CITY OF REYNOLDSBURG

City Council
Monday May 22, 2017

Regular Meeting: Following Committee Meetings

Place: Council Chambers
7232 E. Main St, Reynoldsburg, OH 43068

President:	DOUG JOSEPH
Ward Members:	Ward I - Stephen M. Cicak Ward II – Brett Luzader Ward III – Marshall Spalding Ward IV - Mel Clemens
At Large Members:	Barth R. Cotner Chris Long Dan Skinner, Esq.

COMMITTEES:

Community Development:	Chmn Skinner, Spalding, Cicak, Clemens
Safety:	Chmn Long, Cicak, Clemens, Spalding
Service:	Chmn Luzader, Clemens, Spalding, Cicak
Finance:	Chmn Cotner, Long, Luzader, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a "Speaker Form" and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
May 22, 2017

1. Call to Order
2. Roll Call
3. Invocation - Councilman Dan Skinner
4. Pledge of Allegiance
5. Approval of Minutes
   a. City Council – Regular Meeting – May 8, 2017
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
   a. March, 2017 Auditor's Reports
   b. Clerk of Court Report
9. Reports
   a. Community Clean Up Poster Contest
10. LEGISLATION FOR ONE READING
    a. RESOLUTION APPROVING/DENYING SPECIAL EXCEPTION USE PERMIT #177163 - (6415 E. Livingston Avenue; Proposed Use – Child Care Center); Applicant, Jeanne Cabral, AND DECLARING AN EMERGENCY.
    b. ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY --- Cotner. Finance Committee.
11. LEGISLATION FOR FIRST READING
    a. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.
    b. ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. - PARKS & RECREATION DEPARTMENT. --- Cotner. Finance Committee.

c. AN ORDINANCE TO AMEND SECTIONS 190.01, 190.03 AND 190.04 OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY ONE PERCENT (1.0%) FROM THE CURRENT RATE OF ONE AND ONE-HALF PERCENT (1.5%) TO A RATE OF TWO AND ONE-HALF PERCENT (2.5%), BEGINNING JULY 1, 2017, AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

12. LEGISLATION FOR SECOND READING

a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1305 Permits and Fees. (First Reading 5/08/2017). --- Long. Safety Committee.

b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 741.05 Waiver of Chapter 741 Solicitors. (First Reading 5/08/2017). --- Long. Safety Committee.

c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 913.02 Plot Plan Requirement of Chapter 913 Private Roadways. (First Reading 5/08/2017).
--- Luzader. Service Committee.

d. ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH VERIFIED VOLUNTEERS (By Sterling Talent Solutions). (First Reading 5/08/2017). --- Cotner. Finance Committee.

13. LEGISLATION FOR THIRD READING

a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1171.06 Accessory Use; Accessory Structures of Chapter 1171 General Requirements. (Second Reading 5/08/2017, Planning Commission 4/6/2017). --- Luzader. Service Committee.

b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1127.12 Utility and Traffic Studies of the Chapter 1127 Standards. (Second 5/8/2017, Planning Commission 4/6/2017). --- Luzader. Service Committee.

c. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. -- Computer Department. (Second Reading 5/08/2017). --- Cotner. Finance Committee.

d. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. - Service Department. (Second Reading 5/08/2017). --- Cotner. Finance Committee.

14. ECUTIVE SESSION TO DISCUSS PENDING OR IMMINENT COURT ACTION AND THE APPOINTMENT OF A PUBLIC EMPLOYEE.

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ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
May 8, 2017

President Doug Joseph called the meeting to order at 7:55 PM

PRESENT: Joseph, Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:

Invocation - Councilman Chris Long
Approval of Minutes

a. City Council – Special Meeting – April 24, 2017

Minutes stand approved

b. City Council – Regular Meeting – April 24, 2017

Minutes stand approved

Approval of Agenda

Agenda stands approved.

Community Comments and Requests

None

Communications

None

Reports

None

LEGISLATION FOR EMERGENCY ADOPTION

38-17

RESOLUTION AUTHORIZING PARTICIPATION IN ODOT WINTER CONTRACT (018-18) AND DECLARING AN EMERGENCY. (FIRST READING 4/24/2017). --- Long. Safety Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Chris Long, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

39-17

ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE BOOSTER VARIABLE SPEED PUMPING SYSTEM; APPROPRIATING THE FUNDS THEREFORE; AND DECLARING AN EMERGENCY. (FIRST READING 4/24/2017). --- Cotner. Finance Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long, At Large
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

LEGISLATION FOR FIRST READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 1305 PERMITS AND FEES. --- Long. Safety Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:30 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 741.05 WAIVER OF CHAPTER 741 SOLICITORS. --- Long. Safety Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:30 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 913.02 PLOT PLAN REQUIREMENT OF CHAPTER 913 PRIVATE ROADWAYS. --- Luzader. Service Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:33 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1193.07 DESIGN STANDARDS OF CHAPTER 1193 HISTORIC OVERLAY DISTRICT. --- Luzader. Service Committee.

RESULT:	**REFERRED TO PUBLIC HEARING**	**Next: 6/12/2017 7:30 PM**

ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED – 0 TAYLOR ROAD SW, REYNOLDSBURG, OHIO, FROM CC COMMUNITY COMMERCE DISTRICT TO R-4 SINGLE AND TWO-FAMILY RESIDENCE DISTRICT, APPLICANT, CHARLES W. WARNER, JR. --- Luzader. Service Committee.

RESULT:	**REFERRED TO PUBLIC HEARING**	**Next: 6/12/2017 7:30 PM**

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH VERIFIED VOLUNTEERS (BY STERLING TALENT SOLUTIONS). --- Cotner. Finance Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:45 PM**

LEGISLATION FOR SECOND READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1171.06 ACCESSORY USE; ACCESSORY STRUCTURES OF CHAPTER 1171 GENERAL REQUIREMENTS. (FIRST READING 2/13/2017, PLANNING COMMISSION 4/6/2017). --- Clemens. Service Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:33 PM**

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTION 1127.12 UTILITY AND TRAFFIC STUDIES OF THE CHAPTER 1127 STANDARDS. (FIRST READING 2/13/2017, PLANNING COMMISSION 4/6/2017).

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:33 PM**

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. -- COMPUTER DEPARTMENT. (FIRST READING 4/24/2017). --- Cotner. Finance Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:45 PM**

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. - SERVICE DEPARTMENT. (FIRST READING 4/24/2017). --- Cotner. Finance Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 5/22/2017 7:45 PM**

LEGISLATION FOR THIRD READING

40-17

ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED – 137 WAGGONER ROAD, REYNOLDSBURG, OHIO, FROM R-1 SINGLE FAMILY RESIDENCE DISTRICT TO PCD PLANNED COMMERCIAL DEVELOPMENT DISTRICT, APPLICANT, UNITED DAIRY FARMERS. (SECOND READING 4/24/2017; PLANNING COMMISSION 4/6/2017). --- Clemens. .

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brett Luzader, Ward II
SECONDER:	Mel Clemens, Ward IV
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

41-17

ORDINANCE ACCEPTING A RECORDED DEED (1.25 ACRE PROPERTY) FROM JOHN TRURO HOLDINGS, LLC. (SECOND READING 4/24/2017). --- Clemens. Service Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brett Luzader, Ward II
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

42-17

ORDINANCE AUTHORIZING AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY GRASS AND WEED CUTTING COSTS (2016) FOR COLLECTION BY THE FRANKLIN COUNTY AUDITOR. (SECOND READING 4/24/2017). --- Cotner. Finance Committee.

Motion to amend to the redraft date by Mr. Cotner. Second by Mr. Luzader.

Roll called with vote as follows: Clemens "Aye", Cotner "Aye", Long "Aye", Skinner "Aye", Cicak "Aye", Luzader "Aye", Spalding "Aye".

Ordinance amended 7-0.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

43-17

ORDINANCE AUTHORIZING AND DIRECTING THE CLERK OF COUNCIL TO CERTIFY GRASS AND WEED CUTTING COSTS (2016) FOR COLLECTION BY THE LICKING COUNTY AUDITOR. (SECOND READING 4/24/2017). --- Cotner. Finance Committee.

Motion to amend to the redraft date by Mr. Cotner. Second by Mr. Skinner.

Roll called with vote as follows: Clemens "Aye", Cotner "Aye", Long "Aye", Skinner "Aye", Cicak "Aye", Luzader "Aye", Spalding "Aye".

Ordinance amended 7-0.

RESULT:	**ADOPTED AS AMENDED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Marshall Spalding, Ward III
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

44-17

ORDINANCE TO AMEND ORDINANCE 94-12 PASSED DECEMBER 17, 2012 THAT WAIVES COMPETITIVE BIDDING FOR VARIOUS EXEMPTED CONTRACTS AND EXPENDITURES OVER $10,000. (SECOND READING 4/24/2017). --- Cotner. Finance Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

Adjournment

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Doug Joseph, President of Council

____
April L. Beggerow, Clerk of Council

City Auditor's Office

Joni Crawford
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6862 phone

Memo

DATE: **May 22, 2017**

TO:

CC:

RE: **<Insert Subject/RE Here - Bold>**

Rules Suspension (remove this title) (If Rules Not Suspended Remove all Text From Field)

Request for: Rules Suspension/Emergency (Erase one)

Reason for Emergency: <Input Reason Here>

March, 2017 Budget by Classification

Through 03/31/17
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	244,920.00	128,732.26	128,732.26	.00	116,187.74	53	242,33
Municipal Tax	11,850,000.00	571,551.49	2,435,835.00	.00	9,414,165.00	21	11,928,19
Other Local Taxes	595,000.00	48,546.51	113,011.97	.00	481,988.03	19	653,66
State Levied Shared Taxes	843,100.00	60,744.20	186,928.50	.00	656,171.50	22	786,50
Licenses	59,400.00	4,050.00	19,815.00	.00	39,585.00	33	56,06
Permits	251,200.00	34,696.40	63,010.03	.00	188,189.97	25	247,52
Fees	18,750.00	1,912.87	5,668.37	.00	13,081.63	30	39,02
Miscellaneous Charges for Services	100,600.00	22,852.87	30,008.02	.00	70,591.98	30	76,38
Recreational Charges	162,000.00	25,497.54	67,033.97	.00	94,966.03	41	170,20
Fines and Forfeitures	483,000.00	37,234.00	120,828.00	.00	362,172.00	25	304,35
Investment Earnings	185,000.00	(13,075.10)	19,187.08	.00	165,812.92	10	143,68
Other Revenues	518,276.00	24,944.39	107,878.61	.00	410,397.39	21	667,90
Donations	5,000.00	975.50	2,575.00	.00	2,425.00	52	32,56
Reimbursements	.00	12,455.83	16,136.44	.00	(16,136.44)	+++	39,25
Sale of Assets	.00	.00	.00	.00	.00	+++	90
Transfers/Advances	5,000.00	.00	.00	.00	5,000.00	0	1,71
Department **000 - General** Totals	$15,321,246.00	$961,118.76	$3,316,648.25	$0.00	$12,004,597.75	22%	$15,390,27
REVENUE TOTALS	$15,321,246.00	$961,118.76	$3,316,648.25	$0.00	$12,004,597.75	22%	$15,390,27
EXPENSE							
Department **111 - Police Division**							
Personal Services	8,206,337.83	771,361.44	2,394,937.05	224,799.86	5,586,600.92	32	8,450,61
Supplies	339,355.62	27,083.11	72,607.60	95,589.60	171,158.42	50	204,69
Services	612,367.96	40,720.37	116,919.24	265,847.67	229,601.05	63	449,46
Capital Purchases	228,585.02	21,141.00	30,407.59	20,156.31	178,021.12	22	185,00
Department **111 - Police Division** Totals	$9,386,646.43	$860,305.92	$2,614,871.48	$606,393.44	$6,165,381.51	34%	$9,289,77
Department **112 - D.A.R.E.**							
Supplies	1,365.21	.00	.00	.00	1,365.21	0	
Department **112 - D.A.R.E.** Totals	$1,365.21	$0.00	$0.00	$0.00	$1,365.21	0%	$
Department **290 - Mechanic**							
Personal Services	143,192.00	11,581.10	43,747.12	8,650.77	90,794.11	37	142,08
Supplies	102,869.49	8,689.20	18,807.25	38,407.34	45,654.90	56	72,61
Services	45,142.90	629.15	8,419.67	23,093.23	13,630.00	70	20,03
Capital Purchases	4,200.00	.00	4,159.98	.00	40.02	99	
Department **290 - Mechanic** Totals	$295,404.39	$20,899.45	$75,134.02	$70,151.34	$150,119.03	49%	$234,72

March, 2017 Budget by Classification

Through 03/31/17
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **340 - Parks and Recreation**							
Personal Services	719,589.00	57,354.19	192,342.67	27,264.63	499,981.70	31	670,28
Supplies	202,504.21	16,760.69	50,681.71	37,987.34	113,835.16	44	158,12
Services	390,556.09	13,231.68	61,301.56	142,959.95	186,294.58	52	190,51
Transfers/Other	.00	571.95	2,723.95	.00	(2,723.95)	+++	
Capital Purchases	37,714.60	1,065.99	23,026.49	654.10	14,034.01	63	260,37
Department **340 - Parks and Recreation** Totals	$1,350,363.90	$88,984.50	$330,076.38	$208,866.02	$811,421.50	40%	$1,279,29
Department **343 - Senior Center**							
Personal Services	161,243.00	16,086.36	45,551.75	4,316.01	111,375.24	31	153,55
Supplies	38,708.10	162.40	4,006.46	2,017.97	32,683.67	16	11,36
Services	42,163.47	223.71	3,349.13	12,239.34	26,575.00	37	33,14
Capital Purchases	.00	.00	.00	.00	.00	+++	2,87
Department **343 - Senior Center** Totals	$242,114.57	$16,472.47	$52,907.34	$18,573.32	$170,633.91	30%	$200,93
Department **448 - Service Department**							
Personal Services	552,952.00	45,291.19	153,644.17	22,211.58	377,096.25	32	539,33
Supplies	23,571.80	1,570.91	3,928.13	8,492.22	11,151.45	53	10,50
Services	687,004.00	68,224.41	119,333.97	341,834.05	225,835.98	67	452,34
Department **448 - Service Department** Totals	$1,263,527.80	$115,086.51	$276,906.27	$372,537.85	$614,083.68	51%	$1,002,17
Department **479 - Building Department**							
Personal Services	355,607.00	28,841.68	104,655.40	17,078.96	233,872.64	34	273,39
Supplies	16,400.78	251.22	854.25	3,046.53	12,500.00	24	4,55
Services	78,359.09	3,991.92	12,261.96	14,983.49	51,113.64	35	82,88
Transfers/Other	.00	.00	4.52	.00	(4.52)	+++	
Capital Purchases	27,000.00	.00	.00	.00	27,000.00	0	22,38
Department **479 - Building Department** Totals	$477,366.87	$33,084.82	$117,776.13	$35,108.98	$324,481.76	32%	$383,21
Department **522 - Mayor**							
Personal Services	133,082.00	12,626.48	38,559.40	4,027.17	90,495.43	32	150,97
Supplies	1,299.81	.00	199.81	435.19	664.81	49	36
Services	38,627.50	581.99	5,996.71	15,625.99	17,004.80	56	37,94
Department **522 - Mayor** Totals	$173,009.31	$13,208.47	$44,755.92	$20,088.35	$108,165.04	37%	$189,28
Department **534 - Civil Service Commission**							
Personal Services	60,475.00	6,403.19	15,545.39	.00	44,929.61	26	55,77
Supplies	1,150.52	.00	150.52	403.53	596.47	48	24
Services	24,203.00	2,150.00	5,012.42	5,047.48	14,143.10	42	16,67

March, 2017 Budget by Classification

Through 03/31/17
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **534 - Civil Service Commission**							
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **534 - Civil Service Commission** Totals	$86,328.52	$8,553.19	$20,708.33	$5,451.01	$60,169.18	30%	$72,69
Department **545 - City Auditor**							
Personal Services	366,584.00	34,304.09	104,178.18	19,274.46	243,131.36	34	343,41
Supplies	6,867.36	61.28	1,228.64	2,861.05	2,777.67	60	77
Services	74,706.50	4,473.44	11,669.71	45,785.97	17,250.82	77	54,76
Capital Purchases	1,000.00	.00	.00	.00	1,000.00	0	
Department **545 - City Auditor** Totals	$449,157.86	$38,838.81	$117,076.53	$67,921.48	$264,159.85	41%	$398,95
Department **554 - City Attorney**							
Personal Services	510,715.00	46,845.22	151,563.09	17,536.36	341,615.55	33	501,19
Supplies	2,531.66	413.19	723.84	973.69	834.13	67	1,44
Services	78,094.46	8,112.00	31,002.69	13,372.00	33,719.77	57	62,74
Department **554 - City Attorney** Totals	$591,341.12	$55,370.41	$183,289.62	$31,882.05	$376,169.45	36%	$565,38
Department **571 - City Council**							
Personal Services	198,799.00	16,744.03	55,769.02	6,453.75	136,576.23	31	196,80
Supplies	1,700.00	174.13	374.23	438.46	887.31	48	48
Services	47,694.63	557.72	13,589.27	7,282.54	26,822.82	44	25,76
Department **571 - City Council** Totals	$248,193.63	$17,475.88	$69,732.52	$14,174.75	$164,286.36	34%	$223,05
Department **580 - Development Department**							
Personal Services	230,199.00	21,459.69	67,266.01	7,832.15	155,100.84	33	224,99
Supplies	2,915.33	66.45	481.78	2,418.22	15.33	99	73
Services	69,054.00	5,711.82	7,530.42	15,157.56	46,366.02	33	25,24
Department **580 - Development Department** Totals	$302,168.33	$27,237.96	$75,278.21	$25,407.93	$201,482.19	33%	$250,96
Department **582 - Human Resources Department**							
Personal Services	99,786.00	10,121.26	28,046.07	1,768.70	69,971.23	30	79,25
Supplies	12,671.14	794.29	3,107.62	4,747.98	4,815.54	62	9,68
Services	23,244.61	1,271.16	7,066.54	6,292.85	9,885.22	57	17,57
Department **582 - Human Resources Department** Totals	$135,701.75	$12,186.71	$38,220.23	$12,809.53	$84,671.99	38%	$106,50
Department **584 - Computer Department**							
Personal Services	96,947.40	9,033.89	26,951.50	10,347.32	59,648.58	38	186,92
Supplies	3,107.01	.00	1,291.21	1,107.01	708.79	77	1,32
Services	294,191.41	900.34	103,627.13	166,458.47	24,105.81	92	186,75

March, 2017 Budget by Classification

Through 03/31/17
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **584 - Computer Department**							
Capital Purchases	86,104.00	9,426.00	9,426.00	104.00	76,574.00	11	40,69
Department **584 - Computer Department** Totals	$480,349.82	$19,360.23	$141,295.84	$178,016.80	$161,037.18	66%	$415,70
Department **593 - Clerk of Courts**							
Personal Services	233,537.00	21,261.98	66,973.95	8,494.46	158,068.59	32	208,90
Supplies	4,500.00	524.49	587.11	2,356.25	1,556.64	65	2,49
Services	98,774.36	9,066.74	22,683.65	73,890.06	2,200.65	98	63,53
Department **593 - Clerk of Courts** Totals	$336,811.36	$30,853.21	$90,244.71	$84,740.77	$161,825.88	52%	$274,93
Department **595 - General and Administrative**							
Personal Services	310,570.00	10,986.96	208,736.05	11,304.69	90,529.26	71	169,21
Supplies	3,500.00	454.32	825.16	2,545.68	129.16	96	2,14
Services	686,991.83	23,048.87	192,224.86	192,484.60	302,282.37	56	451,76
Capital Purchases	13,000.00	997.74	2,993.22	10,006.78	.00	100	37,66
Department **595 - General and Administrative** Totals	$1,014,061.83	$35,487.89	$404,779.29	$216,341.75	$392,940.79	61%	$660,79
Department **810 - Public Health and Welfare**							
Services	285,500.00	142,749.83	142,749.83	.00	142,750.17	50	271,28
Department **810 - Public Health and Welfare** Totals	$285,500.00	$142,749.83	$142,749.83	$0.00	$142,750.17	50%	$271,28
EXPENSE TOTALS	$17,119,412.70	$1,536,156.26	$4,795,802.65	$1,968,465.37	$10,355,144.68	40%	$15,819,70
Fund **110 - General Fund** Totals							
REVENUE TOTALS	15,321,246.00	961,118.76	3,316,648.25	.00	12,004,597.75	22%	15,390,27
EXPENSE TOTALS	17,119,412.70	1,536,156.26	4,795,802.65	1,968,465.37	10,355,144.68	40%	15,819,70
Fund **110 - General Fund** Net Gain (Loss)	($1,798,166.70)	($575,037.50)	($1,479,154.40)	($1,968,465.37)	($1,649,453.07)	192%	($429,435
Fund Type Totals							
REVENUE TOTALS	15,321,246.00	961,118.76	3,316,648.25	.00	12,004,597.75	22%	15,390,27
EXPENSE TOTALS	17,119,412.70	1,536,156.26	4,795,802.65	1,968,465.37	10,355,144.68	40%	15,819,70
Fund Type Net Gain (Loss)	($1,798,166.70)	($575,037.50)	($1,479,154.40)	($1,968,465.37)	($1,649,453.07)	192%	($429,435
Fund Category **General Fund** Totals							
REVENUE TOTALS	15,321,246.00	961,118.76	3,316,648.25	.00	12,004,597.75	22%	15,390,27
EXPENSE TOTALS	17,119,412.70	1,536,156.26	4,795,802.65	1,968,465.37	10,355,144.68	40%	15,819,70
Fund Category **General Fund** Net Gain (Loss)	($1,798,166.70)	($575,037.50)	($1,479,154.40)	($1,968,465.37)	($1,649,453.07)	192%	($429,435

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	399,000.00	217,804.91	458,681.78	.00	(59,681.78)	115	355,64
Investment Earnings	1,000.00	631.93	1,661.49	.00	(661.49)	166	4,30
Department **000 - General** Totals	$400,000.00	$218,436.84	$460,343.27	$0.00	($60,343.27)	115%	$359,94
REVENUE TOTALS	$400,000.00	$218,436.84	$460,343.27	$0.00	($60,343.27)	115%	$359,94
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	81,913.00	7,894.66	24,741.71	1,835.16	55,336.13	32	79,05
Supplies	790.40	.00	190.40	773.74	(173.74)	122	23
Services	20,400.00	1,141.25	2,017.71	672.88	17,709.41	13	66,35
Transfers/Other	1,001,000.00	27,559.30	262,117.98	162,500.00	576,382.02	42	225,71
Department **564 - Income Tax Division** Totals	$1,104,103.40	$36,595.21	$289,067.80	$165,781.78	$649,253.82	41%	$371,35
EXPENSE TOTALS	$1,104,103.40	$36,595.21	$289,067.80	$165,781.78	$649,253.82	41%	$371,35
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	400,000.00	218,436.84	460,343.27	.00	(60,343.27)	115%	359,94
EXPENSE TOTALS	1,104,103.40	36,595.21	289,067.80	165,781.78	649,253.82	41%	371,35
Fund **220 - Income Tax Fund** Net Gain (Loss)	($704,103.40)	$181,841.63	$171,275.47	($165,781.78)	$709,597.09	(1%)	($11,410

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,310,000.00	108,880.12	325,259.99	.00	984,740.01	25	1,330,96
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	17,33
Other Revenues	5,000.00	45,800.30	46,099.70	.00	(41,099.70)	922	2,81
Reimbursements	10,000.00	.00	2,371.09	.00	7,628.91	24	15,17
Department **000 - General** Totals	$1,350,000.00	$154,680.42	$373,730.78	$0.00	$976,269.22	28%	$1,366,28
REVENUE TOTALS	$1,350,000.00	$154,680.42	$373,730.78	$0.00	$976,269.22	28%	$1,366,28
EXPENSE							
Department **000 - General**							
Capital Purchases	214,675.06	2,626.07	26,893.21	187,781.85	.00	100	827,11
Department **000 - General** Totals	$214,675.06	$2,626.07	$26,893.21	$187,781.85	$0.00	100%	$827,11
Department **268 - Street Department**							
Personal Services	589,634.00	46,619.71	180,526.04	25,237.73	383,870.23	35	548,00
Supplies	334,052.92	48,287.50	84,495.94	65,770.54	183,786.44	45	164,84
Services	139,316.98	8,992.80	37,147.66	65,671.13	36,498.19	74	85,19
Capital Purchases	.00	.00	.00	.00	.00	+++	226,53
Department **268 - Street Department** Totals	$1,063,003.90	$103,900.01	$302,169.64	$156,679.40	$604,154.86	43%	$1,024,58
EXPENSE TOTALS	$1,277,678.96	$106,526.08	$329,062.85	$344,461.25	$604,154.86	53%	$1,851,69
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,350,000.00	154,680.42	373,730.78	.00	976,269.22	28%	1,366,28
EXPENSE TOTALS	1,277,678.96	106,526.08	329,062.85	344,461.25	604,154.86	53%	1,851,69
Fund **260 - Street Fund** Net Gain (Loss)	$72,321.04	$48,154.34	$44,667.93	($344,461.25)	($372,114.36)	(415%)	($485,407

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	106,000.00	8,828.11	26,372.43	.00	79,627.57	25	107,91
Investment Earnings	4,000.00	.00	.00	.00	4,000.00	0	1,40
Department **000 - General** Totals	$110,000.00	$8,828.11	$26,372.43	$0.00	$83,627.57	24%	$109,31
REVENUE TOTALS	$110,000.00	$8,828.11	$26,372.43	$0.00	$83,627.57	24%	$109,31
EXPENSE							
Department **268 - Street Department**							
Supplies	70,000.00	17,331.23	17,331.23	39,668.77	13,000.00	81	59,35
Services	24,490.38	439.81	1,347.52	14,392.86	8,750.00	64	17,09
Capital Purchases	.00	.00	.00	.00	.00	+++	64,16
Department **268 - Street Department** Totals	$94,490.38	$17,771.04	$18,678.75	$54,061.63	$21,750.00	77%	$140,61
EXPENSE TOTALS	$94,490.38	$17,771.04	$18,678.75	$54,061.63	$21,750.00	77%	$140,61
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	110,000.00	8,828.11	26,372.43	.00	83,627.57	24%	109,31
EXPENSE TOTALS	94,490.38	17,771.04	18,678.75	54,061.63	21,750.00	77%	140,61
Fund **270 - State Highway Fund** Net Gain (Loss)	$15,509.62	($8,942.93)	$7,693.68	($54,061.63)	($61,877.57)	(299%)	($31,297
Fund Type Totals							
REVENUE TOTALS	1,860,000.00	381,945.37	860,446.48	.00	999,553.52	46%	1,835,55
EXPENSE TOTALS	2,476,272.74	160,892.33	636,809.40	564,304.66	1,275,158.68	49%	2,363,66
Fund Type Net Gain (Loss)	($616,272.74)	$221,053.04	$223,637.08	($564,304.66)	$275,605.16	55%	($528,115
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	1,860,000.00	381,945.37	860,446.48	.00	999,553.52	46%	1,835,55
EXPENSE TOTALS	2,476,272.74	160,892.33	636,809.40	564,304.66	1,275,158.68	49%	2,363,66
Fund Category **Special Revenue Funds** Net Gain (Loss)	($616,272.74)	$221,053.04	$223,637.08	($564,304.66)	$275,605.16	55%	($528,115

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Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	826,000.00	105,261.26	196,768.66	.00	629,231.34	24	789,71
Other Revenues	.00	1,520.00	1,526.60	.00	(1,526.60)	+++	37,03
Reimbursements	.00	.00	740.00	.00	(740.00)	+++	1,60
Department **000 - General** Totals	$826,000.00	$106,781.26	$199,035.26	$0.00	$626,964.74	24%	$828,36
Department **735 - Water Division**							
Utility Charges	5,874,000.00	847,802.83	1,547,403.30	.00	4,326,596.70	26	6,033,91
Other Revenues	.00	(86,239.05)	(82,260.72)	.00	82,260.72	+++	160,62
Department **735 - Water Division** Totals	$5,874,000.00	$761,563.78	$1,465,142.58	$0.00	$4,408,857.42	25%	$6,194,54
REVENUE TOTALS	$6,700,000.00	$868,345.04	$1,664,177.84	$0.00	$5,035,822.16	25%	$7,022,90
EXPENSE							
Department **000 - General**							
Capital Purchases	634,365.42	24,826.49	55,187.59	88,639.23	490,538.60	23	392,89
Department **000 - General** Totals	$634,365.42	$24,826.49	$55,187.59	$88,639.23	$490,538.60	23%	$392,89
Department **735 - Water Division**							
Personal Services	413,608.00	37,942.18	130,388.79	14,617.42	268,601.79	35	384,92
Supplies	115,633.20	2,312.65	25,259.36	32,137.15	58,236.69	50	69,82
Services	5,182,547.41	12,435.77	1,125,825.87	1,562,667.82	2,494,053.72	52	4,736,84
Capital Purchases	109,400.00	3,031.75	57,470.09	3,244.41	48,685.50	55	127,96
Department **735 - Water Division** Totals	$5,821,188.61	$55,722.35	$1,338,944.11	$1,612,666.80	$2,869,577.70	51%	$5,319,55
Department **991 - Debt Service**							
Debt Service	216,650.00	.00	.00	.00	216,650.00	0	315,87
Department **991 - Debt Service** Totals	$216,650.00	$0.00	$0.00	$0.00	$216,650.00	0%	$315,87
EXPENSE TOTALS	$6,672,204.03	$80,548.84	$1,394,131.70	$1,701,306.03	$3,576,766.30	46%	$6,028,32
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	6,700,000.00	868,345.04	1,664,177.84	.00	5,035,822.16	25%	7,022,90
EXPENSE TOTALS	6,672,204.03	80,548.84	1,394,131.70	1,701,306.03	3,576,766.30	46%	6,028,32
Fund **710 - Water Fund** Net Gain (Loss)	$27,795.97	$787,796.20	$270,046.14	($1,701,306.03)	($1,459,055.86)	(5,149%)	$994,58

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Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	385,000.00	51,343.19	96,261.13	.00	288,738.87	25	381,54
Department **000 - General** Totals	$385,000.00	$51,343.19	$96,261.13	$0.00	$288,738.87	25%	$381,54
Department **736 - Wastewater Division**							
Utility Charges	5,415,000.00	772,475.98	1,450,134.69	.00	3,964,865.31	27	5,687,43
Other Revenues	.00	25.00	25.00	.00	(25.00)	+++	21
Department **736 - Wastewater Division** Totals	$5,415,000.00	$772,500.98	$1,450,159.69	$0.00	$3,964,840.31	27%	$5,687,65
REVENUE TOTALS	$5,800,000.00	$823,844.17	$1,546,420.82	$0.00	$4,253,579.18	27%	$6,069,19
EXPENSE							
Department **000 - General**							
Capital Purchases	362,646.87	.00	7,246.70	31,440.86	323,959.31	11	98,28
Department **000 - General** Totals	$362,646.87	$0.00	$7,246.70	$31,440.86	$323,959.31	11%	$98,28
Department **736 - Wastewater Division**							
Personal Services	385,798.00	27,825.86	110,547.22	20,800.66	254,450.12	34	372,78
Supplies	25,599.99	1,293.44	3,133.40	6,430.86	16,035.73	37	18,50
Services	5,006,854.87	208,940.77	1,124,476.37	1,052,870.81	2,829,507.69	43	4,698,94
Capital Purchases	109,400.00	3,509.75	57,948.08	3,244.42	48,207.50	56	127,35
Department **736 - Wastewater Division** Totals	$5,527,652.86	$241,569.82	$1,296,105.07	$1,083,346.75	$3,148,201.04	43%	$5,217,59
Department **991 - Debt Service**							
Debt Service	102,585.00	.00	.00	.00	102,585.00	0	104,19
Department **991 - Debt Service** Totals	$102,585.00	$0.00	$0.00	$0.00	$102,585.00	0%	$104,19
EXPENSE TOTALS	$5,992,884.73	$241,569.82	$1,303,351.77	$1,114,787.61	$3,574,745.35	40%	$5,420,08
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	5,800,000.00	823,844.17	1,546,420.82	.00	4,253,579.18	27%	6,069,19
EXPENSE TOTALS	5,992,884.73	241,569.82	1,303,351.77	1,114,787.61	3,574,745.35	40%	5,420,08
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($192,884.73)	$582,274.35	$243,069.05	($1,114,787.61)	($678,833.83)	452%	$649,11

