

MINUTES SAFETY COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 3, 2014

Members of Community Development Committee present: Chris Long, Dan Skinner, Mel Clemens, Leslie Kelly, Barth Cotner, Scott Barrett, Cornelius McGrady, III..

President of Council Doug Joseph was not present.

Chairman Long called the meeting to order at 7:30 p.m.

Approval of Agenda.

Approval of the minutes of the Safety Committee Meeting held 02/18/2014.

Mr. Long: Item number 4 is Discussion: Purchase of new cameras for marked Police vehicles for the RPD. Hi Chief.

Chief O'Neill: Hi Chairman Long, members of Council. As you can see we are in grave need for replacements for our in car camera system. We had started this process probably close to 6 or 7 months ago, got with several other agencies in the local area to find out what kind of cameras they were using and what success stories and failures they had seen. We contacted quite a few vendors that service the area, were able to get test and evaluation models for most of them and after all was said and done, we settled on Kustom Signal, which is the company that manufactures the system that we're currently using, although I've pointed out numerous times in the past, our current system is severely out of date to the point now that we can't repair or replace what we have. So with that in mind, we looked at some of the funding we had available and we have a significant amount of money in our Federal Forfeiture account, which is money that is designated only for a specific non-budgetary expenses and this type of equipment falls right into the guidelines put out by the federal government. We're asking that we can enter into a contract with Kustom Signal. We're looking for about \$83,000 for the initial quote, but here are some contingencies that we may be facing in regards to this system, so we're hoping to get \$90,000 appropriated for this purchase. You all have received quite a bit of documentation on this and I'd be happy to try to explain anything if you have questions.

Mr. Long: is there a time that is attached to the bid? I mean, does it expire after.. other than the fact that I know you need these things yesterday.

Chief O'Neill: Not specifically. Kustom Signal has been very accommodating with us. They allowed us to install one of their cameras in our cruiser put a wireless download antenna in our ** port which allows us to download the videos directly to a computer that we have in one of our cruiser bays, at least temporarily. Normally, they keep this type of program for about 30 days for test and eval, I think we're coming up on 8 months they've allowed us to keep it. So they've been very accommodating because they knew we were in the midst of some budget talks and some other financial issues that have gone on in the city over the past few months with the tax

levy and that sort of thing, so we weren't quite sure where we were headed. But they came to me recently and said we sure would like an answer, we'd like our camera back. Again they were head and shoulders above everybody else as far as what they could do for us and what we've seen of them in the past and where they came in price wise and service wise.

Mr. Long: Ok, are there any questions?

Mrs. Kelly: Chief, when I'm looking at the interim budget comparison, it shows an increase of \$85,000 from interim budget to final budget of Police capital purchases, just so I understand, is this from that?

Chief O'Neill: this is not part of the budget. This is a non-budget item, we're bringing it right out of the Federal Forfeiture fund.

Mrs. Kelly: You have a separate account for that? This is not something coming out of the General Fund.

Chief O'Neill: No it's not coming out of the General Fund.

Mrs. Kelly: Thank you.

Mr. Long: Any further questions for members of Council? You've got this marked as an emergency Chief. How many readings will work?

Chief O'Neill: Probably if we could do it after the second reading, that would give everyone time to digest what's in front of them and if you have any questions, I can answer at the next committee meeting and then when we do the second reading, if we could pass it, they were not really high pressure, but they were requesting that since they accommodated us so long if they could get this at least done through Council by the end of this quarter, it could show on their books for the first quarter of this year and they would appreciate that. If it can't be done, I told them, I would see what we could work out. They're going to sell us the cameras one way or the other, but if we could get it done by the end of the month, they would appreciate it.

Mr. Long: Then I'll make a motion that we send this on to Council for its first reading with a recommendation for adoption as an emergency on the second.

Mr. McGrady: I have one quick question. What are your funds available in the Federal Forfeiture account?

Chief O'Neill: I'd be guessing if I could tell you because there are several accounts. I know the total...

Mr. McGrady: You want to e-mail it to me then?

Chief O'Neill: I'm sorry?

Mr. McGrady: You just want to e-mail it to me? Ok.

Mr. Harris: As of 12/31 there was \$176,547.35 in that fund.

Mrs. Kelly: There's only certain things though that you can purchase out of that Forfeiture Fund account correct? Falls under certain guidelines, so it's not something you can use to fund other things in the police department.

Chief O'Neill: Correct. You can't supplant the budget with it, you can't buy meals with it, you can't pay overtime unless it's for very specific things. You can't pay salaries.

