COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES

April 20, 2009

Members of Community Development Committee present: Leslie Kelly, Doug Joseph, Barth Cotner. Councilwoman Donna Shirey was absent.

Other members of Council present: Ron Stake, Fred Deskins, Jr., Mel Clemens, Council President William L. Hills.

Mrs. Kelly: I'll call the Community Development Committee meeting to order at 7:31 p.m. Item No. 2 on the agenda is approval of agenda. Are there any additions or deletions to this evening's agenda? Hearing none, it will stand approved.

Item No. 3 is appointment of a Vice Chairman, and I'd like to appoint Mr. Doug Joseph as Vice Chairman of the Community Development Committee.

Mr. Joseph: Thank you very much.

Mrs. Kelly: Okay.

Item 4 - approval of the minutes of the minutes of January 6, 2009 Community Development Committee Meeting. Are there corrections to those minutes? Do I have a motion to approve the minutes? Mr. Joseph moves to approve the minutes. Seconded by Mr. Cotner. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Thank you.

Item 5 - at my request, is Discussion: "Civic Park Multi Use Trails Stimulus Project". Mayor McCloud.

Mayor McCloud: Thank you Mrs. Kelly, members of Council. This is on the agenda simply for discussion and purposes of edification. As most of us know, the Administration received notice recently from MORPC that the Civic Park Multi Purpose Trail had been accepted and approved for funding. In the event that we elect to move forward with that project through the American Recovery and Reinvestment Act, the money allotted does not permit the, this appropriation, or the expenditure of these funds, for design. The preliminary estimates on design are approximately $60,000, potentially less, and the trail was added to the City CIP in 2003. It's a multi purpose trail that again would be located in Civic Park, so as information and documentation and specifics become available, we will be relaying those to Council and this is again, simply for discussion and edification purposes; so at this point, we'd be happy to answer any questions that you might have.

Mrs. Kelly: Anybody have any questions for the Mayor? Mr. Joseph.

Mr. Joseph: Thank you. Mayor. As I was looking at the map here of the proposed trail, I do notice that it doesn't make a complete circle, and is there a reason why, other than obviously cost, is there, is there any other reason why we don't make the complete loop for someone who might go out there and want to take one lap around there, but would not be able to end back up where they started.

Parks and Recreation Director Shamblin: Good Evening, either myself, or Mr. Miller could speak to this, but when this was originally, preliminarily designed and entered into the CIP, it was done as an 8 foot wide trail. By ODOT standards, the trail has to be 10 feet wide with 2 foot shoulders, so it upped the level of the construction costs so preliminarily, this is just a sketch of what the funding should be able to do.

Mrs. Kelly: Any other questions or comments? Mr. Shamblin and Mr. Mayor, I would like to say that I think this is a great opportunity for us to invest approximately $60,000 and get quite a return, so thank you for seeking that out. Okay, if there are no further items for comment or discussion, I will adjourn the meeting at 7:34 p.m.

Community Development Committee
- - -Nancy C. Frazier, Clerk of Council
April 20, 2009
(Transcribed/S. Cochran, Ass't. Clerk of Council)

SAFETY COMMITTEE MEETING MINUTES
April 20, 2009

Members of Safety Committee present: Fred Deskins, Jr., Ron Stake, Doug Joseph, Barth Cotner.

Other members of Council present: Leslie Kelly, Mel Clemens, Council President William L. Hills. Councilwoman Donna Shirey was absent.

Mr. Deskins: I'll open the Safety Committee at 7:35 p.m. First thing on the agenda is the approval of agenda, and I have a change this evening. I'd like to add 3a for the Mayor to give us a report on the today's gas leak.

I have next on the agenda is the approval of the minutes for April 6, 2009 Safety Committee. Do I hear any changes to the minutes? If not, they'll stand as written.

Mr. Mayor, would you like to tell us about the excitement today please?

