

CITY OF REYNOLDSBURG

City Council
Monday April 13, 2015

Regular Meeting: 7:30 PM

Place: Council Chambers
7232 E. Main St, Reynoldburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I - Scott A. Barrett
Ward II - Leslie Kelly
Ward III - Cornelius McGrady III
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Daniel J. Skinner, Esq.

COMMITTEES:

Community Development: Chmn Kelly, McGrady, Clemens, Cotner, Long, Barrett, Skinner
Safety: Chmn Long, Skinner, Clemens, Kelly, Cotner, Barrett, McGrady
Service: Chmn Clemens, Barrett, Kelly, Cotner, Long, McGrady, Skinner
Finance: Chmn Cotner, Long, Clemens, Kelly, Barrett, McGrady, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a "Speaker Form" and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*April 13, 2015 *** 7:30 PM*

1. Call to Order
2. Roll Call
3. Invocation~ Councilman Dan Skinner
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council - Special Meeting - Mar 28, 2015
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. Clerk of Court Report Ending 2/28/2015
 - b. Postage & Copier Reports Ending 3/31/2015
9. Reports
10. LEGISLATION REQUIRING ONE READING
 - a. ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 25-15 PASSED MARCH 28, 2015 AND DECLARING AN EMERGENCY. --- Long. Finance Committee.
 - b. ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF POLICE TO ACCEPT THE OHIO OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT TO ASSIST WITH FUNDING TOWARDS MOBILE DATA TERMINAL REPLACEMENT; AND DECLARING AN EMERGENCY. --- Long. Finance Committee.
11. LEGISLATION FOR FIRST READING
 - a. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Police Cruisers) --- Long. Finance Committee.
12. LEGISLATION FOR SECOND READING
 - a. ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Computer Dept ~ First Reading 3/28/2015). --- Long. Finance Committee.

ADJOURNMENT

MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
March 28, 2015

President Doug Joseph called the meeting to order at 9:00 AM

PRESENT: Joseph, Barrett, Kelly, Clemens, Cotner, Long, Skinner

ABSENT: McGrady III

COUNCILMAN CHRIS LONG

Approval of Minutes

CITY COUNCIL - SPECIAL MEETING - MAR 9, 2015 7:00 PM – .

Stand Approved

CITY COUNCIL - REGULAR MEETING - MAR 9, 2015 7:30 PM – .

Stand Approved

Approval of Agenda

Stands Approved

Community Comments and Requests

None

Communications

AUDITOR REPORTS ENDING 2/28/2015 – . Clerk of Council

Reports

WEST LICKING JOINT FIRE DISTRICT REPORT

Mr. Skinner: Well, I had my first meeting a couple of weeks ago, it went very well actually. Very for the most part, uneventful. The Union contract which Councilman McGrady talked about, is still in the process of being reviewed by the Union so they'll be back to us in the next month or so. There is good news to report, we did take a vote to approve looking into and even negotiating a location for a new fire station in Reynoldsburg. It will be in the Firstgate area between Broad and Main. They're happy to have a lawyer on board and they immediately asked me to join the team and help negotiate the lease. So, that's where we're at.

Motions

MOTION THAT THE COUNCIL OF THE CITY OF REYNOLDSBURG DOES HEREBY APPOINT MARK MCKENZIE TO SERVE ON THE PLANNING COMMISSION WITH A TERM BEGINNING MARCH 23, 2015 AND ENDING DECEMBER 31, 2017. – . Clerk of Council

Minutes Acceptance: Minutes of Mar 28, 2015 9:00 AM (Approval of Minutes)

MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
March 28, 2015

Mr. Joseph: We initially had 2 applicants for this but it's been discovered that one did not fit the eligibility. She was not registered to vote, therefore she could not be an Independent or a Democrat which leaves us with Mark McKenzie. Do you want to read the letter from Carrie Acosta regarding that please?