Mrs. Kelly: So it's not a rainy day fund sitting there in the police department, it has to be for very specific things.

Chief O'Neill: Correct.

Mr. Long: Any further questions? Hearing none, I'll repeat, I'll make a motion that we send this on to Council for its first reading with a recommendation for adoption as an emergency on the second. Second by Mrs. Kelly. All voted "Aye" Motion Carried.

Meeting adjourned at 7:36 p.m.

Safety Committee

- - -April L. Beggerow, Clerk of Council

February 18, 2014

MINUTES FINANCE COMMITTEE MEETING
REYNOLDSBURG CITY COUNCIL
March 3, 2014

Members of Finance Committee present: Barth R. Cotner, Chris Long, Mel Clemens, Leslie Kelly, Scott A. Barrett, Cornelius McGrady, III., Dan Skinner.

President of Council Doug Joseph was not present.

Councilman Cotner called the meeting to order at 7:37 p.m.

Approval of Agenda.

Approval of minutes of the Finance Committee meetings held 2/3/2014 and 2/18/2014 and the Special Finance Committee Meetings held 2/3/2014 and 2/10/2014.

Mr. Cotner: Discussion: Motion confirming the Mayoral appointment of Dan F. Havener to the Licking County T.I.R.C.

Mr. McCloud: Thank you Chairman Cotner, members of Council. One of the traditional roles of the Development Director has been to serve on the Tax Incentive Review Council. This is a board that makes sure that certain employers that have pledged to do certain things in the creation of jobs are doing, in fact, those things. We have not had a Development Director in a couple of years so, that position has been vacant.

Mr. Long: Dick, I've got a quick question for you. I know we were a little late last year on the annual reports, when are those reports due to the state?

Mr. Harris: Beats me, I don't do them. The ones I prepare the reports for are the TIF ones.

Mr. Long: Those also come through the TIRC.

Mr. Harris: Correct. But they are, I mean I can have the numbers for you any time, I've got the numbers. The year's been closed out but traditionally I have not done these reports, they've been done by the Development Department.

Mr. Long: I'm aware of that. We're required by statute to have them to the state by a certain date.

Mr. Harris: I can give you numbers whenever you want them cause I'm finished.

Mr. Hood: If I could just clarify something, he's in charge of our local TIFs. I've been representing the City in my capacity at the County TIRC, but when Lucas Hare was here, he also, we have 2 seats at that table. So the Mayor is requesting that the Development Director be appointed to the second seat. We go and our meeting is this Month, March 20th and the County

Development people and the County Auditor will prepare the report after the Committee votes and then they will submit that to the County Commissioners and that body then submits the report from the County, Licking County, to the State. That has not been delinquent or deficient since I've been representing the City in the last at least 5 or 6 years now. We have always made every deadline and I'm proud to report that all of the Reynoldsburg pledges have come in and have met or exceeded their goals and their incentives have continued since we've represented the City on the board.

Mr. Long: Alright, so that will bring up my next question. It's marked as an emergency here, when do you need Mr. Havener on the board to start work.

Mr. Hood: I'm leaving at 8 o'clock on the 20th, so if he wants to make the meeting at 10 it would be before that. It's a motion.

Mr. McCloud: It's just a Motion, it's not an ordinance.

Mr. Hood: I'm sorry to be flippant about it, it should be a Motion confirming the appointment. So it should be a one reading item.

Mr. Long: Alright, no problem.

Mr. Cotner: Anyone have any other questions? Thank you Mr. Hood and Mr. Harris. It's always good to have information. Thank you. With no other comments, I will make a motion to send this forward to Council with a recommendation of adoption confirming Mr. Havener. Second by Mr. Long. All voted "Aye" Motion carries.

Discussion: Authorize donated funds in the amount of \$1100.00 be reallocated to account 110.111.5362.

Chief O'Neill: this \$1100 that we're talking about is donated money and if you look at the second page of the request, there's a break-down of the places around town that have given money to the development of our motorcycle unit's basically show bike. The show bike is a Harley that we had in the past that was damaged in an accident. It can be repaired to the point where we can tote it around and take it to events, but we couldn't put it in service as a motorcycle as part of the bike unit. Because of that and because of our commitment to attend as many of these community events, block watches, that type of thing, it seems to be a really good fit if we could do this with all donated money and donated labor. This is the first part of that, this \$1100 that we've received in donations we're asking to be taken out of the general fund where it's been already deposited and placed into the maintenance and equipment account so we can get with some contractors and get some of the equipment that they need to get this bike ready to be unveiled and we're hoping to have that done, we're going to have that done for the Tomato festival and we'll be able to cart it around for the last half of the year to any community events we want.