Mayor McCloud: Yes, thank you Chairman Deskins. Somewhere between 8:30 and 9:00 a.m. this morning, one of the contractors working on Rosehill, immediately south of Main was milling curbs and struck a high-pressure gas line. The Police Department was notified immediately, and traffic was shut down between Haft and Rosehill. The Fire Department, under the direction of Fire Department, they evacuated the mobile home park and approximately ten businesses in that immediate area and ultimately some homes in the Bartlett, Terry, Hootman Drive area later this afternoon. The gas spewed pretty much all day long until this afternoon. It was finally capped. Main Street is now open, the gas leak is shut off, crews are currently on the scene and ideally, the repair work will be done by rush hour tomorrow morning.

Mr. Deskins: Is there any reason why it took all day to get the gas leak to shut off?

Mr. McCloud: I would imagine there is, and what that reason is, I don't know at this point.

Mr. Deskins: It seemed like a long time for it to get shut off.

Mr. McCloud: It was a long time.

Mr. Deskins: Is there any questions for the Mayor? Thank you very much Mayor. You might as well stay up there. Item 4 - Discussion: Authorization of contract for 2009 Fireworks Display.

Mr. McCloud: Thank you. We did put out the fireworks for bid and received two conforming bids that you have before you. My recommendation is Pyrotechnico. This is a company that has worked with the city in the past. The Truro Township Fire Department and our Police Department have a working relationship with them. They're comfortable with their safety practices, policies and procedures, and my recommendation is that we enter into contract with Pyrotechnico.

Mr. Deskins: Is there any questions for the Mayor from the Safety Committee.

Mr. Joseph: Thank you, Chairman. Last year, this is the company that we used last year? I got several people who commented to me that they thought the fireworks were shorter, and I think it might have been because there was a shortage at the time. Are they giving us assurance that we'll be more in line with what we've had in the past years, as far as the length of the fireworks, or is it going to be more like last year?

Mr. McCloud: No, it will be longer, Mr. Joseph, than last year, and you are correct, there was a shortage. I believe last year's show was somewhere, approximately twenty-four minutes seems to ring a bell, and as you may also recall, we received one bid last year and it was essentially we'll do this for twenty-four minutes, you can take it or leave it; and we took it, but this will be closer to a full half hour, which is what the bid information requested.

Mr. Joseph: Okay. Thank you, Chairman.

Mr. Deskins: Is there any other questions for the Mayor? Mr. Auditor, do you give your blessings for this?

Mr. Harris: Yes, money to pay for the fireworks was included in the 2009 Operating Budget, so you'll see there's no appropriation being asked for because the money's already there.

Mr. Deskins: Thank you very much. Well, if there's no other questions, I guess I need to refer this to Council with recommendation for adoption as an emergency. Seconded by Mr. Stake. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Thank you very much and I'll forward this to Finance for a....don't need to? Okay, thank you.

Item5 - Discussion: Authorization of contract for 2009 Street Program and appropriation of funds. Mr. Miller.

Director of Engineering Miller: Thank you, Chairman Deskins, members of Council. You have a request for the Mayor to enter into contract with Strawser Paving for the 2009 Street Program for $924,560.35 plus a contingency amount of $75,000 for a total appropriation of $999, 560.35. The cost of construction, or the project costs, came in approximately $100,000 less than the engineer's estimate.

Mr. Deskins: Is there any questions from Safety for Mr. Miller? Any questions from Council? Mr. Harris, you want to make any comments?

Mr. Harris: Chairman Deskins, if you'll look on the Legislative Request, this money will be split up between the Street Fund, the Storm Water Fund and the CIP Fund, in order to pay for not only this, but the two that follow this. That will be in line with what we initially projected for the, for the Street Program for this year.

Mr. Deskins: Thank you very much. If there's no other questions, I'll refer this to Council with recommendation for adoption as an emergency. Seconded by Mr. Stake. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. I'll refer it to Finance for funding, thank you. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Thank you, thank you Mr. Miller.

Next on the agenda is item 6. Item 6 - Discussion: Authorization of contract for construction administration - 2009 Street Program and appropriation of funds.

