



City Council
Monday March 28, 2016

Regular Meeting: 7:30 PM

Place: Council Chambers
7232 E. Main St, Reynoldburg, OH 43068

President: DOUG JOSEPH

Ward Members: Ward I – Stephen M. Cicak
Ward II – Brett Luzader
Ward III – Marshall Spalding
Ward IV - Mel Clemens

At Large Members: Barth R. Cotner
Chris Long
Dan Skinner, Esq.

COMMITTEES:

Community Development: Chmn Skinner, Spalding, Cicak, Luzader
Safety: Chmn Long, Cicak, Luzader, Spalding
Service: Chmn Clemens, Luzader, Spalding, Cicak
Finance: Chmn Cotner, Long, Clemens, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a “Speaker Form” and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
March 28, 2016 *** 7:30 PM

1. Call to Order
2. Roll Call
3. Invocation - Councilman Chris Long
4. Pledge of Allegiance
5. Approval of Minutes
 - a. City Council – Regular Meeting – March 14, 2016
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
 - a. Clerk of Court Report
 - b. Auditor Reports February, 2016
9. Reports
10. Motions
 - a. Motion that the Council of the City of Reynoldsburg Does Hereby Reappoint Pastor Robert Linder to Serve on the Board of Zoning and Building Appeals with a Term Beginning March 26, 2016 and Ending March 25, 2019. --- Cotner. Finance Committee.
11. LEGISLATION REQUIRING ONE READING
 - a. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (1792 Brice Road; Proposed Use – Auto Sales); Applicant, Samir Rahim, AND DECLARING AN EMERGENCY. --- Luzader. Service Committee.
12. LEGISLATION FOR FIRST READING
 - a. ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT - (1731 Brice Road; Proposed Use – Church); Applicant, Paul Powell. --- Luzader. Service Committee.
 - b. Ordinance Authorizing Engineering Services for the 2016 Street Program; Appropriating Funds Therefore; and Declaring an Emergency. --- Luzader. Service Committee.

REYNOLDSBURG City Council
Regular Meeting
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- c. Ordinance Authorizing Engineering Services for the 2016 Street Program; Appropriating Funds Therefore; and Declaring an Emergency. --- Luzader. Service Committee.

13. LEGISLATION FOR SECOND READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Repealing Chapter 170 - Reynoldsburg Arts Commission and Chapter 171 - Reynoldsburg Beautification Commission. (First Reading 3/07/2016). --- Skinner. Community Development Committee.

14. LEGISLATION FOR THIRD READING

- a. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1131 Definitions; Chapter 1143 Zoning Certificates; Site Plan; Plot-Grade-Utility Plan; Chapter 1155 Enforcement; Penalty; Chapter 1161 Zoning Districts; Chapter 1171 General Regulations for Lots and Yards; and Enacting Chapter 1159 Nonconforming Uses & Structures; and Repealing Chapter 1195 Nonconforming Uses. (Second Reading 3/07/2016). --- Luzader. Service Committee.
- b. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1103 Design Review Board; Chapter 1139 Board of Zoning and Building Appeals; Chapter 1147 Variances; Chapter 1193 "HD" Historic Overlay District and Repealing Chapter 163 Village Commission; and Chapter 1194 Historic Commercial Overlay. (Second Reading 3/07/2016). --- Luzader. Service Committee.
- c. ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 909.02 SIDEWALK-MATERIAL; WIDTH AND LOCATION, Amending Chapter 1111 General Provisions; Chapter 1115 Preliminary Plat; Chapter 1119 Final Plat; Chapter 1127 Standards; Chapter 1355 House Numbering; Chapter 1180 Landscaping and Buffering Standards; and Enacting Chapter 919 Trees; Part 17 Nuisance and Property Maintenance Code: Title 1 Public Nuisance and Title 3 Property Maintenance Code; and Repealing Chapter 543 Trees and Noxious Vegetation; Chapter 1367 Abandoned or Inoperable Service Stations; and Chapter 1369 Nuisance Abatement; Chapter 1389 International Property Maintenance Plan. (Second Reading 3/07/2016). --- Luzader. Service Committee.

ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 14, 2016

President Doug Joseph called the meeting to order at 7:30 PM

PRESENT: Cotner, Long, Skinner, Cicak, Luzader, Spalding, Joseph

ABSENT: Clemens

Invocation - Councilman Barth Cotner

Approval of Minutes

a. City Council – Regular Meeting – February 22, 2016

Minutes stand approved.

b. City Council – Special Meeting – March 7, 2016

Minutes stand approved.

Approval of Agenda

Addition to the Agenda:

Moving Legislation for Third Reading to item 13 and Adding Item 12 Legislation for Second reading.

Addition of three items to Legislation for Second reading.

Community Comments and Requests

Communications

CLERK OF COURT REPORT

The Clerk of Court Report was read into the minutes.

JANUARY, 2016 FINANCIAL REPORTS

The Financial Reports were read into the minutes.

Reports

LEGISLATION REQUIRING ONE READING

12-16

RESOLUTION APPOINTING THE CITY ATTORNEY AS DESIGNEE FOR THE CITY OF REYNOLDSBURG'S ELECTED OFFICIALS RELATIVE TO THE MANDATORY PUBLIC RECORDS TRAINING AS REQUIRED BY THE OHIO PUBLIC RECORDS ACT. --- Cotner. Finance Committee.

Minutes Acceptance: Minutes of Mar 14, 2016 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 14, 2016

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Stephen Cicak, Ward I
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

13-16

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INCORPORATED (DISPATCHERS) AND DECLARING AN EMERGENCY. --- Cotner. .

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long, At Large
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

14-16

ORDINANCE AUTHORIZING THE REYNOLDSBURG DIVISION OF POLICE TO APPLY FOR AND ACCEPT THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES COMMUNITY-POLICE RELATIONS GRANT; AND DECLARING AN EMERGENCY. --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Brett Luzader, Ward II
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

LEGISLATION FOR FIRST READING

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: REPEALING CHAPTER 170 - REYNOLDSBURG ARTS COMMISSION AND CHAPTER 171 - REYNOLDSBURG BEAUTIFICATION COMMISSION. (FIRST READING 3/07/2016). --- Skinner. Community Development Committee.

Minutes Acceptance: Minutes of Mar 14, 2016 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 14, 2016

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:30 PM

LEGISLATION FOR SECOND READING

Council President Joseph: We do have copies of the amendments here. Councilman Luzader, would you like to make a motion to amend this prior to referring this back to Service?

Councilman Luzader: Yes, I would like to make a motion, but first, could Eric explain these to us?

Mr. Snowden: Councilman Luzader, President Joseph, other Members of Council, I just want to bring you up to date on this ordinance and the two subsequent ordinances. Planning Commission met in a special meeting earlier today, in order to bring these to you tonight, and that is what prompted the amending of the agenda. As you gentlemen know, in conjunction with the Planning Commission I have been working to amend our zoning code and really bring it up to date, and get us to where we need to be in 2016. And tonight is a big step forward. I am going to recommend, as Mr. Luzader was about to do, that the Council go ahead and amend these to the revision date as submitted to the Clerk, by the Planning Commission. In this case, the one and only change to the items, other than some typographical errors and formatting issues, is under the revision, Section 909.02 Sidewalks, there was an addition here as I will explain. During the process of review by Council and the Planning Commission, I discovered that there were actually different regulations for widths of residential sidewalks in our City Code. We had a section that said four feet, and we had a section that said five feet is required. Obviously, that sort of inconsistency is something we can not have. So, that is why I elected, along with the Planning Commission, to add that item into our agenda. By the way, the regulation is four feet, and that is also per the standard drawings per our infrastructure that is provided by our engineer. And it is consistent with pretty much every other municipality that I am aware of for residential. With that, I would like to publicly thank our Commissioners who went above and beyond the call of duty to take care of this and to make sure that when it was returned to the Council, that it was in the condition that we needed to be in, up to and including one of our commissioners was actually working on it well after midnight on Saturday night. If you do not know our Commissioners, Mr. Comeaux, Mr. Cullinan, Mr. Welday, Mr. Wren, and our Chairman, Dr. Mark McKenzie, all went well above the call of duty and I want to publicly thank them here tonight. With that, I would be happy to answer any other questions, and I would just ask for your support of this ordinance and the subsequent two.

Council President Joseph: Any questions on any of these items prior to us taking action on them. Ok, thank you.

Mr. Snowden: Thank you.

Minutes Acceptance: Minutes of Mar 14, 2016 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 14, 2016

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 909.02 SIDEWALK-MATERIAL; WIDTH AND LOCATION, AMENDING CHAPTER 1111 GENERAL PROVISIONS; CHAPTER 1115 PRELIMINARY PLAT; CHAPTER 1119 FINAL PLAT; CHAPTER 1127 STANDARDS; CHAPTER 1355 HOUSE NUMBERING; CHAPTER 1180 LANDSCAPING AND BUFFERING STANDARDS; AND ENACTING CHAPTER 919 TREES; PART 17 NUISANCE AND PROPERTY MAINTENANCE CODE: TITLE 1 PUBLIC NUISANCE AND TITLE 3 PROPERTY MAINTENANCE CODE; AND REPEALING CHAPTER 543 TREES AND NOXIOUS VEGETATION; CHAPTER 1367 ABANDONED OR INOPERABLE SERVICE STATIONS; AND CHAPTER 1369 NUISANCE ABATEMENT; CHAPTER 1389 INTERNATIONAL PROPERTY MAINTENANCE PLAN. (SECOND READING 3/07/2016). --- Clemens. Service Committee.

Motion to amend as submitted to the clerk by Councilman Luzader, Second by Councilman Long.

Clerk called the roll on the amendment: Spalding "Yes", Cotner "Yes", Long "Yes", Skinner "Yes", Cicak "Yes", Luzader "Yes"

Legislation Amended.

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:30 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 1103 DESIGN REVIEW BOARD; CHAPTER 1139 BOARD OF ZONING AND BUILDING APPEALS; CHAPTER 1147 VARIANCES; CHAPTER 1193 "HD" HISTORIC OVERLAY DISTRICT AND REPEALING CHAPTER 163 VILLAGE COMMISSION; AND CHAPTER 1194 HISTORIC COMMERCIAL OVERLAY. (SECOND READING 3/07/2016). --- Clemens. Service Committee.

Motion to amend as submitted to the clerk by Councilman Luzader, Second by Councilman Spalding.

Clerk called the roll on the amendment: Spalding "Yes", Cotner "Yes", Long "Yes", Skinner "Yes", Cicak "Yes", Luzader "Yes"

Legislation Amended.

Minutes Acceptance: Minutes of Mar 14, 2016 7:30 PM (Approval of Minutes)

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 14, 2016

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:30 PM
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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: AMENDING CHAPTER 1131 DEFINITIONS; CHAPTER 1143 ZONING CERTIFICATES; SITE PLAN; PLOT-GRADE-UTILITY PLAN; CHAPTER 1155 ENFORCEMENT; PENALTY; CHAPTER 1161 ZONING DISTRICTS; CHAPTER 1171 GENERAL REGULATIONS FOR LOTS AND YARDS; AND ENACTING CHAPTER 1159 NONCONFORMING USES & STRUCTURES; AND REPEALING CHAPTER 1195 NONCONFORMING USES. (SECOND READING 3/07/2016). --- Clemens. Service Committee.

Motion to amend as submitted to the clerk by Councilman Luzader, Second by Councilman Cicak.

Clerk called the roll on the amendment: Spalding "Yes", Cotner "Yes", Long "Yes", Skinner "Yes", Cicak "Yes", Luzader "Yes"

Legislation Amended.

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:30 PM
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LEGISLATION FOR THIRD READING

15-16

ORDINANCE AUTHORIZING CONTRACT FOR GIS UPGRADE AND MIGRATION, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. (SECOND READING 2/22/2016- REQUESTS PASSAGE AS AN EMERGENCY UPON THIRD READING.) --- Cotner. Finance Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barth R. Cotner, At Large
SECONDER:	Chris Long, At Large
AYES:	Cotner, Long, Skinner, Cicak, Luzader, Spalding
ABSENT:	Clemens

Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

Minutes Acceptance: Minutes of Mar 14, 2016 7:30 PM (Approval of Minutes)

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsubrg OH 43068****614-322-6852 phone****Memo**

DATE: March 28, 2016**TO: City Council****CC:****RE: CLERK OF COURT REPORT MONTH ENDING FEBRUARY 2016**

I am submitting monies collected from the courts held on Feb. 4, 11,18 and 25. I am also submitting monies collected during the same period pursuant to City Ordinance Nos. 146-94 and 104-02.

Fines&Waivers/Bond Costs/Bond Forfeitures Order In	(#110.4512)	\$14,621.00
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Court Costs & Misc. Costs Assessed	(#110.4510)	\$20,030.00
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Sub-Total (To General Revenue Fund)		\$34,651.00
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Computerization Needs Fund	(#211.4510)	\$ 2,315.00
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Enforcement & Education Fund	(#293.4616)	\$ 34.00
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Sub-Total		\$ 2,349.00
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Total Amount Submitted		\$37,000.00
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City Auditors Office**Richard Harris****7232 E. Main Street****Reynoldsburg OHIO 43068****phone****Memo**

DATE: March 28, 2016**TO: City Council****CC:****RE: <Insert Subject/RE Here - Bold>**

Rules Suspension (remove this title) (If Rules Not Suspended Remove all Text From Field)

Request for: Rules Suspension/Emergency (Erase one)

Reason for Emergency: <Input Reason Here>



February, 2016 Budget by Classification

8.b.a

Through 02/28/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	.00	.00	.00	.00	.00	+++	241,270
Municipal Tax	.00	.00	666,228.99	.00	(666,228.99)	+++	12,437,680
Other Local Taxes	.00	98,319.45	105,572.37	.00	(105,572.37)	+++	585,570
State Levied Shared Taxes	.00	70,887.79	133,461.42	.00	(133,461.42)	+++	831,600
Licenses	.00	3,150.00	20,115.00	.00	(20,115.00)	+++	50,080
Permits	.00	16,852.33	38,814.24	.00	(38,814.24)	+++	221,970
Fees	.00	2,720.40	4,239.15	.00	(4,239.15)	+++	20,450
Miscellaneous Charges for Services	.00	5,203.30	8,504.30	.00	(8,504.30)	+++	95,560
Recreational Charges	.00	9,580.00	23,898.02	.00	(23,898.02)	+++	144,580
Fines and Forfeitures	.00	25,306.00	53,806.05	.00	(53,806.05)	+++	399,470
Investment Earnings	.00	.00	12,092.99	.00	(12,092.99)	+++	175,490
Other Revenues	.00	7,956.10	99,539.96	.00	(99,539.96)	+++	616,030
Donations	.00	20.00	2,090.00	.00	(2,090.00)	+++	4,710
Reimbursements	.00	1,277.58	1,977.58	.00	(1,977.58)	+++	271,970
Sale of Assets	.00	.00	.00	.00	.00	+++	15,700
Transfers/Advances	.00	.00	.00	.00	.00	+++	36,480
Department 000 - General Totals	\$0.00	\$241,272.95	\$1,170,340.07	\$0.00	(\$1,170,340.07)	+++	\$16,148,660
REVENUE TOTALS	\$0.00	\$241,272.95	\$1,170,340.07	\$0.00	(\$1,170,340.07)	+++	\$16,148,660
EXPENSE							
Department 000 - General							
Transfers/Other	.00	.00	.00	.00	.00	+++	10,000
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,000
Department 111 - Police Division							
Personal Services	8,199,934.42	484,279.08	1,447,815.76	80,430.27	6,671,688.39	19	8,063,710
Supplies	313,944.30	15,505.19	45,220.87	64,733.88	203,989.55	35	204,790
Services	560,446.62	51,932.57	89,284.43	243,891.94	227,270.25	59	452,780
Capital Purchases	11,705.59	1,062.48	3,411.18	8,294.41	.00	100	154,320
Department 111 - Police Division Totals	\$9,086,030.93	\$552,779.32	\$1,585,732.24	\$397,350.50	\$7,102,948.19	22%	\$8,875,620
Department 290 - Mechanic							
Personal Services	135,399.00	6,589.91	27,606.65	2,759.85	105,032.50	22	121,660
Supplies	85,291.62	10,127.63	14,620.28	44,061.70	26,609.64	69	74,200
Services	36,751.75	5,891.07	6,041.82	22,129.93	8,580.00	77	25,370
Department 290 - Mechanic Totals	\$257,442.37	\$22,608.61	\$48,268.75	\$68,951.48	\$140,222.14	46%	\$221,250



February, 2016 Budget by Classification

8.b.a

Through 02/28/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Personal Services	647,199.00	31,763.98	114,146.59	9,383.18	523,669.23	19	595,571
Supplies	198,446.84	2,963.21	7,064.46	30,649.52	160,732.86	19	129,931
Services	302,440.67	15,245.09	27,661.91	51,880.75	222,898.01	26	179,461
Transfers/Other	.00	2,001.00	2,259.00	.00	(2,259.00)	+++	
Capital Purchases	2,513.00	.00	2,439.00	74.00	.00	100	58,921
Department 340 - Parks and Recreation Totals	\$1,150,599.51	\$51,973.28	\$153,570.96	\$91,987.45	\$905,041.10	21%	\$963,901
Department 343 - Senior Center							
Personal Services	142,516.00	8,066.63	23,239.69	1,370.66	117,905.65	17	142,781
Supplies	18,380.22	104.66	2,185.07	3,248.17	12,946.98	30	2,911
Services	31,188.01	971.18	2,901.74	13,736.27	14,550.00	53	168,581
Department 343 - Senior Center Totals	\$192,084.23	\$9,142.47	\$28,326.50	\$18,355.10	\$145,402.63	24%	\$314,281
Department 448 - Service Department							
Personal Services	501,021.00	27,651.94	99,908.61	9,843.23	391,269.16	22	483,051
Supplies	19,842.29	438.29	2,228.74	6,363.55	11,250.00	43	11,261
Services	633,786.17	23,665.18	56,320.78	362,035.59	215,429.80	66	431,201
Department 448 - Service Department Totals	\$1,154,649.46	\$51,755.41	\$158,458.13	\$378,242.37	\$617,948.96	46%	\$925,521
Department 479 - Building Department							
Personal Services	342,049.00	11,335.89	49,254.96	6,487.04	286,307.00	16	289,061
Supplies	9,311.98	109.37	321.34	3,090.64	5,900.00	37	3,891
Services	52,967.09	1,632.26	4,858.90	28,431.32	19,676.87	63	37,261
Department 479 - Building Department Totals	\$404,328.07	\$13,077.52	\$54,435.20	\$38,009.00	\$311,883.87	23%	\$330,211
Department 522 - Mayor							
Personal Services	156,922.00	8,726.14	26,186.40	1,601.72	129,133.88	18	156,061
Supplies	1,100.00	.00	.00	200.00	900.00	18	981
Services	42,251.89	2,978.83	5,259.15	26,555.17	10,437.57	75	37,161
Department 522 - Mayor Totals	\$200,273.89	\$11,704.97	\$31,445.55	\$28,356.89	\$140,471.45	30%	\$194,211
Department 534 - Civil Service Commission							
Personal Services	43,305.00	3,581.92	6,957.11	.00	36,347.89	16	43,221
Supplies	800.00	.00	.00	400.00	400.00	50	721
Services	21,688.00	550.00	3,618.00	13,500.00	4,570.00	79	19,761
Department 534 - Civil Service Commission Totals	\$65,793.00	\$4,131.92	\$10,575.11	\$13,900.00	\$41,317.89	37%	\$63,711
Department 545 - City Auditor							
Personal Services	335,228.00	18,282.61	59,489.45	4,038.44	271,700.11	19	325,581

Attachment: February, 2016 Budget by Classification 03_22_2016 12_59_25 PM Joni Crawford 461002WB



February, 2016 Budget by Classification

8.b.a

Through 02/28/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 545 - City Auditor							
Supplies	3,700.00	.00	.00	2,200.00	1,500.00	59	4,375.00
Services	71,085.00	1,598.29	4,277.67	45,105.70	21,701.63	69	57,280.00
Department 545 - City Auditor Totals	\$410,013.00	\$19,880.90	\$63,767.12	\$51,344.14	\$294,901.74	28%	\$387,230.00
Department 554 - City Attorney							
Personal Services	448,959.00	30,480.31	83,534.78	9,789.41	355,634.81	21	436,580.00
Supplies	2,662.52	192.36	481.64	280.88	1,900.00	29	2,130.00
Services	59,205.99	20,755.66	32,438.17	16,995.23	9,772.59	83	37,800.00
Department 554 - City Attorney Totals	\$510,827.51	\$51,428.33	\$116,454.59	\$27,065.52	\$367,307.40	28%	\$476,520.00
Department 571 - City Council							
Personal Services	191,002.00	11,324.38	34,349.96	2,069.30	154,582.74	19	180,630.00
Supplies	1,700.00	.00	.00	675.91	1,024.09	40	950.00
Services	47,452.40	1,117.54	3,170.01	10,646.86	33,635.53	29	25,350.00
Department 571 - City Council Totals	\$240,154.40	\$12,441.92	\$37,519.97	\$13,392.07	\$189,242.36	21%	\$206,940.00
Department 580 - Development Department							
Personal Services	205,572.00	11,953.61	38,808.05	2,633.53	164,130.42	20	191,180.00
Supplies	2,035.78	414.35	450.13	262.53	1,323.12	35	430.00
Services	46,152.83	212.26	10,315.04	2,119.91	33,717.88	27	23,720.00
Department 580 - Development Department Totals	\$253,760.61	\$12,580.22	\$49,573.22	\$5,015.97	\$199,171.42	22%	\$215,340.00
Department 582 - Human Resources Department							
Personal Services	67,904.00	4,646.19	12,267.51	478.63	55,157.86	19	57,070.00
Supplies	10,414.84	963.45	1,909.77	3,205.07	5,300.00	49	10,430.00
Services	21,650.00	551.25	6,050.27	7,285.05	8,314.68	62	14,930.00
Department 582 - Human Resources Department Totals	\$99,968.84	\$6,160.89	\$20,227.55	\$10,968.75	\$68,772.54	31%	\$82,430.00
Department 584 - Computer Department							
Personal Services	188,247.27	10,006.24	30,867.97	9,284.66	148,094.64	21	180,850.00
Supplies	3,973.03	53.76	169.72	1,937.35	1,865.96	53	400.00
Services	276,976.64	73,521.71	80,794.52	96,106.32	100,075.80	64	131,170.00
Capital Purchases	9,000.00	.00	.00	9,000.00	.00	100	0.00
Department 584 - Computer Department Totals	\$478,196.94	\$83,581.71	\$111,832.21	\$116,328.33	\$250,036.40	48%	\$312,430.00
Department 593 - Clerk of Courts							
Personal Services	194,702.00	11,372.44	31,324.45	1,454.67	161,922.88	17	193,300.00
Supplies	4,583.63	512.13	595.76	2,333.51	1,654.36	64	1,690.00



February, 2016 Budget by Classification

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Through 02/28/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 593 - Clerk of Courts							
Services	97,167.26	9,596.81	15,923.93	59,586.38	21,656.95	78	63,377.00
Department 593 - Clerk of Courts Totals	\$296,452.89	\$21,481.38	\$47,844.14	\$63,374.56	\$185,234.19	38%	\$258,377.00
Department 595 - General and Administrative							
Personal Services	288,926.45	.00	2,703.04	18,223.41	268,000.00	7	268,837.00
Supplies	3,500.00	350.00	350.00	3,150.00	.00	100	2,550.00
Services	537,354.92	114,977.74	168,509.94	162,808.04	206,036.94	62	333,509.00
Capital Purchases	13,000.00	982.89	1,965.78	8,034.22	3,000.00	77	40,867.00
Department 595 - General and Administrative Totals	\$842,781.37	\$116,310.63	\$173,528.76	\$192,215.67	\$477,036.94	43%	\$645,767.00
Department 810 - Public Health and Welfare							
Services	271,289.00	.00	.00	.00	271,289.00	0	257,937.00
Department 810 - Public Health and Welfare Totals	\$271,289.00	\$0.00	\$0.00	\$0.00	\$271,289.00	0%	\$257,937.00
EXPENSE TOTALS	\$15,914,646.02	\$1,041,039.48	\$2,691,560.00	\$1,514,857.80	\$11,708,228.22	26%	\$14,741,737.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	.00	241,272.95	1,170,340.07	.00	(1,170,340.07)	+++	16,148,667.00
EXPENSE TOTALS	15,914,646.02	1,041,039.48	2,691,560.00	1,514,857.80	11,708,228.22	26%	14,741,737.00
Fund 110 - General Fund Net Gain (Loss)	(\$15,914,646.02)	(\$799,766.53)	(\$1,521,219.93)	(\$1,514,857.80)	\$12,878,568.29	19%	\$1,406,929.00
Fund Type Totals							
REVENUE TOTALS	.00	241,272.95	1,170,340.07	.00	(1,170,340.07)	+++	16,148,667.00
EXPENSE TOTALS	15,914,646.02	1,041,039.48	2,691,560.00	1,514,857.80	11,708,228.22	26%	14,741,737.00
Fund Type Net Gain (Loss)	(\$15,914,646.02)	(\$799,766.53)	(\$1,521,219.93)	(\$1,514,857.80)	\$12,878,568.29	19%	\$1,406,929.00
Fund Category General Fund Totals							
REVENUE TOTALS	.00	241,272.95	1,170,340.07	.00	(1,170,340.07)	+++	16,148,667.00
EXPENSE TOTALS	15,914,646.02	1,041,039.48	2,691,560.00	1,514,857.80	11,708,228.22	26%	14,741,737.00
Fund Category General Fund Net Gain (Loss)	(\$15,914,646.02)	(\$799,766.53)	(\$1,521,219.93)	(\$1,514,857.80)	\$12,878,568.29	19%	\$1,406,929.00



February, 2016 Budget by Classification

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Through 02/28/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	.00	408.07	160,585.01	.00	(160,585.01)	+++	398,560
Investment Earnings	.00	.00	223.10	.00	(223.10)	+++	860
Department 000 - General Totals	\$0.00	\$408.07	\$160,808.11	\$0.00	(\$160,808.11)	+++	\$399,430
REVENUE TOTALS	\$0.00	\$408.07	\$160,808.11	\$0.00	(\$160,808.11)	+++	\$399,430
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	75,012.00	4,385.96	12,489.21	561.56	61,961.23	17	74,460
Supplies	600.00	.00	.00	600.00	.00	100	370
Services	79,400.00	16.09	3,359.78	7,785.91	68,254.31	14	6,940
Transfers/Other	951,000.00	152,269.36	180,480.20	197,735.64	572,784.16	40	320,600
Department 564 - Income Tax Division Totals	\$1,106,012.00	\$156,671.41	\$196,329.19	\$206,683.11	\$702,999.70	36%	\$402,380
EXPENSE TOTALS	\$1,106,012.00	\$156,671.41	\$196,329.19	\$206,683.11	\$702,999.70	36%	\$402,380
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	.00	408.07	160,808.11	.00	(160,808.11)	+++	399,430
EXPENSE TOTALS	1,106,012.00	156,671.41	196,329.19	206,683.11	702,999.70	36%	402,380
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,106,012.00)	(\$156,263.34)	(\$35,521.08)	(\$206,683.11)	\$863,807.81	22%	(\$2,950)

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	.00	106,484.94	214,687.49	.00	(214,687.49)	+++	1,318,941.00
Investment Earnings	.00	.00	.00	.00	.00	+++	23,600.00
Other Revenues	.00	2,093.22	2,093.22	.00	(2,093.22)	+++	8,580.00
Reimbursements	.00	2,928.78	3,028.78	.00	(3,028.78)	+++	15,560.00
Department 000 - General Totals	\$0.00	\$111,506.94	\$219,809.49	\$0.00	(\$219,809.49)	+++	\$1,366,691.00
REVENUE TOTALS	\$0.00	\$111,506.94	\$219,809.49	\$0.00	(\$219,809.49)	+++	\$1,366,691.00
EXPENSE							
Department 000 - General							
Capital Purchases	755,959.72	662,017.09	662,017.09	93,942.63	.00	100	\$1,085,880.00
Department 000 - General Totals	\$755,959.72	\$662,017.09	\$662,017.09	\$93,942.63	\$0.00	100%	\$1,085,880.00
Department 268 - Street Department							
Personal Services	543,708.00	28,779.88	95,432.25	7,360.64	440,915.11	19	514,910.00
Supplies	293,212.02	6,262.62	17,460.18	108,684.31	167,067.53	43	211,430.00
Services	141,080.16	19,497.86	35,195.63	48,280.21	57,604.32	59	89,590.00
Capital Purchases	.00	.00	.00	.00	.00	+++	269,930.00
Department 268 - Street Department Totals	\$978,000.18	\$54,540.36	\$148,088.06	\$164,325.16	\$665,586.96	32%	\$1,085,880.00
EXPENSE TOTALS	\$1,733,959.90	\$716,557.45	\$810,105.15	\$258,267.79	\$665,586.96	62%	\$1,085,880.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	.00	111,506.94	219,809.49	.00	(219,809.49)	+++	1,366,691.00
EXPENSE TOTALS	1,733,959.90	716,557.45	810,105.15	258,267.79	665,586.96	62%	1,085,880.00
Fund 260 - Street Fund Net Gain (Loss)	(\$1,733,959.90)	(\$605,050.51)	(\$590,295.66)	(\$258,267.79)	\$885,396.45	49%	\$280,811.00

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February, 2016 Budget by Classification

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Through 02/28/16
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	.00	8,634.23	17,407.10	.00	(17,407.10)	+++	106,804.00
Investment Earnings	.00	.00	.00	.00	.00	+++	2,170.00
Department 000 - General Totals	\$0.00	\$8,634.23	\$17,407.10	\$0.00	(\$17,407.10)	+++	\$108,984.00
REVENUE TOTALS	\$0.00	\$8,634.23	\$17,407.10	\$0.00	(\$17,407.10)	+++	\$108,984.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	.00	57,000.00	13,000.00	81	67,080.00
Services	24,357.71	357.26	714.97	13,892.74	9,750.00	60	23,110.00
Capital Purchases	.00	.00	.00	.00	.00	+++	69,580.00
Department 268 - Street Department Totals	\$94,357.71	\$357.26	\$714.97	\$70,892.74	\$22,750.00	76%	\$159,780.00
EXPENSE TOTALS	\$94,357.71	\$357.26	\$714.97	\$70,892.74	\$22,750.00	76%	\$159,780.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	.00	8,634.23	17,407.10	.00	(17,407.10)	+++	108,984.00
EXPENSE TOTALS	94,357.71	357.26	714.97	70,892.74	22,750.00	76%	159,780.00
Fund 270 - State Highway Fund Net Gain (Loss)	(\$94,357.71)	\$8,276.97	\$16,692.13	(\$70,892.74)	\$40,157.10	57%	(\$50,805.00)
Fund Type Totals							
REVENUE TOTALS	.00	120,549.24	398,024.70	.00	(398,024.70)	+++	1,875,100.00
EXPENSE TOTALS	2,934,329.61	873,586.12	1,007,149.31	535,843.64	1,391,336.66	53%	1,648,050.00
Fund Type Net Gain (Loss)	(\$2,934,329.61)	(\$753,036.88)	(\$609,124.61)	(\$535,843.64)	\$1,789,361.36	39%	\$227,050.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	.00	120,549.24	398,024.70	.00	(398,024.70)	+++	1,875,100.00
EXPENSE TOTALS	2,934,329.61	873,586.12	1,007,149.31	535,843.64	1,391,336.66	53%	1,648,050.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$2,934,329.61)	(\$753,036.88)	(\$609,124.61)	(\$535,843.64)	\$1,789,361.36	39%	\$227,050.00

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Through 02/28/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	.00	35,788.79	91,897.84	.00	(91,897.84)	+++	740,127.00
Other Revenues	.00	315.14	650.14	.00	(650.14)	+++	3,541.00
Reimbursements	.00	.00	.00	.00	.00	+++	300.00
Department 000 - General Totals	\$0.00	\$36,103.93	\$92,547.98	\$0.00	(\$92,547.98)	+++	\$743,971.00
Department 735 - Water Division							
Utility Charges	.00	262,962.35	680,837.18	.00	(680,837.18)	+++	5,444,500.00
Other Revenues	.00	3,176.19	(1,049.84)	.00	1,049.84	+++	85,150.00
Department 735 - Water Division Totals	\$0.00	\$266,138.54	\$679,787.34	\$0.00	(\$679,787.34)	+++	\$5,529,650.00
REVENUE TOTALS	\$0.00	\$302,242.47	\$772,335.32	\$0.00	(\$772,335.32)	+++	\$6,273,630.00
EXPENSE							
Department 000 - General							
Services	.00	.00	.00	.00	.00	+++	25,570.00
Capital Purchases	590,131.04	7,204.50	76,986.29	92,432.33	420,712.42	29	867,180.00
Department 000 - General Totals	\$590,131.04	\$7,204.50	\$76,986.29	\$92,432.33	\$420,712.42	29%	\$892,750.00
Department 735 - Water Division							
Personal Services	354,675.00	19,277.33	64,319.21	4,782.67	285,573.12	19	348,290.00
Supplies	115,401.86	7,355.04	11,987.73	43,403.40	60,010.73	48	72,800.00
Services	5,184,105.90	50,815.30	1,151,881.19	65,897.54	3,966,327.17	23	4,572,820.00
Capital Purchases	10,000.00	3,100.00	3,100.00	.00	6,900.00	31	67,220.00
Department 735 - Water Division Totals	\$5,664,182.76	\$80,547.67	\$1,231,288.13	\$114,083.61	\$4,318,811.02	24%	\$5,061,140.00
Department 991 - Debt Service							
Debt Service	315,875.00	.00	.00	.00	315,875.00	0	316,390.00
Department 991 - Debt Service Totals	\$315,875.00	\$0.00	\$0.00	\$0.00	\$315,875.00	0%	\$316,390.00
EXPENSE TOTALS	\$6,570,188.80	\$87,752.17	\$1,308,274.42	\$206,515.94	\$5,055,398.44	23%	\$6,270,290.00
Fund 710 - Water Fund Totals							
REVENUE TOTALS	.00	302,242.47	772,335.32	.00	(772,335.32)	+++	6,273,630.00
EXPENSE TOTALS	6,570,188.80	87,752.17	1,308,274.42	206,515.94	5,055,398.44	23%	6,270,290.00
Fund 710 - Water Fund Net Gain (Loss)	(\$6,570,188.80)	\$214,490.30	(\$535,939.10)	(\$206,515.94)	\$5,827,733.76	11%	\$3,330.00

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	.00	17,874.86	45,794.55	.00	(45,794.55)	+++	358,809
Department 000 - General Totals	\$0.00	\$17,874.86	\$45,794.55	\$0.00	(\$45,794.55)	+++	\$358,809
Department 736 - Wastewater Division							
Utility Charges	.00	264,955.28	679,634.15	.00	(679,634.15)	+++	5,272,240
Other Revenues	.00	35.25	95.50	.00	(95.50)	+++	1,038
Department 736 - Wastewater Division Totals	\$0.00	\$264,990.53	\$679,729.65	\$0.00	(\$679,729.65)	+++	\$5,273,278
REVENUE TOTALS	\$0.00	\$282,865.39	\$725,524.20	\$0.00	(\$725,524.20)	+++	\$5,632,088
EXPENSE							
Department 000 - General							
Capital Purchases	273,366.74	1,870.30	17,195.91	36,666.64	219,504.19	20	579,750
Department 000 - General Totals	\$273,366.74	\$1,870.30	\$17,195.91	\$36,666.64	\$219,504.19	20%	\$579,750
Department 736 - Wastewater Division							
Personal Services	371,020.00	18,485.66	69,918.06	6,457.92	294,644.02	21	365,370
Supplies	22,706.58	1,173.88	1,962.34	9,183.41	11,560.83	49	12,740
Services	5,836,050.62	384,502.13	996,822.57	1,066,743.06	3,772,484.99	35	6,202,930
Capital Purchases	10,000.00	3,100.00	3,100.00	.00	6,900.00	31	113,530
Department 736 - Wastewater Division Totals	\$6,239,777.20	\$407,261.67	\$1,071,802.97	\$1,082,384.39	\$4,085,589.84	35%	\$6,694,580
Department 991 - Debt Service							
Debt Service	104,202.00	.00	.00	.00	104,202.00	0	102,380
Department 991 - Debt Service Totals	\$104,202.00	\$0.00	\$0.00	\$0.00	\$104,202.00	0%	\$102,380
EXPENSE TOTALS	\$6,617,345.94	\$409,131.97	\$1,088,998.88	\$1,119,051.03	\$4,409,296.03	33%	\$7,376,720
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	.00	282,865.39	725,524.20	.00	(725,524.20)	+++	5,632,088
EXPENSE TOTALS	6,617,345.94	409,131.97	1,088,998.88	1,119,051.03	4,409,296.03	33%	7,376,720
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$6,617,345.94)	(\$126,266.58)	(\$363,474.68)	(\$1,119,051.03)	\$5,134,820.23	22%	(\$1,744,638)

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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	.00	49,750.86	147,298.71	.00	(147,298.71)	+++	657,641.18
Department 737 - Storm Water Division Totals	\$0.00	\$49,750.86	\$147,298.71	\$0.00	(\$147,298.71)	+++	\$657,641.18
REVENUE TOTALS	\$0.00	\$49,750.86	\$147,298.71	\$0.00	(\$147,298.71)	+++	\$657,641.18
EXPENSE							
Department 000 - General							
Capital Purchases	183,927.14	167,208.49	167,208.49	16,718.65	.00	100	\$167,208.49
Department 000 - General Totals	\$183,927.14	\$167,208.49	\$167,208.49	\$16,718.65	\$0.00	100%	\$167,208.49
Department 737 - Storm Water Division							
Personal Services	256,252.00	12,645.17	47,064.20	3,989.44	205,198.36	20	253,691.86
Supplies	32,367.16	155.18	353.23	15,963.93	16,050.00	50	24,471.35
Services	125,035.96	20,431.16	25,464.10	21,703.48	77,868.38	38	77,081.62
Capital Purchases	.00	.00	.00	.00	.00	+++	178,141.18
Department 737 - Storm Water Division Totals	\$413,655.12	\$33,231.51	\$72,881.53	\$41,656.85	\$299,116.74	28%	\$533,401.18
Department 991 - Debt Service							
Debt Service	.00	.00	.00	.00	.00	+++	98,781.18
Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781.18
EXPENSE TOTALS	\$597,582.26	\$200,440.00	\$240,090.02	\$58,375.50	\$299,116.74	50%	\$632,181.18
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	.00	49,750.86	147,298.71	.00	(147,298.71)	+++	657,641.18
EXPENSE TOTALS	597,582.26	200,440.00	240,090.02	58,375.50	299,116.74	50%	632,181.18
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$597,582.26)	(\$150,689.14)	(\$92,791.31)	(\$58,375.50)	\$446,415.45	25%	\$25,451.18

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	.00	152,365.94	321,940.54	.00	(321,940.54)	+++	2,031,788.00
Department 738 - Refuse Collection Totals	\$0.00	\$152,365.94	\$321,940.54	\$0.00	(\$321,940.54)	+++	\$2,031,788.00
REVENUE TOTALS	\$0.00	\$152,365.94	\$321,940.54	\$0.00	(\$321,940.54)	+++	\$2,031,788.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	.00	2,000.00	0	1,488.00
Services	2,343,044.20	149.62	151,523.68	723,135.10	1,468,385.42	37	1,875,400.00
Department 738 - Refuse Collection Totals	\$2,345,044.20	\$149.62	\$151,523.68	\$723,135.10	\$1,470,385.42	37%	\$1,876,888.00
EXPENSE TOTALS	\$2,345,044.20	\$149.62	\$151,523.68	\$723,135.10	\$1,470,385.42	37%	\$1,876,888.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	.00	152,365.94	321,940.54	.00	(321,940.54)	+++	2,031,788.00
EXPENSE TOTALS	2,345,044.20	149.62	151,523.68	723,135.10	1,470,385.42	37%	1,876,888.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$2,345,044.20)	\$152,216.32	\$170,416.86	(\$723,135.10)	\$1,792,325.96	24%	\$154,900.00
Fund Type Totals							
REVENUE TOTALS	.00	787,224.66	1,967,098.77	.00	(1,967,098.77)	+++	14,595,140.00
EXPENSE TOTALS	16,130,161.20	697,473.76	2,788,887.00	2,107,077.57	11,234,196.63	30%	16,156,090.00
Fund Type Net Gain (Loss)	(\$16,130,161.20)	\$89,750.90	(\$821,788.23)	(\$2,107,077.57)	\$13,201,295.40	18%	(\$1,560,947.00)
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	.00	787,224.66	1,967,098.77	.00	(1,967,098.77)	+++	14,595,140.00
EXPENSE TOTALS	16,130,161.20	697,473.76	2,788,887.00	2,107,077.57	11,234,196.63	30%	16,156,090.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$16,130,161.20)	\$89,750.90	(\$821,788.23)	(\$2,107,077.57)	\$13,201,295.40	18%	(\$1,560,947.00)
Grand Totals							
REVENUE TOTALS	.00	1,149,046.85	3,535,463.54	.00	(3,535,463.54)	+++	32,618,920.00
EXPENSE TOTALS	34,979,136.83	2,612,099.36	6,487,596.31	4,157,779.01	24,333,761.51	30%	32,545,890.00
Grand Total Net Gain (Loss)	(\$34,979,136.83)	(\$1,463,052.51)	(\$2,952,132.77)	(\$4,157,779.01)	\$27,869,225.05	20%	\$73,030.00

Attachment: February, 2016 Budget by Classification 03_22_2016 12_59_25 PM Joni Crawford 461002WB



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	31,731
5102	Wages-Staff	649,060.00	.00	649,060.00	49,306.44	.00	102,064.59	546,995.41	16	633,731
5104	Wages-Part time	108,986.00	.00	108,986.00	7,949.99	.00	16,604.56	92,381.44	15	113,071
5105	Overtime	260,000.00	.00	260,000.00	22,870.07	.00	39,348.57	220,651.43	15	295,361
5106	Longevity	57,250.00	.00	57,250.00	7,100.00	.00	11,175.00	46,075.00	20	59,131
5109	HSA Employer Funding	244,000.00	2,592.42	246,592.42	5,499.99	6,435.77	234,156.64	6,000.01	98	244,491
5111	Wages Chief	106,162.00	.00	106,162.00	8,166.20	.00	16,332.40	89,829.60	15	103,011
5113	Wages Enforcement	4,617,508.00	.00	4,617,508.00	367,728.82	.00	746,336.82	3,871,171.18	16	4,499,481
5151	PERS Contribution	106,903.00	.00	106,903.00	12,769.13	.00	20,857.23	86,045.77	20	108,981
5152	PFDPF Contribution	875,774.00	.00	875,774.00	118,281.35	.00	200,465.07	675,308.93	23	874,821
5155	PERS Pickup	42,502.00	.00	42,502.00	5,208.46	.00	8,619.20	33,882.80	20	40,931
5156	PFDPF Pick Up	.00	.00	.00	.00	.00	102.85	(102.85)	+++	56,341
5161	Group Insurance	1,045,640.00	.00	1,045,640.00	81,506.12	1,301.52	247,189.55	797,148.93	24	921,511
5166	Medicare	83,557.00	.00	83,557.00	6,483.84	.00	13,154.61	70,402.39	16	81,051
<i>Personal Services Totals</i>		\$8,197,342.00	\$2,592.42	\$8,199,934.42	\$692,870.41	\$7,737.29	\$1,656,407.09	\$6,535,790.04	20%	\$8,063,711
<i>Supplies</i>										
5201	Office Supplies	8,500.00	743.83	9,243.83	949.16	3,492.70	1,692.99	4,058.14	56	9,351
5202	Photo Copy Supplies	3,250.00	.00	3,250.00	.00	222.00	78.00	2,950.00	9	2,441
5203	Computer Supplies	22,360.00	1,534.27	23,894.27	70.00	4,179.61	1,534.27	18,180.39	24	8,741
5205	Small Tools/Minor Equipment	4,750.00	19.09	4,769.09	88.50	2,568.79	107.59	2,092.71	56	4,031
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	10,001
5207	Law Enforcement Supplies	58,600.00	2,441.63	61,041.63	3,631.81	18,520.58	8,921.44	33,599.61	45	53,401
5213	Repair and Maintenance Supplies	12,095.00	759.69	12,854.69	.00	2,058.05	759.69	10,036.95	22	3,721
5241	Uniforms-Purchased	57,555.00	6,575.50	64,130.50	5,769.87	13,588.00	12,370.75	38,171.75	40	32,001
5251	MV Gas and Oil	120,000.00	4,760.29	124,760.29	4,995.85	20,104.15	9,756.14	94,900.00	24	81,071
<i>Supplies Totals</i>		\$297,110.00	\$16,834.30	\$313,944.30	\$15,505.19	\$64,733.88	\$45,220.87	\$203,989.55	35%	\$204,791
<i>Services</i>										
5311	Utilities	122,300.00	7,313.55	129,613.55	12,803.96	58,489.82	21,378.76	49,744.97	62	107,671
5321	Professional Training	34,735.00	500.66	35,235.66	2,490.26	9,283.47	5,868.92	20,083.27	43	26,941
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	!
5323	Publications	2,850.00	.00	2,850.00	.00	1,000.00	.00	1,850.00	35	1,001
5324	Professional Association Dues	2,398.00	.00	2,398.00	.00	1,100.00	.00	1,298.00	46	821
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,841
5339	Misc Contract Services	35,270.00	1,054.05	36,324.05	1,530.90	14,461.20	5,513.25	16,349.60	55	18,651
5351	Liability Insurance Deductible	10,000.00	.00	10,000.00	10,000.00	.00	10,000.00	.00	100	
5361	Building Repair/Maintenance	43,050.00	2,319.06	45,369.06	1,306.10	22,133.50	4,145.82	19,089.74	58	65,161
5362	Equipment Maintenance	47,987.00	1,320.25	49,307.25	5,301.39	39,342.30	5,517.39	4,447.56	91	35,801



