Reynoldsburg
OHIO · 1839

CITY COUNCIL

Council Meeting

Angie Jenkins, President
Shanette Strickland, Ward 1
Louis Salvati, Ward 2
Bhuwan Pyakurel, Ward 3
Meredith Lawson-Rowe, Ward 4
Barth Cotner, At-Large
Stacie A. Baker, At-Large
Kristin J. Bryant, At-Large

7232 East Main Street
Reynoldsburg, OH 43068
www.ci.reynoldsburg.oh.us

Mollie Prasher, Clerk of Council
614-322-6836

Monday, February 14, 2022 **Council Chambers**

CITY COUNCIL MEETING

1. CALL TO ORDER

2. INVOCATION - COUNCILMEMBER STACIE BAKER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

a. City Council – Regular Meeting – January 24, 2022
b. City Council – Special Meeting – January 22, 2022
c. City Council – Special Meeting – January 31, 2022

7. COMMUNITY COMMENTS

The Community Comments portion of the meeting is an opportunity for citizens to address Council. Citizens may wish to bring matters to the attention of City Council or discuss items on the agenda. Before addressing City Council, members of the public are asked to complete a speaker's form and give it to the Clerk of Council. The Council President will invite speakers to step to the microphone and give their name and address. All remarks should be addressed to Council as a whole and not exceed three minutes.

a. Star Consultants Presentation

8. COMMUNICATIONS

9. MOTIONS

a. A Motion to Approve a Resolution Recognizing Black History Month

b. A Motion to Approve a Resolution to Designate the City Attorney to Attend the Required Training Related to Public Records Laws and Sunshine Laws on Behalf of City Council

c. A Motion to Approve/Amend the Rules of Council – Work Session

10. REPORTS

a. **Auditor's Report**

1. Auditor's Reports, December, 2021

b. **Liquor Permit**

1. Khan Brothers Wholesale & Retail Liquor Permit

2. EG Mart LLC Liquor Permit

c. **Development, Parks & Recreation Committee**

1. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Program Verification and Schematic Design for Brice Park Development and Appropriating Funds Therefor, and Declaring an Emergency

d. **Public Safety, Law & Courts Committee**

1. An Ordinance Establishing Section 701.07 of the Codified Ordinances of the City of Reynoldsburg, Commonly Referred to as the Pay to Stay Ordinance

2. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021, in Various Police Special Revenue Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency

3. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and Fraternal Order of Police, Capital City Lodge No. 9, for the Period of January 1, 2022 through December 31, 2024, and Declaring an Emergency

4. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) from January 1, 2022 through December 31, 2024, and Declaring an Emergency

e. **Public Service & Transportation Committee**

1. An Ordinance to Create Chapter 176 Diversity, Equity, and Inclusion into the Codified Ordinances of the City of Reynoldsburg, Ohio

2. An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with Spring Hill Farms Section 1

3. An Ordinance Authorizing the Appropriation of Additional Salary Funding for Overtime for the Streets Department, and Declaring an Emergency

4. An Ordinance Authorizing the Mayor to Enter into Agreement with Martin Painting & Coating Co. to Paint City Street Light Poles

5. An Ordinance Authorizing the Annual Participation in the ODOT Road Salt Purchasing Contract

f. **Finance & Administration Committee**

1. Work Session

   i. Paid Family Leave for Chapter 160 Employees --- Salvati. Finance and Administration Committee.

2. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021 for Recovery Court Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency

3. An Ordinance Authorizing the Increase of Appropriations for the Various City JEDD Agreements

11. CONSENT AGENDA FOR EMERGENCY ADOPTION

1. An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept a Community Waste Reduction Grant, and Declaring an Emergency (First Reading 1/24/2022). --- Baker. Development, Parks and Recreation Committee.

2. An Ordinance Authorizing the City Attorney and Mayor to Enter into a Grant Agreement with the Alcohol, Drug, and Mental Health Board of Franklin County for Continued Operation of the Reynoldsburg Recovery Court; and Declaring an Emergency (First Reading 1/24/2022). --- Bryant. Public Safety, Law and Courts Committee.

12. CONSENT AGENDA FOR FIRST READING

1. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for Program Verification and Schematic Design for Brice Park Development and Appropriating Funds Therefor, and Declaring an Emergency --- Baker. Development, Parks and Recreation Committee.

2. An Ordinance Establishing Section 701.07 of the Codified Ordinances of the City of Reynoldsburg, Commonly Referred to as the Pay to Stay Ordinance --- Bryant. Public Safety, Law and Courts Committee.

3. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021, in Various Police Special Revenue Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency --- Bryant. Public Safety, Law and Courts Committee.

4. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and Fraternal Order of Police, Capital City Lodge No. 9, for the Period of January 1, 2022 through December 31, 2024, and Declaring an Emergency --- Bryant. Public Safety, Law and Courts Committee.

5. An Ordinance Authorizing the Mayor to Enter into a Contract Between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) from January 1, 2022 through December 31, 2024, and Declaring an Emergency --- Bryant. Public Safety, Law and Courts Committee.

6. An Ordinance Authorizing the Mayor to Accept Public Infrastructure Associated with Spring Hill Farms Section 1 --- Strickland. Public Service and Transportation Committee.

7. An Ordinance Authorizing the Appropriation of Additional Salary Funding for Overtime for the Streets Department, and Declaring an Emergency --- Strickland. Public Service and Transportation Committee.

8. An Ordinance Authorizing the Mayor to Enter into Agreement with Martin Painting & Coating Co. to Paint City Street Light Poles --- Strickland. Public Service and Transportation Committee.

9. An Ordinance Authorizing the Annual Participation in the ODOT Road Salt Purchasing Contract --- Strickland. Public Service and Transportation Committee.

10. An Ordinance Appropriating Unencumbered Balances as of December 31, 2021 for Recovery Court Funds, Providing that Revenues for Funds Received During 2022 be Accepted, and Declaring an Emergency --- Salvati. Finance and Administration Committee.

11. An Ordinance Authorizing the Increase of Appropriations for the Various City JEDD Agreements --- Salvati. Finance and Administration Committee.

13. CONSENT AGENDA FOR SECOND READING

1. An Ordinance Authorizing the Mayor to Enter into a Contract with OHM for Planning Services Design for an East Main Street Corridor Study --- Baker. Development, Parks and Recreation Committee.

2. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Surveying, Design Engineering, and Bidding Services for the City's 2022 Water Main Replacement and Appropriating Funds Therefor (First Reading 1/24/2022). --- Strickland. Public Service and Transportation Committee.

3. An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for the 2022 Sewer Project with EMH&T for Engineering Services, Prepared Construction Plans, Specifications and Bid Documents and Appropriate Funds Therefor (First Reading 1/24/2022). --- Strickland. Public Service and Transportation Committee.

4. An Ordinance to Authorize the Purchase of 2000 MXU Readers from Sensus for the Upgrade Program and Waive Competitive Bidding (First Reading 1/24/2022). --- Strickland. Public Service and Transportation Committee.

14. CONSENT AGENDA FOR THIRD READING

1. An Ordinance to Amend Chapter 1701 Board of Nuisance Abatement of the Codified Ordinances of the City of Reynoldsburg (Second Reading 1/24/2022). --- Strickland. Public Service and Transportation Committee.

2. An Ordinance to Create Chapter 176 Diversity, Equity, and Inclusion into the Codified Ordinances of the City of Reynoldsburg, Ohio (Second Reading 1/24/2022). --- Strickland. Public Service and Transportation Committee.

3. An Ordinance to Appropriate Funds from the Unappropriated General Fund to Miscellaneous Other Services - Mayors Department for Charitable Distribution (Second Reading 1/24/2022). --- Salvati. Finance and Administration Committee.

15. OTHER COUNCIL MATTERS

1. Council Goals & Objectives Status Update

2. Mask Mandate Discussion

16. UPCOMING MEETINGS

a. February 17, 2022 BZBA

b. February 21, 2022 City Offices Closed Presidents' Day

c. February 28, 2022 Council

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ADJOURNMENT

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Council President Leanora Jenkins called the meeting to order at 6:30 PM

Invocation - Pastor Aaron DeLong from Simple Church

As Pastor DeLong was unable to attend the meeting, President Jenkins gave the invocation.

PRESENT: Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe, Jenkins
ABSENT:

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

a. City Council – Regular Meeting – January 10, 2022

The minutes of the regular Council meeting of January 10, 2022 were approved as submitted.

RESULT:	**ACCEPTED**

Community Comments

Brett Luzader
1116 Gibson Road
I'm also the vice president of the Reynoldsburg Community Association, which is what I am here tot talk about tonight. The Reynoldsburg Community Association has been organized since October of 2007. When a group of concerned citizens got together and decided they wanted to make a change in Reynoldsburg. Our mission is to enhance the quality of life for Reynoldsburg Residents. Currently, with the cooperation from the City and the support of the business community and many civic organization, we sponsor and host the 4th of July parade, the community Halloween party and Christmas on the Town. Were also working closely with our schools, the Chamber of Commerce and the Reynoldsburg Visitors and Activities Bureau to host our first cultural festival which hopefully will be the third weekend in May this year. We have also been working with Councilmember Pyakurel to try to get some input and see if we can get all of the different groups in our City involved. All of these activities are provided free of charge to our residents. The reason I am here tonight is to

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invite everyone to our one and only fundraiser that we have. Every year we have an all you can eat spaghetti dinner. Its an authentic Italian sauce made from an old Italian recipe. Our Presidents wife is Italian and she uses her grandmothers recipe. The dinner is February the 5th from 5:00 PM to 8:00 PM at the Messiah Lutheran Church over here on Waggoner Road. Cost is $8.00 for adults, $5.00 for children ages 6 to 12 and free for children under 5. I would like to thank our sponsors this year, which is the Messiah Lutheran Church, Texas Road House, Nothing Bundt Cakes and the Reynoldsburg Visitors and Activities Bureau. If anyone is interested in attending, you can buy tickets at the door or I have tickets here tonight if anyone would like. I hope to see you all there on February the 5th. Thank you.

