CITY OF REYNOLDSBURG

CITY COUNCIL

Committee Meetings
Regular Council Meeting

Doug Joseph, President
Caleb Skinner, Ward 1
Brett Luzader, Ward 2
Marshall Spalding, Ward 3
Mel Clemens, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 E. Main St
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

April Beggerow
614-322-6836

Monday, March 25, 2019 **Council Chambers**

CITY COUNCIL MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

a. City Council – Regular Meeting – March 11, 2019

4. APPROVAL OF AGENDA

5. COMMUNITY COMMENTS AND REQUESTS

6. COMMUNICATIONS

a. Auditor's Reports, January, 2019

7. REPORTS

8. LEGISLATION FOR EMERGENCY ADOPTION

a. ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE (1) POLICE CRUISER AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFOR; AND DECLARING AN EMERGENCY. (First Reading 3/11/2019). --- Clemens. Public Safety, Law and Courts Committee.

b. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHM FOR THE ENGINEERING, PLANS, BID DOCUMENTS, AND CONSTRUCTION ADMINISTRATION FOR THE LANCASTER AND MAIN PARKING LOT--PHASE 2, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. (First Reading 3/25/2019). --- Luzader. Public Service and Transportation Committee.

9. LEGISLATION FOR FIRST READING

a. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GUIDE STUDIO FOR MARKETING AND BRANDING SERVICES. --- Spalding. Development, Parks and Recreation Committee.

b. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING, PLANS, ADVERTISING, AND TO PREPARE BID DOCUMENTS FOR JFK PARK IMPROVEMENTS AND APPROPRIATING FUNDS THEREFORE. --- Spalding. Development, Parks and Recreation Committee.

c. ORDINANCE AUTHORIZING MAYOR TO PURCHASE A 2019 FORD TRANSIT T-250 AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT. --- Clemens. Public Safety, Law and Courts Committee.

d. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH PYROTECNICO FOR THE 2019 FIREWORKS DISPLAY. --- Luzader. Public Service and Transportation Committee.

e. ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FROM THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) RECYCLING CARTS --- Luzader. Public Service and Transportation Committee.

f. ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FROM TOTER RECYCLING CARTS; AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

10. LEGISLATION FOR SECOND READING

a. A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2019 REYNOLDSBURG FARMERS' MARKET. (First Reading 3/11/2019). --- Spalding. Development, Parks and Recreation Committee.

b. A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2019 TOMATO FESTIVAL. (First Reading 3/11/2019). --- Spalding. Development, Parks and Recreation Committee.

c. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LOGICALIS FOR THE PURCHASE OF A CISCO PHONE SYSTEM. (First Reading 3/11/2019). --- Cotner. Finance and Administration Committee.

11. LEGISLATION FOR THIRD READING

a. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT (Second Reading 3/11/2019). --- Spalding. Development, Parks and Recreation Committee.

b. ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT. (Second Reading 3/11/2019). --- Clemens. Public Safety, Law and Courts Committee.

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ADJOURNMENT

MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
March 11, 2019

President of Council Doug Joseph called the meeting to order at 8:25 PM

PRESENT: Joseph, Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner
ABSENT:

Approval of Minutes

a. City Council – Regular Meeting – February 25, 2019

RESULT:	**ACCEPTED**

Approval of Agenda

Removal of item 9A- held in Committee.

Community Comments and Requests

Ms. Nader: Good evening, I am Lauren Nader. My husband Terry and I reside at 7627 palmer Road. I attended the February 26th meeting to learn more about the planned improvements to Palmer Road, I was very pleased to hear our road is finally, finally, getting the attention it needs. The plans were presented but I was surprised to find no one at the City had thought of moving the electric pole at the End of Palmer at Graham. Then I was very unhappy to hear about 8 feet wide multi use path that is planned for south side of Palmer, through my yard and the yards of seven of my neighbors. Just a reminder to anybody in the room who is not familiar with Palmer, no curbs, country road, I was told at one time there was a very small right of way that the City owned after speaking in the map room at the auditors office, they explained that you indeed have some room on the south side to put a sidewalk in. But let me get back to the subject here. Since the meeting with the residents on the 26th, I understand that there has been at least one meeting to discuss and or make changes to the project, so I understand some of the details may have changed. I do though want you to hear my concerns about this project. My family and I can safely say most, if not all of my neighbors do not want an 8 feet wide black top path going through our yards. By the way and ADA compliance sidewalk is 3 feet wide, with most of the new sidewalks in the Reynoldsburg being built at 4 feet wide, including Drugan Court, which sits next to us. Its been said by a City representative that they want to connect neighborhoods around Reynoldsburg. We already have access to a neighborhood with walk ways right across the street. By walking through Leighton Village and Marabar, you can follow the side streets and sidewalks down to the bike path in the center of town. My husband is an avid biker and enjoys the path which connects Reynoldsburg to bike ways throughout central Ohio. So we are in favor of bike ways and sidewalks and all. The proposed path, this proposed path though is a path to no where. No path continues east of Drugan court, nor will it for many many years. The money is not there. I see no reason why you would be continuing a walk way out into the country. The proposed path will not connect to any thing in front of the Livingston House. While a path there may be a plan down the road, the bridge just north of the five way intersection is not wide enough to support a sidewalk. This path makes no sense. Putting it in will remove approximately 14 large trees along the property owners homes since we moved in 38 years ago. And I am really fairly certain its not going to do anything to improve our property values. IF anything it is going to cause them to decline. Considering the utility pole, I understand since the meeting on the 26th that's the City has made a call to AEP about moving the pole. I ask you to please keep on them, as this is the time to pole this pole away from the corner. Thank you for your time this evening.

Mr. Joseph: Thank you, questions?

Mr. Pitchford: Tom Pitchford, 7608 Palmer Road. And I was discussing the same thing the lady did, well. The biggest problem I have, not only the pole on the corner that school buses have to wait until cards give them a place to swing all the way around to get through it. I mean its just silly that the pole is still there, its just ridiculous. I mean it should have been years ago, I have lived there 25 years. One of the other problems I have is the walk way. Or bike path, whatever you want to have it. Its 8 houses not 6. Its the biggest waste of money. It takes people over, drops them off on the worst part of the road, right where there is a big S turns comes around and leads them off to walk back onto the road or to go down and walk on the road. It just doesn't make any sense to do it. I mean if your going to do it, do it all the way. But keep on mind that these are peoples front yards, this is not a park. Yes, I walk in parks all the time, I love it. But I don't walk in peoples front yards and I don't take 15 feet of the property. What really needs to be done is widen the road all the way to Lancaster, I mean not Lancaster, but to Graham Road. You're not going to widen it at Graham Road because the post is there. Your not going to put the four foot on it, I don't understand it. Several years back, you gave permission to the people on the corner house to put a fence in their front yard, alright. They put the fence higher than what ordinance says they are allowed to do, its still there. They put big corner post almost 5 foot tall. They ran it too close to the road and you cant see around it, so what did the City do. They took the crosswalk and wiped it out. Well now we cant have a crosswalk because its not safe. Because the cars have to pull up and they pull into what used to be the crosswalk. Why don't we take this 6-8 foot, whatever this thing is for 8 houses, why don't we take that money and see if we can fix Graham Road on City property where the tomato house is so people can walk down that hill. Right now, it's just a mud walkway, I mean it's no wider than this and all mud down a hill, that's all there is, right next to the road. There is a good place to put the money, not in this thing. I appreciate your time. Thank you.

Mr. Clemens: I'd like to know, who comes up with these ideas for the city. We have homeowners that we should take care of. I'm tired of seeing, and I've looked at the master plan and all that. This deal of going in and talking about taking people's property to make parks and make this and do that, I think it's a bad way to go myself and coming up with these ideas that have come before commissions and so forth, I don't know where they come from. But we haven't got the minutes yet, so I can't speak too much on that, but I look at this and see it and I just wonder who comes up with these ideas and comes before our different commissions and committees and we have to talk to our people that live here and have lived here about their property and how it's being used. There's other instances that have happened that I'm not going to bring up but I think its time we start thinking about the people that live here and have lived here before we think about taking away property and doing such things as that. I think its important what they've brought to us because these are not things we knew about or if we did know about, they sure didn't tell me about it. We get the minutes we get a chance to look into it, see how it came out and what's going to happen. I think it's a big thing. I may be getting old, and I won't be here that long, but I think it's important that we have the people that have lived here all these years and owned property to at least take them into consideration when we do things and that to me is a big problem right now. When we get the minutes and get to were we can look at them why, we'll see what we can do.

Mr. Luzader: If I understand correctly, this path is proposed to be put in the easement which I can understand that the City has the right to do that. But I know this project hasn't gone out to bid yet and I would just like to say that when it does go out to bid, and I've talked to Mr. Sampson about this, is that we do that pathway as a bid alternate so at least we'll know what it will cost if we decide to go forward with it, but it won't be in the actual bid package to start with. Correct Bill?

Mr. Sampson: That's correct Mr. Luzader. With all of our designs, Mr. Clemens, Mr. Luzader, Council members, we consider all of the alternatives. We incorporate them into our designs and we kind of segregate out, that's the purpose of the public meeting is we want to solicit input, you know we had a very well attended public meeting, the most well attended since I've been on board with the city, we want input, we don't just step in and start construction on roadways without getting input from the public. But in the designs, we look at all of the alternatives and then separate out, this is a very autonimous part of the plan, the bike path and we're doing it as a bid alternative to see what the prices come back. In terms of the light, that one of the residents was explaining, that's the first I've heard of it in my 3 year tenure with the city, that next day, we contacted AEP, its an AEP light, they're doing an explore to get it removed. So it's working together with our community to really keep us moving forward and keeping the bar going higher.

Ms. Bryant: Mr. Sampson, piggybacking on what Mr. Luzader had inquired in regard to right of way, if we were taking anybody's property to do this project, we'd have to institute and eminent domain action to do so, correct?

Mr. Sampson: There is no private property being taken, it's all public right of way, that's the reason why we chose that particular segment.

Ms. Bryant: And that's what I thought, but I wanted to make it clear on the record that we're not proposing to take any body's property.

Mr. Sampson: We are not taking property, correct.

Mr. Clemens: No body said it was their property, they said it was public property, they don't want to have to look at it, that's the point, it's in their front yard, I mean it's never been there, they have access to park there, I can understand. This looks like a movie I saw, the Bridge to Nowhere with Gregory Peck, and they shot him.

Mayor McCloud: I kept sitting there saying I'm not going to say anything, Mel, you're acting like this is the first time you've ever heard of a leisure path. On Rosehill Road, let me talk about Rosehill Road, because that's where I live and I've been here 46 years. They took, the government took a lot of my yard. My yard and landscaping extended into the right of way, we knew that when we planted it. When they came through and people said they wanted a path, which I didn't vote on, it was done when I was out of office, I lost some of my yard. It happens. It's not like we just invented the wheel. If you people don't want it, I don't mean you people, if you don't want it just vote against it, I don't care, I'm not going to lose any sleep about it, but to make the insinuation that we're taking private property is not right.

Mr. Clemens: The object I said was, we're doing things that people do not know about and it changes the value of their property. I know that you're right of way takes whatever, I'm not opposed to that.

Mayor McCloud: You said taking people's property though, that's what I wanted to make sure.

Mr. Clemens: I could bring something up but, I'm not going to bring it up here in front of everybody, you and I can talk about it. And I don't want it where we take people's property, that's' what I'm saying, I don't want it where we take people's property.

Mayor McCloud: Then that's fine, its simply an option for the project, if you don't like it, vote against it, again, I don't care.

President Joseph: Any other comments from Council? Thank you very much.

Communications
Reports

Mr. Luzader: I just wanted to take a minute to let everyone know where we stand on the possibility of reciting some state funding to improve Waggoner Road. I said a couple weeks ago, and then again 2 weeks ago that I had met with numerous State legislators to try to get us some funding and while we had strong support from both sides of the isle for an amendment in the transportation budget, we were unsuccessful in the Ohio House at this time. The previous Governor's administration complicated the situation with local Governments and roads, but I do want to say that the current Governor and the General Assembly are committed to a partnership with local governments, but first they have to try to balance the state books and get their things taken care of before they can look elsewhere. So right now, it just doesn't look like we're going to get state funding. It's not a dead issue, but right now, it doesn't look like its going to happen.

Motions

MOTION THAT REYNOLDSBURG CITY COUNCIL DOES HEREBY CONFIRM MAYORAL APPOINTMENT OF ALEXANDER FURST TO SERVE ON THE BOARD OF ZONING AND BUILDING APPEALS FOR THE UNEXPIRED TERM ENDING DECEMBER 31, 2019. --- Cotner. Finance and Administration Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Barth R. Cotner, At-Large Councilmember
SECONDER:	Marshall Spalding, Ward 3 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

LEGISLATION FOR EMERGENCY ADOPTION

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST; AND DECLARING AN EMERGENCY. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mel Clemens, Ward 4 Councilmember
SECONDER:	Brett Luzader, Ward 2 Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

LEGISLATION FOR FIRST READING

A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2019 REYNOLDSBURG FARMERS' MARKET. --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:30 PM**

A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2019 TOMATO FESTIVAL. --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:30 PM**

ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE (1) POLICE CRUISER AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFOR; AND DECLARING AN EMERGENCY. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:31 PM**

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHM FOR THE ENGINEERING, PLANS, BID DOCUMENTS, AND CONSTRUCTION ADMINISTRATION FOR THE LANCASTER AND MAIN PARKING LOT--PHASE 2, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:32 PM**

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LOGICALIS FOR THE PURCHASE OF A CISCO PHONE SYSTEM. --- Cotner. Finance and Administration Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:33 PM**

LEGISLATION FOR SECOND READING

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE PARKS & RECREATION DEPARTMENT --- Spalding. Development, Parks and Recreation Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:30 PM**

ORDINANCE APPROPRIATING FUNDS FROM UNAPPROPRIATED GENERAL FUND TO AN ACCOUNT IN THE POLICE DEPARTMENT. --- Clemens. Public Safety, Law and Courts Committee.

RESULT:	**REFERRED TO COMMITTEE**	**Next: 3/25/2019 7:31 PM**

LEGISLATION FOR THIRD READING

39-19

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF SEWER LINE CCTV AND MANHOLE INSPECTIONS. --- Luzader. Public Service and Transportation Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brett Luzader, Ward 2 Councilmember
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Clemens, Cotner, Luzader, Spalding, Baker, Bryant, Skinner

Adjournment

Doug Joseph, President of Council

April L. Beggerow, Clerk of Council

City Auditor's Office

Joni Crawford
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6862 phone

Memo

DATE:	**March 25, 2019**
TO:	**City Council**
CC:	
RE:	**<Insert Subject/RE Here - Bold>**

Departmental Budget-January, 2019

Fiscal Year to Date 01/31/1

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	28,91
5102	Wages-Staff	881,997.00	.00	881,997.00	70,664.71	.00	70,664.71	811,332.29	8	830,54
5104	Wages-Part time	122,892.00	.00	122,892.00	5,616.28	.00	5,616.28	117,275.72	5	90,28
5105	Overtime	350,000.00	.00	350,000.00	21,429.60	.00	21,429.60	328,570.40	6	498,57
5106	Longevity	52,550.00	.00	52,550.00	5,800.00	.00	5,800.00	46,750.00	11	50,62
5109	HSA Employer Funding	252,000.00	.00	252,000.00	204,560.00	.00	204,560.00	47,440.00	81	230,59
5111	Wages Chief	119,480.00	.00	119,480.00	9,043.34	.00	9,043.34	110,436.66	8	115,87
5113	Wages Enforcement	5,299,278.00	.00	5,299,278.00	447,942.10	.00	447,942.10	4,851,335.90	8	4,930,82
5151	PERS Contribution	141,315.00	.00	141,315.00	10,264.06	.00	10,264.06	131,050.94	7	138,89
5152	PFDPF Contribution	908,093.00	.00	908,093.00	88,585.82	.00	88,585.82	819,507.18	10	968,02
5155	PERS Pickup	46,322.00	.00	46,322.00	3,831.14	.00	3,831.14	42,490.86	8	46,72
5161	Group Insurance	1,132,076.00	2,837.05	1,134,913.05	95,656.27	183,780.78	95,656.27	855,476.00	25	932,11
5166	Medicare	98,972.00	.00	98,972.00	7,846.81	.00	7,846.81	91,125.19	8	91,76
	Personal Services Totals	$9,404,975.00	$2,837.05	$9,407,812.05	$971,240.13	$183,780.78	$971,240.13	$8,252,791.14	12%	$8,953,76
Supplies										
5201	Office Supplies	9,500.00	3,258.44	12,758.44	383.31	10,781.79	383.31	1,593.34	88	10,35
5202	Photo Copy Supplies	3,500.00	26.25	3,526.25	.00	2,126.25	.00	1,400.00	60	3,49
5203	Computer Supplies	18,000.00	4,583.21	22,583.21	385.02	10,931.19	385.02	11,267.00	50	14,01
5205	Small Tools/Minor Equipment	6,000.00	1,442.70	7,442.70	1,049.91	1,392.79	1,049.91	5,000.00	33	3,22
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5207	Law Enforcement Supplies	93,000.00	9,596.66	102,596.66	11,402.45	87,648.05	11,402.45	3,546.16	97	84,00
5213	Repair and Maintenance Supplies	11,000.00	346.33	11,346.33	.00	7,346.33	.00	4,000.00	65	1,97
5241	Uniforms-Purchased	212,000.00	52,569.65	264,569.65	10,335.69	147,126.20	10,335.69	107,107.76	60	71,75
5251	MV Gas and Oil	130,000.00	9,584.81	139,584.81	5,599.59	53,985.22	5,599.59	80,000.00	43	93,25
	Supplies Totals	$493,000.00	$81,408.05	$574,408.05	$29,155.97	$321,337.82	$29,155.97	$223,914.26	61%	$282,07
Services										
5311	Utilities	144,530.00	23,626.28	168,156.28	12,610.06	116,433.27	12,610.06	39,112.95	77	114,46
5321	Professional Training	55,000.00	30,768.80	85,768.80	20,631.71	20,275.41	20,631.71	44,861.68	48	31,85
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	21
5323	Publications	2,850.00	.00	2,850.00	.00	.00	.00	2,850.00	0	58
5324	Professional Association Dues	2,500.00	195.00	2,695.00	440.00	1,755.00	440.00	500.00	81	70
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,68
5339	Misc Contract Services	83,600.00	14,961.01	98,561.01	12,085.44	42,650.90	12,085.44	43,824.67	56	54,48
5351	Liability Insurance Deductible	25,000.00	20,479.00	45,479.00	.00	45,479.00	.00	.00	100	4,52
5361	Building Repair/Maintenance	132,500.00	4,992.81	137,492.81	6,284.15	18,046.59	6,284.15	113,162.07	18	40,72
5362	Equipment Maintenance	72,000.00	7,215.00	79,215.00	5,242.50	30,970.00	5,242.50	43,002.50	46	33,39
5363	MV Repair/Maintenance-External	27,000.00	4,715.00	31,715.00	1,704.52	21,935.48	1,704.52	8,075.00	75	14,29

Run by Joni Crawford on 03/13/2019 08:58:40 AM

Departmental Budget-January, 2019

Fiscal Year to Date 01/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **111 - Police Division**										
	EXPENSE									
Services										
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,36
5375	Prisoner Care	140,000.00	11,169.41	151,169.41	6,174.58	84,994.83	6,174.58	60,000.00	60	78,87
5391	Postage	6,500.00	700.00	7,200.00	427.79	2,042.69	427.79	4,729.52	34	5,31
5392	Fingerprinting Services	2,500.00	2,518.00	5,018.00	.00	3,018.00	.00	2,000.00	60	1,67
5393	L.E.A.D.S Terminal	8,500.00	600.00	9,100.00	600.00	7,200.00	600.00	1,300.00	86	7,20
5395	Printing/Advertising	15,000.00	2,121.61	17,121.61	1,588.28	5,127.07	1,588.28	10,406.26	39	3,21
5396	Uniform Cleaning/Repairs	35,000.00	2,623.15	37,623.15	1,362.28	25,750.56	1,362.28	10,510.31	72	15,72
5399	Other Miscellaneous Services	4,000.00	1,491.82	5,491.82	91.26	2,800.56	91.26	2,600.00	53	2,14
	Services Totals	$769,480.00	$128,176.89	$897,656.89	$69,242.57	$428,479.36	$69,242.57	$399,934.96	55%	$414,45
Capital Purchases										
5631	Furniture and Fixtures	10,000.00	191.48	10,191.48	.00	191.48	.00	10,000.00	2	6,50
5632	Motor Vehicles	383,470.00	68,668.00	452,138.00	.00	362,668.00	.00	89,470.00	80	625,52
5633	Machinery and Equipment	93,000.00	5,316.62	98,316.62	4,874.89	61,006.73	4,874.89	32,435.00	67	65,11
5634	Unmarked Vehicles	58,400.00	.00	58,400.00	.00	.00	.00	58,400.00	0	
5639	Other Equipment	75,000.00	6,667.68	81,667.68	2,317.51	25,699.07	2,317.51	53,651.10	34	34,67
	Capital Purchases Totals	$619,870.00	$80,843.78	$700,713.78	$7,192.40	$449,565.28	$7,192.40	$243,956.10	65%	$731,82
	EXPENSE TOTALS	$11,287,325.00	$293,265.77	$11,580,590.77	$1,076,831.07	$1,383,163.24	$1,076,831.07	$9,120,596.46	21%	$10,382,11
	Department **111 - Police Division** Totals	($11,287,325.00)	($293,265.77)	($11,580,590.77)	($1,076,831.07)	($1,383,163.24)	($1,076,831.07)	($9,120,596.46)	21%	($10,382,119

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **290 - Mechanic**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	101,288.00	.00	101,288.00	7,666.81	.00	7,666.81	93,621.19	8	97,95
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	45
5109	HSA Employer Funding	8,000.00	.00	8,000.00	8,000.00	.00	8,000.00	.00	100	8,00
5151	PERS Contribution	14,257.00	.00	14,257.00	1,059.01	.00	1,059.01	13,197.99	7	14,57
5161	Group Insurance	37,844.00	.00	37,844.00	3,189.83	6,470.17	3,189.83	28,184.00	26	32,30
5166	Medicare	1,477.00	.00	1,477.00	105.72	.00	105.72	1,371.28	7	1,36
	Personal Services Totals	$163,416.00	$0.00	$163,416.00	$20,021.37	$6,470.17	$20,021.37	$136,924.46	16%	$154,65
Supplies										
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	100.00	.00	100.00	50	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	1
5213	Repair and Maintenance Supplies	110,000.00	11,080.99	121,080.99	12,328.12	44,923.87	12,328.12	63,829.00	47	79,30
5259	Operating Materials and Supplies	7,500.00	1,639.39	9,139.39	2,252.13	4,387.26	2,252.13	2,500.00	73	3,37
	Supplies Totals	$120,800.00	$12,720.38	$133,520.38	$14,580.25	$50,911.13	$14,580.25	$68,029.00	49%	$82,69
Services										
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	21
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	1,24
5363	MV Repair/Maintenance-External	40,000.00	15,631.12	55,631.12	1,607.81	35,343.31	1,607.81	18,680.00	66	25,74
5397	Uniform Rental	1,350.00	68.88	1,418.88	137.76	1,131.12	137.76	150.00	89	1,11
5399	Other Miscellaneous Services	1,500.00	300.00	1,800.00	.00	1,200.00	.00	600.00	67	50
	Services Totals	$46,850.00	$16,000.00	$62,850.00	$1,745.57	$39,674.43	$1,745.57	$21,430.00	66%	$28,82
Capital Purchases										
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	48,65
5633	Machinery and Equipment	16,100.00	.00	16,100.00	.00	16,100.00	.00	.00	100	3,74
	Capital Purchases Totals	$16,100.00	$0.00	$16,100.00	$0.00	$16,100.00	$0.00	$0.00	100%	$52,40
	EXPENSE TOTALS	$347,166.00	$28,720.38	$375,886.38	$36,347.19	$113,155.73	$36,347.19	$226,383.46	40%	$318,57
	Department **290 - Mechanic** Totals	($347,166.00)	($28,720.38)	($375,886.38)	($36,347.19)	($113,155.73)	($36,347.19)	($226,383.46)	40%	($318,571

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	89,522.00	.00	89,522.00	6,775.96	.00	6,775.96	82,746.04	8	86,73
5102	Wages-Staff	407,677.00	.00	407,677.00	28,402.17	.00	28,402.17	379,274.83	7	344,66
5105	Overtime	15,700.00	.00	15,700.00	181.46	.00	181.46	15,518.54	1	14,19
5106	Longevity	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	50
5109	HSA Employer Funding	34,000.00	.00	34,000.00	32,000.00	.00	32,000.00	2,000.00	94	31,83
5141	Wages-Seasonal Labor	110,000.00	.00	110,000.00	4,486.28	.00	4,486.28	105,513.72	4	61,25
5151	PERS Contribution	87,416.00	.00	87,416.00	5,480.14	.00	5,480.14	81,935.86	6	72,66
5161	Group Insurance	155,452.00	.00	155,452.00	12,449.32	24,575.68	12,449.32	118,427.00	24	108,52
5166	Medicare	9,054.00	.00	9,054.00	553.36	.00	553.36	8,500.64	6	7,13
	Personal Services Totals	$910,321.00	$0.00	$910,321.00	$90,328.69	$24,575.68	$90,328.69	$795,416.63	13%	$727,49
Supplies										
5201	Office Supplies	500.00	1,974.36	2,474.36	.00	2,274.36	.00	200.00	92	51
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	40
5205	Small Tools/Minor Equipment	5,600.00	5,344.25	10,944.25	2,069.61	3,274.64	2,069.61	5,600.00	49	4,65
5209	Chemicals	32,125.00	.00	32,125.00	.00	150.00	.00	31,975.00	0	36,58
5213	Repair and Maintenance Supplies	75,000.00	9,646.39	84,646.39	7,466.28	27,309.70	7,466.28	49,870.41	41	59,69
5215	Recreational Supplies	54,000.00	2,831.76	56,831.76	1,408.53	10,058.35	1,408.53	45,364.88	20	45,23
5241	Uniforms-Purchased	2,500.00	449.94	2,949.94	449.94	.00	449.94	2,500.00	15	3,01
5251	MV Gas and Oil	19,000.00	4,278.01	23,278.01	795.86	11,682.15	795.86	10,800.00	54	13,48
5252	Aggregates	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	3,36
5259	Operating Materials and Supplies	48,000.00	.00	48,000.00	.00	2,693.74	.00	45,306.26	6	43,00
	Supplies Totals	$254,225.00	$24,524.71	$278,749.71	$12,190.22	$57,442.94	$12,190.22	$209,116.55	25%	$209,96
Services										
5303	Community Events	10,000.00	21,341.72	31,341.72	505.55	20,809.20	505.55	10,026.97	68	25,83
5311	Utilities	36,000.00	7,814.11	43,814.11	4,093.04	28,921.07	4,093.04	10,800.00	75	28,76
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	3,40
5322	Conference/Reimb	9,425.00	858.62	10,283.62	2,145.62	1,798.00	2,145.62	6,340.00	38	4,07
5323	Publications	250.00	.00	250.00	.00	.00	.00	250.00	0	
5324	Professional Association Dues	2,200.00	210.00	2,410.00	210.00	260.00	210.00	1,940.00	20	1,54
5338	Personal Service Contracts	55,000.00	3,866.00	58,866.00	10,203.25	11,662.75	10,203.25	37,000.00	37	52,13
5339	Misc Contract Services	170,000.00	170,146.25	340,146.25	7,331.05	17,115.51	7,331.05	315,699.69	7	108,88
5361	Building Repair/Maintenance	47,000.00	20,600.00	67,600.00	14,600.00	6,000.00	14,600.00	47,000.00	30	52,22
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5391	Postage	6,000.00	.00	6,000.00	18.72	.00	18.72	5,981.28	0	2,81
5395	Printing/Advertising	23,000.00	.00	23,000.00	141.10	.00	141.10	22,858.90	1	21,83
5399	Other Miscellaneous Services	4,000.00	32.87	4,032.87	32.87	.00	32.87	4,000.00	1	1,60
	Services Totals	$369,375.00	$224,869.57	$594,244.57	$39,281.20	$86,566.53	$39,281.20	$468,396.84	21%	$303,10

