



CITY COUNCIL

Council Meeting

Angie Jenkins, President
Shanette Strickland, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Meredith Lawson-Rowe, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 East Main Street
Reynoldsburg, OH 43068
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Mollie Prasher, Clerk of Council
614-322-6836

Monday, February 28, 2022

Council Chambers

CITY COUNCIL MEETING

1. **CALL TO ORDER**
2. **INVOCATION - PASTOR JEREMY HARPER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF AGENDA**
6. **APPROVAL OF MINUTES**
 - a. City Council – Regular Meeting – February 14, 2022

7. **COMMUNITY COMMENTS**

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda. Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

8. **COMMUNICATIONS**

- a. Treasury Board Meeting Minutes of February 15, 2022

9. MOTIONS

- a. A Motion to Approve a Resolution Recognizing Harriet Tubman Day
- b. A Motion to Hereby Confirm the Mayoral Appointment of Teresa Alabi to Serve on the Planning Commission for to Fill an Unexpired Term Beginning March 1, 2022 through December 31, 2022
- c. A Motion to Amend the Rules of Council

10. REPORTS

a. **Auditor's Report**

- 1. Auditor's Reports for January, 2022

b. **Liquor Permit**

- 1. Milooni LLC Liquor Permit

c. **West Licking Fire District**

- 1. West Licking Fire District Reports - December 2021 and January 2022

d. **Development, Parks & Recreation Committee**

- 1. An Ordinance to Approve the Final Plat Plan for the Spring Hill Farm Development, Section 3, Parts A & B

e. **Public Safety, Law & Courts Committee**

- 1. An Ordinance Establishing Section 701.07 of the Codified Ordinances of the City of Reynoldsburg, Commonly Referred to as the Pay to Stay Ordinance

f. **Public Service & Transportation Committee**

- 1. An Ordinance Authorizing the Mayor to Enter into an Agreement with EMH&T for the Engineering and Management of the 2022 Sewer Line CCTV, Manhole Inspection and Cleaning Project
- 2. An Ordinance to Amend Chapter 1305 Permits and Fees, Section 1305.01 Fee Schedule of the Codified Ordinances for the City of Reynoldsburg

3. An Ordinance Authorizing the Mayor to Enter into an Annual Agreement with EMH&T for Geographical Information Systems (GIS) Maintenance and Support for 2022
4. An Ordinance Authorizing the Mayor to Enter into an Annual Agreement with EMH&T for Web GIS Upgrade/Enhancements (2022)

g. **Finance & Administration Committee**

1. An Ordinance to Establish Section 160.13 Paid Family Leave of the Codified Ordinances of the City of Reynoldsburg

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

1. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Program Verification and Schematic Design for the Brice Park Development and Appropriating Funds Therefor, and Declaring an Emergency (First Reading 2/14/2022). --- Baker. Development, Parks and Recreation Committee.
2. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and Fraternal Order of Police, Capital City Lodge No. 9, for the Period of January 1, 2022 through December 31, 2024, and Declaring an Emergency (First Reading 2/14/2022). --- Bryant. Public Safety, Law and Courts Committee.
3. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) from January 1, 2022 through December 31, 2024, and Declaring an Emergency (First Reading 2/14/2022). --- Bryant. Public Safety, Law and Courts Committee.
4. An Ordinance Authorizing the Appropriation of Additional Salary Funding for Overtime for the Streets Department, and Declaring an Emergency (First Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.

12. CONSENT AGENDA FOR FIRST READING

1. An Ordinance to Approve the Final Plat Plan for the Spring Hill Farm Development, Section 3, Parts A & B, and Declaring an Emergency --- Baker. Development, Parks and Recreation Committee.
2. An Ordinance Establishing Section 701.07 of the Codified Ordinances of the City of Reynoldsburg, Commonly Referred to as the Pay to Stay Ordinance --- Bryant. Public Safety, Law and Courts Committee.

3. An Ordinance Authorizing the Mayor to Enter into an Agreement with EMH&T for the Engineering and Management of the 2022 Sewer Line CCTV, Manhole Inspection and Cleaning Project --- Strickland. Public Service and Transportation Committee.
4. An Ordinance to Amend Chapter 1305 Permits and Fees, Section 1305.01 Fee Schedule of the Codified Ordinances for the City of Reynoldsburg --- Strickland. Public Service and Transportation Committee.
5. An Ordinance Authorizing the Mayor to Enter into an Annual Agreement with EMH&T for Geographical Information Systems (GIS) Maintenance and Support for 2022 --- Strickland. Public Service and Transportation Committee.
6. An Ordinance Authorizing the Mayor to Enter into an Annual Agreement with EMH&T for Web GIS Upgrade/Enhancements (2022) --- Strickland. Public Service and Transportation Committee.
7. An Ordinance to Establish Section 160.13 Paid Family Leave of the Codified Ordinances of the City of Reynoldsburg --- Salvati. Finance and Administration Committee.

13. CONSENT AGENDA FOR SECOND READING

1. An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with Spring Hill Farms Section 1 (First Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.
2. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021, in Various Police Special Revenue Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency (First Reading 2/14/2022). --- Bryant. Public Safety, Law and Courts Committee.
3. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021 for Recovery Court Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency (First Reading 2/14/2022). --- Salvati. Finance and Administration Committee.
4. An Ordinance Authorizing the Mayor to Enter into Agreement with Martin Painting & Coating Co. to Paint City Street Light Poles and Waive Competitive Bidding (First Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.

5. An Ordinance Authorizing the Annual Participation in the ODOT Road Salt Purchasing Contract (First Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.
6. An Ordinance Authorizing the Increase of Appropriations for the Various City JEDD Agreements (First Reading 2/14/2022). --- Salvati. Finance and Administration Committee.

14. CONSENT AGENDA FOR THIRD READING

1. An Ordinance Authorizing the Mayor to Enter into a Contract with OHM for Planning Services Design for an East Main Street Corridor Study (Second Reading 2/14/2022). --- Baker. Development, Parks and Recreation Committee.
2. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Surveying, Design Engineering, and Bidding Services for the City's 2022 Water Main Replacement Project and Appropriating Funds Therefor (Second Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.
3. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for the 2022 Sewer Project for Engineering Services, Construction Plans, Specifications and Bid Documents and Appropriating Funds Therefor (Second Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.
4. An Ordinance to Authorize the Purchase of 2000 MXU Readers from Sensus for the Upgrade Program and Waive Competitive Bidding (Second Reading 2/14/2022). --- Strickland. Public Service and Transportation Committee.

15. OTHER COUNCIL MATTERS

16. UPCOMING MEETINGS

- a. March 3, 2022 Planning Commission
- b. March 14, 2022 Council
- c. March 17, 2022 BZBA
- d. March 28, 2022 Council

17. EXECUTIVE SESSION

- i. Pursuant to Ohio Revised Code Section 121.22(G)(3) "to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action."

ADJOURNMENT



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Council President Leanora Jenkins called the meeting to order at 6:31 PM

Invocation - Councilmember Stacie Baker

PRESENT: Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe, Jenkins

ABSENT: Bryant

Approval of Agenda

The pay to stay ordinance is being removed from the Public Safety, Laws and Court Committee and from the Consent Agenda for First Read, Item 12 (2).

Approval of Minutes

- a. City Council – Regular Meeting – January 24, 2022

The minutes of the regular Council meeting of January 24, 2022 were accepted as presented.

RESULT: ACCEPTED

- b. City Council – Special Meeting – January 22, 2022

The minutes of the Council retreat (special meeting) of January 22, 2022 were accepted as presented.

RESULT: ACCEPTED

- c. City Council – Special Meeting – January 31, 2022

The minutes of the special Council meeting of January 31, 2022 were accepted as presented.

RESULT: ACCEPTED

Community Comments

Councilmember Salvati

I wanted to make a brief comment and maybe a small request. Last weekend, I did my yearly duty of taxes. With the exception so far of doing the local RITA taxes, which I will be honest

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

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MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

with you, all the years I have lived in Reynoldsburg I have never had an issue with RITA at all but I'll be honest, I'm quite a presence on Facebook and I know that the local taxes, specifically RITA are a confusion for a lot of people that move to Reynoldsburg. There are some issues every year that a lot of people express. I guess what I wanted to do, I know when I was a new Councilmember, I was given a little background on RITA and why we have it. I was curious, the request is for the Auditor and the department, if you would be willing to in March sometime, have someone from the Auditor's department give a small presentation at Council, and go on record so people can access it on Facebook, why we use RITA, the financial advantage and disadvantage. It would serve as a way to get rid of some of the confusion and a reminder to people before April 18 that they have to do them. If you're willing to do that, we can talk about it. I know you have some stuff already, because it was presented to us a few years ago. I don't know if it would be updated, but that would be my small request sometime in March maybe, if you would be willing.

Councilmember Strickland

Thank you Councilmember Salvati for bringing that issue up. I know most recently I did hear, my constituents are asking about RITA and asking if we can start looking at other options. I am going to ask the Auditor to come forward and ask why we are with RITA today and hopefully that will answer some questions. We still need to have the Auditor come back and give additional information but if you can come forward and give a brief statement of where we are today.

Auditor Cicak

RITA collects taxes for all the municipalities in central Ohio except Worthington. So every other community in central Ohio uses RITA. They band together and have about 300 different municipalities they collect for. They collect for our JEDDs, it's the most economical way to do it. I think Councilmember Pyakurel was even presented with forms that were translated into Nepali.

Councilmember Pyakurel

Nepali. Thank you for doing that, that is very helpful. It was very well done. Thank you for that.

Auditor Cicak

The City mandatory filing, there is a one page form for seniors that are retired, and that's all they have to do forever. Most of the problems I see are from people not filing. A lot of the times they go to H and R Block and they find their paper in the back of their folder that has

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

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MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

never been sent in. I use Turbo Tax. The best way to do the RITA tax portion is right on the RITA website. I will be glad to put together a presentation on the economics of it. Know that every single municipality uses RITA except Columbus and Worthington. New Albany, Upper Arlington, all of them. Everybody uses RITA.

President Jenkins

How does Worthington not use them?

Auditor Cicak

I don't know their specifics but I will look into it.

President Jenkins

Thank you. And then the age for the seniors that you mentioned that only use one page. Also, if you have any questions specifically, call our tax administrator or call me specifically. That's Lori Gischel.

Auditor Cicak

I will get the answers. I think the better question is why does everyone else use it.

Councilmember Baker

It was mentioned a while ago, I was kind of discussed when I heard the answer. With RITA, the City of Reynoldsburg, pays a percentage correct? But when an individual files their taxes, we have to pay to use their services too, is that correct?

Auditor Cicak

I am not aware of that.

Councilmember Baker

Do we use RITA when we collect money for speeding tickets?

Auditor Cicak

No. One of the biggest advantages of all the communities using RITA is they are tied into the IRS. That is one of the biggest advantages that all the communities have in common. With expenses like healthcare, payroll and everything going up, our expenses have not increased over 2% since I have been here. Every year we also get a chew up payment back from them. If we can find a way to do this, better than 2%, we will explore it. The best examples is when we are talking about taxes is to maybe present yours. Say this is what I have done and show

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

people how easy it is. Most of the errors that I see are simple errors and not filling, not knowing that they need to file. That is something we can all work on together with social media and getting people to know what their responsibilities are. It's a Reynoldsburg tax, no collected for any other agency. It's what puts our police officers in the cars and provides our services.

Councilmember Baker

Who collects the school tax?

Auditor Cicak

The state of Ohio.

Councilmember Baker

I should have known, I just write the check and put it in the mail.

Auditor Cicak

I received \$3.00 back just this week.

Councilmember Baker

Well that's more than I have gotten in the past few years.

Councilmember Salvati

I do think it's worth repeating 10 times. Almost every tax filing system out there, turbo tax, tax act, liberty tax, they really make you feel like when you file, you paid your RITA, and in 99% of the cases you did not, unless you went to RITA website. You put all the info in there and especially when you don't owe anything, print out the RITA form and you are like oh good, you didn't do anything with RITA. I don't know why there is that disconnect, why they try and bluff you into thinking you filed your RITA. I tell people on Facebook all the time, go to the RITA website and file, that's the only way you can file with RITA.

Auditor Cicak

I think there is a form you can print and fill out and mail it. You can also go to their office and drop it off to someone and they will prepare it for you, you just hand them your W2s.

Councilmember Salvati

When I filed last year, every indication was that I had done it, and I had not. All the other filing systems, gives you the feel that you did it, but you did not.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Auditor Cicak

Looking back at the comments on social media, compared to the number of actual returns that we receive with zero issues, they are very small. Please call me during the week at any time, I will have our tax administrator put together a presentation for you.

Councilmember Lawson-Rowe

I would like to share. I received an email from Ms. April Darling and the Reynoldsburg Lions Club has invited the community to a food drive this Saturday from 10:00 AM to 1:00 PM at City Hall. The food drive is in collaboration with the City, Reynoldsburg School District and Impact Reynoldsburg Church. On the flyer that you may find on social media, I just highlight, 1 in 7 in Ohio got to bed hungry every night, 1 in 5 are children. Food banks like Heart and Helping Hands, simply cannot keep up with the needs without donations from caring citizens in the community. They ask that we be a part of the solution. I invite all of us to participate in the upcoming food drive, this Saturday from 10:00 AM to 1:00 PM. You may drive up, drop off your donations and go about your day.

Councilmember Baker

I want to say this, it is something that is dually noted. Kudos to the Reynoldsburg Girls Basketball team on their win last weekend and as they prepares for States, tomorrow I believe, I want to give them a shout out and take it all the way!

Mayor Begeny

I want to say thank you to our snow warriors who helped clean up the City of Reynoldsburg with the most recent snow and ice event. You will hear about that a little later this evening. I would also like to thank everyone who attended the state of the City last week. There are a couple of documents that I placed upon your desks as you came in. One is some information about the goals or topics that were requested from the Council retreat. I provided a little update for you on individual topics, those will be updated as the months go by. You also got some information on the number of storm and sewer improvements in the City of Reynoldsburg on a very large map with pretty colors and things of that nature's to help get an idea where our storm improvements are going. Also have good news, earlier today we got our first version of the community guide that is going to print today. We are going to get that in the next few days, review it and that will hopefully be mailed to our community members in the next 2 weeks, give or take a few days. I would also like to dispel a rumor that our, for whatever reason, the Tomato Festival is not going to be continuing the half time show from

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

the Super Bowl last night. It's not in our budget. Again, that's up to you. I'm sure there will be plenty of optimism for even at least a portion of last night's half time show. Thank you.

Star Consultants Presentation

Director Dorman

You might recall last year, early in the year, we went out with an RFP for a consultant to do an RFP for the services facility that already exist and Parks and Rec as well. We have two sites located in the City. One is on Main Street, right behind the gas station there by the bus garage and the other one is off Truro. What we asked the consultants to do is look at both sites and what would be the best use of those lands and the facilities that need upgraded. Was it taking the sites we had and redoing those sites or was it some remodeling or completely demolishing and rebuilding on those sites or possibly consolidating them into one site if we had the room. I think most of you have been out to the site. When I came on, the Mayor gave me this as one of my tasks. I have done two service facilities in my career, I built the one in Bexley and New Albany. It's a pretty laborious process but given current EPA standards and mandates that are out there as well as building codes, the building we have out there does not meet any of those really. They were built in the mid to late 70's, the water plant was considerably earlier than that. So it's about providing room for growth as well as a safe work environment for the employees. When I did come on, I found some old documents, this was the City's highest priority in the City's master plan, 10 years ago, if not more, was to do this work and obviously things happen and it fell by the wayside and just did not get done. As we continue to grow and see development, we know there is going to need to be some growth needed on our staff side. Not a tremendous amount of growth, but some additional employees that will probably need to be added. I will talk later about the snow storm, the amount of salt we used and just time spent on that. With that I want to hand it over to Sam from Star consultants, he will give a brief overview of the report they prepared and at the end he will also give paper copies for everyone to look through.

Sam

Star Consultants

I am going to hit the highlights and you can certainly read the details, I will have Mollie pass these out after. What you'll find in the presentation is really a synopsis of what we went through, who is involved in the process and what we went through to develop this document your about to see. Pretty obvious we are in the state of Ohio, City of Reynoldsburg. As William pointed out we have two sites. We are representing 5 of the

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

service components for the City of Reynoldsburg which are water, sewer, streets, stormwater, Parks and Rec, and maintenance for the vehicles. So we looked at both sites and identified the pluses and minuses for each. On your screen you will see 1615 Truro Avenue. One thing we know there is the fact that it is made up of 5 actual separate plots I think of the facility grounds. It runs along Blacklick Creek. A lot of these facilities on this site are pretty dated. We did identify each and every component and assess each and every component. Physical structures, aggregate storage, etcetera. Some of the items that we can take with us, chemicals storage that are photographed on the top. We did the assessment and the only thing on the site specific to Parks and Rec would be the communication tower, beyond that there was an aggregate storage facility. We talked about moving it but then you lose the maintenance in the warranties, the bottom line is that we did not find a lot in 1615 that was worth saving for Parks and Recreation. Water and Sewer we did the same assessment for all of their components on the site at 1615 Truro. They had a decent aggregate storage facility component. They also had a fairly new jet vac truck garage that you can see in the upper left of the photos, the blue building with the white doors. We did talk about whether it would be possible to dismantle this and or reconstruct it somewhere else. Again, yes, anything is possible. But is it cost efficient? Not so much and you would lose the warranties on the roofing and the siding if you are to do that. We also looked at 7806 East Main Street. This site encompasses both the street department, stormwater and the mechanics. They reside just north of where the schools park their buses and maintain the buses. To give you a little relativity. This site not so bad. We certainly assessed everything on the site, like we did for the other two service department areas. Brand new salt storage facility, we wouldn't want to mess with that. It's in great condition, no reason to disband that. The rest of the site, not including again, another communication tower, is kind of a hodgepodge of old sheds and buildings that have kind of one into disrepair. Salvaging even on this site was a challenge. After collecting all of that data and interviewing a lot of the folks that work at these facilities, we took that information and provided a brand new space program. We took into account population growth for the City of Reynoldsburg, which was approximately 2.9% annually and 6% over 10 years. As we go on, another challenge that we had, let's incorporate all the services into one site and as much as we can, let's not be redundant with the structures that we build. Let's consolidate lockers, conference rooms, anything that we could, reception areas. We found a lot of commonality in the administrative components. Equipment storage is equipment storage, why build two of each, let's combine those and make them as efficient as we can. We also looked at staffing, the increase in population, for future growth and took that into consideration. The numbers that you will see, the total program square feet is 123,000 and some change. Now understand that includes

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

surface areas too, the actual structure that you would have to build came in at about 103,000 square feet total. That did include future growth. The next exercise we did was to take that program and translate it into physical space. The upper left diagram shows you all those pieces and parts and are color coded to what they represent on the site. Some of it is condition space, some of it is administrative space, some of it is unconditioned space and we put it on the site at 7806 East Main Street. As you can see the program physically fits on the site but it does not account for any site circulation. We need water retainage, when it rains you can't just let the rain water run off the site, we will have to store it somewhere and let it dissipate slowly. Bottom line is it doesn't fit, everything does not fit on that site. If we combine all the service departments, another challenge at the bottom left you will see we have about 20 foot rise from east to west. We are going to have to account for and put the proper circulation in and assign our spaces accordingly. We were then presented with what was the possibility to the north of the site. The school district owns a parcel and it's a kind of a backward C shape as you see that runs around and up to and abuts the bottom side of the park to the north. There is a small parcel in the middle that is owned by a landscaping service, has a little house on it. If we were to sneak into a little less than half, the numbers are in the print out, sneak into about half of that parcel to the north, what that would do for us is loosen us up so we can encapsulate all of the new program requirements were developed prior to that. The next slide shows another exercise that we wanted to make sure that kept in mind that we can't really have any of these services departments shut down, move in and start working again. We have to keep everybody working. Another challenge of this was to phase it so that in phase one, you can see the middle diagram on the left, what that does. We come in and build all the administrative components and supplement that with what we need from water and sewer and parks and recreation. There could be a phase to that, what that does is gets us off of in its entirety of 1615 Truro. At that point the City can decide what they want to do with the vacated location at 1615. You build phase 1, evacuate 1615, move in and you're up and running. All of the administrative components for everybody would be built in phase 1, once that's completed we can come back at a later date or when funding is available, the remainder of the streets, mechanics, everyone basically gets a new facility except for the existing salt barn, kept the communications tower and we have also introduced on top of everything else is a fueling station. Maybe we can combine and be more efficient with the buses, fire trucks, all of the service vehicles. You get to buy gas from yourself basically. There is an opportunity to take advantage of locating a fueling system at this location. Throw some numbers at you. The left side represents the total program. I think it's 7. I can't read it from here but I remember 17. On the right side is what it would take to do phase 1 of the project. You have a total for everything and then we are showing

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

how much the probably costs would be to accomplish phase 1, the remainder would show up in the total program on the left. The remainder of the printed document, this is an appendix, we did go through and allocate space for all vehicles, trailers, equipment, everything used by each one of the service departments and an added percentage to make sure were safe for at least the next 10 years for expansions and growth for the City. We did some calculation for the population. Thank you for your time and do you have any questions? I will give the document to Mollie and you can study the specifics.

Mayor Begeny

We are in the early stages of finding out the financing aspect of everything. There are some things we have in place to help pay for the facility. Later in the week, Director Bauman and Director Dorman, in the next week to ten days will be meeting with the Auditors office to find out what would be the best course of action all the way across. That way eventually when the time comes, we will have a full plan presented for you including timeliness and that type of stuff. There is a number of pros and cons to this particular thing so this is something we are reviewing internally as well. We thought it was important that see this as you go ahead and get this study done, the safety and well-being of our employees is paramount. The efficiency of everything. There is environmental considerations of concern. There's a great partnership opportunities with the school district. We've met with them for a number of things for their bus garage and improvement to their site, there would be a shared service agreement. He mentioned the fuel pump and things of that nature, there are things that make it a lot easier and there are some logistical things and financial things that make that a benefit as well. This is the first step in it and as we continue to move forward we will present more information as the time comes to see if this is something that the City is going to do over the next couple of years.

Councilmember Strickland

Thank you for giving that little overview and thank you Sam for the presentation. I was going to ask about the timeline when it comes to phase 1. How long do we think it is going to take if we decide to move in this direction?

Mayor Begeny

I would say in ideal circumstances without any issues which is probably not going to happen but let's pretend for a minute, there's a potential we could move in the direction of getting some engineering done by the end of this year and breaking ground for phase 1 sometime in 2023. Then it would be phased out over the next year after that depending on

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

how things go. The biggest concern the employees and directors and I have is we still have to perform city services while all this is going on. While it's not going to be perfect, ideally there needs to be little or no difficulties while performing those Services while something like this is going on.

Director Dorman

Correct. The nice thing about phase 1 is it does get everything off of the Truro site. That does include building the admin site, the superintendent's offices would be constructed, and the locker rooms would be constructed. We have no female employees, no female restrooms. Locker Rooms would be built for males and females, lunchroom, conference room. It's a building everyone can be in. We are all about bringing these departments together. For many years it has been viewed separately. I look at it as one City, we have different departments but we're all in this together. For instance that snow storm, we had Parks and Rec guys out plowing, and water department was plowing. We all come together. When we do the festivals, we come together. It's good to have everyone together like that in a building. It helps with equipment maintenance. As the Chief knows, we have been working with them on parking lot improvements and doing coverage over the cruisers they have. Which is huge, we spend a lot of money on equipment but it's only as good as we can maintain it. So it will be good to have the equipment inside in a heated environment in the winter. Our mechanics on everything from chainsaw's to cruisers and detective vehicles. The fuel island is a huge benefit. The officers stopping at the speedway at 3 in the morning to fuel up, our officers can go there in the middle of the night and open the gate, not have to worry. It's a lot cheaper too. The schools are very interested in this too, they are paying a company to come in every day and fuel up the buses and they have to have someone come in and wash them. This is something where they will be right next door to us and logistically probably could not ask for a better partnership. They have property on both sides of us and access wise we can really make that work and it will help everybody in the long term.

Councilmember Strickland

I had an opportunity to go out and visit some of the sites, one of the biggest things I heard, especially in the winter, our guys had to go out and warm up cars to take care of the streets. To have the structure and facility to make sure our vehicles are in a heated structure would make a huge difference or are people out there working in the elements.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

Director Dorman

It does help the response time immensely. The storm recently, the guys, I had them come in around 4 in the morning the day prior to and load up the trucks and bring them inside. You can't have the salt get wet. It will definitely help the response times.

Councilmember Salvati

I assume since you did talk to the schools, they are ok with giving up half of their C?

Mayor Begeny

I don't know if giving up is the right term. I think a partnership, yes there will be a partnership with the school district to utilize all that space. We've engaged them and brought them on.

Director Dorman

We have been very favorable, especially with some of the things they are shaving to do right now, which is cumbersome for them, it would be beneficial. It would provide them access to a light because they can circulate through our site, come out the street and get all of the buses to come out at the light as opposed to crossing Main Street like they do now.

Communications

Motions

A MOTION TO APPROVE A RESOLUTION RECOGNIZING BLACK HISTORY MONTH

Councilmember Baker

Each year since I have been on Council I have always introduced a resolution honoring Black History Month. There was no recollection of the City honoring Black History Month when I first got on Council. I know the school does something on their own. The City itself did not. I always take it as an honor to introduce this resolution every February. Even though black history isn't just a month, it is year round, 365 days a year. It is a part of American History.

Councilmember Baker read the Black History Month resolution into the record.



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Black history is a very unique thing, especially here in the United States. It was something that was created out of bondage, basically. When the first slaves came over in 1614. Evolving since then, over 400 years of history here in the United States, African history goes way back way further that. Here in the United States where the scene started and what it has evolved into now is a remarkable thing and it keeps evolving. Gravitating towards other cultures. There are a lot of cultures here in the United States and the world has adopted in one way or another African culture and history. To see where it started from is very amazing.

Councilmember Lawson-Rowe

Thank you for your leadership and offering this resolution. I would like to share from the Edutopia website, it really piggybacks on a lot of what you shared. Black history is American History. We infused black history into the curriculum year round. Tom Joyner, the recently retired syndicated radio host, used the phrase black history 365 days a year, to mean that black history isn't a gimmick meant for one month out of the year with a student assembly or potluck dinner with traditional black foods. Black history is American History. Students should learn throughout the year and throughout all disciplines about the accomplishments, experiences and perspectives of black people. We can all agree that we do celebrate Black History Month each and every day. I like to think the month of February is when we highlight Black History Month. It's more like a reunion or a homecoming. When we gather to celebrate the past, celebrate today and what is to come to our future. I would like to invite Ms. Jamie Wilson, Reynoldsburg School District HR director, to come forward and offer comment from the school district please.

Jamie Wilson

Reynoldsburg Schools HR Director

I am appreciative and accept on behalf of the Reynoldsburg City Schools the resolution. As Councilmember Baker and Lawson-Rowe, we feel that the month of February is a time for us to celebrate and honor the achievements of black Americans and the contributions they have had on our country. We take the time to do different activities in our schools. We do it year round but in this particular month for Black History Month, you will see written work, spoken word, poetry. We have classroom activities, challenges, and trivia, all to recognize leaders, inventors, and scientist. We take the opportunity to have performances, we have different selections from our music. A lot of activity going on in the school, most recently we had Major Taylor's Cycling come to Taylor Road and grade class. He is the first black American National Cyclist. They came

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

and taught students about cycling. There is a vast amount of activities that happen in the month of February. If you are able to check out our website, social media, come visit a school, you will probably be able to see some activities that go on specific to Black History Month. Thank you again for the resolution and time to speak here.

Councilmember Strickland

Thank you Councilmember Baker for bringing the resolution forward. I also want to make sure that we recognize our own black historical, our first African American Councilmember, Mr. Preston Stearns who served in 2004. I also want to give recognition to the women of Reynoldsburg, being the first 3 African American women ever elected here in Reynoldsburg, Councilmember Lawson-Rowe and President Jenkins. Thank you both for your service, we have to always to continue to tell the story because we are creating history and make sure that we are being recognized. Once again, thank you women for serving with me and recognizing Mr. Preston Stearns.

Councilmember Pyakurel

Thank you Councilmember Baker for bringing the resolution. Two things here. I came to this country in 2009. America in my imagination before coming to this country and America after coming to this country is different for me. I am feeling that every single day. In 2022 in the United States of America, telling first African American in this position and that position, doesn't sound good. We could have done this thing way earlier but the good thing and the hope is that we are making progress in that direction. In my own opinion and personal experience, we can make change by recognizing the talents of the fellow citizens, African Americans, anybody, by focusing on the talent and strength, we can grow it together. When I see 1614, I remember about my history. My ancestors went to the country called Bhutan back in 1680 and in 1990 we were forced out of that country by the dictator and into refugee camps for 20 years. When I see 2004, Reynoldsburg made history by electing the first African American and 2019 Reynoldsburg makes history by electing the first African American Council president and African American women Councilmembers. As Councilmember Baker mentioned before, not black history but American history. We need to continue to recognizing these things all 365 days of the year.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe
ABSENT:	Bryant

A MOTION TO APPROVE A RESOLUTION TO DESIGNATE THE CITY ATTORNEY TO ATTEND THE REQUIRED TRAINING RELATED TO PUBLIC RECORDS LAWS AND SUNSHINE LAWS ON BEHALF OF CITY COUNCIL

This motion is a housekeeping item. Every two years, the Attorney General requires Councilmembers to take a Sunshine Law Training. Reynoldsburg appoints the City Attorney to be the designee for any Councilmembers that do not attend the training.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Meredith Lawson-Rowe, Councilwoman
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe
ABSENT:	Bryant

A MOTION TO AMEND THE RULES OF COUNCIL

This is a work session to discuss any possible changes to the Rules of Council. The version in our packet has suggested changes from Clerk Prasher.

There were no additional comments.

RESULT:	REFERRED [UNANIMOUS]	Next: 2/28/2022 6:30 PM
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe	

Reports

Auditor's Report

The Auditor's Office submitted the budget by department and classification for the month of December, 2021.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

AUDITOR'S REPORTS, DECEMBER, 2021

Clerk Prasher

The Auditors office submitted the budget by department and classification from the month of December 2021.

RESULT:	READ INTO THE MINUTES
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Liquor Permit

KHAN BROTHERS WHOLESALE & RETAIL LIQUOR PERMIT

Chief Baker

This was completed for a transfer liquor permit that was completed by Aesh Usman LLC that was doing business as a carry out at 1750 Brice Road. The permit is being transferred to the Khan Brothers Wholesale and Retail LLC, who will continue operating the carry out business at the same location. The Khan Brothers Wholesale and Retail LLC is owed by Irfan Khan. The liquor permit is for a C1 and C2 class which is for beer, wine and mixed beverages in sealed containers sold for carry out only. There have been 26 calls for service related to this location within the past 2 years. Only 4 resulted in police reports. 2 reports are directly related to criminal activity that occurred in the parking lot. There have not been any police reports generated for this location in the past 6 months. The current liquor permit holder has never been cited for a violation of liquor laws related to this permit. I do not recommend we request a hearing for this permit application from being transferred.

President Jenkins

Where exactly is this located?

Chief Baker

That is the stand alone located next to Century City. It's been before you several times, they seem to change ownership frequently. That is a challenging area for us. We do have criminal activity in that area. You will have some level of activity at that location.

Councilmember Pyakurel

There were 26 criminal activities?

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

Chief Baker

So every time we are called there it doesn't necessarily mean a crime has occurred but there has been some police assistance. It could be an alarm, traffic stop that occurred in the area, things of that nature. What we really look for are police reports that are generated from those calls, that number was 4. Two of the most serious ones, we had a call of a person pulling a gun on someone in the parking lot and we also has separate incident where there was a drug transaction that a person observed in the parking lot. For 2 years of calls, those are pretty significant and serious but not an extremely high number when you have heard of some other locations on Brice Road, those numbers are a lot higher than this. I just wanted to bring those to your attention; that they have occurred. Those incidents would not be cause for a hearing in my opinion and that is why it is not recommended.

RESULT: READ INTO THE MINUTES

EG MART LLC LIQUOR PERMIT

Chief Baker

This is for a new liquor permit for EG Mart LLC located at 6989 East Main Street. The business will be operated as EG Mart. There are 5 managing members of the business. The permit is also for a C1 and C2 class, which is for beer, wine and mixed beverages in sealed containers sold for carry out only. This will be for a new business so there were no previous calls for service at this location. The Ohio Department of Liquor Control advised the officer that the permit holders have no other active liquor permits and they know of nothing that would prevent the permit from being issued. I do not recommend that we request a hearing for this permit application either.

RESULT: READ INTO THE MINUTES

Development, Parks & Recreation Committee

This is the Development, Parks and Recreation Committee meeting for February 14, 2022.

Members in attendance are Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Baker and President Jenkins.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Program Verification and Schematic Design for Brice Park Development and Appropriating Funds Therefor, and Declaring an Emergency

Director Bauman

This is for the parcel located at 1455 Brice Road. The parcel is owned by Columbus, the City of Columbus. It will be a joint partnership between the City of Columbus and the City of Reynoldsburg. What I am asking for you to do from here is authorize EMH&T to do a schematic design and programming so we can get a better cost estimate on what it is going to cost to develop this park. Probably in March, we should have some final contracts that are going to be the maintenance agreement and the reimbursement agreement. Basically, the gist is Columbus is going to reimburse us up to \$2,000,000.00 to develop this park. It will be a very passive park. There will be no soccer fields, dog parks. There will be walking trails, bike trails, and bird watching. Hopefully an outdoor classroom, which can be utilized by the library and parks and rec, a small parking lot. That's the vision and once EMH&T dives in, they will be able to tell us exactly what we can program there. This is phase 1, we will be back for another phase once we get through this part. I am asking for the \$69,270.00 to be unencumbered from the American Recovery Plan Fund and encumbered into account number 206.000.5529. I am also going to ask for emergency pass at the next Council meeting so we can get this moving forward. The language in the reimbursement contract is 12 months. We are asking for that to be changed once we get back from Columbus, if they agree to some of the changes. We would like to get this moving a little sooner if we could.

Councilmember Lawson-Rowe

I just wanted to say how excited I am for this park and the revitalization of Brice Road and what's to come. Bring it on!

President Jenkins

For clarification, where is this located exactly?

Director Bauman

It is the storm retention area that Columbus has. It's across the street from the library and where Alliance Church is going to go.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Councilmember Cotner

Going to be reimbursed completely from the city of Columbus, but that agreement is not in place yet? When do we expect that?

Director Bauman

Hopefully, we will be bringing that to you in March.

Councilmember Cotner

For clarity purposes, spending money on something that is not our property, Attorney Shook you haven't said anything else about it, so I'm assuming were comfortable with that. How would that differ from us building something for someone else that is not our property without the agreement in place?

Attorney Shook

We are going to be leasing this property directly from the City of Columbus. Part of the reimbursement agreement requires us in advance to identify the cost of what the improvements is going to be. We can't do that without the engineering having been done first. We are giving directives to EMH&T to keep the cost down, I think its 1.5 million or less right now, is that correct?

Director Bauman

It's going to probably be closer to that 2 million dollar mark.

Attorney Shook

We want to be able to present that to Columbus so that they have that at the time when they enter into the reimbursement agreement. I don't perceive any issues right now with the reimbursement agreement with Columbus. We actually sent back some suggested changes, nothing that I think would cause any problems with that agreement.

Councilmember Cotner

It does say 1.5 in the paperwork.

Director Bauman

It does, so I will have to have that corrected.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Councilmember Cotner

This 69,000 will not be part of that reimbursement?

Attorney Shook

It will be, the engineering and design services will be reimbursable.

Director Bauman

I offer more information, I know it gets me in trouble at times but we will maintain it, our parks and rec department will maintain the area. The trash and mow the grass. We will not do anything with the stormwater retention that is still on Columbus. We will do the general maintenance.

Councilmember Cotner

And that will all be part of our lease agreement? What is the length of that lease?

Director Bauman

Correct. First time around is 10 years and renewable every 10 years.

Councilmember Strickland

Will we have the opportunity to go after any grants or anything to help supplement some of the cost?

Director Bauman

That is a great question. I'm thinking since Columbus is paying for it, if we wanted to go over the two million dollars, we probably could but looking at the time constraints on that it would put some restrictions on being able to complete this in the time frame Columbus has given us.

Councilmember Baker

I am glad this is coming to fruition, I remember taking a tour with Columbus and the potential that we saw. It was an idea that Councilmember Bryant and I had about turning it into a park. It is an eye sore. Why let it go unused and turn it into something. Seeing the mock ups and Columbus getting on board and basically paying for it. It's a win-win for the City and the residents. I can't wait for it to open. I am glad that this moving forward. I'm glad the City of Columbus is dedicated to this and I remember the Mayor of Columbus called me and gave me some encouraging words and basically said that the City of Columbus is looking forward to partnering with us

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

and it's a good start to a good relationship, especially with the 800 pound gorilla in the room which is Columbus, I think budget is 5 times more than ours. It's a win-win all around and I look forward to it.

Councilmember Baker makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

Public Safety, Law & Courts Committee

This is the Public Safety, Law and Courts Committee meeting for February 14, 2022.

Members in attendance are Councilmember Cotner, Councilmember Pyakurel, Vice Chair Lawson-Rowe and President Jenkins.

An Ordinance Establishing Section 701.07 of the Codified Ordinances of the City of Reynoldsburg, Commonly Referred to as the Pay to Stay Ordinance

This item was removed.

An Ordinance Appropriating Unencumbered Balances as of December 31, 2021, in Various Police Special Revenue Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency

Chief Baker

This is an ordinance that comes before you each year and it is related to unencumbered balances from 2021 from certain accounts that we carry the same accounts in 2022. We ask that you appropriate the funds. These accounts include things like forfeiture and the mechanism of the Ohio revised code, a lot of these balances are restricted as to what we can use the funds for you to use these funds for items we don't budget for or items that we know we can use these funds for that are restricted by the revised code and that's why we asked that you make them available to us.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and Fraternal Order of Police, Capital City Lodge No. 9, for the Period of January 1, 2022 through December 31, 2024, and Declaring an Emergency

Mayor Begeny

I am pleased to inform you that earlier today the Reynoldsburg Division of Police Officers did overwhelmingly pass their side of the agreement, the information was presented to you in executive session at our special meeting last month. I'm here to answer any questions for you but I am enthusiastic to get this taken care of. I am asking for a two read emergency passage on this. Mostly to assist in the Auditor's office, every week that we go past is it retroactive back pay to January 1, so we want to try and help them out as much as we can and that. I'm happy to answer any questions.

Councilmember Lawson-Rowe

Clerk Prasher, does this need to be updated to include the two read emergency language?

Clerk Prasher

No, it already scheduled as an emergency. So we are fine.

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) from January 1, 2022 through December 31, 2024, and Declaring an Emergency

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Mayor Begeny

Again, very much the same situation. We do have an agreement in principle with the dispatchers and we hope to have that pass today, this is the second of two labor agreements. We will have one additional one once everyone's schedules clear to finish all of our labor agreements with law-enforcement and auxiliary personnel. Again happy to answer any questions about this particular contract, it's not nearly as thick as the last one.

Councilmember Lawson-Rowe makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Public Service & Transportation Committee

This is the Public Service and Transportation Committee meeting for February 14, 2022.

Members in attendance are Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Strickland and President Jenkins.

An Ordinance to Create Chapter 176 Diversity, Equity, and Inclusion into the Codified Ordinances of the City of Reynoldsburg, Ohio

Attorney Shook

This is an ordinance that has been brought back into committee and is scheduled for a third read this evening. I made some changes to the ordinance that would make it easier for the incoming diversity equity and inclusion officer to be able to have more flexibility in their position and would also make it easier for the city when posting the position to be able to recruit and receive applications from a multitude of backgrounds. I think we felt like it was important since this is a new position, not to tie the hands of the person we are bringing in as DEI officer. The focus here is still on increasing the cities involvement with minority and women owned businesses as vendors for the city. Encouraging contractors who bid on city contracts to utilize minority owned and women owned businesses as subcontractors. As well as continuing to work toward expanding the cities recruitment efforts for minority and

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

women candidates and increase diversity of the cities workforce. We did want to make some changes that made it a little bit more streamlined and flexible for the person who ends up taking on that position. I would ask the committee amend the ordinance to reflect those changes and then send it on to Council for a third read and vote this evening.

Councilmember Strickland makes a motion to amend the ordinance to reflect the changes made by attorney Shook that are included in the council packet. Second by Councilmember Lawson-Rowe Motion carries.

Councilmember Strickland makes a motion to forward the amended ordinance to Council for a third reading and approval. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with Spring Hill Farms Section 1

Director Dorman

It's been a little while since the city is had to go through this process and it's good we're going through this now. Anytime a subdivision comes in where there is public infrastructure being constructed, the city once it's been built and inspected to our standards, we have to go to Council to accept the infrastructure. It becomes one of our assets essentially. That is also a trigger for the developer to know that their obligation of taking it and maintaining it is over. Now they are responsible for a one-year maintenance bond. After one year from the date the Council accepted this, we will go back out and inspect it one more time to make sure no damages have occurred. If so, they are responsible for it at that point. From then on though it is the cities sole responsibility to maintain that. That applies to streets, street lights, signs, the sewer water, handicap ramps at the corner, sidewalks, in front of the properties would be the property owner's responsibility but everything else I just discussed would be the city's responsibility. And then goes to the auditing office and becomes one of our assets. It adds on however many miles of sewer and water and everything else.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Basically, MI Holmes has submitted all the documentation, they have to submit a performance bond for the items they we're unable to complete because of the weather. They have some street trees that they need to install. They supply us with a 1 year bond. This will be for section one of Springhill Farms. If anyone has been out there, it is the first. I think it's Old Ham Road. It goes around I think I think Clark and ties into it. Just for reference, section one as we know they are pretty much building quite a few homes in there right now. They have also constructed phase 2 and they are about to start phase 3. So it's moving along pretty good. I'm guessing in their terms if they're willing to continue moving on with these sections.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Appropriation of Additional Salary Funding for Overtime for the Streets Department, and Declaring an Emergency

Director Dorman

As everyone knows we had some recent snow events and it took a lot of time on our staff. We budget overtime every year and we try and be pretty fiscally conservative I guess when it comes to that. We typically use the same number every year, next year will probably look at maybe this year in the budget, and you'll see a little higher item when it comes to this. Just for reference to give you an example, the event that happened on February 3 and fourth from 4 AM to 3:45 PM the next day, we had a total of 370 hours worked. Plowing nonstop. That really hits into the overtime and calling in other departments. Once again we budget a certain amount and unfortunately this year with the storms it's kind of a gamble. Sometimes we don't use it all and other years we have to come back and ask for more. Essentially we are just asking for more funding. We know that we have the tomato festival and other things coming up this year and we will have the winter later this year to deal with come November and December. We just want to make sure we have adequate funds there.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

An Ordinance Authorizing the Mayor to Enter into Agreement with Martin Painting & Coating Co. to Paint City Street Light Poles

Director Dorman

Last year the mayor and I discussed the street lights along Main Street being the burgundy color and it is not held up so well. It's faded in most areas. We talked about this throughout the city and we kind of have a hodgepodge of styles and colors. Last year we developed a standardize set of drawings for all of our signs and lighting moving forward so when something in a residential area is developed, it's going to be a certain street light that's going to be all throughout Reynoldsburg. When you're in the commercial areas it's going to be a different style. Those are the two different options, we don't have a whole bunch. The signage in the post and the way everything looks, it's about giving it a sense of place. When you come into the city and drive around, you know when you hit Gahanna in Dublin, you can tell by the infrastructure in the streetscaping that they put into place. It gives you what they call a sense of place. Over the years, the lighting is just not held up well. Martin, I've worked with them many times in the past and they are pretty much the only company that does this and does it right. It requires special equipment because they are basically being suspended over the intersection as they scrape these polls and prime them and paint them. They are dealing with different elements, the cabinets are heated, the control cabinets. They are painting everything from the control cabinets to the polls, everything. They have to have an MOT. We did ask them last year to give us a price, we had money in last year's budget but we felt it was more appropriate to come to Council and present an overall plan to do the entire section along Main Street.

Councilmember Strickland

What is going to happen with our older neighborhoods that need some attention? Matterhorn is one of the ones that I have been screaming about here. When do you feel like we can really start addressing some of our older neighborhoods and getting them taken care of.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Director Dorman

We are going to look internally about some of those lights. Those lights are smaller and scale we can do them with our bucket truck, there isn't heavy traffic on the road. The contract is needed for Main Street when we're dealing with that congestion every day. One of my big things this year is fire hydrant painting and street light painting. Some of them are just bare steel and they aren't typically going to be painted but the ones in the neighborhood that are green, sometimes the light is three different shades of green. It's something we are going to try and look at. The equipment is fairly cheap to buy. You have to buy certain sprayers that are EPA compliant. You can do a pretty good job, it's just more or less coming down to prep work, Main Street scraped and clean before you apply paint. We are going to look at that this year, it's a good seasonal job. Unfortunately though everyone knows because of Covid it's very difficult to find seasonal employees. I know they went through it last year as well. I think we can put one person probably on that job when some of the other workload is lighter.

Councilmember Strickland

Are we going to be addressing the lighting also, right? Repairing the poles, are we getting those LED?

Director Dorman

We should be converting everything to LED, everything we order from this point forward has been LED. So everything on Main Street on the new section, the historic area, basically everything from Davidson down to Waggoner. Everything we do moving forward will be LED.

President Jenkins

You mentioned the fire hydrants, the curb that's around the fire hydrant where it's yellow normally, are we going to address that? I know it's kind of petty but it's one of my pet peeves when I see the fire hydrant in the chipping of the paint around the curb, especially on my street.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Director Dorman

I came from a city where they paint the curbs and unfortunately it's one of those things where it requires a lot of labor. You pretty much have to do it every year. It's a law, the paint really in the winter doesn't show so it only works during the time when there is no snow and leaves in the gutter. It's something we can discuss. What we typically say is if it becomes a very bad problem we have people just disregarding that just let us know and the police department can go out and write tickets we can actually go out there and put signs up if it becomes a real big issue. Painting just doesn't hold up well and it can look bad. It will wear off in a couple years. It does take a lot of time to go out and paint those every year and it's only good as long as someone pays attention. So typically we tell people they're having issues, we got a lot of calls about people with their driveways being blocked or other things, just call us we can address it with code enforcement or the police department. If it's a chronic issue like you have a neighbor that's doing that, we can use signage to help.

President Jenkins

You mentioned that this Ordinance is for the street lights on Main Street correct? Is it going to remain the same color?

Director Dorman

Black. Everything we are doing now, everything moving forward is black. The new signal at Kroger is all black.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Annual Participation in the ODOT Road Salt Purchasing Contract

Director Dorman

Yes so this is a cooperative purchasing agreement we do with ODOT every year. It helps us out tremendously. Once again kind of like when talking about the fuel, it's one of the things we can do as a city and municipality that are very beneficial in

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

pricing. For instance that snow event that we were talking about the other day, we used about 600 tons of salt just in that 24 hour. Just to give you a little information to in 2018 and 2019 we were paying \$70.41 per ton. In the following year it went up to \$80.41 per ton and last year it was \$64.41 per ton and this year it's only \$54.39 per ton. I would love to be able to tell you I understand how the salt market works because I would think after last year the price would go up because it was a pretty bad winter. Typically it's Ames that when the winters aren't as bad the price really seems to go up. We're talking about a \$30 difference in three years. And it fluctuates every year it can be all over the place, but by far I've done this several different ways, the ODOT pricing is \$5 to \$10 cheaper. And they guarantee it so when we call them they have to have it within 24 hours, which is great during events like this because there are a lot of people competing for salt. If we were to get storm after storm you'll see that salt pile at 670 start to go down pretty quick. Those trucks are sitting there waiting. But with this contract we get in there and get this all very quick.

Councilmember Pyakurel

How much salt do we use on average?

Director Dorman

This contract we can buy up to 1500 tons of salt. We will typically use, for this year we are probably on pace to go through about 3 to 4000 tons at the most. That's including going through November and December of this year. In some years we barely use the 1500. What will typically happen is we will fill up the salt barn, to the top. Then come this coming winter we will start to use that and use the new contract to fill it out. So we always make sure we are fully stocked at the end of winter for the coming season.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Finance & Administration Committee

This is the Finance and Administration Committee meeting for February 14, 2022.

Members in attendance are Councilmember Baker, Councilmember Strickland, Chair Salvati and President Jenkins.

Work Session

AN ORDINANCE TO ESTABLISH SECTION 160.13 PAID FAMILY LEAVE OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Salvati. Finance and Administration Committee.

Mayor Begeny

Just a couple of quick comments. We had an earlier work session on paid family leave and so this is the next work session on it. What we did on our side is trying to near it to make sure it fits in with the PPM with our 160 employees. Also, the only substantial change is that we added in addition to birth as well as adoption we also added a clause for stillborn to allow for those to grieve. We also wanted to make sure it mirrored and fill in the gaps between the time it would take for FMLA and where that gap would be. Not a lot of municipalities are in the process of doing this right now. Franklin county which I borrow some of the language from, it's something that is going to be moving forward though in a number of different municipalities so we are in the process of doing this. And as far as the purpose of paid family leave we will be one of the first municipalities to do so. This is a point for you to take a look at the legislation and see if you have any questions or comments so we can make any revisions or changes and things like that as we move through. My intent would be to bring it back for you first read on 28th of February. Go through the normal three read process and making additional modifications and tweaks based on your feedback as we get them.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Councilmember Salvati

I am 1000% in favor of this. It's one of the things that I am a little bit embarrassed of our country, that we don't have better family leave, paid family leave for these type of things. My, is very much in favor and I will open it up for anybody on the committee that has a comment on this.

Councilmember Baker

I just wanted to say thank you to the mayor and Attorney Shook for putting in the hard work on this and bumping it up to 10 weeks. I'm glad we were able to do that. If it was up to me I would say bump it to 20 weeks but I know we are able to do that. So I just want to say thank you.

The work session is closed. The ordinance will be forwarded to the next Council meeting on February 28, 2022.

RESULT:	REFERRED TO COUNCIL	Next: 2/28/2022 6:30 PM
----------------	----------------------------	--------------------------------

An Ordinance Appropriating Unencumbered Balances as of December 31, 2021 for Recovery Court Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency

Auditor Cicak

This ordinance is pretty straightforward. It's unencumbering the balances from last year for recovery court and encumbering them into 2022 and allows you to accept the funds for this year. I think it is set for an emergency, I don't know if the City Attorney needs three reads or if it's two reads?

Attorney Shook

No, it can be two reads. We do have a vote on the recovery court agreement with ADAMH tonight. We still have plenty of funds right now in the recovery court. It's not an emergency at this point to get it done in one week. Three full reads would be fine too.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Councilmember Salvati makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Strickland. Motion carries.

An Ordinance Authorizing the Increase of Appropriations for the Various City JEDD Agreements

Auditor Cicak

This legislation is also very straightforward. We are increasing the amount for appropriation for JEDD agreements 1 through 7 in anticipation of pay outs to our partners. This is Jed money that won't be paid out until received, and it is not an emergency.

Councilmember Baker

Just real quick, what is the percentage of the increase?

Auditor Cicak

They are based on estimates from the tax administrator, they are all different. It depends on the amount of business that is done in the previous quarter. We will find out as that information comes in so the math has not come in yet.

Attorney Shook

We did find out, except for perhaps JEDD seven, we had really good fourth quarters, as some of these companies are increasing their hiring in work done on the job sites. I would say the fourth quarter looks really well for the city in the partners on the JEDDs.

Councilmember Salvati makes a motion to forward the ordinance to Council for a first read. Second by Councilmember Baker. Motion carries.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Consent Agenda for Emergency Adoption

1-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) TO ACCEPT A COMMUNITY WASTE REDUCTION GRANT, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

2-2022

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY AND MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY FOR CONTINUED OPERATION OF THE REYNOLDSBURG RECOVERY COURT; AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

Consent Agenda for First Reading

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR PROGRAM VERIFICATION AND SCHEMATIC DESIGN FOR THE BRICE PARK DEVELOPMENT AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE ESTABLISHING SECTION 701.07 OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, COMMONLY REFERRED TO AS THE PAY TO STAY ORDINANCE --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2021, IN VARIOUS POLICE SPECIAL REVENUE FUNDS, PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 9, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. (DISPATCHERS) FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PUBLIC INFRASTRUCTURE ASSOCIATED WITH SPRING HILL FARMS SECTION 1 --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF ADDITIONAL SALARY FUNDING FOR OVERTIME FOR THE STREETS DEPARTMENT, AND DECLARING AN EMERGENCY --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH MARTIN PAINTING & COATING CO. TO PAINT CITY STREET LIGHT POLES AND WAIVE COMPETITIVE BIDDING --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE ANNUAL PARTICIPATION IN THE ODOT ROAD SALT PURCHASING CONTRACT --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2021 FOR RECOVERY COURT FUNDS, PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

AN ORDINANCE AUTHORIZING THE INCREASE OF APPROPRIATIONS FOR THE VARIOUS CITY JEDD AGREEMENTS --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Consent Agenda for Second Reading

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHM FOR PLANNING SERVICES DESIGN FOR AN EAST MAIN STREET CORRIDOR STUDY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING, AND BIDDING SERVICES FOR THE CITY'S 2022 WATER MAIN REPLACEMENT PROJECT AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE 2022 SEWER PROJECT FOR ENGINEERING SERVICES, CONSTRUCTION PLANS, SPECIFICATIONS AND BID DOCUMENTS AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AUTHORIZE THE PURCHASE OF 2000 MXU READERS FROM SENSUS FOR THE UPGRADE PROGRAM AND WAIVE COMPETITIVE BIDDING --- Strickland. Public Service and Transportation Committee.

Consent Agenda for Third Reading

3-2022

AN ORDINANCE TO AMEND CHAPTER 1701 BOARD OF NUISANCE ABATEMENT OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Strickland. Public Service and Transportation Committee.

5-2022

AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO MISCELLANEOUS OTHER SERVICES - MAYORS DEPARTMENT FOR CHARITABLE DISTRIBUTION --- Salvati. Finance and Administration Committee.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 14, 2022**

Third Reading and Approval

4-2022

AN ORDINANCE TO CREATE CHAPTER 176 DIVERSITY, EQUITY, AND INCLUSION INTO THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO --- Strickland. Public Service and Transportation Committee.

Councilmember Lawson-Rowe

I would like to thank Councilmember Strickland for her leadership with this legislation. I celebrate our community for being intentional in creating a fair society that bring people, ideas and perspectives together to create a stronger Reynoldsburg. It is important our diverse neighbors see themselves in government services and contracts. When decision makers come from various backgrounds, various perspectives are shared for one common goal. Having said that, I strongly support this legislation. Thank you.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Meredith Lawson-Rowe, Councilwoman
AYES:	Cotner, Baker, Strickland, Salvati, Pyakurel, Lawson-Rowe
ABSENT:	Bryant

Other Council Matters

Councilmember Strickland

I want to make sure our constituents know that every 2nd and 4th Wednesday of the month from 6 to 7, I will be here having 2022 office hours. Anyone is welcome, to talk about what's going on with the City or if you have any questions, this is another opportunity for myself and other Councilmembers can surely join me. For our constituents to have a voice and be able to come talk about what's going. So again, every second and fourth Wednesday of the month from 6 to 7, I will be here at City Hall.

Councilmember Baker

I missed it last Council because I was under the weather. But a thank you to law enforcement and those in logistics, nurses and doctors who are fighting through this pandemic. They should be thanked every day for what they do, so thank you.

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Reynoldsburg

OHIO • 1839

MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 14, 2022

President Jenkins

I would like to also mention that I have been working with Franklin County Health Department with Covid Response. If anyone needs any information regarding vaccinations or any other information, we meet regularly through Zoom. I have a lot of information regarding Covid, Covid vaccinations, boosters or even masks. We were given masks for the Martin Luther King Celebration that we did not use, so we have an abundance of masks, so if you want to reach out to anyone on Council, we have masks that we can distribute.

COUNCIL GOALS & OBJECTIVES STATUS UPDATE

President Jenkins

Mayor Begeny has provided Council with an update on the status of some of the goals & objectives Council set during our retreat.

Mask Mandate Discussion

President Jenkins

The Franklin County Health Department has asked the City to implement or at least discuss another citywide mask mandate. However, with the current numbers coming down, I am not inclined to encourage the Administration to bring another mask mandate ordinance to Council. What are Council's feelings on this issue?

Councilmember Pyakurel

I am not interested in dictating that people need to wear a mask again. It needs to be their own decision.

Upcoming Meetings

February 17, 2022 BZBA
February 21, 2022 City Offices Closed Presidents' Day
February 28, 2022 Council

Adjournment

Leanora Jenkins

Leanora Jenkins, President of Council

Mollie Prasher

Mollie Prasher, Clerk of Council

Minutes Acceptance: Minutes of Feb 14, 2022 6:30 PM (Approval of Minutes)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: February 28, 2022**TO:****CC:****RE: Treasury Board Meeting Minutes**

Explanation of legislation and need:

Statement of necessity for Emergency passage:

MINUTES

CITY OF REYNOLDSBURG TREASURY INVESTMENT BOARD MEETING

February 15, 2022

Chairman Begeny called the February meeting of the Treasury Investment Board (T.I.B.), to order at 10:11 a.m. Members present were, Mayor Joe Begeny, City Auditor Stephen Cicak, and City Attorney Chris Shook.

The Auditor presented:

- Star Ohio Daily Rates Dated 2/15/2022, Meeder Investment Management Monthly report dated January 31, 2022, and Deposit reports.

The next meeting of the T.I.B. will be Tuesday, March 15, 2022 at 10:00 a.m. in the Mayor's Conference Room.

There being no further business, this meeting adjourned at 10:24 am.

Respectfully submitted,



Chris Shook, Secretary

ROBERT SPRAGUE

OHIO TREASURER



STAR OHIO DAILY RATE

STAR Ohio Rate as of February 14, 2022	
Total Shares:	16.735 Billion
Overnight Yield:	0.14 %
Annualized Yield:	0.14 %
Daily Dividend Rate:	0.0000039080
Average Days to Maturity:	48.9 days

Select a Different Date

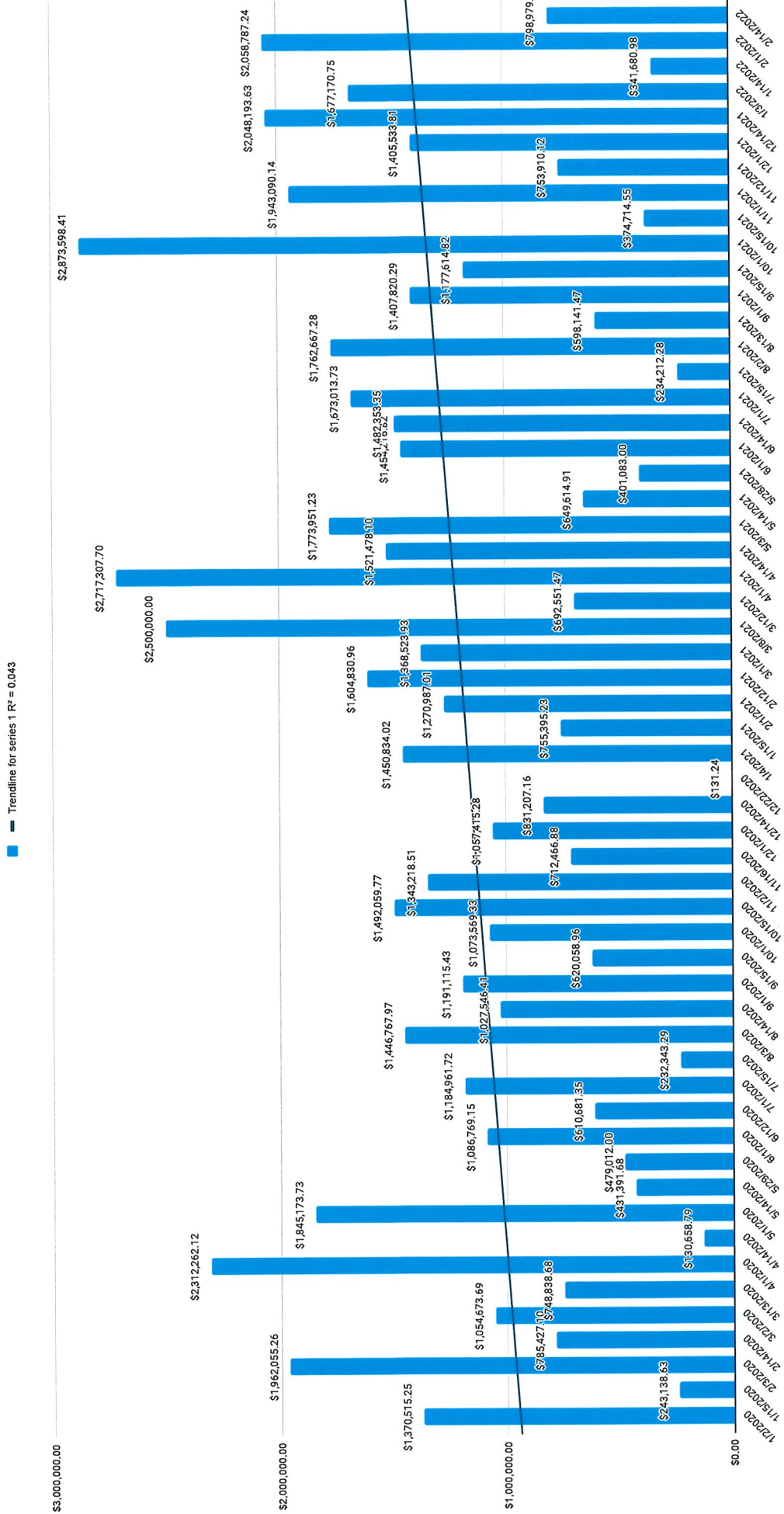
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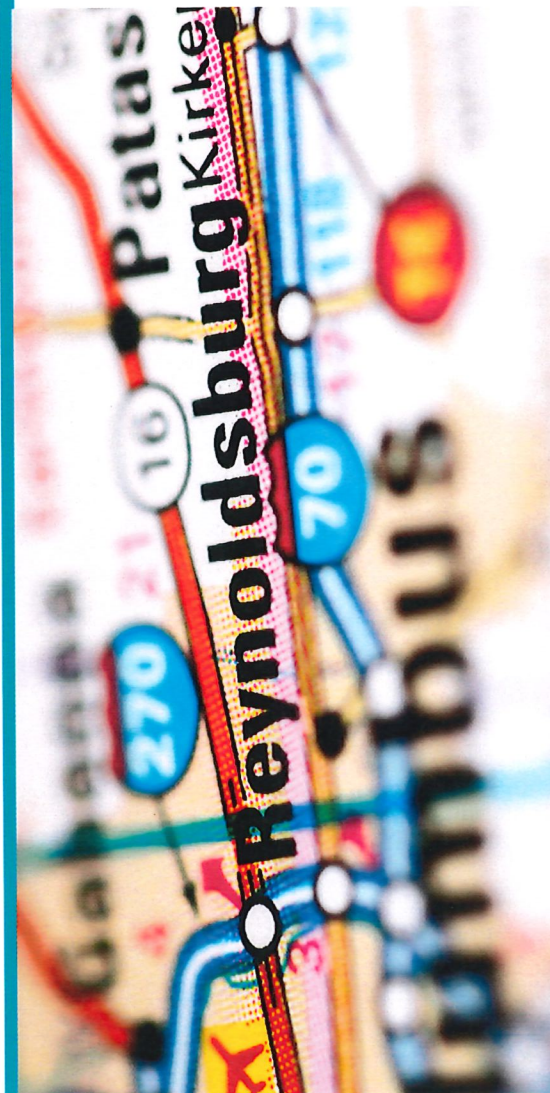


Update

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Attachment: 021522 Treasury Board (Treasury Board Meeting Minutes)





City of Reynoldsburg Operating Account

Monthly Investment Report
January 31, 2022

Your Investment Representative:

Eileen Stanic
(440) 662-8268
estanic@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com
Dublin, Ohio | Lansing, Michigan | Long Beach, California | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of January 31, 2022



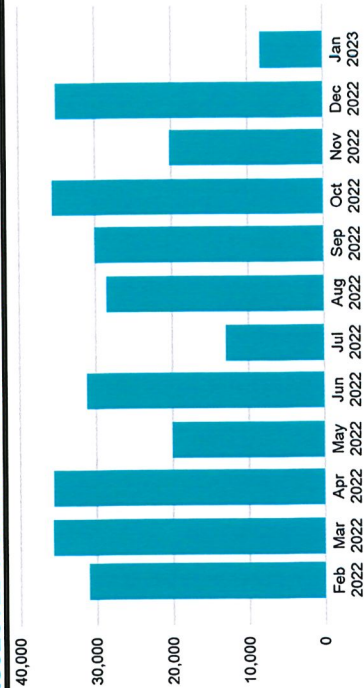
MONTHLY RECONCILIATION

Beginning Book Value	47,604,839.27
Contributions	
Withdrawals	
Prior Month Management Fees	(9,148.80)
Prior Month Custodian Fees	(395.37)
Realized Gains/Losses	1,148.89
Gross Interest Earnings	15,784.98
Ending Book Value	47,612,228.97

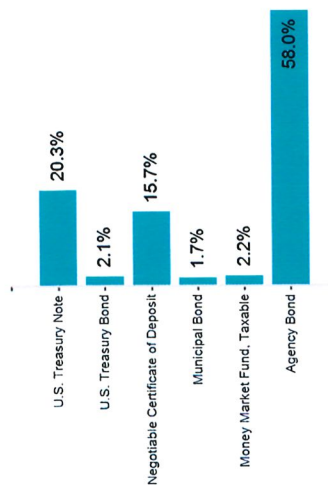
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	0.77%
Portfolio Effective Duration	2.10 yrs
Weighted Average Maturity	2.30 yrs

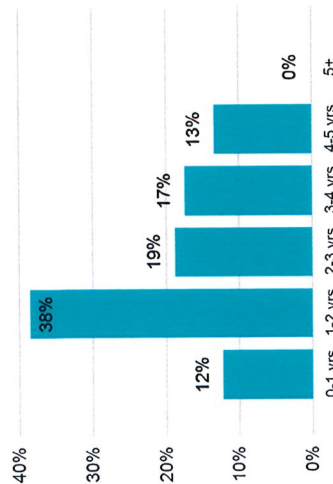
PROJECTED MONTHLY INCOME SCHEDULE



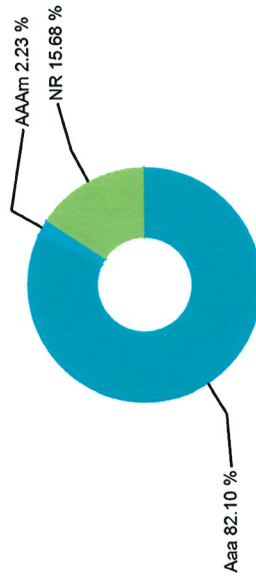
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of January 31, 2022



CUSIP	SECURITY DESCRIPTION	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
05465DAG3	Axos Bank 1.600% 03/27/2023	200	180	200	193	200	193	200	200	193	200	193	200
05580AVA9	BMW Bank of North America 1.650% 02/28/2023	1,664						1,636					
06251A2B5	Bank Hapoalim B.M. 0.250% 07/22/2022					558							
066519RW1	BankUnited, FSB 1.350% 12/08/2026		829		847				847			838	
06654BCL3	Bankwell Bank 0.400% 07/28/2023					494							502
06740KKJ5	Barclays Bank Delaware 2.200% 07/19/2022					764							
080515CN7	Belmont Savings Bank 2.850% 04/18/2023	484	437	484	468	484	468	484	484	468	484	468	484
15201QCD7	Centerstate Bank Corporation 1.000% 03/21/2022		1,222										
17312QJ26	Citibank, N.A. 2.900% 04/11/2023			3,543						3,562			
254673KT2	Discover Bank 2.550% 01/10/2023					1,707							1,735
25665QAY1	Dollar Bank, Federal Savings Bank 2.850% 04/13/2023			2,842						2,858			
29278TNA4	EnerBank USA 1.650% 02/14/2023	349	315	349	338	349	338	349	349	338	349	338	349
29976D2N9	TIAA, FSB 2.250% 03/29/2022		1,841										
3130ADRX2	FHLB 2.625% 12/09/2022				6,563							11,433	
3130AGWK7	FHLB 1.500% 08/15/2024	3,750						3,750					
3130AK3S3	FHLB 0.300% 09/29/2023		225						225				
3130AKJR8	FHLB 0.570% 12/16/2025					2,166						2,166	
3130AKXB7	FHLB 0.580% 02/11/2026	725						725					
3130AL5X8	FHLB 0.650% 02/24/2026	813						813					
3130ALRG1	FHLB 0.125% 03/17/2023		313						313				
3130AMRY0	FHLB 0.125% 06/02/2023				313							313	

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
 As of January 31, 2022

CUSIP	SECURITY DESCRIPTION	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
3130AMSB9	FHLB 0.700% 06/16/2025					875						875	
3130AN3E8	FHLB 0.520% 07/12/2024						1,300						1,300
3130AN4T4	FHLB 0.875% 06/12/2026					3,281							3,281
3130ANDX5	FHLB 0.500% 08/16/2024	1,875						1,875					
3130ANHA1	FHLB 0.750% 08/26/2025	825						825					
3130ANK58	FHLB 0.450% 08/26/2024	1,249						1,249					
3130ANN71	FHLB 1.050% 08/26/2026	3,413						3,413					
3130ANW89	FHLB 1.050% 09/17/2026		2,625						2,625				
3130ANYM6	FHLB 0.125% 08/28/2023	292						313					
3130ANYN4	FHLB 1.000% 09/30/2026		2,125						2,125				
3133EK4Y9	FFCB 1.650% 11/01/2024				4,125					4,125			
3133EK6J0	FFCB 1.625% 11/08/2024				4,063					4,063			
3133EL3E2	FFCB 0.320% 08/10/2023	960						960					
3133EL4J0	FFCB 0.470% 08/19/2024	235						235					
3133EL6U3	FFCB 0.280% 09/14/2023		1,400						1,400				
3133EL7K4	FFCB 0.550% 09/16/2025		2,063						2,063				
3133ELN26	FFCB 0.260% 06/22/2022					415							
3133ELT95	FFCB 0.200% 07/13/2022						735						
3133EM2E1	FFCB 0.160% 08/10/2023	1,600						1,600					
3133EMAM4	FFCB 0.250% 09/21/2023		938						938				
3133EMBH4	FFCB 0.530% 09/29/2025		2,849						2,849				
3133EMCP5	FFCB 0.520% 10/14/2025			195						195			
3133EMHF2	FFCB 0.600% 11/24/2025				975						975		
3133EMMND0	FFCB 0.570% 01/20/2026						285						285
3133EMTQ5	FFCB 0.700% 03/17/2025		1,750						1,750				

