

SAFETY COMMITTEE MEETING MINUTES

March 3, 2003

Members of Safety Committee present: Mel Clemens, Jim Wade, Ron Stake, Lane Beougher. Other members of Council present: Sarah Cannella, William Hills, Eric Gilbert, President of Council Bradley L. McCloud was present as Acting Mayor.

Mr. Clemens: I'll call the Safety Committee meeting to order at 7:32. The first item on the agenda is the approval of the minutes of February 18, 2003 Safety Committee meeting. Are there any corrections? If not, they'll stand approved. The next item on the agenda, the approval of the agenda. Are there any additions or deletions? If not, it'll stand approved.

The next item, discussion, Amend 757.03 "Daily Reports to Police" of Chapter 757 Pawnbrokers. I believe Lieutenant O'Neill is here to do a little explaining on this if you could please.

Lieutenant O'Neill: This particular legislation was started by one of our detectives who's in charge with reviewing our burglary reports, and part of his normal day to day activities he makes contact with our one current pawn shop that we have down on Brice Road. Brice and Livingston right now. Per the Ohio Revised Code there are certain reporting requirements that the pawn shop dealers are supposed to be undertaking as far as the type of identification and the type of records that they are supposed to be getting from anyone who comes in and either sells their pawns and items. Additionally the Ohio Revised Code also states that they must provide a list of the items pawned on a daily basis to the local Police Chief. In the case of our current ordinance, the language states that they "may" provide this list and in reviewing that we saw that as an option for them not to comply should they decide not to. It's proven to be a valuable investigative tool for our detectives in the course of their regular investigations, and as such we just wanted to add the additional language to kind of close that loophole and to specify exactly what information we would ask them to provide.

Mr. Clemens: Thank you, Lieutenant. Are there any questions from the committee for the Lieutenant? Members of Council? If not, I'd like to make a motion to move this on to Council for a first reading. Do I have a second? Second by Mr. Stake. All in favor say aye. (All voted "Aye").

Lieutenant O'Neill: Thank you.

Mr. Clemens: The next item on the agenda, discussion, Amend Chapter 505, Animals and Fowl. Lieutenant.

Lieutenant O'Neill: I'm going to have to pull this one out real quick. I don't think I've seen this one just yet.

Mr. Clemens: If not, we can move it on for the first reading and the Chief can speak on it when she comes back.

Lieutenant O'Neill: Okay.

Mr. Clemens: Do I have a motion to move this on to Council for the first reading? Motion by Mr. Beougher. Second? Second by Mr. Stake. All in favor say aye. (All voted "Aye"). Thank you.

The next item on the agenda, discussion, Authorization preparation of specifications and advertisement for bids for fireworks July 4, 2003 display. Mr. Mussi.

Mr. Mussi: Yeah, this is our normal legislation that we have come out every year and we do it up early so we can get it out to the vendors, especially being July, 4th of July, everybody gets on board early and we're trying to get on board early to be under contract for it.

Mr. Clemens: Are there any questions from the committee to Mr. Mussi? Members of Council? Do you need this as an emergency or just move it on for a first reading?

Mr. Mussi: Move it on.

Mr. Clemens: Alright. Do I have a motion to move this on for first reading?

Mrs. Frazier: It's just a Motion, Mel.

Mr. Clemens: Motion by Mr. Wade. Second? Second by Mr. Stake. All in favor say aye. (All voted "Aye"). Opposed? (No response).

The next item, Ordinance to amend the Code of Ordinances of the City of Reynoldsburg, Ohio, various Sections of Chapter 509, Disorderly Conduct and Peace Disturbance, Section 509.11, Noise. It had its first reading February 24, 2003. Is there any discussion tonight from the committee on this item? Members of Council? If not, do I have a motion to send this on for the second reading? Motion by Mr. Beougher. Second? Second by Mr. Stake. All in favor say aye. (All voted "Aye"). Opposed? (No response).

That'll end the Safety Committee meeting at 7:38 p.m.

Safety Committee

- Nancy C. Frazier, Clerk of Council
(Transcribed - Susie Smith)

SERVICE COMMITTEE MEETING MINUTES

March 3, 2003

Members of Service Committee present: Eric Gilbert, William Hills, Ron Stake, Lane Beougher. Other members of Council present: Sarah Cannella, Jim Wade, Mel Clemens. President of

Council Bradley L. McCloud was present as Acting Mayor.

Mr. Gilbert: I'll call the Service Committee meeting to order at 7:38. The first item on the agenda, second item is the approval of the minutes of the February 18 Service Committee meeting. Are there any additions or deletions? None being heard, they will stand as read. Item number 3 is the approval of the agenda. Are there any additions or deletions to this evening's Service Committee Agenda? None being heard, the agenda will stand.

Item number 4 is a discussion, Authorizing preparation of specifications and advertisement for bids for cleaning, televising and root cutting of sanitary sewers and appropriation of funds. Mr. Kipp.

Mr. Kipp: This is just pretty much so as it states. It's a request for the advertising of bids and the funds to do so for the cleaning of the sanitary sewer. We've been systematically been cleaning it for a number of years. We usually try to do it in small increments of under \$10,000. That hasn't proved very well, especially as root cutting becomes involved. So we'd like to continue this. We thought this year we would put it out for bids to see how it worked. This is just to have the specifications prepared for that.

Mr. Gilbert: Does this raise any questions from members of Service? Other members of Council? Mr. Clemens.

Mr. Clemens: I will say one thing, and I've had the opportunity. _____ I can see the way they televise the sanitary sewers. So if you ever get a chance, it is quite interesting if it's something you've never seen before.

Mr. Gilbert: Anything else? Members of Council? I'll make a motion, and Mark did you need any, is there any emergency with this?

Mr. Kipp: It's not an emergency but the sooner we get it done the sooner I can get it bid.

Mr. Gilbert: Okay. Does anyone have a problem with moving this forward with emergency language? None being heard, I'll make a motion that we forward this to Finance. We will need to appropriate money, with a recommendation as an emergency. Do I have a second? Second by Mr. Stake. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Item number 5 is the Authorization preparation of specification and advertisement for bids for painting East Broad Street and Taylor Road water tower. Mr. Kipp.

