

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
April 22, 2019

Chairman Barth R. Cotner called the meeting to order at 7:57 PM

Call to Order - Roll Call

PRESENT: Clemens, Cotner, Luzader, Spalding, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved.

Approval of Minutes

a. Finance and Administration Committee – Committee Meeting – April 8, 2019

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>ACCEPTED</b> |
|----------------|-----------------|

NEW LEGISLATION/DISCUSSION ITEMS

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING SECTIONS 160.02(E) PARKS & RECREATION DEPARTMENT; 160.03 SALARY SCHEDULE; AND REPEALING/REPLACING SECTION 160.08 ADMINISTRATION OF PAY PLAN OF CHAPTER 160 EMPLOYEE COMPENSATION.  
--- Cotner. Finance and Administration Committee.

Ms. Boller: good evening, this legislative request this evening is in regards to implementation for steps for the non management staff on chapter 160. It is our plan to begin this implementation July 1st of 2019. Each employee will be assigned a step and they move forward in those steps, there will be a total of 7. And they will not get an increase until on there anniversary date so it really should no increase the budget too much at all this year. Also, in chapter 160 02.3, were requesting to add a position in Parks and Rec. Its a recreation coordinator. I sent everyone out justification on that, on Friday. If you have any questions I would be happy to answer them.

Mr. Cotner: Thank you for that email by the way, it shared a lot of information of what we were looking for. So, you know anytime were adding somebody I think we need to know why and what the value they can bring to the citizens so thank you for including that for us. We appreciate that.

Mr. Luzader: And I have already talked to you a couple times, even earlier today. I think I read in the email that you sent, and this might be more for Ms. Bauman too but is this position an increase from a part time to a full time?

Ms. Boller: Currently we have a seasonal intern that comes in pretty much year round that does work there, we would like to just not fill that position as an intern position but have it as a full time staff member.

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
April 22, 2019

Mr. Luzader: I just want some clarification because I thought I read that it had been done by a part time somebody.

Ms. Boller: Yes. And by the way Donna and Chris did all of that justification, just wanted to give them credit.

Mr. Cotner: Thank you. So it is just adding a full time, there is no other just part time in there. Michelle is filled the full time in your office but there is no one in the other side.

Ms. Bauman: We call it a seasonal position, its 12 hours a week.

Mr. Cotner: Its not really an intern then because its a paid position.

Ms. Bauman: Its always been a called a Park Intern, but that's probably not the official term that's just how we have always referred to it. That position has been there since before I started.

Mr. Spalding: I have see all of the increases of all the programs too. And it really makes sense. When I saw the percentages over the last year I went "ah". I mean it really justifies itself in just the fact that were providing so many more services, we have to have that full time person. So I appreciate you putting the effort together to make it happen.

Ms. Bauman: Thank you.

Mr. Luzader: Just one other question. Will you need an increase in your budget to cover this position for the rest of the year?

Ms. Bauman: We might, we will try, I'm hearing no behind me. We will try our very best to, you know we do have some things that we are probably came in under budget than we had planned on. And this position wont go into effect probably, by the time we get it advertised and it goes as three reads and so forth, probably July or August. I'm thinking probably closer to August before we could get somebody on staff.

Ms. Boller: The best number on salary and benefits for this individual is going to be about \$61,000.00 to \$63,000.00 a year. Its not going to be an extremely high paid.

Mr. Luzader: Its only a pay grade 7 so...

Ms. Boller: Yes.

Ms. Bryant: Do you anticipate hiring that person that doing the 12 hours or are you looking outside of the box?

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
April 22, 2019

Ms. Bauman: Since this is a classified, chapter 160 position, the person who is working for us right now is considered just a seasonal employee not a chapter 160 so they would have to apply.

Ms. Bryant: Do you know if they are qualified to hold the position.

Ms. Bauman: I'm not sure they would be interested in full time work.

Ms. Bryant: Gotcha, thanks.

Ms. Boller: Civil Service rules dictate that only other Civil Service employees can apply for that position. If we posted it outside and they were qualified, they could of course apply for the position then.

|                  |                                        |                                |
|------------------|----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b> | <b>Next: 4/22/2019 7:35 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman              |                                |
| <b>SECONDER:</b> | Mel Clemens, Ward 4 Councilmember      |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding     |                                |

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A "GOVERNMENTAL AGGREGATION PROGRAM AGREEMENT" WITH VOLUNTEER ENERGY SERVICES, INC., TO PROVIDE FULL REQUIREMENTS RETAIL NATURAL GAS AND RELATED ADMINISTRATIVE SERVICES TO AN AGGREGATED GROUP AND DECLARING AN EMERGENCY. --- Cotner. Finance and Administration Committee.

