

MINUTES COMMITTEE MEETING
REYNOLDSBURG PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
February 26, 2018

Ward 2 Councilmember Brett Luzader called the meeting to order at 8:19 PM

PRESENT: Luzader, Baker, Bryant, Skinner, Joseph

ABSENT:

Approval of Agenda

Agenda stands approved.

Approval of Minutes

a. Public Service and Transportation Committee – Committee Meeting – February 12, 2018

RESULT: ACCEPTED

NEW LEGISLATION/DISCUSSION ITEMS

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE MINI TRACK HOE CX37C AND CRONKHTE MODEL 3300 TRAILER FOR THE WATER AND WASTEWATER DEPARTMENT AND DECLARING IT AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

Mr. Hellman: Thank you Chairman Luzader. This is for a piece of equipment that allows us to do more of a controlled dig and it should save the City an amount of dollars over the years on aggregates and time it takes during main breaks. It was put in the budget for purchase also.

Mr. Luzader: I know a number of times you have lateral sewers in backyards that you can't get a back hoe into.

Mr. Hellman: Yes, it has a better ability to get into places where a backhoe cannot get to. It can excavate where a back hoe cannot, a more precise dig, saves money on the dig with the aggregate, replacement of the dirt. Less mess to clean up which is time, and time is money, trailer is cheaper because of the purchase of the mini track is also being purchased from the same place. Gives us a chance if we have 2 main breaks we also have the ability to use it simultaneously and that has happened in the past.

Mr. Luzader: I also know the street department on numerous occasions has had to rent one of these.

Mr. Hellman: Yes, we are willing to share this with the Street Department and Parks & Rec.

Mr. Luzader: Are there any questions?

Mr. Cotner: You mentioned, and maybe you don't have a dollar figure, you said this could save the city x amount of dollars, can you give an estimate on that?

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Mr. Hellman: Well, we spend several thousand dollars to buy gravel to replace the bad waste around a water main break and we replace that with 304 ** and by narrowing the cost of the area of the dig because a back hoe is brought in whenever we dig, a mini track would be more cost effective because it's a narrower amount of space and keeps it in a confined area vs. a back hoe. I don't know what that dollar amount is, it could be thousands, it could be..

Mr. Cotner: I know, I was just curious. Thank you.

Mr. Hellman: I can tell you that in the future.

Mr. Cotner: The other quick question, what is the life span? What do you expect to get out of it.

Mr. Hellman: 15 years.

Mr. Cotner: Ok, sounds like a pretty good value over time.

Mr. Luzader: I just have one statement and it goes back to what Mr. Clemens said a couple of weeks ago. On a lot of this equipment that is coming to us as an emergency, maybe next year when it looks like the budget is going to be approved, because I know a lot of the department heads are getting their figures together for their budget, is maybe, it might make a long meeting but maybe we won't have to pass many of these as an emergency if we can get them the first of January. Just something to consider.

Mr. Hellman: My emergency is because the quote is only good for 60 days.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE GARLAND COMPANY FOR THE REPLACEMENT AND INSTALLATION OF A NEW ROOF FOR THE MUNICIPAL BUILDING, AND DECLARING AN EMERGENCY. --- Luzader. Service Department.

Mr. Sampson: The purpose of this legislation is to purchase a new roof for City Hall. The existing roof is from 1987 when the building was constructed and is out of warranty. Its a rubber membrane with an anticipated 20 year life span and we've already gone through that. We have leaks in almost every office. Some worse than others. But the result over the years has been substantial electrical damage. There was competitive bid process managed through US Communities and the Garland Company and I recommend to Council the lowest bid which is \$235,580 from Commercial Painting and Roof Restoration.

Mr. Luzader: Where is this money coming from in the legislation. CIP or?

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Mayor McCloud: Do you know for a fact Bill because I don't.

Mr. Sampson: It doesn't come out of the CIP, its in the budget.

