00	.00	127,593.00	8,606.57	.00	44,096.87	83,496.13	35	43,320
	Personal Services Totals	\$12,419,305.00	\$1,707.25	\$12,421,012.25	\$932,089.41	\$13,140.88	\$4,915,395.31	\$7,492,476.06	40%	\$4,689,960
	Supplies									
5201	Office Supplies	10,000.00	2,322.55	12,322.55	163.04	3,546.34	4,899.39	3,876.82	69	3,330
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	1,500.00	.00	2,000.00	43	990
5203	Computer Supplies	13,600.00	513.99	14,113.99	163.58	2,733.76	4,967.27	6,412.96	55	4,980
5205	Small Tools/Minor Equipment	11,500.00	.00	11,500.00	.00	1,792.94	1,393.46	8,313.60	28	290
5206	Evidence	10,000.00	.00	10,000.00	5,000.00	.00	5,000.00	5,000.00	50	
5207	Law Enforcement Supplies	66,000.00	33,013.83	99,013.83	117.00	18,016.32	46,023.50	34,974.01	65	10,420
5213	Repair and Maintenance Supplies	16,100.00	1,503.74	17,603.74	523.44	3,424.52	3,578.72	10,600.50	40	2,360
5241	Uniforms-Purchased	145,500.00	5,624.25	151,124.25	3,953.31	27,906.42	33,688.30	89,529.53	41	31,890
5251	MV Gas and Oil	190,000.00	9,333.90	199,333.90	12,078.16	56,359.01	53,300.78	89,674.11	55	39,350
	Supplies Totals	\$466,200.00	\$52,312.26	\$518,512.26	\$21,998.53	\$115,279.31	\$152,851.42	\$250,381.53	52%	\$93,630
	Services									
5311	Utilities	150,000.00	12,192.45	162,192.45	8,816.08	71,120.94	48,201.51	42,870.00	74	42,650
5321	Professional Training	91,000.00	6,719.10	97,719.10	1,423.60	34,579.40	18,628.30	44,511.40	54	21,140
5323	Publications	30,350.00	.00	30,350.00	.00	.00	1,650.00	28,700.00	5	
5324	Professional Association Dues	5,600.00	50.00	5,650.00	.00	2,013.76	1,835.24	1,801.00	68	910
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	4,251.00	3,549.00	2,200.00	78	
5339	Misc Contract Services	69,200.00	4,110.39	73,310.39	2,509.61	33,388.31	19,241.28	20,680.80	72	23,710
5351	Liability Insurance Deductible	50,000.00	.00	50,000.00	.00	10,000.00	.00	40,000.00	20	8,400
5361	Building Repair/Maintenance	60,000.00	8,656.52	68,656.52	589.00	27,911.20	6,346.50	34,398.82	50	33,970
5362	Equipment Maintenance	68,000.00	4,481.19	72,481.19	.00	10,047.28	10,598.31	51,835.60	28	12,420
5363	MV Repair/Maintenance-External	30,000.00	.00	30,000.00	305.00	21,890.76	3,859.24	4,250.00	86	8,070
5364	MV Repair/Maintenance-Internal	.00	.00	.00	.00	.00	.00	.00	+++	40



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	3,000.00	10,115.00	13,115.00	.00	.00	10,115.00	3,000.00	77	
5375	Prisoner Care	126,000.00	4,262.66	130,262.66	7,856.00	43,224.00	26,038.66	61,000.00	53	25,427
5391	Postage	8,000.00	8.35	8,008.35	59.02	872.51	782.33	6,353.51	21	1,054
5392	Fingerprinting Services	750.00	47.25	797.25	69.25	86.75	160.50	550.00	31	157
5393	L.E.A.D.S Terminal	8,000.00	600.00	8,600.00	600.00	4,800.00	3,000.00	800.00	91	3,000
5395	Printing/Advertising	27,000.00	43.20	27,043.20	.00	1,420.46	969.73	24,653.01	9	4,771
5396	Uniform Cleaning/Repairs	65,000.00	1,634.50	66,634.50	1,854.30	22,862.15	8,772.35	35,000.00	47	9,251
5399	Other Miscellaneous Services	10,700.00	437.45	11,137.45	49.24	1,188.43	2,669.21	7,279.81	35	25,991
	Services Totals	\$812,600.00	\$53,358.06	\$865,958.06	\$24,131.10	\$289,656.95	\$166,417.16	\$409,883.95	53%	\$221,027
	Capital Purchases									
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	.00	4,870.80	129.20	5,000.00	50	227
5632	Motor Vehicles	344,000.00	133,991.94	477,991.94	.00	322,201.36	110,598.62	45,191.96	91	52,941
5633	Machinery and Equipment	40,000.00	21,838.44	61,838.44	19,563.04	55.00	44,046.48	17,736.96	71	3,094
5634	Unmarked Vehicles	28,400.00	.00	28,400.00	.00	3,600.00	3,600.00	21,200.00	25	3,551
5639	Other Equipment	50,000.00	111,813.53	161,813.53	2,344.43	39,025.73	94,787.80	28,000.00	83	62,441
	Capital Purchases Totals	\$472,400.00	\$267,643.91	\$740,043.91	\$21,907.47	\$369,752.89	\$253,162.10	\$117,128.92	84%	\$122,261
	EXPENSE TOTALS	\$14,170,505.00	\$375,021.48	\$14,545,526.48	\$1,000,126.51	\$787,830.03	\$5,487,825.99	\$8,269,870.46	43%	\$5,126,885
Department 111 - Police Division Totals		(\$14,170,505.00)	(\$375,021.48)	(\$14,545,526.48)	(\$1,000,126.51)	(\$787,830.03)	(\$5,487,825.99)	(\$8,269,870.46)	43%	(\$5,126,885)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	104,043.00	.00	104,043.00	1,097.69	.00	14,910.98	89,132.02	14	34,631
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	2,000.00	4,000.00	33	6,000
5151	PERS Contribution	14,643.00	.00	14,643.00	608.46	.00	3,162.83	11,480.17	22	5,581
5161	Group Insurance	31,017.00	.00	31,017.00	840.02	727.87	4,803.11	25,486.02	18	14,771
5166	Medicare	1,517.00	.00	1,517.00	15.92	.00	211.21	1,305.79	14	508
	Personal Services Totals	\$157,770.00	\$0.00	\$157,770.00	\$2,562.09	\$727.87	\$25,088.13	\$131,954.00	16%	\$61,501
	Supplies									
5201	Office Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	1,434.05	65.95	1,500.00	50	
5213	Repair and Maintenance Supplies	130,000.00	6,213.17	136,213.17	2,776.14	35,073.44	19,875.94	81,263.79	40	31,201
5259	Operating Materials and Supplies	9,500.00	.00	9,500.00	.00	4,820.73	179.27	4,500.00	53	371
	Supplies Totals	\$143,200.00	\$6,213.17	\$149,413.17	\$2,776.14	\$41,328.22	\$20,121.16	\$87,963.79	41%	\$31,581
	Services									
5311	Utilities	600.00	81.47	681.47	.00	518.56	162.91	.00	100	191
5321	Professional Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,907.01	92.99	1,000.00	67	61
5363	MV Repair/Maintenance-External	40,000.00	.00	40,000.00	2,239.97	28,527.48	4,342.52	7,130.00	82	3,781
5397	Uniform Rental	1,650.00	27.84	1,677.84	26.00	1,237.57	290.27	150.00	91	621
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	1,045.00	455.00	.00	100	
	Services Totals	\$47,550.00	\$109.31	\$47,659.31	\$2,265.97	\$33,235.62	\$5,343.69	\$9,080.00	81%	\$4,671
	EXPENSE TOTALS	\$348,520.00	\$6,322.48	\$354,842.48	\$7,604.20	\$75,291.71	\$50,552.98	\$228,997.79	35%	\$97,761
Department 290 - Mechanic Totals		(\$348,520.00)	(\$6,322.48)	(\$354,842.48)	(\$7,604.20)	(\$75,291.71)	(\$50,552.98)	(\$228,997.79)	35%	(\$97,768)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	105,500.00	.00	105,500.00	8,115.20	.00	40,391.60	65,108.40	38	36,833
5102	Wages-Staff	678,070.00	.00	678,070.00	42,355.36	.00	213,488.19	464,581.81	31	201,161
5105	Overtime	15,000.00	.00	15,000.00	193.70	.00	3,613.87	11,386.13	24	2,311
5106	Longevity	3,455.00	.00	3,455.00	.00	.00	2,200.00	1,255.00	64	1,100
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,860)
5109	HSA Employer Funding	54,000.00	.00	54,000.00	.00	.00	40,000.00	14,000.00	74	40,000
5141	Wages-Seasonal Labor	125,000.00	.00	125,000.00	6,517.75	.00	21,928.71	103,071.29	18	11,133
5151	PERS Contribution	129,784.00	.00	129,784.00	12,213.52	.00	42,988.21	86,795.79	33	38,154
5161	Group Insurance	280,235.00	.00	280,235.00	17,976.37	3,184.80	107,637.18	169,413.02	40	102,751
5166	Medicare	13,442.00	.00	13,442.00	787.81	.00	3,877.18	9,564.82	29	3,461
	Personal Services Totals	\$1,404,486.00	\$0.00	\$1,404,486.00	\$88,159.71	\$3,184.80	\$476,124.94	\$925,176.26	34%	\$435,061
	Supplies									
5201	Office Supplies	750.00	.00	750.00	.00	.00	377.13	372.87	50	141
5203	Computer Supplies	680.00	.00	680.00	.00	.00	.00	680.00	0	47
5205	Small Tools/Minor Equipment	6,750.00	.00	6,750.00	.00	25.43	6,603.72	120.85	98	5,131
5209	Chemicals	47,320.00	3,000.00	50,320.00	9,010.60	371.44	24,921.63	25,026.93	50	30,361
5213	Repair and Maintenance Supplies	46,050.00	1,843.92	47,893.92	7,622.50	11,726.24	19,272.80	16,894.88	65	36,981
5215	Recreational Supplies	83,941.00	6,104.90	90,045.90	2,858.60	5,066.18	25,575.93	59,403.79	34	21,331
5241	Uniforms-Purchased	5,000.00	689.92	5,689.92	.00	571.03	2,061.89	3,057.00	46	391
5251	MV Gas and Oil	22,000.00	3,116.05	25,116.05	2,290.75	6,111.15	5,924.89	13,080.01	48	4,021
5252	Aggregates	16,950.00	.00	16,950.00	3,286.45	2,223.59	3,526.41	11,200.00	34	4,741
5259	Operating Materials and Supplies	22,750.00	1,914.74	24,664.74	616.46	17,429.50	3,751.55	3,483.69	86	12,991
	Supplies Totals	\$252,191.00	\$16,669.53	\$268,860.53	\$25,685.36	\$43,524.56	\$92,015.95	\$133,320.02	50%	\$116,601
	Services									
5303	Community Events	7,200.00	.00	7,200.00	.00	2,330.00	.00	4,870.00	32	
5311	Utilities	39,000.00	3,175.26	42,175.26	2,958.36	21,161.02	15,805.95	5,208.29	88	13,641
5321	Professional Training	1,900.00	.00	1,900.00	565.00	905.00	565.00	430.00	77	450
5322	Conference/Reimb	9,200.00	967.00	10,167.00	47.12	105.82	3,668.97	6,392.21	37	680
5323	Publications	250.00	.00	250.00	.00	.00	.00	250.00	0	281
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	85.00	995.00	1,420.00	43	401
5338	Personal Service Contracts	66,086.00	121.33	66,207.33	3,466.00	7,376.50	12,370.83	46,460.00	30	13,371
5339	Misc Contract Services	279,339.00	53,055.70	332,394.70	40,274.27	92,251.94	99,280.75	140,862.01	58	28,521
5361	Building Repair/Maintenance	18,000.00	5,771.20	23,771.20	.00	5,771.20	.00	18,000.00	24	
5362	Equipment Maintenance	2,000.00	.00	2,000.00	275.75	424.25	275.75	1,300.00	35	
5391	Postage	7,500.00	3,062.26	10,562.26	16.43	26.99	3,239.06	7,296.21	31	3,511
5395	Printing/Advertising	25,000.00	7,476.29	32,476.29	501.75	8,791.38	9,798.69	13,886.22	57	5,421
5399	Other Miscellaneous Services	14,290.00	2,812.99	17,102.99	125.00	3,277.04	4,038.95	9,787.00	43	271



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
	<i>Services Totals</i>	\$472,265.00	\$76,442.03	\$548,707.03	\$48,229.68	\$142,506.14	\$150,038.95	\$256,161.94	53%	\$66,599.00
	<i>Transfers/Other</i>									
5515	Refunds-Fees	.00	.00	.00	230.00	.00	2,486.00	(2,486.00)	+++	5,799.00
	<i>Transfers/Other Totals</i>	\$0.00	\$0.00	\$0.00	\$230.00	\$0.00	\$2,486.00	(\$2,486.00)	+++	\$5,799.00
	<i>Capital Purchases</i>									
5601	Land	.00	1,217.60	1,217.60	.00	1,217.60	.00	.00	100	
5631	Furniture and Fixtures	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5633	Machinery and Equipment	170,000.00	.00	170,000.00	.00	66,349.00	.00	103,651.00	39	
5639	Other Equipment	25,000.00	10,607.00	35,607.00	.00	10,607.00	.00	25,000.00	30	
	<i>Capital Purchases Totals</i>	\$210,000.00	\$11,824.60	\$221,824.60	\$0.00	\$78,173.60	\$0.00	\$143,651.00	35%	\$143,651.00
	EXPENSE TOTALS	\$2,338,942.00	\$104,936.16	\$2,443,878.16	\$162,304.75	\$267,389.10	\$720,665.84	\$1,455,823.22	40%	\$624,063.00
	Department 340 - Parks and Recreation Totals	(\$2,338,942.00)	(\$104,936.16)	(\$2,443,878.16)	(\$162,304.75)	(\$267,389.10)	(\$720,665.84)	(\$1,455,823.22)	40%	(\$624,063.00)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	120,042.00	.00	120,042.00	9,201.63	.00	45,058.15	74,983.85	38	26,970
5104	Wages-Part time	.00	.00	.00	.00	.00	1,478.23	(1,478.23)	+++	17,480
5105	Overtime	2,000.00	.00	2,000.00	184.17	.00	240.70	1,759.30	12	
5106	Longevity	650.00	.00	650.00	.00	.00	.00	650.00	0	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	2,000
5151	PERS Contribution	17,177.00	.00	17,177.00	1,932.34	.00	7,071.04	10,105.96	41	6,790
5161	Group Insurance	31,323.00	.00	31,323.00	2,569.02	223.86	15,373.94	15,725.20	50	4,430
5166	Medicare	1,779.00	.00	1,779.00	127.10	.00	633.28	1,145.72	36	630
	Personal Services Totals	\$178,971.00	\$0.00	\$178,971.00	\$14,014.26	\$223.86	\$75,855.34	\$102,891.80	43%	\$58,330
	Supplies									
5201	Office Supplies	1,300.00	.00	1,300.00	.00	230.11	.00	1,069.89	18	300
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	402.30	1,097.70	27	
5213	Repair and Maintenance Supplies	5,000.00	130.00	5,130.00	.00	113.58	304.14	4,712.28	8	1,290
5215	Recreational Supplies	2,000.00	454.82	2,454.82	.00	1,491.26	725.51	238.05	90	120
5216	Contributed Supplies Purchased	.00	18,978.56	18,978.56	.00	739.82	610.18	17,628.56	7	500
	Supplies Totals	\$9,800.00	\$19,563.38	\$29,363.38	\$0.00	\$2,574.77	\$2,042.13	\$24,746.48	16%	\$1,960
	Services									
5311	Utilities	8,500.00	312.46	8,812.46	514.88	4,337.04	3,402.73	1,072.69	88	1,720
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	90
5322	Conference/Reimb	400.00	.00	400.00	.00	17.94	289.00	93.06	77	
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	100
5339	Misc Contract Services	9,500.00	600.00	10,100.00	.00	3,073.50	928.50	6,098.00	40	4,320
5361	Building Repair/Maintenance	8,000.00	.00	8,000.00	.00	665.26	.00	7,334.74	8	
5391	Postage	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
	Services Totals	\$29,050.00	\$1,012.46	\$30,062.46	\$514.88	\$8,093.74	\$4,720.23	\$17,248.49	43%	\$6,250
	Capital Purchases									
5639	Other Equipment	.00	2,439.00	2,439.00	.00	2,439.00	.00	.00	100	
	Capital Purchases Totals	\$0.00	\$2,439.00	\$2,439.00	\$0.00	\$2,439.00	\$0.00	\$0.00	100%	\$0
	EXPENSE TOTALS	\$217,821.00	\$23,014.84	\$240,835.84	\$14,529.14	\$13,331.37	\$82,617.70	\$144,886.77	40%	\$66,540
Department 343 - Senior Center Totals		(\$217,821.00)	(\$23,014.84)	(\$240,835.84)	(\$14,529.14)	(\$13,331.37)	(\$82,617.70)	(\$144,886.77)	40%	(\$66,540)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 344 - Community Events										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	67,637.00	.00	67,637.00	5,203.20	.00	25,990.40	41,646.60	38	25,466.00
5105	Overtime	50,000.00	.00	50,000.00	329.27	.00	1,901.98	48,098.02	4	63,000.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	16,469.00	.00	16,469.00	1,217.30	.00	4,293.08	12,175.92	26	3,937.00
5161	Group Insurance	21,846.00	.00	21,846.00	1,830.83	287.21	10,964.89	10,593.90	52	10,488.00
5166	Medicare	1,706.00	.00	1,706.00	77.10	.00	388.87	1,317.13	23	36,000.00
	Personal Services Totals	\$161,658.00	\$0.00	\$161,658.00	\$8,657.70	\$287.21	\$47,539.22	\$113,831.57	30%	\$44,881.00
	Supplies									
5201	Office Supplies	300.00	.00	300.00	.00	300.00	.00	.00	100	(37,000.00)
5203	Computer Supplies	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5215	Recreational Supplies	27,000.00	3,118.54	30,118.54	.00	3,330.65	2,060.41	24,727.48	18	88,000.00
5251	MV Gas and Oil	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
	Supplies Totals	\$34,800.00	\$3,118.54	\$37,918.54	\$0.00	\$3,630.65	\$2,060.41	\$32,227.48	15%	\$84,000.00
	Services									
5311	Utilities	1,500.00	81.47	1,581.47	.00	1,418.56	162.91	.00	100	34,000.00
5321	Professional Training	831.00	.00	831.00	.00	.00	.00	831.00	0	
5322	Conference/Reimb	1,970.00	.00	1,970.00	.00	.00	.00	1,970.00	0	
5324	Professional Association Dues	1,154.00	.00	1,154.00	.00	.00	.00	1,154.00	0	
5339	Misc Contract Services	270,000.00	5,225.00	275,225.00	1,750.00	125,288.10	34,471.95	115,464.95	58	25,320.00
5395	Printing/Advertising	49,100.00	15,357.69	64,457.69	1,124.00	1,900.00	15,481.69	47,076.00	27	
5399	Other Miscellaneous Services	10,000.00	2,024.00	12,024.00	.00	413.00	60.00	11,551.00	4	60,000.00
	Services Totals	\$334,555.00	\$22,688.16	\$357,243.16	\$2,874.00	\$129,019.66	\$50,176.55	\$178,046.95	50%	\$25,730.00
	EXPENSE TOTALS	\$531,013.00	\$25,806.70	\$556,819.70	\$11,531.70	\$132,937.52	\$99,776.18	\$324,106.00	42%	\$71,461.00
Department 344 - Community Events Totals		(\$531,013.00)	(\$25,806.70)	(\$556,819.70)	(\$11,531.70)	(\$132,937.52)	(\$99,776.18)	(\$324,106.00)	42%	(\$71,463.00)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	108,680.00	.00	108,680.00	8,360.00	.00	41,610.00	67,070.00	38	37,940.00
5102	Wages-Staff	383,730.00	.00	383,730.00	29,602.53	.00	149,381.70	234,348.30	39	144,810.00
5105	Overtime	7,000.00	.00	7,000.00	168.00	.00	1,096.33	5,903.67	16	480.00
5106	Longevity	3,150.00	.00	3,150.00	.00	.00	.00	3,150.00	0	.00
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	30,000.00
5151	PERS Contribution	70,358.00	.00	70,358.00	7,998.10	.00	29,363.17	40,994.83	42	28,050.00
5161	Group Insurance	162,332.00	.00	162,332.00	13,559.65	2,043.61	81,190.12	79,098.27	51	77,330.00
5166	Medicare	7,287.00	.00	7,287.00	526.40	.00	2,652.86	4,634.14	36	2,520.00
<i>Personal Services Totals</i>		\$772,537.00	\$0.00	\$772,537.00	\$60,214.68	\$2,043.61	\$335,294.18	\$435,199.21	44%	\$321,160.00
<i>Supplies</i>										
5201	Office Supplies	2,500.00	.00	2,500.00	.00	674.06	394.94	1,431.00	43	480.00
5203	Computer Supplies	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	370.00
5213	Repair and Maintenance Supplies	20,000.00	368.74	20,368.74	1,725.96	5,241.34	6,638.80	8,488.60	58	6,020.00
5251	MV Gas and Oil	1,800.00	67.87	1,867.87	96.44	424.72	793.15	650.00	65	200.00
5259	Operating Materials and Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	160.00
<i>Supplies Totals</i>		\$26,050.00	\$436.61	\$26,486.61	\$1,822.40	\$6,340.12	\$7,826.89	\$12,319.60	53%	\$7,260.00
<i>Services</i>										
5301	Boards/Commissions	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
5302	Street Lighting	275,000.00	13,480.00	288,480.00	12,606.08	164,925.24	65,054.76	58,500.00	80	85,860.00
5303	Community Events	45,000.00	.00	45,000.00	868.00	19,512.50	18,268.00	7,219.50	84	14,900.00
5311	Utilities	1,600.00	123.33	1,723.33	247.03	1,219.88	503.45	.00	100	330.00
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5324	Professional Association Dues	250.00	.00	250.00	.00	.00	275.00	(25.00)	110	440.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5331	Engineering/Architecture	150,000.00	35,942.38	185,942.38	2,048.50	108,890.07	10,179.80	66,872.51	64	33,790.00
5339	Misc Contract Services	120,000.00	42,613.24	162,613.24	.00	44,652.65	39,089.65	78,870.94	51	19,970.00
5362	Equipment Maintenance	4,500.00	192.99	4,692.99	.00	1,734.80	2,487.27	470.92	90	2,470.00
5367	Streetscape Maintenance	50,000.00	200.00	50,200.00	.00	200.00	.00	50,000.00	0	14,770.00
5374	Emergency Management Services	45,000.00	.00	45,000.00	.00	467.08	39,532.92	5,000.00	89	37,020.00
5391	Postage	750.00	.00	750.00	5.50	.00	34.32	715.68	5	60.00
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5396	Uniform Cleaning/Repairs	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
5397	Uniform Rental	2,000.00	.00	2,000.00	119.96	1,270.06	237.94	492.00	75	800.00
5398	Tree/Grass Service	31,000.00	.00	31,000.00	4,243.75	9,086.25	5,913.75	16,000.00	48	3,640.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 448 - Service Department										
	EXPENSE									
	Services Totals	\$730,650.00	\$92,551.94	\$823,201.94	\$20,138.82	\$351,958.53	\$181,576.86	\$289,666.55	65%	\$214,111.00
	Transfers/Other									
5514	Refunds-Miscellaneous	.00	.00	.00	.00	.00	40.00	(40.00)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	(\$40.00)	+++	\$0.00
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	4,450.00
	Capital Purchases Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$4,450.00
	EXPENSE TOTALS	\$1,534,237.00	\$92,988.55	\$1,627,225.55	\$82,175.90	\$360,342.26	\$524,737.93	\$742,145.36	54%	\$547,001.00
Department 448 - Service Department Totals		(\$1,534,237.00)	(\$92,988.55)	(\$1,627,225.55)	(\$82,175.90)	(\$360,342.26)	(\$524,737.93)	(\$742,145.36)	54%	(\$547,001.00)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	95,000.00	.00	95,000.00	7,308.00	.00	36,713.00	58,287.00	39	
5102	Wages-Staff	377,305.00	.00	377,305.00	25,668.85	.00	128,172.55	249,132.45	34	112,974
5105	Overtime	.00	.00	.00	68.94	.00	340.60	(340.60)	+++	10%
5106	Longevity	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	24,000.00	6,000.00	80	16,000
5151	PERS Contribution	66,291.00	.00	66,291.00	6,939.73	.00	25,469.68	40,821.32	38	17,174
5161	Group Insurance	162,146.00	.00	162,146.00	10,682.56	1,689.69	65,745.73	94,710.58	42	42,430
5166	Medicare	6,866.00	.00	6,866.00	453.40	.00	2,266.88	4,599.12	33	1,571
	Personal Services Totals	\$738,808.00	\$0.00	\$738,808.00	\$51,121.48	\$1,689.69	\$282,708.44	\$454,409.87	38%	\$190,264
	Supplies									
5201	Office Supplies	2,500.00	127.70	2,627.70	260.78	739.22	388.48	1,500.00	43	40%
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5241	Uniforms-Purchased	3,500.00	14.00	3,514.00	.00	.00	14.00	3,500.00	0	
5251	MV Gas and Oil	6,000.00	334.27	6,334.27	424.60	1,259.96	2,074.31	3,000.00	53	1,390
	Supplies Totals	\$13,500.00	\$475.97	\$13,975.97	\$685.38	\$1,999.18	\$2,476.79	\$9,500.00	32%	\$1,790
	Services									
5311	Utilities	6,000.00	305.88	6,305.88	.00	2,647.68	658.20	3,000.00	52	82%
5321	Professional Training	3,500.00	219.00	3,719.00	.00	1,018.00	701.00	2,000.00	46	3,220
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5323	Publications	1,000.00	349.95	1,349.95	.00	.00	349.95	1,000.00	26	23%
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	315.00	185.00	1,000.00	33	54%
5325	Educational Assistance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5331	Engineering/Architecture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5339	Misc Contract Services	55,000.00	2,182.50	57,182.50	.00	22,437.00	9,742.50	25,003.00	56	19,520
5362	Equipment Maintenance	7,000.00	.00	7,000.00	696.90	1,904.03	2,095.97	3,000.00	57	2,840
5366	Computer Maintenance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5376	County Health Services	60,000.00	3,780.00	63,780.00	2,370.00	21,672.00	12,108.00	30,000.00	53	7,110
5391	Postage	2,500.00	.00	2,500.00	146.97	.00	658.58	1,841.42	26	1,040
5395	Printing/Advertising	3,500.00	.00	3,500.00	.00	1,352.00	148.00	2,000.00	43	38%
	Services Totals	\$151,000.00	\$6,837.33	\$157,837.33	\$3,213.87	\$51,345.71	\$26,647.20	\$79,844.42	49%	\$35,730
	Capital Purchases									
5632	Motor Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
	Capital Purchases Totals	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$0
	EXPENSE TOTALS	\$943,308.00	\$7,313.30	\$950,621.30	\$55,020.73	\$55,034.58	\$311,832.43	\$583,754.29	39%	\$227,790
Department 479 - Building Department Totals		(\$943,308.00)	(\$7,313.30)	(\$950,621.30)	(\$55,020.73)	(\$55,034.58)	(\$311,832.43)	(\$583,754.29)	39%	(\$227,790)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,802.00	.00	97,802.00	7,523.24	.00	37,616.20	60,185.80	38	37,616.20
5102	Wages-Staff	148,809.00	.00	148,809.00	4,392.02	.00	21,960.10	126,848.90	15	21,897.00
5104	Wages-Part time	7,000.00	.00	7,000.00	1,025.00	.00	4,702.50	2,297.50	67	22,000.00
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	6,000.00	4,000.00	60	6,000.00
5151	PERS Contribution	35,506.00	.00	35,506.00	2,719.57	.00	9,899.63	25,606.37	28	9,080.00
5161	Group Insurance	52,575.00	.00	52,575.00	2,574.68	646.35	15,407.91	36,520.74	31	14,680.00
5166	Medicare	3,677.00	.00	3,677.00	183.32	.00	910.49	2,766.51	25	840.00
	Personal Services Totals	\$355,369.00	\$0.00	\$355,369.00	\$18,417.83	\$646.35	\$96,496.83	\$258,225.82	27%	\$90,351.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	.00	200.00	283.49	316.51	60	800.00
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	900.00
	Supplies Totals	\$1,050.00	\$0.00	\$1,050.00	\$0.00	\$200.00	\$283.49	\$566.51	46%	\$1700.00
	Services									
5311	Utilities	800.00	81.47	881.47	.00	718.56	162.91	.00	100	1900.00
5322	Conference/Reimb	1,000.00	25.00	1,025.00	.00	195.00	280.00	550.00	46	3200.00
5323	Publications	.00	.00	.00	.00	84.01	115.99	(200.00)	+++	
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	.00	5,385.00	(3,635.00)	308	1,250.00
5332	Legal Services	30,000.00	16,135.85	46,135.85	1,250.00	12,189.40	26,446.45	7,500.00	84	3,300.00
5339	Misc Contract Services	6,000.00	3,000.00	9,000.00	4,827.50	8,302.54	4,887.46	(4,190.00)	147	
5391	Postage	500.00	.00	500.00	2.65	.00	286.37	213.63	57	800.00
5399	Other Miscellaneous Services	1,500.00	251.34	1,751.34	650.00	.00	1,263.95	487.39	72	1,270.00
	Services Totals	\$41,550.00	\$19,493.66	\$61,043.66	\$6,730.15	\$21,489.51	\$38,828.13	\$726.02	99%	\$6,430.00
	EXPENSE TOTALS	\$397,969.00	\$19,493.66	\$417,462.66	\$25,147.98	\$22,335.86	\$135,608.45	\$259,518.35	38%	\$96,972.00
Department 522 - Mayor Totals		(\$397,969.00)	(\$19,493.66)	(\$417,462.66)	(\$25,147.98)	(\$22,335.86)	(\$135,608.45)	(\$259,518.35)	38%	(\$96,972.00)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	60,572.00	.00	60,572.00	4,833.92	.00	22,436.30	38,135.70	37	21,356.00
5151	PERS Contribution	8,480.00	.00	8,480.00	931.55	.00	3,380.78	5,099.22	40	3,230.00
5166	Medicare	878.00	.00	878.00	70.09	.00	325.33	552.67	37	300.00
	Personal Services Totals	\$69,930.00	\$0.00	\$69,930.00	\$5,835.56	\$0.00	\$26,142.41	\$43,787.59	37%	\$24,890.00
	Supplies									
5201	Office Supplies	1,700.00	1,099.00	2,799.00	.00	845.15	1,328.00	625.85	78	3,290.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	1,300.00	.00	1,300.00	.00	108.46	91.54	1,100.00	15	
	Supplies Totals	\$4,000.00	\$1,099.00	\$5,099.00	\$0.00	\$953.61	\$1,419.54	\$2,725.85	47%	\$3,290.00
	Services									
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5332	Legal Services	7,000.00	.00	7,000.00	.00	2,000.00	.00	5,000.00	29	5,000.00
5336	Medical Services/Physical Exams	12,000.00	.00	12,000.00	2,497.00	2,494.00	4,401.00	5,105.00	57	4,500.00
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	3,800.00	500.00	5,700.00	43	2,010.00
5391	Postage	200.00	.00	200.00	1.13	100.00	55.03	44.97	78	
5395	Printing/Advertising	5,000.00	81.00	5,081.00	.00	1,000.00	81.00	4,000.00	21	680.00
	Services Totals	\$34,800.00	\$81.00	\$34,881.00	\$2,498.13	\$9,394.00	\$5,037.03	\$20,449.97	41%	\$7,260.00
	EXPENSE TOTALS	\$108,730.00	\$1,180.00	\$109,910.00	\$8,333.69	\$10,347.61	\$32,598.98	\$66,963.41	39%	\$35,460.00
Department 534 - Civil Service Commission Totals		(\$108,730.00)	(\$1,180.00)	(\$109,910.00)	(\$8,333.69)	(\$10,347.61)	(\$32,598.98)	(\$66,963.41)	39%	(\$35,460.00)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	90,769.00	.00	90,769.00	6,789.94	.00	33,949.70	56,819.30	37	33,949.70
5102	Wages-Staff	161,876.00	.00	161,876.00	12,259.20	.00	61,270.17	100,605.83	38	63,651.17
5104	Wages-Part time	46,529.00	.00	46,529.00	3,329.99	.00	17,315.89	29,213.11	37	16,771.11
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
5106	Longevity	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(527.00)
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	41,275.00	.00	41,275.00	4,703.57	.00	17,264.50	24,010.50	42	17,381.50
5161	Group Insurance	24,300.00	.00	24,300.00	2,042.54	762.68	12,215.06	11,322.26	53	11,631.54
5166	Medicare	4,384.00	.00	4,384.00	319.39	.00	1,606.32	2,777.68	37	1,561.39
	Personal Services Totals	\$376,283.00	\$0.00	\$376,283.00	\$29,444.63	\$762.68	\$147,621.64	\$227,898.68	39%	\$148,431.64
	Supplies									
5201	Office Supplies	2,000.00	173.54	2,173.54	.00	243.01	430.53	1,500.00	31	421.53
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	238.02	261.98	1,500.00	25	.00
	Supplies Totals	\$4,000.00	\$173.54	\$4,173.54	\$0.00	\$481.03	\$692.51	\$3,000.00	28%	\$421.53
	Services									
5321	Professional Training	2,400.00	.00	2,400.00	.00	465.00	35.00	1,900.00	21	.00
5322	Conference/Reimb	6,300.00	.00	6,300.00	357.97	6,024.87	1,575.13	(1,300.00)	121	221.13
5324	Professional Association Dues	1,300.00	80.00	1,380.00	.00	432.00	535.00	413.00	70	535.00
5333	Outside Professional Services	49,000.00	7,500.00	56,500.00	3,400.00	33,900.00	22,600.00	.00	100	23,800.00
5339	Misc Contract Services	29,000.00	999.40	29,999.40	993.00	23,777.13	6,222.27	.00	100	4,672.27
5362	Equipment Maintenance	1,500.00	.00	1,500.00	69.96	1,116.85	383.15	.00	100	331.15
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	2,500.00	.00	(500.00)	125	.00
5391	Postage	2,500.00	.00	2,500.00	130.38	.00	718.37	1,781.63	29	721.63
5395	Printing/Advertising	2,000.00	298.20	2,298.20	.00	.00	298.20	2,000.00	13	41.80
5399	Other Miscellaneous Services	15,000.00	.00	15,000.00	90.00	1,260.00	1,938.96	11,801.04	21	2,278.96
	Services Totals	\$111,000.00	\$8,877.60	\$119,877.60	\$5,041.31	\$69,475.85	\$34,306.08	\$16,095.67	87%	\$32,611.31
	EXPENSE TOTALS	\$491,283.00	\$9,051.14	\$500,334.14	\$34,485.94	\$70,719.56	\$182,620.23	\$246,994.35	51%	\$181,471.64
Department 545 - City Auditor Totals		(\$491,283.00)	(\$9,051.14)	(\$500,334.14)	(\$34,485.94)	(\$70,719.56)	(\$182,620.23)	(\$246,994.35)	51%	(\$181,471.64)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	100,302.00	.00	100,302.00	7,523.24	.00	37,616.20	62,685.80	38	37,616.20
5102	Wages-Staff	267,515.00	.00	267,515.00	18,530.41	.00	93,553.38	173,961.62	35	97,741.00
5104	Wages-Part time	72,056.00	.00	72,056.00	5,542.80	.00	27,660.70	44,395.30	38	26,620.00
5106	Longevity	1,100.00	.00	1,100.00	.00	.00	550.00	550.00	50	550.00
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(357.00)
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	16,000.00	.00	100	15,660.00
5151	PERS Contribution	61,386.00	.00	61,386.00	6,778.57	.00	25,787.39	35,598.61	42	24,020.00
5161	Group Insurance	84,318.00	.00	84,318.00	7,053.20	1,098.61	42,218.71	41,000.68	51	37,750.00
5166	Medicare	6,394.00	.00	6,394.00	443.54	.00	2,236.04	4,157.96	35	2,280.00
	Personal Services Totals	\$609,071.00	\$0.00	\$609,071.00	\$45,871.76	\$1,098.61	\$245,622.42	\$362,349.97	41%	\$241,900.00
	Supplies									
5201	Office Supplies	5,500.00	373.37	5,873.37	224.76	809.02	2,064.35	3,000.00	49	1,830.00
5203	Computer Supplies	400.00	.00	400.00	.00	957.84	122.16	(680.00)	270	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$6,400.00	\$373.37	\$6,773.37	\$224.76	\$1,766.86	\$2,186.51	\$2,820.00	58%	\$1,830.00
	Services									
5311	Utilities	300.00	40.75	340.75	.00	.00	40.75	300.00	12	470.00
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5322	Conference/Reimb	1,200.00	.00	1,200.00	.00	1,065.00	435.00	(300.00)	125	420.00
5323	Publications	7,200.00	445.00	7,645.00	445.00	3,560.00	2,225.00	1,860.00	76	2,990.00
5324	Professional Association Dues	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	1,110.00
5332	Legal Services	40,000.00	3,750.00	43,750.00	.00	2,875.00	9,875.00	31,000.00	29	6,630.00
5333	Outside Professional Services	14,000.00	.00	14,000.00	416.67	13,217.16	1,666.68	(883.84)	106	11,550.00
5337	Public Defender	10,000.00	.00	10,000.00	.00	5,000.00	546.90	4,453.10	55	2,500.00
5339	Misc Contract Services	39,100.00	.00	39,100.00	300.00	650.00	3,900.00	34,550.00	12	17,190.00
5341	Court Costs and Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	1,000.00	.00	1,000.00	88.84	.00	542.25	457.75	54	370.00
5399	Other Miscellaneous Services	3,000.00	13.00	3,013.00	24.00	378.00	528.00	2,107.00	30	1,390.00
	Services Totals	\$122,250.00	\$4,248.75	\$126,498.75	\$1,274.51	\$26,745.16	\$19,759.58	\$79,994.01	37%	\$44,650.00
	EXPENSE TOTALS	\$737,721.00	\$4,622.12	\$742,343.12	\$47,371.03	\$29,610.63	\$267,568.51	\$445,163.98	40%	\$288,390.00
Department 554 - City Attorney Totals		(\$737,721.00)	(\$4,622.12)	(\$742,343.12)	(\$47,371.03)	(\$29,610.63)	(\$267,568.51)	(\$445,163.98)	40%	(\$288,390.00)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 571 - City Council										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	65,336.00	.00	65,336.00	5,430.67	.00	27,153.35	38,182.65	42	26,600
5102	Wages-Staff	75,005.00	.00	75,005.00	5,769.60	.00	28,754.00	46,251.00	38	26,920
5104	Wages-Part time	10,978.00	.00	10,978.00	990.15	.00	2,807.20	8,170.80	26	7,340
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000
5151	PERS Contribution	21,185.00	.00	21,185.00	2,179.41	.00	8,620.20	12,564.80	41	8,950
5161	Group Insurance	9,375.00	.00	9,375.00	784.85	333.13	4,689.01	4,352.86	54	4,410
5166	Medicare	2,194.00	.00	2,194.00	171.49	.00	830.56	1,363.44	38	870
	Personal Services Totals	\$186,073.00	\$0.00	\$186,073.00	\$15,326.17	\$333.13	\$74,854.32	\$110,885.55	40%	\$77,100
	Supplies									
5201	Office Supplies	2,000.00	118.83	2,118.83	88.10	1,029.81	589.02	500.00	76	910
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$2,500.00	\$118.83	\$2,618.83	\$88.10	\$1,029.81	\$589.02	\$1,000.00	62%	\$910
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	50.00	750.00	50.00	1,700.00	32	1,460
5322	Conference/Reimb	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	620
5324	Professional Association Dues	500.00	.00	500.00	.00	660.00	.00	(160.00)	132	220
5339	Misc Contract Services	40,000.00	6,517.55	46,517.55	3,851.57	16,152.10	12,027.02	18,338.43	61	20,360
5391	Postage	200.00	.00	200.00	.00	.00	4.11	195.89	2	40
5395	Printing/Advertising	3,000.00	82.91	3,082.91	.00	1,312.40	770.51	1,000.00	68	550
5399	Other Miscellaneous Services	3,500.00	.00	3,500.00	.00	94.91	73.09	3,332.00	5	
	Services Totals	\$53,200.00	\$6,600.46	\$59,800.46	\$3,901.57	\$18,969.41	\$12,924.73	\$27,906.32	53%	\$23,270
	EXPENSE TOTALS	\$241,773.00	\$6,719.29	\$248,492.29	\$19,315.84	\$20,332.35	\$88,368.07	\$139,791.87	44%	\$101,290
Department 571 - City Council Totals		(\$241,773.00)	(\$6,719.29)	(\$248,492.29)	(\$19,315.84)	(\$20,332.35)	(\$88,368.07)	(\$139,791.87)	44%	(\$101,290)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 580 - Development Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	95,909.00	.00	95,909.00	7,308.80	.00	36,544.00	59,365.00	38	36,831
5102	Wages-Staff	132,702.00	.00	132,702.00	9,865.60	.00	53,029.50	79,672.50	40	50,511
5104	Wages-Part time	7,000.00	.00	7,000.00	297.00	.00	297.00	6,703.00	4	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(150)
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	6,000.00	6,000.00	50	10,000
5151	PERS Contribution	32,986.00	.00	32,986.00	3,606.63	.00	12,159.97	20,826.03	37	13,351
5161	Group Insurance	65,492.00	.00	65,492.00	2,801.28	1,364.14	14,325.20	49,802.66	24	25,481
5166	Medicare	3,416.00	.00	3,416.00	248.28	.00	1,277.84	2,138.16	37	1,211
<i>Personal Services Totals</i>		\$349,505.00	\$0.00	\$349,505.00	\$24,127.59	\$1,364.14	\$123,633.51	\$224,507.35	36%	\$137,251
<i>Supplies</i>										
5201	Office Supplies	3,000.00	50.00	3,050.00	36.88	371.94	185.41	2,492.65	18	1,501
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
5241	Uniforms-Purchased	500.00	.00	500.00	.00	.00	174.00	326.00	35	
<i>Supplies Totals</i>		\$3,750.00	\$50.00	\$3,800.00	\$36.88	\$371.94	\$359.41	\$3,068.65	19%	\$1,501
<i>Services</i>										
5301	Boards/Commissions	3,500.00	.00	3,500.00	177.18	728.33	305.35	2,466.32	30	961
5311	Utilities	2,200.00	81.47	2,281.47	.00	1,218.56	162.91	900.00	61	401
5321	Professional Training	2,000.00	.00	2,000.00	.00	.00	1,010.00	990.00	50	711
5322	Conference/Reimb	5,000.00	.00	5,000.00	.00	200.00	.00	4,800.00	4	
5323	Publications	2,000.00	.00	2,000.00	.00	100.00	80.00	1,820.00	9	111
5324	Professional Association Dues	3,000.00	.00	3,000.00	.00	801.00	11,108.00	(8,909.00)	397	1,331
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	.00	3,029.75	470.25	87	
5331	Engineering/Architecture	100,000.00	47,496.04	147,496.04	495.52	92,143.13	15,352.91	40,000.00	73	31,421
5332	Legal Services	20,000.00	7,566.50	27,566.50	.00	24,029.67	3,536.83	.00	100	4,211
5339	Misc Contract Services	60,000.00	2,120.00	62,120.00	465.86	6,584.70	7,825.30	47,710.00	23	26,981
5391	Postage	500.00	.00	500.00	.00	.00	7.09	492.91	1	31
5395	Printing/Advertising	4,000.00	52.00	4,052.00	.00	200.00	(140.47)	3,992.47	1	
5399	Other Miscellaneous Services	1,000.00	3,650.00	4,650.00	650.00	3,000.00	1,300.00	350.00	92	
<i>Services Totals</i>		\$206,700.00	\$60,966.01	\$267,666.01	\$1,788.56	\$129,005.39	\$43,577.67	\$95,082.95	64%	\$65,541
<i>Transfers/Other</i>										
5513	Refunds-Permit	.00	.00	.00	.00	.00	.00	.00	+++	101
<i>Transfers/Other Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$101
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	604.00	4,396.00	12	
<i>Capital Purchases Totals</i>		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$604.00	\$4,396.00	12%	\$1
EXPENSE TOTALS		\$564,955.00	\$61,016.01	\$625,971.01	\$25,953.03	\$130,741.47	\$168,174.59	\$327,054.95	48%	\$204,401
Department 580 - Development Department Totals		(\$564,955.00)	(\$61,016.01)	(\$625,971.01)	(\$25,953.03)	(\$130,741.47)	(\$168,174.59)	(\$327,054.95)	48%	(\$204,401)



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	110 - General Fund									
Department	582 - Human Resources Department									
	EXPENSE									
	<i>Personal Services</i>									
5101	Salary-Elected Officials/Director	101,152.00	.00	101,152.00	7,780.80	.00	38,727.20	62,424.80	38	35,311.00
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	14,245.00	.00	14,245.00	1,717.98	.00	5,951.48	8,293.52	42	5,480.00
5161	Group Insurance	9,267.00	.00	9,267.00	798.15	511.54	4,768.81	3,986.65	57	4,510.00
5166	Medicare	1,475.00	.00	1,475.00	111.30	.00	562.66	912.34	38	510.00
	<i>Personal Services Totals</i>	\$128,739.00	\$0.00	\$128,739.00	\$10,408.23	\$511.54	\$52,610.15	\$75,617.31	41%	\$48,420.00
	<i>Supplies</i>									
5201	Office Supplies	750.00	.00	750.00	.00	412.52	37.48	300.00	60	730.00
5203	Computer Supplies	750.00	.00	750.00	.00	21.03	78.97	650.00	13	750.00
5208	OSHA Supplies	18,000.00	589.95	18,589.95	924.92	1,873.30	6,016.65	10,700.00	42	7,730.00
	<i>Supplies Totals</i>	\$19,500.00	\$589.95	\$20,089.95	\$924.92	\$2,306.85	\$6,133.10	\$11,650.00	42%	\$8,470.00
	<i>Services</i>									
5321	Professional Training	1,500.00	.00	1,500.00	.00	19.67	205.33	1,275.00	15	1,500.00
5323	Publications	800.00	.00	800.00	.00	.00	703.80	96.20	88	710.00
5324	Professional Association Dues	600.00	.00	600.00	.00	.00	444.00	156.00	74	210.00
5336	Medical Services/Physical Exams	5,000.00	.00	5,000.00	.00	615.00	607.00	3,778.00	24	130.00
5339	Misc Contract Services	6,500.00	.00	6,500.00	.00	2,605.00	8,533.88	(4,638.88)	171	6,230.00
5391	Postage	200.00	.00	200.00	10.77	.00	23.38	176.62	12	40.00
5399	Other Miscellaneous Services	30,000.00	641.90	30,641.90	1,880.55	3,403.55	4,031.35	23,207.00	24	8,260.00
	<i>Services Totals</i>	\$44,600.00	\$641.90	\$45,241.90	\$1,891.32	\$6,643.22	\$14,548.74	\$24,049.94	47%	\$15,610.00
	EXPENSE TOTALS	\$192,839.00	\$1,231.85	\$194,070.85	\$13,224.47	\$9,461.61	\$73,291.99	\$111,317.25	43%	\$72,510.00
Department	582 - Human Resources Department Totals	(\$192,839.00)	(\$1,231.85)	(\$194,070.85)	(\$13,224.47)	(\$9,461.61)	(\$73,291.99)	(\$111,317.25)	43%	(\$72,510.00)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	61
5203	Computer Supplies	12,750.00	5,986.82	18,736.82	.00	11,252.97	7,483.85	.00	100	88
	Supplies Totals	\$13,000.00	\$5,986.82	\$18,986.82	\$0.00	\$11,502.97	\$7,483.85	\$0.00	100%	\$94
	Services									
5339	Misc Contract Services	161,000.00	18,693.55	179,693.55	11,984.00	93,690.00	86,003.55	.00	100	76,35
5366	Computer Maintenance	513,354.00	14,000.00	527,354.00	6,206.02	272,996.85	151,021.62	103,335.53	80	139,35
	Services Totals	\$674,354.00	\$32,693.55	\$707,047.55	\$18,190.02	\$366,686.85	\$237,025.17	\$103,335.53	85%	\$215,71
	Capital Purchases									
5639	Other Equipment	143,000.00	39,214.68	182,214.68	1,341.88	94,596.24	46,618.44	41,000.00	77	11,77
	Capital Purchases Totals	\$143,000.00	\$39,214.68	\$182,214.68	\$1,341.88	\$94,596.24	\$46,618.44	\$41,000.00	77%	\$11,77
	EXPENSE TOTALS	\$830,354.00	\$77,895.05	\$908,249.05	\$19,531.90	\$472,786.06	\$291,127.46	\$144,335.53	84%	\$228,43
Department 584 - Computer Department Totals		(\$830,354.00)	(\$77,895.05)	(\$908,249.05)	(\$19,531.90)	(\$472,786.06)	(\$291,127.46)	(\$144,335.53)	84%	(\$228,433

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	82,090.00	.00	82,090.00	6,123.24	.00	30,571.30	51,518.70	37	29,681
5102	Wages-Staff	102,555.00	.00	102,555.00	7,697.60	.00	38,450.06	64,104.94	37	38,361
5104	Wages-Part time	33,065.00	.00	33,065.00	1,272.00	.00	10,799.82	22,265.18	33	12,391
5106	Longevity	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,000
5151	PERS Contribution	30,017.00	.00	30,017.00	3,169.50	.00	12,267.06	17,749.94	41	12,741
5161	Group Insurance	43,894.00	.00	43,894.00	3,804.29	1,725.46	22,863.20	19,305.34	56	21,841
5166	Medicare	3,181.00	.00	3,181.00	213.40	.00	1,124.53	2,056.47	35	1,131
	Personal Services Totals	\$304,502.00	\$0.00	\$304,502.00	\$22,280.03	\$1,725.46	\$124,075.97	\$178,700.57	41%	\$124,161
	Supplies									
5201	Office Supplies	2,600.00	17.39	2,617.39	219.37	1,992.29	565.50	59.60	98	531
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
	Supplies Totals	\$4,600.00	\$17.39	\$4,617.39	\$219.37	\$1,992.29	\$565.50	\$2,059.60	55%	\$531
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	601
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	500.00	.00	500.00	.00	400.00	.00	100.00	80	71
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	.00	500.00	0	231
5332	Legal Services	76,000.00	9,000.00	85,000.00	7,000.00	40,000.00	26,000.00	19,000.00	78	19,001
5339	Misc Contract Services	1,500.00	105.05	1,605.05	25.50	1,555.05	350.00	(300.00)	119	211
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	7,303.00	7,697.00	10,000.00	60	5,781
5391	Postage	2,000.00	.00	2,000.00	66.69	.00	385.99	1,614.01	19	361
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	
5399	Other Miscellaneous Services	2,545.00	45.00	2,590.00	45.00	865.00	286.79	1,438.21	44	411
	Services Totals	\$111,145.00	\$9,150.05	\$120,295.05	\$7,137.19	\$50,723.05	\$34,719.78	\$34,852.22	71%	\$26,691
	Capital Purchases									
5631	Furniture and Fixtures	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	
	Capital Purchases Totals	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%	\$0
	EXPENSE TOTALS	\$426,747.00	\$9,167.44	\$435,914.44	\$29,636.59	\$54,440.80	\$159,361.25	\$222,112.39	49%	\$151,391
Department 593 - Clerk of Courts Totals		(\$426,747.00)	(\$9,167.44)	(\$435,914.44)	(\$29,636.59)	(\$54,440.80)	(\$159,361.25)	(\$222,112.39)	49%	(\$151,395)

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	241,740.00	153,125.87	394,865.87	48,539.00	.00	254,394.87	140,471.00	64	40,310
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	10,000.00	.00	15,000.00	40	7,020
	Personal Services Totals	\$266,740.00	\$153,125.87	\$419,865.87	\$48,539.00	\$10,000.00	\$254,394.87	\$155,471.00	63%	\$47,330
	Supplies									
5202	Photo Copy Supplies	7,000.00	399.90	7,399.90	399.90	300.30	1,599.60	5,500.00	26	1,190
	Supplies Totals	\$7,000.00	\$399.90	\$7,399.90	\$399.90	\$300.30	\$1,599.60	\$5,500.00	26%	\$1,190
	Services									
5301	Boards/Commissions	40,000.00	693.97	40,693.97	761.62	3,156.47	3,537.50	34,000.00	16	12,280
5311	Utilities	235,000.00	6,239.26	241,239.26	12,960.85	86,630.54	65,106.72	89,502.00	63	54,450
5324	Professional Association Dues	30,000.00	.00	30,000.00	.00	12,270.30	16,647.30	1,082.40	96	14,810
5351	Liability Insurance Deductible	280,000.00	1,886.00	281,886.00	.00	.00	47,944.70	233,941.30	17	29,760
5352	Motor Vehicle Insurance	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	
5353	Employee Fidelity Bond	3,000.00	.00	3,000.00	.00	1,301.00	.00	1,699.00	43	1,300
5361	Building Repair/Maintenance	65,000.00	7,374.25	72,374.25	1,275.00	14,587.50	12,392.56	45,394.19	37	3,940
5362	Equipment Maintenance	2,500.00	.00	2,500.00	431.90	1,223.24	776.76	500.00	80	700
5371	Election Expense	20,000.00	.00	20,000.00	.00	.00	6,513.35	13,486.65	33	
5372	Delinquent Tax Advertising	750.00	.00	750.00	.00	.00	72.55	677.45	10	100
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	1.54	.00	3,082.25	6,917.75	31	2,900
5391	Postage	3,000.00	482.64	3,482.64	(307.17)	2,017.36	3,181.96	(1,716.68)	149	(973)
5394	Taxes/Assessments-City Property	55,000.00	.00	55,000.00	.00	7,004.73	67,995.27	(20,000.00)	136	5,440
5399	Other Miscellaneous Services	10,000.00	600.00	10,600.00	.00	.00	600.00	10,000.00	6	600
	Services Totals	\$849,250.00	\$17,276.12	\$866,526.12	\$15,123.74	\$128,191.14	\$227,850.92	\$510,484.06	41%	\$124,720
	Capital Purchases									
5639	Other Equipment	30,000.00	.00	30,000.00	726.40	9,368.00	3,632.00	17,000.00	43	3,970
	Capital Purchases Totals	\$30,000.00	\$0.00	\$30,000.00	\$726.40	\$9,368.00	\$3,632.00	\$17,000.00	43%	\$3,970
	EXPENSE TOTALS	\$1,152,990.00	\$170,801.89	\$1,323,791.89	\$64,789.04	\$147,859.44	\$487,477.39	\$688,455.06	48%	\$177,230
Department 595 - General and Administrative Totals		(\$1,152,990.00)	(\$170,801.89)	(\$1,323,791.89)	(\$64,789.04)	(\$147,859.44)	(\$487,477.39)	(\$688,455.06)	48%	(\$177,230)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM_Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	350,898.00	.00	350,898.00	.00	.00	175,501.71	175,396.29	50	171,987.00
	Services Totals	\$350,898.00	\$0.00	\$350,898.00	\$0.00	\$0.00	\$175,501.71	\$175,396.29	50%	\$171,987.00
	EXPENSE TOTALS	\$350,898.00	\$0.00	\$350,898.00	\$0.00	\$0.00	\$175,501.71	\$175,396.29	50%	\$171,987.00
Department 810 - Public Health and Welfare Totals		(\$350,898.00)	\$0.00	(\$350,898.00)	\$0.00	\$0.00	(\$175,501.71)	(\$175,396.29)	50%	(\$171,987.00)
Fund 110 - General Fund Totals		\$25,580,605.00	\$996,581.96	\$26,577,186.96	\$1,621,082.44	\$2,660,791.96	\$9,339,707.68	\$14,576,687.32		\$8,471,100.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 203 - Cares Act (CRF) Franklin Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	161.99	161.99	.00	.00	161.99	.00	100	
	Transfers/Other Totals	\$0.00	\$161.99	\$161.99	\$0.00	\$0.00	\$161.99	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$161.99	\$161.99	\$0.00	\$0.00	\$161.99	\$0.00	100%	\$0.00
	Department 000 - General Totals	\$0.00	(\$161.99)	(\$161.99)	\$0.00	\$0.00	(\$161.99)	\$0.00	100%	\$0.00
Fund 203 - Cares Act (CRF) Franklin Cty Totals		\$0.00	\$161.99	\$161.99	\$0.00	\$0.00	\$161.99	\$0.00		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 204 - Cares Act (CRF) Licking Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	42.09	42.09	.00	.00	42.09	.00	100	28,516
	Transfers/Other Totals	\$0.00	\$42.09	\$42.09	\$0.00	\$0.00	\$42.09	\$0.00	100%	\$28,516
	EXPENSE TOTALS	\$0.00	\$42.09	\$42.09	\$0.00	\$0.00	\$42.09	\$0.00	100%	\$28,516
	Department 000 - General Totals	\$0.00	(\$42.09)	(\$42.09)	\$0.00	\$0.00	(\$42.09)	\$0.00	100%	(\$28,516)
Fund 204 - Cares Act (CRF) Licking Cty Totals		\$0.00	\$42.09	\$42.09	\$0.00	\$0.00	\$42.09	\$0.00		\$28,516

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 205 - Cares Act (CRF) Fairfield Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	7.67	7.67	.00	.00	7.67	.00	100	
	Transfers/Other Totals	\$0.00	\$7.67	\$7.67	\$0.00	\$0.00	\$7.67	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$7.67	\$7.67	\$0.00	\$0.00	\$7.67	\$0.00	100%	\$0.00
	Department 000 - General Totals	\$0.00	(\$7.67)	(\$7.67)	\$0.00	\$0.00	(\$7.67)	\$0.00	100%	\$0.00
Fund 205 - Cares Act (CRF) Fairfield Cty	Totals	\$0.00	\$7.67	\$7.67	\$0.00	\$0.00	\$7.67	\$0.00		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 206 - American Rescue Plan Act										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	169,270.00	169,270.00	30,000.00	139,270.00	30,000.00	.00	100	
	Transfers/Other Totals	\$0.00	\$169,270.00	\$169,270.00	\$30,000.00	\$139,270.00	\$30,000.00	\$0.00	100%	\$0.00
	Capital Purchases									
5659	Miscellaneous Infrastructure	.00	2,131,265.29	2,131,265.29	55,463.90	605,882.06	170,584.73	1,354,798.50	36	
	Capital Purchases Totals	\$0.00	\$2,131,265.29	\$2,131,265.29	\$55,463.90	\$605,882.06	\$170,584.73	\$1,354,798.50	36%	\$0.00
	EXPENSE TOTALS	\$0.00	\$2,300,535.29	\$2,300,535.29	\$85,463.90	\$745,152.06	\$200,584.73	\$1,354,798.50	41%	\$0.00
	Department 000 - General Totals	\$0.00	(\$2,300,535.29)	(\$2,300,535.29)	(\$85,463.90)	(\$745,152.06)	(\$200,584.73)	(\$1,354,798.50)	41%	\$0.00
Fund 206 - American Rescue Plan Act Totals		\$0.00	\$2,300,535.29	\$2,300,535.29	\$85,463.90	\$745,152.06	\$200,584.73	\$1,354,798.50		\$0.00