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Services</i>										
5363	MV Repair/Maintenance-External	11,000.00	.00	11,000.00	389.30	1,220.70	779.30	9,000.00	18	6,280.00
5366	Computer Maintenance	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5375	Prisoner Care	130,000.00	10,915.16	140,915.16	12,880.84	45,290.53	25,624.63	70,000.00	50	108,800.00
5391	Postage	4,000.00	9.60	4,009.60	365.51	1,249.25	703.65	2,056.70	49	3,070.00
5392	Fingerprinting Services	35,000.00	4,274.00	39,274.00	2,256.00	20,486.00	4,788.00	14,000.00	64	42,530.00
5393	L.E.A.D.S Terminal	10,000.00	.00	10,000.00	600.00	6,000.00	1,200.00	2,800.00	72	7,930.00
5395	Printing/Advertising	11,000.00	84.90	11,084.90	520.78	3,944.32	605.68	6,534.90	41	2,510.00
5396	Uniform Cleaning/Repairs	17,000.00	1,865.39	18,865.39	1,644.20	18,749.69	3,315.70	(3,200.00)	117	15,370.00
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	208.84	1,141.16	208.84	1,650.00	45	2,350.00
<i>Services Totals</i>		\$530,790.00	\$29,656.62	\$560,446.62	\$52,298.08	\$243,891.94	\$89,649.94	\$226,904.74	60%	\$452,780.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	240.00
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	126,080.00
5633	Machinery and Equipment	.00	.00	.00	.00	1,200.00	.00	(1,200.00)	+++	2,260.00
5639	Other Equipment	10,000.00	1,705.59	11,705.59	1,062.48	7,094.41	3,411.18	1,200.00	90	25,730.00
<i>Capital Purchases Totals</i>		\$10,000.00	\$1,705.59	\$11,705.59	\$1,062.48	\$8,294.41	\$3,411.18	\$0.00	100%	\$154,320.00
EXPENSE TOTALS		\$9,035,242.00	\$50,788.93	\$9,086,030.93	\$761,736.16	\$324,657.52	\$1,794,689.08	\$6,966,684.33	23%	\$8,875,620.00
Department 111 - Police Division Totals		(\$9,035,242.00)	(\$50,788.93)	(\$9,086,030.93)	(\$761,736.16)	(\$324,657.52)	(\$1,794,689.08)	(\$6,966,684.33)	23%	(\$8,875,620.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12_59_25 PM Joni Crawford_46100ZVV



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	80,047.00	.00	80,047.00	6,157.40	.00	12,314.80	67,732.20	15	76,561.00
5105	Overtime	.00	.00	.00	73.35	.00	146.70	(146.70)	+++	41.00
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	7,331.00
5151	PERS Contribution	11,207.00	.00	11,207.00	1,352.11	.00	2,221.00	8,986.00	20	11,011.00
5161	Group Insurance	34,984.00	.00	34,984.00	2,915.81	9.76	8,747.43	26,226.81	25	25,631.00
5166	Medicare	1,161.00	.00	1,161.00	85.63	.00	171.11	989.89	15	1,061.00
	Personal Services Totals	\$135,399.00	\$0.00	\$135,399.00	\$10,584.30	\$9.76	\$31,601.04	\$103,788.20	23%	\$121,661.00
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	31.00
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	100.00
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	361.00
5213	Repair and Maintenance Supplies	75,000.00	1,557.44	76,557.44	10,127.63	37,558.42	14,089.38	24,909.64	67	68,631.00
5259	Operating Materials and Supplies	5,000.00	434.18	5,434.18	.00	4,403.28	530.90	500.00	91	5,171.00
	Supplies Totals	\$83,300.00	\$1,991.62	\$85,291.62	\$10,127.63	\$44,061.70	\$14,620.28	\$26,609.64	69%	\$74,201.00
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	651.00	99.00	250.00	75	121.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	207.00	1,793.00	207.00	1,000.00	67	631.00
5363	MV Repair/Maintenance-External	30,000.00	.00	30,000.00	5,642.67	18,277.33	5,642.67	6,080.00	80	23,521.00
5397	Uniform Rental	1,200.00	51.75	1,251.75	41.40	608.60	93.15	550.00	56	361.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	800.00	.00	700.00	53	731.00
	Services Totals	\$36,700.00	\$51.75	\$36,751.75	\$5,891.07	\$22,129.93	\$6,041.82	\$8,580.00	77%	\$25,371.00
	EXPENSE TOTALS	\$255,399.00	\$2,043.37	\$257,442.37	\$26,603.00	\$66,201.39	\$52,263.14	\$138,977.84	46%	\$221,251.00
Department 290 - Mechanic Totals		(\$255,399.00)	(\$2,043.37)	(\$257,442.37)	(\$26,603.00)	(\$66,201.39)	(\$52,263.14)	(\$138,977.84)	46%	(\$221,251.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59 PM Joni Crawford 46100ZVV



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	73,000.00	.00	73,000.00	5,615.40	.00	11,230.80	61,769.20	15	72,341.00
5102	Wages-Staff	220,165.00	.00	220,165.00	16,992.45	.00	33,928.06	186,236.94	15	203,351.00
5104	Wages-Part time	34,063.00	.00	34,063.00	3,140.45	.00	6,310.39	27,752.61	19	42,711.00
5105	Overtime	15,700.00	.00	15,700.00	518.11	.00	1,492.27	14,207.73	10	10,021.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	28,000.00	.00	28,000.00	.00	.00	28,000.00	.00	100	27,660.00
5141	Wages-Seasonal Labor	90,000.00	.00	90,000.00	4,082.22	.00	7,456.16	82,543.84	8	72,461.00
5151	PERS Contribution	60,673.00	.00	60,673.00	6,307.60	.00	10,405.32	50,267.68	17	55,971.00
5161	Group Insurance	118,864.00	.00	118,864.00	9,899.10	306.61	29,697.30	88,860.09	25	104,971.00
5166	Medicare	6,284.00	.00	6,284.00	421.73	.00	839.37	5,444.63	13	5,601.00
<i>Personal Services Totals</i>		\$647,199.00	\$0.00	\$647,199.00	\$46,977.06	\$306.61	\$129,359.67	\$517,532.72	20%	\$595,571.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	.00	2,000.00	182.32	317.68	182.32	1,500.00	25	991.00
5203	Computer Supplies	880.00	.00	880.00	.00	.00	.00	880.00	0	371.00
5205	Small Tools/Minor Equipment	6,000.00	.00	6,000.00	.00	350.00	45.00	5,605.00	7	4,061.00
5209	Chemicals	25,000.00	.00	25,000.00	.00	1,095.49	354.51	23,550.00	6	21,511.00
5213	Repair and Maintenance Supplies	53,000.00	1,553.05	54,553.05	304.08	14,528.22	2,343.17	37,681.66	31	38,981.00
5215	Recreational Supplies	63,000.00	2,216.73	65,216.73	2,200.99	9,107.89	3,490.49	52,618.35	19	46,871.00
5251	MV Gas and Oil	20,000.00	2,797.06	22,797.06	275.82	4,968.09	328.97	17,500.00	23	11,311.00
5252	Aggregates	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	5,121.00
5259	Operating Materials and Supplies	5,000.00	.00	5,000.00	.00	30.00	320.00	4,650.00	7	691.00
<i>Supplies Totals</i>		\$191,880.00	\$6,566.84	\$198,446.84	\$2,963.21	\$30,397.37	\$7,064.46	\$160,985.01	19%	\$129,931.00
<i>Services</i>										
5303	Community Events	19,235.00	.00	19,235.00	44.66	195.00	44.66	18,995.34	1	12,811.00
5311	Utilities	26,000.00	1,519.04	27,519.04	1,666.32	15,195.10	3,678.10	8,645.84	69	23,421.00
5321	Professional Training	1,300.00	.00	1,300.00	264.00	90.00	264.00	946.00	27	251.00
5322	Conference/Reimb	2,500.00	15.52	2,515.52	468.84	2,800.88	519.36	(804.72)	132	3,251.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	75.00	.00	1,675.00	4	1,391.00
5338	Personal Service Contracts	70,000.00	.00	70,000.00	5,727.50	11,104.50	12,895.50	46,000.00	34	46,631.00
5339	Misc Contract Services	70,000.00	2,365.00	72,365.00	2,339.10	18,316.90	3,329.10	50,719.00	30	50,551.00
5361	Building Repair/Maintenance	65,000.00	.00	65,000.00	993.19	426.17	2,423.83	62,150.00	4	14,511.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	250.00	.00	250.00	2,750.00	8	5,881.00
5391	Postage	1,000.00	.00	1,000.00	29.59	30.00	42.20	927.80	7	471.00
5395	Printing/Advertising	20,000.00	3,350.00	23,350.00	3,350.00	1,323.95	3,571.05	18,455.00	21	11,411.00
5397	Uniform Rental	2,750.00	106.11	2,856.11	141.48	1,002.41	353.70	1,500.00	47	2,001.00
5399	Other Miscellaneous Services	12,550.00	.00	12,550.00	35.00	1,255.00	355.00	10,940.00	13	6,851.00
<i>Services Totals</i>		\$295,085.00	\$7,355.67	\$302,440.67	\$15,309.68	\$51,814.91	\$27,726.50	\$222,899.26	26%	\$179,461.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	2,001.00	.00	2,259.00	(2,259.00)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$2,001.00	\$0.00	\$2,259.00	(\$2,259.00)	+++	\$0.00
	Capital Purchases									
5632	Motor Vehicles	.00	2,513.00	2,513.00	.00	74.00	2,439.00	.00	100	44,911.00
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,000.00
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	12,011.00
	Capital Purchases Totals	\$0.00	\$2,513.00	\$2,513.00	\$0.00	\$74.00	\$2,439.00	\$0.00	100%	\$58,922.00
	EXPENSE TOTALS	\$1,134,164.00	\$16,435.51	\$1,150,599.51	\$67,250.95	\$82,592.89	\$168,848.63	\$899,157.99	22%	\$963,901.00
Department 340 - Parks and Recreation Totals		(\$1,134,164.00)	(\$16,435.51)	(\$1,150,599.51)	(\$67,250.95)	(\$82,592.89)	(\$168,848.63)	(\$899,157.99)	22%	(\$963,901.00)

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	53,969.00	.00	53,969.00	4,151.41	.00	8,302.81	45,666.19	15	53,930.00
5104	Wages-Part time	37,685.00	.00	37,685.00	3,364.49	.00	5,920.04	31,764.96	16	40,760.00
5105	Overtime	3,000.00	.00	3,000.00	274.96	.00	432.08	2,567.92	14	1,960.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	460.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5141	Wages-Seasonal Labor	10,920.00	.00	10,920.00	21.00	.00	147.00	10,773.00	1	8,980.00
5151	PERS Contribution	13,322.00	.00	13,322.00	1,514.32	.00	2,668.12	10,653.88	20	14,920.00
5161	Group Insurance	17,582.00	.00	17,582.00	1,465.16	12.75	4,395.48	13,173.77	25	16,230.00
5166	Medicare	1,538.00	.00	1,538.00	110.75	.00	209.62	1,328.38	14	1,500.00
	Personal Services Totals	\$142,516.00	\$0.00	\$142,516.00	\$10,902.09	\$12.75	\$26,075.15	\$116,428.10	18%	\$142,780.00
	Supplies									
5201	Office Supplies	1,164.00	77.76	1,241.76	.00	51.00	65.76	1,125.00	9	660.00
5203	Computer Supplies	750.00	.00	750.00	.00	.00	.00	750.00	0	410.00
5213	Repair and Maintenance Supplies	8,500.00	726.77	9,226.77	.00	1,121.86	54.91	8,050.00	13	210.00
5215	Recreational Supplies	4,500.00	2,661.69	7,161.69	104.66	2,075.31	2,064.40	3,021.98	58	1,610.00
	Supplies Totals	\$14,914.00	\$3,466.22	\$18,380.22	\$104.66	\$3,248.17	\$2,185.07	\$12,946.98	30%	\$2,910.00
	Services									
5311	Utilities	12,500.00	1,413.99	13,913.99	971.18	13,057.09	2,156.90	(1,300.00)	109	9,730.00
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	300.00	.00	300.00	.00	125.00	.00	175.00	42	
5324	Professional Association Dues	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	200.00	225.00	2,575.00	14	7,880.00
5361	Building Repair/Maintenance	8,000.00	874.02	8,874.02	.00	354.18	519.84	8,000.00	10	149,250.00
5391	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
	Services Totals	\$28,900.00	\$2,288.01	\$31,188.01	\$971.18	\$13,736.27	\$2,901.74	\$14,550.00	53%	\$168,580.00
	EXPENSE TOTALS	\$186,330.00	\$5,754.23	\$192,084.23	\$11,977.93	\$16,997.19	\$31,161.96	\$143,925.08	25%	\$314,280.00
Department 343 - Senior Center Totals		(\$186,330.00)	(\$5,754.23)	(\$192,084.23)	(\$11,977.93)	(\$16,997.19)	(\$31,161.96)	(\$143,925.08)	25%	(\$314,280.00)



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	75,643.00	.00	75,643.00	5,818.79	.00	11,637.59	64,005.41	15	75,591
5102	Wages-Staff	243,254.00	.00	243,254.00	20,340.96	.00	40,316.67	202,937.33	17	243,381
5105	Overtime	3,000.00	.00	3,000.00	143.57	.00	1,190.19	1,809.81	40	5,581
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	2,141
5109	HSA Employer Funding	20,000.00	.00	20,000.00	.00	.00	23,500.00	(3,500.00)	118	21,831
5151	PERS Contribution	45,367.00	.00	45,367.00	5,602.56	.00	9,190.53	36,176.47	20	45,151
5161	Group Insurance	106,908.00	.00	106,908.00	8,907.14	1,257.62	26,858.61	78,791.77	26	84,741
5166	Medicare	4,699.00	.00	4,699.00	368.32	.00	744.42	3,954.58	16	4,601
<i>Personal Services Totals</i>		\$501,021.00	\$0.00	\$501,021.00	\$41,181.34	\$1,257.62	\$113,438.01	\$386,325.37	23%	\$483,051
<i>Supplies</i>										
5201	Office Supplies	1,500.00	405.13	1,905.13	148.07	351.93	553.20	1,000.00	48	1,191
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	351
5213	Repair and Maintenance Supplies	15,000.00	437.16	15,437.16	290.22	4,511.62	1,675.54	9,250.00	40	9,031
5251	MV Gas and Oil	1,500.00	.00	1,500.00	.00	1,000.00	.00	500.00	67	671
<i>Supplies Totals</i>		\$19,000.00	\$842.29	\$19,842.29	\$438.29	\$6,363.55	\$2,228.74	\$11,250.00	43%	\$11,261
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	281
5302	Street Lighting	270,000.00	17,456.17	287,456.17	17,375.40	192,624.60	34,831.57	60,000.00	79	215,291
5303	Community Events	27,000.00	.00	27,000.00	.00	.00	.00	27,000.00	0	26,251
5311	Utilities	.00	.00	.00	.00	.00	.00	.00	+++	(115)
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	301
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	75,000.00	16,856.94	91,856.94	3,362.86	46,211.40	5,645.54	40,000.00	56	30,831
5339	Misc Contract Services	35,000.00	1,347.98	36,347.98	1,992.63	26,206.54	2,669.47	7,471.97	79	36,471
5362	Equipment Maintenance	4,000.00	838.67	4,838.67	750.00	2,761.41	1,027.26	1,050.00	78	3,181
5366	Computer Maintenance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5367	Streetscape Maintenance	90,000.00	16,086.25	106,086.25	.00	44,216.25	11,800.00	50,070.00	53	59,001
5374	Emergency Management Services	38,500.00	.00	38,500.00	.00	38,500.00	.00	.00	100	37,231
5391	Postage	750.00	.00	750.00	1.41	.00	13.58	736.42	2	181
5395	Printing/Advertising	.00	.00	.00	.00	.00	.00	.00	+++	181
5397	Uniform Rental	2,000.00	50.16	2,050.16	184.29	1,515.39	334.77	200.00	90	1,621
5398	Tree/Grass Service	30,000.00	.00	30,000.00	.00	10,000.00	.00	20,000.00	33	20,451
5399	Other Miscellaneous Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
<i>Services Totals</i>		\$581,150.00	\$52,636.17	\$633,786.17	\$23,666.59	\$362,035.59	\$56,322.19	\$215,428.39	66%	\$431,201
EXPENSE TOTALS		\$1,101,171.00	\$53,478.46	\$1,154,649.46	\$65,286.22	\$369,656.76	\$171,988.94	\$613,003.76	47%	\$925,521



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 448 - Service Department Totals		(\$1,101,171.00)	(\$53,478.46)	(\$1,154,649.46)	(\$65,286.22)	(\$369,656.76)	(\$171,988.94)	(\$613,003.76)	47%	(\$925,521)

Attachment: February, 2016 Departmental Budget 03_22_2016 12_59_25 PM_Joni Crawford_46100ZVV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	62,478.00	.00	62,478.00	.00	.00	5,459.33	57,018.67	9	61,231
5102	Wages-Staff	150,578.00	.00	150,578.00	10,666.75	.00	20,706.32	129,871.68	14	113,691
5104	Wages-Part time	.00	.00	.00	.00	.00	.00	.00	+++	14,961
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	12,000.00	6,000.00	67	17,831
5151	PERS Contribution	29,891.00	.00	29,891.00	2,152.21	.00	4,263.19	25,627.81	14	26,331
5161	Group Insurance	77,556.00	.00	77,556.00	4,142.44	2,180.44	12,233.88	63,141.68	19	51,891
5166	Medicare	3,096.00	.00	3,096.00	147.62	.00	365.37	2,730.63	12	2,651
<i>Personal Services Totals</i>		\$342,049.00	\$0.00	\$342,049.00	\$17,109.02	\$2,180.44	\$55,028.09	\$284,840.47	17%	\$289,061
<i>Supplies</i>										
5201	Office Supplies	1,200.00	35.96	1,235.96	.00	500.00	35.96	700.00	43	851
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	200.01	99.99	1,700.00	15	731
5251	MV Gas and Oil	5,000.00	76.02	5,076.02	109.37	2,390.63	185.39	2,500.00	51	2,301
<i>Supplies Totals</i>		\$9,200.00	\$111.98	\$9,311.98	\$109.37	\$3,090.64	\$321.34	\$5,900.00	37%	\$3,891
<i>Services</i>										
5311	Utilities	2,000.00	99.09	2,099.09	99.42	801.16	297.93	1,000.00	52	1,091
5321	Professional Training	2,000.00	69.00	2,069.00	.00	278.00	69.00	1,722.00	17	1,722
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	341
5323	Publications	500.00	.00	500.00	.00	.00	.00	500.00	0	441
5324	Professional Association Dues	800.00	.00	800.00	55.00	.00	55.00	745.00	7	421
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500
5339	Misc Contract Services	8,000.00	3,430.00	11,430.00	.00	17,430.00	.00	(6,000.00)	152	6,951
5362	Equipment Maintenance	2,300.00	.00	2,300.00	421.84	578.16	421.84	1,300.00	43	2,361
5376	County Health Services	25,000.00	2,769.00	27,769.00	1,056.00	8,943.00	3,825.00	15,001.00	46	23,361
5391	Postage	1,000.00	.00	1,000.00	33.21	.00	124.34	875.66	12	651
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	401.00	99.00	1,000.00	33	1,311
5397	Uniform Rental	.00	.00	.00	.00	.00	.00	.00	+++	311
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	500
<i>Services Totals</i>		\$46,600.00	\$6,367.09	\$52,967.09	\$1,665.47	\$28,431.32	\$4,892.11	\$19,643.66	63%	\$37,261
EXPENSE TOTALS		\$397,849.00	\$6,479.07	\$404,328.07	\$18,883.86	\$33,702.40	\$60,241.54	\$310,384.13	23%	\$330,211
Department 479 - Building Department Totals		(\$397,849.00)	(\$6,479.07)	(\$404,328.07)	(\$18,883.86)	(\$33,702.40)	(\$60,241.54)	(\$310,384.13)	23%	(\$330,211)

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February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	15,046.48	82,756.52	15	97,803.00
5102	Wages-Staff	17,500.00	.00	17,500.00	917.60	.00	1,835.20	15,664.80	10	16,750.00
5109	HSA Employer Funding	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	5,000.00
5151	PERS Contribution	16,142.00	.00	16,142.00	1,772.58	.00	2,954.30	13,187.70	18	16,142.00
5161	Group Insurance	19,305.00	.00	19,305.00	1,608.92	81.80	4,826.76	14,396.44	25	18,700.00
5166	Medicare	1,672.00	.00	1,672.00	119.86	.00	239.72	1,432.28	14	1,672.00
<i>Personal Services Totals</i>		\$156,922.00	\$0.00	\$156,922.00	\$11,942.20	\$81.80	\$29,402.46	\$127,437.74	19%	\$156,067.00
<i>Supplies</i>										
5201	Office Supplies	600.00	.00	600.00	.00	200.00	.00	400.00	33	980.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
<i>Supplies Totals</i>		\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$200.00	\$0.00	\$900.00	18%	\$980.00
<i>Services</i>										
5311	Utilities	850.00	126.65	976.65	65.93	779.07	197.58	.00	100	720.00
5322	Conference/Reimb	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5324	Professional Association Dues	900.00	.00	900.00	.00	80.00	1,030.00	(210.00)	123	460.00
5332	Legal Services	28,000.00	8,925.24	36,925.24	2,912.90	20,896.10	4,029.14	12,000.00	68	35,550.00
5339	Misc Contract Services	2,500.00	.00	2,500.00	.00	4,400.00	.00	(1,900.00)	176	2,500.00
5391	Postage	250.00	.00	250.00	3.88	.00	6.31	243.69	3	100.00
5399	Other Miscellaneous Services	600.00	.00	600.00	.00	400.00	.00	200.00	67	310.00
<i>Services Totals</i>		\$33,200.00	\$9,051.89	\$42,251.89	\$2,982.71	\$26,555.17	\$5,263.03	\$10,433.69	75%	\$37,160.00
EXPENSE TOTALS		\$191,222.00	\$9,051.89	\$200,273.89	\$14,924.91	\$26,836.97	\$34,665.49	\$138,771.43	31%	\$194,217.00
Department 522 - Mayor Totals		(\$191,222.00)	(\$9,051.89)	(\$200,273.89)	(\$14,924.91)	(\$26,836.97)	(\$34,665.49)	(\$138,771.43)	31%	(\$194,210.00)

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February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
EXPENSE										
<i>Personal Services</i>										
5104	Wages-Part time	37,510.00	.00	37,510.00	3,530.73	.00	6,513.61	30,996.39	17	37,381.00
5151	PERS Contribution	5,251.00	.00	5,251.00	664.51	.00	1,013.56	4,237.44	19	5,291.00
5166	Medicare	544.00	.00	544.00	51.19	.00	94.45	449.55	17	544.00
<i>Personal Services Totals</i>		\$43,305.00	\$0.00	\$43,305.00	\$4,246.43	\$0.00	\$7,621.62	\$35,683.38	18%	\$43,222.00
<i>Supplies</i>										
5201	Office Supplies	400.00	.00	400.00	.00	400.00	.00	.00	100	721.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
<i>Supplies Totals</i>		\$800.00	\$0.00	\$800.00	\$0.00	\$400.00	\$0.00	\$400.00	50%	\$721.00
<i>Services</i>										
5322	Conference/Reimb	300.00	.00	300.00	.00	.00	300.00	.00	100	300.00
5332	Legal Services	500.00	.00	500.00	.00	250.00	.00	250.00	50	911.00
5336	Medical Services/Physical Exams	6,500.00	2,348.00	8,848.00	550.00	5,550.00	2,898.00	400.00	95	7,700.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	3,700.00	.00	1,300.00	74	8,811.00
5391	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	911.00
5395	Printing/Advertising	6,000.00	340.00	6,340.00	.00	4,000.00	340.00	2,000.00	68	3,061.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	80.00	420.00	16	500.00
<i>Services Totals</i>		\$19,000.00	\$2,688.00	\$21,688.00	\$550.00	\$13,500.00	\$3,618.00	\$4,570.00	79%	\$19,761.00
EXPENSE TOTALS		\$63,105.00	\$2,688.00	\$65,793.00	\$4,796.43	\$13,900.00	\$11,239.62	\$40,653.38	38%	\$63,711.00
Department 534 - Civil Service Commission Totals		(\$63,105.00)	(\$2,688.00)	(\$65,793.00)	(\$4,796.43)	(\$13,900.00)	(\$11,239.62)	(\$40,653.38)	38%	(\$63,711.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12_59_25 PM Joni Crawford_461002VV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	79,948.00	.00	79,948.00	6,149.86	.00	12,299.72	67,648.28	15	78,380.00
5102	Wages-Staff	119,830.00	.00	119,830.00	9,025.38	.00	18,050.78	101,779.22	15	119,750.00
5104	Wages-Part time	30,189.00	.00	30,189.00	2,307.69	.00	4,629.90	25,559.10	15	29,290.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	600.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5151	PERS Contribution	32,622.00	.00	32,622.00	3,674.47	.00	6,103.86	26,518.14	19	31,600.00
5161	Group Insurance	54,210.00	.00	54,210.00	4,516.66	16.61	13,549.98	40,643.41	25	50,200.00
5166	Medicare	3,379.00	.00	3,379.00	246.44	.00	493.10	2,885.90	15	3,220.00
<i>Personal Services Totals</i>		\$335,228.00	\$0.00	\$335,228.00	\$25,920.50	\$16.61	\$67,127.34	\$268,084.05	20%	\$325,580.00
<i>Supplies</i>										
5201	Office Supplies	2,500.00	.00	2,500.00	.00	1,200.00	.00	1,300.00	48	3,950.00
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	1,000.00	.00	200.00	83	410.00
<i>Supplies Totals</i>		\$3,700.00	\$0.00	\$3,700.00	\$0.00	\$2,200.00	\$0.00	\$1,500.00	59%	\$4,370.00
<i>Services</i>										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	400.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,300.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	200.00
5324	Professional Association Dues	1,100.00	.00	1,100.00	.00	637.00	250.00	213.00	81	1,060.00
5333	Outside Professional Services	37,500.00	.00	37,500.00	1,550.00	34,400.00	3,100.00	.00	100	34,680.00
5339	Misc Contract Services	11,000.00	985.00	11,985.00	.00	8,985.00	.00	3,000.00	75	6,300.00
5362	Equipment Maintenance	700.00	.00	700.00	48.28	482.71	96.56	120.73	83	990.00
5391	Postage	1,800.00	.00	1,800.00	140.61	.00	368.21	1,431.79	20	1,650.00
5395	Printing/Advertising	900.00	.00	900.00	.00	150.00	.00	750.00	17	1,220.00
5399	Other Miscellaneous Services	13,500.00	.00	13,500.00	890.32	450.99	1,493.82	11,555.19	14	8,780.00
<i>Services Totals</i>		\$70,100.00	\$985.00	\$71,085.00	\$2,629.21	\$45,105.70	\$5,308.59	\$20,670.71	71%	\$57,280.00
EXPENSE TOTALS		\$409,028.00	\$985.00	\$410,013.00	\$28,549.71	\$47,322.31	\$72,435.93	\$290,254.76	29%	\$387,230.00
Department 545 - City Auditor Totals		(\$409,028.00)	(\$985.00)	(\$410,013.00)	(\$28,549.71)	(\$47,322.31)	(\$72,435.93)	(\$290,254.76)	29%	(\$387,230.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59:25 PM Joni Crawford_461002VV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	15,046.48	82,756.52	15	97,803.00
5102	Wages-Staff	159,940.00	.00	159,940.00	12,302.98	.00	24,606.00	135,334.00	15	161,400.00
5104	Wages-Part time	62,955.00	.00	62,955.00	5,846.00	.00	10,889.28	52,065.72	17	63,240.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	470.00
5109	HSA Employer Funding	14,000.00	4,000.00	18,000.00	3,666.67	4,000.00	16,666.67	(2,666.67)	115	11,660.00
5151	PERS Contribution	44,968.00	.00	44,968.00	5,278.80	.00	8,732.45	36,235.55	19	43,020.00
5161	Group Insurance	60,136.00	.00	60,136.00	6,553.70	10.39	17,933.77	42,191.84	30	54,380.00
5166	Medicare	4,657.00	.00	4,657.00	361.60	.00	712.81	3,944.19	15	4,580.00
<i>Personal Services Totals</i>		\$444,959.00	\$4,000.00	\$448,959.00	\$41,532.99	\$4,010.39	\$94,587.46	\$350,361.15	22%	\$436,580.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	262.52	1,762.52	192.36	280.88	481.64	1,000.00	43	1,140.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	990.00
<i>Supplies Totals</i>		\$2,400.00	\$262.52	\$2,662.52	\$192.36	\$280.88	\$481.64	\$1,900.00	29%	\$2,130.00
<i>Services</i>										
5321	Professional Training	1,500.00	.00	1,500.00	.00	200.00	.00	1,300.00	13	1,470.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	5,500.00	375.87	5,875.87	689.40	2,185.07	1,232.90	2,457.90	58	4,900.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	775.00	240.00	1,015.00	245.00	84	1,920.00
5332	Legal Services	20,000.00	5,255.00	25,255.00	15,077.00	178.00	15,077.00	10,000.00	60	8,740.00
5333	Outside Professional Services	12,550.00	.00	12,550.00	4,214.26	8,285.76	13,714.26	(9,450.02)	175	14,500.00
5337	Public Defender	5,000.00	2,125.12	7,125.12	.00	4,656.40	468.72	2,000.00	72	2,260.00
5339	Misc Contract Services	1,600.00	.00	1,600.00	.00	.00	900.00	700.00	56	1,640.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	200.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	41.94	.00	72.23	427.77	14	390.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	.00	1,250.00	.00	1,250.00	50	1,930.00
<i>Services Totals</i>		\$51,450.00	\$7,755.99	\$59,205.99	\$20,797.60	\$16,995.23	\$32,480.11	\$9,730.65	84%	\$37,800.00
EXPENSE TOTALS		\$498,809.00	\$12,018.51	\$510,827.51	\$62,522.95	\$21,286.50	\$127,549.21	\$361,991.80	29%	\$476,520.00
Department 554 - City Attorney Totals		(\$498,809.00)	(\$12,018.51)	(\$510,827.51)	(\$62,522.95)	(\$21,286.50)	(\$127,549.21)	(\$361,991.80)	29%	(\$476,520.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59:25 PM Joni Crawford_461002VV



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	60,902.00	.00	60,902.00	5,074.59	.00	10,149.18	50,752.82	17	60,891
5102	Wages-Staff	56,510.00	.00	56,510.00	5,885.48	.00	11,770.98	44,739.02	21	70,510
5104	Wages-Part time	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	2,541
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	5,160
5151	PERS Contribution	19,238.00	.00	19,238.00	1,946.41	.00	3,473.43	15,764.57	18	18,650
5161	Group Insurance	26,360.00	.00	26,360.00	2,192.47	61.07	6,577.41	19,721.52	25	20,960
5166	Medicare	1,992.00	.00	1,992.00	153.55	.00	307.08	1,684.92	15	1,890
<i>Personal Services Totals</i>		\$191,002.00	\$0.00	\$191,002.00	\$15,252.50	\$61.07	\$38,278.08	\$152,662.85	20%	\$180,630
<i>Supplies</i>										
5201	Office Supplies	1,200.00	.00	1,200.00	.00	675.91	.00	524.09	56	760
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	190
<i>Supplies Totals</i>		\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$675.91	\$0.00	\$1,024.09	40%	\$950
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	400
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	500
5323	Publications	700.00	.00	700.00	.00	.00	.00	700.00	0	280
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	380
5339	Misc Contract Services	30,000.00	829.00	30,829.00	829.00	8,292.00	2,830.00	19,707.00	36	19,730
5391	Postage	330.00	.00	330.00	11.10	.00	18.57	311.43	6	250
5395	Printing/Advertising	8,000.00	143.40	8,143.40	288.54	2,354.86	288.54	5,500.00	32	2,790
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	44.00	5,956.00	1	1,510
<i>Services Totals</i>		\$46,480.00	\$972.40	\$47,452.40	\$1,128.64	\$10,646.86	\$3,181.11	\$33,624.43	29%	\$25,350
EXPENSE TOTALS		\$239,182.00	\$972.40	\$240,154.40	\$16,381.14	\$11,383.84	\$41,459.19	\$187,311.37	22%	\$206,940
Department 571 - City Council Totals		(\$239,182.00)	(\$972.40)	(\$240,154.40)	(\$16,381.14)	(\$11,383.84)	(\$41,459.19)	(\$187,311.37)	22%	(\$206,940)



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	73,542.00	.00	73,542.00	5,657.00	.00	11,314.00	62,228.00	15	73,490
5102	Wages-Staff	55,000.00	.00	55,000.00	5,769.25	.00	11,538.52	43,461.48	21	62,811
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	8,000.00	2,000.00	80	7,000
5151	PERS Contribution	20,796.00	.00	20,796.00	2,399.54	.00	3,991.83	16,804.17	19	18,361
5161	Group Insurance	44,080.00	.00	44,080.00	2,837.50	104.68	8,512.50	35,462.82	20	27,580
5166	Medicare	2,154.00	.00	2,154.00	160.89	.00	321.77	1,832.23	15	1,920
<i>Personal Services Totals</i>		\$205,572.00	\$0.00	\$205,572.00	\$16,824.18	\$104.68	\$43,678.62	\$161,788.70	21%	\$191,180
<i>Supplies</i>										
5201	Office Supplies	1,000.00	35.78	1,035.78	414.35	262.53	450.13	323.12	69	430
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	430
<i>Supplies Totals</i>		\$2,000.00	\$35.78	\$2,035.78	\$414.35	\$262.53	\$450.13	\$1,323.12	35%	\$430
<i>Services</i>										
5301	Boards/Commissions	2,000.00	72.60	2,072.60	.00	72.60	.00	2,000.00	4	1,030
5311	Utilities	1,500.00	.00	1,500.00	127.26	739.06	260.94	500.00	67	730
5321	Professional Training	2,000.00	.00	2,000.00	.00	185.00	25.00	1,790.00	10	470
5322	Conference/Reimb	3,500.00	623.25	4,123.25	85.00	848.12	525.00	2,750.13	33	2,920
5323	Publications	150.00	.00	150.00	.00	.00	.00	150.00	0	80
5324	Professional Association Dues	2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	2,270
5339	Misc Contract Services	25,000.00	7,856.98	32,856.98	.00	.00	8,275.00	24,581.98	25	15,720
5391	Postage	500.00	.00	500.00	65.29	.00	94.39	405.61	19	270
5399	Other Miscellaneous Services	750.00	200.00	950.00	.00	500.00	200.00	250.00	74	200
<i>Services Totals</i>		\$37,400.00	\$8,752.83	\$46,152.83	\$277.55	\$2,344.78	\$10,380.33	\$33,427.72	28%	\$23,720
EXPENSE TOTALS		\$244,972.00	\$8,788.61	\$253,760.61	\$17,516.08	\$2,711.99	\$54,509.08	\$196,539.54	23%	\$215,340
Department 580 - Development Department Totals		(\$244,972.00)	(\$8,788.61)	(\$253,760.61)	(\$17,516.08)	(\$2,711.99)	(\$54,509.08)	(\$196,539.54)	23%	(\$215,340)



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	52,500.00	.00	52,500.00	4,467.00	.00	8,934.00	43,566.00	17	35,531.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	9,477.00
5109	HSA Employer Funding	1,500.00	.00	1,500.00	.00	.00	1,500.00	.00	100	1,000.00
5151	PERS Contribution	7,350.00	.00	7,350.00	938.07	.00	1,563.45	5,786.55	21	5,931.00
5161	Group Insurance	5,793.00	.00	5,793.00	482.78	51.04	1,448.34	4,293.62	26	4,481.00
5166	Medicare	761.00	.00	761.00	63.38	.00	126.76	634.24	17	641.00
	Personal Services Totals	\$67,904.00	\$0.00	\$67,904.00	\$5,951.23	\$51.04	\$13,572.55	\$54,280.41	20%	\$57,071.00
	Supplies									
5201	Office Supplies	800.00	.00	800.00	192.18	307.82	192.18	300.00	62	381.00
5203	Computer Supplies	500.00	.00	500.00	116.28	183.72	116.28	200.00	60	61.00
5208	OSHA Supplies	8,500.00	614.84	9,114.84	654.99	2,713.53	1,601.31	4,800.00	47	9,981.00
	Supplies Totals	\$9,800.00	\$614.84	\$10,414.84	\$963.45	\$3,205.07	\$1,909.77	\$5,300.00	49%	\$10,431.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	300.00	.00	300.00	150.00	.00	150.00	150.00	50	
5323	Publications	200.00	.00	200.00	.00	.00	316.00	(116.00)	158	311.00
5324	Professional Association Dues	450.00	.00	450.00	.00	.00	390.00	60.00	87	391.00
5336	Medical Services/Physical Exams	2,500.00	.00	2,500.00	72.00	3,004.50	145.50	(650.00)	126	871.00
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	1,400.00	.00	3,600.00	28	1,351.00
5391	Postage	200.00	.00	200.00	18.42	.00	34.77	165.23	17	131.00
5399	Other Miscellaneous Services	11,500.00	1,000.00	12,500.00	329.25	2,880.55	5,032.42	4,587.03	63	11,871.00
	Services Totals	\$20,650.00	\$1,000.00	\$21,650.00	\$569.67	\$7,285.05	\$6,068.69	\$8,296.26	62%	\$14,931.00
	EXPENSE TOTALS	\$98,354.00	\$1,614.84	\$99,968.84	\$7,484.35	\$10,541.16	\$21,551.01	\$67,876.67	32%	\$82,431.00
Department 582 - Human Resources Department Totals		(\$98,354.00)	(\$1,614.84)	(\$99,968.84)	(\$7,484.35)	(\$10,541.16)	(\$21,551.01)	(\$67,876.67)	32%	(\$82,438.00)



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	65,597.00	.00	65,597.00	5,046.00	.00	10,092.00	55,505.00	15	65,551.00
5102	Wages-Staff	57,783.00	.00	57,783.00	4,444.80	.00	8,889.60	48,893.40	15	57,741.00
5105	Overtime	.00	.00	.00	83.34	.00	83.34	(83.34)	+++	411.00
5109	HSA Employer Funding	8,000.00	2,512.27	10,512.27	.00	6,483.64	4,028.63	.00	100	5,481.00
5151	PERS Contribution	17,273.00	.00	17,273.00	1,993.08	.00	3,321.80	13,951.20	19	17,291.00
5161	Group Insurance	35,293.00	.00	35,293.00	2,940.42	81.95	8,821.26	26,389.79	25	32,611.00
5166	Medicare	1,789.00	.00	1,789.00	133.96	.00	266.70	1,522.30	15	1,731.00
	Personal Services Totals	\$185,735.00	\$2,512.27	\$188,247.27	\$14,641.60	\$6,565.59	\$35,503.33	\$146,178.35	22%	\$180,851.00
	Supplies									
5201	Office Supplies	1,000.00	115.96	1,115.96	53.76	80.28	169.72	865.96	22	251.00
5203	Computer Supplies	2,000.00	857.07	2,857.07	.00	1,857.07	.00	1,000.00	65	141.00
	Supplies Totals	\$3,000.00	\$973.03	\$3,973.03	\$53.76	\$1,937.35	\$169.72	\$1,865.96	53%	\$401.00
	Services									
5311	Utilities	3,000.00	131.62	3,131.62	105.77	1,119.35	312.27	1,700.00	46	1,161.00
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	0.00
5339	Misc Contract Services	60,000.00	23,764.00	83,764.00	2,040.00	44,724.00	4,840.00	34,200.00	59	8,641.00
5366	Computer Maintenance	155,000.00	30,081.02	185,081.02	71,375.94	50,262.97	75,642.25	59,175.80	68	121,361.00
	Services Totals	\$223,000.00	\$53,976.64	\$276,976.64	\$73,521.71	\$96,106.32	\$80,794.52	\$100,075.80	64%	\$131,171.00
	Capital Purchases									
5639	Other Equipment	.00	9,000.00	9,000.00	.00	9,000.00	.00	.00	100	0.00
	Capital Purchases Totals	\$0.00	\$9,000.00	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$411,735.00	\$66,461.94	\$478,196.94	\$88,217.07	\$113,609.26	\$116,467.57	\$248,120.11	48%	\$312,431.00
Department 584 - Computer Department Totals		(\$411,735.00)	(\$66,461.94)	(\$478,196.94)	(\$88,217.07)	(\$113,609.26)	(\$116,467.57)	(\$248,120.11)	48%	(\$312,435.00)

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59 PM Joni Crawford 46100ZVV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	56,476.00	.00	56,476.00	4,152.00	.00	8,304.00	48,172.00	15	56,441.00
5102	Wages-Staff	70,274.00	.00	70,274.00	5,021.00	.00	10,042.00	60,232.00	14	68,700.00
5104	Wages-Part time	21,083.00	.00	21,083.00	1,621.80	.00	3,243.60	17,839.40	15	22,420.00
5106	Longevity	450.00	.00	450.00	.00	.00	.00	450.00	0	450.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	20,760.00	.00	20,760.00	2,266.92	.00	3,778.20	16,981.80	18	19,570.00
5161	Group Insurance	19,509.00	.00	19,509.00	1,747.16	52.66	5,241.47	14,214.87	27	19,610.00
5166	Medicare	2,150.00	.00	2,150.00	151.62	.00	303.24	1,846.76	14	2,090.00
<i>Personal Services Totals</i>		\$194,702.00	\$0.00	\$194,702.00	\$14,960.50	\$52.66	\$34,912.51	\$159,736.83	18%	\$193,300.00
<i>Supplies</i>										
5201	Office Supplies	4,500.00	83.63	4,583.63	512.13	2,333.51	595.76	1,654.36	64	1,690.00
<i>Supplies Totals</i>		\$4,500.00	\$83.63	\$4,583.63	\$512.13	\$2,333.51	\$595.76	\$1,654.36	64%	\$1,690.00
<i>Services</i>										
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	151.38	601.38	.00	601.38	.00	.00	100	290.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	350.00
5332	Legal Services	56,000.00	7,500.00	63,500.00	1,000.00	54,500.00	7,000.00	2,000.00	97	44,000.00
5339	Misc Contract Services	1,000.00	535.00	1,535.00	.00	1,485.00	50.00	.00	100	660.00
5344	Witness Fees	250.00	.00	250.00	6.00	.00	18.00	232.00	7	7.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	8,590.81	.00	8,590.81	16,409.19	34	6,910.00
5391	Postage	.00	.00	.00	106.49	.00	190.73	(190.73)	+++	1,140.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	180.88	2,580.88	.00	2,400.00	180.88	.00	100	9,310.00
<i>Services Totals</i>		\$88,800.00	\$8,367.26	\$97,167.26	\$9,703.30	\$59,586.38	\$16,030.42	\$21,550.46	78%	\$63,370.00
EXPENSE TOTALS		\$288,002.00	\$8,450.89	\$296,452.89	\$25,175.93	\$61,972.55	\$51,538.69	\$182,941.65	38%	\$258,370.00
Department 593 - Clerk of Courts Totals		(\$288,002.00)	(\$8,450.89)	(\$296,452.89)	(\$25,175.93)	(\$61,972.55)	(\$51,538.69)	(\$182,941.65)	38%	(\$258,370.00)



