CITY OF REYNOLDSBURG

City Council
Monday February 23, 2015

Regular Meeting: 7:30 PM

Place: Council Chambers
7232 E. Main St, Reynoldburg, OH 43068

President:	DOUG JOSEPH
Ward Members:	Ward I - Scott A. Barrett Ward II - Leslie Kelly Ward III - Cornelius McGrady III Ward IV - Mel Clemens
Large Members:	Barth R. Cotner Chris Long Daniel J. Skinner, Esq.

COMMITTEES:

Community Development:	Chmn Kelly, McGrady, Clemens, Cotner, Long, Barrett, Skinner
Safety:	Chmn Long, Skinner, Clemens, Kelly, Cotner, Barrett, McGrady
Service:	Chmn Clemens, Barrett, Kelly, Cotner, Long, McGrady, Skinner
Finance:	Chmn Cotner, Long, Clemens, Kelly, Barrett, McGrady, Skinner

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Agenda is subject to amendment by Committee/Council at the time of the meeting.

All meetings of the Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies.

If you wish to speak before City Council concerning a specific topic on the agenda, or about a specific topic not on the agenda, please complete a "Speaker Form" and give to the Clerk of Council. Forms are located in the wooden box on one of the bench seats in the atrium. Copies of the Rules of Discussion are available next to the wooden box.

April Beggerow
Clerk of Council

REYNOLDSBURG City Council
Regular Meeting
Council Chambers, 7323 East Main Street
*February 23, 2015 *** 7:30 PM*

1. Call to Order
2. Roll Call
3. Invocation
    1. Councilman McGrady
4. Pledge of Allegiance
5. Approval of Minutes
    1. Special Exception Use Permit Appeal Hearing 2/9/2015
    2. Regular Meeting 2/09/2015
6. Approval of Agenda
7. Community Comments and Requests
8. Communications
    1. Receipt of the Fund Balance Report ending 1/31/2015
    2. Receipt of the Budget by Classification Report ending 1/31/2015
    3. Receipt of the Departmental Budget ending 1/31/2015
9. Reports
10. Motions
    1. Motion to Re-Appoint James Comeaux to the Planning Commission

LEGISLATION REQUIRING ONE READING

ORDINANCE AUTHORIZING THE PURCHASE OF ROAD SALT --- Service Department

AUTHORIZING CT CONSULTANTS TO CONDUCT PHASE 1 OF HUBER PARK REVIEW/MASTER PLAN --- Mayor's Office

LEGISLATION FOR FIRST READING

AUTHORIZING EMH&T TO CONDUCT DESIGN ENGINEERING & BIDDING SERVICE FOR 2015 STREET PROGRAM --- Service Department

LEGISLATION FOR SECOND READING

AUTHORIZATION TO ENTER INTO CONTRACT WITH PYROTECNICO FOR THE 2015 FIREWORKS DISPLAY --- Service Department

AUTHORIZE THE MAYOR TO ACCEPT PROPOSAL WITH EMH&T FOR CCTV & MANHOLE INSPECTIONS --- Water and Wastewater Department

AUTHORIZATION TO PURCHASE STREET SWEEPER FOR STORMWATER/STREET DEPARTMENT -
-- Service Department

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ADJOURNMENT

Clerk of Council
April Beggerow
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6836 Phone

MOTION REQUEST

DATE:	**February 23, 2015**
TO:	**City Council**
RE:	Motion that the Council of the City of Reynoldsburg does hereby appoint James Comeaux to serve on the Planning Commission with a term beginning February 23, 2015 and ending December 31, 2017. (Requesting to Waive Committee Referral).

Emergency/Suspension: Suspension

Request to Waive Committee Referral

Service Department
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**February 23, 2015**
TO:	**City Council**
RE:	**Purchase of road salt from Benchmark River & Rail Terminals**

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

Statement of necessity: Purchase of additional Salt needed ASAP. Requesting Waiver of Committee Referral.

See Yellow Sheet

Mayor's Office
Brad McCloud
7232 E. Main Street
Reynoldsburg OHIO 43068
Phone

RESOLUTION REQUEST

DATE:	**February 23, 2015**
TO:	**Finance Committee**
CC:	**Council**
RE:	**Authorization of CT Consultants to Conduct Phase 1 of Huber Park Review/Master Plan & Appropriation.**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Request an appropiration of $16,000 from the unappropriated CIP fund to 410.000.0148.5659 (Huber Park Study) to authorize CT Consultants to conduct Phase 1 of the Huber Park Review and Master Plan.

REYNOLDSBURG CITY COUNCIL
COMMITTEE LEGISLATION and/or DISCUSSION REQUEST FORM

TO: Finance (Community Development, Safety, Service or Finance)

FROM: Mayor Brad McCloud DATE: February 10, 2015

REQUEST FOR: Amend Section _____ of Chapter _____
Discussion only _____ Other Legislation _____

SUBJECT: Authorizing CT Consultants to conduct Phase 1 of Huber Park Review/Master Plan

***** INCLUDE ALL PERTINENT INFORMATION BELOW AND/OR ATTACHED.*****

Request an appropriation of $16,000 from the unappropriated CIP fund to 410.000.0148.5659 (Huber Park Study) to authorize CT Consultants to conduct Phase 1 of the Huber Park Review and Master Plan. Information regarding Phase 1 is attached.

Request for: Rules Suspension _____ or Emergency ✓

Reason for Emergency: _____ Immediate preservation of the public peace, health or safety

✓ Financial needs of the City's government

Statement of Necessity: _____

Re: Contracts or expenditures exceeding State of Ohio limit for competitive bidding as of 6/1/92 or for expenditures for any purpose which have not been included in current budgets.

----City Attorney action requested:

(1) _____ approval as to form;
(2) _____ approval as to form with comments;
(3) _____ not approved as to form with comments;
(4) _____ additional comments from City Attorney: _____

----City Auditor action requested:

(1) MA Unencumbered funds available in Account # 410.000.0148.5659
(2) _____ Funds expected to be available on _____ (Date)
From _____ (Source)
(3) _____ additional comments from City Auditor: _____

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Note: *Please submit nine copies of request on Yellow paper to the Council Office by deadline (see Council Rules).*
Jan2006

Memorandum

To: **Nathan Burd, Public Service Director**

From: **Dave Parkinson**

Subject: ***Huber Park Master Plan Phase 1***

Date: **February 6, 2015**

Per your request, we are pleased to present the following additional information to clarify the Phase 1 efforts of our proposal for the subject project.

The purpose for Phase 1 is to, in essence, perform a "physical exam" on the site and existing facilities in order to identify assets, liabilities, opportunities, issues and constraints to guide the planning team; and build consensus with the Stakeholder group on recommendations for the next steps in the planning of the Master Plan. In short, "What is, or should be, the Vision for the upgraded park?"

Overarching major goals include:

- Identifying whether the existing recreational facilities can be salvaged, refurbished or repurposed.
- Identifying buildable area for new recreational/park facilities; or, just as important, what can't be built on the buildable area (i.e., a community center with a double gym).
- If we can't easily put a community center in the buildable area, identifying what recreational features can be relocated from Huber Park to free area for a large community center.

The bottom line is to create a mini-land-use plan that details a cost-effective Vision; and identifies the highest and best uses for the entire Huber Park to guide the efforts of the design team in the future planning phases of the Master Plan. We accomplish this by:

- A Kick-Off Meeting and Site Walk with the City and the Advisory Committee
- Completing a Site Inventory and Analysis
- Completing a Site Engineering Assessment

CT Consultants
engineers | architects | planners

October 23, 2014

The Honorable Bradley L. McCloud, Mayor
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068

Re: Huber Park Master Plan Proposal for Professional Services (P14655)

Dear Mr. Mayor McCloud:

We greatly appreciate the opportunity to have met with Nathan Burd, Dan Havener and you regarding your vision for the improvements to Huber Park with the acquisition of the old Swim Club property and the creation of a new community center. It is our hope that we can demonstrate our value and ability to produce an exceptional Master Plan that meets the goals of the City of Reynoldsburg.

The team that will provide the planning services will be led by:

- James H. Warner III, AIA, LEED® AP BD+C, Senior Architect
- David R. Parkinson, P.E., Senior Project Manager

Of course, you have known me for a long time; my understanding of the City's needs and history will provide trustworthy guidance to our design efforts. Although you have yet to meet Jim, he has many years serving local governmental clients (much as Reynoldsburg) from CT's new Southwest Office. He has been involved in numerous park master plans and designed several parks and community centers, including the award-winning Springdale Community Center in Springdale, Ohio.

Because of the many years of specialized parks and recreation experience, our inter-disciplinary team of architects, civil engineers and landscape architects is well equipped to produce a tightly integrated Master Plan for Huber Park.

We envision a four phase project which can be undertaken in separate funded phases. At this stage there are a number of options for how the latter phases can be performed; either a more high-level preliminary plan or a more detailed and fully developed plan.

Phase 1 - Inventory/Analysis

This phase will inventory planning characteristics (i.e. circulation, plantings, etc.), inventory site infrastructure and civil engineering aspects, and assessment of existing site and facilities.

Northwoods I 7965 North High Street, Suite 340 Columbus, Ohio 43235 phone: 614.885.1700 fax: 614.885.1701 www.ctconsultants.com

Phase 2 - Programming and Visioning

This phase will include architectural programming for a proposed community center and some high level Visioning with City staff to develop options for the use of the site.

Phase 3 - Preliminary Master Plan

This phase will include development of two Preliminary Concept Master Plans, two architectural concepts for a Community Center, an order-of-magnitude project budget and a public hearing.

Phase 4 - Final Park Master Plan and Community Center Concept Design

This phase will include the development of a Final Master Plan, a Concept Design for a new Community Center, a project budget cost estimate and a public hearing.

