



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 24, 2020**

Council President Leanora Jenkins called the meeting to order at 7:32 PM

Invocation - Aaron Delong, Simple Church

PRESENT: Cotner, Baker, Bryant, Jenkins, Strickland, Salvati, Pyakurel, Lawson-Rowe

ABSENT:

Approval of Agenda

The agenda is approved as submitted

Approval of Minutes

a. City Council – Regular Meeting – February 10, 2020

The minutes are approved as submitted.

RESULT:	ACCEPTED
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Community Comments

John Hornak 8102 Bunyon Drive Reynoldsburg 43068

Mr. Hornak is speaking on behalf of Cindy Martino. He explains that she resides next to vacant property. The City has a diverse population and one commonality that the residents all share is an interest in agriculture. Ms. Martino would like to establish a community garden in the vacant lot. The property owner is willing to part with the property. Amazon is on board with the project as well. Mr. Hornak feels this could become a bonding area and project for the community and the City as well as provide healthy nutrition.

Karla Poole 2489 Ashcroft Loop Blacklick 43004

Ms. Poole is the co-site coordinator for the Central Ohio Parent Leadership Training Institute (COPLTI). This group empowers parents to be heard in the community, advocates for their children, civic engagement and leadership. They are a national model that began in 1992 in Hartford Community and are currently in 19 states, this being the only in the central Ohio area. There are 20 classes, one night per week for three hours. Healthy meal, child care



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transportation, Mid-Ohio Food Bank fresh produce give away at the end of the evening. This is all free to the parents. The classes are very diverse. 18 classes must be attended. There are pre and post surveys that must be completed along with a nightly evaluation. In class they identify a problem in the community and find a solution, this is their community project and is presented at graduation which takes place at the Ohio State House. Once they become alumni, they reach out to other parents in the community to get them involved and participate. Councilmember Pyakurel is on the design team.

Sheri-Lynn Wynn 8203 Kathleen Circle Reynoldsburg 43068

(COPLTI) Ms. Wynn is a design team member for COPLTI and has been with the organization for about 2-3 years. She wanted to take the time to acknowledge Councilmember Pyakurel and the leadership he gained from the COPLTI program.

Durga Mishra 3018 Hollybank Road Reynoldsburg 43068

(COPLTI) Ms. Mishra's project through the COPLTI organization is about child safety. Her project is to build a crosswalk at Tussing Road. Tussing Road Elementary busses 150 students. The students are not allowed to cross the road during school hours but after hours and on the weekends, kids cross the road to use the playground. This is a safety issue. Ms. Mishra is working with Far East Area Commission. Her 20-week training is over in 2 weeks but her project will continue and begin after she graduates. Her training with COPLTI has taught her to speak in public and address her community needs with the proper parties with confidence.

Tricia Porostosky 2433 Deming Avenue Columbus 43202

(COPLTI) Ms. Porostosky project consists of removing barriers to exercise participation and improving the health of Columbus moms and their children. She has had four surgeries on her hip, and the last being one year ago today. She knows what it is like to have to fight for her health and feels a lot of moms may be in the same position. She came up with the 2 P's that municipalities and moms themselves, can focus on to improve exercise for moms. The first is Prioritize. Take the steps to learn about what health and fitness can do for us, to include mood boost and better sleep. The second P is Plan. She is working with Columbus



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Parks and Rec to plan a way to invite moms into the recreation centers and eliminate the intimidation factor. The third P is for Partner. Creating partnerships with each other, Parks and Recs, as women and as moms together as well as COPLTI. She has created surveys for moms to figure out what keeps them from exercising and the data that is produced from those to find solutions and bring change for the families and children within those families.

Havi Pyakurel 7920 Harvest Moon Drive Reynoldsburg

(COPLTI) Mr. Pyakurel is Bhuwan's brother, he wanted to take the time to thank the team and the Reynoldsburg community for the success in the election. He speaks on the role COPLTI plays in teaching community members the different branches of government within the City and what responsibilities the citizens here in the USA as well as being a good parent. He chose community gardening and organic farming for his project. This program will bring people of all backgrounds together as well as give good nutrition to better the communities health. The program will education people on what organic farming is and composting. He is involved in Columbus at Capital Park, there is a health center where they started Global Farming. Global farming is where people from different parts of the world bring particular crops from their country and grow them in the same garden and learn from each other.

Thaah Young 9167 Taylor Road Reynoldsburg

Ms. Young took a moment to thank Ms. Jenkins for taking attention to issue from the previous Council meeting.

Raymond Gaillard 4471 Densmore Road Columbus 43224

(COPLTI) Mr. Gaillard's project was an advocacy project for new dads and bringing single dads together and the difficulties that come from single parenthood while having veteran fathers guide them along the way. COPLTI provided child care and meals while at the meetings. This allowed them the time to train and become parent leaders within the community. He has created a group called Dads of Densmore, they are helping bring the neighborhood together through social events and including each other in the projects. They have received support and sponsorship through local community stores and restaurants.



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Erica Abrams 4471 Densmore Road Columbus 43224

(COPLTI) Ms. Abrams project is called creative currency. Her project brings all of the projects together on a platform. Her project is similar to the Next Door app by posting about their interest and strengths within the community. For an example she would be a resource for someone who is looking to get into a design field as she was a graphic design in New York City. The app provides knowledge of who has skills and is willing to help others in the community using those skills.

Valencia Byers 8553 Landseer Drive Reynoldsburg

Ms. Byers is from Raider Nutrition in Reynoldsburg. They sell healthy shakes and teas and are now open for business. They are going to have a tasting from 10:30 to 12:00 PM on Tuesday in City Hall. They are located at 6993 East Main Street and the hours Monday through Friday 6:30 to 6:30 PM, Saturdays 8-4 and Sundays 10-2. The grand opening party is March 14 from 8 -4 with a ribbon cutting at 9:00 AM.

Cindy Martino 8102 Bunyon Drive

Ms. Martino began working with Amazon to purchase the property in front of Green Tree Development. She is going to be making a proposal to Amazon for the community garden. She knows there are going to be issues with the project but thinks Amazon will help with those issues and feels it would be a good use of the property and beneficial to the community. She stated the property owner is willing to part with the property but Mr. Bowsher feels the City may not be willing to do that. Ms. Bauman advises Ms. Martino of the two community garden locations; each one has 44 plots. One being at Civic Park and the other behind the fire station on Livingston Avenue. It is \$40 to rent per plot for residents and \$50 for non-residents. You can register for a plot in the Parks and Recreation Department.

Councilmember Pyakurel speaks on COPLTI, he graduated from a similar program in Colorado in August of 2014. He brought his knowledge back here and started a Civic Design Team, with the former Chief of Police Jim O'Neill, they were able to raise \$1000.00 from the



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community to start the first class. He believes COPLTI is a very helpful resource to the community and can bring many benefits to the families within the community as well as engagement with parents around other communities.

Budget Presentation - Mayor Begeny

Mayor Begeny speaks on the 2020 Budget for the City of Reynoldsburg. There is a balanced budget this year. The general fund revenue ended for 2019 around \$22,837,000.00. The 2020 budget was reduced to \$22,000,000.00. A lot of time was spent working with each department to find ways to be under budget. That is a 7.8% increase from the previous year's budget.

Chief Plesich summarizes the budget for the Police Department and explains the bulk of the budget is salaries and that is determined by the contracts with the unions. They are authorized for 70 officers and they are 68 which is an increase from last year. Among many other things that cannot be negotiated. There is a 10.4% increase from last year's budget mainly from the personnel increase and a third K9 unit being added to the force as well as body worn cameras being equipped for the rest of the officers.

Donna Bauman Director of Parks and Recreation explains their budget has decreased from what was in the interim budget. They have 3 total budgets, Parks and Recreation, Senior Center and Community Events, to include the Tomato Festival, Food Truck Festival etc. The Senior Center budget is mostly the same as 2019. They are asking for \$15,000.00 from the 5600 account to purchase a new sound system for the Senior Center. Other than the 5100s, which are salaries, everything stayed the same. The Parks and Recreation budget includes the park maintenance, sporting programs and events. Most expenses are in the 5200s which is supplies, this would be sporting uniforms, sports equipment, chemicals applied to fields, gravel, mulch, small hand tools. 5300s are service, which houses the contract for Street Scape which is \$121,000.00 for the maintenance as well as \$18,000.00 for irrigation. This also includes sporting officials and program instructors which is about \$72,000.00. 5600s is capital purchases, they are asking for just a few items and that account was cut quite a bit. They are asking for a new water trailer to water the hanging baskets, the current one is being held together with duct tape. A new field liner for the soccer fields. Hot water pressure washer to allow for cleaning of the tennis courts and equipment. As well as a sound system for Huber Park. A portable mound for one of the baseball diamonds is included in there as well. Ms. Bauman explains to Mr. Cotner that they found very safe and cost-effective pitching machines. Only two had to be purchased and the other 10 were purchased with points. Mr. Cotner asks why the sibling discount was taken away for the baseball program



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and Ms. Bauman explain that this was taken for granted and the registration system doesn't recognize the difference in programs when applying the discount. Ms. Bryant inquires about the status of the dog park and Mayor Begeny explains that it was set for the CIP Fund for the 2021 year but they are in the process of working on a comprehensive parks plan for some long-term goals. Some possible topics would be using Civic Park for more than the fourth of July and add a second entrance. If the City is going to upgrade any parks facilities that it would be wasted and have to be torn down later on. They still have to figure out if it will fit the priority at Civic Park or if it will be at another location. The Community event budget has a substantial increase from 2019. Some other events were shortened previously to pull money for the Tomato Festival. This year they are asking for \$198,000.00, which is in the grouping services 5300 account. This is where entertainment, advertising, port-a-johns will come from. Last year the Tomato Festival costs \$122,980.00, this year for the Tomato Festival specifically is budgeted for \$165,634.00, this will include tent permit, alcohol permit, entertainment, production company for staging and lighting, electric, fencing and anything that will come with the Tomato Festival. Advertising dollars overall have been increased for all the community events. Last year the City received \$18,600.00 and this year so far, they around \$9,000.00, which is specific for the festival.

The Development Department budget is about \$466,000.00, which is a 25% decrease from last year. Most of these expenses are from salaries, personnel and day to day operation. The Service Department is around 1.2 million and the Building Department is around \$500,000.00. The Service budget consist of personnel along with street lighting, engineer and architecture contracts as well as emergency management contracts.

Mayor Begeny states the Police Department holds 57% of the City Budget which is around \$12,000,000.00. With Parks and Rec being the next largest. He will provide the detailed breakdown to the Councilmembers. Revenue streams will be reviewed quarterly to give the opportunity for items to be added in. There is a potential for growth this year but it was important to start with a balance budget. Mayor Begeny explained that national economic issues may have an effect on the City's finances but there are no concerns to the City that they have control over. Mr. Cicak explains that it is a good budget and the anticipated revenue was increased from the previous administration. There is a possibility of large tax refunds to some people in the City and that is one of the reasons it's so important to maintain the balanced budget. Mayor Begeny has spoken with the Limited in regards to recent events with their administration, they are staying in contact and speaking every two weeks.

Communications



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CERTIFICATE OF FINANCIAL ACHIEVEMENT FOR THE CITY OF REYNOLDSBURG

Mr. Cicak states this certificate is from the Government Finance Officers Association and it is the highest form of recognition in government accounting and financial reporting. He states that his staff are the ones that really earn the award and he is very appreciative of their hard work. The auditors officer receives this award every year.

RESULT:	READ INTO THE MINUTES
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A MOTION TO APPROVE THE UPDATED RULES OF COUNCIL

President Jenkins asks Council to take the next two weeks to read through the new rules and changes and to contact Clerk Prasher with any suggestions, changes or additions. The proposed changes will be discussed at the next Council meeting on March 9th, where a vote will take place.

RESULT:	HELD	Next: 3/9/2020 7:35 PM
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Reports

Development, Parks & Recreation Committee

Members in attendance include councilmember Cotner, Pyakurel, Lawson-Rowe, Chair Baker and President Jenkins.

32-2020

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 1140 WAGGONER ROAD IN TRURO TOWNSHIP, OWNED BY THE CITY OF REYNOLDSBURG --- Baker. Development, Parks and Recreation Committee.

Mr. Shook explains the annexation is for the property recently purchased on Waggoner Road. As municipal owned property, the annexation is automatic and does not require additional approval from the Franklin County Commissioner. Annexation will be complete when the ordinance is passed and submitted to the county.

Motion carriers and is referred to Council for first reading.



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RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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33-2020

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 2020 STARCRAFT FIFTEEN PASSENGER VAN FOR THE SENIOR CENTER, WAIVE THE COMPETITIVE BIDDING PROCESS, AND APPROPRIATING FUNDS --- Baker. Development, Parks and Recreation Committee.

Ms. Bauman explains that the Senior received a bequeath from an anonymous member in the amount \$600,000.00, they used part of this money to buy a bus for the Senior Center last year and this year they would like to purchase a van. The funds are only used for Senior Center needs like the bus and the van and not to pay employees or anything of that nature. The donor wanted the money to enhance the experience for members of the Senior Center. The decision on how the money is used to left to the Parks and Rec Director and Senior Center Manager, working together as well as the board over the Senior Center members. Ms. Bauman has asked the competitive bidding be waived for this purchase, there were two companies and quotes, one located here locally in Central Ohio and the other being in Toledo. It is a recommendation from the fleet mechanic to purchase from the local company as they have a lower price and any warranty work being done would be here local. This type of van does not need a special license to drive and there for the Senior Center Staff can drive the van, Parks staff have their CDL license and they drive the bus. This new van will allow for more comfort for the seniors and storage as well. Ms. Bauman did not request an emergency read on the legislation and Mr. Baker states that it will be removed.

Mr. Baker motioned to amend the legislation to remove the emergency language. Second by Councilmember Lawson-Rowe. Motion carried.

Mr. Baker motioned to approve the amended legislation. Second by Councilmember Pyakurel to be referred to Council for second reading. Motion carried.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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22-2020

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE PARKS AND RECREATION DEPARTMENT --- Baker. Development, Parks and Recreation Committee.

No remarks were made on this item.

Mr. Baker motion for approval. Second by Councilmember Pyakurel to be referred to Council for second reading. Motion carried.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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20-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2020 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

No remarks were made on this item.

Mr. Baker moved for approval. Second by Councilmember Lawson-Rowe to be referred to Council for second reading. Motion carried.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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35-2020

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER ELEVEN - PLANNING AND ZONING CODE FOR THE CITY OF REYNOLDSBURG, OHIO --- Baker. Development, Parks and Recreation Committee.

No remarks were made on this item.

Mr. Baker moved for approval. Second by Councilmember Pyakurel to be referred to Council for second reading. Motion carried.



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19-2020

A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 TOMATO FESTIVAL --- Baker. Development, Parks and Recreation Committee.

No remarks were made on this item.

Mr. Baker moved for approval. Second by Councilmember Pyakurel to be referred to Council for third reading. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

Public Safety, Law & Courts Committee

Members in attendance are councilmember Cotner, Pyakurel, Lawson-Rowe, Chair Bryant and President Jenkins.

23-20

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO ACCEPT FUNDS FROM THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY; ESTABLISHING A REYNOLDSBURG RECOVERY COURT FUND; AUTHORIZING THE CITY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE REYNOLDSBURG RECOVERY COURT FUND; AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE REYNOLDSBURG RECOVERY COURT --- Bryant. Public Safety, Law and Courts Committee.

Mr. Shook explains that a change in the way citations were made are allowing for more candidates for the recovery court program, which will help get the program off the ground when the funds become available.



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Ms. Bryant makes a motion and is second by councilmember Lawson-Rowe to be referred to Council for second reading. Motion carries.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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Public Service & Transportation Committee

Members in attendance are councilmember Cotner, Pyakurel, Lawson-Rowe, Chair Strickland and President Jenkins.

34-2020

AN ORDINANCE AUTHORIZING EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING & BIDDING SERVICES FOR ROADWAY IMPROVEMENTS TO EAST MAIN STREET; APPROPRIATING FUNDS THEREFORE --- Strickland. Public Service and Transportation Committee.

This item refers to the engineering to continue the process with the OPWC that was awarded in December. It also coordinates with the ODOT repaving schedule of 2021 for Main Street. Mr. Dorman the Service Director will be in charge of this. This is the portion of the street scape project for Old Reynoldsburg where alternating on street parking during peak hours, expanded sidewalks, better pedestrian access, replace 1930's stormwater system, redo sidewalks, concrete and brick pavers. This will make way for pedestrian friendly downtown. This will be constructed in 2021 and the surveying will start in the summer of 2020. Mr. Baker asks that there be a plan in place to have the pavers taken care of, he has seen other places with pavers that are not kept as far as structure and landscaping. Mr. Bowsher also explains this is the large project for the 2021 street program, 10 additional roads will be done outside of Main street. This is the City's portion of the project. ODOT will re-pave the rest of Main Street. This is phase one of the project and will take place from Davidson to Jackson. Ms. Lawson-Rowe wants to clarify that there will still be plenty of room for emergency vehicles on this portion of Main Street with the added parking. Mr. Bowsher explain there is not currently on street parking in Old Reynoldsburg. There is a speeding issue on Main Street. They are going to create a natural buffering that will help slow the traffic and reroute semi-truck traffic off of Main Street, which will help eliminate some ware on the road. ORC standard for emergency vehicles is 11 feet, and Main street will be 12 feet, which will provide plenty of room for



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emergency vehicles. It will be similar to Bexley on Route 40 as far as alternated street parking in correlation with traffic times during the day.

Ms. Strickland moved for approval. Second by Councilmember Lawson-Rowe to be referred to Council for first reading. Motion carried.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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CONSENT AGENDA FOR THIRD READ AND APPROVAL

Ms. Strickland moves that items 3 through 6 be forwarded to Council for third reading and second by Councilman Pyakurel, motion carries.

12-2020

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO SURVEY, DESIGN, AND BID THE REPLACEMENT OF THE WATERLINE ON ROSELAWN FOR 2020 --- Strickland. Public Service and Transportation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

13-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE SURVEY AND BIDDING FOR THE 2020 SEWER IMPROVEMENT PROJECT --- Strickland. Public Service and Transportation Committee.



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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

14-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SENSUS AND FLEXNET TO INSTALL TWO METER READING TOWERS AT A COST --- Strickland. Public Service and Transportation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

15-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN --- Strickland. Public Service and Transportation Committee.

Mr. Shook explains that the code does allow for more than two engineering and design contracts outside of the committee that chose the two original firms nor does this contract cause any issues with the other two contracts that are already held as they are non-binding contracts.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

Finance & Administration Committee

Members in attendance are councilmember Baker, Bryant, Strickland, Chair Salvati and President Jenkins.



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31-2020

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2019, IN VARIOUS POLICE SPECIAL REVENUE FUNDS; AND PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2020 BE ACCEPTED --- Salvati. Finance and Administration Committee.

This legislation appropriates the unencumbered balances in the Special Police Revenue Funds and the revenue that is collected this year be received and accepted. The auditor explains to Council that this is an annual requirement.

Mr. Salvati moved to approve. Second by Councilmember Bryant to be referred to Council for first reading. Motion carried.

RESULT:	REFERRED TO COMMITTEE	Next: 3/9/2020 7:35 PM
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21-2020

AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF COUNCILMEMBERS AND CHAPTER 127, SECTION 127.01 COMPENSATION OF PRESIDENT OF COUNCIL OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY --- Salvati. Finance and Administration Committee.

Mr. Baker explains to Council that the members who want to pay out of pocket for the OPERS credit, this legislation must pass first and it is not retroactive. Therefore, he would like to make a motion to pass as an emergency. The pay changes will not go into effect at this time.

Mr. Baker makes a motion to amend the legislation to add emergency language and a second is made by councilmember Strickland. Motion carries.

Mr. Baker moved for approval. Second by Councilmember Bryant to be referred to Council as amended for first reading. Motion carried.



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16-2020

AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE POLICE DEPARTMENT ACCOUNT 110.111.5207 LAW ENFORCEMENT SUPPLIES FOR DONATED MONIES RECEIVED --- Salvati. Finance and Administration Committee.

No remarks were made on this item.

Mr. Salvati moved for approval. Second by Councilmember Strickland to be referred to Council for first reading. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, Louis Salvati
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

17-2020

AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 --- Salvati. Finance and Administration Committee.

No remarks were made on this item.

Mr. Salvati moved for approval. Second by Councilmember Bryant to be referred to Council for third reading. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, Louis Salvati
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe



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18-2020

AN ORDINANCE TO APPROVE THE APPLICATION MADE BY MARGARET AND RICHARD HARVEY TO HAVE CERTAIN LAND LOCATED WITHIN THE CITY OF REYNOLDSBURG LOCATED ON SUMMIT ROAD, PERMANENT PARCEL NO. 107-017808-00.000, DESIGNATED FOR PLACEMENT IN AN AGRICULTURAL DISTRICT --- Salvati. Finance and Administration Committee.

No remarks were made on this item.

Mr. Salvati moved for approval. Second by Councilmember Baker to be referred to Council for third reading. Motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristin Bryant, Louis Salvati
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

AUDITOR'S REPORT, NOVEMBER, 2019

The report was read into the minute by the Council Clerk.

RESULT:	READ INTO THE MINUTES
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AUDITOR'S REPORT, DECEMBER, 2019

The report was read into the minute by the Council Clerk.

RESULT:	READ INTO THE MINUTES
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CLERK OF COURT REPORT

The report was read into the minute by the Council Clerk.



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RESULT:	READ INTO THE MINUTES
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LEGISLATION FOR FIRST READING

AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL PROPERTY LOCATED AT 1140 WAGGONER ROAD IN TRURO TOWNSHIP, OWNED BY THE CITY OF REYNOLDSBURG - BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Item stands for first reading and returns back to the committee.

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 2020 STARCRAFT FIFTEEN PASSENGER VAN FOR THE SENIOR CENTER, WAIVE THE COMPETITIVE BIDDING PROCESS, AND APPROPRIATING FUNDS - BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Item stands for first reading and returns back to the committee.

AN ORDINANCE AUTHORIZING EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING, & BIDDING SERVICES FOR ROADWAY IMPROVEMENTS TO EAST MAIN STREET; APPROPRIATING FUNDS THEREFORE --- STRICKLAND, PUBLIC SERVICE AND TRANSPORTATION COMMITTEE

Item stands for first reading and returns back to the committee.

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2019, IN VARIOUS POLICE SPECIAL REVENUE FUNDS; AND PROVIDING REVENUES FOR FUNDS RECEIVED DURING 2020 BE ACCEPTED - -- SALVATI. FINANCE AND ADMINISTRATION COMMITTEE.

Item stands for first reading and returns back to the committee.

AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF COUNCILMEMBERS AND CHAPTER 127, SECTION 127.01 COMPENSATION OF PRESIDENT OF COUNCIL OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO --- SALVATI. FINANCE AND ADMINISTRATION COMMITTEE.

Item stands for first reading and returns back to the committee.



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Consent Agenda for Second Reading

Motion made my councilmember for consent agenda items to stand for second reading and second by councilmember Salvati. Motion carries.

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE PARKS AND RECREATION DEPARTMENT (FIRST READING 2/10/20 - BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Item stands for second reading and returns back to the committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2020 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY (FIRST READING 2/10/20 - BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Item stands for second reading and returns back to the committee.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO ACCEPT FUNDS FROM THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY; ESTABLISHING A REYNOLDSBURG RECOVERY COURT FUND; AUTHORIZING THE CITY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE REYNOLDSBURG RECOVERY COURT FUND; AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE REYNOLDSBURG RECOVERY COURT (FIRST READING 2/10/2020) --- BRYANT, PUBLIC SAFETY, LAW AND COURTS COMMITTEE

Item stands for second reading and returns back to the committee.

LEGISLATION FOR SECOND READING

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER ELEVEN - PLANNING AND ZONING CODE FOR THE CITY OF REYNOLDSBURG, OHIO (FIRST READING 11/25/19) --- BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Item stands for second reading and returns back to the committee for March 23, 2020.

Consent Agenda for Third Reading



**MINUTES REGULAR MEETING
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A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 TOMATO FESTIVAL (SECOND READING 2/10/20 --- BAKER, DEVELOPMENT, PARKS AND RECREATION COMMITTEE

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO SURVEY, DESIGN, AND BID THE REPLACEMENT OF THE WATERLINE ON ROSELAWN FOR 2020 (SECOND READING 2/10/2020). --- STRICKLAND. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE SURVEY AND BIDDING FOR THE 2020 SEWER IMPROVEMENT PROJECT (SECOND READING 2/10/2020). --- STRICKLAND. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SENSUS AND FLEXNET TO INSTALL TWO METER READING TOWERS AT A COST (SECOND READING 2/10/2020). --- STRICKLAND. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN (SECOND READING 2/10/2020). --- STRICKLAND. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.



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AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE POLICE DEPARTMENT ACCOUNT 110.111.5207 LAW ENFORCEMENT SUPPLIES FOR DONATED MONIES RECEIVED (SECOND READING 2/10/2020). --- SALVATI. FINANCE AND ADMINISTRATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 (SECOND READING 2/10/2020). --- SALVATI. FINANCE AND ADMINISTRATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

AN ORDINANCE TO APPROVE THE APPLICATION MADE BY MARGARET AND RICHARD HARVEY TO HAVE CERTAIN LAND LOCATED WITHIN THE CITY OF REYNOLDSBURG LOCATED ON SUMMIT ROAD, PERMANENT PARCEL NO. 107-017808-00.000, DESIGNATED FOR PLACEMENT IN AN AGRICULTURAL DISTRICT (SECOND READING 2/10/2020). --- SALVATI. FINANCE AND ADMINISTRATION COMMITTEE.

Motion made by councilmember Bryant and second by councilmember Strickland for consent agenda items to be adopted. Motion carries.

Upcoming Council Meetings

February 20, 2020 BZBA
February 24, 2020 Council
March 5, 2020 Planning Commission
March 9, 2020 Council
March 19, 2020 BZBA
March 23, 2020 Council

PUBLIC HEARING ON ZONING CODE REVISIONS

Adjournment



**MINUTES REGULAR MEETING
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Leanora Jenkins

Leanora Jenkins, President of Council

Mollie Prasher

Mollie Prasher, Clerk of Council



**MINUTES REGULAR MEETING
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Council President Leanora Jenkins called the meeting to order at 7:30 PM

Invocation - Phyllis Plear, Brice Church

PRESENT: Cotner, Baker, Bryant, Jenkins, Strickland, Salvati, Pyakurel, Lawson-Rowe

ABSENT:

Approval of Agenda

The agenda stands as approved

Approval of Minutes

a. City Council – Regular Meeting – January 27, 2020

The minutes stand approved as submitted

RESULT: ACCEPTED

b. City Council – Special Meeting – February 3, 2020

Minutes are approved as submitted

RESULT: ACCEPTED

Community Comments

Brett Luzader 1116 Gibson Road

Mr. Luzader: I would like to talk to you just a minute tonight about the Reynoldsburg Community Association. I am currently the Vice President. The Community Association is now in its 13th year. IT was formed roughly 2007 because Reynoldsburg did not have a 4th of July parade that year. We felt that a City this size needs to have more community involvement and we need to respect this community and have certain things like that. In 2008 we took over the Halloween party. We have been hosting that every year with the support of the City. 2011 we took over Christmas on the Town. These events could not happen without support from our business partners, the support of the City. Mayor Begeny has graciously

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said that he will continue that support. We also could not do it without our Parks and Recreation Department, particularly Ms. Bauman and her staff. Also, the Police Department, which Chief Plesich has supported us in the last few years. The Service Department, the Street Department in particular, and I am sure we will be getting to know Mr. Dorman now that he is new. But on Saturday, February 15, this coming Saturday, we will be hosting our annual fundraiser. Which is the only fundraiser that we have, that allows us to put on these events. It's an all you can eat spaghetti dinner, homemade sauce. Our president's wife is Italian, she uses her grandmother's recipe. All you can spaghetti, rolls, salad, desserts. I would like you to come out and support us. It will be held from 5 to 8, it will be held at the Messiah Lutheran Church on 1200 Waggoner Road. And if anyone is interested I have tickets for purchase or you can purchase them at the door.

Ms. Jenkins: And how much are those tickets?

Mr. Luzader: \$8.00 for adults, \$5.00 for kids 6-12 and under 5 is free.

Mr. Cotner: One quick little comment Mr. Luzader, they are also good at to go boxes, also if you're out and about and need to take that home with you, they are good about that.

Ms. Lawson- Rowe: What time?

Mr. Luzader: 5 to 8.

Robert Barga 1589 Stouder Drive

Mr. Barga: I am here in my capacity as a member of the Reynoldsburg School Board of Education. I am our new City Liaison for the Board, so I am here today to introduce myself, some of you already know, congratulations you're lucky. Those of you who don't know me yet, I apologize in advance. The main goal of the schools and the City should be to work together. No matter what happens, though we are different sizes, different financial aspects, we grow together or we fall together. My job is going to be to bring you anything that's new for the schools, any announcements, any events, any projects we can work together. Hopefully you can use me the same to send information back to the schools. I also am member of our Eastland Fairfield Career Tech partners, I will be serving the same role, if you

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wish for me to, to take any information for them or give you any relevant information. Email is at robert.barga@reyn.org. Worked with Begeny before and look forward to working with all of you and if we don't interact soon, you will be hearing from me in the comments when it comes to TIFs and abatements, thank you.

Ms. Jenkins: I have a question, when are the school board meetings.

Mr. Barga: Our meetings are generally going to be the third Tuesday of every month. Eastland Fairfield is generally the third Wednesday of every month. They are posted on the site, I believe they all are for this coming year the third Tuesday. Occasionally we do have special meetings and emergency meetings.

Recognition of Preston Stearns Sr.

Council member Lawson-Rowe read the resolution into the minutes. Resolution attached to item 10c.

Mr. Stearns thanks Council for being recognized and the great honor it is. He also thanks the citizens of Reynoldsburg. He is glad that the community followed suite based on the newly elected Council members. He takes a moment to thank everyone that came to support him that evening.

Ms. Jenkins thanks Mr. Stearns for supporting her and giving her advice and information while campaigning for President of Council.

Ms. Strickland speaks about the honor it is to "stand on his shoulders" as being the first and to represent Ward I and to stand in his shadows. She thanks him for welcoming her and to his family.

Ms. Bryant thanks Mr. Stearns for having him as running mate in 2015 and bringing his experience. She reminds them that they are a family and thanks his family for their support and for Mr. Stearns public service.

Mr. Baker thanks Mr. Stearns for showing them the way on how to serve the community. His words of wisdom were very helpful in guiding Mr. Baker on his path.

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Mr. Pyakurel thanks Mr. Stearns for speaking with him and the energy he gives and passes on to Council and for leading the way for Council.

Mr. Cotner explains the amount of respect is spoken of Mr. Stearns and what a great example he has given for the City and is very much so appreciated. He is a great representation of the City.

Mr. Stearns thanks the Mayor and congratulates him as well.

Mr. Begeny is honored to be here with Mr. Stearns and celebrating his accomplishments. Introduction of Service Director William Dorman

Mayor Begeny introduces Council to the new Service Director Dorman. Mayor Begeny speaks highly of Mr. Dorman and thanks him for coming to the City of Reynoldsburg. Presentation by Olabisi Eddy, Franklin County Public Health

Ms. Eddy from the Franklin County Public Health Department, Community Health Action Team Coordinator. She gives an overview of the Reynoldsburg CHAT Program and how it can address health and wellness initiatives in the City. CHAT stands for Community Health Action Team. CHAT is a partnership between Franklin County Public Health and community members to come together and address health issues within the community and building better health and wellness. Franklin County Public Health bring the guidance and expertise but it is a community lead effort. Each CHAT has a co-chair to bring in the community leaders and move the work forward. They look to see where the need and what is needed based on the community and assess what capacity the group has to address the health needs. Through this they are able to form initiatives for chronic disease prevention, environmental health, mental health and wellness, maternal and child health and access to care. Ms. Eddy explains the CHAT pathways for each initiative and what can be done to help improve the community health issues as well as who is lacking access. And how to connect citizens with Public Health workers. CHATS who have a strong presence of their public service members like fire and police as well as Parks and Recreation involvement tend to do very well. Parks and Recreation Director Bauman is the co-chair for the Reynoldsburg CHAT. All members of the community are welcome to get involved with the CHAT and help improve the community. In 2019 there were 9 active teams, 40 partners, to include non-profits, government agencies, community agencies, businesses. 36 engagements activities to include a health education initiative, a produce market, an opportunity to have outreach and education for health related initiatives with in the community. There were 4 health fairs and 160 health

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screenings were given along with 30 flu shots. A new ADAMH partnership was created to distribute medication disposal bags for people to deactivate the medication they are no longer using. 200 bags were given to Reynoldsburg residents. 2 monthly produce markets were done in underprivileged communities, Clinton and Perry Township where 1700 families were served. CHATS help discover the health needs in the community and what can be done to better those communities through different workshops. ASKME3 is a new program created by a CHAT. There are cards given to residents to take to their doctors' appointments, they have three simple questions they can ask their doctor to answer before leaving the office. The Reynoldsburg CHAT was launched in 2016 and re-launched in 2019. The team came together and formed the mission to connect residents to available resources to promote health and wellness with a vision of having an inclusive, connected and thriving community. There will be a re-launch meeting on February 27 at 3PM in City Hall. These meeting take place monthly, the 4th Thursday every month at 3PM. Ms. Eddy invites Council to join the meetings and give their input and guidance to help make a thriving community. Mr. Pyakurel expresses the challenge is the time of the meetings and Ms. Eddy explains the meeting times are flexible and they can change those to evenings if that benefits the majority.

Communications

There are no communication items.

Public Hearing - Reynoldsburg Zoning Code Revisions

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER ELEVEN - PLANNING AND ZONING CODE FOR THE CITY OF REYNOLDSBURG, OHIO --- Spalding, Baker. Development, Parks and Recreation Committee.

Charles Wilson 12224 Woodsfield Circle East Pickerington

Mr. Wilson's family moved to Reynoldsburg in 1950 and his parents built their dream home at 1220 Waggoner Road. Mr. Wilson grew up on the property. His father started the Cub Scouts in the community and his parents were very involved in other community organizations and activities. His great grandfather was neighbors with Ralph Connell. There was a picture at Hannah Ashton Middle School, his Aunt is pictured in, she was a teacher there. Herbert Mills is another school in Reynoldsburg named after a family member of Mr. Wilson. Mr. Wilson explains he no longer lives here but he is proud of Reynoldsburg and it is a part of him. He owns a business in Reynoldsburg for the past 35

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years and his brother owns a business that is over 40 years old in Reynoldsburg. Together they pay close to \$50,000.00 in City property and income tax. He does not see how the traffic can be stopped on Waggoner Road from Broad and it will increase no matter what is done on Waggoner Road. With medium density zoning on their property the schools would benefit greatly from the taxes, more so than they could if anything else was put there. The additional students would not be a burden to the schools. It all boils down to safety. The best way to protect the pedestrians on Waggoner Road and anywhere else in town is build sidewalks or bike paths. To get the money for that, build a medium density development on his property and 4.3 million dollars become available to build sidewalks or roads anywhere in Reynoldsburg. When they originally built on the property there was nothing surrounding them and slowly establishments developed. Mr. Wilson expresses that safety is the top priority.

Mary Stoots 1070 Waggoner Road Reynoldsburg

Ms. Stoots states there should be a 7 public day notice for a public hearing the paper and the notice was put out on the 6th and questions if it is a legal public hearing. Mr. Shook explains the 7 days would start until after the notice went, legally no. He does note that the Reynoldsburg charter only requires one initial public hearing on a zoning change, and that was done back in November of 2019 and tonight's public hearing is gratuitousness to the community. Ms. Stoots thanks Mr. Shook for the information. She questions a grouping of zones that were changed into residential medium, mobile homes were included in that group but in the new residential medium zoning there are no provisions for mobile homes nor in any of the zoning for mobile homes. She explains the mobile home park is very well kept park and a lot of elderly citizens live in the park. Mr. Bowsher changed the coloring of the map where she expressed concern about Truro Township and Jefferson Township and they were changed to white and she thanked him for that.

RESULT:

REFERRED TO BOARD/COMMISSION

Next: 2/13/2020 6:00 PM

Motions

1-20

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A MOTION TO APPROVE A RESOLUTION IN SUPPORT OF OHIO HOUSE BILL 369 AND OHIO SENATE BILL 11, COMMONLY KNOWN AS THE OHIO FAIRNESS ACT, TO PROVIDE ANTI-DISCRIMINATION PROTECTIONS BASED ON SEXUAL ORIENTATION, GENDER IDENTIFICATION, AND GENDER EXPRESSION

Mr. Cotner: I have not read all of Ohio House Bill 369 or Senate Bill 11, for starters could MR. Shook kind of summarize, I don't know if other councilmembers already read everything here of those bills but I haven't so could you give an overview of what those bills are and where they stand. I know there has been, as I read through some of the background on it, quite a few editorials and different comments around the state. Could you give some input and insight?

Mr. Shook: Obviously I don't have the house bill or senate bill in front of me so I would a bit caution with my response. Currently in the state of Ohio we have anti-discrimination statues that relate to age, disability, race, ethnicity, religion and country of origin. It does extend to people who are gay, bisexual, transgender. And the current house bill and senate bill are drafted to extend those protections to those individuals. The senate bill was proposed early last year, it did not receive any committee hearing during the year of 2019. The house bill was proposed this year and just received its first committee hearing last week. At this point it is not foreseeable what that bill will ultimately result in at the state level, if anything. But the purpose of the resolution would be to send out this City's support for those bills, directly to the representatives that represent the various areas of our City in Fairfield, Franklin and Licking County.

Mr. Cotner: You said you're not sure what the bills at the state level would even do, I mean I guess...

Mr. Shook: What they would do Councilman Cotner is they would provide the same anti-discrimination protection to the LGBTQ community that is already provided to other immutable groups.

Mr. Cotner: Currently, housing, you go to rent a house and the landlord says you can't rent here because I found out you've got a husband. That is a legal act in the state of Ohio is what you are saying?

Mr. Shook: That is correct Councilman.

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Mr. Cotner: Ok. And this addresses that obviously so that's kind of one of the goals of this. So the protections or the few things we have read where it might go too far, is this where the criticisms are going toward businesses being mandated onto their, again back to the baker that's required to bake the wedding cake type of thing, is that protection that this extends also into the business world and to business owner's.

Mr. Shook: It would relate to housing as you references already, to employment, meaning that you cannot be denied a job or terminated from a position or suffer any adverse employment action on the basis of your sexual orientation or gender identity. It also would include public accommodation. So for example you could not be denied service at restaurant for simply because of your sexual orientation or gender identity for example.

Mr. Cotner: I would have liked more time to look through this rather than introduce and pass right away to again kind of, it is definitely something that conceptually I am 100% to support every gender preference, LGBTQ, I support that part. There is clearly some other sides that are not for various reason that I am just kind of wondering what those other sides, why some of the push back would be and so that's kind of one my reservations of seeing it right away and passing it right away. Passing two, house bill and senate bill and were telling them that they should pass this and they have seen it for so long and we have just got it tonight.

Mr. Shook: I believe if we look more specifically at the language, and I'll have to go back here real quick, section one of the resolution states that the City encourages the Ohio General Assembly to consider Ohio House Bill 369 and Ohio Senate Bill 11 and other similar legislation to update discrimination laws in the state of Ohio. It does not urge its passage, the language is very carefully crafted to encourage the Ohio General Assembly to quote consider those bills.

Mr. Cotner: It actually says it urges the members of the legislator to support the legislation.

Mr. Shook: Correct. Such legislation that would update those discrimination laws now.

Mr. Cotner: Yea I mean that is the key. It says that we are urging them to support it and not consider it. I'm ok with the considerate part and to move it forward but were telling them they should support it.

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Mr. Shook: I think what we are saying and again how these bills tend to progress to general assembly is that they come in as a proposed piece of legislation with sponsors and co-sponsors and then they often times finish, not necessarily the same as they start. So when we say such legislation, we are being very general there in terms of what the general expression of support we would be making is, which is to support the expansion of anti-discrimination legislation in the state of Ohio to the LGBTQ community.

Mr. Cotner: I guess maybe then I'm reading this too literally because this says were urging them to support House Bill 369 and Senate Bill 11 and that's kind of my reservation.

Mr. Shook: And I understand, and of course as you know Councilman Cotner, this resolution has no force of law.

Mr. Cotner: I know, absolutely.

Mr. Shook: Were not putting that kind of decision on you today.

Mr. Cotner: I know they are only going to take what the City of Reynoldsburg says with a grain of salt but they still will, again we are sending this to them and that were sending it to support that, that's the part where, to consider it and to move it forward, I am completely in favor of that, I am just without further discussion and review telling them to support, is my struggle on that is all. Thank you.

Mr. Shook: As is your right, thank you Councilman Cotner.

Ms. Bryant: Councilman Cotner I don't know if this makes any difference but the state chamber of commerce has been in support of this since 2018 when we took a look here locally at having a local ordinance. The current senate bill introduce by Nickie Antonio has been repeatedly introduced ten years prior to 2018. AS of 2018 the chamber of commerce is in support so as a business owner myself, that may mean something to you or it might not but...

Mr. Cotner: The only reason it doesn't is again us telling them to support it with, I would like to know if others have actually read all of House Bill 369 or Senate Bill 11 and to cast a vote and resolution saying we are telling them to support it, that's my concern.

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Again, I am aware of many of the editorials that have been discussed and I am open to certainly fairness and equality as best we can. I am not opposed to that in anyway shape or form but telling them to support the legislation already is my reservation tonight.

Ms. Strickland: I am in support of the motion. I believe we are a City of respect and I am personally am supporting it.

Mr. Pyakurel: I am in support of this legislation and yes for the motion portion definitely. Resolution, sorry.

Ms. Lawson-Rowe: In good conscience, I cannot accept any discrimination of any kind and so with that, I do support it.

Mr. Baker: I am going to rise to support it first of all, second of all is because it does help eliminate discrimination towards a certain group because somebody has some sort of biased against them for one reason or another. We are in February which is black history month which celebrates a lot of people who have fought against injustice one way or another. I remember a personal story from my grandmother about how she couldn't go to the community pool she couldn't go to the library because she was black and the fact that her parents were tax payers that she could not take advantage of liberties or had to go to the back of the bus, had to use the bathroom out in the back of the bushes. So when something like this comes up, and I get what you saying, you didn't have a chance to look at it and stuff, this has been debated for a while in the state house and we know the state house moves slow at time and they move fast when they want to but the fact of the matter is that this piece of legislation does not pass an official law anything but it is urging the support that the state take a stance against injustice towards an individual, group and I would urge every councilman to pass this unanimous if possible on this resolution.

Mr. Cotner: Have you read both the bills?

Mr. Baker: I have glanced at them yes. If you watch, because I watch the Ohio channel, they do have all of the committee televised and I have watched the committees about it. I would urge you to look through, through a fine tooth comb. And I also do know the state likes to change thing as they go along so it what it looks like right now might be different. As attorney Shook said, however the principal of this bill is to make it so that those who are receiving injustice get justice.

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Mr. Cotner: Like I said, my reservation is passing something without seeing the depth of those two bills and what else is involved. But again to paint it as anything else, that's my only reservation. But again, no problem, just sharing my view and opinion. No trying to condemn City Attorney Shook or anyone, I am in favor of supporting anyone as much as possible, I just hesitate as urging something without seeing those two bills and understanding what those involve.

Mr. Shook: And I understand Councilman Cotner and just for clarification, all of those bills are available online, public information. I know for example, Mr. Cicak the auditor, when the resolution was proposed took a look at the language and reached out to me to ask me questions that were very specific about the bill because he had an opportunity to go through it and I think that everybody has that same opportunity or has had that same opportunity.

Mr. Cotner: Absolutely, and that's what I said, again, when I saw it tried to review, didn't get in to reading the whole thing without reading something entirely and pushing for, that's my hesitation so...

Thomas Kainier 7178 Wind River Drive

Mr. Kainier: Councilman Cotner I have read both of the bills personally myself and I understand where you're going with the baker clause that you were talking about with some of the other ones with businesses, they do have amendments that's in the senate portion of that bill that they are trying to amend right now to alleviate what you're talking about. But I whole heartedly support exactly what the rest of the Council is saying here, that we should not have form of discrimination or any form of biased towards any type of person or a sexual orientation or gender or anything inside of this community. So I think if you do read that you will that the senate is moving forward to try to alleviate business concerns when it comes to that, which I know what you're talking about with the case in Colorado that you were talking about before. But I have read both of these bills and the bill that you're in question about, and I think if you would read it you would see, and I do agree with what the Council is doing right now as far as moving this forward and making this an inclusive place for all people to live.

Mr. Cotner: And to be clear I wasn't trying to say that that should be removed. I think, again someone comes into a business they should be served as a human and so that didn't mean to imply I thought that should be changed I was just trying to understand some of

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those concerns in there. That was my only point of questioning so if they have taken that out, I don't even know why would they would take something out like I said, we should try to serve people and take care of costumers and take care of our community so I have just not read these entirely and I am hesitant to pass something without understanding a little deeper on that.

Mr. Kainier: Well its politics so that's what's they are trying to do, they are trying to agree to disagree right here. So I mean that's where they are going at with this they are trying to find that happy medium right now. So let's hope they do come to an understanding with that. But like I said before I do agree with what's going on right here.

Mr. Cotner: Sure, thank you.

Mr. Shook: And just to be clear I think that those concerns that get raised about specifically the baker issue are concerns that every municipality who has a similar ordinance have considered, that the state is considering because we need to be respectful of the free exercise clause of the United States Constitution. So if we move forward without own ordinance, which we may, that is something that my office will be researching to ensure that we are not infringing on anyone religious rights here in the City of Reynoldsburg and I think that the state is very careful to ensure that that is not happening in the state of Ohio.

Mr. Cotner: And you know again we did bring something and talk about this before and some of those concerns were brought up and again I am not saying, I can't imagine any business discriminating, I know that they do, I know they do here, I know they do everywhere and I'm not condoning that at all. If, as I said, because we have talked that this has been in the state for quite some time, everyone is in favor of passing this right away, I am not opposed to passing support to again to bring it forward to consider it, my reservation is passing something tonight and saying we are encouraging support. If two more week until our next council meeting, I can talk further with you, we can have a little more time. I am not saying that I would vote in favor entirely, I don't mean to imply that either but I would like more time, and again I would love to be able to understand a little bit deeper before saying we are telling the state legislature we want them to support that legislation. That's all.

Ms. Strickland: I am sorry you have said this has been out since 2018?

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Mr. Shook: There have been various forms of the Ohio Fairness Act that have been proposed for the last several years. The current senate bill has been proposed with sponsors and co-sponsors since early 2019. The house bill has been since earlier this year. The house bill actually has bipartisan support. But this is a bill that has been lingering in the state house for several years.

Ms. Strickland: Quite some time, for a decade? So Councilmember Cotner, I understand your reservations, however, this has been out there for quite some time that we have been having this conversation. I remember being in the audience and this same conversation had come up. Where again Attorney Shook had stated before, it has been out there for some time.

Mr. Cotner: So two more weeks for this Council to read these bills, I don't know why that's a problem if it's been a decade, two weeks to look at it.

Ms. Strickland: I just feel as though we have already had this conversation before, in 2019, I believe it came up. Correct me if I am wrong. But we visit this conversation in 2019...

Mr. Cotner: And later on we are going to be seeing legislation to talk about the City bringing their own policy and we are going to move forward with that, so again, we are going to have that conversation and I think that's a good conversation to have to see what the City can come forward with. I think these are two different things that's all. Again, clearly everybody wants to move forward with it, I feel bad because I am not opposed to wanting to move forward with it I am opposed to wanting to move forward as its written to say we are encouraging this support right now, that's all. So again, at our next meeting it two more weeks, 10 years than two weeks, I don't see the problem but if it's moving forward as is, that's unfortunately my reservation is all. I didn't mean for this to be so argumentative, I wanted it to be understanding and clarifying.

Mr. Shook: I don't take it as argumentative, this is a discussion and it's a perfect one for an open City Council meeting.

Mr. Baker: Yea, you have a right to your opinion, yea.

Mr. Cotner: Well again, my intent is not mean but...

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RESULT:	ADOPTED [6 TO 1]
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe
NAYS:	Cotner

2-20

A MOTION TO APPROVE A RESOLUTION TO ADOPT AN EXPANDED REYNOLDSBURG CITY POLICY SUPPORTING DIVERSITY AND TO DIRECT ACTIONS TO CITY ADMINISTRATION TO INVESTIGATE, RECOMMEND, RESEARCH, AND DRAFT A PROPOSED ANTI-DISCRIMINATION ORDINANCE FOR THE CITY OF REYNOLDSBURG.

Mr. Cotner: This is again last 2018 or 19 that we put into our policy the anti-discrimination language, so as the City of Reynoldsburg, our policy currently states that there is no, we cannot discriminate based on the basis of gender, so we currently have that as a City policy correct?

Mr. Shook: We have that as an internal City policy within municipal employment and the way that are government treats people. This is broader than that. This would be directing City Administration to be researching and drafting an ordinance that would prevent discrimination of the type we were just talking about in housing, employment and public accommodations.

Mr. Cotner: That's the discussion that we had before is what that looked like and how that would be administered and so forth so I think that's a good discussion to certainly have. I guess one other issue when we talk about this and the anti-discrimination, where does political class fall into this measure? There is nothing mentioned about that, just all of the other race, creed, religion, marital status. Political status?

Mr. Shook: This is generally, I would say first, that I am not aware of any jurisdiction, at least now within the United States that has anti-discrimination legislation related to political affiliation. The federal government, state government and many local governments generally provide that anti-discrimination to immutable characteristics. So characteristics which people have no control. Such as sexual orientation, gender identity, things of that nature.

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Mr. Cotner: Just thinking discrimination in the, again one of the most divided nations we have ever seen and knowing that continues to happen and knowing that there have been countless cases of service denied at places of businesses as well, just another though to make aware and to look in to.

Mr. Baker: Because legislation has been brought up in other parts of the country like California just passed, I believe it was California that just passed it, laws saying woman cannot be discriminated because they have natural hair, now will this protect that as well? Is it just broad of everything? I am just asking because...

Mr. Shook: No I think these are good questions ask, just like Councilman Cotner's question because this is more of a directive from Council to Administration. We have limited resources in the City Attorney's office so if my office is going to be expending the resources necessary to research and draft a comprehensive ordinance of this nature, I want to know that Council is behind it. So I would love to know Council's ideas on that. I know that Councilwoman Lawson-Rowe talked to me before the meeting about just that same issue. That is certainly something that we can look in to.

Ms. Bryant: I would just note that in regard to the natural hair ordinance that Councilmember Lawson-Rowe had brought up to you, Toledo recently passed something in the last month or two in regard to natural hair, I think for woman and men as well. Rather than recreating the wheel, you may want to take a look at Toledo.

Ms. Lawson-Rowe: I believe Cincinnati has enacted something and then of course the state of California, New York and New Jersey all have enacted the Crown Act, that's what it's called. Thank you.

Ms. Bryant: I would just note that it was 2018 when we last had conversation regarding anti-discrimination ordinance for Reynoldsburg in regard to the LGBT community and we had a speaker who came in and said this is something that the state should handle and we should leave it alone and let the state deal with it. Well we have seen about 12 years now the state hasn't handled it. About a week following that gentleman showing up here, I went to an event where it was the same topic. The fairness act. I don't believe it was referred to the fairness act at the time back in 2018 but the same gentleman appeared and said the state shouldn't pass it, it should be left to local municipalities. So there is a lot of buck passing which is why I think even though the state is looking at this in regard to House Bill 369 and Senate Bill 11, I think its I believe the 28th municipality in Ohio

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passed an anti-discrimination ordinance in regard to the LGBT community. I think we need to be the 29th because we can no longer wait on the state to handle this.

Mr. Baker: It is Black History Month and black history is American history as I always say. Throughout the history of government whether state, local, federal, some things tend to get their heels drawn on stuff. We see what the voting rights act in 1964, there was an original one back in 1948 I believe, it was so watered down, I wouldn't give it to somebody for toilet paper but it wasn't until someone finally stood up and said this needs to pass because it's the right thing to do, it finally got some traction. Yea there was some political blow back but one of the words that Lyndon Johnson said when he was trying to get the civil rights and voting rights passed was I understand you might not win reelection if you vote for this, he was talking to congressman about this, he was wavering because he was worried about reelected and he told him, you might not get reelected, your right, but at least you will stand up for what was right and you do what was right. The gentleman did vote for it and the gentleman did not get reelected but his vote ended up being something that lasted for generations to come and let people know that its ok to stand up for something even though some people might think it might be crazy but in times you have to do the right thing. I like this legislation, I have already gave a speech earlier but as somebody who takes stuff like this to heart, I just wanted to say that.

RESULT:	ADOPTED [UNANIMOUS]
SECONDER:	Kristin Bryant, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

A MOTION TO APPROVE A RESOLUTION OF APPRECIATION OF PRESTON STEARNS, SR.

RESULT:	ADOPTED [UNANIMOUS]
SECONDER:	Stacie Baker, At-Large Councilmember
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

A MOTION TO APPROVE A RESOLUTION RECOGNIZING FEBRUARY AS BLACK HISTORY MONTH --- Baker. .

Mr. Baker: This is the same resolution ever since I have been on Council, I have introduced in the month of February because, like I just stated before, black history is American history. In fact, 1614, the first African slaves were brought here, 20 of them to

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be sold to the colonies. I will read this into the record and as you notice I am wearing a Negro league baseball jersey in honor of the Washington Black Senators, so I wanted to wear something fitting for this resolution I am going to read today. Councilman Baker reads the motion into the minutes.

Ms. Lawson-Rowe: I would like to thank Councilman Baker for sharing this resolution. As he said black history is American history but Black History Month allows us an opportunity to remember and remind ourselves of the contributions our ancestors and current day members have made to American history.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

Reports

Development, Parks & Recreation Committee

All members of the committee are in attendance to include council member Cotner, Pyakurel, Lawson-Rowe, Chairman Baker and President Jenkins.

An Ordinance Authorizing the City Auditor to Remove Equipment from the City's Fixed Asset List for the Parks and Recreation Department

Mr. Baker: The first order of business is an ordinance authorizing the City Auditor to remove equipment from the City's fixed asset list for the Parks and Recreation Department.

Ms. Bauman: First I would like Council to please amend this ordinance request. I would like item number 1794 the Toro Sand Pro to please be removed, we will not be trading that in at this time.

Mr. Baker: Ok. I move that we amend this ordinance to remove the Toro Snow Pro from the equipment asset list, is there a second? Second by council member Pyakurel.

Council member Baker moves to amend the ordinance, council member Pyakurel seconds and the motion carries.

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Mr. Baker motions to forward the ordinance to Council for first reading and second by council member Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into an Agreement with Media Promotion Enterprises (MPE) for the 2020 Tomato Festival, and Declaring an Emergency

Ms. Bauman: This ordinance would be to authorize Mayor Begeny to enter into contract with MPE for the 2020 Tomato Festival. We will be utilizing them as our agent to book the talent and I am requesting that this contract not exceed \$50,000.00. And I would like it passed as an emergency on the third reading please so that we can get everything signed and taken care of in time.

Mr. Baker motions to forward the ordinance to Council for first reading and second by council member Lawson-Rowe. Motion carries.

A Resolution to Waive the Provision of Section 971.16 of the City's Codified Ordinances for the 2020 Tomato Festival

No remarks were made on this item.

Mr. Baker motions to forward the ordinance to Council for second reading and second by council member Pyakurel. Motion carries.

Public Safety, Law & Courts Committee

All members of the committee are in attendance to include council member Cotner, Pyakurel, Lawson-Rowe, Chairman Bryant and President Jenkins

An Ordinance Authorizing the City Attorney to Accept Funds from the Alcohol, Drug, and Mental Health Board of Franklin County; Establishing a Reynoldsburg Recovery Court Fund; Authorizing the City Auditor to Transfer Funds from the General Fund to the Reynoldsburg Recovery Court Fund; and Authorizing the Expenditure of Funds for the Reynoldsburg Recovery Court

Mr. Shook: I would just note that in 2019 City Attorney Hood was able to enter into an agreement with a nonprofit organization called Lives Back, who was able to procure a grant ADAMH for the City of Reynoldsburg. We received a grant in the amount of just more than \$49,000.00 at the end of fiscal year 2019. As part of our

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contract with lives back we did pay Lives Back a little over \$10,000.00, so we have a little over \$39,000.00 left from that grant from 2019 that we can use as startup cost for our recovery court for this year. In addition, ADAMH has agreed to provide an annual grant to the City in the amount of just more than \$49,000.00, and there is no additionally expense for Lives Back. So we will be getting almost \$50,000.00 a year. The purpose and use of that money will be to hire a program coordinator, pay a magistrate to oversee the court. Pay for drug testing kits so we can do onsite drug testing, SCRAM units so that we can make sure the people who are supposed to be abstaining from alcohol are not drinking and to fund the use of a public defender on a monthly basis to be a part of our treatment team.

Mr. Pyakurel: Is this something new that we are doing or was it there before?

Mr. Shook: We never had a recovery court in Reynoldsburg before. It is not new in the sense that this is not a new idea for a suburb. The City of Whitehall had a recovery court that focused specifically on opiates. They had received a large federal grant, unfortunately their recovery court was not successful because it was too narrow in focusing just on opiate use. The city of Hilliard has a recovery court that is operating and fully functional and currently had nine participants and the city of Upper Arlington has a recovery court that for two years now has been fully functional and operating and has had over ten participants. So we are at this point in time trying to reform the way that we approach mayors court in general in cooperation with our Chief of Police and with our Mayor, we have instituted a new policy for what kinds of charges we are sending to mayors court and what kind of charges we are sending to municipal court to ensure that we are bringing more non-violent crime locally and that violent crime is going into municipal court where jail as a punitive measure is much more likely. So we are trying to reform our approach here at the local level to make sure that we have a successful recovery court and that we are helping our citizens who need that help get the services that will help get them to the place that they want to be.

Ms. Lawson-Rowe: I would like to commend all involved in securing these funds. I remember when the idea of recovery court was an idea and for it to actually almost come to fruition if you will before our eyes is very commendable. So I appreciate all the work that it took to secure this.

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Mr. Cotner: Thank you Mr. Shook, I think there is a definite need for recovery programming and it's great to partner with ADAMH who is a leader in this community so were really fortunate for that. You mentioned that it's an annual grant, longevity and ongoing is always the challenge with any good quality program. What assurances of longevity and yearly maintenance program is there? Because this contract is only one year, do we realistically believe that it will be able to continue on, will we be able to grow it from the 50,000 up, what your maybe long term prospect on it?

Mr. Shook: I think ideally once we get it off the ground we will have a better understanding of whether we will need more funding for the recovery court. We will continue to look at those funding options that are available to us. In talking with ADAMH, they will review our program on an annual basis to determine to operate the court and how were utilizing their funds and determine whether they may increase their grant in future year. So were hopeful, of course that we will get participants who are willing, read and able to take advantage of the programs that are given to them. That the majority of them will be successful. Not all of them, I cat ever promise or guarantee something like that. But that we are at least giving them the chance to say that they don't have to live that way anymore.

Mr. Cotner: Yea I know there is no guarantees, I was just kind of hope of what that ongoing prospect would like. I would hate to get a good programming going and see funding disappear and get back to square one trying to change that. It's a manageable amount even if it comes back this way, just kind of curious what that looked like.

Ms. Strickland: When do we expect to get the program coordinator hired?

Mr. Shook: We already have an employee of Lives Back who comes to our Mayors Court every Thursday and she has been sitting with me as I meet with some of the defendants who come into our court to help guide us and help us identify the people who will be most appropriate for the program. She is also the program coordinator with the Hilliard recovery court. She is relatively inexpensive. She would only be here on a weekly basis but she would operate essentially as a probation officer for these individuals just as she has done for the city of Hilliard. In terms of bringing in a magistrate, we already have two magistrates who come here on Thursday, every other Thursday and we are already in conversations with at least one of those magistrates to

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potentially increase what it is she is paid on a weekly basis to be the magistrate who would oversee the recovery court.

Ms. Strickland: And how many participants are we expecting for this first time, once we start up the program?

Mr. Shook: I think ideally to get it to a healthy amount for the first year, we want to get it somewhere in that 8 to 10 range. We want to be able to give them enough individualized attention, so we know what's going on in their lives. That we can provide not just services but in some ways counseling to them so that they will know that we aren't here to punish them but we are here to hold them accountable to complete the program. But ultimately we are here to guide them and help them.

Ms. Strickland: When are we expecting I guess, everything goes fine, we get the funds, when are we expecting to start the program, identify the participants and everything, when are we actually starting the program?

Mr. Shook: We are looking to start identifying participants now. Obviously, we will not be able to use the funding until 30 days after the final read but we are already looking and trying to identify people who come to our mayor's court and some people who come to our municipal court. My assistant City Attorney Michael Shaw prosecutes our cases in Franklin County municipal court, he has certainly instruction and enough experience to be able to identify people who come through that court who we may want to ultimately have transferred here for our recovery court in Reynoldsburg.

Ms. Bryant: I know when we did the budget for 2019 there was an amount budgeted from the City funds for Attorney Hood to employ somebody in that Court Administrator role, do we know if those funds are available to your office or have they been reabsorb.

Mr. Shook: The funds are in the budget, they are in the Mayors Court budget. We felt it more appropriate if we were going to hire a criminal justice administrator more of a full-time probation officer for the City, that that position would be detached from the City attorney's office so as not to have a probation at will employee of the prosecutor for the City. So that is going to fall under the Mayors budget. At this time we are still trying to determine whether that is a necessary expense. The purpose of a criminal

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justice administrator more or less would be to two things, ensure that defendants are making restitution to victims, typically in auto accident cases. And to ensure that defendants that are ordered to complete community service, complete that community service. Sometimes here in the City through our criminal justice administrator and potentially in our Parks System, to help keep our parks clean. But that is something that we are still gauging at this point in time. And I don't that want us to have to make that expenditure if it's not necessary right now or operating restitution through my office and its going relatively smoothly.

Ms. Bryant: As an aside, as a sometimes criminal defense attorney, I have had an opportunity to see the specialized dockets that we have in municipal court and there is a mental health court, there is a catch court and there is a substance abuse recovery court. And it seems to work well. I think all of us here in the suburbs would like to say oh they only need that in Columbus but I think that Chief Plesich could tell us that his officers are more often engaged in dealing with this sort of thing than what we would like. So it is here and it is necessary and I thank you and attorney Shaw for volunteering to take this on.

Ms. Bryant motions to forward the ordinance to Council for first reading and second by council member Lawson-Rowe. Motion carries.

Public Service & Transportation Committee

Members in attendance are council member Cotner, Pyakurel, Lawson-Rowe, Chairman Strickland and President Jenkins.

An Ordinance to Authorize the Mayor to Enter into a Contract with EMH&T to Survey, Design, and Bid the Replacement of the Waterline on Roselawn for 2020

There were no remarks on this item.

Ms. Strickland motions to forward the ordinance to Council for second reading and second by council member Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for the Survey and Bidding for the 2020 Sewer Improvement Project

There were no remarks on this item.

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Ms. Strickland motions to forward the ordinance to Council for second reading and second by council member Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract with Sensus and Flexnet to Install Two Meter Reading Towers at a Cost

There were no remarks on this item.

Ms. Strickland motions to forward the ordinance to Council for second reading and second by council member Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Mayor to Enter into an Agreement with OHM Advisors for General Consulting and Professional Design

There were no remarks on this item.

Ms. Strickland motions to forward the ordinance to Council for second reading and second by council member Pyakurel. Motion carries.

An Ordinance by the City of Reynoldsburg Consenting to the Rehabilitation of US Route 40 (National Road) by the Ohio Department of Transportation (ODOT) Within the City Limits of Reynoldsburg in Licking County

There were no remarks on this item.

Ms. Strickland motions to forward the ordinance to Council for third reading and second by council member Lawson-Rowe. Motion carries.

Finance & Administration Committee

Members in attendance are Council member Baker, Bryant, Strickland, Chairman Salvati and President Jenkins.

An Ordinance to Amend Chapter 121, Section 121.02 Compensation of Councilmembers and Chapter 127, Section 127.01 Compensation of President of Council of the Code of Ordinances for the City of Reynoldsburg, Ohio

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Mr. Baker: This was originally put on so those who like to take advantage of the PERS pension could pay into it because last Council before the end of the year declined the pay raises for the incoming members for some reason and so to be able to allow to pay into PERS out of their own pocket, this was brought forth but as it stands right now the auditor is not here to answer any additionally questions I would like to motion to have this tables for right now.

Mr. Shook: The last council did not deny the pay raises, it passed and went to the Mayor's office at which time it was vetoed.

Mr. Baker: but there was two votes taken on it.

Mr. Shook: There was one vote taken on it, there were not enough votes to pass it as an emergency. But they were enough votes to pass it and it went to the Mayor and the Mayor vetoed.

Mr. Baker: That was the last one, the original one was a vote of four then it come back and we had to vote on it again, which we didn't have the five, so I guess that's where I got confused then.

Mr. Shook: Yea, they had the four which is the necessary four majority passage, it wasn't enough votes to pass it as an emergency.

Mr. Baker: So ok it was originally vetoed and passed by Council. But the information that was sent out by the auditor kind of explains the next step because this has never happened before. And so to cover the basis in case we still, this still needed to be passed by Council, granted none of us is going to see any of it until down the road anyway. As of right now I would like to table it until further notice.

Mr. Baker motions to table the item and second by councilmember Strickland. Motion carriers.

An Ordinance to Appropriate Funds from the Unappropriated General Fund to the Police Department Account 110.111.5207 Law Enforcement Supplies for Donated Monies Received

There are no remarks on this item.

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Mr. Salvati motions to forward the ordinance to Council for second reading and second by council member Bryant. Motion carries.

An Ordinance to Make Final Appropriations for Expenses and Other Expenditures of the City of Reynoldsburg, State of Ohio, During the Fiscal Year Ending December 31, 2020

Mr. Cotner: in the past generally Council has heard from directors and we have gotten more information on where spending is being done, are we going to have any such information and more details on spending?

Mayor Begeny: I can make them available to you if you have any questions. I know we have a few of them here, two had to leave earlier for child care issues but I believe that Director Bauman can answer questions and the Chief is also here if you have any questions for him at this time.

Mr. Cotner: Specifically no, just wondering if there was going to be anything further. Generally the departments have come and shared their overview of their departments, given a breakdown of spending and I know that's some of the State of the City broader vision but in terms of spending 22 million dollars it's kind of nice to have a little more direct to Council here is where some of those things have been going.

Mayor Begeny: Absolutely, I'd be more than happy to care of that for you so they can present at the next meeting.

Mr. Salvati: If we could have a brief presentation before approving this next meeting.

Mayor Begeny: Absolutely.

Mr. Salvati motions to forward the ordinance to Council for second reading and second by council member Bryant. Motion carries.

An Ordinance to Approve the Application Made by Margaret and Richard Harvey to Have Certain Land Located Within the City of Reynoldsburg Located on Summit Road, Permanent Parcel No. 107-017808-00.000, Designated for Placement in an Agricultural District

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There are no remarks on this item.

Mr. Salvati motions to forward the ordinance to Council for second reading and second by council member Strickland. Motion carries.

REYNOLDSBURG POLICE DEPARTMENT ANNUAL REPORT 2019

Chief Plesich summarizes the Police Department Annual Report to council, please refer to the annual report for detailed information.

Ms. Bryant: I think we are all familiar with the unfortunate incident last week with the shooting or stabbing?

President Jenkins: There was as hooting on Brice Road but that was actually Columbus, but close to Reynoldsburg.

Ms. Bryant: yes right at the border. My question for you is I know the Columbus Police Department is using some sort of program to determine where shots have been fired, is that something, have we have any conversation to ask for their assistance in that regard. I know we don't have many but it would be nice to you know have some collaboration with CPD in use of that program.

Chief Plesich: I think that's a two part question. Number one there are gunshot sensors that Columbus Police have invested in and they put those around their city and they triangulate and try to figure out where gun shots are coming from and respond to that. So number one we did look into that, we do not feel our agency would benefit from the cost involved because they are quite expensive. In 2019 we had two murders, neither one of them were gun related. We are willing to study the statistics and information as it comes in but we are just not seeing the amount of shootings that I think would justify that. The second part was collaboration and we have a very good relationship with Columbus and Whitehall and the County. So if we need assistance or they need assistance it's a real team effort.

Ms. Bryant: Yea I read a little bit about it when I first heard about it and immediately it was not cost effective for us but I thought maybe if there was some sort of usage they may have that could assist our department.

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Chief Plesich: I know where they have deployed there is the population is more heavy and I am sure if they had a sensor that went off close to our City they would tip us off on something like that.

President Jenkins: There has been a large number of overdoses with in the last week or so and in the packet that we received today from Franklin County Public health Department, is this an item that our Police Department uses for saving lives?

Chief Plesich: So the question is do we use Naloxone and the common company name for that is NARCAN and yes we began equipping our officers in 2018 with a pilot program to equip two officers on each shift with NARCAN. As of today every patrol officer carries that and we also have some in stations at the Police Department if there would be an incident at our agency.

Ms. Salvati: Thank you for the report I read it cover to cover. I would like to say your right about traffic and speeding and I have noticed that people, people definitely notice when you're not out there but believe or not people occasionally notice when you are out there and I have seen it. More of that. The one thing I wanted you to do briefly, I actually heard you address this at the illumination event and it's addressed in your report the same way. Briefly summarize your equity analysis as far as traffic stops and what made you go in to that and briefly what you came up with.

Chief Plesich: Thank you for the question before I hit the equity analysis let me go back to opioids one more time and let you know, these fatal numbers 5 in 2017, 6 in 2018 and 7 2019. That's just unacceptable these are human lives, it absolutely breaks my heart that people are dying in our City over drugs so, that is not acceptable. 5 was not acceptable, 7 certainly is not acceptable and that's really a goal that we have to eliminate those this year. WE are working with the County, they have kind of taken the lead on opiate response. Finding beds for them and getting them help and working that side of it, so I wanted to let you know as we touched on that subject that's very important to us. So the question was about the equity analysis on page 26. We go into that, this began when I arrived here I noticed that one of the statics that my clerks do for me every month in addition to telling me who is writing tickets and who they are for is we keep track of the race and sex of folks who receive those citations. And so I saw what everybody I think has seen, we were writing tickets more too African American people than to white people. When you look us up on the internet you see that our city is 73% white, 23% black, so I asked myself well what's that all about. So I went up to my clerks and I said is

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this an accurate number and I was advised that it was. And so I looked into why that was. I had my deputy chief conduct this equity analysis. There is a lot of information on this page. One of the things about our City is although overall were 65% white, a lot of those white folks are older folks. So if you look at the makeup of our student body and the school of Reynoldsburg, they are over 50% African American so there is a real difference. And the younger folks are coming into our City that are minorities and the older folks are not. And I think that helps make, it also affects the makeup of the drivers on the road ways. In addition, most of our traffic stops we want to be, we see conducted in busier areas where traffic is heavy, retail is thriving and businesses are open past midnight. That includes the Brice Road corridor and as you referenced here shortly ago, there was just a double shooting in the Brice Road corridor. Something that we found was the zip codes on the West side Brice, which is not in our City show the white population in two of those zip codes, 43232 and 43227, the white population is 38% and 28%. So just going west of Brice, you see a very different racial makeup then the City of Reynoldsburg overall. Our traffic stops and our response to the criminal activity are related of course. We expect our officers to make stops in those areas with the high crime. It shows that we are proactive and it also shows that we are trying to catch the wrong doers. In addition crime and poverty are related regardless of causation. According to neighborhoodsscout.com, our neighbors to the west show a lower income in comparison to other US neighborhoods, In fact, that area is considered more poor over 90% of other neighborhoods in the country. So we analyze serious crime and frequent crime throughout our City, so statically it would be expected would contact more of the west side population when responding to those reported crimes. Perhaps of greatest importance, and this is next to last paragraph We looked at felonies, our study show that our City made 228 felony arrest in the study period of 2019, of those 178 of those were nonresidents. Our officers are making serious arrest of people who are not residents of our City. So we are contacting a lot of people who are not residents of our City and that indicates that serious crimes are being committed by these perpetrators who are coming into our town, victimizing our people and then leaving. Factoring in the location and the arrest and the racial makeup of the west side of Brice, I have come to the conclusion that our percentages are appropriate. The results of our EA show that our agency is enforcing the law fairly and equitably and of course that is the right thing to do so we have to do it that way. So there is a lot of stuff going on there it's not just look at the percentages that Wikipedia gives you for the City. You have to really dig down to see where these traffic stops are being made. We have got a couple of areas that that are real traffic heavy. Pedestrian heavy, business heavy. Of course that's the Brice Road corridor and over on 256 just north of the freeway where we are running into a lot of crime a lot of shoplifting

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**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 10, 2020**

and what not. I think when you consider all of those factors that our officers are actually having the percentages as we would expect. Thank you for the opportunity to publicly comment on that because I had the very same question when I came here. I was glad to have this answered.

Mr. Baker: In regards to the speeding. Thank you especially for along the Livingston, I have noticed and increased presence. It is very welcome. Because sometimes people get a led foot down.

Chief Plesich: I appreciate that you noticed, we also are aware that's sometimes our officers have found certain spots that they comfortable with and we have asked them to get into other areas also.

Mr. Cotner: I just want to thank you and I think your goal of becoming the best agency in the state and I think that we really do have fantastic officers and great team you have got over there. Appreciate everything that they do and I think we are really fortunate here to have one of the best Chiefs and Deputy Chiefs in the two of you. And I know you are fantastic team and expect only the best from those serving with you. So thank you so much for all that you r are doing, your recruiting efforts, your demand professionalism, your demand for better it's fantastic to see in our community. Thank you.

Chief Plesich: It's an honor to serve. Thank you.

Mr. Pyakurel: The language composition in our City has been changing and there are things happening, two days before I was in Columbus around 2 o'clock, officer called, having some kind of issues with the language and I happened to come in the middle and something happened again and I turned back because they were able to address with me, there was a language barrier I was coming to interrupt for that one. So in the past in that illumination program I asked the question, English is the requirement and that is the only thing that we will be finding it, I think that is the consideration, how we are going to challenge that language moving forward because that will be the issue moving forward. Language barrier, there are people who speak language other than English and you have to deal with them, again that will be a challenge in our City so how are we going to address those issues.

Chief Plesich: We use a service that's online, vocalink. Our officers have a code that they can use to access that any time and we pay for it. Also, technology is changing really fast,

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MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 10, 2020

I could see a day shortly where you just talk into to your phone and that app would be good enough to use on the street. So I think technology is going to help. And we have an available translation service. We are very careful about using human translators that are not vetted by a business because if we were to read someone there rights or a government form such as the Ohio BMV 2255 which has to be read to drunk drivers, if they were to make a mistake that we didn't know about, that could really mess up the court case later on. So we appreciate when certain folks their services as translators but we have to be very careful that we are proving that translating service that we can rely on and if there would be an issue, we would not be responsible, they would have a dog in that fight.

LEGISLATION FOR FIRST READING

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT FROM THE CITY'S FIXED ASSET LIST FOR THE PARKS AND RECREATION DEPARTMENT --- Baker. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/24/2020 7:35 PM
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AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2020 TOMATO FESTIVAL, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

RESULT:	REFERRED TO COMMITTEE	Next: 2/24/2020 7:35 PM
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AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO ACCEPT FUNDS FROM THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY; ESTABLISHING A REYNOLDSBURG RECOVERY COURT FUND; AUTHORIZING THE CITY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE REYNOLDSBURG RECOVERY COURT FUND; AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE REYNOLDSBURG RECOVERY COURT --- Bryant. Public Safety, Law and Courts Committee.

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MINUTES REGULAR MEETING REYNOLDSBURG CITY COUNCIL February 10, 2020

RESULT:	REFERRED TO COMMITTEE	Next: 2/24/2020 7:35 PM
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AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF COUNCILMEMBERS AND CHAPTER 127, SECTION 127.01 COMPENSATION OF PRESIDENT OF COUNCIL OF THE CODE OF ORDINANCES FOR THE CITY OF REYNOLDSBURG, OHIO --- Salvati. Finance and Administration Committee.

RESULT:	ITEM HELD	Next: 2/24/2020 7:35 PM
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Consent Agenda for Second Reading

RESULT:	REFERRED TO COUNCIL [UNANIMOUS]
MOVER:	Stacie Baker, At-Large Councilmember
SECONDER:	Bhuwan Pyakurel, Councilman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

19-2020

A RESOLUTION TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S CODIFIED ORDINANCES FOR THE 2020 TOMATO FESTIVAL --- Baker. Development, Parks and Recreation Committee.

12-2020

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO SURVEY, DESIGN, AND BID THE REPLACEMENT OF THE WATERLINE ON ROSELAWN FOR 2020 --- Strickland. Public Service and Transportation Committee.

13-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE SURVEY AND BIDDING FOR THE 2020 SEWER IMPROVEMENT PROJECT --- Strickland. Public Service and Transportation Committee.

14-2020

Minutes Acceptance: Minutes of Feb 10, 2020 7:35 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 10, 2020**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SENSUS AND FLEXNET TO INSTALL TWO METER READING TOWERS AT A COST --- Strickland. Public Service and Transportation Committee.

15-2020

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR GENERAL CONSULTING AND PROFESSIONAL DESIGN --- Strickland. Public Service and Transportation Committee.

16-2020

AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO THE POLICE DEPARTMENT ACCOUNT 110.111.5207 LAW ENFORCEMENT SUPPLIES FOR DONATED MONIES RECEIVED --- Salvati. Finance and Administration Committee.

17-2020

AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 --- Salvati. Finance and Administration Committee.

18-2020

AN ORDINANCE TO APPROVE THE APPLICATION MADE BY MARGARET AND RICHARD HARVEY TO HAVE CERTAIN LAND LOCATED WITHIN THE CITY OF REYNOLDSBURG LOCATED ON SUMMIT ROAD, PERMANENT PARCEL NO. 107-017808-00.000, DESIGNATED FOR PLACEMENT IN AN AGRICULTURAL DISTRICT --- Salvati. Finance and Administration Committee.

LEGISLATION FOR THIRD READING

11-2020

Minutes Acceptance: Minutes of Feb 10, 2020 7:35 PM (Approval of Minutes)



**MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
February 10, 2020**

AN ORDINANCE BY THE CITY OF REYNOLDSBURG CONSENTING TO THE REHABILITATION OF US ROUTE 40 (NATIONAL ROAD) BY THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WITHIN THE CITY LIMITS OF REYNOLDSBURG IN LICKING COUNTY --- Strickland. Public Service and Transportation Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shanette Strickland, Councilwoman
SECONDER:	Meredith Lawson-Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

Upcoming Council Meetings

February 13, 2020 Special Planning Commission
 February 17, 2020 President's Day - City Offices Closed
 February 20, 2020 BZBA
 February 20, 2020 Council
 March 5, 2020 Planning Commission
 March 9, 2020 Council
 March 19, 2020 BZBA
 March 23, 2020 Council

Adjournment

 Leanora Jenkins, President of Council

 Mollie Prasher, Clerk of Council

Minutes Acceptance: Minutes of Feb 10, 2020 7:35 PM (Approval of Minutes)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: February 24, 2020**TO:****CC:****RE: Certificate of Achievement for Excellence in Financial Reporting**

Attached is a letter and certificate from Michele mark Levine, Director of the Technical Service Center for the Government Finance Officers Association presenting Stephen Cicak and the City of Reynoldsburg with the GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Reynoldsburg
Ohio**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2018

Christopher P. Morill

Executive Director/CEO



Government Finance Officers Association
 203 North LaSalle Street, Suite 2700
 Chicago, Illinois 60601-1210
 312.977.9700 fax: 312.977.4806

January 27, 2020

Stephen M. Cicak
 City Auditor
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Dear Mr. Cicak:

We are pleased to notify you that your 2018 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. We want to strongly encourage the recommended improvements be made in the next report, and that the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement for Excellence in Financial Reporting is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a brass medallion enclosed with these results. First-time recipients will receive a plaque in about 10 weeks. We hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

Over the course of the year, we are anticipating some changes to our application process. We will still be asking governments for the same documents we asked for in the past, but we are encouraging electronic submissions to cafrprogram@gfoa.org and expect to be making other changes going forward. We will keep members informed of any changes via email, and application instructions will be updated on our website.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in dark ink, reading "Michele Mark Levine". The signature is fluid and cursive, with the first name "Michele" being more prominent.

Michele Mark Levine
Director, Technical Services Center



The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Stephen M. Cicak
City Auditor
City of Reynoldsburg, Ohio

The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.



Executive Director

Christopher P. Morill

Date January 27, 2020

**CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING
COMMENTS AND SUGGESTIONS FOR IMPROVEMENTS**

The detailed comments and suggestions for improvements are composed of: 1) an indication above the comment that provides either the specific Certificate Program checklist question to which the item directly relates or the notation "Additional Comment" to indicate the comment does not directly relate to a specific checklist question and 2) text that generally identifies the location of the item in your CAFR, the reason for the comment, and the particular item you should address. Following is the legend for the references to specific authoritative literature that are provided for the majority of comments.

AU-C	-	Clarified Statements on Auditing Standards, American Institute of Certified Public Accountants (June 1, 2016)
COD	-	<i>Codification of Governmental Accounting and Financial Reporting Standards</i> , GASB, 2015
eGAAFR	-	<i>Governmental Accounting, Auditing, and Financial Reporting</i> (e-book format), GFOA, 2012/2014
eSUP	-	<i>GAAFR Supplement</i> (e-book format), GFOA, 2014
GAAFR	-	<i>Governmental Accounting, Auditing, and Financial Reporting</i> , GFOA, 2012
GAAP	-	Generally Accepted Accounting Principles
GASB-I	-	GASB Interpretation
GASB-S	-	GASB Statement
GASB-TB	-	GASB Technical Bulletin
NCGA-I	-	National Council on Governmental Accounting Interpretation
NCGA-S	-	National Council on Governmental Accounting Statement
Q&A	-	<i>Implementation Guide No. 2015-1</i> , GASB
Q&A: Update	-	<i>Implementation Guidance Update—2016</i> , GASB
SLG	-	<i>Audits of State and Local Governments</i> , American Institute of Certified Public Accountants, March 1, 2015
SUP	-	<i>GAAFR Supplement</i> , GFOA, 2014

All references listed above, except those for "GAAFR," "Q&A," and "SLG," are followed by the number of the pronouncement, if applicable, and the specific paragraph(s), footnote(s), or appendix (appendices) within the publication that is being referenced. The references to "GAAFR" are to pages in that publication. For "Q&A," the references are to the applicable chapters and questions in that publication. For "SLG," the references are to the chapters and specific paragraphs.

Certificate of Achievement For Excellence in Financial Reporting

Summary of Grading

Name of Unit: City of Reynoldsburg
Fiscal Year of Report FY2018

Report # 3,574.00

GFOA Member ID Number 185432027

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "Needs Significant Improvement" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. An indication is provided on the list by the specific comments(s) or category(ies) that were the cause of receiving this grade. For each item, the notation also states whether it is 1) the basis or part of the basis for the CAFR not receiving the Certificate of Achievement, 2) a serious deficiency which will almost certainly preclude the awarding of the Certificate of Achievement if it is not corrected in your next CAFR, or 3) a deficiency, that if not corrected in future CAFRs, could result in the Certificate of Achievement not being awarded.

Grading Category

Grade

Cover, table of contents, and formatting	Proficient
Introductory section	Proficient
Report of the independent auditor	Proficient
Management's discussion and analysis (MD&A)	Proficient
Basic financial statements (preliminary considerations)	Proficient
Government-wide financial statements	Proficient
Fund financial statements (general considerations)	Proficient
Governmental fund financial statements	Proficient
Proprietary fund financial statements	Proficient
Fiduciary fund financial statements	Proficient
Summary of significant accounting policies (SSAP)	Proficient
Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
Pension-related note disclosures	Proficient
Required supplementary information (RSI)	Proficient
Combining and individual fund information and other supplementary information	Proficient
Statistical section	Proficient
Other considerations	Proficient

**Certificate of Achievement For Excellence in Financial Reporting
Detailed Listing of Comments and Suggestions for Improvement**

Please call GFOA's Technical Services Center at 312-977-9700 regarding comment questions

Name of Unit: City of Reynoldsburg
Fiscal Year of Report FY2018

Report # 3,574.00

GFOA Member ID Number 185432027

118 - Statistical section

Additional Comment:

Pages S18-S19 - For the governmental activities. Refer to page 91.

The amounts presented in the debt capacity schedules should be the same amounts reported in the basic financial statements (net of related premiums, discounts, and adjustments). Similarly, the amounts shown for deep-discount debt should agree with the accreted amounts reported in the basic financial statements. [Q&A 9.24.6; GAAFR, page 627]

120 - New Pronouncements

Additional Comment:

The GASB has issued the following statements:

1. Statement No. 83, "Certain Asset Retirement Obligations." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends June 30, 2019.
2. Statement No. 84, "Fiduciary Activities." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends December 31, 2019.
3. Statement No. 87, "Leases." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends December 31, 2020.
4. Statement No. 88, "Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends June 30, 2019.
5. Statement No. 89, "Accounting for Interest Cost Incurred before the End of a Construction Period." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends December 31, 2020.
6. Statement No. 90, "Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61." The requirements of this Statement will take effect for financial statements starting with the fiscal year that ends December 31, 2019.

Earlier application of these statements is encouraged. For the original pronouncements, please visit the GASB's website, www.gasb.org.

***** END OF COMMENTS FOR REPORT # 3,574.00 / FY2018 *****

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 phone****Memo**

DATE: February 24, 2020**TO:****CC:****RE: Discussion and Approval of Rules of Council**

A draft update to the Rules of Council has been included in Council's packet. The changes made reflect changes requested by Councilmembers to clarify functions and procedures, update the Rules to reflect current Council procedures, recommendations by the City Attorney and a reorganization of Rules' format.

This draft is just being submitted to Council for your review to allow for further changes and comments. A discussion of the Rules of Council will be listed on the March 9th Council agenda.

COUNCIL RULES OF PROCEDURE

REYNOLDSBURG CITY COUNCIL

6/14/2018

Draft 2/18/20

Attachment: Council Rules (2020) (Draft Rules of Council)

COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO
EFFECTIVE 2018

<i>Article I - Powers.....</i>	<i>3</i>
<i>Article II - Meetings.....</i>	<i>3</i>
<i>Article III - Officers.....</i>	<i>6</i>
<i>Article IV - Committees.....</i>	<i>7</i>
<i>Article V - Council Agenda.....</i>	<i>10</i>
<i>Article VI - Rules of Order.....</i>	<i>12</i>
<i>Article VII - Legislation.....</i>	<i>12</i>
<i>Article VIII - Rules of Discussion.....</i>	<i>14</i>
<i>Article IX - Voting.....</i>	<i>15</i>
<i>Article X - Expenditure of Council Funds.....</i>	<i>15</i>
<i>Article XI - Council Rules and Organization</i>	<i>16</i>

**COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO
REVISED 2018**

ARTICLE I - POWERS

No provision or section of these rules, which conflicts with or restricts those rights provided by the Constitution of the United States, the Constitution of the state of Ohio, the City of Reynoldsburg Charter, or the Revised Code of Ohio, shall have any force or effect.

SECTION 1. *Section 731.05 Revised Code.* Council takes due notice of the statutory limitation of powers set forth in Section 731.05 of the Revised Code of Ohio as follows: the powers of the legislative authority of a city shall be legislative only, unless otherwise provided in Title VII of the Revised Code or the City of Reynoldsburg Charter (CRC). All contracts, requiring the ~~authority~~ authorization of the legislative authority for their execution, shall be entered into and conducted to performance by the board or officers having charge of the matters, to which they relate. After the authority to make such contracts has been given and the necessary appropriation made, the legislative authority shall take no further action thereon.

SECTION 2. *Section 3.08 CRC.* Council shall exercise all legislative powers of the City and all powers granted to municipal corporations by the Constitution and laws of Ohio, which are not reserved by the Charter to other officers of the City, and which are not inconsistent with the Charter.

SECTION 3. Council is the legislative and policy-making body of the City. Except as otherwise provided under the City Charter, Council shall enact local legislation, adopt budgets, determine policies, and other measures in order to carry out municipal functions involving the City.

SECTION 4. Council shall adopt, by a simple majority vote, its own Rules of Council, which shall not conflict with the City Charter, shall remain in effect until amended, changed, or repealed by a majority vote of the Council, shall go into effect immediately unless a later date is specified, and shall not be subject to initiative or referendum.

ARTICLE II - MEETINGS

SECTION 1. *Definitions*

As used in these Rules:

1. "Clerk" means the Clerk of Council.
2. "Assistant Clerk" means the Assistant Clerk of Council.
3. "Day" means calendar day.
4. "Meeting" means any prearranged discussion of the public business of Council by a majority of its members.

5. "Oral Notification" means notification given orally, either in person or by telephone directly to the person for whom such notification is intended, or by leaving an oral message for such person at the address, or if by telephone, at the telephone number of such person as shown on the records kept by the Clerk, under these Rules.
6. "Post" means to post in an area accessible to the public during the usual business hours at the Office of the Clerk and at the following location - First Floor, Municipal Building.
7. "Published" means published on the City's website, as defined in Section 4.14 CRC.
8. "Quorum" means a quorum at any meeting of Council shall consist of four (4) members of Council.
9. "Written Notification" means notification in writing, mailed, e-mailed, faxed, or delivered to the address of the person for whom notification is intended, as shown on the records, kept by the Clerk under these Rules or in any way delivered to such person. If mailed, the notification shall be mailed by first class mail, deposited in the U.S. Postal Service mailbox no later than the second day preceding the day of the meeting to which the notification refers providing that at least one regular mail delivery day falls between the day of mailing and day of the meeting.

SECTION 2. *Types of Meetings*

- a. Regular Meetings.* Council shall meet in regular session on the second and fourth Mondays of each month, unless such day is a nationally recognized holiday, in which case, the regular session may be held on the immediately succeeding Tuesday.

SECTION 3-b. Special Meetings. The Mayor, or any three members of Council, may call special meetings with at least a twenty-four (24) hour notice to each Council member personally served or left at his or her usual place of residence - i.e. (Sec. 3.07(b) CRC)

- c. Executive Session Meetings.* Council may call an Executive Session at any time prior to or doing a meeting. Executive Sessions shall be closed, private, and confidential; and shall be held in accordance with the Ohio Revised Code 121.22 (g). These meetings are to be noted on the agenda of regular meetings, when possible. A motion that includes the general purpose of the Executive Session, as specified in the Ohio Revised Code 121.22 (g) and passed by a majority is required for Council to recess into Executive Session.

~~SECTION 43-~~Time and Place of Meetings. All regular meetings of Council shall be held in accordance with Section 3.07 CRC. All Special meetings shall be at a time and place as described ~~on NOTICE. SPECIAL MEETING OF COUNCIL in Article II, Section 4, Item B.~~ Meetings of Council will normally be held in the room designated as Council Chambers in the Municipal Building in the City of Reynoldsburg; however, Council may, by affirmative vote of a majority of members, designate any other location necessary for the orderly conduct of Council affairs. Such meeting place must be within the City of Reynoldsburg.

SECTION 54. *Open Meetings.* All meetings of Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies - i.e., (Sec. 3.07(d) CRC)

A. NOTICE OF REGULAR AND ORGANIZATIONAL MEETINGS

1. The Clerk shall post a statement of the times and places of regular meetings for each calendar year, not later than the second day preceding the day of the first regular meeting (other than organizational meeting). The Clerk shall check at reasonable intervals to ensure that each statement remains posted during such calendar year. If, at any time during the calendar year, the time or place of any regular meeting is changed on a permanent or temporary basis, a statement of the time and place of the changed regular meeting shall be posted by the Clerk at least twenty-four (24) hours before the time of the meeting.
2. The Clerk shall post a statement of the time and place of any organizational meeting at least twenty-four (24) hours before the time of the organizational meeting.
3. Upon the adjournment of any regular or special meeting to another day, the Clerk shall promptly post notice of the time and place of such an adjourned meeting.

B. NOTICE OF SPECIAL MEETINGS

1. Except in the case of a special meeting referred to in subsection C, paragraph 4-3 of this section, the Clerk shall post a statement of the time, place, and purposes of such meeting no later than twenty-four (24) hours before the time of a special meeting.

C. NOTICE TO MEDIUM OF SPECIAL MEETINGS

1. Any news organization or individual that desires to be given advance notification of special meetings shall file with the Clerk a written request. Except in the event of an emergency, requiring immediate official action, as referred to in paragraph 4 of this section, a special meeting shall not be held unless at least twenty-four hours advance notice of the time, place, and purpose of such special meeting is given to the news media, that have requested advance notification.
2. ~~Request for such advance notification of special meetings shall specify the name of the medium, the name and address of the person to whom written notification may be mailed or delivered, and the names, addresses, and telephone numbers (including addresses and telephone numbers at which notifications may be given either during or outside of business hours) of at least two persons, either of whom, oral notifications to the medium may be~~

~~given and at least one telephone number which the request identifies as being manned that can be called at any hour for the purpose of giving oral notification to such medium. Any such request shall be effective for one year from the date of filing with the Clerk, until the Clerk receives written notice from the medium cancelling or modifying such request, whichever is earlier. Each requesting medium shall be informed of the period of effectiveness, at the time it files its request. Such requests may be modified or extended only by filing a complete new request with the Clerk. A request shall not be deemed to be made unless it is complete in all respects, and such request may be conclusively relied on by the Clerk.~~

3. ~~The Clerk shall give such oral notification or written notification, or both as the Clerk determines, to the news medium that has requested advance notification of the time, place, and purpose of each special meeting, at least twenty-four (24) hours prior to the time of the special meeting.~~
4. In the event of an emergency requiring immediate official action, a special meeting may be held without giving twenty-four (24) hour advance notification thereof to the requesting news medium. Any of the persons calling such meeting or the Clerk shall immediately give oral notification or written notification, or both, of the time, place, and purpose of the special meeting to the news medium that has requested advance notification. The notification of any such special meeting shall state the general nature of the emergency requiring immediate official action.

D. GENERAL

1. Any person may visit or telephone the Office of the Clerk during regular office hours to determine, based on information available at the time, the time and place of regular meetings, the time, place, and purpose of any then known special meetings, and whether the available agenda of any future meeting states that any specific type of public business is to be discussed at such meeting.
2. Any notification provided herein to be given by the Clerk, may be given by any person acting on behalf of the Clerk.
3. A reasonable attempt at notification shall constitute compliance with these Rules.
4. ~~A certificate by the Clerk as to compliance with these Rules shall be conclusive upon Council. (What does this mean?)~~
- 5.4. To better insure compliance with these Rules, it shall be the responsibility of the President of Council and the Chairpersons of the Committees to timely advise the Clerk of future meetings and the subject matters to be discussed.

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ARTICLE III - OFFICERS

SECTION 1. *President of Council*

- A. The President of Council shall be elected from the City at large to a four year term of office. (Sec. 3.04 (a) CRC)
- B. The President of Council shall be the presiding officer of Council, but shall vote on any matter before Council only in the event of a tie vote among the members of Council. (Sec. 3.04 (b) CRC)

SECTION 2. *President Pro Tempore*

- A. Council shall appoint, as a part of its organizational process and by a majority vote of its members, a member of Council to serve as the President Pro Tempore of Council and to serve at the pleasure of Council. (Sec. 3.05 (a) CRC)
- B. The President Pro Tempore shall serve as the presiding officer of Council during the temporary absence or disability of the President of Council, but while so serving, shall retain the power to vote on all matters before Council. (Sec. 3.05 (b) CRC)
- C. In the absence of both the President of Council and the President Pro Tempore of Council, an acting presiding officer shall serve as follows: Chairman of the Finance and Administration Committee, Chairman of the Public Service and Transportation Committee, Chairman of the Public Safety, Law and Courts Committee, Chairman of the Development, Parks and Recreation Committee.

SECTION 3. *Clerk of Council.*

Council shall appoint, by a majority vote of its members, a person to serve as the Clerk of Council, to serve at the pleasure of Council. (Sec. 3.06 CRC)

The Clerk of Council shall:

- A. Attend Council meetings - regular and special.
- B. Prepare a Record of Proceedings of all Council meetings, which shall be termed the minutes or journal, and be the custodian of such records. Meetings of City Council shall be recorded and recordings made of meetings shall be retained in accordance with the City's Record Retention Schedule.
- C. Prepare an agenda for each regular meeting of Council and Committees.
- D. Furnish all transcripts, orders, and certificates, which may be properly required, and shall be entitled to charge for all attested certificates and transcripts, the same fees that are allowed by law to county officers for similar services provided the same shall be furnished free of charge, when ordered by Council, or required by any Councilmember or City Official, in the execution of official duties.
- E. Assign numbers, ~~in their proper sequence,~~ to all ordinances and resolutions, when such legislation is ~~passed~~ proposed. Number assignments will be referenced in the official minutes of Council proceedings.
- F. Maintain a permanent record of all ordinances or resolutions, by appropriate notation, show passage or rejection, subsequent repeal, and amendment thereof.

- G. Perform all clerical duties incidental to the office.
- H. Be available during the hours specified by Council.
- I. Perform such other duties as directed by Council.

SECTION 4. Assistant Clerk of Council.

An Assistant Clerk of Council shall be appointed by a majority vote of Council and shall serve at the pleasure of Council. The Assistant Clerk of Council shall assume the duties and responsibilities of the Clerk of Council in their absence or at their request.

ARTICLE IV - COMMITTEES

SECTION 1. Standing Committees. Council shall have the following standing committees with the responsibilities as shown:

- A. **FINANCE AND ADMINISTRATION COMMITTEE**
 City Auditor: taxation; bond and note sales, banking, financial services, Comprehensive Annual Financial Report (CAFR), appointments to Income Tax Board of Review
 Clerk of Council: Records Commission
 Department of Computer Systems: city-wide technology services
 Civil Service Commission, Department of Human Resources: general employment policies, personnel policies, insurance
 Mayor's Office: Miscellaneous city-wide, general policies or code amendments, annual budget
 Other: Appointment of elected officials, appointments to other non-designated Boards/Commissions
- B. **PUBLIC SERVICE AND ~~TRANSPORTATION ZONING~~ TRANSPORTATION COMMITTEE**
 Department of Public Service: Director's Office, City Engineer and Divisions of Street, Water/Wastewater, and Maintenance. Water/Sewer rates/agreements, refuse collection service contracts, intergovernmental agreements for infrastructure improvements, ODOT, MORPC, etc.
 Building Division: code compliance programs and abatement assessments
 Planning and Zoning Division: planning and zoning code, zoning district changes, Planning Commission and Board of Zoning and Building Appeals appointments
- C. **PUBLIC SAFETY, LAW AND COURTS COMMITTEE**
 Department of Public Safety: Director's Office, fire district agreements/appointments.
 Division of Police: Collective bargaining agreements, salary ordinances for safety personnel, facilities/equipment purchases and improvements
 City Attorney's Office
 Mayor's Court
- D. **DEVELOPMENT, PARKS AND RECREATION COMMITTEE**
 Development Department: Director's Office, economic development agreements

(EDAs); Tax Incentive Review Council (TIRC); CRAs (including residential CRAs); intergovernmental cooperative development agreements, matters pertaining to industrial/commercial/residential development
 Parks and Recreation Department: Director's Office, Division of Parks Maintenance, Parks & Recreation Department appointments, recreation programs, Senior Center, community festivals, Livingston House, convention and visitor's Bureau, Reynoldsburg-Truro Historical Society, matters pertaining to general civic improvement, beautification, and other special civic assignments

Requests for new employee(s) shall be considered by the committee responsible for the department requesting the new employee(s). Salary amount(s) should be included on the legislative file for consideration by this committee, prior to referring the topic to the Finance Committee for funding.

SECTION 2. *Special Committees*

A. *Special Ad Hoc Committees.* The President of Council may, from time to time, appoint special committees for limited purposes, subject to the approval of a majority of Council. The statement of purpose for all special Ad Hoc committees shall contain a section setting forth the length of time required to complete their special purpose.

B. *Special Representative.* The President of Council may, from time to time, appoint a representative from Council to assess such areas as (but not limited to) constituent services, technological capabilities, and budgetary matters. The purpose of this assessment is to facilitate better communication between the constituents and Council. The representative will report to the President of Council within the time period set by the President for further action by Council, if necessary.

SECTION 3. *Composition of Committees.* Standing and special committees shall consist of not less than three (3) members of Council, recommended by the President of Council and approved by a majority vote of Council at its organizational meeting. Such approved committee membership shall be in effect until such time as Council committees reorganize, except that any member who resigns or for any reason cannot serve, must be replaced by a majority vote of Council. The Finance and Administration Committee shall be staffed with a member of each of the following committees - Chairpersons of the Development, Parks and Recreation Committee, Public Service and ~~Transportation Zoning~~ Transportation Committee, and Public Safety, Law and Courts Committee, to promote continuity of purpose and aims between the four standing committees. Each committee shall select their own chairperson. The President of Council shall be an ex-officio member of all committees and shall vote on any action only in case of a tie vote.

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SECTION 4. *Duties of Committee Chairperson*

- A. The Chairperson, as selected in Article IV, Section 3, shall preside over all committee meetings.
- B. The Chair shall:
 - 1. Appoint a vice-chair to serve in the chair's absence.
 - 2. With the assistance of the Clerk, prepare agendas, meeting minutes and

- provide supporting materials that are germane to the discussion of items on the agenda, not less than two days before the next scheduled meeting.
3. Be the sponsor of new legislation unless the Chair designates another member of the Committee to sponsor the new legislation.
 4. Be responsible that legislation will not be sent from committee to Council, except by a majority vote of the committee, ~~for first, second, or third readings.~~ Legislation will either be forwarded to the Consent Agenda or Regular Agenda.
 5. With the assistance of the Clerk, be responsible for maintaining an up-to-date status of all legislation directed to the committee or redirected to the committee by Council, as needed, by inclusion of all active legislation as agenda discussion items for every committee meeting, without exception, until such time as legislation has received final approval or disapproval by Council, or is declared null and void by the authority of Article VII, Section 8A.
 6. When directed by the President of Council to conduct a study or survey, assure that the subject matter is continued on the agenda as an active discussion item, until such time as the committee report or resultant proposed legislation has been presented to Council.
 7. If desired, appoint as many citizen advisory members as may be necessary; however, no citizen advisory members shall vote on the recommendations of the committee, but may concur in either the majority or minority reports.

SECTION 5. Committee Agendas. For items to be considered before committees, approved requests, including supporting documentation, shall be received by the Clerk not later than 5:00 p.m. seven (7) days prior to the Committee Meeting. Unless subject is of an emergency nature, no material will be received by Council on the meeting night. All officers of the municipality and members of the public are urged to cooperate with the Clerk in making the agenda complete and accurate. The person requesting the item, or a designee, shall attend the committee meeting for discussion of the item.

~~For contracts or expenditures exceeding the state of Ohio limit for competitive bidding as of 6/1/92 or for expenditures for any purpose, which have not been included in current budgets:~~

- ~~A. The City Auditor for certification of the following: (1) availability of unencumbered funds; (2) account in which said funds are held; (3) if such funds are not immediately available, the source of the necessary funds and the date such requested funds are expected to be available.~~
- ~~B. The City Attorney for one of the following actions: (1) approval as to form; approval as to form with comments; OR (3) not approved as to form with comments. Contracts that have not met these requirements will not be sent for passage.~~

SECTION 6. Committee Meetings. Meetings of all committees of Council shall be public meetings, and whenever possible, shall be held in public buildings within the City of

Reynoldsburg; however, each committee, by a majority of its voting members, may elect to hold meetings wherever it deems necessary to properly further its assigned purpose. All committee meetings will be convened by the Chair of such committee, or by two (2) voting members, giving notice of the date, time, and place to all members of the committee and the Clerk. The Clerk shall notify all members of Council of all committee meetings. Any member of Council shall have the right to sit with any committee, present information, take part in any discussion, and question witnesses; however, members of Council shall have a vote only when regularly assigned to such committee.

SECTION 7. *Committee of the Whole.* Council committees may meet as a Committee of the Whole to consider the agenda of any Committee, if a quorum of an individual committee is not present at the meeting, provided that four members of Council are present. Succession to chair a Committee of the Whole meeting shall be: Committee Chairperson, Vice-Chairperson, senior member of Committee, or senior member of Council. When meeting as a Committee of the Whole, each member present shall retain the right to vote.

SECTION 8. *Mandatory Referral.* All ordinances and resolutions shall be referred to an appropriate committee for review and recommendation for adoption or denial prior to final action being taken by Council. This provision may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04). Legislation awarding contracts are exempt from Mandatory Referral. (See CRC 8.04 (b)) **EXCEPTION:** When circumstances are warranted, legislation can be amended with emergency language and considered for adoption without suspension of the provision provided appropriate committee members are present and the topic has been discussed at least once in committee.

ARTICLE V - COUNCIL AGENDA

SECTION 1. *Content.* Before adoption of an ordinance or resolution, the committee chairperson or Clerk of Council may request the City Attorney review an ordinance to determine if it is a valid exercise of legislative authority.

SECTION 2. *Preparation.* The agenda for all meetings of Council shall be prepared by the Clerk, under the guidance of the President of Council, with the assistance of the President Pro Tempore of Council. No item requiring action may be placed on the agenda later than seven (7) days before a regular meeting and less than twenty-four (24) hours prior to the time of a special meeting, unless as considered in Section 4 of this Article. Unless the subject is of an emergency nature, no material will be received by Council on the meeting night.

SECTION 3. *Delivery.* It shall be the responsibility of the President of Council to make sure that the agenda is delivered to the members of Council on the Friday before a regular meeting, and not less than twenty-four (24) hours prior to the time of a special meeting.

SECTION 4. *Changes.* Any change to the published agenda shall not be made, other than by a majority vote of Council, on a motion to amend, which shall not be debatable, except for a brief

statement of necessity, by the maker of the motion. Such motion shall require no second.

All matters listed under Item 10, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of items listed on the Consent Agenda. However, if discussion is desired on a particular item(s), that item will be removed from the Consent Agenda and will be considered separately.

The Clerk of Council shall read aloud the items to be considered part of the Consent Agenda before there is a motion for approval.

A typical motion for approval: "I move that the Consent Agenda items 'a' through 'e' be approved as indicated," followed by a roll call vote, **or** a typical motion to remove an item might be, "I move that we approve the Consent Agenda items 'a' through 'e' with the exception of item 'c'," followed by a roll call vote.

SECTION 5. Order of Business. The agenda should reflect the following order of business:

- Roll Call
- ~~Approval of Minutes~~
- Approval of Agenda
- Approval of Minutes
- Community Comments/Presentations and Requests
- Communications
- Reports
 - City Officials
 - Standing Committees
 - Special Committees
- Consent Agenda
- Motions
- Consent Agenda
- Legislative Action One Reading Only
- Procedural readings:
 - First readings
 - Second readings
- Legislative Action:
 - Third readings
- Other Council Matters
- Adjournment

It should be noted, that this section is directory in nature and not mandatory, and is subject to the discretion of the presiding officer.

ARTICLE VI - RULES OF ORDER

SECTION 1. *Rules of Order.* All deliberations of Council shall be governed by the Constitution of the United States, the Constitution of the state of Ohio, the Revised Code of Ohio, the City of Reynoldsburg Charter, duly enacted ordinances and resolutions of the City of Reynoldsburg, Ohio, the Rules of Council of the City of Reynoldsburg, Ohio as contained herein, and in those areas of parliamentary procedure not specifically set forth in the foregoing documents, Roberts Rules of Order, Newly Revised.

ARTICLE VII – LEGISLATION

SECTION 1. *Definitions.*

- Ordinance: Refers to the type of action by Council, which is of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of property.
- Resolution: Refers to a declaration of intent or purpose, the authorization of some temporary act or administrative procedure. A resolution may initiate, direct, or carry out administrative duties and functions, which are granted to the legislative body under statutory laws, the City of Reynoldsburg Charter, or municipal ordinance.
- Motion: Refers to an action used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, resolutions of expression by Council, decisions not requiring ordinance or resolution, and as otherwise provided in the CRC.
- Majority: Four (4) members of Council shall constitute a majority for the normal transaction of business.
- 2/3 Majority: A two-thirds (2/3) majority shall mean five (5) members of Council.
- 3/4 Majority: A three-fourths (3/4) majority shall mean six (6) members of Council.

SECTION 2. *Form of Action of Council.* Except as otherwise provided in the CRC, action of Council shall be by ordinance, resolution, or motion. Motions shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, and as otherwise provided in the CRC. All other action shall be taken by ordinance or resolution. No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this Section - i.e. (Sec. 4.02 CRC).

SECTION 3. *Introduction of Legislation.* Any member of Council may introduce any ordinance or resolution, at a regular or special meeting, which shall be in written or printed form, and shall contain a concise title - i.e. (Sec. 4.02 CRC).

SECTION 4. *Form of Ordinances and Resolutions.*

- A. The form, and style of ordinances and resolutions shall be determined by the Rules of Council.
- B. Each ordinance or resolution shall contain only one subject, which shall be expressed in its title, provided that appropriation ordinances may contain the various subjects, accounts, and amounts for which monies are appropriated, and that ordinances and resolutions, which are codified or re-codified, are not subject to the limitation of containing one subject - i.e. (Sec. 4.02 CRC).
- C. Resolutions, primarily and exclusively for recognition, shall be adopted upon a favorable vote at the first reading.

SECTION 5. *Reading Ordinances and Resolutions.*

- A. Each ordinance and resolution shall be read on three different days, occurring with at least one week between readings, unless Council suspends this rule concerning readings by a vote of at least three-fourths of the members of Council, provided that ordinances and resolutions passed as emergency measures need not conform to this subsection, but shall be read at one meeting of Council.
- B. Ordinances and resolutions shall be read by title only, unless Council determines that a reading shall be in full by a majority vote of its members - i.e. (Sec. 4.04 CRC).
- C. *Suspension.* Any provision of this Article, except as noted in Section 4, may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04).

SECTION 6. *Vote Required for Passage.* The vote on the question of passage of each ordinance, resolution, and motion shall be taken by “ayes” and “nays,” and entered into the Journal. No vote shall be passed without concurrence of a majority of the members of Council. Each emergency ordinance or resolution and each ordinance or resolution vetoed by the Mayor, which is subsequently approved by Council over-riding the Mayor’s veto, shall require the affirmative vote of at least two-thirds of the members of Council for enactment.

SECTION 7. *Emergency Legislation.* Each emergency ordinance or resolution shall determine that the ordinance or resolution is necessary for the immediate preservation of the public peace, health, or safety or that its passage is urgently required for the financial needs of the City’s government and shall contain a statement of the necessity or urgency requiring its passage as an emergency measure - i.e. (Sec. 4.07 CRC).

If an emergency ordinance or resolution shall fail to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as non-emergency legislation, it shall become effective as non-emergency legislation.

SECTION 8. Pending Legislation.

- A. All ordinances, resolutions, and motions that have been postponed in excess of six (6) months shall be considered null and void. Any further action on the subjects covered shall be reintroduced as new legislation.

SECTION 9. Amending Legislation. ~~Any new language, or any additions to the code or existing ordinances or resolutions, shall be distinguished by capital letters, underlined, or bold face type so that any change is readily apparent. Deletion of existing language shall be shown by lining out the language to be removed.~~ Amendments to proposed legislation shall be made at a Council meeting or appropriate Committee meeting.

SECTION 10. Reconsidering. An action of Council can be reconsidered by the implementation of a Vote to Reconsider. Such a motion shall be made by a member of the prevailing side and done at (1) the same meeting or (2) the next meeting of Council following the meeting, at which the action to be reconsidered, occurred. A member of the prevailing side is defined as a member who voted for an action that passed or against an action that was defeated.

SECTION 11. Publication. A summary of every ordinance or resolution shall be published on the City's website within fourteen days after its final passage and no other publication shall be required.

ARTICLE VIII - RULES OF DISCUSSION

SECTION 1. Policy. ~~When an ordinance, resolution, or motion is before Council, or when a member of the public wishes to address Council, an adequate opportunity must be provided for all members of Council to be heard. Council will provide an opportunity for the public to address Council on agenda and non-agenda items.~~ However, in order to expedite business, the rules of discussion contained in this Article are set forth as the official policy of Council. Speaker slips shall be filled out completely including name, address, organization represented, if any, the agenda item to be addressed, the subject, if the person wishes to address a non-agenda item, and shall be filed with the Clerk of Council prior to the start of the meeting.

SECTION 2. Duty of Presiding Officer. The Presiding Officer shall recognize Council members and other persons, who wish to address Council, prior to such member or person taking the floor. All persons, not personally known by Council, shall furnish their name, address, and the reason for their appearance upon request of the Presiding Officer prior to being recognized.

The Presiding Officer may utilize the following rules when exercising control of the discussion on any ordinance, resolution, motion, or when a member of the public wishes to address Council:

- A. All Councilmembers shall speak only from their place at Council table, while all other persons addressing Council shall do so from a place so designated;
- B. No ~~member or public~~ person shall be permitted to speak longer than three minutes at any one time or no longer than a total of five minutes;

- C. No ~~member or public~~ person shall be permitted to speak more than two times;
- ~~D. While members may yield to other members, the limitations set forth in B and C above shall prevail;~~
- ~~E.D.~~ No ~~member or public~~ person shall be permitted to speak the second time, until all members have been given the opportunity to be heard at least once;
- ~~F.E.~~ If the subject does not concern the legislative responsibilities of Council, the Presiding Officer may refer the person to the proper administrative officer, another public forum, or deny the request to speak;
- ~~G.F.~~ No member or person shall use language or subject matter containing obscenity or partisan political propaganda;
- ~~H.G.~~ No member or person shall conduct themselves in a disorderly manner or engage in disruptive behavior;
- ~~I.H.~~ All members and persons addressing Council shall be subject to the duty of the Presiding Officer to preserve the order and decorum of a public meeting;
- ~~J.A.~~ The Presiding Officer, subject to a challenge by a majority of Council, may refuse the floor to any member or person where the tactics are obviously dilatory and not in the best interest of Council;
- K. The above rules may be suspended to permit unlimited debate, by a vote of three-fourths majority of Council.

ARTICLE IX - VOTING

SECTION 1. Voting. Except as otherwise provided in these rules, the Ohio Revised Code, or the CRC, all resolutions and ordinances will be voted upon in open council and shall be oral roll call votes. The roll call voting shall be different from successive meetings as called by the Clerk. The Clerk shall call the roll and each Councilmember will respond either "Aye", "Nay," or "Abstain." No other comment will be considered proper during voting. The Clerk must record the vote and the same shall be preserved in the minutes of the meeting. After the vote is complete, the Presiding Officer shall announce the results thereof. Except as otherwise provided herein or by law (U.S.C., O.R.C., C.R.C.), a majority shall carry any resolution, ordinance, or motion. The President of Council shall vote only to break a tie. No question concerning the vote of any member will be proper, after the vote is called.

SECTION 2. Abstaining Vote. No member shall be questioned concerning an abstaining vote. The decision to abstain is a personal matter to each member and under no condition may this action be challenged. Each member is urged to use careful discretion in this matter. An abstaining vote shall not be counted as either an "Aye" or "Nay" vote, but shall ~~remain be considered~~ neutral.

If a member anticipates abstaining due to a conflict of interest, they are encouraged to refrain from participating in the discussion and announcing the conflict prior to the beginning of the discussion or at such time as the conflict becomes apparent to the Councilmember.

ARTICLE X - EXPENDITURE OF COUNCIL FUNDS

SECTION 1. Prior Approval of Expenditures. Prior approval must be obtained before any member of Council, including the President of Council and the Clerk of Council, may attend a

conference or seminar. Upon completion of the conference or seminar, every member of Council, including the President of Council and the Clerk of Council attending a conference or seminar, shall provide an agenda, or other printed material relevant to the subject matter covered, to the Clerk for filing with the "Prior Approval" form. Prior approval is defined as the approval by two of the four standing committee chairpersons and the acknowledgement of the President of Council, or the President Pro Tempore of Council in the absence of the President. Prior Approval forms may be obtained from the Clerk.

ARTICLE XI COUNCIL RULES AND ORGANIZATION MOVED TO ARTICLE 1

SECTION 1. ~~Council shall be a continuing body, but shall meet in Council Chamber at its first meeting in January of each year for the purpose of organization. Council shall adopt, by a majority vote of its members, its own Rules which shall not conflict with the City of Reynoldsburg Charter and shall remain in effect, until amended, changed, or repealed by a majority vote of the members of Council. The rules shall go into immediate effect, unless a later date is specified, and shall not be subject to initiative or referendum. The Rules of Council shall provide for the number, composition, and manner of appointment of committees of Council and such other matters as Council shall determine to be necessary for the proper functioning and government of Council~~ **i.e. (Sec. 3.10 CRC).**

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SECTION 2. ~~In the absence of such rules, the parliamentary procedure set forth in Roberts Rules of Order, Newly Revised, shall prevail. A copy of Roberts Rules of Order, Newly Revised shall be kept in the Clerk's office at all times.~~

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST****DATE: February 24, 2020****TO: Development, Parks and Recreation Committee****RE: Annexation of City Owned Property at 1140 Waggoner Road**

Approval:

Skipped Joe Begeny	Skipped Chris Shook	Stephen Cicak
-----------------------	------------------------	---------------

As the property adjacent to Quarry Park at 1140 Waggoner Road has been purchased by the City of Reynoldsburg, it now needs to be annexed into the City proper. This legislation initiates that annexation process.

**AN ORDINANCE CONSENTING TO THE ANNEXATION OF CERTAIN REAL
PROPERTY LOCATED AT 1140 WAGGONER ROAD IN TRURO TOWNSHIP,
OWNED BY THE CITY OF REYNOLDSBURG**

WHEREAS, the City of Reynoldsburg (the "Property Owner"), is the owner of approximately 0.9 acres of located at 1140 Waggoner Road, being more fully described in Exhibit "A" of the Petition for Municipal Annexation (the "Annexation Petition") attached hereto and incorporated herein (collectively, the "Property"); and

WHEREAS, the Property is located outside of the corporate limits of any municipality, but is adjacent and contiguous to the corporate limits of the City of Reynoldsburg ("City"); and

WHEREAS, the Property Owner desires to obtain services from the City, and the City desires to provide such services; and

WHEREAS, the Property Owner desires to obtain the zoning necessary to support the existing use of the Property; and

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

WHEREAS, the City desires to annex the Property in order to serve and to assist in the development of the Property for the benefit of its citizens and residents; and

WHEREAS, the City, after due and careful consideration, has concluded that the annexation, zoning, development, and use of the Property as contemplated by the Annexation Petition is consistent with the City's plans and goals for the future development of Reynoldsburg and accordingly is in the best interests of the citizens and residents of the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Franklin County, State of Ohio that:

Section 1: The City of Reynoldsburg hereby consents to the proposed annexation, and will make available services upon annexation in accordance with the Reynoldsburg Codified Ordinances and existing administrative regulations.

Section 2: Once the Property is annexed and becomes subject to City of Reynoldsburg zoning ordinances, and if the City of Reynoldsburg zoning ordinances permit uses on the Property that are determined by the City to be clearly incompatible with the uses permitted under current Truro Township zoning regulations applicable to adjacent land remaining within Truro Township, the City of Reynoldsburg will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed Property to provide a buffer separating the use of the annexed Property and any adjacent land remaining within Truro Township.

Section 3: That upon adoption by Council, this ordinance shall be in effect following the signature by the Mayor.

DO NOT DETACH

 Instrument Number: 202002140022836 Recorded Date: 02/14/2020 9:10:12 AM  Daniel J. O'Connor Jr. Franklin County Recorder 373 South High Street, 18th Floor Columbus, OH 43215 (614) 525-3930 http://Recorder.FranklinCountyOhio.gov Recorder@FranklinCountyOhio.gov		
		Return To (Box): AMERITITLE BOX
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Submitted By (Walk-In): AMERITITLE - DOWNTOWN		
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First Grantor: DE MARCO LLC		First Grantee: REYNOLDSBURG CITY OF
Fees: Document Recording Fee: \$34.00 Additional Pages Fee: \$8.00 Total Fees: \$42.00 Amount Paid: \$42.00 Amount Due: \$0.00		Instrument Number: 202002140022836 Recorded Date: 02/14/2020 9:10:12 AM

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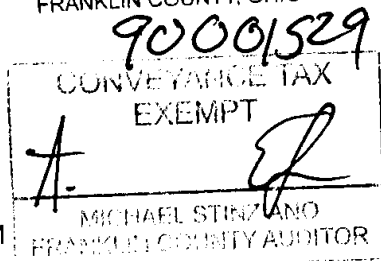
If an error on the cover page appears on our website after review please let our office know.

COVER PAGE DOES NOT INCLUDE ALL DATA, PLEASE SEE INDEX AND DOCUMENT FOR ANY ADDITIONAL INFORMATION.

Attachment: 07-20 Purchase of Waggoner Road Property Exhibit (32-2020 : Annexation of 1140 Waggoner Road)

TRANSFERRED

FEB 13 2020

MICHAEL STINZIANO
AUDITOR
FRANKLIN COUNTY, OHIOAmeriTitle Box
R2001006OAM**GENERAL WARRANTY DEED**
(By a Limited Liability Company)

DE Marco LLC, an Ohio limited liability company, (Grantor), for valuable consideration paid, grants with General Warranty Covenants, to The City of Reynoldsburg, Ohio (Grantee), whose tax mailing address is 7232 E. Main St, Reynoldsburg, Ohio 43068, the following REAL PROPERTY:

For APN/Parcel ID(s): 263-000178-00

Situating in the Township of Truro, County of Franklin and State of Ohio:

Being part of One-half (1/2) Section 8, East Township No. 16, Range No. 20, Refugee Lands, and being Four (4) acres off of the North side of a tract of land as described in Deed Book 352, Page 245, said Four (4) acres more particularly described as follows:

Beginning in the center of Graham Road where it is intersected by the center line of the Forresters Lane;

Thence East in the center of said Lane, 52 1/2 rods to the Northwest corner of James Maxwell's lands;

Thence South on the West side of James Maxwell's land 201 feet and One inch to an iron pin;

Thence West on a line parallel with the center line of Forresters Lane 52 1/2 rods to the center of said Graham Road; passing an iron stake on the East side of said Graham Road;

Thence North with the center of said Graham Road to the place of beginning, containing Four (4) acres of land, excepting, however, being a strip of land 100.00 feet in width off of the entire South side of a 4.0 acre (plus or minus) tract conveyed to Dorothy Amrine by Junmaie Barton, as described and of record in Deed Book 17874, Page 443, Recorder's Office, Franklin County, Ohio, said 100.00 foot strip of land extending from the center line of Waggoner Road, Easterly to the West line of the Maxwell Land (now owned by Joseph H. and Mabel Hamilton) and containing 2.0 acres.

Excepting therefrom following:

Situating in the Township of Truro, County of Franklin, and State of Ohio:

Being located in Half Section 8, Township 16, Range 20, Refugee Lands and being part of the 2.0 acre tract conveyed Claude A., Jr. and Barbara C. Williams, by deed of record in Deed Book 2369, Page 94, all references being to record in the Records office, Franklin County, Ohio and bounded and described as follows:

Beginning at an iron pin found in the centerline of Waggoner Road at the Northwesterly corner of said Claude A., Jr. and Barbara C. Williams 2.0 acre tract the Southwesterly corner of the Elias Z. and Maria Vlaar 0.753 acre tract of record in Deed Book 3625, Page 250.

Thence South 86 deg. 15' 00" East, along the Southerly line of said Elias Z. and Maria Vlaar 0.753 acre tract and the Southerly line of the Peter N. Cenci. Mary Jane Cenci and Robert G. Newport 5.667 acre tract of record in Official Record 18523H17 (passing an iron pin at 283.72 feet), a distance of 333.72 foot to a point;

Thence South 84 deg. 21' 40" West, a distance of 50.56 feet to a point;

Thence North 86 deg. 15' 00" West crossing the Claude A., Jr. and Barbara C. Williams 2.0 acre tract, being 8.25 feet Southerly, as measured at right angles and parallel with the Northerly Line of said 2.0 acre tract, a distance of 284.00 feet to a PK Nail set in the centerline of Waggoner Road;

GENERAL WARRANTY DEED
(By a Limited Liability Company)
(continued)

Thence North 4 deg. 53' 30" East, along the centerline of Waggoner Road, a distance of 8.25 feet to the point of beginning, containing 0.059 acre, more or less.

Subject, however, to all legal rights-of-ways and/or easement, if any, of previous record.

Bearings contained herein are based on the same meridian as the Easterly line of Half Section 8 (South 4 deg. 00' 45" West), of record in Official Record 18523H17.

1140 Waggoner Road
Reynoldsburg, Ohio 43068

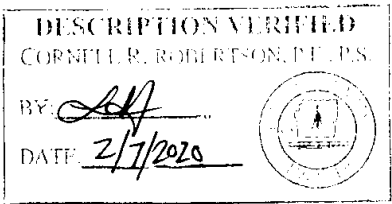
PPN: 263-000178-00

Tax Parcel No.: 263-000178-00
Property Address: 1140 Waggoner Road, Reynoldsburg, OH 43068

Subject to all taxes after date hereof, conditions, restrictions, covenants, legal highways and easement of record, if any.

Prior Instrument Reference: Instrument Number 201802270026365

Att of
(263)
000178



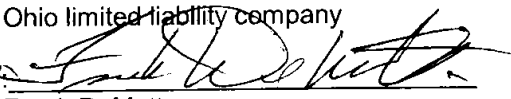
Attachment: 07-20 Purchase of Waggoner Road Property Exhibit (32-2020 : Annexation of 1140 Waggoner Road)

GENERAL WARRANTY DEED
(By a Limited Liability Company)
(continued)

Grantor has caused its name to be subscribed hereto by Frank DeMatteo, being duly authorized by resolution, signed this 30th day of January, 2020.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

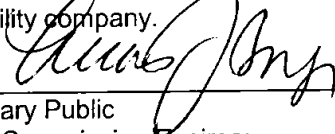
GRANTOR(S):

DE Marco LLC
an Ohio limited liability company
BY 
Frank DeMatteo
Member

State of Ohio,

County of Franklin :ss

The foregoing instrument was acknowledged before me this 30 of January, 2020 by Frank DeMatteo, Member of DeMarco LLC, an Ohio limited liability company, on behalf of said limited liability company.


Notary Public
My Commission Expires:

(SEAL)



This instrument was prepared by:
Lisa Berger, Esq.
150 E. Main St., Suite 1A
Columbus, OH 43215

Attachment: 07-20 Purchase of Waggoner Road Property Exhibit (32-2020 : Annexation of 1140 Waggoner Road)

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST****DATE: February 24, 2020****TO: Development, Parks and Recreation Committee****RE: Authorization to Purchase a 15 Passenger Van for the Senior Center**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Authorize the Mayor to enter into contract with Bus Service Inc., 8120 Howe Industrial Parkway, Canal Winchester, OH 43110, for the purchase of one (1) 2020 Starcraft 15 passenger van for a price not to exceed \$60,000.

Requesting that \$60,000 from the un-appropriated 285 fund be appropriated into fund 285.000.5639.0001 Endowments

In 2018 and 2019 the Reynoldsburg Senior Center received a bequeath from a former member. The will stipulated that the funds were to be used for the Senior Center and its members.

No tax dollars are going towards the purchase of this van.

