MINUTES COMMUNITY DEVELOPMENT COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 17, 2014

Members of Community Development Committee present: Leslie Kelly, Barth Cotner, Chris Long, Scott Barrett, Dan Skinner.

President of Council Doug Joseph was not present.

Chairman Kelly called the meeting to order at 7:30 p.m.

Approval of Agenda.

Approval of the minutes of the Community Development Committee Meeting held 02/18/2014.

Mrs. Kelly: Our last item for business and a very exciting item, is a presentation of award by our Auditor of State Dave Yost.

Mr. Harris: Thank you Mrs. Kelly and members of Council. It is always a privilege to have a statewide official here, especially one who's been as active as the Auditor of State has been. When Mr. Yost first came to office, he partnered with the General Assembly to drive leaner government through the expansion of performance audits at both the state and local levels. His work with legislators broke down barriers in state law to make it easier for local governments to share services and voluntarily merge. Yost also conducted a first-of-its kind equipment utilization study in Lake County that will provide a template for all Ohio governments to share resources and cut costs.

Auditor Yost is also building a track record of cracking down on fraud. He worked with legislators to institute a penalty on public officials who use tax dollars for political purposes. Yost also joined forces with law enforcement to put a charter school treasurer who embezzled hundreds of thousands of dollars behind bars. Most recently, Auditor Yost released a statewide audit of student attendance practices, which uncovered "scrubbing" of records at nine school districts.

In all my years as Auditor, he has certainly been by far the most aggressive to stop fraud and making those people that commit fraud regret the fact that they did it, and with that I'd like to present to you the Auditor of State of Ohio Mr. Yost.

Mr. Yost: Members of Council, it's an honor to be here tonight. Usually when the Auditor of State shows up, it's not a good thing. Not necessarily brining good news. So it's especially enjoyable tonight to be here to present good news. The Auditor of State's award with distinction is only given to those entities that have completed, basically a problem free audit. Not only does it mean that the money is reported accurately, revenue, expenditures and all of the financial

information is in order, but it also means that we've looked at compliance of the city administration with relevant business rules in the Ohio Revised Code. It also means that we've tested your internal controls. The entire thing has been presented under GAAP and then the with distinction part is an added bonus that a comprehensive annual financial report which is kind of the gold standard for financial reporting in the public realm has been completed. Bottom line is, only about 5% of Ohio's public entities achieve this award, another way to look at it is, Reynoldsburg and Auditor Harris are in the 95th percentile in terms of excellence and that speaks very highly of not only him and his staff that I've had the honor to meet, but also this Council and the Administration, because at the end of the day, this process, the strong financials, the good compliance with state law, doesn't happen without a team effort committed to excellence so, Mrs. Kelly, members of Council, thank you very much for your support of your Auditor and it gives me great pleasure to present to you the Auditor of State's award with distinction. Congratulations.

Mr. Harris: Thank you Mr. Yost. I'd also like to introduce the folks that work for me that make this happen that do such a good job trying to keep me in line just like you all try to keep me in line, it doesn't work too well for them sometimes either. Please stand up if you would, I have Joni Crawford, who is our accounting manager, Brenda Browning, who is the tax administrator, Jennifer Clemens, who is the clerk in my office and Sharon Michael who signs everything when I'm not here and these ladies do a great job not only for me but for you and the tax payers of this city and I thank you for the time tonight.

Mrs. Kelly: Congratulations, Mr. Harris and everyone in our Auditor's office and thank you very much Mr. Yost for your time and for spending a little bit of it with us. Does anybody have any comments or anything they would like to add? Then I will close.

Meeting adjourned at 7:35 p.m.

Community Development
- - -April L. Beggerow, Clerk of Council
March 17, 2014

MINUTES SAFETY COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 17, 2014

Members of Community Development Committee present: Chris Long, Dan Skinner, Leslie Kelly, Barth Cotner, Scott Barrett.

President of Council Doug Joseph was not present.

Chairman Long called the meeting to order at 7:35 p.m.

Approval of Agenda.

Approval of the minutes of the Safety Committee Meeting held 03/3/2014.

Mr. Long: ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH KUSTOM SIGNAL, INC., FOR THE PURCHASE OF NEW CAMERAS FOR MARKED VEHICLES AND DECLARING AN EMERGENCY. (to pass after second reading)--- 1st reading 3/10/2014.

Chief O'Neill: Good evening, Chairman Long, members of Council. I think we addressed most of the questions anyone had on this last week. We're trying to move forward, we've been in negotiations and test and eval with Kustom Signal for quite a while. Out of all of the companies that we invited to partake in this selection, they seem to be the best fit with us. They are on a state bid, so the pricing that they have doesn't require us to go out and seek any competitive pricing. Do you have questions?