Mayor Begeny
I do have a few brief comments to follow up on the discussion from our last meeting about single use plastic bag initiative. I want to kind of give you an idea of where we are at and what we have done do far with our sustainability program. We engaged the Ohio State University to do a sustainability program, review of everything throughout the entire City, of those items there were 71 total items that they addressed, one of them being the single use plastic bags. We actually already completed or are in the process of working on 18 total items already, which is a good thing. A few examples I wanted to share. The conversion of our fleet cars to energy efficient, whether is compressed natural gas or electric, hybrid, some kind of combination thereof of our RPD cruisers which I will have some more information on that in the coming weeks. We already have two electronic charging stations, 2 at memorial plaza and 2 at the YMCA. We are looking to add a couple more of those with some other grant opportunities. In the last stages of a traffic study for the traffic light synchronization on Main Street, which will help traffic flow go a little bit easier, so its not so much start and stop. We have applied for a City wide water waste study to address the flooding issues that have been plaguing Reynoldsburg for a long time. We have also completed a first mile, last mile for public transit study. The bus rapid transit line that Reynoldsburg will be working in conjunction with COTA as well as the other municipalities, as well info and development of existing areas specifically the Alliance Project and the Brice and Main location. So those are things, just highlight examples of things we have already done. What we are doing moving forward, specifically the establishment of the Green Tomato Team Dashboard, to track progress. So again, out of those 71 items we are going toe organizing to figure out what we have done and then by department to figure out what we can do moving forward and give a specific timeline. For goals ending in 2030, 2040 and 2050. Goals for years 1 through 3 include some things you will hear here tonight. One of them is more information about our SWACO grant for internal to City Hall and Parks recycling system. As well as a potential use of composting as a facility. Director Dorman and

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I talked with the SWACO representatives about that and what may be coming along the line down maybe 3 to 5 years from now. We also have the plastic ban issues. Out of a review in the two weeks time that was given, what I would recommend in the meantime is to continue to establish recycling bins at City building. Specifically here at City Hall, eventually the public library as well as a couple other locations. This is to actually collect those single use trash bags. What we would like to do is begin a PR campaign to collect those bags and give them to the only facility that actually accepts them, the name escapes me, they do accept those bags and the guest from Bexley mentioned how they collect them and turn them into park benches. We would like to have receptacles here in the individual areas. We did reach out to a number of the larger businesses and they are slowly but surely making progress forward's that. Some of you know before covid, a lot of establishments would have the bags either the multi use bags or cloth bags because of covid they kind of turned away from that. However, when we started reaching out to some of the smaller businesses, we found that they were very reluctant to participate in a program like that because of the cost it would incur on them as small businesses. So it was hard for me to recommend with that. Alternatives would be the City the subsidies those cost for paper bags and right now I do not feel comfortable making that recommendation. I think we can do a lot of good just with the recycling efforts in some of the areas that I have already mentioned. That being said, this is not the only thing were going to do. Were going to continue to have great educational conversation with our school districts so we can get that information into the schools, as well as members of our Green Tomato Team which obviously will be taking the show on the road hopefully this summer to any number of events for some better understanding and education materials relating to recycling, specifically what can go into the Rumpke recycling facility that a number of us were able to visit but also a number of alternatives as well. This will also help establish plans for years 4 through 6 and 6 beyond. We are dealing with a number of civic organizations, hopefully the Reynoldsburg Community Association would be something we could work with. Our school district like I mentioned, religious organizations and other civic organizations as well as business cooperation from our main establishments. That's what I have for you now, I will probably be able to go into a little more detail in time at the State of the City Address which will be February 9th at 7:00 PM right here at City Hall. I hope all of you are able to attend. It will be somewhat limited room due to issues with covid. We will have a little bit more of flushed out idea of the sustainability project. Hopefully everyone here in the audience and watching at home can participate. Thank you.

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Councilmember Pyakurel
Sustainability is very good, I am so happy we are moving in this direction. Step by step we can make progress, which we need to do a lot for our future generations. One question for you which I think we can make changes in that direction, and I think we are. Changing the police cars to CNG and natural gas, which you said. Do we have any dollar figure and when we will be implementing those things?

Mayor Begeny
Yes, actually we have already started the hybrid conversion with our fleet. I will have some more specific numbers but basically with the maintenance and fuel cost are considerably less with our electric cars than what they are with standard vehicle. Obviously we will know more at the 3 and 5 year mark what those ultimate cost will be but they were basically, the numbers were around a savings were around $3500.00 per squad car to the City in terms of cost of fuel and maintenance repairs. Let alone the environmental impact of having cars that are significantly more fuel efficient to release more of those carbon emissions out there. Anything that's going to be compressed natural gas or other philosophies are going to be for some of the bigger vehicles that are out there in the City and as the current fleet kind of wares down, anything new purchased from that point will be converted to electric or whatever is best. Not every vehicle that's in our fleet actually has the opportunity to do that. Example, snow plows for instance, they have not been able to figure out how to get a snow plow that's able to push everything that it runs, otherwise anything beyond that would be a conversion for our fleet from here on moving forward. The days of us buying gas guzzler type vehicles are few and far between.

Angela Abram
1075 Starlight Drive
I am here in my vice president capacity of the school board. We had an organizational meeting and I am the City Liaison for the school board, so I am here in that capacity this evening and will see me here. I'm here specially to thank the Mayor and Council for the acknowledgement and proclamation that was given to us regarding School Board Appreciation month. As you know, it is difficult to be a school board member during this time. I would like to thank the City and the Mayor, who was also the school board president, so he knows the work it involves. I would just like to thank you for the support. The Mayor and I will be in meetings so that we can continue to collaborate and do the work that we need to do as a City and School Board collectively. So thank you for the support and the proclamation.

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Communications

INITIATION OF A GARDEN PLOT DEPOSIT

AUDITOR'S REVENUE REPORT JANUARY 2022

TREASURY BOARD MINUTES JANUARY 2022

Motions

A MOTION TO APPROVE A RESOLUTION TO RECOGNIZE CHERYL A. HICKMON, NATIONAL PRESIDENT OF THE DELTA SIGMA THETA SORORITY INC.

Councilmember Strickland
Thank you for coming out this evening and looking gorgeous in your red. Thank you. I am a proud member of Delta Sigma Theta Sorority Inc. It is a historical African American sorority. It was founded by college educated women dedicated to public service with the emphasis on programs that assist the African American community. Delta Sigma theta was founded on January 13, 1913. By 22 amazing, phenomenal, dynamic women at Howard University in Washington, DC. One of the largest sororities in the US. More than 350,000 initiated members are college educated women. The first public act of Delta Sigma Theta Inc., is when they participated in the woman's suffrage march in Washington DC on March 3, 1913.

Councilmember Strickland reads the resolution into the minutes.

Councilmember Lawson-Rowe
Sisterhood, scholarship, service and social action is what we as members of Delta Sigma Theta Sorority Inc., hold so dear. Thank you Councilmember, my Council colleague and my sorority sister, Councilmember Strickland for offering this resolution. Today we focus on sisterhood with more than 350,000 initiated members including those gathered with us today as we morn the untimely death of our beloved sorority president Cheryl A. Hickmon. This tragic lost, marks the first time in history one of our beloved national presidents has gone to heaven during their tenure. I ask that we keep the family lifted and all those that knew and loved her. May she rest in sweet heavenly peace. Thank you.

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Councilmember Strickland
Thank you. I would like to have my president of the Columbus Alumnae Chapter, visit the podium and just make us a statement.

Tamara Staley
Columbus Alumnae Chapter President
Thank you President Jenkins and Council for having us all this evening. Special thank you to Councilmember Strickland and Lawson-Rowe, our sorority sisters. I am the chapter president of the Columbus, Ohio Alumnae Chapter of Delta Sigma Theta Sorority Incorporated and I am joined by members of my leadership team as well as some of our chapter members. We are honored and we thank you for this opportunity to receive the resolution that you have presented to us tonight. Councilmember Strickland did a wonderful job sharing a brief history about our organization. We are celebrating the 109th year of our founding of our illustrious sisterhood. We are a non-profit organization. Again, whose purpose is to provide assistance in our community through established programs under our five-point programmatic thrust. Economic development, educational development, international awareness and involvement and both physical and mental health and political awareness and involvement. We have had over 350,000 members initiated through our sisterhood and over 1,000 chapters throughout our organization. Our local chapter, the Columbus, Ohio Alumnae Chapter of Delta Sigma Theta Sorority Inc., is one of the largest chapters in the State of Ohio. We have a membership of over 380 members that we are most proud of. We are an award winning recognition on both the regional and national level within our organization for the work that we go. Cheryl A. Hickmon was our 27th national president and chair of the National Board of directors. She made a huge and tremendous impact in her short time leading our great organization. Serving on the local, regional and national levels. We will continue to honor her legacy of sisterhood, scholarship, service and social action for many, many years to come. Again, thank you so very much for having us, this is such an honor.

Councilmember Strickland
I also wanted to recognize our sorority vice president of the school board, Angela Abrams also, thank you for always supporting. Thank you.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson-Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

A MOTION TO APPOINT A MEMBER TO THE WARD BOUNDARY COMMISSION

President Jenkins
This motion is to appointment the last member to the Ward Boundary Commission representing Ward 1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Shanette Strickland, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

A MOTION TO REAPPOINT MOLLIE PRASHER TO SERVE AS CLERK OF COUNCIL FOR THE PERIOD BEGINNING FEBRUARY 1, 2022 THROUGH JANUARY 31, 2024

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kristin Bryant, At-Large Councilmember
SECONDER:	Meredith Lawson-Rowe, Councilwoman
AYES:	Cotner, Baker, Bryant, Strickland, Salvati, Pyakurel, Lawson-Rowe

Reports

Development, Parks & Recreation Committee

This is the Development, Parks & Recreation Committee meeting for January 24, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Baker and President Jenkins.