Mr. Kipp: Our new water tower was built in 1989. It's time to get it painted. So this is a request to go ahead and prepare those plans to have it painted this year.

Mr. Gilbert: Does this raise any questions from members of Service? Other members of Council? You won't be able to do this until Spring. Correct?

Mr. Kipp: They may not even paint it until Fall. We do want to get it out in bids so that we're on somebody's schedule because they won't be draining the tower to do it and they'll have to paint it when the outside air temperature and the water temperature are the same.

Mr. Gilbert: Okay. If it goes through its regular readings are you on schedule to do that?

Mr. Kipp: Yeah, that should be fine.

Mr. Gilbert: Okay. I'll make a motion that we forward this, actually this needs to go to Finance as well but with a recommendation that it go forward for a first reading, to Finance first. Do I have a second? Mr. Stake with the second. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Item number 6 is the Plan of Operation and Governance for the City's Natural Gas Aggregation Program. Mr. Brandt.

Mr. Brandt: Thank you Mr. Gilbert, members of Council. The request before you is, shall we say, comparable to what we experienced or processed for the Electric Aggregation and this is a requirement for us to enable us to file for our PUCO Aggregators, Municipal Aggregators License, or Permit that would enable us to go to the marketplace in just one more step in what has been a long and lengthy process. And we would hope to file shortly after this is approved and from our past experience it's a 60 to 90 day turnaround time for the PUCO. In addition to this I might add that we have discussed with the DAS, Department of Administrative Services, they also have a co-op program for municipalities for the municipal facilities. So we're looking at that as well as an option for savings for the city via this vehicle or the other DAS possibility. So we've got two possibilities, while this proposal or this program is obviously geared towards the residents and the smaller business community and we're hoping to proceed with that once this is approved and the PUCO gives us our approval. We have had a couple of inquiries from suppliers already asking us, when are you going to be ready, what are you going to do, etc. etc. But since nothing's formalized and we haven't been approved we can't formally go into any agreements or any discussions.

Mr. Gilbert: What time frame does the PUCO have in terms of getting back to us with approval of our...

Mr. Brandt: From what I understand from the previous experience, it merely is filed with them. If they have no objections after they review our paper work and municipal aggregation they haven't, I guess from what I've been told, have any problems it generally comes back in 90 to 120 days depending upon their cycle down there and the calendar.

Mr. Gilbert: Okay. Any questions from members of Service? Other members of Council? You did request we move this along as a rule suspension. Is that correct?

Mr. Brandt: Yes.

Mr. Gilbert: Okay. Are there any objections to that, members of Service or other members of Council? None being heard, I'll make a motion that we forward this to Council for its first reading with recommended rule suspension and adoption. Do I have a second? Mr. Beougher with the second. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Mr. Brandt: Thank you.

Mr. Gilbert: Thank you Mr. Brandt.

Item number 7, discussion, Residential Zoning Review Committee. I had requested of President McCloud that we form a Residential Zoning Review Committee to take a look at our residential zoning for the purpose of reviewing the code, the process, and enforcement. Members should have had the legislative request in their packets over the course of this weekend requesting the length of time required to complete this purpose would be from April 1, 2003 to September 1, 2003. I would just note that if, in the proceedings that this takes less time, my intention is to take your recommendations and move them forward as soon as possible so I guess we're not, September 1 would be the latest but if you complete the work sooner, then we'll certainly move that forward forthwith. I had requested that the membership be Ron Stake, Lane Beougher, and Barb TenHoeve from the Administration, the Planning Administration. Are there any questions from members of Service on this? Other members of Council? Mr. Hills.

Mr. Hills: Mr. Gilbert, I do take it that this committee would work in conjunction, I assume they're going to be reviewing our codes and some of the problems we've had with overlays and discussing with Planning and the City Attorney, but they would keep the City Attorney involved in the loop as they're having their meetings and be sure that we're staying within the guidelines that we've established.

Mr. Gilbert: Yes. I was going to ask for recommendations prior to the first committee meeting from the Development Director and the City Attorney as to potential areas that they think we might need to review or direct the chairman throughout the process to get their input on recommendations that they might be considering.

Mr. Hills: Thank you.

Mr. Gilbert: Mrs. Cannella.

Mrs. Cannella: (Inaudible) For instance, I was at a Civic Association and they had a problem with a couple of the zoning rules and I was hoping that we could get someone in the public involved on this as well.

Mr. Gilbert: Yeah, we can do that. The Ad-Hoc Committee Meetings are public and we can notify the Civic Associations in the process if they have any input. I would certainly think that would be one area where we want to get input from through the deliberations as well as developers, and the Administration, Council members, and citizens. As part of the goal I know one of the

problems we had just recently dealt with, with the Maronda situation, but prior to Maronda was Key Homes and that overlay took, I believe 8 months to hammer out with the developer because somewhat we were breaking new ground but also there was a negotiation process rather than us having things right in the code to begin with and it was inefficient for, not only from the city standpoint but also for the developer. So if there's a way we can kill two birds with one stone and make the system or the process a little easier for both parties then that's what I'd like to evolve out of this. Any questions from other members of Council? Mr. Hills.

Mr. Hills: In that, this doesn't go into effect until April 1. Right?

Mr. Gilbert: Correct.

Mr. Hills: I see no problems with it but since there has been additional questions or suggestions, you want to hold it for a couple of weeks so if anyone did, like Sarah or others have other questions and thoughts since this is actually the first time we've really sat down and read it and we'd still have plenty of time to get it in place by April 1. I want to see it's in place, but that way if anybody else had some suggestions or Bill, the City Attorney may have some suggestions of where the input could be and schedule meetings or something.

Mr. Gilbert: I'm flexible. Mr. Underwood.

Mr. Underwood: I think the first thing you need to do is develop a charge for this committee. Are they going to be strictly preserving and enhancing natural ravines, trees, and that type of thing as opposed to the whole zoning code? What I'm hearing is a very broad brush and you're not going to get that done by September. If you're narrowing your charge to the problems we've had, see we have to be careful, if you've got a flat piece of land with nothing on it and it gets subdivided and we're not having a developer go in and put a lot of things into it that would keep young homeowners from buying that and planting their own trees and doing their own landscaping. But anything where we have natural beauty is what I understood this was to be, is preserving the natural terrain and beauty.