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	3,646,111.20	.00	(3,646,111.20)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,646,111.20	\$0.00	(\$3,646,111.20)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$3,646,111.20	\$0.00	(\$3,646,111.20)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,646,111.20)	\$0.00	\$3,646,111.20	+++	\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	94,502.00	.00	94,502.00	7,268.81	.00	36,257.61	58,244.39	38	28,221
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	2,000
5151	PERS Contribution	13,230.00	.00	13,230.00	1,526.46	.00	5,536.53	7,693.47	42	4,171
5161	Group Insurance	16,566.00	.00	16,566.00	1,846.65	698.57	11,059.81	4,807.62	71	4,481
5164	Workers Compensation	2,681.00	1,920.46	4,601.46	.00	.00	1,920.46	2,681.00	42	
5166	Medicare	1,370.00	.00	1,370.00	98.69	.00	492.18	877.82	36	11
	Personal Services Totals	\$132,349.00	\$1,920.46	\$134,269.46	\$10,740.61	\$698.57	\$59,266.59	\$74,304.30	45%	\$38,901
	Supplies									
5201	Office Supplies	1,500.00	15.25	1,515.25	.00	500.00	15.25	1,000.00	34	
5203	Computer Supplies	500.00	.00	500.00	.00	250.00	.00	250.00	50	
	Supplies Totals	\$2,000.00	\$15.25	\$2,015.25	\$0.00	\$750.00	\$15.25	\$1,250.00	38%	\$1,000
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	25.00	325.00	25.00	650.00	35	
5323	Publications	200.00	.00	200.00	200.00	.00	200.00	.00	100	
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	25.00	500.00	5	
5339	Misc Contract Services	75,000.00	.00	75,000.00	.00	407.64	14,660.36	59,932.00	20	
5353	Employee Fidelity Bond	75.00	.00	75.00	100.00	.00	100.00	(25.00)	133	
5362	Equipment Maintenance	425.00	.00	425.00	23.32	172.28	127.72	125.00	71	111
5373	Auditor/Treasurer Fees	200.00	.00	200.00	.00	.00	.54	199.46	0	
5379	Other Governmental Billings	10,000.00	.00	10,000.00	539.44	.00	1,607.65	8,392.35	16	1,771
5391	Postage	675.00	.00	675.00	.00	32.10	83.86	559.04	17	211
5399	Other Miscellaneous Services	.00	.00	.00	.00	.00	(.04)	.04	+++	
	Services Totals	\$88,600.00	\$0.00	\$88,600.00	\$887.76	\$937.02	\$16,830.09	\$70,832.89	20%	\$1,901
	Transfers/Other									
5519	Miscellaneous Costs	110,000.00	.00	110,000.00	(142.16)	.00	(1,031.99)	111,031.99	-1	(33)
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	103,296.74	.00	405,853.64	394,146.36	51	30,981
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	.00	122,405.99	303,072.61	1,074,521.40	28	941,641
	Transfers/Other Totals	\$2,410,000.00	\$0.00	\$2,410,000.00	\$103,154.58	\$122,405.99	\$707,894.26	\$1,579,699.75	34%	\$972,591
	EXPENSE TOTALS	\$2,632,949.00	\$1,935.71	\$2,634,884.71	\$114,782.95	\$124,791.58	\$784,006.19	\$1,726,086.94	34%	\$1,013,411
Department 564 - Income Tax Division Totals		(\$2,632,949.00)	(\$1,935.71)	(\$2,634,884.71)	(\$114,782.95)	(\$124,791.58)	(\$784,006.19)	(\$1,726,086.94)	34%	(\$1,013,411)
Fund 220 - Income Tax Fund Totals		\$2,632,949.00	\$1,935.71	\$2,634,884.71	\$114,782.95	\$3,770,902.78	\$784,006.19	(\$1,920,024.26)		\$1,013,411

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	80,493.00	.00	80,493.00	6,192.00	.00	30,900.40	49,592.60	38	29,730
5102	Wages-Staff	404,255.00	.00	404,255.00	30,905.61	.00	157,441.55	246,813.45	39	150,000
5105	Overtime	28,000.00	25,000.00	53,000.00	.00	.00	20,181.38	32,818.62	38	24,230
5106	Longevity	3,550.00	.00	3,550.00	.00	.00	.00	3,550.00	0	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,363
5109	HSA Employer Funding	25,000.00	.00	25,000.00	.00	.00	25,000.00	.00	100	19,000
5151	PERS Contribution	71,932.00	.00	71,932.00	7,790.55	.00	30,564.12	41,367.88	42	29,660
5161	Group Insurance	134,548.00	.00	134,548.00	11,357.07	2,314.73	67,285.22	64,948.05	52	47,910
5164	Workers Compensation	14,646.00	7,628.98	22,274.98	.00	.00	7,628.98	14,646.00	34	
5166	Medicare	7,486.00	.00	7,486.00	517.44	.00	2,918.32	4,567.68	39	2,880
	Personal Services Totals	\$769,910.00	\$32,628.98	\$802,538.98	\$56,762.67	\$2,314.73	\$341,919.97	\$458,304.28	43%	\$302,060
	Supplies									
5201	Office Supplies	3,500.00	142.07	3,642.07	.00	1,170.29	371.78	2,100.00	42	1,280
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	800.00	.00	200.00	80	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	500.00	1,150.00	(150.00)	110	
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	592.26	1,007.74	400.00	80	530
5251	MV Gas and Oil	36,000.00	2,859.05	38,859.05	1,923.70	14,416.38	15,442.67	9,000.00	77	11,190
5252	Aggregates	19,000.00	1,209.30	20,209.30	.00	9,857.35	5,351.95	5,000.00	75	2,910
5253	Ice Control	140,000.00	.00	140,000.00	.00	7,318.74	47,681.26	85,000.00	39	9,160
5259	Operating Materials and Supplies	130,500.00	18,664.08	149,164.08	2,687.73	40,115.66	29,928.73	79,119.69	47	43,690
	Supplies Totals	\$334,000.00	\$22,874.50	\$356,874.50	\$4,611.43	\$74,770.68	\$100,934.13	\$181,169.69	49%	\$68,790
	Services									
5311	Utilities	19,000.00	1,082.19	20,082.19	507.71	9,464.47	4,317.72	6,300.00	69	4,720
5313	Traffic Light Current	12,000.00	549.02	12,549.02	490.65	4,299.83	2,549.19	5,700.00	55	2,390
5321	Professional Training	500.00	.00	500.00	.00	120.00	.00	380.00	24	
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	160.00	.00	160.00	.00	100.00	35.00	25.00	84	30
5331	Engineering/Architecture	15,000.00	10,500.00	25,500.00	975.00	12,142.50	3,357.50	10,000.00	61	220
5339	Misc Contract Services	97,000.00	25.16	97,025.16	.00	86,185.20	12,197.99	(1,358.03)	101	3,500
5351	Liability Insurance Deductible	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5352	Motor Vehicle Insurance	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	2,750.00	250.00	7,000.00	30	600
5365	Utility Line Repair/Maintenance	42,000.00	.00	42,000.00	.00	9,000.00	.00	33,000.00	21	6,440
5391	Postage	100.00	.00	100.00	.00	.00	5.83	94.17	6	
5397	Uniform Rental	2,000.00	51.60	2,051.60	91.28	733.52	418.08	900.00	56	650
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	286.00	214.00	1,000.00	33	440



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	260 - Street Fund									
Department	268 - Street Department									
	EXPENSE									
	<i>Services Totals</i>	\$215,460.00	\$12,207.97	\$227,667.97	\$2,064.64	\$125,081.52	\$23,345.31	\$79,241.14	65%	\$19,038.00
	<i>Capital Purchases</i>									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	152,920.00
5633	Machinery and Equipment	15,000.00	5,375.00	20,375.00	.00	.00	17,457.48	2,917.52	86%	152,920.00
	<i>Capital Purchases Totals</i>	\$15,000.00	\$5,375.00	\$20,375.00	\$0.00	\$0.00	\$17,457.48	\$2,917.52	86%	\$152,920.00
	EXPENSE TOTALS	\$1,334,370.00	\$73,086.45	\$1,407,456.45	\$63,438.74	\$202,166.93	\$483,656.89	\$721,632.63	49%	\$542,820.00
Department	268 - Street Department Totals	(\$1,334,370.00)	(\$73,086.45)	(\$1,407,456.45)	(\$63,438.74)	(\$202,166.93)	(\$483,656.89)	(\$721,632.63)	49%	(\$542,820.00)
Fund	260 - Street Fund Totals	\$1,334,370.00	\$73,086.45	\$1,407,456.45	\$63,438.74	\$202,166.93	\$483,656.89	\$721,632.63		\$542,820.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	55,000.00	.00	55,000.00	.00	.00	55,000.00	.00	100	39,395
5259	Operating Materials and Supplies	15,000.00	.00	15,000.00	.00	6,000.00	.00	9,000.00	40	58,000
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$6,000.00	\$55,000.00	\$9,000.00	87%	\$39,975
	Services									
5313	Traffic Light Current	12,000.00	607.09	12,607.09	545.33	5,082.36	2,824.73	4,700.00	63	2,745
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	19,000.00	.00	19,000.00	.00	9,000.00	.00	10,000.00	47	16,125
	Services Totals	\$34,000.00	\$607.09	\$34,607.09	\$545.33	\$15,582.36	\$2,824.73	\$16,200.00	53%	\$18,875
	EXPENSE TOTALS	\$104,000.00	\$607.09	\$104,607.09	\$545.33	\$21,582.36	\$57,824.73	\$25,200.00	76%	\$58,850
Department 268 - Street Department Totals		(\$104,000.00)	(\$607.09)	(\$104,607.09)	(\$545.33)	(\$21,582.36)	(\$57,824.73)	(\$25,200.00)	76%	(\$58,850)
Fund 270 - State Highway Fund Totals		\$104,000.00	\$607.09	\$104,607.09	\$545.33	\$21,582.36	\$57,824.73	\$25,200.00		\$58,850

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	195,612.45	195,612.45	12,506.50	360.00	13,658.75	181,593.70	7	
5921	Immobilization Expenses	.00	18,657.52	18,657.52	.00	.00	.00	18,657.52	0	
	Transfers/Other Totals	\$0.00	\$214,269.97	\$214,269.97	\$12,506.50	\$360.00	\$13,658.75	\$200,251.22	7%	\$0.00
	EXPENSE TOTALS	\$0.00	\$214,269.97	\$214,269.97	\$12,506.50	\$360.00	\$13,658.75	\$200,251.22	7%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$214,269.97)	(\$214,269.97)	(\$12,506.50)	(\$360.00)	(\$13,658.75)	(\$200,251.22)	7%	\$0.00
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$214,269.97	\$214,269.97	\$12,506.50	\$360.00	\$13,658.75	\$200,251.22		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	46,583.74	46,583.74	.00	.00	6,495.00	40,088.74	14	
	Transfers/Other Totals	\$0.00	\$46,583.74	\$46,583.74	\$0.00	\$0.00	\$6,495.00	\$40,088.74	14%	\$0.00
	EXPENSE TOTALS	\$0.00	\$46,583.74	\$46,583.74	\$0.00	\$0.00	\$6,495.00	\$40,088.74	14%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$46,583.74)	(\$46,583.74)	\$0.00	\$0.00	(\$6,495.00)	(\$40,088.74)	14%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$46,583.74	\$46,583.74	\$0.00	\$0.00	\$6,495.00	\$40,088.74		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund	Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	20,229.19	20,229.19	.00	.00	.00	20,229.19	0	
	Transfers/Other Totals	\$0.00	\$20,229.19	\$20,229.19	\$0.00	\$0.00	\$0.00	\$20,229.19	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$20,229.19	\$20,229.19	\$0.00	\$0.00	\$0.00	\$20,229.19	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$20,229.19)	(\$20,229.19)	\$0.00	\$0.00	\$0.00	(\$20,229.19)	0%	\$0.00
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$20,229.19	\$20,229.19	\$0.00	\$0.00	\$0.00	\$20,229.19		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	2,044.91	2,044.91	.00	.00	.00	2,044.91	0	
	Transfers/Other Totals	\$0.00	\$2,044.91	\$2,044.91	\$0.00	\$0.00	\$0.00	\$2,044.91	0%	\$0.00
	Capital Purchases									
5659	Miscellaneous Infrastructure	.00	150,000.00	150,000.00	.00	.00	.00	150,000.00	0	
	Capital Purchases Totals	\$0.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$152,044.91	\$152,044.91	\$0.00	\$0.00	\$0.00	\$152,044.91	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$152,044.91)	(\$152,044.91)	\$0.00	\$0.00	\$0.00	(\$152,044.91)	0%	\$0.00
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$152,044.91	\$152,044.91	\$0.00	\$0.00	\$0.00	\$152,044.91		\$0.00

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$57,121.76)	(\$57,121.76)	\$0.00	\$0.00	\$0.00	(\$57,121.76)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund	Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76		\$0.00

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,179.26	.00	15,866.93	25,455.07	38	15,290.00
5102	Wages-Staff	270,769.00	.00	270,769.00	20,715.20	.00	103,830.50	166,938.50	38	100,600.00
5105	Overtime	15,400.00	.00	15,400.00	46.62	.00	1,072.12	14,327.88	7	12,820.00
5106	Longevity	2,575.00	.00	2,575.00	275.00	.00	275.00	2,300.00	11	2,300.00
5109	HSA Employer Funding	17,000.00	.00	17,000.00	.00	.00	17,000.00	.00	100	17,000.00
5151	PERS Contribution	45,999.00	.00	45,999.00	5,038.71	.00	18,488.89	27,510.11	40	17,930.00
5161	Group Insurance	93,697.00	.00	93,697.00	7,829.74	1,529.41	46,867.92	45,299.67	52	44,760.00
5164	Workers Compensation	9,363.00	4,774.72	14,137.72	.00	.00	4,774.72	9,363.00	34	9,363.00
5166	Medicare	4,786.00	.00	4,786.00	334.29	.00	1,670.92	3,115.08	35	1,740.00
	Personal Services Totals	\$500,911.00	\$4,774.72	\$505,685.72	\$37,418.82	\$1,529.41	\$209,847.00	\$294,309.31	42%	\$210,170.00
	Supplies									
5201	Office Supplies	5,500.00	558.53	6,058.53	77.90	2,294.54	1,850.86	1,913.13	68	2,310.00
5203	Computer Supplies	7,500.00	.00	7,500.00	91.92	1,767.60	482.40	5,250.00	30	800.00
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,000.00
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	360.00
5251	MV Gas and Oil	18,500.00	676.96	19,176.96	1,003.45	5,632.32	4,044.64	9,500.00	50	3,060.00
5252	Aggregates	41,000.00	301.68	41,301.68	3,237.94	21,745.41	17,356.27	2,200.00	95	17,780.00
5259	Operating Materials and Supplies	90,000.00	6,213.12	96,213.12	17,589.92	47,252.95	45,708.66	3,251.51	97	34,720.00
5263	Meters-Resale	20,000.00	5,192.05	25,192.05	.00	.00	5,192.05	20,000.00	21	20,000.00
	Supplies Totals	\$196,000.00	\$12,942.34	\$208,942.34	\$22,001.13	\$78,692.82	\$74,634.88	\$55,614.64	73%	\$59,070.00
	Services									
5311	Utilities	16,000.00	1,575.06	17,575.06	838.20	12,422.59	7,152.47	(2,000.00)	111	6,610.00
5321	Professional Training	3,800.00	.00	3,800.00	.00	.00	.00	3,800.00	0	3,800.00
5322	Conference/Reimb	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	700.00
5323	Publications	250.00	.00	250.00	3,819.00	681.00	3,819.00	(4,250.00)	1800	3,550.00
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5331	Engineering/Architecture	20,000.00	650.00	20,650.00	487.50	8,837.50	1,812.50	10,000.00	52	590.00
5339	Misc Contract Services	50,000.00	426.62	50,426.62	2,207.64	22,128.07	8,286.58	20,011.97	60	8,310.00
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	4,500.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	2,750.00
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
5362	Equipment Maintenance	8,000.00	.00	8,000.00	69.96	516.85	383.15	7,100.00	11	330.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,000.00
5365	Utility Line Repair/Maintenance	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	38,000.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	1,810.00	15,260.30	(4,570.30)	137	12,500.00



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	710 - Water Fund									
Department	735 - Water Division									
	EXPENSE									
	<i>Services</i>									
5378	Columbus Contract	5,600,000.00	500,915.44	6,100,915.44	382,721.45	1,429,692.06	2,076,337.42	2,594,885.96	57	1,994,809
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5391	Postage	15,000.00	.00	15,000.00	36.93	2,500.00	212.38	12,287.62	18	2,200
5399	Other Miscellaneous Services	200,000.00	182.58	200,182.58	19.15	19,908.39	5,174.60	175,099.59	13	9,140
	<i>Services Totals</i>	\$5,998,200.00	\$503,749.70	\$6,501,949.70	\$390,199.83	\$1,498,496.46	\$2,118,438.40	\$2,885,014.84	56%	\$2,038,140
	<i>Capital Purchases</i>									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	.00	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	120,000.00	.00	130,000.00	48	12,360
5639	Other Equipment	75,000.00	150,000.00	225,000.00	.00	210,600.00	59,400.00	(45,000.00)	120	
	<i>Capital Purchases Totals</i>	\$563,500.00	\$150,259.97	\$713,759.97	\$0.00	\$489,655.44	\$59,659.97	\$164,444.56	77%	\$12,360
	EXPENSE TOTALS	\$7,258,611.00	\$671,726.73	\$7,930,337.73	\$449,619.78	\$2,068,374.13	\$2,462,580.25	\$3,399,383.35	57%	\$2,319,740
Department	735 - Water Division Totals	(\$7,258,611.00)	(\$671,726.73)	(\$7,930,337.73)	(\$449,619.78)	(\$2,068,374.13)	(\$2,462,580.25)	(\$3,399,383.35)	57%	(\$2,319,740)

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
Debt Service										
5414	G. O. Bond-Principal	232,830.00	.00	232,830.00	.00	41,200.00	.00	191,630.00	18	
5424	G. O. Bond-Interest	22,285.00	.00	22,285.00	.00	11,462.00	.00	10,823.00	51	1,370
Debt Service Totals		\$255,115.00	\$0.00	\$255,115.00	\$0.00	\$52,662.00	\$0.00	\$202,453.00	21%	\$1,370
EXPENSE TOTALS		\$255,115.00	\$0.00	\$255,115.00	\$0.00	\$52,662.00	\$0.00	\$202,453.00	21%	\$1,370
Department 991 - Debt Service Totals		(\$255,115.00)	\$0.00	(\$255,115.00)	\$0.00	(\$52,662.00)	\$0.00	(\$202,453.00)	21%	(\$1,370)
Fund 710 - Water Fund Totals		\$7,513,726.00	\$671,726.73	\$8,185,452.73	\$449,619.78	\$2,121,036.13	\$2,462,580.25	\$3,601,836.35		\$2,321,119

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,179.26	.00	15,866.87	25,455.13	38	15,290.00
5102	Wages-Staff	305,536.00	.00	305,536.00	23,311.50	.00	116,802.01	188,733.99	38	120,040.00
5105	Overtime	3,500.00	.00	3,500.00	939.75	.00	4,320.98	(820.98)	123	3,560.00
5106	Longevity	1,975.00	.00	1,975.00	275.00	.00	1,425.00	550.00	72	1,100.00
5109	HSA Employer Funding	19,000.00	.00	19,000.00	.00	.00	19,000.00	.00	100	21,000.00
5151	PERS Contribution	48,977.00	.00	48,977.00	5,754.77	.00	21,363.90	27,613.10	44	23,210.00
5161	Group Insurance	101,836.00	.00	101,836.00	8,494.09	2,663.83	54,052.68	45,119.49	56	54,540.00
5164	Workers Compensation	9,995.00	5,426.62	15,421.62	.00	.00	5,426.62	9,995.00	35	
5166	Medicare	5,109.00	.00	5,109.00	381.64	.00	1,912.40	3,196.60	37	1,960.00
	Personal Services Totals	\$537,250.00	\$5,426.62	\$542,676.62	\$42,336.01	\$2,663.83	\$240,170.46	\$299,842.33	45%	\$240,710.00
	Supplies									
5201	Office Supplies	5,500.00	41.33	5,541.33	77.90	2,294.52	1,620.12	1,626.69	71	2,310.00
5203	Computer Supplies	7,500.00	.00	7,500.00	91.93	1,767.56	482.44	5,250.00	30	800.00
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	360.00
5251	MV Gas and Oil	18,500.00	676.94	19,176.94	1,003.45	5,632.31	4,044.66	9,499.97	50	3,060.00
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	340.00
5259	Operating Materials and Supplies	65,000.00	6,213.13	71,213.13	10,183.98	33,266.20	21,195.45	16,751.48	76	2,530.00
	Supplies Totals	\$107,000.00	\$6,931.40	\$113,931.40	\$11,357.26	\$42,960.59	\$27,342.67	\$43,628.14	62%	\$9,430.00
	Services									
5311	Utilities	12,000.00	499.91	12,499.91	32.58	3,956.10	2,043.81	6,500.00	48	1,770.00
5321	Professional Training	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	700.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	20,000.00	.00	20,000.00	487.50	9,512.50	487.50	10,000.00	50	
5339	Misc Contract Services	45,000.00	426.62	45,426.62	1,732.64	16,453.08	7,811.56	21,161.98	53	5,980.00
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	69.96	516.85	383.15	2,100.00	30	330.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5365	Utility Line Repair/Maintenance	115,000.00	131,457.71	246,457.71	.00	116,019.12	103,228.59	27,210.00	89	45,280.00
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	.00	14,670.29	329.71	98	12,500.00
5378	Columbus Contract	5,500,000.00	679,530.57	6,179,530.57	397,084.85	1,306,223.32	2,398,193.21	2,475,114.04	60	2,284,520.00
5391	Postage	12,000.00	.00	12,000.00	36.92	2,500.00	212.35	9,287.65	23	2,200.00



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5399	Other Miscellaneous Services	200,000.00	182.60	200,182.60	19.15	9,134.59	4,587.69	186,460.32	7	2,87
	Services Totals	\$5,948,600.00	\$812,097.41	\$6,760,697.41	\$399,463.60	\$1,464,315.56	\$2,531,618.15	\$2,764,763.70	59%	\$2,355,55
	Capital Purchases									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	.00	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	120,000.00	.00	130,000.00	48	12,36
5639	Other Equipment	75,000.00	150,000.00	225,000.00	.00	210,600.00	59,400.00	(45,000.00)	120	
	Capital Purchases Totals	\$563,500.00	\$150,259.97	\$713,759.97	\$0.00	\$489,655.44	\$59,659.97	\$164,444.56	77%	\$12,36
	EXPENSE TOTALS	\$7,156,350.00	\$974,715.40	\$8,131,065.40	\$453,156.87	\$1,999,595.42	\$2,858,791.25	\$3,272,678.73	60%	\$2,618,07
Department 736 - Wastewater Division Totals		(\$7,156,350.00)	(\$974,715.40)	(\$8,131,065.40)	(\$453,156.87)	(\$1,999,595.42)	(\$2,858,791.25)	(\$3,272,678.73)	60%	(\$2,618,071

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	39,000.00	.00	39,000.00	.00	.00	.00	39,000.00	0	
5424	G. O. Bond-Interest	972.00	.00	972.00	.00	490.00	.00	482.00	50	96
	Debt Service Totals	\$39,972.00	\$0.00	\$39,972.00	\$0.00	\$490.00	\$0.00	\$39,482.00	1%	\$96
	EXPENSE TOTALS	\$39,972.00	\$0.00	\$39,972.00	\$0.00	\$490.00	\$0.00	\$39,482.00	1%	\$96
	Department 991 - Debt Service Totals	(\$39,972.00)	\$0.00	(\$39,972.00)	\$0.00	(\$490.00)	\$0.00	(\$39,482.00)	1%	(\$96)
Fund 720 - Wastewater/Sewer Fund Totals		\$7,196,322.00	\$974,715.40	\$8,171,037.40	\$453,156.87	\$2,000,085.42	\$2,858,791.25	\$3,312,160.73		\$2,619,037.40

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	224,764.00	.00	224,764.00	16,905.61	.00	86,112.15	138,651.85	38	80,900
5105	Overtime	4,900.00	.00	4,900.00	365.78	.00	850.03	4,049.97	17	21
5106	Longevity	2,150.00	.00	2,150.00	550.00	.00	550.00	1,600.00	26	
5109	HSA Employer Funding	7,000.00	.00	7,000.00	.00	.00	7,000.00	.00	100	11,000
5151	PERS Contribution	31,754.00	.00	31,754.00	3,601.41	.00	14,441.34	17,312.66	45	13,810
5161	Group Insurance	38,084.00	.00	38,084.00	3,224.57	6,137.50	19,307.21	12,639.29	67	28,430
5164	Workers Compensation	6,576.00	3,312.35	9,888.35	.00	.00	3,312.35	6,576.00	33	
5166	Medicare	3,361.00	.00	3,361.00	250.23	.00	1,230.22	2,130.78	37	1,120
	Personal Services Totals	\$318,589.00	\$3,312.35	\$321,901.35	\$24,897.60	\$6,137.50	\$132,803.30	\$182,960.55	43%	\$135,480
	Supplies									
5201	Office Supplies	6,500.00	.00	6,500.00	.00	700.00	.00	5,800.00	11	1,370
5203	Computer Supplies	750.00	.00	750.00	.00	620.29	79.71	50.00	93	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	47.99	404.93	95.07	1,000.00	33	
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	.00	943.05	56.95	.00	100	230
5251	MV Gas and Oil	6,000.00	344.00	6,344.00	446.00	4,359.00	1,985.00	.00	100	1,300
5252	Aggregates	1,250.00	.00	1,250.00	.00	600.00	.00	650.00	48	
5259	Operating Materials and Supplies	47,000.00	.00	47,000.00	3,006.98	9,358.47	5,626.53	32,015.00	32	7,390
	Supplies Totals	\$64,000.00	\$344.00	\$64,344.00	\$3,500.97	\$16,985.74	\$7,843.26	\$39,515.00	39%	\$10,300
	Services									
5311	Utilities	7,000.00	370.80	7,370.80	124.61	4,753.43	1,217.37	1,400.00	81	1,310
5321	Professional Training	400.00	.00	400.00	.00	240.00	.00	160.00	60	
5322	Conference/Reimb	20.00	.00	20.00	.00	20.00	.00	.00	100	
5324	Professional Association Dues	220.00	.00	220.00	.00	200.00	.00	20.00	91	
5331	Engineering/Architecture	8,000.00	27,935.00	35,935.00	2,566.95	30,010.29	5,924.71	.00	100	
5339	Misc Contract Services	42,450.00	500.00	42,950.00	.00	14,765.20	23,082.83	5,101.97	88	44,500
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	
5361	Building Repair/Maintenance	4,000.00	.00	4,000.00	.00	3,000.00	.00	1,000.00	75	
5364	MV Repair/Maintenance-Internal	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	
5378	Columbus Contract	936,000.00	71,623.53	1,007,623.53	70,619.85	318,121.62	353,501.91	336,000.00	67	333,870
5391	Postage	22,000.00	.00	22,000.00	.00	2,500.00	.00	19,500.00	11	2,000
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5399	Other Miscellaneous Services	40,000.00	182.60	40,182.60	128.15	2,289.59	1,093.03	36,799.98	8	920
	Services Totals	\$1,078,090.00	\$100,611.93	\$1,178,701.93	\$73,439.56	\$377,900.13	\$384,819.85	\$415,981.95	65%	\$382,620

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	160,000.00	.00	160,000.00	.00	.00	.00	160,000.00	0	
5633	Machinery and Equipment	.00	.00	.00	.00	159,055.44	.00	(159,055.44)	+++	
	<i>Capital Purchases Totals</i>	<u>\$160,000.00</u>	<u>\$0.00</u>	<u>\$160,000.00</u>	<u>\$0.00</u>	<u>\$159,055.44</u>	<u>\$0.00</u>	<u>\$944.56</u>	<u>99%</u>	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$1,620,679.00</u>	<u>\$104,268.28</u>	<u>\$1,724,947.28</u>	<u>\$101,838.13</u>	<u>\$560,078.81</u>	<u>\$525,466.41</u>	<u>\$639,402.06</u>	<u>63%</u>	<u>\$528,421.00</u>
Department	737 - Storm Water Division Totals	<u>(\$1,620,679.00)</u>	<u>(\$104,268.28)</u>	<u>(\$1,724,947.28)</u>	<u>(\$101,838.13)</u>	<u>(\$560,078.81)</u>	<u>(\$525,466.41)</u>	<u>(\$639,402.06)</u>	<u>63%</u>	<u>(\$528,421.00)</u>

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	110,000.00	.00	110,000.00	.00	.00	.00	110,000.00	0	
5424	G. O. Bond-Interest	13,110.00	.00	13,110.00	.00	6,555.00	.00	6,555.00	50	
	<i>Debt Service Totals</i>	\$123,110.00	\$0.00	\$123,110.00	\$0.00	\$6,555.00	\$0.00	\$116,555.00	5%	\$116,555.00
	EXPENSE TOTALS	\$123,110.00	\$0.00	\$123,110.00	\$0.00	\$6,555.00	\$0.00	\$116,555.00	5%	\$116,555.00
	Department 991 - Debt Service Totals	(\$123,110.00)	\$0.00	(\$123,110.00)	\$0.00	(\$6,555.00)	\$0.00	(\$116,555.00)	5%	\$116,555.00
Fund	740 - Storm Water Drainage Fund Totals	\$1,743,789.00	\$104,268.28	\$1,848,057.28	\$101,838.13	\$566,633.81	\$525,466.41	\$755,957.06		\$528,421.13

Attachment: Departmental Budget-May, 2022 06_24_2022 11_54_51 AM Joni Crawford_46107W5T



Departmental Budget-May, 2022

10.a.1.b

Fiscal Year to Date 05/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,374
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$1,374
	Services									
5315	Private Hauler Contract	2,500,000.00	385,947.39	2,885,947.39	414,221.81	389,427.42	1,421,519.97	1,075,000.00	63	970,411
5391	Postage	14,000.00	.00	14,000.00	36.92	2,500.00	212.34	11,287.66	19	2,200
5399	Other Miscellaneous Services	110,000.00	10,309.65	120,309.65	19.15	17,125.64	984.03	102,199.98	15	921
	Services Totals	\$2,624,000.00	\$396,257.04	\$3,020,257.04	\$414,277.88	\$409,053.06	\$1,422,716.34	\$1,188,487.64	61%	\$973,538
	EXPENSE TOTALS	\$2,626,000.00	\$396,257.04	\$3,022,257.04	\$414,277.88	\$409,053.06	\$1,422,716.34	\$1,190,487.64	61%	\$974,911
Department 738 - Refuse Collection Totals		(\$2,626,000.00)	(\$396,257.04)	(\$3,022,257.04)	(\$414,277.88)	(\$409,053.06)	(\$1,422,716.34)	(\$1,190,487.64)	61%	(\$974,913)
Fund 750 - Solid Waste Fund Totals		\$2,626,000.00	\$396,257.04	\$3,022,257.04	\$414,277.88	\$409,053.06	\$1,422,716.34	\$1,190,487.64		\$974,911
Grand Totals		\$48,731,761.00	\$6,014,551.27	\$54,746,312.27	\$3,316,712.52	\$12,497,764.51	\$18,155,699.97	\$24,092,847.79		\$16,558,209

Attachment: Departmental Budget-May, 2022 06 24 2022 11 54 51 AM Joni Crawford 46107W5T

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6852 phone****Memo**

DATE: July 11, 2022
TO: City Council
CC:
RE: CLERK OF COURT REPORT MONTH ENDING APRIL 2022

I am submitting monies collected from the courts held on, 04/7, 4/14, 4/21, and 4/28/22. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$	7,440.00
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Court Costs, Misc. Costs Assessed, OLF Release, Seal Costs	(#110.4510)	\$	11,545.00
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Sub-Total (To General Revenue Fund)		\$	18,985.00
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Computerization Needs Fund	(#211.4510)	\$	1,390.00
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Enforcement & Education Fund	(#293.4616)	\$	25.00
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Sub-Total		\$	1,415.00
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Total Amount Submitted		\$	20,400.00
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Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: July 11, 2022**TO: Public Safety, Law and Courts Committee****RE: Tobacco Retailer License**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
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This legislation is being brought to Committee as a Work Session.

Ohio Tobacco Retail License Landscape

The Preventing Tobacco Addiction Foundation has analyzed Ohio's statewide tobacco control laws to provide local advocates with a summary of the current landscape. This document highlights the opportunities and best practice methods that exist under Ohio statute in order for local jurisdictions to create a more robust and comprehensive system through the adoption of a local Tobacco Retailer Licensing Program.

RETAIL LICENSE

While Ohio law does require retail dealers of cigarettes to obtain a simple tax permit, it does not require retailers of tobacco products (electronic cigarettes, cigars, hookah, etc.) to obtain any kind of permit or license. The state has no systematic way to know who is selling tobacco and nicotine products.

Opportunity:

Tobacco Retail License should include all tobacco products.

DEFINITIONS

Ohio law does include a comprehensive definition of tobacco products – “tobacco products” includes electronic smoking devices.

Tobacco Product - Any product that is made or derived from tobacco or that contains any form of nicotine, if it is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled, or ingested by any other means, including, but not limited to, a cigarette, an electronic smoking device, a cigar, pipe tobacco, chewing tobacco, snuff, or snus. Tobacco product” also means any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes, blunt or hemp wraps, and liquids used in electronic smoking devices, whether or not they contain nicotine. “Tobacco product” does not include any product that is a drug, device, or combination product, as those terms are defined or described in 21 U.S.C. 321 and 353(g).

AGE RESTRICTION

Consistent with federal law, Ohio law prohibits sales of all nicotine and tobacco products to persons under the age of 21.

ENFORCEMENT AGENCY

Ohio's Investigative Unit, an arm of the Ohio State Highway Patrol, is the designated enforcement agency. This unit is understandably designed to prioritize enforcement of criminal law.

Opportunity:

Tobacco sales are a critical health issue and local health departments are better equipped to work with local retailers to ensure compliance.

COMPLIANCE CHECKS

Ohio does not mandate a minimum number of annual compliance checks for underage sales. In the absence of a mandate, historically few checks are ever done.

Opportunity:

Without adequate enforcement, noncompliant retailers take full advantage of this loophole, putting both kids and law-abiding retailers at risk. Each tobacco retailer shall be subject to at least two unannounced compliance checks per year. The health department/designated authority shall conduct compliance checks by engaging persons between the ages of 18 and 20 to enter the tobacco retail establishment to attempt to purchase tobacco products.

PENALTIES

Penalties for violation of selling to underage youth are not clearly defined in state code. Nor does state code indicate that selling privileges may be suspended or revoked for repeated underage tobacco sales.

Opportunity:

A TRL (Tobacco Retail License) ordinance should establish a civil penalty structure that holds the retailers accountable; not the clerk or the underage buyer.

Any tobacco retailer found to have violated this [statute/ ordinance] shall be subject to:

- (1) For a first violation, a fine no less than \$500;
- (2) For a second violation within a 36-month period, a fine no less than \$750 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of seven days;
- (3) For a third violation within a 36-month period, a fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of 30 days; and
- (4) For a fourth and any subsequent violations within a 36-month period, a fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a period of three years.

AGE VERIFICATION

Identification verification is not required in state code.

Opportunity:

Before distributing any tobacco product, the tobacco retailer or the tobacco retailer's agent or employee shall verify the purchaser is at least 21 years of age by examining the purchaser's government-issued ID if the purchaser appears to be under 30 years of age.

SIGNAGE

Ohio law does require retail establishments to "have posted in a conspicuous place a legibly printed sign in letters at least one-half inch high stating that giving, selling, or otherwise distributing cigarettes, other tobacco products, alternative nicotine products, or papers used to roll cigarettes to a person under twenty-one years of age is prohibited by law."

PURCHASE, USE OR POSSESSION

Under O.R.C. 2151.87, youth under the age of 18 are prohibited from purchase, use or possession of tobacco products.

Opportunity:

Purchase, use, or possession laws are unlikely to reduce youth smoking significantly. Also, they may undermine other conventional avenues of youth discipline, divert attention from more effective tobacco control strategies and relieve the tobacco industry of responsibility for its marketing practices. Some communities are concerned that these provisions may be enforced inconsistently with respect to youth from certain racial and ethnic groups, resulting in their introduction into the criminal justice system.

INTERACT
FOR HEALTH

Your trusted source of health information



PREVENTING TOBACCO
ADDICTION FOUNDATION

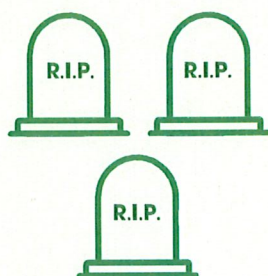
Why Implement A Tobacco Retail License?

In October 2019, Ohio implemented a statewide Tobacco 21 law, and in December 2019, the federal government followed suit, enacting legislation that raised the legal sale age for all nicotine products from 18 to 21 effective across the United States.

However, no law works unless it is enforced.

Statewide, Ohio has failed to undertake a comprehensive compliance approach to enforce the new minimum legal sales age of 21, and the Food and Drug Administration, which is empowered to enforce federal tobacco sales laws, has historically failed to enforce underage sales laws in Ohio. It has always been up to local authorities to require local retailers to abide by youth protection laws.

Tobacco Retail Licensing (TRL) has become an essential tool in both protecting kids from irresponsible or unscrupulous retailers, and in leveling the playing field for those retailers who do abide by the rules. Current Ohio law has a weak tobacco-tax permit system for cigarettes that ignores e-cigarettes, cigars, hookah and spit tobacco. TRL is therefore a vital regulatory tool that enables localities to monitor tobacco sales, fund compliance efforts, and create effective penalty and suspension structures for repeated violations – it closes the gap in tobacco regulation that was left open by both the federal and state Tobacco 21 laws.



Tobacco products kill more than half a million Americans annually.



3.6 million middle-school and high-school kids use e-cigarettes (vape).



Adolescent vaping quadruples the risk of becoming a long-term smoker.



Youth nicotine addiction substantially increases risk of drug use and mental illness.



95% of current adult smokers began before the age of 21.



Teen vapers are up to 7 times more likely to get COVID-19 than non-e-cigarette users.

A Local Tobacco Retail License Will

The Preventing Tobacco Addiction Foundation has analyzed Ohio's statewide tobacco control laws to provide local advocates with a summary of the current landscape. This document highlights the opportunities and best practice methods that exist under Ohio statute in order for local jurisdictions to create a more robust and comprehensive system through the adoption of a local Tobacco Retailer Licensing Program.

PROTECT KIDS

- Reduces youth initiation to nicotine and tobacco through improved compliance with Tobacco 21 and other tobacco control initiatives.
- Provides foundational support for the implementation of other youth protections such as flavored product restrictions (including menthol), product discounts, tobacco-free pharmacies, mail-order/ internet delivery regulation, and point-of-sale restrictions.
- Allows a municipality to regulate location, density, and types(s) of tobacco retailers permitted to operate in their jurisdiction.

HOLD RETAILERS ACCOUNTABLE

- Establishes a comprehensive list of retailers in the local community, allowing the jurisdiction to adequately monitor retailer compliance while creating a database that can be used for future tobacco control initiatives.
- Authorizes local health departments to inspect tobacco and vape shops and conduct essential compliance checks on a regular basis to ensure retailer compliance.
- Allows local health departments the ability to revoke or suspend a retailer license if they repeatedly violate age-of-sale or other regulations.

FUND ENFORCEMENT

- Supports the federal and Ohio Tobacco 21 laws by providing supplemental local enforcement through an annual license fee at no cost to the taxpayer.
- Creates a self-funding mechanism for administration, retailer education/training and comprehensive enforcement activity.

This document is the short-form, executive summary of "Best Practices In Tobacco Retail Licensing" available on the Tobacco21.org website. Further details and scientific citations are available there.

Local TRL Provides Penalty Structure

1st Violation: Fine no less than \$500

2nd Violation: Fine no less than \$750 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of 7 days

3rd Violation: Fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of 30 days

4th and any subsequent violations within a 36-month period

A. 4th Violation: Fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a period of 3 years.



PREVENTING TOBACCO ADDICTION FOUNDATION

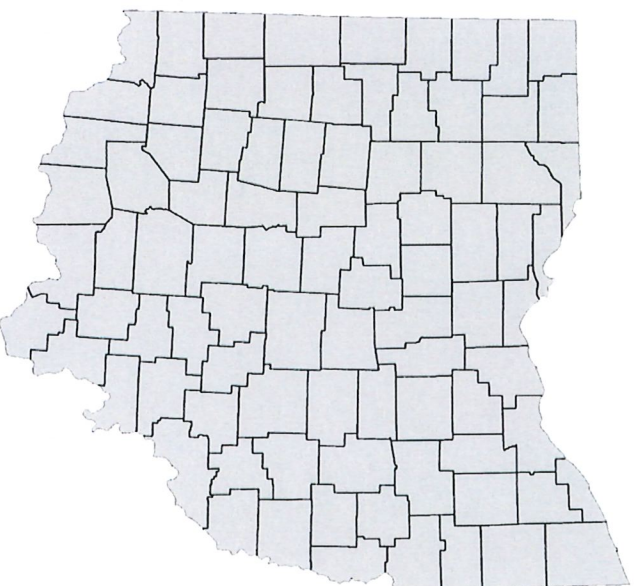
RETAIL ENFORCEMENT:
MISSION CRITICAL



PREVENTING TOBACCO ADDICTION FOUNDATION

Local TRL Policies in Ohio with Local Health Department Enforcement

- ✓Columbus
- ✓Cincinnati
- ✓Brook Park
- ✓Brooklyn
- ✓Cleveland Heights
- ✓Euclid
- ✓Hamilton
- ✓Norwood
- ✓Lakewood
- ✓Springfield
- ✓Maple Heights
- ✓Moreland Hills
- ✓Newburgh Heights
- ✓University Heights



Ohio Tobacco Retail License Model Policy

ORDINANCE NO. [_____]

AN ORDINANCE REGULATING THE SALE OF TOBACCO AND NICOTINE PRODUCTS AND RELATED DEVICES

PURPOSE

Responsible [CITY] retailers recognize the health risks associated with nicotine and tobacco use and addiction, especially for young people. However, U.S. Food and Drug Administration (FDA) data indicate that one in five Ohio retailers illegally sell these products to underage buyers. In addition, tobacco retailers may choose to concentrate near schools and in low-income neighborhoods. [CITY] believes that local licensing and regulation of retailers that sell nicotine and tobacco products offers the best opportunity to protect our children and other vulnerable populations while ensuring a level playing field for all retailers.

WHEREAS, commercial tobacco use is the foremost preventable cause of premature death in America, causing a half million deaths annually, and has been responsible for 20.8 million premature deaths in the U.S. since the first U.S. Surgeon General's report on smoking in 1964;

WHEREAS, [CITY] recognizes that young people are particularly susceptible to the addictive properties of tobacco and nicotine, and that youth who begin using tobacco and nicotine products are more likely to become lifelong users, reversing previous progress in the reduction of the overall tobacco use rate;

WHEREAS, [CITY] has the authority to protect life, health, and safety by requiring tobacco retailers within the [CITY] to obtain and maintain a tobacco retailer license ("TRL") as a condition for engaging in the business of selling tobacco products;

WHEREAS, TRL is an evidence-based strategy to reduce initiation to nicotine and tobacco through improved compliance with Minimum Legal Sales Age (MLSA) and other important tobacco sales regulations;

WHEREAS, TRL is a regulatory tool that further enables [CITY] to monitor tobacco sales, fund compliance efforts, and create effective penalty and suspension structures for repeated violations,

WHEREAS, TRL laws in other communities have been effective in reducing the number of illegal tobacco sales to underage purchasers; now, therefore,

BE IT ORDAINED by the Council of the [CITY], State of Ohio:

Note: The "Purpose" section is part of the ordinance and legislative record, but it usually does not become part of the municipal code. In addition to serving an educational purpose and building political and popular support for the ordinance, the findings can also serve a legal purpose. In the event of litigation, a "Purpose" section will provide a record of the legislature's intent and rationale for the policy. Common findings associated with a comprehensive tobacco control policy will identify health concerns and other problems related to use and/or access to commercial tobacco.

Findings specific to your jurisdiction, such as use rates among local teens and young adults, retailer violations rates, and high tobacco retailer density rates within your jurisdiction, will provide further rationale for your policy and should be included to the extent possible.

DEFINITIONS

Compliance Checks - The system the city uses to investigate and ensure that those authorized to sell tobacco products are following and complying with the requirements of this ordinance. Compliance Checks involve the use of persons over the age of 18, but under the age of 21 who purchase or attempt to purchase tobacco products. Compliance checks may also be conducted by the city or other units of government for educational, research, and training purposes or for investigating or enforcing federal, state, or local laws and regulations relating to tobacco products.

Delivery Sale - The sale of any tobacco product to any person for personal consumption and not for resale when the sale is conducted by any means other than an in-person, over-the-counter sales transaction in a licensed retail establishment. Delivery Sale includes but is not limited to the sale of any tobacco product when the sale is conducted by telephone, other voice transmission, mail, the internet, or app-based service. Delivery Sale includes delivery by licensees or third parties by any means, including curbside pick-up.

Electronic Smoking Device - Any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen or e-hookah. Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance intended to be aerosolized or vaporized during the use of the device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

Moveable Place of Business - Any form of business that is operated out of a kiosk, truck, van, automobile or other type of vehicle or transportable shelter and that is not a fixed address or other permanent type of structure licensed for over-the-counter sales transactions.

Person - Any natural person.

Purchaser - Any person who obtains or attempts to obtain a tobacco product.

Sale - Any transfer of goods for money, trade, barter or other consideration.

Self-Service Display - Any display from which customers may select a tobacco product without assistance from the tobacco retailer or the tobacco retailer's agent or employee and without a direct person-to-person transfer between the purchaser and the tobacco retailer or tobacco retailer's agent or employee. A vending machine is a form of self-service display.

Tobacco Product - (1) any product containing, made of, or derived from tobacco or nicotine that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; (2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or (3) any component, part, or accessory of (1) or (2), whether or not any of these contain tobacco or nicotine, including but not limited to filters, rolling papers, blunt or hemp wraps, and pipes. Tobacco product does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

Tobacco Retail Establishment - Any place of business where tobacco products are available for sale to the general public. The term includes but is not limited to grocery stores, tobacco product shops, kiosks, convenience stores, gasoline service stations, bars, and restaurants.

Tobacco Retailer - Any person, partnership, joint venture, society, club, trustee, trust, association, organization, or corporation who owns, operates, or manages any tobacco retail establishment. Tobacco retailer does not mean the non-management employees of any tobacco retail establishment.

Vending Machine - Any mechanical, electric or electronic, or other type of device that dispenses tobacco products upon the insertion of money, tokens, or other form of payment into or onto the device by the person seeking to purchase the tobacco product.

Youth-Oriented Facility - Any facility with residents, customers, visitors, or inhabitants of which 25 percent or more are regularly under the age of 21 or that primarily sells, rents, or offers services or products that are consumed or used primarily by persons under the age of 21. Youth-oriented facility includes, but is not limited to, schools, playgrounds, recreation centers, and parks.

LICENSE REQUIRED

- A. Each tobacco retailer engaging in the sale of tobacco products, at each location in this city, shall secure, and display at all times, a tobacco retail sales license from the [Health Department] before engaging or continuing to engage in such business. No tobacco retailer may sell tobacco products without a valid tobacco retail sales license.

While Ohio law does require retail dealers of cigarettes to obtain a simple tax permit, it does not require retailers of tobacco products (electronic cigarettes, cigars, hookah, etc.) to obtain any kind of privilege permit or license. The state has no systematic way to know who is selling tobacco and nicotine products. A true tobacco retail license (TRL) should also include all tobacco and nicotine products.

- B. An application for a license to sell tobacco products must be made on a form provided by the [Health Department]. The application must contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary.

Ohio's Investigative Unit, an arm of the Ohio State Highway Patrol, is the designated enforcement agency. This unit is understandably designed to prioritize enforcement of criminal law. Tobacco sales are a critical health issue and local health departments are better-equipped to work with local retailers to ensure compliance.

- C. The [Health Department] may approve or deny the application for a license, or it may delay action for a reasonable period of time to complete any investigation of the application or the applicant deemed necessary. If the [Health Department] approves the application, the license will be issued to the applicant. If the [Health Department] denies the application, notice of the denial will be given to the applicant along with notice of the applicant's right to appeal the decision.

Licenses may be denied or fail to be renewed if:

1. The applicant is under 21 years of age;
2. The applicant has had prior suspensions or revocation;
3. The applicant fails to provide any of the information required on the licensing application or provision of false or misleading information;
4. The applicant was convicted within past 5 years of any violation of a federal, state, or local law, ordinance provision or other regulation relating to tobacco products;

5. The applicant has had a license to sell tobacco products suspended or revoked within the preceding 12 months of the date of application;
 6. The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license; or
 7. The business for which the license is requested is a moveable place of business. Only fixed-location retail establishments are eligible to be licensed.
- D. If a license is mistakenly issued or renewed to a person, the city will revoke the license upon the discovery that the person was ineligible for the license under this ordinance. The city will provide the license holder with notice of the revocation, along with information on the right to appeal.
- E. The fee for a tobacco retail sales license shall be set by the Health Department, who shall have the authority to adjust the fee amount from time to time. Such fees shall be calculated to recover the cost of administration and enforcement of this Ordinance, including, but not limited to, issuing licenses, administering the license program, retailer education, retailer inspection and compliance checks, documentation of violations, and prosecution of violators. All fees and interest on proceeds from fees shall be used to exclusively fund the administration and enforcement of this Ordinance.
- [CITY] should establish and insert the desired initial application and license fee amounts prior to enacting this ordinance. As a reference, the city of Cincinnati has a \$300 annual tobacco retailer license fee for applications filed in 2019 and authorizes the city council to adjust the license fee from time to time by resolution.
- F. All licenses issued are valid only on the premises for which the license was issued and only for the person to whom the license was issued. The transfer of any license to another location or person is prohibited.
- G. Such license shall be renewed annually and valid for a period beginning with the date of license to the first day of [Month] next succeeding the date of the license unless sooner revoked as allowed by penalties in this article, or unless the retailer to whom it was issued discontinues business, in either of which cases the holder of the license shall immediately return it to the [Health Department]. A license shall not be transferred from one retailer to another or from one location to another.
- H. A tobacco retail sales license cannot be renewed if the tobacco retailer has outstanding fines pursuant to this ordinance.
- I. The issuance of a license is a privilege and does not entitle the license holder to an automatic renewal of the license.
- J. No tobacco retail sales license shall be issued or renewed to a tobacco retail sales licensee unless the tobacco retailer signs a form stating that the tobacco retailer has read this ordinance and has provided training to all employees on the sale of tobacco products. Such training shall include information that the sale of tobacco products to persons under 21 years of age is illegal, the types of identification legally acceptable for proof of age, and that sales to persons under 21 years of age shall subject the tobacco retailer to penalties.
- K. Any business found to be selling tobacco products without a license may be issued a No Sales Order for Tobacco Products and be ineligible to receive a tobacco retail license for a period not to exceed three (3) years.

MINIMUM LEGAL SALES AGE FOR TOBACCO PRODUCTS

The sale of any tobacco product to a person under the age of 21 is prohibited.

AGE VERIFICATION

Before distributing any tobacco product, the tobacco retailer or the tobacco retailer's agent or employee shall verify that the purchaser is at least 21 years of age. Each tobacco retailer or tobacco retailer's agent or employee shall examine the purchaser's government-issued photographic identification. No such verification is required for a person over the age of 30. That a purchaser appeared to be 30 years of age or older shall not constitute a defense to a violation of this section.

Identification verification is not required in Ohio state code.

SIGNAGE

No tobacco retailer shall sell, permit the sale of, or furnish tobacco products in the City unless a notice is posted at any location where tobacco products are available for purchase. All notices must be posted in a manner conspicuous to both employees and consumers, unobstructed from view in their entirety, and within six feet of each register where tobacco products are available for purchase. The [Health Department] shall provide this notice, which shall state "NO PERSON UNDER THE AGE OF 21 MAY BE SOLD NICOTINE OR TOBACCO PRODUCTS, INCLUDING ELECTRONIC SMOKING DEVICES." The notice must be at least 14" by 11" and the words on the notice must be legibly printed in a high contrast red color with capitalized letters at least one inch high.

PROHIBITED SALES

No tobacco retailer or their employee or agent shall sell, offer to sell, or furnish tobacco products:

1. By means of any type of vending machine.
2. By means of self-service display. All tobacco products must be stored behind the sales counter, in a locked case, in a storage unit, or in another area not freely
3. By means of delivery sales. All sales of tobacco products must be conducted in person, in a licensed retail establishment, in over-the-counter sales transactions.
4. By any other means, to any other person, or in any other manner or form prohibited by federal, state, or other local law, ordinance provision, or other regulation.

EDUCATION

The [Health Department] shall engage in a continuing public health education program to explain and clarify the purposes and requirements of this ordinance to persons affected by it, and to guide tobacco retailers and their agents or employees in their compliance. The program may include publication of a brochure for affected tobacco retailers explaining the provisions of this ordinance and signage mandated by this ordinance.

PROXIMITY TO YOUTH-ORIENTED FACILITIES

No license will be granted to any person for a retail establishment location that is within [1,000] feet of a youth-oriented facility, as measured by the shortest line from the property line of the space to be occupied by the proposed licensee to the nearest property line of a youth-oriented facility. This restriction does not apply to an existing license holder who has been licensed to sell tobacco products in that same location for at least one year before the date this section was enacted into law.

RESPONSIBILITY

All licensees are responsible for the actions of their employees regarding the sale, offer to sell, and furnishing of tobacco products on the licensed premises. The sale, offer to sell, or furnishing of any tobacco product by an employee shall be considered an act of the licensee.

ENFORCEMENT

The tobacco retailer shall be subject to at least two unannounced compliance checks per year. The [Health Department/Designated Authority] shall conduct compliance checks by engaging persons between the ages of 18 and 20 to enter the tobacco retail establishment to attempt to purchase tobacco products. Unannounced follow-up compliance checks of all non-compliant tobacco retailers are required within three months of any violation of this ordinance. The results of all compliance checks shall be published by the [Health Department] at least annually and made available to the public upon request.

Ohio does not mandate a minimum number of annual compliance checks for underage sales. In the absence of a mandate, historically few checks are ever done. Without adequate enforcement, noncompliant retailers take full advantage of this loophole, putting both kids and law-abiding retailers at risk.

PENALTIES

- A. Tobacco retailers. Any tobacco retailer found to have violated this ordinance in person, by agent, representative, or employee or in any other way shall be subject to: (1) For a first violation, a fine no less than \$500; (2) For a second violation within a 36 month period, a fine no less than \$750 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of seven days; (3) For a third violation within a 36 month period, a fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a minimum of 30 days; and (4) For a fourth and any subsequent violation within a 36 month period, a fine no less than \$1,000 and the tobacco retailer shall be prohibited from distributing tobacco products for a period of three years.
- B. Other persons. Any person 21 years of age or older, besides a tobacco retailer or a tobacco retailer's agent or employee, who violates this ordinance is subject to an administrative fine of \$50.
- C. Related violations. A violation of any federal, state, or local law, ordinance provision, or other regulation relating to tobacco products is also a violation of this ordinance. In addition to any other penalty, a tobacco retailer who violates any provision of this ordinance or any federal, state, or local law, ordinance provision, or other regulation relating to tobacco products, shall be subject to penalties stated in this ordinance, including fines and a prohibition of the distribution of tobacco products.
- D. Criminal Prosecution. The City shall not initiate criminal proceedings against any person other than a tobacco retailer for any alleged violation of this ordinance.
- E. Affirmative Defense. It shall be an affirmative defense for any tobacco retailer charged with violation hereof that a purchaser or recipient exhibited to the tobacco retailer, or to the tobacco retailer's agent, employee, or representative that provided or sold the tobacco products, a valid driver's license or other form of federal or state identification showing that the purchaser was at least twenty-one years of age at the time of the alleged offense.
- F. Exceptions.
 1. The penalties in this ordinance do not apply to a person younger than 21 years old who purchases or attempts to purchase tobacco products while under the direct supervision of City staff or their authorized appointees for training, education, research, or enforcement purposes.

2. Nothing in this ordinance prohibits an underage person from handling tobacco products in the course of lawful employment by a tobacco retailer.
3. Nothing in this ordinance prevents the provision of tobacco products to any person as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice.

Penalties for violations of selling to underage youth are not clearly defined in Ohio state code. Nor does state code indicate that selling privileges may be suspended or revoked for repeated violations.

RULES AND REGULATIONS

The [Health Department] is hereby authorized to promulgate rules and regulations to carry out the purpose and intent of this Ordinance in order to protect the public health, safety, and welfare.

LIBERAL CONSTRUCTION

This ordinance shall be liberally construed so as to further its purposes.

SEVERABILITY

If any provision of this ordinance, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect any other provision of this ordinance that can be given effect without the invalid provision or application. Each invalid provision or application of this ordinance is severable.

EFFECTIVE DATE

This ordinance shall take effect on [effective date].

Tobacco Retail License Model Policy Add-Ons

Additional Provisions That May Be Included in A TRL Ordinance:

Maximum number of licenses.

The maximum number of licenses issued by the city at any time is limited to [X]. When the maximum number of licenses has been issued, the city may place persons seeking licensure on a waiting list and allow them to apply on a first-come, first-served basis, as licenses are not renewed or are revoked. A new applicant who has purchased a business location holding a valid city license will be entitled to first priority, provided the new applicant meets all other application requirements in accordance with this ordinance.

Proximity to other licensed retailers.

No license will be granted to any person for a retail establishment location that is within [2,000] feet of any other existing licensed retail establishment, as measured by the shortest line from the property line of the space to be occupied by the applicant for a license to the nearest property line of the existing licensee. This restriction does not apply to an applicant who has been licensed to sell tobacco products in the same location for at least one year before the date this section was enacted into law.

Pharmacies ineligible for licensure.

No existing license will be eligible for renewal to any pharmacy, including any retail establishment that operates or contains an on-site pharmacy, and no pharmacy or any retail establishment that operates an on-site pharmacy will be granted a new license.

Prohibition on sales of flavored products.

No person shall sell or offer for sale any flavored products. For purposes of this section, "Flavored Products" means any tobacco product that contains a taste or smell, other than the taste or smell of tobacco, that is distinguishable by an ordinary consumer either prior to or during the consumption of the product, including, but not limited to, any taste or smell relating to chocolate, cocoa, menthol, mint, wintergreen, vanilla, honey, fruit, or any candy, dessert, alcoholic beverage, herb, or spice. A public statement or claim, whether express or implied, made or disseminated by the manufacturer of a tobacco product, or by any person authorized or permitted by the manufacturer to make or disseminate public statements concerning such products, that a product has or produces a taste or smell other than a taste or smell of tobacco will constitute presumptive evidence that the product is a flavored product.

ORDINANCE NO. _____

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODIFIED ORDINANCES OF THE CITY OF HAMILTON, OHIO BY ESTABLISHING NEW CHAPTER 1783, CIGARETTE AND TOBACCO VENDORS; SALES TO PERSONS UNDER 21; TOBACCO RETAILER LICENSE IN REGARDS TO LICENSING FOR AND SALES OF TOBACCO PRODUCTS.

WHEREAS, tobacco kills over 480,000 people in the United States each year, 90% of smokers first try a tobacco product by age 18, and more than 95% of addicted smokers start before age 21; and

WHEREAS, the developing teenage brain is particularly vulnerable to the effects of nicotine, and about 350 youth become regular smokers each day in the United States; and

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, municipalities have the power of local self-government; and

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, municipalities have the power to enact laws that are for the health, safety, welfare, comfort and peace of the citizens of the municipality; and

WHEREAS, the City of Hamilton Board of Health desires to ensure proper training and enforcement of the restrictions on sales of tobacco products to those under the age of 21; and

WHEREAS, this Council has determined that these amended regulations shall be established in the Codified Ordinances of the City of Hamilton as a matter of local self-government and a matter of local police powers;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hamilton, Ohio:

SECTION I: That the Codified Ordinances of the City of Hamilton, Ohio be and are hereby amended and supplemented to enact new Chapter 1783, Cigarette and Tobacco Vendors; Sales to Persons Under 21; Tobacco Retailer License as seen attached hereto as Exhibit No. 1 and incorporated herein by reference.