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An Ordinance Authorizing the Mayor to Enter into an Agreement with the Solid Waste Authority of Central Ohio (SWACO) to Accept a Community Waste Reduction Grant, and Declaring an Emergency

Director Bauman
As we discussed in December, I advised you at that time that we had been awarded the grant. This legislation is authorizing the Mayor to go ahead an accept that grant. This grant will go along with our Green Tomatoes Sustainability plan. I am asking for emergency passage on this at the next Council meeting. SWACO had requested everything be signed and turned in around January 1st, unfortunately I did not receive anything until January 7th from them. In order to move forward, I do need that emergency legislation. Like I said, it is a reimbursable grant, we will be reimbursed by SWACO once we meet all of the requirements of it, in the amount of $12,488. 82. This legislation also contains language that once we do receive that reimbursement that it be unencumbered from the general and encumbered into an account in the Parks and Recreation Department. Account number 110.340.5259, that's our operating and material supplies line item.

Councilmember Baker makes a motion to forward the Ordinance Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract with OHM for Planning Services Design for an East Main Street Corridor Study

Director Meyer
What I am proposing here is up to a $45,000.00 study for the corridor stretching from Waggoner Road East, the eastern extent of our City. The intent here is a couple things. One, there have been some recent developments, for example the City owned site, we are looking at potential medical uses there along with the Center Ice project. There hasn't been a whole lot of design work in terms of road improvements, smart streets, things of that nature. There is also future development with the <INAUDIBLE> project. Design work on the streets, design strategies, generally what we want to see happen there. This also goes well, if you go west of Waggoner you have already got the Main Street improvements we are working on. We recently started working with MORPC and the Franklin County Board of Public Health on a grant program where they are working with us for free services on mapping street work in terms of accidents and things of that nature. When combining all of these

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things together we get a great view of the City. This really requires some work from OHM, who is one of our approved contractors with the City. I am asking for this to go through the regular three reading process.

President Jenkins
This is just for a study? Did we not have a study done before?

Director Meyer
Yes, this is for a study and there was no previous study.

Councilmember Baker makes a motion to forward the Ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Public Safety, Law & Courts Committee

This is the Public Safety, Laws & Court Committee meeting for January 24, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Bryant and President Jenkins.

Work Session

AN ORDINANCE ESTABLISHING SECTION 701.07 OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, COMMONLY REFERRED TO AS THE PAY TO STAY ORDINANCE --- Bryant. Public Safety, Law and Courts Committee.

Attorney Shook
As directed by Council a few weeks ago, I went ahead and drafted to alternative ordinances for counsel‘s review and consideration that would incorporate some of the suggestions from counsel. The first alternate ordinance is an ordinance that would essentially be the same as what was presented before but incorporating attorney fees to be applied and paid by attendant to invoke the affirmative defense. The attorney fees would have to be paid if there has been an eviction proceeding filed by the landlord. The second option I provided is a grace period ordinance with a 10 day grace period. This is markedly different from a normal

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pay to stay ordinance. It would require the landlord to provide a tenant 10 day written notice. If they do not get caught up on rent within those 10 days then they could seek to proceed with the eviction process. Quick word of caution on the grace period ordinance, there's no other city in Ohio that is pursuing that type of ordinance and in my opinion that kind of ordinance would be more likely to invoke a conflict with the current state law on forcible action and detainer. In addition I did want to note, I sent Mollie Prasher a pay to stay guide that was prepared by the affordable housing alliance of Central Ohio. I doubt the Council has had enough time to fully digest that guide. It does a great job of breaking down what the ordinance does and does not do. It looks at all the communities that have passed this ordinance and it looks at the differences between those two ordinances. It also answers a lot of questions that counsel had at the last meeting or other questions that council might anticipate regarding that particular ordinance. It's very comprehensive and I certainly appreciate the work that the affordable housing alliance has done on that guide.

Councilmember Strickland
Thank you Attorney Shook for providing the information. What I would like to do is take some time and go through that guide, I think it was over 40 pages. I know we ended up receiving it pretty late so my recommendation would be to go to another work session possibly.

President Jenkins
Do you feel as though it will become, possibly a state legislation, do you think we should possibly hold off all together?

Attorney Shook
I do not know if it will become a state legislation. I am not currently aware of any bill currently pending in the general assembly that is a pursuit to pay. This is something that is being pursued, at least at this time, exclusively by municipalities in the state of Ohio.

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Councilmember Bryant
I think what Attorney Shook was trying to tell us is that if we go beyond what is in the Ohio revised code we are subject to legal action where somebody may challenge that. Unless I am mistaken.

Attorney Shook
Just to clarify, we are going to maybe be subject to legal action every time we turn on the lights and open the doors. I can never guarantee you that we won't be the subject of legal action. A legal action would be far less likely to be successful with the pay to stay legislation as opposed to the grace period legislation. The grace period legislation in my opinion, would be more likely to be found in conflict with state law because it appears to amend the three day notice provision. It gives them an additional 10 days to get caught up on rent with the written notice and I think that comes a lot closer to running a foul of state law then pay to stay portion. In addition, because there is no other community that has done the grace period legislation, I would be concerned about going alone on that. If for example we or another community were to be subject to a lawsuit challenging pay to stay legislation, because the other communities have a stake in the outcome in the case, they would be inclined to participate. Their assistance would be very helpful.

Councilmember Bryant
This item will be brought back for an additional work session so that every one has time to digest what Attorney Shook has shared with us.

This work session is closed.

RESULT:	**REFERRED TO COUNCIL AS AMENDED**	**Next: 2/14/2022 6:30 PM**

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An Ordinance Authorizing the City Attorney and Mayor to Enter into a Grant Agreement with the Alcohol, Drug, and Mental Health Board of Franklin County for Continued Operation of the Reynoldsburg Recovery Court; and Declaring an Emergency

Attorney Shook
We did recently within the past week received word from the ADAMH board that we have been approved for an ADAMH grant for recovery court. One of the things that we were seeking from Adam H, which we now have received is the opportunity to reimburse ourselves for a portion of the salary and benefits that we pay to our criminal justice administrator. She is essentially our probation officer. She operates the recovery court, she supervisors individuals who are on diversion and others who are on probation. As we indicated to the automation board about half of her time is devoted to supervising recovery court participants and they have now approved half of her salary and benefits can be reimbursed through this grant program. This grant agreement is a reimbursable agreement so I'm asking that this be passed as a second read emergency. We can't request reimbursement for any costs that take place prior to us signing off on the agreement. So the sooner we can sign off on it the better. Just a quick update on our recovery court, it is going well. It is not perfect when you're dealing with in perfect people. We currently have nine participants. We recently had to remove two participants from the program and those individuals will likely end up having to go to jail. It's unfortunate and we don't make that decision lightly but we only have so many resources we can devote to this program and into these people. We can't have individuals who are not taking the program seriously take away from the people who are. We made that difficult decision in two different cases.

Councilmember Pyakurel
There are nine people, seven are progressing in the right direction?

Attorney Shook
Yes. In fact, I am not going to mention any of their names but we have recently had what we call our recovery court baby. We've had a participant who has now been in the program for more than a year and now we have four participants who have been

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in the program for more than a year and one participant recently gave birth. We are very proud of her and her progress and we got to see the baby recently, and the baby is beautiful.

Councilmember Pyakurel
Why I am asking is because this is the need and I think what we are doing is the right thing and we need more of this service in our city. Hopefully once we make one or two rounds of this grant and we have good data to prove, I think we can do much more of this work in the community.

Councilmember Strickland
How long is the program itself?

Attorney Shook
It's a two-year program. The first year is a lot more strict. That's the year where a lot of them are transitioned from a typically high-level usage of drugs or alcohol into sobriety. We meet with them at least on a weekly basis. They are involved with typically intensive outpatient counseling but we have had some participants who have had to go in patients. We drug test them. Currently our recovery court administrator is out on leave so my office has had to step up to do some of the drug testing, I've had to do some of the drug testing the last couple weeks. Which I have never done before. We met with them pretty frequently that first year. The second year we are transitioning them into normal life. Working with housing and getting them employment. We don't want to disrupt those efforts and because they've already been doing so well they report here less frequently. But we do continue to keep tabs on them and we do randomly test them, because we want to be sure.

Councilmember Pyakurel
What is the limit for this program? What age can participate in this program?

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Attorney Shook
We accept people into the program that are at least 18 years old. My office only prosecutes adult misdemeanor cases so those are the cases that we have jurisdiction over. Any juvenile case goes to juvenile court and felony cases go typically to counter police court.

Councilmember Bryant makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

Public Service & Transportation Committee

This is the Public Service & Transportation Committee meeting for January 24, 2022.

Members in attendance are: Councilmember Cotner, Councilmember Lawson-Rowe, Councilmember Pyakurel, Chair Strickland and President Jenkins.

An Ordinance to Amend Chapter 1701 Board of Nuisance Abatement of the Codified Ordinances of the City of Reynoldsburg

Attorney Shook
This ordinance has been returned to committee for an amendment. I did send a draft of this ordinance off to some members of our planning commission and the BZBA to obtain some suggestions from them on what changes they would like to see. BZBA member Alex Furst sent in some suggestions, those are reflected in section 1701.08. We would like to incorporate those suggestions into the ordinance and in order to do that it will be necessary for this committee to amend the ordinance to reflect those changes.

INAUDIBLE COMMENT

Councilmember Strickland makes a motion to accept the amendments to the ordinance as presented by Attorney Shook in Council's packet. Second by Councilmember Pyakurel. Motion carries.

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Councilmember Strickland makes a motion to forward the amended Ordinance to Council for a second reading. Second by Councilmember Pyakurel. Motion carries.

An Ordinance to Authorize the Purchase of 2000 MXU Readers from Sensus for the Upgrade Program and Waive Competitive Bidding

Director Dorman
Every year we purchase MXUs. These were the equipment that we put on the meters on your house to allow us to read your consumption for your water bills. We take this data and then we extrapolate it and generate your water bill. This company of the city has been using for several years, before I came on as well. It makes sense to stay with this company. We are moving forward with some stuff that we will be bringing to you and showing you in the next coming months. Customers will be able to look at their consumption online, I think we talked about this whenever we did the budget as well. These readers will communicate every 24 hours so someone can go on and look at their water consumption. We have a lot of people sometimes talk about this when they get their bill and there's some shock on the consumption. The nice thing about this is it will allow us to look and run reports on high consumption so we can notify people ahead of time. They may have a leaky toilet in their house for a faucet that's running so we can hopefully get it there and shut that off before the bill continues to escalate.