Mr. Gilbert: I will get with the City Attorney here in the next week and tighten up the scope of the language so that members feel a little more comfortable with that.

Mr. Hills: That way maybe there will be a scope in a couple of weeks of where this was going.

Mr. Gilbert: Like I said, this is the first time it's come to the table so we can work on that and bring it back at the next committee meeting. Okay. We'll hold this for two weeks.

Item number 8 is the Acceptance of right-of-way, sanitary sewer, and utility easements, Logan's Road House and McDonald's on State Route 256. This comes from Mr. Underwood.

Mr. Underwood: The easements were submitted to us by the developer and since I didn't really know how to describe them, they're behind Logan's and McDonald's and the Station. That stub road that goes back, so they can go ahead and further develop the land opposite of what they've

developed over at WalMart and the other buildings there. They want to start back in there. That's what the easements are for.

Mr. Gilbert: Okay. Does this raise any questions from members of Service? Other members of Council? Mr. Underwood, does this, can it just run its full three readings.

Mr. Underwood: There was no indication from Mr. Nelson that they were in a rush. They've done the easements they've given to us to accept, and then they'll be recorded. There's nothing to keep them from going ahead.

Mr. Gilbert: Okay. I'd just make a recommendation that we forward this to Council for its first reading. Do I have a second? Mr. Beougher with the second. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Item number 9 is a discussion, Final Plat, Woods at Slate Ridge, Phase 5, Part 1. We had a brief discussion on this at the last committee meeting due to a failure on the developer's part in complying with, I think it was Section "G" of the overlay. I have spoken with the developer. They did indicate that there was a misunderstanding with the representative that was at the Planning Commission that they have every intention of complying with the requirement in the overlay text in regards to the homeowners association. Their attorneys are working on a draft of that and Mr. Conie assured me that he would provide a copy of that to Council for our packets this Friday before the next regular Council meeting. So, with that being said, I would just ask Mr. Mussi if he could have, I believe DLZ does the review on these? If we could just double check to make sure that the Phase 5 Plat is not infringing on any of the reserve area in the previous phases. Just double check that this week and if you could give me that answer back before next Monday's meeting I would appreciate it. Are there any other comments from Service or any other members of Council in regards to this? I see Mr. Fix's hand going up.

Mr. Fix: Mike Fix at 1982 Destin Place North. The Phase 5 Plat brought into issue the point about the homeowners association. However, the homeowners association I believe is mentioned in there because it's part of the overlay. So I assume that Maronda is picking up the other two phases and _____ that with...

Mr. Gilbert: Correct. It will encompass all phases of the development that Maronda has.

Mr. Fix: Okay. Thank you.

Mr. Gilbert: Thank you. And I'll make sure you're provided a copy of that. Mr. Wade.

Mr. Wade: Thank you Mr. Gilbert. There seems to have been some question as to representation on their part at the planning review and I've noticed it did not seem representatious from them in the past to answer questions.

Mr. Gilbert: Mr. Augustine was at the Planning Committee and Mr. Conie was unable to be here this evening. The, I'm trying to remember her name, but at one point they did have legal counsel

and a representative from Land Development here.

Mr. Wade: It's a little unordinary for them to be pushing something like this along with questions that come up and not have representation here and I just thought you might pursue...

Mr. Gilbert: Having them here?

Mr. Wade: Yes.

Mr. Gilbert: I will mention that to Mr. Conie later this week in case there's any questions next Monday. Okay. Any other questions? None being heard, I'll make a motion that we forward this to Council for its first reading. How about a second? Second by Mr. Hills. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Item number 10 is Ordinance accepting unrecorded deed of easement and authorizing Mayor to execute ingress/egress. This item did have its first reading on the 24th of February. Are there any questions or comments from members of Service? Other members of Council? At this point I would just make a motion that we forward this to Council for its second reading. Do I have a second? Mr. Beougher with the second. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

Item number 11 is a Resolution declaring a necessity to improve Pleasant View Drive, Scenic Road and certain city easements regarding the Pleasant View sanitary sewer project. This item has had two readings. There was a public information meeting with the residents in the areas effected and it's now here for its third reading before the Service Committee. Are there any additional questions or comments from members of Service at this time? Mr. Beougher.

Mr. Beougher: Mr. Gilbert, we have been receiving some mail from various people on Wickfield Drive concerned about this project and I just think it would be wise to mention that Wickfield is not part of this project.

Mr. Gilbert: My understanding was that they were writing in regards to Truro Township boundary.

Mr. Beougher: That was the main point of the letter I received but however, they addressed a secondary issue as the sewer.

Mr. Gilbert: Okay.

Mr. Beougher: I think Mr. Wade responded in e-mail form to one of those residents as well.

Mr. Gilbert: Okay. Mr. Wade.

Mr. Wade: Thank you. I got a copy of an e-mail from 139 Wickfield whereby they thought they were going to be part of the project and misunderstood something in the newspaper. Wickfield was completely removed because of the financial impact (Inaudible).

Mr. Gilbert: Okay. Anything else Mr. Beougher? So, Wickfield is eliminated, or is not part of the project?

Mr. Beougher: As I understand it looking back on the original CIP, it was never part of this project.

Mr. Gilbert: Okay. Any other questions or comments from other members of Council? None being heard, do you have anything else you wanted to add on that?

Mr. Wade: No.

Mr. Gilbert: Okay. I will make a motion that we move this forward for its third reading as an emergency with recommendation for adoption. Do I have a second? Mr. Beougher with a second. All those in favor please signify by saying aye. (All voted "Aye"). Opposed? (No response). Motion passes.

I'll adjourn the Service Committee at 7:58 p.m.

Service Committee

- -Nancy C. Frazier, Clerk of Council
(Transcribed - Susie Smith)

FINANCE COMMITTEE MEETING MINUTES

March 3, 2003

Members of Finance Committee present: William Hills, Mel Clemens, Eric Gilbert, Sarah Cannella.

Other members of Council present: Jim Wade, Lane Beougher, Ron Stake. President of Council Bradley L. McCloud was present as Acting Mayor.