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **340 - Parks and Recreation**										
	EXPENSE									
Transfers/Other										
5515	Refunds-Fees	.00	.00	.00	1,667.00	.00	1,667.00	(1,667.00)	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	$1,667.00	$0.00	$1,667.00	($1,667.00)	+++	$(
Capital Purchases										
5631	Furniture and Fixtures	.00	10,574.50	10,574.50	.00	10,574.50	.00	.00	100	11,91
5632	Motor Vehicles	60,533.00	10,678.00	71,211.00	10,678.00	24,000.00	10,678.00	36,533.00	49	120,80
5633	Machinery and Equipment	12,000.00	5,735.84	17,735.84	.00	5,735.84	.00	12,000.00	32	89,45
5639	Other Equipment	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	68,89
	Capital Purchases Totals	$84,033.00	$26,988.34	$111,021.34	$10,678.00	$40,310.34	$10,678.00	$60,033.00	46%	$291,07
	EXPENSE TOTALS	$1,617,954.00	$276,382.62	$1,894,336.62	$154,145.11	$208,895.49	$154,145.11	$1,531,296.02	19%	$1,531,63
	Department **340 - Parks and Recreation** Totals	($1,617,954.00)	($276,382.62)	($1,894,336.62)	($154,145.11)	($208,895.49)	($154,145.11)	($1,531,296.02)	19%	($1,531,635

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T…
Fund	**110 - General Fund**									
Department	**343 - Senior Center**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	66,182.00	.00	66,182.00	5,009.47	.00	5,009.47	61,172.53	8	64,70
5104	Wages-Part time	62,021.00	.00	62,021.00	5,077.77	.00	5,077.77	56,943.23	8	63,16
5105	Overtime	.00	.00	.00	72.13	.00	72.13	(72.13)	+++	
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	18,032.00	.00	18,032.00	1,403.39	.00	1,403.39	16,628.61	8	18,48
5161	Group Insurance	19,036.00	.00	19,036.00	1,604.51	3,275.49	1,604.51	14,156.00	26	16,26
5166	Medicare	1,868.00	.00	1,868.00	144.68	.00	144.68	1,723.32	8	1,83
	Personal Services Totals	$171,739.00	$0.00	$171,739.00	$17,311.95	$3,275.49	$17,311.95	$151,151.56	12%	$168,96
Supplies										
5201	Office Supplies	1,200.00	78.96	1,278.96	.00	378.96	.00	900.00	30	74
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	61
5213	Repair and Maintenance Supplies	8,500.00	1,393.15	9,893.15	1,088.05	1,290.82	1,088.05	7,514.28	24	87
5215	Recreational Supplies	3,000.00	305.78	3,305.78	166.18	185.62	166.18	2,953.98	11	1,79
5216	Contributed Supplies Purchased	.00	20,320.29	20,320.29	.00	1,767.17	.00	18,553.12	9	2,34
5259	Operating Materials and Supplies	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,24
	Supplies Totals	$17,200.00	$22,098.18	$39,298.18	$1,254.23	$3,622.57	$1,254.23	$34,421.38	12%	$9,61
Services										
5311	Utilities	15,000.00	4,389.72	19,389.72	782.50	8,807.22	782.50	9,800.00	49	7,03
5321	Professional Training	300.00	.00	300.00	.00	.00	.00	300.00	0	
5322	Conference/Reimb	400.00	289.00	689.00	.00	289.00	.00	400.00	42	21
5324	Professional Association Dues	150.00	100.00	250.00	100.00	.00	100.00	150.00	40	10
5339	Misc Contract Services	8,000.00	1,773.47	9,773.47	.00	4,959.26	.00	4,814.21	51	10,76
5361	Building Repair/Maintenance	50,000.00	776.07	50,776.07	.00	776.07	.00	50,000.00	2	68,34
5391	Postage	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,50
5395	Printing/Advertising	.00	.00	.00	.00	.00	.00	.00	+++	2
	Services Totals	$76,350.00	$7,328.26	$83,678.26	$882.50	$14,831.55	$882.50	$67,964.21	19%	$88,98
	EXPENSE TOTALS	$265,289.00	$29,426.44	$294,715.44	$19,448.68	$21,729.61	$19,448.68	$253,537.15	14%	$267,56
	Department **343 - Senior Center** Totals	($265,289.00)	($29,426.44)	($294,715.44)	($19,448.68)	($21,729.61)	($19,448.68)	($253,537.15)	14%	($267,565

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **344 - Community Events**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	59,740.00	.00	59,740.00	4,521.70	.00	4,521.70	55,218.30	8	
5105	Overtime	5,000.00	.00	5,000.00	193.86	.00	193.86	4,806.14	4	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	
5151	PERS Contribution	9,064.00	.00	9,064.00	312.31	.00	312.31	8,751.69	3	
5161	Group Insurance	18,922.00	.00	18,922.00	1,594.96	4,500.04	1,594.96	12,827.00	32	
5166	Medicare	939.00	.00	939.00	65.65	.00	65.65	873.35	7	
	Personal Services Totals	$97,665.00	$0.00	$97,665.00	$10,688.48	$4,500.04	$10,688.48	$82,476.48	16%	$(
Supplies										
5201	Office Supplies	300.00	.00	300.00	.00	300.00	.00	.00	100	
5215	Recreational Supplies	13,310.00	.00	13,310.00	.00	250.00	.00	13,060.00	2	
	Supplies Totals	$13,610.00	$0.00	$13,610.00	$0.00	$550.00	$0.00	$13,060.00	4%	$(
Services										
5303	Community Events	520.00	.00	520.00	.00	.00	.00	520.00	0	
5311	Utilities	840.00	.00	840.00	.00	600.00	.00	240.00	71	
5322	Conference/Reimb	1,250.00	.00	1,250.00	.00	330.00	.00	920.00	26	
5324	Professional Association Dues	700.00	.00	700.00	.00	115.00	.00	585.00	16	
5339	Misc Contract Services	127,975.00	.00	127,975.00	.00	.00	.00	127,975.00	0	
5395	Printing/Advertising	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5399	Other Miscellaneous Services	14,200.00	.00	14,200.00	.00	.00	.00	14,200.00	0	
	Services Totals	$160,485.00	$0.00	$160,485.00	$0.00	$1,045.00	$0.00	$159,440.00	1%	$(
	EXPENSE TOTALS	$271,760.00	$0.00	$271,760.00	$10,688.48	$6,095.04	$10,688.48	$254,976.48	6%	$(
	Department **344 - Community Events** Totals	($271,760.00)	$0.00	($271,760.00)	($10,688.48)	($6,095.04)	($10,688.48)	($254,976.48)	6%	$(

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **448 - Service Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	91,121.00	.00	91,121.00	6,897.18	.00	6,897.18	84,223.82	8	88,24
5102	Wages-Staff	317,913.00	.00	317,913.00	22,529.50	.00	22,529.50	295,383.50	7	276,66
5105	Overtime	3,000.00	.00	3,000.00	3,436.59	.00	3,436.59	(436.59)	115	3,86
5106	Longevity	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,70
5109	HSA Employer Funding	28,000.00	.00	28,000.00	24,000.00	.00	24,000.00	4,000.00	86	23,66
5151	PERS Contribution	58,035.00	.00	58,035.00	4,015.39	.00	4,015.39	54,019.61	7	54,10
5161	Group Insurance	129,884.00	.00	129,884.00	9,378.25	18,846.75	9,378.25	101,659.00	22	93,75
5166	Medicare	6,011.00	.00	6,011.00	458.43	.00	458.43	5,552.57	8	5,18
	Personal Services Totals	$636,464.00	$0.00	$636,464.00	$70,715.34	$18,846.75	$70,715.34	$546,901.91	14%	$547,19
Supplies										
5201	Office Supplies	1,700.00	291.65	1,991.65	.00	791.65	.00	1,200.00	40	1,03
5203	Computer Supplies	1,000.00	22.01	1,022.01	.00	22.01	.00	1,000.00	2	97
5213	Repair and Maintenance Supplies	18,000.00	3,079.11	21,079.11	2,012.01	9,969.13	2,012.01	9,097.97	57	10,57
5251	MV Gas and Oil	1,500.00	926.41	2,426.41	38.53	1,887.88	38.53	500.00	79	60
	Supplies Totals	$22,200.00	$4,319.18	$26,519.18	$2,050.54	$12,670.67	$2,050.54	$11,797.97	56%	$13,19
Services										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	
5302	Street Lighting	260,000.00	13,360.63	273,360.63	17,733.55	201,627.08	17,733.55	54,000.00	80	210,00
5303	Community Events	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	29,25
5311	Utilities	.00	.00	.00	.00	15,000.00	.00	(15,000.00)	+++	
5321	Professional Training	500.00	90.00	590.00	90.00	.00	90.00	500.00	15	27
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	2
5325	Educational Assistance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5331	Engineering/Architecture	125,000.00	19,866.77	144,866.77	.00	32,866.77	.00	112,000.00	23	21,49
5339	Misc Contract Services	86,550.00	5,397.42	91,947.42	3,460.23	132,336.19	3,460.23	(43,849.00)	148	45,87
5362	Equipment Maintenance	4,000.00	398.20	4,398.20	1,001.45	2,896.75	1,001.45	500.00	89	2,85
5367	Streetscape Maintenance	.00	200.00	200.00	.00	200.00	.00	.00	100	72,32
5374	Emergency Management Services	40,000.00	2,643.00	42,643.00	36,730.21	2,643.00	36,730.21	3,269.79	92	35,85
5391	Postage	500.00	.00	500.00	10.76	.00	10.76	489.24	2	18
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	54
5397	Uniform Rental	2,500.00	229.07	2,729.07	97.72	1,131.35	97.72	1,500.00	45	1,10
5398	Tree/Grass Service	31,000.00	8,292.50	39,292.50	425.00	15,367.50	425.00	23,500.00	40	21,90
5399	Other Miscellaneous Services	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	1,54
	Services Totals	$590,350.00	$50,477.59	$640,827.59	$59,548.92	$404,568.64	$59,548.92	$176,710.03	72%	$443,23
	EXPENSE TOTALS	$1,249,014.00	$54,796.77	$1,303,810.77	$132,314.80	$436,086.06	$132,314.80	$735,409.91	44%	$1,003,62
	Department **448 - Service Department** Totals	($1,249,014.00)	($54,796.77)	($1,303,810.77)	($132,314.80)	($436,086.06)	($132,314.80)	($735,409.91)	44%	($1,003,620

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**479 - Building Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	77,559.00	.00	77,559.00	5,870.59	.00	5,870.59	71,688.41	8	74,79
5102	Wages-Staff	189,908.00	.00	189,908.00	14,185.11	.00	14,185.11	175,722.89	7	185,22
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	14,000.00	.00	14,000.00	14,000.00	.00	14,000.00	.00	100	14,00
5151	PERS Contribution	37,179.00	.00	37,179.00	2,770.36	.00	2,770.36	34,408.64	7	37,28
5161	Group Insurance	65,422.00	.00	65,422.00	5,521.83	11,103.17	5,521.83	48,797.00	25	56,03
5166	Medicare	3,887.00	.00	3,887.00	279.53	.00	279.53	3,607.47	7	3,64
	Personal Services Totals	$388,555.00	$0.00	$388,555.00	$42,627.42	$11,103.17	$42,627.42	$334,824.41	14%	$371,48
Supplies										
5201	Office Supplies	2,000.00	376.44	2,376.44	20.94	754.52	20.94	1,600.98	33	67
5241	Uniforms-Purchased	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	61
5251	MV Gas and Oil	5,000.00	736.99	5,736.99	166.32	3,070.67	166.32	2,500.00	56	3,50
	Supplies Totals	$10,000.00	$1,113.43	$11,113.43	$187.26	$5,325.19	$187.26	$5,600.98	50%	$4,79
Services										
5311	Utilities	5,000.00	373.56	5,373.56	373.56	1,000.00	373.56	4,000.00	26	2,23
5321	Professional Training	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,26
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	1,500.00	.00	1,500.00	.00	1,000.00	.00	500.00	67	31
5324	Professional Association Dues	800.00	.00	800.00	160.00	.00	160.00	640.00	20	29
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	4,365.00	24,365.00	.00	14,364.00	.00	10,001.00	59	19,81
5362	Equipment Maintenance	6,000.00	1,097.83	7,097.83	219.63	2,878.20	219.63	4,000.00	44	4,25
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	35,000.00	9,507.00	44,507.00	2,409.00	17,097.00	2,409.00	25,001.00	44	26,08
5391	Postage	1,000.00	.00	1,000.00	59.49	.00	59.49	940.51	6	69
5395	Printing/Advertising	3,500.00	.00	3,500.00	.00	1,000.00	.00	2,500.00	29	96
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$83,300.00	$15,343.39	$98,643.39	$3,221.68	$37,339.20	$3,221.68	$58,082.51	41%	$55,92
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	29
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$29
	EXPENSE TOTALS	$481,855.00	$16,456.82	$498,311.82	$46,036.36	$53,767.56	$46,036.36	$398,507.90	20%	$432,50
	Department **479 - Building Department** Totals	($481,855.00)	($16,456.82)	($498,311.82)	($46,036.36)	($53,767.56)	($46,036.36)	($398,507.90)	20%	($432,501

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**522 - Mayor**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	7,523.24	90,279.76	8	97,80
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	45,64
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	76
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	13,692.00	.00	13,692.00	1,365.57	.00	1,365.57	12,326.43	10	20,40
5161	Group Insurance	18,700.00	.00	18,700.00	1,576.55	3,188.45	1,576.55	13,935.00	25	28,05
5166	Medicare	1,418.00	.00	1,418.00	106.64	.00	106.64	1,311.36	8	2,04
	Personal Services Totals	$135,613.00	$0.00	$135,613.00	$14,572.00	$3,188.45	$14,572.00	$117,852.55	13%	$198,70
Supplies										
5201	Office Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	58
5203	Computer Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
	Supplies Totals	$800.00	$0.00	$800.00	$0.00	$0.00	$0.00	$800.00	0%	$58
Services										
5311	Utilities	50.00	256.56	306.56	233.32	823.24	233.32	(750.00)	345	84
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,39
5324	Professional Association Dues	700.00	.00	700.00	.00	4,372.00	.00	(3,672.00)	625	66
5332	Legal Services	30,000.00	9,943.66	39,943.66	2,961.05	21,982.61	2,961.05	15,000.00	62	21,82
5339	Misc Contract Services	5,000.00	385.00	5,385.00	385.00	.00	385.00	5,000.00	7	33
5391	Postage	250.00	.00	250.00	7.82	.00	7.82	242.18	3	7
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,44
	Services Totals	$38,000.00	$10,585.22	$48,585.22	$3,587.19	$27,177.85	$3,587.19	$17,820.18	63%	$28,57
	EXPENSE TOTALS	$174,413.00	$10,585.22	$184,998.22	$18,159.19	$30,366.30	$18,159.19	$136,472.73	26%	$227,86
	Department **522 - Mayor** Totals	($174,413.00)	($10,585.22)	($184,998.22)	($18,159.19)	($30,366.30)	($18,159.19)	($136,472.73)	26%	($227,865

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	59,273.00	.00	59,273.00	4,986.90	.00	4,986.90	54,286.10	8	64,90
5151	PERS Contribution	7,780.00	.00	7,780.00	668.08	.00	668.08	7,111.92	9	9,31
5166	Medicare	859.00	.00	859.00	72.32	.00	72.32	786.68	8	94
	Personal Services Totals	$67,912.00	$0.00	$67,912.00	$5,727.30	$0.00	$5,727.30	$62,184.70	8%	$75,15
Supplies										
5201	Office Supplies	700.00	230.39	930.39	117.61	812.78	117.61	.00	100	15
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	900.00	300.00	1,200.00	55.28	176.11	55.28	968.61	19	20
	Supplies Totals	$2,600.00	$530.39	$3,130.39	$172.89	$988.89	$172.89	$1,968.61	37%	$36
Services										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5322	Conference/Reimb	700.00	.00	700.00	.00	.00	.00	700.00	0	
5332	Legal Services	4,000.00	.00	4,000.00	.00	1,000.00	.00	3,000.00	25	4,22
5336	Medical Services/Physical Exams	15,000.00	5,358.00	20,358.00	5,358.00	7,300.00	5,358.00	7,700.00	62	12,30
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	2,100.00	.00	7,900.00	21	14,22
5391	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	
5395	Printing/Advertising	5,000.00	250.00	5,250.00	1,850.00	150.00	1,850.00	3,250.00	38	1,88
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$36,000.00	$5,608.00	$41,608.00	$7,208.00	$10,550.00	$7,208.00	$23,850.00	43%	$32,63
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$
	EXPENSE TOTALS	$107,012.00	$6,138.39	$113,150.39	$13,108.19	$11,538.89	$13,108.19	$88,503.31	22%	$108,16
	Department **534 - Civil Service Commission** Totals	($107,012.00)	($6,138.39)	($113,150.39)	($13,108.19)	($11,538.89)	($13,108.19)	($88,503.31)	22%	($108,161

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **545 - City Auditor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	87,342.00	.00	87,342.00	6,526.28	.00	6,526.28	80,815.72	7	85,62
5102	Wages-Staff	159,710.00	.00	159,710.00	11,803.40	.00	11,803.40	147,906.60	7	137,26
5104	Wages-Part time	39,065.00	.00	39,065.00	2,722.17	.00	2,722.17	36,342.83	7	41,16
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	22
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	8,00
5151	PERS Contribution	39,370.00	.00	39,370.00	2,906.54	.00	2,906.54	36,463.46	7	35,89
5161	Group Insurance	20,008.00	.00	20,008.00	1,682.78	3,412.22	1,682.78	14,913.00	25	21,11
5166	Medicare	3,915.00	.00	3,915.00	281.33	.00	281.33	3,633.67	7	3,68
	Personal Services Totals	$356,010.00	$0.00	$356,010.00	$29,922.50	$3,412.22	$29,922.50	$322,675.28	9%	$333,46
Supplies										
5201	Office Supplies	2,500.00	763.89	3,263.89	.00	1,263.89	.00	2,000.00	39	43
5203	Computer Supplies	3,000.00	755.79	3,755.79	.00	755.79	.00	3,000.00	20	96
	Supplies Totals	$5,500.00	$1,519.68	$7,019.68	$0.00	$2,019.68	$0.00	$5,000.00	29%	$1,40
Services										
5321	Professional Training	2,650.00	.00	2,650.00	.00	.00	.00	2,650.00	0	87
5322	Conference/Reimb	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	3,10
5324	Professional Association Dues	1,000.00	.00	1,000.00	250.00	737.00	250.00	13.00	99	63
5333	Outside Professional Services	38,000.00	.00	38,000.00	1,700.00	36,300.00	1,700.00	.00	100	35,57
5339	Misc Contract Services	15,300.00	16,362.50	31,662.50	.00	31,662.50	.00	.00	100	8,37
5362	Equipment Maintenance	1,200.00	151.64	1,351.64	50.17	851.47	50.17	450.00	67	1,04
5391	Postage	2,000.00	.00	2,000.00	258.60	.00	258.60	1,741.40	13	1,65
5395	Printing/Advertising	2,650.00	.00	2,650.00	.00	.00	.00	2,650.00	0	1,80
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	463.53	1,400.00	463.53	10,136.47	16	7,08
	Services Totals	$77,600.00	$16,514.14	$94,114.14	$2,722.30	$70,950.97	$2,722.30	$20,440.87	78%	$60,15
	EXPENSE TOTALS	$439,110.00	$18,033.82	$457,143.82	$32,644.80	$76,382.87	$32,644.80	$348,116.15	24%	$395,01
	Department **545 - City Auditor** Totals	($439,110.00)	($18,033.82)	($457,143.82)	($32,644.80)	($76,382.87)	($32,644.80)	($348,116.15)	24%	($395,018

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**554 - City Attorney**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	7,523.24	90,279.76	8	97,80
5102	Wages-Staff	247,038.00	.00	247,038.00	14,535.14	.00	14,535.14	232,502.86	6	185,76
5104	Wages-Part time	87,163.00	.00	87,163.00	6,597.62	.00	6,597.62	80,565.38	8	84,52
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	50
5109	HSA Employer Funding	22,000.00	.00	22,000.00	18,000.00	.00	18,000.00	4,000.00	82	18,00
5151	PERS Contribution	60,565.00	.00	60,565.00	3,972.51	.00	3,972.51	56,592.49	7	53,50
5161	Group Insurance	103,008.00	.00	103,008.00	7,075.93	14,109.07	7,075.93	81,823.00	21	71,72
5166	Medicare	6,273.00	.00	6,273.00	400.08	.00	400.08	5,872.92	6	5,17
	Personal Services Totals	$624,450.00	$0.00	$624,450.00	$58,104.52	$14,109.07	$58,104.52	$552,236.41	12%	$517,00
Supplies										
5201	Office Supplies	2,500.00	.00	2,500.00	.00	2,200.00	.00	300.00	88	1,49
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	43
	Supplies Totals	$3,400.00	$0.00	$3,400.00	$0.00	$2,200.00	$0.00	$1,200.00	65%	$1,92
Services										
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	6,800.00	399.84	7,199.84	399.84	2,798.88	399.84	4,001.12	44	6,28
5324	Professional Association Dues	2,500.00	.00	2,500.00	1,047.00	910.00	1,047.00	543.00	78	1,23
5332	Legal Services	40,000.00	.00	40,000.00	.00	6,000.00	.00	34,000.00	15	8,21
5333	Outside Professional Services	14,504.00	.00	14,504.00	9,500.00	5,004.00	9,500.00	.00	100	14,50
5337	Public Defender	5,000.00	459.90	5,459.90	459.90	5,000.00	459.90	.00	100	2,82
5339	Misc Contract Services	14,100.00	.00	14,100.00	.00	2,400.00	.00	11,700.00	17	2,91
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	46.81	.00	46.81	453.19	9	46
5399	Other Miscellaneous Services	2,500.00	498.63	2,998.63	.00	2,998.63	.00	.00	100	2,00
	Services Totals	$89,204.00	$1,358.37	$90,562.37	$11,453.55	$25,111.51	$11,453.55	$53,997.31	40%	$39,42
	EXPENSE TOTALS	$717,054.00	$1,358.37	$718,412.37	$69,558.07	$41,420.58	$69,558.07	$607,433.72	15%	$558,36
	Department **554 - City Attorney** Totals	($717,054.00)	($1,358.37)	($718,412.37)	($69,558.07)	($41,420.58)	($69,558.07)	($607,433.72)	15%	($558,363

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**571 - City Council**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	62,162.00	.00	62,162.00	5,179.83	.00	5,179.83	56,982.17	8	62,15
5102	Wages-Staff	65,431.00	.00	65,431.00	4,952.74	.00	4,952.74	60,478.26	8	69,66
5104	Wages-Part time	22,495.00	.00	22,495.00	1,617.42	.00	1,617.42	20,877.58	7	9,19
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	21,089.00	.00	21,089.00	1,638.62	.00	1,638.62	19,450.38	8	20,17
5161	Group Insurance	19,036.00	.00	19,036.00	1,603.99	5,621.01	1,603.99	11,811.00	38	16,31
5166	Medicare	2,184.00	.00	2,184.00	164.75	.00	164.75	2,019.25	8	1,97
	Personal Services Totals	$196,947.00	$0.00	$196,947.00	$19,157.35	$5,621.01	$19,157.35	$172,168.64	13%	$183,48
Supplies										
5201	Office Supplies	1,500.00	57.57	1,557.57	.00	557.57	.00	1,000.00	36	96
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$2,000.00	$57.57	$2,057.57	$0.00	$557.57	$0.00	$1,500.00	27%	$96
Services										
5321	Professional Training	3,000.00	.00	3,000.00	400.00	2,080.00	400.00	520.00	83	1,06
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	74
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	500.00	.00	500.00	110.00	.00	110.00	390.00	22	43
5325	Educational Assistance	3,500.00	.00	3,500.00	2,787.74	250.00	2,787.74	462.26	87	2,77
5339	Misc Contract Services	43,000.00	1,765.20	44,765.20	10,967.67	5,850.73	10,967.67	27,946.80	38	34,56
5391	Postage	300.00	.00	300.00	13.73	.00	13.73	286.27	5	10
5395	Printing/Advertising	3,000.00	1,011.44	4,011.44	.00	2,511.44	.00	1,500.00	63	1,60
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	10
	Services Totals	$62,400.00	$2,776.64	$65,176.64	$14,279.14	$12,192.17	$14,279.14	$38,705.33	41%	$41,39
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	25
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$25
	EXPENSE TOTALS	$261,347.00	$2,834.21	$264,181.21	$33,436.49	$18,370.75	$33,436.49	$212,373.97	20%	$226,09
	Department **571 - City Council** Totals	($261,347.00)	($2,834.21)	($264,181.21)	($33,436.49)	($18,370.75)	($33,436.49)	($212,373.97)	20%	($226,094

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **580 - Development Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	87,550.00	.00	87,550.00	6,627.32	.00	6,627.32	80,922.68	8	75,17
5102	Wages-Staff	115,360.00	.00	115,360.00	8,732.31	.00	8,732.31	106,627.69	8	87,14
5104	Wages-Part time	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
5109	HSA Employer Funding	10,000.00	.00	10,000.00	10,000.00	.00	10,000.00	.00	100	9,33
5151	PERS Contribution	31,207.00	.00	31,207.00	2,121.54	.00	2,121.54	29,085.46	7	22,62
5161	Group Insurance	45,914.00	.00	45,914.00	3,916.06	7,683.94	3,916.06	34,314.00	25	31,08
5166	Medicare	3,232.00	.00	3,232.00	213.83	.00	213.83	3,018.17	7	2,27
	Personal Services Totals	$313,263.00	$0.00	$313,263.00	$31,611.06	$7,683.94	$31,611.06	$273,968.00	13%	$227,64
Supplies										
5201	Office Supplies	3,500.00	250.00	3,750.00	(29.82)	197.84	(29.82)	3,581.98	4	2,84
5203	Computer Supplies	250.00	250.00	500.00	.00	250.00	.00	250.00	50	
	Supplies Totals	$3,750.00	$500.00	$4,250.00	($29.82)	$447.84	($29.82)	$3,831.98	10%	$2,84
Services										
5301	Boards/Commissions	6,000.00	40.32	6,040.32	40.32	.00	40.32	6,000.00	1	1,10
5311	Utilities	1,750.00	395.81	2,145.81	202.62	1,493.19	202.62	450.00	79	1,21
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	10,000.00	.00	10,000.00	.00	7,282.00	.00	2,718.00	73	2,70
5323	Publications	500.00	.00	500.00	.00	315.00	.00	185.00	63	
5324	Professional Association Dues	3,500.00	.00	3,500.00	.00	1,000.00	.00	2,500.00	29	1,13
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,04
5331	Engineering/Architecture	30,000.00	222.42	30,222.42	.00	10,222.42	.00	20,000.00	34	2,77
5332	Legal Services	10,000.00	9,900.00	19,900.00	.00	19,900.00	.00	.00	100	4,11
5339	Misc Contract Services	217,000.00	6,085.00	223,085.00	7,017.50	150,849.50	7,017.50	65,218.00	71	191,21
5391	Postage	1,000.00	.00	1,000.00	.65	.00	.65	999.35	0	22
5395	Printing/Advertising	5,000.00	.00	5,000.00	.00	3,000.00	.00	2,000.00	60	
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	97
	Services Totals	$290,250.00	$16,643.55	$306,893.55	$7,261.09	$194,062.11	$7,261.09	$105,570.35	66%	$206,50
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	1,000.00	.00	4,000.00	20	
	Capital Purchases Totals	$5,000.00	$0.00	$5,000.00	$0.00	$1,000.00	$0.00	$4,000.00	20%	$
	EXPENSE TOTALS	$612,263.00	$17,143.55	$629,406.55	$38,842.33	$203,193.89	$38,842.33	$387,370.33	38%	$436,99
	Department **580 - Development Department** Totals	($612,263.00)	($17,143.55)	($629,406.55)	($38,842.33)	($203,193.89)	($38,842.33)	($387,370.33)	38%	($436,994