Mr. Miller: Same thing with this contract and the next one. CT Consultants is to provide construction administration services for the 2009 Street Program for a fee of $23,325 which is to be, as the Auditor had said, from the unappropriated CIP Fund and if there are any, one thing I would like to point out is on my memo to Council, there is a typographical error on the last line of the second paragraph where I totaled inspection and administration to be $73,511.80. That figure should be $73,316.80 so if you want to please. The legislation is correct. The memo that I prepared for you has the, the typo.

Mr. Deskins: Thank you Jim. Is there questions for Jim on Item 6? If not, I'll refer this piece of legislation to Council with recommendation for adoption as an emergency. Seconded by Mr. Stake. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion carries and I'll refer this also to the Finance Committee for funding. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Thank you.

We'll go to the last item on the agenda - Item 7 - Discussion: Authorization of contract for materials testing and geotechnical engineering services - 2009 Street Program and appropriation of funds.

Mr. Miller: Same thing here - to authorize the Mayor to enter into contract with DLZ for a fee of $49,991.80 for geotechnical engineering and material testing services to be paid from the same account.

Mr. Deskins: You have the same mistake on second page don't you also?

Mr. Miller: The same update needs to be made, yes.

Mr. Deskins: $73,316.80?

Mr. Miller: Yes.

Mr. Deskins: Any questions for Jim from Safety, any questions from Council? If not, I'll refer this to Council with recommendation for adoption as an emergency. Seconded by Mr. Cotner. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). I'll also refer this to Finance for funding. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Thank you very much.

I'll adjourn Safety at 7:42 p.m.

Safety Committee
- - -Nancy C. Frazier, Clerk of Council

April 20, 2009
(Transcribed/S. Cochran, Ass't. Clerk of Council)

SERVICE COMMITTEE MEETING MINUTES
April 20, 2009

Members of Service Committee present: Mel Clemens, Doug Joseph, Barth Cotner. Councilwoman Donna Shirey was absent.

Other members of Council present: Ron Stake, Fred Deskins, Jr., Leslie Kelly, Council President William L. Hills.

Mr. Clemens: I'll call the Service Committee Meeting to order at 7:44 p.m.

The first item on the agenda is approval of agenda. Are there any additions or deletions? If not it'll stand approved.

Item 3 - Approval of minutes of the Service Committee Meeting held April 6, 2009. Are there any additions or deletions to the minutes? If not, they'll stand approved.

Item 4 - Discussion: Authorization of contract for Broad Street Water Tower Reconditioning and appropriation of funds. Mr. Miller.

Mr. Miller: Thank you Councilman Clemens, members of Council. This legislation is to authorize V&T Painting to re-coat the Broad Street Water Tower for a, excuse me here just a second, ('til I get to the right page), for an amount of $563,600 and a contingency amount of $50,000 for a total appropriation of $613,600. There is also a typographical error on this piece of legislation where it says the $75,000 contingency, that should be updated to $50,000 and that matches the memo that was attached to the legislation. The funding for this water tower reconditioning project has not yet been determined. It will be by the time we get to our third reading, which I will request an emergency on the third reading.

Mr. Clemens: Okay, that's fine. Are there any questions for Mr. Miller from the Service Committee, members of Council? Yes, Mr. Stake.

Mr. Stake: Thank you Chairman Clemens. Go back, what was the correction you made and where was that?

Mr. Miller: On the third line, on the yellow page. I asked for a $75,000 contingency; that should say $50,000.

Mr. Stake: Okay, and the amount you need to be appropriated is $563,600?

Mr. Miller: Plus the $50,000. One is for the contract with V&T Painting, the other is for the contingency for a total of $613,600.

Mr. Stake: Okay, in the memo, it says $543,000. Is that supposed to match the $563,000 or..?

Mr. Miller: That should be $563,000.

Mr. Stake: It should be $563,000 in the memo?
Mr. Miller: And I'm checking, that's $563,000, yes.

Mr. Stake: $563,600.

Mr. Miller: $563,600.