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
 As of January 31, 2022

CUSIP	SECURITY DESCRIPTION	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
3133EMUK6	FFCB 1.050% 03/25/2026	2,625							2,625				
3133EMXM9	FFCB 0.125% 04/27/2023		938							938			
3133EMZP0	FFCB 0.140% 05/18/2023			700							700		
3133EMZW5	FFCB 0.730% 05/19/2025				913						913		
3133ENHA1	FFCB 1.500% 12/14/2026					750						750	
3133ENHV5	FFCB 1.390% 06/22/2026					2,780						2,780	
3134GV5F1	FMCC 0.375% 07/14/2023						563						563
3134GVJ66	FMCC 0.250% 06/08/2022					325							
3134GWN44	FMCC 0.450% 09/11/2024	1,125							1,125				
3134GWP91	FMCC 0.500% 06/16/2025	1,875							1,875				
3134GWW93	FMCC 0.550% 09/30/2025	688							688				
3134GWZV1	FMCC 0.650% 10/22/2025		325							325			
3135G05G4	FNMA 0.250% 07/10/2023					844							844
3135G06G3	FNMA 0.500% 11/07/2025			313							313		
3135G0W66	FNMA 1.625% 10/15/2024		12,188							12,188			
3135GA2Z3	FNMA 0.560% 11/17/2025				672							672	
3136G43H4	FNMA 0.400% 09/16/2024	1,000							1,000				
3136G4Z71	FNMA 0.450% 08/26/2024	1,688						1,688					
32056GCS7	First Internet Bancorp 2.350% 12/19/2022	499	451	499	483	499	483	499	499	483	499	499	
32110YUD5	First National Bank of America 0.650% 09/08/2025		803						816				
33646CJP0	1st Source Bank 2.850% 04/11/2023			3,197						3,215			
3531727V5	Franklin County Board of Commissioners 0.600% 06/01/2025					1,035							1,035
38148PGZ4	Goldman Sachs Bank USA 2.350% 03/15/2022		2,855										

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
As of January 31, 2022



CUSIP	SECURITY DESCRIPTION	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
549104VF1	Luana Savings Bank 0.450% 12/30/2025					559						562	
61690UQZ6	Morgan Stanley Bank, National Association 1.850% 12/26/2023					2,278						2,291	
61760A4Z9	Morgan Stanley Private Bank, National Association 1.900% 12/26/2023					2,340						2,353	
65344AAB1	Nextier Bank, Na. 1.600% 02/22/2022	412											
680616X95	Olentangy Local School District 0.521% 12/01/2024					1,650						1,303	
75472RAK7	Raymond James Bank, National Association 1.800% 11/08/2024				2,205						2,241		
78414TBW1	SB One Bank 1.500% 02/28/2022	2,115											
795451AM5	Sallie Mae Bank 0.400% 08/11/2023	423					417						
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	338	306	338	327	338	327	338	338	327	338	327	338
856283S31	State Bank of India 0.600% 02/25/2026	747					747						
857894F53	Stearns Bank National Association 1.600% 02/10/2022	401											
87165FTH7	Synchrony Bank 2.700% 02/23/2023	476						469					
87270LAD5	TIAA, FSB 2.150% 07/19/2022						640						
88224PLZ0	Texas Capital Bank 0.250% 08/08/2022	314						684					
88413QCJ5	Third Federal Savings and Loan Association of Cleveland 1.750% 11/13/2023				2,143						2,179		
89235MKY6	Toyota Financial Savings Bank 0.900% 04/22/2026			1,113								1,119	
912828T91	UST 1.625% 10/31/2023			7,109								7,109	
912828ZL7	UST 0.375% 04/30/2025			1,509								1,509	

City of Reynoldsburg Operating Account
PROJECTED INCOME SCHEDULE
 As of January 31, 2022



CUSIP	SECURITY DESCRIPTION	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023
912828ZY9	UST 0.125% 07/15/2023						313						313
91282CAB7	UST 0.250% 07/31/2025						625						
91282CAF8	UST 0.125% 08/15/2023	625						625					
91282CAJ0	UST 0.250% 08/31/2025	663						663					
91282CCF6	UST 0.750% 05/31/2026				1,313						1,313		
91282CCG4	UST 0.250% 06/15/2024					625						625	
91282CCJ8	UST 0.875% 06/30/2026					1,094						1,094	
91282CCK5	UST 0.125% 06/30/2023					625						625	
91282CCL3	UST 0.375% 07/15/2024						938						938
91282CCN9	UST 0.125% 07/31/2023						625						
91282CCT6	UST 0.375% 08/15/2024	938						938					
91282CCU3	UST 0.125% 08/31/2023	313						313					
91282CCW9	UST 0.750% 08/31/2026	1,875						1,875					
91282CCZ2	UST 0.875% 09/30/2026		3,281						3,281				
91282CDA6	UST 0.250% 09/30/2023		844						844				
949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	366	379	391	379	391	379	391	391	379	391		565
949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	399	360	399	386	399	386	399	399	386	399	386	399
TOTAL		31,021	35,701	35,619	19,994	31,180	12,962	28,469	30,047	35,592	20,152	35,099	8,249

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	1/31/2022 1/31/2022	\$1,047,846.82	\$1,047,846.82	\$1,047,846.82	0.02%	0.003 0.003	\$1.00 \$1,047,846.82	\$0.00	1.90%	AAAm
GIDP00000	Government Insured Deposit Program	1/31/2022 1/31/2022	\$186.24	\$186.24	\$186.24	0.06%	0.003 0.003	\$1.00 \$186.24	\$0.00	0.00%	
STAROHIO	STAR Ohio XX812	1/31/2022 1/31/2022	\$7,996,324.24	\$7,996,324.24	\$7,996,324.24	0.12%	0.003 0.003	\$1.00 \$7,996,324.24	\$0.00	14.52%	AAAm
	SubTotal		\$9,044,357.30	\$9,044,357.30	\$9,044,357.30	0.11%		\$9,044,357.30	\$0.00	16.42%	
Agency Bond											
3134GVJ66	FMCC 0.250% 06/08/2022	7/17/2020 7/20/2020	\$500,000.00	\$500,300.00	\$500,300.00	0.22%	0.351 0.358	\$100.01 \$500,040.00	(\$260.00)	0.91%	Aaa AA+
3133ELN26	FFCB 0.260% 06/22/2022	6/29/2020 6/30/2020	\$500,000.00	\$500,235.00	\$500,235.00	0.24%	0.389 0.396	\$99.96 \$499,780.00	(\$455.00)	0.91%	Aaa AA+
3133ELT95	FFCB 0.200% 07/13/2022	7/9/2020 7/13/2020	\$500,000.00	\$499,765.00	\$499,765.00	0.22%	0.447 0.453	\$99.87 \$499,345.00	(\$420.00)	0.91%	Aaa AA+
3130ADRX2	FHLB 2.625% 12/09/2022	3/2/2018 3/2/2018	\$500,000.00	\$495,130.00	\$495,130.00	2.85%	0.855 0.853	\$101.66 \$508,280.00	\$13,150.00	0.92%	Aaa AA+
3130ALRG1	FHLB 0.125% 03/17/2023	4/30/2021 5/3/2021	\$500,000.00	\$499,750.00	\$499,750.00	0.15%	1.123 1.125	\$99.21 \$496,070.00	(\$3,680.00)	0.90%	Aaa AA+
3133EMXM9	FFCB 0.125% 04/27/2023	4/26/2021 4/27/2021	\$500,000.00	\$499,515.00	\$499,515.00	0.17%	1.236 1.237	\$99.23 \$496,125.00	(\$3,390.00)	0.90%	Aaa AA+
3133EMXM9	FFCB 0.125% 04/27/2023	5/6/2021 5/7/2021	\$1,000,000.00	\$999,370.00	\$999,370.00	0.16%	1.236 1.237	\$99.23 \$992,250.00	(\$7,120.00)	1.80%	Aaa AA+
3133EMZP0	FFCB 0.140% 05/18/2023	5/12/2021 5/18/2021	\$1,000,000.00	\$999,100.00	\$999,100.00	0.19%	1.293 1.225	\$99.04 \$990,420.00	(\$8,680.00)	1.80%	Aaa AA+
3130AMRY0	FHLB 0.125% 06/02/2023	9/17/2021 9/20/2021	\$500,000.00	\$499,376.50	\$499,376.50	0.20%	1.334 1.339	\$99.85 \$499,274.00	(\$102.50)	0.91%	Aaa AA+
3135G05G4	FNMA 0.250% 07/10/2023	10/7/2021 10/8/2021	\$675,000.00	\$674,925.08	\$674,925.08	0.26%	1.438 1.436	\$98.91 \$667,662.75	(\$7,262.33)	1.21%	Aaa AA+
3134GV5F1	FMCC 0.375% 07/14/2023	7/6/2020 7/14/2020	\$300,000.00	\$300,000.00	\$300,000.00	0.38%	1.449 1.447	\$99.30 \$297,900.00	(\$2,100.00)	0.54%	Aaa AA+
3133EL3E2	FFCB 0.320% 08/10/2023	9/17/2020 9/18/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.32%	1.523 1.409	\$98.95 \$98,954.00	(\$1,046.00)	0.18%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EL3E2	FFCB 0.320% 08/10/2023	8/10/2020 8/11/2020	\$500,000.00	\$499,765.00	\$499,765.00	0.34%	1.523 1.409	\$98.95 \$494,770.00	(\$4,995.00)	0.90%	Aaa AA+
3133EM2E1	FFCB 0.160% 08/10/2023	8/20/2021 8/23/2021	\$2,000,000.00	\$1,997,844.00 \$115.56	\$1,997,959.56	0.22%	1.523 1.520	\$98.85 \$1,977,020.00	(\$20,824.00)	3.59%	Aaa AA+
3133ANYM6	FHLB 0.125% 08/28/2023	9/17/2021 9/20/2021	\$500,000.00	\$499,000.00 \$17.36	\$499,017.36	0.23%	1.573 1.569	\$98.55 \$492,730.00	(\$6,270.00)	0.89%	Aaa AA+
3133EL6U3	FFCB 0.280% 09/14/2023	9/16/2020 9/17/2020	\$1,000,000.00	\$999,400.00	\$999,400.00	0.30%	1.619 1.489	\$98.73 \$987,260.00	(\$12,140.00)	1.79%	Aaa AA+
3133EMAM4	FFCB 0.250% 09/21/2023	9/22/2020 9/23/2020	\$750,000.00	\$749,685.00	\$749,685.00	0.26%	1.638 1.517	\$98.75 \$740,610.00	(\$9,075.00)	1.34%	Aaa AA+
31330AK3S3	FHLB 0.300% 09/29/2023	9/11/2020 9/29/2020	\$150,000.00	\$149,925.00	\$149,925.00	0.32%	1.660 1.481	\$99.03 \$148,545.00	(\$1,380.00)	0.27%	Aaa AA+
31330AN3E8	FHLB 0.520% 07/12/2024	7/6/2021 7/12/2021	\$500,000.00	\$499,850.00	\$499,850.00	0.53%	2.447 2.125	\$98.52 \$492,620.00	(\$7,230.00)	0.89%	Aaa AA+
31330AGWK7	FHLB 1.500% 08/15/2024	11/6/2019 11/17/2019	\$500,000.00	\$495,935.00	\$495,935.00	1.68%	2.540 2.472	\$100.42 \$502,110.00	\$6,175.00	0.91%	Aaa AA+
31330ANDX5	FHLB 0.500% 08/16/2024	7/21/2021 8/16/2021	\$750,000.00	\$750,000.00	\$750,000.00	0.50%	2.542 2.210	\$98.31 \$737,347.50	(\$12,652.50)	1.34%	Aaa AA+
3133EL4J0	FFCB 0.470% 08/19/2024	8/20/2020 8/21/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.47%	2.551 2.252	\$97.84 \$97,840.00	(\$2,160.00)	0.18%	Aaa AA+
3136G4Z71	FNMA 0.450% 08/26/2024	8/28/2020 8/31/2020	\$750,000.00	\$749,700.00	\$749,700.00	0.46%	2.570 2.234	\$98.00 \$734,970.00	(\$14,730.00)	1.33%	Aaa AA+
31330ANK58	FHLB 0.450% 08/26/2024	8/17/2021 8/26/2021	\$555,000.00	\$554,583.75	\$554,583.75	0.48%	2.570 2.230	\$98.08 \$544,327.35	(\$10,256.40)	0.99%	Aaa AA+
3134GWN44	FMCC 0.450% 09/11/2024	9/3/2020 9/11/2020	\$500,000.00	\$500,000.00	\$500,000.00	0.45%	2.614 2.260	\$97.96 \$489,780.00	(\$10,220.00)	0.89%	Aaa AA+
3136G43H4	FNMA 0.400% 09/16/2024	9/8/2020 9/16/2020	\$500,000.00	\$500,000.00	\$500,000.00	0.40%	2.627 2.411	\$97.80 \$488,995.00	(\$11,005.00)	0.89%	Aaa AA+
3135G0W66	FNMA 1.625% 10/15/2024	12/24/2019 12/26/2019	\$500,000.00	\$495,970.00	\$495,970.00	1.80%	2.707 2.633	\$100.70 \$503,475.00	\$7,505.00	0.91%	Aaa AA+
3135G0W66	FNMA 1.625% 10/15/2024	11/5/2019 11/6/2019	\$1,000,000.00	\$995,010.00	\$995,010.00	1.73%	2.707 2.633	\$100.70 \$1,006,950.00	\$11,940.00	1.83%	Aaa AA+
3133EK4Y9	FFCB 1.650% 11/01/2024	11/6/2019 11/7/2019	\$500,000.00	\$498,145.00	\$498,145.00	1.73%	2.753 2.679	\$100.85 \$504,250.00	\$6,105.00	0.92%	Aaa AA+
3133EK6J0	FFCB 1.625% 11/08/2024	11/6/2019 11/8/2019	\$500,000.00	\$497,545.00	\$497,545.00	1.73%	2.773 2.698	\$100.78 \$503,890.00	\$6,345.00	0.92%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133EMTQ5	FFCB 0.700% 03/17/2025	3/19/2021 3/22/2021	\$500,000.00	\$499,625.00	\$499,625.00	0.72%	3.126 2.532	\$97.78 \$488,895.00	(\$10,730.00)	0.89%	Aaa AA+
3133EMZW5	FFCB 0.730% 05/19/2025	5/12/2021 5/19/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.73%	3.299 2.649	\$97.65 \$244,115.00	(\$5,885.00)	0.44%	Aaa AA+
3134GWP91	FMCC 0.500% 06/16/2025	9/16/2020 9/17/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.50%	3.375 3.031	\$96.53 \$723,945.00	(\$26,055.00)	1.31%	Aaa AA+
3130AMSB9	FHLB 0.700% 06/16/2025	6/3/2021 6/16/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.70%	3.375 2.831	\$97.28 \$243,207.50	(\$6,792.50)	0.44%	Aaa AA+
3130ANHA1	FHLB 0.750% 08/26/2025	8/10/2021 8/26/2021	\$220,000.00	\$219,890.00	\$219,890.00	0.76%	3.570 2.882	\$97.33 \$214,115.00	(\$5,775.00)	0.39%	Aaa AA+
3133EL7K4	FFCB 0.550% 09/16/2025	9/16/2020 9/17/2020	\$750,000.00	\$750,000.00	\$750,000.00	0.55%	3.627 3.176	\$96.26 \$721,912.50	(\$28,087.50)	1.31%	Aaa AA+
3133EMBH4	FFCB 0.530% 09/29/2025	9/29/2020 10/1/2020	\$675,000.00	\$674,325.00	\$674,325.00	0.55%	3.663 3.204	\$96.17 \$649,154.25	(\$25,170.75)	1.18%	Aaa AA+
3133EMBH4	FFCB 0.530% 09/29/2025	10/1/2020 10/2/2020	\$400,000.00	\$399,600.00	\$399,600.00	0.55%	3.663 3.204	\$96.17 \$384,684.00	(\$14,916.00)	0.70%	Aaa AA+
3134GWW93	FMCC 0.550% 09/30/2025	10/7/2020 10/8/2020	\$250,000.00	\$249,878.33	\$249,878.33	0.56%	3.666 3.244	\$96.28 \$240,697.50	(\$9,180.83)	0.44%	Aaa AA+
3133EMCP5	FFCB 0.520% 10/14/2025	10/2/2020 10/14/2020	\$75,000.00	\$74,906.25	\$74,906.25	0.55%	3.704 3.235	\$96.13 \$72,099.00	(\$2,807.25)	0.13%	Aaa AA+
3134GWZV1	FMCC 0.650% 10/22/2025	10/9/2020 10/23/2020	\$100,000.00	\$100,000.00	\$100,000.00	0.65%	3.726 3.259	\$96.54 \$96,535.00	(\$3,465.00)	0.18%	Aaa AA+
3135G06G3	FNMA 0.500% 11/07/2025	3/2/2021 3/5/2021	\$125,000.00	\$124,161.25	\$124,161.25	0.65%	3.770 3.706	\$96.23 \$120,281.25	(\$3,880.00)	0.22%	Aaa AA+
3135GAZ23	FNMA 0.560% 11/17/2025	11/5/2020 11/17/2020	\$240,000.00	\$240,000.00	\$240,000.00	0.56%	3.797 3.415	\$96.19 \$230,863.20	(\$9,136.80)	0.42%	Aaa AA+
3133EMHF2	FFCB 0.600% 11/24/2025	12/1/2020 12/2/2020	\$325,000.00	\$324,756.25	\$324,756.25	0.62%	3.816 3.302	\$96.38 \$313,235.00	(\$11,521.25)	0.57%	Aaa AA+
3130AKJR8	FHLB 0.570% 12/16/2025	12/1/2020 12/16/2020	\$650,000.00	\$649,675.00	\$649,675.00	0.58%	3.877 3.276	\$96.89 \$629,791.50	(\$19,883.50)	1.14%	Aaa AA+
3130AKJR8	FHLB 0.570% 12/16/2025	12/14/2020 12/16/2020	\$110,000.00	\$109,945.00	\$109,945.00	0.58%	3.877 3.276	\$96.89 \$106,580.10	(\$3,364.90)	0.19%	Aaa AA+
3133EMND0	FFCB 0.570% 01/20/2026	1/11/2021 1/20/2021	\$100,000.00	\$99,850.00	\$99,850.00	0.60%	3.973 3.410	\$96.36 \$96,357.00	(\$3,493.00)	0.17%	Aaa AA+
3130AKXB7	FHLB 0.580% 02/11/2026	2/24/2021 3/1/2021	\$250,000.00	\$249,000.00	\$249,000.00	0.66%	4.033 3.490	\$96.12 \$240,292.50	(\$8,707.50)	0.44%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130AL5X8	FHLB 0.650% 02/24/2026	2/9/2021 2/24/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.65%	4.068 3.270	\$96.93 \$242,335.00	(\$7,665.00)	0.44%	Aaa AA+
3133EMUK6	FFCB 1.050% 03/25/2026	3/18/2021 3/25/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.05%	4.148 3.018	\$98.15 \$490,740.00	(\$9,260.00)	0.89%	Aaa AA+
3130AN4T4	FHLB 0.875% 06/12/2026	9/30/2021 10/1/2021	\$750,000.00	\$747,285.00	\$747,285.00	0.95%	4.364 4.249	\$97.00 \$727,507.50	(\$19,777.50)	1.32%	Aaa AA+
3133ENHV5	FFCB 1.390% 06/22/2026	12/16/2021 12/22/2021	\$400,000.00	\$400,000.00	\$400,000.00	1.39%	4.392 2.499	\$99.19 \$396,776.00	(\$3,224.00)	0.72%	Aaa AA+
3130ANN71	FHLB 1.050% 08/26/2026	8/10/2021 8/26/2021	\$650,000.00	\$649,707.50	\$649,707.50	1.06%	4.570 3.252	\$98.05 \$637,312.00	(\$12,395.50)	1.16%	Aaa AA+
3130ANW89	FHLB 1.050% 09/17/2026	8/30/2021 9/17/2021	\$500,000.00	\$500,000.00	\$500,000.00	1.05%	4.630 3.243	\$98.09 \$490,465.00	(\$9,535.00)	0.89%	Aaa AA+
3130ANYN4	FHLB 1.000% 09/30/2026	9/15/2021 9/30/2021	\$425,000.00	\$425,000.00	\$425,000.00	1.00%	4.666 3.437	\$97.50 \$414,387.75	(\$10,612.25)	0.75%	Aaa AA+
3133ENHA1	FFCB 1.500% 12/14/2026	12/9/2021 12/14/2021	\$100,000.00	\$100,000.00	\$100,000.00	1.50%	4.871 2.872	\$98.93 \$98,932.00	(\$1,068.00)	0.18%	Aaa AA+
SubTotal			\$27,725,000.00	\$27,687,428.91 \$132.92	\$27,687,561.83	0.66%		\$27,308,806.15	(\$378,622.76)	49.59%	
Municipal Bond											
680616X95	Olentangy Local School District 0.521% 12/01/2024	9/16/2021 10/13/2021	\$500,000.00	\$500,000.00	\$500,000.00	0.52%	2.836 2.798	\$97.58 \$487,900.00	(\$12,100.00)	0.89%	AAA
3531727V5	Franklin County Board of Commissioners 0.600% 06/01/2025	6/17/2021 7/17/2021	\$345,000.00	\$345,000.00	\$345,000.00	0.60%	3.334 3.278	\$96.83 \$334,053.15	(\$10,946.85)	0.61%	Aaa AAA
SubTotal			\$845,000.00	\$845,000.00	\$845,000.00	0.55%		\$821,953.15	(\$23,046.85)	1.49%	
Negotiable Certificate of Deposit											
857894F53	Stearns Bank National Association 1.600% 02/10/2022	1/30/2020 2/10/2020	\$249,000.00	\$248,937.75	\$248,937.75	1.61%	0.027 0.036	\$100.05 \$249,134.46	\$196.71	0.45%	
65344AAB1	Nextier Bank, Na. 1.600% 02/22/2022	1/30/2020 2/21/2020	\$249,000.00	\$248,937.75	\$248,937.75	1.61%	0.060 0.068	\$100.10 \$249,258.96	\$321.21	0.45%	
78414TBW1	SB One Bank 1.500% 02/28/2022	1/31/2020 2/28/2020	\$247,000.00	\$246,753.00	\$246,753.00	1.55%	0.077 0.085	\$100.12 \$247,301.34	\$548.34	0.45%	

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
38148PGZ4	Goldman Sachs Bank USA 2.350% 03/15/2022	3/7/2017 8/23/2019	\$245,000.00	\$245,000.00	\$245,000.00	2.35%	0.118 0.126	\$100.28 \$245,695.80	\$695.80	0.45%	
15201QCD7	Centerstate Bank Corporation 1.000% 03/21/2022	3/10/2020 3/20/2020	\$245,000.00	\$245,000.00	\$245,000.00	1.00%	0.134 0.142	\$100.13 \$245,306.25	\$306.25	0.45%	
29976D2N9	TIAA, FSB 2.250% 03/29/2022	3/24/2017 9/19/2019	\$165,000.00	\$165,000.00	\$165,000.00	2.25%	0.156 0.164	\$100.35 \$165,577.50	\$577.50	0.30%	
87270LAD5	TIAA, FSB 2.150% 07/19/2022	7/14/2017 9/19/2019	\$60,000.00	\$60,000.00	\$60,000.00	2.15%	0.463 0.470	\$100.91 \$60,546.60	\$546.60	0.11%	
06740KKJ5	Barclays Bank Delaware 2.200% 07/19/2022	7/14/2017 9/19/2019	\$70,000.00	\$70,000.00	\$70,000.00	2.20%	0.463 0.470	\$100.94 \$70,654.50	\$654.50	0.13%	
06251A2B5	Bank Hapoalim B.M. 0.250% 07/22/2022	7/8/2020 7/22/2020	\$249,000.00	\$248,751.00	\$248,751.00	0.30%	0.471 0.479	\$100.00 \$249,007.47	\$256.47	0.45%	
88224PLZ0	Texas Capital Bank 0.250% 08/08/2022	7/28/2020 8/7/2020	\$249,000.00	\$248,626.50	\$248,626.50	0.33%	0.518 0.524	\$99.99 \$248,972.61	\$346.11	0.45%	
32056GCS7	First Internet Bancorp 2.350% 12/19/2022	12/7/2017 9/18/2019	\$250,000.00	\$250,000.00	\$250,000.00	2.35%	0.882 0.879	\$101.66 \$254,157.50	\$4,157.50	0.46%	
949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	12/19/2019 12/30/2019	\$249,000.00	\$248,813.25	\$248,813.25	1.88%	0.912 0.909	\$101.24 \$252,082.62	\$3,269.37	0.46%	
254673KT2	Discover Bank 2.550% 01/10/2023	1/3/2018 8/23/2019	\$135,000.00	\$135,000.00	\$135,000.00	2.55%	0.942 0.941	\$101.93 \$137,598.75	\$2,598.75	0.25%	
29278TNA4	EnerBank USA 1.650% 02/14/2023	2/12/2020 2/14/2020	\$249,000.00	\$248,502.00	\$248,502.00	1.72%	1.038 1.034	\$101.12 \$251,798.76	\$3,296.76	0.46%	
81768PAF3	ServisFirst Bank 1.600% 02/21/2023	2/12/2020 2/21/2020	\$249,000.00	\$248,626.50	\$248,626.50	1.65%	1.058 1.053	\$101.08 \$251,691.69	\$3,065.19	0.46%	
87165FTH7	Synchrony Bank 2.700% 02/23/2023	2/21/2018 9/19/2019	\$35,000.00	\$35,000.00	\$35,000.00	2.70%	1.063 1.047	\$102.26 \$35,789.60	\$789.60	0.06%	
05580AVA9	BMW Bank of North America 1.650% 02/28/2023	3/11/2020 3/12/2020	\$200,000.00	\$200,000.00	\$200,000.00	1.65%	1.077 1.069	\$101.14 \$202,288.00	\$2,288.00	0.37%	
05465DAG3	Axos Bank 1.600% 03/27/2023	2/27/2020 3/26/2020	\$147,000.00	\$146,926.50	\$146,926.50	1.62%	1.151 1.144	\$101.13 \$148,658.16	\$1,731.66	0.27%	
17312QJ26	Citibank, N.A. 2.900% 04/11/2023	4/4/2018 9/19/2019	\$245,000.00	\$245,000.00	\$245,000.00	2.90%	1.192 1.174	\$102.69 \$251,592.95	\$6,592.95	0.46%	

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
33646CJP0	1st Source Bank 2.850% 04/11/2023	4/6/2018 9/19/2019	\$225,000.00	\$225,000.00	\$225,000.00	2.85%	1.192 1.174	\$102.63 \$230,919.75	\$5,919.75	0.42%	
25665QAY1	Dollar Bank, Federal Savings Bank 2.850% 04/13/2023	4/4/2018 9/19/2019	\$200,000.00	\$200,000.00	\$200,000.00	2.85%	1.197 1.180	\$102.64 \$205,280.00	\$5,280.00	0.37%	
080515CN7	Belmont Savings Bank 2.850% 04/18/2023	4/16/2018 9/19/2019	\$200,000.00	\$200,000.00	\$200,000.00	2.85%	1.211 1.194	\$102.67 \$205,344.00	\$5,344.00	0.37%	
06654BCL3	Bankwell Bank 0.400% 07/28/2023	7/1/2020 7/28/2020	\$249,000.00	\$248,850.60	\$248,850.60	0.42%	1.488 1.485	\$99.41 \$247,523.43	(\$1,327.17)	0.45%	
795451AM5	Sallie Mae Bank 0.400% 08/11/2023	7/30/2021 8/11/2021	\$210,000.00	\$209,580.00	\$209,580.00	0.50%	1.526 1.520	\$99.36 \$208,662.30	(\$917.70)	0.38%	
949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	10/31/2019 11/4/2019	\$247,000.00	\$246,876.50	\$246,876.50	1.91%	1.712 1.684	\$101.69 \$251,181.71	\$4,305.21	0.46%	
88413QCJ5	Third Federal Savings and Loan Association of Cleveland 1.750% 11/13/2023	11/5/2019 11/12/2019	\$247,000.00	\$246,259.00	\$246,259.00	1.83%	1.784 1.756	\$101.43 \$250,519.75	\$4,260.75	0.45%	
61690UQZ6	Morgan Stanley Bank, National Association 1.850% 12/26/2023	12/23/2019 12/30/2019	\$247,000.00	\$245,765.00	\$245,765.00	1.98%	1.901 1.871	\$101.60 \$250,947.06	\$5,182.06	0.46%	
61760AAZ9	Morgan Stanley Private Bank, National Association 1.900% 12/26/2023	12/23/2019 12/30/2019	\$247,000.00	\$245,765.00	\$245,765.00	2.03%	1.901 1.870	\$101.69 \$251,179.24	\$5,414.24	0.46%	
75472RAK7	Raymond James Bank, National Association 1.800% 11/08/2024	11/5/2019 11/8/2019	\$247,000.00	\$246,506.00	\$246,506.00	1.84%	2.773 2.694	\$101.51 \$250,732.17	\$4,226.17	0.46%	
32110YUD5	First National Bank of America 0.650% 09/08/2025	8/23/2021 9/8/2021	\$249,000.00	\$248,377.50	\$248,377.50	0.71%	3.605 3.535	\$97.40 \$242,523.51	(\$5,853.99)	0.44%	
549104VF1	Luana Savings Bank 0.450% 12/30/2025	12/22/2020 12/30/2020	\$249,000.00	\$248,103.60	\$248,103.60	0.52%	3.915 3.854	\$96.24 \$239,642.58	(\$8,461.02)	0.44%	
856283S31	State Bank of India 0.600% 02/25/2026	2/9/2021 2/25/2021	\$249,000.00	\$247,755.00	\$247,755.00	0.70%	4.071 3.986	\$96.59 \$240,501.63	(\$7,253.37)	0.44%	

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
89235MKY6	Toyota Financial Savings Bank 0.900% 04/22/2026	4/14/2021 4/22/2021	\$248,000.00	\$247,008.00	\$247,008.00	0.98%	4.225 4.111	\$97.56 \$241,956.24	(\$5,051.76)	0.44%	
066519RW1	BankUnited, FSB 1.350% 12/08/2026	11/30/2021 12/10/2021	\$249,000.00	\$247,755.00 \$18.42	\$247,773.42	1.45%	4.855 2.914	\$98.74 \$245,850.15	(\$1,904.85)	0.45%	
	SubTotal		\$7,350,000.00	\$7,338,475.45 \$18.42	\$7,338,493.87	1.63%		\$7,379,877.04	\$41,401.59	13.40%	
U.S. Treasury Bond											
91282CCU3	UST 0.125% 08/31/2023	8/25/2021 8/31/2021	\$500,000.00	\$498,808.59	\$498,808.59	0.24%	1.581 1.584	\$98.57 \$492,851.50	(\$5,957.09)	0.89%	Aaa AA+
91282CCG4	UST 0.250% 06/15/2024	8/23/2021 8/24/2021	\$500,000.00	\$497,851.56	\$497,851.56	0.40%	2.373 2.373	\$97.65 \$488,242.00	(\$9,609.56)	0.89%	Aaa AA+
	SubTotal		\$1,000,000.00	\$996,660.15	\$996,660.15	0.32%		\$981,093.50	(\$15,566.65)	1.78%	
U.S. Treasury Note											
91282CCCK5	UST 0.125% 06/30/2023	8/24/2021 8/25/2021	\$1,000,000.00	\$998,515.63	\$998,515.63	0.21%	1.411 1.410	\$98.82 \$988,200.00	(\$10,315.63)	1.79%	Aaa AA+
912828ZY9	UST 0.125% 07/15/2023	8/25/2021 8/26/2021	\$500,000.00	\$499,121.09	\$499,121.09	0.22%	1.452 1.451	\$98.75 \$493,730.00	(\$5,391.09)	0.90%	Aaa AA+
91282CCCN9	UST 0.125% 07/31/2023	8/19/2021 8/20/2021	\$1,000,000.00	\$998,225.00	\$998,225.00	0.22%	1.496 1.493	\$98.68 \$986,800.00	(\$11,425.00)	1.79%	Aaa AA+
91282CAF8	UST 0.125% 08/15/2023	8/20/2021 8/23/2021	\$1,000,000.00	\$998,068.80 \$27.17	\$998,095.97	0.22%	1.537 1.534	\$98.63 \$986,250.00	(\$11,818.80)	1.79%	Aaa AA+
91282CCDA6	UST 0.250% 09/30/2023	9/28/2021 9/30/2021	\$675,000.00	\$674,182.62	\$674,182.62	0.31%	1.663 1.657	\$98.67 \$666,036.00	(\$8,146.62)	1.21%	Aaa AA+
912828T91	UST 1.625% 10/31/2023	12/30/2019 12/31/2019	\$875,000.00	\$874,658.21	\$874,658.21	1.64%	1.748 1.721	\$100.91 \$882,962.50	\$8,304.29	1.60%	Aaa AA+
91282CCCL3	UST 0.375% 07/15/2024	7/29/2021 7/30/2021	\$500,000.00	\$499,921.88	\$499,921.88	0.38%	2.455 2.434	\$97.83 \$489,160.00	(\$10,761.88)	0.89%	Aaa AA+
91282CCT6	UST 0.375% 08/15/2024	8/23/2021 8/24/2021	\$500,000.00	\$499,082.03 \$45.85	\$499,127.88	0.44%	2.540 2.513	\$97.71 \$488,555.00	(\$10,527.03)	0.89%	Aaa AA+
912828ZL7	UST 0.375% 04/30/2025	8/26/2021 8/27/2021	\$805,000.00	\$797,924.80	\$797,924.80	0.62%	3.247 3.206	\$96.67 \$778,177.40	(\$19,747.40)	1.41%	Aaa AA+
91282CAB7	UST 0.250% 07/31/2025	8/23/2021 8/24/2021	\$500,000.00	\$492,753.91	\$492,753.91	0.62%	3.499 3.456	\$95.82 \$479,120.00	(\$13,633.91)	0.87%	Aaa AA+

City of Reynoldsburg Operating Account
POSITION STATEMENT
As of January 31, 2022



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CAJ0	UST 0.250% 08/31/2025	8/10/2021 8/11/2021	\$530,000.00	\$520,932.03	\$520,932.03	0.68%	3.584 3.540	\$95.66 \$506,976.80	(\$13,955.23)	0.92%	Aaa AA+
91282CCF6	UST 0.750% 05/31/2026	7/6/2021 7/7/2021	\$350,000.00	\$349,398.44	\$349,398.44	0.79%	4.332 4.227	\$96.51 \$337,778.00	(\$11,620.44)	0.61%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	6/29/2021 6/30/2021	\$250,000.00	\$249,707.03	\$249,707.03	0.90%	4.414 4.297	\$96.95 \$242,372.50	(\$7,334.53)	0.44%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	9/1/2021 9/2/2021	\$500,000.00	\$499,277.34 \$20.72	\$499,298.06	0.78%	4.584 4.458	\$96.24 \$481,210.00	(\$18,067.34)	0.87%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/28/2021 9/30/2021	\$750,000.00	\$745,048.83	\$745,048.83	1.01%	4.666 4.526	\$96.70 \$725,272.50	(\$19,776.33)	1.32%	Aaa AA+
	SubTotal		\$9,735,000.00	\$9,696,817.64 \$93.74	\$9,696,911.38	0.58%		\$9,532,600.70	(\$164,216.94)	17.31%	
Grand Total			\$55,699,357.30	\$55,608,739.45 \$245.08	\$55,608,984.53	0.68%		\$55,068,687.84	(\$540,051.61)	100.00%	

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
As of January 31, 2022



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity								
Maturity	1/24/2022	1/24/2022	02007GMS9	Ally Bank 1.700% 01/24/2022	247,000.00	246,567.75	247,000.00	432.25
Maturity	1/27/2022	1/27/2022	912796C31	UST 01/27/2022	500,000.00	499,532.36	500,000.00	467.64
Maturity	1/31/2022	1/31/2022	59013KFD3	Merrick Bank Corporation 1.650% 01/31/2022	249,000.00	248,751.00	249,000.00	249.00
Total					996,000.00	994,851.11	996,000.00	1,148.89

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	1/3/2022	1/3/2022	31846V567	First American Funds, Inc.	1.89
Interest/Dividends	1/10/2022	1/10/2022	254673KT2	Discover Bank 2.550% 01/10/2023	1,735.40
Interest/Dividends	1/10/2022	1/10/2022	857894F53	Stearns Bank National Association 1.600% 02/10/2022	338.37
Interest/Dividends	1/10/2022	1/10/2022	3135G05G4	FNMA 0.250% 07/10/2023	843.75
Interest/Dividends	1/12/2022	1/12/2022	3130AN3E8	FHLB 0.520% 07/12/2024	1,300.00
Interest/Dividends	1/13/2022	1/13/2022	3133ELT95	FFCB 0.200% 07/13/2022	500.00
Interest/Dividends	1/14/2022	1/14/2022	29278TNA4	EnerBank USA 1.650% 02/14/2023	348.94
Interest/Dividends	1/14/2022	1/14/2022	3134GV5F1	FMCC 0.375% 07/14/2023	562.50
Interest/Dividends	1/18/2022	1/18/2022	32056GCS7	First Internet Bancorp 2.350% 12/19/2022	498.97
Interest/Dividends	1/18/2022	1/18/2022	080515CN7	Belmont Savings Bank 2.850% 04/18/2023	484.11
Interest/Dividends	1/18/2022	1/18/2022	949763M60	Wells Fargo Bank, National Association 1.900% 10/18/2023	398.58
Interest/Dividends	1/18/2022	1/18/2022	912828ZY9	UST 0.125% 07/15/2023	312.50

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
 As of January 31, 2022



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	1/18/2022	1/18/2022	91282CCL3	UST 0.375% 07/15/2024	937.50
Interest/Dividends	1/19/2022	1/19/2022	87270LAD5	TIAA, FSB 2.150% 07/19/2022	650.30
Interest/Dividends	1/19/2022	1/19/2022	06740KKJ5	Barclays Bank Delaware 2.200% 07/19/2022	776.33
Interest/Dividends	1/20/2022	1/20/2022	3133EMND0	FFCB 0.570% 01/20/2026	285.00
Interest/Dividends	1/21/2022	1/21/2022	65344AAB1	Nextier Bank, Na. 1.600% 02/22/2022	338.37
Interest/Dividends	1/21/2022	1/21/2022	81768PAF3	ServisFirst Bank 1.600% 02/21/2023	338.37
Interest/Dividends	1/24/2022	1/24/2022	02007GMS9	Ally Bank 1.700% 01/24/2022	2,128.26
Interest/Dividends	1/24/2022	1/24/2022	06251A2B5	Bank Hapoalim B.M. 0.250% 07/22/2022	313.81
Interest/Dividends	1/26/2022	1/26/2022	05465DAG3	Axos Bank 1.600% 03/27/2023	199.76
Interest/Dividends	1/28/2022	1/28/2022	06654BCL3	Bankwell Bank 0.400% 07/28/2023	502.09
Interest/Dividends	1/31/2022	1/31/2022	59013KFD3	Merrick Bank Corporation 1.650% 01/31/2022	348.94
Interest/Dividends	1/31/2022	1/31/2022	91282CAB7	UST 0.250% 07/31/2025	625.00
Interest/Dividends	1/31/2022	1/31/2022	91282CCN9	UST 0.125% 07/31/2023	625.00
Interest/Dividends	1/31/2022	1/31/2022	949495AF2	Wells Fargo National Bank West 1.850% 12/30/2022	391.24
Total					15,784.98

City of Reynoldsburg Operating Account
TRANSACTION STATEMENT
 As of January 31, 2022



Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Custodian Fee				
Custodian Fee	1/25/2022	1/25/2022	Cash Out	(395.37)
Total				(395.37)
Management Fee				
Management Fee	1/14/2022	1/14/2022	Cash Out	(9,148.80)
Total				(9,148.80)



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Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 28, 2022**

TO:

RE: **Harriet Tubman Day**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
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This resolution recognizes the accomplishments of Harriet Tubman.

A RESOLUTION RECOGNIZING HARRIET TUBMAN DAY

WHEREAS, Harriet Tubman is revered by many as a freedom seeker and leader of the Underground Railroad; and

WHEREAS, after escaping from slavery herself in 1849, Harriet Tubman led hundreds of slaves to freedom by making a reported nineteen trips through the network of hiding places known as the Underground Railroad. For her efforts to help ensure that our Nation always honors its promise of liberty and opportunity for all, she became known as the “Moses of her People;” and

WHEREAS, while serving as a nurse, scout, cook, and emissary during the American Civil War, Harriet Tubman often risked her own freedom and safety to protect that of others; and

WHEREAS, after the war, she continued working for justice and for the cause of human dignity until her death on March 10, 1913; and

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

WHEREAS, today, we are deeply thankful for the efforts of this brave, selfless, courageous and extraordinary woman, who has been a source of inspiration to generations of Americans; and

WHEREAS, in recognition of Harriet Tubman's special place in the hearts of all who cherish freedom, Congress passed a joint Resolution 257 on March 10, 1990 in observance of Harriet Tubman Day on her 77th anniversary of her death.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Reynoldsburg that

we do hereby proclaim Thursday, March 10, 2022

HARRIET TUBMAN DAY

In observance of the 109th anniversary of her passing, we remember Harriet Tubman's commitment to freedom and rededicate ourselves to the timeless principles she sought to uphold.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 28, 2022**

TO:

RE: **Appointment of Planning Commission Member**

Approval:

Completed Joe Begeny	Chris Shook	Stephen Cicak
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Steven Hicks resigned from the Planning Commission following the February 3rd meeting. His term expires on December 31, 2022. The Mayor is recommending the appointment of Teresa Alabi to the Planning Commission to fill an unexpired term beginning March 1, 2022 and expiring December 31, 2022.

A Motion to Hereby Confirm the Mayoral Appointment of Teresa Alabi to Serve on the Planning Commission to Fill and Unexpired Term Beginning March 1, 2022 to December 31, 2022

TERESA ALABI

7081 Roundelay Rd. N, Reynoldsburg, OH 43068 p: 614-648-2962 e: teresamfoster@gmail.com

OBJECTIVE

Innovative, results driven professional with proven leadership experience in portfolio, project, and process management, pursuing opportunities to leverage my experience in a Consultant position.

SKILLS AND CORE COMPETENCIES

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • Process Improvement • Time Management • Enterprise Project Lifecycle | <ul style="list-style-type: none"> • Planview E1 Software • Managerial Courage • IT Portfolio Management | <ul style="list-style-type: none"> • Relationship Management • Project Management • Continuous Improvement |
|--|---|---|

PROFESSIONAL EXPERIENCE

Nationwide Insurance	Columbus, Ohio	Nov 2008 – Current
Software Engineer		Aug 2020 – Current

Provide support and troubleshooting for Enterprise level delivery tools. Design and deliver OCM as needed.

- Led OCM for Planview Enterprise One June 2021 upgrade.
- Primary support for Planview E1 users, discussing and researching issues for resolution.
- Developed and maintains Sharepoint education sites for Jira, Planview E1 and Whoville applications.
- Created various micro videos for popular Planview E1 processes.

IT Portfolio Coordinator	Jul 2012 – Aug 2020
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Considered subject matter expert in demand, capacity, and financial management. Supported various strategic workforce initiatives.

- Established reporting method to capture expense recovery across all variable labor categories, recapturing additional 20% labor charges.
- Implemented new Enterprise-wide project management tool.
- Created project plan template for operational areas, providing method of tracking unplanned Infrastructure and Risk Management expenses.
- Drafted and executed budget training for Operational code-owners, allowing them to plan and forecast in a single source of record.
- Drafted and implemented Plan to Build transition process for IT projects.
- Managed small projects budgets and forecasts for a combined total of \$4 million per year.

Project Administrator	Jun 2010 – Jul 2012
------------------------------	----------------------------

Gained valuable skills in financial forecasting and reporting, managing project lifecycle and project management software.

- Performed monthly financial forecasting and plan reconciliation, aiding in the reduction of \$4 million over an 8-month time period.
- Developed and facilitated biweekly program approval board meetings, saving over 4 hours, weekly, across all projects and stakeholders schedules.

Executive Assistant	Nov 2008 – Jun 2010
----------------------------	----------------------------

- Provided personnel support to Associate Vice President level executive.
- Coordinated executive travel and managed expense reporting.
- Organized and executed quarterly team engagement events.
- Produced monthly product portfolio deck.

Urban Concern	Columbus, Ohio	Aug 2003 – Nov 2008
Assistant to the Director of Education		

Main administrative support for Principal and staff of K-5 private elementary school.

EDUCATION

Otterbein University Master of Business Administration	Westerville, Ohio
The Ohio State University B.A., Humanities	Columbus, Ohio

November 10, 2021

Mayor Joe Begeny
7232 E. Main Street
Reynoldsburg, OH 43068
jbegeney@ci.reynoldsburg.oh.us

Dear Mayor Begeny,

I would like to state my intention to apply for a Reynoldsburg City board or commission appointment. I would be willing to serve on either the Board of Building & Zoning Appeals or the Planning Commission, however my first choice would be the BZBA.

Professionally, I am an IT Process Management professional at Nationwide Insurance. In my job I help to train and support the users of our project management software. I have experience in IT project and process management, financial management and reporting and organizational change management.

In my personal life, I am a mom of two girls, a wife, and a resident of Reynoldsburg for over five years. My husband and I moved here because of the diversity of the city and the strength of the school system. We have since fallen in love with the community and would like to help to maintain the things we moved here for, but also to help make the city stronger and an even better place to live.

To support the mission to support the community and build a better Reynoldsburg, I have taken part in the following:

- ✓ Lead Girl Scout Troop #6585
- ✓ Support and Assist the PTO at Rose Hill, Taylor Road and Summit Road STEM
- ✓ Served as Assistant Soccer Coach in the Parks & Rec Youth Sports league
- ✓ Taken part in a focus group with RCS on the Early Childhood building initiative
- ✓ Volunteered at the Tomato Festival

It is my intention to continue my community involvement within the city, which is why I would like to be considered for a board or commission position. Please feel free to contact me if you desire further information.

Sincerely,



Teresa Alabi

7081 Roundelay Rd N
Reynoldsburg, OH 43068
teresamfoster@gmail.com
614-648-2962

Attachment: Teresa Alabi Resume (Appointment of Planning Commission Member)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 28, 2022**

TO:

RE: **Approve Rules of Council**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
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Every two year, City Council is required to review their Rules of Council and make any changes deemed necessary. Council will discuss any changes to be made and vote to amend or approve the Rules during the February 28, 2022 Council meeting.

COUNCIL RULES

REYNOLDSBURG CITY COUNCIL

Updating 2/28/2022

Attachment: Rules of Council 2020 Redline (Approve Rules of Council)

COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO

EFFECTIVE 2020

<i>Article I - Powers.....</i>	<i>3</i>
<i>Article II - Meetings.....</i>	<i>3</i>
<i>Article III - Officers.....</i>	<i>6</i>
<i>Article IV - Committees.....</i>	<i>7</i>
<i>Article V - Council Agenda.....</i>	<i>10</i>
<i>Article VI - Rules of Order.....</i>	<i>12</i>
<i>Article VII - Legislation.....</i>	<i>12</i>
<i>Article VIII - Rules of Discussion.....</i>	<i>14</i>
<i>Article IX - Voting.....</i>	<i>15</i>
<i>Article X - Expenditure of Council Funds.....</i>	<i>15</i>
<i>Article XI - Council Rules and Organization</i>	<i>16</i>

**COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO
REVISED 2018**

ARTICLE I - POWERS

No provision or section of these rules, which conflicts with or restricts those rights provided by the Constitution of the United States, the Constitution of the state of Ohio, the City of Reynoldsburg Charter, or the Revised Code of Ohio, shall have any force or effect.

SECTION 1. *Section 731.05 Revised Code.* Council takes due notice of the statutory limitation of powers set forth in Section 731.05 of the Revised Code of Ohio as follows: the powers of the legislative authority of a city shall be legislative only, unless otherwise provided in Title VII of the Revised Code or the City of Reynoldsburg Charter (CRC). All contracts, requiring the authorization of the legislative authority for their execution, shall be entered into and conducted to performance by the board or officers having charge of the matters to which they relate. After the authority to make such contracts has been given and the necessary appropriation made, the legislative authority shall take no further action thereon.

SECTION 2. *Section 3.08 CRC.* Council shall exercise all legislative powers of the City and all powers granted to municipal corporations by the Constitution and laws of Ohio, which are not reserved by the Charter to other officers of the City, and which are not inconsistent with the Charter.

SECTION 3. Council is the legislative and policy-making body of the City. Except as otherwise provided under the City Charter, Council shall enact local legislation, adopt budgets, determine policies, and other measures in order to carry out municipal functions involving the City.

SECTION 4. Council shall adopt, by a simple majority vote, its own Rules of Council, which shall not conflict with the City Charter, shall remain in effect until amended, changed, or repealed by a majority vote of the Council, shall go into effect immediately unless a later date is specified, and shall not be subject to initiative or referendum.

ARTICLE II - MEETINGS

SECTION 1. *Definitions*

As used in these Rules:

1. "Clerk" means the Clerk of Council.
2. "Assistant Clerk" means the Assistant Clerk of Council.
3. "Day" means calendar day.
4. "Meeting" means any prearranged discussion of the public business of Council by a majority of its members.

5. "Oral Notification" means notification given orally, either in person or by telephone directly to the person for whom such notification is intended, or by leaving an oral message for such person at the address, or if by telephone, at the telephone number of such person as shown on the records kept by the Clerk, under these Rules.
6. "Post" means to post in an area accessible to the public during the usual business hours at the Office of the Clerk and at the following location - First Floor, Municipal Building.
7. "Published" means published on the City's website, as defined in Section 4.14 CRC.
8. "Quorum" means a quorum at any meeting of Council shall consist of four (4) members of Council.
9. "Written Notification" means notification in writing, mailed, e-mailed, faxed, or delivered to the address of the person for whom notification is intended, as shown on the records, kept by the Clerk under these Rules or in any way delivered to such person. If mailed, the notification shall be mailed by first class mail, deposited in the U.S. Postal Service mailbox no later than the second day preceding the day of the meeting to which the notification refers providing that at least one regular mail delivery day falls between the day of mailing and day of the meeting.

SECTION 2. *Types of Meetings*

- a. Regular Meetings. Council shall meet in regular session on the second and fourth Mondays of each month, unless such day is a nationally recognized holiday, in which case, the regular session may be held on the immediately succeeding Tuesday.
- b. Special Meetings. The Mayor, or any three members of Council, may call special meetings with at least a twenty-four (24) hour notice to each Councilmember personally served or left at his or her usual place of residence - i.e. (Sec. 3.07(b) CRC)
- c. Executive Session Meetings. Council may call an Executive Session at any time prior to or during a meeting. Executive Sessions shall be closed, private, and confidential; and shall be held in accordance with the Ohio Revised Code 121.22 (g). These meetings are to be noted on the agenda of regular meetings, when possible. A motion that includes the general purpose of the Executive Session, as specified in the Ohio Revised Code 121.22 (g) and passed by a majority is required for Council to recess into Executive Session.

SECTION 3. *Time and Place of Meetings.* All regular meetings of Council shall be held in accordance with Section 3.07 CRC. All Special meetings shall be at a time and place as described in Article II, Section 4, Item B. Meetings of Council will normally be held in the room designated as Council Chambers in the Municipal Building in the City of Reynoldsburg; however, Council may, by affirmative vote of a majority of members, designate any other location necessary for the orderly conduct of Council affairs. Such meeting place must be within the City of Reynoldsburg.

SECTION 4. *Open Meetings.* All meetings of Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies - i.e., (Sec. 3.07(d) CRC)

A. NOTICE OF REGULAR AND ORGANIZATIONAL MEETINGS

1. The Clerk shall post a statement of the times and places of regular meetings for each calendar year, not later than the second day preceding the day of the first regular meeting (other than organizational meeting). The Clerk shall check at reasonable intervals to ensure that each statement remains posted during such calendar year. If, at any time during the calendar year, the time or place of any regular meeting is changed on a permanent or temporary basis, a statement of the time and place of the changed regular meeting shall be posted by the Clerk at least twenty-four (24) hours before the time of the meeting.
2. The Clerk shall post a statement of the time and place of any organizational meeting at least twenty-four (24) hours before the time of the organizational meeting.
3. Upon the adjournment of any regular or special meeting to another day, the Clerk shall promptly post notice of the time and place of such an adjourned meeting.

B. NOTICE OF SPECIAL MEETINGS

1. Except in the case of a special meeting referred to in subsection C, paragraph 3 of this section, the Clerk shall post a statement of the time, place, and purposes of such meeting no later than twenty-four (24) hours before the time of a special meeting.

C. NOTICE TO MEDIUM OF SPECIAL MEETINGS

1. Any news organization or individual that desires to be given advance notification of special meetings shall file with the Clerk a written request. Except in the event of an emergency, requiring immediate official action, as referred to in paragraph 4 of this section, a special meeting shall not be held unless at least twenty-four hours advance notice of the time, place, and purpose of such special meeting is given to the news media, that have requested advance notification.
2. In the event of an emergency requiring immediate official action, a special meeting may be held without giving twenty-four (24) hour advance notification thereof to the requesting news medium. Any of the persons calling such meeting or the Clerk shall immediately give oral notification or written notification, or both, of the time, place, and purpose of the special

meeting to the news medium that has requested advance notification. The notification of any such special meeting shall state the general nature of the emergency requiring immediate official action.

D. GENERAL

1. Any person may visit or telephone the Office of the Clerk during regular office hours to determine, based on information available at the time, the time and place of regular meetings, the time, place, and purpose of any then known special meetings, and whether the available agenda of any future meeting states that any specific type of public business is to be discussed at such meeting.
2. Any notification provided herein to be given by the Clerk, may be given by any person acting on behalf of the Clerk.
3. A reasonable attempt at notification shall constitute compliance with these Rules.
4. To better insure compliance with these Rules, it shall be the responsibility of the President of Council and Committee Chairpersons to advise the Clerk in a timely manner of future meetings and the subject matters to be discussed.

ARTICLE III - OFFICERS

SECTION 1. *President of Council*

- A. The President of Council shall be elected from the City at large to a four year term of office. (Sec. 3.04 (a) CRC)
- B. The President of Council shall be the presiding officer of Council, but shall vote on any matter before Council only in the event of a tie vote among the members of Council. (Sec. 3.04 (b) CRC)

SECTION 2. *President Pro Tempore*

- A. Council shall appoint, as a part of its organizational process and by a majority vote of its members, a member of Council to serve as the President Pro Tempore of Council and to serve at the pleasure of Council. (Sec. 3.05 (a) CRC)
- B. The President Pro Tempore shall serve as the presiding officer of Council during the temporary absence or disability of the President of Council, but while so serving, shall retain the power to vote on all matters before Council. (Sec. 3.05 (b) CRC)
- C. In the absence of both the President of Council and the President Pro Tempore of Council, an acting presiding officer shall serve as follows: Chairman of the Finance and Administration Committee, Chairman of the Public Service and Transportation Committee, Chairman of the Public Safety, Law and Courts Committee, Chairman of the Development, Parks and Recreation Committee.

SECTION 3. Clerk of Council.

Council shall appoint, by a majority vote of its members, a person to serve as the Clerk of Council, to serve at the pleasure of Council. (Sec. 3.06 CRC)

The Clerk of Council shall:

- A. Attend Council meetings - regular and special.
- B. Prepare a Record of Proceedings of all Council meetings, which shall be termed the minutes or journal, and be the custodian of such records. Meetings of City Council shall be recorded and recordings made of meetings shall be retained in accordance with the City's Record Retention Schedule.
- C. Prepare an agenda for each regular meeting of Council and Committees.
- D. Furnish all transcripts, orders, and certificates, which may be properly required, and shall be entitled to charge for all attested certificates and transcripts, the same fees that are allowed by law to county officers for similar services provided the same shall be furnished free of charge, when ordered by Council, or required by any Councilmember or City Official, in the execution of official duties.
- E. Assign numbers to all ordinances and resolutions, when such legislation is proposed. Number assignments will be referenced in the official minutes of Council proceedings.
- F. Maintain a permanent record of all ordinances or resolutions, by appropriate notation, show passage or rejection, subsequent repeal, and amendment thereof.
- G. Perform all clerical duties incidental to the office.
- H. Be available during the hours specified by Council.
- I. Perform such other duties as directed by Council.

SECTION 4. Assistant Clerk of Council.

An Assistant Clerk of Council shall be appointed by a majority vote of Council and shall serve at the pleasure of Council. The Assistant Clerk of Council shall assume the duties and responsibilities of the Clerk of Council in their absence or at their request.

ARTICLE IV - COMMITTEES

SECTION 1. Standing Committees. Council shall have the following standing committees with the responsibilities as shown:

- A. **FINANCE AND ADMINISTRATION COMMITTEE**
 City Auditor: taxation; bond and note sales, banking, financial services, Comprehensive Annual Financial Report (CAFR), appointments to Income Tax Board of Review
 Clerk of Council: Records Commission
 Department of Computer Systems: city-wide technology services
 Civil Service Commission, Department of Human Resources: general employment policies, personnel policies, insurance
 Mayor's Office: Miscellaneous city-wide, general policies or code amendments, annual budget
 Other: Appointment of elected officials, appointments to other non-designated Boards/Commissions

B. PUBLIC SAFETY, LAW AND COURTS COMMITTEE

Department of Public Safety: Director's Office, fire district agreements/appointments.

Division of Police: Collective bargaining agreements, salary ordinances for safety personnel, facilities/equipment purchases and improvements

City Attorney's Office

Mayor's Court

B.C. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE

Department of Public Service: Director's Office, City Engineer and Divisions of Street, Water/Wastewater, and Maintenance. Water/Sewer rates/agreements, refuse collection service contracts, intergovernmental agreements for infrastructure improvements, ODOT, MORPC, etc.

Building Division: code compliance programs and abatement assessments

Planning and Zoning Division: planning and zoning code, zoning district changes,

Planning Commission and Board of Zoning and Building Appeals appointments

D. DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Development Department: Director's Office, economic development agreements (EDAs); Tax Incentive Review Council (TIRC); CRAs (including residential CRAs); intergovernmental cooperative development agreements, matters pertaining to industrial/commercial/residential development

Parks and Recreation Department: Director's Office, Division of Parks

Maintenance, Parks & Recreation Department appointments, recreation programs,

Senior Center, community festivals, Livingston House, convention and visitor's

Bureau, Reynoldsburg-Truro Historical Society, matters pertaining to general civic improvement, beautification, and other special civic assignments

Requests for new employee(s) shall be considered by the committee responsible for the department requesting the new employee(s). Salary amount(s) should be included on the legislative file for consideration by this committee, prior to referring the topic to the Finance Committee for funding.

SECTION 2. *Special Committees*

A. Special Ad Hoc Committees. The President of Council may, from time to time, appoint special committees for limited purposes, subject to the approval of a majority of Council. The statement of purpose for all special Ad Hoc committees shall contain a section setting forth the length of time required to complete their special purpose.

B. Special Representative. The President of Council may, from time to time, appoint a representative from Council to assess such areas as (but not limited to) constituent services, technological capabilities, and budgetary matters. The purpose of this assessment is to facilitate better communication between the constituents and Council. The representative will report to the President of Council within the time period set by the President for further action by Council, if necessary.

SECTION 3. *Composition of Committees.* Standing and special committees shall consist of not less than three (3) members of Council, recommended by the President of Council and approved by a majority vote of Council at its organizational meeting. Such approved committee membership shall be in effect until such time as Council committees reorganize, except that any member who resigns or for any reason cannot serve, must be replaced by a majority vote of Council. The Finance and Administration Committee shall be staffed with a member of each of the following committees - Chairpersons of the Development, Parks and Recreation Committee, Public Service and Transportation Committee, and Public Safety, Law and Courts Committee, to promote continuity of purpose and aims between the four standing committees. Each committee shall select their own chairperson. The President of Council shall be an ex-officio member of all committees and shall vote on any action only in case of a tie vote.

SECTION 4. *Duties of Committee Chairperson*

- A. The Chairperson, as selected in Article IV, Section 3, shall preside over all committee meetings.
- B. The Chair shall:
 - 1. Appoint a vice-chair to serve in the chair's absence.
 - 2. With the assistance of the Clerk, prepare agendas, meeting minutes and provide supporting materials that are germane to the discussion of items on the agenda, not less than two days before the next scheduled meeting.
 - 3. Be the sponsor of new legislation unless the Chair designates another member of the Committee to sponsor the new legislation.
 - 4. Be responsible that legislation will not be sent from committee to Council, except by a majority vote of the committee. Legislation will either be forwarded to the Consent Agenda or Regular Agenda.
 - 5. With the assistance of the Clerk, be responsible for maintaining an up-to-date status of all legislation directed to the committee or redirected to the committee by Council, as needed, until such time as legislation has received final approval or disapproval by Council, or is declared null and void by the authority of Article VII, Section 8A.
 - 6. When directed by the President of Council to conduct a study or survey, assure that the subject matter is continued on the agenda as an active discussion item, until such time as the committee report or resultant proposed legislation has been presented to Council.
 - 7. If desired, appoint as many citizen advisory members as may be necessary; however, no citizen advisory members shall vote on the recommendations of the committee, but may concur in either the majority or minority reports.

SECTION 5. *Committee Agendas.* Items to be considered by committees or approved requests, including supporting documentation, shall be received by the Clerk no later than 5:00 p.m. seven (7) days prior to the Committee Meeting. Unless of an emergency nature, no material will be received by Council on the meeting night. All officers of the municipality and members of the public are urged to cooperate with the Clerk in making the agenda complete and accurate. The person requesting the item, or a designee, shall attend the committee meeting to discuss the item.

SECTION 6. *Committee Meetings.* Meetings of all committees of Council shall be public meetings, and whenever possible, shall be held in public buildings within the City of Reynoldsburg; however, each committee, by a majority of its voting members, may elect to hold meetings wherever it deems necessary to properly further its assigned purpose. All committee meetings will be convened by the Chair of such committee, or by two (2) voting members, giving notice of the date, time, and place to all members of the committee and the Clerk. The Clerk shall notify all members of Council of all committee meetings. Any member of Council shall have the right to sit with any committee, present information, take part in any discussion, and question witnesses; however, members of Council shall have a vote only when regularly assigned to such committee.

SECTION 7. *Committee of the Whole.* Council committees may meet as a Committee of the Whole to consider the agenda of any Committee, if a quorum of an individual committee is not present at the meeting, provided that four members of Council are present. Succession to chair a Committee of the Whole meeting shall be: Committee Chairperson, Vice-Chairperson, senior member of Committee, or senior member of Council. When meeting as a Committee of the Whole, each member present shall retain the right to vote.

SECTION 8. *Mandatory Referral.* All ordinances and resolutions shall be referred to an appropriate committee for review and recommendation for adoption or denial prior to final action being taken by Council. This provision may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04). Legislation awarding contracts are exempt from Mandatory Referral. (See CRC 8.04 (b)) **EXCEPTION:** When circumstances are warranted, legislation can be amended with emergency language and considered for adoption without suspension of the provision provided appropriate committee members are present and the topic has been discussed at least once in committee.

ARTICLE V - COUNCIL AGENDA

SECTION 1. *Content.* Before adoption of an ordinance or resolution, the committee chairperson or Clerk of Council may request the City Attorney review an ordinance to determine if it is a valid exercise of legislative authority.

SECTION 2. *Preparation.* The agenda for all meetings of Council shall be prepared by the Clerk, under the guidance of the President of Council, with the assistance of the President Pro Tempore of Council. No item requiring action may be placed on the agenda later than seven (7) days before a regular meeting and less than twenty-four (24) hours prior to the time of a special meeting, unless as considered in Section 4 of this Article. Unless the subject is of an emergency nature, no material will be received by Council on the meeting night.

SECTION 3. *Delivery.* It shall be the responsibility of the President of Council to make sure that the agenda is delivered to the members of Council on the Friday before a regular meeting, and not less than twenty-four (24) hours prior to the time of a special meeting.

SECTION 4. *Changes.* Any change to the published agenda shall not be made, other than by a majority vote of Council, on a motion to amend, which shall not be debatable, except for a brief statement of necessity, by the maker of the motion. Such motion shall require no second.

All matters listed under Item 10, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of items listed on the Consent Agenda. However, if discussion is desired on a particular item(s), that item will be removed from the Consent Agenda and will be considered separately.

The Clerk of Council shall read aloud the items considered as part of the Consent Agenda before there is a motion for approval.

A typical motion for approval: “I move that the Consent Agenda items ‘a’ through ‘e’ be approved as indicated,” followed by a roll call vote, **or** a typical motion to remove an item might be, “I move that we approve the Consent Agenda items ‘a’ through ‘e’ with the exception of item ‘c’,” followed by a roll call vote.

SECTION 5. *Order of Business.* The agenda should reflect the following order of business:

- Roll Call
- Approval of Agenda
- Approval of Minutes
- Community Comments/Presentations
- Communications
- Motions
- Reports
 - City Officials
 - Standing Committees
 - Special Committees
- Legislative Action One Reading Only
- Consent Agenda
- Procedural readings:
 - First readings
 - Second readings
- Legislative Action:
 - Third readings
- Other Council Matters
- Adjournment

It should be noted, that this section is directory in nature and not mandatory, and is subject to the discretion of the presiding officer.

ARTICLE VI - RULES OF ORDER

SECTION 1. *Rules of Order.* All deliberations of Council shall be governed by the Constitution of the United States, the Constitution of the state of Ohio, the Revised Code of Ohio, the City of Reynoldsburg Charter, duly enacted ordinances and resolutions of the City of Reynoldsburg, Ohio, the Rules of Council of the City of Reynoldsburg, Ohio as contained herein, and in those areas of parliamentary procedure not specifically set forth in the foregoing documents, Roberts Rules of Order, Newly Revised.

ARTICLE VII – LEGISLATION

SECTION 1. *Definitions.*

- Ordinance: Refers to the type of action by Council, which is of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of property.
- Resolution: Refers to a declaration of intent or purpose, the authorization of some temporary act or administrative procedure. A resolution may initiate, direct, or carry out administrative duties and functions, which are granted to the legislative body under statutory laws, the City of Reynoldsburg Charter, or municipal ordinance.
- Motion: Refers to an action used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, resolutions of expression by Council, decisions not requiring ordinance or resolution, and as otherwise provided in the CRC.
- Majority: Four (4) members of Council shall constitute a majority for the normal transaction of business.
- 2/3 Majority: A two-thirds (2/3) majority shall mean five (5) members of Council.
- 3/4 Majority: A three-fourths (3/4) majority shall mean six (6) members of Council.

SECTION 2. *Form of Action of Council.* Except as otherwise provided in the CRC, action of Council shall be by ordinance, resolution, or motion. Motions shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, and as otherwise provided in the CRC. All other action shall be taken by ordinance or resolution. No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this Section - i.e. (Sec. 4.02 CRC).

SECTION 3. *Introduction of Legislation.* Any member of Council may introduce any ordinance or resolution, at a regular or special meeting, which shall be in written or printed form, and shall contain a concise title - i.e. (Sec. 4.02 CRC).

SECTION 4. *Form of Ordinances and Resolutions.*

- A. The form and style of ordinances and resolutions shall be determined by the Rules of Council.
- B. Each ordinance or resolution shall contain only one subject, which shall be expressed in its title, provided that appropriation ordinances may contain the various subjects, accounts, and amounts for which monies are appropriated, and that ordinances and resolutions, which are codified or re-codified, are not subject to the limitation of containing one subject - i.e. (Sec. 4.02 CRC).
- C. Resolutions, primarily and exclusively for recognition, shall be adopted upon a favorable vote at the first reading.

SECTION 5. *Reading Ordinances and Resolutions.*

- A. Each ordinance and resolution shall be read on three different days, occurring with at least one week between readings, unless Council suspends this rule concerning readings by a vote of at least three-fourths of the members of Council, provided that ordinances and resolutions passed as emergency measures need not conform to this subsection, but shall be read at one meeting of Council.
- B. Ordinances and resolutions shall be read by title only, unless Council determines that a reading shall be in full by a majority vote of its members - i.e. (Sec. 4.04 CRC).
- C. *Suspension.* Any provision of this Article, except as noted in Section 4, may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04).

SECTION 6. *Vote Required for Passage.* The vote on the question of passage of each ordinance, resolution, and motion shall be taken by “ayes” and “nays,” and entered into the Journal. No vote shall be passed without concurrence of a majority of the members of Council. Each emergency ordinance or resolution and each ordinance or resolution vetoed by the Mayor, which is subsequently approved by Council over-riding the Mayor’s veto, shall require the affirmative vote of at least two-thirds of the members of Council for enactment.

SECTION 7. *Emergency Legislation.* Each emergency ordinance or resolution shall determine that the ordinance or resolution is necessary for the immediate preservation of the public peace, health, or safety or that its passage is urgently required for the financial needs of the City’s government and shall contain a statement of the necessity or urgency requiring its passage as an emergency measure - i.e. (Sec. 4.07 CRC).

If an emergency ordinance or resolution shall fail to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as non-emergency legislation, it shall become effective as non-emergency legislation.

SECTION 8. *Pending Legislation.*

- A. All ordinances, resolutions, and motions that have been postponed in excess of six (6) months shall be considered null and void. Any further action on the subjects covered shall be reintroduced as new legislation.

SECTION 9. *Amending Legislation.* Amendments to proposed legislation shall be made at a Council meeting or appropriate Committee meeting.

SECTION 10. *Reconsidering.* An action of Council can be reconsidered by the implementation of a Vote to Reconsider. Such a motion shall be made by a member of the prevailing side and done at (1) the same meeting or (2) the next meeting of Council following the meeting, at which the action to be reconsidered, occurred. A member of the prevailing side is defined as a member who voted for an action that passed or against an action that was defeated.

SECTION 11. *Publication.* A summary of every ordinance or resolution shall be published on the City's website within fourteen days after its final passage and no other publication shall be required.

ARTICLE VIII - RULES OF DISCUSSION

SECTION 1. *Policy.* Council will provide an opportunity for the public to address Council on agenda and non-agenda items. However, in order to expedite business, the rules of discussion contained in this Article are set forth as the official policy of Council. Speaker slips shall be filled out completely including name, address, organization represented, if any, the agenda item to be addressed, the subject, if the person wishes to address a non-agenda item, and shall be filed with the Clerk of Council prior to the start of the meeting.

SECTION 2. *Duty of Presiding Officer.* The Presiding Officer shall recognize Councilmembers and other persons, who wish to address Council, prior to such member or person taking the floor. All persons, not personally known by Council, shall furnish their name, address, and the reason for their appearance upon request of the Presiding Officer prior to being recognized.

The Presiding Officer may utilize the following rules when exercising control of the discussion on any ordinance, resolution, motion, or when a member of the public wishes to address Council:

- A. All Councilmembers shall speak only from their place at Council table, while all other persons addressing Council shall do so from a place so designated;
- B. No public person shall be permitted to speak longer than three minutes at any one time or no longer than a total of five minutes;
- C. No public person shall be permitted to speak more than two times;
- D. No public person shall be permitted to speak a second time until all persons have been given the opportunity to be heard at least once;
- E. If the subject does not concern the legislative responsibilities of Council, the Presiding Officer may refer the person to the proper administrative officer, another public forum, or deny the request to speak;

- F. No member or person shall use language or subject matter containing obscenity or partisan political propaganda;
- G. No member or person shall conduct themselves in a disorderly manner or engage in disruptive behavior;
- H. All members and persons addressing Council shall be subject to the duty of the Presiding Officer to preserve the order and decorum of a public meeting;
- I. The Presiding Officer, subject to a challenge by a majority of Council, may refuse the floor to any member or person where the tactics are obviously dilatory and not in the best interest of Council;
- K. The above rules may be suspended to permit unlimited debate, by a vote of three-fourths majority of Council.