Mr. Hills: I'll call Finance to order at approximately 7:58. There are no minutes to approve. We did not have a Finance meeting, first time in memory that I'm aware of any way for a while. So, item number 3, approval of tonight's agenda. I need to add items 3a, which is the authorization for EMH&T to prepare bids for the cleaning, televising, and root cutting. And also 3b, authorizing EMH&T for the painting of the water tower. Are there any additions or deletions to tonight's agenda? Seeing and hearing none, it will be amended to the addition of 3a and 3b, and that's where I will move to item 3a which was referred here from Service. The function of Finance would be to move this forward and appropriating \$6200 from the unappropriated Sewer Capacity Fund to account number 720.736.5331 to authorize EMH&T to prepare the specs and advertise for bids. Is that what you wanted done Mr. Gilbert?

Mr. Gilbert: Correct, and I believe the amount of \$6200.

Mr. Hills: Okay. Any questions or comments on that from anyone on Finance? Seeing or

hearing none, and I believe you did have this as an emergency, that I would request that we send it forward with that authorization of the \$6200 from the Sewer Capacity Fund to the above stated account with recommendation for adoption. Is there a second? Second by Mr. Gilbert. All in favor state aye. (All voted "Aye"). Opposed? (No response). It will go forward for a reading next week.

Item number 3b is again an appropriation in the amount of \$8950 from the Water Fund to account 710.735.5331 and this would be for the painting, authorizing EMH&T to advertise for specs and advertise for bids on painting of the East Broad Street water tower. Any questions or comments from anyone on Finance regarding that? Anyone on Council in general?

Mr. Beougher: Yes. I apologize Mr. Hills. I did see this after we took the vote on Service. Mr. Mussi, your memo, or actually Mr. Kipp, the memo to Mr. Mussi asks, points out that we will not be able to paint until, paint the inside until the second water tower is constructed. Is Mr. Kipp still here, or is he gone? And George, you may be able to answer this question. Is it our intent to only bid the exterior painting at this time and then re-bid the interior at a later date?

Mr. Mussi: That is correct. We met with Columbus on this, arranged their plan on building a second tower out there and in order to paint the inside we've got to take that tower out of service, so hopefully we'll have the new tower built by Columbus and then we can paint the inside.

Mr. Beougher: Okay.

Mr. Mussi: We're just worrying about the outside now, the exterior now.

Mr. Beougher: I don't know too many contractors that would hold their bids that long.

Mr. Hills: Okay. Any other questions? I would move to appropriate \$8950 in the Water Fund to the above stated account authorizing EMH&T and send it forward with recommendation for adoption, I'm sorry. This is just a first reading?

Mr. Gilbert: You're inclined to move it forward as an emergency with rule suspension.

Mr. Hills: Well, you're not going to be painting with the way the weather is. Is there a need to move this forward right away? Let's just send it forward for a first reading then. Is there a second? Second by Mr. Gilbert. All in favor state aye. (All voted "Aye"). It will go forward for first reading.

Moving on to item number 4, discussion, Amend 165.05(b) to provide for temporary position for Assistant Safety/Service Director and appropriation of funds. Mr. Mussi. Oh, Ms. Milam.

Ms. Milam: Yes. This legislation that's before you is one that we've done similarly before. Unfortunately Mr. Mussi is going to be retiring at the end of April and what we would like to do is during his interim, should we get someone on board, be able to have two positions to obviously learn from the wealth of knowledge that Mr. Mussi has during that time period, which requires us

to fund the position and create two positions for a short duration of time. Obviously, upon the unfortunate retirement of Mr. Mussi, the position strength under 165 would revert back to one position. And also I'd like to add that since this is in 165 right now and under a legislation that we have also pending to create a new Chapter 160, should this be adopted, obviously in 165, that it also should be modified to slide into 160 in the same fashion.

Mr. Hills: Okay. Does this raise questions from anyone? Are you also asking for the appropriation of the funds?

Ms. Milam: That is correct. And the funding that is in there is based on the salary that is in 165. Should we pass the legislation...

Mr. Hills: I'm sorry, in 165 at what, the base rate, beginning rate?

Ms. Milam: I believe, and Sharon I think put together the information, it probably was based on, and I did not put this information together, the Mayor did, I believe the maximum, potentially to fund the position is mid range. But obviously, that is necessary the amount we would offer that person. We would need to give you some amended appropriation should the fund obviously change over into 160, the salary range for that position is different than what it is in 165 and we will supply you that additional information between now and Monday.

Mr. Hills: While you're looking at those numbers, in fact you'll see the third number down on group insurance, maybe that would raise my question that I asked you earlier tonight. You'll see where that comes from.

Ms. Milam: Okay. We will supply you all additional information that you need on that.

Mr. Hills: Any questions or comments from anyone on Finance? Mr. Clemens.

Mr. Clemens: Are we appropriating, I have no problem of doing this, we're appropriating the funds for what, a six week period?

Mr. Hills: It's my understanding that we're doing it for a month and that's why I'm trying to find out where the numbers are. I talked to the Mayor about it and I think the initial request was for two months, and I said, and that was last Wednesday, and at that time there wasn't going to be a hire until, he's out of town for two weeks, wasn't going to hire until he came back and it wasn't going to be starting until April 1 and I said well, why would we put two months up there if you only need one. So it's my understanding that's kind of why I asked where the numbers were, that it was to be re-submitted with one month.

Mr. Clemens: Okay.

Mr. Hills: And so I'm not, Millie's not real sure what the numbers are and Sharon's not real sure, I'm not sure what it is either. It's supposed to be one month.

Ms. Milam: And based on the time right now it would be very, near impossible to get someone on board in two months. So I mean I don't think we can fund...

Mr. Clemens: Basically we're only going to have somebody on board for a month.

Ms. Milam: Right.

Mr. Clemens: Get the figures straightened up and it'll be alright for Monday night. I have no problem.

Mr. Hills: Yes, Sharon.

Mrs. Michael: It was my understanding that the numbers were for 30 days. I believe that she included the insurance figure in case the person was brought on board before April 1 and the insurance would kick in on April 1 for that person. If they're brought on after April 1 then the insurance won't be effective until May and that wouldn't be a part of it.

Mr. Hills: Okay. Is that how the insurance works Millie?

Ms. Milam: Yes. It always starts at the beginning of the month following employment.

Mr. Hills: The beginning of the month following employment?

Ms. Milam: Right.

