



**SERVICE COMMITTEE
MONDAY JUNE 15, 2015**

COMMITTEE MEETING:

**PLACE: COUNCIL CHAMBERS
7232 E. MAIN ST, REYNOLDBURG, OH 43068**

1. Call to Order

PRESENT: Kelly, McGrady III, Clemens, Long, Skinner, Joseph
ABSENT: Barrett, Cotner

2. Approval of Agenda

Agenda stands approved.

3. Approval of Minutes

a. Service Committee – Committee Meeting – May 4, 2015

Minutes stand approved

4. Discussion

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 “AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE” Subsection (G)(2) “Service Department, Building Division”; of CHAPTER 160 EMPLOYEE COMPENSATION, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY.**

Mr. Burd: Thank you Chairman Clemens, members of Council. This legislation would make our 2 part time code compliance officers, full time. All it does is simply strike the pt by their designation in Chapter 160. This change would allow for 20 more hours of coverage per week. 10 hours more per officer. If this legislation is adopted, we would not need an additional appropriation for the rest of 2015, we have existing funds that have gone unused in the building department budget that we can use to cover the increase in man hours. We would however, going into next year's budget, have to plan for 2 permanent full time officers if this is adopted. This legislation also doesn't change their pay grade, just their full time-part time designation. Just to let you know, we do have a new officer starting a week from today, as you know we've had a vacancy for awhile in the second officer position. We have somebody who has a lot of experience who will be joining us on Monday, so we will be back to full staff at that time. I did not mark this item as an emergency, I'm not asking for any type of expedited legislative process. How ever you want to handle this from here is alright with us but I'm certainly able to answer whatever questions you may have.

Mr. Clemens: Nathan, the new person that you're hiring, they would go with full time would they?

Mr. Burd: No they're going to start as part-time and then whenever this would come effective, it would change at that time.

Mr. Clemens: That's what I mean, they would...

Mr. Burd: When we interviewed them, this was kind of in the discussion phase and we talked about the option of possible part-time or full-time and he's open to both so if this fails, that's fine for him, obviously most would like full time, so it's something they're aware of.

Mr. Clemens: Are there any questions for Nathan?

Mr. Long: Thank you Chairman Clemens, when we consider the natural process of our legislative request and then the period of time after, we're going to be through 3/4 of our busiest season if we don't make this an emergency. I would just as soon do that, bring it forward for adoption and then we're not running the risk of running into our August break either.

Mr. Clemens: Thank you.

Mr. McGrady: Yes, well, there's been some discussion with Nathan and I and I'm just going to put it out there, I would like to see this, the 2 part time positions remain part time and with the implementation of an automated system, I just.. Nathan gave me some information, well gave it to everybody and then I just sent information to Nathan and this morning where at the West Licking Fire District the automated system there for the fire code officer and based on the tablet purchase and the program, it would be less expensive than what we're looking at here and I would like everyone to consider the automation of the system before this is finalized.

Mr. Clemens: What kind of money are you talking about? We're taking around 600 plus benefits.

Mr. McGrady: First of all, let me say this, there are various systems that you can purchase and for example, the fire house software and I'm going to use the fire house software based on these numbers. 5 concurrent users for 5 years \$2900.

Mrs. Kelly: Personally myself, I would like to see, I agree I would like to see these come full time and I would also love to see an automation program because I think and automation program is great but we need feet on the ground in order to get the information to put into and automated system. We've been talking a lot about code compliance and I agree with Councilman Long, we're getting ready to get into what is the busiest time. So I would agree and concur that we need to just move forward and make it an emergency.

Mr. Long: I agree with Councilwoman Kelly and also the information that Mr. McGrady is bringing forward as far as automating as much as we possibly can with the job tasks. But as Councilwoman Kelly has said, if we don't have boots on the ground to be able to cover the City of Reynoldsburg, then we can have all the fancy whiz bang gizmos that we can spend the money on but they're not going to be effectively utilized unless we have people in the street.