The Scope of Services for Phase 1 is as follows:

a. Kick-Off Meeting

We recommend the formation of an Advisory Committee for this project. We will meet with the City and Advisory Committee and walk the site together. We will outline the master planning process; discuss specific goals and objectives; transfer site information; discuss elements of the site and program; create a list of stakeholder groups who should provide input in later phases; establish a communications protocol and agree upon a schedule.

b. Site Inventory and Analysis

We understand that, for the purposes of the Master Plan, we will utilize the GIS and/or site survey base data that will be provided to us by The City of Reynoldsburg (CT Consultants can provide surveying services upon request). We will spend time on site assessing its characteristics, observing how the property is being used now, gathering knowledge about the stream and floodway, and understanding how the property was used historically. We will also pull together information on the surrounding land uses, the existing Swim Club facilities, how people will get to the site, and views into and out of the site. We will perform a preliminary facility assessment of the former Swim Club facilities, including the Roller Rink, to determine what may be cost-effectively salvaged for reuse or adapted. We will identify assets, liabilities, issues and constraints for the whole park. In general, we will prepare and present the information that we feel is both responsible and inspirational for the development of the master plan, including site-specific and contextual mapping. The contextual analysis will also be used to diagrammatically portray larger linkages and opportunities relating to the site. We will compile base data and create simple, easy-to-understand inventory/analysis maps that communicate the important issues for consideration during Master Planning.

c. Site Engineering Assessment

The Site Engineering Assessment will include:

- Assessment of existing site topography, soils, vegetation, floodway, boundaries, and access.
- Evaluate existing utilities including sanitary sewer, water, gas, electric and communication.

Attachment: 2015-02-10 Finance Leg. Req. Authorize Phase 1 Humber Park Review (1012 : Phase 1 of

- Analyze drainage hydrology and hydraulics including a high-level evaluation of the existing floodway and floodplain.
- Perform a records search to identify the general location of wetlands or other waters of the U.S.

d. Presentation of Findings

We will present the inventory/analysis and site engineering assessment work to the client and Advisory Committee at the City. We will seek input as to anything that was missed or misinterpreted, and we will make minor adjustments in preparation for the report. We will prepare a Phase 1 Inventory/Analysis report in a three ring binder (additional copies provided upon request at cost).

Fees:

Since the project is assumed to be undertaken in separate funded phases, we have included Phase 1 as a firm price; but have quoted an estimated fee range for the future phases, subject to determination of final scope of services.

Phase 1	**Inventory/Analysis (lump sum fee)**	**$**	**15,000.00**
Phase 2	**Programming and Visioning (estimated)**	**$**	**8-$10,000.00**
Phase 3	**Preliminary Master Plan (estimated)**	**$**	**15-$25,000.00**
Phase 4	**Final Master Plan and Community Center Concept Design (estimated)**	**$**	**15-$25,000.00**
Reimbursable Expenses Allowance Phase 1 (mileage, postage, copies, etc. @ cost + 10%)		**$**	**1,000.00**

As you review this submittal, we welcome the opportunity to discuss it with you.

On behalf of CT Consultants, Inc., our team is looking forward to helping the City of Reynoldsburg develop an expanded Huber Park and Community Center, which will greatly enhance the quality of life in your community.

Respectfully,

CT CONSULTANTS, INC.

David R. Parkinson, P.E.
Senior Project Manager

JDG:rgf

Service Department
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

RESOLUTION REQUEST

DATE:	**February 23, 2015**
TO:	**Finance Committee**
CC:	**Council**
RE:	**Authorization for EMH&T to Conduct Design Engineering & Bidding Service for 2015 Street Program**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: Needs to be bid soon to secure a contractor and begin the work.

This legislation authorizes EMH&T to conduct design engineering and building services for the 2015 Street Program and appropriates $16,068 from the unappropriated CIP Fund to 410.000.0149.5651. The attached memo outlines the streets identified for repair. This project will also include the replacement of the damaged brick crosswalks on Main Street (Olde Reynoldsburg) and the construction of the Olde Reynoldsburg public parking lot.

REYNOLDSBURG CITY COUNCIL
COMMITTEE LEGISLATION and/or DISCUSSION REQUEST FORM

TO: Finance (Community Development, Safety, Service or Finance)

FROM: Nathan Burd, Service Director DATE: February 12, 2015

REQUEST FOR: Amend Section _____ of Chapter _____
Discussion only _____ Other Legislation _____

SUBJECT: Authorizing EMH&T to conduct design engineering and bidding services for 2015 Street Program

***** INCLUDE ALL PERTINENT INFORMATION BELOW AND/OR ATTACHED.*****

This legislation authorizes EMH&T to conduct design engineering and bidding services for the 2015 Street Program and appropriates $16,068 from the unappropriated CIP Fund to 410.000.0149.5651. The attached memo outlines the streets identified for repair. This project will also include the replacement of the damaged brick crosswalks on Main Street (Olde Reynoldsburg) and the construction of the Olde Reynoldsburg public parking lot.

Request for: Rules Suspension _____ or Emergency ✓
Reason for Emergency: _____ Immediate preservation of the public peace, health or safety
✓ Financial needs of the City's government
Statement of Necessity: We need to bid this item soon in order to secure a contractor and begin the work as soon as possible this spring.

Re: *Contracts or expenditures exceeding State of Ohio limit for competitive bidding as of 6/1/92 or for expenditures for any purpose which have not been included in current budgets.*

----City Attorney action requested:
(1) _____ approval as to form;
(2) _____ approval as to form with comments;
(3) _____ not approved as to form with comments;
(4) _____ additional comments from City Attorney: _____

----City Auditor action requested:
(1) NA Unencumbered funds available in Account # 410 000.0149.5651
(2) _____ Funds expected to be available on _____ (Date)
From _____ (Source)
(3) _____ additional comments from City Auditor: _____

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Note: *Please submit nine copies of request on Yellow paper to the Council Office by deadline (see Council Rules).*
Jan2006

Attachment: 2015-02-12 Finance Leg. Reg. 2015 Street Program (1013 : Authorization for 2015 Street

Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio 43068
(614) 322-6884
nburd@ci.reynoldsburg.oh.us

MEMORANDUM

Date: February 11, 2015
To: Reynoldsburg City Council Members
Re: 2015 Street Program

This legislation would authorize EMH&T to begin design engineering and bidding services for the 2015 Street Program. The appropriation needed for design engineering and bidding services totals $16,068 (identified as Part 1 page 4 of the EMH&T memo). After bids are received, we will return to Council with a contract. The anticipated total cost of the program including construction and all related engineering is likely to be $925,000 to $960,000.

The street repair needs throughout the city are numerous. With our limited financial resources, we are not able to undertake as large of a project as we would like. There are many roads throughout the city designated as poor or very poor. The roads we have identified for this year's program all have a pavement condition rating (PCR) below 70, identifying them as in very poor condition. The roads included in this proposal are:

Radekin Road (PCR of 32)
Mirandy Place (PCR of 46.6)
Needlewood Lane/Old Church Way (PCR of 58.6)
Trailblazer Way (PCR of 64.2)
Pathfinder Drive (PCR of 67.5)
Wigwam Way/Tomahawk Trail (PCR of 69.7)
Portions of Kingsley Drive (PCR of 67.8, possible alternate bid)

This year's street program proposal also includes the removal of the damaged brick crosswalks in Olde Reynoldsburg and the construction of a public parking lot in Olde Reynoldsburg. These items were approved last fall, but we were unable to secure a contractor due to the time of the year. Including them with the street program is preferable to doing them as separate projects.

We would like to have this legislation approved as an emergency preferably no later than the second reading so we can move quickly to secure a contractor and get the work started as soon as possible this spring. I'll speak on this item during the Feb. 17 Finance Committee agenda. Please let me know if you have any questions. Thank you.

Street Projects Completed from 2012 – 2014

Lancaster Avenue (from Main to corp. line)
Forrester Way
Connell Court
Ayers Drive
Rippey Circle
Daugherty Drive (from Rodebaugh to Brighstone)
Farmsbury Drive (from Donwich to Campton)
Brice Road (Main Street to corp. limit)

Street Projects Planned for 2015

Radekin Road
Mirandy Place
Needlewood Lane/Old Church Way
Trailblazer Way
Pathfinder Drive
Wigwam Way/Tomahawk Trail
Portions of Kingsley Drive
Main Street Brick Crosswalk Replacement

Street Projects Planned for 2016

Livingston Avenue

Approximate Cost of all projects from 2012 to 2016: $11,400,000
**Over $6.4 million of this funding is in the form of OPWC grants for Brice and Livingston and nearly $2.2 million is in the form of interest-free loans associated with those OPWC projects.*

EMH&T
Engineers, Surveyors, Planners, Scientists

January 23, 2015

Mr. Nathan Burd
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: 2015 Reynoldsburg Street Maintenance Program
Proposal for Construction Phase Engineering Services

Dear Mr. Burd:

EMH&T is pleased to submit our proposal for design and construction phase services for the City's upcoming Street Maintenance Program, which will also include the rebidding and construction administration for the East Main Street Intersection and Parking Lot Improvement.

The East Main Street Improvements were previously bid in September 2014 with an engineer's estimate of $308,000. The City did not receive bids from any of the contractors that purchased bid documents. The plan holders cited the short construction duration and lack of workforce availability as the primary reasons they did not submit a bid. We recommend rebidding the improvement with a slightly higher estimate and longer construction duration. Additionally, bidding this improvement with the Street Program will entice more paving contractors.

The 2015 Street Maintenance Program will include detailed evaluation, cost estimates, program exhibits and specification and bidding services. The following street segments are to be included in the program: Radekin Road, Mirandy Place, Needlewood Lane / Old Church Way, Trailblazer Lane, Pathfinder Drive, Wigwam Way / Tomahawk Trail, and the western section of Kingsley Drive (possible additional bid).

Based on previous meetings, it is our understanding that the construction budget for this improvements is:

- East Main Street Intersection and Parking Lot Improvements.....$350,000
- Street Maintenance Program (Approx. 6-7 streets).....$500,000
  - TOTAL.....$850,000

SCOPE OF SERVICES

The Scope of Services for this improvement will be broken up into the following two parts:

- Part 1 – Field work, engineering design, and bidding services for the 2015 Street Program.
- Part 2 – Construction contract administration, and on-site representation for both the East Main Street Intersection and Parking Lot Improvements and the 2015 Street Maintenance Program.