SECTION II: That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: _____

Mayor

Effective Date: _____

ATTEST: _____

City Clerk

CERTIFICATE

I, Daniel Tidyman, City Clerk of the City of Hamilton, Butler County, Ohio, hereby certify that the foregoing Ordinance No. _____ was duly published as provided by Section 113.01 of the Codified Ordinances of the City of Hamilton, Ohio, by posting ten days after passage, a copy thereof in the lobby of City Hall for a period of ten days. POSTED: _____

Daniel Tidyman, City Clerk

Attachment: Tobacco Retail License Ordinance Hamilton Ohio (Tobacco Retailer License)

Ordinance No. _____ (cont'd)

CITY OF HAMILTON, OHIO

Exhibit No. 1

CHAPTER 1783

CIGARETTE AND TOBACCO VENDORS; SALES TO PERSONS UNDER 21; TOBACCO RETAILER LICENSE

- 1783.01 Definitions.
- 1783.02 Posting of Signs.
- 1783.03 Sale to Persons Under 21 Prohibited.
- 1783.04 License Required.
- 1783.07 Transferability of a License.
- 1783.08 Tobacco Vending Machines: Illegal Distribution of Cigarettes or Other Tobacco Products to Minors.
- 1783.09 Out-of-package Sales Prohibited; Tobacco Samples Prohibited.
- 1783.10 Suspension of License; Permit Revocation, Denial, or Suspension.
- 1783.11 Non-retaliation.
- 1783.12 Enforcement and Penalties; Appeals.
- 1783.13 Injunction Relief.
- 1783.14 Severability.
- 1783.15 Other Laws.

1783.01 DEFINITIONS.

As used in this chapter:

- (a) "License" means a license issued by the City of Hamilton for retail sale of tobacco products.
- (b) "Licensee" means the holder of a valid license for the retail sale of tobacco products.
- (c) "Person" means any natural person.
- (d) "Public place" means any area to which the public is invited or in which the public is permitted, including, but not limited to, any right of way, mall or shopping center, park, playground and any other property owned by the City, and any school district or any park district.
- (e) "Tobacco Retailer" means any person, partnership, joint venture, society, club, trustee, trust, association, organization, or corporation who owns, operates, or manages any tobacco retail establishment. Tobacco retailer does not mean that non-management employees of any tobacco retail establishment.
- (f) "Tobacco retail establishment" means any place of business where tobacco products are available for sale to the general public. The term includes but is not

Ordinance No. _____ (cont'd)

limited to grocery stores, tobacco products shops, kiosks, convenience stores, gasoline service stations, bars, and restaurants.

(g) "Self-service displays" means any display from which customers may select a tobacco product without assistance from the tobacco retailer or the tobacco retailer's agent or employee and without direct person-to-person transfer between the purchaser and the tobacco retailer or tobacco retailer's agent or employee. A tobacco vending machine is a form of self-service display.

(h) "Tobacco product" means (1) Any product containing, made of, or derived from tobacco or nicotine that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; (2) Any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or (3) Any component, part, or accessory of (1) or (2), whether or not any of these contain tobacco or nicotine, including but not limited to liquids used in electronic smoking device, filters, rolling papers, blunt or hemp wraps, and pipes.

Tobacco product does not include any nicotine cessation product that has been authorized by the U.S. Food and Drug Administration to be marketed and for sale as "drugs," "devices," or "combination products," as defined in the Federal Food, Drug, and Cosmetic Act.

(i) "Tobacco vending machine" means any machine or device designated for or used for the vending of cigarettes, cigars, tobacco or tobacco products upon the insertion of coins, trade checks or slugs.

(j) "Sale" includes delivery, barter, exchange, transfer or gift, or offer thereof, and each such transaction made by any person, whether as principal, proprietor, agent, servant or employee.

(k) "Possess" or "Possession" means having control over a thing or substance, but may not be inferred solely from mere access to the thing or substance through ownership or occupation of the premises upon which the thing or substance is found.

(l) "Electronic smoking device" is any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen or e-hookah, electronic smoking device includes any component, part, or accessory of such a device, whether or not sold separately, and includes any substance intended to be aerosolized or vaporized during the use of the device whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

(m) "Moveable Place of Business" means any form of business that is operated out of a kiosk, truck, van, automobile or other type of vehicle or transportable shelter and that is not a fixed address or other permanent type of structure licensed for over-the counter sales transactions.

(n) "Licensed Product" means the term that collectively refers to any tobacco product.

(o) "Arm's Length Transaction" means a sale in good faith and for valuable consideration that reflects the fair market value between two informed and willing parties, neither of which is under any compulsion to participate in the transaction. A sale between relatives, related companies or partners, or a sale for which a significant purpose is avoiding the effect of the violations of this chapter is not an Arm's Length Transaction.

Ordinance No. _____ (cont'd)

1783.02 POSTING OF SIGNS.

- (a) No tobacco retailer shall sell, permit the sale of, or distribute tobacco products in the City of Hamilton unless both the tobacco license and a printed notice(s) as outlined herein Section 1783.02(b) is posted at any location where tobacco products are available for purchase.
- (b) All notices must be posted in a manner conspicuous to both employees and consumers, unobstructed from view in their entirety, and within six feet of each register where tobacco products are available for purchase and must state "It is illegal for any person under the age of 21 to purchase tobacco or alternative nicotine products". The City of Hamilton shall provide the license and notice upon approval or renewal of the license or by request by the licensee. The notice(s) must be at least 14" by 11" and the words on the notice must be legibly printed in high contrast red color with capitalized letters at least one-half inch high. Additional copies of the license shall be printed by the licensee in accordance to the instructions provided by the Department of Health upon approval of the license application.

1783.03 SALE TO PERSONS UNDER THE AGE OF 21 PROHIBITED.

- (a) No person shall sell any tobacco products to any person under the age of 21.
- (b) Before selling or otherwise distributing any tobacco product the tobacco retailer's agent or employee shall verify that the purchaser is at least 21 years of age. Each tobacco retailer or tobacco retailer's agent or employee shall examine the purchaser's government-issued photographic identification. Verification is not required of a person over the age of 30. That a purchaser appeared to be 30 years of age or older shall not constitute a defense to a violation of this section.

1783.04 LICENSE REQUIRED.

- (a) No person shall sell or offer to sell any licensed product without first having obtained a license to do so from the Commissioner of Health.
- (b) An application for a license must be made on a form provided by the City of Hamilton Health Department. The application must contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. If the Commissioner of Health determines that an application is incomplete, it will be returned to the applicant with notice of the information necessary to make the application complete. The license fee is \$250.00.
- (c) The license term is one calendar year, beginning on March 1. In cases of applications for a new license submitted after March 1 of a given year and more than sixty (60) days before the following March 1, the Commissioner of Health may issue a license for the remainder of the standard term period, but such license term will only extend to the following last day of February.

Ordinance No. _____ (cont'd)

- (d) Any license issued may be suspended or revoked following the procedures set forth in this chapter.
- (e) All licenses issued are valid only on the premises for which the license was issued and only for the person to whom the license was issued.
- (f) All licenses must be posted and displayed in a conspicuous location at all times in plain view of the general public in the tobacco retail establishment.
- (g) The renewal of a license issued under this ordinance shall be handled in the same manner as the retail food establishment license process established under Ohio Administrative Code 3701-21. The renewal will be mailed to the establishment 30-60 days prior to March 1 of the calendar year. The renewal application must be received by the City of Hamilton, along with any fees, by March 1 of the calendar year and may face fines if any or all of the renewal application is received after March 1.
- (h) Issuance as privilege and not a right. The issuance of a license is a privilege and does not entitle the license holder to an automatic renewal of the license.
- (i) No person shall distribute samples of any tobacco products free of charge or at a nominal cost. The distribution of tobacco products as a free donation is prohibited.

1783.07 TRANSFERABILITY OF A LICENSE.

- (a) All licenses issued are valid only on the premises for which the license was issued and only for the person to whom the license was issued. The transfer of any license to another location or person is prohibited.

1783.08 TOBACCO VENDING MACHINES; ILLEGAL DISTRIBUTION OF CIGARETTES OR OTHER TOBACCO PRODUCTS TO MINORS.

- (a) TOBACCO VENDING MACHINES. Any person, firm or corporation that owns, leases, possesses or controls one or more tobacco vending machines shall obtain a valid license for each machine pursuant to Section 1783.04.

1783.09 OUT-OF-PACKAGE SALES PROHIBITED; TOBACCO SAMPLES PROHIBITED.

- (a) OUT-OF-PACKAGE SALES PROHIBITED. It is unlawful to sell cigarettes out of the manufactured package with required health warnings. It is unlawful to sell cigarettes in packages of fewer than twenty cigarettes per package.

1783.10 DENIAL, SUSPENSION, AND REVOCATION OF LICENSE.

- (a) DENIAL OF LICENSE. Grounds for denying the issuance or renewal of a license include, but are not limited to, the following:

- (1) the applicant is under 21 years of age;

Ordinance No. _____ (cont'd)

- (2) the applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products;
 - (3) the applicant has had a license to sell licensed products suspended or revoked within the preceding thirty-six (36) months of the date of application;
 - (4) the applicant fails to provide the information required on the licensing application or provides false or misleading information;
 - (5) the applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license;
 - (6) the applicant is in arrears with respect to any fine imposed for violation of this Chapter;
 - (7) the business for which the license is requested is a moveable place of business. Only fixed-location tobacco retail establishments are eligible to be licensed.
- (b) For purposes of subdivision (a) of this Section, "applicant" shall include entities with common ownership or management to the entity or natural person listed on the application.
- (c) **SUSPENSION OF LICENSE:** Any license may be suspended for a definite period, not to exceed six (6) months, as determined by the Commissioner of Health. Prior to reinstatement of the license following the expiration of the suspension, the licensee shall remit a One Hundred Dollars (\$100) License reinstatement administration fee. A license may be suspended for the following reasons:
- (1) A business owned or operated by the licensee applicant engaging in the sale of Tobacco Products within the City is the subject of a court order or City resolution or final order declaring such business to be a public nuisance where said nuisance has not been abated, or where the court has ordered that sales of Tobacco Products shall cease pursuant to any temporary restraining order, preliminary injunction, or permanent injunction issued by said court;
 - (2) Substantiated evidence that licensee or agent of licensee has sold or otherwise distribute any Tobacco Product to any Person Under 21 within the city more than one time in the past twelve (12) months;
 - (3) The finding by a federal or state agency or court that the license applicant has violated a federal or state rule or regulation governing the sale of Tobacco Products;
 - (4) Entry of the Commissioner of Health is refused or inspection, or investigation is refused, hindered, or thwarted;
 - (5) For a second or any subsequent violation of this chapter within a thirty-six (36) month period of the first violation; and/or
 - (6) The licensee is in arrears with respect to any fine imposed for any civil penalty levied under this Chapter.

Ordinance No. _____ (cont'd)

(d) REVOCATION OF LICENSE: A license may be revoked for any of the following reasons:

- (1) The licensee applicant is determined to have knowingly included false or misleading information in the license application or renewal license application;
- (2) Substantiated evidence that licensee or agent of licensee has sold or otherwise distribute any Tobacco Product to any Person Under 21 within the City more than one time in the past twelve (12) months;
- (3) Entry of Commissioner of Health is refused, or inspection or investigation is refused, hindered, or thwarted;
- (4) Upon the discovery that the person was ineligible for the license under this ordinance and license was mistakenly issued or renewed to a person;
- (5) A period of suspension imposed under Subsection(c) herein has elapsed and the licensee remains in arrears of payment of such fine or penalty; and/or
- (6) The licensee has been subject to three (3) or more suspensions in the previous thirty-six (36) month period.

1783.11 NON-RETALIATION.

No person or employer shall discharge, refuse to hire or in any manner retaliate against any employee, applicant for employment or customer because such employee, applicant or customer reported violations of any provisions of this chapter.

1783.12 ENFORCEMENT AND PENALTIES; APPEALS.

(a) The City and/or its Commissioner of Health shall have authority to implement and enforce the provisions of this Chapter. All licensed premises must be open to inspection by Hamilton City Health Department inspectors or other authorized designees during regular business hours. The tobacco retail establishment may be subject to two (2) compliance checks per year. The City and/or its Commissioner of Health may enter at reasonable times to inspect or investigate and examine or copy records to determine compliance with this Chapter. The City and/or its Commissioner of Health may apply for and any judge of a court of record may issue an appropriate search warrant necessary to achieve the purposes of this Chapter within the court's territorial jurisdiction. Compliance checks may also include the participation of a person at least 18 years of age, but under the age of 21, to enter the licensed premises to attempt to purchase licensed products. Unannounced follow-up compliance checks of all non-compliant tobacco retail establishments are required within three months of any violation of this ordinance. The results of all compliance checks shall be published by the Hamilton City Health Department at least annually and made available to the public upon request.

(b) If the Commissioner of Health denies the issuance of a license, or suspends or revokes a license, or issues a citation with or without civil penalty for violating this chapter, the Commissioner of Health shall send to the applicant, or licensee, by certified mail, return receipt requested, written notice of the action and the right to an appeal. Upon receipt of written notice of the denial, suspension, or revocation, the licensee subject to license denial or revocation or citation and

Ordinance No. _____ (cont'd)

civil fine shall have the right to appeal to the Board of Health. An appeal must be filed within thirty (30) days after the receipt of notice of the decision. The appellant shall bear the burden of proof. The Board of Health shall be the final, administrative decision maker.

(c) CIVIL PENALTIES. In addition to the denial, suspension, or revocation of a license, the Commissioner of Health may impose the following civil penalties for violations of this Chapter:

- (1) For a first violation, a fine no less than \$500.
- (2) For a second violation within a 36-month period, a fine no less than \$750 and the license shall be suspended a minimum of 30 days no more than 60 days.
- (3) For a third violation within a 36-month period, a fine no less than \$1,000 and the license shall be suspended for a minimum of 30 days.
- (4) For a fourth and any subsequent violations within a 36-month period, the license shall be revoked.

(d) TOBACCO RETAILING WITHOUT A VALID LICENSE. In addition to any other penalty authorized by law, if a court of competent jurisdiction determines, or the Commissioner of Health finds based on a preponderance of evidence, after notice and an opportunity to be heard, that any tobacco retailer has engaged in Tobacco Retailing at a location without a valid Tobacco Retailer's license, either directly or through the tobacco retailer's agents or employees, the tobacco retailer shall be ineligible to apply for, or to be issued, a Tobacco Retailer's license as follows:

- (1) After a first violation of this section at a location within any 36-month period, no new license may issue for the tobacco retailer or the location (unless ownership of the business at the location has been transferred in an Arm's Length Transaction), until thirty (30) days have passed from the date of the violation.
- (2) After a second violation of this section at a location within any 36-month period, no new license may issue for the tobacco retailer or the location (unless ownership of the business at the location has been transferred in an Arm's Length Transaction), until ninety (90) days have passed from the date of the violation.
- (3) After of a third or subsequent violation of this section at a location within any 36-month period, no new license may issue for the tobacco retailer or the location (unless ownership of the business at the location has been transferred in an Arm's Length Transaction), until five (5) years have passed from the date of the violation.

(e) ADDITIONAL REMEDIES. The remedies provided by this Chapter are cumulative and in addition to other remedies available at law or in equity.

1783.13 INJUNCTIVE RELIEF.

Ordinance No. _____ (cont'd)

(a) The provisions of Sections 1783.01 through 1783.12 are health ordinances applicable to real property in the City and may be enforced by civil action pursuant to the Revised Code.

(b) Repeated violations of this Chapter may constitute a public nuisance. The Law Director and/or his or her designee may bring a cause of action to abate such nuisance and enjoin the recurrence of such violations and for such other relief may be available at law or in equity.

1783.14 SEVERABILITY.

If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstance shall be held to be invalid, such invalidity shall not affect the provisions of this chapter which can be given effect without the invalid provisions or application, and to this end the provisions are declared to be severable.

1783.15 OTHER LAWS.

This Chapter does not intend and shall not be interpreted to regulate any conduct where the regulation of such conduct has been preempted by the United States or the State of Ohio.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Development, Parks and Recreation Committee**

RE: **Engineering and Permitting Services EMH&T for Blacklick Creek
Stream Restoration and Trail**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Authorizing the Mayor to Enter into an Agreement with EMH&T for Engineering and Permitting Services as outlined in the attached Scope of Services for the Blacklick Creek Stream Restoration and Trail improvements.

Requesting passage at the July 11, 2022 meeting.

The fee for these services is \$161,800.00

That \$161,800.00 be appropriated from the unappropriated 410 Fund and be appropriated into account number 410.000.0192.5659 Miscellaneous Infrastructure.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EMH&T FOR ENGINEERING AND PERMITTING SERVICES FOR THE BLACKLICK CREEK STREAM RESTORATION AND TRAIL IMPROVEMENT PROJECT, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

WHEREAS, EMH&T, the City's engineers, will complete the design, engineering, permitting, and bidding services for this project.

WHEREAS, the City of Reynoldsburg has been approved for grants from the Ohio Department of Natural Resources and Clean Ohio Green Space Conservation Program for the Blacklick Creek Stream Restoration and Trail Improvement; and

WHEREAS, the grants received are reimbursable grants for project expenses.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$161,800, for the design, engineering services, permitting, and bidding services for this stream restoration and trail improvement project.

SECTION 2. That \$161,800.00 be appropriated from the unappropriated Capital Improvement Fund (CIP 410) and be appropriated into account number 410.000.0192.5659 Miscellaneous Infrastructure.

SECTION 3. That \$161,800.00 from the, reimbursable grants, when received, shall be appropriated to account number 410.000.0192.4335 Grants.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to meet contract deadlines. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

April 11, 2022

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Subject: Blacklick Creek Stream Restoration: Proposal for Engineering and Permitting Services

Dear Mr. Bowsher,

EMH&T is pleased to submit our proposal for professional services for the restoration of Blacklick Creek at Huber Park. Previously, EMH&T assisted the City in procuring a grant for this project through the Clean Ohio Fund Green Space Conservation Program, administered by the Ohio Public Works Commission (OPWC) and, locally, through the District 3 Natural Resources Assistance Council (NRAC). This proposal covers the engineering, design and permitting services for the project.

PROJECT DESCRIPTION

The project includes the restoration of approximately 1,200 linear feet of Blacklick Creek within Huber Park, located east of Davidson Drive and approximately 0.25 mile south of East Main Street. This reach of Blacklick Creek exhibits significant stream bank erosion and a lack of riparian vegetation. In support of the 2020 grant funding application, EMH&T completed a conceptual design for the stream restoration that includes the restoration items listed below:

- Re-grading and stabilizing the eroded western stream bank.
- Installation of up to three rock vanes in the stream channel to reduce bank and bed erosion.
- Providing a native tree and shrub riparian corridor along both the east and west stream banks.
- Establishing a protective deed restriction and/or conservation easement along the restored reaches of the channel.

The project will also require the relocation of a portion of the Blacklick Trail multi-use path to accommodate the planned stream and riparian improvements. The trail relocation is not included within the scope of the COCF grant project, and is not included herein. A separate proposal may be provided for this work.

SCOPE OF SERVICES

Under the proposed scope of services described below, EMH&T will provide the design and engineering services necessary to implement the project. This proposal does not include construction and post-construction phase services, including construction administration and any required permit-related monitoring. A future proposal may be provided to the City for those specific services.

Task 1: Post-Award Grant Coordination

This task consists of working with City staff to develop information in support of administering the COCF grant, including general project coordination with the City. This task includes the work described below.

- a. Kickoff meeting with the City to review the grant agreement and associated requirements and establish roles and responsibilities.
- b. Attendance at up to three (3) meetings with the District 3 NRAC and/or OPWC, and the preparation of supporting meeting materials, such as agendas and project schedules, to address questions regarding the project.
- c. Coordination with the City, District 3 NRAC and OPWC related to the COCF grant, and provision of summary information to the City to document the progress of the project.
- d. Preparation of the Requests to Proceed to be submitted to OPWC prior to recordation of the deed restriction and prior to project bidding and construction.

This task does not include construction and post-construction phase grant administration services, such as, but not limited to, assistance with grant disbursements, documentation of matching funds, and grant closeout reporting. These services may be included in the future proposal for construction and post-construction services.

Task 2: Field Surveying

We will perform a field survey of the project corridor to establish both topographic and limited boundary information for the project, as well as to identify the location of key features such as utilities and other infrastructure adjacent to the stream channel. As part of this effort, we will file a request with the Ohio Utility Protection Service to have utilities marked in the field. This information will be used to establish the basemap used throughout the design process, and will be used to create the legal descriptions for the deed restriction required for the project. We do not anticipate needing Subsurface Engineering (SUE) services to complete this project.

Task 3: Preliminary Engineering

The tasks listed below will be performed to develop a draft engineering plan for the various stream restoration improvements.

- a. Perform engineering field reconnaissance to identify and measure geomorphic properties of the existing channel through or near the project reach, and complete a design analysis to establish stable channel design parameters for the project. This data will be supplemented by calculations using the USGS-published regression equations for bankfull conditions associated with streams in Ohio (Scientific Investigations Report 2005-5153). This work will supplement and refine field investigations and calculations performed in support of the grant application.
- b. Perform a hydraulic analysis, using the HEC-RAS hydraulic backwater computer program, to determine parameters for the stream restoration project and verify the restoration activity will not adversely impact the flood carrying capacity of the stream channel. Hydraulic analysis does not include consideration of any future bridges crossing Blacklick Creek at the project site. Such analyses would be a part of a separate agreement.
- c. Prepare a draft (50%) engineering plan representing the stream restoration improvements and prepare a preliminary opinion of probable construction costs. The engineering plans will include plan and profile views of the restoration activities, as well as details and specifications representing those activities. The plans will also include details and specifications regarding planting of the riparian corridor.

- d. We will submit three full-size and one half-size plan set of the preliminary engineering plans to the City for review, and will provide separate plan sets to individual utilities for their review. We will coordinate with these utilities to determine if there are any unknown conflicts.
- e. We expect to participate in one plan review meeting with the City to review the plan improvements and discuss comments, and a separate public meeting to review the plan of improvements and seek input. For the purpose of this proposal, we are assuming the City will coordinate the public meeting, including providing invitations and/or public announcements. We will assist the City in preparing presentation materials.

Note: Once the preliminary plan has been reviewed and accepted by the City in terms of the scope and nature of the various project improvements, any requested changes to the project may require a modification to our scope of services and fee proposal.

Task 4: Final Engineering

The tasks listed below will be performed to develop draft final and final engineering plans for the project.

- a. Prepare draft final (90%) engineering plans representing the various project improvements and responding to comments provided on the preliminary engineering plans. The engineering plans will include plan and profile views of the restoration activities, as well as details and specifications representing those activities. The final draft plans will also include a planting plan for the riparian corridor and a detailed erosion and sediment control plan, as well as final details, specification, and notes as required to repair/armor the existing slopes and repair the undermined bridge foundation(s). These plans will include construction staking information for the various improvements. We will also provide a draft bid document for the City's review with the draft final plans (Task 11).
- b. We will submit these plans and a revised engineer's estimate of probable construction costs to the City for review and, at the request of the City, participate in a meeting to review the plans.
- c. Prepare final engineering plans reflecting the City's comments from the draft final submittal. We will address any final comments from the City and revise the engineering plans and cost estimate accordingly. With this plan submittal to the City, we will provide a mylar face sheet for the City's signature and the final version of the bid book (Task 11).
- d. Finalize the HEC-RAS model for Blacklick Creek to represent the final stream restoration design.
- e. Once signed by the City, we will produce 15 copies of the engineering plans and bid book, which will be provided to the City for distribution to contractors. Additional copies requested by the City will be billed on a time and materials basis.

Task 5: Storm Water Pollution Prevention Plan (SWPPP) and NOI Application

We will develop a SWPPP field manual meeting the requirements of the Ohio EPA NPDES General Permit No. OHC000005 authorizing construction site stormwater discharges and the City's erosion and sediment control regulations. The manual shall consist of information from the engineering plans, including the erosion and sediment control information, Best Management Practice inspection guidance documentation, and Ohio EPA permit applications. A draft version of the SWPPP manual will be submitted to the City for review with the draft final (90%) engineering plans; a final version of the SWPPP manual will be provided with the final (100%) engineering plans. The final approved manual shall be kept on-site during construction activities and made readily available to Ohio EPA inspectors upon request.

We will also prepare the Notice of Intent (NOI) on the Ohio EPA's e-Business Center upon submitting the SWPPP to the City for review. The NOI will be delegated to the City's attention for review and submittal. The City shall forward the NOI fee invoice to EMH&T for payment. The NOI is required to be submitted to the Ohio EPA to obtain NPDES General Permit coverage prior to the commencement of land disturbing activities.

Task 6: Interpretive Sign Design

Interpretive signage is an eligible, reimbursable expense through the Clean Ohio program, and was included in the grant application. EMH&T will prepare one (1) sign graphic for the project describing its purpose, goals and benefits. EMH&T will provide several example sign layouts to the City that are consistent with the Clean Ohio grant requirements, and work with the City to prepare a template that may be utilized for this project and/or other future projects.

The City will be responsible for providing a high-resolution image file of the City logo and any relevant design standards required by the City. Following approval by the City, EMH&T will provide the digital file of the sign graphics (high resolution PDF or similar) to the construction contractor. Manufacture and installation of the signs will be the responsibility of the contractor per the final engineering plans. EMH&T will assist the City in determining the location for the sign placement prior to installation by the contractor.

Task 7: Environmental Permitting

The environmental permitting activities described must be completed prior to the start of the construction of the project and will include the tasks described below, as required under Section 404 of the Clean Water Act. The permitting activities described below are coordinated through the U.S. Army Corps of Engineers (USACE), Huntington District.

- a. Wetland/Stream Delineation: Under this task, we will complete a field investigation of the project area to support the completion of the Section 404 Nationwide Permit (NWP) submittal. We will perform the work described below:
 - i. Conduct a field investigation to determine the location and extent of Waters of the United States, including wetlands within the stream restoration corridor and other impact areas (e.g., construction access) along Blacklick Creek. Any potential jurisdictional areas will be identified with flagging tape or other such marker, including identification of the Ordinary High Water Mark (OHWM) of the channel. These features will be located as part of the field survey described under Task 2.
 - ii. Establish the baseline habitat conditions of the stream through the project reach that will be a consideration during the design process. Habitat conditions will be established through completion of the Ohio EPA's Ohio Rapid Assessment Method (ORAM) for Wetlands and the Qualitative Habitat Evaluation Index (QHEI) for the stream channel.
 - iii. Compile the field data and summary of findings for the project area for inclusion in the NWP. Based upon the resources known to be located in the project area, it is assumed that preparation of a separate, formal delineation report will not be required by the USACE as part of the permitting process.
 - iv. Conduct a site visit with a representative of the USACE as needed, to verify the jurisdictional waters identified within the project area.
- b. Threatened/Endangered Species Coordination: To support the review of the NWP application, consultation must be conducted with the Ohio Department of Natural Resources (ODNR) and the U.S. Fish and Wildlife Service (USFWS). This consultation is required to determine whether any listed endangered/threatened species or potential habitat for such species are present, and whether the

project will adversely affect any such species or habitat. Additional coordination is required with ODNR specific to state-protected mussel species, as provided under Task 8.

- i. Coordinate with the ODNR to request a National Heritage Database search. It is assumed a full Environmental Review request will not be required.
 - ii. Review the United States Fish and Wildlife Service's (USFWS) Information for Planning and Consultation (IPaC) interactive web tool that can provide a list of endangered and threatened species for the subject property and evaluate the subject property's suitability for these species critical habitat. Prepare a project review request for submittal to USFWS including cover letter with description of work, maps, photographs and site plans. It is assumed that the project will adhere to winter tree clearing requirements to avoid impacts to listed bat species and preclude the need for a bat survey.
- c. Cultural Resources Literature Review: During the review of a permit application, the USACE is required to review the project's potential to impact cultural resources and coordinate with the Ohio State Historic Preservation Office (SHPO). A cultural resources literature review is required by the USACE as part of this coordination. A summary of the anticipated scope of work for the literature review is provided as follows:
 - i. Conduct a detailed literature review including examination of the Ohio Archaeological Inventory (OAI) forms, Ohio Historical Inventory (OHI) forms, National Register of Historic Places (NRHP) files, archived Cultural Resources Management (CRM) reports and historical maps and atlases.
 - ii. Present written summary of findings to Client.
 - iii. Submit the literature review to the USACE for their review to determine whether any additional Cultural Resources Management (CRM) Investigations will be necessary for any portion of the subject property. If a Phase I CRM investigation is required, a separate proposal will be provided for this effort.
- d. Nationwide Permit #27 Pre-Construction Notification: A Section 404 NWP #27 (Aquatic Habitat Restoration, Establishment, and Enhancement Activities) will be required for the implementation of the project. EMH&T will prepare a pre-construction notification (PCN) to the USACE, premised on the application of natural channel design and bioengineering to stabilize and improve the habitat potential of the Blacklick Creek stream corridor. The specific work we will perform under this task is listed below.
 - i. Summarize the wetland/stream delineation and habitat assessments.
 - ii. Summarize the results of the ODNR, USFWS and SHPO coordination.
 - iii. Provide preliminary engineering documentation for the stream restoration activities and associated fill impacts for inclusion with the NWP application.
 - iv. Compile all necessary information for the permit and prepare the PCN in compliance with the requirements for a Section 404 NWP #27 from the USACE, Huntington District. Report submittal to the USACE will be arranged with verbal or written permission of the Client.
 - v. Represent the City to the regulatory agencies during the permit review process.
 - vi. It is assumed that the stream restoration will be considered "self-mitigating" and no additional mitigation will need to be devised and/or designed as part of the project. If through the permitting process, mitigation is deemed necessary, a separate proposal will be provided to the City.
 - vii. A draft version of the completed NWP #27 application will be presented to the City for consideration prior to submission to the USACE. A final version of the application documentation will be submitted to the USACE for their review and approval.
 - viii. The project is expected to fully comply with the state certification special limitations and conditions of NWP #27; accordingly, an Individual Section 401 Water Quality Certification

(WQC) is not expected to be required from the Ohio EPA. If it becomes necessary to obtain a Section 401 WQC, a separate proposal will be provided to the City for that effort.

The environmental permitting described above does not include additional permit(s) necessary for any future bridges crossing Blacklick Creek at the project site. Such permits, if required, would be part of a separate agreement.

Task 8: Mussel Survey & Relocation

All native mussel species are protected in the State of Ohio per the Ohio Revised Code, Section 1533.324. Methods to determine the presence of native mussels are outlined in the Ohio Mussel Survey Protocol (OMSP) (ODNR/USFWS, April 2020). Survey protocols in the OMSP are based on the size of the drainage area and the potential presence of Federally Listed Species (FLS). Blacklick Creek is listed as a “Group 1” stream, as it is a small to mid-sized stream with the potential for mussels, but where FLS are not expected. As such, based on OMSP guidance, survey protocols for Group 1 streams are required in order to demonstrate that the project will not adversely impact native mussel species. Accordingly, EMH&T will perform a mussel survey and relocation for the project, as follows.

- a. EMH&T will prepare a mussel survey and relocation study plan, and will work directly with ODNR to receive the necessary authorizations to proceed with the combined survey/relocation effort. EMH&T will request pre-approval from ODNR to conduct the relocation of any identified mussels at the same time as the mussel survey.
- b. The mussel survey will be conducted by EMH&T state qualified mussel surveyors under EMH&T's Wild Animal Collection Permit (Permit Number 23-120 – Scientific Collection) issued by the ODNR Division of Wildlife. All mussel survey and relocation efforts will follow standard guidelines from the OMSP for Group 1 streams.
- c. Due to the anticipated depth of the stream in some locations, it is assumed minimal SCUBA diving (i.e. maximum of 2 days) will be needed. All EMH&T divers are SCUBA certified and will follow all applicable safety regulations.
- d. If any federally listed mussel species are found, all survey and relocation efforts will be stopped and the USFWS will be contacted immediately. Identification of a federally-listed mussel will require additional coordination, survey and reporting with USFWS, which is not included herein.
- e. The survey findings will be documented in a mussel survey and relocation report to be prepared by EMH&T. The report will include methodology, results, photographs, field data forms, and maps showing survey areas, relocation areas, and the original location of any mussels located. EMH&T will work directly with ODNR to obtain the approval of the mussel survey report.

The scope and fee for this task has been based upon the following assumptions. In the event that any of the following assumptions prove incorrect or other unexpected field conditions are encountered, such that additional field days are required in order to complete the survey/relocation, then a change order will be required.

- The survey will cover the proposed streambank stabilization and rock vanes, and is based on the anticipated/preliminary scope of work. The mussel survey effort does include any additional surveying that may be required for future bridges crossing Blacklick Creek at the project site. Such additional effort will be contemplated as part of a future proposal if needed.
- Total survey area covered by this proposal is 3,418 square meters (35 cells), with a total salvage area of 3,333 square meters (34 cells). We assume mussels will be present in 50% of cells and no more than 3 passes per cell will be required.
- We assume stream conditions will allow for visual, rather than tactile, survey methods.
- The survey/relocation has been scoped as a 7-day (12-hours per person, per day) field effort for a 3-person crew.

- We assume SCUBA will be required for only 2 of the fieldwork days.
- We assume the density of mussels encountered will not exceed 350 individuals.
- Overtime is approved for fieldwork purposes.

Task 9: Floodplain Permitting

The project is located in the regulatory 100-year floodplain and floodway of Blacklick Creek, as depicted in the Flood Insurance Rate Map (FIRM) for Franklin County and Incorporated Areas, Number 39049C, Panel 0358K, dated June 17, 2008. As such, the project will require a Floodplain Development Permit from the City, which will include the work described below.

- a. Finalize the flood hazard impact analysis described under Tasks 3 and 4, to support the floodplain permitting process, and prepare a summary engineering report to present the floodplain modeling efforts and the results.
- b. Prepare a floodplain development permit application for submittal to the City along with the Final Plans covering the proposed stream restoration activities. For the purpose of this proposal, it is assumed that the results of this analysis will show a no-rise in 100-year flood elevations attributed to the stream restoration project, enabling the City to issue a floodplain development permit without first obtaining a Conditional Letter of Map Revision (CLOMR) from the Federal Emergency Management Agency (FEMA). Preparation and submittal of a CLOMR or a post-project Letter of Map Revision (LOMR) application to FEMA is not included in this scope of work.

Task 10: Deed Restriction

A deed restriction (on City-owned property) must be prepared and recorded over the project area as required by OPWC under the Clean Ohio Fund. Under this task, we will provide to the City a draft of the proposed Deed Restriction to be used, in accordance with the required OPWC language, for review and approval by the City.

In addition, we will prepare the written legal description and accompanying exhibit for the deed restricted areas. Following acceptance by the City, EMH&T will submit a Request to Proceed to OPWC, including the Deed Restriction and associated legal descriptions, for review and approval (Task 1).

The finalized, signed deed restriction must be recorded with the Franklin County Recorder. For the purpose of our fee proposal, we have assumed that the City will be responsible for finalizing (obtaining signatures) on this document and EMH&T will be responsible for recording.

Note that the above described task is based on the understanding that the project area is located completely on City-owned property. In the event that any portion of the project area is transferred to private ownership, a conservation easement, rather than a deed restriction, is required. If it becomes necessary to prepare conservation easement(s) in addition to the deed restriction, a separate proposal will be provided to the City for those services.

If Authorized:

We have included a fee in this proposal for a sub-consultant to perform deed research to identify existing encumbrances within the project area, for inclusion within the deed restriction/conservation easement legal description(s). This detailed information is required by OPWC. Alternatively, the City may choose to perform this work independent of our contract. This work will not be performed without the prior authorization of the City.

Task 11: Bidding Services

To facilitate procurement of a construction contract, EMH&T will coordinate a public bidding effort, as described below.

- a. Bid Document Preparation: Bidding documents in the required City of Reynoldsburg format will be prepared and provided to the City for review as part of the draft final (90%) plans; this document will be finalized as part of the final (100%) plans.
- b. Conduct Public Bidding: An advertisement will be submitted for publication in a local newspaper. The bidding process will be coordinated and any necessary addenda prepared and distributed to all plan holders. We will attend a pre-bid conference as necessary. We will respond to questions asked during the bidding period and will issue addendums if required. A public bid opening will be conducted at the City's offices on the appointed day.
- c. Review of Bids and Recommendation: A formal bid tabulation will be prepared. The bids will be reviewed along with conducting a lowest and best bid evaluation. Subsequent to the bid review, a formal letter of recommendation as to award of the contract will be provided.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Based on the project schedule submitted with the COCF grant application, we are anticipating completing engineering plans and obtaining the required permits by December 2022, such that tree clearing may be completed prior to March 31, 2023 and the project may be constructed in 2023.

FEE PROPOSAL

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. This proposal is only for the identified scope of work. Fees for this work described within the Scope of Services shall not exceed the fees described below without prior written authorization from the City. Without 'If Authorized' services, the maximum estimated fee is **\$156,800**; including the If Authorized services, the maximum estimated fee is **\$161,800**. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Estimated Maximum Fee (Labor Only)
Task 1: Post-Award Grant Coordination	\$8,000
Task 2: Field Surveying	\$15,000
Task 3: Preliminary Engineering	\$45,000
Task 4: Final Engineering	\$20,000
Task 5: SWPPP and NOI Application	\$3,500
Task 6: Interpretive Sign Design	\$3,500
Task 7: Environmental Permitting	\$7,500
Task 8: Mussel Survey & Relocation	\$39,800
Task 9: Floodplain Permitting	\$5,000
Task 10: Deed Restriction	\$2,500

<i>If Authorized</i> – Deed Research	\$5,000²
Task 11: Bidding Services	\$3,000
SUBTOTAL – Labor Only (without If Authorized Services)	\$152,800
Reimbursable Expenses (advertisement, printing, mileage, etc.)	\$4,000
<i>If Authorized Services / Allowance</i>	\$5,000^{1,2}
TOTAL FEE (including If Authorized Services)	\$161,800

¹ The fees for EMH&T's If Authorized services include reimbursable expenses.

² Sub-consultant Services

ADDITIONAL SERVICES

Any services that are not included under this scope of services may be provided on an hourly basis in accordance with our standard rate schedule or under a separate fee proposal.

EXCLUSIONS

The services listed below are not included under this proposal but can be provided under a separate proposal at the request of the City.

- Geotechnical or subsurface investigations
- Subsurface Utility Engineering services
- Changes to the alignment of the various project improvements once the preliminary engineering plan has been reviewed and approved by the City
- 3D visual graphics or renderings
- Alta survey or title research for the project area in support of the deed restriction legal description, unless authorized
- Preparation of conservation easements or associated legal descriptions for privately-owned property
- Design of public or private utilities modifications, other than storm sewer outfalls affected by the stream restoration project.
- Engineering consultation during construction, construction administration and staking
- Post-construction monitoring based on permitting requirements
- As-built survey / record plan
- Erosion and sediment control site observations and/or SWPPP modifications during construction
- CLOMR or LOMR application to FEMA
- Endangered species surveys, excepting the mussel survey identified under Task 8
- Phase I Cultural Resources Management survey
- Individual 404/401 or Isolated Wetland Permit applications
- Devising and/or designing mitigation as a component of the Section 404 permitting process

SUNSET CLAUSE

The receipt of a signed copy of this proposal will constitute authorization to begin work. If this proposal is not accepted and executed within ninety (90) days, EMH&T reserves the right to adjust the fee or withdraw the offer to perform the described services. Further, if the services are suspended for more than ninety (90) days, EMH&T shall be entitled to an equitable adjustment in the service fee and/or schedule.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4210 or at sarden@emht.com if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Shawn Arden, PE, CFM
Principal, Senior Water Resources Engineer

Copies: Ryan Andrews, EMH&T
Heather Dardinger, EMH&T

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: **Main Street Improvements Phase 1 (Additional Funding)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

AN ORDINANCE AUTHORIZING ADDITIONAL FUNDING FOR THE EAST MAIN STREET PHASE I IMPROVEMENT PROJECT (DAVIDSON DRIVE TO JACKSON STREET), APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, the East Main Street Phase I Improvement Project (Davidson Drive to Jackson Street) is a current construction project; and

WHEREAS, the contingency for the project was set at 5%; and

WHEREAS, it is anticipated that an additional contingency amount of \$241,304.00 (7%) will be needed to complete this project to account for potential Change Orders (underground utility conflicts, material cost increases, etc.).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

SECTION 1. That an amount of \$241,304.00 from the unappropriated Capital Improvement Project Fund (410) be appropriated to account 410.000.0170.5659 East Main Street Improvements for contingency purposes.

SECTION 2: That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City to meet contract deadlines; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Finance and Administration Committee**

RE: **Memorandum of Understanding, Diversity, Equity and Inclusion Officer**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Authorizing the Mayor to Sign a Memorandum of Understanding with the Reynoldsburg City School District Regarding the Diversity, Equity, and Inclusion Officer Agreement, and Declaring an Emergency

WHEREAS, on February 14, 2022, City Council adopted Ordinance No. 04-2022, which created the position and responsibilities of a Diversity, Equity, and Inclusion Officer for the City of Reynoldsburg; and

WHEREAS, the City of Reynoldsburg desires to partner with the Reynoldsburg City School District ("District") in a manner that maximizes the value of this position to the entire City, and permits the parties to divide the compensation and benefits for this new position; and

WHEREAS, the City and District have negotiated a Memorandum of Understanding, which incorporates the dual desires of the parties.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter a Memorandum of Understanding with the Reynoldsburg City School District for the Diversity, Equity, and Inclusion Officer:

SEE ATTACHED EXHIBIT A

SECTION 2. This Ordinance is hereby declared to be an emergency measure necessary for the financial needs of the City of Reynoldsburg and to establish the position with the school district prior to the start of the school year. Therefore, this Ordinance shall take effect immediately upon its passage by Council and the Mayor's signature.

Memorandum of Agreement

Diversity Equity and Inclusion Officer Agreement

THIS MEMORANDUM OF AGREEMENT (“MOA”) is entered into as of the ____ day of ____, 202_ to establish an agreement between the CITY OF REYNOLDSBURG, OHIO (“City”), an Ohio municipal corporation, and the Reynoldsburg City School District Board of Education (“RCS”) for the purpose of combining resources and services for the employment of a Diversity, Equity, and Inclusion Officer.

NOW, THEREFORE, THE PARTIES HERE TO AGREE AS FOLLOWS:

1. The Goals of the Diversity, Equity, and Inclusion Officer AS APPLIED TO RCS:

- 1.1 Support the mission and strategic planning of RCS
- 1.2 Provide district training to teams throughout the schools community to build internal capacity and progress diversity, equity and inclusion goals to support organizational growth.
- 1.3 [RESERVED]

2. The Duties of the Diversity, Equity, and Inclusion Officer AS APPLIED TO RCS shall be as follows:

- 2.1 Provide district training to teams throughout the schools community to build internal capacity and progress diversity, equity and inclusion goals to support organizational growth.
- 2.2 Be an agent for growth who is passionate about the power of diversity, equity and inclusion.
- 2.3 Provide leadership consultation and resources to the school community and school stakeholders.
- 2.4 Take appropriate actions to support and create a respectful inclusive school environment.

3. Employment, Training, Supervision and Assignment of the Diversity, Equity, and Inclusion Officer

- 3.1 The City agrees to employ one (1) Diversity, Equity, and Inclusion (“DEI”) Officer pursuant to Chapter 176 of the Codified Ordinances of the City of Reynoldsburg.

- 3.2 The parties acknowledge that the DEI Officer is an employee of the City who shall have responsibilities to the City as set forth in Chapter 176 of the Codified Ordinances of the City of Reynoldsburg.
- 3.3 The DEI Officer shall be an employee of the City and shall be subject to the administration, supervision and control of the City, except as such administration, supervision and control is subject to the terms and conditions of this agreement.
- 3.4 The City agrees to provide and to pay the DEI Officer's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the City, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The DEI Officer shall be subject to all other personnel policies and practices of the City except as such policies or practices may have to be modified to comply with the terms and conditions of this agreement.
- 3.5 The City, in its sole discretion, shall have the power and authority to hire, discharge and discipline the DEI Officer, provided, however, that the City will remove the DEI Officer from his/her assignment at the request of the Superintendent. The City shall hold RCS free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by DEI Officer as against the City.
- 3.6 The DEI Officer will be employed by City for a minimum of one (1) year, from _____, 2022 through _____, 2023.

4. DEI Funding, Costs and Method of Reimbursement

- 4.1 The City agrees to appropriate sufficient funds to employ, train, evaluate and supervise the DEI Officer. City agrees to provide sufficient funds to include: the DEI Officer's salary, employment benefits, and all other operating and administrative expenses.
- 4.2 The City and RCS shall mutually agree on the compensation and benefits to be provided to the DEI Officer. RCS agree to

reimburse the City for the costs equal to fifty percent (50%) of the DEI Officer's salary and employment benefits.

- 4.3 All parties agree that the DEI Officer shall receive the customary and usual salary and employment benefits, including but not necessarily limited to: health and hospitalization insurance, sick leave and annual leave, holiday pay, retirement, disability insurance, workers compensation, and unemployment compensation.
- 4.4 It is understood and agreed that the City will bill RCS for the agreed upon reimbursement quarterly and that RCS agree to pay the amount due to the City within 15 days of the receipt of each quarterly bill or statement.

5. Terms of Operations

- 5.1 The DEI Officer shall expend approximately fifty percent (50%) of their work time providing services to RCS. The DEI Officer agrees to abide by all relevant RCS policies and administrative guidelines while performing work for RCS, including, but not limited to, the obligation to keep confidential and not release or permit access to any and all student personally identifiable information ("PII") to which the DEI Officer is exposed, except as authorized by law.
- 5.2 All student education records are considered confidential. Certain information is designated as directory information in the RCS annual FERPA notice and can be released without consent unless the parent/guardian has affirmatively withdrawn their consent to release, in writing. RCS will supply the DEI Officer with a copy of its annual FERPA notice each school year.
- 5.3 Nothing in this MOA is intended to conflict with current laws or regulations of the United States of America, Ohio Revised Code or Reynoldsburg Codified Ordinances. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this MOA shall remain in effect.

6. Term of Agreement

- 6.1 The agreement shall expire after one (1) year unless it is renewed by the parties in writing.
- 6.2 This agreement may be modified upon the mutual written consent of the parties.

On behalf of the Reynoldsburg City School District
Board of Education:

Superintendent Melvin J. Brown

Date

On behalf of City of Reynoldsburg

Mayor Joe Begeny

Date

APPROVED AS TO FORM

City Attorney

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

ORDINANCE REQUEST

DATE: **July 11, 2022**

TO: **Finance and Administration Committee**

RE: **Adoption of the Annual Tax Budget for 2023**

Approval:

Skipped Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Reason for Emergency:

Public Hearing Required at 2nd Reading

The adopted tax budget must be to the County Auditor 7/20/22 for certification.

**AN ORDINANCE ADOPTING THE TAX BUDGET FOR THE CITY OF
REYNOLDSBURG OHIO FOR THE FISCAL YEAR BEGINNING 2023, AND
DECLARING AN EMERGENCY**

WHEREAS, the tax budget of the City of Reynoldsburg, Ohio for the fiscal year 2023 has been presented to the City Council; and

WHEREAS, said tax budget has been made conveniently available to public inspection for at least ten (10) days by having at least two (2) copies thereof on file with the Clerk of Council; and

WHEREAS, the Council has held a Public Hearing on said tax budget of which public notice

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone**

was given by publication not less than ten (10) days previous to the date thereof;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the said tax budget of the City of Reynoldsburg, State of Ohio, for the fiscal year beginning January 1, 2023 and ending December 31, 2023, is hereby adopted and approved, and that taxes are levied upon the real and personal property within the City of Reynoldsburg as returned upon the tax duplicate and should be collected for municipal purposes for the fiscal year 2023 as required by said tax budget.

SECTION 2. That the Clerk be and is hereby authorized and directed to send a certified copy of this Resolution to the Auditors of Franklin, Licking, and Fairfield Counties of the State of Ohio.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the expedient financial operation of the city and further for the reason that the official tax budget of the city must be filed with the County Auditor by July 20, 2022; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

TABLE OF CONTENTS

	<u>Page</u>
I GENERAL FUND	
GENERAL FUND REVENUE ESTIMATE	1
GENERAL FUND EXPENDITURES ESTIMATE	2
GENERAL FUND EXPENDITURES (CONT.) AND ESTIMATED ENDING FUND BALANCES	3
II OTHER GOVERNMENTAL FUNDS	
POLICE PENSION FUND ESTIMATED REVENUE, EXPENSES, AND FUND BALANCES	4
GENERAL DEBT RETIREMENT FUND ESTIMATED REVENUE, EXPENSES, AND FUND BALANCES	5
III OTHER FUNDS	
ESTIMATED SPECIAL SERVICE, DEBT SERVICE, AND CAPITAL PROJECT FUND BALANCES	6
ESTIMATED PROPRIETARY AND FIDUCIARY FUND BALANCES	7
IV ESTIMATED 2023 PERMANENT IMPROVEMENTS	8
V JUDGEMENTS	9
VI DEBT OUTSTANDING AND DUE FOR 2023	10

TOTAL REVENUE

<u>DESCRIPTION</u>	<u>For 2018 Actual</u>	<u>For 2019 Actual</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Estimate</u>	<u>2023 Estimate</u>
REVENUES						
Local Taxes						
General Property Tax --- Real Estate	276,717	278,686	283,036	329,788	280,000	330,000
Tangible Personal Property Tax	0	0	0	0	0	0
Municipal Income Tax	14,567,932	18,361,232	17,010,420	22,801,566	17,500,000	18,500,000
Other Local Taxes	586,223	504,334	391,868	561,226	475,000	575,000
Total Local Taxes	15,430,872	19,144,252	17,685,324	23,692,580	18,255,000	19,405,000
Intergovernmental Revenues						
State Shared Taxes and Permits						
Local Government	715,159	783,440	737,753	890,673	750,000	875,000
Local Government (State Share)	0	62,882	138,583	172,670	135,000	175,000
Estate Tax	0		0	186	0	0
Cigarette Tax	1,275	1,347	1,382	1,322	1,200	1,200
License Tax						
Liquor and Beer Permits	45,852	43,491	42,297	30,284	40,000	40,000
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation - Homestead & Rollback	37,701	37,438	37,356	41,962	35,000	35,000
Other State Shared Taxes and Permits	0	0	0	0	0	0
Total State Shared Taxes and Permits	799,987	928,598	957,371	1,137,097	961,200	1,126,200
Federal Grants or Aid						
State Grants or Aid	2,924	15,743	0	0	2,500	0
Other Grants or Aid						
Total Intergovernmental Revenues	802,911	944,341	957,371	1,137,097	963,700	1,126,200
Special Assessments						
Charges For Services	26,306	40,106	38,603	42,034	40,000	40,000
Fines, Licenses, and Permits	679,792	731,789	705,692	730,035	745,000	750,000
Miscellaneous - Interest	428,321	657,839	456,874	249,850	350,000	225,000
Other Financing Sources:						
Proceeds from Sale of Debt						
Transfers						
Advances						
Other sources	1,160,942	1,292,631	1,808,873	1,162,130	775,000	900,000
TOTAL REVENUE	18,529,144	22,810,958	21,652,737	27,013,726	21,128,700	22,446,200

<u>DESCRIPTION</u>	<u>For 2018 Actual</u>	<u>For 2019 Actual</u>	<u>For 2020 Actual</u>	<u>For 2021 Estimate</u>	<u>For 2022 Estimate</u>	<u>For 2023 Estimate</u>
EXPENDITURES						
Security of Persons and Property						
Personal Services	8,953,765	9,853,840	8,333,367	11,098,310	11,764,209	12,528
Travel Transportation						
Contractual Services	414,455	558,232	447,641	524,689	535,183	545
Supplies and Materials	282,079	454,775	278,724	264,682	269,976	275
Capital Outlay	731,821	452,111	232,023	326,870	250,000	350
Total Security of Persons and Property	10,382,120	11,318,958	9,291,755	12,214,551	12,819,367	13,700
Public Health Services						
Personal Services						
Travel Transportation						
Contractual Services	302,551	319,732	333,255	343,974	365,000	365
Supplies and Materials						
Capital Outlay						
Total Public Health Services	302,551	319,732	333,255	343,974	365,000	365
Leisure Time Activities						
Personal Services	896,461	1,170,493	1,141,344	1,327,913	1,407,588	1,800
Travel Transportation	0	0	0	0	0	0
Contractual Services	392,081	613,656	366,710	611,223	623,447	635
Supplies and Materials	219,581	231,129	115,893	225,092	229,594	234
Capital Outlay	291,077	111,858	28,455	30,209	40,000	40
Total Leisure Time Activities	1,799,200	2,127,136	1,652,402	2,194,437	2,300,629	2,710
Community Environment						
Personal Services	774,839	870,135	1,001,786	1,061,422	1,125,107	1,250
Travel Transportation	0	0	0	0	0	0
Contractual Services	649,743	622,520	547,567	608,100	467,262	476
Supplies and Materials	16,033	20,682	11,987	18,492	18,862	19
Capital Outlay	0	5,000	0	5,000	0	0
Total Community Environment	1,440,615	1,518,337	1,561,340	1,693,014	1,611,231	1,745
Basic Utility Service						
Personal Services						
Travel Transportation						
Contractual Services						
Supplies and Materials						
Capital Outlay						
Total Basic Utility Services						

Attachment: 2023 TAX BUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

<u>DESCRIPTION</u>	<u>For 2018 Actual</u>	<u>For 2019 Actual</u>	<u>For 2020 Actual</u>	<u>For 2021 Actual</u>	<u>For 2022 Estimate</u>	<u>For 2023 Estimate</u>
EXPENDITURES (Continued)						
Transportation						
Personal Services						
Travel Transportation						
Contractual Services						
Supplies and Materials						
Capital Outlay						
Total Transportation						
General Government						
Personal Services	2,430,684	2,417,432	2,561,109	2,509,196	2,659,748	2,832,600
Travel Transportation	0	0	0	0	0	0
Contractual Services	1,119,848	1,174,431	1,568,936	1,333,236	1,359,901	1,387,000
Supplies and Materials	123,608	145,482	123,087	125,007	127,507	130,000
Capital Outlay	291,442	525,899	71,021	106,569	200,000	0
Total General Government	<u>3,965,582</u>	<u>4,263,244</u>	<u>4,324,153</u>	<u>4,074,008</u>	<u>4,347,156</u>	<u>4,349,600</u>
Debt Service						
Redemption of Principal						
Interest						
Other Debt Service						
Total Debt Service						
Other Uses of Funds						
Transfers			39,722	4,704,580		
Advances						
Contingencies						
Other Uses of Funds						
Total Other Uses of Funds	<u>0</u>	<u>0</u>	<u>39,722</u>	<u>4,704,580</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>17,890,068</u>	<u>19,547,407</u>	<u>17,202,627</u>	<u>25,224,564</u>	<u>21,443,383</u>	<u>22,870,600</u>
Revenues Over (Under) Expenditures	639,076	3,263,551	4,450,110	1,789,162	(314,683)	(424,600)
Beginning Cash Fund Balance	6,002,251	6,641,327	9,904,878	14,354,988	16,144,150	15,829,467
Ending Cash Fund Balance	6,641,327	9,904,878	14,354,988	16,144,150	15,829,467	15,404,787
Estimated Encumbrances (outstanding at year end)	1,086,887	1,021,472	1,088,658	1,261,006	1,100,000	1,100,000
Estimated Ending Unencumbered Fund Balance	<u>5,554,440</u>	<u>8,883,406</u>	<u>13,266,330</u>	<u>14,883,144</u>	<u>14,729,467</u>	<u>14,304,787</u>
Fund Balance % of expenditures	37%	51%	83%	64%	74%	66%

Attachment: 2023 TAXBUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

<u>DESCRIPTION</u>	For 2018 Actual	For 2019 Actual	For 2020 Actual	For 2021 Actual	For 2022 Estimate	For 2023 Estimate
REVENUE						
Real Estate & Public Utility Taxes	190,446	192,464	195,047	230,047	190,000	235,000
Tangible Personal Property Tax	0	0	0	0	0	0
Trailer Tax	221	261	150	327	200	300
Real Property Tax - Homestead	24,055	23,934	23,995	28,029	23,000	30,000
TOTAL REVENUE	214,722	216,659	219,192	258,403	213,200	265,300
EXPENDITURES						
Police Pension Expenses	162,822	202,836	152,949	153,158	225,000	275,000
TOTAL EXPENDITURES	162,822	202,836	152,949	153,158	225,000	275,000
Revenues Over (Under) Expenditures	51,900	13,823	66,243	105,245	(11,800)	(9,670)
Beginning Cash Fund Balance	86,299	138,199	152,022	218,265	323,510	311,710
Ending Cash Fund Balance	138,199	152,022	218,265	323,510	311,710	302,000
Estimated Encumbrances (outstanding at end of year)	0	0	0	0	0	0
Estimated Ending Unencumbered Fund Balance	138,199	152,022	218,265	323,510	311,710	302,000

Attachment: 2023TAXBUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

<u>DESCRIPTION</u>	For 2018 <u>Actual</u>	For 2019 <u>Actual</u>	For 2020 <u>Actual</u>	For 2021 <u>Actual</u>	For 2022 <u>Estimate</u>	For 2023 <u>Estimate</u>
REVENUE						
Real Estate & Public Utility Tax						
Tangible Personal Property Tax						
Trailer Tax						
Real Property Tax - Rollback						
Sale of Bonds	1,447,091					
Sale of Notes						
Operating Transfers						
Operating Transfers - Income Tax	1,986,536	3,018,285	2,796,233	3,748,203	2,900,000	3,050
Interest Earned						
Miscellaneous Reimbursements Oh Health			155,362	245,565	209,500	209
TOTAL REVENUE	3,433,627	3,018,285	2,951,595	3,993,768	3,109,500	3,259
EXPENDITURES						
Registrar/Agent Fees	380,240					
Expense of Issue	172,002					
G.O. Note - Principal						
G.O. Bond Principal	1,490,265	1,886,891	1,863,557	1,868,558	1,883,557	1,724
G.O. Note - Interest						
G.O. Bond - Interest	528,000	1,236,739	1,191,961	1,145,755	1,098,175	1,049
Payment to Refunded Bond Escrow Agent						
TOTAL EXPENDITURES	2,570,507	3,123,630	3,055,518	3,014,313	2,981,732	2,774
Revenues Over (Under) Expenditures	863,120	(105,345)	(103,923)	979,455	127,768	485,1
Beginning Cash Fund Balance	1,920,749	2,783,869	2,678,524	2,574,601	3,554,056	3,681
Ending Cash Fund Balance	2,783,869	2,678,524	2,574,601	3,554,056	3,681,824	4,166
Estimated Encumbrances (outstanding at end of year)	0	0	0	0	0	0
Estimated Ending Unencumbered Fund Balance	2,783,869	2,678,524	2,574,601	3,554,056	3,681,824	4,166

Attachment: 2023 TAX BUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

FUND	Estimated	2023	Available	2023 Expenditures & Encumbrances			Estimated
All Funds Not Listed on Exhibits I or II	Unencumbered	Estimated	For	Personal	Other	Total	Unencumbered
	Fund Balance	Receipt	Expenditure	Services			Fund Balance
	1/1/2023						12/31/23
GOVERNMENTAL:							
SPECIAL SERVICE:							
Income Tax	3,904,032	850,000	4,754,032	125,000	550,000	675,000	4,079,032
Permissive Tax	982,000	500,000	1,482,000	0	500,000	500,000	982,000
Sewer Capacity	142,787	240,000	382,787	0	240,000	240,000	142,787
Street	2,045,555	2,000,000	4,045,555	750,000	1,000,000	1,750,000	2,295,555
State Highway	420,876	165,000	585,876		95,000	95,000	490,876
Cops in Schools Grant	0	0	0	0	0	0	0
Cops More	0	0	0	0	0	0	0
G.R.E.A.T. Grant Fund	0	0	0	0	0	0	0
Law Enforcement	30,824	60,000	90,824		45,000	45,000	45,824
Drug Enforcement	47,945	1,000	48,945		1,000	1,000	47,945
Safety Belt Program	4,376	0	4,376		0	0	4,376
DUI Education	17,000	2,000	19,000		2,000	2,000	17,000
Federal Forfeiture	97,205	75,000	172,205		155,000	155,000	17,205
Computerization Needs (court)	194,000	20,000	214,000		15,000	15,000	199,000
Law enforcement Asst Fund	57,122	1,000	58,122		1,000	1,000	57,122
Indigent Drivers Interlock Fund	16,078		16,078			0	16,078
Endowments and Contributions	390,900	2,000	392,900			0	392,900
Reynoldsburg Recovery Court	39,722	25,000	64,722		25,000	25,000	39,722
TOTAL SPECIAL REVENUE FUNDS	8,390,422	3,941,000	12,331,422	875,000	2,629,000	3,504,000	8,827,422
DEBT SERVICE FUNDS							
Special Assessment	0	0	0	0	0	0	0
Taylor sq. TIEF debt retirement	290,000	567,005	857,005	0	567,005	567,005	290,000
TOTAL DEBT SERVICE FUNDS	290,000	567,005	857,005	0	567,005	567,005	290,000
CAPITAL PROJECT FUNDS							
Capital Improvements	4,402,000	5,000,000	9,402,000	0	5,000,000	5,000,000	4,402,000
Sidewalk Construction	844,000	30,000	874,000	0	400,000	400,000	474,000
Brice-Main Corridor	0	0	0	0	0	0	0
TOTAL CAPITAL PROJECTS	5,246,000	5,030,000	10,276,000	0	5,400,000	5,400,000	4,876,000

FUND All Funds Not Reported on Exhibits I or II	Estimated	Estimated	Total	2023 Encumbrances and Expenditures			Estimated
	Unencumbered Fund Balance 01/01/23	Receipts 2023	Available For Expenditures	Personal Services	Other	Total	Unencumbered Fund Balance 12/31/23
PROPRIETARY:							
ENTERPRISE FUNDS							
Water	4,435,000	8,000,000	12,435,000	550,000	6,900,000	7,450,000	4,985,000
Sewer	3,348,000	7,100,000	10,448,000	600,000	6,000,000	6,600,000	3,848,000
Utility Deposits	125,463	10,000	135,463	0	10,000	10,000	125,463
Storm Water	1,850,000	2,050,000	3,900,000	400,000	1,500,000	1,900,000	2,000,000
Solid Waste	160,000	2,350,000	2,510,000		2,400,000	2,400,000	110,000
TOTAL ENTERPRISE FUNDS	9,918,463	19,510,000	29,428,463	1,550,000	16,810,000	18,360,000	11,068,000
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Arts Commission	0	0	0	0	0	0	0
Delinquency Prevention	16,555	0	16,555	0	0	0	16,555
Beautification Commission	0	0	0	0	0	0	0
French Creek Footbridge	0	0	0	0	0	0	0
Supervision and Inspection	145,000	450,000	595,000	0	350,000	350,000	245,000
Plot Grade and Utility	80,000	125,000	205,000	0	100,000	100,000	105,000
Unclaimed Funds	33,200	5,000	38,200	0	10,900	10,900	27,300
Employee Fund	1,700	750	2,450	0	500	500	1,200
School Ski Club	0	0	0	0	0	0	0
Miscellaneous Trust	175,000	350,000	525,000	0	300,000	300,000	225,000
Board of Building Standards	18,157	9,500	27,657	0	7,500	7,500	20,157
Visitors Bureau	0	75,000	75,000	0	75,000	75,000	0
Sewer Capacity Charge - Columbus	26,000	200,000	226,000	0	200,000	200,000	26,000
Engineering Fees/Plan Reviews	100,000	45,000	145,000	0	45,000	45,000	100,000
Taylor Square School TIEF	800,000	1,750,000	2,550,000	0	1,700,000	1,700,000	850,000
Brice - Main TIF	45,000	250,000	295,000	0	275,000	275,000	20,000
Kroger Tif	79,000	0	79,000	0	0	0	79,000
Summit Rd Tif #1	67,700	45,000	112,700	0	1,200	1,200	111,500
Taylor Rd Tif #1	212,100	25,000	237,100	0	300	300	236,800
Taylor Rd Tif #2	17,250	1,800	19,050	0	50	50	18,750
JEDD # 1	10,000	350,000	360,000	0	350,000	350,000	10,000
JEDD # 2	10,000	300,000	310,000	0	300,000	300,000	10,000
JEDD # 3	50,000	800,000	850,000	0	800,000	800,000	50,000
JEDD # 4	200,000	10,000	210,000	0	8,000	8,000	202,000
JEDD #7	4,000	10,000	14,000		6,000	6,000	8,000
TOTAL TRUST AND AGENCY FUNDS	2,090,662	4,802,050	6,892,712	0	4,529,450	3,065,450	2,085,000
TOTAL FOR MEMORANDUM ONLY	12,009,125	24,312,050	36,321,175	1,550,000	21,339,450	21,425,450	13,153,000

Attachment: 2023 TAX BUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

STATEMENT OF PERMANENT IMPROVEMENTS

(Excludes Expenses to be Paid from Bond Issues)

DESCRIPTION	Estimated Cost of Permanent Improvement Equipment	Amount Budgeted 2022	Amount Budgeted 2022	Source Fund
TOTAL	0	0	0	

Attachment: 2023TAXBUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

(Section 5705.29, Revised Code)

Attachment: 2023 TAX BUDGET (72-2022 : Adoption of the Annual Tax Budget for 2023)

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit	Date of Issue	Date Due	Ordinance/ Resolution	Serial or Term	Rate of Interest	Amounts of Bonds & Notes Outstanding as of 1/1/2023	Amount Required for Principal and Interest 2023	Source Fund to Pay Debt Payments
INSIDE 10 MILL LIMIT									
Taylor Square TIEF		4/26/16	2023	Ord 85-15	S	2.163	555,000	567,005	TIEF Fund
Public Safety Building		4/26/16	2025	Ord 85-15	S	2.163	1,205,000	416,064	Debt Retirement
Old Reyn North Waterline		7/1/03	2023	Ord 141-99	S	3.0	24,980	25,544	Water Fund
SR 256 Waterline		12/1/03	2023	Ord 103-00	S	3.0	60,350	61,712	Water Fund
Commercial Corridor Refunding		2012	2023	Ord 80-12	S	1.7	110,000	111,870	Debt Retirement
Commercial Corridor Refunding		2012	2023	Ord 81-12	S	1.7	75,000	76,275	TIF Fund
Commercial Corridor II Partial Refunding		2012	2025	Ord 81-12	S	1.7	1,645,000	612,965	Debt Retirement
Brice Road Corridor Improvements		2016	2036	Ord 22-13	S	0	732,693	54,273	Debt Retirement
2017 Stormwater Project		2017	2026	Ord 15-17	S	2.26	470,000	125,622	Stormwater Fund
2017 Main St Waterline Replacement		2017	2026	Ord 16-17	S	2.26	640,000	169,464	Water Fund
Livintston Ave Improvements		2018	2036	Ord 22-16	S	0	209,712	15,534	Debt Retirement
YMCA Community Center		2018		Ord 62-18	S	3.5	25,970,000	1,563,778	Debt Retirement
TOTAL							31,697,735	3,800,106	
OUTSIDE 10 MILL LIMIT:									
TOTAL							0.00	0.00	



TO: MUNICIPALITIES

FROM: KERRI L. RITCHIE, CLERK *KLR*

RE: 2023 FISCAL YEAR BUDGETS

DATE: JUNE 1, 2022

This notice is to remind you that your Tax Budget is due to be filed with the County Auditor on or before July 20, 2022. Please submit it to this office (O.R.C. 5705.30).