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**582 - Human Resources Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	85,850.00	.00	85,850.00	6,497.82	.00	6,497.82	79,352.18	8	83,14
5104	Wages-Part time	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	45
5109	HSA Employer Funding	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	14,896.00	.00	14,896.00	897.62	.00	897.62	13,998.38	6	12,09
5161	Group Insurance	7,774.00	.00	7,774.00	716.74	1,468.26	716.74	5,589.00	28	7,33
5166	Medicare	1,543.00	.00	1,543.00	92.72	.00	92.72	1,450.28	6	1,19
	Personal Services Totals	$132,613.00	$0.00	$132,613.00	$10,204.90	$1,468.26	$10,204.90	$120,939.84	9%	$106,21
Supplies										
5201	Office Supplies	800.00	196.56	996.56	42.65	153.91	42.65	800.00	20	45
5203	Computer Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	7
5208	OSHA Supplies	14,000.00	683.68	14,683.68	1,223.37	5,905.31	1,223.37	7,555.00	49	12,13
	Supplies Totals	$15,000.00	$880.24	$15,880.24	$1,266.02	$6,059.22	$1,266.02	$8,555.00	46%	$12,66
Services										
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	59
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	17
5323	Publications	400.00	.00	400.00	307.80	.00	307.80	92.20	77	27
5324	Professional Association Dues	500.00	.00	500.00	.00	665.00	.00	(165.00)	133	79
5336	Medical Services/Physical Exams	3,000.00	105.66	3,105.66	94.70	846.66	94.70	2,164.30	30	2,19
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	2,49
5391	Postage	200.00	.00	200.00	1.41	.00	1.41	198.59	1	15
5399	Other Miscellaneous Services	19,000.00	2,512.53	21,512.53	795.96	4,716.57	795.96	16,000.00	26	21,26
	Services Totals	$28,100.00	$2,618.19	$30,718.19	$1,199.87	$6,228.23	$1,199.87	$23,290.09	24%	$27,94
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$
	EXPENSE TOTALS	$176,213.00	$3,498.43	$179,711.43	$12,670.79	$13,755.71	$12,670.79	$153,284.93	15%	$146,82
	Department **582 - Human Resources Department** Totals	($176,213.00)	($3,498.43)	($179,711.43)	($12,670.79)	($13,755.71)	($12,670.79)	($153,284.93)	15%	($146,825

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **584 - Computer Department**										
	EXPENSE									
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	9
5203	Computer Supplies	12,750.00	.00	12,750.00	.00	5,000.00	.00	7,750.00	39	14,04
	Supplies Totals	$13,000.00	$0.00	$13,000.00	$0.00	$5,250.00	$0.00	$7,750.00	40%	$14,14
Services										
5311	Utilities	800.00	.00	800.00	.00	.00	.00	800.00	0	
5339	Misc Contract Services	161,000.00	2,500.00	163,500.00	36,200.00	122,300.00	36,200.00	5,000.00	97	155,74
5366	Computer Maintenance	242,800.00	8,679.88	251,479.88	29,783.19	226,503.39	29,783.19	(4,806.70)	102	152,39
	Services Totals	$404,600.00	$11,179.88	$415,779.88	$65,983.19	$348,803.39	$65,983.19	$993.30	100%	$308,13
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	19,58
5639	Other Equipment	317,000.00	7,315.91	324,315.91	6,398.72	102,917.19	6,398.72	215,000.00	34	88,47
	Capital Purchases Totals	$317,000.00	$7,315.91	$324,315.91	$6,398.72	$102,917.19	$6,398.72	$215,000.00	34%	$108,06
	EXPENSE TOTALS	$734,600.00	$18,495.79	$753,095.79	$72,381.91	$456,970.58	$72,381.91	$223,743.30	70%	$430,33
	Department **584 - Computer Department** Totals	($734,600.00)	($18,495.79)	($753,095.79)	($72,381.91)	($456,970.58)	($72,381.91)	($223,743.30)	70%	($430,339

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	71,375.00	.00	71,375.00	5,212.99	.00	5,212.99	66,162.01	7	69,29
5102	Wages-Staff	86,765.00	.00	86,765.00	8,272.93	.00	8,272.93	78,492.07	10	83,40
5104	Wages-Part time	25,867.00	.00	25,867.00	1,957.81	.00	1,957.81	23,909.19	8	21,42
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	95
5109	HSA Employer Funding	12,000.00	.00	12,000.00	12,000.00	.00	12,000.00	.00	100	8,00
5151	PERS Contribution	25,061.00	.00	25,061.00	2,304.11	.00	2,304.11	22,756.89	9	24,71
5161	Group Insurance	56,771.00	.00	56,771.00	4,846.18	9,688.82	4,846.18	42,236.00	26	34,24
5166	Medicare	2,677.00	.00	2,677.00	213.52	.00	213.52	2,463.48	8	2,48
	Personal Services Totals	$281,116.00	$0.00	$281,116.00	$34,807.54	$9,688.82	$34,807.54	$236,619.64	16%	$244,52
Supplies										
5201	Office Supplies	4,500.00	1,800.22	6,300.22	.00	4,300.22	.00	2,000.00	68	1,91
	Supplies Totals	$4,500.00	$1,800.22	$6,300.22	$0.00	$4,300.22	$0.00	$2,000.00	68%	$1,91
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	382.00	832.00	.00	632.00	.00	200.00	76	6
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5332	Legal Services	56,000.00	15,000.00	71,000.00	5,000.00	67,000.00	5,000.00	(1,000.00)	101	50,00
5339	Misc Contract Services	1,000.00	1,110.00	2,110.00	70.00	2,540.00	70.00	(500.00)	124	54
5344	Witness Fees	250.00	.00	250.00	24.00	.00	24.00	226.00	10	16
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	20,000.00	8,468.00	28,468.00	.00	23,468.00	.00	5,000.00	82	6,53
5391	Postage	1,800.00	.00	1,800.00	90.98	.00	90.98	1,709.02	5	97
5393	L.E.A.D.S Terminal	600.00	.00	600.00	600.00	.00	600.00	.00	100	60
5399	Other Miscellaneous Services	2,400.00	1,950.00	4,350.00	90.00	2,860.00	90.00	1,400.00	68	49
	Services Totals	$84,600.00	$26,910.00	$111,510.00	$5,874.98	$96,500.00	$5,874.98	$9,135.02	92%	$59,37
	EXPENSE TOTALS	$370,216.00	$28,710.22	$398,926.22	$40,682.52	$110,489.04	$40,682.52	$247,754.66	38%	$305,82
	Department 593 - Clerk of Courts Totals	($370,216.00)	($28,710.22)	($398,926.22)	($40,682.52)	($110,489.04)	($40,682.52)	($247,754.66)	38%	($305,820

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **595 - General and Administrative**										
	EXPENSE									
Personal Services										
5164	Workers Compensation	251,165.00	208,372.00	459,537.00	208,372.00	.00	208,372.00	251,165.00	45	237,39
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	8,59
	Personal Services Totals	$276,165.00	$208,372.00	$484,537.00	$208,372.00	$0.00	$208,372.00	$276,165.00	43%	$245,98
Supplies										
5201	Office Supplies	.00	400.00	400.00	.00	400.00	.00	.00	100	
5202	Photo Copy Supplies	3,500.00	545.30	4,045.30	442.40	102.90	442.40	3,500.00	13	2,15
	Supplies Totals	$3,500.00	$945.30	$4,445.30	$442.40	$502.90	$442.40	$3,500.00	21%	$2,15
Services										
5301	Boards/Commissions	15,500.00	1,255.55	16,755.55	1,697.79	3,557.76	1,697.79	11,500.00	31	12,13
5311	Utilities	195,000.00	29,113.92	224,113.92	18,328.38	129,284.66	18,328.38	76,500.88	66	148,98
5324	Professional Association Dues	26,000.00	.00	26,000.00	5,663.91	15,920.73	5,663.91	4,415.36	83	25,12
5351	Liability Insurance Deductible	185,000.00	.00	185,000.00	.00	122,309.00	.00	62,691.00	66	113,73
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	60,000.00	.00	(10,000.00)	120	28,69
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,17
5361	Building Repair/Maintenance	65,000.00	25,358.23	90,358.23	29,495.95	23,505.95	29,495.95	37,356.33	59	34,17
5362	Equipment Maintenance	2,500.00	1,981.96	4,481.96	.00	3,981.96	.00	500.00	89	1
5371	Election Expense	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	35,08
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5373	Auditor/Treasurer Fees	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	4,36
5391	Postage	8,500.00	525.66	9,025.66	(882.69)	3,423.02	(882.69)	6,485.33	28	2,54
5394	Taxes/Assessments-City Property	60,000.00	.00	60,000.00	29,412.48	30,587.52	29,412.48	.00	100	30,20
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,20
	Services Totals	$669,000.00	$58,235.32	$727,235.32	$83,715.82	$392,570.60	$83,715.82	$250,948.90	65%	$437,44
Capital Purchases										
5611	Buildings	.00	167,431.35	167,431.35	114,882.31	52,549.04	114,882.31	.00	100	118,13
5631	Furniture and Fixtures	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5639	Other Equipment	15,000.00	3,708.96	18,708.96	.00	13,708.96	.00	5,000.00	73	12,29
	Capital Purchases Totals	$16,500.00	$171,140.31	$187,640.31	$114,882.31	$66,258.00	$114,882.31	$6,500.00	97%	$130,42
	EXPENSE TOTALS	$965,165.00	$438,692.93	$1,403,857.93	$407,412.53	$459,331.50	$407,412.53	$537,113.90	62%	$816,01
	Department **595 - General and Administrative** Totals	($965,165.00)	($438,692.93)	($1,403,857.93)	($407,412.53)	($459,331.50)	($407,412.53)	($537,113.90)	62%	($816,018

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **810 - Public Health and Welfare**										
	EXPENSE									
Services										
5376	County Health Services	319,733.00	.00	319,733.00	.00	.00	.00	319,733.00	0	302,55
	Services Totals	$319,733.00	$0.00	$319,733.00	$0.00	$0.00	$0.00	$319,733.00	0%	$302,55
	EXPENSE TOTALS	$319,733.00	$0.00	$319,733.00	$0.00	$0.00	$0.00	$319,733.00	0%	$302,55
	Department **810 - Public Health and Welfare** Totals	($319,733.00)	$0.00	($319,733.00)	$0.00	$0.00	$0.00	($319,733.00)	0%	($302,551
	Fund **110 - General Fund** Totals	$20,397,489.00	$1,244,539.73	$21,642,028.73	$2,214,708.51	$3,644,712.84	$2,214,708.51	$15,782,607.38		$17,890,06

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**220 - Income Tax Fund**									
Department	**564 - Income Tax Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	56,160.00	.00	56,160.00	4,148.08	.00	4,148.08	52,011.92	7	59,74
5106	Longevity	700.00	.00	700.00	.00	.00	.00	700.00	0	60
5109	HSA Employer Funding	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	7,961.00	.00	7,961.00	554.47	.00	554.47	7,406.53	7	9,02
5161	Group Insurance	8,140.00	.00	8,140.00	704.97	1,450.03	704.97	5,985.00	26	7,19
5164	Workers Compensation	1,907.00	.00	1,907.00	.00	.00	.00	1,907.00	0	2,22
	Personal Services Totals	$76,868.00	$0.00	$76,868.00	$7,407.52	$1,450.03	$7,407.52	$68,010.45	12%	$80,79
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	20
5203	Computer Supplies	350.00	.00	350.00	.00	350.00	.00	.00	100	35
	Supplies Totals	$600.00	$0.00	$600.00	$0.00	$600.00	$0.00	$0.00	100%	$55
Services										
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	350.00	.00	650.00	35	47
5323	Publications	200.00	.00	200.00	.00	200.00	.00	.00	100	
5324	Professional Association Dues	525.00	.00	525.00	.00	25.00	.00	500.00	5	
5339	Misc Contract Services	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	59,76
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	75.00	.00	.00	100	7
5362	Equipment Maintenance	300.00	50.55	350.55	16.72	283.83	16.72	50.00	86	19
5373	Auditor/Treasurer Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	91
5379	Other Governmental Billings	10,000.00	.00	10,000.00	1,382.25	.00	1,382.25	8,617.75	14	6,30
5391	Postage	600.00	.00	600.00	31.23	.00	31.23	568.77	5	14
	Services Totals	$30,700.00	$50.55	$30,750.55	$1,430.20	$933.83	$1,430.20	$28,386.52	8%	$67,87
Transfers/Other										
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	1,460.70	.00	1,460.70	4,539.30	24	1,22
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	54,940.84	.00	54,940.84	745,059.16	7	418,86
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	(197.04)	450,000.00	(197.04)	1,050,197.04	30	
	Transfers/Other Totals	$2,306,000.00	$0.00	$2,306,000.00	$56,204.50	$450,000.00	$56,204.50	$1,799,795.50	22%	$420,09
Capital Purchases										
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,09
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$2,09
	EXPENSE TOTALS	$2,414,168.00	$50.55	$2,414,218.55	$65,042.22	$452,983.86	$65,042.22	$1,896,192.47	21%	$571,41
	Department **564 - Income Tax Division** Totals	($2,414,168.00)	($50.55)	($2,414,218.55)	($65,042.22)	($452,983.86)	($65,042.22)	($1,896,192.47)	21%	($571,411
	Fund **220 - Income Tax Fund** Totals	$2,414,168.00	$50.55	$2,414,218.55	$65,042.22	$452,983.86	$65,042.22	$1,896,192.47		$571,41

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**260 - Street Fund**									
Department	**268 - Street Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	72,952.00	.00	72,952.00	5,521.57	.00	5,521.57	67,430.43	8	70,64
5102	Wages-Staff	339,316.00	.00	339,316.00	25,243.46	.00	25,243.46	314,072.54	7	318,30
5105	Overtime	28,000.00	.00	28,000.00	448.88	.00	448.88	27,551.12	2	25,17
5106	Longevity	3,450.00	.00	3,450.00	.00	.00	.00	3,450.00	0	2,50
5109	HSA Employer Funding	25,000.00	.00	25,000.00	21,000.00	.00	21,000.00	4,000.00	84	22,91
5151	PERS Contribution	62,121.00	.00	62,121.00	4,346.05	.00	4,346.05	57,774.95	7	57,89
5161	Group Insurance	113,609.00	.00	113,609.00	8,261.06	16,788.94	8,261.06	88,559.00	22	88,61
5164	Workers Compensation	14,881.00	.00	14,881.00	.00	.00	.00	14,881.00	0	14,55
5166	Medicare	6,434.00	.00	6,434.00	437.44	.00	437.44	5,996.56	7	5,86
	Personal Services Totals	$665,763.00	$0.00	$665,763.00	$65,258.46	$16,788.94	$65,258.46	$583,715.60	12%	$606,47
Supplies										
5201	Office Supplies	2,700.00	597.74	3,297.74	.00	2,190.96	.00	1,106.78	66	2,12
5203	Computer Supplies	1,800.00	693.22	2,493.22	.00	1,493.22	.00	1,000.00	60	20
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	305.22	194.78	305.22	1,000.00	33	39
5213	Repair and Maintenance Supplies	500.00	97.19	597.19	97.19	280.00	97.19	220.00	63	17
5241	Uniforms-Purchased	2,000.00	365.60	2,365.60	365.60	600.00	365.60	1,400.00	41	2,17
5251	MV Gas and Oil	38,000.00	1,636.19	39,636.19	1,636.19	20,000.00	1,636.19	18,000.00	55	26,25
5252	Aggregates	17,000.00	4,753.20	21,753.20	753.20	10,000.00	753.20	11,000.00	49	13,22
5253	Ice Control	140,000.00	24,724.27	164,724.27	.00	74,724.27	.00	90,000.00	45	25,27
5259	Operating Materials and Supplies	90,000.00	15,673.41	105,673.41	15,802.86	33,574.70	15,802.86	56,295.85	47	63,37
	Supplies Totals	$293,500.00	$48,540.82	$342,040.82	$18,960.26	$143,057.93	$18,960.26	$180,022.63	47%	$133,21
Services										
5311	Utilities	19,000.00	3,472.63	22,472.63	1,771.44	14,831.19	1,771.44	5,870.00	74	12,54
5313	Traffic Light Current	12,000.00	1,546.22	13,546.22	460.78	7,085.44	460.78	6,000.00	56	5,18
5321	Professional Training	500.00	.00	500.00	89.00	.00	89.00	411.00	18	7
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	50.00	.00	80.00	38	6
5331	Engineering/Architecture	14,000.00	6,268.15	20,268.15	.00	11,268.15	.00	9,000.00	56	5,30
5339	Misc Contract Services	36,500.00	17,315.30	53,815.30	1,250.00	28,465.30	1,250.00	24,100.00	55	34,52
5351	Liability Insurance Deductible	9,600.00	.00	9,600.00	.00	7,534.25	.00	2,065.75	78	9,56
5352	Motor Vehicle Insurance	10,600.00	.00	10,600.00	.00	9,600.00	.00	1,000.00	91	10,60
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	3,000.00	.00	7,000.00	30	12,44
5365	Utility Line Repair/Maintenance	30,000.00	5,315.34	35,315.34	.00	28,000.00	.00	7,315.34	79	12,84
5391	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	
5397	Uniform Rental	2,000.00	123.78	2,123.78	209.57	1,876.22	209.57	37.99	98	1,90
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	159.75	455.25	159.75	385.00	62	76
	Services Totals	$145,630.00	$34,041.42	$179,671.42	$3,940.54	$112,165.80	$3,940.54	$63,565.08	65%	$105,82

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **260 - Street Fund**										
Department **268 - Street Department**										
	EXPENSE									
Capital Purchases										
5611	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	156,17
5632	Motor Vehicles	145,000.00	.00	145,000.00	.00	.00	.00	145,000.00	0	350,15
5633	Machinery and Equipment	.00	24,842.45	24,842.45	.00	24,842.45	.00	.00	100	36,33
5639	Other Equipment	4,600.00	.00	4,600.00	.00	.00	.00	4,600.00	0	10,50
	Capital Purchases Totals	$149,600.00	$24,842.45	$174,442.45	$0.00	$24,842.45	$0.00	$149,600.00	14%	$553,17
	EXPENSE TOTALS	$1,254,493.00	$107,424.69	$1,361,917.69	$88,159.26	$296,855.12	$88,159.26	$976,903.31	28%	$1,398,69
	Department **268 - Street Department** Totals	($1,254,493.00)	($107,424.69)	($1,361,917.69)	($88,159.26)	($296,855.12)	($88,159.26)	($976,903.31)	28%	($1,398,696
	Fund **260 - Street Fund** Totals	$1,254,493.00	$107,424.69	$1,361,917.69	$88,159.26	$296,855.12	$88,159.26	$976,903.31		$1,398,69

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	60,000.00	.00	60,000.00	.00	50,000.00	.00	10,000.00	83	65,00
5259	Operating Materials and Supplies	10,000.00	678.00	10,678.00	678.00	6,000.00	678.00	4,000.00	63	8,46
	Supplies Totals	$70,000.00	$678.00	$70,678.00	$678.00	$56,000.00	$678.00	$14,000.00	80%	$73,47
Services										
5313	Traffic Light Current	12,000.00	1,120.99	13,120.99	515.67	7,605.32	515.67	5,000.00	62	6,02
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	7,000.00	.00	2,000.00	78	12,82
	Services Totals	$24,000.00	$1,120.99	$25,120.99	$515.67	$16,105.32	$515.67	$8,500.00	66%	$18,85
	EXPENSE TOTALS	$94,000.00	$1,798.99	$95,798.99	$1,193.67	$72,105.32	$1,193.67	$22,500.00	77%	$92,32
	Department **268 - Street Department** Totals	($94,000.00)	($1,798.99)	($95,798.99)	($1,193.67)	($72,105.32)	($1,193.67)	($22,500.00)	77%	($92,321
	Fund **270 - State Highway Fund** Totals	$94,000.00	$1,798.99	$95,798.99	$1,193.67	$72,105.32	$1,193.67	$22,500.00		$92,32

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **290 - Law Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	397.76	397.76	397.76	.00	397.76	.00	100	47,224
	Transfers/Other Totals	$0.00	$397.76	$397.76	$397.76	$0.00	$397.76	$0.00	100%	$47,224
Capital Purchases										
5632	Motor Vehicles	.00	19,679.50	19,679.50	.00	19,679.50	.00	.00	100	
	Capital Purchases Totals	$0.00	$19,679.50	$19,679.50	$0.00	$19,679.50	$0.00	$0.00	100%	$0
	EXPENSE TOTALS	$0.00	$20,077.26	$20,077.26	$397.76	$19,679.50	$397.76	$0.00	100%	$47,224
	Department **111 - Police Division** Totals	$0.00	($20,077.26)	($20,077.26)	($397.76)	($19,679.50)	($397.76)	$0.00	100%	($47,224
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$20,077.26	$20,077.26	$397.76	$19,679.50	$397.76	$0.00		$47,224

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,849.55	.00	2,849.55	34,768.45	8	36,48
5102	Wages-Staff	231,202.00	.00	231,202.00	17,313.29	.00	17,313.29	213,888.71	7	222,41
5105	Overtime	15,400.00	.00	15,400.00	3,300.01	.00	3,300.01	12,099.99	21	25,05
5106	Longevity	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	50
5109	HSA Employer Funding	15,000.00	.00	15,000.00	15,000.00	.00	15,000.00	.00	100	15,00
5151	PERS Contribution	39,602.00	.00	39,602.00	2,889.72	.00	2,889.72	36,712.28	7	37,75
5161	Group Insurance	69,258.00	.00	69,258.00	5,852.69	11,587.31	5,852.69	51,818.00	25	59,38
5164	Workers Compensation	9,571.00	.00	9,571.00	.00	.00	.00	9,571.00	0	9,29
5166	Medicare	3,301.00	.00	3,301.00	325.21	.00	325.21	2,975.79	10	3,96
	Personal Services Totals	$422,102.00	$0.00	$422,102.00	$47,530.47	$11,587.31	$47,530.47	$362,984.22	14%	$409,86
Supplies										
5201	Office Supplies	5,500.00	280.83	5,780.83	.00	3,280.83	.00	2,500.00	57	3,43
5203	Computer Supplies	7,500.00	378.64	7,878.64	74.83	2,053.81	74.83	5,750.00	27	20
5213	Repair and Maintenance Supplies	10,000.00	1,200.00	11,200.00	.00	1,200.00	.00	10,000.00	11	2,75
5241	Uniforms-Purchased	3,500.00	25.27	3,525.27	.00	1,000.00	.00	2,525.27	28	96
5251	MV Gas and Oil	14,000.00	433.58	14,433.58	433.58	7,750.00	433.58	6,250.00	57	7,02
5252	Aggregates	38,500.00	5,200.00	43,700.00	2,737.70	13,962.30	2,737.70	27,000.00	38	29,42
5259	Operating Materials and Supplies	65,000.00	7,438.14	72,438.14	3,090.14	29,848.00	3,090.14	39,500.00	45	56,95
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
	Supplies Totals	$164,000.00	$14,956.46	$178,956.46	$6,336.25	$59,094.94	$6,336.25	$113,525.27	37%	$100,76
Services										
5311	Utilities	14,000.00	4,183.70	18,183.70	1,039.44	12,394.26	1,039.44	4,750.00	74	7,86
5321	Professional Training	3,000.00	.00	3,000.00	.00	1,000.00	.00	2,000.00	33	1,42
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	360.00	.00	360.00	.00	.00	.00	360.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	8,504.34	23,504.34	5,860.08	7,644.26	5,860.08	10,000.00	57	3,72
5339	Misc Contract Services	45,000.00	805.30	45,805.30	.00	29,205.30	.00	16,600.00	64	36,03
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	3,543.25	.00	956.75	79	3,98
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	2,500.00	.00	250.00	91	2,50
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	29
5362	Equipment Maintenance	8,000.00	2,348.25	10,348.25	50.17	5,948.08	50.17	4,350.00	58	84
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,64
5365	Utility Line Repair/Maintenance	38,000.00	6,100.00	44,100.00	6,100.00	30,900.00	6,100.00	7,100.00	84	29,77
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	11,970.00	.00	530.00	96	12,50

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5378	Columbus Contract	5,035,550.00	1,127,100.95	6,162,650.95	1,127,100.95	2,000,000.00	1,127,100.95	3,035,550.00	51	4,549,25
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	13,46
5391	Postage	15,500.00	.00	15,500.00	3,034.25	.00	3,034.25	12,465.75	20	4,79
5399	Other Miscellaneous Services	250,000.00	972.78	250,972.78	1,499.86	13,728.49	1,499.86	235,744.43	6	157,74
	Services Totals	$5,469,360.00	$1,150,015.32	$6,619,375.32	$1,144,684.75	$2,118,833.64	$1,144,684.75	$3,355,856.93	49%	$4,830,84
Debt Service										
5465	Refunds-Consumer Charges	.00	.00	.00	.00	.00	.00	.00	+++	5
	Debt Service Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$5
Transfers/Other										
5992	Consumer on Account	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
	Transfers/Other Totals	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%	$
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	49
5632	Motor Vehicles	90,000.00	.00	90,000.00	.00	.00	.00	90,000.00	0	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	.00	90,000.00	.00	(40,000.00)	180	150,94
5639	Other Equipment	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	15,01
	Capital Purchases Totals	$290,000.00	$0.00	$290,000.00	$0.00	$90,000.00	$0.00	$200,000.00	31%	$166,45
	EXPENSE TOTALS	$6,346,462.00	$1,164,971.78	$7,511,433.78	$1,198,551.47	$2,279,515.89	$1,198,551.47	$4,033,366.42	46%	$5,507,98
	Department **735 - Water Division** Totals	($6,346,462.00)	($1,164,971.78)	($7,511,433.78)	($1,198,551.47)	($2,279,515.89)	($1,198,551.47)	($4,033,366.42)	46%	($5,507,984

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Departmental Budget-January, 2019

Fiscal Year to Date 01/31/19

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	320,649.00	.00	320,649.00	.00	.00	.00	320,649.00	0	310,82
5424	G. O. Bond-Interest	47,109.00	.00	47,109.00	.00	.00	.00	47,109.00	0	54,92
	Debt Service Totals	$367,758.00	$0.00	$367,758.00	$0.00	$0.00	$0.00	$367,758.00	0%	$365,75
	EXPENSE TOTALS	$367,758.00	$0.00	$367,758.00	$0.00	$0.00	$0.00	$367,758.00	0%	$365,75
	Department **991 - Debt Service** Totals	($367,758.00)	$0.00	($367,758.00)	$0.00	$0.00	$0.00	($367,758.00)	0%	($365,756
	Fund **710 - Water Fund** Totals	$6,714,220.00	$1,164,971.78	$7,879,191.78	$1,198,551.47	$2,279,515.89	$1,198,551.47	$4,401,124.42		$5,873,74

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,849.55	.00	2,849.55	34,768.45	8	36,48
5102	Wages-Staff	278,520.00	.00	278,520.00	17,540.28	.00	17,540.28	260,979.72	6	228,64
5105	Overtime	3,500.00	.00	3,500.00	262.95	.00	262.95	3,237.05	8	1,44
5106	Longevity	550.00	.00	550.00	550.00	.00	550.00	.00	100	45
5109	HSA Employer Funding	17,000.00	.00	17,000.00	13,000.00	.00	13,000.00	4,000.00	76	15,00
5151	PERS Contribution	44,126.00	.00	44,126.00	3,220.75	.00	3,220.75	40,905.25	7	40,67
5161	Group Insurance	80,454.00	.00	80,454.00	5,320.98	10,529.02	5,320.98	64,604.00	20	56,70
5164	Workers Compensation	10,738.00	.00	10,738.00	.00	.00	.00	10,738.00	0	8,98
5166	Medicare	4,643.00	.00	4,643.00	296.70	.00	296.70	4,346.30	6	3,76
	Personal Services Totals	$477,149.00	$0.00	$477,149.00	$43,041.21	$10,529.02	$43,041.21	$423,578.77	11%	$392,15
Supplies										
5201	Office Supplies	5,500.00	280.82	5,780.82	.00	3,280.82	.00	2,500.00	57	3,43
5203	Computer Supplies	7,500.00	378.63	7,878.63	74.84	2,053.79	74.84	5,750.00	27	20
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	18,39
5241	Uniforms-Purchased	2,500.00	25.27	2,525.27	.00	1,000.00	.00	1,525.27	40	96
5251	MV Gas and Oil	14,500.00	433.59	14,933.59	433.59	7,750.00	433.59	6,750.00	55	7,02
5252	Aggregates	4,500.00	1,500.00	6,000.00	.00	1,500.00	.00	4,500.00	25	
5259	Operating Materials and Supplies	65,000.00	350.00	65,350.00	.00	5,850.00	.00	59,500.00	9	6,24
	Supplies Totals	$102,000.00	$2,968.31	$104,968.31	$508.43	$21,434.61	$508.43	$83,025.27	21%	$36,26
Services										
5311	Utilities	12,000.00	3,129.01	15,129.01	771.08	9,607.96	771.08	4,749.97	69	7,90
5321	Professional Training	3,000.00	.00	3,000.00	.00	1,000.00	.00	2,000.00	33	2
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	.00	500.00	0	
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	18,500.00	3,240.97	21,740.97	.00	8,240.97	.00	13,500.00	38	1,75
5339	Misc Contract Services	40,000.00	55.30	40,055.30	.00	9,455.30	.00	30,600.00	24	12,12
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	1,347.75	.00	402.25	77	1,49
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	2,900.00	.00	100.00	97	2,90
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	29
5362	Equipment Maintenance	3,000.00	2,348.25	5,348.25	50.17	5,948.08	50.17	(650.00)	112	84
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,64
5365	Utility Line Repair/Maintenance	115,000.00	108,904.04	223,904.04	32,558.10	76,345.94	32,558.10	115,000.00	49	13,59
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	11,380.00	.00	3,620.00	76	11,91
5378	Columbus Contract	4,882,245.00	.00	4,882,245.00	600,037.60	899,962.40	600,037.60	3,382,245.00	31	4,602,93
5391	Postage	12,000.00	.00	12,000.00	3,034.25	.00	3,034.25	8,965.75	25	4,79

