



Doug Joseph, President
Caleb Skinner, Ward 1
Brett Luzader, Ward 2
Marshall Spalding, Ward 3
Mel Clemens, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

CITY COUNCIL

Committee Meetings Regular Council Meeting

7232 E. Main St
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

April Beggerow
614-322-6836

Monday, June 25, 2018

07:30 PM

Council Chambers

OPENING 7:30 PM

INVOCATION – COUNCILMAN BRETT LUZADER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

DEVELOPMENT, PARKS AND RECREATION COMMITTEE MEETING

1. CALL TO ORDER - ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- a. Development, Parks and Recreation Committee – Committee Meeting – June 11, 2018

4. NEW LEGISLATION/DISCUSSION ITEMS

- a. ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR’S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY.

5. LEGISLATION FOR THIRD READING

- a. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT. (Sponsorship Funds) (Second Reading 6/11/2018).
- b. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT. – Farmer’s Market (Second Reading 6/11/2018).

MINUTES COMMITTEE MEETING
REYNOLDSBURG DEVELOPMENT, PARKS AND RECREATION COMMITTEE
June 11, 2018

Chairman Mel Clemens called the meeting to order at 7:58 PM

Call to Order - Roll Call

PRESENT: Clemens, Baker, Bryant, Skinner, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved.

Approval of Minutes

- a. Development, Parks and Recreation Committee – Committee Meeting – May 29, 2018

RESULT:	ACCEPTED
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LEGISLATION FOR SECOND READING

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT. --- Clemens. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 6/11/2018 8:00 PM
MOVER:	Mel Clemens, Chairman	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Clemens, Baker, Bryant, Skinner	

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT. --- Clemens. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 6/11/2018 8:00 PM
MOVER:	Mel Clemens, Chairman	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Clemens, Baker, Bryant, Skinner	

LEGISLATION FOR THIRD READING

68-18

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Clemens. Development, Parks and Recreation Committee.

Minutes Acceptance: Minutes of Jun 11, 2018 7:30 PM (Approval of Minutes)

MINUTES COMMITTEE MEETING
 REYNOLDSBURG DEVELOPMENT, PARKS AND RECREATION COMMITTEE
 June 11, 2018

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 6/11/2018 8:00 PM
MOVER:	Mel Clemens, Chairman	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Clemens, Baker, Bryant, Skinner	

69-18

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH TOTAL TENNIS, INC. FOR RECONDITIONING AND CRACK REPAIR OF THE JFK TENNIS COURTS --- Clemens. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 6/11/2018 8:00 PM
MOVER:	Mel Clemens, Chairman	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Clemens, Baker, Bryant, Skinner	

Minutes Acceptance: Minutes of Jun 11, 2018 7:30 PM (Approval of Minutes)

Development Department**Andrew Bowsher****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone****ORDINANCE REQUEST**

DATE: **June 25, 2018**

TO: **Development, Parks and Recreation Committee**

RE: **Ordinance to Approve Payment of Services Performed Prior to the Auditor's Certification of Availability of Funds and Declaring an Emergency.**

Approval:

Completed Brad McCloud	Jed Hood	Completed Stephen Cicak
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Vendor OHM

Description Misc. Contract Services

Invoice Date May 31, 2018

Amount \$4,178.75

PO No. 2018-1230

Invoice # 194446

Section 5407.41 (D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are till available at the time of the invoice for such purpose. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41 (D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purpose. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of \$ 4178.75 has been appropriated and was available in the treasury at the date of purchase April 2018 and is still available as of 6-13-2018 for the following purchase:

Purchase Order # <u>2018-1230</u>	Date of Invoice <u>5-31-2018</u>
Vendor <u>OHM</u>	Description <u>Planning Services</u>
Invoice # <u>1944416</u>	Account # <u>110.580.5339</u>

Stephen M. Cwick
City Auditor

6.15.18
Date

Attachment: Then and Now (Then & Now)



City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Invoice Date: 05/31/2018
 Invoice #: 194446
 Project: 0012-18-0010

Project Name: Reynoldsburg - Ongoing Planning Services

For Professional Services Rendered through: 5/19/2018

Professional Fees

4,178.75

Amount Due This Invoice ** 4,178.75

Attachment: Then and Now (Then & Now)

REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com



City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Invoice Date: 05/31/2018
 Invoice #: 194446
 Project: 0012-18-0010