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
EXPENSE										
<i>Personal Services</i>										
5164	Workers Compensation	261,500.00	.00	261,500.00	.00	3,500.00	.00	258,000.00	1	249,061
5165	Unemployment Compensation	20,000.00	7,426.45	27,426.45	.00	14,723.41	2,703.04	10,000.00	64	19,771
<i>Personal Services Totals</i>		\$281,500.00	\$7,426.45	\$288,926.45	\$0.00	\$18,223.41	\$2,703.04	\$268,000.00	7%	\$268,831
<i>Supplies</i>										
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	350.00	3,150.00	350.00	.00	100	2,550
<i>Supplies Totals</i>		\$3,500.00	\$0.00	\$3,500.00	\$350.00	\$3,150.00	\$350.00	\$0.00	100%	\$2,550
<i>Services</i>										
5301	Boards/Commissions	12,000.00	554.00	12,554.00	554.00	1,946.00	1,108.00	9,500.00	24	6,911
5311	Utilities	160,000.00	9,979.20	169,979.20	15,373.68	138,743.71	28,235.49	3,000.00	98	130,451
5324	Professional Association Dues	23,000.00	.00	23,000.00	.00	3,835.85	8,858.20	10,305.95	55	23,011
5351	Liability Insurance Deductible	150,000.00	.00	150,000.00	98,550.06	.00	111,948.06	38,051.94	75	102,051
5352	Motor Vehicle Insurance	40,000.00	.00	40,000.00	31,427.15	.00	31,427.15	8,572.85	79	30,331
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	1,800.00	.00	200.00	90	1,691
5361	Building Repair/Maintenance	50,000.00	14,613.72	64,613.72	500.00	10,623.77	13,263.14	40,726.81	37	24,801
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	1,964.37	35.63	.00	100	2,731
5371	Election Expense	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	3,221
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	601
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,331
5391	Postage	8,500.00	3,408.00	11,908.00	(939.41)	2,844.34	1,672.01	7,391.65	38	(789)
5394	Taxes/Assessments-City Property	3,500.00	.00	3,500.00	.00	1,050.00	2,450.00	.00	100	2,931
5399	Other Miscellaneous Services	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	1,201
<i>Services Totals</i>		\$508,800.00	\$28,554.92	\$537,354.92	\$145,465.48	\$162,808.04	\$198,997.68	\$175,549.20	67%	\$333,501
<i>Capital Purchases</i>										
5639	Other Equipment	13,000.00	.00	13,000.00	982.89	8,034.22	1,965.78	3,000.00	77	40,861
<i>Capital Purchases Totals</i>		\$13,000.00	\$0.00	\$13,000.00	\$982.89	\$8,034.22	\$1,965.78	\$3,000.00	77%	\$40,861
EXPENSE TOTALS		\$806,800.00	\$35,981.37	\$842,781.37	\$146,798.37	\$192,215.67	\$204,016.50	\$446,549.20	47%	\$645,761
Department 595 - General and Administrative Totals		(\$806,800.00)	(\$35,981.37)	(\$842,781.37)	(\$146,798.37)	(\$192,215.67)	(\$204,016.50)	(\$446,549.20)	47%	(\$645,761)

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	271,289.00	.00	271,289.00	.00	.00	.00	271,289.00	0	257,931
	Services Totals	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$0.00	\$271,289.00	0%	\$257,931
	EXPENSE TOTALS	\$271,289.00	\$0.00	\$271,289.00	\$0.00	\$0.00	\$0.00	\$271,289.00	0%	\$257,931
Department 810 - Public Health and Welfare Totals		(\$271,289.00)	\$0.00	(\$271,289.00)	\$0.00	\$0.00	\$0.00	(\$271,289.00)	0%	(\$257,931)
Fund 110 - General Fund Totals		\$15,632,653.00	\$281,993.02	\$15,914,646.02	\$1,364,105.06	\$1,395,588.40	\$3,014,625.58	\$11,504,432.04		\$14,731,731

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	2,504,110.71	.00	(2,504,110.71)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,504,110.71	\$0.00	(\$2,504,110.71)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,504,110.71)	\$0.00	\$2,504,110.71	+++	\$0.00

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	55,134.00	.00	55,134.00	4,241.02	.00	8,482.03	46,651.97	15	55,100.00
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	7,803.00	.00	7,803.00	890.61	.00	1,484.35	6,318.65	19	7,780.00
5161	Group Insurance	7,606.00	.00	7,606.00	634.25	37.16	1,902.75	5,666.09	26	7,110.00
5164	Workers Compensation	1,869.00	.00	1,869.00	.00	.00	.00	1,869.00	0	1,860.00
<i>Personal Services Totals</i>		\$75,012.00	\$0.00	\$75,012.00	\$5,765.88	\$37.16	\$13,869.13	\$61,105.71	19%	\$74,460.00
<i>Supplies</i>										
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	170.00
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	190.00
<i>Supplies Totals</i>		\$600.00	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	100%	\$370.00
<i>Services</i>										
5322	Conference/Reimb	700.00	.00	700.00	.00	350.00	.00	350.00	50	550.00
5323	Publications	200.00	.00	200.00	.00	200.00	.00	.00	100	140.00
5324	Professional Association Dues	25.00	.00	25.00	.00	.00	25.00	.00	100	20.00
5339	Misc Contract Services	60,000.00	9,000.00	69,000.00	.00	7,000.00	2,000.00	60,000.00	13	60,000.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	75.00	.00	.00	100	70.00
5362	Equipment Maintenance	300.00	.00	300.00	16.09	160.91	32.18	106.91	64	190.00
5373	Auditor/Treasurer Fees	600.00	.00	600.00	.00	.00	.00	600.00	0	310.00
5379	Other Governmental Billings	7,500.00	.00	7,500.00	231.86	.00	1,521.01	5,978.99	20	5,460.00
5391	Postage	1,000.00	.00	1,000.00	14.06	.00	27.51	972.49	3	170.00
<i>Services Totals</i>		\$70,400.00	\$9,000.00	\$79,400.00	\$262.01	\$7,785.91	\$3,605.70	\$68,008.39	14%	\$6,940.00
<i>Transfers/Other</i>										
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	342.88	.00	(37.00)	6,037.00	-1	3,210.00
5529	Miscellaneous Distributions	345,000.00	.00	345,000.00	39,160.25	.00	67,757.35	277,242.65	20	317,390.00
5530	Enterprise Zone Payment	600,000.00	.00	600,000.00	151,598.15	197,735.64	151,591.77	250,672.59	58	600,000.00
<i>Transfers/Other Totals</i>		\$951,000.00	\$0.00	\$951,000.00	\$191,101.28	\$197,735.64	\$219,312.12	\$533,952.24	44%	\$320,600.00
EXPENSE TOTALS		\$1,097,012.00	\$9,000.00	\$1,106,012.00	\$197,129.17	\$206,158.71	\$236,786.95	\$663,066.34	40%	\$402,380.00
Department 564 - Income Tax Division Totals		(\$1,097,012.00)	(\$9,000.00)	(\$1,106,012.00)	(\$197,129.17)	(\$206,158.71)	(\$236,786.95)	(\$663,066.34)	40%	(\$402,380.00)
Fund 220 - Income Tax Fund Totals		\$1,097,012.00	\$9,000.00	\$1,106,012.00	\$197,129.17	\$2,710,269.42	\$236,786.95	(\$1,841,044.37)		\$402,380.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	59,483.00	.00	59,483.00	4,575.61	.00	9,151.22	50,331.78	15	59,440.00
5102	Wages-Staff	262,160.00	.00	262,160.00	20,171.19	.00	40,337.29	221,822.71	15	265,960.00
5105	Overtime	28,000.00	.00	28,000.00	2,614.65	.00	3,394.93	24,605.07	12	21,890.00
5106	Longevity	2,450.00	.00	2,450.00	.00	.00	.00	2,450.00	0	2,370.00
5109	HSA Employer Funding	24,000.00	.00	24,000.00	.00	.00	22,000.00	2,000.00	92	20,000.00
5151	PERS Contribution	49,293.00	.00	49,293.00	5,326.53	.00	8,849.17	40,443.83	18	47,580.00
5161	Group Insurance	101,408.00	.00	101,408.00	7,626.05	251.96	22,878.15	78,277.89	23	80,850.00
5164	Workers Compensation	11,809.00	.00	11,809.00	.00	.00	.00	11,809.00	0	11,900.00
5166	Medicare	5,105.00	.00	5,105.00	381.17	.00	736.81	4,368.19	14	4,890.00
	Personal Services Totals	\$543,708.00	\$0.00	\$543,708.00	\$40,695.20	\$251.96	\$107,347.57	\$436,108.47	20%	\$514,910.00
	Supplies									
5201	Office Supplies	1,500.00	215.85	1,715.85	136.01	1,144.47	351.86	219.52	87	520.00
5203	Computer Supplies	2,000.00	148.01	2,148.01	.00	1,351.99	148.01	648.01	70	1,170.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	1,300.00	.00	200.00	87	770.00
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	200.00	.00	300.00	40	600.00
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	88.96	1,211.04	88.96	700.00	65	2,820.00
5251	MV Gas and Oil	45,000.00	10,972.15	55,972.15	2,051.31	27,556.30	3,415.85	25,000.00	55	25,920.00
5252	Aggregates	10,000.00	.00	10,000.00	.00	6,300.00	.00	3,700.00	63	5,450.00
5253	Ice Control	140,000.00	1,485.00	141,485.00	.00	40,000.00	1,485.00	100,000.00	29	120,310.00
5259	Operating Materials and Supplies	70,000.00	7,891.01	77,891.01	3,986.34	29,620.51	11,970.50	36,300.00	53	54,370.00
	Supplies Totals	\$272,500.00	\$20,712.02	\$293,212.02	\$6,262.62	\$108,684.31	\$17,460.18	\$167,067.53	43%	\$211,430.00
	Services									
5311	Utilities	15,000.00	596.04	15,596.04	1,280.40	11,439.14	1,948.78	2,208.12	86	11,650.00
5313	Traffic Light Current	11,000.00	303.83	11,303.83	299.56	4,700.44	603.39	6,000.00	47	3,910.00
5321	Professional Training	500.00	.00	500.00	235.00	.00	235.00	265.00	47	400.00
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	0.00
5324	Professional Association Dues	.00	.00	.00	.00	150.00	.00	(150.00)	+++	200.00
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	4,000.00	.00	10,000.00	29	4,730.00
5339	Misc Contract Services	36,000.00	402.02	36,402.02	179.80	11,052.37	361.34	24,988.31	31	33,230.00
5351	Liability Insurance Deductible	7,500.00	.00	7,500.00	7,386.96	.00	8,452.71	(952.71)	113	7,540.00
5352	Motor Vehicle Insurance	9,000.00	.00	9,000.00	9,379.40	.00	9,379.40	(379.40)	104	9,050.00
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	379.86	6,420.14	379.86	3,200.00	68	10,910.00
5365	Utility Line Repair/Maintenance	20,000.00	13,375.92	33,375.92	.00	9,000.00	13,375.92	11,000.00	67	5,070.00
5391	Postage	100.00	.00	100.00	2.43	.00	2.43	97.57	2	0.00
5397	Uniform Rental	2,000.00	102.35	2,102.35	81.88	1,018.12	184.23	900.00	57	1,340.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	275.00	500.00	275.00	225.00	78	1,690.00
	Services Totals	\$126,300.00	\$14,780.16	\$141,080.16	\$19,500.29	\$48,280.21	\$35,198.06	\$57,601.89	59%	\$89,590.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	144,37
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	120,15
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	5,40
	Capital Purchases Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$269,93
	EXPENSE TOTALS	\$942,508.00	\$35,492.18	\$978,000.18	\$66,458.11	\$157,216.48	\$160,005.81	\$660,777.89	32%	\$1,085,88
Department 268 - Street Department Totals		(\$942,508.00)	(\$35,492.18)	(\$978,000.18)	(\$66,458.11)	(\$157,216.48)	(\$160,005.81)	(\$660,777.89)	32%	(\$1,085,882
Fund 260 - Street Fund Totals		\$942,508.00	\$35,492.18	\$978,000.18	\$66,458.11	\$157,216.48	\$160,005.81	\$660,777.89		\$1,085,88

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	50,000.00	.00	10,000.00	83	60,000.00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	7,000.00	.00	3,000.00	70	7,000.00
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$57,000.00	\$0.00	\$13,000.00	81%	\$67,000.00
	Services									
5313	Traffic Light Current	12,000.00	357.71	12,357.71	357.26	5,392.74	714.97	6,250.00	49	4,572.74
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	740.00
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	7,000.00	.00	2,000.00	78	17,800.00
	Services Totals	\$24,000.00	\$357.71	\$24,357.71	\$357.26	\$13,892.74	\$714.97	\$9,750.00	60%	\$23,112.74
	Capital Purchases									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	69,580.00
	Capital Purchases Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$69,580.00
	EXPENSE TOTALS	\$94,000.00	\$357.71	\$94,357.71	\$357.26	\$70,892.74	\$714.97	\$22,750.00	76%	\$159,786.00
Department 268 - Street Department Totals		(\$94,000.00)	(\$357.71)	(\$94,357.71)	(\$357.26)	(\$70,892.74)	(\$714.97)	(\$22,750.00)	76%	(\$159,786.00)
Fund 270 - State Highway Fund Totals		\$94,000.00	\$357.71	\$94,357.71	\$357.26	\$70,892.74	\$714.97	\$22,750.00		\$159,786.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	12,897.50	12,897.50	12,897.50	.00	12,897.50	.00	100	108,431
	Transfers/Other Totals	\$0.00	\$12,897.50	\$12,897.50	\$12,897.50	\$0.00	\$12,897.50	\$0.00	100%	\$108,431
	EXPENSE TOTALS	\$0.00	\$12,897.50	\$12,897.50	\$12,897.50	\$0.00	\$12,897.50	\$0.00	100%	\$108,431
	Department 111 - Police Division Totals	\$0.00	(\$12,897.50)	(\$12,897.50)	(\$12,897.50)	\$0.00	(\$12,897.50)	\$0.00	100%	(\$108,431)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$12,897.50	\$12,897.50	\$12,897.50	\$0.00	\$12,897.50	\$0.00		\$108,431

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February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	.00	.00	.00	.00	.00	.00	+++	17,220
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$17,220
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$17,220
	Department 111 - Police Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$17,220)
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17,220

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	.00	.00	.00	.00	.00	.00	+++	17,111
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$17,111
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$17,111
	Department 111 - Police Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$17,115)
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17,111

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 735 - Water Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	30,642.00	.00	30,642.00	2,357.06	.00	4,714.10	25,927.90	15	30,621.00
5102	Wages-Staff	186,147.00	.00	186,147.00	14,319.02	.00	28,638.04	157,508.96	15	182,151.00
5105	Overtime	2,500.00	.00	2,500.00	1,705.19	.00	3,587.36	(1,087.36)	143	15,351.00
5106	Longevity	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	14,000.00	4,000.00	78	20,331.00
5151	PERS Contribution	30,771.00	.00	30,771.00	3,618.93	.00	5,984.38	24,786.62	19	29,991.00
5161	Group Insurance	76,233.00	.00	76,233.00	4,930.45	143.42	14,791.35	61,298.23	20	58,641.00
5164	Workers Compensation	7,371.00	.00	7,371.00	.00	.00	.00	7,371.00	0	7,501.00
5166	Medicare	2,511.00	.00	2,511.00	254.63	.00	511.93	1,999.07	20	3,161.00
<i>Personal Services Totals</i>		\$354,675.00	\$0.00	\$354,675.00	\$27,185.28	\$143.42	\$72,227.16	\$282,304.42	20%	\$348,291.00
<i>Supplies</i>										
5201	Office Supplies	2,900.00	63.71	2,963.71	741.21	1,148.06	804.92	1,010.73	66	3,071.00
5203	Computer Supplies	800.00	.00	800.00	.00	500.00	.00	300.00	62	441.00
5213	Repair and Maintenance Supplies	10,000.00	52.40	10,052.40	1,009.99	3,982.91	1,069.49	5,000.00	50	3,471.00
5241	Uniforms-Purchased	900.00	92.86	992.86	.00	600.00	92.86	300.00	70	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	432.65	4,167.87	832.13	7,000.00	42	6,501.00
5252	Aggregates	30,000.00	1,524.72	31,524.72	3,230.23	15,918.02	5,106.70	10,500.00	67	22,981.00
5259	Operating Materials and Supplies	30,000.00	2,068.17	32,068.17	1,940.96	17,086.54	4,081.63	10,900.00	66	26,531.00
5263	Meters-Resale	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,701.00
<i>Supplies Totals</i>		\$111,600.00	\$3,801.86	\$115,401.86	\$7,355.04	\$43,403.40	\$11,987.73	\$60,010.73	48%	\$72,801.00
<i>Services</i>										
5311	Utilities	9,500.00	256.73	9,756.73	248.93	5,698.90	697.83	3,360.00	66	5,431.00
5321	Professional Training	1,000.00	.00	1,000.00	.00	415.00	.00	585.00	42	301.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5324	Professional Association Dues	340.00	.00	340.00	.00	150.00	.00	190.00	44	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5331	Engineering/Architecture	9,690.00	5,000.00	14,690.00	1,206.09	13,423.41	1,576.59	(310.00)	102	10,041.00
5339	Misc Contract Services	27,000.00	402.02	27,402.02	1,281.28	10,047.74	2,215.97	15,138.31	45	15,971.00
5351	Liability Insurance Deductible	3,000.00	.00	3,000.00	3,482.42	.00	3,939.17	(939.17)	131	3,231.00
5352	Motor Vehicle Insurance	2,250.00	.00	2,250.00	2,344.85	.00	2,344.85	(94.85)	104	2,261.00
5361	Building Repair/Maintenance	8,000.00	1,261.05	9,261.05	.00	.00	1,261.05	8,000.00	14	4,821.00
5362	Equipment Maintenance	3,850.00	.00	3,850.00	305.57	1,875.44	353.84	1,620.72	58	851.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	10,671.00
5365	Utility Line Repair/Maintenance	34,000.00	1,460.00	35,460.00	.00	19,730.00	9,540.00	6,190.00	83	31,321.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	10,314.15	.00	10,904.15	1,595.85	87	11,491.00
5378	Columbus Contract	4,878,640.00	.00	4,878,640.00	.00	.00	1,082,870.43	3,795,769.57	22	4,293,711.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
EXPENSE										
<i>Services</i>										
5379	Other Governmental Billings	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	12,799.00
5391	Postage	6,500.00	.00	6,500.00	35.16	.00	2,583.56	3,916.44	40	5,630.00
5397	Uniform Rental	1,600.00	69.10	1,669.10	55.28	889.44	179.66	600.00	64	960.00
5399	Other Miscellaneous Services	156,287.00	.00	156,287.00	1,226.56	13,667.61	3,099.08	139,520.31	11	163,120.00
<i>Services Totals</i>		\$5,175,657.00	\$8,448.90	\$5,184,105.90	\$20,500.29	\$65,897.54	\$1,121,566.18	\$3,996,642.18	23%	\$4,572,820.00
<i>Capital Purchases</i>										
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	7,190.00
5639	Other Equipment	10,000.00	.00	10,000.00	3,100.00	.00	3,100.00	6,900.00	31	60,030.00
<i>Capital Purchases Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$3,100.00	\$0.00	\$3,100.00	\$6,900.00	31%	\$67,220.00
EXPENSE TOTALS		\$5,651,932.00	\$12,250.76	\$5,664,182.76	\$58,140.61	\$109,444.36	\$1,208,881.07	\$4,345,857.33	23%	\$5,061,140.00
Department 735 - Water Division Totals		(\$5,651,932.00)	(\$12,250.76)	(\$5,664,182.76)	(\$58,140.61)	(\$109,444.36)	(\$1,208,881.07)	(\$4,345,857.33)	23%	(\$5,061,140.00)

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	277,677.00	.00	277,677.00	.00	.00	.00	277,677.00	0	269,241
5424	G. O. Bond-Interest	38,198.00	.00	38,198.00	.00	.00	.00	38,198.00	0	47,151
	Debt Service Totals	\$315,875.00	\$0.00	\$315,875.00	\$0.00	\$0.00	\$0.00	\$315,875.00	0%	\$316,391
	EXPENSE TOTALS	\$315,875.00	\$0.00	\$315,875.00	\$0.00	\$0.00	\$0.00	\$315,875.00	0%	\$316,391
Department 991 - Debt Service Totals		(\$315,875.00)	\$0.00	(\$315,875.00)	\$0.00	\$0.00	\$0.00	(\$315,875.00)	0%	(\$316,395)
Fund 710 - Water Fund Totals		\$5,967,807.00	\$12,250.76	\$5,980,057.76	\$58,140.61	\$109,444.36	\$1,208,881.07	\$4,661,732.33		\$5,377,541

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	30,642.00	.00	30,642.00	2,357.00	.00	4,714.02	25,927.98	15	30,621.00
5102	Wages-Staff	196,796.00	.00	196,796.00	14,945.88	.00	29,891.78	166,904.22	15	195,431.00
5105	Overtime	2,500.00	.00	2,500.00	293.77	.00	367.25	2,132.75	15	511.00
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	1,050.00
5109	HSA Employer Funding	18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	22,331.00
5151	PERS Contribution	32,338.00	.00	32,338.00	3,995.15	.00	6,613.89	25,724.11	20	32,811.00
5161	Group Insurance	79,107.00	.00	79,107.00	6,598.25	166.96	19,794.74	59,145.30	25	71,601.00
5164	Workers Compensation	7,747.00	.00	7,747.00	.00	.00	.00	7,747.00	0	7,821.00
5166	Medicare	2,840.00	.00	2,840.00	243.42	.00	484.19	2,355.81	17	3,181.00
	Personal Services Totals	\$371,020.00	\$0.00	\$371,020.00	\$28,433.47	\$166.96	\$79,865.87	\$290,987.17	22%	\$365,371.00
	Supplies									
5201	Office Supplies	2,900.00	63.72	2,963.72	741.22	1,147.95	804.94	1,010.83	66	3,071.00
5203	Computer Supplies	500.00	.00	500.00	.00	500.00	.00	.00	100	441.00
5213	Repair and Maintenance Supplies	2,000.00	.00	2,000.00	.00	852.12	147.88	1,000.00	50	771.00
5241	Uniforms-Purchased	900.00	92.86	992.86	.00	600.00	92.86	300.00	70	1,071.00
5251	MV Gas and Oil	12,000.00	.00	12,000.00	432.66	4,167.85	832.15	7,000.00	42	6,501.00
5252	Aggregates	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
5259	Operating Materials and Supplies	3,500.00	.00	3,500.00	.00	1,915.49	84.51	1,500.00	57	871.00
	Supplies Totals	\$22,550.00	\$156.58	\$22,706.58	\$1,173.88	\$9,183.41	\$1,962.34	\$11,560.83	49%	\$12,741.00
	Services									
5311	Utilities	9,000.00	1,138.10	10,138.10	859.23	7,655.41	2,454.50	28.19	100	7,981.00
5321	Professional Training	1,000.00	.00	1,000.00	27.00	42.00	152.25	805.75	19	1,121.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5324	Professional Association Dues	130.00	.00	130.00	.00	160.00	.00	(30.00)	123	141.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5331	Engineering/Architecture	8,900.00	5,000.00	13,900.00	933.60	13,898.40	1,101.60	(1,100.00)	108	3,071.00
5339	Misc Contract Services	5,300.00	432.32	5,732.32	1,305.51	7,979.27	2,294.74	(4,541.69)	179	15,091.00
5351	Liability Insurance Deductible	1,400.00	.00	1,400.00	1,055.28	.00	1,207.53	192.47	86	1,071.00
5352	Motor Vehicle Insurance	2,800.00	.00	2,800.00	2,808.20	.00	2,808.20	(8.20)	100	2,711.00
5361	Building Repair/Maintenance	9,000.00	1,261.05	10,261.05	.00	.00	1,261.05	9,000.00	12	4,481.00
5362	Equipment Maintenance	1,950.00	.00	1,950.00	305.57	1,875.44	353.84	(279.28)	114	1,101.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	10,671.00
5365	Utility Line Repair/Maintenance	125,000.00	.00	125,000.00	.00	79,672.00	.00	45,328.00	64	117,521.00
5366	Computer Maintenance	14,000.00	.00	14,000.00	10,314.15	.00	10,314.15	3,685.85	74	10,901.00
5378	Columbus Contract	5,511,570.00	.00	5,511,570.00	366,688.65	1,029,875.63	970,124.37	3,511,570.00	36	5,900,421.00
5391	Postage	6,500.00	.00	6,500.00	35.16	.00	2,583.56	3,916.44	40	5,631.00



February, 2016 Departmental Budget

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	720 - Wastewater/Sewer Fund									
Department	736 - Wastewater Division									
	EXPENSE									
	<i>Services</i>									
5397	Uniform Rental	1,600.00	69.15	1,669.15	55.32	889.36	179.79	600.00	64	960
5399	Other Miscellaneous Services	122,000.00	.00	122,000.00	1,226.60	1,367.55	3,099.13	117,533.32	4	119,980
	<i>Services Totals</i>	\$5,828,150.00	\$7,900.62	\$5,836,050.62	\$385,614.27	\$1,143,415.06	\$997,934.71	\$3,694,700.85	37%	\$6,202,930
	<i>Capital Purchases</i>									
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	53,500
5639	Other Equipment	10,000.00	.00	10,000.00	3,100.00	.00	3,100.00	6,900.00	31	60,030
	<i>Capital Purchases Totals</i>	\$10,000.00	\$0.00	\$10,000.00	\$3,100.00	\$0.00	\$3,100.00	\$6,900.00	31%	\$113,530
	EXPENSE TOTALS	\$6,231,720.00	\$8,057.20	\$6,239,777.20	\$418,321.62	\$1,152,765.43	\$1,082,862.92	\$4,004,148.85	36%	\$6,694,580
Department	736 - Wastewater Division Totals	(\$6,231,720.00)	(\$8,057.20)	(\$6,239,777.20)	(\$418,321.62)	(\$1,152,765.43)	(\$1,082,862.92)	(\$4,004,148.85)	36%	(\$6,694,580)

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Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	88,592.00	.00	88,592.00	.00	.00	.00	88,592.00	0	87,800
5424	G. O. Bond-Interest	15,610.00	.00	15,610.00	.00	.00	.00	15,610.00	0	14,580
	Debt Service Totals	\$104,202.00	\$0.00	\$104,202.00	\$0.00	\$0.00	\$0.00	\$104,202.00	0%	\$102,380
	EXPENSE TOTALS	\$104,202.00	\$0.00	\$104,202.00	\$0.00	\$0.00	\$0.00	\$104,202.00	0%	\$102,380
	Department 991 - Debt Service Totals	(\$104,202.00)	\$0.00	(\$104,202.00)	\$0.00	\$0.00	\$0.00	(\$104,202.00)	0%	(\$102,386)
Fund 720 - Wastewater/Sewer Fund Totals		\$6,335,922.00	\$8,057.20	\$6,343,979.20	\$418,321.62	\$1,152,765.43	\$1,082,862.92	\$4,108,350.85		\$6,796,970

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	156,693.00	.00	156,693.00	12,053.29	.00	24,106.57	132,586.43	15	156,650.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	.00	4,900.00	0	25,000.00
5106	Longevity	1,950.00	.00	1,950.00	.00	.00	.00	1,950.00	0	1,950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	14,000.00
5151	PERS Contribution	22,896.00	.00	22,896.00	2,537.11	.00	4,224.57	18,671.43	18	22,620.00
5161	Group Insurance	51,357.00	.00	51,357.00	4,286.74	104.28	12,860.25	38,392.47	25	51,330.00
5164	Workers Compensation	4,891.00	.00	4,891.00	.00	.00	.00	4,891.00	0	5,480.00
5166	Medicare	1,565.00	.00	1,565.00	104.83	.00	209.61	1,355.39	13	1,390.00
	Personal Services Totals	\$256,252.00	\$0.00	\$256,252.00	\$18,981.97	\$104.28	\$53,401.00	\$202,746.72	21%	\$253,690.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	.00	600.00	.00	900.00	40	980.00
5203	Computer Supplies	750.00	.00	750.00	.00	600.00	.00	150.00	80	400.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	300.00	.00	700.00	30	190.00
5241	Uniforms-Purchased	750.00	.00	750.00	.00	400.00	.00	350.00	53	320.00
5251	MV Gas and Oil	6,500.00	1,082.65	7,582.65	155.18	4,763.93	318.72	2,500.00	67	3,050.00
5252	Aggregates	750.00	.00	750.00	.00	300.00	.00	450.00	40	230.00
5259	Operating Materials and Supplies	20,000.00	34.51	20,034.51	.00	9,000.00	34.51	11,000.00	45	19,260.00
	Supplies Totals	\$31,250.00	\$1,117.16	\$32,367.16	\$155.18	\$15,963.93	\$353.23	\$16,050.00	50%	\$24,470.00
	Services									
5311	Utilities	8,000.00	756.91	8,756.91	404.62	4,843.02	1,193.89	2,720.00	69	4,000.00
5321	Professional Training	400.00	.00	400.00	235.00	.00	235.00	165.00	59	530.00
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	10.00
5324	Professional Association Dues	100.00	.00	100.00	.00	110.00	.00	(10.00)	110	120.00
5331	Engineering/Architecture	8,000.00	.00	8,000.00	1,117.80	3,882.20	1,117.80	3,000.00	62	4,620.00
5339	Misc Contract Services	44,250.00	402.00	44,652.00	16,559.14	5,960.53	18,003.16	20,688.31	54	24,150.00
5351	Liability Insurance Deductible	1,250.00	.00	1,250.00	1,055.28	.00	1,207.53	42.47	97	1,070.00
5352	Motor Vehicle Insurance	1,750.00	.00	1,750.00	937.40	.00	937.40	812.60	54	900.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	2,800.00	.00	2,200.00	56	2,200.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	210.00
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	930.00
5391	Postage	6,000.00	.00	6,000.00	.00	.00	2,500.00	3,500.00	42	5,010.00
5397	Uniform Rental	2,000.00	127.05	2,127.05	101.64	1,548.36	228.69	350.00	84	1,270.00
5399	Other Miscellaneous Services	35,000.00	.00	35,000.00	20.28	559.37	40.63	34,400.00	2	32,010.00
	Services Totals	\$123,750.00	\$1,285.96	\$125,035.96	\$20,431.16	\$21,703.48	\$25,464.10	\$77,868.38	38%	\$77,080.00
	Capital Purchases									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	140,000.00



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	38,14
	<i>Capital Purchases Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$178,14
	EXPENSE TOTALS	\$411,252.00	\$2,403.12	\$413,655.12	\$39,568.31	\$37,771.69	\$79,218.33	\$296,665.10	28%	\$533,40
	Department 737 - Storm Water Division Totals	(\$411,252.00)	(\$2,403.12)	(\$413,655.12)	(\$39,568.31)	(\$37,771.69)	(\$79,218.33)	(\$296,665.10)	28%	(\$533,406

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59:25 PM Joni Crawford_46100ZVV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year T
Fund 740 - Storm Water Drainage Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	.00	.00	.00	.00	.00	.00	.00	+++	95,000
5424	G. O. Bond-Interest	.00	.00	.00	.00	.00	.00	.00	+++	3,781
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$98,781
	Department 991 - Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$98,781)
Fund 740 - Storm Water Drainage Fund Totals		\$411,252.00	\$2,403.12	\$413,655.12	\$39,568.31	\$37,771.69	\$79,218.33	\$296,665.10		\$632,181

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59:25 PM Joni Crawford 461002VV



February, 2016 Departmental Budget

8.b.b

Fiscal Year to Date 02/29/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,488.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$1,488.00
	Services									
5315	Private Hauler Contract	2,000,000.00	297,544.20	2,297,544.20	.00	721,767.55	148,642.83	1,427,133.82	38	1,836,200.00
5391	Postage	7,500.00	.00	7,500.00	35.15	.00	2,583.55	4,916.45	34	5,630.00
5399	Other Miscellaneous Services	38,000.00	.00	38,000.00	149.62	1,367.55	332.45	36,300.00	4	33,560.00
	Services Totals	\$2,045,500.00	\$297,544.20	\$2,343,044.20	\$184.77	\$723,135.10	\$151,558.83	\$1,468,350.27	37%	\$1,875,400.00
	EXPENSE TOTALS	\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$184.77	\$723,135.10	\$151,558.83	\$1,470,350.27	37%	\$1,876,880.00
Department 738 - Refuse Collection Totals		(\$2,047,500.00)	(\$297,544.20)	(\$2,345,044.20)	(\$184.77)	(\$723,135.10)	(\$151,558.83)	(\$1,470,350.27)	37%	(\$1,876,880.00)
Fund 750 - Solid Waste Fund Totals		\$2,047,500.00	\$297,544.20	\$2,345,044.20	\$184.77	\$723,135.10	\$151,558.83	\$1,470,350.27		\$1,876,880.00
Grand Totals		\$32,528,654.00	\$659,995.69	\$33,188,649.69	\$2,157,162.41	\$6,357,083.62	\$5,947,551.96	\$20,884,014.11		\$31,206,150.00

Attachment: February, 2016 Departmental Budget 03_22_2016 12:59 PM Joni Crawford_46100ZVV

City Council
Rochelle Menningen
614-322-6235 Phone

MOTION REQUEST

DATE: **March 28, 2016**

TO: **Barth Cotner, At Large Finance Committee**

RE: **Motion that the Council of the City of Reynoldsburg Does Hereby Reappoint Pastor Robert Linder to Serve on the Board of Zoning and Building Appeals with a Term Beginning March 26, 2016 and Ending March 25, 2019.**

Motion that the Council of the City of Reynoldsburg Does Hereby Reappoint Pastor Robert Linder to Serve on the Board of Zoning and Building Appeals with a Term Beginning March 26, 2016 and Ending March 25, 2019.

Board of Zoning and Building Appeals**Eric Snowden****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Eric Snowden, Planning AdministratorService Committee****RE: ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT -
(1792 Brice Road; proposed use - Auto Sales); applicant, Samir Rahim,
AND DECLARING AN EMERGENCY.**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

1792 Brice Rd.; Application #172745; Applicant: Samir Rahim; Special Exception Use Permit

R CITY OF REYNOLDSBURG
 Planning and Zoning Division
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, Ohio

Application #: 172745
 Permit #: _____
 Date Submitted: 1/25/16
 Fee Amount: \$350.00

Section 1139

BOARD OF ZONING & BUILDING APPEALS
 APPLICATION

☒ Paid: CASH

I. PROPERTY INFORMATION

Property Address:

1792 BRICE RD.

II. PROPERTY OWNER OF RECORD

Property Owner Name(s):

IMPALA CAPITAL LLC

Contact Email:

Contact Phone Number:

614-622-8992

III. BUSINESS INFORMATION (IF APPLICABLE)

Business Name:

FAMILY STORE 99 CENTS

Contact Phone Number:

614-622-8992

Description of Use:

RETAIL SALES

IV. APPLICANT INFORMATION

Applicant Name:

Samir Rahim

Applicant Address:

Applicant Phone Number:

614 622 8992

Applicant Email:

FAMILYSTORE99@HOTMAIL.COM☐ Property Owner☒ Business Owner☐ Contractor☐ Architect

PROJECT INFORMATION

CHECK AND DESCRIBE IF APPLY:

Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)): _____☒ Special Exception Use (\$350):Auto Sales☐ Major Site Plan Review (\$500): _____☐ Other: _____

Applicant shall submit nine (9) copies of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: _____

Date:

1/25/16

Additional Notes:

OFFICE USE ONLY

Zoning Information

Zoning District: CC☐ Historic District☐ CC Overlay

Other Board Approval

☐ DRB

BZBA Meeting

Date:

2/18/16☐ Approved as Submitted☐ Approved w/ Conditions☐ Tabled☐ Denied

City Council Meeting

Date:

☐ No Action Taken☐ Approved as Submitted☐ Approved w/ Conditions☐ Denied

Planner Initials: _____

Date: _____

Clerk of Council

Initials: _____

Date: _____

This is a retail store , with other retail businesses on both sides.

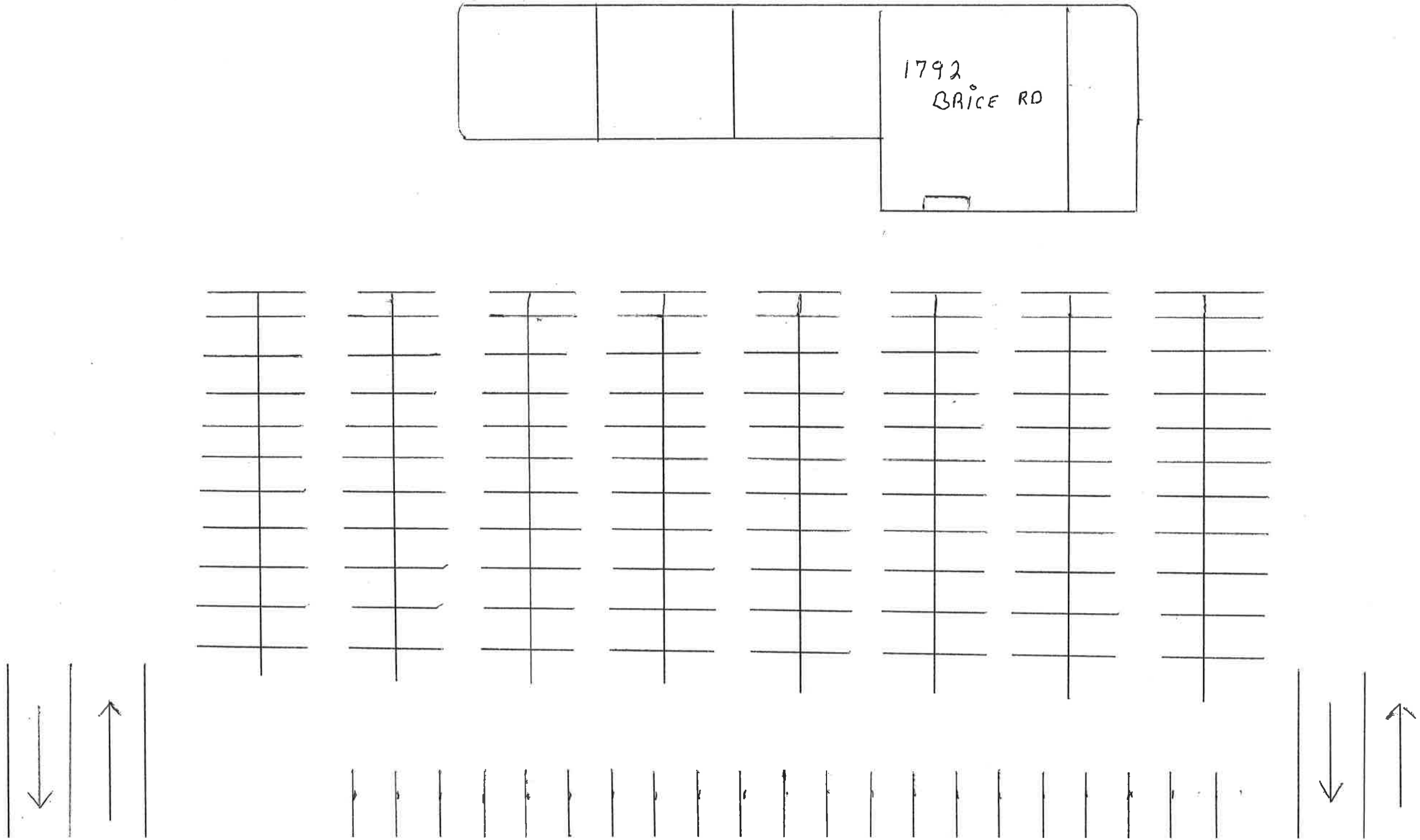
This property located at 1792 brice rd. reynoldsburg,ohio

we are requesting a variance to have rental trucks at this location, we would be parking the trucks 35 feet back from the curb, this location has six retail stores and 120 parking spaces, we would like to have four trucks here.

This retail lot has four entrances two in the front and one on each side the trucks will not be parked near any gas stations or homes, we will maintain the lot keeping it clean, we will not block any sidewalks or driveways, the trucks will not block or impair any traffic flow.

With the rental truck parked directy in front of this location it allows good and clear distances on both sides and in front for fire or emergency vehicles.

Thank you



Board of Zoning and Building Appeals**Eric Snowden****7232 E. Main Street****Reynoldsburg OHIO 43068****Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Service Committee****RE: ORDINANCE APPROVING SPECIAL EXCEPTION USE PERMIT -**
(1731 Brice Road; proposed use - Church); applicant, Paul Powell.

1731 Brice Rd.; Application #172727; Applicant: Paul Powell; Business Name: El-Shaddai Praise Tabernacle; Special Exception Use Permit



Planning and Zoning Division
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio

Application #: 172727
Permit #:
Date Submitted: 1/22/16
Fee Amount: \$350.00
☒ Paid: Cash

Section 1139
BOARD OF ZONING & BUILDING APPEALS
APPLICATION

I. PROPERTY INFORMATION	
Property Address: <u>1131 Brice Rd</u>	
II. PROPERTY OWNER OF RECORD	
Property Owner Name(s): <u>Mason Property</u>	
Contact Email: <u>J</u>	Contact Phone Number: <u>614-781-1100</u>
III. BUSINESS INFORMATION (IF APPLICABLE)	
Business Name: <u>EL-SHAADAI Praise Tabernacle</u>	Contact Name: <u>Pastors Paul & Veronica Powell</u>
Contact Phone Number: <u>614-599-4953</u>	Contact Email: <u>Jususp@yahoo.com</u>
Description of Use: <u>Spiritual Community Educational Outreach</u>	
IV. APPLICANT INFORMATION	
Applicant Name: <u>Paul Powell</u>	Applicant Address: <u>2671 Rockhampton CRT Columbus OH 43229</u>
Applicant Phone Number: <u>614-599-4953</u>	Applicant Email: <u>Jususp@yahoo.com</u>
☐ Property Owner	☒ Business Owner
☐ Contractor	☐ Architect
PROJECT INFORMATION	
CHECK AND DESCRIBE IF APPLY:	
Variance (☐ Non-Residential (\$450) / ☐ Residential (\$100)):	
☒ Special Exception Use (\$350): <u>Non Profit Church Ministry</u>	
☐ Major Site Plan Review (\$500):	
☐ Other:	

Applicant shall submit **nine (9)** copies of application and materials to the Planning Administrator. Please review the attached sections of the Zoning Code and note the items you are responsible for submitting with this application.