*Request waiving competitive bidding as this is a specialized mode of transportation. The Parks and Recreation Department requested quotes and two companies submitted quotes; please see attached. The Parks and Recreation Department request the purchase be from Bus Service Inc., as they are the service provider to the other company that submitted a quote. They are also located in Central Ohio.

Parks & Recreation Dept.

Donna Bauman

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6879 Phone

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 2020 STARCRAFT FIFTEEN PASSENGER VAN FOR THE SENIOR CENTER, WAIVE THE COMPETITIVE BIDDING PROCESS, AND APPROPRIATING FUNDS

WHEREAS, the Parks and Recreation Department requests to purchase a 2020 Starcraft fifteen passenger van using an anonymous bequest received in 2018 and 2019 from a former member; and

WHEREAS, the member's will stipulated that the funds were to be used for the Senior Center and its members; and

WHEREAS, the Parks and Recreation Department sought bids from two vendors and request the Council approve the purchase from Bus Service at that vendor's vehicle more closely meets the needs of the Senior Center, not exceeding \$60,000.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG

SECTION 1. That the Mayor be and is hereby authorized to purchase from Bus Service Inc., 2020 Starcraft fifteen passenger van for a total cost not to exceed sixty thousand dollars (\$60,000).

SECTION 2. That an amount of sixty thousand dollars (\$60,000.00) be unappropriated from the 285 Endowments Fund and be appropriate to 285.000.5639.0001.

SECTION 4. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

1/27/2020

Brad Palmer p 419.836.2835
bpalmer@tescobus.com f 419.836.8460

6401 Seaman Rd. www.tescobus.com
P.O. Box 167230 419.836.2835
Oregon OH 43616-7230

City of Reynoldsburg

1615 Truro Ave
Reynoldsburg OH 43068-2519

Brian McGuire
614-322-4510
BMcGuire@ci.reynoldsburg.oh.us

Qty: 1



Picture is from a similar vehicle

2020 StarTrans Candidate II with a 2020 Ford Transit 14 passenger & driver

Engine: 3.5L PFDI
Wheelbase: 138
GVWR: 10360

Standard Chassis Equipment

Medium height roof
3.5L V6 gasoline engine, 10,360 GVWR
6-speed SelectShift with overdrive transmission
Brakes - 4-wheel disc with ABS
Heavy duty alternator
25 gallon fuel tank capacity
Cruise control
AM/FM stereo with 6 speakers
Windows all around
Black grille
Sliding passenger side door
Halogen headlamps
AdvanceTrac with Roll Stability Control
16" silver steel wheels with hubcaps
Side-wind stabilization
SOS Post-Crash Alert System

Standard Body Equipment

Fully welded aluminized steel cage construction
Laminated sidewall structure meeting all applicable FMVSS requirements
10" ground to first step at entry door
109" overall exterior height (depending on options)
"Super Starview" drivers visibility window in front of entry door
Electric actuated passenger entry door with full length glass
36" high x 36" wide high upper double T-Slider tempered tinted windows
Black powder coated steel rear bumper
Rear mud flaps
Pre-painted white galvanized steel sidewalls and skirts
Fiberglass front and rear cap
One-piece seamless FRP roof

Breakaway rearview mirrors with built-in convex
Drip rail over all windows and passenger door openings
LED front and rear marker lights
LED stop, tail and turn signal lights including back up lights
81" interior width
76" interior floor to ceiling height
Welded floor and wall seat track for flexible seating
Black slip resistant floor covering
5/8" plywood flooring
Ceiling and rear wall fabric for sound abatement
FRP sidewalls
White step nosing
1.25" left hand vertical passenger assist rail at entry door
Printed circuit board w/automotive type fuses & LED trouble shooting lights
Back-up Camera System w/7" Rearview Monitor/Mirror Combo
5 Year 100,000 Mile Forest River Warranty

Body and Chassis Standard Equipment is subject to change without notice and may be replaced by Options Included on next page.

Attachment: TESCO Senior Van (33-2020 : Purchase Van for the Senior Center)

1/27/2020

Brad Palmer p 419.836.2835
bpalmer@tescobus.com f 419.836.8460

6401 Seaman Rd. www.tescobus.com
P.O. Box 167230 419.836.2835
Oregon OH 43616-7230

City of Reynoldsburg

1615 Truro Ave
Reynoldsburg OH 43068-2519

Brian McGuire
614-322-4510
BMcGuire@ci.reynoldsburg.oh.us

Options Included

Chassis

Valve Stem Extender Inner Dual Rear Wheel, Pair
Stainless Steel Wheel Insert, Set of 4 (2 front & 2 rear) Ford Transit

Doors/ Hatch / Windows

Passenger Door 36" Rough Opening (Standard)
Exterior Passenger Entrance Door Key
Passenger Door - Electric (Standard)

Electrical

Jensen JHD36AB AM/FM/CD/Clock Blue Tooth/USB Enabled, 4 Spkrs,...
Note: Mount Two of the Speakers in Front Bulkhead

Exterior

LED Rear Center Mount Brake Light, Rectangular

Heaters

Insulate Heater Hoses
Hot Water Heater, 65K BTU Floor Mounted 3 Speed, Low Profile

Interior

Stanchion and Modesty Panel Behind Driver
1 1/4" Grab Rail Parallel to Entrance Steps (Both sides)
Overhead Luggage Rack - Both Sides
Wrap Luggage Racks in Gray Vinyl ILO Standard Gray Carpet
FRP on Ceiling, Grey
Gerflor Sirius NT (#6782 Dune)
FRP on Rearwall, Grey

Passenger Seat Fabrics

(14) Passenger Seat Cover - Level 4

Safety Options

16 Unit First Aid Kit
Interior Flat Mirror, 6" x 16"
5 Lb Fire Extinguisher

White "Standee" Line
Back-Up Alarm SAE Type C 97 db(A)
Emergency Triangle Kit

Seat Options

(6) Black US Armrest, Each (Aisle)
(9) Recliner, Per Person
(14) Seat Belt, Freedman USR Retractable (Per Person) ** N/A Double...

Seating - Passenger Std. Rigid Seats

High Back Freedman Seats (5) 15" Rear Row
(3) High Back Double Seat
(3) High Back Single Seat

Trans/Air Dual Comp A/C Options

TA 733 Super 70K - TA73 Evap, SMC3L Cond, 10 C.I.D. Comp Transit...

Attachment: TESCO Senior Van (33-2020 : Purchase Van for the Senior Center)

Terms: COD 10% Deposit Required
Valid For: 30 Days
Delivery: 60 to 90 Days ARC

Unit Price	\$66,882.00
Mobility Rebate	(\$0.00)
Rebate Vizient# 3475143-RHO2	(\$1,810.00)
Discount	(\$3,500.00)
Delivery	Included

Unit Total \$61,572.00

Ext. Total	\$61,572.00
Trade-in(s)	\$0.00
Net Total	\$61,572.00



Sales Rep.

Purchaser

Fed Tax ID #

1/27/2020

Brad Palmer p 419.836.2835
bpalmer@tescobus.com f 419.836.8460

6401 Seaman Rd. www.tescobus.com
P.O. Box 167230 419.836.2835
Oregon OH 43616-7230

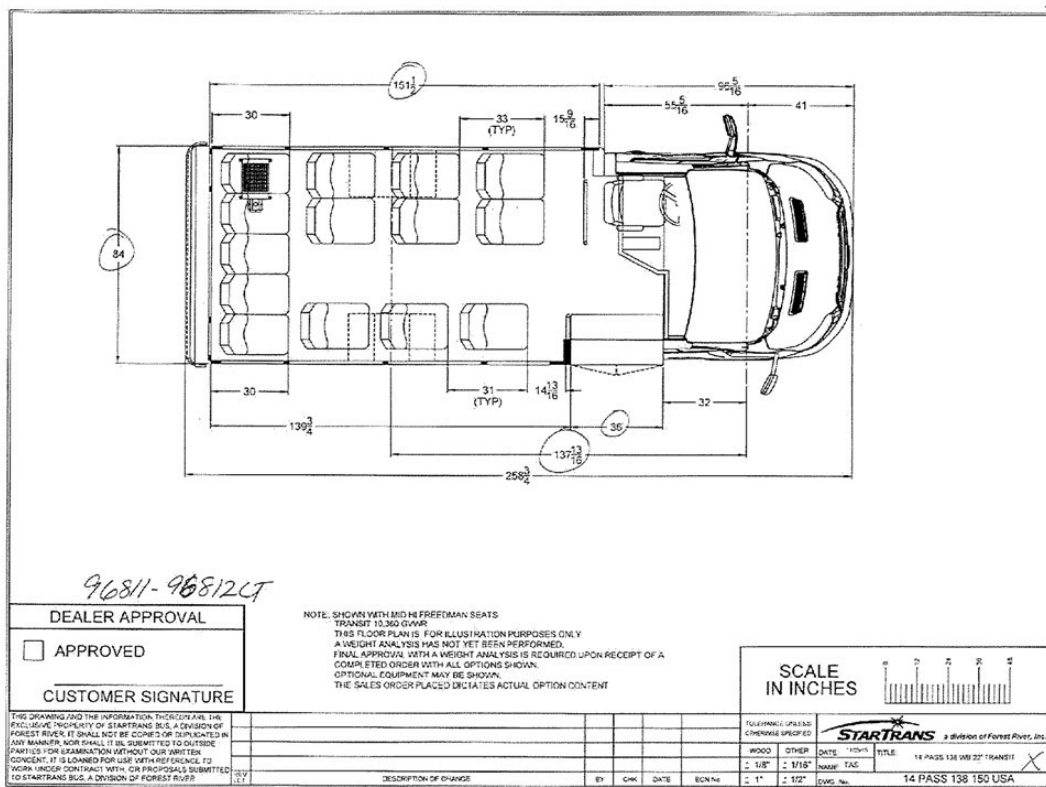
City of Reynoldsburg

1615 Truro Ave
Reynoldsburg OH 43068-2519

Brian McGuire
614-322-4510
BMcGuire@ci.reynoldsburg.oh.us

Trades

Floorplan





Bus Service Inc.
3153 Lamb Ave
Columbus, OH 43219
614-471-2877
www.buyabus.net

10.a.2.b

Buyers Agreement

Customer	Contact	Ship to Address
City of Reynoldsburg 7232 East Main St Reynoldsburg, OH 43068	Donna Bauman	City of Reynoldsburg 7232 East Main St Reynoldsburg, OH 43068

2020 Starcraft

Vin #	TBD	Quote #:	DP12420
Model Year:	2020	Delivery Time:	TBD
Graphic:	Custom	Representative:	Dane Patterson
Seat Material:	TBD	Phone/Email:	614-332-8546 / dane@buyabus.net

STANDARD EXTERIOR AND INTERIOR FEATURES AND ITEMS

ALTOONA 7 Year / 200,000 Mile Durability Test	80" Interior Height (76" with Raised Floor)
Fully Welded Steel Cage Construction Meeting All FMVSS Requirements	93" Interior Width
"Starview" Drivers Visibility Window in Front	Floor and Wall Seat Track for Seating Flexibility
Front Entry Door w/ Full Length Glass	Anti-Slip Flooring
White Safety Edging at Entryway	5/8" Exterior Grade Plywood Flooring
Electric Actuated Passenger Entry Door With Full Length Glass	Ceiling and Rear Wall Fabric for Sound Abatement
Full 12" Deep Step with Low Riser Heights	Fiberglass Reinforced Sidewalls for Ease of Cleaning
Safety Glass Windows with Deep Tint	Entryway Assist Grab Bar
Black Powder Coated Rear Bumper	Printed Circuit Electrical Board with LED Troubleshooting Light
Rear Mud Flaps	Function Coded and Number Coded Wiring
One Piece Fiberglass Rear Cap	Entry Door LED StepWell Lights
Aerodynamic Fiberglass Front Cap	LED Interior Dome Lights
Pre-Painted White Aluminum Sidewall, Rear Wall and Skirt Panels	LED Dome Light above Driver
Flat Sidewall Construction for Maximum Interior Space	Entryway Modesty Panel
One Piece Seamless Fiberglass Reinforced Roof	Instrument Controls Within Drivers Reach
Breakaway Rearview Mirrors with Built In Convex	Lighted Accessory Switch Panel
Sealed LED Stop, Tail, Turn and Backup Lights	Emergency Exit Windows
Sealed LED Clearance Lights and License Plate Light	Easily Removeable Interior Panels for Access
Sealed LED Entry Way Light	Pre-Wired Switch Panel for Custom Add-Ons
Full Underbody Rustproofing	Driveshaft Guards
Fully Insulated Walls & Ceiling	Rain Gutters Over Windows

STANDARD CHASSIS EQUIPMENT AND FEATURES

Full OEM Factory Transferable Warranty	14,000 BTU Dash Air Conditioning
Electronic Automatic Transmission	Tilt Steering
Transmission Oil Cooler	Cruise Control
Front and Rear Disc Brakes with Full ABS	Intermittent Wipers
LT225/75R16E All Season Tires	Chrome Package
Dual 1300 CCA Batteries	Engine Block Heater
Heavy Duty Alternator 225 AMP	Full Dash Instrumentation

Attachment: BSI Senior Van (33-2020 : Purchase Van for the Senior Center)





Bus Service Inc.
3153 Lamb Ave
Columbus, OH 43219
614-471-2877
www.buyabus.net

10.a.2.b

Buyers Agreement

	Qty	
STARCRAFT BUS	1	
5 Year / 100,000 Mile Forest River Bus Warranty	1	
STARLITE - TRANSIT 350 HD	1	
Starlite 20 138" WB Transit350 3.5L EcoBoost® Gasoline Engine	1	Included
SIDEWALL / REARWALL / CEILING	1	
Grey Padded Vinyl Interior	1	Included
VEHICLE FLOORING	1	
Altro Meta Storm Anti-Slip Flooring	1	Included
EXTERIOR	1	
Fiberglass Sidewalls - Aluminum Skirts	1	Included
CHASSIS	1	
Stainless Steel Wheel Inserts	1	Included
Valve Stem Extenders Inner Dual Rear Wheel	1	Included
ENVIRONMENTAL CONTROL	1	
Trans/Air 45k btu Air-Conditioning System	1	Included
REAR (AUXILIARY) HEATING	1	
Rear Passenger Cabin Heater - 35K BTU	1	Included
ELECTRICAL ADDITIONS	1	
Intermotive Flex Tech Electrical System	1	Included
Wiring Diagram "AS BUILT" on USB Flash Drive	1	Included
EXTERIOR LIGHTS	1	
Surface Mount LED Entry Door Exterior Light	1	Included
INTERIOR LIGHTS	1	
Door Activated Interior Lights	1	Included
AUDIO / VISUAL	1	
Deluxe AM/FM/CD With Clock & 4 Speakers	1	Included
DOORS / WINDOWS / ROOF HATCHES	1	
Electric Passenger Entry Door	1	Included
SAFETY OPTIONS	1	
5 lb Fire Extinguisher	1	Included
16 Unit First Aid Kit	1	Included
Emergency Triangle Kit	1	Included
Back-Up Alarm SAE Type C 97 db(A) Ecco 510	1	Included
ROSCO STSK4750 Back-Up Camera System w/ 7" Rearview Monitor / Mirror Combo	1	Included
White "Standee" Line	1	Included
Decal - Please Stand Behind White/Yellow Line When Vehicle is in Motion	1	Included
GRAB RAILS / STANCHIONS / PANELS	1	
1 1/4" Dual Entry Grab Rails Parallel to Entrance Steps	1	Included
Stanchion and Modesty Panel at Entry Door	1	Included
DRIVER SEAT FABRIC	1	

Attachment: BSI Senior Van (33-2020 : Purchase Van for the Senior Center)





Bus Service Inc.
3153 Lamb Ave
Columbus, OH 43219
614-471-2877
www.buyabus.net

10.a.2.b

Buyers Agreement

Driver Seat Cover - Level 1 Newport Vinyl; Oxen Vinyl; Olefin	1	Included
Re-Upholster OEM Driver or Co-Pilot	1	Included
PASSENGER SEATING	1	
Mid High Double Seat	3	Included
Mid High Single Seat	3	Included
Mid High Freedman Seats, (5) 15" Rear Row	1	Included
PASSENGER SEAT FABRICS	1	
Seat Cover - Level 1 Newport Vinyl; Oxen Vinyl; Olefin	14	Included
SEATING OPTIONS	1	
Black US Armrests on Aisle Seats	6	Included
SEAT BELTS	1	
Non-Retractable Seat Belts	14	Included
POPULAR OPTIONS (<u>not included in price below</u>)	1	
Custom Graphic Package	1	\$1,500.00
Remote Keyless Entry	1	\$250.00

Attachment: BSI Senior Van (33-2020 : Purchase Van for the Senior Center)



Bus Service Inc.
3153 Lamb Ave
Columbus, OH 43219
614-471-2877
www.buyabus.net

10.a.2.b

Buyers Agreement

TERMS AND CONDITIONS

Terms: Due Upon Receipt

Deposit: 10% Down Payment Due at Signing

Quote Valid For: 30 Days from Date

This Agreement is Confidential and not Subject to Distribution

Unit Price: \$68,015.00

2020 OH GPC Incentive (\$7,575.00)

Accessibility Rebate (\$1,000.00)

Options: \$0.00

Delivery: \$0.00

Sales Tax: \$0.00

Unit Total: \$59,440.00

Customer Signature _____ Date _____

Printed Name _____

Quantity: 1

Net Due: \$59,440.00

By Signing this Contract the Signer understands this contract is legal and binding by law and that this order cannot be cancelled.

Attachment: BSI Senior Van (33-2020 : Purchase Van for the Senior Center)



Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 24, 2020

TO: Development, Parks and Recreation Committee

RE: Fixed Asset Removal for the Parks and Recreation Department

Approval:

Completed Joe Begeny	Chris Shook	Completed Stephen Cicak
-------------------------	-------------	----------------------------

Tag #	Item
#1808	2002 International Bus Chassis VIN #1HVBBAAB32H531730
#2056	Blue Bird Bus Body VIN #1HVBBAAB32H531730
	The 2002 bus will be traded in for a new bus.

#1574	Playground Equipment (will be disposed of)
-------	--

**AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO REMOVE EQUIPMENT
FROM THE CITY'S FIXED ASSET LIST FOR THE PARKS AND RECREATION
DEPARTMENT**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the City Auditor be and is hereby authorized and directed to remove the following items from the City's Fixed Asset list:

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

From the Parks & Recreation Department

Tag #	Item
#1808	2002 International Bus Chassis VIN #1HVBBAAB32H531730
#2056	Blue Bird Bus Body VIN #1HVBBAAB32H531730
	The 2002 bus will be traded in for a new bus.
#1574	Playground Equipment (will be disposed of)

SECTION 2. That the City of Reynoldsburg will destroy or dispose of the items referred to in Section 1 and any monies received from the auction of items shall be deposited into the General Fund.

SECTION 3. That upon adoption by Council, this ordinance shall be in effect thirty days following the signature by the Mayor.

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 24, 2020

TO: Development, Parks and Recreation Committee

RE: 2020 Tomato Festival Contract with Media Promotion Enterprises

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request authorization to enter into contract with MPE for an amount not to exceed **\$55,000** for professional services as the booking agent for the 2020 Tomato Festival. As booking agent they shall procure artist(s) for August 6, 2020, August 7, 2020 and August 8, 2020.

We are agreeing to hire them as the production company via a separate contract. Monies have already been appropriated into the Community Events Budget for 2020.

Requesting emergency passage at the third reading to secure entertainment for the 2020 Tomato Festival by 3/10/2020.

Pursuant to Reynoldsburg Code of Ordinances (RCO) Chapter 175.01 (d) As an alternative to competitive bidding, contracts for professional services are not subject to competitive bidding requirements and shall not require further legislative authorization where there are adequate unencumbered appropriations for that purpose. Professional services includes, but are not limited to services of an accountant, appraiser, architect, attorney at law, physician,

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

professional engineer, construction project manager, surveyor, or fiscal and management consultants.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT
WITH MEDIA PROMOTION ENTERPRISES (MPE) FOR THE 2020 TOMATO
FESTIVAL, AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized and directed to enter into an agreement with Media Promotion Enterprises (MPE) for a price not to exceed fifty-five thousand dollars (\$55,000.00).

SECTION 2. That this purchase is authorized pursuant to Reynoldsburg Code Section 175.01(d).

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government, and further to return the contract by a March 10, 2020 deadline; wherefore upon adoption by Council this Ordinance shall be in effect immediately upon signature by the Mayor.



MEDIA PROMOTION ENTERPRISES

TALENT AGREEMENT

This agreement, and the attached addenda herein, duly executed this 22 January 2020, between **Media Promotion Enterprises** (herein known as "Producer") and the **Reynoldsburg Tomato Festival** (herein known as "Purchaser") shall verify the terms and conditions of our agreement regarding the following entertainment event.

Artists: Thursday August 6, 2020 – TBD
 Friday August 7, 2020 – TBD
 Saturday August 8, 2020 - TBD

Dates: August 6-8, 2020

Location: Huber Park, Reynoldsburg, OH

Event: Reynoldsburg Tomato Festival

Times: Approx. 9:00PM TBD

OBLIGATIONS OF PRODUCER

1. **Artist**
MPE will research and provide available options for the dates above.
2. **Production Contract**
Producer agrees to provide a professional production package to meet the needs of the ARTIST/s and will appear in a separate contract.

Producer agrees that all other rider requirements, producer's staffing, ground transportation, hospitality etc. will appear in the separate production contract.

OBLIGATIONS OF PURCHASER

1. **Venue Access**
PURCHASER agrees to avail premises to MPE and the ARTIST/s for each day of performance in order to execute the requirements of ARTIST/s contract.
2. **Electric**
PURCHASER agrees to provide power as needed to fulfill the requirements of MPE's contract with the ARTIST. If utilizing generator power 1 - 200amp 3phase service for sound and 1 – 200amp 3phase service for lighting will be required. A backup generator is also highly recommended.
3. **Tent**
PURCHASER agrees to provide a 20x20 tent backstage for use by the production and Artist/s. This can double as a merchandise area as well.

(304) 697-4222
 (800) 788-4006
 (800) 494-7315 FAX

Professional Entertainment

1
 423 Sixth Avenue
 Huntington, WV 25701
 www.mpe-entertainment.com

Attachment: MPE TF 2020 (20-2020 : 2020 Tomato Festival Contract)



MEDIA PROMOTION ENTERPRISES

4. **Hotel Accommodations**
PURCHASER to provide hotel accommodations for ARTIST and crew. A rooming list shall be provided a minimum of thirty to sixty (30-60) days before show date to ensure availability of rooms.
5. **Catering/Meals/Green Room**
PURCHASER to provide catered meals per ARTIST'S specifications for lunch and dinner. PURCHASER to make a private space available in the senior center. A space should be made available indoors for exclusive use of each headlining Artist on Friday and Saturday.
6. **Security**
PURCHASER shall provide security from the time ARTIST'S equipment arrives until it has been loaded back into ARTIST'S or Contractor's trucks. PURCHASER shall ~~not handle ARTIST'S equipment.~~ PURCHASER shall provide security to fulfill the obligations of MPE's contract with ARTIST. PURCHASER also agrees to provide overnight security for the venue.
7. **Force Majeure**
PURCHASER agrees that all entertainment performances are subject to Force Majeure parameters. Provided that the ARTISTS are present on location, willing and able to perform pursuant to the terms hereof, payment of all guaranteed compensation shall be made to MPE. The obligation of the ARTIST to perform is subject to detention or prevention by accidents of ground transportation, Acts of God, riots, strikes, labor disputes, epidemics, any act or order of public authority, or any cause, similar or dissimilar beyond the control of MPE, PURCHASER, and ARTIST, which, in the PURCHASER'S determination, would prevent or interfere with the presentation of the show.

In the event of inclement weather creating dangerous or unsafe performance conditions resulting in cancellation of any show, the total contracted amount is to be paid in full. The final decision pertaining to the exercise of this item will lie with the PRODUCER upon consultation with ARTIST'S representatives and PURCHASER.

Payment Terms

Purchaser to pay Producer not to exceed \$50,000 for talent as follows:

- 1) A deposit of 50% deposit payable to MPE Entertainment by certified funds will be due within 15 days of issuance with the returned signed contract.
- 2) The remaining balance of 50% payable to MPE Entertainment will be due on or before August 6, 2020 prior to load-in.

SIGNATURES TO APPEAR ON THE FOLLOWING PAGE

Professional Entertainment

(304) 697-4222
(800) 788-4006
(800) 494-7315 FAX

423 Sixth Avenue
Huntington, WV 25701
www.mpe-entertainment.com



MEDIA PROMOTION ENTERPRISES

BY SIGNING THIS AGREEMENT, THE PARTIES ACKNOWLEDGE THAT THEY ARE AUTHORIZED TO DO SO, AND ASSUME RESPONSIBILITY TO SATISFY ALL TERMS AND CONDITIONS OF THIS CONTRACT.

PURCHASER

X _____
 Name:
 Title:
 City of Reynoldsburg, OH
 7232 E Main Street
 Reynoldsburg, OH 43068
 (614) 322-6839 Office

PRODUCER

X _____
 Joe Eddins
 President
 Media Promotion Enterprises, LLC
 423 Sixth Avenue
 Huntington, WV 25701
 (304) 697-4222

Attachment: MPE TF 2020 (20-2020 : 2020 Tomato Festival Contract)

(304) 697-4222
 (800) 788-4006
 (800) 494-7315 FAX

Professional Entertainment

423 Sixth Avenue
 Huntington, WV 25701
 www.mpe-entertainment.com

Donna Bauman

From: Jennifer Clemens
Sent: Monday, January 27, 2020 11:37 AM
To: Donna Bauman
Subject: FW: MPE Contract

Follow Up Flag: Follow up
Flag Status: Completed

As standard in our industry we have a 1mil single occurrence and a general aggregate of 2mil on our policy.

Thank you!

--

Joe Eddins | President
MPE Entertainment
M: (304)-634-9712 | O: (800)-788-4006
joe@mpe-entertainment.com
www.mpe-entertainment.com
facebook.com/mpeentertainment

On Jan 27, 2020, at 11:02 AM, Jennifer Clemens <jclemens@ci.reynoldsburg.oh.us> wrote:

Joe,
Mr. Shook is asking you to provide the amount of insurance coverage you have. He also wanted me to let you know that we will attach your answer to be included with contract. As always please let me know if you have any questions.
Thanks,

Jennifer Clemens
Special Events and Media Coordinator

City of Reynoldsburg
7232 East Main Street | Reynoldsburg, OH 43068
T 614-322-6839 | C 614-403-1674

www.ci.reynoldsburg.oh.us

Jennifer Clemens
Special Events and Media Coordinator

City of Reynoldsburg
7232 East Main Street | Reynoldsburg, OH 43068
T 614-322-6839 | C 614-403-1674

www.ci.reynoldsburg.oh.us

Attachment: MPE TF 2020 (20-2020 : 2020 Tomato Festival Contract)

From: Jennifer Clemens
Sent: Monday, January 27, 2020 10:30 AM
To: Donna Bauman <dbauman@ci.reynoldsburg.oh.us>
Subject: MPE Contract

Donna,
 Joe just sent me this, let me know if you need anything else.

Hi Jennifer,

The meals that you provided last year will be acceptable for this year as well. An alternative is to provide the artist a buyout for breakfast, lunch, and dinner typically 50-75 per person but if you have 10-15+ people each that can become pricey.

MPE already purchases all of the common hospitality and bus stock/dressing room items and you are currently only responsible for the lunch and dinners.

As far as security there has to be overnight security provided each night. We break down and store as much gear as possible to deter any theft. We understand anything is possible however we can not put in the contract any clause regarding theft or damage. We do carry adequate insurance for such instances.

Hope this info/explanations help!

Joe Eddins | President
MPE Entertainment
 M: [\(304\)-634-9712](tel:(304)634-9712) | O: [\(800\)-788-4006](tel:(800)788-4006)
joe@mpe-entertainment.com
www.mpe-entertainment.com
facebook.com/mpeentertainment

Jennifer Clemens
 Special Events and Media Coordinator

City of Reynoldsburg
 7232 East Main Street | Reynoldsburg, OH 43068
 T 614-322-6839 | C 614-403-1674

www.ci.reynoldsburg.oh.us

Attachment: MPE TF 2020 (20-2020 : 2020 Tomato Festival Contract)

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST****DATE: February 24, 2020****TO: Development, Parks and Recreation Committee****RE: Repeal and replace Chapter Eleven - Planning and Zoning Code**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak
------------	-------------	---------------

This ordinance is the agreement to pass and start implementation of the unique Zoning Code created by staff, Calfee Zoning, and OHM Advisors. This Code is the next iteration of the our recently adopted Comprehensive Master Plan and will give foundational, yet legal standing, to new development within the City. This code will replace the current code from 1969, and once implemented will be forward thinking, inclusive and allow for creative uses and development to thrive within the City. This submission is in a draft state, and a final revision will be ready for the last reading.

**AN ORDINANCE TO REPEAL AND REPLACE CHAPTER ELEVEN - PLANNING
AND ZONING CODE FOR THE CITY OF REYNOLDSBURG, OHIO**

WHEREAS, the City of Reynoldsburg determined that the entire zoning code needed to be revised following the update of the Reynoldsburg Comprehensive Master Plan in 2018; and

WHEREAS, the new code (attached as Exhibit A) will replace the current code from 1969 to be more inclusive, allow for creative uses, and encourage development to thrive.

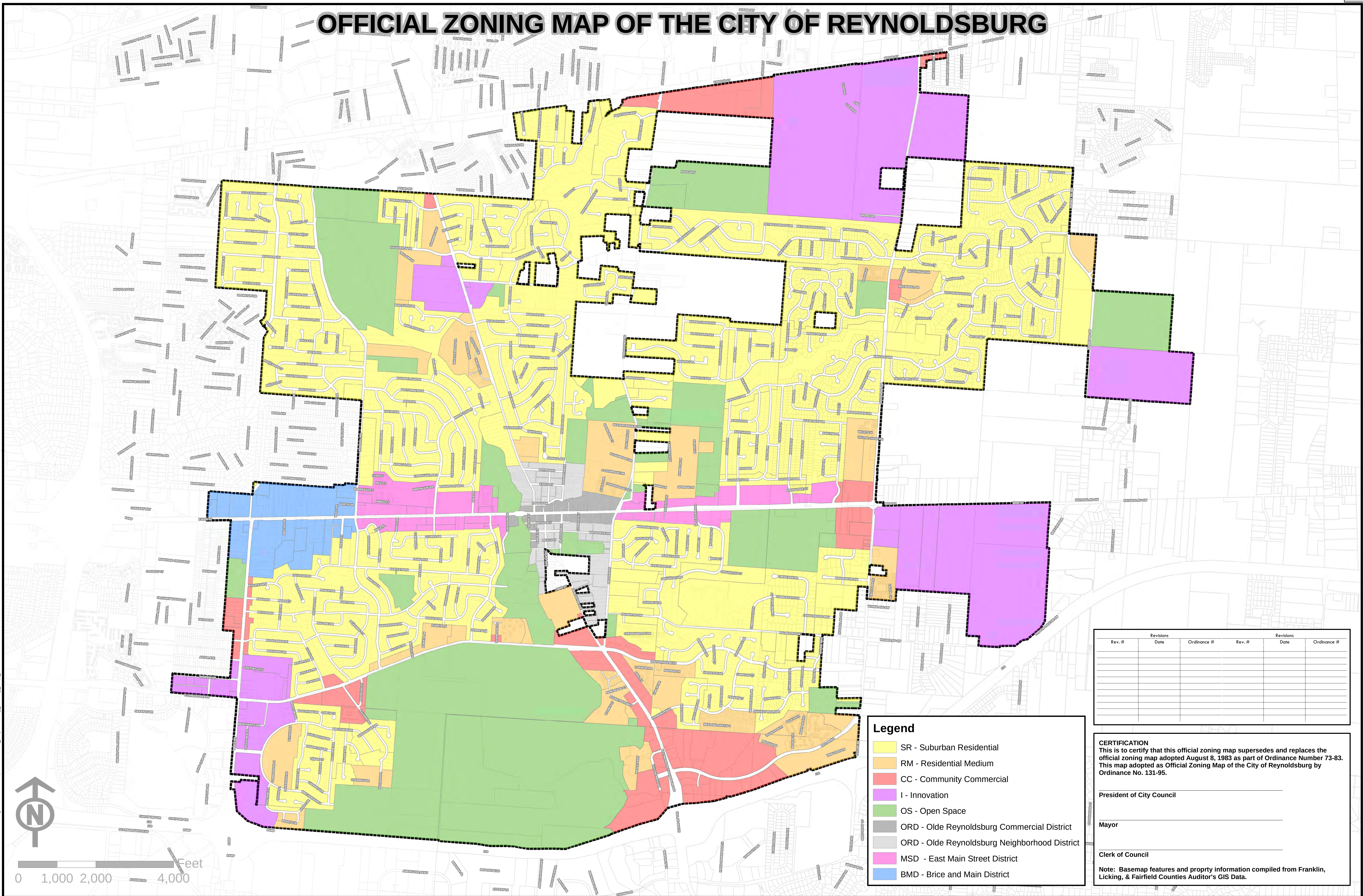
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

SECTION 1. That Chapter 11-Planning and Zoning Code will be repealed and replaced with a new code -

See Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.





REYNOLDSBURG ZONING CODE

REYNOLDSBURG, OH
2020

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1101

INTRODUCTION AND HOW TO USE THIS CODE

Introduction and How to Use this Code

SECTION 1101.01 TITLE

- A. This Code shall hereinafter be known and cited as “The City of Reynoldsburg Zoning Code,” and hereinafter referred to as the/this “Code” or “these regulations.”

SECTION 1101.03 PURPOSE AND INTENT

- A. In adopting this Code, Council has given reasonable consideration to, among other things:
- i. the comprehensive plan;
 - ii. current conditions and the character of current structures and uses in each district;
 - iii. the most desirable use for which the land in each district is adapted;
 - iv. the conservation of property values throughout the City of Reynoldsburg; and,
 - v. responsible development and growth of the City of Reynoldsburg and hereby adopts this Code for the following purposes:
 - 1. To promote the achievement of the Comprehensive Land Use Plan for the City;
 - 2. To advance the position of the City as a center of commerce, industry, recreation and culture;
 - 3. To provide for desirable, appropriately located living areas in a variety of dwelling types and at a suitable range of population densities, with adequate provision for sunlight, fresh air and usable open space;
 - 4. To protect residential, commercial, industrial and civic areas from the intrusions of incompatible uses, and to provide opportunities for establishments to concentrate for efficient operation in mutually beneficial relationship to each other and to share services;
 - 5. To ensure preservation of adequate space for commercial, industrial and other activities necessary for a healthy economy;
 - 6. To promote safe, fast and efficient movement of people and goods without sacrifice to the

REYNOLDSBURG ZONING CODE

- quality of the City's environment and to provide adequate off-street parking;
7. To stabilize expectations regarding future development of the City, thereby providing a basis for wise decisions with respect to such development;
 8. To preserve and enhance the quality of the City's environment;
 9. To provide for effective signage that is compatible with the surrounding urban environment; and
 10. To maintain the safety and potability of public water supplies located within the City.

SECTION 1101.05 **APPLICABILITY**

- A. In their interpretation and application, the provisions of this Code shall be held to be minimum requirements (unless a maximum standard is established) adopted for the promotion of the public health, safety, convenience, comfort, prosperity or general welfare. Wherever the requirements of the Code are at variance with the requirements of any other lawfully adopted rules, regulations, codes, deed restrictions or covenants, the provisions of this Code shall control.
- B. No building, structure or land shall hereafter be used or occupied, and no building or structure or part thereof shall hereafter be erected, constructed, reconstructed, moved or altered except in conformity with all of the regulations herein specified for the zone or district in which it is located.

SECTION 1101.07 **ZONES, DISTRICTS AND OVERLAYS**

- A. The following zones and districts are hereby established for the corporate limits of the City of Reynoldsburg, and land within said areas shall be designated on the Zoning Map by the following symbols:

DISTRICTS	SYMBOL	REPLACES
ZONES		
Suburban Residential Zone	SR	R-1; R-2; R-3
Residential Medium Zone	RM	R-4; R-20; AR-1; AR-1; AR-2; AR-3; MH
Community Commercial Zone	CC	CC; CO; NC
Innovation	I	RI; GI
Open Space/Schools	OS	CS

INTRODUCTION AND HOW TO USE THIS CODE

DISTRICTS	SYMBOL	REPLACES
DISTRICTS		
Olde Reynoldsburg Commercial District	ORD-C	HOD
Olde Reynoldsburg Neighborhood District	ORD-N	HOD
Brice and Main District	BMD	N/A
East Main District	EMD	N/A
OVERLAYS		
Flood Plain Overlay District	FPO	No change
Historic Overlay District	ORD-C; ORD-N	HOD

- B. The Planned Development districts (PNDD and PCDD) are no longer included in the zoning districts applicable to this Code. No new projects or developments shall use the Planned Development district. All projects previously designated PNDD or PCDD shall be assigned a different zoning district with the adoption of this Code; provided, however, they may continue to function under the established PNDD or PCDD regulations previously adopted and specific to that development. Any project within the same geographic boundaries of the existing Planned Development may be redeveloped under the same provisions that were previously adopted. An owner of property greater than two acres in total area, with the approval of the Planning and Zoning Administrator, may instead select to designate the existing Planned Development into applicable zoning districts that most closely relate to the existing uses and building form.

SECTION 1101.09 ZONING MAP

- A. The City is divided into zones and districts as shown on the Zoning Map, which, together with all explanatory matter thereon, is adopted by reference and declared to be a part of this Code.
- B. The Zoning Map shall be located in the office of the Director of Development of the City of Reynoldsburg, maintained on file in the office of the Clerk of Council, and on the City's official website, and this map shall be the final authority as to the current zoning status of land and water areas, building, and other structures in the City.
- C. No changes of any nature shall be made in the Zoning Map or matter shown thereon except in accordance with the procedures set forth in Title Eleven of this Code. Any unauthorized change of whatever kind by any person or persons shall be considered a violation of this Code and punishable as provided under this Code.

SECTION 1101.11 **RULES FOR INTERPRETING DISTRICT BOUNDARIES ON THE ZONING MAP**

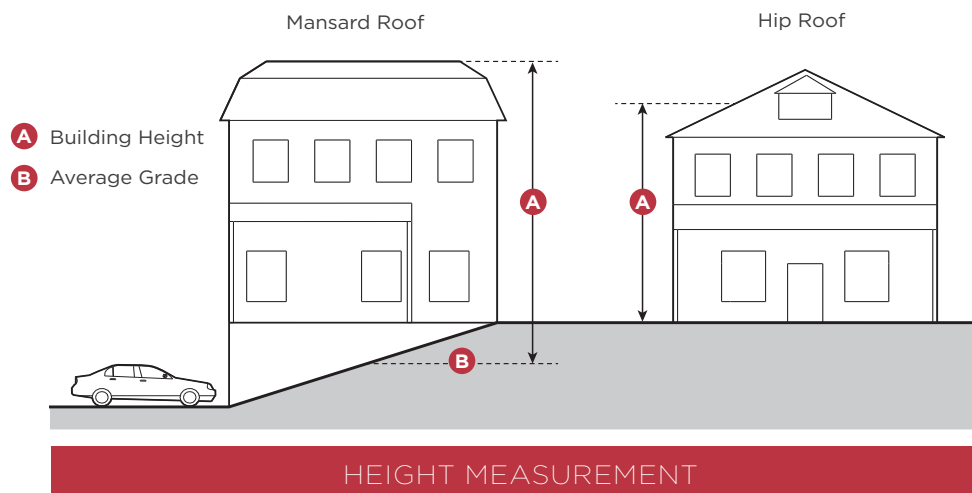
- A. The following rules shall apply to the interpretation of district and zone boundaries on the Zoning Map:
- i. Boundaries indicated as approximately following the centerlines of streets, highways, or alleys shall be construed to follow such centerlines;
 - ii. Boundaries indicated as approximately following platted lot lines shall be construed as following such lot lines;
 - iii. Boundaries indicated as approximately following City limits shall be construed as following such City limits;
 - iv. Boundaries indicated as following railroad lines shall be construed to be midway between the main tracks;
 - v. Boundaries indicated as following shorelines shall be construed as moving with the actual shoreline; boundaries indicated as approximately following the centerlines of streams, rivers, canals, lakes, or other bodies of water shall be construed to follow such centerlines; and
 - vi. Boundaries indicated as parallel to or extensions of features listed above shall be so construed. Distances not specifically indicated on the Zoning Map shall be determined by the scale of the map.
- B. **Lots Divided by District Boundaries**
- i. Where a district boundary line divides a lot that was in single ownership at the time of passage of this Code, the Planning Commission may permit the extension of the regulations for either portion of the lot beyond the district line into the remaining portion of the lot.

SECTION 1101.13 **RULES OF MEASUREMENT AND CALCULATION**

A. Height Measurement

- i. Building height is measured as the distance between a horizontal line at the average existing pre-development grade of the lot directly beside the structure, and the highest point of the coping of a flat roof, the top of a mansard roof, the midpoint of any pitched gable, hip or the upper portion of a gambrel roof, or measured between the top floor ceiling and the peak of the roof on an "A" framed structure. Chimneys, elevators, poles, spires, tanks, towers, and other projections not used for human occupancy are not included in calculating height and may extend above the height limit.

INTRODUCTION AND HOW TO USE THIS CODE



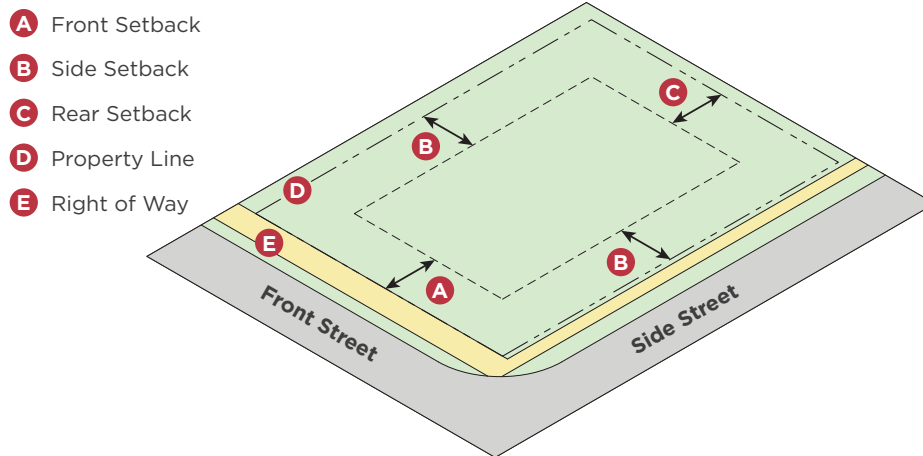
B. Measuring Distance

- i. When measuring a required distance, such as the minimum distance between a structure and a lot line, the measurement is made at the closest or shortest distance between them.

C. Measuring Setbacks

- i. The front street setback is measured at a right angle from the right-of-way line.
- ii. Where a lot extends through the block from street to street, the required front yard must be provided along each street.
- iii. The side street setback is measured at a right angle from the side street right-of-way line.
- iv. The rear setback is measured at a right angle from the rear lot line or the rear right-of-way or easement line where there is an alley. The rear lot line is the lot line opposite to the front street lot line. Where there is more than one front street, the Planning and Zoning Administrator will determine the rear lot line.
- v. All lot lines which do not front a street, side street or rear lot lines are considered side interior lot lines.

REYNOLDSBURG ZONING CODE

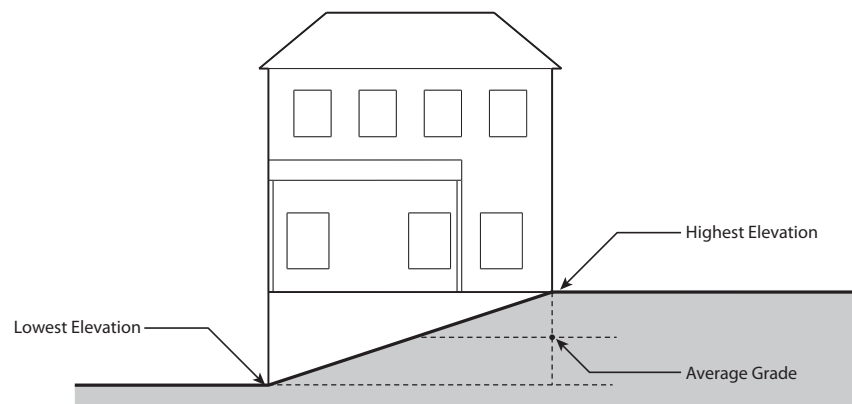


MEASURING SETBACKS

- vi. For the purpose of measuring setbacks, side interior setbacks are measured at a right angle from the side lot line.

D. Determining Average Grade

- i. Average grade is determined by calculating the average of the highest and lowest elevation along natural or improved grade (whichever is more restrictive) along the front of the building parallel to the front street setback line.



DETERMINING AVERAGE GRADE

INTRODUCTION AND HOW TO USE THIS CODE

E. Yards, Open Space, and Parking

- i. Unless otherwise permitted herein, no part of a yard, or other open space, or off-street parking or loading space required about or in connection with any building for the purpose of complying with this Code shall be included as part of a yard, open space, or off-street parking or loading space similarly required for any other building.

F. Lot or Yard Dimensions

- i. No yard or lot existing at the time of passage of this Code shall be reduced in dimension or area below the minimum or above the maximum requirements set forth herein. Yards or lots created after the effective date of this Code shall meet at least the minimum or maximum requirements established by this Code. The Planning and Zoning Administrator will determine setbacks for irregular shaped lots.

G. Permitted Encroachments into Setbacks

- i. Fences and walls may encroach into a required setback.
- ii. Sidewalks and driveways may encroach into a required setback.
- iii. A required buffer yard may encroach into a required setback.
- iv. Landscaping may encroach into a required setback.
- v. Building eaves, roof overhangs, gutters, downspouts, light shelves, bay windows and oriel less than ten (10) feet wide, chimneys, flues cornices, belt courses, sills, buttresses or other similar architectural features may encroach up to three (3) feet into a required setback, provided that such extension is at least two (2) feet from the vertical plane of any lot line.
- vi. Unenclosed patios, decks, terraces or porte cochere may encroach into a side interior or rear setback, provided that such extension is at least three (3) feet from the vertical plane of any lot line.
- vii. An awning, canopy or gallery may encroach into a front or side street setback provided that such extension is at least one (1) foot from the vertical plane of any lot line.
- viii. Front porches may encroach into a front setback provided that such encroachment is no greater than six (6) feet from the front building facade, and no closer than 10 feet from the vertical plane of any lot line.

SECTION 1101.15 RULES OF INTERPRETATION

- A. Whenever a defined word appears in the Code, its meaning is as set forth in this article. Words not defined in this Code are interpreted in accordance with their usual dictionary meaning and customary usage.
- B. All references to other regulations or manuals in this Code refer to the most current version and citation for those regulations or manuals, unless expressly indicated otherwise. When the referenced regulations or documents have been repealed and not replaced by other regulations or manuals, Code requirements for compliance are no longer in effect.

REYNOLDSBURG ZONING CODE

- C. Illustrations, diagrams, and flowcharts are included in this Code to illustrate the intent and requirements of the text. In the case of a conflict between the text and any illustration, diagram, or flowchart, the text controls.
- D. Except as otherwise noted, any fraction greater than or equal to 0.5 will be rounded up to the nearest whole number. Any fraction less than 0.5 will be rounded down to the nearest whole number.
- E. The language of this Code shall be interpreted in accordance with the following regulations:
 - i. The word “person” includes a firm, association, organization, partnership, trust, limited liability company, corporation, or other legal entity, as well as an individual.
 - ii. The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular, in each case, if the context so requires.
 - iii. The word “shall” is mandatory, the word “may” is permissive.
 - iv. The words “used” or “occupied” include the words “intended,” “designed,” “constructed,” “altered,” or “arranged” to be used or occupied.
 - v. The word “lot” includes the words “plot,” “tract,” or “parcel.”
 - vi. The terms “standards,” “regulations,” and “requirements” are used to mandate a specific course of action or built outcome.
 - vii. Section headings are provided for ease of use and organization and shall not be interpreted as regulatory.
 - viii. Where a regulation involves two or more items, conditions, provisions, or events connected by the conjunction “and,” “either ... or,” the conjunction shall be interpreted as follows:
 - ix. “And” indicates that all the connected items, conditions, provisions or events shall apply.
 - x. “Or” indicates that the connected items, conditions, provisions or events may apply singly or in any combination.
 - xi. “Either ... or” indicates that all the connected items, conditions, provisions or events shall apply singly but not in combination.

SECTION 1101.17 MINIMUM REQUIREMENTS

- A. In their interpretation and application, the provisions of this Code shall be held to be minimum requirements (unless a maximum requirement is expressly provided) adopted for the promotion of the public health, safety, morals, and general welfare. Wherever the requirements of this Code are at variance with the requirements of any other lawfully adopted rules, regulations, codes, deed restrictions, or covenants, the most restrictive or that imposing the higher standards shall govern. Wherever special or unusual conditions or circumstances exist, or wherever there is an apparent safety hazard, the Planning Commission may prescribe additional requirements in order to promote and protect the health, safety, morals and general welfare of the city. The regulations contained in each district or zone herein shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided.

INTRODUCTION AND HOW TO USE THIS CODE

SECTION 1101.19 EFFECTS OF ANNEXATION ON ZONING

- A. When a lot developed with an agricultural use or one (1) single-family dwelling is annexed into the City, it shall be classified as SR-Suburban Residential zone upon passage of the ordinance accepting the annexation.
- B. When a lot developed with a use other than agriculture or one (1) single-family dwelling is annexed into the City, the applicant may file for a district amendment within six (6) months from the date of the passage of the accepting ordinance without assessment of a fee. The applicant may request the zoning classification be changed in accordance with the procedures set forth under Chapter 1109. Otherwise, the lot shall be classified as SR-Suburban Residential zone upon adoption of the ordinance accepting the annexation.
- C. When a lot owned by any public authority is annexed into the City via annexation, it shall be classified as an OS-Open Space/Schools zone upon adoption of the ordinance accepting the annexation.
- D. Any land within the City not designated or otherwise included within another zoning district shall be included in the SR-Suburban Residential zone.

SECTION 1101.21 PRIVATE PROVISIONS

- A. The provisions of this Code are not intended to nullify, abolish or repeal any easement, covenant or other private agreement or restriction.

SECTION 1101.23 CONFLICTING PROVISIONS

- A. In the case of any conflict or inconsistency between two or more provisions of this Code (e.g., the restrictions set forth in an overlay district versus the restrictions set forth in a base district) or any other City ordinance, the provision which imposes the greater or higher or more restrictive standard shall control.

SECTION 1101.25 DETERMINATION OF LAND USES NOT LISTED IN THIS CODE

- A. It is recognized that this Code may require interpretation to assign all possible uses to individual zones or districts. Therefore, any use which is not specifically set forth in this Code shall be reviewed by the Planning and Zoning Administrator for consistency with the intent set forth in each district and for compatibility with use characteristics typical of uses permitted within those zones or districts. Based upon this review, the Director of Development shall determine the appropriate district or zone for any use which is not specifically set forth herein. In case of disagreement with the determination of the Director of Development in assigning a use to an appropriate district or zone, any aggrieved party may file an appeal with the Board of Zoning and Building Appeals.

SECTION 1101.27 SAVING PROVISION FOR PENDING ENFORCEMENT ACTIONS

- A. Except as shall be expressly provided for in this Code, the adoption of this Code shall not:
- i. nullify or make void any action pending under, or by virtue of, any prior zoning code or subdivision code;
 - ii. discontinue, nullify, void, abate, modify or alter any penalty accruing or about to accrue under, or by virtue of, any prior zoning code or subdivision code;
 - iii. affect the liability of any person, firm, or corporation under, or by virtue of, any prior zoning code or subdivision code;
 - iv. waive any right of the City under any section or provision of any prior zoning code or subdivision code; or,
 - v. vacate or annul any rights obtained by any person, firm, or corporation by lawful action of the City under, or by virtue of, any prior zoning code or subdivision code.

SECTION 1101.29

HOW TO NAVIGATE THIS CODE:

- 1. Step One:** Locate your property and applicable district or zone on the Zoning Map.
- 2. Step Two:** Locate the applicable district, zone or overlay regulations in Chapter 1103 below.
- 3. Step Three:** Determine the use, building placement, parking, landscaping and signage regulations in the applicable district or zone in Chapter 1103 below.
- 4. Step Four:** Determine if any common regulations apply in Chapter 1105.
- 5. Step Five:** Determine if any nonconformities exist and how to address them in Chapter 1107.
- 6. Step Six:** Determine if any approvals are necessary and how to apply for them in Chapter 1109.
- 7. Step Seven:** Determine if any subdivision is necessary and how to address it in Chapter 1111.
- 8. Step Eight:** Reference the Glossary for use and general terms in Chapter 1113 and the summary use and parking tables in the Appendix.

1103

DISTRICTS AND ZONES

1103

DISTRICTS
AND ZONES

Districts and Zones

SECTION 1103.01 INTENT

The following districts and zones are hereby established for the regulation of land in the City of Reynoldsburg, Ohio. The districts and zones have been formulated to realize the general purpose as set forth in the preamble of Ordinance No. _____ and the Comprehensive Plan, as may be amended from time to time. The specific purpose of each district and zone shall serve the regulatory basis for existing and future development within each district and zone.

SECTION 1103.03 COMPLIANCE WITH REGULATIONS

- (a) The regulations for each district and zone in this Code shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided or as otherwise granted by the Board of Zoning and Building Appeals.
- (b) No building, structure or land shall be used or occupied and no building or structure or part thereof shall be erected, constructed, reconstructed, moved or structurally altered except in conformity with all of the regulations herein specified for the district in which it is located.
- (c) No building or other structure shall be erected or altered:
 - (1) To provide for greater height or bulk;
 - (2) To accommodate or house a greater number of families;
 - (3) To occupy a greater percentage of lot area; or
 - (4) To have narrower or smaller rear yards, front yards, side yards or other open spaces than herein required, or in any other manner be contrary to the provisions of this Code.
- (d) No yard or lot existing at the time of passage of this Code shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Code shall meet at least the minimum requirements set forth herein.

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- (e) Notwithstanding anything to the contrary contained herein, any single lot of record existing on the effective date of this ordinance shall comply with the yard dimension requirements in effect at the time such lot was platted and/or created.

SECTION 1103.05 OFFICIAL SCHEDULE OF DISTRICT REGULATIONS ADOPTED

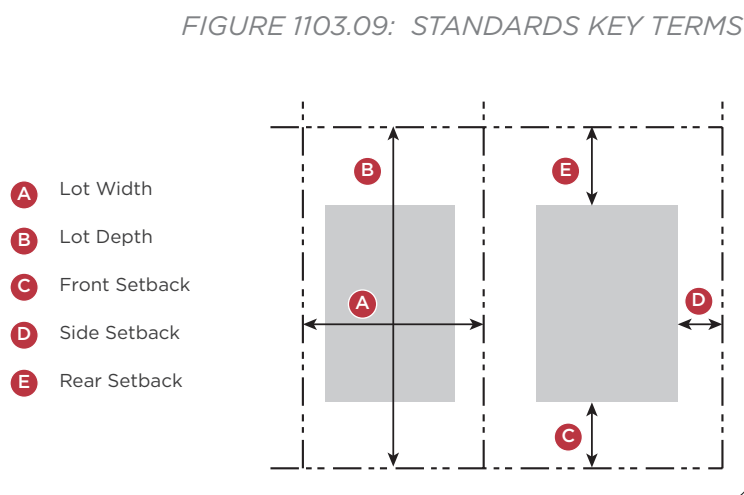
- A. Development and use regulations and standards are included in each district and zone below.
- B. Permitted Uses and Conditional Uses for each district and zone are set forth within each section. Permitted Uses shall include all Accessory Uses, as such term is defined within this Code, except as otherwise expressly set forth herein. Conditional Uses require the grant of a Conditional Use permit.

SECTION 1103.07 BUILDING TYPOLOGIES

The Building Typologies included in each district reflect various general forms of development contemplated for all new development within the City. For the alteration of existing structures, the alteration shall comply with the development standards applicable to the development typology that, in the determination of the Planning and Administrator is most similar to the existing structure.

SECTION 1103.09 DEVELOPMENT STANDARDS

Figure 1103.09 A below illustrates the key terms applicable to the development standards included for each development typology. These key terms are illustrated as follows:



DISTRICTS AND ZONES

This Chapter is divided into four districts (the Olde Reynoldsburg Center, (ORD-C) the Olde Reynoldsburg Neighborhood (ORD-N), the Brice and East Main Street and the East Main Street Insight districts) and five zones. Districts are specific contiguous geographies with the city that have similar existing or desired development patterns. Districts may include numerous blocks of different uses and building types that form the character of each district. The regulations applied to each district respect the unique development pattern while promoting desired outcomes within. Zones are not all contiguous and are mapped across the city primarily based on existing and desired use patterns and distinguish between disparate uses without respect to a specific geographies.

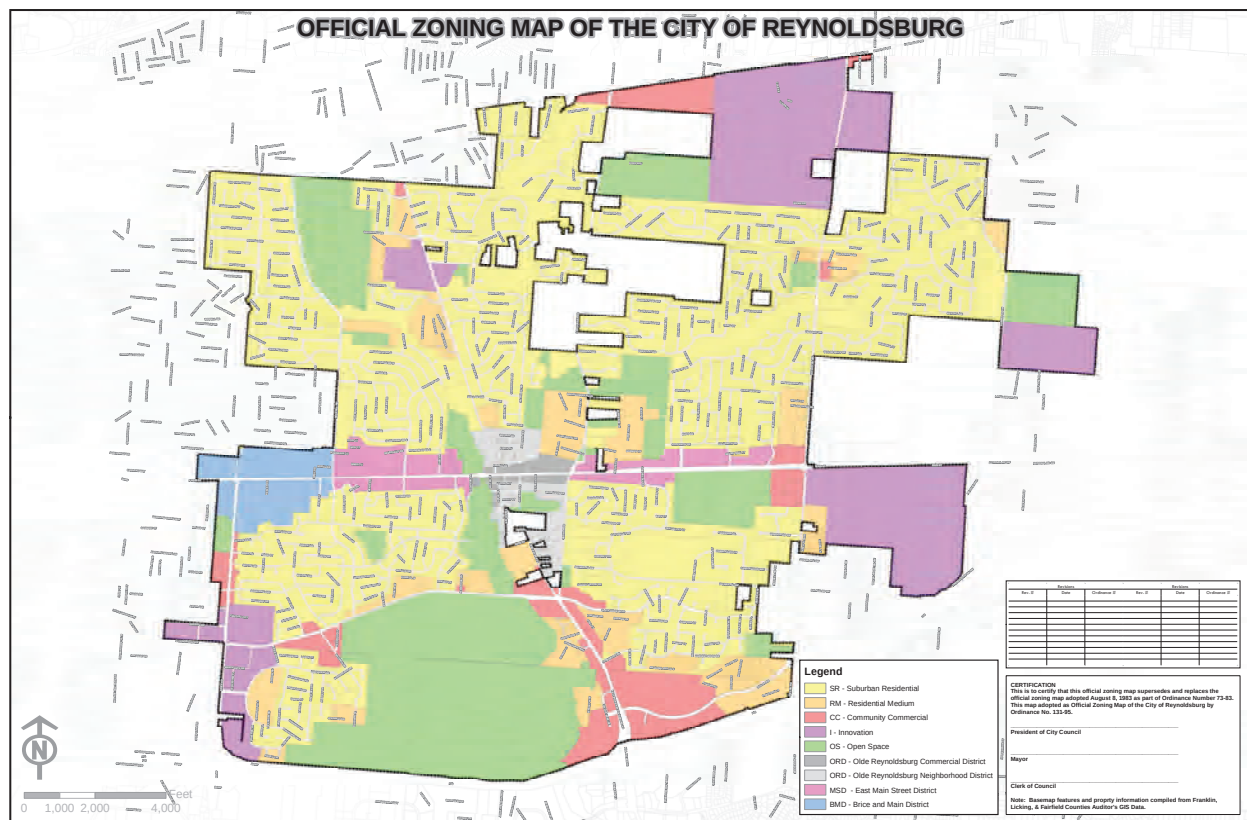


FIGURE 1103.10: DISTRICT AND ZONES MAP



REYNOLDSBURG ZONING CODE

SECTION 1103.11 OLDE REYNOLDSBURG COMMERCIAL DISTRICT (ORD-C)



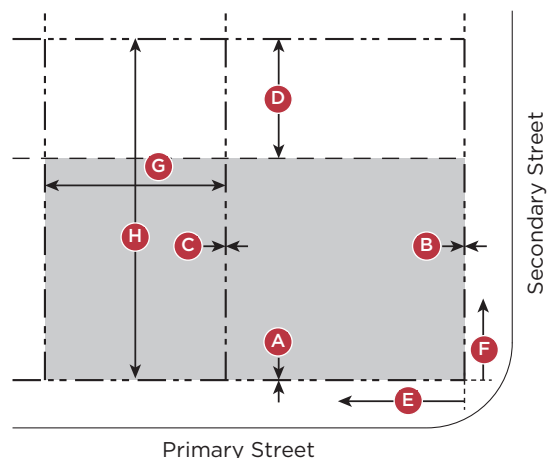
Image: Aerial view of the Old Reynoldsburg Commercial District

Key for Diagrams

--- Lot Line

--- Setback Line

Buildable Area



A. INTENT

The primary intent of this district is to strengthen the mixed-use, pedestrian-oriented nature of the existing historic downtown. Historic buildings, facades, and public spaces should be maintained. Interesting and stimulating pedestrian environments should be a primary feature of the District. Sidewalk cafe seating is encouraged, ground-floor retail with large windows should be promoted, and pedestrians should feel safe and comfortable. New residential development is highly encouraged to help bolster and support the vibrancy of the downtown. This District includes properties with frontage on East Main Street and extending west over Blacklick Creek and including the current municipal buildings and campus.

B. ALLOWED BUILDING TYPES

The building types allowed in the ORD-C are limited to the following, which shall be placed on lots with minimum dimensions sufficient to accommodate the allowed building type and setback dimensions. See this Chapter 1103.27 (Building Typologies) for detailed design standards.

ALLOWED BUILDING TYPES

Large Flex Retail Building	Bed and Breakfast Building
Medium Flex Retail Building	School and Institutional Building
Small Flex Retail Building	Community Center Building
Detached Single-Family Building	

C. BUILDING PLACEMENT

Build-to-Zone (BTZ)	E Main St Fronting	Commercial District	
Front	0'-15'	NA	A
Side Street, corner lot	0'-10'	NA	B

Setback

Front	NA	5' min	A
Side Street, corner lot	NA	10' min	B
Side	0' min	5' min	C
Rear		30' min	D
Lot Coverage	NA	70%	

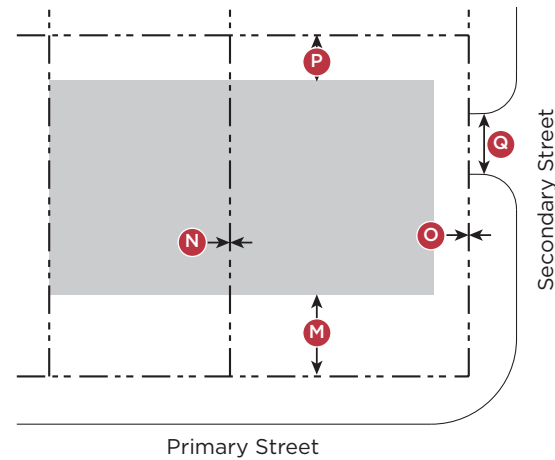
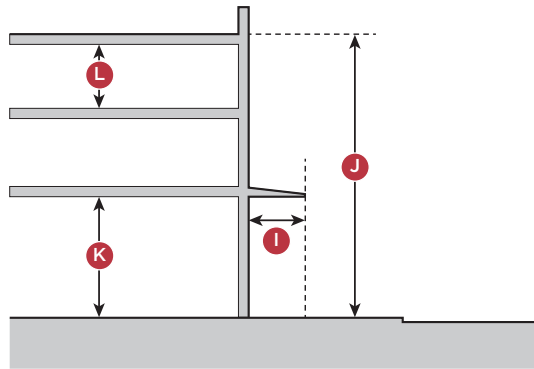
Building Form

Primary Street built to BTZ	30% min	NA	E
Side Street, Corner Lot built to BTZ	30% min	NA	F
Lot Width	30' min	40' min	G
Lot Depth	NA	NA	H
Lot Frontage	30' min	40' min	

Notes

All floors must have a primary ground-floor entrance facing the primary or side street.

DISTRICTS AND ZONES



Key for Diagrams

--- Lot Line

--- Height Line

Buildable Area

Rear-facing buildings, loading docks, overhead doors, and other service entries are prohibited on primary street-facing facades.

Any buildings over 75' in width must be articulated with a demising line or designed to read as a series of buildings no wider than 75' each.

D. BUILDING FORM

Each proposed building in the ORD-C District shall comply with the following building form standards.

1. Encroachments into Setback

The following encroachments are allowed within the ORD-C District subject to applicable frontage type standards (See this Chapter).

Location	E Main St Fronting	Commercial Neighborhood	
Front	12' max	10' max	I
Side Street	8' max	8' max	I
Rear	4' max	0'	I

Notes

Canopies, Awnings, and Balconies may encroach over the BTZ on the street sides and into the setback on the rear. Only Balconies are allowed within the rear encroachment.

2. Height

The height of the buildings shall not exceed the following limits. Minimum and maximum heights are measured from average finished grade at the front setback line.

Height	E Main St Fronting	Commercial Neighborhood	
Building Maximum	5 stories, 60'	2 1/2 stories, 30'	J
Ancillary Building Max.	2 1/2 stories, 35'	2 stories, 24'	
First Floor Ceiling Height	12' min clear	9' min clear	K
Upper Floor(s) Ceiling Height	8' min clear	8' min clear	L

Notes

Mansard roofs permitted with administrative approval.

Any section along the BTZ not defined by a building must be defined by a 2'6" to 4'6" high feature made of stucco or masonry wall material.

E. Parking Placement

Off-street parking shall be located in compliance with the following setback standards. See this Chapter (Frontage Typologies) or applicability of frontage types associated with street-side parking.

Location (Distance from Property Line)	E Main St Fronting	Commercial Neighborhood	
Front Setback	20'	20' min	M
Side Setback	0'	0' min	N
Side Street Setback	5'	5' min	O
Rear Setback	5'	5' min	P

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Required Spaces (E Main Street)

Ground Floor

Uses < 3,000 sf	No off-street parking required
Uses =/ > 3,000 sf	1 space/400 sf

Upper Floors

Residential uses	1 space/unit; .5 space/studio
Other uses	1 space/450 ft

Notes

Parking Drive Width	15'	
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*Or as required by Fire Department

On corner lots, primary parking drive shall not be located in primary street.

Shared drives are encouraged between adjacent lots to minimize curb cuts along the street.

Parking may be provided off-site within 1,300' or as shared parking. Shared parking may count up to a 30% reduction in total parking required.

Bicycle parking must be provided and in a secure environment and be ground mounted with a clear width of 32 inches and clear length of 84 inches. At least one bicycle space shall be provided for every 1,000 square feet of gross floor area of the principle building.

See Chapter 1105.01 for further parking regulations.

F. Frontage Types

See this Chapter 1103.31 (Frontage Type Standards) for detailed standards for each frontage type.

Frontage Type	Primary Street	Secondary Street	Reference
Shopfront	Allowed	Allowed	1103.31 (A)
Patio	Allowed	Allowed	1103.31 (B)
Yard	Allowed	Allowed	1103.31 (C)
Raised Yard	Allowed	Allowed	1103.31 (D)
Porch	Allowed	Allowed	1103.31(E)
Stoop	Allowed	Allowed	1103.31 (F)
Terrace	Allowed	Allowed	1103.31 (G)
Forecourt	Allowed	Allowed	1103.31 (H)
Streetwall	Allowed	Allowed	1103.31 (I)

G. Allowed Open Space Types

The open space types allowed in the ORD-N are limited to the following, which shall be placed on lots with minimum dimensions sufficient to accommodate the minimum open space type and setback dimensions. See this Chapter 1103.29 (Open Space Typologies) for detailed standards.

Allowed Open Space Types	Reference
Greenway and Trail	1103.29 (A)
Park	1103.29 (F)
Nature	1103.29 (J)
Sport Field	1103.29 (G)

H. Allowed Land Uses and Permit Requirements

1. The land uses allowed by this Code are listed in Table 1103 A (Allowed Land Uses and Permit Requirements) below, together with the type of planning permit required for each use. Each land use listed in Table 1103 A (Allowed Land Uses and Permit Requirements) is defined in Chapter 1113 (Glossary of Terms)

2. Establishment of an Allowable Use

A. Any one or more land uses allowed in Table 1103 A (Allowed Land Uses and Permit Requirements) may be established on any lot within the district, subject to the planning permit requirement listed in the Table, and in compliance with all applicable requirements of this Code.

b. Where a project on a single lot includes two or more of the land uses listed in the Table, the overall project will be subject to the highest permit level required by the Table for any individual use.

c. A land use that is not listed in Table 1103 A and is determined by the Director to not be included in the definition listed in Chapter 1113 A (Glossary of Terms), is not allowed, unless the Director finds that the proposed use is similar to, compatible with, and will not involve a greater intensity than a listed use and such use is consistent with the purposes of the zone, the Comprehensive Plan, and any applicable City plan.

DISTRICTS AND ZONES

TABLE 1103 A ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-C	

ANIMAL SERVICES

Boarding/Kennel	C	
Grooming	P	
Veterinary	P	

COMMUNITY FACILITIES

Community Facility - Activity Center	P	
Community Facility - Government Administration and Courts	P	
Community Facility - Outdoor Recreation	P	
Community Facility - Park	P	
Community Facility - Public Health Safety	P	
Community Facility - Trail	P	

CONGREGATION

Event Center - Private Events and Conferences	P	
Event Center - Public Meetings and Conventions	P	
Religious Assembly	P	

CULTURAL

Library	P	
Live Theater	P	
Movie Theater	P	
Museum	P	
Visual Arts Center	P	

TABLE 1103 A ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-C	

DWELLING

Dwelling - Assisted	P	
Dwelling - Attached Single-Family	P	
Dwelling - Group	P	
Dwelling - Multi-Unit Building	P	
Dwelling - Multi-Unit Building Complex	P	
Dwelling - Nursing	P	
Dwelling - Two-family	P	
Dwelling - Developmental Disability	P	

FOOD AND BEVERAGE

Bakery - Retail	P	
Beverage - Brewing and Distilling	P	Produces less than 15,000 barrels.
Beverage Sales - Liquor and Beer Sit Down/Bar Establishment	P	
Beverage Sales and Retail	P	
Food Sales - Small Format Grocery	P	5,000 to 25,00 sq. ft. of gross floor area with at least 500 sq. ft. devoted to fresh produce
Food Sales-Farm	P	

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TABLE 1103 A ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by District	Specific Use Regulations
	ORD-C	
Food Service - Fast Casual Restaurant	P	
Food Service - Full Service Restaurant	P	

EDUCATION

School - College/University	P	
School - Primary	P	
School - Secondary	P	
School - Trade	P	

HEALTH / WELLNESS

Health and Wellness - Clinic	P	
Health and Wellness - Fitness Facility/Gym	P	
Health and Wellness - Massage	P	
Health and Wellness - Physical Therapy	P	

MANUFACTURING / PROCESS / INNOVATION

Manufacturing - Artisan	P	
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MEDICAL

Medical Office	P	No overnight patients
Medical - Clinic	P	

TABLE 1103 A ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-C	

OFFICE

Office - Corporate	P	
Office - Data Processing/Call Center	C	
Office - Professional Services	P	

PERSONAL SERVICES

Clothing Services - Dry Cleaning without drive thru	P	
Financial Services and Banking - without drive thru	P	
Personal Care and Beauty Services	P	
Tattoo/Piercing	P	

RECREATION

Studio - Art	P	
Studio - Gymnastics/martial arts	P	

Allowable Use	P	
Conditional Use	C	

DISTRICTS AND ZONES

TABLE 1103 A ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-C	

SALES AND EXHIBITION

Antique Shop	P	80 percent of goods must be 30 years or older or have collectible value.
Auction Facility	P	Excludes livestock and motor vehicle auctions.
Gallery - Art	P	
Garden Center - Indoor and Outdoor	C	
Retail - Convenience without gasoline	P	
Retail - Large Format	P	
Retail - Medium Format	P	
Retail - Pharmacy	P	
Retail - Shopping Center - Enclosed	P	
Retail - Shopping Center - Outdoor	P	
Retail - Small Format	P	

TOURISM / VISITING

Overnight Lodging - Bed and Breakfast	P	
Overnight Lodging - Boutique Hotel	P	Fewer than 30 rooms
Overnight Lodging - Hotel	P	
Overnight Lodging - Limited Service	P	
Overnight Lodging - Resort	P	
Allowable Use	P	
Conditional Use	C	

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SECTION 1103.13 OLDE REYNOLDSBURG NEIGHBORHOOD DISTRICT (ORD-N)



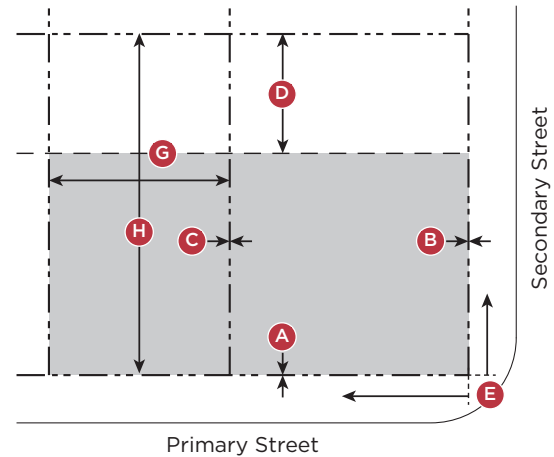
Image: Aerial view of the Old Reynoldsburg Neighborhood District

Key for Diagrams

--- Lot Line

--- Setback Line

Buildable Area



A. INTENT

Because of its location adjacent to the in the Olde Reynoldsburg Neighborhood District (ORD-N) future development should support a more diverse range of housing options and should be well integrated with surrounding uses while allowing for more compact development to accommodate smaller household sizes, an aging population, and a growing number of households without children. Multi-unit buildings with common open spaces are encouraged where appropriate. Developments may include a range of housing options with different price points and styles including stacked flats, higher density single-family, row houses, and apartments. Reduced setbacks, improved streetscapes, and smaller blocks all contribute to improved walkability.

B. ALLOWED BUILDING TYPES

The building types allowed in the ORD-N are limited to the following, which shall be placed on lots with minimum dimensions sufficient to accommodate the minimum building type and setback dimensions. See Chapter 1103.27 (Building Types) for detailed design standards.

ALLOWED BUILDING TYPES

Detached Single-Family Building	Small Flex Retail Building
Attached Single-Family Building	Institutional Flex Building
Duplex Building	Community Center Building
Multi-Unit Building	

C. BUILDING PLACEMENT

Setback

Front	5' min	A
Side Street, corner lot	10' min	B
Side	5' min	C
Rear	30' min	D
Lot Coverage	70%	

Building Form

Lot Width	40' min	G
Lot Depth	NA	H
Lot Frontage	40' min	E

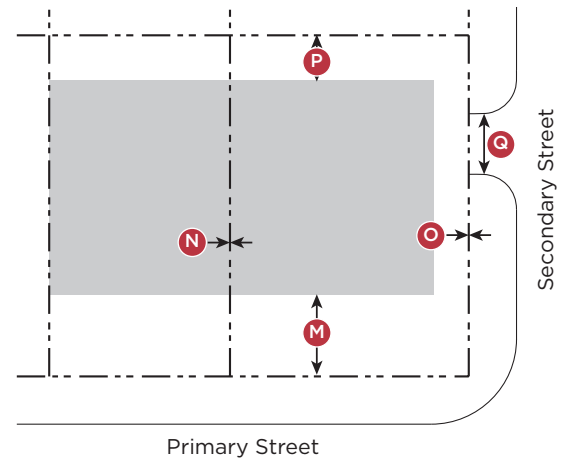
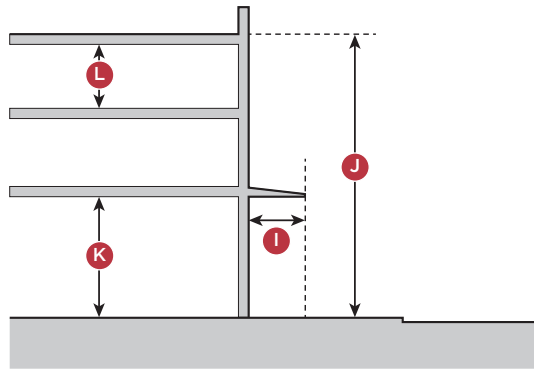
Notes

All floors must have a primary ground-floor entrance facing the primary or side street.

Rear-facing buildings, loading docks, overhead doors, and other service entries are prohibited on primary street-facing facades.

Any buildings over 75' in width must be articulated with a demising line or designed to read as a series of buildings no wider than 75' each.

DISTRICTS AND ZONES



Key for Diagrams

--- Lot Line

--- Setback Line

Buildable Area

D. BUILDING FORM

Each proposed building in the ORD-N District shall comply with the following building form standards.

1. Encroachments into Setback

The following encroachments are allowed within the ORD-N District, subject to applicable frontage type standards. See this Chapter 1103.31 (Frontage Typologies).

Location		
Front	10' max	I
Side	5' max	I
Side Street	8' max	I
Rear	0'	I

Notes

Canopies, Awnings, and balconies may encroach over the setback on the street sides and into the setback on the rear. Only balconies are allowed at the rear encroachment.

2. Height

35' max	J
2 1/2 stories max	J

3. Required Frontage Type*

Porch	Yard
Stoop	Forecourt
Raised Yard	

Notes

See this Chapter (Frontage Typologies) for descriptions and requirements.

E. Parking Placement

Off-street parking shall be located in compliance with the following setback standards. See Chapter 1103.31 (Frontage Typologies) for applicability of frontage types associated with street-side parking.

Location (Distance from Property Line)		
Front Setback	20' min	
Side Setback	0' min	
Side Street Setback	5' min	
Rear Setback	5' min	

Notes

Unless parking space is located in the driveway of a single-family or two-family dwelling.

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F. Frontage Types

See Chapter 1103.31 (Frontage Type Standards) for detailed standards for each frontage type.

Frontage Type	Primary Street	Secondary Street	Reference
Shopfront	Allowed	Allowed	1103.31 (A)
Patio	Allowed	Allowed	1103.31 (B)
Yard	Allowed	Allowed	1103.31 (C)
Raised Yard	Allowed	Allowed	1103.31 (D)
Porch	Allowed	Allowed	1103.31 (E)
Stoop	Allowed	Allowed	1103.31 (F)
Terrace	Allowed	Allowed	1103.31 (G)
Forecourt	Allowed	Allowed	1103.31 (H)
Streetwall	Allowed	Allowed	1103.31 (I)

G. Allowed Open Space Types

The open space types allowed in the ORD-N are limited to the following, which shall be placed on lots with minimum dimensions sufficient to accommodate the minimum open space type and setback dimensions. See Chapter 1103.29 (Open Space Typologies) for detailed standards

Allowed Open Space Types	Reference
Nature	1103.29 (J)
Greenway and Trail	1103.29 (A)
Square	1103.29 (C)
Green	1103.29 (D)
Passage	1103.29 (E)
Park	1103.29 (F)
Sport Field	1103.29 (G)
Pocket Park	1103.29 (I)
Pocket Plaza	1103.29 (H)

H. Allowed Land Uses and Permit Requirements

1. The land uses allowed by this Code are listed in Table 1103B (Allowed Land Uses and Permit Requirements) below, together with the type of planning permit required for each use. Each land use listed in Table 1103B (Allowed Land Uses and Permit Requirements) is defined in Chapter 1113 (Glossary of Terms).

2. Establishment of an Allowable Use

a. Any one or more land uses allowed in Table 1103B (Allowed Land Uses and Permit Requirements) may be established on any lot within the district, subject to the planning permit requirement listed in the Table, and in compliance with all applicable requirements of this Code.

b. Where a project on a single lot includes two or more of the land uses listed in the Table, the overall project will be subject to the highest permit level required by the Table for any individual use.

c. A land use that is not listed in Table 1103B and is determined by the Director to not be included in the definition listed in Chapter 1113 (Glossary of Terms), is not allowed, unless the Director finds that the proposed use is similar to, compatible with, and will not involve a greater intensity than a listed use and such use is consistent with the purposes of the zone, the Comprehensive Plan, and any applicable City plan.

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TABLE 1103B ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-N	

ANIMAL SERVICES

Veterinary	C	
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CONGREGATION

Event Center - Private Events and Conferences	C	
Religious Assembly	P	

CULTURAL

Library	P	
Live Theater	C	
Museum	C	
Visual Arts Center	P	

DWELLING

Dwelling - Assisted	P	
Dwelling - Attached Single-Family	P	
Dwelling - Detached Single-Family	P	
Dwelling - Group	P	
Dwelling - Multi-Unit Building	C	
Dwelling - Multi-Unit Building Complex	C	
Dwelling - Nursing	P	
Dwelling - Two-family	P	
Dwelling - Developmental Disability	P	

TABLE 1103B ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-N	

FOOD AND BEVERAGE

Bakery - Retail	P	
Beverage - Brewing and Distilling	C	Produces less than 15,000 barrels.
Food Sales - Farm Market	P	
Food Sales - Small Format Grocery	P	5,000 to 25,00 sq. ft. of gross floor area with at least 500 sq. ft. devoted to fresh produce
Food Service - Full Service Restaurant	C	

EDUCATION

School - College/ University	C	
School - Primary	C	
School - Secondary	C	
School - Trade	C	

HEALTH / WELLNESS

Health and Wellness - Clinic	C	
Health and Wellness - Fitness Facility/Gym	C	
Health and Wellness - Massage	P	
Health and Wellness - Physical Therapy	P	

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TABLE 1103B ALLOWED LAND USES AND PERMIT REQUIREMENTS

Land Use Type	Permit Required by Zone	Specific Use Regulations
	ORD-N	

MANUFACTURING / PROCESS / INNOVATION

Manufacturing - Artisan	P	
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MEDICAL

Medical - Clinic	C	
Medical - Office	C	

PERSONAL SERVICES

Personal Care and Beauty Services	C	
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RECREATION

Studio - Art	P	
Studio - Gymnastics/martial arts	P	

RESIDENT AND CHILD CARE

Child Day Care - Center	P	See 1105.13(G)
Child Day Care - In Home	P	See 1105.13(H)

SALES AND EXHIBITION

Antique Shop	C	80 percent of goods must be 30 years or older or have collectible value.
Gallery - Art	P	
Retail - Boutique	P	
Garden Center	C	

TOURISM / VISITING

Overnight Lodging - Bed and Breakfast	P	
Overnight Lodging - Boutique Hotel	C	Fewer than 30 rooms

Allowable Use	P
Conditional Use	C

VIV. Design Guidelines for Olde Reynoldsburg

A. Purpose

The purpose of this section is to:

- (1) protect and enhance the Olde Reynoldsburg Commercial District's (ORD-C) unique aesthetic character;
- (2) support high quality streets and public spaces;
- (3) encourage architecture that blends harmoniously with the natural surroundings and neighboring development;
- (4) safeguard property values and long-term economic assets; and
- (5) carefully preserve the character the District's historic character while permitting appropriate growth.
- (6)

B. Intent and Applicability

These design guidelines shall apply to non-residential development in the ORD-N and ORD-C and are not intended to stifle innovative design or creativity. Instead, these design guidelines are intended to serve as the minimum standards applicable to non-residential development to ensure that new development and redevelopment satisfied the purposes of the Olde Reynoldsburg Districts as described herein. These design guidelines shall be applied by the Planning Commission in conjunction with its review of applications for Certificates of Appropriateness as described under Chapter 1109.21 hereof.

C. General Standards

- (1) **Size, Mass and Scale:** The scale of

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buildings and accessory structures (including canopies) shall be appropriate to the scale of structures.

(2) Proportions of Bays and Openings:

All building bays, including porches, colonnades and porticos as appropriate, shall be square or vertical in proportion, unless the design merits a horizontally-proportioned opening. Wall openings, with the exception of transoms and storefronts, shall be square or vertical in proportion. The facade of a proposed building should draw upon the proportion and number of bays in surrounding buildings, as defined by windows, doors, and column spacing, to establish a compatible scale.

(3) Building Materials: Building wall materials shall be combined on each facade only horizontally, unless the building is broken vertically by a change of plane, or a vertical architectural element. Heavier materials, such as masonry and stucco, shall be located below lighter materials, such as cement fiber or wood siding.

(4) Roof Forms: Where pitched roofs exist, primary roofs shall have a minimum slope of 4:12, while ancillary roof slopes may be no less than 2:12.

(5) Garages and Accessory Structures: Attached garages, detached garages, and other accessory structures shall be subordinate in height, footprint, and proportion to the primary structure on the site, and shall be compatible with the principal structure in terms of roof form, materials, and color. Where a garage contains an accessory dwelling unit above, it may exceed the height of the primary structure.

(6) Trash, Mechanical, Utility and Service Equipment and Areas

- i. Loading docks, service areas, and trash disposal facilities (e.g.,

trash and recycling receptacles, compactors, dumpsters) shall be hidden or screened from view of streets, parks, squares, or significant pedestrian spaces. Loading areas may be oriented toward adjoining developed properties that are zoned for nonresidential uses, if such loading areas are screened from view.

- ii. Mechanical equipment, such as ventilation systems, commercial exhaust fans, rooftop terminations, commercial cooling equipment, heating and air conditioning units, TV antennas, and satellite dishes, shall be hidden or screened from view. Lattice, open brick enclosures, or vegetation can be used to conceal mechanical equipment. Screening material shall be properly maintained. If vegetation is used for screening, the mature size of the vegetation shall be considered so that equipment air flow will not be compromised.

(7) Colors: Buildings and additional site elements — e.g., bollards, arbors, drive-thru canopies, sign posts — shall not be painted in a color or pattern that expresses corporate identity, to the extent that the paint color or pattern is not consistent with the design standards of the district. Fluorescent colors, such as ASHTO safety yellow, are also prohibited except where required by a public agency.

D. Specific Standards

- (1) Building Materials and Details.
 - i. Building walls shall be finished in 1 or more (but not more than 3) of the following materials:
 - (a) Wood;

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- (b) Fiber cement board siding, smooth finish;
 - (c) Concrete masonry units with stucco (CBS);
 - (d) Reinforced concrete with stucco;
 - (e) Brick;
 - (f) Corrugated metal, which may be approved by the Planning and Zoning Administrator based on the surrounding context and location on the site; or
 - (g) Other materials as approved by the Zoning Administrator, based on visual compatibility with listed approved materials.
- ii. Visible foundation walls and chimneys shall be finished in one of the following materials:
 - (a) Brick; or
 - (b) Stucco.
- iii. Columns may be constructed of the following materials:
 - (a) Wood;
 - (b) Wood or fiber cement clad;
 - (c) Cast iron;
 - (d) Concrete with smooth stucco finish;
 - (e) Cast stone with smooth finish;
 - (f) Brick; or
 - (g) Perma-cast or other synthetic materials as approved by the Planning and Zoning Administrator, based on visual compatibility with listed approved materials.
- iv. Railings and balustrades may be constructed of the following materials:
 - (a) Painted wood;
 - (b) Wrought iron; or
 - (c) Aluminum, PVC or other synthetic material as approved by the Planning and Zoning Administrator, based on visual compatibility with listed approved materials.
- v. Doors shall be made of wood, metal, glass, or fiberglass.
- vi. Roofs with visible pitches shall be constructed of the following materials:
 - (a) 25-year architectural dimension shingles;
 - (b) Tile (clay, cement, natural or manufactured stone);
 - (c) Nonreflective pre-finished metal;
 - (d) Slate;
 - (e) Reflective metal such as copper; or
 - (f) Other similar metals as approved by the Planning and Zoning Administrator.
- vii. The following materials are prohibited:
 - (a) Exposed concrete masonry units;
 - (b) Vinyl Siding;
 - (c) Plastic shutters;
 - (d) Metal panels;
 - (e) Day-glo, luminescent, iridescent, neon or similar types of color finishes;
 - (f) Mirrored glass with a reflectivity of 20% or more; or

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- (g) Roofing;
 - 1) Plastic or PVC roof tile; or
 - 2) Nontraditional colors such as orange or purple.

(2) Roof Forms

- i. Permitted roof types include gabled, hipped, shed, barrel vaulted, flat, mono-pitch, and domed. Applied and partial (less than 3 sides) mansard roofs are not typically permitted but may be permitted at the discretion of the Planning and Zoning Administrator based on compatibility with the surrounding context, size, mass and scale of the structure.
- ii. Shed, flat, and mono-pitch roofs shall be concealed with parapets along the street frontage, except on porches, balconies, or building extensions.
- iii. Downspouts and gutters should be galvanized steel, aluminum, or copper and shall match in materials and finish.
- iv. Roof penetrations shall be hidden or painted to match the color of the roof.
- v. Skylights must be flat to the pitch of the roof. They shall not be located on any sloped roof facing the primary frontage

(3) Windows and Doors

- i. Any commercial or mixed-use building elevation facing a street, waterway, or public space shall include a minimum of 40% of transparent fenestration (windows and doors) on the ground floor and 20% on upper floors. Apartment Houses shall conform

to these requirements as much as possible, however the minimum percentage of transparent fenestration on the ground floor may be adjusted at the discretion of the Planning and Zoning Administrator. It shall not be reduced to lower than 30%.

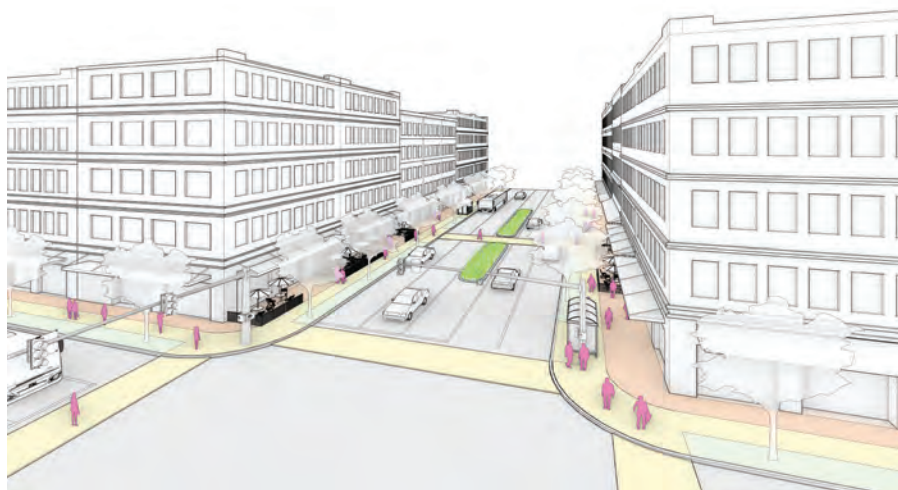
ii. Proportion and Details

- (a) Windows shall not be flush with exterior wall treatments. Windows shall be provided with an architectural surround at the jambs and header, and a projecting sill.
- (b) Window openings may be grouped horizontally, but trim between windows shall be at least 3.5 inches wide. This does not apply to storefront windows.
- (c) Facades should have several window sizes with smaller ones above. This is particularly important when buildings rise more than 2 stories.
- (d) Thin mullions or muntins shall be required on windows larger than 2 feet in any direction, except for shopfronts. The depth of the mullion shall not be less than the width.

(4) Architectural Details

- i. Shutters: Shutters shall be sized and placed so as to equal the width that would be required to cover the window opening. Operable shutters are preferred.
- ii. Column Bays: Columns and piers shall be spaced no farther apart than they are tall. Column bays shall be of equal and precise proportions.

SECTION 1103.15 BRICE & EAST MAIN STREET AND EAST MAIN STREET INSIGHT DISTRICTS



Example Development Pattern in Brice & East Main Street District



Example Development Pattern in East Main Street District

I. Purpose and Intent

Brice and East Main Street and the East Main Street Insight Districts are intended to create compact, mixed-use, walkable environments, remove regulatory barriers, and encourage the establishment of local enterprises (e.g. Main Street businesses, start-up makers and other platforms such as shared work spaces, community hubs, and markets). By creating this type of physical environment and reducing regulatory barriers in these two Insight Districts, investors and start-up businesses will be more likely to deploy capital. This will, in turn, enhance community character and

allow existing businesses and residents to remain along with newer uses.

The Brice and Main Street Insight District is intended to be more of an urban, mixed-use zone or Transit oriented Development (TOD) that centers around a transportation hub or multi-modal transportation and leverages the area's proximity to major public transportation routes.

The East Main Street Insight District is intended to serve as a transportation corridor lined with compact, mixed-use, development and with standards to address the transition area where each corridor abuts adjoining neighborhoods.

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Regulations found in the Insight Districts that are unique to both zones include:

- Transit supportive development standards: Walkways connecting streets to buildings and locating buildings or pedestrian plazas close to transit stops can set up development to accommodate future transit.
- On-site facilities for pedestrian, bike, and vehicular travel: Standards for bike parking and pedestrian access, particularly within 1/4 mile or not more than 1/2 mile of a transit stop.
- Adjusted regulations for nonconforming buildings and uses: Leaves the nonconforming section of the zoning code intact on nuisances but more lenient on improvements and adaptive re-use.
- Right-sized application fees: Fees are adjusted to reflect the policies of the community. If infill and suburban retrofit is a priority, fees in those environments should be less.
- Adjust front setback regulations: Amend front setback regulations to specify setback ranges instead of just minimums.
- Reduced parking requirements for affordable housing: The reduction depends upon the urban/suburban context and public transportation access.
- Reduced minimum parking requirements: Requiring more parking than is necessary is a financial barrier to development, wastes site area for parking, and increases impervious surface.

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II. Insight District Uses

The following uses are either permitted or conditional uses as indicated in the following table:

USES	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)	SPECIFIC USE REGULATIONS
------	--	--	-----------------------------

ANIMAL SERVICES

Boarding/Kennel		C	
Shelter		C	
Veterinary	P	P	

COMMUNITY FACILITIES

Community Facility - Activity Center	P	P	
Community Facility - Outdoor Recreation	P	P	
Community Facility - Park	P	P	
Community Facility - Public Health Safety	P	C	
Community Facility - Trail	P	P	

CONGREGATION

Event Center - Private Events and Conferences	P	P	
Event Center - Public Meetings and Conventions	C	P	
Religious Assembly		P	
Mortuary	P	P	

CULTURAL

Library	P	P	
Live Theater	P	P	
Movie Theater	P	P	
Museum	P	P	
Visual Arts Center	P	P	

DWELLING

Dwelling - Assisted		C	
Dwelling - Attached Single-Family	C	C	
Dwelling - Group	C		
Dwelling - Multi-Unit Building	P	P	
Dwelling - Multi-Unit Building Complex	P	P	
Dwelling - Developmental Disability	C		

DISTRICTS AND ZONES

USES	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)	SPECIFIC USE REGULATIONS
------	--	--	-----------------------------

FOOD AND BEVERAGE

Bakery - Retail	P	P	
Beverage - Brewing and Distilling	P	P	Produces less than 15,000 barrels.
Beverage Sales - Liquor and Beer Sit Down/Bar Establishment	P	P	
Beverage - Retail Sales	P	P	
Food Sales - Farm Market	P	P	
Food Sales - Large Format Grocery	P	P	At least 25,00 sq. ft. of gross floor area with at least 1,000 sq. ft. devoted to fresh produce
Food Sales - Small Format Grocery	P	P	5,000 to 25,00 sq. ft. of gross floor area with at least 500 sq. ft. devoted to fresh produce
Food Service - Commissary/Bakery	P	P	
Food Service - Deli	P	P	
Food Service - Fast Casual Restaurant	P	P	
Food Service - Full Service Restaurant	P	P	
Food Service - Quick Serve/Fast Food With Drive Thru	C	C	See 1105.13(K)
Food Service - Quick Serve/Fast Food Without Drive Thru	P	P	

EDUCATION

School - College/University	P	P	
School - Secondary	C	C	
School - Trade	C	C	

HEALTH / WELLNESS

Health and Wellness - Clinic	P	P	
Health and Wellness - Fitness Facility/Gym	P	P	
Health and Wellness - Massage	P	P	

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USES	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)	SPECIFIC USE REGULATIONS
Health and Wellness - Physical Therapy	P	P	
MANUFACTURING / PROCESS / INNOVATION			
Manufacturing - Artisan	P	P	
Research Facility/Laboratory	P	P	
MEDICAL			
Medical - Clinic	P	P	
Medical - Emergency Services	P	P	
Medical - Full Service Hospital	P	P	
Medical - Office	P	P	
Medical - Outpatient and Urgent Care	P	P	No overnight visits; ambulance services may not be provided
Medical - Psychiatric Facility - Standalone	C	C	
Medical - Standalone Emergency Services	C	C	
OFFICE			
Office - Corporate	P	P	
Office - Data Processing/Call Center	P	P	
Office - Professional Services	P	P	
PERSONAL SERVICES			
Clothing Services - Tailor	P	P	
Financial Services and Banking - with drive thru	C	P	See 1105.13(K)
Financial Services and Banking - without drive thru	P	P	
Personal Care and Beauty Services	P	P	
REPAIR SERVICES			
Vehicular Repair - Light		C	
RECREATION			
Indoor Recreation Enterprise	C	C	
Outdoor Recreation Enterprise	C		
Private Club	P	P	

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USES	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)	SPECIFIC USE REGULATIONS
Shooting Range - Indoor Only		C	
Studio - Art	P	P	
Studio - Gymnastics/martial arts	P	P	

SALES AND EXHIBITION

Antique Shop	P	P	80 percent of goods must be 30 years or older or have collectible value.
Auction Facility		C	Excludes livestock and motor vehicle auctions.
Gallery - Art	P	P	
Garden Center - Indoor and Outdoor		C	
Retail - Convenience with gasoline		P	
Retail - Convenience without gasoline		P	
Retail - Large Format		P	
Retail - Medium Format	P	P	
Retail - Pharmacy	P	P	
Retail - Shopping Center - Enclosed	P	P	
Retail - Shopping Center - Outdoor	P	P	
Retail - Small Format	P	P	

TOURISM / VISITING

Overnight Lodging - Bed and Breakfast	P		
Overnight Lodging - Boutique Hotel	P		Fewer than 30 rooms
Overnight Lodging - Hotel	P	P	
Overnight Lodging - Limited Service		P	
Overnight Lodging - Resort	P	P	

UTILITY FACILITIES

Power Substation Facility		C	
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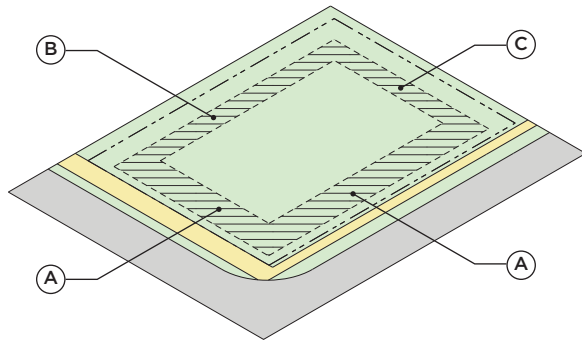
Allowable Use	P
Conditional Use	C

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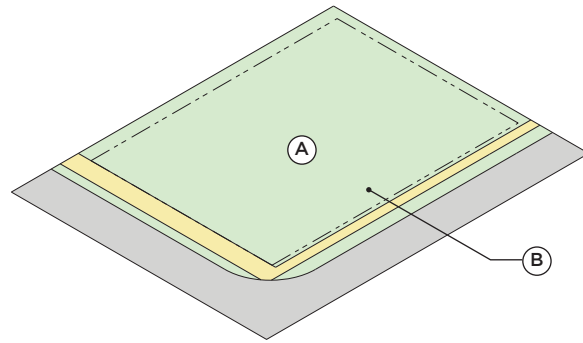
III. Insight District Development Standards

The Brice and Main District includes the more urban attached typologies with off-street parking in a garage, driveway, or parking lot, in addition to instances of on-street, parallel parking.

A. Lot Dimensions and Setbacks



B. Lot Coverage

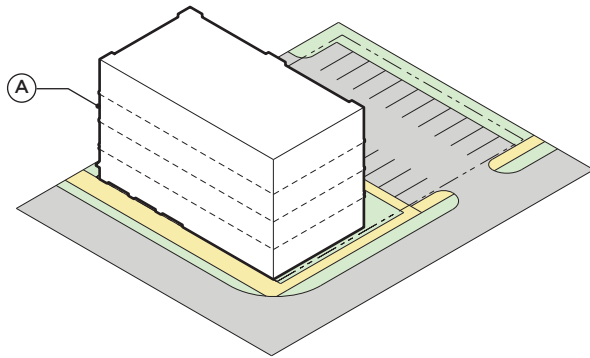


LOT DIMENSIONS	LOT SIZE (MIN./MAX SQ. FT.)	NA
	LOT WIDTH (MIN./MAX.)	NA
	LOT DEPTH (MIN. FT.)	NA
	LOT FRONTAGE (MIN. FT.)	NA
SETBACKS	A FRONT YARD SETBACK (MIN. FT.)	5 from ROW
	A FRONT YARD SETBACK (MAX. FT.)	20 ft from ROW
	B SIDE YARD SETBACK (MIN. FT.)	10 from lot line; 30 feet between buildings
	B SIDE YARD SETBACK (MAX. FT.)	20 feet from lot line; 40 feet between buildings
	B SIDE YARD SETBACK (MIN./MAX. AGGREGATE. FT.)	NA
	C REAR YARD SETBACK (MIN. FT.)	10 feet from lot line; 30 feet between buildings
	C REAR YARD SETBACK (MAX. FT.)	20 feet from lot line; 40 feet between buildings

LOT COVERAGE/ OPEN SPACE	A LOT COVERAGE (MIN.)	50%
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC	80%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	10%
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	100%
	OPEN SPACE (MIN.)	30%
LANDSCAPE REVIEW	OPEN SPACE (MAX.)	50%
	LANDSCAPE AND NATURAL BUFFERS	NA
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	12
	DENSITY (MAX. UNITS PER ACRE)	NA

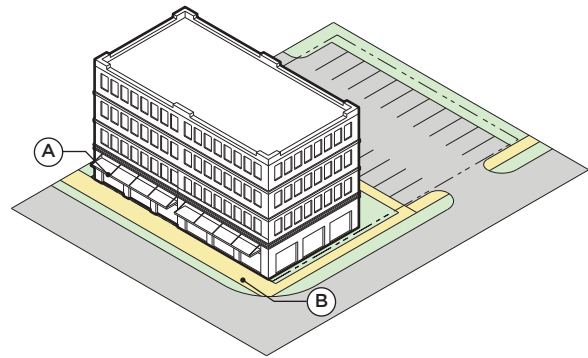
DISTRICTS AND ZONES

C. Height and Parking



HEIGHT ^(A)	BUILDING HEIGHT (MIN. FT.)	35
	BUILDING HEIGHT (MAX. FT.)	100
ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	NP
	ADU HEIGHT (MAX. FT.)	NP
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	NP
PARKING LOCATION	LOCATION	Interior of the development or structured parking
SIGN REGULATIONS	PERMITTED SIGN TYPES	Commercial uses only - Any two of the following: Awning, Monument, Projecting, Wall
DESIGN	DESIGN STANDARDS	Facade of natural materials similar in design, materials and color to majority of buildings in development; at least 60% ground floor transparency
	SITE PLAN STANDARDS	See Chapter 1109.19 and Supplemental Regulations below.

D. Frontage



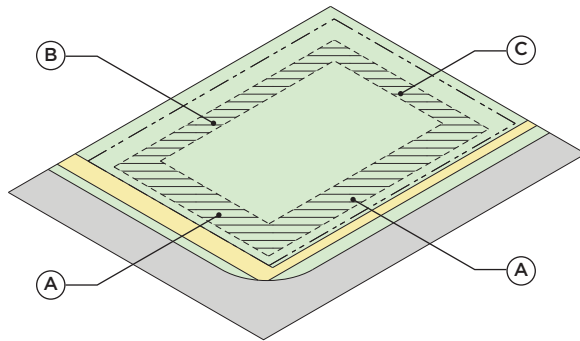
ELEMENT	SHOPFRONT	^(A)
	PATIO	^(B)

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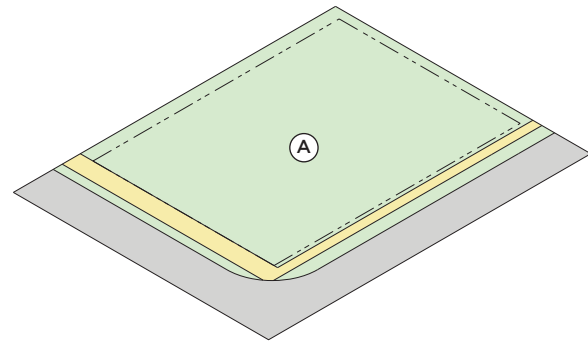
III. Insight Zone Development Standards

The East Main Street District includes urban and some suburban typologies (Section IV Building Typologies) with off-street parking, driveway, or parking lot, in addition to instances of on-street, parallel parking.

A. Lot Dimensions and Setbacks



B. Lot Coverage



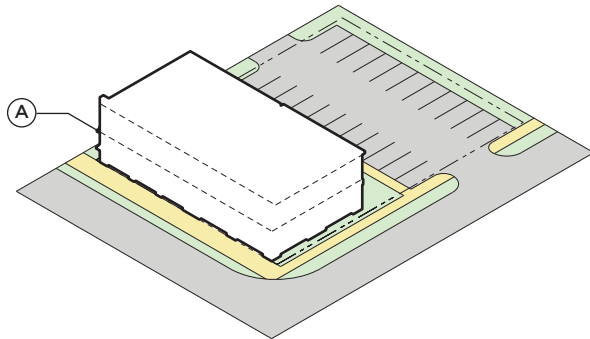
LOT DIMENSIONS	LOT SIZE (MIN./MAX SQ. FT.)	NA
	LOT WIDTH (MIN./MAX.)	NA
	LOT DEPTH (MIN. FT.)	NA
	LOT FRONTAGE (MIN. FT.)	NA
SETBACKS	A FRONT YARD SETBACK (MIN. FT.)	5 from ROW
	A FRONT YARD SETBACK (MAX. FT.)	20 ft from ROW
	B SIDE YARD SETBACK (MIN. FT.)	5 from lot line; 10 feet between buildings
	B SIDE YARD SETBACK (MAX. FT.)	10 feet from lot line; 20 feet between buildings
	B SIDE YARD SETBACK (MIN./MAX. AGGREGATE. FT.)	20/40
	C REAR YARD SETBACK (MIN. FT.)	30
	C REAR YARD SETBACK (MAX. FT.)	NA

LOT COVERAGE/ OPEN SPACE	A LOT COVERAGE (MIN.)	50%
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC	80%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	10%
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	70%
	OPEN SPACE (MIN.)	30%
	OPEN SPACE (MAX.)	50%
LANDSCAPE REVIEW	LANDSCAPE AND NATURAL BUFFERS	YES
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	8
	DENSITY (MAX. UNITS PER ACRE)	NA

DISTRICTS AND ZONES

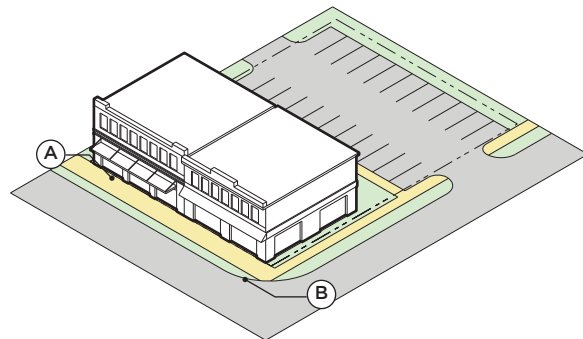
INSIGHT ZONE SUPPLEMENTAL REGULATIONS

C. Height and Parking



HEIGHT A	BUILDING HEIGHT (MIN. FT.)	35
	BUILDING HEIGHT (MAX. FT.)	75
ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	NP
	ADU HEIGHT (MAX. FT.)	NP
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	NP
PARKING LOCATION	LOCATION	Rear or side yard, well-screened; private garages; structured parking
SIGN REGULATIONS	PERMITTED SIGN TYPES	Commercial uses only - Any two of the following: Awning, Monument, Projecting, Wall
DESIGN	DESIGN STANDARDS	Facade of natural materials similar in design, materials and color to majority of buildings in development; at least 60% ground floor transparency
	SITE PLAN STANDARDS	See Chapter 1109.19 and Supplemental Regulations below.

D. Frontage



ELEMENT	SHOPFRONT	A
	PATIO	B

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IV. Building Typologies

Buildings in the Brice and Main District (BMD) and East Main Street District (EMD) shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)
DETACHED SINGLE-FAMILY BUILDING		
ATTACHED SINGLE-FAMILY BUILDING	X	
DUPLEX BUILDING		
MULTI-UNIT BUILDING		X
MULTI-UNIT COMPLEX BUILDING	X	X
SMALL FLEX RETAIL BUILDING	X	X
MEDIUM FLEX RETAIL BUILDING	X	X
LARGE FLEX RETAIL BUILDING	X	
INSTITUTIONAL FLEX BUILDING		X
BED AND BREAKFAST BUILDING		
SCHOOL AND INSTITUTIONAL BUILDING		
COMMUNITY CENTER BUILDING		
OFFICE BUILDING	X	X
OFFICE-CORPORATE BUILDING		
RETAIL LARGE FORMAT BUILDING		
INDUSTRIAL BUILDING		
WAREHOUSE BUILDING		
PRIMARY SCHOOL BUILDING		
COMMUNITY ACTIVITY CENTER BUILDING		
EVENT CENTER BUILDING		

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The following supplemental regulations shall apply to all development in the Brice and Main Street and East Main Street Insight Zones. The intent of these regulations to promote the development of the City's auto-oriented corridors to allow for more residential development and access to employment opportunities. The standards and guidelines set forth herein are not intended to stifle innovative design. Instead, these regulations should serve as minimum standards and guidelines to ensure that new development and redevelopment advances the purposes described under this section.

V. Transit Supportive Development

- A. Enable bus stops, pullouts, shelters, and appropriate road geometry.
- B. Retail, office, institutional buildings provide convenient access to transit:
 - (1) Walkways connecting streets to buildings;
 - (2) Within ½ mile of transit stop: Bicycle facilities, including bicycle racks and areas for storing scooters; and
 - (3) At major transit stops:
 - i. Buildings located within 20 feet or provide pedestrian plaza;
 - ii. Reasonably direct connection to buildings;
 - iii. Accessibility for disabled persons;
 - iv. Easement or dedication for shelter if transit provider requests;
 - v. Lighting;
 - vi. Accommodations for seating or leaning;
 - vii. Bicycle facilities, including bike racks and areas for storing scooters.

VI. Exceptions and Reductions in Parking Standards

- A. There is no minimum number of required automobile parking spaces for uses within Brice and Main Street and East Main Street Insight Zones. The applicant may propose a parking standard that is different than the standard under 1105.01 Off-Street Parking and Loading for review and action by the Planning and Zoning Administrator.
 - (1) Site has a bus stop with frequent transit service located adjacent to it, and the site's frontage is improved with a bus stop waiting shelter, consistent with the standards of the applicable transit service provider: Allow up to a 20 percent reduction to the standard number of automobile parking spaces;
 - (2) Site has dedicated parking spaces for carpool or vanpool vehicles: Allow up to a 10 percent reduction to the standard number of automobile parking spaces;
 - (3) Site has dedicated parking spaces for motorcycles, scooters, or electric carts;
 - (4) Site has more than the minimum number of required bicycle parking spaces: Allow up to a 5 percent reduction to the number of automobile parking spaces.

VII. Lot Coverage Bonus

- A. The Planning and Zoning Administrator, subject to review, may approve increases to the lot coverage standards as follows:
 - (1) Lot coverage may increase by up to one-half square foot for every one square foot of proposed automobile parking area to be contained in a parking structure, either above or below leasable ground floor space (e.g., residential, commercial, or civic use),

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not to exceed a 20 percent increase in allowable coverage.

- (2) Lot coverage may increase by up to one-half a square foot for every one square foot of proposed parking area paving that uses a City-approved porous or permeable paving material (i.e., allowing stormwater infiltration).
- (3) Lot coverage may increase by up to one-half a square foot for every one square foot of City-approved water quality treatment area (e.g., vegetative swale or bio-filtration) to be provided on the subject site.
- (4) In approving increases in lot coverage under subsections i-iii of this section, the City may require additional landscape buffering or screening, above that which is required by other provisions of this code, and may impose reasonable conditions of approval to ensure the ongoing maintenance of parking areas and surface water management facilities.
- (5) Notwithstanding the lot coverage increases authorized by this section, all other development standards of this chapter, and other applicable provisions of this Code, must be met.

VIII. Building Height Transition

To provide for compatible scale and height relationships between new multi-story buildings and existing single-story dwellings, new buildings shall maintain a building height transition to adjacent single-story building(s), as follows:

- A. This standard applies to new and vertically expanded buildings and structures (in any zone) within 40 feet (as measured horizontally) of an existing single-story building with a height of 20 feet or less; and
- B. The building height transition standard is met

where the new or vertically expanded building or structure meets the following criteria:

- (1) The existing single-story dwelling is located within 40 feet of, and on the same side of the street as, the proposed structure.
- (2) The height of the proposed structure is not more than 120 percent of the height of the subject single-story dwelling.
- (3) Where the proposed structure is to be located between two existing single-story dwellings, the height of the proposed structure shall not exceed 120 percent of the average maximum height of both adjacent dwellings. For example, where the two adjacent dwellings have an average maximum height of 24 feet, the new or vertically expanded structure shall not exceed 28.8 feet in height.

- C. **Exception:** The building height transition standard does not apply when the approval body finds that the subject single-story buildings located within 40 of the subject site are redevelopable. "Redevelopable," for the purposes of this section, means a lot either has an assessed market value that exceeds the assessed market value of all improvements on the lot, based on the most recent data from the [name] County Assessor's Office; or the front yard of the subject lot is large enough that it could be subdivided based on the minimum lot size standards of the applicable zone.

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SECTION 1103.17 SUBURBAN RESIDENTIAL ZONE (SR)

I. Purpose and Intent

A. The Suburban Residential (SR) Zone is intended to regulate all land in the city platted for medium-scale suburban single-unit residential development. The existing development pattern in the SR Zone is traditional single-family residential subdivisions with single-unit residential structures. The desired development pattern in the SR Zone is to accommodate multiple forms of single-family development, including attached single-family dwellings. New development in the SR Zone should also promote pedestrian connectivity and the retention of open space as an amenity. Where possible, new residential development should be connected to trail systems and within a half-mile walk from parks or significant open space.

II. Uses

A. The following uses are either permitted or conditional uses as indicated in the following chart:

DISTRICT USES	
PERMITTED USES:	• Community Facility - Park • Community Facility - Trail • Dwelling - Detached Single-family • Library • Residential Model Home
CONDITIONAL USES:	• Cemetery • Child Day Care - Center (See 1105.13(G)) • Child Day Care - In Home* • Community Facility - Activity Center • Community Facility - Outdoor Recreation • Community Facility - Public Health Safety • Dwelling - Assisted • Dwelling - Attached Single-Family • Dwelling - Developmental Disability • Dwelling - Group • Dwelling - Two Family • Golf Course • Private Club • Religious Assembly • School - Primary • School - Secondary • Studio - Art • Studio - Gymnastics/martial arts • Visual Arts Center

** Subject to Home Occupation Regulations (see 1103.13(H))*

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III. Development Standards

The Suburban Residential Zone includes the traditional suburban single-family detached and attached typologies with off-street parking in a garage, driveway, or parking space.

LOT DIMENSIONS	LOT SIZE (MIN. SQ. FT.)	NA
	LOT SIZE (MAX. SQ. FT.)	NA
	LOT WIDTH (MIN. FT.)	50
	LOT WIDTH (MAX. FT.)	NA
	LOT DEPTH (MIN. FT.)	100
	LOT FRONTAGE (MIN. FT.)	50
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	NA
	DENSITY (MAX. UNITS PER ACRE)	NA
SETBACKS	FRONT YARD SETBACK (MIN. FT.)	20
	FRONT YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. FT.)	8
	SIDE YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. AGGREGATE. FT.)	20
	SIDE YARD SETBACK (MAX. AGGREGATE FT.)	NA
	REAR YARD SETBACK (MIN. FT.)	30
	REAR YARD SETBACK (MIN. FT.)	NA
HEIGHT	BUILDING HEIGHT (MIN. FT.)	NA
	BUILDING HEIGHT (MAX. FT.)	35
LOT COVERAGE/ OPEN SPACE	LOT COVERAGE (MIN.)	NA
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC	60%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	10%
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	NA
	OPEN SPACE (MIN.)	NA
	OPEN SPACE (MAX.)	NA

DISTRICTS AND ZONES

ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	Rear yard, 5 feet from any lot line; 10 feet from the house
	ADU HEIGHT (MAX. FT.)	24; provided height of ADU does not exceed height of principal structure
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	15
PARKING LOCATION	LOCATION	Driveway leading to private attached or detached garage; no front yard parking
SIGN REGULATIONS	PERMITTED SIGN TYPES	Temporary signs only
DESIGN	DESIGN STANDARDS	Single-family building types; Porch permitted to encroach up to 6" beyond front building facade. Garage doors must be located at least three feet behind front building line.
	SITE PLAN STANDARDS	For subdivision requirements, see Chapter 1111

REYNOLDSBURG ZONING CODE

IV. Building Typologies

Buildings in the Suburban Residential Zone (SR) shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	SUBURBAN RESIDENTIAL ZONE (SR)
DETACHED SINGLE-FAMILY BUILDING	X
ATTACHED SINGLE-FAMILY BUILDING	X
DUPLEX BUILDING	
MULTI-UNIT BUILDING	
MULTI-UNIT COMPLEX BUILDING	
SMALL FLEX RETAIL BUILDING	
MEDIUM FLEX RETAIL BUILDING	
LARGE FLEX RETAIL BUILDING	
BED AND BREAKFAST BUILDING	
SCHOOL AND INSTITUTIONAL BUILDING	
COMMUNITY CENTER BUILDING	
OFFICE BUILDING	
OFFICE-CORPORATE BUILDING	
RETAIL LARGE FORMAT BUILDING	
INDUSTRIAL BUILDING	
WAREHOUSE BUILDING	
PRIMARY SCHOOL BUILDING	
COMMUNITY ACTIVITY CENTER BUILDING	
EVENT CENTER BUILDING	

DISTRICTS AND ZONES

SECTION 1103.19

RESIDENTIAL MEDIUM ZONE (RM)

I. Purpose and Intent

A. The purpose of the Residential Medium (RM) Zone is to complement single-family residential development through the introduction of a more diverse range of housing options, including two-family buildings, townhomes, row houses, and apartments. Future development in the RM Zones should be well integrated with surrounding uses while allowing for more compact development to accommodate growth.

II. Uses

A. The following uses are either permitted or conditional uses as indicated in the following chart:

DISTRICT USES	
PERMITTED USES:	- Community Facility - Activity Center - Community Facility - Outdoor Recreation - Community Facility - Park - Community Facility - Public Health Safety - Community Facility - Trail - Dwelling - Attached Single-Family - Dwelling - Detached Single-family - Dwelling - Multi-Unit Building - Dwelling - Multi-Unit Building Complex - Dwelling - Two-family - Library - Dwelling - Nursing - School - Primary - School - Secondary - Tiny House
CONDITIONAL USES:	- Child Day Care - In Home* - Dwelling - Assisted - Dwelling - Development Disability - Dwelling - Group - Overnight Lodging - Bed and Breakfast

** Subject to Home Occupation Regulations (see 1103.13(H))*

REYNOLDSBURG ZONING CODE

III. Development Standards

The Residential Medium Zone includes the traditional suburban single-family detached, attached, two-family, townhouse, and apartment building typologies with off-street parking in a garage, driveway, or parking space.

LOT DIMENSIONS	LOT SIZE (MIN. SQ. FT.)	NA
	LOT SIZE (MAX. SQ. FT.)	NA
	LOT WIDTH (MIN. FT.)	50
	LOT WIDTH (MAX. FT.)	NA
	LOT DEPTH (MIN. FT.)	100
	LOT FRONTAGE (MIN. FT.)	50
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	NA
	DENSITY (MAX. UNITS PER ACRE)	24
SETBACKS	FRONT YARD SETBACK (MIN. FT.)	20
	FRONT YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. FT.)	8
	SIDE YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. AGGREGATE. FT.)	20
	SIDE YARD SETBACK (MAX. AGGREGATE FT.)	NA
	REAR YARD SETBACK (MIN. FT.)	30
	REAR YARD SETBACK (MIN. FT.)	NA
HEIGHT	BUILDING HEIGHT (MIN. FT.)	NA
	BUILDING HEIGHT (MAX. FT.)	35 single-family; two-family, townhouse; 60 apartment building
LOT COVERAGE/ OPEN SPACE	LOT COVERAGE (MIN.)	NA
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC	60%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	10%
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	NA
	OPEN SPACE (MIN.)	NA
	OPEN SPACE (MAX.)	NA

DISTRICTS AND ZONES

ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	Same as primary
	ADU HEIGHT (MAX. FT.)	NA
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	20
PARKING LOCATION	LOCATION	Driveway leading to private attached or detached garage; rear yard
SIGN REGULATIONS	PERMITTED SIGN TYPES	Temporary signs only; monument sign for each frontage
DESIGN	DESIGN STANDARDS	Single-unit attached and detached building types
	SITE PLAN STANDARDS	See site plan review, Chapter 1109.19
LANDSCAPE REVIEW	LANDSCAPE AND NATURAL BUFFERS	NA

REYNOLDSBURG ZONING CODE

IV. Building Typologies

Buildings in the Residential Medium Zone (RM) shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	RESIDENTIAL MEDIUM ZONE (RM)
DETACHED SINGLE-FAMILY BUILDING	X
ATTACHED SINGLE-FAMILY BUILDING	X
DUPLEX BUILDING	
MULTI-UNIT BUILDING	X
MULTI-UNIT COMPLEX BUILDING	
SMALL FLEX RETAIL BUILDING	
MEDIUM FLEX RETAIL BUILDING	
LARGE FLEX RETAIL BUILDING	
INSTITUTIONAL FLEX BUILDING	
BED AND BREAKFAST BUILDING	
SCHOOL AND INSTITUTIONAL BUILDING	X
COMMUNITY CENTER BUILDING	X
OFFICE BUILDING	
OFFICE-CORPORATE BUILDING	
RETAIL LARGE FORMAT BUILDING	
INDUSTRIAL BUILDING	
WAREHOUSE BUILDING	
PRIMARY SCHOOL BUILDING	
COMMUNITY ACTIVITY CENTER BUILDING	
EVENT CENTER BUILDING	

DISTRICTS AND ZONES

SECTION 1109.21 COMMUNITY COMMERCIAL ZONE (CC)

I. Purpose and Intent

A. The Community Commercial (CC) Zone is intended to promote development patterns and businesses that are consistent with larger retail and office-users, including companies with a workforce residing throughout the region that is seeking the convenience of access from heavily-traveled corridors. Existing development in the CC Zone is comprised of traditional large lot retail development with surface parking. Future development patterns in the CC Zone should accommodate changes in retail and transportation, including smaller lots and smaller format retail uses.

II. Uses

A. The following uses are either permitted or conditional uses as indicated in the following chart:

DISTRICT USES	
PERMITTED USES:	• Adult Day Care • Antique Shop (See definition) • Bakery - Retail • Boarding/Kennel • Child Day Care - In Home (See 1105.13(H)) • Clothing Services - Dry Cleaning with drive thru • Clothing Services - Dry Cleaning without drive thru • Clothing Services - Tailor • Community Facility - Park • Community Facility - Trail • Dwelling - Group • Dwelling - Multi-Unit Building • Dwelling - Two-family • Dwelling - Developmental Disability • Financial Services and Banking - with drive thru (See 1105.13(K)) • Financial Services and Banking - without drive thru • Food Sales - Farm Market • Food Sales - Small Format Grocery • Food Service - Deli • Food Service - Fast Casual Restaurant • Food Service - Full Service Restaurant • Food Service - Quick Serve/Fast Food Without Drive Thru • Gallery - Art • Health and Wellness - Clinic • Health and Wellness - Fitness Facility/Gym • Health and Wellness - Massage • Health and Wellness - Physical Therapy • Library • Manufacturing - Artisan • Medical - Clinic • Medical - Office • Office - Professional Services • Overnight Lodging - Bed and Breakfast (See definition) • Overnight Lodging - Boutique Hotel • Personal Care and Beauty Services • Private Club

REYNOLDSBURG ZONING CODE

DISTRICT USES (CONT.)	
PERMITTED USES:	• Retail - Medium Format • Retail - Pharmacy • Retail - Shopping Center - Outdoor • Retail - Small Format • School - Secondary • School - Primary • Shelter • Studio - Art • Studio - Gymnastics/martial arts • Veterinary
CONDITIONAL USES:	• Auction Facility • Beverage Sales - Liquor and Beer Sit Down/Bar Establishment • Beverage Sales - Liquor Store • Child Day Care - Center (See 1105.13(G)) • Community Facility - Activity Center • Community Facility - Outdoor Recreation • Community Facility - Public Health Safety • Dwelling - Assisted • Dwelling - Multi-Unit Building Complex • Dwelling - Nursing • Event Center - Private Events and Conferences • Event Center - Public Meetings and Conventions • Live Theater • Mortuary • Movie Theater • Museum • Religious Assembly • Retail - Convenience with gasoline • Retail - Convenience without gasoline • Visual Arts Center

DISTRICTS AND ZONES

III. Development Standards

The Community Commercial Zone includes small and medium flex buildings, retail/large format, retail large restaurant building typologies, and off street parking.

