COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES

REYNOLDSBURG CITY COUNCIL

Tuesday July 5, 2011

Members of Community Development Committee present: Barth R. Cotner, Chris Long, Nathan Burd. Councilwoman Leslie Kelly was absent.

Other members of Council present: Fred Deskins, Jr., Doug Joseph, Mel Clemens, Council President William L. Hills.

Vice Chairman Cotner: I'll call the meeting to order at 7:31 p.m. The first order of business is the approval of the agenda. Are there any additions, deletions, modifications? Seeing none, we'll move forward. The next item is the approval of the minutes of the Community Development Committee meeting June 20, 2011. Do we have any corrections, omissions, changes to that? Seeing none, we'll submit those as they stand.

Item No. 4 - Discussion: Authorize cooperation agreement for CDBG Program Renewal & Extension. Matt, anything to share on that?

Planning Administrator Hansen: Sure. This is a, Council, this is something that the city has seen before. It's just a re-authorization of the partnership with Franklin County for the CDBG and Home Fund Programs, and the term is from 2012 to 2015.

Mr. Cotner: We were noticing that it's not marked for emergency, but we thought it should be moved forward as an emergency?

Mr. Hansen: Yes, for a submittal deadline.

Mr. Cotner: Okay. Any questions for Matt from Committee, Council? President Hills.

Mr. Hills: You wanted an emergency, and the reason for that is?

Mr. Hansen: As far as I know, there's a submission deadline for the participation. A submission deadline to be included in the participation with Franklin County.

Mr. Hills: _________ sorry.

Mr. Cotner: Anything else? Then I would like to make a motion to move this forward as an emergency with recommendation for adoption. Seconded by Mr. Long. All in favor vote "Aye". (All voted "Aye") Opposed. (No response). Motion carries. Thank you Matt and with that, we will close the Community Development Meeting at 7:33 p.m.

SAFETY COMMITTEE MEETING MINUTES
REYNOLDSBURG CITY COUNCIL
July 5, 2011

Members of Safety Committee present: Mel Clemens, Chris Long, Nathan Burd, Fred Deskins, Jr.

Other members of Council present: Doug Joseph, Barth R. Cotner, Council President William L. Hills. Councilwoman Leslie Kelly was absent.

Mr. Clemens: I'll call the Safety Committee meeting to order at 7:33 p.m. The first item on the agenda is the approval of the agenda. Do I have any additions or deletions? If not, they'll stand approved. The next item on the agenda is the approval of the minutes of the Safety Committee meeting of June 20, 2011. Are there any amendments to the minutes? If not, they'll stand approved.

Item No. 4 - Discussion: Visam Inc dba Nishis Market, 6505 E. Livingston Av, 1st Fl only, Reynoldsburg, Ohio 43068. Officer McKinley.

Lieutenant McKinley: President Hills, members of Council. Good evening. I'd like to request an extension of 30 days to this liquor investigation. The reason for the extension is for us to complete our investigation.

Mr. Clemens: Thank you, Lieutenant. Are there any questions for the Lieutenant? Okay, I'd like to make a motion we send this to Council for a 30 day extension; seconded by Mr. Long. All in favor vote "Aye". (All voted "Aye") Opposed. (No response). Thank you.

Okay, Jim. Do you want to give us the update on the salt?

Safety/Service Director Miller: Absolutely. Thank you. Thank you Chairman Clemens, members of Council. This is the yearly contract to purchase salt. Our fiscal year is different than the State's fiscal year, so it's a little bit confusing. We are going to purchase approximately 1,000 - 1,500 tons of salt on last year's bid, which was the $58 and some change price. This contract is for next year's salt bid at $60.23 per ton. So we will be going in to this winter with our barns completely full and we will be filling the barns again late spring, early summer in 2012. I also would like to make note that there was a typeo in the memo from Mr. Ward that I did not catch and that is the lowest bidder was not Cargill, Inc. Deicing Technology. The lowest bidder, in fact, was American Rock Salt Company. The numbers in the memo are all correct. It was just the bidder's name was incorrect. I learned this, this afternoon and I will be sending a memo to Council requesting the correction to American Rock Salt Company LLC, and I'll be asking that this go to Council for an emergency.