Mrs. Beggerow read into the record the following letter emailed by Carrie Acosta of 6550 Olde Mill Run, Reynoldsburg:

President Joseph and Members of Council,

I would like to offer my support for Mark McKenzie's nomination to the Planning Committee. I had the pleasure of serving with Mark on the Reynoldsburg Chapter 505 Ad Hoc Committee. This committee was tasked with reviewing material hotly debated in our community and Mark came to each meeting fully prepared with valuable input that was logical and thoughtful. His contribution to the Committee was direct and well-researched and kept the process moving efficiently. I have long been impressed with Mark's grasp of procedure in our city government and have enjoyed many thought-provoking conversations with him. I recommend Mark for the Planning Committee as I know the group would benefit from his input.

Again, thank you for allowing me to share my thoughts.

With 6 affirmative votes, the Appointment was confirmed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott A. Barrett, Ward I
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

LEGISLATION REQUIRING ONE READING

23-15

RESOLUTION AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM AND DECLARING AN EMERGENCY. ---. Service Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

24-15

Minutes Acceptance: Minutes of Mar 28, 2015 9:00 AM (Approval of Minutes)

MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
March 28, 2015

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO AN AGREEMENT WITH BERMEX INC., FOR METER READING SERVICES AND DECLARING AN EMERGENCY. ---. Water and Wastewater Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mel Clemens, Ward IV
SECONDER:	Leslie Kelly, Ward II
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

25-15

ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 90-14 PASSED NOVEMBER 24, 2014 WHICH READ "ORDINANCE SETTING THE RATES FOR SOLID WASTE SERVICES FOR RESIDENTS FOR THE YEARS 2015 THROUGH 2017 AND DECLARING AN EMERGENCY." AND DECLARING AN EMERGENCY. ---. City Auditors Office

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

26-15

ORDINANCE REQUESTING COUNCIL APPROPRIATE \$19,644.00 FROM THE UNAPPROPRIATED GENERAL FUND TO COMPUTER DEPARTMENT-MISCELLANEOUS CONTRACT SERVICES, AND DECLARING IT AN EMERGENCY. ---. City Auditors Office

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

27-15

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO LEASE AGREEMENT DOCUMENT SOLUTIONS FOR COPIER FOR MUNICIPAL BUILDING AND DECLARING AN EMERGENCY. ---. Mayor's Office

Minutes Acceptance: Minutes of Mar 28, 2015 9:00 AM (Approval of Minutes)

MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
March 28, 2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

28-15

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" SUBSECTION (G) "SERVICE DEPARTMENT", SUBSECTION (3) "WATER/WASTEWATER DIVISION"; OF CHAPTER 160 EMPLOYEE COMPENSATION, AND DECLARING AN EMERGENCY. ---. Mayor's Office

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

29-15

29-15 : ORDINANCE AUTHORIZING CONTRACT BEGINNING MARCH, 2015, AND ENDING DECEMBER, 2016, TO MAINTAIN MAIN STREET CORRIDOR REVITALIZATION LANDSCAPING AND DECLARING AN EMERGENCY. ---. Service Department

Mr. Burd: Thank you President Joseph and members of Council. I provided all of the information. We received authorization to go out to bid in late January, we opened the bid on March 13th. This would authorize a contract with Ameriscape Landscape for the Main Street Streetscape Landscape project. Annual price will be \$39,930.00. This is well within our Streetscape budget. We've been planning for this so no new appropriation is necessary. We have worked with Ameriscape before and they've been a good service to the city and they'll probably be out working next week assuming this moves forward. I'll be happy to answer any questions.

Mrs. Kelly: Is this something that we typically bid for or we don't bid because Ameriscape has done this before?

Mr. Burd: No we bid every 2 years for this and we go into contract 2 years at a time. So every 2 years we send this out to bid.

Mr. Joseph: Any more questions or comments?

Minutes Acceptance: Minutes of Mar 28, 2015 9:00 AM (Approval of Minutes)

MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
March 28, 2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long
SECONDER:	Scott A. Barrett, Ward I
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

LEGISLATION FOR FIRST READING

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. ---. Computer Services

Stands for First Reading and Returns to Finance Committee

RESULT:	REFERRED TO COMMITTEE	Next: 4/6/2015 7:30 PM
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Executive Session

EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT OF A PUBLIC EMPLOYEE

Vote taken to move to executive Session.