ARTICLE IX - VOTING

SECTION 1. Voting. Except as otherwise provided in these rules, the Ohio Revised Code, or the CRC, all resolutions and ordinances will be voted upon in open council and shall be oral roll call votes. The roll call voting shall be different from successive meetings as called by the Clerk. The Clerk shall call the roll and each Councilmember shall respond ~~either “Aye”, “Nay,” or “Abstain.”~~ with either an affirmative or dissenting response or by abstaining. No other comment will be considered proper during voting. The Clerk must record the vote and the same shall be preserved in the minutes of the meeting. After the vote is complete, the Presiding Officer shall announce the results thereof. Except as otherwise provided herein or by law (U.S.C., O.R.C., C.R.C.), a majority shall carry any resolution, ordinance, or motion. The President of Council shall vote only to break a tie. No question concerning the vote of any member will be proper, after the vote is called.

SECTION 2. Abstaining Vote. No member shall be questioned concerning an abstaining vote. The decision to abstain is a personal matter to each member and under no condition may this action be challenged. Each member is urged to use careful discretion in this matter. An abstaining vote shall not be counted as either an ~~“Aye” or “Nay”~~ affirmative or dissenting vote, but shall be considered neutral.

If a member anticipates abstaining due to a conflict of interest, they are encouraged to refrain from participating in the discussion and announcing the conflict prior to the beginning of the discussion or at such time as the conflict becomes apparent to the Councilmember.

ARTICLE X - EXPENDITURE OF COUNCIL FUNDS

SECTION 1. Prior Approval of Expenditures. Prior approval must be obtained before any member of Council, including the President of Council and the Clerk of Council, may attend a conference or seminar. Upon completion of the conference or seminar, every member of Council, including the President of Council and the Clerk of Council attending a conference or seminar, shall provide an agenda or other printed material relevant to the subject matter covered to the Clerk for filing with the “Prior Approval” form. Prior approval is defined as the approval by two of the four standing committee chairpersons and the acknowledgement of the President of Council, or the President Pro Tempore of Council in the absence of the President. Prior Approval forms may

be obtained from the Clerk.

City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: February 28, 2022

TO: City Council

CC:

RE: Auditor's Reports January, 2022



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	1,259,870.00	.00	1,259,870.00	85,008.01	.00	85,008.01	1,174,861.99	7	95,766
5104	Wages-Part time	132,897.00	.00	132,897.00	8,612.27	.00	8,612.27	124,284.73	6	9,151
5105	Overtime	365,000.00	.00	365,000.00	14,196.18	.00	14,196.18	350,803.82	4	17,961
5106	Longevity	59,100.00	.00	59,100.00	6,250.00	.00	6,250.00	52,850.00	11	6,250
5109	HSA Employer Funding	328,648.00	.00	328,648.00	303,936.00	.00	303,936.00	24,712.00	92	273,936
5111	Wages Chief	138,029.00	.00	138,029.00	10,617.60	.00	10,617.60	127,411.40	8	10,301
5113	Wages Enforcement	6,844,633.00	.00	6,844,633.00	527,412.19	.00	527,412.19	6,317,220.81	8	498,251
5151	PERS Contribution	197,459.00	.00	197,459.00	13,309.74	.00	13,309.74	184,149.26	7	12,031
5152	PFDPF Contribution	1,288,596.00	.00	1,288,596.00	99,630.80	.00	99,630.80	1,188,965.20	8	97,371
5155	PERS Pickup	57,955.00	.00	57,955.00	4,058.10	.00	4,058.10	53,896.90	7	4,341
5161	Group Insurance	1,619,525.00	1,707.25	1,621,232.25	125,586.49	222,720.76	125,586.49	1,272,925.00	21	110,799
5166	Medicare	127,593.00	.00	127,593.00	9,147.75	.00	9,147.75	118,445.25	7	8,941
	Personal Services Totals	\$12,419,305.00	\$1,707.25	\$12,421,012.25	\$1,207,765.13	\$222,720.76	\$1,207,765.13	\$10,990,526.36	12%	\$1,145,121
	Supplies									
5201	Office Supplies	10,000.00	3,139.89	13,139.89	2,293.25	5,720.82	2,293.25	5,125.82	61	861
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	1,500.00	.00	2,000.00	43	991
5203	Computer Supplies	13,600.00	2,526.30	16,126.30	513.99	5,191.93	513.99	10,420.38	35	2,401
5205	Small Tools/Minor Equipment	11,500.00	.00	11,500.00	.00	1,000.00	.00	10,500.00	9	311
5206	Evidence	10,000.00	.00	10,000.00	.00	5,000.00	.00	5,000.00	50	
5207	Law Enforcement Supplies	66,000.00	34,575.58	100,575.58	28,074.50	31,954.57	28,074.50	40,546.51	60	1,341
5213	Repair and Maintenance Supplies	16,100.00	1,742.85	17,842.85	2,003.24	4,239.11	2,003.24	11,600.50	35	781
5241	Uniforms-Purchased	145,500.00	13,878.76	159,378.76	8,777.13	53,171.78	8,777.13	97,429.85	39	4,051
5251	MV Gas and Oil	190,000.00	11,314.30	201,314.30	17,864.59	43,449.71	17,864.59	140,000.00	30	13,271
	Supplies Totals	\$466,200.00	\$67,177.68	\$533,377.68	\$59,526.70	\$151,227.92	\$59,526.70	\$322,623.06	40%	\$23,771
	Services									
5311	Utilities	150,000.00	12,233.42	162,233.42	10,280.67	131,563.09	10,280.67	20,389.66	87	8,671
5321	Professional Training	91,000.00	8,162.90	99,162.90	929.00	23,033.90	929.00	75,200.00	24	5,631
5323	Publications	30,350.00	.00	30,350.00	1,650.00	.00	1,650.00	28,700.00	5	
5324	Professional Association Dues	5,600.00	50.00	5,650.00	809.00	5,440.00	809.00	(599.00)	111	561
5325	Educational Assistance	10,000.00	3,500.00	13,500.00	3,549.00	7,751.00	3,549.00	2,200.00	84	
5339	Misc Contract Services	69,200.00	4,894.61	74,094.61	4,181.74	47,109.26	4,181.74	22,803.61	69	8,301
5351	Liability Insurance Deductible	50,000.00	.00	50,000.00	.00	19,000.00	.00	31,000.00	38	3,601
5361	Building Repair/Maintenance	60,000.00	8,656.52	68,656.52	2,892.53	16,865.17	2,892.53	48,898.82	29	3,001
5362	Equipment Maintenance	68,000.00	4,481.19	72,481.19	5,711.88	9,199.31	5,711.88	57,570.00	21	961
5363	MV Repair/Maintenance-External	30,000.00	826.80	30,826.80	596.40	5,730.40	596.40	24,500.00	21	3,141
5366	Computer Maintenance	3,000.00	10,115.00	13,115.00	10,115.00	.00	10,115.00	3,000.00	77	
5375	Prisoner Care	126,000.00	4,262.66	130,262.66	4,262.66	65,000.00	4,262.66	61,000.00	53	4,331



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Services</i>										
5391	Postage	8,000.00	8.35	8,008.35	283.35	982.32	283.35	6,742.68	16	33
5392	Fingerprinting Services	750.00	230.75	980.75	47.25	383.50	47.25	550.00	44	2
5393	L.E.A.D.S Terminal	8,000.00	600.00	8,600.00	600.00	7,200.00	600.00	800.00	91	60
5395	Printing/Advertising	27,000.00	43.20	27,043.20	496.31	1,043.88	496.31	25,503.01	6	17
5396	Uniform Cleaning/Repairs	65,000.00	1,634.50	66,634.50	1,634.50	30,000.00	1,634.50	35,000.00	47	1,86
5399	Other Miscellaneous Services	10,700.00	2,000.00	12,700.00	475.25	2,224.75	475.25	10,000.00	21	4
<i>Services Totals</i>		\$812,600.00	\$61,699.90	\$874,299.90	\$48,514.54	\$372,526.58	\$48,514.54	\$453,258.78	48%	\$41,27
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	.00	5,000.00	.00	5,000.00	50	
5632	Motor Vehicles	344,000.00	133,991.94	477,991.94	31,900.00	251,665.98	31,900.00	194,425.96	59	
5633	Machinery and Equipment	40,000.00	21,844.95	61,844.95	221.48	28,483.17	221.48	33,140.30	46	21
5634	Unmarked Vehicles	28,400.00	.00	28,400.00	.00	5,000.00	.00	23,400.00	18	1,60
5639	Other Equipment	50,000.00	20,610.63	70,610.63	2,177.84	131,635.69	2,177.84	(63,202.90)	190	2,13
<i>Capital Purchases Totals</i>		\$472,400.00	\$176,447.52	\$648,847.52	\$34,299.32	\$421,784.84	\$34,299.32	\$192,763.36	70%	\$3,95
EXPENSE TOTALS		\$14,170,505.00	\$307,032.35	\$14,477,537.35	\$1,350,105.69	\$1,168,260.10	\$1,350,105.69	\$11,959,171.56	17%	\$1,214,12
Department 111 - Police Division Totals		(\$14,170,505.00)	(\$307,032.35)	(\$14,477,537.35)	(\$1,350,105.69)	(\$1,168,260.10)	(\$1,350,105.69)	(\$11,959,171.56)	17%	(\$1,214,122)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	104,043.00	.00	104,043.00	2,782.88	.00	2,782.88	101,260.12	3	7,651
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	2,000.00	.00	2,000.00	4,000.00	33	6,000
5151	PERS Contribution	14,643.00	.00	14,643.00	801.52	.00	801.52	13,841.48	5	1,000
5161	Group Insurance	31,017.00	.00	31,017.00	2,813.19	5,031.81	2,813.19	23,172.00	25	2,561
5166	Medicare	1,517.00	.00	1,517.00	39.10	.00	39.10	1,477.90	3	100
	Personal Services Totals	\$157,770.00	\$0.00	\$157,770.00	\$8,436.69	\$5,031.81	\$8,436.69	\$144,301.50	9%	\$17,331
	Supplies									
5201	Office Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	
5203	Computer Supplies	500.00	.00	500.00	.00	100.00	.00	400.00	20	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5213	Repair and Maintenance Supplies	130,000.00	6,213.17	136,213.17	8,441.29	46,473.88	8,441.29	81,298.00	40	2,841
5259	Operating Materials and Supplies	9,500.00	.00	9,500.00	.00	5,000.00	.00	4,500.00	53	
	Supplies Totals	\$143,200.00	\$6,213.17	\$149,413.17	\$8,441.29	\$53,073.88	\$8,441.29	\$87,898.00	41%	\$2,841
	Services									
5311	Utilities	600.00	128.24	728.24	.00	728.24	.00	.00	100	41
5321	Professional Training	800.00	.00	800.00	.00	.00	.00	800.00	0	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	
5363	MV Repair/Maintenance-External	40,000.00	.00	40,000.00	.00	17,200.00	.00	22,800.00	43	1,171
5397	Uniform Rental	1,650.00	27.84	1,677.84	64.71	1,463.13	64.71	150.00	91	161
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	455.00	1,045.00	455.00	.00	100	
	Services Totals	\$47,550.00	\$156.08	\$47,706.08	\$519.71	\$22,436.37	\$519.71	\$24,750.00	48%	\$1,381
	EXPENSE TOTALS	\$348,520.00	\$6,369.25	\$354,889.25	\$17,397.69	\$80,542.06	\$17,397.69	\$256,949.50	28%	\$21,561
Department 290 - Mechanic Totals		(\$348,520.00)	(\$6,369.25)	(\$354,889.25)	(\$17,397.69)	(\$80,542.06)	(\$17,397.69)	(\$256,949.50)	28%	(\$21,561)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	105,500.00	.00	105,500.00	7,930.80	.00	7,930.80	97,569.20	8	7,321
5102	Wages-Staff	678,070.00	.00	678,070.00	41,853.31	.00	41,853.31	636,216.69	6	39,774
5105	Overtime	15,000.00	.00	15,000.00	861.39	.00	861.39	14,138.61	6	691
5106	Longevity	3,455.00	.00	3,455.00	.00	.00	.00	3,455.00	0	
5109	HSA Employer Funding	54,000.00	.00	54,000.00	40,000.00	.00	40,000.00	14,000.00	74	40,000
5141	Wages-Seasonal Labor	125,000.00	.00	125,000.00	3,610.87	.00	3,610.87	121,389.13	3	241
5151	PERS Contribution	129,784.00	.00	129,784.00	7,142.84	.00	7,142.84	122,641.16	6	6,321
5161	Group Insurance	280,235.00	.00	280,235.00	18,408.77	36,391.23	18,408.77	225,435.00	20	17,761
5166	Medicare	13,442.00	.00	13,442.00	745.93	.00	745.93	12,696.07	6	651
	Personal Services Totals	\$1,404,486.00	\$0.00	\$1,404,486.00	\$120,553.91	\$36,391.23	\$120,553.91	\$1,247,540.86	11%	\$112,781
	Supplies									
5201	Office Supplies	750.00	.00	750.00	.00	.00	.00	750.00	0	
5203	Computer Supplies	680.00	25.51	705.51	.00	25.51	.00	680.00	4	
5205	Small Tools/Minor Equipment	6,750.00	72.24	6,822.24	1,213.74	603.50	1,213.74	5,005.00	27	1,031
5209	Chemicals	47,320.00	.00	47,320.00	.00	.00	.00	47,320.00	0	
5213	Repair and Maintenance Supplies	46,050.00	6,983.11	53,033.11	2,031.09	10,523.12	2,031.09	40,478.90	24	24,131
5215	Recreational Supplies	83,941.00	5,772.44	89,713.44	4,925.88	4,351.50	4,925.88	80,436.06	10	1,731
5241	Uniforms-Purchased	5,000.00	3,000.00	8,000.00	929.89	3,476.11	929.89	3,594.00	55	
5251	MV Gas and Oil	22,000.00	2,974.57	24,974.57	1,038.88	9,005.68	1,038.88	14,930.01	40	2,021
5252	Aggregates	16,950.00	373.89	17,323.89	.00	1,373.89	.00	15,950.00	8	
5259	Operating Materials and Supplies	22,750.00	2,214.74	24,964.74	38.00	2,176.74	38.00	22,750.00	9	241
	Supplies Totals	\$252,191.00	\$21,416.50	\$273,607.50	\$10,177.48	\$31,536.05	\$10,177.48	\$231,893.97	15%	\$29,181
	Services									
5303	Community Events	7,200.00	.00	7,200.00	.00	.00	.00	7,200.00	0	
5311	Utilities	39,000.00	4,192.75	43,192.75	2,944.77	35,240.78	2,944.77	5,007.20	88	2,641
5321	Professional Training	1,900.00	450.00	2,350.00	.00	450.00	.00	1,900.00	19	
5322	Conference/Reimb	9,200.00	1,634.40	10,834.40	1,587.00	2,747.40	1,587.00	6,500.00	40	91
5323	Publications	250.00	24.10	274.10	.00	24.10	.00	250.00	9	
5324	Professional Association Dues	2,500.00	100.00	2,600.00	255.00	100.00	255.00	2,245.00	14	71
5338	Personal Service Contracts	66,086.00	182.00	66,268.00	751.33	7,523.17	751.33	57,993.50	12	
5339	Misc Contract Services	279,339.00	55,445.18	334,784.18	16,988.39	68,019.62	16,988.39	249,776.17	25	1,501
5361	Building Repair/Maintenance	18,000.00	5,771.20	23,771.20	.00	5,771.20	.00	18,000.00	24	
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5391	Postage	7,500.00	3,062.26	10,562.26	96.33	3,089.25	96.33	7,376.68	30	131
5395	Printing/Advertising	25,000.00	7,502.56	32,502.56	.00	7,502.56	.00	25,000.00	23	831
5399	Other Miscellaneous Services	14,290.00	2,815.10	17,105.10	3,322.98	135.12	3,322.98	13,647.00	20	111
	Services Totals	\$472,265.00	\$81,179.55	\$553,444.55	\$25,945.80	\$130,603.20	\$25,945.80	\$396,895.55	28%	\$5,311



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	471.00	.00	471.00	(471.00)	+++	65%
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$471.00	\$0.00	\$471.00	(\$471.00)	+++	\$65,000.00
	Capital Purchases									
5601	Land	.00	1,217.60	1,217.60	.00	1,217.60	.00	.00	100	
5631	Furniture and Fixtures	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5633	Machinery and Equipment	170,000.00	.00	170,000.00	.00	.00	.00	170,000.00	0	
5639	Other Equipment	25,000.00	10,607.00	35,607.00	.00	10,607.00	.00	25,000.00	30	
	Capital Purchases Totals	\$210,000.00	\$11,824.60	\$221,824.60	\$0.00	\$11,824.60	\$0.00	\$210,000.00	5%	\$210,000.00
	EXPENSE TOTALS	\$2,338,942.00	\$114,420.65	\$2,453,362.65	\$157,148.19	\$210,355.08	\$157,148.19	\$2,085,859.38	15%	\$147,933.00
Department 340 - Parks and Recreation Totals		(\$2,338,942.00)	(\$114,420.65)	(\$2,453,362.65)	(\$157,148.19)	(\$210,355.08)	(\$157,148.19)	(\$2,085,859.38)	15%	(\$147,933.00)

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	120,042.00	.00	120,042.00	8,251.62	.00	8,251.62	111,790.38	7	5,369
5104	Wages-Part time	.00	.00	.00	1,478.23	.00	1,478.23	(1,478.23)	+++	3,380
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5106	Longevity	650.00	.00	650.00	.00	.00	.00	650.00	0	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	6,000.00	.00	6,000.00	.00	100	2,000
5151	PERS Contribution	17,177.00	.00	17,177.00	1,273.96	.00	1,273.96	15,903.04	7	1,199
5161	Group Insurance	31,323.00	.00	31,323.00	943.44	7,841.56	943.44	22,538.00	28	804
5166	Medicare	1,779.00	.00	1,779.00	132.08	.00	132.08	1,646.92	7	121
	Personal Services Totals	\$178,971.00	\$0.00	\$178,971.00	\$18,079.33	\$7,841.56	\$18,079.33	\$153,050.11	14%	\$12,877
	Supplies									
5201	Office Supplies	1,300.00	199.32	1,499.32	.00	199.32	.00	1,300.00	13	300
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5213	Repair and Maintenance Supplies	5,000.00	172.93	5,172.93	130.00	292.93	130.00	4,750.00	8	904
5215	Recreational Supplies	2,000.00	559.45	2,559.45	454.82	304.63	454.82	1,800.00	30	
5216	Contributed Supplies Purchased	.00	.00	.00	.00	.00	.00	.00	+++	500
	Supplies Totals	\$9,800.00	\$931.70	\$10,731.70	\$584.82	\$796.88	\$584.82	\$9,350.00	13%	\$1,444
	Services									
5311	Utilities	8,500.00	495.73	8,995.73	436.49	6,859.24	436.49	1,700.00	81	550
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	600
5322	Conference/Reimb	400.00	.00	400.00	.00	.00	.00	400.00	0	
5324	Professional Association Dues	150.00	100.00	250.00	100.00	.00	100.00	150.00	40	
5339	Misc Contract Services	9,500.00	600.00	10,100.00	.00	600.00	.00	9,500.00	6	
5361	Building Repair/Maintenance	8,000.00	500.00	8,500.00	.00	1,165.26	.00	7,334.74	14	
5391	Postage	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
	Services Totals	\$29,050.00	\$1,695.73	\$30,745.73	\$536.49	\$8,624.50	\$536.49	\$21,584.74	30%	\$610
	Capital Purchases									
5639	Other Equipment	.00	2,439.00	2,439.00	.00	2,439.00	.00	.00	100	
	Capital Purchases Totals	\$0.00	\$2,439.00	\$2,439.00	\$0.00	\$2,439.00	\$0.00	\$0.00	100%	\$0
	EXPENSE TOTALS	\$217,821.00	\$5,066.43	\$222,887.43	\$19,200.64	\$19,701.94	\$19,200.64	\$183,984.85	17%	\$14,932
Department 343 - Senior Center Totals		(\$217,821.00)	(\$5,066.43)	(\$222,887.43)	(\$19,200.64)	(\$19,701.94)	(\$19,200.64)	(\$183,984.85)	17%	(\$14,932)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 344 - Community Events										
EXPENSE										
<i>Personal Services</i>										
5102	Wages-Staff	67,637.00	.00	67,637.00	5,177.60	.00	5,177.60	62,459.40	8	5,061.00
5105	Overtime	50,000.00	.00	50,000.00	316.60	.00	316.60	49,683.40	1	16,000.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	16,469.00	.00	16,469.00	764.33	.00	764.33	15,704.67	5	68,000.00
5161	Group Insurance	21,846.00	.00	21,846.00	1,875.67	3,674.33	1,875.67	16,296.00	25	1,800.00
5166	Medicare	1,706.00	.00	1,706.00	76.55	.00	76.55	1,629.45	4	7,000.00
<i>Personal Services Totals</i>		\$161,658.00	\$0.00	\$161,658.00	\$12,210.75	\$3,674.33	\$12,210.75	\$145,772.92	10%	\$11,790.00
<i>Supplies</i>										
5201	Office Supplies	300.00	.00	300.00	.00	300.00	.00	.00	100	(37.00)
5203	Computer Supplies	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5215	Recreational Supplies	27,000.00	826.86	27,826.86	622.97	2,203.89	622.97	25,000.00	10	1,000.00
5251	MV Gas and Oil	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
<i>Supplies Totals</i>		\$34,800.00	\$826.86	\$35,626.86	\$622.97	\$2,503.89	\$622.97	\$32,500.00	9%	(\$28.00)
<i>Services</i>										
5311	Utilities	1,500.00	378.25	1,878.25	.00	1,878.25	.00	.00	100	4,000.00
5321	Professional Training	831.00	.00	831.00	.00	.00	.00	831.00	0	
5322	Conference/Reimb	1,970.00	.00	1,970.00	.00	.00	.00	1,970.00	0	
5324	Professional Association Dues	1,154.00	.00	1,154.00	.00	.00	.00	1,154.00	0	
5339	Misc Contract Services	270,000.00	225.00	270,225.00	225.00	.00	225.00	270,000.00	0	1,000.00
5395	Printing/Advertising	49,100.00	19,752.81	68,852.81	30.00	20,122.81	30.00	48,700.00	29	
5399	Other Miscellaneous Services	10,000.00	28.00	10,028.00	24.00	164.00	24.00	9,840.00	2	
<i>Services Totals</i>		\$334,555.00	\$20,384.06	\$354,939.06	\$279.00	\$22,165.06	\$279.00	\$332,495.00	6%	\$6,000.00
EXPENSE TOTALS		\$531,013.00	\$21,210.92	\$552,223.92	\$13,112.72	\$28,343.28	\$13,112.72	\$510,767.92	8%	\$11,820.00
Department 344 - Community Events Totals		(\$531,013.00)	(\$21,210.92)	(\$552,223.92)	(\$13,112.72)	(\$28,343.28)	(\$13,112.72)	(\$510,767.92)	8%	(\$11,820.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	108,680.00	.00	108,680.00	8,170.00	.00	8,170.00	100,510.00	8	7,540.00
5102	Wages-Staff	383,730.00	.00	383,730.00	29,423.81	.00	29,423.81	354,306.19	8	28,980.00
5105	Overtime	7,000.00	.00	7,000.00	149.91	.00	149.91	6,850.09	2	240.00
5106	Longevity	3,150.00	.00	3,150.00	.00	.00	.00	3,150.00	0	.00
5109	HSA Employer Funding	30,000.00	.00	30,000.00	30,000.00	.00	30,000.00	.00	100	30,000.00
5151	PERS Contribution	70,358.00	.00	70,358.00	5,127.73	.00	5,127.73	65,230.27	7	4,950.00
5161	Group Insurance	162,332.00	.00	162,332.00	13,882.32	27,167.68	13,882.32	121,282.00	25	13,310.00
5166	Medicare	7,287.00	.00	7,287.00	520.79	.00	520.79	6,766.21	7	500.00
<i>Personal Services Totals</i>		\$772,537.00	\$0.00	\$772,537.00	\$87,274.56	\$27,167.68	\$87,274.56	\$658,094.76	15%	\$85,540.00
<i>Supplies</i>										
5201	Office Supplies	2,500.00	297.61	2,797.61	69.00	797.61	69.00	1,931.00	31	.00
5203	Computer Supplies	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	.00
5213	Repair and Maintenance Supplies	20,000.00	2,931.10	22,931.10	970.01	9,505.17	970.01	12,455.92	46	790.00
5251	MV Gas and Oil	1,800.00	668.14	2,468.14	116.27	1,701.87	116.27	650.00	74	400.00
5259	Operating Materials and Supplies	500.00	640.00	1,140.00	.00	640.00	.00	500.00	56	.00
<i>Supplies Totals</i>		\$26,050.00	\$4,536.85	\$30,586.85	\$1,155.28	\$12,644.65	\$1,155.28	\$16,786.92	45%	\$840.00
<i>Services</i>										
5301	Boards/Commissions	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
5302	Street Lighting	275,000.00	13,480.00	288,480.00	13,480.00	237,986.33	13,480.00	37,013.67	87	17,460.00
5303	Community Events	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	.00
5311	Utilities	1,600.00	123.33	1,723.33	123.33	2,112.28	123.33	(512.28)	130	600.00
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5324	Professional Association Dues	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5331	Engineering/Architecture	150,000.00	35,942.38	185,942.38	4,759.82	114,310.05	4,759.82	66,872.51	64	5,390.00
5339	Misc Contract Services	120,000.00	30,768.22	150,768.22	19,097.84	34,354.77	19,097.84	97,315.61	35	1,460.00
5362	Equipment Maintenance	4,500.00	192.99	4,692.99	1,677.85	2,544.22	1,677.85	470.92	90	870.00
5367	Streetscape Maintenance	50,000.00	200.00	50,200.00	.00	200.00	.00	50,000.00	0	.00
5374	Emergency Management Services	45,000.00	.00	45,000.00	39,532.92	467.08	39,532.92	5,000.00	89	37,020.00
5391	Postage	750.00	.00	750.00	14.84	.00	14.84	735.16	2	100.00
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5396	Uniform Cleaning/Repairs	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
5397	Uniform Rental	2,000.00	119.42	2,119.42	.00	1,619.42	.00	500.00	76	.00
5398	Tree/Grass Service	31,000.00	11,831.25	42,831.25	.00	19,331.25	.00	23,500.00	45	.00
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	110 - General Fund									
Department	448 - Service Department									
	EXPENSE									
	<i>Services Totals</i>	\$730,650.00	\$92,657.59	\$823,307.59	\$78,686.60	\$412,925.40	\$78,686.60	\$331,695.59	60%	\$62,291
	<i>Capital Purchases</i>									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	<i>Capital Purchases Totals</i>	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0
	EXPENSE TOTALS	\$1,534,237.00	\$97,194.44	\$1,631,431.44	\$167,116.44	\$452,737.73	\$167,116.44	\$1,011,577.27	38%	\$148,681
	Department 448 - Service Department Totals	(\$1,534,237.00)	(\$97,194.44)	(\$1,631,431.44)	(\$167,116.44)	(\$452,737.73)	(\$167,116.44)	(\$1,011,577.27)	38%	(\$148,681)

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	95,000.00	.00	95,000.00	7,481.00	.00	7,481.00	87,519.00	8	
5102	Wages-Staff	377,305.00	.00	377,305.00	25,543.20	.00	25,543.20	351,761.80	7	23,786.41
5105	Overtime	.00	.00	.00	86.66	.00	86.66	(86.66)	+++	
5106	Longevity	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5109	HSA Employer Funding	30,000.00	.00	30,000.00	24,000.00	.00	24,000.00	6,000.00	80	16,000.00
5151	PERS Contribution	66,291.00	.00	66,291.00	4,656.04	.00	4,656.04	61,634.96	7	3,111.04
5161	Group Insurance	162,146.00	.00	162,146.00	9,473.19	27,531.81	9,473.19	125,141.00	23	9,721.00
5166	Medicare	6,866.00	.00	6,866.00	454.33	.00	454.33	6,411.67	7	321.00
	Personal Services Totals	\$738,808.00	\$0.00	\$738,808.00	\$71,694.42	\$27,531.81	\$71,694.42	\$639,581.77	13%	\$52,996.41
	Supplies									
5201	Office Supplies	2,500.00	918.20	3,418.20	127.70	1,290.50	127.70	2,000.00	41	
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	3,000.00	.00	(1,500.00)	200	
5241	Uniforms-Purchased	3,500.00	1,000.00	4,500.00	14.00	986.00	14.00	3,500.00	22	
5251	MV Gas and Oil	6,000.00	648.34	6,648.34	650.52	2,997.82	650.52	3,000.00	55	386.00
	Supplies Totals	\$13,500.00	\$2,566.54	\$16,066.54	\$792.22	\$8,274.32	\$792.22	\$7,000.00	56%	\$386.00
	Services									
5311	Utilities	6,000.00	834.79	6,834.79	.00	834.79	.00	6,000.00	12	200.00
5321	Professional Training	3,500.00	219.00	3,719.00	460.00	1,259.00	460.00	2,000.00	46	431.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5323	Publications	1,000.00	964.95	1,964.95	349.95	615.00	349.95	1,000.00	49	15.00
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	
5325	Educational Assistance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5331	Engineering/Architecture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5339	Misc Contract Services	55,000.00	5,733.50	60,733.50	2,182.50	13,550.00	2,182.50	45,001.00	26	
5362	Equipment Maintenance	7,000.00	432.56	7,432.56	.00	4,432.56	.00	3,000.00	60	220.00
5366	Computer Maintenance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5376	County Health Services	60,000.00	4,601.00	64,601.00	2,358.00	32,243.00	2,358.00	30,000.00	54	1,000.00
5391	Postage	2,500.00	.00	2,500.00	113.04	.00	113.04	2,386.96	5	160.00
5395	Printing/Advertising	3,500.00	.00	3,500.00	148.00	1,352.00	148.00	2,000.00	43	30.00
	Services Totals	\$151,000.00	\$12,785.80	\$163,785.80	\$5,611.49	\$54,786.35	\$5,611.49	\$103,387.96	37%	\$2,500.00
	Capital Purchases									
5632	Motor Vehicles	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	
	Capital Purchases Totals	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$0.00
	EXPENSE TOTALS	\$943,308.00	\$15,352.34	\$958,660.34	\$78,098.13	\$90,592.48	\$78,098.13	\$789,969.73	18%	\$55,890.00
	Department 479 - Building Department Totals	(\$943,308.00)	(\$15,352.34)	(\$958,660.34)	(\$78,098.13)	(\$90,592.48)	(\$78,098.13)	(\$789,969.73)	18%	(\$55,890.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,802.00	.00	97,802.00	7,523.24	.00	7,523.24	90,278.76	8	7,523.24
5102	Wages-Staff	148,809.00	.00	148,809.00	4,392.01	.00	4,392.01	144,416.99	3	4,392.01
5104	Wages-Part time	7,000.00	.00	7,000.00	907.50	.00	907.50	6,092.50	13	907.50
5109	HSA Employer Funding	10,000.00	.00	10,000.00	6,000.00	.00	6,000.00	4,000.00	60	6,000.00
5151	PERS Contribution	35,506.00	.00	35,506.00	1,804.64	.00	1,804.64	33,701.36	5	1,584.64
5161	Group Insurance	52,575.00	.00	52,575.00	2,628.35	5,296.65	2,628.35	44,650.00	15	2,538.35
5166	Medicare	3,677.00	.00	3,677.00	181.62	.00	181.62	3,495.38	5	161.62
	Personal Services Totals	\$355,369.00	\$0.00	\$355,369.00	\$23,437.36	\$5,296.65	\$23,437.36	\$326,634.99	8%	\$22,144.36
	Supplies									
5201	Office Supplies	800.00	99.60	899.60	.00	99.60	.00	800.00	11	300.00
5203	Computer Supplies	250.00	3.91	253.91	.00	3.91	.00	250.00	2	250.00
	Supplies Totals	\$1,050.00	\$103.51	\$1,153.51	\$0.00	\$103.51	\$0.00	\$1,050.00	9%	\$300.00
	Services									
5311	Utilities	800.00	331.40	1,131.40	.00	1,131.40	.00	.00	100	400.00
5322	Conference/Reimb	1,000.00	25.00	1,025.00	25.00	.00	25.00	1,000.00	2	1,000.00
5324	Professional Association Dues	1,750.00	.00	1,750.00	885.00	.00	885.00	865.00	51	1,250.00
5332	Legal Services	30,000.00	16,331.91	46,331.91	6,135.85	25,196.06	6,135.85	15,000.00	68	10,000.00
5339	Misc Contract Services	6,000.00	3,000.00	9,000.00	14.99	3,175.01	14.99	5,810.00	35	5,810.00
5391	Postage	500.00	.00	500.00	1.06	.00	1.06	498.94	0	0.00
5399	Other Miscellaneous Services	1,500.00	15.11	1,515.11	14.99	72.12	14.99	1,428.00	6	110.00
	Services Totals	\$41,550.00	\$19,703.42	\$61,253.42	\$7,076.89	\$29,574.59	\$7,076.89	\$24,601.94	60%	\$1,514.99
	EXPENSE TOTALS	\$397,969.00	\$19,806.93	\$417,775.93	\$30,514.25	\$34,974.75	\$30,514.25	\$352,286.93	16%	\$23,699.35
Department 522 - Mayor Totals		(\$397,969.00)	(\$19,806.93)	(\$417,775.93)	(\$30,514.25)	(\$34,974.75)	(\$30,514.25)	(\$352,286.93)	16%	(\$23,699.35)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
	EXPENSE									
	Personal Services									
5104	Wages-Part time	60,572.00	.00	60,572.00	4,374.62	.00	4,374.62	56,197.38	7	4,221
5151	PERS Contribution	8,480.00	.00	8,480.00	603.54	.00	603.54	7,876.46	7	54
5166	Medicare	878.00	.00	878.00	63.44	.00	63.44	814.56	7	6
	Personal Services Totals	\$69,930.00	\$0.00	\$69,930.00	\$5,041.60	\$0.00	\$5,041.60	\$64,888.40	7%	\$4,83
	Supplies									
5201	Office Supplies	1,700.00	1,500.00	3,200.00	98.85	1,826.15	98.85	1,275.00	60	3,18
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	
	Supplies Totals	\$4,000.00	\$1,500.00	\$5,500.00	\$98.85	\$1,826.15	\$98.85	\$3,575.00	35%	\$3,18
	Services									
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5332	Legal Services	7,000.00	.00	7,000.00	.00	2,000.00	.00	5,000.00	29	
5336	Medical Services/Physical Exams	12,000.00	.00	12,000.00	.00	4,500.00	.00	7,500.00	38	
5339	Misc Contract Services	10,000.00	.00	10,000.00	.00	1,000.00	.00	9,000.00	10	
5391	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0	
5395	Printing/Advertising	5,000.00	500.00	5,500.00	81.00	1,419.00	81.00	4,000.00	27	
	Services Totals	\$34,800.00	\$500.00	\$35,300.00	\$81.00	\$8,919.00	\$81.00	\$26,300.00	25%	\$
	EXPENSE TOTALS	\$108,730.00	\$2,000.00	\$110,730.00	\$5,221.45	\$10,745.15	\$5,221.45	\$94,763.40	14%	\$8,01
Department 534 - Civil Service Commission Totals		(\$108,730.00)	(\$2,000.00)	(\$110,730.00)	(\$5,221.45)	(\$10,745.15)	(\$5,221.45)	(\$94,763.40)	14%	(\$8,017

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	90,769.00	.00	90,769.00	6,789.94	.00	6,789.94	83,979.06	7	6,789.94
5102	Wages-Staff	161,876.00	.00	161,876.00	12,146.00	.00	12,146.00	149,730.00	8	12,630.00
5104	Wages-Part time	46,529.00	.00	46,529.00	3,600.83	.00	3,600.83	42,928.17	8	3,420.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
5106	Longevity	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	41,275.00	.00	41,275.00	3,079.98	.00	3,079.98	38,195.02	7	3,030.00
5161	Group Insurance	24,300.00	.00	24,300.00	2,186.68	4,053.32	2,186.68	18,060.00	26	2,120.00
5166	Medicare	4,384.00	.00	4,384.00	321.70	.00	321.70	4,062.30	7	310.00
	Personal Services Totals	\$376,283.00	\$0.00	\$376,283.00	\$32,125.13	\$4,053.32	\$32,125.13	\$340,104.55	10%	\$32,310.00
	Supplies									
5201	Office Supplies	2,000.00	458.48	2,458.48	173.54	784.94	173.54	1,500.00	39	100.00
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	500.00	.00	1,500.00	25	.00
	Supplies Totals	\$4,000.00	\$458.48	\$4,458.48	\$173.54	\$1,284.94	\$173.54	\$3,000.00	33%	\$100.00
	Services									
5321	Professional Training	2,400.00	.00	2,400.00	.00	.00	.00	2,400.00	0	.00
5322	Conference/Reimb	6,300.00	.00	6,300.00	.00	4,250.00	.00	2,050.00	67	.00
5324	Professional Association Dues	1,300.00	140.00	1,440.00	80.00	947.00	80.00	413.00	71	80.00
5333	Outside Professional Services	49,000.00	7,500.00	56,500.00	.00	55,500.00	.00	1,000.00	98	.00
5339	Misc Contract Services	29,000.00	7,274.40	36,274.40	999.40	25,275.00	999.40	10,000.00	72	920.00
5362	Equipment Maintenance	1,500.00	.00	1,500.00	69.96	1,430.04	69.96	.00	100	60.00
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	2,500.00	.00	(500.00)	125	.00
5391	Postage	2,500.00	.00	2,500.00	205.06	.00	205.06	2,294.94	8	200.00
5395	Printing/Advertising	2,000.00	400.00	2,400.00	298.20	101.80	298.20	2,000.00	17	400.00
5399	Other Miscellaneous Services	15,000.00	.00	15,000.00	464.32	1,350.00	464.32	13,185.68	12	520.00
	Services Totals	\$111,000.00	\$15,314.40	\$126,314.40	\$2,116.94	\$91,353.84	\$2,116.94	\$32,843.62	74%	\$1,840.00
	EXPENSE TOTALS	\$491,283.00	\$15,772.88	\$507,055.88	\$34,415.61	\$96,692.10	\$34,415.61	\$375,948.17	26%	\$34,260.00
Department 545 - City Auditor Totals		(\$491,283.00)	(\$15,772.88)	(\$507,055.88)	(\$34,415.61)	(\$96,692.10)	(\$34,415.61)	(\$375,948.17)	26%	(\$34,260.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	100,302.00	.00	100,302.00	7,523.24	.00	7,523.24	92,778.76	8	7,523.24
5102	Wages-Staff	267,515.00	.00	267,515.00	20,444.81	.00	20,444.81	247,070.19	8	19,000.00
5104	Wages-Part time	72,056.00	.00	72,056.00	5,489.50	.00	5,489.50	66,566.50	8	5,300.00
5106	Longevity	1,100.00	.00	1,100.00	550.00	.00	550.00	550.00	50	550.00
5109	HSA Employer Funding	16,000.00	.00	16,000.00	16,000.00	.00	16,000.00	.00	100	12,330.00
5151	PERS Contribution	61,386.00	.00	61,386.00	4,941.39	.00	4,941.39	56,444.61	8	3,910.00
5161	Group Insurance	84,318.00	.00	84,318.00	7,278.37	12,021.63	7,278.37	65,018.00	23	7,020.00
5166	Medicare	6,394.00	.00	6,394.00	477.86	.00	477.86	5,916.14	7	450.00
	Personal Services Totals	\$609,071.00	\$0.00	\$609,071.00	\$62,705.17	\$12,021.63	\$62,705.17	\$534,344.20	12%	\$56,100.00
	Supplies									
5201	Office Supplies	5,500.00	373.37	5,873.37	373.37	2,500.00	373.37	3,000.00	49	370.00
5203	Computer Supplies	400.00	.00	400.00	.00	1,080.00	.00	(680.00)	270	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$6,400.00	\$373.37	\$6,773.37	\$373.37	\$3,580.00	\$373.37	\$2,820.00	58%	\$370.00
	Services									
5311	Utilities	300.00	236.88	536.88	.00	236.88	.00	300.00	44	150.00
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5322	Conference/Reimb	1,200.00	.00	1,200.00	.00	1,500.00	.00	(300.00)	125	
5323	Publications	7,200.00	445.00	7,645.00	445.00	5,340.00	445.00	1,860.00	76	1,220.00
5324	Professional Association Dues	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	
5332	Legal Services	40,000.00	8,750.00	48,750.00	3,750.00	14,000.00	3,750.00	31,000.00	36	
5333	Outside Professional Services	14,000.00	.00	14,000.00	.00	14,883.84	.00	(883.84)	106	
5337	Public Defender	10,000.00	1,773.29	11,773.29	.00	1,773.29	.00	10,000.00	15	1,240.00
5339	Misc Contract Services	39,100.00	.00	39,100.00	1,800.00	500.00	1,800.00	36,800.00	6	250.00
5341	Court Costs and Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	1,000.00	.00	1,000.00	66.91	.00	66.91	933.09	7	50.00
5399	Other Miscellaneous Services	3,000.00	13.00	3,013.00	24.00	689.00	24.00	2,300.00	24	
	Services Totals	\$122,250.00	\$11,218.17	\$133,468.17	\$6,085.91	\$38,923.01	\$6,085.91	\$88,459.25	34%	\$2,940.00
	EXPENSE TOTALS	\$737,721.00	\$11,591.54	\$749,312.54	\$69,164.45	\$54,524.64	\$69,164.45	\$625,623.45	17%	\$59,420.00
Department 554 - City Attorney Totals		(\$737,721.00)	(\$11,591.54)	(\$749,312.54)	(\$69,164.45)	(\$54,524.64)	(\$69,164.45)	(\$625,623.45)	17%	(\$59,420.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 571 - City Council										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	65,336.00	.00	65,336.00	5,430.67	.00	5,430.67	59,905.33	8	5,321
5102	Wages-Staff	75,005.00	.00	75,005.00	5,675.60	.00	5,675.60	69,329.40	8	5,351
5104	Wages-Part time	10,978.00	.00	10,978.00	369.46	.00	369.46	10,608.54	3	1,371
5109	HSA Employer Funding	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	2,000
5151	PERS Contribution	21,185.00	.00	21,185.00	1,566.02	.00	1,566.02	19,618.98	7	1,651
5161	Group Insurance	9,375.00	.00	9,375.00	834.67	1,595.33	834.67	6,945.00	26	791
5166	Medicare	2,194.00	.00	2,194.00	162.68	.00	162.68	2,031.32	7	171
	Personal Services Totals	\$186,073.00	\$0.00	\$186,073.00	\$16,039.10	\$1,595.33	\$16,039.10	\$168,438.57	9%	\$16,671
	Supplies									
5201	Office Supplies	2,000.00	230.70	2,230.70	118.83	1,611.87	118.83	500.00	78	121
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$2,500.00	\$230.70	\$2,730.70	\$118.83	\$1,611.87	\$118.83	\$1,000.00	63%	\$121
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	.00	750.00	.00	1,750.00	30	1,061
5322	Conference/Reimb	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5324	Professional Association Dues	500.00	.00	500.00	.00	660.00	.00	(160.00)	132	221
5339	Misc Contract Services	40,000.00	6,517.55	46,517.55	5,630.45	15,137.10	5,630.45	25,750.00	45	10,961
5391	Postage	200.00	.00	200.00	1.79	.00	1.79	198.21	1	
5395	Printing/Advertising	3,000.00	82.91	3,082.91	82.91	2,000.00	82.91	1,000.00	68	71
5399	Other Miscellaneous Services	3,500.00	.00	3,500.00	30.09	94.91	30.09	3,375.00	4	
	Services Totals	\$53,200.00	\$6,600.46	\$59,800.46	\$5,745.24	\$18,642.01	\$5,745.24	\$35,413.21	41%	\$12,331
	EXPENSE TOTALS	\$241,773.00	\$6,831.16	\$248,604.16	\$21,903.17	\$21,849.21	\$21,903.17	\$204,851.78	18%	\$29,131
Department 571 - City Council Totals		(\$241,773.00)	(\$6,831.16)	(\$248,604.16)	(\$21,903.17)	(\$21,849.21)	(\$21,903.17)	(\$204,851.78)	18%	(\$29,133)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	95,909.00	.00	95,909.00	7,308.80	.00	7,308.80	88,600.20	8	7,321
5102	Wages-Staff	132,702.00	.00	132,702.00	10,549.88	.00	10,549.88	122,152.12	8	10,035
5104	Wages-Part time	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	
5109	HSA Employer Funding	12,000.00	.00	12,000.00	6,000.00	.00	6,000.00	6,000.00	50	10,000
5151	PERS Contribution	32,986.00	.00	32,986.00	1,244.28	.00	1,244.28	31,741.72	4	2,355
5161	Group Insurance	65,492.00	.00	65,492.00	4,624.89	4,925.11	4,624.89	55,942.00	15	4,455
5166	Medicare	3,416.00	.00	3,416.00	253.90	.00	253.90	3,162.10	7	245
	Personal Services Totals	\$349,505.00	\$0.00	\$349,505.00	\$29,981.75	\$4,925.11	\$29,981.75	\$314,598.14	10%	\$34,405
	Supplies									
5201	Office Supplies	3,000.00	242.36	3,242.36	57.35	692.36	57.35	2,492.65	23	255
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
5241	Uniforms-Purchased	500.00	.00	500.00	.00	174.00	.00	326.00	35	
	Supplies Totals	\$3,750.00	\$242.36	\$3,992.36	\$57.35	\$866.36	\$57.35	\$3,068.65	23%	\$255
	Services									
5301	Boards/Commissions	3,500.00	702.30	4,202.30	.00	1,702.30	.00	2,500.00	41	395
5311	Utilities	2,200.00	503.04	2,703.04	.00	1,803.04	.00	900.00	67	1000
5321	Professional Training	2,000.00	.00	2,000.00	.00	1,515.00	.00	485.00	76	
5322	Conference/Reimb	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5323	Publications	2,000.00	.00	2,000.00	.00	110.00	.00	1,890.00	6	
5324	Professional Association Dues	3,000.00	958.00	3,958.00	455.00	3,058.00	455.00	445.00	89	
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5331	Engineering/Architecture	100,000.00	47,496.04	147,496.04	4,974.72	52,521.32	4,974.72	90,000.00	39	2,365
5332	Legal Services	20,000.00	9,207.50	29,207.50	.00	19,207.50	.00	10,000.00	66	
5339	Misc Contract Services	60,000.00	2,815.76	62,815.76	1,286.36	13,529.40	1,286.36	48,000.00	24	2,045
5391	Postage	500.00	.00	500.00	.00	.00	.00	500.00	0	150
5395	Printing/Advertising	4,000.00	122.00	4,122.00	136.15	70.00	136.15	3,915.85	5	
5399	Other Miscellaneous Services	1,000.00	3,650.00	4,650.00	650.00	3,000.00	650.00	1,000.00	78	
	Services Totals	\$206,700.00	\$65,454.64	\$272,154.64	\$7,502.23	\$96,516.56	\$7,502.23	\$168,135.85	38%	\$4,915
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
	Capital Purchases Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0
	EXPENSE TOTALS	\$564,955.00	\$65,697.00	\$630,652.00	\$37,541.33	\$102,308.03	\$37,541.33	\$490,802.64	22%	\$39,355
Department 580 - Development Department Totals		(\$564,955.00)	(\$65,697.00)	(\$630,652.00)	(\$37,541.33)	(\$102,308.03)	(\$37,541.33)	(\$490,802.64)	22%	(\$39,352)



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	101,152.00	.00	101,152.00	7,604.00	.00	7,604.00	93,548.00	8	7,011
5106	Longevity	600.00	.00	600.00	.00	.00	.00	600.00	0	
5109	HSA Employer Funding	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	2,000
5151	PERS Contribution	14,245.00	.00	14,245.00	990.30	.00	990.30	13,254.70	7	951
5161	Group Insurance	9,267.00	.00	9,267.00	861.28	1,648.72	861.28	6,757.00	27	831
5166	Medicare	1,475.00	.00	1,475.00	108.74	.00	108.74	1,366.26	7	101
	Personal Services Totals	\$128,739.00	\$0.00	\$128,739.00	\$11,564.32	\$1,648.72	\$11,564.32	\$115,525.96	10%	\$10,901
	Supplies									
5201	Office Supplies	750.00	80.66	830.66	.00	280.66	.00	550.00	34	51
5203	Computer Supplies	750.00	.00	750.00	.00	100.00	.00	650.00	13	
5208	OSHA Supplies	18,000.00	1,281.37	19,281.37	2,071.60	2,309.77	2,071.60	14,900.00	23	2,701
	Supplies Totals	\$19,500.00	\$1,362.03	\$20,862.03	\$2,071.60	\$2,690.43	\$2,071.60	\$16,100.00	23%	\$2,751
	Services									
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	800.00	.00	800.00	703.80	.00	703.80	96.20	88	711
5324	Professional Association Dues	600.00	.00	600.00	.00	.00	.00	600.00	0	
5336	Medical Services/Physical Exams	5,000.00	188.34	5,188.34	.00	1,010.34	.00	4,178.00	19	
5339	Misc Contract Services	6,500.00	.00	6,500.00	7,538.88	3,600.00	7,538.88	(4,638.88)	171	4,641
5391	Postage	200.00	.00	200.00	2.12	.00	2.12	197.88	1	
5399	Other Miscellaneous Services	30,000.00	948.28	30,948.28	1,502.90	2,570.38	1,502.90	26,875.00	13	301
	Services Totals	\$44,600.00	\$1,136.62	\$45,736.62	\$9,747.70	\$7,180.72	\$9,747.70	\$28,808.20	37%	\$5,671
	EXPENSE TOTALS	\$192,839.00	\$2,498.65	\$195,337.65	\$23,383.62	\$11,519.87	\$23,383.62	\$160,434.16	18%	\$19,331
Department 582 - Human Resources Department Totals		(\$192,839.00)	(\$2,498.65)	(\$195,337.65)	(\$23,383.62)	(\$11,519.87)	(\$23,383.62)	(\$160,434.16)	18%	(\$19,339)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	
5203	Computer Supplies	12,750.00	6,456.31	19,206.31	5,986.82	13,219.49	5,986.82	.00	100	
	Supplies Totals	\$13,000.00	\$6,456.31	\$19,456.31	\$5,986.82	\$13,469.49	\$5,986.82	\$0.00	100%	\$19,456.31
	Services									
5339	Misc Contract Services	161,000.00	29,274.00	190,274.00	37,500.00	152,774.00	37,500.00	.00	100	36,000.00
5366	Computer Maintenance	513,354.00	28,260.00	541,614.00	49,384.03	390,431.36	49,384.03	101,798.61	81	13,311.00
	Services Totals	\$674,354.00	\$57,534.00	\$731,888.00	\$86,884.03	\$543,205.36	\$86,884.03	\$101,798.61	86%	\$49,311.00
	Capital Purchases									
5639	Other Equipment	143,000.00	45,699.88	188,699.88	40,056.20	107,643.68	40,056.20	41,000.00	78	
	Capital Purchases Totals	\$143,000.00	\$45,699.88	\$188,699.88	\$40,056.20	\$107,643.68	\$40,056.20	\$41,000.00	78%	\$188,699.88
	EXPENSE TOTALS	\$830,354.00	\$109,690.19	\$940,044.19	\$132,927.05	\$664,318.53	\$132,927.05	\$142,798.61	85%	\$49,311.00
Department 584 - Computer Department Totals		(\$830,354.00)	(\$109,690.19)	(\$940,044.19)	(\$132,927.05)	(\$664,318.53)	(\$132,927.05)	(\$142,798.61)	85%	(\$49,311.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	82,090.00	.00	82,090.00	6,078.40	.00	6,078.40	76,011.60	7	5,901
5102	Wages-Staff	102,555.00	.00	102,555.00	7,659.60	.00	7,659.60	94,895.40	7	8,171
5104	Wages-Part time	33,065.00	.00	33,065.00	2,531.82	.00	2,531.82	30,533.18	8	2,411
5106	Longevity	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	
5109	HSA Employer Funding	8,000.00	.00	8,000.00	8,000.00	.00	8,000.00	.00	100	8,000
5151	PERS Contribution	30,017.00	.00	30,017.00	2,237.66	.00	2,237.66	27,779.34	7	2,601
5161	Group Insurance	43,894.00	.00	43,894.00	3,973.06	8,106.94	3,973.06	31,814.00	28	3,831
5166	Medicare	3,181.00	.00	3,181.00	228.88	.00	228.88	2,952.12	7	231
	Personal Services Totals	\$304,502.00	\$0.00	\$304,502.00	\$30,709.42	\$8,106.94	\$30,709.42	\$265,685.64	13%	\$31,181
	Supplies									
5201	Office Supplies	2,600.00	1,215.14	3,815.14	17.39	3,697.75	17.39	100.00	97	31
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
	Supplies Totals	\$4,600.00	\$1,215.14	\$5,815.14	\$17.39	\$3,697.75	\$17.39	\$2,100.00	64%	\$31
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	500.00	.00	500.00	.00	400.00	.00	100.00	80	
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	.00	500.00	0	
5332	Legal Services	76,000.00	15,000.00	91,000.00	10,000.00	62,000.00	10,000.00	19,000.00	79	5,000
5339	Misc Contract Services	1,500.00	864.85	2,364.85	62.05	2,602.80	62.05	(300.00)	113	
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	15,000.00	.00	10,000.00	60	
5391	Postage	2,000.00	.00	2,000.00	58.83	.00	58.83	1,941.17	3	41
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	600.00	.00	.00	100	
5399	Other Miscellaneous Services	2,545.00	564.02	3,109.02	.00	1,564.02	.00	1,545.00	50	41
	Services Totals	\$111,145.00	\$16,428.87	\$127,573.87	\$10,120.88	\$82,166.82	\$10,120.88	\$35,286.17	72%	\$5,081
	Capital Purchases									
5631	Furniture and Fixtures	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	
	Capital Purchases Totals	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%	\$1
	EXPENSE TOTALS	\$426,747.00	\$17,644.01	\$444,391.01	\$40,847.69	\$93,971.51	\$40,847.69	\$309,571.81	30%	\$36,301
Department 593 - Clerk of Courts Totals		(\$426,747.00)	(\$17,644.01)	(\$444,391.01)	(\$40,847.69)	(\$93,971.51)	(\$40,847.69)	(\$309,571.81)	30%	(\$36,301)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	241,740.00	153,125.87	394,865.87	153,125.87	55,000.00	153,125.87	186,740.00	53	
5165	Unemployment Compensation	25,000.00	3,074.55	28,074.55	.00	13,074.55	.00	15,000.00	47	1,587
	Personal Services Totals	\$266,740.00	\$156,200.42	\$422,940.42	\$153,125.87	\$68,074.55	\$153,125.87	\$201,740.00	52%	\$1,587
	Supplies									
5202	Photo Copy Supplies	7,000.00	706.10	7,706.10	399.90	1,806.20	399.90	5,500.00	29	
	Supplies Totals	\$7,000.00	\$706.10	\$7,706.10	\$399.90	\$1,806.20	\$399.90	\$5,500.00	29%	\$0
	Services									
5301	Boards/Commissions	40,000.00	2,220.13	42,220.13	693.97	5,526.16	693.97	36,000.00	15	671
5311	Utilities	235,000.00	13,455.41	248,455.41	12,794.27	137,394.45	12,794.27	98,266.69	60	11,967
5324	Professional Association Dues	30,000.00	.00	30,000.00	10,512.15	18,405.45	10,512.15	1,082.40	96	9,399
5351	Liability Insurance Deductible	280,000.00	2,984.00	282,984.00	37,978.70	11,198.00	37,978.70	233,807.30	17	15,827
5352	Motor Vehicle Insurance	95,000.00	.00	95,000.00	.00	.00	.00	95,000.00	0	
5353	Employee Fidelity Bond	3,000.00	.00	3,000.00	.00	1,301.00	.00	1,699.00	43	
5361	Building Repair/Maintenance	65,000.00	18,425.83	83,425.83	2,678.25	31,447.58	2,678.25	49,300.00	41	650
5362	Equipment Maintenance	2,500.00	350.29	2,850.29	.00	1,350.29	.00	1,500.00	47	
5371	Election Expense	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
5372	Delinquent Tax Advertising	750.00	.00	750.00	.00	.00	.00	750.00	0	
5373	Auditor/Treasurer Fees	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5391	Postage	3,000.00	482.64	3,482.64	2,585.10	2,500.00	2,585.10	(1,602.46)	146	(508)
5394	Taxes/Assessments-City Property	55,000.00	.00	55,000.00	64,199.23	10,800.77	64,199.23	(20,000.00)	136	5,441
5399	Other Miscellaneous Services	10,000.00	600.00	10,600.00	.00	600.00	.00	10,000.00	6	600
	Services Totals	\$849,250.00	\$38,518.30	\$887,768.30	\$131,441.67	\$220,523.70	\$131,441.67	\$535,802.93	40%	\$44,057
	Capital Purchases									
5639	Other Equipment	30,000.00	.00	30,000.00	.00	13,000.00	.00	17,000.00	43	1,067
	Capital Purchases Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$13,000.00	\$0.00	\$17,000.00	43%	\$1,067
	EXPENSE TOTALS	\$1,152,990.00	\$195,424.82	\$1,348,414.82	\$284,967.44	\$303,404.45	\$284,967.44	\$760,042.93	44%	\$46,704
Department 595 - General and Administrative Totals		(\$1,152,990.00)	(\$195,424.82)	(\$1,348,414.82)	(\$284,967.44)	(\$303,404.45)	(\$284,967.44)	(\$760,042.93)	44%	(\$46,704)



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	350,898.00	.00	350,898.00	.00	.00	.00	350,898.00	0	
	Services Totals	\$350,898.00	\$0.00	\$350,898.00	\$0.00	\$0.00	\$0.00	\$350,898.00	0%	\$0.00
	EXPENSE TOTALS	\$350,898.00	\$0.00	\$350,898.00	\$0.00	\$0.00	\$0.00	\$350,898.00	0%	\$0.00
Department 810 - Public Health and Welfare	Totals	(\$350,898.00)	\$0.00	(\$350,898.00)	\$0.00	\$0.00	\$0.00	(\$350,898.00)	0%	\$0.00
Fund 110 - General Fund	Totals	\$25,580,605.00	\$1,013,603.56	\$26,594,208.56	\$2,483,065.56	\$3,444,840.91	\$2,483,065.56	\$20,666,302.09		\$1,960,511.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 204 - Cares Act (CRF) Licking Cty										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	.00	.00	.00	.00	.00	.00	+++	15,428
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,428
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,428
	Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$15,428)
Fund 204 - Cares Act (CRF) Licking Cty Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$15,428

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 206 - American Rescue Plan Act										
Department 000 - General										
	EXPENSE									
	Capital Purchases									
5659	Miscellaneous Infrastructure	.00	769,966.79	769,966.79	7,123.47	762,843.32	7,123.47	.00	100	
	Capital Purchases Totals	\$0.00	\$769,966.79	\$769,966.79	\$7,123.47	\$762,843.32	\$7,123.47	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$769,966.79	\$769,966.79	\$7,123.47	\$762,843.32	\$7,123.47	\$0.00	100%	\$0.00
	Department 000 - General Totals	\$0.00	(\$769,966.79)	(\$769,966.79)	(\$7,123.47)	(\$762,843.32)	(\$7,123.47)	\$0.00	100%	\$0.00
Fund 206 - American Rescue Plan Act Totals		\$0.00	\$769,966.79	\$769,966.79	\$7,123.47	\$762,843.32	\$7,123.47	\$0.00		\$0.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	94,502.00	.00	94,502.00	7,182.40	.00	7,182.40	87,319.60	8	5,341
5109	HSA Employer Funding	4,000.00	.00	4,000.00	4,000.00	.00	4,000.00	.00	100	2,000
5151	PERS Contribution	13,230.00	.00	13,230.00	969.25	.00	969.25	12,260.75	7	721
5161	Group Insurance	16,566.00	.00	16,566.00	1,907.31	702.69	1,907.31	13,956.00	16	800
5164	Workers Compensation	2,681.00	1,920.46	4,601.46	1,920.46	.00	1,920.46	2,681.00	42	
5166	Medicare	1,370.00	.00	1,370.00	97.43	.00	97.43	1,272.57	7	
	Personal Services Totals	\$132,349.00	\$1,920.46	\$134,269.46	\$16,076.85	\$702.69	\$16,076.85	\$117,489.92	12%	\$8,881
	Supplies									
5201	Office Supplies	1,500.00	233.15	1,733.15	15.25	717.90	15.25	1,000.00	42	
5203	Computer Supplies	500.00	.00	500.00	.00	250.00	.00	250.00	50	
	Supplies Totals	\$2,000.00	\$233.15	\$2,233.15	\$15.25	\$967.90	\$15.25	\$1,250.00	44%	\$1,000
	Services									
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	350.00	.00	650.00	35	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	525.00	.00	525.00	25.00	.00	25.00	500.00	5	
5339	Misc Contract Services	75,000.00	.00	75,000.00	.00	300.00	.00	74,700.00	0	
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	75.00	.00	.00	100	
5362	Equipment Maintenance	425.00	.00	425.00	23.32	276.68	23.32	125.00	71	21
5373	Auditor/Treasurer Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	
5379	Other Governmental Billings	10,000.00	.00	10,000.00	411.80	.00	411.80	9,588.20	4	411
5391	Postage	675.00	.00	675.00	1.59	.00	1.59	673.41	0	
	Services Totals	\$88,600.00	\$0.00	\$88,600.00	\$461.71	\$1,001.68	\$461.71	\$87,136.61	2%	\$431
	Transfers/Other									
5519	Miscellaneous Costs	110,000.00	.00	110,000.00	(1,021.90)	.00	(1,021.90)	111,021.90	-1	(258)
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	58,503.35	.00	58,503.35	741,496.65	7	67,931
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	42.14	.00	42.14	1,499,957.86	0	341
	Transfers/Other Totals	\$2,410,000.00	\$0.00	\$2,410,000.00	\$57,523.59	\$0.00	\$57,523.59	\$2,352,476.41	2%	\$68,021
	EXPENSE TOTALS	\$2,632,949.00	\$2,153.61	\$2,635,102.61	\$74,077.40	\$2,672.27	\$74,077.40	\$2,558,352.94	3%	\$77,341
	Department 564 - Income Tax Division Totals	(\$2,632,949.00)	(\$2,153.61)	(\$2,635,102.61)	(\$74,077.40)	(\$2,672.27)	(\$74,077.40)	(\$2,558,352.94)	3%	(\$77,341)
	Fund 220 - Income Tax Fund Totals	\$2,632,949.00	\$2,153.61	\$2,635,102.61	\$74,077.40	\$2,672.27	\$74,077.40	\$2,558,352.94		\$77,341



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	80,493.00	.00	80,493.00	6,132.40	.00	6,132.40	74,360.60	8	5,911
5102	Wages-Staff	404,255.00	.00	404,255.00	30,728.44	.00	30,728.44	373,526.56	8	29,631
5105	Overtime	28,000.00	.00	28,000.00	6,908.24	.00	6,908.24	21,091.76	25	1,821
5106	Longevity	3,550.00	.00	3,550.00	.00	.00	.00	3,550.00	0	
5109	HSA Employer Funding	25,000.00	.00	25,000.00	25,000.00	.00	25,000.00	.00	100	19,000
5151	PERS Contribution	71,932.00	.00	71,932.00	5,222.53	.00	5,222.53	66,709.47	7	5,011
5161	Group Insurance	134,548.00	.00	134,548.00	9,828.47	15,831.53	9,828.47	108,888.00	19	8,401
5164	Workers Compensation	14,646.00	7,628.98	22,274.98	7,628.98	.00	7,628.98	14,646.00	34	
5166	Medicare	7,486.00	.00	7,486.00	612.89	.00	612.89	6,873.11	8	521
	Personal Services Totals	\$769,910.00	\$7,628.98	\$777,538.98	\$92,061.95	\$15,831.53	\$92,061.95	\$669,645.50	14%	\$70,311
	Supplies									
5201	Office Supplies	3,500.00	142.07	3,642.07	142.07	2,084.79	142.07	1,415.21	61	381
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	800.00	.00	200.00	80	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	.00	800.00	.00	1,200.00	40	
5251	MV Gas and Oil	36,000.00	2,859.05	38,859.05	5,709.65	17,149.40	5,709.65	16,000.00	59	3,791
5252	Aggregates	19,000.00	1,209.30	20,209.30	1,209.30	7,000.00	1,209.30	12,000.00	41	1,741
5253	Ice Control	140,000.00	.00	140,000.00	.00	50,000.00	.00	90,000.00	36	
5259	Operating Materials and Supplies	130,500.00	25,333.85	155,833.85	8,072.97	54,386.43	8,072.97	93,374.45	40	10,701
	Supplies Totals	\$334,000.00	\$29,544.27	\$363,544.27	\$15,133.99	\$132,720.62	\$15,133.99	\$215,689.66	41%	\$16,621
	Services									
5311	Utilities	19,000.00	1,372.95	20,372.95	769.00	17,020.42	769.00	2,583.53	87	921
5313	Traffic Light Current	12,000.00	549.02	12,549.02	549.02	6,593.67	549.02	5,406.33	57	481
5321	Professional Training	500.00	.00	500.00	.00	120.00	.00	380.00	24	
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	160.00	.00	160.00	.00	160.00	.00	.00	100	
5331	Engineering/Architecture	15,000.00	10,500.00	25,500.00	.00	15,500.00	.00	10,000.00	61	221
5339	Misc Contract Services	97,000.00	4,025.16	101,025.16	25.16	29,420.00	25.16	71,580.00	29	1,041
5351	Liability Insurance Deductible	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5352	Motor Vehicle Insurance	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	3,000.00	.00	7,000.00	30	
5365	Utility Line Repair/Maintenance	42,000.00	9,000.00	51,000.00	.00	18,000.00	.00	33,000.00	35	
5391	Postage	100.00	.00	100.00	2.65	.00	2.65	97.35	3	
5397	Uniform Rental	2,000.00	51.60	2,051.60	103.20	1,048.40	103.20	900.00	56	191
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	209.00	291.00	209.00	1,000.00	33	
	Services Totals	\$215,460.00	\$25,498.73	\$240,958.73	\$1,658.03	\$91,153.49	\$1,658.03	\$148,147.21	39%	\$2,861



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	260 - Street Fund									
Department	268 - Street Department									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	146,051
5633	Machinery and Equipment	15,000.00	5,375.00	20,375.00	17,457.48	.00	17,457.48	2,917.52	86	
	<i>Capital Purchases Totals</i>	\$15,000.00	\$5,375.00	\$20,375.00	\$17,457.48	\$0.00	\$17,457.48	\$2,917.52	86%	\$146,051
	EXPENSE TOTALS	\$1,334,370.00	\$68,046.98	\$1,402,416.98	\$126,311.45	\$239,705.64	\$126,311.45	\$1,036,399.89	26%	\$235,861
Department	268 - Street Department Totals	(\$1,334,370.00)	(\$68,046.98)	(\$1,402,416.98)	(\$126,311.45)	(\$239,705.64)	(\$126,311.45)	(\$1,036,399.89)	26%	(\$235,861)
Fund	260 - Street Fund Totals	\$1,334,370.00	\$68,046.98	\$1,402,416.98	\$126,311.45	\$239,705.64	\$126,311.45	\$1,036,399.89		\$235,861

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	55,000.00	.00	55,000.00	.00	55,000.00	.00	.00	100	
5259	Operating Materials and Supplies	15,000.00	.00	15,000.00	.00	6,000.00	.00	9,000.00	40	
	Supplies Totals	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$61,000.00	\$0.00	\$9,000.00	87%	\$0.00
	Services									
5313	Traffic Light Current	12,000.00	607.09	12,607.09	607.09	7,892.50	607.09	4,107.50	67	607.09
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	1,500.00	.00	1,500.00	50	
5365	Utility Line Repair/Maintenance	19,000.00	.00	19,000.00	.00	9,000.00	.00	10,000.00	47	
	Services Totals	\$34,000.00	\$607.09	\$34,607.09	\$607.09	\$18,392.50	\$607.09	\$15,607.50	55%	\$607.09
	EXPENSE TOTALS	\$104,000.00	\$607.09	\$104,607.09	\$607.09	\$79,392.50	\$607.09	\$24,607.50	76%	\$607.09
Department 268 - Street Department Totals		(\$104,000.00)	(\$607.09)	(\$104,607.09)	(\$607.09)	(\$79,392.50)	(\$607.09)	(\$24,607.50)	76%	(\$607.09)
Fund 270 - State Highway Fund Totals		\$104,000.00	\$607.09	\$104,607.09	\$607.09	\$79,392.50	\$607.09	\$24,607.50		\$607.09

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	290 - Law Enforcement Fund									
Department	111 - Police Division									
	EXPENSE									
	<i>Transfers/Other</i>									
5529	Miscellaneous Distributions	.00	1,111.75	1,111.75	.00	1,111.75	.00	.00	100	
	<i>Transfers/Other Totals</i>	\$0.00	\$1,111.75	\$1,111.75	\$0.00	\$1,111.75	\$0.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$1,111.75	\$1,111.75	\$0.00	\$1,111.75	\$0.00	\$0.00	100%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$1,111.75)	(\$1,111.75)	\$0.00	(\$1,111.75)	\$0.00	\$0.00	100%	\$0.00
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$1,111.75	\$1,111.75	\$0.00	\$1,111.75	\$0.00	\$0.00		\$0.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	8,000.00	8,000.00	.00	8,000.00	.00	.00	100	
	Transfers/Other Totals	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	100%	\$0.00
	EXPENSE TOTALS	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	100%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$8,000.00)	(\$8,000.00)	\$0.00	(\$8,000.00)	\$0.00	\$0.00	100%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00		\$0.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,149.87	.00	3,149.87	38,172.13	8	3,04
5102	Wages-Staff	270,769.00	.00	270,769.00	20,588.40	.00	20,588.40	250,180.60	8	19,77
5105	Overtime	15,400.00	.00	15,400.00	316.97	.00	316.97	15,083.03	2	1,38
5106	Longevity	2,575.00	.00	2,575.00	.00	.00	.00	2,575.00	0	
5109	HSA Employer Funding	17,000.00	.00	17,000.00	17,000.00	.00	17,000.00	.00	100	17,00
5151	PERS Contribution	45,999.00	.00	45,999.00	3,260.32	.00	3,260.32	42,738.68	7	3,04
5161	Group Insurance	93,697.00	.00	93,697.00	8,035.60	20,814.40	8,035.60	64,847.00	31	7,80
5164	Workers Compensation	9,363.00	4,774.72	14,137.72	4,774.72	.00	4,774.72	9,363.00	34	
5166	Medicare	4,786.00	.00	4,786.00	331.95	.00	331.95	4,454.05	7	33
	Personal Services Totals	\$500,911.00	\$4,774.72	\$505,685.72	\$57,457.83	\$20,814.40	\$57,457.83	\$427,413.49	15%	\$52,39
	Supplies									
5201	Office Supplies	5,500.00	2,694.70	8,194.70	538.54	4,869.73	538.54	2,786.43	66	42
5203	Computer Supplies	7,500.00	.00	7,500.00	91.92	3,000.70	91.92	4,407.38	41	17
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	36
5251	MV Gas and Oil	18,500.00	850.47	19,350.47	1,270.57	8,579.90	1,270.57	9,500.00	51	85
5252	Aggregates	41,000.00	801.68	41,801.68	3,591.54	18,010.14	3,591.54	20,200.00	52	1,97
5259	Operating Materials and Supplies	90,000.00	10,258.51	100,258.51	1,532.93	41,124.59	1,532.93	57,600.99	43	18,60
5263	Meters-Resale	20,000.00	5,192.05	25,192.05	1,088.57	4,103.48	1,088.57	20,000.00	21	
	Supplies Totals	\$196,000.00	\$19,797.41	\$215,797.41	\$8,114.07	\$79,688.54	\$8,114.07	\$127,994.80	41%	\$22,40
	Services									
5311	Utilities	16,000.00	4,405.64	20,405.64	1,107.75	23,297.53	1,107.75	(3,999.64)	120	1,06
5321	Professional Training	3,800.00	2,000.00	5,800.00	.00	2,000.00	.00	3,800.00	34	
5322	Conference/Reimb	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	5
5323	Publications	250.00	.00	250.00	.00	.00	.00	250.00	0	
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	20,000.00	1,804.76	21,804.76	.00	11,804.76	.00	10,000.00	54	25
5339	Misc Contract Services	50,000.00	6,708.43	56,708.43	426.62	24,831.81	426.62	31,450.00	45	95
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5362	Equipment Maintenance	8,000.00	.00	8,000.00	69.96	830.04	69.96	7,100.00	11	6
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5365	Utility Line Repair/Maintenance	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	17,501.00	.00	(5,001.00)	140	