LOT DIMENSIONS	LOT SIZE (MIN. SQ. FT.)	NA
	LOT SIZE (MAX. SQ. FT.)	NA
	LOT WIDTH (MIN. FT.)	NA
	LOT WIDTH (MAX. FT.)	80
	LOT DEPTH (MIN. FT.)	NA
	LOT FRONTAGE (MIN. FT.)	80
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	NA
	DENSITY (MAX. UNITS PER ACRE)	NA
SETBACKS	FRONT YARD SETBACK (MIN. FT.)	10
	FRONT YARD SETBACK (MAX. FT.)	20
	SIDE YARD SETBACK (MIN. FT.) (EACH SIDE)	10
	SIDE YARD SETBACK (MAX. FT.)	20
	SIDE YARD SETBACK (MIN. AGGREGATE. FT.)	20
	SIDE YARD SETBACK (MAX. AGGREGATE FT.)	40
	REAR YARD SETBACK (MIN. FT.)	20
	REAR YARD SETBACK (MIN. FT.)	NA
HEIGHT	BUILDING HEIGHT (MIN. FT.)	NA
	BUILDING HEIGHT (MAX. FT.)	45
LOT COVERAGE/ OPEN SPACE	LOT COVERAGE (MIN.)	NA
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC.	70%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	10%
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	70%
	OPEN SPACE (MIN.)	NA
	OPEN SPACE (MAX.)	NA

REYNOLDSBURG ZONING CODE

ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	NP
	ADU HEIGHT (MAX. FT.)	NP
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	NP
PARKING LOCATION	LOCATION	Rear or side yard, well-screened
SIGN REGULATIONS	PERMITTED SIGN TYPES	Commercial uses only - Any two of the following: Hanging, Wall, Projecting
DESIGN	DESIGN STANDARDS	Small to Medium Commercial Building Types; Natural Materials or Hardie Panel on front and side facades
	SITE PLAN STANDARDS	NA
LANDSCAPE REVIEW	LANDSCAPE AND NATURAL BUFFERS	NA

DISTRICTS AND ZONES

IV. Development Typologies

Buildings in the Community Commercial Zone (CC) shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	COMMUNITY COMMERCIAL ZONE (CC)
DETACHED SINGLE-FAMILY BUILDING	X
ATTACHED SINGLE-FAMILY BUILDING	X
DUPLEX BUILDING	
MULTI-UNIT BUILDING	
MULTI-UNIT COMPLEX BUILDING	
SMALL FLEX RETAIL BUILDING	X
MEDIUM FLEX RETAIL BUILDING	X
LARGE FLEX RETAIL BUILDING	
INSTITUTIONAL FLEX BUILDING	
BED AND BREAKFAST BUILDING	
SCHOOL AND INSTITUTIONAL BUILDING	
COMMUNITY CENTER BUILDING	
OFFICE BUILDING	
OFFICE-CORPORATE BUILDING	
RETAIL LARGE FORMAT BUILDING	X
INDUSTRIAL BUILDING	
WAREHOUSE BUILDING	
PRIMARY SCHOOL BUILDING	
COMMUNITY ACTIVITY CENTER BUILDING	
EVENT CENTER BUILDING	

REYNOLDSBURG ZONING CODE

SECTION 1103.23

INNOVATION ZONE (I)

I. Purpose and Intent

A. Innovation (I) Zone incorporates a mix of industrial and office uses that will facilitate the creation of economic centers that will serve Reynoldsburg and surrounding communities. The existing development pattern in the I Zone is traditional, auto-oriented retail and commercial development. The desired development pattern includes the construction of signature industrial/flex buildings to facilitate access to I-70 and I-270. New construction should be well-designed and site plans should incorporate attractive landscaping, streetscape elements and signage. Pedestrian crossing should be incorporated throughout the zone.

II. Uses

A. The following uses are either permitted or conditional uses as indicated in the following chart:

DISTRICT USES	
PERMITTED USES:	• Adult Oriented Businesses (Subject to Section 795.02 of Codified Ordinances). • Air Transportation Services • Antique Shop (See definition) • Auction Facility(See definition) • Beverage - Brewing and Distilling (See definition) • Beverage - Distribution • Beverage - Non-Alcoholic Production • Boarding/Kennel • Community Facility - Activity Center • Community Facility - Outdoor Recreation • Community Facility - Park • Community Facility - Public Health Safety • Community Facility - Trail • Equipment Repair - Heavy • Equipment Repair - Light • Event Center - Private Events and Conferences • Event Center - Public Meetings and Conventions • Food Service - Commissary/Bakery • Food Service - Processing • Food Service - Production • Forestry • Garden Center - Indoor and Outdoor • Health and Wellness - Fitness Facility/Gym • Indoor Enterprise • Library • Manufacturing - Artisan • Manufacturing - Heavy • Medical - Outpatient and Urgent Care • Medical - Psychiatric Facility - Standalone • Office - Corporate • Office - Data Processing/Call Center • Outdoor Enterprise

DISTRICTS AND ZONES

DISTRICT USES (CONT.)	
PERMITTED USES:	• Plant Cultivation • Printing and Publishing • Private Club • Religious Assembly • Research Facility/Laboratory • School - Trade • Shelter • Shooting Range - Indoor Only • Storage - Contractor • Storage - Commercial Gases • Storage - Self-Store (See 1105.13 (F)) • Studio - Art • Studio - Gymnastics/martial arts • Tattoo/Piercing Establishment • Vehicle Care Services - Washes • Vehicular Care Services - Major • Vehicular Care Services - Minor • Vehicular Repair - Heavy • Vehicular Repair - Light • Vehicular Sales - Automobiles • Vehicular Sales - Motorcycles • Vehicular Sales - Boats • Vehicular Sales - Recreational Vehicles • Veterinary • Warehouse - Large Format • Warehouse - Small Format
CONDITIONAL USES:	• Community Facility - Detention and Corrections • Community Facility - Government Administration and Courts • Junk storage and sales • Mineral Extraction/Processing • Outdoor Processing - Agriculture • Outdoor Processing - Composting • Outdoor Processing - Concrete and Asphalt • Power Generation Facility • Power Substation Facility • Storage - Vehicular and Boat

REYNOLDSBURG ZONING CODE

III. Development Standards

The Innovation Zone includes office, industrial, and warehouse typologies with on-street and off-street parking.

LOT DIMENSIONS	LOT SIZE (MIN. SQ. FT.)	NA
	LOT SIZE (MAX. SQ. FT.)	NA
	LOT WIDTH (MIN. FT.)	200
	LOT WIDTH (MAX. FT.)	NA
	LOT DEPTH (MIN. FT.)	150
	LOT FRONTAGE (MIN. FT.)	80
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	NA
	DENSITY (MAX. UNITS PER ACRE)	NA
SETBACKS	FRONT YARD SETBACK (MIN. FT.)	10
	FRONT YARD SETBACK (MAX. FT.)	20
	SIDE YARD SETBACK (MIN. FT.) (EACH SIDE)	20
	SIDE YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. AGGREGATE. FT.)	40
	SIDE YARD SETBACK (MAX. AGGREGATE FT.)	NA
	REAR YARD SETBACK (MIN. FT.)	40
	REAR YARD SETBACK (MIN. FT.)	NA
HEIGHT	BUILDING HEIGHT (MIN. FT.)	35
	BUILDING HEIGHT (MAX. FT.)	75
LOT COVERAGE/ OPEN SPACE	LOT COVERAGE (MIN.)	NA
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC.	70%
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	NA
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	NA
	OPEN SPACE (MIN.)	NA
	OPEN SPACE (MAX.)	NA

DISTRICTS AND ZONES

ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	Side or Rear Yards
	ADU HEIGHT (MAX. FT.)	NA
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	35
PARKING LOCATION	LOCATION	Front or side yards, well-screened
SIGN REGULATIONS	PERMITTED SIGN TYPES	Any two: Wall; Monument, Awning
DESIGN	DESIGN STANDARDS	Natural materials on front facade
	SITE PLAN STANDARDS	NA
LANDSCAPE REVIEW	LANDSCAPE AND NATURAL BUFFERS	NA

REYNOLDSBURG ZONING CODE

IV. Building Typologies

Buildings in the Innovation Zone (I) shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	INNOVATION ZONES (I)
DETACHED SINGLE-FAMILY BUILDING	
ATTACHED SINGLE-FAMILY BUILDING	
DUPLEX BUILDING	
MULTI-UNIT BUILDING	
MULTI-UNIT COMPLEX BUILDING	
SMALL FLEX RETAIL BUILDING	
MEDIUM FLEX RETAIL BUILDING	
LARGE FLEX RETAIL BUILDING	
INSTITUTIONAL FLEX BUILDING	
BED AND BREAKFAST BUILDING	
SCHOOL AND INSTITUTIONAL BUILDING	
COMMUNITY CENTER BUILDING	X
OFFICE BUILDING	
OFFICE-CORPORATE BUILDING	X
RETAIL LARGE FORMAT BUILDING	
INDUSTRIAL BUILDING	X
WAREHOUSE BUILDING	X
PRIMARY SCHOOL BUILDING	
COMMUNITY ACTIVITY CENTER BUILDING	
EVENT CENTER BUILDING	

DISTRICTS AND ZONES

SECTION 1103.25

OPEN SPACE/SCHOOLS ZONE (OS)

I. Purpose and Intent

A. The purpose of the Open Space/Schools (OS) Zone is to promote the health and well-being of the city's residents. Desired forms of development and open space preservation in these zones includes golf courses, ball fields, playgrounds, natural passive areas, and neighborhood pocket parks. Trails originating in these zones should serve as gateways to the city's key destinations, including Olde Reynoldsburg and other entertainment and dining epicenters. Institutional uses such as schools are also encouraged in these zones and will help to promote the growth and development of the city's school age population by providing access to adjacent open space opportunities.

II. Uses

A. The following uses are either permitted or conditional uses as indicated in the following chart:

DISTRICT USES	
PERMITTED USES:	• Camping • Community Facility - Activity Center • Community Facility - Government Administration and Courts • Community Facility - Outdoor Recreation • Community Facility - Park • Community Facility - Public Health Safety • Community Facility - Trail • Cultural • Event Center - Public Meetings and Conventions • Golf Course • Health and Wellness - Fitness Facility/Gym • Library • Museum • Plant Cultivation • Religious Assembly • School - College/University • School - Primary • School - Secondary • School - Trade • Visual Arts Center
CONDITIONAL USES:	• Forestry • Garden Center - Indoor and Outdoor

REYNOLDSBURG ZONING CODE

III. Development Standards

The Open Space/Schools Zone includes primary schools and community activity center typologies with off-street parking.

LOT DIMENSIONS	LOT SIZE (MIN. SQ. FT.)	NA
	LOT SIZE (MAX. SQ. FT.)	NA
	LOT WIDTH (MIN. FT.)	NA
	LOT WIDTH (MAX. FT.)	NA
	LOT DEPTH (MIN. FT.)	NA
	LOT FRONTAGE (MIN. FT.)	NA
DENSITY (MULTI-UNIT RESIDENTIAL)	DENSITY (MIN. UNITS PER ACRE)	NA
	DENSITY (MAX. UNITS PER ACRE)	NA
SETBACKS	FRONT YARD SETBACK (MIN. FT.)	NA
	FRONT YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. FT.)	NA
	SIDE YARD SETBACK (MAX. FT.)	NA
	SIDE YARD SETBACK (MIN. AGGREGATE. FT.)	20 feet from any residential structure
	SIDE YARD SETBACK (MAX. AGGREGATE FT.)	NA
	REAR YARD SETBACK (MIN. FT.)	30 feet from any residential structure
	REAR YARD SETBACK (MIN. FT.)	NA
HEIGHT	BUILDING HEIGHT (MIN. FT.)	NA
	BUILDING HEIGHT (MAX. FT.)	NA
LOT COVERAGE/ OPEN SPACE	LOT COVERAGE (MIN.)	NA
	LOT COVERAGE (MAX.) - INCLUDING IMPERVIOUS SFC	NA
	CREDIT FOR PERVIOUS OR OTHER COMMON GREEN SPACE UP TO 10% (MAX.)	NA
	LOT COVERAGE (MAX.) - NOT INCLUDING ALL IMPERVIOUS SURFACES	NA
	OPEN SPACE (MIN.)	NA
	OPEN SPACE (MAX.)	NA

DISTRICTS AND ZONES

ACCESSORY STRUCTURE DIMENSIONS	ACCESSORY BUILDING LOCATION	NA
	ADU HEIGHT (MAX. FT.)	NP
	ACCESSORY BUILDING HEIGHT (MAX. FT.)	NP
PARKING LOCATION	LOCATION	Any yard, well-screened
SIGN REGULATIONS	PERMITTED SIGN TYPES	Any two: Wall; Monument; Awning
DESIGN	DESIGN STANDARDS	Single-family building types; Natural materials or Hardie Plank on front and side facades
	SITE PLAN STANDARDS	NA
LANDSCAPE REVIEW	LANDSCAPE AND NATURAL BUFFERS	NA

REYNOLDSBURG ZONING CODE

IV. Building Typologies

Buildings in the Open Space/Schools (OS)Zone shall be developed in accordance with the following typologies.

BUILDING TYPOLOGIES	INNOVATION ZONES (I)
DETACHED SINGLE-FAMILY BUILDING	
ATTACHED SINGLE-FAMILY BUILDING	
DUPLEX BUILDING	
MULTI-UNIT BUILDING	
MULTI-UNIT COMPLEX BUILDING	
SMALL FLEX RETAIL BUILDING	
MEDIUM FLEX RETAIL BUILDING	
LARGE FLEX RETAIL BUILDING	
INSTITUTIONAL FLEX BUILDING	
BED AND BREAKFAST BUILDING	
SCHOOL AND INSTITUTIONAL BUILDING	X
COMMUNITY CENTER BUILDING	
OFFICE BUILDING	
OFFICE-CORPORATE BUILDING	
RETAIL LARGE FORMAT BUILDING	
INDUSTRIAL BUILDING	
WAREHOUSE BUILDING	
PRIMARY SCHOOL BUILDING	X
COMMUNITY ACTIVITY CENTER BUILDING	X
EVENT CENTER BUILDING	X

DISTRICTS AND ZONES

SECTION 1103.27 BUILDING TYPOLOGIES

The below-listed building typologies are the building typologies contemplated for new development in the districts and zones described below. New buildings and alterations to existing buildings shall be reviewed in accordance with Chapter 1103.07 hereof.

BUILDING TYPOLOGIES	OLDE REYNOLDSBURG COMMERCIAL DISTRICT	OLDE REYNOLDSBURG NEIGHBORHOOD DISTRICT	BRICE AND MAIN DISTRICT (BMD)	EAST MAIN STREET DISTRICT (EMD)
DETACHED SINGLE-FAMILY BUILDING	X	X		
ATTACHED SINGLE-FAMILY BUILDING		X	X	
DUPLEX BUILDING		X		
MULTI-UNIT BUILDING		X		X
MULTI-UNIT COMPLEX			X	X
SMALL FLEX RETAIL BUILDING	X	X	X	X
MEDIUM FLEX RETAIL BUILDING	X		X	X
LARGE FLEX RETAIL BUILDING	X		X	
INSTITUTIONAL FLEX BUILDING		X		X
BED AND BREAKFAST BUILDING	X			
SCHOOL AND INSTITUTIONAL BUILDING	X			
COMMUNITY CENTER BUILDING	X	X		
OFFICE BUILDING			X	X
OFFICE-CORPORATE BUILDING				
RETAIL LARGE FORMAT BUILDING				
INDUSTRIAL BUILDING				
WAREHOUSE BUILDING				
PRIMARY SCHOOL BUILDING				
COMMUNITY ACTIVITY CENTER BUILDING	X			
EVENT CENTER BUILDING				

REYNOLDSBURG ZONING CODE

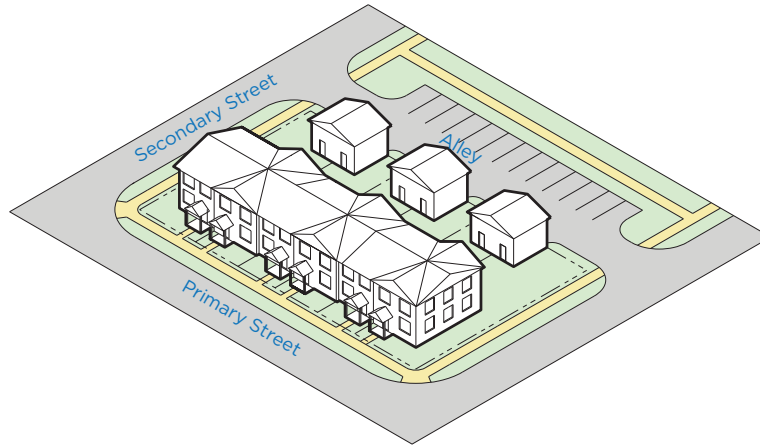
SUBURBAN RESIDENTIAL ZONE (SR)	RESIDENTIAL MEDIUM ZONE (RM)	COMMUNITY COMMERCIAL ZONE (CC)	INNOVATION ZONE (I)	OPEN SPACE/ SCHOOLS ZONE (OS)
X	X	X		
X	X	X		
	X			
		X		
		X		
	X			X
	X		X	
			X	
		X		
			X	
			X	
				X
				X
				X

DISTRICTS AND ZONES

A. ATTACHED SINGLE-FAMILY BUILDING

The below illustrations of each development typology are for illustrative purposes only and are intended to supplement the regulations applicable to each zone and district.

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

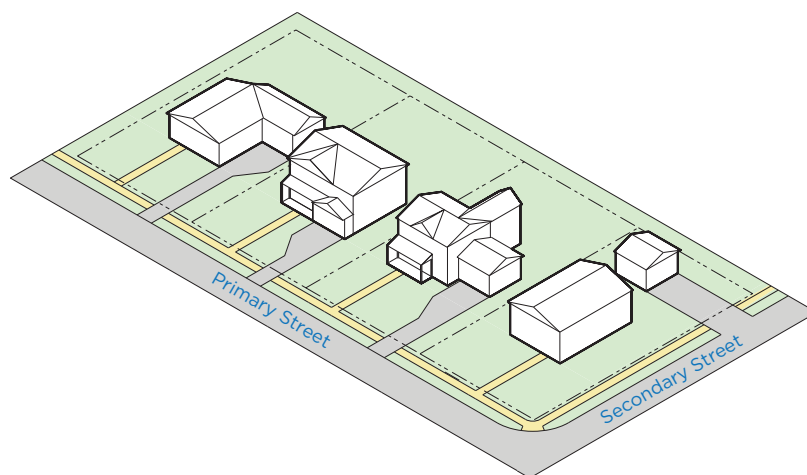
A structure with common walls on either side and no units below or above. Garage access is typically from a rear alley or shared parking area. A small side or rear yard is provided for each unit as private open space.



Image: Attached Single-Family Building

B. DETACHED SINGLE-FAMILY BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A small detached structure with small side and street setbacks. Garage access is typically from the street, but garages are clearly subordinate to the principal structure.

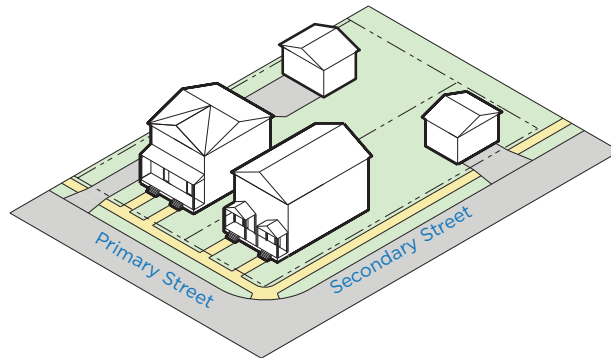


Image: Detached Single-Family Building

DISTRICTS AND ZONES

C. DUPLEX BUILDING

1.. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A detached structure with two units that is massed as a single structure. Setbacks can range from small to large and units are typically side-by-side, but may be stacked.

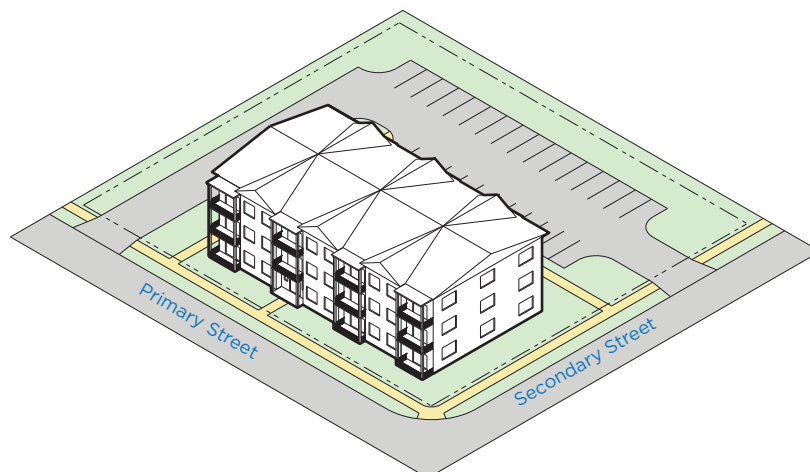


Image: Duplex Building



D. MULTI-UNIT BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building with multiple residential units that front on an interior corridor and have their main access from the primary street. Units can be next to each other (side-by-side units), or stacked on top of each other (top and bottom units).

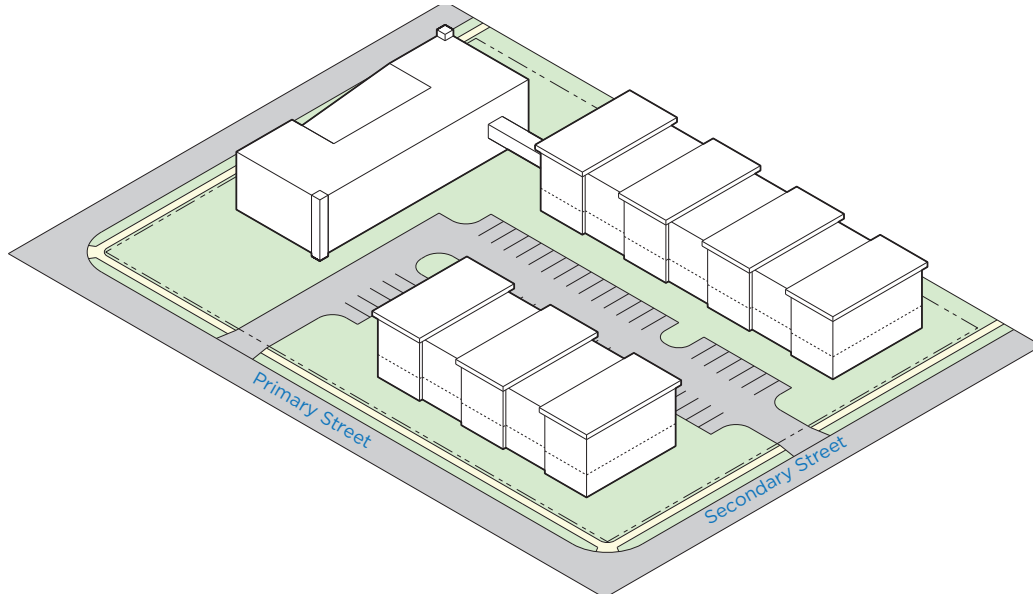


Image: Multi-Unit Building

DISTRICTS AND ZONES

E. MULTI-UNIT COMPLEX

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A collection of multi-unit buildings on adjoining pieces of land, generally owned by one entity. The buildings often share common grounds and amenities, such as pools, parking areas, and a community clubhouse, used as leasing offices for the community.

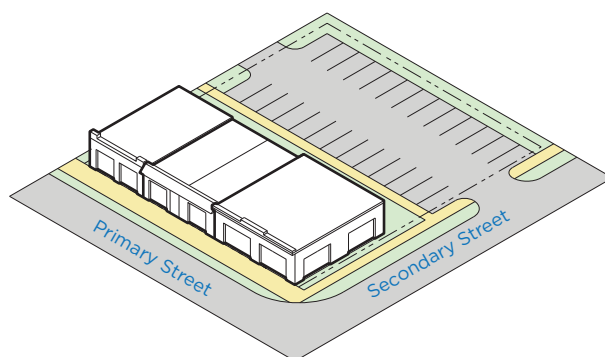


Image: Multi-Unit Complex Building



F. SMALL FLEX RETAIL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

Consists of attached or detached structures ranging from one to three stories. Structures can include single or mixed uses. Parking is located in the rear or side of the building and typically accessed from a rear alley when possible.

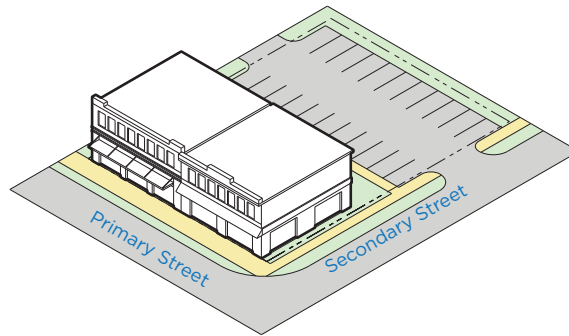


Image: Small Flex Retail Building

DISTRICTS AND ZONES

G. MEDIUM FLEX RETAIL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

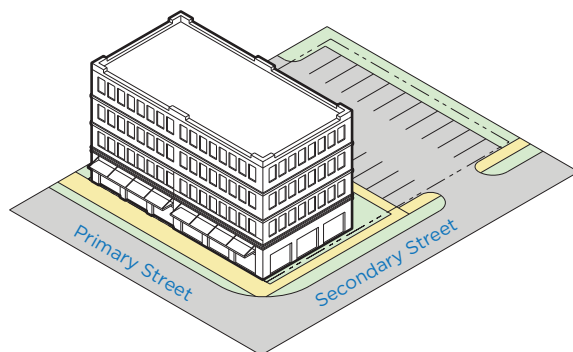
Consists of attached or detached structures ranging from one to three stories. Structures can include single or mixed uses. Parking is located in the rear or side of the building and typically accessed from a rear alley when possible.



Image: Medium Flex Retail Building

H. LARGE FLEX RETAIL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

Consists of attached or detached structures that can include single or mixed-uses. Parking is located in the rear of the building and, where possible, accessed from a rear alley.

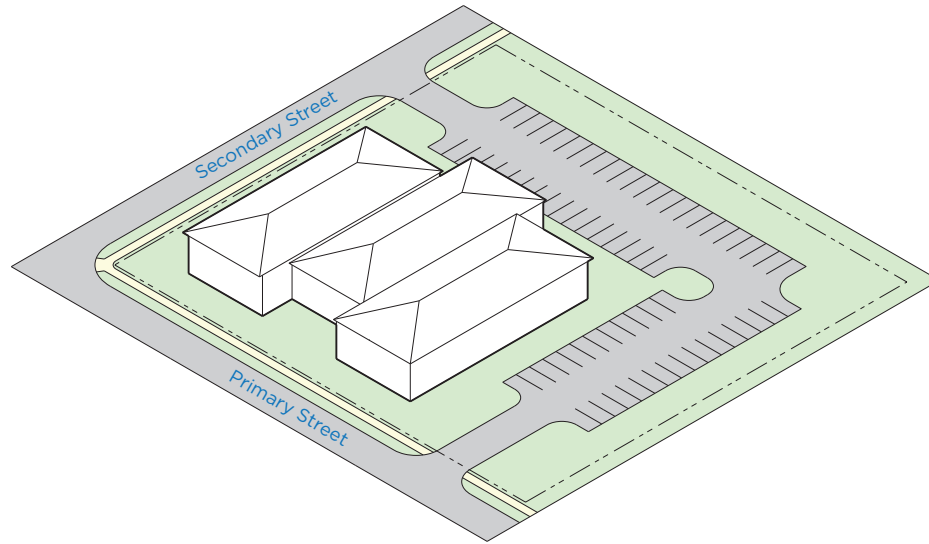


Image: Large Flex Retail Building

DISTRICTS AND ZONES

I. INSTITUTIONAL FLEX BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building that can house uses of an institutional nature (i.e. government building, library, post office, etc.) with parking on the same lot and the main access from the primary street.



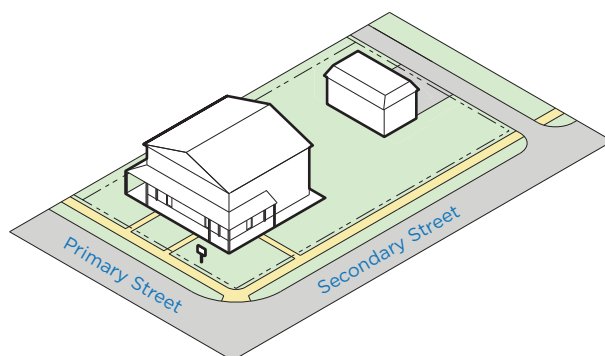
Image: Institutional Flex Building



REYNOLDSBURG ZONING CODE

J. BED AND BREAKFAST BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A residential structure providing limited overnight lodging and meals for guests.



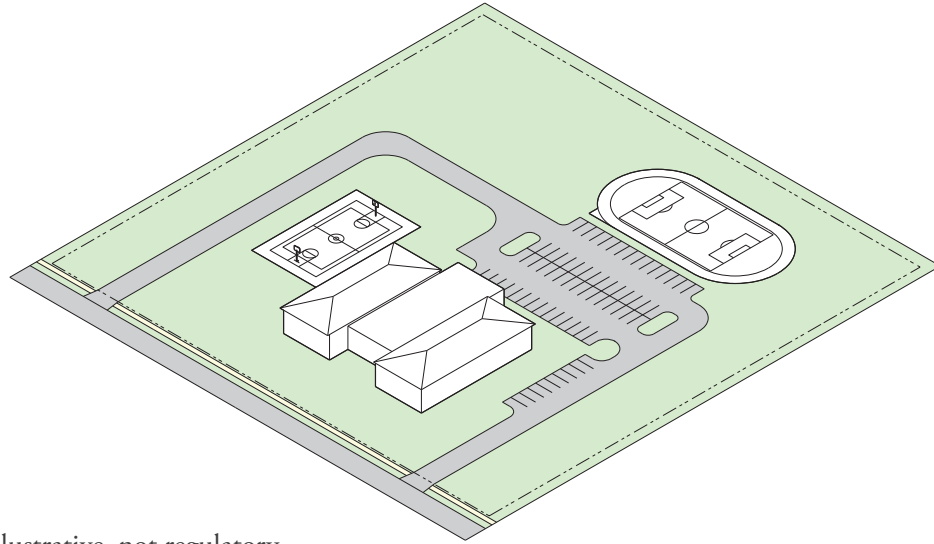
Image: Bed and Breakfast Building



DISTRICTS AND ZONES

K. SCHOOL AND INSTITUTIONAL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

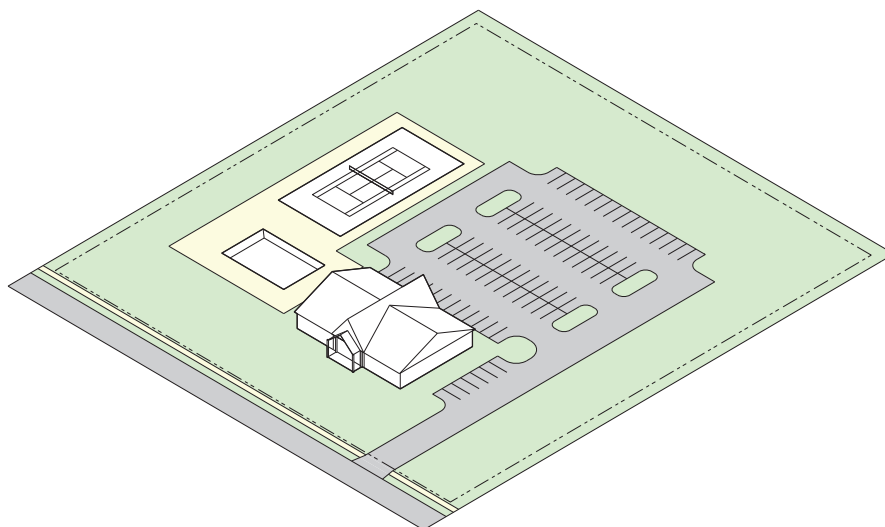
An institution or place for instruction or education, such as kindergarten; elementary, middle, or junior high school, and high school.



Image: School and Institutional Building

L. COMMUNITY CENTER BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

Usually a public building where members of a community tend to gather for group activities, social support, public information, and other purposes. It can be open for the whole community or specialized groups (e.g. senior center) and can include both indoor and outdoor recreational facilities.

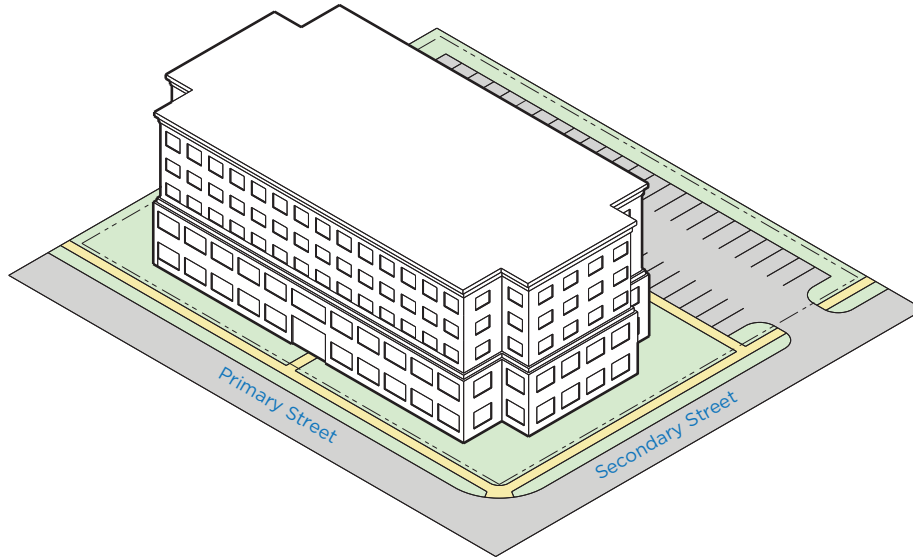


Image: Community Center Building

DISTRICTS AND ZONES

M. OFFICE BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building used primarily for conducting the affairs of multiple business, professional, service, industry, government, or like activity, which may include ancillary services for office workers with parking typically found on the same lot and the main access form the primary street.

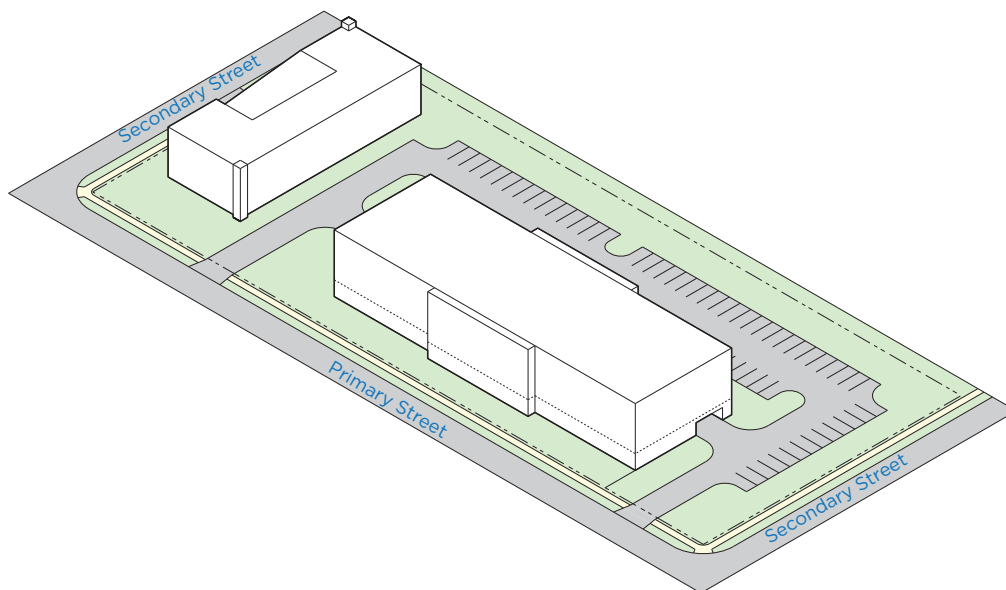


Image: Office Building



N. OFFICE-CORPORATE BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building used primarily for conducting the affairs of a single business, professional, service, industry, government, or like activity, which may include ancillary services for office workers with parking typically found on the same lot and the main access form the primary street.



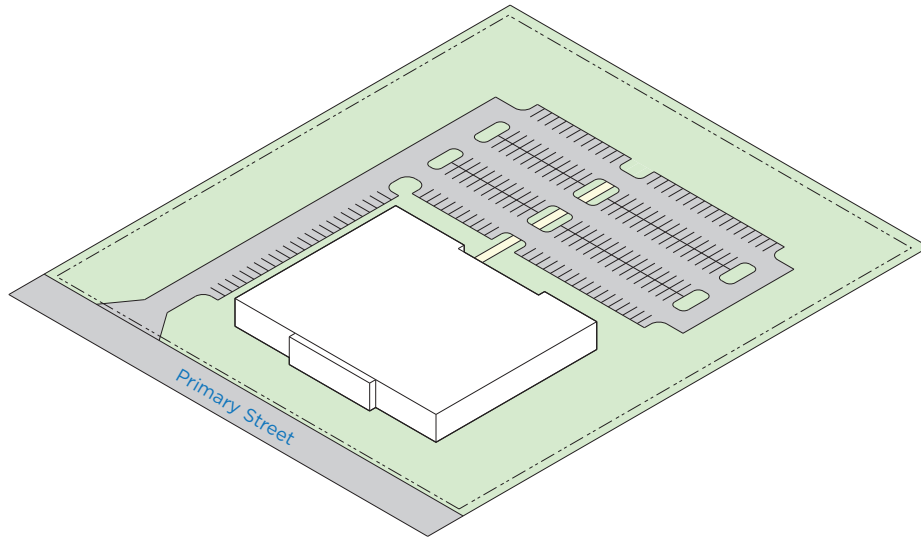
Image: Office-Corporate Building



DISTRICTS AND ZONES

O. RETAIL LARGE FORMAT BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A single-use, typically large single-story commercial building primarily accessed by automobile with parking on the same lot with a combination of parking in the front, side, or rear yards.



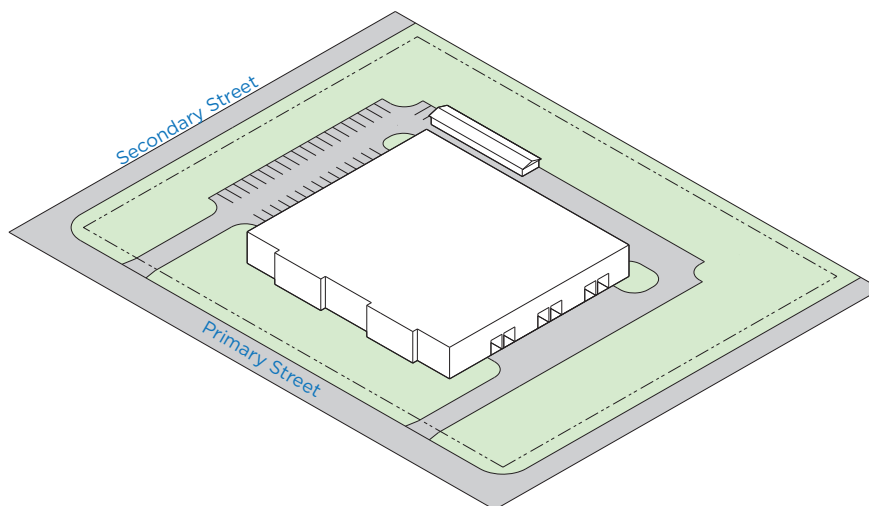
Image: Retail Large Format Building



REYNOLDSBURG ZONING CODE

P. INDUSTRIAL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building that houses manufacturing activity that uses moderate amounts of partially processed materials to produce items of relatively high value per unit weight. Facilities for loading and unloading are typically located in the side or rear yard with employee and visitor parking in the rear yard.



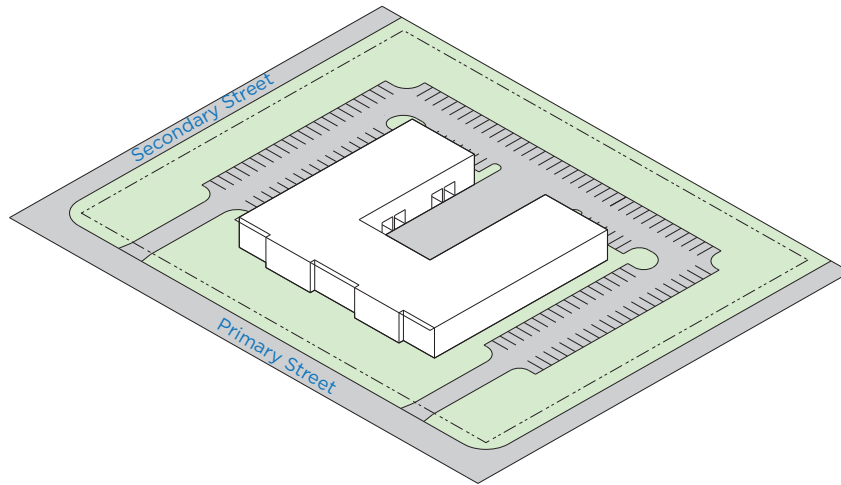
Image: Industrial Building



DISTRICTS AND ZONES

Q. WAREHOUSE BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building for storing goods with facilities for loading and unloading that are typically located in the side or rear yard with employee and visitor parking in the rear yard.



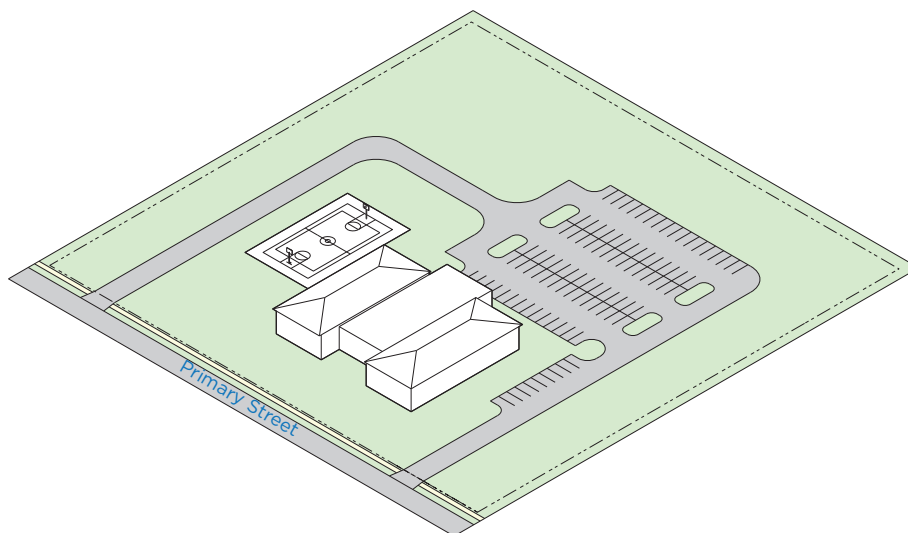
Image: Warehouse Building



REYNOLDSBURG ZONING CODE

R. PRIMARY SCHOOL BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building designed to provide learning spaces and learning environments for the teaching of students from about four to eleven years old under the direction of teachers. The building has limited parking for staff and includes both outdoor and indoor recreational activity.



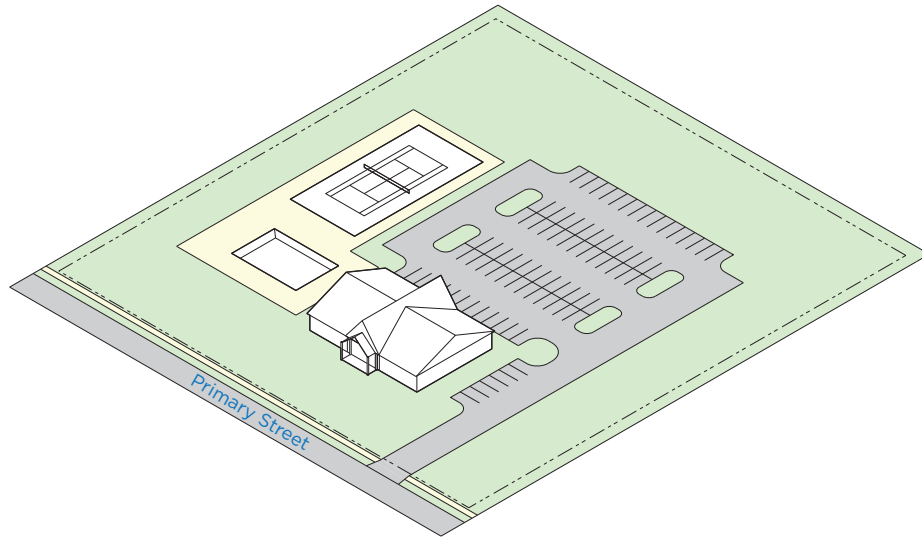
Image: Primary School Building



DISTRICTS AND ZONES

S. COMMUNITY ACTIVITY CENTER BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

Usually a public building housing space for indoor recreational activity as well as exterior space for sports and recreation.

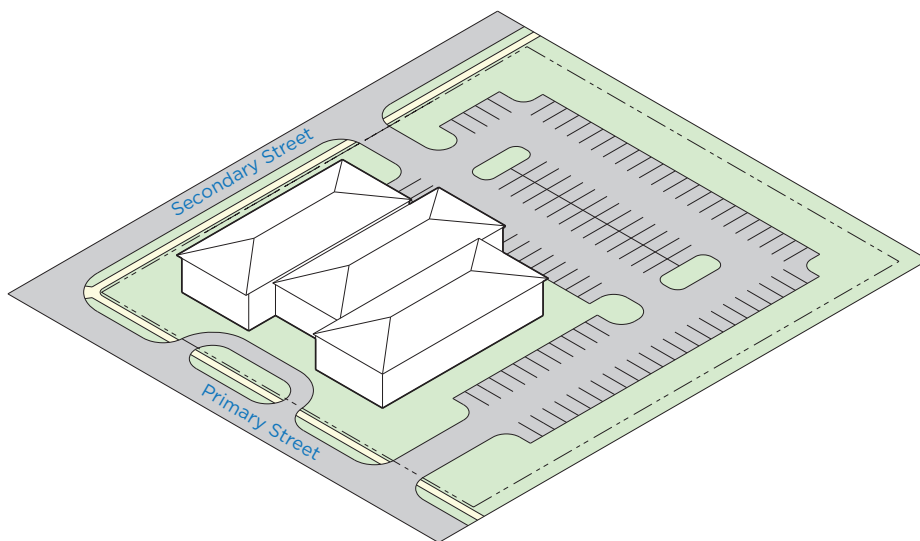


Image: Community Activity Center Building



T. EVENT CENTER BUILDING

1. Typical Lot Configuration



Note: image is illustrative, not regulatory.

2. Description

A building designed to house special events, including weddings, private parties, and receptions.



Image: Event Center Building



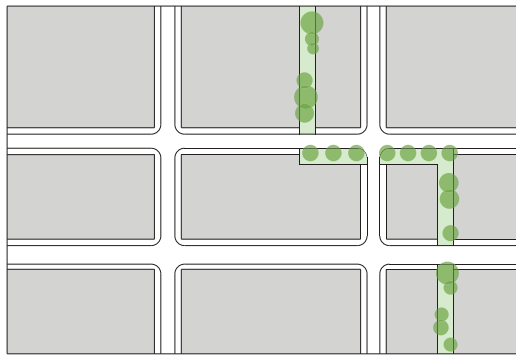
DISTRICTS AND ZONES

SECTION 1103.29 OPEN SPACE TYPOLOGIES

The following Open Space Typologies cover land that is intended to be undeveloped within the Olde Reynoldsburg District (ORD Commercial and ORD Neighborhood), consistent with the goals of the Comprehensive Plan.

A. GREENWAY AND TRAIL

1. Typical Lot Configuration

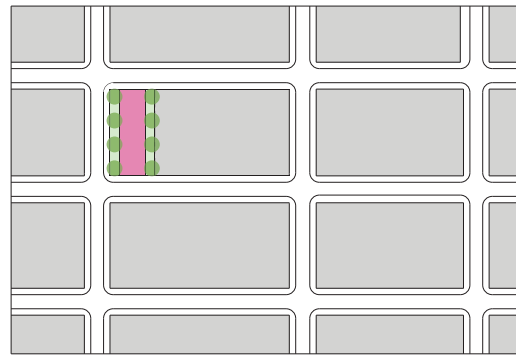


2. Description

Greenways are primarily linear open spaces that connect other types of open spaces as part of a larger open space system. They typically include a path or trail as a primary feature. The greenway and trail open space is most effective when connecting to another open space type.

B. PLAZA

1. Typical Lot Configuration



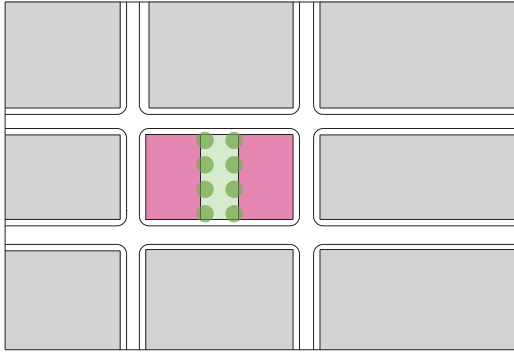
2. Description

Plazas are spaces available for civic purposes and commercial activities intended to add to the vibrancy of streets and neighborhoods. Building frontages typically define the edges of these spaces. The landscape consists of primarily hardscape. If trees are included, they are formally arranged and of appropriate scale to the space.

REYNOLDSBURG ZONING CODE

C. SQUARE

1. Typical Lot Configuration

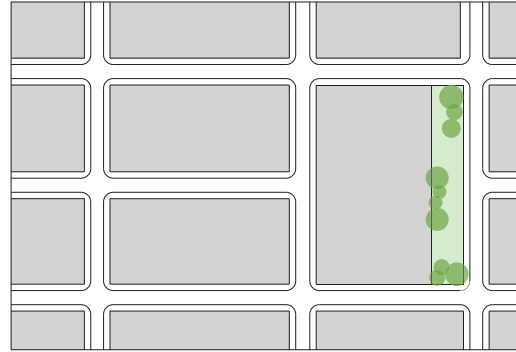


2. Description

Squares are medium scale formal open spaces designed to serve as gathering spaces in prominent commercial, civic and mixed-use settings. Squares are typically rectilinear and framed on all sides by streets. They are typically designed with a combination of both hardscape and landscape areas and contain amenities including, but not limited to benches and seating areas, planting areas, walking paths, gazebos or pavilions, fountains, and public art.

D. GREEN

1. Typical Lot Configuration



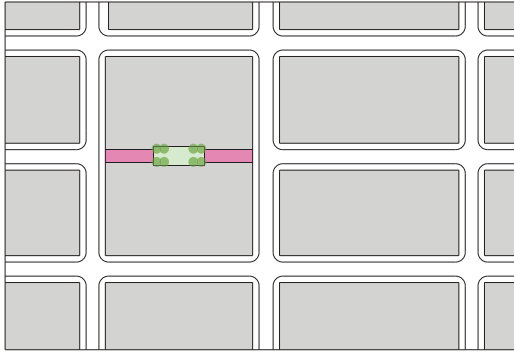
2. Description

Greens are medium-scale, informal open spaces designed to provide for active or passive recreation in neighborhood settings, including some landscape areas and is generally for those who live within walking distance.

DISTRICTS AND ZONES

E. PASSAGE

1. Typical Lot Configuration



2. Description

A passage is an informal or formal gathering space that serves equally as a pedestrian connector between other gathering places or between streetscapes. Passages are near the middle of a block, providing easy walking access through the block. A passage provides additional frontage opportunities for the shops and/or houses along its edges.

F. PARK

1. Typical Lot Configuration



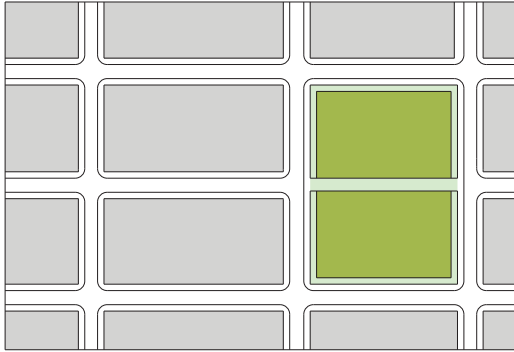
2. Description

Parks are larger-scale, typically informal open spaces designed to provide a variety of active and passive recreational opportunities to the general public. Parks may include natural areas. These open spaces may have a variety of forms, with edges defined by streets, neighborhoods, or natural features. Landscaping may be required as deemed appropriate by the Review Authority.

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G. SPORT FIELD

1. Typical Lot Configuration

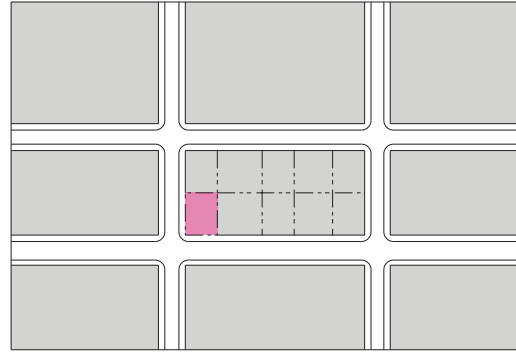


2. Description

A Sports Field typology is a space or series of open spaces designed for sports activities. Sports fields often accommodate several individual sports games at the same time and may feature a concession area and seating for spectators. Due to the larger amounts of people attracted to this type, sports fields are located to maintain compatibility with adjacent neighborhoods. Landscaping may be required as deemed appropriate by the Review Authority.

H. POCKET PLAZA

1. Typical Lot Configuration



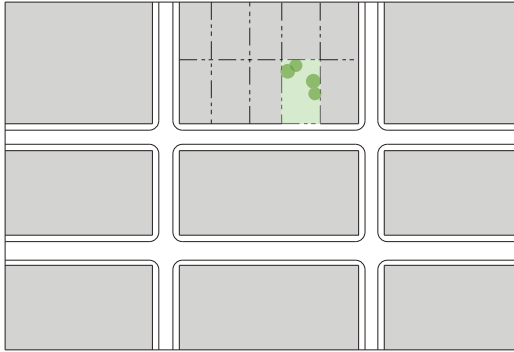
2. Description

Pocket plazas are small-scale, primarily hardscaped open spaces designed to provide opportunities for impromptu gathering and resting areas for passersby and for those who live or work in adjacent buildings or nearby destinations. Pocket plazas are typically designed as an extension from the public sidewalk, but clearly delineated as a separate space using features including, but not limited to landscaping and/or seating walls. Pocket Plazas are typically located along highly trafficked streets and in commercial areas with frequent pedestrian activity.

DISTRICTS AND ZONES

I. POCKET PARK

1. Typical Lot Configuration

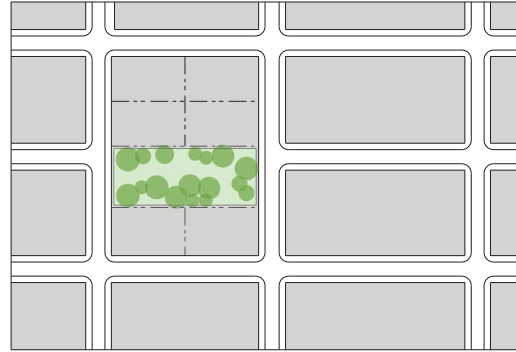


2. Description

Pocket parks are small-scale, primarily landscaped open spaces designed to provide opportunities for neighborhood gathering and typically passive recreation, generally for those who live within walking distance. Pocket parks are typically located in residential neighborhood settings. Landscaping may be required as deemed appropriate by the Review Authority.

J. NATURE

1. Typical Lot Configuration



2. Description

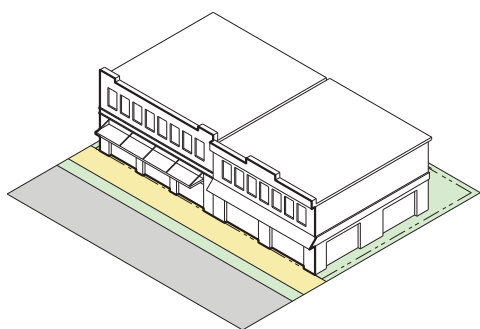
Areas that are to remain undeveloped and that generate their physical character through their natural topography, trees, and plants. This open space type is preserved from any development.

SECTION 1103.31 FRONTAGE TYPOLOGIES

The following Frontage Typologies cover the area between the building façade and the front lot line or right-of-way and intended to ensure projects that establish or reinforce the appropriate frontage character within Olde Reynoldsburg District (ORD Commercial and ORD Neighborhood), consistent with the goals of the Comprehensive Plan.

A. SHOPFRONT

1. Typical Lot Configuration

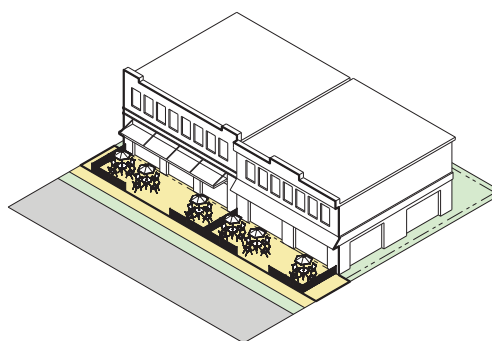


2. Description

The shopfront is a traditional ground floor frontage treatment designed for active commercial uses (typically retail and dining) and a high degree of pedestrian activity between the public sidewalk and commercial spaces. A shopfront treatment includes one or more commercial tenant storefronts consisting of large windows and a direct tenant entrance from the sidewalk, typically at sidewalk grade. Storefront characteristics typically include prominent entrances, primarily composed of glass, and tenant signage. If not located in a zero lot line condition (immediately behind the sidewalk), the intervening front setback may be paved as an extension of the sidewalk streetscape to the building façade. All or portions of the setback may be designated for use as outdoor seating or dining/bar space. The setback may also include landscaping, either at grade with the sidewalk along the building foundation, or in raised beds or planters.

B. PATIO

1. Typical Lot Configuration



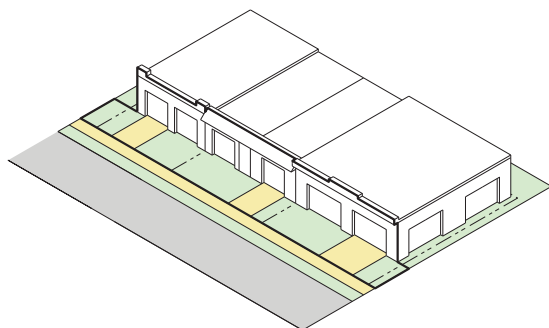
2. Description

The patio frontage is used primarily to provide outdoor seating associated with ground floor dining uses within a building. The patio is a hardscaped area that may be located to the front or side of a building between the building and sidewalk.

DISTRICTS AND ZONES

C. YARD

1. Typical Lot Configuration

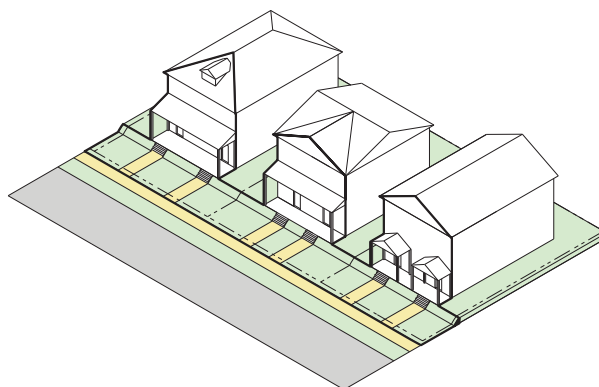


2. Description

The yard is a typical landscape setback which may consist of open lawn, landscape beds, or some combination of the two. It may contain hardscape elements as a secondary feature and may be edged by a low fence or masonry wall. Yards are typically at the same or similar grade as the adjacent sidewalk and include a front walk connecting the public sidewalk to the main entrance of a building (see Raised Yard as a variation). This is the common frontage treatment for houses and other neighborhood-scale residential buildings, and is typically combined with other a porch or stoop building frontage. A yard may also be used for flex building types designed for any combination of uses.

D. RAISED YARD

1. Typical Lot Configuration



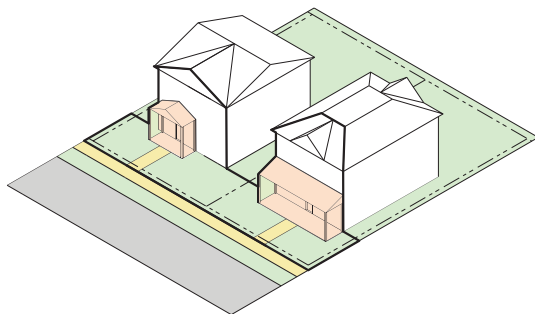
2. Description

The Raised Yard Frontage Type is a variation of the front yard. It generally represents an historic residential lot character in which the front yard is elevated above the sidewalk, often in a sloped condition and sometimes with a masonry retaining wall (often composed of dry-laid limestone) at the sidewalk edge, or some combination of the two. The raised yard is often a continuous frontage condition for multiple adjacent lots. Front walks connecting the public sidewalk to the main building entrance are typically terraced with a set of steps at or near the public sidewalk and a second set of steps at the building façade, often at a front porch or stoop (see Porch and Stoop Frontage Types). The raised yard differs from the Terrace Frontage type in that buildings are typically set back farther from the street and the yard primarily consists of turf lawn or landscaping.

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E. PORCH

1. Typical Lot Configuration

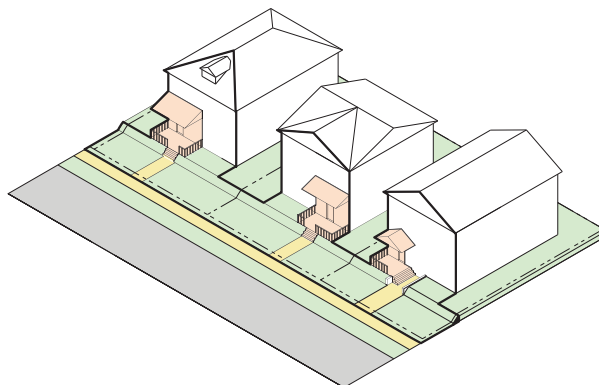


2. Description

Common frontage type for residential building types. Porches should be an extension of the internal living space.

F. STOOP

1. Typical Lot Configuration



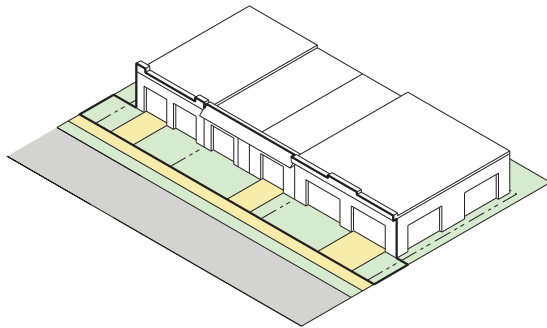
2. Description

Entry landing for buildings that have elevated first floors to secure privacy for first floor windows. Stoops may have perimeter railings and walls. Stoops can be covered or uncovered and can be located anywhere along the building face.

DISTRICTS AND ZONES

G. TERRACE

1. Typical Lot Configuration

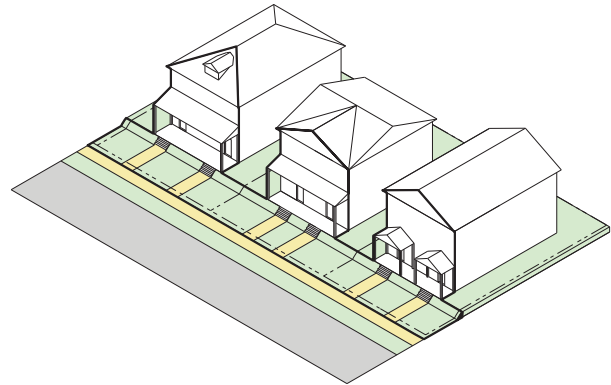


2. Description

In the Terrace Frontage Type, the main facade is at or near the property line with an elevated terrace providing public circulation along the facade. This Type can be used to provide at-grade access while accommodating a grade change and is frequently used together with a shopfront. Frequent steps up to the terrace are necessary to avoid dead walls and maximize access. A terrace treatment differs from the Raised Yard Frontage type in that the building is typically located closer to the sidewalk and the terraced setback is architecturally integrated with the building façade, consisting of more hardscape materials. Raised planters may be incorporated as part of a terrace frontage.

H. FORECOURT

1. Typical Lot Configuration



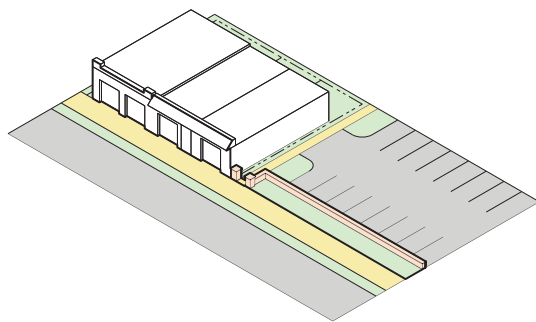
2. Description

The forecourt frontage treatment allows for a portion of a building façade to be set farther back from the street, creating a courtyard condition with street frontage. A forecourt condition may also be created through the composition of three separate buildings, oriented with the central building setback farther from the others. A forecourt may include open access to the public sidewalk with one or more entrances into the building, or may be fenced and elevated as a semi-private space, partially visible from the public realm. The forecourt area typically includes a combination of landscape and hardscape treatments, and may include outdoor amenities and seating areas associated with the building(s).

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I. STREETWALL

1. Typical Lot Configuration



2. Description

The streetwall frontage is used to create a continuous and defined edge along parking lots where located in close proximity to a street and sidewalk. Streetwalls are typically low (at or below waist height of a passing pedestrian) and may be composed entirely of masonry, a combination of decorative metal fencing with masonry columns, raised planters, a landscape hedge treatment, or some combination of these. Masonry street walls are typically designed to coordinate with the principal building architecture and often are physically connected to the building façade. Street walls may be interrupted with a pedestrian walk connection to the public sidewalk. For new projects or redevelopment, street walls are intended for use along any portion of lot frontage in which side or rear parking is located adjacent to or near the public sidewalk, but are secondary to other frontage types associated with the principal building and should not dominate the entire lot frontage. Streetwalls are also an effective design approach to improve existing auto-oriented sites for which all or substantial portions of a primary frontage consist of parking.

1105

COMMON REGULATIONS

Common Regulations

SECTION 1105.01 OFF-STREET PARKING AND LOADING

- A. Applicability.** Except as otherwise provided herein, these regulations shall apply under the following circumstances:
- i. The construction of a new building or structure;
 - ii. The substantial expansion of an existing building or structure;
 - iii. A change in the existing use to be conducted upon land or in a building or structure; and
 - iv. Whenever a building or use is changed in floor area, number of employees, number of dwelling units, seating capacity, or in a manner which otherwise creates a need for an increase in the number of parking or loading spaces, such spaces shall be provided for the entire increased use in conformance with the requirements of this article.
- B. Parking Requirements in Olde Reynoldsburg Commercial District (ORD-C), Brice and Main District (BMD) and East Main District (EMD).** Notwithstanding anything to the contrary contained herein, the parking requirements for any use conducted in the ORD-C, BMD, or EMD shall be determined based upon the applicable regulations set forth under Chapter 1105 hereof.
- C. Supplemental Parking Regulations in Residential Districts.** The provision of parking space, either open or enclosed, for the parking or storage of vehicles in a residential zoning district for residential uses shall be subject to the following:
- i. **Commercial Vehicles.** Trucks having dual tires on one (1) or more axles, or having more than two (2) axles, designed for the transportation of cargo and including tractor-trucks, trailers, and semi-trailers, shall not be permitted on a lot or parked on a street or alley in a residential zoning district.
 - ii. **Parking of Recreational Equipment.** The parking of recreational equipment and vehicles, including but not limited to travel trailers, motor homes, pickup campers, folding tent trailers, boats or boat trailers, and other similar recreational equipment and vehicles, semi-trailers, travel trailers, or other trailers or motor homes shall not be permitted on any street within the City,

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other than for the purpose of loading or unloading such equipment or vehicle. When located on property in a residential district for the purpose of loading or unloading, travel trailers, motor homes, boats or boat trailers, and other similar recreational vehicles shall not exceed a loading or unloading time of 72 consecutive hours. Such recreational equipment shall not be stored in any residential district unless located within an enclosed structure or, if stored outside, unless all of the following requirements are satisfied:

1. Such recreational equipment and vehicles shall be stored behind the front facade and not within a required side yard or within six (6) feet of the rear property line.
2. Not more than one (1) item of recreational equipment shall be permitted to be stored outside on any property used for a residential purpose. All recreational vehicles must be registered and licensed (if applicable) to the resident of the property on which the items are parked or stored. For the purposes of this chapter, a boat stored on a boat trailer shall be deemed one (1) piece of recreational equipment.
3. All recreational equipment stored outside shall be screened from view from all contiguous dwellings and public rights-of-way by suitable screening that is otherwise in compliance with the applicable regulations for the underlying district, as determined by the Zoning Administrator.
4. Under no circumstances shall any recreational vehicle or equipment be occupied or used for living, sleeping, housekeeping, storage or business purposes.

D. Conversion of Use. No parking or loading space (including a residential garage) which is required by this Zoning Code shall be removed or converted to another use unless the parking or loading requirement is satisfied by the existence or construction of an additional parking or loading space conforming to this Zoning Code.

E. Required Parking and Loading Spaces.

- i. **Required Parking Spaces.** Except as otherwise provided herein, the number of off-street parking spaces provided for a use shall not be less than set forth in the table identified as “Table 1105.01A: Required Parking Spaces.” The number of parking and loading spaces required for a use shall be as determined by the Zoning Administrator in conformance with the provisions of this Zoning Code.
- ii. **Requirements for Unlisted Use.** For a use for which off-street parking requirements have not been specifically stated in this Zoning Code, parking and loading facilities shall be provided as determined by the Zoning Administrator to be sufficient for the parking and loading needs of the proposed use and structures, giving consideration to the following criteria:
 1. The number of off-street parking spaces required for a use listed in the table that is the most similar to the proposed use in terms of anticipated parking demand;
 2. The floor area of the proposed use;
 3. The anticipated number of employees and patrons; and
 4. Any evidence submitted regarding the parking demand for the same use on similar existing sites.

COMMON REGULATIONS

- iii. **Calculation for Certain Uses.** For uses for which required parking is based on number of dwelling units, floor area, seats, or beds, the number of required parking spaces shall be determined from drawings provided by the applicant and may be further confirmed by measurement of the actual built floor area. When calculation of required parking results in a fraction, then the fraction shall be rounded to the next higher whole number.
- iv. **Calculation for Mixed-Uses.** For properties having mixed or multiple uses, the number of required parking spaces shall be the sum of those required for the various uses computed separately, except as otherwise provided.

F. Minimum Off-Street Parking Space Requirement Reductions.

- i. **Minimum Off-Street Parking Space Reduction Standards.** The minimum number of off-street parking spaces required by Table 1105.01A may be reduced for a land use or land uses upon approval of an application demonstrating one or more of the off-street parking space reduction conditions set forth under Sections (F)(ii), F(v), F(vi), or F(vii) below; provided however, under no circumstances shall the cumulative reduction of minimum parking spaces exceed 30% of the minimum number of off-street parking spaces required for a land use.
- ii. **Shared Parking Plan.** Where a mix of land uses on one or more properties or within one or more buildings can demonstrate parking utilization in staggered peak periods, a shared parking plan may be approved by the Planning and Zoning Administrator to reduce the minimum number of required off-street parking spaces for the applicable land use(s). A shared parking plan for the reduction of off-street parking requirements may be submitted to the Planning and Zoning Administrator subject to the following requirements:
 - 1. Shared parking plans must incorporate parking facilities located within five hundred feet (500 ft.) of the subject property or subject properties; and
 - 2. To the greatest extent practicable, adjacent lots included in a shared parking plan shall be connected for vehicular passage and shall provide safe and efficient pedestrian access to all uses served by the parking facilities.
- iii. **Review of Shared Parking Plan.** A decision pertaining to an application for a shared parking plan shall be based on the following factors:
 - 1. The number of parking spaces otherwise required for the land uses that will share the parking facilities designated in the shared parking plan;
 - 2. Documentation that the peak parking utilization for the land uses occurs at different days and/or times;
 - 3. The demonstrated accessibility of the shared parking facilities; and
 - 4. Such other relevant documentation as the applicant(s) may provide to the City in conjunction with a parking reduction application.
- iv. **Effect of Approval of Shared Parking Plan.** When a shared parking plan application is approved, the modified number of required off-street parking spaces for the applicable land uses shall be the largest number of parking spaces needed for the applicable land uses during the most intensive time period of parking utilization as demonstrated by the evidence presented with the application.
- v. **Auto-Share Parking Spaces.** The required minimum number of off-street parking spaces for a

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land use may be reduced by up to four (4) off-street parking spaces for each off-street parking space that is reserved for auto-share parking; provided however the satisfaction of this parking reduction condition may not result in an off-street parking space reduction in excess of 10%. Auto-share parking spaces shall be designed in a plan to be submitted for review by the Planning and Zoning Administrator; such plan must propose how the auto-share parking spaces will be reserved for auto-share parking.

- vi. **Transit Proximity.** The required minimum number of off-street parking spaces for a land use or land uses may be reduced by up to 10% if more than 50% of the subject property is located within 1,200 feet of any public transit stop. If an existing transit stop is subsequently eliminated, any previously permitted parking reduction shall remain valid, provided that an active transit route remains within 1,200 feet of the development.
- vii. **Bike Lockers and Shower Facilities.** The required minimum number of off-street parking spaces for a non-residential development may be reduced by 5% if such development contains shower and clothing and bike locker facilities for bicycle commuting employees. The required minimum number of off-street parking spaces for a multi-family development may be reduced by 5% if such development contains interior bicycle parking for residents. In each case, the reduction shall apply only to that portion of the minimum off-street parking requirement attributable to the employees or residents that have access to the shower and locker facilities.
- viii. **Review and Revocation.** Upon the grant of a reduction in the minimum number of off-street parking spaces hereunder, the Planning and Zoning Administrator shall periodically review the land uses associated with any approval to determine compliance with such approval. If the Planning and Zoning Administrator determines upon review of any approved application that the terms of any approved plan are not being complied with, then the Planning and zoning Administrator may revoke such approval, and the applicable land use shall be required to satisfy the minimum off-street parking requirement otherwise set forth under Table 1105.01A hereof.

G. Parking and Loading Design Standards

- i. **Location.** A parking space required for a dwelling unit shall be provided on the same lot as the dwelling unit. A parking space required for a use other than a dwelling unit shall be located on the same lot as the use, except that some or all of such required spaces may be located on another lot within three hundred feet (300') of the use if authorized in the approval of the site plan. Parking or loading facilities shall not be permitted on the right-of-way of any publicly dedicated thoroughfare, except as provided by a public authority.
- ii. **Setbacks.** Off-street parking and loading facilities, with the exception of driveways leading from the public right-of-way to aisles or spaces, shall be located as follows:
 1. Required unenclosed parking spaces for Attached Single-Family, Detached Single-Family, Two-Family, and Multi-Unit Dwellings may be provided on paved areas within the front yard required for such structure. Parking shall not be permitted on unpaved areas;
 2. No part of any parking lot shall be located closer than five feet (5') to a public right-of-way;
 3. Parking may be located in the required front yard in any industrial district, but not closer than twenty feet (20') to a public right-of-way;
 4. In any commercial district, parking shall not be located in the area between the frontage and the front setback. The area between the frontage and the front setback shall be improved as a

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grass and or planting area. Ingress and/or egress through this planting area shall be restricted to a driveway or driveways not to exceed thirty feet (30') in width. Under no circumstances will service roads and or driveways parallel to the right of way be permitted. the grass and/or planting area and driveways are to be made a part of the plot- grade-utility plan and are to be approved by the Service Director and City Engineer.

- iii. **Screening.** Any parking lot which contains more than ten (10) parking spaces and which is located closer than fifty feet (50') to the lot line of any lot which is used for a dwelling, school, hospital, or other institution for human care shall be screened by a fence, wall, or hedge of acceptable design installed at each edge of the parking lot which faces the use noted above. Such fence, wall, or hedge shall be no less than four feet (4') nor more than six feet (6') in height and shall be maintained in good condition without any advertising thereon. The space between such fence, wall, or hedge and the lot line of the adjoining premises shall be landscaped with grass, hardy shrubs or evergreen ground cover and maintained in good condition.
- iv. **Access.** Adequate ingress and egress from the public right-of-way and within the lot shall be provided for all parking and loading spaces. Access for all parking and loading facilities (except those required for Attached Single-Family, Detached Single-Family and Two-Family dwellings) shall be designed to permit any vehicle entering or leaving the premises to be traveling in a forward motion. Driveways shall be located to minimize conflict with vehicular and pedestrian traffic in the public right-of-way. Driveways and service roads shall not be located parallel to the right-of-way. Driveways for non-residential uses shall not exceed thirty feet (30') in width at the right-of-way line nor more than thirty feet (30') at the curb cut line of the street unless otherwise approved by the individual or administrative body reviewing the site plan for the subject property.
- v. **ADA Requirements.** All parking facilities that require accessible parking spaces shall ensure that a portion of the total number of required parking spaces are specifically designated, located, and reserved for use by persons with physical disabilities, in accordance with the standards in the federal Americans with Disabilities Act (ADA). The following standards apply:
 - 1. The closest parking spaces to the main entrance shall be devoted to the required accessible parking spaces; and
 - 2. At least one accessible parking space shall be 12 feet (12') wide to accommodate an accessible van or paratransit.
- vi. **Minimum Aisle Width.** Minimum aisle width to access parking spaces shall be as follows:
 - 1. Minimum Aisle Width (feet)

ANGLE OF PARKING	ONE-WAY	TWO-WAY
Parallel	13 ft.	20 ft.
Up to 50 degrees	13 ft.	22 ft.
50 up to 80 degrees	17 ft.	22 ft.
80 degrees or more	N/A	22 ft.

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vii. Loading Spaces

1. Every building or lot used for non-residential purposes which customarily receives or distributes materials or services by motor vehicles shall provide sufficient space for all loading and service purposes. A loading space shall be provided as an area exclusive of required parking spaces, driveways, and aisles. Access to loading spaces shall be designed to prevent interference with the public right-of-way.
2. At least one (1) loading space shall be provided for every building having a floor area of up to ten thousand (10,000) square feet and one (1) additional loading space shall be provided for each additional ten thousand (10,000) square feet, or major fraction thereof.
3. Each loading space shall have minimum dimensions of twelve feet (12') in width, fifteen feet (15') in height and forty-five feet (45') in length for tandem trailers, or thirty feet (30') feet in length for two-axle trucks.

viii. Paving and Improvements

1. All required parking and loading facilities shall be paved with a durable, dust-free surface such as asphalt or concrete.
2. Parking facilities shall be designed to direct surface water into an adequate storm drainage system. Drainage of surface water onto adjacent properties, walkways, or public streets is prohibited.
3. Paint lines shall be installed and maintained to mark the locations of all parking and loading spaces. Wheel blocks shall be installed for all parking spaces which abut unpaved areas of a lot.

ix. Lighting. Lighting may be installed and arranged as to direct the light away from adjoining properties and public rights-of-way.

H. Maintenance of Parking Lots Required. All paved areas shall be maintained free of holes, litter, trash, and other debris. Within thirty (30) days of the date on which a non-residential use of a lot is terminated, the owner shall install a barricade at all points of vehicular access in a manner approved by the Zoning Administrator.

I. Reserved Parking Lot. In conjunction with the site plan and design review, the applicable reviewing individual or administrative body may approve, upon request of the applicant and review of the site plan, construction of fewer parking spaces than required by Table 1105.01A for a proposed use and site development. In making such determination, the reviewing individual or administrative body shall nevertheless require that the additional area needed to accommodate the required number of parking spaces be reserved as landscaped open areas on the lot. The layout and design of the parking spaces, aisles, and drives of such reserved parking lot shall be indicated on the approved site plan and shall comply with provisions of this Zoning Code.

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TABLE 1105.01A - REQUIRED PARKING SPACES	
USE	OFF-STREET PARKING SPACES REQUIRED
Dwelling - Attached Single-family	1 enclosed, 1 unenclosed
Dwelling - Detached Single-family	
Dwelling - Two-family	1 enclosed space and 1 unenclosed space per dwelling
Dwelling - Multi-Unit Building	Apartments - 1 per unit plus 1 per each 5 units to accommodate visitors
Dwelling - Multi-Unit Building Complex	
Dwelling - Assisted	1 per 8 beds plus 1 per employee based on the largest staff shift
Dwelling - Group	
Dwelling - Nursing	
Dwelling - Developmental Disability	
Adult Day Care	1 per employee based on largest staff shift plus 10 for visitors
Child Day Care - Center	
Child Day Care - In Home	
Event Center - Private Events and Conferences	1 for each 4 seats in the main space
Event Center Public Meetings and Conventions	
Religious Assembly	
Beverage - Brewing and Distilling	1 for each 200 s.f. of floor area
Beverage - Distribution	
Beverage - Non-Alcoholic Production	
Food Service - Commissary/Bakery	
Food Service - Processing	
Food Service - Production	1 for each 200 s.f. floor area
Beverage Sales - Liquor and Beer Sit Down/Bar Establishment	
Food Service - Deli	
Food Service - Fast Casual Restaurant	
Food Service - Full Service Restaurant	
Food Service - Quick Serve/Fast Food with Drive Thru	
Food Service - Quick Serve/Fast Food Without Drive Thru	

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TABLE 1105.01A - REQUIRED PARKING SPACES	
USE	OFF-STREET PARKING SPACES REQUIRED
Adult Oriented Businesses	1 for each 200 s.f. of floor area
Amusement Arcades	
Antique Shop	
Auction Facility	
Bakery – Retail	
Beverage Sales – Liquor Store	
Clothing Services - Dry Cleaning with drive thru	
Clothing Services - Dry Cleaning without drive thru	
Clothing Services - Tailor	
Financial Services and Banking - with drive thru	
Financial Services and Banking - without drive thru	
Food Sales – Farm Market	
Gallery - Art	
Garden Center - Indoor and Outdoor	
Personal Care and Beauty Services	
Retail - Large Format	
Retail - Medium Format	
Retail - Pharmacy	
Retail - Shopping Center - Enclosed	
Retail - Shopping Center - Outdoor	
Retail - Small Format	
Tattoo/Piercing Establishment	
Food Sales – Large Format Grocery	1 for each 300 s.f. of floor
Food Sales – Small Format Grocery	
Retail - Convenience with gasoline	1 per each two dispensing stations plus 1 per each 200 s.f. retail floor area
Retail - Convenience without gasoline	
School – College/University	Determined by the Board but not less than 1 space per each 5 seats in the main assembly room or 1 space per each classroom
School – Primary	
School – Secondary	
School – Trade	

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TABLE 1105.01A - REQUIRED PARKING SPACES	
USE	OFF-STREET PARKING SPACES REQUIRED
Boarding/Kennel	1 for each 200 sq. ft. of gross floor area
Health and Wellness – Clinic	
Health and Wellness – Fitness Facility/Gym	
Health and Wellness – Massage	
Health and Wellness – Physical Therapy	
Medical – Clinic	
Medical – Emergency Services	
Medical – Office	
Medical – Outpatient and Urgent Care	
Medical – Standalone Emergency Services	
Shelter	
Veterinary	
Medical – Full Service Hospital	1 per bed plus 1 per employee based on the largest staff shift
Medical – Psychiatric Facility - Standalone	
Library	1 for each 200 s.f. floor area
Live Theater	
Movie Theater	
Museum	
Visual Arts Center	
Manufacturing – Artisan	1 for each 200 s.f. of floor area
Manufacturing – Heavy	
Mineral Extraction/Processing	
Outdoor Processing – Agriculture	
Outdoor Processing – Composting	
Outdoor Processing – Concrete and Asphalt	
Research Facility/Laboratory	
Office - Corporate	1 for each 250 s.f. of floor area
Office - Data Processing/Call Center	
Office - Professional Services	
Printing and Publishing	

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TABLE 1105.01A - REQUIRED PARKING SPACES	
USE	OFF-STREET PARKING SPACES REQUIRED
Equipment Repair - Heavy	1 for each 500 s.f. of floor area
Equipment Repair - Light	
Vehicular Care Services - Major	
Vehicular Care Services - Minor	
Vehicular Repair - Heavy	
Vehicular Repair - Light	
Camping	1 for each 3 patrons
Community Facility - Outdoor Recreation	
Community Facility - Park	
Community Facility - Golf Course	
Outdoor Enterprise	Club - 1 for each 100 s.f. floor area Recreation Facility - 1 for each 200 s.f. floor area
Indoor Enterprise	
Private Club	
Shooting Range - Indoor Only	
Studio - Art	
Studio - Gymnastics/martial arts	1 for each 200 sq. ft. of gross floor area
Community Facility - Activity Center	
Community Facility - Detention and Corrections	
Community Facility - Government Administration and Courts	
Community Facility - Public Health Safety	1 per sleeping room or suite
Overnight Lodging - Bed and Breakfast	
Overnight Lodging - Boutique Hotel	
Overnight Lodging - Hotel	
Overnight Lodging - Limited Service	
Overnight Lodging - Resort	

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TABLE 1105.01A - REQUIRED PARKING SPACES	
USE	OFF-STREET PARKING SPACES REQUIRED
Junk storage and sales	1 per 1,000 sq. ft. of gross building area
Storage - Contractor	
Storage - Commercial Gases	
Storage - Self-Store	
Storage - Vehicular and Boat	
Warehouse - Large Format	
Warehouse - Small Format	
Air Transportation Services	1 for each 1,000 sq. ft. of sales area
Vehicle Care Services - Washes	To be Completed
Vehicular Sales - Boats	1 per 1,000 sq. ft. of gross building area
Vehicular Sales - Automobiles	
Vehicular Sales - Motorcycles	
Vehicular Sales - Recreational Vehicles	
Mortuary	1 for each 50 s.f. floor space
Temporary Uses	As determined by the Planning and Zoning Administrator

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SECTION 1105.03 SIGNS

TABLE 1105.03A PERMITTED PRINCIPAL SIGNS BY ZONE AND DISTRICT

DISTRICT/ZONE	MONUMENT SIGN	PROJECTING SIGN	WALL SIGN	AWNING SIGN	WINDOW SIGN	ROOF SIGN
Olde Reynoldsburg Neighborhood District (ORD-N)	MU or NR					
Olde Reynoldsburg Commercial District (ORD-C)	X	X	X	X	X	X
Brice and Main Street District (BMD)	X	X	X	X		
East Main Street District (EMD)	X	X	X	X		
Community Commercial (CC)		X	X	X	X	
Residential Zones (SR and RM)	NE or NR	NR				
Innovation Zone (I)	X	X	X	X	X	
Sign Key: MU - Multi-Unit Development NR - Non-Residential Development, excluding home occupation NE - Neighborhood Entry Sign						

- A. Purpose and Applicability.** This section regulates the type, number, design, size, time of display, location, maintenance, and other characteristics of signs in order to: protect the public health, safety, and welfare in all zones and districts; promote clarity in sign communications; promote harmony between and among the physical characteristics of signs and the physical characteristics of surrounding land, structures, and other development features; and to promote attractive and orderly appearance in all districts. The provisions of this section shall apply to all existing signs, to all signs erected or installed after the effective date of this Zoning Code, and to any sign which replaces an existing sign or component thereof.
- B. Zoning Sign Permits Required.** Every sign, except those specifically exempted by the provisions of This section, shall only be erected or installed subsequent to and in conformance with the provisions of a zoning sign permit issued by the Planning and Zoning Administrator. The Planning and Zoning Administrator shall not be required to issue a zoning sign permit to any use or business that does not have a valid zoning certificate or that is otherwise not in compliance with the Zoning Code, Building Code or Property Maintenance Code. For the purposes of approving a sign in conformance with the Zoning Code, a zoning sign permit shall have the same effect as a zoning certificate.

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C. Signs Requiring Permits

- i. **Signs in Zones and Districts.** Signs shall be permitted in the respective districts as established in Table 1105.03A: Permitted Signs and as further provided in this section.
- ii. **Signs in Olde Reynoldsburg Districts.** Subject to the approval of the Planning and Zoning Administrator or the Planning Commission, as applicable, in conjunction with the certificate of appropriateness process required under Section 1109.21, signs shall be permitted in Olde Reynoldsburg Districts as established in Table 1105.03A and in conformity with the following specific provisions:
 1. **Residential Signs – Olde Reynoldsburg Commercial District (ORD-C) and Olde Reynoldsburg Neighborhood District (ORD-N).** One (1) monument sign per entrance may be located on a lot or lots within a multi-dwelling unit development within the ORD-C or ORD-N. When located in the public right-of-way, all such signs shall be subject to a perpetual maintenance agreement and shall not be internally illuminated.
 2. **Non-Residential Use or Mixed-Use Signs – ORD-C.** The following sign types shall be permitted to be displayed on structures or buildings utilized for non-residential or mixed-use purposes in conformity with the following specific provisions:
- iii. **Sign Lighting.** The following types of lighting shall be permitted in the ORD-C: exterior illuminated, gooseneck lighting, shadow lit, bulb surround – non-flashing or blinking, and bulb surround – flashing or blinking.
- iv. **Changeable Copy Types.** The following changeable copy types shall be permitted in the ORD-C: channel letters.
- v. **Principal Signs.** A maximum of two (2) of any combination of the following sign types shall be permitted per lot in the ORD-C in accordance with the following provisions:
 1. **Wall Sign.** One (1) wall sign may be erected on the wall of a building which most nearly parallels a street, parking lot or service drive, as determined by the Planning and Zoning Administrator. The total permitted area for any wall sign is two (2) square feet per lineal foot of building façade or tenant space, as applicable. Any wall sign located in accordance with this subsection shall be attached parallel to the building wall, mounted on a raceway, or painted directly on a wall, provided no wall sign shall extend outward from the building wall more than twelve inches (12"). Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Wall signs shall be composed of wood or metal frames with a face of wood, metal or polycarbonate materials. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Wall signs shall be composed of wood or metal frames with a face of wood, metal or polycarbonate materials.
 2. **Projecting Sign.** One (1) projecting sign constructed of wood or metal, including its mounting structure, may be mounted upon and be perpendicular to the wall of a building at a ninety (90) degree angle. The surface area of each face of such projecting sign shall be a maximum of six (6) square feet. It shall not project more than three feet (3') from the building façade, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. A projecting sign shall be located no less than nine feet (9') above the sidewalk or ground level. Any applicant requesting a permit for a projecting sign which

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extends over a public right-of-way shall provide for a hold-harmless agreement with the City.

3. **Roof Sign.** One (1) roof sign constructed of metal with a maximum surface area of eighty (80) square feet may be located on the roof of a principal structure located in the ORD-C. Such roof sign shall be setback a minimum of five feet (5') from the edge of the roof of the principal structure and may be illuminated with a direct light.
 4. **Window Sign.** Up to two (2) window signs no larger than fifteen percent (15%) of the surface area of the window or windows on which such sign or signs are placed. Any window sign located in accordance with this subsection shall be located on a window or windows on the front façade of the principal building.
 5. **Awning Signs.** A maximum of one (1) awning sign may be permitted in accordance with the provisions set forth under this subsection. All new awnings, or changes to awning colors shall be subject to a design and site plan review. Removal and replacement of awning materials that does not involve changes to the awning support structures shall be considered a sign face change. Changes to awning lettering that involve no material or color changes shall not require a zoning sign permit. Awning lettering may not exceed sixteen inches in height (16").
 6. **Monument Sign.** One (1) monument sign with a base constructed of brick may be installed in the EMD or BMD. The monument sign may be a maximum of six feet (6') in height with a maximum surface area of twenty-four (24) square feet. Any monument sign located in accordance with this subsection shall be setback a minimum of ten feet (10') from the front property line or easement line, as applicable.
- vi. **Signs in East Main Street District (EMD) and Brice and Main Street District (BMD).** Subject to the approval of the Planning and Zoning Administrator or the Planning Commission, as applicable, in conjunction with the site plan and design review process required under Section 1109.19, signs shall be permitted in the EMD and BMD as established in Table 1105.03A and in conformity with the following specific provisions:
1. **Sign Lighting (EMD).** The following types of lighting shall be permitted in the EMD: exterior illuminated, gooseneck lighting, shadow lit, internally lit, and bulb surround – non-flashing or blinking.
 2. **Sign Lighting (BMD).** The following types of lighting shall be permitted in the BMD: exterior illuminated, gooseneck lighting, shadow lit, and bulb surround – non-flashing or blinking.
 3. **Changeable Copy Types.** The following changeable copy types shall be permitted in the EMD and BMD: channel letters and scrolling. Changeable copy types are not permitted in the BMD.
- vii. **Principal Sign Types.** A maximum of two (2) of any combination of the following sign types shall be permitted in the EMD and BMD in accordance with the following provisions:
1. **Awning Signs.** A maximum of one (1) awning sign may be permitted in accordance with the provisions set forth under this subsection. All new awnings, or changes to awning colors shall be subject to a design and site plan review. Removal and replacement of awning materials that does not involve changes to the awning support structures shall be considered

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a sign face change. Changes to awning lettering that involve no material or color changes shall not require a zoning sign permit. Awning lettering may not exceed sixteen inches in height (16").

2. **Monument Sign.** One (1) monument sign with a base constructed of brick may be installed in the EMD or BMD. The monument sign may be a maximum of six feet (6') in height with a maximum surface area of twenty-four (24) square feet. Any monument sign located in accordance with this subsection shall be setback a minimum of ten feet (10') from the front property line or easement line, as applicable.
 3. **Wall Sign.** One (1) wall sign may be erected on the wall of a building which most nearly parallels a street, parking lot or service drive, as determined by the Planning and Zoning Administrator. The total permitted area for any wall sign is two and one-half (2.5) square feet per lineal foot of building façade or tenant space, as applicable. Any wall sign located in accordance with this subsection shall be attached parallel to the building wall, mounted on a raceway, or painted directly on a wall, provided no wall sign shall extend outward from the building wall more than twenty-four inches (24"). Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Wall signs shall be composed of wood or metal frames with a face of wood, metal or polycarbonate materials.
 4. **Projecting Sign.** One (1) projecting sign constructed of wood or metal, including its mounting structure, may be mounted upon and be perpendicular to the wall of a building at a ninety (90) degree angle. The surface area of each face of such projecting sign shall be a maximum of six (6) square feet. It shall not project more than three feet (3') from the building façade, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. A projecting sign shall be located no less than nine feet (9') above the sidewalk or ground level. Any applicant requesting a permit for a projecting sign which extends over a public right-of-way shall provide for a hold-harmless agreement with the City.
- viii. **Signs in Residential Zones (SR and RM Zoning Districts).** Subject to the approval of the Planning and Zoning Administrator or the Planning Commission, as applicable, in conjunction with the site plan and design review process required under Section 1109.19, signs shall be permitted in the SR and RM zones as established in Table 1105.03A and in conformity with the following specific provisions:
1. **Sign Lighting.** The following types of lighting shall be permitted in RM zones: exterior illuminated and gooseneck lighting. Sign lighting is not permitted in SR zones.
 2. **Changeable Copy Types.** Changeable copy types are not permitted in SR and RM zones.
 3. **Principal Sign Types.** The following sign types shall be permitted in the SR and RM zones in accordance with the following provisions:
 4. **Neighborhood entry sign.** One (1) or more permanent ground signs may be located on a lot or lots within a subdivision or multi-family dwelling development. When located in the public right-of-way, all such signs shall be subject to a perpetual maintenance agreement and shall not be internally illuminated.
 5. **Flags.** Flags are permitted as a supplemental sign type in SR and RM zones.

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6. **Real Estate Signs.** One (1) freestanding real estate sign per lot frontage is permitted on premises for individual lots or building until such lots are sold or rented in accordance with the following provisions:
 - (a) Maximum Sign Face. Six (6) square feet.
 - (b) Maximum Height. Five (5) feet.
 - (c) Location Requirements. At least one foot from street right of way and at least five feet from side or rear lot lines.
 - (d) Time Restrictions. Sold signs shall be removed within five (5) calendar days from closing on the sale of the subject property.
7. **Temporary Signs.** Temporary signs are permitted provided that any temporary sign may have a maximum area of two (2) square feet and may be located a maximum of three feet (3') above grade. Any temporary sign located in accordance with these provisions shall be constructed of vinyl with metal supports.

ix. **Signs in Commercial and Mixed-Use Zones.**

1. **Wall sign.** One (1) wall sign may be erected on the wall of a building which most nearly parallels a street, parking lot or service drive, as determined by the Planning and Zoning Administrator. A wall sign shall be attached parallel to the building wall and shall not extend outward from the building wall more than fourteen inches (14"). A sign may be attached to a canopy, marquee or roof that projects beyond a structure provided that no part of such sign extends more than two feet (2') beyond such roof, canopy or marquee. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets. Wall signs shall be composed of wood or metal frames with a face of wood, metal or polycarbonate materials.
2. **Projecting Sign.** One (1) projecting sign, including its mounting structure, may be mounted upon and be perpendicular to the wall of a building and shall not extend beyond any other dimension of the wall. It shall not project more than four feet (4') from the wall, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. A projected sign shall be located no less than eight feet (8') above the sidewalk or ground level and no closer than six feet (6') to a street's pavement or curb. Any applicant requesting a permit for a projecting sign which extends over a public right-of-way shall provide for a hold-harmless agreement with the City.
3. **Awnings.** Awnings may be permitted in addition to or in lieu of a wall sign. Where awnings are used as the primary sign identification, the standards for wall signs shall apply. All new awnings, or changes to awning colors in the design review districts shall be subject to a certificate of appropriateness. Removal and replacement of awning materials that does not involve changes to the awning support structures shall be considered a sign face change. Changes to awning lettering that involve no material or color changes shall not require a zoning sign permit. Awning lettering may not exceed twelve inches (12") in height.
4. **Ground signage.** See provisions in Table 1105.03A.

x. **Signs in Innovation Zone (I).**

1. **Wall sign.** One (1) wall sign may be erected on the wall of a building which most nearly

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parallels a street, parking lot or service drive, as determined by the Planning and Zoning Administrator. A wall sign shall be attached parallel to the building wall and shall not extend outward from the building wall more than fourteen inches (14"). A sign may be attached to a canopy, marquee or roof that projects beyond a structure provided that no part of such sign extends more than two feet (2') beyond such roof, canopy or marquee. Where a building is located on a corner lot, wall signs may be permitted on both walls which parallel the intersecting streets.

2. **Projecting Sign.** One (1) projecting sign, including its mounting structure, may be mounted upon and be perpendicular to the wall of a building and shall not extend beyond any other dimension of the wall. It shall not project more than four feet (4') from the wall, and shall not use a guy wire or angle iron support structure unless within the plane of the sign. A projected sign shall be located no less than eight feet (8') above the sidewalk or ground level and no closer than six feet (6') to a street's pavement or curb. Any applicant requesting a permit for a projecting sign which extends over a public right-of-way shall provide for a hold-harmless agreement with the City.
 3. **Awnings.** Awnings may be permitted in addition to or in lieu of a wall sign. Where awnings are used as the primary sign identification, the standards for wall signs shall apply. Removal and replacement of awning materials that does not involve changes to the awning support structures shall be considered a sign face change. Changes to awning lettering that involve no material or color changes shall not require a zoning sign permit. Awning lettering may not exceed twelve inches (12").
 4. **Window Sign.** Up to two (2) window signs no larger than thirty percent (30%) of the surface area of the window or windows on which such sign or signs are placed. Any window sign located in accordance with this subsection shall be located on a window or windows on the front façade of the principal building.
 5. **Monument Sign.** One (1) monument sign with a base constructed of brick may be installed in the EMD or BMD. The monument sign may be a maximum of six feet (6') in height with a maximum surface area of twenty-four (24) square feet. Any monument sign located in accordance with this subsection shall be setback a minimum of ten feet (10') from the front property line or easement line, as applicable.
- xi. **Signs in Open Space/Schools Zone.** Signs in the OS zone shall be subject to review and approval by the Planning and Zoning Administrator or the Planning Commission, as applicable.
- D. **Supplemental Signs Non-Residential Districts.** In addition to the above-listed principal sign types the following supplemental sign types may be permitted in non-residential districts, as specified below, in accordance with the following provisions:
- i. **Banner Signs.** In all non-residential districts a maximum of one (1) banner sign may be permitted in accordance with the provisions set forth under this subsection. Banner signs shall be a maximum of two feet (2') wide and shall be located a maximum of eight feet (8') above grade. The display of banners shall be allowed for no more than one hundred and eighty (180) days per year, which may include any combination of consecutive ten (10) day periods, twenty (20) periods, or forty (40) days periods.
 - ii. **Flags.** Flags are permitted as a supplemental sign type in all non-residential districts.

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- iii. **Sandwich Board Signs.** A maximum of one (1) sandwich board sign may be permitted in accordance with the provisions set forth under this subsection. Sandwich board signs shall have a maximum sign face area of six (6) square feet with a maximum board width of twenty-four inches (24") and a maximum board height of thirty-six inches (36"). Any sandwich board located in accordance with this subsection shall be constructed of wood and shall be displayed for a maximum of twelve (12) hours per day.
- iv. **Real Estate Signs.** Any combination of free-standing, wall or window real estate signs may be located upon any non-residential property for a total of three (3) signs, provided that such signs do not exceed the permitted dimensions for the corresponding sign-type in the zoning district that is applicable to the subject property. Notwithstanding anything to the contrary contained herein, if freestanding signs are not permitted in the zoning district applicable to the subject property, then one free-standing sign not exceeding seven (7) feet in height with a maximum sign face of twenty (20) square feet may be located upon the subject property. All real estate signs located in accordance with this subsection shall be removed within five (5) calendar days from closing on the sale of the subject property.
- v. **Temporary Signs.** Temporary signs are permitted provided that any temporary sign may have a maximum area of two (2) square feet and may be located a maximum of three feet (3') above grade. Any temporary sign located in accordance with these provisions shall be constructed of vinyl with metal supports.

E. Generally Applicable Regulations for all Signs.

- i. **Sign height.** The height of a sign shall be measured from the finished grade which shall be defined as that point where the grade line intersects the front wall of the building. The height of a sign may not be artificially increased beyond the permitted height by placement of the sign on an earth mound.
- ii. **Sign setbacks.** Signs shall be located in conformity with the side and rear yard requirements of the applicable zone or district.
- iii. **Sign colors.** No sign requiring a permit under the provisions of this chapter shall contain more than four (4) colors, including black and white. Where a corporate logo is used, the logo shall count as one of the four (4) colors. Where a multi-tenant sign is present, no individual sign face panel may contain more than four (4) colors.
- iv. **Construction.** All signs shall be properly constructed and maintained to ensure that no safety hazard is created. All signs shall be built in conformity with the requirements of the Building Code and the procedures of the Building Division.
- v. **Location.** Except as otherwise provided in this Zoning Code, no sign or any part of any sign shall be placed in, over or extend into any public right-of-way.
- vi. **Lighting.** The level of illumination emitted or reflected from a sign shall not be so intense as to constitute a safety hazard to vehicular movement on any street from which the sign may be viewed, as determined by an average person. Illuminated signs shall be constructed and maintained so that the source of illumination is shielded or otherwise prevented from beaming directly onto adjacent lots or streets.
- vii. **Concealment of Wires and Components.** Irrespective of the sign type permitted under this section, all wiring and components of such sign shall be concealed from public view.

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- viii. **Contractor Identification.** All signs shall be plainly marked with the name of the person or company that installed the sign.
- ix. **Maintenance and Repair Required:**
 - 1. The owner of a sign shall repair, support, clean, repaint, or perform any maintenance service necessary to maintain the reasonable and proper appearance and condition of the sign. Whenever the Planning and Zoning Administrator determines a sign to be in need of repair, support, cleaning, repainting or other maintenance, he/she may issue a notice to the sign owner to complete the needed repairs or maintenance.
 - 2. All sign face panels shall be intact and free from cracks. No sign shall be permitted to exist without an intact face panel. Whenever the Planning and Zoning Administrator determines that a sign face is cracked or not intact, he/she may issue a notice to the sign owner to replace the sign face.
 - 3. If the Planning and Zoning Administrator determines that the existing condition of the sign creates an immediate hazard to the public health, safety or welfare, he/she shall issue a notice to the owner requiring the sign to be removed immediately.

F. Nonconforming Signs.

- i. An existing sign that does not meet the requirements of this chapter shall be deemed a nonconforming sign.
- ii. A nonconforming sign shall exist and be maintained in accordance with the following:
 - 1. The size and shape of the sign structure shall not be altered, except that sign face panels may be replaced.
 - 2. If damage occurs to a sign to the extent of sixty percent (60%) or more of either the structure or its replacement cost at the time of destruction, the sign shall be brought into compliance with the provisions of this Zoning Code.
- iii. A nonconforming sign shall not be structurally relocated or replaced, unless the new sign is in compliance with this chapter.

G. Abandoned Signs and Sign Faces.

- i. A sign or sign face shall be considered abandoned when:
 - 1. The sign or sign face remains after the discontinuance of a use. A use is considered to be discontinued if it is closed to the public for at least ninety (90) consecutive days.
 - 2. The sign or sign face is not maintained in accordance with the provisions of this chapter and the owner of the sign has not complied with notices to maintain the reasonable and proper appearance and condition of the sign.
- ii. Whenever the Planning and Zoning Administrator determines that a sign has been abandoned as defined in this chapter, the right to maintain and use such a sign shall terminate immediately. Physical removal of a sign may be accomplished pursuant to the nuisance abatement procedures and ordinances of the City.
- iii. Whenever the Planning and Zoning Administrator determines that a sign face is abandoned as defined in this chapter but the existing sign conforms to the Zoning Code, he/she may issue a

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notice to the sign owner to remove the abandoned panel and replace it with a blank. This shall not apply to signs maintained on lots that do not have any existing structure.

- iv. Whenever the Planning and Zoning Administrator determines that a sign face in a multi-tenant sign is abandoned but other panels on the sign are not abandoned, he or she may issue a notice to the sign owner to remove the abandoned panel and replace it with a blank.

H. Special Sign Regulations for Gasoline Stations. Gasoline stations present several unique challenges for signage purposes due to industry-wide advertisement of the price of fuels for sale. In order to address these unique challenges, ground signs on lots with gasoline stations shall be permitted to incorporate electronic signage. Exempted ground signs of this type shall be subject to the following special regulations:

- i. The electronic signage shall take up no more than one-third (1/3) of the sign area permitted by this chapter.
- ii. The electronic signage shall consist of a solid background with only one illuminated color per electronic panel.
- iii. Such signs shall be subject to all other sign regulations of this chapter, and of the applicable zone or district.

SECTION 1105.05 ACCESSORY STRUCTURES

A. Generally Applicable Regulations for Accessory Uses and Accessory Structures. An accessory use or accessory structure shall be permitted in any district provided that:

- i. It is incidental to and customarily found in connection with the main use or main building permitted in the district;
- ii. It is subordinate to and serves the main use or building;
- iii. It is subordinate to the main use or building in ground area, floor area, extent, and purpose;
- iv. It is located on the same lot as the main building or main use which it serves; and
- v. It contributes to the comfort, convenience, or necessity of occupants, business, or industry of the main use or main building served.
- vi. Except as otherwise provided by this Zoning Code, a use or structure which is interpreted by the Planning and Zoning Administrator or by the Board of Zoning and Building Appeals to be an accessory use or accessory structure may only be established or constructed on a lot having a legally existing main use or main building.
- vii. Except as otherwise provided in this Zoning Code, an accessory structure:
 - 1. Shall not be located closer to any public right-of-way than the main building and shall not be located in the required front yard;
 - 2. Shall not be located closer than six feet (6FT) to any rear lot line and not closer than three feet (3FT) to any side lot line;
 - 3. Shall not be located closer than ten feet (10FT) to a main building;
 - 4. Shall not occupy more than twenty percent (20%) of the required rear yard;

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5. In residential districts, the lot coverage of accessory structures shall not be more than fifty percent (50%) of the finished floor area of the main structure;
 6. Except for accessory dwelling units, where permitted, shall not contain facilities for dwelling purposes; and
 7. Shall not exceed fifteen feet (15FT) in height.
- viii. For the purposes of this section, a storage building equal to or less than fifty square feet (50SF) in area, not permanently attached to the ground, is not considered a structure. Only one (1) such storage building may be placed on a lot without a zoning certificate. Any additional buildings shall be considered accessory structures and subject to the provisions of this section. Storage buildings of this type shall be located behind the main structure and shall conform with the minimum lot line setbacks listed in this section.

SECTION 1105.07 LANDSCAPING AND BUFFERING

A. Purpose and Intent. These standards are intended to establish landscaping regulations that:

- i. Improve the aesthetic appearance of setback areas, common open space areas, public rights-of-way and off-street vehicular parking areas;
- ii. Encourage the preservation of existing trees and natural features;
- iii. Promote compatibility among different land uses;
- iv. Promote the use of generally accepted landscape design principles; and
- v. Protect public health, safety and welfare by minimizing the impact of all forms of physical and visual pollution, controlling soil erosion, screening unsightly areas, preserving the integrity of neighborhoods and enhancing pedestrian and vehicular traffic and safety.

B. Application. A landscape plan and tree survey shall be required in conjunction with any application for a zoning certificate, a variance, a conditional use permit, a similar use determination, a subdivision plat, or a site plan and design review approval. Such landscape plan and tree survey shall include the following:

- i. The present location, size, and description of all existing major trees, with a designation of existing major trees sought to be removed.
- ii. The location, size and description of landscaping materials proposed to be placed on the lot in order to comply with this section.
- iii. The location and size of any structures presently on the lot, and those proposed to be placed on the lot.
- iv. The proposed location and description of screening to be placed on the lot in order to comply with this section.

C. General Landscape Provisions.

- i. No zoning certificate, variance, conditional use permit, similar use determination, subdivision plat or site plan and design approval shall be granted until a landscape plan is approved in

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accordance with this chapter.

- ii. No landscaped area shall be used for display and/or storage purposes.
- iii. The species, location and spacing of trees and shrubs planted in all public rights-of-way and on all sites shall be subject to approval by the Planning and Zoning Administrator.
- iv. No Certificate of Occupancy shall be granted until all conditions herein have been met; however, in the event landscaping cannot be completed due to weather conditions, or peculiar conditions related to the development of the subject property such as conditions related to phased development, the applicant shall provide financial security, in a form acceptable to the City, in the amount of one hundred twenty-five percent (125%) of the cost of materials and installation of all remaining landscaping to be completed and an estimate of such costs in order to be eligible for a Certificate of Occupancy.
- v. When phasing development upon a property, a proportionate share of landscaping acceptable to the City shall be installed and maintained with each phase based on the size of the proposed phase and shall be considered completed for the purposes of these regulations when such proportionate share of landscaping has been installed, unless special circumstances warrant the installation of a greater amount of landscaping with any phase.
- vi. The developer and/or property owner shall be responsible for the installation and maintenance of all landscaping, buffering, perimeter treatment and screening improvements in a healthy condition. This provision shall also apply to single-family and two-family dwellings.
- vii. Bare earth shall not be considered landscaping or a landscaped area for the purposes of meeting the landscape requirements herein. Land area shall be considered "covered" if it is used for growing grass, shrubs, trees, plants or flowers, or if covered by decorative rock, stone or wood chips, or otherwise landscaped as provided herein. This provision shall also apply to single-family and two-family dwellings.
- viii. These landscaping provisions are not intended to require multiple or overlapping setbacks, buffers and perimeter treatments. When more than one (1) such standard applies, that standard which results in the higher landscaping or buffering requirement shall apply. Buffering and perimeter treatments may be located within the required setbacks and may be counted toward required open space except not as usable open space.
- ix. Utility easements which conflict with required buffer yards, perimeter treatment, parkway or median standards may require an alternative design approach to address such conflicts.

D. Tree Preservation. Unless exempted in accordance with this subsection, all existing major trees shall be preserved. The Building Inspector may approve the cutting down, removal or destruction of a major tree/trees when the tree or trees interferes with the proper development of the lot, provided that the lot is the subject of an application for approval of a zoning certificate, development plan approval or variance, such application is approved and one of the following applies:

- i. The tree or trees will be located within the public right of way.
- ii. The subject property cannot be arranged in a manner to avoid removal of the tree or trees at the same time permitting the desirable and logical development of the lot.
- iii. The tree/trees are located within the proposed driveway to service a single-family home, and such driveway cannot otherwise be relocated.

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- iv. The tree is damaged or diseased or can be proven to be of poor quality.
- v. The tree/trees are an undesirable species in its present location.

E. Tree Replacement. Each existing major tree removed in accordance with subsection (d) above shall be replaced with one (1) tree, having a minimum caliper of one and three-quarters inch (1 3/4") as measured one foot (1') above ground level.

F. General Landscape Standards.

MINIMUM PLANT SIZE	
PLANT TYPE	PLANT SIZE
Deciduous trees	Two inches (2") caliper, measured one foot (1') above ground
Ornamental trees	One and one half inches (1 1/2") caliper, measured one foot (1') above ground
Evergreen trees	Six feet (6') in height
Shrubs	Eighteen inches (18") in height or eighteen inches (18") spread, depending on growth characteristics

- i. The following standards shall ensure that landscaping is used to improve the aesthetic quality of a development or site in addition to providing a functional purpose and year-round interest and/or screening.
- ii. The size of landscape elements and materials shall meet minimum standards and be consistent with the size of the project and any existing streetscape. Minimum plant sizes are as follows:

MAXIMUM USE OF SAME SPECIES	
NUMBER OF TREES ON SITE	MAXIMUM % OF SAME SPECIES
10-19	50%
20-39	33%
40-59	25%
Over 60	15%

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- iii. Landscaping in parking areas, driveway entrances and intersections shall be designed to meet the minimum clear sight triangle as defined in the Zoning Code.
- iv. Monoculture, or the extensive use of a single species of trees, shall be limited in order to minimize the potential for disease or pests to strike a particular species resulting in significant same-species loss. The following limits shall apply:
 - v. Plant materials used in conformance with the provisions of this section shall conform to the specifications of the American Association of Nurserymen (AAN) for number one grade and shall have all wire and twine removed prior to planting. All trees shall be balled and burlapped or equivalent. Grass sod shall be clean and free of weeds and noxious pests or diseases. Plant materials which are known to be intolerant of the area in which they are proposed to be installed, or whose physical characteristics may be injurious to the public shall not be specified for use.
 - vi. If any trees or other plant materials die or become diseased and must be removed, the property owner shall be responsible for replacing all materials that were removed. In the event that existing preserved trees die or become diseased and must be removed; the replacement shall be based on the tree credits Table 1105.07A. If trees or shrubs are removed for convenience purposes, the property owner shall be responsible for replacing all removed materials elsewhere on the site. If adequate space is not available on the site, the replacement shall occur at a location approved by the City. Upon issuance of a citation, corrective action shall be completed within sixty (60) days unless the Development Director or designee determines that weather constraints require one additional sixty (60) day period. Failure to meet the requirements of this section shall constitute a violation of this Zoning Code and the penalty requirements shall apply.
 - vii. Trees and shrubs shall be planted so that at maturity they do not interfere with utility service lines and traffic safety. Trees planted near public sidewalks shall be installed in such a manner as to prevent physical damage to sidewalks, curbs, gutters, pedestrian ways, bike paths and other public improvements. A protective tree grate and vault shall be provided when trees are planted in paved areas such as plazas or sidewalks. This provision shall also apply to single-family and two-family dwellings.
 - viii. When an applicant presents that the placement of all trees and shrubs as required in this section would create an impractical landscape effect, a portion of the trees and shrubs may be located in alternative locations on the same site, subject to approval by the Development Director or designee.
 - ix. In no event shall a landscaped setback be less than six feet (6') in width, nor shall the width of the landscaped setback be inadequate to allow for the installation and healthy growing condition for the required amount of trees or shrubs.
 - x. In order to promote efficient irrigation and maintenance measures, berms shall not exceed a slope of three to one (3:1) and shall be graded to appear as smooth, rounded, naturalistic forms.
 - xi. To insure that landscape materials do not constitute a driving hazard, a clear "sight triangle" shall be observed at all street and access drive intersections. In the case of a city street intersection, the sight triangle shall consist of the area between points twenty feet (20') along both intersecting streets from their respective edge of pavements. Ground cover, perennials, shrubs and trees shall be permitted within the sight triangle provided that perennials and shrubs do not exceed a maximum height of eighteen inches (18") and tree trunks shall be devoid of limbs to a height of eight feet (8').

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G. Street Tree Requirements. It shall be required in all zones and districts that applicants plant trees along public streets of their development. Trees shall be planted in such manner, type, quantity and locations as approved by the Planning and Zoning Administrator or the Planning Commission in conjunction with the site plan and design review process, as defined by the following conditions, and that any undeveloped street or existing street with undeveloped frontage shall conform to these requirements at the time of the development.

- i. Trees planted shall be on the list of approved street trees maintained by the City of Reynoldsburg.
- ii. The minimum spacing between this and other trees shall be 35 feet for large trees (mature height of fifty feet (50') or more), twenty-five feet (25') for medium trees (mature height of between thirty and fifty feet (30'-50')) and fifteen feet (15') for small trees (range from ten to thirty feet (10'-30') at maturity).
- iii. The maximum spacing between trees shall be forty-five feet (45') for large trees, thirty-five feet (35') for medium trees, and twenty-five feet (25') for small trees.
- iv. The minimum distance between the tree and the edge of the street shall be two and one-half feet (2 ½') for a large tree, two feet (2') for medium tree and one and one-half feet (1 ½') for a small tree. In areas where a sidewalk exists or is proposed, the minimum distance between the tree trunk and both the edge of the street and the sidewalks shall be two feet (2') for a large tree, two feet (2') for a medium tree and one and one-half feet (1 ½') for a small tree, as defined in approved street tree list.
- v. Trees shall be located so that a twenty-foot (20') sight triangle is maintained at street intersections.
- vi. A small tree shall be used when planting under or within ten (10) lateral feet of overhead utility wires. A small or medium tree shall be used when planting within ten to twenty (10-20) lateral feet of overhead utility wires.
- vii. At the time of platting, the developer shall develop a street tree plan that establishes the species and size of trees to be planted along the streets of the proposed subdivision.
- viii. The developers shall be required to maintain all trees for a period of one (1) year after any installation and replace any tree which fails to survive or does not exhibit normal growth characteristics of health and vigor within such one (1) year period. Upon completion of a street tree planting, the landscape contractor shall contact the Department of Development for a preliminary inspection. The one-year guarantee period shall begin after the approval of the Department of Development. A final inspection shall be made at the end of the guarantee period. All trees not exhibiting a healthy, vigorous growing condition, as determined by the city's inspection, shall be promptly replaced at the expense of the developer. Upon replacement, the one-year guarantee period shall recommence for those materials having been replaced.
- ix. All street trees along any one street shall be of the same species and variety to promote a continuous landscape treatment. A change in variety will only be permitted at intersections and other logical beginning and ending points.
- x. The minimum trunk caliper measured one foot (1') above the ground for all street trees shall be no less than two inches (2").

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H. Interior Lot Landscaping.

- i. For all new construction or land development for which a building permit and/or a zoning certificate is required, trees shall be provided for within the structure-related property lot lines, equal to or in excess of the following total tree trunk diameters (as measured one foot (1') from the ground level) for the specified building ground coverage square footage or land area square footage, by building and/or land use type, as follows:
 1. All residences and residential land uses, per dwelling unit, there must be planted one-half inch (1/2") in trunk diameter for every 3,000 square feet of lot size or fraction thereof, with a minimum of two inches (2") of total trunk diameter.
 2. All commercial structures, including commercial-related parking, loading and trash storage areas, and all industrial, warehouse, and storage uses and their associated parking, loading, and trash storage areas:
 - (a) Up to twenty thousand (20,000) square feet: one inch (1") trunk diameter for every two thousand (2,000) square feet or fraction thereof with a minimum of two inches (2") of total trunk diameter.
 - (b) Twenty thousand and one to fifty thousand (20,001 - 50,000) square feet: a total trunk diameter of ten inches (10"), plus one-half inch (1/2") of trunk diameter for every two thousand (2,000) square feet over twenty thousand (20,000) square feet or fraction thereof.
 - (c) Over fifty thousand (50,000) square feet: a total trunk diameter of twenty inches (20"), plus one inch (1") of trunk diameter for every four thousand (4,000) square feet over fifty thousand (50,000) square feet or fraction thereof.
 - 1) All office uses, institutional uses, convalescent and nursing homes and child daycare facilities, including related parking, loading and trash storage areas:
 - (d) Up to nineteen thousand and five hundred (19,500) square feet: one inch (1") in trunk diameter for every fifteen hundred (1,500) square feet or fraction thereof, with a minimum of two inches (2") of total trunk diameter.
 - (e) Nineteen thousand, five hundred and one to forty-nine thousand and five hundred (19,501 - 49,500) square feet: a total trunk diameter of thirteen inches (13"), plus two inches (2") of trunk diameter for every two thousand (2,000) square feet over nineteen thousand and five hundred (19,500) square feet or fraction thereof.
 - (f) Forty-nine thousand, five hundred and one (49,501) square feet and more: a total trunk diameter of twenty-five inches (25"), plus two inches (2") of trunk diameter for every three thousand (3,000) square feet over forty-nine thousand and five hundred (49,500) square feet or fraction thereof.

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- ii. Existing healthy trees and shrubs shall be preserved and incorporated into the overall site and landscape design to the maximum extent practical as determined by the City. Existing trees may be credited toward minimum tree planting requirements as follows:
 1. Existing trees, which are preserved, may be credited toward the tree planting requirements of this section according to Table 1105.05A - Credit for Existing Trees. Tree credits shall be given as long as all other provisions and the intent of this Zoning Code are met. Fractional caliper measurements shall be attributed to the next lowest category.

TABLE 1105.07C - CREDIT FOR EXISTING TREES (IN AGGREGATED INCHES)	
CALIPER AT FOUR AND HALF FEET (4.5') ABOVE GROUND	NUMBER OF TREE CREDITS
20 total inches	4 (equal to 4 trees)
13 - 19 total inches	3 (equal to 3 trees)
8 - 12 total inches	2 (equal to 2 trees)
2 - 7 total inches	1 (equal to 1 trees)

2. No credit shall be given for existing preserved trees that are:
 - (a) Not located on the actual development site;
 - (b) Not properly protected from damage during the construction process;
 - (c) Prohibited species under the caliper size of thirteen inches (13") measured at four and one-half feet (4 ½') above the ground; or
 - (d) Dead, dying, diseased, or infested with harmful insects.
- iii. In order to apply for credit, existing trees must be protected during construction. All existing trees shall be protected by the placement of an orange construction fence around the perimeter of the tree/trees. In order to protect the root system of the existing trees, said fence shall be installed at a minimum radius from the trunk. The minimum shall be one foot (1') of radius per one inch (1") of caliper of the tree. (ex. On a six inches (6") diameter tree, the fence shall be placed a minimum of six feet (6') from the trunk of the tree.)
- iv. No new tree plantings shall be required if existing trees to remain on the site after development, and the aggregate trunk sizes of such trees, meet or exceed the requirements as set forth above.
- v. Any combination of existing and new trees may be used to meet the requirements of this section.

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I. Property Buffer Requirements.

TABLE 1105.05B: SUMMARY OF BUFFER REQUIREMENTS		
ZONE OR DISTRICT REQUIRING BUFFER	ADJACENT ZONE OR DISTRICT TO REQUIRED TO PROVIDE BUFFER	BUFFER REQUIREMENTS
SR or RM	ORD-C, EMD, or BMD	10 foot (10') buffer along all common boundaries; - One (1) tree for every forty feet (40') of linear boundary or fraction thereof; - Continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
SR or RM	CC	15 foot (15') buffer along all common boundaries; - One (1) tree for every forty feet (40') of linear boundary or fraction thereof; - Continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
Any residential use in any zoning district	Any non-residential use in SR or RM	5 foot (5') buffer along all common boundaries; - One (1) tree for every fifty feet (50') of linear boundary or fraction thereof; - Continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
SR, RM, or residential use in other zoning district	I	15 foot (15') buffer along all common boundaries; - One (1) tree for every twenty feet (20') of linear boundary or fraction thereof; - Continuous ten foot (10') high planting, hedge, fence, wall, earth mound or combination thereof.
Any zone (except for Innovation)	Adjacent freeway or arterial	- Twenty feet (20') for residential zones and fifteen feet (15') for all other zones adjacent to a freeway or arterial - One (1) tree for each thirty feet (30') of linear boundary, or fraction thereof; - Continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
Any zone (except for Innovation) adjoining a railroad	Any property with a railroad	- Twenty feet (20') for residential zones and fifteen feet (15') for all other zones adjacent to railroad boundaries; - One (1) tree for each thirty feet (30') of linear boundary, or fraction thereof; - Continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.

- i. **Grass or Ground Cover Required.** Grass or ground cover shall be planted on all portions of the required buffer not occupied by other landscape material. Trees do not have to be equally spaced but may be grouped. All landscape requirements shall be met by the applicant if his/her property is contiguous to property fully developed prior to the passage of this chapter. A landscape plan meeting the requirements of this section shall be approved by the Planning Commission or the Planning and Zoning Administrator in conjunction with the site plan and design review process before the commencement of construction on the subject property.

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- ii. **Buffer Requirements.** When one zoning classification abuts another zoning classification, a minimum buffer zone shall be required as follows:
1. Any residential zone adjoining the EMD, BMD, or ORD-C; required buffer zone is ten feet (10') adjacent to all common boundaries except street frontage and shall include one (1) tree for each forty feet (40') of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound, or combination thereof.
 2. Any residential zone adjoining the CC required buffer zone is fifteen feet (15') adjacent to all common boundaries except street frontage and shall include one (1) tree for each forty feet (40') of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
 3. Any residential use adjoining a property located in a residential zone operating with a conditional use; required buffer zone is fifteen feet (15') adjacent to all common boundaries except street frontage and shall include one (1) tree for each forty feet of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
 4. Any residential zone or any residential use in any zoning classification adjoining an Innovation (I) District required buffer zone is twenty feet (20') adjacent to all common boundaries except street frontage and shall include one (1) tree for each twenty (20) feet of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
 5. Any zone adjoining a freeway or arterial street prohibiting driveways; required buffer zone is twenty feet (20') for residential zones and fifteen feet (15') for all other zones adjacent to a freeway or arterial and shall include one (1) tree for each thirty feet (30') of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.
 6. Any zone (except Innovation) adjoining a railroad; required buffer zone is twenty feet (20') for residential zones and fifteen feet (15') for all other zones adjacent to railroad boundaries and shall include one (1) tree for each thirty feet (30') of linear boundary, or fraction thereof, and a continuous six foot (6') high planting, hedge, fence, wall, earth mound or combination thereof.

J. Parking Area Landscaping Standards.

- i. Parking lots containing more than six thousand (6,000) square feet of area or twenty (20) or more vehicular parking spaces, whichever is less, shall provide interior landscaping of the peninsular or island types of uncompacted, well-drained soil that contains a minimum of six inches (6") of top soil mix, as well as perimeter landscaping.
- ii. For every ten (10) parking spaces or fraction thereof, the applicant shall provide not less than two hundred (200) square feet of interior landscaped parking lot areas containing at least one (1) tree with a minimum diameter of two inches (2") and four (4) shrubs.
- iii. The minimum landscape area permitted shall be two hundred (200) square feet with a minimum planting width of ten feet (10').
- iv. In order to encourage the required landscape areas to be properly dispersed, and to break up large

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- expanses of parking, no individual landscape area shall be larger than five hundred (500) square feet in size in vehicular use areas less than thirty thousand (30,000) square feet and no individual landscape area shall be larger than two thousand (2,000) square feet in vehicular use areas over thirty thousand (30,000) square feet. Individual landscape areas larger than above are permitted as long as the additional area is in excess of the required minimum total.
- v. All parking lots shall provide perimeter landscaping. Parking lots shall have perimeter landscaping of a minimum width of ten feet (10') exclusive of vehicle overhang. The perimeter landscaping shall consist of a continuous evergreen hedge, evergreen trees, earthen mound or a combination thereof as required to provide a continuous opaque screen, a minimum of thirty-six inches (36") in height, within one (1) year of installation. The perimeter landscape shall also contain a minimum of one (1) deciduous tree per fifty (50) linear feet of parking perimeter.
 - vi. Parked vehicles may hang over the interior landscaped area no more than two and one-half feet (2 ½'). Concrete or other wheel stops shall be provided to ensure no greater overhang on the landscaped area. Where parked vehicles will overhang, a four-foot (4') minimum spacing shall be provided from the edge of pavement to all trees.
 - vii. Grass or ground cover shall be planted on all portions of the required landscaping area not occupied by other landscape material. Such material fulfills required interior or perimeter landscaping.