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Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **737 - Storm Water Division**							
Utility Charges	1,350,000.00	205,183.59	356,277.36	.00	993,722.64	26	1,309,93
Department **737 - Storm Water Division** Totals	$1,350,000.00	$205,183.59	$356,277.36	$0.00	$993,722.64	26%	$1,309,93
REVENUE TOTALS	$1,350,000.00	$205,183.59	$356,277.36	$0.00	$993,722.64	26%	$1,309,93
EXPENSE							
Department **000 - General**							
Capital Purchases	234,978.65	28,901.45	50,950.85	184,027.80	.00	100	286,20
Department **000 - General** Totals	$234,978.65	$28,901.45	$50,950.85	$184,027.80	$0.00	100%	$286,20
Department **737 - Storm Water Division**							
Personal Services	272,732.00	20,377.64	83,016.61	11,996.05	177,719.34	35	260,05
Supplies	36,627.47	487.07	1,628.85	14,648.62	20,350.00	44	20,02
Services	988,331.19	58,606.32	196,409.24	312,149.51	479,772.44	51	735,07
Capital Purchases	.00	.00	.00	.00	.00	+++	29,62
Department **737 - Storm Water Division** Totals	$1,297,690.66	$79,471.03	$281,054.70	$338,794.18	$677,841.78	48%	$1,044,77
Department **991 - Debt Service**							
Debt Service	11,970.00	.00	.00	.00	11,970.00	0	
Department **991 - Debt Service** Totals	$11,970.00	$0.00	$0.00	$0.00	$11,970.00	0%	$(
EXPENSE TOTALS	$1,544,639.31	$108,372.48	$332,005.55	$522,821.98	$689,811.78	55%	$1,330,98
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	1,350,000.00	205,183.59	356,277.36	.00	993,722.64	26%	1,309,93
EXPENSE TOTALS	1,544,639.31	108,372.48	332,005.55	522,821.98	689,811.78	55%	1,330,98
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($194,639.31)	$96,811.11	$24,271.81	($522,821.98)	($303,910.86)	256%	($21,053

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Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,040,000.00	177,574.62	504,449.42	.00	1,535,550.58	25	1,972,29
Department **738 - Refuse Collection** Totals	$2,040,000.00	$177,574.62	$504,449.42	$0.00	$1,535,550.58	25%	$1,972,29
REVENUE TOTALS	$2,040,000.00	$177,574.62	$504,449.42	$0.00	$1,535,550.58	25%	$1,972,29
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	2,000.00	.00	.00	.00	2,000.00	0	99
Services	2,203,252.85	148,890.75	300,182.72	327,423.28	1,575,646.85	28	1,963,59
Department **738 - Refuse Collection** Totals	$2,205,252.85	$148,890.75	$300,182.72	$327,423.28	$1,577,646.85	28%	$1,964,59
EXPENSE TOTALS	$2,205,252.85	$148,890.75	$300,182.72	$327,423.28	$1,577,646.85	28%	$1,964,59
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,040,000.00	177,574.62	504,449.42	.00	1,535,550.58	25%	1,972,29
EXPENSE TOTALS	2,205,252.85	148,890.75	300,182.72	327,423.28	1,577,646.85	28%	1,964,59
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($165,252.85)	$28,683.87	$204,266.70	($327,423.28)	$42,096.27	75%	$7,69
Fund Type Totals							
REVENUE TOTALS	15,890,000.00	2,074,947.42	4,071,325.44	.00	11,818,674.56	26%	16,374,33
EXPENSE TOTALS	16,414,980.92	579,381.89	3,329,671.74	3,666,338.90	9,418,970.28	43%	14,743,99
Fund Type Net Gain (Loss)	($524,980.92)	$1,495,565.53	$741,653.70	($3,666,338.90)	($2,399,704.28)	557%	$1,630,34
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	15,890,000.00	2,074,947.42	4,071,325.44	.00	11,818,674.56	26%	16,374,33
EXPENSE TOTALS	16,414,980.92	579,381.89	3,329,671.74	3,666,338.90	9,418,970.28	43%	14,743,99
Fund Category **Enterprise Funds** Net Gain (Loss)	($524,980.92)	$1,495,565.53	$741,653.70	($3,666,338.90)	($2,399,704.28)	557%	$1,630,34
Grand Totals							
REVENUE TOTALS	33,071,246.00	3,418,011.55	8,248,420.17	.00	24,822,825.83	25%	33,600,16
EXPENSE TOTALS	36,010,666.36	2,276,430.48	8,762,283.79	6,199,108.93	21,049,273.64	42%	32,927,36
Grand Total Net Gain (Loss)	($2,939,420.36)	$1,141,581.07	($513,863.62)	($6,199,108.93)	($3,773,552.19)	228%	$672,79

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	761,300.00	.00	761,300.00	86,423.39	.00	198,633.91	562,666.09	26	666,37
5104	Wages-Part time	119,654.00	.00	119,654.00	13,156.14	.00	31,815.65	87,838.35	27	121,87
5105	Overtime	300,000.00	.00	300,000.00	24,139.20	.00	46,095.70	253,904.30	15	373,99
5106	Longevity	57,400.00	.00	57,400.00	850.00	.00	14,275.00	43,125.00	25	55,75
5109	HSA Employer Funding	232,000.00	1,805.83	233,805.83	4,679.49	4,824.86	212,215.39	16,765.58	93	251,91
5111	Wages Chief	111,745.00	.00	111,745.00	12,893.70	.00	30,001.10	81,743.90	27	109,43
5113	Wages Enforcement	4,641,455.00	.00	4,641,455.00	524,909.39	.00	1,296,051.75	3,345,403.25	28	4,771,95
5151	PERS Contribution	124,152.00	.00	124,152.00	9,433.29	.00	32,162.78	91,989.22	26	110,93
5152	PFDPF Contribution	792,855.00	.00	792,855.00	73,366.46	.00	266,889.94	525,965.06	34	900,68
5155	PERS Pickup	45,419.00	.00	45,419.00	3,352.14	.00	12,492.73	32,926.27	28	43,31
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	.00	.00	+++	10
5161	Group Insurance	932,260.00	.00	932,260.00	8,925.00	219,975.00	231,672.23	480,612.77	48	958,68
5166	Medicare	86,292.00	.00	86,292.00	9,233.24	.00	22,630.87	63,661.13	26	85,59
	Personal Services Totals	$8,204,532.00	$1,805.83	$8,206,337.83	$771,361.44	$224,799.86	$2,394,937.05	$5,586,600.92	32%	$8,450,61
Supplies										
5201	Office Supplies	8,500.00	1,369.71	9,869.71	1,173.10	2,495.71	3,405.32	3,968.68	60	8,32
5202	Photo Copy Supplies	3,250.00	1,137.41	4,387.41	.00	500.00	1,137.41	2,750.00	37	2,17
5203	Computer Supplies	22,360.00	410.71	22,770.71	1,723.03	4,480.61	2,333.62	15,956.48	30	12,76
5205	Small Tools/Minor Equipment	4,750.00	23.99	4,773.99	744.96	1,911.35	1,252.64	1,610.00	66	2,47
5206	Evidence	10,000.00	.00	10,000.00	.00	5,000.00	.00	5,000.00	50	
5207	Law Enforcement Supplies	67,100.00	9,741.89	76,841.89	3,202.32	35,432.24	11,468.02	29,941.63	61	44,77
5213	Repair and Maintenance Supplies	12,095.00	.00	12,095.00	43.68	1,359.71	148.15	10,587.14	12	4,11
5241	Uniforms-Purchased	61,000.00	12,586.44	73,586.44	14,316.53	24,616.56	33,125.39	15,844.49	78	61,97
5251	MV Gas and Oil	120,000.00	5,030.47	125,030.47	5,879.49	19,793.42	19,737.05	85,500.00	32	68,08
	Supplies Totals	$309,055.00	$30,300.62	$339,355.62	$27,083.11	$95,589.60	$72,607.60	$171,158.42	50%	$204,69
Services										
5311	Utilities	144,530.00	11,131.61	155,661.61	7,670.56	92,999.16	30,426.15	32,236.30	79	106,59
5321	Professional Training	34,735.00	2,949.90	37,684.90	2,447.38	12,127.63	5,622.27	19,935.00	47	30,05
5323	Publications	2,850.00	.00	2,850.00	88.24	405.60	88.24	2,356.16	17	31
5324	Professional Association Dues	2,500.00	.00	2,500.00	50.00	650.00	50.00	1,800.00	28	1,28
5325	Educational Assistance	10,000.00	1,339.24	11,339.24	.00	2,000.00	1,339.24	8,000.00	29	3,18
5339	Misc Contract Services	38,797.00	2,195.88	40,992.88	1,586.87	22,254.64	11,820.88	6,917.36	83	21,07
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,00
5361	Building Repair/Maintenance	43,050.00	15,121.03	58,171.03	13,474.21	22,702.18	16,625.97	18,842.88	68	42,58
5362	Equipment Maintenance	47,987.00	3,840.00	51,827.00	2,236.27	25,247.43	6,072.57	20,507.00	60	31,45
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	.00	3,924.95	2,575.05	4,500.00	59	7,60
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	700.96	799.04	47	

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Services										
5375	Prisoner Care	130,000.00	8,492.50	138,492.50	7,487.33	32,146.00	28,600.08	77,746.42	44	123,24
5391	Postage	4,000.00	7.75	4,007.75	1,063.09	280.61	1,277.45	2,449.69	39	3,15
5392	Fingerprinting Services	35,000.00	1,214.00	36,214.00	1,938.00	21,712.00	4,498.40	10,003.60	72	30,54
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	5,400.00	1,800.00	1,300.00	85	7,20
5395	Printing/Advertising	11,000.00	.00	11,000.00	857.82	1,785.77	1,210.62	8,003.61	27	9,40
5396	Uniform Cleaning/Repairs	24,000.00	2,772.81	26,772.81	1,196.18	19,003.82	3,968.99	3,800.00	86	17,93
5399	Other Miscellaneous Services	3,000.00	854.24	3,854.24	24.42	3,207.88	242.37	403.99	90	3,83
	Services Totals	$562,449.00	$49,918.96	$612,367.96	$40,720.37	$265,847.67	$116,919.24	$229,601.05	63%	$449,46
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	22,652.47	27,652.47	358.73	1,641.27	3,730.64	22,280.56	19	3,49
5632	Motor Vehicles	106,000.00	38,712.99	144,712.99	.00	915.00	.00	143,797.99	1	156,88
5633	Machinery and Equipment	8,950.00	1,200.00	10,150.00	.00	3,600.00	1,515.00	5,035.00	50	2,16
5639	Other Equipment	40,000.00	6,069.56	46,069.56	20,782.27	14,000.04	25,161.95	6,907.57	85	22,45
	Capital Purchases Totals	$159,950.00	$68,635.02	$228,585.02	$21,141.00	$20,156.31	$30,407.59	$178,021.12	22%	$185,00
	EXPENSE TOTALS	$9,235,986.00	$150,660.43	$9,386,646.43	$860,305.92	$606,393.44	$2,614,871.48	$6,165,381.51	34%	$9,289,77
	Department **111 - Police Division** Totals	($9,235,986.00)	($150,660.43)	($9,386,646.43)	($860,305.92)	($606,393.44)	($2,614,871.48)	($6,165,381.51)	34%	($9,289,779

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **112 - D.A.R.E.**										
	EXPENSE									
Supplies										
5259	Operating Materials and Supplies	.00	1,365.21	1,365.21	.00	.00	.00	1,365.21	0	
	Supplies Totals	$0.00	$1,365.21	$1,365.21	$0.00	$0.00	$0.00	$1,365.21	0%	$(
	EXPENSE TOTALS	$0.00	$1,365.21	$1,365.21	$0.00	$0.00	$0.00	$1,365.21	0%	$(
	Department **112 - D.A.R.E.** Totals	$0.00	($1,365.21)	($1,365.21)	$0.00	$0.00	$0.00	($1,365.21)	0%	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **290 - Mechanic**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	88,432.00	.00	88,432.00	10,203.59	.00	23,701.39	64,730.61	27	85,51
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	28
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,00
5151	PERS Contribution	12,443.00	.00	12,443.00	952.34	.00	3,288.25	9,154.75	26	12,09
5161	Group Insurance	32,578.00	.00	32,578.00	284.23	8,650.77	8,430.16	15,497.07	52	35,00
5166	Medicare	1,289.00	.00	1,289.00	140.94	.00	327.32	961.68	25	1,17
	Personal Services Totals	$143,192.00	$0.00	$143,192.00	$11,581.10	$8,650.77	$43,747.12	$90,794.11	37%	$142,08
Supplies										
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	9.00	1,480.81	519.19	1,000.00	67	2,51
5213	Repair and Maintenance Supplies	90,000.00	2,258.65	92,258.65	7,588.42	32,449.95	16,383.80	43,424.90	53	63,91
5259	Operating Materials and Supplies	6,500.00	810.84	7,310.84	1,091.78	4,376.58	1,904.26	1,030.00	86	6,18
	Supplies Totals	$99,800.00	$3,069.49	$102,869.49	$8,689.20	$38,407.34	$18,807.25	$45,654.90	56%	$72,61
Services										
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	44
5324	Professional Association Dues	.00	.00	.00	.00	600.00	.00	(600.00)	+++	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	1,790.00	210.00	1,000.00	67	1,30
5363	MV Repair/Maintenance-External	35,000.00	3,024.38	38,024.38	429.36	19,407.42	7,536.96	11,080.00	71	17,52
5397	Uniform Rental	1,200.00	43.52	1,243.52	87.04	508.56	184.96	550.00	56	55
5399	Other Miscellaneous Services	1,500.00	375.00	1,875.00	112.75	787.25	487.75	600.00	68	20
	Services Totals	$41,700.00	$3,442.90	$45,142.90	$629.15	$23,093.23	$8,419.67	$13,630.00	70%	$20,03
Capital Purchases										
5639	Other Equipment	4,200.00	.00	4,200.00	.00	.00	4,159.98	40.02	99	
	Capital Purchases Totals	$4,200.00	$0.00	$4,200.00	$0.00	$0.00	$4,159.98	$40.02	99%	$
	EXPENSE TOTALS	$288,892.00	$6,512.39	$295,404.39	$20,899.45	$70,151.34	$75,134.02	$150,119.03	49%	$234,72
	Department **290 - Mechanic** Totals	($288,892.00)	($6,512.39)	($295,404.39)	($20,899.45)	($70,151.34)	($75,134.02)	($150,119.03)	49%	($234,729

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	81,228.00	.00	81,228.00	9,372.57	.00	21,749.37	59,478.63	27	80,61
5102	Wages-Staff	305,660.00	.00	305,660.00	35,268.58	.00	81,840.41	223,819.59	27	272,24
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	16,04
5105	Overtime	15,700.00	.00	15,700.00	727.71	.00	1,700.81	13,999.19	11	13,74
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	45
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	28,00
5141	Wages-Seasonal Labor	100,000.00	.00	100,000.00	5,480.35	.00	12,421.57	87,578.43	12	70,27
5151	PERS Contribution	70,432.00	.00	70,432.00	4,800.07	.00	16,264.29	54,167.71	23	63,63
5161	Group Insurance	110,774.00	.00	110,774.00	985.37	27,264.63	28,712.84	54,796.53	51	118,94
5166	Medicare	7,295.00	.00	7,295.00	719.54	.00	1,653.38	5,641.62	23	6,33
	Personal Services Totals	$719,589.00	$0.00	$719,589.00	$57,354.19	$27,264.63	$192,342.67	$499,981.70	31%	$670,28
Supplies										
5201	Office Supplies	2,000.00	342.69	2,342.69	287.69	2,323.77	755.83	(736.91)	131	72
5203	Computer Supplies	1,500.00	328.55	1,828.55	39.99	48.94	429.61	1,350.00	26	42
5205	Small Tools/Minor Equipment	4,000.00	911.70	4,911.70	.00	902.86	708.84	3,300.00	33	7,99
5209	Chemicals	27,500.00	.00	27,500.00	6,596.72	882.00	6,596.72	20,021.28	27	22,11
5213	Repair and Maintenance Supplies	53,000.00	8,199.44	61,199.44	6,438.93	23,637.83	19,399.33	18,162.28	70	48,43
5215	Recreational Supplies	45,000.00	14,172.09	59,172.09	2,361.23	7,696.72	16,237.66	35,237.71	40	49,52
5241	Uniforms-Purchased	.00	.00	.00	846.45	(202.45)	846.45	(644.00)	+++	
5251	MV Gas and Oil	20,000.00	262.32	20,262.32	189.68	1,956.88	805.44	17,500.00	14	11,71
5252	Aggregates	17,000.00	957.48	17,957.48	.00	668.66	2,644.02	14,644.80	18	14,92
5259	Operating Materials and Supplies	5,000.00	2,329.94	7,329.94	.00	72.13	2,257.81	5,000.00	32	2,26
	Supplies Totals	$175,000.00	$27,504.21	$202,504.21	$16,760.69	$37,987.34	$50,681.71	$113,835.16	44%	$158,12
Services										
5303	Community Events	16,829.00	22.23	16,851.23	1,105.85	167.09	1,269.74	15,414.40	9	9,57
5311	Utilities	29,000.00	1,499.64	30,499.64	1,775.65	21,758.14	5,747.02	2,994.48	90	19,98
5321	Professional Training	1,500.00	.00	1,500.00	.00	1,370.00	3,500.00	(3,370.00)	325	1,09
5322	Conference/Reimb	5,000.00	835.00	5,835.00	567.10	994.97	1,956.78	2,883.25	51	3,92
5324	Professional Association Dues	2,000.00	315.00	2,315.00	240.00	.00	645.00	1,670.00	28	77
5338	Personal Service Contracts	72,000.00	.00	72,000.00	1,622.00	17,502.50	9,497.50	45,000.00	38	58,62
5339	Misc Contract Services	97,500.00	10,823.44	108,323.44	2,293.37	50,274.81	20,024.60	38,024.03	65	50,69
5361	Building Repair/Maintenance	63,500.00	48,705.00	112,205.00	3,915.00	44,972.00	9,905.00	57,328.00	49	21,55
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	440.00	.00	2,560.00	15	43
5391	Postage	1,000.00	.00	1,000.00	33.96	.00	87.50	912.50	9	40
5395	Printing/Advertising	20,000.00	3,800.00	23,800.00	1,094.83	3,703.66	7,718.42	12,377.92	48	19,01
5397	Uniform Rental	3,000.00	226.78	3,226.78	103.92	1,006.78	470.00	1,750.00	46	1,82
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	480.00	770.00	480.00	8,750.00	12	2,60

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
	Services Totals	$324,329.00	$66,227.09	$390,556.09	$13,231.68	$142,959.95	$61,301.56	$186,294.58	52%	$190,51(
Transfers/Other										
5515	Refunds-Fees	.00	.00	.00	571.95	.00	2,723.95	(2,723.95)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$571.95	$0.00	$2,723.95	($2,723.95)	+++	$(
Capital Purchases										
5632	Motor Vehicles	8,500.00	8,801.52	17,301.52	.00	.00	8,801.52	8,500.00	51	61,95
5633	Machinery and Equipment	.00	13,158.98	13,158.98	.00	.00	13,158.98	.00	100	187,68
5639	Other Equipment	6,600.00	654.10	7,254.10	1,065.99	654.10	1,065.99	5,534.01	24	10,74
	Capital Purchases Totals	$15,100.00	$22,614.60	$37,714.60	$1,065.99	$654.10	$23,026.49	$14,034.01	63%	$260,37
	EXPENSE TOTALS	$1,234,018.00	$116,345.90	$1,350,363.90	$88,984.50	$208,866.02	$330,076.38	$811,421.50	40%	$1,279,29
	Department **340 - Parks and Recreation** Totals	($1,234,018.00)	($116,345.90)	($1,350,363.90)	($88,984.50)	($208,866.02)	($330,076.38)	($811,421.50)	40%	($1,279,293

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **343 - Senior Center**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	60,051.00	.00	60,051.00	6,928.80	.00	16,078.60	43,972.40	27	57,66
5104	Wages-Part time	58,463.00	.00	58,463.00	7,484.97	.00	16,328.83	42,134.17	28	52,69
5105	Overtime	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,81
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	50
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5141	Wages-Seasonal Labor	.00	.00	.00	.00	.00	.00	.00	+++	1,73
5151	PERS Contribution	17,082.00	.00	17,082.00	1,313.01	.00	4,430.10	12,651.90	26	15,92
5161	Group Insurance	16,378.00	.00	16,378.00	153.99	4,316.01	4,252.26	7,809.73	52	17,59
5166	Medicare	1,769.00	.00	1,769.00	205.59	.00	461.96	1,307.04	26	1,62
	Personal Services Totals	$161,243.00	$0.00	$161,243.00	$16,086.36	$4,316.01	$45,551.75	$111,375.24	31%	$153,55
Supplies										
5201	Office Supplies	1,000.00	504.20	1,504.20	.00	.00	504.20	1,000.00	34	36
5203	Computer Supplies	1,500.00	42.49	1,542.49	.00	.00	42.49	1,500.00	3	72
5213	Repair and Maintenance Supplies	8,500.00	250.42	8,750.42	19.98	230.02	330.31	8,190.09	6	5,11
5215	Recreational Supplies	4,500.00	585.31	5,085.31	42.81	457.19	628.12	4,000.00	21	4,08
5216	Contributed Supplies Purchased	.00	20,700.70	20,700.70	99.61	1,305.73	1,226.39	18,168.58	12	1,06
5259	Operating Materials and Supplies	.00	1,124.98	1,124.98	.00	25.03	1,274.95	(175.00)	116	
	Supplies Totals	$15,500.00	$23,208.10	$38,708.10	$162.40	$2,017.97	$4,006.46	$32,683.67	16%	$11,36
Services										
5311	Utilities	13,000.00	1,046.97	14,046.97	223.71	10,472.51	2,174.46	1,400.00	90	9,85
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	194.00	494.00	.00	.00	194.00	300.00	39	12
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	
5339	Misc Contract Services	3,500.00	72.50	3,572.50	.00	1,766.83	880.67	925.00	74	12,79
5361	Building Repair/Maintenance	22,000.00	.00	22,000.00	.00	.00	.00	22,000.00	0	8,86
5391	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,50
	Services Totals	$40,750.00	$1,413.47	$42,163.47	$223.71	$12,239.34	$3,349.13	$26,575.00	37%	$33,14
Capital Purchases										
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,87
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,87
	EXPENSE TOTALS	$217,493.00	$24,621.57	$242,114.57	$16,472.47	$18,573.32	$52,907.34	$170,633.91	30%	$200,93
	Department **343 - Senior Center** Totals	($217,493.00)	($24,621.57)	($242,114.57)	($16,472.47)	($18,573.32)	($52,907.34)	($170,633.91)	30%	($200,930

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **448 - Service Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	82,680.00	.00	82,680.00	9,540.00	.00	22,137.70	60,542.30	27	83,57
5102	Wages-Staff	268,331.00	.00	268,331.00	30,534.48	.00	71,062.32	197,268.68	26	266,94
5105	Overtime	3,000.00	.00	3,000.00	.00	.00	1,141.63	1,858.37	38	8,24
5106	Longevity	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	1,65
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	22,000.00	6,000.00	79	25,55
5151	PERS Contribution	49,793.00	.00	49,793.00	3,745.55	.00	13,130.95	36,662.05	26	48,69
5161	Group Insurance	114,341.00	.00	114,341.00	913.42	22,211.58	22,858.07	69,271.35	39	99,63
5166	Medicare	5,157.00	.00	5,157.00	557.74	.00	1,313.50	3,843.50	25	5,02
	Personal Services Totals	$552,952.00	$0.00	$552,952.00	$45,291.19	$22,211.58	$153,644.17	$377,096.25	32%	$539,33
Supplies										
5201	Office Supplies	1,500.00	528.77	2,028.77	228.66	271.34	757.43	1,000.00	51	1,36
5203	Computer Supplies	1,000.00	231.00	1,231.00	.00	19.00	231.00	981.00	20	74
5213	Repair and Maintenance Supplies	15,000.00	3,540.51	18,540.51	1,228.87	7,129.52	2,740.54	8,670.45	53	8,03
5251	MV Gas and Oil	1,500.00	271.52	1,771.52	113.38	1,072.36	199.16	500.00	72	35
	Supplies Totals	$19,000.00	$4,571.80	$23,571.80	$1,570.91	$8,492.22	$3,928.13	$11,151.45	53%	$10,50
Services										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	
5302	Street Lighting	270,000.00	18,498.74	288,498.74	17,154.58	176,420.37	53,078.37	59,000.00	80	209,26
5303	Community Events	28,000.00	.00	28,000.00	.00	.00	.00	28,000.00	0	27,85
5311	Utilities	.00	.00	.00	.00	.00	.00	.00	+++	(29
5321	Professional Training	1,000.00	.00	1,000.00	125.00	.00	150.00	850.00	15	
5322	Conference/Reimb	250.00	.00	250.00	.00	85.00	15.00	150.00	40	1
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	75,000.00	22,532.12	97,532.12	195.00	55,633.38	1,898.74	40,000.00	59	36,49
5339	Misc Contract Services	60,500.00	4,253.95	64,753.95	682.85	36,550.18	3,853.78	24,349.99	62	44,28
5362	Equipment Maintenance	4,000.00	95.61	4,095.61	286.83	1,321.95	1,868.66	905.00	78	2,23
5366	Computer Maintenance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5367	Streetscape Maintenance	108,000.00	15,325.00	123,325.00	12,375.00	58,175.00	19,350.00	45,800.00	63	71,63
5374	Emergency Management Services	38,500.00	.00	38,500.00	37,057.00	1,443.00	37,057.00	.00	100	36,60
5391	Postage	500.00	.00	500.00	66.15	12.80	75.85	411.35	18	23
5395	Printing/Advertising	500.00	375.00	875.00	127.68	88.14	542.22	244.64	72	6
5397	Uniform Rental	2,500.00	38.58	2,538.58	154.32	1,349.23	289.35	900.00	65	1,89
5398	Tree/Grass Service	30,000.00	1,885.00	31,885.00	.00	10,755.00	1,130.00	20,000.00	37	21,59
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	25.00	975.00	2	20
	Services Totals	$624,000.00	$63,004.00	$687,004.00	$68,224.41	$341,834.05	$119,333.97	$225,835.98	67%	$452,34
	EXPENSE TOTALS	$1,195,952.00	$67,575.80	$1,263,527.80	$115,086.51	$372,537.85	$276,906.27	$614,083.68	51%	$1,002,17
	Department **448 - Service Department** Totals	($1,195,952.00)	($67,575.80)	($1,263,527.80)	($115,086.51)	($372,537.85)	($276,906.27)	($614,083.68)	51%	($1,002,174

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **479 - Building Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	70,374.00	.00	70,374.00	8,120.10	.00	18,894.00	51,480.00	27	56,74
5102	Wages-Staff	168,565.00	.00	168,565.00	17,484.52	.00	43,754.13	124,810.87	26	127,88
5105	Overtime	.00	.00	.00	26.04	.00	147.41	(147.41)	+++	
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	45
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	16,000.00	.00	100	17,16
5151	PERS Contribution	33,521.00	.00	33,521.00	2,606.31	.00	9,033.94	24,487.06	27	23,90
5161	Group Insurance	63,175.00	.00	63,175.00	246.04	17,078.96	15,950.34	30,145.70	52	44,65
5166	Medicare	3,472.00	.00	3,472.00	358.67	.00	875.58	2,596.42	25	2,59
	Personal Services Totals	$355,607.00	$0.00	$355,607.00	$28,841.68	$17,078.96	$104,655.40	$233,872.64	34%	$273,39
Supplies										
5201	Office Supplies	2,000.00	220.41	2,220.41	37.53	962.47	257.94	1,000.00	55	1,00
5203	Computer Supplies	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5241	Uniforms-Purchased	3,000.00	.00	3,000.00	.00	500.00	.00	2,500.00	17	1,92
5251	MV Gas and Oil	5,000.00	180.37	5,180.37	213.69	1,584.06	596.31	3,000.00	42	1,63
	Supplies Totals	$16,000.00	$400.78	$16,400.78	$251.22	$3,046.53	$854.25	$12,500.00	24%	$4,55
Services										
5311	Utilities	2,000.00	.00	2,000.00	246.37	753.63	246.37	1,000.00	50	1,38
5321	Professional Training	5,000.00	.00	5,000.00	398.00	903.00	666.00	3,431.00	31	82
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	47
5323	Publications	1,500.00	.00	1,500.00	.00	1,000.00	.00	500.00	67	96
5324	Professional Association Dues	800.00	.00	800.00	.00	.00	80.00	720.00	10	27
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	1,007.50	21,007.50	.00	5,000.00	1,007.50	15,000.00	29	56,89
5362	Equipment Maintenance	4,000.00	56.59	4,056.59	213.68	737.99	718.60	2,600.00	36	2,83
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	30,000.00	4,995.00	34,995.00	2,826.00	5,961.00	9,033.00	20,001.00	43	17,77
5391	Postage	1,000.00	.00	1,000.00	29.74	.00	138.36	861.64	14	53
5395	Printing/Advertising	2,500.00	.00	2,500.00	278.13	627.87	372.13	1,500.00	40	93
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$72,300.00	$6,059.09	$78,359.09	$3,991.92	$14,983.49	$12,261.96	$51,113.64	35%	$82,88
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	.00	.00	4.52	(4.52)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$4.52	($4.52)	+++	$
Capital Purchases										
5631	Furniture and Fixtures	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5632	Motor Vehicles	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	22,38

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Fund **110 - General Fund**										
Department **479 - Building Department**										
	EXPENSE									
	Capital Purchases Totals	$27,000.00	$0.00	$27,000.00	$0.00	$0.00	$0.00	$27,000.00	0%	$22,38
	EXPENSE TOTALS	$470,907.00	$6,459.87	$477,366.87	$33,084.82	$35,108.98	$117,776.13	$324,481.76	32%	$383,21
	Department **479 - Building Department** Totals	($470,907.00)	($6,459.87)	($477,366.87)	($33,084.82)	($35,108.98)	($117,776.13)	($324,481.76)	32%	($383,215

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **522 - Mayor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	11,284.86	.00	26,331.34	71,471.66	27	103,38
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	6,79
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,50
5151	PERS Contribution	13,692.00	.00	13,692.00	1,053.25	.00	3,686.40	10,005.60	27	15,41
5161	Group Insurance	16,169.00	.00	16,169.00	127.83	4,027.17	4,167.06	7,974.77	51	19,31
5166	Medicare	1,418.00	.00	1,418.00	160.54	.00	374.60	1,043.40	26	1,56
	Personal Services Totals	$133,082.00	$0.00	$133,082.00	$12,626.48	$4,027.17	$38,559.40	$90,495.43	32%	$150,97
Supplies										
5201	Office Supplies	600.00	199.81	799.81	.00	435.19	199.81	164.81	79	36
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$1,100.00	$199.81	$1,299.81	$0.00	$435.19	$199.81	$664.81	49%	$36
Services										
5311	Utilities	850.00	.00	850.00	131.51	668.49	131.51	50.00	94	85
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	1,000.00	.00	1,000.00	.00	100.00	4,835.00	(3,935.00)	494	1,11
5332	Legal Services	30,000.00	427.50	30,427.50	.00	14,857.50	570.00	15,000.00	51	28,63
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	4,70
5391	Postage	250.00	.00	250.00	15.76	.00	25.48	224.52	10	7
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	434.72	.00	434.72	565.28	43	2,57
	Services Totals	$38,200.00	$427.50	$38,627.50	$581.99	$15,625.99	$5,996.71	$17,004.80	56%	$37,94
	EXPENSE TOTALS	$172,382.00	$627.31	$173,009.31	$13,208.47	$20,088.35	$44,755.92	$108,165.04	37%	$189,28
	Department **522 - Mayor** Totals	($172,382.00)	($627.31)	($173,009.31)	($13,208.47)	($20,088.35)	($44,755.92)	($108,165.04)	37%	($189,287

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Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	52,382.00	.00	52,382.00	5,765.05	.00	13,470.38	38,911.62	26	48,45
5151	PERS Contribution	7,333.00	.00	7,333.00	554.54	.00	1,879.69	5,453.31	26	6,61
5166	Medicare	760.00	.00	760.00	83.60	.00	195.32	564.68	26	70
	Personal Services Totals	$60,475.00	$0.00	$60,475.00	$6,403.19	$0.00	$15,545.39	$44,929.61	26%	$55,77
Supplies										
5201	Office Supplies	600.00	150.52	750.52	.00	403.53	150.52	196.47	74	24
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
	Supplies Totals	$1,000.00	$150.52	$1,150.52	$0.00	$403.53	$150.52	$596.47	48%	$24
Services										
5322	Conference/Reimb	600.00	.00	600.00	.00	150.00	.00	450.00	25	30
5332	Legal Services	1,000.00	125.00	1,125.00	.00	577.50	47.50	500.00	56	90
5336	Medical Services/Physical Exams	7,500.00	2,078.00	9,578.00	1,650.00	2,550.00	3,728.00	3,300.00	66	9,58
5339	Misc Contract Services	5,000.00	.00	5,000.00	500.00	1,300.00	500.00	3,200.00	36	2,80
5391	Postage	200.00	.00	200.00	.00	.00	6.90	193.10	3	13
5395	Printing/Advertising	6,000.00	1,200.00	7,200.00	.00	469.98	730.02	6,000.00	17	2,86
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	8
	Services Totals	$20,800.00	$3,403.00	$24,203.00	$2,150.00	$5,047.48	$5,012.42	$14,143.10	42%	$16,67
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$
	EXPENSE TOTALS	$82,775.00	$3,553.52	$86,328.52	$8,553.19	$5,451.01	$20,708.33	$60,169.18	30%	$72,69
	Department **534 - Civil Service Commission** Totals	($82,775.00)	($3,553.52)	($86,328.52)	($8,553.19)	($5,451.01)	($20,708.33)	($60,169.18)	30%	($72,699