Part 1

1. Street Maintenance Program Design Services
   a. Conduct kick-off and progress meetings with the City throughout design
   b. Gather necessary field data and measurements
   c. Assess the curb ramps on candidate streets for ADA compliance

4.a

Attachment: 2015-02-12 Finance Leg. Req. 2015 Street Program (1013 : Authorization for 2015 Street

Packet Pg. 17

d. Perform pavement cores on candidate streets to assess their current thickness and condition.
e. Prepare engineering quantity and cost estimates
f. Develop street program exhibits
g. Prepare detailed construction specifications

2. Bidding Services
   a. Prepare 20 sets of bidding documents and publish the notice to bidders
   b. Respond to any requests for information from bidders during the bidding process
   c. Attend bid opening
   d. Prepare bid tab, award recommendation and conformed copies of the contract documents

Part 2

3. Construction Management/Contract Administration:
   a. Conduct a preconstruction coordination meeting with the City, Contractor, Utilities, Police, Fire, and other stakeholders requested by the City.
      i. EMH&T will provide the following for the meeting:
         - Meeting agenda
         - Sign-in sheet
         - Submittal log
         - Meeting minutes for the City and attendees
   b. Review shop drawings and submittals.
      i. EMH&T will prepare a Submittal Log to coordinate, track and document submittals throughout the execution of the construction contract.
      ii. Review submittals and shop drawings for conformance with the plans and specifications
      iii. Provide to the City those submittals requiring specific comments such as MOT plans and resident/business notifications. EMH&T will meet with the Service Department to discuss these specific submittals and coordinate the comments/approval, as necessary.
      iv. Copies of the shop drawings and submittals will be made available for the City.
   c. Prior to construction, EMH&T will prepare a pre-construction video to record and photo document pre-existing conditions.
   d. Conduct bi-weekly Progress Meetings (or as otherwise directed by the City) with the City, Contractor, and other project stakeholders as requested by the City.
      i. EMH&T will provide for the meeting the following:
         - Meeting agenda
         - Sign-in sheet
         - Meeting minutes for the City and attendees
   e. EMH&T will have weekly meetings with the Contractor onsite to discuss their work plan for the current week and any changes or items which need to be addressed. EMH&T will coordinate with the City on the status and content of these discussions.
   f. Review initial and monthly schedule updates with respect to general project parameters and provide a copy of the schedules and EMH&T's comments to the City for review and comment.

4.a

Attachment: 2015-02-12 Finance Leg. Req. 2015 Street Program (1013 : Authorization for 2015 Street

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g. EMH&T's project representative will provide a point of contact for residents, businesses, and traveling public. The Representative and the Contract Administrator will walk the project corridor prior to construction to introduce themselves and provide contact information to the businesses.

h. EMH&T will maintain logs of quantities and prepare/generate pay documentation for City and contractor.

   i. Maintain a log of quantities for payment.

   ii. Generate monthly and final pay estimates.

   iii. Review Contractor's claims and render an opinion as to whether or not Contractor's requests for additional compensation are justified.

   iv. Maintain a record of the work performed to include correspondence and daily inspection reports.

i. EMH&T will conduct final project walk through with the City and generate a punchlist.

   i. Prepare punchlists for work performed not in accordance with the contract documents.

   ii. Re-inspect punchlists until work is completed in accordance with the contract documents

   iii. Submit a recommendation for acceptance of the project.

j. Prepare a 1-Year warranty punchlist and coordinate with the Contractor to address required warranty work. EMH&T will coordinate with the City prior to conducting the 1-Year inspection to allow the City to provide input and participate in warranty inspection.

4. <u>On-site Construction Representation:</u>

   a. Provide on-site construction representation during the contract duration as required.

   b. EMH&T will observe construction activities performed by the Contractor and their subs and note whether the work is in conformance with the plans and specifications and measure project quantities for payment.

      i. We will notify the Service Department of non-conforming work items and coordinate approval for any work stoppages to remedy non-conforming work through the City.

   c. The on-site representative will record their observations in a daily report and record the quantity of items performed and completed in conformance with the contract on a daily basis in a quantity log.

   d. Copies of the daily reports will be made available for the City to review in a manner to be determined by the City and after the 1-Year warranty.

   e. Review completed work and provide the City a recommendation for acceptance.

   f. Prepare a punchlist(s) for work performed not in accordance with the contract documents for the contractor to remedy.

   g. Perform a 1-year warranty review of the project corridor to identify items to be repaired under warranty.

   h. EMH&T will coordinate with their subconsultant, DHDC, Inc., to provide material testing

      i. This will include concrete field testing such as slump and air tests

      ii. Asphalt compaction density testing will be performed during paving operations

4.a

Attachment: 2015-02-12 Finance Leg. Req. 2015 Street Program (1013 : Authorization for 2015 Street

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EXCLUSIONS:

EMH&T shall not be responsible for:

a. Contractor's means, methods, procedure, or safety precautions.

b. Construction Layout or Topographic Survey

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Authorization to Proceed from the City of Reynoldsburg. The construction duration is expected to be 140 calendar days and the fee outlined below for construction phase services (Part 2) is based on this duration.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed One Hundred Nine Thousand, Four Hundred Eighty Eight Dollars and no cents ($109,488.00) without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Part 1 (Engineering Services)	
1. Street Program Design Services	$11,260.00
2. Bidding Services	$4,808.00
Subtotal for Part 1	$16,068.00
Part 2 (Construction Services)	
3. Construction Contract Administration	$35,620.00
4. On-site Construction Phase Services	$57,800.00
Subtotal for Part 2	$93,420.00
PROJECT TOTAL FEE	**$109,488.00**

If this description and estimated fee meet with your approval, please authorize with your signature below. If you should have any questions regarding this proposal, please do not hesitate to contact me at (614) 775-4555.

Respectfully submitted,

EMH&T, INC.

Ryan M. Andrews, PE

Enclosures: Fee Calculation Spreadsheet

Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name

CITY OF REYNOLDSBURG - 2015 STREET PROGRAM DESIGN, BIDDING, AND INSPECTION

January 22, 2015

	Labor Rates									Reimbursible Expenses				
Detail	Principle	Senior Engineer / Project Manager	Engineer I	Project Designer II	Construction Project Manager	Construction Inspector II	Administrative / Clerical	Total Task Hours	Task Labor Cost	Sniaes, prints, postal, special deliver and miscellaneous items	Mileage	Filing fees, subconsultant services, permitting fees, etc.	Total Reimbursable Expenses	Fee Per Task
TASK 1 - Street Program Design Services	0	24	60	40	0	0	0	124	$ 10,860.00	$ 300.00	$ 100.00	$ -	$ 400.00	
Field Data Collection for Street Program		8	24						$ 3,000.00		$ 100.00			$ 3,100.00
Detailed Estimate of Quantities and Costs		8	20						$ 2,660.00					$ 2,660.00
Street Program Exhibits		4	8	40					$ 4,040.00	$ 200.00				$ 4,240.00
Street Program Specifications		4	8						$ 1,160.00	$ 100.00				$ 1,260.00
TASK 2 - Bidding Services	0	6	28	4	0	0	0	38	$ 3,388.00	$ 1,000.00	$ 20.00	$ 400.00	$ 1,420.00	$ 11,260.00
Prepare Bid Documents		2	16	4					$ 1,888.00	$ 1,000.00		$ 400.00		$ 3,288.00
Respond to Bidder RFIs, Issue Addenda, and Attend Bid Opening		2	4						$ 580.00					$ 580.00
Evaluation of Bids and Award Recommendation		2	8						$ 920.00		$ 20.00			$ 940.00
TASK 3 - Construction Contract Administration	0	28	16	0	225	0	80	349	$ 33,870.00	$ 500.00	$ 1,250.00	$ -	$ 1,750.00	$ 4,808.00
Construction Management		20	16		175				$ 23,010.00	$ 200.00	$ 1,250.00			$ 24,460.00
Contract Administration - Quantity and Pay Verification		8			50		80		$ 10,860.00	$ 300.00				$ 11,160.00
TASK 4 - On-site Construction Phase Services	0	0	0	0	0	720	0	720	$ 50,400.00	$ 200.00	$ 2,200.00	$ 5,000.00	$ 7,400.00	$ 35,620.00
Construction Representation						720			$ 50,400.00	$ 200.00	$ 2,200.00			$ 52,800.00
Material Testing (Subconsultant Service - DHDC, Inc.)									$ -			$ 5,000.00		$ 5,000.00
														$ 57,800.00
Total Hours	0	58	104	44	225	720	80	1231	$98,518.00	$2,000.00	$3,570.00	$5,400.00	$10,970.00	

Total Labor Cost = $ 98,518.00
Reimbursable Expenses = $ 10,970.00

Total Fee = $ 109,488.00

Principal	$ 150.00	0
Senior Engineer/Project Manager	$ 120.00	58
Engineer II	$ 105.00	0
Engineer I	$ 85.00	104
Engineer Aide	$ 78.00	0
Structural Engineer	$ 78.00	0
Senior Surveyor	$ 105.00	0
Surveyor II	$ 90.00	0
Surveyor I	$ 80.00	0
Senior Environmental Scientist	$ 98.00	0
Environmental Scientist II	$ 86.00	0
Environmental Scientist I	$ 70.00	0
Senior Planner	$ 98.00	0
Landscape Architect/Planner	$ 85.00	0
Project Designer II	$ 72.00	44
Project Designer I	$ 66.00	0
Construction Project Manager	$ 110.00	225
Senior Construction Representative	$ 80.00	0
Construction Inspector II	$ 70.00	720
Construction Inspector I	$ 60.00	0
Survey Field Crew	$ 144.00	0
Administrative/Clerical	$ 55.00	80
SUBTOTAL (ENG)		1231.0

Attachment: 2015-02-12 Finance Leg. Req. 2015 Street Program (1013 : Authorization for 2015 Street

Service Department
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

ORDINANCE REQUEST

DATE:	**February 23, 2015**
TO:	**Safety Committee**
CC:	**Council**
RE:	**Authorization to Enter into Contract with Pyrotecnico for the 2015 Fireworks Display**

The amount of $26,250 is the same as the last three years and the funding for the fireworks was included in the 2015 Service Department budget (account #5303- Community Events). Pyrotecnico is on the approved vendor list and we request that competitive bidding be waived.

Attachment: 2015-01-09 Safety Leg. Req. 2015 Fireworks Contract (2015-1 : 2015 Fireworks Contract)

REYNOLDSBURG CITY COUNCIL
COMMITTEE LEGISLATION and/or DISCUSSION REQUEST FORM

BLW

TO: Safety (Community Development, Safety, Service or Finance)

FROM: Nathan Burd, Service Director DATE: January 9, 2015

REQUEST FOR: Amend Section _____ of Chapter _____
Discussion only _____ Other Legislation _____

SUBJECT: 2015 Fireworks Contract

***** INCLUDE ALL PERTINENT INFORMATION BELOW AND/OR ATTACHED.*****

Request authorization to enter into contract with Pyrotecnico of New Castle, PA for the 2015 fireworks display on 7/3/15. The amount of $26,250 is the same as the last three years and the funding for the fireworks was included in the 2015 Service Department budget (account #5303 - Community Events).