K. Screening and Landscaping for Service Structures.

- i. In order to properly screen service structures from the main building and neighboring lots, the following screening requirements shall apply:
- ii. Location of screening. Either a solid, opaque fence or wall or earth berm, with a continuous planting of evergreen plant material shall enclose any service structure on all sides, unless such structure must be frequently accessed, in which case screening on all but one (1) side is required. The average height of the screening fence or wall shall be one foot (1') more than the height of the enclosed structure but shall not exceed the maximum permitted height of fences and walls of the District.
- iii. Mechanical equipment and service functions associated with a building shall, to the maximum extent feasible, be incorporated into the overall design theme of the building and the landscape so that these functions are out of view from public ways and adjacent properties while allowing convenient access.
- iv. Plant material required for screening of service structures shall not count towards the fulfillment of other landscape requirements in this section. No interior landscaping shall be required within an area screened for service structures.
- v. Curbs to protect plant material. Whenever plant material is placed around any trash disposal unit or waste collection unit which is emptied or removed mechanically on a regular basis, a curb to contain the placement of the container shall be provided adjacent to the plant material. The curbing shall be at least one foot (1') from the material and shall be designed to prevent possible damage to the plant material when the container is moved or emptied.
- vi. Service structures shall be grouped together whenever possible.
- vii. The provisions of this section shall not apply to service structures located on lots with single

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family and two-family dwellings, except that any generator located within six feet (6') of any lot line shall be screened in accordance with this section.

L. Natural Preservation Zones.

- i. **Applicability.** Natural preservation zones are areas that protect both the aesthetic appearance and environmental significance including, but not limited to, woodlands, wetlands, ravines, flood plains, streams, lakes, ponds, and/or steep slopes and can provide effective buffers between different or same land uses. Such zones should be designated on the concerned property. It is the intent of this section to encourage the use of these preservation zones in new developments including single family subdivisions, multi family, commercial and industrial construction. It is the further intent of this section not to preclude and/or prevent development, but to protect and preserve environmentally significant areas by fostering the use of buffer zones that could be integrated within the development. Preservation zones shall be used in a manner to promote and protect the public safety, convenience, comfort, prosperity, and general welfare of the City.
- ii. **Determination of Preservation Zones.**
 1. Environmentally significant areas shall be required to have a preservation zone(s). (The natural resources maps A and B in the Reynoldsburg Planning Guide are guides in determining the environmentally significant areas. These maps shall be a guide in determining areas that shall be required to have preservation zones.)
 2. However, this shall not preclude the Planning and Zoning Administrator or the Planning Commission from recommending and/or approving preservation zones in other areas that are considered to be environmentally significant. In determining preservation zones, the Planning and Zoning Administrator or the Planning Commission determines that the area needs to be protected from development and which could serve as a buffer between different or same uses.
- iii. **Approval of Preservation Zones. Preservation Zones shall be approved in accordance with the following procedures:**
 1. The Planning Commission shall have the authority to approve a preservation zone for a subdivision and/or a planned district. This approval shall occur during the preliminary plat stage and shall follow the procedures set out in Chapter 1111. The Planning and Zoning Administrator may recommend to the Planning Commission the location of a preservation zone.
 2. Preservation zones shall become part of the final plat or final development plan for subdivisions by the Planning Commission and approved by Council. Preservation zones shall become part of the site plan that is part of the certificate of appropriateness approval.
- iv. **Protection of Preservation Zones.**
 1. Before any activity, clearing, and/or construction begins, the entire preservation zone shall be enclosed with at least three foot (3') high orange construction fencing to prevent any access to the area. Such fencing shall protect the root systems of vegetation within the preservation zone. The fencing can only be taken down for an individual lot when an occupancy permit has been issued for the structure on the concerned lot. The fencing shall remain on the undeveloped lots until occupancy permits are granted for each lot.

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2. Said preservation zone shall not be disturbed any time before, during, or after said construction except for necessary access as approved by the Planning and Zoning Administrator.
3. No permanent or temporary structure, building, or fence shall ever be placed upon, in, or under said preservation zone.
4. Utilities and roadways in preservation zones may only be installed consistent with an Environmental Plan and/or Mitigation Plan.
5. No development, clearing, thinning, construction, or work shall be performed in the preservation zone except for necessary construction as deemed necessary by the Planning and Zoning Administrator. If a preservation zone is disturbed at any time (including but not limited to utility construction and/or easement, building or grading construction) by the developer, contractor, subcontractor, house builder, property owner, or a representative, such disturbances that occur shall be restored to an approved condition. Diseased trees and/or diseased vegetation may be removed with the approval of the Planning and Zoning Administrator. Obnoxious weeds and/or brush of less than one inch (1") caliper may be removed without destroying the integrity of the preservation zone.
6. No dirt, stones, wood, or debris shall be placed within the preservation zone.
7. Trees located in a preservation zone that have been pushed over, cut apart, blown over, or fallen due to aging and/or deterioration are the property owner's responsibility to remove from the preservation zone.
8. A utility company servicing and/or installing utilities in the designated preservation zone shall also be subject to these restrictions.
9. These restrictions shall be printed on the final plat, the final development plan, and/or site plan.
10. Drainage shall not be changed in a manner that will damage the preservation zone.
11. The developer shall notify each property purchaser in the concerned subdivision and/or the development of the preservation zone requirements. Such notification shall be in writing and shall be submitted to the property purchaser at the time of closing.
12. The developer shall notify all contractors, utility companies, and/or cable companies doing work in the concerned subdivision of the preservation zone requirements.

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SECTION 1105.09 EXTERIOR LIGHTING

- A. Purpose and Applicability.** The purpose of this section is to ensure that all exterior site and building lighting shall not affect the reasonable use and enjoyment of adjacent properties but provide minimum levels to enhance safety of individuals and property. Lighting standards shall also protect the safety and operation of vehicles on the public rights-of-way from levels of illumination that are emitted or reflected from light sources of an intensity sufficiently to constitute a safety hazard to vehicular movement. Lighting standards shall apply to all lots except those developed with single family or two-family dwellings.
- B. Exterior Lighting Regulations.** Exterior site lighting shall be designed, located, constructed and maintained to minimize light and reflected light trespass and spill over off the subject property. Glare shall be minimized from all light sources.
- i. The average horizontal illumination level on the ground shall not exceed three footcandles (3FC). The light level along a property line adjacent to a residentially-zoned or used property shall not exceed an average intensity of one-half footcandle (0.5FC).
 - ii. The height of parking lot lighting shall not exceed twenty feet (20') above grade and shall direct light downward, i.e. cut-off type fixtures. In conjunction with a major site plan review, the Planning Commission may require a lower standard based upon specific characteristics of the site.
 - iii. The color of parking lot lighting poles and other lighting infrastructure shall match or complement the colors of the building's architecture, as approved by the Planning Commission.
 - iv. For pedestrian areas, decorative low light fixtures shall be used and the height of the fixture shall not exceed fourteen feet (14') above grade.
 - v. Exterior building illumination shall be from concealed sources. Strobe or flashing lights and exposed neon lights are not permitted. Lighting fixtures shall not generate excessive light levels, cause glare, or direct light beyond the facades onto neighboring property, streets, or the night sky. The maximum illumination of any vertical surface or angular roof surface shall not exceed four footcandles (4FC).
 - vi. Security lighting shall be full, cut-off type fixtures, shielded and aimed so that illumination is directed to the designated areas with the lowest possible illumination level to effectively allow surveillance.
 - vii. Lighting fixtures used to illuminate the area below a freestanding canopy shall be recessed so that the lens cover is recessed or flush with the bottom surface (ceiling) of the canopy. However, indirect lighting may be used where a shielded source of light is beamed upward and then reflected down from the underside of the canopy.

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SECTION 1105.11 FENCES AND SCREENING.

TABLE 1105.11A FENCE MATERIALS								
SUMMARY OF PERMITTED FENCE MATERIALS								
DISTRICT/ZONE	LUMBER	VINYL	WROUGHT-IRON	STONE	BRICK	CHAIN LINK	METAL	BARBED-WIRE
ORD-N	X	X	X	X	X			
ORD-C	X	X	X	X	X			
BMD	X	X	X	X	X			
EMD	X	X	X	X	X			
Community Commercial (CC)	X	X	X	X	X			
Residential Zones (SR and RM)	X	X	X	X	X	X ^R		
Innovation Zone (I)	X	X	X	X	X	X	X	X ^A
Open Space/Schools Zone (OS)	X	X	X	X	X			

A. Fences. The following regulations shall apply to the location of fences in the front, side, and rear yards of properties located in the City of Reynoldsburg.

- i. Fences in Olde Reynoldsburg Neighborhood District.** The following regulations shall govern fences located upon properties in the Olde Reynoldsburg Neighborhood District:
 - 1. Front and Corner Yard Fences—Height.** Between the front setback line for structures and the front facade of the principal structure, fences shall be no higher than four feet (4FT).
 - 2. Front and Corner Yard Fences—Setback.** Front and corner yard fences shall be no closer to the right-of-way than three feet (3FT).
 - 3. Front and Corner Yard Fences—Opacity.** Front and corner yard fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.

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TABLE 1105.11B FENCE HEIGHT, SETBACKS AND OPACITY						
SUMMARY OF FENCE HEIGHT, SETBACKS AND OPACITY						
	FRONT AND CORNER YARD FENCES			REAR AND SIDE YARD FENCES		
DISTRICT/ZONE	MAX. HEIGHT	MINIMUM SETBACK	MAXIMUM OPACITY	MAX. HEIGHT	MINIMUM SETBACK	MAXIMUM OPACITY
ORD-N	4 ft.	3 ft. from ROW	50%	6 ft.	0 ft. from property line	100%
ORD-C	4 ft.	3 ft. from ROW	50%	4 ft.	0 ft. from property line	100%
BMD	4 ft.	3 ft. from ROW	50%	4 ft.	0 ft. from property line	100%
EMD	4 ft.	3 ft. from ROW	50%	4 ft.	0 ft. from property line	100%
Community Commercial (CC)	4 ft.	3 ft. from ROW	50%	4 ft.	0 ft. from property line	100%
Residential Zones (SR and RM)	4 ft.	3 ft. from ROW	50%	6 ft.	0 ft. from property line	100%
Innovation Zone (I)	4ft.	3ft. from ROW	50%	10 ft.	0 ft from property line	100%
Open Space/Schools Zone (OS)	4ft.	5 ft from ROW	50%	10 ft.	0 ft from property line	100%

4. **Rear and Side Yard Fences—Height.** Between the rear setback line or side setback line for structures and the rear façade or side of the principal structure, fences shall be no higher than six feet (6FT).
5. **Rear and Side Yard Fences—Setback.** Rear and side yard fences shall be placed on the property line of the subject property.
6. **Rear and Side Yard Fences—Opacity.** Rear and side yard fences may be constructed of materials with a maximum opacity of 100%.
7. **Fence Materials.** Fences in residential districts shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, and stone. All lumber

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fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same.

- ii. **Fences in Residential Districts.** The following regulations shall govern fences located upon properties in residential zoning districts:
 1. **Front and Corner Yard Fences—Height.** Between the front setback line for structures and the front facade of the principal structure, fences shall be no higher than four feet (4FT).
 2. **Front and Corner Yard Fences—Setback.** Front and corner yard fences shall be no closer to the right-of-way than three feet (3FT).
 3. **Front and Corner Yard Fences—Opacity.** Front and corner yard fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
 4. **Rear and Side Yard Fences—Height.** Between the rear setback line or side setback line for structures and the rear façade or side of the principal structure, fences shall be no higher than six feet (6FT).
 5. **Rear and Side Yard Fences—Setback.** Rear and side yard fences shall be placed on the property line of the subject property.
 6. **Rear and Side Yard Fences—Opacity.** Rear and side yard fences may be constructed of materials with a maximum opacity of 100%.
 7. **Fence Materials.** Fences in residential districts shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, stone and chain-link (rear yard only). All lumber fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same.
- iii. **Fences in Commercial and Mixed-Use Zones and Districts.** The following regulations shall govern fences located upon properties in commercial and mixed-use zones and districts:
 1. **Front and Corner Yard Fences—Height.** Between the front setback line for structures and the front facade of the principal structure, fences shall be no higher than four feet (4FT).
 2. **Front and Corner Yard Fences—Setback.** Front and corner yard fences shall be no closer to the right-of-way than three feet (3FT).
 3. **Front and Corner Yard Fences—Opacity.** Front and corner yard fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
 4. **Rear and Side Yard Fences—Height.** Between the rear setback line or side setback line for structures and the rear façade or side of the principal structure, fences shall be no higher than eight feet (8FT).
 5. **Rear and Side Yard Fences—Setback.** Rear and side yard fences shall be placed on the property line of the subject property.

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6. **Rear and Side Yard Fences—Opacity.** Rear and side yard fences may be constructed of materials with a maximum opacity of 100%.
 7. **Fence Materials.** Fences in mixed-use districts shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, and stone. All lumber fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same.
- iv. **Fences in Innovation Zone.** The following regulations shall govern fences located upon properties in the Innovation Zone:
1. **Front and Corner Yard Fences—Height.** Between the front setback line for structures and the front facade of the principal structure, fences shall be no higher than four feet (4FT).
 2. **Front and Corner Yard Fences—Setback.** Front and corner yard fences shall be no closer to the right-of-way than three feet (3FT).
 3. **Front and Corner Yard Fences—Opacity.** Front and corner yard fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
 4. **Rear and Side Yard Fences—Height.** Between the rear setback line or side setback line for structures and the rear façade or side of the principal structure, fences shall be no higher than ten feet (10FT).
 5. **Rear and Side Yard Fences—Setback.** Rear and side yard fences shall be placed on the property line of the subject property.
 6. **Rear and Side Yard Fences—Opacity.** Rear and side yard fences may be constructed of materials with a maximum opacity of 100%.
 7. **Fence Materials.** Fences in the Innovation Zone shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, and stone. All lumber fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same. Metal, non-chain-link, fences are permitted in the Innovation Zone.
 8. **Barb-Wire Fences—Innovation Zone.** Fences containing barbs may be erected as rear fences to secure properties in the Innovation Zone. The Planning and Zoning Administrator shall only grant a fence permit for a fence of this type after determining that the nature and location of the fence is not a danger to the public or intended to injury persons engaged in lawful activity.
- v. **Fences in the Open Space/Schools Zone.** The following regulations shall govern fences located upon properties in the Open Space/Schools Zone:
1. **Front and Corner Yard Fences—Height.** Between the front setback line for structures and the front facade of the principal structure, fences shall be no higher than four feet (4FT).

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2. **Front and Corner Yard Fences—Setback.** Front and corner yard fences shall be no closer to the right-of-way than five feet (5FT).
3. **Front and Corner Yard Fences—Opacity.** Front and corner yard fences shall be constructed of an open design, which is defined as at least fifty percent (50%) open. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
4. **Rear and Side Yard Fences—Height.** Between the rear setback line or side setback line for structures and the rear façade or side of the principal structure, fences shall be no higher than ten feet (10FT).
5. **Rear and Side Yard Fences—Setback.** Rear and side yard fences shall be placed on the property line of the subject property.
6. **Rear and Side Yard Fences—Opacity.** Rear and side yard fences may be constructed of materials with a maximum opacity of 50%.
7. **Fence Materials.** Fences in the Open Space/Schools Zone shall be constructed of materials that match or compliment any existing structures on a lot. This includes but is not limited to, painted or treated lumber, vinyl, wrought iron, painted aluminum, brick, and stone. All lumber fences shall be constructed so that the finished boards hide the vertical and horizontal posts when viewed from adjacent lots unless the fence is constructed in such a manner that the finished look of both sides of the fence is the same.

B. Temporary Fences. Temporary fences may be constructed without a permit for the following reasons:

- i. As required due to an unsafe building, right-of-way or utility maintenance emergency.
- ii. A construction fence in conjunction with a site that has active building permits.
- iii. In conjunction with an approved temporary special land use permit or any special event approved through the Parks and Recreation Department. Temporary fences of this nature may only be maintained for the length of the approved permit or through the duration of the special event.
- iv. Temporary horticultural fences are permitted as temporary fences within the area designated for rear fences. Temporary horticultural fences shall be of an open design, shall not exceed four feet (4FT) in height, and not enclose an area larger than five hundred square feet (500SF).
- v. Temporary fences may be constructed of materials or in a manner not consistent with the provisions of this chapter, but shall not be constructed in a manner designed to cause a hazard to public safety.
- vi. In the event a temporary fence exists for a period of thirty (30) days or more, and the Planning and Zoning Administrator determines that it is a hazard to public safety, the Planning and Zoning Administrator may require a fence permit or that the fence comply with any provision of this chapter.

C. Generally Applicable Fence Regulations.

- i. All fences, unless specifically exempt by this chapter, shall require a fence permit from the

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- Planning and Zoning Administrator. No fence shall be erected, constructed, altered, relocated or rebuilt prior to obtaining a fence permit. An existing fence that requires new vertical posts to be set shall be considered an altered fence, and subject to a new permit. For the purposes of this chapter, a fence permit shall have the same effect as a zoning certificate in proving conformance with the Zoning Code.
- ii. Fences shall only be constructed in conformance with the provisions of this chapter and of the fence permit issued by the Planning and Zoning Administrator.
 - iii. No fence shall be installed in a manner or location which obstructs or alters the drainage of the lot on which it is located or of any abutting lot. All fences that are constructed abutting or across drainage easements shall be subject to the following additional regulations:
 - 1. Shadow box fences and fences of an open design, which is defined as at least fifty percent (50%) open will be the preferred fence styles. For picket fences, the distance between pickets shall be no less than the width of the pickets themselves.
 - 2. Privacy fences shall provide a gap between the vertical boards and the ground of no less than two inches (2IN).
 - iv. Fences may be inspected for compliance with the provisions of this Zoning Code. If any fence is installed, erected, constructed or maintained in violation of any of the provisions of this chapter, the Planning and Zoning Administrator may notify the owner or lessee of the fence in question to repair or replace the fence so as to comply with this chapter or to remove it.
 - v. No fence shall be constructed of materials such as highway guardrails, corrugated metal, metal wire or plastic mesh, or other such materials that are not designed for use as fencing material or are not sufficiently weather resistant and durable.
 - vi. No fence shall be constructed which is electrically charged, includes any material which is potentially hazardous such as spikes or barbed wire, or is otherwise designed to injure except as provided for in this chapter.
 - vii. Chain-link fences may not be utilized as a means of support for wooden privacy fences.

SECTION 1105.13 SUPPLEMENTARY USE CONDITIONS

- A. **Temporary Land Use.** The Planning and Zoning Administrator shall have the power to grant permits authorizing temporary special land uses for the following types of temporary sales: tent sales, sidewalk sales, or seasonal sales of produce, plants, firewood, or Christmas trees.
 - i. **Zoning Districts Where Permitted.** Temporary special land uses for tent sales, sidewalk sales, or seasonal sales of produce, plants, firewood, or Christmas trees shall only be permitted in the Community Commercial Zone (CC), the Brice & East Main Street District (BMD) and the East Main Street District (EMD).
 - ii. **Application and Fee.** Every person, firm or corporation desiring to obtain a temporary special land use permit, as required by this section, shall file an application with the Planning and Zoning Administrator together with an application fee. The application for a temporary special land use permit shall be accompanied by plans and specifications as required by the Planning and Zoning Administrator. This includes but is not limited to, plans that show the following:

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1. The shape, location, and dimensions of the lot, including the shape, size, location, and use of all buildings or other structures already on the lot, and the off-street parking layout.
2. The materials to be utilized in and the shape, size, and location of all buildings and structures to be erected or moved onto the lot, including all tents, tables, stands or display racks.
3. The anticipated automobile traffic flow to and from the lot and any adjacent thoroughfares, loss of off-street parking space, if any, as well as the anticipated flow of pedestrian traffic upon lot sidewalks.

iii. Time Limitations

1. A temporary special use permit for a tent or sidewalk sale shall be effective for no longer than seven (7) days. No more than three (3) temporary special land use permits for tent sales or sidewalk sales shall be issued for a given location within a single calendar year. Temporary special use permits for tent sales or sidewalk sales shall not be issued for any given location for consecutive time periods except in the Olde Reynoldsburg Commercial District, the Brice and East Main Street District, and the East Main Street District.
2. A temporary special land use permit for the sale of Christmas trees shall be effective for no longer than thirty (30) days. No more than one (1) temporary special land use permit for the sale of Christmas trees shall be issued for any given location within a single calendar year.
3. A temporary special use permit for seasonal sales of produce, plants, or firewood shall be effective for a period no longer than ninety (90) days. No more than one (1) temporary special land use permit for seasonal sales of produce, plants, or firewood shall be issued for any given location within a single calendar year.
4. The Planning and Zoning Administrator or the Board of Zoning and Building Appeals shall have the power to vary these periods and add other conditions to an approved permit as deemed necessary by the Planning and Zoning Administrator or the Board in order to further the goals and principles of the Zoning Code.

iv. Regulations. A temporary special use permit shall only be granted if the Planning and Zoning Administrator determines that the proposed use, including the erection of any temporary building or structure, will:

1. Provide adequate light and ventilation between buildings and structures.
2. Provide adequate automobile and pedestrian traffic flow.
3. Provide adequate off-street parking.
4. Will meet the intent of the Zoning Code or otherwise not interfere with the protection of public health, safety, and general welfare.
5. Not be incompatible with, or otherwise adversely affect, the physical character of the community and, in particular, the surrounding area within a distance of one thousand feet (1,000FT).
6. No temporary special use shall be permitted if it reduces the parking on a lot by greater than twenty-five percent (25%).

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- v. **Vacant Lots.** When the proposed temporary special use is to be conducted on an otherwise vacant or unused lot, the use shall comply with all applicable zoning regulations for the district.
 - vi. **Accessory Structures.** Tents and other temporary structures are subject to building permits and other regulation by the Building Division.
 - vii. **Variance.** The Planning and Zoning Administrator or the Board of Zoning and Building appeals shall have the power to vary the time periods of and add other conditions to an approved permit as deemed necessary by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals in order to further the intent of the Zoning Code or otherwise protect the public health, safety, and general welfare.
- B. Special Events and Community Activities.** The following regulations apply to the approval and operation of special events and community activities.
- i. **Exceptions.** A temporary special land use permit shall not be required for special event or community activity permitted or organized through the Parks and Recreation Department or Public Safety Department.
 - ii. **Exceptions—Open Space Districts.** A temporary special land use permit shall not be required for a special event or community activity associated with a permitted semi-public use in Open Space/Schools District provided that the special event or festival meets the following conditions:
 - 1. The special event or festival takes place entirely on the lot or parcel associated with the existing approved semi-public use.
 - 2. The special event or festival is no longer than three (3) consecutive days and that there are no more than two (2) such events or festivals at a given location within a calendar year.
 - iii. **Exceptions—Non-Profit or Charitable Organizations.** A temporary special land use permit shall not be required for a special event or community activity conducted on a commercial parcel that is organized by a non-profit or charitable organization. No more than two (2) such events shall be conducted by the same organization at the same location within a calendar year.
 - iv. **Applicability.** Except as otherwise provided herein, the Planning and Zoning Administrator may require temporary special land use permit for any other type of special event.
 - v. **Accessory Structures.** Tents and other temporary structures for festivals and special events are subject to building permits and other regulation by the Building Division.
- C. Regulations Applicable to Swimming Pools, Fish Ponds, and Water Parks.** A swimming pool, fish pond, or water park shall conform with all yard and setback requirements for accessory structures in the district in which it is located, as well as the following requirements.
- i. **Private Swimming Pool.** A private swimming pool, where in-ground or above-ground shall be permitted in any commercial, mixed-use or residential district as an accessory use provided that it complies with the following conditions and requirements:
 - 1. Use. The pool shall be intended and used solely for the enjoyment of the occupants of the main use of the lot on which it is located.
 - 2. The pool, including any walks or paved areas or accessory structures adjacent thereto,

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shall not be located closer than ten feet (10') to any lot line and shall not be closer to any frontage than a distance ten feet (10') greater than the setback required for a principal building.

3. The area of the swimming pool, exclusive of decks, walks, and other appurtenances, shall not exceed ten percent (10%) of the area of the lot.
4. No lights, diving board, or other equipment or accessory shall project more than ten feet (10') above the average finished grade of the pool site.
5. A swimming pool shall be installed or constructed subsequent to and in conformance with the regulations of the Building Code and a permit issued by the Building Inspector. The Building Inspector shall not issue any permit for a swimming pool until he has submitted the application for a swimming pool to the Zoning Officer who shall determine compliance with the Zoning Code and issue a zoning certificate.

- ii. **Community or Club Swimming Pool.** A community or club swimming pool means any pool constructed by an association of property owners or by a private club for use and enjoyment by members of the association or club and their families. Community and club swimming pools are permitted in any district, but shall comply with the following conditions and requirements:
 1. A community or club swimming pool shall be intended and used solely for the enjoyment of the members, their families and guests, and guests of the association or club under whose ownership or jurisdiction the pool is operated.
 2. A community or club swimming pool and accessory structures thereto, including the areas used by the bathers, shall not be closer than one hundred feet (100') to any lot line.
 3. A community or club swimming pool and all of the area used by the bathers, including all adjacent deck areas, shall be so walled or fenced as to prevent uncontrolled access by children.
- iii. **Fish Pond, Water Garden.** A body of water designed and used as a fish pond or as a water garden shall conform with all yard and setback requirements for accessory structures in the district in which it is located, as well as the following requirements.
 1. Water depth shall not exceed twenty-four inches (24") unless enclosed by a fence forty-eight inches (48") in height with a locking gate.
 2. Water surface area shall not exceed one hundred (100) square feet.

D. Outdoor Storage. The following regulations shall apply to the approval and operation of outdoor storage as an accessory use:

- i. Outdoor storage shall only be permitted in areas identified on the approved site plan. No such activity shall be located closer than fifty feet (50FT) to a residential zoning district boundary or road right-of-way abutting any residential zoning district or within ten feet (10FT) of any road right-of-way. Such activities shall not occupy any required parking area or driveway;
- ii. Any outdoor storage area located closer than one hundred feet (100FT) to a residential district shall, if determined to be visible from such district, be screened by a landscape buffer strip or other means indicated on the approved site plan;

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- iii. Illumination of outdoor storage areas shall be designed to prevent glare or direct light from the illumination source into residential areas;
- iv. Outdoor displays shall be maintained in a neat and orderly fashion. Waste material shall be contained within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Board. Such screening shall be set back from residential districts at least six feet (6FT) and landscaped according to the approved site plan;
- v. The site plan submitted with an application for a conditional use permit shall indicate the types of merchandise or materials to be stored, and, if applicable, any seasonal changes of merchandise or materials;
- vi. Outdoor repair, preparation, cleaning, assembly, disassembly, or other similar activities shall not be permitted unless the nature and location of such activity is specifically identified in the application and approved by the Planning and Zoning Administrator or the Board of Building and Zoning Appeals.

E. Self-Store. The following regulations shall apply to the approval and operation of mini-storage facilities:

- i. All storage shall be within an enclosed building unless the nature and location of outdoor storage has been specifically approved by the Board in conformance with the supplementary regulations for outdoor sales, storage, or display;
- ii. Loading and unloading areas shall be paved and shall be located only as approved by the Board;
- iii. A minimum of five (5) parking spaces shall be provided near the leasing office. Sufficient space shall be provided in the paved lanes serving the storage units to accommodate on-site movement of vehicles and the parking and loading/unloading of the trucks, vans, trailers, and automobiles of persons using the units;
- iv. An on-site leasing office shall be provided;
- v. Fencing of the perimeter shall be provided as determined by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals in a manner which promotes security and presents an appropriate appearance to abutting properties;
- vi. A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residential area. This area shall not be covered by buildings, parking or drives;
- vii. Door openings facing residential areas shall not be permitted unless approved by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals;
- viii. Activities on the site shall be limited to the storage of property only. Other activities, such as the operation of tools, rummage sales, temporary residency, shall be prohibited unless specifically permitted by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals;
- ix. Hours of operation shall only be as approved by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals, after consideration of the impact of the proposed use upon the character, safety, and tranquility of the neighborhood.

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F. Indoor Storage Facilities. The following regulations apply to the approval and operation of indoor storage facilities:

- i. A minimum of twenty percent (20%) of the floor area of any structure proposed to be used as an indoor storage facility shall be used for other uses permitted within the respective zoning district, unless otherwise specifically approved by the Board on the approved site plan.
- ii. All storage shall take place within an enclosed individual storage unit that is rented or leased on an individual basis. Storage shall be prohibited outside of the structure or within designated aisle areas with exception of vehicle and recreational vehicle storage areas clearly shown on the plan.
- iii. A rental or leasing office shall be required to be located on-site.
- iv. No more than one (1) external garage-door entrance shall be provided for each twenty (20) storage units within the structure.
- v. A landscaped yard of at least twenty-five feet (25FT) in width shall be provided along any lot line of the subject site which abuts a residentially zoned property. A reduction of this buffer may be approved by the Board if alternate means of screening are provided and specifically approved on the site plan.
- vi. Caretaker/residential units are prohibited.
- vii. One (1) parking space shall be located on the site for each seventy-five (75) storage units, in addition to other required parking for all other uses on the site.

G. Childcare Centers. The following regulations shall apply to conditional use permits for childcare centers:

- i. No zoning permit or conditional use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of the Innovation Zone.
- ii. No zoning permit or conditional use permit for a childcare center shall be issued for a lot that is within one hundred fifty feet (150FT) of any lot or parcel with an approved gasoline station use, or which is likely to generate noxious fumes or vapor.
- iii. All outdoor play areas shall meet the minimum requirements outlined by the State agency with oversight of childcare centers. No play area shall be located adjacent to a loading space, loading dock or other area where vehicles are likely to idle. No play area shall be constructed in a manner that allows children access to any electrical or telecommunications box/vault.
- iv. No childcare center shall be permitted to operate between the hours of 7:00 p.m. and 6:00 a.m. the following morning unless specifically approved by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals.

H. Home Occupations. The following regulations shall apply to the approval and operation of a home occupation as an accessory use in a dwelling:

- i. No person who is not a permanent resident of the dwelling shall be employed in the home occupation;
- ii. The home occupation shall be clearly incidental and subordinate to the dwelling use. No more than fifteen percent (15%) of the floor area of all buildings on the lot shall be used in the conduct of the home occupation;

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- iii. There shall be no change in the outside appearance of the dwelling or lot, or other visible evidence of the conduct of the home occupation. No sign is permitted.
 - iv. The home occupation shall not generate traffic in greater volumes than would normally be expected in a residential neighborhood.
 - v. No equipment or process shall be used which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in the line voltage off the premises.
 - vi. Prior to establishing a home occupation, the owner or occupant of the dwelling shall apply and receive approval for a zoning certificate from the Planning and Zoning Administrator.
- I. Pawnbrokering, Bookmaking, Betting, Adult Oriented Businesses.** The following requirements shall apply to the approval and operation of pawnbrokering, bookmaking, betting, scheme/game of chance, massage establishment, body piercing establishment, tattoo establishment, adult bookstore, adult motion picture theater, adult video store: No such conditional use for these uses shall be conducted within one thousand feet (1,000FT) of the property line of any church, childcare center, public or private school, public library, public park lands, or any premises that sell or distribute alcoholic beverages.
- J. Gasoline Stations.** The following regulations shall apply to the approval and operation of gasoline stations:
- i. Parking of employee vehicles, vehicles used in the operation of the business, vehicles awaiting servicing or return to customers after servicing, and vehicles held for disposal shall only be permitted in the locations approved on the site plan. Parking and storage of vehicles not related to the principal use of the site shall not be permitted.
 - ii. Vehicle sales, service, rental, or leasing shall not be permitted on the site unless specifically approved.
 - iii. Retail sales of products other than vehicular fuels shall be permitted only within an enclosed structure which shall comply with all provisions of the district, including requirements for parking. Outdoor display, storage, or sale of goods shall not be permitted on the site unless specifically approved in the conditional use permit and in conformance with the supplementary standards for outdoor display, storage, and sale.
 - iv. Temporary outdoor storage of discarded materials, vehicle parts, scrap and other waste prior to collection shall only be permitted within a storage area completely surrounded by a gated masonry wall six feet (6FT) in height or other screening approved by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals. Such screening shall be set back from residential districts at least ten feet (10FT) and landscaped according to the approved site plan.
 - v. Fuel pumps and canopies shall conform to all requirements of this chapter with regard to height, setbacks, and signs.
 - vi. Air compressor pumps (e.g., for tire inflation) and other outdoor equipment shall be identified on the site plan and shall be located in a manner which minimizes noise impacts on residential

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areas.

- vii. Curb cuts shall be limited to two (2) per site. On corner lots, curb cuts shall be limited to one (1) per street.

K. Drive-Thru Service. The following regulations shall apply to the approval and operation of drive-thru establishments:

- i. Loudspeakers shall be located and designed, with volume and hours of operation controlled, in a manner to minimize noise impacts on nearby residential uses.
- ii. Lanes required for vehicle access to and waiting for use of a drive thru facility shall be designed to have sufficient length to accommodate the peak number of vehicles projected to use the facility at any one (1) time, to provide escape/abort lanes for vehicles desiring to leave the stacking lanes or to avoid disabled vehicles, and to minimize impacts on the use of other required parking or drives or on the use of abutting streets and hazards to pedestrians. The applicant shall provide a traffic study which documents to the satisfaction of the Board the projected vehicular use of the proposed facilities and evidence of compliance with the provisions of this Zoning Code.
- iii. The Planning and Zoning Administrator or Board of Zoning and Building Appeals, as applicable, may impose restrictions on the hours of operation in order to reduce inappropriate impacts on abutting uses and on street traffic and to ensure compatibility with normal vehicular activity in the district.
- iv. The applicant shall so design the site plan or otherwise provide assurances as to reduce the impacts of lighting, litter, noise, and exhaust resulting from the facility, especially impacts on nearby residential uses.

L. Solar Panels and Solar Panel Arrays. The following regulations shall apply to the installation of solar panels and solar panel arrays:

- i. **Accessory Use.** A solar panel or a solar panel array, in each case, whether freestanding or roof mounted, shall be classified as a permitted accessory use in all zoning districts in the city, subject to the regulations set forth herein. Any solar panel or solar panel array shall be installed in accordance with all applicable building and electrical codes. Except as otherwise, provided herein, solar panels and solar panel arrays shall be installed and located in accordance with the zoning regulations for the base zoning district in which such panels or arrays are to be installed. Applications for solar panels or solar panel arrays shall be submitted to the Planning and Zoning Administrator on the forms provided from time to time.
- ii. **Roof mounted solar panels and solar panel arrays.** Roof-mounted solar panels or solar arrays shall be located in accordance with the following regulations.
 - 1. **Roof Line.** A roof-mounted solar panel or solar panel array shall not be located so that it extends beyond the roof line in any direction including above and beyond the roof peak.
 - 2. **Roof Height Projection.** When located on a flat roof, solar panels or solar panel arrays shall not project vertically more than ten feet from the surface of the flat roof. For purpose of this subsection, "flat roof" shall mean any roof that is less than seventeen (17) degrees or 2/12 pitch.
 - 3. **Glare.** Roof mounted solar panels or solar panel arrays shall not be positioned so as to create

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glare on to adjacent roads, buildings, lots, or rights-of-way.

- iii. **Freestanding solar panels and solar panel arrays.** Free-standing solar panels or solar arrays shall be located in accordance with the following regulations.
 - 1. **Location.** Freestanding solar panels or solar panel arrays shall not be located in front of any principal building and shall not project past the width of the principal building.
 - 2. **Height.** The maximum height for any freestanding solar panel or solar panel array shall be the maximum height of an accessory structure in the base zoning district in which the solar panel or solar panel array is located.
 - 3. **Glare.** Freestanding solar panels or freestanding solar panel arrays shall be located so as not to create glare onto adjacent roads, buildings, lots, or rights-of-way.
 - 4. **Lot Coverage.** The maximum lot coverage for any freestanding solar panel or freestanding solar panel array shall be ten percent (10%) of the total lot area with the lot coverage being determined based upon the area of the face of the solar panels.
 - 5. **Screening.** All freestanding solar panels or freestanding solar panels with a ground storage battery shall secure such battery with a secure cover.
 - 6. **Wind Resistance.** All freestanding solar panels and freestanding solar panel arrays shall be able to withstand velocities of no less than one -hundred and ten (110) miles per hour.
 - iv. **Site Plan.** Any application for a solar panel or solar panel array under this section shall be accompanied with a site plan depicting the following items:
 - 1. The location of the panels or panel array;
 - 2. The height of the panels or panel array;
 - 3. For roof mounted panels and panel arrays, an overhead view of the roof identifying all vents, chimneys, or other appurtenances, including vertical objects (e.g. trees), that may affect the location of panels;
 - 4. For freestanding panels and panel arrays, a calculation of the lot coverage of the panels or panel array;
 - 5. An indication of whether any freestanding panel or panel array has a ground storage battery, and, if so, how such battery will be secured;
 - 6. The manufacturer cut sheet for the model to be installed; and
 - 7. Such other information as the Planning and Zoning Administrator may determined to be necessary to evaluate compliance with this section and with the Zoning Code.
 - v. **Decommissioning.** The Planning and Zoning Administrator shall be notified in writing by the owner of any previously permitted solar panel or solar panel array upon the permanent discontinuance of energy production, and panels and/or arrays shall be completely removed within nine (9) months of discontinuance of use and the affected area shall be fully restored to its preconstruction condition or better within three (3) months of the date of such removal.

SECTION 1105.15 TELECOMMUNICATIONS FACILITIES.

- A. In recognition of the quasi-public nature of cellular and/or wireless telecommunication systems, it is the purpose of these regulations to: accommodate the need for cellular or wireless telecommunications towers and facilities for the provision of personal wireless/cellular services while regulating their location and number in the City; minimize adverse visual effects of telecommunication towers and support structures through proper siting, design, and screening; to minimize the adverse impacts that telecommunication facilities may have on the health, safety and welfare of the public; to avoid potential damage to adjacent properties from telecommunication tower and support failure; and to encourage the joint use of any new and existing telecommunication towers and support structures to minimize the number of such structures. The following requirements shall apply to conditional use permits for wireless telecommunication facilities:
- B. **Special Application Requirements.** A site plan shall include the following:
- i. The total area of the lot;
 - ii. The existing zoning of the site and all adjoining lots;
 - iii. All public and private right-of-way and easements located on the lot;
 - iv. The location of all existing buildings and structures on the lot; all buildings or structures and uses within five hundred feet (500FT) of the tower site; and the proposed location of the wireless/cellular communication tower and all wireless/cellular communication support structures including dimensions, heights, and, where applicable, the gross floor areas;
 - v. The location and dimensions for all curb cuts, driving lanes, off-street parking spaces, grades, surfacing materials, drainage plans, illumination of the facility, and landscaping;
 - vi. The location of all proposed fences, screening and walls;
 - vii. Any other information as may be required by the Board.
 - viii. A report prepared by a licensed professional engineer documenting the height, design, proof of compliance with nationally accepted structural standards, and a description of the tower's capacity, which shall include the number and types of antennae it can accommodate.
 - ix. For the purpose of demonstrating the necessity for the erection of any new telecommunication tower, any applicant requesting permission to install a new tower shall provide evidence of written communication with all other wireless/cellular service providers who supply service within a one (1) mile radius of the proposed facility requesting use of the other providers' towers for collocation of the applicant's antennae. The contacted provider shall be requested to respond in writing to the inquiry within thirty (30) days. The applicant's letter(s) as well as the responses received shall be presented to the Board to demonstrate the need for a new tower.
 - x. The applicant shall also provide evidence of written communication with owners of nearby tall structures within a one (1) mile radius of the proposed tower site, asking permission to install the wireless/cellular antennae on those structures. Tall structures shall include, but not be limited to: smoke stacks, water towers, buildings over fifty feet (50FT) in height, other communication towers, and roadway light poles.

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- xi. The facility owner/operator shall present a maintenance plan demonstrating responsibility for the site.
 - xii. The applicant shall provide a copy of a permanent easement or appropriate leasehold estate providing for access to the tower site. The access to the tower sight must be maintained regardless of other development that may take place on the site.
 - xiii. The communication company must demonstrate proof to the City that the company is licensed by the Federal Communications Commission (FCC).
- C. The following additional regulations shall apply to wireless telecommunications facilities:
- i. Wireless or cellular telecommunication sites shall be located at least two hundred fifty feet (250FT) from any residential zoning district.
 - ii. The setback between the base of the tower or any guy wire anchors and any property line shall be located a distance which is at least forty percent (40%) of the tower's height or fifty feet (50FT), whichever is greater.
 - iii. The maximum height of a telecommunication tower shall be two hundred feet (200FT). The maximum height of the equipment building shall be thirty-five feet (35FT).
 - iv. Maximum size of an equipment building shall be seven hundred and fifty square feet (750SF).
 - v. The minimum lot size and area restriction shall be the same as permitted for any other use in the Innovation Zone.
 - vi. A security fence eight feet (8FT) in height with barbed wire around the top shall completely surround the tower, the equipment building and any guy wires.
 - vii. Towers and antennae shall be designed to withstand wind gusts of at least one hundred miles per hour (100MPH).
 - viii. The tower shall be painted in a non-contrasting gray or similar color to minimize its visibility, unless otherwise required by the Federal Communications Commission (FCC) or Federal Aviation Administration (FAA).
 - ix. No graphics advertising is permitted anywhere on the facility.
 - x. Buffer planting shall be located around the perimeter of the security fence as follows: An evergreen screen shall be planted that consists of either a hedge or evergreen trees that shall provide a minimum of seventy-five percent (75%) opacity year round.
 - xi. The tower shall not be artificially lighted except to assure safety or as required by the FAA.
 - xii. Warning signs shall be posted around the facility with an emergency telephone number of whom to contact in the event of an emergency.
 - xiii. The owner/operator of any telecommunications facility shall design such facility so that additional service providers may add their antennae, platforms, and associated hardware to the structure at a later date. The owner/operator shall negotiate in good faith with other providers for the collocation of other service providers' antennae at the facility, shall cooperate with the City in identifying other wireless/cellular service providers for the purpose of negotiating sublease agreements for collocation of other service providers' antennae at the facility, and shall not interfere or hinder service providers from utilizing the facility.

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- xiv. Where possible, an antenna or tower for use by a wireless/cellular service providers shall be attached to an existing structure or building. A new wireless communication facility shall not be erected if there is a technically suitable space for wireless communication facility available on an existing wireless communication tower or other suitable structure within the applicant's search area. The applicant must demonstrate that a technically suitable location is not reasonably available on an existing structure or that bona fide efforts to negotiate location on structures have been rejected.
- xv. Any owner of a tower whose use will be discontinued shall submit a written report to the Planning and Zoning Administrator indicating the date on which such use shall cease. If at any time the use of the facility is discontinued for one hundred eighty (180) days (excluding any dormancy period between construction and the initial use of the facility), the Board may declare the facility abandoned. The tower owner and the owner of the property upon which the tower is located shall receive written instruction from the Board to either reactive the use within one hundred eighty (180) days or dismantle and remove the facility.
- xvi. If reactivation does not occur within said period, the City may thereafter proceed to move the facility and assess the costs of removal to the owner, as well as certify those costs to the County Auditor as a lien against the property.
- xvii. In addition to the foregoing requirements, the following standards, items A. through D., shall apply to wireless or cellular telecommunications facilities permitted on a property with an existing use:
 1. The existing use on the property may be any permitted use or lawful nonconforming use in the Innovation Zone, and said use need not be affiliated with the wireless/cellular telecommunication provider.
 2. The telecommunication facility shall be fully automated and unattended on a daily basis.
 3. The vehicular access to the equipment building shall, whenever feasible, be provided along the circulation driveways of the existing use.
 4. Subsequent to approval of a conditional use permit for a telecommunication tower, the owner shall submit building permit applications to the City for any additional antennae proposed to be placed on the tower. A new zoning certificate will not be required, unless the Planning and Zoning Administrator determines that such additions do not conform with the approved conditional use permit.

SECTION 1105.17 CONVERSION OF DWELLING UNITS

- A. In the SR, RM, and ORD-N, a structure may be converted to accommodate an increased number of dwelling units, provided that the proposed dwellings and lot conform with all requirements for new dwellings in the district, including the permitted number of dwellings, all yard and lot dimensions, floor area for each dwelling, and required parking spaces.

SECTION 1105.19 PERFORMANCE STANDARDS

- A. **Applicability.** Every permitted use and conditional use permit shall conform to the performance

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standards in this chapter and to the laws and regulations of the State of Ohio and of the federal government. Any use permitted by this Zoning Code may be undertaken and maintained if acceptable measures and safeguards are employed to limit dangerous and objectionable elements to acceptable limits as established by the performance standards. Compliance with these standards shall be required during all times of operation of the approved activity or use.

- B. **Existing Use.** An existing use which does not conform with these performance standards shall not be enlarged or remodeled if: the enlargement or remodeling will cause greater noncompliance with the performance standards which exist at the time of the proposed enlargement or remodeling; or if the nonconforming conditions are not brought into compliance as a result of or concurrently with the enlargement or remodeling.
- C. **Measurement Procedures.** Methods and procedures for the determination of compliance with these performance standards shall conform to applicable methodologies prescribed by this Zoning Code or to applicable standard measurement procedures published by the American National Standards Institute, New York, N.Y., the Manufacturing Chemists' Association, Inc., Washington, D.C. and the United States Bureau of Mines, the National Fire Protection Association, the Ohio Environmental Protection Agency, and other recognized organizations whose standards are acceptable to the Zoning Official.
- D. **Studies to Demonstrate Compliance.** When the Planning and Zoning Administrator or the Board of Zoning and Building Appeals determines that either the information provided by the property owner is not sufficient to determine compliance with the performance standards without providing additional studies or expert advice, or that the information provided by the owner is of such nature, complexity, or quantity that the Planning and Zoning Administrator or the Board is not able to make a determination of compliance without additional studies or expert advice, then the Planning and Zoning Administrator shall advise the owner that such studies or advice are required. The Planning and Zoning Administrator and the Board may accept the required studies prepared by qualified professionals engaged by the owner or the owner shall deposit funds with the City as required to pay for such studies or expert advice.
- E. **Control of Objectionable Processes and Operations.** The Planning and Zoning Administrator or Board of Zoning and Building Appeals, prior to the issuance of a zoning certificate, may require the submission of statements and plans indicating the manner in which dangerous and objectionable elements, including those described in the following performance standards, involved in processing and in equipment operations are to be eliminated or reduced to acceptable limits and tolerances.
- F. **Performance Standards.** The following performance standards shall be applicable to the operation of any use permitted under this Zoning Code.
 - i. **Fire Hazards.** Any activity involving the use or storage of flammable or explosive materials shall be protected by adequate fire-fighting and fire suppression equipment and by such safety devices as are normally used in the handling of any such material. Such hazards shall be kept removed from adjacent activities to a distance which is compatible with the potential danger involved.

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- ii. **Radioactivity or Electrical Disturbance.** No activity shall emit dangerous radioactivity at any point or electrical disturbance adversely affecting the operation at any point of any equipment other than that of the creator of such disturbance.
- iii. **Noise and Vibration.** All activities shall comply with the provisions of Section 509.11 of the Code of Ordinances and all other regulations of the City relating to noise and vibration.
- iv. **Smoke Emission.** Smoke shall not be emitted with a density greater than No. 1 on the Ringelmann Chart as issued by the U. S. Bureau of Mines except for flow-off periods of ten minutes duration of one per hour when a density of not more than No. 2 is permitted.
- v. **Odors.** No malodorous gas or matter which is offensive or produces a public nuisance or hazard on any adjoining lot shall be permitted.
- vi. **Air Pollution.** No pollution of air by fly-ash, dust, vapor or other substance which is harmful to health, animals, vegetation or other property, or which can cause excessive soiling shall be permitted.
- vii. **Glare.** No direct or reflected glare which is visible from any lot outside any Industrial District or from any public street, road or highway shall be permitted.
- viii. **Erosion.** No erosion, by either wind or water carrying objectionable substance onto neighboring properties shall be permitted.
- ix. **Water Pollution.** Pollution of water shall be subject to the requirements and regulations established by the State Water Pollution Control Board.
- x. **Toxic or Noxious Matter.** No use, operation, or activity shall emit or discharge toxic or noxious matter in any form, particularly as identified on the USEPA Extremely Hazardous Substances List, which may be detrimental to the public health, safety or general welfare or which may endanger the natural environment. Provisions for the proper storage, use, and disposal of hazardous and/or toxic materials shall conform to the standards and requirements for such materials established by the USEPA and OEPA.

1107

NON- CONFORMITIES

Non-Conformities

SECTION 1107.01 ADMINISTRATION OF NON-CONFORMITIES

- A. The following sets forth the rights of a property owner to continue, enlarge, repair, alter, replace, or discontinue a non-conforming use or structure.
- B. Table 1107.01 A summarizes the decisions relative to nonconformities and the role of each of the administrative, quasi-judicial, quasi-legislative, and legislative reviewing parties.

SECTION 1107.03 APPLICABILITY

- A. Non-conforming uses are declared by this Code to be incompatible with permitted uses in the zones and districts involved. A non-conforming use of a structure, a non-conforming use of land, or a non-conforming use of structure and land in combination, shall not be extended or enlarged after passage of this Code by attachment on a building or premises of additional signs intended to be seen from off the premises, or by the addition of other uses, of a nature which would not be permitted generally in the zone or district involved.

SECTION 1107.05 EFFECT OF ACTUAL CONSTRUCTION

- A. To avoid undue hardship, nothing in this Code shall be deemed to require a change in the plans, construction or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this Code and upon which actual building construction has been carried on diligently. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner. Where excavation or demolition or removal of an existing building has been substantially commenced, such substantial excavation, demolition or removal shall be deemed to be actual construction, provided that work is carried on diligently after such excavation, demolition or removal. For the purposes of this Section 1107.05 substantial excavation, demolition or removal shall mean the completion of at least 75% of the scope of applicable work.

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TABLE 1107.01 A		
DETERMINATIONS OF:	ZONING ADMINISTRATOR	BOARD OF BUILDING AND ZONING APPEALS (BZBA)
ENLARGEMENT		
Application Submitted To:	X	
Decision By:		X
Appeal To:		
REPAIR OR ALTERATION		
Application Submitted To:	X	
Decision By:	X	
Appeal To:		QJ
REPLACEMENT		
Application Submitted To:	X	
Decision By:	X	
Appeal To:		QJ
DISCONTINUANCE		
Application Submitted To:	X	
Decision By:	X	
Appeal To:		QJ
KEY		
QJ	Quasi-Judicial Decision	

SECTION 1107.07 SINGLE-FAMILY DWELLINGS

- A. In any zone or district in which single-family dwellings are permitted, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Code notwithstanding limitations imposed by other provisions of this Code. Such lot must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district or zone, provided that yard dimensions and requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district or zone in which such lot is located, except that the minimum side yards may be reduced ten percent (10%) of the width of the lot, provided that no side yard shall be less than the least of the applicable district or zone regulation and three feet (3FT). Variance of yard requirements shall be obtained only through action of the BZBA.

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SECTION 1107.09 CONTIGUOUS LOT

- A. If two (2) or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this Code, and if all or part of the lots do not meet the requirements established for lot width and area, the lands involved shall be considered to be an undivided parcel for the purpose of this Code, and no portion of such parcel shall be used or sold in a manner which diminishes compliance with lot width and area requirements established by this Code, nor shall any division of any parcel be made which creates a lot width or area below the requirements stated in this Code.

SECTION 1107.11 ALTERATION OF NON-CONFORMING STRUCTURE

- A. No such non-conforming structure may be enlarged or altered in a manner which increases its nonconformity, but any structure or portion thereof may be altered to decrease its nonconformity.
- B. If lawful use of a structure, or of structure and premises in combination, exists at the effective date of adoption or amendment of this Code that would not be allowed in the district under the terms of this Code, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:
- i. No existing structure devoted to a use not permitted by this Code in the zone or district in which it is located shall be enlarged, extended, constructed, reconstructed, moved or structurally altered, except in changing the use of the structure to a use permitted in the zone or district in which it is located.
 - ii. Any non-conforming use may be extended throughout any of the parts of a building which were manifestly arranged or designated for such use at the time of adoption or amendment of this Code, but no such use shall be extended to occupy any land outside such building.
 - iii. Any structure, or structure and land in combination, in or on which a non-conforming use is superseded by a permitted use, shall thereafter conform to the regulations for the applicable zone or district, and the non-conforming use may not thereafter be resumed.
 - iv. Where a non-conforming use has been discontinued, meaning that the structure containing the use has remained vacant, unoccupied, unused or has ceased the daily activities or operations which had occurred, for a period of 12 or more continuous months, the non-conforming use shall be permanently terminated.
 - v. Any non-conforming structure damaged to an extent of more than 75% of its then fair market value, exclusive of foundations, shall not be restored or reconstructed, used or occupied as a non-conforming use. If such damage amounts to 75% or less of the fair market value, the non-conforming structure may be restored, provided a building permit is obtained and that such restoration shall begin within one year from the time of damage. The BZBA may approve the reconstruction of a non-conforming structure damaged to a greater extent than permitted herein upon review of a site and design plan submitted in accordance with the requirements for site and design plan submittal under Chapter 1107.

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SECTION 1107.13 CONTINUATION OF NON-CONFORMITY

- A. If lawful use of a structure, or of structure and premises in combination, exists at the effective date of adoption or amendment of this Code that would not be allowed in the district under the terms of this Code, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:
- i. No existing structure devoted to a use not permitted by this Code in the zone or district in which it is located shall be enlarged, extended, constructed, reconstructed, moved or structurally altered, except in changing the use of the structure to a use permitted in the zone or district in which it is located.
 - ii. Any non-conforming use may be extended throughout any of the parts of a building which were manifestly arranged or designated for such use at the time of adoption or amendment of this Code, but no such use shall be extended to occupy any land outside such building.
 - iii. Any structure, or structure and land in combination, in or on which a non-conforming use is superseded by a permitted use, shall thereafter conform to the regulations for the applicable zone or district, and the non-conforming use may not thereafter be resumed.
 - iv. Where a non-conforming use has been discontinued, meaning that the structure containing the use has remained vacant, unoccupied, unused or has ceased the daily activities or operations which had occurred, for a period of 24 or more continuous months, the non-conforming use shall be permanently terminated.
 - v. Any non-conforming structure damaged to an extent of more than 75% of its then fair market value, exclusive of foundations, shall not be restored or reconstructed, used or occupied as a non-conforming use. If such damage amounts to 75% or less of the fair market value, the non-conforming structure may be restored, provided a building permit is obtained and that such restoration shall begin within one year from the time of damage. The BZBA may approve the reconstruction of a non-conforming structure damaged to a greater extent than permitted herein upon review of a site and design plan submitted in accordance with the requirements for site and design plan submittal under Chapter 1107.

SECTION 1107.15 REPAIRS AND ALTERATIONS

- A. Repairs, alterations and maintenance work as required to keep said non-conforming structure in sound condition and repair may be made to a non-conforming structure; provided that the total repairs and alterations shall not exceed 50% of the structure's then fair market value.
- B. Nothing in this Code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

SECTION 1107.17 EFFECT OF PRIORI REGULATIONS

- A. Chapter 1195 of Ordinance 37-69 (passed May 12, 1969) established requirements for certificates for

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those lawful non-conforming uses which were established prior to the effective date of that ordinance. The adoption of this Code shall not repeal or diminish those requirements or rights which were applicable to the lawful non-conforming uses which were subject to Ordinance 37-69.

- B. Uses and structures established subsequent to the effective date of Ordinance 37-69 shall have been established in conformance with the provisions of that ordinance and its subsequent amendments in order to be deemed lawful.
- C. Any lawfully existing use or structure existing on the effective date of this Code, which use or structure does not conform with one (1) or more of the provisions of this Code, shall be deemed a non-conforming use or structure under the provisions of this Code. Provided that such non-conforming use or structure was established in conformance with the zoning provisions in effect prior to adoption of this Code, and provided that such use or structure was established under authorization of and in conformance with a permit or other authorization issued by the City, then such use or structure shall be a lawful non-conforming use or structure and shall be permitted to continue under the provisions of this Code.

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ADMINISTRATION AND PROCEDURES

Administration and Procedures

SECTION 1109.01 REVIEW AND APPROVALS SUMMARY

- A. This Chapter sets forth the powers and duties of the Planning and Zoning Administrator, the Board of Zoning and Building Appeals (BZBA), and the Planning Commission relative to the administration and enforcement of this Zoning Code.
- B. The following table summarizes the applications and role of each of the administrative, quasi-judicial, quasi-legislative, and legislative reviews set forth in this Title and the responsible reviewing party:

TABLE 1109.01A				
APPLICATION TYPE	ZONING ADMINISTRATOR	PLANNING COMMISSION	BOARD OF BUILDING AND ZONING APPEALS (BZBA)	COUNCIL
ZONING CERTIFICATES				
Application Submitted To:	X			
Decision By:	A			
Appeal To:			QJ	
VARIANCES				
Application Submitted To:	X			
Decision By:			QJF	
Appeal To:				
CONDITIONAL USES				
Application Submitted To:	X			
Decision By:	A		QJF (optional)	
Appeal To:				

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TABLE 1109.01A				
APPLICATION TYPE	ZONING ADMINISTRATOR	PLANNING COMMISSION	BOARD OF BUILDING AND ZONING APPEALS (BZBA)	COUNCIL
SIMILAR USE DETERMINATION				
Application Submitted To:	X			
Decision By:			QJ	
Appeal To:				QJ
SITE PLAN REVIEW AND DESIGN REVIEW				
Application Submitted To:	X			
Decision By:	A Standard Plan	QJ major Plan		
Appeal To:				QJ
ZONING TEXT AND MAP AMENDMENT				
Application Submitted To:	X			X
Decision By:		QL		LS
Appeal To:				
ZONING ENFORCEMENT				
Application Submitted To:	X			
Decision By:	A			
Appeal To:			QJ	

KEY	
A	Administrative Decision
QJ	Quasi-Judicial Decision
QJF	Quasi-Judicial Decision-Final Appealable Decision
QL	Quasi-Legislative Decision
LS	Legislative Decision
X	Responsible for Application Intake and Determination of Completeness

ADMINISTRATION AND PROCEDURES

SECTION 1109.03 PLANNING AND ZONING ADMINISTRATOR

- A. Unless otherwise directed by the Director of Development, the Planning and Zoning Administrator shall have the following responsibilities and powers:
- i. Enforce the provisions of this Code and interpret the meaning and application of its provisions;
 - ii. Receive, review and make determinations on applications for zoning certificates;
 - iii. Issue zoning certificates as provided by this Code and keep a record of same with notations of special conditions involved;
 - iv. Review and process standard site and design plans pursuant to the provisions of this Code;
 - v. Make determinations on whether violations of this Code exist, determine the nature and extent thereof, and notify the owner in writing pursuant to the procedures in this Code;
 - vi. Conduct inspections of buildings and uses of land to determine compliance or noncompliance with this Code;
 - vii. Review, process, and approve or deny applications for conditional use permits pursuant to the provisions of this Code.
 - viii. Maintain permanent and current records required by this Code, including, but not limited to, the Zoning Map, zoning certificates, inspection documents and records of all variances, amendments and Conditional Uses, which shall be made available for use of the Council, Planning Commission, the Board of Zoning and Building Appeals (BZBA) and the public;
 - ix. Determine the existence of any violations of this Code and enforce this Code;
 - x. Revoke a Zoning Certificate or approval issued contrary to this Code or based on a false statement or misrepresentation on the application;
 - xi. Administer the Flood Plain regulations set forth under Chapter 1103 of this Code; and
 - xii. Such other administrative duties as specifically granted to them from time to time by the Mayor or the Director of Development

SECTION 1109.05 PLANNING COMMISSION

- A. The City of Reynoldsburg Planning Commission is established and organized in accordance with Section 7.01, Article VII of the Charter.
- B. The Planning Commission shall have the following powers and duties under this Code and in furtherance of the Charter:
- i. Initiate advisable Zoning Map changes, or changes to the text of the Code where the same will promote the best interest of the public in general through recommendation to the City Council;
 - ii. Review all proposed amendments to this Code, whether map amendment or text amendment;
 - iii. Review plats and subdivision regulations in accordance with Chapter 1111;
 - iv. Review and approve or deny approval of certificates of appropriateness, as provided in Chapter 1109.21 hereof;

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- v. Review of site plans in accordance with Chapter 1109.19 hereof;
 - vi. Establish such reasonable conditions, regulations, and standards in the approval of a district change, site plan and design approval, certificate of appropriateness, or other official action as necessary to ensure a project complies with the purpose and intent of this Code and of the ordinances of the City;
 - vii. Exercise any powers, duties or functions provided to municipal planning commissions by state law that do not otherwise conflict with City Council's ordinances or resolutions, this Code or the Charter; and
 - viii. Such other official action consistent with the powers, duties, or authorities of the Commission as set forth by the provisions of the Charter, this Code, or assigned by City Council.
- C. In furtherance of its duties and powers under this Code and the Charter, the Planning Commission shall operate in accordance with the following procedures:
- i. Three (3) members present shall constitute a quorum of the Planning Commission.
 - ii. All actions taken by the Planning Commission shall be initiated by motion and shall be recorded in the minutes.
 - iii. The Planning Commission shall keep minutes of its proceedings showing the vote of each member upon each application or questions, or, if a member is absent or fails to vote, the minutes shall indicate such fact.
 - iv. Three (3) affirmative votes shall be required for the adoption of any motion.

SECTION 1109.07 BOARD OF ZONING AND BUILDING APPEALS (BZBA)

- A. The City of Reynoldsburg Board of Building and Zoning Appeals (BZBA) is established and organized in accordance with Section 7.02, Article VII of the Charter.
- B. The powers and duties of the BZBA shall be as follows:
- i. To permit exceptions to and variances from the provisions of this Code, as provided in Chapter 1109.13 hereof;
 - ii. To authorize or deny a conditional use permit where the Planning and Zoning Administrator has forwarded an application to the BZBA for review;
 - iii. To authorize the operation of a similar use through the similar use determination process set forth under Chapter 1109.17 hereof;
 - iv. To establish such reasonable conditions, regulations, and standards in the approval of a, conditional use, variance or exception, or other official action as necessary to ensure that the design, construction, and operation of the use or structures subject to such approval are carried out consistent with the purpose and intent of this Code and of the ordinances of the city;
 - v. To make interpretations, upon request of the Planning and Zoning Administrator or upon appeal from any property owner of the city, of the meaning and application of the provisions and illustrations of this Code and of the Zoning Map of the city including:

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1. Determination of the exact boundary lines of districts or zones;
 2. Determination of the meanings of the permitted uses and conditional uses as listed in the districts or zones;
 3. Determination of the rules applicable to the filing of applications, review procedures, and permit issuances; provided however, the BZBA shall not make such interpretations as the City Attorney may determine should be a matter of legislative action by City Council;
- vi. To grant or deny a zoning certificate when the question of the issuance of such certificate is referred to it by the Planning and Zoning Administrator, or when the provisions of this Zoning Code indicate that the Board shall consider such question;
 - vii. To overrule or amend any official action of the Planning and Zoning Administrator when an applicant makes an appeal for such relief and when the Board determines that such action has been contrary to the intent and spirit of this Code. For such purpose, the Board may make null and void any zoning certificate issued or any action taken by the Planning and Zoning Administrator by notifying the Planning and Zoning Administrator and the principal interested party or parties in writing;
 - viii. To hear appeals from the Property Maintenance Code as provided for in that code; and
 - ix. Such other official action consistent with the powers, duties, or authorities of the Board as set forth by the provisions of the Charter this Code or assigned by City Council.
- C. In furtherance of its duties and powers under this Code and the Charter, the BZBA shall operate in accordance with the following procedures:
- i. Three (3) members present shall constitute a quorum of the BZBA;
 - ii. All action taken by the Board shall be initiated by motion and shall be recorded in the minutes. The Board shall keep minutes of its proceedings showing the vote of each member upon each question, or, if a member is absent or fails to vote, the minutes shall indicate such fact; and
 - iii. Three (3) affirmative votes shall be required for the passage of any motion.

SECTION 1109.09 APPLICATIONS

- A. All requests for a decision or approval under this Code begins with the property owner or agent thereof filing an application with the Planning and Zoning Administrator on forms provided from time to time.
- B. A complete application shall include all required submissions and the payment in full of all applicable fees, which shall be proposed from time-to-time by the Mayor and approved by Council.
- C. The Planning and Zoning Administrator will determine whether an application is complete and is ready to be processed. In some instances, an additional application may be deemed necessary by the Planning and Zoning Administrator and, if so, an application will not be deemed to be complete unless and until the all applications are submitted and reviewed and determined to be in accordance with all submittal requirements. The applicant will be notified in writing of any deficiencies in the completeness of the application and shall have 30 days from the date thereof to complete the application or the application will be deemed null and void.

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- D. If a decision on the application is to be made by someone other than the Planning and Zoning Administrator, then the complete application shall be forwarded to the appropriate body for review in accordance with this Code.
- E. Unless otherwise prescribed by this Code or requested by the applicant, the applicable decision-making body or administrator shall render a decision on all applications within sixty (60) days from the original hearing.
- F. The Planning and Zoning Administrator, in consultation with the Director of Development, BZBA, or any additional City staff shall publish application procedures and additional requirements in a document to be known as the Development Handbook, which shall be incorporated here by reference. The Planning and Zoning Administrator shall make the most current version of this document available to the public in a manner that is easily accessible.
- G. In the interest of timely and efficient administration of the provisions of this Code, applicants may submit, and the Board may take action upon, concurrent applications for conditional uses, similar use determinations, variances, and other matters on which the Board is granted authority by this Code. All such concurrent applications shall be submitted in conformance with the applicable provisions of this Code. The Board shall not take such concurrent action if it determines that such concurrent action is not in the best interest of the city.
- H. Unless otherwise prescribed by this code or requested by the applicant, the Board shall render a decision on all applications within sixty (60) days from the original hearing.

SECTION 1109.11 ZONING CERTIFICATE

- A. The submission and review of zoning certificates shall be conducted in accordance with the provisions set forth hereunder.
- B. No use of land, building or structure and no construction or alteration of an existing use, building, or structure shall commence until a zoning certificate is issued by the Planning and Zoning Administrator certifying that the intended use of the premises has been documented, reviewed, and approved in conformance with the provisions of this Zoning Code. A zoning certificate shall only be issued by the Planning and Zoning Administrator subsequent to completion of all procedures and approvals required by this Code.
- C. Except as otherwise provided in this Code, a zoning certificate shall be required before:
- D. An application for a zoning certificate shall be submitted to the Planning and Zoning Administrator and shall include, a plan or plans drawn to scale showing:
 - i. The dimensions and the shape of the lot to be used or built upon;
 - ii. the sizes and locations of existing structures and uses on the lot;
 - iii. the dimensions and locations of proposed structures and uses;

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- iv. the heights of existing and proposed structures;
 - v. a statement detailing the proposed use, which shall be signed by the applicant; and
 - vi. such other documentation as may be necessary to determine conformance with the provisions of this Code.
- E. When the Planning and Zoning Administrator determines that an application for a zoning certificate does not comply with the provisions or intent of this Code, or that an application does not provide sufficient information to determine compliance with this Code, then the Planning and Zoning Administrator shall deny the application and shall not issue a zoning certificate.
- F. The Planning and Zoning Administrator may refer zoning certificates to the BZBA for review.
- G. Within fourteen (14) days of the Planning and Zoning Administrator's denial of a zoning certificate, the applicant may file a written appeal with the BZBA. Any applicant who does not file an appeal within fourteen (14) days of the date of denial by the Planning and Zoning.

SECTION 1109.13 VARIANCES

- A. The provisions set forth hereunder shall apply to the review and grant of variances under this Code.
- B. An applicant seeking a variance shall submit a written request for variance on forms provided by the Planning Zoning Administrator together with the applicable fee. In addition to information relating to the subject property and the applicant, the request for a variance shall include the following information:
- i. A description of the nature of the variance requested and a statement demonstrating the extent to which the requested variance conforms to the standards for variance in this Code;
 - ii. a statement of hardship; and
 - iii. such other information and exhibits as may be appropriate to establish the facts of the appeal and the grounds for relief.
- C. Before approving or denying a request, the BZBA shall hold at least one public hearing on the matter. The BZBA shall cause notice of the hearing to be made to the public by seven (7) days advance publication, in a newspaper of general circulation in the City, of the place, time, date and the nature of the variance applied for. The BZBA shall also cause the subject property to be posted with a notice of hearing at least seven (7) days prior to the day of the hearing. The notice of hearing shall state thereon the nature of the request and the time and place of the public hearing.
- D. No variance from the strict application of the provisions of this Code shall be granted unless the BZBA makes specific findings of fact, based on the evidence presented to it, which support conclusions that the variance conforms to the following standards:
- i. The variance is in accord with the general purpose and intent of the regulations imposed by this Code in the district in which it is located, and shall not be injurious to the area or otherwise detrimental to the public welfare.

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- ii. The variance will not permit the establishment of any use which is not otherwise listed as a permitted use or a conditional use in the zone or district in which the subject property is situated.
 - iii. There exist special circumstances or conditions, fully described in the findings, applicable to the land or structures for which the variance is sought, which are peculiar to such land or structures and which do not apply generally to land or structures in the area, and which are such that the strict application of the provisions of this Code would deprive the property owner of the reasonable use of such land or structures. There must be a deprivation of the beneficial use of land, as opposed to mere loss in value as justification for the variance.
 - iv. There is proof of hardship or practical difficulty created by the strict application of this Code, beyond simply a showing that greater profit will result if the variance is granted. Economic hardship is not grounds for the variance. Furthermore, the hardship complained of is not self-created nor is it established on this basis by one who purchased with or without knowledge of the restrictions. The hardship results from the application of this Code and is suffered directly by the property in question.
 - v. The variance is necessary for the reasonable use of the land or building, and the variance as granted is the minimum variance that will accomplish this purpose.
 - vi. The variance will not impair an adequate supply of light and air to adjacent property, substantially increase the congestion in the public streets, increase the danger of fire, endanger the public safety, or substantially diminish or impair property values of the adjacent area.
 - vii. The variance will not confer on the property owner any special privilege that is unduly denied by this Code to other land, structures, or buildings in the same district.
 - viii. No nonconforming use of neighboring land or structures in the same district and no permitted or nonconforming use of land or structures in other districts are considered as grounds for approval of the variance.
 - ix. The variance is not a matter of convenience when other remedies are available within the provisions of this Code.
- E. In granting any variance, the BZBA shall establish such conditions as are necessary to secure substantially the objectives of this Code. Any violation of such conditions and safeguards, when they have been made a part of the terms under which the variance has been granted, shall be deemed a violation of this Code.
- F. No action of the BZBA granting a variance shall be valid for a period longer than twelve (12) months from the date of such action unless the zoning certificate is obtained within such period, and the erection or alteration of a structure is started or the use is commenced within such period, provided however, notwithstanding anything to the contrary herein, such twelve (12) month period may be extended by the Planning and Zoning Administrator upon the demonstration by the applicant that any delay in the commencement of the erection or alteration of a structure is the result of factors beyond the control of the applicant, in which case, the Planning and Zoning Administrator may elect to grant an extension of up to six (6) months.
- G. The BZBA shall not accept a new application for a variance that has been previously denied within twelve (12) months of denial.

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SECTION 1109.15 CONDITIONAL USES

- A. Reviews of applications for conditional uses shall be conducted by the Planning and Zoning Administrator in accordance with the provisions set forth under this section; provided however, if, the Planning and Zoning Administrator determines in his or her professional opinion that an application warrants public review, then the Planning and Zoning Administrator shall forward such application to the BZBA for review. The intent of the procedure for authorizing a conditional use is to set forth the development standards and criteria for locating and developing conditional uses in harmony with the character of the surrounding area, conditions of development and with regard to appropriate laws.
- B. In addition to such standard information regarding the subject property and the applicant, the application for a conditional use shall contain the following:
 - i. description of the zoning district and existing uses of adjacent lots;
 - ii. a statement of the conditional use for which the application is submitted,
 - iii. including a description of the activities proposed on the subject property, the goods and services sold or provided, hours of operation, anticipated number of employees, nature and volume of delivery activity, and other information which will assist the BZBA with understanding the nature of the proposed use and its potential impacts;
 - iv. a plan of the proposed site and improvements showing the proposed location of all structures, parking and loading areas, streets and traffic accesses, open spaces, refuse and service areas, utilities, signs, yards, landscaping, and other relevant features;
 - v. a narrative statement describing the compatibility of the proposed use with the existing uses of adjacent lots and with the Land Use Plan, including an evaluation of the effects on adjoining lots of such elements as traffic circulation, noise, glare, odor, fumes, vibration, and storm water, and any measures proposed to mitigate such effects;
 - vi. a narrative addressing each of the applicable criteria set forth in the standards and requirements for all conditional uses set forth below and, as applicable, the supplementary requirements for special uses set forth under the applicable district or zone regulations.
 - vii. Such other information as the BZBA deems necessary to make a determination of the compliance of the proposed use with the applicable standards and regulations. Such additional information may include, but shall not be limited to:
 1. Traffic impact analysis;
 2. Storm water impact analysis; and/or
 3. Utility impact analysis.
- C. When review of an application for a conditional use permit is forwarded by the Planning and Zoning Administrator to the BZBA, before approving or denying a request for a conditional use, the BZBA shall hold at least one public hearing on the matter. The BZBA shall cause notice of the hearing to be made in accordance with its standard process for providing notice of a hearing. The notice of hearing shall state thereon the nature of the request and the time and place of the public hearing.
- D. Upon reviewing an application for a conditional use, the Planning and Zoning Administrator or the BZBA, as applicable, shall consider whether the application provides adequate evidence that the

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proposed conditional use is consistent with the following standards:

- i. The proposed use shall be in harmony with the existing or intended character of the zone or district and nearby affected zones and districts and shall not change the essential character of the zones and districts;
 - ii. The proposed use shall not adversely affect the use of adjacent property;
 - iii. The proposed use shall not adversely affect the health, safety, morals, or welfare of persons residing or working in the neighborhood;
 - iv. The proposed use shall be served adequately by public facilities and services such as, but not limited to, roads, police and fire protection, storm water facilities, water, sanitary sewer, and schools;
 - v. The proposed use shall not impose a traffic impact upon the public right-of-way significantly different from that anticipated from permitted uses of the zone or district;
 - vi. The proposed use shall be in accord with the general and specific objectives, and the purpose and intent of this Zoning Code and the Land Use Plan and any other plans and ordinances of the City;
 - vii. The proposed use complies with the applicable specific provisions and standards of this Code;
 - viii. The proposed use shall be found to meet the definition and intent of a use specifically listed as a conditional use in the zone or district in which the subject property is situated.
- E. After review of the application and any additional information presented by the applicant, the Planning and Zoning Administrator or the BZBA, as applicable, shall take action to:
- i. Approval the conditional use, based upon findings of compliance with the standards and requirements of this Code and subject to conditions to ensure compliance with this Code; or
 - ii. deny the conditional use, upon finding that the application does not comply with the provisions of this Code
- F. In approving a conditional use, the Planning and Zoning Administrator or the BZBA, as applicable, may impose such conditions as deemed necessary to protect the public welfare, preserve the purpose and intent of this Code, to protect the character of the surrounding properties and neighborhood affected by the proposed use, and to mitigate the special impacts of the use. Such conditions may include, but shall not be limited to:
- i. Locations, setbacks, and configurations of structures and of uses of interior and exterior space;
 - ii. Screening comprised of landscaping, walls, fencing or other materials or construction;
 - iii. Access points and traffic management provisions, including those impacting vehicular and pedestrian access, and the locations and design of parking facilities;
 - iv. Noise control measures, including those regulating loudspeakers or irregular vehicular or equipment noise;
 - v. Other features of construction, including but not limited to paving and parking, signs, and landscaping;
 - vi. Hours and method of operation;

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- vii. Maintenance of the site, structures, and landscaping;
 - viii. Means of controlling glare, vibration, odors, dust, smoke, hazardous materials, refuse matter, water-carried waste, and storm water; and
 - ix. A time limit for operation of the use, if temporary operation is determined to be a typical characteristic of the proposed use or otherwise appropriate given unique circumstances of the proposed use.
- G. Subsequent to approval by the Planning and Zoning Administrator or the BZBA, and compliance with all applicable conditions of such approval and of this Zoning Code, the Planning and Zoning Administrator shall issue a zoning certificate stating the conditional use and all conditions of its approval.
- H. Approval of a conditional use shall be void upon the occurrence of any or all of the following:
- i. The applicant fails to commence construction of the structure in which the approved conditional use is to be conducted within one (1) year of the date of approval;
 - ii. the applicant fails to commence the operation of the conditional use within six (6) months of the date of the approval, where such use is to be conducted in an existing structure; and/or
 - iii. The conditional use is operated in a manner which violates any condition of the approval.
- I. The Planning and Zoning Administrator shall review all approved conditional use permit applications six (6) months after final action to determine if the approved use is in operation and otherwise in compliance with all conditions of approval. Upon such six (6) month review the Planning Zoning Administrator shall proceed in accordance with the circumstances outlined below:
- i. If the Planning and Zoning Administrator finds the conditional use to be in operation and in compliance with the conditions of approval, the Planning and Zoning Administrator shall notify the BZBA of such compliance.
 - ii. If the Planning and Zoning Administrator finds that construction has not begun, the Planning and Zoning Administrator shall record that information for an additional six (6) month review, and shall notify the BZBA of such inaction.
 - iii. If the Planning and Zoning Administrator finds a use in an existing structure or building not to be in operation, the permit and zoning certificate shall be deemed revoked and the Planning and Zoning Administrator shall notify the applicant of such revocation as well as the BZBA. Upon such revocation, the applicant shall have the right to appeal that decision of the Planning and Zoning Administrator to the BZBA and request the BZBA allow up to one (1) additional six (6) month period to begin operation following the administrative appeal procedure.
- J. Whenever the Planning and Zoning Administrator determines that a conditional use is being operated in a manner that violates any condition of the use's approved permit, the permit and zoning certificate shall be considered revoked. The Planning and Zoning Administrator shall notify the permit holder as such, who shall immediately discontinue operation of the use:
- i. If this determination is made in conjunction with the six (6) month review procedure for an approved permit, the Planning and Zoning Administrator shall also notify the BZBA. The applicant shall have the right to appeal this determination of the Planning and Zoning

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- Administrator to the BZBA following the administrative appeal procedure. Upon appeal, the BZBA shall (a) approve upholding the revocation, (b) overturn the revocation and reapprove the conditional use permit or (c) overturn the revocation and modify of the conditions of approval.
- ii. If this determination is made at any other time, the Planning and Zoning Administrator shall notify the BZBA. The applicant shall have the right to appeal this determination of the Planning and Zoning Administrator following the normal administrative appeal procedure. Upon appeal, the BZBA shall have the power to uphold the revocation or reapprove the permit.
- K. If this determination is made in conjunction with the six (6) month review procedure for an approved permit, the Planning and Zoning Administrator shall also notify the BZBA. The applicant shall have the right to appeal this determination of the Planning and Zoning Administrator to the BZBA following the administrative appeal procedure. Upon appeal, the BZBA shall (a) approve upholding the revocation, (b) overturn the revocation and reapprove the conditional use permit or (c) overturn the revocation and modify of the conditions of approval.
 - L. The conditions of an approved conditional use permit may be amended upon request of the permit holder. Any amendment proceeding shall be conducted in accordance with the procedures, requirements, and standards applicable to review of a new conditional use permit.
 - M. Subsequent to disapproval of an application for a conditional use permit, a period of at least one (1) year shall elapse before another application for the same conditional use at the location may be considered by the Planning and Zoning Administrator or the BZBA.
 - N. Appeals of decisions of the Planning and Zoning Administrator may be taken to the BZBA pursuant to the procedures set forth under Chapter 1109.25 hereof. Appeals of decisions of the BZBA may be taken to the Franklin County Court of Common Pleas as allowed by Ohio Revised Code Chapter 2506.

SECTION 1109.17 **SIMILAR USE DETERMINATION**

- A. The conditions of an approved conditional use permit may be amended upon request of the permit holder. Any amendment proceeding shall be conducted in accordance with the procedures, requirements, and standards applicable to review of a new conditional use permit.
- B. Subsequent to disapproval of an application for a conditional use permit, a period of at least one (1) year shall elapse before another application for the same conditional use at the location may be considered by the Planning and Zoning Administrator or the BZBA.
- C. Appeals of decisions of the Planning and Zoning Administrator may be taken to the BZBA pursuant to the procedures set forth under Chapter 1109.25 hereof. Appeals of decisions of the BZBA may be taken to the Franklin County Court of Common Pleas as allowed by Ohio Revised Code Chapter 2506.
 - i. Such use is not listed in any other zone or district as a permitted use;
 - ii. Such use has characteristics and impacts consistent with those of one (1) or more of the permitted uses in the district; and such use has characteristics and impacts more consistent with those of the permitted uses of the zone or district than with the permitted uses of any other district;

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- iii. The establishment of such use in the zone or district will not significantly alter the nature of the district;
 - iv. Such use does not create dangers to health and safety and does not create offensive noise, vibration, dust, heat, smoke, odor, glare, traffic, or other objectionable impacts or influences to an extent greater than normally resulting from permitted uses listed in the zone or district; and
 - v. Such use does not typically require site conditions or features, building bulk or mass, parking lots or spaces, or other requirements dissimilar from permitted uses; and the typical development of site and buildings for such use is compatible with those required for permitted uses and can be constructed in conformance with the standard regulations for height, lot dimensions, setbacks, and other provisions of the zone or district.
- D. A similar use shall be heard by the BZBA in accordance with the notice provisions applicable to a conditional use.
- E. Based upon the application of the foregoing factors, the BZBA shall determine whether a proposed use should be or should not be determined to be a similar use for the district or zone. Appeals of any similar use determination shall be heard by City Council in accordance with the appeals provisions set forth under Chapter 1109.25 hereof.
- F. Following the approval of any similar use determination, the Planning and Zoning Administrator shall conduct the six (6) month review applicable to conditional uses and make such determinations and reports as provided for under Chapter 1109.15(J) hereof.
- G. Within fourteen (14) days of the BZBA's denial of a similar use determination, the applicant may file a written appeal with City Council. Any applicant who does not file an appeal within fourteen (14) days of the date of denial by the BZBA shall have waived such right to appeal, and the decision of the BZBA shall become final.

SECTION 1109.19 SITE PLAN AND DESIGN REVIEW

SITE PLAN AND DESIGN REVIEW	WHEN APPLICABLE....
Standard Site Plan and Design Review	Any non-residential development, building addition, or site improvement, other than a fence or accessory structure under 5,000 square feet (200SF)

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SITE PLAN AND DESIGN REVIEW	WHEN APPLICABLE....
Major Site Plan and Design Review	Any non-residential development, which involves more than five thousand square feet (5,000SF) of structure or building;
	Any non-residential development proposal which seeks to deviate from the district regulations applicable to the subject property, including but not limited to deviation from landscape requirements, lighting requirements and design elements.
	Any non-residential development impacting or adjacent to an environmentally sensitive feature.
	Any non-residential development which in the professional opinion of the Planning and Zoning Administrator, warrants public review.

- A. Applicability.** Except as otherwise provided herein or elsewhere in this Zoning Code, standard site plan and design review or major site plan and design review is required for all non-residential development in any district in accordance with the provisions contained herein. The Planning and Zoning Administrator shall conduct standard site plan and design review and the Planning Commission shall conduct major site plan and design review, in each case, as provided below.
- B. Standard Site Plan and Design Review.** Standard site plan and design review shall be required for any development, building addition, or site improvement, other than a fence or accessory structure under five thousand square feet (5,000 s.f.), that does not otherwise require major site plan and design review as described below.
- C. Standard Site Plan and Design Review—Application.** An application for standard site plan and design plan review shall be submitted to the Planning and Zoning Administrator and shall include the following information:
- i. A vicinity map showing the location of the proposed development in relationship to the surrounding area including major thoroughfares.
 - ii. A site plan illustrating the following:
 1. The dimensions of property lines, parcel dimensions and adjoining rights-of-way.
 2. The names and addresses of all adjoining property within one hundred fifty feet (150 ft.) of the proposed development.
 3. The current zoning of the parcel and all adjacent parcels.
 4. The location of proposed buildings and structures.
 5. The location of existing water bodies, streams, drainage ditches, stands of trees and other pertinent features within one hundred fifty feet (150 ft.) of the proposed development.
 6. Setbacks and building separations shall be noted in accordance with zoning requirements.
 - iii. A landscape plan that illustrates the applicable district requirements;
 - iv. A transportation and parking plan that addresses the applicable district requirements, including parking requirements and a traffic access study;
 - v. A lighting plan that addresses the applicable district requirements;

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- vi. An architectural plan that addresses the applicable district design requirements; and
 - vii. Such other information as the Planning and Zoning Administrator or Planning Commission may require so as to carry out the full intent of the Zoning Code. Any applicant requesting review of a major site and design plan shall submit to the Planning and Zoning Administrator an application form and as many copies of the required materials as may be required by the Planning and Zoning Administrator or the Planning Commission. The Commission shall act upon the application for major site and design plan review based upon the adopted regulations, standards, and design guidelines of the City.
- D. Standard Site Plan and Design Review—Review and Approval or Denial.** Any applicant requesting standard site plan and design review shall submit to the Planning and Zoning Administrator an application form and as many copies of the required materials as the Planning and Zoning Administrator may require. Within thirty (30) days of filing a complete application, the Planning and Zoning Administrator shall act upon the application for standard site plan and design review based upon the applicable district regulations, and other applicable regulations, standards, and design guidelines of the City. If the Planning and Zoning Administrator determines that the proposed development complies with the applicable standards of the applicable districts, then, the Planning and Zoning Administrator shall issue a zoning certificate. If the Planning and Zoning Administrator determines that the proposed development does not comply with the applicable standards of the applicable district, then the Planning and Zoning Administrator shall deny the application and state the reasons for such denial in writing.
- E. Major Site Plan and Design Review.** Major site plan review shall be required for the following forms of development in any district:
- i. Any non-residential development, which involves more than five thousand square feet (5,000SF) of structure or building;
 - ii. A development proposal which seeks to deviate from the district regulations applicable to the subject property, including but not limited to deviation from landscape requirements, lighting requirements and design elements;
 - iii. A development impacting or adjacent to an environmentally sensitive feature; or
 - iv. A development which in the professional opinion of the Planning and Zoning Administrator, warrants public review.
- F. Major Site Plan and Design Review—Application.** An application for major site plan and design review shall be submitted to the Planning and Zoning Administrator and shall include the following information:
- i. All materials required for standard site plan and design review as set forth above;
 - ii. A basic utility plan;
 - iii. A plot-grade-utility plan shall be submitted to the Director of Development for review and approval prior to issuance of a zoning certificate for any development that qualifies for site plan review. The Director of Development shall have the power to require a plot-grade-utility plan for minor or residential site plans upon finding that the scale of the project's infrastructure warrants review by the City. A plot-grade-utility plan shall only be approved subsequent to and in conformance with an approved site plan.

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- iv. Such other information as the Planning and Zoning Administrator or Planning Commission may require so as to carry out the full intent of the Zoning Code. Any applicant requesting review of a major site and design plan shall submit to the Planning and Zoning Administrator an application form and as many copies of the required materials as may be required by the Planning and Zoning Administrator or the Planning Commission. The Commission shall act upon the application for major site and design plan review based upon the adopted regulations, standards, and design guidelines of the City.
- G. Site Plan and Design Review—Conditions.** In accordance with the site plan and design review procedures contained in this chapter, the Planning and Zoning Administrator or the Planning Commission, as applicable, may place such reasonable conditions on the approval of a site plan that may be required to address the standards for review set forth herein or are otherwise consistent with the purpose and intent of this Zoning Code.
- H. Approved Site Plan—Modifications.** The Director of Development or his or her designee, may approve such adjustments to an approved site plan as are required for engineering purposes such as proper function of utilities or to accommodate soil conditions. Such adjustments shall meet the following conditions:
- i. The adjustment is required in order to ensure the life-safety, proper function of the site utilities or building, or to comply with the regulations of a State or Federal agency;
 - ii. The adjustment is as de minimis as possible to correct the engineering issue;
 - iii. The adjustment does not increase the impervious surface on the subject property by more than one hundred square feet (100SF) as compared to the impervious surfaces contemplated on the approved site plan;
 - iv. The adjustment shall not be used to add any additional uses or tenants;
 - v. The adjustment does not increase the number of curb cuts on a public street; and
 - vi. The adjustment does not violate any specific condition of the approved site plan.
- I. Approved Site Plan—Amendment.** Any amendment to an approved site and design plan shall be considered by the applicable approving body based on the standards applicable to such amendment; provided however, any amendment that in the direction of the Planning and Zoning Administrator constitutes a minor amendment may be reviewed and approved by the Planning and Zoning Administrator even if such amendment pertains to a major site and design plan.
- J. Approved Site Plan—Amendment.** Any amendment to an approved site and design plan shall be considered by the applicable approving body based on the standards applicable to such amendment; provided however, any amendment that in the direction of the Planning and Zoning Administrator constitutes a minor amendment may be reviewed and approved by the Planning and Zoning Administrator even if such amendment pertains to a major site and design plan.
- K. Site Plan—Appeals.** The BZBA shall hear all appeals of individuals who are directly affected by a decision of the Planning Commission or Planning and Zoning Administrator when such appeal is properly and timely filed as required by this chapter. An applicant refused such certificate shall appeal in writing to the BZBA within fifteen (15) days of the date of refusal by the applicable decision-making body. BZBA shall set a date for a hearing on the appeal and render a decision on the appeal within

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thirty (30) days of the receipt of such written request.

SECTION 1109.21 CERTIFICATE OF APPROPRIATENESS—OLDE REYNOLDSBURG DISTRICTS.

- A. **Certificate of Appropriateness (COA).** A certificate of appropriateness must be obtained prior to commencing new construction or any exterior remodeling, reconstruction or other exterior building modifications of non-residential structures located within the Olde Reynoldsburg Districts. The Planning and Zoning Administrator shall not issue a zoning certificate prior to the Planning Commission's review and approval of a certificate of appropriateness in accordance with the provisions of this chapter. The Planning and Zoning Administrator shall review all zoning certificate applications for projects within the design review districts exempted from a COA by this section or any other section of this Zoning Code, for compliance with the standards of Section design guidelines adopted by the Planning Commission or City Council. If in the professional opinion of the Planning and Zoning Administrator, the proposed project does not meet those standards or design guidelines, a certificate of appropriateness from the Planning Commission shall be required.
- B. **Application for COA.** All applications and attachments for a COA shall be made to the Planning and Zoning Administrator at least thirty (30) days prior to a regularly scheduled meeting of the Planning Commission.
- C. **Exception to COA.** A certificate of appropriateness shall not be required in the case of customary building maintenance activities that do not alter the building material types or exterior colors.
- D. **COA Review.** The Planning Commission shall review an application for a COA to determine if proposed new construction or alteration to an existing non-residential structure promotes, preserves and enhances the overall architectural character and integrity of the Olde Reynoldsburg Neighborhood District or Olde Reynoldsburg Commercial District, as applicable, and to endeavor to assure that the proposed structure or alteration would not be at variance with existing non-residential structures within such district. In considering the new construction or alteration, the Planning Commission shall evaluate the application based whether the proposal:
 - i. Enhances the attractiveness and desirability of the district;
 - ii. Encourages the orderly and harmonious development in a manner in keeping with the overall character of the district.
 - iii. Improves residential amenities in any adjoining residential neighborhood.
 - iv. Enhances and protects the public and private investment in the value of all land and improvements within the district.
 - v. Satisfies the applicable guidelines set forth under Chapter 1103; and
 - vi. Overall effects of the project or development on the appearance and environment of the district.
- E. **Time for Decision on COA.** The Planning Commission shall render a decision on all applications within sixty (60) days from the original hearing of the Planning Commission unless additional time is requested by the applicant. Upon approval by the Board, the Planning and Zoning Administrator shall

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issue a COA to the applicant.

- F. Other Land Use Approvals.** An application for a COA in which the design under consideration would require a variance granted by the BZBA or a site plan and design review by the Planning Commission prior to construction shall not be considered until a final determination has been made on all required variances or site plan and design reviews. If during the course of a review, the BZBA or Planning Commission determines that a zoning variance or other approval will be required in order to implement the proposal under consideration, it shall suspend further action on the application until such time as the additional approval has been heard and approved by the BZBA or the application has been amended to eliminate the need for such additional approval.
- G. Appeal of COA.** The BZBA shall hear all appeals of individuals who are directly affected by a decision of the Planning Commission when such appeal is properly and timely filed as required by this chapter. An applicant refused such certificate shall appeal in writing to BZBA within thirty (30) days of the date of refusal by the Planning Commission. The BZBA shall set a date for a hearing on the appeal and render a decision on the appeal within thirty (30) days of the receipt of such written request. A resolution stating the decision of BZBA shall be introduced and passed at the next regular meeting following the hearing.

SECTION 1109.23 ZONING MAP (REZONING) AND TEXT AMENDMENTS

- A. In conformance with the provisions of the City Charter, ordinances or resolutions establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code shall be initiated by a member of Council.
- B. Any person having an interest in property in the City may petition City Council to initiate such ordinance or resolution by making an application to the Planning and Zoning Administrator. The Planning and Zoning Administrator shall review the application for compliance with the provisions of this chapter and forward it to the Clerk of Council.
- C. The Planning Commission may recommend amendments, revisions, changes, or repeals of zoning districts, uses, regulations, or other provisions of this Zoning Code. When the Planning Commission makes an advisory recommendation to City Council, the application requirements and fees shall not apply.
- D. When a person or persons having an interest in a lot or lots in the City petitions City Council for an amendment to the Zoning Code which involves changing the zoning district assigned to the lot(s), then such petition shall be made in the following form which shall be known as the development plan, unless such requirements are waived by City Council:
 - i. Correct legal description of the lot(s);
 - ii. The names and addresses of the owners of lot(s) contiguous or directly across the street from the subject lot(s);

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- iii. Existing topography at two-foot (2 ft.) contour intervals of the subject lot(s) and extending at least three hundred feet (300 ft.) outside of the proposed lot, including lot lines, easements, street rights- of-way, existing structures, trees and landscaping features thereon;
 - iv. The proposed vehicular and pedestrian traffic patterns;
 - v. The location of all existing and all proposed structures;
 - vi. The proposed assignment of use and subdivision of land including private land and common land;
 - vii. Preliminary plans of all structure types;
 - viii. Deed restrictions and protective covenants;
 - ix. A schedule for construction;
 - x. Traffic impact study;
 - xi. Utilities impact study;
 - xii. Drainage impact study; and
 - xiii. Such other relevant information as City Council may require to determine the propriety of initiating the ordinance for district change.
- E. In conformance with the Charter, subsequent to initiation by a member of Council of an ordinance or resolution establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code, the presiding officer of Council shall, immediately after the first reading of the ordinance or resolution, set a date for a public hearing before a joint meeting of Council and the Planning Commission, to be held not earlier than fifteen (15) days after the first reading.
- F. Immediately after the hearing, a copy of the ordinance or resolution establishing, amending, revising, changing, or repealing zoning districts, uses, regulations, or other provisions of this Zoning Code and, if applicable, the development plan, shall be referred to the Planning Commission. The Planning Commission shall recommend such conditions or amendments with respect to the ordinance or resolution and, if applicable, the development plan, as it deems reasonable and necessary. Within thirty (30) days of referral, the Planning Commission shall return to the Clerk of Council the written recommendations of a majority of the members of the Planning Commission.
- G. The Planning Commission and City Council shall give consideration to the following standards in making recommendations and taking action with regard to proposed district changes:
- i. The compatibility of the proposed zoning district and the features of the proposed development plan with the characteristics of the site and of the surrounding areas;
 - ii. The potential impacts of the proposed uses of the district in terms of traffic, storm water, utility demand, noise, and other impacts;
 - iii. The impacts of the proposed district and development plan on the health, safety, welfare, and morals of the community; and
 - iv. The compatibility of the proposed district and development plan with a comprehensive plan, or any area plans, to surrounding zoning districts, and to existing and planned land uses.
- H. At the next meeting of Council subsequent to receiving the recommendations of the Commission, the

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ordinance or resolution shall be given its second reading.

- I. Council may adopt, deny, or adopt with modifications the recommendations of the Commission. A development plan, along with any conditions or amendments to the petition, shall, upon adoption by Council, become part of the district change and shall be deemed incorporated by reference into legislation amending the district. The development plan, conditions, and amendments shall bind any future development or use of the subject lots.
- J. A concurring vote of at least three fourths ($\frac{3}{4}$) of the membership of Council shall be necessary to pass any zoning ordinance or resolution which differs from the written recommendations of the Planning Commission, but in no event shall an ordinance or resolution be considered as having passed unless it receives at least a majority vote of the members of Council.
- K. After a proposed district change is denied by City Council, at least twelve (12) months shall elapse before another petition for a district change for the same lot(s) to the same district can be considered.
- L. A development plan may be amended following the same procedure and standards for approval of the original district amendment.
- M. The development plan as approved by Council, shall constitute an amendment of the official Zoning Map and a supplement to the Zoning Code as it applies to the land included in the approved district amendment. The approval shall be for a period of two (2) years to allow the approval of a zoning certificate and building permit, if required.
- N. If a zoning certificate or building permit is not acquired within the two (2) year period, the approval shall become void and the lot or parcel shall revert to its last previous zoning district applied.
- O. An extension of the time limit may be approved by the Planning Commission. Such approval shall be given upon a finding of evidence of reasonable effort toward the accomplishment of the original development plan within the time limit, and that such extension is not in conflict with the general health, safety and welfare of the public or the development standards of this Code.

SECTION 1109.25 APPEALS

- A. Any person directly affected by a decision of the Planning and Zoning Administrator or a notice or order issued under this Zoning Code shall have the right to appeal to the BZBA, provided that a written application for appeal is filed within fourteen (14) days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted or the provisions of this code do not fully apply.
- B. Unless otherwise provided in this Code, an applicant refused such approval, exception, certificate or variance shall appeal in writing to Council within thirty (30) days of the date of refusal by the BZBA. The Council shall set a date for a hearing on the appeal and render a decision on the appeal within thirty (30) days of the receipt of such written request. A resolution stating the decision of Council

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shall be introduced and passed at the next regular meeting following the hearing.

SECTION 1109.27 VIOLATIONS; REMEDIES

- A. In the event of a violation of any provision of this Code, or imminent threat thereof, the City, or the owner of any contiguous or neighboring property who would be especially damaged by such violation, in addition to any other remedies provided by law, may institute a suit for injunction to prevent or terminate such violation. The City may file for a judgment for damages if the violation is deemed to have caused damages to the City.
- B. Unless otherwise provided in this Code, all zoning certificates, permits or other approvals granted by the Planning and Zoning Administrator, Planning Commission or BZBA, shall be valid for a period of one (1) year from date of approval by the BZBA or date of issue by the Planning and Zoning Administrator.
- C. Once a building permit is secured, a zoning certificate, permit or other approval shall be considered to expire when that building permit expires.
- D. Within that period, that applicant must complete the following for the proposed improvement:
 - i. If required, submit a subsequent zoning application;
 - ii. If required, secure a building permit; and
 - iii. If no other permits are required, construct the proposed improvement.
- E. Any application that is incomplete or otherwise un-issued by the Planning and Zoning Administrator shall expire one (1) year from the date of application.
- F. One (1) additional period of six (6) months may be granted by the Planning and Zoning Administrator upon finding that unique circumstances warrant the additional time and that the conditions upon which approval was granted have not changed.
- G. Any person, firm or corporation who violates any regulation, provision or amendment of this Code, or fails to obey any lawful order of the Planning and Zoning Administrator, shall be fined not more than two hundred fifty dollars (\$250.00). A separate offense shall be deemed committed for each and every day during or upon which such illegal location, erection, construction, reconstruction, enlargement, change, maintenance or use occurs or continues.

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SUBDIVISION REGULATIONS

Subdivision Regulations

SECTION 1111.01 VARIANCES

- A. In cases where it is deemed that hardships, topography or other factual deterrent condition prevail, variations and exceptions from the dimensional standards and improvement requirements as set forth in the Subdivision Regulations may be recommended by the Planning Commission, but must be approved by Council

SECTION 1111.03 APPROVAL OF SUBDIVISION WITHOUT PLAT

- A. Notwithstanding any other provisions of the Subdivision Regulations, a proposed division of a parcel of land along an existing public street, whether the parcel to be divided fronts on the street or has access to it by private right of way or private driveway, not involving more than five lots after the original tract has been completely subdivided, may be submitted to the Planning Commission for approval without plat. If the Planning and Zoning Administrator, acting on behalf of the Commission, is satisfied that the proposed subdivision complies with all applicable platting, subdividing or zoning regulations, they shall approve the proposed subdivision and, on presentation of a conveyance of the parcel, shall stamp the same "approved by the Planning Commission; no plat required." The Planning and Zoning Administrator may require the submission of a sketch and such other information as is pertinent to determining compliance with this section. No building, structure or land shall be used or occupied and no building or structure or part thereof shall be erected, constructed, reconstructed, moved or structurally altered except in conformity with all of the regulations herein specified for the district in which it is located.

SECTION 1111.05 PRELIMINARY PLAT

- A. **Sketch may be Submitted for Suggestions.** The owner of land who desires to subdivide it shall submit a sketch of the plat to the Planning Commission for its comments and suggestions. The owner can then make such corrections and changes as agreed upon before preparing and submitting his preliminary plat for consideration.

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- B. Copies of Preliminary Plat To Be Submitted.** The owner of land who desires to subdivide it shall submit six (6) copies of a preliminary plat along with six (6) copies of a general layout of all site improvements to be installed on the entire tract of land to be developed even if the owner or developer only intends to initially develop only a part of the tract, to the Planning Commission twenty-one (21) days prior to a regular meeting of the Commission. A copy of the general layout of all site improvements attached to a copy of the plat shall be in the possession of each member of the Commission for a minimum period of seven (7) days before consideration for approval.
- C. Fees.** A fee shall be paid at the time of submission of the preliminary plat as stated in this Code.
- D. Contents of Preliminary Plat**
- i. The preliminary plat shall contain the following, and be prepared by a licensed professional engineer in the State of Ohio:
 1. The scale, with a minimum of one inch to equal one hundred feet;
 2. The proposed name of the subdivision;
 3. Key map showing location within the City;
 4. Names and addresses of owners, developers and the surveyor who made the plat;
 5. Date;
 6. North point; and
 7. Legal description of parcel being subdivided.
 - ii. The following existing conditions shall be shown on the plat:
 1. Boundary lines and approximate acreage included matching the provided legal description;
 2. Locations, widths and names of all existing or previously platted streets or alleys, and proposed thoroughfare locations as shown on the official City Thoroughfare Plan, railroad and utility rights of way, parks and public open spaces, permanent buildings and structures, all section and corporation lines within or adjacent to the tract;
 3. Existing sewers, water mains, culverts and other underground facilities within the tract, indicating pipe sizes, elevations and grades, if readily available, and locations, if known or available;
 4. Boundary lines of adjacent tracts of unsubdivided and subdivided land;
 5. Existing zoning restrictions;
 6. Existing contours, with intervals of five feet where the slope is greater than ten percent and not more than two feet where the slope is less than ten percent;
 7. Drainage channels, wooded areas, water courses and other significant physical features;
 8. Existing and proposed easements.
 - iii. All elevations on the preliminary plat shall be based on NAVD (North American Vertical Datum) 1988 datum.

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- iv. The following proposed conditions shall be shown:
 1. Layout of streets and right-of-way widths;
 2. Layout, numbers and dimensions of lots including total square footage;
 3. Parcels of land intended to be dedicated or temporarily reserved for public use;
 4. Building setback lines shown graphically with dimensions;
 5. Indication of any lot on which a use other than residential is proposed by the owner;
 6. Names of new streets which shall not duplicate names of any existing dedicated street within the County and/or its incorporated areas;
 7. New streets which are extensions of or in alignment with existing streets which shall bear the names of the existing streets of which they are extensions or with which they are in alignment;
 8. Bearings and dimensions of lot, parcel, and right-of-way boundaries; and
 9. Proposed landscaping, if any.
- v. All new streets shall be named in the following manner and shall be subject to the approval of the Planning Commission:

GENERAL DIRECTION	OVER 1,000 FEET IN LENGTH	UNDER 1,000 FEET IN LENGTH
North and south	Streets	Places
East and west	Avenues	Courts
Diagonal	Roads	Ways
Curving	Drives	Circles

- vi. The general layout of all site improvements attached to the preliminary plat shall be for the entire tract of property even if the owner or developer only intends to initially develop a part of the entire tract and such general layout is to provide for the extension of improvements to the boundary of the proposed subdivision to serve adjoining land.
- E. Approval of Preliminary Plat.** When a plat is filed with the Planning Commission, the Planning and Zoning Administrator shall examine it to determine whether or not it complies with the requirements of Section 1111.01(A) through (D). The Planning and Zoning Administrator shall then refer the plat to the City Engineer. If the plat does not meet the requirements, the Planning and Zoning Administrator shall return it to the owner who shall revise and refile it, and additional fees may apply. If the plat meets the requirements, the Planning and Zoning Administrator shall lay it before the Planning Commission at its next meeting. The Commission shall thereupon examine it and approve it or conditionally approve it within thirty (30) days if it is satisfied that it complies, or will comply after minor changes, in all respects with this chapter. The approval or the conditions of approval of the Planning Commission will be indicated in writing on two (2) copies of the preliminary plat which will be returned to the owner and surveyor. The remaining four (4) copies bearing the notation of approval shall remain on file, available to the public. The approval of a preliminary plat shall be effective for a maximum period of twelve months, unless extended by the Planning Commission.

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SECTION 1111.07 FINAL PLAT

- A. The general layout of all site improvements attached to the preliminary plat shall be for the entire tract of property even if the owner or developer only intends to initially develop a part of the entire tract and such general layout is to provide for the extension of improvements to the boundary of the proposed subdivision to serve adjoining land.
- B. The general layout of all site improvements attached to the preliminary plat shall be for the entire tract of property even if the owner or developer only intends to initially develop a part of the entire tract and such general layout is to provide for the extension of improvements to the boundary of the proposed subdivision to serve adjoining land.

SECTION 1111.09 ADDITIONAL REQUIRED INFORMATION

- A. A final plat shall contain the following additional information, and be prepared and sealed by a licensed professional engineer in the State.
 - i. Boundary of plat based on an accurate traverse with angular and lineal dimensions;
 - ii. True angle and distance to the nearest street intersection, accurately described on the plat;
 - iii. Municipal, township, county or section lines accurately tied to the lines of all chord dimensions;
 - iv. Radii, internal angles, points of curvature, tangent bearings and lengths of all chord dimensions;
 - v. All lot numbers and lines with accurate dimensions in feet and hundredths and bearings in degrees and minutes;
 - vi. Accurate location of all monuments, which shall be composed and/or located as follows:
 - 1. Be composed of a durable material;
 - 2. Be a minimum length of thirty inches (30IN);
 - 3. Of a minimum cross-section area of material of two tenths square inches (one inch (1IN) in diameter);
 - 4. Be identified with a durable marker bearing the Surveyor's Ohio Registration number and/or name or company name;
 - 5. Be detectable with conventional instruments for finding ferrous or magnetic objects;
 - 6. Placed with the top at the existing grade elevation.
 - 7. One such monument shall be placed at each extreme corner of the subdivision. All lots must be marked with steel pins, and such pins must be in place after a building is completed. The Building Official shall confirm that lot pins are in place on the final occupancy permit.
 - vii. Exact location, width and name of all streets or other public ways; and
 - viii. Known easements, accurately located and stating the purpose for which they are intended. Easements may be added or revised on the final plat after final plat approval. Easements added to the final plat or revised on the final plat require the approval of the City Engineer and the Director of Public Service and said approvals are to be entered on the final plat. The owner or developer shall offer an easement for television cable and television cable equipment within the

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easement(s) shown on the final plat. The easement shall be granted at no expense to the television cable owner/operator, if the cable operator installs the necessary television cable and television cable equipment in the utility trench during the time the trench is open for the installation of other utilities. Otherwise, the owner, developer or City may revoke the offer of an easement.

B. A final plat shall also contain:

- i. A certificate by a registered professional land surveyor that the plat represents a completed survey and that the monuments shown exist as located or will be set following construction and that all dimensional and geodetic details are correct.
- ii. Notarized certification by the owner or owners of the adoption of the plat and the dedication by them to public use of the streets and other public areas shown on the plat. The signatures of the owner(s) are required prior to the obtaining of any City Official's signature on the plat. No property shall extend to the center of a right of way.
- iii. Proper form for the approval of the Planning Commission with space for the signature of the Chairman.
- iv. Space for approval by signature of the City Engineer and Director of Public Service.
- v. Proper form for approval and acceptance by Council, showing ordinance number and provisions for signature by the Clerk of Council.
- vi. Space for approval, by signature of the City Engineer and Director of Public Service, of easements added to or revised on the final plat.
- vii. Space for transfer by the County Auditor and recording by the County Recorder. A statement of the expiration date of the City approval shall be placed just ahead of the space provided for the County Auditor's signature.
- viii. A topographic survey prepared by an Ohio registered professional surveyor using the North American Vertical Datum of 1988 (NAVD88) reflecting flood way, floodway fringe, base flood elevations and property lines of the plat under consideration for development.

C. Copies to be filed with Clerk. One (1) copy of the final plat showing all approvals and the date and place of recording shall be supplied by the owner to the Clerk of Council.

D. Copies to be filed with Clerk. One (1) copy of the final plat showing all approvals and the date and place of recording shall be supplied by the owner to the Clerk of Council.

- i. The subdivider shall not transfer any lot, parcel or tract of a proposed subdivision, until approval is received of the final plat.
- ii. The subdivider shall not proceed with any construction work on any lot until approval is received of the final plat and compliance is made with all other provisions of the Subdivision Regulations, unless it is for the exact purpose of building model units. The subdivider may be granted a building permit for not more than two units, in the case of single family detached housing and not more than one building of eight units or less, in the case of townhouse for sale or condominium housing, providing the following conditions have been met:
 1. Proof of ownership of that portion of subdivision to be used for models;

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2. The proposed models have legal frontage on an existing public roadway, water and sanitary sewer;
 3. Insurances have been granted to the City in the form of bond, escrow funds, letters of credit or other assurances the City deems necessary to insure installation of improvements;
 4. Occupancy permit shall not be issued until Section 1111.09 has been complied with.
- E. Transfer of Lot Contrary to Plat Prohibited.** The owner of the subdivision shall make no conveyance of any lot smaller in width or area than indicated on the plat, except for the purpose of increasing the area of another lot.
- F. Project Representation by Engineer During Installation of Improvements.** All construction work and materials used in connection with public improvements and storm water management in the area platted shall conform to City specifications and requirements of the City Engineer. The City Engineer shall provide the owner or developer with project representation at the expense of the owner or developer during installation of the improvements.
- G. Bond Letter of Credit for Improvements: Deposit and Insurance**
- i. Before approval of the final plat, the owner or developer shall agree in writing that prior to the beginning of construction of any street, private roadway, public improvement and storm water management infrastructure the owner or developer shall provide a bond, certified check or an irrevocable letter of credit from a solvent bank doing business in Franklin, Licking or Fairfield Counties, Ohio, guaranteeing the completion of said improvement(s) within one (1) year from the date of agreement or such time as may be agreed to by Council. The bond, check or irrevocable letter of credit shall be in an amount equal to the estimated cost of constructing said improvement(s), as approved by the City Engineer. A maintenance bond, certified check or an irrevocable letter of credit in the amount of five percent (5%) of the estimated construction costs shall be provided for a maintenance period of one (1) year beginning with the date of acceptance of the said improvement(s) by the Director of Public Service and City Engineer.
 - ii. The owner or developer shall prior to construction, deposit with the Director of Public Service and with the approval of the City Engineer a sum of money as prescribed by the Director of Public Service and the City Engineer to defray the cost of inspection and the engineering services provided and any expenses incurred by the City due to the installation of the improvements and review of the plat and plans. Fees for the review of plats and plans shall be calculated by the owner or developer, to be verified by the City using the fee schedules as provided by the Director of Public Service. These and other documents detailing the development process can be obtained from the Public Service Department. For inspections the owner or developer shall deposit with the Public Service Department a sum of money based on an approved cost of construction schedule, and be approved by the City Engineer. Should the amount of such deposit be insufficient to cover the cost thereof, the owner or developer shall immediately upon request of the City deposit a sum of money acceptable to the City Engineer and the Director of Public Service. Upon completion and acceptance of the improvements, any unexpended balance shall be refunded to the owner or developer.
 - iii. The subdivider shall hold the City harmless for any claims for damages of every nature arising or growing out of the construction of such improvements, and shall defend at his cost and expense, each suit or action brought against the City by reason thereof, until the improvement has been

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accepted by the City and the developer notified in writing within thirty days. The subdivider shall furnish proof to the City, prior to the time of commencing construction of possession of Comprehensive General Liability Insurance, naming the City of Reynoldsburg as an additional insured. These Certificates of Insurance shall contain a provision that coverage afforded in the policies will not be canceled unless at least thirty days prior written notice has been given to the City. Limits on bodily injury shall not be less than five hundred thousand dollars (\$500,000) for personal injury to any one person and a total of not less than one million dollars (\$1,000,000) each accident. Limits on property damage shall be not less than two hundred thousand dollars (\$200,000) per occurrence, or five hundred thousand dollars (\$500,000) aggregate for each accident. Umbrella Excess Liability Insurance to extend existing policies to the required limits will be accepted.

- iv. If any violation of or noncompliance with, any of the provisions and stipulations of this chapter occurs, the City shall have the right to stop the work without delay and utilize the bond, certified check or an irrevocable letter of credit for the completion of the improvement or use the certified check or proceeds thereof for such purpose.

H. Modification, Alteration, Amendment or Vacation, In Whole or In Part Of Plat After Approval.

No modification, alteration, amendment, or vacation, in whole or in part, of a final plat except for the addition of appropriate easements as approved by the City Engineer shall be made in or to a final plat approved by Council under the provisions of this chapter or another political subdivision prior to annexation unless such modification, alteration, amendment, or vacation, in whole or in part, is first submitted to and accepted by the Service Director, is recommended by the Planning Commission, and Council approves such modification, alteration, amendment, or vacation, in whole or in part, by ordinance. If the modified, altered, amended, or vacated, in whole or in part, final plat is approved by Council, the owner shall file and record the plat with the County Recorder within sixty days. If the final plat has already been recorded then the owner shall file and record the ordinance and an authenticating affidavit executed by the Clerk of Council with the County Recorder within sixty days, wherein the modified, altered, amended, or vacated, in whole or in part, plat shall be indexed or cross-referenced with the original plat. If the plat is not filed with the County Recorder within sixty days, the modification, alteration, amendment, or vacation, in whole or in part, is void and is of no effect.

SECTION 1111.11 REQUIRED IMPROVEMENTS

A. Improvements to be Paid for By Subdivider

- i. The owner of land who desires to subdivide it shall provide and pay the entire cost of improvements to such land as follows:
 - 1. Before the construction of any building, street improvements shall consist of grading the right of way for full width; construction of permanent curbing and roadway; construction of drainage structures and appurtenances. Two roof drain openings shall be provided in the curb for each lot;
 - 2. Sanitary sewers, including manholes, services and all appurtenances;
 - 3. Water distribution system, including mains, services, valves, fire hydrants and all appurtenances;

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4. Curbs and sidewalks on existing streets as determined by the City Engineer; Storm sewers, including manholes, inlets and all appurtenances.
- ii. All phases of the improvement shall be approved by the City Engineer and shall be constructed in accordance with City specifications.
- iii. The City may require other improvements not listed in this section, if they are deemed necessary by the City Engineer for the protection of public health, safety or welfare.
- iv. The City shall require a plot-grade-utility-plan approval for all residential subdivisions in accordance with the provisions of Chapter 1109.19.

B. Inspection During Installation

- i. The construction of all improvements shall be inspected by the City Engineer at the time of installation. Under no circumstances are such installations to be made without an inspector on the job. The City Engineer shall be notified three days before any construction work is begun.
- ii. If any violation of, or noncompliance with, any of the provisions of this chapter occurs, the City shall withhold the issuance of the occupancy permit until the violation or noncompliance is corrected.

C. Construction Drawings; Dimensions; Revision

- i. All construction drawings for improvements shall be on a horizontal scale of one inch to fifty feet and vertical scale of one inch to five feet. The sheet size shall be twenty-two inches by thirty-six inches.
- ii. Upon approval and acceptance of all improvements, the original construction drawings for the improvements shall be revised to reflect the actual construction. All drawings including the master grade plan or reproductions thereof on tracing cloth shall become the property of the City and shall be on file in the office of the City Engineer.

D. Service Roads

- i. Service Roads Authorized. When it is determined by the City Engineer that the roadways provided in the Subdivision Regulations are not satisfactory for the needs of special circumstances, additional roadways, designated "service roads," may be prescribed by the City Engineer. These service roads will be shown on the plat of a subdivision in such locations as are determined by the City Engineer, subject to plat approval as provided by the Subdivision Regulations.
- ii. Service Road Right of Way. When it is determined that service roads may be included in a subdivision plat, the right of way for the road shall be no less than thirty-two feet in width and shall be dedicated to public use in the same manner as prescribed in the Subdivision Regulations for all other public roads.
- iii. Service Road Specifications. Service roads shall be constructed of materials and to design section as shown on the revised standard construction drawing File R-23A as presently constituted and as hereafter amended on file with the City Engineer.
- iv. Sidewalks Not Required. No sidewalks or other provision for traffic, other than motor vehicular traffic, shall be required in conjunction with the construction of any service road.

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SECTION 1111.13 STREET LIGHTS

- A. Design and Layout.** The design and layout for the street lighting, the underground wiring and other pertinent equipment to be used shall be designed by a registered engineer, and approved by the City Engineer.
- i. All energy lines leading to the light standard shall be underground in new developing subdivisions.
 - ii. All street lighting designs are to be coordinated with the supplier of electric energy. Two drawings for each street lighting layout shall be submitted to the supplier of electric energy for record purposes.
 - iii. Street lights using poles and light assemblies as shown on standard drawings R-46 and R-47, respectively, are to be installed with not less than 160 feet spacing nor more than 240 feet spacing. Street lights using the alternate residential luminaire and pedestal pole, as shown on standard drawing R-46A, are to be installed with not less than 125 feet spacing nor more than 160 feet spacing. Street lights shall be installed alternating on opposite sides of the street.
 - iv. The alternate residential luminaire and pedestal pole detail, as shown on standard drawing R-46A, shall be used in all residential areas. The pole detail and light assembly (commonly referred to as a “cobra light”), as shown on standard drawing R-46 and R-47, respectively, shall be used in all commercial corridors, unless otherwise approved by Council through adoption of streetscape standards or other such action to permit consideration of alternative styles, or as may otherwise be approved by any other Board of Commission having jurisdiction to approve or permit the use of alternative styles as part of its review of an overall design concept.
 - v. The drawings are specification sheets for street light standards, luminaries, mercury vapor lamps and pedestal termination points and will be available at the Director’s office.
 - vi. All connections to supplier of electric energy secondary service locations shall be made by supplier.
- B. Lights to Be Installed.** Any person, firm or corporation desiring final acceptance of a street, shall, before final acceptance is granted, have the street lights installed and ready for use.
- C. Maintenance of Lighting Is Responsibility of City.** It shall be the responsibility of the City to secure the energy for lighting and to maintain the installations.
- D. Damages to distribution system.** Any contractor or agent for the developer, while in the process of installing street lights, who damages the distribution system of an electric energy supplier shall be liable for such damages and for any other cost as a result of such damages, and the energy supplier may charge and receive payment for such damages from the party responsible.
- E. Completion Bond Required.** If conditions are such that street lights cannot be installed prior to the acceptance of the streets upon which street lights are to be installed as required in Section 1111.13, the person, firm or corporation requesting acceptance of such streets shall deposit with the City Auditor an amount of cash or collectable funds, or a performance bond in form satisfactory to the City Attorney equal to one and one-half times the estimated cost of the installation of street lights as security for the installation of such lights, which installation shall be completed within six months of the date of

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deposit of such funds or bond. Failure on the part of such person, firm or corporation to complete the installation within six months shall be cause for the Public Service Director to order installation by such other contractor as he may choose and cause the cost of installation to be paid from the funds or bonds so deposited. That portion of such funds not used for the installation shall be returned to the depositor at the completion and acceptance by the City of the street lighting installation.

- F. Easement for Energy Lines to Light Standards.** The developer shall provide the necessary easement for street lighting. The City Engineer will coordinate with the developer, where necessary, the easement leading to the electric lighting standard so that lighting may be properly spaced.

SECTION 1111.15 STANDARDS

A. Street Standards

- i. **Street Design.** Streets shall be dedicated to public use by the owner. Minor residential streets shall be so designed as to discourage their use by nonlocal traffic. Except where necessitated by local conditions, dead-end streets and cul-de-sacs will not be approved in residential districts. Dead-end alleys are prohibited in all districts. Easements for utilities must be provided along side or rear lot lines where possible. Street rights of way shall have the following minimum widths:
 1. Major arterial, which include Federal, State and County roads which are main arteries of access to the City: one hundred (100FT); an additional width of forty-five feet (45FT) shall be provided to accommodate a service drive wherever lots are to face a primary road;
 2. Minor arterial, which are next in importance as avenues of access between sections of the City as opposed to commercial traffic and nonlocal traffic: eighty feet (80FT);
 3. Neighborhood collector, which are within a new subdivision: sixty feet (60FT);
 4. Minor residential, which are completely residential in nature: fifty feet (50FT);
 5. Alleys: twenty feet (20FT);
 6. Easements: as required.
- ii. **Minimum Pavement Widths.** Minimum pavement widths shall be as follows:
 1. Major arterial: variable as conditions may require;
 2. Minor arterial: thirty-six feet (36FT);
 3. Neighborhood collector: thirty-two feet (32FT);
 4. Minor residential: twenty-six feet (26FT);
 5. Alleys: eighteen feet (18FT);
 6. Service drives: twenty feet (20FT);
 7. Sidewalks: minimum four feet (4FT) along non-arterial and minimum width along arterial streets to be as approved by the City Engineer, in accordance with the provisions of Section 909.02.
- iii. **Maximum Grades.** The maximum grades shall be:
 1. Major arterial: four percent (4%);

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- 2. Minor arterial: five percent (5%);
- 3. Neighborhood collector, minor residential streets and alleys: six percent (6%)
- iv. Minimum Grade. The minimum grade for any street shall be one-half of one percent at the gutter, unless otherwise approved by the City Engineer. Street intersections shall be rounded by radii not less than twenty feet (20FT) at the curbline.
- v. Standards. All street construction and specifications for materials shall be in conformity with standards required by the City as published by the City Engineer.
- vi. Plans. The plans must bear the approval of the City Engineer, Director of Public Service, Superintendent of Water/Wastewater, Superintendent of Streets, and Fire Chief. Places shall be provided for their signatures.

B. Private Roadways

- i. As used in this section “private roadway” means any passageway designed for use by motor powered vehicles, upon property owned by one or more persons, firms or corporations where such passageway serves in excess of four dwelling units.
- ii. All proposed private roadways and their pavement widths shall be shown on the preliminary and final plats filed in accordance with these Subdivision Regulations. In addition, a document indicating the responsible party for maintenance shall also be provided.
- iii. All private roadways shall be improved with a hard surface of concrete, asphalt or other similar products or combination of products. The construction and specification for materials for private roadways shall conform with standards provided by the City standards as published by the City Engineer.
- iv. The minimum pavement width for private roadways shall be twenty-six feet (26FT) and the maximum grade shall be six percent (6%), however, the minimum grade for private roadways shall be one-half of one percent at the gutter, unless otherwise approved by the City Engineer.
- v. Every private roadway ending in a dead end or at a cul-de-sac circle shall have a minimum pavement width as approved by the Planning Commission to assure access to the area for fire equipment and to facilitate the turning of vehicular traffic. In approving such minimum pavement widths the Planning Commission shall consider whether such cul-de-sac or turn-around will be used for parking vehicles.
- vi. The plans must bear the approval of the City Engineer, Director of Public Service, Superintendent of Water/Wastewater, Superintendent of Streets, and Fire Chief. Places shall be provided for their signatures.

C. Sanitary Sewers

- i. Plans and profiles of sanitary sewers shall be submitted to the Director of Public Service. All grades, pipe sizes, manholes and other appurtenances shall be shown and installation and materials shall be in conformity with City standards as published by the City Engineer.
- ii. Sanitary sewer plans must bear the approval of the Director of Public Service and the City Engineer and the Superintendent of Water/Wastewater. Places shall be provided for their signatures.

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D. Water Distribution

- i. Plans of the proposed water distribution system shall be submitted to the Director of Public Service. All plans must show pipe sizes, locations of valves, fire hydrants and other appurtenances. Installation and materials shall be in conformity with City standards as published by the City Engineer.
- ii. Water distribution system plans, if not incorporated as part of the street improvement plans, must bear the approval of the City Engineer, Director of Public Service, Superintendent of Water/Wastewater, Superintendent of Streets, and Fire Chief. Places shall be provided for their signatures.

E. Storm Sewer System

- i. Proposed storm sewers, including grades, pipe sizes, manholes, inlets and appurtenances may be shown on the street improvement plans. Installation and materials shall be in conformity with City standards published by the City Engineer.
- ii. The owner or developer shall follow the recommendations of the City Engineer with regard to the proper method and direction of drainage and storm water following review of the proposed plan of such drainage as submitted by the subdivider or his engineer. A storm water management report shall be submitted to the City Engineer for review in conjunction with drainage plans.
- iii. The storm sewer plans, if not incorporated as part of the street improvement plans, must bear the approval of the City Engineer, Director of Public Service, Superintendent of Water/Wastewater, Superintendent of Streets, and Floodplain Administrator. Place shall be provided for their signature.

F. Lots and Blocks

- i. Every lot shall abut on a dedicated street. Double frontage lots shall be avoided. At the intersection of two streets, property line corners shall be rounded by an arc with a minimum radius of ten feet (10FT). Size, shape and orientation of residential lots shall be appropriate to the location of the proposed subdivision and for the types of development contemplated and in conformity with the Zoning Code, with proper regard given yard areas, setback lines, etc. Excessive depth in relation to length shall be avoided. A proportion of two to one depth to frontage shall be normal and depths in excess of three times the lot width are not recommended. Side lines of lots shall be approximately at right angles or radial to the street line. Corner lots shall have extra width sufficient to permit maintenance on both front and sides of lot. The maximum length of blocks may not exceed eighteen hundred feet (1,800FT) except where topographic conditions require longer blocks, nor shall they be less than four hundred feet (400FT) in length. Wherever blocks are longer than nine hundred feet (900FT), crosswalks or crosswalk easements not less than ten feet (10FT) in width may be required near the center of the block, and Council may require that a sidewalk be constructed in accordance with City standards for sidewalk construction. The width of a block shall normally be sufficient to allow two tiers of lots of appropriate depth except where double and reverse frontage lots are allowed. Where frontage on a primary street is involved, the long dimension of the block shall front thereon in order to minimize access intersections.