Councilmember Strickland
How has it been going for the last year? You guys are making the calls out, are the residents taking heat? Can you give us some results back on that?

Director Dorman
About two-thirds of the city is now covered with the MXU. This purchase will get us done with another sexual of the city. The goal by the end of this year is to have everybody on these remote readers. As you know, occasionally you'll see a company driving through called Bermex. There are still some readers we have to drive through

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and get the readings, once these are installed we will no longer have to do that. I'll be honest just to give you a quick update, you know the new rates are in place and I think things are going fairly well. The water department will present some information and show you when we are done here. We have a new employee who has taken it under her wing to actually get several documents translated. We have one in Nepali, one in Somali and one in Spanish now. We have a company called Vocalink that we use when people come in. She has taken it under her wing. We discussed it and I told her to go ahead and move forward with this. We've tried with some other translation documents like Google Docs and it does not work as well unfortunately. We think this one is pretty good and we are going to be handing them out. We have used them already with some people and it's been very helpful. One of the big things this year is the age or the year of technology. We're really going to try and go paperless within the building department now with our CBO and with the water department using some of the software we have had for years that we just haven't really been able to use to its fullest.

Councilmember Pyakurel
Thank you Mayor and everyone who made this progress. Especially Auditor Cicak. You are the one who first brought this. I think we made this progress great and this way all the residents in our city will understand what we are going to tell them and how to understand their bill. It's very important and we are making progress in the right direction.

Director Dorman
We definitely want your comments on that document.

Councilmember Pyakurel
Yes absolutely I will read this.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

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REYNOLDSBURG CITY COUNCIL
January 24, 2022

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T to Conduct Surveying, Design Engineering, and Bidding Services for the City's 2022 Water Main Replacement and Appropriating Funds Therefor

Director Dorman
This is an annual project that we do every year. We get ahead and start doing the design work now. This authorizes EMH&T to go out and start doing the survey work. We started notifying residents with letters in the areas that we are going to be working in and that the surveyor may be on your property to get some utility information and pick up those points.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Pyakurel. Motion carries.

An Ordinance Authorizing the Mayor to Enter into a Contract with EMH&T for He 2022 Sewer Project with EMH&T for Engineering Services, Prepared Construction Plans, Specifications and Bid Documents and Appropriate Funds Therefor

Director Dorman
This is the same thing that we do every year, this is the sewer part of it. By an EPA decree that was done several years ago, part of our findings in orders was that we had to develop a maintenance plan. This is part of the annual maintenance plan on our sewer system. We pick an area of the city typically where we have had some historical issues, either back ups or what they call a combined sewer overflow. They will go out and televise these areas and study the lines and look at that and basically take the data and next year that will turn into our project where we actually do rehabilitation of those lines.

Councilmember Strickland makes a motion to forward the ordinance to Council for a first reading. Second by Councilmember Lawson-Rowe. Motion carries.

There is no Finance & Administration Committee meeting.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
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Consent Agenda for First Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) TO ACCEPT A COMMUNITY WASTE REDUCTION GRANT, AND DECLARING AN EMERGENCY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHM FOR PLANNING SERVICES DESIGN FOR AN EAST MAIN STREET CORRIDOR STUDY --- Baker. Development, Parks and Recreation Committee.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY AND MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY FOR CONTINUED OPERATION OF THE REYNOLDSBURG RECOVERY COURT; AND DECLARING AN EMERGENCY --- Bryant. Public Safety, Law and Courts Committee.

AN ORDINANCE TO AUTHORIZE THE PURCHASE OF 2000 MXU READERS FROM SENSUS FOR THE UPGRADE PROGRAM AND WAIVE COMPETITIVE BIDDING --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING, AND BIDDING SERVICES FOR THE CITY'S 2022 WATER MAIN REPLACEMENT AND APPROPRIATING FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE 2022 SEWER PROJECT WITH EMH&T FOR ENGINEERING SERVICES, PREPARED CONSTRUCTION PLANS, SPECIFICATIONS AND BID DOCUMENTS AND APPROPRIATE FUNDS THEREFOR --- Strickland. Public Service and Transportation Committee.

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MINUTES REGULAR MEETING
REYNOLDSBURG CITY COUNCIL
January 24, 2022

Consent Agenda for Second Reading

RESULT:	**REFERRED TO COUNCIL**

AN ORDINANCE TO CREATE CHAPTER 176 DIVERSITY, EQUITY, AND INCLUSION INTO THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO AMEND CHAPTER 1701 BOARD OF NUISANCE ABATEMENT OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG --- Strickland. Public Service and Transportation Committee.

AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO MISCELLANEOUS OTHER SERVICES - MAYORS DEPARTMENT FOR CHARITABLE DISTRIBUTION --- Salvati. Finance and Administration Committee.

Other Council Matters

There were no additional comments.

Upcoming Meetings

February 3, 2022 Planning Commission
February 14, 2022 Council
February 17, 2022 BZBA
February 21, 2022 City Offices Closed for President's Day
February 28, 2022 Council

Adjournment

Leanora Jenkins
Leanora Jenkins, President of Council

Mollie Prasher
Mollie Prasher, Clerk of Council

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MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
January 22, 2022

Council President Leanora Jenkins called the meeting to order at 9:10 AM

PRESENT: Baker, Bryant, Jenkins, Strickland, Salvati, Pyakurel, Lawson-Rowe
ABSENT: Cotner

Explanation of Process for This Retreat

COUNCIL RETREAT MEMO

Clerk Prasher explained the process and what would happen at today's retreat. This session will be a fast-paced, productive and enjoyable event. The hope is that the items discussed, the information presented, and the thought process shared will benefit Council, which, in turn, will benefit the residents of Reynoldsburg.

Per the agenda, Council will complete a variety of discussions and activities. In addition to the exchanges, the "take away" will be a list of Council activities/policies/goals that will be shared with the Mayor, staff and community. The final goals will be listed and described as a final product of this work session.

Your preparation for this activity was minimal. Please maintain an open mind and a positive attitude. It can be tough to develop a smooth working group when you only meet twice a month. Responses to this question may help your fellow Councilmembers (and staff) better understand your position both past and in the future.

In addition, please note the short worksheet that you determined your five most important goals that you would like to work on over the next two years. The worksheet asked that you respond to the following question:

1. How would you know that you made progress as a Councilmember over the next two years by listing the five most important goals?

The responses to these questions will form the basis of a low-key, nominal group consensus building exercise. This exercise is not a master planning activity. This process tends to eliminate the "squeaky wheel" and generates a consensus among participants. The results are not statistically significant, only a list of future activities and a general direction to pursue. The result of this exercise does not address the question of how the selected goals should be accomplished and will be outlined by working with the Mayor

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and staff.

Goals

List Goals/Policies to be Accomplished in Two Years

LIST OF GOALS

Council went around the room and provided their individual suggestions of goals or objectives.

The list of items suggested were:

- bus stop safety (concrete slabs and shelter), line extension into Licking County
- eliminate plastic (single use bags) campaign
- redevelopment and leverage existing plan along the Brice Road corridor
- increase information access to City residents including increase distribution of Reynoldsburg Connect
- sidewalk extension
- increase hiring of Bhutanese residents
- support and implementation of sustainability plan
- fund the CIC and move forward with utilization
- encourage more development of entertainment businesses
- pursue development of Columbus - Brice Road area
- extend fiber optic communications
- begin installing more speed tables throughout the City
- development plan for the old Kroger
- move forward in developing a flood mitigation plan and timeline for implementation
- hire City staff more reflective of the community
- promote the adopt-a-road program
- status of City sewer line reclamation
- survey the police department regarding morale
- add gospel music as part of the Tomato Festival
- City wide survey of residents regarding their perception of the Reynoldsburg police department
- add a Martin Luther King Day breakfast

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The Mayor provided input as to the status of some of these projects that were already underway.

Tabulation of Goals

GOAL VOTING SHEET AND TABULATION

Council was given a tabulation sheet in order to rank their top ten goals. Clerk Prasher will tabulate the results and share with Council following the retreat and include with the minutes of this meeting.

Final Comments and Retreat Summary

Mayor Begeny stated that he would share with staff and provide Council with the status of any of these goals that were already underway.

During the next two years, Council will periodically review their goals to determine the status and progress.

Adjournment

Leanora Jenkins
Leanora Jenkins, President of Council

Mollie Prasher
Mollie Prasher, Clerk of Council

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MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
January 31, 2022

Council President Leanora Jenkins called the meeting to order at 6:34 PM

PRESENT: Cotner, Baker, Bryant, Salvati, Pyakurel, Lawson-Rowe, Jenkins
ABSENT: Strickland

Executive Session

Pursuant to Ohio Revised Code 121.22(G)(4) reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment

Councilmember Salvati moved to go into Executive Session pursuant to Ohio Revised Code 121.22(G)(4) "reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment." Second by Councilmember Lawson-Rowe.

Roll call vote: Salvati - Yes; Pyakurel - Yes; Lawson-Rowe - Yes; Cotner - Yes; Baker - Yes; Bryant - Yes. Motion carried.

Council invited Mayor Begeny, Attorney Shook, Auditor Cicak, Chief Baker, Director Boller and Clerk Prasher to remain in the session.

Councilmember Bryant moved to leave Executive Session. Second by Councilmember Pyakurel.

Roll call vote: Salvati - Yes; Pyakurel - Yes; Lawson-Rowe - Yes; Cotner - Yes; Baker - Yes; Bryant - Yes. Motion carried.