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	5,600,000.00	500,915.44	6,100,915.44	342,439.61	1,688,475.83	342,439.61	4,070,000.00	33	448,421
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5391	Postage	15,000.00	.00	15,000.00	49.67	2,500.00	49.67	12,450.33	17	41
5399	Other Miscellaneous Services	200,000.00	4,167.48	204,167.48	923.71	22,317.75	923.71	180,926.02	11	511
	Services Totals	\$5,998,200.00	\$520,001.75	\$6,518,201.75	\$345,017.32	\$1,793,558.72	\$345,017.32	\$4,379,625.71	33%	\$451,371
	Capital Purchases									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	259.97	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
5639	Other Equipment	75,000.00	123,000.00	198,000.00	.00	243,000.00	.00	(45,000.00)	123	
	Capital Purchases Totals	\$563,500.00	\$123,259.97	\$686,759.97	\$259.97	\$402,055.44	\$259.97	\$284,444.56	59%	\$1
	EXPENSE TOTALS	\$7,258,611.00	\$667,833.85	\$7,926,444.85	\$410,849.19	\$2,296,117.10	\$410,849.19	\$5,219,478.56	34%	\$526,171
Department 735 - Water Division Totals		(\$7,258,611.00)	(\$667,833.85)	(\$7,926,444.85)	(\$410,849.19)	(\$2,296,117.10)	(\$410,849.19)	(\$5,219,478.56)	34%	(\$526,170)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
Debt Service										
5414	G. O. Bond-Principal	232,830.00	.00	232,830.00	.00	.00	.00	232,830.00	0	
5424	G. O. Bond-Interest	22,285.00	.00	22,285.00	.00	.00	.00	22,285.00	0	
Debt Service Totals		\$255,115.00	\$0.00	\$255,115.00	\$0.00	\$0.00	\$0.00	\$255,115.00	0%	\$0.00
EXPENSE TOTALS		\$255,115.00	\$0.00	\$255,115.00	\$0.00	\$0.00	\$0.00	\$255,115.00	0%	\$0.00
Department 991 - Debt Service Totals		(\$255,115.00)	\$0.00	(\$255,115.00)	\$0.00	\$0.00	\$0.00	(\$255,115.00)	0%	\$0.00
Fund 710 - Water Fund Totals		\$7,513,726.00	\$667,833.85	\$8,181,559.85	\$410,849.19	\$2,296,117.10	\$410,849.19	\$5,474,593.56		\$526,170.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	41,322.00	.00	41,322.00	3,149.85	.00	3,149.85	38,172.15	8	3,04
5102	Wages-Staff	305,536.00	.00	305,536.00	23,172.71	.00	23,172.71	282,363.29	8	23,75
5105	Overtime	3,500.00	.00	3,500.00	827.60	.00	827.60	2,672.40	24	1,13
5106	Longevity	1,975.00	.00	1,975.00	600.00	.00	600.00	1,375.00	30	55
5109	HSA Employer Funding	19,000.00	.00	19,000.00	19,000.00	.00	19,000.00	.00	100	21,00
5151	PERS Contribution	48,977.00	.00	48,977.00	3,831.72	.00	3,831.72	45,145.28	8	4,01
5161	Group Insurance	101,836.00	.00	101,836.00	11,940.34	16,810.66	11,940.34	73,085.00	28	9,42
5164	Workers Compensation	9,995.00	5,426.62	15,421.62	5,426.62	.00	5,426.62	9,995.00	35	
5166	Medicare	5,109.00	.00	5,109.00	383.70	.00	383.70	4,725.30	8	39
	Personal Services Totals	\$537,250.00	\$5,426.62	\$542,676.62	\$68,332.54	\$16,810.66	\$68,332.54	\$457,533.42	16%	\$63,31
	Supplies									
5201	Office Supplies	5,500.00	2,177.45	7,677.45	307.77	4,869.68	307.77	2,500.00	67	42
5203	Computer Supplies	7,500.00	.00	7,500.00	91.93	3,000.64	91.93	4,407.43	41	17
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5241	Uniforms-Purchased	3,500.00	3,000.00	6,500.00	.00	3,000.00	.00	3,500.00	46	36
5251	MV Gas and Oil	18,500.00	850.45	19,350.45	1,270.59	8,579.89	1,270.59	9,499.97	51	85
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	
5259	Operating Materials and Supplies	65,000.00	8,258.47	73,258.47	747.77	25,909.70	747.77	46,601.00	36	3
	Supplies Totals	\$107,000.00	\$14,286.37	\$121,286.37	\$2,418.06	\$45,359.91	\$2,418.06	\$73,508.40	39%	\$1,85
	Services									
5311	Utilities	12,000.00	3,330.46	15,330.46	32.58	8,797.88	32.58	6,500.00	58	21
5321	Professional Training	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	5
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	20,000.00	4,490.00	24,490.00	.00	14,490.00	.00	10,000.00	59	
5339	Misc Contract Services	45,000.00	6,708.45	51,708.45	426.62	21,831.83	426.62	29,450.00	43	95
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	69.96	830.04	69.96	2,100.00	30	6
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	
5365	Utility Line Repair/Maintenance	115,000.00	131,457.71	246,457.71	22,124.00	109,333.71	22,124.00	115,000.00	53	27,68
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	15,101.00	.00	(101.00)	101	
5378	Columbus Contract	5,500,000.00	790,976.92	6,290,976.92	361,976.92	1,929,000.00	361,976.92	4,000,000.00	36	672,52
5391	Postage	12,000.00	.00	12,000.00	49.67	2,500.00	49.67	9,450.33	21	4

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5399	Other Miscellaneous Services	200,000.00	4,167.40	204,167.40	923.75	6,717.65	923.75	196,526.00	4	41%
	Services Totals	\$5,948,600.00	\$941,130.94	\$6,889,730.94	\$385,603.50	\$2,108,602.11	\$385,603.50	\$4,395,525.33	36%	\$701,960.00
	Capital Purchases									
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	259.97	1,259.97	259.97	.00	259.97	1,000.00	21	
5632	Motor Vehicles	225,000.00	.00	225,000.00	.00	159,055.44	.00	65,944.56	71	
5633	Machinery and Equipment	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	
5639	Other Equipment	75,000.00	123,000.00	198,000.00	.00	243,000.00	.00	(45,000.00)	123	
	Capital Purchases Totals	\$563,500.00	\$123,259.97	\$686,759.97	\$259.97	\$402,055.44	\$259.97	\$284,444.56	59%	\$1,000.00
	EXPENSE TOTALS	\$7,156,350.00	\$1,084,103.90	\$8,240,453.90	\$456,614.07	\$2,572,828.12	\$456,614.07	\$5,211,011.71	37%	\$767,130.00
Department 736 - Wastewater Division Totals		(\$7,156,350.00)	(\$1,084,103.90)	(\$8,240,453.90)	(\$456,614.07)	(\$2,572,828.12)	(\$456,614.07)	(\$5,211,011.71)	37%	(\$767,130.00)

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	39,000.00	.00	39,000.00	.00	.00	.00	39,000.00	0	
5424	G. O. Bond-Interest	972.00	.00	972.00	.00	.00	.00	972.00	0	
	Debt Service Totals	\$39,972.00	\$0.00	\$39,972.00	\$0.00	\$0.00	\$0.00	\$39,972.00	0%	\$0.00
	EXPENSE TOTALS	\$39,972.00	\$0.00	\$39,972.00	\$0.00	\$0.00	\$0.00	\$39,972.00	0%	\$0.00
	Department 991 - Debt Service Totals	(\$39,972.00)	\$0.00	(\$39,972.00)	\$0.00	\$0.00	\$0.00	(\$39,972.00)	0%	\$0.00
Fund 720 - Wastewater/Sewer Fund Totals		\$7,196,322.00	\$1,084,103.90	\$8,280,425.90	\$456,614.07	\$2,572,828.12	\$456,614.07	\$5,250,983.71		\$767,139.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	224,764.00	.00	224,764.00	16,799.20	.00	16,799.20	207,964.80	7	15,991
5105	Overtime	4,900.00	.00	4,900.00	166.84	.00	166.84	4,733.16	3	
5106	Longevity	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	
5109	HSA Employer Funding	7,000.00	.00	7,000.00	7,000.00	.00	7,000.00	.00	100	11,000
5151	PERS Contribution	31,754.00	.00	31,754.00	2,355.62	.00	2,355.62	29,398.38	7	2,420
5161	Group Insurance	38,084.00	.00	38,084.00	3,402.62	11,947.38	3,402.62	22,734.00	40	4,920
5164	Workers Compensation	6,576.00	3,312.35	9,888.35	3,312.35	.00	3,312.35	6,576.00	33	
5166	Medicare	3,361.00	.00	3,361.00	238.73	.00	238.73	3,122.27	7	220
	Personal Services Totals	\$318,589.00	\$3,312.35	\$321,901.35	\$33,275.36	\$11,947.38	\$33,275.36	\$276,678.61	14%	\$34,570
	Supplies									
5201	Office Supplies	6,500.00	855.17	7,355.17	.00	1,555.17	.00	5,800.00	21	220
5203	Computer Supplies	750.00	.00	750.00	.00	700.00	.00	50.00	93	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	230
5251	MV Gas and Oil	6,000.00	344.00	6,344.00	659.00	3,685.00	659.00	2,000.00	68	460
5252	Aggregates	1,250.00	.00	1,250.00	.00	600.00	.00	650.00	48	
5259	Operating Materials and Supplies	47,000.00	.00	47,000.00	186.75	15,813.25	186.75	31,000.00	34	2,020
	Supplies Totals	\$64,000.00	\$1,199.17	\$65,199.17	\$845.75	\$23,353.42	\$845.75	\$41,000.00	37%	\$2,950
	Services									
5311	Utilities	7,000.00	386.97	7,386.97	203.11	8,256.53	203.11	(1,072.67)	115	350
5321	Professional Training	400.00	.00	400.00	.00	240.00	.00	160.00	60	
5322	Conference/Reimb	20.00	.00	20.00	.00	20.00	.00	.00	100	
5324	Professional Association Dues	220.00	.00	220.00	.00	200.00	.00	20.00	91	
5331	Engineering/Architecture	8,000.00	29,810.00	37,810.00	935.00	33,875.00	935.00	3,000.00	92	
5339	Misc Contract Services	42,450.00	500.00	42,950.00	21,750.00	6,110.00	21,750.00	15,090.00	65	270
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	.00	2,250.00	0	
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	.00	2,750.00	0	
5361	Building Repair/Maintenance	4,000.00	.00	4,000.00	.00	3,000.00	.00	1,000.00	75	
5364	MV Repair/Maintenance-Internal	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	2,000.00	.00	5,500.00	27	
5378	Columbus Contract	936,000.00	71,623.53	1,007,623.53	71,623.53	300,000.00	71,623.53	636,000.00	37	66,710
5391	Postage	22,000.00	.00	22,000.00	.00	2,500.00	.00	19,500.00	11	
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5399	Other Miscellaneous Services	40,000.00	917.40	40,917.40	249.77	3,867.65	249.77	36,799.98	10	200
	Services Totals	\$1,078,090.00	\$103,237.90	\$1,181,327.90	\$94,761.41	\$360,069.18	\$94,761.41	\$726,497.31	39%	\$67,370



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	160,000.00	.00	160,000.00	.00	.00	.00	160,000.00	0	
5633	Machinery and Equipment	.00	.00	.00	.00	159,055.44	.00	(159,055.44)	+++	
	<i>Capital Purchases Totals</i>	<u>\$160,000.00</u>	<u>\$0.00</u>	<u>\$160,000.00</u>	<u>\$0.00</u>	<u>\$159,055.44</u>	<u>\$0.00</u>	<u>\$944.56</u>	<u>99%</u>	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$1,620,679.00</u>	<u>\$107,749.42</u>	<u>\$1,728,428.42</u>	<u>\$128,882.52</u>	<u>\$554,425.42</u>	<u>\$128,882.52</u>	<u>\$1,045,120.48</u>	<u>40%</u>	<u>\$104,898.00</u>
Department	737 - Storm Water Division Totals	<u>(\$1,620,679.00)</u>	<u>(\$107,749.42)</u>	<u>(\$1,728,428.42)</u>	<u>(\$128,882.52)</u>	<u>(\$554,425.42)</u>	<u>(\$128,882.52)</u>	<u>(\$1,045,120.48)</u>	<u>40%</u>	<u>(\$104,898.00)</u>

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	110,000.00	.00	110,000.00	.00	.00	.00	110,000.00	0	
5424	G. O. Bond-Interest	13,110.00	.00	13,110.00	.00	.00	.00	13,110.00	0	
	<i>Debt Service Totals</i>	\$123,110.00	\$0.00	\$123,110.00	\$0.00	\$0.00	\$0.00	\$123,110.00	0%	\$123,110.00
	EXPENSE TOTALS	\$123,110.00	\$0.00	\$123,110.00	\$0.00	\$0.00	\$0.00	\$123,110.00	0%	\$123,110.00
	Department 991 - Debt Service Totals	(\$123,110.00)	\$0.00	(\$123,110.00)	\$0.00	\$0.00	\$0.00	(\$123,110.00)	0%	\$123,110.00
Fund	740 - Storm Water Drainage Fund Totals	\$1,743,789.00	\$107,749.42	\$1,851,538.42	\$128,882.52	\$554,425.42	\$128,882.52	\$1,168,230.48		\$104,891.00

Attachment: Departmental Budget-January, 2022 02_17_2022 11_45_59 AM Joni Crawford 46107D33



Departmental Budget-January, 2022

10.a.1.a

Fiscal Year to Date 01/31/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	855.17	2,855.17	.00	855.17	.00	2,000.00	30	22
	Supplies Totals	\$2,000.00	\$855.17	\$2,855.17	\$0.00	\$855.17	\$0.00	\$2,000.00	30%	\$22
	Services									
5315	Private Hauler Contract	2,500,000.00	444,629.47	2,944,629.47	194,326.48	725,302.99	194,326.48	2,025,000.00	31	181,86
5391	Postage	14,000.00	.00	14,000.00	49.67	2,500.00	49.67	11,450.33	18	4
5399	Other Miscellaneous Services	110,000.00	11,044.45	121,044.45	249.77	13,594.70	249.77	107,199.98	11	2
	Services Totals	\$2,624,000.00	\$455,673.92	\$3,079,673.92	\$194,625.92	\$741,397.69	\$194,625.92	\$2,143,650.31	30%	\$181,93
	EXPENSE TOTALS	\$2,626,000.00	\$456,529.09	\$3,082,529.09	\$194,625.92	\$742,252.86	\$194,625.92	\$2,145,650.31	30%	\$182,16
	Department 738 - Refuse Collection Totals	(\$2,626,000.00)	(\$456,529.09)	(\$3,082,529.09)	(\$194,625.92)	(\$742,252.86)	(\$194,625.92)	(\$2,145,650.31)	30%	(\$182,164
	Fund 750 - Solid Waste Fund Totals	\$2,626,000.00	\$456,529.09	\$3,082,529.09	\$194,625.92	\$742,252.86	\$194,625.92	\$2,145,650.31		\$182,16
	Grand Totals	\$48,731,761.00	\$4,179,706.04	\$52,911,467.04	\$3,882,156.67	\$10,704,189.89	\$3,882,156.67	\$38,325,120.48		\$3,870,12

Attachment: Departmental Budget-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D33



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	337,406.00	.00	.00	.00	337,406.00	0	
Municipal Tax	17,666,074.00	1,369,758.81	1,369,758.81	.00	16,296,315.19	8	1,237,333.00
Other Local Taxes	400,000.00	18,738.71	18,738.71	.00	381,261.29	5	27,472.00
State Levied Shared Taxes	1,019,200.00	86,676.71	86,676.71	.00	932,523.29	9	74,992.00
Licenses	51,400.00	14,945.00	14,945.00	.00	36,455.00	29	12,222.00
Permits	338,200.00	26,680.87	26,680.87	.00	311,519.13	8	36,942.00
Fees	25,000.00	470.00	470.00	.00	24,530.00	2	3,332.00
Miscellaneous Charges for Services	40,050.00	787.50	787.50	.00	39,262.50	2	19,112.00
Recreational Charges	148,500.00	26,874.79	26,874.79	.00	121,625.21	18	17,352.00
Fines and Forfeitures	199,000.00	.00	.00	.00	199,000.00	0	12,242.00
Investment Earnings	240,000.00	8,135.79	8,135.79	.00	231,864.21	3	7,312.00
Other Revenues	703,776.00	71,681.59	71,681.59	.00	632,094.41	10	51,602.00
Donations	5,000.00	500.00	500.00	.00	4,500.00	10	200.00
Reimbursements	21,000.00	3,030.45	3,030.45	.00	17,969.55	14	12,032.00
Sale of Assets	2,500.00	.00	.00	.00	2,500.00	0	2,372.00
Transfers/Advances	1,500.00	.00	.00	.00	1,500.00	0	
Department 000 - General Totals	\$21,198,606.00	\$1,628,280.22	\$1,628,280.22	\$0.00	\$19,570,325.78	8%	\$1,495,622.00
REVENUE TOTALS	\$21,198,606.00	\$1,628,280.22	\$1,628,280.22	\$0.00	\$19,570,325.78	8%	\$1,495,622.00
EXPENSE							
Department 111 - Police Division							
Personal Services	12,421,012.25	1,207,765.13	1,207,765.13	222,720.76	10,990,526.36	12	1,145,122.00
Supplies	533,377.68	59,526.70	59,526.70	151,227.92	322,623.06	40	23,772.00
Services	874,299.90	48,514.54	48,514.54	372,526.58	453,258.78	48	41,272.00
Capital Purchases	648,847.52	34,299.32	34,299.32	421,784.84	192,763.36	70	3,952.00
Department 111 - Police Division Totals	\$14,477,537.35	\$1,350,105.69	\$1,350,105.69	\$1,168,260.10	\$11,959,171.56	17%	\$1,214,122.00
Department 290 - Mechanic							
Personal Services	157,770.00	8,436.69	8,436.69	5,031.81	144,301.50	9	17,332.00
Supplies	149,413.17	8,441.29	8,441.29	53,073.88	87,898.00	41	2,842.00
Services	47,706.08	519.71	519.71	22,436.37	24,750.00	48	1,382.00
Department 290 - Mechanic Totals	\$354,889.25	\$17,397.69	\$17,397.69	\$80,542.06	\$256,949.50	28%	\$21,562.00
Department 340 - Parks and Recreation							
Personal Services	1,404,486.00	120,553.91	120,553.91	36,391.23	1,247,540.86	11	112,782.00
Supplies	273,607.50	10,177.48	10,177.48	31,536.05	231,893.97	15	29,182.00
Services	553,444.55	25,945.80	25,945.80	130,603.20	396,895.55	28	5,312.00



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Transfers/Other	.00	471.00	471.00	.00	(471.00)	+++	65.0%
Capital Purchases	221,824.60	.00	.00	11,824.60	210,000.00	5	
Department 340 - Parks and Recreation Totals	\$2,453,362.65	\$157,148.19	\$157,148.19	\$210,355.08	\$2,085,859.38	15%	\$147,931.00
Department 343 - Senior Center							
Personal Services	178,971.00	18,079.33	18,079.33	7,841.56	153,050.11	14	12,874.00
Supplies	10,731.70	584.82	584.82	796.88	9,350.00	13	1,441.00
Services	30,745.73	536.49	536.49	8,624.50	21,584.74	30	61,234.00
Capital Purchases	2,439.00	.00	.00	2,439.00	.00	100	
Department 343 - Senior Center Totals	\$222,887.43	\$19,200.64	\$19,200.64	\$19,701.94	\$183,984.85	17%	\$14,931.00
Department 344 - Community Events							
Personal Services	161,658.00	12,210.75	12,210.75	3,674.33	145,772.92	10	11,790.00
Supplies	35,626.86	622.97	622.97	2,503.89	32,500.00	9	(28,000.00)
Services	354,939.06	279.00	279.00	22,165.06	332,495.00	6	60,000.00
Department 344 - Community Events Totals	\$552,223.92	\$13,112.72	\$13,112.72	\$28,343.28	\$510,767.92	8%	\$11,821.00
Department 448 - Service Department							
Personal Services	772,537.00	87,274.56	87,274.56	27,167.68	658,094.76	15	85,540.00
Supplies	30,586.85	1,155.28	1,155.28	12,644.65	16,786.92	45	84,000.00
Services	823,307.59	78,686.60	78,686.60	412,925.40	331,695.59	60	62,290.00
Capital Purchases	5,000.00	.00	.00	.00	5,000.00	0	
Department 448 - Service Department Totals	\$1,631,431.44	\$167,116.44	\$167,116.44	\$452,737.73	\$1,011,577.27	38%	\$148,681.00
Department 479 - Building Department							
Personal Services	738,808.00	71,694.42	71,694.42	27,531.81	639,581.77	13	52,990.00
Supplies	16,066.54	792.22	792.22	8,274.32	7,000.00	56	38,000.00
Services	163,785.80	5,611.49	5,611.49	54,786.35	103,387.96	37	2,500.00
Capital Purchases	40,000.00	.00	.00	.00	40,000.00	0	
Department 479 - Building Department Totals	\$958,660.34	\$78,098.13	\$78,098.13	\$90,592.48	\$789,969.73	18%	\$55,891.00
Department 522 - Mayor							
Personal Services	355,369.00	23,437.36	23,437.36	5,296.65	326,634.99	8	22,140.00
Supplies	1,153.51	.00	.00	103.51	1,050.00	9	30,000.00
Services	61,253.42	7,076.89	7,076.89	29,574.59	24,601.94	60	1,510.00
Department 522 - Mayor Totals	\$417,775.93	\$30,514.25	\$30,514.25	\$34,974.75	\$352,286.93	16%	\$23,691.00
Department 534 - Civil Service Commission							
Personal Services	69,930.00	5,041.60	5,041.60	.00	64,888.40	7	4,830.00



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 534 - Civil Service Commission							
Supplies	5,500.00	98.85	98.85	1,826.15	3,575.00	35	3,188
Services	35,300.00	81.00	81.00	8,919.00	26,300.00	25	
Department 534 - Civil Service Commission Totals	\$110,730.00	\$5,221.45	\$5,221.45	\$10,745.15	\$94,763.40	14%	\$8,011
Department 545 - City Auditor							
Personal Services	376,283.00	32,125.13	32,125.13	4,053.32	340,104.55	10	32,311
Supplies	4,458.48	173.54	173.54	1,284.94	3,000.00	33	100
Services	126,314.40	2,116.94	2,116.94	91,353.84	32,843.62	74	1,841
Department 545 - City Auditor Totals	\$507,055.88	\$34,415.61	\$34,415.61	\$96,692.10	\$375,948.17	26%	\$34,266
Department 554 - City Attorney							
Personal Services	609,071.00	62,705.17	62,705.17	12,021.63	534,344.20	12	56,101
Supplies	6,773.37	373.37	373.37	3,580.00	2,820.00	58	371
Services	133,468.17	6,085.91	6,085.91	38,923.01	88,459.25	34	2,941
Department 554 - City Attorney Totals	\$749,312.54	\$69,164.45	\$69,164.45	\$54,524.64	\$625,623.45	17%	\$59,421
Department 571 - City Council							
Personal Services	186,073.00	16,039.10	16,039.10	1,595.33	168,438.57	9	16,671
Supplies	2,730.70	118.83	118.83	1,611.87	1,000.00	63	121
Services	59,800.46	5,745.24	5,745.24	18,642.01	35,413.21	41	12,331
Department 571 - City Council Totals	\$248,604.16	\$21,903.17	\$21,903.17	\$21,849.21	\$204,851.78	18%	\$29,131
Department 580 - Development Department							
Personal Services	349,505.00	29,981.75	29,981.75	4,925.11	314,598.14	10	34,401
Supplies	3,992.36	57.35	57.35	866.36	3,068.65	23	291
Services	272,154.64	7,502.23	7,502.23	96,516.56	168,135.85	38	4,911
Capital Purchases	5,000.00	.00	.00	.00	5,000.00	0	
Department 580 - Development Department Totals	\$630,652.00	\$37,541.33	\$37,541.33	\$102,308.03	\$490,802.64	22%	\$39,351
Department 582 - Human Resources Department							
Personal Services	128,739.00	11,564.32	11,564.32	1,648.72	115,525.96	10	10,901
Supplies	20,862.03	2,071.60	2,071.60	2,690.43	16,100.00	23	2,751
Services	45,736.62	9,747.70	9,747.70	7,180.72	28,808.20	37	5,671
Department 582 - Human Resources Department Totals	\$195,337.65	\$23,383.62	\$23,383.62	\$11,519.87	\$160,434.16	18%	\$19,331
Department 584 - Computer Department							
Supplies	19,456.31	5,986.82	5,986.82	13,469.49	.00	100	
Services	731,888.00	86,884.03	86,884.03	543,205.36	101,798.61	86	49,311



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 584 - Computer Department							
Capital Purchases	188,699.88	40,056.20	40,056.20	107,643.68	41,000.00	78	
Department 584 - Computer Department Totals	\$940,044.19	\$132,927.05	\$132,927.05	\$664,318.53	\$142,798.61	85%	\$49,311.00
Department 593 - Clerk of Courts							
Personal Services	304,502.00	30,709.42	30,709.42	8,106.94	265,685.64	13	31,180.00
Supplies	5,815.14	17.39	17.39	3,697.75	2,100.00	64	31,180.00
Services	127,573.87	10,120.88	10,120.88	82,166.82	35,286.17	72	5,080.00
Capital Purchases	6,500.00	.00	.00	.00	6,500.00	0	
Department 593 - Clerk of Courts Totals	\$444,391.01	\$40,847.69	\$40,847.69	\$93,971.51	\$309,571.81	30%	\$36,300.00
Department 595 - General and Administrative							
Personal Services	422,940.42	153,125.87	153,125.87	68,074.55	201,740.00	52	1,580.00
Supplies	7,706.10	399.90	399.90	1,806.20	5,500.00	29	
Services	887,768.30	131,441.67	131,441.67	220,523.70	535,802.93	40	44,050.00
Capital Purchases	30,000.00	.00	.00	13,000.00	17,000.00	43	1,060.00
Department 595 - General and Administrative Totals	\$1,348,414.82	\$284,967.44	\$284,967.44	\$303,404.45	\$760,042.93	44%	\$46,700.00
Department 810 - Public Health and Welfare							
Services	350,898.00	.00	.00	.00	350,898.00	0	
Department 810 - Public Health and Welfare Totals	\$350,898.00	\$0.00	\$0.00	\$0.00	\$350,898.00	0%	\$0.00
EXPENSE TOTALS	\$26,594,208.56	\$2,483,065.56	\$2,483,065.56	\$3,444,840.91	\$20,666,302.09	22%	\$1,960,511.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	21,198,606.00	1,628,280.22	1,628,280.22	.00	19,570,325.78	8%	1,495,620.00
EXPENSE TOTALS	26,594,208.56	2,483,065.56	2,483,065.56	3,444,840.91	20,666,302.09	22%	1,960,511.00
Fund 110 - General Fund Net Gain (Loss)	(\$5,395,602.56)	(\$854,785.34)	(\$854,785.34)	(\$3,444,840.91)	\$1,095,976.31	80%	(\$464,891.00)
Fund Type Totals							
REVENUE TOTALS	21,198,606.00	1,628,280.22	1,628,280.22	.00	19,570,325.78	8%	1,495,620.00
EXPENSE TOTALS	26,594,208.56	2,483,065.56	2,483,065.56	3,444,840.91	20,666,302.09	22%	1,960,511.00
Fund Type Net Gain (Loss)	(\$5,395,602.56)	(\$854,785.34)	(\$854,785.34)	(\$3,444,840.91)	\$1,095,976.31	80%	(\$464,891.00)
Fund Category General Fund Totals							
REVENUE TOTALS	21,198,606.00	1,628,280.22	1,628,280.22	.00	19,570,325.78	8%	1,495,620.00
EXPENSE TOTALS	26,594,208.56	2,483,065.56	2,483,065.56	3,444,840.91	20,666,302.09	22%	1,960,511.00
Fund Category General Fund Net Gain (Loss)	(\$5,395,602.56)	(\$854,785.34)	(\$854,785.34)	(\$3,444,840.91)	\$1,095,976.31	80%	(\$464,891.00)



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 204 - Cares Act (CRF) Licking Cty							
EXPENSE							
Department 000 - General							
Transfers/Other							
	.00	.00	.00	.00	.00	+++	15,421
Department 000 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,421
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,421
Fund 204 - Cares Act (CRF) Licking Cty Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	15,421
Fund 204 - Cares Act (CRF) Licking Cty Net Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$15,421)



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 206 - American Rescue Plan Act							
EXPENSE							
Department 000 - General							
Capital Purchases	769,966.79	7,123.47	7,123.47	762,843.32	.00	100	
Department 000 - General Totals	\$769,966.79	\$7,123.47	\$7,123.47	\$762,843.32	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$769,966.79	\$7,123.47	\$7,123.47	\$762,843.32	\$0.00	100%	\$0.00
Fund 206 - American Rescue Plan Act Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	
EXPENSE TOTALS	769,966.79	7,123.47	7,123.47	762,843.32	.00	100%	
Fund 206 - American Rescue Plan Act Net Gain (Loss)	(\$769,966.79)	(\$7,123.47)	(\$7,123.47)	(\$762,843.32)	\$0.00	100%	\$0.00



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	805,000.00	73,637.58	73,637.58	.00	731,362.42	9	568,81
Investment Earnings	5,000.00	165.81	165.81	.00	4,834.19	3	13
Reimbursements	.00	35.24	35.24	.00	(35.24)	+++	4
Department 000 - General Totals	\$810,000.00	\$73,838.63	\$73,838.63	\$0.00	\$736,161.37	9%	\$568,99
REVENUE TOTALS	\$810,000.00	\$73,838.63	\$73,838.63	\$0.00	\$736,161.37	9%	\$568,99
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	134,269.46	16,076.85	16,076.85	702.69	117,489.92	12	8,88
Supplies	2,233.15	15.25	15.25	967.90	1,250.00	44	
Services	88,600.00	461.71	461.71	1,001.68	87,136.61	2	43
Transfers/Other	2,410,000.00	57,523.59	57,523.59	.00	2,352,476.41	2	68,02
Department 564 - Income Tax Division Totals	\$2,635,102.61	\$74,077.40	\$74,077.40	\$2,672.27	\$2,558,352.94	3%	\$77,34
EXPENSE TOTALS	\$2,635,102.61	\$74,077.40	\$74,077.40	\$2,672.27	\$2,558,352.94	3%	\$77,34
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	810,000.00	73,838.63	73,838.63	.00	736,161.37	9%	568,99
EXPENSE TOTALS	2,635,102.61	74,077.40	74,077.40	2,672.27	2,558,352.94	3%	77,34
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,825,102.61)	(\$238.77)	(\$238.77)	(\$2,672.27)	\$1,822,191.57	0%	\$491,64

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,900,000.00	156,060.39	156,060.39	.00	1,743,939.61	8	150,527.00
Reimbursements	.00	4,667.30	4,667.30	.00	(4,667.30)	+++	2,277.00
Department 000 - General Totals	\$1,900,000.00	\$160,727.69	\$160,727.69	\$0.00	\$1,739,272.31	8%	\$152,794.00
REVENUE TOTALS	\$1,900,000.00	\$160,727.69	\$160,727.69	\$0.00	\$1,739,272.31	8%	\$152,794.00
EXPENSE							
Department 268 - Street Department							
Personal Services	777,538.98	92,061.95	92,061.95	15,831.53	669,645.50	14	70,311.00
Supplies	363,544.27	15,133.99	15,133.99	132,720.62	215,689.66	41	16,621.00
Services	240,958.73	1,658.03	1,658.03	91,153.49	148,147.21	39	2,861.00
Capital Purchases	20,375.00	17,457.48	17,457.48	.00	2,917.52	86	146,051.00
Department 268 - Street Department Totals	\$1,402,416.98	\$126,311.45	\$126,311.45	\$239,705.64	\$1,036,399.89	26%	\$235,861.00
EXPENSE TOTALS	\$1,402,416.98	\$126,311.45	\$126,311.45	\$239,705.64	\$1,036,399.89	26%	\$235,861.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,900,000.00	160,727.69	160,727.69	.00	1,739,272.31	8%	152,794.00
EXPENSE TOTALS	1,402,416.98	126,311.45	126,311.45	239,705.64	1,036,399.89	26%	235,861.00
Fund 260 - Street Fund Net Gain (Loss)	\$497,583.02	\$34,416.24	\$34,416.24	(\$239,705.64)	(\$702,872.42)	(41%)	(\$83,067.00)

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	160,000.00	12,653.55	12,653.55	.00	147,346.45	8	12,200.00
Department 000 - General Totals	\$160,000.00	\$12,653.55	\$12,653.55	\$0.00	\$147,346.45	8%	\$12,200.00
REVENUE TOTALS	\$160,000.00	\$12,653.55	\$12,653.55	\$0.00	\$147,346.45	8%	\$12,200.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,000.00	.00	.00	61,000.00	9,000.00	87	60,000.00
Services	34,607.09	607.09	607.09	18,392.50	15,607.50	55	60,000.00
Department 268 - Street Department Totals	\$104,607.09	\$607.09	\$607.09	\$79,392.50	\$24,607.50	76%	\$60,000.00
EXPENSE TOTALS	\$104,607.09	\$607.09	\$607.09	\$79,392.50	\$24,607.50	76%	\$60,000.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	160,000.00	12,653.55	12,653.55	.00	147,346.45	8%	12,200.00
EXPENSE TOTALS	104,607.09	607.09	607.09	79,392.50	24,607.50	76%	60,000.00
Fund 270 - State Highway Fund Net Gain (Loss)	\$55,392.91	\$12,046.46	\$12,046.46	(\$79,392.50)	(\$122,738.95)	(122%)	\$11,590.00
Fund Type Totals							
REVENUE TOTALS	2,870,000.00	247,219.87	247,219.87	.00	2,622,780.13	9%	733,990.00
EXPENSE TOTALS	4,912,093.47	208,119.41	208,119.41	1,084,613.73	3,619,360.33	26%	329,240.00
Fund Type Net Gain (Loss)	(\$2,042,093.47)	\$39,100.46	\$39,100.46	(\$1,084,613.73)	\$996,580.20	51%	\$404,750.00
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,870,000.00	247,219.87	247,219.87	.00	2,622,780.13	9%	733,990.00
EXPENSE TOTALS	4,912,093.47	208,119.41	208,119.41	1,084,613.73	3,619,360.33	26%	329,240.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$2,042,093.47)	\$39,100.46	\$39,100.46	(\$1,084,613.73)	\$996,580.20	51%	\$404,750.00



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	780,000.00	59,434.70	59,434.70	.00	720,565.30	8	64,63
Reimbursements	.00	.00	.00	.00	.00	+++	35
Department 000 - General Totals	\$780,000.00	\$59,434.70	\$59,434.70	\$0.00	\$720,565.30	8%	\$64,98
Department 735 - Water Division							
Utility Charges	6,923,881.00	535,884.41	535,884.41	.00	6,387,996.59	8	567,15
Other Revenues	96,119.00	7,767.83	7,767.83	.00	88,351.17	8	43,97
Reimbursements	.00	105.71	105.71	.00	(105.71)	+++	12
Department 735 - Water Division Totals	\$7,020,000.00	\$543,757.95	\$543,757.95	\$0.00	\$6,476,242.05	8%	\$611,24
REVENUE TOTALS	\$7,800,000.00	\$603,192.65	\$603,192.65	\$0.00	\$7,196,807.35	8%	\$676,23
EXPENSE							
Department 000 - General							
Capital Purchases	967,098.28	20,972.18	20,972.18	946,126.10	.00	100	8,45
Department 000 - General Totals	\$967,098.28	\$20,972.18	\$20,972.18	\$946,126.10	\$0.00	100%	\$8,45
Department 735 - Water Division							
Personal Services	505,685.72	57,457.83	57,457.83	20,814.40	427,413.49	15	52,39
Supplies	215,797.41	8,114.07	8,114.07	79,688.54	127,994.80	41	22,40
Services	6,518,201.75	345,017.32	345,017.32	1,793,558.72	4,379,625.71	33	451,37
Capital Purchases	686,759.97	259.97	259.97	402,055.44	284,444.56	59	
Department 735 - Water Division Totals	\$7,926,444.85	\$410,849.19	\$410,849.19	\$2,296,117.10	\$5,219,478.56	34%	\$526,17
Department 991 - Debt Service							
Debt Service	255,115.00	.00	.00	.00	255,115.00	0	
Department 991 - Debt Service Totals	\$255,115.00	\$0.00	\$0.00	\$0.00	\$255,115.00	0%	\$
EXPENSE TOTALS	\$9,148,658.13	\$431,821.37	\$431,821.37	\$3,242,243.20	\$5,474,593.56	40%	\$534,62
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,800,000.00	603,192.65	603,192.65	.00	7,196,807.35	8%	676,23
EXPENSE TOTALS	9,148,658.13	431,821.37	431,821.37	3,242,243.20	5,474,593.56	40%	534,62
Fund 710 - Water Fund Net Gain (Loss)	(\$1,348,658.13)	\$171,371.28	\$171,371.28	(\$3,242,243.20)	(\$1,722,213.79)	228%	\$141,60

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	380,000.00	29,484.45	29,484.45	.00	350,515.55	8	31,550.00
Department 000 - General Totals	\$380,000.00	\$29,484.45	\$29,484.45	\$0.00	\$350,515.55	8%	\$31,550.00
Department 736 - Wastewater Division							
Utility Charges	6,515,000.00	527,914.60	527,914.60	.00	5,987,085.40	8	536,130.00
Other Revenues	.00	150.00	150.00	.00	(150.00)	+++	21.00
Reimbursements	5,000.00	105.71	105.71	.00	4,894.29	2	120.00
Department 736 - Wastewater Division Totals	\$6,520,000.00	\$528,170.31	\$528,170.31	\$0.00	\$5,991,829.69	8%	\$536,281.00
REVENUE TOTALS	\$6,900,000.00	\$557,654.76	\$557,654.76	\$0.00	\$6,342,345.24	8%	\$567,831.00
EXPENSE							
Department 000 - General							
Capital Purchases	502,486.28	.00	.00	502,486.28	.00	100	\$0.00
Department 000 - General Totals	\$502,486.28	\$0.00	\$0.00	\$502,486.28	\$0.00	100%	\$0.00
Department 736 - Wastewater Division							
Personal Services	542,676.62	68,332.54	68,332.54	16,810.66	457,533.42	16	63,310.00
Supplies	121,286.37	2,418.06	2,418.06	45,359.91	73,508.40	39	1,850.00
Services	6,889,730.94	385,603.50	385,603.50	2,108,602.11	4,395,525.33	36	701,960.00
Capital Purchases	686,759.97	259.97	259.97	402,055.44	284,444.56	59	\$0.00
Department 736 - Wastewater Division Totals	\$8,240,453.90	\$456,614.07	\$456,614.07	\$2,572,828.12	\$5,211,011.71	37%	\$767,130.00
Department 991 - Debt Service							
Debt Service	39,972.00	.00	.00	.00	39,972.00	0	\$0.00
Department 991 - Debt Service Totals	\$39,972.00	\$0.00	\$0.00	\$0.00	\$39,972.00	0%	\$0.00
EXPENSE TOTALS	\$8,782,912.18	\$456,614.07	\$456,614.07	\$3,075,314.40	\$5,250,983.71	40%	\$767,130.00
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	6,900,000.00	557,654.76	557,654.76	.00	6,342,345.24	8%	567,831.00
EXPENSE TOTALS	8,782,912.18	456,614.07	456,614.07	3,075,314.40	5,250,983.71	40%	767,130.00
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$1,882,912.18)	\$101,040.69	\$101,040.69	(\$3,075,314.40)	(\$1,091,361.53)	158%	(\$199,301.00)

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 737 - Storm Water Division							
Utility Charges	2,000,000.00	169,531.91	169,531.91	.00	1,830,468.09	8	159,150
Reimbursements	.00	70.48	70.48	.00	(70.48)	+++	80
Department 737 - Storm Water Division Totals	\$2,000,000.00	\$169,602.39	\$169,602.39	\$0.00	\$1,830,397.61	8%	\$159,230
REVENUE TOTALS	\$2,000,000.00	\$169,602.39	\$169,602.39	\$0.00	\$1,830,397.61	8%	\$159,230
EXPENSE							
Department 000 - General							
Capital Purchases	508,375.63	.00	.00	508,375.63	.00	100	
Department 000 - General Totals	\$508,375.63	\$0.00	\$0.00	\$508,375.63	\$0.00	100%	\$0
Department 737 - Storm Water Division							
Personal Services	321,901.35	33,275.36	33,275.36	11,947.38	276,678.61	14	34,570
Supplies	65,199.17	845.75	845.75	23,353.42	41,000.00	37	2,950
Services	1,181,327.90	94,761.41	94,761.41	360,069.18	726,497.31	39	67,370
Capital Purchases	160,000.00	.00	.00	159,055.44	944.56	99	
Department 737 - Storm Water Division Totals	\$1,728,428.42	\$128,882.52	\$128,882.52	\$554,425.42	\$1,045,120.48	40%	\$104,890
Department 991 - Debt Service							
Debt Service	123,110.00	.00	.00	.00	123,110.00	0	
Department 991 - Debt Service Totals	\$123,110.00	\$0.00	\$0.00	\$0.00	\$123,110.00	0%	\$0
EXPENSE TOTALS	\$2,359,914.05	\$128,882.52	\$128,882.52	\$1,062,801.05	\$1,168,230.48	50%	\$104,890
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	2,000,000.00	169,602.39	169,602.39	.00	1,830,397.61	8%	159,230
EXPENSE TOTALS	2,359,914.05	128,882.52	128,882.52	1,062,801.05	1,168,230.48	50%	104,890
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$359,914.05)	\$40,719.87	\$40,719.87	(\$1,062,801.05)	(\$662,167.13)	284%	\$54,330

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31



Budget by Classification-January, 2022

10.a.1.b

Through 01/31/22
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior YTD T
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,200,000.00	214,964.04	214,964.04	.00	1,985,035.96	10	196,12
Department 738 - Refuse Collection Totals	\$2,200,000.00	\$214,964.04	\$214,964.04	\$0.00	\$1,985,035.96	10%	\$196,12
REVENUE TOTALS	\$2,200,000.00	\$214,964.04	\$214,964.04	\$0.00	\$1,985,035.96	10%	\$196,12
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,855.17	.00	.00	855.17	2,000.00	30	22
Services	3,079,673.92	194,625.92	194,625.92	741,397.69	2,143,650.31	30	181,93
Department 738 - Refuse Collection Totals	\$3,082,529.09	\$194,625.92	\$194,625.92	\$742,252.86	\$2,145,650.31	30%	\$182,16
EXPENSE TOTALS	\$3,082,529.09	\$194,625.92	\$194,625.92	\$742,252.86	\$2,145,650.31	30%	\$182,16
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,200,000.00	214,964.04	214,964.04	.00	1,985,035.96	10%	196,12
EXPENSE TOTALS	3,082,529.09	194,625.92	194,625.92	742,252.86	2,145,650.31	30%	182,16
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$882,529.09)	\$20,338.12	\$20,338.12	(\$742,252.86)	\$160,614.35	82%	\$13,96
Fund Type Totals							
REVENUE TOTALS	18,900,000.00	1,545,413.84	1,545,413.84	.00	17,354,586.16	8%	1,599,43
EXPENSE TOTALS	23,374,013.45	1,211,943.88	1,211,943.88	8,122,611.51	14,039,458.06	40%	1,588,82
Fund Type Net Gain (Loss)	(\$4,474,013.45)	\$333,469.96	\$333,469.96	(\$8,122,611.51)	(\$3,315,128.10)	174%	\$10,60
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	18,900,000.00	1,545,413.84	1,545,413.84	.00	17,354,586.16	8%	1,599,43
EXPENSE TOTALS	23,374,013.45	1,211,943.88	1,211,943.88	8,122,611.51	14,039,458.06	40%	1,588,82
Fund Category Enterprise Funds Net Gain (Loss)	(\$4,474,013.45)	\$333,469.96	\$333,469.96	(\$8,122,611.51)	(\$3,315,128.10)	174%	\$10,60
Grand Totals							
REVENUE TOTALS	42,968,606.00	3,420,913.93	3,420,913.93	.00	39,547,692.07	8%	3,829,05
EXPENSE TOTALS	54,880,315.48	3,903,128.85	3,903,128.85	12,652,066.15	38,325,120.48	30%	3,878,58
Grand Total Net Gain (Loss)	(\$11,911,709.48)	(\$482,214.92)	(\$482,214.92)	(\$12,652,066.15)	(\$1,222,571.59)	110%	(\$49,534

Attachment: Budget by Classification-January, 2022 02 17 2022 11 45 59 AM Joni Crawford 46107D31

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: February 28, 2022
TO:
CC:
RE: Milooni LLC Liquor Permit

This request is a transfer of C1, C2 and D6 permits from one LLC to another LLC. The permits will stay with the same business - Main Street Marathon station.

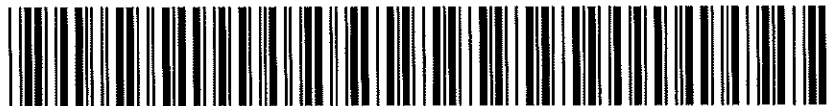
NOTICE TO LEGISLATIVE
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

6048177			TRFO	MILOONI LLC DBA MAIN STREET MARATHON 6748 E MAIN ST REYNOLDSBURG OH 43068
PERMIT NUMBER			TYPE	
02	01	2022		
ISSUE DATE				
02	04	2022		
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
25	220	B	F27106	
TAX DISTRICT			RECEIPT NO.	

FROM 02/08/2022

82000580005				6748EMAINST LLC DBA MAIN STREET MARATHON 6748 E MAIN ST REYNOLDSBURG OH 43068
PERMIT NUMBER			TYPE	
02	01	2022		
ISSUE DATE				
02	04	2022		
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
25	220			
TAX DISTRICT			RECEIPT NO.	



MAILED 02/08/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/11/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

B TRFO 6048177

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal OfficerCLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

Attachment: Milooni LLC (Milooni LLC Liquor Permit)



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be faxed, emailed, or mailed to the Division no later than the postmark deadline date given on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 – 3166

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

Please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or your county sheriff if you are a township fiscal officer or county clerk. The Division sends the applicable law enforcement agency the pertinent ownership information when it notifies them of the permit application.

Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0751
com.ohio.gov

An Equal Opportunity Employer and Service Provider

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: February 28, 2022**TO:****CC:****RE: West Licking Fire District Reports**

Reports from December 2021 and January 2022 West Licking Fire District

DECEMBER BOARD STATS

Total Calls by Township/City	
Etna	106
Harrison	61
Jersey	12
Kirkersville	5
New Albany	6
Pataskala	225
Reynoldsburg	121
Mutual Aid	49
Total	585

Apparatus Name	
45B401	102
45E402	60
45E405	68
45M401	171
45M402	41
45M403	140
45M404	182
45R401	131
45SQ404	46
45TWR403/E403	132

Total Calls by Shift	
Shift	Total
1 Unit	167
2 Unit	212
3 Unit	200
Prevention	6
Total	585
Total Calls by Station	
Station	Total
Station 401	189
Station 402	70
Station 403	93
Station 404	184
Station 405	49
Total	585

Mutual Aid Response	
M/A Received	M/A Given
49	49

District Response Average	
	5:12

Dispatch to On scene Average	
Etna	6:19
Harrison	5:04
Jersey	5:07
Kirkersville	6:14
New Albany	3:55
Pataskala	4:45
Reynoldsburg	5:04

JANUARY BOARD STATS

Total Calls by Township/City	
Etna	103
Harrison	95
Jersey	5
Kirkersville	13
New Albany	7
Pataskala	251
Reynoldsburg	131
Mutual Aid	36
Total	641

Apparatus Name	
45B401	109
45E402	33
45E405	51
45M401	207
45M402	94
45M403	140
45M404	191
45M407	28
45R401	170
45TWR403/E403	140

Total Calls by Shift		
Shift		Total
1 Unit		217
2 Unit		206
3 Unit		215
Prevention		3
Total		641
Total Calls by Station		
Station		Total
Station 401		261
Station 402		90
Station 403		92
Station 404		169
Station 405		29
Total		641

Mutual Aid Response	
M/A Received	M/A Given
28	34

District Response Average	
	5:34

Dispatch to On scene Average	
Etna	5:59
Harrison	5:34
Jersey	4:51
Kirkersville	6:32
New Albany	6:14
Pataskala	5:03
Reynoldsburg	4:47

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Development, Parks and Recreation Committee

RE: Contract for Development of Brice Park

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
-------------------------	------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Brice Park development is a collaboration between the City of Columbus and the City of Reynoldsburg to create a passive park at 1455 Brice Road, Reynoldsburg, OH.

EMH&T will provide program verification and schematic design for the first phase of this project for \$69,270.00. Requesting emergency passage at the February 28 meeting.

Additional contracts will be forthcoming for the remaining phases of the development of Brice Park

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR ARCHITECTURAL SERVICES, ENGINEERING DESIGN, ADVERTISING, BID DOCUMENT PREPARATION, AND CONSTRUCTION MANAGEMENT FOR THE BRICE PARK DEVELOPMENT, APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is working in a collaborative effort with the City of Columbus to develop a passive park at 1455 Brice Road; and

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

WHEREAS, as part of that collaboration, the City of Reynoldsburg will be responsible for the development and design of the park; and

WHEREAS, the Ordinance will direct the City engineering firm of EMH&T to complete the architectural, engineering design, advertising, bid document preparation services and construction management of this project.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$69,270.00, for architectural, engineering design, advertising, bid document preparation services and construction management of this project.

SECTION 2. That \$69,270.00 be appropriated from the unappropriated American Recovery Plan Fund and appropriated to account number 206.000.5529 Miscellaneous Distributions.

SECTION 3. That when the City of Columbus reimburses the Reynoldsburg for these expenses, an amount of \$69,270.00 be unappropriated from the General Fund (110) and appropriated to the unappropriated CIP Fund (410).

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further that the agreement be completed to finalize agreements with the City of Columbus; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

January 21, 2022

Ms. Donna Bauman
 Director of Parks and Recreation
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Subject: Proposal for Brice Road Park – Program Verification and Schematic Design

Dear Ms. Bauman,

EMH&T is pleased to present a proposal for program verification and schematic design of Brice Park. This improvement is in collaboration with the City of Columbus and has a total park budget of up to \$2 Million excluding any additional property acquisitions. As previously discussed, EMH&T would like to provide design services to the City of Reynoldsburg using a phased approach for this project. The purpose of this first phase of planning, landscape architecture, and engineering services is focused on verifying the key items that will be included in the project and developing a schematic design with budgetary level cost estimates. The objective of this phase is to develop an updated master plan and establish a detailed schedule and budget for future improvements in Brice Park. The future phase(s) of professional services will include topographic survey, detailed final engineering, and bidding services for the improvements that are more clearly defined through this scope of services.

PROJECT UNDERSTANDING

We understand that park improvements will include the following:

- The redevelopment of +/- 10.78 acres of passive parkland owned by the City of Columbus, but located in the City of Reynoldsburg near 1400 Brice Road (See Exhibit A)
- The preparation of an updated master plan for the park containing program elements such as walking trails, outdoor classroom space, nature-based play spaces, interpretive and educational opportunities throughout, boardwalks and overlooks pavilions and native planting areas.
- A redesign of the storm water features is not part of this scope of services. We will design around the storm water features as they currently exist.
- Sensitivity toward accessibility will remain a consistent theme throughout the design effort.
- Enhancement of the surrounding area through the use of topography, plant material, lighting, water and vertical architectural elements will be incorporated into the circulation network, seating areas and designed passive areas when applicable.
- The schematic level design effort will be a collaborative effort led by EMH&T with OHM providing support. Project oversight and communication will be provided by EMH&T.
- This scope of services includes a revised schematic level master plan for the entire park to help determine the appropriate phased improvements based on the available project budget.

SCOPE OF SERVICES

The EMH&T / OHM design team will work with the City to complete the following scope of work with the final deliverable being a schematic design package.

1. Program Verification: EMH&T will work with the City of Reynoldsburg to identify the key members of staff and/or the community that should be included in our planning workshops and meetings. We anticipate the following meetings taking place during the program verification and schematic design phase of the project. These can be completed in-person or virtually, whichever the City prefers.
 - a. Kick-off Meeting: EMH&T will conduct a project kick-off meeting with City staff, our subconsultant-OHM Advisors, and the City of Columbus project representative to discuss the City's goals for the project, our schedule, and review our scope of services.
 - b. Engagement and Master Planning Workshop: EMH&T and OHM will participate in up to two virtual or in-person design workshops. The goal of these meetings is to refine the previously prepared master plan, discuss project opportunities and challenges, review infrastructure needs and support, and verify critical elements which are to be included in the final design.
 - i. Meeting agendas will be prepared and distributed prior to meetings
 - ii. Meeting summaries will be prepared and distributed within one week following each meeting. The summaries will include a list of action items that resulted from each meeting.
 - iii. Following the workshop phase, we will prepare a revised master plan with budgetary level cost estimates, which will be used to determine which park elements will advance into schematic design.
2. Schematic Design: Working with the City, the EMH&T team will utilize the revised Master Plan as the 'basis of design' and begin creating the schematic design package (30% drawings). The design package will illustrate and describe any refinements of the scope, relationships, forms, sizes, quantities, finishes, and appearance by means of plans including specifications that identify major materials and systems.
 - a. Schematic design will be completed using GIS and record plan data. EMH&T will prepare an electronic base map that incorporates City GIS, County topography, and record plan data (provided by Columbus) as a starting point for this design effort.
 - b. A schematic site plan will be developed to show the layout of parking, shelter, restroom, walking path, boardwalk, nature play, landscape areas, etc.
 - c. Details and/or inspirational images will be provided for architectural features such as the shelter house and restroom facility to gain perspective and refine budgets as needed to satisfy City expectations.
 - d. EMH&T will develop a preliminary utility and infrastructure plan to support the park improvements. Concepts for stormwater management, water supply, sanitary sewer, and electrical service will be developed.
 - e. Auditor's topographic data will be used to identify any critical areas for grading and to determine if there is a need to incorporate retaining walls or any significant site grading improvements.
 - f. Preliminary demolition and tree clearing plans will be prepared.
 - g. Preliminary landscape planting plans will be developed.
 - h. EMH&T and OHM will develop a preliminary opinion of probable cost at the conclusion of the schematic design phase.
 - i. EMH&T will present the draft schematic design to the City and other key stakeholders in a meeting. Comments and feedback received will be incorporated into a final schematic design, which will be advanced into the design development and construction document stage under a future scope of services.

The Scope of Services does not include the following items:

1. Geotechnical or environmental studies and reports
2. Permit application or permit fees including, but not limited to environmental permitting, floodplain permitting, etc.
3. Topographic survey and construction plans will be prepared under a separate, future project.
4. A scope and fee for construction management and inspection services will be offered to the City once the project has been bid.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Fee Summary Table

Program Verification	\$18,600
Schematic Design	\$50,760
Total Fee	\$69,270

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

Invoices will be submitted monthly and EMH&T services will be billed according to our contracted rate schedule.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Copy: Jim Dziatkowitz, EMH&T

Acceptance and Authorization to Proceed:**APPROVED – CITY OF REYNOLDSBURG, OHIO**

Authorized Signature

PO Number

Print Name/Date

Attachment: Brice Park--EMH&T (Engineering for Brice Park)

EXHIBIT A
1455 BRICE RD.



Parcel ID: 060-001274-00

Attachment: Brice Park--EMH&T (Engineering for Brice Park)

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: February 28, 2022****TO: Public Safety, Law and Courts Committee****RE: Contract with FOP**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

FINANCIAL NEEDS OF THE CITY'S GOVERNMENT.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 9 FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024; AUTHORIZING THE RETROACTIVE PAY AND ADJUSTMENTS TO BE MADE WITH PAYROLL ENDING MARCH 18, 2022 AND DECLARING AN EMERGENCY.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 9, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, AND DECLARING AN EMERGENCY

WHEREAS, the City has successfully completed negotiations with the Fraternal Order of Police, Capital City Lodge No. 9, representing the full-time employees in the ranks of police officers; and

Human Resources Dept.

Sandra Boller

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6868 Phone

WHEREAS, the proposed agreement, ratified by the bargaining unit employees, would be effective for the period from January 1, 2022 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Reynoldsburg, Ohio that:

Section 1. The Mayor is hereby authorized to execute the agreement between the City of Reynoldsburg and the Fraternal Order of Police, Capital City Lodge No. 9, attached hereto as Exhibit A and made a part hereof for a period of January 1, 2022 through December 31, 2024.

SECTION 2. That the Auditor's Office is hereby authorized and directed to issue retroactive payment and adjustments no later than the payroll ending March 18, 2022.

SECTION 3. That within the Codified Ordinances of Reynoldsburg, Part One - Administrative Code, Title Five, Administrative there is hereby established Chapter 166 entitled CAPITAL CITY LODGE NO. 9 AGREEMENT which shall incorporate by reference the provisions of the contract authorized in Section 1 of this ordinance.

SECTION 4. That the Collective Bargaining Agreement between the City of Reynoldsburg and the Fraternal Order of Police, Capital City Lodge No. 9 effective January 1, 2019 be and is hereby repealed and replaced.

SECTION 5. That the effective date of this ordinance shall be January 1, 2022.

SECTION 6. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further that the prior contract expired on December 31, 2021, and action by Council is necessary within thirty days of the new contract being submitted; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature of the Mayor.

CONTRACT BETWEEN
THE CITY OF REYNOLDSBURG
AND
THE FRATERNAL ORDER OF POLICE
CAPITAL CITY LODGE #9
JANUARY 1, 2022 THROUGH DECEMBER 31, 2024

Attachment: 07-2022 FOP Contract 2022-2024 Agreement (Contract with FOP)

TABLE OF CONTENTS

ARTICLE 1	CONTRACT.....1
Section 1.1	Contract1
Section 1.2	Purpose1
Section 1.3	Legal References.....1
Section 1.4	Sanctity of Contract.....1
Section 1.5	Past Practices..... 1-2
ARTICLE 2	RECOGNITION2
Section 2.1	Recognition2
Section 2.2	Bargaining Unit.....2
ARTICLE 3	LODGE SECURITY.....2
Section 3.1	Dues Deduction..... 2-3
Section 3.2	Fair Share3
Section 3.3	Indemnification3
Section 3.4	Use of Intra-Division Mails and E-Mail.....3
Section 3.5	Ballot Box3
Section 3.6	Bargaining Unit Meetings..... 3-4
Section 3.7	Bulletin Board4
Section 3.8	Lodge Business4
ARTICLE 4	NONDISCRIMINATION.....4
Section 4.1	Joint Pledge4
Section 4.2	City Pledge4
Section 4.3	Lodge Pledge.....4
Section 4.4	Interpretation4
ARTICLE 5	GRIEVANCE PROCEDURE4
Section 5.1	Grievance Defined4
Section 5.2	Qualifications5
Section 5.3	Grievance Representatives.....5
Section 5.4	Grievance Procedure..... 5-6
Section 5.5	Time Off for Presenting Grievances.....6
Section 5.6	Time Limits.....6
Section 5.7	Representation in Meetings..... 6-7
Section 5.8	Grievance Form.....7
Section 5.9	Calendar Days7
Section 5.10	Grievance Content.....7
ARTICLE 6	ARBITRATION.....7
Section 6.1	Arbitration Procedure.....7
Section 6.2	Selection of Arbitrator7
Section 6.3	Authority of Arbitrator.....7

Section 6.4	Arbitration Costs	7-8
Section 6.5	Arbitrator's Findings	8
ARTICLE 7	LODGE REPRESENTATION	8
Section 7.1	Lodge Release Time	8
Section 7.2	FOP Delegates.....	8
ARTICLE 8	NO STRIKE/NO LOCKOUT	8
Section 8.1	No Lockout.....	8
Section 8.2	No Strike	8-9
ARTICLE 9	MANAGEMENT RIGHTS	9
Section 9.1	Management Rights	9-10
ARTICLE 10	INTERNAL INVESTIGATIONS, CORRECTIVE ACTIONS	
	DURATION OF RECORDS AND PERSONNEL FILES	10
Section 10.1	Internal Investigations.....	10-12
Section 10.2	Corrective Action.....	12-13
Section 10.3	Departmental Hearings	13
Section 10.4	Appeal From Disciplinary Decision	13-14
Section 10.5	Duration of Records	14
Section 10.6	Request for Removal and/or Destruction	14
Section 10.7	Review of Personnel File	14-15
Section 10.8	Inaccurate Documents.....	15
Section 10.9	Placement of Material in Personnel File.....	15
Section 10.10	Performance Evaluations	15
Section 10.11	Administrative Leave	15
ARTICLE 11	WORK RULES AND DIRECTIVES.....	15
Section 11.1	Notification.....	15
ARTICLE 12	LABOR RELATIONS MEETINGS	15
Section 12.1	Informal Discussions.....	15-16
Section 12.2	Labor Relations Meetings	16
Section 12.3	Release Time.....	16
ARTICLE 13	LAYOFFS, JOB ABOLISHMENT AND REINSTATEMENTS	16
Section 13.1	Layoffs	16
Section 13.2	Job Abolishment	16
Section 13.3	Notice of Action.....	16-17
Section 13.4	Appeals.....	17
Section 13.5	Reinstatement.....	17
ARTICLE 14	MISCELLANEOUS PROVISIONS.....	18
Section 14.1	Equipment	18
Section 14.2	Safe Working Conditions.....	18

Section 14.3	Anti nepotism	18
ARTICLE 15	ASSIGNMENTS AND SENIORITY	19
Section 15.1	Filling of Patrol Assignments	19
Section 15.2	Filling of Non-Patrol Job Assignments	19
Section 15.3	Rotation of Non-Patrol Assignments.....	19-20
Section 15.4	Seniority Defined	20-21
Section 15.5	Seniority List	21
ARTICLE 16	POLITICAL ACTIVITY	21
Section 16.1	Permitted Political Activity	21
ARTICLE 17	PROMOTIONS.....	21
Section 17.1	Promotions to Sergeant	21
Section 17.2	Notice of Examinations.....	21
Section 17.3	Competitive Promotional Examination Components.....	21
Section 17.4	Addition of Seniority Credit	21-22
Section 17.5	Examination Administration.....	22
Section 17.6	Eligible List	22
Section 17.7	Promotional Appointment.....	22
Section 17.8	Continuous Eligibility List.....	22
ARTICLE 18	PAY PLAN	22
Section 18.1	Wages.....	23-23
Section 18.2	Pay Plan Administration	23
Section 18.3	Pay Periods.....	23
Section 18.4	Specific Personnel Actions	23,24
ARTICLE 19	SERVICE CREDIT	24
Section 19.1	Service Credit.....	24-25
ARTICLE 20	SHIFT DIFFERENTIAL	25
Section 20.1	Shift Differential	25
ARTICLE 21	HOURS OF WORK AND OVERTIME.....	25
Section 21.1	Hours of Work	25
Section 21.2	Shift Assignments	25
Section 21.3	Overtime.....	25
Section 21.4	Assignment of Overtime	25-26
Section 21.5	Compensatory Time.....	26
Section 21.6	Deviation	26
Section 21.7	Call-in-Pay	26-27
Section 21.8	Court Pay.....	27
Section 21.9	Patrol Shift Assignment Exchanges.....	27
Section 21.10	Separation.....	27
Section 21.11	Canine Officer.....	27-28

ARTICLE 22	HOLIDAYS	28
Section 22.1	Paid Holidays	28
Section 22.2	Holiday Pay	28-29
ARTICLE 23	VACATION LEAVE.....	29
Section 23.1	Vacation Hours	29
Section 23.2	Vacation Carry Over	29
Section 23.3	Vacation Conversion.....	29
Section 23.4	Vacation Scheduling	29-30
Section 23.5	Payment of Vacation Upon Separation	30
Section 23.6	Casual Leave	30
ARTICLE 24	SICK LEAVE	30
Section 24.1	Credit.....	30
Section 24.2	Usage	30
Section 24.3	Accumulation	30
Section 24.4	Verification.....	30-31
Section 24.5	Sick Leave Payout.....	31-32
Section 24.6	Annual Sick Leave Conversion	32
Section 24.7	Voluntary Sick Leave Donation Program	32-33
ARTICLE 25	INJURY LEAVE.....	33
Section 25.1	Injury Leave	33-34
ARTICLE 26	OTHER LEAVES OF ABSENCES.....	34
Section 26.1	Military Leave	34
Section 26.2	Jury Duty Leave	34
Section 26.3	Funeral Leave.....	35
Section 26.4	Voting Leave	35
Section 26.5	Examination Leave	35
Section 26.6	Unpaid Leave of Absence.....	35
ARTICLE 27	WORKING OUT OF RANK	35
Section 27.1	Working out of Rank	35
ARTICLE 28	EDUCATIONAL ASSISTANCE PROGRAM.....	35
Section 28.1	Participation	35
Section 28.2	Allowances.....	36
ARTICLE 29	UNIFORMS AND ALLOWANCE.....	36
Section 29.1	Initial Issue	36
Section 29.2	Repair or Replacement of Uniforms.....	36
Section 29.3	Repair or Replacement of Eye Glasses.....	36
Section 29.4	Plain Clothes	36-37
Section 29.5	Dry Cleaning	37

Section 29.6	Clothing/Equipment Schedule	37
ARTICLE 30	SPECIAL DUTY.....	37
Section 30.1	Rate of Pay	37
Section 30.2	Authority	37-38
Section 30.3	Conduct	38
Section 30.4	Administration.....	38-39
ARTICLE 31	INSURANCE.....	39
Section 31.1	Medical Insurance.....	39
Section 31.2	Life Insurance.....	39
Section 31.3	Dental Coverage.....	39
Section 31.4	Vision Insurance.....	39
Section 31.5	Liability Coverage.....	40
Section 31.6	Premium Contribution	40
ARTICLE 32	NEGOTIATIONS.....	40
Section 32.1	Committees	40
Section 32.2	Good Faith Bargaining.....	40
Section 32.3	Information Furnished.....	40
Section 32.4	Private Meetings.....	40
Section 32.5	Spokesperson	40
Section 32.6	Informal Minutes.....	40
Section 32.7	Proposals	40
Section 32.8	Caucus and Adjournment.....	40
Section 32.9	Release time for Negotiations.....	40-41
Section 32.10	Applicable Law	41
ARTICLE 33	MISCELLANEOUS ECONOMIC PROVISIONS	41
Section 33.1	Travel Allowances	41
Section 33.2	Field Training Officer	41
Section 33.3	Leave Donation.....	41
ARTICLE 34	WAIVER IN CASE OF EMERGENCY.....	41
Section 34.1	Declaration of Emergency	41
Section 34.2	Termination of Emergency	41
ARTICLE 35	FAMILY LEAVE	42
Section 35.1	Family and Medical Leave	42-43
ARTICLE 36	LIGHT DUTY.....	43
Section 36.1	Light Duty	43
ARTICLE 37	DURATION.....	43
Section 37.1	Duration.....	43
Section 37.2	Successor Contract.....	43
Section 37.3	Understanding	44

SIGNATURE PAGE45

APPENDIX A.....46

ARTICLE 1 CONTRACT

Section 1.1 Contract. This Contract is made and entered into by and between the City of Reynoldsburg, Ohio (hereinafter referred to as the “City”), and the Fraternal Order of Police, Capital City Lodge #9, (hereinafter referred to as the “Lodge”).

Section 1.2 Purpose. This Contract is made for the purpose of maintaining the efficient operation of the Division of Police, for promoting cooperation, and orderly, constructive and harmonious relations between the City, the members of the bargaining units represented by the Lodge (hereinafter referred to as “member” or “members”), and the Lodge.

Section 1.3 Legal References.

- A. Unless otherwise indicated, the terms used in this Contract shall be interpreted in accordance with the provisions of Chapter 4117 of the Revised Code. Where this Contract makes no specification about a matter, the City, members and the Lodge are subject to all applicable federal and state laws or local ordinances pertaining to the wages, hours, and terms and conditions of employment for public employees. However, said laws and ordinances are not incorporated into this Contract. Laws pertaining to civil rights, affirmative action, unemployment compensation, workers’ compensation, and retirement of members are not superseded by this Contract, except where supplemental workers’ compensation or supplemental unemployment compensation have been negotiated and included herein. The conduct and grading of civil service examinations, the rating of candidates, the establishment of eligibility lists from the examinations and the original appointments from the eligibility lists are not subjects of bargaining under this Contract.
- B. Should any part of this Contract be held invalid by operation of law or by any tribunal of competent jurisdiction, or should compliance with or enforcement of any part of this Contract be restrained by any such tribunal pending a final determination as to its validity, such invalidation or temporary restraint shall not invalidate or affect the remaining portions hereof or the application of such portions to persons or circumstances other than those to whom or to which it has been held invalid or has been restrained. In the event of invalidation of any portion of this Contract, upon written request by either party, the parties shall meet within a reasonable time (not to exceed 28 calendar days) in an attempt to modify the invalidated provision through negotiations.

Section 1.4 Sanctity of Contract. Unless otherwise specifically provided in this Contract, no changes in this Contract shall be negotiated during its duration unless there is a written accord by and between the parties hereto to do so. Any negotiated changes, to be effective and incorporated in this Contract, must be in writing and signed by the parties.

Section 1.5 Past Practices. The City and Lodge acknowledge that certain customs and practices presently exist on a Division-wide basis with respect to the operation of the Division of Police that are too detailed to be set forth herein. Such customs and practices are defined as having been in effect for a period of time and known to the Chief. One incident does not generally

constitute a past practice, but may, by affirmative action on the part of a Lieutenant or the Chief constitute a past practice or custom. The City agrees not to alter such customs and practices without advance notice to the Lodge President, when practicable.

A meeting of the Labor-Management committee to discuss any proposed alterations will be held should the Lodge so request. If the proposed alteration violates any provision of this Contract, then it is subject to the Grievance Procedure.

ARTICLE 2 RECOGNITION

Section 2.1 Recognition. The Lodge is recognized by the City as the exclusive representative for all members identified in the Bargaining unit described in Section 2.2 in any and all matters relating to wages, hours, and terms and conditions of employment, and the continuation, modification, or deletion of existing provisions of this Contract.