Mayor McCloud: We budgeted it somewhere Mr. Luzader but I don't recall and I didn't bring the document with me but I will get that to Council tomorrow.

Mr. Sampson: People like the Mayor, Chairman Luzader you've been around a long time and..

Mr. Luzader: We've put a lot of band aids on.

Mr. Sampson: We've put a lot of band aids on and this is an opportunity to fix up this one.

Mr. Cotner: I was just curious on this bid, do we ever get any Reynoldsburg Companies that throw their hat in the ring, do we encourage local companies to look at these projects?

Mr. Sampson: That's a great question. One of the first things we do in the Service department is look for local firms. We use a firm in the water/wastewater firm on Taylor to do our TV testing, scoping and stuff, we use a local surveying firm when the opportunity arises. American Structurepoint, we invited them to do work with the community center, they said they would love to, they're just too busy. But yes, we reach out to local businesses first.

Mr. Joseph: Mr. Mayor, I'm assuming that something this dollar figure wouldn't be bonded is that correct?

Mayor McCloud: Are you asking if we would require the contractor be bonded?

Mr. Joseph: No if we would use bonds to pay for something like this.

Mayor McCloud: Not of this magnitude no.

Mr. Cotner: The funds are coming from the General Fund

Mr. Sampson: I thought it was the General Fund, yes.

Mr. Luzader: I thought I remember seeing in the budget, I just wasn't sure.

Mr. Sampson: And it came up when we presented the budget to Council, we had been doing our due diligence on this and researching and getting prices since last year and updating it this year.

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MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR EMERGENCY ADOPTION

18-18

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE A REPLACEMENT COVER FOR THE STREET DEPARTMENT SALT BARN AND DECLARING AN EMERGENCY. --
- Luzader. Public Service and Transportation Committee.

Mr. Baker: I just wanted to add that I've been up to the Salt barn and it does really need replaced and a replacement will save on the amount of salt because the water just gets down in there and ruins it. So, that's all.

Mr. Sampson: I appreciate your coming out to look at the salt barn. You can come out to our street department and water department at any time.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

19-18

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE TWO INTERNATIONAL TRUCKS AND RELATED EQUIPMENT FOR THE STREET DEPARTMENT AND REMOVE TWO (2) TRUCKS AND RELATED EQUIPMENT FROM THE ASSET LIST; AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

20-18

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE (1) PICK-UP TRUCK AND RELATED EQUIPMENT AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

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RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

21-18

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE 1 (ONE) BOBCAT SKID-STEER WITH ACCESSORIES FOR THE STORM WATER DEPARTMENT AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

22-18

ORDINANCE TO AUTHORIZE THE MAYOR TO PURCHASE ONE (1) TRUCK AND RELATED EQUIPMENT FOR THE STREET DEPARTMENT AND DECLARING AN EMERGENCY. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

23-18

ORDINANCE TO APPROPRIATE FUNDS FROM THE CITY'S SEWER FUND 720 AND APPROPRIATE FOR THE PURCHASE OF EQUIPMENT AND DECLARING AN EMERGENCY --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR SECOND READING

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH PYROTECNICO FOR THE 2018 FIREWORKS DISPLAY. --- Luzader. Public Service and Transportation Committee.

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MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Kristin Bryant, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

ORDINANCE GRANTING AN EASEMENT TO AEP OHIO TRANSMISSION CO., INC., (0.106 ACRE UNDERGROUND UTILITY EASEMENT) FOR COMMUNICATIONS PURPOSES OVER A 6.815 ACRE CITY-OWNED TRACT KNOWN AS PARCEL #060-007912-00. --- Luzader. Public Service and Transportation Committee.

