

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

President Doug Joseph called the meeting to order at 7:46 PM

PRESENT: Joseph, Clemens, Cotner, Long, Skinner, Cicak, Luzader, Spalding

ABSENT:

Approval of Minutes

Minutes stand approved.

Approval of Agenda

Agenda stands approved.

Ad Hoc Committee to Review Chapter 160 & Council Rules

CHANGES IN THE CHAPTER 160.03 SALARY SCHEDULE.

Mr. Joseph: Does anyone have anything new on that? Mr. Mayor? Anyone from the audience like to comment on the proposed changes on that? Next week we will have a final discussion on that. The plan is next week, next Monday, to finalize those items we want to adopt and then on the 25th, we will have the official report which the Committee will approve. So, we still have one week to come up with any final changes that we're going to look at and then adopt on the following week.

RESULT:	REFERRED TO AD HOC COMMITTEE M	Next: 4/18/2016 8:00 PM
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CHANGES TO COUNCIL RULES

Mr. Joseph: We did get some additional changes from the Clerk and we'll, like past meetings, go over those as they have been identified. What's our first one?

Mrs. Beggerow: Starting at page 8. A number of changes. The goal was to take sections 5, 6 and parts of 7 and combine them...

Mr. Joseph: So they flow better...

Mrs. Beggeorw: Yes.

Mr. Joseph: Looks like the first one at the very top of the page in Section 3 where basically making the change that all four, the 3 non-finance chairs sit on Finance and not just Safety and Service.

Mr. Hood: I think we actually left on page 7.

Mr. Joseph: Oh yes, Section 1a, we moved what was lined out mid page and moved that up under section 1a. Yeah that seems like a common sense change. Questions on that?

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

Mrs. Beggerow: and then section 3 making the 3 members of Finance from the other Committees.

Mr. Hood: I wasn't really able to determine why Community Development was left off the Finance Committee..

Mr. Joseph: My understanding was it didn't exist whenever that was adopted.

Mr. Hood: That's what I figured too, I don't know if, Mayor, maybe you can, you were Council President... so that makes sense and I think it's appropriate to have the Chairmen, Chairperson on the Finance Committee that way if there is request for funding from one of the standing committees, it can be sponsored, I know that was something you were concerned with, but it will be sponsored by the Committee chair and referred to Finance for funding.

Mr. Joseph: It's been that the Community Development Chair has been on Finance ever since the inception but yeah that makes sense to make that change.

Mrs. Beggerow: By striking the "by 5pm on Wednesday", what I'm trying to do is create my deadlines to where they can adjust to whatever meetings we schedule. Rather than saying on Thursday before the next meeting, it's going to say 7 days or 2 days before the next meeting so we're not picking a day of the week just in case.

Mr. Joseph: Ok, any questions?

Mrs. Beggerow: The section that had Mel tagged regarding the emergency nature, that still exists, it has still just been moved around.

Mr. Joseph: Where did you place that?

Mrs. Beggerow: Section 5 Committee agendas, and Article V Section 2 (page 11). So 2 locations, one points to Committee agendas, the other Council agendas.

Mr. Joseph: Any questions on that change?

Mrs. Beggerow: Page 9, there are some changes where the goal again is to streamline it. Section 5 is the big paragraph that we were working on. I put back in the certification portion but did strike out "in writing" because it's electronic at this point.

Mr. Long: President Joseph, you're talking about Section 5 April? You've got approved in here, you don't have certified.

Mrs. Beggerow: Look at part A.

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

Mr. Long: Section 5... where would I find..

Mr. Hood: a paragraph down.

Mr. Joseph: Page 9 Section 5, a.

Mr. Long: It's struck through, it's not here any longer.

Mr. Joseph: We're taking out "in writing".

Mr. Hood: you may have the wrong copy. We put it back in after we talked.

Mr. Long: Ok.

Mr. Hood: One of the proposed changes that Mr. Long was concerned with is, and we had a discussion about what it is I do before the Legislation comes to you and what the Auditor does before it comes to you, so April and I tried to revise the Committee agenda language but also reinsert the certification language the Councilman Long was concerned about. So the only thing that is removed in that paragraph now is we don't technically do it in writing because it is now in electronic format so those yellow sheets that we used to use, but the certification process is back in place as you requested.

Mr. Joseph: Any questions on that change. It's pretty straight forward.

Mr. Hood: The really big change is that the requests from the administration need to be to the Council Clerk's Office 7 days prior to the meeting schedules. So whenever the meetings are scheduled for whatever purpose, unless it's of an emergency nature, it will be presented to the Clerk's office a full week prior to the meeting. Thereby giving her as much time as possible to prepare the packets/agenda to get it to you all and make sure you have it days in advance.

Mr. Joseph: questions?

Mr. Clemens: I may be lost, but on Article 5 section 3, Delivery, it says will make sure the agenda is delivered to members of Council and it's marked out "at their usual place of residence" and that's where mine comes.