Mr. Hills: Okay. But you'll check in to why the insurance number here is different than the insurance number you stated earlier?

Ms. Milam: Yes. I'll check into that.

Mr. Hills: Any other questions? Mr. Beougher, looks like you had a question.

Mr. Beougher: Yes I do and I'm not a member of your committee but I guess I'm wondering why we don't just wait until we bring this person on board and have actual numbers on what we're going to be paying them and make one appropriation to cover the additional month and whatever else we're paying them. The authorized strength is certainly something we have to do now in order to let the Mayor hire this person but...

Mr. Hills: The ordinance itself didn't actually ask for money, it's just the attachments money but the ordinance doesn't say appropriate funds but...

Mr. Beougher: I mean at this point we're guessing what the offer would be to the person.

Mr. Hills: We absolutely are. And another option is you can pay it out of, you've got 100 account dollars there now to pay. This is only February. You can't have spent all of your 100 dollars yet

George. So I mean, that is an option and it's one that certainly is able to be discussed. Is there a need for funding right now because there is money already appropriated for the account and I'm not opposed to that. Mr. Clemens.

Mr. Clemens: That's correct. Just the way you said. I have no problem what you pay, period. But the money's there however you want and whatever time you want and then we'll put the money back in the account. That way you can hire them for 4 weeks, 5 weeks, 6 weeks. I don't really care.

Mr. Hills: Right. Mr. Wade.

Mr. Clemens: Your money's already there.

Mr. Wade: Just a comment. I don't think the purpose of the administration was to get approval of the funds but to get approval of (Inaudible)

Mr. Hills: Well, I think the funds are secondary. I think this has been a good discussion to show that because I know the Mayor mentioned that and we talked about why 2 months, 1 month, but yet the ordinance itself doesn't ask for the funds but yet there is an attachment sheet.

Mr. Wade: I think they're just asking for approval from Council to do it this way.

Mr. Hills: And I think we certainly, the monies are appropriated. Especially this early in the year. There's no problem with whatever he's hired, the monies are in there to pay him. So I certainly agree that there's not a need for additional appropriation at this time. And so I would then recommend we send this forward to changing the strength level from temporary basis from 1 to 2 and upon the retirement of the current director would be reset back to the authorized strength of 1 and would recommend that we send that ordinance forward with recommendation for adoption as an emergency. Second by Mr. Clemens. All in favor state aye. (All voted "Aye"). Opposed? (No response). Seeing none, it will go forward with the strength change. Thank you.

Moving on to item number 5, Appropriation for new police officer hired for COPS in School Grant. Lieutenant O'Neill, are you addressing that one tonight?

Lieutenant O'Neill: Yes I am. We currently now have hired the replacement, or I should say the officer who is going to fill the space for our second School Resource Officer. He is currently attending the Ohio State Highway Patrol Academy and will be for I guess the next 16 weeks. This is the first year of a three year grant cycle that he will be covered under which we will incrementally be increasing our contribution to along with the schools. It's not a new idea as far as this officer taking place. I know the initial appropriation came through some time ago to accept the grant and now he is currently attending the academy.

Mr. Hills: Okay. Does this raise any questions? Because it's my understanding, and Lieutenant please correct me if I'm wrong and Howard, you too, there had been, this is our second grant. There had been, the first grant which had expired, upon the expiration of a grant the money goes back to the General Fund. So that new grant account must be opened but this has always been

where we are reimbursed monies going in. So this is the establishment of the new account which would require the funds from the unappropriated General Fund but as soon as the grant dollars come in, it is returned to the unappropriated General Fund so it in essence is a start for the account until the grant dollars are here. They net out coming in. Is that correct Lieutenant O'Neill and Howard?

Lieutenant O'Neill: He's shaking his head yes.

Mr. Hills: So it's a matter of, we actually aren't appropriating from the General Fund, we're in essence borrowing from the General Fund until the grant dollars get here. Raise any questions from anybody on Finance? Anybody on Council in general? Okay. And I note you have this is an emergency because I believe the officer is there and for clarification this officer will start in the fall into the school system. Is that correct?

Lieutenant O'Neill: Actually, an officer will start. This officer will not be the one going to the school. He wouldn't be eligible for another 18 months afterwards. One officer will be and he'll be supplanting that officer's place on patrol.

Mr. Hills: Questions? Comments? If not I'd like to send forward the ordinance appropriating \$45,180 from the unappropriated General Fund to be transferred and appropriated to the COPS In School Grant Fund number 282 for the year 2003 and that fund will be, when grant dollars are in it will be returned to the General Fund. And with recommendation for adoption as an emergency. Is there a second? Second by Mrs. Cannella. All in favor state aye. (All voted "Aye"). Opposed? (No response). It will go forward.

The following items were rescheduled, or had been scheduled for the 2-18 meeting.

Item number 6 is discussion of Council appointment, or reappointment to the Design Review Board. We had held all these items two weeks ago. It's been requested by the President for the reappointment of Stephanie McCloud to her position on the Design Review Board. With that I would move that we do make such an appointment, or excuse me, reappointment of Stephanie McCloud for the position on the Design Review Board. Comments from anybody on Finance? Is there a second to that? Second by Mr. Clemens.

Mr. Stake: Mr. Hills.

Mr. Hills: Mr. Stake.

Mr. Stake: I'd like to make a statement.

Mr. Hills: Mr. Stake, make your statement.

Mr. Stake: Thank you. Thank you Chairman Hills. I appreciate the opportunity to address the Finance Committee regarding this appointment. I understand it is the recommendation of the President of Council to appoint Mrs. McCloud to the Design Review Board. However, I'll be unable to support that recommendation. I wish to make clear that I have the utmost respect for

Mr. and Mrs. McCloud and that this is not a personal attack. In addition, this is an unpaid position and I do not believe this appointment would violate any of Ohio's Ethics laws. My objection is a matter of principle and trust. Should Council accept President McCloud's recommendation to appoint Mrs. McCloud to the Design Review Board, we would now be setting a precedent of appointing members of Council spouses to fill the vacancies on our boards and commissions. Certainly with over 32,000 citizens in our city, we should be able to fill our boards and commission vacancies with citizens other than our spouses. For Council not to invite the public to participate in their government is a mistake. I would prefer we inform the public of any upcoming vacancies we might have and invite those interested to apply. As a member, I am concerned with the perception the public will have on Council as a whole when we start appointing spouses to boards and commissions. Certainly the public will become skeptical of Council should we continue down this path. The ability for Council to do its job becomes more difficult when the public has less trust in their government. I would ask Council to consider the precedent we are setting by appointing fellow Council members' spouses to boards and commissions. Furthermore, I consider the diminished trust in Council by the public. Thank you Chairman Hills and Council members.