Pyrotecnico is on the approved the vendor list and we request that competitive bidding be waived.

Request for: Rules Suspension _____ or Emergency _____

Reason for Emergency: _____ Immediate preservation of the public peace, health or safety

_____ Financial needs of the City's government

Statement of Necessity: _____

Re: *Contracts or expenditures exceeding State of Ohio limit for competitive bidding as of 6/l/92 or for expenditures for any purpose which have not been included in current budgets.*

----City Attorney action requested:

(1) MCF for SH approval as to form;

(2) _____ approval as to form with comments;

(3) _____ not approved as to form with comments;

(4) _____ additional comments from City Attorney: _____

----City Auditor action requested:

(1) _____ Unencumbered funds available in Account # _____ .

(2) _____ Funds expected to be available on _____ (Date)

From _____ (Source)

(3) _____ additional comments from City Auditor: _____

****

Note: *Please submit nine copies of request on Yellow paper to the Council Office by deadline (see Council Rules).*
Jan2006

Attachment: 2015-01-09 Safety Leg. Req. 2015 Fireworks Contract (2015-1 : 2015 Fireworks Contract)

REYNOLDSBURG FIREWORKS DISPLAY CONTRACT

THIS CONTRACT AND AGREEMENT, for the sale and display of fireworks made and concluded this _____ day of _____, 2015, by and between ***Pyrotecnico*** of New Castle, Pennsylvania, and the ***City of Reynoldsburg***, a chartered municipal corporation formed under the laws of the State of Ohio, hereinafter referred to as ("City").

WITNESSETH: For and in consideration of the mutual covenants herein contained and other valuable consideration in hand paid, receipt of which is hereby acknowledged, and of the terms and conditions hereinafter mentioned, the parties to this contract do mutually and severally agree to perform their several and respective covenants and to guarantee terms, conditions, and payments of this contract.

1. Pyrotecnico agrees to sell, furnish, and deliver unto City fireworks to be exhibited in accordance with the programs set forth in the "Proposal for City of Reynoldsburg" in which are attached hereto and incorporated by reference into this contract as if fully restated.

2. Said fireworks to be furnished for display on the following date ***July 3, 2015,*** provided the weather permits a display. It being mutually understood and agreed that should inclement weather prevent the presentation of said display on said date, the date of ***July 5, 2015*** will be the **"rain date"** of the event. It being mutually understood and agreed that should inclement weather prevent the presentation of said display on said **"rain date"**, a meeting of the parties will be held to discuss the postponement date(s). It is agreed to and understood by the parties hereto that in the event the fireworks have been taken out and set up before the inclement weather and with good weather prevailing, then such exhibition of fireworks must be carried out in the safest manner without any deductions whatever from the hereinafter named compensation.

3. If, due to the occurrence of a contingency as described above, with the aforementioned dates it is in Pyrotecnico's professional opinion with a reasonable degree of certainty, impossible or impracticable to present the display at the dates and times specified, Pyrotecnico and the City will confer with a view towards reaching a mutually satisfactory postponement date. In the event that the mutually satisfactory postponement date is beyond the date following the scheduled exhibition and Pyrotecnico personnel and equipment are required to return to their original point of origin, then the City shall be obligated to pay an additional charge of 15% of the contract price for transportation and travel of material and personnel back to the display site. In the event a mutually satisfactory postponement date cannot be determined, or if once determined, that postponement date must, due to any such contingency, be likewise postponed, then and in such event the City shall have no obligation to pay the remaining balance of the sum to be paid hereunder, and the deposit previously made by the City shall be returned to the City forthwith, less any and all reasonable expenses incurred by Pyrotecnico in anticipation of presenting such display, including, but not limited to, costs associated with set-up and takedown of equipment, and transportation of materials and Pyrotecnico personnel.

4. Pyrotecnico agrees to furnish unto the City one or more trained (pyrotechnic) personnel to present the said display. The City agrees to procure and furnish a suitable place to display said fireworks, and to secure all applicable police, fire, local, state, and federal governmental permits, licenses, and approvals.

5. The City agrees to indicate that Pyrotecnico is the organization responsible for exhibiting the fireworks on the said date in all advertisements, billings, and public relations materials.

6. The City agrees to furnish to Pyrotecnico ample police and fire protection for the protection of its property and the firing of the exhibition without interference from the public.

7. The City agrees to furnish and set up restraining lines pursuant to the instructions supplied by Pyrotecnico and in compliance to all rules, orders, and regulations of the National Fire Protection Association.

8. The City agrees to furnish adequate protection and security of the exhibition grounds to preclude all individuals other than those authorized by Pyrotecnico from entering the security area. No personal property of any kind, including but not limited to motor vehicles shall be allowed with the "safe zone". Prior to, during, and immediately following the display, the City shall be solely responsible to furnish and set up restraining lines for keeping all persons (except the trained personnel and their designated help) out of the danger area and behind the safety zone lines. This paragraph does not eliminate Pyrotecnico's obligation to provide security at all times, once the fireworks are inside the City or Township.

9. The City agrees to furnish to Pyrotecnico the sum of $26,250.00 (the "Contract Price") paid as follows: a. 50% of the Contract Price due upon the signing of the contract; b. the balance of the Contract Price due within ten (10) days of completion of the Fireworks exhibition. The City agrees to pay interest at the rate of 1.5% per month on any delinquent balance of the Contract Price until paid in full. Payment shall be made by certified check or otherwise as agreed by Pyrotecnico to Pyrotecnico at P.O. Box 149, New Castle, Pennsylvania 16103. Furthermore, in the event the City fails to perform its obligations and responsibilities as set forth herein and it becomes necessary for Pyrotecnico to enforce its rights by hiring an attorney, the City shall be responsible for all attorneys' fees and costs incurred by Pyrotecnico to collect said sums.

10. Pyrotecnico agrees to name the City of Reynoldsburg and Truro Township as additional insured on a Ten Million Dollar ($10,000,000) non-waste liability insurance coverage and supply the City with evidence of said coverage.

11. The City agrees to indemnify Pyrotecnico and hold its shareholders, directors, officers, employees, agents, representatives, and insurers harmless from any and all demands, claims, causes of action, judgments or liability (including the cost of suit and reasonable costs of experts and attorneys) arising from damage to or destruction of property (including real and personal) or bodily or personal injuries (including death) whether arising in tort, contract, or otherwise, that occur directly or indirectly from (a) the ***gross negligence*** or ***willful misconduct*** of the City or its employees, agents, contractors, or representative, or (b) the failure of the City to comply with its obligations and responsibilities as set forth herein.

12. Pyrotecnico agrees to indemnify the City and hold its employees, officials, agents, representatives, and insurers harmless from any and all demands, claims, causes of action, judgments or liability (including the cost of suit and reasonable costs or experts

and attorneys) arising from damage to or destruction of property (including real and personal) or bodily or personal injuries (including death), whether arising in tort, contract, or otherwise, that occur directly or indirectly from the ***gross negligence*** or ***willful misconduct*** of Pyrotecnico or its employees, agents, contractors, or representatives.

13. Pyrotecnico agrees to notify Truro Township Fire Department (TTFD) immediately when the vehicle carrying the fireworks arrives in the City of Reynoldsburg. Pyrotecnico agrees to furnish a 24 hour guard, at their sole cost, with the vehicle during the time it is in the City of Reynoldsburg or Truro Township. Pyrotecnico agrees to inspection of fireworks mortar racks that are encased in wood, if deemed necessary by TTFD, then wood will be replaced with undamaged lumber. Pyrotecnico agrees to secure, fireworks mortar racks and cakes, to the ground according to specification and jurisdictional authority. Pyrotecnico agrees to furnish and employ an electronic firing system. Pyrotecnico agrees to furnish and employ protective clothing required by the Ohio Fire Code and NFPA 1123. Pyrotecnico agrees to furnish a letter to TTFD stating that all mortars to be used for the exhibition are made of approved material, of sufficient strength, length and durability to cause shells to be propelled to a safe altitude as required by Ohio Fire Code and NFPA 1123.

14. Neither party, under any circumstances, shall be entitled to recover any consequential, incidental, exemplary, special, and/or punitive damages from the other party to this agreement, including, without limitation, loss of income, business or profits.

15. In the event of fire, flood, Acts of God, or other causes beyond the control of Pyrotecnico, which prevents the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

16. The parties agree that in any action on or relating to the contract, that exclusive jurisdiction and venue are hereby vested in the Franklin County Court of Common Pleas, Franklin County, Columbus, Ohio.

17. If any provision of the contract is held to be illegal, invalid or otherwise unenforceable, then (a) the same shall not affect other terms or provisions of this contract and (b) such terms or provisions shall be deemed modified to the extent necessary to render such term or provision enforceable and the rights and obligations of the parties shall be construed and enforced accordingly, preserving to the fullest extent the intent and agreements of the parties set forth herein.

18. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

19. This contract and the "Proposal for City of Reynoldsburg" constitutes the entire agreement between the parties hereto, and there are no other understandings, either oral or written, regarding to the subject matter hereof.

IN WITNESS THEREOF, the undersigned executed this contract by and through their duly authorized representatives whose names appear below.

City of Reynoldsburg

By_____,

Bradley L. McCloud, Mayor

Date_____

Witness

_____

Pyrotecnico

By_____

Print Name_____

Date_____

Witness

_____

This contract was prepared by and is hereby approved as to form by:

James E. Hood
Reynoldsburg City Attorney

FISCAL OFFICER'S CERTIFICATION

IN TESTIMONY WHEREOF, the said parties hereunto set their hand the day and year first written above. It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of $26,250.00 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the _____ fund free from any other previous encumbrances.