Applicant Signature: [Signature] Date: 1-21-16

Additional Notes:

****OFFICE USE ONLY****

Zoning Information

Zoning District: CC

☐ Historic District

☒ CC Overlay

Other Board Approval

☐ DRB

BZBA Meeting

Date: 2/18/16

☐ Approved as Submitted

☐ Approved w/ Conditions

☐ Tabled

☐ Denied

City Council Meeting

Date:

☐ No Action Taken

☐ Approved as Submitted

☐ Approved w/ Conditions

☐ Denied

Planner Initials: _____ Date: _____

Clerk of Council

Initials: _____ Date: _____

Narrative of Building Space Exception (Section 1145.09)

Property Name: Mason Equity Properties

Business: El-Shaddai Praise Tabernacle

Address: 1731 Brice Road Reynoldsburg OH-43213

Standards and Requirements

- A) The proposed use will be in harmony with the existing or intended character of the district. A Methodist church was there before, with other surrounding and attached building block churches. The same applies to us, as we give to the community both spiritually and through community volunteer services. Our purpose will not change the character of the district.
- B) The ministry as mentioned above, will not affect the use of adjacent property, or properties, because we have a curtain which is always drawn, we keep all our activities inside, and we are good neighbors where ever we go. In-fact they are other ministries who are neighbors on the same block of-which we all do share the same concept and format of praise and worship/teachings.
- C)The use will not affect the health, safety, morals, or welfare of the persons residing or working in the neighborhood. The previous ministry gave out many things through salvation army and was a life source to the community. We have started doing that, as we are also an affiliate of the southern Baptist of churches, who invest heavily in community ground work.
- D) Indeed public facilitating is not prohibited. Our doors are always open to accommodate the law intervention, road operations and just about any public purpose as required.
- E) Our congregation is very small. We are not even 30 in numbers. Our members car pole with others, and because we are mainly there on a Sunday, parking is never an issue for other businesses, including to interrupt the flow of the public traffic lights.
- F) The building use will be to educate, spiritualized, grow and developed, young men and women, children and parents in the state of Ohio and the city of Reynoldsburg. We are a family oriented ministry, who believes in empowering our people, to be relevant in today’s society.
- G) We acknowledge that the use is in conjunction, of it’s contingency plan, in complying with original use.
- H) We intend to comply accordingly within these definitions, of proposed use, and understand it is specifically for the purpose as intended.

Thank You

Attachment: 1731 Brice Rd App #172727 (1356 : 1731 Brice Rd.; Application #172727; Applicant: Paul Powell)

El-Shaddai Praise Tabernacle

1731 Brice Road, Columbus OH-43231

Site Operation

The space at the said address as mentioned above is for community development, spiritual renewal and up liftmen and other educational purposes. The property is located off the main road, and is attached to several other buildings. Parking is mainly in the front area of the building, which is easily accessible. There is a back access, with parking area, and access to building from the back. The building as being previously used, for a church before, which all the guidelines and rules are still in place accordingly. Traffic is none are limited within the week, and is mainly occupied on a weekend. There is a sanctuary space, children room for recreation, a back room area, which sits a bathroom and wash room. Chairs are set up in a theatre style arrangement or class room approach without any desk. There is a sound both but no other offices. The space is an open space, with patricians, and single doors except the main entrance which is a double approach.

As said before, it is mainly for community development and Biblical Educational purposes. The group gathers on a Sunday from 11 :00pm-1:30 and from 3-6 or 7:00PM.

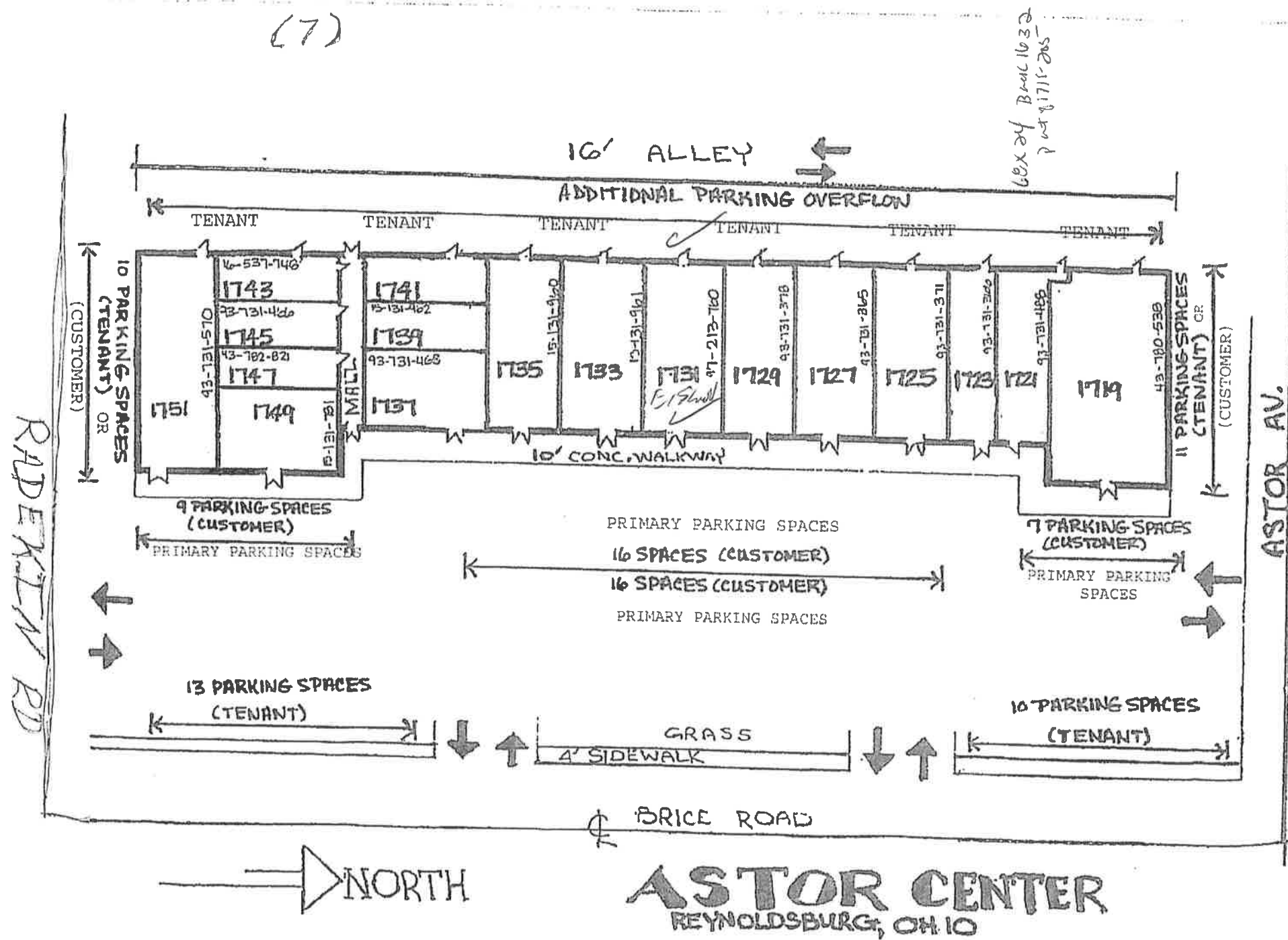
Divine Services: 11:00AM-1:30PM

Bible Studies& Community Outreach: 3:00PM-7:00PM

Weekdays: Random Meetings, Teachings, Lectures as Necessary.

Attachment: 1731 Brice Rd App #172727 (1356 : 1731 Brice Rd.; Application #172727; Applicant: Paul Powell)

(7)



Service Department**Mike Root****7232 E. Main Street****Reynoldsburg OH 43068****614-322-4500 Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Service Committee****CC: Council****RE: ORDINANCE AUTHORIZING ENGINEERING SERVICES FOR THE
2016 STREET PROGRAM; APPROPRIATING FUNDS THEREFORE;
AND DECLARING AN EMERGENCY.**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity :Needs to be bid soon to secure a contractor and begin the work. This work needs to be started and completed in 2016.

This legislation authorizes EMH&T to conduct design engineering and building services for the 2016 Street Program and appropriates \$17,818.00 from the unappropriated CIP Fund to 410.000.0153.5651. There will be a small additional bid item for Storm Water. The attached memo outlines the streets identified for repair.

Mike Root
Acting Director of Public Service
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-6884
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: 3/15/2016

TO: Reynoldsburg City Council

RE: 2016 Street Program

This legislation would authorize EMH&T to begin engineering and bidding services for the 2016 Street Program. The appropriation needed for design engineering and bidding services totals \$17,818.00. After bids are received, we will return to Council with a contract. The anticipated total cost of the program including construction and all related engineering is likely to be \$750,000.

There are many roads throughout the city designated as poor or very poor. All but one of the roads we have identified for this year's program have a pavement condition rating (PCR) below 70, identifying them as in very poor condition. The roads included in this proposal are:

Walnut Street (PCR of 48.7)
Helm Court (PCR of 62.3)
Deer Trail Road (PCR of 64.5)
Deer Trail Court (PCR of 64.5)
Deer Park Way (PCR of 64.5)
Pembroke Drive (PCR of 70.5)
Graham Road (PCR of 87.7)

We would like to have this legislation approved as an emergency preferably no later than the second reading so we can move quickly to secure a contractor and get the work started as soon as possible this summer. I'll speak on this item during the March 21 Finance Committee agenda. Please let me know if you have any questions. Thank you.

Attachment: 2016 Street Program Memo (1340 : Authorization for 2016 Street Program)



March 4, 2015

Mr. Mike Root
 Director of Public Service
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

**Subject: 2016 Reynoldsburg Street Maintenance Program
 Proposal for Engineering and Bidding Services**

Dear Mr. Root:

EMH&T is pleased to submit our proposal for engineering and bidding services for the City's upcoming Street Maintenance Program. The 2016 Street Maintenance Program will include detailed evaluation, cost estimates, program exhibits and specification and bidding services for the street segments that have been identified by the Street Department.

Based on previous meetings, it is our understanding that the total budget for these improvements, inclusive of engineering and inspection services, is \$750,000.

SCOPE OF SERVICES

The Scope of Services for this improvement will be broken up into the following two parts:

1. Street Maintenance Program Design Services

- a. Conduct kick-off and progress meetings with the City throughout the design phase.
- b. Gather necessary field data and measurements to create an estimate of quantities and cost estimate for each street.
- c. Assess the curb ramps on candidate streets for ADA compliance and evaluate the costs associated with curb ramp replacement.
- d. Perform pavement cores on candidate streets to assess their current thickness and condition (subconsultant service, DHDC, Inc.)
- e. Prepare engineering quantity and cost estimates for the City's review and approval.
- f. Develop street program exhibits for bidding purposes
- g. Prepare detailed construction specifications

2. Bidding Services

- a. Prepare 15 sets of bidding documents and publish the notice to contractors
- b. Respond to any requests for information from bidders during the bidding process
- c. Attend bid opening
- d. Prepare bid tab, award recommendation and conformed copies of the contract documents

EXCLUSIONS:

1. Topographic survey and detailed construction plans. The street program will be characterized and bid using GIS exhibits with an aerial photo background.
2. Subsurface evaluations besides the pavement thickness cores.
3. Construction phase services. A follow-on proposal for construction administration and on-site representation will be prepared and submitted to the City following bidding.

A legacy of experience. A reputation for excellence.

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800

Columbus • Charlotte • Cincinnati • Indianapolis
 emht.com

Attachment: 2016 Street Maintenance Proposal (1340 : Authorization for 2016 Street Program)

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg. We anticipate that the project can be bid during the month of June assuming an authorization to proceed is issued by the City in the month of April.

FEE

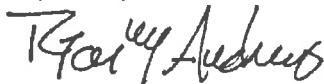
These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed Seventeen Thousand, Eight Hundred, Eighteen Dollars and no cents (\$17,818.00) without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Part 1 (Engineering Services)	
1. Street Program Design Services	\$11,260.00
2. Bidding Services	\$4,808.00
3. Pavement Cores (Subconsultant)	1,750.00
PROJECT TOTAL FEE	\$17,818.00

If this description and estimated fee meet with your approval, please authorize with your signature below. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,



Ryan M. Andrews, PE

Enclosures: Fee Calculation Spreadsheet

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name

CITY OF REYNOLDSBURG - 2016 STREET PROGRAM DESIGN, BIDDING, AND INSPECTION

March 2, 2016

Detail	Labor Rates								Reimbursable Expenses				Total Reimbursable Expenses	Fee Per Task
	Principal	Senior Engineer / Project Manager	Engineer I	Project Designer II	Construction Project Manager	Construction Inspector II	Administrative / Clerical	Total Task Hours	Task Labor Cost	Stocks, prints, postal, miscellaneous items	Mileage	Filing fees, subcontractant services, permitting fees, etc.		
TASK 1 - Street Program Design Services	0	24	60	40	0	0	0	124	\$ 10,860.00	\$ 300.00	\$ 100.00	\$ -	\$ 400.00	
		8	24						\$ 3,000.00		\$ 100.00			\$ 3,100.00
		8	20						\$ 2,600.00					\$ 2,600.00
		4	8	40					\$ 4,040.00	\$ 200.00				\$ 4,240.00
									\$ 1,160.00	\$ 100.00				\$ 1,260.00
TASK 2 - Bidding Services	0	6	28	4	0	0	0	38	\$ 3,388.00	\$ 1,000.00	\$ 20.00	\$ 400.00	\$ 1,420.00	\$ 11,260.00
		2	16	4					\$ 1,888.00	\$ 1,000.00		\$ 400.00		\$ 3,288.00
		2	4						\$ 580.00					\$ 580.00
		2	8						\$ 920.00		\$ 20.00			\$ 940.00
														\$ 4,808.00
Total Hours	0	30	88	44	0	0	0	162	14248	1300	120	400	1820	

Total Labor Cost = \$ 14,248.00
 Reimbursable Expenses = \$ 1,820.00
 Subconsultant (Pavement Cares) = \$ 1,750.00

Total Fee = \$ 17,818.00

Principal	0	\$ 150.00
Senior Engineer/Project Manager	30	\$ 120.00
Engineer II	0	\$ 105.00
Engineer I	88	\$ 85.00
Engineer Aide	0	\$ 78.00
Structural Engineer	0	\$ 78.00
Senior Surveyor	0	\$ 105.00
Surveyor II	0	\$ 90.00
Surveyor I	0	\$ 80.00
Senior Environmental Scientist	0	\$ 98.00
Environmental Scientist II	0	\$ 86.00
Environmental Scientist I	0	\$ 70.00
Senior Planner	0	\$ 98.00
Landscape Architect/Planner	0	\$ 85.00
Project Designer II	44	\$ 72.00
Project Designer I	0	\$ 66.00
Construction Project Manager	0	\$ 110.00
Senior Construction Representative	0	\$ 80.00
Construction Inspector II	0	\$ 70.00
Construction Inspector I	0	\$ 60.00
Survey Field Crew	0	\$ 144.00
Administrative/Clerical	0	\$ 55.00
SUBTOTAL (BNC)	162	0

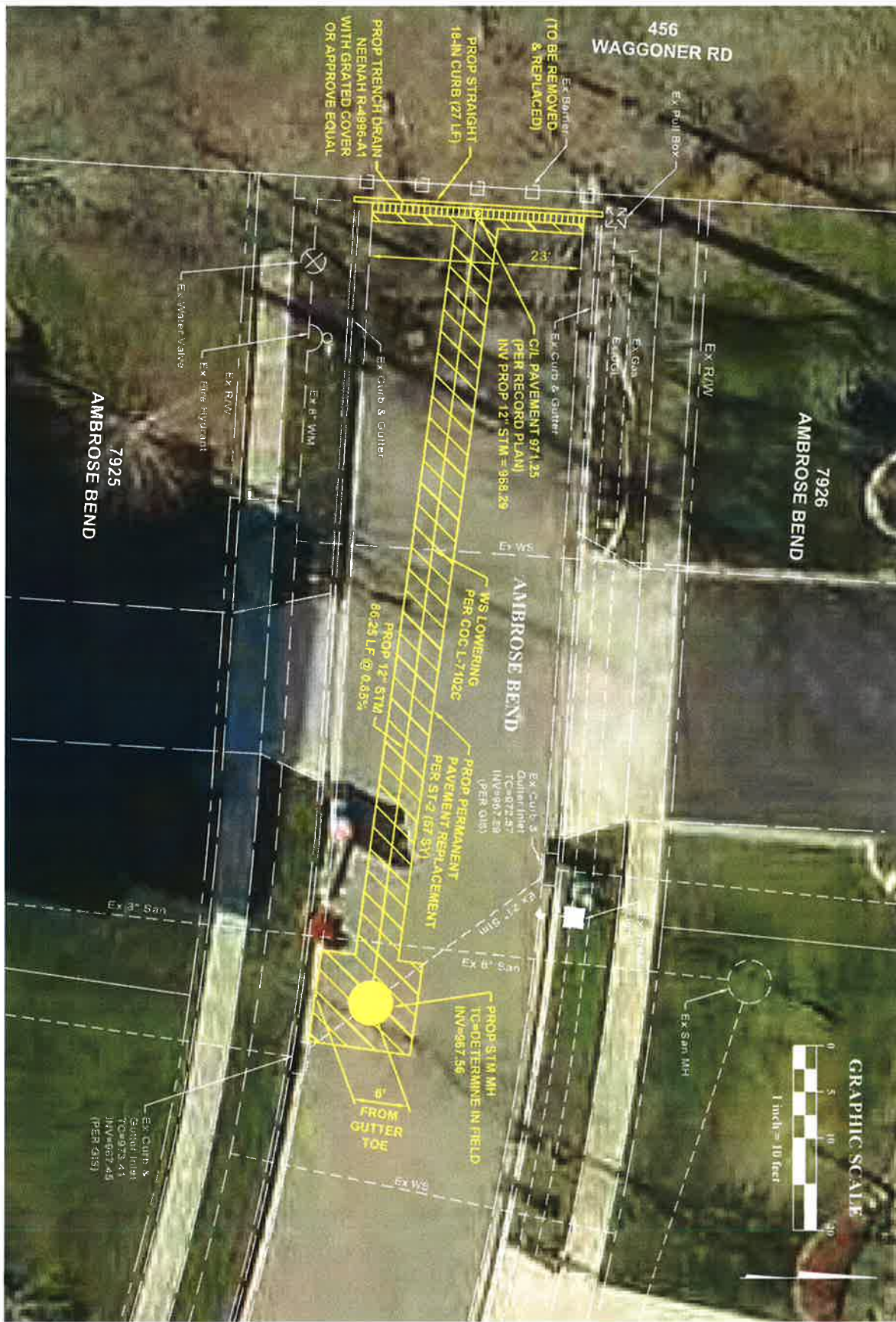
MEMO

Date: March 14, 2016
To: City of Reynoldsburg – Mike Root
From: Ryan Andrews
Subject: Ambrose Bend Place Drainage
Copies: File

Last summer, Keith Kundtz and I met at Ambrose Bend to review the existing drainage pattern in response to a complaint from the property owner the west. The last portion of the roadway, prior to the location where the street dead-ends, drains onto the private property to the west of the roadway. Following this meeting, I prepared a concept for an improvement which will capture this drainage and redirect it into the City's storm sewer system prior to the point where it currently drains to the township parcel. This was done under our general engineering budget for storm water drainage issues.

At that time, we obtained a price quote for construction from the 2015 Street Maintenance Program contractor. Due to the cost (approximately \$35,000) and the fact that this was a storm water issue, it was decided not to construct the improvement at that time.

We recommend moving forward with this improvement as part of the 2016 Street Maintenance Program as an "additional bid". The engineering for this improvement was done following the original site visit and the work involved in combining this with the street program bid documents is negligible. Please let me know if you have any objections to us including this as an additional bid with the 2016 street program.



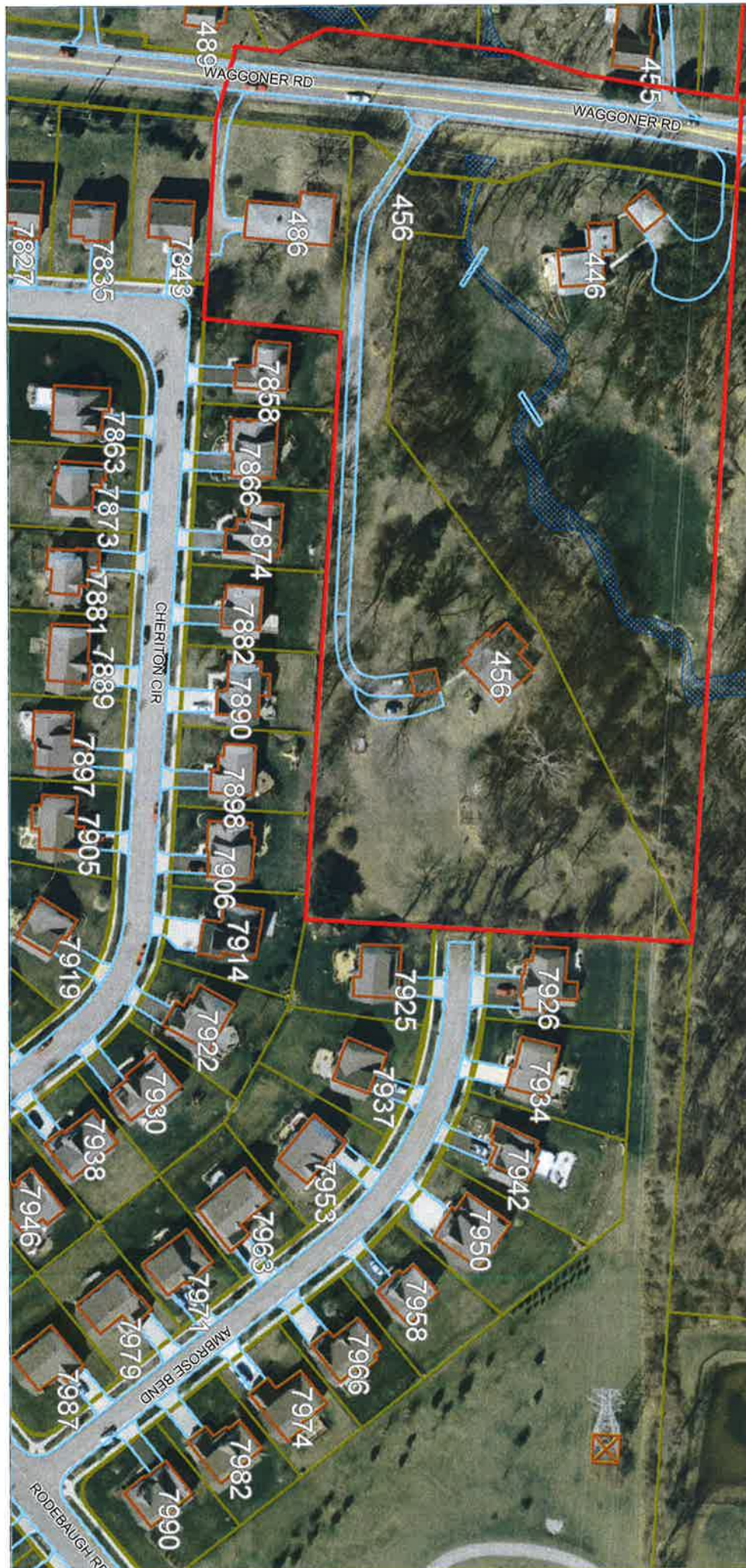
EMH&T
 Evans, Mechwarl, Hambleton & Tillon, Inc.
 Engineers • Surveyors • Planners • Scientists
 5500 New Albany Road, Columbus, OH 43054
 Phone: 614.775.4500 Toll Free: 888.775.3648
 emht.com

**CITY OF REYNOLDSBURG, OHIO
 DRAINAGE IMPROVEMENT
 FOR
 AMBROSE BEND
 EXHIBIT No. 1**

DATE: September 3, 2015

SCALE: 1" = 10'

JOB NO.: 20150179



Service Department**Mike Root****7232 E. Main Street****Reynoldsburg OH 43068****614-322-4500 Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Finance Committee****CC: Council****RE: ORDINANCE AUTHORIZING ENGINEERING SERVICES FOR THE
2016 STREET PROGRAM; APPROPRIATING FUNDS THEREFORE;
AND DECLARING AN EMERGENCY.**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity :Needs to be bid soon to secure a contractor and begin the work. This work needs to be started and completed in 2016. This is a smaller project that will bid with the street program. This will give us better pricing than doing it as a stand alone project.

This legislation authorizes EMH&T to conduct design engineering and building services for the 2016 City Hall & Police Parking Lot Repaving and appropriates \$7,932.00 from the unappropriated CIP Fund to 410.000.0154.5602.

Mike Root
Acting Director of Public Service
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-6884
mroot@ci.reynoldsburg.oh.us



MEMORANDUM

DATE: 3/15/2016

TO: Reynoldsburg City Council

RE: 2016 City Hall & Police Parking Lot Resurfacing

This legislation would authorize EMH&T to begin engineering and bidding services for the 2016 City Hall & Police Parking Lot. The appropriation needed for design engineering and bidding services totals \$7,932.00. After bids are received, we will return to Council with a contract. The anticipated total cost of the program including construction and all related engineering is likely to be \$183,600.00.

The Police lot has a significant amount of surface cracking and several of the cracks have raveled and widened to the point where crack seal would no longer slow the condition from worsening. Additionally, there are several large ruts in the police parking area where the fleet vehicles are parked for longer periods of time. These ruts and wide cracks both tend to cause water, snow or ice to pond in the parking lot, which in-turn leads to faster deterioration of the pavement surface.

The City Hall parking lot pavement also shows signs of surface deterioration as the surface have extensive cracking and raveling. Like the police lot, there are several areas that hold water, leading to freeze-thaw damage.

We would like to have this legislation approved as an emergency preferably no later than the second reading so we can move quickly to secure a contractor and get the work started as soon as possible this summer. I'll speak on this item during the March 21 Finance Committee agenda. Please let me know if you have any questions. Thank you.

March 14, 2015

Mr. Mike Root
Interim Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

**Subject: City Hall and Police Parking Lot Improvements
Proposal for Engineering and Bidding Services**

Dear Mr. Root:

EMH&T is pleased to submit our proposal for engineering and bidding services for the City's upcoming parking lot improvements at City Hall and the Police Department. This improvement has been identified by the Service Department due to the deteriorated condition of the existing pavement within those lots. We have prepared a preliminary concept for this improvement, which is expected to cost approximately \$185,000.

SCOPE OF SERVICES

The Scope of Services for this improvement will be broken up into the following two parts:

1. **Abbreviated Design Services:** This primary focus of this improvement is to rehabilitate or replace the failing pavement surface within these City parking lots. No significant changes in grade or drainage pattern are anticipated. Therefore, the improvement will be characterized for bidding purposes using exhibits that are generated based on GIS and record plan information (similar to the street program). No topographic survey will be obtained for this improvement.
 - a. Conduct kick-off and progress meetings with the City throughout the design phase.
 - b. Gather necessary field data and measurements to create a detailed estimate of quantities and cost estimate for each street.
 - c. Assess the existing handicapped access against ADA requirements and make recommendations for accessibility improvements.
 - d. Prepare engineering quantity and cost estimates for the City's review and approval.
 - e. Develop GIS exhibits for bidding purposes.
 - f. Prepare detailed construction specifications.
2. **Bidding Services:** Due to the relatively small size of this improvement, it is recommended that it be bid with the 2016 Street Maintenance Program as an "additional bid".
 - a. Incorporate this improvement into the 2016 Street Program bid document
 - b. Respond to any requests for information from bidders during the bidding process
 - c. Attend bid opening
 - d. Prepare bid tab, award recommendation and conformed copies of the contract documents

EXCLUSIONS:

1. Topographic survey and detailed construction plans.
2. Subsurface evaluations.
3. Construction phase services. A follow-on proposal for construction administration and on-site representation will be prepared and submitted to the City following bidding.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed Seven Thousand Nine Hundred Thirty-two Dollars and no cents (\$7,932.00) without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Part 1 (Engineering Services)	
1. Abbreviated Design Services	\$6,192.00
2. Bidding Services	\$1,740.00
PROJECT TOTAL FEE	\$7,932.00

If this description and estimated fee meet with your approval, please authorize with your signature below. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,

Ryan M. Andrews, PE

Enclosures: Fee Calculation Spreadsheet

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

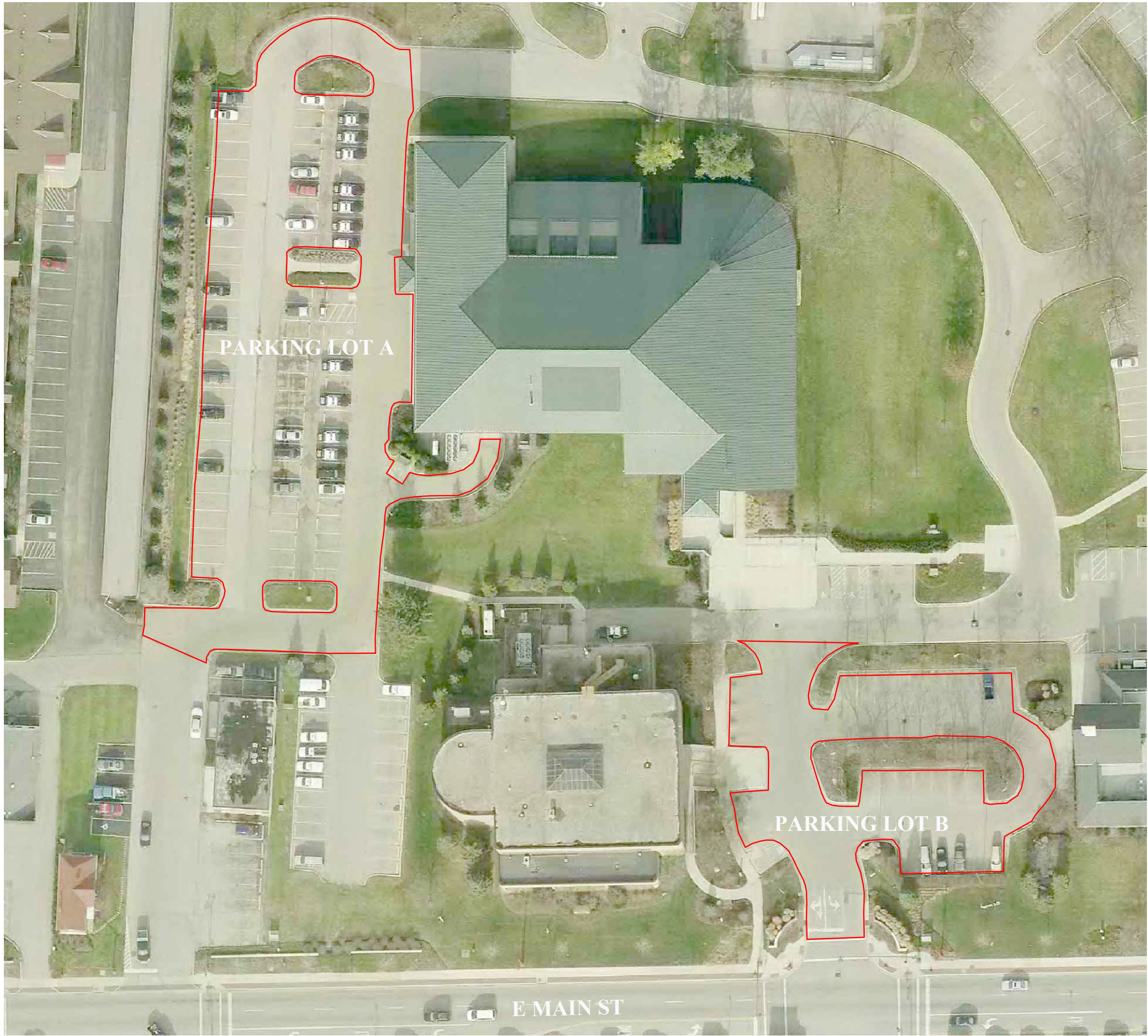
Print Name

**OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG OHIO**

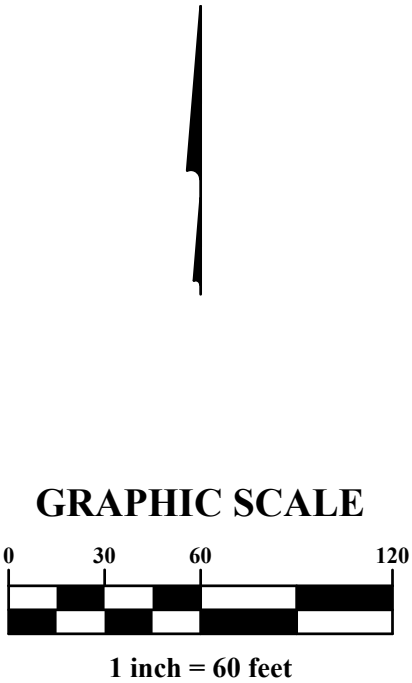
**PARKING LOT RESURFACING FOR POLICE DEPARTMENT AND
MUNICIPAL BUILDING PARKING LOTS**

March 4, 2016

Ref	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
Police Department Parking Lot (Lot A on the Attached Exhibit)						
1	203*	Excavation & Granular Replacement with Item 304 Limestone, D=6"	250	S.Y.	\$ 15.00	\$ 3,750.00
2	253*	Residential Full Depth Pavement Repair (Spot)	250	S.Y.	\$ 70.00	\$ 17,500.00
3	254	Pavement Planing, T=1.5"±	4,075	S.Y.	\$ 3.00	\$ 12,225.00
4	448	Asphalt Concrete, Type 1-M Surface, 1.5", PG 64-22	350	Tons	\$ 80.00	\$ 28,000.00
5	604	Storm Structure or Manhole Adjusted to Grade	5	EA.	\$ 250.00	\$ 1,250.00
6	609	Remove and Replace Concrete 18-in Concrete Curb	200	L.F.	\$ 30.00	\$ 6,000.00
7	644	Parking Lot Striping, 4-in White	3,350	L.F.	\$ 1.50	\$ 5,025.00
8	SPEC	Parking Blocks Removed and Replaced	52	EA.	\$ 250.00	\$ 13,000.00
9	SS-1510	SAMI Seal	4,075	S.Y.	\$ 2.90	\$ 11,817.50
Police Department Lot Construction Subtotal =						\$ 98,567.50
Municipal Building Parking Lot (Lot B on the Attached Exhibit)						
1	203*	Excavation & Granular Replacement with Item 304 Limestone, D=6"	100	S.Y.	\$ 15.00	\$ 1,500.00
2	253*	Residential Full Depth Pavement Repair (Spot)	100	S.Y.	\$ 70.00	\$ 7,000.00
3	254	Pavement Planing, T=1.5"±	1,805	S.Y.	\$ 3.00	\$ 5,415.00
4	448	Asphalt Concrete, Type 1-M Surface, 1.5", PG 64-22	155	Tons	\$ 80.00	\$ 12,400.00
5	604	Storm Structure or Manhole Adjusted to Grade	5	EA.	\$ 250.00	\$ 1,250.00
6	609	Remove and Replace Concrete 18-in Concrete Curb	300	L.F.	\$ 30.00	\$ 9,000.00
7	632	Traffic Signal Loop Reconnection	2	EA.	\$ 1,800.00	\$ 3,600.00
8	644	Parking Lot Striping, 4-in White	1,300	L.F.	\$ 1.50	\$ 1,950.00
9	644	Stop Bar, 24-in, White	20	L.F.	\$ 8.00	\$ 160.00
10	644	Lane Arrow	2	EA.	\$ 250.00	\$ 500.00
11	644	Channel Line, 8" White	30	L.F.	\$ 5.00	\$ 150.00
12	644	Double Yellow Center Line	30	L.F.	\$ 5.00	\$ 150.00
13	SS-1510	SAMI Seal	1,805	S.Y.	\$ 2.90	\$ 5,234.50
Municipal Building Lot Construction Subtotal =						\$ 48,309.50
Construction Total =						\$146,877.00
Contingency (10%) =						\$14,687.70
Bidding and Construction Services (15%) =						\$22,031.55
Project Budget =						\$183,600.00



	Area (SY)	Parking Blocks (EA)
Parking Lot A	4075	80
Parking Lot B	1804	31



— Project Limits

CITY OF REYNOLDSBURG, OHIO
EXHIBIT
FOR
**CITY HALL PARKING LOT
ESTIMATE**

EMH&T
Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers • Surveyors • Planners • Scientists
5500 New Albany Road, Columbus, OH 43054
Phone: 614.775.4500 Toll Free: 888.775.3648
emht.com

DATE: December 4, 2014

SCALE: 1" = 60'

JOB NO: 2014-0481

Attachment: Reynoldsburg Parking Lot Estimates (1341 : Authorization for 2016 City Hall & Police Parking Lot Resurfacing)

Clerk of Council**April Beggerow****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Eric Snowden, Planning AdministratorCommunity
Development Committee****RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF REYNOLDSBURG, OHIO: Repealing Chapter 170 -
Reynoldsburg Arts Commission and Chapter 171 - Reynoldsburg
Beautification Commission. (First Reading 3/07/2016).**

Revisions to Administrative Codes Chapter 170 & Chapter 171. Chapter 170 created the Reynoldsburg Arts Commission and Chapter 171 created the Reynoldsburg Beautification Commission. Records indicate that neither of these two commissions have met in years and today, the Department of Recreation and Parks, partners with community groups to bring art and cultural activities to City residents.

Revisions to Administrative Codes Chapter 170 & Chapter 171

TO: Members of the City Council

FROM: Donna Bauman, Parks & Recreation Director

RE: Revisions to Administrative Code

DATE: March 1st, 2016

Council Members:

In conjunction with a review of Codified Ordinances conducted by the Development and Service Departments, it has come to my attention that there are two sections of the Administrative Code that require revision.

Chapter 170 created the “Reynoldsburg Arts Commission”, which had the stated purpose to promote displays of fine arts and crafts within the City. Section 171 created the “Reynoldsburg Beautification Commission”, which had no stated purpose but was probably indeed to conduct beautification projects within the City. Records indicate that neither of these commissions have met in many years. Today, the Department of Recreation and Parks partners with community groups to bring art and cultural activities to City residents. In addition, the department partners with the Service Department and other community organizations focused on beautification and the environment to conduct an annual community clean-up.

Neither of these commissions remain important to the business of the City government, and therefore, I am requesting that the sections be repealed. Please contact me or Eric Snowden, Planning Administrator with any additional questions on this legislation.

Respectfully,



Donna Bauman
Parks & Recreation Director

CC: Dan Havener,
Nathan Burd,
Eric Snowden

CHAPTER 170—Reynoldsburg Arts Commission

170.01 ORGANIZATION.

~~—There is hereby created a Commission for arts, crafts and related subjects, consisting of five members who are electors of the City to be appointed by the Mayor. Each member appointed by the Mayor shall serve for a five-year term of office.~~

~~—(a) The members of the original Reynoldsburg Arts Commission shall be appointed to serve terms as follows:~~

~~—One member shall serve a term of 5 years;~~

~~—One member shall serve a term of 4 years;~~

~~—One member shall serve a term of 3 years;~~

~~—One member shall serve a term of 2 years; and,~~

~~—One member shall serve a term of 1 year.~~

~~—Thereafter, each member shall be appointed for a five-year term.~~

~~—(b) The Commission shall hold at least one regular meeting each month; except the Commission, by its rules or by a majority vote of its members, may designate one month in which regular meetings shall not be held.~~

~~—(c) The Commission, at its first meeting, shall elect a chairperson, a vice chairperson and a secretary and at the first meeting of each year thereafter, shall elect a chairperson, vice chairperson and a secretary.~~

~~—(d) The Commission shall adopt its own rules by a majority vote to promote shows and displays of arts, crafts and related subjects in the City of Reynoldsburg.~~

~~CHAPTER 171—Reynoldsburg Beautification Commission~~

~~171.01 COMMISSION ESTABLISHED; MEMBERSHIP.~~

~~—(a) Pursuant to Charter Section 7.07, there is hereby created a Reynoldsburg Beautification Commission.~~

~~—(b) The Commission shall consist of twenty four members who shall be appointed by the Mayor. Members shall serve three year terms with one third of the members to be replaced each year. Members can be re-elected for an indefinite number of terms. Of the original Committee's members, one third shall serve one year terms, one third shall serve two year terms and one third shall serve three year terms.~~

~~—(c) The County Office of Litter Prevention Administrator and the City Public Service Director shall be ex-officio members and may be included in the number. Also to be included as an ex-officio member shall be the Parks and Recreation Director.~~

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: **March 28, 2016****TO:** **Service Committee****RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1131 Definitions; Chapter 1143 Zoning Certificates; Site Plan; Plot-Grade-Utility Plan; Chapter 1155 Enforcement; Penalty; Chapter 1161 Zoning Districts; Chapter 1171 General Regulations for Lots and Yards; and Enacting Chapter 1159 Nonconforming Uses & Structures; and Repealing Chapter 1195 Nonconforming Uses. (Second Reading 3/07/2016).

See the attached materials for details.

-Staff Reports

- Proposed Amendments

1 & 2

ORDINANCE NO. _____

PASSED: _____

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1131 Definitions; Chapter 1143 Zoning Certificates; Site Plan; Plot-Grade-Utility Plan; Chapter 1155 Enforcement; Penalty; Chapter 1161 Zoning Districts; Chapter 1171 General Regulations for Lots and Yards; and Enacting Chapter 1159 Nonconforming Uses & Structures; and Repealing Chapter 1195 Nonconforming Uses.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 1131 Definitions; Chapter 1143 Zoning Certificates; Site Plan; Plot-Grade-Utility Plan; Chapter 1155 Enforcement; Penalty; Chapter 1161 Zoning Districts; Chapter 1171 General Regulations for Lots and Yards; of the Code of Ordinances of the City of Reynoldsburg be and are hereby amended to read as follows:

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That existing Chapters 1131; 1143; 1155, 1161 and 1171 be and are hereby repealed and replaced.

SECTION 3. That Chapter 1159 Nonconforming Uses & Structures of the Codified Ordinances be and is hereby enacted to read as set forth in Exhibit A attached hereto and incorporated herein.

SECTION 4. That Chapter 1195 Nonconforming Uses; is hereby repealed.

SECTION 5. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.

Doug Joseph, President of Council

ATTEST: _____
April L. Beggerow, Clerk of Council

APPROVED: _____ DATE _____
Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. ____ as passed by Council of said City on the ____ day of ____ and as recorded in the Record of Proceedings of said Council.

April L. Beggerow, Clerk of Council
Filed with Mayor: _____ Published: _____

Attachment: Amend Zoning Codes part 1 & 2 (1258 : Amendments to the Zoning Code)

1131 DEFINITIONS.

Community Activity. An activity that is open to the general public and sponsored by a public, private, nonprofit or religious organization that is educational, cultural, or recreational in nature.

Development Director. The Development Director of the City of Reynoldsburg as defined in the Administrative Code. All references to the Development Director may be construed as referring to the Development Director or his/her designee.

Fence. A hedge, wall, structure, or partition, whether wood, metal, or of other construction, erected for the purpose of enclosing a piece of land, or to divide a piece of land from adjoining lands or streets, or for privacy screening or decorative purposes. "Fence" includes a natural growth which forms a contiguous line of foliage from one plant to another for a length in excess of sixteen (16²FT) feet high shall be termed a fence when more than two feet (2FT) in height. A hedge or other natural growth of two feet or less in height shall not be considered a fence within the meaning of this section. Natural foliage or decorative garden edging under two feet (2FT) in height shall not be termed a fence.

Patio. A patio is defined as a paved, permanent, impervious surface which is greater than twenty square feet (20SF) and not designed for vehicle access.

Planning Administrator. The public official of the City of Reynoldsburg designated to administer and enforce this Zoning Code. All references to the Zoning Officer and Planning Administrator may be construed as referring to the Development Director or his/her designee

Portable Temporary Storage Units. A transportable unit, of whatever type construction or material, designed and used for the temporary storage of building materials, (before they are utilized for building purposes); household goods; and, waste, or other such materials for use on a limited basis.

Residence. (See "Dwellings")

Service Director. The Service Director of the City of Reynoldsburg, Director of Public Service of the City of Reynoldsburg, as defined by the Administrative Code or City Charter.

Special Event. A temporary outdoor use of land for the purposes of a gathering, including but not limited to a fair, festival, celebration, or fundraiser.

Zoning Officer. The public official of the City of Reynoldsburg, charged and authorized to administer and enforce the Zoning Code. (See "Planning Administrator")

1155.02 ~~ZONING OFFICER~~PLANNING ADMINISTRATOR TO ENFORCE CODE.