All Bonds, Special Assessment Bonds, Notes or any Certificates of Indebtedness, inside the ten-mill limit and outside the ten-mill limit, must be reported in detail.

If you have any questions, do not hesitate to contact me at 614-525-3743. You may send via email at klritchi@franklincountyohio.gov or by mail. Our office address is as follows:

Michael Stinziano
 Franklin County Auditor
 Attn: Kerri L. Ritchie
 373 S High St, 21st Fl
 Columbus OH 43215-6310



FRANKLIN COUNTY AUDITOR MICHAEL STINZIANO

373 South High Street | 21st Floor | Columbus, Ohio 43215

T (614) 525.HOME | C (614) 219.9224 | auditorstinziano@franklincountyohio.gov | franklincountyauditor.com

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Packet Pg. 198

Attachment: Municipal Budget Memo (72-2022 : Adoption of the Annual Tax Budget for 2023)

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **City Council**

RE: **Charter Review Section 3.07 (Virtual Meetings)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTION 3.07 OF THE CITY OF REYNOLDSBURG
CHARTER AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,
TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the general election to be held Tuesday, the 8th day of November 2022, during such time and places

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Sections 3.07 of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Section 3.07 on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

SECTION 3.07 COUNCIL MEETINGS.

(a) The Council shall determine, by a majority vote of its members, the frequency, dates and times of regular meetings in order to properly conduct its business, but it shall hold at least two regular meetings in each month; provided the Council may designate, by motion adopted by a majority vote of its members, one month in each year during which fewer or no regular meetings are to be held. All meetings shall be held either in-person within the City or virtually and/or electronically, pursuant to Section 3.07(d).

(b) Special meetings of the Council may be called, for any purpose, by the Mayor or any three members of the Council upon at least twenty-four hours notice to the Mayor, the President of Council, and each member of the Council, which notice may be served personally or left at the usual place of residence. Members of the Council and the Mayor and President of Council who attend special meetings of the Council or who are present at another regular or special meeting where a special meeting is announced by the presiding officer need not receive notice of the special meeting. Members of the Council, the Mayor and the President of Council may waive notice of special meetings of the Council either prior or subsequent to the special meeting. In the event any notice of a meeting of the Council is not given or is defectively made, the Council may, at any subsequent regular or special meeting, ratify any and all actions taken at such special meeting held without or pursuant to defective notice.

(c) Any regular or special meeting of the Council may be adjourned or recessed to another time, date or place without giving the notice required in division (b) of this section.

(d) All meetings of the Council and of other Boards and Commissions of the City shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies with the exception that special or emergency meetings may be held virtually and/or electronically, in the discretion of the President of Council or Chair of any Board and Commissions, if the meeting is broadcast live in a manner generally accessible by the public.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify a copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Sections 3.07 shall be so amended.

SECTION 5. That this ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

SECTION 3.07 COUNCIL MEETINGS.

- (a) The Council shall determine, by a majority vote of its members, the frequency, dates and times of regular meetings in order to properly conduct its business, but it shall hold at least two regular meetings in each month; provided the Council may designate, by motion adopted by a majority vote of its members, one month in each year during which fewer or no regular meetings are to be held. All meetings shall be held either in-person within the City or virtually and/or electronically, pursuant to Section 3.07(d).
- (b) Special meetings of the Council may be called, for any purpose, by the Mayor or any three members of the Council upon at least twenty-four hours notice to the Mayor, the President of Council, and each member of the Council, which notice may be served personally or left at the usual place of residence. Members of the Council and the Mayor and President of Council who attend special meetings of the Council or who are present at another regular or special meeting where a special meeting is announced by the presiding officer need not receive notice of the special meeting. Members of the Council, the Mayor and the President of Council may waive notice of special meetings of the Council either prior or subsequent to the special meeting. In the event any notice of a meeting of the Council is not given or is defectively made, the Council may, at any subsequent regular or special meeting, ratify any and all actions taken at such special meeting held without or pursuant to defective notice.
- (c) Any regular or special meeting of the Council may be adjourned or recessed to another time, date or place without giving the notice required in division (b) of this section.
- (d) All meetings of the Council and of other Boards and Commissions of the City shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies with the exception that special or emergency meetings may be held virtually and/or electronically, in the discretion of the President of Council or Chair of any Board and Commissions, if the meeting is broadcast live in a manner generally accessible by the public. . -

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST****DATE: July 11, 2022****TO: City Council****RE: Charter Review Section 4.00 (Ordinances and Resolutions)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTIONS 4.01, 4.04, 4.05, 4.07, and 4.08 OF THE CITY
OF REYNOLDSBURG CHARTER AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,
TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the general election to be held Tuesday, the 8th day of November 2022, during such time and places

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Sections 4.01, 4.04, 4.05, 4.07, and 4.08 of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Sections 4.01, 4.04, 4.05, 4.07, and 4.08 on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

SECTION 4.01 FORM OF ACTION BY COUNCIL.

Except as otherwise provided in this Charter, action of Council shall be by ordinance, resolution or motion.

(a) An ordinance is a type of action by Council, which consists of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of real property.

(b) A resolution is a declaration of intent or purpose, the authorization of some temporary act or administrative procedure, and the approval of any contract involving the expenditure of money that has been appropriated by ordinance.

(c) A motion shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by the Council, and as otherwise provided in this Charter.

No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this section.

SECTION 4.04 READING ORDINANCES AND RESOLUTIONS.

(a) An ordinance shall be read on three different days occurring with at least one week between readings unless the Council suspends this rule concerning readings by a vote of at least three-fourths of the members of the Council; provided that ordinances passed as emergency measures need not conform to this division (a), but shall be read at one meeting of the Council.

(b) Resolutions shall be read during at least one open meeting of Council.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

(c) Ordinances or resolutions shall be read by title only unless the Council determines that a reading shall be in full by a majority vote of its members.

SECTION 4.05 VOTE REQUIRED FOR PASSAGE.

The vote on the question of passage of each ordinance, resolution and motion shall be taken by "yeas" and "nays" and entered on the Journal, and none shall be passed without concurrence of a

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

majority of the members of Council. Each emergency ordinance and each ordinance or resolution vetoed by the Mayor which is subsequently approved by the Council overriding the Mayor's veto shall require the affirmative vote of at least two-thirds of the members of Council for its enactment. If an emergency ordinance shall fail to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as non-emergency legislation, it shall become effective as non-emergency legislation.

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

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SECTION 4.07 CONTENT OF EMERGENCY MEASURES.

Each emergency ordinance shall determine that the ordinance is necessary for the immediate preservation of the public peace, health or safety, or that its passage is urgently required for the financial needs of the City's government, and shall contain a statement of the, necessity or urgency requiring its passage as an emergency measure.

SECTION 4.08 EFFECTIVE DATE OF ORDINANCES AND RESOLUTIONS.

(a) Unless otherwise provided in this Charter, each non-emergency ordinance shall take effect thirty days after its passage by the Council, unless a later time is specified therein.

(b) Each ordinance passed as an emergency measure and each resolution shall take effect immediately upon its passage, unless a later time is specified therein.

(c) As used in divisions (a) and (b) of this section, "passage" or "passed" means any of the following, as appropriate: the date the ordinance or resolution is approved by the Mayor; the day following the last day of the ten day period allowed by Section 4.06 of this Charter for the Mayor to return the ordinance or resolution as approved or disapproved (vetoed), if the Mayor shall fail to return it within such period; or the day the Council shall reconsider and override the Mayor's veto by approval of the ordinance or resolution by a vote of not less than two-thirds of the members of the Council, as provided in Section 4.06 of this Charter.

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify a copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Sections 4.01, 4.04, 4.05, 4.07, and 4.08 shall be so amended.

SECTION 5. That this ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

ARTICLE IV LEGISLATIVE PROCEDURE

SECTION 4.01 FORM OF ACTION BY COUNCIL.

Except as otherwise provided in this Charter, action of Council shall be by ordinance, resolution or motion.

- (a) An ordinance is a type of action by Council, which consists of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of real property.
- (b) A resolution is a declaration of intent or purpose, the authorization of some temporary act or administrative procedure, and the approval of any contract involving the expenditure of money that has been appropriated by ordinance.
- (c) A motion shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by the Council, and as otherwise provided in this Charter. ~~All other action shall be taken by ordinance or resolution.~~

No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this section.

SECTION 4.04 READING ORDINANCES AND RESOLUTIONS.

- (a) ~~Each An~~ ordinance ~~and resolution~~ shall be read on three different days occurring with at least one week between readings unless the Council suspends this rule concerning readings by a vote of at least three-fourths of the members of the Council; provided that ordinances ~~and resolutions~~ passed as emergency measures need not conform to this division (a), but shall be read at one meeting of the Council.
- (b) Resolutions shall be read during at least one open meeting of Council.
- (c) _____ Ordinances or resolutions shall be read by title only unless the Council determines that a reading shall be in full by a majority vote of its members.

SECTION 4.05 VOTE REQUIRED FOR PASSAGE.

The vote on the question of passage of each ordinance, resolution and motion shall be taken by "yeas" and "nays" and entered on the Journal, and none shall be passed without concurrence of a

majority of the members of Council. Each emergency ordinance ~~or resolution~~ and each ordinance or resolution vetoed by the Mayor which is subsequently approved by the Council overriding the Mayor's veto shall require the affirmative vote of at least two-thirds of the members of Council for its enactment. If an emergency ordinance ~~or resolution~~ shall fail to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as nonemergency legislation, it shall become effective as nonemergency legislation.

SECTION 4.07 CONTENT OF EMERGENCY MEASURES.

Each emergency ordinance ~~or resolution~~ shall determine that the ordinance ~~or resolution~~ is necessary for the immediate preservation of the public peace, health or safety, or that its passage is urgently required for the financial needs of the City's government, and shall contain a statement of the, necessity or urgency requiring its passage as an emergency measure.

SECTION 4.08 EFFECTIVE DATE OF ORDINANCES AND RESOLUTIONS.

- (a) Unless otherwise provided in this Charter, each nonemergency ordinance ~~or resolution~~ shall take effect thirty days after its passage by the Council, unless a later time is specified therein.
- (b) Each ordinance ~~or resolution~~ passed as an emergency measure and each resolution shall take effect immediately upon its passage, unless a later time is specified therein.
- (c) As used in divisions (a) and (b) of this section, "passage" or "passed" means any of the following, as appropriate: the date the ordinance or resolution is approved by the Mayor; the day following the last day of the ten day period allowed by Section 4.06 of this Charter for the Mayor to return the ordinance or resolution as approved or disapproved (vetoed), if the Mayor shall fail to return it within such period; or the day the Council shall reconsider and override the Mayor's veto by approval of the ordinance or resolution by a vote of not less than two-thirds of the members of the Council, as provided in Section 4.06 of this Charter.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **City Council**

RE: **Charter Review Section 6.06 (Public Safety)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTION 6.06 OF THE CITY OF REYNOLDSBURG
CHARTER, AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,
TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the general election to be held Tuesday, the 8th day of November 2022, during such time and places

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Sections 6.06 of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Section 6.06 on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

SECTION 6.06 DEPARTMENT OF PUBLIC SAFETY.

(a) There is hereby established a Department of Public Safety. The Mayor may appoint a Director of Public Safety who need not be an elector of the City at the time of appointment. The Director of Public Safety shall be appointed by and serve at the pleasure of the Mayor, and may be removed by the Mayor, without cause.

(b) The Director of Public Safety shall be the executive head of the Division of Police and the Division of Fire, if such Division of Fire shall be created by the Council by ordinance or resolution, and such other divisions as shall be established and placed within the Department of Public Safety by Council by ordinance or resolution. The Director shall make all necessary administrative rules and regulations for the governing of the Department of Public Safety and the several divisions thereof, subject to the approval of the Mayor, and shall be charged with the duty of enforcing all police regulations that may be assigned to the Department and prescribed by ordinance or resolution of the City or the general laws of the State of Ohio. The Director of Public Safety shall perform such other duties, consistent with his office, as may be required by this Charter, by ordinance or resolution of Council, or as directed by the Mayor. The Mayor may designate an Acting Director to serve in the event of a vacancy in the office or the temporary absence or disability of the Director, and such Acting Director shall exercise all the powers, duties and functions of the Director.

(c) In the absence of a Director of Public Safety or Acting Director of Public Safety, the Chief of Police shall be the executive head of the Department of Public Safety.

(d) The Division of Police may include an auxiliary police unit as authorized by ordinance or resolution.

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify a copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Sections 6.06 shall be so amended.

SECTION 5. That this ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

SECTION 6.06 DEPARTMENT OF PUBLIC SAFETY.

- (a) There is hereby established a Department of Public Safety. The Mayor may appoint a ~~to be headed by a~~ Director of Public Safety who need not be an elector of the City at the time of appointment, ~~but who shall become an elector thereof within six months after his or her appointment.~~ The Director of Public Safety shall be appointed by and serve at the pleasure of the Mayor, and may be removed by the Mayor, without cause.
- (b) The Director of Public Safety shall be the executive head of the Division of Police and the Division of Fire, if such Division of Fire shall be created by the Council by ordinance or resolution, and such other divisions as shall be established and placed within the Department of Public Safety by Council by ordinance or resolution. The Director shall make all necessary administrative rules and regulations for the governing of the Department ~~of~~ Public Safety and the several divisions thereof, subject to the approval of the Mayor, and shall be charged with the duty of enforcing all police regulations that may be assigned to the Department and prescribed by ordinance or resolution of the City or the general laws of the State of Ohio. The Director of Public Safety shall perform such other duties, consistent with his office, as may be required by this Charter, by ordinance or resolution of Council, or as directed by the Mayor. The Mayor ~~shall~~ may designate an Acting Director to serve in the event of a vacancy in the office or the temporary absence or disability of the Director, and such Acting Director shall exercise all the powers, duties and functions of the Director.
- ~~(b)(c)~~ (c) In the absence of a Director of Public Safety or Acting Director of Public Safety, the Chief of Police shall be the executive head of the Department of Public Safety.
- ~~(e)(d)~~ The Division of Police may include an auxiliary police unit as authorized by ordinance or resolution.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST****DATE: July 11, 2022****TO: City Council****RE: Charter Review Section 7.01 (Planning and Zoning Board)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTIONS 7.01 and 4.11, AND THE REPEAL OF
SECTION 7.02 OF THE CITY OF REYNOLDSBURG CHARTER, AND
DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,
TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

general election to be held Tuesday, the 8th day of November 2022, during such time and places in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Sections 7.01 and 4.11, and the repeal of Section 7.02, of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Sections 7.01 and 4.11, and the repeal of Section 7.02 on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

SECTION 7.01 PLANNING PLANNING AND ZONING BOARD.

(a) There is hereby created a Planning and Zoning Board, consisting of five seven citizen members who are electors of the City, to be appointed by the Mayor subject to approval by the Council by a majority vote of its members. The Director of Development shall be an ex-officio member of the Commission and may take part in discussions, but shall not cast any vote. Commission members whenever possible should have a background in city planning, law, finance, real estate, community development, architecture, civil engineering, or related field. Except for the Director of Development, no person shall serve as a member of the Commission at the same time he or she is an employee or official of the City. Each citizen member shall serve for a three year term of office. (Amended 11-6-12) (Amended 11-7-17.)

(b) The Planning and Zoning Board shall hold at least one regular meeting each month; except the Commission, by its rules or by a majority vote of its members, may designate one month in which regular meetings shall not be held.

(c) The Planning and Zoning Board shall have the power to hear applications for zoning district changes, review zoning regulation changes, review plats and subdivision regulations, and to exercise such other powers, duties, and functions as provided for by Council. The Commission shall conduct studies and surveys, and prepare advisory plans, reports and maps relative to planning, land use, zoning, and transportation or other infrastructure of the City. The Commission shall be responsible for the preparation and implementation of a comprehensive plan, land use plan, transportation plan, or other similar development plans and guidelines for the City and subsequent plan amendments, for Council approval. The Planning and Zoning Board shall assist the Director of Development or other City officials with drafting and review of development policies for the City. The Commission may make such advisory recommendations concerning such matters to the Council as the Commission believes to be in the best interest of the City. The Commission may exercise any powers, duties, or functions provided to municipal

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

planning commissions by State law that do not otherwise conflict with Council ordinances or resolutions, or this Charter. (Amended 11-7-17.)

(d) The Planning and Zoning Board shall have the power to hear and decide appeals for exceptions to and variances in, the application of resolutions, ordinances, regulations, measures and orders of administrative officials or agencies governing zoning, building, property maintenance, and housing in the City, as may be required to afford justice and avoid unreasonable hardship, subject to such reasonable standards as shall be prescribed by Council by ordinance or resolution.

(e) The Planning and Zoning Board shall assist the Director of Development or other City officials with drafting and review of development policies for the City. The Commission may make such advisory recommendations concerning such matters to the Council as the Commission believes to be in the best interest of the City. The Commission may exercise any powers, duties, or functions provided to municipal planning commissions by State law that do not otherwise conflict with Council ordinances or resolutions, or this Charter.

SECTION 7.02 BOARD OF ZONING AND BUILDING APPEALS. REPEALED

(a) There is hereby created a Board of Zoning and Building Appeals consisting of the Director of Development and five citizen members who are electors of the City, to be appointed by the Mayor subject to approval by the Council by a majority vote of its members. The Director of Development shall be an ex-officio member of the Board and may take part in discussions, but shall not cast any vote. Except for the Director of Development, no person shall serve as a member of the Board at the same time he or she is an employee or official of the City. Each citizen member shall serve for a three year term of office. (Amended 11-6-12) (Amended 11-7-17.)

(b) The Board of Zoning and Building Appeals shall hold at least one regular meeting each month; except the Board, by its rules or by a majority vote of its members, may designate one month in which regular meetings shall not be held.

(c) The Board of Zoning and Building Appeals shall have the power to hear and decide appeals for exceptions to and variances in, the application of resolutions, ordinances, regulations,

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

measures and orders of administrative officials or agencies governing zoning, building, property maintenance, and housing in the City, as may be required to afford justice and avoid unreasonable hardship, subject to such reasonable standards as shall be prescribed by Council by ordinance or resolution. The Board may make advisory recommendations to the Council and the Planning Commission concerning such matters as it believes to be in the best interest of the City. The Board shall have such other powers, duties and functions, consistent with this Charter as provided by the City's ordinances and resolutions.

(Amended 11-4-97) (Amended 11-7-17.)

SECTION 4.11 ZONING MEASURES.

(a) Public hearing notice. When Council reviews applicant petitions for zoning district changes, the Clerk of Council shall cause a notice of the public hearing to be published one time in a newspaper of general circulation within the City at least seven days prior to the initial public hearing. When the petition for zoning district change involves ten or less parcels of land, the Clerk of Council or designee shall mail written notice of the public hearing to the owners of the property within, contiguous to, and directly across the street from the affected parcel or parcels at least seven days prior to the initial public hearing. The failure of delivery of the notice shall not invalidate any zoning ordinance. Council may, under the provisions of subsection (b) of this section, provide for this procedure and for additional postings to be completed prior to review by the Planning and Zoning Board. Such notices or postings shall be deemed to be constructive notice to the public.

(b) Review procedures. Council shall, by ordinance or resolution, establish procedures for review of ordinances establishing, amending, revising, changing or repealing zoning classifications, districts, uses, maps or other regulations. Such procedures shall include review by the Planning and Zoning Board.

(c) Voting requirements. The following voting requirements shall apply to ordinances amending, revising, changing or repealing provisions of the planning and zoning code or zoning districts:

(1) An affirmative vote of at least three-fourths of the members of Council shall be necessary to pass a zoning ordinance which differs from the written recommendations of the Planning and Zoning Board.

City Attorney's Office

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(2) In no event shall an ordinance be considered as having passed unless it receives at least a majority vote of the members of Council.

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify a copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Sections 7.01 and 4.11 shall be so amended, and Section 7.02 shall be so repealed.

SECTION 5. That this ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

ARTICLE VII BOARDS AND COMMISSIONS

SECTION 7.01 ~~PLANNING~~ PLANNING AND ZONING BOARD ~~COMMISSION~~.

- (a) There is hereby created a ~~Planning Commission~~ Planning and Zoning Board, consisting of ~~five~~ seven citizen members who are electors of the City, to be appointed by the Mayor subject to approval by the Council by a majority vote of its members. The Director of Development shall be an ex-officio member of the Commission and may take part in discussions, but shall not cast any vote. Commission members whenever possible should have a background in city planning, law, finance, real estate, community development, architecture, civil engineering, or related field. Except for the Director of Development, no person shall serve as a member of the Commission at the same time he or she is an employee or official of the City. Each citizen member shall serve for a three year term of office. (Amended 11-6-12) (Amended 11-7-17.)
- (b) The ~~Planning Commission~~ Planning and Zoning Board shall hold at least one regular meeting each month; except the Commission, by its rules or by a majority vote of its members, may designate one month in which regular meetings shall not be held.
- (c) The ~~Planning Commission~~ Planning and Zoning Board shall have the power to hear applications for zoning district changes, review zoning regulation changes, review plats and subdivision regulations, and to exercise such other powers, duties, and functions as provided for by Council. The Commission shall conduct studies and surveys, and prepare advisory plans, reports and maps relative to planning, land use, zoning, and transportation or other infrastructure of the City. The Commission shall be responsible for the preparation and implementation of a comprehensive plan, land use plan, transportation plan, or other similar development plans and guidelines for the City and subsequent plan amendments, for Council approval. ~~The Planning Commission shall assist the Director of Development or other City officials with drafting and review of development policies for the City. The Commission may make such advisory recommendations concerning such matters to the Council as the Commission believes to be in the best interest of the City. The Commission may exercise any powers, duties, or functions provided to municipal planning commissions by State law that do not otherwise conflict with Council ordinances or resolutions, or this Charter.~~ (Amended 11-7-17.)
- (d) The Planning and Zoning Board shall have the power to hear and decide appeals for exceptions to and variances in, the application of resolutions, ordinances, regulations, measures and orders of administrative officials or agencies governing zoning, building, property maintenance, and housing in the City, as may be required to afford justice and avoid unreasonable hardship, subject to such reasonable standards as shall be prescribed by Council by ordinance or resolution.
- ~~(e)~~ (e) The Planning and Zoning Board shall assist the Director of Development or other City officials with drafting and review of development policies for the City. The Commission

may make such advisory recommendations concerning such matters to the Council as the Commission believes to be in the best interest of the City. The Commission may exercise any powers, duties, or functions provided to municipal planning commissions by State law that do not otherwise conflict with Council ordinances or resolutions, or this Charter.

SECTION 7.02 ~~BOARD OF ZONING AND BUILDING APPEALS~~REPEALED

- ~~(a) There is hereby created a Board of Zoning and Building Appeals consisting of the Director of Development and five citizen members who are electors of the City, to be appointed by the Mayor subject to approval by the Council by a majority vote of its members. The Director of Development shall be an ex-officio member of the Board and may take part in discussions, but shall not cast any vote. Except for the Director of Development, no person shall serve as a member of the Board at the same time he or she is an employee or official of the City. Each citizen member shall serve for a three year term of office. (Amended 11-6-12) (Amended 11-7-17.)~~
- ~~(b) The Board of Zoning and Building Appeals shall hold at least one regular meeting each month; except the Board, by its rules or by a majority vote of its members, may designate one month in which regular meetings shall not be held.~~
- ~~(c) The Board of Zoning and Building Appeals shall have the power to hear and decide appeals for exceptions to and variances in, the application of resolutions, ordinances, regulations, measures and orders of administrative officials or agencies governing zoning, building, property maintenance, and housing in the City, as may be required to afford justice and avoid unreasonable hardship, subject to such reasonable standards as shall be prescribed by Council by ordinance or resolution. The Board may make advisory recommendations to the Council and the Planning Commission concerning such matters as it believes to be in the best interest of the City. The Board shall have such other powers, duties and functions, consistent with this Charter as provided by the City's ordinances and resolutions.~~

~~(Amended 11-4-97) (Amended 11-7-17.)~~

SECTION 4.11 ZONING MEASURES.

- (a) Public hearing notice. When Council reviews applicant petitions for zoning district changes, the Clerk of Council shall cause a notice of the public hearing to be published one time in a newspaper of general circulation within the City at least seven days prior to the initial public hearing. When the petition for zoning district change involves ten or less parcels of land, the Clerk of Council or designee shall mail written notice of the public hearing to the owners of the property within, contiguous to, and directly across the street from the affected parcel or parcels at least seven days prior to the initial public hearing. The failure of delivery of the notice shall not invalidate any zoning ordinance. Council may, under the provisions of subsection (b) of this section, provide for this procedure and for additional postings to be completed prior to review by the **Planning**

~~Commission~~Planning and Zoning Board. Such notices or postings shall be deemed to be constructive notice to the public.

- (b) Review procedures. Council shall, by ordinance or resolution, establish procedures for review of ordinances establishing, amending, revising, changing or repealing zoning classifications, districts, uses, maps or other regulations. Such procedures shall include review by the ~~Planning Commission~~Planning and Zoning Board.
- (c) Voting requirements. The following voting requirements shall apply to ordinances amending, revising, changing or repealing provisions of the planning and zoning code or zoning districts:
 - (1) An affirmative vote of at least three-fourths of the members of Council shall be necessary to pass a zoning ordinance which differs from the written recommendations of the ~~Planning Commission~~Planning and Zoning Board.
 - (2) In no event shall an ordinance be considered as having passed unless it receives at least a majority vote of the members of Council.

(Amended 11-7-17.)

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST****DATE: July 11, 2022****TO: City Council****RE: Charter Review Section 10.01 (Initiative and Referendum)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTION 10.01 OF THE CITY OF REYNOLDSBURG
CHARTER, AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO,
TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the general election to be held Tuesday, the 8th day of November 2022, during such time and places

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Sections 10.01 of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Section 10.01 on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

SECTION 10.01 INITIATIVE AND REFERENDUM.

(a) Ordinances, resolutions and other measures may be proposed by initiative petition and adopted by election, and ordinances and resolutions adopted by the Council shall be subject to referendum, as provided by the Constitution and laws of Ohio; provided:

(1) Initiative and referendum petitions shall be signed by electors of the City equal in number to not less than ten percent of the number of electors of the City who voted at the last gubernatorial election.

(2) Ordinances and resolutions calling elections under this Charter shall not be subject to initiative or referendum.

(b) The initiative process shall not be used to propose or enact any legislation of any type that provides any person, partnership, association, corporation, organization, or other non-public entity, or any combination thereof, with a financial benefit or a grant of power over sphere of economic or commercial activity.

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

a copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Sections 10.01 shall be so amended.

SECTION 5. That this ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this ordinance shall be in effect immediately upon signature by the Mayor.

SECTION 10.01 INITIATIVE AND REFERENDUM.

- (a) Ordinances, resolutions and other measures may be proposed by initiative petition and adopted by election, and ordinances and resolutions adopted by the Council shall be subject to referendum, as provided by the Constitution and laws of Ohio; provided:
- (1) Initiative and referendum petitions shall be signed by electors of the City equal in number to not less than ten percent of the number of electors of the City who voted at the last gubernatorial election.
 - (2) Ordinances and resolutions calling elections under this Charter shall not be subject to initiative or referendum.
- (b) The initiative process shall not be used to propose or enact any legislation of any type that provides any person, partnership, association, corporation, organization, or other nonpublic entity, or any combination thereof, with a financial benefit or a grant of power over sphere of economic or commercial activity.

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **City Council**

RE: **Charter Review Section 3.04 (b) (Council President Amendment)**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE
OF THE AMENDMENT OF SECTION 3.04 (b) OF THE CITY OF
REYNOLDSBURG CHARTER AND DECLARING AN EMERGENCY**

WHEREAS, pursuant to City Charter Section 7.05, Council appointed a Charter Review Commission; and

WHEREAS, pursuant to City Charter Section 7.05, the Charter Review Commission has studied and reviewed the provisions of the City Charter and reported its recommendations for amendment of the Charter to Council.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

SECTION 1. That there be submitted to the electors of the City of Reynoldsburg, Ohio, at the

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

general election to be held Tuesday, the 8th day of November 2022, during such time and places in the City of Reynoldsburg as established by the Boards of Elections of Franklin, Licking and Fairfield Counties, the following amendment to Section 3.04 (b) of the City of Reynoldsburg Charter. It is the intention of this Council to have the Board of Elections place the proposed amendment to Section 3.04 (b) on the voting machines as one ballot issue. The question to be submitted on the ballot shall be as follows:

(b) The President of Council shall be the presiding officer of the Council, and may vote on any matter before the Council. The President of Council shall have such other powers, duties and functions as provided by this Charter, ordinance or resolution, or rules of the Council. While serving as the Acting Mayor, the President of Council shall not retain her or his power to vote on matters before the Council but shall have the power to veto ordinances and resolutions as provided in this Charter for the Mayor.

SECTION 2. That the Board of Elections of Franklin County be and is hereby directed to give public notice of the time and place of holding such election, by publication of such notice at least ten days prior to the date of such election in a newspaper of general circulation in the City of Reynoldsburg, Ohio.

SECTION 3. That the Clerk of Council be and is hereby directed to publish the full text of the proposed Charter amendment once a week for not less than two consecutive weeks in a newspaper published and of general circulation in the City of Reynoldsburg, with the first publication being at least fifteen days prior to the election hereinbefore provided and to certify a Copy of this ordinance to the Boards of Elections of Franklin, Licking and Fairfield Counties.

SECTION 4. That upon passage of this amendment to the City of Reynoldsburg Charter by a majority of the electors voting thereon, existing Section 3.04 (b) shall be so amended.

SECTION 5. That this Ordinance is deemed to be an emergency measure necessary for the preservation of the public peace, health and safety and further for the reason that pursuant to Section 7.05 of the City Charter the amendment is to be placed before the voters and must be received by the Boards of Elections no later than ninety days prior to the election; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.

SECTION 3.04 PRESIDENT OF COUNCIL.

- (a) The President of Council shall be elected from the City at large to a four year term of office, commencing with the election to be held in November, 1979. The President of Council's term shall commence on the first day of January next following his or her election. The President of Council shall possess the same qualifications as provided in this Charter for a member of the Council elected from the City at large.
- (b) The President of Council shall be the presiding officer of the Council ~~but and shall may~~ vote on any matter before the Council ~~only in the event of a tie vote among the members of the Council.~~ The President of Council shall have such other powers, duties and functions as provided by this Charter, ordinance or resolution, or rules of the Council. While serving as the Acting Mayor, the President of Council shall not retain her or his power to vote on matters before the Council but the President of Council shall have the power to veto ordinances and resolutions as provided in this Charter for the Mayor.
- (c) In the event of a vacancy in the office of President of Council, the Council shall appoint, by a majority vote of its members, a qualified person to fill the vacancy in the office of President of Council for the remainder of the unexpired term.

(Amended 11-3-87)

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Public Safety, Law and Courts Committee**

RE: **Appropriation of PD Funds for Flock Purchase**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

The police department is requesting to reallocate \$55,000.00 from the IT budget account 111.584.5366 that was approved in 2021 for Flock to the 5600 police budget account. We are requesting this be done as an emergency.

**AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED IT
COMPUTER FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT, AND
DECLARING AN EMERGENCY**

WHEREAS, the City of Reynoldsburg Police Department was authorized by Ordinance 171-2021 to purchase software and hardware for a license plate detection system from Flock; and

WHEREAS, the cost of the system is fifty-five thousand dollars (\$55,000.00) and included in the 2022 Budget; and

WHEREAS, those funds were budgeted into the IT Computer Fund and need to be appropriated to a fund in the Police Department.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That an amount of \$55,000.00 be appropriated from the unappropriated IT Computer Fund 110.584.5366 Computer Maintenance and appropriated to Police Department account number 110.111.5639 Other Equipment.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to expedite the purchase of the equipment and software to meet contact timelines; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone****ORDINANCE REQUEST****DATE: July 11, 2022****TO: Public Safety, Law and Courts Committee****RE: PD Fixed Asset Removal**

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
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FA2784 Chevy Van No longer operational, will go to auction Vin #:
1FTSE34L27DB19901

**AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST FOR THE REYNOLDSBURG POLICE
DEPARTMENT**

WHEREAS, the City of Reynoldsburg Police Department is requesting the removal of equipment from the department's fixed asset; and

WHEREAS, the equipment being removed is either no longer functional or operational.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following items from the city's Fixed Asset list:

<u>Tag #</u>	<u>Description of Item</u>	<u>VIN Number</u>
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Police Department**Curtis Baker****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6907 Phone**

FA2784 Chevy Van 1FTSE34L27DB19901 No longer operational

SECTION 2. That the Reynoldsburg Police Department will dispose of the items referred to in Section 1 through auction and any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: 2022 Water Main Replacement Project

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

The bid opening is July 8th and the winning bidder will be disclosed on July 11th in time for the Council's meeting. EMH&T will provide a recommendation for award of the bidding process.

Emergency is for the financial needs of the City based on timing with contractors and the engineers to perform and complete project before winter season.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE 2022 WATERLINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY

WHEREAS, the 2022 water line replacement project is for waterlines on Saratoga Avenue and Saratoga Court as a base bid with Alternate Bid 4 to complete East Main Street; and

WHEREAS, the upgrading and repair of the water lines would provide added protection against the failure of the existing water distribution system; and

WHEREAS, the upgrading waterlines will serve to satisfy the Ohio EPA Director's Final Findings and Orders (DFFO).

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into a contract with Danbert, Inc. with a base bid of \$603,238.65 for construction services and a construction contingency of \$60,324.00 for a total base bid cost of \$663,562.65 for the 2022 waterline replacement project.

SECTION 2. That the Mayor be and is hereby authorized to enter into a contract with Danbert, Inc. for the following alternate bid:

Bid 4 - Total cost \$76,222.73 (\$69,292.73 bid with a \$6,930 contingency)

SECTION 3. That total project costs in the amount of \$739,785.38 should be appropriated from the unappropriated CIP Water Fund (710) to account 710.000.0190.5621 2022 Waterline Project.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

December 20, 2021

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Water Main Replacement Project for Saratoga Ave. and Gilmore Dr.
Proposal for Survey, Design, and Bidding Services

Dear Mr. Dorman,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Project on Saratoga Avenue and Gilmore Drive. This project was identified on the City's Capital Improvement Plan due to the age of pipe (63 years old) and nine water main breaks in the last twenty years. Additionally, this is the improvement that was selected by the City for 2022 during our June 2021 CIP planning session. The improvements will include the following:

- Replacement of approximately 2,450 linear feet of aged and deteriorated water main (See Figure 1, below).
- Water main tie-ins on the side streets and the replacement / reconnection of private water services within the project corridor.
- Approximately 9 fire hydrants will be replaced as part of the project
- Pavement replacement and yard restoration as needed throughout the project corridor
- At the request of the Water/Wastewater Dept., this scope includes design of a replacement to the 2-in main that serves 6445 East Main Street (Auto Zone)

The anticipated total project cost for the improvements proposed is approximately \$925,000 as outlined in the attached preliminary opinion of probable cost.



Figure 1: Saratoga Ave. and Gilmore Dr. Water Main Replacement Area

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800

Columbus • Charlotte • Indianapolis

emht.com

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications for these improvements. The scope of services will include:

1. Survey

- a. Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
- b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)

- a. Review of existing site conditions, record plans, and GIS information.
- b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
- c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:
 - i. Existing public and private utilities
 - ii. Right-of-way and easement boundaries
 - iii. 10-State Standards for Water Distribution Facilities
 - iv. City of Reynoldsburg Standards
 - v. Construction and maintenance of traffic considerations

EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.

- d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements. The 60% plans will include the following:
 - i. Title sheet and general notes
 - ii. Preliminary plan showing proposed horizontal alignment and tie-ins with adjacent water mains
 - iii. Preliminary vertical alignment outlining any potential conflicts with existing utilities
 - iv. 60% preliminary opinion of probable cost
 - v. Identification of any potential easement or land acquisition needs

3. Final Engineering

- a. EMH&T will incorporate City and private utility company comments into the final engineering design.
- b. Develop sedimentation and erosion control details and requirements for the improvement.
- c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
- d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon

completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well. The 90% plans will include:

- i. Title sheet and general notes
 - ii. Special item notes and project specific specifications
 - iii. Project details
 - iv. Estimate of quantities
 - v. Water coordinate table
 - vi. Water main plan/profile sheets
 - vii. Maintenance of traffic plan
 - viii. Sedimentation and erosion control plan
 - ix. Final opinion of probable cost
- e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation
 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, subsurface investigations, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- Alignment Alternative Review
 - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
 - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- 60% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 60% Opinion of Probable Construction Cost
- 90% Plan Submission
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 90% Opinion of Probable Construction Cost
- Final Plan Submission

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

- 1- Plan set with mylar cover
- Utility Submission (Number TBD)
- Final Opinion of Probable Construction Cost
- Bidding
 - 15 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

<u>Description of Service/Task</u>	<u>Fee</u>
Surveying	\$16,250
Preliminary Engineering (60% Plans)	\$24,850
Final Engineering (100% Plans)	\$19,510
Bidding	\$4,150
TOTAL FEE	\$64,760

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Enclosure: Preliminary Opinion of Probable Cost

Copy: Mr. Paul Hellman, Water/Wastewater Superintendent

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

Attachment: 2022 Water Main Replacement Project (2022 Water Main Replacement Project)



OPINION OF PROBABLE CONSTRUCTION COST

CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT

FOR

SARATOGA-GILMORE WATER MAIN & EAST MAIN ST. 2-IN REPLACEMENT
20-Dec-21

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	\$5,000.00	\$5,000.00
2	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	1,360	S.Y.	\$85.00	\$115,600.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	50	S.Y.	\$80.00	\$4,000.00
4	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	50	S.Y.	\$75.00	\$3,750.00
5	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	800	S.F.	\$12.50	\$10,000.00
6	CMSC	608	Remove and Replace Concrete Curb Ramps, Per R-10	500	S.F.	\$12.00	\$6,000.00
7	CMSC	609	Remove and Replace Straight Curb (Spot Repairs), Per R-8	200	L.F.	\$45.00	\$9,000.00
8	ODOT	614	Maintenance of Traffic	1	L.S.	\$15,000.00	\$15,000.00
9	CMSC	623	Construction Layout Stakes	1	L.S.	\$7,500.00	\$7,500.00
10	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	40	C.Y.	\$55.00	\$2,200.00
11	CMSC	659	Seeding and Mulching, Per Plan	500	S.Y.	\$2.50	\$1,250.00
12	CMSC	801	8-in C-900 Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	2,450	L.F.	\$120.00	\$294,000.00
13	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	220	L.F.	\$140.00	\$30,800.00
14	CMSC	801*	Ductile Iron Fittings, Increase or Decrease	500	Lbs.	\$2.50	\$1,250.00
15	CMSC	802	8-in Water Valve with HD Box, Per WA-9	8	Ea.	\$1,500.00	\$12,000.00
16	CMSC	802	6-in Water Valve with HD Box, Per WA-9	10	Ea.	\$1,250.00	\$12,500.00
17	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	27	Ea.	\$2,500.00	\$67,500.00
18	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	27	Ea.	\$2,250.00	\$60,750.00
19	CMSC	808	Cut and Plug Existing 6-in Water Main	4	Ea.	\$500.00	\$2,000.00
20	CMSC	809	Fire Hydrant, Type A, Per WA-10	9	Ea.	\$4,500.00	\$40,500.00
21	CMSC	809	Fire Hydrant, Removed and Delivered to the City	6	Ea.	\$500.00	\$3,000.00
22	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	\$25.00	\$5,000.00
23	CMSC	SPEC	Water Coordinate Table	1	L.S.	\$3,000.00	\$3,000.00

*DENOTES CONTINGENCY ITEM

CONSTRUCTION SUBTOTAL = **\$712,000.00**

CONTINGENCY (10%) = **\$71,200.00**

CONSTRUCTION TOTAL = **\$783,200.00**

SURVEY, ENGINEERING AND BIDDING (10%) = **\$71,200.00**

CONSTRUCTION SERVICES (10%) = **\$71,200.00**

OPINION OF PROBABLE PROJECT COST = **\$925,600.00**

PREPARED BY: RA

CHECKED BY: RA

CHECKED DATE: 12/20/21

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

CITY OF REYNOLDSBURG, OHIO**Water Main Improvements for Brookside Park and East Main Street**

EMH&T JN: 2022-0345

Bids Received: July 8, 2022

Contractor	Danbert, Inc	Axis Civil Construction
Bid Price (pg BF-2)	\$ 672,531.38	\$ 736,500.00
Bid Guaranty and Contract Bond (pg BGCB-1 & 2)	Yes	Yes
Licensed Acceptable Surety (pg BGCB-2)	Fidelity and Deposit Company of Maryland	Fidelity and Deposit Company of Maryland
AM Best Surety Rating & No.	A+ / 000387	A+ / 000387
Delinquent Personal Property Tax Affidavit (pg CPPTA)	Yes	Yes
Addendum 1 Acknowledgement	Yes	Yes
Addendum 2 Acknowledgement	Yes	Yes
(a) Has a history of consistently completing projects to the Owner's satisfaction	Yes	Yes
(b) Has a suitable financial status to meet obligations incident to the work without resort to the surety;	Yes	Yes
(c) Is an experienced Bidder on comparable or more complex projects, especially involving work similar to that called for;	Contractor listed more than ten projects of similar size and scope completed in last two years.	Contractor listed more than ten projects of similar size and scope completed in last five years.
(d) Has displayed acceptable conduct and performance on previous contracts both in terms of workmanship and timeliness of both performance and completion, including the Bidder's history of filing or having claims filed against it;	Contractor has demonstrated acceptable conduct and performance in the past. No recent claims filed against and has never failed to complete any work.	Contractor has demonstrated acceptable conduct and performance in the past. No recent claims filed against and has never failed to complete any work.
(e) Possesses adequate equipment and facilities to complete the work;	Owens and operates sufficient equipment to self perform a majority of the traffic signal work in this Contract.	Owens and operates sufficient equipment to self perform a majority of the traffic signal work in this Contract.
(f) The adequacy, in numbers and experience, of the Bidder's work force to complete the Contract successfully and on time;	Project history shows contractor has adequate work force.	Project history shows contractor has adequate work force.
(g) Is in compliance with federal, state, and local laws, rules, and regulations, including but not limited to the Occupational Safety and Health Act, the Ohio Prevailing Wage laws, and Ohio ethics laws;	Yes	Yes
(h) The foregoing information holds true for each Subcontractor and Supplier proposed for the Project;	Yes	Yes
(i) Bidder participates in a drug-free workplace program acceptable to the Owner, and the Bidder's record for both resolved and unresolved findings of the Auditor of State for recovery as defined in Section 9.24 of the Ohio Revised Code;	Yes	Yes
(j) Bidder meets OPWC Requirements	N/A	N/A
(k) Owner's prior experience with Bidder's Surety;	No prior issues	No prior issues
(l) Bidder displayed interest in the Project by attending any pre-bid meetings or conferences for bidders;	N/A	N/A
(m) Any other considerations as may be required by the type of work, other essential factors, as required by the Specifications or as determined by the Owner.	N/A	N/A
Recommended as Lowest and Best	X	

BY:


Ryan M. Andrews, PE**Evans, Mechwart, Hambleton & Tilton, Inc.****5500 New Albany Road****Columbus, OH 43054**

Attachment: 2022 Waterline Replacement Project Bid Evaluation (2022 Water Main Replacement Project)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: 2022 Water Line Inspection Services with EMHT

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency is for the financial needs of the City based on timing with contractors and the engineers to perform and complete project before winter season, which could incur additional costs and delays

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2022 WATERLINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY

WHEREAS, the 2022 water line replacement project is for waterlines on Saratoga Avenue and Saratoga Court as a base bid with Alternate Bid 4 to complete East Main Street; and

WHEREAS, the upgrading and repair of these waterlines would provide added protection against the failure of the existing water delivery system; and

WHEREAS, the City of Reynoldsburg contracts with City Engineer EMH&T to provide all construction inspection services for these projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T in the amount of \$53,792.00 for construction inspection services for the water main replacement project.

SECTION 2. That \$53,792.00 be appropriated from the unappropriate funds in the CIP Water Fund (710) and appropriated to account 710.000.0190.5621 2022 Waterline Project.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

July 11, 2022

Mr. William Dorman
 Director of Development
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

**Subject: 2022 Water Main Replacement for Brookside Park and East Main Street
 Proposal for Construction Phase Engineering Services**

Dear Mr. Dorman:

EMH&T is pleased to submit our proposal for construction phase services for the City's upcoming Water Main Replacement Project for Brookside Park and East Main Street. We understand the project will consist of water main installation, replacement of resident services, new fire hydrants, and pavement repairs. The scope and fee are presented herein. The apparent low bidder for the project is Danbert construction at \$672,531.38 for the base bid and additional bid 4. The duration for the project is 120 calendar days, and is anticipated to commence in September.

SCOPE OF SERVICES

EMH&T will provide construction phase engineering services for the above referenced improvements to include the following tasks:

1. Construction Representation/Contract Administration:

- a. Conduct a preconstruction coordination meeting with the City, Contractor, Utilities, Police, Fire, and other stakeholders requested by the City.
 - i. EMH&T will provide the following for the meeting:
 - Meeting agenda
 - Sign-in sheet
 - Submittal log
 - Meeting summary for the City and attendees
- b. Prior to construction, EMH&T will prepare a pre-construction video to document pre-existing conditions.
- c. Conduct Progress Meetings (as directed by the City) with the City, Contractor, and other project stakeholders as requested by the City.
 - i. EMH&T will provide for the meeting the following:
 - Meeting agenda
 - Sign-in sheet
 - Meeting summary for the City and attendees

- d. EMH&T will have weekly meetings with the Contractor onsite to discuss their work plan for the current week and any changes or items which need to be addressed. EMH&T will coordinate with the City's Service Director on the status and content of these discussions.
- e. Review initial and monthly schedule updates with respect to general project parameters and provide a copy of the schedules to the City for review and comment.
 - i. Review order of construction and work progress schedules submitted by the Contractor, determine acceptability in accordance with the contract documents and monitor that all milestones and dates are shown as being met; and confirm acceptance or non-acceptance in writing to the Contractor
 - ii. Make recommendation to the Owner for time extension requests from the Contractor
 - iii. Require the Contractor to submit revised schedules when the proposed work is not anticipated to be performed in accordance with the project requirements
 - iv. Provide guidance to help minimize delays and regain time lost due to delays
- f. EMH&T's project representative will provide a point of contact for residents, businesses, and traveling public. The representative will walk the project corridor prior to construction to introduce themselves and provide contact information to the businesses. EMH&T will coordinate these discussions with the City's Service Director.
- g. EMH&T will maintain logs of quantities and prepare/generate pay documentation for City and contractor.
 - i. Maintain a log of quantities for payment.
 - ii. Generate monthly and final pay estimates.
 - iii. Review Contractor's claims and address whether or not Contractor's requests for additional compensation are justified.
 - iv. Generate change orders and process the change orders for Contractor and City.
 - v. Maintain a record of the work performed to include correspondence and daily observation reports.
- h. EMH&T will conduct final project walk through with the City and generate a punchlist.
 - i. Prepare punchlists for work performed not in accordance with the contract documents.
 - ii. Reassess punchlists until work is completed in accordance with the contract documents
 - iii. Submit a recommendation for acceptance of the project.
- i. Prepare a 1-Year warranty punchlist and coordinate with the Contractor to address required warranty work. EMH&T will coordinate with the City prior to conducting the 1-Year warranty review to allow the City to provide input and participate in warranty review.
- j. Maintain a set of red-line record drawings of the completed work to be used in preparation of final record drawings. EMH&T will prepare and provide record drawings of the completed work.

2. Records/Document Control:

- a. Copies of the correspondence, change orders and pay estimates will be made available for the City to review.
- b. EMH&T will coordinate with the City to provide the following information for the City's review and retention:
 - i. Observation Reports
 - ii. Submittals
 - iii. Meeting Agendas, Sign In Sheets, and Minutes
 - iv. Material Testing Results
 - v. Project Schedule

3. Design Consultation During Construction:

- a. EMH&T will prepare a Submittal Log to coordinate, track and document submittals throughout the execution of the construction contract.
 - i. Review submittals and shop drawings for conformance with the plans and specifications
 - ii. Provide to the City those submittals requiring specific comments such as MOT plans and resident/business notifications. EMH&T will meet with the Service Department to discuss these specific submittals and coordinate the comments/approval, as necessary.
 - iii. Copies of the shop drawings and submittals will be made available for the City.
- b. The EMH&T design team will be available to attend meetings and respond to requests for information or clarification from the Contractor.

4. Resident Project Representation:

- a. Provide on-site construction observation during the contract duration as required.
- b. EMH&T will monitor construction activities performed by the Contractor and their subs and note whether the work is in conformance with the plans and specifications and measure project quantities for payment
 - i. The Resident Project Representative (RPR) will not stop work from being performed for non-conformance, but will notify the project's Senior Construction Representative immediately. The Senior Construction Representative will notify the City Service Director of non-conforming work items. The City will be responsible for providing notice of work stoppage to the Contractor
- c. The RPR will record their observations in a daily observation report and record the quantity of items performed and completed in conformance with the contract on a daily basis in a quantity log.
- d. Copies of the daily observation reports will be made available for the City to review.
- e. Monitor completed work and provide the City a recommendation for acceptance.
- f. Prepare a punchlist(s) for work performed not in accordance with the contract documents for the Engineer to review.
- g. Reassess punchlist items until the work is completed in accordance with the contract documents.
- h. Perform a 1-year warranty review.

5. Material Testing:

- a. EMH&T will subcontract with DHDC to provide material testing for this project. This testing may include the following:
- b. Nuclear density testing of the upper 3 feet of soil and/or granular water, storm and sewer trench backfill.
- c. Observe a proofroll of prepared roadway subgrade soils.
- d. Observe a proofroll of prepared roadway aggregate base.
- e. Nuclear density testing of roadway aggregate base.
- f. Prepare and test concrete compressive strength cylinders.
- g. Copies of the material testing reports will be made available for the City to review.

EXCLUSIONS:

EMH&T shall not be responsible for:

- a. Contractor's means, methods, procedure, or safety precautions.
- b. Construction layout staking will be performed by the Contractor.
- c. GIS website updates and mapping services.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg. The construction duration is 120 days.

FEE

These services will be provided as per the conditions of our Professional Services Agreement. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table below, without prior written authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Construction Representation/Contract Administration	\$8,525.00
Design Consultation During Construction	\$4,305.00
Resident/Standby Representation	\$36,812.00
EMH&T Labor Fee	\$49,642.00
Reimbursable Expenses (material testing, printing, mileage, etc.)	\$4,150.00
PROJECT TOTAL FEE	\$53,792.00

2022 Water Main Replacement for Brookside Park and East Main St.
City of Reynoldsburg

Page 5 of 5

If this description and estimated fee meet with your approval, please authorize with your signature below.
If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,

EMH&T, INC.



Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

Print Name and Date

P.O. Number

Attachment: 2022 Waterline Inspection Services Exhibit (2022 Water Line Inspection Services with EMHT)



Engineers, Surveyors, Planners, Scientists

December 20, 2021

Mr. William Dorman
 Director of Public Service
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Subject: Water Main Replacement Project for Saratoga Ave. and Gilmore Dr.
 Proposal for Survey, Design, and Bidding Services

Dear Mr. Dorman,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Project on Saratoga Avenue and Gilmore Drive. This project was identified on the City's Capital Improvement Plan due to the age of pipe (63 years old) and nine water main breaks in the last twenty years. Additionally, this is the improvement that was selected by the City for 2022 during our June 2021 CIP planning session. The improvements will include the following:

- Replacement of approximately 2,450 linear feet of aged and deteriorated water main (See Figure 1, below).
- Water main tie-ins on the side streets and the replacement / reconnection of private water services within the project corridor.
- Approximately 9 fire hydrants will be replaced as part of the project
- Pavement replacement and yard restoration as needed throughout the project corridor
- At the request of the Water/Wastewater Dept., this scope includes design of a replacement to the 2-in main that serves 6445 East Main Street (Auto Zone)

The anticipated total project cost for the improvements proposed is approximately \$925,000 as outlined in the attached preliminary opinion of probable cost.