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- ii. Where either sanitary sewer or water service is not available, lots shall have a minimum frontage of seventy-five feet (75FT) and a minimum area of ten thousand square feet (10,000SF). Where neither sanitary sewer nor water service is available, lots shall have a minimum frontage of one hundred feet (100FT) and a minimum area of twenty thousand square feet (20,000SF).

G. Drainage

- i. The Planning Commission shall not approve any subdivision having inadequate storm drainage or other physical drainage impairment as determined by the City Engineer. In areas known to be subject to periodic floods, such drainage improvements must be made as to satisfy the Director of Public Service and the City Engineer in order that the health and welfare of the people will be protected.
- ii. No natural drainage course shall be altered and no fill, buildings or structures shall be placed in it unless provisions are made for the flow of water in a manner satisfactory to the City Engineer. An easement shall be provided on both sides of any existing important surface drainage course adequate for the purpose of protecting, widening, deepening, enclosing or otherwise improving such stream for drainage purposes.
- iii. A master grade plan shall be prepared for all subdivisions and shall be presented to the for review and approval by the City Engineer. The grading plan shall show the existing topography, the proposed street grades and the proposed storm sewers with pipe sizes and grades. It shall also show the proposed elevation at each lot corner, the proposed finish grades at the house and shall delineate the method of rear yard drainage by showing proposed swales and direction of surface slope by arrows. The grading plan shall follow the standards as established for such grading by the City Engineer.
- iv. Wherever possible, with exceptions being made where the topography of an area does not permit such grading practice, lots shall be graded from the rear lot line to the street. Where a lot abuts directly on two streets, the grade shall be from the corner of the lot which is diagonally opposite to the corner of the two streets on which the lot abuts. This section is included in order to reduce the amount of water standing in yards to a minimum. Therefore, where it is not possible to grade a lot in the prescribed manner, the owner or developer shall provide for the adequate drainage of any and all low areas and tie such drainage into and make it a part of the storm sewer system of the development and the City as directed by the City Engineer, with approval of such drainage subject to inspection by the City Engineer along with the inspection of other storm sewer installations.
- v. The Planning Commission shall not approve the final plat of any development or subdivision over which it has jurisdiction without certification from the Director of Public Service and the City Engineer that such development or subdivision has been designed to be in full compliance with the design requirements contained in the Stormwater Management Policy and Design Manual.
- vi. There is hereby adopted, and incorporated by reference as if set out at length herein, for the purpose of establishing rules and regulations for the design, construction, or alteration, the Stormwater Management Policy and Design Manual as hereafter amended in the most recent edition published by City Engineer.

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H. Public Use Areas

- i. Ten percent (10%) of the area of each residential subdivision, exclusive of streets, shall be allocated for recreational uses. When a proposed subdivision contains an area described as a proposed public building site, park, playground or other public area, that area shall be dedicated on the plat to the City, another public agency, or reserved for acquisition by the City within a period of five (5) years by purchase or other means.
- ii. Where required, the developer and the City shall work out an arrangement for parks and recreational facilities.
- iii. Proposed large scale neighborhood unit developments and similar unusual developments may require the reservation or dedication of such additional areas or sites of a character, extent and location suitable for the needs of the community facilities created by such particular developments where deemed necessary by the Planning Commission.
- iv. Natural features of beauty such as trees, brooks, topography and views shall be preserved whenever possible in designing any subdivision.

I. Underground and Electric Telephone Lines

- i. The term “subdivision” as used in this section refers only to residential subdivisions of more than eleven (11) lots platted subsequent to July 1, 1967.
- ii. Unless the subdivision has been exempted from the requirements of this section, as provided in subsection (e) hereof, all telephone and electric distribution wires, conduits, and cables therein shall be installed underground, except as necessary to bring service to the subdivision, and except for existing overhead facilities and any rearrangement, improvement or addition thereto.
- iii. The preliminary plan with respect to the subdivision shall be submitted to the City Engineer and to the electric and telephone utility companies which will provide service to the subdivision for their recommendations with respect to the width and location of easements for electric and telephone distribution cables and related facilities. The recommendations of the City Engineer and such utility companies shall be submitted to the Planning Commission by the owner of the subdivision together with the plat of the subdivision. Prior to signing the plat of the subdivision, the Planning Commission shall determine that adequate easements are provided for all utility services, including underground electric and telephone distribution wires, conduits, cables, gas pipelines, sewer and water lines. The owner of the subdivision shall, at the time the plat of the subdivision is submitted for approval, present such evidence as the Planning Commission deems necessary to ensure that the owner shall make or has made provision for all utility services, including underground electric and telephone distribution wires, conduits, cables, gas pipelines, sewer and water lines in accordance with this section, adequate for the anticipated needs of the subdivision.
- iv. The construction of all underground facilities shall meet the minimum requirements of any code approved by the Public Utilities Commission of Ohio.
- v. If, in the opinion of the owner of any subdivision or a portion thereof, or any interested utility company, the installation of underground facilities is economically or physically unfeasible, such owner or utility company may apply to the Planning Commission for exemption of the subdivision or portion thereof from the requirements of this section, stating in the application for exemption the reasons thereof or, and submitting therewith such exhibits, documents and data

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as may be necessary to substantiate the request. The Planning Commission shall hold a hearing, at which the applicant and any other interested person may appear, at its regularly scheduled meeting, after the submission of an application for exemption. Notice of the hearing shall be given by certified mail by the applicant, at the applicant's expense, to each interested utility and owner no less than seven (7) days prior to such hearing. If the Planning Commission denies the application following the notice and hearing, the applicant may file a written appeal therefrom with the Clerk of Council, stating the reasons therefor, within thirty (30) days following the announcement of such decision by the Planning Commission. Such appeal shall be placed on the agenda for the next regularly scheduled meeting of Council following the filing thereof with the Clerk and shall be heard at such meeting. Council may, by resolution, reverse or affirm, wholly or in part, or may modify the decision of the Planning Commission.

- J. Separability.** If any court of competent jurisdiction determines that any clause, section or portion of Section 1111.15(I) is invalid or unconstitutional, such finding shall in no way affect the validity of unconstitutionality of the balance of Section 1111.15(I).

K. Erosion and Sediment Control

- i. An erosion and sediment control plan shall be prepared for all developments covered by this regulation which disturb one or more acres of land.
 1. The erosion and sediment control plan shall conform to any and all standards defined in the Ohio Environmental Protection Agency authorization for storm water discharges associated with construction activity under the current National Pollutant Discharge Elimination System (NPDES) permit, and all revisions and amendments thereto. The Notice of Intent, as well as a copy of the Storm Water Pollution Prevent Plan (SWP3) shall be provided to the city as part of the erosion and sediment control plan submittal.
 2. The SWP3 shall be prepared by a professional experienced in the design and implementation of erosion and sedimentation controls and shall address all phases of construction. The SWP3 shall incorporate, at a minimum, all of "Part III, Section G" SWP3 requirements of the current NPDES permit, and all revisions and amendments thereto.

- L. Utility and Traffic Studies.** Utility and traffic studies may be required by the City Engineer to facilitate proper master or large-scale planning of the City's infrastructure prior to the submission of public or private construction plans. Fees for review of such traffic or utility studies shall be established and updated from time to time.

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GLOSSARY OF TERMS

Glossary of Terms

A.

Accessory Dwelling Unit (ADU). An attached or detached extension to an existing single-unit dwelling structure that contains one separate, complete dwelling unit with a separate entrance.

Accessory Structure. A building or structure that is subordinate to the principal building or structure upon the same lot and serving a purpose customarily incidental to the principal structure.

Accessory Use. A use that is subordinate to the principal use of the land and serving a purpose customarily incidental to the principal use or structure.

Adult Booth. Any area of an adult oriented business set off from the remainder of such establishment by one or more walls or other dividers or partitions and used to show, play, or otherwise demonstrate any adult materials or to view any live performance that is distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas or the conduct or simulation of specified sexual activities.

Adult Day Care. A licensed facility for the daytime care of an adult with a mental or cognitive impairment.

Adult Entertainment. See Section 795.02, Codified Ordinances of the City of Reynoldsburg.

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Adult material. Any of the following, whether new or used:

- A. Books, magazines, periodicals, or other printed matter, or digitally stored materials that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas or the conduct or simulation of specified sexual activities.
- B. Films, motion pictures, video or audio cassettes, slides, computer displays, or other visual representations or recordings of any kind that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas or the conduct or simulation of specified sexual activities.
- C. Instrument, novelties, devices, or paraphernalia that are designed for use in connection with specified sexual activities, or that depict or describe specified anatomical areas.

Advertising structure. Any outdoor display for the purpose of advertisement, notice or announcement located apart from the premises or product referred to in the display.

Agriculture. Farming; ranching; aquaculture; algaculture meaning the farming of algae; apiculture and related apicultural activities, production of honey, beeswax, honeycomb, and other related products; horticulture; viticulture, winemaking, and related activities; animal husbandry, including, but not limited to, the care and raising of livestock, equine, and fur-bearing animals; poultry husbandry and the production of poultry and poultry products; dairy production; the production of field crops, tobacco, fruits, vegetables, nursery stock, ornamental shrubs, ornamental trees, flowers, sod, or mushrooms; timber; pasturage; any combination of the foregoing; the processing, drying, storage, and marketing of agricultural products when those activities are conducted in conjunction with, but are secondary to, such husbandry or production.

Aisle. That part of an off-street parking or loading area which provides vehicular access to parking or loading spaces, exclusive of driveways.

Alterations, structural. Any change in the supporting members of a building such as bearing walls, columns, beams or girders.

Antique Shop. Any premises used for the sale or trading of articles of which 80 percent (80%) or more are over thirty (30) years old or have collectible value. Antique shop does not include a thrift or second-hand store.

Applicant. Any Person or authorized agent of a Person, that applies for a Zoning Permit, Certificate of Appropriateness, Map Amendment or other land use process or approval pursuant to this chapter.

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Application. The process by which an Applicant submits a request to be granted any land use approval or land use approvals under the provisions of this chapter. An Application includes all attachments to the form promulgated by the city from time to time, as well as all verbal statements and representations made by the Applicant throughout the review process.

Auction facility. A building, area, or areas within a building used for the public sale of goods, wares, merchandise, or equipment to the highest bidder. This definition excludes therefrom an auction, the principal purpose of which is the sale of livestock or motor vehicles.

Awning. A shelter projecting from and supported by the exterior wall of a building constructed of non-rigid materials on a supporting framework.

Awning, Back-lit. Any awning, fixed or retractable, which incorporates any transparent or translucent material in its covering and is illuminated by a light source placed behind the covering.

Awning, Fixed. A fixed structure supported by a frame or bracketing extending outward from the wall of a building which does not retract or roll up and is constructed to provide shade or shelter.

Awning, Retractable. A structure fastened to the wall of a building which, in a closed or rolled up position, does not extend beyond 8 inches from the face of the building and, when extended, is constructed to provide shade or shelter.

Awning Sign. A non-illuminated sign affixed flat to the surface of an awning (known as the base material) or which does extend vertically or horizontally beyond the limits of such an awning.

B.

Bakery-Retail. An establishment primarily engaged in the retail sale of baked products for consumption off site. The products may be prepared either on or off site. Such use may include incidental food service. A bakery shall be considered a general retail use.

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Banner. A temporary sign composed of light weight material not enclosed in a rigid frame, secured or mounted so as to allow movement of the sign caused by the movement of the atmosphere. Includes those used to announce open houses, grand openings, make special announcements, or communicate events.

Basement. A story all or partly underground but having at least one-half (1/2) of its height below the average level of the adjoining ground.

Berm. A mound of earth, higher than the surrounding grade, used for screening or buffering, definition of space, noise attenuation and/or decoration in landscaping.

Beverage – Brewing and Distilling. An establishment where beer, malt beverages or spirits are made on the premises and then sold or distributed, and which produces less than 15,000 barrels (~465,000 gallons) per year. The brewer may sell to a retailer or directly to a customer.

Beverage – Distribution. A facility where beverages are received and/or stored for delivery to the ultimate customer at remote locations.

Beverage - Non-Alcoholic Production. A facility that manufactures and distributes non-alcoholic beverages, such as soft drinks, to other distributors or retailers.

Beverage Sales - Liquor and Beer Sit Down/Bar Establishment. An area primarily devoted to the serving of alcoholic beverages and in which the service of food is only incidental to the consumption of such beverages.

Beverage Sales - Liquor Store. Any business selling general alcoholic beverages, also known as sale of distilled spirits or hard liquor, and may include wine and beer sales, for off-premises consumption.

Block. A parcel of land which is bound by other lots, streets, highways, railroad rights-of-way, parks or open space, undeveloped land, water courses or bodies of water, channels or a combination thereof.

Board of Zoning and Building Appeals or Board. The Board of Building and Zoning Appeals (BZBA) of the City of Reynoldsburg, as established by the Charter.

Boarding / Kennel. Any structure or premises on which five (5) or more dogs or cats over three (3) months of age are housed, bred, boarded, or trained overnight.

GLOSSARY OF TERMS

Buffer. The promotion of separation and compatibility between land uses of different intensities within or adjacent to a development, or along roadways or other public areas through the use of setbacks, natural vegetation, berms, fences, walls or a combination thereof. The term “buffer” may also be used to describe the method(s) used to promote compatibility such as a landscape buffer.

Buffer Yard. Area intended to provide buffering between land uses of different intensities or along public rights-of-way.

Building. A structure enclosed with exterior walls used or intended for the support, enclosure, shelter, or protection of persons, animals, chattels, or property.

Building, Accessory. See “Accessory Structure”.

Building Code. Part Thirteen of the Codified Ordinances of the City of Reynoldsburg, Ohio.

Building Frontage. The side, or facade, of a building closest to and most nearly parallel to an abutting street.

Building Frontage, Primary. A building frontage that abuts a street listed as a primary street.

Building Frontage, Secondary. A building frontage that abuts an alley or street not listed as a primary street.

Building, Height. The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point of the roof for flat roofs, to the deck line of mansard roofs, and the mean height between eaves and ridge for gable, hip and gambrel roofs.

Building, Main. A building in which is conducted the main use of the lot on which the building is located.

Building Materials and Hardware (Retail). An establishment for the retailing, wholesaling or rental of building supplies or construction equipment. This use classification includes lumberyards, home improvement sales and services, tool and equipment sales or rental establishments.

Building, Rear. The wall or plane opposite the primary building frontage. For a building on a corner lot, the building rear is the wall or plane opposite the wall or plane containing the principal building entrance.

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Build-To-Line. The point from a primary or secondary street where the front of the building is to be located.

Business Sign. A sign containing product advertisements or other detailed information about the operation of a business. Specifically, such sign is one which contains brand names of goods sold or services rendered on the premises, a listing of numerous specific types of goods or services, prices or special sale information, telephone number or other similar information. A business sign may also include items permitted on an identification sign.

Building, Temporary. A building located on a lot for a limited duration.

C.

Camping. Any parcel or tract of land under the control of any person, organization, or governmental entity wherein sites are offered for the use of the public or members of any organization for the establishment of temporary living sites for two or more recreational vehicles, tents or camping units.

Canopy. A permanent or temporary structure other than an awning or marquee, attached to a building over an entrance and carried by a frame supported by the ground or sidewalk, extending from the entrance to or over the public sidewalk for the purpose of providing shade or shelter to pedestrians walking from the sidewalk to the building's entrance.

Cemetery. Land used or intended to be used for the burial of the human dead and dedicated as a cemetery for such purposes.

Certificate of Appropriateness. A certificate issued by the Planning and Zoning Administrator stating that the proposed modification to a structure complies with the provisions of Chapter 1109.21.

Changeable Copy Sign (Automatic). A sign or portion thereof on which the copy changes automatically or animation is displayed through electrical or electronic means (e.g., time and temperature units and message centers); considered a business sign.

Changeable Copy Sign (Manual). A sign or portion thereof on which copy is changed manually through placement of letters or symbols on a sign panel; considered a business sign.

GLOSSARY OF TERMS

Channel. A natural or artificial watercourse of perceptible extent, with bed and banks to confine and conduct continuously or periodically flowing water.

Charter. The charter of the City, the same as may be amended from time to time.

Child Care, Type A. A permanent residence in which child care or publicly funded childcare is provided for seven (7) to twelve (12) children at one time or a permanent residence of the administrator in which childcare is provided to four (4) to twelve (12) children at one time if four (4) or more children at one time are under the age of two (2).

Child Care Center, Type B. A permanent residence of the provider in which child care is provided for one to six (6) children at one time in which no more than three (3) children are under the age of two (2) at one time.

Child care – in home. A private home licensed by the state of Ohio in which more than six (6) but not more than twelve (12) minor children are given are and supervision for periods of less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption.

Child day care – center. Any place operated by a person, society, agency, corporation, institution, or any other group that is licensed by the state of Ohio wherein twelve (12) or more children under 17 years of age who are not related to the facility operator and whose parents or guardians are not residents in the same house and with such person, society, agency, corporation, or institution responsible for the control and care of children enrolled therein.

City. The City of Reynoldsburg, Ohio, a municipal corporation, acting by and through its City Council.

City Attorney. The elected Law Director of the City.

City Council. The elected members of the City Council of the City.

City Engineer. The City Engineer of the City.

Clerk of Council. The Clerk of the City Council.

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Clothing Services – Dry Cleaning with Drive Thru. An establishment or business maintained for the pickup and delivery of dry cleaning and/or laundry via a counter or drive-through without the maintenance or operation of any laundry or dry-cleaning equipment or machinery on the premises.

Clothing Services - Dry Cleaning without Drive Thru. An establishment or business maintained for the pickup and delivery of dry cleaning and/or laundry via a counter without the maintenance or operation of any laundry or dry-cleaning equipment or machinery on the premises. Drive-through pick-up or delivery is not permitted.

Clothing Services - Tailor. An establishment or place of business primarily engaged in the provision of frequent or recurrent services related to the alteration or hand-made creation of clothing.

Code. The Code of Ordinances of the City.

Common Area. Land in any development held in common or single ownership that is not reserved for the exclusive use or benefit of an individual tenant or owner.

Community Activity. An activity that is open to the general public and sponsored by a public, private, nonprofit or religious organization that is educational, cultural, or recreational in nature.

Community Facility. Existing, planned and proposed parks, playgrounds, schools and other public lands and buildings located within the City.

Community Facility – Activity Center. A building or other enclosed structure open to residents of a subdivision or the general public, which is owned and operated by a private entity, a public agency, or a nonprofit organization, and that is used predominantly for cultural, educational, recreational, or social purposes.

Community Facility - Detention and Corrections. A facility for the detention, confinement, treatment or rehabilitation of persons arrested or convicted for the violation of civil or criminal law. Such facilities include an adult detention center, juvenile delinquency center, jail, and prison. These facilities house prisoners who are in the custody of city/county/ law enforcement and the facilities are typically government owned.

Community Facility - Government Administration and Courts. A facility devoted to the operations of the City, County or State, but not including detention and corrections.

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Community Facility - Outdoor Recreation. Non-commercial recreation premises consisting of woodlands, water courses, and fields used for active recreational activities that do not require modifying the existing setting, including but not limited to, paintball, laser tag, and orienteering.

Community Facility – Park. A natural or landscaped area, buildings, or structures, provided by a unit of government, to meet the active or passive recreational needs of people.

Community Facility - Public Health Safety. Facilities operated by public agencies including fire stations, other fire prevention and firefighting facilities, police and sheriff substations and headquarters, including interim incarceration facilities.

Community Facility – Trail. A public path exclusively for pedestrians and bicycles, but not including a sidewalk or street.

Comprehensive Plan. A plan, or any portion thereof, adopted by the Planning Commission and Council of the City showing the general location and extent of present and proposed physical facilities including housing, industrial and commercial uses, major thoroughfares, parks, schools and other community facilities. This plan establishes the goals, objectives and policies of the community.

Conditional Use. A special use that allows the Board of Zoning and Building Appeals to review and place conditions on development standards such as location, design, size, density, operation, intensity of use, generation of traffic and traffic movement, processes and equipment employed, and the amount and kinds of public facilities and services required. These conditions ensure that each proposed use is consistent with the intent and objectives of the particular district in which it is to be located, and protects adjacent properties and the general health, safety and welfare of the public.

Conditional Use Permit. A permit issued by the Planning and Zoning Administrator upon approval by the Planning and Zoning Administrator or the Board of Zoning and Building Appeals, as applicable, to allow a use designated as such in the applicable district or overlay.

Council. The Council of the City.

County. Collectively, as applicable, any of Franklin, Fairfield or Licking Counties in Ohio.

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County Recorder. The office of official land records for the County.

Curb Cut. A location, approved by the City, at which vehicular access is permitted from the traveled portion of a public street to or from a private driveway. Such location may involve or require the alteration or cutting of the curb abutting the street pavement to allow for at-grade vehicular movement onto the street pavement.

D.

Deed. A written instrument for the conveyance of real property from one person to another.

Deciduous. A plant with foliage that is shed annually.

Deck. An uncovered platform or floor, supported above the ground and open to the sky.

Density. A unit of measurement; the number of dwelling units per acre of land.

- A. Gross density. The number of dwelling units per acre of the total land to be developed.
- B. Net density. The number of dwelling units per acre of land when the acreage involved includes only the land devoted to residential uses.

Developer. Any person, subdivider, partnership, owner or corporation or duly authorized agent who constructs or contracts to construct improvements on subdivided land.

Development. The improvement of a tract or parcel of land, which results in an alteration of land or vegetation.

Development Agreement. An agreement between a Developer and the City and which contains the following components:

- A. Summary and Affidavit;

GLOSSARY OF TERMS

- B. Preliminary Development Plan;
- C. Final Development Plan;
- D. Restrictive Covenants; and
- E. Attachments.

Development Director. The Development Director of the City of Reynoldsburg as defined in the Administrative Code. All references to the Development Director may be construed as referring to the Development Director or his/her designee.

Development Plan. Reports, applications, maps, technical drawings, illustrations, and other matter describing the intended use and construction of improvements of land, particularly relating to a request for amendment of a zoning district or for creation of a planned unit development.

Directional Sign. On-premise sign used to direct vehicles to parking areas or indicate points of entry or exit for a facility or off-street parking lot. Such signs may contain information such as “Lot A”, “Green Lot”, “in”, “enter”, “entrance”, “out”, “exit”, “do not enter” or similar directives. Such signs shall not include any business information other than the business logo and/or name.

District. A section of the City for which zoning regulations governing the use of land and buildings, the height of buildings, the sizes of yards and the intensity of uses are uniform. Boundaries of the districts are shown on the Official Zoning Map.

Drainage Features and Improvements. Natural features of land or designed features of land, buildings, and other improvements, including storm sewers, natural and manmade watercourses, swales, yard drains, catch basins, curbs, retention facilities, and other features affecting the flow of storm water or designed to direct or manage the flow of storm water.

Driveway. A paved way providing access from a street or other means of access to the subject premises.

Drive-Thru. A building or portion thereof that, by design, permits customers to receive goods or services while remaining in a motor vehicle.

REYNOLDSBURG ZONING CODE

Dwelling. Any building or portion thereof designed or used exclusively as the residence or sleeping place of one or more persons, but not including a tent, cabin, trailer or mobile home, boarding or rooming house or hotel.

Dwelling, Assisted. A residential facility for elderly persons (age 60 or older) and their spouses, or for persons having such disabilities as to require assistance with daily living tasks, as suggested by their physician. The facility contains four or more dwelling units and/or rooming units, and provides, through on-site personnel, such exclusive resident services as meal preparation, laundry services and room cleaning.

Dwelling – Attached Single-Family. A dwelling unit that is attached to one or more dwelling units, each with independent exterior access and each with no less than two exterior walls. This type of dwelling includes condominiums and townhouses.

Dwelling – Detached Single-Family. A building designed for or occupied by one family or housekeeping unit.

Dwelling - Developmental Disability. A dwelling devoted to two or more persons who have a physical or mental impairment or handicap, or both, that substantially limits one or more major life activities, such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, learning, breathing, or working. A physical or mental impairment may include orthopedic, visual, speech, or hearing impairments, Alzheimer's disease, presenile dementia, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, autism, or emotional illness.

Dwelling Floor Area. The sum of the gross horizontal inside dimension areas of the floors of a dwelling, including stairways, halls, and closets, but not including basements, porches, garages, breeze ways, utility rooms, laundry areas, or carports.

Dwelling, Group. A housing unit classified further as one of the following:

- A. **Group Home, Class I.** A facility providing 24-hour care in a protected living arrangement for not more than fifteen (15) residents. This classification includes foster homes, homes for the physically and mentally impaired, homes for the developmentally disabled, congregate living facilities for persons 60 years of age and older, and maternity homes.
- B. **Group Home, Class II.** A facility providing 24-hour care in a protected living arrangement for not more than fifteen (15) residents. This classification includes homes for juvenile delinquents, halfway houses providing residence in lieu of institutional sentencing, halfway houses providing residence to those needing correctional and mental institutionalization. This classification also includes emergency shelter during crisis intervention for not more than fifteen (15) victims of crime, abuse, or neglect, and residential rehabilitation for alcohol and chemical dependence for 15 or fewer individuals."

GLOSSARY OF TERMS

Dwelling, Mobile Home. Any non-self-propelled vehicle so designed, constructed, reconstructed or added to by means of accessories in such manner as will permit the use and occupancy thereof for human habitation when connected to utilities, whether resting on wheels, jacks, blocks or other temporary foundation and used or so constructed as to permit its being used as a conveyance upon the public streets and highways and exceeding a gross weight of 4,500 pounds and an overall length of thirty (30) feet.

Dwelling, Multi-Unit Building. A building containing three or more dwelling units.

Dwelling, Multi-Unit Building Complex. A site containing two or more multi-unit buildings situated in relation to one another, which may include common facilities such as a clubhouse and/or swimming pool and common parking areas.

Dwelling, Nursing. A facility operated and dedicated to the care of persons who cannot care for their own needs either partially or totally. This term includes nursing homes, skilled nursing facilities, convalescent homes, special care facilities (e.g., Alzheimer Unit), assisted living facilities, adult day care facilities, independent living units such as patio homes, and other similar facilities.

Dwelling - Two-Family. A building on a single lot containing two dwelling units, each of which is totally separated from the other by an unpierced wall extending from ground to roof or an unpierced ceiling and floor extending from exterior wall to exterior wall, except for a common stairwell exterior to both dwelling units.

Dwelling Unit. One or more rooms, designed, occupied or intended for occupancy as a separate living quarter, with cooking, sleeping and sanitary facilities provided within the dwelling unit for the exclusive use of a single household maintaining a household.

E.

Easement. A right granted by a written instrument from one owner of land to another for use of a specified portion of the grantor's real property for a specific purpose or purposes as set forth in an easement agreement.

Easement Area. The particularly described area of exclusive or non-exclusive legal interest in, on, under, over or through a portion of a parcel of land or appurtenance thereto.

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Educational/Public Service sign. A sign designed to provide information on school or public events, community recognition and/or promotes information about good health and safety.

Emergency. A reasonably unforeseen occurrence with a potential to endanger personal safety or health, or cause substantial damage to property, that calls for immediate action.

Engineer. Any engineer licensed by the State of Ohio State Board of Registration for Professional Engineers.

Equipment Repair – Light. Establishments primarily engaged in the provision of repair services to individuals and households, rather than businesses, but excluding automotive and equipment repair use types. Typical uses include appliance, electronic, computer, or bicycle/scooter repair shops.

Equipment Repair – Heavy. Establishments that repair commercial or personal automotive vehicles, equipment, or recreational vehicles and may have associated vehicle storage for no longer than 60 days on a paved surface.

Essential Public Services and Utilities. The erection, construction, alteration or maintenance, by public utilities or municipal or other governmental agencies, of underground gas, electrical, water transmission or distribution systems, collection, communication, supply or disposal systems or sites, including poles, wires, mains, drains, sewers, pipes, traffic signals, hydrants or other similar equipment and accessories in connection therewith which are reasonably necessary for the furnishing of adequate service by such public utilities or municipal or other governmental agencies or for the public health or safety of general welfare, but not including buildings.

Event Center – Private Events and Conferences. A commercial event center used to host private events and conferences such as weddings and other personal events, but not including funerals, and private business or industry conferences.

Event Center – Public Meetings and Conventions. A public event center used to host events and conferences such as trade shows, conferences, and other public events.

Evergreen. A plant with foliage that persists and remains green year-round.

GLOSSARY OF TERMS

F.

Façade. A side of the exterior of a building (exclusively of permitted encroachments), especially the front, but also sometimes the sides and rear.

Fee. A charge, as required by this Zoning Code, paid by an applicant or other person, for the purpose of paying some or all of the costs incurred by the City in processing and reviewing requests for zoning amendments, site plans, zoning permits, and other administrative activities relating to zoning.

Fence. A structure, hedge or other landscape material positioned up to or on top of the property line, easement line, right-of-way, or setback line, as applicable for the purpose of separating properties, or for screening, enclosing, and/or protecting the property within its perimeter.

Fence, decorative. A fence, hedge or other landscaping material used for decorative purposes only and not intended for use as an enclosure, barrier, or means of protection or confinement. Decorative fences shall not be site obscuring.

Financial Services and Banking – with Drive Thru. A facility including provisions for the conduct of banking services directly to the occupants of motor vehicles for the custody, loan, or exchange of money; for the extension of credit; and for facilitating the transmission of funds.

Financial Services and Banking - without Drive Thru. A freestanding building without a drive-up window, for the custody, loan, or exchange of money; for the extension of credit; and for facilitating the transmission of funds.

Finished Grade. The average level of the finished surface of the ground adjacent to the exterior walls of a building.

Fire Pit. An aboveground structure together with a seating area, installed, constructed and designed for the setting of small-scale fires in accordance with the regulations applicable to the subject property upon which such structure and seating area are located.

Flood plain. Land under and along a watercourse which is subject to inundation by a 100-year flood, as determined by the Federal Emergency Management Agency (FEMA) or other source determined acceptable to the city.

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Flood, Regional. Large floods which have previously occurred or which may be expected to occur on a particular stream because of like physical characteristics. The regional flood generally has an average frequency of the 100-year recurrence interval flood.

Floodway. That portion of the flood plain, including the channel, which is reasonably required to convey the regional flood waters. Floods of less frequent recurrence are usually contained completely within the floodway.

Floodway Fringe. That portion of the flood plain, excluding the floodway, where development may be allowed under certain restrictions.

Floor. That part of a room or story which forms its lower, horizontal enclosing surface.

Floor area, gross. The total square feet of all main and accessory buildings which are enclosed, measured from the exterior building face or from the centerline of common walls separating building units.

Food Sales - Farm Market. Retail sales of agricultural products and items grown or produced in and around the City.

Food Sales - Large Format Grocery. A retail establishment which primarily sells food, but also may sell other convenience and household goods, and which occupies at least 25,000 square feet of gross floor area. At least 1,000 square feet of a large format grocery shall be devoted to the sale of fresh produce at all times.

Food Sales - Small Format Grocery. A retail establishment which primarily sells food, but also may sell other convenience and household goods, and which occupies at least 5,000 square feet but not more than 25,000 square feet of gross floor area. At least 500 square feet of a small format grocery shall be devoted to the sale of fresh produce at all times.

Food Service - Commissary/Bakery. A facility that produces food and baked goods for distribution or sale to restaurants and retail bakeries.

Food Service – Deli. An establishment where food is sold for consumption off- premises and no counters or tables for on- premises consumption of food are provided, but excludes groceries and supermarkets.

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Food Service - Fast Casual Restaurant. An establishment where food is preparing and purveying food on a full-service basis where customers order at the counter and where their prepared food is either delivered to them or carried by them to a table for on-premises consumption or carried out for off-premises consumption.

Food Service - Full Service Restaurant. An establishment maintained, operated, and/or advertised or held out to the public as a place where food and beverage are served to the public on demand from a menu during stated business hours, served in and on reusable containers and dinner- ware, to be consumed on the premises primarily inside the building at tables, booths, or counters, with chairs, benches, or stools. This use may include incidental delivery service using no more than two delivery vehicles.

Food Service – Processing. Manufacturing establishments processing foods for human consumption and certain related products. Includes: (1) bakery products, sugar and confectionery products (except facilities that produce goods only for on-site sales with no wider distribution); (2) dairy products processing; (3) fats and oil products (not including rendering plants); (4) fruit and vegetable canning, preserving, and related processing; (5) grain mill products and by-products; (6) meat, poultry, and seafood canning, curing, and byproduct processing (not including facilities that also slaughter animals); and (7) miscellaneous food preparation from raw products, including catering services that are independent from food stores or restaurants.

Food Service – Production. Manufacturing establishments producing foods for human consumption and certain related products. Includes rendering plants and animal slaughterhouses.

Food Service - Quick Serve/Fast Food with Drive Thru. An establishment engaged primarily in the business of preparing food and purveying it on a self-serve or semi self-serve basis. Customer orders and/or service may be by means of a walk-up counter or window designed to accommodate vehicular traffic. Consumption may be either on or off the premises.

Food Service - Quick Serve/Fast Food without Drive Thru. An establishment engaged primarily in the business of preparing food and purveying it on a self-serve or semi self-serve basis. Customer orders and/or service may be by means of a walk-up counter. Consumption may be either on or off the premises.

Forestry. Facilities, activities, or equipment used to plant, raise, manage, harvest, and remove trees on private land. The term includes site preparation, fertilization, pest control, and wildlife management.

Freestanding Sign. A sign which is not attached to a building and which is either attached directly to the ground or elevated on a supporting structure attached to the ground.

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Freestanding solar panel. A solar panel or an array of solar panels that is not attached to a structure and is mounted on a structure that is attached to the ground.

Frontage. The principal elevation of a building, which is most often the elevation that abuts a street. In the context of the location of any building typology described under the Zoning Code, frontage means the street or right-of-way type that a building is permitted to abut.

G.

Gable. The triangular section of wall at the end of a pitched roof, occupying the space between the two slopes of the roof, or the whole end wall of a building or wing having a pitched roof.

Gallery – art. An establishment engaged in the sale, loan, or display of art books, paintings, sculpture, or other works of art. This clarification does not include libraries, museums, or non-commercial art galleries.

Garage, Private. An accessory building or part of a principal building used for the storage of motor vehicles as an accessory use and in which no business or industry connected directly or indirectly with the repair or servicing of such motor vehicles is carried on.

Garden center – indoor and outdoor. A place of business where retail and wholesale products and produce are sold to the consumer. These centers, which may include a nursery and/or greenhouse, import most of the items sold, and may include plants, nursery products and stock, potting soil, hardware, power equipment and machinery, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

Golf Course. A tract of land laid out with at least nine holes for playing a game of golf and improved with tees, greens, fairways, and hazards. A golf course includes a clubhouse and shelters as accessory uses.

Gasoline Station. See “Retail – Convenience with gasoline”.

Grade. The elevation of land surrounding a structure or the slope of a road, in each case expressed as a percentage.

Ground Sign. A display sign supported by uprights or braces in or upon the ground surface.

GLOSSARY OF TERMS

H.

Health and Wellness – Clinic. An establishment where patients who are not lodged overnight are admitted for examination and treatment by a group of physicians practicing medicine together.

Health and Wellness – Fitness Facility/Gym. Any fitness center, gymnasium, health, studio fitness center and athletic club, which may include any of the following: aerobics instruction, exercise machines, sauna, spa or hot tub facilities; indoor tennis, handball, racquetball and other indoor athletic amenities and events.

Health and Wellness – Massage. A private establishment that provides therapeutic or medical massage of a non-sexual nature provided by a licensed practitioner.

Health and Wellness - Physical therapy. An outpatient office establishment that provides physical rehabilitation or occupational therapy for individuals with an injury or disability.

Height or Above Ground Level. When referring to a tower or other structure, the distance measured from the finished grade at the base of the tower/structure to the highest point on the tower or other structure, including the base pad and any antenna.

Home Occupation. An occupation conducted in a dwelling unit, provided that no more than one person other than members of the family residing on the premises shall be engaged in such occupation. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than thirty-five percent (35%) of floor area of the dwelling unit shall be used in the conduct of the home occupation. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding four square feet in area, non-illuminated, and mounted flat against the wall of the principal building. No traffic shall be generated by the conduct of such home occupation and any need for parking generated by the conduct of such home occupation shall meet the off-street parking requirements as specified in this Zoning Ordinance, and shall not be located in a required front yard.

Homeowners Association (HOA) or Property Owners Association (POA). An incorporated, non-profit organization established by a developer, subdivider or an association of property owners whose membership shall consist of individual property owners within a subdivision.

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Household. A person living alone or two (2) or more persons living together as a single housekeeping unit as distinguished from two or more persons living together in any congregate or group housing. For purposes of these Regulations, the following shall create a rebuttable presumption that the group is not a single housekeeping unit:

- A. Keyed lock(s) on any interior door(s) to prevent access to any area of the dwelling unit with sleeping accommodations;
- B. Members of the group have separate leases, or sub-leases and/or make separate rent payments to a landlord; or
- C. The group significantly reforms over the course of a twelve (12) month period by losing and/or gaining members.

I.

Identification Sign. A sign identifying or naming a business institution, residential development or other use. Specifically, such sign may indicate the name, owner, or manager and address of an existing building, business or other use, including the general type of goods sold or services rendered, but without a listing of numerous specific goods or services and without reference to brand names, prices, “sales” or telephone numbers.

Illuminated Sign. Any sign illuminated by electricity, gas or other artificial light including reflecting or phosphorescent light.

Improvements. Any additions to the natural state of the land which increases its value or utility, including pavements, curbs, gutters, sidewalks, crosswalks, water mains, sanitary and storm sewers, landscaping and other appropriate facilities or plantings.

- A. “Site improvements” means the improvements made to the land outside the exterior limits of a structure or structures.
- B. “Public improvements” means all improvements financed entirely or in part by public funds or which have been dedicated to public use by plat, easement or deed of transfer.
- C. “Final Plat Improvements” mean those improvements set forth in the final plan submitted to and approved by the City in accordance with these regulations.

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- D. “Drainage Improvements” means those improvements determined by the City Engineer to be necessary to facilitate satisfactory drainage in accordance with these regulations, including but not limited to underground pipe, inlets, catch basins, ditches, and/or retention basins.

Independent Living, Age-Restricted. A private development comprised of individual dwelling units designed for occupancy by individuals who are over a threshold age, which is typically fifty-five (55) years old.

Indoor Recreation Enterprise. Any business which is operated as a recreational enterprise, either publicly or privately owned, for profit. Examples include, but are not limited to, arcades, bowling alleys, theaters, etc.

Indoor Storage Facility. Climate-controlled storage within an enclosed structure containing separate, individual, and private storage spaces of varying sizes leased or rented on an individual basis for varying periods of time, with no unit having direct external access, but being served by common indoor access aisles.

Information Window/Wall Sign. Window or wall signage bearing only information about entry and exit, business hours, authorized service representative information and/ or discount, credit systems accepted in that establishment (e.g. American Express, MasterCard, Visa, Golden Buckeye Card, etc.), and business directives (e.g. no soliciting, no firearms, etc.).

Institutional/Government Offices. A building or location that provides for community meetings and/or activities including, but not limited to, City Hall, Township Hall, school administration building, recreation center (public or private), property listed on the National Register of Historic Places, Chamber of Commerce building, Arts Council building, library, or other public buildings owned or operated by the City.

J.

Junk. Old or scrap copper, brass, rope, gas, trash, waste, batteries, paper or rubber, junked, dismantled or wrecked, automobiles or parts thereof, iron, steel and other old or scrap ferrous or nonferrous materials.

Junk Storage and Sales. Any lot, land, or structure, or part thereof, used primarily for the collection, storage and sale of waste paper, rags, scrap metal or discarded material, or for the collecting, dismantling, storage and salvaging of machinery or vehicles not in operating condition, and for the sale of parts thereof.

REYNOLDSBURG ZONING CODE

K.

No definitions.

L.

Landscaped Area. An area with plants, trees, natural turf or other vegetation planted in accordance with a landscape plan.

Landscaping. Physical improvements consisting of plants, shaped earth, walls and fences, rocks, and other related features, typically installed to beautify a premises and/or to screen negative impacts or protect certain uses from one another.

Land Use Plan. The long-range plan for the desirable use of land in an area as adopted by the Planning Commission and Council; one purpose of the Plan, among other purposes, is to serve as a guide in future development and zoning for the community.

Library. A public facility for the use, but not sale, of literary, musical, artistic, or reference materials.

Live Plantings. Trees, shrubs and organic ground cover which are in healthy condition.

Live Theater. A structure used for dramatic, operatic, or other live performance, for admission to which entrance money is received.

Loading Space, Off-Street. Space logically and conveniently located for bulk pickups and deliveries, scaled to delivery vehicles expected to be used, and accessible to such vehicles when required off-street parking spaces are filled. Required off-street loading space is not to be included as off-street parking space in computation of required off-street parking space. All off-street loading spaces shall be located totally outside of any street or alley right of way.

Logo (or trademark). A letter or group of letters (usually stylized) or a symbol or symbols that represent a word, group of words, or business name. Usually used as part of a business identification scheme that is meant to identify goods, products, services or a business entity itself.

GLOSSARY OF TERMS

Lot. A portion of a subdivision or other parcel of land intended as a unit for transfer of ownership and/or for building purposes or development, having fixed boundaries and designated on a plat or survey together with the required open spaces and having frontage on a public street or a private street.

Lot Coverage. The ratio of enclosed ground floor area of all buildings and structures on a lot to the horizontally projected area of the lot, expressed as a percentage.

Lot Line Adjustment. A process that is used to change property lines of existing parcels for the purpose of combining two (2) or more adjacent parcels into one (1) parcel, alter and/or correct the boundary between two (2) or more parcels, or reconfigure the shape of parcels, without creating any additional parcels.

Lot Measurements. The method of measurement for a lot under this chapter, which shall be conducted as follows:

- A. Depth means the distance between the mid-points of straight lines connecting the foremost points of the side lot lines in front and the rearmost points of the side lot lines in the rear.
- B. Width means the distance between straight lines connecting front and rear lot lines at each side of the lot, measured at the minimum required building setback line.

Lot, Minimum Area of. The area of a lot is computed exclusive of any portion of the right of way of any public or private street.

Lot of Record. A lot which is part of a subdivision recorded in the office of the County Recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lot Types. Means, as follows:

- A. “Corner lot” means a lot located at the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than 135 degrees.
- B. “Interior lot” means a lot with only one frontage on a street.
- C. “Through lot” means a lot other than a corner lot with frontage on more than one street. Through lots abutting two streets may be referred to as double frontage lots.
- D. “Reversed frontage lot” means a lot on which frontage is at right angles to the general pattern in the area. A reversed frontage lot may also be a corner lot.

REYNOLDSBURG ZONING CODE

M.

Maintenance bond. An agreement by a subdivider or developer with the City, for a percentage of the established construction cost, used as a guarantee against any deficiencies which might develop between commencement of a development by a subdivider or developer and formal acceptance of dedication by City Council.

Major Thoroughfare Plan. The portion of comprehensive plan adopted by the City Planning Commission indicating the general location recommended for arterial, collector and local thoroughfares within the appropriate jurisdiction.

Major Tree. Any tree measured with a diameter-at-breast height equal to or greater than 4”.

Manufactured Home. Any non-self propelled vehicle transportable in one or more sections which, in the traveling mode, is 8 body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling unit with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein, and which bears a label certifying that it is built in compliance with Federal Manufactured Housing Construction and Safety Standards.

Manufactured Home Park. Any tract of land upon which three or more manufactured homes are located for residential use, either free of charge or for revenue purposes, including any roadway, building, structure, vehicle, or enclosure used or intended to be used as a part of the facilities of such park.

Manufacturing – Artisan. An establishment, not exceeding 3,000 square feet of floor area, for the preparation, display, and sale of individually crafted artwork, jewelry, furniture, sculpture, pottery, leathercraft, hand-woven articles, and related items. Odors, fumes or excess noise may not be produced at the facility.

Manufacturing – Heavy. Any use in which the major activity is the treatment, processing, rebuilding, repairing, or bulk storage of material, products, or items, and where the finished product is not acquired by the ultimate user on the premises and produces any externally perceptible noise, fumes, odors, vibrations, or outdoor storage.

GLOSSARY OF TERMS

Manufacturing, Light. Manufacturing establishments engaged in and undertaking the assembly, fabrication and conversion of already processed raw materials into products, the production of which does not cause excessive noise, odor or other similar impacts on surrounding land uses

Marquee. A permanent structure fastened entirely to the building and projecting from the wall above an entrance and extending over the street right-of-way to provide shelter for automobile passenger loading and unloading entrance.

Marquee sign. A display sign attached to or hung from and supported by the building and extending beyond the building wall or front facade.

Medical - Clinic. A facility other than a hospital, emergency room or urgent care where medical, mental health, surgical and other personal health services are provided on an outpatient basis. Examples of these uses include: offices for physicians, dentists, chiropractors, or other health care professionals; outpatient care facilities; urgent care facilities; and other allied health services. These facilities may also include incidental medical laboratories. Patients are not provided with room and board and are not kept overnight on the premises. Medical Services and medical clinics include medical and dental laboratories incidental to the medical office use.

Medical – Emergency Services. A 24-hour outpatient facility, operated by a hospital or health organization, and staffed by doctors and nurses that provides immediate emergency care services similar to what would be expected in a hospital. Urgent care facilities are not considered emergency care facilities.

Medical – Full Service Hospital. An institution in which sick or injured persons are provided medical care and assistance and, in the course of same, may be housed overnight, fed and provided nursing and related services. Hospital shall comprise any related, accessory facilities such as laboratories, outpatient departments, training facilities, food service facilities, central service facilities and staff offices which are integral parts of the principal hospital facility.

Medical – Office. A building used exclusively by physicians, dentists, and similar personnel for the treatment and examination of patients solely on an outpatient basis, provided that no over- night patients shall be kept on the premises.

Medical - Outpatient and Urgent Care. Outpatient-only medical services that apply to medical issues whereby a patient requires more immediate attention or care than can be provided by an appointment with a family doctor or general practitioner. Emergency ambulance services may not be provided.

REYNOLDSBURG ZONING CODE

Medical - Psychiatric Facility – Standalone. An establishment where human patients who may or may not be lodged overnight are admitted for examination and treatment by a group of professionals licensed by the state of Ohio to treat mental health issues or addiction.

Medical - Standalone Emergency Services. Stand-alone emergency medical facilities, which provide emergency services, including basic imaging and laboratory services that may be an off-campus emergency center associated with a hospital, or a non-affiliated, licensed medical care provider.

Meeting Facility. Facilities typically accommodating groups of students in multiple instructional spaces. Examples of these facilities include: individual and group instruction and training in the arts; production rehearsal; photography, and the processing of photographs produced only by users of the studio facilities; martial arts training studios; gymnastics instruction, and aerobics and gymnastics studios with no other fitness facilities or equipment. This definition also includes production studios for individual musicians, painters, sculptors, photographers, and other artists.

Mineral Extraction / Processing. The exploration for or extraction of surface or subterranean compounds and materials; this includes oil and gas exploration and production, and the mining of metallic and nonmetallic minerals, sand, gravel, and rock.

Mini-Storage Facility. A building consisting of individual, self-contained spaces that are leased or owned for the storage of business goods, household goods, or contractor supplies.

Minor Subdivision. A proposed division of a parcel of land along an existing public street, not involving the opening, widening or extension of any street or road, and involving no more than five lots after the original tract has been completely subdivided, that may be submitted to the authority having approving jurisdiction of plats under the provisions of R.C. 711.05, 711.09 or 711.10 for approval without plat.

Mobile Home Park. Any site, or tract of land under single ownership, upon which three or more mobile homes used for habitation are parked, either free of charge or for revenue purposes; including any roadway, building, structure, vehicle or enclosure used or intended for use as a part

Mobile Home. Any non-self-propelled vehicle so designed, constructed, reconstructed, or added to by means of accessories in such manner as will permit the use and occupancy thereof for human habitation, when connected to utilities, whether resting on wheels, jacks, blocks, or other temporary foundation and used or so construed as to permit its being used as a conveyance upon the public streets and highways and exceeding a gross weight of four thousand five hundred (4,500) pounds and an overall length of thirty (30) feet, and not in compliance with the Federal Manufactured Housing Construction and Safety Standards Act of 1974.

GLOSSARY OF TERMS

Mobile home subdivision. A subdivision as defined in this section in which three or more mobile homes used for habitation are parked, including any roadway, building, structure, vehicle or enclosure used or intended for use therein.

Monuments. Permanent concrete or iron markers used to establish definitely all lines of the plat of a subdivision, including all lot comers, boundary line comers and points of change in street alignment.

Monument Sign. A sign, with one or two (2) sides, attached to a permanent foundation or fastened to a base, and not attached or dependent upon any structure, pole, post or similar

Mortuary. A building or part thereof used for human funeral services. Such building may contain space and facilities for (a) embalming and the performance of other services used in the preparation of the dead for burial; (b) the performance of autopsies and other surgical procedures; (c) the storage of caskets, funeral urns, and other related funeral supplies; (d) the storage of funeral vehicles; and (e) facilities for cremation. Where a mortuary is permitted, a mortuary chapel shall also be permitted.

Motor Vehicle. A vehicle which is designed and manufactured to be self-propelling or self-moving upon the public street or highway. More specifically, as referred to in this ordinance, it includes: automobiles, trucks, tractors and scooters and motorcycles.

Movie Theater. A specialized theater for showing movies or motion pictures. The primary structural difference between a theater and a movie theater is the projection screen. However, many movie theaters can easily be adapted for stage performances and many stages have folding screens for movie projections. Although screen shapes are mostly rectangular, they come in a variety of shapes. Also, some special-purpose multimedia movie theaters use multiple screens, one on each wall face, or the entire ceiling surface, which are sometimes curved or geodesic in shape.

Multi-Family (2-4 Units). A building designed for two families, or housekeeping units, living independently of each other in separate dwelling units.

Multi-Family. A building or portion thereof designed for or occupied by five (5) or more families, or housekeeping units, living independently of each other in separate dwelling units which are accessible by interior hallways. This type of dwelling unit excludes a hotel.

REYNOLDSBURG ZONING CODE

Multi-Family Rental Office/Management Site. A residential apartment structure, permitted in multi-family residential districts, that is used by an apartment owner, employee or realtor to demonstrate construction and to display built-in amenities to prospective apartment tenants and to promote the rental or lease of apartment units. The rental office may be staffed and furnished.

Museum. A room or building for exhibiting, or an institution in charge of, a collection of books, or artistic, historical, or scientific objects.

N.

Nonconformities. A building, structure or use of land existing at the time of enactment of this Zoning Ordinance which does not conform to the regulations of the district or zone in which it is situated.

O.

Office – Corporate. An establishment primarily engaged in providing internal office administration services as opposed to customer service in a single building or a campus setting; for example, the headquarters, regional offices or the administrative offices for a corporation. Generally, the majority of the traffic generated from corporate offices comes from employees and not the general public.

Office - Data processing / Call Center. A facility containing equipment for telecommunications or data processing/storage including switches, routers, operation centers, and other infrastructure critical for telecommunication companies, internet servers, data firms, fiber-optic cable, and other technology providers.

Office – Professional Services. Professional offices including: accounting, auditing and bookkeeping services; advertising agencies; architectural, engineering, planning, and surveying services; attorneys; counseling services; court reporting services; data processing and computer services; detective agencies and similar services; educational, scientific, and research organizations; employment, stenographic, secretarial, and word processing services; government offices including agency and administrative office facilities; management, public relations, and consulting services; photography and commercial art studios; writers and artists offices outside the home. Does not include medical offices or offices that are incidental and accessory to another business or sales activity that is the principal use. Incidental offices that are customarily accessory to another use are allowed as part of an approved principal use.

GLOSSARY OF TERMS

Official Zoning Map. The Official Zoning Map of the City of Reynoldsburg, as the same may be amended from time to time in accordance with this Zoning Ordinance.

Off-Premises Sign. Any sign unrelated to a business or profession conducted or to a commodity or services sold or offered upon the premises where such sign is located.

On-Premises Sign. Any sign related to a business or profession conducted, or a commodity or service sold or offered upon the premises where such sign is located.

Opacity. The degree or extent that light is obscured. 100% opacity meaning fully obscured, 0% meaning fully transparent.

Open/Closed Sign. A window or wall sign bearing only information indicating if the business is open or closed. This does not include the hours of operation. Signs that include both the open/closed information and the hours of operation shall be deemed to be an information sign.

Open Space. An area of land that is intended and used for environmental, scenic, or recreational purposes and which may include lawns, landscaping, walkways, active and passive recreation areas, playgrounds, fountains, swimming pools, and wooded areas. Open space shall not be deemed to include paved areas such as roads, driveways, or parking lots, and shall not be deemed to include spaces required for minimum yards. That portion of a natural or man-made water body which shall be interpreted as open space shall be determined by the Planning Commission.

Ornamental Tree. A deciduous tree planted primarily for its ornamental value or for screening and which will typically be smaller than a shade tree.

Outdoor Recreation Enterprise. Any business which is operated as a recreational enterprise, either publicly or privately owned, for profit. Examples include but are not limited to horse stables, fisheries, wilderness preserves, golf course, mini-golf courses, amusement parks and campgrounds.

Outdoor Processing – Agriculture. Activities involving a variety of operations on crops or livestock which may generate dust, noise, odors, pollutants, or visual impacts that could adversely affect adjacent properties. These uses include but are not limited to slaughterhouses, mills, canneries, and milk processing plants.

REYNOLDSBURG ZONING CODE

Outdoor Processing – Composting. An establishment for the processing of organic waste in a controlled environment to produce a stable fertilizing product by microbiologically degrading organic matter under aerobic conditions.

Outdoor Processing - Concrete and Asphalt. An industrial facility used for the production of asphalt or concrete, or asphalt or concrete products, used in building or construction, and includes facilities for the administration or management of the business, the stockpiling of bulk materials used in the production process or of finished products manufactured on the premises and the storage and maintenance of required equipment, but does not include the retail sale of finished asphalt or concrete products.

Outdoor Storage. The keeping of property in an open area of a lot for the purpose of sales, storage, or display.

Overnight Lodging – Bed and Breakfast. An owner-occupied residential single-family, detached structure wherein lodging and breakfast only are provided to transient guests for compensation.

Overnight Lodging – Boutique Hotel. A small-scale hotel in a historic structure, or a structure with façade made of a high-quality material such as wood, brick, masonry, tile, stone, granite, limestone, or another natural material, that has fewer than thirty (30) rooms. Rooms must be accessed from an interior hallway.

Overnight Lodging – Hotel. A place of transient occupancy which includes any structure consisting of one or more buildings containing any combination of more than five (5) guestrooms that are each approved by the Chief Building Official and the fire chief as meeting the requirements for transient sleeping rooms or extended stay temporary residence dwelling units, or as having features of such sleeping rooms and dwelling units within the same room, and such structure is specifically constructed, kept, used, maintained, advertised, and held out to the public to be a place where transient sleeping accommodations or temporary residence is offered for pay to persons. “Hotel” does not include agricultural labor camps, apartment houses, apartments or other similar places of permanent personal residence, lodging houses, rooming houses, or hospital or college dormitories.

Overnight Lodging – Resort. A group or groups of buildings containing more than five dwelling units and/or guest rooms and providing outdoor recreational activities that may include golf, horseback riding, swimming, shuffle- board, tennis and similar activities. A resort may furnish services customarily furnished by a hotel, including a restaurant, cocktail lounge, and convention facilities.

Owner. Any individual, firm, association, syndicate, co-partnership, corporation, trust, or other legal entity having sufficient proprietary interest in real property to commence and maintain proceedings with respect to any land use approval sought hereunder.

GLOSSARY OF TERMS

Overlay. An area depicted on the official zoning map, within which, through super-imposition of a special designation, certain regulations and requirements apply in addition to those of the base zoning districts to which such designation is added.

P.

Pad. A building site prepared by artificial means, including grading, excavation or filling, or any combination thereof.

Panel Sign. A sign which is mounted, attached, painted, or displayed on a sign panel.

Parapet Wall. A low wall barrier at the edge of a roof or structure which may serve to prevent falls over the edge or serve as a stylistic feature.

Parcel. A division of real property contained in a single legal description that is recorded in the official land records of the Recorder's office.

Park. See "Community Facility - Park".

Parking Area or Structure. An off-street area or structure for required parking or loading spaces, including driveways, access ways, aisles, parking and maneuvering space necessary for the parking or loading areas.

Parking Space, Off-Street. An area adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room, but shall be located totally outside of any street or alley right of way.

Patio. An outdoor seating area, covered or uncovered, constructed, installed and located upon a property in accordance with all local and state laws and regulations, including this zoning ordinance, applicable to the subject property upon which such seating area is located.

Pedestrian Amenity. Elements of individual developments that directly affect the quality and character of the public domain.

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Pedestrian Zone. An area between a main building and a public street utilized for pedestrian access and amenities.

Perimeter Treatment Plan. A plan designed for the installation and perpetual maintenance of improvements intended to provide visual and noise protection for the outer edges of developments which border arterial or major collector streets. Said plan shall include materials, techniques and sizes of buffering treatments such as landscaping, fencing, screen walls, berms, or a combination thereof sufficient to provide adequate buffering. The perimeter treatment plan may be incorporated into the landscape plan.

Performance Bond or Surety Bond. An agreement by a subdivider or developer with the City for the amount of the estimated construction cost guaranteeing the completion of physical improvements according to plans and specifications within the time prescribed by the subdivider's agreement.

Person. Any firm, association, organization, limited partnership, general partnership, trust, company or corporation as well as any natural person.

Personal Care and Beauty Services. Any enterprise conducted for gain which primarily offers services to the general public such as shoe repair, watch repair, barber shops, beauty parlors and similar activities. These uses may also include accessory retail sales of products related to the services provided.

Pet Grooming. An establishment to which owners of domestic pets bring such pets for grooming services, including nail clipping, bathing, haircuts and related services; provided however, such establishment shall not keep animals overnight or offer general veterinary services.

Planned Development or Planned Unit Development. An area of land in which a variety of housing types and subordinate commercial and industrial facilities are accommodated in a preplanned environment under more flexible standards, such as lot sizes and setbacks, than those restrictions that would normally apply under these regulations. The procedure for approval of such development contains requirements in addition to those of the standard subdivision, such as building design principles and landscaping plans.

Planning and Zoning Administrator. The public official of the City of Reynoldsburg designated to administer and enforce this Zoning Ordinance.

Planning Commission or Commission. The Planning Commission of the City of Reynoldsburg, established pursuant to Article VII, Section 1 of the Charter.

GLOSSARY OF TERMS

Plant Cultivation. The production of crops, fruit trees, nursery stock, truck garden products, or similar plant materials outside of structures such as greenhouses.

Planting Area. Any area utilized for landscape material installation having a minimum area of fifty (50) square feet.

Plants. Living vegetation. Artificial plants are not included in this definition.

Plat. The map, drawing or chart on which the developer's plan of subdivision is presented to the City Planning Commission for approval and, after such approval, to the County Recorder for recording.

Plat, final. The final map, drawing or chart made by a surveyor registered in the State of Ohio, and supplementary information, based upon the approved preliminary plat, in which the subdivider's plan is presented to the City Planning Commission for approval and which, if approved, will be certified and submitted to the County Recorder.

Plat, preliminary. The preliminary map, drawing or chart, and supplementary information, on which the layout and design of a proposed subdivision is submitted to the City Planning Commission for consideration and tentative approval.

Plot-Grade-Utility Plan. Drawings and other documents describing the approved grading, drainage features and improvements, vehicular facilities, utilities, and other improvements for a development.

Political Sign. Signs having reference to a political official, candidate, question, issue or opinion.

Portable Sign. A sign which is designed to be moved and is not permanently attached to any part of a building or to the ground.

Power Generation Facility. A facility that converts one or more energy sources, including but not limited to water power, fossil fuels, nuclear power, or solar power, into electrical energy or steam. A power generation plant may also perform either or both of the following: (a) operation of a transmission system that conveys the energy or steam from the generation facility to a power distribution system; (b) operation of a distribution system that conveys energy or steam from the generation facility or the transmission system to final consumers.

REYNOLDSBURG ZONING CODE

Power Substation Facility. An assemblage of equipment for purposes other than generation or utilization, through which electric energy in bulk is passed for the purposes of switching or modifying its characteristics to meet the needs of the general public, provided that in residence districts an electric substation shall not include rotating equipment, storage of materials, trucks or repair facilities, housing of repair crews, or office or place of business.

Primary Street. A primary street as referred to in this section includes Main Street, Brice Road, and Livingston Avenue.

Printing and Publishing. Any business publishing of newspapers, magazines, brochures, business cards and similar activities either for profit or nonprofit.

Private Club. A building or portion thereof or premises owned or operated by a person for a social, literary, political, educational or recreational purpose primarily for the exclusive use of members and their guests.

Private Swimming Pool. Any structure that contains water over 24 inches (610 mm) in depth and which is used, or intended to be used, for swimming or recreational use and which is available only to the family and guests of the property owner. This includes inground, aboveground, portable and inflatable swimming pools, hot tubs and spas.

Professional Office. A building or portion of a building wherein services are performed involving predominately administrative, professional or clerical operations.

Projecting Sign. A display sign which is attached directly to the building wall and which extends more than fifteen (15) inches from the face of the wall.

Public Access Easement. An easement granted to the public for all the purposes for which a public sidewalk may be used, including but not limited to, pedestrian and bicycle travel.

Public Service Facility. The erection, construction, alteration, operation or maintenance of buildings, power plants or substations, water treatment plants or pumping station, sewage disposal or pumping plants, and other similar public service structures by a public utility, by a railroad, whether publicly or privately owned, or by a municipal or other governmental agency, including the furnishing of electrical, gas, rail transport, communication, public or private water and sewage service.

GLOSSARY OF TERMS

Public Street. A public right-of-way used for vehicular traffic that is permanently maintained by the City of Reynoldsburg, by the State of Ohio, or by the federal government.

Public Swimming Pool. Any outdoor structure, chamber, or tank containing a body of water for swimming, diving, recreational use, or sanctioned event that is intended to be used collectively for swimming, diving, recreational use, or sanctioned event and is operated by any person whether as the owner, lessee, operator, licensee, or concessionaire, regardless of whether or not a fee is charged for use.

Public Uses. Public parks, schools, and administrative, cultural, and service buildings, not including public land or buildings devoted solely to the storage or maintenance of equipment and material.

Public Way. An alley, avenue, boulevard, bridge, channel, ditch, easement, expressway, freeway, highway, land, parkway, right of way, road, sidewalk, street, subway, tunnel, viaduct, walk, bicycle path or other ways in which the general public or a public entity have a right, or which are dedicated whether improved or not.

Q.

No definitions.

R.

R.C. The Ohio Revised Code.

Real Estate/Model Home Sign. A temporary sign promoting the development, construction, rental, sale or lease of property.

Recreation Facility, Commercial. Recreation facilities open to the public, established and operated for a profit, such as commercial golf courses, golf driving ranges, swimming pools, ice skating rinks, riding stables, race tracks, carnivals, and similar commercial enterprises.

REYNOLDSBURG ZONING CODE

Recreation Facility, Institutional. Recreation-type facilities open to the public, established and operated for a profit and offering a learning environment. Such activities may include but are not limited to gymnastics, karate studio, exercise/gym facility, ceramics, photography and similar commercial enterprises.

Recreation Facility, Noncommercial. Any business which is operated as a recreational enterprise, either publicly or privately owned, for nonprofit. Examples include, but are not limited to: fishing areas, parks, archery ranges, etc.

Recreational Vehicle. A vehicle type unit primarily designed as temporary living quarters for recreation, camping, or travel use only, which either has its own motive power or is mounted on or drawn by another vehicle. The basic entities are: boat, travel trailer, camping trailer, truck camper, and motor home.

Redevelopment. The increase of a developed property or building gross floor area or combination thereof by more than fifty percent (50%) over a seven year period.

Religious Assembly. A permanently located church, cathedral, synagogue, temple, mosque, or other place dedicated to religious worship. As part of its functions it may include the following incidental and subordinate uses subject to applicable federal, state and local regulations: offices, residences for clergy, religious instruction, educational institutions, private and special schools, day care centers, emergency shelters, and community and recreational activities.

Research Facility / Laboratory. A facility primarily for medical, optical, orthotic, prosthetic, or dental laboratory services, photographic, analytical, or testing services and/or engaged in the research, development and controlled production of high technology electronic, industrial or scientific products or commodities for sale.

Reservation. Any reservation of public land made by a developer in accordance with the provisions of these regulations.

Residential (Upper Floor). Where permitted, dwelling units located on a floor other than the ground floor.

Residential Care and Congregate Residential. An establishment operated for the purpose of providing special care or rehabilitation to the occupants, as defined in R.C. 5119.341 and 5123.19, including the following:

- A. Assisted living;

GLOSSARY OF TERMS

- B. Developmental disability dwelling;
- C. Elderly Care;
- D. Life Care or Continuing Care Services;
- E. Mental Health or Substance Abuse; and
- F. Nursing care.

Residential Model Home. A residential structure, permitted in all residential districts that is used by a licensed home builder/developer, real estate workers or realtor to demonstrate construction, display built-in amenities and color selection charts to prospective home buyers and promote the sale or lease of housing units. The model home may be staffed and furnished. (Ord. 25-97. Passed 6-12-97 :)

Restricted Open Space. Open space within any subdivision that is restricted from further development in accordance with a deed restriction or similar restrictive covenant.

Retail – Convenience with gasoline. A facility associated with the sale of gasoline products that also offers for sale prepackaged food items and tangible consumer goods, primarily for self- service by the consumer. Hot beverages, fountain-type beverages, and pastries may be included in the food items offered for sale.

Retail – Convenience without gasoline. A small retail establishment, usually located within or associated with another use, that offers for sale convenience goods, such as prepackaged food items, tobacco, periodicals, and other household goods.

Retail – Large format. A retail establishment containing consumer goods that exceeds 20,000 square feet.

Retail – Medium format. A retail establishment containing consumer goods that is between 5,000 and 20,000 square feet.

Retail – Pharmacy. A business substantially devoted only to the sale of pharmaceutical items, supplies, and equipment such as prescription drugs.

Retail – Shopping center – enclosed. A group of commercial establishments planned, constructed, and managed as a total entity shopping center with customer and employee parking provided on-site, provision for goods delivery separated from customer access, aesthetic considerations, and protection from the elements.

REYNOLDSBURG ZONING CODE

Retail – Shopping center – outdoor. A group of commercial establishments planned, constructed, and managed as a total entity shopping center with customer and employee parking provided on-site, provision for goods delivery separated from customer access, aesthetic considerations, whereby access to individual shops requires outdoor access from a shared sidewalk or road.

Retail – Small format. A retail establishment containing consumer goods that is no greater than 5,000 square feet.

Right-of-Way. A strip of land taken or dedicated for use as a public way. In addition to the roadway, it normally incorporates the curbs, lawn strips, sidewalks, lighting and drainage facilities, and may include special features (required by the topography or treatment) such as grade separation, landscaped area, viaducts and bridges.

Road. See “Street”.

Routine Maintenance. Work that is planned and performed on a routine basis to maintain and preserve the condition of the building or site including but not limited to painting, addition of awnings, roof repair, parking rehabilitation, and window replacement and treatment.

S.

School – College / University. A post-secondary institution for higher learning that grants associate or bachelor’s degrees and may also have research facilities and/or professional schools that grant master and doctoral degrees. This may also include community colleges that grant associate or bachelor’s degrees or certificates of completion in business or technical fields.

School – Primary. A public, private, or parochial school offering instruction at the elementary school level in the branches of learning and study required to be taught in schools within the state.

School – Secondary. A public, private, or parochial school offering instruction at the junior, and/or senior high school levels in the branches of learning and study required to be taught in the public schools within the state.

GLOSSARY OF TERMS

School – Trade. A school established to provide for the teaching of industrial, clerical, managerial, or artistic skills. This definition applies to schools that are owned and operated privately for profit and that do not offer a complete educational curriculum.

Screening. Improvements such as landscaping and fencing, or the intentional arrangement and location of uses, structures, and open spaces in a manner intended to mitigate or conceal negative impacts of one use upon another or to improve the appearance of the use.

Seat. For purposes of determining the number of off-street parking spaces for certain uses, the number of seats is the number of seating units installed or indicated, or each twenty-four (24) lineal inches of benches, pews or space for loose chairs.

Semi-Nude. A state of dress or undress in which clothing covers no more than the human genitals, anus, and areolae of the female breast, as well as portions of the body covered by supporting straps or devices or by other minor accessory apparel such as hats, gloves, and socks.

Semi-Public Uses. Places of worship, Sunday schools, parochial schools, colleges, hospitals, and other institutions of an educational, religious, charitable, or philanthropic nature.

Service Director. The Director of Public Service of the City of Reynoldsburg, as defined by the Administrative Code or City Charter.

Setback. A line established by these regulations and/or Zoning Ordinance or resolution, generally parallel with and measured from the front lot line, defining the limits of a front yard in which no building or structure may be located above ground, except as may be provided in such Codes.

Setback Line. A line established by the Zoning Ordinance generally parallel with and measured from the lot line, defining the limits of a yard in which no building, other than accessory building, or structure may be located above ground, except as may be provided in such Zoning Ordinance.

Sewage and Water Facilities. Sewage collection and/or water distribution systems provided or franchised by a public authority.

REYNOLDSBURG ZONING CODE

Sewage Disposal System, Group. An approved sewage disposal system which provides for the combined collection and disposal of sewage from a group of residential, commercial, or industrial buildings.

Sewage Disposal System, On-Site. A septic tank installation on an individual lot which utilizes an anaerobic bacteriological process for the elimination of solid wastes and provides for the proper and safe disposal of the effluent, subject to approval of health and sanitation officials having jurisdiction.

Sewers, Central or Group. An approved sewage disposal system which provides a collection network and disposal system and central sewage treatment facility for a single development, community or region.

Sewers, On-Site. A septic tank or similar installation on an individual lot which utilizes an aerobic bacteriological process or equally satisfactory process for the elimination of sewage and provides for the proper and safe disposal of the effluent, subject to the approval of health and sanitation officials having jurisdiction.

Shade Tree. A deciduous tree planted primarily for its high crown of foliage or overhead canopy and which typically reaches a height of at least forty (40) feet.

Shed. A storage structure constructed and located upon a property in accordance with the regulations applicable to the subject property the purpose of which is for the storage of yard equipment, recreational equipment or other consumer goods to be utilized by the residents of the subject property upon which such structure is located.

Shelter. A facility used to house or contain stray, homeless, abandoned, or unwanted animals and that is owned, operated, or maintained by an established humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, and humane treatment of animals.

Shooting Range – Indoor. A building open to the general public wherein the shooting of firearms is permitted for the practice of marksmanship, except indoor shooting galleries maintained or operated by any police department which is not available to the general public.

Shrub. That area which the City requires maintenance in order to preserve the sight distance and safety of motorists, pedestrians and bicyclists by requiring an unobstructed line of sight necessary for most drivers stopped at an intersection to see an approaching vehicle to avoid a collision. Further information is provided in Section 1105.07.

GLOSSARY OF TERMS

Sidewalk. That portion of the road right of way outside the roadway, which is improved for the use of pedestrian traffic.

Sight triangle. A triangle at an intersection, formed by the two roads or rights-of-way and a third line, which must be kept clear of obstructions such as hedges so that people in one road can see cars approaching on the other.

Sign. Any display, figure, painting, placard, poster, drawing, letter, word, symbol, number, or any combination of these or any other device visible, with or without verbiage, which can be seen from the right-of-way and is designed to inform or attract the attention of persons not on the premises on which the sign or street graphic is located. Used to convey a message, advertise, inform or direct attention to a person, institution, organization, activity, place, object or product.

Sign Area. The entire area within a single continuous perimeter enclosing the extreme limits of writing, representation, emblem, or any figure or similar character together with any frame or other material or color forming an integral part of the display or used to differentiate such sign from the background against which it is placed; excluding the necessary supports or uprights on which such sign is placed. The area of a sign having more than one display shall be computed as the total of the exposed exterior display surface area.

Sign, Bulletin Board. A structure containing a surface upon which is displayed the name of a religious institution, school or library, auditorium, stadium, athletic field or area of similar use for the announcement of services or activities to be held therein.

Sign, Construction. A sign indicating the names of architects, engineers, contractors and similar persons involved in the design and construction of a structure or project.

Sign Face. The surface of the sign upon, against or through which the message of the sign is exhibited.

Sign, Flashing. Any illuminated sign on which the artificial light or any part thereof has conspicuous or intermittent variation in intensity or color.

Sign, Governmental. A sign erected at the side of or above roads to give instructions or provide information to road users.

Sign Height. The vertical distance from the uppermost point used in measuring the area of the sign to the crown of the road on which the property fronts.

REYNOLDSBURG ZONING CODE

Sign, Moving. Any sign which in part or total, rotates, revolves or otherwise is in motion.

Sign, Name Plate. A sign designating only the name and address or the name and professional occupation and address of a person or persons residing in or occupying space in such building or premises.

Sign Panel. A structural object or portion of a structural object designed to form a distinct background area or frame for the display of a sign's information.

Sign, Painted Bulletin. An advertising structure on which advertising design is painted and posted, and which may incorporate the use of cutouts and/or other embellishments.

Sign, Poster Panel. An advertising structure measuring not more than twelve (12) feet by twenty-five (25) feet overall on which posters are displayed.

Sign, Promotional. A temporary sign, the function of which is to announce a special event.

Sign, Roof. Any sign which is erected over the roof or parapet above the roofline and/or receives any or all its support from the roof structure.

Sign Structure. The supports, uprights, bracing or framework for signs.

Sign, Warning. Any sign indicating danger or a situation which is potentially dangerous.

Site Plan. A drawing and other documents, subject to review and approval by the City, describing the planned improvements of a lot. A site plan is one of the following types:

- A. **Major Site Plan.** A plan review required for any development that meets the requirements on Section 1109.19, and which is subject to review and approval by the Planning Commission;
- B. **Minor Site Plan.** A plan review required for any development which does not qualify for a major site plan review and consists of an improvement other than a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which is subject to review and approval by the Planning and Zoning Administrator and other City staff; or
- C. **Residential Site Plan.** A plan review required for a single family dwelling, two-family dwelling, or a dwelling within a planned development, and which may be approved by the Planning and Zoning Administrator. (Also see Section 1109.19)

GLOSSARY OF TERMS

Site Obscuring Structure. Opaque or having such qualities as to constitute a complete visual barrier to persons outside the perimeter of the site obscuring object. A fence, which partially obscures a site, shall not be considered site obscuring if it has maintained at least 40% transparency.

Skirting. The rigid physical attachments to a mobile home designed and intended to completely screen, shelter, and protect such mobile home's base and entire area between the floor surface and the ground, which includes, but not limited to, all electrical and plumbing conduits, insulation material, and undercarriage.

Solar Panel. A solar photovoltaic panel, solar hot air or hot water panel collector device, or other type of energy system which relies upon solar radiation as a source for the generation of electricity or transfer of stored heat.

Solar Panel Array. An integrated assembly of solar panels with a support structure or foundation and other components.

Sold Sign. A temporary sign announcing that a property has been sold, leased or is no longer available.

Special Event. A temporary outdoor use of land for the purposes of a gathering, including but not limited to a fair, festival, celebration, or fundraiser.

Specified Sexual Activities. Any of the following activities , the fondling or other intentional touching of human genitals, pubic region, buttocks, anus, or female breasts; or Sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, or sodomy; masturbation, actual or simulated; or Human genitals in a state of sexual stimulation, arousal or tumescence; or excretory functions as part of or in connection with any of the activities set forth above.

Stacking Space. Area where cars are permitted to wait in a resting state to access a use, or at a traffic signal or sign.

Storage – commercial gasses. Any establishment whereby the primary activity is, or necessitates, the storage of compressed gasses.

REYNOLDSBURG ZONING CODE

Storage – Contractor. An unenclosed portion of the lot or parcel upon which a construction contractor maintains its principal office or a permanent business office. Designation of the lot or parcel as a contractor's storage yard would allow this area to be used to store and maintain construction equipment and other materials customarily used in the trade carried on by the construction contractor.

Storage – Self-Store. A building or group of buildings designed and used solely for the purpose of leasing interior space for the storage of personal property, household items and the inventory of commercial businesses where storage units are individually leased or rented and where access to storage units is infrequent. Outdoor storage and the storage of junk, explosives, flammable materials and other noxious or dangerous materials are specifically prohibited.

Storage – vehicular and boat. An enclosed or outdoor facility used solely for the storage of land-, air-, or water-based vehicles.

Storm Water Design Manual. The most current copy of the "Storm Water Design Manual", which provides guidelines for developing proper and adequate storm water collection and disposal facilities will be on file in the office of the City Engineer. The Storm Water Design Manual is that manual prepared by the Mid-Ohio Regional Planning Commission.

Story. That portion of a building other than a cellar included between the surface of any floor and the surface of the floor above it or if there is not floor above it, then the space between the floor and the ceiling next above it. A basement shall be counted as a story if it is used for living quarters or if two-thirds of its volume is above the average finished grade of the adjoining ground. See also, "Basement".

Street. The full width between property lines bounding every public way of whatever nature, with a part thereof to be used for vehicular traffic and designated as follows:

- A. "Alley" means minor ways used primarily for vehicular service access to the back or side of properties abutting on other streets.
- B. "Arterial street" means a highway primarily for through traffic, carrying heavy loads and large volume of traffic, usually on a continuous route.
- C. "Collector street" means a thoroughfare, whether within a residential, industrial, commercial or other type of development, which carries traffic from local streets to arterial highways, including principal entrance streets of residential developments and primary circulation routes within such development.
- D. "Cul-de-sac" means a local street of relatively short length with one end open to traffic and the other end terminating in a vehicular turnaround.

GLOSSARY OF TERMS

- E. “Dead-end street” means a street or a portion of a street with only one vehicular traffic outlet.
- F. “Expressway” or “freeway” means a thoroughfare which carries relatively large volumes of traffic at a relatively high speed over long distances. Expressways are usually multi-lane highways for through traffic with all crossroads separated in grade and with full control of access.
- G. “Half-street” means a street or a portion of a street with only one-half of the width paved and having proper right of way. Usual access at edge of subdivision where the centerline is also the plat boundary
- H. “Local street” means a street primarily for providing access to residential, commercial or other abutting property.
- I. “Loop street” means a type of local street, each end of which terminates at an intersection with the same arterial or collector street, and whose principal radius points of the 180 degree system of turns are not more than 1,000 feet from such arterial or collector street, nor normally more than 600 feet from each other.
- J. “Major arterial street” or “principal arterial street” means a throughway which carries through traffic, usually intra-city, on a continuous route. Major arterial streets will have no curb parking and will have no curb parking and will use of marginal access roads, including limited access highways.
- K. “Marginal access streets” means a local street parallel and adjacent to an arterial highway, providing access to abutting properties and protection from the major street or arterial highway.
- L. “Minor arterial street” means a throughway which carries crosstown traffic from several neighborhoods, thereby servicing several residential collector streets.

The comprehensive plan gives additional guidance on street classification and definitions.

Street Tree. A tree planted in close proximity to a street in order to provide canopy over the street to provide shade and soften the street environment.

Structure. Anything constructed or erected, the use of which requires location on the ground, or attachment to something having a fixed location on the ground.

Studio – Art. Work space for one or more artists or artisans, including the accessory sale of art produced on the premises, or gallery space.

Studio – Gymnastics/martial arts. A space used for physical indoor exercise which is offered in a class or organized format for activities such as gymnastics, martial arts, dance, aerobics, pilates, or circuit training.

REYNOLDSBURG ZONING CODE

Subdivider. Any individual, owner, developer, firm, association, syndicate, co-partnership, corporation, trust or any other legal entity commencing proceedings under these regulations as an applicant to affect a subdivision of land hereunder for himself or for another.

Subdivision.

- A. The division of any parcel of land shown as a unit or as contiguous units on or before January 1, 1976 into two or more parcels, sites or lots, any one of which is less than five acres for the purposes, whether immediate or future, of transfer of ownership, provided, however, that the division or partition of land into parcels of more than five acres not involving any new streets or easement of access, and the sale or exchange of parcels between adjoining lot owners, where such sale or exchange does not create additional building sites, shall be exempted; or
- B. “Commercial Subdivision” means the improvement of one or more parcels of land for commercial structures or groups of structures involving the division or allocation of land for the opening, widening or extension of any street or streets, except private streets serving industrial structures; the division or allocation of land as open spaces for common use by owners, occupants or lease holders or as easements for the extension and maintenance of public sewer, water, storm drainage or other public facilities; or
- C. “Industrial Subdivision” means the improvement of one or more parcels of land for industrial structures or groups of structures involving the division or allocation of land for the opening, widening or extension of any street or streets, except private streets serving industrial structures; the division or allocation of land as open spaces for common use by owners, occupants or lease holders or as easements for the extension and maintenance of public sewer, water, storm drainage or other public facilities; or
- D. “Minor Subdivision”. See “Minor Subdivision”.

Subdivision Regulations. The Subdivision Regulations of the City of Reynoldsburg, Chapter 1111 of Part Eleven, Land Use and Subdivision Regulations, of the Codified Ordinances of Reynoldsburg.

Swimming Pool. A body of water of artificial construction, used for swimming or recreational bathing, which is over eighteen inches (18”) in depth at any point, and has more than one hundred (100) square feet of area on the water surface when filled to capacity, and including the bottom and sides of the pool, and the equipment appurtenances thereof.

GLOSSARY OF TERMS

T.

Tattoo/Piercing Establishment. A place, as defined by the Ohio Revised Code or the Ohio Administrative Code, where tattoo or body piercing services are provided.

Temporary Sign. A display sign, banner or other advertising device constructed of cloth, canvas, fabric or other light temporary material with or without a structural frame, intended for a limited period of display, including decorative displays for holidays or public demonstrations.

Temporary Special Land Use. A temporary use of land for a set amount of time, permitted in conjunction with the display or the display and sales of merchandise, goods, or materials.

Temporary Use. A temporary use of land for a set amount of time, permitted in conjunction with the display or the display and sales of merchandise, goods, or materials.

Tenants-in-Common. That form of real property ownership described in R.C. 5302.19, as the same may be amended from time to time.

Thoroughfare. See “Street”.

Thoroughfare Plan. A plan, adopted by City Council, which shows general locations and extent of existing, planned, and proposed streets and other transportation facilities of the City.

Tract. A continuous expanse of land.

Traditional or Natural Materials. Consists of clay bricks (full or thin set, if thin set, corners must have full brick appearance), stone, cultured stone (samples must be provided), wood or fiber cement board siding.

Tree. A large woody plant having one (1) or several self-supporting stems or trunks and numerous branches and which may be deciduous or evergreen.

Tree Lawn. A small area, often planted with trees and grass, between a street and the sidewalk of that street.

REYNOLDSBURG ZONING CODE

U.

Unit of a Building or Building Unit. A space occupying a portion of a building, containing an entrance from the building exterior, and separated from other such spaces by a party wall or walls.

Use. The specific purposes for which land or a building is designated, arranged, intended or for which it is or may be occupied or maintained.

Use, Accessory. A use located on the same lot with, and of a nature customarily incidental and subordinate to, the main use. Examples include: a parking lot for a commercial or industrial business; administrative and sales offices for an industrial plant; or a home occupation.

Use, Main. A use which is the dominant or principal activity or use of a lot.

Use, Permitted. A use which is permitted by right in a district, as listed on Table 1103.01A or as otherwise permitted by right in this Code, provided that such use shall comply with all provisions of this Code.

Use, Prohibited. A use which is not identified in this Zoning Code as either a permitted use or a conditional use.

Use, Similar. A use which is not identified in this Code as a permitted use or a conditional use in any district, but which is determined by action of the Board of Zoning Appeals and City Council to be a use sufficiently like or compatible with other uses in a district as to be allowed as a conditional use in that district.

V.

Variance. An adjustment to the development standards of the zoning regulations, that does not apply to use or required density that is reviewed and approved, modified, or denied by the Board of Zoning Appeals after at least one public hearing.

Vehicular Care Services – Major. General repair, rebuilding, or reconditioning of engines, motor vehicles, or trailers, including body work, framework, welding, and major painting service.

GLOSSARY OF TERMS

Vehicular Care Services – Minor. The replacement of any part or repair of any part that does not require removal of the engine head or pan, engine transmission or differential; incidental body and fender work, minor painting and upholstering service. Above stated is applied to passenger automobiles and trucks not in excess of 7,000 pounds gross weight.

Vehicle Care Services – Washes. The use of a site for washing and cleaning of passenger vehicles, recreational vehicles, or other light duty equipment.

Vehicular Sales – Automobiles. The use of any building or portion thereof, or other premises or portion thereof, for the display, sale, rental, or lease of new motor vehicles, or used motor vehicles as an ancillary use of a lot, and any warranty repair work and other repair service conducted as an accessory use.

Vehicular Sales – Boats. The use of any building or portion thereof, or other premises or portion thereof, for the display, sale, rental, or lease of new boats or watercraft, or used boats or watercraft as an ancillary use of a lot, and any warranty repair work and other repair service conducted as an accessory use.

Vehicular Sales – Motorcycles. The use of any building or portion thereof, or other premises or portion thereof, for the display, sale, rental, or lease of new motorbikes or motorcycles, or used motorbikes or motorcycles as an ancillary use of a lot, and any warranty repair work and other repair service conducted as an accessory use.

Vehicular Sales - Recreational Vehicles. The use of any building or portion thereof, or other premises or portion thereof, for the display, sale, rental, or lease of new recreational vehicles or campers, or used recreational vehicles or campers as an ancillary use of a lot, and any warranty repair work and other repair service conducted as an accessory use.

Vehicular Sign. A sign mounted upon, painted upon, or otherwise erected on a trailer, truck, automobile or other vehicle parked or placed so that the signs thereon are visible from a public street or right of way.

Veterinary. A structure or premises utilized for the diagnosis and treatment of ill and injured animals and the short-term boarding incidental to the clinical use. A veterinary clinic cannot be implicitly interpreted as a kennel.

Vicinity Map. A drawing located on the plat which sets forth by dimensions or other means, the relationship of the proposed subdivision or use to other nearby developments or landmarks and community facilities and services within the general area in order to better locate and orient the area in question.

REYNOLDSBURG ZONING CODE

Visual Arts Center. A facility open to the public that is devoted to the visual arts.

W

Walkway. A public or private way, four (4) feet or more in width, for pedestrian use only, whether along the side of a road or not.

Wall, of a building. An external, vertical surface enclosing a portion of a building.

Wall, front. That wall of a building which most nearly parallels the front lot line of the lot on which the building is located or, for the purpose of locating a wall sign on a space within a multi-occupant building, that wall which is declared by the Planning Administrator to be the front wall, generally that wall which faces a common, central parking lot or drive.

Wall Sign. A display sign which is painted on or attached directly to the building wall and which extends not more than fifteen inches from the face of the wall.

Warehouse – large format. An enclosed storage facility which is used to store goods or parts, or for any part of the shipping process, that is greater than 50,000 square feet and includes cross-dock facilities.

Warehouse – small format. An enclosed storage facility which is used to store goods or parts, or for any part of the shipping process, that is under 50,000 square feet and does not include cross-dock facilities.

Warehousing, Public. A person or business whose primary purpose and profit motive is the receiving, storing and shipping of merchandise or commodities for one or more unrelated persons or businesses.

Weed. Any ground cover or shrub which is typically not installed for the purposes of landscaping; which is not typically propagated by the horticultural or nursery trades; or which presents a particularly noxious allergenic or growth characteristic.

GLOSSARY OF TERMS

Wholesale and Distribution. An establishment that engages in the sale of goods, merchandise and commodities for resale by the purchaser.

Window Sign. A sign painted, attached or affixed to the interior or exterior surface of windows or doors of a building or suspended on the inside or outside of the windows or doors.

Working day. The days occurring Monday through Friday, excluding legal holidays. The time within which an act is required by law to be done shall be computed by excluding the first and including the last day; except that when the last day falls on the weekend or a legal holiday, the act may be done on the next succeeding day that is not the weekend or a legal holiday. ·

Y.

Yard. A required open space other than a court unoccupied and unobstructed by any structure or portion of a structure above the general ground level of the graded lot upward; provided accessories, ornaments and furniture may be permitted in any yard, subject to height limitations and requirements limiting obstruction of visibility.

Yard, front. A yard extending between side lot lines across the front of a lot and from the front lot line to the front of the principal building.

Yard, rear. A yard extending between side lot lines across the rear of the lot and from the rear lot line to the rear of the principal building.

Yard, side. A yard extending from the principal building to the side lot line on both sides of the principal building between the lines establishing the front and rear yards.

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Z.

Zoning Certificate. A document issued by the Zoning Inspector authorizing the occupancy or use of a building or structure or the actual use of lots or lands in accordance with the previously issued zoning permit.

Zoning District or District. An area depicted on the official zoning map comprised of properties and land uses that are otherwise intended to reflect the comprehensive plan.

Zoning Code. The part of the Codified Ordinances of the City of Reynoldsburg known and referred to as the City of Reynoldsburg Planning and Zoning Code, as it may be amended from time to time.

Zoning Permit. A document issued by the Planning and Zoning Administrator authorizing the use of lots, structures, uses of land and structures, and the characteristics of the uses.

GLOSSARY OF TERMS

A. Terms Applicable to Landscape Requirements

Crown Spread. The distance measured across the greatest diameter of the above ground portions of a plant.

Decorative Walls and Fences. Barriers constructed of wood, masonry or other appropriate material.

Developed Area. That a portion of a plot or parcel of land upon which a building, structure, pavement, landscaped material or other improvements, excluding public rights-of-way, have been placed.

Diameter at Breast Height (DBH). The diameter of the tree as measured at four and a half (4½) feet above grade. If a tree splits into multiple trunks below 4½ feet above grade, the trunk is measured at its most narrow point below the split.

Earth Mounds. Earthen physical barriers which block or screen a view, which have vegetation capable of preventing erosion, and have a maximum permitted slope of three feet horizontal to one vertical (3:1) where mounds are to be mowed.

Ground Cover. Landscape materials such as natural mulch or low growing plants installed in such a manner so as to form a continuous cover over the ground.

Interior Landscaping. The use of landscape materials within the boundaries of the parcel, exclusive of the perimeter landscaping.

Landscape Buffer. Landscape materials installed between certain land uses [i.e. (1) between multifamily and single-family uses, (2) between any residential and commercial uses, and (3) between any manufacturing and residential or commercial use], between thoroughfares and land uses, and between thoroughfares and off-street parking in order to reduce glare, unsightly views, and noise.

Landscape Material. Materials such as, but not limited to, living trees, shrubs, vines, lawn grasses, ground cover, landscape water features and non-living, durable material commonly used in landscaping, including, but not limited to, rocks, pebbles, sand, decorative walls and fences, earthen mounds, but excluding pavements or surfaces for

REYNOLDSBURG ZONING CODE

Native Plant Species. A plant species, other than noxious weeds, that are indigenous to the area and usually do not need human intervention to grow or reproduce.

New Structure. Any structure newly constructed or erected, except for fences, decks, signs, trash enclosures, swimming pools, playground equipment and accessory structures under 250 sq. ft., which requires location on the ground. Additions to, alterations to and/or reconstruction of an existing structure or building shall not be considered a new structure.

Opacity. The required percent of visual screening from adjacent properties in a vertical plane extending from the established grade to a required height.

Service Structures. Equipment or elements providing service to a building or a site including but not limited to loading docks, storage tanks, trash containers or receptacles, electrical transformers, utility vaults which extend above the surface, cooling towers, and heating and cooling units.

Shrub. A perennial plant which has persistent multiple woody stems from a common root and differing from a tree by its low stature and habit of branching from the base.

Substantial Expansion. When an existing structure or vehicular access area is expanded, altered, or enlarged where such expansion, alteration, or enlargement exceeds twenty-five (25) percent of the area of the existing structure or vehicular access area.

Tree. Any self-supporting, woody perennial plant which normally grows to an overall height of at least fifteen (15) feet.

Tree, Deciduous. Trees which normally shed their leaves in the fall.

Tree, Large. Any tree which normally attains a mature height equal to or greater than forty (40) feet.

Tree Lawn. That part of the street right of way not covered by sidewalk, bike path or other paving, lying between the sidewalk and street.

GLOSSARY OF TERMS

Tree, Major. An existing living tree with a DBH of at least eighteen (18) inches.

Tree, Measurement. The diameter in inches of a tree trunk measured six (6) inches above grade for trees equal to or less than six (6) inches in diameter or measured at DBH for trees larger than six (6) inches in diameter.

Tree, Medium. Any tree which normally attains a mature height greater than twenty-five (25) feet and less than forty (40) feet.

Tree, Small. Any tree which normally attains a mature height greater than fifteen (15) feet and less than twenty-five (25) feet.

Tree, Standard. A tree planted with a trunk caliper (diameter) of at least one and 3/4 (1¾) inches measured 6" above grade.

Vehicle Encroachment. Any protrusion of a vehicle outside of a parking space, display area, storage area, access way, or access aisle into a landscape area.

Vehicular Use Area. Any paved surface area, excepting public rights-of-way, used by any type vehicle, whether moving or at rest for the purpose of (including but not limited to) driving, parking, loading, unloading, or storage.

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B. Terms Applicable to Wireless Telecommunication Structures

Antenna. Any exterior transmitting or receiving device mounted on a tower, building or structure and used in communications that radiate or capture electromagnetic waves, digital signals, analog signals, radio frequencies (excluding radar signals), wireless telecommunications signals or other communication signals.

Antenna Support Structure. Any building or other structure other than a Tower which can be used for location of Wireless Telecommunications Facilities.

Co-location. The use of a wireless telecommunications facility by more than one wireless telecommunications provider.

Engineer, Radio Frequency. An engineer who possesses the additional qualifications of holding a FCC General Radiotelephone Operator License and who has successfully completed training in electromagnetic field theory and antenna theory.

Equipment Shelter. The structure in which the electronic receiving and relay equipment for a Wireless Telecommunications Facility is housed.

FAA. The Federal Aviation Administration and any legally appointed, designated or elected agent or successor.

FCC. The Federal Communications Commission and any legally appointed, designated or elected agent or successor.

Height or Above Ground Level. When with respect to Chapter 1105.13, the distance measured from the finished grade at the base of the tower/structure to the highest point on the tower or other structure, including the base pad and any antenna.

Monopole. A support structure constructed of a single, self-supporting hollow metal tube securely anchored to a foundation.

GLOSSARY OF TERMS

Open Space. An area substantially open to the sky which may be on the same lot with a building. The area may include, along with the natural environmental features, water areas, swimming pools and tennis courts, any other recreational facilities that the Planning Commission deems permissive. Streets, parking areas, structures for habitation and the like shall not be included.

Tower. Any structure that is designed and constructed primarily for the purpose of supporting one or more antennas for telephone, radio and similar communication purposes, including self-supporting lattice towers, guyed towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common-carrier towers, wireless telecommunications towers, alternative tower structures, and the like. The term includes the structure and any support thereto.

Towers, Pre-existing and Pre-existing Antennas. Any tower or antenna for which a building permit or special use permit has been properly issued prior to the effective date of this chapter, including permitted towers or antennas that have not yet been constructed so long as such approval is current and not expired.

Viewshed. The area surrounding a Wireless Telecommunications Facility or Antenna Support Structure, within which the Facility or Structure is visible from street level.

Wireless Telecommunications Facilities. Any cables, wires, lines, wave guides, antennas and any other equipment or facilities associated with the transmission or reception of communications as authorized by the FCC which a Person seeks to locate or has installed upon a Tower or Antenna Support Structure. However, the term Wireless Telecommunications Facilities shall not include: (1) Any satellite earth station antenna two meters in diameter or less which are located in an area zoned industrial or commercial; (2) Any satellite earth station antenna one meter or less in diameter, regardless of zoning category; (3) Antennas used by amateur radio operators are excluded from this definition.

REYNOLDSBURG ZONING CODE

REYNOLDSBURG ZONING CODE

REYNOLDSBURG, OH
2020

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone****ORDINANCE REQUEST**

DATE: February 24, 2020

TO: Development, Parks and Recreation Committee

RE: Waive City Ordinance to Permit Alcohol Being Served in Huber Park

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak
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Requesting permission to waive the provision for section 971.16 of the codified ordinances for the 2020 Tomato Festival. The Beer Garden will be operational from 4pm-11pm on Thursday, August 6, 2020 from 4pm-11pm on Friday, August 7, 2020 and from Noon-11pm on Saturday, August 8, 2020. The City of Reynoldsburg Parks and Recreation Department will gather and obtain all necessary permits required, follow all training requirements and will work closely with the Reynoldsburg Police Department to assure that all security measures meet the highest standards. Attached is a map of the festival grounds at Huber Park. The committee is requesting that festival patrons be permitted to walk with-in the boundaries of the festival grounds with beer, wine, Bloody Mary. Safety fencing will be placed around the perimeter of the festival grounds. Entrance/exit signs will be clearly visible and an individual will be placed at each entrance/exit location to ensure no alcohol is leaving the festival grounds.

A F2 liquor permit is required by the Ohio Department of Commerce which the Parks and Recreation Department will apply for.

**AN ORDINANCE TO WAIVE THE PROVISION OF SECTION 971.16 OF THE CITY'S
CODIFIED ORDINANCES FOR THE REYNOLDSBURG TOMATO FESTIVAL HELD
AT HUBER PARK FOR 2020**

WHEREAS, the Reynoldsburg Tomato Festival will be held in Huber Park from August 6, through August 8, 2020; and

Parks & Recreation Dept.**Donna Bauman****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6879 Phone**

WHEREAS, the City's Parks & Recreation Department wishes to apply for an F-2 Liquor Permit from the Ohio Department of Commerce, which would allow the Festival to sell beer, wine and spirituous liquor by the drink for this event; and

WHEREAS, Section 971.16 of the Reynoldsburg Codified Ordinances states: "No person in a park shall sell or offer for sale any intoxicating liquor or alcoholic beverage" and "No person in a park shall consume, possess or display the presence of any alcoholic beverage in a park."

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, FRANKLIN, LICKING AND FAIRFIELD COUNTIES, OHIO A MAJORITY OF ITS MEMBERS CONCURRING:

SECTION 1. That the provisions of Section 971.16 of the Codified Ordinances that no person in a park shall sell or offer for sale any intoxicating liquor or alcoholic beverage AND that no person in a park shall consume, possess or display the presence of any alcoholic beverage in a park is hereby waived for this event from August 6 through August 8, 2020.

SECTION 2. Upon adoption by Council, this Ordinance shall take effect and be in force from the earliest date permitted by law following the Mayor's signature.



Attachment: 2020 Tomato Festival (19-2020 : Resolution to Waive Provision of Section 971.16 for the 2020 Tomato Festival)

2020 TOMATO FESTIVAL
Safety fence will be placed around the perimeter of the festival grounds @ Huber. Alcohol will NOT be permitted in the parking areas, multi-use trail or Davidson Drive.



City Attorney's Office**Chris Shook****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226869 Phone****RESOLUTION REQUEST**

DATE: February 24, 2020

TO: Public Safety, Law and Courts Committee

RE: Reynoldsburg Recovery Court Funds

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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This ordinance would create a Reynoldsburg Recovery Court Fund, utilized for the purpose of expending grant money to operate a Recovery Court in the Reynoldsburg Mayor's Court.

WHEREAS, the Reynoldsburg City Attorney is working, in consultation with the Alcohol, Drug, and Mental Health Board of Franklin County (ADAMH), to establish a Recovery Court within the Reynoldsburg Mayor's Court; and

WHEREAS, the Reynoldsburg Recovery Court provides a non-adversarial approach to defendants who are diagnosed with substance abuse disorder and will address the needs of defendants with substance abuse disorders who face criminal charges by establishing effective treatment as an alternative to incarceration, improving quality of life, and increasing the safety of the community by providing court oversight and linking defendants to appropriate treatment and service providers; and

WHEREAS, to support the creation and continuation of the Reynoldsburg Recovery Court, ADAMH has granted to the City funding for the cost, operations, staff training, and program development for the City of Reynoldsburg Recovery Court on an annual basis, in the amount of \$49,842.00.

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

WHEREAS, in order to ensure that the funds are used solely for the Reynoldsburg Recovery Court, the City Attorney's Office desires to create a new fund that will maintain all funds used by the Reynoldsburg Recovery Court ("Fund 287, Reynoldsburg Recovery Court"); and

WHEREAS, in order to use the transferred funds, the City Auditor is directed to transfer \$39,721.60, said amount received from ADAMH, from the General Fund into Fund 287, Reynoldsburg Recovery Court, to aid in the initial costs to set up the Reynoldsburg Recovery Court; and

WHEREAS, in order for the Reynoldsburg Recovery Court to be successful, it may be necessary to seek other funding avenues from state and federal agencies and the City Attorney's Office requests authorization to apply for and accept those funds; and

WHEREAS, it is the interest and benefit of the City of Reynoldsburg and the public at large that the City accept the funds from ADAMH, establishing Fund 287, Reynoldsburg Recovery Court, and authorizes expenditure of those funds for the purpose of establishing and operating the Reynoldsburg Recovery Court.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Ohio, that:

SECTION 1. The City Attorney, or designee, is authorized to accept funding from the Alcohol, Drug, and Mental Health Board of Franklin County (ADAMH), on an annual basis, in the amount of \$49,842.00, or such other amount as ADAMH may grant to the City, to support the creation and continuation of the Reynoldsburg Recovery Court.

SECTION 2. The City Attorney, or designee, is further authorized to enter into any agreements and sign documents as may be necessary and appropriate for obtaining and receiving these funds on an annual basis in accordance with all authority to the City Attorney.

SECTION 3. City Council finds and determines that the creation of "Fund 287, Reynoldsburg Recovery Court," for the collection and disbursement of funds deposited therein, is in the City's

City Attorney's Office

Chris Shook

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226869 Phone

best interest and promotes the City's general health, welfare, and safety of its residents and the public at large.

SECTION 4. City Council approves transferring \$39,721.60, said amount already received from ADAMH, from the City General Fund to the Fund 287, Reynoldsburg Recovery Court.

SECTION 5. The City Auditor is authorized to transfer \$39,721.60 from the City General Fund to Fund 287, Reynoldsburg Recovery Court.

SECTION 6. City Council authorizes the City Attorney and the Mayor, or designee, to seek, apply, and accept funds as may be necessary to support the continuation of the Reynoldsburg Recovery Court and to enter into any agreements and sign documents as may be necessary and appropriate for obtaining and receiving these funds.

SECTION 7. City Council authorizes additional deposits into Fund 287, Reynoldsburg Recovery Court, should additional funds be granted and received by the City specifically for the purpose of creation and continuance of the Reynoldsburg Recovery Court.

SECTION 8. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

Contract # K20027

**CONTRACT BETWEEN
THE ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
AND
THE CITY OF REYNOLDSBURG**

This contract is entered by the Alcohol, Drug and Mental Health Board of Franklin County, hereafter referred to as the Board, and the firm or person, The City of Reynoldsburg, hereafter referred to as the Contractor.

WHEREAS, the Board has determined that the Contractor is the best qualified to provide this assistance;

NOW, THEREFORE, for and in consideration of the mutual promises and agreements of the parties herein contained, it is agreed as follows:

1. STATEMENT OF WORK: These funds will be used to support the cost of operations, staff training, and program development for the City of Reynoldsburg recovery court. This court will provide diversion from incarceration and access to treatment and support services for Franklin County residents struggling with addiction.

2. SCHEDULE OF WORK: This Contract shall be effective on January 1st, 2020 and shall terminate on December 31st, 2020.

3. COMPENSATION: This Contract is based on a fixed price compensation. The total cost to the Board for the performance of all work pursuant to this Contract is not to exceed \$ 49,842. Invoices for expenses and request for reimbursement should be sent to accountspayable@adamhfranklin.org

In the event that funding from any third-party source, including, but not limited to, the State of Ohio, City of Columbus, or federal government, is reduced or eliminated in such a manner as the Board determines, in its sole discretion, necessitates cancellation of this Contract, the Board shall notify the Contractor of such event, which notice shall be given no less than 3 work days prior to the date of cancellation. In such event, all finished or unfinished documents shall become the property of the Board immediately upon notice. The payment costs shall be an amount the Board determines as total costs incurred for services provided through the date of termination.

4. DOCUMENT OWNERSHIP: The Board retains ownership of all plans, reports and related documents generated by performance of this Contract. No duplication by the Contractor is allowed, except with written permission of the Board CEO.

5. TERMINATION: The Board may terminate this Contract at any time by giving written notice to the Contractor of such termination with the effective date thereof clearly specified no less than 30 work days from the date of written notice. In the event of termination, all finished or unfinished documents shall become the property of the Board immediately upon notice. The payment costs

shall be an amount the Board determines as total costs incurred for services provided through the date of termination.

6. CONCLUSION OF AGREEMENT: This Contract shall be concluded in compliance with the statement of work, and receipt of payment by the Contractor of total costs payable under this Contract.

7. CONTRACT CHANGES: Any changes, including increase or decrease in the amount of the Contractor's compensation, shall be incorporated into written amendments to this Contract. No oral understanding or agreement not incorporated herein shall be binding on either of the parties hereto. Amendments should be consistent with the provisions and intent of this Contract.

8. RESPONSIBILITY FOR CLAIMS AND LIABILITY: The Contractor shall hold and save the Board harmless for all claims and liabilities due to the Contractor's negligent acts or due to the negligent acts of the Contractor's sub-contractors, agents or employees responsible for executing the work of this Contract.

9. PROHIBITED INTEREST: The Contractor agrees that no member, officer, or employee of the Board shall have any interest, direct or indirect, in this Contract or the proceeds thereof.

10. NO FINDING FOR RECOVERY: By signing this Agreement, Contractor warrants that it is not now, and will not become subject to an "unresolved" finding for recovery under Section 9.24 of the Ohio Revised Code.

11. COMPLIANCE WITH APPLICABLE LAWS: The Contractor agrees to comply with all applicable local, state, and federal laws in the performance of the work specified in this Contract. The Contractor agrees to accept full responsibility for payment of all taxes and insurance premiums including, but not limited to unemployment compensation insurance premiums, Workers' Compensation, all income tax deductions, Social Security deductions, and any other taxes or payroll deductions required for all employees engaged by the Contractor in the performance of the work specified in this Contract.

IN WITNESS WHEREOF, the parties below enter into this Contract this first day of January, 2020.



Kevin Dixon, Ph.D, Interim CEO
Alcohol, Drug and Mental Health Board of Franklin County
447 East Broad Street
Columbus, Ohio 43215-3822



Joe Begeny - Mayor, the City of Reynoldsburg
7232 E. Main St.
Reynoldsburg, Ohio 43068

Development Department

Andrew Bowsher
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6831 Phone

ORDINANCE REQUEST

DATE: February 24, 2020

TO: Public Service and Transportation Committee

RE: EMH&T to conduct surveying, design engineering & bidding for East Main Street between Davidson Drive and Jackson Street

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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EMH&T will provide survey, engineering design and assistance with bidding for the East Main Street improvements between Davidson Drive and Jackson Street. The proposed improvements includes a full depth reclamation of the existing pavement section; preparing East Main for ODOT, widening the sidewalks, creating pedestrian mobility, decorative street lighting, stormwater management, the addition of street trees, and on-street parking

Requesting \$408,065.00 be unappropriated from Project Traffic Signal 410.000.0169.5659 (Ordinance 101-19) and appropriating to 410.000.0170.5659 - East Main Street Improvements.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
 WITH EMH&T FOR THE SURVEY, DESIGN, AND BIDDING FOR ROADWAY
 IMPROVEMENTS TO EAST MAIN STREET AND APPROPRIATING FUNDS
 THEREFORE**

WHEREAS, with the upcoming ODOT project to mill and pave East Main Street, the City of Reynoldsburg wants to complete other necessary infrastructure and City beautification projects along East Main Street; and

WHEREAS, these projects would include a full depth reclamation of the existing pavement

Development Department

Andrew Bowsher

7232 E. Main Street

Reynoldsburg OHIO 43068

614-322-6831 Phone

section, preparing East Main Street for ODOT, widening the sidewalks, creating pedestrian mobility, decorative street lighting, stormwater management, adding street trees and on-street parking..

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$408,065.00 for surveying, design and bidding processes for the East Main Street roadway improvement projects.

SECTION 2. Requesting \$408,065.00 be unappropriated from Project Traffic Signal 410.000.0169.5659 (**Ordinance 101-19**) and appropriating to 410.000.0170.5659 - East Main Street Improvements.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.



Engineers, Surveyors, Planners, Scientists

January 13, 2020

Mr. Andrew Bowsher
 Director of Development
 City of Reynoldsburg
 7232 East Main Street
 Reynoldsburg, OH 43068

Subject: East Main Street, Phase 1 (Davidson Drive to Jackson Street)
 Proposal for Survey, Design, and Bidding Services

Dear Mr. Bowsher,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the first phase of improvements to East Main Street. This project was the subject of Reynoldsburg's successful Ohio Public Works Commission (OPWC) Round 34 funding application, which will provide \$2,000,000 in grant and loan assistance. This improvement will include the following:

- Roadway resurfacing and spot full depth pavement repairs.
- Full Replacement of curb and sidewalks. Sidewalk replacement will include decorative elements such as brick pavement and/or special concrete finishing.
- Replacement of the 1930's era storm sewer with an upsized and improved storm sewer system. Storm improvements will incorporate rain gardens and/or other water quality features.
- Establish center island medians in certain portions of the corridor.
- Replacement and/or upgrading of the street lighting within the corridor with LED fixtures.
- Installation of new decorative mast arm traffic signals at the intersections with Lancaster Ave. (north leg) and Jackson Street.

The anticipated total project cost for the improvements proposed is approximately \$4,130,000 as outlined in the attached preliminary opinion of probable cost. It is our understanding that this improvement will be funded through a combination of OPWC, Franklin County Infrastructure Bank (FCIB), and local sources.

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, landscape architecture, and bidding services necessary to prepare construction plans and specifications for these improvements. The scope of services will include:

1. Survey
 - a. Survey – Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities and surface features in the corridor.
 - b. Right-of-Way Determination – We will conduct fieldwork and courthouse research necessary to determine the right-of-way limits within East Main Street to verify that the designed improvements do not encroach on private property without easements or rights of entry.

- c. EMH&T will prepare legal descriptions for necessary easements and/or right of way acquisition. This proposal assumes that approximately 10 legal descriptions will be prepared to support the improvements. If additional survey documentation becomes necessary through the course of design, additional fees may be requested.

2. Project Management

- a. EMH&T will coordinate and lead meetings between the design team, City of Reynoldsburg, and any other projects stakeholders. This will include one project kick-off meeting with a site visit and monthly project coordination meetings throughout the design phase at various decision points or project milestone dates.
- b. We will develop a project schedule that corresponds to the OPWC requirement for bidding in March of 2021. EMH&T will update the schedule throughout the course of design to reflect current project status prior to each update meeting.
- c. EMH&T will manage subconsultant's schedules, coordinate their involvement in project meetings, and incorporate their work into the project plans and specifications. It is anticipated that subconsultants will be used for the following:
 - i. Geotechnical Services – GCI, Inc.
 - ii. Landscape Architecture – OHM Advisors
 - iii. Electrical Design – Bill Mess Engineering
- d. Due to the amount of coordination that will be necessary with the local businesses, it is anticipated that the City would want to host one or two public information meetings. EMH&T will provide and distribute meeting notices, prepare project exhibits/plans for the meetings, and lead project discussions during two public information meetings.
- e. Staged submittals at the 30%, 60%, and 100% design phase will be prepared and provided to the City, utility companies and any other project stakeholders for comment.

3. Roadway Plans and Specifications

- a. Develop base map using topographic survey, record plan and GIS information to serve as the backbone for detailed design efforts.
- b. Coordinate with a geotechnical sub-consultant to obtain pavement cores/borings along the project corridor to acquire information relating to the existing pavement composition and subgrade condition. This data will be used by EMH&T in the development of pavement rehabilitation strategies.
- c. Roadway drawings will be prepared to show the horizontal layout of the roadway improvements. This will include the following:
 - i. Evaluation of turning radii at existing intersections. There are several “tight” intersections along this corridor where vehicles routinely drive over the curb and sidewalk. EMH&T will evaluate these intersections using AutoTurn truck turning templates to determine if geometric improvements to the intersections are needed. The short building setbacks may limit the opportunities to enhance turning movements in the roadway. We will develop exhibits and options for coordination with the City prior to incorporating radii improvements into the plan.
 - ii. Locations of sidewalk improvements and landscape / raingarden areas will be incorporated into the horizontal alignment of the roadway. EMH&T will coordinate with our landscape architecture subconsultant (OHM) on the location and layout of street trees and landscaping.
 - iii. Drive approach replacements, street medians, curb ramp improvements, street light pole locations, and signal infrastructure will be shown in the horizontal alignment.
- d. Since the roadway is being resurfaced, only minor adjustments to the profile grade will be made. EMH&T will establish curb profile grades for both sides of the roadway. Minor

adjustments will be made to enhance the flow of stormwater to the inlets.

- e. Driveway and intersection details, showing the proposed limits, grades, and drainage patterns will be prepared for each intersecting street and private driveway.
- f. Roadway cross-sections will be prepared in 50-ft intervals.
- g. Typical roadway sections, plan details, supplemental project notes and specifications will be prepared.
- h. Due to the amount of property/business owner coordination required for this improvement, it is anticipated that individual property owner exhibits will be developed to clearly show the improvements in color over an aerial photo background. These color renderings are easier to understand than a plan set and allow owners to see the improvements as they relate to existing site features. EMH&T will prepare these exhibits and participate in meetings with business owners to discuss the improvements and how the project will affect their access. It is anticipated that 20 meetings total will be conducted.

4. Storm Sewer Plans

- a. EMH&T will review existing storm sewer records to identify current storm outfalls and locations of existing sewers within the project corridor.
- b. We will assess the topography for the project corridor and adjoining parcels and develop a storm sewer tributary area map for the project.
- c. Storm sewer calculations will be prepared using the rational method to size the proposed storm sewer replacement.
- d. Stormwater quality calculations will be prepared to determine the required water quality volume and the tributary area map will be used to identify locations and sizing of rain gardens.
- e. Storm sewer plan and profiles will be included in the plans.
- f. EMH&T will coordinate with OHM on the development of rain garden details and specifications.

5. Traffic and Lighting Plans

- a. EMH&T will prepare traffic signal plans for new signals the intersections with Lancaster Avenue (north leg) and Jackson Street. The signals will be decorative mast-arm style and will be designed with radar detection, similar to other recent signal improvements in the City.
- b. The existing street lighting circuit will be inspected and evaluated for reuse on this project. Where existing streetlights are not in conflict with other planned improvements, the foundations will be re-used (if possible) and new LED fixtures will be installed. When existing streetlights are in conflict with improvements, they will be removed and new foundations, conduits, and poles/luminaires will be installed in alternative locations. The final design will incorporate new and existing infrastructure but appear completely new.
- c. Traffic control plans, which show pavement markings and roadside signage will be prepared and included in the construction documents.
- d. EMH&T will develop a maintenance of traffic plan, which outlines a procedure for the contractor to maintain two-way traffic during construction.

6. Landscape Architecture (OHM Advisors)

- a. Prepare demolition plans for items within the existing streetscape corridor.
- b. Prepare preliminary and final layouts for streetscape amenities to include brick pavers, buff-wash walks, rain gardens, crosswalks, concrete drive aprons, street trees, benches, light poles, and gateway features.
- c. Prepare grading and drainage plans for streetscape corridor.