City of Reynoldsburg

_____
Richard Harris, Auditor

REYNOLDSBURG FOURTH OF JULY FIREWORKS SPECIFICATIONS

Contract for Fireworks is to include delivery costs, exhibition costs, clean-up, and $10,000,000.00 (Ten Million Dollars) in liability insurance coverage made payable to the City of Reynoldsburg, Truro Township and the Truro Township Fire Department. Further, said fireworks display shall include a variety of fireworks for an aerial display, including but not limited to, opening barrage, and a grand finale display. Additionally, the City of Reynoldsburg will supply Pyrotecnico with one CD for Music to accompany the fireworks display. The show is to last thirty to forty minutes with no more than 3 seconds between barrages. Shells are not to exceed 4 inches in diameter. The proposal should state the type, color, and number of shells for each size and type with a cost not to exceed $26,250.00.

Truro Township Fire Department is requiring that several new updates adopted by the Ohio State Fire Marshall's Office regarding fireworks exhibitions be followed:

1. When the vehicle carrying the fireworks arrives in Reynoldsburg the City of Reynoldsburg and Truro Township Fire Department are to be notified immediately. The exhibitor must have a 24 HOUR GUARD with the vehicle during the time it is in the City of Reynoldsburg or Truro Township.
2. Fireworks mortar racks that are encased in wood will be inspected and if necessary replaced with undamaged lumber.
3. Fireworks mortar racks and cakes will be secured to the ground according to specifications of jurisdictional authority.
4. Fireworks must have electronic firing system.
5. All personnel engaged in discharging the fireworks will wear protective clothing required by the Ohio Fire Code and NFPA 1123.
6. A letter will be required stating that all mortars to be used for the exhibition, are made of approved material, of sufficient strength, length and durability to cause shells to be propelled to a safe altitude as per Ohio Fire Code and NFPA 1123.

PYROTECNICO

Sales Order

Date	1/8/2015
Order #	SO-C19214
Terms	Net 10
P.O. #	
Sales Rep	Mele, Chris
Show Date	7/3/2015

Pyrotecnico
P.O. Box 149
New Castle PA 16103
(724) 652-9555

Bill To
City of Reynoldsburg
7232 East Main Street
Reynoldsburg OH 43068

Special Aerial Display	Fireworks Display Date: July 3, 2015 Rain Date: July 5, 2015	26,250.00
	Signed contract received January 8, 2015. $13,125.00 deposit due immediately. $13,125.00 balance due net 10 days from display date.	
Permit Fees		0.00

Total $26,250.00

Water and Wastewater Department
Mike Root
614-322-4500 Phone

RESOLUTION REQUEST

DATE:	**February 23, 2015**
TO:	**Service Committee**
CC:	**Council**
RE:	**Proposal form EMH&T for 2015 Sewer Inspection & Cleaning**

Emergency/Suspension: Emergency

Statement of necessity: Requests passage after 2 readings to begin project timely.

Request legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 for the engineering, management of sewer line CCTV, reviewing of CCTV videos and manhole inspections.

Request authorization to proceed with this proposal for the amount of $115,386.00 from account 720.736.5365 which was approved in the budget.

REYNOLDSBURG CITY COUNCIL COMMITTEE
LEGISLATION and/or DISCUSSION REQUEST FORM

TO: Service __ (Community Development, Safety, Service or Finance)

FROM: Mike Root, Water/Wastewater Superintendent NB DATE: 1/26/2015

REQUEST FOR: Amend Section(s) ____ of Chapter ___

Discussion only_____ Other Legislation _x___

SUBJECT: Proposal from EMH&T for 2015 Sewer Inspection and Cleaning Proposal.

***** INCLUDE ALL PERTINENT INFORMATION BELOW and/or ATTACHED .*****
Request legislation for the Mayor to accept proposal with EMH&T, 5500 New Albany Road, Columbus Oh 43054 for the engineering, management of sewer line CCTV, reviewing of CCTV videos and manhole inspections.

Request authorization to proceed with this proposal for the amount of $115,386.00 from account 720.736.5365. This was approved in the budget.

*****See attached documents**

Request for : Rules Suspension _____ or Emergency ___x___
Reason for Emergency: _____ Immediate preservation of the public peace, health or safety
____x____ Financial needs of the City's government
Statement of Necessity: **Request passing after 2 readings to start project.**
Re: *Contracts or expenditures exceeding State of Ohio limit for competitive bidding as of 6/1/92 or for expenditures for any purpose which have not been included in current budgets*
----City Attorney action requested:
(1) OK _____ approval as to form;
(2) _____ approval as to form with comments;
(3) _____ not approved as to form with comments;
(4)_____ additional comments from City Attorney:_____
_____
_____
----City Auditor action requested:
(1) _____ Unencumbered funds available in Account # _____ .
(2) _____ Funds expected to be available on _____ (Date)
From _____ (Source)
(3)_____ additional comments from City Auditor:_____
_____
_____

****

NOTE: *Please submit nine copies of request on Yellow paper to the Council Office by deadline (see Council Rules)*
Sept2004

Mike Root
Water/Wastewater Superintendent
CITY OF REYNOLDSBURG
7232 EAST MAIN STREET
REYNOLDSBURG, OHIO 43068
(614) 322-4500 voice
(614) 575-4573 fax
mroot@ci.reynoldsburg.oh.us

MEMORANDUM

DATE: 1/26/2015

TO: Reynoldsburg City Council

CC: Mayor Brad McCloud, Auditor Richard Harris, Service Director, Nathan Burd

RE: 2015 Sewer Inspection and Cleaning Proposal

Please see proposal from EMH&T for engineering and management of our 2015 CCTV and manhole inspections. We will be CCTV in the Eastshire, and one part in the Greentree-Ludlow area . This area has never been televised. We will be doing 600 manhole inspections. By doing this work is how we make up our list for repairs.

Our CMOM Program consists of 2 parts, inspection and rehabilitation. The rehabilitation part will be funded through our CIP Account. The inspection part, which is this would come from our operating budget.

Request authorization to proceed with this proposal for the amount of $115,386.00 from 720.736.5365.

EMH&T
Engineers, Surveyors, Planners, Scientists

January 19, 2014

Mr. Michael Root
Superintendent of Water and Wastewater
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Re: City of Reynoldsburg 2015 Sewer Inspection and Cleaning
Proposal for Professional Services

Dear Mr. Root:

EMH&T is pleased to submit our proposal for field investigation services to perform closed circuit televising (CCTV) on portions of the Eastshire Area and the Greentree-Ludlow Area. Manhole inspections will be performed in a portion of the City's sanitary sewer collection system. Please refer to the attached exhibits for a schematic of the proposed study areas. These investigations will pinpoint the specific lengths of pipe and defective structures within this portion of the collection system that identify significant deficiencies and will make recommendations on the appropriate methods to alleviate them.

SCOPE OF SERVICES

EMH&T will provide the following field engineering services:

1. System Characterization and Management
   a. Review of existing site conditions, Record Plans, tributary areas, sewer capacities, and right-of-way; and coordination with the City of Reynoldsburg.
   b. Conduct periodic site visits during televising, cleaning, and manhole inspections. Provide subconsultant support and management.
2. CCTV Field Investigations
   a. Perform internal pipe inspection (CCTV) on sewers in the Eastshire Area and the Greentree-Ludlow Area, approximately 14,400 linear feet of sewer will be televised (see purple and orange lines on attached 2015 CCTV Exhibit).
   b. CCTV investigations will be conducted by Dreier and Maller, a sub-consultant to EMH&T, with unit prices in the table at the top of Page 2.
   c. Medium cleaning is included in the unit prices and a contingency of 10% (1,440 linear feet) of heavy cleaning and 30% (4,300 linear feet) of root cutting is included. Heavy cleaning and root cutting will be performed at a unit cost of $2.65 per linear foot.

Description	2015 Unit Price	Units
6-in	$2.65	Lin. Ft.
8-in	$2.65	Lin. Ft.
10-in	$2.65	Lin. Ft.
12-in	$2.65	Lin. Ft.
15-in	$3.15	Lin. Ft.
18-in	$3.15	Lin. Ft.
21-in	$3.25	Lin. Ft.

3. Manhole Inspections
   a. EMH&T's Infratechnologies Division will conduct up to 600 manhole inspections (see attached 2015 Manhole Inspection Exhibit) using the City's simplified inspection form. The City's simplified manhole inspection form will be imported directly to GIS.
   b. These forms will be linked to the City's GIS through EMH&T's GIS update contract.
   c. In assessing the sanitary sewer collection system in Reynoldsburg, a physical assessment and GPS survey of the manhole will be conducted that includes photographs, physical measurements, and condition assessments will be made for each manhole
   d. In the event that manholes cannot be located in the field (possibly buried or under structures), EMH&T will coordinate with the City for assistance in locating and accessing the manholes.
4. Data Analysis and Reporting
   a. The CCTV data will be reviewed with respect to structural or operation and maintenance defects. The pipes and defects will be scored based on NASSCO's Pipeline Assessment and Certification Program (PACP) standards.
   b. Upon the completion of the field services, manhole inspection forms will be prepared. Process and evaluate manhole inspections.
   c. Prepare exhibits for the existing conditions in the study area. Exhibits will also be prepared documenting finings and deficiencies in the collection system. Finally, exhibits will be prepared for any recommendations.
   d. The City's Capital Improvement Project list will be updated based on rehabilitation or replacement recommendations for the study area. Probable project cost estimates will be prepared for all rehab or replacement recommendations.
   e. A summary report will be prepared. One (1) copy of the report will be submitted to the City. This report will include a summary of the field data analysis, recommendations for further improvements/rehabilitation or additional analysis to be made to this portion of the collection system, updated Capital Improvement Project list, and probable project cost estimates.

No field survey or construction plans are included as part of this scope. If emergency repairs are needed, then an additional scope and fee may be necessary to cover the cost of those services.

FEE

We have evaluated the level of effort associated with performing field inspections and review/analysis required to support these investigations. These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed One-hundred and Fifteen Thousand, and Three-hundred and Eighty-six Dollars and no cents ($115,386.00) without prior authorization from the City. Invoices will be submitted monthly, based on the progress of the work, and are payable upon receipt. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
System Characterization and Management	$5,250.00
CCTV Field Investigations (Dreier & Maller)	$57,000.00
Manhole Inspections (Infratechnologies)	$36,060.00
Data Analysis and Reporting	$17,076.00
SUBTOTAL	$114,186.00
Reimbursable Expenses (Mileage, Printing, Etc.)	$1,200.00
TOTAL FEE	**$115,386.00**

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,
EVANS, MECHWART, HAMBLETON & TILTON, INC.