Mr. Clemens: Yeah, okay. Can I ask you something Jim on this and you know I'm a bug on emergency and I know that on this, is there a reason, I mean...

Mr. Miller: Absolutely. The longer you wait to purchase the salt, there's a price index, the more expensive it will be.
Mr. Clemens: Okay.

Mr. Miller: So the sooner it's passed, the cheaper we'll be able to purchase salt next year.

Mr. Clemens: Okay, that's fine. Are there any other questions for Mr. Miller pertaining to the rock salt?

Mr. Deskins: Councilman.........

Mr. Clemens: Yes.

Mr. Deskins: Jim, 1,500 ton is what our barns will hold?

Mr. Miller: Our barns' total will hold 3,000 tons. We have approximately 1,500 on hand now.

Mr. Deskins: We're buying 1,500 more, thank you.

Mr. Clemens: Just a question Jim. We've got the 1,500. That's to take us through this coming winter. What's there now, the 1,500?

Mr. Miller: What we have now is approximately 1,500.

Mr. Clemens: Will that take us through the winter?

Mr. Miller: Depending on the winter; the average winter is about 1,500 to 2,000 tons.

Mr. Clemens: Okay, and if we have to come up with additional salt, we can still get it at that price, or do we have to get this, we're talking about here?

Mr. Miller: We're, we will have a total of 3,000 tons at the $58 price for this winter. We'll be going into this winter with 3,000 tons.

Mr. Clemens: Okay.

Mr. Miller: Whatever we use this winter, we will purchase next year at this contract price to have another 3,000 tons in our barn going into the winter of 2012 or 2013, I'm sorry.

Mr. Clemens: In other words, we've got 1,500 and we're purchasing 1,500......

Mr. Miller: Yes.

Mr. Clemens: But I thought we said, that you said that would be.........

Mr. Miller: Right.

Mr. Clemens: Delivered next spring.

Mr. Miller: No, no, no, no. We'll be purchasing another 1,500 at the $58.98 price which is from the salt contract that Council passed last year in July.

Mr. Clemens: So that will give us our 3,000.

Mr. Miller: Yes.

Mr. Clemens: This, what we're doing today will be coming next spring.

Mr. Miller: Yes.

Mr. Clemens: Okay.

Mr. Miller: And the money is in the budget. It is in the 2011 Appropriation, if I buy salt this year, and it will be in next year's budget as well.

Mr. Clemens: Okay, are there any questions for Mr. Miller from members of Committee, members of Council? President Hills.

Mr. Hills: I would just like to thank Jim and the Administration to think what we're doing now is the way that Council had hoped when they had that second bin out there, that we would always enter the winter season with 3,000 tons of salt, and the fact that we were able to use our existing contract to fill that up, it just will alleviate the problems we had last year in January, the debate of whether did we or didn't we have salt, and who were we going to get it from, so it's always nice to know. Salt isn't going to go bad, but if we can buy it at $58 rather than $60, let's put it in the bin at $58 and we save money for the citizens in the long run, but I thank you and Mayor, I thank you for looking at it a little differently than what we inherited last year. Thank you.

Mr. Miller: Thank you.

Mr. Clemens: Okay now are there any other questions? The request is for authorization for the Mayor to enter into contract with American Rock Salt Company at $60.23 a ton.

Mr. Miller: Yes.

Mr. Clemens: For an estimated total of 3,000 tons plus or minus, $180,690. The funds will come from the 2012 Appropriation, Street Department account No. 260.268.5253 and State Highway Account 270.268.5253. I'd like to send this to Council with a motion for adoption as an emergency. Seconded by Mr. Deskins. All in favor vote "Aye". (All voted "Aye") Opposed. (No response). Thank you, Jim.

Mr. Miller: Thank you.

Mr. Clemens: Item No. 6 - Discussion: Authorize purchase of two dump bodies for salt trucks. Mr. Miller.