Mr. Hills: Mr. Clemens.

Mr. Clemens: Yes. I respect Councilman Stake's opinion. The only thing I can say, this situation here is a situation where the person we're speaking of has served a term on the commission and has done a good job and serves as Chairman. Has been re-appointed Chairman and I think it's difficult, and I know all the years that I've served on these commissions, is to get somebody to serve and count on them to be there, and count on them to do the job. I understand the situation that you're speaking of but I think it's also important to the city when we do have people that are attentive and people that are willing to come and do their job that we keep them and therefore, that's why I second the motion. Because I feel that personality herself did the job. Being married to Brad is the second thing. I wouldn't do that. That's something she did. But I can't hold that against her. But I think that, I respect the job that's been done and therefore, that's the reason.

Mr. Stake: And Mr. Clemens, I'd like to make it clear that I don't object to the job being done by Mrs. McCloud. I know she's done a fine job. I just think we're going down the wrong path here. Where does it end? Mr. Wade's wife? Your wife? My wife? That's the concern I have.

Mr. Clemens: Well, and the only reason I brought it up, she had been there when they had gotten married. She had gotten married within the term. I'm not sure that if they were married, then appointed, it would be a different thing.

Mr. Hills: Just for purposes of clarity. There were three members. The Design Review Commission I think was formulated 5 years ago I believe.

Mr. Clemens: It's been quite a while. I served on it so it's been quite a while.

Mr. Hills: It may be 10 years ago. But my little line is, three appointments were up in '03. Two

from the Mayor and one from Council and two from the Mayor were also reappointed and the Council appointment is being reappointed. It's not a matter of appointing. This is an ongoing functioning entity that's worked.

Mr. Stake: Mr. Hills, I appreciate that but I don't believe the appointments the Mayor made were spouses of the Mayor.

Mr. Hills: I don't believe so but they were reappointments of existing members. They were that.

Mr. Stake: I agree.

Mr. Hills: Mr. Wade.

Mr. Wade: I hate to open old wounds but I'm looking at four people that did an ugly thing four years ago over a girlfriend _____ a wife. And you all know what that was and the whole city knows what it was.

Mr. Clemens: But that was a paid position too.

Mr. Wade: It may have been a paid position but actually (Inaudible).

Mr. Hills: In paid positions, certainly, I think it's looked at differently. This is an uncompensated position but certainly I think there is a motion and a second on the floor. Finance Committee, all in favor state aye. (All voted "Aye"). Opposed? (No response). Hearing none, it will go forward for a vote next week.

Mrs. McCloud: Mr. Chairman, can I make a brief statement?

Mr. Hills: Mrs. McCloud would you like to make a statement?

Mrs. McCloud: I would. Thank you. I just wanted to address the Council, specifically the Finance Committee and thank you for understanding the distinction between this appointment and a compensated appointment which was handled four years ago. Second, I would encourage the Council to look at these appointments (Tape Change) on a case by case basis. To penalize someone strictly because they are the spouse of a Council member, if they're doing a good job, I understand there's 32-33,000 people in the city but frankly, they're not banging down our door. And for whatever reason, to find people with college degrees, advanced degrees, who are showing up, working, doing the job, Mr. Wade and Mr. Stake were the two that made comments of some nature that indicated they didn't support this, they're two businessmen in the community. I've received nothing but positive comments from the business community about the job I've done. Same thing from the board members and from the Chamber. And I think as the two businessmen in the community, certainly you can appreciate that. So, I appreciate the Finance Committee's support and again I would encourage the Council to look at the individual with their qualifications and to view each one on a case by case basis. Thank you, Mr. Chairman.

Mr. Hills: Thank you, Mrs. McCloud.

We will move on to item number 7. Ordinance to adopt the City of Reynoldsburg, Ohio Personnel Policy and Procedures Manual and repealing Chapters 164 and 165 except those portions that will be contained in the new Chapter 160. This is basically the Policy and Procedures Manuals known as the Clemans/Nelson's report in summations or most are Clemans/Nelson. There may be one that's not that we've been working on. But in essence, this has been around for quite a while. I am going to ask and hope that whoever is the Mayor, I don't want to put Mr. McCloud as Acting Mayor because he's been on Council, but Millie, Sharon, I do want to clarify that this has been a joint effort, or an Administrative effort and it does come through with the recommendations from Administration for these policies and procedures and guidelines. Is that correct?

Ms. Milam: That is correct.

Mr. Hills: Okay. Because I know the Mayor has said that and he's unable to be here tonight and I just wanted to be clear for the record that certainly there's a lot of time and effort that has gone into this by a number of people and this is what's recommended for the city.

Ms. Milam: That is correct. It's been a joint effort. It's been a long time coming and look forward to seeing it implemented.

Mr. Hills: Questions, comments from Council? This is on the policy and procedures part so I would suggest since we have been talking about some of these policies and procedures we would like to see implemented and the need to implement them quickly that with the amount of time that this has been around. And this is for its third reading but I recommend that we add emergency language to get it in place as quickly as possible. Is there any opposition to adding the emergency language? Mr. Gilbert.

Mr. Gilbert: I just have a question when you're, I forgot to raise my hand when you...

Mr. Hills: Go right ahead. We can...

Mr. Gilbert: I just wanted to ask Ms. Milam in regards to your definition of flex time what the intent is with that definition under the new policy and procedure. It states "adjustment of an employees work hours to avoid the employee working in excess of 40 hours in one work week".

Ms. Milam: That's correct.

Mr. Gilbert: So this is to prevent employees from having overtime?

Ms. Milam: It gives management the flexibility. It's not to avoid overtime because obviously if that happens we are obligated to pay it. But there could be a situation that obviously it could be beneficial to the employee and management to flex the time. They may want to be off as opposed to working the time over and have to take leave or things of that nature. So there is that flexibility

that does allow for that.