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **545 - City Auditor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	9,409.29	.00	21,893.51	58,054.49	27	79,94
5102	Wages-Staff	130,549.00	.00	130,549.00	15,065.14	.00	34,958.88	95,590.12	27	127,75
5104	Wages-Part time	33,600.00	.00	33,600.00	3,806.35	.00	8,968.15	24,631.85	27	31,82
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,05
5109	HSA Employer Funding	16,000.00	.00	16,000.00	2,409.58	604.09	15,062.58	333.33	98	12,00
5151	PERS Contribution	34,601.00	.00	34,601.00	2,638.53	.00	9,132.51	25,468.49	26	33,19
5161	Group Insurance	65,252.00	.00	65,252.00	579.63	18,670.37	13,237.26	33,344.37	49	54,24
5166	Medicare	3,584.00	.00	3,584.00	395.57	.00	925.29	2,658.71	26	3,39
	Personal Services Totals	$366,584.00	$0.00	$366,584.00	$34,304.09	$19,274.46	$104,178.18	$243,131.36	34%	$343,41
Supplies										
5201	Office Supplies	2,500.00	792.88	3,292.88	61.28	1,194.61	854.16	1,244.11	62	31
5203	Computer Supplies	3,200.00	374.48	3,574.48	.00	1,666.44	374.48	1,533.56	57	45
	Supplies Totals	$5,700.00	$1,167.36	$6,867.36	$61.28	$2,861.05	$1,228.64	$2,777.67	60%	$77
Services										
5321	Professional Training	1,350.00	79.00	1,429.00	.00	.00	79.00	1,350.00	6	
5322	Conference/Reimb	3,000.00	.00	3,000.00	15.94	449.08	40.92	2,510.00	16	1,59
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	1,100.00	.00	1,100.00	105.00	542.00	355.00	203.00	82	88
5333	Outside Professional Services	37,500.00	.00	37,500.00	3,469.00	29,332.00	8,578.00	(410.00)	101	36,32
5339	Misc Contract Services	11,000.00	3,577.50	14,577.50	200.00	14,027.50	1,050.00	(500.00)	103	6,71
5362	Equipment Maintenance	700.00	.00	700.00	48.87	910.39	146.61	(357.00)	151	1,02
5391	Postage	1,800.00	.00	1,800.00	121.11	.00	460.33	1,339.67	26	1,62
5395	Printing/Advertising	1,000.00	.00	1,000.00	.00	75.00	.00	925.00	8	1,39
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	513.52	450.00	959.85	12,090.15	10	5,18
	Services Totals	$71,050.00	$3,656.50	$74,706.50	$4,473.44	$45,785.97	$11,669.71	$17,250.82	77%	$54,76
Capital Purchases										
5639	Other Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
	Capital Purchases Totals	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%	$
	EXPENSE TOTALS	$444,334.00	$4,823.86	$449,157.86	$38,838.81	$67,921.48	$117,076.53	$264,159.85	41%	$398,95
	Department **545 - City Auditor** Totals	($444,334.00)	($4,823.86)	($449,157.86)	($38,838.81)	($67,921.48)	($117,076.53)	($264,159.85)	41%	($398,958

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **554 - City Attorney**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	11,284.86	.00	26,331.34	71,471.66	27	97,80
5102	Wages-Staff	182,585.00	.00	182,585.00	20,886.28	.00	50,227.68	132,357.32	28	175,54
5104	Wages-Part time	82,944.00	.00	82,944.00	9,479.70	.00	22,872.39	60,071.61	28	80,30
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	50
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	16,66
5151	PERS Contribution	50,937.00	.00	50,937.00	3,887.41	.00	13,889.66	37,047.34	27	49,17
5161	Group Insurance	72,670.00	.00	72,670.00	723.64	17,536.36	18,848.38	36,285.26	50	76,23
5166	Medicare	5,276.00	.00	5,276.00	583.33	.00	1,393.64	3,882.36	26	4,95
	Personal Services Totals	$510,715.00	$0.00	$510,715.00	$46,845.22	$17,536.36	$151,563.09	$341,615.55	33%	$501,19
Supplies										
5201	Office Supplies	1,500.00	131.66	1,631.66	413.19	522.82	723.84	385.00	76	1,44
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	450.87	.00	49.13	90	
	Supplies Totals	$2,400.00	$131.66	$2,531.66	$413.19	$973.69	$723.84	$834.13	67%	$1,44
Services										
5321	Professional Training	2,500.00	.00	2,500.00	445.00	.00	445.00	2,055.00	18	1,62
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	5,750.00	814.17	6,564.17	362.67	2,150.85	1,539.51	2,873.81	56	5,44
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	910.00	1,015.00	(425.00)	128	1,22
5332	Legal Services	40,000.00	1,126.15	41,126.15	6,832.50	1,538.25	14,647.90	24,940.00	39	34,01
5333	Outside Professional Services	14,500.00	833.34	15,333.34	416.67	4,166.70	11,166.68	(.04)	100	13,66
5337	Public Defender	5,000.00	670.80	5,670.80	.00	2,506.20	1,164.60	2,000.00	65	2,79
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	850.00	900.00	(150.00)	109	1,50
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	55.16	.00	124.00	376.00	25	45
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	.00	1,250.00	.00	1,250.00	50	2,02
	Services Totals	$74,650.00	$3,444.46	$78,094.46	$8,112.00	$13,372.00	$31,002.69	$33,719.77	57%	$62,74
	EXPENSE TOTALS	$587,765.00	$3,576.12	$591,341.12	$55,370.41	$31,882.05	$183,289.62	$376,169.45	36%	$565,38
	Department **554 - City Attorney** Totals	($587,765.00)	($3,576.12)	($591,341.12)	($55,370.41)	($31,882.05)	($183,289.62)	($376,169.45)	36%	($565,380

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **571 - City Council**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	60,902.00	.00	60,902.00	5,074.59	.00	15,223.77	45,678.23	25	60,89
5102	Wages-Staff	83,479.00	.00	83,479.00	9,634.98	.00	22,418.61	61,060.39	27	81,68
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	6,00
5151	PERS Contribution	19,988.00	.00	19,988.00	1,609.72	.00	5,252.31	14,735.69	26	19,89
5161	Group Insurance	26,360.00	.00	26,360.00	221.25	6,453.75	6,351.39	13,554.86	49	26,33
5166	Medicare	2,070.00	.00	2,070.00	203.49	.00	522.94	1,547.06	25	1,99
	Personal Services Totals	$198,799.00	$0.00	$198,799.00	$16,744.03	$6,453.75	$55,769.02	$136,576.23	31%	$196,80
Supplies										
5201	Office Supplies	1,200.00	.00	1,200.00	174.13	438.46	374.23	387.31	68	48
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$1,700.00	$0.00	$1,700.00	$174.13	$438.46	$374.23	$887.31	48%	$48
Services										
5321	Professional Training	600.00	.00	600.00	.00	.00	397.00	203.00	66	
5322	Conference/Reimb	700.00	.00	700.00	47.72	.00	322.72	377.28	46	69
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	39
5339	Misc Contract Services	31,000.00	126.75	31,126.75	59.85	3,770.15	11,802.00	15,554.60	50	19,29
5391	Postage	300.00	.00	300.00	30.57	.00	44.89	255.11	15	13
5395	Printing/Advertising	8,000.00	467.88	8,467.88	419.58	3,512.39	887.46	4,068.03	52	5,08
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	135.20	5,864.80	2	16
	Services Totals	$47,100.00	$594.63	$47,694.63	$557.72	$7,282.54	$13,589.27	$26,822.82	44%	$25,76
	EXPENSE TOTALS	$247,599.00	$594.63	$248,193.63	$17,475.88	$14,174.75	$69,732.52	$164,286.36	34%	$223,05
	Department **571 - City Council** Totals	($247,599.00)	($594.63)	($248,193.63)	($17,475.88)	($14,174.75)	($69,732.52)	($164,286.36)	34%	($223,051

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **580 - Development Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	81,834.00	.00	81,834.00	9,442.50	.00	21,911.50	59,922.50	27	78,51
5102	Wages-Staff	83,002.00	.00	83,002.00	9,579.69	.00	22,245.97	60,756.03	27	80,06
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,00
5151	PERS Contribution	23,077.00	.00	23,077.00	1,775.42	.00	6,118.33	16,958.67	27	22,08
5161	Group Insurance	31,896.00	.00	31,896.00	392.85	7,832.15	8,365.32	15,698.53	51	34,09
5166	Medicare	2,390.00	.00	2,390.00	269.23	.00	624.89	1,765.11	26	2,23
	Personal Services Totals	$230,199.00	$0.00	$230,199.00	$21,459.69	$7,832.15	$67,266.01	$155,100.84	33%	$224,99
Supplies										
5201	Office Supplies	1,500.00	299.14	1,799.14	66.45	1,534.41	365.59	(100.86)	106	73
5203	Computer Supplies	1,000.00	116.19	1,116.19	.00	883.81	116.19	116.19	90	
	Supplies Totals	$2,500.00	$415.33	$2,915.33	$66.45	$2,418.22	$481.78	$15.33	99%	$73
Services										
5301	Boards/Commissions	2,500.00	.00	2,500.00	400.00	84.00	416.00	2,000.00	20	40
5311	Utilities	1,750.00	.00	1,750.00	200.87	1,299.13	200.87	250.00	86	1,26
5321	Professional Training	5,000.00	.00	5,000.00	85.00	675.00	110.00	4,215.00	16	33
5322	Conference/Reimb	5,000.00	15.00	5,015.00	390.37	2,404.63	420.37	2,190.00	56	4,66
5323	Publications	150.00	.00	150.00	520.00	100.00	520.00	(470.00)	413	21
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	1,520.00	1,000.00	(20.00)	101	2,28
5339	Misc Contract Services	50,000.00	639.00	50,639.00	3,960.00	9,074.80	4,564.20	37,000.00	27	15,25
5391	Postage	500.00	.00	500.00	155.58	.00	298.98	201.02	60	49
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	31
	Services Totals	$68,400.00	$654.00	$69,054.00	$5,711.82	$15,157.56	$7,530.42	$46,366.02	33%	$25,24
	EXPENSE TOTALS	$301,099.00	$1,069.33	$302,168.33	$27,237.96	$25,407.93	$75,278.21	$201,482.19	33%	$250,96
	Department **580 - Development Department** Totals	($301,099.00)	($1,069.33)	($302,168.33)	($27,237.96)	($25,407.93)	($75,278.21)	($201,482.19)	33%	($250,969

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**582 - Human Resources Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	77,897.00	.00	77,897.00	8,988.00	.00	20,856.80	57,040.20	27	62,36
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	1,50
5151	PERS Contribution	10,969.00	.00	10,969.00	838.89	.00	2,887.70	8,081.30	26	8,68
5161	Group Insurance	7,334.00	.00	7,334.00	166.30	1,768.70	2,004.43	3,560.87	51	5,81
5166	Medicare	1,136.00	.00	1,136.00	128.07	.00	297.14	838.86	26	88
	Personal Services Totals	$99,786.00	$0.00	$99,786.00	$10,121.26	$1,768.70	$28,046.07	$69,971.23	30%	$79,25
Supplies										
5201	Office Supplies	800.00	48.91	848.91	38.99	311.01	87.90	450.00	47	51
5203	Computer Supplies	500.00	.00	500.00	.00	367.44	.00	132.56	73	23
5208	OSHA Supplies	11,000.00	322.23	11,322.23	755.30	4,069.53	3,019.72	4,232.98	63	8,93
	Supplies Totals	$12,300.00	$371.14	$12,671.14	$794.29	$4,747.98	$3,107.62	$4,815.54	62%	$9,68
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	125.00	.00	125.00	175.00	42	15
5323	Publications	200.00	.00	200.00	.00	.00	339.60	(139.60)	170	31
5324	Professional Association Dues	450.00	.00	450.00	.00	200.00	199.00	51.00	89	39
5336	Medical Services/Physical Exams	3,000.00	133.66	3,133.66	144.00	2,186.50	316.16	631.00	80	1,46
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,600.00	.00	3,400.00	32	1,39
5391	Postage	200.00	.00	200.00	10.91	.00	19.21	180.79	10	15
5399	Other Miscellaneous Services	13,000.00	460.95	13,460.95	991.25	2,306.35	6,067.57	5,087.03	62	13,69
	Services Totals	$22,650.00	$594.61	$23,244.61	$1,271.16	$6,292.85	$7,066.54	$9,885.22	57%	$17,57
	EXPENSE TOTALS	$134,736.00	$965.75	$135,701.75	$12,186.71	$12,809.53	$38,220.23	$84,671.99	38%	$106,50
	Department **582 - Human Resources Department** Totals	($134,736.00)	($965.75)	($135,701.75)	($12,186.71)	($12,809.53)	($38,220.23)	($84,671.99)	38%	($106,509

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **584 - Computer Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	62,81
5102	Wages-Staff	63,076.00	.00	63,076.00	7,278.00	.00	16,934.00	46,142.00	27	61,70
5105	Overtime	.00	.00	.00	705.05	.00	1,759.93	(1,759.93)	+++	5,13
5109	HSA Employer Funding	4,000.00	2,941.40	6,941.40	.00	5,911.19	1,030.21	.00	100	5,20
5151	PERS Contribution	9,531.00	.00	9,531.00	784.36	.00	2,703.59	6,827.41	28	17,87
5161	Group Insurance	16,412.00	.00	16,412.00	153.87	4,436.13	4,260.06	7,715.81	53	32,37
5166	Medicare	987.00	.00	987.00	112.61	.00	263.71	723.29	27	1,82
	Personal Services Totals	$94,006.00	$2,941.40	$96,947.40	$9,033.89	$10,347.32	$26,951.50	$59,648.58	38%	$186,92
Supplies										
5201	Office Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	33
5203	Computer Supplies	2,000.00	607.01	2,607.01	.00	1,107.01	1,291.21	208.79	92	99
	Supplies Totals	$2,500.00	$607.01	$3,107.01	$0.00	$1,107.01	$1,291.21	$708.79	77%	$1,32
Services										
5311	Utilities	3,500.00	2,069.46	5,569.46	200.34	2,589.12	200.34	2,780.00	50	1,33
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	4,12
5339	Misc Contract Services	87,000.00	17,295.53	104,295.53	.00	102,892.90	22,639.95	(21,237.32)	120	52,15
5366	Computer Maintenance	164,100.00	14,957.92	179,057.92	700.00	60,707.95	80,786.84	37,563.13	79	127,41
5399	Other Miscellaneous Services	.00	268.50	268.50	.00	268.50	.00	.00	100	1,73
	Services Totals	$259,600.00	$34,591.41	$294,191.41	$900.34	$166,458.47	$103,627.13	$24,105.81	92%	$186,75
Capital Purchases										
5631	Furniture and Fixtures	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	23,00
5639	Other Equipment	82,500.00	104.00	82,604.00	9,426.00	104.00	9,426.00	73,074.00	12	17,69
	Capital Purchases Totals	$86,000.00	$104.00	$86,104.00	$9,426.00	$104.00	$9,426.00	$76,574.00	11%	$40,69
	EXPENSE TOTALS	$442,106.00	$38,243.82	$480,349.82	$19,360.23	$178,016.80	$141,295.84	$161,037.18	66%	$415,70
	Department **584 - Computer Department** Totals	($442,106.00)	($38,243.82)	($480,349.82)	($19,360.23)	($178,016.80)	($141,295.84)	($161,037.18)	66%	($415,706

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**593 - Clerk of Courts**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	67,421.00	.00	67,421.00	7,491.00	.00	17,430.00	49,991.00	26	63,75
5102	Wages-Staff	75,356.00	.00	75,356.00	8,590.18	.00	19,875.07	55,480.93	26	71,34
5104	Wages-Part time	22,277.00	.00	22,277.00	2,708.10	.00	6,301.20	15,975.80	28	18,33
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	45
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	5,33
5151	PERS Contribution	23,171.00	.00	23,171.00	1,753.67	.00	6,038.99	17,132.01	26	20,77
5161	Group Insurance	34,462.00	.00	34,462.00	455.54	8,494.46	8,719.20	17,248.34	50	26,72
5166	Medicare	2,400.00	.00	2,400.00	263.49	.00	609.49	1,790.51	25	2,18
	Personal Services Totals	$233,537.00	$0.00	$233,537.00	$21,261.98	$8,494.46	$66,973.95	$158,068.59	32%	$208,90
Supplies										
5201	Office Supplies	4,500.00	.00	4,500.00	524.49	2,356.25	587.11	1,556.64	65	2,49
	Supplies Totals	$4,500.00	$0.00	$4,500.00	$524.49	$2,356.25	$587.11	$1,556.64	65%	$2,49
Services										
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	195.36	645.36	.00	397.56	247.80	.00	100	23
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5332	Legal Services	56,000.00	8,000.00	64,000.00	4,000.00	49,000.00	17,000.00	(2,000.00)	103	51,50
5339	Misc Contract Services	1,000.00	34.00	1,034.00	93.50	1,393.50	178.50	(538.00)	152	52
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	9
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	4,811.00	20,189.00	4,811.00	.00	100	8,59
5391	Postage	1,700.00	.00	1,700.00	117.24	.00	311.35	1,388.65	18	1,18
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	60
5399	Other Miscellaneous Services	2,400.00	45.00	2,445.00	45.00	2,310.00	135.00	.00	100	80
	Services Totals	$90,500.00	$8,274.36	$98,774.36	$9,066.74	$73,890.06	$22,683.65	$2,200.65	98%	$63,53
	EXPENSE TOTALS	$328,537.00	$8,274.36	$336,811.36	$30,853.21	$84,740.77	$90,244.71	$161,825.88	52%	$274,93
	Department **593 - Clerk of Courts** Totals	($328,537.00)	($8,274.36)	($336,811.36)	($30,853.21)	($84,740.77)	($90,244.71)	($161,825.88)	52%	($274,936

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**595 - General and Administrative**									
	EXPENSE									
Personal Services										
5164	Workers Compensation	281,036.00	.00	281,036.00	8,791.65	3,500.00	202,006.74	75,529.26	73	149,80
5165	Unemployment Compensation	25,000.00	4,534.00	29,534.00	2,195.31	7,804.69	6,729.31	15,000.00	49	19,41
	Personal Services Totals	$306,036.00	$4,534.00	$310,570.00	$10,986.96	$11,304.69	$208,736.05	$90,529.26	71%	$169,21
Supplies										
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	454.32	2,545.68	825.16	129.16	96	2,14
	Supplies Totals	$3,500.00	$0.00	$3,500.00	$454.32	$2,545.68	$825.16	$129.16	96%	$2,14
Services										
5301	Boards/Commissions	14,000.00	54.91	14,054.91	637.54	2,975.32	1,941.88	9,137.71	35	8,33
5311	Utilities	175,000.00	6,039.37	181,039.37	10,251.70	118,281.72	32,257.65	30,500.00	83	138,71
5324	Professional Association Dues	24,000.00	.00	24,000.00	4,910.07	10,179.86	10,161.14	3,659.00	85	22,97
5351	Liability Insurance Deductible	185,000.00	.00	185,000.00	.00	13,398.00	104,111.50	67,490.50	64	112,19
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	28,067.00	21,933.00	56	28,92
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	1,800.00	.00	200.00	90	1,17
5361	Building Repair/Maintenance	110,000.00	14,264.87	124,264.87	5,264.66	27,020.34	9,818.73	87,425.80	30	63,38
5362	Equipment Maintenance	2,500.00	.00	2,500.00	.00	2,000.00	.00	500.00	80	10
5371	Election Expense	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	55,47
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	7.43	.00	7.43	992.57	1	56
5373	Auditor/Treasurer Fees	8,000.00	.00	8,000.00	2,591.95	.00	2,592.09	5,407.91	32	3,92
5391	Postage	8,500.00	632.68	9,132.68	(614.48)	2,607.02	889.78	5,635.88	38	5,31
5394	Taxes/Assessments-City Property	16,000.00	.00	16,000.00	.00	13,967.34	2,032.66	.00	100	1,97
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	255.00	345.00	9,400.00	6	8,70
	Services Totals	$666,000.00	$20,991.83	$686,991.83	$23,048.87	$192,484.60	$192,224.86	$302,282.37	56%	$451,76
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	23,25
5639	Other Equipment	13,000.00	.00	13,000.00	997.74	10,006.78	2,993.22	.00	100	14,40
	Capital Purchases Totals	$13,000.00	$0.00	$13,000.00	$997.74	$10,006.78	$2,993.22	$0.00	100%	$37,66
	EXPENSE TOTALS	$988,536.00	$25,525.83	$1,014,061.83	$35,487.89	$216,341.75	$404,779.29	$392,940.79	61%	$660,79
	Department **595 - General and Administrative** Totals	($988,536.00)	($25,525.83)	($1,014,061.83)	($35,487.89)	($216,341.75)	($404,779.29)	($392,940.79)	61%	($660,798

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **810 - Public Health and Welfare**										
	EXPENSE									
Services										
5376	County Health Services	285,500.00	.00	285,500.00	142,749.83	.00	142,749.83	142,750.17	50	271,28
	Services Totals	$285,500.00	$0.00	$285,500.00	$142,749.83	$0.00	$142,749.83	$142,750.17	50%	$271,28
	EXPENSE TOTALS	$285,500.00	$0.00	$285,500.00	$142,749.83	$0.00	$142,749.83	$142,750.17	50%	$271,28
	Department **810 - Public Health and Welfare** Totals	($285,500.00)	$0.00	($285,500.00)	($142,749.83)	$0.00	($142,749.83)	($142,750.17)	50%	($271,288
	Fund **110 - General Fund** Totals	$16,658,617.00	$460,795.70	$17,119,412.70	$1,536,156.26	$1,968,465.37	$4,795,802.65	$10,355,144.68		$15,819,70

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **000 - General**										
	EXPENSE									
Transfers/Other										
5000	Contingency Reserve	.00	.00	.00	.00	2,518,581.11	.00	(2,518,581.11)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$2,518,581.11	$0.00	($2,518,581.11)	+++	$(
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$2,518,581.11	$0.00	($2,518,581.11)	+++	$(
	Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	($2,518,581.11)	$0.00	$2,518,581.11	+++	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **220 - Income Tax Fund**										
Department **564 - Income Tax Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	61,348.00	.00	61,348.00	7,079.10	.00	16,427.20	44,920.80	27	58,85
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	60
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	8,673.00	.00	8,673.00	660.72	.00	2,274.42	6,398.58	26	8,28
5161	Group Insurance	7,214.00	.00	7,214.00	154.84	1,835.16	1,961.98	3,416.86	53	7,62
5164	Workers Compensation	2,078.00	.00	2,078.00	.00	.00	2,078.11	(.11)	100	1,68
	Personal Services Totals	$81,913.00	$0.00	$81,913.00	$7,894.66	$1,835.16	$24,741.71	$55,336.13	32%	$79,05
Supplies										
5201	Office Supplies	250.00	138.69	388.69	.00	274.15	138.69	(24.15)	106	8
5203	Computer Supplies	350.00	51.71	401.71	.00	499.59	51.71	(149.59)	137	14
	Supplies Totals	$600.00	$190.40	$790.40	$0.00	$773.74	$190.40	($173.74)	122%	$23
Services										
5322	Conference/Reimb	700.00	.00	700.00	27.29	242.75	82.25	375.00	46	41
5323	Publications	200.00	.00	200.00	.00	200.00	.00	.00	100	14
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	2
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	58,56
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	75.00	.00	.00	100	7
5362	Equipment Maintenance	300.00	.00	300.00	16.29	155.13	48.87	96.00	68	19
5373	Auditor/Treasurer Fees	600.00	.00	600.00	283.36	.00	283.36	316.64	47	19
5379	Other Governmental Billings	7,500.00	.00	7,500.00	802.60	.00	1,546.83	5,953.17	21	6,62
5391	Postage	1,000.00	.00	1,000.00	11.71	.00	31.40	968.60	3	12
	Services Totals	$20,400.00	$0.00	$20,400.00	$1,141.25	$672.88	$2,017.71	$17,709.41	13%	$66,35
Transfers/Other										
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	1,366.92	.00	1,548.95	4,451.05	26	2,83
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	26,357.34	.00	100,067.96	244,932.04	29	222,87
5530	Enterprise Zone Payment	650,000.00	.00	650,000.00	(164.96)	162,500.00	160,501.07	326,998.93	50	
	Transfers/Other Totals	$1,001,000.00	$0.00	$1,001,000.00	$27,559.30	$162,500.00	$262,117.98	$576,382.02	42%	$225,71
	EXPENSE TOTALS	$1,103,913.00	$190.40	$1,104,103.40	$36,595.21	$165,781.78	$289,067.80	$649,253.82	41%	$371,35
	Department **564 - Income Tax Division** Totals	($1,103,913.00)	($190.40)	($1,104,103.40)	($36,595.21)	($165,781.78)	($289,067.80)	($649,253.82)	41%	($371,355
	Fund **220 - Income Tax Fund** Totals	$1,103,913.00	$190.40	$1,104,103.40	$36,595.21	$2,684,362.89	$289,067.80	($1,869,327.29)		$371,35

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	66,194.00	.00	66,194.00	7,637.72	.00	17,723.46	48,470.54	27	63,50
5102	Wages-Staff	290,355.00	.00	290,355.00	33,267.76	.00	79,325.09	211,029.91	27	279,95
5105	Overtime	28,000.00	.00	28,000.00	199.40	.00	2,116.76	25,883.24	8	10,06
5106	Longevity	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,45
5109	HSA Employer Funding	26,000.00	.00	26,000.00	.00	.00	26,000.00	.00	100	24,75
5151	PERS Contribution	54,187.00	.00	54,187.00	3,855.75	.00	13,909.11	40,277.89	26	49,08
5161	Group Insurance	103,997.00	.00	103,997.00	1,087.27	25,237.73	27,089.83	51,669.44	50	104,85
5164	Workers Compensation	12,981.00	.00	12,981.00	.00	.00	12,980.62	.38	100	8,40
5166	Medicare	5,420.00	.00	5,420.00	571.81	.00	1,381.17	4,038.83	25	4,94
	Personal Services Totals	$589,634.00	$0.00	$589,634.00	$46,619.71	$25,237.73	$180,526.04	$383,870.23	35%	$548,00
Supplies										
5201	Office Supplies	2,000.00	49.16	2,049.16	146.02	618.38	230.78	1,200.00	41	1,10
5203	Computer Supplies	2,500.00	204.07	2,704.07	157.95	1,005.86	398.21	1,300.00	52	1,07
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	153.97	446.03	153.97	900.00	40	35
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	1,500.00	.00	500.00	75	1,17
5251	MV Gas and Oil	45,000.00	2,673.77	47,673.77	(594.60)	17,920.83	4,752.94	25,000.00	48	19,63
5252	Aggregates	20,000.00	.00	20,000.00	618.30	5,881.70	618.30	13,500.00	32	13,71
5253	Ice Control	140,000.00	23,031.56	163,031.56	45,385.60	.00	68,417.16	94,614.40	42	37,96
5259	Operating Materials and Supplies	90,000.00	4,594.36	94,594.36	2,420.26	38,197.74	9,924.58	46,472.04	51	89,81
	Supplies Totals	$303,500.00	$30,552.92	$334,052.92	$48,287.50	$65,770.54	$84,495.94	$183,786.44	45%	$164,84
Services										
5311	Utilities	19,000.00	1,762.39	20,762.39	1,009.65	12,668.63	4,116.52	3,977.24	81	9,39
5313	Traffic Light Current	12,000.00	433.49	12,433.49	385.42	5,254.04	1,179.45	6,000.00	52	3,71
5321	Professional Training	500.00	.00	500.00	.00	.00	150.00	350.00	30	23
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	1
5324	Professional Association Dues	50.00	.00	50.00	25.00	.00	25.00	25.00	50	17
5331	Engineering/Architecture	14,000.00	.00	14,000.00	949.00	6,051.00	949.00	7,000.00	50	
5339	Misc Contract Services	34,500.00	1,441.17	35,941.17	4,767.27	11,340.71	7,054.51	17,545.95	51	32,53
5351	Liability Insurance Deductible	8,600.00	.00	8,600.00	.00	1,065.75	7,534.25	.00	100	8,45
5352	Motor Vehicle Insurance	9,600.00	.00	9,600.00	.00	.00	9,600.00	.00	100	9,37
5361	Building Repair/Maintenance	10,000.00	391.26	10,391.26	1,736.26	7,612.94	2,578.32	200.00	98	3,18
5365	Utility Line Repair/Maintenance	20,000.00	3,652.63	23,652.63	.00	20,000.00	3,652.63	.00	100	16,51
5391	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
5397	Uniform Rental	2,000.00	86.04	2,086.04	120.20	1,178.06	307.98	600.00	71	1,15
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	44
	Services Totals	$131,550.00	$7,766.98	$139,316.98	$8,992.80	$65,671.13	$37,147.66	$36,498.19	74%	$85,19

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	192,49
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	24,04
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	9,99
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$226,53
	EXPENSE TOTALS	$1,024,684.00	$38,319.90	$1,063,003.90	$103,900.01	$156,679.40	$302,169.64	$604,154.86	43%	$1,024,58
	Department **268 - Street Department** Totals	($1,024,684.00)	($38,319.90)	($1,063,003.90)	($103,900.01)	($156,679.40)	($302,169.64)	($604,154.86)	43%	($1,024,582
	Fund **260 - Street Fund** Totals	$1,024,684.00	$38,319.90	$1,063,003.90	$103,900.01	$156,679.40	$302,169.64	$604,154.86		$1,024,58

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	60,000.00	.00	60,000.00	17,331.23	32,668.77	17,331.23	10,000.00	83	50,00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	7,000.00	.00	3,000.00	70	9,35
	Supplies Totals	$70,000.00	$0.00	$70,000.00	$17,331.23	$39,668.77	$17,331.23	$13,000.00	81%	$59,35
Services										
5313	Traffic Light Current	12,000.00	490.38	12,490.38	439.81	5,892.86	1,347.52	5,250.00	58	4,36
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	14
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	7,000.00	.00	2,000.00	78	12,58
	Services Totals	$24,000.00	$490.38	$24,490.38	$439.81	$14,392.86	$1,347.52	$8,750.00	64%	$17,09
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	64,16
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$64,16
	EXPENSE TOTALS	$94,000.00	$490.38	$94,490.38	$17,771.04	$54,061.63	$18,678.75	$21,750.00	77%	$140,61
	Department **268 - Street Department** Totals	($94,000.00)	($490.38)	($94,490.38)	($17,771.04)	($54,061.63)	($18,678.75)	($21,750.00)	77%	($140,617
	Fund **270 - State Highway Fund** Totals	$94,000.00	$490.38	$94,490.38	$17,771.04	$54,061.63	$18,678.75	$21,750.00		$140,61

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **290 - Law Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	261,775.01	261,775.01	23,985.75	70,877.50	142,875.75	48,021.76	82	23,74
5921	Immobilization Expenses	.00	13,066.54	13,066.54	.00	.00	.00	13,066.54	0	(175
	Transfers/Other Totals	$0.00	$274,841.55	$274,841.55	$23,985.75	$70,877.50	$142,875.75	$61,088.30	78%	$23,56
	EXPENSE TOTALS	$0.00	$274,841.55	$274,841.55	$23,985.75	$70,877.50	$142,875.75	$61,088.30	78%	$23,56
	Department **111 - Police Division** Totals	$0.00	($274,841.55)	($274,841.55)	($23,985.75)	($70,877.50)	($142,875.75)	($61,088.30)	78%	($23,567
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$274,841.55	$274,841.55	$23,985.75	$70,877.50	$142,875.75	$61,088.30		$23,56

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **291 - Drug Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	42,874.63	42,874.63	.00	.00	.00	42,874.63	0	4,25(
	Transfers/Other Totals	$0.00	$42,874.63	$42,874.63	$0.00	$0.00	$0.00	$42,874.63	0%	$4,25(
	EXPENSE TOTALS	$0.00	$42,874.63	$42,874.63	$0.00	$0.00	$0.00	$42,874.63	0%	$4,25(
	Department **111 - Police Division** Totals	$0.00	($42,874.63)	($42,874.63)	$0.00	$0.00	$0.00	($42,874.63)	0%	($4,250
	Fund **291 - Drug Enforcement Fund** Totals	$0.00	$42,874.63	$42,874.63	$0.00	$0.00	$0.00	$42,874.63		$4,25(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **292 - Safety Belt Program Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	EXPENSE TOTALS	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$(
	Department **111 - Police Division** Totals	$0.00	($4,376.00)	($4,376.00)	$0.00	$0.00	$0.00	($4,376.00)	0%	$(
	Fund **292 - Safety Belt Program Fund** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **293 - DUI/Education/Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	9,480.94	9,480.94	.00	.00	.00	9,480.94	0	
	Transfers/Other Totals	$0.00	$9,480.94	$9,480.94	$0.00	$0.00	$0.00	$9,480.94	0%	$(
	EXPENSE TOTALS	$0.00	$9,480.94	$9,480.94	$0.00	$0.00	$0.00	$9,480.94	0%	$(
	Department **111 - Police Division** Totals	$0.00	($9,480.94)	($9,480.94)	$0.00	$0.00	$0.00	($9,480.94)	0%	$(
	Fund **293 - DUI/Education/Enforcement Fund** Totals	$0.00	$9,480.94	$9,480.94	$0.00	$0.00	$0.00	$9,480.94		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **294 - Federal Forfeiture Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	102,590.09	102,590.09	9,999.00	.00	27,681.06	74,909.03	27	17,682
	Transfers/Other Totals	$0.00	$102,590.09	$102,590.09	$9,999.00	$0.00	$27,681.06	$74,909.03	27%	$17,682
	EXPENSE TOTALS	$0.00	$102,590.09	$102,590.09	$9,999.00	$0.00	$27,681.06	$74,909.03	27%	$17,682
	Department **111 - Police Division** Totals	$0.00	($102,590.09)	($102,590.09)	($9,999.00)	$0.00	($27,681.06)	($74,909.03)	27%	($17,682
	Fund **294 - Federal Forfeiture Fund** Totals	$0.00	$102,590.09	$102,590.09	$9,999.00	$0.00	$27,681.06	$74,909.03		$17,682