Mrs. Beggerow: It's delivered, just not at their usual place of residence because not everyone gets them at their residence.

Mr. Joseph: Some can be electronic and they can be anywhere. You can still get it where you want it with that terminology. Any other questions on Section 5.

Mrs. Beggerow: Section 6, and I don't know if that was something I did or we did together Jed, took out that Committee can make their own rules of order.

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

Mr. Hood: its never been done, I think its unnecessary, but it's your prerogative whether you want to authorize the committees to create their own rules of procedure, I think that's a dangerous thing when we have 4 standing committees and 4 sets of rules plus a council rule, I think the purpose of us revising these are so they work for all the committees.

Mr. Joseph: It could be confusing for different committees yeah. Any questions? Ok, 7?

Mrs. Beggerow: Ok, I neglected to underline Section 7 because it essentially what we did was take portions of Section 6 and created a "Committee of the Whole" section. It is new.

Mr. Long: So strike out what's left in the old section 7?

Mr. Hood: No, it should be renumbered to Section 8. What the thought was, was to kind of codify the procedures and responsibilities for if and when you meet as committee of the whole which we have done and do implement the notion of committee of the whole and this kind of spells out rights and obligations of when you all meet.

Mrs. Beggerow: And this was existing information, it was in section 6.

Mr. Hood: One of the things April and I tried to do was try to put some kind of logical flow together with this so if we were to, or we needed to refer to the rules quickly, we could actually find the information in the section we needed it to be in, instead of hunting and pecking for different sentences and different paragraphs of the rules that didn't really have anything to do with the subject matter, so that was some of the thought process there.

Mrs. Beggerow: Old Section 7 will be renumbered to Section 8 and I think we covered that one, that we are just striking the deeds of easement and right of way and inserting the charter reference.

Mr. Hood: On the section 8 Mandatory referral, I believe that, that is going to be too difficult to put into a council rule for annexations. I've been doing research and wanted to present you a rule on how we go about our annexation when we get notification from the board of County Commissioners, one of the happy things we have to do with in Reynoldsburg is to deal with 3 different counties and of course each county has a different process that they follow and if you're familiar with annexation at all, there are different statues that people can implement and each one of those have a different procedure and I just think its' going to be overly complicated to put into a rule, but I think what we'd like to do is try to maybe add that to the referral exception, when we get a notice of a request of annexation, that we pass our Resolution for necessary services, you guys are familiar with that, that we don't have to read that three times because the timeline for the annexation continues to go forward as we have to abide by our reading rule. County Commissioners want to put it on their meeting to see if their are any objection to annexation. Really the first step if you remember is to tell the proposed property and the request for the annexation what services we provide for the annexation or will provide once it's brought into the

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

city. So its a matter of getting something from the Service Director saying, this is what we provide, having you all pass a resolution and sending it to the County Commissioners to take care of their business to have the hearing on the annexation. That was kind of the thought, to put something in the rule that says we can introduce that once and have you guys pass it so we can make the time deadlines. If you recall when Nancy left, we did have an issue with this. We were without a clerk for a period of time and we did cause an annexation to get slowed down and ultimately it worked out, but the County Commissioners took note that we missed our deadline.

Mr. Joseph: Questions?

Mrs. Beggerow: Moving on to page 11 and Section 2 is the only place I have a change and that is changing up deadlines. 7 days before the regular meetings, unless.. then there is that "unless the subject is an emergency nature".

Mr. Hood: This mirrors the change to the committee agenda to changes to the council agenda so its consistent.

Mrs. Beggerow: and the usual place of residence is also stricken and left as just delivered. And that is all the farther we've gotten.

Mr. Joseph: Are there further changes that you are looking at?

Mr. Hood: I think those are the ones that April was most concerned with. We're going to go through the rest of the document which isn't much but we'll have that done by the end of the week.

Mr. Joseph: Ok, the plan will be to review all changes next week and the committee will make decisions on which ones they want to include and which ones they don't want to include.

Mr. Hood: Most of these comments are going to be similar, renumbering, take a word out, I don't think there's going to be anything very consequential.

Mr. Joseph: So that's what we'll do next week. We'll have a final document here with all the proposed changes and the committee can review that and decide what we want in a final report which we'll then formally approve on the 25th.

Mr. Skinner: there was just one other idea, scrolling through here, we had a discussion years ago, I think this has only happened once since I've been here where the president and president pro temp were not here. I know the current rules say that the council will appoint from its members and the question that comes to mind is how do you call a meeting to order to then appoint and so one discussion that we had was perhaps amending that to say the next senior member would then take over. How would you call a meeting to order if you've got nobody to do that. I know it doesn't happen often but a discussion a few years ago was to maybe just let the next senior member take over.

MINUTES AD HOC COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
April 11, 2016

Mr. Joseph: April, make a note of that to include that... that's common sense.

Mr. Skinner: Its on page 5 section 2 c.

Mr. Joseph: Anything else tonight on rules?

Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council