Mr. Cotner: You are still actively seeking more donations for this? Or...

Chief O'Neill: Yes, in fact there are some that came in shortly after this particular piece of legislation was drafted, so we're holding a couple of checks, I'm sure I'll be up here in the near future asking for similar action to take place.

Mr. Cotner: And do you expect that we'll be able to get it all funded through donations? Or is some of that going to come out of your budget?

Chief O'Neill: We're not going to spend anything out of the budget. If we can't get it done through donations, we're, we won't hit our target date. If we get the money, we'll definitely hit our target date. But if we don't, this is sort of an extra that I couldn't approve spending General Funding on, we have other needs.

Mr. Cotner: Ok, great, well I appreciate that effort, I know fundraising is very challenging and asking for those things is a big feat, probably harder in coming up here and talking to all of us.

Chief O'Neill: You know the groundwork that our guys laid last year, sort of the goodwill that they sowed out there is sort of paying off and the first group of donations actually came to us and said, hey we really appreciate what you guys have done, where can we donate money, and this seemed to be a good fit for them.

Mr. Cotner: That's great. Great news, great story. Thank you. Any other questions for the Chief?

Mr. Long: Chief, I've had a couple of residents ask that if they wanted to donated to the movement of this bike getting it forward, who would they contact? Officer Triplett?

Chief O'Neill: Yeah I think he'd probably be the best go to person. He's here during the right time of day and all week long and he's a good sort of clearing house for that sort of thing.

Mr. Long: Alright, Thank you.

Mr. Cotner: And, really it's not marked emergency or anything, do you want this to go through, do you want us to move it along?

Chief O'Neill: Well there's already money in that account, so if we need to spend the money and then just replace the money when we can do this after the three readings that's fine too. We're not running out of money in the account just yet.

Mr. Cotner: Ok. Alright then. Then I'll make a motion that we send this to Council for first reading. Second by Mr. Long. All voted "Aye". Motion carries.

Discussion: ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014 AND DECLARING AN EMERGENCY. --- sent to Council for 1st reading on 2/24/2014.

We've talked and talked and talked, anyone have other questions is there anything else to discuss here.

Mrs. Kelly: Looking, and I think Chief you probably answered this, looking at the budget comparison that went out, great job on the decrease. You've been able to decrease ***** can you Chief or Mr. Harris, wherever, whoever can speak more clearly about it, can you explain how you were able to make just a significant drop, where that came from.

Mr. Harris: yeah, traditionally when you look at the Police Department, what I do with the, when I come up with the initial budget numbers is I take, like all the full time employees and put down that we're going to pay them for 2,080 hours a year. Doesn't make any difference if it's vacation time, holiday pay, regular pay, overtime, comp time, they're going to get paid for 2,080 hours. In the Police Department, because we have the amount of turn over that we have, we may have 55 sworn officers, but we don't have 55 sworn officers all year. Because when somebody leaves the Police Department, we don't just go out and 2 weeks later have somebody hired in and ready to go. There may have to be where they have several months in Police Academy, the time they have to go through Civil Service exams, it could be months before that person is filled. The other thing that happens is, many of the Police Officers are in the Reserves. When they get called up for Reserve duty, because what they do in the military pays more than what they make in the Police Department, we don't have to pay them. So when you add those 2 together, you will find over the last 10 years of that number, we're only actually paying out about 98% of it. So we take the enforcement money and all the things that go with it, take 98% of it to make up for the 2% and that's about where all that money came from. Does that make sense?

Mr. McGrady: I asked this before and I remember I got stuck on a particular response, but how many soldiers, how many officers are military?

Mr. Harris: Right now, we only have 1 out. Now as to how many are, I have no idea they don't report it to me on the applications and reports I get.

Chief O'Neill: We currently employ 7 that are attached to a Reserve or Guard Unit at this time. One of them has been activated for all but 10 days of this year, so he's been basically off the books other than the military time that we're contractually obligated to pay him, the 176 hours or so...

Mr. Harris: 276.

Chief O'Neill: but other than that he's off the books at least temporarily and we don't anticipate him back until sometime the beginning of May. The rest of them will do their one weekend a month, 2 weeks every summer that their obligated to do and we'll save some money on that.