It shall be the duty of the ~~Zoning Officer~~Planning Administrator to enforce the provisions of this Zoning Code.

Chapter 1159 - Nonconforming Uses & Structures

1159.01 INTENT OF REGULATIONS FOR EXISTING NONCONFORMING USES.

Within the districts established by this Zoning Code or amendments that may later be adopted, there exist lots, structures, uses of land and structures and characteristics of use which were lawful before this Zoning Code was passed or amended, but which would be prohibited, regulated or restricted under the terms of this Zoning Code or future amendment. It is the intent of this Zoning Code to permit these nonconformities to continue until they are removed, but not to encourage their survival. It is further the intent of this Zoning Code that nonconformities shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other structures or uses not permitted elsewhere in the same district.

1159.02 INCOMPATIBILITY OF NONCONFORMING USES.

Nonconforming uses are declared by this Zoning Code to be incompatible with permitted uses in the districts involved. A nonconforming use of a structure, a nonconforming use of land, or a nonconforming use of structure and land in combination, shall not be extended or enlarged after passage of this Zoning Code by attachment on a building or premises of additional signs intended to be seen from off the premises, or by the addition of other uses, of a nature which would not be permitted generally in the district involved.

1159.03 EXISTING NONCONFORMANCE.

To avoid undue hardship, nothing in this Zoning Code shall be deemed to require a change in the plans, construction or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Zoning Code and upon which actual building construction has been carried on diligently. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner. Where excavation or demolition or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation or demolition or removal shall be deemed to be actual construction, provided that work is carried on diligently.

1159.04 NONCONFORMING LOTS OF RECORD.

In any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Zoning Code notwithstanding limitations imposed by other provisions of this Zoning Code. Such lot must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located, except that the minimum side yards may be reduced ten percent (10%) of the width of the lot, provided that no side yard shall be less than three feet (3FT). Variance of yard requirements shall be obtained only through action of the Board of Zoning

1159.05 NONCONFORMING LOTS OF RECORD IN COMBINATION.

If two or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this Zoning Code, and if

all or part of the lots do not meet the requirements established for lot width and area, the lands involved shall be considered to be an undivided parcel for the purpose of this Zoning Code, and no portion of such parcel shall be used or sold in a manner which diminishes compliance with lot width and area requirements established by this Zoning Code, nor shall any division of any parcel be made which creates a lot width or area below the requirements stated in this Zoning Code.

1159.06 CONTINUANCE OF NONCONFORMING USES OF LAND.

Where, at the time of passage of this Zoning Code, lawful use of land exists which would not be permitted by the regulations imposed by this Zoning Code, the use may be continued so long as it remains otherwise lawful; provided:

- (a) No such nonconforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Zoning Code.
- (b) No such nonconforming use shall be moved in whole or in part to any portion of the lot or parcel other than that occupied by such use at the effective date of adoption or amendment of this Zoning Code.
- (c) If any such nonconforming use of land ceases for any reason for a period of more than two (2) years, any subsequent use of such land shall conform to the regulations specified by this Zoning Code for the district in which such land is located.
- (d) No additional structure not conforming to the requirements of this Zoning Code shall be erected in connection with such nonconforming use of land.

1159.07 CONTINUANCE OF NONCONFORMING STRUCTURES.

Where a lawful structure exists at the effective date of adoption or amendment of Ordinance 37-69 (passed May 12, 1969) that could not be built under the terms of this Zoning Code by reason of restrictions on area, lot coverage, height, yards, its location on the lot or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

- (a) No such nonconforming structure may be enlarged or altered in a way which increases its nonconformity, but any structure or portion thereof may be altered to decrease its nonconformity.
- (b) When such nonconforming structure or nonconforming portion of the structure is destroyed by any means to an extent of more than sixty percent (60%) of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this Zoning Code.
- (c) When such structure is moved for any reason, it shall conform to the regulations for the district in which it is located after it is moved.

1159.08 CONTINUANCE OF NONCONFORMING USES OF STRUCTURES OR OF STRUCTURES AND PREMISES IN COMBINATION.

If lawful use of a structure, or of structure and premises in combination, exists at the effective date of adoption or amendment of this Zoning Code that would not be allowed in the district under the terms of this Zoning Code, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

- (a) No existing structure devoted to a use not permitted by this Zoning Code in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved or structurally altered, except in changing the use of the structure to a use permitted in the district in which it is located.
- (b) Any nonconforming use may be extended throughout any of the parts of a building which were manifestly arranged or designated for such use at the time of adoption or amendment of this Zoning Code, but no such use shall be extended to occupy any land outside such building.
- (c) If no structural alterations are made, any nonconforming use of a structure, or structure and premises, may, be approved as a special exception for change to another nonconforming use by the Board of Zoning and Building Appeals, provided the Board, either by general rule or by making findings in the specific case finds that the proposed use is equally appropriate or more appropriate to the district than the existing nonconforming use. In permitting such change, the Board may require appropriate conditions and safeguards in accordance with the provisions of this Zoning Code.
- (d) Any structure, or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district, and the nonconforming use may not thereafter be resumed.
- (e) When a nonconforming use of a structure, or of a structure and premises in combination, is discontinued or abandoned for twenty-four (24) consecutive months except when government action impedes access to the premises, the structure, or structure and premises in combination, shall not thereafter be used except in conformity with the regulations of the district in which it is located.
- (f) Where nonconforming use status applies to a structure and premises in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land. Destruction for the purpose of this subsection is defined as damage to an extent of more than sixty percent (60%) of the replacement cost at the time of destruction.

1159.09 RESTORATION; REPAIRS AND MAINTENANCE.

Nothing in this Zoning Code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

1159.10 SPECIAL EXCEPTIONS NOT NONCONFORMING.

Any use which is permitted as a special exception in a district under the terms of this Zoning Code, other than a change through the Board of Zoning and Building Appeal's action from a nonconforming use to another use not generally permitted in the district, shall not be deemed a

nonconforming use in such district, but shall, without further action, be considered a conforming use.

1159.11 CERTIFICATE REQUIRED FOR NONCONFORMING USE.

(a) Section 1195 of Ordinance 37-69 (passed May 12, 1969) established requirements for certificates for those lawful nonconforming uses which were established prior to the effective date of that ordinance. The adoption of this Zoning Code shall not repeal or diminish those requirements or rights which were applicable to the lawful nonconforming uses which were subject to Ordinance 37-69.

(b) Uses and structures established subsequent to the effective date of Ordinance 37-69 shall have been established in conformance with the provisions of that ordinance and its subsequent amendments in order to be deemed lawful.

(c) Any lawfully existing use or structure existing on the effective date of this Zoning Code, which use or structure does not conform with one or more of the provisions of this Zoning Code, shall be deemed a nonconforming use or structure under the provisions of this Zoning Code. Provided that such nonconforming use or structure was established in conformance with the zoning provisions in effect prior to adoption of this Zoning Code, and provided that such use or structure was established under authorization of and in conformance with a permit or other authorization issued by the City, then such use or structure shall be a lawful nonconforming use or structure and shall be permitted to continue under the provisions of this Zoning Code.

1161.06 INTERPRETATION OF BOUNDARY LINES ON THE MAP.

(i) All zoning designations applied to lots adjacent to streets, alleys or other public ways shall be interpreted as extending to the centerline of that street, alley or other public way. Whenever any street, alley or other public way is vacated by official action of Council, the zoning district adjoining each side of such street, alley or public way shall be automatically extended to the centerline of such vacation, and all area included in the vacation shall then and hence forth be subject to all appropriate regulations of the extended district or districts.

1161.07 ANNEXED LANDS.

- (a) When a lot developed with an agricultural use or one (1) single family dwelling is attached to City via annexation, it shall be classified as R-1 Single Family Residence District upon passage of the ordinance accepting the annexation.
- (b) When a lot developed with a use other than agriculture or one (1) single family dwelling is attached to the city via annexation, the applicant may file for a district amendment within one (1) year from the date of the passage of the accepting ordinance without assessment of a fee. The applicant may request the zoning classification be changed to the zoning district that most closely matches the property's current use as determined by the Planning Commission. Otherwise, the lot shall be classified as R-1 Single Family Residence District upon adoption of the ordinance accepting the annexation.
- (c) When a lot owned by any public authority is attached to City via annexation, it shall be classified as S-1 Special District upon adoption of the ordinance accepting the annexation.
- (d) Any land within the City not designated or otherwise included within another zoning district shall be included in the R-1 Single Family Residence District.

1171.04 GENERAL REGULATIONS FOR LOTS AND YARDS .

(h) Patios shall be subject to the same rear and side yard setback requirements as accessory structures and subject to maximum lot coverage requirements applicable to structures. Walkways with a width of four feet (4FT) or less and pervious surfaces are exempt from lot coverage requirements but shall be subject to side and rear yard setbacks.

1171.06 ACCESSORY USE, ACCESSORY STRUCTURE.

(a) General.

(1) An accessory use or accessory structure shall be permitted in any district provided that:

- A. It is incidental to and customarily found in connection with the main use or main building permitted in the district;
- B. It is subordinate to and serves the main use or building;
- C. It is subordinate to the main use or building in ground area, floor area, extent, and purpose;
- D. It is located on the same lot as the main building or main use which it serves; and
- E. It contributes to the comfort, convenience, or necessity of occupants, business, or industry of the main use or main building served.

(2) Except as otherwise provided by this Zoning Code, a use or structure which is interpreted by the ~~Zoning Official~~ Planning Administrator or by the Board of Zoning and Building Appeals to be an accessory use or accessory structure may only be established or constructed on a lot having a legally existing main use or main building.

(3) Except as otherwise provided in this Zoning Code, an accessory structure:

- A. Shall not be located closer to any public right-of-way than the main building and shall not be located in the required front yard;
- B. Shall not be located closer than six feet (6'FT) to any rear lot line and not closer than three feet (3'FT) to any side lot line;
- C. Shall not be located closer than ten feet (10FT) ~~fifteen feet (15')~~ to a main building;
- D. Shall not occupy more than twenty percent (20%) of the required rear yard;
- E. ~~If located on a lot with a dwelling, shall not have a floor area greater than the combined cover fifty percent (50%) of the residential floor area of the dwelling;~~ In residential districts, the lot coverage of accessory structures shall not be more than fifty percent (50%) of the main structure unless the lot has an approved agricultural use;
- F. Shall not contain facilities for dwelling purposes;
- G. Shall not exceed fifteen feet (15FT) in height.

(4) For the purposes of this section, a storage building equal to or less than one hundred square feet (100SF) in area not permanently attached to the ground, is not considered a structure. Only one such storage building equal to or less than one hundred square feet (100SF) may be placed on the lot without a zoning certificate. Any additional buildings shall be considered accessory structures as defined by this code and subject to the provisions of this section. Storage buildings equal to or under one hundred square feet (100SF) shall be located behind the main structure.

(c) Fences. Fences shall be permitted as accessory structures in all districts subject to the following requirements:

- ~~(1) No fence shall be erected closer to a right-of-way line of any street than the setback for buildings and accessory buildings established in Section 1175.06, except that a decorative fence, no higher than thirty six inches (36") and no longer than thirty six feet (36'), may be installed no closer than five feet (5') to a right-of-way. A decorative fence shall be of open design, not solid, as approved by the Zoning Official.~~
 - ~~(2) A chain link fence shall not be permitted closer than the front setback abutting any street in any district. Guard rails shall not be installed as fences. Fences which are electrically charged or which include barbed wire or other potentially hazardous material or construction shall not be permitted.~~
 - ~~(3) Fences in rear yards and side yards not abutting streets shall not exceed six feet (6') in height in residential districts or eight feet (8') in height in commercial and industrial districts.~~
 - ~~(4) No fence shall be installed in a manner or location which obstructs or alters the drainage of the lot on which it is located or of the abutting lot.~~
 - ~~(5) No fence shall be erected, constructed, altered, relocated, or rebuilt until an application has been filed with the Building Department and the permit approved by the Zoning Officer.~~
 - ~~(6) A fence shall only be erected or installed subsequent to and in conformance with the provisions of a fence permit issued by the Zoning Officer. For the purposes of approving an fence in conformance with this Code, a fence permit shall have the same effect as a zoning certificate.~~
 - ~~(7) Fees for fence permits shall be as established in Chapter 1155 of this Code.~~
 - ~~(8) Fences shall be inspected by the Zoning Officer for compliance with the provisions of this Zoning Code. If any fence is installed, erected, constructed or maintained in violation of any of the terms of this chapter, the Zoning Inspector shall notify the owner or lessee thereof in writing to alter such fence so as to comply with this chapter or to remove it.~~
 - ~~(9) The applicant shall submit drawings and specifications indicating the location, materials, full dimensions, manner of support, and manner of fastening of the fence. The applicant shall also complete an application form, provided by the Zoning Officer, signed by the owner or tenant of the lot on which the fence will be installed, and by the contractor who will erect the fence. Sufficient information shall be provided to enable the Zoning Officer and the Building Inspector to determine compliance with all applicable regulations.~~
- (1) Rear Fences.
 - A. A rear fence is defined as a fence constructed between the front facade of the main structure and the rear lot line of a parcel.
 - B. Rear fences shall be no higher than six feet (6FT) in residential districts and eight feet (8FT) in commercial and industrial districts.
 - (2) Front Fences.
 - A. A front fence is defined as a fence constructed between the front facade of the main structure and the right-of-way.
 - B. Between the front setback line for structures and the front facade of the main structure, front fences shall be no higher than four feet (4FT).

- C. Between the front setback line and the right-of-way line, front fences shall be no higher than three feet (3FT) and shall not be longer than fifty feet (50FT) in residential districts. Fences of longer distances may be permitted if approved as part of major or minor site plans subject to the reviews of Section 1143.
 - D. Front fences shall be no closer to the right-of-way than five feet (5FT).
 - E. Front fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
- (3) Fence Materials.
- A. Fences shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, and stone. All lumber fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same.
 - B. No fence shall be constructed of materials such as highway guardrails, corrugated metal, metal wire or plastic mesh, or other such materials that are not designed for use as fencing material or are not sufficiently weather resistant and durable.
 - C. No fence shall be constructed which is electrically charged, includes any material which is potentially hazardous such as spikes or barbed wire, or is otherwise designed to injure except as provided for in this chapter.
 - D. Chain link fences shall only be permitted as rear fences. All chain link fences will include a horizontal rail between each set of vertical posts. Chain link fences in commercial districts must have a painted black, brown, or green finish unless another treatment is approved as part of a site plan review.
 - E. Chain link fences may not be utilized as a means of support for wooden privacy fences.
- (4) Special Provisions for Agricultural Uses.
- A. Fences containing barbs or charged with electricity may be erected to enclose areas used to contain domestic livestock in association with an approved agricultural use.
 - B. The Planning Administrator shall only grant a fence permit for a fence of this type after determining that the nature and location of the fence is not a danger to the public or intended to injury persons engaged in lawful activity.
- (5) Special Provisions for Industrial Districts.
- A. Fences containing barbs may be erected as rear fences to secure properties in industrial districts. The Planning Administrator shall only grant a fence permit for a fence of this type after determining that the nature and location of the fence is not a danger to the public or intended to injury persons engaged in lawful activity.
- (6) Temporary Fences.
- A. Temporary fences may be constructed without a permit for the following

reasons:

- i. As required due to an unsafe building, right-of-way or utility maintenance emergency.
 - ii. A construction fence in conjunction with a site that has active building permits.
 - iii. In conjunction with an approved temporary special land use permit or any special event approved through the Parks and Recreation Department. Temporary fences of this nature may only be maintained for the length of the approved permit or through the duration of the special event.
 - iv. Temporary horticultural fences are permitted as temporary fences within the area designated for rear fences. Temporary horticultural fences shall be of an open design, shall not exceed four feet (4FT) in height, and not enclose an area larger than five hundred square feet (500SF).
- B. Temporary fences may be constructed of materials or in a manner not consistent with the provisions of this chapter, but shall not be constructed in a manner designed to cause a hazard to public safety.
- C. In the event a temporary fence exists for a period of thirty (30) days or more, and the Planning Administrator determines that it is a hazard to public safety, the Planning Administrator may require a fence permit or that the fence comply with any provision of this chapter.

(7) Fence Regulations.

- A. All fences, unless specifically exempt by this chapter, shall require a fence permit from the Planning Administrator. No fence shall be erected, constructed, altered, relocated or rebuilt prior to obtaining a fence permit. An existing fence that requires new vertical posts to be set shall be considered an altered fence, and subject to a new permit. For the purposes of this chapter, a fence permit shall have the same effect as a zoning certificate in proving conformance with the Zoning Code.
- B. Fences shall only be constructed in conformance with the provisions of this chapter and of the fence permit issued by the Planning Administrator.
- C. No fence shall be installed in a manner or location which obstructs or alters the drainage of the lot on which it is located or of any abutting lot. All fences that are constructed abutting or across drainage easements shall be subject to the following additional regulations:
- i. Shadow box fences and fences of an open design, which is defined as at least fifty percent (50%) open will be the preferred fence styles. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
 - ii. Privacy fences shall provide a gap between the vertical boards and the ground of no less than two inches (2IN).
- D. Lots in the S-1 Special district or lots with approved recreation facility uses may be permitted to construct chain link fences no higher than twenty feet (20FT) high that do not enclose an area greater than thirty-five thousand square feet (35,000SF) and are customarily associated with athletic facilities.

- E. Fences may be inspected for compliance with the provisions of this Zoning Code. If any fence is installed, erected, constructed or maintained in violation of any of the provisions of this chapter, the Planning Administrator may notify the owner or lessee of the fence in question to repair or replace the fence so as to comply with this chapter or to remove it.

1171.07 TEMPORARY SPECIAL LAND USE PERMITS.

(a) ~~The Zoning Official, or his designee,~~Planning Administrator shall have the power to grant permits authorizing temporary special land uses for the following types of temporary sales: ~~Tent sales, sidewalk sales, or seasonal sales of produce, plants, firewood, or Christmas trees.~~ will be permitted under the following conditions:

- (1) Zoning districts where permitted. Temporary special land uses for ~~tent sales, sidewalk sales, or seasonal sales of produce, firewood or Christmas trees~~ tent sales, sidewalk sales, or seasonal sales of produce, plants, firewood, or Christmas trees shall only be permitted in the Community Commerce District (CC) and the Community Services District (CS).
- (2) Application and fee. ~~submission of plot plan.~~ Every person, firm or corporation desiring to obtain a temporary special land use permit, as required by this section, shall file a ~~written~~ an application with the ~~City of Reynoldsburg Zoning Department~~Planning Administrator ~~on a designated form provided by the Department,~~ together with an application fee as specified in Table 1155.

(b) The application for a temporary special land use permit shall be accompanied by plans and specifications, ~~including a plot plan (in duplicate), drawn to scale, showing the following~~ as required by the Planning Administrator. This includes but is not limited to, plans that show the following:

- (1) The shape, location, and dimensions of the lot, including the shape, size, location, and use of all buildings or other structures already on the lot, and the off-street parking layout.
- (2) The materials to be utilized in and the shape, size, and location of all buildings and structures to be erected or moved onto the lot, including all tents, tables, stands or display racks.
- (3) The anticipated automobile traffic flow to and from the lot and any adjacent thoroughfares, loss of off-street parking space, if any, as well as the anticipated flow of pedestrian traffic upon lot sidewalks.

(c) Time limitations.

- (1) A temporary special use permit for a tent or sidewalk sale shall ~~by its terms~~ be effective for no longer than seven (7) days. No more than three (3) temporary special land use permits for tent sales or sidewalk sales shall be issued for a given location within a single calendar year. Temporary special use permits for tent sales or sidewalk sales shall not be issued for any given location for consecutive time periods except in the HD - Historic Commercial Overlay District. ~~Historic Overlay District (see Chapter 1193).~~
- (2) A temporary special land use permit for the sale of Christmas trees shall ~~be its terms~~ be effective for no longer than thirty (30) days. No more than one (1)

temporary special land use permit for the sale of Christmas trees shall be issued for any given location within a single calendar year.

- (3) A temporary special use permit for ~~a vegetable, fruit, or produce stand, or for the sale of firewood, shall by its terms, be effective for no longer than two (2) months.~~ seasonal sales of produce, plants, or firewood shall be effective for a period no longer than ninety (90) days. No more than one (1) temporary special land use permit for ~~a vegetable, fruit or produce stand, or for the sale of firewood~~ seasonal sales of produce, plants, or firewood shall be issued for any given location within a single calendar year.
- (4) The Board of Zoning and Building appeals shall have the power to vary these periods and add other conditions to an approved permit as deemed necessary by the Planning Administrator or the Board in order to further the goals and principles of the Zoning Code.

(d) Regulations.

- (1) A temporary special use permit shall only be granted if the ~~Zoning Official, or his designee,~~ Planning Administrator determines that the proposed use, including the erection of any temporary building or structure, will:
- A. Provide adequate light and ventilation between buildings and structures.
 - B. Provide adequate automobile and pedestrian traffic flow.
 - C. Provide adequate off-street parking.
 - D. Will meet the intent of ~~this zoning ordinance~~ the Zoning Code or otherwise not interfere with the protection of public health, safety, and general welfare.
 - E. Not be incompatible with, or otherwise adversely affect, the physical character of the community and, in particular, the surrounding area within a distance of one thousand ~~(1,000)-feet~~ (1000FT).
 - F. No temporary special use shall be permitted if it reduces the parking on a lot by greater than twenty-five percent (25%).
- (2) When the proposed temporary special use is to be conducted on an otherwise vacant or unused lot, the use shall comply with all applicable zoning regulations for the district ~~in which the temporary special use is to be located, including all requirements pertaining to lot size, height, setback, maximum percentage of covered lot area, and off-street parking.~~
- (3) ~~No temporary special use shall be permitted if it reduces the parking by greater than twenty-five percent (25%).~~ Tents and other temporary structures are subject to building permits and other regulation by the Building Division.
- (4) ~~A building permit is obtained from the City of Reynoldsburg Building Department.~~
- (4) The Board of Zoning and Building appeals shall have the power to vary the time periods of and add other conditions to an approved permit as deemed necessary by the Planning Administrator or the Board in order to further the intent of the Zoning Code or otherwise protect the public health, safety, and general welfare.

(e) Special Events and Community Activities.

- (1) A temporary special land use permit shall not be required for special event or community activity permitted or organized through the Parks and Recreation Department or Public Safety Department.

- (2) A temporary special land use permit shall not be required for a special event or community activity associated with a permitted semi-public use in the S-1 Special district provided that the special event or festival meets the following conditions:
 - A. The special event or festival takes place entirely on the lot or parcel associated with the existing approved semi-public use.
 - B. The special event or festival is no longer than three (3) consecutive days and that there are no more than two (2) such events or festivals at a given location within a calendar year.
- (3) A temporary special land use permit shall not be required for a special event or community activity conducted on a commercial parcel that is organized by a by non-profit or charitable organization. No more than two (2) such events shall be conducted by the same organization at the same location within a calendar year.
- (4) The Planning Administrator may require temporary special land use permit for any other type of special event.
- (5) Tents and other temporary structures for festivals and special events are subject to building permits and other regulation by the Building Division.

CHAPTER 1195—Nonconforming Uses

1195.01 INTENT OF REGULATIONS FOR EXISTING NONCONFORMING USES.

Within the districts established by this Zoning Code or amendments that may later be adopted, there exist lots, structures, uses of land and structures and characteristics of use which were lawful before this Zoning Code was passed or amended, but which would be prohibited, regulated or restricted under the terms of this Zoning Code or future amendment. It is the intent of this Zoning Code to permit these nonconformities to continue until they are removed, but not to encourage their survival. It is further the intent of this Zoning Code that nonconformities shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other structures or uses not permitted elsewhere in the same district.

1195.02 INCOMPATIBILITY OF NONCONFORMING USES.

Nonconforming uses are declared by this Zoning Code to be incompatible with permitted uses in the districts involved. A nonconforming use of a structure, a nonconforming use of land, or a nonconforming use of structure and land in combination, shall not be extended or enlarged after passage of this Zoning Code by attachment on a building or premises of additional signs intended to be seen from off the premises, or by the addition of other uses, of a nature which would not be permitted generally in the district involved.

1195.03 EXISTING NONCONFORMANCE.

To avoid undue hardship, nothing in this Zoning Code shall be deemed to require a change in the plans, construction or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Zoning Code and upon which actual building construction has been carried on diligently. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner. Where excavation or demolition or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation or demolition or removal shall be deemed to be actual construction, provided that work is carried on diligently.

1195.04 NONCONFORMING LOTS OF RECORD.

In any district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Zoning Code notwithstanding limitations imposed by other provisions of this Zoning Code. Such lot must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located, except that the minimum side yards may be reduced ten percent of the width of the lot, provided that no side yard shall be less than three feet. Variance of yard requirements shall be obtained only through action of the Board of Zoning.

1195.05 NONCONFORMING LOTS OF RECORD IN COMBINATION.

If two or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this Zoning Code), and if

~~all or part of the lots do not meet the requirements established for lot width and area, the lands involved shall be considered to be an undivided parcel for the purpose of this Zoning Code, and no portion of such parcel shall be used or sold in a manner which diminishes compliance with lot width and area requirements established by this Zoning Code, nor shall any division of any parcel be made which creates a lot width or area below the requirements stated in this Zoning Code.~~

~~1195.06 CONTINUANCE OF NONCONFORMING USES OF LAND.~~

~~Where, at the time of passage of this Zoning Code, lawful use of land exists which would not be permitted by the regulations imposed by this Zoning Code, the use may be continued so long as it remains otherwise lawful; provided:~~

- ~~(a) No such nonconforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Zoning Code.~~
- ~~(b) No such nonconforming use shall be moved in whole or in part to any portion of the lot or parcel other than that occupied by such use at the effective date of adoption or amendment of this Zoning Code.~~
- ~~(c) If any such nonconforming use of land ceases for any reason for a period of more than two (2) years, any subsequent use of such land shall conform to the regulations specified by this Zoning Code for the district in which such land is located.~~
- ~~—(d) No additional structure not conforming to the requirements of this Zoning Code shall be erected in connection with such nonconforming use of land.~~

~~1195.07 CONTINUANCE OF NONCONFORMING STRUCTURES.~~

~~Where a lawful structure exists at the effective date of adoption or amendment of Ordinance 37-69 (passed May 12, 1969) that could not be built under the terms of this Zoning Code by reason of restrictions on area, lot coverage, height, yards, its location on the lot or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:~~

- ~~(a) No such nonconforming structure may be enlarged or altered in a way which increases its nonconformity, but any structure or portion thereof may be altered to decrease its nonconformity.~~
- ~~(b) When such nonconforming structure or nonconforming portion of the structure is destroyed by any means to an extent of more than sixty percent of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this Zoning Code.~~
- ~~(c) When such structure is moved for any reason, it shall conform to the regulations for the district in which it is located after it is moved.~~

~~1195.08 CONTINUANCE OF NONCONFORMING USES OF STRUCTURES OR OF STRUCTURES AND PREMISES IN COMBINATION.~~

~~If lawful use of a structure, or of structure and premises in combination, exists at the effective date of adoption or amendment of this Zoning Code that would not be allowed in the district under the terms of this Zoning Code, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:~~

- ~~(a) No existing structure devoted to a use not permitted by this Zoning Code in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved or structurally altered, except in changing the use of the structure to a use permitted in the district in which it is located.~~
- ~~(b) Any nonconforming use may be extended throughout any of the parts of a building which were manifestly arranged or designated for such use at the time of adoption or amendment of this Zoning Code, but no such use shall be extended to occupy any land outside such building.~~
- ~~(c) If no structural alterations are made, any nonconforming use of a structure, or structure and premises, may, be approved as a special exception for change to another nonconforming use by the Board of Zoning and Building Appeals, provided the Board, either by general rule or by making findings in the specific case finds that the proposed use is equally appropriate or more appropriate to the district than the existing nonconforming use. In permitting such change, the Board may require appropriate conditions and safeguards in accordance with the provisions of this Zoning Code.~~
- ~~(d) Any structure, or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use, shall thereafter conform to the regulations for the district, and the nonconforming use may not thereafter be resumed.~~
- ~~(e) When a nonconforming use of a structure, or of a structure and premises in combination, is discontinued or abandoned for twenty four consecutive months except when government action impedes access to the premises, the structure, or structure and premises in combination, shall not thereafter be used except in conformity with the regulations of the district in which it is located.~~
- ~~(f) Where nonconforming use status applies to a structure and premises in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land. Destruction for the purpose of this subsection is defined as damage to an extent of more than sixty percent of the replacement cost at the time of destruction.~~

~~1195.09 RESTORATION; REPAIRS AND MAINTENANCE.~~

~~Nothing in this Zoning Code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.~~

~~1195.10 SPECIAL EXCEPTIONS NOT NONCONFORMING.~~

~~Any use which is permitted as a special exception in a district under the terms of this Zoning Code, other than a change through the Board of Zoning and Building Appeal's action from a nonconforming use to another use not generally permitted in the district, shall not be deemed a nonconforming use in such district, but shall, without further action, be considered a conforming use.~~

~~1195.11 CERTIFICATE REQUIRED FOR NONCONFORMING USE.~~

~~(a) Section 1195 of Ordinance 37-69 (passed May 12, 1969) established requirements for certificates for those lawful nonconforming uses which were established prior to the effective date of that ordinance. The adoption of this Zoning Code shall not repeal or diminish those requirements or rights which were applicable to the lawful nonconforming uses which were subject to Ordinance 37-69.~~

~~(b) Uses and structures established subsequent to the effective date of Ordinance 37-69 shall have been established in conformance with the provisions of that ordinance and its subsequent amendments in order to be deemed lawful.~~

~~(c) Any lawfully existing use or structure existing on the effective date of this Zoning Code, which use or structure does not conform with one or more of the provisions of this Zoning Code, shall be deemed a nonconforming use or structure under the provisions of this Zoning Code. Provided that such nonconforming use or structure was established in conformance with the zoning provisions in effect prior to adoption of this Zoning Code, and provided that such use or structure was established under authorization of and in conformance with a permit or other authorization issued by the City, then such use or structure shall be a lawful nonconforming use or structure and shall be permitted to continue under the provisions of this Zoning Code.~~

1131.02 DEFINITIONS.

Site Plan. A drawing and other documents, subject to review and approval by the City, describing the planned improvements of a lot. A site plan is one of ~~two~~ the following types:

- ~~(1) Major Site Plan (see 1143.03(a)), required for any development which is other than a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which is subject to review and approval by the Board of Zoning and Building Appeals; or~~
- ~~(2) Residential Site Plan (see 1143.03(a)), required for a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which may be approved by the Zoning Officer.~~
- (a) Major Site Plan. A plan review required for any development which that meets the requirements on Section 1143.03(a)(1), and which is subject to review and approval by the Planning Commission;
- (b) Minor Site Plan. A plan review required for any development which does not qualify for a major site plan review and consists of an improvement other than a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which is subject to review and approval by the Planning Administrator and other City staff; or
- (c) Residential Site Plan. A plan review required for a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which may be approved by the Planning Administrator. (Also see Section 1143.03(a))

CHAPTER 1143 – Zoning Certificates; Site Plan; Plot-Grade-Utility Plan

1143.01 PURPOSE.

Zoning certificates, site plans, and plot-grade-utility plans (also referred to as construction plans) provide a uniform system of application, review, and approval or denial for proposed uses and structures to ensure conformance with this Zoning Code and to document the conditions under which such uses and structure are approved. ~~All plot, grade, utility plans shall be signed and sealed by a licensed professional engineer in the State of Ohio. Guidelines for the submittal and approval process for plot grade utility plans are outlined in the City of Reynoldsburg Development Handbook. All requirements and documents included in the Handbook need also be followed and completed.~~

1143.02 ZONING CERTIFICATE.

No use of land, building or structure and no construction or alteration of an existing use, building, or structure shall commence until a zoning certificate is issued by the ~~Zoning Officer~~ Planning Administrator certifying that the intended use of the premises has been documented, reviewed, and approved in conformance with the provisions of this Zoning Code. A zoning certificate shall only be issued by the ~~Zoning Officer~~ Planning Administrator subsequent to completion of all procedures and approvals required by this Code. No zoning certificate shall be issued to permit any use or construction contrary to the provisions of this Zoning Code, unless in compliance with a duly approved variance.

- (a) Zoning Certificate Required. ~~Unless excepted~~ exempted by this Code, a zoning certificate shall be required before:
 - (1) Locating, erecting, constructing, reconstructing, altering, or moving any building or structure, including an accessory building or structure such as a sign or fence;
 - (2) Occupying or using land or a building, or changing the use of land or of a building, in whole or in part, for a different use;
 - (3) Changing a nonconforming use to a different use or extending or expanding a nonconforming use or structure.
- (b) Application for Zoning Certificate. ~~An written~~ application for a zoning certificate shall be submitted to the ~~Zoning Officer~~ Planning Adminstrator ~~on forms provided~~ and shall include:
 - (1) A plan or plans drawn to scale showing:
 - A. The dimensions and the shape of the lot to be used or built upon;
 - B. The sizes and locations of existing structures and uses on the lot;
 - C. The dimensions and locations of proposed structures and uses;
 - D. The heights of existing and proposed structures;
 - (2) A statement ~~signed by the applicant ensuring conformance with all provisions of the Zoning Code; detailing the proposed use, which shall be signed by the applicant;~~
 - ~~— (3) If applicable, application for a site plan, special exception, sign permit, or other application required by this Code;=~~
 - (43) Such other documentation as may be necessary to determine conformance with the provisions of this Code; and
 - (54) Any fees ~~and deposits~~ as required by this Code;.

- (c) Appeal Denial. When the ~~Zoning Officer~~ Planning Administrator determines that an application for a zoning certificate ~~is in conflict with or~~ does not comply with the provisions or intent of this Code, ~~or that an application does not~~ information to determine compliance with this Code, or that an application does not ~~otherwise comply with the requirements of this Code,~~ then the ~~Zoning Officer~~ Planning Administrator shall deny the application and shall not issue a zoning certificate. ~~issuance of the zoning certificate.~~ The Planning Administrator may refer zoning certificates to the Board of Zoning and Building appeals in conjunction with the provisions of Section 1139.

- (d) Appeal. ~~If requested by the applicant, the denial shall be issued in writing.~~ Within ten ~~(10)~~ fourteen (14) days of either verbal or written denial, the applicant ~~shall~~ may submit a written appeal to the Board of Zoning and Building Appeals. Any applicant who does not present an appeal within ~~ten (10)~~ fourteen (14) days of the date of denial by the ~~Zoning Officer~~ Planning Administrator shall have waived the right to appeal.

1143.03 SITE PLAN.

(a) Site Plans Required. Site plan review is required prior to the issuance of a zoning certificate for projects and developments that meet the following criteria. ~~Application for a site plan review shall be required in addition to the application for a zoning certificate.~~ Site plans shall be submitted and reviewed as follows:

- (1) Major Site Plan. An application for a major site plan shall be submitted for review and approval by the ~~Board of Zoning and Building Appeals~~ by the Planning Commission prior to issuance of a zoning certificate. ~~The application and review shall conform to the provisions of 1143.03(c).~~ A major site plan review shall be required if a development meets any of the following criteria: the development meets more than one of the following definitions:
 - A. A development involving any new ~~construction~~ structures other than a one or two-family residential structure, fence or accessory structure under two hundred square feet (200SF);
 - B. A development, ~~or a structure or site which involves more than (5,000sf)~~ five thousand square feet (5000SF) of new impervious surface;
 - C. A development impacting or adjacent to an environmentally sensitive feature;
 - D. A development which conflicts with an adopted City land use plan;
 - E. A development which generates more than fifty (50) peak hour trips ~~(see also the Facility Demand Worksheet in the City of Reynoldsburg Development Handbook);~~ or
 - F. ~~Other unusual or unique impacts which, in the professional opinion of the Planning Administrator, warrant public review.~~ A planned development required to have subsequent major site plan review; or
 - G. A development with other unusual or unique impacts which, in the professional opinion of the Planning Administrator, warrant public review.
- (2) Minor Site Plan. An application for a minor site plan review shall be submitted for review by the Planning Administrator and other City staff prior to issuance of a zoning certificate. Minor site plan review shall be required for a development, building addition, or site improvement, which does not qualify as a major site

~~plan other than a single or two-family dwelling, fence or accessory structure under two hundred square feet (200SF), that does not qualify for major site plan review. in a commercial or industrial zoned district, or if in the professional opinion of the Planning Administrator the project warrants review. Fences and accessory structures less than 200 square feet do not require a minor site plan.~~

- (3) Residential Site Plan. An application for residential site plan review shall be submitted for review by the Planning Administrator and other City staff prior to issuance of a zoning certificate. Residential site plan review shall be required for a single family dwelling, a two-family dwelling, and any dwelling within a PD Planned Development District. ~~The application and review shall conform to the provisions of 1143.03(d).~~

~~— (b) Site Plans Exempted. The Zoning Officer may issue a zoning certificate without site plan review by the Board for any use and any site provided that the zoning certificate application proposes: a change of use conforming to all requirements of this Zoning Code; and no alterations or only interior alterations to a structure; and no exterior changes or additions to structures or the site. The Zoning Officer may require site plan review by the Board of Zoning and Building Appeals for any zoning certificate application deemed to have potential changes or impacts which may require special consideration or conditions.~~

(b) The Planning Administrator shall not issue a zoning certificate for any development requiring site plan review prior to review and approval of a said site plan.

(c) Major Site Plan. An ~~written~~ application for a major site plan review shall be submitted to the ~~Zoning Officer on forms provided~~ Planning Administrator and shall include the following information:

- ~~— (1) General Requirements.~~
- ~~— A. Completed major site plan application.~~
 - ~~— B. Six copies of the major site plan submitted on 22" x 34" paper, and three copies submitted on 11" x 17".~~
 - ~~— C. Professional engineer, architect, or landscape architect registered with the State of Ohio must sign and seal all plans.~~
 - ~~— D. The current zoning of the property. In addition, current zoning of adjacent parcels.~~
 - ~~— E. Vicinity map showing the location of the proposed development in relationship to the surrounding area including major thoroughfares.~~
 - ~~— F. Property lines, parcel dimensions and adjoining rights-of-way.~~
 - ~~— G. The names and addresses of all adjoining property within 150 feet of the proposed development.~~
 - ~~— H. Title block for each sheet.~~
 - ~~— I. Location of proposed buildings and structures.~~
 - ~~— J. Wetland limits and size clearly shown, regardless of size.~~
 - ~~— K. One hundred-year flood elevation to be clearly indicated.~~
 - ~~— L. The location of existing water bodies, streams, drainage ditches, stands of trees and other pertinent features within 150 feet of the proposed development.~~
 - ~~— M. The location, width, names, and classification of existing and proposed streets, rights-of-way, and easements, and where pertinent, their designated use within~~

- 250 feet of the proposed subdivision.
- ~~N. Approximate location of all existing buildings within 150 feet of the proposed development.~~
- ~~O. The approximate location, dimensions, and area of all property proposed to be set aside for parks and open space, and other public or private reservation, with designation of the purpose and proposed ownership thereof.~~
- ~~P. Topography with a maximum contour interval of two feet.~~
- ~~Q. Preliminary proposals for connection to existing water supply and sanitary sewer systems and for the collection and discharge of surface water drainage including the location and size of existing and proposed water mains, sanitary sewers and drainage facilities.~~
- ~~R. Show all existing conditions, including but not limited to: ditches, culverts, waterways, utilities, sidewalks, power poles, easements, building footprint and finish grade, finish grade of adjacent buildings, wetlands and woodlands, etc.~~
- ~~S. Show existing adjacent roads with rights of way.~~
- ~~T. Complete facility demand worksheets as provided by the Planning Administrator.~~
- ~~U. All exterior lighting shall be shown, including parking lot, pedestrian, and building accent lighting. Lighting intensity and installation height shall be indicated.~~
- ~~V. Exterior building design and surface treatments shall be indicated, including building material and color. Color and material samples shall also be made available for inspection.~~
- ~~W. Fees as required by Chapter 1155.~~
- ~~(2) Zoning Standards and Requirements.~~
 - ~~A. Setbacks and building separations shall be noted in accordance with zoning requirements.~~
 - ~~B. Striping for parking lot shall be indicated directly on the plans, and include the spaces required vs. spaces provided.~~
 - ~~C. Loading spaces indicated.~~
 - ~~D. Plantings shown in accordance with zoning requirements. All utilities shall be shown on all planting plans.~~
 - ~~E. Completed zoning certificate and fee.~~

(1) General Requirements.

- ~~A. Completed application form.~~
- ~~B. All plans shall be signed and sealed by a professional engineer, architect, or landscape architect registered with the State of Ohio.~~
- ~~C. Each sheet shall contain a title block.~~
- ~~D. A vicinity map showing the location of the proposed development in relationship to the surrounding area including major thoroughfares.~~

(2) Site Plan. A site plan indicating the following:

- ~~A. The dimensions of property lines, parcel dimensions and adjoining rights-of-way.~~
- ~~B. The names and addresses of all adjoining property within one hundred fifty feet (150FT) of the proposed development.~~

- C. The current zoning of the parcel and all adjacent parcels.
- D. The location of proposed buildings and structures.
- E. The location of existing water bodies, streams, drainage ditches, stands of trees and other pertinent features within one hundred fifty feet (150FT) of the proposed development.
- F. Setbacks and building separations shall be noted in accordance with zoning requirements.
- (3) Environmental/Landscape Plan. An environmental plan that indicates the following:
 - A. Topography with a maximum contour interval of two feet (2FT).
 - B. The location of all proposed and existing structures with one hundred fifty feet (150FT) of parcel.
 - C. The location of existing water bodies, streams, drainage ditches, stands of trees and other pertinent features within one hundred fifty feet (150FT) of the proposed development.
 - D. The limits of all wetlands and of the one hundred (100) year flood plain.
 - E. The approximate location, dimensions, and area of all property proposed to be set aside for parks, open space, and other public or private reservation, with designation of the purpose and proposed ownership thereof.
 - F. The location of all new landscape material and plantings. Utilities shall be shown on all landscape plans.
- (4) Utility Plan. A basic utility plan that indicates the following:
 - A. All existing conditions, including but not limited to: ditches, culverts, waterways, utilities, sidewalks, power poles, easements, building footprint and finish grade, finish grade of adjacent buildings, wetlands and woodlands, etc.
 - B. Preliminary proposals for connection to existing water supply and sanitary sewer systems and for the collection and discharge of surface water drainage including the location and size of existing and proposed water mains, sanitary sewers and drainage facilities.
- (5) Parking/Transportation Plan. A transportation/parking plan that indicates the following:
 - A. The location, width, names, and classification of existing and proposed streets, rights-of-way, and easements, and where pertinent, their designated use within one hundred fifty feet (150FT) of the proposed development.
 - B. Complete facility demand worksheets.
 - C. The location, typical dimensions, and number of all parking and loading spaces and the number of spaces required by Chapter 1179.
 - D. The location of all proposed walkways and pedestrian accesses within or to the site.
- (6) Lighting Plan. A lighting plan that indicates the following:
 - A. All exterior lighting shall be shown, including parking lot, pedestrian, and building accent lighting. Lighting intensity and installation height shall be indicated.
 - B. The styles and method of illumination of all heads and colors of all poles shall be indicated.

(7) Architectural Plan. An architectural plan that indicates the following:

- A. Exterior building design and surface treatments shall be indicated, including building material and color. Color and material samples shall be made available for inspection.
- B. The location of all service areas or structures and all fences.

(8) A completed zoning certificate application and fees as required by Chapter 1155.

(9) Such other information as the Planning Administrator or Planning Commission may require so as to carry out the full intent of the Zoning Code.

~~The Zoning Officer shall distribute copies of the major site plan application to the Service Director and to the Director of Engineering for review and comment and shall schedule the application for review by the Board of Zoning and Building Appeals.~~

~~Provided that the complete application has been submitted at least twenty-five (25) days earlier, the Board shall review the application at its next regularly scheduled meeting.~~

Any applicant requesting review of a major site plan shall submit to the Planning Administrator an application form and as many copies of the required materials as may be required by the Planning Administrator or the Planning Commission. The Commission shall take action on a site plan application within sixty (60) days unless a continuance of approval is requested by the applicant. The Commission shall act upon the application for major site plan review based upon the adopted regulations, standards, and design guidelines of the City.