Section 2.2 Bargaining Unit. There is established one (1) Bargaining unit within this Contract. This Bargaining unit consists of all sworn full-time members of the Reynoldsburg Division of Police (hereinafter referred to as the "Division") who are below the rank of Sergeant. Reference throughout this Contract to member or members shall mean members within the Bargaining unit, unless specified otherwise.

ARTICLE 3 LODGE SECURITY

Section 3.1 Dues Deduction. The City agrees to deduct Lodge membership dues in the amount certified by the Lodge to the City, the first pay period of each month from the pay of any Lodge member requesting the same in writing. The City also agrees to deduct Lodge initiation fees and assessments, in the amount certified by the Lodge to the City, the first pay period of each month, in which such fees and assessments are due, from the pay of any appropriate Lodge member. If a Lodge member has insufficient pay due on that payday, such amount shall be deducted from the next or a subsequent pay.

If a deduction is desired, the Lodge member shall sign a payroll deduction form which shall be furnished by the Lodge and presented to the appropriate payroll clerk. The City agrees to furnish to the Financial Secretary of the Lodge, once each calendar month, a warrant in the aggregate amount of the deductions made for that calendar month, together with a listing of the Lodge members for whom deductions were made. Nothing herein shall prohibit Lodge members covered by this Contract from submitting dues directly to the Lodge.

Any Lodge member may withdraw from payment of dues deduction by submitting a letter to the City Auditor and the President of the Lodge expressing the Lodge member's desire to withdraw his or her dues deduction authorization. The Lodge shall be solely responsible for refunding any dues, fees, or assessments to any member.

The City shall provide the Lodge with additional payroll deductions for the purpose of the Lodge providing additional member benefits on a voluntary basis, providing the City's payroll accounting system possesses sufficient capacity and capability for additional deductions.

No other employee organization's dues shall be deducted from any member's pay for the duration of this Contract.

Section 3.2 Fair Share. As a consequence of the decision in *Janus v. AFSCME, Council 31, et al.* (decided June 27, 2018), the City and the Lodge have agreed to remove prior provisions pertaining to the payment of fair share fees by non-members; and, the City and the Lodge agree that fair share fees may no longer be deducted from non-members' pay. The City and the Lodge agree further that, in the event there are changes in the law that permit the collection of fees or other financial support from non-members of the Lodge through payroll deduction, the Lodge and the City shall enter into good faith negotiations to address and permit the collection of such fees and/or financial support through payroll deduction.

Section 3.3 Indemnification. The Lodge hereby agrees that it will indemnify and hold the City harmless from any claims, actions or proceedings by any employee arising from deductions made by the City in reliance upon the provisions of this Article.

Section 3.4 Use of Intra-Division Mails and E-Mail. The Lodge shall be permitted to utilize the Intra-Division mail and e-mail systems for the purpose of providing information, pertaining to Lodge business or Bargaining unit representation, to members. The Lodge agrees that the use of the mail and e-mail system will be reasonable and limited to providing information that is necessary for the normal conduct of Lodge business or representation of the bargaining unit. All mail placed into the mail system by the Lodge shall be the property of the members to whom it is addressed, and such mail shall not be subject to the City's review. No confidentiality shall attach to the Lodge's use of the e-mail system and the City reserves the right to monitor e-mail content and usage.

Section 3.5 Ballot Box. The Lodge shall be permitted, upon prior notification to the Chief, to place a ballot box at the Division headquarters for the purpose of collecting members' ballots on all Lodge issues subject to ballot. Such box shall be the property of the Lodge and neither the ballot box nor its contents shall be subject to the City's review.

This box shall be portable in nature and of a size large enough to collect the ballots of the affected member. The placement of the box shall be in the Roll Call Room. The box will be placed in position for voting not more than six (6) hours prior to the voting and will be removed immediately after the voting period is completed. Further, the Lodge agrees to hold the City and Division harmless from any claims, disputes or lawsuits pertaining to the tampering or other misuse of the ballot box.

Section 3.6 Bargaining Unit Meetings. The Lodge shall be permitted, upon prior notification to the Chief to hold meetings at Division headquarters or other City buildings, rooms or facilities when such facilities have not been previously scheduled for other City business. The notification required under this section shall be in writing, shall be delivered to the Chief at least twenty-four

(24) hours prior to the time of the meeting and shall state the date, time and requested location of the meeting.

If it is not practicable for the City to provide the requested location to the Lodge, the City will so notify the requesting party.

No Bargaining unit member or member of the Lodge shall be obligated or asked to divulge to the City information discussed at said meetings.

Section 3.7 Bulletin Board. The Lodge shall be permitted to maintain one (1) bulletin board in each locker room at Division headquarters. Lodge communications and personal communications between members only will be permitted to be posted on this board.

Section 3.8 Lodge Business. The Lodge President, or designee, shall be permitted to transact official Lodge business at Division work sites at reasonable times, provided that normal Division operations shall not thereby be interfered with or interrupted. The Chief, or in the absence of the Chief, the command officer on duty shall be notified in advance of such visitation.

ARTICLE 4 NONDISCRIMINATION

Section 4.1 Joint Pledge. The City and the Lodge shall comply with all applicable laws prohibiting discrimination against any member on the basis of the member's age, race, color, sex, gender, creed, religion, ancestry, national origin, disability, political affiliation, veteran's or military status or application for or participation in the State workers' compensation program.

Section 4.2 City Pledge. The City agrees not to discriminate against any member on the basis of his or her membership or non-membership in the Lodge, nor to discriminate, interfere with, restrain or coerce any member because of or regarding his or her activities as an officer or other representative of the Lodge.

Section 4.3 Lodge Pledge. The Lodge agrees not to interfere with the desire of any member to become and remain a member of the Lodge, or to refrain from Lodge membership. The Lodge agrees to fairly represent all members subject to the provisions and procedures set forth in 4117.11(B)(6) and 4117.12 of the Revised Code.

Section 4.4 Interpretation. Whenever the context so requires, the use of words in the singular shall be construed to include the plural, and words in the plural, the singular.

ARTICLE 5 GRIEVANCE PROCEDURE

Section 5.1 Grievance Defined. A grievance is any unresolved question or dispute based upon the misinterpretation, misapplication or violation of this Contract.

Section 5.2 Qualifications. A grievance can be initiated by the Lodge or an aggrieved member. The Lodge shall not file a grievance on behalf of a member without the member's knowledge. When a group of members desire to file a grievance involving each member of the group in a substantially similar manner, all members shall sign the grievance, and the Lodge may select two (2) members to process the grievance as the designated representatives of the affected group members.

Any Lodge Grievance must be filed in writing at Step 2 within fourteen calendar days of the occurrence which gave rise to the grievance, or within fourteen (14) calendar days of the date on which the Lodge knew or should have known of the occurrence giving rise to the grievance.

A member has the right to present grievances and have them adjusted, without the intervention of the Lodge, as long as the adjustment is consistent with the terms of this Contract and as long as the Lodge has the opportunity to be present at the adjustment.

Section 5.3 Grievance Representatives. Members of the Bargaining unit shall elect four (4) grievance representatives, one for each shift, one for the non-patrol units and one of whom shall serve as Grievance Chairman for the unit.

The authorized function of a Grievance Representative shall include the attendance at any City and Lodge joint meetings relating to a grievance and the representation of the Lodge in investigating, processing or coordinating grievances pertaining to the Grievance Procedure contained in the Contract.

A Grievance Representative may be granted release time with pay to perform the function described herein upon approval from the Chief, or Chief's designee, which approval will not be unreasonably denied. The withholding of approval for release time shall result in an automatic equivalent extension of time limits within which a grievant must appeal his or her grievance or have it heard. Such release time will not be considered for purpose of computing overtime compensation.

Section 5.4 Grievance Procedure. The following steps and procedures shall be utilized in the resolution of grievances:

- A. Step 1 – Chief of Police To initiate a grievance, a member shall complete a written Grievance Form and present the grievance to the office of the Chief of Police within fourteen (14) calendar days of the occurrence which gave rise to the grievance, or within fourteen (14) calendar days after the member first became aware of the occurrence giving rise to the grievance; otherwise the grievance will be considered to have no force and effect. In no case will a grievance be considered which is submitted later than forty-five (45) calendar days following the date of the occurrence. This forty-five (45) calendar day limit is designed to accommodate members who were on leave status at the time of the occurrence. A member returning from leave has fourteen (14) calendar days to file a grievance over an occurrence during the term of his or her leave, provided the forty-five (45) day limit is not exhausted.

The Chief, or Chief's designee, shall investigate the grievance and schedule a meeting with the member and the Grievance Chairman or Grievance Representative within fourteen (14) calendar days of the receipt of the grievance. A designated Lodge Representative may also attend the Step 1 meeting.

The Chief or Chief's designee shall investigate and respond in writing to the member within seven (7) calendar days following the Step 1 meeting.

- B. Step 2 - Mayor. If the grievance is not resolved in Step 1 and the member wishes to proceed to Step 2, the member shall present the written grievance to the Mayor or Mayor's designee within seven (7) calendar days of the receipt of the response at Step 1. The Mayor or Mayor's designee shall investigate the matter and shall meet with the member and the Grievance Chairman and Grievance Representative within fourteen (14) calendar days of the Mayor or Mayor's designee's receipt of the grievance. A designated Lodge representative may also attend the Step 2 meeting. A response shall be given to the member within fourteen (14) calendar days following the meeting at Step 2.

Section 5.5 Time Off for Presenting Grievances. A member and Grievance Representative shall be allowed time off from regular duties with pay for attendance at scheduled meetings under the Grievance Procedure with prior approval of the Chief, which approval will not be unreasonably withheld. Grievance Meetings at Step 1 and Step 2 shall be held during the grievant's shift hours or immediately before or immediately after said shift hours, as reasonably determined by the Chief.

Section 5.6 Time Limits. It is the City's and the Lodge's intention that all time limits in the Grievance Procedure shall be met. However, to the end of encouraging thoughtful responses at each Step, the Lodge's and the City's designated representatives may mutually agree, at any Step, to extensions of time for response, but any such agreement must be in writing or email communication and acknowledged by both parties. If the City does not respond within the specified time limits, the grievance shall automatically advance to the next step. Any Step may be waived by mutual written consent of the parties.

If any office specified for the receipt of a grievance or grievance appeal is closed for an entire day, which day is the last day of the time period prescribed for the filing of a grievance or grievance appeal, then the grievant will be permitted to file his or her grievance or grievance appeal on the next day on which such office is open.

Section 5.7 Representation in Meetings. In each Step of the Grievance Procedure outlined in Section 5.4, certain specific representatives shall be given approval to attend the meetings therein prescribed. It is expected that, in the usual grievance, these will be the only representatives attending such meetings. However, it is understood by the parties that in the interest of resolving grievances at the earliest possible Step, it may be beneficial that other representatives, not specifically designated, be in attendance. Therefore, it is intended that either party may bring additional representatives (who, if members, will attend without pay unless the meeting is held during the member's regularly scheduled work time) to any meeting held pursuant to the Grievance Procedure, but only upon advance mutual agreement among the parties specifically designed to

attend that such additional representatives have input which may be beneficial in attempting to resolve the grievance.

Section 5.8 Grievance Form. The City and the Lodge shall continue to use their jointly developed Grievance Form which shall be provided by the Lodge for use in filing grievances.

Section 5.9 Calendar Days. For the purpose of computing time, “calendar days” as used in this Contract does not include approved leaves or holidays.

Section 5.10 Grievance Content. After the original grievance is filed, the content and substance of the grievance will not be altered at subsequent Steps, except that additional documentation may be provided in support of or in response to the grievance.

ARTICLE 6 ARBITRATION

Section 6.1 Arbitration Procedure. Should a grievant, after receiving the written answer to the grievance at Step 2 of the Grievance Procedure, still feel that the grievance has not been satisfactorily resolved, he or she may, upon approval of the Lodge President, request that the grievance be heard before an arbitrator. The Lodge, by the Lodge President, must notify the Mayor in writing of the Lodge's intention to proceed to arbitration within twenty-one (21) calendar days of the grievant's receipt of the written response at Step 2.

Section 6.2 Selection of Arbitrator. Following the receipt of the Lodge President's written notification of the Lodge's intention to proceed to arbitration, the parties will jointly request the Arbitration Mediation Services (“AMS”) to provide the parties with a panel of seven (7) arbitrators, with Ohio addresses from which the parties can select an arbitrator. If agreement cannot be reached as to one mutually acceptable arbitrator from the panel, an arbitrator will be selected by the representatives of the parties alternately striking names and selecting the final remaining name. The initial strike is to be determined by a coin flip. The parties may also select an arbitrator by mutual agreement at any time.

Section 6.3 Authority of Arbitrator. The arbitrator shall conduct a fair and impartial hearing pertaining to the grievance. The arbitrator shall afford both the City and the Lodge the opportunity to be heard, to present and examine witnesses, to offer documentary and other evidence and to submit post-hearing briefs. The arbitrator shall issue a written decision setting forth his or her decision and rationale in support of said decision. It is expressly understood and agreed that the arbitrator shall be without jurisdiction or authority to detract from, alter, add to or otherwise amend in any respect, any of the provisions of this Contract or any supplements or appendices thereto. It is agreed and understood that the jurisdiction and authority of the arbitrator shall be expressly limited by the provisions of this Contract. It is further agreed that no grievance shall be arbitrated together with any other grievance except by mutual consent of the parties.

Section 6.4 Arbitration Costs. The costs of any proofs produced at the direction of the arbitrator, the fee of the arbitrator and the rent, if any, for the hearing shall be borne by the losing party. Each party shall be responsible for its respective AMS fees. In the event that the arbitrator's decision

fails to grant the requested award of either party and represents a "split decision," the cost and fees of the arbitration shall be borne equally by the parties. The arbitrator shall be requested to rule on the assignment of costs at the time of presentation of the award. The expenses of any non-employee witness shall be borne, if any, by the party calling them. The fees of the Court Reporter shall be paid by the party asking for one; such fee shall be split equally if both parties desire a reporter, or request a copy of the transcripts. Any member in attendance for such hearing shall not lose pay or any benefits to the extent such hearing hours are during his or her normally scheduled working hours on the day of the hearing.

Where necessary, the Grievance Chairman or the Grievance Representative who has been responsible for handling the grievance that forms the basis for the arbitration hearing shall be allowed to adjust his or her work hours on the date of the hearing so that he or she may attend the hearing in paid work status. Such request must be made at least seven (7) calendar days in advance of the hearing. Notwithstanding any other provision of this Contract, in the event of such a work hour adjustment, the Chief has the authority to mandate scheduling changes in order to cover the vacated work hours/shift.

Section 6.5 Arbitrator's Findings. The arbitrator's decision and award will be in writing and mailed to the Lodge President and the Mayor, or their designees, within thirty (30) calendar days after the hearing record is closed. The decision of the arbitrator shall be final and binding upon the parties, subject only to appeal under Chapter 2711 of the Ohio Revised Code.

ARTICLE 7 LODGE REPRESENTATION

Section 7.1 Lodge Release Time. Each Grievance Representative shall be released with pay from regular job duties for up to eight (8) hours per calendar year to attend grievance training sessions conducted by or sponsored by the Lodge. Approval for such release time shall be obtained from the Chief or designee and shall not be unreasonably withheld.

Section 7.2 FOP Delegates. Duly elected delegates or alternates to the State and National Conferences of the Fraternal Order of Police shall be allowed to change their days off to coincide with the Conference dates. Any additional time off will be through the use of vacation time.

ARTICLE 8 NO STRIKE/NO LOCKOUT

Section 8.1 No Lockout. The City agrees not to cause, permit, or engage in any lockout of members.

Section 8.2 No Strike. The Lodge agrees that neither it nor any members covered by this Contract, individually or collectively, shall for any reason, engage in strike activity.

- A. The City and Lodge agree that the Grievance Procedure is adequate to provide a fair and final determination of all grievances arising under the terms of this Contract. It is the desire

of the Lodge and City to avoid strikes and work stoppages and any and all other conduct set forth above in this Section.

- B. The Lodge and its officers, agents and members shall not authorize, condone, ratify, permit, sanction or acquiesce in any of the activities described in this Section and, should any such activities occur, the Lodge, by its officers, agents and members, shall be obligated to take affirmative steps to terminate such activities including promptly ordering its members to resume their normal work duties, notwithstanding the existence of any picket line.

ARTICLE 9 MANAGEMENT RIGHTS

To assure that the Division continues to perform its legal duties to the public as required and limited by the Ohio and United States Constitutions, the Ohio Revised Code and Federal Statutes and to maintain the efficient and responsive police protection for the citizens of the City of Reynoldsburg, the City retains the right to determine Division policies and procedures and to manage the affairs of the Department in all respects.

Section 9.1 Management Rights. Except where otherwise specifically limited by this Contract, the City retains right and responsibility to:

- A. Determine the size and composition of the Division workforce, the organization structure of the Division and the methods by which operations are to be performed by members;
- B. Manage the Division's budget;
- C. Determine the nature, extent, type, quality and level of services to be provided to the public by members and the manner in which those services will be provided;
- D. Determine, change, maintain, reduce, alter or abolish the technology, equipment, tools, processes or materials members shall use;
- E. Determine job descriptions, procedures and standards for recruiting, selecting, hiring, training and promoting members;
- F. Assign work, establish and/or change working hours, schedules and assignments as deemed necessary by the Division to assure efficient operations;
- G. Direct and supervise members;
- H. Establish and/or modify performance programs and standards, methods, rules and regulations, and policies and procedures applicable to members;
- I. Hire, evaluate, promote, retain, transfer (permanently or temporarily), or assign (permanently or temporarily) members;

- J. Discharge, remove, demote, reduce, suspend, reprimand or otherwise discipline members for just cause;
- K. Lay off members because of lack of work or funds, or under conditions where continued work would be ineffective, nonproductive or not cost effective;
- L. Determine matters of inherent managerial policy which include, but are not limited to areas of discretion or policy such as the functions and programs of the City, standards of services, its overall budget, utilization of technology, and organizational structure;
- M. Maintain and improve the efficiency and effectiveness of the City's operations;
- N. Determine the overall methods, process, means or personnel by which the City's operations are to be conducted;
- O. Determine the adequacy of the workforce;
- P. Determine the overall mission of the Employer;
- Q. Effectively manage the workforce; and
- R. Take actions to carry out the mission of the City.

ARTICLE 10
INTERNAL INVESTIGATIONS, CORRECTIVE ACTIONS
DURATION OF RECORDS AND PERSONNEL FILES

Section 10.1 Internal Investigations. This Section is designed to address internal investigations of members. During such investigations, the following criteria apply:

- A. Whenever an investigation appears to be leading to the possibility of a member being disciplined, the member will be so advised, provided a copy of any written complaint or a written narrative of any anonymous complaint and advised of the right to Lodge representation prior to any questioning. During such questioning, the member has the right to be represented by a Lodge representative or a Lodge attorney, provided that such representative is not also a subject of the investigation.
- B. Whenever an investigation appears to be leading to the possibility of criminal charges being brought against a member, the member will be so advised and informed of the general nature of the criminal investigation prior to any questioning. The member may assert his or her right not to answer any questions in a criminal investigation. During any criminal investigation the member has the right to be represented and advised by an attorney.
- C. In all internal investigations, the member's chosen Lodge representative or Lodge Attorney shall have a reasonable period of time to appear for the investigation.

- D. Before a member may be charged with insubordination for refusing to answer questions or participate in any investigation, the member shall be advised that such conduct, if continued, may be the basis for such a charge.
- E. Any interviewing of a member will be conducted at hours reasonably related to his or her shift, preferably during his or her work hours, unless the seriousness of the offense in question warrants otherwise. Sessions shall be for reasonable periods of time, and time shall be allowed during such interviews for rest periods and attendance to other physical necessities.
- F.
 - (1) Members shall be informed of the nature of the investigation prior to any questioning, including whether or not the investigation is focused on the member for either a potential felony or misdemeanor charge if known at the time.
 - (2) The City shall request that a complaining party provide a signed written statement of his or her complaint. An anonymous complaint must be reduced to a written narrative prior to any questioning of a member.
- G. When a member or any other witness is being interviewed in an internal investigation, such questioning shall be tape recorded by the Division.
- H. Any evidence obtained in the course of internal investigations through the use of threats, coercions, or promises shall not be admissible in any subsequent criminal action or internal hearing. However, explaining to a member that potential corrective action could result if the member continues to refuse to answer questions or participate in an investigation shall not be construed as such threats, coercions, or promises. Further, explanation of the potential disciplinary consequences as to the matter under investigation shall not be construed as a threat or coercion.
- I. In the course of internal investigations, a member may be given a polygraph examination, voice stress analysis or other purported truth detection examination only if the member is within the primary focus of the investigation or a known witness to an incident which precipitates the investigation, and at the member's written request directly to the Chief. No such examination shall be administered without the member's written consent. Polygraph examinations shall be administered by a polygraph examiner certified by a school accredited by the American Polygraph Association, provided that the polygraph examiner is from an outside agency and has no interest in the proceedings, and further provided that the selection of the polygraph examiner is made by mutual agreement of the member and the City. No such examination may be given without the advance permission of the Chief or Chief's designee. The results of the examination shall not be used in any subsequent criminal action unless agreed to by both parties. For purposes of this Contract, polygraph examinations include only those instruments that are acceptable to the courts in the State of Ohio.
- J. When a member is to be interviewed in an investigation of any other member, such interview will be conducted in accordance with the procedures established in this Section.

- K. When any anonymous complaint is made against a member and there is no corroborative evidence and none can be found after an investigation, the complaint shall be classified as unfounded but the member shall be informed in writing of the complaint and the outcome of the investigation at the conclusion of the investigation.
- L. A member who is charged with violating Division orders or regulations will be provided access to pertinent data related to the completed investigation. Such access shall be provided no later than ten (10) days in advance of any Division hearing related to the charge involved.
- M. All complaints, internal investigations and Division charges shall initially be under the province of the Chief who will designate the Deputy Chief, Sergeant or Lieutenant shall conduct an investigation and make recommendations to the Chief through the chain of command. If, at the time the Chief designates an Investigator, the Chief reasonably believes that the allegations, if sustained after investigation, would result in a recommendation to the Mayor of the member's termination, the Chief will assign the investigation to the Deputy Chief or a Lieutenant to conduct. The Sergeant is not required to make a disciplinary recommendation.
- N. The Division shall make every effort to complete internal investigations within ninety (90) calendar days. If for any reason the City cannot accomplish this, the Chief shall inform the affected member in writing of the expected completion date, which in any case shall not exceed one hundred twenty (120) calendar days after the date the complaint is filed. At the conclusion of an investigation the Chief shall notify the affected member in writing of the investigation outcome within thirty (30) calendar days thereafter. If an investigation is not completed within one hundred twenty (120) calendar days from the date the complaint is filed or if the Chief does not notify the member within thirty days (30) after the conclusion of the investigation, the member under investigation shall not be subject to discipline. The time periods set forth in this section shall automatically be extended by any delays in the investigation occasioned by the member or Lodge.
- O. If any of these procedures are violated, such violations shall be subject to the Grievance Procedure beginning at Step 2.

Section 10.2 Corrective Action. No member shall be removed, reduced in pay or position, suspended, or reprimanded without just cause.

- A. For charges other than serious offenses, insubordination or violations that could amount to a violation of law, the principles of progressive action will be followed. The progression will at least include documented warning before a written reprimand, a written reprimand before a suspension and a suspension before demotion/removal for the same or related offenses. If the offense is of a serious nature, the Chief may determine that a different sequence of discipline be utilized.

- B. Every newly hired member will be required to successfully complete an initial probationary period. The initial probationary period shall be twelve (12) months from the date of hire if the employee is OPOTA certified, provided, however new employees who are required by the Employer to attend a police academy shall have their one year probationary period begin upon graduation from the academy. A newly hired probationary member may be suspended or terminated at any time during the initial probationary period for unsatisfactory service and shall have no right to appeal the suspension or termination under Article 5 and 6 of this Contract. Any such removal or suspension shall be subject to the provisions of Section 10.2(A).

Section 10.3 Departmental Hearings. Departmental hearings will be held prior to the imposition of any suspensions, reduction in pay or rank, and/or removal. At least ten (10) calendar days, prior to any Departmental Hearing before the Mayor or his/her designee the member will receive from the Chief of Police a written statement of all charges and specifications as well as notice of time and date of the Departmental Hearing. At a Departmental Hearing, the charged member shall be allowed to be represented by a Lodge attorney or representative.

The place for the hearings will be determined by the Mayor or his/her designee. Hearings shall be recorded at the direction of the Mayor or his/her designee or at the request of either the Division of Police or the member.

A Member who is charged, or his or her Lodge attorney or representative, may make a written request for one continuance of the Departmental Hearing. Such request will be granted where practicable at the discretion of the Mayor or his designee.

The Departmental Hearing shall be closed to the public, press, and others not directly involved in such hearing.

The City will make a good faith effort to notify the affected member of the decision reached as a result of the Departmental Hearing prior to any public statement.

A Member who is charged, or his or her Lodge attorney or Lodge representative, may make a written request, directly to the Chief, to review his or her personnel file. Such request will be granted within a reasonable time by the Chief in the case of a pending Departmental Hearing.

The member and/or his or her Lodge Attorney or Lodge representative shall have the opportunity to confront and cross-examine his or her accusers and offer testimony and call witnesses and present evidence on his or her behalf. Any member who is on duty and called as a witness shall be released with pay in order to attend the hearing. The calling of witnesses shall not unduly interfere with Departmental operations.

Section 10.4 Appeal From Disciplinary Decision. If suspension, reduction or removal is imposed as a result of the disposition of the Departmental Hearing, a member, with the approval of the Lodge President, may appeal such decision directly to binding arbitration under the provisions of Article 6 within twenty-one (21) calendar days after the order is received. In lieu of proceeding directly to arbitration, a member may appeal the decision to impose disciplinary action to the Civil

Service Commission, as provided in the Civil Service Commission Rules. If the Civil Service Commission accepts jurisdiction over the member's appeal, the member is precluded from proceeding to arbitration.

Section 10.5 Duration of Records. All actions of record will be maintained in each member's personnel file throughout his or her period of employment, with the exception that any records of documented warnings will be removed from the file, upon the request of the member, one (1) year after such action was taken, provided no further corrective action of the same or similar nature has occurred. When a documented warning is maintained in a member's personnel file because further corrective action of the same or similar nature has occurred, the original documented warning will be maintained for twelve (12) months from the date of any subsequent corrective action.

Any records of written reprimands will be removed from the file, and destroyed upon the request of the member, two (2) years after such action was taken, provided no further corrective action of the same or similar nature has occurred. Where a written reprimand is maintained in a member's personnel file because further corrective action of the same or similar nature has occurred, the original documented written reprimand will be maintained for two (2) years from the date of any subsequent corrective action.

Suspensions shall be removed and destroyed from the file, upon the member's request, four (4) years after such action was taken, provided that no further corrective action of the same or similar nature has occurred and further provided that the City can show no compelling need to retain such records beyond this time limit. Where a suspension is maintained in a member's personnel file because further corrective action of the same or similar nature has occurred, the original suspension will be maintained for four (4) years from the date of any subsequent corrective action.

Reductions in pay or position shall be expunged from the file, upon the member's request, in the event the City should rescind the reduction action.

Section 10.6 Request for Removal and/or Destruction. When a member initiates a written request to have a document removed and/or destroyed, the request shall be forwarded to the Chief. The Chief shall act upon the request by either granting the request and forwarding the request to the Human Resources Department for action or disagreeing with the request and returning it to the member with an explanation.

Section 10.7 Review of Personnel File. The City and the Lodge agree that members are responsible for periodically reviewing their personnel files. Members shall be allowed to review any of their personnel files at any reasonable time upon written request. Such request may be made to the supervisor directly responsible for the maintenance of such files and review of the file shall be made in the presence of such supervisor or supervisor's designated representative.

Except as required by Section 149.43 of the Ohio Revised Code; except for supervisory and administrative personnel with legitimate need to know; except for the Civil Service Commission and courts of competent jurisdiction which have subpoenaed them, a member's personnel file shall not be made available for review by anyone. Except for the above personnel, no information in a member's personnel file will be shared with anyone outside the Department and City

administration, except name, place of employment, dates of employment, rank and pay range; however, additional specified information may be given upon the advance, written approval of the member involved to the Chief. Any member may copy documents in his or her file. The City may levy a charge for such copying, which charge shall bear a reasonable relationship to actual costs.

Section 10.8 Inaccurate Documents. If upon examining his or her personnel file, any member has reason to believe that there are inaccuracies in documents contained therein, he or she may write a memorandum to the Chief explaining the alleged inaccuracy. If the Chief concurs with the member's contentions, the Chief shall remove the faulty document. If the Chief disagrees with the member's contentions the Chief shall attach the member's memorandum to the document in the file and note thereon his or her disagreement with the memorandum's contents.

Section 10.9 Placement of Material in Personnel File. No document which does not include as part of its normal distribution a copy to the member, or which does not originate with the member, shall be placed in a member's personnel file unless the member is simultaneously provided a copy. The personnel file copy of any disciplinary document shall either bear the signature of a member as to the member's receipt of a copy or bear the signature of a supervisor indicating the member's receipt of a copy but refusal to sign the personnel file copy.

Section 10.10 Performance Evaluations. A member's signature on any performance evaluation shall be viewed as only a representation that the member has read it and shall not be viewed as representation that the member has concurred in any or all of the contents or comments thereon. The member shall be the last person to sign an annual performance evaluation. The member shall receive a copy of the evaluation in its final form when he or she signs it upon request.

Section 10.11 Administrative Leave. Prior to the disposition of the Departmental Hearing, the member may be placed on administrative leave with pay should the Mayor determine there are urgent reasons to take this action. The length of the leave shall be solely at the Mayor's discretion. No member shall be suspended without pay pending a disposition of the Departmental Hearing.

ARTICLE 11 WORK RULES AND DIRECTIVES

Section 11.1 Notification. The City agrees that, General Orders, Special Orders, Division Directives, Law Advisories, and like Work Rules shall be reduced to writing and provided to all members in advance of their enforcement. Nothing in this Article shall be construed as limiting the Division's ability to issue lawful verbal orders on a Division-wide basis as may be operationally necessary in an emergency situation.

ARTICLE 12 LABOR RELATIONS MEETINGS

Section 12.1 Informal Discussions. The City and the Lodge recognize the benefit of an exchange of ideas and information. For this reason the Mayor and/or Mayor's designated representative(s) and the Chief welcome the designated Lodge Representative to meet and informally discuss matters of mutual interest and concern. Permission to meet with the Mayor and/or Mayor's designated representative and the Chief will not be unreasonably withheld.

Section 12.2 Labor Relations Meetings. The parties hereto agree to hold labor relations meetings at a mutually agreed time as necessary upon the written request of either party to the other, but labor relations meetings shall be held no less often than once every four (4) months, upon the request of either party to the other. The request shall include an agenda stating the matters to be discussed. The parties agree to review all outstanding grievances at labor relations meetings. The City and the Lodge may have up to five (5) representatives in attendance at the meetings. The Committee may discuss a matter which is covered by this Contract and may make recommendations to the City and the Lodge as to any modification of the contract.

Section 12.3 Release Time. Efforts will be made to schedule meetings at such times as to minimize City release time. Permission shall be granted to those members who are on duty and whose presence at the scheduled meeting is necessary or appropriate to attend at no loss of pay or benefits. All members are subject to recall to duty if and when needed.

Where practicable, one Lodge Committee Member shall be allowed to adjust his or her work hours on the day of the Labor Relations Meeting so that he or she may attend the meeting in paid work status. Such a request must be made in advance of the meeting. Notwithstanding any other provision of this Contract, in the event of such work hour adjustment, the Chief has the authority to mandate scheduling changes in order to cover the vacated work hours/shift.

ARTICLE 13 LAYOFFS, JOB ABOLISHMENT AND REINSTATEMENTS

Section 13.1 Layoffs. When it becomes necessary to reduce the workforce in the Bargaining unit, the youngest member in point of service shall be first laid off and any layoff thereafter, shall be by reverse seniority, provided that all part-time, intermittent, seasonal, or temporary employees of the Division shall be laid off before any member is laid off.

Section 13.2 Job Abolishment. Members may be laid off as a result of abolishment of positions. A member whose position is to be abolished may first fill any available vacancy in the Police Officer rank and so on down until the youngest member in point of service has been reached, who shall be laid off.

It is understood that a Sergeant who is displaced due to a layoff may fill any available vacancy in the bargaining unit; if no such vacancy exists, the Sergeant may displace the least senior Police Officer. If a Sergeant returns to a Police Officer position, no seniority credit shall be given to him or her for time spent in any position outside the bargaining unit; however, such individual shall be credited with any seniority the individual had as a Police Officer prior to leaving the bargaining unit.

Section 13.3 Notice of Action. The City shall provide a member who is to be laid off or displaced with notice of said action at least fourteen (14) calendar days prior to said action. This notice is to be sent by certified mail to the member's home address of record or hand-delivered to the member such that the notice is received on or before the fourteenth day prior to the layoff or displacement action. The notice shall contain the following information:

1. A rationale for layoff or displacement;
2. The effective date of the layoff or displacement;
3. A listing of the member's seniority in relation to other members of both Bargaining Units;
4. A statement advising the member of his or her responsibility to maintain a current address with the Division.

Section 13.4 Appeals. A member may elect to appeal from a layoff or displacement action either to the Civil Service Commission or, with the approval of the Lodge President, directly to binding arbitration as provided in Article 6. If an appeal is taken to the Civil Service Commission, and the Commission asserts jurisdiction over the matter, the member is precluded from electing to take this matter to arbitration.

Section 13.5 Reinstatement. Should an abolished position be recreated or reestablished within twelve (12) months from the date of abolishment, or should a vacancy occur through death, resignation, or any other cause within twelve (12) months from the date of layoff or displacement, and the City determines to fill the vacancy, the most senior member in the point of service of those laid off shall be entitled to the position, provided said member at the time of separation had successfully completed his or her initial probationary period and is otherwise qualified for the position.

The notice of recall shall be sent to the member's last known address by certified mail and a copy shall be sent to the Lodge. The City shall be deemed to have fulfilled its obligation as to recall by mailing the recall notice by certified mail, return receipt requested, to the last known mailing address provided by the member. The recalled member shall have fourteen (14) calendar days following the mailing date to notify the City of his or her intention to return to work. The member shall then report to work within twenty-one (21) calendar days following the mailing date, unless a different date as to return to work is agreed upon by the Chief and the member.

All members with recall rights (as outlined above) will be given the right to reinstatement if qualified for the available position before any temporary, or less senior full-time members may be rehired or hired by the City for the available position in the Division of Police.

Such twelve (12) month period of time shall be computed exclusive of the time spent in the Armed Services of the United States.

ARTICLE 14

MISCELLANEOUS PROVISIONS

Section 14.1 Equipment. The City will furnish and maintain in the best possible working condition the tools, facilities, and vehicles required to carry out the member's job duties. It is the member's responsibility to report unsafe conditions or practices, to avoid accidents or negligent action and

to properly use and care for all tools, facilities, vehicles, supplies and equipment provided by the City.

Section 14.2 Safe Working Conditions. The City shall undertake reasonable efforts to put in place and utilize policies and procedures that provide for the safety of members in the performance of their assigned duties.

Section 14.3 Anti-nepotism.

A. Definitions:

1. Family (for purposes of this section only): Mother, father, sister, brother, spouse, son, daughter, or grandparent of the member or member's spouse.
2. Spouse: Those people living together, married or unmarried, in an espoused relationship, which is defined as two (2) people living together, sharing bed and board, siring children, sharing financial, recreational and social activities together without benefit of a marriage license or marriage ceremony.

B. Members of the family (as defined above) will not be considered for employment in the Department if such employment would put the two (2) in a supervisory/subordinate capacity or if one (1) of the individuals is in a position having access to confidential material. The employment of other close relatives is discouraged.

C. Members who enter into a relationship with another employee of the police department that falls within the definition of a family member set forth above shall not be assigned to the same shift as the family member when those family members would be placed in a supervisor/subordinate relationship if working on the same shift. If such a relationship occurs, the two employees will decide who will move to another shift. If the employees cannot or refuse to decide, the employee who changes shifts will be decided by a coin toss.

D. If two (2) members become married during the course of their employment and are in a supervisory/subordinate relationship on the same shift, one (1) of the two (2) must change shifts. The choice regarding which member shall change shifts shall be made by the members themselves. If the members refuse to decide who will change shifts, the decision will be made by a coin flip.

ARTICLE 15 ASSIGNMENTS AND SENIORITY

Section 15.1 Filling of Patrol Assignments. All Patrol shift assignments shall be posted annually between November 1 and November 15 for the following year. Members may submit their requests for shifts based on seniority during this period. No such request shall be unreasonably denied. Once a member has completed eighteen (18) months of continuous service, he or she shall be eligible to participate in the annual bidding for Patrol assignments to be able to participate in any interim bidding for Patrol assignments, a member must have participated in one (1) annual

bidding process for Patrol assignments. The member with the highest seniority will have the first choice of patrol shift assignment. Seniority will be determined in accordance with the provisions of Section 15.3. This process will be followed in shift assignment.

Should any opening occur during the year one interim bidding process shall be followed to fill the opening, provided that if no member applies for the opening, the Chief retains discretion to fill the opening by assigning the least senior member. An opening is defined as any assignment which was posted annually between November 1 and November 15. The interim process shall be initiated by the posting of the available Patrol assignment, with members being given five (5) calendar days to respond in writing to the posting indicating interest in the assignment. The most senior member indicating interest shall be given the assignment on a date that meets operational needs. The interim bidding process shall not apply to any subsequent opening which would occur as a result of this procedure being used to fill the first opening.

Section 15.2 Filling of Non-Patrol Job Assignments. Whenever the City determines that a vacancy occurs in a job assignment, the Division shall post the job assignment opening for fifteen (15) calendar days and shall allow any interested members of the same rank to apply within the posting period. The Division shall provide notice on the job posting as to any specialized training and/or technical skills which will be required for the assignment after the assignment is made. In filling the job assignment, the Division shall give consideration to all applicants who apply. The Chief shall appoint two sergeants and a lieutenant or deputy chief to interview all candidates who meet the minimum qualifications for the assignment. The interview panel shall present to the Chief the top three (3) candidates based on the criteria set forth in this paragraph. Skill, ability, work record and seniority shall be the criteria for selection of an applicant to fill a job assignment vacancy. The Chief shall appoint one of the three (3) members from the list prepared by the interview panel. For any Non-Patrol assignment, an applicant must have a minimum of three (3) years of continuous service with the City of Reynoldsburg.

Section 15.3 Rotation of Non-Patrol Assignments. Non-patrol assignments filled in accordance with section 15.2 are subject to rotation as set forth herein unless the Chief determines an assignment should be exempt from a term limit due to the operational needs of the department.

The posting for a non-patrol assignment under section 15.2 shall include the term of the assignment for the successful candidate. The term for such an assignment must be for a minimum of three (3) years from the date of appointment. The Chief may, in his sole discretion, set a term limit of more than three (3) years but not less than three (3) years. Members who have served one complete term in a non-patrol assignment may bid on a second consecutive term for the same assignment. At the end of the second appointment, the member may be allowed to apply for additional assignments as set forth below.

Employees serving in a specialized assignment on January 1, 2019, shall be permitted to remain in such assignment for five (5) years beginning January 1, 2020. Thereafter, these members can apply for a second consecutive assignment subject to the above paragraph. Notwithstanding section 15.2, the member (current incumbent) shall be appointed to the second consecutive term if he/she is the most qualified candidate. After completion of the second consecutive term, the member may reapply for an additional term; however, the Chief retains the sole discretion to

choose another member for the assignment. The decision not to select a member for a third consecutive term is not subject to the grievance procedure.

The Chief may extend a non-patrol assignment that is scheduled to end if he determines such extension is necessary due to operational reasons.

When a member's non-patrol assignment ends during the year, the member shall remain on the same shift and days off until the next shift bid.

Nothing in this Article shall be construed to prohibit the Chief from removing a member from a specialized assignment before the end of a term if the assignment is eliminated or based on performance of the member.

Section 15.4 Seniority Defined. Seniority shall be defined as follows:

- A. For Police Officers, seniority shall be the member's length of continuous service as a full-time Police Officer with the Division.
- B. Seniority shall be lost upon occurrence of any of the following events:
 - 1. Removal for just cause;
 - 2. Resignation, including resignation for purposes of regular retirement;
 - 3. Layoff for a period of time exceeding twelve (12) months;
 - 4. Unexcused failure to return to work upon expiration of an approved leave of absence; or,
 - 5. Unexcused failure to return to work upon recall from layoff.

Seniority shall not be lost where a member is reinstated due to the disaffirmance of a removal or layoff.

- C. "Continuous service" shall not include any period of time due to:
 - 1. Suspension of more than three (3) days;
 - 2. Unauthorized leave of absence;
 - 3. An authorized unpaid leave of absence which exceeds two (2) work weeks, except where the unpaid absence is due to either a duty-related illness or injury or any other reason for which an applicable law, ordinance, or other provision of this contract would not allow for loss of continuous service credit. The loss of continuous service credit under Section 15.3(d)(3) shall also result in the member being ineligible for vacation accrual eligibility under Section 23.1 for the period of time the authorized unpaid leave of absence exceeds two (2) weeks.

Where there is an occurrence under this paragraph, the member shall receive continuous service credit except for the period of time due to the occurrence.

Section 15.5 Seniority List. A seniority list shall be kept by the Chief and shall be updated yearly. A copy shall be available for inspection in a location designated by the Chief.

ARTICLE 16 POLITICAL ACTIVITY

Section 16.1 Permitted Political Activity. In addition to other rights, a member may participate in the Lodge Political Screening Committee which supports partisan activity. A member may serve on the Lodge political screening committee or take such other action, at the direction of the Lodge, which would fall within the purview of said Committee, provided that such activity is undertaken while the member is off duty and not in identifiable uniform.

ARTICLE 17 PROMOTIONS

Section 17.1 Promotions to Sergeant. Promotions to the rank of sergeant shall occur from a competitive promotional examination open to members of the police department who have attained at least twenty-four (24) months as a sworn Police Officer for the City of Reynoldsburg and a total of sixty (60) months of total sworn law enforcement service in Ohio as of the date of the written examination. An employee with active serious discipline shall not be eligible for the exam. For purposes of this section, serious discipline shall be a suspension greater than one day. The Civil Service Commission is responsible for the administration of the competitive promotional examination pursuant to rules promulgated by the Commission, except as modified by this Contract.

Section 17.2 Notice of Examinations. The Civil Service Commission shall give notice of promotional examinations for the rank of Sergeant by posting of bulletins in conspicuous places in the Division. Such notice shall be given not less than sixty (60) calendar days prior to the date of the written examination. Applications for promotional consideration shall be submitted during the posting period specified by the Commission.

The notice shall contain a list of the resource material for the written examination. At least three (3) copies of the resource material shall be available at the Division at the time of posting of the written examination notice solely for the members who have submitted applications for promotional consideration.

Section 17.3 Competitive Promotional Examination Components. The competitive examination for Sergeant shall have two components, a closed book, multiple choice written examination comprising 50% of the total score and an oral board comprising 50% of the total score. In order to proceed to the oral board, a member must receive a minimum passing score of ~~70%~~ **65%** on the written examination. The oral board shall be held within sixty (60) days of the written examination.

Section 17.4 Addition of Seniority Credit. When the entire examination has been completed and graded, seniority credit shall be added to the total score to determine the final promotional examination score. A maximum of 10% of the total possible examination score shall be added for seniority credit. A member's final examination score shall include seniority credit. The date for

calculation of seniority credit shall be the date upon which the oral board component is held.

Seniority points will be awarded based upon completion of years of continuous service as a Police Officer within the Division up to an allowable maximum of 10 points. 1 point will be awarded for each completed year during the member's first four (4) years of continuous service and .6 points will be awarded for each year during the next ten (10) years for a maximum total of 10 points.

Section 17.5 Examination Administration. The Commission shall utilize the services of a professional testing consultant or agency to assist it in the administration of the promotional written examination and to insure that the promotional examination is valid under applicable testing standards.

All assessors who participate in the oral board component shall be from comparable police agencies in Ohio and shall be sworn police officers of the rank of Sergeant or above who have served in that capacity a minimum of five (5) years.

Section 17.6 Eligible List. The Commission shall establish an eligible list ranking members in the order of their final examination scores. The list shall be established within thirty (30) days of the oral board. The list shall be transmitted by the Commission to the Mayor. This eligible list shall be in effect for a one (1) year period from the date of the exam that resulted in the eligible list.

Section 17.7 Promotional Appointment. The Mayor shall make promotions from the eligible list by promoting from the top three (3) ranked individuals for any vacancy in the rank of Sergeant.

Section 17.8 Continuous Eligible List. The City shall make every reasonable effort to schedule examinations so that an eligible list is continuously in existence for the rank of Sergeant.

ARTICLE 18 PAY PLAN

Section 18.1 Wages.

The following pay ranges and rates are established for Police Officers during the term of this Agreement. These pay rates shall be paid to members on the effective dates shown below:

EFFECTIVE JANUARY 1, 2022– 3% Increase						
Class Title	Pay Period	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officer	Hourly	\$30.90	\$33.92	\$38.95	\$43.39	\$48.68
	Bi-weekly	\$2,472.00	\$2,713.43	\$3,116.37	\$3,471.51	\$3,894.22
	Annually	\$64,272.00	\$70,549.23	\$81,025.57	\$90,259.31	\$101,249.82

EFFECTIVE JANUARY 1, 2023– 3.25% Increase						
Class Title	Pay Period	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officer	Hourly	\$31.90	\$35.02	\$40.22	\$44.80	\$50.26
	Bi-weekly	\$2,552.34	\$2,801.62	\$3,217.65	\$3,584.34	\$4,020.79
	Annually	\$66,360.84	\$72,842.08	\$83,658.90	\$93,192.74	\$104,540.44

EFFECTIVE JANUARY 1, 2024– 3.25% Increase						
Class Title	Pay Period	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officer	Hourly	\$32.94	\$36.16	\$41.53	\$46.26	\$51.89
	Bi-weekly	\$2,635.29	\$2,892.67	\$3,322.22	\$3,700.83	\$4,151.46
	Annually	\$68,517.57	\$75,209.45	\$86,377.81	\$96,221.50	\$107,938.01

Section 18.2 Pay Plan Administration.

As to Police Officers, Step 1 shall be the rate of pay for original appointment. After completion of the first (1st) year of service, which service shall constitute the initial probationary period, the Member shall be advanced to Step 2. After completion of two (2) years of service from date of original appointment, the member shall be advanced to Step 3. After completion of three (3) years of service from the date of original appointment, the member shall be advanced to Step 4. After completion of four (4) years of service from the date of original appointment, the Member shall be advanced to Step 5.

Section 18.3 Pay Periods. All members shall be paid on a biweekly basis. The official pay date shall be every other Friday in that the pay date shall be the Friday following the end of the pay period, provided that when a holiday falls on a regular payday, the payroll shall be distributed on the day immediately preceding the holiday.

Section 18.4 Specific Personnel Actions. The rate of pay for members affected by the personnel actions listed below shall be as follows:

- A. Return to Duty When a member is permitted to return to duty in the same rank after separation from City service of not more than one (1) year, which separation was not due to discreditable circumstances, the member shall receive the step rate in the rank corresponding to the step rate received at the time of separation. A member shall also serve thereof for that amount of time as would be required for advancement to the next step, with seniority credit being given for the time previously served prior to the separation.
- B. Return from Military Service Pursuant to Ohio Revised Code Section 5903.03, any member who leaves or has left the City service to enter the active service of the armed forces of the United States, or any branch thereof, and who subsequently is reinstated to employment with the Division, shall be entitled to receive compensation at the step rate to which the member would have been entitled had service with the City not been interrupted

by service in the armed services. A member shall suffer no loss of seniority or break in service for the time during which the member was in active military service.

- C. Recall from Layoff A member who is recalled from layoff shall be reinstated at the same rate he or she would have received had the layoff not occurred and shall advance there from suffering no loss of seniority or break in service for the time during which the member was laid off.
- D. Reinstatement from Authorized Leave Time spent on authorized leave shall be credited for purposes of Step advancement and shall not constitute a break in service.
- E. Demotion of Sergeant If a Sergeant, through voluntary or involuntary demotion, returns to the bargaining unit, this individual shall be assigned to a vacant patrol assignment, with no ability to displace any member from his or her current assignment. Upon return to the bargaining unit, this individual shall not be given seniority credit for time outside the bargaining unit; however, this individual shall be credited with any seniority he or she had when the individual left a position in the bargaining unit. This individual's pay shall be based upon his or her seniority in the bargaining unit. The demotion of a Sergeant does not allow the City to put in place any layoff or job abolishment action within the bargaining unit.

ARTICLE 19 SERVICE CREDIT

Section 19.1 Service Credit. A member shall receive, as additional compensation, an annual service credit payment based upon completed years of service, according to the following schedule.

AT THE CONCLUSION OF:	EFFECTIVE JANUARY 1, 2022
4-6 YEARS	\$850.00
7-9 YEARS	\$950.00
10-14 YEARS	\$1,150.00
15-19 YEARS	\$1,300.00
20 OR MORE YEARS	\$1,400.00

Payment of the annual service credit shall be made in a lump sum, by separate check, which shall accompany the regular paycheck in the pay period following the member's anniversary date of original appointment as a sworn full-time officer in the Division of Police.

Service credit shall be pro-rated based on changes to a member's anniversary date.

ARTICLE 20 SHIFT DIFFERENTIAL

Section 20.1 Shift Differential. A member who works the majority of his or her shift after 1:00 p.m. and before 6:00 a.m. shall be paid a shift differential according to the following schedule:

EFFECTIVE DATE	SHIFT DIFFERENTIAL PER HOUR
JANUARY 1, 2016	\$1.25

ARTICLE 21 HOURS OF WORK AND OVERTIME

Section 21.1 Hours of Work. The workweek shall consist of forty (40) hours based on five (5) consecutive eight (8) hour workdays and two (2) regularly scheduled days off, except as provided in Section 21.2 of this Article. The wage rates prescribed in Article 18 are based upon an average workweek of forty (40) paid hours and a work year of two thousand eighty (2,080) paid hours. Members shall be in paid status for all work hours as well as all hours while on approved paid leave.

Section 21.2 Shift Assignments. It is understood that the Chief may authorize certain members, based upon their regular assignment, to work a ten (10) hour workday; if so authorized, the member's forty (40) hour workweek shall consist of four (4) ten (10) hour workdays and three (3) regularly scheduled days off.

Section 21.3 Overtime. All hours in paid status in excess of the scheduled workday or forty (40) in any workweek shall be compensated at one and one-half (1 - ½) times the member's regular rate of pay. No member shall be paid for overtime which has not been authorized by a supervisor under such directives or policies as the Chief may establish. There shall be no pyramiding of overtime.

For purposes of computing the overtime rate, the following components, where applicable, shall be included in a member's regular hourly rate: (a) straight time hourly rate of pay; (b) shift differential hourly rate of pay; (c) hourly rate attributable to service credit (annual service credit amount divided by 2080 to arrive at hourly rate); (d) working out of rank hourly rate of pay; and (e) Field Training Officer supplement.

Section 21.4 Assignment of Overtime. The following provisions apply to the assignment of overtime for members:

When an overtime assignment (defined by the number of posted hours) is first known to exist that is at least ten (10) or more days prior to the assignment, notice of its availability shall be communicated to all eligible officers. On the next regular working day that the Chief or designee, serving as Scheduler, works, the overtime assignment will be awarded to the most senior member who indicates interest by a return communication, provided that a member's working the overtime assignment will not result in an adjustment to his or her regularly assigned shift.

When an overtime assignment first becomes known to exist that is less than ten (10) days prior to the assignment, notice shall be communicated to all eligible officers. On the next regular work day that the Chief, or designee, serving as Scheduler, works, the overtime assignment will be awarded on a first come, first selected basis. Seniority will have no deciding factor in the selection of a member volunteering for the overtime. A double shift and or schedule adjustments may be considered by the Scheduler.

When no member volunteers to fill an overtime assignment as outlined above, the Chief, or designee, serving as Scheduler, may fill the overtime assignment by ordering a member to work the overtime. Except in exigent circumstances, no overtime assignment shall be given to a member, or mandated, which would require the member to work a full double shift or schedule adjustment in order to perform the overtime assignment.

Section 21.5 Compensatory Time. A member may choose to take compensatory time in lieu of overtime compensation if such choice is indicated during the tour of duty in which the overtime is worked. Compensatory time shall be credited to the member and accumulated at the rate of one and one-half (1 ½) the member's regular rate of pay hours for each overtime hour worked.

Compensatory time may be taken by a member, upon approval of a supervisor or command officer. Approval shall be granted, provided that the member's absence does not create a hardship on the operations of the Division. Approval shall not be unreasonably denied.

Each member's compensatory time bank shall be limited to a maximum accrual of sixty-four hours at any one time. At the end of the calendar year, a member shall have the option of either receiving a cash payment for any or all hours accrued but unused in the calendar year, provided that any hours which are not paid out will be carried over to the next calendar year and will be subject to the sixty-four (64) hour accrual. The payment will be made at the member's rate of pay in effect as of December 31 or the calendar year in which the hours are accrued and will be paid no later than January 31 of the next calendar year.

Section 21.6 Deviation. After posting of the master (annual) schedule, the Chief may alter days off scheduled only for the purpose of schooling, training, sick leave, or injury leave relief. After posting of the master (annual) schedule, the work schedule may not be reduced to avoid overtime without the consent of the member.

Section 21.7 Call-in-Pay. When a member is called back to work by his supervisor for hours not abutting his regular shift hours, the member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate. If the member is called in and works more than three hours the member shall be paid at the overtime rate for all hours worked. Effective April 1, 2019, detectives required to be on call shall receive 1 hour of vacation leave for each day on call and 1.5 hours of vacation leave for each holiday on call.

Section 21.8 Court Pay. If a member is required to appear in court as a part of his or her job duties at a time when he or she would otherwise be off duty, the member shall be paid at the applicable rate for the actual hours necessary to fulfill the court appearance, including travel time

to and from a court session other than the Mayor's Court; however, a member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate. Except in emergency circumstances, the payment of court pay does not require a member to perform any other work other than to appear in court when required. A member shall be permitted to use an available cruiser for travel to and from a court appearance, subject to supervisory approval.

This paragraph is effective upon ratification of this Contract. Where a member receives cancellation of a court appearance more than ninety (90) minutes before the start of the scheduled court time, the member shall receive no premium pay under this paragraph. Where the member receives cancellation of a court appearance ninety (90) minutes or less before the start of the scheduled court time, the member shall receive two (2) hours straight time pay. However, if the member is notified of the cancellation of the court appearance during the travel time to court, as specified in Division policy, the member shall receive three (3) hours court pay at the member's overtime rate.

Section 21.9 Patrol Shift Assignment Exchanges. Any two members of the same rank in Patrol assignments may mutually request the Chief that they be permitted to exchange their assigned shifts for any period of time during a calendar year. The members must notify the Chief of their requested exchange prior to the effective date of the exchange and provide notification to the Chief of the duration of the requested exchange. Such request may be approved at the discretion of the Chief. Any such approval does not constitute a past practice. The Chief's decision may be grieved, but is not subject to arbitration under the provisions of Article 6 of the Contract. If the exchange is approved, the members shall be considered to have changed shifts and receive the rate of regular pay applicable to the exchanged shifts.

Section 21.10 Separation. Upon separation from employment with the City for any reason, a member (his or her spouse or secondarily, his or her estate upon his death) shall be entitled to payment for any accrued but unpaid overtime hours including compensatory time hours accrued but not paid. Such payment shall be at the overtime rate applicable to the member's current rate of pay at time of separation.

Section 21.11 Canine Officer. The canine officer will be responsible for the care and maintenance of the assigned canine in accordance with Department policy. The City will provide all food, equipment, insurance and veterinary services for the canine.

To compensate the canine officer for the time spent in the care and maintenance of the canine, the Chief will decide, on a month to month basis, whether the canine officer will work a schedule of 7.25 hours five days per week but be compensated for eight hours per day or an eight hour shift five days per week. If the canine officer works eight hours shifts, he shall be paid an additional 3.5 hours at the overtime rate for such work week. The canine officer shall not be entitled to this additional pay if the officer is off work and the canine is boarded outside the officer's home.

The canine officers may be required to flex their shifts based on the operational needs of the Department.

ARTICLE 22 HOLIDAYS

Section 22.1 Paid Holidays. The following are designated as paid holidays for members:

1. New Year's Day, January 1
2. Martin Luther King, Jr. Day, 3rd Monday in January
3. President's Day, 3rd Monday in February
4. Memorial Day, last Monday in May
5. Independence Day, July 4
6. Juneteenth, June 19
7. Labor Day, first Monday in September
8. Veteran's Day, November 11
9. Thanksgiving Day, fourth Thursday in November
10. Day after Thanksgiving, fourth Friday in November
11. Day before Christmas, December 24
12. Christmas Day, December 25
13. Day before New Year's Day, December 31
14. Any day, or part of a day, proclaimed as a holiday by the Mayor

Section 22.2 Holiday Pay.

- A. Any member required to work on a holiday listed in Section 22.1 shall be paid at the applicable overtime hourly rate for all hours worked on the holiday, in addition to either eight (8) hours holiday pay at the straight-time rate if the member is regularly assigned to an eight (8) hour shift or ten (10) hours holiday pay at the straight time rate if the member is regularly assigned to a ten (10) hour shift.
- B. If a holiday falls on a member's scheduled day off the member shall be entitled to an additional eight (8) hours pay at the straight-time rate if the member is regularly assigned to an eight (8) hour shift, or ten (10) hours holiday pay at the straight time rate if the member is regularly assigned to a ten (10) hour shift.
- C. If a holiday occurs when a member is on paid leave, the member will be entitled to eight (8) hours holiday pay at the straight-time rate if the member is regularly assigned to an eight (8) hour shift, or ten (10) hours holiday pay at the straight time rate if the member is regularly assigned to a ten (10) hour shift. No charge will be made against the leave accumulation.
- D. A member may choose to bank holiday pay for each holiday. If a member chooses this option, the member will be paid for his holidays in a lump sum in the first pay period in December of each year.
- E. Effective upon ratification of this contract, a member may choose to establish a holiday leave bank in lieu of payment under paragraph B above for one or more holidays in a calendar year. If a member chooses this option, use of such holiday leave shall be treated

the same as use of casual leave under Section 23.6. The maximum number of hours that a member may place in his or her holiday leave bank is forty (40) hours at any one time. A member may make a written request for payment of any hours in his or her holiday leave bank at any time but only once per calendar year; such payment shall be made at the rate of pay in effect at the time of the member's request and shall be made as soon as practicable by the City.

ARTICLE 23 VACATION LEAVE

Section 23.1 Vacation Hours. Effective January 1, 2011, a member is entitled to earn vacation leave following completion of the first year of service, and thereafter, in accordance with the following schedule.

<u>Completed Years of Service</u>	<u>Hours Earned Each Year</u>
1-5 Years	88 hours
6-10 Years	128 hours
11-14 Years	168 hours
15-19 Years	216 hours
20 or more Years	232 hours

Section 23.2 Vacation Carry Over. A member may carry-over from year to year a maximum of forty (40) hours of accumulated vacation leave. Any vacation balance in excess in this permitted carry-over shall be forfeited, unless the Chief determines that a member may not take all or a portion of his or her carried-over vacation due to manning requirements. In that event, any vacation balance in excess of the permitted carry-over shall be paid to the member at the current rate of pay upon the conclusion of the calendar year in which the excess balance exists.

Section 23.3 Vacation Conversion. A member with at least seven (7) years of completed service for vacation purposes may, at his or her option, cash in up to forty (40) hours of vacation leave, provided that such hours are cashed in eight (8) hour blocks and further provided that such an option is exercised by December 31, of the calendar year in which the vacation is accrued.

Section 23.4 Vacation Scheduling. The Division shall attempt to accommodate each member's vacation leave request. Prior to February 1, members shall submit annual vacation requests by seniority to the Chief for vacation scheduling. These requests shall be granted as requested unless a conflict in scheduling necessitates that all requests cannot be granted. Seniority, as determined in Section 15.3 shall be the determining factor in the granting of vacation leave requests.

Section 23.5 Payment of Vacation Upon Separation. A member who is separated for any reason, or his or her spouse or secondarily, his or her estate upon the member's death, shall be paid in a lump sum at the member's rate of pay for all accumulated but unused vacation leave.

Section 23.6 Casual Leave. Casual vacation leave may be granted in one (1) hour segments upon approval of the member's shift Supervisor.

ARTICLE 24 SICK LEAVE

Section 24.1 Credit. Each member is to be credited with 4.6 hours of sick leave for each pay period of continuous service to the City. When used, sick leave shall be paid at the member's current rate of pay.

Section 24.2 Usage. Members may use sick leave, with the approval of the Chief, only for the following reasons:

1. absence due to illness or injury;
2. exposure to a contagious disease which could be communicated to and jeopardize the health of other employees; and
3. an absence due to the illness or injury of a member of the employee's immediate family wherein the employee's presence is reasonably necessary for the health and welfare of the family member.

Immediate family shall be defined as: mother, father, stepparent, brother, sister, child, stepchild, spouse, grandparents. For purposes of funeral leave only, immediate family shall also include: mother-in-law, father-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law, legal guardian or other person who stands in place of a parent.

Section 24.3 Accumulation. Unused sick leave shall be cumulative without limit. Previously accumulated sick leave of a member who has been separated from the City shall be credited to the member upon reemployment by the City. A member who transfers from one department or a division of the City to the Police Department shall be credited with any accumulated sick leave. Any member hired after January 1, 1986 will not be granted credit for sick leave earned while working for any other political entity, unless required by the Ohio Revised Code.

Section 24.4 Verification. The City may require a member to furnish a satisfactory signed statement to justify his sick leave. If professional medical attention is required by the member's immediate family, a certificate from a licensed physician, stating the nature of the condition and prognosis, may be required by the City to justify the use of sick leave. If the physician's statement states that the member is capable of returning to work, the City may cease payment of sick leave until the member returns to City service.

Beginning with the sixth time and each time thereafter a member is granted sick leave in any calendar year, the first three work days of each such leave shall be without pay, except as follows:

- A. Such absence may, with the approval of the Chief, be charged to compensatory time or to vacation leave.
- B. Intermittent period of sick leave for the same illness or injury, when such usage is approved by the Chief, shall be counted as one absence if they occur during a period of not to exceed thirty (30) calendar days from the date the member returns to work.

- C. An employee on approved family medical leave shall not be charged with an occurrence for such leave under this section.

Section 24.5 Sick Leave Payout.

- A. A member with at least ten (10) years of service to the city upon retirement or resignation from the city with at least two weeks' prior notice to the city or upon death shall be paid for his or her accumulated but unused sick leave as follows:
1. Members who have completed at least 10 years' service to the city shall be entitled to twenty-five percent (25%) of their accumulated but unused sick leave, not to exceed 320 hours.
 2. Members who have completed at least 15 years of service to the city shall be entitled to thirty percent (30%) of their accumulated but unused sick leave, not to exceed 540 hours.
 3. Members who have completed at least 20 or more years of service to the city shall be entitled to forty percent (40%) of their accumulated but unused sick leave, not to exceed 760 hours.
 4. Members who have completed at least twenty-five (25) years of service to the City shall be entitled to fifty (50%) percent of their accumulated but unused sick leave, not to exceed eight hundred-eighty (880) hours.

Members hired after January 1, 1998 shall not have sick leave earned with an entity other than the City counted for purposes of this section.

In the case of a member's death, the member's spouse or secondarily, his or her estate, shall receive this payment. This payment will be paid at the member's straight time hourly rate of pay in effect at the time of payment.

- B. If a member is killed in the line of duty, the member's spouse or secondarily, his or her estate will be paid an amount equal to one hundred percent (100%) of the deceased member's accumulated but unused sick leave. This payment will be paid at the member's regular hourly rate of pay in effect at the time of payment.

Section 24.6 Annual Sick Leave Conversion. Each calendar year, a member with at least four hundred eighty (480) hours of sick leave as of December 31 may convert up to sixteen (16) hours of sick leave to vacation leave or a cash payment. A member must give notification to convert by January 15 of the following calendar year. The payment shall be made February 15 of that year.

Section 24.7. Voluntary Sick Leave Donation Program. Effective January 1, 2013, the following voluntary leave donation program is established:

- A. A member may donate paid sick leave to a fellow member in order to assist a member in critical need of leave due to serious illness or injury of the member, the member's spouse and/or the member's immediate family member.
- B. A serious illness or injury for purposes of this program is defined as a serious illness or injury which qualifies as a serious health condition under the Family Medical Leave Act.
- C. A member may donate sick leave earned from the City if the donating member:
 - (1) Voluntarily elects to donate sick leave and does so with the understanding that donated sick leave will not be returned since the sick leave is donated on an as needed basis;
 - (2) Donates a minimum of four (4) sick leave hours;
 - (3) Retains a combined sick leave balance of at least two hundred (200) hours of sick leave from the City; and
 - (4) Does not donate more than two hundred (200) hours of sick leave in one (1) calendar year.
- D. For a member to receive donated leave, up to eighty (80) hours each pay period, the following conditions apply:
 - (1) Has a serious illness or injury, as previously defined, or has a spouse or immediate family member with a serious illness or injury, as previously defined, and provides written documentation from his or her health care provider certifying the serious illness or injury;
 - (2) Has no sick leave and/or compensatory leave balances and has exhausted all vacation leave, except that a member may reserve up to forty (40) hours of vacation leave;
 - (3) Has applied for any paid leave and/or workers' compensation benefits program for which the member is eligible, provided that a member who has applied for these programs may use donated leave to satisfy the waiting period for such benefits;
 - (4) After the waiting period for the workers' compensation program has expired, donated leave may be used to supplement up to forty percent (40%) of the member's regular bi-weekly pay. The member may not receive more than he or she would have received in a regular pay period from workers' compensation benefits and leave donation, less applicable deductions. If the member is not eligible to receive workers' compensation benefits, the member may not receive more than he or she would have earned in a regular pay period from leave donations, less applicable deductions. No reimbursement for any overtime that the member may otherwise have earned is to be made to the member.
 - (5) A member who wishes to donate sick leave must agree to the above conditions and complete a City Donor Application Form. This form shall be available in the Chief's office. Subject to the Chief's Approval, the form shall be forwarded to the Director of Human Resources for processing.

- (6) The donation of sick leave under this program shall occur on a strictly volunteer basis. With the permission of the member who is in need of leave, the Human Resources Director may inform members of a member's need for leave.
- E. The leave donation program shall be administered on a pay-by-pay basis. Members using donated leave shall be considered on active pay status, but shall not accrue vacation leave, sick leave or holiday pay. Members shall be entitled to other benefits under the collective bargaining agreement.
- F. Donated leave shall not count towards completion of a member's initial probation period, if received during his or her initial probationary period.
- G. Donated leave shall be considered sick leave, but shall not be converted into a cash benefit.
- H. Eligibility to receive donated leave shall cease upon any of the following occurrences:
 - (1) Certification from the member's health care provider that the serious health condition which necessitated the leave donation is no longer applicable;
 - (2) A member's application for service or disability retirement is approved;
 - (3) Death of the member; or
 - (4) Exhaustion of all available leave in the leave bank.

Members hired after January 1, 1998 shall not have sick leave earned with an entity other than the City counted for purposes of this Section.

ARTICLE 25 INJURY LEAVE

Section 25.1 Injury Leave.

- A. For each separate injury sustained, injury leave shall be paid to any member who suffers an incapacitating injury arising out of his or her performance of job duties for the City. Such injury may include exposure of the member to a contagious disease which could be communicated to and jeopardize the health of other employees, if such exposure and jeopardy is certified by a physician. Such injury leave shall be paid at the member's hourly base rate of pay, and be limited to a maximum of one thousand and forty (1040) hours per occurrence.
- B. To qualify for injury leave, it must be established that the injury arose out of performance of job duties, and did not result from misbehavior on the part of the member. It shall be the obligation of the member to report said injury immediately to his supervisor and to receive necessary medical treatment, present to the City a certificate from an attending physician or psychologist stating the nature of the injury and the prognosis, and return to work status at the earliest time permitted by the member's attending physician. After the member has been given permission to return to work status by the attending physician, and the member is taken off injury leave status, a member may reapply for injury leave and

exhaust a total of one thousand and forty (1040) hours of injury leave per occurrence when continued use of injury leave is appropriate.

- C. The Chief may obtain an additional opinion from a licensed physician or psychologist in order to substantiate the nature of the injury and/or establish conclusively that the injury qualifies for injury leave as defined in this section. Should this additional opinion be necessary, it shall be paid for by the City.
- D. Upon exhaustion of injury leave, a member may use sick leave or other available paid leave.
- E. In lieu of injury leave under this Article, an employee may be permitted or required to work light duty.

ARTICLE 26 OTHER LEAVES OF ABSENCES

Section 26.1 Military Leave. Each member who is a member of a reserve or National Guard unit shall be granted a paid military leave of absence when called to temporary active duty or when called to military field training exercises. Members granted military leave shall be paid their regular wages for the time so served, provided that pay received by such members from the City shall be for a period not to exceed one hundred seventy-six (176) hours during each calendar year. Members who are on paid military leave, or who use unpaid leave for military service, shall accrue vacation leave while on paid or unpaid leave pursuant to the provisions of Section 23.1.

Section 26.2 Jury Duty Leave. Each member shall be excused for any regular scheduled workday when called to and reporting for municipal, county, state, or federal jury duty. Members so excused shall be paid their regular wages for the time so served, without deduction for any amount received from governmental authorities. If jury service is for a period of time less than the member's regularly scheduled workday, excused time will apply only to that portion of the day required for such service including reasonable time for travel and changing clothes. The member shall report to his or her supervisor on a daily basis concerning the expected duration of the leave.

Section 26.3 Funeral Leave. Each member shall be granted a paid leave not to exceed three (3) working days upon a death in the member's immediate family, as immediate family is defined in Section 24.2. It is recognized that situations may develop where a death in other than the member's immediate family warrants the City granting this paid leave. The Chief may grant such paid leave based upon the circumstances peculiar to each case. Such time shall not exceed three (3) working days.

Section 26.4 Voting Leave. A member shall be excused for such time as is reasonably necessary to vote. A member shall be paid for such excused time not to exceed one (1) hour, provided he or she could not otherwise reach the polls to vote during the time the polls are open outside his tour of duty.

Section 26.5 Examination Leave. A paid leave shall be allowed a member who participates in any Reynoldsburg Civil Service test or who must take a required examination pertinent to his or her City employment before a state, county, or federal licensing board, including the member's regularly scheduled tour of duty.

Section 26.6 Unpaid Leave of Absence. Upon a written request by a member, the Chief may grant the member a leave of absence without pay. The maximum leave without pay shall not exceed six (6) months. The maximum duration of a leave for purposes of education, training, or specialized experience, which would benefit the City, or for other related reasons, shall not exceed two (2) years. The authorization of a leave is solely a matter of administrative discretion and each request will be decided by the Chief based upon its own merits. Upon returning from a leave the member is to be placed in his or her original position or another position at a similar level of responsibility with the same pay rate should the original position be abolished. Should a member fail to return to work upon the expiration of an authorized leave, that member shall be considered as having resigned. A member on unpaid leave does not earn sick or vacation leave credit.

ARTICLE 27 WORKING OUT OF RANK

Section 27.1 Working out of Rank A member who is temporarily required to perform the duties of a higher ranking position, and who performs the responsibilities of the higher ranking position for two (2) hours or more in a workday, shall be paid at the rate of pay equal to that paid to sergeants for all hours worked in the higher ranking position.