Professional Fees

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Administrative Support				
CARLY COURTNEY	4/2/2018	0.25	65.0000	16.25
Planner I				
CONOR WILLIS	4/13/2018	2.00	80.0000	160.00
	4/17/2018	1.00	80.0000	80.00
	4/18/2018	1.00	80.0000	80.00
	4/19/2018	2.00	80.0000	160.00
	4/24/2018	3.00	80.0000	240.00
	4/25/2018	1.00	80.0000	80.00
	4/26/2018	2.00	80.0000	160.00
	5/3/2018	6.00	80.0000	480.00
	5/4/2018	2.00	80.0000	160.00
	Subtotal	20.00		1,600.00
Planner IV				
AARON DOMINI	4/13/2018	1.00	155.0000	155.00
	4/19/2018	1.00	155.0000	155.00
	4/23/2018	1.00	155.0000	155.00
	4/27/2018	1.00	155.0000	155.00
	5/3/2018	1.00	155.0000	155.00
	Subtotal	5.00		775.00
Professional Engineer/Architect I				
RICHARD FAY	4/12/2018	1.50	130.0000	195.00
	4/13/2018	1.00	130.0000	130.00
	4/17/2018	3.00	130.0000	390.00
	4/24/2018	1.00	130.0000	130.00
	4/25/2018	2.00	130.0000	260.00
	4/27/2018	2.00	130.0000	260.00
	5/3/2018	1.00	130.0000	130.00
	5/4/2018	1.00	130.0000	130.00
	5/11/2018	1.25	130.0000	162.50
	Subtotal	13.75		1,787.50
Fixed Rates Labor subtotal		39.00		4,178.75

Attachment: Then and Now (Then & Now)

REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com



Total Professional Fees	4,178.75
Total Project: 0012180010 - Reynoldsburg - Ongoing Planning Services	4,178.75

Attachment: Then and Now (Then & Now)

REMIT TO:**OHM Advisors**34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512**T** 734.522.6711
F 734.522.6427

OHM-Advisors.com

Ship To

City of Reynoldsburg-Development
7232 E. Main Street
REYNOLDSBURG, OH 43068

Bill To

City of Reynoldsburg-Development
7232 E. Main Street
REYNOLDSBURG, OH 43068

Purchase Order
No. 2018-00001230

4.a.a

DATE 06/15/2018

VENDOR 267 - OHM ADVISORS

Contact

OHM ADVISORS
34000 PLYMOUTH ROAD
LAVONIA, MI 48150



PURCHASE ORDER NUMBER MUST APPEAR ON
ALL INVOICES, SHIPPERS, BILL OF LADING AND
CORRESPONDENCE

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
ORIGINATOR: Melissa Butler

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	Miscellaneous Contract Services 110.580.5339 - Misc Contract Services 9,900.00	9,900.0000	\$9,900.00
TOTAL DUE				\$9,900.00

Attachment: Then and Now (Then & Now)

AUDITOR'S CERTIFICATE

I certify that funds for the above encumbrance have been
appropriated and are in the treasury free from any obligation.

Stephen M. Cicak

Special Instructions

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE: June 25, 2018****TO: Development, Parks and Recreation Committee****RE: ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED
GENERAL FUND TO AN ACCOUNT IN THE PARKS &
RECREATION DEPARTMENT.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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A total of \$6,885 has been raised in sponsorship monies for the Parks and Recreation Department.

Requesting Council make the following appropriations from the unappropriated General Fund:

Appropriate \$1,000 into Account 110.340.5213	Maintenance Supplies
Appropriate \$2,785 into Account 110.340.5215	Recreational Supplies
Appropriate \$3,100 into Account 110.340.5303	Special Events

CT Consultants	\$1,000
Fairfield National Bank	300
JAZ Dance & More	300
Cotner Funeral Home	2,500
Jolly Pirate	500
Tiger Sharks	150

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

VFW 400

Target Corporation 1,000

Kim Ranney Photography 735

Total \$6,885

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: June 25, 2018**TO: Development, Parks and Recreation Committee****RE: Ordinance Appropriating Funds from Unappropriated General Fund
to an Account in the Parks & Recreation Department.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak
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Request Council appropriate \$17,978.63 from the unappropriated General Fund to Account 110.340.5303, Community Events.

\$14,180.63 are carryover funds from the 2017 Farmers' Market (sponsorship and market fees).

The remaining \$3,798 are funds collected thus far in 2018 for sponsorship and market fees.