Mr. Long: I think that you also pointed out that too that their standard demonstration period of time is like 30 days and we've had one of their cameras to test and run with for about 8 months now.

Chief O'Neill: Yeah, they've been extremely accommodating to us as far as holding on to a camera, making sure it works for us, gave us adequate time to keep things up and running and in fact, we're to the point now where we would have to take a cruiser out of service if we gave that camera back to them because we don't have a replacement for it.

Mr. Long: Any questions from members of the committee? Ok, I'll make a motion we send this on to council for its second and final reading with recommendation for adoption as an emergency. Second by Councilwoman Kelly. All voted "Aye" Motion passed.

Meeting adjourned at 7:38 p.m.

Chairman Long re-called the meeting to order at 7:55 p.m.

Mr. Long: Chief, I apologize, I skipped over one of your items, which was item number 4. Which was a discussion on the Justice Assistance Grant approval, which I believe goes in conjunction with the radios, correct?

Chief O'Neill: That's correct, as part of the transfer from our 400mhz system to the 800 mhz

statewide marks, we need to replace all of the radios including the base radios, the mobiles and the handhelds. This grant is part of the OCJS Justice Assistance Grant. There is a matching 10% that we have to come up with. Our portion of what Franklin County put in for us is just over $11,000 as you can see in the paper work. It requires us to come up with $1100. I'm not sure if we're going to be able to pull that from our forfeiture money but if not, we will have enough money in our replacement equipment account to cover the $1100 if we need to.

Mr. Long: and as usual, we're up against a deadline with the Grant application right?

Chief O'Neill: they would like to get this approved as quickly as possible, I don't think we included emergency language right up front.

Mr. Long: Yes, you did.

Chief O'Neill: Ok, if we did then- they do want to move forward with this, the faster we can take care of the paperwork on this, the faster they'll get us our $11,000.

Mr. Long: Any questions from the members of the committee? Ok, I'll make a motion we send this on to council next week with recommendation for approval as an emergency. Second by Councilman Barrett. All voted "Aye" Motion passed.

Meeting adjourned at 7:56 p.m.

Safety Committee
- - -April L. Beggerow, Clerk of Council
March 17, 2014

MINUTES SERVICE COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 17, 2014

Members of Service Committee present: Scott A. Barrett, Leslie Kelly, Barth R. Cotner, Chris Long, Dan Skinner.

President of Council Doug Joseph was not present.

Chairman Clemens called the meeting to order at 7:48 p.m.

Approval of Agenda.

Approval of the minutes of the Service Committee Meeting held 02/18/2014.

Mr. Barrett: Item 4. Discussion: Authorizing the Mayor to accept proposal with EMH&T for the engineering, plans, prepare bid document, supply bid documents for distribution, advertise for bids received and preparation of bid tabs for the 2014 Huber Subdivision Waterline Replacement Project for a contract amount of $39,695.00 and request an appropriation of $39,695.00 from Water CIP Account 710.000.00005621 to account 710.000.0140.5621 and declaring an emergency.

Mr. Root: Councilman Barrett, members of Council, good evening. This would be for engineering for waterline replacement that we all paid for out of the Water CIP account. The waterline that we're looking to replace is Lux, a little bit of Ryder. We've had 22 emergency breaks from 97-13 and 4 of those were this past December. Roughly, the project will be about $500,000. We're asking for one reading so we can make sure we get the engineering done, out to bid and the winner of that bid to council in July so we can get started in August just to make sure it gets done this year.

Mr. Barrett: Any Questions for Mr. Root? I'd like to make a motion to send this onto Council as an emergency, second by Mr. Skinner. All voted "Aye" Motion passed.

Discussion: Authorizing the Mayor to accept proposal with EMH&T for preliminary engineering, prepare bid documents, estimates of construction cost, and supply bid documents for distribution, advertise for bids received and preparation of bid tabs, and final engineering. Also request and appropriation of $22,468.00 from Sewer CIP Account 720.000.00005622 to account 720.000.0141.5622 and declaring an emergency.

Mr. Root: This is on the other side, wastewater side. This will all be paid out of the Sewer CIP account, this project will be over in Brookside, Lebanon area, we're going to reline main sewer lines, rehabilitate sewer man holes and then we have a couple that cannot be relined so we'll actually do an open cut and repair. So to get everything moving and engineering and bid documents in place.

Mr. Long: Will these also being paid for out of the CIP.

Mr. Root: Yes, everything will be paid cash out of the CIP account.

Mr. Long: OK, Thank you.

Mr. Barrett: Any more questions? Then I would make a motion that again, we send this to Council as an emergency. Second by Mr. Long. All voted "Aye" Motion passed.