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Fiscal Year to Date 01/31/19
Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **720 - Wastewater/Sewer Fund**										
Department **736 - Wastewater Division**										
	EXPENSE									
Services										
5399	Other Miscellaneous Services	250,000.00	972.77	250,972.77	1,499.86	13,728.47	1,499.86	235,744.44	6	125,04
	Services Totals	$5,372,845.00	$118,650.34	$5,491,495.34	$637,951.06	$1,039,916.87	$637,951.06	$3,813,627.41	31%	$4,792,28
Capital Purchases										
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	49
5632	Motor Vehicles	90,000.00	.00	90,000.00	.00	.00	.00	90,000.00	0	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	.00	90,000.00	.00	(40,000.00)	180	150,94
5639	Other Equipment	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	15,01
	Capital Purchases Totals	$291,000.00	$0.00	$291,000.00	$0.00	$90,000.00	$0.00	$201,000.00	31%	$166,45
	EXPENSE TOTALS	$6,242,994.00	$121,618.65	$6,364,612.65	$681,500.70	$1,161,880.50	$681,500.70	$4,521,231.45	29%	$5,387,15
	Department **736 - Wastewater Division** Totals	($6,242,994.00)	($121,618.65)	($6,364,612.65)	($681,500.70)	($1,161,880.50)	($681,500.70)	($4,521,231.45)	29%	($5,387,150

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Fiscal Year to Date 01/31/19

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **720 - Wastewater/Sewer Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	36,200.00	.00	36,200.00	.00	.00	.00	36,200.00	0	35,30
5424	G. O. Bond-Interest	3,745.00	.00	3,745.00	.00	.00	.00	3,745.00	0	4,62
	Debt Service Totals	$39,945.00	$0.00	$39,945.00	$0.00	$0.00	$0.00	$39,945.00	0%	$39,92
	EXPENSE TOTALS	$39,945.00	$0.00	$39,945.00	$0.00	$0.00	$0.00	$39,945.00	0%	$39,92
	Department **991 - Debt Service** Totals	($39,945.00)	$0.00	($39,945.00)	$0.00	$0.00	$0.00	($39,945.00)	0%	($39,923
	Fund **720 - Wastewater/Sewer Fund** Totals	$6,282,939.00	$121,618.65	$6,404,557.65	$681,500.70	$1,161,880.50	$681,500.70	$4,561,176.45		$5,427,07

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	200,028.00	.00	200,028.00	14,542.03	.00	14,542.03	185,485.97	7	187,82
5105	Overtime	4,900.00	.00	4,900.00	85.02	.00	85.02	4,814.98	2	61
5106	Longevity	1,550.00	.00	1,550.00	.00	.00	.00	1,550.00	0	1,35
5109	HSA Employer Funding	15,000.00	.00	15,000.00	11,000.00	.00	11,000.00	4,000.00	73	10,91
5151	PERS Contribution	27,801.00	.00	27,801.00	2,069.53	.00	2,069.53	25,731.47	7	27,91
5161	Group Insurance	70,183.00	.00	70,183.00	1,740.21	9,629.79	1,740.21	58,813.00	16	43,92
5164	Workers Compensation	6,925.00	.00	6,925.00	.00	.00	.00	6,925.00	0	6,46
5166	Medicare	2,994.00	.00	2,994.00	204.01	.00	204.01	2,789.99	7	2,64
	Personal Services Totals	$329,381.00	$0.00	$329,381.00	$29,640.80	$9,629.79	$29,640.80	$290,110.41	12%	$281,64
Supplies										
5201	Office Supplies	6,500.00	.00	6,500.00	.00	2,400.00	.00	4,100.00	37	1,63
5203	Computer Supplies	750.00	.00	750.00	.00	700.00	.00	50.00	93	
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	70
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	32
5251	MV Gas and Oil	7,000.00	237.00	7,237.00	237.00	4,000.00	237.00	3,000.00	59	4,93
5252	Aggregates	750.00	.00	750.00	.00	500.00	.00	250.00	67	35
5259	Operating Materials and Supplies	30,000.00	1,300.00	31,300.00	384.25	9,915.75	384.25	21,000.00	33	25,25
	Supplies Totals	$47,000.00	$1,537.00	$48,537.00	$621.25	$18,515.75	$621.25	$29,400.00	39%	$33,21
Services										
5311	Utilities	8,000.00	1,827.87	9,827.87	696.96	7,090.91	696.96	2,040.00	79	4,70
5321	Professional Training	400.00	.00	400.00	178.00	.00	178.00	222.00	44	7
5322	Conference/Reimb	20.00	.00	20.00	.00	20.00	.00	.00	100	
5324	Professional Association Dues	220.00	.00	220.00	.00	.00	.00	220.00	0	7
5331	Engineering/Architecture	8,000.00	3,597.75	11,597.75	.00	8,597.75	.00	3,000.00	74	40
5339	Misc Contract Services	47,250.00	5,055.30	52,305.30	1,100.00	28,355.30	1,100.00	22,850.00	56	30,66
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	1,097.25	.00	1,152.75	49	2,24
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	1,750.00	.00	1,000.00	64	2,75
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	3,000.00	.00	2,000.00	60	
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,41
5365	Utility Line Repair/Maintenance	8,500.00	5,000.00	13,500.00	.00	7,000.00	.00	6,500.00	52	20,65
5378	Columbus Contract	875,000.00	62,690.52	937,690.52	62,690.52	700,000.00	62,690.52	175,000.00	81	736,90
5391	Postage	22,000.00	.00	22,000.00	3,000.00	.00	3,000.00	19,000.00	14	4,25
5397	Uniform Rental	2,000.00	45.09	2,045.09	90.18	754.91	90.18	1,200.00	41	78
5399	Other Miscellaneous Services	39,000.00	222.00	39,222.00	243.53	2,128.47	243.53	36,850.00	6	64,49
	Services Totals	$1,024,890.00	$78,438.53	$1,103,328.53	$67,999.19	$759,794.59	$67,999.19	$275,534.75	75%	$869,42

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **740 - Storm Water Drainage Fund**										
Department **737 - Storm Water Division**										
	EXPENSE									
Capital Purchases										
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	39,28
5633	Machinery and Equipment	15,600.00	.00	15,600.00	.00	.00	.00	15,600.00	0	
	Capital Purchases Totals	$65,600.00	$0.00	$65,600.00	$0.00	$0.00	$0.00	$65,600.00	0%	$39,28
	EXPENSE TOTALS	$1,466,871.00	$79,975.53	$1,546,846.53	$98,261.24	$787,940.13	$98,261.24	$660,645.16	57%	$1,223,56
	Department **737 - Storm Water Division** Totals	($1,466,871.00)	($79,975.53)	($1,546,846.53)	($98,261.24)	($787,940.13)	($98,261.24)	($660,645.16)	57%	($1,223,568

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**991 - Debt Service**									
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	100,00
5424	G. O. Bond-Interest	20,227.00	.00	20,227.00	.00	.00	.00	20,227.00	0	22,48
	Debt Service Totals	$120,227.00	$0.00	$120,227.00	$0.00	$0.00	$0.00	$120,227.00	0%	$122,48
	EXPENSE TOTALS	$120,227.00	$0.00	$120,227.00	$0.00	$0.00	$0.00	$120,227.00	0%	$122,48
	Department **991 - Debt Service** Totals	($120,227.00)	$0.00	($120,227.00)	$0.00	$0.00	$0.00	($120,227.00)	0%	($122,487
	Fund **740 - Storm Water Drainage Fund** Totals	$1,587,098.00	$79,975.53	$1,667,073.53	$98,261.24	$787,940.13	$98,261.24	$780,872.16		$1,346,05

Departmental Budget-January, 2019

Fiscal Year to Date 01/31/19
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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,500.00	.00	500.00	75	1,08
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$0.00	$1,500.00	$0.00	$500.00	75%	$1,08
Services										
5315	Private Hauler Contract	2,750,000.00	318,991.06	3,068,991.06	159,477.12	674,377.58	159,477.12	2,235,136.36	27	1,886,96
5391	Postage	15,000.00	.00	15,000.00	3,034.25	.00	3,034.25	11,965.75	20	4,79
5399	Other Miscellaneous Services	50,000.00	222.00	50,222.00	243.53	1,728.47	243.53	48,250.00	4	34,32
	Services Totals	$2,815,000.00	$319,213.06	$3,134,213.06	$162,754.90	$676,106.05	$162,754.90	$2,295,352.11	27%	$1,926,08
	EXPENSE TOTALS	$2,817,000.00	$319,213.06	$3,136,213.06	$162,754.90	$677,606.05	$162,754.90	$2,295,852.11	27%	$1,927,17
	Department **738 - Refuse Collection** Totals	($2,817,000.00)	($319,213.06)	($3,136,213.06)	($162,754.90)	($677,606.05)	($162,754.90)	($2,295,852.11)	27%	($1,927,174
	Fund **750 - Solid Waste Fund** Totals	$2,817,000.00	$319,213.06	$3,136,213.06	$162,754.90	$677,606.05	$162,754.90	$2,295,852.11		$1,927,17
	Grand Totals	$41,561,407.00	$3,059,670.24	$44,621,077.24	$4,510,569.73	$9,393,279.21	$4,510,569.73	$30,717,228.30		$34,573,76

Budget by Classification-January, 2019

Through 01/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	250,400.00	.00	.00	.00	250,400.00	0	276,71[illegible]
Municipal Tax	16,400,000.00	935,213.26	935,213.26	.00	15,464,786.74	6	14,567,93[illegible]
Other Local Taxes	615,000.00	23,446.46	23,446.46	.00	591,553.54	4	586,22[illegible]
State Levied Shared Taxes	784,200.00	58,519.76	58,519.76	.00	725,680.24	7	799,98[illegible]
Licenses	59,400.00	10,470.00	10,470.00	.00	48,930.00	18	53,74[illegible]
Permits	274,200.00	22,289.13	22,289.13	.00	251,910.87	8	275,38[illegible]
Fees	26,750.00	843.00	843.00	.00	25,907.00	3	26,15[illegible]
Miscellaneous Charges for Services	45,600.00	225.00	225.00	.00	45,375.00	0	26,30[illegible]
Recreational Charges	171,300.00	25,757.95	25,757.95	.00	145,542.05	15	162,04[illegible]
Fines and Forfeitures	533,000.00	60,038.02	60,038.02	.00	472,961.98	11	324,14[illegible]
Investment Earnings	425,000.00	50,619.72	50,619.72	.00	374,380.28	12	428,32[illegible]
Other Revenues	784,776.00	21,967.98	21,967.98	.00	762,808.02	3	654,03[illegible]
Donations	25,000.00	.00	.00	.00	25,000.00	0	51,20[illegible]
Reimbursements	250.00	6,194.68	6,194.68	.00	(5,944.68)	2,478	266,35[illegible]
Sale of Assets	.00	3,357.00	3,357.00	.00	(3,357.00)	+++	29,75[illegible]
Transfers/Advances	5,000.00	.00	.00	.00	5,000.00	0	83[illegible]
Department **000 - General** Totals	$20,399,876.00	$1,218,941.96	$1,218,941.96	$0.00	$19,180,934.04	6%	$18,529,14[illegible]
REVENUE TOTALS	$20,399,876.00	$1,218,941.96	$1,218,941.96	$0.00	$19,180,934.04	6%	$18,529,14[illegible]
EXPENSE							
Department **111 - Police Division**							
Personal Services	9,407,812.05	971,240.13	971,240.13	183,780.78	8,252,791.14	12	8,953,76[illegible]
Supplies	574,408.05	29,155.97	29,155.97	321,337.82	223,914.26	61	282,07[illegible]
Services	897,656.89	69,242.57	69,242.57	428,479.36	399,934.96	55	414,45[illegible]
Capital Purchases	700,713.78	7,192.40	7,192.40	449,565.28	243,956.10	65	731,82[illegible]
Department **111 - Police Division** Totals	$11,580,590.77	$1,076,831.07	$1,076,831.07	$1,383,163.24	$9,120,596.46	21%	$10,382,11[illegible]
Department **290 - Mechanic**							
Personal Services	163,416.00	20,021.37	20,021.37	6,470.17	136,924.46	16	154,65[illegible]
Supplies	133,520.38	14,580.25	14,580.25	50,911.13	68,029.00	49	82,69[illegible]
Services	62,850.00	1,745.57	1,745.57	39,674.43	21,430.00	66	28,82[illegible]
Capital Purchases	16,100.00	.00	.00	16,100.00	.00	100	52,40[illegible]
Department **290 - Mechanic** Totals	$375,886.38	$36,347.19	$36,347.19	$113,155.73	$226,383.46	40%	$318,57[illegible]
Department **340 - Parks and Recreation**							
Personal Services	910,321.00	90,328.69	90,328.69	24,575.68	795,416.63	13	727,49[illegible]
Supplies	278,749.71	12,190.22	12,190.22	57,442.94	209,116.55	25	209,96[illegible]

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Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **340 - Parks and Recreation**							
Services	594,244.57	39,281.20	39,281.20	86,566.53	468,396.84	21	303,10
Transfers/Other	.00	1,667.00	1,667.00	.00	(1,667.00)	+++	
Capital Purchases	111,021.34	10,678.00	10,678.00	40,310.34	60,033.00	46	291,07
Department **340 - Parks and Recreation** Totals	$1,894,336.62	$154,145.11	$154,145.11	$208,895.49	$1,531,296.02	19%	$1,531,63
Department **343 - Senior Center**							
Personal Services	171,739.00	17,311.95	17,311.95	3,275.49	151,151.56	12	168,96
Supplies	39,298.18	1,254.23	1,254.23	3,622.57	34,421.38	12	9,61
Services	83,678.26	882.50	882.50	14,831.55	67,964.21	19	88,98
Department **343 - Senior Center** Totals	$294,715.44	$19,448.68	$19,448.68	$21,729.61	$253,537.15	14%	$267,56
Department **344 - Community Events**							
Personal Services	97,665.00	10,688.48	10,688.48	4,500.04	82,476.48	16	
Supplies	13,610.00	.00	.00	550.00	13,060.00	4	
Services	160,485.00	.00	.00	1,045.00	159,440.00	1	
Department **344 - Community Events** Totals	$271,760.00	$10,688.48	$10,688.48	$6,095.04	$254,976.48	6%	$(
Department **448 - Service Department**							
Personal Services	636,464.00	70,715.34	70,715.34	18,846.75	546,901.91	14	547,19
Supplies	26,519.18	2,050.54	2,050.54	12,670.67	11,797.97	56	13,19
Services	640,827.59	59,548.92	59,548.92	404,568.64	176,710.03	72	443,23
Department **448 - Service Department** Totals	$1,303,810.77	$132,314.80	$132,314.80	$436,086.06	$735,409.91	44%	$1,003,62
Department **479 - Building Department**							
Personal Services	388,555.00	42,627.42	42,627.42	11,103.17	334,824.41	14	371,48
Supplies	11,113.43	187.26	187.26	5,325.19	5,600.98	50	4,79
Services	98,643.39	3,221.68	3,221.68	37,339.20	58,082.51	41	55,92
Capital Purchases	.00	.00	.00	.00	.00	+++	29
Department **479 - Building Department** Totals	$498,311.82	$46,036.36	$46,036.36	$53,767.56	$398,507.90	20%	$432,50
Department **522 - Mayor**							
Personal Services	135,613.00	14,572.00	14,572.00	3,188.45	117,852.55	13	198,70
Supplies	800.00	.00	.00	.00	800.00	0	58
Services	48,585.22	3,587.19	3,587.19	27,177.85	17,820.18	63	28,57
Department **522 - Mayor** Totals	$184,998.22	$18,159.19	$18,159.19	$30,366.30	$136,472.73	26%	$227,86
Department **534 - Civil Service Commission**							
Personal Services	67,912.00	5,727.30	5,727.30	.00	62,184.70	8	75,15
Supplies	3,130.39	172.89	172.89	988.89	1,968.61	37	36
Services	41,608.00	7,208.00	7,208.00	10,550.00	23,850.00	43	32,63

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Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **534 - Civil Service Commission**							
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **534 - Civil Service Commission** Totals	$113,150.39	$13,108.19	$13,108.19	$11,538.89	$88,503.31	22%	$108,16
Department **545 - City Auditor**							
Personal Services	356,010.00	29,922.50	29,922.50	3,412.22	322,675.28	9	333,46
Supplies	7,019.68	.00	.00	2,019.68	5,000.00	29	1,40
Services	94,114.14	2,722.30	2,722.30	70,950.97	20,440.87	78	60,15
Department **545 - City Auditor** Totals	$457,143.82	$32,644.80	$32,644.80	$76,382.87	$348,116.15	24%	$395,01
Department **554 - City Attorney**							
Personal Services	624,450.00	58,104.52	58,104.52	14,109.07	552,236.41	12	517,00
Supplies	3,400.00	.00	.00	2,200.00	1,200.00	65	1,92
Services	90,562.37	11,453.55	11,453.55	25,111.51	53,997.31	40	39,42
Department **554 - City Attorney** Totals	$718,412.37	$69,558.07	$69,558.07	$41,420.58	$607,433.72	15%	$558,36
Department **571 - City Council**							
Personal Services	196,947.00	19,157.35	19,157.35	5,621.01	172,168.64	13	183,48
Supplies	2,057.57	.00	.00	557.57	1,500.00	27	96
Services	65,176.64	14,279.14	14,279.14	12,192.17	38,705.33	41	41,39
Capital Purchases	.00	.00	.00	.00	.00	+++	25
Department **571 - City Council** Totals	$264,181.21	$33,436.49	$33,436.49	$18,370.75	$212,373.97	20%	$226,09
Department **580 - Development Department**							
Personal Services	313,263.00	31,611.06	31,611.06	7,683.94	273,968.00	13	227,64
Supplies	4,250.00	(29.82)	(29.82)	447.84	3,831.98	10	2,84
Services	306,893.55	7,261.09	7,261.09	194,062.11	105,570.35	66	206,50
Capital Purchases	5,000.00	.00	.00	1,000.00	4,000.00	20	
Department **580 - Development Department** Totals	$629,406.55	$38,842.33	$38,842.33	$203,193.89	$387,370.33	38%	$436,99
Department **582 - Human Resources Department**							
Personal Services	132,613.00	10,204.90	10,204.90	1,468.26	120,939.84	9	106,21
Supplies	15,880.24	1,266.02	1,266.02	6,059.22	8,555.00	46	12,66
Services	30,718.19	1,199.87	1,199.87	6,228.23	23,290.09	24	27,94
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **582 - Human Resources Department** Totals	$179,711.43	$12,670.79	$12,670.79	$13,755.71	$153,284.93	15%	$146,82
Department **584 - Computer Department**							
Supplies	13,000.00	.00	.00	5,250.00	7,750.00	40	14,14

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Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **584 - Computer Department**							
Services	415,779.88	65,983.19	65,983.19	348,803.39	993.30	100	308,13
Capital Purchases	324,315.91	6,398.72	6,398.72	102,917.19	215,000.00	34	108,06
Department **584 - Computer Department** Totals	$753,095.79	$72,381.91	$72,381.91	$456,970.58	$223,743.30	70%	$430,33
Department **593 - Clerk of Courts**							
Personal Services	281,116.00	34,807.54	34,807.54	9,688.82	236,619.64	16	244,52
Supplies	6,300.22	.00	.00	4,300.22	2,000.00	68	1,91
Services	111,510.00	5,874.98	5,874.98	96,500.00	9,135.02	92	59,37
Department **593 - Clerk of Courts** Totals	$398,926.22	$40,682.52	$40,682.52	$110,489.04	$247,754.66	38%	$305,82
Department **595 - General and Administrative**							
Personal Services	484,537.00	208,372.00	208,372.00	.00	276,165.00	43	245,98
Supplies	4,445.30	442.40	442.40	502.90	3,500.00	21	2,15
Services	727,235.32	83,715.82	83,715.82	392,570.60	250,948.90	65	437,44
Capital Purchases	187,640.31	114,882.31	114,882.31	66,258.00	6,500.00	97	130,42
Department **595 - General and Administrative** Totals	$1,403,857.93	$407,412.53	$407,412.53	$459,331.50	$537,113.90	62%	$816,01
Department **810 - Public Health and Welfare**							
Services	319,733.00	.00	.00	.00	319,733.00	0	302,55
Department **810 - Public Health and Welfare** Totals	$319,733.00	$0.00	$0.00	$0.00	$319,733.00	0%	$302,55
EXPENSE TOTALS	$21,642,028.73	$2,214,708.51	$2,214,708.51	$3,644,712.84	$15,782,607.38	27%	$17,890,06
Fund **110 - General Fund** Totals							
REVENUE TOTALS	20,399,876.00	1,218,941.96	1,218,941.96	.00	19,180,934.04	6%	18,529,14
EXPENSE TOTALS	21,642,028.73	2,214,708.51	2,214,708.51	3,644,712.84	15,782,607.38	27%	17,890,06
Fund **110 - General Fund** Net Gain (Loss)	($1,242,152.73)	($995,766.55)	($995,766.55)	($3,644,712.84)	($3,398,326.66)	374%	$639,07
Fund Type Totals							
REVENUE TOTALS	20,399,876.00	1,218,941.96	1,218,941.96	.00	19,180,934.04	6%	18,529,14
EXPENSE TOTALS	21,642,028.73	2,214,708.51	2,214,708.51	3,644,712.84	15,782,607.38	27%	17,890,06
Fund Type Net Gain (Loss)	($1,242,152.73)	($995,766.55)	($995,766.55)	($3,644,712.84)	($3,398,326.66)	374%	$639,07
Fund Category **General Fund** Totals							
REVENUE TOTALS	20,399,876.00	1,218,941.96	1,218,941.96	.00	19,180,934.04	6%	18,529,14
EXPENSE TOTALS	21,642,028.73	2,214,708.51	2,214,708.51	3,644,712.84	15,782,607.38	27%	17,890,06
Fund Category **General Fund** Net Gain (Loss)	($1,242,152.73)	($995,766.55)	($995,766.55)	($3,644,712.84)	($3,398,326.66)	374%	$639,07

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	550,000.00	550,247.02	550,247.02	.00	(247.02)	100	763,05
Investment Earnings	8,000.00	2,344.85	2,344.85	.00	5,655.15	29	19,65
Other Revenues	.00	27.09	27.09	.00	(27.09)	+++	
Reimbursements	.00	.00	.00	.00	.00	+++	2,21
Department **000 - General** Totals	$558,000.00	$552,618.96	$552,618.96	$0.00	$5,381.04	99%	$784,91
REVENUE TOTALS	$558,000.00	$552,618.96	$552,618.96	$0.00	$5,381.04	99%	$784,91
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	76,868.00	7,407.52	7,407.52	1,450.03	68,010.45	12	80,79
Supplies	600.00	.00	.00	600.00	.00	100	55
Services	30,750.55	1,430.20	1,430.20	933.83	28,386.52	8	67,87
Transfers/Other	2,306,000.00	56,204.50	56,204.50	450,000.00	1,799,795.50	22	420,09
Capital Purchases	.00	.00	.00	.00	.00	+++	2,09
Department **564 - Income Tax Division** Totals	$2,414,218.55	$65,042.22	$65,042.22	$452,983.86	$1,896,192.47	21%	$571,41
EXPENSE TOTALS	$2,414,218.55	$65,042.22	$65,042.22	$452,983.86	$1,896,192.47	21%	$571,41
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	558,000.00	552,618.96	552,618.96	.00	5,381.04	99%	784,91
EXPENSE TOTALS	2,414,218.55	65,042.22	65,042.22	452,983.86	1,896,192.47	21%	571,41
Fund **220 - Income Tax Fund** Net Gain (Loss)	($1,856,218.55)	$487,576.74	$487,576.74	($452,983.86)	$1,890,811.43	(2%)	$213,50

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,380,000.00	107,306.50	107,306.50	.00	1,272,693.50	8	1,381,44
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	40,76
Other Revenues	.00	230.04	230.04	.00	(230.04)	+++	4,39
Reimbursements	10,000.00	2,895.77	2,895.77	.00	7,104.23	29	27,14
Department **000 - General** Totals	$1,415,000.00	$110,432.31	$110,432.31	$0.00	$1,304,567.69	8%	$1,453,74
REVENUE TOTALS	$1,415,000.00	$110,432.31	$110,432.31	$0.00	$1,304,567.69	8%	$1,453,74
EXPENSE							
Department **000 - General**							
Capital Purchases	24,803.19	.00	.00	24,803.19	.00	100	700,00
Department **000 - General** Totals	$24,803.19	$0.00	$0.00	$24,803.19	$0.00	100%	$700,00
Department **268 - Street Department**							
Personal Services	665,763.00	65,258.46	65,258.46	16,788.94	583,715.60	12	606,47
Supplies	342,040.82	18,960.26	18,960.26	143,057.93	180,022.63	47	133,21
Services	179,671.42	3,940.54	3,940.54	112,165.80	63,565.08	65	105,82
Capital Purchases	174,442.45	.00	.00	24,842.45	149,600.00	14	553,17
Department **268 - Street Department** Totals	$1,361,917.69	$88,159.26	$88,159.26	$296,855.12	$976,903.31	28%	$1,398,69
EXPENSE TOTALS	$1,386,720.88	$88,159.26	$88,159.26	$321,658.31	$976,903.31	30%	$2,098,69
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,415,000.00	110,432.31	110,432.31	.00	1,304,567.69	8%	1,453,74
EXPENSE TOTALS	1,386,720.88	88,159.26	88,159.26	321,658.31	976,903.31	30%	2,098,69
Fund **260 - Street Fund** Net Gain (Loss)	$28,279.12	$22,273.05	$22,273.05	($321,658.31)	($327,664.38)	(1,059%)	($644,955

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	109,000.00	8,700.53	8,700.53	.00	100,299.47	8	112,008
Investment Earnings	2,500.00	.00	.00	.00	2,500.00	0	3,620
Department **000 - General** Totals	$111,500.00	$8,700.53	$8,700.53	$0.00	$102,799.47	8%	$115,628
REVENUE TOTALS	$111,500.00	$8,700.53	$8,700.53	$0.00	$102,799.47	8%	$115,628
EXPENSE							
Department **268 - Street Department**							
Supplies	70,678.00	678.00	678.00	56,000.00	14,000.00	80	73,470
Services	25,120.99	515.67	515.67	16,105.32	8,500.00	66	18,851
Department **268 - Street Department** Totals	$95,798.99	$1,193.67	$1,193.67	$72,105.32	$22,500.00	77%	$92,321
EXPENSE TOTALS	$95,798.99	$1,193.67	$1,193.67	$72,105.32	$22,500.00	77%	$92,321
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	111,500.00	8,700.53	8,700.53	.00	102,799.47	8%	115,628
EXPENSE TOTALS	95,798.99	1,193.67	1,193.67	72,105.32	22,500.00	77%	92,321
Fund **270 - State Highway Fund** Net Gain (Loss)	$15,701.01	$7,506.86	$7,506.86	($72,105.32)	($80,299.47)	(411%)	$23,307
Fund Type Totals							
REVENUE TOTALS	2,084,500.00	671,751.80	671,751.80	.00	1,412,748.20	32%	2,354,289
EXPENSE TOTALS	3,896,738.42	154,395.15	154,395.15	846,747.49	2,895,595.78	26%	2,762,430
Fund Type Net Gain (Loss)	($1,812,238.42)	$517,356.65	$517,356.65	($846,747.49)	$1,482,847.58	18%	($408,140
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	2,084,500.00	671,751.80	671,751.80	.00	1,412,748.20	32%	2,354,289
EXPENSE TOTALS	3,896,738.42	154,395.15	154,395.15	846,747.49	2,895,595.78	26%	2,762,430
Fund Category **Special Revenue Funds** Net Gain (Loss)	($1,812,238.42)	$517,356.65	$517,356.65	($846,747.49)	$1,482,847.58	18%	($408,140