- d. Prepare planting plans for street trees and rain gardens.
 - e. Select materials and prepare specifications for streetscape and landscape items.
 - f. Prepare graphic renderings for use in public meetings and attend up to 2 public information meetings.
 - g. Prepare preliminary and final cost estimates for streetscape and landscape items.
 - h. Respond to RFIs from bidders on items relating to the streetscape and/or landscape plans
7. Permitting and Utility Coordination
- a. We will prepare a Storm Water Pollution Prevention Plan (SWPPP) and a Notice of Intent for the City to send to the Ohio EPA.
 - b. It is anticipated ODOT coordination will be required because this project abuts ODOT's Urban Paving project and the ODOT owned bridge over Blacklick Creek is within the project corridor. EMH&T will provide preliminary plans to ODOT and respond to their comments.
 - c. At the various design milestone stages, EMH&T will prepare plan sets for submittal to the private utility companies to confirm the location of their infrastructure and to determine whether or not any conflicts exist between existing utilities and the City's proposed improvements.
 - i. It is assumed that we will send plans to the utility companies three times during design (30%, 60% and 100% plans) and will have up to three utility coordination meeting to discuss any conflicts.
 - ii. We anticipate holding two utility coordination meetings with affected private utility companies to assess impacts, develop utility relocation requirements, and coordinate project schedules.
8. Bidding Services
- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation
 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, land appraisal, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description	Fee
Task 1: Survey	\$30,390
Task 2: Project Management	\$11,870
Task 3: Roadway Plans and Specifications	\$104,600
Task 4: Storm Sewer Plans	\$22,940
Task 5: Traffic and Lighting Plans	\$73,635
Task 6: Landscape Architecture (OHM Advisors)	\$141,350
Task 7: Permitting and Utility Coordination	\$18,600
Task 8: Bidding Services	\$4,680
TOTAL FEE	\$408,065

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:**APPROVED – CITY OF REYNOLDSBURG, OHIO**

Authorized Signature

PO Number

Print Name/Date

Copy: Keith Kundtz, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

ENGINEERS ESTIMATE OF PROBABLE CONSTRUCTION COST						
CITY OF REYNOLDSBURG, OHIO						
ROADWAY IMPROVEMENTS FOR EAST MAIN STREET, PHASE 1 (RESURFACING)						
September 9, 2019						
OPWC ELIGIBLE ITEMS						
REF NO.	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	PRICE
FULL DEPTH ROADWAY						
1	201	Clearing and Grubbing	1	L.S.	\$15,000.00	\$15,000.00
2	202	Existing Curb Removed	2,525	L.F.	\$10.00	\$25,250.00
3	202	Existing Driveway Approach Removed	485	S.Y.	\$20.00	\$9,700.00
4	204*	Excavation of Unsuitable Subgrade and Granular Embankment	500	C.Y.	\$100.00	\$50,000.00
5	253	Arterial Full Depth Pavement Repair	1,100	S.Y.	\$125.00	\$137,500.00
6	253	Driveway Permanent Pavement Replacement, Type 3A	20	C.Y.	\$650.00	\$13,000.00
7	253	Driveway Permanent Pavement Replacement, T=8-in Type 3B	20	C.Y.	\$750.00	\$15,000.00
8	259	Permanent Pavement Replacement	900	S.Y.	\$125.00	\$112,500.00
9	452	Commercial Concrete Drive Approach, Class MS, Per R-11 (T=8-in)	420	S.Y.	\$100.00	\$42,000.00
10	605	6-in Underdrain	2,825	L.F.	\$7.50	\$21,187.50
11	609	Combination Curb and Gutter	2,825	L.F.	\$25.00	\$70,625.00
12	609	Curb, Straight 18-in	750	L.F.	\$25.00	\$18,750.00
13	653	Topsoil Furnished and Placed (T=3")	75	C.Y.	\$55.00	\$4,125.00
14	659	Seeding and Mulching	900	S.Y.	\$2.25	\$2,025.00
15	659*	Watering, Per Plan	1	L.S.	\$750.00	\$750.00
16	SPEC	Median	2	Ea.	\$30,000.00	\$60,000.00
FULL DEPTH ROADWAY SUBTOTAL:						\$597,412.50
LESS THAN FULL DEPTH ROADWAY						
17	254	Pavement Planing (D=3.25-in)	9,300	S.Y.	\$3.00	\$27,900.00
18	407	Tack Coat (0.1 Gal / SY)	1,860	Gal.	\$5.00	\$9,300.00
19	441	Asphalt Concrete, Intermediate Course, Type 2, (448) PG 70-22M (T=1.75-in)	455	C.Y.	\$195.00	\$88,725.00
20	441	Asphalt Concrete, Surface Course, Type 1, (448), PG 70-22M, (T=1.50-in)	390	C.Y.	\$195.00	\$76,050.00
FULL DEPTH ROADWAY SUBTOTAL:						\$201,975.00
STREET LIGHTING						
21	202	Demolition/Removal of Existing Street Lights	1	L.S.	\$25,000.00	\$25,000.00
22	1001	Pull Box, Medium Duty, 13"x24"	16	Ea.	\$600.00	\$9,600.00
23	1001	Conduit, 2" Under Sidewalk	3,200	L.F.	\$17.00	\$54,400.00
24	1001*	Conduit, 2" Under Street Pavement	300	L.F.	\$21.00	\$6,300.00
25	1001	Foundation, Reinforced, 4'	32	Ea.	\$800.00	\$25,600.00
26	1001	Post Top Light Pole	32	Ea.	\$1,200.00	\$38,400.00
27	1001	Luminaire, LED, 240 Volt Post top	32	Ea.	\$1,000.00	\$32,000.00
28	1001	Pole to Be Wired, Complete, Anchor Base (Pedestal Base)	32	Ea.	\$400.00	\$12,800.00
29	1001	120/240V Ground Mounted Contol Site, Complete	1	Ea.	\$8,000.00	\$8,000.00
30	1001	Circuit Cable, Three #4 AWG, CU, 5kV	3,500	Ckt. Ft.	\$4.00	\$14,000.00
STREET LIGHTING SUBTOTAL:						\$226,100.00
STORM SEWER						
31	202	Existing Pipe Removed (12-in - 27-in)	1,550	L.F.	\$18.00	\$27,900.00
32	202	Existing Storm Structure Removed	13	Ea.	\$650.00	\$8,450.00
33	604	Curb and Gutter Inlet	18	Ea.	\$2,500.00	\$45,000.00
34	604	Manhole, Type C	9	Ea.	\$3,000.00	\$27,000.00
35	604*	Manhole, Reconstructed to Grade	3	Ea.	\$2,000.00	\$6,000.00
36	604*	Manhole, Adjust to Grade	3	Ea.	\$250.00	\$750.00
37	901	12-in Storm Sewer with Type 1 Bedding and Type A Backfill	400	L.F.	\$80.00	\$32,000.00
38	901	18-in Storm Sewer with Type 1 Bedding and Type A Backfill	525	L.F.	\$90.00	\$47,250.00
39	901	24-in Storm Sewer with Type 1 Bedding and Type A Backfill	550	L.F.	\$115.00	\$63,250.00
40	901	36-in Storm Sewer with Type 1 Bedding and Type A Backfill	300	L.F.	\$150.00	\$45,000.00
41	Spec.	Bioretention Basins	1	L.S.	\$125,000.00	\$125,000.00
STORM SEWER SUBTOTAL:						\$427,600.00
SIDEWALK						
42	202	Concrete Sidewalk and Curb Ramps, Removed and Replaced	18	Ea.	\$1,500.00	\$27,000.00
43	202	Walk Removed	21,650	S.F.	\$2.25	\$48,712.50
44	608	Concrete Walk (T=4-in) with 4-in Aggregate Base, Class S, Buff Wash	9,600	S.F.	\$6.00	\$57,600.00

Attachment: Proposal - East Main Street 1.13.20 (34-2020 : East Main Street Improvements)

ENGINEERS ESTIMATE OF PROBABLE CONSTRUCTION COST

CITY OF REYNOLDSBURG, OHIO

ROADWAY IMPROVEMENTS FOR EAST MAIN STREET, PHASE 1 (RESURFACING)

September 9, 2019

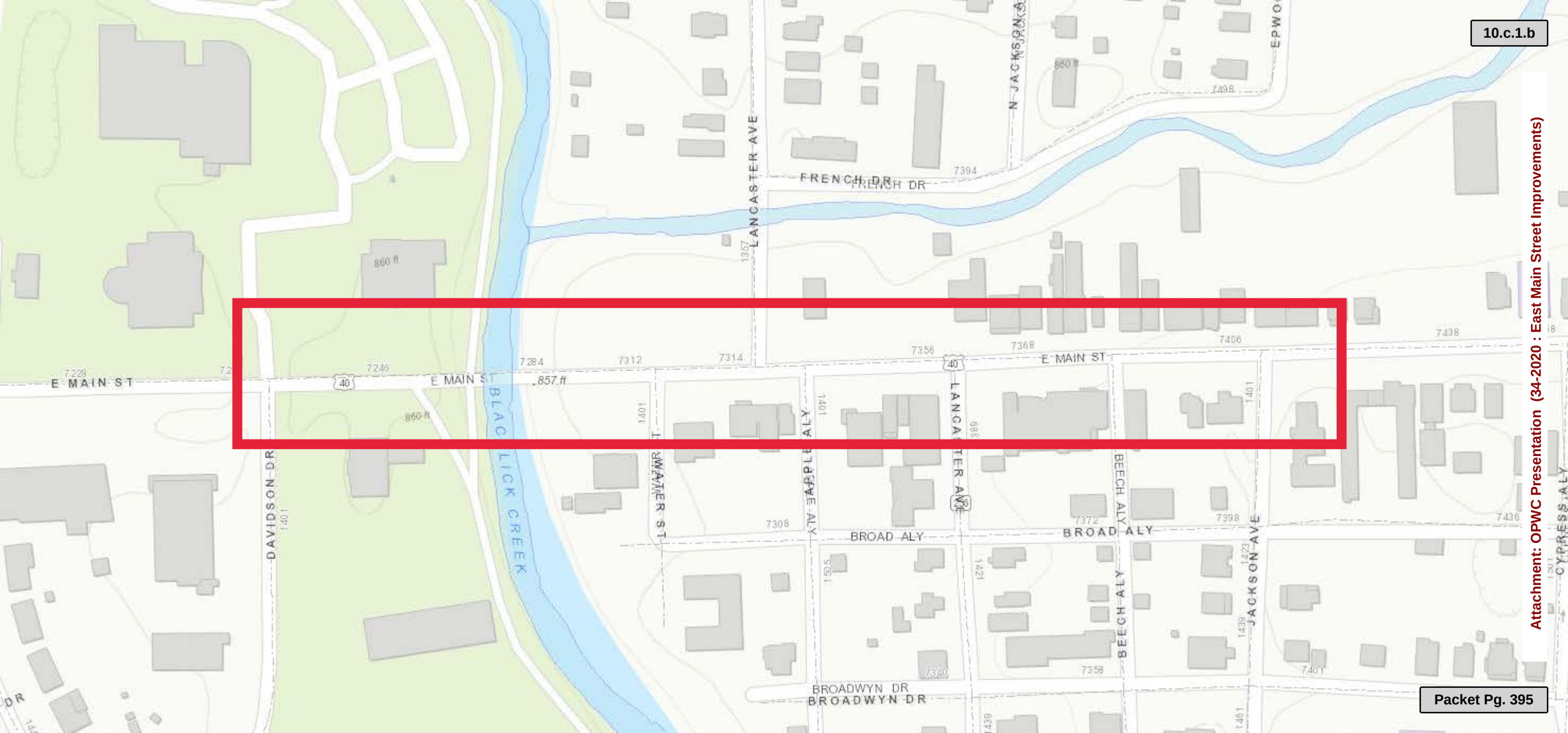
OPWC ELIGIBLE ITEMS

REF NO.	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	PRICE
45	608	Detectable Warning System, 2-ft x 5-ft, Type E, Red (Per Columbus SS 1551)	18	Ea.	\$250.00	\$4,500.00
46	SPEC	Crosswalk/Median	5,050	S.F.	\$16.00	\$80,800.00
SIDEWALK SUBTOTAL:						\$218,612.50
TRAFFIC SIGNAL						
47	632	Traffic Signal Removal and Replacement	2	Ea.	\$250,000.00	\$500,000.00
48	632	School Flash Sign, Removal and Replacement	25,000	Ea.	\$1.00	\$25,000.00
TRAFFIC SIGNAL SUBTOTAL:						\$525,000.00
GENERAL ITEMS						
49	207	Sedimentation and Erosion Control	1	L.S.	\$20,000.00	\$20,000.00
50	614	Maintenance of Traffic	1	L.S.	\$85,000.00	\$85,000.00
51	615*	Temporary Pavement	125	S.Y.	\$65.00	\$8,125.00
52	632	Construction Layout Staking	1	L.S.	\$20,000.00	\$20,000.00
53	SPEC	OPWC Signs	2	Ea.	\$2,000.00	\$4,000.00
GENERAL ITEMS SUBTOTAL:						\$137,125.00
SUBTOTAL:						\$2,333,825.00
CONSTRUCTION CONTINGENCY AT 10%:						\$233,383.00
CONSTRUCTION TOTAL:						\$2,567,208.00
ENGINEERING FEES - FINAL DESIGN:						\$233,383.00
CONSTRUCTION INSPECTION:						\$233,383.00
RIGHT-OF-WAY / LAND ACQUISITION:						\$50,000.00
TOTAL PROJECT COST:						\$3,083,974.00
Professional Engineer's Signature						

Attachment: Proposal - East Main Street 1.13.20 (34-2020 : East Main Street Improvements)

ENGINEERS ESTIMATE OF PROBABLE CONSTRUCTION COST						
CITY OF REYNOLDSBURG, OHIO						
ROADWAY IMPROVEMENTS FOR EAST MAIN STREET						
September 9, 2019						
ADDITIONAL BID 1						
REF NO.	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	PRICE
SIDEWALK						
A1-1	SPEC	Clay Brick Pavers - Pedestrian	21,000	S.F.	\$20.00	\$420,000.00
A1-2	SPEC	Limestone Bench	27	Ea.	\$1,000.00	\$27,000.00
A1-3	SPEC	Gateway Feature Column	3	Ea.	\$5,000.00	\$15,000.00
A1-4	SPEC	Paver Edge Restraint	7,200	L.F.	\$15.00	\$108,000.00
SIDEWALK SUBTOTAL:						\$570,000.00
SITE LANDSCAPING						
A1-5	661	Deciduous Tree	46	Ea.	\$700.00	\$32,200.00
A1-6	661	Ornamental Tree	8	Ea.	\$400.00	\$3,200.00
A1-7	661	GI Plantings (Shrubs/grasses)	1,650	S.F.	\$8.00	\$13,200.00
A1-8	661	Groundcover	1,840	S.F.	\$5.00	\$9,200.00
A1-9	661	Perennials/Annuals	1	L.S.	\$6,000.00	\$6,000.00
A1-10	661	Planting Soil Mixture	130	C.Y.	\$60.00	\$7,800.00
A1-11	661	3" Shredded Hardwood Mulch	32	C.Y.	\$50.00	\$1,600.00
A1-12	661	Seeded Lawn Repair	1	L.S.	\$2,000.00	\$2,000.00
SITE LANDSCAPING SUBTOTAL:						\$75,200.00
SITE FURNISHINGS & AMENITIES						
A1-13	SPEC	Decorative Planter Fence	1,210	L.F.	\$75.00	\$90,750.00
A1-14	SPEC	Planter Pot - Large	16	Ea.	\$2,200.00	\$35,200.00
A1-15	SPEC	Planter Pot - Small	14	Ea.	\$1,500.00	\$21,000.00
A1-16	SPEC	Trash Receptacle	4	Ea.	\$2,000.00	\$8,000.00
A1-17	SPEC	Bike Racks	1	Ea.	\$5,000.00	\$5,000.00
SITE FURNHISHINGS & AMENITIES SUBTOTAL:						\$159,950.00
					SUBTOTAL:	\$805,150.00
					CONSTRUCTION CONTINGENCY AT 10%:	\$80,515.00
					CONSTRUCTION TOTAL:	\$885,665.00
					ENGINEERING FEES - FINAL DESIGN:	\$80,515.00
					CONSTRUCTION INSPECTION:	\$80,515.00
					TOTAL PROJECT COST:	\$1,046,695.00
Professional Engineer's Signature						

Attachment: Proposal - East Main Street 1.13.20 (34-2020 : East Main Street Improvements)



KEY

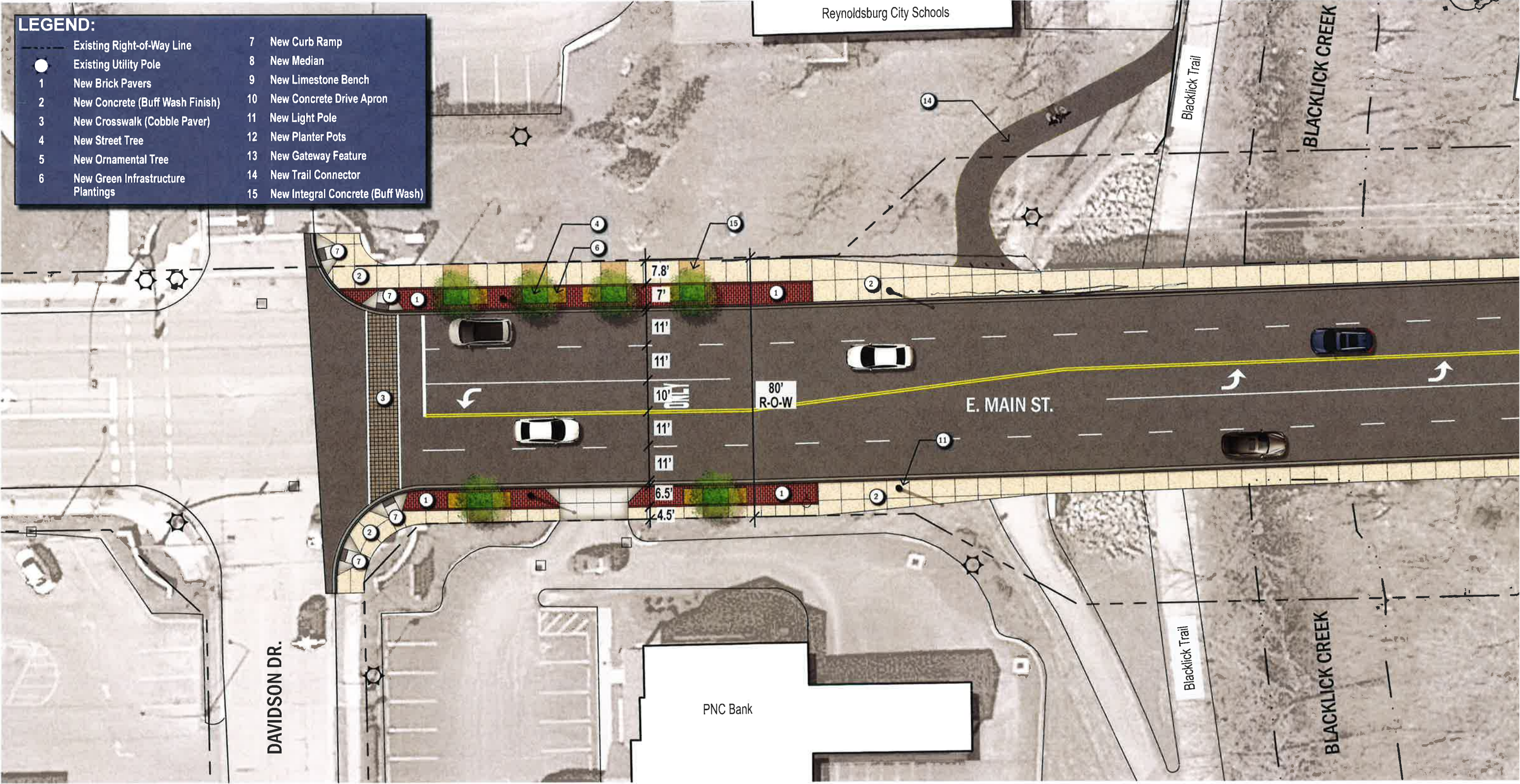
LANCASTER AND MAIN PARKING LOT (CONSTRUCTED)

MAIN ST. STREETSCAPE STUDY AREA



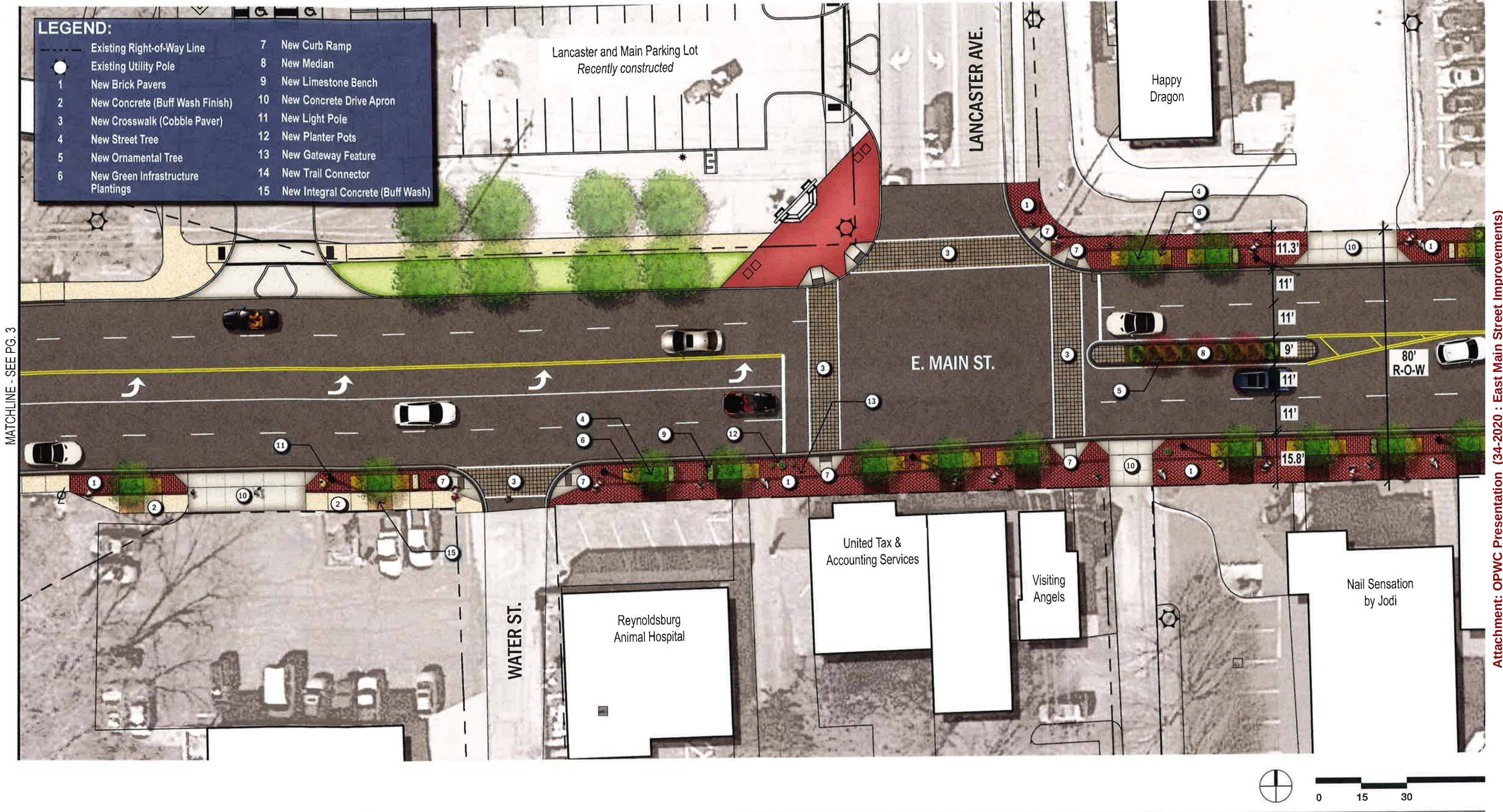
Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

PROPOSED SITE PLAN



Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

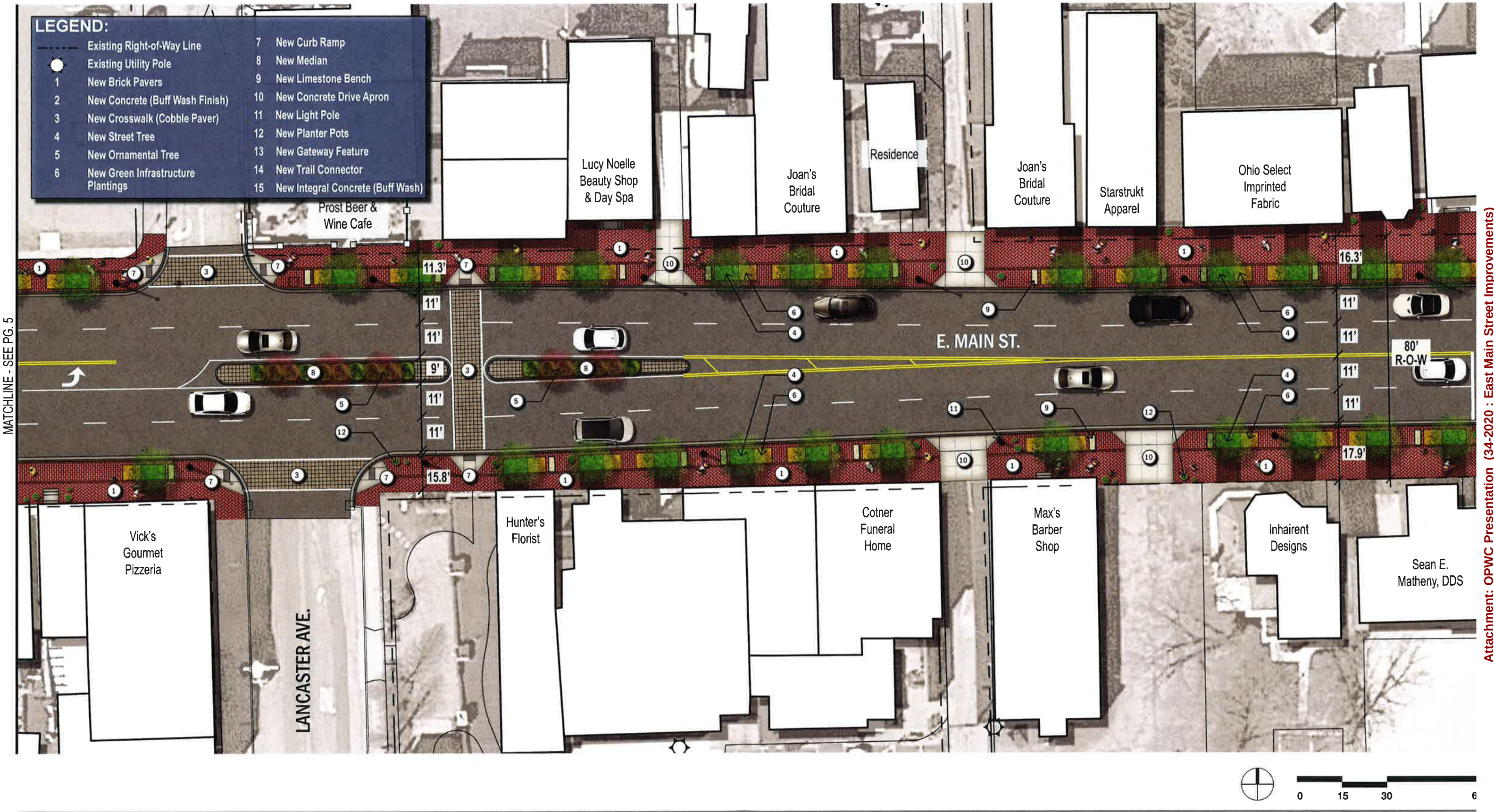
PROPOSED SITE PLAN



MATCHLINE - SEE PG. 3

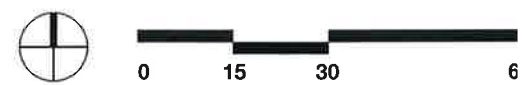
Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)
MATCHLINE - SEE PG. 7

PROPOSED SITE PLAN



MATCHLINE - SEE PG. 5

Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)



PROPOSED SITE PLAN



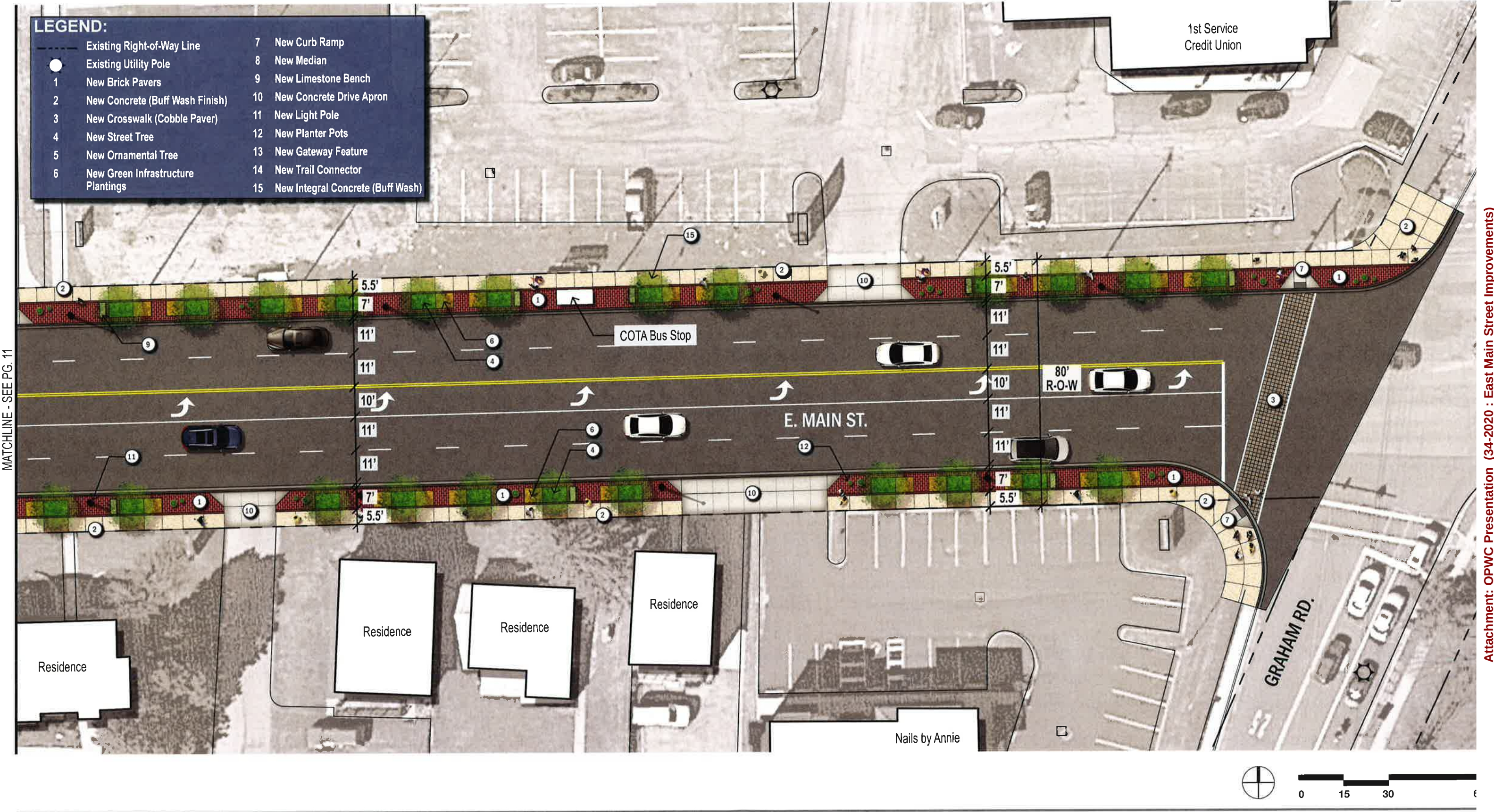
Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

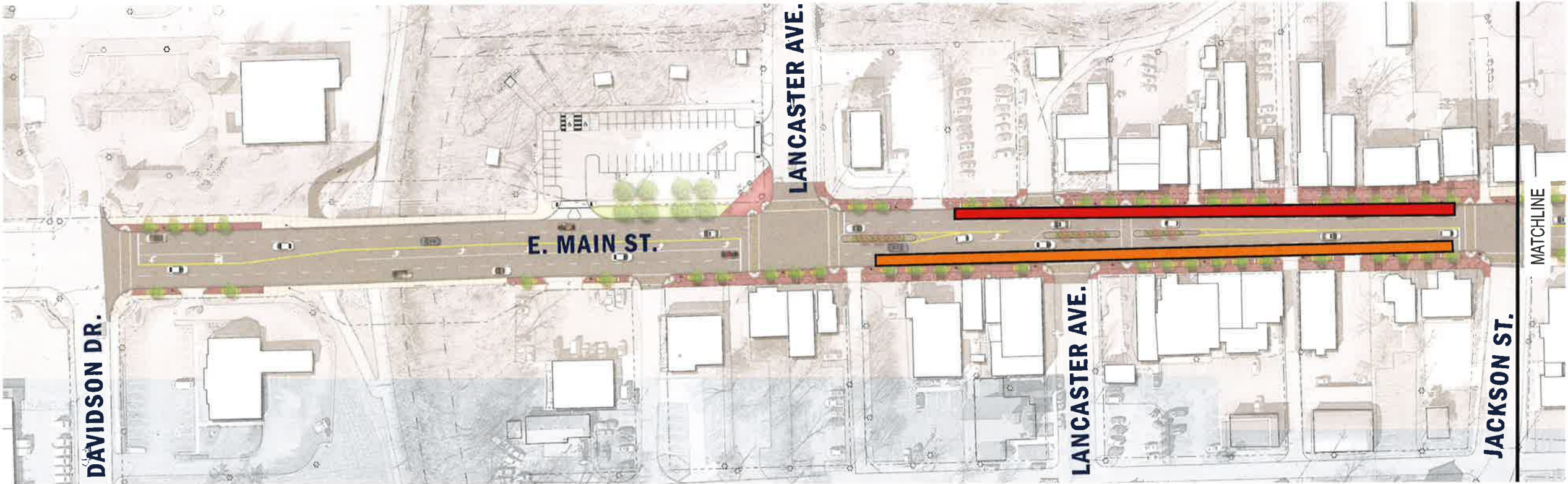
PROPOSED SITE PLAN



Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

PROPOSED SITE PLAN





NORTH SIDE PARKING
(15 SPACES)



SOUTH SIDE PARKING
(17 SPACES)



NORTH SIDE PARKING
(32 SPACES)



SOUTH SIDE PARKING
(39 SPACES)





Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)



Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)



Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)



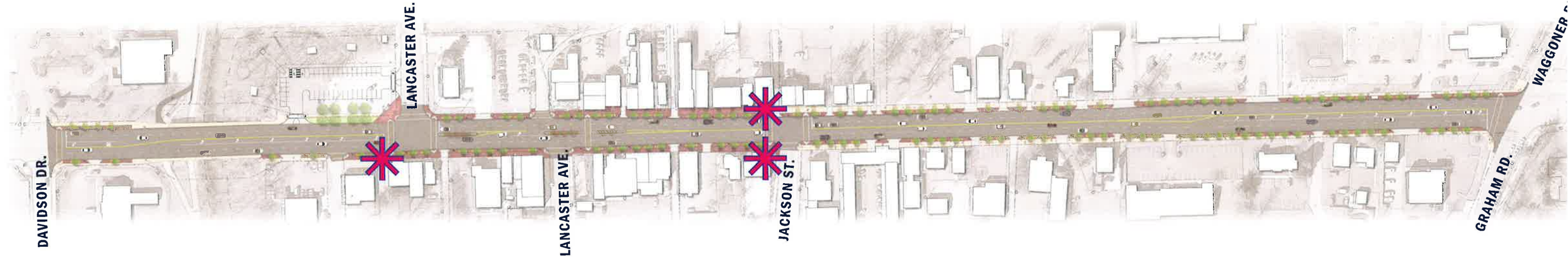
Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

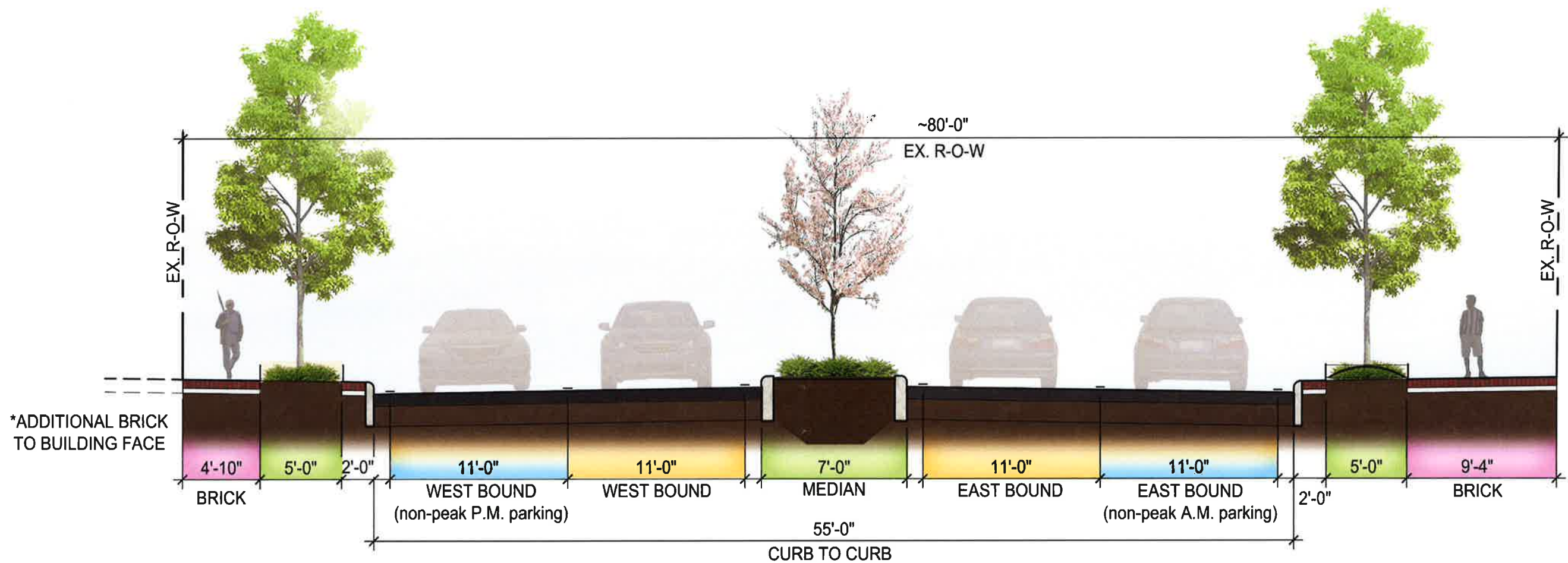


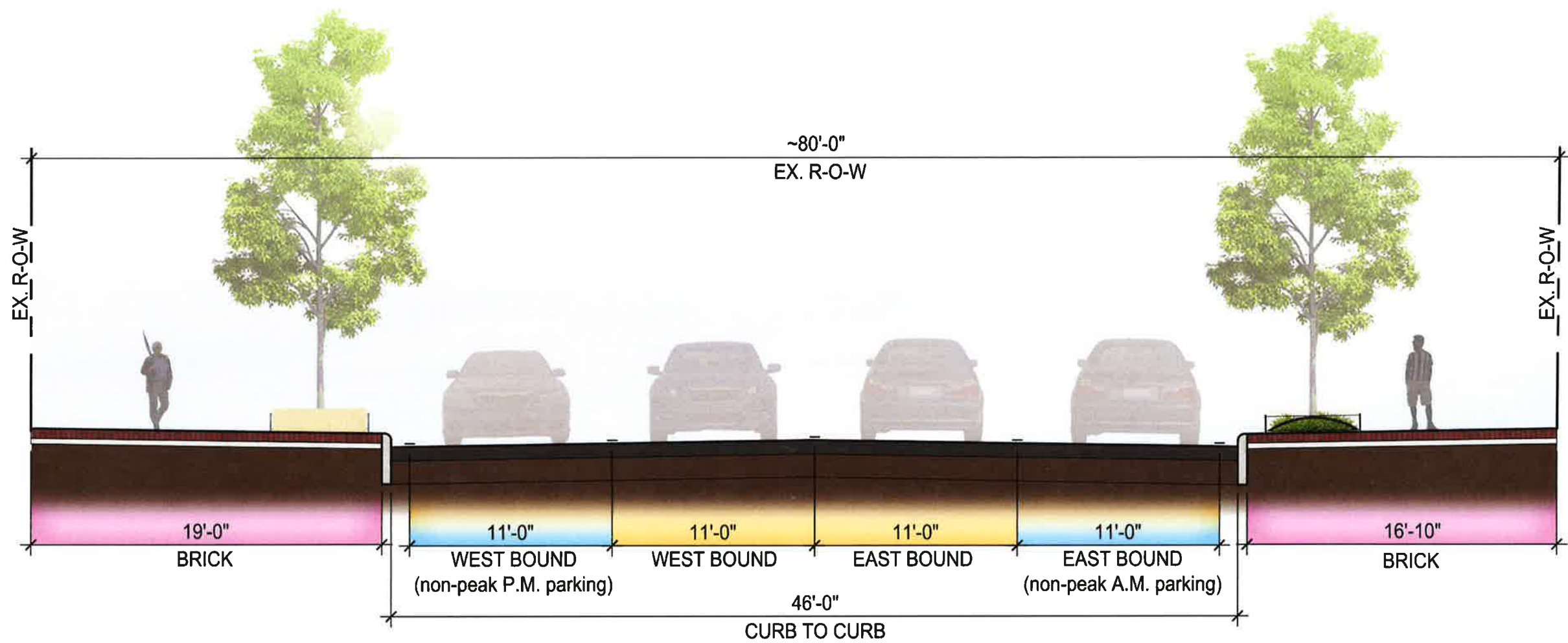
OPTION 2

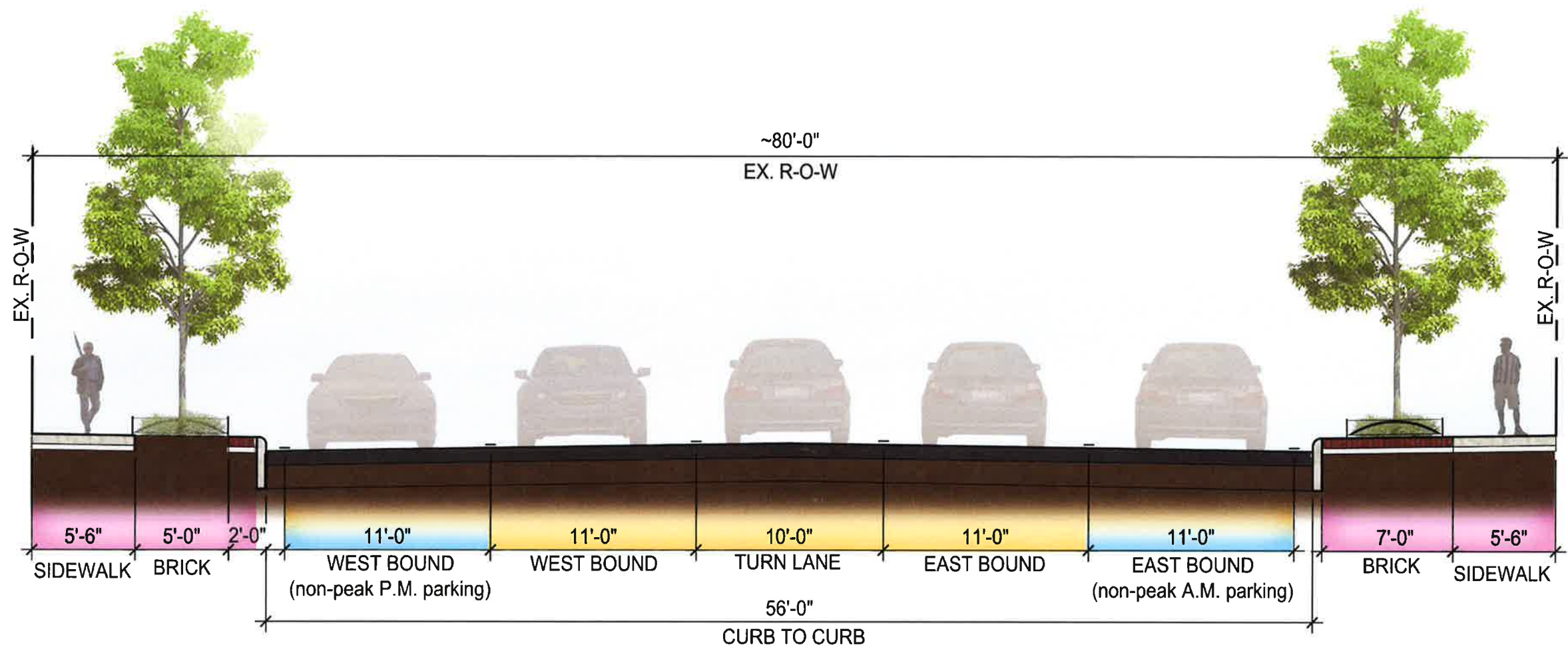


OPTION 3











STREETSCAPE MEDLEY



COBBLE PAVERS



CLAY BRICK PAVERS



DECORATIVE CONCRETE



STREETSCAPE PLANTER

Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)



PLANTER POTS



TRASH/RECYCLE RECEPTACLE



STREETSCAPE - TREE CONDITION



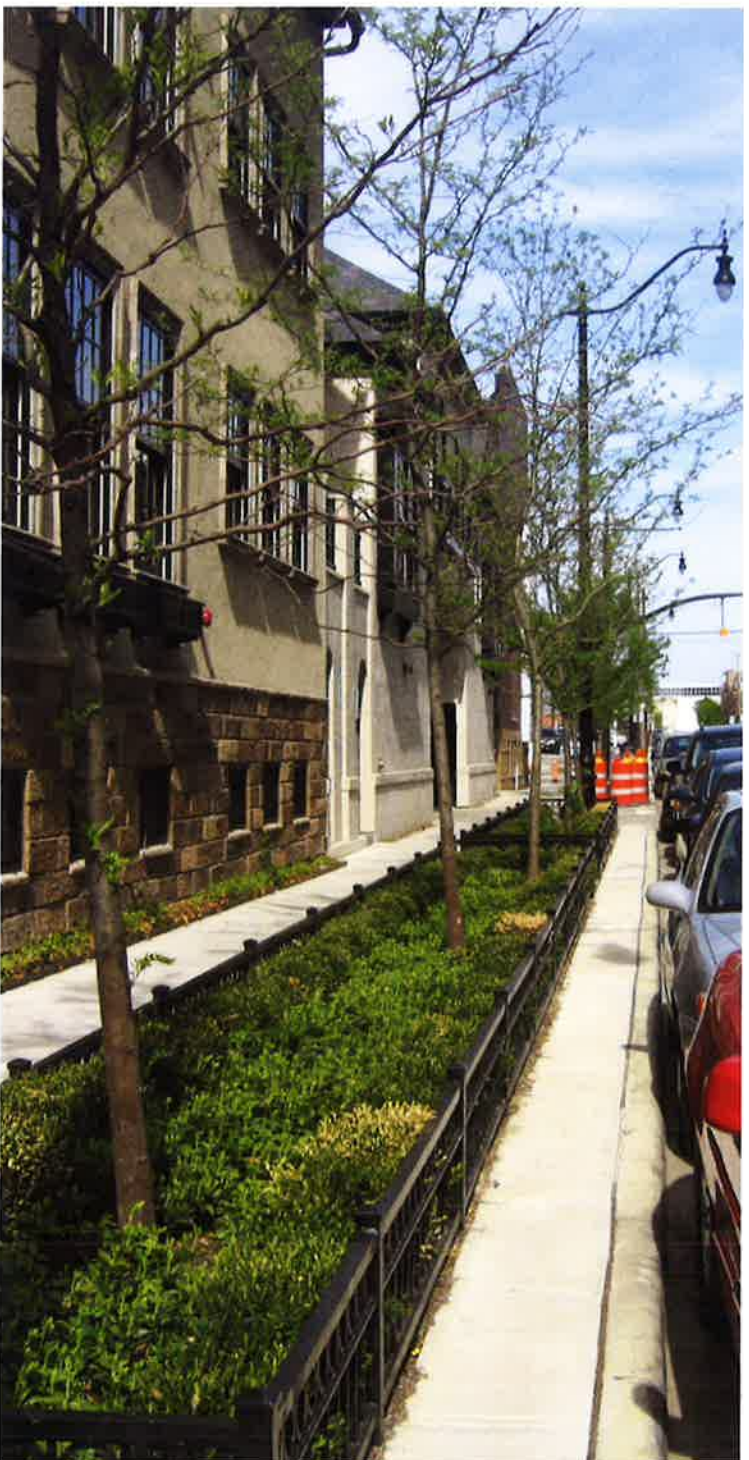
LIMESTONE BENCH



BENCH



GREEN INFRASTRUCTURE



STREETSCAPE - LOW PLANTING CONDITIONS

Attachment: OPWC Presentation (34-2020 : East Main Street Improvements)

DECIDUOUS TREES

Deciduous trees are used to help define spaces, create overhead canopies and provide shade. Trees can also help reduce wind and modify temperatures. Due to the narrow corridor along Main St. we are proposing the ‘columnar’ variety of trees, to reduce any conflicts with vehicular traffic.



Ginkgo biloba ‘Autumn Gold’
Autumn Gold Ginkgo



Ulmus ‘New Horizon’
New Horizon Elm



Carpinus betulus ‘Fastigiata’
European Hornbeam



Acer freemanii ‘Armstrong’
Armstrong Maple

SHRUBS

Shrubs are used to define boundaries and create interest at the ground level. They provide aesthetic value with color, form and texture.



Clethra alnifolia ‘Sixteen Candles’
Sixteen Candles Summersweet



Buxus ‘Green Gem’
Green Gem Boxwood



Cornus sericea ‘Allemans’
Red Twig Dogwood



Juniperus sabina ‘Broadmoor’
Broadmoor Juniper



Ilex glabra ‘Compacta’
Compact Inkberry

ORNAMENTAL GRASSES

Ornamental grasses are used to soften the landscape and can be used in a variety of locations due to the wide range of sizes available and require low maintenance. Grasses can be planted in massings or used individually as a focal point.



Calamagrostis acutifolia 'Karl Foerster'
Karl Foerster's Feather Reed Grass



Carex morrowii 'Ice Dance'
Japanese Sedge Grass



Panicum virgatum 'Haense Herms'
Red Switch Grass



Pennisetum alopecuroides 'Hameln'
Dwarf Fountain Grass

PERENNIALS/GROUNDCOVER

Perennials and groundcovers provide aesthetic value with color, form and texture while adding seasonal interest with flowers and foliage.



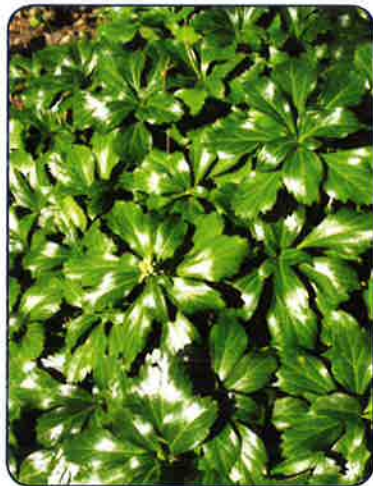
Carex morrowii 'Ice Dance'
Japanese Sedge Grass



Sedum 'Autumn Joy'
Autumn Joy Sedum



Perovskia atripicifolia 'Little Spire'
Little Spire Russian Sage



Pachysandra terminalis 'Green Sheen'
Green Sheen Pachysandra

Public Works Integrating Committee

District 3 (Franklin County)

Phone: (614) 228-2663

Fax: (614) 228-1904

January 24, 2020

Hon. Joe Begeny
Mayor
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: **Final Action for the Award of OPWC Infrastructure Funds – Round 34**

Dear Hon. Begeny:

The District 3 Public Works Integrating Committee (PWIC) took final action on December 13, 2019, to award \$27.8 million to 18 project applications submitted by Franklin County communities for funding consideration under Round 34 of the State Capital Improvement Program (SCIP), the Local Transportation Improvement Program (LTIP), and the Small Government Program.

The status of the applications submitted by your community is below:

<u>SCIP Project Recommended:</u>	<u>Grant</u>	<u>Loan</u>
East Main Street Roadway Improvements	\$1,497,999	\$502,000

Chair
Cornell R. Robertson
(614) 525-3043

Vice-Chair
Jennifer Gallagher
(614) 645-8290

Kevin L. Boyce
John Bryner
Karl Craven
Tracie Davies
Darryl Hughes
Joe Martin
Nancy White

All recommended SCIP/LTIP projects have been submitted to the Ohio Public Works Commission (OPWC). For projects approved by OPWC, funds will be available after July 1, 2020, and after the funding agreement with OPWC has been executed. If you have questions regarding this process, you should contact OPWC's program representative, Jennifer Kline, at 614-752-8118 or Jennifer.Kline@pwc.state.oh.us.

Please remember that, as agreed to in the application, **an invoice of up to 1% of the OPWC award amount will be sent in early April of 2021** to those communities awarded funding in Round 34 to help cover the administrative costs.

Staff is available to assist all communities and will attempt to keep the quality of the programs high while keeping administrative costs at a minimum. Over the past ten years the invoice amounts have averaged 0.6%; thus, a community awarded \$1,000,000 might expect to receive an invoice for \$6,000.

Staff:

Nathaniel Vogt
c/o MORPC
111 Liberty Street
Suite 100
Columbus, OH
43215

Attachment: OPWC Final Action Rd34 - Reynoldsburg (34-2020 : East Main Street Improvements)

Hon. Joe Begeny
City of Reynoldsburg
January 24, 2020
Page 2

Thank you for your continued support of these important infrastructure programs.
Should you have any questions or need technical assistance, please contact
Nathaniel Vogt at 614-233-4183.

Sincerely,



Cornell R. Robertson, P.E., P.S.
Franklin County Engineer
Chair, District 3 Public Works Integrating Committee

c: Stephen Cicak
Andrew Bowsher

Attachment: OPWC Final Action Rd34 - Reynoldsburg (34-2020 : East Main Street Improvements)

RESOLUTION NO. 90-19

**A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE
FROM THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT
PROGRAM (OPWC) FOR FUNDING VARIOUS CAPITAL INFRASTRUCTURE
PROJECTS (MAIN STREET IMPROVEMENTS)**

WHEREAS, pursuant to Article VIII, Section 2K of the Ohio Constitution, the state of Ohio is authorized to issue bonds and other obligations of the state for the purpose of financing public infrastructure capital improvements of political subdivisions as designated by law; and

WHEREAS, pursuant to Section 164.06 of the Ohio Revised Code, the Ohio Public Works Commission has been created to accept and approve applications for state financing of capital infrastructure improvement projects of political subdivisions in Franklin County; and

WHEREAS, the City of Reynoldsburg has conducted a capital inventory and needs assessment and has determined that it is necessary to submit applications for financial assistance for capital infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Reynoldsburg of the state of Ohio and Franklin, Licking, and Fairfield Counties that:

SECTION 1. The Mayor is hereby authorized to apply to the District Three Public Works Integrating Committee and the Ohio Public Works Commission for financial assistance for the following capital infrastructure project(s):

Main Street Improvements

SECTION 2. The Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance in conjunction with the recommendation of the City Engineer, and approved as to form by the City Attorney, in accordance with all authority granted to and limitations upon the City Auditor.

SECTION 3. That this resolution is declared to be an emergency measure necessary for the immediate preservation of the health and safety of the residents of the City of Reynoldsburg, and further that there is a submission deadline; wherefore, upon adoption by Council this resolution shall be in effect immediately upon the signature of the Mayor.

Passed this 9th day of September, 2019.


Doug Joseph, President of Council

ATTEST: 
Mollie Prasher, Clerk of Council

APPROVED: 
Bradley L. McCloud, Mayor

DATE 9/10/19

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: **February 24, 2020**

TO: **Public Service and Transportation Committee**

RE: **Waterline Replacement Project on Roselawn**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Ordinance authorizing the Mayor to Contract with EMH&T to Survey, Design, and Bid the Replacement of the Waterline on Roselawn from Strouder to Kaiser Dr.

To appropriate funds from the water CIP 710.000.0000.5621 in the amount of \$35,232 to 710.000.0177.5621

This Project is on the List for CIP Improvements for the 2020 Project

This project will allow the water department to finish out the replacement of the water main on Roselawn, which is an old cast iron water line installed in the 1950's and 60's.

This area has been an issue for the Water Department regarding water main breaks.

Project consists of replacement of approximately 1,025 linear Feet of water main, replace 3 fire hydrant and reconnect all service lines.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH EMH&T FOR THE SURVEY, DESIGN, AND BIDDING FOR THE 2020
WATERLINE REPLACEMENT ON ROSELAWN**

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

WHEREAS, the Roselawn water lines are in need of maintenance that can only be effectively repaired through the replacement of those lines; and

WHEREAS, the upgrading and repair of the Roselawn water lines would provide added protection against the failure of the existing water distribution system.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$35,232.00 for construction phase engineering services for the 2020 Roselawn waterline replacement project.

SECTION 2. That \$35,232 be appropriated from the unappropriated Water CIP Fund account number 710.000.0000.5621 and appropriated to account 710.000.0177.5621 Water Fund.



Engineers, Surveyors, Planners, Scientists

January 2, 2020

Mr. Andrew Bowsher
Director of Development
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Water Main Replacement Projects for Roselawn Avenue (Stouder Dr. to Kaiser Dr.)
Proposal for Survey, Design, and Bidding Services

Dear Mr. Bowsher,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Project on Roselawn Avenue from Stouder Drive to Kaiser Dr. (CIP No. W-31). This project, which is just east of last year's water main improvement on Roselawn Avenue, has been identified on the City's Capital Improvement Plan due to the age of pipe (61 years old) and over 10 previous water main breaks. Additionally, this is the improvement that was selected by the City for 2020 during our October 2019 CIP planning session. The improvements will include the following:

- Replacement of approximately 1,025 linear feet of water main on Rosehill Road.
- Water main tie-ins on the side streets and the replacement / reconnection of private water services within the project corridor.
- Approximately 3 fire hydrants will be replaced as part of the projects

The anticipated total project cost for the improvements proposed is approximately \$368,000 as outlined in the attached preliminary opinions of probable cost.

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications these improvements. The scope of services will include:

1. Survey

- a. Survey – Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
- b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)

- a. Review of existing site conditions, Record Plans, and GIS information.
- b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
- c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will

evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:

- i. Existing public and private utilities
- ii. Right-of-way and easement boundaries
- iii. 10-State Standards for Water Distribution Facilities
- iv. City of Reynoldsburg Standards
- v. Construction maintenance of traffic considerations

EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.

- d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements.

3. Final Engineering

- a. EMH&T will incorporate City and private utility company comments into the final engineering design.
- b. Develop sedimentation and erosion control details and requirements for the improvement.
- c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
- d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well.
- e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

- a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:
 - i. Bid document preparation
 - ii. Advertisement preparation
 - iii. Issuance of addenda, if necessary
 - iv. Bid tabulation
 - v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- Alignment Alternative Review
 - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
 - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- 60% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 60% Opinion of Probable Construction Cost
- 90% Plan Submission
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 90% Opinion of Probable Construction Cost
- Final Plan Submission
 - 1 - Plan set with mylar cover
 - Utility Submission (Number TBD)
 - Final Opinion of Probable Construction Cost
- Bidding
 - 15 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation
 - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Surveying	\$5,720
Preliminary Engineering (60% Plans)	\$15,790
Final Engineering (100% Plans)	\$9,992
<u>Bidding</u>	<u>\$3,730</u>
TOTAL FEE	\$35,232

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

Invoices will be submitted monthly and EMH&T services will be billed according to our contracted rate schedule.

City of Reynoldsburg
Water Main Replacements for Roselawn Avenue (W-31)

January 2, 2020

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.



Ryan M. Andrews, PE

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

Attachment: Roselawn phase 2020 (12-2020 : Replacement of Waterline on Roselawn)



OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT
FOR
ROSELAWN AVENUE (STOUDER DR TO KAISER DR)
2-Jan-20

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	\$2,500.00	\$2,500.00
2	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	425	S.Y.	\$100.00	\$42,500.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	10	S.Y.	\$80.00	\$800.00
4	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	10	S.Y.	\$65.00	\$650.00
5	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	200	S.F.	\$11.00	\$2,200.00
6	CMSC	608	Remove and Replace Concrete Curb Ramps, Per R-10	200	S.F.	\$12.00	\$2,400.00
7	CMSC	609	Remove and Replace Straight 18" Curb (Spot Repairs), Per R-8	50	L.F.	\$35.00	\$1,750.00
8	ODOT	614	Maintenance of Traffic	1	L.S.	\$10,000.00	\$10,000.00
9	CMSC	623	Construction Layout Stakes	1	L.S.	\$5,000.00	\$5,000.00
10	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	32	C.Y.	\$55.00	\$1,760.00
11	CMSC	659	Seeding and Mulching, Per Plan	400	S.Y.	\$2.50	\$1,000.00
12	CMSC	801	8-in C-900 Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	1,025	L.F.	\$110.00	\$112,750.00
13	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	40	L.F.	\$140.00	\$5,600.00
14	CMSC	801*	Ductile Iron Fittings, Increase or Decrease	500	Lbs.	\$2.50	\$1,250.00
15	CMSC	802	8-in Water Valve with HD Box, Per WA-9	3	Ea.	\$1,500.00	\$4,500.00
16	CMSC	802	6-in Water Valve with HD Box, Per WA-9	3	Ea.	\$1,000.00	\$3,000.00
17	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	11	Ea.	\$2,250.00	\$24,750.00
18	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	10	Ea.	\$1,850.00	\$18,500.00
19	CMSC	808	Cut and Plug Existing 6-in Water Main	2	Ea.	\$500.00	\$1,000.00
20	CMSC	809	Fire Hydrant, Type A, Per WA-10	3	Ea.	\$4,000.00	\$12,000.00
21	CMSC	809	Fire Hydrant, Removed and Delivered to the City	2	Ea.	\$500.00	\$1,000.00
22	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	\$25.00	\$5,000.00
23	CMSC	SPEC	Water Coordinate Table	1	L.S.	\$3,000.00	\$3,000.00

*DENOTES CONTINGENCY ITEM

CONSTRUCTION SUBTOTAL = **\$263,000.00**
 CONTINGENCY (10%) = **\$26,300.00**
 CONSTRUCTION TOTAL = **\$289,300.00**

SURVEY, ENGINEERING AND BIDDING (15%) = **\$39,450.00**
 CONSTRUCTION SERVICES (15%) = **\$39,450.00**

OPINION OF PROBABLE PROJECT COST = **\$368,200.00**

PREPARED BY: RA
 CHECKED BY: RA
 CHECKED DATE: 1/2/20

Attachment: Roselawn phase 2020 (12-2020 : Replacement of Waterline on Roselawn)

CIP BALANCES

Water:		Sewer:	
Balance December 31, 2018	1,254,220.37	Balance December 31, 2018	932,647.38
		Ord 01-19 2018 Sanitary Sewer Rehab	United Survey -673,262.50 project 165
		Ord 02-19 2018 Sanitary Sewer Rehab	EMHT -38,459.00 project 165
Balance January, 2019	1,254,220.37	Balance January, 2019	220,925.88
Ord 30-19 2019 Water replac bid docs	-48,962.00		
Receipts Jan-May, 2019	275,628.37	Receipts Jan-May, 2019	136,218.92
Balance May 31, 2019	1,480,886.74	Balance May 31, 2019	357,144.80
Receipts June-July, 2019	151,519.89	Receipts June-July, 2019	74,890.75
Balance, July 31, 2019	1,632,406.63	Balance, July 31, 2019	432,035.55
Ord 102-19 2019 Water Mair 9/25/2019	-44,890.00		
Ord 103-19 2019 Water Mair 9/25/2019	-504,611.00		
Receipts Aug-Sept	143,372.28	Receipts Aug-Sept	68,718.57
Balance Sept 30, 2019	1,226,277.91	Balance Sept 30, 2019	500,754.12
Receipts Oct-Dec 2019	199,619.63	Receipts Oct-Dec 2019	97,256.21
Debt Pmt Reduction-2019	-167,572.00		
Balance December 31,2019	1,258,325.54	Balance December 31,2019	598,010.33

Attachment: Water and Sewer CIP fund Balance2019 (12-2020 : Replacement of Waterline on Roselawn)

CIP BALANCES

Water:

Receipts July 16-Dec 16	407,752.55	898,291.15
Receipts Jan 17-April, 2017	250,958.64	
Total CIP Appropriation 04/30/17	1,149,249.79	
Ord 57-17 2017 Main St	-20,584.50	
Balance June 30, 2017	1,128,665.29	
Receipts May, 2017-Sept, 2017	328,628.81	
Ord 107-17 Debt pmt	-165,905.00	
Balance as of Sept. 30, 2017	1,291,389.10	
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Ord 49-18 Baldwin Rd Construction	-787,371.75	
Ord 50-18 Baldwin Rd Engineer	-57,082.00	
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Receipts October, 2018	59,099.14	
Receipts November, 2018	36,953.04	
Balance November 30, 2018	1,154,358.63	
Receipts December, 2018	99,861.74	

Sewer:

Receipts July 16-Dec 16	193,979.49	517,938.80
Receipts Jan 17-April, 2017	123,613.76	
Total CIP Appropriation 04/30/17	641,552.56	
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Balance September 30,2018	837,792.94	
Receipts October, 2018	28,739.07	
Receipts November, 2018	18,364.00	
Balance November 30, 2018	884,896.01	
Receipts December, 2018	47,751.37	

CIP BALANCES

Water:	
Balance July 2015	<u>-15,833.71</u>
3rd Qtr 2015 receipts less 90.93 adj	187,402.72
add back closed PO's unused balances	
2014-1211	18.02
2014-1658	1,523.20
2014-1220	44,980.00
2014-1221	13,741.88

Available 09/30/15	<u>231,832.11</u>
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4th Qtr 2015 receipts +61.98 adj	195,730.31
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Available 12/31/2015	427,562.42	-
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Ord 10-16 EMHT Briarcliff/Aida #151	-38,582.00
City of Columbus Reimb	30,000.00
Receipts Thru 06/30/16-appropriated July 2016	381,963.49
Ord 63-16 Briarcliff/Aida Danbert Inc	-238,328.00
Ord 64-46 Briarcliff/Aida EMHT	-31,774.00

Sub-total	530,841.91
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Add back closed PO Balances:

2015-894 inspection	ord 36-15	96.44
2015-903 contingency	ord 35-15	42,865.00
2015-1206 contingency	ord 61-15	16,194.25

Sub-total	589,997.60
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2017 Main St project	ord 95-16	-99,459.00
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Final Appropriation at eoy 2016	490,538.60
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Sewer:	
Balance July 2015	<u>11,845.85</u>
3rd Qtr 2015 Receipts less 50.47 adj	88,298.03
add back closed PO's unused balances	
2014-1210	74.28
2014-1223	24,500.50

Available 09/30/15	<u>124,718.66</u>
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4th Qtr 2015 receipts +31 adj	94,785.53
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Available 12/31/2015	219,504.19
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Ord 11-16 2016 Manhole Project #152	-11,775.00
Receipts Thru 06/30/16-appropriated July 2016	187,564.50

2016 Manhole Rehab	ord 65-16	-60,252.00
2016 Manhole Rehab	ord 66-16	-10,563.00
Sub-total		324,478.69

Add back closed PO Balances:

2015-895 inspection	ord 33-15	43.87
2015-952 contingency	ord 34-15	30,654.75

Sub-total	355,177.31
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2017 Rocky Den/Fox Project	ord 96-16	-31,218.00
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Final Appropriation at eoy 2016	323,959.31
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CIP BALANCES

Water:

Receipts:				
CIP Fees Collected	2013	328,687.25		
Appropriated 07/15/14	2014	310,259.75		
Appropriated Nov 2014	2014	251,414.54		
Unappropriated '14 fees	2014	205,155.92	766,830.21	14 receipts

Total Available for Projects 1,095,517.46

Appropriated				
Ord 10-14	-39,695.00	2014-762	closed	0
Ord 25-14	-48,003.00	2014-903	closed	4,349.97
Ord 48-14	-494,780.00	2014-1221	closed	13,741.88
		2014-1220	closed	44,980.00
Ord 49-14	-56,469.00	2014-1211	closed	18.02
Ord 18-14	-18,200.00	2014-1472	open	
Ord 86-14 Furth	-44,477.00	2014-1648	closed	0.00
Ord 87-14	-19,936.00	2014-1658	closed	1,523.20

Total Appropriated towards projects -721,560.00

Available to date to be used in 2015 373,957.46

2015:

unused portion 2014-903	4,349.97	
1st Qtr 2015	184,680.86	
Ord 35-15 Furth Water Line	-471,516.00	PO 2015-903
Ord 36-15 Furth Water Line	-53,912.00	PO 2015-894

SUB-TOTAL 04/30/15 37,560.29

2nd quarter 2015 receipts 172,313.86
subtotal available CIP Funds 2nd qtr 2015 209,874.15

Ord 61-15 East Broad Street Tank Improv	-206,797.86	PO 2015-1206
Ord 62-15 East Broad Street Tank Improv	-18,910.00	

Sewer:

CIP Fees Collected	2013	163,315.93		
Appropriated 7/25/14	2014	155,225.07		
Appropriate Nov 14	2014	118,136.02		
Unappropriated '14 fees		97,300.04	370,661.13	14 receipts

Total Available for Projects 533,977.06

Appropriated			status	Balance to appropriate back
Ord 11-14	-22,468.00	2014-763	Closed	221.17
Ord 50-14	-266,088.00	2014-1222	Closed	21186.25
Ord 51-14	-29,985.00	2014-1210	Closed	74.28
Ord 88-14	-25,148.00	2014-1647	closed	0

Total Appropriated towards projects -343,689.00

Available to date to be used 2015 190,288.06

2015:

Unused portion 2014-763	221.17	
Unused portion 2014-1222	21,186.25	211,695.48
1st Qtr 2015	91,493.12	
Ord 33-15 2015 Sewer Rehab	-38,375.00	PO 2015-895
Ord 34-15 2015 Sewer Rehab	-337,201.00	PO 2015-952

SUB-TOTAL 4/30/15 -72,387.40

2nd quarter 2015 receipts 84,233.25
subtotal available CIP Funds 2nd qtr 2015 11,845.85

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 24, 2020

TO: Public Service and Transportation Committee

RE: Survey & Bidding for 2020 Sewer Improvements Project

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Authorizing the Mayor to Enter into Contract with EMH&T for the Survey and Bidding and for 2020 Sewer Improvements

To appropriate unencumbered funds from the Sewer CIP 720.000.0000.5622 in the amount of \$28,986.00 and encumber them to 720.000.0176.5622.

This project will allow the City to continue the Ohio EPA's Director Findings and Orders to repair or reline the sewer line in the Rosehill / Kaiser area, which are older, clay sewer main.

This area is on our CIP infrastructure upgrade timeline.

Installation of 3200 linear feet of 8-inch cured in place pipe (relining)

Rehabilitation and repairs to 30 deteriorated manholes

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH EMH&T FOR THE SURVEY AND BIDDING FOR THE 2020 SEWER
IMPROVEMENTS PROJECT**

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

WHEREAS, the Rosehill / Kaiser area sewer lines are in need of maintenance that can only be effectively repaired through the rehabilitation of those lines; and

WHEREAS, the upgrading and repair of the Rosehill / Kaiser area sewer lines would provide added protection against the failure of the existing sewage collection system.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of \$28,986.00 for construction phase engineering services for the 2020 sanitary sewer and manhole rehabilitation project.

SECTION 2. That \$28,986.00 be appropriated from the unencumbered funds in the Sewer CIP Fund account number 720.000.0000.5622 and appropriated to account 720.000.0176.5622 Wastewater/Sewer Fund.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

January 2, 2020

Mr. Andrew Bowsher
Director of Development
City of Reynoldsburg
7232 East Main St
Reynoldsburg, OH 43068

**Re: Rosehill/Kaiser Area Sewer Improvements
Proposal for Professional Services**

Dear Mr. Bowsher,

EMH&T is pleased to submit our proposal for detailed design and bidding of the Rosehill/Kaiser Area Sewer Improvements. This project was identified through the 2011-2014 Capacity Assessment and Sanitary Sewer Evaluation Study that was completed as part of the City's response to the Ohio EPA Director's Final Findings and Orders (DFFO). Additionally, this capital improvement (SA-14) was identified by the City as the recommended improvement for 2020 during the October 2019 CIP planning session.

Findings from the DFFO study indicated an extremely high number of cracks and fractures in the pipe within this area, which are not only subject to elevated clean water inflow and infiltration, but also reduce the overall structural integrity of the sewer. Additionally, the area has significant root intrusion in the sewer which can lead to further cracking / deterioration of the pipe as well as blockages in the sewer.

The anticipated construction cost for these improvements is approximately \$295,000. The proposed improvements include the installation of approximately 3,200 linear feet of 8-inch cured-in-place pipe and rehabilitation and repair to approximately 30 manholes.

- Installation of 3,200 linear feet of 8-inch cured-in-place pipe
- Rehabilitation and repairs to aged and deteriorated manholes

SCOPE OF SERVICES

EMH&T will provide engineering services necessary to prepare construction plans, specifications, and bid documents for these improvements. The scope of services includes:

1. Preliminary Engineering
 - a. Review existing available information including existing CCTV recordings/logs, manhole inspections, GIS information, and record plans.
 - b. Prepare a base map for the proposed improvements using GIS and record plan information.
 - c. Perform site visit to verify accuracy of the base map and confirm size, location, condition of the sewer improvements. Additionally, access to the sewers for construction personnel will be evaluated by noting locations of fences, easements, and access areas.
 - d. Conduct site visit to assess manholes for rehabilitation and to determine the appropriate rehabilitation techniques.

- e. Present preliminary plans and recommendations including updated cost estimates to the City for review and comment.

2. Final Engineering

- a. Develop detailed plans and specifications for the sewer rehabilitation improvements which will consist of cured-in-place pipe installation and spot open cut point repairs.
- b. Develop specifications and a work map for the rehabilitation of aged and deteriorated manholes that were identified within the project limits.
- c. Prepare sewer liner thickness calculations.
- d. Develop contractor maintenance of traffic, sewer access and bypass pumping plans.
- e. Submit to the City a plan and cost estimate at the pre-final and final design phases to review the improvements and coordinate on the budget and schedule.
- f. Prepare final access plan for the contractor and prepare right-of-entry agreements, exhibits, and cover letters for the City's use in coordinating with property owners.
- g. Coordination with private utility companies as needed.

3. Bidding Assistance

- a. Prepare 10 copies of the bidding documents, plan sets and specifications for the City to distribute to prospective bidders.
- b. Review questions from contractors during bidding and issue bid addenda if necessary.
- c. Attend the bid opening, prepare a bid tabulation and award recommendation, and prepare conformed copies of the contract documents for the City and contractor to enter into an agreement.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- 50% Plan Submission
 - 2 - Plan Sets
 - Utility Submission (Number TBD)
 - 50% Opinion of Probable Construction Cost
- 95% (Pre-final) Plan Submission
 - 2 – Plan Sets
 - Utility Submission (Number TBD)
 - 95% Opinion of Probable Construction Cost
- Final Plan Submission
 - 1- Plan set with mylar cover
 - Final Opinion of Probable Construction Cost
- Bidding
 - 10 Plan sets and bid document books
 - Addenda, If necessary
 - Formal bid tabulation

- Letter of award recommendation

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown below without prior authorization from the City. Invoices will be submitted monthly, based on the progress of the work, and are payable upon receipt. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Preliminary Engineering	\$10,372.00
Final Engineering	\$15,254.00
Bidding Services	\$3,360.00
TOTAL FEE	\$28,986.00

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Ryan M. Andrews, PE
Senior Project Manager

Enclosure

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name

Attachment: Sewer improvements 2020 (13-2020 : Sewer Improvements 2020)

PRELIMINARY OPINION OF PROBABLE PROJECT COST
CITY OF REYNOLDSBURG

2020 Sanitary Sewer Rehabilitation
 Rosehill / Kaiser Area Sewer Improvements
 January 2, 2020

Ref	Item No.	Description	Units	Quantity	Unit Cost	Item Cost
1	201	Clearing and Grubbing	L.S.	1	\$1,000.00	\$1,000.00
2	207	Sediment and Erosion Control	L.S.	1	\$1,500.00	\$1,500.00
3	604*	Manhole Frame & Lid Replacement to Grade, As Directed By Engineer, in Grass	Ea.	5	\$450.00	\$2,250.00
4	604*	Manhole Frame & Lid Replacement to Grade, As Directed By Engineer, in Pavement	Ea.	5	\$800.00	\$4,000.00
5	607*	Fence, Remove and Replace	L.F.	150	\$65.00	\$9,750.00
6	614	Maintenance of Traffic	L.S.	1	\$5,000.00	\$5,000.00
7	SS-3	Bypass Pumping	L.S.	1	\$5,000.00	\$5,000.00
8	SS-6*	Chemical Grouting	Gal	10	\$150.00	\$1,500.00
9	SS-7*	Cementitious Grouting	C.F.	15	\$150.00	\$2,250.00
10	SS-10	Manhole Rehabilitation	V.F.	280	\$235.00	\$65,800.00
11	SS-11	Lateral Status Determination Report	L.S.	1	\$2,000.00	\$2,000.00
12	SS-12	8-in Cured-In-Place Pipe (Thickness = 6.0mm)	L.F.	3,200	\$36.00	\$115,200.00
13	SS-12*	Trim Protruding Top	Ea.	5	\$300.00	\$1,500.00
14	SS-12*	1.5 mm Incremental Wall Thickness Increase (8")	L.F.	500	\$2.50	\$1,250.00

*DENOTES CONTINGENCY ITEM, AS DIRECTED BY THE ENGINEER

SPEC - REFER TO PLAN NOTES, DETAILS & SUPP SPECS

Engineering, Bidding, Construction Management and Inspection (25%) =

Probable Project Cost = \$295,000.00

Construction Subtotal = \$218,000.00

Contingency (10%) = \$22,000.00

Construction Total = \$240,000.00

Engineering, Bidding, Construction Management and Inspection (25%) = \$55,000.00

PREPARED BY: RA

CHECKED BY: RA

CHECKED DATE: 01/02/20

CIP BALANCES

Water:		Sewer:	
Balance December 31, 2018	1,254,220.37	Balance December 31, 2018	932,647.38
		Ord 01-19 2018 Sanitary Sewer Rehab	United Survey -673,262.50 project 165
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Sub-total		589,997.60
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Sub-total		355,177.31
2017 Rocky Den/Fox Project	ord 96-16	-31,218.00
Final Appropriation at eoy 2016		323,959.31

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

ORDINANCE REQUEST

DATE: February 24, 2020

TO: Public Service and Transportation Committee

RE: Installation of Meter Reading Tower & Software

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

To enter into contract with Sensus and Flexnet companies to install two radio reading towers in our system at a Cost of \$161,905.00

Sensus is on the not required to bid list. We are integrated with SENSUS fully to change now would require a full change over which would cost the City over 4 million dollars.

To UNappropriate funds from the 710.000.0000.5621 (\$80,952.50) Water CIP's Fund and from 720.000.0000.5622 (\$80.952.50) Sewer CIP's Fund. **TO PAY FOR THIS PROJECT, FUNDS FROM THE WATER AND SEWER CIP ACCOUNTS WILL BE USED .**

These towers are a fixed based system that will connect to a water tank on broad street and the cell tower at the street department or the tower at the 1615 Truro Dr.

The Water meters can and will be read at the push of a button from the office (once completed). Data can and will be collected once an hour and reports generated daily.

Once towers are up and performing to proficiency there will be a maintenance software cost of around \$37,000 annually as we continue to replace touch pads to MXU's the cost shifts from

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

Bermex Reading to the maintenance cost for the software. Initial cost is a little more for the first year.

This will give customers control over their water bills and how quickly they want to see it though a portal.

This has the potential for the customer to set up a monthly bills of there own and pay accordingly.

Once system is in place this can help customers identify leaks within their own system and allow us to warn the customer of high usage Daily. Currently it could be over 90days depending on when it started leaking.

The distribution meter reading will be set up so that it can help the field staff to identify water breaks sooner or water loss in certain areas that we can't identify if any.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH SENSUS AND FLEXNET TO INSTALL TWO METER READING TOWERS

WHEREAS, the City of Reynoldsburg water department is working to convert existing water meters to radio read meters; and

WHEREAS, part of that conversion process is to install two towers with digital equipment that can read the individual meter signals and send that data to the City's water department; and

WHEREAS, the installation of these towers and the accompanying software will allow the City to read meters quickly, daily, and eventually provide water customers with immediate access to their water usage.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to execute a contract with Sensus and

Water and Wastewater Department

Paul Hellman

614-322-4500 Phone

Felxnet to install two meter reading tower and the software needed to collect water meter signals throughout the City on individual and business water usage.

SECTION 2. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

FlexNet® M400B Base Station

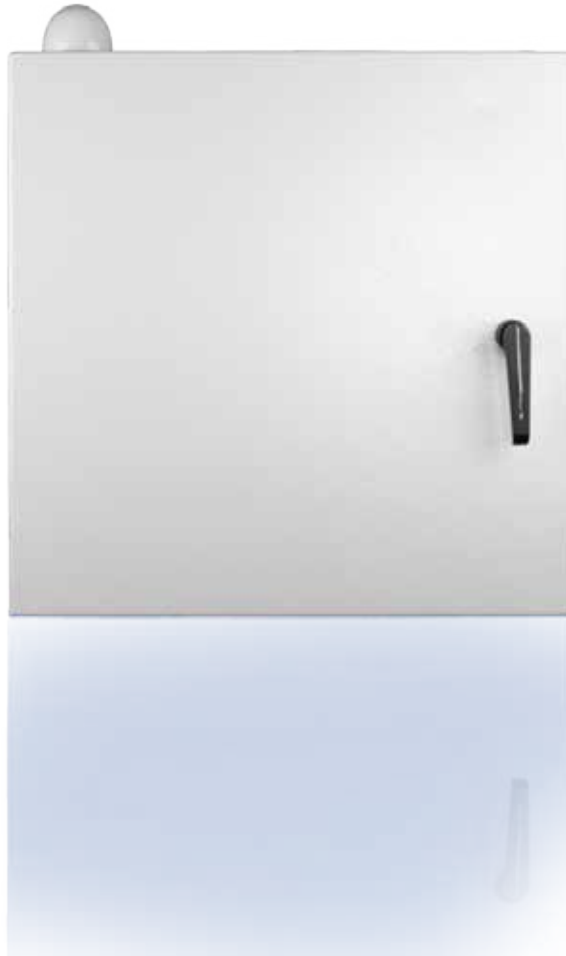
Compact Point-to-Multipoint Base Station

The Sensus FlexNet® M400B Base Station offers a strategic communications option for public service providers with endpoints deployed in remote or densely populated areas. The efficient transceiver can transmit and receive in a 200kHz band of spectrum. 200kHz enables more dedicated channels, resulting in higher network capacity, allowing more granular data and more channels of data. Sensus FlexNet communication network delivers double the transmit power of competitive systems over primary-use licensed spectrum – ensuring reliability for mission critical applications.

The tower-based architecture enables reliable communication of status and usage information with fewer access points than other network architectures. These compact, efficient base stations fit in space-constrained environments and require no air conditioning.

Benefits

- **Licensed radio spectrum** In North America, FCC/IC protected primary-use spectrum avoids competition with other wireless services, interference from other radio devices, and the risk of being taken over by emergency service providers
- **Fewer access points** Our point-to-multipoint architecture directly connects base stations to endpoints over large geographic areas – greatly reducing the number of network backhaul connections as well as O&M costs
- **Resilient network design** Sensus Base Stations continue to provide real time data during outages and emergencies because of eight hour plus battery backup – enabling better workforce management and faster service restoration
- **Small footprint** Flexible pole or wall-mounting options enable strategic deployment with a discreet appearance
- **Industry leading security** Sensus has achieved GE/Wurldtech™ Achilles® communications certification for critical infrastructure security against cyber threats



Features

- GPS receiver for time synchronization
- Duplexer for single antenna
- IP-addressable power supply with hot-swap capability
- 8-hour battery backup
- Alarms and reporting capability
- Backhaul via Ethernet/IP
- Heated battery for cold weather environments
- Modular construction for easy serviceability

Applications

- Two-way Advanced Meter Infrastructure (AMI)
- Distribution Automation (DA)
- Demand Response (DR)
- Home Area Networks (HAN)
- Sensus VantagePoint™ Lighting Control

Call your sales
representative
to see for yourself.

8601 Six Forks Road
Suite 700
Raleigh, NC 27615
1-800-638-3748
sensus.com



Properties

Receive Bandwidth	200 KHz
Transceivers	Single
Spectrum	Licensed 900 MHz PCS/MAS
Duplexing	Single transmit Eight receive channels - simultaneous/dedicated
Applications	Single
Expandability	No
Compatibility	SNMP
FlexNet	Requires RNI 3.x or newer

Enclosures - Outdoor - Pole/Wall Mount

Height	22" (55.9 cm)
Width x Depth	22" (55.9 cm) x 10.5" (26.7 cm)
Capacity	One transceiver
Temperature	-40° to +122° F (-40° to +50° C)
Voltage	120 VAC
Battery Backup	8 hours
NEMA Rating	4
Air Conditioned	No



Date	January 24, 2020
-------------	------------------

End User Name

PO #

Salesperson

Distributor

Part Number	
SSX43XXXXXXXXXX	Annual RNI SaaS Fee
MS RNI SaaS	Annual RNI SaaS Fee (Part n
MS SU RNI SaaS1	RNI SaaS Setup Fee
Bundle	Bundle 2: Sensus Analytics E
539.63.837.00535C	Sensus Analytics Enhanced -
539.63.837.00521C	Sensus Analytics Setup Fee -
PS SA STANDARD	Sensus Analytics Standard Ir

[illegible]

Notes:

Estimate for Budget Purpose only.

Sensus Analytics

Reynoldsburg Oh

John Presloid

Total Number of Services	11,240
Total Cumulative SmartPoints at the end of YEAR 1	Total Cumulative SmartPoints at the end of YEAR 2
11,240	11,240

Description	YEAR 1	YEAR 2
	PRICE	PRICE
	\$ 17,221	\$ 17,738
umber for years 2-5)	\$ -	\$ -
	\$ 7,957	\$ -
Enhanced	\$ -	\$ -
Water	\$ 15,307	\$ 15,767
Water	\$ 7,500	\$ -
Integration Performed by Sensus PS	\$ 4,000	\$ -

Attachment: Sensus Quote SA Budget Price 2017 (14-2020 : Meter Reading Towers)

ORDER TOTALS	\$ 51,985	\$ 33,504
	YEAR 1 PRICE	YEAR 2 PRICE

Attachment: Sensus Quote SA Budget Price 2017 (14-2020 : Meter Reading Towers)



Ship To:	
City of Reynoldsburg	

Total Cumulative SmartPoints at the end of YEAR 3	Total Cumulative SmartPoints at the end of YEAR 4	Total Cumulative SmartPoints at the end of YEAR 5
11,240	11,240	11,240

YEAR 3	YEAR 4	YEAR 5
PRICE	PRICE	PRICE
\$ 18,270	\$ 18,818	\$ 19,382
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 16,240	\$ 16,727	\$ 17,229
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Attachment: Sensus Quote SA Budget Price 2017 (14-2020 : Meter Reading Towers)

CIP BALANCES

Water:		Sewer:	
Balance December 31, 2018	1,254,220.37	Balance December 31, 2018	932,647.38
		Ord 01-19 2018 Sanitary Sewer Rehab	United Survey -673,262.50 project 165
		Ord 02-19 2018 Sanitary Sewer Rehab	EMHT -38,459.00 project 165
Balance January, 2019	1,254,220.37	Balance January, 2019	220,925.88
Ord 30-19 2019 Water replac bid docs	-48,962.00		
Receipts Jan-May, 2019	275,628.37	Receipts Jan-May, 2019	136,218.92
Balance May 31, 2019	1,480,886.74	Balance May 31, 2019	357,144.80
Receipts June-July, 2019	151,519.89	Receipts June-July, 2019	74,890.75
Balance, July 31, 2019	1,632,406.63	Balance, July 31, 2019	432,035.55
Ord 102-19 2019 Water Mair 9/25/2019	-44,890.00		
Ord 103-19 2019 Water Mair 9/25/2019	-504,611.00		
Receipts Aug-Sept	143,372.28	Receipts Aug-Sept	68,718.57
Balance Sept 30, 2019	1,226,277.91	Balance Sept 30, 2019	500,754.12
Receipts Oct-Dec 2019	199,619.63	Receipts Oct-Dec 2019	97,256.21
Debt Pmt Reduction-2019	-167,572.00		
Balance December 31,2019	1,258,325.54	Balance December 31,2019	598,010.33

CIP BALANCES

Water:

Receipts July 16-Dec 16	407,752.55	898,291.15
Receipts Jan 17-April, 2017	250,958.64	
Total CIP Appropriation 04/30/17	1,149,249.79	
Ord 57-17 2017 Main St	-20,584.50	
Balance June 30, 2017	1,128,665.29	
Receipts May, 2017-Sept, 2017	328,628.81	
Ord 107-17 Debt pmt	-165,905.00	
Balance as of Sept. 30, 2017	1,291,389.10	
Receipts October-December, 2017	197,931.42	
Balance as of Dec. 31, 2017	1,489,320.52	
Receipts Jan-Sept, 2018	579,062.68	
Ord 49-18 Baldwin Rd Construction	-787,371.75	
Ord 50-18 Baldwin Rd Engineer	-57,082.00	
Debt Payment-2018 reduction	-165,623.00	
Balance September 30,2018	1,058,306.45	
Receipts October, 2018	59,099.14	
Receipts November, 2018	36,953.04	
Balance November 30, 2018	1,154,358.63	
Receipts December, 2018	99,861.74	

Sewer:

Receipts July 16-Dec 16	193,979.49	517,938.80
Receipts Jan 17-April, 2017	123,613.76	
Total CIP Appropriation 04/30/17	641,552.56	
Ord 54-17 Rocky Den	-264,842.00	
Ord 55-17 Rocky Den	-35,354.00	
Balance June 30, 2017	341,356.56	
Receipts May, 2017-Sept, 2017	157,313.32	
Balance as of Sept. 30, 2017	498,669.88	
Receipts October-December, 2017	95,749.05	
Balance as of Dec. 31, 2017	594,418.93	
Receipts Jan-Sept, 2018	282,884.01	
Ord 83-18 CCTV Bid Docs	-39,510.00	
Balance September 30,2018	837,792.94	
Receipts October, 2018	28,739.07	
Receipts November, 2018	18,364.00	
Balance November 30, 2018	884,896.01	
Receipts December, 2018	47,751.37	

CIP BALANCES

Water:		
Balance July 2015		<u>-15,833.71</u>
3rd Qtr 2015 receipts less 90.93 adj	187,402.72	
add back closed PO's unused balances		
2014-1211	18.02	
2014-1658	1,523.20	
2014-1220	44,980.00	
2014-1221	13,741.88	
Available 09/30/15		<u>231,832.11</u>
4th Qtr 2015 receipts +61.98 adj	195,730.31	
Available 12/31/2015	427,562.42	-
Ord 10-16 EMHT Briarcliff/Aida #151	-38,582.00	
City of Columbus Reimb	30,000.00	
Receipts Thru 06/30/16-appropriated July 2016	381,963.49	
Ord 63-16 Briarcliff/Aida Danbert Inc	-238,328.00	
Ord 64-46 Briarcliff/Aida EMHT	-31,774.00	
Sub-total	530,841.91	
Add back closed PO Balances:		
2015-894 inspection	ord 36-15	96.44
2015-903 contingency	ord 35-15	42,865.00
2015-1206 contingency	ord 61-15	16,194.25
Sub-total		589,997.60
2017 Main St project	ord 95-16	-99,459.00
Final Appropriation at eoy 2016		490,538.60

Sewer:		
Balance July 2015		<u>11,845.85</u>
3rd Qtr 2015 Receipts less 50.47 adj	88,298.03	
add back closed PO's unused balances		
2014-1210	74.28	
2014-1223	24,500.50	
Available 09/30/15		<u>124,718.66</u>
4th Qtr 2015 receipts +31 adj	94,785.53	
Available 12/31/2015	219,504.19	
Ord 11-16 2016 Manhole Project #152	-11,775.00	
Receipts Thru 06/30/16-appropriated July 2016	187,564.50	
2016 Manhole Rehab	ord 65-16	-60,252.00
2016 Manhole Rehab	ord 66-16	-10,563.00
Sub-total		324,478.69
Add back closed PO Balances:		
2015-895 inspection	ord 33-15	43.87
2015-952 contingency	ord 34-15	30,654.75
Sub-total		355,177.31
2017 Rocky Den/Fox Project	ord 96-16	-31,218.00
Final Appropriation at eoy 2016		323,959.31

CIP BALANCES

Water:

Receipts:				
CIP Fees Collected	2013	328,687.25		
Appropriated 07/15/14	2014	310,259.75		
Appropriated Nov 2014	2014	251,414.54		
Unappropriated '14 fees	2014	205,155.92	766,830.21	14 receipts

Total Available for Projects 1,095,517.46

Appropriated				
Ord 10-14	-39,695.00	2014-762	closed	0
Ord 25-14	-48,003.00	2014-903	closed	4,349.97
Ord 48-14	-494,780.00	2014-1221	closed	13,741.88
		2014-1220	closed	44,980.00
Ord 49-14	-56,469.00	2014-1211	closed	18.02
Ord 18-14	-18,200.00	2014-1472	open	
Ord 86-14 Furth	-44,477.00	2014-1648	closed	0.00
Ord 87-14	-19,936.00	2014-1658	closed	1,523.20

Total Appropriated towards projects -721,560.00

Available to date to be used in 2015 373,957.46

2015:

unused portion 2014-903	4,349.97	
1st Qtr 2015	184,680.86	
Ord 35-15 Furth Water Line	-471,516.00	PO 2015-903
Ord 36-15 Furth Water Line	-53,912.00	PO 2015-894

SUB-TOTAL 04/30/15 37,560.29

2nd quarter 2015 receipts 172,313.86
subtotal available CIP Funds 2nd qtr 2015 209,874.15

Ord 61-15 East Broad Street Tank Improv	-206,797.86	PO 2015-1206
Ord 62-15 East Broad Street Tank Improv	-18,910.00	

Sewer:

CIP Fees Collected	2013	163,315.93		
Appropriated 7/25/14	2014	155,225.07		
Appropriate Nov 14	2014	118,136.02		
Unappropriated '14 fees		97,300.04	370,661.13	14 receipts

Total Available for Projects 533,977.06

Appropriated			status	Balance to appropriate back
Ord 11-14	-22,468.00	2014-763	Closed	221.17
Ord 50-14	-266,088.00	2014-1222	Closed	21186.25
Ord 51-14	-29,985.00	2014-1210	Closed	74.28
Ord 88-14	-25,148.00	2014-1647	closed	0

Total Appropriated towards projects -343,689.00

Available to date to be used 2015 190,288.06

2015:

Unused portion 2014-763	221.17	
Unused portion 2014-1222	21,186.25	211,695.48
1st Qtr 2015	91,493.12	
Ord 33-15 2015 Sewer Rehab	-38,375.00	PO 2015-895
Ord 34-15 2015 Sewer Rehab	-337,201.00	PO 2015-952

SUB-TOTAL 4/30/15 -72,387.40

2nd quarter 2015 receipts 84,233.25
subtotal available CIP Funds 2nd qtr 2015 11,845.85

Attachment: Water and Sewer CIP fund Balance2019 (14-2020 : Meter Reading Towers)

John J. Presloid
District Manager

52 Presloid Lane
Punxsutawney, Pa 15767

T: 814-541-5068
F: 814-939-5767
John.presloid@sensus.com
www.sensus.com



August 31, 2017

City of Reynoldsburg Oh
Mr. Paul Hellman
Water & Waste Water Superintendent

Dear Mr. Hellman,

Per your request, I am sending budget pricing on Sensus Products.

510M single port TC, hrly read With leak detection smartpoint	\$120.00	Qty 7000	Ext Price \$ 840,000
510M Daul port TC, Hrly read With leak detection smartpoint	\$165.00	Qty 500	Ext Price \$ 82,500
5/8" iPERL Meters w/touchpads	\$127.05	Qty 100	Ext Price \$ 12,705
3/4" short iPERL Meters w/touchpads	\$122.25	Qty 400	Ext Price \$ 48,900

M400 Outdoor including installation	\$50,000	Qty 2	Ext Price \$ 100,000
-------------------------------------	----------	-------	----------------------

³ Equipment and/or Installation Price does not include communication link to the RNI and/or Automation Control.

⁵ Customer is fully responsible to provide sufficient electrical connections within 1' of base station location.

Project Management Per Year	\$10,000	1 Year	Ext Price \$ 10,000
-----------------------------	----------	--------	---------------------

Hosted Software As A Service (SAAS)

Year 1 RNI Set up, Sa Enhanced

Ext Price \$ 51,905

Annual 5 Year Pricing attached

Product Total

~~\$ 1,146,010.00~~

161,905.00

Standard Freight Terms Apply

If you have any questions or would like to discuss in greater detail, please call me at 814-541-5068.

Best Regards,

John Presloid
Ohio District Manager

Attachment: Sensus Tower Price Only2020 (14-2020 : Meter Reading Towers)

Paul Hellman

From: Presloid, John <john.presloid@xyleminc.com>
Sent: Monday, July 16, 2018 4:04 PM
To: Paul Hellman
Subject: RE: Radio towers

Does this help?

M400B: Under normal operating conditions the M400B base station consumes 38W at idle and 50W at a transmit duty cycle of 20%. KWh per day is 0.912 for idle, and 1.2 for transmit as noted.

John J Presloid
 Senior Account Development Manager
 52 Presloid Lane
 Punxsutawney, Pa 15767
 814-541-5068 Mobile



? Cost per KWh.
 must have 1.2 KWh a Day x 30 Day
 240 KWh System 36 KWh/m. x .14¢/KWh = \$5.04
 Phase 1 / NON Peak \$2.44 Per Tower

From: Paul Hellman [<mailto:phellman@ci.reynoldsburg.oh.us>]
Sent: Wednesday, July 11, 2018 3:23 PM
To: Presloid, John
Subject: Radio towers

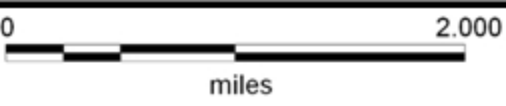
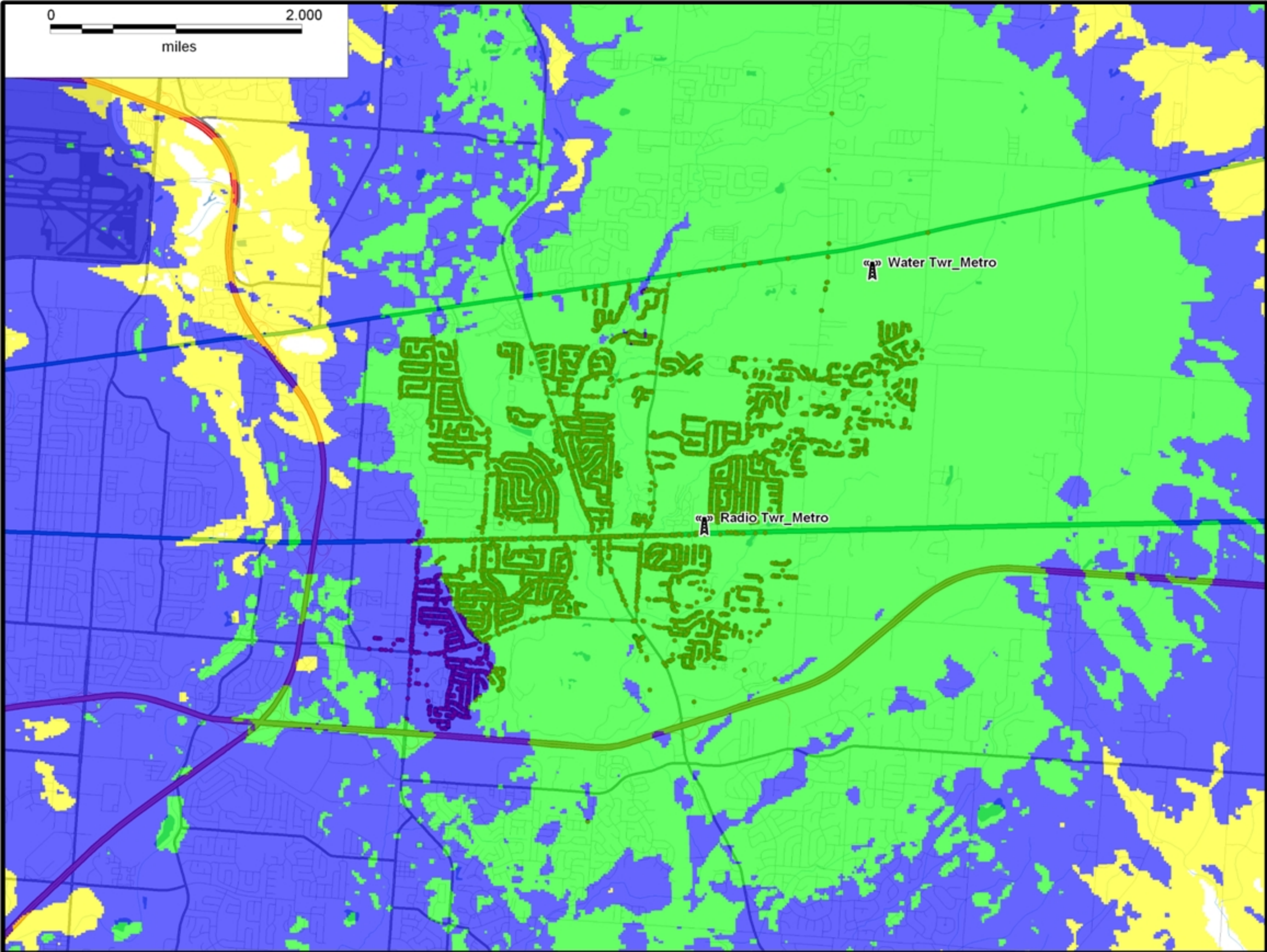
John,

Could you please give me the information about how much of electricity per kw/hr. for each radio tower will use? I know that I will need 120 volts but I was trying to figure out about how much electricity this will increase each month for each tower?

I will see you on the 24th for your Flex net presentation?

Paul Hellman
 Water & Waste Water Superintendent
 (614) 322 4503 Work
 (614) 205-4407 Mobile
Phellman@ci.reynoldsburg.oh.us

Attachment: SensusElectricalcost pertower (14-2020 : Meter Reading Towers)



OPTION 4

10.c.5.f

FlexNet Propagation Analysis v2

Reynoldsburg, OH

BTS Best Server Coverage
Radio Twr_Metro
Water Twr_Metro

Signal Strength Ranges	Covered Meters	Percentage of Total Meters
-102 to MAX	10,240	91.01%
-112 to -102	1,011	8.99%
-122 to -112	0	0.00%
-200 to -122	0	0.00%
Total Meters	11,251	

LEGEND

- BTS
- Meters
- 102 dBm
- 112 dBm
- 122 dBm

This propagation study is based on actual information provided by the utility pertaining to meter type, meter location, potential antennae height on structure, structure height, and structure location. Any changes, deletions and/or additions that are not provided to the design engineers during the creation of this design may result in a study that does not correlate to actual field conditions.

For all tower mounted antennas, a minimum antenna standoff of 3' is required from the tower.



Attachment: 16416_Sensus Reynoldsburg, OH - BTS Best Server Coverage_Op4_v2 (14-2020 : Meter Reading Towers)

Development Department

Andrew Bowsher
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6831 Phone

ORDINANCE REQUEST

DATE: February 24, 2020

TO: Public Service and Transportation Committee

RE: Agreement for General Engineering - Secondary with OHM Advisors

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency legislation in order to have an engineering/design firm in place to continue working on projects already on-going.

Agreement for General Engineering - Secondary with OHM Advisors 580 North Fourth Street, Suite 610 Columbus, OH 43215 for General Consulting and Professional Design Services for Engineering for the period of January 1, 2020 through December 31, 2023, and Declaring it an Emergency.

An Ordinance Authorizing the Mayor to Enter into an Agreement with OHM Advisors for General Consulting and Professional Design, and Declaring an Emergency

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into an agreement with OHM Advisors Inc. For the period of January 1, 2020 through December 31, 2023, for engineering services for the City of Reynoldsburg.

See Exhibit "A" attached hereto and incorporated herein.

Development Department**Andrew Bowsher****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6831 Phone**

SECTION 2. Upon adoption by Council, this Ordinance shall take effect and be in force from the earliest date permitted by law following the Mayor's signature.



ARCHITECTS. ENGINEERS. PLANNERS.

RE: Reynoldsburg City Engineer
Contract for 2020, 2021, 2022, & 2023

The following scope of services, price proposal, and schedule of services represent our understanding of the needs of the Municipality, based upon prior discussions, meetings, projects, and/or additional information made available at the time of this proposal. We look forward to our role in your community.

Proposal Outline

Proposal Outline.....	1
Identification	1
Task #1 Standard Engineering Services	2
Task #2 Professional Design Service Contracts	3
Price Proposal and Fee Schedule.....	4
Standard Terms and Conditions.....	5
Termination Clause.....	5
Authorization	5
Standard Terms & Conditions	5

Identification

The parties of the Agreement shall be referred to within this document as follows:

- “Municipality” shall refer to the City of Reynoldsburg, Ohio
- “Engineer” shall refer to Orchard, Hiltz & McCliment, Inc., dba OHM Advisors

Attachment: OHM Contract Agreement (15-2020 : Agreement with OHM for General Engineering - Secondary)

Task #1 Standard Engineering, Planning, and Design Services

- Provide engineering services in your community as outlined herein. We are available to provide the following services for your community.
- Assumptions for services – hours and meetings anticipated:
 - We anticipate up to 8 hours per week (average) (50 weeks/year)
 - Council meeting (Anticipate up to 6 per calendar year)
 - Staff meetings (up to 1 per month)
 - Miscellaneous departmental meetings and conference calls (3 per month)
 - Hours will likely be higher during the peak construction season and emergency situations, and may be lower during the off-peak/winter months, etc.
- OHM is available to complete the following services under the hourly service arrangement:
 - Meeting Hours (as necessary and requested by the Municipality)
 - Attendance at Council Meetings, as necessary
 - Attendance at Planning Commission, Design Review, and BZA as necessary
 - Special meetings at the City Hall
 - Special meetings to attend on behalf of the Municipality, at neighboring communities, counties, or state agencies. (MPO, County, ODOT, Soil & Water, etc.), or with development applicants
 - Special meetings with funding agencies for project grants and loans
 - Concept planning for planning, landscape architecture, placemaking and urban design projects
 - Office Hours at OHM Advisors Office
 - Coordination of municipal inquiries
 - Preparation of grant applications, reports, etc. as requested
 - Engineering and city related staff reports and memorandums
 - Technical advisor on engineering issues referred from the Mayor, Council, Committees, or other Departments (Service, Development, Law).
 - Represent the Municipality to advise property owners on problems pertaining to engineering and planning, as they may relate to public sewers, waterlines, drainage patterns, and building grades.
 - Review and prepare preliminary sketches, layouts, estimates, or reports, concerning potential future capital improvement projects or planned or conceptualized public or private development projects (new development, landscape architecture and urban design).
 - Work with the administrative staff to organize, manage, and update Engineering related files, standards, and details.
 - Update Council regarding the status of engineering related matters as needed.
 - Provide Professional oversight of Standard Engineering Services.
 - Advise the Development Department and Planning Commission on planning and development related matters.
 - Assist the City with creative placemaking, landscape architecture, urban design, and beautification projects.
- Major Tasks
 - Assist with Capital Improvement Plans (CIP) – (Updated every year)
 - Review and assist as needed in preparing funding applications for various funding sources such as CDBG, OPWC, ODNR, FEMA, EPA, OWDA & ODOT.

Task #2 Professional Design Service Contracts

- This Task covers Professional Design Service Contracts, such as:
 - Pre-Design Services (Survey, Environmental, Traffic, Geotechnical, Planning, etc.)
 - Reports & Studies (Flood Studies, Traffic Studies, Environmental Studies, etc.)
 - Architectural, Engineering, and Planning Design Services (Plans & Specifications)
 - Public Bidding & Award Services
 - Plan Review Services
 - Construction Administration, Management, Inspection & Testing (CA/CM/CI)
 - Criteria Engineer/Architect Services (per ORC 153.692)
- Typical Architectural, Engineering, and Planning Design Projects requiring Professional Design Services:
 - Streets, Waterlines, Sanitary Sewers, Storm Sewers, Bridges and Culverts
 - Downtown redevelopment plans, trails, parks, and recreation plans and detailed design
 - Police, fire, and administrative/municipal buildings, and facilities evaluation, assessment and design/planning
 - Other publicly owned infrastructure projects
- Professional Design Service Contracts shall have the following:
 - Detailed scope of services, itemized pricing, and project schedule
 - No work shall commence on any project or task without written authorization to proceed by the Municipality
- If changes in the Scope of Services for a project are necessary, a revised price proposal and schedule shall be provided to the Municipality for approval, prior to proceeding with the work.

Price Proposal and Fee Schedule

MUNICIPALITY agrees to compensate ENGINEER an annual amount not to exceed Seventy-five Thousand Dollars and no cents (\$75,000.00) for the general engineering services outlined in Task 1 Standard Engineering, Planning, and Design Services. Payment for Standard Engineering Services shall be hourly not to exceed without prior written authorization of the CITY.

Items as outlined in Task 2 Professional Design Service Contracts will be fixed price proposal contracts that will be submitted to the City, upon request for authorization prior to the commencement of work as outlined in this Task.

All fees for service will be based on the attached 2020 hourly rate schedule (Exhibit A). The hourly rates may increase for contract years 2021, 2022, & 2023, at a maximum rate of 3% per year.

Contract Term

Contract shall commence on written approval and authorization by the Municipality and terminate on December 31, 2023.

Standard Terms and Conditions

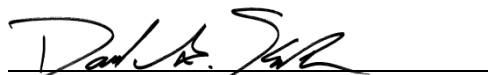
The Standard Terms and Conditions attached herein shall be in effect for the entirety of the Contract Terms shown above. The Standard Terms and Conditions shall also be considered a part of any and all future contracts associated with Task #2 the duration of those contracts.

Termination Clause

Upon 90 days advance written notice, either contracted party (Municipality or Engineer), may request termination of the contract. The termination date shall be the last day of any month, a minimum of 90 days from the date of written notice. This termination clause shall supersede Item 12 "Termination" of the Standard Terms & Conditions. All contract requirements and payment requirements shall apply through the final date of termination.

Authorization

OHM Advisors



David G. Krock, PE
 Vice President of Ohio

City of Reynoldsburg

 Name Date

Approved as to form:

 Name Date

OHM Advisors

580 NORTH FOURTH STREET, SUITE 610
 COLUMBUS, OHIO 43215

T 614.418.0600
 F 614.418.0614

OHM-Advisors.com

Standard Terms & Conditions

1. THE AGREEMENT – These standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between OHM Advisors, registered in the State of Ohio, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM Advisors and the Owner and said amendments must be in written form.
2. SERVICES TO BE PROVIDED – OHM Advisors will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.
3. SERVICES TO BE PROVIDED BY OWNER –
 The Owner shall at no cost to OHM Advisors:
 - a. Provide OHM Advisors' personnel with access to the work site to allow timely performance of the work required under this Agreement.
 - b. Provide to OHM Advisors within a reasonable time frame, any and all data and information as may be required by OHM Advisors to perform the services under this Agreement.
 - c. Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.
4. PERIOD OF SERVICE – The services called for in this agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM Advisors shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM Advisors' reasonable control.
5. COMPENSATION – The Owner shall pay OHM Advisors for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly: based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM Advisors for reimbursable expenses for sub consultant services, equipment rental or other special project related terms at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT – Invoice(s) shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM Advisors shall include a charge at the rate of one percent per month from said thirtieth day.
7. LIMIT OF LIABILITY – OHM Advisors shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, the total liability in the aggregate, of OHM Advisors and its Officers, Directors, Partners, employees, agents, and sub consultants, and any of them to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM Advisors or OHM Advisors' Officer, Directors, employees, agents or sub consultants, or any of them shall not exceed the amount of \$25,000 or OHM Advisors' fee, whichever is greater.

OHM Advisors

580 NORTH FOURTH STREET, SUITE 610
 COLUMBUS, OHIO 43215

T 614.418.0600
 F 614.418.0614

OHM-Advisors.com

8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.
9. NO WAIVER – Failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.
10. GOVERNING LAW – The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.
11. DOCUMENTS OF SERVICE – The Owner acknowledges OHM Advisors’ reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM Advisors, however OHM Advisors shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM Advisors. In accepting and utilizing any drawings or other data on any electronic media provided by OHM Advisors, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM Advisors and will be corrected as part of OHM Advisors’ basic Scope of Services.
12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days’ prior written notice. The Owner shall within 45 days of termination, pay OHM Advisors for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
13. OHM ADVISORS’ RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM Advisors the amount shown on any invoice within 60 days of the date of the invoice, OHM Advisors may after giving 7 days’ notice to the Owner, suspend its services until payment in full for all services and expenses is received.
14. OPINIONS OF PROBABLE COST – OHM Advisors’ preparation of Opinions of Probable Cost represent OHM Advisors’ best judgment as a design professional familiar with the industry. The Owner must recognize that OHM Advisors has no control over costs or the prices of labor, equipment or materials, or over the contractor’s method of pricing. OHM Advisors makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
15. JOB SITE SAFETY – Neither the professional activities of OHM Advisors, nor the presence of OHM Advisors or our employees and sub consultants at a construction site shall relieve the General Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM Advisors has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety and warrants that this intent shall be made clear in the Owners agreement with the General Contractor. The Owner also agrees that OHM Advisors shall be indemnified and shall be made additional insureds under the General Contractors general liability insurance policy.
16. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM Advisors agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.



OHM ADVISORS 2020 HOURLY RATE SCHEDULE

Professional Engineer IV / Architect IV / Senior Interior Designer IV	\$180.00
Professional Engineer III / Architect III / Senior Interior Designer III	\$165.00
Professional Engineer II / Architect II / Senior Interior Designer II	\$150.00
Professional Engineer I / Architect I / Senior Interior Designer I	\$137.00
Project Specialist II	\$158.00
Project Specialist I	\$130.00
Graduate Engineer IV	\$145.00
Graduate Engineer III	\$135.00
Graduate Engineer II	\$130.00
Graduate Engineer I	\$120.00
Graduate Architect III / Landscape Architect III / Interior Designer III	\$130.00
Graduate Architect II / Landscape Architect II / Interior Designer II	\$110.00
Graduate Architect I / Landscape Architect I / Interior Designer I	\$98.00
Technician IV	\$135.00
Technician III	\$120.00
Technician II	\$100.00
Technician I	\$80.00
Engineering / Architectural / Interior Design Aide	\$65.00
Professional Surveyor III	\$160.00
Professional Surveyor II	\$150.00
Professional Surveyor I	\$135.00
Graduate Surveyor	\$115.00
Surveyor III	\$115.00
Surveyor II	\$108.00
Surveyor I	\$88.00
Surveyor Aide	\$65.00
Planner IV	\$160.00
Planner III	\$140.00
Planner II	\$118.00
Planner I	\$98.00
Planner Aide	\$65.00
Graphic Designer	\$110.00
Administrative Support	\$70.00
Clerical Aide	\$59.00
Principal	\$205.00
Sr. Associate	\$195.00
Associate	\$183.00

Rates as reflected subject to review and adjustment on an annual basis.
2020 Public Rates 19-1113

City Auditor's Office**Stephen Cicak****7232 E. Main Street****Reynoldsburg OHIO 43068****614/322-6858 Phone****ORDINANCE REQUEST**

DATE: February 24, 2020

TO: Finance and Administration Committee

RE: Appropriating Unencumbered Balances from 2019

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

An Ordinance Appropriating Unencumbered Balances as of December 31, 2019, in Various Police Special Revenue Funds; and Providing that Revenues for Funds Received During 2020 be Accepted

Section 1: That the unencumbered balances as of December 31, 2019, in various Police Special Revenue Funds be appropriated to the proper associated accounts in the following manner:

\$84,167.33 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5529 Miscellaneous Distributions Law Enforcement Fund.**

\$16,656.54 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5921 Immobilization Expenses Law Enforcement Fund.**

\$47,943.74 from the unappropriated Drug Enforcement Fund (291) be appropriated to **291.111.5529 Miscellaneous Distributions Drug Enforcement Fund.**

\$4,376.00 from the unappropriated Safety Belt Program Fund (292) be appropriated to **292.111.5529 Miscellaneous Distributions Safety Belt Program Fund.**

\$16,469.19 from the unappropriated DUI/ Education/ Enforcement Fund (293) be appropriated to **293.111.5529 Miscellaneous Distributions DUI/Education/Enforcement Fund.**

City Auditor's Office

Stephen Cicak

7232 E. Main Street

Reynoldsburg OHIO 43068

614/322-6858 Phone

\$87,891.85 from the unappropriated Federal Forfeiture Fund (294) be appropriated to
294.111.5529 Miscellaneous Distributions Federal Forfeiture Fund.

\$57,121.76 from the unappropriated Law Enforcement Asst. Fund (295) be appropriated to
295.111.5529 Miscellaneous Distributions Law Enforcement Asst. Fund.

Section 2. That any revenues received by the City for the various funds referred to in Section 1, during the year 2019, shall be credited to the proper funds, to appropriate when requested by the Administration and approved by City Council.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE: **February 24, 2020**

TO: **Finance and Administration Committee**

RE: **Increase in Council/President Pay in order to gain full OPERS
Contribution credit**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

This legislation is needed to allow Councilmembers to make personal contributions. OPERS requires that a municipality approve OPERS contributions minimums so that the denial of OPERS credit is due to mid-term salary increases and not a general denial to increase OPERS contribution minimums.

**AN ORDINANCE TO AMEND CHAPTER 121, SECTION 121.02 COMPENSATION OF
COUNCILMEMBERS AND CHAPTER 127, SECTION 127.01 COMPENSATION OF
PRESIDENT OF COUNCIL OF THE CODE OF ORDINANCES FOR THE CITY OF
REYNOLDSBURG, OHIO, AND DECLARING AN EMERGENCY**

WHEREAS, the Ohio Public Employees Retirement System has increased the minimum OPERS contribution amount that members must earn each month to a new rate in order to qualify for full service credit; and

WHEREAS, Reynoldsburg At Large Councilmembers current rate of OPERS earnable salary is \$7,920.00 annually. That earnable salary would need to be increased to \$8,362.08 effective May 1, 2022 and may be increase annually every January 1st through 2029 as follows:

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

2023	\$8,508.36	2027	\$9,119.88
2024	\$8,657.28	2028	\$9,279.48
2025	\$8,808.84	2029	\$9,441.84
2026	\$8,962.92		

WHEREAS, Reynoldsburg Ward Councilmembers current rate of OPERS earnable salary is \$7,920.00 annually. That earnable salary would be increased to \$8,657.28 effective May 1, 2024 and may be increased annually every January 1st through 2029 as follows:

2025	\$8,808.84	2028	\$9,279.48
2026	\$8,962.92	2029	\$9,441.84
2027	\$9,119.88		

WHEREAS, Reynoldsburg the President of Council's current rate of OPERS earnable salary is \$8,402.00 annually. That earnable salary would be increased to \$8,657.28 effective May 1, 2024 and may be increased annually every January 1st through 2029 as follows:

2025	\$8,808.84	2028	\$9,279.48
2026	\$8,962.92	2029	\$9,441.84
2027	\$9,119.88		

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Chapter 121 Council, Section 121.02 Compensation of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

Clerk of Council

Mollie Prasher

7232 East Main Street

Reynoldsburg OH 43068

614-322-6836 Phone

121.02 COMPENSATION.

- (a) Effective May 1, 2022, the salary for members of Council, who represent the City At Large, shall be \$8,362.08 annually, and may be increased annually based on directed OPERS increases as shown on Exhibit A.
- (b) Effective May 1, 2024, the salary for members of Council, who are Ward representatives, shall be \$8,657.28 annually, and may be increased annually based on directed OPERS increases as shown on Exhibit A.

SECTION 2. That Chapter 127 Council, Section 127.01 Compensation of the Code of Ordinances for the City of Reynoldsburg be and is hereby amended to read as follows:

127.01 COMPENSATION.

- (a) Effective May 1, 2024, the salary for President of Council shall be \$8,657.28 annually, and may be increased annually based on directed OPERS increases as shown on Exhibit A.

SECTION 3. That existing Section 121.02 of Chapter 121 and Section 127.01 of Chapter 127 be and is hereby amended.

SECTION 4. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature by the Mayor.

Employer Outreach

*Your quarterly resource for OPERS news
Second Quarter 2019*

Earnable Salary for OPERS Members to Increase

The minimum amount OPERS members must **earn each month to qualify for full service credit** will be increasing by 1.75 percent each year beginning in 2020 through 2028.

As a result, the minimum earnable salary will increase to following amounts for each calendar year beginning in 2020.

2020	\$673.08	or \$8,074.94
2021	\$684.86	\$8,218.32
2022	\$696.84	\$8,362.08
2023	\$709.03	\$8,508.36
2024	\$721.44	\$8,657.28
2025	\$734.07	\$8,808.84
2026	\$746.91	\$8,962.92
2027	\$759.99	\$9,119.88
2028	\$773.29	\$9,279.48
2029 and beyond	\$786.82	\$9,441.84

GASB 68 and 75 Information Now on ECS

GASB 68 net pension liability and GASB 75 net OPEB liability audited reports are now available on ECS. If you're an employer who has registered for ECS and has been given the GASB role by the delegated administrator at your place of employment, you can now access the Dec. 31, 2018 information on the net pension liability and net OPEB liability.

If you have trouble accessing the information, contact Employer Services for assistance at 1-888-400-0965 or employeroutreach@opers.org (<mailto:employeroutreach@opers.org>).



Ohio Public Employees Retirement System

277 East Town Street, Columbus, Ohio 43215-4642

1-888-400-0965 www.opers.org

Certification of Denied In-term Salary Increase

Public officials who are contributing to OPERS and are prohibited constitutionally from receiving an in-term salary increase may make contributions on the denied salary. This form is to be used by the employer to certify the current salary, the actual denied increase and the effective date of the prohibited increase. This form should be completed for each term in which a denied increase occurs.

Section 1 - Employee Information (To be completed by the employee.)

Employee First Name

MI

Last Name

Social Security Number

Political Office Held

Term of Office

Beginning

Ending

Month Day Year

Month Day Year

Effective Date of Denied Salary Increase

Month Day Year

I state that the information on this form is true to the best of my knowledge and belief.

Month Day Year

Employee Signature (Do not print or type)

Section 2 - Employer Information (To be completed by the employer.)

Employer Code

Employer Name

Street or Mailing Address (No P.O. Boxes)

City

State

ZIP Code

Employer Phone Number

Fax Phone Number

Section 3 - Salary Information *(To be completed by the employer.)*1. Projected annual salary, excluding denied in-term increase, for each year of term (list each year separately):

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

2. Projected annual salary, including denied in-term increase, for each year of term (list each year separately):

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

Projected annual salary	Year
\$, .	

Section 4 - Employer Certification *(To be completed by the employer.)*I, _____, hereby certify the information on this request is true and accurate.

Print payroll or fiscal officer name

Payroll or Fiscal Officer Signature

Month	Day	Year

Police Department**David Plesich****7240 E. Main Street****Reynoldsburg OHIO 43068****614-322-6947 Phone****ORDINANCE REQUEST****DATE: February 24, 2020****TO: David Plesich, Chief Finance and Administration Committee****RE: Appropriation of Donated Funds**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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This request is for Council to transfer \$2,085.66 from the General Fund to the police department from funds that were donated K9 money left over from 2019. Please see attached copy of the spreadsheet.

**AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED
GENERAL FUND TO THE POLICE DEPARTMENT ACCOUNT 110.111.5207 LAW
ENFORCEMENT SUPPLIES FOR DONATED MONIES RECEIVED**

WHEREAS, after a review of funds donated to the Reynoldsburg Police Department in 2019 for the City's K9 program, it has been determined that there is still \$2,085.66 in the General Fund that should be transferred to the police department.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That an amount of \$2,085.66 in the unappropriated General Fund be and is hereby appropriated to account number 110.111.5207 Law Enforcement Supplies.

SECTION 2. That upon adoption by Council, this ordinance shall be in effect thirty days following signature by the Mayor.

Beginning Donation Balance on PO2019-919				\$18,634.08
Date	Expense	Vendor	Amount	Balance
3/5/2019	Steel Choke Chain Collors, Gauntlet, Kong	RayAllen	\$162.92	\$18,471.16
4/1/2019	Dog Food	MWDK9	\$119.96	\$18,351.20
3/22/2019	Training Suit	RayAllen	\$1,356.99	\$16,994.21
4/9/2019	Sedan seat cover	PARR	\$161.80	\$16,832.41
3/28/2019	Leather Dog Collar	RayAllen	\$116.76	\$16,715.65
4/19/2019	Training Tshirts	Creative Tshirts	\$214.63	\$16,501.02
5/8/2019	Dog Food	MWDK9	\$119.76	\$16,381.26
5/9/2019	K-9 Cool	Elite K-9	\$169.45	\$16,211.81
6/6/2019	Liner	Bullet	\$700.00	\$15,511.81
3/6/2019	Dog Food	MWDK9	\$179.05	\$15,332.76
6/16/2019	Collar	Zero9	\$44.95	\$15,287.81
6/26/2019	Vet Visit	Rey Animal Hospital	\$571.73	\$14,716.08
6/28/2019	Guard Wings	American Aluminum	\$223.00	\$14,493.08
6/25/2019	Collar with Handle	K-9 Tactical Gear	\$76.28	\$14,416.80
7/2/2019	Vet Visit	Rey Animal Hospital	\$82.00	\$14,334.80
7/5/2019	Packtrack (Canine Development)	Canine Development	\$100.00	\$14,234.80
8/12/2019	Boarding/Wellness	MWDK9	\$300.00	\$1,393.48
8/12/2019	K-9 Food	MWDK9	\$67.69	\$13,867.11
7/31/2019	Boarding/Wellness	MWDK9	\$350.00	\$13,517.11
7/31/2019	K-9 Food	MWDK9	\$135.98	\$13,381.13
8/16/2019	Harbor Freight (waterproof utility)	Harbor Freight	\$79.98	\$13,301.15
8/16/2019	Narcotics Training Glass Jars	RayAllen	\$38.98	\$13,262.17
8/16/2019	Vet Care-Raider	Rey Animal Hospital	\$563.24	\$12,698.93
9/5/2019	Purchase of 3rd K-9	MWDK9	\$12,000.00	\$698.93
9/5/2019	Dog Food	MWDK9	\$145.50	\$553.43
9/4/2019	Vet Care-Raider	Rey Animal Hospital	\$88.36	\$465.07
9/4/2019	Narcotic Bags	RayAllen	\$120.97	\$344.10
8/22/2019	Reflective Panel	K-9 Tactical Gear	\$32.53	\$311.57
9/19/2019	Remote Collar	Zero9	\$58.66	\$252.91
11/16/2019	Misc items rope, stash box, tugs	RayAllen	\$14.96	\$237.95
Total			\$18,396.13	

Attachment: 2019 K9 Expense Spreadsheet (16-2020 : Appropriation of Donated Funds)

Notes

Invoice is for 114.96, 100.00 was paid on 1082

Mayor's Office

Joe Begeny
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226867 Phone

ORDINANCE REQUEST

DATE: **February 24, 2020**

TO: **Finance and Administration Committee**

RE: 2020 Final Budget Appropriation

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
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**AN ORDINANCE TO MAKE FINAL APPROPRIATIONS FOR EXPENSES AND
OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF
OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020**

WHEREAS, appropriations are required effective January 1, 2020 to provide for the expenses and other expenditures associated with the operation of the City of Reynoldsburg for the fiscal year ending December 31, 2020.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That appropriations are hereby made in the General Fund (110):

Mayor's Office

Joe Begeny

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226867 Phone

Department	#	Personal	Supplies	Services	Debt	Other	Capital	2020
		Services					Purchases	Budget
		(5100)	(5200)	(5300)	(5400)	(5500)	(5600)	Request
TRANSFERS	110	0	0	0			0	0
POLICE	111	11,097,816	345,500	756,441			265,700	12,465,457
MECHANIC	290	176,351	131,800	46,950				355,101
PARKS & RECR.	340	1,109,901	246,424	502,275			58,484	1,917,084
SENIOR CENTER	343	181,590	13,600	42,550			15,000	252,740
COMMUNITY EVENTS	344	105,687	17,109	198,365				321,161
SERVICE	448	716,443	24,200	556,650			0	1,297,293
BUILDING	479	484,549	10,500	82,000			0	577,049
MAYOR	522	212,059	1,000	40,800				253,859
CIVIL SERVICE	534	66,408	3,000	36,000			0	105,408
CITY AUDITOR	545	386,552	5,500	101,490				493,542
CITY ATTORNEY	554	568,000	5,900	93,013				666,913
CITY COUNCIL	571	196,029	2,000	55,850				253,879
DEVELOPMENT	580	315,515	3,250	148,000			0	466,765
HUMAN RE.	582	117,489	17,875	36,550			0	171,914
COMPUTER	584		13,000	432,420			104,750	550,170
CLERK OF COURTS	593	366,761	4,500	97,190				468,451
GENERAL ADMIN.	595	270,150	3,500	718,250			55,000	1,046,900
PUBLIC HEALTH	810			333,255				333,255
GENERAL FUND		16,371,300	848,658	4,278,049	0	0	498,934	21,996,941

SECTION 2. That the appropriations are hereby made in the following funds:

Mayor's Office

Joe Begeny

7232 E. Main Street

Reynoldsburg OHIO 43068

6143226867 Phone

Fund	#	Personal Services (5100)	Supplies (5200)	Services (5300)	Debt (5400)	Other (5500)	Capital Purchases (5600)	2020 Budget Request
INCOME TAX	220	84,375	700	91,900		2,410,000		2,586,975
COURT COMPUTER	211		15,000	40,500			15,000	70,500
STREET	260	715,384	293,500	148,830			310,000	1,467,714
STATE HIGHWAY	270		70,000	24,000				94,000
COPS IN SCHOOL	282							0
LAW ENFORCEMENT	290							0
DRUG ENFORCEMENT	291							0
SAFETY BELT PROG	292							0
DUVEDUCTION	293							0
FEDERAL FORFEITURE	294							0
LAW ENFORC/ASST	295							0
EDWARD BYRNE	297							0
WATER	710	479,400	173,000	5,529,175	369,582		613,499	7,164,656
WASTEWATER	720	538,635	110,500	5,414,634	39,944		613,499	6,717,212
STORM WATER	740	340,265	52,000	1,028,090	122,967		163,000	1,706,322
REFUSE COLL.	750		2,000	2,536,000				2,538,000
PERMISSIVE LIC.	230							0
POLICE PENSION	240	150,000				3,500		153,500
SEWER CAPACITY	250			250	64,177			64,427
GENERAL DEBT	310				3,055,518			3,055,518
S. A. DEBT	320							0
TAYLOR SQ. DEBT	330				571,829			571,829
EMPLOYEE FUND	690							0
JEDD2	942			750				750
JEDD3	943			5,000				5,000
Taylor Sq Tif	970			25,000				25,000
BRICE-MAIN DEBT	971			4,000	80,525			84,525
KROGER TIF DEBT	972							0
SUMMIT RD TIF #1	973			2,000				2,000
TAYLOR RD TIF #1	974			500				500
TAYLOR RD TIF #2	975			100				100
TOTALS		2,308,059	716,700	14,850,729	4,304,542	2,413,500	1,714,998	26,308,528

SECTION 3. That the income tax revenues shall be appropriated and disbursed pursuant to Ordinance No. 68-17 adopted by Reynoldsburg City Council on July 10, 2017.

SECTION 4. That the unencumbered balances as of December 31, 2019 shall be and are hereby appropriated in the Fiduciary Funds, the Capital Improvement Project Funds, and revenues credited to the Fiduciary Funds shall be appropriated upon receipt to the proper associated accounts. That the 2019 capital project encumbrances funded by OPWC are hereby reappropriated. The ending balance in the Water and Wastewater CIP revenue accounts for the prior year shall be appropriated in the general project account for the specific funds to be used later for approved projects.

SECTION 5. That the amounts of public contributions and reimbursements to the City shall be

Mayor's Office**Joe Begeny****7232 E. Main Street****Reynoldsburg OHIO 43068****6143226867 Phone**

appropriated upon receipt to the proper associated accounts.

SECTION 6. That the amount of \$571,829 shall be and is hereby appropriated in Taylor Square School TIEF Fund (970) and transferred to the Taylor Square TIEF Debt Retirement Fund (330).

SECTION 7. That the amount of \$1,150,000 shall be and is hereby appropriated in the Taylor Square School TIEF Fund (970) to comply with the TIF agreement.

SECTION 8. That the amount of \$175,000 shall be and is hereby appropriated in the Brice-Main TIF Fund (971) to comply with the TIF agreement.

SECTION 9. That the City auditor is hereby authorized to draw warrants on the appropriate funds, for payments from any of the foregoing appropriations, upon receiving proper certificates and vouchers therefore, approved by the officers authorized by law to approve same, or an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 10. Upon adoption by Council, this Ordinance shall take effect and be in force from the earliest date permitted by law following the Mayor's signature.

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone****ORDINANCE REQUEST**

DATE: February 24, 2020

TO: Finance and Administration Committee

RE: Approval of a CAUV District Application from Margaret & Richard Harvey for Property on Summit Road

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak
-------------------------	--------------------------	----------------------------

The City has to approve, as part of the overall placement of a property into an agricultural district, the application submitted by the property owner. Margaret and Richard Harvey have applied to continue their CAUV district for 80 acres they own on Summit Road. This application is a renewal of an existing application. Applications must be renewed every 5 years.

For property tax purposes, farmland devoted exclusively to commercial agriculture may be valued according to its current use rather than at its "highest and best" potential use. This provision of Ohio law is known as the Current Agricultural Use Value (CAUV) program. By permitting values to be set well below true market value, the CAUV normally results in a substantially lower tax bill for working farmers.

AN ORDINANCE TO APPROVE THE APPLICATION MADE BY MARGARET AND RICHARD HARVEY TO HAVE CERTAIN LAND LOCATED WITHIN THE CITY OF REYNOLDSBURG LOCATED ON SUMMIT ROAD, PERMANENT PARCEL NO. 107-017808-00.000, DESIGNATED FOR PLACEMENT IN AN AGRICULTURAL DISTRICT

WHEREAS, Margaret and Richard Harvey, 12506 Palmer Road SW, have made an application for placement of approximately eighty (80) acres of farm land located on Summit Road,

Clerk of Council**Mollie Prasher****7232 East Main Street****Reynoldsburg OH 43068****614-322-6836 Phone**

permanent parcel no. 107-017808-00.000, into an Agricultural District in accordance with Ohio Revised Code Section 929.02; and

WHEREAS, the location of the property is within the limits of the City of Reynoldsburg; and

WHEREAS, Margaret and Richard Harvey have filed the application in accordance with the provisions of Ohio Revised Code Section 929.02; and

WHEREAS, the City has complied with all of the notice and public hearing requirements of Ohio Revised Code Section 929.02.

NOW, THEREFORE, be it resolved by the Council of the City of Reynoldsburg, Ohio, that:

Section 1. The application from Margaret and Richard Harvey for placement eighty (80) acres of farm land located on Summit Road, permanent parcel no. 107-017808-00.000, into an Agriculture District is hereby approved in accordance with the provisions of Ohio Revised Code Section 929.02.

Section 2. The placement of the land into an Agricultural District shall be for a period of five (5) years in accordance with Ohio Revised Code Section 929.02.

Section 3. Upon adoption by Council, this Ordinance shall take effect and be in force from the earliest date permitted by law following the Mayor's signature.



Michael L. Smith
Licking County Auditor

Administration Building • 20 South Second Street • Newark, Ohio 43055 • 740-670-5040 • www.lcounty.com

Brad Cottrell
Chief Deputy
740-670-5065

Martha J. Snavely
Chief Deputy
740-670-5039

Homestead
740-670-5035

CAUV
740-670-5050

Accounting
740-670-5053

Payroll
740-670-5039

Board of Revision
740-670-5057

Licenses
740-670-5059

Real Estate
740-670-5067

GIS/Mapping
740-670-5068

**Weights
& Measures**
740-328-7735

Pataskala Office
740-964-6870

January 2, 2020

Dear Clerk of Council,

We are in the process of accepting and reviewing 2020 Applications for Placement of Land in an Agricultural District. Enclosed you will find an application for property that is located within your municipality. The Ohio Revised Code requires that this application be considered by the governing body of the municipality. After you have made your decision, please complete the bottom portion of the application and return it to the Licking County Auditor's Office at 20 South 2nd Street, Newark, OH 43055 to the attention of Kim Cortright.

If you have any questions or concerns, please feel free to contact the CAUV department at (740) 670-5050.

Respectfully,


Kim Cortright

Director, CAUV and Ag District Programs
740-670-5050

Kcortright@lickingcounty.com

APPLICATION FOR PLACEMENT OF FARMLAND
IN AN AGRICULTURAL DISTRICT

R.C. Section 929.02

(SEE REVERSE SIDE FOR INSTRUCTIONS BEFORE COMPLETING APPLICATION)

New Application
Renewal Application

A. Owner's Name: HARVEY MARGARET J TRUSTEE & HARVEY RICHARD F TRUSTEE ETAL
Owner's Address: 12506 PALMER RD SW REYNOLDSBURG OH 43068
Description of land as shown on property tax statement:
Location of Property Street or Road Licking County

TAX DISTRICT(S) PARCEL NUMBER(S) # OF ACRES
ETNA -REY -C-SW LICK LSD-WLJFD 107-017808-00.000 80.0000
TOTAL # OF ACRES: 80.0000

B. Does any of the land lie within a municipal corporation limit? Yes No
If YES, REMEMBER a copy of this application must be submitted to the Clerk of the municipal legislative body.