Roll Call Vote to re-convene from Executive Session:

Mr. Clemens: Present
Mr. Cotner: Present
Mr. Long: Present
Mr. Skinner: Present
Mr. Barrett: Present
Mrs. Kelly: Present
Mr. McGrady: Absent

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Long
SECONDER:	Dan Skinner, At Large
AYES:	Barrett, Kelly, Clemens, Cotner, Long, Skinner
ABSENT:	McGrady III

Adjournment

Meeting Adjourned at 9:20 a.m.

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Mar 28, 2015 9:00 AM (Approval of Minutes)

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 phone****Memo**

DATE: April 13, 2015
TO: City Council
CC:
RE: Clerk of Court Reports ending 2/28/2015

Clerk of Courts Report reflecting total monies collected pursuant to Ordinance numbers 146-94 and 104-02 of \$39,088.00. Computerization Needs fund of \$2,549.00 and Enforcement & Education Fund \$140.00.

OFFICE OF THE CLERK OF COURT CITY OF REYNOLDSBURG

7232 East Main Street
Reynoldsburg, Ohio 43068
614-322-6804
Facsimile 614-322-6856

MARCH 9, 2015

TO: Reynoldsburg City Council
FROM: Leslie N. Clark, Clerk of Courts
RE: Court Report for FEB. 2015

I am submitting monies collected from the courts held on FEB 5, 12, 19 and 28. I am also submitting monies collected during the same period pursuant to City Ordinance Nos. 146-94 and 104-02.

Fines&Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$13,121.00
Court Costs & Misc. Costs Assessed	(#110.4510)	\$23,278.00
Sub-Total (To General Revenue Fund)		\$36,399.00
Computerization Needs Fund	(#211.4510)	\$ 2,549.00
Enforcement & Education Fund	(#293.4616)	\$ 140.00
Sub-Total		\$ 2,689.00
Total Amount Submitted		\$39,088.00

C: Brad McCloud, Mayor
Richard Harris, City Auditor
Chief of Police
Clerk of Court's Records

Open Item Summary - By Account

Reynoldsburg Mayor'S Court

Sorted by Account Group by Account

As of Transaction Date: 2/28/2015

Bank Account: Operating Account

Note: This report should be printed at the end of each month and used as part of the bank account reconciliation process. Under normal circumstances, the total open item amount should represent your "book balance"; the balance you should be using to reconcile to the bank balance as shown on the bank statement for the period. A copy of this report should be filed with that bank statement. This report should also be used as part of the month-end payout process.

<u>Account</u>	<u>Open Amt.</u>
<u>Capital Recovery</u>	
CAPITAL RECOVERY	0.00
Capital Recovery:	0.00
<u>Daily</u>	
OVERPAYMENTS	0.00
REFUNDS	460.00
Daily:	460.00
<u>Monthly - City</u>	
BOND FORFEITURE	0.00
BOND FORFEITURE ORDER IN	0.00
CITY MAYOR'S COURT FINES	13,121.00
COMPUTERIZATION FUND	2,549.00
ENFORCEMENT & EDUCATION FUND	140.00
MISCELLANEOUS COURT COSTS	270.00
MOVING VIOLATION COST	0.00
NSF/BAD CHECK FEES	0.00
OL FORFEITURE RELEASE	0.00
RECORD SEALING FEE - City	0.00
REYNOLDSBURG COURT COSTS	23,008.00
UNCLAIMED FUNDS	0.00
Monthly - City:	39,088.00
<u>Monthly - State</u>	
CHILD RESTRAINT FINES	0.00
GENERAL REVENUE FUND	15.00
HOUSE BILL 15% ACCOUNT	285.00
HOUSE BILL 35% ACCOUNT	665.00
HOUSE BILL 50% ACCOUNT	950.00
INDIGENT DRIVERS SUPPORT FUND	5,805.00
RECORD SEALING FEE - State	30.00
State Seat Belt Fines	445.00
VICTIMS OF CRIME	2,115.00
Monthly - State:	10,310.00
<u>Monthly Fairfield OVI</u>	
IDS-FAIRFIELD	0.00
Monthly Fairfield OVI:	0.00
<u>Monthly Franklin OVI</u>	
IDS-FRANKLIN	150.00
Monthly Franklin OVI:	150.00
<u>Monthly Licking OVI</u>	

Please Note:

Actual
Payout amts. to the city and
State are different from what
is shown on this report.