ARTICLE 28 EDUCATIONAL ASSISTANCE PROGRAM

Section 28.1 Participation. Members are eligible to participate in the Educational Assistance Incentive Program of the City. Participation is voluntary and available to those who elect job-related self-development activities, during non-working hours. All course work must be taken in accordance with a planned program of professional improvement approved by the Chief in advance.

Section 28.2 Allowances. The allowances for assistance are as follows:

Effective January 1, 2012, for approved courses earning college credit, a maximum of three thousand five hundred dollars (\$3,500.00) of tuition expenses for each academic year may be requested by a member, and for approved courses earning other than college level credit, a maximum of one thousand dollars (\$1,000.00) of tuition expenses for each academic year may be requested by a member.

Fifty percent (50%) of the expense incurred for textbooks required for approved courses will be paid, except that for non-college-level courses, a Two Hundred Fifty Dollar (\$250.00) limit is not to be exceeded.

To qualify for assistance, a member shall satisfactorily complete the course(s) by attaining a passing grade. Reimbursement shall be made upon submission of official transcripts, tuition statements and receipts for textbooks.

A member who has received educational assistance must remain a member for one (1) year following completion of the courses for which assistance was received. Should a member separate from service with the City within the one (1) year period, except in the event of a disability retirement, that member must repay any assistance received in the one (1) year period.

ARTICLE 29 UNIFORMS AND ALLOWANCE

Section 29.1 Initial Issue. The City shall furnish the basic uniforms and new equipment for all members according to the schedule in Section 29.6. Uniform parts and equipment shall be replaced by the City on an as needed basis. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the member's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the member's separation pay.

Section 29.2 Repair or Replacement of Uniforms. The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage is not due to the member's misconduct or negligence.

Section 29.3 Repair or Replacement of Eye Glasses. The City shall repair or replace eye glasses damaged or destroyed in the line of duty so long as the damage is not due to the member's misconduct or negligence. This Section shall provide coverage only for a like amount of the damaged eye glasses.

Section 29.4 Plain Clothes. Effective January 1, 2022, members assigned to plain clothes or administrative duty shall be permitted to purchase civilian clothing and components up to the reimbursable amount of one thousand dollars (\$1,000). Clothing selected shall be at the discretion of the member but shall be moderately conservative in style, cut and color, and shall be acceptable to the local business community.

If not caused by negligence or misconduct of the member, any civilian clothing and/or components damaged to the point of unserviceability or lost, in the line of duty, shall be replaced by the City as soon as possible at no charge to the current or subsequent allowance. Replacement does not include normal wear and tear.

Section 29.5 Dry Cleaning. Members shall be reimbursed for necessary dry cleaning of uniforms or plain clothes items. Members shall utilize the dry cleaning facility or facilities designated by the City.

Section 29.6 Clothing/Equipment Schedule. The following items shall be provided by the City:

Belt Keepers – 4	Name Plate - 2
Belt (Trouser) – 1	Protective Vest - 1
Boots or shoes – 1 pair	Raincoat - 1
Breast Badge – 2	Service Weapon – 1 (with 3 magazines and gun lock)
Cite Bookholder - 2 (one large, one small)	Shirts - Summer - 5
Flashlight – 1	Shirts - Winter - 5
Flashlight Holder – 1	Ties – 3
Glove Holder – 1	Tie Bar - 1
Gun Belt – 1	Tobboggin Hat – 1
Handcuffs – 1 (with Key)	Traffic Vest
Handcuff Case – 1	Trousers - 5
Hat Badge – 1	USB Flash Drive
Hat -1 (8 pt. hat and raincover)	Walkie Holder - 1
Holster - 1	Walkie Radio
Jacket - all season - 1	Whistle - 1
Mace Holder – 1	Whistle Chain - 1
Magazine Pouches - (double)	Tourniquet holder -1

ARTICLE 30 SPECIAL DUTY

Section 30.1 Rate of Pay. A member shall be permitted to work special duty assignments so long as any such special duty does not conflict with his or her regular work schedule. The rate of compensation for special duty shall be set by the Mayor. The Chief may promulgate rules and procedures for administering special duty, but no such rules or procedure shall be in conflict with this Contract.

Section 30.2 Authority. While working under special duty assignment, the member shall be considered to be acting under, and subject to, the terms of his or her employment with the City. A member shall be entitled to utilize City uniforms and clothing, and be covered by the City's workers' compensation policy while performing special duty, if not covered by the special duty employer's workers' compensation policy.

Section 30.3 Conduct. While on special duty assignment, a member shall perform such assignment subject to the wishes of the special duty employer, except that the member is bound by departmental rules and regulations and procedures governing the duty and responsibilities and good conduct of the police service. A member shall not perform any act that would tend to demean the Department or the uniform, nor be contrary to law or official departmental directives. In the event of an emergency declared in accordance with departmental policies and/or directives, or in the event a member is required to perform in an arrest situation, the member will revert to on-duty status. A member shall obey orders issued by supervisory personnel. The working of a special duty assignment does not relieve a member from taking appropriate police action when confronted with a situation requiring such action.

Section 30.4 Administration. The Chief, or designee, shall administer the special duty program according to the following criteria:

- A. Special duty assignments posted on a monthly basis shall be offered to members who sign up by seniority. Special duty assignments made available on other than a monthly basis will be available to members on a first come basis. The current assignment policy shall be used, as provided in General Order 22.3.4 as of September 1, 2011. No member shall be permitted to work special duty assignments until he has obtained an Ohio Police Officer Training Course Basic Training Certificate and has satisfactorily completed the Department Field Training Program.
- B. Once a member has accepted a special duty assignment, he or she shall report to that assignment in a timely manner, prepared for duty. If a member should wish to withdraw from a special duty assignment that he or she has accepted, the member shall find a replacement to insure that the assignment is filled. Repeated violations of this provision or of other rules pertaining to special duty, as determined by the Chief, may make the member subject to removal from the special duty roster for a period of time as is determined by the Chief to be appropriate.
- C. Members desiring to work a special duty assignment during a scheduled tour of duty may request vacation time to work such assignment. Any such request for leave shall be processed and granted subject to the same criteria as any other request for leave if the request does not involve the paying of overtime to another member to cover the vacancy created by such leave or violate any other provision of this Contract.
- D. During emergency circumstances (such as a scheduled employee marking off sick from a special duty assignment, etc.), or when a request for special duty is received on short notice (less than twenty-four (24) hours prior to reporting time) the individual administering the special duty program may fill the vacancy by assignment to the most available member after making good faith attempt to comply with the provisions of this Article.
- E. Members shall not be deprived of the special duty assignments because they have used any Articles or Procedures set forth in this Contract.
- F. Unless otherwise authorized in writing by the Chief, a member shall not work more than twenty (20) hours in excess of his or her scheduled workweek.
- G. Any member marked off sick shall not be allowed to work special duty during that calendar day.
- H. Any member with four (4) or more sick markoffs in a twelve (12) month period shall not be allowed to work special duty for a period of seventy-two (72) hours after his return to duty.

ARTICLE 31 INSURANCE

Section 31.1 Medical Insurance. The City shall provide hospitalization, surgical, major medical and drug participation coverage for bargaining unit employees on the same basis as these benefits are offered to non-bargaining unit employees of the City, including any opt out payments.

Effective January 1, 2022, the City shall contribute to the health savings account of each member sixty-six percent (66%) of the in-network deductible. For those members participating in the wellness program (see Appendix A), ~~In addition,~~ upon presentation of proper documentation, the City shall reimburse bargaining unit employees for out of pocket costs between the City's HSA contribution and the in-network deductible. Employees eligible for the additional reimbursement must submit the request and proper documentation no later than March 31 of the following year. Such reimbursement is subject to the maximum allowed by federal law.

For the purpose of any Health Savings Account to which the City may contribute, employees hired after January 1 will have their HSA contribution pro-rated based on their date of hire. In addition, current members who have an insurable event (e.g. marriage, birth or adoption) will have their contribution pro-rated based on the date of the insurable event.

Notwithstanding the previous paragraph, a member shall be entitled to the full HSA contribution upon the birth of a child or a life threatening illness causing serious harm to the member or a covered member of his/her family.

Insurance coverage is effective the first day of the month after hire.

Section 31.2 Life Insurance. The City shall pay for life insurance for each member in the amount of \$100,000, with double indemnity for accidental death.

Section 31.3 Dental Coverage. Dental insurance coverage shall be provided by the City on the same basis as this benefit is provided to non-bargaining unit employees of the City.

Section 31.4 Vision Insurance. Vision insurance coverage shall be provided by the City on the same basis as this benefit is provided to non-bargaining unit employees of the City.

Section 31.5 Liability Coverage. The City will defend and indemnify members as required by O.R.C. Chapter 2744 for the good faith performance of their duties within the scope of their employment.

Section 31.6 Premium Contribution. Effective January 1, 2019~~22~~, each member shall contribute 12% of the premium. Premium contribution for dental and vision coverage shall remain at 7% for the duration of this agreement.

ARTICLE 32 NEGOTIATIONS

Section 32.1 Committees. The Lodge and the City have the right to select their own Negotiations Committee and to change Committee members at will. The parties agree to engage in multi-unit bargaining. Negotiations teams shall consist of no more than four (4) committee members, excluding consultants.

Section 32.2 Good Faith Bargaining. The parties are obligated to bargain collectively with one another in a good faith effort to reach an agreement. Each side will provide supporting data and rationale for its own proposals and counter-proposals, and will not arbitrarily or capriciously reverse positions previously taken. Such good faith bargaining does not mean that either party is compelled to agree to a proposal nor does it require the making of a concession.

Section 32.3 Information Furnished. The parties are obligated to provide each other with relevant financial and other information, as requested, which is necessary for each party to develop proposals, and counter-proposals, and to negotiate in good faith.

Section 32.4 Private Meetings. The parties agree to negotiate in private meetings pursuant to 4117.21 of the Ohio Revised Code. These meetings will be held as mutually agreed.

Section 32.5 Spokesperson. The Negotiation Committees will formally communicate with each other through a spokesperson named by each party.

Section 32.6 Informal Minutes. Each party may informally keep its official own minutes or written records of the negotiations. No official transcript of the negotiations will be maintained.

Section 32.7 Proposals. The Lodge and the City shall determine the timing of the presentation of the respective proposals. Nothing herein precludes either party, by mutual agreement, from making a preliminary written submission of its proposal to the other party prior to the initial meeting.

Section 32.8 Caucus and Adjournment. Either party has the right to call a caucus at any time or to adjourn the negotiations session.

Section 32.9 Release time for Negotiations. Members of the Lodge Negotiating Committee will be given release time with pay and full benefits for time actually spent in negotiations. However, time spent and paid for in negotiations will not be counted as hours worked for purposes of overtime compensation. Members who attend negotiation sessions with the City on their off duty hours shall be entitled to two hours of vacation leave for each such meeting. If negotiations end prior to the last thirty (30) minutes of a released member's scheduled quitting time, the released member shall report to his/her supervisor for duty.

Section 32.10 Applicable Law. The City and the Lodge agree that all matters pertaining to negotiations, impasse, ratification and/or rejection of a tentative Contract shall be governed by Ohio Revised Code 4117.10 and 4117.14.

ARTICLE 33 MISCELLANEOUS ECONOMIC PROVISIONS

Section 33.1 Travel Allowances. If a member uses a personal vehicle for City or Department business, including travel to and from court appearances as authorized by the Chief, he or she shall be reimbursed for such use at the current rate allowed by Internal Revenue Service Regulations.

Section 33.2 Field Training Officer. A member who serves as a field training officer for bargaining unit members shall receive a pay differential for each hour of training time spent with the trainee. Effective January 1, 2012, this pay differential shall be \$2.50 per hours.

Section 33.3 Leave Donation. A member may voluntarily donate sick leave or vacation leave time to other members in a manner to be established by agreement of the City and the Lodge through the Labor Relations Committee.

ARTICLE 34 WAIVER IN CASE OF EMERGENCY

Section 34.1 Declaration of Emergency. In cases of emergency declared by the Mayor or Chief, such as acts of God or civil disorder, the following conditions of this Contract may be temporarily suspended by the City:

- A. Time limits for the processing of grievances; and,
- B. All work rules and/or agreements and practices relating to the assignment of members.

Section 34.2 Termination of Emergency. Upon the termination of the emergency, grievances filed prior to the emergency shall be processed in accordance with the provisions outlined in the grievance procedure of this Contract and shall proceed from the point in the grievance procedure to which the grievance(s) had properly progressed prior to the emergency.

ARTICLE 35 FAMILY LEAVE

Section 35.1 Family and Medical Leave.

- A. Pursuant to the Family and Medical Leave Act of 1993, FMLA leave may be granted to a member who has been employed for at least twelve (12) months by the City and who has provided at least 1,250 hours of service during the twelve (12) months before the leave is requested. The leave may be granted up to a total of twelve (12) weeks during any twelve (12) month rolling period for the following reasons:
 - 1. Because of the birth of a child or placement for adoption or foster care of a child;

2. In order to care for the spouse, son, daughter, parent, or one who stood in place of a parent of the employee, if such spouse, son, daughter, parent, or “in loco parentis” has a serious health condition;
3. Because of a serious health condition that makes the member unable to perform his/her employment functions.
4. A qualifying exigency relating to an immediate family member’s call to active duty in the military.

In addition, eligible members may take up to 26 weeks of leave in a single twelve (12) month period to care for a spouse, son, daughter, parent or next of kin who is a current member of the Armed Forces with a serious injury or illness arising out of such service.

- B. The member must provide the Department with thirty (30) days advance notice of the leave, if such leave is reasonably foreseeable, or such notice as is practicable if thirty (30) days’ notice is not possible. The member must provide the Department with certification of the condition from a health care provider. The City, at the City’s expense, may require a second opinion (which is binding) on the validity of the certification.

A member seeking FMLA leave must first use paid sick time (if applicable), vacation and holidays and compensatory time before going on unpaid leave. The total amount of family leave paid and unpaid will not exceed a total of twelve (12) weeks. In any case in which a husband and wife entitled to family leave are both employed by the City, the aggregate number of workweeks of leave to which both may be entitled may be limited to twelve (12) weeks during any twelve (12) month rolling period if such leave is taken because of the birth of a child or placement for adoption or foster care of a child. The member will be responsible for his/her share of the health insurance cost (if any) during the unpaid FMLA leave. If the member does not return from the FMLA leave for reasons unrelated to the FMLA leave, he/she is responsible for the total insurance premium paid by the City. The City may, at its sole discretion, waive the repayment of insurance premiums. The City will be responsible for the 30 day premium under COBRA.

It is intended that this article comply with the Family and Medical Leave Act of 1993 and the City may promulgate policies in furtherance of the Family and Medical Leave Act that are not inconsistent with this Contract.

Generally, paid sick leave for the father of a newborn child shall be limited to the first ten (10) work days after the birth of the child. Additional paid sick leave will be available to the father upon presentation of proper documentation of a serious health condition warranting the use of paid sick leave.

ARTICLE 36 LIGHT DUTY

Section 36.1 Light Duty.

Light duty is defined as a temporary work assignment that will not conflict with or compromise the medical evaluation of a member who is subject to a work-related injury/illness or off-duty injury/illness. Duties may be of a nature not normally performed by the member but shall be ones the member is capable of performing. The member's supervisor and scheduled days and hours of work may differ from his or her normal supervisor and work schedule.

Light duty will normally be limited to no more than thirty (30) work days (6 calendar weeks); however the Chief, for good reason, may modify or extend that time on a case by case basis.

At a member's request to the Chief, a member may be allowed to perform light duty as opposed to being on or continued on injury leave, sick leave or unpaid leave. Light duty may also be allowed when requested by a member who has applied for disability retirement through the state pension fund. The member shall give the Chief notice as to the date upon which his or her application is made. Light duty will only be considered if an operational need is determined for the duties to be performed.

The City may require that the member requesting light duty obtain, at his or her own expense from a physician, a release that the member is medically capable of performing those duties for a period of time. The City retains the right to have a physician, at the City's expense, determine if a member being considered for light duty is medically capable of performing the job duties for a period of time.

ARTICLE 37 DURATION

Section 37.1 Duration. The provisions of this Contract are effective January 1, 2022 except where otherwise indicated, and remain in full force and effect through December 31, 2024.

Section 37.2 Successor Contract. This Contract shall remain in full force and effect until a successor Agreement is reached by the parties or a final settlement award is reached through the use of Ohio Revised Code Section 4117.14.

Section 37.3 Understanding. The parties recognize that this Contract represents the full agreement between the parties for this term of bargaining. This recognition in no way is meant to interfere with or limit any other rights to bargain that may be awarded to either party by any section of Chapter 4117 of the Ohio Revised Code.

SIGNATURE PAGE

Signed and dated this _____ day of _____, 2022.

FOR THE CITY OF REYNOLDSBURG**FOR THE FRATERNAL ORDER OF
POLICE, CAPITAL CITY LODGE #9**

Joseph Begeny, Mayor

Jeff Simpson, Lodge President

Curtis Baker, Chief of Police

Officer Bradley Cline,
FOP Team Member

Christopher Shook, City Attorney

Officer Michael Loyszczyk,
FOP Team Member

Marc A. Fishel, Labor Counsel

Officer Kevin McCrady,
FOP Team Member

Officer Gerald Ward,
FOP Team Member

Brian Toth, Lodge Liaison

Lathan J. Lipperman, Lodge Attorney

Attachment: 07-2022 FOP Contract 2022-2024 Agreement (Contract with FOP)

Appendix A – Health Insurance Wellness Program

The current wellness program referenced in Article 31 consists of the following components:

1. Register for the program (which can be accessed through the Wellness Portal in the member's account at <https://medmutual.com>);
2. Complete the online health assessment questionnaire;
3. Complete a Biometric Screening (see below); and
4. Watch a preventative care video.

Currently, the biometric screening is offered twice a year such that the member may complete the screening on City premises during working hours. Alternatively, the biometric screening may be scheduled with a third-party lab. Available lab locations can be found within the Wellness Portal or through Human Resources.

The wellness program components outlined above may be modified provided the City also requires such modifications of non-bargaining unit employees and provides notice to the Union at least sixty (60) days prior to implementation.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST****DATE: February 28, 2022****TO: Public Safety, Law and Courts Committee****RE: Dispatchers Contract**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INCORPORATED (DISPATCHERS) FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024; AUTHORIZING THE RETROACTIVE PAY AND ADJUSTMENTS TO BE MADE WITH PAYROLL ENDING MARCH 18, 2022 AND DECLARING AN EMERGENCY.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. (DISPATCHERS), AND DECLARING AN EMERGENCY

WHEREAS, the City has successfully completed negotiations with the Fraternal Order of Police, Ohio Labor Council, Inc., representing the full-time employees in the ranks of the dispatchers; and

WHEREAS, the proposed agreement, ratified by the bargaining unit employees, would be effective for the period from January 1, 2022 through December 31, 2024.

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Reynoldsburg, Ohio that:

Section 1. The Mayor is hereby authorized to execute the agreement between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) attached hereto as Exhibit A and made a part hereof for a period of January 1, 2022 through December 31, 2024.

SECTION 2. That the Auditor's Office is hereby authorized and directed to issue retroactive payment and adjustments back to January 1, 2022, no later than the payroll ending March 18, 2022.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further that the prior contract expired on December 31, 2021, and action by Council is necessary within thirty days of the new contract being submitted; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature of the Mayor.



**AGREEMENT BETWEEN
THE CITY OF REYNOLDSBURG**



**THE FRATERNAL ORDER OF POLICE
OHIO LABOR COUNCIL, INC.
DISPATCHERS**

Effective January 1, 2022
Through
December 31, 2024

INDEX

<u>ARTICLE</u>		<u>PAGE</u>
ART. 1	CONTRACT	1
ART. 2	RECOGNITION	2
ART. 3	LABOR COUNCIL SECURITY	2
ART. 4	NON-DISCRIMINATION	4
ART. 5	GRIEVANCE PROCEDURE.....	4
ART. 6	ARBITRATION	6
ART. 7	NEGOTIATIONS	7
ART. 8	NO STRIKE/NO LOCKOUT	8
ART. 9	MANAGEMENT RIGHTS	9
ART. 10	INTERNAL INVESTIGATIONS, DURATION OF RECORDS AND PERSONNEL FILES.....	10
ART. 11	WORK RULES AND DIRECTIVES.....	14
ART. 12	LABOR/MANAGEMENT MEETINGS.....	14
ART. 13	LAYOFFS AND RECALL SENIORITY AND PROBATIONARY PERIOD.....	15
ART. 14	MISCELLANEOUS NON-ECONOMIC	16
ART. 15	HOURS OF WORK AND OVERTIME	16
ART. 16	HOLIDAY PAY	18
ART. 17	WAGES	19
ART. 18	VACATION LEAVE.....	21
ART. 19	SICK LEAVE	22
ART. 20	INSURANCE.....	24
ART. 21	INJURY LEAVE	24
ART. 22	LEAVES OF ABSENCE.....	25
ART. 23	EDUCATIONAL ASSISTANCE PROGRAM.....	28
ART. 24	UNIFORMS AND ALLOWANCE.....	28
ART. 25	MISCELLANEOUS ECONOMIC PROVISIONS	29
ART. 26	DRUG/ALCOHOL TESTING	29
ART. 27	WAIVER IN CASE OF EMERGENCY	31
ART. 28	DURATION.....	31
	SIGNATURE PAGE.....	32

ARTICLE 1 - CONTRACT

Section 1.1 Contract This contract is made and entered into by and between the City of Reynoldsburg, Ohio (hereinafter referred to as the “City”, and the Fraternal Order of Police, Ohio Labor Council, Inc., (hereinafter referred to as the “Labor Council”).

Section 1.2 Purpose The purpose of this Agreement is to comply with the requirements of Chapter 4117 of the Ohio Revised Code and to set forth the full and complete understandings and agreements between the parties governing the wages, hours, terms and conditions of employment for those employees included in the bargaining units as defined herein.

Section 1.3 Legal References

- A. Unless otherwise indicated, the terms used in this Contract shall be interpreted in accordance with the provisions of Chapter 4117 of the Revised Code. Where this Contract makes no specification about a matter, the City, members and the Labor Council are subject to all applicable federal and state laws or local ordinances pertaining to the wages, hours, and terms and conditions of employment for public employees. However, said laws or ordinances are not incorporated into this Contract. Laws pertaining to civil rights, affirmative action, unemployment compensation, workers’ compensation, and retirement of members are not superseded by this Contract, except where they have been negotiated and included herein.
- B. Should any part of this Contract be held invalid by operation of law or by any tribunal of competent jurisdiction, or should compliance with or enforcement of any part of this Contract be restrained by any such tribunal pending a final determination as to its validity or affect the remaining portions hereof shall remain in effect nor will the application of such portions be applied to persons or circumstances other than those to whom or to which it has been held invalid or has been restrained. In the event of invalidation of any portion of this written contract and upon written request by either party, the parties to this Contract shall meet within a reasonable time (not to exceed twenty- eight (28) calendar days) in an attempt to modify the invalidated provision through negotiations.

Section 1.4 Sanctity of Contract Unless otherwise specifically provided in this Contract, no changes in this Contract shall be negotiated during its duration unless there is a written accord by and between the parties hereto to do so. Any negotiated changes, to be effective and incorporated in this Contract, must be in writing and signed by the parties.

Section 1.5 Past Practices The City and Labor Council acknowledge that certain customs and practices presently exist on a Department-wide basis with respect to the operation of the Police Department that are too detailed to be set forth herein. Such customs and practices are defined as having been in effect for a period of time and known to a lieutenant or the chief. One incident does not generally constitute a past practice, but may, by affirmative action on the part of a lieutenant or the chief, constitute a past practice or custom. When those customs and practices fall within Management Rights as set forth in Article 9 herein, the City agrees not to alter them without notice to the Labor Council Committee Chairman, when practicable.

When the above-referenced customs and practices do not fall within Management Rights as set forth in Article 9 herein, then the City agrees not to alter them without prior notice to the Labor Council Committee Chairman.

A meeting of the Labor-Management committee to discuss those alterations will be held should the Labor Council so request. If the proposed alteration violates any provision of this Contract, then it is subject to the Grievance Procedure.

ARTICLE 2 - RECOGNITION

Section 2.1 Recognition The Labor Council is recognized by the City as the exclusive representative for all members identified in the Bargaining Unit described in Section 2 of this Article in any and all matters relating to wages, hours, and terms and conditions of employment, and the continuation, modification, or deletion of existing provisions of this Contract.

Section 2.2 Bargaining Unit All Police Dispatchers as certified by the State Employment Relations Board (SERB) in case #91-REP-02-0028.

Section 2.3 Exclusions Excluded are all part-time, temporary, seasonal or casual employees, all supervisory or management level employees, and all positions and classifications not specifically described herein.

ARTICLE 3 - LABOR COUNCIL SECURITY

Section 3.1 Deduction of Due and Fees The City agrees to deduct Labor Council membership dues in the amount certified to the City, the first pay period of each month from the pay of any member requesting the same in writing. The City also agrees to deduct any fees and assessments, in the amount certified by the Labor Council to the City, from the pay of any appropriate member during the first pay period of each month, in which such fees and assessments are due. If a member has insufficient pay due on that payday, such amount shall be deducted from the next or a subsequent pay. The City agrees to furnish to the Labor Council at 222 East Town Street, Columbus, Ohio 43215, once each calendar month, a warrant in the aggregate amount of the deductions made for that calendar month, together with a listing of the members for whom deductions were made.

Any member may withdraw from payment of dues deduction by submitting a letter to the City Auditor and the Labor Council expressing the member's desire to withdraw dues deduction authorization.

No other employee organization's dues shall be deducted from any member's pay for the duration of this Contract.

Section 3.2 Indemnification The City assumes no obligation, financial or otherwise, arising out of these provisions regarding the deduction of membership dues, fees or assessments. The Labor Council hereby agrees that it will indemnify and hold the City harmless from any claims, actions or proceedings by any employee arising from deductions made by the City pursuant

to these provisions. Once the funds are remitted to the Labor Council their disposition thereafter shall be the sole and exclusive obligation and responsibility of the Labor Council.

Section 3.3 Use of Intra-Department Mails The Labor Council shall be permitted to utilize the intra-departmental mail system for the purpose of providing information, pertaining to Labor Council business or Bargaining Unit representation, to members. The Labor Council agrees that the use of the mail system will be reasonable and limited to providing information that is necessary for the normal conduct of business for Bargaining Unit representation. All mail placed into the mail system by the Labor Council shall be the property of the members to whom it is addressed, and such mail shall not be subject to the City's review.

Section 3.4 Ballot Box The Labor Council shall be permitted, upon prior notification to the Chief of Police, to place a ballot box at the Department headquarters for the purpose of collecting members' ballots on all Labor Council issues subject to ballot. Such box shall be the property of the Labor Council and neither the ballot box nor its contents shall be subject to the City's review.

This box shall be portable in nature and of a size large enough to collect the ballots of the affected members. The placement of the box shall be in an area accessible to the members as determined by the Police Chief. The box will be placed in position for voting not more than six (6) hours prior to the voting and will be removed immediately after the voting period is completed.

Section 3.5 Bargaining Unit Meetings Bargaining Unit Committees shall be permitted, upon prior notification to the Chief of Police to hold meetings at Department headquarters or other City buildings, rooms or facilities when such facilities have not been previously scheduled for other City business. The notification required under this Section shall be in writing, shall be delivered to the Chief at least twenty-four (24) hours prior to the time of the meeting and shall state the date, time and requested location of the meeting.

If it is not practicable for the City to provide the requested location to the members, the City will so notify the requesting party. No Bargaining Unit members shall be obligated or asked to divulge to the City information discussed at said meetings.

Section 3.6 Bulletin Boards The City shall provide space on a bulletin board for the Labor Council's use at a suitable location on City premises. The location of such bulletin boards shall be determined by mutual agreement between the Labor Council and the City. Notices shall be signed, posted and removed by employees during non-work time.

The use of bulletin boards shall be confined to:

- A. Factual notices and announcements of the Labor Council pertaining to the following:
 - 1. Meetings
 - 2. Elections and nominations
 - 3. Social and recreational affairs
- B. Any issued financial statements of the Labor Council.

- C. Signed minutes of meetings between the Labor Council and the City.
- D. Such other material as may be approved in writing, prior to posting by the personnel in charge of labor relations for the City.

Section 3.7 Labor Council Business The Labor Council representative and/or designee shall be permitted to transact official business at departmental work sites at reasonable times, provided that normal departmental operations shall not thereby be interfered with or interrupted.

ARTICLE 4 - NON-DISCRIMINATION

Section 4.1 Joint Pledge The City and the Labor Council shall not unlawfully discriminate against any member on the basis of the member's age, race, color, sex, creed, religion, ancestry, national origin, political affiliation, or legally recognized disability.

Section 4.2 City Pledge The City agrees not to discriminate against any member on the basis of the employee's membership or non-membership in the Labor Council, nor to discriminate, interfere with, restrain or coerce any member because of or regarding the employee's activities as an officer or other representative of the Labor Council.

Section 4.3 Interpretation Words, whether in the masculine or feminine genders, shall be construed to include both genders. By the use of either gender it is understood that the use is for convenience purposes only and it is not to be interpreted as discriminatory. Whenever the context so requires, the use of words in the singular shall be construed to include the plural, and words in the plural, the singular.

ARTICLE 5 - GRIEVANCE PROCEDURE

Section 5.1 Definition of "Grievance" The term "grievance" shall mean an allegation that there has been a breach, misinterpretation or improper application of this agreement. Nothing in this Grievance Procedure shall deny members any rights available at law to achieve redress of their legal rights. However, once a member elects to pursue a legal or administrative remedy in lieu of this Grievance Procedure the member is thereafter precluded from seeking a remedy under this Procedure.

Section 5.2 Representation A grievance can be initiated by the Labor Council Representative or an aggrieved member. When a group of members desire to file a grievance involving each member of the group in a substantially similar manner, all members shall sign the grievance, and the Labor Council Representative or the designated representative of the affected group of members will process the grievance.

Section 5.3 Written Grievance All written grievances must contain the following information to be considered and must be filed using the grievance form mutually agreed upon by the Parties.

- A. Grievied employee's name and signature.

- B. Grievied employee's classification.
- C. Date the grievance was first discussed and name of supervisor with whom the grievance was discussed.
- D. Date grievance was filed in writing.
- E. Date and time grievance occurred.
- F. The location where the grievance occurred.
- G. A description of the incident giving rise to the grievance.
- H. Specific sections of the Agreement violated.
- I. Desired remedy to resolve the grievance.

Section 5.4 Grievance Chairman Members of the Bargaining Units shall elect a member as Steward. The authorized function of the Steward shall include the attendance at any City and Labor Council joint meetings relating to a grievance and the representation of the Labor Council in investigating, processing or coordinating grievances pertaining to the grievance procedure contained in this Contract.

When an employee, as an authorized representative of the Labor Council, attends a joint conference with the City, they shall be paid for such day an amount that is no greater and no less than they would have been paid for their normal tour of duty had such joint conference not been held.

Section 5.5 Timeliness All grievances must be timely processed at the proper step in order to be considered at subsequent steps. Any employee may withdraw a grievance at any point by submitting in writing a statement to that effect, or by permitting the time requirements at any step to lapse without further appeal. Any grievance which is not submitted by the employee within the time limits provided herein shall be considered resolved based upon management's last answer. Any grievance not answered by management within the stipulated time limits may be advanced by the employee to the next step in the grievance procedure. All time limits on grievances may be extended upon mutual written consent of the parties.

Section 5.6 Time Off for Presenting Grievances All employees shall be allowed time off from regular duties with pay for attendance at scheduled meetings under the grievance procedure with prior approval of the Chief, which will not be unreasonably withheld. Grievance meetings at Step 3 shall be held during the grievant's shift hours or immediately before or after said shift hours, as determined by the Chief. Time spent and paid for in grievance processing will not be counted as hours worked for purposes of overtime compensation.

Section 5.7 Grievance Procedure It is the mutual desire of the City and the Labor Council to provide for prompt adjustment of grievances, with a minimum amount of interruption of the work schedules. The City and the Labor Council agree to make a responsible effort to effect the resolution of grievances at the earliest step possible. In furtherance of this objective, the following procedure shall be followed:

Step 1 - Supervisor In order for an alleged grievance to receive consideration under this procedure, the grievant, with the appropriate Labor Council representative, if applicable, must identify the alleged grievance to the employee's immediate supervisor within ten (10)

calendar days of the occurrence which gave rise to the grievance or date when the grievant should have known of the occurrence, whichever comes later. The supervisor shall investigate and provide an appropriate answer within ten (10) calendar days following the date which the supervisor was presented the grievance.

Step 2 - Chief of Police If the grievance is not resolved in Step One, the employee with the appropriate Labor Council representative, if applicable, shall reduce the grievance to writing and shall within seven (7) calendar days of the date the answer was received or should have been received from Step 1, refer the grievance to the Chief of Police (or designee). The Chief of Police shall have seven (7) calendar days in which to schedule a meeting, when necessary, with the aggrieved employee and representative, if applicable. The Chief shall investigate and respond in writing to the grievance within fourteen (14) calendar days following the meeting date.

Step 3 - Safety Director If the grievance is not resolved in Step Two, the employee, with the appropriate Labor Council representative, if the former desires, may refer the grievance to the Safety Director (or designee) within seven (7) calendar days after receiving the Step 2 reply. The Safety Director shall have fourteen (14) calendar days in which to schedule a meeting with the grieved employee and the employee's representative, if applicable. The Safety Director shall investigate and respond to the grievant and/or appropriate representative within fourteen (14) calendar days following the meeting.

ARTICLE 6 - ARBITRATION

Section 6.1 Arbitration Should a grievant, after receiving an answer to the grievance procedure, still feel that the grievance has not been satisfactorily resolved, the grievant may, through their Labor Council representative, notify the City of the intent to have the grievance be heard before an arbitrator. The Labor Council or City may advance the grievance to arbitration upon written notice to the other party. A notification of arbitration must be submitted within fourteen (14) calendar days following the date the grievance was answered in Step Three (3) of the grievance procedure. In the event the grievance is not referred to arbitration by the Labor Council within the time limits prescribed, the grievance shall be considered resolved based upon the third step reply.

Upon receipt of a request for arbitration the City (or designee) and the representative of the Labor Council shall, within ten (10) calendar days following the request for arbitration, request a list of nine (9) impartial arbitrators from the Federal Mediation and Conciliation Service (FMCS). Upon receipt of the list of nine (9) arbitrators the parties shall meet to select an arbitrator within ten (10) working days from the date the list is received. If agreement cannot be reached as to one mutually acceptable arbitrator from the panel, the parties shall use the alternate strike method from the list of nine (9) arbitrators. The Party requesting the arbitration shall bethe first to strike a name from the list, then the other party shall strike a name and alternate in this matter until one (1) name remains on the list. The remaining name shall be designed as the arbitrator to hear the dispute in question. Either party shall have the option to completely reject the list of names provided by the Federal Mediation and Conciliation Service and request another list, one time each. The parties

shall agree on a submission agreement outlining the specific issues to be determined by the arbitrator prior to the hearing.

Section 6.2 Arbitrability The question of arbitrability of a grievance may be raised by either party before the arbitration hearing of the grievance, on the grounds that the matter is non-arbitrable or beyond the arbitrator's scope of authority or jurisdiction. The first question to be placed before the arbitrator will be whether or not the alleged grievance is arbitrable. The arbitrator will decide the question of arbitrability before consideration of the merits.

Section 6.3 Authority and Responsibility of Arbitrator The arbitrator shall conduct a fair and impartial hearing pertaining to the grievance. The arbitrator shall afford both parties the opportunity to be heard, to present and examine witnesses, to offer documentary and other evidence and to submit post-hearing briefs. The arbitrator shall issue a written award setting forth a decision and rationale in support of said decision. The Arbitrator's decision and award shall be final and binding upon both parties. It is expressly understood and agreed that the arbitrator shall be without jurisdiction or authority to detract from, alter, add to or otherwise amend in any respect, any of the provisions of this Contract or any supplements or appendices thereto. It is agreed and understood that the jurisdiction and authority of the arbitrator shall be expressly limited by the provisions of this Contract. It is further agreed that no grievance shall be arbitrated together with any other grievance except by mutual consent of the parties.

Section 6.4 Costs of Arbitration The costs of any proofs produced at the direction of the arbitrator, the fee of the arbitration and the rent, if any, for the hearing shall be borne jointly by the parties. The expenses of any non-member witnesses shall be borne, if at all, by the Party calling them. The fees of the court reporter shall be paid by the party asking for one; such fee shall be split equally if both parties desire a reporter, or request a copy of the transcript. Any affected member in attendance for such hearing shall not lose pay or any benefits to the extent such hearing hours are during the member's normally scheduled working hours on the day of the hearing.

ARTICLE 7- NEGOTIATIONS

Section 7.1 Committees The Labor Council and the City have the right to select their own negotiations committee and to change committee members at will. Negotiations teams shall consist of no more than four (4) committee members, including consultants.

Section 7.2 Good Faith Bargaining The parties are obligated to bargain collectively with one another in good faith effort to reach an agreement. Each side will provide supporting data and rational for its own proposals and counterproposals, and will not arbitrarily or capriciously reverse positions previously taken. Such good faith bargaining does not mean that either party is compelled to agree to a proposal nor does it require the making of a concession.

Section 7.3 Information Furnished The parties are obligated to provide each other with relevant financial and other information, as requested, which is necessary for each party to develop proposals, and counterproposals, and to negotiate in good faith.

Section 7.4 Private Meetings The Parties agree to negotiate in private meetings pursuant to Section 4117.21 of the Ohio Revised Code. These meetings will be held at times and places as agreed by the parties during a period not more than one hundred twenty (120) days before the expiration of this Contract.

Section 7.5 Spokesman The Negotiation Committees will formally communicate with each other through a spokesman named by each party.

Section 7.6 Informal Minutes Each party may informally keep its own minutes or written records of the negotiations. No official transcript of the negotiations will be maintained.

Section 7.7 Proposals At the initial negotiations meeting, each party will explain the basic structure and content of its proposals, except that either party may reserve its presentation as to economic matters to a later date. Nothing herein precludes either Party; from making a preliminary written submission of its proposal to the other Party prior to the initial meeting.

Section 7.8 Caucus and Adjournment Either party has the right to call a caucus at any time or to adjourn the negotiations session.

Section 7.9 Release Time for Negotiations If all bargaining unit members of the negotiating Committee are on duty at the time of the scheduled negotiations sessions, two (2) members will be given release time with pay and full benefits for time actually spent in negotiations. However, time spent and paid for in negotiations will not be counted as hours worked for purposes of overtime compensation. If negotiations end prior to the last thirty (30) minutes of the released member's scheduled quitting time, the released member shall report to their supervisor for duty.

Section 7.10 Applicable Law The City and the Labor Council agree that all matters pertaining to negotiations, impasse, ratification and/or rejection of a tentative contract shall be governed by Ohio Revised Code Sections 4117.10 and 4117.14.

ARTICLE 8 - NO STRIKE/NO LOCKOUT

Section 8.1 No Lockout The City agrees not to cause, permit or engage in any lockout of members during the term of this contract.

Section 8.2 No Strike The Labor Council agrees that neither it nor any of its members or any employees covered by this contract, individually or collectively during the term of this contract, shall for any reason, engage in a boycott, a slow down, a work stoppage, curtailment or restriction of production, interference or interruption of work or other interference with the City's business, including but not limited to a sympathy strike, or other interference or interruption

A. The City and Labor Council agree that the grievance and arbitration procedures of this contract are adequate to provide a fair and final determination of all grievances arising under the terms of the contract. It is the desire of the Labor Council and City to avoid strikes and work stoppages and any other conduct set forth above.

B. The Labor Council and its officers, agents and members shall not authorize, condone, ratify, permit, sanction or acquiesce in activities such as those described above and, should any such activities occur, the Labor Council, by its officers, agents and members, shall be obligated to take affirmative steps to terminate such activities including promptly ordering its members to resume their normal work duties, notwithstanding the existence of any picket line

ARTICLE 9 - MANAGEMENT RIGHTS

Section 9.1 Management Rights Except as specifically limited herein, the City shall have the exclusive right to administer the business of the City of Reynoldsburg in addition to all other functions and responsibilities which are required by law. Specifically, the City's exclusive management rights include, but are not limited to the following

- A. To manage and direct its employees, including the right to select, hire, promote, transfer, assign, evaluate, layoff, and recall or to reprimand, suspend, discharge, or discipline for just cause and to maintain order among employees;
- B. To promulgate and enforce employment rules and regulations and to otherwise exercise the prerogatives of management;
- C. To manage and determine the location, type and number of physical facilities, equipment, programs, and the work to be performed;
- D. To determine the City's goals, objectives, programs and services;
- E. To determine the size, composition, and duties of the work force, the number of shifts required, to establish work schedules, to establish hours of work, to establish, modify, consolidate, or abolish jobs (or classifications); and to determine staffing patterns, including, but not limited to the assignments of employees, duties to be performed, qualifications required, and areas worked;
- F. To relieve employees from duty due to the lack of work, lack of funds, or for other legitimate reasons which improve the economy or efficiency of the City;
- G. To determine when a job vacancy exists, the standards of quality and performance to be maintained;
- H. To determine the necessity to schedule overtime and the amount required thereof;
- I. To maintain the security of records and other pertinent information;
- J. To determine the overall budget;
- K. To maintain and improve the efficiency and effectiveness of the City's operation; and
- L. To determine and implement necessary actions in emergency situations.

The Labor Council recognizes and accepts that all rights and responsibilities of the City not expressly restricted or modified herein and as permitted by law shall remain the function of the City.

ARTICLE 10 - INTERNAL INVESTIGATIONS, DURATION OF RECORDS AND PERSONNEL FILES

Section 10.1 Internal Investigations Thisⁱ section is designed to address internal investigations of Police Department members. During such investigations, the following criteria apply:

- A. Whenever an investigation appears to be leading to the possibility of an employee being suspended from work or discharged, the employee will be informed of the general nature of the investigation prior to any questioning. During such questioning, the employee has the right of choice to privately consult with and be advised by a Labor Council Representative, (and or an attorney,) provided that such representative is not also a subject of the investigation.
- B. Whenever an investigation appears to be leading to the possibility of criminal charges being brought against an employee, the employee will be informed of the general nature of the investigation prior to any questioning. During such questioning, the employee has the right to be represented and advised by a Labor Council Representative (and or an Attorney), provided that such representative is not also a subject of the investigation.
- C. In all internal investigations, the member's chosen representative shall have a reasonable period of time to appear for the investigation.
- D. Before a member may be charged with insubordination for refusing to answer questions or participate in any investigation, the member shall be advised that such conduct, if continued, may be the basis for such a charge.
- E. Any interviewing of a member will be conducted at hours reasonably related to their shift, preferably during work hours, unless the seriousness of the offense in question warrants otherwise. Sessions shall be for reasonable periods of time, and time shall be allowed during such interviews for rest periods and attendance to other personal necessities.
- F. Members shall be informed of the nature of the investigation prior to any questioning, including whether or not the investigation is focused on the member for either a potential felony or misdemeanor charge if known at the time.
- G. When a member suspected of a violation is being interviewed in an internal investigation, such questioning shall be tape recorded by the City at the request of either party.
- H. Any evidence obtained in the course of internal investigations through the use of threats, coercions, or promises shall not be admissible in any subsequent criminal action or internal hearing. However, explaining to a member that potential corrective action could result if the member continues to refuse to answer questions or participate in an investigation shall not be construed as such threats, coercions, or promises. Further, explanation of the potential disciplinary consequences as to the matter under investigation shall not be construed as a threat or coercion.
- I. In the course of internal investigations, a member may be given a polygraph examination only if the member is within the primary focus of the investigation or

a known witness to an incident which precipitates the investigation, and at the member's written request directly to the Chief of Police. No polygraph examination shall be administered without the members consent. Polygraph examinations shall be administered by a polygraph examiner certified by a school accredited by the American Polygraph Association, provided that the polygraph examiner is from an outside agency and has no interest in the proceedings, and further provided that the selection o

- II. f the polygraph examiner is made by mutual agreement of the member and the City. No polygraph examination may be given without the advance permission of the Chief of Police (or designee). The results of the examination shall not be used in any subsequent criminal action unless agreed to by both parties. For purposes of this agreement, polygraph examinations include, without limitation, devises, instruments and procedures which purport to differentiate between truthful and untruthful statements (e.g. polygraph, psychological stress evaluations (PSE), etc.).
- J. When a member is to be interviewed in an investigation of any other member, such interview will be conducted in accordance with the procedures established in this Section.
- K. When any anonymous complaint is made against a member and there is no corroborative evidence and none can be found after an investigation, the complaint shall be classified as unfounded.
- L. A member who is charged with violating department orders or regulations will be provided access to pertinent data related to the completed investigation. Such access shall be provided no later than fourteen (14) calendar days in advance of any department hearing related to the charge involved.
- M. All complaints, internal investigations and department charges shall initially be under the province of a supervisor to investigate who shall make recommendations to the Chief of Police through the chain of command. Prior to any suspension, demotion or termination being levied against any member based on complaints or charges, the Safety Director shall conduct a hearing at which the member and/or representative shall have the opportunity to cross-examine the accusers and offer testimony and other evidence on behalf of the member. Reasonable advance notice of a hearing date and time, as well as the charges to be heard will be provided to the member.
- N. Any member who has been under internal investigation and has been interviewed shall be informed, in writing, of the outcome of the case at the conclusion of the investigation. The Employer shall attempt to complete internal investigations within ninety (90) days. The Employer shall notify the employee if the investigation cannot be completed within ninety (90) days.
- O. If any of these procedures are violated, such violation shall be subject to the Grievance Procedure beginning at Step 3.

Section 10.2 Corrective Action No member shall be removed, reduced in pay or position, suspended, or reprimanded without just cause.

- A. For charges other than serious offenses, insubordination or violations that could amount to a violation of law, the principles of progressive action will be followed. The progression will at least include a documented warning before a written reprimand, a written reprimand before a suspension, and a suspension before demotion/removal for the same or related offenses. If the offense is of the serious nature, the Chief of Police may determine that a different sequence of discipline be utilized.

Section 10.3 Duration of Records All actions of record will be maintained in each member's personnel file throughout the employee's period of employment, with the exception that any records of documented warnings will be removed from the file, upon the request of the member, one (1) year after such action was taken, provided no further corrective action has occurred. Any records of written reprimands will be removed from the file upon the request of the member, two (2) years after such action was taken, provided no further corrective action of the same or similar nature has occurred. Suspensions shall be removed from the file, upon the member's request, four (4) years after such action was taken, provided that no further corrective action of the same or similar nature has occurred and further provided that the City can show no compelling need to retain such records beyond this time limit. Reductions in pay or position shall be expunged from the file, upon the member's request, in the event the City should rescind the reduction action. Records expunged from a personnel file shall be maintained in a sealed file. Expunged records, maintained in a sealed file, may only be accessed by the City in response to and defense of; actions filed against the City or its officials by the member or by a third party, but shall not be utilized for any other purpose including discipline, promotions or assignments.

The City will maintain a Records Commission, which will be responsible for ensuring that the City complies with all federal, state and/or local laws concerning the retention, expungement and/or destruction of records.

In any case in which an action or record is disaffirmed through the Grievance Procedure, by the Safety Director, by the Civil Service Commission, and/or by a court of competent jurisdiction, the members personnel file shall clearly reflect such disaffirmance. At the member's request, the City shall also expunge records of the case from the member's personnel file when such disaffirmance has occurred. In addition, unsubstantiated, unproven or untimely allegations or complaints made against a member appearing in the files of the City shall not be considered in further corrective action or promotional considerations, and shall not be shared outside the Police Department.

Section 10.4 Review of Personnel File The City and the Labor Council agree that members are responsible for periodically reviewing their personnel files. Members shall be allowed to review any of their own personnel files at any reasonable time upon written request. Such request may be made to the supervisor directly responsible for the maintenance of such files and review of the file shall be made in the presence of such supervisor or designated representative.

Except as required by Law and except for supervisory and administrative personnel with a legitimate need to know, a member's personnel file shall not be made available for review by anyone. Except, as stated above, no information in a member's personnel file will be shared with anyone outside the Department and City Administration, except name, place of employment, dates of employment, job classification and pay range. However, additional specified information may be given upon the advance, written approval of the member involved, to the Chief of Police. Any member may copy documents in their own file. The City may levy a charge for such copying, which charge shall bear a reasonable relationship to actual costs.

Section 10.5 Inaccurate Documents If upon examining the personnel file, any member has reason to believe that there are inaccuracies in documents contained therein, the member may write a memorandum to the Chief explaining the alleged inaccuracy. If the Chief concurs with the member's contentions, the Chief shall remove the faulty document. The employee maintains the right to use the grievance procedures in this matter.

Section 10.6 Placement of Material in Personnel File No document which does not include as part of its normal distribution a copy to the member, or which does not originate with the member, shall be placed in the personnel file unless the member is simultaneously provided a copy.

Section 10.7 Performance Evaluations A member's signature on any performance evaluation shall be viewed by the parties hereto as only a representation that the member has read it and shall not be viewed as representation that the member has concurred with any or all of the contents or comments thereon. The member shall be the last person to sign an annual performance evaluation. The member shall receive a copy of the evaluation in its final form when signed upon request.

Section 10.8 Departmental Hearings Department hearings will be held prior to the imposition of any suspension, reduction in pay or rank, and/or removal. Prior to any Departmental hearing before the Mayor (or designee), the member will receive from the Chief of Police a written statement of all charges and specifications. At a Departmental hearing, the charged member shall be allowed to be represented by an attorney and/or Labor Council Representative. A member who is charged, the member's attorney and/or Labor Council Representative, may make a written request, directly to the Chief of Police, to review that member's personnel file. Such request will be granted within a reasonable time by the Chief in the case of a pending Departmental hearing.

Hearings will be held in the Police Department, Office of the Mayor (or designee) unless an alternative site is mutually agreed upon by the parties. Hearings may be tape recorded by either party.

A member who is charged, the members' attorney and/or a Labor Council Representative, may make a written request for one continuance of the departmental hearing not to exceed five (5) working days. Such request will be granted where practicable at the discretion of the Mayor (or designee).

The Departmental hearing shall be closed to the public, press, and others not directly involved in such hearing.

The City will make a good faith effort to notify the affected member of the decision reached as a result of the Departmental hearing prior to any public statement.

Section 10.9 Administrative Leave Prior to the disposition of the Departmental hearing, including any decision by the Mayor, the member may be placed on administrative leave with pay should the Chief determine there are urgent reasons to take this action. The length of the leave shall be solely at the Chiefs discretion. No member shall be suspended without pay pending a disposition of the Departmental hearing.

Section 10.10 Appeal from Disciplinary Decision If a suspension, reduction or removal is imposed as a result of the disposition of the Departmental hearing, a member, with the approval of the Labor Council Representative, may appeal such decision directly to binding arbitration under the provisions of Article 6.

ARTICLE 11- WORK RULES AND DIRECTIVES

Section 11.1 Notification The City agrees that, to the extent practicable, work rules and/or Departmental directives shall be reduced to writing and provided to all members in advance of their enforcement. All rules and directives shall be applied uniformly to all members.

ARTICLE 12- LABOR/MANAGEMENT MEETINGS

Section 12.1 Meetings In the interest of sound Labor/Management relations, the Safety Director and representatives of the City shall meet at a mutually agreeable time with representatives of the Labor Council to discuss those matters addressed in Section 12.2 of this Article. At least twenty-four (24) hours prior to convening the meeting, either party may request the presence of specific individuals to address issues that are subjects for the meeting. Representatives for either party may attend by mutual advance agreement. Labor/Management meetings are not intended to be negotiation sessions to alter or amend the basic contract.

Section 12.2 Agenda An agenda will be furnished by the party requesting the meeting at least five (5) working days in advance. The purpose of such meetings shall be to:

- A. Discuss administration of this contract.
- B. Notify the Labor Council of any changes made by the City which affect bargaining unit members.
- C. Disseminate general information of interest to the parties.
- D. Discuss ways to increase productivity and improve efficiency.
- E. Discuss other matters mutually agreed to by the parties.

Section 12.3 Release Time Efforts will be made to schedule meetings at such times as to minimize City release time. Permission shall be granted to those members who are on duty and

whose presence at the scheduled meeting is necessary or appropriate to attend at no loss of pay or benefits. All members are subject to recall to duty if and when needed.

ARTICLE 13 - LAYOFFS AND RECALL, SENIORITY AND PROBATIONARY PERIOD

Section 13.1 Notification When the City determines that a long term layoff or job abolishment is necessary, they shall notify the affected employees fourteen (14) calendar days in advance of the effective date of the layoff or job abolishment. Employees will be notified as soon as is practical in advance of the City's decision to implement any short term layoffs lasting seventy-two (72) hours or less. The City, upon request from the Labor Council, agrees to discuss with representatives of the Labor Council, the impact of the layoff on bargaining unit employees.

Section 13.2 Layoffs The City shall determine in which classifications layoffs will occur and layoffs of bargaining unit employees will be by classification. Employees shall be laid off within each classification in order of seniority, beginning with the least senior and progressing to the most senior up to the number of employees that are to be laid off.

Section 13.3 Recall List When employees are laid off, the City shall create a recall list for each classification. The City shall recall employees from layoff within each classification as needed. The City shall recall such employees according to seniority, beginning with the most senior employee in the classification and progressing to the least senior employee up to the number of employees to be recalled. An employee shall be eligible for recall for a period of one (1) year after the effective date of the layoff. When the City recalls persons off the list, they shall be recalled to their previous classification, but not necessarily to the unit in which they were working when laid off.

Section 13.4 Recall Notice Notice of recall shall be sent to the employee by certified or registered mail with a copy to the Labor Council. The City shall be deemed to have filled its obligations by mailing the recall notice by registered mail, return receipt requested, to the last mailing address provided by the employee or agreed to by the parties.

The recalled employee shall have fourteen (14) calendar days following the date of mailing of the recall notice to notify the City of the intention to return to work and shall have five (5) calendar days following notification to the City in which to report for duty, unless a later date for returning to work is otherwise specified in the notice.

Section 13.5 Seniority List A seniority list by title shall be kept by the Chief according to job titles and shall be updated as needed. A copy shall be available for inspection in a location designated by the Chief for the purpose of defining seniority, a member's continuous service with the Reynoldsburg Police Department by title shall qualify. The seniority roster shall list all members and the dates of their first date of work for the Department as a full-time employee in order from the most senior to the least senior member in service.

Section 13.6 Probationary Period Every newly hired member will be required to successfully complete an initial probationary period. The initial probationary period shall be twelve (12) months from the date of hire.

A newly hired probationary member may be terminated at any time during the initial probationary period for unsatisfactory service and shall have no right to appeal the termination under Article five (5) and six (6) of this Contract.

ARTICLE 14 - MISCELLANEOUS NON-ECONOMIC

Section 14.1 Equipment The City will furnish and maintain the tools, facilities, and equipment required to carry out the member's job duties. It is the member's responsibility to report unsafe conditions or practices, to avoid accidents or negligence and properly use and care for all tools, facilities, vehicles, supplies and equipment provided by the City.

Section 14.2 Safe Working Conditions The City shall undertake reasonable efforts to put in place and utilize policies and procedures that provide for the safety of members in the performance of their assigned duties.

Section 14.3 Shift Bidding Each year between November 1st. and November 15th, the City shall post the shift assignments available for the following year. Fulltime dispatchers shall have the right to bid on the available shifts by seniority. The new shifts shall take effect the first full pay period in January following the bidding process. A dispatcher's bid request shall not be unreasonably denied.

ARTICLE 15 - HOURS OF WORK AND OVERTIME

Section 15.1 Hours of Work The workweek shall consist of forty (40) hours based on five (5) consecutive eight (8) hour workdays and two (2) regularly scheduled days off; except as provided below in this Section of this Article. The wage rates prescribed in this contract for the respective classification are based upon an average workweek of forty (40) paid hours and a work year of two thousand eighty (2,080) paid hours. Members shall be in paid status for all work hours as well as all hours while on approved paid leave.

It is understood that the Chief, or (designee) may authorize certain members, based upon their regular assignment, to work a ten (10) hour workday. If so authorized, the member's forty (40) hour workweek shall consist of four (4) ten (10) hour workdays and three (3) regularly scheduled days off.

Section 15.2 Overtime All hours in paid status in excess of the scheduled workday or forty (40) hours in any workweek shall be compensated at one and one-half (1-1/2) times the member's normal straight time rate. The Employer shall not change the employees' schedule once posted solely to avoid payment of overtime.

When an overtime assignment (defined by the number of posted hours) is first known to exist that is at least ten (10) or more days prior to the assignment, notice of its availability shall be communicated to all eligible members. On the next regular working day that the Chief or the Support Services Supervisor (or designee) works, the overtime assignment will be awarded to the most senior member who indicates interest by a return communication. Member's working the overtime assignment will continue to have the option of overtime pay, an adjustment of hours, or use another day off within the same pay period

When an overtime assignment first becomes known to exist that is less than ten (10) days prior to the assignment, notice shall be communicated to all eligible members. On the next regular work day that the Chief or the Support Services Supervisor (or designee) works, the overtime assignment will be awarded on a first come, first selected basis. Seniority will have no deciding factor in the selection of a member volunteering for the overtime. A double shift and or schedule adjustments may be considered by the Chief or the Support Service Supervisor (or designee).

When no member volunteers to fill an overtime assignment as outlined above, the Chief or Support Services Supervisor (or designee), may fill the overtime assignment by ordering a member to work the overtime. Except in exigent circumstances, no overtime assignment shall be given to a member, or mandated, which would require the member to work a full double shift or schedule adjustment in order to perform the overtime assignment. When reasonably possible, mandated overtime shall be rotated among available members by seniority.

Section 15.3 Compensatory Time A member may choose to take compensatory time in lieu of overtime compensation if such choice is indicated during the tour of duty in which the overtime is worked. Compensatory time shall be credited to the member and accumulated at the rate of one and one-half (1-1/2) hours for each overtime hour worked.

Compensatory time may be taken by a member, upon approval of their supervisor, provided that the member's absence does not create a hardship on the operations of the Department.

Each member's compensatory time bank shall be limited in accumulation to a maximum of one hundred (100) hours. per year. Once an employee has chosen one hundred (100) hours of compensatory time per year as compensation for overtime hours worked, all additional overtime will be paid. The member may choose to carry over any balance into the following year or "cash out" the balance at the end of each year. Any balance of compensatory time carried over into the following year shall count towards the one hundred (100) hour cap in that year.

On November 15 of each year employees may opt to cash in all or part of their compensatory time bank by notifying the Employer in writing. This payment shall be made no later than the last full payment period in the calendar year.

Section 15.4 Call-In Pay When a member is called back to work by a supervisor for hours not abutting the regular shift hours, the member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate. If the member is called in and works more than two (2) hours the member shall be paid at the overtime rate for all hours worked.

Section 15.5 Court Pay If a member is required to appear in court as a part of the employee's job duties at a time when the employee would otherwise be off duty, the employee shall be paid the applicable rate for the actual hours necessary to fulfill the employee's court appearance, including travel time to and from a court session other than the Mayor's Court. A member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate for court appearances while off duty.

Section 15.6 Separation Upon separation from employment with the City for any reason, a member (the surviving spouse or estate of the deceased upon death) shall be entitled to payment for any accrued but unpaid overtime hours, including compensatory time hours accrued but not used. Such payment shall be at the overtime rate applicable to the member's current rate of pay at time of separation.

ARTICLE 16 - HOLIDAY PAY

Section 16.1 Holiday Pay The following are designated paid holidays:

- New Years Day, January 1
- A. Martin Luther King Day, 3rd Monday in January
- B. President's Day, 3rd Monday in February
- C. Memorial Day, 1st Monday in May
- D. Independence Day, July 4th
- E. Juneteenth, June 19th
- F. Labor Day, first Monday in September
- G. Veteran's Day, November 11th
- H. Thanksgiving Day, 4th Thursday in November
- I. Day after Thanksgiving, 4th Friday in November
- J. Day before Christmas, December 24th
- K. Christmas Day, December 25th
- L. Day before New Years Day, December 31st
- M. Personal Day
- N. Any day or part of any day as proclaimed by the Mayor.

Section 16.2 Holiday Not Worked

- A. Members on 8-hour shifts will be compensated 8 hours;
- B. Members on 10-hour shifts will be compensated 10 hours;

Section 16.3 Holiday Worked

- A. When a holiday is worked by a member, the member will be compensated at the overtime rate for hours actually worked, in addition to straight time.

Section 16.4 Method of Payment

- A. Members have the option of compensatory time or holiday pay. Such compensatory time shall be applied to the cap set forth in Article 15. A member may choose to bank holiday pay for each holiday. If a member chooses this option, the member must declare the intent by December 15 of the preceding year and will be paid for holidays in a lump sum in the first pay period of December each year.

ARTICLE 17 – WAGESEffective January 1, 2022:

+3%	A	B	C	D	E
	\$25.38	\$26.37	\$27.76	\$29.13	\$30.80
ANNUALLY	\$52,797.88	\$54,849.60	\$57,740.80	\$60,590.40	\$64,064.00

Effective January 1, 2023:

+3%	A	B	C	D	E
HOURLY	\$26.14	\$27.16	\$28.59	\$30.00	\$31.72
ANNUALLY	\$54,374.11	\$56,495.09	\$59,473.02	\$62,408.11	\$65,985.92

Effective January 1, 2024

+3%	A	B	C	D	E
HOURLY	\$26.92	\$27.97	\$29.45	\$30.90	\$32.67
ANNUALLY	\$56,002.34	\$58,187.58	\$61,251.22	\$64,272.00	\$67,956.93

Section 17.2 Shift Differential A shift differential of one dollar Twenty-five cents (\$1.25) per hour worked shall be paid to any employee when the majority of their scheduled shift is after 1:00 P.M. and before 6:00 AM. (During the life of this Agreement, should any other Police Department Bargaining Unit receive a higher shift differential this Bargaining Unit shall receive the higher differential at the same time.)

Section 17.3 Pension Pick-up The City method of payment of salary and the provision of fringe benefits to the members who are participants in the PERS Pension Fund are hereby modified as follows, in order to provide for a fringe benefit pick-up of employee contributions to the PERS Pension Fund.

1. In addition to the total salary and salary per pay period which is otherwise payable to each member, the total portion of the member's contribution to the PERS Pension Fund shall be paid by the City.
2. The sums paid by the City under paragraph 1 in lieu of payment by the member shall not be treated as additional salary, wages or compensation. The pick-up shall not be included in the member's total annual salary for the purpose of computing daily rate of pay, for the determining paid salary adjustments to be made due to absence, or for any similar purpose.
3. The pick-up by the City of a member's contribution to the PERS Pension Fund shall be mandatory for all members who are participants in the Fund. No such member shall have the option of choosing to receive contributed amounts directly instead of having them paid by the City to the Fund.

Section 17.4 Pay Periods All members shall be paid on a bi-weekly basis. The official pay date shall be every other Friday in that period, provided that when a holiday falls on a regular pay day the payroll shall be distributed on the day immediately preceding the holiday.

Section 17.5 Administration of Pay Plan In the administration of the pay plan for all covered employees, the five steps of the plan shall be applied as set forth below:

1. Step A is the minimum rate and shall be the hiring rate for the classification except that if a person is qualified by education or experience the appointing authority may establish the hiring rate at Step A, Step B, or Step C.
2. Progression from Step A through Step E shall be made at intervals of one year of satisfactory service from the employee's service date.

Section 17.6 Training New Employee Pay Any member who serves as a training officer for bargaining unit members shall receive a pay differential of \$2.50 per hour for each hour of training time spent with the trainee.

Section 17.7 TAC/ATAC Assignment. Any member selected by the Chief of Police or designee to perform the duties of TAC officer shall be compensated an additional one dollar (\$1.00) per hour for all hours actually assigned and working as the TAC or ATAC.

Section 17.8 Longevity Bargaining unit employees shall receive longevity pay as listed below.

Years of Service	Longevity Pay
4 through 6 years	\$600.00
7 through 9 years	\$750.00
10 through 14 Yrs.	\$900.00
15 through 19 Yrs.	\$1,050.00
20 or more years	\$1,200.00

Longevity Pay shall begin on the employees' qualifying anniversary and paid in one (1) lump sum by a separate check each year .

ARTICLE 18 - VACATION LEAVE

Section 18.1 Accrual Each full-time employee is entitled, during each year following the first year of service, to earned vacation leave with full pay in accordance with the following schedule:

Completed Years of Service	Hours Earned Each Year
1 thru 5 years	80 hours
6 thru 10 years	120 hours
11 thru 14 years	160 hours
15 thru 19 years	208 hours
20 or more	232 hours

Section 18.2 Carry Over An employee may, at the discretion of the City, carry over from year to year, a maximum of forty (40) hours of accumulated vacation leave. Any vacation balance in excess of this permitted carry over shall be forfeited, unless the Chief of Police determines that an

employee may not take all or a portion due to job requirements. In that event, any vacation balance in excess of forty (40) hours may be paid to the employee at the earned rate of pay.

Section 18.3 Annual Leave The Department shall attempt to accommodate each member's vacation leave request. Prior to February 1, each year members shall submit annual vacation requests by seniority to their chain of command for vacation scheduling. These requests shall be granted as requested to the extent practicable unless a conflict in scheduling necessitates that all requests cannot be granted. In such an instance, length of service with the Department as a full-time member shall be the determining factor in the granting of vacation leave requests. Employees who earn one hundred twenty (120) hours or more of vacation per year shall be required to request and take one forty (40) hour block of vacation each year. Such employees may also "cash in" up to forty (40) hours of earned vacation each year after their anniversary date of hire.

Section 18.4 Casual Leave Casual vacation leave may be granted in hourly segments upon approval of the supervisor.

Section 18.5 Payout Upon separation from City Service, employees are entitled to compensation for the pro-rated portion of any unused vacation leave to their credit at the time of separation at their prevailing rate of pay.

In case of death of an employee, the unused vacation leave credited to any such employee shall be paid to the surviving spouse, or the estate of the deceased if there is no surviving spouse.

Section 18.6 For purposes of this article, time spent on an unpaid leave of absence shall not count as service for purposes of computing years of service. Time spent on an approved unpaid leave of absence shall not constitute a break in service.

ARTICLE 19 - SICK LEAVE

Section 19.1 Credit Sick leave credit shall be earned at the rate of 4.6 hours for each eighty (80) hours of service in active pay status, which for the purpose(s) of this Article shall include paid vacation, overtime and sick leave, but not during leave of absence or layoff. Unused sick leave shall accumulate without limit. Sick leave shall not be advanced prior to its being earned.

Section 19.2 Usage

A. Sick leave shall be granted to an employee upon approval of the City. Sick leave may be requested for the following reasons:

1. Illness of the employee or a member of the employee's immediate family. Injury to the employee (after injury leave expires if the employee so qualifies.)
2. Medical, dental or optical examinations or treatment of the employee or member of the employee's immediate family, which requires the presence of the employee, and which cannot be scheduled during non-working hours;
3. If a member of the immediate family is afflicted with a contagious disease or requires the care and attendance of the employee or when, through exposure to a

contagious disease, the presence of the employee on the job would jeopardize the health of others;

4. Pregnancy and/or childbirth and other conditions related thereto.

- B. Definition of immediate family: Mother, father, brother, sister, child, spouse, grandparent, grandchild, guardian, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, or other person who stands in place of a parent.

Sick leave shall be charged in minimum units of one (1) hour. It is understood that employees shall, whenever possible, schedule medical/dental appointments so as to not disrupt the operations of their Department. An employee shall be charged for sick leave only for days upon which the employee would otherwise have been scheduled to work. Compensation for approved sick leave shall be at the employee's base hourly rate of pay.

- C. When an employee is unable to report to work, the employee shall notify their supervisor or other designated person, no later than one (1) hour prior to their assigned shift, and shall leave a telephone number where the employee may be reached by the supervisor.

Section 19.3 Verification

- A. The City may require an employee to furnish a standard written signed statement explaining the nature of the illness to justify the use of sick leave. Falsification of either a written, signed statement or a physician's certificate shall be grounds for disciplinary action including dismissal. Any illness exceeding three days must be accompanied by a doctor's certificate.
- B. If medical attention is required, the employee shall be required to furnish a statement from a licensed physician notifying the City that the employee was unable to perform the required duties. Where sick leave is requested to care for a member of the immediate family, the City may require a physician's certificate to the effect that the presence of the employee is necessary to care for the ill person.
- C. The City may require an employee to take an examination, conducted by a licensed physician of the City's choice, to determine the employee's physical or mental capability to perform the duties of the employee's position. If found not qualified, the employee may be placed on sick leave or other leave. The cost of such examination shall be paid by the City. The employee, at the employee's own expense, shall be allowed to provide the City with a 2nd opinion, from a licensed physician.
- D. Employees failing to comply with sick leave rules and regulations shall not be paid and disciplinary action may be taken. Application for sick leave with intent to defraud will result in dismissal and may result in refund of salary or wages paid.

Beginning with the sixth time and each time thereafter a member is granted sick leave in any calendar year, the first day of each such leave shall be without pay, except as follows:

1. Such absence may, with the approval of the Chief, be charged to compensatory time or to vacation leave.

2. Intermittent period of sick leave for the same illness or injury, when such usage is approved by the chief, shall be counted as one absence if they occur during a period of not to exceed thirty (30) calendar days from the date the member returns to work.

Section 19.4 Separation Payment of accrued but unused sick leave will be made to each bargaining unit employee, upon disability or service retirement under the Ohio Public Employee's Retirement System, who has ten (10) or more years of service with the City. The amount of payment will be as set forth in the following scale. Such payment shall be based on the employee's rate of pay at the time of retirement.

Minimum Years Of Service	Percentage of Accrued but Unused Sick Leave	Maximum Hours Paid Out
10 years	25%	320
15 years	30%	540
20 years	40%	760
25 years	50%	880

Section 19.5 Employees who use no sick leave in a calendar year shall earn two personal days to be used in the next calendar year.

ARTICLE 20 - INSURANCE

Section 20.1 Insurance The City may modify health insurance coverage offered to bargaining unit employees. If the City is considering any health insurance changes, it shall provide the Union with at least thirty (30) days advance notice. Upon request, the City shall meet with the Union to discuss all aspects of health insurance coverage, including the affect of any potential changes on bargaining unit members.

The medical, prescription, dental and vision coverage offered to bargaining unit employees shall not differ from the benefits offered to non-bargaining unit employees of the city.

Section 20.2 The City shall pay for life insurance for each member in the amount of \$40,000 with double indemnity for accidental death.

Premium contribution for dental and vision coverage shall remain at 7% for the duration of this agreement.

Bargaining unit employees shall pay the same premium contribution paid by non-bargaining unit employees of the City.

Bargaining unit employees shall receive the same contribution to the H.S.A. account as non-bargaining unit employees of the City.

Employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive fifty (\$50) dollars per month while such forfeiture is in effect.

Section 20.3 Liability Coverage The City will defend and indemnify members as required by O.R.C. Chapter 2744 for the good faith performance of their duties within the scope of their employment.