Ryan M. Andrews, PE
Senior Project Manager

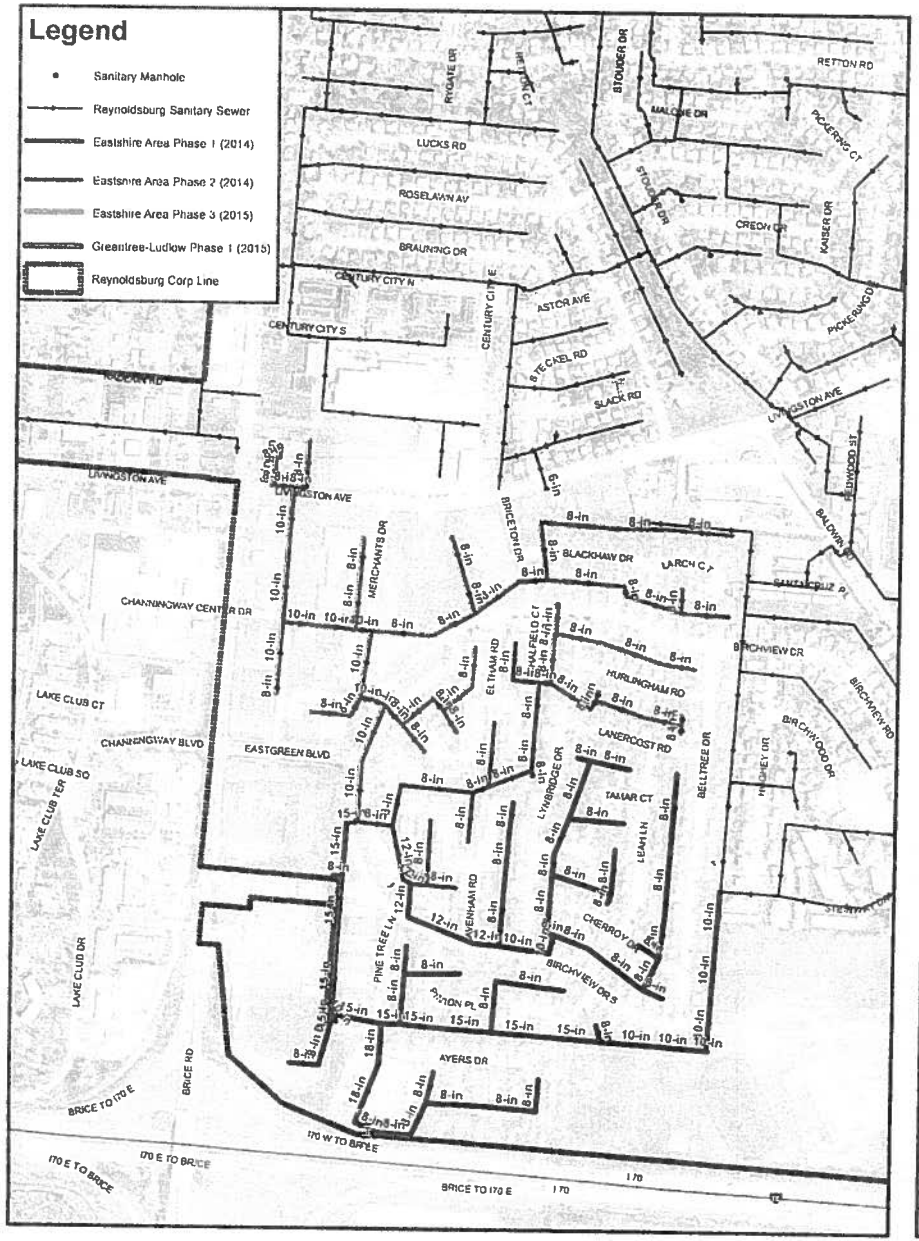
Attachments: Exhibit 1 – 2015 CCTV Efforts Exhibit (1 Page)
Exhibit 2 – Manhole Inspection Location (1 Page)
Fee Spreadsheet (1 Page)

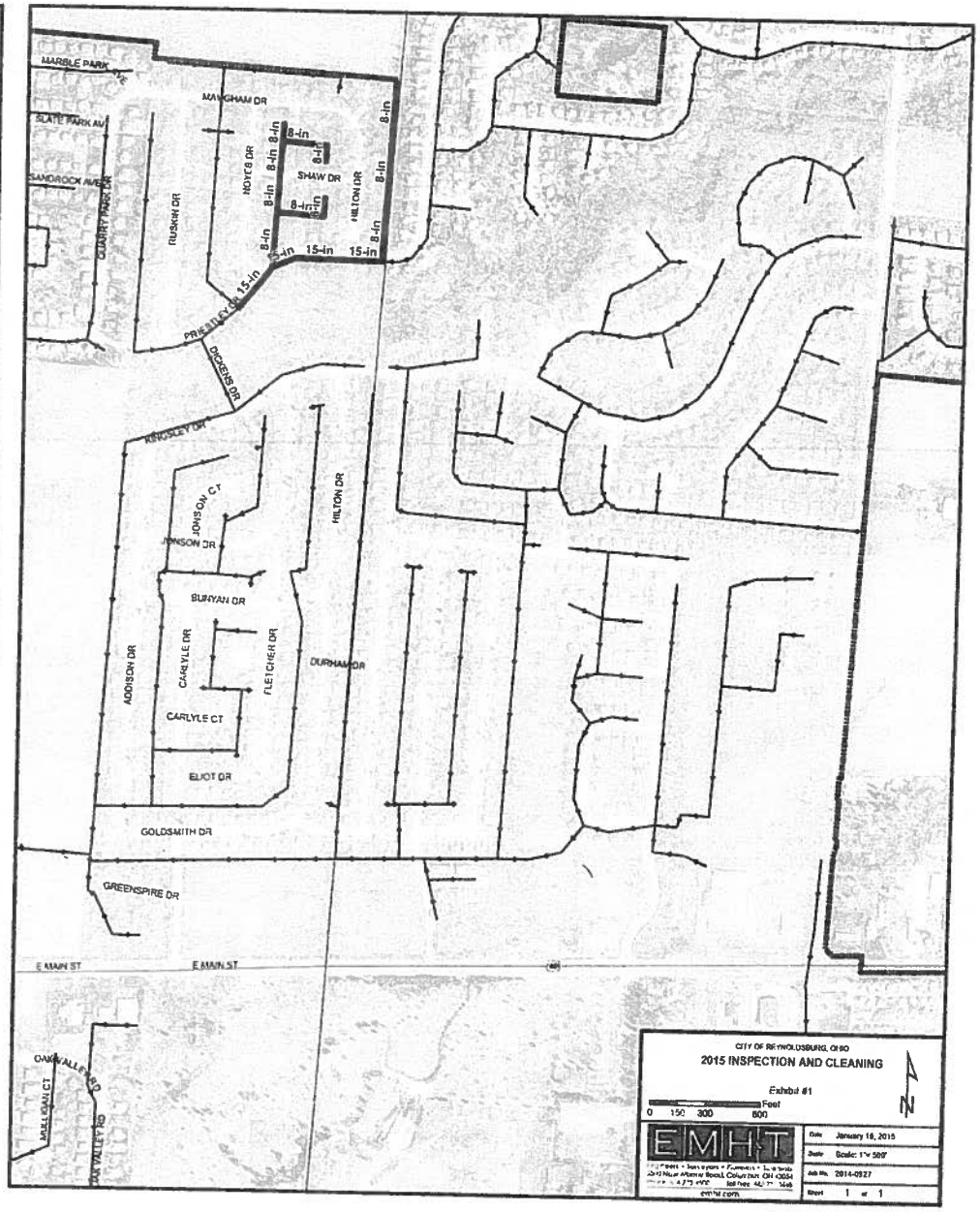
Acceptance and Authorization to Proceed:

Authorized Signature/Date

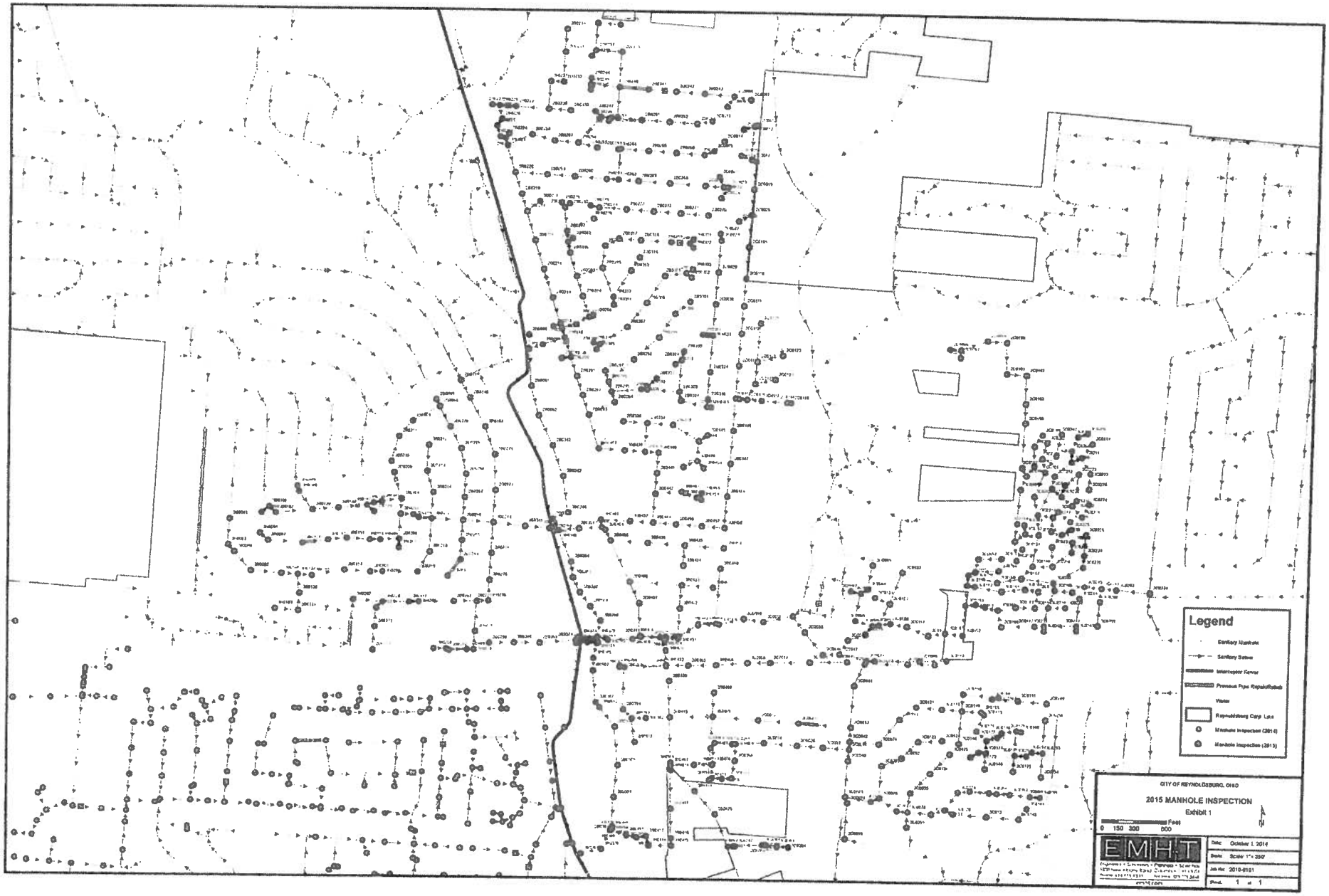
PO Number/Date

Print Name





Attachment: 2015-01-26 Service Leg. Req. Proposal from EMH&T 2015 Sewer Inspection & Cleaning (1014