The actual payout to city
is \$45 less (31,043.00)
and the actual payout to
the State is \$40 less
(810,270.00) Due to
o Rept. Voided before
the payouts were made
but was showing at the
end of Feb.

* 15-0000739 (15 TR000315)
\$85 check voided 3/9.

<u>Account</u>	<u>Open Amt.</u>
IDS-LICKING	0.00
Monthly Licking OVI:	<u>0.00</u>
<u>Open Bonds</u>	
BONDS	26,323.00
Open Bonds:	<u>26,323.00</u>
Total Open Item Amount:	<u>76,331.00</u>

As of Transaction Date: 2/28/2015

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 phone****Memo**

DATE: April 13, 2015**TO: City Council****CC:****RE: Postage & Copier Reports ending 3/31/2015**

Auditor's Office Reports for Postage totals and Copier Totals

AUDITOR'S OFFICE REPORTS

POSTAGE TOTALS PER DEPARTMENT

Date: 3/31/2015Meter Balance \$ 120.15

G/L Account Number	Department	Amount
710.735.5391	Water Department	\$ 58.34
720.736.5391	Wastewater Department	\$ 58.34
750.738.5391	Refuse	\$ 58.33
740.737.5391	Storm Water	\$ 8.66
110.580.5391	Development Department	\$ 60.55
110.340.5391	Parks & Rec Department	\$ 52.05
110.582.5391	Human Resource Department	\$ 9.17
110.479.5391	Building Department	\$ 42.57
110.111.5391	Police Department	\$ 116.41
110.448.5391	Service Department	\$ 17.10
110.449.5391	Engineering Department	\$ -
110.534.5259	Civil Service Commission	\$ 84.15
110.554.5391	City Attorney's Office	\$ 21.50
260.268.5391	Street Department	\$ 0.48
110.522.5391	Mayor's Office	\$ 14.56
220.564.5391	Tax Department	\$ 26.50
110.545.5391	Auditor's Office	\$ 117.65
110.593.5391	Mayor's Court	\$ 123.71
110.571.5391	City Council Office	\$ 4.80
110.584.5391	Computer Systems Department	\$ -
	Total	\$ 874.87

Xerox W5135 Serial #VXW-002831 Copier Total 267,253
 Account Number 110.595.5362
 Month March

Department	Account #	Quantity	Cost per Copy	Total Cost
Water	710.735.5202	56	0.0132	\$ 0.74
Wastewater	720.736.5202	56	0.0132	\$ 0.74
Refuse	750.738.5202	56	0.0132	\$ 0.74
Storm Water	740.737.5202	0	0.0132	\$ -
Development	110.580.5202	881	0.0132	\$ 11.63
Parks/Recreation	110.340.5202	36	0.0132	\$ 0.48
Human Resource	110.582.5202	0	0.0132	\$ -
Building Department	110.479.5202	40	0.0132	\$ 0.53
City Attorney	110.554.5202	2	0.0132	\$ 0.03
Police Department	110.111.5202	0	0.0132	\$ -
Service Department	110.448.5202	483	0.0132	\$ 6.38
Civil Service	110.534.5202	0	0.0132	\$ -
Street Department	260.268.5202	0	0.0132	\$ -
Mayor	100.522.5202	0	0.0132	\$ -
Tax	220.564.5202	0	0.0132	\$ -
Auditor	110.545.5202	0	0.0132	\$ -
Mayor's Court	110.593.5202	1184	0.0132	\$ 15.63
City Council	110.571.5202	999	0.0132	\$ 13.19
Computer Systems	110.584.5202	0	0.0132	\$ -
Engineer	110.449.5202	0	0.0132	\$ -
Monthly Total		3793	0.0132	\$ 50.07
Copier Total		267,253	0.0132	\$ 3,527.74

THESE AMOUNTS ARE FOR TRACKING PURPOSES ONLY

NO CHARGES ARE BEING MADE TO DEPARTMENTAL ACCOUNTS

City Auditors Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: **April 13, 2015****TO:** **Finance Committee****RE:** ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 25-
15 PASSED MARCH 28, 2015 AND DECLARING AN EMERGENCY.