Meeting adjourned 7:41 p.m.

Service Committee
- - -April L. Beggerow, Clerk of Council
March 17, 2014

MINUTES FINANCE COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 17, 2014

Members of Finance Committee present: Barth R. Cotner, Chris Long, Leslie Kelly, Scott A. Barrett, Dan Skinner.

President of Council Doug Joseph was not present.

Councilman Long called the meeting to order at 7:54 p.m.

Approval of Agenda.

Approval of minutes of the Finance Committee meeting held 3/3/2014.

Mr. Cotner: Discussion: Authorization to enter into agreement with Shelley and Sands, Inc. for the construction of the Brice Road Improvement Project - Base Bid.

Mr. Burd: Thank you Chairman Cotner, members of Council. Ryan Andrews of EMH&T is with me tonight in case you all have any deep engineering questions that I wouldn't be able to answer, he has been helpful through this entire process. After a few years of pursuing a grant and then being awarded the grant and now a year or so of preparing the project, we're actually at the point where we're going to start construction on the Brice Road Improvement Project. It's a very exciting thing for the city. We received bids for construction on March 7th. EMH&T reviewed the bids, you have the bid tabulation in your materials, after reviewing the bids, EMH&T recommended that we accept the bid of Shelley and Sands of Columbus as the lowest and best bidder. Shelley and Sands also did last year's street program so we have some recent history with them and we feel confident that they will do a good job for us on this project. Keep in mind that the funding for this expense is being provided by the Ohio Public Works Commission. We are asking that you allow us to move this forward as an emergency at next week's regular meeting. That will satisfy the OPWC timeline that they laid forward in the agreement we signed last year. It will also allow us to begin construction as soon as possible, I believe in early April. So, if you have any questions we'll be happy to try to answer them.

Mr. Cotner: Questions? Ok. Seeing none, then I will make a motion we send this forward to Council next week with a recommendation for adoption as an emergency. Second by Councilman Long. All voted "Aye" Motion passed.

Discussion: Authorization to enter into agreement with Shelley and Sands, Inc. for the Brice Road Improvement Project - Alternate bid #1 , Water improvements.

Mr. Burd: Thank you again, Chairman Cotner. This item would include and appropriation in our agreement with Shelley and Sands from our Water CIP account to do some water infrastructure work at Roselawn and Brice. The item that you approved earlier for Mr. Root, actually this will be a little missing piece that will connect to that so we'll be replacing an entire

section of waterlines from Brice to Roselawn that then connects to Lux. The price on this will be $18,200.00 and it will also come out of the Water CIP Fund. We felt like since we're going to be doing construction on Brice, it would be a good time to go ahead and get that done and out of the way as well. We are also asking for this to move forward next week as an emergency if possible.

Mr. Cotner: Ok, I don't see why not, makes a lot of sense. Questions, comments? I would like to make a motion we send this to Council with recommendation for adoption as an emergency, second by Mr. Skinner. All voted "Aye". Motion passed.

Discussion: Authorization to enter into agreement with Shelley and Sands, Inc. for the Brice Road Improvement Project – Alternate bid #2 , Parking lot improvements.

Mr. Burd: Thank you again, this item would be the last portion of what Shelley and Sands would be doing for us. It would appropriate $16,723.00 for parking lot improvements. A traffic study was done as part of our application for this grant indicating a need for a turn lane off of Livingston heading northbound onto Brice and the construction of that turn lane, the cost of that is part of our contract and part of our grant amount, but this money would allow us to basically fix some damage that will be done to parking lots that are being altered for this turn lane, so there are a couple of parcels there we will actually be bumping up into properties this will allow us to reseal that area, restripe that area, it will also allow for a minimal landscape buffer between the road and the businesses and that we would like to go ahead and get authorization to include that into the work that Shelley and Sands will do with us so that we can get this all done in one item. This would also ideally pass next week as an emergency.

Mr. Cotner: no one jumping up with questions again, so then I would like to make a motion we send this to Council with recommendation for adoption as an emergency, second by Mr. Barrett. All voted "Aye". Motion passed.

Discussion: Authorization to enter into agreement with EMH&T for construction phase engineering services for the Brice Road Improvement Project.

Mr. Burd: Thank you again, this is the last item related to Brice tonight. Our OPWC grant estimated that construction phase engineering would cost about $250,000.00 and that is part of the grant that we are receiving. EMH&T prepared a proposal to complete this work for $247,929.00, there's a breakdown in your packet exactly where that money will go. It is based on the contract that was approved by Council awhile back with EMH&T so the rates all match up. We would like to accept their proposal and enter into an agreement with them to be our construction phase engineer and ideally this would also pass next week as an emergency so we can get the construction going as well as the engineering phase, construction all at the same time.