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Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	780,000.00	57,196.42	57,196.42	.00	722,803.58	7	774,97
Other Revenues	.00	135.03	135.03	.00	(135.03)	+++	2,52
Reimbursements	.00	.00	.00	.00	.00	+++	46
Department **000 - General** Totals	$780,000.00	$57,331.45	$57,331.45	$0.00	$722,668.55	7%	$777,96
Department **735 - Water Division**							
Utility Charges	6,525,000.00	478,131.18	478,131.18	.00	6,046,868.82	7	6,492,06
Other Revenues	.00	10,973.89	10,973.89	.00	(10,973.89)	+++	118,55
Reimbursements	.00	.00	.00	.00	.00	+++	5,83
Department **735 - Water Division** Totals	$6,525,000.00	$489,105.07	$489,105.07	$0.00	$6,035,894.93	7%	$6,616,45
REVENUE TOTALS	$7,305,000.00	$546,436.52	$546,436.52	$0.00	$6,758,563.48	7%	$7,394,41
EXPENSE							
Department **000 - General**							
Capital Purchases	213,681.50	.00	.00	157,196.12	56,485.38	74	1,395,39
Department **000 - General** Totals	$213,681.50	$0.00	$0.00	$157,196.12	$56,485.38	74%	$1,395,39
Department **735 - Water Division**							
Personal Services	422,102.00	47,530.47	47,530.47	11,587.31	362,984.22	14	409,86
Supplies	178,956.46	6,336.25	6,336.25	59,094.94	113,525.27	37	100,76
Services	6,619,375.32	1,144,684.75	1,144,684.75	2,118,833.64	3,355,856.93	49	4,830,84
Debt Service	.00	.00	.00	.00	.00	+++	5
Transfers/Other	1,000.00	.00	.00	.00	1,000.00	0	
Capital Purchases	290,000.00	.00	.00	90,000.00	200,000.00	31	166,45
Department **735 - Water Division** Totals	$7,511,433.78	$1,198,551.47	$1,198,551.47	$2,279,515.89	$4,033,366.42	46%	$5,507,98
Department **991 - Debt Service**							
Debt Service	367,758.00	.00	.00	.00	367,758.00	0	365,75
Department **991 - Debt Service** Totals	$367,758.00	$0.00	$0.00	$0.00	$367,758.00	0%	$365,75
EXPENSE TOTALS	$8,092,873.28	$1,198,551.47	$1,198,551.47	$2,436,712.01	$4,457,609.80	45%	$7,269,13
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	7,305,000.00	546,436.52	546,436.52	.00	6,758,563.48	7%	7,394,41
EXPENSE TOTALS	8,092,873.28	1,198,551.47	1,198,551.47	2,436,712.01	4,457,609.80	45%	7,269,13
Fund **710 - Water Fund** Net Gain (Loss)	($787,873.28)	($652,114.95)	($652,114.95)	($2,436,712.01)	($2,300,953.68)	392%	$125,28

Budget by Classification-January, 2019

Through 01/31/19

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	380,000.00	28,479.22	28,479.22	.00	351,520.78	7	377,73
Department **000 - General** Totals	$380,000.00	$28,479.22	$28,479.22	$0.00	$351,520.78	7%	$377,73
Department **736 - Wastewater Division**							
Utility Charges	6,105,000.00	464,566.25	464,566.25	.00	5,640,433.75	8	6,049,50
Other Revenues	.00	151.69	151.69	.00	(151.69)	+++	10
Reimbursements	.00	.00	.00	.00	.00	+++	7,63
Department **736 - Wastewater Division** Totals	$6,105,000.00	$464,717.94	$464,717.94	$0.00	$5,640,282.06	8%	$6,057,23
REVENUE TOTALS	$6,485,000.00	$493,197.16	$493,197.16	$0.00	$5,991,802.84	8%	$6,434,97
EXPENSE							
Department **000 - General**							
Capital Purchases	777,697.48	7,795.60	7,795.60	96,639.38	673,262.50	13	45,05
Department **000 - General** Totals	$777,697.48	$7,795.60	$7,795.60	$96,639.38	$673,262.50	13%	$45,05
Department **736 - Wastewater Division**							
Personal Services	477,149.00	43,041.21	43,041.21	10,529.02	423,578.77	11	392,15
Supplies	104,968.31	508.43	508.43	21,434.61	83,025.27	21	36,26
Services	5,491,495.34	637,951.06	637,951.06	1,039,916.87	3,813,627.41	31	4,792,28
Capital Purchases	291,000.00	.00	.00	90,000.00	201,000.00	31	166,45
Department **736 - Wastewater Division** Totals	$6,364,612.65	$681,500.70	$681,500.70	$1,161,880.50	$4,521,231.45	29%	$5,387,15
Department **991 - Debt Service**							
Debt Service	39,945.00	.00	.00	.00	39,945.00	0	39,92
Department **991 - Debt Service** Totals	$39,945.00	$0.00	$0.00	$0.00	$39,945.00	0%	$39,92
EXPENSE TOTALS	$7,182,255.13	$689,296.30	$689,296.30	$1,258,519.88	$5,234,438.95	27%	$5,472,12
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	6,485,000.00	493,197.16	493,197.16	.00	5,991,802.84	8%	6,434,97
EXPENSE TOTALS	7,182,255.13	689,296.30	689,296.30	1,258,519.88	5,234,438.95	27%	5,472,12
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($697,255.13)	($196,099.14)	($196,099.14)	($1,258,519.88)	($757,363.89)	209%	$962,85

Budget by Classification-January, 2019

Through 01/31/19
Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **000 - General**							
Other Revenues	.00	97.93	97.93	.00	(97.93)	+++	
Department **000 - General** Totals	$0.00	$97.93	$97.93	$0.00	($97.93)	+++	$(
Department **737 - Storm Water Division**							
Utility Charges	1,350,000.00	102,312.85	102,312.85	.00	1,247,687.15	8	1,321,91
Reimbursements	.00	.00	.00	.00	.00	+++	5,01
Department **737 - Storm Water Division** Totals	$1,350,000.00	$102,312.85	$102,312.85	$0.00	$1,247,687.15	8%	$1,326,92
REVENUE TOTALS	$1,350,000.00	$102,410.78	$102,410.78	$0.00	$1,247,589.22	8%	$1,326,92
EXPENSE							
Department **000 - General**							
Capital Purchases	120,298.45	.00	.00	112,618.78	7,679.67	94	271,94
Department **000 - General** Totals	$120,298.45	$0.00	$0.00	$112,618.78	$7,679.67	94%	$271,94
Department **737 - Storm Water Division**							
Personal Services	329,381.00	29,640.80	29,640.80	9,629.79	290,110.41	12	281,64
Supplies	48,537.00	621.25	621.25	18,515.75	29,400.00	39	33,21
Services	1,103,328.53	67,999.19	67,999.19	759,794.59	275,534.75	75	869,42
Capital Purchases	65,600.00	.00	.00	.00	65,600.00	0	39,28
Department **737 - Storm Water Division** Totals	$1,546,846.53	$98,261.24	$98,261.24	$787,940.13	$660,645.16	57%	$1,223,56
Department **991 - Debt Service**							
Debt Service	120,227.00	.00	.00	.00	120,227.00	0	122,48
Department **991 - Debt Service** Totals	$120,227.00	$0.00	$0.00	$0.00	$120,227.00	0%	$122,48
EXPENSE TOTALS	$1,787,371.98	$98,261.24	$98,261.24	$900,558.91	$788,551.83	56%	$1,618,00
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	1,350,000.00	102,410.78	102,410.78	.00	1,247,589.22	8%	1,326,92
EXPENSE TOTALS	1,787,371.98	98,261.24	98,261.24	900,558.91	788,551.83	56%	1,618,00
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($437,371.98)	$4,149.54	$4,149.54	($900,558.91)	($459,037.39)	205%	($291,080

Budget by Classification-January, 2019

Through 01/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,200,000.00	168,206.57	168,206.57	.00	2,031,793.43	8	1,842,87[illegible]
Department **738 - Refuse Collection** Totals	$2,200,000.00	$168,206.57	$168,206.57	$0.00	$2,031,793.43	8%	$1,842,87[illegible]
REVENUE TOTALS	$2,200,000.00	$168,206.57	$168,206.57	$0.00	$2,031,793.43	8%	$1,842,87[illegible]
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	2,000.00	.00	.00	1,500.00	500.00	75	1,08[illegible]
Services	3,134,213.06	162,754.90	162,754.90	676,106.05	2,295,352.11	27	1,926,08[illegible]
Department **738 - Refuse Collection** Totals	$3,136,213.06	$162,754.90	$162,754.90	$677,606.05	$2,295,852.11	27%	$1,927,17[illegible]
EXPENSE TOTALS	$3,136,213.06	$162,754.90	$162,754.90	$677,606.05	$2,295,852.11	27%	$1,927,17[illegible]
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,200,000.00	168,206.57	168,206.57	.00	2,031,793.43	8%	1,842,87[illegible]
EXPENSE TOTALS	3,136,213.06	162,754.90	162,754.90	677,606.05	2,295,852.11	27%	1,927,17[illegible]
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($936,213.06)	$5,451.67	$5,451.67	($677,606.05)	$264,058.68	72%	($84,301
Fund Type Totals							
REVENUE TOTALS	17,340,000.00	1,310,251.03	1,310,251.03	.00	16,029,748.97	8%	16,999,19[illegible]
EXPENSE TOTALS	20,198,713.45	2,148,863.91	2,148,863.91	5,273,396.85	12,776,452.69	37%	16,286,43[illegible]
Fund Type Net Gain (Loss)	($2,858,713.45)	($838,612.88)	($838,612.88)	($5,273,396.85)	($3,253,296.28)	214%	$712,75[illegible]
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	17,340,000.00	1,310,251.03	1,310,251.03	.00	16,029,748.97	8%	16,999,19[illegible]
EXPENSE TOTALS	20,198,713.45	2,148,863.91	2,148,863.91	5,273,396.85	12,776,452.69	37%	16,286,43[illegible]
Fund Category **Enterprise Funds** Net Gain (Loss)	($2,858,713.45)	($838,612.88)	($838,612.88)	($5,273,396.85)	($3,253,296.28)	214%	$712,75[illegible]
Grand Totals							
REVENUE TOTALS	39,824,376.00	3,200,944.79	3,200,944.79	.00	36,623,431.21	8%	37,882,62[illegible]
EXPENSE TOTALS	45,737,480.60	4,517,967.57	4,517,967.57	9,764,857.18	31,454,655.85	31%	36,938,93[illegible]
Grand Total Net Gain (Loss)	($5,913,104.60)	($1,317,022.78)	($1,317,022.78)	($9,764,857.18)	($5,168,775.36)	187%	$943,69[illegible]

Police Department

David Plesich
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

ORDINANCE REQUEST

DATE: **March 25, 2019**

TO: **Public Safety, Law and Courts Committee**

RE: ORDINANCE AUTHORIZING MAYOR TO PURCHASE ONE (1) POLICE CRUISER AND RELATED EQUIPMENT FOR THE REYNOLDSBURG POLICE DEPARTMENT; APPROPRIATING FUNDS THEREFOR; AND DECLARING AN EMERGENCY.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Equipment is no longer operational due to vehicle accident.

Requesting permission to purchase a 2019 Ford Interceptor for replacement of car 279 that was totaled in an accident. The City's insurance company issued a check in the amount of $29,349.00 which was deposited to the general fund. We are asking for the $29,349.00 to be appropriated to account 110.111.5632. In addition, we are asking for an additional appropriation from the general fund in the amount of $5,443.90 to account 110.111.5632 to cover the cost of the vehicle and installation/markings and equipment installation for the new cruiser. (See attached IOC)

New Vehicle Vendor: **Lebanon Ford**

175.01 (g) As an alternative to competitive bidding, the Mayor shall have the authority to purchase goods and/or services from, or with another political subdivision, the Ohio State

<u>Police Department</u>
David Plesich
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

Government, or the United States Government. All proposed contracts under this subsection (g) must be approved by a majority of Council.

Address: 770 Columbus Avenue, Lebanon, Ohio 45036

State Bid #: RS900718

LEBANONFORD
COMMERCIAL VEHICLE CENTER

XPLORER 4-
OOR

2019 4DR AWD POLICE
3.7 L V6 ENGINE
6-SPEED AUTO TRANSMISSION

Exterior
BLACK
Interior
CHARCOAL BLACK INTERIOR CLOTH
BUCKETS CLOTH REAR SEATS

TERIOR
45/55R18 A/S POLICE TIRES
8" H.D.STEEL WHEELS
8" WHEEL HUB CAP
ULL SIZE 18" SPARE W/TPMS
UAL POWER MIRRORS
ITEGRATED SPOTTER MIRRORS
ALOGEN HEADLAMPS
RIVACY GLASS 2ND/3RD ROW
UAL EXHAUST SYSTEM
RILLE - BLACK
EY LOCKS (DR/PASS/LFTGT)
ASY FUEL CAPLESS FILLER

INTERIOR
. BLACK VINYL FLOOR COVERING
. PWR DR SEAT/6-WAY/M LUMBAR
. MANUAL PASS SEAT - 2-WAY
. CLOTH BUCKET FRONT SEATS
. 60/40 SPLIT VINYL REAR
TILT STEERING WHL/ CRUISE & AUDIO CONTROLS
. 1-TOUCH DOWN DRIVER WINDOW
. A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE
. CERTIFIED SPEEDOMETER
. ENGINE HOUR / IDLE METER
. CONSOLE MOUNTING PLATE
. UNIVERSAL TOP TRAY
. RED / WHITE DOME LAMP

NCTIONAL
LL WHEEL DRIVE SYSTEM
OLUMN MOUNTED SHIFTER
EAVY DUTY 78-AMP BATTERY
0 AMP ALTERNATOR
OLICE BRAKES: 4 WHL DISC
ABS & TRACTION CONTROL
EAVY DUTY SUSPENSION
OWER STEERING W/EPAS
IGINE OIL COOLER
RANSMISSION OIL COOLER
OWER LOCKS AND WINDOWS
M/FM SINGLE CD/MP3, 6SPKR
DJUST PEDALS, NON MEMORY
ATTERY SAVER FEATURE
OWERPOINTS (2)

SAFETY/SECURITY
. 75 MPH REAR-CRASH TESTED
. ADVANCETRAC WITH RSC
. AIRBAGS - FRONT AND SIDE
. AIRBAGS - SAFETY CANOPY
. PERSONAL SAFETY SYSTEM
. SOS POST CRASH ALERT SYS
. TIRE PRESSURE MONITOR SYS

WARRANTY
. 3YR/36K MILE WARRANTY

STANDARD STATE BID PRICE
Included on this Vehicle
EQUIPMENT GROUP 500A
Optional Equipment
2019 MODEL YEAR
BLACK
CHARCOAL CLT FRT/VINYL RR
3.75 L V6 ENGINE
6-SPEED AUTO TRANSMISSION
POWER WINDOW DISABLE
GLOBAL LOCK/UNLOCK
SYNC SYSTEM
GRILL WIRING
SIDE MIRROR LEDS
REAR LIGHTING SOLUTION
REMOTE KEYLESS ENTRY
REVERSE SENSING SYSTEM
SECURE IDLE
LED SPOT LIGHT
REAR VIEW CAMERA IN MIRROR
DARK CAR
HEATED MIRRORS
PRE DRILL FRONT LED READY
PRE DRILL REAR LED READY

TOTAL STATE BID PRICE $32,475

RANK BEAVER LEBANON FORD
4-570-0702
5901214
DC050

Car 279
replacement

Attachment: ID2373 Replacement Cruiser (Replacement Cruiser for Totaled Car 279)

COPY

Reynoldsburg Police Department
Chief David M. Plesich
7240 East Main Street
Reynoldsburg, Ohio 43068

INTER-OFFICE COMMUNICATION

Date: February 28, 2019

To: Chief Plesich

From: Lt. Bill Early #93

Regarding: Replacement for Cruiser #279

Chief,

The Insurance Company considered the vehicle totaled and gave us a check for $29, 349.00. We were permitted to remove all of the equipment to include radios, camera system, prisoner cage, etc. Lebanon Ford located a 2019 Ford that has an invoice price of $32, 475.00. I estimate the additional costs to be:

- $32, 475 - $29, 249 = $3,226
- PARR's cost to wire and install = $400
- Markings and decals = $223
- Paint work from Dodds = $900
- Radio install by REM = $200

Provided PARR, REM and IT can use all of the equipment salvaged from Cruiser #279, this makes our estimated cost to be $4,949.00. We add 10% for any overage ($494.90), making the final estimated cost to be $5,443.90.

Respectfully Submitted,

Lt. Bill Early #93

AIC - Programs
On Behalf Of: Argonaut Insurance Company
Handled By:
Contact us at :(833) 240-4128

JPMorgan Chase Bank, N.A.
Dallas, TX

Policy/Certificate: BA 4619208-08
Insured: City of Reynoldsburg

32-61
1110

Check Number: 688

Source: FH-TNE

Claim Number: TNT-0151397
Date of Loss: 12/17/2018
Claimant: City of Reynoldsburg

Period Covered: 2019-02-14 to 2019-02-14
Adjuster: snutbrown

Date 02/14/2019
Void After 180 Days

PAY Twenty-Nine Thousand Three Hundred Forty-Nine Dollars And Zero Cents**

Amount $29,349.00

PAY TO THE ORDER OF CITY OF REYNOLDSBURG

AUTHORIZED REPRESENTAT

AUTHORIZED REPRESENTAT

PAYEE ADDRESS 7232 E Main Street
Reynoldsburg, OH 43068

FOR Total loss - 2018 Ford Explorer VIN 3159 - less deductible

⑈0000006889⑈ ⑆111000614⑆ 23395566 1⑈

DETACH BEFORE CASHING (Retain stub for your records.)

Pay To: **CITY OF REYNOLDSBURG**

Payer: **AIC - Programs**

For: **Total loss - 2018 Ford Explorer VIN 3159 - less deductible**
Check Number: 6889
Issued: 02/14/2019

Contact us at :(833) 240-4128

Claim Number / Type Pay	Claimant Name / Pymt Desc	Adjuster	Invoice	Paid Amt	Billed Amt / FEIN/SSNO	Policy/Certificate / Insured Name	Dt of Loss	Period Covered / Treaty Name
TNT-0151397	City of Reynoldsburg			29,349.00	29,349.00	BA 4619208-08	12/17/2018	2019-02-14 to 2019-02-
1	Collision	snutbrown				City of Reynoldsburg		
		Total		29,349.00	29,349.00			

Mail To: **City of Reynoldsburg**
7232 E Main Street
Reynoldsburg OH 43068

Attachment: ID2373 Replacement Cruiser (Replacement Cruiser for Totaled Car 279)

Service Department

Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**March 25, 2019**
TO:	**Public Service and Transportation Committee**
RE:	**ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHM FOR THE ENGINEERING, PLANS, BID DOCUMENTS, AND CONSTRUCTION ADMINISTRATION FOR THE LANCASTER AND MAIN PARKING LOT--PHASE 2, APPROPRIATING FUNDS THEREFORE, AND DECLARING AN EMERGENCY.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: WOULD LIKE PASSAGE AFTER THE SECOND READING. THIS WILL ALLOW ENGINEERING TO BE DONE AND GO OUT TO BID IN THE SPRING, 2019, AND THE WORK CAN BE COMPLETED IN THE SUMMER MONTHS.

ohm will provide engineering design, assistance with bidding, and construction administration for the Lancaster and Main Parking Lot--Phase 2. The proposal and cost is attached.

Requesting $22,000.00 from unappropriated Capital Improvements Fund (410) and appropriated to is 410.000.0162.5602 Land Improvements.

OHM Advancing Communities

ARCHITECTS. ENGINEERS. PLANNERS.

February 8th, 2019

Brad McCloud
Mayor
City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, OH 43068

Re: Lancaster and Main Parking Lot – Phase 2

Dear Mr. McCloud,

Thank you for the opportunity to continue to work with you and the Reynoldsburg community. We are pleased to submit this proposal to provide professional design services for the referenced project. This proposal outlines our proposed scope of services, schedule, fees, and "Standard Terms and Conditions". OHM will work closely with the City to perform the following scope of work.

PROJECT UNDERSTANDING & ASSUMPTIONS

1. The project involves Phase 2 of the parking lot. Elements include, but are not limited to the following:
   - Creek overlook structures
   - Clay brick pavers
   - Additional site clearing down along creek
   - Decorative gravel paths
   - Signage
   - Additional Landscaping
2. The OHM Team will be led by Justin Meranda (Project Manager/Landscape Architect) with assistance from Aaron Domini (Principal/Senior Planner).
3. The Client, The City of Reynoldsburg, will be led by Bill Sampson or an appointed staff member or representative.
4. Design team meetings will be held at client's office or at OHM.
5. Project delivery method: Design, Bid, Build.

SCOPE OF WORK

Task 1: Construction Documents

OHM Advisors will prepare working drawings, specifications and bid documents that establish in detail the requirements for and quality level of materials and systems required for the project. The drawings shall show all essential information which shall include but not limited to such information as:

OHM Advisors
580 NORTH FOURTH STREET, SUITE 610
COLUMBUS, OH 43215
T 614.418.0600
F 614.418.0614
OHM-Advisors.com

- Demolition Plans
- Utility Plans
- Layout and Materials Plans
- Grading/Drainage Plans
- Planting Plans
- Sections, elevations, details, and any other documentation necessary to define the intended design.
- Specifications

The OHM team will confer with all necessary regulatory agencies and incorporate their comments into the construction documents.

The OHM Team will update current cost estimate and review with client to ascertain whether the project is within the approved budget. Estimates shall be prepared on a unit cost basis. Should the estimate come in over the project budget, the OHM Team shall redesign and perform value engineering/design solutions to reduce the estimate to meet the budget at no additional cost to the City.

Task 1 Deliverables:

- 60% Construction Documents Plans
- 60% Cost Estimate
- 100% Construction Documents Plans
- Meeting with Client Team (1 Meeting)
- Final Cost Estimate

Task 2: Bidding

- OHM will provide bid documents and assist in preparing bid book (front end and specifications).
- Attend one pre-bid meeting.
- Respond to RFI's received during bidding and prepare clarification documents.
- Attend one post-bid meeting to verify scope and answer questions.
- Provide bid tabulation to the client.

Task 3: Construction Administration

Submittals/RFIs

- Review Contractor's submittals.
- Review Shop Drawings and other submittals related to the work.
- Review and respond to requests for information about the Contract Documents.

Construction Progress Meetings/Site Observation

- Site visits as required to observe construction and provide assistance and issue any necessary clarifications/interpretations. This proposal includes up to three (3) site visits. Any additional visits will be billed on an hourly rate.
- Review Contractor Payment Applications.

Project Completion

- Perform a site walk-through and prepare and distribute a punch list in regards to items incomplete or incorrect as they relate to the contract documents.
- One (1) final site visit is anticipated to check conformance and complete a back punch to verify the facility is acceptable for owner occupancy.

Assumptions

- The contractor will be responsible for supervision of his crews, safety precautions, responsibility for means, methods, techniques, sequences or procedures of contractor(s), or for contractor(s) failure to comply with laws, rules, regulations, ordinances, codes or orders applicable to contractor(s) furnishing and performing their work.
- Construction material testing and coordination is not included in this proposal.

ANTICIPATED SCHEDULE

Task 1: Construction Documents	30 Days
Task 2: Bidding	21 Days
Task 3: Construction Administration	90 Days

FEE AND REIMBURSABLE EXPENSES

We propose to complete the above scope of services for the fees below plus direct project expenses for printing, mileage, courier, photos, etc. All fees are to be completed as a lump sum not to exceed.

Task 1: Construction Documents	$11,500.00
Task 2: Bidding	$2,500.00
Task 3: Construction Administration	$7,000.00
TOTAL LUMP SUM FEE	**$21,000.00**

- *Anticipated reimbursable expenses: $ 1,000.00*

AUTHORIZATION:

If you find this proposal to be acceptable, please provide OHM with authorization to proceed by signing below and returning a copy of the signed proposal. We appreciate the opportunity to serve the City of Reynoldsburg and look forward to continue working with the City on this project. Please do not hesitate to contact me directly at (614) 474-1131 with any questions or for additional information.

Regards,

OHM Advisors CONSULTANT		City of Reynoldsburg CLIENT	
Justin Meranda Justin Meranda, ASLA, PLA	(Signature)		(Signature)
02-08-2019	(Date)		(Date)
Landscape Architect	(Title)		(Title)

OHM Advancing Communities®

OHM ADVISORS
2019 HOURLY RATE SCHEDULE

Professional Engineer IV/Architect IV	$175.00
Professional Engineer III/Architect III	$158.00
Professional Engineer II/Architect II	$145.00
Professional Engineer I/Architect I	$133.00
Graduate Engineer IV	$138.00
Graduate Engineer III	$130.00
Graduate Engineer II	$125.00
Graduate Engineer I	$115.00
Graduate Architect III/Landscape Architect III	$125.00
Graduate Architect II/Landscape Architect II	$105.00
Graduate Architect I/Landscape Architect I	$95.00
Technician IV	$132.00
Technician III	$115.00
Technician II	$98.00
Technician I	$78.00
Engineering/Architectural Aide	$62.00
Professional Surveyor III	$158.00
Professional Surveyor II	$145.00
Professional Surveyor I	$132.00
Graduate Surveyor	$113.00
Surveyor III	$110.00
Surveyor II	$102.00
Surveyor I	$82.00
Surveyor Aide	$60.00
Planner IV	$158.00
Planner III	$135.00
Planner II	$115.00
Planner I	$90.00
Planner Aide	$62.00
Graphic Designer	$108.00
Administrative Support	$68.00
Clerical Aide	$55.00
Principal	$200.00
Sr. Associate	$190.00
Associate	$178.00

Rates as reflected subject to review and adjustment on an annual basis.

STANDARD TERMS and CONDITIONS

1. THE AGREEMENT – These Standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between OHM Advisors, registered in the State of Ohio, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM Advisors and the Owner and said amendments must be in written form.

2. SERVICES TO BE PROVIDED – OHM Advisors will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.

3. SERVICES TO BE PROVIDED BY OWNER – The Owner shall at no cost to OHM Advisors:

  a) Provide OHM Advisors' personnel with access to the work site to allow timely performance of the work required under this Agreement.

  b) Provide to OHM Advisors within a reasonable time frame, any and all data and information in the Owners possession as may be required by OHM Advisors to perform the services under this Agreement.

  c) Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.

4. PERIOD OF SERVICE – The services called for in this Agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM Advisors shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM Advisors' reasonable control.

5. COMPENSATION – The Owner shall pay OHM Advisors for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly; based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM Advisors for reimbursable expenses for subconsultant services, equipment rental or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT – Invoices shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM Advisors shall include a charge at the rate of one percent per month from said thirtieth day.

7. LIMIT OF LIABILITY – OHM Advisors shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability in the aggregate, of OHM Advisors and its Officers, Directors, Partners, employees, agents, and subconsultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM Advisors or OHM Advisors' Officers, Directors, employees, agents or subconsultants, or any of them shall not exceed the amount of $25,000 or OHM Advisors' fee, whichever is greater.

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such

provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.

10. GOVERNING LAW – The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.

11. DOCUMENTS OF SERVICE – The Owner acknowledge OHM Advisors' reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM Advisors, however, OHM Advisors shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM Advisors. In accepting and utilizing any drawings or other data on any electronic media provided by OHM Advisors, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM Advisors and will be corrected as part of OHM Advisors' basic Scope of Services.

12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days prior written notice. The Owner shall within 45 days of termination, pay OHM Advisors for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

13. OHM ADVISORS' RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM Advisors the amount shown on any invoice within 60 days of the date of the invoice, OHM Advisors may, after giving 7 days notice to the Owner, suspend its services until payment in full for all services and expenses is received.

14. OPINIONS OF PROBABLE COST – OHM Advisors' preparation of Opinions of Probable Cost represent OHM Advisors' best judgment as a design professional familiar with the industry. The Owner must recognize that OHM Advisors has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM Advisors makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

15. JOB SITE SAFETY – Neither the professional activities of OHM Advisors, nor the presence of OHM Advisors or our employees and subconsultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM Advisors has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM Advisors shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.

16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM Advisors agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

<u>Development Department</u>
Andrew Bowsher
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6831 Phone

ORDINANCE REQUEST

DATE:	**March 25, 2019**
TO:	**Development, Parks and Recreation Committee**
RE:	**Ordinance Authorizing the Mayor to Enter into a Contract with Guide Studio for Marketing and Branding Services.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Contract for Guide Studio to coordinate a marketing and branding strategy and include deliverables. The overall cost will be $50,000 and has been budgeted for 2019. The development department researched, explored, and spoke with 8 separate professional service companies regarding this contract. In the end this decision was made in conjunction with development staff and the mayor to be the best fit for the city.