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **295 - Law Enforcement Asst Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	21,729.50	21,729.50	.00	.00	.00	21,729.50	0	
	Transfers/Other Totals	$0.00	$21,729.50	$21,729.50	$0.00	$0.00	$0.00	$21,729.50	0%	$(
	EXPENSE TOTALS	$0.00	$21,729.50	$21,729.50	$0.00	$0.00	$0.00	$21,729.50	0%	$(
	Department **111 - Police Division** Totals	$0.00	($21,729.50)	($21,729.50)	$0.00	$0.00	$0.00	($21,729.50)	0%	$(
	Fund **295 - Law Enforcement Asst Fund** Totals	$0.00	$21,729.50	$21,729.50	$0.00	$0.00	$0.00	$21,729.50		$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**710 - Water Fund**									
Department	**735 - Water Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	33,997.00	.00	33,997.00	3,922.73	.00	9,104.10	24,892.90	27	32,64
5102	Wages-Staff	240,570.00	.00	240,570.00	28,011.33	.00	64,450.21	176,119.79	27	216,26
5105	Overtime	15,400.00	.00	15,400.00	1,708.43	.00	6,306.57	9,093.43	41	19,65
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	50
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	14,000.00	.00	100	14,00
5151	PERS Contribution	40,665.00	.00	40,665.00	3,015.10	.00	10,620.75	30,044.25	26	34,80
5161	Group Insurance	55,274.00	.00	55,274.00	812.58	14,617.42	15,046.17	25,610.41	54	59,59
5164	Workers Compensation	9,742.00	.00	9,742.00	.00	.00	9,741.80	.20	100	3,36
5166	Medicare	3,460.00	.00	3,460.00	472.01	.00	1,119.19	2,340.81	32	4,09
	Personal Services Totals	$413,608.00	$0.00	$413,608.00	$37,942.18	$14,617.42	$130,388.79	$268,601.79	35%	$384,92
Supplies										
5201	Office Supplies	5,500.00	.00	5,500.00	49.00	766.36	521.95	4,211.69	23	3,17
5203	Computer Supplies	800.00	.00	800.00	.00	537.08	162.95	99.97	88	61
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	245.18	1,964.20	1,235.80	6,800.00	32	2,32
5241	Uniforms-Purchased	900.00	144.99	1,044.99	174.97	.00	319.96	725.03	31	68
5251	MV Gas and Oil	12,000.00	.00	12,000.00	383.09	3,462.89	1,537.11	7,000.00	42	5,40
5252	Aggregates	30,000.00	2,806.19	32,806.19	1,123.58	8,489.41	7,316.78	17,000.00	48	23,13
5259	Operating Materials and Supplies	30,000.00	3,482.02	33,482.02	336.83	16,917.21	14,164.81	2,400.00	93	34,49
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
	Supplies Totals	$109,200.00	$6,433.20	$115,633.20	$2,312.65	$32,137.15	$25,259.36	$58,236.69	50%	$69,82
Services										
5311	Utilities	9,500.00	231.83	9,731.83	691.96	6,007.81	1,574.02	2,150.00	78	5,61
5321	Professional Training	1,000.00	.00	1,000.00	170.00	.00	385.00	615.00	38	43
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	3
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	340.00	.00	340.00	75.00	.00	150.00	190.00	44	15
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	1,601.18	16,601.18	489.13	5,872.05	729.13	10,000.00	40	9,51
5339	Misc Contract Services	39,000.00	1,441.17	40,441.17	1,964.75	11,226.43	4,293.79	24,920.95	38	21,14
5351	Liability Insurance Deductible	4,000.00	.00	4,000.00	.00	456.75	3,543.25	.00	100	3,93
5352	Motor Vehicle Insurance	2,500.00	.00	2,500.00	.00	.00	2,500.00	.00	100	2,34
5361	Building Repair/Maintenance	8,000.00	198.67	8,198.67	.00	.00	670.20	7,528.47	8	5,52
5362	Equipment Maintenance	3,900.00	.00	3,900.00	48.88	1,165.36	494.11	2,240.53	43	4,61
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	9,06
5365	Utility Line Repair/Maintenance	34,000.00	.00	34,000.00	5,688.80	20,270.00	15,268.80	(1,538.80)	105	43,80
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	1,840.00	11,213.00	(553.00)	104	11,85

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5378	Columbus Contract	4,840,480.00	.00	4,840,480.00	.00	1,500,000.00	1,076,801.25	2,263,678.75	53	4,429,77
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	13,46
5391	Postage	15,500.00	.00	15,500.00	49.07	.00	2,653.18	12,846.82	17	5,51
5397	Uniform Rental	1,600.00	54.56	1,654.56	109.17	922.61	231.95	500.00	70	73
5399	Other Miscellaneous Services	170,000.00	.00	170,000.00	3,149.01	14,906.81	5,318.19	149,775.00	12	169,32
	Services Totals	$5,179,020.00	$3,527.41	$5,182,547.41	$12,435.77	$1,562,667.82	$1,125,825.87	$2,494,053.72	52%	$4,736,84
Capital Purchases										
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	33
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	46,26
5633	Machinery and Equipment	9,000.00	.00	9,000.00	472.00	.00	714.50	8,285.50	8	6,14
5639	Other Equipment	100,000.00	.00	100,000.00	2,559.75	3,244.41	56,755.59	40,000.00	60	75,22
	Capital Purchases Totals	$109,400.00	$0.00	$109,400.00	$3,031.75	$3,244.41	$57,470.09	$48,685.50	55%	$127,96
	EXPENSE TOTALS	$5,811,228.00	$9,960.61	$5,821,188.61	$55,722.35	$1,612,666.80	$1,338,944.11	$2,869,577.70	51%	$5,319,55
	Department **735 - Water Division** Totals	($5,811,228.00)	($9,960.61)	($5,821,188.61)	($55,722.35)	($1,612,666.80)	($1,338,944.11)	($2,869,577.70)	51%	($5,319,552

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5401	Registrar/Agent/Bank Fees	.00	16,530.00	16,530.00	.00	.00	.00	16,530.00	0	
5414	G. O. Bond-Principal	171,170.00	.00	171,170.00	.00	.00	.00	171,170.00	0	277,67
5424	G. O. Bond-Interest	28,950.00	.00	28,950.00	.00	.00	.00	28,950.00	0	38,19
	Debt Service Totals	$200,120.00	$16,530.00	$216,650.00	$0.00	$0.00	$0.00	$216,650.00	0%	$315,87
	EXPENSE TOTALS	$200,120.00	$16,530.00	$216,650.00	$0.00	$0.00	$0.00	$216,650.00	0%	$315,87
	Department **991 - Debt Service** Totals	($200,120.00)	($16,530.00)	($216,650.00)	$0.00	$0.00	$0.00	($216,650.00)	0%	($315,872
	Fund **710 - Water Fund** Totals	$6,011,348.00	$26,490.61	$6,037,838.61	$55,722.35	$1,612,666.80	$1,338,944.11	$3,086,227.70		$5,635,42

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	33,997.00	.00	33,997.00	3,922.66	.00	9,103.92	24,893.08	27	32,64
5102	Wages-Staff	210,033.00	.00	210,033.00	20,824.30	.00	46,790.31	163,242.69	22	200,29
5105	Overtime	3,500.00	.00	3,500.00	125.67	.00	179.06	3,320.94	5	1,88
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	45
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	18,00
5151	PERS Contribution	34,724.00	.00	34,724.00	2,156.77	.00	8,590.90	26,133.10	25	32,59
5161	Group Insurance	73,694.00	.00	73,694.00	449.34	20,800.66	18,786.80	34,106.54	54	78,95
5164	Workers Compensation	8,318.00	.00	8,318.00	.00	.00	8,318.34	(.34)	100	5,04
5166	Medicare	3,032.00	.00	3,032.00	347.12	.00	777.89	2,254.11	26	2,91
	Personal Services Totals	$385,798.00	$0.00	$385,798.00	$27,825.86	$20,800.66	$110,547.22	$254,450.12	34%	$372,78
Supplies										
5201	Office Supplies	5,500.00	.00	5,500.00	.00	766.35	472.97	4,260.68	23	3,17
5203	Computer Supplies	800.00	.00	800.00	.00	537.01	162.96	100.03	87	61
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	44.00	1,156.00	44.00	800.00	60	89
5241	Uniforms-Purchased	1,000.00	49.99	1,049.99	174.98	.00	224.97	825.02	21	68
5251	MV Gas and Oil	12,000.00	.00	12,000.00	383.09	3,462.87	1,537.13	7,000.00	42	5,40
5252	Aggregates	750.00	.00	750.00	.00	.00	.00	750.00	0	2,06
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	691.37	508.63	691.37	2,300.00	34	5,67
	Supplies Totals	$25,550.00	$49.99	$25,599.99	$1,293.44	$6,430.86	$3,133.40	$16,035.73	37%	$18,50
Services										
5311	Utilities	9,000.00	1,103.96	10,103.96	955.00	8,337.22	3,116.74	(1,350.00)	113	7,61
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	58
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	3
5324	Professional Association Dues	160.00	.00	160.00	.00	167.00	.00	(7.00)	104	16
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	4,322.21	19,322.21	.00	8,800.51	521.70	10,000.00	48	5,84
5339	Misc Contract Services	26,000.00	1,465.42	27,465.42	2,013.21	10,847.68	4,396.79	12,220.95	56	19,33
5351	Liability Insurance Deductible	1,500.00	.00	1,500.00	.00	152.25	1,347.75	.00	100	1,20
5352	Motor Vehicle Insurance	2,900.00	.00	2,900.00	.00	.00	2,900.00	.00	100	2,80
5361	Building Repair/Maintenance	9,000.00	198.68	9,198.68	.00	.00	670.22	8,528.46	7	5,52
5362	Equipment Maintenance	1,950.00	.00	1,950.00	48.88	1,165.36	494.11	290.53	85	1,42
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	9,06
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	.00	113,120.05	650.12	11,229.83	91	69,67
5366	Computer Maintenance	14,000.00	.00	14,000.00	.00	1,840.00	10,623.00	1,537.00	89	11,26
5378	Columbus Contract	4,647,100.00	.00	4,647,100.00	205,137.57	905,926.29	1,094,073.71	2,647,100.00	43	4,432,50
5391	Postage	15,500.00	.00	15,500.00	49.07	.00	2,653.18	12,846.82	17	5,51

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Services										
5397	Uniform Rental	1,600.00	54.60	1,654.60	109.15	922.62	231.98	500.00	70	734
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	627.89	1,591.83	2,797.07	117,611.10	4	125,656
	Services Totals	$4,999,710.00	$7,144.87	$5,006,854.87	$208,940.77	$1,052,870.81	$1,124,476.37	$2,829,507.69	43%	$4,698,949
Capital Purchases										
5631	Furniture and Fixtures	400.00	.00	400.00	.00	.00	.00	400.00	0	330
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	48,307
5633	Machinery and Equipment	9,000.00	.00	9,000.00	950.00	.00	1,192.50	7,807.50	13	9,020
5639	Other Equipment	100,000.00	.00	100,000.00	2,559.75	3,244.42	56,755.58	40,000.00	60	69,700
	Capital Purchases Totals	$109,400.00	$0.00	$109,400.00	$3,509.75	$3,244.42	$57,948.08	$48,207.50	56%	$127,357
	EXPENSE TOTALS	$5,520,458.00	$7,194.86	$5,527,652.86	$241,569.82	$1,083,346.75	$1,296,105.07	$3,148,201.04	43%	$5,217,599
	Department **736 - Wastewater Division** Totals	($5,520,458.00)	($7,194.86)	($5,527,652.86)	($241,569.82)	($1,083,346.75)	($1,296,105.07)	($3,148,201.04)	43%	($5,217,599

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **720 - Wastewater/Sewer Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	94,500.00	.00	94,500.00	.00	.00	.00	94,500.00	0	88,59
5424	G. O. Bond-Interest	8,085.00	.00	8,085.00	.00	.00	.00	8,085.00	0	15,60
	Debt Service Totals	$102,585.00	$0.00	$102,585.00	$0.00	$0.00	$0.00	$102,585.00	0%	$104,19
	EXPENSE TOTALS	$102,585.00	$0.00	$102,585.00	$0.00	$0.00	$0.00	$102,585.00	0%	$104,19
	Department **991 - Debt Service** Totals	($102,585.00)	$0.00	($102,585.00)	$0.00	$0.00	$0.00	($102,585.00)	0%	($104,199
	Fund **720 - Wastewater/Sewer Fund** Totals	$5,623,043.00	$7,194.86	$5,630,237.86	$241,569.82	$1,083,346.75	$1,296,105.07	$3,250,786.04		$5,321,79

March, 2017 Departmental Budget

Fiscal Year to Date 03/31/17

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	173,002.00	.00	173,002.00	17,447.21	.00	44,939.29	128,062.71	26	166,11
5105	Overtime	4,900.00	.00	4,900.00	129.85	.00	129.85	4,770.15	3	16
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,95
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,00
5151	PERS Contribution	25,180.00	.00	25,180.00	2,099.77	(531.19)	6,988.37	18,722.82	26	23,69
5161	Group Insurance	47,958.00	.00	47,958.00	510.17	12,574.83	12,519.17	22,864.00	52	51,29
5164	Workers Compensation	6,031.00	.00	6,031.00	.00	.00	6,031.88	(.88)	100	3,36
5166	Medicare	1,711.00	.00	1,711.00	190.64	(47.59)	408.05	1,350.54	21	1,47
	Personal Services Totals	$272,732.00	$0.00	$272,732.00	$20,377.64	$11,996.05	$83,016.61	$177,719.34	35%	$260,05
Supplies										
5201	Office Supplies	6,500.00	.00	6,500.00	38.59	561.41	38.59	5,900.00	9	1,10
5203	Computer Supplies	750.00	74.13	824.13	.00	600.00	74.13	150.00	82	47
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	46
5241	Uniforms-Purchased	750.00	.00	750.00	.00	680.01	19.99	50.00	93	20
5251	MV Gas and Oil	6,500.00	303.34	6,803.34	215.78	3,480.88	822.46	2,500.00	63	3,06
5252	Aggregates	750.00	.00	750.00	.00	500.00	.00	250.00	67	2,36
5259	Operating Materials and Supplies	20,000.00	.00	20,000.00	232.70	8,326.32	673.68	11,000.00	45	12,34
	Supplies Totals	$36,250.00	$377.47	$36,627.47	$487.07	$14,648.62	$1,628.85	$20,350.00	44%	$20,02
Services										
5311	Utilities	8,000.00	555.51	8,555.51	311.40	4,129.11	1,281.40	3,145.00	63	3,72
5321	Professional Training	400.00	.00	400.00	.00	.00	190.00	210.00	48	25
5322	Conference/Reimb	20.00	.00	20.00	.00	10.00	.00	10.00	50	
5324	Professional Association Dues	120.00	.00	120.00	.00	120.00	.00	.00	100	12
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	8,000.00	.00	.00	100	5,51
5339	Misc Contract Services	50,250.00	1,441.17	51,691.17	1,234.76	9,559.78	11,320.44	30,810.95	40	40,39
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	.00	152.25	1,097.25	.50	100	1,20
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	.00	.00	1,750.00	.00	100	93
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	1,345.00	3,300.00	1,345.00	355.00	93	
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,09
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	66
5378	Columbus Contract	780,000.00	59,437.71	839,437.71	55,593.48	282,898.84	176,538.87	380,000.00	55	642,87
5391	Postage	22,000.00	.00	22,000.00	8.55	.00	2,509.01	19,490.99	11	5,01
5397	Uniform Rental	2,000.00	106.80	2,106.80	97.68	1,435.38	321.42	350.00	83	1,36
5399	Other Miscellaneous Services	36,000.00	.00	36,000.00	15.45	544.15	55.85	35,400.00	2	31,90
	Services Totals	$926,790.00	$61,541.19	$988,331.19	$58,606.32	$312,149.51	$196,409.24	$479,772.44	51%	$735,07
Capital Purchases										

March, 2017 Departmental Budget

Fiscal Year to Date 03/31/17

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	29,62
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$29,62
	EXPENSE TOTALS	$1,235,772.00	$61,918.66	$1,297,690.66	$79,471.03	$338,794.18	$281,054.70	$677,841.78	48%	$1,044,77
	Department **737 - Storm Water Division** Totals	($1,235,772.00)	($61,918.66)	($1,297,690.66)	($79,471.03)	($338,794.18)	($281,054.70)	($677,841.78)	48%	($1,044,779

March, 2017 Departmental Budget

Fiscal Year to Date 03/31/17

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund **740 - Storm Water Drainage Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5401	Registrar/Agent/Bank Fees	.00	11,970.00	11,970.00	.00	.00	.00	11,970.00	0	
	Debt Service Totals	$0.00	$11,970.00	$11,970.00	$0.00	$0.00	$0.00	$11,970.00	0%	$0
	EXPENSE TOTALS	$0.00	$11,970.00	$11,970.00	$0.00	$0.00	$0.00	$11,970.00	0%	$0
	Department **991 - Debt Service** Totals	$0.00	($11,970.00)	($11,970.00)	$0.00	$0.00	$0.00	($11,970.00)	0%	$0
	Fund **740 - Storm Water Drainage Fund** Totals	$1,235,772.00	$73,888.66	$1,309,660.66	$79,471.03	$338,794.18	$281,054.70	$689,811.78		$1,044,779

March, 2017 Departmental Budget

Fiscal Year to Date 03/31/17

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	99
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%	$99
Services										
5315	Private Hauler Contract	2,000,000.00	148,252.85	2,148,252.85	148,618.75	326,381.25	296,871.60	1,525,000.00	29	1,924,48
5391	Postage	15,000.00	.00	15,000.00	49.06	.00	2,653.15	12,346.85	18	5,51
5399	Other Miscellaneous Services	40,000.00	.00	40,000.00	222.94	1,042.03	657.97	38,300.00	4	33,59
	Services Totals	$2,055,000.00	$148,252.85	$2,203,252.85	$148,890.75	$327,423.28	$300,182.72	$1,575,646.85	28%	$1,963,59
	EXPENSE TOTALS	$2,057,000.00	$148,252.85	$2,205,252.85	$148,890.75	$327,423.28	$300,182.72	$1,577,646.85	28%	$1,964,59
	Department **738 - Refuse Collection** Totals	($2,057,000.00)	($148,252.85)	($2,205,252.85)	($148,890.75)	($327,423.28)	($300,182.72)	($1,577,646.85)	28%	($1,964,596
	Fund **750 - Solid Waste Fund** Totals	$2,057,000.00	$148,252.85	$2,205,252.85	$148,890.75	$327,423.28	$300,182.72	$1,577,646.85		$1,964,59
	Grand Totals	$33,808,377.00	$1,211,516.07	$35,019,893.07	$2,254,061.22	$8,296,677.80	$8,792,562.25	$17,930,653.02		$31,368,36

Clerk of Court
Leslie Clark
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6852 phone

Memo

DATE: May 22, 2017

TO: City Council

CC:

RE: CLERK OF COURT REPORT MONTH ENDING APRIL 2017

I am submitting monies collected from the courts held on 4/6, 4,13, 4/20 and 4/27. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	$ 10,560.00
Court Costs & Misc. Costs Assessed	(#110.4510)	$ 14,875.00
Sub-Total (To General Revenue Fund)		$ 25,435.00
Computerization Needs Fund	(#211.4510)	$ 1,790.00
Enforcement & Education Fund	(#293.4616)	$ 25.00
Sub-Total		$ 1,815.00
Total Amount Submitted		$ 27,250.00

Clerk of Council

April Beggerow
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6836 Phone

RESOLUTION REQUEST

DATE:	**May 22, 2017**
TO:	**City Council**
RE:	RESOLUTION ________ SPECIAL EXCEPTION USE PERMIT #177163 - (6415 E. Livingston Avenue; proposed use - Child Care Center); applicant, Jeanne Cabral, AND DECLARING AN EMERGENCY.

6415 E. Livingston Ave.; Application #177163; Applicant Jeanne Cabral, Architect; Special Exception Use Permit - Child Care Center.

Per Reynoldsburg City Code Section 1145.07:

(a) Approval of a special exception shall be subject to approval by Council. Upon recommendation of approval of a special exception use permit by the Board, the Planning Administrator shall cause notice of the Board's action to be transmitted to the Clerk of Council within seven (7) days. Upon receipt of notice of the Board's action, Council may elect to hold a public hearing on the special exception prior to its next regular meeting. If Council elects to a hold a public hearing, the Clerk of Council shall notify the applicant, Planning Administrator and Board of the time and place the hearing shall be held. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following that public hearing. If Council elects not to hold a public hearing by its next regular meeting following notification of the Board's action, the decision of the Board shall be confirmed.

CITY OF REYNOLDSBURG
Department of Development
Planning & Zoning Division
7232 East Main Street
Reynoldsburg, Ohio

Application #: 177163
Permit #:
Date Submitted: 3/16/17
Fee Amount: $75.00
☒ Paid: 1566

Section 1139
BOARD OF ZONING & BUILDING APPEALS APPLICATION

I. PROPERTY INFORMATION

Property Address: 6415 E. LIVINGSTON AVE. REYNOLDSBURG, OH 43068

II. PROPERTY OWNER OF RECORD

Property Owner Name(s): SOI PROPERTIES #15 LLC Cal Shtayyeh

Contact Email: calshtayyeh@hotmail.com	**Contact Phone Number:** 513-259-9243

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name:	**Contact Name:**
Contact Phone Number:	**Contact Email:**

Description of Use: Child Care Center

IV. APPLICANT INFORMATION

Applicant Name: Jeanne Cabral, Architect	**Applicant Address** 2939 Bexley Park Road Columbus, OH 43209
Applicant Phone Number: 614-239-9484	**Applicant Email:** jeannecabral@aol.com

☐ Property Owner ☐ Business Owner/Tenant ☐ Contractor ☒ Architect/Engineer

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

Variance (☐ Non-Residential ($450) / ☐ Residential ($100)): ______

☒ **Special Exception Use Permit ($350):** Child Care Center

☐ **Other:** ______

Applicant shall submit **ten (10) copies** of application and materials to the Planning & Zoning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: Jeanne Cabral **Date:** 3-15-17

By signing this application, I certify that I am the owner of the property or the owner's agent, and that the work is authorized with the full knowledge of the owner.

****OFFICE USE ONLY****

Additional Notes:

Zoning Information
Zoning District: CO
☐ Historic District
☒ CC Overlay
Add'l Approvals Req'd
☐ Planning Commission
☐ DRB

BZBA Meeting Date: 4/20/16
☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Tabled
☐ Denied

City Council Meeting Date: ______
☐ No Action Taken
☐ Approved as Submitted
☐ Approved w/ Conditions
☐ Denied

P&Z Admin.: ______ Date: ______
Clerk of Council: ______ Date: ______

Attachment: Application #177163 (1765 : 6415 E. Livingston Ave.; Applicant Jeanne Cabral)

Jeanne Cabral Architects
2939 Bexley Park Road
Columbus, OH 43209-2236
614-239-9484
614-537-2654 Cell
614-754-5113 Fax
e-mail: jeannecabral@aol.com

DAYCARE CENTER
PARCEL 060-001808
6415 E. LIVINGSTON AVE.
REYNOLDSBURG, OH 43068

ACTIVITIES PROPOSED

One story medical office building (9,400 S.F.) to be converted through the change of use permit process to a daycare center.

Day care will be available for children 1 month of age to 5 years plus after school care for children 5 and up (grades K-8).

Hours of operation to be 6 AM to 6 PM Monday through Friday.

Number of employees to be approximately 22. There are currently 34 parking spaces. Three will be designated are loading spaces for the parents. Two are handicapped spaces. One will be deleted to accommodate a dumpster enclosure. Three new spaces can be created on the lot by striping. This gives 31 spaces available for employees.

Deliveries consist of a daily delivery of the catered food for the day. Random deliveries may occur on a once a week basis such as paper or office products.

Entry to the building is in the same location on the south side of the building. This entry location gives added security and safety for the children. There are no exits on the north side of the building facing Livingston Ave.

After-school students will be picked up at school with the center's van and dropped off at the center in the mid-afternoon. Parents will pick up their children at various times during the day. The parent is required to walk their child into the center.

COMPATIBILITY WITH ADJACENT LOTS

Since all activities, other than outside play during good weather, will occur inside, there will be little, if any, interaction with the adjacent lots. The property is fenced on the shared lot lines except to the commercial building to the right. The building to the east is a vet clinic zoned CC. There is a little strip of land (unusable) to the west zoned CO. There are houses to the south with AR-2 zoning.

Other than a new fenced play area to the southeast corner of the property and the relocation of the dumpster with a new dumpster enclosure, no other changes will be done to the site. Curb cut from Livingston and parking lot paving are existing and will remain.

SECTION 1145.03

MAJOR SITE PLAN: SEE ATTACHED SHEET FOR SITE PLAN.
PER 1143.03 (b) : SITE PLANS EXEMPTED. A Site Plan Exemption should apply to this Special Exception since the site will be minimally altered, there are no additions proposed for the building and there is no need for additional parking.

060O105A 01600

March 15, 2017

DAY CARE CENTER
PARCEL 060-001808
6415 E. LIVINGSTON AVE.
REYNOLDSBURG, OH 43068

JEANNE CABRAL,
ARCHITECT
2939 BEXLEY PARK ROAD
COLUMBUS, OH 43209
3-15-17

1:1,247

0 85 170 340 ft

0 25 50 100 m

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

<u>Service Department</u>
Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Finance Committee**
RE:	ORDINANCE TO APPROVE PAYMENT OF SERVICES PERFORMED PRIOR TO THE AUDITOR'S CERTIFICATION OF AVAILABILITY OF FUNDS AND DECLARING AN EMERGENCY

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: ORC 5705.41(D) requires that this ordinance be passed within thirty days of its presentation to City Council

Vendor	City of Columbus
Description	April 2017 Sewer Charges
Invoice Date	May 2, 2017
Invoice Number	NA
Amount	$24,453.27
Purchase Order No.	2017-1047
Account	720.736.5378

AUDITOR'S CERTIFICATION

"Then and Now"

Section 5705.41(D) of the Ohio Revised Code states that, when a purchase of goods and services is made prior to the Auditor's certification of available funds, the Auditor shall prepare a certificate stating that funds were available at the time of the purchase and are still available at the time of receipt of the invoice for such purchase. The certificate shall be presented to City Council for its consideration of approval. Resulting legislation shall be passed within 30 days from receipt of the Auditor's certificate.

I do hereby certify that the amount of $ 24,453.27 has been appropriated and was available in the treasury at the date of purchase 5/2/17 and is still available as of 5/11/17 for the following purchase:

Purchase Order 2017-1047
Vendor City of Columbus
Invoice No. N/A

Date of Invoice 5/2/17
Description April 2017 Sewer Charges
Account 720.736.5378

[signature]
City Auditor

5/11/17
Date

THE CITY OF
COLUMBUS
ANDREW J. GINTHER, MAYOR

DEPARTMENT OF
PUBLIC UTILITIES

910 Dublin Rd
Columbus, OH 43215-1169

Customer Service Inquiries
Monday-Friday 7:00 AM - 6:00 PM
(614) 645-8276
http://utilities.columbus.gov/

Account Summary — SEWER and W

Account Number	53192-1139390	
Customer Name	CITY OF REYNOLDSBURG	
Service Address	7232 MAIN ST	
Service Period	03/31/2017 to 04/30/2017	
Bill Date	05/02/2017	
Previous Balance		$664,849.86
Payment Received		$664,849.86
Balance Forward		$0.00
New Charges Due	**05/30/2017**	**$386,475.09**
Total Amount Due		**$386,475.09**

New charges due 05/30/2017. A 10% penalty may be added if not paid by this date. This date does not extend the due date for any past due billing charges.

Messages

If you have an outside remote, check it with your inside meter. If they do not read the same, call (614) 645-8276. To report sewer basement back-ups and sewer overflows call (614) 645-7102.

Meter Reading Details

Service Period 03/31/2017 to 04/30/2017 — 30 Days

Service Type	Meter Serial Number	Current Reading	*	Previous Reading	Mult.	Usage	Units
SRDQ	1139390	72032	A	132892	1	72032	CCF

APPROVED FOR PAYMENT 7/
PO# 131 # 59,437.
A/C# 740.7375 378
DEPT HEAD

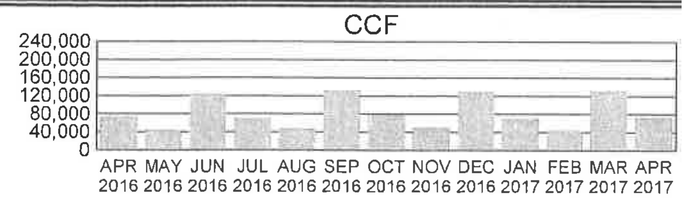
U • *

Usage History		Average CCF
Current Month		1.0667
Previous Month		6.8387
One Year Ago		4.1667

12 • 1 +
327,025 • 28 +
327,037 • 38 *
327,037 • 38 +
302,584 • 11 -
24,453 • 27 *

Detail of New Charges

CLEAN RIVER FUND	19572.000 ERU		$39,339.72
SEWER SERV CHARGE			$12.10
SEWER USAGE	72032.000 CCF	@ 4.5400000	$327,025.28
CLEAN RIVER FUND	9999.000 ERU		$20,097.99
New Charges Total			**$386,475.09**



Return this portion with your payment.

THE CITY OF
COLUMBUS
ANDREW J. GINTHER, MAYOR

DEPARTMENT OF
PUBLIC UTILITIES

910 Dublin Rd
Columbus, OH 43215-1169

SEWER and WATER	
Account Number	**53192-1139390**
Service Address	**7232 MAIN ST**
Total Amount Due by 05/30/2017	**$386,475.09**
Amount Enclosed	**$**

☐ **Please check the box to indicate phone number, mailing, or email address changes listed on the reverse side.**

COL0503A *** 7000004841 00.0024.0014 4539/1
ALL FOR AADC 430

CITY OF REYNOLDSBURG
7232 MAIN ST
REYNOLDSBURG OH 43068-2014

MAKE CHECKS PAYABLE TO:

COLUMBUS - CITY TREASURER
SEWER AND WATER SERVICES
PO BOX 182882
COLUMBUS, OH 43218-2882

000053192113939010503201700386475095

Attachment: 2017-05-12 Then and Now Sewer Charges (1769 : Then and Now)

Ship To
City of Reynoldsburg-Water Plant
1615 Truro Avenue
REYNOLDSBURG, OH 43068

Bill To
City of Reynoldsburg-Water Plant
1615 Truro Avenue
REYNOLDSBURG, OH 43068

Purchase Or[der]
No. 2017-00001047

DATE 05/11/2017

VENDOR 3073 - COLUMBUS CITY TREASURER

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

Contact
COLUMBUS CITY TREASURER
CITY AUDITOR'S OFFICE
90 W BROAD ST
ROOM 109

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE **1 of 1**
ORIGINATOR: Water Superintendent

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	Columbus Contract - Monthly Sewer Bill 720.736.5378 - Columbus Contract 2,100,000.00	2,100,000.0000	$2,100,000.00
			TOTAL DUE	$2,100,000.00

AUDITOR'S CERTIFICATE
I certify that funds for the above encumbrance have been appropriated and are in the treasury free from any obligation.

Richard E Harris

Special Instructions

Ship To
City of Reynoldsburg-Water Plant
1615 Truro Avenue
REYNOLDSBURG, OH 43068

Bill To
City of Reynoldsburg-Water Plant
1615 Truro Avenue
REYNOLDSBURG, OH 43068

Purchase Or
No. 2017-00000067

DATE 01/05/2017

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

VENDOR 3114 - COLUMBUS CITY TREASURER

Reprint Purchase Order

REYNOLDSBURG OHIO

Contact
COLUMBUS CITY TREASURER
WATER & SEWER SERVICES
P O BOX 182882
COLUMBUS, OH 43218-2882

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE **1 of 1**
ORIGINATOR: Mike Root

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	STATUS	UNIT COST	TOTAL COST
1.0000	Each	Columbus Contract 720.736.5378 - Columbus Contract 2,000,000.00	Open	2,000,000.0000	$2,000,000.00

Total Cost	**$2,000,000.00**
Amount Voided	**$0.00**
Amount Expensed	**$1,697,415.89**
Amount Encumbered	**$302,584.11**
Amount Discounted	**$0.00**
Amount Remaining	**$302,584.11**

TOTAL DUE $2,000,000.00

AUDITOR'S CERTIFICATE
I certify that funds for the above encumbrance have been appropriated and are in the treasury free from any obligation.