C. Is the land presently being taxed at its current agricultural use valuation under Section 5713.31 of the Ohio Revised Code?
Yes No If "NO" show the following evidence of land use:

	Last Year # of Acres	2 Years Ago # of Acres	3 Years Ago # of Acres
Cropland	70.5	70.5	70.5
Permanent Pasture used for animal husbandry			
Woodland devoted to commercial timber & nursery stock	80+-	80+-	80+-
Land Retirement Program pursuant to an agreement with a federal agency			
Conservation Program pursuant to an agreement with a federal agency			
Building Areas devoted to agricultural production			
Roads, building areas, and all other non agricultural areas	1.5+-	1.5+-	1.5+-
Total Acres	80.0	80.0	80.0

D. Does the land for which the application is being made total 10 acres or more devoted exclusively to agricultural production or devoted to and qualified for payments or other compensation under a land retirement or conservation program under an agreement with an agency of the federal government: Yes No

If "NO", complete the following:

1. Attach evidence of the gross income for each of the past three (3) years, or
2. If the owner anticipates that the land will produce an annual gross income of twenty-five hundred Dollars or more, evidence must be attached showing the anticipated gross income.

By signing this application I authorize the county auditor or his duly appointed agent to inspect the property described above to verify the accuracy of this application. I declare this application (including accompanying exhibits) has been examined by me and to the best of my knowledge and belief is a true, accurate and correct report.

Signature of Owner: [Signature] Date: 1-6-2020

BELOW THIS LINE FOR OFFICIAL USE ONLY

Date filed with County Auditor:
County Auditor's Signature:
Date Filed (if required) with Clerk of Municipal Corporation:
Clerk's Signature:

Action of legislative body of Municipal Corporation

Application Approved, Approved with Modifications, Rejected

Date of Legislative Action, Clerk's Signature

*if modified or rejected, attach reason for modification or rejection

City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: **February 24, 2020**

TO: **City Council**

CC:

RE: **<Insert Subject Line Text>**



Budget by Classification-November 2019

10.e.a

Through 11/30/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	250,400.00	578.06	278,686.04	.00	(28,286.04)	111	276,711.04
Municipal Tax	16,400,000.00	1,765,535.22	16,727,717.37	.00	(327,717.37)	102	14,567,931.04
Other Local Taxes	615,000.00	49,426.75	443,078.37	.00	171,921.63	72	586,221.04
State Levied Shared Taxes	784,200.00	74,881.93	853,666.64	.00	(69,466.64)	109	799,981.04
Licenses	59,400.00	2,325.00	35,872.00	.00	23,528.00	60	53,741.04
Permits	274,200.00	14,011.00	257,979.97	.00	16,220.03	94	275,381.04
Fees	26,750.00	526.50	16,818.50	.00	9,931.50	63	26,151.04
Miscellaneous Charges for Services	45,600.00	1,188.50	38,478.21	.00	7,121.79	84	26,301.04
Recreational Charges	171,300.00	10,973.48	168,162.96	.00	3,137.04	98	162,041.04
Fines and Forfeitures	533,000.00	31,516.13	349,382.15	.00	183,617.85	66	324,141.04
Investment Earnings	425,000.00	61,096.90	669,635.09	.00	(244,635.09)	158	428,321.04
Other Revenues	784,776.00	119,160.39	694,440.13	.00	90,335.87	88	654,031.04
Donations	25,000.00	270.00	16,299.46	.00	8,700.54	65	51,201.04
Reimbursements	250.00	15,132.00	301,875.64	.00	(301,625.64)	120,750	266,351.04
Sale of Assets	.00	.00	126,267.63	.00	(126,267.63)	+++	29,751.04
Transfers/Advances	5,000.00	.00	810.00	.00	4,190.00	16	831.04
Department 000 - General Totals	\$20,399,876.00	\$2,146,621.86	\$20,979,170.16	\$0.00	(\$579,294.16)	103%	\$18,529,141.04
REVENUE TOTALS	\$20,399,876.00	\$2,146,621.86	\$20,979,170.16	\$0.00	(\$579,294.16)	103%	\$18,529,141.04
EXPENSE							
Department 111 - Police Division							
Personal Services	9,956,609.23	733,661.42	8,989,395.41	171,316.56	795,897.26	92	8,953,761.04
Supplies	536,120.13	48,531.22	418,702.36	112,547.70	4,870.07	99	282,071.04
Services	798,521.67	78,345.78	525,369.24	176,887.20	96,265.23	88	414,451.04
Capital Purchases	601,490.29	4,208.61	445,892.18	64,391.28	91,206.83	85	731,821.04
Department 111 - Police Division Totals	\$11,892,741.32	\$864,747.03	\$10,379,359.19	\$525,142.74	\$988,239.39	92%	\$10,382,111.04
Department 290 - Mechanic							
Personal Services	164,616.00	12,335.90	151,329.62	3,295.66	9,990.72	94	154,651.04
Supplies	127,520.38	12,163.97	100,825.03	24,322.28	2,373.07	98	82,691.04
Services	48,526.69	892.32	20,008.67	20,261.46	8,256.56	83	28,821.04
Capital Purchases	16,100.00	.00	15,503.00	.00	597.00	96	52,401.04
Department 290 - Mechanic Totals	\$356,763.07	\$25,392.19	\$287,666.32	\$47,879.40	\$21,217.35	94%	\$318,571.04
Department 340 - Parks and Recreation							
Personal Services	908,321.00	70,717.60	829,624.89	15,654.35	63,041.76	93	727,491.04
Supplies	266,282.36	18,463.79	201,596.05	46,784.21	17,902.10	93	209,961.04



Budget by Classification-November 2019

10.e.a

Through 11/30/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Services	604,834.48	23,431.51	371,295.14	204,184.39	29,354.95	95	303,10
Transfers/Other	.00	2,576.00	14,483.75	.00	(14,483.75)	+++	
Capital Purchases	121,736.50	4,164.24	97,891.34	23,739.68	105.48	100	291,07
Department 340 - Parks and Recreation Totals	\$1,901,174.34	\$119,353.14	\$1,514,891.17	\$290,362.63	\$95,920.54	95%	\$1,531,63
Department 343 - Senior Center							
Personal Services	172,939.00	11,829.99	159,742.90	1,851.14	11,344.96	93	168,96
Supplies	37,881.46	515.10	11,494.05	1,200.57	25,186.84	34	9,611
Services	77,664.80	14,630.22	50,997.09	11,200.57	15,467.14	80	88,98
Department 343 - Senior Center Totals	\$288,485.26	\$26,975.31	\$222,234.04	\$14,252.28	\$51,998.94	82%	\$267,56
Department 344 - Community Events							
Personal Services	99,665.00	9,084.39	88,943.36	1,820.24	8,901.40	91	
Supplies	15,610.00	30.00	10,780.32	1,240.84	3,588.84	77	
Services	204,860.60	(2,394.87)	128,845.46	802.27	75,212.87	63	
Department 344 - Community Events Totals	\$320,135.60	\$6,719.52	\$228,569.14	\$3,863.35	\$87,703.11	73%	\$
Department 448 - Service Department							
Personal Services	582,464.00	45,655.15	534,962.63	11,591.90	35,909.47	94	547,19
Supplies	24,934.83	957.37	18,383.15	6,361.08	190.60	99	13,19
Services	604,721.49	26,404.94	400,086.44	150,274.54	54,360.51	91	443,23
Department 448 - Service Department Totals	\$1,212,120.32	\$73,017.46	\$953,432.22	\$168,227.52	\$90,460.58	93%	\$1,003,62
Department 479 - Building Department							
Personal Services	383,855.00	35,572.53	346,033.83	7,977.58	29,843.59	92	371,48
Supplies	10,316.59	582.11	5,500.10	2,478.59	2,337.90	77	4,79
Services	78,266.38	8,641.21	58,771.16	19,373.11	122.11	100	55,92
Transfers/Other	.00	.00	385.00	.00	(385.00)	+++	
Capital Purchases	34,680.00	34,680.00	34,680.00	.00	.00	100	29
Department 479 - Building Department Totals	\$507,117.97	\$79,475.85	\$445,370.09	\$29,829.28	\$31,918.60	94%	\$432,50
Department 522 - Mayor							
Personal Services	136,013.00	10,239.61	125,104.50	1,802.06	9,106.44	93	198,70
Supplies	800.00	.00	50.00	.00	750.00	6	58
Services	48,585.22	125.70	36,546.66	11,670.90	367.66	99	28,57
Department 522 - Mayor Totals	\$185,398.22	\$10,365.31	\$161,701.16	\$13,472.96	\$10,224.10	94%	\$227,86
Department 534 - Civil Service Commission							
Personal Services	71,912.00	4,590.58	66,317.26	.00	5,594.74	92	75,15



Budget by Classification-November 2019

10.e.a

Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 534 - Civil Service Commission							
Supplies	3,130.39	37.64	351.63	1,260.15	1,518.61	51	361
Services	47,608.00	41.00	17,276.71	13,121.79	17,209.50	64	32,631
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$123,150.39	\$4,669.22	\$83,945.60	\$14,381.94	\$24,822.85	80%	\$108,161
Department 545 - City Auditor							
Personal Services	357,510.00	27,435.06	324,550.72	2,067.16	30,892.12	91	333,460
Supplies	5,500.00	.00	961.78	1,907.90	2,630.32	52	1,400
Services	83,100.00	6,018.53	57,087.46	36,644.91	(10,632.37)	113	60,150
Department 545 - City Auditor Totals	\$446,110.00	\$33,453.59	\$382,599.96	\$40,619.97	\$22,890.07	95%	\$395,010
Department 554 - City Attorney							
Personal Services	539,450.00	41,438.70	495,275.15	7,233.94	36,940.91	93	517,000
Supplies	3,400.00	80.84	2,204.89	285.11	910.00	73	1,920
Services	100,562.37	22,538.25	66,272.12	14,086.55	20,203.70	80	39,420
Department 554 - City Attorney Totals	\$643,412.37	\$64,057.79	\$563,752.16	\$21,605.60	\$58,054.61	91%	\$558,360
Department 571 - City Council							
Personal Services	187,947.00	14,675.84	171,091.30	3,685.62	13,170.08	93	183,480
Supplies	2,000.00	40.50	1,371.19	235.93	392.88	80	960
Services	62,400.00	4.30	28,537.90	6,889.80	26,972.30	57	41,390
Capital Purchases	.00	.00	.00	.00	.00	+++	250
Department 571 - City Council Totals	\$252,347.00	\$14,720.64	\$201,000.39	\$10,811.35	\$40,535.26	84%	\$226,090
Department 580 - Development Department							
Personal Services	293,263.00	19,998.13	269,324.87	4,263.36	19,674.77	93	227,640
Supplies	3,875.17	165.38	1,602.63	331.43	1,941.11	50	2,840
Services	306,700.36	6,762.84	182,872.95	91,339.14	32,488.27	89	206,500
Capital Purchases	5,000.00	.00	5,134.00	(134.00)	.00	100	
Department 580 - Development Department Totals	\$608,838.53	\$26,926.35	\$458,934.45	\$95,799.93	\$54,104.15	91%	\$436,990
Department 582 - Human Resources Department							
Personal Services	111,613.00	8,318.56	101,163.70	811.68	9,637.62	91	106,210
Supplies	16,880.24	655.31	12,487.59	1,910.06	2,482.59	85	12,660
Services	35,718.19	6,784.75	27,102.16	7,141.59	1,474.44	96	27,940
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 582 - Human Resources Department Totals	\$164,711.43	\$15,758.62	\$140,753.45	\$9,863.33	\$14,094.65	91%	\$146,820

Attachment: Budget by Classification-November 2019 02_10_2020 2:43:58 PM Joni Crawford 46104GYW



Budget by Classification-November 2019

10.e.a

Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 584 - Computer Department							
Supplies	13,000.00	7,489.74	12,069.07	911.26	19.67	100	14,141.00
Services	405,157.21	28,103.07	307,021.99	59,608.45	38,526.77	90	308,133.00
Capital Purchases	323,398.72	48,627.52	267,933.78	51,862.15	3,602.79	99	108,060.00
Department 584 - Computer Department Totals	\$741,555.93	\$84,220.33	\$587,024.84	\$112,381.86	\$42,149.23	94%	\$430,333.00
Department 593 - Clerk of Courts							
Personal Services	278,116.00	20,286.49	254,468.05	7,552.44	16,095.51	94	244,521.00
Supplies	4,667.93	242.53	1,485.36	1,214.89	1,967.68	58	1,911.00
Services	100,378.00	7,177.90	57,090.12	37,165.60	6,122.28	94	59,370.00
Department 593 - Clerk of Courts Totals	\$383,161.93	\$27,706.92	\$313,043.53	\$45,932.93	\$24,185.47	94%	\$305,821.00
Department 595 - General and Administrative							
Personal Services	414,537.00	.00	196,112.36	8,440.64	209,984.00	49	245,980.00
Supplies	4,045.30	415.30	2,960.97	1,084.33	.00	100	2,150.00
Services	702,505.73	21,491.19	447,821.82	105,615.27	149,068.64	79	437,440.00
Capital Purchases	194,405.31	1,046.91	186,113.56	4,761.75	3,530.00	98	130,420.00
Department 595 - General and Administrative Totals	\$1,315,493.34	\$22,953.40	\$833,008.71	\$119,901.99	\$362,582.64	72%	\$816,011.00
Department 810 - Public Health and Welfare							
Services	319,733.00	.00	319,732.35	.00	.65	100	302,550.00
Department 810 - Public Health and Welfare Totals	\$319,733.00	\$0.00	\$319,732.35	\$0.00	\$0.65	100%	\$302,550.00
EXPENSE TOTALS	\$21,662,450.02	\$1,500,512.67	\$18,077,018.77	\$1,564,329.06	\$2,021,102.19	91%	\$17,890,060.00
Fund 110 - General Fund Totals							
REVENUE TOTALS	20,399,876.00	2,146,621.86	20,979,170.16	.00	(579,294.16)	103%	18,529,140.00
EXPENSE TOTALS	21,662,450.02	1,500,512.67	18,077,018.77	1,564,329.06	2,021,102.19	91%	17,890,060.00
Fund 110 - General Fund Net Gain (Loss)	(\$1,262,574.02)	\$646,109.19	\$2,902,151.39	(\$1,564,329.06)	\$2,600,396.35	(106%)	\$639,070.00
Fund Type Totals							
REVENUE TOTALS	20,399,876.00	2,146,621.86	20,979,170.16	.00	(579,294.16)	103%	18,529,140.00
EXPENSE TOTALS	21,662,450.02	1,500,512.67	18,077,018.77	1,564,329.06	2,021,102.19	91%	17,890,060.00
Fund Type Net Gain (Loss)	(\$1,262,574.02)	\$646,109.19	\$2,902,151.39	(\$1,564,329.06)	\$2,600,396.35	(106%)	\$639,070.00
Fund Category General Fund Totals							
REVENUE TOTALS	20,399,876.00	2,146,621.86	20,979,170.16	.00	(579,294.16)	103%	18,529,140.00
EXPENSE TOTALS	21,662,450.02	1,500,512.67	18,077,018.77	1,564,329.06	2,021,102.19	91%	17,890,060.00



Budget by Classification-November 2019

10.e.a

Through 11/30/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund Net Gain (Loss)	(\$1,262,574.02)	\$646,109.19	\$2,902,151.39	(\$1,564,329.06)	\$2,600,396.35	(106%)	\$639,071

Attachment: Budget by Classification-November 2019 02_10_2020 2_43_58 PM Joni Crawford 46104GYW



Budget by Classification-November 2019

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Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	550,000.00	76,770.29	1,323,224.14	.00	(773,224.14)	241	763,051
Investment Earnings	8,000.00	2,088.18	27,045.24	.00	(19,045.24)	338	19,650
Other Revenues	.00	.00	27.09	.00	(27.09)	+++	
Reimbursements	.00	.00	2,056.69	.00	(2,056.69)	+++	2,211
Department 000 - General Totals	\$558,000.00	\$78,858.47	\$1,352,353.16	\$0.00	(\$794,353.16)	242%	\$784,911
REVENUE TOTALS	\$558,000.00	\$78,858.47	\$1,352,353.16	\$0.00	(\$794,353.16)	242%	\$784,911
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	76,868.00	6,309.69	70,610.02	850.22	5,407.76	93	80,791
Supplies	600.00	.00	106.69	493.31	.00	100	55
Services	30,700.00	670.74	10,809.63	332.43	19,557.94	36	67,871
Transfers/Other	2,306,000.00	467,329.93	993,403.44	57,194.18	1,255,402.38	46	420,091
Capital Purchases	.00	.00	.00	.00	.00	+++	2,091
Department 564 - Income Tax Division Totals	\$2,414,168.00	\$474,310.36	\$1,074,929.78	\$58,870.14	\$1,280,368.08	47%	\$571,411
EXPENSE TOTALS	\$2,414,168.00	\$474,310.36	\$1,074,929.78	\$58,870.14	\$1,280,368.08	47%	\$571,411
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	558,000.00	78,858.47	1,352,353.16	.00	(794,353.16)	242%	784,911
EXPENSE TOTALS	2,414,168.00	474,310.36	1,074,929.78	58,870.14	1,280,368.08	47%	571,411
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,856,168.00)	(\$395,451.89)	\$277,423.38	(\$58,870.14)	\$2,074,721.24	(12%)	\$213,500



Budget by Classification-November 2019

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Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,380,000.00	189,309.91	1,446,972.24	.00	(66,972.24)	105	1,381,441.00
Investment Earnings	25,000.00	.00	.00	.00	25,000.00	0	40,760.00
Other Revenues	.00	50.00	1,935.24	.00	(1,935.24)	+++	4,390.00
Reimbursements	10,000.00	8,103.27	42,609.49	.00	(32,609.49)	426	27,140.00
Department 000 - General Totals	\$1,415,000.00	\$197,463.18	\$1,491,516.97	\$0.00	(\$76,516.97)	105%	\$1,453,741.00
REVENUE TOTALS	\$1,415,000.00	\$197,463.18	\$1,491,516.97	\$0.00	(\$76,516.97)	105%	\$1,453,741.00
EXPENSE							
Department 000 - General							
Capital Purchases	24,803.19	.00	.00	24,803.19	.00	100	700,000.00
Department 000 - General Totals	\$24,803.19	\$0.00	\$0.00	\$24,803.19	\$0.00	100%	\$700,000.00
Department 268 - Street Department							
Personal Services	665,763.00	47,866.47	582,172.51	9,640.08	73,950.41	89	606,471.00
Supplies	292,486.07	30,752.42	193,121.91	78,070.45	21,293.71	93	133,210.00
Services	149,606.64	11,644.19	95,532.31	45,185.21	8,889.12	94	105,820.00
Capital Purchases	192,102.45	63,221.80	166,534.25	.00	25,568.20	87	553,170.00
Department 268 - Street Department Totals	\$1,299,958.16	\$153,484.88	\$1,037,360.98	\$132,895.74	\$129,701.44	90%	\$1,398,690.00
EXPENSE TOTALS	\$1,324,761.35	\$153,484.88	\$1,037,360.98	\$157,698.93	\$129,701.44	90%	\$2,098,690.00
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,415,000.00	197,463.18	1,491,516.97	.00	(76,516.97)	105%	1,453,741.00
EXPENSE TOTALS	1,324,761.35	153,484.88	1,037,360.98	157,698.93	129,701.44	90%	2,098,690.00
Fund 260 - Street Fund Net Gain (Loss)	\$90,238.65	\$43,978.30	\$454,155.99	(\$157,698.93)	\$206,218.41	329%	(\$644,950.00)

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Budget by Classification-November 2019

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Through 11/30/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	109,000.00	15,349.44	117,322.09	.00	(8,322.09)	108	112,000.00
Investment Earnings	2,500.00	.00	.00	.00	2,500.00	0	3,620.00
Department 000 - General Totals	\$111,500.00	\$15,349.44	\$117,322.09	\$0.00	(\$5,822.09)	105%	\$115,620.00
REVENUE TOTALS	\$111,500.00	\$15,349.44	\$117,322.09	\$0.00	(\$5,822.09)	105%	\$115,620.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,678.00	670.00	66,800.43	3,840.10	37.47	100	73,470.00
Services	24,515.67	4,439.72	20,931.89	2,583.78	1,000.00	96	18,850.00
Department 268 - Street Department Totals	\$95,193.67	\$5,109.72	\$87,732.32	\$6,423.88	\$1,037.47	99%	\$92,320.00
EXPENSE TOTALS	\$95,193.67	\$5,109.72	\$87,732.32	\$6,423.88	\$1,037.47	99%	\$92,320.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	111,500.00	15,349.44	117,322.09	.00	(5,822.09)	105%	115,620.00
EXPENSE TOTALS	95,193.67	5,109.72	87,732.32	6,423.88	1,037.47	99%	92,320.00
Fund 270 - State Highway Fund Net Gain (Loss)	\$16,306.33	\$10,239.72	\$29,589.77	(\$6,423.88)	\$6,859.56	142%	\$23,300.00
Fund Type Totals							
REVENUE TOTALS	2,084,500.00	291,671.09	2,961,192.22	.00	(876,692.22)	142%	2,354,280.00
EXPENSE TOTALS	3,834,123.02	632,904.96	2,200,023.08	222,992.95	1,411,106.99	63%	2,762,430.00
Fund Type Net Gain (Loss)	(\$1,749,623.02)	(\$341,233.87)	\$761,169.14	(\$222,992.95)	\$2,287,799.21	(31%)	(\$408,140.00)
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,084,500.00	291,671.09	2,961,192.22	.00	(876,692.22)	142%	2,354,280.00
EXPENSE TOTALS	3,834,123.02	632,904.96	2,200,023.08	222,992.95	1,411,106.99	63%	2,762,430.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,749,623.02)	(\$341,233.87)	\$761,169.14	(\$222,992.95)	\$2,287,799.21	(31%)	(\$408,140.00)



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Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	780,000.00	35,219.87	664,847.58	.00	115,152.42	85	774,971.58
Other Revenues	.00	.00	1,328.33	.00	(1,328.33)	+++	2,521.58
Reimbursements	.00	.00	15,541.50	.00	(15,541.50)	+++	461.58
Department 000 - General Totals	\$780,000.00	\$35,219.87	\$681,717.41	\$0.00	\$98,282.59	87%	\$777,961.58
Department 735 - Water Division							
Utility Charges	6,525,000.00	302,399.96	5,593,008.73	.00	931,991.27	86	6,492,061.58
Other Revenues	.00	874.56	86,290.14	.00	(86,290.14)	+++	118,551.58
Reimbursements	.00	.00	16,793.01	.00	(16,793.01)	+++	5,831.58
Department 735 - Water Division Totals	\$6,525,000.00	\$303,274.52	\$5,696,091.88	\$0.00	\$828,908.12	87%	\$6,616,451.58
REVENUE TOTALS	\$7,305,000.00	\$338,494.39	\$6,377,809.29	\$0.00	\$927,190.71	87%	\$7,394,411.58
EXPENSE							
Department 000 - General							
Capital Purchases	763,182.50	270,911.96	309,879.80	453,302.70	.00	100	1,395,391.58
Department 000 - General Totals	\$763,182.50	\$270,911.96	\$309,879.80	\$453,302.70	\$0.00	100%	\$1,395,391.58
Department 735 - Water Division							
Personal Services	438,102.00	32,605.69	399,250.52	7,513.00	31,338.48	93	409,861.58
Supplies	170,171.83	9,418.45	107,240.25	20,298.18	42,633.40	75	100,761.58
Services	6,603,226.84	1,218,524.87	4,850,982.17	1,581,017.60	171,227.07	97	4,830,841.58
Debt Service	.00	.00	.00	.00	.00	+++	51.58
Transfers/Other	1,000.00	.00	.00	.00	1,000.00	0	
Capital Purchases	313,548.50	10,126.03	219,855.56	15,813.50	77,879.44	75	166,451.58
Department 735 - Water Division Totals	\$7,526,049.17	\$1,270,675.04	\$5,577,328.50	\$1,624,642.28	\$324,078.39	96%	\$5,507,981.58
Department 991 - Debt Service							
Debt Service	367,758.00	108,915.13	170,344.09	197,413.83	.08	100	365,751.58
Department 991 - Debt Service Totals	\$367,758.00	\$108,915.13	\$170,344.09	\$197,413.83	\$0.08	100%	\$365,751.58
EXPENSE TOTALS	\$8,656,989.67	\$1,650,502.13	\$6,057,552.39	\$2,275,358.81	\$324,078.47	96%	\$7,269,131.58
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,305,000.00	338,494.39	6,377,809.29	.00	927,190.71	87%	7,394,411.58
EXPENSE TOTALS	8,656,989.67	1,650,502.13	6,057,552.39	2,275,358.81	324,078.47	96%	7,269,131.58
Fund 710 - Water Fund Net Gain (Loss)	(\$1,351,989.67)	(\$1,312,007.74)	\$320,256.90	(\$2,275,358.81)	(\$603,112.24)	145%	\$125,281.58



Budget by Classification-November 2019

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Through 11/30/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	380,000.00	17,595.08	326,846.96	.00	53,153.04	86	377,731
Department 000 - General Totals	\$380,000.00	\$17,595.08	\$326,846.96	\$0.00	\$53,153.04	86%	\$377,731
Department 736 - Wastewater Division							
Utility Charges	6,105,000.00	298,245.20	5,430,790.83	.00	674,209.17	89	6,049,500
Other Revenues	.00	.00	289.19	.00	(289.19)	+++	100
Reimbursements	.00	.00	8,966.82	.00	(8,966.82)	+++	7,631
Department 736 - Wastewater Division Totals	\$6,105,000.00	\$298,245.20	\$5,440,046.84	\$0.00	\$664,953.16	89%	\$6,057,231
REVENUE TOTALS	\$6,485,000.00	\$315,840.28	\$5,766,893.80	\$0.00	\$718,106.20	89%	\$6,434,971
EXPENSE							
Department 000 - General							
Capital Purchases	777,697.48	4,781.02	575,379.44	202,318.04	.00	100	45,051
Department 000 - General Totals	\$777,697.48	\$4,781.02	\$575,379.44	\$202,318.04	\$0.00	100%	\$45,051
Department 736 - Wastewater Division							
Personal Services	477,149.00	36,318.55	425,653.80	8,489.90	43,005.30	91	392,150
Supplies	103,089.68	1,890.97	18,435.25	13,154.53	71,499.90	31	36,260
Services	5,475,736.61	615,877.59	3,973,002.63	1,312,196.85	190,537.13	97	4,792,280
Capital Purchases	314,548.50	10,126.03	219,855.57	15,813.50	78,879.43	75	166,450
Department 736 - Wastewater Division Totals	\$6,370,523.79	\$664,213.14	\$4,636,947.25	\$1,349,654.78	\$383,921.76	94%	\$5,387,150
Department 991 - Debt Service							
Debt Service	39,945.00	38,064.96	39,944.96	.00	.04	100	39,920
Department 991 - Debt Service Totals	\$39,945.00	\$38,064.96	\$39,944.96	\$0.00	\$0.04	100%	\$39,920
EXPENSE TOTALS	\$7,188,166.27	\$707,059.12	\$5,252,271.65	\$1,551,972.82	\$383,921.80	95%	\$5,472,120
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	6,485,000.00	315,840.28	5,766,893.80	.00	718,106.20	89%	6,434,971
EXPENSE TOTALS	7,188,166.27	707,059.12	5,252,271.65	1,551,972.82	383,921.80	95%	5,472,120
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$703,166.27)	(\$391,218.84)	\$514,622.15	(\$1,551,972.82)	(\$334,184.40)	148%	\$962,851

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Budget by Classification-November 2019

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Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 000 - General							
Other Revenues	.00	.00	97.93	.00	(97.93)	+++	
Department 000 - General Totals	\$0.00	\$0.00	\$97.93	\$0.00	(\$97.93)	+++	\$0.00
Department 737 - Storm Water Division							
Utility Charges	1,350,000.00	55,102.49	1,153,084.54	.00	196,915.46	85	1,321,911.00
Reimbursements	.00	.00	6,270.48	.00	(6,270.48)	+++	5,011.00
Department 737 - Storm Water Division Totals	\$1,350,000.00	\$55,102.49	\$1,159,355.02	\$0.00	\$190,644.98	86%	\$1,326,922.00
REVENUE TOTALS	\$1,350,000.00	\$55,102.49	\$1,159,452.95	\$0.00	\$190,547.05	86%	\$1,326,922.00
EXPENSE							
Department 000 - General							
Capital Purchases	750,100.55	251,418.98	608,342.10	134,078.78	7,679.67	99	271,941.00
Department 000 - General Totals	\$750,100.55	\$251,418.98	\$608,342.10	\$134,078.78	\$7,679.67	99%	\$271,941.00
Department 737 - Storm Water Division							
Personal Services	329,381.00	22,064.83	250,726.02	5,319.14	73,335.84	78	281,641.00
Supplies	47,237.00	3,384.87	29,756.03	14,961.32	2,519.65	95	33,211.00
Services	1,108,919.73	63,657.20	707,033.60	290,259.70	111,626.43	90	869,421.00
Capital Purchases	81,600.00	21,298.00	74,502.52	6,500.00	597.48	99	39,281.00
Department 737 - Storm Water Division Totals	\$1,567,137.73	\$110,404.90	\$1,062,018.17	\$317,040.16	\$188,079.40	88%	\$1,223,561.00
Department 991 - Debt Service							
Debt Service	120,227.00	.00	10,113.50	110,113.50	.00	100	122,481.00
Department 991 - Debt Service Totals	\$120,227.00	\$0.00	\$10,113.50	\$110,113.50	\$0.00	100%	\$122,481.00
EXPENSE TOTALS	\$2,437,465.28	\$361,823.88	\$1,680,473.77	\$561,232.44	\$195,759.07	92%	\$1,618,001.00
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	1,350,000.00	55,102.49	1,159,452.95	.00	190,547.05	86%	1,326,922.00
EXPENSE TOTALS	2,437,465.28	361,823.88	1,680,473.77	561,232.44	195,759.07	92%	1,618,001.00
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$1,087,465.28)	(\$306,721.39)	(\$521,020.82)	(\$561,232.44)	\$5,212.02	100%	(\$291,080.00)

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Budget by Classification-November 2019

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Through 11/30/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,200,000.00	150,613.00	1,827,144.60	.00	372,855.40	83	1,842,877.00
Department 738 - Refuse Collection Totals	\$2,200,000.00	\$150,613.00	\$1,827,144.60	\$0.00	\$372,855.40	83%	\$1,842,877.00
REVENUE TOTALS	\$2,200,000.00	\$150,613.00	\$1,827,144.60	\$0.00	\$372,855.40	83%	\$1,842,877.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	1,995.00	5.00	100	1,088.00
Services	2,696,827.22	166,600.50	1,896,753.20	425,521.85	374,552.17	86	1,926,088.00
Department 738 - Refuse Collection Totals	\$2,698,827.22	\$166,600.50	\$1,896,753.20	\$427,516.85	\$374,557.17	86%	\$1,927,176.00
EXPENSE TOTALS	\$2,698,827.22	\$166,600.50	\$1,896,753.20	\$427,516.85	\$374,557.17	86%	\$1,927,176.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,200,000.00	150,613.00	1,827,144.60	.00	372,855.40	83%	1,842,877.00
EXPENSE TOTALS	2,698,827.22	166,600.50	1,896,753.20	427,516.85	374,557.17	86%	1,927,176.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$498,827.22)	(\$15,987.50)	(\$69,608.60)	(\$427,516.85)	\$1,701.77	100%	(\$84,301.00)
Fund Type Totals							
REVENUE TOTALS	17,340,000.00	860,050.16	15,131,300.64	.00	2,208,699.36	87%	16,999,199.00
EXPENSE TOTALS	20,981,448.44	2,885,985.63	14,887,051.01	4,816,080.92	1,278,316.51	94%	16,286,438.00
Fund Type Net Gain (Loss)	(\$3,641,448.44)	(\$2,025,935.47)	\$244,249.63	(\$4,816,080.92)	(\$930,382.85)	126%	\$712,758.00
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	17,340,000.00	860,050.16	15,131,300.64	.00	2,208,699.36	87%	16,999,199.00
EXPENSE TOTALS	20,981,448.44	2,885,985.63	14,887,051.01	4,816,080.92	1,278,316.51	94%	16,286,438.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$3,641,448.44)	(\$2,025,935.47)	\$244,249.63	(\$4,816,080.92)	(\$930,382.85)	126%	\$712,758.00
Grand Totals							
REVENUE TOTALS	39,824,376.00	3,298,343.11	39,071,663.02	.00	752,712.98	98%	37,882,621.00
EXPENSE TOTALS	46,478,021.48	5,019,403.26	35,164,092.86	6,603,402.93	4,710,525.69	90%	36,938,938.00
Grand Total Net Gain (Loss)	(\$6,653,645.48)	(\$1,721,060.15)	\$3,907,570.16	(\$6,603,402.93)	\$3,957,812.71	41%	\$943,683.00

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	28,911
5102	Wages-Staff	881,997.00	35,000.00	916,997.00	70,535.99	.00	839,892.22	77,104.78	92	830,541
5104	Wages-Part time	122,892.00	.00	122,892.00	9,104.34	.00	88,017.85	34,874.15	72	90,281
5105	Overtime	350,000.00	100,000.00	450,000.00	24,679.43	.00	358,925.80	91,074.20	80	498,571
5106	Longevity	52,550.00	.00	52,550.00	4,000.00	.00	48,425.00	4,125.00	92	50,621
5109	HSA Employer Funding	252,000.00	15,000.00	267,000.00	.00	.00	256,570.02	10,429.98	96	230,591
5111	Wages Chief	119,480.00	.00	119,480.00	9,190.40	.00	110,137.74	9,342.26	92	115,871
5113	Wages Enforcement	5,299,278.00	240,000.00	5,539,278.00	415,437.01	.00	5,133,576.70	405,701.30	93	4,930,821
5151	PERS Contribution	141,315.00	.00	141,315.00	11,129.82	.00	121,599.17	19,715.83	86	138,891
5152	PFDPF Contribution	908,093.00	100,000.00	1,008,093.00	85,569.78	25,712.91	854,180.17	128,199.92	87	968,021
5155	PERS Pickup	46,322.00	.00	46,322.00	3,637.60	.00	40,858.18	5,463.82	88	46,721
5161	Group Insurance	1,132,076.00	61,634.23	1,193,710.23	92,898.29	145,603.65	1,044,950.33	3,156.25	100	932,111
5166	Medicare	98,972.00	.00	98,972.00	7,478.76	.00	92,262.23	6,709.77	93	91,761
<i>Personal Services Totals</i>		\$9,404,975.00	\$551,634.23	\$9,956,609.23	\$733,661.42	\$171,316.56	\$8,989,395.41	\$795,897.26	92%	\$8,953,761
<i>Supplies</i>										
5201	Office Supplies	9,500.00	565.74	10,065.74	412.20	2,133.92	6,210.96	1,720.86	83	10,351
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	57.62	2,041.13	1,401.25	60	3,491
5203	Computer Supplies	18,000.00	637.02	18,637.02	475.37	3,514.19	14,271.45	851.38	95	14,011
5205	Small Tools/Minor Equipment	6,000.00	1,049.91	7,049.91	88.95	1,417.44	2,919.67	2,712.80	62	3,221
5206	Evidence	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
5207	Law Enforcement Supplies	93,000.00	29,900.96	122,900.96	13,145.77	34,863.57	127,469.40	(39,432.01)	132	84,001
5213	Repair and Maintenance Supplies	11,000.00	.00	11,000.00	31.62	2,154.90	6,767.43	2,077.67	81	1,971
5241	Uniforms-Purchased	212,000.00	19,366.91	231,366.91	30,082.66	36,603.75	170,252.69	24,510.47	89	71,751
5251	MV Gas and Oil	130,000.00	1,599.59	131,599.59	4,294.65	31,802.31	88,769.63	11,027.65	92	93,251
<i>Supplies Totals</i>		\$493,000.00	\$43,120.13	\$536,120.13	\$48,531.22	\$112,547.70	\$418,702.36	\$4,870.07	99%	\$282,071
<i>Services</i>										
5311	Utilities	144,530.00	15,895.01	160,425.01	6,861.72	39,990.25	97,443.67	22,991.09	86	114,461
5321	Professional Training	55,000.00	19,762.70	74,762.70	141.00	31,744.76	70,384.74	(27,366.80)	137	31,851
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	211
5323	Publications	2,850.00	.00	2,850.00	.00	429.13	1,070.87	1,350.00	53	581
5324	Professional Association Dues	2,500.00	195.00	2,695.00	75.00	425.00	1,063.00	1,207.00	55	701
5325	Educational Assistance	10,000.00	.00	10,000.00	844.50	1,451.00	3,549.00	5,000.00	50	2,681
5339	Misc Contract Services	83,600.00	1,610.90	85,210.90	2,634.44	16,269.55	52,675.98	16,265.37	81	54,481
5351	Liability Insurance Deductible	25,000.00	.00	25,000.00	10,315.80	.00	25,000.00	.00	100	4,521
5361	Building Repair/Maintenance	132,500.00	927.39	133,427.39	32,980.17	17,964.52	119,599.57	(4,136.70)	103	40,721
5362	Equipment Maintenance	72,000.00	4,000.00	76,000.00	12,291.47	9,167.83	40,241.41	26,590.76	65	33,391
5363	MV Repair/Maintenance-External	27,000.00	174.52	27,174.52	.00	13,832.74	14,116.14	(774.36)	103	14,291



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	500.00	.00	2,500.00	17	2,360.00
5375	Prisoner Care	140,000.00	(18,829.59)	121,170.41	6,588.56	29,141.92	61,149.96	30,878.53	75	78,870.00
5391	Postage	6,500.00	188.05	6,688.05	438.14	1,118.62	3,277.31	2,292.12	66	5,310.00
5392	Fingerprinting Services	2,500.00	.00	2,500.00	47.25	221.50	278.50	2,000.00	20	1,670.00
5393	L.E.A.D.S Terminal	8,500.00	600.00	9,100.00	.00	1,800.00	6,000.00	1,300.00	86	7,200.00
5395	Printing/Advertising	15,000.00	1,594.54	16,594.54	1,313.25	2,044.08	10,340.51	4,209.95	75	3,210.00
5396	Uniform Cleaning/Repairs	35,000.00	2,423.15	37,423.15	3,570.05	9,940.20	17,165.64	10,317.31	72	15,720.00
5399	Other Miscellaneous Services	4,000.00	500.00	4,500.00	244.43	846.10	2,012.94	1,640.96	64	2,140.00
	Services Totals	\$769,480.00	\$29,041.67	\$798,521.67	\$78,345.78	\$176,887.20	\$525,369.24	\$96,265.23	88%	\$414,450.00
	Capital Purchases									
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	1,926.83	2,495.46	6,455.52	1,049.02	90	6,500.00
5632	Motor Vehicles	383,470.00	14,792.90	398,262.90	.00	52,451.79	284,023.21	61,787.90	84	625,520.00
5633	Machinery and Equipment	93,000.00	209.89	93,209.89	.00	4,337.32	73,232.77	15,639.80	83	65,110.00
5634	Unmarked Vehicles	58,400.00	.00	58,400.00	.00	.00	49,303.13	9,096.87	84	
5639	Other Equipment	75,000.00	(33,382.50)	41,617.50	2,281.78	5,106.71	32,877.55	3,633.24	91	34,670.00
	Capital Purchases Totals	\$619,870.00	(\$18,379.71)	\$601,490.29	\$4,208.61	\$64,391.28	\$445,892.18	\$91,206.83	85%	\$731,820.00
	EXPENSE TOTALS	\$11,287,325.00	\$605,416.32	\$11,892,741.32	\$864,747.03	\$525,142.74	\$10,379,359.19	\$988,239.39	92%	\$10,382,110.00
Department 111 - Police Division Totals		(\$11,287,325.00)	(\$605,416.32)	(\$11,892,741.32)	(\$864,747.03)	(\$525,142.74)	(\$10,379,359.19)	(\$988,239.39)	92%	(\$10,382,110.00)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	101,288.00	1,200.00	102,488.00	7,961.60	.00	93,972.53	8,515.47	92	97,950
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,000
5151	PERS Contribution	14,257.00	.00	14,257.00	1,114.64	.00	12,854.05	1,402.95	90	14,570
5161	Group Insurance	37,844.00	.00	37,844.00	3,149.67	3,295.66	34,646.37	(98.03)	100	32,300
5166	Medicare	1,477.00	.00	1,477.00	109.99	.00	1,306.67	170.33	88	1,360
	Personal Services Totals	\$163,416.00	\$1,200.00	\$164,616.00	\$12,335.90	\$3,295.66	\$151,329.62	\$9,990.72	94%	\$154,650
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	.00	66.01	133.99	33	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	865.38	1,080.33	1,919.67	.00	100	1,000
5213	Repair and Maintenance Supplies	110,000.00	5,080.99	115,080.99	11,298.59	20,241.95	92,764.42	2,074.62	98	79,300
5259	Operating Materials and Supplies	7,500.00	1,639.39	9,139.39	.00	3,000.00	6,074.93	64.46	99	3,370
	Supplies Totals	\$120,800.00	\$6,720.38	\$127,520.38	\$12,163.97	\$24,322.28	\$100,825.03	\$2,373.07	98%	\$82,690
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	210
5362	Equipment Maintenance	3,000.00	.00	3,000.00	650.00	379.49	1,620.51	1,000.00	67	1,240
5363	MV Repair/Maintenance-External	40,000.00	1,607.81	41,607.81	112.50	18,905.79	16,995.47	5,706.55	86	25,740
5397	Uniform Rental	1,350.00	68.88	1,418.88	123.00	200.00	1,268.87	(49.99)	104	1,110
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	6.82	776.18	123.82	600.00	60	500
	Services Totals	\$46,850.00	\$1,676.69	\$48,526.69	\$892.32	\$20,261.46	\$20,008.67	\$8,256.56	83%	\$28,820
	Capital Purchases									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	48,650
5633	Machinery and Equipment	16,100.00	.00	16,100.00	.00	.00	15,503.00	597.00	96	3,740
	Capital Purchases Totals	\$16,100.00	\$0.00	\$16,100.00	\$0.00	\$0.00	\$15,503.00	\$597.00	96%	\$52,400
	EXPENSE TOTALS	\$347,166.00	\$9,597.07	\$356,763.07	\$25,392.19	\$47,879.40	\$287,666.32	\$21,217.35	94%	\$318,570
Department 290 - Mechanic Totals		(\$347,166.00)	(\$9,597.07)	(\$356,763.07)	(\$25,392.19)	(\$47,879.40)	(\$287,666.32)	(\$21,217.35)	94%	(\$318,570)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	89,522.00	.00	89,522.00	6,886.40	.00	82,526.36	6,995.64	92	86,730
5102	Wages-Staff	407,677.00	.00	407,677.00	36,194.71	.00	377,382.95	30,294.05	93	344,660
5105	Overtime	15,700.00	.00	15,700.00	1,547.07	.00	33,932.72	(18,232.72)	216	14,190
5106	Longevity	1,500.00	.00	1,500.00	1,150.00	.00	1,700.00	(200.00)	113	500
5109	HSA Employer Funding	34,000.00	.00	34,000.00	.00	.00	35,333.33	(1,333.33)	104	31,830
5141	Wages-Seasonal Labor	110,000.00	(2,000.00)	108,000.00	4,076.55	.00	67,361.83	40,638.17	62	61,250
5151	PERS Contribution	87,416.00	.00	87,416.00	6,193.61	.00	74,592.57	12,823.43	85	72,660
5161	Group Insurance	155,452.00	.00	155,452.00	13,975.69	15,654.35	148,951.47	(9,153.82)	106	108,520
5166	Medicare	9,054.00	.00	9,054.00	693.57	.00	7,843.66	1,210.34	87	7,130
	Personal Services Totals	\$910,321.00	(\$2,000.00)	\$908,321.00	\$70,717.60	\$15,654.35	\$829,624.89	\$63,041.76	93%	\$727,490
	Supplies									
5201	Office Supplies	500.00	.00	500.00	50.71	.00	818.40	(318.40)	164	510
5203	Computer Supplies	500.00	.00	500.00	.00	.00	121.56	378.44	24	400
5205	Small Tools/Minor Equipment	5,600.00	5,049.45	10,649.45	2,706.08	1,502.21	20,228.62	(11,081.38)	204	4,650
5209	Chemicals	32,125.00	.00	32,125.00	2,914.00	655.25	35,272.27	(3,802.52)	112	36,580
5213	Repair and Maintenance Supplies	75,000.00	7,856.74	82,856.74	7,424.21	17,983.69	59,271.81	5,601.24	93	59,690
5215	Recreational Supplies	54,000.00	4,008.53	58,008.53	3,169.20	11,323.44	36,302.88	10,382.21	82	45,230
5241	Uniforms-Purchased	2,500.00	449.94	2,949.94	530.06	591.99	1,975.42	382.53	87	3,010
5251	MV Gas and Oil	19,000.00	192.70	19,192.70	383.10	7,950.06	14,915.50	(3,672.86)	119	13,480
5252	Aggregates	17,000.00	.00	17,000.00	1,286.43	6,777.57	9,072.47	1,149.96	93	3,360
5259	Operating Materials and Supplies	48,000.00	(5,500.00)	42,500.00	.00	.00	23,617.12	18,882.88	56	43,000
	Supplies Totals	\$254,225.00	\$12,057.36	\$266,282.36	\$18,463.79	\$46,784.21	\$201,596.05	\$17,902.10	93%	\$209,960
	Services									
5303	Community Events	10,000.00	20,693.20	30,693.20	9.50	14.00	27,186.48	3,492.72	89	25,830
5311	Utilities	36,000.00	4,045.25	40,045.25	2,267.99	6,492.13	26,389.20	7,163.92	82	28,760
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	560.00	3,940.00	12	3,400
5322	Conference/Reimb	9,425.00	858.62	10,283.62	640.44	1,608.40	5,556.33	3,118.89	70	4,070
5323	Publications	250.00	.00	250.00	.00	225.00	.00	25.00	90	
5324	Professional Association Dues	2,200.00	210.00	2,410.00	.00	230.00	1,707.50	472.50	80	1,540
5338	Personal Service Contracts	55,000.00	3,746.00	58,746.00	3,154.50	10,886.00	52,237.75	(4,377.75)	107	52,130
5339	Misc Contract Services	170,000.00	192,773.54	362,773.54	12,201.05	155,786.14	221,728.75	(14,741.35)	104	108,880
5361	Building Repair/Maintenance	47,000.00	20,600.00	67,600.00	.00	21,688.67	20,482.03	25,429.30	62	52,220
5362	Equipment Maintenance	2,000.00	.00	2,000.00	75.00	844.70	75.00	1,080.30	46	
5391	Postage	6,000.00	.00	6,000.00	2,717.78	53.85	5,661.03	285.12	95	2,810
5395	Printing/Advertising	23,000.00	(7,500.00)	15,500.00	1,215.25	4,105.50	7,828.20	3,566.30	77	21,830
5399	Other Miscellaneous Services	4,000.00	32.87	4,032.87	1,150.00	2,250.00	1,882.87	(100.00)	102	1,600
	Services Totals	\$369,375.00	\$235,459.48	\$604,834.48	\$23,431.51	\$204,184.39	\$371,295.14	\$29,354.95	95%	\$303,100

Attachment: Departmental Budget-November-2019 02_10_2020 2:43:58 PM Joni Crawford 46104GZ5



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	2,576.00	.00	14,483.75	(14,483.75)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$2,576.00	\$0.00	\$14,483.75	(\$14,483.75)	+++	\$0.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	9,425.50	9,425.50	.00	.00	9,425.50	.00	100	11,914.00
5632	Motor Vehicles	60,533.00	10,678.00	71,211.00	.00	.00	69,315.91	1,895.09	97	120,800.00
5633	Machinery and Equipment	12,000.00	2,600.00	14,600.00	4,164.24	7,285.00	14,331.24	(7,016.24)	148	89,450.00
5639	Other Equipment	11,500.00	15,000.00	26,500.00	.00	16,454.68	4,818.69	5,226.63	80	68,890.00
	Capital Purchases Totals	\$84,033.00	\$37,703.50	\$121,736.50	\$4,164.24	\$23,739.68	\$97,891.34	\$105.48	100%	\$291,070.00
	EXPENSE TOTALS	\$1,617,954.00	\$283,220.34	\$1,901,174.34	\$119,353.14	\$290,362.63	\$1,514,891.17	\$95,920.54	95%	\$1,531,635.00
Department 340 - Parks and Recreation Totals		(\$1,617,954.00)	(\$283,220.34)	(\$1,901,174.34)	(\$119,353.14)	(\$290,362.63)	(\$1,514,891.17)	(\$95,920.54)	95%	(\$1,531,635.00)

Attachment: Departmental Budget-November-2019 02_10_2020 2:43:58 PM Joni Crawford 46104GZ5



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	66,182.00	.00	66,182.00	5,091.20	.00	61,012.67	5,169.33	92	64,709.00
5104	Wages-Part time	62,021.00	.00	62,021.00	3,174.74	.00	56,041.27	5,979.73	90	63,160.00
5105	Overtime	.00	1,200.00	1,200.00	72.27	.00	2,648.08	(1,448.08)	221	0.00
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	18,032.00	.00	18,032.00	1,178.74	.00	16,287.03	1,744.97	90	18,480.00
5161	Group Insurance	19,036.00	.00	19,036.00	1,584.43	1,851.14	17,428.73	(243.87)	101	16,260.00
5166	Medicare	1,868.00	.00	1,868.00	128.61	.00	1,725.12	142.88	92	1,830.00
	Personal Services Totals	\$171,739.00	\$1,200.00	\$172,939.00	\$11,829.99	\$1,851.14	\$159,742.90	\$11,344.96	93%	\$168,960.00
	Supplies									
5201	Office Supplies	1,200.00	.00	1,200.00	.00	245.03	591.66	363.31	70	740.00
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	371.99	1,128.01	25	610.00
5213	Repair and Maintenance Supplies	8,500.00	324.14	8,824.14	230.68	526.89	2,967.23	5,330.02	40	870.00
5215	Recreational Supplies	3,000.00	166.18	3,166.18	.00	46.02	4,461.04	(1,340.88)	142	1,790.00
5216	Contributed Supplies Purchased	.00	20,191.14	20,191.14	284.42	382.63	2,268.33	17,540.18	13	2,340.00
5252	Aggregates	.00	.00	.00	.00	.00	833.80	(833.80)	+++	0.00
5259	Operating Materials and Supplies	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,240.00
	Supplies Totals	\$17,200.00	\$20,681.46	\$37,881.46	\$515.10	\$1,200.57	\$11,494.05	\$25,186.84	34%	\$9,610.00
	Services									
5311	Utilities	15,000.00	754.87	15,754.87	440.92	1,814.90	5,844.97	8,095.00	49	7,030.00
5321	Professional Training	300.00	.00	300.00	.00	.00	114.78	185.22	38	0.00
5322	Conference/Reimb	400.00	289.00	689.00	.00	.00	333.88	355.12	48	210.00
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	100.00
5339	Misc Contract Services	8,000.00	170.93	8,170.93	334.30	5,481.70	6,027.94	(3,338.71)	141	10,760.00
5361	Building Repair/Maintenance	50,000.00	.00	50,000.00	12,855.00	2,403.97	37,575.52	10,020.51	80	68,340.00
5391	Postage	2,500.00	.00	2,500.00	1,000.00	1,500.00	1,000.00	.00	100	2,500.00
5395	Printing/Advertising	.00	.00	.00	.00	.00	.00	.00	+++	20.00
	Services Totals	\$76,350.00	\$1,314.80	\$77,664.80	\$14,630.22	\$11,200.57	\$50,997.09	\$15,467.14	80%	\$88,980.00
	EXPENSE TOTALS	\$265,289.00	\$23,196.26	\$288,485.26	\$26,975.31	\$14,252.28	\$222,234.04	\$51,998.94	82%	\$267,560.00
Department 343 - Senior Center Totals		(\$265,289.00)	(\$23,196.26)	(\$288,485.26)	(\$26,975.31)	(\$14,252.28)	(\$222,234.04)	(\$51,998.94)	82%	(\$267,560.00)

Attachment: Departmental Budget-November-2019 02_10_2020 2:43:58 PM Joni Crawford 46104GZ5



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 344 - Community Events										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	59,740.00	2,000.00	61,740.00	6,749.20	.00	57,222.90	4,517.10	93	
5105	Overtime	5,000.00	.00	5,000.00	21.54	.00	2,197.08	2,802.92	44	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	
5151	PERS Contribution	9,064.00	.00	9,064.00	643.32	.00	7,370.83	1,693.17	81	
5161	Group Insurance	18,922.00	.00	18,922.00	1,574.88	1,820.24	17,323.68	(221.92)	101	
5166	Medicare	939.00	.00	939.00	95.45	.00	828.87	110.13	88	
	Personal Services Totals	\$97,665.00	\$2,000.00	\$99,665.00	\$9,084.39	\$1,820.24	\$88,943.36	\$8,901.40	91%	\$97,665.00
	Supplies									
5201	Office Supplies	300.00	.00	300.00	.00	281.67	18.33	.00	100	
5215	Recreational Supplies	13,310.00	2,000.00	15,310.00	30.00	959.17	10,761.99	3,588.84	77	
	Supplies Totals	\$13,610.00	\$2,000.00	\$15,610.00	\$30.00	\$1,240.84	\$10,780.32	\$3,588.84	77%	\$13,610.00
	Services									
5303	Community Events	520.00	.00	520.00	.00	.00	.00	520.00	0	
5311	Utilities	840.00	.00	840.00	88.69	199.56	646.68	(6.24)	101	
5322	Conference/Reimb	1,250.00	.00	1,250.00	.00	.00	185.20	1,064.80	15	
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	115.00	585.00	16	
5339	Misc Contract Services	127,975.00	40,875.60	168,850.60	(2,483.56)	602.71	119,524.40	48,723.49	71	
5395	Printing/Advertising	15,000.00	3,500.00	18,500.00	.00	.00	7,905.18	10,594.82	43	
5399	Other Miscellaneous Services	14,200.00	.00	14,200.00	.00	.00	469.00	13,731.00	3	
	Services Totals	\$160,485.00	\$44,375.60	\$204,860.60	(\$2,394.87)	\$802.27	\$128,845.46	\$75,212.87	63%	\$160,485.00
	EXPENSE TOTALS	\$271,760.00	\$48,375.60	\$320,135.60	\$6,719.52	\$3,863.35	\$228,569.14	\$87,703.11	73%	\$271,760.00
Department 344 - Community Events Totals		(\$271,760.00)	(\$48,375.60)	(\$320,135.60)	(\$6,719.52)	(\$3,863.35)	(\$228,569.14)	(\$87,703.11)	73%	\$271,760.00

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	91,121.00	(34,000.00)	57,121.00	2,065.92	.00	54,147.81	2,973.19	95	88,241.00
5102	Wages-Staff	317,913.00	(9,000.00)	308,913.00	26,913.96	.00	285,512.29	23,400.71	92	276,661.00
5105	Overtime	3,000.00	.00	3,000.00	357.25	.00	8,621.66	(5,621.66)	287	3,861.00
5106	Longevity	2,500.00	.00	2,500.00	2,000.00	.00	2,000.00	500.00	80	1,700.00
5109	HSA Employer Funding	28,000.00	(1,000.00)	27,000.00	.00	.00	26,333.33	666.67	98	23,661.00
5151	PERS Contribution	58,035.00	.00	58,035.00	3,780.12	.00	45,986.63	12,048.37	79	54,101.00
5161	Group Insurance	129,884.00	(10,000.00)	119,884.00	10,104.05	11,591.90	107,512.33	779.77	99	93,751.00
5166	Medicare	6,011.00	.00	6,011.00	433.85	.00	4,848.58	1,162.42	81	5,181.00
<i>Personal Services Totals</i>		\$636,464.00	(\$54,000.00)	\$582,464.00	\$45,655.15	\$11,591.90	\$534,962.63	\$35,909.47	94%	\$547,191.00
<i>Supplies</i>										
5201	Office Supplies	1,700.00	95.18	1,795.18	.00	633.63	452.35	709.20	60	1,031.00
5203	Computer Supplies	1,000.00	22.01	1,022.01	.00	22.01	443.28	556.72	46	971.00
5213	Repair and Maintenance Supplies	18,000.00	2,579.11	20,579.11	901.08	4,782.84	16,931.27	(1,135.00)	106	10,571.00
5251	MV Gas and Oil	1,500.00	38.53	1,538.53	56.29	922.60	556.25	59.68	96	601.00
<i>Supplies Totals</i>		\$22,200.00	\$2,734.83	\$24,934.83	\$957.37	\$6,361.08	\$18,383.15	\$190.60	99%	\$13,191.00
<i>Services</i>										
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	
5302	Street Lighting	260,000.00	13,360.63	273,360.63	16,635.37	29,815.38	190,019.23	53,526.02	80	210,001.00
5303	Community Events	35,000.00	(3,106.00)	31,894.00	.00	100.00	31,794.00	.00	100	29,251.00
5321	Professional Training	500.00	90.00	590.00	.00	.00	90.00	500.00	15	271.00
5322	Conference/Reimb	250.00	.00	250.00	.00	5.00	33.56	211.44	15	21.00
5325	Educational Assistance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5331	Engineering/Architecture	125,000.00	19,866.77	144,866.77	.00	50,812.00	29,568.77	64,486.00	55	21,491.00
5339	Misc Contract Services	86,550.00	5,397.42	91,947.42	7,163.07	58,707.75	88,078.26	(54,838.59)	160	45,871.00
5362	Equipment Maintenance	4,000.00	251.95	4,251.95	.00	656.40	3,095.59	499.96	88	2,851.00
5367	Streetscape Maintenance	.00	200.00	200.00	.00	200.00	.00	.00	100	72,321.00
5374	Emergency Management Services	40,000.00	2,643.00	42,643.00	.00	2,643.00	36,730.21	3,269.79	92	35,851.00
5391	Postage	500.00	.00	500.00	4.00	.00	118.11	381.89	24	181.00
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	1,250.00	.00	250.00	83	541.00
5397	Uniform Rental	2,500.00	97.72	2,597.72	.00	1,718.86	874.86	4.00	100	1,101.00
5398	Tree/Grass Service	31,000.00	250.00	31,250.00	2,602.50	4,362.50	19,587.50	7,300.00	77	21,901.00
5399	Other Miscellaneous Services	1,300.00	(24,680.00)	(23,380.00)	.00	3.65	96.35	(23,480.00)	0	1,541.00
<i>Services Totals</i>		\$590,350.00	\$14,371.49	\$604,721.49	\$26,404.94	\$150,274.54	\$400,086.44	\$54,360.51	91%	\$443,231.00
EXPENSE TOTALS		\$1,249,014.00	(\$36,893.68)	\$1,212,120.32	\$73,017.46	\$168,227.52	\$953,432.22	\$90,460.58	93%	\$1,003,621.00
Department 448 - Service Department Totals		(\$1,249,014.00)	\$36,893.68	(\$1,212,120.32)	(\$73,017.46)	(\$168,227.52)	(\$953,432.22)	(\$90,460.58)	93%	(\$1,003,621.00)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	77,559.00	(4,700.00)	72,859.00	.00	.00	38,966.14	33,892.86	53	74,791.00
5102	Wages-Staff	189,908.00	.00	189,908.00	24,425.62	.00	198,253.85	(8,345.85)	104	185,220.00
5105	Overtime	.00	.00	.00	143.46	.00	1,005.22	(1,005.22)	+++	
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	15,000.00	(1,000.00)	107	14,000.00
5151	PERS Contribution	37,179.00	.00	37,179.00	3,062.52	.00	30,711.67	6,467.33	83	37,280.00
5161	Group Insurance	65,422.00	.00	65,422.00	6,990.24	7,977.58	58,154.09	(709.67)	101	56,030.00
5166	Medicare	3,887.00	.00	3,887.00	350.69	.00	3,342.86	544.14	86	3,640.00
<i>Personal Services Totals</i>		\$388,555.00	(\$4,700.00)	\$383,855.00	\$35,572.53	\$7,977.58	\$346,033.83	\$29,843.59	92%	\$371,480.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	150.27	2,150.27	65.56	45.95	1,149.40	954.92	56	670.00
5203	Computer Supplies	.00	.00	.00	49.99	49.99	49.99	(99.98)	+++	
5241	Uniforms-Purchased	3,000.00	.00	3,000.00	112.96	938.47	1,078.57	982.96	67	610.00
5251	MV Gas and Oil	5,000.00	166.32	5,166.32	353.60	1,444.18	3,222.14	500.00	90	3,500.00
<i>Supplies Totals</i>		\$10,000.00	\$316.59	\$10,316.59	\$582.11	\$2,478.59	\$5,500.10	\$2,337.90	77%	\$4,790.00
<i>Services</i>										
5311	Utilities	5,000.00	373.56	5,373.56	164.41	487.01	2,236.56	2,649.99	51	2,230.00
5321	Professional Training	5,000.00	.00	5,000.00	263.00	289.00	594.00	4,117.00	18	1,260.00
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	1,500.00	.00	1,500.00	46.45	953.55	46.45	500.00	67	310.00
5324	Professional Association Dues	800.00	.00	800.00	160.00	135.00	400.00	265.00	67	290.00
5325	Educational Assistance	.00	.00	.00	.00	2,198.28	801.72	(3,000.00)	+++	
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	1,675.00	21,675.00	7,401.25	9,318.31	21,114.75	(8,758.06)	140	19,810.00
5362	Equipment Maintenance	6,000.00	508.82	6,508.82	222.82	548.87	3,959.95	2,000.00	69	4,250.00
5366	Computer Maintenance	2,000.00	(10,000.00)	(8,000.00)	.00	.00	956.00	(8,956.00)	-12	
5376	County Health Services	35,000.00	2,409.00	37,409.00	.00	5,400.00	27,006.00	5,003.00	87	26,080.00
5391	Postage	1,000.00	.00	1,000.00	205.10	.00	572.29	427.71	57	690.00
5395	Printing/Advertising	3,500.00	.00	3,500.00	178.18	43.09	1,083.44	2,373.47	32	960.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
<i>Services Totals</i>		\$83,300.00	(\$5,033.62)	\$78,266.38	\$8,641.21	\$19,373.11	\$58,771.16	\$122.11	100%	\$55,920.00
<i>Transfers/Other</i>										
5513	Refunds-Permit	.00	.00	.00	.00	.00	385.00	(385.00)	+++	
<i>Transfers/Other Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.00	(\$385.00)	+++	\$0.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	290.00

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Capital Purchases									
5639	Other Equipment	.00	34,680.00	34,680.00	34,680.00	.00	34,680.00	.00	100	
	Capital Purchases Totals	\$0.00	\$34,680.00	\$34,680.00	\$34,680.00	\$0.00	\$34,680.00	\$0.00	100%	\$29,501.00
	EXPENSE TOTALS	\$481,855.00	\$25,262.97	\$507,117.97	\$79,475.85	\$29,829.28	\$445,370.09	\$31,918.60	94%	\$432,501.00
Department 479 - Building Department Totals		(\$481,855.00)	(\$25,262.97)	(\$507,117.97)	(\$79,475.85)	(\$29,829.28)	(\$445,370.09)	(\$31,918.60)	94%	(\$432,501.00)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	90,278.88	7,524.12	92	97,803.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	45,641.00
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	76.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	13,692.00	400.00	14,092.00	1,053.26	.00	12,424.80	1,667.20	88	20,400.00
5161	Group Insurance	18,700.00	.00	18,700.00	1,556.47	1,802.06	17,121.17	(223.23)	101	28,050.00
5166	Medicare	1,418.00	.00	1,418.00	106.64	.00	1,279.65	138.35	90	2,040.00
	Personal Services Totals	\$135,613.00	\$400.00	\$136,013.00	\$10,239.61	\$1,802.06	\$125,104.50	\$9,106.44	93%	\$198,700.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	580.00
5203	Computer Supplies	200.00	.00	200.00	.00	.00	50.00	150.00	25	200.00
	Supplies Totals	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$50.00	\$750.00	6%	\$580.00
	Services									
5311	Utilities	50.00	256.56	306.56	67.20	157.17	899.39	(750.00)	345	84.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,390.00
5323	Publications	.00	.00	.00	.00	164.02	435.98	(600.00)	+++	0.00
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	885.00	(185.00)	126	66.00
5332	Legal Services	30,000.00	9,943.66	39,943.66	50.00	11,349.71	33,093.95	(4,500.00)	111	21,820.00
5339	Misc Contract Services	5,000.00	385.00	5,385.00	.00	.00	385.00	5,000.00	7	330.00
5391	Postage	250.00	.00	250.00	8.50	.00	66.42	183.58	27	7.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	780.92	219.08	78	1,440.00
	Services Totals	\$38,000.00	\$10,585.22	\$48,585.22	\$125.70	\$11,670.90	\$36,546.66	\$367.66	99%	\$28,570.00
	EXPENSE TOTALS	\$174,413.00	\$10,985.22	\$185,398.22	\$10,365.31	\$13,472.96	\$161,701.16	\$10,224.10	94%	\$227,860.00
Department 522 - Mayor Totals		(\$174,413.00)	(\$10,985.22)	(\$185,398.22)	(\$10,365.31)	(\$13,472.96)	(\$161,701.16)	(\$10,224.10)	94%	(\$227,860.00)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
EXPENSE										
<i>Personal Services</i>										
5104	Wages-Part time	59,273.00	4,000.00	63,273.00	3,982.87	.00	58,148.45	5,124.55	92	64,900.00
5151	PERS Contribution	7,780.00	.00	7,780.00	549.96	.00	7,325.66	454.34	94	9,310.00
5166	Medicare	859.00	.00	859.00	57.75	.00	843.15	15.85	98	940.00
<i>Personal Services Totals</i>		\$67,912.00	\$4,000.00	\$71,912.00	\$4,590.58	\$0.00	\$66,317.26	\$5,594.74	92%	\$75,150.00
<i>Supplies</i>										
5201	Office Supplies	700.00	230.39	930.39	37.64	979.17	301.22	(350.00)	138	150.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5259	Operating Materials and Supplies	900.00	300.00	1,200.00	.00	280.98	50.41	868.61	28	200.00
<i>Supplies Totals</i>		\$2,600.00	\$530.39	\$3,130.39	\$37.64	\$1,260.15	\$351.63	\$1,518.61	51%	\$360.00
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	0.00
5322	Conference/Reimb	700.00	.00	700.00	.00	.00	.00	700.00	0	0.00
5332	Legal Services	4,000.00	.00	4,000.00	.00	1,000.00	.00	3,000.00	25	4,220.00
5336	Medical Services/Physical Exams	15,000.00	5,358.00	20,358.00	41.00	10,663.34	12,394.66	(2,700.00)	113	12,300.00
5339	Misc Contract Services	10,000.00	6,000.00	16,000.00	.00	308.45	2,215.55	13,476.00	16	14,220.00
5391	Postage	200.00	.00	200.00	.00	.00	16.50	183.50	8	0.00
5395	Printing/Advertising	5,000.00	250.00	5,250.00	.00	1,150.00	2,650.00	1,450.00	72	1,880.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
<i>Services Totals</i>		\$36,000.00	\$11,608.00	\$47,608.00	\$41.00	\$13,121.79	\$17,276.71	\$17,209.50	64%	\$32,630.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
<i>Capital Purchases Totals</i>		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
EXPENSE TOTALS		\$107,012.00	\$16,138.39	\$123,150.39	\$4,669.22	\$14,381.94	\$83,945.60	\$24,822.85	80%	\$108,160.00
Department 534 - Civil Service Commission Totals		(\$107,012.00)	(\$16,138.39)	(\$123,150.39)	(\$4,669.22)	(\$14,381.94)	(\$83,945.60)	(\$24,822.85)	80%	(\$108,160.00)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	87,342.00	.00	87,342.00	6,526.28	.00	79,565.36	7,776.64	91	85,621.00
5102	Wages-Staff	159,710.00	.00	159,710.00	12,092.80	.00	146,074.20	13,635.80	91	137,261.00
5104	Wages-Part time	39,065.00	1,500.00	40,565.00	3,104.41	.00	36,835.39	3,729.61	91	41,161.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	221.00
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	8,000.00
5151	PERS Contribution	39,370.00	.00	39,370.00	3,041.30	.00	34,601.57	4,768.43	88	35,890.00
5161	Group Insurance	20,008.00	.00	20,008.00	1,771.42	2,067.16	19,356.82	(1,415.98)	107	21,110.00
5166	Medicare	3,915.00	.00	3,915.00	298.85	.00	3,517.38	397.62	90	3,680.00
	Personal Services Totals	\$356,010.00	\$1,500.00	\$357,510.00	\$27,435.06	\$2,067.16	\$324,550.72	\$30,892.12	91%	\$333,461.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	.00	1,152.11	961.78	386.11	85	430.00
5203	Computer Supplies	3,000.00	.00	3,000.00	.00	755.79	.00	2,244.21	25	960.00
	Supplies Totals	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$1,907.90	\$961.78	\$2,630.32	52%	\$1,400.00
	Services									
5321	Professional Training	2,650.00	.00	2,650.00	.00	.00	325.00	2,325.00	12	870.00
5322	Conference/Reimb	2,800.00	.00	2,800.00	.00	.00	954.75	1,845.25	34	3,100.00
5324	Professional Association Dues	1,000.00	.00	1,000.00	.00	452.00	635.00	(87.00)	109	630.00
5333	Outside Professional Services	38,000.00	.00	38,000.00	.00	2,704.80	35,295.20	.00	100	35,570.00
5339	Misc Contract Services	15,300.00	5,500.00	20,800.00	5,313.00	32,226.00	7,249.50	(18,675.50)	190	8,370.00
5362	Equipment Maintenance	1,200.00	.00	1,200.00	50.85	379.09	997.55	(176.64)	115	1,040.00
5391	Postage	2,000.00	.00	2,000.00	164.60	.00	1,766.67	233.33	88	1,650.00
5395	Printing/Advertising	2,650.00	.00	2,650.00	.00	.00	1,524.43	1,125.57	58	1,800.00
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	490.08	883.02	8,339.36	2,777.62	77	7,080.00
	Services Totals	\$77,600.00	\$5,500.00	\$83,100.00	\$6,018.53	\$36,644.91	\$57,087.46	(\$10,632.37)	113%	\$60,150.00
	EXPENSE TOTALS	\$439,110.00	\$7,000.00	\$446,110.00	\$33,453.59	\$40,619.97	\$382,599.96	\$22,890.07	95%	\$395,018.00
Department 545 - City Auditor Totals		(\$439,110.00)	(\$7,000.00)	(\$446,110.00)	(\$33,453.59)	(\$40,619.97)	(\$382,599.96)	(\$22,890.07)	95%	(\$395,018.00)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	(10,000.00)	87,803.00	7,523.24	.00	90,278.88	(2,475.88)	103	97,803.00
5102	Wages-Staff	247,038.00	(44,000.00)	203,038.00	15,108.82	.00	177,778.01	25,259.99	88	185,761.00
5104	Wages-Part time	87,163.00	.00	87,163.00	6,705.20	.00	80,354.82	6,808.18	92	84,521.00
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	22,000.00	(4,000.00)	18,000.00	.00	.00	18,000.00	.00	100	18,000.00
5151	PERS Contribution	60,565.00	(7,000.00)	53,565.00	4,107.22	.00	46,656.79	6,908.21	87	53,501.00
5161	Group Insurance	103,008.00	(19,000.00)	84,008.00	6,975.53	7,233.94	76,730.83	43.23	100	71,721.00
5166	Medicare	6,273.00	(1,000.00)	5,273.00	418.69	.00	4,875.82	397.18	92	5,173.00
	Personal Services Totals	\$624,450.00	(\$85,000.00)	\$539,450.00	\$41,438.70	\$7,233.94	\$495,275.15	\$36,940.91	93%	\$517,001.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	80.84	285.11	2,204.89	10.00	100	1,491.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	430.00
	Supplies Totals	\$3,400.00	\$0.00	\$3,400.00	\$80.84	\$285.11	\$2,204.89	\$910.00	73%	\$1,921.00
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	750.00	.00	1,500.00	1,000.00	60	1,000.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	6,800.00	399.84	7,199.84	1,104.83	1,639.34	5,651.59	(91.09)	101	6,281.00
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	.00	1,982.00	518.00	79	1,231.00
5332	Legal Services	40,000.00	10,000.00	50,000.00	7,369.30	9,050.70	21,149.30	19,800.00	60	8,211.00
5333	Outside Professional Services	14,504.00	.00	14,504.00	3,145.17	837.30	16,395.20	(2,728.50)	119	14,504.00
5337	Public Defender	5,000.00	459.90	5,459.90	.00	1,314.50	4,145.40	.00	100	2,821.00
5339	Misc Contract Services	14,100.00	.00	14,100.00	10,120.40	.00	13,124.90	975.10	93	2,911.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	300.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	48.55	.00	569.81	(69.81)	114	460.00
5399	Other Miscellaneous Services	2,500.00	498.63	2,998.63	.00	1,244.71	1,753.92	.00	100	2,000.00
	Services Totals	\$89,204.00	\$11,358.37	\$100,562.37	\$22,538.25	\$14,086.55	\$66,272.12	\$20,203.70	80%	\$39,421.00
	EXPENSE TOTALS	\$717,054.00	(\$73,641.63)	\$643,412.37	\$64,057.79	\$21,605.60	\$563,752.16	\$58,054.61	91%	\$558,361.00
Department 554 - City Attorney Totals		(\$717,054.00)	\$73,641.63	(\$643,412.37)	(\$64,057.79)	(\$21,605.60)	(\$563,752.16)	(\$58,054.61)	91%	(\$558,361.00)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	62,162.00	.00	62,162.00	5,179.83	.00	56,978.13	5,183.87	92	62,151.00
5102	Wages-Staff	65,431.00	(4,000.00)	61,431.00	5,033.60	.00	56,126.49	5,304.51	91	69,661.00
5104	Wages-Part time	22,495.00	.00	22,495.00	1,929.60	.00	21,105.25	1,389.75	94	9,191.00
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,833.33	(833.33)	121	4,000.00
5151	PERS Contribution	21,089.00	.00	21,089.00	1,675.17	.00	17,910.30	3,178.70	85	20,171.00
5161	Group Insurance	19,036.00	(5,000.00)	14,036.00	684.69	3,685.62	12,242.22	(1,891.84)	113	16,311.00
5166	Medicare	2,184.00	.00	2,184.00	172.95	.00	1,895.58	288.42	87	1,971.00
	Personal Services Totals	\$196,947.00	(\$9,000.00)	\$187,947.00	\$14,675.84	\$3,685.62	\$171,091.30	\$13,170.08	93%	\$183,481.00
	Supplies									
5201	Office Supplies	1,500.00	.00	1,500.00	40.50	235.93	1,371.19	(107.12)	107	961.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$40.50	\$235.93	\$1,371.19	\$392.88	80%	\$961.00
	Services									
5321	Professional Training	3,000.00	.00	3,000.00	.00	.00	2,750.00	250.00	92	1,061.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	.00	300.00	840.22	1,859.78	38	741.00
5323	Publications	100.00	.00	100.00	.00	400.00	.00	(300.00)	400	
5324	Professional Association Dues	500.00	.00	500.00	.00	5.00	165.00	330.00	34	431.00
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	250.00	2,787.74	462.26	87	2,771.00
5339	Misc Contract Services	43,000.00	.00	43,000.00	.00	4,293.13	20,818.94	17,887.93	58	34,561.00
5391	Postage	300.00	.00	300.00	4.30	.00	76.23	223.77	25	101.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	1,411.67	1,099.77	488.56	84	1,601.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	230.00	.00	5,770.00	4	101.00
	Services Totals	\$62,400.00	\$0.00	\$62,400.00	\$4.30	\$6,889.80	\$28,537.90	\$26,972.30	57%	\$41,391.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	251.00
	Capital Purchases Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$251.00
	EXPENSE TOTALS	\$261,347.00	(\$9,000.00)	\$252,347.00	\$14,720.64	\$10,811.35	\$201,000.39	\$40,535.26	84%	\$226,091.00
Department 571 - City Council Totals		(\$261,347.00)	\$9,000.00	(\$252,347.00)	(\$14,720.64)	(\$10,811.35)	(\$201,000.39)	(\$40,535.26)	84%	(\$226,091.00)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	87,550.00	(8,000.00)	79,550.00	4,820.48	.00	74,019.00	5,531.00	93	75,171
5102	Wages-Staff	115,360.00	.00	115,360.00	8,875.20	.00	106,359.57	9,000.43	92	87,141
5104	Wages-Part time	20,000.00	(11,000.00)	9,000.00	201.50	.00	8,359.00	641.00	93	
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	9,331
5151	PERS Contribution	31,207.00	(1,000.00)	30,207.00	2,051.19	.00	25,538.59	4,668.41	85	22,621
5161	Group Insurance	45,914.00	.00	45,914.00	3,855.82	4,263.36	42,414.02	(763.38)	102	31,081
5166	Medicare	3,232.00	.00	3,232.00	193.94	.00	2,634.69	597.31	82	2,271
	Personal Services Totals	\$313,263.00	(\$20,000.00)	\$293,263.00	\$19,998.13	\$4,263.36	\$269,324.87	\$19,674.77	93%	\$227,641
	Supplies									
5201	Office Supplies	3,500.00	125.17	3,625.17	165.38	181.43	1,602.63	1,841.11	49	2,841
5203	Computer Supplies	250.00	.00	250.00	.00	150.00	.00	100.00	60	
	Supplies Totals	\$3,750.00	\$125.17	\$3,875.17	\$165.38	\$331.43	\$1,602.63	\$1,941.11	50%	\$2,841
	Services									
5301	Boards/Commissions	6,000.00	40.32	6,040.32	.00	.00	40.32	6,000.00	1	1,101
5311	Utilities	1,750.00	202.62	1,952.62	102.46	282.75	1,219.87	450.00	77	1,211
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5322	Conference/Reimb	10,000.00	.00	10,000.00	.00	.00	4,766.89	5,233.11	48	2,701
5323	Publications	500.00	.00	500.00	.00	.00	95.00	405.00	19	
5324	Professional Association Dues	3,500.00	.00	3,500.00	.00	.00	1,135.00	2,365.00	32	1,131
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,041
5331	Engineering/Architecture	30,000.00	222.42	30,222.42	.00	6,201.50	14,517.41	9,503.51	69	2,771
5332	Legal Services	10,000.00	9,900.00	19,900.00	.00	10,772.80	14,127.20	(5,000.00)	125	4,111
5339	Misc Contract Services	217,000.00	6,085.00	223,085.00	6,655.88	71,073.20	145,543.80	6,468.00	97	191,211
5391	Postage	1,000.00	.00	1,000.00	4.50	.00	111.35	888.65	11	221
5395	Printing/Advertising	5,000.00	.00	5,000.00	.00	3,008.89	691.11	1,300.00	74	
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	625.00	375.00	62	971
	Services Totals	\$290,250.00	\$16,450.36	\$306,700.36	\$6,762.84	\$91,339.14	\$182,872.95	\$32,488.27	89%	\$206,501
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	(134.00)	5,134.00	.00	100	
	Capital Purchases Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	(\$134.00)	\$5,134.00	\$0.00	100%	\$1
	EXPENSE TOTALS	\$612,263.00	(\$3,424.47)	\$608,838.53	\$26,926.35	\$95,799.93	\$458,934.45	\$54,104.15	91%	\$436,991
Department 580 - Development Department Totals		(\$612,263.00)	\$3,424.47	(\$608,838.53)	(\$26,926.35)	(\$95,799.93)	(\$458,934.45)	(\$54,104.15)	91%	(\$436,991)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	85,850.00	.00	85,850.00	6,603.20	.00	79,133.02	6,716.98	92	83,140
5104	Wages-Part time	20,000.00	(20,000.00)	.00	.00	.00	.00	.00	+++	
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000
5151	PERS Contribution	14,896.00	(1,000.00)	13,896.00	924.44	.00	10,679.90	3,216.10	77	12,090
5161	Group Insurance	7,774.00	.00	7,774.00	696.66	811.68	7,663.26	(700.94)	109	7,330
5166	Medicare	1,543.00	.00	1,543.00	94.26	.00	1,137.52	405.48	74	1,190
	Personal Services Totals	\$132,613.00	(\$21,000.00)	\$111,613.00	\$8,318.56	\$811.68	\$101,163.70	\$9,637.62	91%	\$106,210
	Supplies									
5201	Office Supplies	800.00	196.56	996.56	.00	152.50	244.06	600.00	40	450
5203	Computer Supplies	200.00	.00	200.00	.00	.00	122.41	77.59	61	70
5208	OSHA Supplies	14,000.00	1,683.68	15,683.68	655.31	1,757.56	12,121.12	1,805.00	88	12,130
	Supplies Totals	\$15,000.00	\$1,880.24	\$16,880.24	\$655.31	\$1,910.06	\$12,487.59	\$2,482.59	85%	\$12,660
	Services									
5321	Professional Training	.00	.00	.00	.00	.00	199.00	(199.00)	+++	590
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	170
5323	Publications	400.00	.00	400.00	.00	.00	739.80	(339.80)	185	270
5324	Professional Association Dues	500.00	.00	500.00	.00	96.00	1,659.00	(1,255.00)	351	790
5336	Medical Services/Physical Exams	3,000.00	5,105.66	8,105.66	69.00	318.52	4,071.14	3,716.00	54	2,190
5339	Misc Contract Services	5,000.00	.00	5,000.00	3,914.28	.00	5,133.05	(133.05)	103	2,490
5391	Postage	200.00	.00	200.00	18.55	.00	118.71	81.29	59	150
5399	Other Miscellaneous Services	19,000.00	2,512.53	21,512.53	2,782.92	6,727.07	15,181.46	(396.00)	102	21,260
	Services Totals	\$28,100.00	\$7,618.19	\$35,718.19	\$6,784.75	\$7,141.59	\$27,102.16	\$1,474.44	96%	\$27,940
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0
	EXPENSE TOTALS	\$176,213.00	(\$11,501.57)	\$164,711.43	\$15,758.62	\$9,863.33	\$140,753.45	\$14,094.65	91%	\$146,820
Department 582 - Human Resources Department Totals		(\$176,213.00)	\$11,501.57	(\$164,711.43)	(\$15,758.62)	(\$9,863.33)	(\$140,753.45)	(\$14,094.65)	91%	(\$146,820)

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Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	70.49	179.51	.00	100	91,041.00
5203	Computer Supplies	12,750.00	.00	12,750.00	7,489.74	840.77	11,889.56	19.67	100	14,041.00
	Supplies Totals	\$13,000.00	\$0.00	\$13,000.00	\$7,489.74	\$911.26	\$12,069.07	\$19.67	100%	\$14,141.00
	Services									
5311	Utilities	800.00	.00	800.00	.00	.00	.00	800.00	0	155,741.00
5339	Misc Contract Services	161,000.00	.00	161,000.00	.00	10,400.00	150,600.00	.00	100	152,391.00
5366	Computer Maintenance	242,800.00	557.21	243,357.21	28,103.07	49,208.45	156,421.99	37,726.77	84	308,131.00
	Services Totals	\$404,600.00	\$557.21	\$405,157.21	\$28,103.07	\$59,608.45	\$307,021.99	\$38,526.77	90%	\$308,131.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	19,581.00
5639	Other Equipment	317,000.00	6,398.72	323,398.72	48,627.52	51,862.15	267,933.78	3,602.79	99	88,471.00
	Capital Purchases Totals	\$317,000.00	\$6,398.72	\$323,398.72	\$48,627.52	\$51,862.15	\$267,933.78	\$3,602.79	99%	\$108,061.00
	EXPENSE TOTALS	\$734,600.00	\$6,955.93	\$741,555.93	\$84,220.33	\$112,381.86	\$587,024.84	\$42,149.23	94%	\$430,331.00
Department 584 - Computer Department Totals		(\$734,600.00)	(\$6,955.93)	(\$741,555.93)	(\$84,220.33)	(\$112,381.86)	(\$587,024.84)	(\$42,149.23)	94%	(\$430,331.00)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	71,375.00	.00	71,375.00	5,297.61	.00	64,736.60	6,638.40	91	69,290.00
5102	Wages-Staff	86,765.00	.00	86,765.00	6,700.80	.00	79,838.44	6,926.56	92	83,400.00
5104	Wages-Part time	25,867.00	.00	25,867.00	2,118.00	.00	24,043.55	1,823.45	93	21,420.00
5106	Longevity	600.00	.00	600.00	600.00	.00	600.00	.00	100	950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	8,000.00
5151	PERS Contribution	25,061.00	.00	25,061.00	1,988.32	.00	21,957.77	3,103.23	88	24,710.00
5161	Group Insurance	56,771.00	(3,000.00)	53,771.00	3,374.63	7,552.44	48,950.60	(2,732.04)	105	34,240.00
5166	Medicare	2,677.00	.00	2,677.00	207.13	.00	2,341.09	335.91	87	2,480.00
	Personal Services Totals	\$281,116.00	(\$3,000.00)	\$278,116.00	\$20,286.49	\$7,552.44	\$254,468.05	\$16,095.51	94%	\$244,520.00
	Supplies									
5201	Office Supplies	4,500.00	167.93	4,667.93	242.53	1,214.89	1,485.36	1,967.68	58	1,910.00
	Supplies Totals	\$4,500.00	\$167.93	\$4,667.93	\$242.53	\$1,214.89	\$1,485.36	\$1,967.68	58%	\$1,910.00
	Services									
5321	Professional Training	500.00	.00	500.00	.00	385.00	.00	115.00	77	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	.00	450.00	.00	.00	276.54	173.46	61	610.00
5324	Professional Association Dues	350.00	.00	350.00	.00	235.00	350.00	(235.00)	167	
5332	Legal Services	56,000.00	7,000.00	63,000.00	7,000.00	15,000.00	49,000.00	(1,000.00)	102	50,000.00
5339	Misc Contract Services	1,000.00	220.00	1,220.00	59.40	1,876.60	843.40	(1,500.00)	223	540.00
5344	Witness Fees	250.00	.00	250.00	.00	.00	30.00	220.00	12	160.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	20,000.00	8,468.00	28,468.00	.00	19,074.00	4,394.00	5,000.00	82	6,530.00
5391	Postage	1,800.00	.00	1,800.00	73.50	.00	976.18	823.82	54	970.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	90.00	2,490.00	45.00	595.00	620.00	1,275.00	49	490.00
	Services Totals	\$84,600.00	\$15,778.00	\$100,378.00	\$7,177.90	\$37,165.60	\$57,090.12	\$6,122.28	94%	\$59,370.00
	EXPENSE TOTALS	\$370,216.00	\$12,945.93	\$383,161.93	\$27,706.92	\$45,932.93	\$313,043.53	\$24,185.47	94%	\$305,820.00
Department 593 - Clerk of Courts Totals		(\$370,216.00)	(\$12,945.93)	(\$383,161.93)	(\$27,706.92)	(\$45,932.93)	(\$313,043.53)	(\$24,185.47)	94%	(\$305,820.00)

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	251,165.00	138,372.00	389,537.00	.00	.00	184,553.00	204,984.00	47	237,390
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	8,440.64	11,559.36	5,000.00	80	8,590
	Personal Services Totals	\$276,165.00	\$138,372.00	\$414,537.00	\$0.00	\$8,440.64	\$196,112.36	\$209,984.00	49%	\$245,980
	Supplies									
5202	Photo Copy Supplies	3,500.00	545.30	4,045.30	415.30	1,084.33	2,960.97	.00	100	2,150
	Supplies Totals	\$3,500.00	\$545.30	\$4,045.30	\$415.30	\$1,084.33	\$2,960.97	\$0.00	100%	\$2,150
	Services									
5301	Boards/Commissions	15,500.00	1,255.55	16,755.55	961.18	574.05	10,681.50	5,500.00	67	12,130
5311	Utilities	195,000.00	12,057.99	207,057.99	13,606.04	54,199.74	150,026.63	2,831.62	99	148,980
5324	Professional Association Dues	26,000.00	.00	26,000.00	.00	.00	26,864.91	(864.91)	103	25,120
5351	Liability Insurance Deductible	185,000.00	.00	185,000.00	.00	414.00	127,483.50	57,102.50	69	113,730
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	35,738.00	14,262.00	71	28,690
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,170
5361	Building Repair/Maintenance	65,000.00	19,666.53	84,666.53	7,800.96	17,004.99	59,964.11	7,697.43	91	34,170
5362	Equipment Maintenance	2,500.00	.00	2,500.00	42.36	1,911.95	88.05	500.00	80	1,000
5371	Election Expense	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	35,080
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	22.21	977.79	2	0
5373	Auditor/Treasurer Fees	8,500.00	.00	8,500.00	.00	.00	4,345.63	4,154.37	51	4,360
5391	Postage	8,500.00	525.66	9,025.66	(919.35)	923.02	2,022.80	6,079.84	33	2,540
5394	Taxes/Assessments-City Property	60,000.00	.00	60,000.00	.00	30,587.52	29,412.48	.00	100	30,200
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,200
	Services Totals	\$669,000.00	\$33,505.73	\$702,505.73	\$21,491.19	\$105,615.27	\$447,821.82	\$149,068.64	79%	\$437,440
	Capital Purchases									
5611	Buildings	.00	167,431.35	167,431.35	.00	2,500.00	164,931.35	.00	100	118,130
5631	Furniture and Fixtures	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	0
5639	Other Equipment	15,000.00	10,473.96	25,473.96	1,046.91	2,261.75	21,182.21	2,030.00	92	12,290
	Capital Purchases Totals	\$16,500.00	\$177,905.31	\$194,405.31	\$1,046.91	\$4,761.75	\$186,113.56	\$3,530.00	98%	\$130,420
	EXPENSE TOTALS	\$965,165.00	\$350,328.34	\$1,315,493.34	\$22,953.40	\$119,901.99	\$833,008.71	\$362,582.64	72%	\$816,010
Department 595 - General and Administrative Totals		(\$965,165.00)	(\$350,328.34)	(\$1,315,493.34)	(\$22,953.40)	(\$119,901.99)	(\$833,008.71)	(\$362,582.64)	72%	(\$816,010)

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 810 - Public Health and Welfare										
	EXPENSE									
	Services									
5376	County Health Services	319,733.00	.00	319,733.00	.00	.00	319,732.35	.65	100	302,551.00
	Services Totals	\$319,733.00	\$0.00	\$319,733.00	\$0.00	\$0.00	\$319,732.35	\$0.65	100%	\$302,551.00
	EXPENSE TOTALS	\$319,733.00	\$0.00	\$319,733.00	\$0.00	\$0.00	\$319,732.35	\$0.65	100%	\$302,551.00
Department 810 - Public Health and Welfare Totals		(\$319,733.00)	\$0.00	(\$319,733.00)	\$0.00	\$0.00	(\$319,732.35)	(\$0.65)	100%	(\$302,551.00)
Fund 110 - General Fund Totals		\$20,397,489.00	\$1,264,961.02	\$21,662,450.02	\$1,500,512.67	\$1,564,329.06	\$18,077,018.77	\$2,021,102.19		\$17,890,061.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 220 - Income Tax Fund										
Department 000 - General										
	EXPENSE									
	Transfers/Other									
5000	Contingency Reserve	.00	.00	.00	.00	3,015,514.05	.00	(3,015,514.05)	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,015,514.05	\$0.00	(\$3,015,514.05)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$3,015,514.05	\$0.00	(\$3,015,514.05)	+++	\$0.00
Department 000 - General	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,015,514.05)	\$0.00	\$3,015,514.05	+++	\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	56,160.00	.00	56,160.00	4,320.00	.00	51,668.08	4,491.92	92	59,741.00
5106	Longevity	700.00	.00	700.00	700.00	.00	700.00	.00	100	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	7,961.00	.00	7,961.00	604.80	.00	6,801.15	1,159.85	85	9,021.00
5161	Group Insurance	8,140.00	.00	8,140.00	684.89	850.22	7,533.79	(244.01)	103	7,191.00
5164	Workers Compensation	1,907.00	.00	1,907.00	.00	.00	1,907.00	.00	100	2,221.00
	Personal Services Totals	\$76,868.00	\$0.00	\$76,868.00	\$6,309.69	\$850.22	\$70,610.02	\$5,407.76	93%	\$80,791.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	250.00	.00	.00	100	200.00
5203	Computer Supplies	350.00	.00	350.00	.00	243.31	106.69	.00	100	350.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$0.00	\$493.31	\$106.69	\$0.00	100%	\$550.00
	Services									
5322	Conference/Reimb	1,000.00	.00	1,000.00	25.00	206.04	449.54	344.42	66	471.00
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	200.00
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	.00	525.00	0	525.00
5339	Misc Contract Services	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	59,760.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	16.96	126.39	184.16	(10.55)	104	190.00
5373	Auditor/Treasurer Fees	3,000.00	.00	3,000.00	280.10	.00	2,476.25	523.75	83	910.00
5379	Other Governmental Billings	10,000.00	.00	10,000.00	343.18	.00	7,348.30	2,651.70	73	6,300.00
5391	Postage	600.00	.00	600.00	5.50	.00	136.38	463.62	23	140.00
	Services Totals	\$30,700.00	\$0.00	\$30,700.00	\$670.74	\$332.43	\$10,809.63	\$19,557.94	36%	\$67,870.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	95.13	.00	3,757.59	2,242.41	63	1,220.00
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	73,804.77	.00	348,131.32	451,868.68	44	418,860.00
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	393,430.03	57,194.18	641,514.53	801,291.29	47	1,500,000.00
	Transfers/Other Totals	\$2,306,000.00	\$0.00	\$2,306,000.00	\$467,329.93	\$57,194.18	\$993,403.44	\$1,255,402.38	46%	\$420,090.00
	Capital Purchases									
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,090.00
	Capital Purchases Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,090.00
	EXPENSE TOTALS	\$2,414,168.00	\$0.00	\$2,414,168.00	\$474,310.36	\$58,870.14	\$1,074,929.78	\$1,280,368.08	47%	\$571,411.00
Department 564 - Income Tax Division Totals		(\$2,414,168.00)	\$0.00	(\$2,414,168.00)	(\$474,310.36)	(\$58,870.14)	(\$1,074,929.78)	(\$1,280,368.08)	47%	(\$571,411.00)
Fund 220 - Income Tax Fund Totals		\$2,414,168.00	\$0.00	\$2,414,168.00	\$474,310.36	\$3,074,384.19	\$1,074,929.78	(\$1,735,145.97)		\$571,411.00



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	72,952.00	.00	72,952.00	5,611.20	.00	67,244.80	5,707.20	92	70,641.00
5102	Wages-Staff	339,316.00	.00	339,316.00	25,649.62	.00	308,474.80	30,841.20	91	318,300.00
5105	Overtime	28,000.00	.00	28,000.00	461.80	.00	19,392.38	8,607.62	69	25,170.00
5106	Longevity	3,450.00	.00	3,450.00	3,000.00	.00	3,000.00	450.00	87	2,500.00
5109	HSA Employer Funding	25,000.00	.00	25,000.00	.00	.00	21,000.00	4,000.00	84	22,910.00
5151	PERS Contribution	62,121.00	.00	62,121.00	4,398.59	.00	51,756.74	10,364.26	83	57,890.00
5161	Group Insurance	113,609.00	.00	113,609.00	8,254.96	9,640.08	90,832.10	13,136.82	88	88,610.00
5164	Workers Compensation	14,881.00	.00	14,881.00	.00	.00	14,881.00	.00	100	14,550.00
5166	Medicare	6,434.00	.00	6,434.00	490.30	.00	5,590.69	843.31	87	5,860.00
	Personal Services Totals	\$665,763.00	\$0.00	\$665,763.00	\$47,866.47	\$9,640.08	\$582,172.51	\$73,950.41	89%	\$606,470.00
	Supplies									
5201	Office Supplies	2,700.00	120.48	2,820.48	207.23	849.18	2,263.93	(292.63)	110	2,120.00
5203	Computer Supplies	1,800.00	.00	1,800.00	.00	565.76	234.24	1,000.00	44	200.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	664.96	394.83	1,070.13	35.04	98	390.00
5213	Repair and Maintenance Supplies	500.00	97.19	597.19	.00	200.00	350.50	46.69	92	170.00
5241	Uniforms-Purchased	2,000.00	365.60	2,365.60	261.13	400.00	1,265.40	700.20	70	2,170.00
5251	MV Gas and Oil	38,000.00	1,636.19	39,636.19	1,472.42	7,970.48	24,665.71	7,000.00	82	26,250.00
5252	Aggregates	17,000.00	753.20	17,753.20	1,459.17	8,098.78	17,654.45	(8,000.03)	145	13,220.00
5253	Ice Control	140,000.00	(17,660.00)	122,340.00	.00	25,000.00	61,028.55	36,311.45	70	25,270.00
5259	Operating Materials and Supplies	90,000.00	13,673.41	103,673.41	26,687.51	34,591.42	84,589.00	(15,507.01)	115	63,370.00
	Supplies Totals	\$293,500.00	(\$1,013.93)	\$292,486.07	\$30,752.42	\$78,070.45	\$193,121.91	\$21,293.71	93%	\$133,210.00
	Services									
5311	Utilities	19,000.00	1,771.44	20,771.44	1,073.09	6,669.51	10,231.93	3,870.00	81	12,540.00
5313	Traffic Light Current	12,000.00	460.78	12,460.78	392.05	2,081.14	4,379.64	6,000.00	52	5,180.00
5321	Professional Training	500.00	.00	500.00	.00	.00	89.00	411.00	18	70.00
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	0.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	60.00	70.00	46	60.00
5331	Engineering/Architecture	14,000.00	.00	14,000.00	3,260.78	6,000.00	7,975.72	24.28	100	5,300.00
5339	Misc Contract Services	36,500.00	1,305.30	37,805.30	1,520.20	10,574.24	12,990.37	14,240.69	62	34,520.00
5351	Liability Insurance Deductible	9,600.00	.00	9,600.00	.00	.00	7,534.25	2,065.75	78	9,560.00
5352	Motor Vehicle Insurance	10,600.00	.00	10,600.00	.00	.00	9,600.00	1,000.00	91	10,600.00
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	2,300.00	2,692.50	5,007.50	50	12,440.00
5365	Utility Line Repair/Maintenance	30,000.00	315.34	30,315.34	4,653.12	17,000.00	36,464.60	(23,149.26)	176	12,840.00
5391	Postage	100.00	.00	100.00	.50	.00	23.00	77.00	23	0.00
5397	Uniform Rental	2,000.00	123.78	2,123.78	244.45	307.77	2,423.85	(607.84)	129	1,900.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	500.00	252.55	1,067.45	(320.00)	132	760.00
	Services Totals	\$145,630.00	\$3,976.64	\$149,606.64	\$11,644.19	\$45,185.21	\$95,532.31	\$8,889.12	94%	\$105,820.00



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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Capital Purchases									
5611	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	156,17
5632	Motor Vehicles	145,000.00	.00	145,000.00	54,530.00	.00	133,000.00	12,000.00	92	350,15
5633	Machinery and Equipment	.00	24,842.45	24,842.45	5,420.00	.00	30,262.45	(5,420.00)	122	36,33
5639	Other Equipment	4,600.00	17,660.00	22,260.00	3,271.80	.00	3,271.80	18,988.20	15	10,50
	Capital Purchases Totals	\$149,600.00	\$42,502.45	\$192,102.45	\$63,221.80	\$0.00	\$166,534.25	\$25,568.20	87%	\$553,17
	EXPENSE TOTALS	\$1,254,493.00	\$45,465.16	\$1,299,958.16	\$153,484.88	\$132,895.74	\$1,037,360.98	\$129,701.44	90%	\$1,398,69
Department 268 - Street Department Totals		(\$1,254,493.00)	(\$45,465.16)	(\$1,299,958.16)	(\$153,484.88)	(\$132,895.74)	(\$1,037,360.98)	(\$129,701.44)	90%	(\$1,398,69
Fund 260 - Street Fund Totals		\$1,254,493.00	\$45,465.16	\$1,299,958.16	\$153,484.88	\$132,895.74	\$1,037,360.98	\$129,701.44		\$1,398,69

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	59,974.53	25.47	100	65,000.00
5259	Operating Materials and Supplies	10,000.00	678.00	10,678.00	670.00	3,840.10	6,825.90	12.00	100	8,460.00
	Supplies Totals	\$70,000.00	\$678.00	\$70,678.00	\$670.00	\$3,840.10	\$66,800.43	\$37.47	100%	\$73,470.00
	Services									
5313	Traffic Light Current	12,000.00	515.67	12,515.67	439.72	2,583.78	4,931.89	5,000.00	60	6,020.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	4,000.00	.00	16,000.00	(7,000.00)	178	12,820.00
	Services Totals	\$24,000.00	\$515.67	\$24,515.67	\$4,439.72	\$2,583.78	\$20,931.89	\$1,000.00	96%	\$18,850.00
	EXPENSE TOTALS	\$94,000.00	\$1,193.67	\$95,193.67	\$5,109.72	\$6,423.88	\$87,732.32	\$1,037.47	99%	\$92,320.00
Department 268 - Street Department Totals		(\$94,000.00)	(\$1,193.67)	(\$95,193.67)	(\$5,109.72)	(\$6,423.88)	(\$87,732.32)	(\$1,037.47)	99%	(\$92,320.00)
Fund 270 - State Highway Fund Totals		\$94,000.00	\$1,193.67	\$95,193.67	\$5,109.72	\$6,423.88	\$87,732.32	\$1,037.47		\$92,320.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	87,873.73	87,873.73	.00	.00	42,536.76	45,336.97	48	47,222
5921	Immobilization Expenses	.00	15,686.54	15,686.54	.00	.00	.00	15,686.54	0	
	Transfers/Other Totals	\$0.00	\$103,560.27	\$103,560.27	\$0.00	\$0.00	\$42,536.76	\$61,023.51	41%	\$47,222
	Capital Purchases									
5632	Motor Vehicles	.00	19,679.50	19,679.50	.00	.00	19,679.50	.00	100	
	Capital Purchases Totals	\$0.00	\$19,679.50	\$19,679.50	\$0.00	\$0.00	\$19,679.50	\$0.00	100%	\$0
	EXPENSE TOTALS	\$0.00	\$123,239.77	\$123,239.77	\$0.00	\$0.00	\$62,216.26	\$61,023.51	50%	\$47,222
	Department 111 - Police Division Totals	\$0.00	(\$123,239.77)	(\$123,239.77)	\$0.00	\$0.00	(\$62,216.26)	(\$61,023.51)	50%	(\$47,222)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$123,239.77	\$123,239.77	\$0.00	\$0.00	\$62,216.26	\$61,023.51		\$47,222

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	47,494.74	47,494.74	.00	.00	.00	47,494.74	0	
	Transfers/Other Totals	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$47,494.74)	(\$47,494.74)	\$0.00	\$0.00	\$0.00	(\$47,494.74)	0%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74		\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	292 - Safety Belt Program Fund									
Department	111 - Police Division									
	EXPENSE									
	<i>Transfers/Other</i>									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	<i>Transfers/Other Totals</i>	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund	292 - Safety Belt Program Fund Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	15,372.94	15,372.94	880.75	.00	880.75	14,492.19	6	
	Transfers/Other Totals	\$0.00	\$15,372.94	\$15,372.94	\$880.75	\$0.00	\$880.75	\$14,492.19	6%	\$1
	EXPENSE TOTALS	\$0.00	\$15,372.94	\$15,372.94	\$880.75	\$0.00	\$880.75	\$14,492.19	6%	\$1
	Department 111 - Police Division Totals	\$0.00	(\$15,372.94)	(\$15,372.94)	(\$880.75)	\$0.00	(\$880.75)	(\$14,492.19)	6%	\$1
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$15,372.94	\$15,372.94	\$880.75	\$0.00	\$880.75	\$14,492.19		\$1

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	85,705.41	85,705.41	.00	.00	.00	85,705.41	0	
	Transfers/Other Totals	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$85,705.41)	(\$85,705.41)	\$0.00	\$0.00	\$0.00	(\$85,705.41)	0%	\$0.00
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41		\$0.00

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Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$57,121.76)	(\$57,121.76)	\$0.00	\$0.00	\$0.00	(\$57,121.76)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund Totals		\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76		\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	34,679.81	2,938.19	92	36,481.00
5102	Wages-Staff	231,202.00	.00	231,202.00	17,868.80	.00	214,836.56	16,365.44	93	222,411.00
5105	Overtime	15,400.00	16,000.00	31,400.00	703.86	.00	17,140.35	14,259.65	55	25,051.00
5106	Longevity	1,150.00	.00	1,150.00	600.00	.00	1,150.00	.00	100	500.00
5109	HSA Employer Funding	15,000.00	.00	15,000.00	.00	.00	16,333.33	(1,333.33)	109	15,000.00
5151	PERS Contribution	39,602.00	.00	39,602.00	2,906.76	.00	33,747.05	5,854.95	85	37,751.00
5161	Group Insurance	69,258.00	.00	69,258.00	7,332.60	7,513.00	68,096.42	(6,351.42)	109	59,381.00
5164	Workers Compensation	9,571.00	.00	9,571.00	.00	.00	9,571.00	.00	100	9,291.00
5166	Medicare	3,301.00	.00	3,301.00	300.01	.00	3,696.00	(395.00)	112	3,961.00
	Personal Services Totals	\$422,102.00	\$16,000.00	\$438,102.00	\$32,605.69	\$7,513.00	\$399,250.52	\$31,338.48	93%	\$409,861.00
	Supplies									
5201	Office Supplies	5,500.00	280.83	5,780.83	.00	5,871.23	1,531.51	(1,621.91)	128	3,431.00
5203	Computer Supplies	7,500.00	.00	7,500.00	229.46	546.63	3,200.99	3,752.38	50	20,000.00
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,751.00
5241	Uniforms-Purchased	3,500.00	25.27	3,525.27	286.35	2,201.18	1,069.10	254.99	93	961.00
5251	MV Gas and Oil	14,000.00	433.58	14,433.58	357.74	2,250.25	5,933.33	6,250.00	57	7,021.00
5252	Aggregates	38,500.00	1,992.01	40,492.01	823.31	1,720.79	37,752.49	1,018.73	97	29,421.00
5259	Operating Materials and Supplies	65,000.00	3,440.14	68,440.14	7,721.59	7,708.10	57,752.83	2,979.21	96	56,951.00
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
	Supplies Totals	\$164,000.00	\$6,171.83	\$170,171.83	\$9,418.45	\$20,298.18	\$107,240.25	\$42,633.40	75%	\$100,761.00
	Services									
5311	Utilities	14,000.00	1,227.93	15,227.93	580.38	4,662.01	7,315.91	3,250.01	79	7,861.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	805.00	180.00	2,015.00	33	1,421.00
5322	Conference/Reimb	500.00	.00	500.00	22.37	30.26	153.10	316.64	37	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	360.00	.00	360.00	.00	.00	.00	360.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	6,409.88	21,409.88	.00	2,133.16	12,776.72	6,500.00	70	3,721.00
5339	Misc Contract Services	45,000.00	55.30	45,055.30	1,377.20	17,413.87	39,592.72	(11,951.29)	127	36,031.00
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	3,543.25	956.75	79	3,981.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	2,500.00	250.00	91	2,501.00
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	291.00
5362	Equipment Maintenance	8,000.00	.00	8,000.00	50.87	378.98	3,452.57	4,168.45	48	841.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	3,863.90	2,136.10	64	6,641.00
5365	Utility Line Repair/Maintenance	38,000.00	6,100.00	44,100.00	7,600.00	8,600.00	28,400.00	7,100.00	84	29,771.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	419.54	.00	12,389.54	110.46	99	12,501.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	5,035,550.00	1,127,100.95	6,162,650.95	1,206,583.69	1,539,741.43	4,587,359.52	35,550.00	99	4,549,250.00
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	13,460.00
5391	Postage	15,500.00	.00	15,500.00	45.84	.00	4,888.88	10,611.12	32	4,790.00
5399	Other Miscellaneous Services	250,000.00	(7,027.22)	242,972.78	1,844.98	7,252.89	144,191.06	91,528.83	62	157,740.00
	Services Totals	\$5,469,360.00	\$1,133,866.84	\$6,603,226.84	\$1,218,524.87	\$1,581,017.60	\$4,850,982.17	\$171,227.07	97%	\$4,830,840.00
	Debt Service									
5465	Refunds-Consumer Charges	.00	.00	.00	.00	.00	.00	.00	+++	50.00
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50.00
	Transfers/Other									
5992	Consumer on Account	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	\$0.00
	Transfers/Other Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$0.00
	Capital Purchases									
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	49.00
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,813.50	38,718.00	51,017.00	52	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	2,126.03	.00	93,981.57	(43,981.57)	188	150,940.00
5639	Other Equipment	150,000.00	8,000.00	158,000.00	8,000.00	.00	74,960.99	83,039.01	47	15,010.00
	Capital Purchases Totals	\$290,000.00	\$23,548.50	\$313,548.50	\$10,126.03	\$15,813.50	\$219,855.56	\$77,879.44	75%	\$166,450.00
	EXPENSE TOTALS	\$6,346,462.00	\$1,179,587.17	\$7,526,049.17	\$1,270,675.04	\$1,624,642.28	\$5,577,328.50	\$324,078.39	96%	\$5,507,980.00
Department 735 - Water Division Totals		(\$6,346,462.00)	(\$1,179,587.17)	(\$7,526,049.17)	(\$1,270,675.04)	(\$1,624,642.28)	(\$5,577,328.50)	(\$324,078.39)	96%	(\$5,507,980.00)

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
Debt Service										
5414	G. O. Bond-Principal	320,649.00	.00	320,649.00	104,900.00	178,156.55	142,492.67	(.22)	100	310,821
5424	G. O. Bond-Interest	47,109.00	.00	47,109.00	4,015.13	19,257.28	27,851.42	.30	100	54,921
Debt Service Totals		\$367,758.00	\$0.00	\$367,758.00	\$108,915.13	\$197,413.83	\$170,344.09	\$0.08	100%	\$365,751
EXPENSE TOTALS		\$367,758.00	\$0.00	\$367,758.00	\$108,915.13	\$197,413.83	\$170,344.09	\$0.08	100%	\$365,751
Department 991 - Debt Service Totals		(\$367,758.00)	\$0.00	(\$367,758.00)	(\$108,915.13)	(\$197,413.83)	(\$170,344.09)	(\$0.08)	100%	(\$365,756)
Fund 710 - Water Fund Totals		\$6,714,220.00	\$1,179,587.17	\$7,893,807.17	\$1,379,590.17	\$1,822,056.11	\$5,747,672.59	\$324,078.47		\$5,873,741

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	34,679.81	2,938.19	92	36,481.00
5102	Wages-Staff	278,520.00	.00	278,520.00	21,097.61	.00	236,438.82	42,081.18	85	228,641.00
5105	Overtime	3,500.00	.00	3,500.00	325.54	.00	1,023.62	2,476.38	29	1,441.00
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450.00
5109	HSA Employer Funding	17,000.00	.00	17,000.00	.00	.00	19,000.00	(2,000.00)	112	15,000.00
5151	PERS Contribution	44,126.00	.00	44,126.00	3,429.92	.00	38,123.29	6,002.71	86	40,671.00
5161	Group Insurance	80,454.00	.00	80,454.00	8,235.58	8,489.90	81,327.78	(9,363.68)	112	56,701.00
5164	Workers Compensation	10,738.00	.00	10,738.00	.00	.00	10,738.00	.00	100	8,981.00
5166	Medicare	4,643.00	.00	4,643.00	336.24	.00	3,772.48	870.52	81	3,761.00
	Personal Services Totals	\$477,149.00	\$0.00	\$477,149.00	\$36,318.55	\$8,489.90	\$425,653.80	\$43,005.30	91%	\$392,151.00
	Supplies									
5201	Office Supplies	5,500.00	280.82	5,780.82	.00	5,871.16	1,531.59	(1,621.93)	128	3,431.00
5203	Computer Supplies	7,500.00	.00	7,500.00	229.46	546.63	3,201.06	3,752.31	50	201.00
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	351.95	2,148.05	14	18,391.00
5241	Uniforms-Purchased	2,500.00	25.27	2,525.27	286.35	2,201.18	1,074.09	(750.00)	130	961.00
5251	MV Gas and Oil	14,500.00	433.59	14,933.59	357.74	2,250.20	5,933.39	6,750.00	55	7,021.00
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	0.00
5259	Operating Materials and Supplies	65,000.00	350.00	65,350.00	1,017.42	2,285.36	6,343.17	56,721.47	13	6,241.00
	Supplies Totals	\$102,000.00	\$1,089.68	\$103,089.68	\$1,890.97	\$13,154.53	\$18,435.25	\$71,499.90	31%	\$36,261.00
	Services									
5311	Utilities	12,000.00	959.50	12,959.50	448.83	4,301.06	5,753.58	2,904.86	78	7,901.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	805.00	180.00	2,015.00	33	211.00
5322	Conference/Reimb	500.00	.00	500.00	22.38	30.24	108.37	361.39	28	0.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	0.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	18,500.00	.00	18,500.00	.00	4,822.30	177.70	13,500.00	27	1,751.00
5339	Misc Contract Services	40,000.00	55.30	40,055.30	207.20	1,028.37	12,418.18	26,608.75	34	12,121.00
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	1,347.75	402.25	77	1,491.00
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	2,900.00	100.00	97	2,901.00
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	291.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	50.87	378.98	3,452.57	(831.55)	128	841.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	3,863.90	2,136.10	64	6,641.00
5365	Utility Line Repair/Maintenance	115,000.00	108,904.04	223,904.04	300.00	114,207.23	83,248.81	26,448.00	88	13,591.00
5366	Computer Maintenance	15,000.00	.00	15,000.00	419.55	.00	11,799.55	3,200.45	79	11,911.00
5378	Columbus Contract	4,882,245.00	.00	4,882,245.00	612,537.95	1,177,967.62	3,722,032.38	(17,755.00)	100	4,602,931.00
5391	Postage	12,000.00	.00	12,000.00	45.83	.00	4,888.84	7,111.16	41	4,791.00

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5399	Other Miscellaneous Services	250,000.00	(7,027.23)	242,972.77	1,844.98	8,656.05	120,456.00	113,860.72	53	125,041
	Services Totals	\$5,372,845.00	\$102,891.61	\$5,475,736.61	\$615,877.59	\$1,312,196.85	\$3,973,002.63	\$190,537.13	97%	\$4,792,281
	Capital Purchases									
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	491
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,813.50	38,718.00	51,017.00	52	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	2,126.03	.00	93,981.58	(43,981.58)	188	150,941
5639	Other Equipment	150,000.00	8,000.00	158,000.00	8,000.00	.00	74,960.99	83,039.01	47	15,011
	Capital Purchases Totals	\$291,000.00	\$23,548.50	\$314,548.50	\$10,126.03	\$15,813.50	\$219,855.57	\$78,879.43	75%	\$166,451
	EXPENSE TOTALS	\$6,242,994.00	\$127,529.79	\$6,370,523.79	\$664,213.14	\$1,349,654.78	\$4,636,947.25	\$383,921.76	94%	\$5,387,151
Department 736 - Wastewater Division Totals		(\$6,242,994.00)	(\$127,529.79)	(\$6,370,523.79)	(\$664,213.14)	(\$1,349,654.78)	(\$4,636,947.25)	(\$383,921.76)	94%	(\$5,387,150)



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	720 - Wastewater/Sewer Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	36,200.00	.00	36,200.00	36,200.00	.00	36,200.00	.00	100	35,300.00
5424	G. O. Bond-Interest	3,745.00	.00	3,745.00	1,864.96	.00	3,744.96	.04	100	4,620.00
	<i>Debt Service Totals</i>	\$39,945.00	\$0.00	\$39,945.00	\$38,064.96	\$0.00	\$39,944.96	\$0.04	100%	\$39,920.00
	EXPENSE TOTALS	\$39,945.00	\$0.00	\$39,945.00	\$38,064.96	\$0.00	\$39,944.96	\$0.04	100%	\$39,920.00
Department	991 - Debt Service Totals	(\$39,945.00)	\$0.00	(\$39,945.00)	(\$38,064.96)	\$0.00	(\$39,944.96)	(\$0.04)	100%	(\$39,920.00)
Fund	720 - Wastewater/Sewer Fund Totals	\$6,282,939.00	\$127,529.79	\$6,410,468.79	\$702,278.10	\$1,349,654.78	\$4,676,892.21	\$383,921.80		\$5,427,070.00

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Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	200,028.00	.00	200,028.00	14,502.40	.00	167,849.53	32,178.47	84	187,821.00
5105	Overtime	4,900.00	.00	4,900.00	59.48	.00	704.00	4,196.00	14	61,000.00
5106	Longevity	1,550.00	.00	1,550.00	1,000.00	.00	1,000.00	550.00	65	1,350.00
5109	HSA Employer Funding	15,000.00	.00	15,000.00	.00	.00	11,333.33	3,666.67	76	10,910.00
5151	PERS Contribution	27,801.00	.00	27,801.00	1,990.48	.00	22,200.49	5,600.51	80	27,910.00
5161	Group Insurance	70,183.00	.00	70,183.00	4,295.43	5,319.14	38,357.66	26,506.20	62	43,920.00
5164	Workers Compensation	6,925.00	.00	6,925.00	.00	.00	6,925.00	.00	100	6,460.00
5166	Medicare	2,994.00	.00	2,994.00	217.04	.00	2,356.01	637.99	79	2,640.00
	Personal Services Totals	\$329,381.00	\$0.00	\$329,381.00	\$22,064.83	\$5,319.14	\$250,726.02	\$73,335.84	78%	\$281,640.00
	Supplies									
5201	Office Supplies	6,500.00	.00	6,500.00	.00	5,081.63	455.39	962.98	85	1,630.00
5203	Computer Supplies	750.00	.00	750.00	.00	700.00	.00	50.00	93	700.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	173.84	326.16	2,903.83	(2,229.99)	323	700.00
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	194.93	500.00	789.73	(289.73)	129	320.00
5251	MV Gas and Oil	7,000.00	237.00	7,237.00	302.00	1,500.00	4,237.00	1,500.00	79	4,930.00
5252	Aggregates	750.00	.00	750.00	135.90	250.00	490.50	9.50	99	350.00
5259	Operating Materials and Supplies	30,000.00	.00	30,000.00	2,578.20	6,603.53	20,879.58	2,516.89	92	25,250.00
	Supplies Totals	\$47,000.00	\$237.00	\$47,237.00	\$3,384.87	\$14,961.32	\$29,756.03	\$2,519.65	95%	\$33,210.00
	Services									
5311	Utilities	8,000.00	616.82	8,616.82	333.94	3,070.78	3,466.60	2,079.44	76	4,700.00
5321	Professional Training	400.00	.00	400.00	.00	.00	178.00	222.00	44	700.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	8.00	12.00	40	20.00
5324	Professional Association Dues	220.00	.00	220.00	.00	.00	70.00	150.00	32	70.00
5331	Engineering/Architecture	8,000.00	36,400.00	44,400.00	.00	46,076.80	323.20	(2,000.00)	105	40,000.00
5339	Misc Contract Services	47,250.00	55.30	47,305.30	207.20	3,550.37	25,689.13	18,065.80	62	30,660.00
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	1,097.25	1,152.75	49	2,240.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	1,750.00	1,000.00	64	2,750.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	3,000.00	1,992.50	7.50	100	5,000.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	.00	.00	1,052.06	3,447.94	23	1,410.00
5365	Utility Line Repair/Maintenance	8,500.00	.00	8,500.00	.00	2,000.00	.00	6,500.00	24	20,650.00
5378	Columbus Contract	875,000.00	62,690.52	937,690.52	62,842.13	229,955.68	632,734.84	75,000.00	92	736,900.00
5391	Postage	22,000.00	.00	22,000.00	.00	.00	4,251.00	17,749.00	19	4,250.00
5397	Uniform Rental	2,000.00	45.09	2,045.09	.00	713.10	131.99	1,200.00	41	780.00
5399	Other Miscellaneous Services	39,000.00	(15,778.00)	23,222.00	273.93	1,892.97	34,289.03	(12,960.00)	156	64,490.00
	Services Totals	\$1,024,890.00	\$84,029.73	\$1,108,919.73	\$63,657.20	\$290,259.70	\$707,033.60	\$111,626.43	90%	\$869,420.00



Departmental Budget-November-2019

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	43,107.00	6,893.00	86	39,288.00
5633	Machinery and Equipment	15,600.00	.00	15,600.00	5,298.00	6,500.00	15,395.52	(6,295.52)	140	
5639	Other Equipment	.00	16,000.00	16,000.00	16,000.00	.00	16,000.00	.00	100	
	<i>Capital Purchases Totals</i>	\$65,600.00	\$16,000.00	\$81,600.00	\$21,298.00	\$6,500.00	\$74,502.52	\$597.48	99%	\$39,288.00
	EXPENSE TOTALS	\$1,466,871.00	\$100,266.73	\$1,567,137.73	\$110,404.90	\$317,040.16	\$1,062,018.17	\$188,079.40	88%	\$1,223,568.00
Department	737 - Storm Water Division Totals	(\$1,466,871.00)	(\$100,266.73)	(\$1,567,137.73)	(\$110,404.90)	(\$317,040.16)	(\$1,062,018.17)	(\$188,079.40)	88%	(\$1,223,568.00)

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	100,000.00	.00	100,000.00	.00	100,000.00	.00	.00	100	100,000.00
5424	G. O. Bond-Interest	20,227.00	.00	20,227.00	.00	10,113.50	10,113.50	.00	100	22,487.50
	<i>Debt Service Totals</i>	\$120,227.00	\$0.00	\$120,227.00	\$0.00	\$110,113.50	\$10,113.50	\$0.00	100%	\$122,487.50
	EXPENSE TOTALS	\$120,227.00	\$0.00	\$120,227.00	\$0.00	\$110,113.50	\$10,113.50	\$0.00	100%	\$122,487.50
	Department 991 - Debt Service Totals	(\$120,227.00)	\$0.00	(\$120,227.00)	\$0.00	(\$110,113.50)	(\$10,113.50)	\$0.00	100%	(\$122,487.50)
Fund	740 - Storm Water Drainage Fund Totals	\$1,587,098.00	\$100,266.73	\$1,687,364.73	\$110,404.90	\$427,153.66	\$1,072,131.67	\$188,079.40		\$1,346,051.67

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Fiscal Year to Date 11/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,995.00	.00	5.00	100	1,085.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,995.00	\$0.00	\$5.00	100%	\$1,085.00
	Services									
5315	Private Hauler Contract	2,750,000.00	(118,394.78)	2,631,605.22	166,324.69	423,915.93	1,857,689.29	350,000.00	87	1,886,964.00
5391	Postage	15,000.00	.00	15,000.00	45.83	.00	4,888.83	10,111.17	33	4,790.00
5399	Other Miscellaneous Services	50,000.00	222.00	50,222.00	229.98	1,605.92	34,175.08	14,441.00	71	34,320.00
	Services Totals	\$2,815,000.00	(\$118,172.78)	\$2,696,827.22	\$166,600.50	\$425,521.85	\$1,896,753.20	\$374,552.17	86%	\$1,926,080.00
	EXPENSE TOTALS	\$2,817,000.00	(\$118,172.78)	\$2,698,827.22	\$166,600.50	\$427,516.85	\$1,896,753.20	\$374,557.17	86%	\$1,927,170.00
Department 738 - Refuse Collection Totals		(\$2,817,000.00)	\$118,172.78	(\$2,698,827.22)	(\$166,600.50)	(\$427,516.85)	(\$1,896,753.20)	(\$374,557.17)	86%	(\$1,927,170.00)
Fund 750 - Solid Waste Fund Totals		\$2,817,000.00	(\$118,172.78)	\$2,698,827.22	\$166,600.50	\$427,516.85	\$1,896,753.20	\$374,557.17		\$1,927,170.00
Grand Totals		\$41,561,407.00	\$2,934,141.38	\$44,495,548.38	\$4,493,172.05	\$8,804,414.27	\$33,733,588.53	\$1,957,545.58		\$34,573,760.00

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City Auditor's Office**Joni Crawford****7232 E. Main Street****Reynoldsburg OHIO 43068****614-322-6862 phone****Memo**

DATE: February 24, 2020
TO: City Council
CC:
RE: <Insert Subject Line Text>



Budget by Classification-December, 2019

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Through 12/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
REVENUE							
Department 000 - General							
Property Taxes	250,400.00	.00	278,686.04	.00	(28,286.04)	111	276,711.04
Municipal Tax	16,400,000.00	1,633,514.50	18,361,231.87	.00	(1,961,231.87)	112	14,567,931.04
Other Local Taxes	615,000.00	61,255.27	504,333.64	.00	110,666.36	82	586,221.04
State Levied Shared Taxes	784,200.00	74,932.15	928,598.79	.00	(144,398.79)	118	799,981.04
Licenses	59,400.00	20,430.00	56,302.00	.00	3,098.00	95	53,741.04
Permits	274,200.00	10,159.94	268,139.91	.00	6,060.09	98	275,381.04
Fees	26,750.00	4,679.58	21,498.08	.00	5,251.92	80	26,151.04
Miscellaneous Charges for Services	45,600.00	1,627.50	40,105.71	.00	5,494.29	88	26,301.04
Recreational Charges	171,300.00	(4,164.08)	163,998.88	.00	7,301.12	96	162,041.04
Fines and Forfeitures	533,000.00	36,467.00	385,849.15	.00	147,150.85	72	324,141.04
Investment Earnings	425,000.00	(11,795.96)	657,839.13	.00	(232,839.13)	155	428,321.04
Other Revenues	784,776.00	3,680.00	698,120.13	.00	86,655.87	89	654,031.04
Donations	25,000.00	3.00	16,302.46	.00	8,697.54	65	51,201.04
Reimbursements	250.00	10.00	301,885.64	.00	(301,635.64)	120,754	266,351.04
Sale of Assets	.00	839.09	127,106.72	.00	(127,106.72)	+++	29,751.04
Transfers/Advances	5,000.00	150.00	960.00	.00	4,040.00	19	831.04
Department 000 - General Totals	\$20,399,876.00	\$1,831,787.99	\$22,810,958.15	\$0.00	(\$2,411,082.15)	112%	\$18,529,141.04
REVENUE TOTALS	\$20,399,876.00	\$1,831,787.99	\$22,810,958.15	\$0.00	(\$2,411,082.15)	112%	\$18,529,141.04
EXPENSE							
Department 111 - Police Division							
Personal Services	9,956,609.23	864,444.74	9,853,840.15	462.41	102,306.67	99	8,953,761.04
Supplies	536,120.13	36,072.33	454,774.69	50,681.62	30,663.82	94	282,071.04
Services	798,521.67	32,862.76	558,232.00	114,917.59	125,372.08	84	414,451.04
Capital Purchases	601,490.29	6,218.66	452,110.84	5,141.04	144,238.41	76	731,821.04
Department 111 - Police Division Totals	\$11,892,741.32	\$939,598.49	\$11,318,957.68	\$171,202.66	\$402,580.98	97%	\$10,382,111.04
Department 290 - Mechanic							
Personal Services	164,616.00	12,893.24	164,222.86	.00	393.14	100	154,651.04
Supplies	127,520.38	1,775.36	102,600.39	22,595.62	2,324.37	98	82,691.04
Services	48,526.69	840.93	20,849.60	20,365.99	7,311.10	85	28,821.04
Capital Purchases	16,100.00	.00	15,503.00	.00	597.00	96	52,401.04
Department 290 - Mechanic Totals	\$356,763.07	\$15,509.53	\$303,175.85	\$42,961.61	\$10,625.61	97%	\$318,571.04
Department 340 - Parks and Recreation							
Personal Services	908,321.00	72,742.57	902,367.46	.00	5,953.54	99	727,491.04
Supplies	266,058.64	7,296.60	208,892.65	30,940.24	26,225.75	90	209,961.04