Mr. Miller: Yes, the existing salt bodies on two of our dump trucks have corroded beyond the point of repair. This is to purchase two new dump bodies for two of our existing salt trucks. The purchase of these bodies will provide another 7 to 8 to 9 years of life on our existing salt trucks. The cost of the two bodies is $20,900 and there was $35,000 budgeted in the 2011 appropriation for these dump bodies. There is also approximately a $9,900 charge to have both bodies installed. Adding that to the near $21,000 cost of the bodies, we'll spend approximately $31,000 of the $35,000 that we budgeted. So we're about $4,000 ahead of where we thought we would be when we prepared the budget last year and again, I'm asking that this be passed as an emergency. Again, there's a price index and with the fluctuating prices of metal, the sooner you order, the cheaper the product will be.

Mr. Clemens: You know, I have no problem with emergency. When was this available to bid on, I mean to buy?

Mr. Miller: We received the bids from the State, I believe, on May 15th and we received quotes for the installation on June 27. The specifications prior to the State bid were prepared in mid-March of this year.

Mr. Clemens: May. What date did you receive the information?

Mr. Miller: The 15th, I believe. Let me double check that. I don't have in the packet when the information became available to us from the State. I'm surmising that it was approximately May 15th. I can double-check on that and get back with you on that for sure.

Mr. Clemens: All right. It wouldn't have been an emergency then, you know what I mean.

Mr. Miller: Well, when we received the bids........

Mr. Clemens: I mean, we knew what we were going to do, that's what I'm saying. At least I hope we do these things ahead of time.

Mr. Miller: Yeah, yeah.

Mr. Clemens: Okay. All right. Are there any other questions for Mr. Miller pertaining to this? Members of Committee, members of Council? If not, I'd like to send to Council a request for permission for the Mayor to purchase from Galion-Godwin Truck Body Company LLC, Peabody-Kent Road, Winesburg, Ohio 44690, two stainless steel dump bodies for a cost of $20,900; the purchase shall be made under the ODOT Cooperative Purchasing Program (Bid # 026–11); the funds are in the 2011 Street Department Budget in Account 260.268.5632 (Motor Vehicles), and as an emergency. Seconded by Mr. Long. All in favor vote "Aye". (All voted "Aye") Opposed. (No response) And thank you, Jim. That ends the Safety Committee Meeting at 7:45 p.m.

Safety Committee- - -Nancy C. Frazier, Clerk of Council

July 5, 2011 (Transcribed - S. Cochran, Ass't. Clk. of Council)

FINANCE COMMITTEE MEETING MINUTES
REYNOLDSBURG CITY COUNCIL
July 5, 2011

Members of Finance Committee present: Doug Joseph, Mel Clemens, Fred Deskins, Jr. Councilwoman Leslie Kelly was absent.

Other members of Council present: Barth R. Cotner, Chris Long, Nathan Burd, Council President William L. Hills.

Vice Chairman Joseph: Okay, I will open the Finance Committee at 7:45 p.m. Item 2 is approval of the agenda. Are there any additions, deletions or changes to the agenda tonight? I have two changes: we are going to pull Item No. 4 - the OPWC funding for Brice Road from the agenda tonight; and hold for two weeks Item No. 9*. All in favor vote "Aye". (All voted "Aye") Opposed. (No response) Motion carries; thank you.

Next Item 3 approval of the minutes of the Finance Committee Meeting for June 20, 2011. Are there any additions, deletions or changes to those minutes tonight? Seeing none, those minutes stand approved.

Item No. 5 - Discussion: Abolishment of position of Receptionist. Mr. Miller.

Safety/Service Director Miller: Thank you, Chairman Joseph, members of Council. As you are all aware, we took steps to abolish the position of the front desk Receptionist and combined her duties with the Service Secretary, and I'm requesting that Council abolish the Receptionist position from Chapter 160, and I would be happy to answer any questions.

Mr. Joseph: You say the position was combined with which other position, again?

Mr. Miller: Service Secretary.