Through a future creative branding strategy, the development department plans to re-imagine and reinvigorate the perception of Reynoldsburg. The development department plays a vital role in the built aspect of the city, but we also feel it is our responsibility to project an image of diversity, history, economic vitality, and small town charm. Through this branding strategy, we hope to outline a process by which our team will create a compelling, relevant brand identity and key messaging that differentiates Reynoldsburg from other communities. We intend to effectively communicate our vision, values, and aspirations for the future and provide a consistent, cohesive representation of the city across all communication platforms. Deliverables will include changes to the website, Logo Design, signage, and other uses where applicable. Overall cost $50,000 USD (Estimate/Budgeted) Waive of competitive bidding, for professional services. 7 additional firms were apart of this proposal process.

13110 Shaker Square, Suite 101
Cleveland, OH 44120

guidestudio.com
216-921-0750

Guide

7 March 2019

City of Reynoldsburg, OH

Andrew Bowsher, Development Director

ABowsher@ci.reynoldsburg.oh.us

TERMS OF ENGAGEMENT

Thank you for the opportunity to work with your company. Our professional insurance carrier requires that we have an Engagement Letter for each and every client at Guide Studio. This letter spells out the basic services and responsibilities of our engagement. If you have any questions, please do not hesitate to call.

For each Project, Guide Studio shall provide the City of Reynoldsburg ("Client") with a proposal (the "Project Quote") setting forth the scope and estimated cost of the Project.

1.0 BASIC TERMS & CONDITIONS

1.1 INVESTMENT. The total Investment for each element or phase of the Project will be comprised of Professional Fees and Reimbursable Expenses. An itemization of the estimated costs associated with a Project shall be included on each Project Quote (Exhibit A). All Project Quotes are reviewable by Guide Studio and subject to change if not accepted within 60 days. Guide Studio will notify Client of any requests that are out of Scope (Scope and Approach outlined in Exhibit B) and seek Client's approval for any increase in fees or expenses as a result of that out of Scope request.

1.2 PAYMENT TERMS AND ARRANGEMENTS. Guide Studio will begin work on the Project upon approval of the Project Quote and receipt of a signed copy of this Engagement Letter. Invoices will be issued monthly in alignment with the project schedule. Invoices shall be paid upon receipt. A finance charge of 2% per month shall be applied to invoice balances overdue by 60 days. Client accepts responsibility for the payment of any legal fees, including reasonable attorney's fees, incurred in the collection of overdue invoice balances. Guide Studio reserves the right to cease work(s)-in-progress and/or delivery of completed work if invoice payments are significantly overdue.

1.4 RELATIONSHIP OF THE PARTIES. The relationship between Guide Studio and Client shall only be considered that of independent contractors. Nothing contained in this Engagement Letter shall create an agency, partnership, joint venture, or employment relationship between Guide Studio and Client. Further, Guide Studio and Client hereby specifically agree that nothing contained herein shall create a "work made for hire" relationship between Guide Studio and the Client.

2.0 WORK PRODUCT

2.1 INTELLECTUAL PROPERTY. Guide Studio retains exclusive ownership and intellectual property rights in all Instruments of Service it creates. Client is hereby granted a non-exclusive license to publish, reproduce, and otherwise use the Instruments of Service, in electronic or other tangible form, in connection with Client business.

Guide

"Instruments of Service," as used herein, means all works of authorship, designs, discoveries, programs, routines, procedures, processes, formulas, know-how, techniques, developments, drawings, notes, documents, objects or elements within a design, letter styles, images, materials made, conceived or developed, improvements, modifications and derivative works, whether or not subject to copyright protection, in any media, including digital files, whether preliminary or final, which are made, conceived, expressed, written or authored by Guide Studio, solely or jointly with others, in connection with any services performed for, or at the request of Client, at any time during the course of Guide Studio's engagement with Client.

2.2 BRAND IDENTITY OWNERSHIP. In the case of an approved Brand Identity as the Instruments of Service, which may include a deliverable of a logo, logo type, icon, or badge developed as a unique visual expression of the Client's place, service, product or business, Guide Studio shall transfer exclusive ownership and intellectual property rights upon full payment.

2.3 PORTFOLIO USE. Guide Studio hereby retains the right to use the Instruments of Service for the purposes of design competitions, future publications on design, educational purposes and the marketing of Guide Studio's business, services and portfolio; but no other use without the Client's express written consent.

2.4 REPRODUCTION RIGHTS. Client also acknowledges and agrees that Guide Studio retains all reproduction rights to the Instruments of Service and waives the right to challenge the validity of Guide Studio's ownership and reproduction rights to the Instruments of Service. Client further acknowledges that the Instruments of Service may not be used or produced in any form by Client or any third party engaged by Client, other than those uses expressly identified and included in the Project description set forth above or within the Project Proposal, without the prior written consent of Guide Studio.

2.5 INSTRUMENTS OF SERVICE CREDIT. Guide Studio reserves the right to require Client to include a credit line with any editorial use of the Work Product. Guide Studio further reserves the right, in its sole discretion, to prohibit Client from attributing any credit to Guide Studio, in any form, in any editorial use of the Work Product. When required by Guide Studio, the credit line shall be in the following form: © Guide Studio, Inc. 20__. Client further agrees to employ best efforts to protect Work Product produced under this Engagement Letter from unauthorized duplication, reproduction and/or alteration.

2.6 THIRD PARTY SOFTWARE AND IMAGE LICENSES. Third party software and image licenses are generally non-transferable. If Client wishes to create any derivative works or reprint any Work Product for any use other than the Project described and delivered by Guide Studio, without using Guide Studio, they may do so, however, Client is responsible for purchasing the license to any fonts, photos, illustrations, other images or software that may be used, as required by the product developer.

3.0 SIGNAGE DESIGN & WAYFINDING SERVICES

3.1 DESIGNER'S RESPONSIBILITY. Guide Studio shall design and recommend items required for a signage and wayfinding Project that may include specifications for materials and construction details. However, it is understood by the Client that the Designer is not a licensed engineer or architect, and that responsibility for the interpretation of design drawings and design and engineering of all work performed under this contract to yield an effective and safe product is the responsibility of the Client's architect, engineer and/or Sign Contractor.

Guide

3.2 CODE COMPLIANCE. Guide Studio may provide Client with signage and wayfinding solutions that require compliance with the Americans with Disabilities Act (ADA), Manual for Uniform Traffic Control Devices (MUTCD), Building Codes including Fire Safety, and local Zoning Codes. The Client understands that the requirements of these rules, codes, ordinances, and regulations, etc. may be subject to various and contradictory interpretations. Guide Studio will therefore employ its reasonable and professional efforts and judgment to interpret applicable requirements of federal, state and local rules, codes, ordinances and regulations as they apply to the project. Guide Studio, however, cannot and does not warrant or guarantee that the Project will comply with all interpretations of the requirements of these rules, codes, ordinances, and regulations, etc. as they apply to the project.

3.3 DESIGN INTENT. Guide Studio may provide Client with Design Intent Drawings. The graphic design requirements shown by the details on the sign type drawing documents are for design intent only and intended to establish basic dimensions of units or modules, profiles and sight lines of members, and appearance. They are not intended for fabrication reference, and therefore, may not be provided to a Sign Contractor without Guide Studio's express written consent and/or involvement in the fabrication phase of the Project.

3.4 SIGN CONTRACTOR'S RESPONSIBILITIES. The Sign Contractor shall supplement the general design shown with detailed shop drawings for the Owner's/Construction Manager/Designers approval. The shop drawings shall include major aspects of the system proposed, such as sections, shapes and connections of components and joints, how temperature movement is handled, venting, and anchorage to structure or ground. Guide Studio's review of shop drawings provided by the Sign Contractor is only for conformance with the design concept of the Project and compliance with the information given in the Design Intent Documents. Review of a specific item shall not include review of an assembly of which the item is a component. The Contractor is responsible for: dimensions to be confirmed and correlated at the job-site; information that pertains solely to the fabrication processes or the means, methods, techniques, sequences and procedures of construction; coordination of the Work with that of all other trades and performing the Work in a safe and satisfactory manner. Corrections or comments made on the shop drawings during this review do not relieve the contractor from compliance with the requirements of the plans and specifications.

3.5 COSTS OF FABRICATION. Unless the Project Proposal describes the services as "Design-Build", the client shall contract and pay directly for implementation services such as fabrication or installation. The designer shall not be held responsible for the quality or timeliness of the fabricator's work, whether or not the designer assists the client in the evaluating, selecting or monitoring of the fabricator or installer.

4.0 TERMINATION OR SUSPENSION

4.1 TERMINATION. Either party can terminate this Engagement Letter or a Project by providing to the other party fifteen (15) days notice in writing. If Client should decide to terminate then it would owe Guide Studio a pro-rated amount of the fee due for the Project phase in which work is authorized, at the end of the fifteen (15) days notice plus all actual expenses incurred at that same date. If Guide Studio should decide to terminate it would provide Client with a report and design plans developed up to the point of termination, for the Project phase in which work is authorized, and Guide Studio would be paid a pro-rated fee at the date of its termination letter plus all actual expenses incurred as of the date of such letter.

4.2 SUSPENSION. If any Project is suspended in whole or in part or delayed for 12 weeks or more by Client, Guide Studio reserves the right to renegotiate the fee to reflect any changes in hourly rates, expenses or Project Scope. In the case of Project suspension, Guide Studio shall be paid for all services performed and reimbursable expenses extended to that date.

Guide

5.0 LIMITATIONS OF LIABILITY

5.1 LIMITATIONS OF LIABILITY. Guide Studio hereby disclaims any and all implied warranties of merchantability and/or warranties of fitness for a particular purpose. In no event shall Guide Studio be liable to any person or entity for any consequential and/or incidental damages. The Client agrees to limit the liability of the Guide Studio to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of Guide Studio to the Client shall not exceed the Guide Studio's total fee for services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

5.2 WAIVER OF CONSEQUENTIAL DAMAGES. Notwithstanding any other provision of this agreement, and to the fullest extent permitted by law, neither the Client nor Guide Studio shall be liable to the other for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or this Engagement Letter. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business or income or any other consequential damages that either party may have incurred from any cause of action whatsoever.

6.0 CLAIMS OR DISPUTES

6.1 DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the process of the Project or following the completion of the Project, the Client and Guide Studio agree that all disputes between them and arising out of or relating to this Engagement or the Project shall be submitted to mediation unless the parties agree otherwise.

7.0 INSURANCE

Guide Studio shall, during the performance of the Agreement, keep in force statutory Workers Compensation Insurance plus Comprehensive General Liability and Automobile Liability Insurance with a combined single limit of $<u>1,000,000</u> policy aggregate for bodily injury and property damage, plus Professional Liability (errors and omissions) Insurance with an aggregate limit of <u>$1,000,000</u>.

8.0 MISCELLANEOUS

(a) In the event of any inconsistency or discrepancy between this Engagement Letter Agreement and the Quote attached hereto as Exhibit A and incorporated herein by reference, the terms and conditions of this Engagement Letter Agreement shall be controlling.

(b) This Agreement shall be governed by Ohio law. In the event that any dispute arising between the parties cannot be resolved in mediation, the parties may attempt to resolve their dispute in any court of competent jurisdiction located in Franklin County, Ohio. (Which of the 3 counties?)

(c) This Engagement Letter Agreement may be signed in counterparts and such counterparts, considered together, shall constitute one and the same binding contract. Electronic and facsimile signatures shall be considered original signatures for purposes of this Engagement Letter Agreement.

Guide

SUMMARY

If you have any questions regarding any of these above terms and conditions, or if you ever have questions or complaints to make about our statements or services, please call me so we may resolve these matters. It is our desire to provide you with prompt and efficient services in this or any other matter for which you may engage us.

Again, we thank you for your consideration of our firm and we look forward to working with you toward a satisfactory completion of the Project. You may indicate acceptance of the foregoing by signing a copy of this Engagement Letter and returning it to Guide Studio, Inc.

Respectfully submitted,

Guide Studio, Inc.

6 March 2019

Cathy Fromet, President Date

Approved and Accepted by

Signature and Title of Authorizing Party Date

Formal Company Name Business Type Tax ID

EXHIBIT B

Research & Brand Strategy Development

Dig Down

BRAND STRATEGY SERVICES

Brand Strategy is a long-term plan for the development and implementation of a brand in order to achieve specific goals. A brand strategy uncovers your brand promise by leveraging the characteristics, features and distinct advantages that connect the City of Reynoldsburg ("City", your place/organization) to your audience's expectations.

Research

- **Initial Meeting with the Client Team*:** To establish priorities, define the work plan and Phase 1 timeline, set benchmarks, define the working relationships, and identify the appropriate public and/or internal communication process. We will determine the approach to gathering both qualitative and quantitative data and learn about challenges as you see them that will guide our Phase 1 work.
- **Existing Plans, Studies, Research, Data, Existing Brand Review:** We will request any existing research, studies, strategic plans procured or developed for your organization to be reviewed and analyzed to inform the discovery sessions as well as the ultimate recommendations.

**Client Team* is one to two people who will act as the project managers on the client side.

Discovery

We will ask you to form a Steering Committee comprised of 8-10 people who will be responsible for advising the process, making decisions and advocating for the determined solution.

- **Discovery Session with Steering Committee:** The consulting team will facilitate one Discovery Workshop with the selected Steering Committee representatives. Sessions are typically 2 hours.
- **Discovery Workshop with Community Stakeholders:** The consulting team will facilitate up to two Discovery Workshops with a cultivated (invite only) group of stakeholders (recommend 25+ participants). This intensive group workshops further verifies the brand story and fills in the gaps that quantitative research can't provide. Workshops may be 2-3 hours.
- **Signage Challenges and Experience Perceptions Interview** - conduct a focused 1 hour meeting with you and select community stakeholders to discuss issues related to signage and placemaking. (Note, this meeting may occur during visit to present Brand Identity Conceptual Design)
- **Online surveys:** We may conduct online surveys that will provide information and support to ideas and conclusions that may have been drawn before and after the Discovery Workshops.

Brand Platform

Key findings from the work conducted in Phase 1 will be summarized and documented in the Brand Platform. From this information, key themes and commonalities on the outreach and research will be highlighted, including:

- **Key Findings:** We will craft a written narrative of the research and data collected during this initial activity. Furthermore, key themes for your organization will be highlighted. This may also include:
  - Discovery Session outcomes
  - Audit, Survey and Interview results
  - Perceptions, Opportunities and Challenges uncovered
  - Target Audience/Persona Definitions
  - Distinct Advantage/Value Propositions Definitions

EXHIBIT B

Other components of an effective Brand Platform may include, but are not limited to:

- **Brand Positioning** is how you position the City amongst your stakeholders, visitors and peers; this includes a cohesive statement as well as identification and articulation of Target Audiences, Distinct Advantages, Products/Services and End Benefits.
- **Personality** is the personification of your brand that helps influences internal and external communications, brand voice and City culture.
- **Character/Image Study** is the visualization (moodboards) that help translate the Brand Platform into the visual components of your brand.

The **Brand Platform** will guide all decisions in the creative process of building your brand and establishing an implementation plan. This document will also define the general parameters for how and where the visual brand elements will be used in communications.

Project Approach — Brand Identity Design

Build Up

BRAND IDENTITY DEVELOPMENT SERVICES

We utilize the Brand Platform to provide a foundation for which the visual representation of your Brand and its core components will be refined/designed and developed.

Brand Identity Design

- **Brand Identity:** Conceptual design includes 3-5 identity options. At our discretion, with each concept, we will share examples of the brand in action— the brand look and feel may be applied to select applications such as a business card, stationery, social media skins, etc.
- **Brand Elements:** Including font and color palettes, image styles and other distinguishing elements.

Identity Development & Refinement

- **Brand Identity Design Revisions/Refinement:** Once a concept is selected, we include up to two rounds of revisions/refinement to the Brand Identity Design and will provide artwork in the necessary electronic versions to accommodate multi-purpose applications.
- **Targeted Key Messages** are high-level statements that articulate the most relevant information to each of your specific audience groups. This tool is a cornerstone for public facing communication. Key Messages will be further demonstrated with examples of various applications, such as web copy, digital ads, newsletter headlines and social media, among others. These will be presented through example layouts so you may see how both your messaging and brand identity is translating into communication materials.
- **Brand Application Concepts:** Conceptualize how the new Brand Identity will be translated visually to the following elements:
  - Facility Identification Signs Concept (Park and/or City Building)
  - Street Banner Concept
  - Home Page Sample
  - Business Card and Stationery
  - Vehicle Graphic

EXHIBIT B

Protect & Share

Brand Guidelines document key elements of the brand platform, visual and verbal brand identity to support desired uses, avenues and expectations for sharing the identity with interested parties .

- **Brand Guidelines:** Once the look of the brand visual package has been approved, our team will create Brand Guidelines. These guidelines provide detailed documentation of the brand platform as well as correct and incorrect uses of the brand, its various applications and styles. It also includes directions on color palettes, imagery use, typography and tonality guidelines with samples.
    - This document will be provided to the client as a digital file (pdf). The Brand Guidelines will be one of the most important deliverables; because the brand will be used widely by various departments and programs, consistency of visual identity and messaging is critical to success. The Brand Guidelines will be presented via on-line meeting software—GoTo Meeting.
- **Brand Guidelines Revisions/Refinement:** We include up to two (2) rounds of revisions/refinement to the Brand Guidelines. The final document will be provided as an electronic (pdf).

Place Identity in the Public Realm — Design Development

- **Sign Design –** Based on the concept designs shared during the development of the Brand Identity, we will design and develop the following sign types for an initial implementation of signage that represents Reynoldsburg's new brand. The client team is responsible providing content/information for inclusion on the signs and for selecting the locations for initial implementation. Budget numbers for fabrication and installation will be provided during Schematic Design and revised prior to completeing bid documents.
  - City Facility Sign
  - City Park Entry Sign
  - City Park Instructional/Information Sign
  - Street Sign embellishment
- **Banner Program Design –** Based on the concept designs shared during the development of the Brand Identity, we will further develop the street banner program. The client team is responsible for selecting the locations for initial implementation. Budget numbers for fabrication and installation will be provided during Schematic Design and revised prior to completeing bid documents.
- **Design Development Process** includes multiple levels to explore, review and verify the Design Intent of the Sign and Banner Program: Schematic Design (30%) understand scale and how the entire family of signs looks and works together, Design Development* (60%) explore the details of materials and construction methods, Bid Documents (100%) finalize details and instructions to ensure that the program will be built (by others) as specified.

  * After Design Development has been reviewed and approved, this presentation is typically appropriate for local Architectural Review Boards or Planning Commissions for the approval of the Wayfinding Program.

EXHIBIT B

Project Approach — Implementation Plan

Move Forward

BRAND IMPLEMENTATION PLANNING SERVICES

We will work with the City to get your new Brand out into the world on the right foot. Whether it's with a simple reveal, a full brand launch and/or an effort to educate and recruit Brand Champions, we will show you how to start using your brand so it can begin working for you.

Implementation Strategy

This process will establish the short-term objectives within a long-term vision and map out a step-by-step guide to launch the new brand. We will recommend marketing and communication strategy and tactics for continued awareness building beyond the initial launch.

- **Implementation Workshop:** We will conduct a working session with the Client Team to discuss roll-out of the new brand and how staff and individual programs may adopt and champion this system. The outcome of this meeting will be an action plan that addresses brand launch, ongoing communications (awareness building) and establishing the rebrand through all your materials and touch points.
- **Implementation Plan:** Develop an Implementation Plan that identifies key strategies and detailed tactical recommendations for brand launch and first year or two of communication management. This will include timeline and budgets for a comprehensive picture of the next steps.
    - This also includes recommendations for timing and associated costs for changing the brand on your communications materials beyond the initial development of the Communications Materials (below).

Basic Brand Launch Kit (included, no additional cost)

To help you get the new brand off the ground and on the right foot, we are including the following tools to help you launch the new brand.

- **Standard Communication Templates:** Includes business card template, letterhead and PPT template. Artwork as InDesign and Power Point files will be provided.
- **Social Media Skins:** Working with you to identify up to 3 social media platforms that will be most utilized by your key audiences, we will provide the appropriate new brand launch imagery to be featured on these pages.
- **Press Release:** Using Key Messages developed during the Brand Strategy process, we will write your initial new Brand Press Release.

>> end of Branding, Marketing & Signage foundational scope <<

EXHIBIT B

Project Timeline

WEEK 1-3	• **Initial meeting with client team** • Internal project & Discovery Workshop preparation • Review of existing research, plans, etc. • Deploy pre-workshop survey
WEEK 3-4	• **Discovery Workshops (1-1.5 days on-site)**
WEEK 4-7	• Develop key findings report from research review, survey and Discovery sessions • Develop Brand Platform Strategy • **Presentation of the DRAFT Brand Platform to Steering Committee**
WEEK 7-9	• Deploy broad reach online survey — testing themes and concepts • Finalize Brand Platform
WEEK 9-12	• Conceptual Brand Identity Development • **Present Brand Identity Concepts to Steering Committee/Client Team** • Re-group with Client Team for conceptual feedback
2 WEEK BUFFER	• Conceptual Design Feedback/Revision period
WEEK 14-18	• Selected Brand Identity Refinement • Develop Brand Application Concepts and Key Message Development • **Design Development Presentation to City Council*** • Delivery of Production-Ready Logo Artwork,
WEEK 18-22	• **Implementation Workshop via On-site Meeting*** • Development of Brand Guidelines • Develop Sign and Banner Designs • Share DRAFT of Implementation Plan with Client Team • Refine and revise Implementation Plan • **Delivery of Implementation/Launch Plan. Share DRAFT of Brand Guidelines*** • **Present Developed Sign and Banner System Design*** *** Meetings can occur same day**
WEEK 22-26	• Basic Brand Launch Kit Development • Bid Documents for Signs and Banners • **Delivery of Templates, Brand Guidelines and Sign and Banner Bid Documents**

Quote No. 2112

Andrew Bowsher
City of Reynoldsburg
7232 East Main Street
Reynoldsburg
OH 43068
USA

Guide Studio, Inc.
13110 Shaker Square, Suite 101
Cleveland, OH 44120

Quoted By: Cathy Fromet

EXHIBIT A

QUOTE DATE	QUOTE TOTAL	VALID TO
03/08/2019	50,000.00	05/07/2019

EXHIBIT A: Branding, Marketing & Signage

INTRODUCTION

I appreciate the confidence that you have expressed in Guide Studio, Inc. (GS)("Consultant") by asking us to assist the City of Reynoldsburg, OH ("Client"), in the development of a Branding, Marketing and Signage Initiative ("Assignment" or "Project"). The purpose of this Proposal is to set forth the terms of our engagement, to identify the services you may expect to receive and to establish the manner by which Guide Studio will be compensated for services rendered.

PROJECT SCOPE

1. Guide Studio will develop a community brand strategy, brand identity, and marketing plan for the City of Reynoldsburg:
2. The scope of work for a Community Brand Strategy includes Stakeholder Engagement, Community Survey, and Brand Platform
3. The scope of work for a Community Brand Identity includes: Identity Design, Key Messages, Brand Guidelines, and Place Identity in the Public Realm
4. The scope of work for Implementation Deliverables includes: Brand & Marketing Implementation Plan, Brand Launch Kit
5. This work may be completed within 24-26 weeks of contract signature.

PROJECT APPROACH

See attached Exhibit B Project Approach

PROJECT PARAMETERS

We expect to deliver this work within the context outlined below:

Project Timelines

We establish timelines with project milestone dates at the beginning of the project. These milestone dates are for review feedback, presentations, and/or meetings, and are set early to ensure all parties have proper notice for review time and attendance to presentations/meetings.

- Milestone meetings that need to be rescheduled within two weeks of the original date should not affect project timelines. However, milestones that are pushed back by the client team more than 3 weeks may push back the project schedule by 4-6 weeks back depending on Guide Studio's Active Project schedules.
- If a project is pushed back more than 2 months, additional time and service fees to manage the project back on track will be required.

Project Review and Feedback

Review and feedback from the Client Team and Steering Committee/Approval Entity are required throughout the project.

This feedback is critical for the development of the project but it can be difficult to decipher the desired direction when each Steering Committee member presents feedback separately.

- Rounds of revisions considered in scope are documented within the Project Approach. A round of revisions is defined as any change or update requested by the Client or the Client's representative.
- We require that comments/feedback from the Steering Committee/Approval Entity be consolidated by the Client Team to minimize the time spent on multiple rounds of revisions.
- The Client Team (with support from Guide) is responsible for approving the final direction based on the comments/feedback presented by the Steering Committee.
- Any revisions and requests for changes made after sign-off will be considered out-of-scope and a Change Order will be submitted prior to completing work. Additional revisions billed hourly.

Approvals

- Sign-off on work completed/approved direction of current Phase is required for all work to move into a new Phase.

		AMOUNT
Professional Fees		
Phase 1 Brand Strategy Services		14,500.00
Phase 2 Identity Design & Place Identity Design		30,500.00
Phase 3 Brand Implementation Planning		8,500.00
Basic Brand Launch Kit	3,500.00	- 3,500.00

Subtotal	50,000.00
Tax	Tax Exempt
Total USD$	50,000.00

Terms:

DEPOSIT

Upon approval of this Proposal, we will send an invoice for a deposit typically requested for the start of projects. **[$5,000.00]**

INVOICING

The project schedule indicates that this work will take **(6) months** to complete. Invoices will be submitted over the course of **5 months** in monthly installment payments of approximately **$9,000.** If the project extends to **7 months**, we will split the final payment. Invoices are due upon receipt.

REIMBURSABLE EXPENSES (Included)

In-house reimbursable expenses such as travel expenses, mileage, digital outputs (color), digital output (b/w), large format output (color), presentation materials, CDs, scans, postage/couriers, and other incurred costs are included in the total fee.

Fees and expenses estimates do not include applicable sales or use tax.

Acceptance

Signed: ________________________________ **Date:** ______________

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE:	**March 25, 2019**
TO:	**Development, Parks and Recreation Committee**
RE:	**Ordinance Authorizing the Mayor to Enter into Contract with EMH&T for the Engineering, Plans, Advertising, and to Prepare Bid Documents for JFK Park Improvements and Appropriating Funds Therefore.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Authorize Mayor to enter into contract with EMH&T , 5500 New Albany Rd., Columbus, OH 43054, for engineering, plans, prepare bid document, supply bid documents for distribution, advertise for bids, and preparation of bid tabs, surveying, and electrical design fee for JFK Park Improvements.

Proposed improvements to JFK Park are as follows:

New Playground Structure(s)

Poured Playground Surface

Concession and Restroom Facility

Request appropriation of $74,369.00 from the unappropriated CIP Fund 410 to account number 410.000.0172.5639, JFK Park Improvements.

EMH&T
Engineers, Surveyors, Planners, Scientists

March 11, 2019

Ms. Donna Bauman
Director of Parks and Recreation
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: JFK Park Improvements
Proposal for Survey, Landscape Architecture, Design, and Bidding Services

Dear Ms. Bauman,

EMH&T is pleased to present a proposal for survey, landscape architecture, detailed engineering, and bidding services for the JFK Park restroom/concession facility and new playground. This improvement was identified on the City's 2018-2022 Capital Improvement Plan with a total park budget of $800,000. We understand that the park improvements will include the following:

- Demolition / removal of the existing concession building, restroom building, and playground equipment.
- The preparation of a master plan specific to the activity areas directly surrounding a new combined restroom / concession building and playground, and their direct relationships to parking and pedestrian circulation and walking paths.
- New playground equipment with accessible surface material.
    - This playground is intended to serve as an inclusive play space that is ADA compliant and containing swings, elevated play opportunities, ground level play features and surfacing designed for those with cognitive and physical limitations.
- A new combined restroom / concession facility will be located in place of the existing concession facility. It is the City's intent that this facility be a precast structure similar to the one pictured below. This facility will have two or three stalls in each (men and women) restroom and approximately 240 SF of concession space with a roll-up window.

Easi-Set Precast Building: Model 2430

- EMH&T will evaluate the existing sanitary sewer and water services in the park to determine their suitability in serving this new facility. Based on preliminary evaluations, it appears as though sanitary service is readily available, but we are unsure if the existing water service is large enough to serve this facility. We will evaluate this in design and, if necessary, prepare plans and details for an upgraded water service. Tapping / capacity fees are not included in this proposal.