ARTICLE 21 - INJURY LEAVE

Section 21.1 Injury Leave

- A. For each separate injury sustained, injury leave shall be paid to any member who suffers an incapacitating injury arising out of their performance of job duties for the City. Such injury may include exposure of the member to a contagious disease which could be communicated to and jeopardize the health of other employees, if such exposure and jeopardy is certified by a physician. Such injury leave shall be paid at the member's prevailing rate of pay, and be limited to a maximum of seven hundred twenty (720) hours per occurrence.
- B. To qualify for injury leave, it must be established that the injury arose out of performance of job duties, and did not result from misbehavior on the part of the member. It shall be the obligation of the member to report said injury immediately to the supervisor and to receive necessary medical treatment, present to the City a certificate from an attending physician or psychologist stating the nature of the injury and the prognosis, and to return to work status at the earliest time permitted by the attending physician. After the member has been given permission to return to work status by the attending physician, and member is taken off injury leave status, a member may reapply for injury leave and exhaust a total of seven hundred twenty (720) hours of injury leave per occurrence when continued use of injury leave is appropriate.
- C. The appointing authority or Chief may obtain an additional opinion from a licensed physician or psychologist in order to substantiate the nature of the injury and/or establish conclusively that the injury qualifies for injury leave as defined in this Section. Should this additional opinion be necessary, it shall be paid for by the City.
- D. Upon exhaustion of injury leave, a member may use sick leave or other available paid leave.

ARTICLE 22 - LEAVES OF ABSENCE

Section 22.1 Leave Without Pay Employees may be granted the following types of unpaid leaves of absence by the appointing authority.

- A. **Disability Leave**
A physically incapacitated employee may request a disability leave. A disability leave may be granted not to exceed six (6) months when the disability continues beyond accumulated sick leave- rights and provided the employee is:
 - 1. Hospitalized or institutionalized;
 - 2. On a period of convalescence following hospitalization or institutionalization authorized by a physician at the hospital or institution; or

3. Is declared incapacitated for the performance of the duties of the position by a licensed physician designated by the City. Such examination may be required by the City.

It is the employee's responsibility to request a disability leave and such leave is not granted automatically when the employee's sick leave has expired.

B. Personal Leave

The Employer may grant a leave of absence to any employee for a maximum duration of six (6) months for any personal reasons of the employee. Such leave may not be renewed or extended beyond six (6) months. The employee shall include all pertinent information relating to the need for a personal leave of absence with the request for leave. Such leave shall be at the total discretion of the City. No leave of absence shall be granted for the purpose of working another job.

1. The authorization of a leave of absence without pay is a matter of administrative discretion. The City shall decide in each individual case if a leave of absence is to be granted. A leave of absence shall be requested on the standard Request For Leave Form. Employees who are on an unpaid personal leave of absence which exceeds sixty (60) calendar days shall be required, in order to retain insurance benefits, to pay the entire premiums for all insurance during the term of such leave.
2. An employee on leave of absence without pay does not earn sick leave or vacation credit.
3. If a leave of absence is granted for a specific purpose, and it is found that leave is not actually being used for such purpose, the City may cancel the leave and direct the employee to report for work by giving written notice to the employee.
4. Upon completion of a leave of absence, the employee may be returned to the position formerly occupied, or to a similar position if the employee's former position no longer exists. An employee may be returned to work before the scheduled expiration of leave if requested by the employee and agreed to by the City. If an employee fails to return to work at the expiration of an approved leave of absence, and does not submit a resignation, the employee will be considered "absent without leave" and shall be subject to immediate termination.

C. Family and Medical Leave

1. Pursuant to the Family and Medical Leave Act of 1993 (as amended), FMLA leave may be granted to an employee who has been employed by the City for at least twelve (12) months before the leave is requested and who has provided at least 1,250 hours of service during the twelve (12) months before the leave is requested. The leave may be granted up to a total of twelve (12) weeks during any twelve (12) month rolling period for the following reasons:

- I. Because of the birth of a child or placement for adoption or foster care of a child;

- II. In order to care for the spouse, son, daughter, parent, or one who stood in place of a parent of the employee, if such spouse, son, daughter, parent, or "in loco parentis" has a serious health condition;
 - III. Because of a serious health condition that makes the employee unable to perform essential employment functions.
2. The employee must provide the Employer with thirty (30) days advance notice of the leave, when such leave is reasonably foreseeable, or such notice as is practicable, if thirty (30) days notice is not possible. The employee must provide the Employer with certification of the condition from a health care provider. The Employer, at Employer expense, may require a second opinion (which is binding) on the validity of the certification,

An employee seeking FMLA leave must first use paid sick time (if applicable), vacation and holidays before going on unpaid leave. The total amount of family leave paid and unpaid will not exceed a total of twelve (12) weeks. In any case in which a husband and wife entitled to family leave are both employed by the City, the aggregate number of workweeks of leave to which both may be entitled may be limited to twelve (12) weeks during any twelve (12) month rolling period if such leave is taken because of the birth of a child or placement for adoption or foster care of a child. The employee will be responsible for the employee share of the health insurance cost (if any) during the unpaid leave. If the employee does not return from the leave, the employee is responsible for the total insurance premium paid by the City. The City, at its sole discretion, may waive the repayment of insurance premiums. The City will be responsible for thirty (30) days premium under COBRA.

It is intended that the Article comply with the Family and Medical Leave Act of 1993 as amended and the City may promulgate policies in furtherance of the Family and Medical Leave Act that are not inconsistent with this agreement.

Section 22.2 Leaves of Absence With Pay

A. Maternity/Paternity Leave

Any employee, who is expecting to become a new parent, shall be granted a leave of absence for maternity/paternity purposes. The date of departure and the date of return to work shall be established by the employee. The employee may utilize sick leave and vacation leave for said purposes. Additional leave may be granted on a case-by-case basis at the City's discretion.

B. Jury Duty

- 1. A fee or expense reimbursement paid to an employee for serving on any Municipal, County, or Federal Jury, shall be remitted to the City and said employee's regular pay will not be adjusted by reason of service performed.
- 2. The Employer shall not pay any employee who appears in court for criminal or civil cases, when the employee is the Plaintiff or Defendant.

- C. **Military Leave**
The Employer shall comply with applicable state and federal law concerning military leave.
- D. **Funeral Leave**
 - 1. Each full-time employee shall be granted up to a maximum of three consecutive working days upon a death in the employee's immediate family.
 - 2. It is recognized that situations will develop where matters involving other than the employee's immediate family warrant the City granting excused time with pay. The employee's supervisor may grant such excused time based upon the circumstances peculiar to each case. Such time shall not exceed three (3) days.
- E. **Voting Leave**
A member shall be excused for such time as is reasonably necessary to vote. A member shall be paid for such excused time not to exceed one (1) hour, provided the member could not otherwise reach the polls to vote during the time the polls are open outside the member's tour of duty.
- F. **Examination Leave**
A paid leave shall be allowed a member who participates in a Reynoldsburg Civil Service test or who must take a requested examination pertinent to their City employment before a state, county, or federal licensing board, provided that such test or examination is scheduled and taken during the member's regularly scheduled tour of duty

ARTICLE 23 - EDUCATIONAL ASSISTANCE PROGRAM

Section 23.1 Participation All employees are eligible to participate in the Educational Assistance and Incentive Plan. Participation is voluntary and available to those who elect job relevant self-development activities, during non-working hours. Participation shall be approved by the appointing authority.

Section 23.2 Allowances The allowances for assistance are described below:

- A. For approved courses earning college credit, a maximum of \$2,250 of tuition expenses for each academic year may be requested by the employee.
- B. For approved courses earning other than college level credit, a maximum of \$750.00 of tuition expense for each academic year may be requested by the employee.
- C. Fifty percent (50%) of the expenses incurred for text books required for above approved courses will be paid except that for non-college level courses, the \$750.00 limit is not to be exceeded.
- D. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a passing grade.
- E. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City within the one (1) year period, that employee must repay any assistance received in the one (1) year period. Employees who separate

from service with the City within two (2) years following completion of the courses must repay fifty percent (50%) of the assistance received.

ARTICLE 24 - UNIFORMS AND ALLOWANCE

Section 24.1 Initial Issue The City shall furnish the basic Uniforms and new equipment for all members. Uniform parts and equipment shall be replaced by the City as needed. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the member's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the member's separation pay.

Section 24.2 Repair and Replacement of Uniforms The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the member's misconduct or negligence.

Section 24.3 Repair or Replacement of Eye Glasses The City shall repair or replace eyeglasses damaged or destroyed in the line of duty so long as the damage is not due to the member's misconduct or negligence. This Section shall provide coverage only for a like amount of the damaged eye glasses.

Section 24.4 Dry Cleaning Members shall be reimbursed for necessary dry cleaning of uniforms. Members shall utilize the dry cleaning facility or facilities designated by the City.

Section 24.5 Clothing/Equipment Schedule

DISPATCHERS

Shirts (short sleeve)	5
Shirts (long sleeve)	5
Pants	5
Sweater	1
Shoes	1 pair
Belt	1
All Weather Jacket	1

ARTICLE 25 - MISCELLANEOUS ECONOMIC PROVISIONS

Section 25.1 Travel Allowance If a member uses their personal automobile for City or Department business, including travel to and from court appearances, as authorized by the Chief of Police, the member shall be reimbursed for such use at the current rate allowed by the Internal Revenue Service Regulations.

Section 25.2 Copies of Contract The Labor Council shall provide each member, at no cost to the member, a copy of this Contract within forty (40) days of the parties' ratification of this Contract. The City shall provide a copy to each newly hired member during the term of this Contract.

ARTICLE 26 - DRUG/ALCOHOL TESTING

Section 26.1 Employees Tested

In accordance with the Reynoldsburg Division of Police Drug/Alcohol Policy bargaining unit employees may be subjected to testing conducted under the following conditions: 1. Reasonable suspicion of drug and/or alcohol use; 2. Post-Incident testing; 3. Follow-up drug and/or alcohol testing;

A bargaining unit employee may of their own volition, even if not ordered to do so, undergo a drug and/or alcohol screening test if the employee is involved in an on duty incident. Testing done under these circumstances will be treated in the same manner as if the employee had been ordered to undergo screening.

Section 26.2 Testing Requirements

All drug screening tests shall be conducted by medical laboratories meeting the standards of and certified by, the National Institute of Drug Abuse, the National Institutes of Health and the Department of Health and Human Services. No test shall be considered positive until it has been confirmed by a gas Chromatography/Mass Spectrometry full scan test or its equivalent. The procedures utilized by the Employer and testing laboratory shall include an evidentiary chain of custody control. All samples collected shall be contained in two (2) separate containers for use in the prescribed testing procedures in accordance with the City policy. All procedures shall be outlined in writing in the City policy and this policy shall be followed in all situations arising under this Article.

Section 26.3 Alcohol Tests

Alcohol testing shall be done in the same manner as to detect drivers operating a motor vehicle under the influence. A positive result of a blood alcohol concentration of .02% or above (based on a breathalyzer) shall entitle the Employer to proceed with sanctions as set forth in this Article.

Section 26.4 Test Results

- A. The results of the testing shall be delivered to the Employer and the employee tested. An Employee whose confirmatory test result is positive shall have the right to request a certified copy of the testing results in which the vendor shall affirm that the test results were obtained using the approved protocol methods. The employee shall provide a signed release for disclosure of the testing results. Refusal to submit to the testing provided for under this Agreement may be grounds for discipline up to termination.
- B. The employer may suspend the employee without loss of pay before the time the confirmatory test results are complete. If the screening test and confirmatory test are positive, the Employer may discipline the employee. The use of illegal substances, on or off duty, will ordinarily result in termination. The improper use of prescription drugs, over the counter drugs and/or alcohol may result in a lesser discipline, depending upon the relevant circumstances.

Section 26.5 Confirmatory Tests

- A. If a drug screening test is positive, a confirmatory test shall be conducted in the manner prescribed in the City policy.
- B. In the event the second test confirms the results of the first test, the Employer may proceed with the sanctions as set forth in this Article.
- C. In the event that the second test contradicts the result of the first test, the Employer may request a third test in accordance with the procedures prescribed above. The results of this test, if positive, shall allow the Employer to proceed with sanctions as set forth in this Article. If the results are negative, the employee shall be given the benefit of the doubt and no sanctions shall be imposed.
- D. A Medical Review Officer (MRO) shall be utilized to review all positive test results.

Section 26.6 Laboratories

A list of two (2) testing laboratories shall be maintained by the Employer. These laboratories shall conduct any testing directed by the Employer.

Section 26.7

If the testing required above has produced a positive result, the Employer may take disciplinary action in accordance with the division policy and may require the employee to participate in any rehabilitation or detoxification program that is covered by the employee's health insurance. An employee who participates in a rehabilitation or detoxification program shall be allowed to use sick time, compensatory days, vacation leave, and personal leave days for the period of the rehabilitation or detoxification program.

If no such leave credits are available, the employee shall be placed on medical leave of absence without pay for the period of the rehabilitation or detoxification program. Family Medical Leave may be used if available and appropriate.

Upon completion of such program, and upon receiving results from a return to duty test demonstrating that the employee is no longer abusing a controlled substance, the employee may be returned to their former position. Such employee may be subject to periodic retesting upon return to the employee's position for a period of one (1) year from the date of return to work. Any employee in rehabilitation or detoxification program in accordance with this Article will not lose any seniority or benefits, except in those cases where the employee is placed on leave of absence without pay. Employees eligible to utilize Family Medical Leave and are in an unpaid status will still be eligible for health care benefits in accordance with the division FMLA policy.

Section 26.8 Discipline

If the employee refuses to undergo rehabilitation or detoxification, or if the employee tests positive during a follow-up test within one (1) year after return to work from such a program, the employee shall be subject to disciplinary action up to and including termination of employment.

Section 26.9 Testing Cost

Costs of all drug screening tests and confirmatory tests shall be borne by the Employer except that any test initiated at the request of the employee shall be at the employee's expense.

Section 26.10 Confidentiality

All tests results and actions taken under or pursuant to this Article shall be kept confidential in accordance with and subject to state and federal law.

ARTICLE 27 - WAIVER IN CASE OF EMERGENCY

Section 27.1 Waiver In case of emergency declared by the President of the United States, Governor of the State of Ohio, the City of Reynoldsburg, the Federal or State Legislature, for such acts of God or civil disorder, the following conditions of the Agreement may automatically be suspended:

- A. Time limits for processing of grievances.
- B. Selected work rules and/or agreements or practices relating to the assignment of employees.

Section 27.2 Expiration of Waiver Upon the termination of the emergency, should valid grievances exist, they shall be processed in accordance with the provisions outlined in the Grievance Procedure to which they (the Grievance(s)) had properly progressed.

ARTICLE 28- DURATION

Section 28.1 Duration The provisions of this Contract are effective January 1, 2019 except where otherwise indicated, and shall remain in full force and effect through December 31, 2021. This Contract shall remain in full force and effect until a successor agreement is reached by the parties or a final settlement award is reached through the use of Section 4117.14 of the Revised Code or through the legal system.

FOR THE CITY OF REYNOLDSBURG:

FOR FRATERNAL ORDER OF POLICE:

, Mayor

Tracy Rader, Staff Representative

, Police Chief

Gail Leppert, Committee Chairman

, Deputy Chief

Maria Mauger, Committee Member

Approved As to Content:

Briele George, Committee Member

Marc Fishel, Labor Counsel

Approved as to Form Only:

Jed Hood, City Attorney

Attachment: 2022-2024 Reynoldsburg Dispatchers Final Unsigned.docx (Dispatchers Contract)

APPENDIX 1

The below Sick Leave Donation Policy is the Cities current policy for non-union employees that will now apply to full-time Dispatchers starting on the effective date of this Agreement.

LEAVE DONATION

Full-Time Permanent, and Part-time Permanent non-union employees of the City may donate paid leave to a fellow Full-Time Permanent, or Part-time Permanent non-union City employee in order to assist the co-worker in critical need of leave due to the employee's serious illness or injury.

A serious illness or injury for the purposes of this policy is defined as a serious illness or injury that is expected to incapacitate the City employee for an extended period of time, exhaust the employee's leave balances, and that qualifies as a disability under the City's Disability Program or Workers' Compensation. Leave donation also requires that the employee will be taking an extended time off from work which will create a financial hardship for the employee because they have exhausted all leave balance.

To donate leave

Qualifying employees may donate leave if the donating employee:

- a. voluntarily elects to donate leave and does so with the understanding that donated leave will not be returned (leave donated but unused will be returned on a prorated basis to all employees who donated leave);
- b. donates a minimum of eight (8) hours;
- c. retains a combined leave balance of at least 120 hours for full-time permanent and 60 hours for part-time permanent employees (leave shall be donated in the same manner in which it would otherwise be used, except that compensatory time is not eligible for donation under Fair Labor Standards Act restrictions); and
- d. does not donate more than 200 hours in one (1) year.

Qualifying employees who wish to donate leave must agree to the above conditions and complete the Donor Application Form. The Donor Application Form can be obtained in the Human Resources Department and must be returned there.

The donation of leave shall occur on a strictly volunteer basis. The City shall respect an employee's right to privacy, however, with the permission of the employee who is in need of leave, the Human Resources Director may inform co-workers of the employee's critical need for leave.

To Receive Donated Leave

An employee may receive donated leave, up to the number of hours the employee is scheduled to work each pay period, if the employee who is to receive donated leave:

- a. has a serious illness or injury as previously defined, and provides written documentation from his or her physician certifying the serious illness or injury;
- b. has no accrued leave; and
- c. has applied for any paid leave, workers' compensation, or disability benefits program for which the employee is eligible (an employee who has applied for these programs may use donated leave to satisfy the waiting period for such benefits).

- d. After the waiting period, qualified employees may donate leave to supplement up to 40% of the employee's normal pay, if the employee is on disability. There would be no waiting period for qualified part-time permanent employees who do not receive disability. The employee may NOT receive more than he or she would have earned in a normal pay period from disability and leave donation or based on the normal hours scheduled to work less applicable deductions.
- e. The Request for Leave Donation Form can be obtained in the Human Resources Department and must be returned there.
- f. The employee may only receive donated leave for a maximum of one year.

The leave donation program shall be administered on a pay-period-by-pay-period basis. Employees using donated leave shall be considered on active pay status, and shall accrue leave and be entitled to any benefits to which they would otherwise be entitled.

Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.

Donated leave shall not count toward the probationary period of an employee if received during his or her probationary period.

Donated leave shall be considered sick leave, but shall NEVER be converted into a cash benefit.

Eligibility to receive donated leave under this policy shall cease upon:

- a. certification from the employee's physician that he or she is capable of engaging in sustained regular employment; or
- b. an employee's application for retirement is approved;
- c. death of the employee, whichever should first occur; or
- d. exhaustion of available leave in the leave bank.

ⁱction

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

ORDINANCE REQUEST

DATE: **February 28, 2022**

TO: **Public Service and Transportation Committee**

RE: **Streets Department Appropriation for Additional Overtime**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: This legislation is being requested as a **two-read emergency measure** as the Street Overtime fund is nearly depleted. Any more heavy snowfalls could leave this account in a shortfall.

Statement of necessity for Emergency passage: In order to keep Reynoldsburg streets clear and safely driveable during any future snowfalls and keep the snow warriors on the road, this appropriation is needed to replenish the Street Department Overtime fund. An amount of \$25,000 is needed for this appropriation.

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF ADDITIONAL SALARY FUNDING FOR OVERTIME FOR THE STREETS DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, it is immediately necessary to appropriate additional funds for the overtime incurred by Street Department employees due to the number of winter snowfalls; and

WHEREAS, the City of Reynoldsburg prides itself on offering a high level of service to our residents including keeping City roadways clear and safe, but that level of service can come with extra hours worked by our employees; and

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

WHEREAS, without the appropriation of additional funds, the Streets Overtime fund will be depleted with any future heavy snowfall.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of \$25,000.00 in the unappropriated Street Fund (260) be and is hereby appropriated to account 260.268.5105 Street Overtime.

Section 2. That this Ordinance is deemed to be an emergency measure necessary for the immediate financial needs of the City to transfer funds due to the depleted overtime services fund account. Upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

Development Department

Eric Meyer

7232 E. Main Street

Reynoldsburg OHIO 43068

Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Development, Parks and Recreation Committee

RE: Spring Hill Farm Section 3 Part A and B Plats

Approval:

Completed Joe Begeny	Pending Chris Shook	Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

The application to approve Section 3, Pars A & B of the Spring Hill Farm development was submitted to the Planning Commission on December 2, 2021 for approval. Unfortunately, due to the transition in the Economic Development Department, this request for Council approval was not submitted earlier. We are requesting that this ordinance be passed as a single read emergency.

AN ORDINANCE TO APPROVE THE FINAL PLAT PLAN FOR THE SPRING HILL FARM DEVELOPMENT, SECTION 3, PARTS A & B, AND DECLARING AN EMERGENCY

WHEREAS, Matt Kirk of EMH&T, has submitted the Spring Hill Farm final plat for Section 3, Parts A and B for approval consisting of 54 lots; and

WHEREAS, the Planning Commission met on December 2, 2021 and February 3, 2022, reviewed and approved the additional development plan for Spring Hill Farm, Section 3, Part A & B.

Development Department

Eric Meyer

7232 E. Main Street

Reynoldsburg OHIO 43068

Phone

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1: That the Phase 3 Plat for Spring Hill Farm, particularly described as follows, be approved:

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Section 5, Township 16, Range 20, Refugee Lands, containing 54 lots being comprised of a part of that tract of land conveyed to M/I HOMES OF CENTRAL OHIO, LLC.

SECTION 2: That the City Engineer has certified Spring Hill Farm will meet all requirements of storm water and design requirements.

SECTION 3: That said the plats for Spring Hill Farm are attached to this Ordinance as Exhibit A and are made a part herein.

SECTION 4: That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City, and further to allow for acceptance allowing construction; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

SPRING HILL FARM SECTION 3 PART A

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Section 5, Township 16, Range 20, Refugee Lands, containing 15.284 acres of land, more or less, said 15.284 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC**, by deeds of record in Instrument Numbers 202103170048951, 202103170048952, 202103170048953, and _____, Recorder's Office, Franklin County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL JR.**, Area President, owner of the lands platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its "**SPRING HILL FARM SECTION 3 PART A**", a subdivision containing Lots numbered 112 to 136, both inclusive, and an area designated as Reserve "H", does hereby accept this plat of same and dedicates to public use, as such, all of Clark Drive and Griffin Drive shown hereon and not heretofore dedicated.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement" or "Drainage Easement", for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

In Witness Whereof, **TIMOTHY C. HALL JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of: **M/I HOMES OF CENTRAL OHIO, LLC**

By **TIMOTHY C. HALL JR.,**
Area President

STATE OF OHIO
COUNTY OF FRANKLIN ss:

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Whereof, I have hereunto set my hand and affixed my official seal this ____ day of ____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of ____, 20__.

Chairman, Planning Commission,
Reynoldsburg, Ohio

Approved this ____ day of ____, 20__.

City Engineer and Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this ____ day of ____, 20__, by Ordinance No. _____ wherein all of Clark Drive, Griffin Drive dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, _____ Reynoldsburg, Ohio Mayor, _____ Reynoldsburg, Ohio

Transferred this ____ day of ____, 20__.

Auditor, _____ Franklin County, Ohio

Deputy Auditor, _____ Franklin County, Ohio

Filed for record this ____ day of ____, 20__ at ____ M. Fee \$ ____

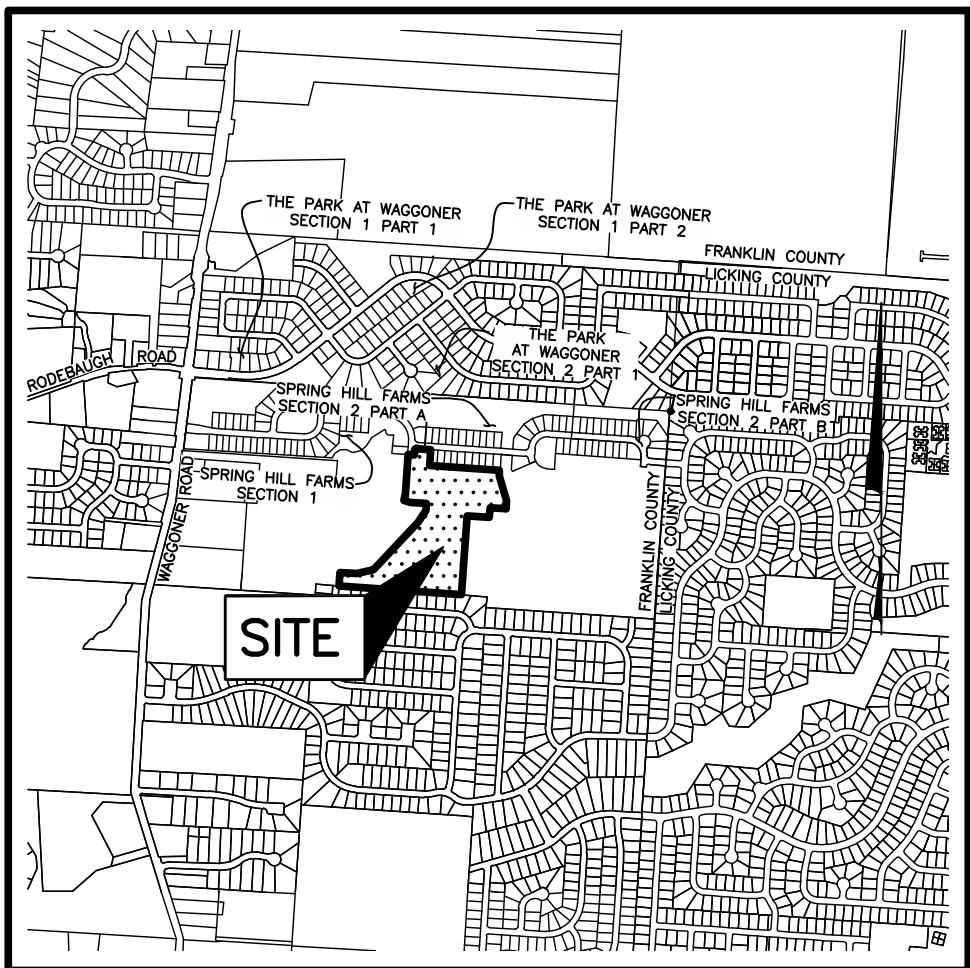
Recorder, _____ Franklin County, Ohio

File No. _____

Recorded this ____ day of ____, 20__.

Deputy Recorder, _____ Franklin County, Ohio

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING

NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (NSRS2007). Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by GPS observations of Franklin County Engineering Department monuments FRANK 48, GLENREST and FCGS 4408 RESET.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Franklin County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



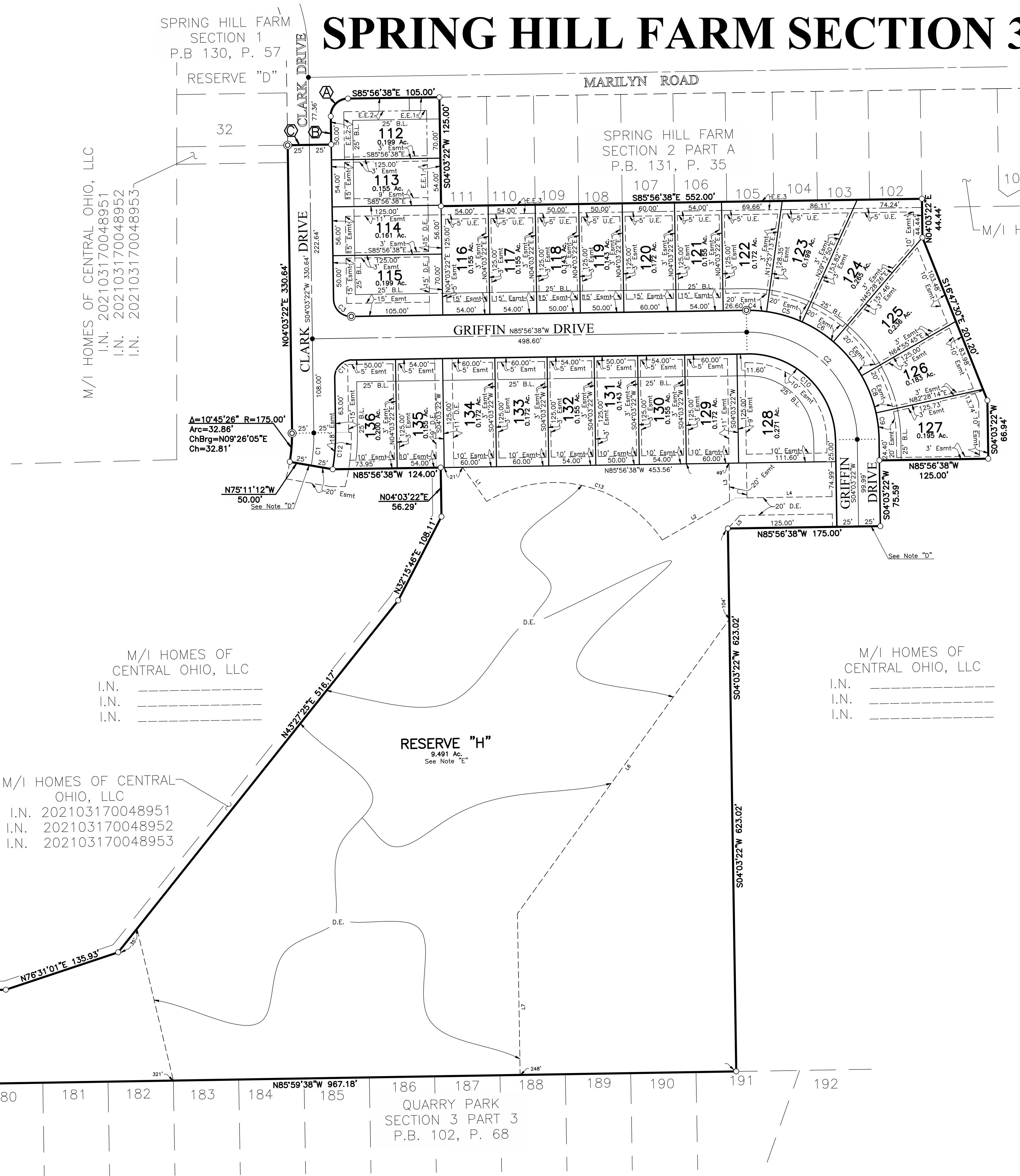
We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ⊙ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

Date

SPRING HILL FARM SECTION 3 PART A



NOTE "A": All of Spring Hill Farm Section 3 Part A is within Zone X (Areas determined to be outside 0.2% annual chance floodplain) as delineated on FEMA Flood Insurance Rate Map, for Franklin County, Ohio and Incorporated Areas, map number 39049C0356K with effective date of June 17, 2008.

NOTE "B" - ACREAGE BREAKDOWN:

Total acreage	15.284 Ac.
Reserve"H"	9.491 Ac.
Acreage in lots	4.483 Ac.
Acreage in public rights-of-way	1.310 Ac.

NOTE "C" - ACREAGE BREAKDOWN: Spring Hill Farm
Section 3 Part A is out of the following Franklin County Parcel
Numbers:

060-009329	7.925 Ac.
060-009343	7.359 Ac.

NOTE "D": No vehicular access until such time as the public street right-of-way is extended and dedicated by plat or deed.

NOTE "E" - RESERVE "H": Reserve "H", as designated and delineated hereon, shall be owned and maintained by an association comprised of the owners of the fee simple titles to the lots in the Spring Hill Farm subdivisions for the purpose of open space storm/water facilities.

NOTE "F": The purpose of this plat is to show certain property, rights of way, and easement boundaries as of the time of platting. At the request of zoning and planning authorities at the time of platting, this plat shows some of the limitations and requirements of the zoning code in effect on the date of filing this plat for reference only. The limitations and requirements may change from time to time and should be reviewed to determine the then current applicable use and development limitations of the zoning code controlled by the City of Lincoln, Nebraska, having jurisdiction. The then applicable zoning code shall have control over conflicting limitations and requirements that may be shown as on this plat. This note should not be construed as creating plat or subdivision restrictions, private use restrictions, covenants running with the land or title encumbrances of any nature, except to the extent specifically identified as such.

NOTE "G": At the time of platting, electric, cable, and telephone service providers have not issued information required so that easement areas, in addition to those shown on this plat as deemed necessary by these providers for the installation and maintenance of all of their main line facilities, could conveniently be shown on this plat. Existing recorded easement information about Spring Hill Farm Section 3 Part A, or any part thereof, can be acquired by a competent examination of the then current public records, including those in the Franklin County Recorder's Office.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N30°20'47"W	48.11'
L2	N64°59'22"E	89.24'
L3	S04°03'22"W	43.67'
L4	S85°56'38"E	97.60'
L5	S47°17'37"W	20.42'
L6	S40°40'21"W	416.41'
L7	S03°58'43"W	185.00'


 $\Delta = 90^{\circ}00'00''$ $R = 20.00'$
 $Arc = 31.42'$
 $ChBrg = N49^{\circ}03'22''E$
 $Ch = 28.28'$

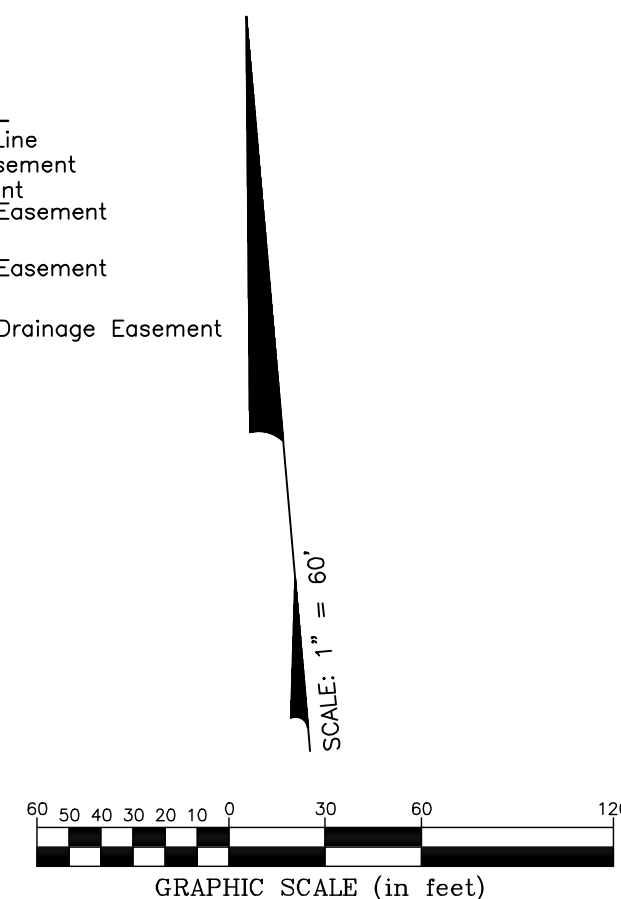
N04°03'22"E
32.36'

 S85°56'38"E
50.00'

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	10°45'26" W	200.00'	37.55'	N 09°26'05" E	37.49'
C2	90°00'00"	125.00'	196.35'	N 40°56'38" W	176.78'
C3	90°00'00"	20.00'	31.42'	S 40°56'38" E	28.28'
C4	8°53'51" N	150.00'	23.29'	N 81°29'43" W	23.27'
C5	16°15'37" N	150.00'	42.57'	N 68°54'59" W	42.43'
C6	16°15'37" N	150.00'	52.93'	S 52°39'22" W	42.43'
C7	19°27'19" S	150.00'	50.93'	N 34°47'54" W	50.69'
C8	17°32'29" S	150.00'	45.92'	N 16°18'00" W	45.74'
C9	11°35'07" S	150.00'	30.33'	N 40°14'12" W	30.28'
C10	90°00'00"	100.00'	157.08'	N 0°56'38" W	141.42'
C11	90°00'00"	20.00'	31.42'	S 49°03'22" W	28.28'
C12	10°45'26" W	225.00'	42.24'	N 09°26'05" E	42.18'
C13	87°38'17" W	148.97'	227.86'	N 72°40'43" W	206.29'

Legend

B.L. = Building Line
D.E. = Drainage Easement
Esmt = Easement
E.E.1. = Existing 15' Easement
P.B. 131, P. 35
E.E.2. = Existing 15' Easement
P.B. 130, P. 57
E.E.3. = Existing 10' Drainage Easement
P.B. 130, P. 57



Line Type Legend

_____ Existing Property Line
 _____ Existing R/W Line
 - - - - - Existing R/W Centerline
 - - - - - Existing Easement Line
 = = = = = Subdivision Boundary Line
 _____ Lot Line
 _____ R/W Line
 _____ R/W Centerline
 - - - - - Easement Line

I:\2020\10\16\DWG\CASHIERS\PLAT 20201076-VS-PLAT-SEC08.DWG plotted by MASTON, JOHN on 10/22/2021 12:08:02 PM last saved by JMASTON on 10/19/2021 9:00:41 AM
Date: 20200831-VS-PLAT-SEC2-PART B.DWG & 20201076-VS-PLAT-SEC2-PART B.DWG & 20201076-VS-PLAT-SEC2-PART B.DWG

SPRING HILL FARM SECTION 3 PART B

12.1.c
1
2

Situated in the State of Ohio, County of Franklin, City of Reynoldsburg, and in Section 5, Township 16, Range 20, Refugee Lands, containing 24.823 acres of land, more or less, said 24.823 acres being comprised of a part of each of those tracts of land conveyed to **M/I HOMES OF CENTRAL OHIO, LLC**, by deeds of record in Instrument Numbers 202103170048951, 202103170048952, 202103170048953, 202106250111327, 202106250111328, 202106250111329, _____, and _____, Recorder's Office, Franklin County, Ohio.

The undersigned, **M/I HOMES OF CENTRAL OHIO, LLC**, an Ohio limited liability company, by **TIMOTHY C. HALL JR.**, Area President, owner of the lands platted herein, duly authorized in the premises, does hereby certify that this plat correctly represents its "**SPRING HILL FARM SECTION 3 PART B**", a subdivision containing Lots numbered 137 to 165, both inclusive, and an area designated as Reserve "I", does hereby accept this plat of same and dedicates to public use, as such, all of Hilton Drive and Rhoderick Circle shown hereon and not heretofore dedicated.

Easements are hereby reserved in, over and under areas designated on this plat as "Easement" or "Drainage Easement", for the construction, operation and maintenance of all public and quasi public utilities above and beneath the surface of the ground and, where necessary, for the construction, operation and maintenance of service connections to all adjacent lots and lands and for storm water drainage. Within those areas designated "Drainage Easement" on this plat, an additional easement is hereby reserved for the purpose of constructing, operating and maintaining major storm water drainage swales and/or other storm water drainage facilities. No above grade structures, dams or other obstructions to the flow of storm water runoff are permitted within Drainage Easement areas as delineated on this plat unless approved by the Reynoldsburg City Engineer. Easement areas shown hereon outside of the platted area are within lands owned by the undersigned and easements are hereby reserved therein for the uses and purposes as expressed herein.

In Witness Whereof, **TIMOTHY C. HALL JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, has hereunto set his hand this ____ day of ____, 20__.

Signed and Acknowledged
In the presence of: **M/I HOMES OF CENTRAL OHIO, LLC**

By _____
TIMOTHY C. HALL JR.,
Area President

STATE OF OHIO
COUNTY OF FRANKLIN ss:

Before me, a Notary Public in and for said State, personally appeared **TIMOTHY C. HALL JR.**, Area President of **M/I HOMES OF CENTRAL OHIO, LLC**, who acknowledged the signing of the foregoing instrument to be his voluntary act and deed and the voluntary act and deed of said **M/I HOMES OF CENTRAL OHIO, LLC**, for the uses and purposes expressed herein.

In Witness Whereof, I have hereunto set my hand and affixed my official seal this ____ day of _____, 20__.

My commission expires _____
Notary Public, _____ State of Ohio

Approved this ____ day of _____,
20__.

Chairman, Planning Commission,
Reynoldsburg, Ohio

Approved this ____ day of _____,
20__.

City Engineer and Director of Public Service,
Reynoldsburg, Ohio

Approved and accepted this _____ day of _____, 20__, by Ordinance No. _____ wherein all of Hilton Drive and Rhoderick Circle dedicated hereon are accepted as such by the Council for the City of Reynoldsburg, Ohio.

City Clerk, _____ Reynoldsburg, Ohio Mayor, _____ Reynoldsburg, Ohio

Transferred this ____ day of _____,
20__.

Auditor, _____ Franklin County, Ohio

Deputy Auditor, _____ Franklin County, Ohio

Filed for record this ____ day of _____,
20__ at _____ M. Fee \$ _____

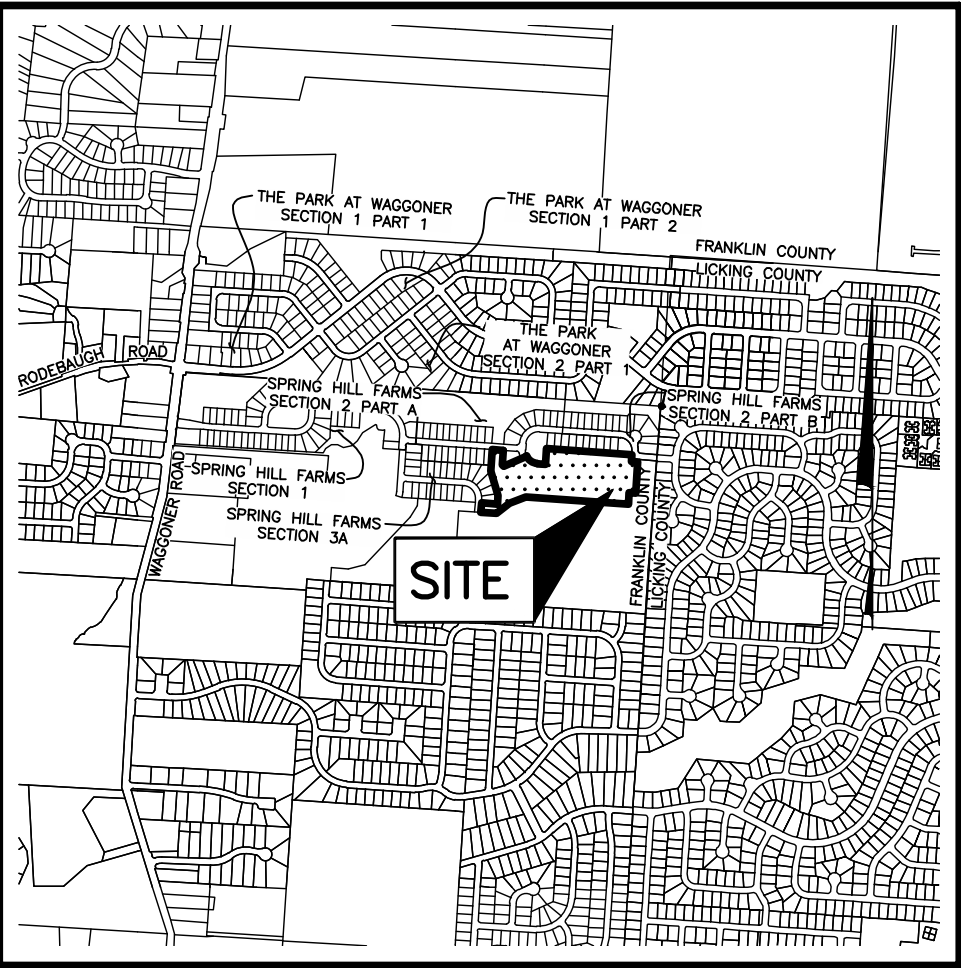
Recorder, _____ Franklin County, Ohio

File No. _____

Recorded this ____ day of _____,
20__.

Deputy Recorder, _____ Franklin County, Ohio

Plat Book _____, Pages _____



LOCATION MAP AND BACKGROUND DRAWING
NOT TO SCALE

SURVEY DATA:

BASIS OF BEARINGS: The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD 83 (NSRS2007). Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by GPS observations of Franklin County Engineering Department monuments FRANK 48, GLENREST and FCGS 4408 RESET.

SOURCE OF DATA: The sources of recorded survey data referenced in the plan and text of this plat are the records of the Recorder's Office, Franklin County, Ohio.

IRON PINS: Iron pins, where indicated hereon, unless otherwise noted, are to be set and are iron pipes thirteen sixteenths inch inside diameter, thirty inches long with a plastic plug placed in the top end bearing the initials EMHT INC.

PERMANENT MARKERS: Permanent markers, where indicated hereon, are to be one-inch diameter, thirty-inches long, solid iron pins, are to be set to monument the points indicated, are to be set with the top end flush with the surface of the ground, and then capped with an aluminum cap stamped EMHT INC. Once installed, the top of the cap shall be marked (punched) to record the actual location of the point.

SURVEYED & PLATTED
BY



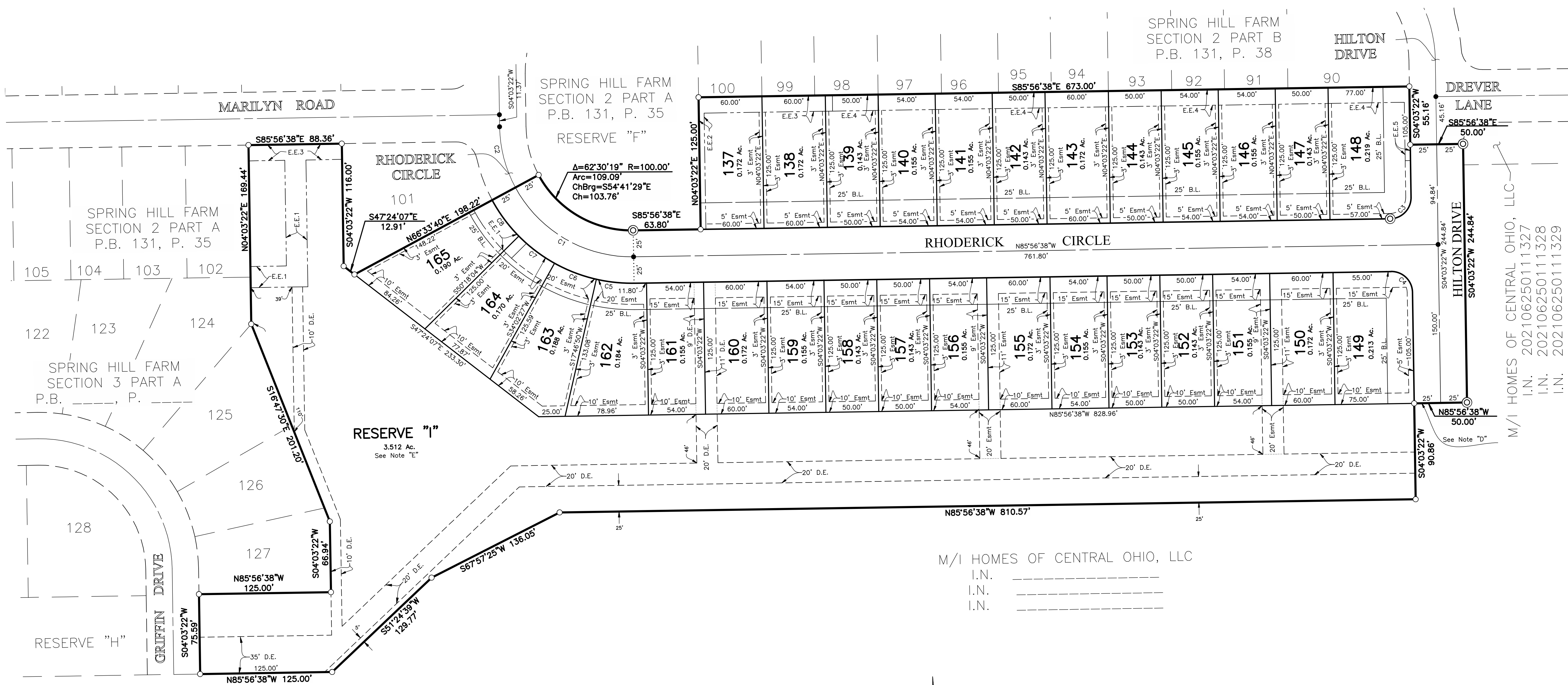
We do hereby certify that we have surveyed the above premises, prepared the attached plat, and that said plat is correct. All dimensions are in feet and decimal parts thereof.

- = Iron Pin (See Survey Data)
- = MAG Nail to be set
- ⊙ = Permanent Marker (See Survey Data)

By _____ Date _____
Professional Surveyor No. 7865

Date

SPRING HILL FARM SECTION 3 PART B



NOTE "A": All of Spring Hill Farm Section 3 Part B is within Zone X (Areas determined to be outside 0.2% annual chance floodplain) as delineated on FEMA Flood Insurance Rate Map, for Franklin County, Ohio and Incorporated Areas, map number 39049C0356K with effective date of June 17, 2008.

NOTE "B" - ACREAGE BREAKDOWN:
Total acreage 9.538 Ac.
Reserve "I" 3.512 Ac.
Acreage in lots 4.739 Ac.
Acreage in public rights-of-way 1.287 Ac.

NOTE "C" - ACREAGE BREAKDOWN: Spring Hill Farm Section 3 Part B is out of the following Franklin County Parcel Numbers:

060-009329 6.888 Ac.
060-009343 1.213 Ac.
060-009404 1.437 Ac.

NOTE "D": No vehicular access until such time as the public street right-of-way is extended and dedicated by plat or deed.

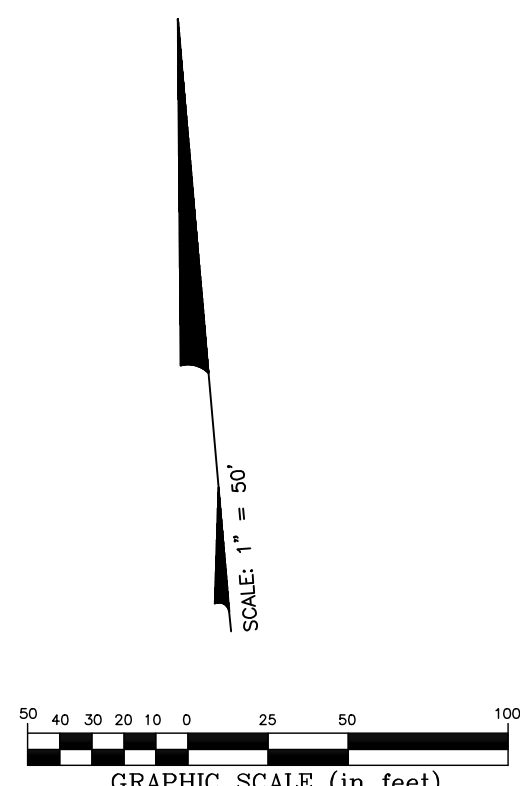
NOTE "E" - RESERVE "I": Reserve "I", as designated and delineated hereon, shall be owned and maintained by an association comprised of the owners of the fee simple titles to the lots in the Spring Hill Farm subdivisions for the purpose of open space storm/water facilities.

NOTE "F": The purpose of this plat is to show certain property, rights of way, and easement boundaries as of the time of platting. At the request of zoning and planning authorities at the time of platting, this plat shows some of the limitations and requirements of the zoning code in effect on the date of filing this plat for reference only. The limitations and requirements may change from time to time and should be reviewed to determine the then current applicable use and development limitations of the zoning code as adopted by the government authority having jurisdiction. The then applicable zoning code shall have control over conflicting limitations and requirements that may be shown as on this plat. This note should not be construed as creating plat or subdivision restrictions, private use restrictions, covenants running with the land or title encumbrances of any nature, except to the extent specifically identified as such.

NOTE "G": At the time of platting, electric, cable, and telephone service providers have not issued information required so that easement areas, in addition to those shown on this plat as deemed necessary by these providers for the installation and maintenance of all of their main line facilities, could conveniently be shown on this plat. Existing recorded easement information about Spring Hill Farm Section 3 Part B, or any part thereof, can be acquired by a competent examination of the then current public records, including those in the Franklin County Recorder's Office.

Line Type Legend					
---	Existing Property Line				
---	Existing R/W Line				
---	Existing R/W Centerline				
---	Existing Easement Line				
---	Subdivision Boundary Line				
---	Lot Line				
---	R/W Line				
---	R/W Centerline				
---	Easement Line				

CURVE TABLE					
CURVE NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	62°30'19"	125.00'	136.37'	S 54°41'29" E	129.70'
C2	27°29'41"	125.00'	59.98'	S 09°41'29" E	59.41'
C3	90°00'00"	20.00'	31.42'	N 49°03'22" E	28.28'
C4	90°00'00"	20.00'	31.42'	N 40°56'38" W	28.28'
C5	13°43'29"	150.00'	35.93'	S 79°04'54" E	35.85'
C6	16°15'37"	150.00'	42.57'	S 64°05'21" E	42.43'
C7	16°15'37"	150.00'	42.57'	S 47°49'45" E	42.43'
C8	16°15'37"	150.00'	42.57'	S 31°34'08" E	42.43'



Legend
B.L. = Building Line
D.E. = Drainage Easement
Esmt = Easement
E.E.1 = Existing 20' Easement
P.B. 131, P. 35
E.E.2 = Existing 5' Easement
P.B. 131, P. 35
E.E.3 = Existing 15' D.E.
P.B. 131, P. 35
E.E.4 = Existing 15' D.E.
P.B. 131, P. 38
E.E.5 = Existing 5' Easement
P.B. 131, P. 38

M/I HOMES OF CENTRAL OHIO, LLC
I.N. 202106250111327
I.N. 202106250111328
I.N. 202106250111329

City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022**TO: Public Safety, Law and Courts Committee****RE: Pay to Stay**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
-------------------------	------------------------	---------------

Work Session Only

An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of Reynoldsburg, Commonly Referred to as Pay to Stay

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT’S RIGHT TO PAY TO STAY

- (a) At any time prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent by a landlord, a Residential Tenant shall have the right to pay the landlord all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.
 - (1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the landlord, the landlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.
 - (2) If the Residential Tenant tenders all past due rent with reasonable late fees to the landlord prior to the filing of an action under Ohio Revised Code Chapter 1923 and the landlord refuses the tender, the Residential Tenant’s tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the landlord against the Residential Tenant for nonpayment of rent.
- (b) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs for the purpose of maintaining the tenancy.
 - (1) If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the landlord must accept payment. Upon receipt of the payment, the landlord shall dismiss the action against the Residential Tenant.
 - (2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the judgment and the landlord refuses to tender, the Residential Tenant’s tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the landlord against the Residential Tenant for nonpayment of rent.
- (c) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the landlord

all past due rent, reasonable late fees, and court costs, including the cost of obtaining the writ, so that the Residential Tenant may maintain the tenancy.

- (1) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the landlord must accept the payment. Upon receipt of the payment, the landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.
 - (2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the execution of the eviction judgment through a writ of restitution and the landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.
- (d) Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the landlord of this Section. The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per calendar year. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.
- (e) This Section in no way limits the ability of a landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.
- (f) For purposes of this Section, no landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars (\$25.00); or (ii) five percent (5%) of the monthly contract rent.

**An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of
Reynoldsburg, Commonly Referred to as “Pay to Stay”**

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT’S RIGHT TO PAY TO STAY

- (a) At any time prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent by a Landlord, a Residential Tenant shall have the right to pay the Landlord all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.
- (1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the Landlord, the Landlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.
- (2) If the Residential Tenant tenders all past due rent with reasonable late fees to the Landlord prior to the filing of an action under Ohio Revised Code Chapter 1923 and the Landlord refuses the tender, the Residential Tenant’s tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the Landlord against the Residential Tenant for nonpayment of rent.
- (b) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the Landlord all past due rent, reasonable late fees, ~~and~~ court costs, and attorney fees incurred by the Landlord, for the purpose of maintaining the tenancy.
- (1) If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the Landlord must accept payment. Upon receipt of the payment, the Landlord shall dismiss the action against the Residential Tenant.
- (2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the Landlord prior to the judgment and the Landlord refuses to tender, the Residential Tenant’s tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the Landlord against the Residential Tenant for nonpayment of rent.
- (2)(3) Payment of attorney fees by the Residential Tenant shall be conditioned upon such fees itemized and communicated, in writing, to the Residential Tenant. If the Residential Tenant is informed, in writing, of the accrued

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attorney fees, the Residential Tenant shall have at least ten (10) within which to remit payment of the same for the purpose of this affirmative defense. If the Landlord does not notify the Residential Tenant, in writing, of incurred attorney fees within five (5) days of the Residential Tenant tendering past due rent, reasonable late fees, and court costs, Landlord shall be deemed to have waived attorney fees.

(c) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the Landlord all past due rent, reasonable late fees, ~~and~~ court costs, including the cost of obtaining the writ and attorney fees incurred by the Landlord, so that the Residential Tenant may maintain the tenancy.

(1) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the Landlord must accept the payment. Upon receipt of the payment, the Landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the Landlord prior to the execution of the eviction judgment through a writ of restitution and the Landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(3) Payment of attorney fees by the Residential Tenant shall be conditioned upon such fees itemized and communicated, in writing, to the Residential Tenant. If the Residential Tenant is informed, in writing, of the accrued attorney fees, the Residential Tenant shall have at least ten (10) within which to remit payment of the same for the purpose of this affirmative defense. If the Landlord does not notify the Residential Tenant, in writing, of incurred attorney fees within five (5) days of the Residential Tenant tendering past due rent, reasonable late fees, and court costs, Landlord shall be deemed to have waived attorney fees.

(2)

(d) Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the Landlord of this Section. The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per If the Residential Tenant successfully utilizes one of the defenses available in subsections (a), (b), and (c) of the Section, the Residential Tenant shall be prohibiting from utilizing the same or similar

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Attachment: Pay to Stay Ordinance.docx (Attorney Fees) (Pay to Stay)

defense for a period of twelve months following the tender of payment required to establish such defense. ~~calendar year~~. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.

- (e) This Section in no way limits the ability of a Landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.
- (f) For purposes of this Section, no Landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars (\$25.00); or (ii) five percent (5%) of the monthly contract rent.

An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of Reynoldsburg, Commonly Referred to as “Pay to Stay”

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT’S RIGHT TO PAY TO STAY

- (a) ~~At any time prior~~Prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent, a Landlord is required to provide written notice to a Residential Tenant informing by a landlord, thea Residential Tenant ~~shall have~~they shall have the right to pay the Landlord, within ten (10) days of the written notice, all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.
- (1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the Landlord, the Landlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.
- (2) If the Residential Tenant tenders all past due rent with reasonable late fees to the landlord ~~prior to the filing of an action under Ohio Revised Code Chapter 1923 within ten (10) days of the written notice provided in Section (a)~~ and the landlord refuses the tender, the Residential Tenant’s tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the landlord against the Residential Tenant for nonpayment of rent.
- (b) ~~After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs for the purpose of maintaining the tenancy.~~
- (1) ~~If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the landlord must accept payment. Upon receipt of the payment, the landlord shall dismiss the action against the Residential Tenant.~~
- (2) ~~If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the judgment and the landlord refuses to tender, the Residential Tenant’s tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the landlord against the Residential Tenant for nonpayment of rent.~~
- (c) ~~After the filing of an action for forcible entry and detainer under Ohio Revised Code~~

~~Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs, including the cost of obtaining the writ, so that the Residential Tenant may maintain the tenancy.~~

~~(2) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the landlord must accept the payment. Upon receipt of the payment, the landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.~~

~~(4)(1) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the execution of the eviction judgment through a writ of restitution and the landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.~~

~~(d)(b)~~ Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the landlord of this Section. The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per calendar year. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.

~~(e)(c)~~ This Section in no way limits the ability of a landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.

~~(f)(d)~~ For purposes of this Section, no landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars (\$25.00); or (ii) five percent (5%) of the monthly contract rent.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Public Service and Transportation Committee

RE: 2022 EMH&T Sewer CCTV & Cleaning

Approval:

Completed Joe Begeny	Completed Chris Shook	Pending Stephen Cicak
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Request Legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 for the 2022 Sanitary Sewer CCTV Investigation and Analysis Project for Professional Services.

This is for the city to meet its obligations with the EPA Directors Finding and Orders.

EMH&T Infratechnologies Division will perform internal pipe inspection (CCTV) on approximately 18,400 linear feet of 8-in 10-in 12-in and 15-in of Sanitary Sewers

This scope of work includes closed circuit televising (CCTV) of the collection systems From Dickens Dr to Goldsmith Dr. Those neighborhood the Sewer Mains runs Mostly in the rear yard easements. See Outlined Area in Red.

Asking \$87,790.00 for Budgeted Sewer funds from 720.736.5365 and appropriating for this continuing project.

EMH&T is Asking for 87,790.00 to fund this project.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

AGREEMENT WITH EMH&T FOR THE ENGINEERING AND MANAGEMENT OF THE 2022 SEWER LINE CCTV, MANHOLE INSPECTIONS AND CLEANING PROJECT

WHEREAS, EMH&T Infratechnologies Division will perform internal pipe inspection via closed circuit televising (CCTV) on approximately 18,400 linear feet of eight inch, ten inch, twelve inch and fifteen inch of sanitary sewer pipe; and

WHEREAS, the scope of work will also include televising the collection systems in the neighborhood from Dickens Drive to Goldsmith Drive regarding a general review of rear yard easements; and

WHEREAS, \$87,790.00 is available from account 720.736.5365 Utility Line Repair/Maintenance to fund this project, which was approved as part of the 2022 Budget; and

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with EMH&T for preliminary engineering and management of sewer line televising, manhole inspections and cleaning.

SECTION 2. That \$87,790.00 is available from account 720.736.5365 utility Line Repair/Maintenance to fund this project, which was approved as part of the 2022 Budget.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.



February 1, 2022

Mr. Paul Hellman
 Water/Wastewater Superintendent
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, Ohio 43068

**Subject: Sanitary Sewer CCTV Investigation and Analysis
 Proposal for Engineering Services**

Dear Mr. Hellman:

EMH&T is pleased to submit our proposal for the 2022 Sanitary Sewer CCTV Investigation and Analysis project. This project will assist the City in meeting its obligations under the Ohio EPA Directors Findings and Orders to clean and inspect the City's sewer system annually. This scope of work includes closed circuit televising (CCTV) of the collection system in the Ludlow neighborhood (8-15" diameter) that runs mostly in rear yard easements. Please refer to Figure 1 for a schematic of the proposed study area. The project will include the CCTV inspection and evaluation in accordance with Pipeline Assessment Certification Program (PACP) standards and a summary memo with recommendations for rehabilitation of the sewers where warranted.



Figure 1: Study Area (Red Outline)

SCOPE OF SERVICES

EMH&T will provide CCTV data collection and data analysis for the above referenced improvements to include the following tasks:

CCTV Inspection: CCTV inspection will be conducted in accordance with PACP standards. The information recorded in the CCTV inspections will be provided to Reynoldsburg on one flash drive along with one hard copy of the PACP format reporting with itemization of the observed defects. The pricing below is based on the following assumptions:

1. Manholes are assumed accessible to cleaning and inspection equipment. City crews will be available to provide access to manholes as needed.
2. Does not include bypass pumping. We understand the CCTV inspection may have to be completed during off peak hours.
3. Manhole lids assumed not to be welded shut and no restrictions to man-entry.
4. MACP inspection of manholes is not included. CCTV operator will pan around the interior of each manhole during the inspection.
5. Debris to be disposed of at wastewater treatment facility. No contingency for hazardous waste.
6. It is unlikely that maintenance of traffic will be required because these sewers are located in a residential area. However, if the need for maintenance of traffic arises, we will request assistance from the City's Street Department.
7. Two copies of CCTV logs and DVD's will be provided to the City upon conclusion of the project.
8. We have included hourly rate for cleaning/root removal as a project contingency.

CCTV Review and Analysis: The CCTV and PACP information will be reviewed and recommendations for improvement will be made where necessary. Recommendations for emergency repairs will be made upon discovery on a case-by-case basis via email. Recommendations for routine repairs will be made at the conclusion of the project in the format of a memo with exhibits depicting the recommended improvements. The pricing below is based on the following assumptions.

1. Review CCTV for approximately 18,400 linear feet of sanitary sewer.
2. Establish rehabilitation and replacement recommendations to correct the significant or critical defects, summarized in a memo with exhibits.
3. Develop cost estimates for the improvements recommended in the memo. Cost estimates will not include the cost of emergency repairs recommended during the course of the project.
4. Update the City's Sanitary Sewer Capital Improvement Plan exhibit and cost summary tables to incorporate new findings and recommendations.
5. Two hard copies of memo, exhibits, and cost estimates will be delivered to the City along with electronic (pdf) files on a disk.

EXCLUSIONS:

This project scope does not include:

1. Detailed construction plans for repairs
2. MACP manhole inspections

SCHEDULE

We will coordinate a start date and schedule upon receipt of Authorization to Proceed from the City of Reynoldsburg. We will coordinate with the City of the start of this project.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the total shown below without prior authorization from the City. Invoices will be submitted monthly based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Base Services	Fee
1. System Characterization and Management	\$5,390.00
2. CCTV Field Investigations	\$66,800.00
a. CCTV and Regular Cleaning for 8-in to 15-in Sewer (18,400 @ \$2.00/LF)	(\$36,800.00)
b. Cleaning and Root Cutting (Contingency Item, 120 Hours @ \$250.00/Hr)	(\$30,000.00)
Data Analysis and Reporting	\$15,600.00
Base Services Fee	\$87,790.00

If this description and estimated fee meet with your approval, please authorize with your signature below. In your response / authorization, please indicate whether you intend to include the additional GIS services. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,
EMH&T, INC.

Ryan M. Andrews, PE

Copy: Mr. William Dorman, Director of Public Service

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

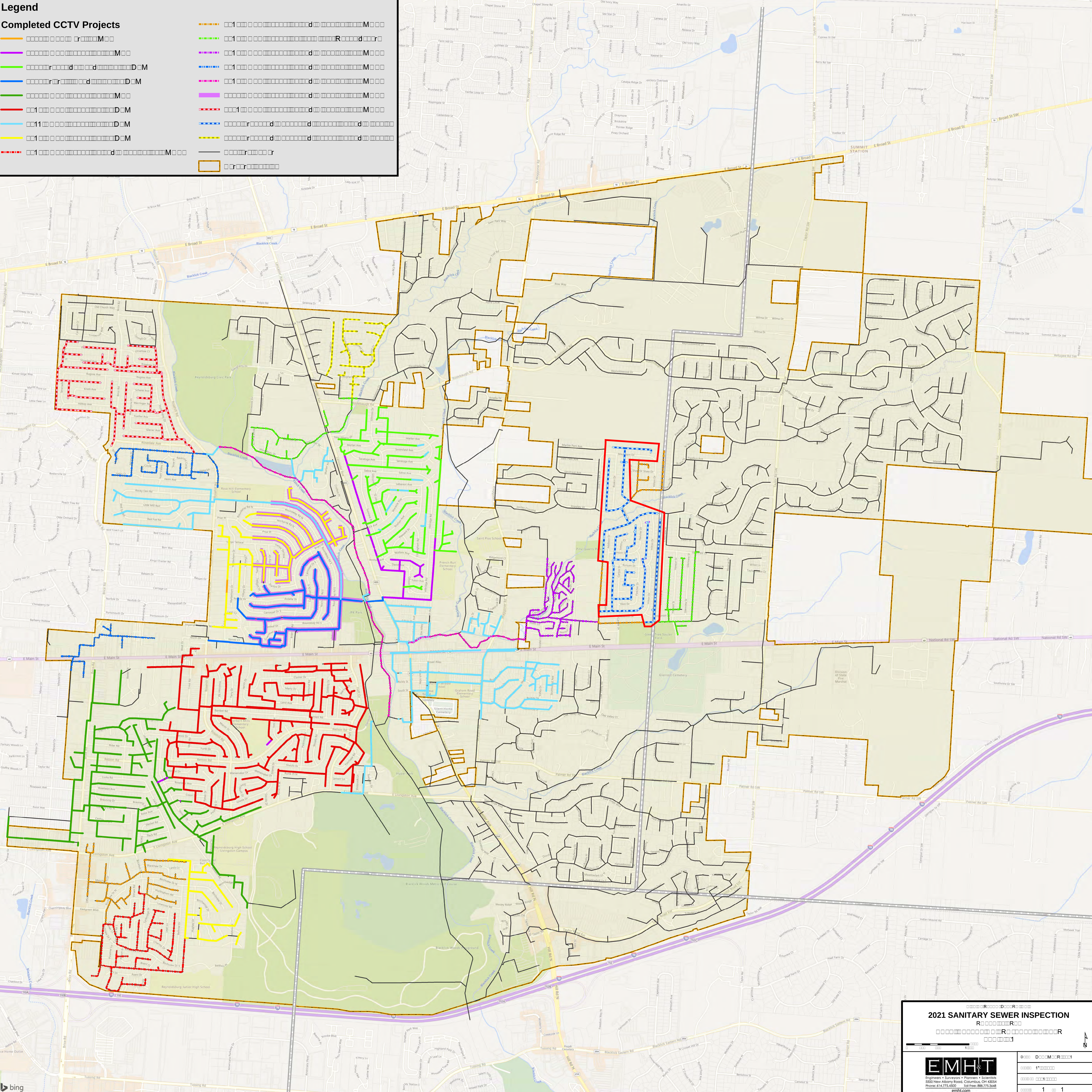
Print Name

Attachment: Proposal-2022 CCTV Support (2022 EMH&T Sewer CCTV & Cleaning)

Legend

Completed CCTV Projects

- Orange line: 10' to 15' diameter manhole
- Purple line: 18" to 24" diameter manhole
- Green line: 30" to 36" diameter manhole
- Blue line: 42" to 48" diameter manhole
- Dark green line: 54" to 60" diameter manhole
- Red line: 72" to 78" diameter manhole
- Light blue line: 90" to 96" diameter manhole
- Yellow line: 108" to 114" diameter manhole
- Red dashed line: 126" to 132" diameter manhole
- Orange dashed line: 150" to 156" diameter manhole
- Green dashed line: 180" to 186" diameter manhole
- Purple dashed line: 210" to 216" diameter manhole
- Blue dashed line: 240" to 246" diameter manhole
- Dark green dashed line: 270" to 276" diameter manhole
- Red dashed line: 300" to 306" diameter manhole
- Light blue dashed line: 330" to 336" diameter manhole
- Yellow dashed line: 360" to 366" diameter manhole
- Black line: 390" to 396" diameter manhole
- Orange outline: 420" to 426" diameter manhole



2021 SANITARY SEWER INSPECTION

REYNOLDSBURG, OHIO

0 100 200 300 400 500 600 700 800 900 1000

1" = 100'

EMH&T

Engineers • Surveyors • Planners • Scientists
5850 New Albany Road, Columbus, OH 43254
Phone: 614.775.4500 Toll Free: 888.775.3446
emht.com

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Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST****DATE: February 28, 2022****TO: Public Service and Transportation Committee****RE: Zoning, Building and Development Fee Schedule Update**

Approval:

Completed Joe Begeny	Pending Chris Shook	Stephen Cicak
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AN ORDINANCE TO AMEND CHAPTER 1305 PERMITS AND FEES, SECTION 1305.01 FEE SCHEDULE OF THE CODIFIED ORDINANCES FOR THE CITY OF REYNOLDSBURG

WHEREAS, the City's fee schedules were recently updated in December, 2021 through Ordinance 159-2021; and

WHEREAS, the City's newly hired Chief Building Official (CBO) and Planning and Zoning Administrator have determined that a few of the fees need to be adjusted to align with current building standards, as well as the City's recently revised Planning and Zoning Code.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Section 1305.01 Fee Schedule of Chapter 1305 Permits and Fees of the Codified Ordinances for the City of Reynoldsburg be and is hereby amended:

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

See Exhibit "A" attached hereto and incorporated herein

SECTION 2. This Ordinance is hereby adopted by Council and shall be in effect thirty days following the signature by the Mayor.