Richard E Harris

Special Instructions

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Finance Committee**
RE:	ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request Council appropriate $7,736 from the unappropriated General Fund to Account 110.340.5303, Community Events.

These funds are carryover funds from the 2016 Farmers' Market (sponsorship and market fees).

Requesting emergency passage to apply to 2017 expenses.

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Finance Committee**
RE:	**Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List. - Parks & Recreation Department.**

The Parks & Recreation Department would like authorization from City Council to remove the following items from the Fixed Asset list. These items are no longer operational and/or needed by the department.

1057	1994 Chevy Pick-Up
699	Ryan 18" Sod Cutter
1526	Turfco Edger
1025	Giant vac push blower
2041	Lawnboy 21" mower
1170	Tilt deck trailer
1669	Gas powered air compressor and tank

Mayor's Office

Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE: **May 22, 2017**

TO: **Finance Committee**

RE: *AN ORDINANCE TO AMEND SECTIONS 190.01, 190.03 AND 190.04 OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY ONE PERCENT (1.0%) FROM THE CURRENT RATE OF ONE AND ONE-HALF PERCENT (1.5%) TO A RATE OF TWO AND ONE-HALF PERCENT (2.5%), BEGINNING JULY 1, 2017, AND DECLARING AN EMERGENCY.*

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: the immediate effectiveness of this Ordinance is necessary to provide funds in order to adequately carry out necessary municipal functions and to meet increasing costs and other financial obligations of the City.

This is the Income Tax Oridinance as approved by the voters. We are just waiting for the final certification by Franklin County for adoption. Deadline for Fairfield and Licking Counties to provide their certifications to Franklin County is May 23rd.

Passed: __________, 2017

ORDINANCE NO. __________

AN ORDINANCE TO AMEND SECTIONS 190.01, 190.03 AND 190.04 OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO, IN ORDER TO INCREASE THE CITY INCOME TAX BY ONE PERCENT (1.0%) FROM THE CURRENT RATE OF ONE AND ONE-HALF PERCENT (1.5%) TO A RATE OF TWO AND ONE-HALF PERCENT (2.5%), BEGINNING JULY 1, 2017, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Fairfield, Franklin and Licking Counties, Ohio, that:

Section 1. Section 190.01 of the Codified Ordinances of the City of Reynoldsburg, Ohio, is hereby amended to read as follows:

*"**190.01 AUTHORITY TO LEVY TAX; PURPOSE OF TAX.***

(A) To provide funds for the purposes of general Municipal operations, maintenance, new equipment and capital improvements, including, but not limited to, the payment of debt service charges on related securities and the costs related to a Municipal recreation complex, the City of Reynoldsburg ("City") hereby levies an annual municipal income tax on income, qualifying wages, commissions and other compensation, and on net profits as hereinafter provided.

(B)(1) The annual tax is levied at a rate of two and one-half percent (2.5%) on and after July 1, 2017; prior to July 1, 2017, the annual tax is levied at a rate of one and one-half percent (1.5%). The tax is levied at a uniform rate on all persons residing in or earning or receiving income in the City. The tax is levied on income, qualifying wages, commissions and other compensation, and on net profits as hereinafter provided in Section 190.03 of this chapter and other sections as they may apply.

(2) The monies collected under the provisions of this chapter shall be deposited into the following Funds in the following order and such Funds shall be disbursed for the following purposes and in the following order:

(a) Such part thereof as shall be necessary to defray all costs of collecting and administering the taxes levied by this chapter, including any amounts to be paid to any person or governmental agency under any contract for the administration of such taxes, and the cost of administering the Department of Taxation and enforcing the provisions thereof shall be deposited into the Income

Tax Revenue Fund. Zero percent (0%) of the monies collected shall remain in the Income Tax Revenue Fund of the City to be put into the City's Contingency Reserve.

After providing for the requirements in division (a) monies shall be deposited and disbursed for the following purposes and in the following order:

(b)(i) Eighty-four percent (84%) of the monies collected shall be deposited into the General Fund of the City to be reappropriated by Council for any lawful purpose.

(ii) Fourteen percent (14%) of the monies collected shall be deposited into the General Debt Retirement Fund to be used for general debt retirement.

(iii) Two percent (2%) of the monies collected shall be deposited into the Capital Improvement Fund which shall be used to defray all or part of the costs of legal improvements as determined by Council.

All monies already deposited into the City's Contingency Reserve residing in the Income Tax Fund shall be expended only upon a legislative transfer to the General Fund. Such transfers shall be solely for the purpose of making revenue available for expenditures necessary to continue basic City services due to a natural disaster or other catastrophic occurrence.

(C) The tax on income and the withholding tax established by Chapter 190 are authorized by Article XVIII, Section 3 of the Ohio Constitution. The tax is levied in accordance with, and is intended to be consistent with, the provisions and limitations of Ohio Revised Code 718 (ORC 718). This Chapter 190 is effective for tax years beginning on or after January 1, 2016. Municipal taxable years beginning on or before December 31, 2015 are subject to Chapter 191, and any amendments thereto, and rules and regulations, and any amendments thereto, as they existed before January 1, 2016."

Section 2. Section 190.03 of the Codified Ordinances of the City of Reynoldsburg, Ohio is hereby amended to read as follows:

*"**190.03 IMPOSITION OF TAX***

Beginning July 1, 2017, the income tax levied by the City is levied at a rate of two and one-half percent (2.5%) on the Municipal Taxable Income of every person residing in and/or earning and/or receiving income in the City. Prior to July 1, 2017, the income tax levied by the City is levied at a rate of one and one-half percent (1.5%) on the Municipal Taxable Income of every person residing in and/or earning and/or receiving income in the City.

Individuals.

(A) For residents of the City, the income tax levied herein shall be on all income, salaries, qualifying wages, commissions, and other compensation from whatever source earned or received by the resident, including the resident's distributive share of the net profit of pass-through entities owned directly or indirectly by the resident and any net profit of the resident. This is further detailed in the definition of income (Section 190.02(C)(16)).

(B) For nonresidents, all income, salaries, qualifying wages, commissions, and other compensation from whatever source earned or received by the nonresident for work done, services performed or rendered, or activities conducted in the municipal corporation, including any net profit of the nonresident, but excluding the nonresident's distributive share of the net profit or loss of only pass-through entities owned directly or indirectly by the nonresident.

(C) For residents and nonresidents, income can be reduced to "Municipal Taxable Income" as defined in Section 190.02(C)(21). Exemptions which may apply are specified in Section 190.02(C)(12).

Refundable credit for Nonqualified Deferred Compensation Plan.

(D)(1) As used in this division:

(a) "Nonqualified deferred compensation plan" means a compensation plan described in Section 3121(v)(2)(C) of the Internal Revenue Code.

(b) "Qualifying loss" means the amount of compensation attributable to a taxpayer's nonqualified deferred compensation plan, less the receipt of money and property attributable to distributions from the nonqualified deferred compensation plan. Full loss is sustained if no distribution of money and property is made by the nonqualified deferred compensation plan. The taxpayer sustains a qualifying loss only in the taxable year in which the taxpayer receives the final distribution of money and property pursuant to that nonqualified deferred compensation plan.

(c)(i) "Qualifying tax rate" means the applicable tax rate for the taxable year for the which the taxpayer paid income tax to the City with respect to any portion of the total amount of compensation the payment of which is deferred pursuant to a nonqualified deferred compensation plan.

(ii) If different tax rates applied for different taxable years, then the "qualifying tax rate" is a weighted average of those different tax rates. The weighted average shall be based upon the tax paid to the City each year with respect to the nonqualified deferred compensation plan.

(d) "Refundable credit" means the amount of the City income tax that was paid on the non-distributed portion, if any, of a nonqualified deferred compensation plan.

(2) If, in addition to the City, a taxpayer has paid tax to other municipal corporations with respect to the nonqualified deferred compensation plan, the amount of the credit that a taxpayer may claim from each municipal corporation shall be calculated on the basis of each municipal corporation's proportionate share of the total municipal corporation income tax paid by the taxpayer to all municipal corporations with respect to the nonqualified deferred compensation plan.

(3) In no case shall the amount of the credit allowed under this section exceed the cumulative income tax that a taxpayer has paid to the City for all taxable years with respect to the nonqualified deferred compensation plan.

(4) The credit allowed under this division is allowed only to the extent the taxpayer's qualifying loss is attributable to:

(a) The insolvency or bankruptcy of the employer who had established the nonqualified deferred compensation plan; or

(b) The employee's failure or inability to satisfy all of the employer's terms and conditions necessary to receive the nonqualified deferred compensation.

Domicile.

(E)(1)(a) An individual is presumed to be domiciled in the City for all or part of a taxable year if the individual was domiciled in the City on the last day of the immediately preceding taxable year or if the Tax Administrator reasonably concludes that the individual is domiciled in the City for all or part of the taxable year.

(b) An individual may rebut the presumption of domicile described in division (E)(1)(a) of this section if the individual establishes by a preponderance of the evidence that the individual was not domiciled in the City for all or part of the taxable year.

(2) For the purpose of determining whether an individual is domiciled in the City for all or part of a taxable year, factors that may be considered include, but are not limited to, the following:

(a) The individual's domicile in other taxable years;

(b) The location at which the individual is registered to vote;

(c) The address on the individual's driver's license;

(d) The location of real estate for which the individual claimed a property tax exemption or reduction allowed on the basis of the individual's residence or domicile;

(e) The location and value of abodes owned or leased by the individual;

(f) Declarations, written or oral, made by the individual regarding the individual's residency;

(g) The primary location at which the individual is employed.

(h) The location of educational institutions attended by the individual's dependents as defined in Section 152 of the Internal Revenue Code, to the extent that tuition paid to such educational institution is based on the residency of the individual or the individual's spouse in the municipal corporation where the educational institution is located;

(i) The number of contact periods the individual has with the City. For the purposes of this division, an individual has one "contact period" with the City if the individual is away overnight from the individual's abode located outside of the City and while away overnight from that abode spends at least some portion, however minimal, of each of two consecutive days in the City.

(3) All additional applicable factors are provided in the Rules and Regulations.

<u>Businesses.</u>

(F) This division applies to any taxpayer engaged in a business or profession in the City, unless the taxpayer is an individual who resides in the City or the taxpayer is an electric company, combined company, or telephone company that is subject to and required to file reports under Chapter 5745. of the ORC.

(1) Except as otherwise provided in division (F)(2) of this section, net profit from a business or profession conducted both within and without the boundaries of the City shall be considered as having a taxable situs in the City for purposes of municipal income taxation in the same proportion as the average ratio of the following:

(a) The average original cost of the real property and tangible personal property owned or used by the taxpayer in the business or profession in the City during the taxable period to the average original cost of all of the real and tangible personal property owned or used by the taxpayer in the business or profession during the same period, wherever situated.

As used in the preceding paragraph, tangible personal or real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight;

(b) Wages, salaries, and other compensation paid during the taxable period to individuals employed in the business or profession for services

performed in the City to wages, salaries, and other compensation paid during the same period to individuals employed in the business or profession, wherever the individual's services are performed, excluding compensation from which taxes are not required to be withheld under Section 190.04(C);

(c) Total gross receipts of the business or profession from sales and rentals made and services performed during the taxable period in the City to total gross receipts of the business or profession during the same period from sales, rentals, and services, wherever made or performed.

(2)(a) If the apportionment factors described in division (F)(1) of this section do not fairly represent the extent of a taxpayer's business activity in the City, the taxpayer may request, or the Tax Administrator of the City may require, that the taxpayer use, with respect to all or any portion of the income of the taxpayer, an alternative apportionment method involving one or more of the following:

(i) Separate accounting;

(ii) The exclusion of one or more of the factors;

(iii) The inclusion of one or more additional factors that would provide for a more fair apportionment of the income of the taxpayer to the municipal corporation;

(iv) A modification of one or more of the factors.

(b) A taxpayer request to use an alternative apportionment method shall be in writing and shall accompany a tax return, timely filed appeal of an assessment, or timely filed amended tax return. The taxpayer may use the requested alternative method unless the Tax Administrator denies the request in an assessment issued within the period prescribed by Section 190.12(A).

(c) The Tax Administrator may require a taxpayer to use an alternative apportionment method as described in division (F)(2)(a) of this section, but only by issuing an assessment to the taxpayer within the period prescribed by Section 190.12(A).

(d) Nothing in division (F)(2) of this section nullifies or otherwise affects any alternative apportionment arrangement approved by the Tax Administrator or otherwise agreed upon by both the Tax Administrator and taxpayer before January 1, 2016.

(3) As used in division (F)(1)(b) of this section, "wages, salaries, and other compensation" includes only wages, salaries, or other compensation paid to an employee for services performed at any of the following locations:

(a) A location that is owned, controlled, or used by, rented to, or under the possession of one of the following:

(i) The employer;

(ii) A vendor, customer, client, or patient of the employer, or a related member of such a vendor, customer, client, or patient;

(iii) A vendor, customer, client, or patient of a person described in (F)(3)(a)(ii) of this section, or a related member of such a vendor, customer, client, or patient.

(b) Any location at which a trial, appeal, hearing, investigation, inquiry, review, court-martial, or similar administrative, judicial, or legislative matter or proceeding is being conducted, provided that the compensation is paid for services performed for, or on behalf of, the employer or that the employee's presence at the location directly or indirectly benefits the employer;

(c) Any other location, if the Tax Administrator determines that the employer directed the employee to perform the services at the other location in lieu of a location described in division (F) (3)(a) or (b) of this section solely in order to avoid or reduce the employer's municipal income tax liability. If the Tax Administrator makes such a determination, the employer may dispute the determination by establishing, by a preponderance of the evidence, that the Tax Administrator's determination was unreasonable.

(4) For the purposes of division (F)(1)(c) of this section, receipts from sales and rentals made and services performed shall be sitused to a municipal corporation as follows:

(a) Gross receipts from the sale of tangible personal property shall be sitused to the municipal corporation in which the sale originated. For the purposes of this division, a sale of property originates in the City if, regardless of where title passes, the property meets any of the following criteria:

(i) The property is shipped to or delivered within the City from a stock of goods located within the City.

(ii) The property is delivered within the City from a location outside the City, provided the taxpayer is regularly engaged through its own employees in the solicitation or promotion of sales within the City and the sales result from such solicitation or promotion.

(iii) The property is shipped from a place within the City to purchasers outside the City, provided that the taxpayer is not, through its own employees, regularly engaged in the solicitation or promotion of sales at the place where delivery is made.

(b) Gross receipts from the sale of services shall be sitused to the City to the extent that such services are performed in the City.

(c) To the extent included in income, gross receipts from the sale of real property located in the City shall be sitused to the City.

(d) To the extent included in income, gross receipts from rents and royalties from real property located in the City shall be sitused to the City.

(e) Gross receipts from rents and royalties from tangible personal property shall be sitused to the City based upon the extent to which the tangible personal property is used in the City.

(5) The net profit received by an individual taxpayer from the rental of real estate owned directly by the individual, or by a disregarded entity owned by the individual, shall be subject to the City's tax only if the property generating the net profit is located in the City or if the individual taxpayer that receives the net profit is a resident of the City. The City shall allow such taxpayers to elect to use separate accounting for the purpose of calculating net profit sitused under this division to the municipal corporation in which the property is located.

(6)(a) Commissions received by a real estate agent or broker relating to the sale, purchase, or lease of real estate shall be sitused to the municipal corporation in which the real estate is located. Net profit reported by the real estate agent or broker shall be allocated to the City, if applicable, based upon the ratio of the commissions the agent or broker received from the sale, purchase, or lease of real estate located in the City to the commissions received from the sale, purchase, or lease of real estate everywhere in the taxable year.

(b) An individual who is a resident of the City shall report the individual's net profit from all real estate activity on the individual's annual tax return for the City. The individual may claim a credit for taxes the individual paid on such net profit to another municipal corporation to the extent that such a credit is allowed under the City's income tax ordinance.

(7) When calculating the ratios described in division (F)(1) of this section for the purposes of that division or division (F)(2) of this section, the owner of a disregarded entity shall include in the owner's ratios the property, payroll, and gross receipts of such disregarded entity.

(8) Left intentionally blank.

(9) Left intentionally blank."

Section 3. Section 190.04 of the Codified Ordinances of the City of Reynoldsburg, Ohio, is hereby amended to read as follows:

"190.04 COLLECTION AT SOURCE

Withholding provisions.

(A) Each employer, agent of an employer, or other payer located or doing business in the City shall withhold an income tax from the qualifying wages earned and/or received by each employee in the City. Except for qualifying wages for which withholding is not required under Section 190.03 or division (B)(4) or (6) of this section, the tax shall be withheld at the rate specified in Section 190.01 of this chapter; beginning July 1, 2017, this rate is two and one-half percent (2.5%), and prior to July 1, 2017, this rate is one and one-half percent (1.5%). An employer, agent of an employer, or other payer shall deduct and withhold the tax from qualifying wages on the date that the employer, agent, or other payer directly, indirectly, or constructively pays the qualifying wages to, or credits the qualifying wages to the benefit of, the employee.

(B)(1) Except as provided in division (B)(2) of this section, an employer, agent of an employer, or other payer shall remit to the Tax Administrator of the City the greater of the income taxes deducted and withheld or the income taxes required to be deducted and withheld by the employer, agent, or other payer according to the following schedule:

(a) Taxes required to be deducted and withheld shall be remitted monthly to the Tax Administrator if the total taxes deducted and withheld or required to be deducted and withheld by the employer, agent, or other payer on behalf of the City in the preceding calendar year exceeded $2,399, or if the total amount of taxes deducted and withheld or required to be deducted and withheld on behalf of the City in any month of the preceding calendar quarter exceeded $200.

Payment under division (B)(1)(a) of this section shall be made so that the payment is received by the Tax Administrator not later than 15 days after the last day of each month for which the tax was withheld.

(b) Any employer, agent of an employer, or other payer not required to make payments under division (B)(1)(a) of this section of taxes required to be deducted and withheld shall make quarterly payments to the Tax Administrator not later than the 15th day of the month following the end of each calendar quarter.

(c) Notwithstanding the provisions of division (B)(1)(a) and (b) of this section, taxes required to be deducted and withheld shall be remitted semi-monthly to the Tax Administrator if the total taxes deducted and withheld or required to be deducted and withheld on behalf of the City in the preceding calendar year exceeded $11,999, or if in any month of the preceding calendar year exceeded $1,000. Payment under division (B)(1)(c) of this section shall be made so that the payment is received by the Tax Administrator not later than one of the following: i) if the taxes were deducted and withheld or required to be deducted and withheld during the first fifteen days of a month, the third banking day after the fifteenth day of that month; (ii) if the taxes were deducted and withheld or required to be deducted and withheld after the fifteenth day of a

month and before the first day of the immediately following month, the third banking day after the last day of the month.

(2) If the employer, agent of an employer, or other payer is required to make payments electronically for the purpose of paying federal taxes withheld on payments to employees under Section 6302. of the Internal Revenue Code, 26 C.F.R. 31.6302-1, or any other federal statute or regulation, the payment shall be made by electronic funds transfer to the Tax Administrator of all taxes deducted and withheld on behalf of the City. The payment of tax by electronic funds transfer under this division does not affect an employer's, agent's, or other payer's obligation to file any return as required under this section.

(3) An employer, agent of an employer, or other payer shall make and file a return showing the amount of tax withheld by the employer, agent, or other payer from the qualifying wages of each employee and remitted to the Tax Administrator. A return filed by an employer, agent, or other payer under this division shall be accepted by the Tax Administrator and the City as the return required of a non-resident employee whose sole income subject to the tax under this chapter is the qualifying wages reported by the employee's employer, agent of an employer, or other payer.

(4) An employer, agent of an employer, or other payer is not required to withhold the City income tax with respect to an individual's disqualifying disposition of an incentive stock option if, at the time of the disqualifying disposition, the individual is not an employee of either the corporation with respect to whose stock the option has been issued or of such corporation's successor entity.

(5)(a) An employee is not relieved from liability for a tax by the failure of the employer, agent of an employer, or other payer to withhold the tax as required under this chapter or by the employer's, agent's, or other payer's exemption from the requirement to withhold the tax.

(b) The failure of an employer, agent of an employer, or other payer to remit to the City the tax withheld relieves the employee from liability for that tax unless the employee colluded with the employer, agent, or other payer in connection with the failure to remit the tax withheld.

(6) Compensation deferred before June 26, 2003, is not subject to the City income tax or income tax withholding requirement to the extent the deferred compensation does not constitute qualifying wages at the time the deferred compensation is paid or distributed.

(7) Each employer, agent of an employer, or other payer required to withhold taxes is liable for the payment of that amount required to be withheld, whether or not such taxes have been withheld, and such amount shall be deemed to be held in

trust for the City until such time as the withheld amount is remitted to the Tax Administrator.

(8) On or before the last day of February of each year, an employer shall file a withholding reconciliation return with the Tax Administrator listing:

(a) The names, addresses, and social security numbers of all employees from whose qualifying wages tax was withheld or should have been withheld for the City during the preceding calendar year;

(b) The amount of tax withheld, if any, from each such employee, the total amount of qualifying wages paid to such employee during the preceding calendar year;

(c) The name of every other municipal corporation for which tax was withheld or should have been withheld from such employee during the preceding calendar year;

(d) Any other information required for federal income tax reporting purposes on Internal Revenue Service form W-2 or its equivalent form with respect to such employee;

(e) Other information as may be required by the Tax Administrator.

(9) The officer or the employee of the employer, agent of an employer, or other payer with control or direct supervision of or charged with the responsibility for withholding the tax or filing the reports and making payments as required by this section, shall be personally liable for a failure to file a report or pay the tax due as required by this section. The dissolution of an employer, agent of an employer, or other payer does not discharge the officer's or employee's liability for a failure of the employer, agent of an employer, or other payer to file returns or pay any tax due.

(10) An employer is required to deduct and withhold the City income tax on tips and gratuities received by the employer's employees and constituting qualifying wages, but only to the extent that the tips and gratuities are under the employer's control. For the purposes of this division, a tip or gratuity is under the employer's control if the tip or gratuity is paid by the customer to the employer for subsequent remittance to the employee, or if the customer pays the tip or gratuity by credit card, debit card, or other electronic means.

(11) The Tax Administrator shall consider any tax withheld by an employer at the request of an employee, when such tax is not otherwise required to be withheld by this chapter, to be tax required to be withheld and remitted for the purposes of this section

Occasional Entrant - Withholding.

(C)(1) As used in this division:

(a) "Employer" includes a person that is a related member to or of an employer.

(b) "Fixed location" means a permanent place of doing business in this state, such as an office, warehouse, storefront, or similar location owned or controlled by an employer.

(c) "Principal place of work" means the fixed location to which an employee is required to report for employment duties on a regular and ordinary basis. If the employee is not required to report for employment duties on a regular and ordinary basis to a fixed location, "principal place of work" means the worksite location in this state to which the employee is required to report for employment duties on a regular and ordinary basis. If the employee is not required to report for employment duties on a regular and ordinary basis to a fixed location or worksite location, "principal place of work" means the location in this state at which the employee spends the greatest number of days in a calendar year performing services for or on behalf of the employee's employer.

If there is not a single municipal corporation in which the employee spent the "greatest number of days in a calendar year" performing services for or on behalf of the employer, but instead there are two or more municipal corporations in which the employee spent an identical number of days that is greater than the number of days the employee spent in any other municipal corporation, the employer shall allocate any of the employee's qualifying wages subject to division (C)(2)(a)(i) of this section among those two or more municipal corporations. The allocation shall be made using any fair and reasonable method, including, but not limited to, an equal allocation among such municipal corporations or an allocation based upon the time spent or sales made by the employee in each such municipal corporation. A municipal corporation to which qualifying wages are allocated under this division shall be the employee's "principal place of work" with respect to those qualifying wages for the purposes of this section.

For the purposes of this division, the location at which an employee spends a particular day shall be determined in accordance with division (C)(2)(b) of this section, except that "location" shall be substituted for "municipal corporation" wherever "municipal corporation" appears in that division.

(d) "Professional athlete" means an athlete who performs services in a professional athletic event for wages or other remuneration.

(e) "Professional entertainer" means a person who performs services in the professional performing arts for wages or other remuneration on a per-event basis.

(f) "Public figure" means a person of prominence who performs services at discrete events, such as speeches, public appearances, or similar events, for wages or other remuneration on a per-event basis.

(g) "Worksite location" means a construction site or other temporary worksite in this state at which the employer provides services for more than 20 days during the calendar year. "Worksite location" does not include the home of an employee.

(2)(a) Subject to divisions (C)(3), (5), (6), and (7) of this section, an employer is not required to withhold the City income tax on qualifying wages paid to an employee for the performance of personal services in the City if the employee performed such services in the City on 20 or fewer days in a calendar year, unless one of the following conditions applies:

(i) The employee's principal place of work is located in the City.

(ii) The employee performed services at one or more presumed worksite locations in the City. For the purposes of this division, "presumed worksite location" means a construction site or other temporary worksite in the City at which the employer provides or provided services that can reasonably be, or would have been, expected by the employer to last more than 20 days in a calendar year. Services can "reasonably be expected by the employer to last more than 20 days" if either of the following applies at the time the services commence:

(a) The nature of the services is such that it will require more than 20 days of the services to complete the services;

(b) The agreement between the employer and its customer to perform services at a location requires the employer to perform the services at the location for more than 20 days.

(iii) The employee is a resident of the City and has requested that the employer withhold tax from the employee's qualifying wages as provided in Section 190.04.

(iv) The employee is a professional athlete, professional entertainer, or public figure, and the qualifying wages are paid for the performance of services in the employee's capacity as a professional athlete, professional entertainer, or public figure.

(b) For the purposes of division (C)(2)(a) of this section, an employee shall be considered to have spent a day performing services in the City only if the employee spent more time performing services for or on behalf of the employer in the City than in any other municipal corporation on that day. For the purposes of determining the amount of time an employee spent in a particular location, the time spent performing one or more of the following activities shall be considered to have been spent at the employee's principal place of work:

(i) Traveling to the location at which the employee will first perform services for the employer for the day;

(ii) Traveling from a location at which the employee was performing services for the employer to any other location;

(iii) Traveling from any location to another location in order to pick up or load, for the purpose of transportation or delivery, property that has been purchased, sold, assembled, fabricated, repaired, refurbished, processed, remanufactured, or improved by the employee's employer;

(iv) Transporting or delivering property described in division (C)(2)(b)(iii) of this section, provided that, upon delivery of the property, the employee does not temporarily or permanently affix the property to real estate owned, used, or controlled by a person other than the employee's employer;

(v) Traveling from the location at which the employee makes the employee's final delivery or pick-up for the day to either the employee's principal place of work or a location at which the employee will not perform services for the employer.

(3) If the principal place of work of an employee is located in another Ohio municipal corporation that imposes an income tax, the exception from withholding requirements described in division (C)(2)(a) of this section shall apply only if, with respect to the employee's qualifying wages described in that division, the employer withholds and remits tax on such qualifying wages to that municipal corporation.

(4)(a) Except as provided in division (C)(4)(b) of this section, if, during a calendar year, the number of days an employee spends performing personal services in the City exceeds the 20-day threshold, the employer shall withhold and remit tax to the City for any subsequent days in that calendar year on which the employer pays qualifying wages to the employee for personal services performed in the City.

(b) An employer required to begin withholding tax for the City under division (C)(4)(a) of this section may elect to withhold tax for the City for the first 20 days on which the employer paid qualifying wages to the employee for personal services performed in the City.

(5) If an employer's fixed location is the City and the employer qualifies as a small employer as defined in Section 190.02, the employer shall withhold municipal income tax on all of the employee's qualifying wages for a taxable year and remit that tax only to the City, regardless of the number of days which the employee worked outside the corporate boundaries of the City.

To determine whether an employer qualifies as a small employer for a taxable year, the employer will be required to provide the Tax Administrator with the employer's federal income tax return for the preceding taxable year.

(6) Divisions (C)(2)(a) and (4) of this section shall not apply to the extent that a Tax Administrator and an employer enter into an agreement regarding the manner in which the employer shall comply with the requirements of Section 190.04."

Section 4. Effective July 1, 2017, Sections 190.01, 190.03 and 190.04 of the Codified Ordinances of the City of Reynoldsburg, Ohio, as they have heretofore existed, are hereby repealed and Sections 190.01, 190.03 and 190.04 as set forth herein shall become effective. Provided, however, that no provision of this Ordinance, including the repeal of Sections 190.01, 190.03 and 190.04 of the Codified Ordinances of the City of Reynoldsburg, Ohio, as they have heretofore existed, shall in any way affect any rights or obligations of the City, any taxpayer, or any other person, official or entity, with respect to the one percent and one and one-half percent municipal income taxes authorized by predecessor Sections 190.01, 190.03 and 190.04.

Section 5. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with the law.

Section 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City and for the further reason that the immediate effectiveness of this Ordinance is necessary to provide funds in order to adequately carry out necessary municipal functions and to meet increasing costs and other financial obligations of the City; wherefore; this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

Passed: _________________, 2017

Attest: ______________________________ ______________________________

Clerk of Council
April Beggerow

President of Council
Doug Joseph

Approved: ______________________________ *Date: ___________________, 2017*

Mayor
Brad McCloud

I, April Beggerow, Clerk of Council, City of Reynoldsburg, Ohio, do hereby certify the foregoing to be a true and correct copy of Ordinance No. _____-17 as passed by Council of said City on the _____ day of _____________, 2017 and as recorded in the Record of Proceedings of said Council.

____
April Beggerow, Clerk of Council

Filed with Mayor: ________________, 2017

Published: ________________, 2017

Building Department

John Paszke
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Safety Committee**
RE:	ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1305 Permits and Fees. (First Reading 5/08/2017).

This is a revised fee schedule for the Building Department. It is to repeal/replace Chapter 1305 of the Reynoldsburg Code.

~~CHAPTER 1305~~
~~Permits and Fees~~

~~CROSS REFERENCES~~

~~Zoning certificates, use and special exception use permits; fees - see P. & Z. Ch. 1143~~
~~Fee for fence – see Building 1351.03~~
~~Swimming pool permit; fees - see BLDG. 1363.06~~

~~1305.01 PLANS EXAMINATION FEES.~~

~~(a) Minimum residential plans examination fee (unless noted otherwise) $15.00~~
~~(b) One family dwelling that has an approved master plan. $50.00~~
~~(c) Two family and three family dwellings that have an approved master plan. $35.00 per unit~~
~~(d) New residential accessory structures $20.00~~
~~(e) Additions and alterations to residential buildings, garages and accessory structures $25.00~~
~~(f) Residential structures above three (3) families accessory structures, and all other buildings not stated in 1305.01(a) thru (d) covered under the Ohio building code will be the fee charged Reynoldsburg by the contracted Plan Reviewer, plus a fifty percent (50%). Architectural Administration fee, plus a seventy-five dollar ($75.00) processing fee.~~
~~(g) New residential garages, accessory structures, decks, additions and alterations to residential buildings, garages, accessory structures, and decks that are sent to the contracted Plan Reviewer will be the fee charged Reynoldsburg by the contracted plan reviewer plus a twenty dollar ($20.00) processing fee.~~
~~(h) one, two and three family dwellings that are sent to the contracted Plan Reviewer will be the fee charged Reynoldsburg by the contract plan reviewer plus a twenty dollar ($20.00) processing fee.~~
~~(i) A nonrefundable application fee for structures above three (3) families: one hundred and fifty dollars ($150.00). This fee will be applied to the plans examination and building permit fees at time of issuance.~~

(Ord. 54-95. Passed 5-8-95; Ord. 144-95. Passed 12-18-95; Ord. 123-04. Passed 12-13-04.)