~~Approval of a major site plan shall expire twelve (12) months from the date of approval unless building permits have been obtained for construction. A single extension, not to exceed six (6) months may be granted by the Commission upon receipt of a written request from the applicant.~~

(d) Minor Site Plan. An application for a minor site plan review shall be submitted for a development, building addition, or site improvement which does not qualify as a major site plan in a commercial or industrial zoned district, or if in the professional opinion of the Planning Administrator the project warrants review. Fences and accessory structures less than 200 square feet do not require a minor site plan. A written application for a minor site plan shall be submitted to the Planning Administrator on forms provided and shall include the following information:

- (1) A sketch plan showing boundary information, existing and proposed development, existing and proposed easements, rights-of-way, and utilities, including storm water drainage;
- (2) The sketch plan shall indicate buildings, service areas, parking, fencing, landscaping, and all required setbacks;
- (3) All parking and loading areas shall be shown, including typical dimensions of parking stalls, aisles and loading spaces;
- (4) All driveways and curb cuts shall be indicated, including major aisle ways and service routes. Pedestrian circulation shall also be indicated;
- (5) Handling of all waste and refuse materials shall be indicated;
- (6) Proposed landscaping shall be shown, as per the zZoning eCode;
- (7) Signage may be required to be shown, as per the zZoning eCode;

- (8) All exterior lighting shall be shown, including parking lot, pedestrian, and building accent lighting. Lighting intensity and installation height shall be indicated; and
- (9) Exterior building design and surface treatments shall be indicated, including building material and color. Color and material samples shall also be made available upon request; and
- (10) Such other information as the Planning Administrator may require so as to carry out the full intent of the Zoning Code.

Any applicant requesting ~~approval~~review of a minor site plan ~~as defined herein~~ shall submit ~~to the Planning Administrator five copies of the application, including the items specified in this division (d).~~ to the Planning Administrator an application form and as many copies of the required materials as he may require. Within thirty ~~(30)~~ days of filing a complete application, the Planning Administrator shall act upon the application for minor site plan review based upon ~~the adopted regulations and, standards, and design guidelines contained in the Reynoldsburg Code of Ordinances of the City.~~ If the plan is approved, the Planning Administrator shall issue a zoning certificate. ~~The zoning certificate shall be valid for twelve months from the date it is issued. Authority to proceed pursuant to a zoning certificate shall lapse unless the action authorized by the zoning certificate is commenced within twelve months, or if building permits have been obtained for construction. A single extension, not to exceed six months may be granted by the Planning Administrator upon receipt of a written request from the applicant. No more than one application for minor site plan review shall be accepted and approved within a twelve (12) month period. Additional applications for minor site plan review within this period shall require major site plan review.~~

(e) Residential Site Plan – Application and Review. – An application for a residential site plan review shall be submitted to the Planning Administrator and include the following information:

- ~~_____ (1) Locations of all streets, easements, and existing and proposed structures;~~
- ~~_____ (2) Finished floor elevations for first floor, garage floor, and basement; floor area of all floors;~~
- ~~_____ (3) Finished ground elevations at all corners of structures, at midpoints of the walls of structures, at corners of the lot, and at midpoints of the lot lines;~~
- ~~_____ (4) Setbacks;~~
- ~~_____ (5) Drainage features and improvements sufficient to demonstrate positive drainage, including the locations of swales, sump pumps, and yard drains; data describing any special flood hazard areas on the lot;~~
- ~~_____ (6) Existing or proposed sidewalk in the public right-of-way;~~
- ~~_____ (7) Scale and north arrow;~~
- ~~_____ (8) Identification of the subplot, subdivision, tax parcel number, and address;~~
- ~~_____ (9) Surveyed dimensions and orientations of all lot lines; total area of the lot; seal and signature of the professional surveyor or engineer who prepared the drawing;~~
- ~~_____ (10) Such other information as the Zoning Officer deems necessary to determine compliance of the proposed site with the provisions of applicable city ordinances;~~
- ~~_____ (11) Signature block for approval and date by the Zoning Officer.~~

~~_____ A residential site plan shall be reviewed and approved or denied by the Zoning Officer in coordination with other city officials prior to the issuance of a zoning certificate.~~

~~Approval of a residential site plan shall expire twelve (12) months from the date of approval unless building permits have been obtained for construction. A single extension, not to exceed six (6) months may be granted by the Zoning Officer upon receipt of a written request from the applicant.~~

- (1) Surveyed dimensions and orientations of all lot lines; total area of the lot; seal and signature of the professional land surveyor or engineer who prepared the drawing;
- (2) Identification of the, subdivision, lot number, tax parcel number, and address;
- (3) Dimensions indicating compliance with all setbacks;
- (4) Locations of all streets, easements, and existing and proposed structures;
- (5) Location of existing or proposed sidewalks in the public right-of-way;
- (6) Finished floor elevations for first floor, garage floor, and basement; floor area of all floors;
- (7) Finished ground elevations at all corners of structures, at midpoints of the walls of structures, at corners of the lot, and at midpoints of the lot lines;
- (8) Drainage features and improvements sufficient to demonstrate positive drainage, including the locations of swales, sump pumps, and yard drains; data describing any special flood hazard areas on the lot;
- (9) A landscape plan indicating the size and types of landscape materials and the location of all street trees; and
- (10) Such other information as the Planning Administrator may require so as to carry out the full intent of the Zoning Code.

Any applicant requesting review of a residential site plan shall submit to the Planning Administrator an application form and as many copies of the required materials as he may require. Within thirty (30) days of filing a complete application, the Planning Administrator shall act upon the application for residential site plan review based upon the adopted regulations, standards, and design guidelines of the City.

(f) Final Grade and Drainage Certification. Before a certificate of occupancy is issued, a final grade and drainage certificate shall be required for a single-family dwelling, a two-family dwelling, and any dwelling within a ~~PD~~-Planned Development District.

1143.04 PLOT-GRADE-UTILITY PLAN.

(a) A ~~detailed~~ plot-grade-utility plan shall be submitted to the ~~Safety~~/Service Director for review and approval ~~at any time~~ prior to issuance of a zoning certificate for any development that qualifies for site plan review other than a single-family single-family dwelling, two-family dwelling, or development within a PD-Planned Development District with a previously approved plot-grade-utility plan on file. A plot-grade-utility plan shall only be approved subsequent to and in conformance with ~~a site plan approved by the Board of Zoning and Building Appeals~~ an approved site plan.

(b) A plot-grade-utility plan shall be prepared and certified by an engineer duly certified by the State of Ohio. A plot-grade-utility plan shall include at least the following:

- (1) Signature and date blocks for the ~~Service Director~~ Director of Public Service,
~~Director of Engineering~~ City Engineer, Water/Waste Water Superintendent, Street

Superintendent, Fire Chief, Planning Administrator, Floodplain Administrator;

- (2) Drawings of the proposed elevations of the structure;
- (3) Floor elevations and floor areas of all floors including basements;
- (4) Existing contours;
- (5) Finished grades;
- (6) Existing and proposed drainage features and improvements, including the extent of the property within any designated special flood hazard area;
- (7) Existing and proposed utilities;
- (8) Parking;
- (9) Ingress and egress;
- (10) Public improvements and adjacent rights of way;
- (11) Special flood hazard classification of all parts of the property;
- (12) Special flood hazard limits or restrictions;
- (13) Fees as required by Chapter 1155; ~~and~~
- (14) Calculation of Equivalent Residential Units (ERU) for stormwater utility; and
- (15) Any additional requirements detailed in the City of Reynoldsburg Development Handbook which the Service Director, Director of Engineering, and/or Planning Administrator deem necessary to carry out the full intent of this Code. items that may be required by the Director of Public Service, City Engineer or Planning Administrator in order to carry out the full intent of the Zoning Code.

The applicant shall submit one (1) mylar original and as many additional copies as are required by the Director of Public Service. ~~six (6) copies of the plot-grade-utility plan.~~

CHAPTER 1155 – Administration; Enforcement; Penalty

1155.04 EXPIRATION OF CERTIFICATES AND PERMITS.

(a) Unless otherwise stated by this Code, all zoning certificates, permits or other approvals granted by the Planning Administrator, Planning Commission, Design Review Board or Board of Zoning and Building Appeals, shall be valid for a period of one (1) year from date of approval by the Board or date of issue by the Planning Administrator.

(b) Within that period, that applicant must complete the following for the proposed improvement:

(1) if required, submit a subsequent zoning application;

(2) if required, secure a building permit; and

(3) if no other permits are required, construct the proposed improvement.

(c) Once a building permit is secured, a zoning certificate, permit or other approval shall be considered to expire when that building permit expires.

(d) Any application that is incomplete or otherwise unissued by the Planning Administration shall expire one (1) year from the date of application.

(e) One additional period of six (6) months may be granted by the Planning Administrator upon finding that unique circumstances warrant the additional time and that the conditions upon which approval was granted have not changed.

1155.05 ADMINISTRATIVE PROCEDURES; DEVELOPMENT HANDBOOK.

The Planning Administrator, in consultation with the Director of Public Service, City Engineer, Planning Commission, Board of Zoning and Building Appeals, Building Official or any additional City staff shall publish application procedures and additional requirements in a document to be known as the Development Handbook, which shall be incorporated here by reference. The Planning Administrator shall make the most current version of this document available to the public in a manner that is easily accessible.

1155.06 APPEAL OF ADMINISTRATIVE ACTIONS.

Any person directly affected by a decision of the Planning Administrator or a notice or order issued under this Zoning Code shall have the right to appeal to the Board of Zoning and Building Appeals, provided that a written application for appeal is filed within fourteen (14) days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted or the provisions of this code do not fully apply. The Board may adopt such rules and procedures as are required to administer the appeal process that are consistent with the provisions of Chapter 1139.

Planning Commission**Eric Snowden****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: March 28, 2016**TO: Service Committee****RE:** ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1103 Design Review Board; Chapter 1139 Board of Zoning and Building Appeals; Chapter 1147 Variances; Chapter 1193 "HD" Historic Overlay District and Repealing Chapter 163 Village Commission; and Chapter 1194 Historic Commercial Overlay. (Second Reading 3/07/2016).

See the attached materials for details.

-Staff Reports

- Proposed Amendments

3 & 4

ORDINANCE NO. _____

PASSED: _____

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1103 Design Review Board; Chapter 1139 Board of Zoning and Building Appeals; Chapter 1147 Variances; Chapter 1193 “HD” Historic Overlay District and Repealing Chapter 163 Village Commission; and Chapter 1194 Historic Commercial Overlay.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 1103 Design Review Board; Chapter 1139 Board of Zoning and Building Appeals; Chapter 1147 Variances; Chapter 1193 “HD” Historic Overlay District of the Code of Ordinances of the City of Reynoldsburg be and are hereby amended to read as follows:

See Exhibit “A” attached hereto and incorporated herein.

SECTION 2. That existing Chapters 1103; 1139; 1147; and 1193 be and are hereby repealed and replaced.

SECTION 3. That Chapter 163 Village Commission; and Chapter 1194 Historic Commercial Overlay; are hereby repealed.

SECTION 4. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.

Doug Joseph, President of Council

ATTEST: _____
April L. Beggerow, Clerk of Council

APPROVED: _____ DATE _____
Bradley L. McCloud, Mayor

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. ____ as passed by Council of said City on the ____ day of ____ and as recorded in the Record of Proceedings of said Council.

Filed with Mayor: _____

April L. Beggerow, Clerk of Council
Published: _____

Attachment: Amend Zoning Codes part 3 & 4 (1259 : Amendments to the Zoning Code)

CHAPTER 1103 - Design Review Board

1103.01 ESTABLISHMENT.

There is hereby established a Design Review Board whose responsibility is to discharge the design review procedures defined subsequent herein. Such Board shall be composed of seven members, consisting of the following:

- (a) A member of the Planning Commission.
- (b) ~~City Service Director of Public Service.~~
- (c) Three ~~resident freeholders~~residents of the City.
- (d) Two ~~additional members shall be~~ design professionals selected from the following disciplines:
 - (1) An architect, registered to practice in the State.
 - (2) A professional engineer, licensed to practice in the State.
 - (3) A landscape architect, registered to practice in the State.
 - (4) A graphic designer, experienced in exterior graphic design and/or signage.

1103.02 APPOINTMENT OF MEMBERS.

The ~~at-large~~resident members shall be appointed by City Council. Design professionals shall be appointed by the Mayor. Nothing shall prevent an individual who is qualified as a design professional from serving on the Design Review Board as an ~~at-large~~resident member.

1103.03 TERM OF OFFICE.

The term of all members of the Design Review Board shall be three (3) years except that for the first Board, the term of one ~~at-large~~resident member shall be one (1) year, the term of one ~~at-large~~resident member and one design professional shall be two (2) years, and the term of one ~~at-large~~resident member and one design professional shall be three (3) years. Following expiration of original terms, successors to members originally appointed shall thereafter be appointed for terms of three (3) years. Appointed members are eligible for reappointment at the discretion of the appointing authority.

~~1103.04 COMPENSATION.~~

~~Members of the Design Review Board shall receive no compensation. (Ord. 96-94. Passed 7-25-94.)~~

1103.04 SUBJECT LOTS AND SITES.

The design review districts shall consist of lots and sites in the following location:

- (a) The HD – Historic Overlay District, as defined by Chapter 1193 of the Zoning Code.
- (b) The Community Commercial Overlay, as defined by Section 1196.03 of the Zoning Code.
- (c) All other parcels in the City designated as commercial or industrial districts as defined by the Official Zoning Map.

1103.05 DUTIES AND RESPONSIBILITIES.

(a) It shall be the responsibility of the Design Review Board to evaluate the design and planning, including signage, for each new, renovated or expanded ~~commercial or industrial structure or overall development proposed for a site located within the Reynoldsburg Design Review Districts, defined as all current industrial and commercial zones as shown on the official~~

~~Zoning Map~~ within the design review districts. In reviewing such plans, the Board shall examine:

- (1) Building design to include building massing and general architectural character, exterior surface treatments, fenestration, composition of all building elevations and the overall building color scheme.
- (2) Site development to include arrangement of buildings and structures on the site, use of signage, means of integrating parking and drives, points of access to public streets, internal access drive patterns and placement, variety, quantity and size of landscape materials.
- (3) Overall impact of the proposed project or development on the surrounding properties to determine the effect the project or development will have upon the appearance and environment of the district.

(b) In evaluating the design and planning for each new, renovated or expanded structure or development, the Board shall endeavor to assure that exterior appearance and environment of such buildings, structures and spaces shall:

- (1) Enhance the attractiveness and desirability of the district.
- (2) Encourage the orderly and harmonious development in a manner in keeping with the overall character of the district.
- (3) Improve residential amenities in any adjoining residential neighborhood.
- (4) Enhance and protect the public and private investment in the value of all land and improvements within the district.

(c) The ~~Design Review~~ Board may develop and implement design review standards and propose changes to those standards subject to the approval of Council.

1103.06 OPERATION.

The Design Review Board shall choose its own officers, adopt its own rules and/or regulations and maintain a record of its proceedings and actions. A quorum shall be considered as a majority of the authorized members of the Board for the purpose of transacting the business of the Board.

1103.07 REVIEW OF BOARD ACTIONS.

The City Council is hereby designated to hear all appeals of individuals who are directly affected by a decision of the Design Review Board when such appeal is properly and timely filed as required by ~~City ordinance~~ this Chapter.

1103.08 CERTIFICATE OF APPROPRIATENESS; APPLICATION.

~~Written~~ An application for a certificate of appropriateness shall be submitted to the ~~Chief Zoning Officer~~ Planning Administrator, who shall review ~~such~~ the application for proper form and content, and process it for review by the Board. ~~Upon acceptance of the application, the Zoning Officer shall process the application in accordance with the provisions of this chapter.~~

1103.09 FEE.

Application fee for a certificate of appropriateness shall be in accordance with the fee schedule provided by City Council in Section 1155 of the Zoning Code. ~~twenty five dollars (\$25.00) for the basic review fee plus ten dollars (\$10.00) for each 1,000 square feet or fraction~~

~~thereof of gross floor area contained within the proposed structure. No floor area fee shall be charged for applications which do not involve new or additional gross floor area.~~

1103.10 CERTIFICATE REQUIRED.

(a) A certificate of appropriateness must be obtained prior to commencing new construction or any exterior remodeling, reconstruction or other exterior building modifications which would come within the jurisdiction of the Design Review Board of structures within the design review districts. The Planning Administrator shall not issue a zoning certificate prior to the Board's review and approval of a certificate of appropriateness in accordance with the provisions of this chapter. Such certificate

(b) A certificate of appropriateness shall not be required in the case of normal and customary building maintenance activities that do not make changes to building material types or exterior colors.

(c) A certificate of appropriateness may not be required for projects in the design review districts that involve no changes to structures and qualify for minor site plan review under Section 1143. Projects of this type must not add any additional building material types or exterior colors.

(d) Signs on parcels within the design review districts shall be subject to the certificate of appropriateness requirements of Section 1181 of the Zoning Code.

1103.11 DESIGN REVIEW BOARD ACTION.

(a) The responsibility of review and approval or denial of the application for a certificate of appropriateness shall rest with the Design Review Board. All applications for a certificate of appropriateness shall be made to the Zoning Officer by the third Friday of every month Planning Administrator at least thirty (30) days prior to a regularly scheduled meeting of the Board. The applicant shall submit with his an application form, drawings, materials, sketches and proposed exterior of any new or existing building or structure within the District City limits. renderings as required by the Planning Administrator or the Board.

(b) The Design Review Board shall review each application and approve, approve with modifications or conditions or disapprove such application within forty five days of the meeting. The Board shall render a decision on all applications within sixty (60) days from the original hearing of the Board unless additional time is requested by the applicant. Upon approval by the Board, the Zoning Officer Planning Administrator shall issue a certificate of appropriateness to the applicant. within fifteen days thereafter. Upon disapproval by the Board, the Zoning Officer shall not issue a certificate of zoning compliance for such project.

1103.12 STANDARDS FOR DESIGN REVIEW.

(a) The Design Review Board shall review an application for a certificate of appropriateness to determine if proposed new construction or alteration to an existing commercial or industrial structure promotes, preserves and enhances the overall architectural character and integrity of the Design Review District in which the structure is proposed to be located and to endeavor to assure that the proposed structure or alteration would not be at

variance with existing commercial or industrial structures within the Design Review District.

(b) In conducting this review, the Board shall examine and consider the design elements of the proposed structure including but not limited to the following:

- (1) Building height.
- (2) Building massing or the relationship of the building width to its height and depth and its relationship to the viewer's and pedestrian's visual perspective.
- (3) Fenestration to include the size, shape and materials of individual windows or door units and the overall harmonious relationship of window, door or other openings within the building facade.
- (4) Exterior detail and relationships which shall include all projecting and receding elements of the building exterior including but not limited to the horizontal or vertical expression and composition which is conveyed by these elements.
- (5) Roof shape which shall include form and material.
- (6) Exterior materials which shall include consideration of material compatibility among various elements of the structure, the texture and color of each material and the visual impact that the materials, when considered as a whole, will have upon the viewer's visual perspective.
- (7) Landscape design and plant materials which shall include the site lighting and use of landscaping features such as plant material, mounding, fencing or other details to highlight architectural features or screen and soften undesirable views.
- (8) Pedestrian environment which shall include the provision of features which enhance pedestrian movement and environment and which relate to the pedestrian's visual perspective.
- (9) Vehicle environment which shall include those provisions which enhance vehicle movement onto, within and off the site and which serve to separate vehicular and pedestrian movement.
- (10) Signage and graphics to include building and site graphic displays.

1103.13 VARIANCES AND SITE PLAN REVIEW REQUIRED.

(a) An application for a certificate of appropriateness in which the design under consideration would require a variance granted by the Board of Zoning and Building Appeals or a site plan review by the Planning Commission prior to construction shall not be considered until a final determination has been made on all required ~~or requested~~ variances or site plan reviews. If during the course of a review, the Board determines that a zoning variance will be required in order to implement the proposal under consideration, it shall suspend further action on the application until such time as the variance has been approved by the Board of Zoning and Building Appeals or the application has been amended to eliminate the need for the variance.

(b) The Design Review Board shall not have the authority or power to grant a variance to any zoning regulation of the City ~~nor shall the Board have the power or authority to grant an exception to any section of the Ohio Basic Building Code~~ during the course of any review conducted under the provisions of this chapter.

1103.14 ACTION ON APPLICATIONS TO BE RECORDED.

The Design Review Board shall maintain a record of all applications for a certificate of

appropriateness including all action taken on each application.

1103.15 APPEAL OF DENIED APPLICATIONS.

~~— In the event an application for a certificate of appropriateness is denied by the Design Review Board, the applicant may, within twenty calendar days of the date of denial, file a written appeal with the Clerk of the City Council.~~

(a) Council shall have the power to hear and determine an appeal from the refusal by the Design Review Board to issue a certificate of appropriateness.

(b) An applicant refused such certificate shall appeal in writing to Council within thirty (30) days of the date of refusal by the Board. The Council shall set a date for a hearing on the appeal and render a decision on the appeal within thirty (30) days of the receipt of such written request. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following the hearing.

1103.99 PENALTY.

Any person, firm, partnership, corporation or ~~syndicate~~organization in violation of this chapter ~~may be fined not more than fifty dollars (\$50.00).~~shall be subject to the penalties provided in Section 1155.99 of the Zoning Code. Each day the violation ~~continues or occurs~~occurs or continues to occur may be considered a separate and new offense.

CHAPTER 1139 - Board of Zoning and Building Appeals

1139.01 MEETINGS.

Meetings of the Board of Zoning and Building Appeals shall be held as provided by the Charter and at such other times as the Board may determine. Each meeting of the Board shall be open to the public.

1139.02 QUORUM; VOTING.

(a) Three members present shall constitute a quorum of the Board of Zoning and Building Appeals.

(b) All action taken by the Board shall be initiated by motion and shall be recorded in the minutes. The Board shall keep minutes of its proceedings showing the vote of each member upon each question, or, if a member is absent or fails to vote, the minutes shall indicate such fact, and all minutes shall be a public record.

(c) Three affirmative votes shall be required for the passage of any motion, which:

- ~~(1) Approves or denies a site plan;~~
- ~~(2) Grants a variance or exception to the provisions of this Zoning Code;~~
- ~~(3) Establishes conditions precedent to the approval of a site plan, for the granting of a variance or exception to the provisions of this Zoning Code, or for approval of a special exception;~~
- ~~(4) Sets forth an interpretation of a provision of this Zoning Code or of the Zoning Map;~~
- ~~(5) Grants or denies a zoning certificate referred to it by the Zoning Officer or brought forth on appeal from an applicant;~~
- ~~(6) Overrules or amends any official action of the Zoning Officer;~~
- ~~(7) Recommends amendment of this Zoning Code;~~
- ~~(8) Takes any other official action consistent with the powers, duties, or authorities of the Board as set forth by the provisions of the Charter and of this Zoning Code.~~

1139.03 POWERS AND DUTIES.

The powers and duties of the Board of Zoning and Building Appeals shall be as follows:

~~—(a) To review and approve or deny approval of a site plan, as provided in Chapter 1143;~~

~~—(b)~~ (a) To permit exceptions to and variances from the provisions of this Zoning Code, as provided in Chapter 1147;

~~—(c)~~ (b) To authorize or deny a special exception, including the determination of similar uses, as provided in Chapter 1145;

~~—(d)~~ (c) To establish such reasonable conditions, regulations, and standards in the approval of a site plan, special exception, variance or exception, or other official action as necessary to ensure that the design, construction, and operation of the use or structures subject to such

approval are carried out consistent with the purpose and intent of this Zoning Code and of the ordinances of the city;

—~~(e)~~ (d) To make interpretations, upon request of the ~~Zoning Officer-Planning Administrator~~ or upon appeal from any property owner of the city, of the meaning and application of the provisions and illustrations of this Zoning Code and of the Zoning Map of the city including:

- (1) Determination of the exact boundary lines of districts (*See 1161.06*);
- (2) Determination of the meanings of the permitted uses and special exceptions as listed in the districts;
- (3) Determination of the rules applicable to the filing of applications, review procedures, and permit issuances; except that the Board shall not make such interpretations as the City Attorney may determine should be a matter of legislative action by City Council;

—~~(f)~~ (e) To grant or deny a zoning certificate when the question of the issuance of such certificate is referred to it by the ~~Zoning Officer-Planning Administrator~~, or when the provisions of this Zoning Code indicate that the Board shall consider such question;

—~~(g)~~ (f) To overrule or amend any official action of the ~~Zoning Officer-Planning Administrator~~ when an applicant makes an appeal for such relief and when the Board determines that such action has been contrary to the intent and spirit of this Zoning Code. For such purpose, the Board may make null and void any zoning certificate issued or any action taken by the ~~Zoning Officer-Planning Administrator~~ by notifying the ~~Zoning Officer-Planning Administrator~~ and the principal interested party or parties in writing;

—~~(h)~~ To recommend to City Council amendment of the Zoning Code or of the Zoning Map;~~(g)~~ To hear appeals from the Property Maintenance Code as provided for in that code; and

—~~(i)~~ (h) Such other official action consistent with the powers, duties, or authorities of the Board as set forth by the provisions of the Charter ~~and of this Zoning Code~~ or assigned by City Council.

1139.04 POWER OF COUNCIL ON APPEALS.

(a) Council shall have the power to hear and determine an appeal from the refusal by the Board of Zoning and Building Appeals to issue a ~~site plan approval~~, zoning certificate, variances or exception, or a special exception.

(b) An applicant refused such approval, exception, certificate or variance shall appeal in writing to Council within thirty (30) days of the date of refusal by the Board ~~of Zoning and Building Appeals~~. The ~~President of~~ Council shall set a date for a hearing on the appeal and ~~Council shall~~ render a decision on the appeal within thirty (30) days of the receipt of such written request. A resolution stating the decision of Council shall be introduced and passed at the next regular meeting following the hearing.

1139.05 ~~CONCURRENT APPLICATIONS~~APPLICATION PROCEDURES.

- (a) The application deadline for appeals of denied zoning certificates or administrative appeals shall be ten (10) days prior to each regularly scheduled meeting of the Board.
- (b) Unless otherwise stated by this Code, the deadlines for all other applications to the Board of Zoning and Building Appeals will be thirty (30) prior to each regularly scheduled meeting of the Board.
- (c) In the interest of timely and efficient administration of the provisions of this Code, applicants may submit, and the Board may take action upon, concurrent applications for special exceptions, ~~site plans~~, variances, and other matters on which the Board is granted authority by this Code. All such concurrent applications shall be submitted in conformance with the applicable provisions of this Code. The Board shall not take such concurrent action if it determines that such concurrent action is not in the best interest of the city.
- (d) Unless otherwise prescribed by this code or requested by the applicant, the Board shall render a decision on all applications within sixty (60) days from the original hearing.

1147.01 AUTHORITY OF THE BOARD.

The Board of Zoning and Building Appeals may vary the strict application of the provisions of this Zoning Code where, owing to special characteristics of a property, a literal enforcement of the provisions would result in unnecessary hardship or practical difficulty, and where such variance will be in harmony with the general purpose and intent of this Code and in accordance with the specific rules contained in this chapter.

1147.02 REQUEST FOR VARIANCE.

A property owner seeking a variance shall submit a written request for variance on forms provided by the ~~Zoning Officer~~Planning Administrator. Such request shall include the following:

- (a) Name, address, and telephone number of the property owner(s) and owner's agent(s);
- (b) Legal description, address, tax district and parcel number of the property;
- (c) Description of the nature of the variance requested and a statement demonstrating the extent to which the requested variance conforms to the standards for variance in this Code;
- (d) Statement of the hardship;
- (e) Such other information and exhibits as may be appropriate to establish the facts of the appeal and the grounds for relief;
- (f) A fee as required by this Code.

1147.04 ACTION BY BOARD.

~~Within sixty (60) days after the public hearing, the Board of Zoning and Building Appeals shall either approve or disapprove the request for a variance.~~ If the Board determines to approve the requested variance, it shall, after specifying such conditions as it deems necessary, direct the ~~Zoning Officer~~Planning Administrator to issue a zoning certificate describing the variance and the conditions, subject to all other applicable provisions of this Code.

1147.08 ~~RENEWAL OF APPEAL~~REAPPLICATION.

~~The Board shall not, within six (6) months of its decision to deny a request, accept the same request for variance for reconsideration.~~

The Board shall not accept a new application for a variance that has been previously denied within twelve (12) months of denial.

~~163.01 ESTABLISHED; POWERS AND DUTIES.~~

- ~~—(a) The Reynoldsburg Village Commission is hereby established. The Commission shall consist of three individuals, recommended by the Reynoldsburg-Truro Historical Society and appointed by the Mayor. The Mayor shall serve as ex-officio member of the Commission. Each term of service shall be one year beginning on January 15 and ending on January 14. The Commission shall determine its own organization, bylaws and rules and shall comply with the City Charter and where applicable, the laws of the State.~~
- ~~—(b) Structures which are eligible to participate in the Commission's preservation program are located in Old Reynoldsburg Village, the perimeters of which shall be more fully described by the Commission; also included, are other historically significant properties located within and adjacent to the boundaries of the City.~~
- ~~—(c) The Commission will attempt to make known its voluntary guidelines for participation of structures in Reynoldsburg and adjacent areas and solicit owners to preserve and maintain their structures in accordance with architectural styles and exterior colors recommended by the Commission.~~
- ~~—(d) The Commission shall keep a record book of structures participating in the preservation program and record items of historical significance on each of the structures, if known. The record book shall be kept at the Reynoldsburg-Truro Historical Society Museum and shall be open for public inspection during the open hours of the Museum.~~

~~CHAPTER 1193 -- "HD" Historic Overlay District~~

~~1193.01 DISTRICT ESTABLISHED.~~

~~There is hereby established a "Reynoldsburg Historic District" having boundaries as described in Exhibit "A" of Ordinance 87-96 (Passed June 24, 1996) and as shown on the Zoning Map.~~

~~1193.02 PURPOSE.~~

~~The purposes of the Historic District shall be: to retain the Historic District scale and character; to provide guidelines for the consistent development for all new and existing uses; to improve the physical appearance of streets, public right-of-way areas and buildings; to preserve, protect and retain the historical and architectural heritage of the City; to maintain single-family dwellings of different sizes, but similar in appearance; to encourage the development of dwellings and offices over street-level shops and offices within the commercial land use overlay; and to provide for a mixture of residential, commercial, retail uses along with small office and professional service establishments.~~

~~1193.03 PERMITTED USES.~~

~~The following uses shall be permitted uses in the HD Historic Overlay District:~~

~~(a) Any use legally existing on the effective date of Ordinance 87-96 on a site within the boundaries of the Historic Overlay District as established by Ordinance 87-96;~~

~~(b) Within the area(s) of the Historic Overlay District designated on the Zoning Map for Residential Use:~~

- ~~(1) Multiple family dwellings;~~
- ~~(2) Public parks or playgrounds;~~
- ~~(3) Public and/or private schools;~~
- ~~(4) Single family dwellings.~~

~~(c) Within the area(s) of the Historic Overlay District designated on the Zoning Map for Commercial Use:~~

- ~~(1) Residential uses if not at the street level on Main Street.~~
- ~~(2) General merchandise, consisting of:~~
 - ~~A. Specialty shops;~~
 - ~~B. Dry goods and general merchandise; and~~
 - ~~C. Miscellaneous apparel and accessory stores.~~
- ~~(3) Food sales, consisting of:~~
 - ~~A. Specialty food stores;~~
 - ~~B. Dairy or bakery products;~~
 - ~~C. Miscellaneous food stores; and~~
 - ~~D. Grocery, meat, fish, fruit and vegetable sales.~~
- ~~(4) Home Furnishings, consisting of:~~
 - ~~A. Paint and wallpaper sales;~~
 - ~~B. Radio, television and music stores;~~
 - ~~C. Interior decorating and upholstery shops; and~~
 - ~~D. Furniture, home furnishings and equipment stores.~~
- ~~(5) Personal Services, consisting of:~~
 - ~~A. Barber and beauty shops;~~
 - ~~B. Shoe and garment repair;~~
 - ~~C. Public and private parking lots and spaces;~~

- ~~D. Radio, television or small appliance repair;~~
- ~~E. Banks, savings and loans, and credit agencies;~~
- ~~F. On-premises duplicating and reproduction services;~~
- ~~G. Eating and drinking establishments, but not including restaurants with drive-thru facilities;~~
- ~~H. Eating establishments which include outdoor dining areas (not within the public right-of-way) shall be encouraged; and~~
- ~~I. Offices for professional services such as architects, consultants, dentists, engineers, insurance agents, landscape architects, lawyers, physicians and real estate agents.~~
- ~~(6) Retail Sales, consisting of:~~
 - ~~A. Jewelry;~~
 - ~~B. Florists;~~
 - ~~C. Drug stores;~~
 - ~~D. Optical goods;~~
 - ~~E. Sporting goods;~~
 - ~~F. Hardware stores;~~
 - ~~G. Automobile parts;~~
 - ~~H. Books and newspapers;~~
 - ~~I. Gift or antique stores; and~~
 - ~~J. Other retail stores which conform to the purpose and intent of the District.~~
- ~~(7) Similar uses as special exceptions, determined in conformance with the provisions of this Code.~~

~~1193.04 PARKING PROVISIONS.~~

~~Parking facilities shall be provided for uses established in the Historic District consistent with the requirements of Chapter 1179: Parking and Loading, except that the parking facilities required for any use in the HD Historic District may be supplied by on- or off-street facilities provided for any other business use, as long as the conditions set forth below are met:—~~

- ~~(a) The majority (over 50%) of the parking shall be off-street.~~
- ~~(b) The building or use for which the application is being made to utilize the on- or off-street parking facilities provided by another building or use shall be located within seven hundred feet (700') of such parking facilities.~~
- ~~(c) The applicant shall substantiate that there is not significant conflict in the principal hours of parking demand of the two (2) buildings or uses for which joint uses of on- or off-street parking is proposed. Such calculations shall be performed according to procedures specified by the Zoning Officer.~~
- ~~(d) A properly drawn and executed legal instrument for joint use; including a site plan, of on- or off-street parking facilities, shall be filed with the Zoning Officer. Joint use parking privilege shall continue in effect only so long as such an instrument, binding on all parties, remains in force. If such instrument becomes legally ineffective, then off-street parking must be provided as otherwise required by the City.~~

~~1193.05 REVIEWS REQUIRED, STANDARDS FOR REVIEW.~~

~~The following procedures and development standards shall be required in order to guide property and business owners, as well as the City, in the preservation and enhancement of the unique architectural and landscape architectural character of the HD Historic Overlay District.~~

~~(a) Activities Subject to Review. The following changes within the Historic District shall be subject to the certificate of appropriateness application and review procedures and standards of this Chapter:~~

- ~~(1) Change in use;~~
- ~~(2) Demolition or removal or addition to any existing structure;~~
- ~~(3) Any exterior work requiring a building permit;~~
- ~~(4) Landscape architectural changes including:~~
 - ~~A. Exterior lighting;~~
 - ~~B. Outdoor storage/service areas;~~
 - ~~C. Landscaping and site maintenance;~~
 - ~~D. Exterior walks, patios and terraces; and~~
 - ~~E. Parking lot or parking space development including interior and perimeter landscaping.~~
- ~~(5) Exterior architectural changes including:~~
 - ~~A. Building lighting;~~
 - ~~B. Architectural awnings;~~
 - ~~C. Demolition of a structure;~~
 - ~~D. Construction of a new structure, including an accessory structure;~~
 - ~~E. Addition to an existing structure;~~
 - ~~F. Any change in building materials or building color; and~~
 - ~~G. Any change in building doors or windows, including storm doors or windows.~~

~~(b) Standards for Review. The following standards shall be applied in reviewing an application for a certificate of appropriateness:~~

- ~~(1) Revitalization Plan. All reviews shall be based on the guidelines established in the Olde Reynoldsburg Main Street Revitalization Plan as adopted by Resolution No. 48-96.~~
- ~~(2) Demolition or Removal. In reviewing an application for demolition or removal of a structure, the Board shall issue a certificate when at least one of the following conditions prevails:~~
 - ~~A. The structure contains no features of architectural or historic significance to the character of the area within which it is located.~~
 - ~~B. Deterioration has progressed to the point where it is not economically feasible to restore the structure and there exists no reasonable economic use for the structure as it exists or as it might be restored, and that there exists no feasible and prudent alternative to demolition.~~
- ~~(3) New Uses and New Construction. Properties being developed for new uses shall meet the guidelines of permitted uses as outlined in 1193.03, in both Residential and Commercial overlays. Construction and design should be consistent with the character of the surrounding area and be consistent with the objectives of the Historic District.~~
- ~~(4) Exterior Changes. Whenever feasible, historic features shall be repaired rather than replaced. When severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.~~

~~1193.06 APPLICATION AND REVIEW PROCEDURES.~~

~~(a) Application and Certificate Required. Before making any changes which are subject to the provisions of this Chapter, the owner of a lot within the Historic District shall submit to the Zoning Officer an application for a certificate of appropriateness. The application shall be on a form provided by the Zoning Officer. The owner is encouraged to meet with the Zoning Officer to review the~~

proposed work and the requirements of this Code prior to submitting the application.

~~(b) Review of Application. The Reynoldsburg Design Review Board shall review all applications for certificates of appropriateness. The application shall be reviewed in a public meeting, with advertisement in a newspaper of local circulation and notice to the applicant at least ten (10) days prior to the meeting. The applicant (or agent) and any other person having interest in the application shall have opportunity to give testimony to the Design Review Board. The Design Review Board shall vote to approve, approve with modifications or disapprove the application.~~

~~(c) Issuance of Certificate. Subsequent to approval by the Design Review Board, the Zoning Officer shall issue a Certificate of Appropriateness. No building permit shall be issued prior to approval of a certificate of appropriateness. Any certificate of appropriateness which approves new construction, demolition, or alteration of an existing structure shall become void if the work which is the subject of the approval is not commenced within nine (9) months after the approval. An extension may be requested by the applicant and granted by the Reynoldsburg Design Review Board.~~

~~(d) Appeal of Denial. An applicant denied a certificate of appropriateness by the Reynoldsburg Design Review Board may appeal to City Council by filing a written appeal with the Clerk of Council within ten (10) days of denial by the Design Review Board. Council shall hear and decide the appeal within thirty (30) days after the written appeal is filed.~~

CHAPTER 1194
Historic Commercial Overlay

1194.01 INTRODUCTION.

(a) In the mid 1990's the historic area of Olde Reynoldsburg was becoming increasingly threatened by suburban style, strip development that had taken place along East Main Street since the 1950's. This led to the City funding and subsequently adopting the Olde Reynoldsburg Main Street Revitalization Plan and Chapter 1193 "HD" Historic Overlay District of the Reynoldsburg Code of Ordinances in 1996 (Ord. 87-96). This plan and zoning overlay set a path to protect the historic, pedestrian friendly character of the area, and encourage high quality development and redevelopment that complimented the unique historic character of the area.

(b) New development has not occurred at a significant rate, and the commercial economy of Olde Reynoldsburg is not currently in a state of highest and best use for the area. One of the discouraging factors that has steered away new investment in the area is the current zoning code. The code does not accommodate or encourage the unique architectural character typical of older, commercial centers. Therefore a Commercial Design Guidelines Committee was established to develop an overlay for Olde Reynoldsburg that would impose alternative urban development standards—the Historic Commercial Overlay (HCO).

(c) The purpose of the Historic Commercial Overlay (HCO) is to regulate development in order to protect, reestablish and retain the unique architectural and aesthetic characteristics of an older, historic commercial corridor while accommodating new investment in the area. This corridor is characterized by pedestrian-oriented architecture, building setbacks ranging from zero to fifteen feet, rear parking lots, commercial land uses with a variety of lot sizes, supported by a grid street system with alleyways. The provisions of the HCO are intended to encourage pedestrian-oriented development featuring retail display windows, reduced building setbacks, rear parking lots, and other pedestrian-oriented site design elements.

1194.02 DEFINITIONS.

This section contains many commonly used terms found within this chapter of the code. In addition to the definitions listed herein, all definitions from Chapter 1131 shall also apply.

Building Frontage. The side, or facade, of a building closest to and most nearly parallel to an abutting street.

Build to Line. The point from a primary or secondary street at where the front of the building is to be located.

Building Frontage, Primary. A building frontage that abuts a street listed as a primary street.

Building Frontage, Secondary. A building frontage that abuts an alley or a street not listed as a primary street.

Building, Rear. The wall or plane opposite the primary building frontage. For a building on a corner lot, the building rear is the wall or plane opposite the wall or plane containing the principal

~~building entrance.~~

Facade. ~~A side of the exterior of a building, especially the front, but also sometimes the sides and rear.~~

Footcandles. ~~A unit of light intensity that is equal to the amount of light falling on one square foot area from a one candela light source at a distance of one foot.~~

Gable. ~~The triangular section of a wall at the end of a pitched roof, occupying the space between the two slopes of the roof, or the whole end wall of a building or wing having a pitched roof.~~

Parapet Wall. ~~A low wall barrier at the edge of a roof or structure which may serve to prevent falls over the edge or serve as a stylistic feature.~~

Primary Street. ~~A primary street as referred to in this section includes Main Street, Graham Road, Waggoner Road, and Lancaster Avenue.~~

Pedestrian Zone. ~~An area between a main building and a public street utilized for pedestrian access and amenities.~~

Pedestrian Amenity. ~~Elements of individual developments that directly affect the quality and character of the public domain.~~

Redevelopment. ~~The reconstruction of any developed property or building gross floor area, or combination thereof by more than fifty percent (50%) over a seven year period.~~

Routine Maintenance. ~~Work that is planned and performed on a routine basis to maintain and preserve the condition of the building or site including but not limited to painting, addition of awnings, roof repair, parking rehabilitation, and window replacement and treatment.~~

Stacking Space. ~~Area where cars are permitted to wait in a resting state to access a use, or at a traffic signal or sign.~~

Traditional and Natural Materials. ~~Consists of clay bricks (full or thin set, if thin set corners must have full brick appearance), stone, cultured stone (samples must be provided), wood or fiber-cement board siding.~~

Tree Lawn. ~~A small area, often planted with trees and grass, between a street and the sidewalk of that street.~~

1194.03 OVERLAY AREAS.

The Reynoldsburg Historic Commercial Overlay (HCO) shall apply to all commercially zoned properties within the Historic District, as established in Ordinance 87-96 (passed June 24, 1996).

1194.04 PERMITTED USES.

The following uses shall be permitted in the Historic Commercial Overlay.