Budget by Classification-December, 2019

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Through 12/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 340 - Parks and Recreation							
Services	598,823.89	39,994.01	411,289.15	138,222.00	49,312.74	92	303,101.00
Transfers/Other	.00	(14,483.75)	.00	.00	.00	+++	
Capital Purchases	121,736.50	13,966.98	111,858.32	9,772.70	105.48	100	291,071.00
Department 340 - Parks and Recreation Totals	\$1,894,940.03	\$119,516.41	\$1,634,407.58	\$178,934.94	\$81,597.51	96%	\$1,531,631.00
Department 343 - Senior Center							
Personal Services	172,939.00	11,793.89	171,536.79	.00	1,402.21	99	168,961.00
Supplies	37,881.46	(184.94)	11,309.11	2,404.73	24,167.62	36	9,611.00
Services	77,627.26	1,192.49	52,189.58	7,616.04	17,821.64	77	88,981.00
Department 343 - Senior Center Totals	\$288,447.72	\$12,801.44	\$235,035.48	\$10,020.77	\$43,391.47	85%	\$267,561.00
Department 344 - Community Events							
Personal Services	99,665.00	7,645.59	96,588.95	.00	3,076.05	97	96,588.95
Supplies	15,610.00	146.65	10,926.97	1,094.19	3,588.84	77	10,926.97
Services	204,860.60	21,331.69	150,177.15	13,072.93	41,610.52	80	150,177.15
Department 344 - Community Events Totals	\$320,135.60	\$29,123.93	\$257,693.07	\$14,167.12	\$48,275.41	85%	\$257,693.07
Department 448 - Service Department							
Personal Services	582,464.00	45,200.85	580,163.48	.00	2,300.52	100	547,191.00
Supplies	24,912.78	409.18	18,792.33	2,075.63	4,044.82	84	13,191.00
Services	587,513.10	29,479.79	429,566.23	107,137.40	50,809.47	91	443,231.00
Department 448 - Service Department Totals	\$1,194,889.88	\$75,089.82	\$1,028,522.04	\$109,213.03	\$57,154.81	95%	\$1,003,621.00
Department 479 - Building Department							
Personal Services	383,855.00	35,491.43	381,525.26	.00	2,329.74	99	371,481.00
Supplies	10,316.59	415.36	5,915.46	2,213.24	2,187.89	79	4,791.00
Services	78,266.38	1,571.96	60,343.12	17,701.70	221.56	100	55,921.00
Transfers/Other	.00	(385.00)	.00	.00	.00	+++	
Capital Purchases	34,680.00	.00	34,680.00	.00	.00	100	29,111.00
Department 479 - Building Department Totals	\$507,117.97	\$37,093.75	\$482,463.84	\$19,914.94	\$4,739.19	99%	\$432,501.00
Department 522 - Mayor							
Personal Services	136,013.00	10,766.23	135,870.73	.00	142.27	100	198,701.00
Supplies	800.00	.00	50.00	.00	750.00	6	581.00
Services	41,579.37	467.20	37,013.86	4,034.83	530.68	99	28,571.00
Department 522 - Mayor Totals	\$178,392.37	\$11,233.43	\$172,934.59	\$4,034.83	\$1,422.95	99%	\$227,861.00
Department 534 - Civil Service Commission							
Personal Services	71,912.00	4,655.25	70,972.51	.00	939.49	99	75,151.00

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Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 534 - Civil Service Commission							
Supplies	2,786.64	233.81	585.44	682.59	1,518.61	46	361
Services	47,608.00	8,172.00	25,448.71	1,458.45	20,700.84	57	32,631
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 534 - Civil Service Commission Totals	\$122,806.64	\$13,061.06	\$97,006.66	\$2,141.04	\$23,658.94	81%	\$108,161
Department 545 - City Auditor							
Personal Services	357,510.00	32,219.87	356,770.59	.00	739.41	100	333,460
Supplies	5,500.00	300.72	1,262.50	87.50	4,150.00	25	1,400
Services	83,100.00	5,976.26	63,063.72	8,140.22	11,896.06	86	60,150
Department 545 - City Auditor Totals	\$446,110.00	\$38,496.85	\$421,096.81	\$8,227.72	\$16,785.47	96%	\$395,010
Department 554 - City Attorney							
Personal Services	539,450.00	42,971.21	538,246.36	.00	1,203.64	100	517,000
Supplies	3,400.00	203.55	2,408.44	91.56	900.00	74	1,920
Services	100,063.74	11,347.85	77,619.97	16,884.71	5,559.06	94	39,420
Department 554 - City Attorney Totals	\$642,913.74	\$54,522.61	\$618,274.77	\$16,976.27	\$7,662.70	99%	\$558,360
Department 571 - City Council							
Personal Services	187,947.00	15,132.42	186,223.72	.00	1,723.28	99	183,480
Supplies	2,000.00	91.30	1,462.49	.00	537.51	73	960
Services	62,400.00	682.96	29,220.86	30.00	33,149.14	47	41,390
Capital Purchases	.00	.00	.00	.00	.00	+++	250
Department 571 - City Council Totals	\$252,347.00	\$15,906.68	\$216,907.07	\$30.00	\$35,409.93	86%	\$226,090
Department 580 - Development Department							
Personal Services	293,263.00	20,646.85	289,971.72	.00	3,291.28	99	227,640
Supplies	3,875.17	287.18	1,889.81	81.43	1,903.93	51	2,840
Services	300,311.69	10,080.78	192,953.73	72,372.19	34,985.77	88	206,500
Capital Purchases	5,000.00	(134.00)	5,000.00	.00	.00	100	
Department 580 - Development Department Totals	\$602,449.86	\$30,880.81	\$489,815.26	\$72,453.62	\$40,180.98	93%	\$436,990
Department 582 - Human Resources Department							
Personal Services	111,613.00	8,780.78	109,944.48	.00	1,668.52	99	106,210
Supplies	16,580.31	1,554.99	14,042.58	2,104.54	433.19	97	12,660
Services	35,419.66	356.37	27,458.53	6,481.21	1,479.92	96	27,940
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department 582 - Human Resources Department Totals	\$164,112.97	\$10,692.14	\$151,445.59	\$8,585.75	\$4,081.63	98%	\$146,820

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Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund							
Fund Type							
Fund 110 - General Fund							
EXPENSE							
Department 584 - Computer Department							
Supplies	13,000.00	.00	12,069.07	793.06	137.87	99	14,141
Services	405,088.75	2,020.12	309,042.11	81,696.00	14,350.64	96	308,131
Capital Purchases	323,398.72	20,622.39	288,556.17	30,416.03	4,426.52	99	108,061
Department 584 - Computer Department Totals	\$741,487.47	\$22,642.51	\$609,667.35	\$112,905.09	\$18,915.03	97%	\$430,331
Department 593 - Clerk of Courts							
Personal Services	278,116.00	23,074.47	277,542.52	.00	573.48	100	244,521
Supplies	4,667.93	226.81	1,712.17	988.08	1,967.68	58	1,911
Services	91,760.00	3,764.15	60,854.27	14,231.60	16,674.13	82	59,371
Department 593 - Clerk of Courts Totals	\$374,543.93	\$27,065.43	\$340,108.96	\$15,219.68	\$19,215.29	95%	\$305,821
Department 595 - General and Administrative							
Personal Services	414,537.00	.00	196,112.36	175,579.64	42,845.00	90	245,981
Supplies	3,942.40	415.30	3,376.27	566.13	.00	100	2,151
Services	697,032.66	15,693.38	463,515.20	58,336.74	175,180.72	75	437,441
Capital Purchases	191,196.35	1,046.91	187,160.47	.00	4,035.88	98	130,421
Department 595 - General and Administrative Totals	\$1,306,708.41	\$17,155.59	\$850,164.30	\$234,482.51	\$222,061.60	83%	\$816,011
Department 810 - Public Health and Welfare							
Services	319,733.00	.00	319,732.35	.00	.65	100	302,551
Department 810 - Public Health and Welfare Totals	\$319,733.00	\$0.00	\$319,732.35	\$0.00	\$0.65	100%	\$302,551
EXPENSE TOTALS	\$21,606,640.98	\$1,470,390.48	\$19,547,409.25	\$1,021,471.58	\$1,037,760.15	95%	\$17,890,061
Fund 110 - General Fund Totals							
REVENUE TOTALS	20,399,876.00	1,831,787.99	22,810,958.15	.00	(2,411,082.15)	112%	18,529,141
EXPENSE TOTALS	21,606,640.98	1,470,390.48	19,547,409.25	1,021,471.58	1,037,760.15	95%	17,890,061
Fund 110 - General Fund Net Gain (Loss)	(\$1,206,764.98)	\$361,397.51	\$3,263,548.90	(\$1,021,471.58)	\$3,448,842.30	(186%)	\$639,071
Fund Type Totals							
REVENUE TOTALS	20,399,876.00	1,831,787.99	22,810,958.15	.00	(2,411,082.15)	112%	18,529,141
EXPENSE TOTALS	21,606,640.98	1,470,390.48	19,547,409.25	1,021,471.58	1,037,760.15	95%	17,890,061
Fund Type Net Gain (Loss)	(\$1,206,764.98)	\$361,397.51	\$3,263,548.90	(\$1,021,471.58)	\$3,448,842.30	(186%)	\$639,071
Fund Category General Fund Totals							
REVENUE TOTALS	20,399,876.00	1,831,787.99	22,810,958.15	.00	(2,411,082.15)	112%	18,529,141
EXPENSE TOTALS	21,606,640.98	1,470,390.48	19,547,409.25	1,021,471.58	1,037,760.15	95%	17,890,061

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Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category General Fund Net Gain (Loss)	(\$1,206,764.98)	\$361,397.51	\$3,263,548.90	(\$1,021,471.58)	\$3,448,842.30	(186%)	\$639,071



Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 220 - Income Tax Fund							
REVENUE							
Department 000 - General							
Municipal Tax	590,000.00	(596,254.36)	726,969.78	.00	(136,969.78)	123	763,051
Investment Earnings	10,000.00	2,099.62	29,144.86	.00	(19,144.86)	291	19,650
Other Revenues	.00	.00	27.09	.00	(27.09)	+++	
Reimbursements	.00	.00	2,056.69	.00	(2,056.69)	+++	2,210
Department 000 - General Totals	\$600,000.00	(\$594,154.74)	\$758,198.42	\$0.00	(\$158,198.42)	126%	\$784,911
REVENUE TOTALS	\$600,000.00	(\$594,154.74)	\$758,198.42	\$0.00	(\$158,198.42)	126%	\$784,911
EXPENSE							
Department 564 - Income Tax Division							
Personal Services	76,868.00	6,110.89	76,720.91	.00	147.09	100	80,791
Supplies	600.00	476.71	583.40	.00	16.60	97	551
Services	30,700.00	512.12	11,321.75	53.25	19,325.00	37	67,871
Transfers/Other	2,306,000.00	(591,951.15)	401,452.29	.00	1,904,547.71	17	420,091
Capital Purchases	.00	.00	.00	.00	.00	+++	2,091
Department 564 - Income Tax Division Totals	\$2,414,168.00	(\$584,851.43)	\$490,078.35	\$53.25	\$1,924,036.40	20%	\$571,411
EXPENSE TOTALS	\$2,414,168.00	(\$584,851.43)	\$490,078.35	\$53.25	\$1,924,036.40	20%	\$571,411
Fund 220 - Income Tax Fund Totals							
REVENUE TOTALS	600,000.00	(594,154.74)	758,198.42	.00	(158,198.42)	126%	784,911
EXPENSE TOTALS	2,414,168.00	(584,851.43)	490,078.35	53.25	1,924,036.40	20%	571,411
Fund 220 - Income Tax Fund Net Gain (Loss)	(\$1,814,168.00)	(\$9,303.31)	\$268,120.07	(\$53.25)	\$2,082,234.82	(15%)	\$213,500

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Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 260 - Street Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	1,415,000.00	181,024.84	1,627,997.08	.00	(212,997.08)	115	1,381,44
Investment Earnings	25,000.00	51,476.95	51,476.95	.00	(26,476.95)	206	40,76
Other Revenues	.00	.00	1,935.24	.00	(1,935.24)	+++	4,39
Reimbursements	10,000.00	.00	42,609.49	.00	(32,609.49)	426	27,14
Department 000 - General Totals	\$1,450,000.00	\$232,501.79	\$1,724,018.76	\$0.00	(\$274,018.76)	119%	\$1,453,74
REVENUE TOTALS	\$1,450,000.00	\$232,501.79	\$1,724,018.76	\$0.00	(\$274,018.76)	119%	\$1,453,74
EXPENSE							
Department 000 - General							
Capital Purchases	24,803.19	.00	.00	24,803.19	.00	100	700,00
Department 000 - General Totals	\$24,803.19	\$0.00	\$0.00	\$24,803.19	\$0.00	100%	\$700,00
Department 268 - Street Department							
Personal Services	665,763.00	50,493.51	632,666.02	.00	33,096.98	95	606,47
Supplies	292,486.07	10,724.11	203,846.02	56,033.12	32,606.93	89	133,21
Services	149,606.64	5,749.45	101,281.76	36,669.90	11,654.98	92	105,82
Capital Purchases	192,102.45	.00	166,534.25	17,660.00	7,908.20	96	553,17
Department 268 - Street Department Totals	\$1,299,958.16	\$66,967.07	\$1,104,328.05	\$110,363.02	\$85,267.09	93%	\$1,398,69
EXPENSE TOTALS	\$1,324,761.35	\$66,967.07	\$1,104,328.05	\$135,166.21	\$85,267.09	94%	\$2,098,69
Fund 260 - Street Fund Totals							
REVENUE TOTALS	1,450,000.00	232,501.79	1,724,018.76	.00	(274,018.76)	119%	1,453,74
EXPENSE TOTALS	1,324,761.35	66,967.07	1,104,328.05	135,166.21	85,267.09	94%	2,098,69
Fund 260 - Street Fund Net Gain (Loss)	\$125,238.65	\$165,534.72	\$619,690.71	(\$135,166.21)	\$359,285.85	387%	(\$644,955)

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Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Special Revenue Funds							
Fund Type							
Fund 270 - State Highway Fund							
REVENUE							
Department 000 - General							
State Levied Shared Taxes	109,000.00	14,677.69	131,999.78	.00	(22,999.78)	121	112,000.00
Investment Earnings	1,000.00	5,611.08	5,611.08	.00	(4,611.08)	561	3,620.00
Department 000 - General Totals	\$110,000.00	\$20,288.77	\$137,610.86	\$0.00	(\$27,610.86)	125%	\$115,620.00
REVENUE TOTALS	\$110,000.00	\$20,288.77	\$137,610.86	\$0.00	(\$27,610.86)	125%	\$115,620.00
EXPENSE							
Department 268 - Street Department							
Supplies	70,678.00	2,988.00	69,788.43	342.00	547.57	99	73,470.00
Services	24,515.67	450.91	21,382.80	2,132.87	1,000.00	96	18,850.00
Department 268 - Street Department Totals	\$95,193.67	\$3,438.91	\$91,171.23	\$2,474.87	\$1,547.57	98%	\$92,320.00
EXPENSE TOTALS	\$95,193.67	\$3,438.91	\$91,171.23	\$2,474.87	\$1,547.57	98%	\$92,320.00
Fund 270 - State Highway Fund Totals							
REVENUE TOTALS	110,000.00	20,288.77	137,610.86	.00	(27,610.86)	125%	115,620.00
EXPENSE TOTALS	95,193.67	3,438.91	91,171.23	2,474.87	1,547.57	98%	92,320.00
Fund 270 - State Highway Fund Net Gain (Loss)	\$14,806.33	\$16,849.86	\$46,439.63	(\$2,474.87)	\$29,158.43	297%	\$23,300.00
Fund Type Totals							
REVENUE TOTALS	2,160,000.00	(341,364.18)	2,619,828.04	.00	(459,828.04)	121%	2,354,280.00
EXPENSE TOTALS	3,834,123.02	(514,445.45)	1,685,577.63	137,694.33	2,010,851.06	48%	2,762,430.00
Fund Type Net Gain (Loss)	(\$1,674,123.02)	\$173,081.27	\$934,250.41	(\$137,694.33)	\$2,470,679.10	(48%)	(\$408,140.00)
Fund Category Special Revenue Funds Totals							
REVENUE TOTALS	2,160,000.00	(341,364.18)	2,619,828.04	.00	(459,828.04)	121%	2,354,280.00
EXPENSE TOTALS	3,834,123.02	(514,445.45)	1,685,577.63	137,694.33	2,010,851.06	48%	2,762,430.00
Fund Category Special Revenue Funds Net Gain (Loss)	(\$1,674,123.02)	\$173,081.27	\$934,250.41	(\$137,694.33)	\$2,470,679.10	(48%)	(\$408,140.00)

Attachment: Budget by Classification-December, 2019 02 10 2020 2 42 58 PM Joni Crawford 46104LSP



Budget by Classification-December, 2019

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Through 12/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 710 - Water Fund							
REVENUE							
Department 000 - General							
Utility Charges	780,000.00	105,299.59	770,147.17	.00	9,852.83	99	774,971.18
Other Revenues	.00	.00	1,328.33	.00	(1,328.33)	+++	2,521.18
Reimbursements	.00	.00	15,541.50	.00	(15,541.50)	+++	461.18
Department 000 - General Totals	\$780,000.00	\$105,299.59	\$787,017.00	\$0.00	(\$7,017.00)	101%	\$777,961.18
Department 735 - Water Division							
Utility Charges	6,320,000.00	895,730.11	6,488,738.84	.00	(168,738.84)	103	6,492,061.18
Other Revenues	.00	(11,949.54)	74,340.60	.00	(74,340.60)	+++	118,551.18
Reimbursements	.00	.00	16,793.01	.00	(16,793.01)	+++	5,831.18
Department 735 - Water Division Totals	\$6,320,000.00	\$883,780.57	\$6,579,872.45	\$0.00	(\$259,872.45)	104%	\$6,616,451.18
REVENUE TOTALS	\$7,100,000.00	\$989,080.16	\$7,366,889.45	\$0.00	(\$266,889.45)	104%	\$7,394,411.18
EXPENSE							
Department 000 - General							
Capital Purchases	763,182.50	144,452.55	454,332.35	308,850.15	.00	100	1,395,391.18
Department 000 - General Totals	\$763,182.50	\$144,452.55	\$454,332.35	\$308,850.15	\$0.00	100%	\$1,395,391.18
Department 735 - Water Division							
Personal Services	438,102.00	36,628.63	435,879.15	.00	2,222.85	99	409,861.18
Supplies	169,583.87	5,555.87	112,796.12	23,532.30	33,255.45	80	100,761.18
Services	6,602,998.25	16,221.55	4,867,203.72	1,561,999.79	173,794.74	97	4,830,841.18
Debt Service	.00	.00	.00	.00	.00	+++	51.18
Transfers/Other	1,000.00	.00	.00	.00	1,000.00	0	
Capital Purchases	313,548.50	.00	219,855.56	15,548.50	78,144.44	75	166,451.18
Department 735 - Water Division Totals	\$7,525,232.62	\$58,406.05	\$5,635,734.55	\$1,601,080.59	\$288,417.48	96%	\$5,507,981.18
Department 991 - Debt Service							
Debt Service	367,758.00	197,413.83	367,757.92	.00	.08	100	365,751.18
Department 991 - Debt Service Totals	\$367,758.00	\$197,413.83	\$367,757.92	\$0.00	\$0.08	100%	\$365,751.18
EXPENSE TOTALS	\$8,656,173.12	\$400,272.43	\$6,457,824.82	\$1,909,930.74	\$288,417.56	97%	\$7,269,131.18
Fund 710 - Water Fund Totals							
REVENUE TOTALS	7,100,000.00	989,080.16	7,366,889.45	.00	(266,889.45)	104%	7,394,411.18
EXPENSE TOTALS	8,656,173.12	400,272.43	6,457,824.82	1,909,930.74	288,417.56	97%	7,269,131.18
Fund 710 - Water Fund Net Gain (Loss)	(\$1,556,173.12)	\$588,807.73	\$909,064.63	(\$1,909,930.74)	\$555,307.01	64%	\$125,281.18

Attachment: Budget by Classification-December, 2019 02 10 2020 2 42 58 PM Joni Crawford 46104LSP



Budget by Classification-December, 2019

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Through 12/31/19
Summary List

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Ac
Fund Category Enterprise Funds							
Fund Type							
Fund 720 - Wastewater/Sewer Fund							
REVENUE							
Department 000 - General							
Utility Charges	380,000.00	50,240.99	377,087.95	.00	2,912.05	99	377,731
Department 000 - General Totals	\$380,000.00	\$50,240.99	\$377,087.95	\$0.00	\$2,912.05	99%	\$377,731
Department 736 - Wastewater Division							
Utility Charges	5,920,000.00	840,283.20	6,271,074.03	.00	(351,074.03)	106	6,049,504
Other Revenues	.00	.00	289.19	.00	(289.19)	+++	100
Reimbursements	.00	.00	8,966.82	.00	(8,966.82)	+++	7,631
Department 736 - Wastewater Division Totals	\$5,920,000.00	\$840,283.20	\$6,280,330.04	\$0.00	(\$360,330.04)	106%	\$6,057,231
REVENUE TOTALS	\$6,300,000.00	\$890,524.19	\$6,657,417.99	\$0.00	(\$357,417.99)	106%	\$6,434,971
EXPENSE							
Department 000 - General							
Capital Purchases	777,697.48	1,008.72	576,388.16	201,309.32	.00	100	45,051
Department 000 - General Totals	\$777,697.48	\$1,008.72	\$576,388.16	\$201,309.32	\$0.00	100%	\$45,051
Department 736 - Wastewater Division							
Personal Services	477,149.00	38,545.66	464,199.46	.00	12,949.54	97	392,151
Supplies	102,501.74	2,035.28	20,470.53	6,510.43	75,520.78	26	36,261
Services	5,447,852.22	229,214.68	4,202,217.31	1,155,148.50	90,486.41	98	4,792,281
Capital Purchases	314,548.50	.00	219,855.57	15,548.50	79,144.43	75	166,451
Department 736 - Wastewater Division Totals	\$6,342,051.46	\$269,795.62	\$4,906,742.87	\$1,177,207.43	\$258,101.16	96%	\$5,387,151
Department 991 - Debt Service							
Debt Service	39,945.00	.00	39,944.96	.00	.04	100	39,921
Department 991 - Debt Service Totals	\$39,945.00	\$0.00	\$39,944.96	\$0.00	\$0.04	100%	\$39,921
EXPENSE TOTALS	\$7,159,693.94	\$270,804.34	\$5,523,075.99	\$1,378,516.75	\$258,101.20	96%	\$5,472,121
Fund 720 - Wastewater/Sewer Fund Totals							
REVENUE TOTALS	6,300,000.00	890,524.19	6,657,417.99	.00	(357,417.99)	106%	6,434,971
EXPENSE TOTALS	7,159,693.94	270,804.34	5,523,075.99	1,378,516.75	258,101.20	96%	5,472,121
Fund 720 - Wastewater/Sewer Fund Net Gain (Loss)	(\$859,693.94)	\$619,719.85	\$1,134,342.00	(\$1,378,516.75)	\$615,519.19	28%	\$962,851

Attachment: Budget by Classification-December, 2019 02 10 2020 2 42 58 PM Joni Crawford 46104LSP



Budget by Classification-December, 2019

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Through 12/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 740 - Storm Water Drainage Fund							
REVENUE							
Department 000 - General							
Other Revenues	.00	.00	97.93	.00	(97.93)	+++	
Department 000 - General Totals	\$0.00	\$0.00	\$97.93	\$0.00	(\$97.93)	+++	\$0.00
Department 737 - Storm Water Division							
Utility Charges	1,350,000.00	174,730.43	1,327,814.97	.00	22,185.03	98	1,321,911.97
Reimbursements	.00	.00	6,270.48	.00	(6,270.48)	+++	5,011.97
Department 737 - Storm Water Division Totals	\$1,350,000.00	\$174,730.43	\$1,334,085.45	\$0.00	\$15,914.55	99%	\$1,326,923.94
REVENUE TOTALS	\$1,350,000.00	\$174,730.43	\$1,334,183.38	\$0.00	\$15,816.62	99%	\$1,326,923.94
EXPENSE							
Department 000 - General							
Capital Purchases	750,100.55	12,110.00	620,452.10	121,968.78	7,679.67	99	271,941.32
Department 000 - General Totals	\$750,100.55	\$12,110.00	\$620,452.10	\$121,968.78	\$7,679.67	99%	\$271,941.32
Department 737 - Storm Water Division							
Personal Services	329,381.00	23,480.90	274,206.92	.00	55,174.08	83	281,641.92
Supplies	47,237.00	2,682.32	32,438.35	7,489.99	7,308.66	85	33,211.92
Services	1,108,919.73	129,710.28	836,743.88	159,616.98	112,558.87	90	869,421.92
Capital Purchases	81,600.00	.00	74,502.52	6,500.00	597.48	99	39,281.92
Department 737 - Storm Water Division Totals	\$1,567,137.73	\$155,873.50	\$1,217,891.67	\$173,606.97	\$175,639.09	89%	\$1,223,561.92
Department 991 - Debt Service							
Debt Service	120,227.00	110,113.50	120,227.00	.00	.00	100	122,481.92
Department 991 - Debt Service Totals	\$120,227.00	\$110,113.50	\$120,227.00	\$0.00	\$0.00	100%	\$122,481.92
EXPENSE TOTALS	\$2,437,465.28	\$278,097.00	\$1,958,570.77	\$295,575.75	\$183,318.76	92%	\$1,618,001.92
Fund 740 - Storm Water Drainage Fund Totals							
REVENUE TOTALS	1,350,000.00	174,730.43	1,334,183.38	.00	15,816.62	99%	1,326,923.94
EXPENSE TOTALS	2,437,465.28	278,097.00	1,958,570.77	295,575.75	183,318.76	92%	1,618,001.92
Fund 740 - Storm Water Drainage Fund Net Gain (Loss)	(\$1,087,465.28)	(\$103,366.57)	(\$624,387.39)	(\$295,575.75)	\$167,502.14	85%	(\$291,080.00)

Attachment: Budget by Classification-December, 2019 02 10 2020 2 42 58 PM Joni Crawford 46104LSP



Budget by Classification-December, 2019

10.f.a

Through 12/31/19
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Total Actual
Fund Category Enterprise Funds							
Fund Type							
Fund 750 - Solid Waste Fund							
REVENUE							
Department 738 - Refuse Collection							
Utility Charges	2,000,000.00	178,229.44	2,005,374.04	.00	(5,374.04)	100	1,842,877.00
Department 738 - Refuse Collection Totals	\$2,000,000.00	\$178,229.44	\$2,005,374.04	\$0.00	(\$5,374.04)	100%	\$1,842,877.00
REVENUE TOTALS	\$2,000,000.00	\$178,229.44	\$2,005,374.04	\$0.00	(\$5,374.04)	100%	\$1,842,877.00
EXPENSE							
Department 738 - Refuse Collection							
Supplies	2,000.00	.00	.00	1,500.00	500.00	75	1,088.00
Services	2,696,827.22	194,522.31	2,091,275.51	380,804.80	224,746.91	92	1,926,088.00
Department 738 - Refuse Collection Totals	\$2,698,827.22	\$194,522.31	\$2,091,275.51	\$382,304.80	\$225,246.91	92%	\$1,927,176.00
EXPENSE TOTALS	\$2,698,827.22	\$194,522.31	\$2,091,275.51	\$382,304.80	\$225,246.91	92%	\$1,927,176.00
Fund 750 - Solid Waste Fund Totals							
REVENUE TOTALS	2,000,000.00	178,229.44	2,005,374.04	.00	(5,374.04)	100%	1,842,877.00
EXPENSE TOTALS	2,698,827.22	194,522.31	2,091,275.51	382,304.80	225,246.91	92%	1,927,176.00
Fund 750 - Solid Waste Fund Net Gain (Loss)	(\$698,827.22)	(\$16,292.87)	(\$85,901.47)	(\$382,304.80)	\$230,620.95	67%	(\$84,301.00)
Fund Type Totals							
REVENUE TOTALS	16,750,000.00	2,232,564.22	17,363,864.86	.00	(613,864.86)	104%	16,999,199.00
EXPENSE TOTALS	20,952,159.56	1,143,696.08	16,030,747.09	3,966,328.04	955,084.43	95%	16,286,431.00
Fund Type Net Gain (Loss)	(\$4,202,159.56)	\$1,088,868.14	\$1,333,117.77	(\$3,966,328.04)	\$1,568,949.29	63%	\$712,755.00
Fund Category Enterprise Funds Totals							
REVENUE TOTALS	16,750,000.00	2,232,564.22	17,363,864.86	.00	(613,864.86)	104%	16,999,199.00
EXPENSE TOTALS	20,952,159.56	1,143,696.08	16,030,747.09	3,966,328.04	955,084.43	95%	16,286,431.00
Fund Category Enterprise Funds Net Gain (Loss)	(\$4,202,159.56)	\$1,088,868.14	\$1,333,117.77	(\$3,966,328.04)	\$1,568,949.29	63%	\$712,755.00
Grand Totals							
REVENUE TOTALS	39,309,876.00	3,722,988.03	42,794,651.05	.00	(3,484,775.05)	109%	37,882,621.00
EXPENSE TOTALS	46,392,923.56	2,099,641.11	37,263,733.97	5,125,493.95	4,003,695.64	91%	36,938,937.00
Grand Total Net Gain (Loss)	(\$7,083,047.56)	\$1,623,346.92	\$5,530,917.08	(\$5,125,493.95)	\$7,488,470.69	(6%)	\$943,684.00

Attachment: Budget by Classification-December, 2019 02 10 2020 2 42 58 PM Joni Crawford 46104LSP



Departmental Budget-December-2019

10.f.b

Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	.00	.00	.00	.00	.00	.00	.00	+++	28,911
5102	Wages-Staff	881,997.00	35,000.00	916,997.00	74,344.65	.00	914,236.87	2,760.13	100	830,541
5104	Wages-Part time	122,892.00	.00	122,892.00	8,576.52	.00	96,594.37	26,297.63	79	90,281
5105	Overtime	350,000.00	100,000.00	450,000.00	17,247.41	.00	376,173.21	73,826.79	84	498,571
5106	Longevity	52,550.00	.00	52,550.00	.00	.00	48,425.00	4,125.00	92	50,621
5109	HSA Employer Funding	252,000.00	15,000.00	267,000.00	4,085.38	.00	260,655.40	6,344.60	98	230,591
5111	Wages Chief	119,480.00	.00	119,480.00	9,190.40	.00	119,328.14	151.86	100	115,871
5113	Wages Enforcement	5,299,278.00	240,000.00	5,539,278.00	468,746.53	.00	5,602,323.23	(63,045.23)	101	4,930,821
5151	PERS Contribution	141,315.00	.00	141,315.00	17,528.40	.00	139,127.57	2,187.43	98	138,891
5152	PFDPF Contribution	908,093.00	100,000.00	1,008,093.00	157,903.03	.00	1,012,083.20	(3,990.20)	100	968,021
5155	PERS Pickup	46,322.00	.00	46,322.00	5,883.63	.00	46,741.81	(419.81)	101	46,721
5161	Group Insurance	1,132,076.00	61,634.23	1,193,710.23	92,739.16	462.41	1,137,689.49	55,558.33	95	932,111
5166	Medicare	98,972.00	.00	98,972.00	8,199.63	.00	100,461.86	(1,489.86)	102	91,761
	Personal Services Totals	\$9,404,975.00	\$551,634.23	\$9,956,609.23	\$864,444.74	\$462.41	\$9,853,840.15	\$102,306.67	99%	\$8,953,761
	Supplies									
5201	Office Supplies	9,500.00	565.74	10,065.74	963.44	1,992.99	7,174.40	898.35	91	10,351
5202	Photo Copy Supplies	3,500.00	.00	3,500.00	.00	57.62	2,041.13	1,401.25	60	3,491
5203	Computer Supplies	18,000.00	637.02	18,637.02	1,103.77	2,370.42	15,375.22	891.38	95	14,011
5205	Small Tools/Minor Equipment	6,000.00	1,049.91	7,049.91	.00	417.44	2,919.67	3,712.80	47	3,221
5206	Evidence	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	
5207	Law Enforcement Supplies	93,000.00	29,900.96	122,900.96	6,205.20	21,594.68	133,674.60	(32,368.32)	126	84,001
5213	Repair and Maintenance Supplies	11,000.00	.00	11,000.00	1,337.96	143.73	8,105.39	2,750.88	75	1,971
5241	Uniforms-Purchased	212,000.00	19,366.91	231,366.91	17,928.61	15,638.09	188,181.30	27,547.52	88	71,751
5251	MV Gas and Oil	130,000.00	1,599.59	131,599.59	8,533.35	8,466.65	97,302.98	25,829.96	80	93,251
	Supplies Totals	\$493,000.00	\$43,120.13	\$536,120.13	\$36,072.33	\$50,681.62	\$454,774.69	\$30,663.82	94%	\$282,071
	Services									
5311	Utilities	144,530.00	15,895.01	160,425.01	4,921.38	34,608.33	102,365.05	23,451.63	85	114,461
5321	Professional Training	55,000.00	19,762.70	74,762.70	649.00	29,000.00	71,033.74	(25,271.04)	134	31,851
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	211
5323	Publications	2,850.00	.00	2,850.00	.00	2,500.00	1,070.87	(720.87)	125	581
5324	Professional Association Dues	2,500.00	195.00	2,695.00	241.00	150.00	1,304.00	1,241.00	54	701
5325	Educational Assistance	10,000.00	.00	10,000.00	.00	.00	3,549.00	6,451.00	35	2,681
5339	Misc Contract Services	83,600.00	1,610.90	85,210.90	6,113.44	8,805.11	58,789.42	17,616.37	79	54,481
5351	Liability Insurance Deductible	25,000.00	.00	25,000.00	.00	.00	25,000.00	.00	100	4,521
5361	Building Repair/Maintenance	132,500.00	927.39	133,427.39	2,978.01	9,319.64	122,577.58	1,530.17	99	40,721
5362	Equipment Maintenance	72,000.00	4,000.00	76,000.00	597.05	5,534.70	40,838.46	29,626.84	61	33,391
5363	MV Repair/Maintenance-External	27,000.00	174.52	27,174.52	7,923.47	3,750.02	22,039.61	1,384.89	95	14,291

Attachment: Departmental Budget-December-2019 02_10_2020 2_42_58 PM Joni Crawford 46104LSS



Departmental Budget-December-2019

10.f.b

Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 111 - Police Division										
	EXPENSE									
	Services									
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	500.00	.00	2,500.00	17	2,360.00
5375	Prisoner Care	140,000.00	(18,829.59)	121,170.41	6,077.50	10,709.35	67,227.46	43,233.60	64	78,870.00
5391	Postage	6,500.00	188.05	6,688.05	403.51	933.26	3,680.82	2,073.97	69	5,310.00
5392	Fingerprinting Services	2,500.00	.00	2,500.00	.00	221.50	278.50	2,000.00	20	1,670.00
5393	L.E.A.D.S Terminal	8,500.00	600.00	9,100.00	600.00	1,200.00	6,600.00	1,300.00	86	7,200.00
5395	Printing/Advertising	15,000.00	1,594.54	16,594.54	218.53	1,000.00	10,559.04	5,035.50	70	3,210.00
5396	Uniform Cleaning/Repairs	35,000.00	2,423.15	37,423.15	1,980.10	6,198.10	19,145.74	12,079.31	68	15,720.00
5399	Other Miscellaneous Services	4,000.00	500.00	4,500.00	159.77	487.58	2,172.71	1,839.71	59	2,140.00
	Services Totals	\$769,480.00	\$29,041.67	\$798,521.67	\$32,862.76	\$114,917.59	\$558,232.00	\$125,372.08	84%	\$414,450.00
	Capital Purchases									
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	1,759.36	736.10	8,214.88	1,049.02	90	6,500.00
5632	Motor Vehicles	383,470.00	14,792.90	398,262.90	.00	.00	284,023.21	114,239.69	71	625,520.00
5633	Machinery and Equipment	93,000.00	209.89	93,209.89	2,177.52	1,622.48	75,410.29	16,177.12	83	65,110.00
5634	Unmarked Vehicles	58,400.00	.00	58,400.00	.00	.00	49,303.13	9,096.87	84	
5639	Other Equipment	75,000.00	(33,382.50)	41,617.50	2,281.78	2,782.46	35,159.33	3,675.71	91	34,670.00
	Capital Purchases Totals	\$619,870.00	(\$18,379.71)	\$601,490.29	\$6,218.66	\$5,141.04	\$452,110.84	\$144,238.41	76%	\$731,820.00
	EXPENSE TOTALS	\$11,287,325.00	\$605,416.32	\$11,892,741.32	\$939,598.49	\$171,202.66	\$11,318,957.68	\$402,580.98	97%	\$10,382,110.00
Department 111 - Police Division Totals		(\$11,287,325.00)	(\$605,416.32)	(\$11,892,741.32)	(\$939,598.49)	(\$171,202.66)	(\$11,318,957.68)	(\$402,580.98)	97%	(\$10,382,110.00)

Attachment: Departmental Budget-December-2019 02_10_2020 2:42:58 PM Joni Crawford 46104LSS



Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 290 - Mechanic										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	101,288.00	1,200.00	102,488.00	7,961.63	.00	101,934.16	553.84	99	97,950
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,000
5151	PERS Contribution	14,257.00	.00	14,257.00	1,671.96	.00	14,526.01	(269.01)	102	14,570
5161	Group Insurance	37,844.00	.00	37,844.00	3,149.67	.00	37,796.04	47.96	100	32,300
5166	Medicare	1,477.00	.00	1,477.00	109.98	.00	1,416.65	60.35	96	1,360
	Personal Services Totals	\$163,416.00	\$1,200.00	\$164,616.00	\$12,893.24	\$0.00	\$164,222.86	\$393.14	100%	\$154,650
	Supplies									
5201	Office Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	
5203	Computer Supplies	200.00	.00	200.00	.00	.00	66.01	133.99	33	
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	334.13	.00	2,253.80	746.20	75	1,000
5213	Repair and Maintenance Supplies	110,000.00	5,080.99	115,080.99	1,441.23	20,595.62	94,205.65	279.72	100	79,300
5259	Operating Materials and Supplies	7,500.00	1,639.39	9,139.39	.00	2,000.00	6,074.93	1,064.46	88	3,370
	Supplies Totals	\$120,800.00	\$6,720.38	\$127,520.38	\$1,775.36	\$22,595.62	\$102,600.39	\$2,324.37	98%	\$82,690
	Services									
5321	Professional Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	210
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	1,620.51	1,379.49	54	1,240
5363	MV Repair/Maintenance-External	40,000.00	1,607.81	41,607.81	786.92	19,920.00	17,782.39	3,905.42	91	25,740
5397	Uniform Rental	1,350.00	68.88	1,418.88	54.01	145.99	1,322.88	(49.99)	104	1,110
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	300.00	123.82	1,076.18	28	500
	Services Totals	\$46,850.00	\$1,676.69	\$48,526.69	\$840.93	\$20,365.99	\$20,849.60	\$7,311.10	85%	\$28,820
	Capital Purchases									
5632	Motor Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	48,650
5633	Machinery and Equipment	16,100.00	.00	16,100.00	.00	.00	15,503.00	597.00	96	3,740
	Capital Purchases Totals	\$16,100.00	\$0.00	\$16,100.00	\$0.00	\$0.00	\$15,503.00	\$597.00	96%	\$52,400
	EXPENSE TOTALS	\$347,166.00	\$9,597.07	\$356,763.07	\$15,509.53	\$42,961.61	\$303,175.85	\$10,625.61	97%	\$318,570
Department 290 - Mechanic Totals		(\$347,166.00)	(\$9,597.07)	(\$356,763.07)	(\$15,509.53)	(\$42,961.61)	(\$303,175.85)	(\$10,625.61)	97%	(\$318,570)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	89,522.00	.00	89,522.00	6,886.40	.00	89,412.76	109.24	100	86,730.00
5102	Wages-Staff	407,677.00	.00	407,677.00	35,454.41	.00	412,837.36	(5,160.36)	101	344,660.00
5105	Overtime	15,700.00	.00	15,700.00	1,208.00	.00	35,140.72	(19,440.72)	224	14,190.00
5106	Longevity	1,500.00	.00	1,500.00	.00	.00	1,700.00	(200.00)	113	500.00
5109	HSA Employer Funding	34,000.00	.00	34,000.00	.00	.00	35,333.33	(1,333.33)	104	31,830.00
5141	Wages-Seasonal Labor	110,000.00	(2,000.00)	108,000.00	3,187.39	.00	70,549.22	37,450.78	65	61,250.00
5151	PERS Contribution	87,416.00	.00	87,416.00	10,099.62	.00	84,692.19	2,723.81	97	72,660.00
5161	Group Insurance	155,452.00	.00	155,452.00	15,258.45	.00	164,209.92	(8,757.92)	106	108,520.00
5166	Medicare	9,054.00	.00	9,054.00	648.30	.00	8,491.96	562.04	94	7,130.00
	Personal Services Totals	\$910,321.00	(\$2,000.00)	\$908,321.00	\$72,742.57	\$0.00	\$902,367.46	\$5,953.54	99%	\$727,490.00
	Supplies									
5201	Office Supplies	500.00	.00	500.00	.00	.00	818.40	(318.40)	164	510.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	121.56	378.44	24	400.00
5205	Small Tools/Minor Equipment	5,600.00	4,825.73	10,425.73	900.32	841.77	21,128.94	(11,544.98)	211	4,650.00
5209	Chemicals	32,125.00	.00	32,125.00	.00	67.00	35,272.27	(3,214.27)	110	36,580.00
5213	Repair and Maintenance Supplies	75,000.00	7,856.74	82,856.74	3,962.84	11,663.71	63,234.65	7,958.38	90	59,690.00
5215	Recreational Supplies	54,000.00	4,008.53	58,008.53	1,744.67	9,953.02	38,047.55	10,007.96	83	45,230.00
5241	Uniforms-Purchased	2,500.00	449.94	2,949.94	121.86	470.13	2,097.28	382.53	87	3,010.00
5251	MV Gas and Oil	19,000.00	192.70	19,192.70	566.91	2,180.61	15,482.41	1,529.68	92	13,480.00
5252	Aggregates	17,000.00	.00	17,000.00	.00	5,764.00	9,072.47	2,163.53	87	3,360.00
5259	Operating Materials and Supplies	48,000.00	(5,500.00)	42,500.00	.00	.00	23,617.12	18,882.88	56	43,000.00
	Supplies Totals	\$254,225.00	\$11,833.64	\$266,058.64	\$7,296.60	\$30,940.24	\$208,892.65	\$26,225.75	90%	\$209,960.00
	Services									
5303	Community Events	10,000.00	20,693.20	30,693.20	.00	14.00	27,186.48	3,492.72	89	25,830.00
5311	Utilities	36,000.00	4,045.25	40,045.25	372.21	6,628.16	26,761.41	6,655.68	83	28,760.00
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	560.00	3,940.00	12	3,400.00
5322	Conference/Reimb	9,425.00	858.62	10,283.62	1,426.31	467.00	6,982.64	2,833.98	72	4,070.00
5323	Publications	250.00	.00	250.00	212.00	.00	212.00	38.00	85	
5324	Professional Association Dues	2,200.00	210.00	2,410.00	210.00	20.00	1,917.50	472.50	80	1,540.00
5338	Personal Service Contracts	55,000.00	3,746.00	58,746.00	6,768.50	2,785.00	59,006.25	(3,045.25)	105	52,130.00
5339	Misc Contract Services	170,000.00	192,762.95	362,762.95	29,792.64	108,619.17	251,521.39	2,622.39	99	108,880.00
5361	Building Repair/Maintenance	47,000.00	14,600.00	61,600.00	.00	15,688.67	20,482.03	25,429.30	59	52,220.00
5362	Equipment Maintenance	2,000.00	.00	2,000.00	789.32	.00	864.32	1,135.68	43	
5391	Postage	6,000.00	.00	6,000.00	123.03	.00	5,784.06	215.94	96	2,810.00
5395	Printing/Advertising	23,000.00	(7,500.00)	15,500.00	.00	4,000.00	7,828.20	3,671.80	76	21,830.00
5399	Other Miscellaneous Services	4,000.00	32.87	4,032.87	300.00	.00	2,182.87	1,850.00	54	1,600.00
	Services Totals	\$369,375.00	\$229,448.89	\$598,823.89	\$39,994.01	\$138,222.00	\$411,289.15	\$49,312.74	92%	\$303,100.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 340 - Parks and Recreation										
	EXPENSE									
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	(14,483.75)	.00	.00	.00	+++	
	Transfers/Other Totals	\$0.00	\$0.00	\$0.00	(\$14,483.75)	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	9,425.50	9,425.50	.00	.00	9,425.50	.00	100	11,914.00
5632	Motor Vehicles	60,533.00	10,678.00	71,211.00	.00	.00	69,315.91	1,895.09	97	120,800.00
5633	Machinery and Equipment	12,000.00	2,600.00	14,600.00	7,285.00	.00	21,616.24	(7,016.24)	148	89,450.00
5639	Other Equipment	11,500.00	15,000.00	26,500.00	6,681.98	9,772.70	11,500.67	5,226.63	80	68,890.00
	Capital Purchases Totals	\$84,033.00	\$37,703.50	\$121,736.50	\$13,966.98	\$9,772.70	\$111,858.32	\$105.48	100%	\$291,070.00
	EXPENSE TOTALS	\$1,617,954.00	\$276,986.03	\$1,894,940.03	\$119,516.41	\$178,934.94	\$1,634,407.58	\$81,597.51	96%	\$1,531,635.00
Department 340 - Parks and Recreation Totals		(\$1,617,954.00)	(\$276,986.03)	(\$1,894,940.03)	(\$119,516.41)	(\$178,934.94)	(\$1,634,407.58)	(\$81,597.51)	96%	(\$1,531,635.00)

Attachment: Departmental Budget-December-2019 02_10_2020 2:42:58 PM Joni Crawford 46104LSS



Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 343 - Senior Center										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	66,182.00	.00	66,182.00	5,091.20	.00	66,103.87	78.13	100	64,709.00
5104	Wages-Part time	62,021.00	.00	62,021.00	3,036.24	.00	59,077.51	2,943.49	95	63,160.00
5105	Overtime	.00	1,200.00	1,200.00	144.52	.00	2,792.60	(1,592.60)	233	
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	18,032.00	.00	18,032.00	1,818.55	.00	18,105.58	(73.58)	100	18,480.00
5161	Group Insurance	19,036.00	.00	19,036.00	1,584.43	.00	19,013.16	22.84	100	16,260.00
5166	Medicare	1,868.00	.00	1,868.00	118.95	.00	1,844.07	23.93	99	1,830.00
	Personal Services Totals	\$171,739.00	\$1,200.00	\$172,939.00	\$11,793.89	\$0.00	\$171,536.79	\$1,402.21	99%	\$168,960.00
	Supplies									
5201	Office Supplies	1,200.00	.00	1,200.00	.00	245.03	591.66	363.31	70	740.00
5203	Computer Supplies	1,500.00	.00	1,500.00	.00	.00	371.99	1,128.01	25	610.00
5213	Repair and Maintenance Supplies	8,500.00	324.14	8,824.14	.00	313.17	2,967.23	5,543.74	37	870.00
5215	Recreational Supplies	3,000.00	166.18	3,166.18	.00	278.96	4,461.04	(1,573.82)	150	1,790.00
5216	Contributed Supplies Purchased	.00	20,191.14	20,191.14	(184.94)	1,567.57	2,083.39	16,540.18	18	2,340.00
5252	Aggregates	.00	.00	.00	.00	.00	833.80	(833.80)	+++	
5259	Operating Materials and Supplies	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	3,240.00
	Supplies Totals	\$17,200.00	\$20,681.46	\$37,881.46	(\$184.94)	\$2,404.73	\$11,309.11	\$24,167.62	36%	\$9,610.00
	Services									
5311	Utilities	15,000.00	717.33	15,717.33	530.69	1,546.67	6,375.66	7,795.00	50	7,030.00
5321	Professional Training	300.00	.00	300.00	.00	.00	114.78	185.22	38	
5322	Conference/Reimb	400.00	289.00	689.00	.00	.00	333.88	355.12	48	210.00
5324	Professional Association Dues	150.00	100.00	250.00	.00	.00	100.00	150.00	40	100.00
5339	Misc Contract Services	8,000.00	170.93	8,170.93	661.80	3,147.40	6,689.74	(1,666.21)	120	10,760.00
5361	Building Repair/Maintenance	50,000.00	.00	50,000.00	.00	2,921.97	37,575.52	9,502.51	81	68,340.00
5391	Postage	2,500.00	.00	2,500.00	.00	.00	1,000.00	1,500.00	40	2,500.00
5395	Printing/Advertising	.00	.00	.00	.00	.00	.00	.00	+++	20.00
	Services Totals	\$76,350.00	\$1,277.26	\$77,627.26	\$1,192.49	\$7,616.04	\$52,189.58	\$17,821.64	77%	\$88,980.00
	EXPENSE TOTALS	\$265,289.00	\$23,158.72	\$288,447.72	\$12,801.44	\$10,020.77	\$235,035.48	\$43,391.47	85%	\$267,560.00
Department 343 - Senior Center Totals		(\$265,289.00)	(\$23,158.72)	(\$288,447.72)	(\$12,801.44)	(\$10,020.77)	(\$235,035.48)	(\$43,391.47)	85%	(\$267,560.00)

Attachment: Departmental Budget-December-2019 02_10_2020 2:42:58 PM Joni Crawford 46104LSS



Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 344 - Community Events										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	59,740.00	2,000.00	61,740.00	4,595.20	.00	61,818.10	(78.10)	100	
5105	Overtime	5,000.00	.00	5,000.00	140.01	.00	2,337.09	2,662.91	47	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	
5151	PERS Contribution	9,064.00	.00	9,064.00	1,269.56	.00	8,640.39	423.61	95	
5161	Group Insurance	18,922.00	.00	18,922.00	1,574.88	.00	18,898.56	23.44	100	
5166	Medicare	939.00	.00	939.00	65.94	.00	894.81	44.19	95	
	Personal Services Totals	\$97,665.00	\$2,000.00	\$99,665.00	\$7,645.59	\$0.00	\$96,588.95	\$3,076.05	97%	\$96,588.95
	Supplies									
5201	Office Supplies	300.00	.00	300.00	.00	281.67	18.33	.00	100	
5215	Recreational Supplies	13,310.00	2,000.00	15,310.00	146.65	812.52	10,908.64	3,588.84	77	
	Supplies Totals	\$13,610.00	\$2,000.00	\$15,610.00	\$146.65	\$1,094.19	\$10,926.97	\$3,588.84	77%	\$10,926.97
	Services									
5303	Community Events	520.00	.00	520.00	.00	.00	.00	520.00	0	
5311	Utilities	840.00	.00	840.00	88.63	110.93	735.31	(6.24)	101	
5322	Conference/Reimb	1,250.00	.00	1,250.00	.00	.00	185.20	1,064.80	15	
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	115.00	585.00	16	
5339	Misc Contract Services	127,975.00	40,875.60	168,850.60	21,240.20	5,162.00	140,764.60	22,924.00	86	
5395	Printing/Advertising	15,000.00	3,500.00	18,500.00	.00	7,800.00	7,905.18	2,794.82	85	
5399	Other Miscellaneous Services	14,200.00	.00	14,200.00	2.86	.00	471.86	13,728.14	3	
	Services Totals	\$160,485.00	\$44,375.60	\$204,860.60	\$21,331.69	\$13,072.93	\$150,177.15	\$41,610.52	80%	\$150,177.15
	EXPENSE TOTALS	\$271,760.00	\$48,375.60	\$320,135.60	\$29,123.93	\$14,167.12	\$257,693.07	\$48,275.41	85%	\$257,693.07
Department 344 - Community Events Totals		(\$271,760.00)	(\$48,375.60)	(\$320,135.60)	(\$29,123.93)	(\$14,167.12)	(\$257,693.07)	(\$48,275.41)	85%	\$257,693.07

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 448 - Service Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	91,121.00	(34,000.00)	57,121.00	2,065.92	.00	56,213.73	907.27	98	88,241.00
5102	Wages-Staff	317,913.00	(9,000.00)	308,913.00	25,204.11	.00	310,716.40	(1,803.40)	101	276,661.00
5105	Overtime	3,000.00	.00	3,000.00	528.27	.00	9,149.93	(6,149.93)	305	3,861.00
5106	Longevity	2,500.00	.00	2,500.00	550.00	.00	2,550.00	(50.00)	102	1,701.00
5109	HSA Employer Funding	28,000.00	(1,000.00)	27,000.00	.00	.00	26,333.33	666.67	98	23,661.00
5151	PERS Contribution	58,035.00	.00	58,035.00	6,357.97	.00	52,344.60	5,690.40	90	54,101.00
5161	Group Insurance	129,884.00	(10,000.00)	119,884.00	10,104.05	.00	117,616.38	2,267.62	98	93,751.00
5166	Medicare	6,011.00	.00	6,011.00	390.53	.00	5,239.11	771.89	87	5,181.00
	Personal Services Totals	\$636,464.00	(\$54,000.00)	\$582,464.00	\$45,200.85	\$0.00	\$580,163.48	\$2,300.52	100%	\$547,191.00
	Supplies									
5201	Office Supplies	1,700.00	95.14	1,795.14	42.24	591.35	494.59	709.20	60	1,031.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	443.28	556.72	44	971.00
5213	Repair and Maintenance Supplies	18,000.00	2,579.11	20,579.11	324.84	1,103.78	17,256.11	2,219.22	89	10,571.00
5251	MV Gas and Oil	1,500.00	38.53	1,538.53	42.10	380.50	598.35	559.68	64	601.00
	Supplies Totals	\$22,200.00	\$2,712.78	\$24,912.78	\$409.18	\$2,075.63	\$18,792.33	\$4,044.82	84%	\$13,191.00
	Services									
5301	Boards/Commissions	750.00	.00	750.00	.00	.00	.00	750.00	0	
5302	Street Lighting	260,000.00	13,360.63	273,360.63	17,418.00	19,397.38	207,437.23	46,526.02	83	210,001.00
5303	Community Events	35,000.00	(3,106.00)	31,894.00	.00	.00	31,794.00	100.00	100	29,251.00
5321	Professional Training	500.00	90.00	590.00	.00	.00	90.00	500.00	15	271.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	33.56	216.44	13	21.00
5325	Educational Assistance	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5331	Engineering/Architecture	125,000.00	5,866.77	130,866.77	1,058.00	35,754.00	30,626.77	64,486.00	51	21,491.00
5339	Misc Contract Services	86,550.00	4,832.03	91,382.03	9,713.03	47,004.94	97,791.29	(53,414.20)	158	45,871.00
5362	Equipment Maintenance	4,000.00	251.95	4,251.95	.00	.00	3,095.59	1,156.36	73	2,851.00
5367	Streetscape Maintenance	.00	200.00	200.00	.00	200.00	.00	.00	100	72,321.00
5374	Emergency Management Services	40,000.00	.00	40,000.00	.00	.00	36,730.21	3,269.79	92	35,851.00
5391	Postage	500.00	.00	500.00	6.80	.00	124.91	375.09	25	181.00
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	500.00	.00	1,000.00	33	541.00
5397	Uniform Rental	2,500.00	97.72	2,597.72	.00	1,240.04	874.86	482.82	81	1,101.00
5398	Tree/Grass Service	31,000.00	250.00	31,250.00	1,283.96	3,041.04	20,871.46	7,337.50	77	21,901.00
5399	Other Miscellaneous Services	1,300.00	(24,680.00)	(23,380.00)	.00	.00	96.35	(23,476.35)	0	1,541.00
	Services Totals	\$590,350.00	(\$2,836.90)	\$587,513.10	\$29,479.79	\$107,137.40	\$429,566.23	\$50,809.47	91%	\$443,231.00
	EXPENSE TOTALS	\$1,249,014.00	(\$54,124.12)	\$1,194,889.88	\$75,089.82	\$109,213.03	\$1,028,522.04	\$57,154.81	95%	\$1,003,621.00
	Department 448 - Service Department Totals	(\$1,249,014.00)	\$54,124.12	(\$1,194,889.88)	(\$75,089.82)	(\$109,213.03)	(\$1,028,522.04)	(\$57,154.81)	95%	(\$1,003,621.00)



Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 479 - Building Department										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	77,559.00	(4,700.00)	72,859.00	.00	.00	38,966.14	33,892.86	53	74,790.00
5102	Wages-Staff	189,908.00	.00	189,908.00	23,125.20	.00	221,379.05	(31,471.05)	117	185,220.00
5105	Overtime	.00	.00	.00	.00	.00	1,005.22	(1,005.22)	+++	
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	14,000.00	.00	14,000.00	.00	.00	15,000.00	(1,000.00)	107	14,000.00
5151	PERS Contribution	37,179.00	.00	37,179.00	5,054.93	.00	35,766.60	1,412.40	96	37,280.00
5161	Group Insurance	65,422.00	.00	65,422.00	6,990.25	.00	65,144.34	277.66	100	56,030.00
5166	Medicare	3,887.00	.00	3,887.00	321.05	.00	3,663.91	223.09	94	3,640.00
<i>Personal Services Totals</i>		\$388,555.00	(\$4,700.00)	\$383,855.00	\$35,491.43	\$0.00	\$381,525.26	\$2,329.74	99%	\$371,480.00
<i>Supplies</i>										
5201	Office Supplies	2,000.00	150.27	2,150.27	105.69	140.26	1,255.09	754.92	65	670.00
5203	Computer Supplies	.00	.00	.00	.00	.00	49.99	(49.99)	+++	
5241	Uniforms-Purchased	3,000.00	.00	3,000.00	.00	938.47	1,078.57	982.96	67	610.00
5251	MV Gas and Oil	5,000.00	166.32	5,166.32	309.67	1,134.51	3,531.81	500.00	90	3,500.00
<i>Supplies Totals</i>		\$10,000.00	\$316.59	\$10,316.59	\$415.36	\$2,213.24	\$5,915.46	\$2,187.89	79%	\$4,790.00
<i>Services</i>										
5311	Utilities	5,000.00	373.56	5,373.56	214.40	472.61	2,450.96	2,449.99	54	2,230.00
5321	Professional Training	5,000.00	.00	5,000.00	.00	289.00	594.00	4,117.00	18	1,260.00
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	1,500.00	.00	1,500.00	261.00	.00	307.45	1,192.55	20	310.00
5324	Professional Association Dues	800.00	.00	800.00	.00	135.00	400.00	265.00	67	290.00
5325	Educational Assistance	.00	.00	.00	.00	2,198.28	801.72	(3,000.00)	+++	
5331	Engineering/Architecture	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5339	Misc Contract Services	20,000.00	1,675.00	21,675.00	.00	9,318.31	21,114.75	(8,758.06)	140	19,810.00
5362	Equipment Maintenance	6,000.00	508.82	6,508.82	222.82	326.05	4,182.77	2,000.00	69	4,250.00
5366	Computer Maintenance	2,000.00	(10,000.00)	(8,000.00)	.00	.00	956.00	(8,956.00)	-12	
5376	County Health Services	35,000.00	2,409.00	37,409.00	609.00	4,791.00	27,615.00	5,003.00	87	26,080.00
5391	Postage	1,000.00	.00	1,000.00	123.10	.00	695.39	304.61	70	690.00
5395	Printing/Advertising	3,500.00	.00	3,500.00	141.64	171.45	1,225.08	2,103.47	40	960.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
<i>Services Totals</i>		\$83,300.00	(\$5,033.62)	\$78,266.38	\$1,571.96	\$17,701.70	\$60,343.12	\$221.56	100%	\$55,920.00
<i>Transfers/Other</i>										
5513	Refunds-Permit	.00	.00	.00	(385.00)	.00	.00	.00	+++	
<i>Transfers/Other Totals</i>		\$0.00	\$0.00	\$0.00	(\$385.00)	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	290.00



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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 110 - General Fund										
Department 479 - Building Department										
	EXPENSE									
	Capital Purchases									
5639	Other Equipment	.00	34,680.00	34,680.00	.00	.00	34,680.00	.00	100	
	Capital Purchases Totals	\$0.00	\$34,680.00	\$34,680.00	\$0.00	\$0.00	\$34,680.00	\$0.00	100%	\$29,500.00
	EXPENSE TOTALS	\$481,855.00	\$25,262.97	\$507,117.97	\$37,093.75	\$19,914.94	\$482,463.84	\$4,739.19	99%	\$432,501.00
Department 479 - Building Department Totals		(\$481,855.00)	(\$25,262.97)	(\$507,117.97)	(\$37,093.75)	(\$19,914.94)	(\$482,463.84)	(\$4,739.19)	99%	(\$432,501.00)

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 522 - Mayor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	.00	97,803.00	7,523.24	.00	97,802.12	.88	100	97,803.00
5102	Wages-Staff	.00	.00	.00	.00	.00	.00	.00	+++	45,641.00
5105	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	76.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
5151	PERS Contribution	13,692.00	400.00	14,092.00	1,579.89	.00	14,004.69	87.31	99	20,400.00
5161	Group Insurance	18,700.00	.00	18,700.00	1,556.47	.00	18,677.64	22.36	100	28,050.00
5166	Medicare	1,418.00	.00	1,418.00	106.63	.00	1,386.28	31.72	98	2,040.00
	Personal Services Totals	\$135,613.00	\$400.00	\$136,013.00	\$10,766.23	\$0.00	\$135,870.73	\$142.27	100%	\$198,700.00
	Supplies									
5201	Office Supplies	600.00	.00	600.00	.00	.00	.00	600.00	0	58.33
5203	Computer Supplies	200.00	.00	200.00	.00	.00	50.00	150.00	25	150.00
	Supplies Totals	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$50.00	\$750.00	6%	\$58.33
	Services									
5311	Utilities	50.00	233.32	283.32	67.20	67.73	966.59	(751.00)	365	84.00
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	3,390.00
5323	Publications	.00	.00	.00	.00	.00	435.98	(435.98)	+++	0.00
5324	Professional Association Dues	700.00	.00	700.00	.00	.00	885.00	(185.00)	126	66.00
5332	Legal Services	30,000.00	2,961.05	32,961.05	400.00	3,967.10	33,493.95	(4,500.00)	114	21,820.00
5339	Misc Contract Services	5,000.00	385.00	5,385.00	.00	.00	385.00	5,000.00	7	330.00
5391	Postage	250.00	.00	250.00	.00	.00	66.42	183.58	27	7.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	780.92	219.08	78	1,440.00
	Services Totals	\$38,000.00	\$3,579.37	\$41,579.37	\$467.20	\$4,034.83	\$37,013.86	\$530.68	99%	\$28,570.00
	EXPENSE TOTALS	\$174,413.00	\$3,979.37	\$178,392.37	\$11,233.43	\$4,034.83	\$172,934.59	\$1,422.95	99%	\$227,860.00
Department 522 - Mayor Totals		(\$174,413.00)	(\$3,979.37)	(\$178,392.37)	(\$11,233.43)	(\$4,034.83)	(\$172,934.59)	(\$1,422.95)	99%	(\$227,860.00)

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 534 - Civil Service Commission										
EXPENSE										
<i>Personal Services</i>										
5104	Wages-Part time	59,273.00	4,000.00	63,273.00	3,772.32	.00	61,920.77	1,352.23	98	64,900.00
5151	PERS Contribution	7,780.00	.00	7,780.00	828.23	.00	8,153.89	(373.89)	105	9,310.00
5166	Medicare	859.00	.00	859.00	54.70	.00	897.85	(38.85)	105	940.00
<i>Personal Services Totals</i>		\$67,912.00	\$4,000.00	\$71,912.00	\$4,655.25	\$0.00	\$70,972.51	\$939.49	99%	\$75,150.00
<i>Supplies</i>										
5201	Office Supplies	700.00	117.61	817.61	233.81	632.58	535.03	(350.00)	143	150.00
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	0.00
5259	Operating Materials and Supplies	900.00	69.03	969.03	.00	50.01	50.41	868.61	10	200.00
<i>Supplies Totals</i>		\$2,600.00	\$186.64	\$2,786.64	\$233.81	\$682.59	\$585.44	\$1,518.61	46%	\$360.00
<i>Services</i>										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	0.00
5322	Conference/Reimb	700.00	.00	700.00	.00	.00	.00	700.00	0	0.00
5332	Legal Services	4,000.00	.00	4,000.00	.00	1,000.00	.00	3,000.00	25	4,220.00
5336	Medical Services/Physical Exams	15,000.00	5,358.00	20,358.00	7,172.00	.00	19,566.66	791.34	96	12,300.00
5339	Misc Contract Services	10,000.00	6,000.00	16,000.00	.00	308.45	2,215.55	13,476.00	16	14,220.00
5391	Postage	200.00	.00	200.00	.00	.00	16.50	183.50	8	0.00
5395	Printing/Advertising	5,000.00	250.00	5,250.00	1,000.00	150.00	3,650.00	1,450.00	72	1,880.00
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
<i>Services Totals</i>		\$36,000.00	\$11,608.00	\$47,608.00	\$8,172.00	\$1,458.45	\$25,448.71	\$20,700.84	57%	\$32,630.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
<i>Capital Purchases Totals</i>		\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
EXPENSE TOTALS		\$107,012.00	\$15,794.64	\$122,806.64	\$13,061.06	\$2,141.04	\$97,006.66	\$23,658.94	81%	\$108,160.00
Department 534 - Civil Service Commission Totals		(\$107,012.00)	(\$15,794.64)	(\$122,806.64)	(\$13,061.06)	(\$2,141.04)	(\$97,006.66)	(\$23,658.94)	81%	(\$108,160.00)

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 545 - City Auditor										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	87,342.00	.00	87,342.00	7,776.28	.00	87,341.64	.36	100	85,621.00
5102	Wages-Staff	159,710.00	.00	159,710.00	13,342.80	.00	159,417.00	293.00	100	137,261.00
5104	Wages-Part time	39,065.00	1,500.00	40,565.00	4,438.48	.00	41,273.87	(708.87)	102	41,161.00
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	221.00
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	8,000.00
5151	PERS Contribution	39,370.00	.00	39,370.00	4,545.15	.00	39,146.72	223.28	99	35,890.00
5161	Group Insurance	20,008.00	.00	20,008.00	1,771.42	.00	21,128.24	(1,120.24)	106	21,110.00
5166	Medicare	3,915.00	.00	3,915.00	345.74	.00	3,863.12	51.88	99	3,680.00
	Personal Services Totals	\$356,010.00	\$1,500.00	\$357,510.00	\$32,219.87	\$0.00	\$356,770.59	\$739.41	100%	\$333,461.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	300.72	87.50	1,262.50	1,150.00	54	430.00
5203	Computer Supplies	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	960.00
	Supplies Totals	\$5,500.00	\$0.00	\$5,500.00	\$300.72	\$87.50	\$1,262.50	\$4,150.00	25%	\$1,400.00
	Services									
5321	Professional Training	2,650.00	.00	2,650.00	.00	.00	325.00	2,325.00	12	870.00
5322	Conference/Reimb	2,800.00	.00	2,800.00	.00	.00	954.75	1,845.25	34	3,100.00
5324	Professional Association Dues	1,000.00	.00	1,000.00	.00	.00	635.00	365.00	64	630.00
5333	Outside Professional Services	38,000.00	.00	38,000.00	.00	.00	35,295.20	2,704.80	93	35,570.00
5339	Misc Contract Services	15,300.00	5,500.00	20,800.00	5,500.00	7,563.50	12,749.50	487.00	98	8,370.00
5362	Equipment Maintenance	1,200.00	.00	1,200.00	67.79	159.66	1,065.34	(25.00)	102	1,040.00
5391	Postage	2,000.00	.00	2,000.00	98.15	.00	1,864.82	135.18	93	1,650.00
5395	Printing/Advertising	2,650.00	.00	2,650.00	.00	118.05	1,524.43	1,007.52	62	1,800.00
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	310.32	299.01	8,649.68	3,051.31	75	7,080.00
	Services Totals	\$77,600.00	\$5,500.00	\$83,100.00	\$5,976.26	\$8,140.22	\$63,063.72	\$11,896.06	86%	\$60,150.00
	EXPENSE TOTALS	\$439,110.00	\$7,000.00	\$446,110.00	\$38,496.85	\$8,227.72	\$421,096.81	\$16,785.47	96%	\$395,011.00
Department 545 - City Auditor Totals		(\$439,110.00)	(\$7,000.00)	(\$446,110.00)	(\$38,496.85)	(\$8,227.72)	(\$421,096.81)	(\$16,785.47)	96%	(\$395,018.00)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 554 - City Attorney										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	97,803.00	(10,000.00)	87,803.00	7,523.24	.00	97,802.12	(9,999.12)	111	97,803.00
5102	Wages-Staff	247,038.00	(44,000.00)	203,038.00	15,108.81	.00	192,886.82	10,151.18	95	185,761.00
5104	Wages-Part time	87,163.00	.00	87,163.00	6,705.20	.00	87,060.02	102.98	100	84,521.00
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	500.00
5109	HSA Employer Funding	22,000.00	(4,000.00)	18,000.00	.00	.00	18,000.00	.00	100	18,000.00
5151	PERS Contribution	60,565.00	(7,000.00)	53,565.00	6,244.83	.00	52,901.62	663.38	99	53,500.00
5161	Group Insurance	103,008.00	(19,000.00)	84,008.00	6,975.53	.00	83,706.36	301.64	100	71,721.00
5166	Medicare	6,273.00	(1,000.00)	5,273.00	413.60	.00	5,289.42	(16.42)	100	5,173.00
	Personal Services Totals	\$624,450.00	(\$85,000.00)	\$539,450.00	\$42,971.21	\$0.00	\$538,246.36	\$1,203.64	100%	\$517,000.00
	Supplies									
5201	Office Supplies	2,500.00	.00	2,500.00	203.55	91.56	2,408.44	.00	100	1,490.00
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	400.00
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	430.00
	Supplies Totals	\$3,400.00	\$0.00	\$3,400.00	\$203.55	\$91.56	\$2,408.44	\$900.00	74%	\$1,920.00
	Services									
5321	Professional Training	2,500.00	.00	2,500.00	.00	.00	1,500.00	1,000.00	60	1,000.00
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5323	Publications	6,800.00	399.84	7,199.84	419.83	1,219.51	6,071.42	(91.09)	101	6,280.00
5324	Professional Association Dues	2,500.00	.00	2,500.00	.00	.00	1,982.00	518.00	79	1,230.00
5332	Legal Services	40,000.00	10,000.00	50,000.00	9,605.00	12,350.70	30,754.30	6,895.00	86	8,210.00
5333	Outside Professional Services	14,504.00	.00	14,504.00	833.34	.00	17,228.54	(2,724.54)	119	14,500.00
5337	Public Defender	5,000.00	459.90	5,459.90	.00	1,314.50	4,145.40	.00	100	2,820.00
5339	Misc Contract Services	14,100.00	.00	14,100.00	.00	2,000.00	13,124.90	(1,024.90)	107	2,910.00
5341	Court Costs and Fees	300.00	.00	300.00	.00	.00	.00	300.00	0	300.00
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
5391	Postage	500.00	.00	500.00	51.20	.00	621.01	(121.01)	124	460.00
5399	Other Miscellaneous Services	2,500.00	.00	2,500.00	438.48	.00	2,192.40	307.60	88	2,000.00
	Services Totals	\$89,204.00	\$10,859.74	\$100,063.74	\$11,347.85	\$16,884.71	\$77,619.97	\$5,559.06	94%	\$39,420.00
	EXPENSE TOTALS	\$717,054.00	(\$74,140.26)	\$642,913.74	\$54,522.61	\$16,976.27	\$618,274.77	\$7,662.70	99%	\$558,360.00
Department 554 - City Attorney Totals		(\$717,054.00)	\$74,140.26	(\$642,913.74)	(\$54,522.61)	(\$16,976.27)	(\$618,274.77)	(\$7,662.70)	99%	(\$558,360.00)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 571 - City Council										
EXPENSE										
<i>Personal Services</i>										
5101	Salary-Elected Officials/Director	62,162.00	.00	62,162.00	5,179.83	.00	62,157.96	4.04	100	62,157.96
5102	Wages-Staff	65,431.00	(4,000.00)	61,431.00	5,033.60	.00	61,160.09	270.91	100	69,664.60
5104	Wages-Part time	22,495.00	.00	22,495.00	1,881.36	.00	22,986.61	(491.61)	102	9,190.00
5106	Longevity	550.00	.00	550.00	.00	.00	.00	550.00	0	0.00
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,833.33	(833.33)	121	4,000.00
5151	PERS Contribution	21,089.00	.00	21,089.00	2,180.69	.00	20,090.99	998.01	95	20,170.00
5161	Group Insurance	19,036.00	(5,000.00)	14,036.00	684.69	.00	12,926.91	1,109.09	92	16,310.00
5166	Medicare	2,184.00	.00	2,184.00	172.25	.00	2,067.83	116.17	95	1,970.00
<i>Personal Services Totals</i>		\$196,947.00	(\$9,000.00)	\$187,947.00	\$15,132.42	\$0.00	\$186,223.72	\$1,723.28	99%	\$183,480.00
<i>Supplies</i>										
5201	Office Supplies	1,500.00	.00	1,500.00	91.30	.00	1,462.49	37.51	97	960.00
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
<i>Supplies Totals</i>		\$2,000.00	\$0.00	\$2,000.00	\$91.30	\$0.00	\$1,462.49	\$537.51	73%	\$960.00
<i>Services</i>										
5321	Professional Training	3,000.00	.00	3,000.00	.00	.00	2,750.00	250.00	92	1,060.00
5322	Conference/Reimb	3,000.00	.00	3,000.00	219.38	.00	1,059.60	1,940.40	35	740.00
5323	Publications	100.00	.00	100.00	351.58	.00	351.58	(251.58)	352	0.00
5324	Professional Association Dues	500.00	.00	500.00	110.00	.00	275.00	225.00	55	430.00
5325	Educational Assistance	3,500.00	.00	3,500.00	.00	.00	2,787.74	712.26	80	2,770.00
5339	Misc Contract Services	43,000.00	.00	43,000.00	.00	.00	20,818.94	22,181.06	48	34,560.00
5391	Postage	300.00	.00	300.00	2.00	.00	78.23	221.77	26	100.00
5395	Printing/Advertising	3,000.00	.00	3,000.00	.00	.00	1,099.77	1,900.23	37	1,600.00
5399	Other Miscellaneous Services	6,000.00	.00	6,000.00	.00	30.00	.00	5,970.00	0	100.00
<i>Services Totals</i>		\$62,400.00	\$0.00	\$62,400.00	\$682.96	\$30.00	\$29,220.86	\$33,149.14	47%	\$41,390.00
<i>Capital Purchases</i>										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	250.00
<i>Capital Purchases Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$250.00
EXPENSE TOTALS		\$261,347.00	(\$9,000.00)	\$252,347.00	\$15,906.68	\$30.00	\$216,907.07	\$35,409.93	86%	\$226,090.00
Department 571 - City Council Totals		(\$261,347.00)	\$9,000.00	(\$252,347.00)	(\$15,906.68)	(\$30.00)	(\$216,907.07)	(\$35,409.93)	86%	(\$226,090.00)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 580 - Development Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	87,550.00	(8,000.00)	79,550.00	4,820.48	.00	78,839.48	710.52	99	75,171.00
5102	Wages-Staff	115,360.00	.00	115,360.00	8,875.20	.00	115,234.77	125.23	100	87,141.00
5104	Wages-Part time	20,000.00	(11,000.00)	9,000.00	.00	.00	8,359.00	641.00	93	10,000.00
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	9,330.00
5151	PERS Contribution	31,207.00	(1,000.00)	30,207.00	2,904.34	.00	28,442.93	1,764.07	94	22,620.00
5161	Group Insurance	45,914.00	.00	45,914.00	3,855.82	.00	46,269.84	(355.84)	101	31,080.00
5166	Medicare	3,232.00	.00	3,232.00	191.01	.00	2,825.70	406.30	87	2,270.00
	Personal Services Totals	\$313,263.00	(\$20,000.00)	\$293,263.00	\$20,646.85	\$0.00	\$289,971.72	\$3,291.28	99%	\$227,641.00
	Supplies									
5201	Office Supplies	3,500.00	125.17	3,625.17	152.18	81.43	1,754.81	1,788.93	51	2,840.00
5203	Computer Supplies	250.00	.00	250.00	135.00	.00	135.00	115.00	54	100.00
	Supplies Totals	\$3,750.00	\$125.17	\$3,875.17	\$287.18	\$81.43	\$1,889.81	\$1,903.93	51%	\$2,840.00
	Services									
5301	Boards/Commissions	6,000.00	40.32	6,040.32	.00	.00	40.32	6,000.00	1	1,100.00
5311	Utilities	1,750.00	202.62	1,952.62	102.46	180.29	1,322.33	450.00	77	1,210.00
5321	Professional Training	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,500.00
5322	Conference/Reimb	10,000.00	.00	10,000.00	.00	.00	4,766.89	5,233.11	48	2,700.00
5323	Publications	500.00	.00	500.00	.00	.00	95.00	405.00	19	500.00
5324	Professional Association Dues	3,500.00	.00	3,500.00	.00	.00	1,135.00	2,365.00	32	1,130.00
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,040.00
5331	Engineering/Architecture	30,000.00	.00	30,000.00	.00	5,979.08	14,517.41	9,503.51	68	2,770.00
5332	Legal Services	10,000.00	8,591.25	18,591.25	3,435.50	1,028.55	17,562.70	.00	100	4,110.00
5339	Misc Contract Services	217,000.00	1,227.50	218,227.50	6,540.32	62,175.38	152,084.12	3,968.00	98	191,210.00
5391	Postage	1,000.00	.00	1,000.00	2.50	.00	113.85	886.15	11	220.00
5395	Printing/Advertising	5,000.00	.00	5,000.00	.00	3,008.89	691.11	1,300.00	74	5,000.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	625.00	375.00	62	970.00
	Services Totals	\$290,250.00	\$10,061.69	\$300,311.69	\$10,080.78	\$72,372.19	\$192,953.73	\$34,985.77	88%	\$206,500.00
	Capital Purchases									
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	(134.00)	.00	5,000.00	.00	100	5,000.00
	Capital Purchases Totals	\$5,000.00	\$0.00	\$5,000.00	(\$134.00)	\$0.00	\$5,000.00	\$0.00	100%	\$5,000.00
	EXPENSE TOTALS	\$612,263.00	(\$9,813.14)	\$602,449.86	\$30,880.81	\$72,453.62	\$489,815.26	\$40,180.98	93%	\$436,994.00
Department 580 - Development Department Totals		(\$612,263.00)	\$9,813.14	(\$602,449.86)	(\$30,880.81)	(\$72,453.62)	(\$489,815.26)	(\$40,180.98)	93%	(\$436,994.00)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 582 - Human Resources Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	85,850.00	.00	85,850.00	6,603.20	.00	85,736.22	113.78	100	83,140
5104	Wages-Part time	20,000.00	(20,000.00)	.00	.00	.00	.00	.00	+++	
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000
5151	PERS Contribution	14,896.00	(1,000.00)	13,896.00	1,386.66	.00	12,066.56	1,829.44	87	12,090
5161	Group Insurance	7,774.00	.00	7,774.00	696.66	.00	8,359.92	(585.92)	108	7,330
5166	Medicare	1,543.00	.00	1,543.00	94.26	.00	1,231.78	311.22	80	1,190
	Personal Services Totals	\$132,613.00	(\$21,000.00)	\$111,613.00	\$8,780.78	\$0.00	\$109,944.48	\$1,668.52	99%	\$106,210
	Supplies									
5201	Office Supplies	800.00	55.31	855.31	.00	311.25	244.06	300.00	65	450
5203	Computer Supplies	200.00	.00	200.00	.00	.00	122.41	77.59	61	70
5208	OSHA Supplies	14,000.00	1,525.00	15,525.00	1,554.99	1,793.29	13,676.11	55.60	100	12,130
	Supplies Totals	\$15,000.00	\$1,580.31	\$16,580.31	\$1,554.99	\$2,104.54	\$14,042.58	\$433.19	97%	\$12,660
	Services									
5321	Professional Training	.00	.00	.00	.00	.00	199.00	(199.00)	+++	590
5322	Conference/Reimb	.00	.00	.00	.00	.00	.00	.00	+++	170
5323	Publications	400.00	.00	400.00	.00	.00	739.80	(339.80)	185	270
5324	Professional Association Dues	500.00	.00	500.00	.00	96.00	1,659.00	(1,255.00)	351	790
5336	Medical Services/Physical Exams	3,000.00	5,105.66	8,105.66	.00	189.50	4,071.14	3,845.02	53	2,190
5339	Misc Contract Services	5,000.00	.00	5,000.00	.00	.00	5,133.05	(133.05)	103	2,490
5391	Postage	200.00	.00	200.00	14.20	.00	132.91	67.09	66	150
5399	Other Miscellaneous Services	19,000.00	2,214.00	21,214.00	342.17	6,195.71	15,523.63	(505.34)	102	21,260
	Services Totals	\$28,100.00	\$7,319.66	\$35,419.66	\$356.37	\$6,481.21	\$27,458.53	\$1,479.92	96%	\$27,940
	Capital Purchases									
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0
	EXPENSE TOTALS	\$176,213.00	(\$12,100.03)	\$164,112.97	\$10,692.14	\$8,585.75	\$151,445.59	\$4,081.63	98%	\$146,820
Department 582 - Human Resources Department Totals		(\$176,213.00)	\$12,100.03	(\$164,112.97)	(\$10,692.14)	(\$8,585.75)	(\$151,445.59)	(\$4,081.63)	98%	(\$146,820)

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 584 - Computer Department										
	EXPENSE									
	Supplies									
5201	Office Supplies	250.00	.00	250.00	.00	.00	179.51	70.49	72	99
5203	Computer Supplies	12,750.00	.00	12,750.00	.00	793.06	11,889.56	67.38	99	14,041.00
	<i>Supplies Totals</i>	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$793.06	\$12,069.07	\$137.87	99%	\$14,141.00
	Services									
5311	Utilities	800.00	.00	800.00	.00	.00	.00	800.00	0	
5339	Misc Contract Services	161,000.00	.00	161,000.00	.00	10,400.00	150,600.00	.00	100	155,740.00
5366	Computer Maintenance	242,800.00	488.75	243,288.75	2,020.12	71,296.00	158,442.11	13,550.64	94	152,390.00
	<i>Services Totals</i>	\$404,600.00	\$488.75	\$405,088.75	\$2,020.12	\$81,696.00	\$309,042.11	\$14,350.64	96%	\$308,130.00
	Capital Purchases									
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	19,580.00
5639	Other Equipment	317,000.00	6,398.72	323,398.72	20,622.39	30,416.03	288,556.17	4,426.52	99	88,470.00
	<i>Capital Purchases Totals</i>	\$317,000.00	\$6,398.72	\$323,398.72	\$20,622.39	\$30,416.03	\$288,556.17	\$4,426.52	99%	\$108,060.00
	EXPENSE TOTALS	\$734,600.00	\$6,887.47	\$741,487.47	\$22,642.51	\$112,905.09	\$609,667.35	\$18,915.03	97%	\$430,330.00
Department 584 - Computer Department Totals		(\$734,600.00)	(\$6,887.47)	(\$741,487.47)	(\$22,642.51)	(\$112,905.09)	(\$609,667.35)	(\$18,915.03)	97%	(\$430,330.00)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 593 - Clerk of Courts										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	71,375.00	.00	71,375.00	6,547.60	.00	71,284.20	90.80	100	69,290.00
5102	Wages-Staff	86,765.00	.00	86,765.00	7,950.80	.00	87,789.24	(1,024.24)	101	83,400.00
5104	Wages-Part time	25,867.00	.00	25,867.00	2,118.00	.00	26,161.55	(294.55)	101	21,420.00
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	950.00
5109	HSA Employer Funding	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	8,000.00
5151	PERS Contribution	25,061.00	.00	25,061.00	3,048.42	.00	25,006.19	54.81	100	24,710.00
5161	Group Insurance	56,771.00	(3,000.00)	53,771.00	3,093.17	.00	52,043.77	1,727.23	97	34,240.00
5166	Medicare	2,677.00	.00	2,677.00	316.48	.00	2,657.57	19.43	99	2,480.00
	Personal Services Totals	\$281,116.00	(\$3,000.00)	\$278,116.00	\$23,074.47	\$0.00	\$277,542.52	\$573.48	100%	\$244,520.00
	Supplies									
5201	Office Supplies	4,500.00	167.93	4,667.93	226.81	988.08	1,712.17	1,967.68	58	1,910.00
	Supplies Totals	\$4,500.00	\$167.93	\$4,667.93	\$226.81	\$988.08	\$1,712.17	\$1,967.68	58%	\$1,910.00
	Services									
5321	Professional Training	500.00	.00	500.00	385.00	.00	385.00	115.00	77	
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	450.00	.00	450.00	.00	.00	276.54	173.46	61	600.00
5324	Professional Association Dues	350.00	.00	350.00	235.00	.00	585.00	(235.00)	167	
5332	Legal Services	56,000.00	7,000.00	63,000.00	3,000.00	12,000.00	52,000.00	(1,000.00)	102	50,000.00
5339	Misc Contract Services	1,000.00	70.00	1,070.00	.00	1,726.60	843.40	(1,500.00)	240	540.00
5344	Witness Fees	250.00	.00	250.00	.00	.00	30.00	220.00	12	160.00
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	20,000.00	.00	20,000.00	.00	.00	4,394.00	15,606.00	22	6,530.00
5391	Postage	1,800.00	.00	1,800.00	99.15	.00	1,075.33	724.67	60	970.00
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	600.00	.00	100	600.00
5399	Other Miscellaneous Services	2,400.00	90.00	2,490.00	45.00	505.00	665.00	1,320.00	47	490.00
	Services Totals	\$84,600.00	\$7,160.00	\$91,760.00	\$3,764.15	\$14,231.60	\$60,854.27	\$16,674.13	82%	\$59,370.00
	EXPENSE TOTALS	\$370,216.00	\$4,327.93	\$374,543.93	\$27,065.43	\$15,219.68	\$340,108.96	\$19,215.29	95%	\$305,820.00
Department 593 - Clerk of Courts Totals		(\$370,216.00)	(\$4,327.93)	(\$374,543.93)	(\$27,065.43)	(\$15,219.68)	(\$340,108.96)	(\$19,215.29)	95%	(\$305,820.00)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 110 - General Fund										
Department 595 - General and Administrative										
	EXPENSE									
	Personal Services									
5164	Workers Compensation	251,165.00	138,372.00	389,537.00	.00	167,139.00	184,553.00	37,845.00	90	237,390
5165	Unemployment Compensation	25,000.00	.00	25,000.00	.00	8,440.64	11,559.36	5,000.00	80	8,590
	Personal Services Totals	\$276,165.00	\$138,372.00	\$414,537.00	\$0.00	\$175,579.64	\$196,112.36	\$42,845.00	90%	\$245,980
	Supplies									
5202	Photo Copy Supplies	3,500.00	442.40	3,942.40	415.30	566.13	3,376.27	.00	100	2,150
	Supplies Totals	\$3,500.00	\$442.40	\$3,942.40	\$415.30	\$566.13	\$3,376.27	\$0.00	100%	\$2,150
	Services									
5301	Boards/Commissions	15,500.00	1,255.55	16,755.55	961.18	4,112.82	11,642.68	1,000.05	94	12,130
5311	Utilities	195,000.00	10,425.67	205,425.67	13,519.14	37,175.15	163,545.77	4,704.75	98	148,980
5324	Professional Association Dues	26,000.00	.00	26,000.00	170.00	.00	27,034.91	(1,034.91)	104	25,120
5351	Liability Insurance Deductible	185,000.00	.00	185,000.00	.00	5,000.00	127,483.50	52,516.50	72	113,730
5352	Motor Vehicle Insurance	50,000.00	.00	50,000.00	.00	.00	35,738.00	14,262.00	71	28,690
5353	Employee Fidelity Bond	2,000.00	.00	2,000.00	.00	.00	1,172.00	828.00	59	1,170
5361	Building Repair/Maintenance	65,000.00	15,825.78	80,825.78	1,380.80	10,136.82	61,344.91	9,344.05	88	34,170
5362	Equipment Maintenance	2,500.00	.00	2,500.00	.00	1,911.95	88.05	500.00	80	1,000
5371	Election Expense	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	35,080
5372	Delinquent Tax Advertising	1,000.00	.00	1,000.00	.00	.00	22.21	977.79	2	0
5373	Auditor/Treasurer Fees	8,500.00	.00	8,500.00	.00	.00	4,345.63	4,154.37	51	4,360
5391	Postage	8,500.00	525.66	9,025.66	(337.74)	.00	1,685.06	7,340.60	19	2,540
5394	Taxes/Assessments-City Property	60,000.00	.00	60,000.00	.00	.00	29,412.48	30,587.52	49	30,200
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,200
	Services Totals	\$669,000.00	\$28,032.66	\$697,032.66	\$15,693.38	\$58,336.74	\$463,515.20	\$175,180.72	75%	\$437,440
	Capital Purchases									
5611	Buildings	.00	164,931.35	164,931.35	.00	.00	164,931.35	.00	100	118,130
5631	Furniture and Fixtures	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	0
5639	Other Equipment	15,000.00	9,765.00	24,765.00	1,046.91	.00	22,229.12	2,535.88	90	12,290
	Capital Purchases Totals	\$16,500.00	\$174,696.35	\$191,196.35	\$1,046.91	\$0.00	\$187,160.47	\$4,035.88	98%	\$130,420
	EXPENSE TOTALS	\$965,165.00	\$341,543.41	\$1,306,708.41	\$17,155.59	\$234,482.51	\$850,164.30	\$222,061.60	83%	\$816,010
Department 595 - General and Administrative Totals		(\$965,165.00)	(\$341,543.41)	(\$1,306,708.41)	(\$17,155.59)	(\$234,482.51)	(\$850,164.30)	(\$222,061.60)	83%	(\$816,010)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	110 - General Fund									
Department	810 - Public Health and Welfare									
	EXPENSE									
	Services									
5376	County Health Services	319,733.00	.00	319,733.00	.00	.00	319,732.35	.65	100	302,551.00
	Services Totals	\$319,733.00	\$0.00	\$319,733.00	\$0.00	\$0.00	\$319,732.35	\$0.65	100%	\$302,551.00
	EXPENSE TOTALS	\$319,733.00	\$0.00	\$319,733.00	\$0.00	\$0.00	\$319,732.35	\$0.65	100%	\$302,551.00
Department	810 - Public Health and Welfare Totals	(\$319,733.00)	\$0.00	(\$319,733.00)	\$0.00	\$0.00	(\$319,732.35)	(\$0.65)	100%	(\$302,551.00)
Fund	110 - General Fund Totals	\$20,397,489.00	\$1,209,151.98	\$21,606,640.98	\$1,470,390.48	\$1,021,471.58	\$19,547,409.25	\$1,037,760.15		\$17,890,061.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 220 - Income Tax Fund										
Department 564 - Income Tax Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	56,160.00	.00	56,160.00	4,320.00	.00	55,988.08	171.92	100	59,741.00
5106	Longevity	700.00	.00	700.00	.00	.00	700.00	.00	100	600.00
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,000.00
5151	PERS Contribution	7,961.00	.00	7,961.00	1,106.00	.00	7,907.15	53.85	99	9,021.00
5161	Group Insurance	8,140.00	.00	8,140.00	684.89	.00	8,218.68	(78.68)	101	7,191.00
5164	Workers Compensation	1,907.00	.00	1,907.00	.00	.00	1,907.00	.00	100	2,221.00
	Personal Services Totals	\$76,868.00	\$0.00	\$76,868.00	\$6,110.89	\$0.00	\$76,720.91	\$147.09	100%	\$80,791.00
	Supplies									
5201	Office Supplies	250.00	.00	250.00	243.31	.00	243.31	6.69	97	200.00
5203	Computer Supplies	350.00	.00	350.00	233.40	.00	340.09	9.91	97	350.00
	Supplies Totals	\$600.00	\$0.00	\$600.00	\$476.71	\$0.00	\$583.40	\$16.60	97%	\$550.00
	Services									
5322	Conference/Reimb	1,000.00	.00	1,000.00	24.30	.00	473.84	526.16	47	471.00
5323	Publications	200.00	.00	200.00	.00	.00	140.00	60.00	70	200.00
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	.00	525.00	0	525.00
5339	Misc Contract Services	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	59,760.00
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	75.00
5362	Equipment Maintenance	300.00	.00	300.00	22.59	53.25	206.75	40.00	87	190.00
5373	Auditor/Treasurer Fees	3,000.00	.00	3,000.00	143.15	.00	2,619.40	380.60	87	910.00
5379	Other Governmental Billings	10,000.00	.00	10,000.00	316.08	.00	7,664.38	2,335.62	77	6,300.00
5391	Postage	600.00	.00	600.00	6.00	.00	142.38	457.62	24	140.00
	Services Totals	\$30,700.00	\$0.00	\$30,700.00	\$512.12	\$53.25	\$11,321.75	\$19,325.00	37%	\$67,870.00
	Transfers/Other									
5519	Miscellaneous Costs	6,000.00	.00	6,000.00	1,176.00	.00	4,933.59	1,066.41	82	1,220.00
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	48,387.39	.00	396,518.71	403,481.29	50	418,860.00
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	(641,514.54)	.00	(.01)	1,500,000.01	0	1,500,000.00
	Transfers/Other Totals	\$2,306,000.00	\$0.00	\$2,306,000.00	(\$591,951.15)	\$0.00	\$401,452.29	\$1,904,547.71	17%	\$420,090.00
	Capital Purchases									
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	2,090.00
	Capital Purchases Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,090.00
	EXPENSE TOTALS	\$2,414,168.00	\$0.00	\$2,414,168.00	(\$584,851.43)	\$53.25	\$490,078.35	\$1,924,036.40	20%	\$571,411.00
	Department 564 - Income Tax Division Totals	(\$2,414,168.00)	\$0.00	(\$2,414,168.00)	\$584,851.43	(\$53.25)	(\$490,078.35)	(\$1,924,036.40)	20%	(\$571,411.00)
	Fund 220 - Income Tax Fund Totals	\$2,414,168.00	\$0.00	\$2,414,168.00	(\$584,851.43)	\$53.25	\$490,078.35	\$1,924,036.40		\$571,411.00



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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 260 - Street Fund										
Department 268 - Street Department										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	72,952.00	.00	72,952.00	5,611.20	.00	72,856.00	96.00	100	70,641.00
5102	Wages-Staff	339,316.00	.00	339,316.00	27,586.83	.00	336,061.63	3,254.37	99	318,301.00
5105	Overtime	28,000.00	.00	28,000.00	940.57	.00	20,332.95	7,667.05	73	25,171.00
5106	Longevity	3,450.00	.00	3,450.00	550.00	.00	3,550.00	(100.00)	103	2,500.00
5109	HSA Employer Funding	25,000.00	.00	25,000.00	.00	.00	21,000.00	4,000.00	84	22,911.00
5151	PERS Contribution	62,121.00	.00	62,121.00	7,057.55	.00	58,814.29	3,306.71	95	57,891.00
5161	Group Insurance	113,609.00	.00	113,609.00	8,254.96	.00	99,087.06	14,521.94	87	88,611.00
5164	Workers Compensation	14,881.00	.00	14,881.00	.00	.00	14,881.00	.00	100	14,551.00
5166	Medicare	6,434.00	.00	6,434.00	492.40	.00	6,083.09	350.91	95	5,861.00
	Personal Services Totals	\$665,763.00	\$0.00	\$665,763.00	\$50,493.51	\$0.00	\$632,666.02	\$33,096.98	95%	\$606,471.00
	Supplies									
5201	Office Supplies	2,700.00	120.48	2,820.48	183.18	572.92	2,447.11	(199.55)	107	2,121.00
5203	Computer Supplies	1,800.00	.00	1,800.00	.00	400.00	234.24	1,165.76	35	201.00
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	1,070.13	429.87	71	391.00
5213	Repair and Maintenance Supplies	500.00	97.19	597.19	.00	200.00	350.50	46.69	92	171.00
5241	Uniforms-Purchased	2,000.00	365.60	2,365.60	219.94	.00	1,485.34	880.26	63	2,171.00
5251	MV Gas and Oil	38,000.00	1,636.19	39,636.19	2,214.88	5,755.60	26,880.59	7,000.00	82	26,251.00
5252	Aggregates	17,000.00	753.20	17,753.20	.00	6,000.00	17,654.45	(5,901.25)	133	13,221.00
5253	Ice Control	140,000.00	(17,660.00)	122,340.00	.00	25,000.00	61,028.55	36,311.45	70	25,271.00
5259	Operating Materials and Supplies	90,000.00	13,673.41	103,673.41	8,106.11	18,104.60	92,695.11	(7,126.30)	107	63,371.00
	Supplies Totals	\$293,500.00	(\$1,013.93)	\$292,486.07	\$10,724.11	\$56,033.12	\$203,846.02	\$32,606.93	89%	\$133,211.00
	Services									
5311	Utilities	19,000.00	1,771.44	20,771.44	848.13	5,732.50	11,080.06	3,958.88	81	12,541.00
5313	Traffic Light Current	12,000.00	460.78	12,460.78	403.73	1,677.41	4,783.37	6,000.00	52	5,181.00
5321	Professional Training	500.00	.00	500.00	.00	.00	89.00	411.00	18	71.00
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	60.00	70.00	46	60.00
5331	Engineering/Architecture	14,000.00	.00	14,000.00	.00	5,000.00	7,975.72	1,024.28	93	5,301.00
5339	Misc Contract Services	36,500.00	1,305.30	37,805.30	4,399.31	4,050.00	17,389.68	16,365.62	57	34,521.00
5351	Liability Insurance Deductible	9,600.00	.00	9,600.00	.00	.00	7,534.25	2,065.75	78	9,561.00
5352	Motor Vehicle Insurance	10,600.00	.00	10,600.00	.00	.00	9,600.00	1,000.00	91	10,601.00
5361	Building Repair/Maintenance	10,000.00	.00	10,000.00	.00	.00	2,692.50	7,307.50	27	12,441.00
5365	Utility Line Repair/Maintenance	30,000.00	315.34	30,315.34	.00	20,000.00	36,464.60	(26,149.26)	186	12,841.00
5391	Postage	100.00	.00	100.00	.50	.00	23.50	76.50	24	.00
5397	Uniform Rental	2,000.00	123.78	2,123.78	97.78	209.99	2,521.63	(607.84)	129	1,901.00
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	1,067.45	(67.45)	107	761.00
	Services Totals	\$145,630.00	\$3,976.64	\$149,606.64	\$5,749.45	\$36,669.90	\$101,281.76	\$11,654.98	92%	\$105,821.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	260 - Street Fund									
Department	268 - Street Department									
	EXPENSE									
	<i>Capital Purchases</i>									
5611	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	156,17
5632	Motor Vehicles	145,000.00	.00	145,000.00	.00	.00	133,000.00	12,000.00	92	350,15
5633	Machinery and Equipment	.00	24,842.45	24,842.45	.00	.00	30,262.45	(5,420.00)	122	36,33
5639	Other Equipment	4,600.00	17,660.00	22,260.00	.00	17,660.00	3,271.80	1,328.20	94	10,50
	<i>Capital Purchases Totals</i>	\$149,600.00	\$42,502.45	\$192,102.45	\$0.00	\$17,660.00	\$166,534.25	\$7,908.20	96%	\$553,17
	EXPENSE TOTALS	\$1,254,493.00	\$45,465.16	\$1,299,958.16	\$66,967.07	\$110,363.02	\$1,104,328.05	\$85,267.09	93%	\$1,398,69
Department	268 - Street Department Totals	(\$1,254,493.00)	(\$45,465.16)	(\$1,299,958.16)	(\$66,967.07)	(\$110,363.02)	(\$1,104,328.05)	(\$85,267.09)	93%	(\$1,398,69
Fund	260 - Street Fund Totals	\$1,254,493.00	\$45,465.16	\$1,299,958.16	\$66,967.07	\$110,363.02	\$1,104,328.05	\$85,267.09		\$1,398,69

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 270 - State Highway Fund										
Department 268 - Street Department										
	EXPENSE									
	Supplies									
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	59,974.53	25.47	100	65,000.00
5259	Operating Materials and Supplies	10,000.00	678.00	10,678.00	2,988.00	342.00	9,813.90	522.10	95	8,460.00
	Supplies Totals	\$70,000.00	\$678.00	\$70,678.00	\$2,988.00	\$342.00	\$69,788.43	\$547.57	99%	\$73,470.00
	Services									
5313	Traffic Light Current	12,000.00	515.67	12,515.67	450.91	2,132.87	5,382.80	5,000.00	60	6,020.00
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5365	Utility Line Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	16,000.00	(7,000.00)	178	12,820.00
	Services Totals	\$24,000.00	\$515.67	\$24,515.67	\$450.91	\$2,132.87	\$21,382.80	\$1,000.00	96%	\$18,850.00
	EXPENSE TOTALS	\$94,000.00	\$1,193.67	\$95,193.67	\$3,438.91	\$2,474.87	\$91,171.23	\$1,547.57	98%	\$92,320.00
Department 268 - Street Department Totals		(\$94,000.00)	(\$1,193.67)	(\$95,193.67)	(\$3,438.91)	(\$2,474.87)	(\$91,171.23)	(\$1,547.57)	98%	(\$92,320.00)
Fund 270 - State Highway Fund Totals		\$94,000.00	\$1,193.67	\$95,193.67	\$3,438.91	\$2,474.87	\$91,171.23	\$1,547.57		\$92,320.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 290 - Law Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	87,873.73	87,873.73	.00	.00	42,536.76	45,336.97	48	47,222.00
5921	Immobilization Expenses	.00	15,686.54	15,686.54	.00	.00	.00	15,686.54	0	
	Transfers/Other Totals	\$0.00	\$103,560.27	\$103,560.27	\$0.00	\$0.00	\$42,536.76	\$61,023.51	41%	\$47,222.00
	Capital Purchases									
5632	Motor Vehicles	.00	19,679.50	19,679.50	.00	.00	19,679.50	.00	100	
	Capital Purchases Totals	\$0.00	\$19,679.50	\$19,679.50	\$0.00	\$0.00	\$19,679.50	\$0.00	100%	\$19,679.50
	EXPENSE TOTALS	\$0.00	\$123,239.77	\$123,239.77	\$0.00	\$0.00	\$62,216.26	\$61,023.51	50%	\$47,222.00
	Department 111 - Police Division Totals	\$0.00	(\$123,239.77)	(\$123,239.77)	\$0.00	\$0.00	(\$62,216.26)	(\$61,023.51)	50%	(\$47,222.00)
	Fund 290 - Law Enforcement Fund Totals	\$0.00	\$123,239.77	\$123,239.77	\$0.00	\$0.00	\$62,216.26	\$61,023.51		\$47,222.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 291 - Drug Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	47,494.74	47,494.74	.00	.00	.00	47,494.74	0	
	Transfers/Other Totals	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$47,494.74)	(\$47,494.74)	\$0.00	\$0.00	\$0.00	(\$47,494.74)	0%	\$0.00
	Fund 291 - Drug Enforcement Fund Totals	\$0.00	\$47,494.74	\$47,494.74	\$0.00	\$0.00	\$0.00	\$47,494.74		\$0.00

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 292 - Safety Belt Program Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$4,376.00)	(\$4,376.00)	\$0.00	\$0.00	\$0.00	(\$4,376.00)	0%	\$0.00
Fund 292 - Safety Belt Program Fund Totals		\$0.00	\$4,376.00	\$4,376.00	\$0.00	\$0.00	\$0.00	\$4,376.00		\$0.00

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 293 - DUI/Education/Enforcement Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	15,372.94	15,372.94	.00	.00	880.75	14,492.19	6	
	Transfers/Other Totals	\$0.00	\$15,372.94	\$15,372.94	\$0.00	\$0.00	\$880.75	\$14,492.19	6%	\$0.00
	EXPENSE TOTALS	\$0.00	\$15,372.94	\$15,372.94	\$0.00	\$0.00	\$880.75	\$14,492.19	6%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$15,372.94)	(\$15,372.94)	\$0.00	\$0.00	(\$880.75)	(\$14,492.19)	6%	\$0.00
Fund 293 - DUI/Education/Enforcement Fund Totals		\$0.00	\$15,372.94	\$15,372.94	\$0.00	\$0.00	\$880.75	\$14,492.19		\$0.00

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 294 - Federal Forfeiture Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	85,705.41	85,705.41	.00	.00	.00	85,705.41	0	
	Transfers/Other Totals	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$85,705.41)	(\$85,705.41)	\$0.00	\$0.00	\$0.00	(\$85,705.41)	0%	\$0.00
	Fund 294 - Federal Forfeiture Fund Totals	\$0.00	\$85,705.41	\$85,705.41	\$0.00	\$0.00	\$0.00	\$85,705.41		\$0.00

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 295 - Law Enforcement Asst Fund										
Department 111 - Police Division										
	EXPENSE									
	Transfers/Other									
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	EXPENSE TOTALS	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76	0%	\$0.00
	Department 111 - Police Division Totals	\$0.00	(\$57,121.76)	(\$57,121.76)	\$0.00	\$0.00	\$0.00	(\$57,121.76)	0%	\$0.00
Fund 295 - Law Enforcement Asst Fund	Totals	\$0.00	\$57,121.76	\$57,121.76	\$0.00	\$0.00	\$0.00	\$57,121.76		\$0.00

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	37,573.47	44.53	100	36,481.00
5102	Wages-Staff	231,202.00	.00	231,202.00	17,868.85	.00	232,705.41	(1,503.41)	101	222,411.00
5105	Overtime	15,400.00	16,000.00	31,400.00	3,806.53	.00	20,946.88	10,453.12	67	25,051.00
5106	Longevity	1,150.00	.00	1,150.00	.00	.00	1,150.00	.00	100	500.00
5109	HSA Employer Funding	15,000.00	.00	15,000.00	.00	.00	16,333.33	(1,333.33)	109	15,000.00
5151	PERS Contribution	39,602.00	.00	39,602.00	4,465.19	.00	38,212.24	1,389.76	96	37,751.00
5161	Group Insurance	69,258.00	.00	69,258.00	7,332.60	.00	75,429.02	(6,171.02)	109	59,381.00
5164	Workers Compensation	9,571.00	.00	9,571.00	.00	.00	9,571.00	.00	100	9,291.00
5166	Medicare	3,301.00	.00	3,301.00	261.80	.00	3,957.80	(656.80)	120	3,961.00
	Personal Services Totals	\$422,102.00	\$16,000.00	\$438,102.00	\$36,628.63	\$0.00	\$435,879.15	\$2,222.85	99%	\$409,861.00
	Supplies									
5201	Office Supplies	5,500.00	42.87	5,542.87	137.78	1,954.45	1,669.29	1,919.13	65	3,431.00
5203	Computer Supplies	7,500.00	.00	7,500.00	75.25	471.38	3,276.24	3,752.38	50	201.00
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	2,751.00
5241	Uniforms-Purchased	3,500.00	25.27	3,525.27	767.53	1,433.65	1,836.63	254.99	93	961.00
5251	MV Gas and Oil	14,000.00	433.58	14,433.58	624.71	1,625.54	6,558.04	6,250.00	57	7,021.00
5252	Aggregates	38,500.00	1,992.01	40,492.01	794.13	4,325.62	38,546.62	(2,380.23)	106	29,421.00
5259	Operating Materials and Supplies	65,000.00	3,090.14	68,090.14	3,156.47	13,721.66	60,909.30	(6,540.82)	110	56,951.00
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	
	Supplies Totals	\$164,000.00	\$5,583.87	\$169,583.87	\$5,555.87	\$23,532.30	\$112,796.12	\$33,255.45	80%	\$100,761.00
	Services									
5311	Utilities	14,000.00	999.34	14,999.34	760.37	3,673.05	8,076.28	3,250.01	78	7,861.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	812.50	180.00	2,007.50	33	1,421.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	153.10	346.90	31	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	360.00	.00	360.00	.00	.00	.00	360.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	6,409.88	21,409.88	.00	2,133.16	12,776.72	6,500.00	70	3,721.00
5339	Misc Contract Services	45,000.00	55.30	45,055.30	207.20	1,660.00	39,799.92	3,595.38	92	36,031.00
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	3,543.25	956.75	79	3,981.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	2,500.00	250.00	91	2,501.00
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	69.00	.00	69.00	1,931.00	3	291.00
5362	Equipment Maintenance	8,000.00	.00	8,000.00	67.78	159.65	3,520.35	4,320.00	46	841.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	470.32	.00	4,334.22	1,665.78	72	6,641.00
5365	Utility Line Repair/Maintenance	38,000.00	6,100.00	44,100.00	.00	7,700.00	28,400.00	8,000.00	82	29,771.00
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	12,389.54	110.46	99	12,501.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 710 - Water Fund										
Department 735 - Water Division										
	EXPENSE									
	Services									
5378	Columbus Contract	5,035,550.00	1,127,100.95	6,162,650.95	.00	1,539,741.43	4,587,359.52	35,550.00	99	4,549,250.00
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	13,460.00
5391	Postage	15,500.00	.00	15,500.00	41.39	.00	4,930.27	10,569.73	32	4,790.00
5399	Other Miscellaneous Services	250,000.00	(7,027.22)	242,972.78	14,605.49	6,120.00	158,796.55	78,056.23	68	157,740.00
	Services Totals	\$5,469,360.00	\$1,133,638.25	\$6,602,998.25	\$16,221.55	\$1,561,999.79	\$4,867,203.72	\$173,794.74	97%	\$4,830,840.00
	Debt Service									
5465	Refunds-Consumer Charges	.00	.00	.00	.00	.00	.00	.00	+++	50.00
	Debt Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50.00
	Transfers/Other									
5992	Consumer on Account	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	\$0.00
	Transfers/Other Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$0.00
	Capital Purchases									
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	.00	.00	+++	49.00
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,548.50	38,718.00	51,282.00	51	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	.00	.00	93,981.57	(43,981.57)	188	150,940.00
5639	Other Equipment	150,000.00	8,000.00	158,000.00	.00	.00	74,960.99	83,039.01	47	15,010.00
	Capital Purchases Totals	\$290,000.00	\$23,548.50	\$313,548.50	\$0.00	\$15,548.50	\$219,855.56	\$78,144.44	75%	\$166,450.00
	EXPENSE TOTALS	\$6,346,462.00	\$1,178,770.62	\$7,525,232.62	\$58,406.05	\$1,601,080.59	\$5,635,734.55	\$288,417.48	96%	\$5,507,980.00
Department 735 - Water Division Totals		(\$6,346,462.00)	(\$1,178,770.62)	(\$7,525,232.62)	(\$58,406.05)	(\$1,601,080.59)	(\$5,635,734.55)	(\$288,417.48)	96%	(\$5,507,980.00)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 710 - Water Fund										
Department 991 - Debt Service										
EXPENSE										
Debt Service										
5414	G. O. Bond-Principal	320,649.00	.00	320,649.00	178,156.55	.00	320,649.22	(.22)	100	310,821
5424	G. O. Bond-Interest	47,109.00	.00	47,109.00	19,257.28	.00	47,108.70	.30	100	54,921
Debt Service Totals		\$367,758.00	\$0.00	\$367,758.00	\$197,413.83	\$0.00	\$367,757.92	\$0.08	100%	\$365,751
EXPENSE TOTALS		\$367,758.00	\$0.00	\$367,758.00	\$197,413.83	\$0.00	\$367,757.92	\$0.08	100%	\$365,751
Department 991 - Debt Service Totals		(\$367,758.00)	\$0.00	(\$367,758.00)	(\$197,413.83)	\$0.00	(\$367,757.92)	(\$0.08)	100%	(\$365,756)
Fund 710 - Water Fund Totals		\$6,714,220.00	\$1,178,770.62	\$7,892,990.62	\$255,819.88	\$1,601,080.59	\$6,003,492.47	\$288,417.56		\$5,873,741

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Personal Services									
5101	Salary-Elected Officials/Director	37,618.00	.00	37,618.00	2,893.66	.00	37,573.47	44.53	100	36,481.00
5102	Wages-Staff	278,520.00	.00	278,520.00	21,554.41	.00	257,993.23	20,526.77	93	228,641.00
5105	Overtime	3,500.00	.00	3,500.00	.00	.00	1,023.62	2,476.38	29	1,441.00
5106	Longevity	550.00	.00	550.00	.00	.00	550.00	.00	100	450.00
5109	HSA Employer Funding	17,000.00	.00	17,000.00	.00	.00	19,000.00	(2,000.00)	112	15,000.00
5151	PERS Contribution	44,126.00	.00	44,126.00	5,508.88	.00	43,632.17	493.83	99	40,671.00
5161	Group Insurance	80,454.00	.00	80,454.00	8,235.58	.00	89,563.36	(9,109.36)	111	56,701.00
5164	Workers Compensation	10,738.00	.00	10,738.00	.00	.00	10,738.00	.00	100	8,981.00
5166	Medicare	4,643.00	.00	4,643.00	353.13	.00	4,125.61	517.39	89	3,761.00
	Personal Services Totals	\$477,149.00	\$0.00	\$477,149.00	\$38,545.66	\$0.00	\$464,199.46	\$12,949.54	97%	\$392,151.00
	Supplies									
5201	Office Supplies	5,500.00	42.88	5,542.88	137.79	1,954.46	1,669.38	1,919.04	65	3,431.00
5203	Computer Supplies	7,500.00	.00	7,500.00	75.25	471.38	3,276.31	3,752.31	50	201.00
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	351.95	2,148.05	14	18,391.00
5241	Uniforms-Purchased	2,500.00	25.27	2,525.27	767.53	1,433.65	1,841.62	(750.00)	130	961.00
5251	MV Gas and Oil	14,500.00	433.59	14,933.59	624.72	1,625.48	6,558.11	6,750.00	55	7,021.00
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	0.00
5259	Operating Materials and Supplies	65,000.00	.00	65,000.00	429.99	1,025.46	6,773.16	57,201.38	12	6,241.00
	Supplies Totals	\$102,000.00	\$501.74	\$102,501.74	\$2,035.28	\$6,510.43	\$20,470.53	\$75,520.78	26%	\$36,261.00
	Services									
5311	Utilities	12,000.00	730.95	12,730.95	441.31	3,631.20	6,194.89	2,904.86	77	7,901.00
5321	Professional Training	3,000.00	.00	3,000.00	.00	812.50	180.00	2,007.50	33	211.00
5322	Conference/Reimb	500.00	.00	500.00	.00	.00	108.37	391.63	22	0.00
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	0.00
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	0.00
5331	Engineering/Architecture	18,500.00	.00	18,500.00	.00	4,822.30	177.70	13,500.00	27	1,751.00
5339	Misc Contract Services	40,000.00	55.30	40,055.30	207.20	.00	12,625.38	27,429.92	32	12,121.00
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	1,347.75	402.25	77	1,491.00
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	2,900.00	100.00	97	2,901.00
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	69.00	.00	69.00	8,931.00	1	291.00
5362	Equipment Maintenance	3,000.00	.00	3,000.00	67.78	159.65	3,520.35	(680.00)	123	841.00
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	375.00	625.00	38	0.00
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	470.32	.00	4,334.22	1,665.78	72	6,641.00
5365	Utility Line Repair/Maintenance	115,000.00	81,248.20	196,248.20	.00	86,551.39	83,248.81	26,448.00	87	13,591.00
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	.00	11,799.55	3,200.45	79	11,911.00
5378	Columbus Contract	4,882,245.00	.00	4,882,245.00	226,271.71	1,051,695.91	3,948,304.09	(117,755.00)	102	4,602,931.00
5391	Postage	12,000.00	.00	12,000.00	41.38	.00	4,930.22	7,069.78	41	4,791.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 736 - Wastewater Division										
	EXPENSE									
	Services									
5399	Other Miscellaneous Services	250,000.00	(7,027.23)	242,972.77	1,645.98	7,475.55	122,101.98	113,395.24	53	125,041
	Services Totals	\$5,372,845.00	\$75,007.22	\$5,447,852.22	\$229,214.68	\$1,155,148.50	\$4,202,217.31	\$90,486.41	98%	\$4,792,281
	Capital Purchases									
5611	Buildings	.00	.00	.00	.00	.00	12,195.00	(12,195.00)	+++	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	491
5632	Motor Vehicles	90,000.00	15,548.50	105,548.50	.00	15,548.50	38,718.00	51,282.00	51	
5633	Machinery and Equipment	50,000.00	.00	50,000.00	.00	.00	93,981.58	(43,981.58)	188	150,941
5639	Other Equipment	150,000.00	8,000.00	158,000.00	.00	.00	74,960.99	83,039.01	47	15,011
	Capital Purchases Totals	\$291,000.00	\$23,548.50	\$314,548.50	\$0.00	\$15,548.50	\$219,855.57	\$79,144.43	75%	\$166,451
	EXPENSE TOTALS	\$6,242,994.00	\$99,057.46	\$6,342,051.46	\$269,795.62	\$1,177,207.43	\$4,906,742.87	\$258,101.16	96%	\$5,387,151
Department 736 - Wastewater Division Totals		(\$6,242,994.00)	(\$99,057.46)	(\$6,342,051.46)	(\$269,795.62)	(\$1,177,207.43)	(\$4,906,742.87)	(\$258,101.16)	96%	(\$5,387,151)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund 720 - Wastewater/Sewer Fund										
Department 991 - Debt Service										
	EXPENSE									
	Debt Service									
5414	G. O. Bond-Principal	36,200.00	.00	36,200.00	.00	.00	36,200.00	.00	100	35,300.00
5424	G. O. Bond-Interest	3,745.00	.00	3,745.00	.00	.00	3,744.96	.04	100	4,620.00
	Debt Service Totals	\$39,945.00	\$0.00	\$39,945.00	\$0.00	\$0.00	\$39,944.96	\$0.04	100%	\$39,920.00
	EXPENSE TOTALS	\$39,945.00	\$0.00	\$39,945.00	\$0.00	\$0.00	\$39,944.96	\$0.04	100%	\$39,920.00
	Department 991 - Debt Service Totals	(\$39,945.00)	\$0.00	(\$39,945.00)	\$0.00	\$0.00	(\$39,944.96)	(\$0.04)	100%	(\$39,920.00)
Fund 720 - Wastewater/Sewer Fund Totals		\$6,282,939.00	\$99,057.46	\$6,381,996.46	\$269,795.62	\$1,177,207.43	\$4,946,687.83	\$258,101.20		\$5,427,070.00

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 740 - Storm Water Drainage Fund										
Department 737 - Storm Water Division										
	EXPENSE									
	Personal Services									
5102	Wages-Staff	200,028.00	.00	200,028.00	15,752.39	.00	183,601.92	16,426.08	92	187,821.00
5105	Overtime	4,900.00	.00	4,900.00	.00	.00	704.00	4,196.00	14	61,000.00
5106	Longevity	1,550.00	.00	1,550.00	.00	.00	1,000.00	550.00	65	1,350.00
5109	HSA Employer Funding	15,000.00	.00	15,000.00	.00	.00	11,333.33	3,666.67	76	10,910.00
5151	PERS Contribution	27,801.00	.00	27,801.00	3,214.73	.00	25,415.22	2,385.78	91	27,910.00
5161	Group Insurance	70,183.00	.00	70,183.00	4,295.43	.00	42,653.09	27,529.91	61	43,920.00
5164	Workers Compensation	6,925.00	.00	6,925.00	.00	.00	6,925.00	.00	100	6,460.00
5166	Medicare	2,994.00	.00	2,994.00	218.35	.00	2,574.36	419.64	86	2,640.00
	Personal Services Totals	\$329,381.00	\$0.00	\$329,381.00	\$23,480.90	\$0.00	\$274,206.92	\$55,174.08	83%	\$281,641.00
	Supplies									
5201	Office Supplies	6,500.00	.00	6,500.00	115.81	1,710.66	571.20	4,218.14	35	1,630.00
5203	Computer Supplies	750.00	.00	750.00	.00	300.00	.00	450.00	40	700.00
5205	Small Tools/Minor Equipment	1,000.00	.00	1,000.00	.00	.00	2,903.83	(1,903.83)	290	700.00
5241	Uniforms-Purchased	1,000.00	.00	1,000.00	.00	.00	789.73	210.27	79	320.00
5251	MV Gas and Oil	7,000.00	237.00	7,237.00	320.67	1,179.33	4,557.67	1,500.00	79	4,930.00
5252	Aggregates	750.00	.00	750.00	.00	.00	490.50	259.50	65	350.00
5259	Operating Materials and Supplies	30,000.00	.00	30,000.00	2,245.84	4,300.00	23,125.42	2,574.58	91	25,250.00
	Supplies Totals	\$47,000.00	\$237.00	\$47,237.00	\$2,682.32	\$7,489.99	\$32,438.35	\$7,308.66	85%	\$33,210.00
	Services									
5311	Utilities	8,000.00	616.82	8,616.82	217.74	2,853.04	3,684.34	2,079.44	76	4,700.00
5321	Professional Training	400.00	.00	400.00	.00	.00	178.00	222.00	44	700.00
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	8.00	12.00	40	20.00
5324	Professional Association Dues	220.00	.00	220.00	.00	.00	70.00	150.00	32	70.00
5331	Engineering/Architecture	8,000.00	36,400.00	44,400.00	.00	41,400.00	323.20	2,676.80	94	40,000.00
5339	Misc Contract Services	47,250.00	55.30	47,305.30	1,307.20	14,000.00	26,996.33	6,308.97	87	30,660.00
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	1,097.25	1,152.75	49	2,240.00
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	1,750.00	1,000.00	64	2,750.00
5361	Building Repair/Maintenance	5,000.00	.00	5,000.00	.00	.00	1,992.50	3,007.50	40	5,000.00
5364	MV Repair/Maintenance-Internal	4,500.00	.00	4,500.00	174.29	.00	1,226.35	3,273.65	27	1,410.00
5365	Utility Line Repair/Maintenance	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	20,650.00
5378	Columbus Contract	875,000.00	62,690.52	937,690.52	127,769.07	100,000.00	760,503.91	77,186.61	92	736,900.00
5391	Postage	22,000.00	.00	22,000.00	.00	.00	4,251.00	17,749.00	19	4,250.00
5397	Uniform Rental	2,000.00	45.09	2,045.09	.00	.00	131.99	1,913.10	6	780.00
5399	Other Miscellaneous Services	39,000.00	(15,778.00)	23,222.00	241.98	1,363.94	34,531.01	(12,672.95)	155	64,490.00
	Services Totals	\$1,024,890.00	\$84,029.73	\$1,108,919.73	\$129,710.28	\$159,616.98	\$836,743.88	\$112,558.87	90%	\$869,420.00



Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	737 - Storm Water Division									
	EXPENSE									
	<i>Capital Purchases</i>									
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	43,107.00	6,893.00	86	39,288
5633	Machinery and Equipment	15,600.00	.00	15,600.00	.00	6,500.00	15,395.52	(6,295.52)	140	
5639	Other Equipment	.00	16,000.00	16,000.00	.00	.00	16,000.00	.00	100	
	<i>Capital Purchases Totals</i>	\$65,600.00	\$16,000.00	\$81,600.00	\$0.00	\$6,500.00	\$74,502.52	\$597.48	99%	\$39,288
	EXPENSE TOTALS	\$1,466,871.00	\$100,266.73	\$1,567,137.73	\$155,873.50	\$173,606.97	\$1,217,891.67	\$175,639.09	89%	\$1,223,568
Department	737 - Storm Water Division Totals	(\$1,466,871.00)	(\$100,266.73)	(\$1,567,137.73)	(\$155,873.50)	(\$173,606.97)	(\$1,217,891.67)	(\$175,639.09)	89%	(\$1,223,568)

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	740 - Storm Water Drainage Fund									
Department	991 - Debt Service									
	EXPENSE									
	<i>Debt Service</i>									
5414	G. O. Bond-Principal	100,000.00	.00	100,000.00	100,000.00	.00	100,000.00	.00	100	100,000.00
5424	G. O. Bond-Interest	20,227.00	.00	20,227.00	10,113.50	.00	20,227.00	.00	100	22,487.50
	<i>Debt Service Totals</i>	\$120,227.00	\$0.00	\$120,227.00	\$110,113.50	\$0.00	\$120,227.00	\$0.00	100%	\$122,487.50
	EXPENSE TOTALS	\$120,227.00	\$0.00	\$120,227.00	\$110,113.50	\$0.00	\$120,227.00	\$0.00	100%	\$122,487.50
	Department 991 - Debt Service Totals	(\$120,227.00)	\$0.00	(\$120,227.00)	(\$110,113.50)	\$0.00	(\$120,227.00)	\$0.00	100%	(\$122,487.50)
Fund	740 - Storm Water Drainage Fund Totals	\$1,587,098.00	\$100,266.73	\$1,687,364.73	\$265,987.00	\$173,606.97	\$1,338,118.67	\$175,639.09		\$1,346,051.64

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Departmental Budget-December-2019

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Fiscal Year to Date 12/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 750 - Solid Waste Fund										
Department 738 - Refuse Collection										
	EXPENSE									
	Supplies									
5201	Office Supplies	2,000.00	.00	2,000.00	.00	1,500.00	.00	500.00	75	1,086.00
	Supplies Totals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,500.00	\$0.00	\$500.00	75%	\$1,086.00
	Services									
5315	Private Hauler Contract	2,750,000.00	(118,394.78)	2,631,605.22	194,238.95	379,440.86	2,051,928.24	200,236.12	92	1,886,964.00
5391	Postage	15,000.00	.00	15,000.00	41.38	.00	4,930.21	10,069.79	33	4,790.00
5399	Other Miscellaneous Services	50,000.00	222.00	50,222.00	241.98	1,363.94	34,417.06	14,441.00	71	34,320.00
	Services Totals	\$2,815,000.00	(\$118,172.78)	\$2,696,827.22	\$194,522.31	\$380,804.80	\$2,091,275.51	\$224,746.91	92%	\$1,926,084.00
	EXPENSE TOTALS	\$2,817,000.00	(\$118,172.78)	\$2,698,827.22	\$194,522.31	\$382,304.80	\$2,091,275.51	\$225,246.91	92%	\$1,927,174.00
Department 738 - Refuse Collection Totals		(\$2,817,000.00)	\$118,172.78	(\$2,698,827.22)	(\$194,522.31)	(\$382,304.80)	(\$2,091,275.51)	(\$225,246.91)	92%	(\$1,927,174.00)
Fund 750 - Solid Waste Fund Totals		\$2,817,000.00	(\$118,172.78)	\$2,698,827.22	\$194,522.31	\$382,304.80	\$2,091,275.51	\$225,246.91		\$1,927,174.00
Grand Totals		\$41,561,407.00	\$2,849,043.46	\$44,410,450.46	\$1,942,069.84	\$4,468,562.51	\$35,675,658.37	\$4,266,229.58		\$34,573,766.00

Clerk of Court**Leslie Clark****7232 E. Main Street****Reynoldsburg OH 43068****614-322-6852 phone****Memo**

DATE: February 24, 2020

TO: City Council

CC:

RE: CLERK OF COURT REPORT MONTH ENDING JANUARY 2020

I am submitting monies collected from the courts held on 1/2, 1/9, 1/16, 1/23 and 1/30/20. I am also submitting monies collected during the same period pursuant to City Ordinance No/s. 146-94 and 104-02.

Fines &Waivers/Bond Costs/Bond Forfeitures Order In (#110.4512) \$ 13,183.00

Court Costs & Misc. Costs Assessed (#110.4510) \$ 21,531.00

Sub-Total (To General Revenue Fund) \$ 34,714.00

Computerization Needs Fund (#211.4510) \$ 2,870.00

Enforcement & Education Fund (#293.4616) \$ 125.00

Sub-Total \$ 2,995.00

Total Amount Submitted \$ 37,709.00