Upcoming Meetings

February 3, 2022 Planning Commission
February 14, 2022 Council
February 17, 2022 BZBA
February 21, 2022 City Offices Closed Presidents' Day
February 28, 2022 Council

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MINUTES SPECIAL MEETING
REYNOLDSBURG CITY COUNCIL
January 31, 2022

Adjournment

Leanora Jenkins

Leanora Jenkins, President of Council

Mollie Prasher

Mollie Prasher, Clerk of Council

Minutes Acceptance: Minutes of Jan 31, 2022 6:30 PM (Approval of Minutes)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 14, 2022**

TO:

RE: **Black History Month**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak

This resolution is passed annually to recognize and honor the contributions of black Americans to history and the development of an American community in the United States, the state of Ohio and the City of Reynoldsburg.

A Resolution Honoring Black History Month

February 2022

WHEREAS, during national Black History Month, we celebrate the vast contributions of black Americans to our nation's history and identity; and

WHEREAS, the origins of Black History Month date back to 1915 when Dr. Carter G. Woodson founded the organization known today as the Association for the Study of African American Life and History; and

WHEREAS, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality and freedom; and

Clerk of Council

Mollie Prasher
7232 East Main Street
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614-322-6836 Phone

WHEREAS, every year, the Association for the Study of African American Life and History sets a theme for Black History Month, and the theme for 2022 is "Black Health and Wellness"; and

WHEREAS, this year's Black History Month theme explores the legacy of not only Black scholars and medical practitioners in Western medicine, but also other ways of knowing (e.g., birth workers, doulas, midwives, naturopaths, herbalists, etc.). The 2022 theme considers activities, rituals and initiatives that Black communities have done to be well; and

WHEREAS, the City of Reynoldsburg is deeply committed to equity and inclusion including cultural and racial affirmation of our residents and community members who identify as Black American.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG: That this Council does hereby recognize and declare the month of February, 2022 as Black History Month in the City of Reynoldsburg.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 14, 2022**

TO:

RE: **Designate City Attorney to Attend Public Records and Sunshine Law Training on Behalf of Council**

Approval:

Completed Joe Begeny	Chris Shook	Stephen Cicak

The Sunshine Law Training, provided by the Ohio Attorney General's Office, is a three-hour certification training session for all elected officials and/or their appropriate designee. The training session is provided to enhance the knowledge of public officials about their duty to provide access to public records as required by ORC Section 149.43. The City Attorney is Council's formal designee.

A MOTION TO APPROVE A RESOLUTION TO DESIGNATE THE CITY ATTORNEY TO ATTEND THE REQUIRED TRAINING RELATED TO PUBLIC RECORDS LAWS AND SUNSHINE LAWS ON BEHALF OF THE CITY COUNCIL

WHEREAS, Section 149.43 of the Ohio Revised Code requires that all elected officials or their appropriate designees attend training related to the public records laws and sunshine laws; and

WHEREAS, the State Auditor's Office has advised the City that the City Attorney may attend such trainings on behalf of City Council provided that the Council officially designates the City Attorney to attend those trainings on the Council's behalf; and

WHEREAS, it is the intent of the City Council to designate the City Attorney on its behalf to attend the required trainings related to the public records laws and sunshine laws.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

BE IT RESOLVED by the Council of the City of Reynoldsburg, Ohio that:

Section 1: The Reynoldsburg City Council hereby designates the City Attorney to attend, on behalf of Council, the training related to the public records laws and sunshine laws as required by Section 149.43 of the Ohio Revised Code.

Section 2: This resolution shall take effect and be in full force immediately upon passage.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

MOTION REQUEST

DATE: **February 14, 2022**

TO:

RE: **Approve Rules of Council**

Approval:

Joe Begeny	Chris Shook	Stephen Cicak

Every two year, City Council is required to review their Rules of Council and make any changes deemed necessary. Council will discuss any changes to be made and vote to amend or approve the Rules during the February 28, 2022 Council meeting.

COUNCIL RULES

REYNOLDSBURG CITY COUNCIL

Updating 2/28/2022

COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO

EFFECTIVE 2020

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COUNCIL RULES OF PROCEDURE
CITY OF REYNOLDSBURG, OHIO
REVISED 2018

ARTICLE I - POWERS

No provision or section of these rules, which conflicts with or restricts those rights provided by the Constitution of the United States, the Constitution of the state of Ohio, the City of Reynoldsburg Charter, or the Revised Code of Ohio, shall have any force or effect.

SECTION 1. *Section 731.05 Revised Code.* Council takes due notice of the statutory limitation of powers set forth in Section 731.05 of the Revised Code of Ohio as follows: the powers of the legislative authority of a city shall be legislative only, unless otherwise provided in Title VII of the Revised Code or the City of Reynoldsburg Charter (CRC). All contracts, requiring the authorization of the legislative authority for their execution, shall be entered into and conducted to performance by the board or officers having charge of the matters to which they relate. After the authority to make such contracts has been given and the necessary appropriation made, the legislative authority shall take no further action thereon.

SECTION 2. *Section 3.08 CRC.* Council shall exercise all legislative powers of the City and all powers granted to municipal corporations by the Constitution and laws of Ohio, which are not reserved by the Charter to other officers of the City, and which are not inconsistent with the Charter.

SECTION 3. Council is the legislative and policy-making body of the City. Except as otherwise provided under the City Charter, Council shall enact local legislation, adopt budgets, determine policies, and other measures in order to carry out municipal functions involving the City.

SECTION 4. Council shall adopt, by a simple majority vote, its own Rules of Council, which shall not conflict with the City Charter, shall remain in effect until amended, changed, or repealed by a majority vote of the Council, shall go into effect immediately unless a later date is specified, and shall not be subject to initiative or referendum.

ARTICLE II - MEETINGS

SECTION 1. *Definitions*

As used in these Rules:

1. "Clerk" means the Clerk of Council.
2. "Assistant Clerk" means the Assistant Clerk of Council.
3. "Day" means calendar day.
4. "Meeting" means any prearranged discussion of the public business of Council by a majority of its members.

Attachment: Rules of Council 2020 Redline (Approve Rules of Council)

5. "Oral Notification" means notification given orally, either in person or by telephone directly to the person for whom such notification is intended, or by leaving an oral message for such person at the address, or if by telephone, at the telephone number of such person as shown on the records kept by the Clerk, under these Rules.
6. "Post" means to post in an area accessible to the public during the usual business hours at the Office of the Clerk and at the following location - First Floor, Municipal Building.
7. "Published" means published on the City's website, as defined in Section 4.14 CRC.
8. "Quorum" means a quorum at any meeting of Council shall consist of four (4) members of Council.
9. "Written Notification" means notification in writing, mailed, e-mailed, faxed, or delivered to the address of the person for whom notification is intended, as shown on the records, kept by the Clerk under these Rules or in any way delivered to such person. If mailed, the notification shall be mailed by first class mail, deposited in the U.S. Postal Service mailbox no later than the second day preceding the day of the meeting to which the notification refers providing that at least one regular mail delivery day falls between the day of mailing and day of the meeting.

SECTION 2. *Types of Meetings*

a. *Regular Meetings*. Council shall meet in regular session on the second and fourth Mondays of each month, unless such day is a nationally recognized holiday, in which case, the regular session may be held on the immediately succeeding Tuesday.

b. Special *Meetings*. The Mayor, or any three members of Council, may call special meetings with at least a twenty-four (24) hour notice to each Councilmember personally served or left at his or her usual place of residence - i.e. (Sec. 3.07(b) CRC)

c. *Executive Session Meetings*. Council may call an Executive Session at any time prior to or doing a meeting. Executive Sessions shall be closed, private, and confidential; and shall be held in accordance with the Ohio Revised Code 121.22 (g). These meetings are to be noted on the agenda of regular meetings, when possible. A motion that includes the general purpose of the Executive Session, as specified in the Ohio Revised Code 121.22 (g) and passed by a majority is required for Council to recess into Executive Session.

SECTION 3. *Time and Place of Meetings.* All regular meetings of Council shall be held in accordance with Section 3.07 CRC. All Special meetings shall be at a time and place as described in Article II, Section 4, Item B. Meetings of Council will normally be held in the room designated as Council Chambers in the Municipal Building in the City of Reynoldsburg; however, Council may, by affirmative vote of a majority of members, designate any other location necessary for the orderly conduct of Council affairs. Such meeting place must be within the City of Reynoldsburg.

SECTION 4. *Open Meetings.* All meetings of Council shall be held in accordance with the general laws of Ohio pertaining to requirements for open meetings of public bodies - i.e., (Sec. 3.07(d) CRC)

A. NOTICE OF REGULAR AND ORGANIZATIONAL MEETINGS

1. The Clerk shall post a statement of the times and places of regular meetings for each calendar year, not later than the second day preceding the day of the first regular meeting (other than organizational meeting). The Clerk shall check at reasonable intervals to ensure that each statement remains posted during such calendar year. If, at any time during the calendar year, the time or place of any regular meeting is changed on a permanent or temporary basis, a statement of the time and place of the changed regular meeting shall be posted by the Clerk at least twenty-four (24) hours before the time of the meeting.
2. The Clerk shall post a statement of the time and place of any organizational meeting at least twenty-four (24) hours before the time of the organizational meeting.
3. Upon the adjournment of any regular or special meeting to another day, the Clerk shall promptly post notice of the time and place of such an adjourned meeting.

B. NOTICE OF SPECIAL MEETINGS

1. Except in the case of a special meeting referred to in subsection C, paragraph 3 of this section, the Clerk shall post a statement of the time, place, and purposes of such meeting no later than twenty-four (24) hours before the time of a special meeting.

C. NOTICE TO MEDIUM OF SPECIAL MEETINGS

1. Any news organization or individual that desires to be given advance notification of special meetings shall file with the Clerk a written request**.** Except in the event of an emergency, requiring immediate official action, as referred to in paragraph 4 of this section, a special meeting shall not be held unless at least twenty-four hours advance notice of the time, place, and purpose of such special meeting is given to the news media, that have requested advance notification.