Legend
Sanitary Manhole
Sanitary Sewer
Interceptor Sewer
Previous Pipe Repair/Rehab
Water
Reynoldsburg Corp Line
Manhole Inspection (2014)
Manhole Inspection (2013)
CITY OF REYNOLDSBURG, OHIO
2015 MANHOLE INSPECTION
Exhibit 1
0 150 300 600 Feet
N
EMH&T
Date: October 1, 2014
Scale: 1" = 300'
Job No: 2010-0101
Sheet 1 of 1

CITY OF REYNOLDSBURG - 2015 SEWER INSPECTION AND CLEANING

January 19, 2015

Detail	Principle	Senior Engineer / Project Manager	Engineer II	Engineer I	Engineer Aide	Structural Engineer	Senior Surveyor	Surveyor II	Surveyor I	Senior Environmental Scientist	Environmental Scientist II	Environmental Scientist I	Senior Planner	Landscape Architect / Planner	Project Designer II	Project Designer I	Construction Project Manager	Senior Construction Representative	Construction Inspector II	Construction Inspector I	Survey Field Crew	Administrative / Clerical	Total Task Hours	Task Labor Cost	Sniffer, posts, postal, special deliver and miscellaneous items	Mileage	Filing fees, subconsultant permits, permitting fees, etc.	Total Reimbursable Expenses	Fee Per Task
	Labor Rates																								Reimbursable Expenses				
TASK 1 - System Characterization and Management	0	18	0	34	0								0			0				0				$ 3,890.00		$ 130.00	$ -	$ 200.00	
Review of Existing Information		2		6																				$ 730.00					$ 730.00
Meetings with City (Initial, Progress, Findings)		8		8																				$ 1,640.00					$ 1,640.00
Field Work		4		10																				$ 1,130.00					$ 1,130.00
Management of Subcons Work		4		10																				$ 1,130.00					$ 1,130.00
Reimbursables (Field Supplies, Mileage, Etc.)																								$	$ 50.00	$ 150.00			$ 200.00
TASK 2 - CCTV Field Investigations	0	0	0		0	0	0	0	0	0	0		0	0	0	0	0	0		0	0		0	$ -		$ -	$ 37,000.00	$ 37,000.00	$ 3,250.00
Perform Sewer Inspections - Dry or Wet Weather																								$ -					$ 37,000.00
TASK 3 - Manhole Inspections	0	0	0	0	0	0	0	0		0	0	0	0		0	0	0		0		0	0		[illegible]	$ -	$ -	[illegible]	$ 36,060.00	$ 57,000.00
Perform Sewer CCTV Inspections (@ $600.00 per Inspection)																								$ -			$ 36,060.00		$ 36,060.00
TASK 4 - Manhole Inspection Deliverable	0	16	16	[illegible]	0	0	0	0	0	0	0		0	0	8	0	0	0		0	0		180	[illegible]					$ 36,060.00
Data Review and Analysis (CCTV)		4		20																				$ 2,810.00		$ -	$ -	$ 1,000.00	$ 1,000.00
Prepare Inspection Documents (CCTV Logs, Exhibits)		4		20																				$ 2,190.00					$ 2,810.00
Data Review and Analysis (MH Inspections)		4	16	40																				$ 3,340.00					$ 2,190.00
Prepare Recommendations (Work Order Summary of Findings/Recommendations)		4		40											8									$ 4,450.00					$ 3,340.00
Reimbursables (Printing, Mileage, Etc.)																								$	$ 1,000.00				$ 4,450.00
																													$ 1,000.00
Total Hours	0	34	16	174	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0	0	0	232	$21,126.00	$1,050.00	$130.00	$93,060.00	$94,260.00	$ 17,076.00

Total Labor Cost = $ 21,126.00
Reimbursable Expenses = $ 94,260.00
Geotechnical Subconsultant =

Total Fee = $ 115,386.00

Principal	$	150.00	0	$	
Senior Engineer/Project Manager	$	120.00	34	$	4,080.00
Engineer II	$	105.00	16	$	1,680.00
Engineer I	$	85.00	174	$	14,790.00
Engineer Aide	$	78.00	0	$	
Structural Engineer	$	78.00	0	$	
Senior Surveyor	$	103.00	0	$	
Surveyor II	$	90.00	0	$	
Surveyor I	$	80.00	0	$	
Senior Environmental Scientist	$	98.00	0	$	
Environmental Scientist II	$	86.00	0	$	
Environmental Scientist I	$	70.00	0	$	
Senior Planner	$	98.00	0	$	
Landscape Architect/Planner	$	85.00	0	$	
Project Designer II	$	72.00	8	$	576.00
Project Designer I	$	66.00	0	$	
Construction Project Manager	$	100.00	0	$	
Senior Construction Representative	$	80.00	0	$	
Construction Inspector II	$	70.00	0	$	
Construction Inspector I	$	60.00	0	$	
Survey Field Crew	$	144.00	0	$	
Administrative/Clerical	$	55.00	0	$	-
SUBTOTAL (ENG)			232.0	$	21,126.00

Attachment: 2015-01-26 Service Leg. Req. Proposal from EMH&T 2015 Sewer Inspection & Cleaning (1014

Service Department
Nathan Burd
7232 E. Main Street
Reynoldsburg OH 43068
614-322-6884 Phone

RESOLUTION REQUEST

DATE:	**February 23, 2015**
TO:	**Service Committee**
CC:	**Council**
RE:	**Authorization to Purchase Street Sweeper for Stormwater/Street Department**

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity: To make the purchase and pt into effect as soon as possible.

Request that the Mayor be given authorization for the purchase of 1 VacAll Street Sweeper. I ask that you wiave competitve bidding for us to purchase from the N.J.P.A. National Joint Powers Alliance contract #022014-GRD from Best Equipment. The cost will be $278,355.51. The funds are already appropriated in the Storm water, State Highway, and Street departmetn budget. $139,177.75 will be taken from Storm Water account #740.737.5632; $69,588.88 from State Hightway account #270.268.5632 and $69,588.88 from Street Dept. Account #260.268.5632.

REYNOLDSBURG CITY COUNCIL
COMMITTEE LEGISLATION and/or DISCUSSION REQUEST FORM

TO: Service (Community Development, Safety, Service or Finance)

FROM: Keith Kundtz, Supt. Street/ Storm Water NB DATE: January 22, 2015

REQUEST FOR: Amend Section _____ of Chapter _____
Discussion only _____ Other Legislation ✓

SUBJECT: Authorization to Purchase Street Sweeper for Storm Water / Street Dept.

***** INCLUDE ALL PERTINENT INFORMATION BELOW AND/OR ATTACHED.*****

Request that the Mayor be given authorization for the purchase of one (1) VacAll Street Sweeper. I ask that you waive competitive bidding for us to purchase from the (N.J.P.A. National Joint Powers Alliance contract #022014-GRD) from Best Equipment. The cost will be $278,355.51. The funds are already appropriated in the Storm water, State Highway, and Street dept. budget; $139,177.75 will be taken from Storm Water account #740.737.5632; $69,588.88 from State Highway account #270.268.5632; $69,588.88 from Street Dept. account #260.268.5632

The sweeper being replaced will be traded in.

Additional information attached.

Request for: Rules Suspension _____ or Emergency ✓
Reason for Emergency: _____ Immediate preservation of the public peace, health or safety
✓ Financial needs of the City's government
Statement of Necessity: We would like to order the sweeper and put it into service as soon as possible.

***Re**: Contracts or expenditures exceeding State of Ohio limit for competitive bidding as of 6/1/92 or for expenditures for any purpose which have not been included in current budgets.*

----City Attorney action requested:
(1) ✓ approval as to form;
(2) _____ approval as to form with comments;
(3) _____ not approved as to form with comments;
(4) _____ additional comments from City Attorney: _____

----City Auditor action requested:
(1) _____ Unencumbered funds available in Account # _____ .
(2) _____ Funds expected to be available on _____ (Date)
From _____ (Source)
(3) _____ additional comments from City Auditor: _____

****

Note: *Please submit nine copies of request on Yellow paper to the Council Office by deadline (see Council Rules).*
Jan2006

This legislation is to request the mayor be given authorization to purchase one Vacall street sweeper. The funds are already appropriated in the budget. The total cost will be $278,355.51

I would like to ask that you waive competitive bidding in order for us to purchase a Vacall sweeper from Best Equipment on an N.J.P.A. (National Joint Powers Alliance) bid. Without this cooperative contract program the price of this Vacall would be substantially higher. There are three different styles of street sweepers on the market; mechanical, regenerative, and vacuum. Over the past several years we have researched and demoed many brands and styles of street sweepers to come up with a unanimous decision from myself, our operators and mechanics in favor of a vacuum sweeper to clean up the city. We have owned our current Vacall for seventeen years while most cities' replace sweepers after five or ten years. There are only two vacuum sweepers on the market and while the prices might be similar we believe the Vacall has better performance and options. In your packets are some pictures and examples of the tasks the sweeper will be used for.