Figure 1: Saratoga Ave. and Gilmore Dr. Water Main Replacement Area

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800

Columbus • Charlotte • Indianapolis

emht.com

Attachment: 2022 EMHT Water Line Proposal (2022 Water Line Inspection Services with EMHT)

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications for these improvements. The scope of services will include:

1. Survey

- a. Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
- b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)

- a. Review of existing site conditions, record plans, and GIS information.
- b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
- c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:
 - i. Existing public and private utilities
 - ii. Right-of-way and easement boundaries
 - iii. 10-State Standards for Water Distribution Facilities
 - iv. City of Reynoldsburg Standards
 - v. Construction and maintenance of traffic considerations

EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.

- d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements. The 60% plans will include the following:
 - i. Title sheet and general notes
 - ii. Preliminary plan showing proposed horizontal alignment and tie-ins with adjacent water mains
 - iii. Preliminary vertical alignment outlining any potential conflicts with existing utilities
 - iv. 60% preliminary opinion of probable cost
 - v. Identification of any potential easement or land acquisition needs

3. Final Engineering

- a. EMH&T will incorporate City and private utility company comments into the final engineering design.
- b. Develop sedimentation and erosion control details and requirements for the improvement.
- c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
- d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon

completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well. The 90% plans will include:

- i. Title sheet and general notes
 - ii. Special item notes and project specific specifications
 - iii. Project details
 - iv. Estimate of quantities
 - v. Water coordinate table
 - vi. Water main plan/profile sheets
 - vii. Maintenance of traffic plan
 - viii. Sedimentation and erosion control plan
 - ix. Final opinion of probable cost
- e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
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 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, subsurface investigations, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- Alignment Alternative Review
 - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
 - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- 60% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 60% Opinion of Probable Construction Cost
- 90% Plan Submission
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 90% Opinion of Probable Construction Cost
- Final Plan Submission

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

- 1- Plan set with mylar cover
- Utility Submission (Number TBD)
- Final Opinion of Probable Construction Cost
- Bidding
 - 15 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Surveying	\$16,250
Preliminary Engineering (60% Plans)	\$24,850
Final Engineering (100% Plans)	\$19,510
Bidding	\$4,150
TOTAL FEE	\$64,760

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Enclosure: Preliminary Opinion of Probable Cost

Copy: Mr. Paul Hellman, Water/Wastewater Superintendent

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

Attachment: 2022 EMHT Water Line Proposal (2022 Water Line Inspection Services with EMHT)



OPINION OF PROBABLE CONSTRUCTION COST

CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT

FOR

SARATOGA-GILMORE WATER MAIN & EAST MAIN ST. 2-IN REPLACEMENT
20-Dec-21

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	\$5,000.00	\$5,000.00
2	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	1,360	S.Y.	\$85.00	\$115,600.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	50	S.Y.	\$80.00	\$4,000.00
4	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	50	S.Y.	\$75.00	\$3,750.00
5	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	800	S.F.	\$12.50	\$10,000.00
6	CMSC	608	Remove and Replace Concrete Curb Ramps, Per R-10	500	S.F.	\$12.00	\$6,000.00
7	CMSC	609	Remove and Replace Straight Curb (Spot Repairs), Per R-8	200	L.F.	\$45.00	\$9,000.00
8	ODOT	614	Maintenance of Traffic	1	L.S.	\$15,000.00	\$15,000.00
9	CMSC	623	Construction Layout Stakes	1	L.S.	\$7,500.00	\$7,500.00
10	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	40	C.Y.	\$55.00	\$2,200.00
11	CMSC	659	Seeding and Mulching, Per Plan	500	S.Y.	\$2.50	\$1,250.00
12	CMSC	801	8-in C-900 Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	2,450	L.F.	\$120.00	\$294,000.00
13	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	220	L.F.	\$140.00	\$30,800.00
14	CMSC	801*	Ductile Iron Fittings, Increase or Decrease	500	Lbs.	\$2.50	\$1,250.00
15	CMSC	802	8-in Water Valve with HD Box, Per WA-9	8	Ea.	\$1,500.00	\$12,000.00
16	CMSC	802	6-in Water Valve with HD Box, Per WA-9	10	Ea.	\$1,250.00	\$12,500.00
17	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	27	Ea.	\$2,500.00	\$67,500.00
18	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	27	Ea.	\$2,250.00	\$60,750.00
19	CMSC	808	Cut and Plug Existing 6-in Water Main	4	Ea.	\$500.00	\$2,000.00
20	CMSC	809	Fire Hydrant, Type A, Per WA-10	9	Ea.	\$4,500.00	\$40,500.00
21	CMSC	809	Fire Hydrant, Removed and Delivered to the City	6	Ea.	\$500.00	\$3,000.00
22	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	\$25.00	\$5,000.00
23	CMSC	SPEC	Water Coordinate Table	1	L.S.	\$3,000.00	\$3,000.00

*DENOTES CONTINGENCY ITEM

CONSTRUCTION SUBTOTAL = **\$712,000.00**

CONTINGENCY (10%) = **\$71,200.00**

CONSTRUCTION TOTAL = **\$783,200.00**

SURVEY, ENGINEERING AND BIDDING (10%) = **\$71,200.00**

CONSTRUCTION SERVICES (10%) = **\$71,200.00**

OPINION OF PROBABLE PROJECT COST = **\$925,600.00**

PREPARED BY: RA

CHECKED BY: RA

CHECKED DATE: 12/20/21

Attachment: 2022 EMHT Water Line Proposal (2022 Water Line Inspection Services with EMHT)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: 2022 Sewer Lining & Rehabilitation Project

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency is for the financial needs of the City based on timing with contractors and the engineers to perform and complete project before winter Season, which could incur additional cost and delays also a lot of change orders during that season.

Statement of necessity for Emergency passage:

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
FOR THE 2022 SEWER IMPROVEMENTS PROJECT, AND DECLARING AN
EMERGENCY**

WHEREAS, the Marabar Heights area sewer mains are in need of maintenance that can only be effectively repaired through the rehabilitation of those lines; and

WHEREAS, the upgrading and repair of the Marabar Heights area sewer lines would provide added protection against the failure of the existing sewage collection system; and

WHEREAS, the upgrading and repair of the Marabar Heights area will serve to satisfy the Ohio EPA Director's Final Findings and Orders (DFFO).

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with Inliner Solutions LLC for a base bid of \$563,049.75 for construction services with a \$56,305.00 as a contingency for the sanitary sewer lining and manhole rehabilitation project.

SECTION 2. That the total project cost of \$619,354.75 be appropriated from the unappropriated CIP Sewer Fund (720) to account 720.000.0191.5622 Sewer Relining Project.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

PRELIMINARY OPINION OF PROBABLE PROJECT COST
CITY OF REYNOLDSBURG

2022 Sanitary Sewer Improvements
Marabar Heights Sanitary Sewer Rehabilitation
June 13, 2022

Ref	Item No.	Description	Units	Quantity	Unit Cost	Item Cost
1	201	Clearing and Grubbing	L.S.	1	\$5,000.00	\$5,000.00
2	202	Cleanout Removed	Ea.	2	\$1,000.00	\$2,000.00
3	207	Sediment and Erosion Control	L.S.	1	\$1,500.00	\$1,500.00
4	604	Type C Manhole (SA-3)	Ea.	2	\$6,000.00	\$12,000.00
5	604*	Manhole Frame & Lid Replacement to Grade, As Directed By Engineer, in Grass	Ea.	16	\$1,100.00	\$17,600.00
6	604*	Manhole Frame & Lid Replacement to Grade, As Directed By Engineer, in Sidewalk	Ea.	3	\$1,200.00	\$3,600.00
7	604*	Manhole Frame & Lid Replacement to Grade, As Directed By Engineer, in Pavement	Ea.	17	\$1,750.00	\$29,750.00
8	607*	Fence, Remove and Replace	L.F.	100	\$65.00	\$6,500.00
9	614	Maintenance of Traffic	L.S.	1	\$15,000.00	\$15,000.00
10	SS-3	Bypass Pumping	L.S.	1	\$4,000.00	\$4,000.00
11	SS-6*	Chemical Grouting	Gal	10	\$150.00	\$1,500.00
12	SS-7*	Cementitious Grouting	C.F.	25	\$150.00	\$3,750.00
13	SS-8*	Open Cut Point Repair	L.F.	15	\$900.00	\$13,500.00
14	SS-10	Standard Manhole Rehabilitation, As Per Plan	V.F.	380	\$275.00	\$104,500.00
15	SS-11	Lateral Status Determination Report	L.S.	1	\$2,500.00	\$2,500.00
16	SS-12	8-in Cured-In-Place Pipe (Thickness = 6.0mm)	L.F.	6,570	\$40.00	\$262,800.00
17	SS-12	18-in Cured-In-Place Pipe (Thickness = 13.5mm)	L.F.	180	\$90.00	\$16,200.00
18	SS-12*	Trim Protruding Tap	Ea.	20	\$300.00	\$6,000.00
19	SS-12*	1.5 mm Incremental Wall Thickness Increase (8")	L.F.	6,570	\$1.25	\$8,212.50
20	SS-12*	1.5 mm Incremental Wall Thickness Increase (18")	L.F.	180	\$1.25	\$225.00

*DENOTES CONTINGENCY ITEM, AS DIRECTED BY THE ENGINEER

SPEC - REFER TO PLAN NOTES, DETAILS & SUPP SPECS

Construction Subtotal =	\$516,137.50
Contingency (10%) =	\$52,000.00
Construction Total =	\$568,137.50
Construction Management and Inspection (10%) =	\$52,000.00
Probable Project Cost =	\$620,137.50

PREPARED BY: JAS

CHECKED BY: RMA

CHECKED DATE: 06/13/22

Attachment: OPC Marabar San Rehab-6.13.2022 (003) (2022 Sewer Lining & Rehabilitation Project)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: 2022 Sewer Line Inspection Services with EMHT

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Emergency is for the financial needs of the City based on timing with contractors and the engineers to perform and complete project before winter Season, which could incur additional costs and delays

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2022 SEWER LINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY

WHEREAS, this project is to complete sanitary sewer rehabilitation to the sewer lines on Marabar Heights; and

WHEREAS, the upgrading and repair of the Marabar Heights area sewer lines would provide added protection against the failure of the existing sewage collection system; and

WHEREAS, the upgrading and repair of the Marabar Heights area will serve to satisfy the Ohio EPA Director's Final Findings and Orders (DFFO).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$47,909.00 for construction inspection services for the sewer line relining and manhole rehabilitation project in the Marabar Heights area.

SECTION 2. That \$47,909.00 be appropriated from the unappropriated CIP Sewer Fund (720) to account 720.000.0191.5622 2022 Sewer Relining Project.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government and to allow for a 2022 completion. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

July 11, 2022

Mr. William Dorman
 Director of Public Service
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Subject: Reynoldsburg – Marabar Heights Sanitary Sewer Rehabilitation Project
 Proposal for Construction Phase Engineering Services

Dear Mr. Dorman,

Evans, Mechwart, Hambleton & Tilton, Inc. (EMH&T) is pleased to submit this proposal for Construction Phase Services to the City of Reynoldsburg for the Marabar Heights Sanitary Sewer Rehabilitation project. We understand the project will consist of pipe lining, pipe replacement, and manhole rehabilitation. The apparent low bid for this project is Inliner Solutions with a bid of \$563,049.75. The scope and fee are presented herein.

SCOPE OF SERVICES

EMH&T will provide construction phase engineering services for the above referenced improvements to include the following tasks:

1. Construction Representation/Contract Administration:
 - a. Conduct a preconstruction coordination meeting with the City, Contractor, Utilities, Police, Fire, and other stakeholders requested by the City.
 - i. EMH&T will provide the following for the meeting:
 - Meeting agenda
 - Sign-in sheet
 - Submittal log
 - Meeting summary for the City and attendees
 - b. Prior to construction, EMH&T will prepare a pre-construction video to document pre-existing conditions.
 - c. Conduct bi-weekly Progress Meetings (or as otherwise directed by the City) with the City, Contractor, and other project stakeholders as requested by the City.
 - i. EMH&T will provide for the meeting the following:
 - Meeting agenda
 - Sign-in sheet
 - Meeting summary for the City and attendees

- d. EMH&T will have weekly meetings with the Contractor onsite to discuss their work plan for the current week and any changes or items which need to be addressed. EMH&T will coordinate with the City's Service Director on the status and content of these discussions.
- e. Review initial and monthly schedule updates with respect to general project parameters and provide a copy of the schedules to the City for review and comment.
 - i. Review order of construction and work progress schedules submitted by the Contractor, determine acceptability in accordance with the contract documents and monitor that all milestones and dates are shown as being met; and confirm acceptance or non-acceptance in writing to the Contractor
 - ii. Make recommendation to the Owner for time extension requests from the Contractor
 - iii. Require the Contractor to submit revised schedules when the proposed work is not anticipated to be performed in accordance with the project requirements
 - iv. Provide guidance to help minimize delays and regain time lost due to delays
- f. EMH&T's project representative will provide a point of contact for residents, businesses, and traveling public. The representative will walk the project corridor prior to construction to introduce themselves and provide contact information to the businesses. EMH&T will coordinate these discussions with the City's Service Director.
- g. EMH&T will maintain logs of quantities and prepare/generate pay documentation for City and contractor.
 - i. Maintain a log of quantities for payment.
 - ii. Generate monthly and final pay estimates.
 - iii. Review Contractor's claims and address whether or not Contractor's requests for additional compensation are justified.
 - iv. Generate change orders and process the change orders for Contractor and City.
 - v. Maintain a record of the work performed to include correspondence and daily observation reports.
- h. EMH&T will conduct final project walk through with the City and generate a punchlist.
 - i. Prepare punchlists for work performed not in accordance with the contract documents.
 - ii. Reassess punchlists until work is completed in accordance with the contract documents
 - iii. Submit a recommendation for acceptance of the project.
- i. Prepare a 1-Year warranty punchlist and coordinate with the Contractor to address required warranty work. EMH&T will coordinate with the City prior to conducting the 1-Year warranty review to allow the City to provide input and participate in warranty review.
- j. Maintain a set of red-line record drawings of the completed work to be used in preparation of final record drawings. EMH&T will prepare and provide record drawings of the completed work.

2. Records/Document Control:

- a. Copies of the correspondence, change orders and pay estimates will be made available for the City to review.
- b. EMH&T will coordinate with the City to provide the following information for the City's review and retention:
 - Observation Reports
 - Submittals
 - Meeting Agendas, Sign In Sheets, and Minutes
 - Material Testing Results
 - Project Schedule

3. Design Consultation During Construction:

- a. EMH&T will prepare a Submittal Log to coordinate, track and document submittals throughout the execution of the construction contract.
 - i. Review submittals and shop drawings for conformance with the plans and specifications
 - ii. Provide to the City those submittals requiring specific comments such as MOT plans and resident/business notifications. EMH&T will meet with the Service Department to discuss these specific submittals and coordinate the comments/approval, as necessary.
 - iii. Copies of the shop drawings and submittals will be made available for the City.
- b. The EMH&T design team will be available to attend meetings and respond to requests for information or clarification from the Contractor.

4. Resident Project Representation:

- a. Provide on-site construction observation during the contract duration as required.
- b. EMH&T will monitor construction activities performed by the Contractor and their subs and note whether the work is in conformance with the plans and specifications and measure project quantities for payment
 - i. The Resident Project Representative (RPR) will not stop work from being performed for non-conformance, but will notify the project's Senior Construction Representative immediately. The Senior Construction Representative will notify the City Service Director of non-conforming work items. The City will be responsible for providing notice of work stoppage to the Contractor
- c. The RPR will record their observations in a daily observation report and record the quantity of items performed and completed in conformance with the contract on a daily basis in a quantity log.
- d. Copies of the daily observation reports will be made available for the City to review.
- e. Monitor completed work and provide the City a recommendation for acceptance.
- f. Prepare a punchlist(s) for work performed not in accordance with the contract documents for the Engineer to review.
- g. Reassess punchlist items until the work is completed in accordance with the contract documents.
- h. Perform a 1-year warranty review.

City of Reynoldsburg
Marabar Heights Sanitary Sewer Rehabilitation Project

July 11, 2022

EXCLUSIONS:

EMH&T shall not be responsible for:

- a. Contractor's means, methods, procedure, or safety precautions.
- b. Construction layout staking will be performed by the Contractor.
- c. GIS website updates and mapping services.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg. The construction duration is 150 days.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table below, without prior written authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Construction Administration/Representation	\$14,685.00
Resident/Standby Representation	\$30,350.00
Reimbursable Expenses (printing, mileage, etc.)	\$2,874.00
PROPOSAL TOTAL FEE	\$47,909.00

City of Reynoldsburg
Marabar Heights Sanitary Sewer Rehabilitation Project

July 11, 2022

We appreciate the opportunity to submit this proposal to you and look forward to working with you on this project. If this description and estimated fee meet with your approval please authorize with your signature below. Should you have any questions regarding this proposal please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copies: Mark Spears, EMH&T Inc.

Attachment: 2022 Sewerline Inspection Services Exhibit (2022 Sewer Line Inspection Services with EMHT)

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: **Sanitary Sewer Easement with State of Ohio**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This agreement would support new development on the eastern portion of the City that would require additional sanitary sewer infrastructure.

Statement of necessity for Emergency passage: This Agreement would need to be completed before the August Council break to facilitate upcoming development.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO FOR THE PURPOSE OF ACQUIRING A 0.246 ACRE SANITARY SEWER EASEMENT ON THE PREMISES LOCATED AT 8995 EAST MAIN STREET, REYNOLDSBURG, OHIO, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg requires additional sanitary sewer infrastructure on the eastern portion of the City near Summit Road and East Main Street; and

WHEREAS, the state of Ohio has agreed to permit the construction of a sanitary sewer line upon its property located at 8995 East Main Street (also known as the Department of

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone**

Agriculture) in consideration of payment from the City of Reynoldsburg and a signed Easement Agreement; and

WHEREAS, this Council finds that acquiring the sanitary sewer easement from the state of Ohio to be a public purpose and in the best interests of the City of Reynoldsburg.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That the Mayor is authorized to enter into a contract with the state of Ohio in the amount of three thousand eight hundred dollars (\$3,800) for the acquisition of a 0.246-acre sanitary sewer easement on the premises located at 8995 East Main Street, Reynoldsburg, Ohio 43068.

Section 2. That \$3,800.00 be appropriated from the unappropriated Waste Water Fund (720) and appropriated into account number 520.736.5601 Land.

Section 3. That this Ordinance is deemed to be an emergency measure necessary for the immediate preservation of the public peace, health or safety. Upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

STATE OF OHIO EASEMENT

This Agreement (hereinafter referred to as "Agreement"), dated as of _____, 2022, is made and entered into by and between the State of Ohio, acting by and through the Department of Administrative Services, General Services Division, Office of Real Estate and Planning, 4200 Surface Road, Columbus, Ohio 43228-1395, the Grantor (hereinafter referred to as "State"), for and on behalf of the Department of Agriculture (hereinafter referred to as "Agency"), and City of Reynoldsburg, an Ohio municipal corporation, duly formed and existing under the laws of the State of Ohio (hereinafter referred to as "Grantee"), having its principal place of business located at 7232 East Main Street, Reynoldsburg, Ohio 43068, pursuant to the provisions of Section 123.01(A)(5) of the Ohio Revised Code.

RECITALS

WHEREAS, State is the owner, in fee simple, of the land described in Exhibit "A" attached hereto and made a part hereof and more particularly depicted in Exhibit "B" attached hereto and made a part hereof (hereinafter referred to as "Easement Area"). Further reference is made to DAS File No. 8531-E1 on file with the State; and

WHEREAS, Grantee desires to obtain from State an easement in order to permit the installation, construction, reconstruction, use, operation, maintenance, repair, replacement, removal, servicing and improvement of a certain sanitary sewer line upon the Easement Area; and

WHEREAS, Agency requested the State prepare this Agreement; and

NOW, THEREFORE, in consideration of the terms and conditions contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

I. USE OF PREMISES.

State does hereby grant a non-exclusive easement unto Grantee to be used solely to install, construct, reconstruct, use, operate, maintain, repair, replace, remove, service and improve in, on, over, under, across, through and upon the Easement Area a sanitary sewer line (hereinafter referred to as "Improvement"). On or before the Expiration Date (as defined below) or earlier if this Agreement is terminated pursuant to the provisions hereof, Grantee shall remove, or cause the removal of, all component parts of the Improvement and restore the ground to its original condition at its own cost and expense, unless the parties agree otherwise in writing.

II. TERM.

The term of this Agreement shall be for Fifteen (15) years, commencing on August 1, 2022 (hereinafter referred to as "Commencement Date"), and expiring on July 31, 2037 (hereinafter referred to as "Expiration Date"), unless earlier terminated pursuant to a subsequent agreement between the parties or in accordance with the provisions of Paragraph X hereof.

III. CONSIDERATION.

Grantee shall pay to Agency the total sum of Three Thousand Eight Hundred and 00/100 Dollars (\$3,800.00) in consideration of State's granting an easement. Grantee shall tender such payment payable to the "Treasurer, State of Ohio" to Agency upon delivery to Grantee of a fully executed counterpart of this Agreement.

IV. CONSTRUCTION/MAINTENANCE.

- (A) Grantee agrees that the Improvement shall be installed, constructed, reconstructed, used, operated, maintained, repaired, replaced, removed, serviced and improved at all times in accordance with all local, state or federal laws, rules and regulations and applicable industry guidelines, including compliance with all applicable Equal Employment Opportunity laws. If no such laws, rules, regulations or industry guidelines are applicable to the Improvement, then responsible engineering practices shall be the control.
- (B) If the surface of the ground in the Easement Area is disturbed at any time, Grantee shall provide necessary fill, re-sod or re-seed any grassed areas, and make such repairs and replacements for a period of not less than one (1) year after the date of such disturbance as may be needed to restore the ground to its former condition or pay State for all damages caused thereto.
- (C) Grantee shall notify State immediately when any installation belonging to a party other than Grantee, or any unusual condition, is encountered in the Easement Area.
- (D) Grantee shall prior to the commencement of any work permitted hereunder obtain and thereafter maintain, at its sole cost and expense, all licenses, permits, etc. required by law with respect to said work or the Improvement.
- (E) State or Agency may locate, relocate, install, construct, reconstruct, maintain, operate, repair, remove, use and place property improvements in, on, over, under, across, through and upon the Easement Area, so long as State's or Agency's improvements do not unreasonably impair the strength of or unreasonably interfere with Grantee's ability to use the Easement Area and maintain its Improvement.
- (F) Grantee shall comply with the provisions of Chapter 4115 of the Ohio Revised Code, Prevailing Wage Requirements, as applicable.
- (G) Grantee shall maintain and repair its Improvement at its own cost and expense on a continuous and ongoing basis for the term of this Agreement. Any maintenance and repairs shall be performed in a good and workmanlike manner.

V. LIABILITY.

Each party agrees, provided that it is not otherwise immune from liability, that it will accept responsibility for any personal injury or property damage liability to a third party resulting from its own negligent acts or omissions as determined by a court of competent jurisdiction or as the parties may otherwise mutually agree. Each party also agrees to be responsible for civil damages or fines

resulting from its own acts or omissions. Each party understands that it has no right to seek indemnification from the other.

The provisions of this Paragraph V shall survive the expiration or termination of the term of this Agreement.

VI. INSURANCE.

At all times during the term of this Agreement, Grantee shall maintain adequate reserves and funding to compensate for bodily injury, personal injury, wrongful death and property damage or other claims including defense costs and other loss adjustment expenses arising out of or related to the Easement Area. At State's request, Grantee shall provide written proof to assure that the appropriate levels of financial responsibility are being retained. Failure to comply with this clause shall constitute a default of this Agreement.

VII. MECHANIC'S LIENS.

- (A) Nothing contained in this Agreement shall be construed as constituting State's consent, express or implied, to or for the performance of any labor or services or furnishing of any materials for the installation, construction, reconstruction, usage, operation, maintenance, repair, replacement or improvement of the Easement Area or any portion thereof or the Improvement or any portion thereof.
- (B) Grantee shall not allow any liens or encumbrances to be filed against the Easement Area, or any portion thereof, other than (i) liens created by or resulting from any act or status of State or failure by State to perform any obligation not required to be performed by Grantee hereunder, or (ii) liens created by or resulting from any act or status or failure to act by Grantee to which State shall have expressly consented in writing. If such a lien or encumbrance is placed of record against the Easement Area, or any portion thereof, Grantee shall, within thirty (30) days after receiving notice thereof, remove or discharge same or bond off such lien or encumbrance.

VIII. TAXES/ASSESSMENTS.

If as a result of this Agreement any taxes and/or assessments, whether general or special, ordinary or extraordinary, unforeseen or foreseen, of any kind or nature whatsoever, shall be assessed, levied, confirmed, imposed upon, or grow or become due and payable out of or in respect of, or become a lien on the Easement Area and/or the Improvement, Grantee shall be fully responsible for and shall pay same before any fine, penalty, interest or costs may be added thereto, or become due or be imposed by operation of law for the nonpayment thereof.

IX. ASSIGNMENT.

Grantee may not assign or transfer this Agreement, in whole or in part, without the prior written consent of the State, whose consent may be withheld for any reason. Should consent to any such assignment be approved, Grantee shall notify the Agency. Any approved assignment or transfer shall not relieve Grantee of its obligations and duties under the terms, covenants and conditions of this Agreement. Grantee shall cause any assignee or transferee to expressly assume, and by reason

of such assignment or transfer shall be deemed as having assumed, all of the obligations and duties of Grantee hereunder.

X. TERMINATION.

This Agreement may be terminated by State upon ninety (90) days' notice given to Grantee if the Easement Area, or any portion thereof, is needed by State for any public or quasi-public use or purpose. On or before the date stated in such notice of termination, Grantee shall remove, or cause the removal of all component parts of the Improvement and restore the Easement Area to its original condition, at its own cost and expense, if State so requests. Grantee shall have no claim against State for the value of any unexpired portion of the original term of this Agreement or for the Improvement. Upon termination of this Agreement, State shall have the immediate right to re-enter and repossess all or any portion of the Easement Area.

This Agreement may be terminated at any time by Grantee by delivering written notice to State and Agency setting forth the date Grantee intends to terminate. Upon either the voluntary termination of this Agreement, or the end of the term hereof, Grantee shall remove all of the Improvement prior to termination, at its own cost and expense, if State so requests, and shall restore the Easement Area to its original condition, unless otherwise agreed to in writing by State and Agency. Grantee's obligations hereunder shall continue until such time as the Improvement is fully removed and the Easement Area fully restored as required herein, notwithstanding the stated date of termination in the notice provided by Grantee, or in the Agreement. Failure to remove the Improvement shall not be considered an extension of the term of the Agreement. No portion of any consideration paid pursuant to the terms of the Agreement will be refunded to Grantee.

XI. DEFAULT.

- (A) State may find Grantee in default of this Agreement when any one or more of the following events shall have occurred and shall not have been remedied as hereinafter provided: (i) Grantee's failure to make any payment required to be paid by Grantee when the same shall become due and payable or (ii) Grantee's failure to perform or observe any other covenant, term, or condition herein contained on Grantee's part to be performed or observed.
- (B) If the State finds Grantee to be in default under Paragraph XI(A), Grantee must cure such default within fifteen (15) days after the giving of notice to Grantee by State of such failure. If Grantee proceeds to promptly and continuously cure the same default with due diligence, then upon receipt by State of notice from Grantee stating the reason that such default cannot be cured within fifteen (15) days and stating that Grantee is proceeding with due diligence to cure such default, the State may extend such time within which such default may be cured for such period as may be necessary to complete the curing of same with due diligence.
- (C) If Grantee fails to cure such default, then State may give to Grantee, at State's option, a notice of election to terminate this Agreement upon the date specified in such notice, which date shall not be less than ten (10) days after the date of such notice, and upon the date specified in such notice the term of this Agreement shall expire and terminate as fully and completely and with the same effect as if such date were the Expiration Date, and all rights of Grantee shall thereupon expire and terminate, and Grantee shall remove or cause the

removal of the Improvements and restore the Easement Area to its original condition at its own cost and expense, if State so requests.

- (D) Upon termination of this Agreement, State shall have the immediate right to re-enter and repossess all or any portion of the Easement Area.
- (E) Upon the termination of this Agreement by reason of the happening of any event of default specified in this Paragraph XI, or in any other manner or circumstances whatsoever pursuant to legal process, by reason of or based upon or arising out of the occurrence of any such event of default under this Agreement, Grantee shall pay to Agency all sums required to be paid by Grantee up to the time of such termination.

XII. RECORDATION.

At its expense and within thirty (30) days of its receipt, Grantee shall present for recording a fully executed Agreement in accordance with Chapter 5301 of the Ohio Revised Code in the office of the County where the Easement Area is located. Grantee shall do likewise with respect to any addendum to this Agreement which may be entered into hereafter by the parties. As proof of recording, Grantee shall promptly return a copy of the recorded Agreement to the State.

XIII. RIGHTS CUMULATIVE.

All rights and remedies of State enumerated in this Agreement shall be cumulative and, except as specifically contemplated otherwise by this Agreement, none shall exclude any other right or remedy allowed at law or in equity, and said rights or remedies may be exercised or enforced concurrently and all obligations, rights or remedies shall survive formal termination of this Agreement.

XIV. WAIVER.

The waiver by State of, or the failure of State to take action with respect to, any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition, or subsequent breach of the same, or any other term, covenant or condition herein contained. The subsequent acceptance of any payment hereunder by State shall not be deemed to be a waiver of any preceding breach by Grantee of any term, covenant or condition of this Agreement.

XV. NOTICES, DEMANDS OR INSTRUMENTS.

All notices, demands, requests, consents, approvals and other instruments required or permitted to be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been properly given when hand-delivered or sent by U.S. certified mail, return receipt requested, postage prepaid,

- (a) with respect to State, addressed to:
Ohio Department of Administrative Services
General Services Division
Office of Real Estate and Planning

4200 Surface Road
Columbus, Ohio 43228-1395
Attention: Administrator

- (b) with respect to Agency, addressed to:
Department of Agriculture
8995 East Main Street
Reynoldsburg, Ohio 43068
Attention: Director

and,

- (c) with respect to Grantee, addressed to:
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
Attention: Mayor

Each party shall have the right from time-to-time to specify as its address for purposes of this Agreement any other address in the United States of America upon giving not less than fifteen (15) days' notice thereof, similarly given, as provided for in this paragraph.

XVI. MODIFICATIONS.

This Agreement may not be changed, modified or discharged except by a writing signed by duly authorized representatives of both State and Grantee.

XVII. GOVERNING LAW.

This Agreement shall be governed by and interpreted under the laws of the State of Ohio. Any action or proceeding arising out of the terms of this Agreement shall be brought only in a court of competent jurisdiction located in Franklin County, Ohio.

XVIII. HEADINGS.

The headings to the various paragraphs and exhibits to this Agreement have been inserted for reference only and shall not to any extent have the effect of modifying, amending or changing the express terms and provisions of this Agreement.

XIX. CAMPAIGN CONTRIBUTIONS & ETHICS COMPLIANCE.

Intentionally Deleted.

XX. INDEPENDENT CONTRACTOR STATUS.

It is fully understood and agreed that Grantee is an independent contractor and neither Grantee nor its personnel shall at any time, or for any purpose, be considered agents, servants, or employees of

the Agency, or the State of Ohio, or public employees for the purpose of Ohio Public Employees Retirement Systems benefits.

Intentionally Left Blank

The terms of the within State of Ohio Easement are accepted and agreed to by the Department of Agriculture.

By: _____
Dorothy Pelanda
Director

Date: _____

Attachment: State of Ohio, Dept. of Ag Easement (Sanitary Sewer Easement with State of Ohio)

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have executed and delivered this Agreement as of the date first set forth above.

GRANTOR
The STATE OF OHIO

By: _____
Director of Administrative Services or
Signatory Designee
Statutory Agent, RC 123.01(A)(5)

ACKNOWLEDGMENT

State of Ohio, Franklin County, ss:

On this _____ day of _____, 2022, before me personally appeared _____ who acknowledged that the foregoing document is being executed for and on behalf of the Department of Administrative Services, acting on behalf of the State of Ohio, that the same is his/her own and the Department of Administrative Services' free and voluntary act and deed and that he/she is duly authorized to enter into said document for and on behalf of the Department of Administrative Services.

Notary Public, State of Ohio
My Commission Expires: _____

Attachment: State of Ohio, Dept. of Ag Easement (Sanitary Sewer Easement with State of Ohio)

GRANTEE
City of Reynoldsburg

By: _____
Joe Begeny

Title: Mayor

ACKNOWLEDGMENT

State of Ohio, Licking County, ss:

On this _____ day of _____, 2022, before me personally appeared Joe Begeny, Mayor, of Reynoldsburg, an Ohio municipal corporation, who acknowledged that he executed the foregoing State of Ohio Easement for and on behalf of the City of Reynoldsburg and that the same is his and the Grantee's free and voluntary act and deed, and that he is duly authorized to execute the same on behalf of an Ohio municipal corporation.

Notary Public, State of Ohio
My Commission Expires _____

This State of Ohio Easement prepared by:
Ohio Department of Administrative Services
General Services Division
Office of Real Estate and Planning
4200 Surface Road
Columbus, Ohio 43228-1395
Phone No. (614) 387-6049

Attachment: State of Ohio, Dept. of Ag Easement (Sanitary Sewer Easement with State of Ohio)

Exhibit "A"LEGAL DESCRIPTION**EASEMENT
0.246 ACRES**

Situated in the State of Ohio, County of Licking, City of Reynoldsburg, Southeast Quarter, Section 9, Township 16, Range 20, Refugee Lands, and being a strip of land partly all out of a 48.39 acre tract of land as conveyed to State of Ohio, of record in Official Volume 497, Page 604 and a 50.28 acre tract of land as conveyed to State of Ohio, of record in Official Volume 497, Page 601, all deed references refer to the Records of the Recorder's Office, Licking County, Ohio, and described as follows:

Beginning in the southerly right of way line of U.S. Route 40 at the Northeastern corner of said 50.28 acre tract and the Northwestern corner of said 48.39 acre tract,

Thence, North 88°05'34" East with said southerly right of way line and the northerly line of said 48.39 acre tract a distance of 258.90 feet to a point,

Thence, through said 48.39 acre tract and said 50.28 acre tract the following courses

South 36°20'27" West, through said 48.39 acre tract, a distance of 50.81 feet to a point,

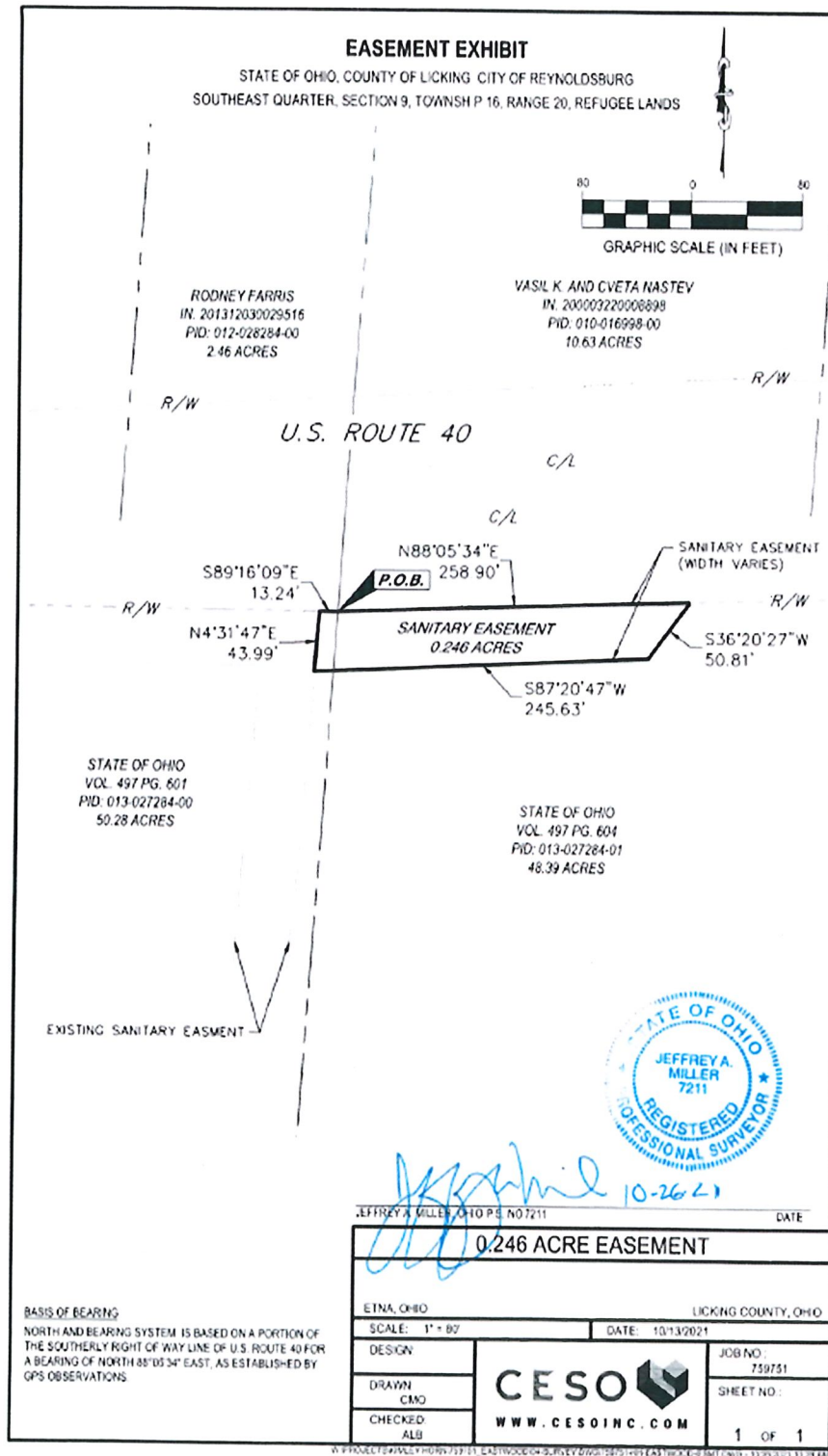
South 87°20'47" West, through said 48.39 acre tract, a distance of 237.72 feet to a point,

North 4°31'47" East, through said 50.28 acre tract, a distance of 43.99 feet to a point,

Thence, South 89°16'09" East, with said southerly right of way line a distance of 13.24 feet to the **Point of Beginning** and containing **0.246** acres of land more or less.

Subject to all covenants, restrictions, reservations and easements contained in any instrument of record pertaining to the above described tract of land

The basis of bearings for this description are based on a bearing of North 6°49'51" East for the centerline of Hamilton Road, based on Ohio State Plane Coordinate System, Ohio South Zone, NAD83 (2011) as determined by a series of GPS observations using GDDOT VRS network

Exhibit "B"**SURVEY**

Attachment: State of Ohio, Dept. of Ag Easement (Sanitary Sewer Easement with State of Ohio)

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST****DATE: July 11, 2022****TO: Public Service and Transportation Committee****RE: 2023 Street and Sidewalk Maintenance and Repair Program**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Skipped Stephen Cicak
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**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH EMH&T FOR THE ENGINEERING, PLANS AND PREPARATION OF BID
DOCUMENTS FOR THE 2023 STREET AND SIDEWALK MAINTENANCE AND
REPAIR PROGRAM AND APPROPRIATING FUNDS THEREFORE**

WHEREAS, the Street Department is requesting authorization to request EMH&T to complete surveying, engineering design and bid documents in preparation of the 2023 Street and Sidewalk Maintenance and Repair Program; and

WHEREAS, the Director of Public Service is requesting that \$124,650.00 be unappropriated from the Capital Improvements Fund (410) for the survey, engineering design and assistance with bidding of the City's 2023 Street Maintenance and Repair Program to account number 410.000.0193.5659 Street Resurfacing; and

WHEREAS, the Director of Public Service is requesting that \$33,120.00 be unappropriated from the Sidewalk Improvements Fund (420) for the survey, engineering design and assistance with bidding of the City's 2023 Sidewalk Maintenance and Repair Program with appropriation to account number 420.000.0009.5653 Sidewalk Program Phase IX.

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That EMH&T is hereby authorized and directed to conduct surveying, design engineering and bidding services for the 2023 Street and Sidewalk Maintenance and Repair Program.

SECTION 2. That an amount of \$124,650.00 in unappropriated Capital Improvement Funds (410) be and is hereby appropriated to account number 410.000.0193.5659 Street Resurfacing.

SECTION 3. That an amount of \$33,120.00 is hereby unappropriated from the Sidewalk Improvements Fund (420) and appropriated to account number 420.000.0009.5653 Sidewalk Program Phase IX.

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

13.8.a

June 17, 2022

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

**Subject: 2023 Reynoldsburg Street Maintenance Program
Proposal for Engineering and Bidding Services**

Dear Mr. Dorman:

EMH&T is pleased to submit our proposal for engineering and bidding services for the City's 2023 Street Maintenance Program. This scope of services includes field evaluations, cost estimates, program exhibits, specifications, and bidding services for the street segments that will be identified by the City. Additionally, we have included the services necessary to finalize construction documents for a "complete street" improvement to Broadwyn Drive, as well as the details necessary for the City's annual sidewalk assessment program.

Based on our previous discussions with the Service Department staff, we anticipate the 2023 Street Program will include the following:

- Resurfacing of approximately 8-12 streets along with curb repairs, curb ramp improvements, and full-depth pavement repairs.
- Preventative maintenance with a focus on crack sealing any composite pavements that have been resurfaced within the past five to ten years. Additionally, the application of asphalt rejuvenator to the streets that were resurfaced on the 2022 program will be incorporated. We understand that the City would like to commit approximately 5-10% of the street program budget to preventative maintenance.
- Storm structure repairs will be performed on structures located in the project areas.
- Sidewalk program will be performed on the final list of streets that are included in the street maintenance program.
- The 2022 Street Program scope included topographic survey and layout of improvements on Broadwyn Drive. Through further coordination with the City, it was determined that this project would be delayed until the 2023 program and that additional items, such as landscaping, parking bump outs, street lighting, and boundary survey / legal descriptions would be added to the scope. These additional items are included in the 2023 Street Program scope of services as outlined below.

It is our understanding that the City's construction budget for the 2023 Street Maintenance Program is approximately \$2,000,000, not including the cost of Broadwyn Drive or the 2023 Sidewalk Program. Therefore, our services are based on an assumption that the preliminary list of streets, which is to be provided by the City, will be cut down to fit within this budget.

SCOPE OF SERVICES

The Scope of Services for this improvement is outlined below:

1. Street Resurfacing Program
 - a. Conduct kick-off and progress meetings with the City throughout the design phase. During the kick-off meeting, EMH&T will work with the City to identify the list of streets that will be assessed in the field.

- b. We will review record plans for each of the roadway segments and perform pavement cores (through a subconsultant) to verify the existing pavement condition and composition.
 - c. EMH&T will conduct street program fieldwork, which will include the following:
 - i. Identify and measure areas that exhibit settlement and cracking patterns, which are indicative of full-depth pavement failure.
 - ii. Measure areas of broken, settled, and failing curb. If the quantity of broken curb exceeds 30%-40% +/- of the total curb quantity on that street, it will be recommended for full curb replacement.
 - iii. Assess existing curb ramps to determine if they are compliant with the Public Right-of-Way Accessibility Guidelines (PROWAG). For non-compliant ramps, measurements will be taken to determine curb ramp replacement quantities.
 - iv. Evaluate existing storm structures within the roadway corridors to identify aged and deteriorated structures that require adjustment or reconstruction.
 - d. EMH&T will prepare street program exhibits using GIS and record plan information to show the planned improvements on each street.
 - e. We will prepare preliminary and final cost estimates for street program work using the field measurements.
 - f. EMH&T will conduct two progress meetings with the City during schematic design to review project budgets and finalize program details.
 - g. EMH&T will prepare an overall street program exhibit, which can be placed on the City's website to inform the public.
 - h. EMH&T will prepare detailed street program specifications, which outline any supplemental instructions, general provisions, and scheduling requirements.
2. Curb Profiles
- a. For streets that require full curb replacement, EMH&T will provide curb profiles to correct any existing sags or flat spots within the existing curb drainage system. Based on previous street program experience and a preliminary review of the candidate streets, we believe that approximately 12,000 to 15,000 linear feet of continuous curb replacement will be necessary. The fee for this work is based on an assumption that no more than 15,000 linear feet of curb survey and curb profiles would be necessary.
 - b. This will include topographic survey of the existing curb, roadway pavement, tree lawn, drive approaches, curb inlets, and sidewalk.
 - c. Proposed curb grade sheets will be provided to the Contractor for staking prior to curb removal. The profile sheets will include existing and proposed curb grades, limits of driveway replacement, and adjustment details for any curb and gutter inlets along the roadway.
3. Preventative Maintenance
- a. EMH&T will work with the City to identify a target area for surface treatments. It is anticipated that crack routing and filling / sealing would be performed on one or two arterial or collector streets.

- b. We will conduct fieldwork necessary to verify that crack sealing is an appropriate rehabilitation technique. This includes measuring crack widths to verify that they are not too wide for the successful application of crack seal.
 - c. Preventative maintenance will also include asphalt rejuvenator for the streets that were resurfaced under the 2022 street program.
 - d. EMH&T will prepare cost estimates and exhibits for use in public bidding.
- 4. Broadwyn Drive Survey and Design
 - a. EMH&T will conduct boundary survey necessary to develop easements for the curb ramps and street lights at intersecting streets. It is assumed that no more than five legal descriptions will be necessary for this project.
 - b. EMH&T will develop plans to extend a street lighting circuit along the north side of Broadwyn Drive. It is anticipated that street lights will be the post-top, residential City standard.
 - c. A photometric analysis will be performed to determine appropriate street light spacing along the corridor.
 - d. EMH&T will coordinate with AEP for power service and control site details.
 - e. It is anticipated that a landscape plan comprised of tree planting details and the identification of other low lying vegetation will be developed in the parking bump-out areas.
 - f. EMH&T will evaluate sight distance to ensure that proposed plantings do not impair sight distance of the traveling public.
 - g. EMH&T will prepare a more detailed plan set for this component of the 2023 Street Program, which will include the following:
 - i. Title sheet, general notes, and estimate of quantities
 - ii. Project details
 - iii. Roadway plan and profile sheets
 - iv. Storm drainage details
 - v. Street trees/landscape details
 - vi. Street lighting plans and details
 - vii. Sedimentation and erosion control
 - viii. Maintenance of traffic
- 5. Sidewalk Assessment
 - a. EMH&T will assist the City by performing sidewalk program assessments, cost estimates, and bidding services. Assessments will only be conducted on the streets that are selected for inclusion in the final street program. Based on prior experience, it is anticipated that sidewalk assessments will incorporate approximately 250 parcels. If this number is exceeded, additional fees for field inspections may be necessary.
 - b. Pre-assessment Work

- i. EMH&T will prepare a GIS database, which will be used to collect the sidewalk program deficiencies and generate exhibits showing the areas that are planned for sidewalk replacement.
 - ii. The software will be loaded onto a touchscreen data collector and tested in the office prior to deployment to the field.
- c. Field Assessment
 - i. EMH&T will perform field investigations using the handheld data collector for the parcels included in the program.
 - ii. EMH&T will identify sidewalk deficiencies according to the criteria outlined below:
 - 1. Vertical Offset – Sidewalk panels that are vertically offset by $\frac{1}{4}$ " in rise/fall or greater at the panel joint
 - 2. Grade Change
 - a. Excessive rise or settling along the panel of greater than 1" per foot
 - b. Sidewalk has negative pitch causing it to hold water rather than drain to the street
 - c. Settlement between panels causing a dip in the walking surface
 - 3. Surface Deterioration
 - a. Excessive broken areas or cracks in the sidewalk panel
 - b. Voids, spalling (pitting), or surface deterioration greater than $\frac{1}{4}$ " in depth.
 - 4. Joint Failures, indicated by multiple cracks at the joint between panels
 - 5. Missing slabs or panels
 - 6. Other conditions causing unsafe surface in the opinion of the City and their authorized representatives
 - iii. The collection database will include Parcel ID, address, owner name/address, and tax billing information.
 - iv. The type of deficiency will be identified along with quantity measurements for replacement.
 - v. Any deficiencies that appear to be the result of root upheaval from street trees will be flagged and information provided to the City for coordination with the Master Arborist, who will determine if the tree should be removed as part of the program.
- d. Data Analysis and Deliverables
 - i. EMH&T will review the field data once complete and compile the data by Parcel ID along with a sub-summary for each street and a total opinion of probable cost.
 - ii. A summary report including an exhibit will be prepared for coordination with each property owner.

- iii. EMH&T will prepare specifications and incorporate the sidewalk program quantities into the bid for the 2023 Street Maintenance Program. A separate set of bid documents is not anticipated. We will develop specifications outlining the procedure for the sidewalk work and timeframes, which will be based on the City's assessment legislation timeline.
- iv. EMH&T will coordinate with the City on legislation by providing data and exhibits for the sidewalk assessment program. Drafting of the legislation and scheduling it for the necessary readings and public review periods is assumed to be handled by the City. Mailing of resident notices and tracking responses is also assumed to be performed by the City.

6. Bidding Services

- a. Prepare 15 sets of bidding documents and publish the notice to contractors
- b. Respond to any requests for information from bidders during the bidding process
- c. Attend bid opening
- d. Prepare bid tab, award recommendation, and conformed copies of the contract documents

EXCLUSIONS:

- 1. Topographic survey, with the exception of curb survey for continuous curb streets and Broadwyn Drive. The street program will be characterized and bid using GIS exhibits with an aerial photo background.
- 2. Subsurface evaluations besides the pavement thickness cores.
- 3. Construction phase services. A follow-on proposal for construction administration and on-site representation will be prepared and submitted to the City following bidding.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg. Assuming authorization is granted in August or September of 2022, we anticipate that the project can be bid in February 2023. If the sidewalk assessment is added to the scope, this schedule will likely need to be refined to incorporate timeframes for legislation and resident notification.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall be hourly not to exceed the amount shown in the Fee Summary table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
1. Resurfacing Program	\$41,460.00
2. Curb Profiles	\$28,990.00

2023 Street Maintenance Program – Program Development and Bidding
Services
City of Reynoldsburg

Page 6 of 6

3. Preventative Maintenance	\$5,520.00
4. Broadwyn Drive Survey and Design (Complete Street)	\$42,840.00
5. Sidewalk Assessment Program	\$33,120.00
6. Bidding Services	\$4,120.00
PROJECT TOTAL FEE	\$157,770.00

If this description and estimated fee meet with your approval, please authorize with your signature below.
If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,



Ryan M. Andrews, PE

Enclosure

cc: Keith Kundtz, Street Superintendent

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name

Attachment: 2023 Reynoldsburg Street Program - Engineering Design Proposal (2023 Street and Sidewalk Maintenance and Repair Program)

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Public Service and Transportation Committee**

RE: Traffic Signal Interconnect/Preemption System (East Main Street)

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH COMPLETE GENERAL CONSTRUCTION PERTAINING TO THE
INSTALLATION OF A PREEMPTION/INTERCONNECT TRAFFIC SYSTEM ALONG
EAST MAIN STREET, APPROPRIATING FUNDS THEREFORE, AND DECLARING
AN EMERGENCY**

WHEREAS, the City of Reynoldsburg in collaboration with Truro Fire Department have been evaluating the overall benefits of a traffic signal interconnect/preemption system along East Main Street; and

WHEREAS, a preemption system overrides any signal priority and terminates any extended green light in favor of a green light for the vehicle requesting preemption. This helps emergency vehicles reduce the time it takes them to get to their destination by clearing a path through traffic signals; and

WHEREAS, as part of the is project the existing software within the traffic cabinets will be updating to allow for wireless communication, and the timing controls will be updated to improve traffic flow

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

along East Main Street; and

WHEREAS, the City Engineer has also concluded that Complete General Construction has the ability, the resources, and the experience to properly complete the project, and has recommended that this project be awarded to Complete General Construction at a base bid of \$638,500.50; and.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That the Mayor be and is hereby authorized and directed to enter into contract with Complete General Construction for the Traffic Signal Interconnect/Preemption System (East Main Street) for a base bid of \$638,500.50.00 plus an additional \$63,850.00 (10%) for contingency purposes.

Section 2. That an amount of \$720,350.50 be approved and taken from the unappropriated American Rescue Plan Fund (206) and be appropriated to account 206.???5659 Miscellaneous Infrastructure.

Section 3. This Ordinance, being an emergency measure necessary for the immediate preservation of the financial needs of the City, shall be in full force and effective immediately upon passage by Council and the signature of the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Finance and Administration Committee**

RE: **Additional Appropriation for JEDD 1, 4, 7**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

JEDD Administration

In order to make the distributions to all members of the JEDD agreements, the City of Reynoldsburg will need to again increase our appropriations for anticipated distributions. The City has determined that there are additional monies generated by the JEDD 1, 4, and 7 that were unanticipated.

JEDD Administration

In order to make the distributions to all members of the JEDD agreements, the City of Reynoldsburg needs to increase our appropriations for anticipated distributions.

Appropriate from the unappropriated JEDD fund as follows:

JEDD 1	941.000.5529	\$330,000
JEDD 4	944.000.5529	\$ 20,000

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

JEDD 7 947.000.5529 \$270,000

AN ORDINANCE AUTHORIZING AN INCREASE IN APPROPRIATIONS FOR THE VARIOUS CITY JEDD AGREEMENTS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg, Ohio has five separate JEDD agreements that require distribution to multiple municipalities and other collaborative entities; and

WHEREAS, it has been deemed necessary to appropriate additional funds to three of the JEDD agreements in order to make all necessary distributions to members.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That JEDD 1, 4, and 7 require distribution of funds to all members associated with the JEDD agreements on a quarterly basis.

SECTION 2. That the following appropriations be made from the unappropriated JEDD funds:

JEDD 1	941.000.5529	\$330,000
JEDD 4	944.000.5529	\$ 20,000
JEDD 7	947.000.5529	\$270,000

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to allow for the acceptance and distribution of JEDD funds, this Ordinance shall be in effect immediately upon signature by the Mayor.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Development, Parks and Recreation Committee**

RE: **Clean Ohio Green Space Conservation Program - OPWC Grant**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC), CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM FOR BLACKLICK CREEK STREAM RESTORATION AND RIPARIAN CORRIDOR ENHANCEMENT

WHEREAS, on January 11, 2021, this Council passed a resolution authorizing the Mayor to seek financial assistance from the Ohio Public Works Commission State Capital Improvement Program (OPWC) to fund repairs to the Blacklick Creek stream; and

WHEREAS, this Council is in the process of authorizing the Mayor to enter into a contract with EMH&T for design, engineering, and permitting services for stream restoration, and appropriating \$161,800.00 for such engineering services; and

WHEREAS, this Council is in the process of authorizing the Mayor to accept and enter into an agreement with the Ohio Department of Natural Resources (ODNR) for additional grant funding in the amount of \$28,117 from the Recreational Trails Program; and

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

WHEREAS, the location of the infrastructure improvements will be to the banks and stream of Blacklick Creek on City property; and

WHEREAS, OPWC has awarded the City \$258,049 as a grant to fund Blacklick Creek Stream Restoration and Riparian Corridor improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO;

SECTION 1: That the Mayor is hereby authorized to accept the OPWC award for the Blacklick Creek Stream Restoration and Riparian Corridor Improvement Project in the form of a grant not to exceed \$258,049.00.

SECTION 2: That funds, when received, be appropriated to account number 410.000.0192.4335 Grants.

SECTION 3: That the Mayor is hereby authorized to enter into an agreement with the Ohio Pubic Works Commission for the Project and to all other necessary requirements for acceptance of the award.

SECTION 4: That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Ohio Public Works Commission**PROJECT GRANT AGREEMENT****CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM**

Pursuant to Ohio Revised Code 164.26, this Project Grant Agreement (“Agreement”) is entered into **September 16, 2021** by and between the State of Ohio, acting by and through the Director of the Ohio Public Works Commission (“Director” or the “OPWC”), and **City of Reynoldsburg** (“Recipient”), in respect of the project named **Blacklick Creek Stream Restoration and Riparian Corridor Enhancement** as described in Appendix A of this Agreement (“Project”) to provide **37.5 %** of the total Project cost (“Participation Percentage”), not to exceed **Two Hundred Fifty Eight Thousand Forty Nine Dollars (\$ 258,049)**, for the sole and express purpose of financing or reimbursing costs of the Project as more fully set forth in this Agreement and the Appendices as attached.

OPWC Project Control No. **CCOAE**

RECITALS

Pursuant to Ohio Revised Code Section 164.02, the Ohio General Assembly created the Ohio Public Works Commission (OPWC) to implement the policies set forth in the Ohio Constitution Article VIII and Ohio Revised Code Chapter 164;

Pursuant to Ohio Revised Code Section 164.27, the Ohio General Assembly created the Clean Ohio Conservation Fund to be administered by the OPWC;

Pursuant to Ohio Revised Code Section 164.21, the Ohio General Assembly created natural resources assistance councils for the purpose of approving or disapproving of applications for project grants under Ohio Revised Code Sections 164.20 through 164.27;

Pursuant to Ohio Revised Code Section 164.25, the Director of the OPWC must approve applications for grants submitted by natural resources assistance councils if all of the following apply: i) the approval of the application by the applicable natural resources assistance council was reasonably based on the criteria specified in the Law; ii) the application for a grant and the proposed project for which the grant is to be used comply with all other requirements of the Law related to natural resources grants; and, iii) the amount of the financial assistance, when added to all other financial assistance provided during the calendar year for projects within the district for which a natural resources assistance council was appointed, does not exceed the district's allocation of money from the Clean Ohio Conservation Fund pursuant to Ohio Revised Code Section 164.27;

Ohio Revised Code Sections 164.20 through 164.27 permit a grant of funds for such projects to be expended or provided only after the appropriate natural resources assistance council has submitted the application for such project funds to the Director and subsequent approval of the application by the Director in accordance with Ohio Revised Code Section 164.25;

The Recipient desires to receive funding for a project eligible for grant funds pursuant to Ohio Revised Code Sections 164.20 through 164.27 as described in Appendix A of this Agreement; and

The Project has been duly approved by the Director pursuant to Ohio Revised Code Section 164.25.

In consideration of the contained promises and covenants, the undersigned agree as follows:

I. **DEFINITIONS.** The following words and terms used in this Agreement shall have the following meanings.

“Bond Counsel” means an attorney or firm of attorneys of nationally recognized standing on the subject of municipal bonds satisfactory to the Director.

“Chief Executive Officer” means the single office or official of the Recipient and as designated in Appendix A pursuant to Section VIII. A. or authorized designee as per written notification to the Director.

“Chief Fiscal Officer” means the single office or official of the Recipient and as designated in Appendix A, pursuant to Section VIII. A, or authorized designee as per written notification to the Director.

“Closing” means the closing by Recipient of the acquisition of fee simple interest in the Land, or such other interest approved by the Director.

“Code” means the Internal Revenue Code of 1986, as amended. Each reference to a section of the Code shall be deemed to include the United States Treasury Regulations in effect, whether temporary or final, with respect to and applicable to the bonds or the use of the proceeds.