2. In the event of an emergency requiring immediate official action, a special meeting may be held without giving twenty-four (24) hour advance notification thereof to the requesting news medium. Any of the persons calling such meeting or the Clerk shall immediately give oral notification or written notification, or both, of the time, place, and purpose of the special

meeting to the news medium that has requested advance notification. The notification of any such special meeting shall state the general nature of the emergency requiring immediate official action.

D. GENERAL

1. Any person may visit or telephone the Office of the Clerk during regular office hours to determine, based on information available at the time, the time and place of regular meetings, the time, place, and purpose of any then known special meetings, and whether the available agenda of any future meeting states that any specific type of public business is to be discussed at such meeting.
2. Any notification provided herein to be given by the Clerk, may be given by any person acting on behalf of the Clerk.
3. A reasonable attempt at notification shall constitute compliance with these Rules.
4. To better insure compliance with these Rules, it shall be the responsibility of the President of Council and Committee Chairpersons to advise the Clerk in a timely manner of future meetings and the subject matters to be discussed.

ARTICLE III - OFFICERS

SECTION 1. *President of Council*

A. The President of Council shall be elected from the City at large to a four year term of office. (Sec. 3.04 (a) CRC)

B. The President of Council shall be the presiding officer of Council, but shall vote on any matter before Council only in the event of a tie vote among the members of Council. (Sec. 3.04 (b) CRC)

SECTION 2. *President Pro Tempore*

A. Council shall appoint, as a part of its organizational process and by a majority vote of its members, a member of Council to serve as the President Pro Tempore of Council and to serve at the pleasure of Council. (Sec. 3.05 (a) CRC)

B. The President Pro Tempore shall serve as the presiding officer of Council during the temporary absence or disability of the President of Council, but while so serving, shall retain the power to vote on all matters before Council. (Sec. 3.05 (b) CRC)

C. In the absence of both the President of Council and the President Pro Tempore of Council, an acting presiding officer shall serve as follows: Chairman of the Finance and Administration Committee, Chairman of the Public Service and Transportation Committee, Chairman of the Public Safety, Law and Courts Committee, Chairman of the Development, Parks and Recreation Committee.

Attachment: Rules of Council 2020 Redline (Approve Rules of Council)

SECTION 3. *Clerk of Council.*

Council shall appoint, by a majority vote of its members, a person to serve as the Clerk of Council, to serve at the pleasure of Council. (Sec. 3.06 CRC)

The Clerk of Council shall:

A. Attend Council meetings - regular and special.
B. Prepare a Record of Proceedings of all Council meetings, which shall be termed the minutes or journal, and be the custodian of such records. Meetings of City Council shall be recorded and recordings made of meetings shall be retained in accordance with the City's Record Retention Schedule.
C. Prepare an agenda for each regular meeting of Council and Committees.
D. Furnish all transcripts, orders, and certificates, which may be properly required, and shall be entitled to charge for all attested certificates and transcripts, the same fees that are allowed by law to county officers for similar services provided the same shall be furnished free of charge, when ordered by Council, or required by any Councilmember or City Official, in the execution of official duties.
E. Assign numbers to all ordinances and resolutions, when such legislation is proposed. Number assignments will be referenced in the official minutes of Council proceedings.
F. Maintain a permanent record of all ordinances or resolutions, by appropriate notation, show passage or rejection, subsequent repeal, and amendment thereof.
G. Perform all clerical duties incidental to the office.
H. Be available during the hours specified by Council.
I. Perform such other duties as directed by Council.

SECTION 4. *Assistant Clerk of Council.*

An Assistant Clerk of Council shall be appointed by a majority vote of Council and shall serve at the pleasure of Council. The Assistant Clerk of Council shall assume the duties and responsibilities of the Clerk of Council in their absence or at their request.

ARTICLE IV - COMMITTEES

SECTION 1. *Standing Committees.* Council shall have the following standing committees with the responsibilities as shown:

A. FINANCE AND ADMINISTRATION COMMITTEE
City Auditor: taxation; bond and note sales, banking, financial services, Comprehensive Annual Financial Report (CAFR), appointments to Income Tax Board of Review
Clerk of Council: Records Commission
Department of Computer Systems: city-wide technology services
Civil Service Commission, Department of Human Resources: general employment policies, personnel policies, insurance
Mayor's Office: Miscellaneous city-wide, general policies or code amendments, annual budget
Other: Appointment of elected officials, appointments to other non-designated Boards/Commissions

Attachment: Rules of Council 2020 Redline (Approve Rules of Council)

B. PUBLIC SAFETY, LAW AND COURTS COMMITTEE
Department of Public Safety: Director's Office, fire district agreements/appointments.
Division of Police: Collective bargaining agreements, salary ordinances for safety personnel, facilities/equipment purchases and improvements
City Attorney's Office
Mayor's Court

~~B.~~C. PUBLIC SERVICE AND TRANSPORTATION COMMITTEE
Department of Public Service: Director's Office, City Engineer and Divisions of Street, Water/Wastewater, and Maintenance. Water/Sewer rates/agreements, refuse collection service contracts, intergovernmental agreements for infrastructure improvements, ODOT, MORPC, etc.
Building Division: code compliance programs and abatement assessments
Planning and Zoning Division: planning and zoning code, zoning district changes, Planning Commission and Board of Zoning and Building Appeals appointments

D. DEVELOPMENT, PARKS AND RECREATION COMMITTEE
Development Department: Director's Office, economic development agreements (EDAs); Tax Incentive Review Council (TIRC); CRAs (including residential CRAs); intergovernmental cooperative development agreements, matters pertaining to industrial/commercial/residential development
Parks and Recreation Department: Director's Office, Division of Parks Maintenance, Parks & Recreation Department appointments, recreation programs, Senior Center, community festivals, Livingston House, convention and visitor's Bureau, Reynoldsburg-Truro Historical Society, matters pertaining to general civic improvement, beautification, and other special civic assignments

Requests for new employee(s) shall be considered by the committee responsible for the department requesting the new employee(s). Salary amount(s) should be included on the legislative file for consideration by this committee, prior to referring the topic to the Finance Committee for funding.

SECTION 2. *Special Committees*

A. Special Ad Hoc Committees. The President of Council may, from time to time, appoint special committees for limited purposes, subject to the approval of a majority of Council. The statement of purpose for all special Ad Hoc committees shall contain a section setting forth the length of time required to complete their special purpose.

B. Special Representative. The President of Council may, from time to time, appoint a representative from Council to assess such areas as (but not limited to) constituent services, technological capabilities, and budgetary matters. The purpose of this assessment is to facilitate better communication between the constituents and Council. The representative will report to the President of Council within the time period set by the President for further action by Council, if necessary.

SECTION 3. *Composition of Committees.* Standing and special committees shall consist of not less than three (3) members of Council, recommended by the President of Council and approved by a majority vote of Council at its organizational meeting. Such approved committee membership shall be in effect until such time as Council committees reorganize, except that any member who resigns or for any reason cannot serve, must be replaced by a majority vote of Council. The Finance and Administration Committee shall be staffed with a member of each of the following committees - Chairpersons of the Development, Parks and Recreation Committee, Public Service and Transportation Committee, and Public Safety, Law and Courts Committee, to promote continuity of purpose and aims between the four standing committees. Each committee shall select their own chairperson. The President of Council shall be an ex-officio member of all committees and shall vote on any action only in case of a tie vote.

SECTION 4. *Duties of Committee Chairperson*

A. The Chairperson, as selected in Article IV, Section 3, shall preside over all committee meetings.

B. The Chair shall:

1. Appoint a vice-chair to serve in the chair's absence.
2. With the assistance of the Clerk, prepare agendas, meeting minutes and provide supporting materials that are germane to the discussion of items on the agenda, not less than two days before the next scheduled meeting.
3. Be the sponsor of new legislation unless the Chair designates another member of the Committee to sponsor the new legislation.
4. Be responsible that legislation will not be sent from committee to Council, except by a majority vote of the committee. Legislation will either be forwarded to the Consent Agenda or Regular Agenda.
5. With the assistance of the Clerk, be responsible for maintaining an up-to-date status of all legislation directed to the committee or redirected to the committee by Council, as needed, until such time as legislation has received final approval or disapproval by Council, or is declared null and void by the authority of Article VII, Section 8A.
6. When directed by the President of Council to conduct a study or survey, assure that the subject matter is continued on the agenda as an active discussion item, until such time as the committee report or resultant proposed legislation has been presented to Council.
7. If desired, appoint as many citizen advisory members as may be necessary; however, no citizen advisory members shall vote on the recommendations of the committee, but may concur in either the majority or minority reports.

SECTION 5. *Committee Agendas.* Items to be considered by committees or approved requests, including supporting documentation, shall be received by the Clerk no later than 5:00 p.m. seven (7) days prior to the Committee Meeting. Unless of an emergency nature, no material will be received by Council on the meeting night. All officers of the municipality and members of the public are urged to cooperate with the Clerk in making the agenda complete and accurate. The person requesting the item, or a designee, shall attend the committee meeting to discuss the item.

SECTION 6. *Committee Meetings.* Meetings of all committees of Council shall be public meetings, and whenever possible, shall be held in public buildings within the City of Reynoldsburg; however, each committee, by a majority of its voting members, may elect to hold meetings wherever it deems necessary to properly further its assigned purpose. All committee meetings will be convened by the Chair of such committee, or by two (2) voting members, giving notice of the date, time, and place to all members of the committee and the Clerk. The Clerk shall notify all members of Council of all committee meetings. Any member of Council shall have the right to sit with any committee, present information, take part in any discussion, and question witnesses; however, members of Council shall have a vote only when regularly assigned to such committee.

SECTION 7. *Committee of the Whole*. Council committees may meet as a Committee of the Whole to consider the agenda of any Committee, if a quorum of an individual committee is not present at the meeting, provided that four members of Council are present. Succession to chair a Committee of the Whole meeting shall be: Committee Chairperson, Vice-Chairperson, senior member of Committee, or senior member of Council. When meeting as a Committee of the Whole, each member present shall retain the right to vote.