Mr. Taylor: Thank you for having me here this evening. My name is Larry Taylor. I'm a energy specialist for Volunteer Energy, and I personally administer the gas aggregation program for the City of Reynoldsburg. I'm here to discuss and take questions concerning the renewal of the gas aggregation program. Back in November 6 of 2001, the gas aggregation program was brought before the voters and they voted to let the City of Reynoldsburg become an aggregator. And a gas aggregation program simple. In the aggregation program there is two main components. The first component is the guaranteed savings for the resident. All Columbia Gas of Ohio standard choice offer costumers who are in the program are guaranteed to save 8% off of the normal price that they would be paying in the SCO program. The way that our agreement is structured, this is normal with all of our agreements, is that its an guaranteed 8% the second year because we don't know the commodity price is going to be, we have language in there that states that its a guaranteed 8% or for the second year no less than \$0.03 guarantee off the SCO adder. So for the residents in the gas aggregation program, guaranteed savings. The second component is the civic grant. Volunteer Energy is locally owned by Rick Curnutte, lives in Pickerington, our cooperate office is in Pickerington and were neighbors. We have about 150 gas aggregation programs in the state of Ohio. About 138 of those aggregation programs do not have a civic grant program. Pickerington gas aggregation civic grant and because we are neighbors, Rick felt that it was in the best interest of the community and good gesture of being a good neighbor to offer this civic grant to Reynoldsburg as well. Last July, after the first year f the aggregation program, I had the great opportunity presenting the first check, the first annual check in the amount of \$23, 457.76 to the City of Reynoldsburg. I took a peak at some of the usage and I believe that the second year of the aggregation program, the

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
April 22, 2019

second grant looks like its going to be about \$25,000.00. And that money is a gift, it is a civic grant to Reynoldsburg to be used for what you feel would be best used for the community. The civic grant is \$0.05 for every MCF used by the aggregation program, that's how we arrived at that number. The gas aggregation program simply stated is a win win. The residents guaranteed a savings and the community gets to enjoy that annual civic grant. Those are some bullet points, I would like to open it up for any questions.

Mr. Cotner: Thank you, I know that when we first started with Volunteer a couple years back, you and Mr. Sampson did a lot of work together, a lot of work to get this into place. And I know then that there will be some steps now because we just kind of went through this with the electric where there is going to be people will get opted out and then back in. So I mean I know we have a very specific process we have to follow. Can you share just a few of the things that are required by Volunteer Energy and is it PUCO that's put those mandates on you?

Mr. Taylor: Yea, we have a, we have to docket the program with the PUCO. There is a 10 day period, we have to have time to prepare the opt out letters, the resident would receive the opt letters they need to have those for a 21 day period. Now, because we are running up short on time, I talked with legal council this morning and what we believe that would be able to do, our legal council, not your legal council, what we believe that we would be able to do it we would be able to take all the customer in the SCO program and instead of sending them back to the utility, keep them in a month to month program. This is kind of an assumption that the program is going to be renewed. Worst case scenario the program is not renewed, they just get sent back to the utility company, back to the SCO. This would be a huge benefit to everyone. It would help a lot of calls that the City and that we might get, trying to explain why the residents a letter from Columbia Gas stating that your back in our program and were picking a supplier for you and then a month or two later getting a note, a letter from us saying that have been opted into the Reynoldsburg Aggregation Program. So that in itself will eliminate a lot of headaches I believe.

Mr. Luzader: Are there any fees to opt out or if someone were to opt out and at a later date want to sign back up with you. Are there any fees associated with that?

Mr. Taylor: No and no. A resident can, its an opt out program. Which simply means that means anybody in the Columbia Gas SCO is automatically put into the aggregation program, no fees, no cost to resident at all. If they were to get into the program and want to get out a later date, no fees. If they didn't get in the program right off the bat and wanted to get back after their neighbors explained it to them, again no fees. All they have to do is make a phone call.

|                |                  |                                |
|----------------|------------------|--------------------------------|
| <b>RESULT:</b> | <b>ITEM HELD</b> | <b>Next: 5/13/2019 7:33 PM</b> |
|----------------|------------------|--------------------------------|

ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2018 IN VARIOUS SPECIAL REVENUE FUNDS; AND PROVIDING THAT REVENUES FOR SAID FUNDS RECEIVED DURING 2019 BE ACCEPTED --- Cotner. Finance and Administration Committee.

MINUTES COMMITTEE MEETING  
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE  
April 22, 2019

Mr. Cicak: President Joseph, Chairman Cotner. Like to take this opportunity to wish you a happy 51st birthday.

APPLAUSE/LAUGHTER

Mr. Cotner: Just for the record were a little high on that.

Mr. Cicak: The purpose of this legislation is just to move money from the 2018 in the Special Police Revenue Funds into 2019, its a house keeping bill, we cant do it until the State audit is conducted and that's why were doing it now.

|                  |                                        |                                |
|------------------|----------------------------------------|--------------------------------|
| <b>RESULT:</b>   | <b>REFERRED TO COUNCIL [UNANIMOUS]</b> | <b>Next: 4/22/2019 7:35 PM</b> |
| <b>MOVER:</b>    | Barth R. Cotner, Chairman              |                                |
| <b>SECONDER:</b> | Brett Luzader, Ward 2 Councilmember    |                                |
| <b>AYES:</b>     | Clemens, Cotner, Luzader, Spalding     |                                |