“Contractor” means a person who has a direct contractual relationship with the Recipient and is the manufacturer of all or a portion of the Project, or the provider of labor, materials or services in connection with the acquisition, improvements, construction, reconstruction, expansion, or engineering of the Project; or both.

“Cost of Project” means the costs of acquiring, constructing, reconstructing, expanding, improving and engineering projects and shall also be deemed to include preliminary costs, including but not limited to, planning costs, design costs, engineering costs, costs of appraisals, environmental assessments, and archeological surveys.

“Deed Restrictions” means the deed restrictions to be recorded with respect to the Land, which deed restrictions shall be subject to the Director’s approval and shall be commensurate with the nature and purpose of the Land as stated in the Recipient’s application for grant funds under Ohio Revised Code Sections 164.20 through 164.27. The Deed Restrictions shall be perpetual and shall not be amended, released, extinguished or otherwise modified without the prior written approval of the Director, in the Director’s sole discretion, who shall have full enforcement authority, as set forth more specifically in Section IX of this Agreement.

“Effective Date” means the date set forth on Page One of this Agreement.

“Land” means the real property required for the Project as described more particularly in Appendix A.

“Local Subdivision” means a county, municipal corporation, township, conservancy district, soil and water conservation district, joint recreation district, park district, or other similar park authority.

“Local Subdivision Contribution” means the Local Subdivision financial share used for the sole and express purpose of paying or reimbursing the costs certified to the Director under this Agreement for the completion of the project. Such funds shall constitute not less than 25% of the total Cost of Project set forth in Appendix B and may consist of money by any person, any Local Subdivision, the State of Ohio, or the federal government or of contributions in-kind by such parties through purchase or donation of equipment, land, easements, labor, or materials necessary to complete the Project.

“Participation Percentage” means the rounded percentage of the total actual Project costs that will be contributed by the OPWC, not to exceed the maximum dollar contribution of the OPWC identified in this Project Agreement, and the rounded percentage of the total actual Project costs that will be contributed by the Recipient. Both percentages are identified in Appendix B. If the total actual Project costs exceed the estimated Project costs identified in Appendix B, the Local Subdivision Participation Percentage will increase to reflect the cost overrun, while the OPWC percentage contribution will decrease recognizing that there is a maximum dollar contribution from the OPWC which is identified in this Project Agreement.

“Natural Resources Assistance Council” means the natural resources assistance council created pursuant to Ohio Revised Code Section 164.21 as well as its members and officers.

“Nonprofit Organization” means a conservation organization that is exempt from federal income taxation pursuant to Section 501(a) of the Code and described in Section 501(c) of the Code and that has as one of its designated activities, as indicated on United States Internal Revenue Service form 1023 "recognition of exemption", an activity that is directly related to the purposes for which grants may be issued under Ohio Revised Code Sections 164.20 through 164.27 as described in divisions (A) and (B) of Ohio Revised Code Section 164.22

“Pre-Acquisition Approval” means notice issued by the OPWC pursuant to Sections IV of this Agreement.

“Pre-Construction Approval” means notice issued by the OPWC pursuant to Sections VI of this Agreement.

“Private Business Use” means use (directly or indirectly) in a trade or business or activity carried on by any Private Person (other than a Tax-Exempt Organization) other than use as a member of, and on the same basis as, the public.

“Private Person” means any person, firm, entity or individual who or which is other than a “governmental unit” as that term is used in Sections 141 and 148 of the Code.

“Project” means the scope of work set forth in Appendix A.

“Project Manager” means the principal employee or agent of the Recipient having administrative authority over the Project designated in Appendix A, pursuant to Section VIII. A. or authorized designee as per written notification to the Director.

“Reimbursing” means the use of funds disbursed to the Recipient, as part of a grant made to the Recipient pursuant to Ohio Revised Code Sections 164.2 to 164.27, as reimbursement to the Recipient for costs integral to the completion of the Project that were incurred and paid by it and which did not in any way inflate costs of the Project.

“State” means the State of Ohio.

“Title Agent” means a title insurance company or title agent selected by the Recipient and approved by the OPWC, which Title Agent shall be duly licensed and in good standing under the laws of the State.

- II. **FINANCIAL ASSISTANCE.** Subject to the terms and conditions contained in this Agreement, the OPWC agrees to provide to the Recipient financial assistance from the Clean Ohio Green Space Fund in an amount not to exceed **Two Hundred Fifty Eight Thousand Forty Nine Dollars (\$ 258,049)** for the sole and express purpose of paying or reimbursing the eligible costs certified to the OPWC under this Agreement for the completion of the Project.
- III. **LOCAL SUBDIVISION CONTRIBUTION.** The Recipient shall, at a minimum, contribute to the Project the Local Subdivision Participation Percentage as set forth in Appendix B of this Agreement. In the event that the total actual Project costs exceed the estimated Cost of Project identified in Appendix B, the OPWC shall not be required to increase the maximum amount of the grant and the Recipient shall increase its Local Subdivision Contribution to meet such actual Cost of Project.
- IV. **PRE-ACQUISITION APPROVAL – LAND ACQUISITION.** The acquisition of the Land shall not occur until the Director has issued a Pre-Acquisition Approval for Land acquisition to the Recipient. Such Pre-Acquisition Approval will not be issued until the Director has received the required documentation acceptable to the Director no less than 30 days prior to Closing, and is assured that the Recipient has complied with all requirements for the approval of a grant under Ohio Revised Code Sections 164.20 through 164.27 and any requirements for Land acquisition set forth in this Agreement. Documentation shall include the proposed Title Agent, the time frame for the Closing, and must indicate the amount of Funds requested from the OPWC for the Land acquisition, including expected settlement costs, based upon the Local Subdivision Participation Percentage and the amount of funds expected from any Local Subdivision Contribution. Additional required documentation is as follows: (a) a copy of the proposed Deed Restrictions; (b) a copy of the executed purchase agreement with respect to, or such other agreement to convey an interest in, the Land between the Recipient and the Land owner; (c) a copy of the performed appraisal according to the specifications provided by the Director; (d) evidence satisfactory to the Director that the Recipient will acquire marketable title to the Land at Closing; and (e) if the Recipient desires to elect the pre-closing option described below (i) a copy of the signed Escrow Agreement among the Recipient, Title Agent and the OPWC, executed by the Recipient and Title Agent, substantially in the form approved by the Director (the “Escrow Agreement”) and (ii) if the Title Agent is an agent for a title insurance company, rather than a title company itself, a closing protection letter issued by the title insurance company to the OPWC.
- V. **LAND ACQUISITION DISBURSEMENT.** Funds for Land acquisition shall be disbursed to the Recipient, as part of a grant to the Recipient pursuant to Ohio Revised Code Sections 164.20 through 164.27, pursuant to the pre-closing option and/or the reimbursement option described as follows:
 - A. *Pre-Closing Option.* Provided that the Recipient satisfies the terms and conditions of this Agreement, the Recipient may elect to have Funds delivered by the OPWC to the Title Agent prior to Closing, subject to the terms and conditions of this Agreement and the Escrow Agreement. Recipient shall make such election, if at all, by delivering to the OPWC a Disbursement Request Form and Certification in the form approved by the Director, which shall identify the Title Agent as payee and shall be delivered after the Recipient’s receipt of a Pre-Acquisition Approval and not more than

30 days prior to Closing. The OPWC shall then deliver to the Title Agent Funds to be disbursed under this Agreement for the Land acquisition, which Funds may be held, together with the Local Subdivision Contribution, in an account subject to the terms and conditions of the Escrow Agreement. Any interest that accrues shall be used by the Recipient for settlement costs. If the interest paid on such escrow account exceeds the settlement costs to be paid by the Recipient, then such funds shall be applied to the Cost of Project. If all of the conditions to the release of Funds set forth in the Escrow Agreement have been satisfied, the Title Agent shall release the escrowed Funds at Closing and apply the same to the Land acquisition costs in accordance with and the settlement statement executed and delivered at the Closing. After Closing, the Recipient may request additional disbursements of Funds available under this Agreement relating to the Land acquisition, including costs incurred in connection with appraisal of the Land, closing costs, title search, environmental assessments and other eligible costs. Within 60 days of Closing, the Recipient shall deliver to the OPWC, or shall cause the Title Agent to deliver to the OPWC, a copy of the recorded Deed Restrictions and deed, or other instrument appropriate for the interest in the Land, and the executed settlement statement. **If the Recipient does not close within 30 days of disbursement, the Recipient must contact the OPWC immediately.**

- B. *Reimbursement Option.* Provided that the Recipient satisfies the terms and conditions of this Agreement, the Recipient may elect to receive Fund proceeds for Land acquisition directly from the OPWC after Closing. After Closing, which Closing shall not occur until the Recipient's submission of required documentation for Pre-Acquisition Approval and receipt from the Director of notice of Pre-Acquisition Approval, the Recipient may submit a Disbursement Request to the OPWC for reimbursement of acquisition and other eligible costs. The Recipient shall attach to the Disbursement Request a copy of: (i) the executed and recorded deed, or such other instrument conveying the interest approved by the Director, with respect to the Land acquired by the Recipient, (ii) a copy of the recorded Deed Restrictions, (iii) a copy of the executed settlement statement, (iv) certification, or other documentation acceptable to the Director from the Title Agent that the Recipient has marketable title in and to the Land, and (v) such other documentation required by the OPWC. After receipt of such documentation, and subject to the Recipient's compliance with the terms and conditions of this Agreement, the OPWC shall disburse Funds payable under this Agreement.

VI. PRE-CONSTRUCTION APPROVAL— RIPARIAN RESTORATION. Riparian restoration activities shall not occur until the Director has issued a Pre-Construction Approval for such activities to the Recipient. Such Pre-Construction Approval will not be issued until the Director has received recorded Deed Restrictions acceptable to the Director and is assured that the Recipient has complied with all requirements for the approval of a grant under Ohio Revised Code Sections 164.20 through 164.27 and any other requirements riparian restoration activities set forth in this Agreement.

VII. DISBURSEMENTS FOR SITE IMPROVEMENTS AND RIPARIAN RESTORATION. All payments made by the OPWC for site improvements, riparian restoration, or other work shall be made directly to the Contractor that performed the work and originated the invoice, unless the request is for disbursement to the Recipient.

- A. *Project Administration Designation.* The Recipient shall designate its Chief Executive Officer, Chief Fiscal Officer and Project Manager in Appendix A of this Agreement. The Director and OPWC must be notified of changes in these designations in writing including the addition of designees or alternates.
- B. *Disbursements to Contractors to Pay Costs of the Project.* The Recipient shall submit to the Director a Disbursement Request together with the information and certifications required by this section, unless otherwise approved by the Director. The dollar amount set forth in the Disbursement Request shall be calculated based on the Participation Percentage set forth on Page One of this Agreement or as amended, to account for changed conditions in the Project financing scheme. If all requirements for disbursement are deemed by the Director to be accurate and completed, the Director shall initiate a voucher in accordance with applicable State requirements for the payment of the amount set forth in the Disbursement Request. The Office of Budget and

Management, Ohio Shared Services, will forward the warrant, drawn in connection with the voucher, by regular first-class United States mail or electronic funds transfer to the contractor or other authorized recipient designated in the Disbursement Request.

Prior to any disbursement from the Fund, the following documents shall be submitted to the Director by the Recipient:

1. If the request is for disbursement to a Contractor, an invoice submitted to the Recipient by the Contractor which invoice requests payment of such sums in connection with its performance of the Project;
2. If the request is for disbursement to the Recipient, proof of payment of the invoice such as check, warrant, or other evidence satisfactory to the Director that payment of such sums has been made by the Recipient in connection with the portion of the Project for which payment is requested;
3. A Disbursement Request Form properly certified by the Project Manager, Chief Executive Officer and the Chief Fiscal Officer; and
4. Such other certificates, documents and other information as the Director may reasonably require.

If the Director finds that the documents comply with the requirements of this Agreement, the Director is authorized to cause the disbursement of moneys from the Fund for payment of the identified Project costs. The Recipient represents that the Project was initially constructed, installed or acquired by the Recipient no earlier than the Effective Date of this Agreement.

- C. *Limitations on Use.* No part of the moneys delivered to the Recipient pursuant to Section II is being or will be used to refinance, retire, or redeem or otherwise pay debt service on all or any part of any governmental obligations regardless of whether the interest on such obligations is or was excluded from gross income for federal income tax purposes.
- D. *Project Scope.* The physical scope of the Project shall be limited to the Project description set described in Appendix A of this Agreement. If circumstances require a change in such physical scope, such changes must be approved by the natural resource assistance council, recorded in the council's meeting minutes, and provided to the Director for the execution of an amendment to this Agreement.
- E. *Project Cost Overruns.* If the Recipient determines that the moneys provided pursuant to Section II, together with the Local Subdivision Contribution, are insufficient to pay in full the costs of the Project, the Recipient may make a request for supplemental assistance to its natural resource assistance council. The Recipient must demonstrate that such funding is necessary for the completion of the Project and the cost overrun was the result of circumstances beyond the Recipient's control, that it could not have been avoided with the exercise of due care, and that such circumstances could not have been anticipated at the time of the Recipient's initial application. Should the natural resource assistance council approve such request, the action shall be recorded in the council's meeting minutes and provided to the Director for the execution of an amendment to this Agreement. In no event shall additional grant funds exceed 75% of the Project costs.

- VIII. **PROJECT SCHEDULE.** Closing for Land acquisition must be completed within one year of the Effective Date of this Agreement. Any site improvement, restoration, or other work must be completed within two years of Closing for Land acquisition, or two years from the Effective Date of this Agreement if the Project does not include Land acquisition. A preliminary schedule is provided in Appendix A. Delays, with reason for delay(s), must be communicated to the Director as soon as possible. The Director will review written requests for extensions and may extend the schedule taking into consideration that the Project can be

completed within a reasonable time frame. Failure to meet the schedule without approval for an extension may cause this Agreement to become null and void at the sole discretion at the Director.

- IX. **DEED RESTRICTIONS.** The Recipient shall record the Deed Restrictions together with the deed. The Recipient agrees that the Deed Restrictions shall be perpetual and shall not be amended, released, extinguished or otherwise modified without the prior written approval of the Director, at the Director's sole and absolute discretion, who shall have full enforcement authority with respect to the Deed Restrictions. If any amendment, release, extinguishment or other modification of the Deed Restrictions should occur without the prior written approval of the Director, the Recipient or its successors and assigns as owner of the Land or interest, shall pay to the OPWC upon demand from the Director the following: 1) all grant funds disbursed under this Agreement; and 2) liquidated damages equal to 100% of the Funds disbursed by the OPWC for the Project.
- X. **CONDITIONS TO FINANCIAL ASSISTANCE AND ITS DISBURSEMENT.** The Recipient must comply with the following before receiving funds:
- A. The Recipient certifies that the Local Subdivision Contribution necessary for the completion of the Project is available or expected to be available through the acquisition and construction of the Project and must demonstrate its compliance with the provisions of Ohio Revised Code Chapter 164. If the local share as certified by the Chief Fiscal Officer at the time of the Project application becomes unavailable, the Recipient is to notify the Director and the OPWC as soon as possible or this Agreement may become null and void at the sole discretion at the Director.
- B. The Recipient shall execute all other documents and certificates as deemed necessary by the Director on the Effective Date of this Agreement or at any time after in connection with the financial assistance and disbursement of moneys pursuant to this Agreement, including any amendments to this Agreement.
- XI. **REPRESENTATIONS, WARRANTIES AND COVENANTS OF RECIPIENT.** Recipient represents, warrants and covenants for the benefit of the Director as follows:
- A. The Recipient is a Local Subdivision of the State or Nonprofit Organization with all the requisite power and authority to acquire and/or construct or improve, or provide for the construction or improvement of, and operate the Project under the laws of the State and to carry on its activities as now conducted.
- B. The Recipient has the power to enter into and perform its obligations under this Agreement and has been duly authorized to execute and deliver this Agreement.
- C. This Agreement is the legal, valid and binding obligation of the Recipient subject to certain exceptions in the event of bankruptcy and the application of general principles of equity.
- D. The Recipient has complied with all procedures, prerequisites, and obligations for Project application and approval under Ohio Revised Code Chapter 164.
- E. The Recipient is not the subject of or has initiated any claim or cause of action that would give rise to any liability which would in any way inhibit the Recipient's ability to carry out its performance of this Agreement according to its terms.
- F. *Use of Proceeds.* With respect to the Project to be financed by moneys provided pursuant to Section II:
1. The total Cost of Project shall not and will not include any cost which does not constitute costs as provided in Ohio Revised Code Section 164.22;
 2. All the Project is owned, or will be owned, by the Recipient or another Nonprofit Organization approved by the Director;

3. The Recipient shall not use any of the moneys to pay or reimburse Recipient for the payment of or to refinance costs incurred in connection with the acquisition, construction, improvement and equipping of property that is used or will be used for any Private Business Use; and
 4. The Recipient may engage in Private Business Use only if it delivers to the Director, at the Recipient's expense, an opinion of Bond Counsel that to do so would not adversely affect the exclusion of interest on the Bonds from gross income for federal income tax purposes and such opinion is accepted by the Director.
- G. *General Tax Covenant.* The Recipient shall not take any action or fail to take any action which would adversely affect the exclusion of interest on the Bonds from gross income for federal income tax purposes.
- H. *Sufficiency of Moneys.* The Recipient has sufficient moneys in addition to those provided to the Recipient pursuant to Section II of this Agreement to fund the Project to completion, as its Local Subdivision Contribution.
- I. *Construction Contract.* If federal funds are included as part of the financing of the non-OPWC portion of the Project, federal law may prevail, including, but not limited to, application of Davis Bacon prevailing wage rates, the Copeland "Anti-Kickback" Act, the Contract Work Hours and Safety Standards Act, and any federal environmental regulations. The Recipient is solely responsible for ensuring compliance with federal requirements applicable to its Local Subdivision Contribution. Notwithstanding the above, the following provisions apply to construction contracts under this Agreement:
1. *Ohio Preference.* The Recipient shall, to the extent practicable, use and shall cause all of its Contractors and subcontractors to use Ohio products, materials, services and labor in connection with the Project pursuant to Ohio Revised Code Section 164.05(A)(6);
 2. *Domestic Steel.* The Recipient shall use and cause all its Contractors and subcontractors to comply with domestic steel use requirements pursuant to Ohio Revised Code Section 153.011;
 3. *Prevailing Wage.* The Recipient shall require that all Contractors and subcontractors working on the Project comply with the requirements contained in Ohio Revised Code Sections 164.07(B) and 4115.03 through 4115.16;
 4. *Equal Employment Opportunity.* The Recipient shall require all Contractors to secure a valid Certificate of Compliance;
 5. *Construction Bonds.* In accordance with Ohio Revised Code Section 153.54, et. seq., the Recipient shall require each of its Contractors furnish a performance and payment bond in an amount at least equal to 100% of its contract price as security for the faithful performance of its contract;
 6. *Insurance.* The Recipient shall require that each of its construction contractors and each subcontractor maintain during the life of its contract or subcontract appropriate Workers Compensation Insurance, Commercial General Liability, Public Liability, Property Damage and Vehicle Liability Insurance; and require Professional Liability Insurance for its professional architects and engineers; and
 7. *Supervision.* The Recipient shall provide and maintain competent and adequate project management covering the supervision and inspection of the development and construction of the Project and bear the responsibility of ensuring that construction conforms to the approved surveys, plans, profiles, cross sections and specifications.

- XII. **PROGRESS REPORTS.** The Recipient shall submit to the Director, at the Director's request, summary reports detailing the progress of the Project pursuant to this Agreement and any additional reports containing such information as the Director may reasonably require.
- XIII. **AUDIT RIGHTS.** The Recipient shall, at all reasonable times, provide the Director access to a right to inspect all sites and facilities involved in the Project and access to and a right to examine or audit any and all books, documents and records, financial or otherwise, relating to the Project or to ensure compliance with the provisions of this Agreement. The Recipient shall maintain all such books, documents and records for a period of six years after the termination of this Agreement, and such shall be kept in a common file to facilitate audits and inspections. All disbursements made pursuant to the terms of this Agreement shall be subject to all audit requirements applicable to State funds. The Recipient shall ensure that a copy of any final report of audit prepared in connection with and specific to the Project, regardless of whether the report was prepared during the pendency of the Project or following its completion, is provided to the Director within 10 days of the issuance of the report. The Recipient simultaneously shall provide the Director with its detailed responses to each negative or adverse finding pertaining to the Project and contained in the report. Such responses shall indicate what steps will be taken by the Recipient in remedying or otherwise satisfactorily resolve each problem identified by any such finding. If the Recipient fails to comply with the requirements of this Section or fails to institute steps designated to remedy or otherwise satisfactorily resolve problems identified by negative audit findings, the Director may bar the Recipient from receiving further financial assistance under Ohio Revised Code Chapter 164 until the Recipient so complies or until the Recipient satisfactorily resolves such findings.
- XIV. **GENERAL ASSEMBLY APPROPRIATION.** The Recipient acknowledges and agrees that the financial assistance provided under this Agreement is entirely subject to, and contingent upon, the availability of funds appropriated by the General Assembly for the purposes set forth in this Agreement and in Ohio Revised Code Chapter 164. The Recipient further acknowledges and agrees that none of the duties and obligations imposed by this Agreement on the Director shall be binding until the Recipient has complied with all applicable provisions of Ohio Revised Code Chapter 164 and until the Recipient has acquired and committed all funds necessary for the full payment of the Local Subdivision Contribution applicable to the Project.
- XV. **THIRD PARTY RIGHTS AND LIABILITY.** Nothing in this Agreement shall be construed as conferring any legal rights, privileges, or immunities, or imposing any legal duties or obligations, on any person or persons other than the parties named in this Agreement, whether such rights, privileges, immunities, duties, or obligations be regarded as contractual, equitable, or beneficial in nature as to such other person or persons. Nothing in this Agreement shall be construed as creating any legal relations between the Director and any person performing services or supplying any equipment, materials, good, or supplies of the Project sufficient to impose upon the Director any of the obligations specified in Ohio Revised Code Section 126.30. The Recipient shall be responsible for the Recipient's use or application of the funds being provided by the Director and the Recipient's construction or management of the Project.
- XVI. **TERMINATION.** The Director's and OPWC's obligations under this Agreement shall immediately terminate upon the failure of the Recipient to comply with any of the Agreement's terms or conditions. Upon such termination, the Recipient shall be obligated to return any moneys delivered to the Recipient pursuant to the provisions of this Agreement.
- XVII. **GOVERNING LAW.** This Agreement shall be interpreted and construed in accordance with the laws of the State. In the event any disputes related to this Agreement are to be resolved in a Court of Law, said Court shall be in the courts of Franklin County, State of Ohio.
- XVIII. **SEVERABILITY.** If any of the provisions or parts of this Agreement are found to be invalid or unenforceable, the remainder of this Agreement and the application of this provision to such other persons or circumstances shall not be affected, but rather shall be enforced to the greatest extent permitted by Law.
- XIX. **ENTIRE AGREEMENT.** This Agreement and its Appendices and Attachments contain the entire understanding between the parties and supersede any prior understandings, agreements, proposals and all other communications between the parties relating to the subject matter of this Agreement, whether such

shall be oral or written.

- XX. CAPTIONS. Captions contained in this Agreement are included only for convenience of reference and do not define, limit, explain or modify this Agreement or its interpretation, instruction or meanings and are in no way intended to be construed as part of this Agreement.
- XXI. NOTICES. Except as otherwise provided, any required notices shall be in writing and shall be deemed duly given when deposited in the mail, postage prepaid, return receipt requested, by the sending party to the other party at the addresses set forth below or at such other addresses as party may from time to time designate by written notice to the other party.
- XXII. NO WAIVER. A failure of a party to enforce strictly a provision of this Agreement in no event shall be considered a waiver of any part of such provision. No waiver by a party of any breach or default by the other party shall operate as a waiver of any succeeding breach or other default or breach by such other party. No waiver shall have any effect unless it is specific, irrevocable and in writing.
- XXIII. ACCEPTANCE BY RECIPIENT. This Agreement must be signed by the Chief Executive Officer and returned to and received by the Director prior to the acquisition of Land, improvements, and to the disbursement of funds
- XXIV. ASSIGNMENT. Neither this Agreement or any rights, duties or obligations as described shall be assigned by either party without the prior written consent of the other party.
- XV. ETHICS/CONFLICT OF INTEREST. The Recipient, by signature on this Agreement, certifies that it has reviewed and understands the Ohio ethics and conflict of interest laws, and will take no action inconsistent with those laws.
- XXVI. NON-DISCRIMINATION. Pursuant to Ohio Revised Code Section 125.111 the Recipient agrees that the Recipient and any person acting on behalf of the Recipient shall not discriminate, by reason of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry against any citizen of this State in the employment of any person qualified and available to perform the work under this Agreement. The Recipient further agrees that the Recipient any person acting on behalf of the Recipient shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under this Agreement on account of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry.
- XXVII. COMPLIANCE WITH LAW. The Recipient, in expending the funds, agrees to comply with all applicable federal, State and local laws, rules, regulations and ordinances.
- XXVIII. FACSIMILE SIGNATURES. This Agreement may be executed in multiple counterparts, each of which may be deemed an original agreement and both of which shall constitute one and the same Agreement. The counterparts of this Agreement may be executed and delivered by facsimile or other electronic signature by either of the parties and the receiving party may rely on the receipt of such document so executed and delivered electronically or by facsimile as if the original had been received.

All the above is agreed to and understood by the parties signed below. This Agreement for Project No. CCOAE is effective as of the date first written above.

RECIPIENT

By: _____

Joe Begeny, Mayor

City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

GRANTOR

By: Linda S. Bailiff

Linda S. Bailiff, Director

Ohio Public Works Commission
65 East State Street, Suite 312
Columbus, OH 43215

Appendix A

Project Completion Schedule, Administration Designation, Description

- 1) *Project Schedule:* Acquisition must be completed within one year of September 16, 2021. Acquisition is scheduled to be completed February 28, 2023. Site improvements/restoration must be completed within two years of acquisition, or if no acquisition, within two years of September 16, 2021. Recipient may make a written request for an extension of the date to initiate construction, specifying the reasons for the delay and providing a new schedule. Requests may be approved by the Director providing the Project can be completed within a reasonable time frame.

- 2) *Project Administration Designation.* The Project Administration Designation required by Section VIII. A. of this Agreement is designated by the Recipient as follows:

Joe Begeny, Mayor	to act as the Chief Executive Officer
Stephen Cicak, Auditor	to act as the Chief Fiscal Officer
Andrew Bowsher, Development Director	to act as the Project Manager

- 3) *Project Description:* The Project, for which the provision of financial assistance is the subject of this Agreement, is described as follows:

Name: Blacklick Creek Stream Restoration and Riparian Corridor Enhancement

Location:

The City of Reynoldsburg will restore stability and ecological function to approximately 1,200 linear feet of a degraded portion of Blacklick Creek located at Huber Park. The project site is located east of Davidson Drive, approximately 0.25 miles south of East Main Street in the City of Reynoldsburg, Franklin County. The project is located on a portion of five parcels owned by the City of Reynoldsburg. Parcel ID's 060-001811-00, 060-003873-00, 060-008344-00, 060-007541-00, and 060-007542-00. The City will place a permanent deed restriction over the project area.

Description:

The stream restoration project will use bioengineering techniques to restore approximately 1,200 linear feet of the streambank and riparian corridor of Blacklick Creek in Huber Park. The work includes grading the steep, eroding streambank, and establishing a vegetated riparian corridor. The project includes installation of rock vanes to focus streamflow velocity and energy away from the banks and into the center of the channel, reducing shear stress, bank erosion, channel bed erosion, and headcutting. The project will improve floodplain connectivity, stabilize the streambank, and enhance instream and riparian habitat. Vanes consist of two or more layers of boulders that are stacked across the channels to focus flow in the channel center. Rock vanes are proposed at three locations along the stream channel to address severe erosion. The western streambank will be regraded to a gradual 4:1 slope, and live stakes will be installed along the stream channels to stabilize the toe of slope.

Appendix B

**Local Subdivision Contribution, Disbursement Ratio,
Project Financing and Expenses Scheme**

- 1) *OPWC/Local Subdivision Participation Percentages:* For the sole and express purpose of financing/reimbursing costs of the Project, the estimated costs of which are set forth and described below, Recipient designates its Local Subdivision Percentage Contribution as amounting to a minimum total value of 62.5 % of the total Project Cost. The OPWC Participation Percentage shall be 37.5 % not to exceed \$ 258,049 .
- 2) *Project Financing and Expenses Scheme:* Recipient further designates the Project's estimated financial resources and estimated costs certified to the OPWC under this Agreement for the Project to consist of the following components:

Project Estimated Costs	
a) Acquisition	
Easement	0
Fee Simple	0
b) Planning & Implementation	
Appraisal & Reviews	0
Survey	10,000
Design	69,500
Title Work	0
Closing Costs	0
Environmental Assessments	0
Other P&I	20,000
c) Site Improvements	483,600
d) Permits, Advertising & Legal	105,000
Total Estimated Costs	688,100
Project Financial Resources	
a) Local Resources	
Applicant Contributions	430,051
Other Public Revenues	0
Land Donation	0
Timber Value	0
Private Contributions	0
b) Clean Ohio Conservation Fund	258,049
Total Financial Resources	688,100

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Development, Parks and Recreation Committee**

RE: **Recreational Trails Grant**

Approval:

Completed Joe Begeny	Completed Chris Shook	Skipped Stephen Cicak
-------------------------	--------------------------	--------------------------

An Ordinance to accept a grant from ODNR to repair approximately 1,200 linear feet of the Blacklick Creek Trail located in Huber Park.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A GRANT AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR THE BLACKLICK CREEK TRAIL IMPROVEMENT PROJECT AND APPROPRIATING FUNDS

WHEREAS, on February 22, 2021, this Council passed a resolution authorizing the Mayor to seek financial assistance from the Ohio Department of Natural Resources (ODNR) Recreational Trails Program (RTP) and the Ohio Public Works Commission/Clean Ohio Green Space Conservation Program for financial assistance to restore and improve Blacklick Creek Stream Restoration and Riparian Corridor Enhancement along with restoration of the Blacklick Creek Trail; and

WHEREAS, this Council is in the process of authorizing the Mayor to enter into a contract with EMH&T for design, engineering, and permitting services for these improvements to and appropriating \$161,800 for such services; and

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

WHEREAS, this Council is in the process of authorizing the Mayor to accept and enter into an agreement with the Clean Ohio Green Space Conservation Program for grant funding in the amount of \$258,049; and

WHEREAS, ODNR has awarded the City funding in the amount of \$28,117 for the purpose of reimbursing costs associated with the Project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO;

SECTION 1: That the Mayor is authorized to accept the ODNR grant for the Blacklick Creek Trail Project in the form of a grant for \$28,117.00.

SECTION 2. That funds, when received, be appropriated to account number 410.000.0192.4335 Grants.

SECTION 3. That the Mayor is hereby authorized to enter into an agreement with the Ohio Department of Natural Resources for the Project and to all other things necessary for acceptance of the award.

SECTION 4: That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



Ohio Department of Natural Resources

MIKE DeWINE, GOVERNOR

MARY MERTZ, DIRECTOR

March 16, 2022

The Honorable Joseph Begeny
Mayor of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

RE: Blacklick Creek Trail

Dear Mayor Begeny:

I am pleased to inform you that you have been awarded funding through the Recreational Trails Program in the amount of \$28,117 for the project named **Blacklick Creek Trail**. The addition of new trail and the maintenance of our existing trail infrastructure has always been a top priority of the Recreational Trails Program and your project will help further that goal!

Additional information from our office of Real Estate accompanies this letter outlining the next steps associated with your Recreational Trails Program award. Please read all of the information before beginning any portion of the project. If you have any questions, please do not hesitate to contact D’Juan Hammonds of my staff at (614) 265-6417 or Djuan.hammonds@ohio.dnr.gov.

Congratulations and good luck with your Recreational Trails Program project!

Sincerely,

A handwritten signature in blue ink that reads "Mary Mertz".

Mary Mertz
Director

MM/dh

Attachment: ODNR Recreational Trail Blacklick Creek Trail (Recreational Trails Grant)

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Parks & Recreation Commission**

RE: **Appropriation of Sponsorship/Donation Monies**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

The following monies were received for sponsorship:

\$2,450.00 from Park National Bank

The following monies were donated:

\$200.00 from Kokosing

Requesting Council authorize the following appropriations from the unappropriated General Fund:

Appropriate \$1,325.00 into 110.340.5215 Recreational Supplies

Appropriate \$1,325.00 into 110.340.5251 MV Gas and Oil

**AN ORDINANCE APPROPRIATING FUNDS FROM THE UNAPPROPRIATED
GENERAL FUND TO ACCOUNTS IN THE PARKS & RECREATION DEPARTMENT**

WHEREAS, the Reynoldsburg Parks & Recreation Department has received generous sponsorships in the amount of \$2,450.00 from Park National Bank; and

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

WHEREAS, an amount of \$200.00 was received as a donation from Kokosing; and

WHEREAS, those sponsorship monies need to be appropriated from the unappropriated General Fund (110) and into various Parks & Recreation accounts.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That an amount of \$2,650.00 in the unappropriated General Fund (110) be and is hereby appropriated as follows:

To accounts:

110.340.5215	\$ 1,325.00	Recreational Supplies
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110.340.5251	\$ 1,325.00	MV Gas and Oil
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SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **Finance and Administration Committee**

RE: **Amend Chapter 160**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

AN ORDINANCE TO AMEND CHAPTER 160, SECTION 160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATIONS AND PAY GRADE (f) POLICE DEPARTMENT, SECTION 160.02 (g)(2) SERVICE DEPARTMENT - BUILDING DIVISION, SECTION 160.03 (F) OTHER AND SECTION 160.04 (3) OTHER COMPENSATION - TOMATO FESTIVAL EVENT STAFFING COMPENSATION FOR THE CITY OF REYNOLDSBURG, OHIO

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is necessary to amend Chapter 160, Section 160.02 Authorized Positions, Personnel Classifications and Pay Grade (f) Police Department; Section 160.02 (g)(2) Service Department - Building Division, and Section 160.03 (f) Other.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City of Reynoldsburg, Ohio Chapter 160 does hereby amend Section 160.02 Authorized Positions, Personnel, Classifications and Pay Grade (F) Police Department,

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

Section 160.02 (g) (2) Service Department - Building Division, Section 160.03 (f) Other and Section 160.04 (3) Other Compensation - Tomato Festival Event Staffing Compensation for the City of Reynoldsburg polices to read as follows:

Exhibit A attached hereto and incorporated herein.

SECTION 2. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.



7232 E. Main Street
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

Position Description

Ordinance Position Title:	Zoning and Code Enforcement Inspector	Employee Type: Full-Time (40-hr week)
Working Title:	Zoning and Code Enforcement Inspector	Department: Public Service Division: Building
Pay Grade:	12	FLSA Status: Non-Exempt
Reports To:	Chief Building Official	Civil Service Type: Classified
Revision Date:	3/10/2022	

General Description:

Under the direction of the Chief Building Inspector, the Zoning and Code Enforcement Inspector assists in the review and approval of non-major zoning permits; communicates with staff and outside consultants, regarding permit applications; processes payments for permit issuance; investigates complaints regarding alleged zoning or property maintenance code violations; reviews areas within the jurisdiction to ensure compliance with zoning ordinance, property maintenance code, and related state and/or local regulations.

Essential Functions of Work

Under the direction of the Chief Building Official and in conjunction with the City Planning and Zoning Administrator, the Zoning and Code Enforcement Inspector will:

- Reviews and approves all non-major project permits (i.e.; fence, sheds, driveway, sidewalks, etc.) on residential properties.
- Reviews and approves signage within the City
- Collects appropriate fees.
- Conduct final inspection of work performed/completed.
- Maintain inspection records to ensure incorporation of all relevant documentation.
- Interprets various zoning codes, answers questions, regarding same.
- Assist with the enforcement of zoning ordinances/environmental codes of Reynoldsburg
- Enforces the International Property Maintenance Code.
- Prepares case files for court action.
- Testifies at municipal and environment courts on property maintenance and zoning issues.
- Prepares and maintains various work related documents.
- Responds to and investigates complaints from citizens, other agencies and departments on alleged violations of Village ordinances;
- schedules and performs all follow-up necessary to gain compliance with codes and ordinances including letters, inspections, citations, calls, meetings, discussions and negotiations;
- interpret and explain municipal codes and ordinances to members of the general public, contractors, business owners in the office or on the telephone;
- prepare a variety of written reports, memos and correspondence maintaining accurate documentation and case files on all investigations, inspections, enforcement actions and other job-related activities;

- substantiate violations by preparing evidence (draw diagrams or illustrations as necessary and take photographs) to support legal actions taken by the Village; appear in court as
- coordinates inspection activities with other enforcement agencies; receives and responds to routine inquiries in person or via telephone;
- Provides assistance to general public regarding zoning on existing structure matters; confers Chief Building Official and Planning and Zoning Administrator regarding zoning and property maintenance issues.

REQUIRED ATTRIBUTES

- Outstanding communication skills, both verbally and written
- Reliability and positive attitude, with a self-starter mentality
- Able to plan long term, but readily adapt to daily changes in circumstance
- The ability to interact with the public in a positive, professional manner
- Able to multi-task and determine priorities quickly on a daily basis
- Make critical decisions quickly and rationally in situations that demand immediate attention
- Able to work outside in a variety of weather conditions
- Able to lift and move supplies up to 30 pounds
- Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.
- Performs other duties as required.

QUALIFICATIONS:

- Associate degree with three (3) years experience in related housing or constructions experience
- Internal Code Council (ICC Property Maintenance Inspector) or ability to acquire certification within six months of hire.
- ICC Zoning Inspector certification or ability to acquire certification within one year of hire.
- Any combination of education, training and experience with provides the required knowledge, skills, and abilities to perform the essential functions of the job.

LICENSURE OR CERTIFICATION REQUIREMENTS:

- Must possess a valid State of Ohio driver's license and must remain insurable under the City's vehicle insurance plan.
- ICC Zoning Inspector certification
- Internal Code Council (ICC Property Maintenance Inspector

Position Description Approval	Dates
Department Head Signature:	
Human Resources Director Signature:	
Mayor Signature (Required for Director positions):	

Employee Acknowledgement and Receipt

I confirm that I have received a copy of this job description and understand the requirements, essential functions and duties of the position.

Print Employee Name

Employee Signature

____/____/____
Date

CITY OF REYNOLDSBURG
 An Equal Opportunity Employer
POSITION DESCRIPTION

Page 1 of 4

Working Title: Chief of Police Administrative Assistant **Employee Number:**

DEPT./OFFICE: POLICE CLASS TITLE: CHIEF OF POLICE ADMINISTRATIVE ASSISTANT	WORKING TITLE: ADMINISTRATIVE ASSISTANT EMPLOYEE NUMBER:
Status: Classified ☒ Unclassified ☐ Full-Time ☒ Part-Time ☐ Other ☐ OT Status Per Ord.: Non-exempt	Citation Code: 165.05 Reports To: Chief of Police Normal Working Hours: 7:15 a.m. – 4:00 p.m.

ESSENTIAL FUNCTIONS OF THE POSITION: (For purposes of 42 USC 12101)

- 75% (1) Performs non-routine administrative tasks; independently formulates decisions and/or judgments involving non-legal interpretation of police department and/or City of Reynoldsburg Operations including multiple collective bargaining agreements, policies, and procedures to resolve problems; prepares correspondence and/or reports to carry out projects/assignments, documents, and reviews monthly departmental expenditures and balances accounts; prepares fiscal documentation for signature of Chief of Police to pay monthly bills; prepares monthly financial statement reports; monitors/ process payroll/reports for employees, including all Federal and local overtime reimbursements for various task forces and grant reimbursements related to payroll.; operates personal computer for data entry of records and sets up database of files; transcribes records; researches/prepares data for annual police department budget inclusion; communicates decisions from Chief of Police on police department policies and/or assignments to appropriate elected officials and/or staff; summarizes reports on operations and/or fiscal and/or police department activities; prepares bid information; assists supervisor in preparing bid specifications; undertakes special projects, as assigned by Chief of Police; Estimates expenditures for calendar year; request and process purchase orders and payments; monitor and inform Command Staff of budgetary information, including Federal and State Forfeitures accounts; provide reports, schedule and attend budget meetings; operates car as necessary, assists in supervision of one clerk/typist & contributes & assists in hiring, performance evaluation & discipline.
- 25% (2) Performs secretarial tasks; transcribes correspondence to prepare reports; prepares confidential correspondence and/or reports (e.g., discipline, internal investigations, citizen complaints, negotiation issues, medical issues); maintains/files documents (e.g., performance evaluations, disciplines, , doctor's return-to-work notes); maintains Chief of Police calendar and schedules appointments; responds to public invitations of police department and schedules interviews; assists Chief of Police in preparing police department surveys; maintains notebook of police department documents (e.g., general orders, policies, procedures, union contracts); receives, opens, and processes mail for police department; maintains inventory of general office

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 2 of 4

Working Title: Chief of Police Administrative Assistant **Employee Number:**

supplies and orders as needed; prepares record retention, disposal schedules, and arranges records transfers; greets/directs visitors. Process and document Public Records request; compile and report data for the Annual Report.

(3) Remains informed of current developments activities and services review procedures; attends staff meetings & supervisory conferences;

(4) Maintains required licenses and/or certificates.

(5) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

(6) Demonstrates regular and predictable attendance.

OTHER DUTIES AND RESPONSIBILITIES:

(7) Performs other related duties as assigned.

(8) As specified in the Reynoldsburg Division of Police Policies and Procedures Manual.

QUALIFICATIONS: (An example of acceptable qualifications)

Five (5) years experience working for a police department or eight (8) years experience in administrative or executive office; be able to demonstrate proficiency in word processing, use/development, spreadsheets & ability to use various software packages; Five (5) years experience in accounting or bookkeeping procedures; high school diploma or GED or equivalent; must be able to pass a physical and psychological examination and background investigation; must maintain a home or cell phone number.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Valid state of Ohio driver's license; bonded as required by City.

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 3 of 4

Working Title: Chief of Police Administrative Assistant **Employee Number:**

MINIMUM ACCEPTABLE CHARACTERISTICS: (*Indicates developed after employment)

Knowledge of: office practices and procedures; office assistance techniques; business English; English grammar and composition; Reynoldsburg Division of Police policies and procedures;* Police Sergeant, Police Officer and Dispatcher contracts, Chapter 160 and Personnel Procedures Manual* public relations; and law enforcement terminology.*

Skill in: Microsoft based products, including Power Point and Office Publisher, DVR, On-Duty, Intellex player, Sound Communications, Internet and Budgeting Systems. Proper telephone usage on multiline phone system to including business and emergency lines. Typing skills minimum 60 wpm. transcribing equipment; use of car.

Ability to: write business letters reflecting police procedures; basic and advanced math functions; ; count money and make change; set priorities; deal with a variety of variables within somewhat unfamiliar context; deal with citizens and/or employees who are mentally unstable, emotional, angered, or violent; handle sensitive/confidential inquiries from and contact with elected officials and general public. Ability to work around sensitive information and material; organize prioritize, and work independently as well as team; Establish and maintain effective relationships with supervisors, peer, officials, city employees in a respectful, tactful courteous, effective and professional manner.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:
 (FOR PURPOSES OF O.R.C. 4167)

1. Uses or works in proximity to the use of firearms and less lethal equipment.
2. Has contact with potentially violent or emotionally distraught persons.
3. May be exposed to blood borne pathogens.
4. May be exposed to graphic information.

PHYSICAL DEMANDS:

Light: lift, push, pull 20-25pounds occasionally.

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 4 of 4

Working Title: Chief of Police Administrative Assistant **Employee Number:**

CLASS TITLES OF POSITIONS DIRECTLY SUPERVISED:

Command and Staff Administrative Assistant

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand the contents of my position description.

Employee Signature

Date

Appointing Authority

Date

Human Resources Director

Date

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

CITY OF REYNOLDSBURG
 An Equal Opportunity Employer
POSITION DESCRIPTION

Page 1 of 3

Working Title: Command Staff Administrative Assistant

Employee Number: 0380

DEPT./OFFICE: POLICE DEPARTMENT
CLASS TITLE: PUBLIC SAFETY
 ADMINISTRATIVE SUPPORT

WORKING TITLE: COMMAND STAFF
 ADMINISTRATIVE ASSISTANT
EMPLOYEE NUMBER: 0380

Status: Classified ☒ Unclassified ☐
Full-Time ☒ **Part-Time** ☐ **Other** ☐
OT Status Per Ord.: Non-exempt

Citation Code: 160.02
Reports To: Chief of Police Administrative Assistant
Normal Working Hours: 8:00 a.m. – 4:00 p.m.

ESSENTIAL FUNCTIONS OF THE POSITION: (For purposes of 42 USC 12101)

- 80% (1) Performs public records requests from attorneys; interprets Chapter 160, dispatcher and officer contracts and general orders daily; types/transcribes from recordings; creates/maintains forms, programs, and brochures; creates/maintains several databases; prepares PowerPoint presentations; coordinates pre-hiring test information; coordinates internal department training and outside training hosted by department; orders supplies and maintains accountability of officer issued equipment; assists Chief's secretary with daily activities including purchases, payroll, budget, scheduling and serves as back-up pay administrator; maintains personnel and training files; manages training documents; schedules conference room usage; types and transcribes internal affairs investigations and/or disciplinary investigations working closely with department heads and outside agencies and other law enforcement personnel on sensitive, confidential matters; maintain fleet inventory and mileage.
- 20% (2) Remains informed of current developments and procedures pertinent to duties; participates in staff development activities and services review procedures; attends and records staff meetings; maintains/coordinates retention schedule of files; maintain department's web page; provide basic computer training; develop press releases for distribution; develop and maintain department's manuals and processes reserve officer applications. Maintains and posts events on the department website. Prepares field training manuals for new full time and reserve officers.

OTHER DUTIES AND RESPONSIBILITIES:

1. Perform duties of the Chief's Executive Secretary as needed.
2. Remains informed of current developments and procedures pertinent to duties; participates in staff development activities and services review procedures, attends staff meetings.
3. Maintains required licenses and/or certificates.
4. Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.
5. Demonstrates regular and predictable attendance.
6. Performs other related duties as assigned.

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 2 of 3

Working Title: Command Staff Administrative Assistant

Employee Number: 0380

MINIMUM ACCEPTABLE CHARACTERISTICS: (*Indicates developed after employment)

Knowledge of: division policies and procedures;* Police Officer and Dispatcher Contracts*, Chapter 160*, PPM*; secretarial/clerical and office practices and procedures; court processing procedures, public record laws*, retention schedule* and media protocol*; policies, legal documents, and other factors pertaining to the courts;* law enforcement procedures, methods, and terminology;* business English, spelling, and arithmetic; computer software; word and data processing techniques and procedures.

Skill in: Microsoft based products including Power Point, Office Publisher, spreadsheets, DVR, OMNI forms*, photo shop* and intellex player*; data input and data extraction; use of office equipment; word processing; excellent typing skills at 55 wpm; transcription/computer operation; proper telephone usage to include business and emergency lines.

Ability to: carry out detailed but basic written or oral instructions; perform, prioritize, and organize independently; handle multiple tasks; copy material accurate; prepare effective correspondence on routine matters; recognize grammatical and spelling errors; accurately maintain records according to established procedures; operate different software applications; accurate entry and retrieval of information from police computer and file sources; ability to establish and maintain effective relationships with supervisors, peers, officials, other employees, and the public in a respectful, tactful, courteous, effective, and professional manner; evaluate situations and respond correctly with appropriate discretion; abide by confidentiality standards as regards to search warrants, informants, and other information that is not public record.

QUALIFICATIONS:

High school diploma or GED or equivalent, minimum of three (3) years secretarial/clerical experience; additional training in office procedures; proficiency with Microsoft based products and internet usage; proficient with Microsoft based products, excellent typing skills at 55 wpm and ability to transcribe.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Valid Ohio driver's license; Notary Public Commission; NCIC/LEADS Operator and CCH Certification.

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

CITY OF REYNOLDSBURG
An Equal Opportunity Employer
POSITION DESCRIPTION

Page 3 of 3

Working Title: Command Staff Administrative Assistant

Employee Number: 0380

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS: (FOR PURPOSES OF O.R.C. 4167)

1. Uses or works in proximity to the use of firearms.
2. Has contact with potentially violent or emotionally distraught persons.
3. Contact with obscene and/or challenging photos and possible interviews.

PHYSICAL DEMANDS:

Light Work: lift, push, pull 20 pounds occasionally; 10 pounds frequently.

CLASS TITLES OF POSITIONS DIRECTLY SUPERVISED: N/A

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand the contents of my position description.

Employee Signature

Date

Appointing Authority

Date

Human Resources Director

Date

Attachment: JD June 27 meeting (Amend Chapter 160 June 2022)

City of Reynoldsburg, Ohio

Chapter 160

Employee Compensation

Attachment: Chapter 160 June 2022.doc (Amend Chapter 160 June 2022)

1/1/2022

TABLE OF CONTENTS

160.01	DEFINITIONS.....	1
160.02	AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE.....	8
160.03	SALARY SCHEDULE.....	11
160.04	OTHER COMPENSATION.....	13
160.05	OVERTIME ELIGIBILITY.....	14
160.06	OVERTIME PAY.....	14
160.07	LONGEVITY.....	15
160.08	ADMINISTRATION OF PAY PLAN.....	15
160.09	GROUP INSURANCE.....	17
160.10	EDUCATIONAL ASSISTANCE.....	18
160.11	CITY CLOTHING PROVIDED.....	19
160.12	CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT).....	20

160.01 DEFINITIONS

Active Pay Status: Except where otherwise defined in this manual, active pay status is a period when an employee is eligible to receive pay directly from the City and includes hours worked, and/or paid leave.

ADA: Americans With Disabilities Act.

Appointing Authority: Elected Official, commission, board or body having the power to appoint, to remove, to suspend or otherwise discipline positions in any office, department, commission, or board.

BWC: abbreviation for Ohio Bureau of Workers' Compensation.

City: The City of Reynoldsburg, Ohio.

Classification (Class): a position, or group of positions that involve similar responsibilities and require similar qualifications to which the same schedule of compensation equitably applies.

Classification Plan (Class Plan): alphabetically arranged compilation of the classification specifications for employees of the City.

Classification Series: classifications which are closely related, and grouped to form a career progression.

Classification Title: descriptive name of a group of positions similar enough to be included under a single classification.

Classified Service: all persons in the employ of the City, not specifically included in the unclassified service.

Collective Bargaining Agreement: written agreement(s) entered into between the City and an exclusive representative of employees of the City pursuant to ORC Section 4117.

Commission: the Civil Service Commission of the City of Reynoldsburg, Ohio.

Compensatory Time: the substitution of earned hours off, in lieu of overtime pay.

Continuous Service: uninterrupted service of an employee with the City where no break in service occurs. Authorized leaves of absence, or any separation from service which carries with it the right to reinstatement or reemployment shall not constitute a break in service provided the employee is reinstated or reemployed within the allowable time. However, time spent on a leave of absence without pay, layoff, or other separation shall not be included where the completed service of the employee is utilized to determine eligibility for City-provided benefits, except where the employee has a right to such benefits under USERRA (Military Leave).

Day(s): unless otherwise specified, means calendar day(s).

Demotion: change in position that reduces the employee's scope of responsibility and compensation.

Department: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Department Head: supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City. Also called Director in some departments.

Designee: any person authorized by the City or management official to perform a function with or on behalf of the City or management official.

Director: an unclassified supervisor (as defined herein) charged with the responsibility of managing a department on behalf of the City.

Discourteous Treatment: failure by an employee to treat others with respect, in a polite and courteous manner.

Dishonesty: disposition to lie, cheat, or defraud; untrustworthiness; lack of integrity.

Distribution: an act of distributing goods, materials, and/or written materials or literature.

Division: city organizational unit directed and controlled by the City and charged with a specific public service function and mission.

Division Head: supervisor (as defined herein) charged with the responsibility of managing a division on behalf of the City. Also called Superintendent in some divisions.

Earned Time: includes hours actually worked plus hours granted to the employee by the City for holiday, and/or any paid leave provided.

Employee: any person holding a position subject to appointment, removal, promotion, or demotion by the Appointing Authority.

Employee, Classified: an employee included in the Classified Civil Service of the City of Reynoldsburg as defined by City Charter.

Employee, Half-Time: part-time employee whose employment is expected to continue for longer than one year and who normally works a minimum of 20 hours per week.

Employee, Full-Time: an employee whose employment is expected to continue for longer than one year and who normally works a standard workweek of a minimum of 40 hours.

Employee, Seasonal: An individual hired primarily to perform services which because of climatic conditions or because of the seasonal nature of such service, it is customary to operate only during regular periods of forty weeks or less in any consecutive fifty-two weeks.

Employee, Service Date: date on which an employee was appointed to initial employment with the City adjusted for time off without pay, or any prior service credit.

Employee, Three-quarter time: part-time employee whose employment is expected to continue for longer than one year and who normally works a minimum of 30 hours per week.

Excused Absence: absence from work with the approval of the Appointing Authority or appropriate designee (e.g., sick leave, vacation, holiday, unpaid leave of absence, etc.).

Exempt Employee: salaried employee determined to be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act, and who therefore does not have to legally be paid the statutory minimum wage and/or be compensated, at premium rates, for additional hours worked in the workweek.

FLSA: abbreviation for the Fair Labor Standards Act.

FML: abbreviation for Family and Medical Leave.

Flex-Time: adjustment of an employee's work hours to avoid the employee working in excess of 40 hours in one (1) workweek or any other standard work period established in accordance with the FLSA.

Interim Appointment: Interim appointment, made necessary by reason of sickness, disability, or other approved leave of absence of regular officers or employees shall continue only during, such period of sickness, disability or other approved leave of absence. Interim appointments shall be made only to fill a vacancy that results from an employee's absence, or to fill a vacancy that results because of an other employee receives an interim appointment.

Injury Leave: period of time granted by the Appointing Authority or designee for inability of the employee to work because of an on-the-job accident substantiated by a medical report.

Legal Holidays: days proclaimed by the Mayor as days which employees are normally not required to work and are paid the normal hours per day at the employee's prevailing rate, according to the schedule set forth in Section 5.06 or 5.061 herein, as applicable.

Length of Service: interval from the employees service date to any given date.

Longevity: Full-time employees of the City shall be eligible for longevity compensation on the anniversary of five (5) years of continuous service. Payment will be made annually as a lump sum.

Non-Exempt Employee: an employee who is entitled to be paid the federal minimum wage and to be paid at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for all hours worked in excess of 40 in the established workweek or other standard work period established in accordance with the FLSA.

O.R.C.: abbreviation for the Ohio Revised Code. Also abbreviated as R.C. when followed by a chapter or section number.

OSHA: abbreviation for Ohio's Occupational Safety and Health Act.

Occasional Labor/Independent Contract: an employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable and not paid through a timesheet.

Overtime: time worked by non-exempt full-time employees in excess of the normal schedule.

Part-time: an individual that does not work a regular 40 hour work week .

PERS: abbreviation for the Public Employees Retirement System.

PFDPF: abbreviation for the Ohio Police and Fireman's Disability and Pension Fund.

Pay Period: the official pay period shall be biweekly.

Pay Plan: schedule of compensation rates established for all classifications or positions in the City service.

Personnel Actions: a specific act by the City to implement a personnel decision (e.g. hiring, promotion, demotion, suspension, removal, layoff, wage increases).

Personnel Decisions: such decisions include, but are not limited to: (1) recruitment, (2) selection, (3) placement, (4) testing, (5) training, (6) promotions and transfers, (7) layoff and recall, (8) removal, (9) disciplinary action, (10) employee benefits and compensation, and (11) tangible program services and benefits.

Position: group of duties and responsibilities assigned or delegated by competent authority to be performed by one (1) person. All of the positions listed in the organizational chart constitute positions within City. Positions and the duties of a position may be revised, but the employee's classification remains the same unless the position is reclassified.

Prevailing Pay Rate: rate of compensation in effect at any time.

Prior Service Credit: the City will allow service credit for any prior service an employee may have had with the City or any other Ohio governmental agency or Ohio political subdivision. Part-time service will be pro-rated for prior service credit purposes.

Promotion: change in position which results in an increase in an employee's compensation and responsibility.

Separation (except for cause): applies when the employee leaves the City service of his own volition.

Sick Leave: period of time granted by the Appointing Authority or appropriate designee due to inability of the employee to work because of physical or mental sickness, or injury due to an off-the-job accident.

Solicitation: act of requesting an individual to purchase goods, materials, or services, or a plea for financial contribution.

Superintendent: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Supervisor.

Supervisor: a classified individual who has been authorized by the City to perform or assist in performing some or all of the following: hiring, transferring, suspending, laying off, recalling, promoting, discharging, assigning, rewarding, interviewing, evaluating, approving leave requests, approving payroll time sheets or disciplining employees under the direction of the City; to responsibly direct employees; to adjust their grievances; or to effectively recommend any of these actions. Also referred to as Superintendent.

Suspension: relief of an employee from duty without pay, usually for a short period of time as a disciplinary measure.

Temporary Appointment: Temporary appointments within the classified services are addressed in the Civil Service Rules.

Transfer: voluntary and/or involuntary reassignment from one position and/or department in the City service to another.

Training Appointment: In the event of a planned (i.e. retirement, notice given of separation) employee separation, the Appointing Authority may employ an additional employee for no longer than eight (8) weeks while the current employee continues their employment with the City.

Unclassified Service: those positions set forth in Section 7.03 of the City Charter as applied to the Civil Service of the City of Reynoldsburg. Positions in the unclassified service shall be exempt from all examinations.

Vacation Leave: period of time granted by the Appointing Authority or appropriate designee during which employees are exempt from work and paid at the employees prevailing rate.

Vacation Year: the interval of time based on the employee's service date with the City and extends from service date to service date.

Vendor: any individual or group engaged in or desiring to engage in the supply of goods, materials, or services, (which are utilized in the conduct of public business) to the City and/or its employees.

Work Area: any office, room, or physical location where official City business is transacted and/or operations of the City are conducted.

Work Time: the time when an employee's duties require that the employee be engaged in work tasks.

Written Reprimand: written record of disciplinary action, usually issued after a written warning has failed to improve an employee's conduct or when the employee has committed a more serious violation, which is provided to the employee and placed in the employee's personnel file in an attempt to improve the employees conduct and performance.

Written Warning: written documentation of a verbal counseling and instruction which is provided to the employee and placed in the employee's personnel file to correct any misconduct and improve the employee's conduct and performance.