SECTION 8. *Mandatory Referral.* All ordinances and resolutions shall be referred to an appropriate committee for review and recommendation for adoption or denial prior to final action being taken by Council. This provision may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04). Legislation awarding contracts are exempt from Mandatory Referral. (See CRC 8.04 (b)) EXCEPTION: When circumstances are warranted, legislation can be amended with emergency language and considered for adoption without suspension of the provision provided appropriate committee members are present and the topic has been discussed at least once in committee.

ARTICLE V - COUNCIL AGENDA

SECTION 1. *Content.* Before adoption of an ordinance or resolution, the committee chairperson or Clerk of Council may request the City Attorney review an ordinance to determine if it is a valid exercise of legislative authority.

SECTION 2. *Preparation.* The agenda for all meetings of Council shall be prepared by the Clerk, under the guidance of the President of Council, with the assistance of the President Pro Tempore of Council. No item requiring action may be placed on the agenda later than seven (7) days before a regular meeting and less than twenty-four (24) hours prior to the time of a special meeting, unless as considered in Section 4 of this Article. Unless the subject is of an emergency nature, no material will be received by Council on the meeting night.

SECTION 3. *Delivery.* It shall be the responsibility of the President of Council to make sure that the agenda is delivered to the members of Council on the Friday before a regular meeting, and not less than twenty-four (24) hours prior to the time of a special meeting.

SECTION 4. *Changes.* Any change to the published agenda shall not be made, other than by a majority vote of Council, on a motion to amend, which shall not be debatable, except for a brief statement of necessity, by the maker of the motion. Such motion shall require no second.

All matters listed under Item 10, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of items listed on the Consent Agenda. However, if discussion is desired on a particular item(s), that item will be removed from the Consent Agenda and will be considered separately.

The Clerk of Council shall read aloud the items considered as part of the Consent Agenda before there is a motion for approval.

A typical motion for approval: "I move that the Consent Agenda items 'a' through 'e' be approved as indicated," followed by a roll call vote, **or** a typical motion to remove an item might be, "I move that we approve the Consent Agenda items 'a' through 'e' with the exception of item 'c'," followed by a roll call vote.

SECTION 5. *Order of Business.* The agenda should reflect the following order of business:

Roll Call
Approval of Agenda
Approval of Minutes
Community Comments/Presentations
Communications
Motions
Reports
    City Officials
    Standing Committees
    Special Committees
Legislative Action One Reading Only
Consent Agenda
Procedural readings:
    First readings
    Second readings
Legislative Action:
    Third readings
Other Council Matters
Adjournment

It should be noted, that this section is directory in nature and not mandatory, and is subject to the discretion of the presiding officer.

ARTICLE VI - RULES OF ORDER

SECTION 1. *Rules of Order.* All deliberations of Council shall be governed by the Constitution of the United States, the Constitution of the state of Ohio, the Revised Code of Ohio, the City of Reynoldsburg Charter, duly enacted ordinances and resolutions of the City of Reynoldsburg, Ohio, the Rules of Council of the City of Reynoldsburg, Ohio as contained herein, and in those areas of parliamentary procedure not specifically set forth in the foregoing documents, Roberts Rules of Order, Newly Revised.

ARTICLE VII – LEGISLATION

SECTION 1. *Definitions.*

Ordinance: Refers to the type of action by Council, which is of a general or permanent nature, creates a right, grants a franchise, or involves the expenditure of money, the levying of a tax, or authorizes the purchase, lease, sale, or transfer of property.

Resolution: Refers to a declaration of intent or purpose, the authorization of some temporary act or administrative procedure. A resolution may initiate, direct, or carry out administrative duties and functions, which are granted to the legislative body under statutory laws, the City of Reynoldsburg Charter, or municipal ordinance.

Motion: Refers to an action used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, resolutions of expression by Council, decisions not requiring ordinance or resolution, and as otherwise provided in the CRC.

Majority: Four (4) members of Council in attendance shall constitute a majority for the normal transaction of business.

2/3 Majority: A two-thirds (2/3) majority in attendance shall mean five (5) members of Council.

3/4 Majority: A three-fourths (3/4) majority in attendance shall mean six (6) members of Council.

SECTION 2. *Form of Action of Council.* Except as otherwise provided in the CRC, action of Council shall be by ordinance, resolution, or motion. Motions shall be used to conduct the business of Council, in procedural matters, for elections conducted among Council members, appointments by Council, and as otherwise provided in the CRC. All other action shall be taken by ordinance or resolution. No action of Council shall be invalidated merely because the form thereof fails to comply with the provisions of this Section - i.e. (Sec. 4.02 CRC).

SECTION 3. *Introduction of Legislation.* Any member of Council may introduce any ordinance or resolution, at a regular or special meeting, which shall be in written or printed form, and shall contain a concise title - i.e. (Sec. 4.02 CRC).

Attachment: Rules of Council 2020 Redline (Approve Rules of Council)

SECTION 4. *Form of Ordinances and Resolutions.*

A. The form and style of ordinances and resolutions shall be determined by the Rules of Council.

B. Each ordinance or resolution shall contain only one subject, which shall be expressed in its title, provided that appropriation ordinances may contain the various subjects, accounts, and amounts for which monies are appropriated, and that ordinances and resolutions, which are codified or re-codified, are not subject to the limitation of containing one subject - i.e. (Sec. 4.02 CRC).

C. Resolutions, primarily and exclusively for recognition, shall be adopted upon a favorable vote at the first reading.

SECTION 5. *Reading Ordinances and Resolutions.*

A. Each ordinance and resolution shall be read on three different days, occurring with at least one week between readings, unless Council suspends this rule concerning readings by a vote of at least three-fourths of the members of Council, provided that ordinances and resolutions passed as emergency measures need not conform to this subsection, but shall be read at one meeting of Council.

B. Ordinances and resolutions shall be read by title only, unless Council determines that a reading shall be in full by a majority vote of its members - i.e. (Sec. 4.04 CRC).

C. *Suspension.* Any provision of this Article, except as noted in Section 4, may be suspended by an affirmative vote of a three-fourths majority of Council (CRC 4.04).

SECTION 6. *Vote Required for Passage.* The vote on the question of passage of each ordinance, resolution, and motion shall be taken by "ayes" and "nays," and entered into the Journal. No vote shall be passed without concurrence of a majority of the members of Council. Each emergency ordinance or resolution and each ordinance or resolution vetoed by the Mayor, which is subsequently approved by Council over-riding the Mayor's veto, shall require the affirmative vote of at least two-thirds of the members of Council for enactment.

SECTION 7. *Emergency Legislation.* Each emergency ordinance or resolution shall determine that the ordinance or resolution is necessary for the immediate preservation of the public peace, health, or safety or that its passage is urgently required for the financial needs of the City's government and shall contain a statement of the necessity or urgency requiring its passage as an emergency measure - i.e. (Sec. 4.07 CRC).

If an emergency ordinance or resolution shall fail to receive the required two-thirds affirmative vote, but receives the necessary majority for passage as non-emergency legislation, it shall become effective as non-emergency legislation.

SECTION 8. *Pending Legislation.*

A. All ordinances, resolutions, and motions that have been postponed in excess of six (6) months shall be considered null and void. Any further action on the subjects covered shall be reintroduced as new legislation.

SECTION 9. *Amending Legislation.* Amendments to proposed legislation shall be made at a Council meeting or appropriate Committee meeting.

SECTION 10. *Reconsidering.* An action of Council can be reconsidered by the implementation of a Vote to Reconsider. Such a motion shall be made by a member of the prevailing side and done at (1) the same meeting or (2) the next meeting of Council following the meeting, at which the action to be reconsidered, occurred. A member of the prevailing side is defined as a member who voted for an action that passed or against an action that was defeated.

SECTION 11. *Publication.* A summary of every ordinance or resolution shall be published on the City's website within fourteen days after its final passage and no other publication shall be required.

ARTICLE VIII - RULES OF DISCUSSION

SECTION 1. *Policy.* Council will provide an opportunity for the public to address Council on agenda and non-agenda items. However, in order to expedite business, the rules of discussion contained in this Article are set forth as the official policy of Council. Speaker slips shall be filled out completely including name, address, organization represented, if any, the agenda item to be addressed, the subject, if the person wishes to address a non-agenda item, and shall be filed with the Clerk of Council prior to the start of the meeting.

SECTION 2. *Duty of Presiding Officer.* The Presiding Officer shall recognize Councilmembers and other persons, who wish to address Council, prior to such member or person taking the floor. All persons, not personally known by Council, shall furnish their name, address, and the reason for their appearance upon request of the Presiding Officer prior to being recognized.

The Presiding Officer may utilize the following rules when exercising control of the discussion on any ordinance, resolution, motion, or when a member of the public wishes to address Council:

A. All Councilmembers shall speak only from their place at Council table, while all other persons addressing Council shall do so from a place so designated;
B. No public person shall be permitted to speak longer than three minutes at any one time or no longer than a total of five minutes;
C. No public person shall be permitted to speak more than two times;
D. No public person shall be permitted to speak a second time until all persons have been given the opportunity to be heard at least once;
E. If the subject does not concern the legislative responsibilities of Council, the Presiding Officer may refer the person to the proper administrative officer, another public forum, or deny the request to speak;

F. No member or person shall use language or subject matter containing obscenity or partisan political propaganda;

G. No member or person shall conduct themselves in a disorderly manner or engage in disruptive behavior;

H. All members and persons addressing Council shall be subject to the duty of the Presiding Officer to preserve the order and decorum of a public meeting;

I. The Presiding Officer, subject to a challenge by a majority of Council, may refuse the floor to any member or person where the tactics are obviously dilatory and not in the best interest of Council;

K. The above rules may be suspended to permit unlimited debate, by a vote of three-fourths majority of Council.

ARTICLE IX - VOTING

SECTION 1. *Voting.* Except as otherwise provided in these rules, the Ohio Revised Code, or the CRC, all resolutions and ordinances will be voted upon in open council and shall be oral roll call votes. The roll call voting shall be different from successive meetings as called by the Clerk. The Clerk shall call the roll and each Councilmember shall respond ~~either "Aye", "Nay," or "Abstain."~~ with either an affirmative or dissenting response or by astaining. No other comment will be considered proper during voting. The Clerk must record the vote and the same shall be preserved in the minutes of the meeting. After the vote is complete, the Presiding Officer shall announce the results thereof. Except as otherwise provided herein or by law (U.S.C., O.R.C., C.R.C.), a majority shall carry any resolution, ordinance, or motion. The President of Council shall vote only to break a tie. No question concerning the vote of any member will be proper, after the vote is called.

