

MINUTES COMMITTEE MEETING
REYNOLDSBURG FINANCE AND ADMINISTRATION COMMITTEE
March 26, 2018

Chairman Barth R. Cotner called the meeting to order at 7:39 PM

PRESENT: Clemens, Cotner, Luzader, Spalding, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved.

Approval of Minutes

a. Finance and Administration Committee – Committee Meeting – March 12, 2018

RESULT:	ACCEPTED
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NEW LEGISLATION/DISCUSSION ITEMS

MOTION TO CONFIRM MAYOR'S APPOINTMENT OF JAMES E. HOOD, CITY ATTORNEY TO THE LICKING COUNTY TAX INCENTIVE REVIEW COUNCIL. --- Cotner. Finance and Administration Committee.

Mayor McCloud: Thank you Chairman Cotner, this and the next item, kind of a housekeeping item. We have a statutory requirement to have a fully staffed Tax Incentive Review Council, we currently have vacancies on the Licking County Tax Incentive Review Council and it is my recommendation that those vacancies be filled with the City Attorney and Andrew Bowsher respectively, Development Director.

RESULT:	REFERRED [UNANIMOUS]	Next: 3/26/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Marshall Spalding, Ward 3 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

MOTION TO CONFIRM MAYOR'S APPOINTMENT OF ANDREW BOWSHER, DEVELOPMENT DIRECTOR TO THE LICKING COUNTY TAX INCENTIVE REVIEW COUNCIL. --- Cotner. Finance and Administration Committee.

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RESULT:	REFERRED [UNANIMOUS]	Next: 3/26/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Mel Clemens, Ward 4 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: CHAPTER 160 EMPLOYEE COMPENSATION SECTION 160.02 "AUTHORIZED POSITIONS, PERSONNEL, CLASSIFICATION AND PAY GRADE" SUBSECTION (A) "ADMINISTRATIVE"; SUBSECTION (C) "DEVELOPMENT". --- Cotner. Finance and Administration Committee.

Mrs. Boller: Good evening Mr. Cotner, members of Council. What we are requesting to do is currently we have an administrative assistant that is shared by the Development Department and the Assistant Clerk of Council. The Development Department has a need of having that as full time administrative assistant and we are asking that we have 1 full time administrative assistant and still keep on staff a part time assistant clerk of council if you so desire to fill it.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 3/26/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Brett Luzader, Ward 2 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

LEGISLATION FOR EMERGENCY ADOPTION

ORDINANCE AUTHORIZING THE CITY AUDITOR TO ESTABLISH FUND 285 - ENDOWMENTS & CONTRIBUTIONS; AND DECLARING AN EMERGENCY --- Cotner. Finance and Administration Committee.

Mr. Cicak: We spoke about this last meeting, its permission from you to open up another fund to be able to separate donations for the Parks & Recreation Department, incorporating any endowments for moneys given to the City to make sure they go to the right departments. I would like for it to be an emergency because I have to apply to the State Auditor for permission.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 3/26/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Marshall Spalding, Ward 3 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	

LEGISLATION FOR THIRD READING

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MINUTES COMMITTEE MEETING
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ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2017 IN VARIOUS POLICE SPECIAL REVENUE FUNDS; AND PROVIDING THAT REVENUES FOR SAID FUNDS RECEIVED DURING 2018 BE ACCEPTED --- Cotner. Finance and Administration Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 3/26/2018 7:34 PM
MOVER:	Barth R. Cotner, Chairman	
SECONDER:	Mel Clemens, Ward 4 Councilmember	
AYES:	Clemens, Cotner, Luzader, Spalding	