1305.01 FEE SCHEDULE

(a) Note. The fees listed below do not include the State of Ohio one percent (1%) fee for residential or the State of Ohio three percent (3%) fee for commercial.

(b) All permits for work regulated by the Residential Code of Ohio Ohio Building Code, Reynoldsburg Zoning Code and Engineering.

(c) Zoning Fees

ZONING CERTIFICATE

Residential (Sheds, Decks, Swimming Pools, Driveway Modifications, <u>Home Occupation Permit</u>)	\$50 <u>\$100</u>
Non-Residential (Building/Site Modification, Accessory Structure)	\$80 <u>\$150</u>
Fence Permit	\$35 <u>\$50</u>
Non-Residential/Home Occupation Permit	<u>\$80</u>

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TEMPORARY ZONING CERTIFICATE

Temporary Special Land Use Permit	\$50
Temporary Portable Storage Unit*	\$30 Residential \$100 Non-Residential
*Permit needed only if the unit stays longer than 7 days	

ZONING SIGN PERMIT

New Sign	\$100
Face Replacement In Existing Sign	\$35

CONDITIONAL USE PERMIT

Conditional Use Permit	\$350
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VARIANCE

Residential	\$200
Non-Residential	\$450

CERTIFICATE OF APPROPRIATENESS

Certificate of Appropriateness	\$200
New Building	\$400
Exterior Modifications	\$200
Comprehensive Sign Package	\$150
Single Sign Change	\$75

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SUBDIVISIONS

Preliminary Plat	\$750 plus \$50 per lot
Final Plat	\$500
Subdivision w/o Plat (Lot Split)	\$200 Residential \$250 Non-Residential
Plat Modification/Vacation	\$500

DISTRICT CHANGE (REZONING)

Residential District Change	\$750
Non-Residential District Change	\$1000
Amendment of Development Plan or Text	\$500

SITE PLAN REVIEW

Major Site Plan	\$500
Engineers Staff Report	Determined By the City Engineer
Minor Site Plan	\$250
Residential Site Plan	\$50
Traffic Access Study	\$1000 Deposit
Traffic Impact Study	\$4000 Deposit

MISCELLANEOUS PLANNING AND ZONING CODE FEES

Requests for Additional Public Meetings	\$250 per meeting
Zoning Verification Letter	\$50
Zoning Map Fee	\$5
Special Flood Hazard Area Development	\$80 per hour or Review fee set by the contracted plan reviewer

(d) Plot-Grade-Utility Fees

PLOT-GRADE-UTILITY PLAN REVIEW

Plot-Grade-Utility Plan Review	\$1500 Minimum or as determined by the fee schedule or city engineer
Storm Water Management Report	\$500 if small than 5 acres \$2250 if larger than 5 acres
Utilities Study	Determined by the city engineer
Residential Development	\$325 per sheet
Commercial Development	\$325 per sheet
GIS	\$187.50 per sheet
Plan Changes	\$225
Floodplain Permit	\$750 Residential \$1500 Non-Residential
Additional Meetings	\$250 per meeting

SMALL CELL WIRELESS PERMITS

New Small Cell Wireless Permit	\$250 per unit
City Pole Attachment Fee	\$200 Per Unit/Annually

(e) Residential Building Fees

~~RESIDENTIAL PLAN REVIEW FEES (performed in-house)~~

New Single Family Dwelling (initial review and 1 re-submittal)	\$75
New Two or Three Family Dwellings (initial review and 1 re-submittal)	\$50 Per Unit
Alterations, Additions, and Accessory Structures (initial review and 1 re-submittal)	\$40
Plan Revision	\$85

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RESIDENTIAL PLAN REVIEW FEES (contracted plan reviewer)

One, Two, or Three Family Dwellings	Review fee charged set by the contracted plan reviewer plus a \$20.00 processing fee
Alterations, Additions, and Accessory Structures	Review fee charged set by the contracted plan reviewer plus a \$20.00 processing fee

RESIDENTIAL PLAN REVIEW FEES (In-House Reviewer)

One, Two, or Three Family Dwellings	\$160 Per Sheet Unit
Alterations, Additions, and Accessory Structures	\$85 Per Sheet Unit

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RESIDENTIAL BUILDING PERMIT FEES

New structures (One, Two, or Three Family Dwellings)	\$250 \$300 plus \$8 per 100 sq. ft. of gross space per resident
Additions, Garages, and Accessory Structures	\$75 plus \$8 per 100 sq. ft.
Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes	\$75 plus \$7 per 100 sq. ft.
Decks	\$75
Minor Building work *	\$50 \$75
Demolition permits	\$100 Per Building

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RESIDENTIAL ELECTRICAL PERMIT FEES

New electrical (One, Two, or Three Family Dwellings, Room Additions, Garage, and Accessory Structures)	\$50 plus \$4 per 100 sq. ft.
Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes	\$50 plus \$3 per 100 sq. ft.
Electrical Service Upgrades, Temporary Electrical, Generators	\$75 Per Unit
Minor Electrical Work*	\$50, \$75

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RESIDENTIAL HVAC PERMIT FEES

New HVAC (One, Two, or Three Family Dwellings, Room Additions, Garage, and Accessory Structures)	\$50 plus \$4 per 100 sq. ft.
Alterations, Renovations, Screened/Enclosed Porches, Basement Finishes	\$50 plus \$3 per 100 sq. ft.
Replacement of Furnace, A/C, Heat Pump, Air <u>Handler</u> , Ventilation or Water Heater <u>(retro-fit)</u>	\$75 per unit
Gas Piping	\$65 Per Line
Fire place	\$50 Per Unit
Minor HVAC Work*	\$50, \$75

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MISCELLANEOUS RESIDENTIAL FEES

Certificate of occupancy	\$100
Partial, Temporary Certificate of Occupancy	\$125
Building Inspections Card Replacement	\$50
Inspection fee	\$100
Re-Inspection fee	\$125
Special inspections (inspections required/requested other than regular business hours)	\$150 per hour
Extension of permit (which has expired for 180 days or less)	Half the original permit fee
Work started without permit	Twice the original permit fee
Industrialized units, Pre-Fabricated assemblies, relocated building(s)	\$150 per unit/building

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Temporary/construction office trailer	\$75 per trailer
Antenna Tower/ Satellite Dish over 8 feet in height	\$50 \$75

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Permits for new buildings, additions/alterations to existing buildings shall be issued to include only the work shown on the approved plans or specifications.

**A non-refundable residential application deposit in the amount of one hundred dollars (\$100.00) is required at the time of the application submittal. The deposit will be applied, toward the plan examination and permit fees at the time of issuance.

(f) Commercial Building Fees

COMMERCIAL PLAN REVIEW FEES (contracted plan reviewer)

All buildings, Accessories structures and Residential Structures above three (3) family covered by the Ohio Building code	Review fee charged set by the contracted plan reviewer plus a \$75.00 processing fee
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COMMERCIAL PLAN REVIEW FEES (In-House Reviewer)

All buildings, Accessories structures and Residential Structures above three (3) family covered by the Ohio Building code.	\$100 \$80 per Hour
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COMMERCIAL BUILDING PERMIT FEES

New shell buildings	\$200 plus \$4 per 100 sq. ft.
New structures with finished interiors and additions	\$200 plus \$7 per 100 sq. ft.
Alterations, Renovations, and Tenant Finishes	\$200 plus \$4 per 100 sq. ft.
Decks	\$130
Demolition permit	\$150 \$200 per building
Tents (regulated by the Ohio building code)	\$50 for the first tent, \$25 for each additional tent
Minor work*	\$75 \$150

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COMMERCIAL ELECTRICAL PERMIT FEES

New electrical shell buildings	\$100 plus \$3 per 100 sq. ft.
New electrical with finished Interiors/Additions	\$100 plus \$5 per 100 sq. ft.
Electrical Alterations, Renovations, and Tenant Finishes	\$100 plus \$3 per 100 sq. ft.
Low Voltage Permit	\$75 plus \$2 per 100 sq. ft.
Electrical Service Upgrade, Temporary Electric, Generators	\$75 \$150 per unit
Electrical pole-based lighting	\$100 plus \$25 per pole
Minor electrical work*	\$75 \$150

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COMMERCIAL HVAC PERMIT FEES

New HVAC shell buildings	\$100 plus \$3 per 100 sq. ft.
New HVAC with finished interiors/additions	\$100 plus \$5 per 100 sq. ft.
HVAC alterations, renovations, and tenant finishes	\$100 plus \$3 per 100 sq. ft.
Replacement of furnace, A/C, Heat pump, Air handler, Ventilation, cooling systems, Boilers or Water Heaters	\$150 per unit
Kitchen exhaust hood, refrigeration, or walk-in coolers	\$125 per unit
Gas piping	\$100 per line
Fireplace	\$50 per unit
Minor HVAC work*	\$75 \$150

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COMMERCIAL SWIMMING POOL PERMIT FEES

Pools (in-ground or above ground)	\$225
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FIRE SUPPRESSION PERMIT FEES

New fire suppression shell buildings	\$100 plus \$2 per 100 sq. ft.
New Fire suppression with finished interiors/additions	\$100 plus \$3 per 100 sq. ft.
Fire suppression alterations, renovations, and tenant finishes	\$100 plus \$2 per 100 sq. ft.
Kitchen hood suppression system	\$150 per hood
Minor fire suppression work*	\$75 \$150

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FIRE ALARM PERMIT FEES

New Fire alarm shell buildings	\$100 plus \$2 per 100 sq. ft.
New fire alarm with finished interiors/ additions	\$100 plus \$3 per 100 sq. ft.+
Fire alarm alterations, renovations, and tenant finishes	\$100 plus \$2 per 100 sq. ft.
Minor Fire Alarm Work*	\$75 \$150

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COMMERCIAL SIGN PERMIT FEES

Wall Signs, Projected Signs, Awning/Canopy, Ground sign or Pole	\$100 each
Ground sign or Pole	\$75 each

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MISCELLANEOUS COMMERCIAL FEES

Certificate of occupancy	\$100
Partial, Temporary Certificate of Occupancy	\$175
Building Inspections Card Replacement	\$50
Inspection fee	\$100
Re-Inspection fee	\$125
Special inspections (inspections required/requested other than regular business hours)	\$150 per hour with a minimum of three (3) hours
Extension of permit (which has expired for 180 days or less)	Half of the original permit fee
Work started without permit	Twice the original permit fee
Industrialized units, Pre-Fabricated assemblies, relocated building(s)	\$150 per unit/building
Temporary/construction office trailer	\$75, \$150
New Communication tower	\$1500
Communication tower modification	\$500

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*Consultation with the Building Division is required to determine minor work.
(Ord. 60-17. Passed 6-12-17; Ord. 117-17. Passed 10-23-17.)

**A non-refundable application deposit is required in the amount of two hundred dollars (\$200.00) at the time of the application submittal. The deposit will be applied toward plan examination and permit fees at the time of issuance.

1305.06 CERTIFICATE OF OCCUPANCY.

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~~—(a) No new building, or structure shall be used or occupied and **no change in the existing type of occupancy classification of a building or portion** thereof shall be made until the Chief Building Official has issued a certificate of occupancy.~~

~~—(b) A separate certificate of occupancy shall be required for each certified address.~~

1305.06 CERTIFICATE OF OCCUPANCY.

(a) No new building, or structure shall be used or occupied and **no change of occupancy as defined in the Ohio Building Code** thereof shall be made until the Chief Building Official has issued a certificate of occupancy. **This includes any new business moving into a vacant building or space, changes in existing occupancy causing increase in life and fire risk, and change of ownership in an existing occupancy.**

(b) A separate certificate of occupancy shall be required for each certified address.

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST****DATE: February 28, 2022****TO: Public Service and Transportation Committee****RE: Annual Agreement with EMH&T for GIS Support for 2022**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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EMH&T has developed, updated and maintained the City's GIS database, which is now hosted on the cloud through Amazon Web Services:

EMH&T will continue to manage the following tasks relating to the City's GIS system for the City in 2022:

Task 1: Hosting and Support

Task 2: Layer (shape files) Updates and Maintenance

Task 3: Mapping and Review

EMH&T's proposal for these services is \$37,800.00 (total appropriation) to be unappropriated from the following accounts accordingly:

44% from account 110.448.5339 (Miscellaneous Contract Services, Service)

14% from account 260.268.5339 (Miscellaneous Contract Services, Street)

14% from account 710.735.5339 (Miscellaneous Contract Services, Water)

14% from account 720.736.5339 (Miscellaneous Contract Services, Wastewater)

Service Department

Bill Dorman

7232 E. Main Street

Reynoldsburg OH 43068

Phone

14% from account 740.737.5339 (Miscellaneous Contract Services, Stormwater)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL AGREEMENT WITH EMH&T FOR GEOGRAPHICAL INFORMATION SYSTEMS (GIS) MAINTENANCE AND SUPPORT FOR 2022

WHEREAS, EMH&T has developed, updated, and maintained the City's GIS database, which is now hosted in the cloud through Amazon Web Services; and

WHEREAS, EMH&T will continue to manage the following tasks relating to the City's GIS system for 2022, hosting and support, layer (shape files) updates, maintenance, mapping, and review; and

WHEREAS, the EMH&T proposal for these services is \$37,800.00 and was included in the 2022 Budget.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T for GIS service maintenance and support.

SECTION 2. That to fund the project referred to in Section 1, an amount of \$37,800.00 and was included in the 2022 Budget of the following accounts.

44% from account 110.448.5339 (Miscellaneous Contract Services Service)

14% from account 260.268.5339 (Miscellaneous Contract Services Street)

14% from account 710.735.5339 (Miscellaneous Contract Services Water)

14% from account 720.736.5339 (Miscellaneous Contract Services Wastewater)

14% from account 740.737.5339 (Miscellaneous Contract Services Stormwater)

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



November 1, 2021

Mr. William Dorman, Director
City of Reynoldsburg Public Service Department
7232 East Main Street
Reynoldsburg, OH 43068

SUBJECT: Proposal for 2022 GIS Services

Dear Mr. Dorman,

In continuation of our services for the City, EMH&T proposes to provide GIS Services for 2022. The services cover three distinct task areas which are summarized as follows and detailed in the remainder of this document:

- Task 1: Hosting and Support
- Task 2: Layer Updates and Maintenance
- Task 3: Mapping and Review

SCOPE OF SERVICES

Task 1: Hosting and Support

The Web GIS has proven itself to be mission critical for the City and has become central to operations and decision making. In addition, the City has committed to implementing the Work Order Center (WOC). EMH&T will provide the necessary servers, storage, software, bandwidth and expertise to keep these applications available and functioning. Required storage has increased in this round due to the addition of the CCTV data.

This proposal is dependent on the City maintaining their support for the ArcGIS for Server (now renamed ArcGIS Enterprise) software with ESRI directly as well as maintaining the URL domain presence for the GIS and WOC. The availability of the hosted system is dependent on the availability of Amazon AWS resources which have proven to be very reliable. Downtime of the hosted systems due to AWS failures is beyond the control of EMH&T, but we will ensure that AWS charges are not issued during extended periods (1 day or more) of unavailability.

The City owns a city site license for the GIS and WOC as well as all data within those applications. However, special requests for system data outside of the available forms and reports may result in separate proposals for services.

Task 2: Layer Updates and Maintenance

This task relates to the on-going update and maintenance of the data layers powering the Web GIS system that is being hosted by EMH&T for the City and any web services GIS layers required for the City's other

enterprise systems. There are now more than 25 layers included in the GIS. EMH&T proposes to maintain and update the layers through the calendar year. Work involved in this task will fall within the following two categories:

City Layers: EMH&T will perform updates necessary based on Council action or new construction. EMH&T will accomplish this work based on plans being provided by the City. Plans to utilize in updates would include development plans, annexations, zonings and plans for other projects that do not have associated GIS maintenance budget. Permit records will also be utilized for updates, as provided.

Base Map: Updated base information will be integrated into the City GIS layers as it is made available from the relevant County Auditor GIS's on a quarterly basis.

As information is updated it will be loaded and configured in the web GIS, while that is hosted by EMH&T.

Task 3: Mapping and Review

EMH&T will provide services for address, annexation and zoning map production. EMH&T will also provide Liquor Control Board review services.

FEE AND SCHEDULE

EMH&T proposes to provide the above services for Thirty-Eight Thousand Dollars (\$38,000) including expenses and according to the following task breakdown:

Task	Description	Fee	Invoice Method
1	Hosting and Support	\$22,800	Lump sum, invoiced monthly
2	Layer Updates and Maintenance	\$12,000	Hourly, Not-to-exceed
3	Mapping and Review	\$3,000	Hourly, Not-to-exceed
Total		\$37,800	

Invoices will be submitted monthly based on progress. This agreement covers services for the 2022 calendar year.

Terms and Conditions of Professional Service

The attached "Terms and Conditions of Professional Service" shall be considered a part of this proposal, and is incorporated in full into this proposal. Unless expressly modified by the parties in writing, this proposal and the accompanying Terms and Conditions of Professional Service shall constitute the final agreement of the parties. By signing this proposal, you are affirming that you have received and reviewed EMH&T's Terms and Conditions of Professional Service, and agree to be bound by the terms and conditions stated therein.

We look forward to working with you in the successful completion of this project. If you should have any questions or require additional information, please do not hesitate to call me at (614) 775-4280 or email

me at dmair@emht.com. If this description and estimated budget meets with your approval, please signify with your signature below.

Respectfully submitted,
EVANS, MECHWART, HAMBLETON & TILTON, INC.



Derek M. Mair, MISM
Director of Geospatial Solutions

Acceptance and Authorization to Proceed:

William Dorman
Director
City of Reynoldsburg, Ohio

Date

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Public Service and Transportation Committee

RE: Annual Agreement with EMH&T for Web GIS
Upgrade/Enhancements (2022)

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Whereas; EMH&T has developed, updated and maintained the City's GIS database, which is now hosted on the cloud through Amazon Web Services:

Whereas: EMH&T will continue to manage the following tasks relating to the City's GIS system for the City in 2022:

Task 1: Date Management

Task 2: Core Application Configuration

Task 3: City-Specific Customizations

Task 4: Deployment and Configuration

EMH&T's proposal for these services is \$23,380.00 (total appropriation) to be unappropriated from the following accounts accordingly:

44% from account 110.448.5339 (Miscellaneous Contract Services, Service)

14% from account 260.268.5339 (Miscellaneous Contract Services, Street)

Service Department

Bill Dorman

7232 E. Main Street

Reynoldsburg OH 43068

Phone

14% from account 710.735.5339 (Miscellaneous Contract Services, Water)

14% from account 720.736.5339 (Miscellaneous Contract Services, Wastewater)

14% from account 740.737.5339 (Miscellaneous Contract Services, Stormwater)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANNUAL AGREEMENT WITH EMH&T FOR WEB GEOGRAPHICAL INFORMATION SYSTEMS (GIS) UPGRADES/ENHANCEMENTS (2022)

WHEREAS: EMH&T has developed, updated, and maintained the City's GIS database, which is now hosted on the cloud through Amazon Web Services; and

WHEREAS: EMH&T will continue to manage the following tasks relating to the City's GIS system for the City in 2022: hosting and support, layer (shape files) updates and maintenance, and mapping and review.

WHEREAS: EMH&T's proposal for these services is \$\$23,380.00 and was included in the 2022 Budget.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T for GIS service maintenance and support.

SECTION 2. That to fund the project referred to in Section 1, an amount of \$23,380.00 was included in the 2022 Budgets of the following accounts.

44% from account 110.448.5339 (Miscellaneous Contract Services Service)

14% from account 260.268.5339 (Miscellaneous Contract Services Street)

14% from account 710.735.5339 (Miscellaneous Contract Services Water)

14% from account 720.736.5339 (Miscellaneous Contract Services Wastewater)

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

14% from account 740.737.5339 (Miscellaneous Contract Services Stormwater)

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.



November 1, 2021

Mr. William Dorman, Director
City of Reynoldsburg Public Service Department
7232 East Main Street
Reynoldsburg, OH 43068

SUBJECT: Proposal for Web GIS Upgrade / Enhancement

Dear William,

The City currently has an operating Web GIS based on ESRI technology. That system (Web GIS version 1) was implemented with the assistance of EMH&T and customized for the City's needs. Since that time, EMH&T has upgraded the application to Web GIS version 4. This is an upgraded application that provides convenient access to key GIS layers and information as well as makes available tools for management. Important in its development is that it is built using ESRI's latest technology which provides a state-of-the-art foundation for enhancement, customization, and integration.

The core features in the basic Web GIS v4 are listed at the end of this proposal. The City has requested some additional services related to 1) data management; and 2) custom features that are also proposed for implementation. EMH&T is pleased to provide this proposal for professional services to deploy the Web GIS upgrade and the associated services.

SCOPE OF SERVICES

EMH&T will work with the City to fully deploy the Web GIS v4 including associated data management as well as migrating City-specific customizations. The remainder of this section presents the details of those components and the tasks to address them.

Task 1 - Data Management

There are a number of data management tasks that will be performed to take advantage of new functions within the Web GIS as well as new data collected by and / or for the City. This task is included to complete those.

Security: The Web GIS v4 application is built to use service-oriented architecture where the GIS server publishes services for consumption within the application framework. Presently, the services are not secured. EMH&T will work with the City to implement secured services publishing.

Identifiers: The upgraded application gives direct access to all of the published GIS feature classes. Presently, some of those infrastructure feature classes have unique identifiers while others don't. EMH&T will recommend and then populate FACILITY ID's within each infrastructure feature class. This will aid in long-term tracking of assets and support integration with other applications.

New Data: Since the deployment of the initial application, the City has determined that additional infrastructure layers are desirable. This includes street signs, and signals. Some of these already have

data collected. EMH&T will work with the City to configure enterprise geodatabase data models for each of these datasets and load existing digital data including, if available, photos as attachments.

Attachments: The new application natively displays available attachments to include photos, etc. using the identify tool. EMH&T will enable attachments for infrastructure feature classes and help to migrate associated photos. Plan references will still be accessible by hyperlink.

Task 2 - Core Application Configuration

EMH&T will configure the Web GIS referencing City information, layers, and layout details. This will include all of the application functions shown at the end of this proposal and will include the layers currently configured as well as the improvements included within Task 1.

EMH&T and the City will need to decide on specific details related to layers. This includes display symbols, groupings, default display, etc. Some of the layers within the service-oriented architecture are published as “copied to the server”, while others are referencing enterprise geodatabase layers which immediately show updates. These configurations are not going to change with this project.

Task 3 - City-Specific Customizations

With the vast array of functions within the Web GIS v4, the need for customization beyond that is usually relatively limited. For the City of Reynoldsburg, we intend to make available the plan hyperlinks, the bridge inventory, plot / grade / utility plans, and the permits. These will be implemented in a similar fashion to the existing Web GIS.

Task 4 - Deployment and Configuration

In preparation for this task, EMH&T will upgrade the server platform components to include ArcGIS Server, SQL Server, and the Windows server operating system. This is a critical path item for this task.

After review and acceptance of all of the migrated functionality, EMH&T will deploy the draft application for hands-on testing. This will be deployed in a testing environment with the current GIS and the new GIS running concurrently. After a two-week period of review and testing by the City, EMH&T will address any remaining comments and deploy the final application, which will indicate completion of the project. Ongoing support will continue to be provided under our separate agreement. EMH&T will provide user documentation.

FEE AND SCHEDULE

EMH&T proposes to complete the listed scope of services for a fee not to exceed \$22,380 (Twenty-Three Thousand Three Hundred Eighty Dollars) according to the following breakdown:

TASK	FEE
Task 1 – Data Management	\$4,010
Task 2 – Core Application Configuration	\$12,840
Task 3 – City-Specific Customizations	\$3,040
<u>Task 4 – Deployment and Configuration</u>	<u>\$3,490</u>
TOTAL FEE	\$23,380

Invoices will be submitted monthly based on the progress of the work and are payable upon receipt. We anticipate completing the project within three (3) months from notice to proceed.

We look forward to working with you in the deployment of this valuable upgrade. If you should have any questions or require additional information, please do not hesitate to call me at (614) 775-4280 or email me at dmair@emht.com. If this proposal scope of services, fee and schedule meets with your approval, please signify your acceptance with your signature below.

Respectfully submitted,
EVANS, MECHWART, HAMBLETON & TILTON, INC.



Derek M. Mair, MISM
Director of Geospatial Solutions

Acceptance and Authorization to Proceed:

William Dorman
Director
City of Reynoldsburg, Ohio

Date

Web GIS version 4 – Functions

1. Security – Control access to the system or layer groups by account roles. Encrypted passwords for authentication.
2. Search – Search by address, intersection, or infrastructure asset ID using publicly-accessible resources
3. Toggles – Control display of key layers and imagery by simple toggles prominently presented
4. View Control – Home / zoom in / out / previous / next / window / pan
5. Overview Window – Display overview map and control view area by dragging frame
6. Coordinates – Presents cursor coordinates for display on panel. Settings provide ability to change coordinate system or turn off display
7. Layer Control - The user can use this panel to control the display of each layer individually or by layer grouping.
8. Layer Legend – Presents legend to user of features within the current display
9. Identify – Show attributes of selected feature
 - a. Settings provided to hide empty / null fields and limit selection to specific layer groups
 - b. Settings provide the control over showing / hiding particular fields for any layer
 - c. Displays attachments when provided by the layer service
10. Identify – Improved to provide access to advanced functionality
 - a. Link to other documents (e.g. inspections) as made available
 - b. Parcels – Link to county auditor’s website for up-to-date information
 - c. Permits select attribute edits to specific features, by user role, when implemented
11. Location Tracking – System will locate user using GPS feed
12. Street View – Drag-able peg man to access additional views such as street view and birds-eye
13. Plan access – Hyperlink available for each asset that is linked
 - a. Integrates with Records Management System (RMS), when implemented, through Identify
14. Printing / plotting
 - a. Using numerous available templates
 - b. User-selected scale or map scale
 - c. Provide ability to add titles, dates, etc.
15. Drawings – Draw shapes and text assigning color and labels
 - a. Stored by machine / user for access on subsequent load
16. Measure – Measurement of distances and areas in various units
17. Reporting – Mailing list creation based on selected parcel
18. Bookmarks – Save user views for later review. The GIS administrator will be able to manage saved views that are accessible by all users.
19. Compare Imagery – As web services layers are available, the GIS can be configured to swipe between any two years of aerial photography for comparison purposes
20. Alerts – Provides quick access to reports associated with advanced features, when implemented
21. Web Services Layers – Configure access to layers for FEMA, NRCS, others as identified and available as WMS feature services
22. Responsive Design – Compatible with common desktop and mobile browsers and adapts layout to the available screen size

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Finance and Administration Committee

RE: Paid Family Leave for Chapter 160 Employees

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
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To put in place a policy for permanent Chapter 160 employee who works 30 hours or more that becomes parents of a newborn, adopted, or suffers the loss of their child through miscarriage or stillbirth, will be entitled to up to ten (10) weeks of paid leave. Employee will not be required to use, sick, vacation or comp time. Employees must follow the approval process in the City's Family Medical Leave policy in the Personnel Procedure Manual.

Leave entitlement is for both the father and mother for the birth, adoption or loss of stillborn child.

**AN ORDINANCE TO ESTABLISH SECTION 160.13 PAID FAMILY LEAVE OF THE
CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG**

WHEREAS, the City of Reynoldsburg does not currently offer paid parental leave to the parents of a newborn, adopted, or stillborn child; and

WHEREAS, without guaranteed paid family leave, parents of newborn, adopted, or stillborn children must often times take leave under the Family Medical Leave Act that is not paid, resulting in a loss of income to the family, and many times resulting in the employee returning to work sooner than is desirable for the health and stability of the parent, child, and family; and

Human Resources Dept.

Sandra Boller

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6868 Phone

WHEREAS, the lack of paid parental leave is often cited as one of the leading contributors to income disparity between men and women in the United States; and

WHEREAS, due to the lack of state or national laws requiring paid parental leave, many local governments, large corporations, and small businesses are developing their own laws and policies to extend paid parental leave to employees; and

WHEREAS, increasingly, employers are offering paid family leave without regard to gender, recognizing that all parents are important in the life of a child; and

WHEREAS, the City of Reynoldsburg and this Council have proposed extending paid family leave to employees of the City of Reynoldsburg in order to provide the parents of a newborn, adopted, or stillborn child adequate time to nurture, care for, recover, and develop the child, to ensure fair and equal compensation between employees and to keep the City of Reynoldsburg competitive at a time when other employers and municipalities are increasingly offering paid family leave to their employees; and

WHEREAS, any permanent Chapter 160 employee who works 30 hours or more who becomes parents of a newborn, adopted, or suffers the loss of their child through miscarriage or stillbirth, will be entitled to up to ten (10) weeks of paid leave. Employee will not be required to use, sick, vacation or comp time. Employees must follow the approval process in the City's Family Medical Leave policy in the Personnel Procedure Manual. As with the birth or adoption, in the event of a miscarriage or stillbirth, the attending physician will need to complete the Family Medical Leave documentation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Part One, Chapter 160 of the Codified Ordinances of the City of Reynoldsburg be and the same is hereby amended to add Section 160.13 "Paid Family Leave" to read as follows:

Human Resources Dept.**Sandra Boller****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6868 Phone**

SEE ATTACHED EXHIBIT A

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

SECTION 160.13. PAID FAMILY LEAVE

(a) For purposes of this Section, the following terms and definitions apply:

- (1) “Family and Medical Leave Act” or “FMLA” shall mean The Family and Medical Leave Act of 1993, 29 U.S.C. Section 2601 et seq.
- (2) “Parent” shall mean an employee who is (a) either a biological, adoptive, step- or foster father or mother of a child, or (b) providing day-to-day care and financial support for a child who does not receive care and support from a biological, adoptive, step- or foster father or mother.
- (3) “Paid parental leave” shall mean a two-week leave of absence for the purpose of a parent bonding with a newborn or with a newly adopted child in which the employee is compensated at 100 percent of his or her regular base rate of pay. Paid parental leave shall be in addition to, and not reduce, an employee’s balance of any other accrued paid leave provided to the employee by the City, including paid childbirth leave.
- (4) “Paid childbirth leave” shall mean a 10-week leave of absence in which a parent who gives birth shall be compensated at 100 percent of her regular, base rate of pay while recovering from childbirth. Paid childbirth leave shall be in addition to, and not reduce, an employee’s balance of any other accrued paid leave provided to the employee by the City, including paid parental leave.

- (b) All full-time and three-quarter time employees who have been employed with the City for 12 or more months shall be eligible to take paid parental leave one time in a 12-month period. Employees covered under a collective bargaining agreement are eligible for parental leave as negotiated and detailed in their respective contracts.
- (c) All full-time and three-quarter time employees who have been employed with the City for 12 or more months and who are parents who give birth are eligible to take childbirth leave one time in a 12- month period.
- (d) Paid parental leave and paid childbirth leave must be taken in one uninterrupted period of leave time and must be taken within 12 months following the birth or placement of a child for adoption or foster care.
- (e) Paid parental leave and paid childbirth leave shall run concurrently with Family Medical Leave Act leave and be counted against the amount of FMLA leave available to employees taking these benefits.
- (f) Whenever the birth or placement of a child for adoption or foster care is foreseen, the employee must provide the Director of Human Resources at least 30 days’ notice of his or her intention to take paid parental leave or paid childbirth leave.
- (g) An employee who would otherwise be eligible for paid parental leave pursuant to above,

whose child is stillborn or dies during the third trimester of pregnancy, is eligible for three (3) calendar weeks of paid parental leave following the date of death of the unborn or stillborn child. In the event the newly born or adopted child dies during the period of time that the employee is on paid parental leave, the employee shall be entitled to the full extent of the paid parental leave permitted above, and the paid parental leave shall not terminate due to the death of the child. All other provision of the paid parental leave granted pursuant to above shall apply.

- (h) If an employee is enrolled in group health insurance or other insurance benefits sponsored by the City, these benefits will continue as if the employee had not taken leave.
- (i) Paid parental leave and paid childbirth leave taken by an employee shall not be counted as time worked for the purposes of calculating overtime.
- (j) The Director of Human Resources shall promulgate a policy related to provision of medical documentation, adoption or foster documentation, intermittent leave, returning to work, confidentiality and any other relevant considerations not inconsistent with this Section or the Family and Medical Leave Act.

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone****ORDINANCE REQUEST****DATE: February 28, 2022****TO: Public Service and Transportation Committee****RE: Accept Spring Hill Farm Infrastructure Section 1**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak
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**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PUBLIC
INFRASTRUCTURE ASSOCIATED WITH SPRING HILL FARMS SECTION 1**

WHEREAS, M/I Homes of Central Ohio is the current owner/developer of the Spring Hill Farm subdivision; and

WHEREAS, that Section I of said subdivision has been plated and recorded with the Franklin County Auditor and the Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, that all public infrastructure associated with Section I has been constructed and inspected per the City's standards; and

WHEREAS, those items the owner/developer was unable to complete due to the time of year (cold temperatures) have been itemized and placed in a Performance Bond on file with the City to ensure completion by May 31, 2022.

Service Department**Bill Dorman****7232 E. Main Street****Reynoldsburg OH 43068****Phone**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to accept said infrastructure as follows which will be added to the City of Reynoldsburg's asset database:

SPRING HILL FARMS, SECTION I

Lane Miles: 1.05 miles (5,564 Linear Feet)

Linear Feet of Sanitary Sewer: 3,962

Linear Feet of Domestic Water: 2,948

Linear Feet of Stormsewer: 3,032

Street Lights: 19

Miscellaneous items including regulatory signage and posts.

SECTION 2. That a Performance Bond has been provided by M/I Homes of Central Ohio to the City of Reynoldsburg as described above in the amount of \$_____.

SECTION 3. That a one year Maintenance Bond has been provided by M/I Homes of Central Ohio to the City of Reynoldsburg in the amount of \$_____.

SECTION 4. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Public Safety, Law and Courts Committee

RE: Appropriating Unencumbered Balances from 2021 for the PD

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage:

In order to make these funds available for the Reynoldsburg Police Department.

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2021, IN VARIOUS POLICE SPECIAL REVENUE FUNDS, PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND DECLARING AN EMERGENCY

Section 1: That the unencumbered balances as of December 31, 2021, in various Police Special Revenue Funds be appropriated to the proper associated accounts in the following manner:

\$194,500.70 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5529 Miscellaneous Distributions Law Enforcement Fund.**

\$18,657.52 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5921 Immobilization Expenses Law Enforcement Fund.**

\$40,088.74 from the unappropriated Drug Enforcement Fund (291) be appropriated to **291.111.5529 Miscellaneous Distributions Drug Enforcement Fund.**

\$4376.00 from the unappropriated Safety Belt Program Fund (292) be appropriated to **292.111.5529 Miscellaneous Distributions Safety Belt Program Fund.**

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

\$20,229.19 from the unappropriated DUI/ Education/ Enforcement Fund (293) be appropriated to **293.111.5529 Miscellaneous Distributions DUI/Education/Enforcement Fund.**

\$152,044.91 from the unappropriated Federal Forfeiture Fund (294) be appropriated to **294.111.5529 Miscellaneous Distributions Federal Forfeiture Fund.**

\$57,121.76 from the unappropriated Law Enforcement Asst. Fund (295) be appropriated to **295.111.5529 Miscellaneous Distributions Law Enforcement Asst. Fund.**

Section 2. That any revenues received by the City for the various funds referred to in Section 1, during the year 2021 and 2022, shall be credited to the proper funds, to appropriate when requested by the Administration and approved by City Council.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Finance and Administration Committee

RE: Appropriate Unappropriated Recovery Court Fund

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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**Appropriate the 2021 Balance from the Unappropriated Recovery Court Fund (287)
\$38,223.10 to Account 287.000.5529**

**AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF
DECEMBER 31, 2021 FOR RECOVERY COURT FUNDS, PROVIDING THAT
REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND
DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1: That the unencumbered balances as of December 31, 2021, in various Recovery Court Funds be appropriated to the proper associated accounts in the following manner:

\$38,223.10 from the unappropriated Recovery Court Fund (287) be appropriate to account number 287.000.5529 Recovery Court Fund

Section 2. That any revenues received by the City for the fund referred to in Section 1, during the year 2022, shall be credited to the proper funds, to appropriate when requested by the Administration and approved by City Council.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

ORDINANCE REQUEST

DATE: **February 28, 2022**

TO: **Public Service and Transportation Committee**

RE: Contract for Street light Painting

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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SECTION 1. Request legislation for the Mayor to enter into contract with MARTIN PAINTING & CO. 2040 Longwood Ave. Grove City Ohio 43123

SECTION 2. That the price is not to exceed \$65,000 total with funds approved in the 2022 Budget coming from account #260-268-5339. The original quote was from the summer of 2021 of \$57,000. The additional amount of \$8,000, in an not to exceed amount, is to allow for the addition repairs or adding additional poles to paint.

I'm asking to waive competitive bidding for this contract.

No new appropriation is needed for this contract.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH MARTIN PAINTING & COATING CO. TO PAINT CITY LIGHT POLES AND
WAIVE COMPETITIVE BIDDING**

WHEREAS, the Street Department has determined that the current condition of the City streetlights needs maintenance to address faded paint and rust; and

WHEREAS, the City intends to contract with the sole contractor, Martin Painting & Coating Co.,

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

to repaint City streetlights in amount not to exceed \$65,000.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with Martin Painting & Coating Co. in an amount not to exceed \$65,000 for repainting City streetlight poles.

SECTION 2. That not to exceed \$65,000 be appropriated from the unappropriated account number 260.268.5339 Miscellaneous Contract Service as was included in the 2022 Budget.

SECTION 3. That competitive bidding be waived as Martin Painting & Coating Co. is the only contractor regionally available and able to provide the specific services to provide professional pole painting services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

martin

PAINTING & COATING CO.

2040 Longwood Avenue
Grove City, Ohio 43123
a suburb of Columbus

Phone 614.875.8733
Fax 614.875.6080
www.MartinPainting.com

Commercial Services

- Church Restorations
- Color Layout and Design
- Decorative Painting
- Metal Building Refinishing
- Painting and Wallcovering
- Wood Refinishing

Industrial Services

- Cleaning and Painting
- Crack Repair
- Degreasing
- Epoxy, Urethane and Non-skid Floors
- Lead Paint Abatement/Containment
- Sandblast, Waterblast, "Soft"blast
- Secondary Containment Systems
- Tank Coating and Lining

Specialty Services

- Fireproofing
- In-Shop Painting Facility
- Lead Paint Abatement
- Masonry Repairs
- Roof Coatings
- Swimming Pools
- Waterproofing

Qualified & Responsive To Your Needs

- Confined Space Entry Permitted
- Drug Free Work Force
- Full Time Safety & Environmental Officer
- Haz-com Compliant
- Lock-out Permitted
- Weekend, Shutdown, and Third Shift Crews



*Celebrating
"Over 55 Years of Excellence"*



TO: **Keith Kundtz** FROM: Ed Holycross
COMPANY: **City of Reynoldsburg** DATE: 7/21/2021
EMAIL: **KKundtz@ci.reynoldsburg.oh.us**

TOTAL PAGES: 1

Poles and Bollards

We are pleased to submit our proposal to provide the labor, material, tools, and equipment to prepare and paint (23) traffic light poles, (49) bell shaped bollards, (87) cobra head streetlight poles and (2) pedestrian crossing poles along Main Street as examined and discussed.

The scope of work includes:

1. Hand tool clean loose and peeling paint or rust, then wide down poles to remove dirt, dust or foreign matter.
2. Apply one coat of PPG Amerlock II epoxy primer.
3. Apply one coat of PPG Pitt Tech Plus semi-gloss (black).

Costs:

Traffic Light	\$ 984.00 each	\$ 22,632.00
Bell Shape Bollards	\$ 91.00 each	\$ 4,459.00
Cobra Head Streetlight	\$ 338.00 each	\$ 29,406.00
Pedestrian Crossing	\$ 132.00 each	\$ 264.00

Please note the following in the above proposal:

- We will use an arrow board and safety cones when on street.

Thank you for this opportunity to be of service. We look forward to working with you on this project. Please call me if you have any questions or need further information.

Sincerely,
Martin Painting & Coating Co.

Edward D. Holycross

Edward D. Holycross
(614) 578-7206

EdHolycross@MartinPainting.com

Attachment: Martin Painting (Contract for Streetlight Painting)

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

ORDINANCE REQUEST

DATE: **February 28, 2022**

TO: **Public Service and Transportation Committee**

RE: ODOT Salt Contract 2022-2023

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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This ordinance allows the Mayor to enter in to contract with ODOT for the 2022/2023 salt bid.

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT PURCHASING CONTRACT

WHEREAS, the City of Reynoldsburg, Franklin County (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the road salt contract; and

Street/Stormwater Department

Keith Kundtz

614-322-5800 Phone

d. The Political Subdivision hereby requests through this participation agrees to purchase Sodium Chloride (road salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov [<mailto:Contracts.Purchasing@dot.ohio.gov>](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, AND FAIRFIELD, STATE OF OHIO THAT:

SECTION 1. That the Mayor hereby is granted authority in the name of the City of Reynoldsburg to sign a contract with the Ohio Department of Transportation for the annual winter contract and providing that funding has been authorized in the budget.

SECTION 2. That the Mayor is hereby authorized to agree in the name of the City of Reynoldsburg to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3. That the Mayor is hereby authorized to agree in the name of the City of Reynoldsburg to directly pay vendors, under each such contract of the Ohio Department of Transportation, which the City of Reynoldsburg participates, for items it receives pursuant to the contract.

Street/Stormwater Department**Keith Kundtz****614-322-5800 Phone**

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Finance and Administration Committee

RE: Appropriate JEDD 1, 2, 3, 4, 7 Funds for Distribution

Approval:

Completed Joe Begeny	Skipped Chris Shook	Completed Stephen Cicak
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JEDD Administration - Non Emergency:

In order to make the distributions to all members of the JEDD agreements, the City of Reynoldsburg will need to increase our appropriations for anticipated distributions.

JEDD Administration - Non Emergency:

In order to make the distributions to all members of the JEDD Agreements, The City of Reynoldsburg will need to increase our appropriations for anticipated distributions.

Appropriate from the unappropriated JEDD fund as follows:

JEDD 1	941.000.5529	\$350,000
JEDD 2	942.000.5529	\$280,000
JEDD 3	943.000.5529	\$485,000
JEDD 4	944.000.5529	\$ 30,000
JEDD 7	947.000.5529	\$125,000

**AN ORDINANCE AUTHORIZING THE INCREASE OF APPROPRIATIONS FOR THE
VARIOUS CITY JEDD AGREEMENTS**

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

WHEREAS, the City of Reynoldsburg, Ohio has five various JEDD agreements that require distribution to several municipal and other collaborative entities; and

WHEREAS, it has been deemed necessary to appropriate additional funds to all five JEDD agreements in order to make necessary distributions to all members.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That JEDD 1, 2, 3, 4, and 7 require distribution of funds to all members associated with the JEDD agreements on a quarterly basis.

SECTION 2. That the following appropriations be made from the unappropriated JEDD funds as follows:

JEDD 1	941.000.5529	\$350,000
JEDD 2	942.000.5529	\$280,000
JEDD 3	943.000.5529	\$485,000
JEDD 4	944.000.5529	\$ 30,000
JEDD 7	947.000.5529	\$125,000

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: February 28, 2022

TO: Development, Parks and Recreation Committee

RE: OHM Contract for an East Main Street Corridor Study

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH OHM FOR PLANNING SERVICES DESIGN FOR AN EAST MAIN STREET
CORRIDOR STUDY**

WHEREAS, the Mayor and Economic Development Department have determined the need a master corridor plan for East Main Street from Waggoner Road to the eastern most limits of the City; and

WHEREAS, the East Main Street corridor plan to identify desired outcome, complete an inventory assessment and develop a final concept for the area; and

WHEREAS, this Ordinance will direct OHM to complete a planning services design for an East Main Street corridor plan.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with OHM in the

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

amount not to exceed \$45,000.00 for planning services design for an East Main Street corridor plan.

SECTION 2. That these funds were included in the 2022 Budget and will be appropriated from account number 110.580.5331 Engineering/Architectutue.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days upon the signature of the Mayor.



ARCHITECTS. ENGINEERS. PLANNERS.

January 18, 2022

Joe Begeny
Mayor
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio
614-322-6809

RE: East Main Street Corridor Plan

Thank you for the opportunity to provide you with a proposal to provide planning services to create a corridor plan for the City of Reynoldsburg from Waggoner Road to the eastern limits of the city (study area). Our team is excited to work with you, and local leadership and elected and appointed officials on this important project. The following outlines the scope of services we will provide as part of this effort.

PROPOSED SCOPE OF SERVICES

Task 1. Plan Launch

OHM will begin the project by facilitating a kick-off meeting with city staff/leadership to:

- Finalize scope and schedule
- Identify desired outcomes
- Define steering committee members
- Set master schedule and first steering committee meeting

The kick-off meeting will also serve as a way to make sure all the participants in the planning process understand the work schedule, roles and responsibilities of the team, and deliverables.

Task 2. Existing Conditions Inventory and Assessment

During this task, the consultant team will work with the City to assemble all existing plans and documents that will guide and inform the development of the Plan. OHM will gather all current condition information, via City GIS data, site reconnaissance/field survey, and develop base maps to prepare the area plan. A technical analysis of the existing conditions may include but is not limited to the following.

- Parcel data
- Parcel ownership
- Traffic counts
- COTA plans and studies including the planned BRT
- Environmental conditions (e.g. wetlands)
- Vacant/underutilized property
- Development character

This analysis will reveal some of the primary issues and challenges within the study area. From this analysis the project team will prepare a series of analysis diagrams and explanations to outline a framework for potential

OHM Advisors*

580 NORTH FOURTH STREET, SUITE 610
COLUMBUS, OHIO 43215

T 614.418.0600
F 614.418.0614

OHM-Advisors.com



solutions. This will be an interactive process with city staff and leadership where a general understanding of the issues related to transportation, land use, site design, and the regulatory framework will be outlined.

Task 3. Steering Committee Meeting 1

During this task, OHM will meet with the steering committee to conduct a visioning exercise. The purpose of the exercise is to identify the wants, needs, issues and opportunities associated with development of the study area. The steering committee will include 7-12 members that are key city staff members, and elected or appointed officials. It is not anticipated this committee will include the general public or stakeholders.

Task 4. Concept Development

Based on the outcome of the steering committee meeting and the issues analysis, OHM will create a series of corridor concepts. The concepts will be grounded in a set of development principles and objectives that will serve as the guiding policy statements for future growth and development. The concepts will include recommendations for corridor image and vision, land use, access, roadway impacts, overall design approach, site design approach, and other elements as identified in the process. These highly illustrative concepts will clearly outline potential options in order to frame discussions around a preferred development and land use strategy for the area.

Task 5. Steering Committee Meeting 2

At this meeting OHM will present the corridor concepts. This will serve as the framework for the “big idea” aspects of the plan. Facilitated discussion and exercises will examine specific aspects of the potential approaches and set a tangible direction for the plan. This meeting will serve to establish the remaining direction of the plan, while still leaving room for course corrections and new ideas. The final outcome will be a preferred corridor plan.

Task 6. Public Meeting (OPTIONAL, if requested, alternative meeting could be an additional steering committee meeting or presentation to council or planning commission)

OHM will work with the City to host an open house to share the draft plan concepts. Community members and stakeholders will be invited to review the vision and plan framework for the study area. A series of engagement approaches and exercises will be used to solicit public feedback on the draft plan. OHM will record the public’s input, and after the meeting, refine the plans as needed.

Task 7. Final Plan Development

OHM will prepare a final corridor plan. The final plan will be delivered as both a hard copy, and a pdf version for reproduction by the city. Elements of the final plan may include but are not limited to the following.

1. Overall vision, development principles, and objectives
2. Corridor context and land use plans
3. Target site development approaches
4. Corridor design strategies
5. Benchmarking and character images to convey design intent
6. Concept-level cost estimates for any proposed corridor improvements
7. Phasing recommendations
8. Preliminary code recommendations

Task 8. Steering Committee Meeting 3

At this meeting, OHM will facilitate a discussion with the steering Committee to review the final plan concepts, development strategies, and general recommendations. Additionally OHM will prepare and present a final presentation highlighting the palnnin process, plan input, and recomendationsn. This presentation will be delivered and provided to he city in a PowerPoint format.

Task 9. Final Presentation

OHM will present the final corridor plan to City Council. It is anticipated this be at the first reading for the adoption of the plan.

FEE

We propose to complete the above scope of services for a lump sum fee of \$45,000 (\$40,000 without optional meeting) billed on a monthly percent complete basis.

ANTICIPATED SCHEDULE:

OHM can complete the above scope of work in six months from date of authorization.

AUTHORIZATION:

If you find this proposal to be acceptable, please provide OHM with authorization to proceed by signing below and returning a copy of the signed proposal. We appreciate the opportunity to serve the City of Reynoldsburg and look forward to working with you on this project. Please do not hesitate to contact me directly at 614.843.0862 with any questions or for additional information.

Regards,

Aaron Domini
Principal

OHM Advisors
CONSULTANT

City of Reynoldsburg
CLIENT

(Signature)

Aaron Domini

(Name)

Principal

(Title)

1.18.20

(Date)



Standard Terms & Conditions

1. THE AGREEMENT – These standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between OHM Advisors, registered in the State of Ohio, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM Advisors and the Owner and said amendments must be in written form.
2. SERVICES TO BE PROVIDED – OHM Advisors will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.
3. SERVICES TO BE PROVIDED BY OWNER –
The Owner shall at no cost to OHM Advisors:
 - a. Provide OHM Advisors' personnel with access to the work site to allow timely performance of the work required under this Agreement.
 - b. Provide to OHM Advisors within a reasonable time frame, any and all data and information as may be required by OHM Advisors to perform the services under this Agreement.
 - c. Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.
4. PERIOD OF SERVICE – The services called for in this agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM Advisors shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM Advisors' reasonable control.
5. COMPENSATION – The Owner shall pay OHM Advisors for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly: based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM Advisors for reimbursable expenses for sub consultant services, equipment rental or other special project related terms at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT - Invoice(s) shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM Advisors shall include a charge at the rate of one percent per month from said thirtieth day.
7. LIMIT OF LIABILITY – OHM Advisors shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of OHM Advisors and its Officers, Directors, Partners, employees, agents, and sub consultants, and any of them to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM Advisors or OHM Advisors' Officer, Directors, employees, agents or sub consultants, or any of them shall not exceed the amount of \$1,000,000 or OHM Advisors' fee, whichever is greater.
8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.



9. NO WAIVER – Failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.
10. GOVERNING LAW – The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.
11. DOCUMENTS OF SERVICE – The Owner acknowledges OHM Advisors’ reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM Advisors, however OHM Advisors shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM Advisors. In accepting and utilizing any drawings or other data on any electronic media provided by OHM Advisors, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM Advisors and will be corrected as part of OHM Advisors’ basic Scope of Services.
12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days’ prior written notice. The Owner shall within 45 days of termination, pay OHM Advisors for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
13. OHM ADVISORS’ RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM Advisors the amount shown on any invoice within 60 days of the date of the invoice, OHM Advisors may after giving 7 days’ notice to the Owner, suspend its services until payment in full for all services and expenses is received.
14. OPINIONS OF PROBABLE COST – OHM Advisors’ preparation of Opinions of Probable Cost represent OHM Advisors’ best judgment as a design professional familiar with the industry. The Owner must recognize that OHM Advisors has no control over costs or the prices of labor, equipment or materials, or over the contractor’s method of pricing. OHM Advisors makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
15. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM Advisors agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

Special Consideration: As we submit this proposal, the world is still in the midst of the Covid-19 health crises and we believe there is an increased risk for potential schedule impacts. The Scope of Services includes a schedule that is based on operating in a normal environment. The OHM Advisors team, like the Client, is adjusting our workflow logistics and our design teams are working remotely in a very effective manner. However, be aware that schedule impacts from elements such as field services delays, permitting agencies, utility companies, and key staff illness that neither OHM Advisors or the Client have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise and work with the Client staff to develop a plan to deal with the issues.

Client Initials: _____

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Public Service and Transportation Committee

RE: 2022 Water Main Replacement Project

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Engineering Services with EMH&T for City's 2022 Water Main Replacement Project for Engineering, Surveying, and Bidding.

EMH&T will provide provide survey, engineering design and assistance with bidding for the City's 2022 Water Main Replacement Project (Saratoga Ave and Gilmore Drive).

EMH&T's proposal for these services is \$64,760.00 (total appropriation) to be unappropriated from the City's Water Utility Capital Improvement Project (CIP) fund (710.000.4470)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING, AND BID SERVICES FOR THE CITY'S 2022 WATER MAIN REPLACEMENT PROJECT AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the Saratoga Avenue and Gilmore Drive areas are in need of maintenance that can only be effectively repaired through the replacement of the water lines; and

WHEREAS, the upgrading and repair of these water lines will provide added protection against the failure of the existing water distribution system.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$64,760.00 for construction phase engineering services, surveying, and bidding for the 2022 waterline replacement project.

SECTION 2. That \$64,760 be appropriated from the unappropriated Water CIP Fund account number 710.735.4470 and appropriated to account number 710.000.0190.5621 Water Lines.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

December 20, 2021

Mr. William Dorman
 Director of Public Service
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Subject: Water Main Replacement Project for Saratoga Ave. and Gilmore Dr.
 Proposal for Survey, Design, and Bidding Services

Dear Mr. Dorman,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Project on Saratoga Avenue and Gilmore Drive. This project was identified on the City's Capital Improvement Plan due to the age of pipe (63 years old) and nine water main breaks in the last twenty years. Additionally, this is the improvement that was selected by the City for 2022 during our June 2021 CIP planning session. The improvements will include the following:

- Replacement of approximately 2,450 linear feet of aged and deteriorated water main (See Figure 1, below).
- Water main tie-ins on the side streets and the replacement / reconnection of private water services within the project corridor.
- Approximately 9 fire hydrants will be replaced as part of the project
- Pavement replacement and yard restoration as needed throughout the project corridor
- At the request of the Water/Wastewater Dept., this scope includes design of a replacement to the 2-in main that serves 6445 East Main Street (Auto Zone)

The anticipated total project cost for the improvements proposed is approximately \$925,000 as outlined in the attached preliminary opinion of probable cost.



Figure 1: Saratoga Ave. and Gilmore Dr. Water Main Replacement Area

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800

Columbus • Charlotte • Indianapolis

emht.com

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications for these improvements. The scope of services will include:

1. Survey

- a. Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
- b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)

- a. Review of existing site conditions, record plans, and GIS information.
- b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
- c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:
 - i. Existing public and private utilities
 - ii. Right-of-way and easement boundaries
 - iii. 10-State Standards for Water Distribution Facilities
 - iv. City of Reynoldsburg Standards
 - v. Construction and maintenance of traffic considerations

EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.

- d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements. The 60% plans will include the following:
 - i. Title sheet and general notes
 - ii. Preliminary plan showing proposed horizontal alignment and tie-ins with adjacent water mains
 - iii. Preliminary vertical alignment outlining any potential conflicts with existing utilities
 - iv. 60% preliminary opinion of probable cost
 - v. Identification of any potential easement or land acquisition needs

3. Final Engineering

- a. EMH&T will incorporate City and private utility company comments into the final engineering design.
- b. Develop sedimentation and erosion control details and requirements for the improvement.
- c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
- d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon

completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well. The 90% plans will include:

- i. Title sheet and general notes
 - ii. Special item notes and project specific specifications
 - iii. Project details
 - iv. Estimate of quantities
 - v. Water coordinate table
 - vi. Water main plan/profile sheets
 - vii. Maintenance of traffic plan
 - viii. Sedimentation and erosion control plan
 - ix. Final opinion of probable cost
- e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation
 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, subsurface investigations, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- Alignment Alternative Review
 - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
 - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- 60% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 60% Opinion of Probable Construction Cost
- 90% Plan Submission
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 90% Opinion of Probable Construction Cost
- Final Plan Submission

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

- 1- Plan set with mylar cover
- Utility Submission (Number TBD)
- Final Opinion of Probable Construction Cost
- Bidding
 - 15 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

<u>Description of Service/Task</u>	<u>Fee</u>
Surveying	\$16,250
Preliminary Engineering (60% Plans)	\$24,850
Final Engineering (100% Plans)	\$19,510
Bidding	\$4,150
TOTAL FEE	\$64,760

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Enclosure: Preliminary Opinion of Probable Cost

Copy: Mr. Paul Hellman, Water/Wastewater Superintendent

City of Reynoldsburg
Water Main Replacement for Saratoga Ave. and Gilmore Dr.

December 20, 2021

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

Attachment: 2022 Water Main Replacement Project (2022 Water Main Replacement Project)



OPINION OF PROBABLE CONSTRUCTION COST

CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT

FOR

SARATOGA-GILMORE WATER MAIN & EAST MAIN ST. 2-IN REPLACEMENT
20-Dec-21

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	\$5,000.00	\$5,000.00
2	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	1,360	S.Y.	\$85.00	\$115,600.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	50	S.Y.	\$80.00	\$4,000.00
4	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	50	S.Y.	\$75.00	\$3,750.00
5	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	800	S.F.	\$12.50	\$10,000.00
6	CMSC	608	Remove and Replace Concrete Curb Ramps, Per R-10	500	S.F.	\$12.00	\$6,000.00
7	CMSC	609	Remove and Replace Straight Curb (Spot Repairs), Per R-8	200	L.F.	\$45.00	\$9,000.00
8	ODOT	614	Maintenance of Traffic	1	L.S.	\$15,000.00	\$15,000.00
9	CMSC	623	Construction Layout Stakes	1	L.S.	\$7,500.00	\$7,500.00
10	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	40	C.Y.	\$55.00	\$2,200.00
11	CMSC	659	Seeding and Mulching, Per Plan	500	S.Y.	\$2.50	\$1,250.00
12	CMSC	801	8-in C-900 Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	2,450	L.F.	\$120.00	\$294,000.00
13	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	220	L.F.	\$140.00	\$30,800.00
14	CMSC	801*	Ductile Iron Fittings, Increase or Decrease	500	Lbs.	\$2.50	\$1,250.00
15	CMSC	802	8-in Water Valve with HD Box, Per WA-9	8	Ea.	\$1,500.00	\$12,000.00
16	CMSC	802	6-in Water Valve with HD Box, Per WA-9	10	Ea.	\$1,250.00	\$12,500.00
17	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	27	Ea.	\$2,500.00	\$67,500.00
18	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	27	Ea.	\$2,250.00	\$60,750.00
19	CMSC	808	Cut and Plug Existing 6-in Water Main	4	Ea.	\$500.00	\$2,000.00
20	CMSC	809	Fire Hydrant, Type A, Per WA-10	9	Ea.	\$4,500.00	\$40,500.00
21	CMSC	809	Fire Hydrant, Removed and Delivered to the City	6	Ea.	\$500.00	\$3,000.00
22	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	\$25.00	\$5,000.00
23	CMSC	SPEC	Water Coordinate Table	1	L.S.	\$3,000.00	\$3,000.00

*DENOTES CONTINGENCY ITEM

CONSTRUCTION SUBTOTAL = **\$712,000.00**

CONTINGENCY (10%) = **\$71,200.00**

CONSTRUCTION TOTAL = **\$783,200.00**

SURVEY, ENGINEERING AND BIDDING (10%) = **\$71,200.00**

CONSTRUCTION SERVICES (10%) = **\$71,200.00**

OPINION OF PROBABLE PROJECT COST = **\$925,600.00**

PREPARED BY: RA

CHECKED BY: RA

CHECKED DATE: 12/20/21

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Public Service and Transportation Committee

RE: 2022 Sewer Project

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Total EMH&T Cost for Preliminary, Final Engineering and Biding Services for \$52,620.00 for Marbar Heights Sewer Improvements. Installation of 6600 Linear ft of 8" CIPP and 450 Linear ft of

18" CIPP, 100 ft of open Cut Pipe. Rehabilitation and Repairs to aged and Deteriorated Manholes.

Anticipated construction cost is 770,000 this Project has a Potential Grant under house bill 160 Water and Sewer Grant Program where 417,500 will be applied to this project.(See Attachment for Details)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE 2022 SEWER PROJECT FOR ENGINEERING SERVICES, CONSTRUCTION PLANS, SPECIFICATIONS AND BID DOCUMENTS AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the sewer lines are in need of maintenance that can only be effectively repaired through the rehabilitation of those lines and inspected by the City engineer; and

WHEREAS, the upgrading and repair of those lines for the 2022 sewer project requesting engineering services from EMH&T in order to provide added protection against the failure of the existing collection system.

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T in the amount of \$52,620.00 for preliminary engineering and bidding services for the 2022 Sewer Rehabilitation Project.

SECTION 2. That \$52,620.00 be appropriated from the unappropriated Sewer CIP Fund account number 720.000.0000.4470 and appropriated to account number 720.000.0191.5622 Sewer Lines.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



December 21, 2021

Mr. William Dorman
Public Service Director
City of Reynoldsburg
7232 East Main St
Reynoldsburg, OH 43068

**Re: Marbar Heights Sewer Improvements
Proposal for Professional Services**

Dear Mr. Dorman,

EMH&T is pleased to submit our proposal for detailed design and bidding of the Marbar Heights Sewer Improvements. This project was identified through the 2011-2014 Capacity Assessment and Sanitary Sewer Evaluation Study that was completed as part of the City's response to the Ohio EPA Director's Final Findings and Orders (DFFO). Additionally, this capital improvement (SA-19) was identified by the City as the recommended improvement for 2022 during the November 2021 CIP planning session.

Findings from the DFFO study indicated an extremely high number of cracks and fractures in the pipe within this area, which are not only subject to elevated clean water inflow and infiltration, but also reduce the overall structural integrity of the sewer. Additionally, the area has significant root intrusion in the sewer which can lead to further cracking / deterioration of the pipe as well as blockages in the sewer.

The anticipated construction cost for these improvements is approximately \$770,000. The proposed improvements include the installation of approximately 7,000 linear feet of 8- and 18-inch cured-in-place pipe, open-cut point repair of approximately 100 linear feet of damaged pipe, and rehabilitation and repair to approximately 45 manholes.

- Installation of 6,600 linear feet of 8-inch cured-in-place pipe
- Installation of 450 linear feet of 18-inch cured-in-place pipe
- Open cut point repair of 100 linear feet of pipe.
- Rehabilitation and repairs to aged and deteriorated manholes

This project was submitted to the Ohio Department of Development and the Franklin County Engineer's Office for grant funding under the House Bill 160 Water and Sewer Grant program. The grant request was in the amount of \$417,500. It was prioritized in the top ten project list by Franklin County and we are currently awaiting a funding decision from the State.

SCOPE OF SERVICES

EMH&T will provide engineering services necessary to prepare construction plans, specifications, and bid documents for these improvements. The scope of services includes:

1. Preliminary Engineering

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- a. Review existing available information including existing CCTV recordings/logs, manhole inspections, GIS information, and record plans.
- b. Prepare a base map for the proposed improvements using GIS and record plan information. Please note that the project plans will be developed using GIS and record plan data and that no field survey is included in this scope of services, which is our typical procedure for sewer rehabilitation plans.
- c. Perform site visit to verify accuracy of the base map and confirm size, location, condition of the sewer improvements. Additionally, access to the sewers for construction personnel will be evaluated by noting locations of fences, easements, and access areas.
- d. Conduct site visit to assess manholes for rehabilitation and to determine the appropriate rehabilitation techniques.
- e. Present preliminary plans and recommendations including updated cost estimates to the City for review and comment.

2. Final Engineering

- a. Develop detailed plans and specifications for the sewer rehabilitation improvements which will consist of cured-in-place pipe installation and spot open cut point repairs.
- b. Develop specifications and a work map for the rehabilitation of aged and deteriorated manholes that were identified within the project limits.
- c. Prepare sewer liner thickness calculations.
- d. Develop contractor maintenance of traffic, sewer access and bypass pumping plans.
- e. Submit to the City a plan and cost estimate at the pre-final and final design phases to review the improvements and coordinate on the budget and schedule.
- f. Prepare final access plan for the contractor and prepare right-of-entry agreements, exhibits, and cover letters for the City's use in coordinating with property owners.
- g. Coordination with private utility companies as needed.

3. Bidding Assistance

- a. Prepare 10 copies of the bidding documents, plan sets and specifications for the City to distribute to prospective bidders.
- b. Review questions from contractors during bidding and issue bid addenda if necessary.
- c. Attend the bid opening, prepare a bid tabulation and award recommendation, and prepare conformed copies of the contract documents for the City and contractor to enter into an agreement.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- 50% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 50% Opinion of Probable Construction Cost
- 95% (Pre-final) Plan Submission
 - 2 – Plan Sets

City of Reynoldsburg
Marbar Heights Sewer Rehabilitation Project

December 21, 2021
Page 3 of 4

- Utility Submission (Number TBD)
- 95% Opinion of Probable Construction Cost
- Final Plan Submission
 - 1- Plan set with mylar cover
 - Final Opinion of Probable Construction Cost
- Bidding
 - 10 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown below without prior authorization from the City. Invoices will be submitted monthly, based on the progress of the work, and are payable upon receipt. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Preliminary Engineering	\$17,916.00
Final Engineering	\$30,464.00
Bidding Services	\$4,240.00
TOTAL FEE	\$52,620.00

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Ryan M. Andrews, PE
Senior Project Manager

Enclosure

Attachment: 2022 Sewer Project (2022 Sewer Project)

City of Reynoldsburg
Marbar Heights Sewer Rehabilitation Project

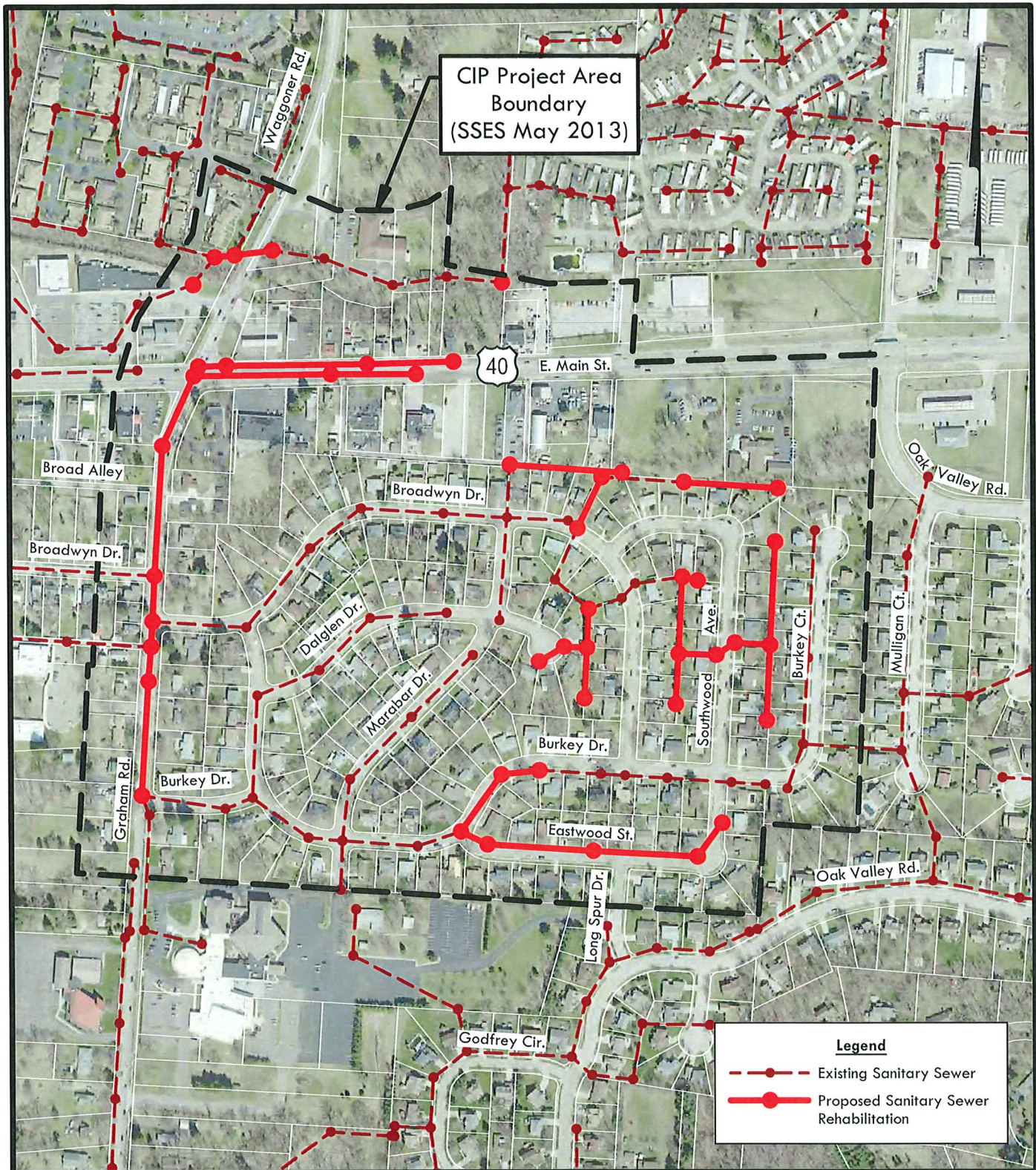
December 21, 2021
Page 4 of 4

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name



Attachment: 2022 Sewer Project (2022 Sewer Project)

Prepared By:
EMH&T
 Engineers, Surveyors, Planners, Scientists

City of Reynoldsburg, Ohio
 Capital Improvement Project
Marbar Heights
Sanitary Sewer Rehabilitation

Reynoldsburg
 OHIO • 1839

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 28, 2022

TO: Public Service and Transportation Committee

RE: 2022 Sensus Upgrade Program Continuation

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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An Ordinance to Authorize the Purchase 2000 MXU's from Sensus for the Upgrade Program and Waive Competitive Bidding

Funds were appropriated in the water & sewer department's annual budget for 2022.

To utilize 710.735.5639 & 720.736.5639 water and sewer accounts for \$120,000 on each account
Totaling \$240,000 for the Purchase of 2000 MXU's

Budget for water and sewer was \$175,000 each. for GL accounts 5639's. totaling \$350.000.00.

This will allow the water department to finish half cycle 3 to full radio reads, . Cycles 1 and 2 should be completed to full radio reads by mid May, There is a 3 months back log for items.

AN ORDINANCE TO AUTHORIZE THE PURCHASE 2000 MXU METERS FROM SENSUS FOR THE UPGRADE PROGRAM AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg water department is currently working to convert existing touch pad system to radio reads system; and

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

WHEREAS, the City of Reynoldsburg water department has already completed Cycle 2 and fully converted to radio reads; and

WHEREAS, the City of Reynoldsburg water department contract with Sensus is on the non-competitive bidding process; and

WHEREAS, the City of Reynoldsburg has already purchased the Flexnet System in 2020 for the two towers for the access to acquire daily reads to allow for a customer portal; and

WHEREAS, the City of Reynoldsburg water & sewer departments appropriated funds in the 2022 budget to complete half of Cycle 3 to full radio reads leaving only half or less of Cycle 3 to finish.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That Council authorizes the purchase of 2000 MXU Sensus meters in the amount of \$240,000.00 and waive competitive bidding.

Section 2. That the funds for this purchase were included in the 2022 budget and be appropriated as follows:

\$120,000.00	710.735.5639 Water Fund
\$120,000.00	720.736.5639 Sewer Fund

Section 3. Upon adoption by Council, this Ordinance shall be in effect thirty days upon the signature of the Mayor.