160.02 AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE

<u>Position</u>	<u>Personnel</u>	<u>Classification</u>	<u>Pay Grade</u>
(a) ADMINISTRATIVE			
Mayor	1	Unclassified	See Sect.141.01
Auditor	1	Unclassified	See Sect.143.01
City Attorney	1	Unclassified	See Sect.147.03
Asst. City Attorney	1	Unclassified	22
Asst. City Prosecutor	2 p/t	Unclassified	19
City Attorney Secretary	1	Unclassified	15
City Attorney Clerk	1	Classified	12
Criminal Justice Program Administrator	1	Unclassified	12
Mayor's Secretary	1	Unclassified	15
Clerk of Courts	1	Unclassified	18
Assistant Clerk of Courts	1	Classified	11
Deputy Clerk	1p/t	Classified	8
Deputy Clerk	1	Classified	8
Clerk of Council	1	Unclassified	16
Asst. Clerk of Council	1 p/t	Unclassified	10
Tax Administrator	1	Classified	17
Deputy Auditor	1	Unclassified	15
Auditor's Secretary	1 p/t	Unclassified	10
Finance Manager	1	Classified	22
Civil Service			
Administrative Assistant	2 p/t	Unclassified	15
Special Events and Media Coordinator	1	Unclassified	14
Diversity, Equity, Inclusion Compliance Manager		Classified	21
(b) DEPARTMENT OF COMPUTER SYSTEMS			
Director of Computer Systems	1	Unclassified	22
Network Systems Administrator	1	Classified	19
(c) DEPARTMENT OF DEVELOPMENT			
Development Director	1	Unclassified	22
Development Director			
Administrative Assistant	1	Unclassified	13
Planning & Zoning Administrator	1	Classified	19
(d) HUMAN RESOURCES DEPARTMENT			
Director of Human Resources	1	Unclassified	22
Human Resources Generalist	1	Unclassified	12

(e) PARKS & RECREATION DEPARTMENT

Director	1	Unclassified	22
Administrative Assistant	1	Unclassified	13
Senior Center Manager	1	Classified	16
Senior Citizens Assistant	1	Classified	5
Senior Center Activities Instructor	1 p/t	Classified	3
Recreation Superintendent	1	Classified	16
Grounds Superintendent	1	Classified	16
Assistant Grounds Superintendent/Arborist	1	Classified	14
Parks Grounds Maintenance	3	Classified	5
Field and Landscape Operator	2	Classified	6
Horticulturist	1	Classified	10
Recreation Coordinator	1	Classified	7
Park Ranger	2	Classified	12
Seasonal & Occasional	Variable	Unclassified	See 160.03(d) & (e)

(f) POLICE DEPARTMENT

Director of Public Safety	1	Unclassified	22
Chief of Police	1	Classified	26A
Deputy Chief of Police	1	Classified	24A
Lieutenant	2	Classified	See Chapter 166
Sergeant	9	Classified	See Chapter 166
Police Officer	57	Classified	See Chapter 166
Dispatcher	9	Classified	See Chapter 162
Support Services Supervisor	1	Classified	18
Property Room Coordinator	1	Classified	10
Property Room Clerk	1p/t	Classified	7
Chief of Police			
Administrative Assistant	1	Classified	14
<u>(Supervision – remove from steps)</u>			
Public Safety Records Technician	3	Classified	9
Public Safety Records/Research Technician	1	Classified	10
Court Specialist	1	Classified	10
Command & Staff Administrative Assistant	1	Classified	11
Accreditation Manager	1 p/t	Classified	10
Training Coordinator	1p/t (3/4)	Classified	10
Court Liaison	2 p/t	Classified	13
Public Safety Social Worker Supervisor	1	Classified	17
Public Safety Social Worker/			
Victim Advocate	12	Classified	16**
Public Safety Social Worker/	1	Classified	15
Victim Advocate			

**** Will eliminate the pay grade 16, once Public Safety Social Worker Supervisor is added. Change pay grade for Public Safety Social Worker/Victim Advocate to a 15.**

(g) SERVICE DEPARTMENT

(1) Director of Public Service	1	Unclassified	22
Service Director			
Service Manager	1	Unclassified	21
Administrative Assistant	1	Unclassified	13
Secretary	1	Classified	8
Maintenance Foreman	1	Classified	16
Custodian	3	Classified	5
Maintenance Crew Leader	1	Classified	12

(2) Building Division

Chief Building Official	1p/t (3/4 time)	Classified	21
Asst. Chief Building Inspector	1	Classified	17
Building Inspector I	3	Classified	14
<u>Zoning & Code Enforcement Inspector 1</u>		<u>Classified</u>	<u>12</u>
Permit Technician	2	Classified	11
Code Compliance Officer	4	Classified	10

(3) Water/Wastewater Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Maintenance Spec/Equip Operator	6	Classified	10
Billing Manager	1	Classified	15
Account Clerk 2	4	Classified	8

(4) Street Division

Superintendent	1	Classified	18
Asst. Superintendent	1	Classified	15
Administrative Assistant	1	Classified	8
(To be shared with Storm Water Utility Division)			
Maintenance Spec/Equip Operator	5	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Storm Water Utility Division)			

Fleet Maintenance Supervisor	1	Classified	14
Fleet Maintenance Technician	2	Classified	10

(4)(a) Storm Water Utility Division

Asst. Superintendent	1	Classified	14
Administrative Assistant	1	Classified	8
(To be shared with Street Division)			
Maintenance Spec/Equip Operator	2	Classified	10
Maintenance Spec/Equip Operator	1*	Classified	10
(To be shared with Street Division)			

(h) DEPARTMENT OF ENGINEERING

Director of Engineering

1

Unclassified

22

**CITY OF REYNOLDSBURG, OHIO
SALARY SCHEDULE**

160.03 SALARY SCHEDULE

(a) Full Time Employees – NON SUPERVISORY PERSONNEL

BEGINNING July 1, 2021 with the implementation of steps, THE FOLLOWING PAY GRADES SHALL BE IN EFFECT:

Pay Grade	Step 1	Year 2 COLA	Step 2	Year 4 COLA	Step 3	Year 6 COLA	Step 4	Year 8 COLA	Step 5	Year 10 COLA	Step 6
3	\$15.91	2% COLA	\$16.70	2% COLA	\$17.54	2% COLA	\$18.41	2% COLA	\$19.34	2% COLA	\$20.30
4	\$16.88	2% COLA	\$18.51	2% COLA	\$20.12	2% COLA	\$21.74	2% COLA	\$23.30	2% COLA	\$24.96
5	\$17.30	2% COLA	\$18.97	2% COLA	\$20.62	2% COLA	\$22.29	2% COLA	\$23.89	2% COLA	\$25.58
6	\$17.65	2% COLA	\$19.35	2% COLA	\$21.02	2% COLA	\$22.73	2% COLA	\$24.36	2% COLA	\$26.09
7	\$18.00	2% COLA	\$19.74	2% COLA	\$21.44	2% COLA	\$23.18	2% COLA	\$24.85	2% COLA	\$26.61
8	\$19.13	2% COLA	\$20.78	2% COLA	\$22.45	2% COLA	\$24.08	2% COLA	\$25.75	2% COLA	\$27.41
9	\$20.05	2% COLA	\$21.78	2% COLA	\$23.53	2% COLA	\$25.24	2% COLA	\$26.99	2% COLA	\$28.73
10	\$20.55	2% COLA	\$22.53	2% COLA	\$24.12	2% COLA	\$25.87	2% COLA	\$27.67	2% COLA	\$29.45
11	\$20.96	2% COLA	\$22.77	2% COLA	\$24.60	2% COLA	\$26.38	2% COLA	\$28.22	2% COLA	\$30.04
12	\$21.38	2% COLA	\$23.23	2% COLA	\$25.09	2% COLA	\$26.91	2% COLA	\$28.78	2% COLA	\$30.64
13	\$21.81	2% COLA	\$23.69	2% COLA	\$25.59	2% COLA	\$27.45	2% COLA	\$29.36	2% COLA	\$31.25
14	\$22.24	2% COLA	\$24.16	2% COLA	\$26.11	2% COLA	\$27.99	2% COLA	\$29.95	2% COLA	\$31.88
15	\$22.69	2% COLA	\$24.65	2% COLA	\$26.63	2% COLA	\$28.55	2% COLA	\$30.55	2% COLA	\$32.52

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

** Scale will automatically adjust by 2% each year beginning January 1, 2022.

(b) SUPERVISORY PAY RANGE

Pay Grade	Minimum	Maximum
14	\$ 26.00	\$ 47.00
15	\$ 27.00	\$ 49.00
16	\$ 28.00	\$ 51.00
17	\$ 29.00	\$ 53.00
18	\$ 30.00	\$ 55.00
19	\$ 31.00	\$ 57.00
20	\$ 32.00	\$ 59.00
21	\$ 34.00	\$ 61.00
22	\$ 36.00	\$ 63.00

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Senior Police Management

Pay Grade	Minimum	Maximum
24A	\$ 50.00	\$ 67.00
26A	\$ 55.00	\$ 72.00

*Nonexempt payroll will be based upon hourly rates derived from the annual rates.

* Scale will automatically adjust by 2% each year beginning 2022.

(c) Part Time Employee

Part time employees' rate of pay shall be set by the Appointing Authority within the pay grade assigned.

(d) Seasonal Employee

1) Parks and Recreation Department:

Recreation Leader	\$9.50 - \$25.00
Seasonal Maintenance Employee	\$10.00 – \$25.00
Bus/Van Driver	\$9.50 per hour-\$ \$25.00

2) Service Department

Water/Wastewater Laborer	\$10.00 - \$15.00 per hour
Service Seasonal Laborer	\$10.00 - \$15.00 per hour

3) Street Department

Street Seasonal Laborer	\$10.00 - \$ 15.00 per hour
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(e) Occasional Labor/Independent Contract

Unless otherwise indicated, occasional shall be paid at the rate mandated as the minimum wage by the Fair Labor Standards Act. Exceptions to this area are as follows:

(1) Parks and Recreation Department:

Umpire/Referee-	\$ 11.00 - \$100.00 per game
Program Assistant	\$11.00 - \$75.00 per game/hour

(2) Service Department (Building Division)

Building Plans Examiner	
Residential/Inspector	\$13.00 - \$16.00 per hour

(f) Other

Intern – permitted by a department that has funding available within the department budget for a college intern that will be on payroll on a part-time basis not to exceed six-months after college graduation with a secondary degree. There will be no benefits, holiday, vacation and sick leave earned.

160.04 OTHER COMPENSATION

(1) Water/Wastewater Departments – License Compensation

(a) Any employee in the Water Department or Waste Water Department who receives a Class I, Class II, or Class III license from the Ohio EPA shall receive an additional amount per month for the highest held as follows:

Class I	\$ 75.00
Class II	\$100.00
Class III	\$150.00

(b) An employee may be compensated for the highest license regardless of how many are within the Department.

(2) All Second Shift Chapter 160 Eligible Employees Shift Differential

A shift differential of seventy-five cents (\$.75) per hour worked shall be paid to any Chapter 160 eligible employees when the majority of their regularly scheduled shift is after 1:00 p.m. and before 6:00 a.m.

Employees who work less than 20 hours per week on a regular basis will receive no benefits.

(3) Tomato Festival Event Staffing Compensation

Any employee that works a four-hour shift on Thursday OR Friday outside their regular work day AND a four-hour shift on Saturday of the Tomato Festival will

receive their hourly pay and one (1) additional Personal day to be used no later than December 15 of the year earned. Hourly rate is defined as current rate of pay and time and a half if applicable. Employees may elected to receive compensatory time in lieu of overtime if they wish.

160.05 OVERTIME ELIGIBILITY

A. POLICY

1. Exempt (Salary): Administrative, executive, professional, and certain other employees paid on a salary basis may be exempted or may fall into one of the specific categories of "non-covered" employees under the FLSA. The following positions are exempt from overtime compensation:

Safety Director	Service Director
Development Director	Deputy Chief of Police
Parks & Recreation Director	Computer Systems Director
Human Resources Director	Superintendent of Streets
Chief Building Official	Clerk of Courts
Superintendent of Water/Wastewater	Chief of Police
Tax Administrator	Finance Manager
Assistant City Prosecutors	Clerk of Council
Planning & Zoning Administrator	Assistant City Attorney
Service Manager	
Criminal Justice Program Administrator	
Public Safety Social Worker/Victim Advocate **	
Public Safety Social Worker/Victim Advocate Supervisor	

**Public Safety Worker/Victim Advocate will become an hourly position once the Supervisor role is filled.

Such employees shall not receive a reduction in pay for absences of less than an entire work period (normally five [5] days). Absences will first be deducted from the employee's accumulated sick leave, vacation, or other paid leave time, as appropriate. Sick leave, vacation leave, and holiday pay are based upon a 40 hour week for exempt employees.

2. Nonexempt (Hourly): Employees that fall into the non-exempt status, either by ordinance or the federal Fair Labor Standards Act (FLSA), are paid a set wage on an hourly basis.
3. Part-time employees are expected to work their normally prescribed amount of work hours as determined by the City.

160.06 OVERTIME PAY

(a) Overtime will be authorized by the Appointing Authority or designee when it is necessary to prevent loss of life, damage to property, or to continue essential City services. Only full-time non-exempt employees are eligible for overtime pay.

(b) Full-time employees required to work, in excess of the established regular work week, holidays and/or any paid leave during the scheduled work week, shall be compensated for the excess hours at the rate of one and one-half (1½) times their current rate of pay. Employees must submit a time sheet by noon on Monday in order to be paid for overtime in the prior two (2) weeks. If not, overtime will be paid in the following pay period. Part-time employees must work more than forty (40) hours per week in order to qualify for overtime pay.

(c) The work period for calculating overtime shall be 12:00 a.m. Saturday through 11:59 p.m. Friday, unless the City has established an alternative work period for certain classes of employees. The City's right to use dual calculations to compute overtime owed to employees covered by collective bargaining agreements remains intact.

(d) In case of death of an employee, any earned overtime hours worked credited to such employee shall be paid to the surviving spouse, or to the estate of the deceased, if there is no surviving spouse.

160.07 LONGEVITY

Effective January 1, 2022, full-time employee of the City shall be eligible for longevity compensation on the anniversary of five (5) years of continuous service. Employees who are eligible for longevity prior to November 1, 2014 will have an adjusted longevity payment date of November 1. Longevity will be paid on the pay period that includes November 1 annually.

Full-time employees who become eligible for longevity as of November 1, 2014 will be paid longevity their actual anniversary dated with the city. The new rate effective January 1, 2022 is:

<u>From</u> (Anniversary	<u>To</u> (Conclusion of):	
of 5 th year	9 th year	\$550.00 annually
10 th year	14 th year	\$ 600.00 annually
15 th year	19 th year	\$ 650.00 annually
20 th year	----	\$ 700.00 annually

Employee must be employed by the City of Reynoldsburg on their longevity payment date to receive longevity pay. Longevity pay will not be prorated.

160.08 ADMINISTRATION OF PAY PLAN

(a) SALARY SCHEDULE AND PAY GRADES

- 1) Effective January 1, 2021 the City will update the step program for non-bargaining unit employees in pay grades 1 through 15 in non-supervisory roles as reflected in 160.03 (a). Effective January 1, 2021, any adjustments in step assignments will be made at the discretion of the Appointing Authority to fall in line with the new step program being implemented. Effective January 1, 2023, each employee will then move through their steps on their anniversary date of each year that falls on years that end in odd numbers. Effective January 1, 2022 and each January 1 thereafter the scale will adjust by two percent (2%) each year.

- 2) The Appointing Authority will determine what step an individual is assigned based upon the qualification at the time of the initial hiring/transfer/promotion.

In the event an individual does not meet expectations on their annual review, moving to the next step could be delayed. Any employee not meeting performance standards will be notified of a delay of the step increase by six-months. At the six-month mark there will be another evaluation of performance and if the employee meets the performance standards, they will be granted their step increase and then move forward to their next step on their anniversary date. The denial of an increase is not a disciplinary action nor a reduction in pay, the employee has simply not earned an increase.

- 3) If there are specific required certifications and/or licenses that is required for a position and it is achieved, the Appointing Authority may authorize the moving to a higher step within the range.
- 4) For supervisory staff in pay grades 14 -26A hiring rate of pay will be based upon the minimum and maximum range set forth in each pay grade, based upon qualifications and approval of the appointing authority. Annual increases will be based upon annual performance reviews/feedback from their supervisor and/or Appointing Authority within the approved ranges and will be effective January 1 of each year. Any other salary adjustments will be made at the discretion of the Appointing Authority.
- 5) All employee change forms shall be signed by the Appointing Authority, City Auditor or designee of the City Auditor, and the Human Resources Director to confirm that such change forms are consistent with the requirements set forth in Chapter 160.

(b) Cost of Living Adjustments

On January 1 of each calendar year that is an even number, there will be a two-percent (2%) cost of living adjustment for all non-bargaining unit employees.

(c) Promotions

Upon promotion, the employee's rate of pay shall be adjusted from their current pay grade and step and to the assigned pay grade and the step determined by the Appointing Authority.

(d) Transfers and Certain Other Appointments

Upon lateral transfer or appointment to a classification within the same Pay Grade, the employee's pay rate will be set by the Appointing Authority pursuant to Section 160.08 (a) (2). If that lateral transfer or appointment is to a classification with a lower Pay Grade, the appointing authority may establish the employee's pay at an equitable rate within the lower Pay Grade authorized by Reynoldsburg Chapter 160.03 Salary Schedule. Promotion transfers and appointments will be approved by the Appointing Authority. All benefits are retained when an employee transfers or is appointed to another position within the service of the City for any reason.

160.09 GROUP INSURANCE

(a) Each employee eligible for medical insurance under the Affordable Health Care Act is entitled to such benefits provided by a group insurance contract, the premiums of which, including premiums for dependent coverage, if appropriate, shall be paid by the City less an employee/newly elected or appointed official premium contribution of twelve percent (12%) of the total monthly premium for health, and seven percent (7%) for dental and vision insurance unless otherwise specified. Premium contributions shall be paid by payroll deduction. Coverage's and exclusions are as follows:

1. Effective January 1, 2014, eligible employees and each newly elected official who choose to utilize the City's medical insurance will pay twelve (12%) of the monthly premium contribution.
2. Effective January 1, 2008 for eligible employees and place into the H.S.A. amounts for single and family coverage as determined annually by City Council. Contributions for elected officials shall be equal to the contribution for full-time employees. Said amounts will be placed into the individual H.S.A. by the Auditor not later than January 15th of each year or as determined by the appropriate Labor Agreement.

A. The following shall apply for each full-time employee and is eligible for Medicare coverage:

The City will reimburse said full-time employee or elected official for qualified medical expenses and prescriptions that meet the insurance plan deductible coverage up to the same contribution level of those not eligible for Medicare coverage.

3. Full-time employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive twenty-five (25) dollars per month while such forfeiture is in effect.
4. Full-time employees may "opt out" of City provided health insurance

provided they supply a certificate of coverage from another provider. Employees who “opt out” of employee only coverage will be paid One Thousand Five Hundred Dollars (\$1,500.00) annually. Employees who “opt out” of family coverage will be paid Two Thousand Five Hundred Dollars (\$2,500.00) annually and any employee opting to take employee only coverage in lieu of family coverage, except as determined by Section (4) above, will be paid One Thousand Five Hundred Dollars (\$1,500.00) annually. All dates of payments made under this “opt out” provision will be determined by the Auditor.

5. Each permanent three-quarter (30 hour) or more employee shall receive a minimum of Fifty Thousand Dollars (\$50,000.00) or one times annual salary Life insurance rounded off to the next higher One Thousand Dollars (\$1,000.00), plus an equal amount of Accidental Death Insurance. Part-time elected officials do not receive Life Insurance benefits. Premiums shall be fully paid by the City. The city shall provide police liability insurance for all police officers.

Effective January 1, 2001 each full-time, non-bargaining unit employee is entitled to disability benefits provided by an insurance carrier, the premium of which is paid by the City of Reynoldsburg.

160.10 EDUCATIONAL ASSISTANCE

1. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
2. The allowances for assistance are as follows:
 - A. All full-time employees are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-related self-development activities during non-working hours. All coursework must be taken in accordance with a Planned Program of Professional Improvement approved by the appointing authority in advance.
 - B. The allowances for assistance are as follows:
 1. The annual allowance for college credit coursework education assistance (per employee) is \$3,000.00 per academic year.
 2. The annual allowance for non-college credited coursework education assistance (per employee is \$1,000.00 per academic year
 3. Annual text book reimbursement shall not exceed fifty percent (50%) of the actual cost of textbooks for college credit coursework

and \$250.00 for non-college credit coursework during the academic year.

4. All coursework must be preapproved before commencement of the course
3. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a grade of C or better, or pass a pass/fail course. Reimbursement shall be made upon submission of official transcripts, tuition statements, and receipts for textbooks.
4. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City of Reynoldsburg within the one (1) year period, except in the event of a disability retirement, that employee must repay any assistance received in the one (1) year period.

160.11 CITY CLOTHING PROVIDED

1. The Appointing Authority reserves the right to prescribe appropriate attire and grooming and to set standards which are deemed to be in the best interest of the City and ensure an appropriate image for the City.
2. The Appointing Authority requires that an employee's clothing, grooming, and overall appearance be appropriate, in good taste, present a favorable public image, and be in conformity with regulations established by the City due to the specialized nature of service provided or the employment position maintained.
3. Clothing shall be conducive to the safe and effective performance of required job duties.
4. Certain employees may be required to wear regulation uniforms while on duty. The applicable departments may establish policies and procedures governing uniforms. When employees are required to wear a regulation uniform, the City shall provide the uniforms and/or provide a uniform allowance as prescribed by the City ordinance or applicable collective bargaining agreement.
5. Employees are required to keep uniforms neat, clean, and in good repair. City-issued uniforms may only be worn by employees while conducting official City business.
6. The City shall provide standard work clothing and safety equipment for all maintenance employees of the Parks and Recreation, Service, Street, Vehicle Maintenance, Water/Waste Water, Storm Water Utility and the Building Department employees. Each item of work clothing shall be suitably and permanently identified as belonging to the City. Any item unaccounted for shall be charged to the employee.
7. Employees not required to wear uniforms daily, may be provided shirts, sweaters, and jackets, etc. with the City of Reynoldsburg logo. The clothing may be worn for work at any time but are primarily to be worn for special events where it is desired the City of Reynoldsburg employees can be identified.

All clothing purchased must be approved colors and be branded with City of Reynoldsburg logo/name. Department directors are responsible for approving clothing options with the City of Reynoldsburg logo.

While wearing city branded clothing, employees are to conduct themselves in a professional manner. This portion of the policy does not negate the ability of the City of Reynoldsburg from providing protective clothing, boots, vests, gloves, aprons or other items deemed protective in nature and intended for specific purposes.

Uniforms or clothing purchased by the city and distributed to employees will be treated as a fringe benefit, included as wages to the employee and subject to withholding tax purposes unless not permit by law.

160.12 CITY CLOTHING PROVIDED (SENIOR POLICE MANAGEMENT)

In addition to non-conflicting provisions in Section 7.07, the following shall apply to Senior Police Management.

The City shall furnish the basic uniforms and new equipment for all sworn officers. Uniform parts and equipment shall be replaced by the City on an as-needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the employee's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the employee's separation pay.

The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the employee's misconduct or negligence.

The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the employee's misconduct or negligence. This section shall provide coverage only for a like amount of the damaged eye glasses.

Employees assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount as agreed upon in the collective bargaining agreement.

If not caused by negligence or misconduct of the employee, civilian clothing and/or components damaged to the point of unserviceability, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Employees shall be reimbursed for necessary dry cleaning of uniforms or plain cloths items. Dry cleaning will be provided to staff who serve as Court Liaisons. Employees shall utilize the dry cleaning facility or facilities designated by the City.

The City will provide clothing/equipment per the collective bargaining agreements.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: **July 11, 2022**

TO: **City Council**

RE: **Approval and Amend Ward Boundary Map**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
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**AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 105 WARDS AND
BOUNDARIES OF THE CODE OF ORDINANCES FOR THE CITY OF
REYNOLDSBURG, OHIO**

WHEREAS, the Ward Boundary Commission, following the 2020 census, has proposed maintaining the current City boundary maps and number of wards, but updating and including current census numbers and annexations as appropriate under Section 3.02 of the City of Reynoldsburg Charter, as amended November 2, 1982, November 6, 2007, and March 23, 2013; and

WHEREAS, the Council of the City of Reynoldsburg is satisfied that the four wards, as presented by said Commission, are of substantial equal population;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 105 Wards and Boundaries of the Code of Ordinances for the City of Reynoldsburg, Ohio, shall be and is hereby amended to read as follows:

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****105.01 DIVISION INTO WARDS.**

Council hereby declares the territory of the City to be divided into four wards, known as Ward One, Ward Two, Ward Three, and Ward Four and bounded and described in this chapter.

105.02 WARD ONE.

BEGINNING at the centerline intersection of East Main Street and Lancaster Avenue;

thence Southwesterly, with the centerline of East Main Street to a point in the Corporation Line;

thence Northerly, with said Corporation Line to a point in the southerly line of that subdivision entitled "Olde Orchard No. 3";

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Southeasterly, with said Corporation Line to a point in the westerly right-of-way line of Rosehill Road;

thence, Northerly, with the westerly right-of-way line of Rosehill Road to a point in the Corporation Line;

thence Northwesterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Northwesterly, with said Corporation Line to a point;

thence Northeasterly, with said Corporation Line to a point;

thence Northerly, continuing with said Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point in a stream;

thence Southwesterly, with the centerline of said stream to a point in the centerline of Rodebaugh Road;

thence Southeasterly, with said centerline to a point in the easterly right-of-way line of said Rodebaugh Road;

thence Northerly, with the easterly right-of-way line of said Rodebaugh Road to a point in the centerline of said Rodebaugh Road;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northeasterly, with said centerline of Rodebaugh Road to a point in the Corporation Line;

thence Southerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Southwesterly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point in the westerly right-of-way line of Wagoner Road;

thence Southwesterly, with the westerly right-of-way line of Wagoner Road to a point;

thence Northwesterly, with the Corporation Line to a point in a creek;

thence Southerly, with the creek to a point in the northerly line of Lot 557 of that subdivision entitled "Brookside Park Addition No. 3";

thence Northwesterly, with the westerly line of said Lot 557 to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Southwesterly, to a point in the centerline of Smithfield Court;

thence Southerly, with the centerline of Saratoga Avenue to a point;

thence Northwesterly, with said centerline to a point; in the centerline of Gilmore Drive;

thence Southerly, with the centerline of said Gilmore Drive to a point in the centerline of Sabre Avenue;

thence Northwesterly, with the centerline of said Sabre Drive to appoint in the centerline of Gilmore Drive;

thence Southeasterly, with the centerline of said Gilmore Drive to a point in the centerline of Lebanon Avenue;

thence Southeasterly, with the centerline of said Lebanon Avenue to a point in the centerline of Warwick Avenue;

thence Southwesterly, with the centerline of said Warwick Avenue to a point in the centerline of Lancaster Avenue;

thence Southeasterly, with the centerline of said Lancaster Avenue to a point in the centerline of East Main Street to the POINT OF BEGINNING;

New Subdivisions:

Ordinance No. 129-2021 - Rosehill Road Townhomes

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

Parcel Nos. 060-004558-00 and 060-004557-00

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in the Section 16, Township 12, Range 21, containing 13.755 combined acres of land, more or less, said 13.755 acres being comprised of a part of that tract of land conveyed to Rose Hill Ohio LLC.

105.03 WARD TWO.

BEGINNING at the centerline intersection of East Main Street and Lancaster Avenue;

thence Northerly, with the centerline of Lancaster Avenue to a point;

thence Northwesterly, continuing with the centerline of Lancaster Avenue to a point in the centerline of Warwick Avenue;

thence Northeasterly, with the centerline of Warwick Avenue to a point in the centerline of Brian Drive;

thence Northerly, with the centerline of Brian Drive to a point in the centerline of Gilmore Drive;

thence Northerly, with the centerline of Gilmore Drive to a point in the centerline of Sabre Avenue;

thence Easterly, with the centerline of Sabre Avenue to a point in the centerline intersection of Sabre Avenue and Gilmore Drive;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northerly, with the centerline of Gilmore Drive to a point in the centerline of Saratoga Avenue;

thence Easterly, with the centerline of Saratoga Avenue to a point;

thence Northeasterly, continuing with the centerline of Saratoga Avenue to a point in the centerline of Smithfield Court;

thence Northeasterly, with the centerline of Smithfield Court to a point;

thence Northeasterly, across Smithfield Court and with the westerly line of Lot 557 of that subdivision entitled "Brookside Park Addition";

thence Easterly, with the northerly line of said Lot 557 to a point;

thence Southerly, with the easterly line of "Brookside Park Addition" to a point;

thence Easterly, with the Corporation Line to a point in the easterly right-of-way line of Waggoner Road;

thence Northerly, with the easterly right-of-way of Waggoner Road to a point in the Corporation Line;

thence Easterly, with the northerly line of that subdivision entitled "Jordan Crossing" with the Corporation Line to a point;

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

thence Northerly, continuing with the Corporation Line, with the westerly line of that subdivision entitled "Quarry Park Section 2 Part 2 to a point;

thence Westerly, with the Corporation Line, with the southerly line of that plat entitled "Quarry Park Section 1" to a point in the easterly right-of-way line of Waggoner Road;

thence Northerly, with the easterly right-of-way line of Waggoner Road to a point;

thence Easterly, with the northerly line of "Quarry Park Section 1" to a point;

thence Northerly, with the westerly line of that subdivision entitled "Quarry Park Section 3 Part 2" and "Quarry Park Section 3 Part 3" to a point;

thence Southeasterly, with the northerly line of "Quarry Park Section 3 Part 3" to a point;

thence Southerly, with the easterly line of "Quarry Park Section 3 Part 3" to a point;

thence Southeasterly, with the northerly line of that subdivision entitled "Amended Plat No. 2 of Parts of Ludlow" to a point in the Franklin County and Licking County Line;

thence Northerly, with the Franklin County and Licking County Line to a point;

thence Northwesterly, with the southerly line of that subdivision entitled "Woods at Reynoldsburg Section 3 Part 1", with the southerly line of that subdivision entitled "Park at Waggoner Section 2 Part 3" and that subdivision entitled "The Park at Waggoner Section 2 Part 1" to a point in the easterly right-of-way line of Waggoner Road;

thence Northeasterly, with the easterly right-of-way line of Waggoner Road to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Westerly, across Waggoner Road to a point in the westerly right-of-way line of Waggoner Road;

thence Southerly, with the westerly right-of-way line of Waggoner Road to a point in the northerly right-of-way line of Rodebaugh Road;

thence Westerly, with the northerly right-of-way line of Rodebaugh Road to a point;

thence Northerly, with the Corporation Line to a point;

thence Westerly, continuing with the Corporation Line to a point;

thence Southerly, with said Corporation Line to a point;

thence Easterly, continuing with said Corporation Line to a point;

thence Southerly, with said Corporation Line to a point;

thence Easterly, with the Corporation Line to a point;

thence Southerly, continuing with said Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Southwesterly, with the northerly right-of-way line of Rodebaugh Road to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northerly, with the Corporation Line to a point;

thence Southwesterly, continuing with the Corporation Line to a point;

thence Southerly, with said Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Southwesterly, with the northerly right-of-way line of Rodebaugh Road, to a point;

thence Northwesterly, with the Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Southwesterly, with said Corporation Line to a point;

thence Southerly, with the Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Northwesterly, with the westerly line of that subdivision entitled "Crystal Lakes Section 1" to a point;

thence Southwesterly, with the southerly line of that subdivision entitled "Timber Creek East Section 4" to a point;

thence Southeasterly, with the easterly line of said "Timber Creek East Section 4" to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northwesterly, with the southerly line of said “Timber Creek East Section 4” to a point;

thence Southerly, with the westerly line of Lot 11 of that subdivision entitled “Floyd Good Subdivision” to a point in the centerline of Rodebaugh Road;

thence Northwesterly, with the centerline of said Rodebaugh Road to a point;

thence Northerly, with the westerly line of Lot 12 of said “Floyd Good Subdivision” to a point in the southerly line of that subdivision entitled “Timber Creek East”;

thence Northwesterly, with the southerly line of said “Timber Creek East” to a point

thence Southwesterly, continuing with said southerly line to a point;

thence Southerly, with the easterly line of said “Timber Creek East” to a point;

thence Northwesterly, with the southerly line of said “Timber Creek East” to a point;

thence Southwesterly, with the easterly line of said “Timber Creek East, and the easterly line of that subdivision entitled “The Highlands of Reynoldsburg” to a point in Rodebaugh Road;

thence Westerly, with the centerline of Rodebaugh Road to a point in a creek;

thence Northeasterly, with the centerline of a creek to a point;

thence Northwesterly, with the southerly Corporation Line to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northerly, with the westerly line of that subdivision entitled “Kingswood Farm Section 2”, with the Corporation Line to a point;

thence Westerly, with the southerly line of that subdivision entitled “Pleasant View Heights No. 2”, with the Corporation Line to a point;

thence Northerly, with the westerly line of said “Pleasant View Heights No. 2”, with the Corporation Line to a point in the southerly right-of-way line of East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a poi

thence Southerly, with the easterly line of that subdivision entitled “Pleasant View Heights”, with the Corporation Line to a point;

thence Southeasterly, with the Corporation Line to a point;

thence Southerly, continuing with the Corporation Line to a point;

thence Easterly, with the northerly line of that subdivision entitled “Kingswood Farms Section 1” to a point;

thence Northerly, with the westerly line of said “Kingswood Farms Section 1” with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Northerly, with the Corporation line to a point in the southerly right-of-way line of East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a point;

thence Southeasterly, with the Corporation Line to a point;

thence Northeasterly, with said Corporation Line to a point in the southerly right-of-way line of said East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a point;

thence Southerly, with the westerly right-of-way line of Summit Ridge Drive;

thence Southwesterly, with the Corporation Line to a point;

thence Southerly, continuing with said Corporation Line to a point;

thence Westerly, with said Corporation Line to a point in the easterly right-of-way line of Taylor Road;

thence Southerly, with the easterly right-of-way line of Taylor Road to a point;

thence Easterly, with the Corporation Line to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Southerly, continuing with said Corporation Line to a point;

thence Westerly, with said Corporation Line to a point in the centerline of Taylor Road;

thence Southerly, with the centerline of said Taylor Road to a point in the centerline of Priestley Drive;

thence Easterly, with the centerline of Priestly Drive to a point;

thence Southerly, with the centerline of Papillion Avenue to a point in the centerline of Briaro Street;

thence Southerly, with the centerline of Briaro Street to a point;

thence Westerly, continuing with the centerline of said Briaro Street to a point in the centerline of Priestley Drive;

thence Southerly, with the centerline of Priestley Drive to a point;

thence Westerly, continuing with the centerline of said Priestley Drive to a point in the Franklin County and Licking County Line;

thence Southerly, with the Franklin County and Licking County Line to a point;

thence Westerly, with the centerline of Goldsmith Road to a point;

thence Northwesterly, continuing with the centerline of Goldsmith Road to a point;

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

thence Westerly, with the centerline of said Goldsmith Road to a point;

thence Southerly, with the centerline of Carlyle Drive to a point in the centerline of East Main Street;

thence Southwesterly, with the centerline of East Main Street to a point in the centerline of Oak Valley Road;

thence Southerly with the centerline of Oak Valley Road to a point;

thence Easterly, with the centerline of Oak Valley Road to a point;

thence Southerly, with the centerline of Oak Valley Road to a point;

thence Southwesterly, with the centerline of Oak Valley Road to a point in the centerline of Leighton Drive;

thence Southerly, with the centerline of Leighton Drive to a point in the centerline of Palmer Road;

thence Southeasterly and Easterly with the centerline of Palmer Road to a point;

thence Southwesterly, with the Corporation Line to a point;

thence Northwesterly, with the Corporation Line to a point;

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

thence Westerly, with the Corporation Line to a point;

thence Northwesterly, with the Corporation Line to a point;

thence Southerly, continuing with said Corporation Line to a point;

thence Westerly, with said Corporation Line to a point;

thence Northwesterly, with the Corporation Line to a point;

thence Southwesterly, continuing with said Corporation Line to a point in the centerline of Graham Road;

thence Southerly, with the centerline of Graham Road to a point in the centerline of Livingston Avenue;

thence Westerly, with the centerline of Livingston Avenue to the POINT OF BEGINNING.

Annexations:

Ordinance No. 130-19 - 1676 Lancaster Avenue

Annexation of 0.9 +/- Acres from Truro Township to the City of Reynoldsburg at 1676 Lancaster Avenue owned by Richard E. and Dorothy L. Barth.

Situated in the State of Ohio, County of Franklin, Township of Truro, Half Section 29, Section

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

18,

Township 16, Range 20, Refugee Lands, being 0.9 acres of land, more or less, and being all of that 1 acre tract described in a deed to Richard E. Barth and Dorothy L. Ba1th (Auditor's Tax Parcel Number 263-000832) of record in Official Record 33692 F06 (all references are to the records in the Recorder's Office, Franklin County, Ohio) and being more particularly described as follows:

BEGINNING, at the intersection of the easterly right-of-way line of Lancaster Road with the northerly

line of said 1 acre tract, the southerly line of that 0.5 acre tract described in a deed to Michelle & Juan Carlos Castro of record in Instrument 201904180044492, being in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number I 02-04, and recorded in Instrument 200509060183129 and an angle point in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number 69-08, and recorded in Instrument 20110321 003 8066;

Thence in a easterly direction, a distance of approximately 339 feet, along the northerly line of said 1 acre

tract and southerly line of said 0.5 acre tract, and being along said existing City of Reynoldsburg Corporation Line, (Ord. 69-08) to the northeasterly comer of said 1 acre tract, being at an angle point in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number 405, and recorded in Misc. Record 92, Page 195;

Thence in a southerly direction, a distance of approximately 175 feet, along the easterly line of said 1 acre

tract, a westerly line of that 0.892 acre tract described in a deed to The Church Of Chris of record in Instrument 200608250169821 and a westerly line of that 1.099 acre tract described in a deed to Paul DiYanni of record in Instrument 201905020050888 and along said existing City of Reynoldsburg Corporation Line, (Ord. 405) to a point on the northerly line of that 0.475 acre tract described in a deed to Kimberly Deen Ruiz of record in Instrument 20 1704120049607;

Thence in a westerly direction, a distance of approximately 33 7 feet, along the southerly line of

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

aid 1 acre tract and the northerly line of said 0.475 acre tract, being an existing City of Reynoldsburg Corporation Line as established by Ordinance Number 12-05, and recorded in Instrument 200504180071308 to the easterly right-of-way line of said Lancaster Avenue;

Thence in an n01therly direction, a distance of approximately 72 feet, along the easterly right-of-way line

of said Lancaster Avenue, and being along said existing City of Reynoldsburg Corporation Line, (Ord. 102-04) to the Point of Beginning, containing 0.9 acres of land, more or less.

Ordinance No. 86-15 - 7495 E. Broad Street.

Situated in the State of Ohio, County of Franklin, Township of Jefferson, and being all of 1.011ac, and a 1.37ac tract, as conveyed by instrument no. 201406160075159 to Joseph F. Kuspan and Dorri Steinhoff containing 2.381ac more or less.

Beginning at the southerly right of way line of E. Broad St., and being the northeast corner of said 1.37ac tract, thence in a southerly direction along the easterly property line, and being the proposed corporation line, a distance of approximately 308 +/- ft., to the northerly property line of Edith and William Cady tract of land,

Thence in a westerly direction along said property line a distance of approximately 88 +/-, also being proposed City of Reynoldsburg Corp. Line,

Thence in a southwesterly direction along said property line a distance of approximately 125+/- ft., also being the proposed City of Reynoldsburg Corp. Line,

Thence in a southerly direction along said property line a distance of approximately 10 +/-ft., also being existing City of Reynoldsburg Corporation Line as established by Ordinance no. 102-91, and recorded in Official Record 18560-A-15,

Thence in a northerly direction along the westerly property line a distance of approximately 468+/-ft., to the northwest corner of said property, also being the existing City of Reynoldsburg Corporation line as established by Ordinance no. 95-90, and recorded in Official Record 166694

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

B-12, also being the Existing City of Columbus Corporation line as established by Ordinance no. 1513-00, and recorded in Instrument no. 2000009130184766,

Thence along said corporation line, and being the southerly right of way line of E. Broad St., and the northerly line of said property a total distance of 275 +/-, to the northeast corner of said property, to the true point of beginning, containing 2.381ac.

Ordinance No. 33-13 - 734 Waggoner Road

Situated in the State of Ohio, County of Franklin and in the Township of Truro, being part of Half Section 6, Township 16, Range 20, Refugee Lands/Tract, and being all of that property conveyed to Steven Hatton and Tami Williams, as recorded in Instrument Number 201101050002631 and also being a portion of Right-of-Way as dedicated and platted by Waggoner Hills Section 1, as recorded in Plat Book 73, Page 80, all aforementioned references, Records Office, Franklin County, Ohio, and being more particularly described as follows:

Beginning at the southeast corner of said Hatton tract, the northeast corner of a 5 acre tract as conveyed to Donald L. & Judy L. Brammer by Deed Book 3361, Page 16, also being in the westerly line of a 122.936 acre tract as conveyed to Marilyn J. Griffin by Deed Book 3452, Page 921;

Thence, in a westerly direction, a distance of approximately 659 feet, along the southerly line of said Hatton tract, the northerly line of said Brammer tract, to the centerline of Waggoner Road, also being the southwest corner of said Hatton tract and the northwest corner of said Brammer tract;

Thence, in a northeasterly direction, along the centerline of Waggoner Rd., a distance of approximately 179 feet, to the southeast corner of said Waggoner Hills Section 1;

Thence, in a westerly direction, leaving said centerline, along the southerly line of said Waggoner Hills Section 1, a distance of approximately 45 feet to the westerly Right-of-Way line of Waggoner Road, being the southeast corner of Lot No. 11 of said Waggoner Hills Section 1, also being a southeasterly corner of an existing City of Reynoldsburg Corporation Line, as

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

established by Ordinance Number 135-89, recorded in Official Record 14744 C11;

Thence, in a northeasterly direction, along said westerly Right-of-Way line, also along said existing Corporation Line, and also along the easterly line of said Lot No. 11 and a portion of Lot No. 10 of said Waggoner Hills Section 1, a distance of approximately 202 feet, to the intersection of the northerly line of said Hatton tract projected/extended and the westerly Right-of-Way line of Waggoner Road;

Thence, in an easterly direction, leaving said corporation line, partially along the said extension/projection of said Hatton tract, along the northerly line of said Hatton tract, also along the southerly line of a 2.856 acre tract as conveyed to Margaret M. and Robert J. Holomuzki by Instrument Number 200002010022313, and also partially along the southerly line of the balance of a tract as conveyed to

Rhoderick C. Griffin, Trustee of the Clark R. Oldham Irrevocable Trust by Instrument Number 201103180037303, a distance of approximately 631 feet, to the northeasterly property corner of said Hatton tract, also being a northwesterly property corner of said Marilyn J. Griffin tract, and also being in the southerly line of said Rhoderick C. Griffin, TR. Tract;

Thence, in a southerly direction, along the easterly property line of said Hatton tract, the westerly line of said Marilyn J. Griffin tract, a distance of approximately 381 feet, to the PLACE OF BEGINNING containing 5.5 Acres, more or less.

Ordinance No. 34-2020 - 1140 Waggoner Road

Annexation of 0.9 acres located at 1140 Waggoner Road.

Situated in the Township of Truro, County of Franklin and State of Ohio:

Being part of One-half (1/2) Section 8, East Township No. 16, Range No. 20, Refugee Lands, and being Four (4) acres off of the North side of a tract of land as described in Deed Book 352, Page 245, said Four (4) acres more particularly described as follows:

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7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

Beginning in the center of Graham Road where it is intersected by the center line of the Forresters Lane;

Thence East in the center of said Lane, 52 1/2 rods to the Northwest corner of James Maxwell's lands;

Thence South on the West side of James Maxwell's land 201 feet and One inch to an iron pin;

Thence West on a line parallel with the center line of Forresters Lane 52 1/2 rods to the center of said

Graham Road; passing an iron stake on the East side of said Graham Road;

Thence North with the center of said Graham Road to the place of beginning, containing Four (4) acres of land, excepting, however, being a strip of land 100.00 feet in width off of the entire South side of a 4.0 acre (plus or minus) tract conveyed to Dorothy Amrine by Junmaie Barton, as described and of record in Deed Book 17874, Page 443, Recorder's Office, Franklin County, Ohio, said 100.00 foot strip of land extending from the center line of Waggoner Road, Easterly to the West line of the Maxwell Land (now owned by Joseph H. and Mabel Hamilton) and containing 2.0 acres.

Excepting therefrom following:

Situated in the Township of Truro, County of Franklin, and State of Ohio:

Being located in Half Section 8, Township 16, Range 20, Refugee Lands and being part of the 2.0 acre tract conveyed Claude A., Jr. and Barbara C. Williams, by deed of record in Deed Book 2369, Page 94, all references being to record in the Records office, Franklin County, Ohio and bounded and described as follows:

Beginning at an iron pin found in the centerline of Waggoner Road at the Northwesterly corner of said Claude A., Jr. and Barbara C. Williams 2.0 acre tract the Southwesterly corner of the

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Reynoldsburg OH 43068

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Elias Z. and Maria Vlaar 0.753 acre tract of record in Deed Book 3625, Page 250.

Thence South 86 deg. 15' 00" East, along the Southerly line of said Elias Z. and Maria Vlaar 0.753 acre tract and the Southerly line of the Peter N. Cenci. Mary Jane Cenci and Robert G. Newport 5.667 acre tract of record in Official Record 18523H 17 (passing an iron pin at 283.72 feet), a distance of 333.72 foot to a point;

Thence South 84 deg. 21' 40" West, a distance of 50.56 feet to a point;

Thence North 86 deg. 15' 00" West crossing the Claude A., Jr. and Barbara C. Williams 2.0 acre tract, being 8.25 feet Southerly, as measured at right angles and parallel with the Northerly Line of said 2.0 acre tract, a distance of 284.00 feet to a PK Nail set in the centerline of Waggoner Road;

Thence North 4 deg. 53' 30" East, along the centerline of Waggoner Road, a distance of 8.25 feet to the point of beginning, containing 0.059 acre, more or less.

Subject, however, to all legal rights-of-ways and/or easement, if any, of previous record.

Bearings contained herein are based on the same meridian as the Easterly line of Half Section 8 (South 4 deg. 00' 45" West), of record in Official Record 18523H17.

1140 Waggoner Road

Reynoldsburg, Ohio 43068

PPN: 263-000178-00

Tax Parcel No.: 263-000178-00

Property Address: 1140 Waggoner Road, Reynoldsburg, OH 43068

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Ordinance No. 49-2020 - 704 Waggoner Road

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 704 WAGGONER ROAD IN TRURO TOWNSHIP CONSISTING OF 130.91+/-, OWNED BY RHODERICK C. GRIFFIN, KENTON G. GRIFFIN AND LAUREL J. SAMPLE, AND DECLARING AN EMERGENCY

In Plat Book 79, Page 80, in the existing City of Reynoldsburg corporation line established by Ordinance Number 94-93, of record in Official Record 25177F11; Thence South 82° 35' 43" East, with said northerly right of way line, the southerly line of said Lot 9, and said corporation line, a distance of 10.20 feet to a point of curvature to the left; Thence with said northerly right of way line, the southerly line of said Lot 9, said corporation line, and with the arc of said curve, having a central angle of 33° 46' 58", a radius of 20.65 feet, an arc length of 12.18 feet, a chord bearing of North 80° 54' 08" East and chord distance of 12.00 feet to a point in the westerly right of way line of said Waggoner Road; Thence North 03° 24' 42" East, with the easterly line of said Lot 9, said westerly right of way line, and said corporation line, a distance of 109.68 feet to a point; Thence South 87° 14' 42" East, crossing said Waggoner Road and with said corporation line,, a distance of 77.71 feet to a point in the easterly right-of-way line thereof, the northeasterly corner of that 0.673 acre tract conveyed to City of Reynoldsburg, Ohio by deed of record in Instrument Number 200308190261909, in the existing City of Reynoldsburg corporation line established by Ordinance Number 40-2000, of record in Instrument Number 200008110161877; Thence South 02° 45' 19" West, with said easterly right-of-way line, the easterly line of said 0.673 acre tract, and with said corporation line, a distance of 187.54 feet to a point in the southerly right-of-way line of Rodebaugh Road; Thence South 89° 20' 05" East, partly with said southerly right-of-way line, partly with the southerly line of said 0.673 acre tract, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section I Part 1 ", of record in Plat Book 92, Page 67, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section 2 Part 1 ", of record in Plat Book 98 Page 85, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section 2 Part 3", of record in Plat Book 99, Page 92, partly with the southerly line of the subdivision entitled "Woods at Reynoldsburg Section 4 Part 2", of record in Plat Book 100, Page 47, partly with the southerly line of said "Woods at Reynoldsburg Section 3 Part 1 ", partly with said corporation line (Ordinance Number 40-2000), partly with the existing City of Reynoldsburg corporation line established by Ordinance Number 136-91, of record in Official record 19918B09, and partly with the existing City of Reynoldsburg corporation line established by Ordinance Number 32-88, of record in Official record 11939F03, a distance of 3769.57 feet to the POINT OF BEGINNING, containing 130.91 acres of land, more or less.

New Subdivisions:

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7232 East Main Street

Reynoldsburg OH 43068

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- Lancaster Road - The Oliver Project - Parcel Number 060-008442

105.04 WARD THREE.

BEGINNING at the centerline intersection of Baltimore-Reynoldsburg Road and Livingston Avenue;

thence, Easterly with the centerline of Livingston Avenue to a point in the centerline of Waggoner Road;

thence Northerly, with the centerline of Waggoner Road to a point;

thence Northeasterly, with the northerly line of "Slate Ridge Office Park Condominium" and "Slate Ridge Office Park Condominium First Amendment" to a point;

thence Southeasterly, with the southerly line of "The Village at Slate Ridge Condominium Second Amendment", "The Village at Slate Ridge First Amendment", and "Village at Slate Ridge Condominium Sixth Amendment" to a point;

thence Southwesterly, with the westerly line of "The Village at Slate Ridge Condominium Third Amendment" to a point;

thence Easterly, with the southerly line of said "The Village at Slate Ridge Condominium Third Amendment" to a point in the westerly line of "Slate Ridge";

thence Northerly, with the westerly line of "Slate Ridge" to a point;

thence Southeasterly, with the northerly line of said "Slate Ridge" to a point;

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thence Northeasterly, with the northerly line of "Slate Ridge to a point in the centerline of Palmer Road;

thence Westerly, with the centerline of Palmer Road to a point;

thence Northwesterly, continuing with the centerline of Palmer Road to a point in the centerline of Leighton Drive;

thence Northerly, with the centerline of Leighton Drive to a point in the centerline of Oak Valley Road;

thence Northeasterly, with the centerline of said Oak Valley Drive to a point;

thence Northerly, with the centerline of said Oak Valley Drive to a point'

thence Westerly, continuing with the centerline of said Oak Valley Drive to a point;

thence Northwesterly, with the centerline of said Oak Valley Drive to a point in the centerline of East Main Street;

thence Easterly, with the centerline of said Main Street to a point in the centerline of Carlyle Drive

thence Northerly, with the centerline of said Carlyle Drive to a point in the centerline of Goldsmith Drive;

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thence Easterly, with the centerline of said Goldsmith Drive to a point;

thence Northeasterly, continuing with the centerline of said Goldsmith Drive to a point;

thence Easterly, with the centerline of Goldsmith Drive to a point in the Franklin and Licking County Line;

thence Northerly, with said County Line to a point in the centerline of Priestley Drive;

thence Easterly, with the centerline of said Priestley Drive to a point;

thence Northerly, continuing with the centerline of Priestley Drive to a point in the centerline of Briaro Street;

thence Easterly, with the centerline of Briaro Street to a point in the centerline of Papillion Avenue;

thence Easterly, with the centerline of Papillion Avenue to a point;

thence Northeasterly, continuing with the centerline of said Papillion Avenue, to a point the centerline of Priestley Drive;

thence Easterly, with the centerline of Priestley Drive to a point in the centerline of Taylor Road;

thence Northerly, with the centerline of said Taylor Road to a point;

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thence Easterly, with the northerly line of “Taylor Ridge East Section 1”, with the Corporation Line to a point;

thence Northeasterly, with the westerly line of “Taylor Ridge East Section 2”, with the Corporation Line to a point;

thence Easterly, with the northerly line of “Taylor Ridge East Section 3”, with the Corporation Line to a point;

thence Northerly, with the westerly line of “Summit Ridge Section 5” and “Summit Ridge Section 8”, with the Corporation Line to a point;

thence Easterly, with the northerly line of said “Summit Ridge Section 6”, “Summit Ridge Section 8” and “Summit Ridge Section 7”, with the Corporation Line to a point in the centerline of Summit Road;

thence Southerly, with the centerline of Summit Road to a point in the centerline of Refugee Road;

thence Easterly, with the centerline of Refugee Road to a point in the easterly right-of-way line of Summit Road;

thence Southerly, with the easterly right-of-way line of Summit Road to a point;

thence Easterly, with the Corporation Line to a point;

thence Southerly, continuing with the Corporation Line to a point;

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

thence Northwesterly, with the Corporation Line to a point in the easterly right-of-way line of Summit Road;

thence Northerly, with the easterly right-of-way line of Summit Road to a point;

thence Northeasterly, with the Corporation Line, with the southerly line of “Taylor Woods Sections 7, 8 and 9” to a point;

thence Southerly, with the easterly line of “Taylor Woods Section 5”, with the Corporation Line, to a point;

thence Northwesterly, with the southerly line of “Taylor Woods Sections 1 and 5”, with the Corporation Line to a point in the easterly right-of-way line of Taylor Road;

thence Southerly, with the easterly right-of-way line of Taylor Road to a point in the centerline of Main Street;

thence Northeasterly, with the centerline of Main Street to a point;

thence Southerly, with the corporation line to a point in the northerly limited access right-of-way line of State Route 70;

thence Southwesterly, with the northerly limited access right-of-way line, with the Corporation Line, to a point;

thence Westerly, with the northerly right-of-way line of Palmer Road, with the Corporation Line, to a point;

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thence Northerly, with the Corporation Line to a point;

thence Westerly, continuing with the Corporation Line to a point;

thence Northerly, with the easterly line of "Taylors Palmer Road Addition", with the Corporation Line to a point;

thence Westerly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Northwesterly, with the northerly line of "Wymer's Addition Replat", with the Corporation Line to a point;

thence Northeasterly, with the westerly right-of-way line of Taylor Road to a point;

thence Westerly, with the southerly line of "Windsor Forest Addition", with the Corporation Line to a point;

thence Southerly, with the westerly line of "Smith's Acres", with the Corporation Line to a point;

thence Southerly, across "Smith's acres 2", with the Corporation Line to appoint in the northerly

thence Southerly, across "Smith's acres 2", with the Corporation Line to appoint in the northerly right-of-way line of Palmer Road;

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thence Westerly, with the northerly right-of-way line of Palmer Road to a point;

thence Southerly, with the Corporation Line to a point;

thence Northeasterly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point in the centerline of Taylor Road;

thence Southerly, with the centerline of Taylor Road, with the Corporation Line, to a point;

thence Southwesterly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point in the centerline of Taylor Road;

thence Southerly, with the centerline of Taylor Road, to a point in the Licking County, Fairfield County Line;

thence Westerly, with the Licking, Franklin and Fairfield County Lines, to a point in the centerline of Baltimore-Reynoldsburg Road;

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

thence Northwesterly, with the centerline of Baltimore-Reynoldsburg Road to the POINT OF BEGINNING;

Annexations:

Ordinance No. 86-2020 - Emsweiler Parcels - Summit Road, Etna Township

Parcel Numbers 010-018030-00.001 and 010-018030-00.000

Description of 137.542 ACRES+/- TO BE ANNEXED FROM ETNA TOWNSHIP
TO THE CITY OF REYNOLDSBURG

Situated in the State of Ohio, County of Licking, Township of Etna, and being located in Section 9, Township 16, Range 20 of the Refugee Lands, and being all the lands conveyed to Howard P and Rosemary A Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00 .000, all the lands of Howard P and Rosemary A. Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00 .001, all the lands of Robert Foster and Neal Seymour, Instrument Number 201909100019058 and being PPN 010-017466-00.000, and as follows:

Beginning, in the centerline of National Road (State Route 40), at the southwesterly corner of said 58.417 acre tract of land as conveyed to Robert Foster and Neal Seymour, the southeasterly corner of a 10.990 acre tract of land as conveyed to Nastev Cveta Trustee of record in Instrument Number 200003220008898, and on the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 362.7 Ac., Plat Book 13, Pages 60-63;

Thence, along the easterly and northerly lines of said 10.990 acre tract the following two (2) courses:

1. North 4°15'57" East, a distance of 1596.05 feet to a point,
2. North 86°07'48" West, a distance of 298.50 feet to a point on the easterly line of a 129.893 acre tract of land as conveyed to Joseph Bauman Trustee of record in Instrument Number

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

201301170001449;

Thence, North 03.53'49" East along the easterly line of said 129.893 acre tract, a distance of 1317.20 feet to the southeasterly corner of Reserve A of Taylor Woods Section 5 of record In Plat Book 15, Pages 307-308 at an angle point In the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 179.4 Ac., Plat Book 13, Pages 115-116 and being the southwesterly corner of a 36.479 acre tract of land as conveyed to Carol S. Christy and Richard Halley of record in Instrument Number 200809150020609;

Thence, South 86.04'30" East with the southerly line of said 36.479 acre tract and the southerly line of a 35.517 acre tract of land as conveyed to Maplewood Farms, LTD. of record in Official Record 849, Page 558, a distance of 1836.88 feet to a point on the southerly line of a 5.03 acre tract of land as conveyed to Humphreys Donna L of record in Instrument Number 201312050029764;

Thence, along the southerly line of said 5.03 acre tract the following five (5) courses:

1. South 86.07'32" East a distance of 141.09 feet to a point,
2. South 5"28'52" West a distance of 21 .89 feet to a point,
3. South 85"18'03" East a distance of 61 .29 feet to a point,
4. North 3"28'46" East a distance of 22.76 feet to a point,
5. South 86.07'32" East a distance of 585.59 feet to a point at the northeasterly corner of aforementioned 39.828 acre tract and the southeasterly corner of said 5.03 acre tract and the centerline of Summit Road SW;

Thence, South 4°01'31 " West along easterly line of said 39.828 acre tract, said centerline Summit Road SW and easterly line of aforementioned 38.329 acre tract of land as conveyed to Howard P and Rosemary A. Emsweiler Trustees a distance of 1312.37 feet to the southeasterly corner of said 38.329 acre tract of land and the northeasterly corner of a 1.500 acre tract of land as conveyed to Lisa A Maters of record in Official Record 489, Page 405;

Thence, North 86°07'51" West along said southerly line of said 38.329 acre tract of land and

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

northerly line of said 1.500 acre tract of land a distance of 664.59 feet to the northwesterly corner of said 1.500 acre tract of land;

Thence, South 3°17'07" West along westerly line of said 1.500 tract of land, westerly line of a 1.980 acre tract of land as conveyed to Douglas A. Ballman & Evelyn May Ballman of record in Instrument Number 200709180024633, westerly line of a 1.500 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200708030020363, westerly line of a 2.496 acre tract of land as conveyed to Joan B Ogershok of record in Official Record 844, Page 619, westerly line of a 2.500 acre tract of land as conveyed to Mary Ellen Praither ET AL of record in Instrument Number 200503170007854 a distance of 1450.73 feet to the southwesterly corner of a 3.010 acre tract of land as conveyed to Summit Road Storage LLC of record in Instrument number 201002080002541 and the centerline of aforementioned National Road;

Thence, along said centerline of National Road the following two {2) courses:

1. South 88°43'57" West a distance of 96.50 feet to a point, passing a corner of aforementioned City of

Reynoldsburg corporation line at a distance of 65.86 feet;

2. South 88.50'28" West with said City of Reynoldsburg corporation line a distance of 1593.90 feet to the **Point of Beginning**.