Mr. Snowden: Chairman Luzader, it's telecommunications.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Caleb Skinner, Ward 1 Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

ORDINANCE AUTHORIZING CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST. --- Luzader. Public Service and Transportation Committee.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
MOVER:	Brett Luzader, Ward 2 Councilmember	
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	

LEGISLATION FOR THIRD READING

26-18

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ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: ENACTING NEW SECTIONS IN CHAPTER 1101 PLANNING COMMISSION; REPEALING CHAPTER 1103 DESIGN REVIEW BOARD, AND ENACTING A NEW CHAPTER 1103 DESIGN REVIEW; AMENDING SECTION 1131.02 DEFINITIONS OF CHAPTER 1131 DEFINITIONS; REPEALING SECTION 1139.04 POWER OF COUNCIL ON APPEALS AND SECTION 1139.05 APPLICATION PROCEDURES OF CHAPTER 1139 BOARD OF ZONING AND BUILDING APPEALS; ENACTING A NEW SECTION 1139.04 APPLICATION PROCEDURES AND A NEW SECTION 1139.05 POWER OF COUNCIL ON APPEALS OF CHAPTER 1139 BOARD OF ZONING AND BUILDING APPEALS; AMENDING SECTION 1143.05 STANDARDS FOR SITE PLAN REVIEW OF CHAPTER 1143 ZONING CERTIFICATE; SITE PLAN; PLOT-GRADE-UTILITY PLAN; AMENDING SECTION 1161.04 COMMERCIAL DISTRICTS, SECTION 1161.05 INDUSTRIAL DISTRICTS, AND SECTION 1161.07 ANNEXED LANDS OF CHAPTER 1161 ZONING DISTRICTS; AMENDING SECTION 1179.04 PARKING AND LOADING DESIGN STANDARDS OF CHAPTER 1179 PARKING AND LOADING; AMENDING SECTION 1181.02 ZONING SIGN PERMIT REQUIRED OF CHAPTER 1181 SIGNS AND GRAPHICS, AMENDING SECTION 1182.03 EXTERIOR LIGHTING REGULATIONS OF CHAPTER 1182 EXTERIOR LIGHTING; AND AMENDING SECTION 1193.13 APPLICATION AND REVIEW REQUIREMENTS OF CHAPTER 1193 HISTORIC OVERLAY DISTRICT. --- Luzader. Public Service and Transportation Committee.

Mr. Luzader: This is an item we've discussed numerous times over the last month and a half now. There was some confusion a few weeks ago when we discussed this item. I see Mr. Snowden is coming up to enlighten us to help with any confusion.

Mr. Snowden: Thank you Mr. Chairman. This item was reconsidered at the last meeting at my request and the City Attorney and I when we found that the item was passed by 4 votes, we sort of jumped in and said wait a super majority was require. Upon further study, we found a super majority was not required to pass this. 4 votes will pass this particular ordinance because the ordinance as amended matches the recommendations that were approved by the city council. So 4 votes are required. Secondly, Councilmember Clemens was laboring under mis-information that this ordinance that I was proposing changed at the meeting 2 weeks ago on Monday night. The reality is that this ordinance does not change since it went to planning commission back in January. There was one typographical item that was corrected and Mr. Hood made some recommendations right around the first of the year before it went to planning commission for me to reorder a couple of sections in a way that he felt would be beneficial, but Mr. Clemens seemed to thing there were a bunch of changes and those were the changes and since it has returned from Planning Commission in mid January, that is the ordinance you are asked to pass tonight.

Mr. Baker: Why was it changed from Planning Commission and not Council.

Mr. Snowden: Can you tell me what section you're referring to so I can go to that section? I have under 1101.05 Power of Council on Appeals that Council shall have the power to hear an appeal from a refusal of the Planning Commission due to a site plan of approval or certificate of

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appropriateness, the Council would set that hearing just as they do now with an appeal from the BZBA.

Mr. Baker: Ok, I must be talking about the other one. I do apologize. Thank you.

Ms. Bryant: I thought there was a spot in here somewhere, and I apologize Mr. Snowden, I'm scrolling through now trying to put my finger on it.