Mr. Gilbert: Okay. How have we handled it in recent history just off of the top of your head?

Ms. Milam: Probably an assortment of different ways. They might have had to take leave, we may have just arbitrarily given them the overtime and the flexibility was not there but this puts it into writing as to what the options potentially could be.

Mr. Gilbert: Okay. Thank you.

Mr. Hills: Any other questions on the Policy and Procedures Manual section of the Clemans/Nelson? If not, I'd make a recommendation, Mr. Luzader.

Mr. Luzader: If I understand that right, on the definition there, it does say "to prevent an employee from getting over 40 hours".

Mr. Gilbert: "To avoid".

Mr. Luzader: Did it get changed? Okay.

Mr. Gilbert: It says "to avoid".

Mr. Luzader: Okay. It must have been changed. Thank you.

Mr. Hills: Any other questions from members of Council? Any other questions from Administration? Any other questions, a question from Millie.

Ms. Milam: The only thing I would add is, again, depending on what we're doing with the next piece of legislation, you may want to look at the effective date. If you're going to make it effective obviously as an emergency, then incorporate that. I believe also our Clerk of Council has also included some language that might also need to be added relative to the forms. And I think there's some information before you regarding that. Because obviously there's a number of forms that we have incorporated by Clemens/Nelson but due to the ease as forms need to be changed, some things of that nature, we have added some language that, in essence all the forms would be found in Human Resources Department. The forms themselves would not be part of the legislation.

Mr. Hills: Millie, I'd suggest if, have things been done? Because I'd suggest, this is, the way this was presented to us, this was the evening that everything's ready. If it isn't ready Millie, I'd get it ready by the time we vote next week.

Ms. Milam: That has already been presented to you previously. It should be in your packets.

Mr. Hills: Well then, it will be incorporated in this document as we pass it next week. Correct?

Ms. Milam: Thank you. Yes.

Mr. Hills: Mrs. Frazier.

Mrs. Frazier: The original, the proposed legislation had blanks in it like what the Chapter was going to be called, the amount of money that was coming out of the General Fund, and those things were presented. But you have various documents and in those documents all of that information is in there so we can simply plug that in, we can plug in the language that we got from the City Attorney on the forms and bold it so you see it. But you have had it over time. It's just that it's been here so long.

Mr. Hills: We have discussed all the information and we all agree that this is what it's supposed to be.

Mrs. Frazier: Right. It's just not in paper yet.

Mr. Hills: Our staffs that we have up here as Council members probably don't let us put it all in the machines and print it out, but by next Monday I would certainly suggest that you don't want to have any blanks in it.

Mrs. Frazier: No. We'll fill them in.

Mr. Hills: Okay. Any questions? Mr. Clemens.

Mr. Clemens: I support it the way it is, but don't give me a stack of changes next Monday night or I'm not going to vote for it.

Mrs. Frazier: It's not. It's filling in those blanks that you already have there.

Mr. Hills: We have seen and talked about all of these possible changes and if you want, Millie, if you and Nancy want to talk about some more, I'd have them filled in by Monday.

Ms. Milam: We will do that.

Mr. Hills: And I'm sure Mr. Underwood would want to know if you're changing anything.

Mrs. Frazier: Well, we got it from him. It's okay.

Mr. Hills: Okay. Can we try again? Everybody okay with it? We'll send the ordinance to adopt the City of Reynoldsburg, Ohio Personnel Policy and Procedure Manual forward with recommendation for adoption as an emergency. Is there a second? Second by Mrs. Cannella. All in favor state aye. (All voted "Aye"). Opposed? (No response). It will go forward for adoption next week.

Moving on to item 8, Ordinance to adopt the Report and Compensation recommendations for the City of Reynoldsburg, Ohio and establishing a new Chapter 160 in the Code of Ordinances of the

City of Reynoldsburg, Ohio and appropriation of funds. We don't have to appropriate. That was last years portion. Right?

Mrs. Frazier: I don't know. I didn't do all this. It stops with new Chapter 160 piece of legislation.

Mr. Hills: Establishing a new Chapter 160?

Mrs. Frazier: (Inaudible) 160 is the end of that title.

Mr. Hills: Let me read what the title will be next week. "Ordinance To Adopt The "Report And Compensation Recommendations For The City Of Reynoldsburg, Ohio" And Establishing A New Chapter 160.

Mrs. Frazier: That's right. It is appropriation of funds. This is the one what the cost is to implement it. That's what I was referring to. Yes. That's alright.

Mr. Hills: Mrs. Frazier, why don't you tell us, is there some adjustments we need to make in this?

Mrs. Frazier: This is what it cost to implement, Millie had put in her document. Millie, tell me that figure real fast what it was.

Mr. Milam: I had estimated the figure was \$6,350 for implementation as of January 1.

Mr. Hills: Yes. That was some document dated back in January.

Mrs. Frazier: And it was to come out of the General Fund.

Mr. Hills: So we will have a, there will be an appropriation of funds.

Mrs. Frazier: Right.

Mr. Hills: So the title is as we read it and there is an appropriation of funds and Mr. Beougher let me borrow that a minute so we at least all know. Because we have seen this data, it's just not on the sheet that's in front of us. In a memo on January 24 of '03 in Section 3 of this ordinance, "In order to implement recommendations in the amount of \$6350 in the unappropriated General Fund it is hereby appropriated in the following manner", and that will be as attached in that memo, as depicted in the memo of January 24, '03 for title purposes of \$6350 will be put in the title. Does that fill in our blanks that we needed to fill in?

Mrs. Frazier: Your language on the forms will also go in that one.

Mr. Hills: And you all will have the language and whatever's needed in the forms?

Mrs. Frazier: Yes. City Attorney gave it to us.

Mr. Hills: City Attorney's done that so it's a matter of piecing it together. Bottom line, what we're trying to do here is adopt the "Report and Compensation recommendations and to do that we need to appropriate \$6350 which will make those adjustments and bring them current on the day of passage and I would therefore, recommend that we send this ordinance forward to adopt with recommendation for adoption as an emergency including the appropriation of funds. Question by Mr. Gilbert. Second by Mr. Clemens. Questions? Mr. Gilbert.