Mr. Clemens: Are there any other questions for Mr. Miller? We'll wait to send this to Finance Committee. At the third reading then you'll have the funding?

Mr. Miller: Correct.

Mr. Clemens: You'll have the funding, correct and then...

Mr. Miller: Yes.

Mr. Clemens: ...we'll send it to the Finance Committee.

Mr. Miller: Yes, yes.

Mr. Clemens: Okay. I'd like to make a motion to send this to Council for it's first reading. Seconded by Mr. Joseph. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Thank you.

Item 5 - Discussion: Authorization of contract for construction administration and observation, including a resident project representative for the Broad Street Water Tower Reconditioning project and appropriation of funds. Mr. Miller.

Mr. Miller: This is legislation requesting the Mayor to enter into contract with Strand and Associates for a fee of $35,000 to administer the contract and provide inspection services while the tower is being reconditioned.

Mr. Clemens: Are there any question from the Service Committee for Mr. Miller, members of Council? This also will wait 'til the third reading...

Mr. Miller: Correct.

Mr. Clemens: ...to send to the Finance Committee.

Mr. Miller: Correct.

Mr. Clemens: If there's no further questions, I'd like to send this to Council for the first reading. Seconded by Mr. Joseph. All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Thank you Jim.

Mr. Miller: Thank you.

Mr. Clemens: That ends the Service Committee Meeting at 7:50 p.m.

Service Committee- -Nancy C. Frazier, Clerk of Council 4-20-09 (Transcribed/S. Cochran, Ass't. Clk of Council)
FINANCE COMMITTEE MEETING MINUTES
April 20, 2009

Members of Finance Committee present: Ron Stake, Mel Clemens, Fred Deskins, Jr., Leslie Kelly.

Other members of Council present: Doug Joseph, Barth Cotner, Council President William L. Hills. Councilwoman Donna Shirey was absent.

Mr. Stake: I'll call to order the Finance Committee Meeting at 7:51 p.m.

Item 2 is approval of the agenda. Are there any changes to the agenda by members of the Finance Committee? We do have three items coming from the Safety Committee. I'd like to make 3a the contract award appropriation for the 2009 Street Program; 3b the construction administration services with CT Consultants for the Street Program; and 3c the inspection services funding for DLZ for the 2009 Street Program. Are there any other additions? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes.

Item 3 - Approval of minutes of Finance Committee meeting held April 6, 2009. Are there any changes to those minutes? None being heard, they'll stand as submitted.

Item 3a - This came from the Safety Committee. It's the funding for the 2009 Street Program in the amount of $999,560.35 to come from the various funds. Are there any questions or comments in regards to this from members of the Finance Committee, members of Council? Then I'll make a motion that we approve this funding and send this on to Council with recommendation for adoption as an emergency. Seconded by Mr. Deskins. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes.

Item 3b - The funding for CT Consultants to provide construction administration services in the amount of $23,325 and this will come from the unappropriated CIP Fund. This also came from the Safety Committee. Any questions or comments in regards to this item, from members of Committee, members of Council? Hearing none, then I'll make a motion that we approve this funding and send it on to Council with recommendation for adoption as an emergency. Seconded by Mr. Clemens. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes.

Item 3c - The funding for DLZ to provide inspection services for the 2009 Street Program in the amount of $49,991.80 and also comes from the CIP Fund 410. This also came from the Safety Committee. Are there any questions or comments from members of Finance, members of Council? I make a motion that we send this item on for recommendation for adoption as an emergency. Seconded by Mrs. Kelly. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes.

Item 4 - Discussion: Amendment of Ordinance No. 2-09 to reflect correct contract amount (Rosehill Road). This comes from the Auditor Richard Harris.

Mr. Harris: Thank you Chairman Stake, members of Council. Back when this funding on everything was passed for Rosehill Road, after reviewing it, we found there was a small mistake in it. We ask that it be amended to the numbers that are on this legislative request, because that's actually what it says on the contract with the contingency. Right now, it's appropriated over by about $15,000 or $20,000 so we're just asking you to amend it to put the proper amount on.