Attachment: CHAPTER 1305 - strikeout version (1733 : Building Department Fee Schedule Changes)

~~1305.02 BUILDING PERMIT FEES; NEW BUILDING AND ADDITIONS.~~

~~(a) Building permits for new buildings and additions to existing buildings shall be issued to include only the work shown on the approved plans or specifications.~~

~~(b) Minimum building permit fee (unless noted otherwise). $35.00~~

~~(c) Building fees for new buildings and additions to existing buildings shall be based on the following schedule:~~

~~(1) Residential 1, 2, 3 family~~	~~$300.00 per residence~~
~~(2) Residential multi-family~~	~~$200.00 per unit~~
~~(3) Basement finish~~	~~$50.00~~
~~(4) Residential garages, pole buildings, storage buildings over 200 feet~~	~~$75.00~~
~~(5) Residential storage buildings 101 to 200 square feet~~	~~$35.00~~
~~(6) Residential storage buildings 100 square feet or less~~	~~$10.00~~
~~(7) Wood decks~~	~~$50.00~~
~~(8) Commercial/other buildings~~	~~$200.00 plus $5.00 each 100 sq. ft.~~
~~(9) Roof structures, Patio covers, gazebo's, pergolas, car ports~~	~~$50.00~~
~~(10) Driveways for which separate permits are required because the driveways are not constructed at the same time as, and under the permits originally issued for the building associated with them.~~	~~$40.00~~
~~(11) Tents that are regulated by the Ohio Building Code~~	~~$50.00 for the first tent plus $25.00 each additional tent~~
~~(12) Antenna Tower/Satellite Dish over 8 feet in height~~	~~$40.00 Residential/$150.00 Commercial~~
~~(13) Temporary construction office trailers~~	~~$75.00~~
~~(14) Wall signs/projected signs~~	~~$50.00 per sign~~
~~(15) Ground signs~~	~~$100.00 per sign~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

~~1305.03 BUILDING PERMIT FEES; ALTERATIONS/ADDITIONS.~~

~~(a) Building permits for alterations/additions of existing buildings shall be issued to include only the work shown on the approved plans or specifications.~~

~~(b) Building permit fees for alterations/additions shall be assessed according to the following schedule:~~

~~(1) One, two and three family dwelling~~	~~$150.00 per dwelling~~
~~(2) All other buildings~~	~~$200.00 plus $20.00 for each 1,000 sq. ft or fraction thereof~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

~~1305.04 FEES FOR INSPECTIONS.~~

~~(a) The minimum fee for inspections shall be thirty dollars ($30.00) unless noted otherwise).~~

~~(b) An inspection fee of seventy-five dollars ($75.00) is required to inspect a building for the purpose of checking for compliance with, or changing the use of, an existing building when no work is proposed which would otherwise require a building permit.~~

~~(c) In situations that require annual inspections and building inspection for licensing by the State or the City, an inspection fee of one hundred dollars ($100.00) is required.~~

~~(d) The permit fee to secure a building structure or site shall be fifty dollars ($50.00). The inspection fee required for each ninety days shall be twenty-five dollars ($25.00).~~

~~(e) Inspections requested by contractors shall be made during regular working hours. Inspections requested by contractors after regular working hours (at the discretion of the Building Official) shall be one hundred dollars ($100.00) for the first hour plus fifty dollars ($50.00) each additional hour. Base fee shall be paid prior to inspection.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04; Ord. 05-16. Passed 2-8-16.)

~~1305.05 REINSPECTION FEES.~~

~~(a) In the event that work covered by any permit or inspection required by the Building Code is not installed or completed, or both, in accordance with the Code, thereby requiring one or more reinspections, the Building Official shall assess a fee for each reinspection.~~

~~(b) This reinspection fee shall be seventy-five dollars ($75.00) for each reinspection required to achieve Code compliance.~~

~~(c) The Building Official may waive the requirement for a reinspection fee if it is determined that failure to complete or install the work according to the Code was caused by circumstances beyond the control of the contractor.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04; Ord. 05-16. Passed 2-8-16.)

~~1305.06 BUILDING PERMIT FEES; INDUSTRIALIZED UNITS, PREFABRICATED ASSEMBLIES AND RELOCATED BUILDINGS.~~

~~Building permit fees for industrialized units, prefabricated assemblies and relocated buildings shall be assessed according to the following schedule:~~

~~(a) Industrialized units approved by the Board of Building Standards~~	~~$150.00 per unit~~
~~(b) Prefabricated assemblies as approved by the State of Ohio~~	~~$150.00 per assembly~~
~~(c) Relocated buildings~~	~~$150.00 per building~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

Attachment: CHAPTER 1305 - strikeout version (1733 : Building Department Fee Schedule Changes)

~~1305.07 BUILDING PERMIT FEES; REHABILITATION.~~

~~(a) Building permits for rehabilitation of existing buildings shall be required whenever any of the following conditions apply:~~

~~(1) The proposed work will not involve any change, rearrangement or other modification in the construction or exit facilities, or the movement of any partitions from one location to another.~~

~~(2) Only interior or exterior repair work, or both, is to be done, and the work is due to, and usually involving, one or more of the mechanical or electrical systems.~~

~~(3) The work to be done shall be to restore the building exactly to its original design and shape, and shall involve only the removal and replacement in kind of structural or nonstructural members, or both, damaged by factors including, but not limited to fire, storm, termites or vandalism.~~

~~(4) Permits are not required for re-roofing or application of siding.~~

~~(b) Submission of a list of approved specifications indicating the work to be done shall be sufficient to obtain a building permit for rehabilitation. In the case of structural damage, drawings shall be submitted by a structural engineer or architect for review and approval.~~

~~(c) If changed circumstances cause alteration of a building to be necessary or desirable after rehabilitation work has begun, a building permit for the alteration shall be required in addition to the building permit for rehabilitation already issued.~~

~~(d) Building permit fees for rehabilitation of existing buildings shall be assessed as follows, except that the permit fee for rehabilitation of any building condemned by the Building Inspector shall be two hundred dollars ($200.00).~~

	~~Fee~~
~~(1) One, two or three family dwellings~~	~~$100.00 per dwelling~~
~~(2) All other buildings~~	~~$150.00 plus 20.00 per 1,000 sq. ft.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

~~1305.08 PLUMBING PERMIT FEES.~~

~~(a) Plumbing permits shall be required as follows: For all buildings, a separate plumbing permit shall be required for each certified address.~~

~~(b) Plumbing permit fees will be the fee charged Reynoldsburg by the contract plumbing inspection provider.~~

~~(c) Permits for private sewage disposal system shall be obtained from Franklin County Board of Health.~~

(Ord. 54-95. Passed 5-8-95; Ord. 169-97. Passed 12-22-97; Ord. 135-01. Passed 11-13-01; Ord. 123-04. Passed 12-13-04.)

~~1305.09 WARM AIR HEATING AND VENTILATION PERMIT FEES.~~

~~(a) Warm air heating and ventilation permits shall be required as follows:~~

~~(1) For all other buildings a separate warm air heating and ventilation permit shall be required for each certified address.~~

~~(2) Alterations shall require a permit for each floor, except those floors that are occupied by a single tenant shall require only one permit.~~

~~(3) Whenever a repair of a warm air heating device necessitates replacement of a heat exchanger or burner assembly, a minimum fee shall be required.~~

~~(b) The minimum warm air heating and ventilation permit fee shall be forty dollars ($40.00) (unless noted otherwise).~~

~~(c) Warm air heating and ventilating permit fees shall be assessed according to the following schedule:~~

	Fee
~~(1) Residential heating, new and existing buildings.~~	~~$50.00 per unit~~
~~(2) Nonresidential heating, new and existing buildings~~	~~$50.00 per unit~~

~~(3) Ventilation permit fees for all types of ventilation systems, including but not limited to fans with no ducting systems, and makeup air systems shall be assessed according to the total CFM installed and the following schedule, except as excluded in subsection (c)(3) hereof:~~

~~(d) Warm air heating and ventilation permits shall be required for alteration or extension of supply and return ducts where heating and ventilating systems are existing. Permit fees for the duct work shall be assessed according to the following schedule:~~

~~Duct Outlets~~	~~Fee~~
~~1 - 10~~	~~$40.00~~
~~11-30~~	~~$60.00~~
~~over 30~~	~~$60.00 plus $12.50 each additional 10 openings or fraction thereof.~~

~~(e) Warm air heating and ventilation permits shall be required for gas or oil conversion burners and the fees for such permits shall be fifty dollars ($50.00).~~

~~(f) Warm air heating and ventilation permits shall be required for infrared heaters and the fees for such permits shall be fifty dollars ($50.00).~~

~~(g) Warm air heating and ventilation permits shall be required for stokers and shall be assessed according to the following schedule:~~

~~Pounds/hr. of Feed~~	~~Fee~~
~~1 – 30~~	~~$50.00~~
~~over 30~~	~~$50.00 plus $10.00 for each additional 10 pounds/hour of feed or fraction thereof.~~

~~(h) Warm air heating and ventilation permits shall be required for commercial clothes dryers and the fee for such permits shall be one hundred fifty dollars ($150.00).~~

~~(i) Warm air heating and ventilation permits shall be required for incinerators and crematories and the fees for such permits shall be one hundred fifty dollars ($150.00).~~

~~(j) Warm air heating and ventilation permits shall be required for solar warm air heating systems and the fees for such permits shall be fifty dollars ($50.00) per unit.~~

~~(k) Warm air heating and ventilation permits shall be required for retrofit automatic flue dampers on warm air heating devices and domestic hot water heaters and the fee for such permits shall be assessed at twenty-five dollars ($25.00) per unit.~~

~~(l) Warm air heating and ventilating permits shall be required for wood or coal burning stoves connected to a central heating system and the fee for such permits shall be assessed at fifty dollars ($50.00) per unit.~~

~~(m) The permit fee for a permit to install a nonelectric heating device not interconnected or not to be interconnected with central heating systems such as prefabricated fireplaces, masonry fireplaces shall be fifty dollars ($50.00). This permit shall be subject to regular heating inspection procedures.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

~~1305.10 HEAT PUMP FEES.~~

~~(a) Heat pump permits shall be required as follows: For all buildings, a separate permit shall be required for each certified address.~~

~~(b) The minimum heat pump permit fee shall be fifty dollars ($50.00) (unless noted otherwise).~~

~~(c) For the purpose of this section, all heat pumps include heating, air-conditioning, humidification, air cleaning and ventilation devices attached to the heat pump.~~

~~(c) Whenever repair of any heat pump necessitates replacement of a major component, a permit shall be required and the fee shall be twenty-five dollars ($25.00) for each unit repaired.~~

~~(d) Heat pump permit fees shall be assessed as follows:~~

~~(1) Residential heat pumps. new and existing buildings.~~

	~~Fee~~
~~One dwelling unit~~	~~$100.00~~
~~Two dwelling units~~	~~$150.00~~
~~Three dwelling units~~	~~$225.00~~
~~Multiple family dwellings~~	~~$75.00 per unit~~
~~(2) Nonresidential heat pumps~~	~~$75.00 per unit~~
~~(3) Hotel/Motel~~	~~$25.00 per unit~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-13-04.)

~~1305.11 REFRIGERATION PERMIT FEES.~~

~~(a) Refrigeration permits shall be required as follows:~~

~~(1) For all other buildings, a separate refrigeration permit shall be required for each certified address.~~

~~(2) Whenever repair of environmental or product refrigeration systems necessitates replacement of component parts.~~

~~(b) The minimum refrigeration permit shall be fifty dollars ($50.00) (unless noted otherwise).~~

~~(c) For all refrigeration permit calculations, 12,000 BTU shall be equal to one ton of refrigeration or one horsepower.~~

~~(d) Refrigeration permit fees for environmental refrigeration systems shall be assessed as follows:~~

	~~Fee~~
~~(1) Residential refrigeration, new building and existing buildings.~~	~~$50.00 per unit~~
~~(2) Nonresidential refrigeration, new and existing buildings.~~	~~$50.00 per unit~~

~~(3) Refrigeration systems include all condensing units, evaporators and refrigeration accessories. Replacement of condensing units shall be assessed fees in accordance with this schedule and include the electrical inspection on the final connection, not to exceed five feet beyond equipment.~~

~~(e) Refrigeration permit fees for cooling tower systems shall be assessed according to the schedule:~~

~~Tons~~	~~Fee~~
~~0-50~~	~~$75.00~~
~~over 50~~	~~$75.00 plus $25.00 for each additional. 100 tons or fraction thereof~~

~~(f) Refrigeration permit fees for evaporative cooler systems shall be assessed according to the following schedule:~~

~~CFM~~	~~Fee~~
~~0-4,000~~	~~$75.00~~
~~over 4,000~~	~~75.00 plus $25.00 for each additional 5,000 CFM or fraction thereof.~~

~~(g) Refrigeration permit fees for installation of product refrigeration systems shall be assessed according to the following schedule:~~

~~BTU/hr.~~	~~Fee~~
~~0 - 12,000~~	~~$ 50.00~~
~~12,001 - 120,000~~	~~$ 80.00~~
~~120,001 - 360,000~~	~~$105.00~~
~~over 360,000 (30 tons)~~	~~$105.00 plus $3.00 for each additional 12,000 BTU (ton) or fraction thereof.~~

Attachment: CHAPTER 1305 - strikeout version (1733 : Building Department Fee Schedule Changes)

~~Refrigeration systems include all condensing units, evaporators and refrigeration accessories. The permit shall describe devices installed and capacities of each device and the fee shall be based upon the total installed BTU/hour. One evaporator shall be included with each condensing unit listed as a device on the permit schedule. A fee of two dollars ($2.00) for each additional evaporator listed on the same permit shall be assessed. A heat reclamation coil in conjunction with refrigeration system shall be assessed a fee of thirty dollars ($30.00).~~

~~(h) Refrigeration permit fees for alteration of environmental or product refrigeration systems shall be assessed as set forth in subsection (g) hereof.~~

~~(i) Refrigeration permit fees for repair of commercial environmental or product refrigeration systems shall be the minimum permit fee for each unit repaired.~~

~~(j) Refrigeration permits shall be required for solar refrigeration systems and such permits shall be based on 400 BTU per square foot of solar panel assessed according to the schedule for installation of such systems as set forth in subsection (d)(2) hereof.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.12 ELECTRICAL PERMIT FEES~~.

~~(a) Electrical permits shall be required as follows: For all other buildings, separate permits shall be required for each certified address.~~

~~(b) The minimum fee for an electrical permit shall be assessed according to the following schedule: (unless noted otherwise)~~

	~~Fee~~
~~(1) Residential buildings/accessory structures~~	~~$35.00~~
~~(2) All other buildings~~	~~$75.00~~

~~(c) Electrical permit fees shall be assessed according to the following schedule:~~

~~(1) Residential electrical, new building.~~

	~~Fee~~
~~One dwelling unit~~	~~$100.00~~
~~Two dwelling units~~	~~$170.00~~
~~Three dwelling units~~	~~$250.00~~
~~Multiple family dwellings~~	~~$75.00 per unit~~
~~Residential Temporary Service~~	~~$50.00~~

~~(2) Nonresidential electrical, new and existing buildings: residential, existing buildings.~~

~~Fixtures, or outlets, snap switches, receptacles, motors, appliances, sign outlets, and plug mold per section~~

	~~Fee~~
~~0 - 1,000~~	~~$.75 each~~
~~over 1,000~~	~~$.55 each~~
~~Electrical service and standby generators~~	~~$.20 per amp~~.
~~Subpanels, safety switches, disconnects, other than at main distribution equipment~~	~~$5.00 each~~
~~Nonresidential temporary service~~	~~$75.00~~

~~(d) Electrical permit fees for baseboard or radiant heating shall be based on the total wattage for each room being figured as a device assessed according to the following schedule:~~

~~Watts~~	~~Fee~~
~~0-1,500~~	~~$35.00~~
~~1,501 - 14,650~~	~~$50.00~~
~~14,651 - 29,300~~	~~$60.00~~
~~29,301 - 58,600~~	~~$65.00~~
~~58,601 - 87,900~~	~~$75.00~~
~~over 87,900~~	~~$75.00 plus $10.00 for each additional 30,000 watts or fraction thereof.~~

~~(e) Electric permit fees for unit heaters, infrared heaters, electric heaters and electric cabinet heaters without ductwork shall be assessed according to the schedule in subsection (d) hereof.~~

~~(f) Electrical inspection fees for mobile home parks shall be assessed at fifty dollars ($50.00) per mobile home site and shall be for the inspection of the electrical distribution system and the service to each mobile home.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.13 STEAM AND HOT WATER HEATING PERMIT FEES~~.

~~(a) Steam and hot water permits shall be required as follows: For all other buildings, a separate steam and hot water permit shall be required for each certified address.~~

~~(b) The minimum fee for a steam and hot water heating permit shall be forty dollars ($40.00) (unless noted otherwise). Whenever modification of a steam or hot water boiler necessitates revision of the safety control sequence, a minimum permit fee shall be assessed.~~

~~(c) Steam and hot water heating permit fees for new and replacement boilers connected to a system shall be assessed according to the following schedule:~~

~~BTU/hr. Input~~	~~Watts~~	~~Fee~~
~~0-5,000~~	~~0-1,500~~	~~$40.00~~
~~5,001 - 100,000~~	~~1,501 - 29,300~~	~~$50.00~~
~~100,001 - 200,000~~	~~29,301 - 58,600~~	~~$60.00~~
~~200,001 - 300,000~~	~~58,601 - 87,900~~	~~$70.00~~
~~over 300,000~~	~~over 87,900~~	~~$70.00 plus $2.50 for each additional watts BTU/hour input 30,000 or fraction thereof.~~

~~(d) Steam and hot water heating permit fees for heating fixtures or devices to be attached to steam or hot water boilers shall be assessed according to the following schedule:~~

	~~Fee~~
~~First fixture or device~~	~~$ 30.00~~
~~Additional fixtures or devices~~	~~$ 3.00~~

Attachment: CHAPTER 1305 - strikeout version (1733 : Building Department Fee Schedule Changes)

~~(e) Steam and hot water heating permit fees for heating fixtures or devices described in subsection (d) hereof includes but are not limited to the following:~~

~~Unit vents~~	~~Cabinet water heaters~~	~~Ceiling radiator~~
~~Console heaters~~	~~Cabinet heaters~~	~~Snow melting per 300 sq. ft.~~
~~Ovens~~	~~Hot water unit blowers~~	~~Domestic coil in boiler~~
~~Air handling unit~~	~~Water and steam coil~~	~~Vulcanizing machine~~
~~Offset pressing machine~~	~~Clothes pressing machine~~	~~Puff iron set~~
~~Cleaning machine~~	~~Pressing machine~~	~~Spot board~~
~~Solvent still~~	~~Air compressors~~	~~Vacuum machine~~

~~(f) Steam and hot water heating permits shall be required for dual-fuel burners where equipment is or has been existing on boilers but was installed and fired with one fuel on the original permit. This permit shall be for installation and firing with the standby or second fuel and the fee for such permit shall be assessed according to the schedule in subsection (c) hereof.~~

~~(g) Steam and hot water heating permits for boilers with variable input burners shall be assessed on the maximum inputs.~~

~~(i) Steam and hot water heating permits shall be required for stokers and the fees for such permits shall be assessed according to the following schedule:~~

~~Pounds/hr. Feed~~	~~Fee~~
~~0-30~~	~~$75.00~~
~~over 30~~	~~$75.00 plus $10.00 for each additional 10 pounds of feed per hour or fraction thereof.~~

~~(j) Steam and hot water heating permits shall be required for retrofit automatic fire dampers on boilers and the fee for such permits shall be assessed at forty dollars ($40.00) per unit.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.14 FIRE PROTECTION SYSTEMS.~~

~~(a) Fire protection system permits shall be required as follows: For all buildings, a separate fire protection system permit shall be required for each certified address.~~

~~(b) The minimum fee for a fire protection system shall be fifty dollars ($50.00) (unless noted otherwise).~~

~~(c) Only a State certified contractor shall be issued a permit to install a line voltage fire detection, alarm system and fire suppression systems.~~

~~(d) Fire protection permit fees for fire detection and alarm systems shall be assessed according to the following schedule:~~

~~Battery powered automatic household fire warning devices. Fire detection and alarm systems in all occupancies, outlets, detectors, alarms, horns, audible signaling appliances, loudspeakers, manual fire alarm boxes or similar devices for fire detection and alarm systems.~~

	~~Fee~~
~~0-1,000 fixtures~~	~~$40.00 plus 1.50 each~~
~~Over 1,000 fixtures~~	~~Additional .75 each~~

~~(e) Fire protection permit for automatic fire suppression systems.~~

~~(1) Fire protection permits shall be required for automatic fire suppression systems as follows:~~

~~A. Construction of accessory on-site water supply and fire pump buildings or structures shall require separate building permits and fees, in addition to fire protection permits and fees.~~

~~B. The water supply piping inside the building shall be included in the fire protection (aboveground).~~

~~C. The water supply piping from the main water line to the building shall be required to have a separate permit (underground).~~

~~(2) Fire protection permit fees for automatic fire suppression systems shall be assessed according to the following schedule:~~

	~~Fee~~
~~A. Standpipe~~	~~$10.00~~
~~B. Aboveground water supply piping~~	~~$100.00~~
~~C. Underground water supply piping~~	~~$50.00~~
~~D. Installation of new automatic fire suppressing system or alteration of existing system~~	~~$75.00 plus 2.00 per sprinkler head~~
~~E. Fire suppression systems in hoods~~	~~$50.00 per hood~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.15 CERTIFICATE OF OCCUPANCY FEES~~.

~~(a) Certificate of occupancy fees shall be assessed according to the following schedule:~~

~~Residential Certificate of occupancy permits (temporary and final)~~	~~$75.00~~
~~All other buildings, temporary certificate of occupancy~~	~~$75.00~~
~~Final certificate of occupancy~~	~~$100.00~~

~~(b) No new building or structure shall be used or occupied and no change in the existing type of occupancy classification of a building or portion thereof shall be made until the Building Inspector has issued a certificate of occupancy.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.16 DEMOLITION PERMIT FEES.~~

~~(a) Demolition permit fees shall be required for any work in conjunction with the demolition of any portion of an existing building or structure and the fees shall be assessed according to the following:~~

	~~Fee~~
~~Residential buildings~~	~~$50.00~~
~~All other buildings~~	~~$100.00~~

~~(b) No permit to remove or raze a building or accessory structure shall be granted until notice of the application therefore has been given to the owners of the lots adjoining the lot upon which the building or accessory structure is to be moved, and to the owners of wires or other impediments the removal of which will be necessary; nor until a bond of not less than one thousand dollars ($1,000.00) has been filed with the Safety/Service Director to indemnify the city for damages.~~

(Ord. 123-04. Passed 12-18-04).

~~1305.17 PERMIT FEES FOR MOVING BUILDINGS AND STRUCTURES~~.

~~The fees for moving buildings or structures from one lot to another shall be as follows: Buildings or structures eight feet or less in width and not exceeding 200 square feet, do not require a permit.~~

~~Building or Structures~~	~~Fees~~
~~200 - 2,000 square feet~~	~~$100.00~~
~~2,001 - 10,000 square feet~~	~~150.00~~
~~over 10,000 square feet~~	~~200.00~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.18 CONTRACTOR'S REGISTRATION~~.

~~(a) Contractor's registration shall be required by any contractor who may work in the City. All registrations expire December 31 of the year issued and must be renewed by January 31 of the following year. Contractors entering the City must apply prior to working their first jobs. Before issuance of a contractor's registration, each registrant shall furnish proof and maintain at all times a bond of not less than ten thousand dollars ($10,000) with good and sufficient surety approved by the Building Official, conditioned to reimburse any person from all damages resulting from any act on the part of such registrant, his agents, or employees contrary to the provisions of said chapter or any other ordinance of the City or any omission on his part to perform any duties required within. Where a contractor has more than one registration, the ten thousand dollar ($10,000) bond will be sufficient for all registrations. In addition thereto, each license shall furnish proof of premises operations liability insurance with a minimum combined bodily injury and property damage limit of five hundred thousand ($500,000.00) or equivalent. The City also requires a thirty day notice of cancellation. All bonds and are to run from January 1 through December 31.~~

Attachment: CHAPTER 1305 - strikeout version (1733 : Building Department Fee Schedule Changes)

~~All contractors must comply with all applicable building codes and Codified Ordinances of the City.~~

~~The Building Official may revoke a contractor's registration if the work for which the permit is granted does not comply with applicable building codes or the construction specification requirements enforced by the City.~~

~~The fee for registration is seventy-five dollars ($75.00).~~

~~(b) The following contractors must have a license from the State of Ohio, and proof of bonding and insurance in order to obtain a City contractor's registration:~~

~~(1) Heating, ventilation and air conditioning contractor.~~
~~(2) Refrigeration contractor.~~
~~(3) Hydronics contractor.~~
~~(4) Electrical contractor.~~
~~(5) Plumbing contractor.~~

~~(c) The following contractors must provide proof of bonding and insurance to obtain a City contractor's registration including but not limited to:~~

~~(1) General contractor.~~
~~(2) Concrete contractor.~~
~~(3) Home improvement contractor.~~
~~(4) Sign contractor.~~
~~(5) Asphalt contractor.~~
~~(6) Swimming pool contractor.~~
~~(7) Low voltage contractor.~~
~~(8) Fire protection.~~

~~(d) The following contractors must register with the City. No bond will be required if they are working for a registered and bonded general or home improvement contractor and provide the City with proof of employment. If they are working for a home owner, they will need to provide proof of bonding and insurance including but not limited to:~~

~~(1) Concrete footing contractor.~~
~~(2) Excavation contractor.~~
~~(3) Grading contractor.~~
~~(4) Landscape contractor.~~
~~(5) Masonry contractor.~~
~~(6) Drainage contractor.~~
~~(7) Framing contractor~~
~~(8) Siding contractor.~~
~~(9) Roofing contractor.~~
~~(10) Insulation contractor.~~

~~(e) General contractors shall list every subcontractor on each job. General contractors that intend to do work that would normally be done by a subcontractor shall obtain the annual license for that trade in addition to the general license. Framing, masonry, drainage, siding, roofing and insulation are considered normal functions of the general contractor. The general contractor may not perform subcontract functions unless he has a general contract for the entire building.~~

~~(f) The fee for starting work without registering a contractor shall be twice the regular registration fee.~~

(The effective date of Ordinance No. 152-94 as it applies to proof of bonding and insurance shall be January 1, 1995; and as it applies to all contractors requiring licensure or certification with the State of Ohio and/or the City of Columbus, the effective date the licenses must be in effect shall be July 1, 1995.)

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04; Ord. 05-16. Passed 2-8-16.)

~~1305.19 GRANTING AND REVOKING OF PERMITS~~.

~~(a) Permits Required. A permit shall be obtained before beginning construction, alteration or repairs, other than ordinary repairs (maintenance). Approvals from all other city departments shall be obtained before a permit will be granted.~~

~~(b) Any person wanting to do any work which, requires a permit shall pay the required fees to the Building Inspector at the time the permit is issued.~~

~~The applicant shall reimburse the City for expenses involved for any plan review or other contracted consultant services required to satisfy needs for the issuance of a building or use permit. Building permits shall not be issued until these expenses and/or fees have been paid.~~

~~(c) Any owner, contractor, or authorized agent who desires to obtain a permit shall first make application to the Building Inspector. Each application for a permit shall be filed with the Building Inspector. The application shall be signed by the owner or his agent. The building permit application shall contain a general description of the proposed work, site address, applicants address and any other information pertaining to the permit.~~

~~(d) When a permit is granted, there shall be no refund after the fee has been deposited into City accounts.~~

~~(e) A permit shall be revoked if after six months the work for which the permit is granted has not continuously progressed toward completion.~~

~~(f) Application for which no permit is issued within 180 days of filing shall be deemed expired. Reapplication shall include resubmittal of plans and fees. One extensions of time for a period of not more than 90 days shall be permitted to be allowed by the Building Inspector for the application, provided the extension is requested in writing and justifiable cause is demonstrated.~~

~~(g) A person holding an unexpired permit shall be permitted to apply for a one-time 180 days extension, provided the person shows good and satisfactory reasons beyond control that the work cannot be commenced within the 180-day period from the original permit issue date. No additional fee is required for this one-time extension.~~

~~(h) A permit which has expired for 180 days or less shall be permitted to be renewed provided no changes have been made in the original plans and specifications for such work. The renewal fee shall be one-half the amount required for a new permit. Permits which have been expired for greater than 180 days require a new application and payment of the full permit fee.~~

~~(i) If a permit has been revoked for noncompliance, a new permit shall be obtained if the work is to be corrected and completed by another party.~~

~~(j) The fee for work started without a permit shall be twice the regular fee.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04; Ord. 05-16. Passed 2-8-16.)

~~1305.20 EXEMPTIONS.~~

~~(a) The Building Code shall be applicable to the buildings owned and occupied by the City, its departments and divisions; and the City shall comply with all Building Code requirements; provided, however, that the City shall be exempt from payment of fees relating to work performed solely by City employees upon City-owned buildings, structures and sites. Fees which may be exempt in such limited circumstances include those normally assessed for permits, certificates, inspections and appeals. Work performed for the City by any other person, firm or corporation shall comply fully with all Building Code requirements including payment of all applicable fees.~~

~~(b) The provisions of subsection (a) hereof also apply to the counties of Franklin, Fairfield and Licking, the State of Ohio, the United States of America, the Truro Township Trustees, the Metropolitan Park Board and the Reynoldsburg Board of Education.~~

(Ord. 54-95. Passed 5-8-95; Ord. 123-04. Passed 12-18-04.)

~~1305.21 STATE FEES.~~

~~All construction permits issued for work regulated by the Ohio Building Code will be assessed a State fee of 3%.~~

(Ord. 123-04. Passed 12-18-04.)

CHAPTER 1305
Permits and Fees

1305.01 PLAN REVIEW FEES

1. ***Residential Plan Review Fees performed in-house***

   New Single Family Dwelling - $75.00 (for initial review and 1 re-submittal)

   New Two and Three Family Dwellings - $50.00 per unit (for initial review and 1 re-submittal)

   Alterations, Additions, and Accessory Structures - $40.00 (for initial review and 1 re-submittal)

   Plan Revision - $25.00

   ******A non-refundable residential application deposit in the amount of $50.00 is required at the time of the application submittal. The deposit will be applied toward the plan examination and permit fees at the time of issuance.

2. ***Residential Plan Review Fees performed by a contracted plan reviewer***

   One, Two and Three Family Dwellings – will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a $20.00 processing fee.

   Alterations, Additions, and Accessory Structures - will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a $20.00 processing fee.

   ******A non-refundable residential application deposit in the amount of $50.00 is required at the time of the application submittal. The deposit will be applied toward the plan examination and permit fees at the time of issuance.

3. ***Commercial Plan Review Fees performed by a contracted plan reviewer***

   All Buildings, Accessory Structures and Residential Structures above three (3) family covered by the Ohio Building Code – will be the plan review fee charged to the City of Reynoldsburg by the contracted plan reviewer, plus a $75.00 processing fee.

******A non-refundable application deposit is required in the amount of $200.00 at the time of the application submittal. The deposit will be applied toward plan examination and permit fees at the time of issuance.

Note: The fees listed above do not include the State of Ohio 1% fee for residential or the State of Ohio 3% fee for commercial.

1305.02 RESIDENTIAL FEE SCHEDULE

All permits for work regulated by the Residential Code of Ohio.

Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.

Residential Building Permit Fees

New Structures (One, Two & Three Family Dwellings) - $300.00 plus $8.00 per 100 square feet of living square footage per residence

Additions, Garages and Accessory structures - $75.00 plus $8.00 per 100 square feet

Alterations, Renovations, Screened/Enclosed porches, Basement finishes – $75.00 plus $7.00 per 100 square foot

Decks -- $75.00

Minor Building Work* -- $50.00

Demolition Permits -- $100.00

Residential Electrical Permit Fees

New Electrical (One, Two & Three Family Dwellings, Room Additions, Garages and Accessory structures) - $50.00 plus $4.00 per 100 square foot

Alterations, Renovations, Screened/Enclosed porches, Basement finishes – $50.00 plus $3.00 per 100 square foot

Electrical Service upgrade, Temporary Electric, Generators - $50.00

Minor Electrical Work* - $50.00

Residential HVAC Permit Fees

New HVAC (One, Two & Three Family Dwellings, Room Additions, Garages and Accessory structures) - $50.00 plus $4.00 per 100 square foot

Alterations, Renovations, Screened/Enclosed porches, Basement finishes – $50.00 plus $3.00 per 100 square foot

Replacement of Furnace, A/C, Heat pump, Air Handler, Ventilation or Water Heater - $50.00 per unit

Gas Piping - $50.00

Fireplace - $50.00

Minor HVAC Work* - $50.00

Residential Plumbing Permit Fees

** Permit fees are determined by Franklin County Public Health. All permitting is completed by the City of Reynoldsburg

Residential Swimming Pool Permit Fees

Above Ground pool - $50.00

In-Ground pool - $100.00

Miscellaneous Residential Fees

Certificate of Occupancy - $75.00

Temporary Certificate of Occupancy - $125.00

Building Inspection Card Replacement - $50.00

Inspection fee (to secure a building structure or site) - $75.00

Re-inspection fee - $50.00

Special Inspections (inspections required/requested other than during regular business hours) - $100.00 per hour

Extension of a permit (which has expired for 180 days or less) – fee is one-half the amount required for a new permit

Work started without a permit – Twice the regular permit fees.

Industrialized units, Pre-fabricated assemblies, relocated building(s) - $150.00 per unit/building
Temporary/Construction Office Trailer - $75.00 per trailer

Antenna Tower/Satellite Dish Over 8 feet in height - $50.00

Note: The fees listed here do not include the State of Ohio 1% fees.

*****Consultation with the Building Division is required to determine Minor Work.

1305.03 COMMERCIAL FEE SCHEDULE

All permits issued for work regulated by The Ohio Building Code.

Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.