- EMH&T will consult with an electrical engineer to evaluate the power service to the existing concession building. We will determine if any upgrades or replacement equipment is necessary and include it in the design of these improvements

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications these improvements. The scope of services will include:

1. Survey – Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within the park property. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.

2. Detailed Engineering and Landscape Architecture
   a. Review of existing site conditions, Record Plans, and GIS information.
   b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
   c. EMH&T will prepare civil / site plan sheets for this improvement to include:
      i. Demolition Plan
      ii. Site Plan
      iii. Grading Plan
      iv. Site Utility Plan
      v. Sedimentation and Erosion Control Plan
      vi. Building Details
      vii. Water and Sewer Service Details
      viii. Electrical Service Connection Details
      ix. Other Miscellaneous Specifications and Details
   d. EMH&T will prepare a landscape architectural sheet set for this improvement to include:
      i. Meeting with park and maintenance staff to understand the level of play feature design intent, identify preferences and evaluate long-term maintenance implications
      ii. Coordination with a selected manufacturer to develop an inclusive playground with richness in play opportunities and challenge accounting for 2-5 year and 5-12 year age groups
      iii. Prepare concept alternatives for design consideration which will include images and sketches to assist in the development of the design character
      iv. Refine and develop a single concept upon staff approval which will include an opinion of probable cost
      v. Prepare a document set to be included in the civil / site plan set and suitable for bidding and construction
      vi. Provide playground, planting and other miscellaneous details and specification
   e. Submittals – EMH&T will prepare submittals at the 50%, 90%, and 100% design stage for coordination with the City, utility companies, and any other project stakeholders identified by the City. The submittals will include progress plan sets and opinions of probable construction cost.
   f. The site and grading plan will focus on the area of the playground and building replacement. Any short stretches of sidewalk or path that are necessary to provide ADA accessibility between the parking lot, restroom, and playground facility will be included in the final design. It is anticipated that existing drainage patterns will be maintained and that only minor grading and storm sewer are included in this scope.

g. EMH&T will coordinate with a precast building manufacturer and include their building details and specifications into the plan set. All building and structural design will be the responsibility of the building supplier.
h. Since the park lies within the 100-year floodplain, EMH&T will prepare a City of Reynoldsburg Floodplain Construction Permit and submit it to the City's Floodplain Coordinator for review and approval.
    i. Based on our current understanding of the project requirements, we are assuming that no other floodplain coordination is necessary to place this concession / restroom facility in the floodplain. Coordination with and submittals to the Federal Emergency Management Agency (FEMA) are not included in this scope.
    ii. EMH&T will coordinate with the building supplier to ensure that the building includes a venting system to allow floodwater to pass through the building in the event of a flood.
i. EMH&T will evaluate the existing water service to determine if it needs to be upgraded to support the new facility. If it is determined to be insufficient, a new service will be extended from the existing 6-in main located to the south (just north of Police Station).
j. EMH&T will coordinate with an electrical engineer to evaluate the power service and distribution at the existing concession facility. They will determine what upgrades, if any, need to be made to ensure that the new facility has sufficient power and to ensure that the existing lighting circuit remains in service.

3. <u>Bidding</u>
    a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:

        i. Bid document preparation
        ii. Advertisement preparation
        iii. Issuance of addenda, if necessary
        iv. Bid tabulation
        v. Review of bids and formal recommendation of award

The Scope of Services does not include the following items:

1. Construction management or inspection services – a follow-on proposal for these services will be submitted after bidding.
2. Geotechnical engineering / subsurface evaluations
3. Environmental permitting
4. Floodplain studies and evaluations
5. Permit fees

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Surveying	$4,055
Detailed Engineering	$30,780
Electrical Design Fee (Subconsultant)	$5,000
Landscape Architecture	$30,018
Bidding	$4,416
TOTAL FEE	**$74,369**

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

Invoices will be submitted monthly and EMH&T services will be billed according to our contracted rate schedule.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.

Ryan M. Andrews

Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Attachment: Preliminary Opinions of Probable Cost

EMH&T
Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers, Surveyors, Planners, Scientists

OPINION OF PROBABLE CONSTRUCTION COST

CITY OF REYNOLDSBURG, OHIO
PARK IMPROVEMENT PROJECT
FOR
JFK PARK
5-Mar-19

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	201	Clearing and Grubbing	1	L.S.	$5,000.00	$5,000.00
2	CMSC	202	Demolition of Existing Concession Building	1	L.S.	$12,000.00	$12,000.00
3	CMSC	202	Demolition of Existing Restroom Building	1	L.S.	$8,000.00	$8,000.00
4	CMSC	202	Demolition of Existing Playground Equipment	1	L.S.	$5,000.00	$5,000.00
5	CMSC	207	Sedimentation and Erosion Control	1	L.S.	$2,500.00	$2,500.00
6		SPEC	Site Work (Trails, Grading, Minor Drainage, Seeding/Restoration, etc.)	1	L.S.	$25,000.00	$25,000.00
7		SPEC	Water and Sewer Service to New Concession/Restroom	1	L.S.	$25,000.00	$25,000.00
8		SPEC	Electrical Service Connection and Upgrades for New Concession/Restroom	1	L.S.	$15,000.00	$15,000.00
9		SPEC	Concession and Restroom Facility (Easi-Set 2430, or Similar)	1	L.S.	$275,000.00	$275,000.00
10		SPEC	Poured Playground Surface	1	L.S.	$50,000.00	$50,000.00
11		SPEC	New Playground Structure(s)	1	L.S.	$225,000.00	$225,000.00

CONSTRUCTION SUBTOTAL =	**$647,500.00**
CONTINGENCY (5%) =	$32,375.00
OPINION OF PROBABLE CONSTRUCTION COST =	**$679,875.00**
SURVEY, ENGINEERING AND BIDDING =	$74,369.00
CONSTRUCTION SERVICES (8%) =	$51,800.00
OPINION OF PROBABLE PROJECT COST =	**$806,044.00**

City's 2019 CIP Included $800,000 for JFK Park

PREPARED BY:	RMA
CHECKED BY:	N/A
CHECKED DATE:	3/5/19

Police Department

David Plesich
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

ORDINANCE REQUEST

DATE: **March 25, 2019**

TO: **Public Safety, Law and Courts Committee**

RE: **Ordinance Authorizing Mayor to Purchase a 2019 Ford Transit T-250 and Related Equipment for the Reynoldsburg Police Department.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Equipment is no longer safe or meets the needs of the operation.

Requesting permission to purchase a 2019 Ford Transit T-250 van to replace the existing 1994 van (Vin # 1FBHE31YORHB84059) with a current mileage of 74,305.

The total cost replacement to include up-fitting the vehicle is $50,000 which was approved in the 2019 budget. Pursuant to CRC Section 8.04(c) competitive bidding be suspended.

New Vehicle Vendor: **Coughlin Automotive LLC**

Address: 9000 E Broad St, Pataskala, OH 43062

Vehicle Cost: $32,750.00

Up-fitting

Various Vendors (REM, Kustom Signals) already on state bid and utilized by the city.

$17,250.00

Reynoldsburg Division of Police

Request to Purchase (2019)

All purchases must be approved by the Chief of Police **PRIOR** to ordering

Account #: Sub Account: ____________ Balance in the Account: ____________

Budget Item: X Yes O No Approved to Order: ____________ Date: ____________

Quantity	Description	Size	Order #	Unit Price	Total
1	2019 Ford Transit T-250				32,750.00
1	Equipment and up-fitting				17,250.00
				Shipping Cost	
				Total Cost	50,000.00

Replace current SWAT van. (1995 Ford Club wagon.) 4

Vendor Information (If this is a new vendor you MUST attach a w-9 to this form)		
Vendor:	Coughlin Automotive LLC	
Vendor's Address: (City / State / Zip)		
Vendor's Phone #:	614-440-4005	Vendor's Fax #:
Contact Person:	Jeff Haller	

Requestor's / Approval Information		
Name:	SGT J Severance	
Supervisor's Approval:		Date: 2/27/19
Chief of Police Approval:		Date: 2 28 19

Ordering Information / After action information			
Date Ordered:		PO #	
Ordered By:			
Expected Date of Arrival:			
Fixed Asset Tag #:		Was Photo taken?	Location of Item:
Comments:			

2019 Budget Request

Attachment: ID2375 SWAT Van (Purchase of SWAT Van)

Coughlin Automotive LLC

Jeff Haller | 614-440-4005 | jefflhaller@aol.com

[Fleet] 2019 Ford Transit Van (R2C) T-250 148" Med Rf 9000 GVWR Sliding RH Dr

Quote Worksheet

		MSR
Base Price		$36,265.0
Dest Charge		$1,495.0
Total Options		$2,140.0
	Subtotal	**$39,900.0**
		$0.0
	Subtotal Pre-Tax Adjustments	**$0.0**
Less Customer Discount		($7,150.0(
	Subtotal Discount	**($7,150.0(**
Trade-In		$0.0
	Subtotal Trade-In	**$0.0**
	Taxable Price	**$32,750.0**
Sales Tax		$0.0
	Subtotal Taxes	**$0.0**
	Subtotal Post-Tax Adjustments	**$0.0**
	Total Sales Price	**$32,750.0**

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL

CODE	MODEL	MSRI
R2C	2019 Ford Transit Van T-250 148" Med Rf 9000 GVWR Sliding RH Dr	$36,265.0(

COLORS

CODE	DESCRIPTION	MSRI
G1	Shadow Black	$0.0(

OPTION PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRI
101A	Order Code 101A	0.00 lbs	0.00 lbs	$0.0(

Data Version: 7499. Data Updated: Jan 22, 2019 10:00:00 PM PST.

Attachment: ID2375 SWAT Van (Purchase of SWAT Van)

Coughlin Automotive LLC

Jeff Haller | 614-440-4005 | jefflhaller@aol.com

[Fleet] 2019 Ford Transit Van (R2C) T-250 148" Med Rf 9000 GVWR Sliding RH Dr

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
153	Front License Plate Bracket	0.00 lbs	0.00 lbs	$0.00
17A	Fixed Rear-Door Glass	0.00 lbs	0.00 lbs	$75.00
68J	Extended Length Running Boards -inc: Covers A-B pillar driver-side and A-C pillar passenger-side	0.00 lbs	0.00 lbs	$655.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
43R	Reverse Sensing System	0.00 lbs	0.00 lbs	$295.00
57G	Dr Controlled Fr/Rr Aux A/C & Heater -inc: Heat distributed from rear of front-passenger seat, A/C distributed from rear of van	19.00 lbs	17.00 lbs	$860.00
66C	D Pillar Assist Handles -inc: (driver and passenger-side)	0.00 lbs	0.00 lbs	$60.00
67E	Center Console Delete	0.00 lbs	0.00 lbs	$60.00

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
585	Radio: AM/FM Stereo w/Bluetooth -inc: (29), audio input jack, microphone and USB port	0.00 lbs	0.00 lbs	$135.00

SEATING ARRANGEMENT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
21G	Pewter Vinyl Dual Bucket Seats -inc: 2-way manual driver seat, 2-way manual passenger seat and driver armrest (STD)	0.00 lbs	0.00 lbs	$0.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
446	Transmission: 6-Speed Automatic w/OD & SelectShift -inc: auxiliary transmission oil cooler (STD)	0.00 lbs	0.00 lbs	$0.00

Coughlin Automotive LLC
Jeff Haller | 614-440-4005 | jefflhaller@aol.com

[Fleet] 2019 Ford Transit Van (R2C) T-250 148" Med Rf 9000 GVWR Sliding RH Dr

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSR
99M	Engine: 3.7L Ti-VCT V6 -inc: SEIC capability (STD)	0.00 lbs	0.00 lbs	Inc.

PRIMARY PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSR
G1	Shadow Black	0.00 lbs	0.00 lbs	$0.0

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSR
VK	Pewter, Vinyl Front Bucket Seats	0.00 lbs	0.00 lbs	$0.0

AXLE RATIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSR
X73	3.73 Axle Ratio (STD)	0.00 lbs	0.00 lbs	$0.0
	Options Total	**19.00 lbs**	**17.00 lbs**	**$2,140.0**


TRANSIT 250

Service Department

Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE: **March 25, 2019**

TO: **Public Service and Transportation Committee**

RE: **ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH PYROTECNICO FOR THE 2019 FIREWORKS DISPLAY.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

The amount of $29,250.00, and the funding for the fireworks was included in the 2018 Service Department budget (account #5303- Community Events). Pyrotecnico is on the approved vendor list. Contract attached.

REYNOLDSBURG FIREWORKS DISPLAY CONTRACT

THIS CONTRACT AND AGREEMENT, for the sale and display of fireworks made and concluded this ______ day of __________, 2019, by and between ***Pyrotecnico*** of New Castle, Pennsylvania, and the ***City of Reynoldsburg***, a chartered municipal corporation formed under the laws of the State of Ohio, hereinafter referred to as ("City").

WITNESSETH: For and in consideration of the mutual covenants herein contained and other valuable consideration in hand paid, receipt of which is hereby acknowledged, and of the terms and conditions hereinafter mentioned, the parties to this contract do mutually and severally agree to perform their several and respective covenants and to guarantee terms, conditions, and payments of this contract.

1. Pyrotecnico agrees to sell, furnish, and deliver unto City fireworks to be exhibited in accordance with the programs set forth in the "Proposal for City of Reynoldsburg" in which are attached hereto and incorporated by reference into this contract as if fully restated.

2. Said fireworks to be furnished for display on the following date ***July 3, 2019,*** provided the weather permits a display. It being mutually understood and agreed that should inclement weather prevent the presentation of said display on said date, the date of ***July 4, 2019*** will be the **"rain date"** of the event. It being mutually understood and agreed that should inclement weather prevent the presentation of said display on said **"rain date"**, a meeting of the parties will be held to discuss the postponement date(s). It is agreed to and understood by the parties hereto that in the event the fireworks have been taken out and set up before the inclement weather and with good weather prevailing, then such exhibition of fireworks must be carried out in the safest manner without any deductions whatever from the hereinafter named compensation.

3. If, due to the occurrence of a contingency as described above, with the aforementioned dates it is in Pyrotecnico's professional opinion with a reasonable degree of certainty, impossible or impracticable to present the display at the dates and times specified, Pyrotecnico and the City will confer with a view towards reaching a mutually satisfactory postponement date. In the event that the mutually satisfactory postponement date is beyond the date following the scheduled exhibition and Pyrotecnico personnel and equipment are required to return to their original point of origin, then the City shall be obligated to pay an additional charge of 15% of the contract price for transportation and travel of material and personnel back to the display site. In the event a mutually satisfactory postponement date cannot be determined, or if once determined, that postponement date must, due to any such contingency, be likewise postponed, then and in such event the City shall have no obligation to pay the remaining balance of the sum to be paid hereunder, and the deposit previously made by the City shall be returned to the City forthwith, less any and all reasonable expenses incurred by Pyrotecnico in anticipation of presenting such display, including, but not limited to, costs associated with set-up and takedown of equipment, and transportation of materials and Pyrotecnico personnel.

4. Pyrotecnico agrees to furnish unto the City one or more trained (pyrotechnic) personnel to present the said display. The City agrees to procure and furnish a suitable place to display said fireworks, and to secure all applicable police, fire, local, state, and federal governmental permits, licenses, and approvals.

5. The City agrees to indicate that Pyrotecnico is the organization responsible for exhibiting the fireworks on the said date in all advertisements, billings, and public relations materials.

6. The City agrees to furnish to Pyrotecnico ample police and fire protection for the protection of its property and the firing of the exhibition without interference from the public.

7. The City agrees to furnish and set up restraining lines pursuant to the instructions supplied by Pyrotecnico and in compliance to all rules, orders, and regulations of the National Fire Protection Association.

8. The City agrees to furnish adequate protection and security of the exhibition grounds to preclude all individuals other than those authorized by Pyrotecnico from entering the security area. No personal property of any kind, including but not limited to motor vehicles shall be allowed with the “safe zone”. Prior to, during, and immediately following the display, the City shall be solely responsible to furnish and set up restraining lines for keeping all persons (except the trained personnel and their designated help) out of the danger area and behind the safety zone lines. This paragraph does not eliminate Pyrotecnico’s obligation to provide security at all times, once the fireworks are inside the City or Township.

9. The City agrees to furnish to Pyrotecnico the sum of $29,250 (the “Contract Price”) paid as follows: a. 50% of the Contract Price due upon the signing of the contract; b. the balance of the Contract Price due within ten (10) days of completion of the Fireworks exhibition. The City agrees to pay interest at the rate of 1.5% per month on any delinquent balance of the Contract Price until paid in full. Payment shall be made by certified check or otherwise as agreed by Pyrotecnico to Pyrotecnico at P.O. Box 149, New Castle, Pennsylvania 16103. Furthermore, in the event the City fails to perform its obligations and responsibilities as set forth herein and it becomes necessary for Pyrotecnico to enforce its rights by hiring an attorney, the City shall be responsible for all attorneys’ fees and costs incurred by Pyrotecnico to collect said sums.

10. Pyrotecnico agrees to name the City of Reynoldsburg and Truro Township as additional insured on a Ten Million Dollar ($10,000,000) non-waste liability insurance coverage and supply the City with evidence of said coverage.

11. The City agrees to indemnify Pyrotecnico and hold its shareholders, directors, officers, employees, agents, representatives, and insurers harmless from any and all demands, claims, causes of action, judgments or liability (including the cost of suit and reasonable costs of experts and attorneys) arising from damage to or destruction of property (including real and personal) or bodily or personal injuries (including death) whether arising in tort, contract, or otherwise, that occur directly or indirectly from (a) the gross negligence or willful misconduct of the City or its employees, agents, contractors, or representative, or (b) the failure of the City to comply with its obligations and responsibilities as set forth herein.

12. Pyrotecnico agrees to indemnify the City and hold its employees, officials, agents, representatives, and insurers harmless from any and all demands, claims, causes of action, judgments or liability (including the cost of suit and reasonable costs or experts

and attorneys) arising from damage to or destruction of property (including real and personal) or bodily or personal injuries (including death), whether arising in tort, contract, or otherwise, that occur directly or indirectly from the negligence or willful misconduct of Pyrotecnico or its employees, agents, contractors, or representatives.

13. Pyrotecnico agrees to notify Truro Township Fire Department (TTFD) immediately when the vehicle carrying the fireworks arrives in the City of Reynoldsburg. Pyrotecnico agrees to furnish a 24 hour guard, at their sole cost, with the vehicle during the time it is in the City of Reynoldsburg or Truro Township. Pyrotecnico agrees to inspection of fireworks mortar racks that are encased in wood, if deemed necessary by TTFD, then wood will be replaced with undamaged lumber. Pyrotecnico agrees to secure, fireworks mortar racks and cakes, to the ground according to specification and jurisdictional authority. Pyrotecnico agrees to furnish and employ an electronic firing system. Pyrotecnico agrees to furnish and employ protective clothing required by the Ohio Fire Code and NFPA 1123. Pyrotecnico agrees to furnish a letter to TTFD stating that all mortars to be used for the exhibition are made of approved material, of sufficient strength, length and durability to cause shells to be propelled to a safe altitude as required by Ohio Fire Code and NFPA 1123.

14. Neither party, under any circumstances, shall be entitled to recover any consequential, incidental, exemplary, special, and/or punitive damages from the other party to this agreement, including, without limitation, loss of income, business or profits.

15. In the event of fire, flood, Acts of God, or other causes beyond the control of Pyrotecnico, which prevents the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

16. The parties agree that in any action on or relating to the contract, that exclusive jurisdiction and venue are hereby vested in the Franklin County Court of Common Pleas, Franklin County, Columbus, Ohio.

17. If any provision of the contract is held to be illegal, invalid or otherwise unenforceable, then (a) the same shall not affect other terms or provisions of this contract and (b) such terms or provisions shall be deemed modified to the extent necessary to render such term or provision enforceable and the rights and obligations of the parties shall be construed and enforced accordingly, preserving to the fullest extent the intent and agreements of the parties set forth herein.

18. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

19. This contract and the "Proposal for City of Reynoldsburg/Presentation Recap" constitutes the entire agreement between the parties hereto, and there are no other understandings, either oral or written, regarding to the subject matter hereof.

IN WITNESS THEREOF, the undersigned executed this contract by and through their duly authorized representatives whose names appear below.

City of Reynoldsburg

By____________________,

Bradley L. McCloud, Mayor

Date_____________

Witness

____

Pyrotecnico

By_____________________

Print Name______________

Date_____________

Witness

____

This contract was prepared by and is hereby approved as to form by:

____

James E. Hood
Reynoldsburg City Attorney

FISCAL OFFICER'S CERTIFICATION

IN TESTIMONY WHEREOF, the said parties hereunto set their hand the day and year first written above. It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of $29,250.00 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the ____________________ fund free from any other previous encumbrances.

City of Reynoldsburg

____

Stephen M. Cicak, Auditor

Service Department

Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE: March 25, 2019

TO: Public Service and Transportation Committee

RE: ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FROM THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) RECYCLING CARTS

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Received the SWACO Recycling Cart Order Form.

The City of Reynoldsburg will utilize the SWACO payment schedule. Payments are due on or before June 1 and December 1 of 2019, 2020 & 2021. There are six (6) equal payments. Based on the order, the total cost is $162,572.00, which is $27,095.33 in equal payments, plus a $250.00 administrative fee

added to each equal payment, totaling $27,345.33 per payment ($54,690.66 for June and December 2019) paid from account 750.738.5315 Private Hauler Contract.

SWACO
FROM WASTE TO RESOURCES

Community Recycling Cart Order Form

Community Name: City of Reynoldsburg

All cart quantities listed below will be included in the initial order by SWACO for delivery during the initial cart rollout. Additional future carts can be ordered by the community directly from Toter.

1. **Grant Eligible Carts / Eligible for SWACO Repayment Plan**
   - Carts eligible for SWACO/TRP grant assistance
   - This includes 64-gallon or larger carts deployed to households that do not currently have carts
   - SWACO will apply both grants to this order and will allow the community to repay SWACO the remaining balance over 3 years as per the grant agreement

Cart Size	Community cost per cart	Quantity	Total Community Cost
64-gallon	$ 15.52	10,475	$ 162,570.00
96-gallon	$ 24.06		

2. **Non-Grant Eligible Carts / Not Eligible for SWACO Repayment Plan**
   - Carts not eligible for SWACO/TRP grant assistance
   - This includes carts smaller than 64-gallon deployed to households that do not currently have carts
   - Toter will bill the community directly for the full cost of these carts upon delivery

Cart Size	Community cost per cart	Quantity	Total Community Cost
32-gallon	$ 41.81		
48-gallon	$ 44.52		

- Continued on next page -

3. **Non-Grant Eligible Carts / Not Eligible for SWACO Repayment Plan (Extra Inventory Carts)**
   - Carts not eligible for SWACO/TRP grant assistance
   - This includes any additional carts that are ordered for inventory purposes that will not initially be deployed to households (less per cart cost due to non-deployment)
   - Carts will be delivered to the deployment staging area by Toter and the carts will need to be transported to a community storage area by the community, unless other arrangements are made between Toter and the community, which may incur additional costs paid to Toter.
   - Toter will bill the community directly for the full cost of these carts upon delivery

Cart Size	Community cost per cart	Quantity	Total Community Cost
32-gallon	$ 37.21	50	$ 1,860.50
48-gallon	$ 39.92		
64-gallon	$ 40.42	150	$ 6,063.00
96-gallon	$ 48.96		

Please return this Community Recycling Cart Order Form to Albert Iosue, SWACO Programs Administrator, via email to albert.iosue@swaco.org no later than Wednesday, January 23, 2019.

Please call Albert Iosue with any questions at (614) 801-6408.

Signature of Community Representative

Director of Public Service

Title

2-21-15

Date

Service Department

Bill Sampson
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**March 25, 2019**
TO:	**Public Service and Transportation Committee**
RE:	**ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE FROM TOTER RECYCLING CARTS; AND DECLARING AN EMERGENCY.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Just received the Recycling Cart Order Form.

Toter will be billing the city of Reynoldsburg directly for the extra carts ordered (150 64-gallon, $6063.00, and 50 32-gallon, $1,860.50) for a total of $7,923.50 paid from account 750.738.5315 Private Hauler Contract.

FROM WASTE TO RESOURCES

Community Recycling Cart Order Form

Community Name: City of Reynoldsburg

All cart quantities listed below will be included in the initial order by SWACO for delivery during the initial cart rollout. Additional future carts can be ordered by the community directly from Toter.

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- Continued on next page -

3. <u>Non-Grant Eligible Carts / Not Eligible for SWACO Repayment Plan (Extra Inventory Carts)</u>
   - Carts not eligible for SWACO/TRP grant assistance
   - This includes any additional carts that are ordered for inventory purposes that will not initially be deployed to households (less per cart cost due to non-deployment)
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Please return this Community Recycling Cart Order Form to Albert Iosue, SWACO Programs Administrator, via email to albert.iosue@swaco.org no later than Wednesday, January 23, 2019.

Please call Albert Iosue with any questions at (614) 801-6408.

Signature of Community Representative

Director of Public Service

Title

2-21-15

Date

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

RESOLUTION REQUEST

DATE:	**March 25, 2019**
TO:	**Development, Parks and Recreation Committee**
RE:	**A Resolution to Waive the Provision of Section 971.16 of the City's Codified Ordinances for the 2019 Reynoldsburg Farmers' Market.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Stephen Cicak

Requesting authorization to waive the provision for section 971.16 of the codified ordinances for the 2019 Reynolds burg Farmers' Market to run from June 6-September 5, 2019 (Thursdays) from 4:00pm-7:00pm.

The Parks and Recreation Department would like to apply for a F-10 permit from the Ohio Department of Commerce. This permit would allow wine samples of one (1) ounce or less be sold by an A-2 or S permit holder. The F-10 permit would also allow for the sale of wine manufactured by an A-2 or S permit holder in sealed containers for consumption off the premises where the farmers market is located. The permit holder of the A-2 or S permit is required to check ID.

The F-10 permit states the following:

NO A-2 or S permit holder shall do any of the following at a farmers market:

*sell a tasting sample in an amount that exceeds one ounce

*sell more than one sample of each wine offered for sale to any one person

*sell more than five (5) varieties of wine as tasting samples per day

*sell more than four and one-half (41/2) liters of wine per household for off-premises consumption

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

RESOLUTION REQUEST

DATE: **March 25, 2019**

TO: **Development, Parks and Recreation Committee**

RE: A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2019 TOMATO FESTIVAL.