Mr. Snowden: Could you describe it for me, I might be able to go there.

Ms. Bryant: Something that allowed the Planning Commission to announce public hearings.

Mr. Snowden: I think you might be reading the wrong ordinance. Are you reading 1151?

Ms. Bryant: Perhaps.

Mr. Snowden: That's an additional.. this particular item here deals specifically with design review and makes some general comments about Planning Commission. It abolishes Design Review Board and brings those responsibilities mostly to Planning Commission. I also have an ordinance in process that's going to go to Planning Commission in March that revises chapter 1151 which is the process for re-zoning or amendments to the zoning code and map. That process, I am proposing some changes. Mainly I'm proposing in that particular ordinance that, and you can follow the map where I laid out the process, but instead of the ordinance going to city Council, then to a joint hearing, then to Planning Commission and then back to Council, in that particular ordinance, which is not this one, I'm proposing that Planning Commission receive the original application, make a recommendation specifically to City Council. That's why that 1151 in order for the public to get notification as early in the process as possible, I'm proposing that the notification be sent out when the Planning Commission hearing happens for that particular amendment. So, it is not related to this particular item. The purpose of that is that they would get notification earlier in the process and if a member of the public chose to attend the meeting, they would receive notification of the meeting of what the additional Planning Commission and or City Council meetings. So you're getting folks engaged in the re-zoning or amendment process earlier and then their able to receive notification about what the next step is all along. Right now, an ordinance could come to City Council and notification to the neighboring property owners does not go out until the joint hearing phase. So there is a delay of as much as 21 days before they receive notification. So I'm just proposing an earlier notification in that ordinance. But that is not related to this item.

Ms. Bryant: Is that also, there was a 30 day prior to a Planning Commission that used to be 21 days?

Mr. Snowden: I think that, I'm not sure if perhaps there are still some 2007 editions of our Zoning code floating around. The current standards for applications to BZBA and Design Review Board is 30 days before the meeting. That is in the Code as of right now. The 2007 Code there was 21 days for Design Review Board, 3 weeks for BZBA for variances, 10 days to BZBA for Special Exceptions, 14 days for Planning Commission for site plan approval, it was a mixed bag and in order

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to deliver better customer service was to standardize all that goblety goop to 30 days before a regularly scheduled meeting. What that has allowed me to do is publish a set of calendars to our website and my office that says if you apply by date x, you will be on Planning Commission or BZBA day y. That's a much better customer service that has not led to folks missing particular deadlines. Perhaps you have a 2007 code because it was 21 days for Design Review Board but it is 30 days now and that would be per the current 1103.11 Design Review Board Actions, 30 days prior to the meeting is the current requirement. It's much simpler to have a standard requirement for our boards and commissions unless there is a reason to change it and I can't see a reason to have many different deadlines, it's confusing.

Ms. Bryant: If it was 21 days and it switched to 30, wouldn't it have made more sense to have all of it go to 21 days?

Mr. Snowden: It would seem that way, but there is a whole variety of reasons why 30 days is better across the board. For one thing for BZBA variances and re-zoning, I need 30 days to submit a notification almost 3 weeks before a particular meeting because it has to run a week in advance and then it has to be in a week before, so now we're talking 2 and a half weeks after the meeting just for me to have all of the information. So under the previous organization, for an ordinance that goes to BZBA, I had to receive an application, the application had to be complete and in the next couple of days, if I don't submit immediately to the newspaper, the variance would not appear in the newspaper and it would get pushed back to an additional meeting. So the 30 days was dictated by the process for variances and re-zonings that require notifications to the paper. Another example would be a community that had a news paper that ran every day that I could submit today and be in the legal notices tomorrow, something like that might be more appropriate.

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]	Next: 2/26/2018 7:34 PM
SECONDER:	Stacie Baker, At-Large Councilmember	
AYES:	Luzader, Baker, Bryant, Skinner	