Mr. Gilbert: I have in regards to some of the classifications, received requests from employees I guess that had submitted these to the Administration and they have not been responded to by the Administration nor by Clemens/Nelson and I think it's important that at least, and I won't hold you up long here tonight, but I do want to point out, I'd like to get with Ms. Milam and go over these requests that were made by a number of the employees. The first question that I have, you had classified a number of employees in the Street Department as Maintenance Specialists/Equipment Operators and I'm looking at the, and I just might be looking in the wrong place, I'm just trying to put all this together. The classifications does not list that particular position in your, on the purple sheet in the classifications by alphabetical order. That position is not noted on the chart. I've looked under "m" and "e". It goes from Dispatcher right to Executive Secretary and then with "m" you just have Maintenance Foreman.

Ms. Milam: It's listed under abbreviation "MSEO".

Mr. Gilbert: MS, thank you very much. Would there be an opportunity for us to get together because what this might have all been to is recommendations for myself, to getting your packet on Friday, to make changes to some of the read outs on the classifications, and this is something that came to my attention here in the past two weeks. I don't know that it would be anything significant. Certainly, if it's an amendment it can be voted up or down, but I think it's important that they're noted and they're addressed. One of the requests was made in December and signed off by the Auditor and other requests were made late November and signed off by the Safety/Service Director, Mr. Mussi and no response was given back. Now that was the avenue that we had suggested to the employees to take in terms of answering questions and addressing some of their concerns in regards to the classifications and it hasn't been done. So I guess...

Mr. Hills: Mr. Gilbert, certainly if you want to, as this goes forward if you want to move to amend prior to voting next week on some things I would suggest a couple of things, number one, and I would ask any Council person that doesn't agree to please say so. There have been, I am comfortable in the fact that the Mayor has assured me, and I through other members of Council have heard the same thing, that any and all comments or suggestions were or would be addressed by him and had been addressed by him at least two weeks ago, no at least a month ago when we were in the, what comments have come in since that time I don't know.

Mr. Gilbert: Well it could be.

Mr. Hills: That's what was said. Administration made that reference to Council, let's put it that way.

Mr. Gilbert: That could be because his response might very well be just what we see here on the

purple sheet.

Mr. Hills: It could be. And certainly if you want to take this week to clarify those things feel free to do that. I would encourage you to do that and maybe between Millie and George, or whomever, I'm not sure that I want to get into the he said, she said but I can assure you that...

Mr. Gilbert: It's not about that at all. I guess it's just, in reading the Clemans/Nelson information and talking with other members, I also took time to talk with employees throughout the city and I think it's important to know there is a, I guess the best word would be is the understanding of what Council and the Administration are trying to do here. There hasn't been a great deal of resistance from the employees. More so it's been an attempt to understand what the changes are going to be and how it's going to effect them. They have a distinction of being the only non-bargaining unit employees in the process and I know Mr. Wade and I worked on the merit plan several years ago and he pointed out the concerns that we should have with the revolving nature of salaries and how that would impact the city. And my meetings with different employees, there was a great understanding of the impact that would have on the city and the effect that would have on their own, I guess, security in employment here and they want to work with that. But there is some concerns out of some of the response to their inquiries on classifications. As an example, no credit on military time. Some question as to whether vocational type education should be credited within the classification or updating your education or your knowledge of your job through seminars or conferences would qualify you for more of a point standing on your classification. And just to lay an example out here so the members are aware of the willingness of employees to work with us. I did a tour through the Street Department barn several weeks ago, and I know Mr. but they took me around and showed me number one, how they had converted the building from electrical heat, gas heat, installed their own office complex within the building, created their own sign storage area, and converted a pump station to a storage room. I guess in contrast to the \$200,000 that we spend with the Rec Department to build a brand new building back here, they did this on their own saving, just from the layman's estimate on my part, saving the city thousands of dollars. Most recently I believe there's components that they've added to the trucks in terms of putting brine over the salt, or some type of substance over the salt, that they not only did not have to contract out to install on the trucks but from their estimates saved approximately an hour to an hour and a half of down time that they're actually getting paid time and a half for so that they can get out on the road faster. That's just one example. I've heard other examples from other departments on what they're trying to do. So I think at a minimum, if there's questions in regards to the classifications we should try and address them before we finalize this and the ones I have here, the only thing that's been brought to my attention and that's my only intent here is to try and get that cleared up because I understand what we've been trying to do here for the past few years. It's been a difficult process not only for the employees but for this Council as well. We've been all over the map since '97 and I think this is solidifying that somewhat but I just wanted to get these questions answered and I appreciate the patience of the members.

Mr. Hills: Mr. Gilbert, how is it you want us to clarify? Do you want to do that talking with the Administration or do you want to do that...

Mr. Gilbert: Yes. If I could just meet with Ms. Milam I could report back to Council in your

packets on Friday and then you can go up or down with it on Monday if you feel the justification's there. I believe there were five positions that were brought to my attention. So I don't think that would be too voluminous for you to review.

Mr. Hills: No. I don't have a problem with that. I do, would like for you in that discussion because you did miss on some of the others that as you're having those discussions kind of see where the loophole was that if it wasn't discussed or if it hadn't been discussed with them, where it was. Because we had been informed as a Council that they had been addressed. And I'm not saying that it's right or wrong but we had been informed that they had.

Mr. Gilbert: And as I said, their response could be that it's right here on the sheet.

Mr. Hills: Absolutely it could be. Yes, Mr. Clemens.

Mr. Clemens: You just said it. That could be the response. Because I know I had spoken with the Mayor as far as some of the classifications, some of the issues that have been brought up and so forth, and this is the way he _____, the way they were turned in. He had met, maybe he didn't agree on different things and this could be it or there could be some changes. And I agree with Eric. Meet with Ms. Milam and see what the situation is. Maybe this is the situation right here.

Mr. Hills: Okay. Questions? Comments? Any additional questions or comments? If I remember right there is a motion and a second on the floor to move this forward with recommendation for adoption as an emergency. All in favor state aye. (All voted "Aye"). Opposed? (No response). It will go forward. Thank you very much.

We will adjourn at 8:40 p.m.

Finance Committee
- -Nancy C. Frazier, Clerk of Council
(Transcribed - Susie Smith)