Ordinance No. 01-17 - 10360 Taylor Road SW; Annexation of 2.231 +/- Acres in Etna Township, County of Licking, State of Ohio; Stuart and Carolyn Yousey

Situated in the State of Ohio, County of Licking, Township of Etna, and being a part of Lots 4 and 5

of Dexter Heights, Plat Book 8, pg. 9, conveyed to Stuart D. and Carolyn D. Yousey as Tract 2 and Tract I, respectively, in Deed Book 689, pg. 135, Licking County Recorder's Office;

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

All records referred to are those of record in the Licking County Recorder's Office, unless otherwise noted;

BEGINNING at the southwest corner of the said Dexter Heights and of the said Lot 5, being a southeast corner of a 13.420 acre tract conveyed to the Board of Education, Reynoldsburg C.S.D. in Instrument (Instr.) No. 200209130034236 and a corner of a 5.700 acre tract conveyed to Terraceview Apartments, LTD in Instr. No. 201309040022621, and referenced by a found 1" iron pipe (2.00 feet, North 03 degrees 49 minutes 46 seconds East);

THENCE North 03 degrees 49 minutes 46 seconds East, a distance of 159.91 feet, along the west line of the said Lots 5 and 4, and an east line of the said 13.420 acre tract, passing the said 1" iron pipe at 2.00 feet, to a set iron pin, being the northwest corner of the said Tract 2 and a corner of the said 13.420 acre tract;

THENCE South 87 degrees 53 minutes 54 seconds East, a distance of 592.32 feet, along the north line of the said Tract 2 and a south line of the said 13.420 acre tract, and crossing the said Lot 4, to a set iron pin, being the northwest corner of a 0.211 acre tract (Parcel 5-WD) conveyed to Etna Township in Instr. No. 201607080006838 and the southwest corner of a 0.074 acre tract (Parcel 17-WD) conveyed to Etna Township in Instr. No. 201507140014604, being 33.00 feet left of Station 18+41.66, as shown on plans for Taylor Rd., LIC-TRI69-4.60, on file with the Licking County Engineer;

THENCE with a curve turning to the right, with an arc length of 188.96 feet, a radius of 967.00 feet, a chord bearing of South 19 degrees 27 minutes 39 seconds West, a chord length of 188.66, and a delta angle of 11 degrees 11 minutes 47 seconds, crossing the said Lots 4 and 5, along the west line of the said 0.211 acre tract, to a set iron pin, being the southwest corner of the said 0.211 acre tract, being a point in the south line of the said Lot 5, and a point in a north line of a 1.030 acre tract conveyed to the City of Reynoldsburg in Instr. No. 199906230026426;

THENCE North 85 degrees 45 minutes 21 seconds West, a distance of 541.23 feet, along the south line of the said Lot 5, a north line of the said 1.0301 acre tract: 1 and a north line of the said 5.700 acre tract to the point of beginning, having an area of 97,182 square feet or 2.231 acre of

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

which 1.589 acres is out of Lot 5 (Tract I, Parcel No. 01 2-029502-00.000) and 0.642 acres is out of Lot 4 (Tract 2, Parcel No. 012-029496-00.000), according to a survey by J&J Surveying Services, Inc. on May 31, 2016, under the direct supervision of Raymond J. Wood, P.S. 7745;

The parcel described herein is part of Parcel Nos. 012-029502-00.000 and 012-029496-00.000;

The bearings described herein are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (2011).

Ordinance No. 08-15

Annexation of 1.5 +/- Acres in Etna Township, County of Licking, State of Ohio, to the City of Reynoldsburg, Ohio - Carole L. Schmidt Living Trust - Taylor Road.

Being Lot Number Three of Dexter Heights Subdivision, as the same is numbered and delineated upon the recorded plat thereof, of record in Plat Book 8, Pages 9 and 10, Recorder's Office, Licking County, Ohio.

Ordinance No. 16-2021 - Eastwood - Annexation of Property Located on US Route 40 identified as Parcel Numbers 010-017466-00.000, 010-018030-00.000, and 010-018030-00.001 in Licking County of 137.542 +/- Acres.

Situated in the State of Ohio, County of Licking, Township of Etna, and being located in Section 9, Township 16, Range 20 of the Refugee lands, and being all the lands conveyed to Howard P and Rosemary A Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00.000, all the lands of Howard P and Rosemary A. Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00.001, all the lands of Robert Foster and Neal Seymour, instrument Number 201909100019058 and being PPN 010-017466-00.000, and as follows:

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

Beginning, in the centerline of National Road (State Route 40}, at the southwesterly corner of said 58.417 acre tract of land as conveyed to Robert Foster and Neal Seymour, the southeasterly corner of a 10.990 acre tract of land as conveyed to Nastev Cveta Trustee of record in Instrument Number 200003220008898, and on the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 362.7 A c., Plat Book 13, Pages 60-63;

Thence, along the easterly and northerly lines of said 10.990 acre tract the following two (2} courses:

1. North 4' 15"57" East, a distance of 1596.05 feet to a point,
2. North 86' 07'48" West, a distance of 298.50 feet to a point on the easterly line of a 129.893 acre tract of land as conveyed to Joseph Bauman Trustee of record in Instrument Number 201301170001449;

Thence, North 03' 53'49" East along the easterly line of said 129.893 acre tract, a distance of 1317.20 feet to the southeasterly corner of Reserve A of Taylor Woods Section 5 of record In Plat Book 15, Pages 307-308 at an angle point In the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 179.4 Ac., Plat Book 13, Pages 115-116 and being the southwesterly corner of a 36.479 acre tract of land as conveyed to Carol S. Christy and Richard Halley of record in Instrument Number 200809150020609;

Thence, South 86'04'30" East with the southerly line of said 36.479 acre tract and the southerly line of a 35.517 acre tract of land as conveyed to Maplewood Farms, l TO. of record in Official Record 849, Page 558, a distance of 1836.88 feet to a point on the southerly line of a 5.03 acre tract of land as conveyed to Humphreys Donna of record In Instrument Number 201312050029764;

Thence, along the southerly line of said 5.03 acre tract the following five (5} courses:

1. South 86'07'32" East a distance of 141 .09 feet to a point,
2. South 5'28'52" West a distance of 21.89 feet to a point,
3. South 85'1 8'03" East a distance of 61 .29 feet to a point,
4. North 3'28'46" East a distance of 22.76 feet to a point,

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

5. South 86°07'32" East a distance of 585.59 feet to a point at the northeasterly corner of aforementioned 39.828 acre tract and the southeasterly corner of said 5.03 acre tract and the centerline of Summit Road SW;

Thence, South 4° 01'31" West along easterly line of said 39.828 acre tract, said centerline Summit Road SW and easterly line of aforementioned 38.329 acre tract of land as conveyed to Howard P and Rosemary A. Emsweiler Trustees a distance of 1312.37 feet to the southeasterly corner of said 38.329 acre tract of land and the northeasterly corner of a 1.500 acre tract of land as conveyed to Lisa A Maters of record in Official Record 489, Page 405;

Thence, North 86°07'51" West along said southerly line of said 38.329 acre tract of land and northerly line of said 1.500 acre tract of land a distance of 664.59 feet to the northwesterly corner of said 1.500 acre tract of land;

Thence, South 3°17'07" West along westerly line of said 1.500 tract of land, westerly line of a 1.980 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200709180024633, westerly line of a 1.500 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200708030020363, westerly line of a 2.496 acre tract of land as conveyed to Joan B Ogershok of record in Official Record 844, Page 619, westerly line of a 2.500 acre tract of land as conveyed to Mary Ellen Praither ET Al of record in Instrument Number 200503170007854 a distance of 1450.73 feet to the southwesterly corner of a 3.010 acre tract of land as conveyed to Summit Road Storage LLC of record in Instrument number 201002080002541 :and the centerline of aforementioned National Road;

Thence, along said centerline of National Road the following two (2) courses:

1. South 88°43'57" West a distance of 96.50 feet to a point, passing a corner of aforementioned City of Reynoldsburg corporation line at a distance of 65.86 feet;
2. South 88°50'28" West with said City of Reynoldsburg corporation line a distance of 1593.90 feet to the Point of Beginning.

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

New Subdivisions:

- Ravines on Taylor Road - Parcel Number 013-027564-00.000
- Taylor Road Condos - Parcel Numbers 013-027276-00.000 & 013-027276-00.033
- Maple Wood Farms LTD. 8718 Summit Road SW - Ordinance No. 19-2021
Parcel Number 125-026616-00.00 designated for placement in an agricultural district.

105.05 WARD FOUR.

BEGINNING at the centerline intersection of East Main Street and Jackson Avenue;

thence Southerly, with the centerline of said Jackson Avenue to a point;

thence Southeasterly, continuing with said centerline to a point in the County line of Franklin and Fairfield;

thence Easterly, with the County line of Franklin and Fairfield to a point in the easterly right-of-way line of Taylor Road;

thence Southerly, with said easterly right-of-way line to a point in the northerly right-of-way line of Interstate 70;

thence Southwesterly, with the northerly right-of-way line of said Interstate 70 to a point;

thence Westerly, with said northerly right-of-way line to a point in the westerly right-of-way line of Brice Road;

thence Northerly, with the westerly right-of-way line of said Brice Road to a point in the

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northerly right-of-way line of Livingstone Avenue;

thence Westerly, with the northerly right-of-way line of Livingston Avenue to a point in the existing Corporation Line;

thence Northerly, with the existing Corporation Line to a point in the northerly right-of-way line of Radekin Road;

thence Easterly, with said northerly right-of-way line of Radekin Road to a point in the westerly Corporation Line;

thence Northerly, with said Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Northerly, continuing with said Corporation Line to a point in the southerly right-of-way line of said Main Street;

thence Westerly, with the southerly right-of-way line of said Main Street to a point;

thence Northerly, across said Main Street to a point in the centerline of said Main Street;

thence Northeasterly, with said centerline to the POINT OF BEGINNING.

New Subdivisions/Development:

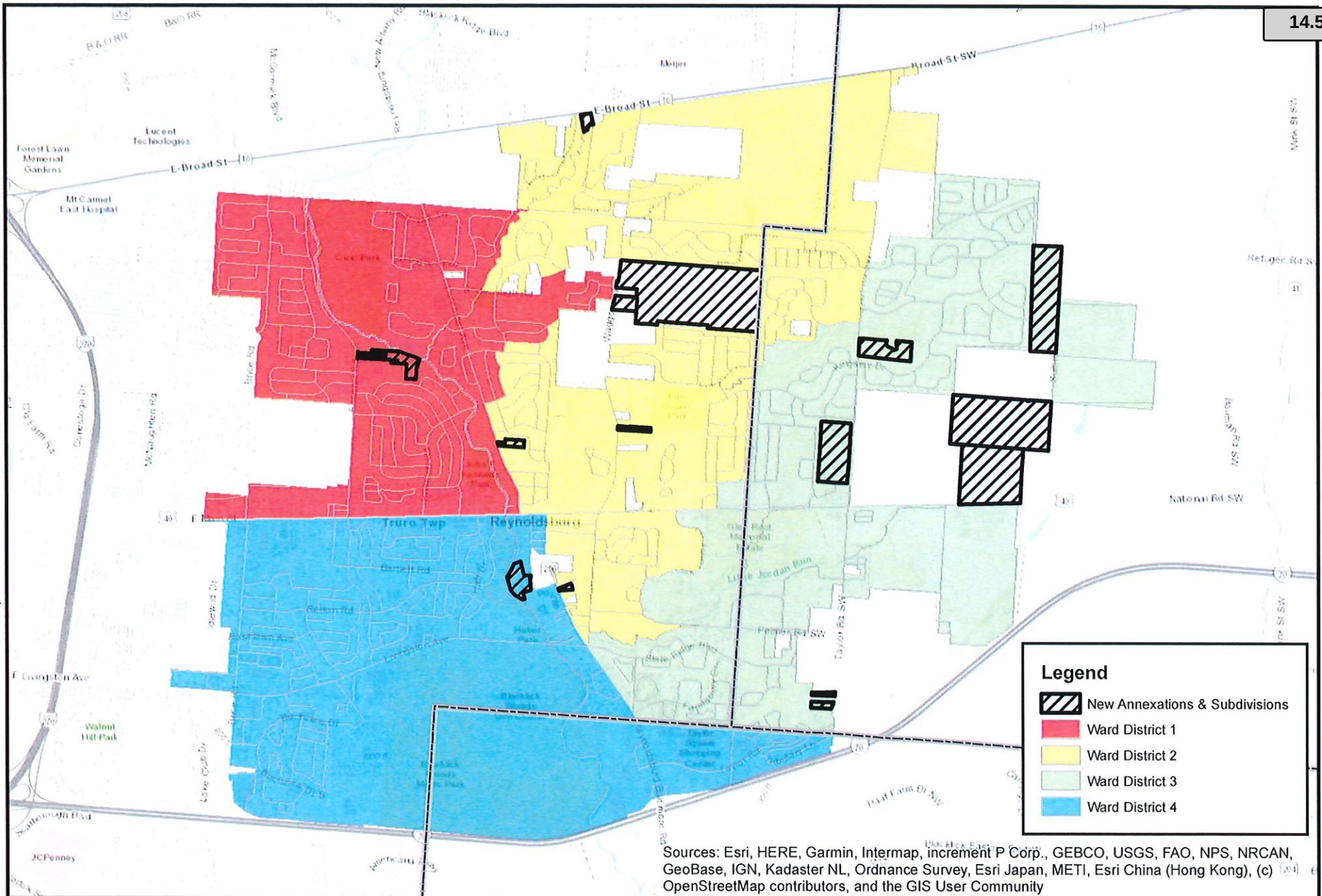
Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

- Truro Street - Parcel Numbers 060-008344, 060-007541, 060-007542, 060-008860 & 060-008347

SECTION 2. That there is hereby also attached to this ordinance incorporated by reference, a map of the City of Reynoldsburg marked Exhibit "A," prepared by EMH&T reflecting the wards as described in Section 1.

SECTION 3. That the existing Chapter 105 of the Code of Ordinances shall be and is hereby repealed and replaced.

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



Legend

-  New Annexations & Subdivisions
-  Ward District 1
-  Ward District 2
-  Ward District 3
-  Ward District 4

Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

EMH&T
 Engineers • Surveyors • Planners • Scientists
 5500 New Albany Road, Columbus, OH 43054
 Phone: 614.775.4500 Toll Free: 888.775.3648
 emht.com

CITY OF REYNOLDSBURG, FAIRFIELD, FRANKLIN & LICKING COUNTIES

WARD BOUNDARY MAP OF THE CITY OF REYNOLDSBURG

SCALE: 1" = 3,500'

0 1,750 3,500 7,000 Feet

Note: Base map features and property information compiled from Fairfield County Auditor's GIS, Franklin County Auditor's GIS and Licking County Auditor's GIS.

WARD 1

BEGINNING at the centerline intersection of East Main Street and Lancaster Avenue;

thence Southwesterly, with the centerline of East Main Street to a point in the Corporation Line;

thence Northerly, with said Corporation Line to a point in the southerly line of that subdivision entitled "Olde Orchard No. 3";

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point in the westerly right-of-way line of Rosehill Road;

thence, Northerly, with the westerly right-of-way line of Rosehill Road to a point in the Corporation Line;

thence Northwesterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Northwesterly, with said Corporation Line to a point;

thence Northeasterly, with said Corporation Line to a point;

thence Northerly, continuing with said Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point in a stream;

thence Southwesterly, with the centerline of said stream to a point in the centerline of Rodebaugh Road;

thence Southeasterly, with said centerline to a point in the easterly right-of-way line of said Rodebaugh Road;

thence Northerly, with the easterly right-of-way line of said Rodebaugh Road to a point in the centerline of said Rodebaugh Road;

thence Northeasterly, with said centerline of Rodebaugh Road to a point in the Corporation Line;

thence Southerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Northerly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point;

thence Southwesterly, with said Corporation Line to a point;

thence Southeasterly, with said Corporation Line to a point in the westerly right-of-way line of Wagoner Road;

thence Southwesterly, with the westerly right-of-way line of Wagoner Road to a point;

thence Northwesterly, with the Corporation Line to a point in a creek;

thence Southerly, with the creek to a point in the northerly line of Lot 557 of that subdivision entitled "Brookside Park Addition No. 3";

thence Northwesterly, with the westerly line of said Lot 557 to a point;

thence Southwesterly, to a point in the centerline of Smithfield Court;

thence Southerly, with the centerline of Saratoga Avenue to a point;

thence Northwesterly, with said centerline to a point; in the centerline of Gilmore Drive;

thence Southerly, with the centerline of said Gilmore Drive to a point in the centerline of Sabre Avenue;

thence Northwesterly, with the centerline of said Sabre Drive to appoint in the centerline of Gilmore Drive;

thence Southeasterly, with the centerline of said Gilmore Drive to a point in the centerline of Lebanon Avenue;

thence Southeasterly, with the centerline of said Lebanon Avenue to a point in the centerline of Warwick Avenue;

thence Southwesterly, with the centerline of said Warwick Avenue to a point in the centerline of Lancaster Avenue;

thence Southeasterly, with the centerline of said Lancaster Avenue to a point in the centerline of East Main Street to the POINT OF BEGINNING;

New Subdivisions:

Ordinance No. 129-2021 – Rosehill Road Townhomes

Parcel Nos. 060-004558-00 and 060-004557-00

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in the Section 16, Township 12, Range 21, containing 13.755 combined acres of land, more or less, said 13.755 acres being comprised of a part of that tract of land conveyed to Rose Hill Ohio LLC.

WARD 2

BEGINNING at the centerline intersection of East Main Street and Lancaster Avenue;

thence Northerly, with the centerline of Lancaster Avenue to a point;

thence Northwesterly, continuing with the centerline of Lancaster Avenue to a point in the centerline of Warwick Avenue;

thence Northeasterly, with the centerline of Warwick Avenue to a point in the centerline of Brian Drive;

thence Northerly, with the centerline of Brian Drive to a point in the centerline of Gilmore Drive;

thence Northerly, with the centerline of Gilmore Drive to a point in the centerline of Sabre Avenue;

thence Easterly, with the centerline of Sabre Avenue to a point in the centerline intersection of Sabre Avenue and Gilmore Drive;

thence Northerly, with the centerline of Gilmore Drive to a point in the centerline of Saratoga Avenue;

thence Easterly, with the centerline of Saratoga Avenue to a point;

thence Northeasterly, continuing with the centerline of Saratoga Avenue to a point in the centerline of Smithfield Court;

thence Northeasterly, with the centerline of Smithfield Court to a point;

thence Northeasterly, across Smithfield Court and with the westerly line of Lot 557 of that subdivision entitled "Brookside Park Addition";

thence Easterly, with the northerly line of said Lot 557 to a point;

thence Southerly, with the easterly line of "Brookside Park Addition" to a point;

thence Easterly, with the Corporation Line to a point in the easterly right-of-way line of Waggoner Road;

thence Northerly, with the easterly right-of-way of Waggoner Road to a point in the Corporation Line;

thence Easterly, with the northerly line of that subdivision entitled "Jordan Crossing" with the Corporation Line to a point;

thence Northerly, continuing with the Corporation Line, with the westerly line of that subdivision entitled "Quarry Park Section 2 Part 2 to a point;

thence Westerly, with the Corporation Line, with the southerly line of that plat entitled “Quarry Park Section 1” to a point in the easterly right-of-way line of Waggoner Road;

thence Northerly, with the easterly right-of-way line of Waggoner Road to a point;

thence Easterly, with the northerly line of “Quarry Park Section 1” to a point;

thence Northerly, with the westerly line of that subdivision entitled “Quarry Park Section 3 Part 2” and “Quarry Park Section 3 Part 3” to a point;

thence Southeasterly, with the northerly line of “Quarry Park Section 3 Part 3” to a point;

thence Southerly, with the easterly line of “Quarry Park Section 3 Part 3” to a point;

thence Southeasterly, with the northerly line of that subdivision entitled “Amended Plat No. 2 of Parts of Ludlow” to a point in the Franklin County and Licking County Line;

thence Northerly, with the Franklin County and Licking County Line to a point;

thence Northwesterly, with the southerly line of that subdivision entitled “Woods at Reynoldsburg Section 3 Part 1”, with the southerly line of that subdivision entitled “Park at Waggoner Section 2 Part 3” and that subdivision entitled “The Park at Waggoner Section 2 Part 1” to a point in the easterly right-of-way line of Waggoner Road;

thence Northeasterly, with the easterly right-of-way line of Waggoner Road to a point;

thence Westerly, across Waggoner Road to a point in the westerly right-of-way line of Waggoner Road;

thence Southerly, with the westerly right-of-way line of Waggoner Road to a point in the northerly right-of-way line of Rodebaugh Road;

thence Westerly, with the northerly right-of-way line of Rodebaugh Road to a point;

thence Northerly, with the Corporation Line to a point;

thence Westerly, continuing with the Corporation Line to a point;

thence Southerly, with said Corporation Line to a point;

thence Easterly, continuing with said Corporation Line to a point;

thence Southerly, with said Corporation Line to a point;

thence Easterly, with the Corporation Line to a point;

thence Southerly, continuing with said Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Southwesterly, with the northerly right-of-way line of Rodebaugh Road to a point;

thence Northerly, with the Corporation Line to a point;

thence Southwesterly, continuing with the Corporation Line to a point;

thence Southerly, with said Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Southwesterly, with the northerly right-of-way line of Rodebaugh Road, to a point;

thence Northwesterly, with the Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Southwesterly, with said Corporation Line to a point;

thence Southerly, with the Corporation Line to a point in the northerly right-of-way line of Rodebaugh Road;

thence Northwesterly, with the westerly line of that subdivision entitled “Crystal Lakes Section 1” to a point;

thence Southwesterly, with the southerly line of that subdivision entitled “Timber Creek East Section 4” to a point;

thence Southeasterly, with the easterly line of said “Timber Creek East Section 4” to a point;

thence Northwesterly, with the southerly line of said “Timber Creek East Section 4” to a point;

thence Southerly, with the westerly line of Lot 11 of that subdivision entitled “Floyd Good Subdivision” to a point in the centerline of Rodebaugh Road;

thence Northwesterly, with the centerline of said Rodebaugh Road to a point;

thence Northerly, with the westerly line of Lot 12 of said “Floyd Good Subdivision” to a point in the southerly line of that subdivision entitled “Timber Creek East”;

thence Northwesterly, with the southerly line of said “Timber Creek East” to a point

thence Southwesterly, continuing with said southerly line to a point;

thence Southerly, with the easterly line of said “Timber Creek East” to a point;

thence Northwesterly, with the southerly line of said “Timber Creek East” to a point;

thence Southwesterly, with the easterly line of said “Timber Creek East, and the easterly line of that subdivision entitled “The Highlands of Reynoldsburg” to a point in Rodebaugh Road;

thence Westerly, with the centerline of Rodebaugh Road to a point in a creek;

thence Northeasterly, with the centerline of a creek to a point;

thence Northwesterly, with the southerly Corporation Line to a point;

thence Northerly, with the westerly line of that subdivision entitled “Kingswood Farm Section 2”, with the Corporation Line to a point;

thence Westerly, with the southerly line of that subdivision entitled “Pleasant View Heights No. 2”, with the Corporation Line to a point;

thence Northerly, with the westerly line of said “Pleasant View Heights No. 2”, with the Corporation Line to a point in the southerly right-of-way line of East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a point;

thence Southerly, with the easterly line of that subdivision entitled “Pleasant View Heights”, with the Corporation Line to a point;

thence Southeasterly, with the Corporation Line to a point;

thence Southerly, continuing with the Corporation Line to a point;

thence Easterly, with the northerly line of that subdivision entitled “Kingswood Farms Section 1” to a point;

thence Northerly, with the westerly line of said “Kingswood Farms Section 1” with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point;

thence Northerly, with the Corporation line to a point in the southerly right-of-way line of East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a point;

thence Southeasterly, with the Corporation Line to a point;

thence Northeasterly, with said Corporation Line to a point in the southerly right-of-way line of said East Broad Street;

thence Northeasterly, with the southerly right-of-way line of said East Broad Street to a point;

thence Southerly, with the westerly right-of-way line of Summit Ridge Drive;

thence Southwesterly, with the Corporation Line to a point;
 thence Southerly, continuing with said Corporation Line to a point;
 thence Westerly, with said Corporation Line to a point in the easterly right-of-way line of Taylor
 Road;
 thence Southerly, with the easterly right-of-way line of Taylor Road to a point;
 thence Easterly, with the Corporation Line to a point;
 thence Southerly, continuing with said Corporation Line to a point;
 thence Westerly, with said Corporation Line to a point in the centerline of Taylor Road;
 thence Southerly, with the centerline of said Taylor Road to a point in the centerline of Priestley
 Drive;
 thence Easterly, with the centerline of Priestly Drive to a point;
 thence Southerly, with the centerline of Papillion Avenue to a point in the centerline of Briaro
 Street;
 thence Southerly, with the centerline of Briaro Street to a point;
 thence Westerly, continuing with the centerline of said Briaro Street to a point in the centerline of
 Priestley Drive;
 thence Southerly, with the centerline of Priestley Drive to a point;
 thence Westerly, continuing with the centerline of said Priestley Drive to a point in the Franklin
 County and Licking County Line;
 thence Southerly, with the Franklin County and Licking County Line to a point;
 thence Westerly, with the centerline of Goldsmith Road to a point;
 thence Northwesterly, continuing with the centerline of Goldsmith Road to a point;
 thence Westerly, with the centerline of said Goldsmith Road to a point;
 thence Southerly, with the centerline of Carlyle Drive to a point in the centerline of East Main
 Street;
 thence Southwesterly, with the centerline of East Main Street to a point in the centerline of Oak
 Valley Road;

thence Southerly with the centerline of Oak Valley Road to a point;
 thence Easterly, with the centerline of Oak Valley Road to a point;
 thence Southerly, with the centerline of Oak Valley Road to a point;
 thence Southwesterly, with the centerline of Oak Valley Road to a point in the centerline of Leighton Drive;
 thence Southerly, with the centerline of Leighton Drive to a point in the centerline of Palmer Road;
 thence Southeasterly and Easterly with the centerline of Palmer Road to a point;
 thence Southwesterly, with the Corporation Line to a point;
 thence Northwesterly, with the Corporation Line to a point;
 thence Westerly, with the Corporation Line to a point;
 thence Northwesterly, with the Corporation Line to a point;
 thence Southerly, continuing with said Corporation Line to a point;
 thence Westerly, with said Corporation Line to a point;
 thence Northwesterly, with the Corporation Line to a point;
 thence Southwesterly, continuing with said Corporation Line to a point in the centerline of Graham Road;
 thence Southerly, with the centerline of Graham Road to a point in the centerline of Livingston Avenue;
 thence Westerly, with the centerline of Livingston Avenue to the POINT OF BEGINNING.

Annexations:

Ordinance No. 130-19 – 1676 Lancaster Avenue

Annexation of 0.9 +/- Acres from Truro Township to the City of Reynoldsburg at 1676 Lancaster Avenue owned by Richard E. and Dorothy L. Barth.

Situated in the State of Ohio, County of Franklin, Township of Truro, Half Section 29, Section 18, Township 16, Range 20, Refugee Lands, being 0.9 acres of land, more or less, and being all of that 1 acre tract described in a deed to Richard E. Barth and Dorothy L. Barth (Auditor's Tax Parcel Number 263-000832) of record in Official Record 33692 F06 (all references are to the records in the Recorder's Office, Franklin County, Ohio) and being more particularly described as follows:

BEGINNING, at the intersection of the easterly right-of-way line of Lancaster Road with the northerly line of said 1 acre tract, the southerly line of that 0.5 acre tract described in a deed to Michelle & Juan Carlos Castro of record in Instrument 201904180044492, being in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number I 02-04, and recorded in Instrument 200509060183129 and an angle point in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number 69-08, and recorded in Instrument 20110321 003 8066;

Thence in a easterly direction, a distance of approximately 339 feet, along the northerly line of said 1 acre tract and southerly line of said 0.5 acre tract, and being along said existing City of Reynoldsburg Corporation Line, (Ord. 69-08) to the northeasterly corner of said 1 acre tract, being at an angle point in the existing City of Reynoldsburg Corporation Line, as established in Ordinance Number 405, and recorded in Misc. Record 92, Page 195;

Thence in a southerly direction, a distance of approximately 175 feet, along the easterly line of said 1 acre tract, a westerly line of that 0.892 acre tract described in a deed to The Church Of Chris of record in Instrument 200608250169821 and a westerly line of that 1.099 acre tract described in a deed to Paul DiYanni of record in Instrument 201905020050888 and along said existing City of Reynoldsburg Corporation Line, (Ord. 405) to a point on the northerly line of that 0.475 acre tract described in a deed to Kimberly Deen Ruiz of record in Instrument 20 1704120049607;

Thence in a westerly direction, a distance of approximately 33 7 feet, along the southerly line of aid 1 acre tract and the northerly line of said 0.475 acre tract, being an existing City of Reynoldsburg Corporation Line as established by Ordinance Number 12-05, and recorded in Instrument 200504180071308 to the easterly right-of-way line of said Lancaster Avenue;

Thence in an n01therly direction, a distance of approximately 72 feet, along the easterly right-of-way line of said Lancaster Avenue, and being along said existing City of Reynoldsburg Corporation Line, (Ord. 102-04) to the Point of Beginning, containing 0.9 acres of land, more or less.

Ordinance No. 86-15 – 7495 E. Broad Street.

Situated in the State of Ohio, County of Franklin, Township of Jefferson, and being all of 1.011ac, and a 1.37ac tract, as conveyed by instrument no. 201406160075159 to Joseph F. Kuspan and Dorri Steinhoff containing 2.381ac more or less.

Beginning at the southerly right of way line of E. Broad St., and being the northeast corner of said 1.37ac tract, thence in a southerly direction along the easterly property line, and being the proposed corporation line, a distance of approximately 308 +/- ft., to the northerly property line of Edith and William Cady tract of land,

Thence in a westerly direction along said property line a distance of approximately 88 +/-, also being proposed City of Reynoldsburg Corp. Line,

Thence in a southwesterly direction along said property line a distance of approximately 125+/-ft., also being the proposed City of Reynoldsburg Corp. Line,

Thence in a southerly direction along said property line a distance of approximately 10 +/-ft., also being existing City of Reynoldsburg Corporation Line as established by Ordinance no. 102-91, and recorded in Official Record 18560-A-15,

Thence in a northerly direction along the westerly property line a distance of approximately 468+/-ft., to the northwest corner of said property, also being the existing City of Reynoldsburg Corporation line as established by Ordinance no. 95-90, and recorded in Official Record 166694 B-12, also being the Existing City of Columbus Corporation line as established by Ordinance no. 1513-00, and recorded in Instrument no. 2000009130184766,

Thence along said corporation line, and being the southerly right of way line of E. Broad St., and the northerly line of said property a total distance of 275 +/-, to the northeast corner of said property, to the true point of beginning, containing 2.381ac.

Ordinance No. 33-13 – 734 Waggoner Road

Situated in the State of Ohio, County of Franklin and in the Township of Truro, being part of Half Section 6, Township 16, Range 20, Refugee Lands/Tract, and being all of that property conveyed to Steven Hatton and Tami Williams, as recorded in Instrument Number 201101050002631 and also being a portion of Right-of-Way as dedicated and platted by Waggoner Hills Section 1, as recorded in Plat Book 73, Page 80, all aforementioned references, Records Office, Franklin County, Ohio, and being more particularly described as follows:

Beginning at the southeast corner of said Hatton tract, the northeast corner of a 5 acre tract as conveyed to Donald L. & Judy L. Brammer by Deed Book 3361, Page 16, also being in the westerly line of a 122.936 acre tract as conveyed to Marilyn J. Griffin by Deed Book 3452, Page 921;

Thence, in a westerly direction, a distance of approximately 659 feet, along the southerly line of said Hatton tract, the northerly line of said Brammer tract, to the centerline of Waggoner Road, also being the southwest corner of said Hatton tract and the northwest corner of said Brammer tract;

Thence, in a northeasterly direction, along the centerline of Waggoner Rd., a distance of approximately 179 feet, to the southeast corner of said Waggoner Hills Section 1;

Thence, in a westerly direction, leaving said centerline, along the southerly line of said Waggoner Hills Section 1, a distance of approximately 45 feet to the westerly Right-of-Way line of Waggoner Road, being the southeast corner of Lot No. 11 of said Waggoner Hills Section 1, also being a southeasterly corner of an existing City of Reynoldsburg Corporation Line, as established by Ordinance Number 135-89, recorded in Official Record 14744 C11;

Thence, in a northeasterly direction, along said westerly Right-of-Way line, also along said existing Corporation Line, and also along the easterly line of said Lot No. 11 and a portion of Lot No. 10 of said Waggoner Hills Section 1, a distance of approximately 202 feet, to the intersection of the northerly line of said Hatton tract projected/extended and the westerly Right-of-Way line of Waggoner Road;

Thence, in an easterly direction, leaving said corporation line, partially along the said extension/projection of said Hatton tract, along the northerly line of said Hatton tract, also along the southerly line of a 2.856 acre tract as conveyed to Margaret M. and Robert J. Holomuzki by Instrument Number 200002010022313, and also partially along the southerly line of the balance of a tract as conveyed to Rhoderick C. Griffin, Trustee of the Clark R. Oldham Irrevocable Trust by Instrument Number 201103180037303, a distance of approximately 631 feet, to the northeasterly property corner of said Hatton tract, also being a northwesterly property corner of said Marilyn J. Griffin tract, and also being in the southerly line of said Rhoderick C. Griffin, TR. Tract;

Thence, in a southerly direction, along the easterly property line of said Hatton tract, the westerly line of said Marilyn J. Griffin tract, a distance of approximately 381 feet, to the PLACE OF BEGINNING containing 5.5 Acres, more or less.

Ordinance No. 34-2020 – 1140 Waggoner Road

Annexation of 0.9 acres located at 1140 Waggoner Road.

Situated in the Township of Truro, County of Franklin and State of Ohio:

Being part of One-half (1/2) Section 8, East Township No. 16, Range No. 20, Refugee Lands, and being Four (4) acres off of the North side of a tract of land as described in Deed Book 352, Page 245, said Four (4) acres more particularly described as follows:

Beginning in the center of Graham Road where it is intersected by the center line of the Forresters Lane;

Thence East in the center of said Lane, 52 1/2 rods to the Northwest corner of James Maxwell's lands;

Thence South on the West side of James Maxwell's land 201 feet and One inch to an iron pin;

Thence West on a line parallel with the center line of Forresters Lane 52 1/2 rods to the center of said Graham Road; passing an iron stake on the East side of said Graham Road;

Thence North with the center of said Graham Road to the place of beginning, containing Four (4) acres of land, excepting, however, being a strip of land 100.00 feet in width off of the entire South side of a 4.0 acre (plus or minus) tract conveyed to Dorothy Amrine by Junmaie Barton, as described and of record in Deed Book 17874, Page 443, Recorder's Office, Franklin County, Ohio, said 100.00 foot strip of land extending from the center line of Waggoner Road, Easterly to the West line of the Maxwell Land (now owned by Joseph H. and Mabel Hamilton) and containing 2.0 acres.

Excepting therefrom following:

Situated in the Township of Truro, County of Franklin, and State of Ohio:

Being located in Half Section 8, Township 16, Range 20, Refugee Lands and being part of the 2.0 acre tract conveyed Claude A., Jr. and Barbara C. Williams, by deed of record in Deed Book 2369, Page 94, all references being to record in the Records office, Franklin County, Ohio and bounded and described as follows:

Beginning at an iron pin found in the centerline of Waggoner Road at the Northwesterly corner of said Claude A., Jr. and Barbara C. Williams 2.0 acre tract the Southwesterly corner of the Elias Z. and Maria Vlaar 0.753 acre tract of record in Deed Book 3625, Page 250.

Thence South 86 deg. 15' 00" East, along the Southerly line of said Elias Z. and Maria Vlaar 0.753 acre tract and the Southerly line of the Peter N. Cenci. Mary Jane Cenci and Robert G. Newport 5.667 acre tract of record in Official Record 18523H 17 (passing an iron pin at 283.72 feet), a distance of 333.72 foot to a point;

Thence South 84 deg. 21' 40" West, a distance of 50.56 feet to a point;

Thence North 86 deg. 15' 00" West crossing the Claude A., Jr. and Barbara C. Williams 2.0 acre tract, being 8.25 feet Southerly, as measured at right angles and parallel with the Northerly Line of said 2.0 acre tract, a distance of 284.00 feet to a PK Nail set in the centerline of Waggoner Road;

Thence North 4 deg. 53' 30" East, along the centerline of Waggoner Road, a distance of 8.25 feet to the point of beginning, containing 0.059 acre, more or less.

Subject, however, to all legal rights-of-ways and/or easement, if any, of previous record.

Bearings contained herein are based on the same meridian as the Easterly line of Half Section 8 (South 4 deg. 00' 45" West), of record in Official Record 18523H17.

1140 Waggoner Road
Reynoldsburg, Ohio 43068
PPN: 263-000178-00
Tax Parcel No.: 263-000178-00
Property Address: 1140 Waggoner Road, Reynoldsburg, OH 43068

Ordinance No. 49-2020 – 704 Waggoner Road

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 704 WAGGONER ROAD IN TRURO TOWNSHIP CONSISTING OF 130.91+/-, OWNED BY RHODERICK C. GRIFFIN, KENTON G. GRIFFIN AND LAUREL J. SAMPLE, AND DECLARING AN EMERGENCY

In Plat Book 79, Page 80, in the existing City of Reynoldsburg corporation line established by Ordinance Number 94-93, of record in Official Record 25177F11; Thence South 82° 35' 43" East, with said northerly right of way line, the southerly line of said Lot 9, and said corporation line, a distance of 10.20 feet to a point of curvature to the left; Thence with said northerly right of way line, the southerly line of said Lot 9, said corporation line, and with the arc of said curve, having a central angle of 33° 46' 58", a radius of 20.65 feet, an arc length of 12.18 feet, a chord bearing of North 80° 54' 08" East and chord distance of 12.00 feet to a point in the westerly right of way line of said Waggoner Road; Thence North 03° 24' 42" East, with the easterly line of said Lot 9, said westerly right of way line, and said corporation line, a distance of 109.68 feet to a point; Thence South 87° 14' 42" East, crossing said Waggoner Road and with said corporation line,, a distance of 77.71 feet to a point in the easterly right-of-way line thereof, the northeasterly corner of that 0.673 acre tract conveyed to City of Reynoldsburg, Ohio by deed of record in Instrument Number 200308190261909, in the existing City of Reynoldsburg corporation line established by Ordinance Number 40-2000, of record in Instrument Number 200008110161877; Thence South 02° 45' 19" West, with said easterly right-of-way line, the easterly line of said 0.673 acre tract, and with said corporation line, a distance of 187.54 feet to a point in the southerly right-of-way line of Rodebaugh Road; Thence South 89° 20' 05" East, partly with said southerly right-of-way line, partly with the southerly line of said 0.673 acre tract, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section I Part 1 ", of record in Plat Book 92, Page 67, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section 2 Part 1 ", of record in Plat Book 98 Page 85, partly with the southerly line of the subdivision entitled "The Park at Waggoner Section 2 Part 3", of record in Plat Book 99, Page 92, partly with the southerly line of the subdivision entitled "Woods at Reynoldsburg Section 4 Part 2", of record in Plat Book 100, Page 47, partly with the southerly line of said "Woods at Reynoldsburg Section 3 Part 1 ", partly with said corporation line (Ordinance Number 40-2000), partly with the existing City of Reynoldsburg corporation line

established by Ordinance Number 136-91, of record in Official record 19918B09, and partly with the existing City of Reynoldsburg corporation line established by Ordinance Number 32-88, of record in Official record 11939F03, a distance of 3769.57 feet to the POINT OF BEGINNING, containing 130.91 acres of land, more or less.

New Subdivisions:

- Lancaster Road – The Oliver Project – Parcel Number 060-008442

WARD 3

BEGINNING at the centerline intersection of Baltimore-Reynoldsburg Road and Livingston Avenue;

thence, Easterly with the centerline of Livingston Avenue to a point in the centerline of Waggoner Road;

thence Northerly, with the centerline of Waggoner Road to a point;

thence Northeasterly, with the northerly line of "Slate Ridge Office Park Condominium" and "Slate Ridge Office Park Condominium First Amendment" to a point;

thence Southeasterly, with the southerly line of "The Village at Slate Ridge Condominium Second Amendment", "The Village at Slate Ridge First Amendment", and "Village at Slate Ridge Condominium Sixth Amendment" to a point;

thence Southwesterly, with the westerly line of "The Village at Slate Ridge Condominium Third Amendment" to a point;

thence Easterly, with the southerly line of said "The Village at Slate Ridge Condominium Third Amendment" to a point in the westerly line of "Slate Ridge";

thence Northerly, with the westerly line of "Slate Ridge" to a point;

thence Southeasterly, with the northerly line of said "Slate Ridge" to a point;

thence Northeasterly, with the northerly line of "Slate Ridge to a point in the centerline of Palmer Road;

thence Westerly, with the centerline of Palmer Road to a point;

thence Northwesterly, continuing with the centerline of Palmer Road to a point in the centerline of Leighton Drive;

thence Northerly, with the centerline of Leighton Drive to a point in the centerline of Oak Valley Road;

thence Northeasterly, with the centerline of said Oak Valley Drive to a point;

thence Northerly, with the centerline of said Oak Valley Drive to a point;

thence Westerly, continuing with the centerline of said Oak Valley Drive to a point;

thence Northwesterly, with the centerline of said Oak Valley Drive to a point in the centerline of East Main Street;

thence Easterly, with the centerline of said Main Street to a point in the centerline of Carlyle Drive

thence Northerly, with the centerline of said Carlyle Drive to a point in the centerline of Goldsmith Drive;

thence Easterly, with the centerline of said Goldsmith Drive to a point;

thence Northeasterly, continuing with the centerline of said Goldsmith Drive to a point;

thence Easterly, with the centerline of Goldsmith Drive to a point in the Franklin and Licking County Line;

thence Northerly, with said County Line to a point in the centerline of Priestley Drive;

thence Easterly, with the centerline of said Priestley Drive to a point;

thence Northerly, continuing with the centerline of Priestley Drive to a point in the centerline of Briaro Street;

thence Easterly, with the centerline of Briaro Street to a point in the centerline of Papillion Avenue;

thence Easterly, with the centerline of Papillion Avenue to a point;

thence Northeasterly, continuing with the centerline of said Papillion Avenue, to a point the centerline of Priestley Drive;

thence Easterly, with the centerline of Priestley Drive to a point in the centerline of Taylor Road;

thence Northerly, with the centerline of said Taylor Road to a point;

thence Easterly, with the northerly line of "Taylor Ridge East Section 1", with the Corporation Line to a point;

thence Northeasterly, with the westerly line of "Taylor Ridge East Section 2", with the Corporation Line to a point;

thence Easterly, with the northerly line of "Taylor Ridge East Section 3", with the Corporation Line to a point;

thence Northerly, with the westerly line of "Summit Ridge Section 5" and "Summit Ridge Section 8", with the Corporation Line to a point;

thence Easterly, with the northerly line of said "Summit Ridge Section 6", "Summit Ridge Section 8" and "Summit Ridge Section 7", with the Corporation Line to a point in the centerline of Summit Road;

thence Southerly, with the centerline of Summit Road to a point in the centerline of Refugee Road;

thence Easterly, with the centerline of Refugee Road to a point in the easterly right-of-way line of Summit Road;

thence Southerly, with the easterly right-of-way line of Summit Road to a point;

thence Easterly, with the Corporation Line to a point;

thence Southerly, continuing with the Corporation Line to a point;

thence Northwesterly, with the Corporation Line to a point in the easterly right-of-way line of Summit Road;

thence Northerly, with the easterly right-of-way line of Summit Road to a point;

thence Northeasterly, with the Corporation Line, with the southerly line of “Taylor Woods Sections 7, 8 and 9” to a point;

thence Southerly, with the easterly line of “Taylor Woods Section 5”, with the Corporation Line, to a point;

thence Northwesterly, with the southerly line of “Taylor Woods Sections 1 and 5”, with the Corporation Line to a point in the easterly right-of-way line of Taylor Road;

thence Southerly, with the easterly right-of-way line of Taylor Road to a point in the centerline of Main Street;

thence Northeasterly, with the centerline of Main Street to a point;

thence Southerly, with the corporation line to a point in the northerly limited access right-of-way line of State Route 70;

thence Southwesterly, with the northerly limited access right-of-way line, with the Corporation Line, to a point;

thence Westerly, with the northerly right-of-way line of Palmer Road, with the Corporation Line, to a point;

thence Northerly, with the Corporation Line to a point;

thence Westerly, continuing with the Corporation Line to a point;

thence Northerly, with the easterly line of “Taylors Palmer Road Addition”, with the Corporation Line to a point;

thence Westerly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Northwesterly, with the northerly line of “Wymer’s Addition Replat”, with the Corporation Line to a point;

thence Northeasterly, with the westerly right-of-way line of Taylor Road to a point;

thence Westerly, with the southerly line of “Windsor Forest Addition”, with the Corporation Line to a point;

thence Southerly, with the westerly line of “Smith’s Acres”, with the Corporation Line to a point;

thence Southerly, across “Smith’s acres 2”, with the Corporation Line to appoint in the northerly right-of-way line of Palmer Road;

thence Westerly, with the northerly right-of-way line of Palmer Road to a point;

thence Southerly, with the Corporation Line to a point;

thence Northeasterly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point in the centerline of Taylor Road;

thence Southerly, with the centerline of Taylor Road, with the Corporation Line, to a point;

thence Southwesterly, with the Corporation Line to a point;

thence Southerly, with the Corporation Line to a point;

thence Easterly, with the Corporation Line to a point in the centerline of Taylor Road;

thence Southerly, with the centerline of Taylor Road, to a point in the Licking County, Fairfield County Line;

thence Westerly, with the Licking, Franklin and Fairfield County Lines, to a point in the centerline of Baltimore-Reynoldsburg Road;

thence Northwesterly, with the centerline of Baltimore-Reynoldsburg Road to the POINT OF BEGINNING;

Annexations:

Ordinance No. 86-2020 – Emsweiler Parcels – Summit Road, Etna Township
Parcel Numbers 010-018030-00.001 and 010-018030-00.000

Description of 137.542 ACRES+/- TO BE ANNEXED FROM ETNA TOWNSHIP
TO THE CITY OF REYNOLDSBURG

Situated in the State of Ohio, County of Licking, Township of Etna, and being located in Section 9, Township 16, Range 20 of the Refugee Lands, and being all the lands conveyed to Howard P and Rosemary A Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00 .000, all the lands of Howard P and Rosemary A. Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 01 0-018030-00 .001, all the lands of Robert Foster and Neal Seymour, Instrument Number 201909100019058 and being PPN 010-017466-00.000, and as follows:

Beginning, in the centerline of National Road (State Route 40), at the southwesterly corner of said 58.417 acre tract of land as conveyed to Robert Foster and Neal Seymour, the southeasterly corner of a 10.990 acre tract of land as conveyed to Nastev Cveta Trustee of record in Instrument Number 200003220008898, and on the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 362.7 Ac., Plat Book 13, Pages 60-63;

Thence, along the easterly and northerly lines of said 10.990 acre tract the following two (2) courses:

1. North 4°15'57" East, a distance of 1596.05 feet to a point,
2. North 86°07'48" West, a distance of 298.50 feet to a point on the easterly line of a 129.893 acre tract of land as conveyed to Joseph Bauman Trustee of record in Instrument Number 201301170001449;

Thence, North 03.53'49" East along the easterly line of said 129.893 acre tract, a distance of 1317.20 feet to the southeasterly corner of Reserve A of Taylor Woods Section 5 of record In Plat Book 15, Pages 307-308 at an angle point In the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 179.4 Ac., Plat Book 13, Pages 115-116 and being the southwesterly corner of a 36.479 acre tract of land as conveyed to Carol S. Christy and Richard Halley of record in Instrument Number 200809150020609;

Thence, South 86.04'30" East with the southerly line of said 36.479 acre tract and the southerly line of a 35.517 acre tract of land as conveyed to Maplewood Farms, LTD. of record in Official Record 849, Page 558, a distance of 1836.88 feet to a point on the southerly line of a 5.03 acre tract of land as conveyed to Humphreys Donna L of record in Instrument Number 201312050029764;

Thence, along the southerly line of said 5.03 acre tract the following five (5) courses:

1. South 86.07'32" East a distance of 141.09 feet to a point,
2. South 5°28'52" West a distance of 21 .89 feet to a point,
3. South 85°18'03" East a distance of 61 .29 feet to a point,
4. North 3°28'46" East a distance of 22.76 feet to a point,
5. South 86.07'32" East a distance of 585.59 feet to a point at the northeasterly corner of aforementioned 39.828 acre tract and the southeasterly corner of said 5.03 acre tract and the centerline of Summit Road SW;

Thence, South 4°01'31 " West along easterly line of said 39.828 acre tract, said centerline Summit Road SW and easterly line of aforementioned 38.329 acre tract of land as conveyed to Howard P and Rosemary A. Emsweiler Trustees a distance of 1312.37 feet to the southeasterly corner of said 38.329 acre tract of land and the northeasterly corner of a 1.500 acre tract of land as conveyed to Lisa A Maters of record in Official Record 489, Page 405;

Thence, North 86°07'51" West along said southerly line of said 38.329 acre tract of land and northerly line of said

1.500 acre tract of land a distance of 664.59 feet to the northwesterly corner of said 1.500 acre tract of land;

Thence, South 3°17'07" West along westerly line of said 1.500 tract of land, westerly line of a 1.980 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200709180024633, westerly line of a 1.500 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200708030020363, westerly line of a 2.496 acre tract of land as conveyed to Joan B Ogershok of record in Official Record 844, Page 619, westerly line of a 2.500 acre tract of land as conveyed to Mary Ellen Praither ET AL of record in Instrument Number 200503170007854 a distance of 1450.73 feet to the southwesterly corner of a 3.010 acre tract of land as conveyed to Summit Road Storage LLC of record in Instrument number 201002080002541 and the centerline of aforementioned National Road;

Thence, along said centerline of National Road the following two {2} courses:

1. South 88°43'57" West a distance of 96.50 feet to a point, passing a corner of aforementioned City of Reynoldsburg corporation line at a distance of 65.86 feet;
2. South 88.50°28" West with said City of Reynoldsburg corporation line a distance of 1593.90 feet to the **Point of Beginning.**

Ordinance No. 01-17 – 10360 Taylor Road SW; Annexation of 2.231 +/- Acres in Etna Township, County of Licking, State of Ohio; Stuart and Carolyn Yousey

Situated in the State of Ohio, County of Licking, Township of Etna, and being a part of Lots 4 and 5 of Dexter Heights, Plat Book 8, pg. 9, conveyed to Stuart D. and Carolyn D. Yousey as Tract 2 and Tract I, respectively, in Deed Book 689, pg. 135, Licking County Recorder's Office;

All records referred to are those of record in the Licking County Recorder's Office, unless otherwise noted;

BEGINNING at the southwest corner of the said Dexter Heights and of the said Lot 5, being a southeast corner of a 13.420 acre tract conveyed to the Board of Education, Reynoldsburg C.S.D. in Instrument (Instr.) No. 200209130034236 and a corner of a 5.700 acre tract conveyed to Terraceview Apartments, LTD in Instr. No. 201309040022621, and referenced by a found 1" iron pipe (2.00 feet, North 03 degrees 49 minutes 46 seconds East);

THENCE North 03 degrees 49 minutes 46 seconds East, a distance of 159.91 feet, along the west line of the said Lots 5 and 4, and an east line of the said 13.420 acre tract, passing the said 1" iron pipe at 2.00 feet, to a set iron pin, being the northwest corner of the said Tract 2 and a corner of the said 13.420 acre tract;

THENCE South 87 degrees 53 minutes 54 seconds East, a distance of 592.32 feet, along the north line of the said Tract 2 and a south line of the said 13.420 acre tract, and crossing the said Lot 4, to a set iron pin, being the northwest corner of a 0.211 acre tract (Parcel 5-WD) conveyed to Etna Township in Instr. No. 201607080006838 and the southwest corner of a 0.074 acre tract (Parcel 17-WD) conveyed to Etna Township in Instr. No. 201507140014604, being 33.00 feet left of Station 18+41.66, as shown on plans for Taylor Rd., LIC-TRI69-4.60, on file with the Licking County Engineer;

THENCE with a curve turning to the right, with an arc length of 188.96 feet, a radius of 967.00 feet, a chord bearing of South 19 degrees 27 minutes 39 seconds West, a chord length of 188.66, and a delta angle of 11 degrees 11 minutes 47 seconds, crossing the said Lots 4 and 5, along the west line of the said 0.211 acre tract, to a set iron pin, being the southwest corner of the said 0.211 acre tract, being a point in the south line of the said Lot 5, and a point in a north line of a 10.301 acre tract conveyed to the City of Reynoldsburg in Instr. No. 199906230026426;

THENCE North 85 degrees 45 minutes 21 seconds West, a distance of 541.23 feet, along the south line of the said Lot 5, a north line of the said 10.301 acre tract: 1 and a north line of the said 5.700 acre tract to the point of beginning, having an area of 97,182 square feet or 2.231 acre of which 1.589 acres is out of Lot 5 (Tract 1, Parcel No. 012-029502-00.000) and 0.642 acres is out of Lot 4 (Tract 2, Parcel No. 012-029496-00.000), according to a survey by J&J Surveying Services, Inc. on May 31, 2016, under the direct supervision of Raymond J. Wood, P.S. 7745;

The parcel described herein is part of Parcel Nos. 012-029502-00.000 and 012-029496-00.000;

The bearings described herein are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (2011).

Ordinance No. 08-15

Annexation of 1.5 +/- Acres in Etna Township, County of Licking, State of Ohio, to the City of Reynoldsburg, Ohio – Carole L. Schmidt Living Trust – Taylor Road.

Being Lot Number Three of Dexter Heights Subdivision, as the same is numbered and delineated upon the recorded plat thereof, of record in Plat Book 8, Pages 9 and 10, Recorder's Office, Licking County, Ohio.

Ordinance No. 16-2021 – Eastwood – Annexation of Property Located on US Route 40 identified as Parcel Numbers 010-017466-00.000, 010-018030-00.000, and 010-018030-00.001 in Licking County of 137.542 +/- Acres.

Situated in the State of Ohio, County of Licking, Township of Etna, and being located in Section 9, Township 16, Range

20 of the Refugee lands, and being all the lands conveyed to Howard P and Rosemary A Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00.000, all the lands of Howard P and Rosemary A. Emsweiler Trustees, Instrument Number 201401090000565 and being PPN 010-018030-00.001, all the lands of Robert Foster and Neal Seymour, instrument Number 201909100019058 and being PPN 010-017466-00.000, and as follows:

Beginning, in the centerline of National Road (State Route 40), at the southwesterly corner of said 58.417 acre tract of

land as conveyed to Robert Foster and Neal Seymour, the southeasterly corner of a 10.990 acre tract of land as conveyed to Nastev Cveta Trustee of record in Instrument Number 200003220008898, and on the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 362.7 Acres, Plat Book 13, Pages 60-63;

Thence, along the easterly and northerly lines of said 10.990 acre tract the following two (2) courses:

1. North 4° 15' 57" East, a distance of 1596.05 feet to a point,

2. North 86° 07'48" West, a distance of 298.50 feet to a point on the easterly line of a 129.893 acre tract of land as conveyed to Joseph Bauman Trustee of record in Instrument Number 201301170001449;

Thence, North 03° 53'49" East along the easterly line of said 129.893 acre tract, a distance of 1317.20 feet to the southeasterly corner of Reserve A of Taylor Woods Section 5 of record In Plat Book 15, Pages 307-308 at an angle point In the existing City of Reynoldsburg corporation line of record in Proposed Annexation of 179.4 Ac., Plat Book 13, Pages 115-116 and being the southwesterly corner of a 36.479 acre tract of land as conveyed to Carol S. Christy and Richard Halley of record in Instrument Number 200809150020609;

Thence, South 86°04'30" East with the southerly line of said 36.479 acre tract and the southerly line of a 35.517 acre tract of land as conveyed to Maplewood Farms, l TO. of record in Official Record 849, Page 558, a distance of 1836.88 feet to a point on the southerly line of a 5.03 acre tract of land as conveyed to Humphreys Donna of record In Instrument Number 201312050029764;

Thence, along the southerly line of said 5.03 acre tract the following five (5) courses:

1. South 86°07'32" East a distance of 141 .09 feet to a point,
2. South 5°28'52" West a distance of 21.89 feet to a point,
3. South 85°1 8'03" East a distance of 61 .29 feet to a point,
4. North 3°28'46" East a distance of 22.76 feet to a point,
5. South 86°07'32" East a distance of 585.59 feet to a point at the northeasterly corner of aforementioned 39.828 acre tract and the southeasterly corner of said 5.03 acre tract and the centerline of Summit Road SW;

Thence, South 4° 01'31" West along easterly line of said 39.828 acre tract, said centerline Summit Road SW and easterly line of aforementioned 38.329 acre tract of land as conveyed to Howard P and Rosemary A. Emsweiler Trustees a distance of 1312.37 feet to the southeasterly corner of said 38.329 acre tract of land and the northeasterly corner of a 1.500 acre tract of land as conveyed to Lisa A Maters of record in Official Record 489, Page 405;

Thence, North 86°07'51" West along said southerly line of said 38.329 acre tract of land and northerly line of said 1.500 acre tract of land a distance of 664.59 feet to the northwesterly corner of said 1.500 acre tract of land;

Thence, South 3°17'07" West along westerly line of said 1.500 tract of land, westerly line of a 1. 980 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200709180024633, westerly line of a 1.500 acre tract of land as conveyed to Douglas A Ballman & Evelyn May Ballman of record in Instrument Number 200708030020363, westerly line of a 2.496 acre tract of land as conveyed to Joan B Ogershok of record in Official Record 844, Page 619, westerly line of a 2.500 acre tract of land as conveyed to Mary Ellen Praither ET Al of record in Instrument Number 200503170007854 a distance of 1450.73 feet to the southwesterly corner of a 3.010 acre tract of land as conveyed to Summit Road Storage LLC of record in Instrument number 201002080002541 :and the centerline of aforementioned National Road;

Thence, along said centerline of National Road the following two (2) courses:

1. South 88°43'57" West a distance of 96.50 feet to a point, passing a corner of aforementioned City of Reynoldsburg corporation line at a distance of 65.86 feet;

2. South 88'50'28" West with said City of Reynoldsburg corporation line a distance of 1593.90 feet to the Point of Beginning.

New Subdivisions:

- Ravines on Taylor Road – Parcel Number 013-027564-00.000
- Taylor Road Condos – Parcel Numbers 013-027276-00.000 & 013-027276-00.033
- Maple Wood Farms LTD. 8718 Summit Road SW - Ordinance No. 19-2021
Parcel Number 125-026616-00.00 designated for placement in an agricultural district.

WARD 4

BEGINNING at the centerline intersection of East Main Street and Jackson Avenue;

thence Southerly, with the centerline of said Jackson Avenue to a point;

thence Southeasterly, continuing with said centerline to a point in the County line of Franklin and Fairfield;

thence Easterly, with the County line of Franklin and Fairfield to a point in the easterly right-of-way line of Taylor Road;

thence Southerly, with said easterly right-of-way line to a point in the northerly right-of-way line of Interstate 70;

thence Southwesterly, with the northerly right-of-way line of said Interstate 70 to a point;

thence Westerly, with said northerly right-of-way line to a point in the westerly right-of-way line of Brice Road;

thence Northerly, with the westerly right-of-way line of said Brice Road to a point in the northerly right-of-way line of Livingstone Avenue;

thence Westerly, with the northerly right-of-way line of Livingston Avenue to a point in the existing Corporation Line;

thence Northerly, with the existing Corporation Line to a point in the northerly right-of-way line of Radekin Road;

thence Easterly, with said northerly right-of-way line of Radekin Road to a point in the westerly Corporation Line;

thence Northerly, with said Corporation Line to a point;

thence Westerly, continuing with said Corporation Line to a point;

thence Northerly, continuing with said Corporation Line to a point in the southerly right-of-way line of said Main Street;

thence Westerly, with the southerly right-of-way line of said Main Street to a point;

thence Northerly, across said Main Street to a point in the centerline of said Main Street;

thence Northeasterly, with said centerline to the POINT OF BEGINNING.

New Subdivisions/Development:

- Truro Street – Parcel Numbers 060-008344, 060-007541, 060-007542, 060-008860 & 060-008347