Mrs. Kelly: if we expect that officer back in May, will we still see the same decrease? The \$318—I assume we have to hire him back.

Mr. Harris: He never left, he was never discharged, he's on a leave situation, he'll come back.

We also have at least one person right now, that they're short. So he'll be back, but there's no reason somebody else won't go and there will be turnover in the department as there always has been. Now crystal ball is not good enough to tell you what they're going to do this year, but historically, it's about 98%. Now, could we have to come back at the end of the year and ask for \$50,000 or so to make up, it's a possibility.

Mrs. Kelly: Essentially, what we did and I think this is important to know, so please correct me if I'm wrong, essentially when we take that \$318, we as a city are basically operating at least, I think you said once police officer short from what our full capacity could be?

Mr. Harris: We are assuming as we have over all of these years, that we will never be a full year at 100% and we haven't been ever.

Mrs. Kelly: Well I guess what I'm saying is that the City will talk about what are some of the things that have happened since we were not able to get additional revenue. In order to balance the budget we are basically going to be operating about 1 police officer shy of our full capacity am I correct?

Mr. Harris: That's correct.

Mr. Cotner: Ok, any other comments, questions?

Mr. McGrady: Not relative to the military, police officers, but the 3% increase, when is that effective in this budget.

Mr. Harris: Police won't get it.

Mr. McGrady: Alright, I know, the 160.

Mr. Harris: There will also have to be a, it's in the budget, there is also, there will have to be a legislative request either coming from the Mayor or myself or both of us or whatever, in order to authorize me to pay those cost of living adjustments. So passing the budget does not give it to them, you will have to pass an ordinance authorizing me to pay it.

Mr. McGrady: Ok so that will forgo my next question because, I guess the legislation will be tied to the effective, or the effective date will be tied to the legislation correct?

Mr. Harris: Probably be, we're talking about making it retroactive to January 1, 2014. The money to pay it retroactively to January 1, 2014 is in the budget that is in front of you.

Mr. McGrady: on that note, does that, will all employee's payscales be adjusted by 3%?

Mr. Harris: No, that does not adjust the payscales, the payscales are entirely different conversation.

Mr. McGrady: Ok. I'm going to have to get back with you on that one.

Mr. Cotner: Ok, I don't want to cut you off but I'm not quite sure if another follow up was coming so. Alright, so other?

Mr. Skinner: Dick, when do we have to have the budget approved by, what is that date?

Mr. Harris: it has to be to the County Auditor's in all three counties by March 31st.

Mr. Skinner: Ok.

Mr. Harris: Per the revised code.

Mr. Cotner: Ok one more question?

Mr. Barrett: Not for him though (Mr. Harris). Mr. Burd, quick question for you. We're starting the Brice road corridor project this year, will that be done this year?

Mr. Burd: Yes it'll be done probably early fall.

Mr. Barrett: I haven't seen plans for it, but my understanding is that it will look similar to Main Street.

Mr. Burd: No. There won't be brick walls, there won't be decorative traffic signals.

Mr. Barrett: one of my notes I'd never caught and it was probably one of my..

Mr. Burd: That's been the biggest question we've gotten from residents about will it look like main street. It's going to look a lot better but it's not necessarily a beautification project.

Mr. Barrett: So we won't have the expenses coming in like with the Main street...

Mr. Burd: No, not at all.

Mr. Barrett: And then last thing. Streets seem to always surface as a topic, their getting really good this year with all of this work out we're putting on them. Is that factored in to what you need this year to operate?

Mr. Burd: yeah, in terms of repairing after winter, we have what we need in this budget to do it. Over 2 days, the week after we had that snow and ice storm, we filled about 220 potholes and so they've been out pretty much around the clock whenever the weather allows them to do that. The budget numbers that you have now would allow us to have the supplies we need to do that.

Mr. Barrett: Alright, good deal, because it's getting to be a good ride in parts of the ..

Mr. Burd: It's going to be an ongoing thing for a few weeks, but hopefully but the time the weather is perfectly nice we will have caught up. But yeah, it's an on going project.

Mr. Barrett: thank you again for your diligence, you've done a great job.

Mr. Burd: thank you I appreciate it.

Mr. Cotner: Ok, if there is no other comments on this, I think we've talked about sending this forward for approval next week, so I'd like to make a motion to send this forward to with recommendation for adoption as an emergency. Second by Councilman Long, Mr. McGrady abstained. 5 in favor.

Adjourned at 7:56

Finance Committee

- - -April L. Beggerow, Clerk of Council

February 18, 2014