Approval:

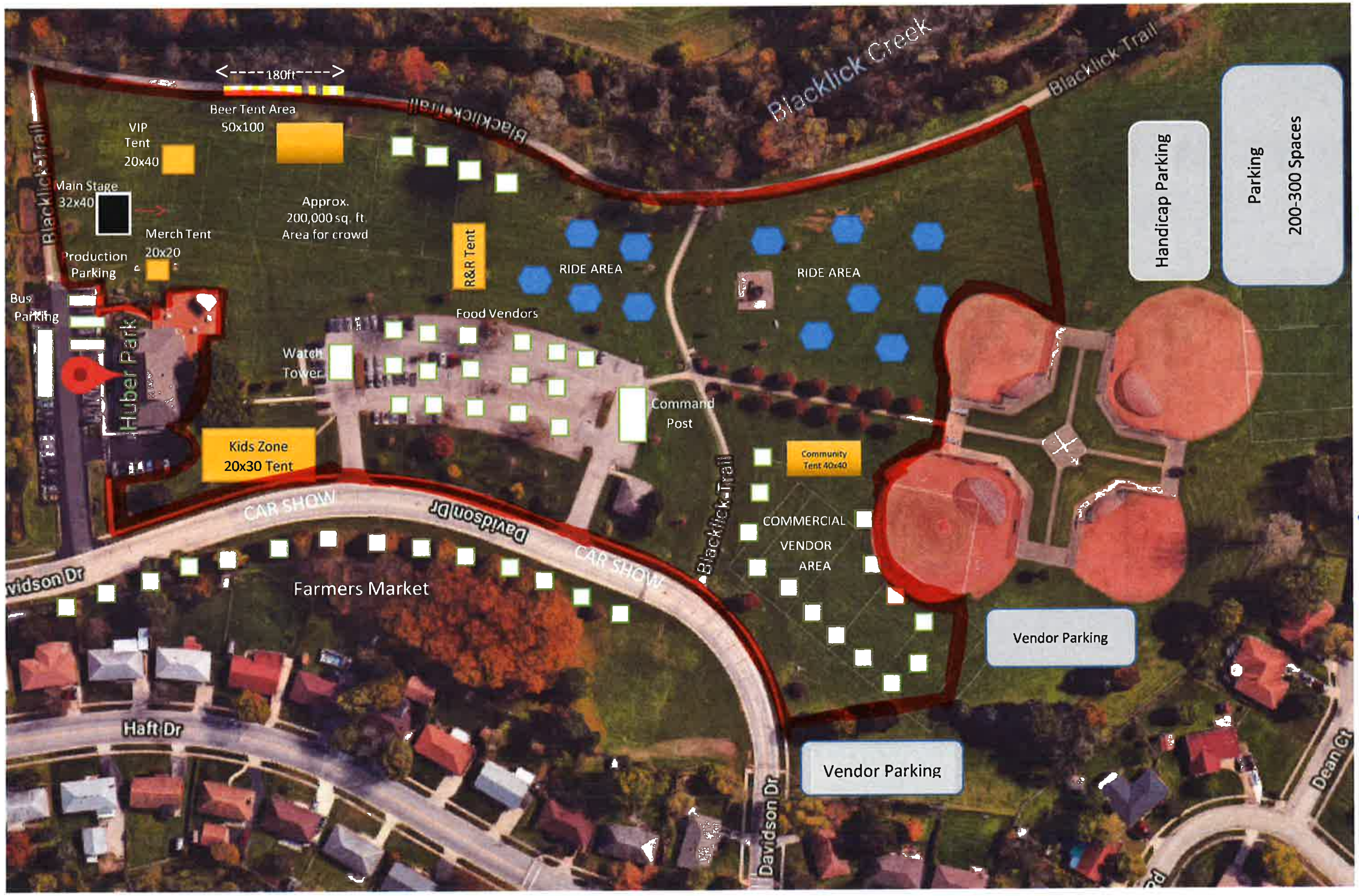
Completed Brad McCloud	Completed Jed Hood	Stephen Cicak

Requesting permission to waive the provision for section 971.16 of the codified ordinances for the 2019 Tomato Festival. The Beer Garden will be operational from 4pm-11pm on Thursday, August 8, 2019 from 4pm-11pm on Friday, August 9, 2019 and from Noon-11pm on Saturday, August 10, 2019. The City of Reynoldsburg Parks and Recreation Department will gather and obtain all necessary permits required, follow all training requirements and will work closely with the Reynoldsburg Police Department to assure that all security measures meet the highest standards. Attached is a map of the festival grounds at Huber Park. The committee is requesting that festival patrons be permitted to walk with-in the boundaries of the festival grounds with beer and wine. Safety fencing will be placed around the perimeter of the festival grounds. Entrance/exit signs will be clearly visible and an individual will be placed at each entrance/exit location to ensure no alcohol is leaving the festival grounds.

The committee has had discussion on offering a Bloody Mary Bar. If we move forward with a Bloody Mary bar, patrons will be required to consume the Bloody Mary within a contained space.

A F2 liquor permit is required by the Ohio Department of Commerce.

REYNOLDSBURG TOMATO FESTIVAL
REYNOLDSBURG, OH
HUBER PARK



Safety fence to be placed around the perimeter of the festival grounds @ Huber.

* Alcohol will not be permitted in the parking areas, walking path or Davidson Drive.

Attachment: 2019 Tomato Festival (Resolution to Waive the Provision of Section 971.16 for the 2019

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**March 25, 2019**
TO:	**Finance and Administration Committee**
RE:	ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH LOGICALIS FOR THE PURCHASE OF A CISCO PHONE SYSTEM.

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Statement of necessity: To have the new phone system in place prior to expiration of our current contract.

Request authorization form the Mayor to enter into a contact with Logicalis, 1801 Superior Ave, Suite 350, Cleveland OH 44114 for the purchase of Cisco UC Core V2 phone system in the amount of $141,243.28 and for the Cisco Unified Communication Deployment V2 in the amount of $37,7565.25 pursuant to Chapter 175.01 (g) As an alternative to competitive bidding the Mayor may also purchase goods and/or services from, or with another political subdivision, the Ohio State Government, or the United States Government. All proposed contact under this subsection (g) must be approved by a majority of Council. Requesting passage an Emergency on the third read, as our current agreement ends in August 2019.

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Cisco Unified Communications Deployment v2
Quotation # 2019-55174v1

Prepared By Logicalis for:
City of Reynoldsburg

To the attention of :
Sandra Boller
City of Reynoldsburg
7232 E Main St
Reynoldsburg, OH 43068-2014

March 08, 2019

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Executive Summary

The City of Reynoldsburg is requesting assistance from Logicalis with the installation and configuration of Cisco Unified Communications to replace an existing Mitel solution. As part of this project, Logicalis will install the following applications:

- Unified Communications Manager (CUCM)
- Unity Connection (CUCN)
- IM & Presence (IM&)
- Informacast paging
- Expressway Core and Edge (C & E)

This project covers the applications specified above. Any additional applications not listed will be considered out of scope for this project.

All travel related expenses will be billed as actual as part of this project.

This quotation adheres to the pricing requirements of the 533110-3 88 contract.

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Professional Services	$35,756.25
Additional Charges	$2,000.00

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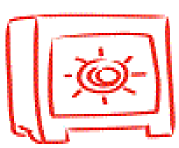
Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy. Learn more today at www.us.logicalis.com/solutions-and-services/logicalis-financial-services/

LOGICALIS
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Cisco Unified Communications Deployment v2
Quotation # 2019-55174v1

Customer Name & Address	Logicalis Account Executive
Sandra Boller City of Reynoldsburg 7232 E Main St Reynoldsburg, OH 43068-2014	Matt Previts Logicalis 1801 Superior Avenue Suite 350 Cleveland, OH 44114 +1 2163504207 matt.previts@us.logicalis.com
Bill To Address	**Ship to Address**
City of Reynoldsburg 7232 E Main St Reynoldsburg, OH 43068-2014	

This Quotation adheres to the pricing requirements of the 533110 contract.

Item	Qty	Part Number	Description	Unit Price	Extended Price
Services - Fixed Fee					
1	1	PS	Project Initiation	$17,878.13	$17,878.13
2	1	PS	Project Completion	$17,878.13	$17,878.13
				Services Fixed Fee Subtotal	$35,756.25

Grand Total	
Services Subtotal:	$35,756.25
Travel Expenses (estimated):	$2,000.00
Grand Total:	**$37,756.25**

Services Statement of Work

Communication & Network Services - Unified Communications Implementation

Tasks and Activities

1 Plan
- 1.1 Data Gathering
  - 1.1.1 Gather solution requirements and design for project implementation
  - 1.1.2 Collaboration manager data gathering including dial plan, class of service (CoS), user/phone spreadsheets and mobility requirements
  - 1.1.3 Unity Connections data gathering including CUCM integration
  - 1.1.4 Unified Presence and Jabber data gathering
  - 1.1.5 Collaboration edge mobile and remote access data gathering
  - 1.1.6 InformaCast paging data gathering including access and zones
- 1.2 Implementation Planning
  - 1.2.1 Create a high-level timeline
  - 1.2.2 Define implementation details for Cisco IPT implementation
  - 1.2.3 Expressway firewall traversal design

2 Implement
- 2.1 Device Staging
  - 2.1.1 Configure, update IOS and install SRST on (1) voice gateway(s)
  - 2.1.2 Provision (2) PRI's
  - 2.1.3 Scan MAC addresses and Label (150) phones for deployment
- 2.2 Device Implementation
  - 2.2.1 Rack (1) voice gateway(s) and patch to network
  - 2.2.2 Placement of (150) IP phones including conference rooms and sidecars
- 2.3 Collaboration Manager Implementation
  - 2.3.1 Base CUCM installation for publisher node
  - 2.3.2 CUCM installation of (1) subscriber node(s)
  - 2.3.3 CUCM configuration per implementation plan
  - 2.3.4 Import (1) user / phone groups
- 2.4 Unity Connections Implementation
  - 2.4.1 Base CUCN installation and CUCM integration
  - 2.4.2 CUCN subscriber node installation
  - 2.4.3 CUCN configuration per implementation plan
  - 2.4.4 Import (3) subscriber groups. Maximum of 50 subscribers per group.
  - 2.4.5 Configure (3) auto attendant(s) and test
  - 2.4.6 Unified Messaging configuration and LDAP integration
- 2.5 Cisco Instant Messenger and Presence Service Implementation
  - 2.5.1 Base CIM&P application installation and CUCM integration
  - 2.5.2 Configuration of (3) presence user groups of up to 50 Users
  - 2.5.3 Configuration of (3) Instant messaging user groups of up to 50 users
  - 2.5.4 IP phone messenger configuration
  - 2.5.5 Exchange / Outlook server configurations
- 2.6 InformaCast Paging Implementation
  - 2.6.1 Base application installation and CUCM integration
  - 2.6.2 Configuration of (3) paging zones

3 Validate
- 3.1 System Cutover
  - 3.1.1 Turn up and testing of (2) PSTN circuits
  - 3.1.2 Afterhours system cutover
  - 3.1.3 Execution of test plan following cutover

4 Support
- 4.1 Knowledge Transfer

4.1.1 Provide (8) hours of system administrator knowledge transfer
4.2 Support
4.2.1 Provide (8) hours of day-1 support either onsite or remote

Communication & Network Services - Video & UC Cloud

Tasks and Activities

1 Implement
1.1 Expressway Build
1.1.1 Build and apply base configuration for (1) Expressway Server(s)
1.1.2 Build traversal connection between core and edge. Adjust firewall rules as needed
1.1.3 With Customer's assistance, setup host and DNS SRV records

Deliverables

• Training Material
• As Built Document
• Implementation Plan
• Design Document
• Device Configuration File

Communication & Network Services Additional Information

As part of this project, 150 IP phones and a 4331 voice gateway terminating two (2) PRI's will be installed. The new UC environment will be installed into an existing virtual environment provided by the City of Reynoldsburg. Once the applications have been installed, Logicalis will begin holding design meetings with the various departments to determine the requirements for the new environment. The information gathered from these meetings will be used to configure the new UC environment.

A new SIP trunk will be configured to route calls from the CUCM to the 911 system. Logicalis will configure the SIP trunk only and will rely on the City of Reynoldsburg to complete the configurations on the 911 system and assist with all testing of this integration.

Once the environment has been installed and configured, Logicalis will place the phones on the user's desks. The City of Reynoldsburg will need to provide a map of the user locations to the Logicalis engineer(s).

Logicalis will install the Informacast paging application to allow for overhead and phone to phone paging. Once onsite, Logicalis will review the existing speaker requirements to determine the number of zone controller's needed to integrate the existing speakers with the Informacast application.

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following services:

Project Management (Medium Rigor)

Planning

- Project kick-off call agenda & notes
- Project kick-off call facilitation
- Identify project team and define roles & responsibilities
- Resource Scheduling
- Project Work Breakdown Structure (WBS) & Gantt creation
- Supplemental project information management

Execution

- Product tracking, if applicable
- Project status call agenda & notes

- Weekly project status call facilitation
- Weekly project status report, consisting of:
    1. Overall Health Status
    2. Schedule, Risk & Budget Key Performance Indicator (KPI) Reporting
    3. Percentage Complete
    4. Project Phase
    5. High Level Accomplishments
    6. Current Activities / Upcoming Activities
    7. Past Due Activities
    8. Project Issues
    9. Financial & Hours Summary, applicable to T&M projects
- Resource management & allocation
- Project WBS & milestone management
- Project escalations

Monitoring & Controlling

- Project Deliverable review and delivery, as applicable
- Scope management
- Document Project Change Requests (PCRs), if applicable
- Timeline & budget monitoring
- Project performance measurement
- Risk monitoring

Closing

- Project closure call
- Project Closure and Acceptance processing

Assumptions / Customer Responsibilities

The customer will be responsible for the following deliverables:

- Provide access to all required systems
- Provide VPN access as needed
- Assist with the initial system IP design
- Ensure the virtual environment meets the required specifications listed in the appendix
- Scheduling of department resources to meet with Logicalis engineer to review system requirements
- All LAN cabling and configurations
- Ensure DMZ is in place prior to configuration of Mobile Remote Access feature
- Acquire required publicly signed certificates
- All PSTN carrier communications, if applicable

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Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.

2. All items not specifically included in this document are out of scope.

3. Prices are valid for 30 days from date of the document unless otherwise stated.

4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Services Sales

1. To the extent applicable, the terms of the 533110 are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.

2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.

3. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of $65.

Quotation Acceptance

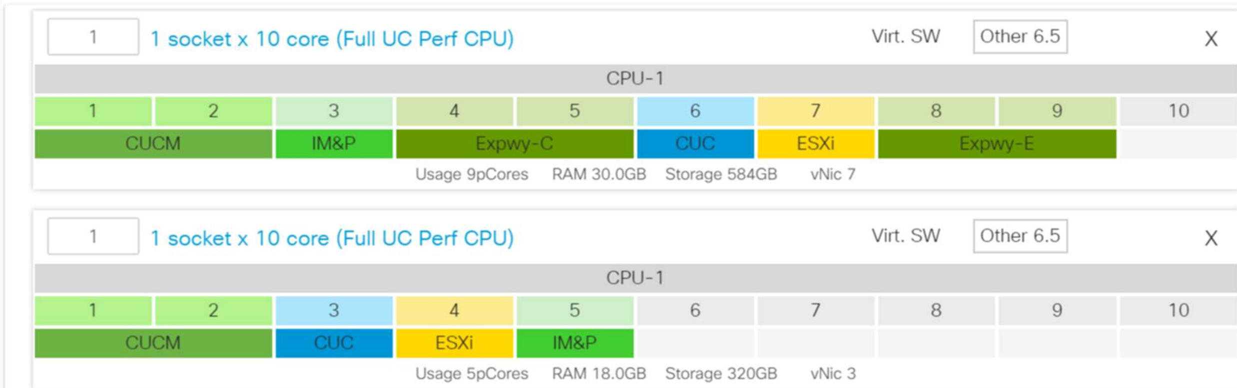
By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By: City of Reynoldsburg	Accepted By: Logicalis, Inc.
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date

Appendix

Virtual Machine Placement Tool Output

- Server socket and core counts are for example and may not match the production environment



VM Summary by Physical Server							
Server	**Server Name**	**Quantity**					
1 socket x 10 core (Full UC Perf CPU)	1 socket x 10 core (Full UC Perf CPU)	1					
Application Short Name	**Application Long Name**	**Release**	**VM Name**	**vCPU**	**vRAM**	**vDisk**	**vNIC**
CUCM	Unified Communications Manager Release	12.5	CallCtrl: 1,000 users	2	6	80	1
IM&P	IM & Presence Release	12.5	1,000 users	1	4	80	1
CUC	Unity Connection Release	12.5	1,000 users	1	4	160	1
ESXi	ESXi Scheduler		ESXi	1			
Expwy-C	Cisco Expressway	X12.5	Medium Expressway-C	2	6	132	2
Expwy-E	Cisco Expressway	X12.5	Medium Expressway-E	2	6	132	2
Other 6.5	Other 6.5	6.5			4		
Server	**Server Name**	**Quantity**					
1 socket x 10 core (Full UC Perf CPU)	1 socket x 10 core (Full UC Perf CPU)	1					
Application Short Name	**Application Long Name**	**Release**	**VM Name**	**vCPU**	**vRAM**	**vDisk**	**vNIC**
CUCM	Unified Communications Manager Release	12.5	CallCtrl: 1,000 users	2	6	80	1
IM&P	IM & Presence Release	12.5	1,000 users	1	4	80	1
CUC	Unity Connection Release	12.5	1,000 users	1	4	160	1
ESXi	ESXi Scheduler		ESXi	1			
Other 6.5	Other 6.5	6.5			4		

LOGICALIS
Business and technology working as one

Cisco Unified Communications Deployment
Quotation # 2019-56621v1

Customer Name & Address	Logicalis Account Executive
Sandra Boller City of Reynoldsburg 7232 E Main St Reynoldsburg, OH 43068-2014	Matt Previts Logicalis 1801 Superior Avenue Suite 350 Cleveland, OH 44114 +1 2163504207 matt.previts@us.logicalis.com
Bill To Address	**Ship to Address**
City of Reynoldsburg 7232 E Main St Reynoldsburg, OH 43068-2014	City of Reynoldsburg 7232 E Main St Reynoldsburg, OH 43068-2014

Item	Qty	Part Number	Description	Unit Price	Extended Price
Products					
1	1	UCL-UCM-LIC-K9	Top Level Sku For 9.x/10.x User License	$0.00	$0.00
2	1	CON-ECMU-UCL UCMLK	SWSS UPGRADES Top Level Sku For 9.	$0.00	$0.00
3	102	LIC-CUCM-12X-ENH	UC Manager-12.x Enhanced Single User License	$210.00	$21,420.00
4	102	CON-ECMU-LIC CUCHM	SWSS UPGRADES UC Manager-12.x Enhanced Single User Lic	$34.00	$3,468.00
5	1	CUCM-VERS-12.0	CUCM Software version 12.0	$0.00	$0.00
6	20	LIC-CUCM-12X-BAS	UC Manager-12.x Basic Single User License	$125.00	$2,500.00
7	20	CON-ECMU-LIC CXCMB	SWSS UPGRADES UC Manager-12.x Basic Single User Licens	$20.00	$400.00
8	20	LIC-UCM-12X-BAS	UC Manager Basic 12.x License	$0.00	$0.00
9	2	LIC-EXP-TURN	Enable TURN Relay Option	$0.00	$0.00
10	1	LIC-EXP-E-PAK	Expressway Series; Expressway-E PAK	$0.00	$0.00
11	102	LIC-UCM-12X-ENH	UC Manager Enhanced 12.x License	$0.00	$0.00

Attachment: CISCO Hardware (Phone System)

Item	Qty	Part Number	Description	Unit Price	Extended Price
12	2	EXPWY-VE-C-K9	Cisco Expressway-C Server; Virtual Edition	$0.00	$0.00
13	2	LIC-EXP-E	Enable Expressway-E Feature Set	$0.00	$0.00
14	4	LIC-EXP-GW	Enable GW Feature (H323-SIP)	$0.00	$0.00
15	1	SW-EXP-8.X-K9	Software Image for Expressway with Encryption; Version X8	$0.00	$0.00
16	2	LIC-EXP-AN	Enable Advanced Networking Option	$0.00	$0.00
17	2	EXPWY-VE-E-K9	Cisco Expressway-E Server; Virtual Edition	$0.00	$0.00
18	102	LIC-EXP-DSK	Expressway Desktop Endpoint License	$0.00	$0.00
19	4	LIC-SW-EXP-K9	License Key Software Encrypted	$0.00	$0.00
20	4	LIC-EXP-SERIES	Enable Expressway Series Feature Set	$0.00	$0.00
21	1	CUWL-12X-K9	Unified Workspace Licensing v. 12.x	$0.00	$0.00
22	1	CON-ECMU-CUWL212X	SWSS UPGRADES Unified Workspace Licensing v. 12.x	$0.00	$0.00
23	25	NEW-UWL-12X-S-SLED	New CUWL Std Edition 12.x Usr; SLED/Govt/Edu Only; 1 Usr	$325.00	$8,125.00
24	1	UCAPPS-SW-12.0-K9	Version 12.x Software Kit	$0.00	$0.00
25	1	NEW-UWL	New or Migration users for a new CUWL Deployment	$0.00	$0.00
26	25	UWL-12X-STD	CUWL Standard 12.x Users - Service Use Only	$0.00	$0.00
27	25	CON-ECMU-UWLT12XS	SWSS UPGRADES CUWL Standard 12.x Users - Service Use O	$52.00	$1,300.00
28	1	JAB-IPH-RTU	Jabber for iPhone Right to Use	$0.00	$0.00
29	25	UCXN-12X-UWL	Unity Connection 12.x Enhanced Users for CUWL	$0.00	$0.00
30	1	VXME-USR-RTU	VXME Right to Use	$0.00	$0.00
31	8	JABBER-TABLET	Jabber for iPad and Android Tablet	$0.00	$0.00
32	12	LIC-EXP-SERIES	Enable Expressway Series Feature Set	$0.00	$0.00
33	6	LIC-EXP-TURN	Enable TURN Relay Option	$0.00	$0.00
34	2	UCXN-12X-SC-PORTS	Unity Connection 12.x SpeechConnect Ports	$0.00	$0.00
35	12	LIC-EXP-GW	Enable GW Feature (H323-SIP)	$0.00	$0.00

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Item	Qty	Part Number	Description	Unit Price	Extended Price
36	1	SW-EXP-8.X-K9	Software Image for Expressway with Encryption; Version X8	$0.00	$0.00
37	25	UCM-12X-UWL	UC Manager Multiple Device 12.x Users for CUWL Std or Mtgs	$0.00	$0.00
38	3	CUCILYNC-CLNT-UWL	Cisco Unified Comm Integration for Lync for CUWL only	$0.00	$0.00
39	1	JAB-ADR-RTU	Jabber for Android Right to Use	$0.00	$0.00
40	25	LIC-EXP-DSK	Expressway Desktop Endpoint License	$0.00	$0.00
41	12	LIC-SW-EXP-K9	License Key Software Encrypted	$0.00	$0.00
42	1	CIPC-UWL-RTU	CIPC UWL Right to Use Certificate	$0.00	$0.00
43	19	JABBER-DESKTOP	Jabber for Desktop for PC and Mac	$0.00	$0.00
44	6	LIC-EXP-E	Enable Expressway-E Feature Set	$0.00	$0.00
45	1	LIC-EXP-E-PAK	Expressway Series; Expressway-E PAK	$0.00	$0.00
46	1	VXME-USR	Cisco VXME Users	$0.00	$0.00
47	6	EXPWY-VE-C-K9	Cisco Expressway-C Server; Virtual Edition	$0.00	$0.00
48	6	EXPWY-VE-E-K9	Cisco Expressway-E Server; Virtual Edition	$0.00	$0.00
49	1	JABBER-DSK-K9-RTU	Jabber for Desktop Right to Use	$0.00	$0.00
50	1	JABBER-SDK	Jabber Software Development Kit	$0.00	$0.00
51	6	LIC-EXP-AN	Enable Advanced Networking Option	$0.00	$0.00
52	8	JAB-ADR-CLNT-UWL	Jabber for Android CUWL Only	$0.00	$0.00
53	1	JAB-SDK-K9-RTU	Jabber Software Development Kit RTU	$0.00	$0.00
54	3	IPC8-CLIENT-UWL	IP Communicator 8.x for CUWL only	$0.00	$0.00
55	10	JAB-IPH-CLNT-UWL	Jabber for iPhone CUWL Only	$0.00	$0.00
56	1	JABBER-TABLET-RTU	Jabber for Tablet Right to Use	$0.00	$0.00
57	1	CUCILYNC-UWL-RTU	CUCILYNC UWL Right to Use Certificate	$0.00	$0.00
58	1	UNITYCN12-K9	Unity Connection 12.x Software (E-Delivery Only)	$0.00	$0.00

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Item	Qty	Part Number	Description	Unit Price	Extended Price
59	1	CON-ECMU-UNITYKN1	SWSS UPGRADES Unity Connection 12.x Software (E-Delive	$0.00	$0.00
60	125	UNITYCN12-STD-USR	One Unity Connection 12.x Voice Messaging User	$75.00	$9,375.00
61	125	CON-ECMU-UNITYDNR	SWSS UPGRADES One Unity Connection 12.x Voice Messagin	$15.00	$1,875.00
62	24	UNITYCN12-SC-PORT	Unity Connection Speech Connect/ASR 12.x Add-on ports	$0.00	$0.00
63	2	UCXN-12X-SC-PORTS	Unity Connection 12.x SpeechConnect Ports	$0.00	$0.00
64	1	LIC-SPCHVIEW-DEMO	SpeechView Unity Connection Demo for 50 users for 6 months	$0.00	$0.00
65	1	ISR4331-V/K9	Cisco ISR 4331 UC Bundle; PVDM4-32; UC License; CUBEE10	$5,000.00	$5,000.00
66	1	CON-SSSNT-ISR4331V	SOLN SUPP 8X5XNBD Cisco ISR 4331 Bundle with UC Sec Lic P	$861.00	$861.00
67	1	SL-4330-IPB-K9	IP Base License for Cisco ISR 4330 Series	$0.00	$0.00
68	1	SL-4330-UC-K9	Unified Communication License for Cisco ISR 4330 Series	$0.00	$0.00
69	1	PVDM4-32U64	PVDM4 32-channel to 64-channel factory upgrade	$1,600.00	$1,600.00
70	1	PWR-4330-AC	AC Power Supply for Cisco ISR 4330	$0.00	$0.00
71	1	CAB-AC	AC Power Cord (North America); C13; NEMA 5-15P; 2.1m	$0.00	$0.00
72	1	MEM-FLSH-4G	4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	$0.00	$0.00
73	1	MEM-43-4G	4G DRAM (1 x 4G) for Cisco ISR 4300	$0.00	$0.00
74	1	NIM-BLANK	Blank faceplate for NIM slot on Cisco ISR 4400	$0.00	$0.00
75	2	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	$0.00	$0.00
76	1	SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900;3900;4400 ISR	$0.00	$0.00
77	1	SISR4300UK9-316S	Cisco ISR 4300 Series IOS XE Universal	$0.00	$0.00
78	1	NIM-2MFT-T1/E1	2 port Multiflex Trunk Voice/Clear-channel Data T1/E1 Module	$2,200.00	$2,200.00
79	1	USE-BUNDLED-PVDM	Choose to assemble the PVDM in a Voice bundle on T1/E1 card	$0.00	$0.00

Item	Qty	Part Number	Description	Unit Price	Extended Price
80	20	CP-7811-K9=	Cisco UC Phone 7811	$195.00	$3,900.00
81	20	CON-SNT-CP78 119K	SNTC-8X5XNBD Cisco UC Phone 7811	$10.00	$200.00
82	115	CP-8811-K9=	Cisco IP Phone 8811 Series	$445.00	$51,175.00
83	115	CON-SNT-CP88 11K9	SNTC-8X5XNBD Cisco IP Phone 8811 Series	$16.00	$1,840.00
84	12	CP-8851-K9=	Cisco IP Phone 8851	$615.00	$7,380.00
85	12	CON-SNT-CP88 51K9	SNTC-8X5XNBD Cisco UC Phone 8851	$20.00	$240.00
86	10	CP-BEKEM=	Cisco IP Phone 8800 Key Expansion Module	$490.00	$4,900.00
87	10	CON-SNT-CPBE KEM	SNTC-8X5XNBD Cisco IP Phone 8800 Key Expansion Module	$10.00	$100.00
88	5	CP-8832-K9=	Cisco 8832 Spare in charcoal color for North America	$1,595.00	$7,975.00
89	5	CON-SNT-CPL8 832K	SNTC-8X5XNBD Cisco 8832 Spare in charcoal color for N	$88.00	$440.00
				Products Subtotal	$136,274.00

Grand Total	
Products Subtotal:	$136,274.00
Grand Total:	**$136,274.00**

Attachment: CISCO Hardware (Phone System)

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.

2. All items not specifically included in this document are out of scope.

3. Prices are valid for 30 days from date of the document unless otherwise stated.

4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.

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Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:	Accepted By:
City of Reynoldsburg	Logicalis, Inc.
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date

Parks & Recreation Dept.

Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE: **March 25, 2019**

TO: **Development, Parks and Recreation Committee**

RE: Ordinance Appropriating Funds from Unappropriated General Fund to an Account in the Parks & Recreation Department

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Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Requesting donations/carryover monies from previous year be appropriated into the following accounts in the Parks and Recreation Department:

2018 Farmers' Market Carryover---$14,746.86

110.344.5215 $2,000.00

110.344.5339 $9,246.86

110.344.5395 $3,500.00

2018 Donation from Reynoldsburg Festival Inc.---$7,672.74

110.344.5339 $7,672.74

ASCENA FOUNDATION Donation for the 2019 Superhero Baseball League---$1,000.00

110.340.5215 $1,000.00

<u>Police Department</u>
David Plesich
7240 E. Main Street
Reynoldsburg OHIO 43068
614-322-6947 Phone

ORDINANCE REQUEST

DATE: **March 25, 2019**

TO: **Public Safety, Law and Courts Committee**

RE: **Ordinance Appropriating Funds from the General Fund to the Law Enforcement account, 110.111.5207 in the Police Department.**

Approval:

Completed Brad McCloud	Completed Jed Hood	Completed Stephen Cicak

Transfer of funds.

A donation was made in the amount of $1,200.00 from the Rotary Club of Reynoldsburg and Pickerington to the K-9 fund. We are requesting a transfer from the general fund to the Law Enforcement account, 110.111.5207 in the amount of $1,200.00.

Amend Legislation to add: Dynalab donated $1,350.00 to the K-9 Unit to enhance the program. Please appropriate $1,350.00 to account 110.111.5207 Law Enforcement account.