(a) ~~Within the area(s) of the HCO designated on the zoning map for residential use:~~

- ~~(1) Single family dwellings;~~
- ~~(2) Public parks and playgrounds;~~

- ~~(3) Public and or private schools;~~
- ~~(4) Semi-public uses;~~
- ~~(5) Public parking lots owned and operated by the municipality; and~~
- ~~(6) Multiple family dwellings as a planned development.~~
- ~~(b) Within the area(s) of the HCO designated on the zoning map for commercial use:~~
 - ~~(1) Retail stores;~~
 - ~~(2) Administrative and business offices;~~
 - ~~(3) Business services;~~
 - ~~(4) Professional activities;~~
 - ~~(5) Personal services;~~
 - ~~(6) Mortuaries;~~
 - ~~(7) Eating and drinking establishments;~~
 - ~~(8) Public and semi-public uses;~~
 - ~~(9) Items displayed for sale outdoors within five feet of the primary building frontage;~~
 - ~~(10) Organizations and associations; and~~
 - ~~(11) Residential uses not at the street level.~~

~~(c) Special exceptions which have a special exception permit.~~

~~1194.05 APPLICABILITY AND EXTENT.~~

~~The standards contained in the HCO are in addition to the regulations of the underlying zoning districts. Where the provisions of this chapter conflict with those of the underlying zoning district or other provisions of this Zoning Code, the most restrictive provision applies. The standards and requirements of the HCO apply as follows:~~

- ~~(a) On a commercially-zoned or commercially-used property within the HCO:~~
 - ~~(1) The placement, construction, or reconstruction of a principal building is subject to all standard requirements of this Overlay;~~
 - ~~(2) The expansion or redevelopment of a building's gross floor area by more than fifty percent (50%) over a seven-year period shall subject the entire building/site to the provisions herein;~~
 - ~~(3) The extension or expansion of a building towards a public street is subject to all the provisions herein; and~~
 - ~~(4) Exterior alteration of a primary or secondary building frontage is subject to all provisions herein;~~
- ~~(b) The construction or installation of parking lots, fences and other accessory structures on commercially-zoned or commercially-used properties shall comply with Sections 1194.06, 1194.07, 1194.08;~~
- ~~(c) The installation of new on-site lighting must comply with Section 1194.09;~~
- ~~(d) Routine maintenance and in-kind replacement of materials are exempt from the standards and requirements of this chapter; and~~
- ~~(e) The HCO shall be exempt from the Stream Corridor Protection Zone as long as best management practices are used to maintain the quality of the surrounding watersheds.~~

~~1194.06 SITE ORIENTATION.~~

~~(a) The build to line is ten feet. A minimum of fifty percent (50%) of the building must be sited at the build to line. Other portions of a building beyond the fifty percent (50%) may be set back farther than the build to line; or in advance of the build to line up to five feet.~~

- ~~(b) The minimum setback for parking lots on a primary street is ten feet.~~

~~(c) Parking lots and accessory buildings shall be located at the rear of the main building. Where access to the rear of the property is not possible from a public alley or street, up to fifty percent (50%) of the parking may be located at the side of the main building, with proper screening.~~

~~(d) A rear yard setback shall not be required for parcels adjacent to an alley or street containing a rear access agreement with adjacent parcels, a minimum twenty rear setback shall apply to other parcels. There shall be no required side yard setback.~~

1194.07 DESIGN STANDARDS.

~~(a) A primary building frontage shall incorporate at least one main entrance door. At a building corner where two primary building frontages meet, one main entrance door may be located so as to meet the requirement for the entrance on both building frontages.~~

~~(b) A building frontage that exceeds a width of fifty feet shall include vertical piers or other vertical visual elements to break the plane of the building frontage. The vertical piers or vertical elements shall be spaced at intervals of fifteen feet to thirty five feet along the entire building frontage.~~

~~(c) For each primary building frontage, at least fifty percent (50%) of the building materials on the facade excluding window glass shall consist of traditional and natural materials.~~

~~(d) For each primary building frontage, at least sixty percent (60%) of the area between the height of two and ten feet above the nearest sidewalk grade shall be clear/non-tinted window glass permitting a view of the building's interior to a minimum depth of four feet. For a secondary building frontage, the pattern of window glass shall continue from the primary frontage a minimum distance of ten feet (Low E is an acceptable glass material).~~

~~(e) Upper story windows (any story above ground) create a repeated pattern for unity and are an integral part of the building design. Upper story windows should be smaller than storefront windows at street level, should be spaced at regular intervals, and give scale and texture to the street edge formed by building facades.~~

~~(f) For any new installation or replacement of upper story windows, the new/replacement windows must be clear/non-tinted glass.~~

~~(g) Windows must not be blocked, boarded, or reduced in size, unless otherwise required for securing a vacant structure.~~

~~(h) At least twenty five percent (25%) of the second and third floor building frontages (as measured from floor to ceiling) must be window glass. This requirement may be waived if historic documentation (e.g. historic photos) from when the building was first constructed can be provided that shows a different percentage of window glass was used on the second and third floor building frontages. In such cases, the historic percentage must be maintained.~~

~~(i) All roof-mounted mechanical equipment shall be screened to the height of the equipment. The design, colors and materials used shall be architecturally compatible with the rooftop and the aesthetic character of the building.~~

~~(j) Dumpsters and all ground-mounted mechanical equipment shall be screened from public view to the height of the dumpster/equipment.~~

(k) ~~Fences, with or without masonry piers, shall be decorative and constructed of ornamental metal tubes or solid metal bars. Fences may not exceed a height of four feet. Chain link fences are not permitted.~~

(l) ~~Roof materials shall be of traditional appearance, any shingle roofing shall be decorative (at minimum dimensional shingling shall be used).~~

(m) ~~When a property is redeveloped all overhead utilities shall be placed underground.~~

(n) ~~Masonry or stone walls may be used for screening, sitting, or used as independent architectural elements. Walls may not exceed a height of four feet, and shall not exceed two feet in pedestrian zone.~~

1194.08 PARKING AND CIRCULATION STANDARDS.

(a) ~~Parking, stacking and circulation aisles are not permitted between a public street right of way line and a principal building.~~

(b) ~~A parking lot shall be located at the rear of the main building; however, where access to the rear of the property is not possible from a public alley or street, up to fifty percent (50%) of the parking may be located at the side of the main building, with proper screening consisting of a decorative, masonry wall or fence (excluding chain link), or a continuous row of shrubs no less than three feet in height at the time of establishment.~~

(c) ~~Parking requirements set forth in Chapter 1179 may be reduced by up to fifty percent (50%) if the additional required parking is available on street or in public lots, or through shared parking agreements with adjacent properties if the property is within 750 feet of the primary structure.~~

(d) ~~Parking should be consolidated into shared or public parking lots (behind buildings). Parking lots should be interconnected to encourage traffic flow among buildings and to reduce the overall paved area. Written shared access agreements with adjoining lots will be required at the time of development or expansion of any parking lot within the HCO if a reduction in parking requirements is sought.~~

(e) ~~Bicycle parking is required for all commercial uses at a rate of one bicycle parking space per ten parking spaces. A bicycle parking space shall be an area not less than two by six feet, and have a secured locking post or mechanism as approved by the Planning Administrator.~~

(f) ~~Residential dwellings shall not be required to have enclosed parking, but all other parking provisions shall apply.~~

(g) ~~The Board of Zoning and Building Appeals may reduce or eliminate the required number of loading spaces in conjunction with a major site plan approval after giving due consideration to the following factors:~~

- ~~(1) Frequency and time of deliveries;~~
- ~~(2) Necessary size and nature of delivery vehicles;~~
- ~~(3) Impact on adjoining streets or alleys; and~~
- ~~(4) Neighborhood character.~~

~~(Ord. 80-08. Passed 12-8-08.)~~

~~1194.09 PEDESTRIAN AMENITIES.~~

~~Pedestrian amenities serve as informal gathering places for socializing, resting and outdoor enjoyment of Olde Reynoldsburg. Any new improvement to a commercial property as outlined in Section 1194.05 must provide pedestrian amenities as outlined below.~~

- ~~(a) One pedestrian amenity must be provided for every 2,000 square feet of gross floor area that is new or improved.~~
 - ~~(b) No less than one pedestrian amenity shall be required for any improvements over 1,000 square feet.~~
 - ~~(c) The pedestrian amenity must be installed or constructed within the pedestrian zone.~~
 - ~~(d) The following are an approved list of pedestrian amenities to be installed:~~
 - ~~(1) A plaza or courtyard that is accessible and designed for public use with a minimum area of 250 square feet;~~
 - ~~(2) Sitting space (e.g. dining area, benches, or ledges). Recommended dimensions for sitting areas are a minimum of sixteen inches in height and forty eight inches in width;~~
 - ~~(3) Public art;~~
 - ~~(4) Permanent planters;~~
 - ~~(5) Permanent fountains or other water features;~~
 - ~~(6) Decorative waste receptacles; and~~
 - ~~(7) Decorative pedestrian lighting.~~
- ~~(Ord. 80-08. Passed 12-8-08.)~~

~~1194.10 LIGHTING.~~

~~Exterior lighting must be designed, located, constructed, and maintained to minimize light trespass and spill over off the subject property. To achieve this objective, the following are mandatory site lighting requirements:~~

- ~~(a) Area lighting fixtures must be decorative low light fixtures;~~
- ~~(b) The height of any parking lot light pole/fixture must not exceed eighteen feet above grade;~~
- ~~(c) Exterior building light fixtures must not generate excessive light levels, cause glare, or direct light beyond the facade onto neighboring property, streets, or the night sky. Strobe or flashing lights are not permitted; and~~
- ~~(d) Security lighting must be from full cut-off type fixtures, shielded and aimed so that the light is directed to the area that is being protected by light.~~

~~1194.11 DRIVE THRU USES AND STANDARDS.~~

~~(a) Drive thru pickup windows and coverings are prohibited on primary and secondary frontages and shall be attached to the rear or side of the principal building.~~

~~(b) Drive thru windows shall be designed as an integral part of the structure they serve and building materials including canopies, awnings, support posts, etc. shall match the materials and color scheme of the building they are serving.~~

~~1194.12 GRAPHICS.~~

~~Next to the streetscape development guidelines, business identification signage can be the singular most effective element that visually contributes or detracts from the overall image of the district. The quality of a business sign is most often indicative of the character of a business. The following are general requirements for all businesses in the HCO.~~

- ~~(a) General Standards.~~
 - ~~(1) All signs shall be on the premises of a business they identify.~~

- (2) ~~The following sign types are appropriate for the identification of businesses in the HCO:~~
 - A. ~~Ground signs;~~
 - B. ~~Projecting signs; and~~
 - C. ~~Wall signs (which may include letters on an awning).~~
- (3) ~~Wall signs consisting of individual letters shall not be permitted.~~
- (4) ~~All signs shall be of a professional character. No homemade lettered signs shall be permitted.~~
- (5) ~~Where businesses occur behind other businesses off of a primary street a sign shall be permitted for direction to that business.~~
- (6) ~~Businesses shall be permitted one wall or awning sign, as well as one ground or projecting sign.~~
- (7) ~~Directional signs which may include the words "entrance"/"exit", "in/out" shall be permitted if they are not over two square feet in area and do not constitute a traffic hazard. Such signs shall not be illuminated.~~
- (8) ~~Certain signs are not permitted because they involve materials, colors and designs that would not have been used historically in the area. Such signs include:~~
 - A. ~~Billboards;~~
 - B. ~~Plastic or vinyl signs;~~
 - C. ~~Marquee signs;~~
 - D. ~~Off premise graphic;~~
 - E. ~~Mobile or portable signs with the exception of sandwich boards not to exceed ten square feet;~~
 - F. ~~Interior illuminated signs;~~
 - G. ~~Blinking, flashing, moving, or vibrating signs;~~
 - H. ~~No sign colors of fluorescent or "day glow" orange;~~
 - I. ~~Signs mounted on the top of building or on the roof; and~~
 - J. ~~Signs extending above the wall of any structure to which they are attached.~~
- (9) ~~Face changes in existing cabinet style signs are required to be approved by the DRB.~~
- (b) Building Unit Number.
 - (1) ~~Street numbers shall be required for all buildings and/or uses. When an applicant applies for a sign permit they shall demonstrate that the site should be identified by a street address number on either the building or on a permitted sign.~~
 - (2) ~~Business address numbers shall be a minimum of four inches.~~
 - (3) ~~Where possible building/business address numbers shall be integrated into the building/business identification sign.~~
 - (4) ~~If incorporated into the sign the area for the building or business number should not be counted as a part of the sign area.~~
- (c) Sign Types and Sizes. ~~The following maximum areas of business identification signs are permitted:~~
 - (1) ~~Ground signs up to eighteen square feet;~~
 - (2) ~~Projecting signs up to eighteen square feet;~~
 - (3) ~~Wall signs up to twenty square feet;~~
 - (4) ~~A wall sign should project no more than one foot from the face of the building;~~
 - (5) ~~The maximum height for all free standing and signs should be six feet;~~
 - (6) ~~A window sign consisting of individual letters shall occupy no more than twenty five percent (25%) of the total window area; and~~
 - (7) ~~Lettering on an awning for business identification shall be permitted and shall be no larger than eight inches.~~
- (d) Sign Locations. ~~The following standards are made for the location of signs in the HCO:~~

- ~~(1) No signs shall be mounted on the top of a building or roof;~~
 - ~~(2) No sign shall conceal any windows, doors, transoms or other architectural features;~~
 - ~~(3) All business identification signs shall be located near the building/business entrance they identify;~~
 - ~~(4) All signs other than wall signs shall be perpendicular to the street; and~~
 - ~~(5) Signs for storefront type buildings shall be permitted within the right-of-way, only if they are wall hung and/or projecting signs and the bottom of the sign is no lower than eight feet, and do not impede pedestrian or vehicular flow of traffic.~~
- ~~(e) Sign Materials.~~
- ~~(1) All signs shall be constructed of natural materials.~~
 - ~~(2) Sign materials should complement the primary structure.~~

CHAPTER 1193 - HD - Historic Overlay District

1193.01 INTRODUCTION.

The purpose of the Historic Overlay District (HD) is to regulate development in order to protect, reestablish and retain the unique architectural and aesthetic characteristics of Olde Reynoldsburg while accommodating new investment in the area. This corridor is characterized by pedestrian-oriented architecture, a mixture of residential, commercial, retail uses along with small office and professional service establishments, building setbacks ranging from zero feet (0FT) to fifteen feet (15FT), rear parking lots, and a variety of lot sizes supported by a grid street system with alleyways. The provisions of the district are intended to encourage pedestrian-oriented development featuring retail display windows, reduced building setbacks, rear parking lots, and other pedestrian-oriented site design elements and to protect the character of Olde Reynoldsburg from the degradation caused by suburban style development.

1193.02 DEFINITIONS.

This section contains many commonly used terms found within this chapter. In addition to the definitions listed herein, all definitions from Chapter 1131 shall also apply.

Building Frontage. The side, or facade, of a building closest to and most nearly parallel to an abutting street.

Build-to-Line. The point from a primary or secondary street at where the front of the building is to be located.

Building Frontage, Primary. A building frontage that abuts a street listed as a primary street.

Building Frontage, Secondary. A building frontage that abuts an alley or a street not listed as a primary street.

Building, Rear. The wall or plane opposite the primary building frontage. For a building on a corner lot, the building rear is the wall or plane opposite the wall or plane containing the principal building entrance.

Facade. A side of the exterior of a building, especially the front, but also sometimes the sides and rear.

Footcandles. A unit of light intensity that is equal to the amount of light falling on one square foot (1SF) area from a one candela light source at a distance of one foot (1FT).

Gable. The triangular section of a wall at the end of a pitched roof, occupying the space between the two slopes of the roof, or the whole end wall of a building or wing having a pitched roof.

Parapet Wall. A low wall barrier at the edge of a roof or structure which may serve to prevent falls over the edge or serve as a stylistic feature.

Primary Street. A primary street as referred to in this section includes Main Street, Graham Road, Waggoner Road, and Lancaster Avenue.

Pedestrian Zone. An area between a main building and a public street utilized for pedestrian

access and amenities.

Pedestrian Amenity. Elements of individual developments that directly affect the quality and character of the public domain.

Redevelopment. The reconstruction of any developed property or building gross floor area, or combination thereof by more than fifty percent (50%) over a seven (7) year period.

Routine Maintenance. Work that is planned and performed on a routine basis to maintain and preserve the condition of the building or site including but not limited to painting, addition of awnings, roof repair, parking rehabilitation, and window replacement and treatment.

Stacking Space. Area where cars are permitted to wait in a resting state to access a use, or at a traffic signal or sign.

Traditional and Natural Materials. Consists of clay bricks (full or thin set, if thin set corners must have full brick appearance), stone, cultured stone (samples must be provided), wood or fiber cement board siding.

Tree Lawn. A small area, often planted with trees and grass, between a street and the sidewalk of that street.

1193.03 OVERLAY SUB-AREAS.

The Historic Overlay District (HD) shall have the boundaries established by Ordinance 87-96 (passed June 24, 1996). There shall be two sub-areas: the Historic Commercial Overlay Subarea (HCO), which shall consist of all lots with the base zoning district of CC – Community Commerce or CS – Community Services and the Historic Neighborhood Overlay Subarea (HNO) which shall consists of all other lots with the boundaries established by Ordinance 87-96.

1193.04 APPLICABILITY AND EXTENT.

The standards contained in the Historic Overlay District (HD) are in addition to the regulations of the underlying zoning districts. Where the provisions of this chapter conflict with those of the underlying zoning district or other provisions of this Zoning Code, the most restrictive provision applies. The standards and requirements of the district apply as follows:

(a) Routine maintenance and in-kind replacement of materials are exempt from the standards and requirements of this chapter.

(b) Activities Subject to Review. The following changes within the Historic Overlay District (HD) shall be subject to a certificate of appropriateness:

- (1) Demolition, removal or addition to any existing structure;
- (2) Any exterior work requiring a building permit;
- (3) Landscape architectural changes including:

A. Exterior lighting;

B. Outdoor storage/service areas;

C. Landscaping and site maintenance;

D. Exterior walks, patios and terraces; and

E. Parking lot or parking space development including interior and perimeter landscaping.

- (4) Exterior architectural changes including:

- A. Building lighting;
- B. Architectural awnings;
- C. Demolition of a structure;
- D. Construction of a new structure, including an accessory structure;
- E. Addition to an existing structure;
- F. Any change in building materials or building color; and
- G. Any change in building doors or windows, including storm doors or windows.

(c) Within in the Historic Commercial Overlay (HCO):

- (1) The placement, construction, or reconstruction of a principal building is subject to all standard requirements of this Overlay;
- (2) The expansion or redevelopment of a building's gross floor area by more than fifty percent (50%) over a seven (7) year period shall subject the entire building/site to the provisions herein;
- (3) The extension or expansion of a building towards a public street is subject to all the provisions herein; and
- (4) Exterior alteration of a primary or secondary building frontage is subject to all provisions herein.

(d) The construction or installation of parking lots, fences and other accessory structures shall comply with Sections 1193.06, 1193.07, 1193.08.

(e) The installation of new on-site lighting must comply with Section 1193.10.

(f) The HCO shall be exempt from the Stream Corridor Protection Zone as long as best management practices are used to maintain the quality of the surrounding watersheds.

1193.05 PERMITTED USES.

The following uses shall be permitted in the Historic Overlay District (HD). Uses listed under this Section as permitted shall otherwise be exempt from the special exception review process.

(a) Within the Historic Neighborhood Overlay (HNO):

- (1) Single family-dwelling;
- (2) Public and Semi-public use;
- (3) Multiple family dwelling as a planned development.

(b) Within the Historic Commercial Overlay (HCO):

- (1) Retail store;
- (2) Administrative and business office;
- (3) Business service;
- (4) Professional activities/office;
- (5) Personal service;
- (6) Mortuary;
- (7) Eating and drinking establishment;
- (8) Public and semi-public use;
- (9) Items displayed for sale outdoors within five feet (5FT) of the primary building frontage;
- (10) Organizations and associations;
- (11) Residential uses not at the street level; and
- (12) Similar uses as special exceptions, determined according to the provisions of this Code.

1193.06 SITE ORIENTATION.

(a) The build-to-line is ten feet (10FT). A minimum of fifty percent (50%) of the building must be sited at the build to line. Other portions of a building beyond the fifty percent (50%) may be set back farther than the build-to line; or in advance of the build to line up to five feet (5FT).

(b) The minimum setback for parking lots on a primary street is ten feet (10FT).

(c) Parking lots and accessory buildings shall be located at the rear of the main building. Where access to the rear of the property is not possible from a public alley or street, up to fifty percent (50%) of the parking may be located at the side of the main building, with proper screening.

(d) A rear yard setback shall not be required for parcels adjacent to an alley or street containing a rear access agreement with adjacent parcels, a minimum twenty foot (20FT) rear setback shall apply to other parcels. There shall be no required side yard setback.

1193.07 DESIGN STANDARDS.

(a) A primary building frontage shall incorporate at least one main entrance door. At a building corner where two primary building frontages meet, one main entrance door may be located so as to meet the requirement for the entrance on both building frontages.

(b) A building frontage that exceeds a width of fifty feet (50FT) shall include vertical piers or other vertical visual elements to break the plane of the building frontage. The vertical piers or vertical elements shall be spaced at intervals of fifteen feet (15FT) to thirty-five feet (35FT) along the entire building frontage.

(c) For each primary building frontage, at least fifty percent (50%) of the building materials on the facade excluding window glass shall consist of traditional and natural materials.

(d) For each primary building frontage on a structure in the Historic Commercial Overlay (HCO), at least sixty percent (60%) of the area between the height of two feet (2FT) and ten feet (10FT) above the nearest sidewalk grade shall be clear/non-tinted window glass permitting a view of the building's interior to a minimum depth of four feet (4FT). For a secondary building frontage, the pattern of window glass shall continue from the primary frontage a minimum distance of ten feet (10FT). Low E is an acceptable glass material.

(e) Upper story windows (any story above ground) create a repeated pattern for unity and are an integral part of the building design. Upper story windows should be smaller than storefront windows at street level, should be spaced at regular intervals, and give scale and texture to the street edge formed by building facades.

(f) For any new installation or replacement of upper story windows, the new/replacement windows must be clear/non-tinted glass.

(g) Windows must not be blocked, boarded, or reduced in size, unless otherwise required for securing a vacant structure.

(h) At least twenty-five percent (25%) of the second and third floor building frontages (as measured from floor to ceiling) must be window glass. This requirement may be waived if historic documentation (e.g. historic photos) from when the building was first constructed can be provided that shows a different percentage of window glass was used on the second and third floor building

frontages. In such cases, the historic percentage must be maintained.

(i) All roof-mounted mechanical equipment shall be screened to the height of the equipment. The design, colors and materials used shall be architecturally compatible with the rooftop and the aesthetic character of the building.

(j) Fences, with or without masonry piers, shall be decorative and constructed of ornamental metal tubes or solid metal bars. Fences may not exceed a height of four feet (4FT). Chain-link fences are not permitted.

(k) Roof materials shall be of traditional appearance, any shingle roofing shall be decorative (at minimum dimensional shingling shall be used).

(l) When a property is redeveloped all overhead utilities shall be placed underground.

(m) Masonry or stone walls may be used for screening, sitting, or used as independent architectural elements. Walls may not exceed a height of four feet (4FT), and shall not exceed two feet (2FT) when adjacent to pedestrian walkways.

1193.08 PARKING AND CIRCULATION STANDARDS.

(a) Parking, stacking and circulation aisles are not permitted between a public street right-of-way line and a principal building.

(b) A parking lot shall be located at the rear of the main building; however, where access to the rear of the property is not possible from a public alley or street, up to fifty percent (50%) of the parking may be located at the side of the main building, with proper screening consisting of a decorative, masonry wall or fence (excluding chain link), or a continuous row of shrubs no less than three feet (3FT) in height at the time of establishment.

(c) Parking requirements set forth in Chapter 1179 may be reduced by up to fifty percent (50%) if the additional required parking is available on-street or in public lots, or through shared parking agreements with adjacent properties if the property is within seven hundred fifty feet (750FT) of the primary structure.

(d) Parking should be consolidated into shared or public parking lots (behind buildings). Parking lots should be interconnected to encourage traffic flow among buildings and to reduce the overall paved area. Written shared access agreements with adjoining lots will be required at the time of development or expansion of any parking lot within the Historic Commercial Overlay (HCO) if a reduction in parking requirements is sought.

(e) Bicycle parking is required for all commercial uses at a rate of one bicycle parking space per ten parking spaces. A bicycle parking space shall be an area not less than two feet (2FT) by six feet (6FT), and have a secured locking post or mechanism as approved by the Planning Administrator.

(f) Residential dwellings shall not be required to have enclosed parking, but all other parking provisions shall apply.

(g) The Planning Commission may reduce or eliminate the required number of loading spaces in

conjunction with a major site plan approval after giving due consideration to the following factors:

- (1) Frequency and time of deliveries;
- (2) Necessary size and nature of delivery vehicles;
- (3) Impact on adjoining streets or alleys; and
- (4) Neighborhood character.

1193.09 PEDESTRIAN AMENITIES.

Pedestrian amenities serve as informal gathering places for socializing, resting and outdoor enjoyment of Olde Reynoldsburg. Any new improvement to a property other than a single family dwelling must provide pedestrian amenities as outlined below.

- (a) One pedestrian amenity must be provided for every two thousand square feet (2,000SF) of gross floor area that is new or improved.
- (b) No less than one pedestrian amenity shall be required for any improvements over one thousand square feet (1,000SF).
- (c) The pedestrian amenity must be installed or constructed within the pedestrian zone.
- (d) The following are an approved list of pedestrian amenities to be installed:
 - (1) A plaza or courtyard that is accessible and designed for public use with a minimum area of two hundred fifty square feet (250SF);
 - (2) Sitting space (e.g. dining area, benches, or ledges). Recommended dimensions for sitting areas are a minimum of sixteen inches (16IN) in height and forty-eight inches (48IN) in width;
 - (3) Public art;
 - (4) Permanent planters;
 - (5) Permanent fountains or other water features;
 - (6) Decorative waste receptacles; and
 - (7) Decorative pedestrian lighting.

1193.10 LIGHTING.

Exterior lighting must be designed, located, constructed, and maintained to minimize light trespass and spill over off the subject property. To achieve this objective, the following are mandatory site lighting requirements:

- (a) Area lighting fixtures must be decorative low-light fixtures;
- (b) The height of any parking lot light pole/fixture must not exceed eighteen feet (18FT) above grade;
- (c) Exterior building light fixtures must not generate excessive light levels, cause glare, or direct light beyond the facade onto neighboring property, streets, or the night sky. Strobe or flashing lights are not permitted; and
- (d) Security lighting must be from full cut-off type fixtures, shielded and aimed so that the light is directed to the area that is being protected by light.

1193.11 DRIVE-THRU USES AND STANDARDS.

(a) Drive-thru pickup windows and coverings are prohibited on primary and secondary frontages and shall be attached to the rear or side of the principal building.

(b) Drive-thru windows shall be designed as an integral part of the structure they serve and building materials including canopies, awnings, support posts, etc. shall match the materials and color scheme of the building they are serving.

1193.12 GRAPHICS.

Next to the streetscape development guidelines, business identification signage can be the singular most effective element that visually contributes or detracts from the overall image of the district. The quality of a business sign is most often indicative of the character of a business. The following are general requirements for all businesses in the Historic Commercial Overlay (HCO).

(a) General Standards.

- (1) All signs shall be on the premises of a business they identify.
- (2) The following sign types are appropriate for the identification of businesses in the HCO:
 - A. Ground signs;
 - B. Projecting signs; and
 - C. Wall signs (which may include letters on an awning).
- (3) Wall signs consisting of individual letters shall not be permitted.
- (4) All signs shall be of a professional character. No homemade lettered signs shall be permitted.
- (5) Where businesses occur behind other businesses off of a primary street a sign shall be permitted for direction to that business.
- (6) Businesses shall be permitted one wall or awning sign, as well as one ground or projecting sign.
- (7) Directional signs which may include the words "entrance"/"exit", "in/out" shall be permitted if they are not over two square feet (2SF) in area and do not constitute a traffic hazard. Such signs shall not be illuminated.
- (8) Certain signs are not permitted because they involve materials, colors and designs that would not have been used historically in the area. Such signs include:
 - A. Billboards;
 - B. Plastic or vinyl signs;
 - C. Marquee signs;
 - D. Off premise graphic;
 - E. Mobile or portable signs with the exception of sandwich boards not to exceed ten square feet (10SF);
 - F. Internally-illuminated signs;
 - G. Blinking, flashing, moving, or vibrating signs;
 - H. No sign colors of fluorescent or "day glow" orange;
 - I. Signs mounted on the top of building or on the roof; and
 - J. Signs extending above the wall of any structure to which they are attached.
- (9) A certificate of appropriateness will be required for all refaced cabinet style signage.

(b) Building Unit Number.

- (1) Street numbers shall be required for all buildings and/or uses. When an applicant applies for a sign permit they shall demonstrate that the site should be identified by a street address number on either the building or on a permitted sign.
- (2) Business address numbers shall be a minimum of four inches (4IN).
- (3) Where possible building/business address numbers shall be integrated into the building/business identification sign.
- (4) If incorporated into the sign the area for the building or business number should not be

counted as a part of the sign area.

(c) Sign Types and Sizes. The following maximum areas of business identification signs are permitted:

- (1) Ground signs up to eighteen square feet (18SF);
- (2) Projecting signs up to eighteen square feet (18SF);
- (3) Wall signs up to twenty square feet (20SF);
- (4) A wall sign should project no more than one foot (1FT) from the face of the building;
- (5) The maximum height for all free standing and signs should be six feet (6FT);
- (6) A window sign consisting of individual letters shall occupy no more than twenty-five percent (25%) of the total window area; and
- (7) Lettering on an awning for business identification shall be permitted and shall be no larger than eight inches (8IN).

(d) Sign Locations. The following standards are made for the location of signs in the HCO:

- (1) No signs shall be mounted on the top of a building or roof;
- (2) No sign shall conceal any windows, doors, transoms or other architectural features;
- (3) All business identification signs shall be located near the building/business entrance they identify;
- (4) All signs other than wall signs shall be perpendicular to the street; and
- (5) Signs for storefront type buildings shall be permitted within the right-of-way, only if they are wall hung and/or projecting signs and the bottom of the sign is no lower than eight feet (8FT), and do not impede pedestrian or vehicular flow of traffic.

(e) Sign Materials.

- (1) All signs shall be constructed of traditional and natural materials.
- (2) Sign materials should complement the primary structure.

1193.13 APPLICATION AND REVIEW PROCEDURES.

(a) Application and Certificate Required. Before making any changes which are subject to the provisions of this chapter, the owner of a lot within the Historic District shall submit to the Planning Administrator an application for a certificate of appropriateness.

(b) Review of Application. The Design Review Board shall review all applications for certificates of appropriateness in accordance with the provisions of this chapter and Chapter 1103.

1193.14 STANDARDS FOR DESIGN REVIEW.

The following review standards shall apply in order to guide property and business owners, as well as the City, in the preservation and enhancement of the unique historical and architectural character of the Historic Overlay District (HD).

(a) Standards for Review. In addition to the standards of Chapter 1103, the following standards shall be applied in reviewing an application for a certificate of appropriateness in the Historic Overlay District:

- (1) Demolition or Removal. In reviewing an application for demolition or removal of a structure, the Board shall issue a certificate when at least one of the following conditions prevails:
 - A. The structure contains no features of architectural or historic significance to the character of the area within which it is located.
 - B. Deterioration has progressed to the point where it is not economically feasible to

restore the structure and there exists no reasonable economic use for the structure as it exists or as it might be restored, and that there exists no feasible and prudent alternative to demolition.

- (2) New Uses and New Construction. Properties being developed for new uses shall be consistent with the character of the surrounding area and be consistent with the objectives of the Historic District.
- (3) Exterior Changes. Whenever feasible, historic features shall be repaired rather than replaced. When severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

Planning Commission

Eric Snowden

7232 E. Main Street

Reynoldsburg OH 43068

Phone

ORDINANCE REQUEST

DATE: **March 28, 2016**

TO: **Service Committee**

RE: ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 909.02 SIDEWALK-MATERIAL; WIDTH AND LOCATION, Chapter 1111 General Provisions; Chapter 1115 Preliminary Plat; Chapter 1119 Final Plat; Chapter 1127 Standards; Chapter 1355 House Numbering; Chapter 1180 Landscaping and Buffering Standards; and Enacting Chapter 919 Trees; Part 17 Nuisance and Property Maintenance Code: Title 1 Public Nuisances and Title 3 Property Maintenance Code; and Repealing Chapter 543 Trees and Noxious Vegetation; Chapter 1367 Abandoned or Inoperable Service Stations; and Chapter 1369 Nuisance Abatement; Chapter 1389 International Property Maintenance Plan. (Second Reading 3/07/2016).

See the attached materials for details.

-Staff Reports

- Proposed Amendments

CHAPTER 543 – Trees and Noxious Vegetation.

543.01 PLANTING OF TREES AND SHRUBS REGULATED.

~~No person, group of persons, firm or corporation shall plant or cause to be planted any tree or shrub in or upon the streets, alleys, rights of way or any other lands owned by the City except in accordance with a planting plan placed on file with and approved by the Director of Public Service.~~

543.011 DEFINITIONS.

~~(a) "Dangerous tree" means any tree of any lot or parcel of land situated within the corporate limits of the City adjacent to any street, roadway, avenue, waterway or public ground:~~

~~— (1) Which is dead or diseased;~~

~~— (2) Which obstructs the free passage of light from public street lights to the streets, roadways, alleys, sidewalks or public grounds;~~

~~— (3) Which, due to its growth pattern or foliage, obstructs visibility relative to pedestrian or vehicular traffic;~~

~~— (4) Which, due to its fallen condition, blocks the normal flow in any creek.~~

~~(b) "Flowers" means plants cultivated for their blooms.~~

~~(c) "Hedge" means a fence or boundary formed by a dense row of shrubs or small trees.~~

~~(d) "Noxious vegetation" includes, but is not limited to, the following:~~

~~— (1) Field bindweed (*Convolvulus arvensis* L)~~

~~— (2) Quackgrass (*Agropyron repens* L (Beauv.))~~

~~— (3) Canada thistle (*Cirsium arvense* L (Stop))~~

~~— (4) Johnsongrass (*Sorghum halpense* L (Pers.))~~

~~— (5) Hoary cress (*Cardaria draba* L (Desv.))~~

~~— (6) Hairy whitetop (or balleress) (*Cardaria Pubescens* CA. Mey. (Rollins))~~

~~— (7) Perennial sowthistle (*Sonchus arvensis* L)~~

~~— (8) Russian knapweed (*Centaurea picris* Rydb.)~~

~~— (9) Leafy spurge (*Euphorbia esula* L)~~

~~— (10) Hedge bindweed (*Convolvulus sepium* L)~~

~~— (11) Dodder (*Cuscuta* spp. (Tourn) L)~~

~~— (12) Horsenettle (*Solanum carolinense* L)~~

- (13)— Corncockle (*Agrostemma githago* L.)
- (14)— Wild garlic (*Allium vineale* L.)
- (15)— Wild onion (*Allium canadense* L.)
- (16)— Curly dock (*Rumex Crispus* L.)
- (17)— French weed (*Thlaspi arvense* L.)
- (18)— Buckhorn (*Plantago lanceolata* L.)
- (19)— Shatter-cane (*sorghum bicolor*)
- (20)— Russian thistle (*Salsoal kali* var. *tenuifolia*)
- (21)— Wild parsnip (*Pastinace sativa*)
- (22)— Wild carrot (Queen Anne's lace) (*Daucus carota* L.)
- (23)— Oxeye daisy (*Chrysanthemum leucanthemum* var. *pinnatifidum*)
- (24)— Wild mustard (*Brassica kaber* var. *pinnatifida*)
- (25)— Grapevines: when growing in groups of 100 or more and not pruned, sprayed, cultivated or otherwise maintained for two consecutive years.
- (26)— Serrated tussock (*Nassella trichotoma* L.)
- (27)— All other uncultivated types of vegetation, including lawn grass, growing to a height in excess of six (6) inches.
- (e)— "Shrub" means a low, several-stemmed woody plant.
- (f)— "Tree" means a woody perennial plant usually having a single elongated main stem generally with few or no branches on its lower part.
- (g)— "Vines" means plants whose stems require support and which climb by tendrils or twining or creep along the ground.

~~543.02 TRIMMING/PRUNING.~~

- (a)— The owner, occupant or person having charge or management of any lot or parcel of land situated within the corporate limits of the City adjacent to any street, roadway, avenue or public grounds, whether the same is improved or unimproved, vacant or occupied, within 72 hours of written notice to do so by the Director of Public Service of the City, shall trim or prune, or cause to be trimmed or pruned, any trees, shrub or hedge, or shall cause the removal of any dangerous tree. All such growth shall be trimmed or pruned so as to have a ten-foot clearance above the surface of sidewalks and a fourteen foot clearance above the surface of any street, alley, avenue, roadway or public grounds, or a lesser clearance above the surfaces of sidewalks or any street, alley, avenue, roadway or public grounds.

~~—(b) The branches of all trees, shrubs or hedges in front and along lots or lands near which public streetlights are placed shall be trimmed or pruned so as not to obstruct the free passage of light from the lights to the streets, roadways, alleys, sidewalks or public grounds.~~

~~—(c) Notice shall be deemed served by placing said notice of the violation in question on a conspicuous location on the property notifying the owner or person having charge of the violation.~~

~~—(d) If the owner, occupant or person having charge or management of any such lot or parcel of land fails or refuses to comply with the written notice to trim or prune, such notice to be made in the manner prescribed herein, the Service Director of the City shall cause the same to be done at the expense of the owner of the lot or parcel of land, which expense shall be assessed against the property and certified and collected in the same manner as other assessment and taxes are certified and collected, as provided in Sections 543.08 and 543.09. If the Service Director of the city or their designee determines, after an inspection, that the lot or parcel of land is vacant or abandoned, the written notice required by divisions (a) and (c) of this section shall not be required, and the Service Director of the city shall be entitled to immediately cause the trees, shrubs, or hedges to be trimmed or pruned, or the dangerous trees to be removed, at the expense of the owner of the lot or parcel of land.~~

~~543.03 REMOVAL OF DANGEROUS TREES.~~

~~—The Director of Public Service is hereby authorized to remove trees within the limits of the City streets that have been deemed dangerous to the public.~~

~~543.04 NOXIOUS VEGETATION TO BE REMOVED OR DESTROYED.~~

~~—(a) The Service Director of the City or their designee, is authorized to determine upon what lots or parcels of land within the corporate limits of the City there is growing noxious vegetation. After a determination has been made that such noxious vegetation constitutes a public nuisance or endangers the public health, it shall be the duty of the Service Director of the City, or their designee, to see that the noxious vegetation is removed or destroyed, or the public nuisance abated in seven (7) days.~~

~~—(b) The provisions of this chapter shall not apply to rural agricultural lots.~~

~~—(c) Notice shall be deemed served by placing said notice of the violation in question on a conspicuous location on the property notifying the owner or person having charge of the violation.~~

~~—(d) If the owner, occupant or person having charge or management of any such lot or parcel of land fails or refuses to comply with the written notice to trim or prune, such notice to be made in the manner prescribed herein, the Director of Public Service of the City shall cause the same to be done at the expense of the owner of the lot or parcel of land, which expense shall be assessed against the property and certified and collected in the same manner as other assessment and taxes are certified and collected, as provided in Sections 543.09. If the Service Director of the city or their designee determines, after an inspection, that the lot or parcel of land is vacant or abandoned, the written notice required by divisions (a) and (c) of this section shall not be~~

required, and the Service Director of the city shall be entitled to immediately cause the noxious vegetation to be trimmed or pruned at the expense of the owner of the lot or parcel of land.

~~543.05 NOTICE TO CUT, DESTROY OR REMOVE. (REPEALED)~~

~~—(EDITOR'S NOTE: Section 543.05 was repealed as part of the 2007 revision of these Codified Ordinances as directed by Ord. 90-06, passed 12-18-06.)~~

~~543.06 EFFECT OF FAILURE TO CUT, DESTROY OR REMOVE.~~

~~—Upon failure of any owner, occupant or person having charge or management of any lot or parcel of land referred to in Sections 543.02 and 543.04 to comply with the notice within the period of set forth therein, the Director of Public Service, or their designee, shall cause such noxious vegetation to be cut or destroyed or dangerous tree removed by the direct employment of labor or authorize some person to cut or destroy~~

~~543.07 COSTS TO BE PAID IN FIFTEEN DAYS.~~

~~—Upon the performance of the labor under the provisions of Section 543.06, the Service Director of the City shall report the cost thereof to the owner or person having charge or management of each lot or parcel of land, who shall have fifteen days in which to pay the City for such labor plus the costs of investigation, handling of the complaint, service and notification (costs shall be based on the following: labor and material for trimming, removal or cutting; mailing fees; administrative duties of the Service Director and staff, with costs being adjusted to current wages).~~

~~543.08 UNPAID COSTS REPORTED TO COUNCIL.~~

~~—If the costs enumerated in Section 543.07 are not paid, the Director of Public Service shall report to Council the cost thereof with respect to each lot or parcel of land, including the cost of investigation, handling of weed complaints and the costs of service and notification.~~

~~543.09 UNPAID COST CERTIFIED TO COUNTY AUDITOR.~~

~~—Upon receipt of the report, under the provisions of Section 543.08 and approval thereof by Council, the City Clerk of Council shall make a return in writing to the County Auditor of such charges which shall be entered upon the tax duplicate of the County, in accordance with Ohio R.C. 731.54.~~

~~543.10 REYNOLDSBURG TREE COMMISSION; COMPOSITION; TERM. (REPEALED)~~

~~—(EDITOR'S NOTE: Section 543.10 was repealed as part of the 2007 revision of these Codified Ordinances as directed by Ord. 90-06, passed 12-18-06.)~~

~~543.11 TREE COMMISSION ORGANIZATION; BYLAWS AND RULES. (REPEALED)~~

~~—(EDITOR'S NOTE: Section 543.11 was repealed as part of the 2007 revision of these Codified Ordinances as directed by Ord. 90-06, passed 12-18-06.)~~

~~543.12 TREE COMMISSION DUTIES. (REPEALED)~~

~~—(EDITOR'S NOTE: Section 543.12 was repealed as part of the 2007 revision of these Codified Ordinances as directed by Ord. 90-06, passed 12-18-06.)~~

~~543.99 PENALTY.~~

~~—(a) Whoever violates any provision of this chapter is guilty of a minor misdemeanor for the first offense and a misdemeanor of the fourth degree for any subsequent offense.~~

~~—(b) These penalty provisions are in addition to the civil reimbursement process set forth in Section 543.07, above. Each calendar day for which the violation persists constitutes a separate offense.~~

CHAPTER 919 - Trees

919.01 PURPOSE.

This chapter establishes minimum standards and responsibilities for the planting, pruning and removal of trees that are within or adjacent to public rights of way. The purpose of this chapter is to maintain the beauty of public trees, as well as protect persons, property and public improvements from damage.

919.02 PLANTING OF TREES AND SHRUBS REGULATED.

No person, group of persons, firm or corporation shall plant or cause to be planted any tree or shrub in or upon the streets, alleys, rights of way or any other public lands owned by the City except in accordance with a planting plan placed on file with and approved by the Director of Public Service and in accordance with the provisions of Chapter 1180.08 of the Zoning Code.

919.03 MAINTENANCE OF PUBLIC TREES AND SHRUBS.

(a) The City, shall have the power to plant, prune, maintain and remove trees, plants and shrubs within established right-of-way lines of all public streets, highways, and alleys as may be necessary to insure public safety, enhance the symmetry and beauty of such public grounds, or remove such trees as may be injurious to sewers, electric power lines, gas lines, water lines or other public improvements.

(b) No person shall, as a normal practice, top any tree within the public right of way. "Topping" means the severe cutting back of limbs within the tree's crown to such a degree so as to remove the normal canopy or disfigure the tree.

(c) Tree limbs extending over a public sidewalk shall be trimmed to such an extent that no portion of the tree limbs shall be less than seven feet (7FT) above the sidewalk. Tree limbs extending over streets shall be trimmed so that no portion the limb or foliage shall interfere with the normal flow of traffic.

(d) Trees within the limits of public parks shall be subject to the provisions of Chapter 971. Trees within the limits of public parks that have limbs extending over a public street, roadway, avenue or public sidewalk adjacent to a public street, roadway, avenue, shall be maintained in accordance with the standards of this chapter.

(e) The Director of Public Service, Director of Public Safety and Director of Parks and Recreation shall have the power to take any other action to properly maintain a public tree upon the advice of a horticulturalist or arborist.

919.04 DEFINITIONS.

(a) "Dangerous tree" means any tree on any lot or parcel of land situated within the City adjacent to any street, roadway, avenue, waterway, utility or public ground:

- (1) Which is dead or diseased;
- (2) Which obstructs the free passage of light from public street lights to the streets, roadways, alleys, sidewalks or public grounds;
- (3) Which, due to its growth pattern or foliage, obstructs visibility relative to pedestrian or vehicular traffic; or
- (4) Which, due to its fallen condition, blocks the normal flow in any creek or waterway.