Commercial Building Permit Fees

New Shell Buildings – $200.00 plus $4.00 per 100 square foot

New Structures with finished interiors and Additions -$200.00 plus $7.00 per 100 square feet

Alterations, Renovations, and Tenant Finishes– $200.00 plus $4.00 per 100 square foot

Decks - $100.00

Demolition Permit -- $200.00

Tents (regulated by the Ohio Building Code) - $50.00 for the first tent, $25.00 for each additional tent

Commercial Electrical Permit Fees

New Electrical Shell Buildings - $100.00 plus $3.00 per square foot

New Electrical with finished interiors/Additions - $100.00 plus $5.00 per 100 square foot

Electrical Alterations, Renovations, and Tenant Finishes – $100.00 plus $3.00 per 100 square foot

Low voltage permit - $75.00 plus $2.00 per 100 square foot

Electrical Service upgrade, Temporary Electric, Generators - $75.00

Electric Pole-Base Lighting - $100.00 plus $25.00 per pole

Minor Electrical Work* - $75.00

Commercial HVAC Permit Fees

New HVAC Shell Buildings - $100.00 plus $3.00 per square foot

New HVAC with finished interiors/Additions - $100.00 plus $5.00 per 100 square foot

HVAC Alterations, Renovations, and Tenant Finishes – $100.00 plus $3.00 per 100 square foot

Replacement of Furnace, A/C, Heat pump, Air Handler, Ventilation, Cooling Systems, Boilers or Water Heater - $75.00 per unit

Kitchen Exhaust Hood, Refrigeration or Walk-in Coolers - $75.00

Gas Piping - $75.00

Fireplace - $75.00

Minor HVAC Work* - $75.00

Fire Suppression Permit Fees

New Fire Suppression Shell Buildings - $100.00 plus $2.00 per square foot

New Fire Suppression with finished interiors/Additions - $100.00 plus $3.00 per 100 square foot

Fire Suppression Alterations, Renovations, and Tenant Finishes – $100.00 plus $2.00 per 100 square foot

Kitchen Hood Suppression System - $100.00

Minor Fire Suppression Work - $75.00

Fire Alarm Permit Fees

New Fire Alarm Shell Buildings - $100.00 plus $2.00 per square foot

New Fire Alarm with finished interiors/Additions - $100.00 plus $3.00 per 100 square foot

Fire Alarm Alterations, Renovations, and Tenant Finishes – $100.00 plus $2.00 per 100 square foot

Minor Fire Suppression Work - $75.00

Commercial Plumbing Permit Fees

** Permit fees are determined by Franklin County Public Health. All permitting is completed by the City of Reynoldsburg

Commercial Sign Permit Fees

Wall Signs, Projected Signs, Awning/Canopy - $50.00 each

Ground Sign or Pole - $100.00 each

Commercial Swimming Pool Permit Fee

Pools - $150.00

Miscellaneous Commercial Fees

Certificate of Occupancy - $100.00

Temporary Certificate of Occupancy - $150.00

Building Inspection Card Replacement - $50.00

Inspection fee (to secure a building structure or site or for the purpose of checking for compliance with, or changing the Use Group as defined by the OBC of an existing building with no work proposed which would require a plan approval) - $75.00

Re-inspection fee - $75.00

Special Inspections (inspections required/requested other than during regular business hours) - $100.00 per hour minimum of three (3) hours

Extension of a permit (which has expired for 180 days or less) – fee is one-half the amount required for a new permit

Work started without a permit – Twice the regular permit fees

Industrialized units, Pre-fabricated assemblies, relocated building(s) - $150.00 per unit/building

Temporary/Construction Office Trailer - $75.00 per trailer

New Communication Tower - $1,500.00

Communication Tower modification - $500.00

Note: The fees listed here do not include the State of Ohio 3% fees.

*Consultation with the Building Division is required to determine Minor Work.

1305.04 PLUMBING PERMIT

1. Plumbing permits shall be required as follows:

    a. For all buildings, a separate plumbing permit shall be required for each certified address.

2. Plumbing permit fees will be the fee charged the City of Reynoldsburg by the contracted plumbing inspection provider.

3. Permits for private sewage disposal systems shall be obtained from Franklin County Public Health.

1305.05 PERMIT ADDRESSES

For all permits excluding plumbing, a separate permit shall be required for each certified address, unless otherwise directed by the Chief Building Official.

1305.06 CERTIFICATE OF OCCUPANCY

1. No new building, or structure shall be used or occupied and no change in the existing type of occupancy classification of a building or portion thereof shall be made until the Chief Building Official has issued a certificate of occupancy.

2. A separate certificate of occupancy shall be required for each certified address.

1305.07 DEMOLITION PERMIT

1. A demolition permit shall be required for any work in conjunction with the demolition of any portion of an existing building or structure.

2. No permit to remove or raze a building or accessory structure shall be granted until notice of the application therefore has been given to the owners of the lots adjoining the lot upon which the building or accessory structure is to be moved, and to the owners of wires or other impediments the removal of which will be necessary; not until a bond of not less than ten thousand dollars ($10,000.00) has been filed with the Service Director to indemnify the City for damages.

1305.08 RE-INSPECTIONS

1. In the event that work covered by any permit or inspection required by the Building Code is not installed or completed, or both, in accordance with the Building Code, thereby requires one or more re-inspections, the building inspector shall assess a fee for each re-inspection.

2. The building inspector may waive the requirement for a re-inspection fee if it is determined that failure to complete or install the work according to the Building Code was caused by circumstance beyond the control of the contractor/owner.

1305.09 CONTRACTOR REGISTRATION

1. Contractor Registration shall be required by any contractor who may work in the city. All registrations expire on December 31st of the year issued. Contractors entering the city must apply prior to working their first job. Before the issuance of a contractor's registration, each registrant shall furnish proof of premises operations liability insurance with a minimum combined bodily injury and property damage limit of five hundred thousand ($500,000.00) listing the city as the certificate holder or equivalent. The city also requires a thirty day notice of cancellation. All contractors must comply with all applicable building codes and codified ordinances of the City of Reynoldsburg. The Service Director of the city may revoke a contractor's registration if the work for which the permit is granted does not comply with applicable building codes or the construction specification requirements enforced by the City of Reynoldsburg.

2. A $10,000.00 bond will be required for any work approved by the Building Division occurring in the city right-of-way.

3. The following contractors must have a license from the State of Ohio, and proof of insurance in order to obtain a City of Reynoldsburg contractor's registration including but not limited to:

   a. Heating, ventilation, and air conditioning contractor
   b. Refrigeration contractor
   c. Hydronics contractor
   d. Electrical contractor
   e. Plumbing contractor
   f. Fire Protection contractor

4. The following contractors must provide proof of insurance in order to obtain a City of Reynoldsburg contractor's registration including but not limited to:

   a. General contractor
   b. Concrete contractor
   c. Home Improvement contractor
   d. Sign contractor
   e. Asphalt contractor
   f. Swimming pool contractor
   g. Low voltage contractor
   h. Excavation contractor
   i. Landscape contractor
   j. Masonry contractor
   k. Framing contractor

l. Siding contractor
m. Roofing contractor
n. Insulation contractor

5. General contractors shall list every subcontractor on each job. General contractors that intend to do work that would normally be done by a subcontractor shall obtain a registration for that trade in addition to the general license. Framing, masonry, drainage, siding, roofing, and insulation are considered normal functions of the general contractor. The general contractor may not perform subcontract functions unless he has a general contract for the entire building.

6. The fee for starting work without registering as a contractor shall be twice the regular registration fee.

1305.10 GRANTING AND REVOKING OF PERMITS

1. Permit Required. A permit shall be obtained before beginning construction, alteration or repairs, other than ordinary repairs (maintenance). Approval from all city departments shall be obtained before a permit will be granted.

2. Any person wanting to do any work which requires a permit shall pay the required fees to the City of Reynoldsburg, Building Division at the time the permit is issued. The applicant shall reimburse the city for expenses involved for any plan review or other contracted consultant services required to satisfy needs for the issuance of a permit. Permits shall not be issued until these expenses and or fees have been paid.

3. Any owner, contractor or authorized agent who desires to obtain a permit shall first make application to the Chief Building Official. Each application for a permit shall be filed with the Chief Building Official. The application shall be signed by the owner or his/her agent. The permit application shall contain a general description of the proposed work, site address, applicants address and any other information pertaining to the permit.

4. When a permit is issued, there shall be no refund after the fees have been deposited into the City of Reynoldsburg accounts.

5. A permit shall be revoked if after six (6) months the work for which the permit is granted has not continuously progressed toward completion.

6. Application for which no permit is issued within one hundred eighty (180) days of filing shall be deemed expired. Reapplication shall include resubmittal of plans and fees. One extension of time for a period of not more than ninety (90) days shall be permitted to be allowed by the Chief Building Official for the application, provided the extension is requested in writing and justifiable cause is demonstrated.

7. A person holding an unexpired permit shall be permitted to apply for a one-time one hundred eighty (180) day extension provided the person shows good and satisfactory reasons beyond

control that the work cannot be commenced within the one hundred eighty (180) day period from the original permit issue date. No additional fee is required for this one-time extension.

8. A permit which has expired for one hundred eighty (180) days or less shall be permitted to be renewed provided no changes have been made in the original plans and specifications and provided no code changes have taken place. The renewal fee shall be one-half (1/2) the amount required for a new permit. Permits which have been expired for greater than one hundred eighty (180) days require a new application and payment of the full permit fee.

9. If a permit has been revoked for noncompliance, a new permit shall be obtained if the work is to be corrected and completed by another party.

10. The fee for work started without a permit shall be twice the regular permit fee.

1305.11 EXEMPTIONS

1. The building code shall be applicable to the buildings owned and occupied by the City, its departments and divisions; and the City shall comply with all building code requirements. The City shall be exempt from payment of fees relating to work performed solely by City employees upon City-owned buildings, structures or sites. Fees which may be exempt in such limited circumstances include those normally assessed for permits, certificates, inspections, and appeals. Work performed for the City by any other person, firm, or corporations shall comply fully with all building code requirements including payment of all applicable fees.

2. The provisions of subsection (1) hereof also apple to the counties of Fairfield, Franklin, and Licking, the State of Ohio, the United States of America, the Truro Township Trustees, the Metropolitan Park Board, and the Reynoldsburg Board of Education.

1305.12 STATE FEES

1. All construction permits issued for work regulated by The Ohio Building Code will be assessed a State Fee of 3%.

2. All construction permits issued for work regulated by the Residential Code of Ohio will be assessed a State Fee of 1%.

Service Department

Eric Snowden
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6829 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Safety Committee**
RE:	**Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg, Ohio: Amending Section 741.05 Waiver of Chapter 741 Solicitors. (First Reading 5/08/2017).**

See the attached document for details of proposed text amendment and staff memo.

CITY OF REYNOLDSBURG *Mayor Brad McCloud*

TO: Members of the City Council

FROM: Eric Snowden, Planning & Zoning Administrator

RE: Revisions to Chapter 741

DATE: April 25, 2017

Council Members:

In conjunction with a review of Codified Ordinances conducted by the Development and Public Service departments, it has come to my attention that there is an error in Section 741.05 that needs to be corrected. Chapter 741 prescribes regulations for solicitors wishing to operate with the City. Permits are processed and issued by the Department of Public Service and the regulations can also be enforced by the Division of Police.

Upon review of Section 741.05, I have observed that a sentence has been broken between subsections (a) and (b) of this section, creating two incomplete sentences. Upon review of the original ordinance that revised the section to the current revision, Ord. 43-07, passed by Council on 6-11-2007, I have determined that the format in which the ordinance was revised and sent for codification in 2007 caused this error. Since the codification was subsequently approved, the ordinance needs to be revised by action of Council. The attached text revision corrects the error, while making no other changes to regulations or procedures governing solicitors.

Please do not hesitate to contact me if you have any additional questions.

Respectfully,

Eric Snowden
Planning & Zoning Administrator

CC: Dan Havener,
Bill Sampson

7232 East Main Street • Reynoldsburg, Ohio 43068

Phone 614.322.6800 • Fax 614.322.6845 • www.ci.reynoldsburg.oh.us

741.05 WAIVER.

(a) The permit fee may be waived by the Service Director if the applicant is a charitable organization. As used in this section, “charitable organization” means an organization that has received from the internal revenue service a currently valid ruling or determination letter recognizing the tax-exempt status of the organization pursuant to Internal Revenue Code 501(c)(3).

~~(b) If the applicant is a charitable organization. As used in this section, “charitable organization” means an organization that has received from the internal revenue service a currently valid ruling or determination letter recognizing the tax-exempt status of the organization pursuant to Internal Revenue Code 501(c)(3).~~

(~~c~~b) If the application for a waiver is denied, the applicant may appeal the Service Director’s denial to Council. Reversal of the Service Director’s denial and granting a waiver requires a two-thirds vote of the entire Council.

Development Department
Eric Snowden
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6829 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Service Committee**
RE:	Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg, Ohio: Amending Section 913.02 Plot Plan Requirement of Chapter 913 Private Roadways. (First Reading 5/08/2017).

See the attached document for details of proposed text amendment.

913.02 ~~PLOT PLAN REQUIREMENT~~SITE PLAN APPROVAL REQUIRED.

No person shall construct any private roadway unless such private roadway is shown upon ~~a plot plan as required by Title Three of the Planning and Zoning Code.~~a site plan that has been reviewed and approved according to the provisions of Chapter 1143 of the Zoning Code.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Finance Committee**
RE:	**ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH VERIFIED VOLUNTEERS (BY STERLING TALENT SOLUTIONS). (First Reading 5/08/2017).**

Request authorization for the Mayor to enter into a contract with Verified Volunteers and waive competitive bidding. (See attached)

Verified Volunteers & Sterling Talent Solutions Set-Up Form

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Getting started is easy!

1. Completing this form is the next step in setting up your volunteer and/or employment screening accounts.
2. Please complete this Credentialing & Account Information Application, End User Certification, and Service Agreement.
   - You may fill in most of this form in your browser by clicking on the form fields. (You may need to download Adobe Acrobat Reader version 5 or later at: http://get.adobe.com/reader)
3. Have an authorized user physically fill in and sign the signature blocks at the end of the Credentialing & Account Information Application, at the end of the End User Certification, and the top and bottom of the Service Agreement. 4 physical signatures in total. These signature fields are identified within the document by red "Sign Here" flags.
4. Have an authorized user physically initial pages 17 & 19. The initial fields are identified by red "Sign Here" flags.
5. Send the completed agreements (we do not need the Notice to Consumers) to Verified Volunteers for activation via one of the two methods below:

- Email to: newaccounts@verifiedvolunteers.com or
- Fax to: 855-326-1862

Fax Cover Sheet (only fill out if returning document via fax)

Send To	From

Email or Fax	Organization

# of Pages	Phone

In the event we need to contact you, please provide the following contact information.

Phone	Best time to be reached

Your Checklist:

(make sure you complete all of the below before submitting)

- ✓ I filled out the Credentialing and Account Information form.
- ✓ I checked off the Permissible Purpose sections (B & C).
- ✓ I completed the Bank Reference and Trade Reference section (D).
- ✓ I entered my Organization Name at the top of the End User Agreement.
- ✓ I physically signed the 4 red signature blocks in the forms.
- ✓ I have attached proof of my 501c3 exempt status.

Questions?

Contact Verified Volunteers toll free at: 1-855-326-1860

Upon our receipt of the completed and signed Agreement, you will be contacted if additional information is needed to establish your account.

We look forward to building a community of Verified Volunteers.

Credentialing and Account Information

Verified Volunteers by Sterling Talent Solutions | Sterling Talent Solutions

Section A: Organization Information

Legal Name of Organization

DBA (Other Names You Do Business By)

Legal Street Address (No PO Boxes)

City / State / ZIP

Phone (xxx) xxx-xxxx

Fax (xxx) xxx-xxxx

Organization's Website URL

Billing Contact

Email

Billing Address

City / State / ZIP

Phone (xxx) xxx-xxxx

Fax (xxx) xxx-xxxx

Years in Business

Years

Months

If organization has been in business for one year or less, two of the following must be obtained and attached to application: (1) copy of utility bill or telephone bill in the business name, (2) copy of lease or proof of property ownership, (3) copy of bank statement addressed to the end user, (4) proof of commercial insurance

Section B: Permissible Purpose for Access to Verified Volunteers Background Checks

- ☐ For volunteer screening purposes
- ☐ For other permissible purpose (please describe)

Section C: Permissible Purpose for Access to Sterling Talent Solutions Background Checks

- ☐ For employment screening purposes
- ☐ For tenant screening purposes
- ☐ For student screening purposes
- ☐ For other permissible purpose (please describe)

To learn more, contact:

1-855-326-1860 (Option 1) info@verifiedvolunteers.com

www.verifiedvolunteers.com

Credentialing and Account Information

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Section D: References

Bank Reference

Name

Phone

Address

City

State

ZIP

Contact Name

Date Account Opened

We need this information for credentialing purposes to ensure you are a bona fide entity. The information entered here is not associated in any way with your payment to Verified Volunteers.

Trade Reference

Name

Phone

Address

City

State

ZIP

Contact Name

Doing Business Since

A trade reference is any vendor or business you regularly pay for services.

Section E: Primary Authorized User Information for your Verified Volunteers Account

Primary Authorized User Name

Title

Contact Phone (xxx) xxx-xxxx

Fax (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Credentialing and Account Information

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Section F: Additional Authorized User(s) Information for your Verified Volunteers Account

Additional Authorized User Name

Title

Phone (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Additional Authorized User Name

Title

Phone (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Section G: Primary Authorized User Information for your Employee (Sterling Talent Solutions) Account

Leave blank if not signing up for employee screening or if the primary user for your employee (Sterling) account is the same as the primary user you listed for your Verified Volunteers account.

Primary Authorized User Name

Title

Contact Phone (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Credentialing and Account Information

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Section H: Additional Authorized User(s) Information for your Employee (Sterling) Account

Leave blank if not signing up for employee screening or if the additional authorized users for your employee (Sterling) account are the same as the additional authorized users you listed for your Verified Volunteers account.

Additional Authorized User Name

Title

Phone (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Additional Authorized User Name

Title

Phone (xxx) xxx-xxxx

Email

Requested Username/Login (alpha/numeric, 6-20 characters, case sensitive)

Verified Volunteers & Sterling Talent Solutions Set-Up Form

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Section I: Additional Information

Organization Information

1. Organization name to be listed on Verified Volunteers badge

2. Number of volunteers: Number to be screened annually:

3. Number of employees (if applicable): Number to be screened annually (if applicable):

4. ◯ Yes, please send me an email notification when the report is complete. Please direct these emails to the following email address:

◯ Only send me an email notification when a report is designated "Consider." Please direct these emails to the following email address:

◯ No, I do not need email notifications at this time.

Volunteer Payment Options for Background Checks

	Complete Package		
Volunteers Pays (fill in the percentage)			
Organization Pays (fill in the percentage)			
Total	100%	100%	100%
	☐ Volunteer is asked to make a contribution to help offset the cost of the check †	☐ Volunteer is asked to make a contribution to help offset the cost of the check †	☐ Volunteer is asked to make a contribution to help offset the cost of the check †

Volunteer Payment Options for Repository Fees

	Complete Package		
Volunteers Pays (fill in the percentage)			
Organization Pays (fill in the percentage)			
Total	100%	100%	100%
	☐ Volunteer is asked to make a contribution to help offset the cost of the check †	☐ Volunteer is asked to make a contribution to help offset the cost of the check †	☐ Volunteer is asked to make a contribution to help offset the cost of the check †

† If Volunteer pays 100% of the background check, contribution question will not be asked even if it is set to Yes. If the contribution flag is Yes and the Organization is paying any portion of the check, then the contribution question will be asked and the amount that may be contributed is displayed (up to, but not exceeding the total cost of the background check).

Section J: Credit Reports (only if ordering Credit Reports)

Do you have an Investigation License?
(If Yes, please provide a copy with this application)

◯ Yes ◯ No

Estimated number of credit reports you will order monthly:

Do you already have a credit reporting software package?

◯ Yes ◯ No

If Yes, what is the name?:

Does your industry require a business license?
(If Yes, please provide a copy with this application)

◯ Yes ◯ No

If ordering credit reports and operating out of a residence, please attach a copy of a Yellow Page listing in the organization name or a phone bill.

Letter of Intent for Credit Reports: Please provide a separate letter of intent on organization letterhead that must be signed by an officer or authorized manager.

The letter must include the following:
1. Nature of business
2. Its intended use for the service
3. Anticipated monthly volume
4. Intent on whether it anticipates its access to be primarily local, regional, or national.

Credentialing and Account Information

Verified Volunteers by Sterling Talent Solutions
Sterling Talent Solutions

Authorization

I/We certify that I/We will use the credit information/consumer/investigative report for no other purpose other than what is stated in the Permissible Purpose/Appropriate Use Section on this application and for the type of business listed on this application. I/We will not resell the report to any third party. I/We understand that if my/our system is used improperly by company personnel, or if my/our access codes are made available to any unauthorized personnel due to carelessness on the part of any employee of my/our company, I/We may be held responsible for financial losses, fees or monetary charges that may be incurred and that my/our access privilege may be terminated.

I agree that a fax or photocopy of this authorization is to be considered and accepted with the same authority as the original. The person signing must be authorized by your organization to sign on its behalf. Please print this form out and physically sign the document in the Signature box.

☐ I am attaching a copy of our 501c3 tax exempt status.

☐ I agree to the terms and conditions of this agreement.

Physical Signature	Date mm/dd/yyyy
Authorized By (Print or Type Name)	**Title**
Phone (xxx) xxx-xxxx	**Email**

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

End User Certification

In compliance with the Federal Fair Credit Reporting Act, as amended (the "FCRA"),

"End User" hereby certifies to Verified Volunteers that it understands and will comply with End User's obligations under the FCRA, as set forth below.

1. End User certifies that all of its orders for information products from Verified Volunteers shall be made, and the resulting reports shall be used, for the following Fair Credit Reporting Act, 15 U.S.C. § 1681, et seq., permissible purposes only:
   a. Section 604(a)(2). As instructed by the consumer in writing.
   b. b) Section 604(a)(3)(B). For employment/volunteer purposes including evaluating a consumer for employment/volunteering, promotion, reassignment, or retention as an employee/volunteer, where the consumer has given prior written permission.

2. End User, unless End User elects to utilize Verified Volunteers' Electronic Signature product, will ensure that prior to procurement or causing the procurement of a consumer report or investigative consumer report (collectively the "report") for employment/volunteer purposes as required by law:
   a. A clear and conspicuous disclosure has been made in writing to the consumer prior to the report being procured or caused to be procured, in a document that consists of only the disclosure that a consumer report will be obtained for employment/volunteer purposes. This disclosure will satisfy all requirements identified in the Fair Credit Reporting Act, as well as any applicable state or local laws; and
   b. The consumer has authorized in writing the procurement of the report by the End User.

3. Further, End User, unless End User elects to utilize Verified Volunteers' Electronic Signature product, will additionally ensure that prior to procurement or causing the procurement of an investigative consumer report for employment/volunteer purposes as required by law:
   a. A clear and conspicuous disclosure has been made in writing to the consumer prior to the report being procured or caused to be procured, in a document that consists of only the disclosure as set forth in 2a) above, and that an investigative consumer report including information as to the consumer's character, general reputation, personal characteristics and/or mode of living will be obtained for employment/volunteer purposes; and
   b. Such disclosure contains a statement advising the consumer of his/her right to request a complete and accurate statement regarding the nature and scope of the requested investigative consumer report and his/her right to request a copy of the rights of the consumer under the FCRA, a copy of which is attached hereto ("Summary of Consumer Rights"). If the consumer makes such a request in a reasonable amount of time, End User agrees to provide the name and address of the outside agency to whom requests for any of these reports has been made. This information shall be provided no later than five days after the date on which the request for such disclosure was received from the consumer or such report was first requested, whichever is the latter.

4. Additionally, to the extent End User is requesting Verified Volunteers to provide iCORI information, End User also affirms that:
   a. End User notified the consumer in writing of, and received permission via a separate authorization for Verified Volunteers to obtain and provide CORI information to End User;
   b. End User is in compliance with all federal and state credit reporting statutes;
   c. End User will not misuse any CORI information provided in violation of federal or state equal employment opportunity laws or regulations; and
   d. End User will provide Verified Volunteers with a statement of the annual salary of the position for which the subject is screened.

5. Additionally to the extent End User requests any reports covered by the California Investigative Consumer Reporting Agencies Act ("ICRA"), California Civil Code Sections 1786 et seq., and/or the Consumer Credit Reporting Agencies Act ("CCRAA"), California Code Sections 1785.1, et seq., which require consent from the consumer. End User also affirms that:
   a. it will request and use information products solely for permissible purpose(s) identified under California Civil Code Sections 1785.11 and 1786.12; and
   b. it will provide a clear and conspicuous disclosure in writing to the consumer, which discloses solely:
      i. that an investigative Information Products may be obtained;
      ii. the permissible purpose of the investigative Information Products;
      iii. the End User's name, mailing address, website address, and toll-free telephone number;
      iv. that the report will include information on the consumer's character, general reputation, personal characteristics, and mode of living;
      v. the nature and scope of the investigation to be performed, including a summary of the provisions of California Civil Code Section 1786.22;
      vi. the consumer's right to inspect Verified Volunteers' files about the subject by providing proper identification and Verified Volunteers will provide the subject with trained personnel and explanation of any codes to help understand those files; and
      vii. a box that the consumer may check to request a copy of the report and if the consumer checks that box, a copy of the report will be sent to the consumer within three business days after End User receives the report, along with the name, address, and telephone number of the person at End User who issued the report and how to contact him/her.
   c. End User also certifies that under all applicable circumstances, it will comply with California Civil Code Sections 1785.20 and 1786.40 if the taking of adverse action is a consideration, which shall include, but may not be limited to, advising the consumer against whom an adverse action has been taken that the adverse action was based in whole or in part upon information contained in the Information Product, informing the consumer in writing of the End User's name, address, and telephone number, and provide the consumer of a written notice of his/her rights under the ICRA and CCRAA.
   d. End User also will comply with all other requirements under applicable California law, including, but not limited to, any statutes, regulations, and rules governing the procurement, use and/or disclosure of any information producers, including, but not limited to, the ICRA and CCRAA.

End User Certification

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Notice to Users of Consumer Reports: Obligations of Users under the FCRA

6. In using a report for employment/volunteer purposes, before taking any adverse action based in whole or in part on the report, the End User shall provide to the consumer or authorize Verified Volunteers on behalf of the End User to provide to the consumer to whom the report relates:
   a. A copy of the report; and
   b. A copy of the Summary of Consumer Rights and any applicable state summary of rights; and
   c. Provide the individual with a reasonable opportunity of time to correct any erroneous information contained in the report (and provide Verified Volunteers' name and contact information) and if the individual is ultimately disqualified, provide an Adverse Action letter, including the statutorily required notices identified in Section 615 of the Fair Credit Reporting Act.

End User confirms that it must inform Verified Volunteers if any requested report is not to be used for employment/volunteer purposes.

End User confirms that it will not use the information contained in a report in violation of any applicable federal, state or local equal employment opportunity or other law, rule, regulation, code or guideline, including, but not limited to the Fair Credit Reporting Act and Title VII of the Civil Rights Act of 1964. End User accepts full responsibility for complying with all such laws and using the information products it receives from Verified Volunteers in a legally acceptable fashion. To that end, End User agrees to comply with and provide all statutorily required notices in Section 615 of the Fair Credit Reporting Act or other state laws when using information products. End User accepts full responsibility for any and all consequences of use and/or dissemination of those products

End User agrees to have reasonable procedures for the fair and equitable use of background information and to secure the confidentiality of private information. End User agrees to take precautionary measures to protect the security and dissemination of all consumer report or investigative consumer report information including, for example, restricting terminal access, utilizing passwords to restrict access to terminal devices, and securing access to, dissemination and destruction of electronic and hard copy reports.

As a condition of entering into this Agreement, End User certifies that it has in place reasonable procedures designed to comply with all applicable local, state, and federal laws. End User also certifies that it will retain any information it receives from Verified Volunteers for a period of five years from the date the report was received, and will make such reports available to Verified Volunteers upon request. This certification is incorporated into and made part of the Agreement, if applicable.

End User understands that the credit bureaus require specific written approval before the following persons, entities and/or businesses may obtain credit reports: private detectives, private detective agencies, private investigative companies, bail bondsmen, attorneys, law firms, credit counseling firms, security services, members of the media, resellers, financial counseling firms, credit repair clinics, pawn shops (except companies that do only Title pawn), check cashing companies (except companies that do only loans, no check cashing), genealogical or heir research firms, dating services, massage or tattoo services, business that operate out of an apartment, individuals seeking information for their own private use, adult entertainment services of any kind, companies that locate missing children, companies that handle third party repossession, companies seeking information in connection with time shares, subscription companies, individuals involved in spiritual counseling or persons or entities that are not an End User or decision maker.

End User also confirms that while it might provide Verified Volunteers with copies of consent forms or related documents in order to provide Verified Volunteers with information necessary to provide its services, Verified Volunteers is not required to maintain copies of such documents and any obligations to retain such documents under federal or state law remain solely with End User. However, should End User elect to utilize Verified Volunteers' Electronic Signature product, Verified Volunteers will maintain electronic copies of consent forms. End User agrees to indemnify and hold harmless Verified Volunteers, its predecessors, successors and assigns, and their current and former officers, directors, volunteers, agents and independent contractors, both individually and in their official capacities from any liability and attorneys' fees incurred due to End User's violation of any of the terms of this Certification or failure to comply with applicable law.

End User also confirms that information obtained through a Social Security Number trace will not be used directly to disqualify employees/volunteers from employment or volunteering or from continued volunteerism.

End User also confirms that it shall not use Social Security Number trace results in any way, directly or indirectly, for the purpose of making employment decisions. End user will not resell this data or use it for marketing purposes. End User also confirms that it will not use Social Security Number trace information in any way that would violate the privacy obligations or any other terms and provisions of the Gramm-Leach-Bliley Act (15 U.S.C 6801 et seq.) or the Federal Drivers Privacy Protection Act (18.U.S.C. Section 2721 et seq.) or any other similar state or local statute, rule or regulation.

End User hereby acknowledges receipt of the Summary of Consumer Rights and receipt of "Notice to Users of Consumer Reports: Obligations of Users under the FCRA", also attached hereto.

Authorized Signature

Date mm/dd/yyyy

Organization/End User

Name/Title

End User Certification

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Notice to Users of Consumer Reports: Obligations of Users under the FCRA

All users of consumer reports must comply with all applicable regulations, including regulations promulgated after this notice was first prescribed in 2004. Information about applicable regulations currently in effect can be found at the Consumer Financial Protection Bureau's website, www.consumerfinance.gov/learnmore.

The Fair Credit Reporting Act (FCRA), 15 U.S.C. §1681-1681y, requires that this notice be provided to inform users of consumer reports of their legal obligations. State law may impose additional requirements. The text of the FCRA is set forth in full at the Bureau of Consumer Financial Protection's website at www.consumerfinance.gov/learnmore. At the end of this document is a list of United States Code citations for the FCRA. Other information about user duties is also available at the Bureau's website. Users must consult the relevant provisions of the FCRA for details about their obligations under the FCRA.

The first section of this summary sets forth the responsibilities imposed by the FCRA on all users of consumer reports. The subsequent sections discuss the duties of users of reports that contain specific types of information, or that are used for certain purposes, and the legal consequences of violations. If you are a furnisher of information to a consumer reporting agency (CRA), you have additional obligations and will receive a separate notice from the CRA describing your duties as a furnisher.

I. .OBLIGATIONS OF ALL USERS OF CONSUMER REPORTS

A. Users Must Have a Permissible Purpose

Congress has limited the use of consumer reports to protect consumers' privacy. All users must have a permissible purpose under the FCRA to obtain a consumer report. Section 604 contains a list of the permissible purposes under the law. These are:

1. As ordered by a court or a federal grand jury subpoena. Section 604(a)(1)
2. As instructed by the consumer in writing. Section 604(a)(2)
3. For the extension of credit as a result of an application from a consumer, or the review or collection of a consumer's account. Section 604(a)(3)(A)
4. For employment purposes, including hiring and promotion decisions, where the consumer has given written permission. Sections 604(a)(3)(B) and 604(b)
5. For the underwriting of insurance as a result of an application from a consumer. Section 604(a)(3)(C)
6. When there is a legitimate business need, in connection with a business transaction that is initiated by the consumer. Section 604(a)(3)(F)(i)
7. To review a consumer's account to determine whether the consumer continues to meet the terms of the account. Section 604(a)(3)(F)(ii)
8. To determine a consumer's eligibility for a license or other benefit granted by a governmental instrumentality required by law to consider an applicant's financial responsibility or status. Section 604(a)(3)(D)
9. For use by a potential investor or servicer, or current insurer, in a valuation or assessment of the credit or prepayment risks associated with an existing credit obligation. Section 604(a)(3)(E)
10. For use by state and local officials in connection with the determination of child support payments, or modifications and enforcement thereof. Sections 604(a)(4) and 604(a)(5)

In addition, creditors and insurers may obtain certain consumer report information for the purpose of making "prescreened" unsolicited offers of credit or insurance. Section 604(c). The particular obligations of users of "prescreened" information are described in Section VII below.

B. Users Must Provide Certifications

Section 604(f) prohibits any person from obtaining a consumer report from a consumer reporting agency (CRA) unless the person has certified to the CRA the permissible purpose(s) for which the report is being obtained and certifies that the report will not be used for any other purpose.

