



**RECORDS COMMISSION - BRAD MCCLOUD
TUESDAY FEBRUARY 26, 2019**

MEETING: 10:30 A.M.

**PLACE: MAYOR'S CONFERENCE ROOM
7232 E. MAIN STREET, 2ND FLOOR, REYNOLDSBURG, OH 43068**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
 - a. Records Commission – Meeting – January 30, 2018
4. Discussion
 - a. Discussion on Moving Off Site Records from Iron Mountain to Fireproof Records
 - b. Discussion on SMS/MMS/Instant Messaging Records
 - c. Motion to Accept RC3 Presented by City Council Office