Mr. McGrady: I understand both points. You have the individuals, the part-time individuals in the field and still knock on the door and they can process the initial actions in the systems then forward it here, finalize ** and just keep on moving on to the next infraction or whatever the code violation that they received within the City. Just keep it moving they come in, go back out, keep the process moving. That's what I'm looking at.

Mr. Long: I agree with that but at the same time, that's going to take additional time, we need the bodies on the street now.

Mr. Clemens: And I agree with Chris. Not being an electrical person, I don't, I'm for the ground person going around and doing it, getting accomplished. I think it could be handled this way. I think driving the car and doing everything for me doesn't get it really. But anyhow, I think that we should go with the 2 full time, we need em, all you have to do is drive around the City and they're doing the job they can and I think the electronic part of it will help for spending so much time in the office, I understand that and I would assume, I would like to see less letters sent out to start with because people don't pay attention to them to start with. But I think the city's in a situation where it needs compliance done and people have got to start doing it, all you have to do is drive around and take a look at it, take a look at your neighbors and so forth and wonder why people don't want to move to Reynoldsburg. People see it all the time. So I support that part. I know the financial part of it is a problem, not for this year but it will for next year but we'll have a little time to work on that but we're going to have to start cracking different things concerning that.

Mr. Harris: Just to take up what you said Councilman Clemens, I think that Council should understand that when you pass the budget for 2015, you passed a budget with \$700,000 over estimated revenue. This is the third project you've taken up on increasing payroll which next year will be those 3 together will be over \$100,000. At some point in time folks, if you're going to do this stuff, the money needs to be discussed and the money to fix the city needs to be discussed. There's been really very little talked about since last November about any additional revenue and unfortunately it's going to have to become part of your vocabulary very quickly folks. Because long term things of this city, you've got 20 million dollars of streets that need fixed, you approved a CIP budget for \$45 million over 5 years and funded it with \$200 thousand, you're going to have to get serious about this stuff, you really are.

Mr. Clemens: I understand that, I agree that we're going to have to do some fancy thinking. But the City has got to go forward and this is one step and we're going to have to work on the other. Are there any other questions?

Mr. Skinner: Nathan as far as you're concerned could we go forward with the full timers and then re-evaluate the equipment like what Mac said?

Mr. Burd: Yeah, It's not really a matter of re-evaluating, we're looking at it now. The problem is that we don't want to change from our basic provider. We use a system called BDS. It has a record of every code violation that has ever been written in Reynoldsburg since we first purchased the software and it also tracks all the building permits so if you ever needed to look up a residence and find out all the history of permits, we have that. So what we're looking to do is upgrade from that system, not start over from scratch. So we have information that could cost as little as \$3,000 or as much as \$16,000 depending on what kind of options we want to choose. So we're looking at doing that now, we don't, I haven't been viewing this as a "do that" and then don't do a full time, I would like to do them both if we can, but we've been using the same computer system since 1994 so upgrading is a little more complicated than just picking up the phone and saying "hey just give us the new version". But we are looking into it and we'd like to do both. I think there are some benefits definitely to using tablets. I do not think it replaces 20 man hours a week though.

Mr. Skinner: What do you think Mac about going forward with 2 full timers and then we'll come back..

Mr. McGrady: Call for the vote.

Mr. Skinner: What's that?

Mr. McGrady: Call for the vote.

Mr. Skinner: I'm in support of the emergency.

RESULT:	REFERRED TO COUNCIL [4 TO 1]	Next: 6/22/2015 7:30 PM
MOVER:	Mel Clemens, Ward IV	
SECONDER:	Chris Long	
AYES:	Kelly, Clemens, Long, Skinner	
NAYS:	McGrady III	
ABSENT:	Barrett, Cotner	

- b. ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED – 2277 & 2225 Taylor Park Drive and 0 Reynoldsburg Baltimore Road from the CS- Community Services to AR-3- Multiple Family Residence District, Applicant, Wesley Ridge Residence Corporation. (Second Reading June 8, 2015).

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 6/22/2015 7:30 PM
MOVER:	Mel Clemens, Ward IV	
SECONDER:	Leslie Kelly, Ward II	
AYES:	Kelly, McGrady III, Clemens, Long, Skinner	
ABSENT:	Barrett, Cotner	