919.05 TRIMMING/PRUNING OF PRIVATLY OWNED TREES.

- (a) The owner, occupant or person having charge or management of any lot or parcel of land adjacent to any street, roadway, avenue or public grounds , shall trim or prune, or cause to be trimmed or pruned, any trees, shrub or hedge, or shall cause the removal of any dangerous tree upon notice by the Director. All such growth shall be trimmed or pruned so as to have a seven foot (7FT) clearance above the surface of sidewalks and a fourteen foot (14FT) clearance above the surface of any street, alley, avenue, roadway or public grounds.
- (b) The branches of all trees, shrubs or hedges in front and along lots or lands near which public streetlights are placed shall be trimmed or pruned so as not to obstruct the free passage of light from the lights to the streets, roadways, alleys, sidewalks or public grounds.
- (c) Notice shall be deemed served by placing said notice of the violation in question on a conspicuous location on the property notifying the owner or person having charge of the violation.
- (d) If the owner, occupant or person having charge or management of any such lot or parcel of land fails or refuses to comply with the written notice to trim or prune, such notice to be made in the manner prescribed herein, the Director shall cause the same to be done at the expense of the owner of the lot or parcel of land, which expense shall be assessed against the property and certified and collected in the same manner as other assessment and taxes are certified and collected, as provided in Sections 919.07 and 919.08. If the Director determines after an inspection, that the lot or parcel of land is vacant or abandoned, the written notice required by divisions (a) and (c) of this section shall not be required, and the Director shall immediately cause the trees, shrubs, or hedges to be trimmed or pruned, or the dangerous trees to be removed, at the expense of the owner of the lot or parcel of land.

919.06 COSTS TO BE PAID.

Upon the performance of the labor under the provisions of Section 919.05, the Director shall report the cost thereof to the owner or person having charge or management of each lot or parcel of land, who shall have fourteen (14) days in which to pay the City for such labor plus the costs of investigation, handling of the complaint, service and notification. Cost assessments shall be based on the following: labor and material for trimming, removal or cutting; mailing fees; administrative duties of the Director and City staff, with costs being adjusted to current wages.

919.07 UNPAID COSTS REPORTED TO COUNCIL.

If the costs enumerated in Section 919.06 are not paid, the Director shall report to Council the cost thereof with respect to each lot or parcel of land, including the cost of investigation, handling of weed complaints and the costs of service and notification.

919.08 UNPAID COST CERTIFIED TO COUNTY AUDITOR.

Upon receipt of the report, under the provisions of Section 919.07 and approval thereof by Council, the Clerk of Council shall make a return in writing to the County Auditor of such charges which shall be entered upon the tax duplicate of the County, in accordance with Ohio R.C. 731.54.

919.99 PENALTY.

(a) Whoever violates any provision of this chapter is guilty of a minor misdemeanor for the first offense and a misdemeanor of the fourth degree for any subsequent offense.

(b) These penalty provisions are in addition to the civil reimbursement process set forth in this Chapter. Each calendar day for which the violation persists constitutes a separate offense.

1180.08 STREET TREE REQUIREMENTS.

(a) It shall be required in all zoning districts that subdividers or developers plant trees along public streets of their development. Trees shall be planted in such manner, type, quantity and locations as approved by the Planning Commission, as defined by the following conditions, and that any undeveloped street or existing street with undeveloped frontage shall conform to these requirements at the time of the development.

(1) Trees planted shall be on the list of approved street trees maintained by the City of Reynoldsburg (see Appendix A).

(2) The minimum spacing between this and other trees shall be 35 feet for large trees (mature height of 50 feet or more), 25 feet for medium trees (mature height of between 30 and 50 feet) and 15 feet for small trees (range from 10 to 30 feet at maturity).

(3) The maximum spacing between trees shall be 45 feet for large trees, 35 feet for medium trees, and 25 feet for small trees.

(4) The minimum distance between the tree and the edge of the street shall be 2 1/2 feet for a large tree, two feet for medium tree and 1 1/2 feet for a small tree. In areas where a sidewalk exists or is proposed, the minimum distance between the tree trunk and both the edge of the street and the sidewalks shall be two feet for a large tree, two feet for a medium tree and 1 1/2 feet for a small tree, as defined in approved street tree list.

(5) Trees shall be located so that a twenty (20) foot sight triangle is maintained at street intersections, as defined in Section 1180.06.

(6) A small tree shall be used when planting under or within ten lateral feet of overhead utility wires. A small or medium tree shall be used when planting within ten to 20 lateral feet of overhead utility wires.

(7) At the time of platting, the developer shall develop a street tree plan that establishes the species and size of trees to be planted along the streets of the proposed subdivision.

(8) The developers shall be required to maintain all trees for a period of one (1) year after any installation and replace any tree which fails to survive or does not exhibit normal growth characteristics of health and vigor within such one (1) year period. Upon completion of a street tree planting, the landscape contractor shall contact the Department of Development for a preliminary inspection. The one-year guarantee period shall begin after the approval of the Department of Development. A final inspection shall be made at the end of the guarantee period. All trees not exhibiting a healthy, vigorous growing condition, as determined by the city's inspection, shall be promptly replaced at the expense of the developer. Upon replacement the one-year guarantee period shall recommence for those materials having been replaced.

(9) All street trees along any one street shall be of the same species and variety to promote a continuous landscape treatment. A change in variety will only be permitted at intersections and other logical beginning and ending points.

(10) The minimum trunk caliper measured one foot above the ground for all street trees shall be no less than 2".

~~(11) No person shall, as a normal practice, top any tree within the public right of way. "Topping" means the severe cutting back of limbs within the tree's crown to such a degree so as to remove the normal canopy or disfigure the tree.~~

~~—(b) Tree limbs extending over a sidewalk shall be trimmed to such an extent that no portion of the same shall be less than seven (7) feet above the sidewalk. Tree limbs extending over streets shall be trimmed so that no portion of same shall interfere with the normal flow of traffic.~~

~~—(c) The Municipality of Reynoldsburg, or any licensed utility, shall have the right to plant, prune, maintain and remove trees, plants and shrubs within established right-of-way lines of all streets, highways, and alleys as may be necessary to insure public safety, enhance the symmetry and beauty of such public grounds, or remove such trees as may be injurious to sewers, electric power lines, gas lines, water lines or other public improvements.~~

~~—(d) No person shall by any type of construction reduce the area of a tree lawn within the street right of way.~~

CHAPTER 1367—Abandoned or Inoperable Service Stations

~~1367.01 ABANDONED SERVICE STATION AS NUISANCE; DEFINITION.~~

~~Whenever any gasoline service station becomes abandoned, such station shall be presumed to be a nuisance affecting or endangering surrounding property values and to be detrimental to the public health, safety, convenience, comfort, property or general welfare of the community and shall be abated. "Abandoned" for the purpose of this chapter, means failure to operate any gasoline service station for at least three consecutive months.~~

~~1367.02 ABATEMENT OF NUISANCE.~~

~~Whenever the Building Inspector Official finds any gasoline service station to be abandoned, he shall give notice in the same manner as the service of summons in civil cases, or by certified mail addressed to the owner of record of the premises at his last known address or to the address where tax bills are sent, or by any combination of the foregoing methods, to abate such abandoned condition within sixty days either by:~~

- ~~—(a) Placing such service station in operation in accordance with the provisions of the City's ordinances;~~
- ~~—(b) Adapting and using the building for another business use permitted under the Zoning Code, provided the service station pumps and signs are removed; or~~
- ~~—(c) Razing the service station structure and removing the pumps and signs. Underground service station storage tanks shall either be abandoned in place or removed at the option of the Building Official and Fire Chief who shall make the determination based upon the proposed use of the site and whether the tanks can be properly safeguarded and conditioned if abandoned in place. The abandonment in place or removal of underground tanks shall be performed in accordance with accepted safe practice as prescribed in Appendix C to the National Fire Protection Association Pamphlet No. 30 and under the supervision of the Bureau of Fire Prevention of the City. As a condition precedent to the abandonment of storage tanks in place, the City shall require that the current or subsequent owners of the premises post insurance in an amount the Fire Chief and Building Inspector Official believe necessary to protect against injury or damage. It shall be the duty of the current owner to apprise any potential successor in title of the fact that underground storage tanks are abandoned in place and that the City shall at all times require insurance to be maintained by the owner. Failure to notify the next successor in title shall be a misdemeanor punishable as provided by Section 1367.99 and will not relieve any innocent successor in title, who obtains title without knowledge of the abandoned tanks, from the requirement that insurance be maintained. In no event shall any structure be erected above any abandoned underground tank. If tanks are removed, the Building Inspector Official shall supervise the necessary filling and grading of the area.~~

~~However, if the station is in operation at the time notice is given and remains in operation for ninety consecutive days thereafter, the provisions of this section shall not apply. If a national emergency is declared which would curtail the operation of motor vehicles or if Council should~~

determine that there exists a state of general economic depression, the provisions of this section shall not apply.

Upon the failure, neglect or refusal of any owner to comply with the notice to abate such abandonment, the Building Inspector Official shall take such action as may be necessary to abate such nuisance.

~~1367.03 INOPERATIVE SERVICE STATIONS.~~

Inoperative gasoline service stations, which do not come within the definition of "abandoned" as defined herein, shall be maintained in accordance with the provisions of the City's ordinances and the owner shall cut all grass and remove all rubbish and weeds from the premises. The parking of motor vehicles upon the premises shall be prohibited and the owner shall place a sign of at least ten square feet in area in the window of such service station notifying the public of this fact. If the Building Official finds that such notice is not complied with by the public, he may order the owner of the premises on which any station is inoperative for more than six months to install fencing or barricades approved by the Building Official which will be sufficient to block motor vehicle access to such property.

~~1367.99 PENALTY.~~

Whoever violates any provision of this chapter is guilty of a minor misdemeanor.

CHAPTER 1369 – Nuisance Abatement

1369.01 – DEFINITION

For purposes of this chapter, the following definitions shall apply:

—(a) "Public nuisance." Any garage, shed, barn, house, building or structure or part thereof shall be deemed to be a public nuisance if by reason of the condition in which it is permitted to be or remain, it shall or may endanger the health, life, limb or property of any person or persons, or cause any hurt, harm, damage, injury or loss to any persons in any one or more of the following ways, means or particulars:

(1) By reason of being dilapidated, decayed, unsafe or unsanitary, it is detrimental to health, morals, safety, public welfare and the well-being of the community, endangers life or property, or is conducive to ill health, delinquency and crime.

——(2) By reason of being a fire hazard.

(3) By reason that the conditions of the public nuisance and its surrounding grounds are not reasonably or adequately maintained thereby causing deterioration and creating a blighting influence or condition on nearby properties and thereby depreciating the value, use and enjoyment of such properties to such an extent that it is harmful to the public health, welfare, morals, safety and the economic stability of the area, community or neighborhood in which such a public nuisance is located.

—(b) "Owner" means the owner or owners of record on the tax records of the County Auditor's office and shall also include any purchaser or purchasers who are buying under a land contract which is recorded in either the miscellaneous records or the mortgage records of Franklin, Licking or Fairfield Counties.

1369.02 – PROCEDURE FOR FINDING A PUBLIC NUISANCE.

—(a) Whenever the Director of Public Service suspects the existence of a public nuisance as defined by Section 1369.01 hereof, in the City, he shall promptly cause such suspected public nuisance to be inspected by the Chief Building Inspector Official and shall request an inspection and report from the fire district and the County Board of Health having jurisdiction over such property. He shall also cause photographs to be taken of the subject property to depict the property condition. Following these inspections and the receipt of any reports by the inspecting entities within twenty-eight days of the initial request for such inspections, should the Director determine that there are reasonable grounds to believe that a public nuisance exists, he shall notify the chairman of the Board of Nuisance Abatement, who shall cause a hearing to be held by the Board of Nuisance Abatement on the question of the existence of a public nuisance. All reports of inspections, made at the request and/or direction of the Director, the inspection report of the Chief Building Inspector Official and the photographs of the property shall be made available to the Board of Nuisance Abatement at the subject hearing.

—(b) The owner of the property in question or his duly authorized representative or agent shall be notified of the date, time and place of such hearing in accordance with the provisions of

~~Section 1369.03~~ and shall be given an opportunity of appearing, in person or through a duly authorized representative or agent or legal counsel, at such hearing and of presenting evidence as may be pertinent to the question of the possible existence of the public nuisance.

~~—(c) The Board of Nuisance Abatement shall be selected from a list which includes all members of the Board of Zoning Appeals and all members of the Planning Commission excluding the Director of Public Service. The chairman of the Board of Nuisance Abatement shall be appointed by the Mayor from this list for a two one-year term within ninety days of January 1, 1988 and each two years thereafter.~~

~~—Upon appointment, the chairman shall then select four members from the list, two each from the Board of Zoning Appeals and the Planning Commission, excluding the Director of Public Service, for a two one-year term on the Board.~~

~~—(d) It shall be necessary to have a concurring vote of at least three members of the Board for a finding that a public nuisance, as defined in Section 1369.01, does exist.~~

~~—(e) The Board of Nuisance Abatement, following the hearing, shall cause a written order to be served on the owner of the subject property, in accordance with the provisions of Section 1369.03, stating the findings of such Board with respect to the existence of a public nuisance and the manner in which abatement is to be accomplished. If the Board finds that a public nuisance does exist, the order shall include: where abatement of the nuisance can be accomplished through repair or rehabilitation, a list of repair or rehabilitation specifications required to abate the public nuisance; where the abatement of the nuisance cannot, in the finding of the Board be accomplished through repair and rehabilitation, an order that the nuisance be abated by demolition and removal of the structure; and shall state that unless the owner of subject property causes the abatement of the public nuisance by repair, rehabilitation or demolition, the same shall be abated by the City at the expense of the owner. Such abatement by the owner shall start within fifteen days after receipt of the order and shall be completed within forty-five days or where abatement is to be accomplished through repair or rehabilitation, such additional time as the Director may deem necessary to complete the abatement of the public nuisance.~~

~~1369.03 SERVICE OF NOTICE.~~

~~The notice of hearing required under Section 1369.02 shall be served by mailing a copy to the owner, as defined in Section 1369.01 by U.S. certified mail with return receipt requested, or by personally serving such owner with a copy of such notice.~~

~~If the service of the notice of the hearing provided for in Section 1369.02 is not perfected by either of the hereinbefore described methods, then the Board of Nuisance Abatement shall cause such notice to be published in a newspaper of general circulation in the City and in a paper of general circulation in the County, once each week for two consecutive weeks prior to the date of such hearing. Service of the order of the Board provided for in Section 1369.02 shall be in the manner provided herein. If service of the order provided for in Section 1369.02 is not perfected~~

by certified mail or personal service, as hereinbefore described than the Board shall cause such order to be published in a newspaper of general circulation in the City and in a paper of general circulation in the County once each week for two consecutive weeks. However, such a published order shall not include a list of the repair or rehabilitation specifications mentioned in Section 1369.02. Service of the notice or the order pursuant to this section shall be considered complete upon the receipt of certified mail or upon personal service, or seven days after the date of the last publication of such notice or order.

1369.04 RIGHT TO MAKE IMMEDIATE REPAIRS.

Upon being served the order as provided for in Section 1369.02 and Section 1369.03 the owner may make immediate application in writing or in person to the Building Department Division for a special building permit to undertake the repairs or replacement of the items, as described in the list of rehabilitation specifications found to constitute the public nuisance.

1369.05 APPEAL.

—(a) The Owner may make a demand in writing to the chairman of the Nuisance Abatement Board for an appeal to Council on the question of whether a public nuisance does exist within ten days after the completion of service of the order of the findings of the Board. The Board shall, within ten days after receiving a written request for an appeal, forward all inspection reports, photographs and any other materials submitted into evidence, together with the written order issued by the Board to Council.

—(b) The owner of the property in question, or his duly authorized representative or agent shall be notified of the date, time and place of the appeal hearing before Council in accordance with the provisions of Section 1369.03 and shall be given an opportunity of appearing in person or through a duly authorized representative or agent, at such hearing and of presenting such evidence as may be pertinent to the question of the existence of the public nuisance.

—(c) The appeal shall be heard by Council within not less than ten days nor more than sixty days after the receipt of the written demand for an appeal provided for in subsection (a) hereof.

—(d) Four members of Council, after reviewing the material from the Board and any pertinent evidence presented by the owner or his duly authorized representative or agent, shall concur that a public nuisance as defined by Section 1369.01(a), does exist before enforcement of the abatement provisions of this chapter is carried out. A copy of the decision affirming, reversing or modifying the findings and order of the Board shall be served upon the owner in the manner provided for in Section 1369.03.

1369.06 APPEAL TO COURT.

The owner may appeal the decision and findings of Council to a Court of appropriate jurisdiction. The decision of Council affirming, reversing or modifying the findings and order of

the Board of Nuisance Abatement is to be served on the owner in the manner provided for in Section ~~1369.03~~. The appeal is to be filed within ten (10) business days after service of the decision of Council on the owner. After an appeal has been filed the Board of Nuisance Abatement and Council shall jointly certify and forward to the Court as required by the Ohio Revised Code, a copy of the order of the Board of Nuisance Abatement and decision of Council, minutes and records of meetings, hearings, inspection reports, photographs and materials relied upon by the Board of Nuisance Abatement and Council in determination of the afore stated order and decision.

~~1369.07 ABATEMENT OF A PUBLIC NUISANCE BY THE BOARD OF NUISANCE ABATEMENT.~~

- ~~—(a) Upon failure of the property owner to abate a nuisance:~~
 - ~~——(1) Upon the expiration time of the special permit; or~~
 - ~~(2) If no special building permit was issued within forty five days of completion of service of the written order of the Board of Nuisance Abatement; or~~
 - ~~(3) Within twenty days of the expiration of the right to appeal by the owner pursuant to Section 1369.05 hereof or the Ohio Revised Code;~~

The Director of Public Service is hereby authorized to cause entry upon such premises, and the owner shall permit such entry, to abate the nuisance by demolition and removal of the structure, or by boarding all windows, exterior doors and other openings to secure the structure and by removal of litter and cutting of rank growth that may be present.

- ~~—(b) In abating such nuisances the Director shall obtain the abatement thereof as provided by the Charter and Codified Ordinances relating to construction, and the cost of such contract shall be paid for from City funds except that in the case of boarding to abate the nuisance as provided for in this section, the City may elect to do so by using its own employees and materials the costs of such abatement shall be recovered from the owner in the following manner:~~
 - ~~(1) The owner shall be billed for the cost of the abatement by mailing such bill to the owner by U.S. Certified mail with return receipt requested, or by personally serving the owner with a copy of such bill. If service of such bill is not perfected by either of the hereinbefore described methods, then the billing notice shall be published in a newspaper of general circulation in the City and a newspaper of general circulation in the County for two consecutive weeks.~~
 - ~~(2) If the owner fails to pay for the cost of such abatement within thirty days after receipt of the bill, or after the publication of the second notice in the aforesaid newspaper, the Director shall cause the cost of the abatement to be either certified to the County Treasurer and levied as a special assessment against the property which was the subject of the abatement action, and recovered in the manner provided for the recovery of special assessments; or shall be collectible, together with any interest thereon, by suit, as other debts of like amounts are collectible.~~

CHAPTER 1389 – International Property Maintenance Code**1389.01 ADOPTION.**

~~There is hereby adopted, and incorporated by reference as if set out at length herein, for the purpose of establishing rules and regulations for the maintenance, regulations, provisions, penalties, conditions and terms of the 2003 International Property Maintenance Code with the additions, insertions, deletions and changes prescribed in this chapter. Copies are available from the Building Department and Clerk of Council's office. The Director shall publicly notice which edition shall be enforced and file a copy with the Clerk of Council.~~

Attachment: 2016-03-21 Zoning Amendments revision (1260 : Amendments to the Zoning Code)

Part 17 – Nuisance and Property Maintenance Code

TITLE 1 – PUBLIC NUISANCES

CHAPTER 1701 – GENERAL PROVISIONS

1701.01 DEFINITIONS.

For purposes of this Code, the following definitions shall apply:

(a) "Public nuisance." Any lot, parcel, garage, shed, barn, house, building or structure or part thereof shall be deemed to be a public nuisance if by reason of the condition in which it is permitted to be or remain, it shall or may endanger the health, life, limb or property of any person or persons, or cause any hurt, harm, damage, injury or loss to any persons in any one or more of the following ways, means or particulars:

(1) By reason of being dilapidated, decayed, unsafe or unsanitary, it is detrimental to health, morals, safety, public welfare and the well-being of the community, endangers life or property, or is conducive to ill health, delinquency and crime.

(2) By reason of being a fire hazard.

(3) By reason that the conditions of the public nuisance and its surrounding grounds are not reasonably or adequately maintained thereby causing deterioration and creating a blighting influence or condition on nearby properties and thereby depreciating the value, use and enjoyment of such properties to such an extent that it is harmful to the public health, welfare, morals, safety and the economic stability of the area, community or neighborhood in which such a public nuisance is located.

(b) "Owner" means the owner or owners of record on the tax records of the County Auditor's office and shall also include any purchaser or purchasers who are buying under a land contract which is recorded in either the miscellaneous records or the mortgage records of Franklin, Licking or Fairfield Counties.

(c) "Director" means the Director of Public Service of the City.

(d) "Building Official" means the Building Official, a Code Officer or other designee of the City.

1701.02 BOARD OF NUISANCE ABATEMENT.

(a) The Board of Nuisance Abatement shall be selected from a list which includes all members of the Board of Zoning Appeals and all members of the Planning Commission. The chairman of the Board of Nuisance Abatement shall be appointed by the Mayor from this list for a term of one calendar year. Upon appointment, the chairman shall then select four members from the list, two each from the Board of Zoning Appeals and the Planning Commission, for a term of one (1) calendar year on the Board.

(b) It shall be necessary to have a concurring vote of at least three members of the Board for a finding that a public nuisance exists as defined in Section 1701.01.

1701.03 PROCEDURE FOR FINDING A PUBLIC NUISANCE.

(a) Whenever the Director suspects the existence of a public nuisance as defined by Section 1701.01 hereof, in the City, they shall promptly cause such suspected public nuisance to be inspected by the Building Official and may request an inspection and report from the Fire District and the Board of Health. The Director shall also cause photographs to be taken of the subject property to depict the property condition. Following these inspections and the receipt of any reports by the inspecting entities within thirty (30) days of the initial request for such inspections, should the Director determine that there are reasonable grounds to believe that a public nuisance exists, they shall notify the chairman of the Board of Nuisance Abatement, who shall cause a hearing to be held by the Board of Nuisance Abatement on the question of the existence of a public nuisance. All reports of inspections, made at the request and/or direction of the Director, the inspection report of the Building Official and the photographs of the property shall be made available to the Board of Nuisance Abatement at the subject hearing.

(b) The owner of the property in question or their duly authorized representative or agent shall be notified of the date, time and place of such hearing in accordance with the provisions of Section 1701.04 and shall be given an opportunity of appearing, in person or through a duly authorized representative or agent or legal counsel, at such hearing and of presenting evidence as may be pertinent to the question of the possible existence of the public nuisance.

(c) The Board of Nuisance Abatement, following the hearing, shall cause a written order to be served on the owner of the subject property, in accordance with the provisions of Section 1701.04, stating the findings of such Board with respect to the existence of a public nuisance and the manner in which abatement is to be accomplished. If the Board finds that a public nuisance does exist, the order shall include: where abatement of the nuisance can be accomplished through repair or rehabilitation, a list of repair or rehabilitation specifications required to abate the public nuisance; where the abatement of the nuisance cannot, in the finding of the Board be accomplished through repair and rehabilitation, an order that the nuisance be abated by demolition and removal of the structure; and shall state that unless the owner of subject property causes the abatement of the public nuisance by repair, rehabilitation or demolition, the same shall be abated by the City at the expense of the owner. Such abatement by the owner shall start within fourteen (14) days after receipt of the order and shall be completed within sixty (60) days or where abatement is to be accomplished through repair or rehabilitation, such additional time as the Director may deem reasonable and necessary to complete the abatement of the public nuisance.

1701.04 SERVICE OF NOTICE.

The notice of hearing required under Section 1701.03 shall be served by mailing a copy to the owner, as defined in Section 1701.01 by certified U.S. mail with return receipt requested, or by personally serving such owner with a copy of such notice.

If the service of the notice of the hearing provided for in Section 1701.03 is not perfected by either of the hereinbefore described methods, then the Board of Nuisance Abatement shall cause such notice to be published in a newspaper of general circulation in the City and in a paper of general circulation in the County once each week for two (2) consecutive weeks prior to the date of such hearing. Service of the order of the Board provided for in Section 1701.03 shall be in the

manner provided herein. If service of the order provided for in Section 1701.03 is not perfected by certified U.S. mail or personal service, as hereinbefore described then the Board shall cause such order to be published in a newspaper of general circulation in the City and in a paper of general circulation in the County once each week for two (2) consecutive weeks. However, such a published order shall not include a list of the repair or rehabilitation specifications mentioned in Section 1701.03. Service of the notice or the order pursuant to this section shall be considered complete upon the receipt of certified U.S. mail or upon personal service, or seven (7) days after the date of the last publication of such notice or order.

1701.05 RIGHT TO MAKE IMMEDIATE REPAIRS.

Upon being served the order as provided for in Section 1701.03 and Section 1701.04, the owner may make immediate application in writing or in person to the Building Division for a special building permit to undertake the repairs or replacement of the items, as described in the list of rehabilitation specifications found to constitute the public nuisance.

1701.06 APPEAL.

(a) The Owner may make a demand in writing to the chairman of the Nuisance Abatement Board for an appeal to Council on the question of whether a public nuisance does exist within thirty (30) days after the completion of service of the order of the findings of the Board. The Board shall, within fourteen (14) days after receiving a written request for an appeal, forward all inspection reports, photographs and any other materials submitted into evidence, together with the written order issued by the Board to the Clerk of Council.

(b) The owner of the property in question, or their duly authorized representative or agent shall be notified of the date, time and place of the appeal hearing before Council in accordance with the provisions of Section 1701.04 and shall be given an opportunity of appearing in person or through a duly authorized representative or agent, at such hearing and of presenting such evidence as may be pertinent to the question of the existence of the public nuisance.

(c) The appeal shall be heard by Council within not less than fourteen (14) days nor more than sixty (60) days after the receipt of the written demand for an appeal provided for in subsection (a) hereof.

(d) Four members of Council, after reviewing the material from the Board and any pertinent evidence presented by the owner or his duly authorized representative or agent, shall concur that a public nuisance as defined by Section 1701.01(a), does exist before enforcement of the abatement provisions of this chapter is carried out. A copy of the decision affirming, reversing or modifying the findings and order of the Board shall be served upon the owner in the manner provided for in Section 1701.04.

1701.07 APPEAL TO COURT.

The owner may appeal the decision and findings of Council to a Court of appropriate jurisdiction. The decision of Council affirming, reversing or modifying the findings and order of the Board of Nuisance Abatement is to be served on the owner in the manner provided for in Section 1701.04. The appeal is to be filed within fourteen (14) business days after service of the decision of Council on the owner. After an appeal has been filed the Board of Nuisance

Abatement and Council shall jointly certify and forward to the Court as required by the Ohio Revised Code, a copy of the order of the Board of Nuisance Abatement and decision of Council, minutes and records of meetings, hearings, inspection reports, photographs and materials relied upon by the Board of Nuisance Abatement and Council in determination of the afore stated order and decision.

1701.08 ABATEMENT OF A PUBLIC NUISANCE BY THE BOARD OF NUISANCE ABATEMENT.

(a) Upon failure of the property owner to abate a nuisance:

- (1) Upon the expiration time of the special permit; or
- (2) If no special building permit was issued within forty-five (45) days of completion of service of the written order of the Board of Nuisance Abatement; or
- (3) Within fourteen (14) days of the expiration of the right to appeal by the owner pursuant to Section 1701.06 hereof or the Ohio Revised Code.

The Director of Public Service is hereby authorized to cause entry upon such premises, and the owner shall permit such entry, to abate the nuisance by demolition and removal of the structure, or by boarding all windows, exterior doors and other openings to secure the structure and by removal of litter and cutting of rank growth that may be present.

(b) In abating such nuisances the Director shall obtain the abatement thereof as provided by the Charter and Codified Ordinances relating to construction, and the cost of such contract shall be paid for from City funds except that in the case of boarding to abate the nuisance as provided for in this section, the City may elect to do so by using its own employees and materials the costs of such abatement shall be recovered from the owner in the following manner:

- (1) The owner shall be billed for the cost of the abatement by mailing such bill to the owner by certified U.S. mail with return receipt requested, or by personally serving the owner with a copy of such bill. If service of such bill is not perfected by either of the hereinbefore described methods, then the billing notice shall be published in a newspaper of general circulation in the City and a newspaper of general circulation in the County for two (2) consecutive weeks.
- (2) If the owner fails to pay for the cost of such abatement within thirty (30) days after receipt of the bill, or after the publication of the second notice in the aforesaid newspaper, the Director shall cause the cost of the abatement to be either certified to the County Treasurer and levied as a special assessment against the property which was the subject of the abatement action, and recovered in the manner provided for the recovery of special assessments; or shall be collectible, together with any interest thereon, by suit, as other debts of like amounts are collectible.

CHAPTER 1703 – ABANDONED OR INOPERABLE GASOLINE STATIONS.

1703.01 ABANDONED GASOLINE STATIONS AS NUISANCE; DEFINITION

Whenever any gasoline station becomes abandoned, such station shall be presumed to be a nuisance affecting or endangering surrounding property values and to be detrimental to the public health, safety, convenience, comfort, property or general welfare of the community and shall be abated. "Abandoned" for the purpose of this chapter, means failure to operate any gasoline service station for at least three (3) consecutive months.

1703.02 ABATEMENT OF NUISANCE.

Whenever the Building Official finds any gasoline service station to be abandoned, they shall give notice in the same manner as the service of summons in civil cases, or by certified U.S. mail addressed to the owner of record of the premises at their last known address or to the address where tax bills are sent, or by any combination of the foregoing methods, to abate such abandoned condition within sixty (60) days either by:

(a) Placing such service station in operation in accordance with the provisions of the City's ordinances;

(b) Adapting and using the building for another business use permitted under the Zoning Code, provided the service station pumps and signs are removed; or

(c) Razing the service station structure and removing the pumps and signs. Underground service station storage tanks shall either be abandoned in place or removed at the option of the Building Official and Fire Chief who shall make the determination based upon the proposed use of the site and whether the tanks can be properly safeguarded and conditioned if abandoned in place. The abandonment in place or removal of underground tanks shall be performed in accordance with accepted safe practice as prescribed in Appendix C to the National Fire Protection Association Pamphlet No. 30 and under the supervision of the Bureau of Fire Prevention of the City. As a condition precedent to the abandonment of storage tanks in place, the City shall require that the current or subsequent owners of the premises post insurance in an amount the Fire Chief and Building Official believe necessary to protect against injury or damage. It shall be the duty of the current owner to apprise any potential successor in title of the fact that underground storage tanks are abandoned in place and that the City shall at all times require insurance to be maintained by the owner. Failure to notify the next successor in title shall be a misdemeanor punishable as provided by Section 1703.99 and will not relieve any innocent successor in title, who obtains title without knowledge of the abandoned tanks, from the requirement that insurance be maintained. In no event shall any structure be erected above any abandoned underground tank. If tanks are removed, the Building Official shall supervise the necessary filling and grading of the area.

However, if the station is in operation at the time notice is given and remains in operation for ninety (90) consecutive days thereafter, the provisions of this section shall not apply. If a national emergency is declared which would curtail the operation of motor vehicles or if Council

should determine that there exists a state of general economic depression, the provisions of this section shall not apply.

Upon the failure, neglect or refusal of any owner to comply with the notice to abate such abandonment, the Building Official shall take such action as may be necessary to abate such nuisance in accordance with the provisions of Section 1701.07.

1703.03 INOPERATIVE GASOLINE STATIONS.

Inoperative gasoline stations, which do not come within the definition of "abandoned" as defined herein, shall be maintained in accordance with the provisions of the City's ordinances and the owner shall cut all grass and remove all rubbish and weeds from the premises. The parking of motor vehicles upon the premises shall be prohibited and the owner shall place a sign of at least ten square feet (10SF) in area in the window of such service station notifying the public of this fact. If the Building Official finds that such notice is not complied with by the public, he may order the owner of the premises on which any station is inoperative for more than six (6) months to install fencing or barricades approved by the Building Official which will be sufficient to block motor vehicle access to such property.

1703.99 PENALTY.

Whoever violates any provision of this chapter is guilty of a minor misdemeanor.

TITLE 3 - PROPERTY MAINTENANCE CODE

CHAPTER 1711 – GENERAL PROVISIONS

1711.01 INTERNATIONAL PROPERTY MAINTENANCE CODE.

(a) In accordance with Section 4.12(a) of the City Charter, there is hereby adopted, and incorporated by reference as if set out at length herein, for the purpose of establishing rules and regulations for the maintenance, regulations, provisions, penalties, conditions and terms of the 2003 International Property Maintenance Code with the amendments, deletions and modifications prescribed in this chapter.

(b) In accordance with Section 4.12(b) of the City Charter, the Director shall file a copy of this code with the Clerk of Council, and shall file all revised versions of this code whenever it is revised or amended.

1711.02 AMENDMENTS, DELETIONS AND MODIFICATIONS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE

The International Property Maintenance Code is amended and revised as follows. All section numbers correspond to the International Property Maintenance Code, 2003 Edition.

Chapter 1

101.1 Title.

These regulations shall be known as the *Property Maintenance Code of the City of Reynoldsburg* hereinafter referred to as "this code."

102.3 Application of other codes.

Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *current Building Code*. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *current Planning & Zoning Code*.

SECTION 103 DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION CODE OFFICIAL

103.1 General.

~~The department of property maintenance inspection is hereby created and the executive official in charge thereof shall be known as the code official. The Director of Public Service shall be charged with enforcing this Code. All references to the Code Official shall be considered to apply to the director or their designee.~~

103.2 Appointment.

~~The code official shall be appointed by the chief appointing authority of the jurisdiction; and the code official shall not be removed from office except for cause and after full opportunity to be heard on specific and relevant charges by and before the appointing authority.~~

103.3 Deputies.

~~In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the code official shall have the authority to appoint a deputy code official, other related technical officers, inspectors and other employees.~~

103.5 Fees.

~~The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be as indicated in the following schedule.~~

106.5 Abatement of violation.

The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal *occupancy* of a building, structure or *premises*, or to stop an illegal act, conduct, business or utilization of the building, structure or *premises*.

Upon the performance of any labor to abate a violation under the provisions of this code, a report of the cost thereof shall be provided to the owner or person having charge or management of the premises, who shall have fourteen (14) days in which to pay the City for such labor. Cost assessments shall be based on the following: labor and material for abatement of the violation, mailing fees; inspection and administrative duties of the Code Official and City staff, with costs being adjusted to current wages.

If the costs are not paid, the Director shall report the outstanding costs to Council. Upon receipt of this report and approval thereof by Council, the Clerk of Council shall make a return in writing to the County Auditor of such charges which shall be entered upon the tax duplicate of the County, in accordance with Ohio R.C. 731.54.

111.1 Application for appeal.

Any person directly affected by a decision of the Code Official or a notice or order issued under this code ~~or any other section of the Codified Ordinances for which no administrative appeal procedure exists~~, shall have the right to appeal to the *Board of Zoning and Building Appeals*, provided that a written application for appeal is filed within *fourteen (14)* days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

111.2 Membership of board.

~~The board of appeals shall consist of a minimum of three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The code official shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms. Membership of the Board shall be consistent with Section 7.02 of the City Charter.~~

~~111.2.1 Alternate members.~~

~~The chief appointing authority shall appoint two or more alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a~~

~~member. Alternate members shall possess the qualifications required for board membership.~~

~~111.2.2 Chairman.~~

~~The board shall annually select one of its members to serve as chairman.~~

~~111.2.3 Disqualification of member.~~

~~A member shall not hear an appeal in which that member has a personal, professional or financial interest.~~

~~111.2.4 Secretary.~~

~~The chief administrative officer shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.~~

~~111.2.5 Compensation of members.~~

~~Compensation of members shall be determined by law.~~

111.4 Open hearing.

All hearings before the Board shall be open to the public. The appellant, the appellant's representative, the Code Official and any person whose interests are affected shall be given an opportunity to be heard. ~~A quorum shall consist of not less than two-thirds of the board membership.~~

~~111.5 Postponed hearing.~~

~~When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.~~

~~111.7 Court review.~~

~~Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.~~

111.8 Stays of enforcement.

Appeals of notice and orders (other than Imminent Danger notices) shall stay the enforcement of the notice and order until the appeal is heard by the *Board of Zoning and Building Appeals*.

112.4 Failure to comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than [AMOUNT] dollars or more than [AMOUNT] dollars subject to the general penalties of this Code.

Chapter 3

302.4 Weeds.

All premises and exterior property shall be maintained free from weeds or plant growth in excess of six inches (6IN) in height for improved lots and twelve inches (12IN) in height for unimproved lots. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. *On lots or parcels determined to be vacant or abandoned, the term shall also include shrubs and undergrowth arranged in a way that provides an unobservable location for unauthorized human habitation.*

If the Code Officer determines, after an inspection, that the lot or parcel of land is vacant or abandoned, then he shall not be required to serve the notice of violation.

Only one notice of violation per calendar year is required to be served by the Code Official for a lot or parcel. If, after one notice of violation has been served, the Code Official determines that one or more subsequent violations has occurred on that lot or parcel during that calendar year, service of an additional notice of violation shall not be required and the City may proceed to immediately abate such violations as set forth in Section 106.03.

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

(a) No automobile, motorcycle or other motor vehicle or trailer shall be parked or remain on any non-parking or non-driveway portion of the yard of any residential or multi-family zoned lot. All motorized vehicles and or trailers shall be parked/kept only on an improved hard surface such as concrete or asphalt. Such surfaces shall encompass the entire vehicle or trailer. All vehicles or trailers parked in parking areas or driveways shall bear the current registration or license plates as required by the Ohio Revised Code.

(b) This section shall not apply during times of emergency due to acts of nature; or during the time that a resident is in the process of moving in or out of the premises.

303.2 Enclosures.

Private swimming pools, hot tubs and spas, capable of containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier. *Also see Section 1171.06 (b) and Chapter 1363 of the Codified Ordinances.*

Exception: Hot tubs and spas may be exempt from the fence or barrier requirements if they are secured by a fully lockable lid.

304.2 Protective treatment.

All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. *Once a protective treatment has been applied to decay resistant woods it must be maintained.* All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

304.3 Premises identification.

Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). *Also see Chapter 1355 of the Codified Ordinances.*

304.14 Insect screens.

During the period from [DATE] to [DATE], every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm) and every swinging door shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed. *Screens shall not be required on residential properties between November 1st and March 25st of the following calendar year.*

307.2 Disposal of rubbish.

Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers. *Also see Chapter 975 of the Codified Ordinances.*

307.2.2 Refrigerators.

Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors. *Also see Section 521.01 of the Codified Ordinances.*

307.2.3 Interior Furniture.

Upholstered furniture, mattresses, materials and other similar products not designed, built and manufactured for outdoor use shall not be discarded, abandoned, stored or placed on a porch, balcony, roof, or in a yard unless the porch or balcony is completely enclosed.

Chapter 4

401.3 Alternative devices.

In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the current *Building Code* shall be permitted.

Chapter 5

505.1 General.

Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *Ohio Plumbing Code*.

507.1 General.

Drainage of roofs and paved areas, yards and courts, and other open areas on the premises shall not be discharged in a manner that creates a public nuisance. *Also see Section 941.06 of the Codified Ordinances.*

Chapter 6

602.1 Facilities required.

Heating facilities shall be provided in structures as required by this section. *Also see Section 521.02 of the Codified Ordinances.*

602.3 Heat supply.

Every owner and operator of any building who rents, leases or lets one or more dwelling unit, rooming unit, dormitory or guestroom on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from [DATE] to [DATE] to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms.

604.2 Service.

The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with the *current Electrical Code*. Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

Chapter 7

702.1 General.

A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the *current Building Code*.

702.2 Aisles.

The required width of aisles in accordance with the *current Building Code* shall be unobstructed.

702.3 Locked doors.

All means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the *current Building Code*.

704.1 General.

All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the *current Building Code*.

704.2 Smoke alarms.

Single or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations:

1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. In each room used for sleeping purposes.
3. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

Single or multiple-station smoke alarms shall be installed in other groups in accordance with the *current Building Code*.

Chapter 8

City	City of Reynoldsburg 7232 E. Main Street Reynoldsburg, OH 43068	
Standard Referenced Number	Title	Referenced in Code Section Number
COR	Codified Ordinances of Reynoldsburg	102.3, 106.4, 201.3, 111.1, 111.2, 307.4

COR-PZ	Reynoldsburg Planning & Zoning Code	102.3, 201.3
OBBS	Ohio Board of Building Standards 6606 Tussing Road Reynoldsburg, Ohio 43068	
Standard Referenced Number	Title	Referenced in Code Section Number
OBC-2011	Ohio Building Code	102.3, 201.3
OFC-2011	Ohio Fire Code	102.3, 201.3
OMC-2011	Ohio Mechanical Code	102.3, 201.3
OPC-2011	Ohio Plumbing Code	102.3, 201.3
ORC-1999	Ohio Residential Code for One, Two & Three Family Dwellings	102.3, 201.3
NFPA	National Fire Protection Association One Batterymarch Park Quincy, Massachusetts 02269	
Standard Referenced Number	Title	Referenced in Code Section Number
NEC	National Electric Code	102.3, 201.3

1711.99 PENALTY.

Attachment: 2016-03-21 Zoning Amendments revision (1260 : Amendments to the Zoning Code)

In addition to any other civil penalties provided for by this Code, anyone who violates any provision of this Chapter is guilty of a minor misdemeanor. For any second or subsequent offense within a year of a prior offense, any violator is guilty of a misdemeanor of the fourth degree.

5 & 6

ORDINANCE NO. _____

PASSED: _____

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: Amending Chapter 1111 General Provisions; Chapter 1115 Preliminary Plat; Chapter 1119 Final Plat; Chapter 1127 Standards; Chapter 1355 House Numbering; Chapter 1180 Landscaping and Buffering Standards; and Enacting Chapter 919 Trees; Part 17 Nuisance and Property Maintenance Code; Title 1 Public Nusiances and Title 3 Property Maintenance Code; and Repealing Chapter 543 Trees and Noxious Vegetation; Chapter 1367 Abandoned or Inoperable Service Stations; and Chapter 1369 Nuisance Abatement; Chapter 1389 International Property Maintenance Plan;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 1111 General Provisions; Chapter 1115 Preliminary Plat; Chapter 1119 Final Plat; Chapter 1127 Standards; Chapter 1355 House Numbering; Chapter 1180 Landscaping and Buffering Standards of the Code of Ordinances of the City of Reynoldsburg be and are hereby amended to read as follows:

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That existing Chapters 1111; 1115; 1119; 1127; 1355; and 1180; be and are hereby repealed and replaced.

SECTION 3. That Chapter 919 Trees; Part 17 Nuisance and Property Maintenance Code; Title 1 Public Nusiances and Title 3 Property Maintenance Code; of the Codified Ordinances be and are hereby enacted to read as set forth in Exhibit A attached hereto and incorporated herein.

SECTION 4. That Chapter 543 Trees and Noxious Vegetation; Chapter 1367 Abandoned or Inoperable Service Stations; and Chapter 1369 Nuisance Abatement; Chapter 1389 International Property Maintenance Plan are hereby repealed.

SECTION 5. That upon adoption by Council this ordinance shall be in effect thirty days following signature by the Mayor.

Doug Joseph, President of Council

ATTEST: _____
April L. Beggerow, Clerk of Council

APPROVED: _____ DATE _____
Bradley L. McCloud, Mayor

Attachment: Amend Zoning Codes part 5 & 6 (1260 : Amendments to the Zoning Code)

CERTIFICATE

I, April L. Beggerow, Clerk of Council, City of Reynoldsburg, Ohio do hereby certify the foregoing to be a true and correct copy of Ordinance No. ____ as passed by Council of said City on the ____ day of ____ and as recorded in the Record of Proceedings of said Council.

April L. Beggerow, Clerk of Council

Filed with Mayor: _____

Published: _____

Attachment: Amend Zoning Codes part 5 & 6 (1260 : Amendments to the Zoning Code)