Mr. Joseph: Okay. So is she, is that person doing all the duties, or have they been farmed out to different people?

Mr. Miller: There was not a sufficient work load to justify a Receptionist full time, so the part time obligations of the Receptionist were absorbed by the Service Secretary. So the two positions essentially became one.

Mr. Joseph: Now, when did these two positions essentially become one? When did that occur?

Mr. Miller: Um, the job description for the Service Secretary already included Receptionist duties. I don't recall the exact date when the Service Secretary moved down here and started working. I can look back in my notes and get that for you.

Mr. Joseph: Last question I have - what is going to be the annual savings by basically the combining of these positions? Do you know what that is?

Mr. Miller: The Receptionist who was eliminated, her salary plus benefits, I'm approximating okay? Richard isn't here this evening, but it was approximately about $60,000 - $70,000.

Mr. Joseph: Okay. Questions from the Committee, Council? Oh yes, Mr. Deskins.

Mr. Deskins: Thank you, Councilman Joseph. I just seem confused. Why are we getting this action now? It seems like the cart before the horse. The lady's already been let go, hasn't she?

Mr. Miller: I can't eliminate a position.....

Mr. Deskins: Until you.......

Mr. Miller: Until the person's no longer in it.

Mr. Deskins: It just seems strange to be having this discussion now when it's already taken place, I guess.

Mr. Miller: I'm not quite sure I follow you, but if you, we can't take a position out of the Code when we currently have it filled with an employee. Mayor, I don't know if you want to add anything?

Mayor McCloud: I think, Mr. Deskins, our primary focus was to start saving money. This is a cleanup. The first thing we did was eliminate the payroll aspect, that we felt immediately, and this is the companion portion of it so that, that position doesn't actually exist any more.

Mr. Deskins: How long's she been gone?

Mayor McCloud: About since the first week of June, four weeks.

Mr. Deskins: Thank you.

Mr. Joseph: Other questions from Council? Okay. This is something we can just go normal three readings on?

Mr. Miller: Yes.

Mr. Joseph: All right. I'll make a motion we send this to Council for first reading. Seconded by Mr. Clemens. Any other questions or comments? All in favor vote "Aye". (All voted "Aye") Opposed. Motion carries; thank you.

Item No. 6 - RESOLUTION ADOPTING THE TAX BUDGET OF THE CITY OF REYNOLDSBURG OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2012 AND DECLARING AN EMERGENCY- - -read for the second time 6-27-11. Anyone on the Committee have any questions or comments on this? Council? Okay, I'll make a motion then to send this to Council for its third reading as an emergency; seconded by Mr. Deskins. All in favor vote "Aye". (All voted "Aye") Opposed. (No response) Motion carries.

Item No. 7 - ORDINANCE AUTHORIZING AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY GRASS AND WEED CUTTING COSTS (2010) FOR COLLECTION BY THE FRANKLIN COUNTY AUDITOR- - -second rdg 6-27-11. Any questions, comments by the Committee, by Council? I'll make a motion we send this to Council for its third reading with recommendation for adoption. Seconded by Mr. Clemens. All in favor vote "Aye". (All voted "Aye") Opposed. (No response) Motion carries.

Item No. 8 - ORDINANCE AUTHORIZING AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY GRASS AND WEED CUTTING COSTS (2010) FOR COLLECTION BY THE LICKING COUNTY AUDITOR- - -second rdg 6-27-11. Any questions by the Committee, by Council? I'll make a motion we send this to Council for its third reading with recommendation for adoption. Seconded by Mr. Deskins. All in favor vote "Aye". (All voted "Aye") Opposed. (No response) Motion carries. That was our last item, I'll close Council, or Committee at 7:50 p.m. Thank you.

*Item 9 - ORDINANCE APPROVING SALARY FOR NEW CHIEF BUILDING OFFICIAL I- - -second rdg 6-27-11.

Finance Committee

- - -Nancy C. Frazier, Clerk of Council

July 5, 2011

(Transcribed - S. Cochran, Ass't. Clk. of Council)