Mr. Stake: Okay. Any questions or comments for the Auditor from members of the Finance Committee or members of Council? Three readings?

Mr. Harris: No hurry.

Mr. Stake: Okay. Then I'll make a motion that we amend Ordinance 2-09 to reflect the contract of $743,311.55, contingency of $70,000, with a total of $813,311.55. I'd like to send this on for it's first reading. Seconded by Mrs. Kelly. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Item 5 - Discussion: Appropriation - reimburse MORPC, regarding SCIP grant/loan assistance (Rosehill Road). Mr. Miller.

Mr. Miller: Thank you Councilman Stake. The grant application for Rosehill Road, we agreed to be prepared to pay 1% of the awarded contract price in the form of an administrative fee to be paid to MORPC. Once the contract was awarded, you'll see by the March 25th letter, that they have ask for .4683% which totals $22,000 I'm sorry, $26,266 so this legislation is to pay that administrative cost to MORPC.

Mr. Harris: This is the way they handled this in the past when they did Streetscape and other projects that we did, and this is the same language that they used, and then we looked up to see how it was handled previously and unfortunately, this is something we don't get reimbursed for.

Mr. Stake: Okay. Any questions or comments from members of Finance Committee for either Mr. Miller or Mr. Harris, members of Council? You do want an emergency, but we can send it the three reading route, right or no?

Mr. Miller: To get it, to get MORPC paid, they like to be paid quickly, I would like it to be passed by an emergency on the first reading; however, if we wish to go to a third, I can make that request to them.

Mr. Stake: Any problems with sending this on for it's....Councilman Clemens.

Mr. Clemens: I don't really see an emergency.

Mr. Stake: Don't see an emergency?

Mr. Clemens: No.

Mr. Stake: Okay. President Hills.

Mr. Hills: If I could add, Mr. Miller, your, your memo of April 6th says "I request this legislation be passed by an emergency on the third reading." Is there something changed between April 6th and now, to want it on the first reading?
Mr. Miller: No, President Hills, the third reading's fine. My apologies, I mis-spoke.

Mr. Hills: No problem.

Mr. Stake: Okay, so three readings then.

Mr. Miller: Emergency on the third. Thank you.

Mr. Stake: Okay, any other questions or comments in regards to this legislation from members of the Finance Committee? Councilman Deskins.

Mr. Deskins: Councilman Stake, just a clarification. Did I hear you say that we agreed to pay 1% but we're paying them .4683%?

Mr. Miller: We agreed to pay up to 1%.

Mr. Harris: Up to, up to.

Mr. Deskins: Up to...okay, okay.

Mr. Miller: It's after the award that they tell us what percent they want actually is.

Mr. Stake: Any other questions or comments for Mr. Harris and Mr. Miller from members of Council? Okay, then I'll make a motion that we send this item on for it's first reading. Seconded by Mr. Clemens. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes. Thank you.
Item 6 - ORDINANCE AUTHORIZING CITY AUDITOR TO MAKE REIMBURSEMENT FROM THE FEMA FUND TO THE STREET FUND; THE STORM WATER DRAINAGE FUND; AND TO THE GENERAL FUND, FOR THE SEPTEMBER WIND EVENT- - -2nd rdg 4-13-09; and I believe it was amended.

Mr. Harris: Yes it did, and it now has the correct amount and we're ready to go forward.

Mr. Stake: It's all correct and everything?

Mr. Harris: Yep.

Mr. Stake: Any questions or comments for the Auditor from members of Finance Committee or members of Council? Okay, then I'll make a motion that we send this item on to Council for the third reading with recommendation for adoption. Seconded by Mrs. Kelly. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response). Motion passes. Thank you.

Mr. Harris: Thank you.

Mr. Stake: I will adjourn the Finance Committee at 7:58 p.m.

Finance Committee
---Nancy C. Frazier, Clerk of Council 4-20-09 (Transcribed/S. Cochran, Ass't. Clerk of Council)