1. Street sweeping (on our terms and times) special events
2. Clean up during inlet replacement
3. Emergency spill clean ups (concrete, dirt, gravel, auto accidents)
4. Grindings from hump removal
5. Pebbles after we durapatch
6. Cleaning out catch basins, inlets, and tiles

NJPA AWARDED CONTRACT

Contract #022014-GRD

VACALL™

AS-10D

Machine Quote: 97

Quote Date: **12-29-2014**

Estimated Ship Date: TBD

Bill To: Best Equipment
5550 Poindexter Drive
Indianapolis, IN 46235
USA

Ship To: Best Equipment
5550 Poindexter Drive
Indianapolis, IN 46235
USA

Customer: **CITY OF REYNOLDSBURG**
PWO No: TBD

Customer PO:

Chassis Arrival Date: TBD
Chassis Make: FREIGHTLINER
Chassis Model: M2106
Chassis Year: 2016
Chassis VIN #:
GVW: 37.6

Supplied By: GRADALL
Chassis Paint Code: WHITE
Spec Code: D1 DUAL STEER

Stock Code:

Transmission:
Engine Model:

HP @ RPM

Engine Speed:
Water Pump Speed:

Blower Speed:
Run Transmission In Gear:

The following is the quote confirmation for a AS-10D. Please review the specification carefully and advise me if there are any discrepancies.

Model	Quantity	Description	Unit Price	Price
AS-10D				$155,660.00
Debris Body				
1190180008	1	BODY VIBRATOR	$1,143.00	$1,143.00
Paint				
14405150	1	POWDER COAT UNIT GRADALL STD RED DUPONT#N3781 PT#14405150 DUPONT(EXCLUDES CAB / CHASSIS)	$0.00	$0.00
Filter Screens				
1160540006	1	EXPANDED METAL STAINLESS STEEL SCREEN	$1,022.00	$1,022.00
Gutter Brooms				
1190310012	1	DUAL TILT GUTTER BROOM INSTALLATION	$2,560.00	$2,560.00
Power Frame Assemly				
1190050001	1	BLOWER, SUPER SWEEP	$11,270.00	$11,270.00
1190190010	1	FRONT MOUNTED STROBE LIGHT INSTALLATION	$200.00	$200.00

NJPA AWARDED CONTRACT

Contract #022014-GRD

	1	TUBE 12" X 6" REDUCER ALUMINUM	$1,188.12	$1,188.12
	1	TUBE 6" X 56" ALUMINUM CROWN	$1,112.83	$1,112.83
SOURCED ITEM	1	CAMERA SYSTEM 7" COLOR MONITOR, 2 CAMERAS INSTALLED	$0.00	$0.00
SOURCED ITEM	1	4 CORNER STROBE SYSTEM IN TURN SIGNALS, INSTALLED	$0.00	$0.00
Screen Washer				
1190540002	1	SCREEN WASHER, 10YD	$1,546.00	$1,546.00
Tailgate				
1190190002	1	BAR TRAFFIC LIGHT	$1,065.00	$1,065.00
1260450003	1	TAILGATE WELDMENT, 10 YD, PS CATCH BASIN PORT, 50 KSI STEEL	$10,663.00	$10,663.00
Water Supply System				
1190540012	1	REAR JETTING, PIPING W/HOSE REEL	$947.00	$947.00
Water Tanks				
1150480003	1	420 GALLON TANK ASSEMBLY	$200.00	$200.00
Weldment, Debris Body				
1150460010	1	BAFFLE ASSY. INTERNAL - STAINLESS STEEL	$385.00	$385.00
1160460074	1	SCREEN TRACK 10 & 13 YD STAINLESS STEEL	$516.00	$516.00
Options				
1190010004	1	LADDER	$350.00	$350.00
1190010005	1	AUXILIARY HYDRAULIC POWER SUPPLY	$1,122.00	$1,122.00
1190190015	1	WORK LIGHTS - PASSENGER SIDE	$197.00	$197.00
1190190016	1	WORK LIGHTS - DRIVERS SIDE	$197.00	$197.00
1190190020	1	REAR WORK LIGHTS (2)	$226.00	$226.00
1190210003	1	LED STROBE LIGHTS, (2) OVAL SURFACE MOUNTED	$515.00	$515.00
1190260001	1	SINGLE FENDERS/MUDFLAPS - ALUMINUM	$1,069.00	$1,069.00
80363250	1	FIRE EXTINGUISHER	$73.00	$73.00
VA34240095	1	TRIANGLE FLARE KIT	$19.00	$19.00
VA4880-0001B	1	TOOL BASIN SCRAPER SPOON	$201.00	$201.00
VA6368-0003B	1	REAR TOW HOOKS INSTALL. ASSY-10/13 yd.	$145.00	$145.00
VA8770-0001D	1	RETRIEVER	$358.00	$358.00
VA8808-0001B	1	SCRAPER, FILTER SCREEN	$109.00	$109.00
VA8876-1256C	1	TUBE 12"X56" LG. ALUM CATCH BASIN	$580.00	$580.00
Miscellaneous				

NJPA AWARDED CONTRACT

Contract #022014-GRD

1130170004	1	CONTROLLER, WIRELESS SYSTEM, ALL SWEEP W/ CATCH BASIN	$1,122.00	$1,122.00

Machine & Attachment List Price:	$195,760.95
Less Discounts 4.00%:	($7,830.44)
Total Machine & Attachment Net Price:	$187,930.51
No Extended Warranty:	$0.00
Chassis Price:	$85,890.00
Trade-In:	
VACALL SWEEPER	($2,500.00)
Net Option Description:	
SOURCED CAMERA SYSYTEM	$3,860.00
SOURCED 4 CORNER STROBES	$1,675.00
Freight Description:	
FREIGHT TO REYNOLDSBURG	$500.00
BEST EQUIPMENT PDI	$1,000.00
Total Net Price:	**$278,355.51**

Comments Section: The above quote is good for 90 days.

Please sign below showing you have reviewed the specifications and accept the above terms.

NAME: _____ **DATE SIGNED:** _____

The city should have its own street sweeper…

because it can be used for so many things

So the City of Respect looks more respectable

- Before special events
- Clean up after special events
- Sweeping all city streets 2 – 4 times a year

It costs the city just under $10,000 every time that Contract Sweeper sweeps the whole city.

Picking up grindings from hump removal

Clean up from inlet replacement

Picking up leaves in the curbs

Clean up road hazards and spills on city streets

Pick up trash on the streets

Remove small pebbles after Dura-Patching

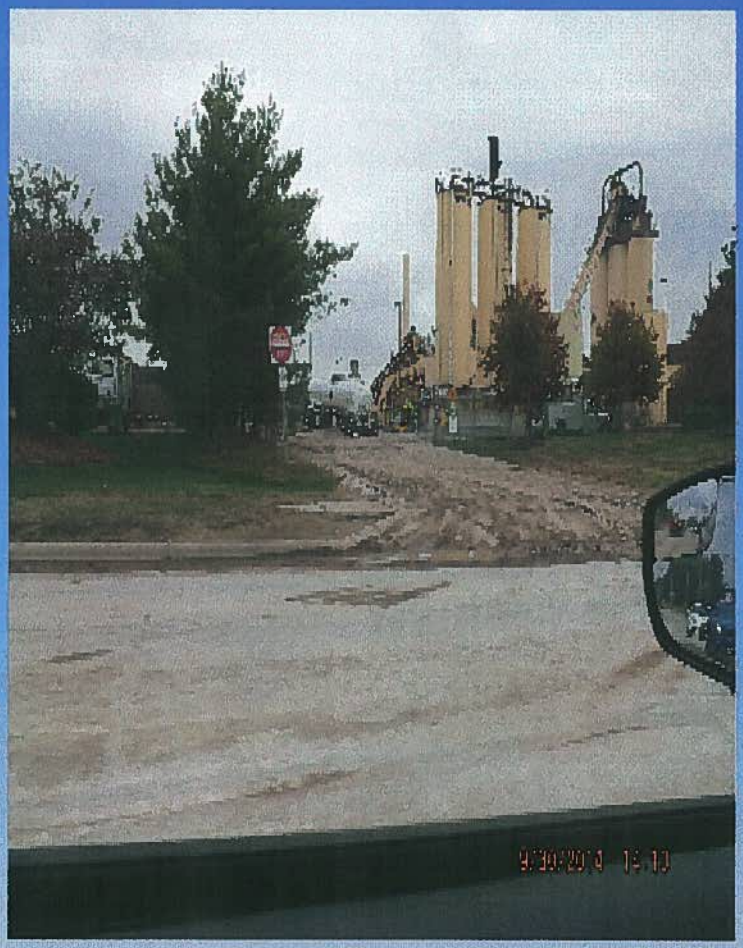
Remove debris before crack sealing

Clean out basins, channels, inlets, tiles, & sewers

Help decrease grass and weeds growing in curb which will help prevent deterioration of pavement.

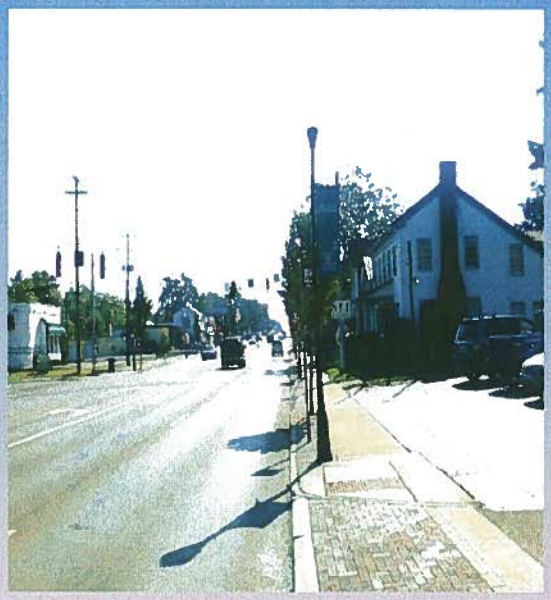
Clean sediment and pollution control boxes in the city.

We can clean up the dirt, crud, and yucky mess (as residents have stated) on Taylor Road by the concrete plant (or anywhere necessary) whenever we need too.



(NPDES) National Pollutant Discharge Elimination System

A Street Sweeper helps the City of Reynoldsburg to fulfill our NPDES requirement with the EPA

Help save the streams from road pollution

Improve Curb Appeal and Property Values