Emergency/Suspension: Emergency**Reason For Emergency:** Financial needs of the City's government**Add start date of June 1 2015**

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: April 13, 2015**TO: City Council****RE: ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF
POLICE TO ACCEPT THE OHIO OFFICE OF CRIMINAL JUSTICE
ASSISTANCE GRANT TO ASSIST WITH FUNDING TOWARDS
MOBILE DATA TERMINAL REPLACEMENT; AND DECLARING
AN EMERGENCY.**

The Division of Police is coordinating the future purchase of replacement Mobile Data Terminals (MDT) for each police cruiser. The current MDT's hardware is completely outdated preventing the police department from initiating.

The Ohio Office of Criminal Justice Services offered a Justice Assistance Grant to assist with funding our project. We received correspondence that we will receive an award of \$10,166.86 toward the purchase of new MDTs if we match \$1129.66. This will purchase two complete MDTs and half the price of a third.

Request approval to receive this Justice Assistance Grant to assist with funding this project.

Police Department**James O'Neill****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST**

DATE: April 13, 2015

TO: City Council

RE: ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE
EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. (Police
cruisers)

The Division of Police received 2015 budget approval to purchase three new cruisers. This ultimately rotates the three oldest cruisers from the fleet. We received a quote from the Lebanon Ford Dealership regarding trade in value for the following:

- 2009 Ford Crown Vic (245), 2FAHP71V69X101534 (118,870 miles): \$1200.00
- 2009 Ford Crown Vic (246), 2FAHP71V89X101535 (168,995 miles): \$1200.00
- 2009 Ford Crown Vic (247), 2FAHP71VX9X101536 (116,739 miles): \$1200.00

Therefore, we respectfully request the following:

1. Permission to receive the trade in value for each of the cruisers and apply the value towards the cost of the three new cruisers.
2. Permission to remove the above listed cruisers from the fixed asset list.

Computer Services**Scott Teeters****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6883 Phone****ORDINANCE REQUEST**

DATE: **April 13, 2015****TO:** **Finance Committee****RE:** ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST. (Computer Dept~First Reading
3/28/2015).

I am requesting to have the attached list of outdated computers removed from the fixed asset list so they can be disposed of. Note: the hard drives will be destroyed in-house prior to disposal of the outdated computer chassis.

Fixed Asset Disposal List

MANUFACTURER	MODEL	ASSET TAG (Red)	SERVICE TAG
DELL	OPTIPLEX GX270	02096	5TZL241
DELL	OPTIPLEX 740	01897	DGGXQD1
DELL	OPTIPLEX 740	01899	HGGXQD1
DELL	OPTIPLEX 210L	02165	5S76PB1
DELL	OPTIPLEX 210L	02170	GR76PB1
DELL	OPTIPLEX 210L	02169	6S76PB1
DELL	OPTIPLEX 210L	02168	JR76PB1
DELL	OPTIPLEX GX270	02062	H61JG31
DELL	DEMENSION 8400	02131	B0GRG61
DELL	OPTIPLEX GX270	02091	6DYY541
DELL	OPTIPLEX GX240	02023	3RV3611
DELL	OPTIPLEX GX280	02135	DH68571
DELL	OPTIPLEX 210L	02164	FR76PB1
DELL	PRECISION T3400	02285	9DVR1K1
DELL	OPTIPLEX 210L	02166	HR76PB1
DELL	OPTIPLEX 210L	02172	3576PB1
DELL	OPTIPLEX 210L	02167	DR76PB1
PACKARD BELL	LEGEND 822CDT	01352	SN: N450040912
COMPUTEL	2000 SERIES	01676	SN: 8797

Attachment: Computer Fixed Asset Disposal (1029 : Removal from Fixed Asset List)