Mr. Cotner: Ok, Questions? Alright, I would like to make a motion we send this to Council with recommendation for adoption as an emergency, second by Mr. Skinner. All voted "Aye". Motion passed.

Discussion: Requesting disposal of fixed assets – Water/Wastewater.

Mr. Root: This is to remove our Honda portable generator from the fixed asset list. It was ran over by a tractor trailer during a main break on Main Street. It still starts up, but does not work. If it was any closer it would have been in the hole.

Mr. Cotner: Ok, glad everybody is ok. You can replace a generator right? Questions then for Mr. Root. Alright, then we will send this forward to Council for first reading. Second by Councilman Skinner. All voted "Aye" Motion passed.

Discussion: Requesting disposal of fixed assets – Parks & Recreation.

Mr. Brown: Thank you Chairman Cotner, yeah same deal, just asking to remove 4 soccer goals that are broke, dilapidated.

Mr. Cotner: Probably not much value to those at all.

Mr. Brown: No.

Mr. Long: I have one question. Is there some reason you need an emergency on this Joe.

Mr. Brown: Yeah, I mean, I think I asked for it after the second reading. I figured you'd have questions answered between now and then unless you want to go through the whole process that's fine but, just trying to be consistent and move on to the next thing.

Mr. Barrett: What's the value of one of these goals?

Mr. Brown: Each one of these goals is around $1000, well, a little over $1000 with a life expectancy of about 12 years. We bought them in 97.

Mr. Barrett: So, where do we draw the line on assets you bring to Council? I mean, $100 value, $500 value? I see Mr. Harris helping me out.

Mr. Harris: Anything that is a fixed asset has to be a minimum of $1000 and have a life expectancy of at least 5 years.

Mr. Barrett: it just seem a bit trite, that's why…

Mr. Harris: The Auditor of State, as the stuff that came out, it used to be when I came back in 06 it was $250 and I took it up to $1000. The other thing, it has to be 5 years, we have to capitalize these and depreciate them and once you reach a certain point, you've got more cost in taking care of the paperwork, than what the information it gets from, but the minimum is $1000 and these things were about $1000 a piece which is why they got on there.

Mr. Barret: Great, thank you.

Mr. Skinner: Just a quick, 2 quick questions Joe, one is on the emergency side of things, if we don't get this out soon, could that effect upcoming soccer, any upcoming athletics we've got coming up?

Mr. Brown: No, absolutely not, it's just simply, we can talk about it for months or we can just move it forward and move on.

Mr. Skinner: The second question is, are we able to obtain any salvage value from it?

Mr. Brown: We will, we'll take them to the scrap yard and the scrap yard will write a check to the City of Reynoldsburg. That will go into miscellaneous revenue. Yep.

Mr. Cotner: Any other questions? I don't have any problem with getting it done as an emergency after a couple of readings. It's, I think we answered about any question we could come up with about it tonight. So, I'm ok with getting it after a couple of readings unless somebody has concerns about that. Jed, do you see any concerns or issue?

Mr. Long: is that a viable reason for an emergency.

Mr. Hood: I think the statement of necessity speaks for itself, financial needs of the City. He might not have articulated well on his legislative request, but these do have value, I'm sorry Joe, I didn't mean to sound slight, but, it is apparent that these have value, not sitting in our soccer fields but in sitting in the scrap yards so once we do turn them in and they're recycled, we don't have to store something that is unuseful to us and we will be compensated for that so I believe that is a proper reason for an emergency and has a necessity.

Mr. Brown: Yeah, and they've been sitting, to elaborate on that, they've been sitting in our maintance shed for about 4 or 5 years, just broken and dilapidated so I'm sick of looking at them and asked my staff this winter to, you know, lets clean up our area, things that we do not need, let's find if they have a fixed asset tag on them, if they do, let's move it out.

Mr. Cotner: Think that's all that they found in there, are you going to come up with more?

Mr. Brown: Yeah, that's really what we did come up with, there were several other items we were able to reuse or repurpose.

Mr. Cotner: Ok, thank you. Well then I would like to make a motion we send this to Council with recommendation for first reading, second by Mr. Long. All voted "Aye". Motion passed.

ORDINANCE APPROPRIATING DONATED FUNDS TO ACCOUNT 110.111.5362 FROM THE UNAPPROPRIATED GENERAL FUND.--- 1st reading 3/10/2014

This was the issue in the Police Department, any questions on this tonight? Chief? No? then I would like to make a motion we send this forward for second reading, second by Mr. Barrett. All voted "Aye". Motion passed.

Adjourned at 7:54

Finance Committee
- - -April L. Beggerow, Clerk of Council
March 17, 2014