C. Users Must Notify Consumers When Adverse Actions Are Taken

The term "adverse action" is defined very broadly by Section 603. "Adverse actions" include all business, credit, and employment actions affecting consumers that can be considered to have a negative impact as defined by Section 603(k) of the FCRA – such as denying or canceling credit or insurance, or denying employment or promotion. No adverse action occurs in a credit transaction where the creditor makes a counteroffer that is accepted by the consumer.

1. Adverse Actions Based on Information Obtained From a CRA

If a user takes any type of adverse action as defined by the FCRA that is based at least in part on information contained in a consumer report, Section 615(a) requires the user to notify the consumer. The notification may be done in writing, orally, or by electronic means. It must include the following:

- The name, address, and telephone number of the CRA (including a toll-free telephone number, if it is a nationwide CRA) that provided the report.
- A statement that the CRA did not make the adverse decision and is not able to explain why the decision was made.
- A statement setting forth the consumer's right to obtain a free disclosure of the consumer's file from the CRA if the consumer makes a request within 60 days.
- A statement setting forth the consumer's right to dispute directly with the CRA the accuracy or completeness of any information provided by the CRA.

2. Adverse Actions Based on Information Obtained From Third Parties Who Are Not Consumer Reporting Agencies

If a person denies (or increases the charge for) credit for personal, family, or household purposes based either wholly or partly upon information from a person other than a CRA, and the information is the type of consumer information covered by the FCRA, Section 615(b)(1) requires that the user clearly and accurately disclose to the consumer his or her right to be told the nature of the information that was relied upon if the consumer makes a written request within 60 days of notification. The user must provide the disclosure within a reasonable period of time following the consumer's written request.

3. Adverse Actions Based on Information Obtained From Affiliates

If a person takes an adverse action involving insurance, employment, or a credit transaction initiated by the consumer, based on information of the type covered by the FCRA, and this information was obtained from an entity affiliated with the user of the information by common ownership or control, Section 615(b)(2) requires the user to notify the consumer of the adverse action. The notice must inform the consumer that he or she may obtain a disclosure of the nature of the information relied upon by making a written request within 60 days of receiving the adverse action notice. If the consumer makes such a request, the user must disclose the nature of the information not later than 30 days after receiving the request. If consumer report information is shared among affiliates and then used for an adverse action, the user must make an adverse action disclosure as set forth in I.C.1 above.

End User Certification

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Notice to Users of Consumer Reports: Obligations of Users under the FCRA

D. Users Have Obligations When Fraud and Active Duty Military Alerts are in Files

When a consumer has placed a fraud alert, including one relating to identify theft, or an active duty military alert with a nationwide consumer reporting agency as defined in Section 603(p) and resellers, Section 605A(h) imposes limitations on users of reports obtained from the consumer reporting agency in certain circumstances, including the establishment of a new credit plan and the issuance of additional credit cards. For initial fraud alerts and active duty alerts, the user must have reasonable policies and procedures in place to form a belief that the user knows the identity of the applicant or contact the consumer at a telephone number specified by the consumer; in the case of extended fraud alerts, the user must contact the consumer in accordance with the contact information provided in the consumer's alert.

E. Users Have Obligations When Notified of an Address Discrepancy

Section 605(h) requires nationwide CRAs, as defined in Section 603(p), to notify users that request reports when the address for a consumer provided by the user in requesting the report is substantially different from the addresses in the consumer's file. When this occurs, users must comply with regulations specifying the procedures to be followed, which will be issued by the Consumer Financial Protection Bureau and the banking and credit union regulators. The Consumer Financial Protection Bureau regulations will be available at www.consumerfinance.gov/learnmore/.

F. Users Have Obligations When Disposing of Records

Section 628 requires that all users of consumer report information have in place procedures to properly dispose of records containing this information. The Consumer Financial Protection Bureau, the Securities and Exchange Commission, and the banking and credit union regulators have issued regulations covering disposal. The Consumer Financial Protection Bureau regulations may be found at www.consumerfinance.gov/learnmore/.

II. CREDITORS MUST MAKE ADDITIONAL DISCLOSURES

If a person uses a consumer report in connection with an application for, or a grant, extension, or provision of, credit to a consumer on material terms that are materially less favorable than the most favorable terms available to a substantial proportion of consumers from or through that person, based in whole or in part on a consumer report, the person must provide a risk-based pricing notice to the consumer in accordance with regulations prescribed by the Consumer Financial Protection Bureau. Section 609(g) requires a disclosure by all persons that make or arrange loans secured by residential real property (one to four units) and that use credit scores. These persons must provide credit scores and other information about credit scores to applicants, including the disclosure set forth in Section 609(g)(1)(D) ("Notice to the Home Loan Applicant").

III. OBLIGATIONS OF USERS WHEN CONSUMER REPORTS ARE OBTAINED FOR EMPLOYMENT PURPOSES

A. Employment Other Than in the Trucking Industry

If the information from a CRA is used for employment purposes, the user has specific duties, which are set forth in Section 604(b) of the FCRA. The user must:

- Make a clear and conspicuous written disclosure to the consumer before the report is obtained, in a document that consists solely of the disclosure, that a consumer report may be obtained.
- Obtain from the consumer prior written authorization. Authorization to access reports during the term of employment may be obtained at the time of employment.
- Certify to the CRA that the above steps have been followed, that the information being obtained will not be used in violation of any federal or state equal opportunity law or regulation, and that, if any adverse action is to be taken based on the consumer report, a copy of the report and a summary of the consumer's rights will be provided to the consumer.
- Before taking an adverse action, the user must provide a copy of the report to the consumer as well as the summary of consumer's rights (The user should receive this summary from the CRA.) A Section 615(a) adverse action notice should be sent after the adverse action is taken.

An adverse action notice also is required in employment situations if credit information (other than transactions and experience data) obtained from an affiliate is used to deny employment. Section 615(b)(2). The procedures for investigative consumer reports and volunteer misconduct investigations are set forth below.

B. Employment in the Trucking Industry

Special rules apply for truck drivers where the only interaction between the consumer and the potential employer is by mail, telephone, or computer. In this case, the consumer may provide consent orally or electronically, and an adverse action may be made orally, in writing, or electronically. The consumer may obtain a copy of any report relied upon by the trucking company by contacting the company.

IV. OBLIGATIONS WHEN INVESTIGATIVE CONSUMER REPORTS ARE USED

Investigative consumer reports are a special type of consumer report in which information about a consumer's character, general reputation, personal characteristics, and mode of living is obtained through personal interviews by an entity or person that is a consumer reporting agency. Consumers who are the subjects of such reports are given special rights under the FCRA. If a user intends to obtain an investigative consumer report, Section 606 requires the following:

- The user must disclose to the consumer that an investigative consumer report may be obtained. This must be done in a written disclosure that is mailed, or otherwise delivered, to the consumer at some time before or not later than three days after the date on which the report was first requested. The disclosure must include a statement informing the consumer of his or her right to request additional disclosures of the nature and scope of the investigation as described below, and the summary of consumer rights required by Section 609 of the FCRA. (The summary of consumer rights will be provided by the CRA that conducts the investigation.)
- The user must certify to the CRA that the disclosures set forth above have been made and that the user will make the disclosure described below.
- Upon the written request of a consumer made within a reasonable period of time after the disclosures required above, the user must make a complete disclosure of the nature and scope of the investigation.
- This must be made in a written statement that is mailed or otherwise delivered, to the consumer no later than five days after the date on which the request was received from the consumer or the report was first requested, whichever is later in time.

End User Certification

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Notice to Users of Consumer Reports: Obligations of Users under the FCRA

V. SPECIAL PROCEDURES FOR EMPLOYMENT INVESTIGATIONS

Section 603(x) provides special procedures for investigations of suspected misconduct by an volunteer or for compliance with Federal, state or local laws and regulations or the rules of a self-regulatory organization, and compliance with written policies of the employer. These investigations are not treated as consumer reports so long as the employer or its agent complies with the procedures set forth in Section 603(x), and a summary describing the nature and scope of the inquiry is made to the volunteer if an adverse action is taken based on the investigation.

VI. OBLIGATIONS OF USERS OF MEDICAL INFORMATION

Section 604(g) limits the use of medical information obtained from consumer reporting agencies (other than payment information that appears in a coded form that does not identify the medical provider). If the information is to be used for an insurance transaction, the consumer must give consent to the user of the report or the information must be coded. If the report is to be used for employment purposes – or in connection with a credit transaction (except as provided in regulations issued by the banking and credit union regulators) -- the consumer must provide specific written consent and the medical information must be relevant. Any user who receives medical information shall not disclose the information to any other person (except where necessary to carry out the purpose for which the information was disclosed, or a permitted by statute, regulation, or order).

VII. OBLIGATIONS OF USERS OF "PRESCREENED" LISTS

The FCRA permits creditors and insurers to obtain limited consumer report information for use in connection with unsolicited offers of credit or insurance under certain circumstances. Sections 603(1), 604(c), 604(e), and 614(d). This practice is known as "prescreening" and typically involves obtaining a list of consumers from a CRA who meet certain preestablished criteria. If any person intends to use prescreened lists, that person must (1) before the offer is made, establish the criteria that will be relied upon to make the offer and grant credit or insurance, and (2) maintain such criteria on file for a three-year period beginning on the date on which the offer is made to each consumer. In addition, any user must provide with each written solicitation a clear and conspicuous statement that:

- Information contained in a consumer's CRA file was used in connection with the transaction.
- The consumer received the offer because he or she satisfied the criteria for credit worthiness or insurability used to screen for the offer.
- Credit or insurance may not be extended if, after the consumer responds, it is determined that the consumer does not meet the criteria used for screening or any applicable criteria bearing on credit worthiness or insurability, or the consumer does not furnish required collateral. The consumer may prohibit the use of information in his or her file in connection with future prescreened offers of credit or insurance by contacting the notification system established by the CRA that provided the report.
- The statement must include the address and toll-free telephone number of the appropriate notification system.

In addition, the Consumer Financial Protection Bureau has established the format, type size, and manner of the disclosure required by Section 615(d), with which users must comply. The regulation is 12 CFR 1022.54.

VIII. OBLIGATIONS OF RESELLERS

A. Disclosure and Certification Requirements

Section 607(e) requires any person who obtains a consumer report for resale to take the following steps:

1. Disclose the identity of the end-user to the source CRA.
2. Identify to the source CRA each permissible purpose for which the report will be furnished to the end-user.
3. Establish and follow reasonable procedures to ensure that reports are resold only for permissible purposes, including procedures to obtain:
   - the identify of all end-users;
   - certifications from all users of each purpose for which reports will be used; and
   - certifications that reports will not be used for any purpose other than the purpose(s) specified to the reseller. Resellers must make reasonable efforts to verify this information before selling the report.

B. Reinvestigations by Resellers

Under Section 611(f), if a consumer disputes the accuracy or completeness of information in a report prepared by a reseller, the reseller must determine whether this is a result of an action or omission on its part and, if so, correct or delete the information. If not, the reseller must send the dispute to the source CRA for reinvestigation. When any CRA notifies the reseller of the results of an investigation, the reseller must immediately convey the information to the consumer.

C. Fraud Alerts and Resellers

Section 605A(f) requires resellers who receive fraud alerts or active duty alerts from another consumer reporting agency to include these in their reports.

IX. LIABILITY FOR VIOLATIONS OF THE FCRA

Failure to comply with the FCRA can result in state government or federal government enforcement actions, as well as private lawsuits. Sections 616, 617, and 621. In addition, any person who knowingly and willfully obtains a consumer report under false pretenses may face criminal prosecution. Section 619.

The Consumer Financial Protection Bureau website, www.consumerfinance.gov/learnmore, has more information about the FCRA.

Citations for FCRA Sections in the US Code, 15 U.S.C. § 1681 et seq.:

Section 603	Section 609	Section 618	Section 626	15 U.S.C. 1681c-1	15 U.S.C. 1681j	15 U.S.C. 1681r	15 U.S.C. 1681x
Section 604	Section 610	Section 619	Section 627	15 U.S.C. 1681c-2	15 U.S.C. 1681k	15 U.S.C. 1681s	15 U.S.C. 1681y
Section 605	Section 611	Section 620	Section 628	15 U.S.C. 1681d	15 U.S.C. 1681l	15 U.S.C. 1681s-1	
Section 605A	Section 612	Section 621	Section 629	15 U.S.C. 1681e	15 U.S.C. 1681m	15 U.S.C. 1681s-2	
Section 605B	Section 613	Section 622	15 U.S.C. 1681	15 U.S.C. 1681f	15 U.S.C. 1681n	15 U.S.C. 1681t	
Section 606	Section 614	Section 623	15 U.S.C. 1681a	15 U.S.C. 1681g	15 U.S.C. 1681o	15 U.S.C. 1681u	
Section 607	Section 615	Section 624	15 U.S.C. 1681b	15 U.S.C. 1681h	15 U.S.C. 1681p	15 U.S.C. 1681v	
Section 608	Section 616	Section 625	15 U.S.C. 1681c	15 U.S.C. 1681i	15 U.S.C. 1681q	15 U.S.C. 1681w	

Para informacion en espanol, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

End User Certification

Verified Volunteers

Sterling Talent Solutions

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identity theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.

  In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.
- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1. a. Banks, savings associations, and credit unions with total assets of over $10 billion and their affiliates.	a. Consumer Financial Protection Bureau 1700 G Street NW Washington, DC 20552
b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the Bureau:	b. Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above	
a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050
b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and insured state branches of foreign banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act	b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480
c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations	c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106
d. Federal Credit Unions	d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Department of Transportation 1200 New Jersey Avenue, SE Washington, DC 20590
4. Creditors Subject to Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street SW Washington, DC 20423
5. Creditors Subject to Packers and Stockyards Act	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, SW, 8th Floor Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F St NE Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive Mclean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357

Service Agreement

Service Agreement

Verified Volunteers, a division of Sterling Infosystems Inc. ("Verified Volunteers"), and the client named below ("Client") agree that Verified Volunteers shall make available to Client volunteer and pre-employment screening services ("Services") subject to this Service Agreement ("Agreement"). The Effective Date of this Agreement is as set forth below Verified Volunteers' signature. In consideration of the mutual obligations set forth in this Agreement, each party agrees to the terms and conditions below and represents that this Agreement is executed by its duly authorized representative:

	Verified Volunteers		
		Client:	
Signature:		Signature:	
Print Name:		Print Name:	
Title:		Title:	
Date:		Date:	

1. **Services**
   a. Verified Volunteers shall make available to Client the services listed on Attachment A attached hereto at the prices set forth on such Attachment. Verified Volunteers and Client agree that Client's orders for background checks hereunder are expected to commence on or about __________ (the "Commencement Date"). Any twelve (12) month period starting on the Commencement Date or anniversary thereof is referred to as a "Contract Year".
   b. The initial term of this Agreement shall commence on the Effective Date or such other date as the parties may agree in writing, and continue for a term of thirty-six (36) months after the Commencement Date. Thereafter this Agreement shall automatically renew for additional twelve (12) month terms unless either party gives notice of its intent not to renew at least thirty (30) days prior to the end of the initial term or renewal term, as applicable; provided that Verified Volunteers shall not commence the provision of Services until Client has completed and executed the End User Certification and Credentialing Application in the form determined by Verified Volunteers, the terms of which are incorporated by reference herein, and the Credentialing Application has been approved. The initial term and any renewal period constitute "the Term" of this Agreement.
   c. During the Term, Verified Volunteers shall be Client's exclusive provider of volunteer screening services, including without limitation verifications and motor vehicle and criminal background searches.

2. **Invoicing and Payment**
   a. Verified Volunteers will invoice Client monthly and payment shall be due within thirty (30) days of the date of invoice. A late payment charge equal to the lesser of 1½% per month or the highest lawful rate may be applied to any outstanding balances until paid.
   b. Verified Volunteers reserves the right to revise its pricing for Services upon thirty (30) days written notice. In addition, Client acknowledges that Verified Volunteers' pricing on Attachment A is based on Client's projected annual volume (which may be measured in number of volunteers screened and/or the amounts payable to Verified Volunteers) as set forth on such Attachment. In the event Client's actual volume, by one or more measure on Attachment A, as of the end of a Contract Year is less than 90% of such projected volume, Verified Volunteers may revise its pricing upon written notice to Client. Notwithstanding the foregoing, in the event state or local government fees payable by Sterling in connection with the provision of Services increase during the Term, Verified Volunteers may pass along such price increase to Client upon notice.
   c. Client will pay any applicable taxes relating to this Agreement, other than taxes based on Verified Volunteers' income and franchise-related taxes.

3. **Restrictions on Use**
   a. Client will obtain and use any Consumer Report or Investigative Consumer Report, as those terms are defined in the Fair Credit Reporting Act ("FCRA"), solely for the purpose(s) designated by the Client in the Credentialing Application and in accordance with the End User Certification signed by the Client. Client will not provide any part of the Services to others, whether directly or indirectly, through incorporation in a database, report or otherwise.

      Client will use the Services only in compliance with all applicable local, state, federal and international laws, rules, regulations or requirements, including, but not limited to the FCRA and the Fair and Accurate Credit Transactions Act ("FACTA") and applicable state and local laws and regulations.

4. **Confidentiality**
   a. Client shall not disclose any background screening reports provided by Verified Volunteers hereunder except as permitted by this Agreement or required by law, provided that Client is not prohibited from disclosing such report to the subject of such report.
   b. Each party ("Recipient") will treat all information provided by the other party ("Discloser") that Discloser designates in writing to be confidential in the same manner as Recipient treats its own confidential information. Discloser represents and warrants that it has all necessary legal rights, title, consents and authority to disclose such confidential information to Recipient. Confidential information shall not include information that (i) is or becomes a part of the public domain through no act or omission of Recipient; (ii) was in Recipient's lawful possession prior to Discloser's disclosure to Recipient; (iii) is lawfully disclosed to Recipient by a third party with the right to disclose such information and without restriction on such disclosure; or (iv) is independently developed by Recipient without use of or reference to the confidential information. Client shall not disclose the negotiated pricing or terms of this Agreement to any third party.

Service Agreement

5. **Disclaimers**
   a. Client acknowledges that the depth of information collected by Verified Volunteers varies among sources and Verified Volunteers cannot act as an insurer or guarantor of the accuracy, reliability or completeness of the data. Client shall be responsible for determining that its use of the Services complies with all applicable federal, state or local laws, rules or regulations, including but not limited to FCRA and FACTA.
   B. EXCEPT AS EXPLICITLY SET FORTH IN THIS AGREEMENT, ALL SERVICES ARE PROVIDED ON AN "AS IS," "AS AVAILABLE" BASIS. OTHER THAN AS EXPLICITLY STATED IN THIS AGREEMENT, (1) VERIFIED VOLUNTEERS DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND (2) VERIFIED VOLUNTEERS DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE AND DISCLAIMS ANY WARRANTY OR REPRESENTATION REGARDING AVAILABILITY OF A SERVICE, SERVICE LEVELS OR PERFORMANCE.

6. **Limitation of Liability**
   A. NEITHER PARTY WILL BE LIABLE FOR ANY INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY, INDIRECT OR CONSEQUENTIAL DAMAGES OF ANY KIND, REGARDLESS OF WHETHER OR NOT THE OTHER PARTY WAS AWARE OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF SUCH DAMAGES.
   B. EACH PARTY'S MAXIMUM LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF THE CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, BREACH OF WARRANTY OR OTHERWISE), WILL NOT EXCEED THE TOTAL AMOUNT PAID AND PAYABLE BY CLIENT HEREUNDER DURING THE 12-MONTH PERIOD IMMEDIATELY PRECEDING THE DATE ON WHICH SUCH LOSS, DAMAGE, INJURY, CLAIM, COST OR EXPENSE OCCURRED.
   c. Notwithstanding anything to the contrary, the exclusions and limitations set forth in Section 6a and Section 6b above shall not apply with respect to breach of Section 3 or 4.

7. **Termination**
   a. Verified Volunteers may immediately suspend Services, in whole or in part, under this Agreement without notice (i) upon Client's failure to pay amounts when due, (ii) if Client files bankruptcy or reorganization or fails to discharge an involuntary petition within sixty (60) days after filing date, or (iii) if Verified Volunteers reasonably believes that its provision, or Client's use, of the Services shall violate the FCRA or other applicable law. In the event of material breach of this Agreement by Client or Verified Volunteers, the non-breaching party may terminate this Agreement if such breach is not cured within forty-five (45) days of written notice of breach; provided that if such breach is not capable of being cured the non-breaching party may terminate this Agreement upon written notice.
   b. The provisions set forth in Sections 4, 5, 6, 7.b, 8 and 9 will survive the termination of this Agreement.

8. **Choice of Law; Disputes**
   a. This Agreement is governed by and construed in accordance with the laws of the State of New York, without regard to choice of law provisions. Any disputes arising out of this Agreement that cannot be resolved by the parties will be brought in state or federal court located in New York County, New York.

9. **Miscellaneous**
   a. This Agreement, addenda, exhibits and/or schedules (including the End User Certification and Credentialing Application) constitute the entire agreement between Verified Volunteers and Client regarding the Services. All prior agreements, both oral and written, between the parties on the matters contained in this Agreement are expressly cancelled and superseded by this Agreement. In no event shall any terms or conditions included on any form of Client purchase order apply to the relationship between Verified Volunteers and Client hereunder, unless such terms are expressly agreed to by the parties in writing. Any amendments of or waivers relating to this Agreement must be in writing signed by the party, or parties, to be charged therewith.
   b. This Agreement binds and inures to the benefit of the parties and their successors and permitted assigns, except that neither party may assign this Agreement without the prior written consent of the other party; however, Verified Volunteers may assign the Agreement to any of its affiliated companies or in connection with a merger or consolidation involving Verified Volunteers (so long as the assignment is to the newly merged or consolidated entity) or the sale of substantially all of Verified Volunteers' assets (so long as the assignment is to the acquirer of such assets).
   c. Verified Volunteers may reach out directly to volunteers to assist them in the ordering process, and may, on occasion, communicate with volunteers to promote those elements of our platform that build out the Verified Volunteers community, including, but not limited to, our Fast-Pass sharing and recruiting elements.

Service Agreement

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Attachment A: Verified Volunteers Product & Service Pricing

For Volunteers

Expected Annual Spend (in $) per Contract Year :

Expected Annual Volume (in number of volunteers screened) per Contract Year :

CLIENT INITIAL :

NEW ORDER SERVICES	BASE PRICE
Complete Package	$33
Social Security Trace	
Nationwide Criminal Database Search with primary source validation	
Department of Justice National Sex Offender Registry (DRU Sjodin/NSOPW)	
Government Sanctions/Watch List (OFAC)	
County/state searches from last seven year's address history (based on SSN Trace)	
Arrest Direct Database Search with primary source validation	
Alias/maiden name searches across the above (based on SSN Trace)	
Monthly Updates using the Nationwide Database Search (for the first year)	
Advanced Package	
Social Security Trace	
Nationwide Criminal Database Search with primary source validation	
Department of Justice National Sex Offender Registry (Dru Sjodin/NSOPW)	
Government Sanctions/Watch List (OFAC)	
Current County/state of residence	
Monthly Updates using the Nationwide Database Search (for the first year)	
A la Carte Items	
Managed Adverse Action - Optional	$4
One Time Activation/Implementation/Training Fee	$500

NOTE: Pricing excludes fees charged by state, county and motor vehicle repositories.

Service Agreement

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Attachment A: Our Products & Services

For Volunteers

FAST-PASS / SHARED SERVICES	BASE PRICE
Fast-Pass Shared Criminal Packages	FREE

REBATES	REBATE
Rebates from Fast-Pass Sharing by Volunteers with Other Organizations*	up to $4.00

*Received when your organization has paid for a portion of the original background check and the volunteer has purchased the Fast-Pass (unlimited sharing subscription). Rebates of $2.00 are given for the first two shares marked "Eligible" by other organizations.

Verified Volunteers by Sterling Talent Solutions

Sterling Talent Solutions

Attachment A: Our Products & Services

For Employee Applicants

Expected Annual Spend (in $) per Contract Year :		CLIENT INITIAL :
Expected Annual Volume (in number of employees screened) per Contract Year :		

NEW ORDER SERVICES	BASE PRICE

NOTE: Pricing excludes any fees charged by state, county, and motor vehicle repositories, and employment and education vendor providers.

Signatures

VERIFIED VOLUNTEERS			
		Organization Name:	
Date:		Date:	
Signature:		Signature:	
Printed Name:		Printed Name:	
Printed Title:		Printed Title:	

*Please note that all facsimile signatures are acceptable as binding.

Development Department
Eric Snowden
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6829 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Service Committee**
RE:	Ordinance to Amend the Code of Ordinances of the City of Reynoldsburg, Ohio: Amending Section 1171.06 Accessory use; accessory structures of Chapter 1171 General Requirements**.** (Second Reading 5/08/2017, Planning Commission 4/6/2017).

See the attached document for details of proposed text amendment and staff report.

REYNOLDSBURG
PLANNING & ZONING DIVISION

STAFF REPORT:
CODIFIED ORDINANCE
AMENDMENT

CODE SECTION: Section 1171.06(d) – Temporary Portable Storage Units

BACKGROUND: Staff becomes periodically aware of provisions of the Planning & Zoning Code that require revision. City staff has reviewed the regulations for portable temporary storage, as well as solicited feedback from customers experiencing challenges with the current regulations. Section 1171.06(d) of the Code needs to be revised.

SUMMARY OF MAJOR REVISIONS:

Overview:

Chapter 1171 prescribes general regulations that apply to all lots and structures, including regulations for temporary portable storage units in Section 1171.06(d). The original regulations for temporary portable storage units were enacted in 2006, and have undergone several minor revisions. The purpose and intent of the regulations are to prevent excessive numbers of portable storage units and restrict the length of time they can be stored on a lot. This prevents unsightly accumulations of rubbish throughout the City.

The current regulations require a zoning certificate any time a temporary portable storage unit is in a residential district and provides only a limited number of exceptions in commercial districts. City Staff have found these regulations lack the needed flexibility to accommodate the use of these storage units, and are unclear regarding the ability of the BZBA to grant exceptions.

Duration:

The current regulations require a permit for every use of a temporary storage unit on a residential lot. Staffs experience indicates that this is not necessary and that the time taken issuing permits and writing violations for use of temporary portable storage units is disproportionate to the problems caused. Review of permitting data shows that the majority of temporary portable storage units are removed within seven days. Staff proposes to create a seven day period where no permit is required. This will allow many residents to utilize a storage unit for a limited time without the burden of securing a permit.

Current regulations allow Staff to issue up to two 14 day permits for use of temporary portable storage units. This means a unit may be on site for total of 28 days in a year. Staff proposes to change the permit length to 21 days. This makes the permit duration for temporary portable storage units the same length as temporary signs and banners. In conjunction with the 7 day non-permit period, the total will still not exceed the current duration of 28 days.

Exceptions:

The current regulations allow BZBA to approve exceptions to the duration and number of unit requirements, but are unclear as to how this is to be reviewed. Staff has clarified that this will be reviewed by the Board as a special exception in all districts. Staff also proposes some additional considerations for the Board to review in conjunction with a special exception use permit review of that type.

In order to better accommodate large construction projects, Staff proposes to empower the Planning & Zoning Administrator and Building Official to make decisions regarding the number and duration of such units for projects that require a building permit. The Planning & Zoning Administrator and Building Official collaborate daily with construction project managers that are active in the City. Therefore, they are in the best position to allow or disallow additional temporary portable storage units for these.

CHAPTER 1131 - Definitions

~~Portable~~ Temporary Portable Storage Unit~~s~~. A transportable unit designed and used for the temporary storage of building materials, household goods, commercial goods, waste, or other ~~such~~similar materials.

1171.06 ACCESSORY USE, ACCESSORY STRUCTURE.

~~(d) Portable Temporary Storage Units. A zoning certificate shall be obtained from the Zoning Officer prior to the placement of a portable temporary storage unit on a property. No more than one unit is permitted on a property at any given time the duration of which shall not exceed a period of fourteen days. The unit must be placed on a hard surface (not grass), and must be on the property for which it is being used. The use of these units shall be limited to no more than twice in any twelve month period. Permission to exceed these limitations may be granted by the Board of Zoning and Building Appeals. A portable temporary storage unit is not permitted as a permanent accessory structure regardless of the proposed location of the unit on a parcel.~~

~~(1) Calamity exception. If the portable temporary storage unit is being used to store personal property as a result of a major calamity (e.g. fire flood or other event whm·e there is significant property damage) the Board of Zoning and Building Appeals may extend these time periods.~~

~~(2) Approved construction project. If the portable temporary storage unit is being used to store materials as part of an approved construction project in a commercial or industrial district, the portable temporary storage unit may remain onsite as long as there is a valid open building permit obtained through the City of Reynoldsburg.~~

(d) Temporary Portable Storage Units. Temporary portable storage units may be considered a temporary accessory use when they are placed on a lot for the purposes of storing items on that lot. No temporary portable storage unit may be placed on a lot in a manner inconsistent with this section. Temporary portable storage units are not permitted as permanent accessory structures and shall be subject to the following regulations:

(1) Location. Temporary portable storage units must be placed on the lot for which they are storing items and must be placed on a permanent surface such as a driveway or parking lot. On non-residential lots, the Planning & Zoning Administrator may require relocation of any temporary portable storage unit that restricts vehicle access to a site.

(2) Duration. One (1) temporary portable storage unit may be placed on a lot for a period of up to seven (7) consecutive days, once per calendar year without a zoning certificate. Upon review and approval of a zoning certificate, this period may be extended to a period of up to twenty-one (21) additional days.

(3) Exceptions for construction project. Temporary portable storage units may be placed on any lot with an active building permit. The Building Official and Planning & Zoning Administrator may make a determination as to the number and location of placement of the temporary portable storage units warranted for the project, and shall have the power to order removal of any unwarranted units. Such approvals shall not require a zoning certificate and shall expire upon the completion of the project, upon expiration of the zoning certificate, or expiration of the building permit.

(4) Additional Exceptions. The Board of Zoning and Building Appeals may grant approvals to exceed these regulations as a special exception in all districts. In addition to the standards for approval found in Section 1145.09 of the Zoning Code, the Board shall also consider the following:

A. Calamity. That a major calamity (e.g. fire, flood or other event where there is significant property damage) exists at the site and that the additional units or additional time are required to store property from the site as a result of that calamity.

B. Necessity. That the placement of additional storage units or the granting of additional time is necessary and germane to the operation of the main use.

C. Public purpose. That the placement of additional storage units or the granting of additional time serves a public purpose for the City or another public authority.

<u>Development Department</u>
Eric Snowden
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6829 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Service Committee**
RE:	ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Section 1127.12 <u>Utility and Traffic Studies</u> of the Chapter 1127 <u>Standards</u>. (Second Reading 5/8/2017, Planning Commission 4/6/2017).

This ordinance will amend a section of the Subdivision Regulations that contains an incorrect word choice referring to another chapter of the Zoning Code. See attached document for the proposed text amendment.

1127.12 UTILITY AND TRAFFIC STUDIES.

Utility and traffic studies may be required by the City Engineer to facilitate proper master or large scale planning of the City's infrastructure prior to the submission of public or private construction plans. Fees for review of such traffic or utility studies shall be in accordance with ~~Section~~Chapter 1155 of the Zoning Code.

Police Department

James O'Neill
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

ORDINANCE REQUEST

DATE: **May 22, 2017**

TO: **Finance Committee**

RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Second Reading 5/08/2017).

The following items are no longer in use or functioning and need to be removed from the fixed asset list:

Computer
Fixed Asset
Disposal List

MANUFACTURER	MODEL	Serial Number	ASSET TAG (Red)	ASSET TAG (Blue)
DELL	Optiplex 740	GGGXQD1	01898	C00129
DELL	XPS M1210	J1S1HC1	02221	C00245
PANASONIC	CF-51	CF-51ABLDAKM	02138	C00089
PANASONIC	CF-30	CF-30FCS75AM	02253	none
PANASONIC	CF-29	CF-29NBLGZBM	02176	C00246
PANASONIC	CF-30	CF-30FCS75AM	02254	C00249

<u>Service Department</u>
Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**May 22, 2017**
TO:	**Finance Committee**
RE:	ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Second Reading 5/08/2017).

The Building Department requests the following items be removed from the Fixed Asset List and be auctioned off.

Asset Tag# 2055 (Unit 104) 2003 GMC Sonoma 1GTCS14H638259448

Asset Tag# 2056 (Unit 106) 2003 GMC Sonoma 1GTCS14H438224861

Building Department
City Of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

MEMORANDUM

Date: April 12, 2017
To: Reynoldsburg City Council Members
Re: Resolution to remove two vehicles from the asset list

The Building Department asks for approval to remove two vehicles from the asset list and auction them off on (govdeals.com). These two trucks were recently replaced with SUV's and no longer have a useful purpose for the city. We recently started using GovDeals (essentially eBay for government) to properly remove and repurpose vehicles, equipment, furniture, etc. from our asset list. This on line auction site is strictly for government agencies to list on but anyone can bid on the items. This nationally used site has been very profitable for many agencies that would have simply scraped old stuff. On their web site are many success stories from agencies near and far that have been using this auction for several years.