SECTION 2. *Abstaining Vote.* No member shall be questioned concerning an abstaining vote. The decision to abstain is a personal matter to each member and under no condition may this action be challenged. Each member is urged to use careful discretion in this matter. An abstaining vote shall not be counted as either an ~~"Aye" or "Nay"~~ affirmative or dissenting vote, but shall be considered neutral.

If a member anticipates abstaining due to a conflict of interest, they are encouraged to refrain from participating in the discussion and announcing the conflict prior to the beginning of the discussion or at such time as the conflict becomes apparent to the Councilmember.

ARTICLE X - EXPENDITURE OF COUNCIL FUNDS

SECTION 1. *Prior Approval of Expenditures.* Prior approval must be obtained before any member of Council, including the President of Council and the Clerk of Council, may attend a conference or seminar. Upon completion of the conference or seminar, every member of Council, including the President of Council and the Clerk of Council attending a conference or seminar, shall provide an agenda or other printed material relevant to the subject matter covered to the Clerk for filing with the "Prior Approval" form. Prior approval is defined as the approval by two of the four standing committee chairpersons and the acknowledgement of the President of Council, or the President Pro Tempore of Council in the absence of the President. Prior Approval forms may

be obtained from the Clerk.

City Auditor's Office
Joni Crawford
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6862 phone

Memo

DATE:	**February 14, 2022**
TO:	**City Council**
CC:	
RE:	Auditor's Reports, December, 2021

Budget by Classification-December, 2021

Through 12/31/21

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
REVENUE							
Department **000 - General**							
Property Taxes	275,300.00	.00	329,788.16	.00	(54,488.16)	120	283,03
Municipal Tax	17,348,722.00	2,351,626.88	22,801,566.39	.00	(5,452,844.39)	131	17,010,41
Other Local Taxes	525,000.00	18,148.41	561,226.21	.00	(36,226.21)	107	391,86
State Levied Shared Taxes	954,200.00	136,260.15	1,137,097.24	.00	(182,897.24)	119	957,37
Licenses	77,100.00	12,700.00	64,650.00	.00	12,450.00	84	50,49
Permits	295,200.00	14,460.27	413,404.31	.00	(118,204.31)	140	354,47
Fees	26,000.00	2,430.00	34,073.60	.00	(8,073.60)	131	31,95
Intergovernmental-State	2,500.00	.00	.00	.00	2,500.00	0	
Miscellaneous Charges for Services	40,100.00	1,022.50	42,034.03	.00	(1,934.03)	105	38,60
Recreational Charges	121,300.00	(11,758.73)	137,011.25	.00	(15,711.25)	113	52,82
Fines and Forfeitures	358,500.00	16,235.00	217,906.75	.00	140,593.25	61	268,77
Investment Earnings	250,000.00	1,285.46	249,849.64	.00	150.36	100	456,87
Other Revenues	648,776.00	39,358.37	825,884.10	.00	(177,108.10)	127	659,39
Donations	20,000.00	253.60	16,241.77	.00	3,758.23	81	3,90
Refunds and Voids	.00	.00	.00	.00	.00	+++	2,94
Reimbursements	105,100.00	.00	166,265.63	.00	(61,165.63)	158	1,079,94
Sale of Assets	5,000.00	4,075.00	14,931.37	.00	(9,931.37)	299	7,99
Transfers/Advances	1,500.00	.00	1,796.35	.00	(296.35)	120	1,86
Department **000 - General** Totals	$21,054,298.00	$2,586,096.91	$27,013,726.80	$0.00	($5,959,428.80)	128%	$21,652,73
REVENUE TOTALS	$21,054,298.00	$2,586,096.91	$27,013,726.80	$0.00	($5,959,428.80)	128%	$21,652,73
EXPENSE							
Department **000 - General**							
Transfers/Other	4,704,580.00	.00	4,704,580.00	.00	.00	100	39,72
Department **000 - General** Totals	$4,704,580.00	$0.00	$4,704,580.00	$0.00	$0.00	100%	$39,72
Department **111 - Police Division**							
Personal Services	11,667,029.27	1,067,475.83	11,098,310.42	1,707.25	567,011.60	95	8,333,36
Supplies	402,040.89	34,201.54	264,681.62	111,228.61	26,130.66	94	278,72
Services	897,703.85	49,115.76	524,689.26	120,115.19	252,899.40	72	447,64
Capital Purchases	533,361.06	2,358.44	326,869.58	183,307.22	23,184.26	96	232,02
Department **111 - Police Division** Totals	$13,500,135.07	$1,153,151.57	$12,214,550.88	$416,358.27	$869,225.92	94%	$9,291,75
Department **290 - Mechanic**							
Personal Services	164,751.00	9,136.19	146,629.59	.00	18,121.41	89	125,73
Supplies	132,129.14	4,909.34	78,432.20	33,879.00	19,817.94	85	77,38

Attachment: Budget by Classification-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A89

Budget by Classification-December, 2021

Through 12/31/21

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **290 - Mechanic**							
Services	48,483.15	1,127.46	15,381.13	19,186.39	13,915.63	71	21,31
Department **290 - Mechanic** Totals	$345,363.29	$15,172.99	$240,442.92	$53,065.39	$51,854.98	85%	$224,43
Department **340 - Parks and Recreation**							
Personal Services	1,143,123.00	85,798.17	1,072,810.68	.00	70,312.32	94	892,45
Supplies	271,833.60	19,251.76	211,853.05	21,426.21	38,554.34	86	111,82
Services	638,032.21	74,539.23	359,688.82	86,397.35	191,946.04	70	322,41
Transfers/Other	.00	(15,550.05)	.00	.00	.00	+++	
Capital Purchases	41,877.00	10,607.00	27,770.00	11,824.60	2,282.40	95	28,45
Department **340 - Parks and Recreation** Totals	$2,094,865.81	$174,646.11	$1,672,122.55	$119,648.16	$303,095.10	86%	$1,355,15
Department **343 - Senior Center**							
Personal Services	169,666.00	15,215.89	145,926.31	.00	23,739.69	86	149,49
Supplies	30,667.90	164.75	3,735.22	931.70	26,000.98	15	1,68
Services	40,372.95	1,301.76	11,750.86	1,695.73	26,926.36	33	12,98
Capital Purchases	4,878.00	2,439.00	2,439.00	2,439.00	.00	100	
Department **343 - Senior Center** Totals	$245,584.85	$19,121.40	$163,851.39	$5,066.43	$76,667.03	69%	$164,16
Department **344 - Community Events**							
Personal Services	110,647.00	9,215.36	109,176.45	.00	1,470.55	99	99,39
Supplies	33,564.57	213.74	9,503.67	826.86	23,234.04	31	2,38
Services	286,515.94	33,904.73	239,783.16	20,384.06	26,348.72	91	31,30
Department **344 - Community Events** Totals	$430,727.51	$43,333.83	$358,463.28	$21,210.92	$51,053.31	88%	$133,08
Department **448 - Service Department**							
Personal Services	744,492.00	62,113.35	739,002.24	.00	5,489.76	99	689,83
Supplies	25,160.13	1,925.40	16,540.99	4,544.38	4,074.76	84	11,23
Services	739,263.67	21,630.80	494,480.88	115,139.37	129,643.42	82	410,63
Capital Purchases	5,000.00	.00	5,000.00	.00	.00	100	
Department **448 - Service Department** Totals	$1,513,915.80	$85,669.55	$1,255,024.11	$119,683.75	$139,207.94	91%	$1,111,71
Department **479 - Building Department**							
Personal Services	628,300.00	55,598.93	474,712.58	.00	153,587.42	76	425,48
Supplies	10,213.73	1,187.81	7,129.18	2,566.54	518.01	95	5,36
Services	136,036.39	14,495.36	103,691.56	12,816.85	19,527.98	86	95,10
Department **479 - Building Department** Totals	$774,550.12	$71,282.10	$585,533.32	$15,383.39	$173,633.41	78%	$525,95

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Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **522 - Mayor**							
Personal Services	224,080.00	21,384.51	222,960.22	.00	1,119.78	100	206,01
Supplies	1,086.99	18.23	392.94	103.51	590.54	46	72
Services	44,557.83	4,066.34	16,617.49	19,703.42	8,236.92	82	5,21
Department **522 - Mayor** Totals	$269,724.82	$25,469.08	$239,970.65	$19,806.93	$9,947.24	96%	$211,94
Department **534 - Civil Service Commission**							
Personal Services	68,559.00	7,105.96	64,117.35	.00	4,441.65	94	59,96
Supplies	6,186.00	.00	3,698.45	1,787.55	700.00	89	46
Services	36,800.00	652.00	14,584.63	7,224.34	14,991.03	59	21,96
Capital Purchases	500.00	.00	.00	.00	500.00	0	
Department **534 - Civil Service Commission** Totals	$112,045.00	$7,757.96	$82,400.43	$9,011.89	$20,632.68	82%	$82,39
Department **545 - City Auditor**							
Personal Services	375,262.00	40,425.44	372,133.31	.00	3,128.69	99	378,46
Supplies	6,606.00	(83.11)	1,122.49	458.48	5,025.03	24	31
Services	113,062.20	3,190.00	75,864.30	17,111.09	20,086.81	82	78,18
Capital Purchases	.00	.00	(70.00)	.00	70.00	+++	
Department **545 - City Auditor** Totals	$494,930.20	$43,532.33	$449,050.10	$17,569.57	$28,310.53	94%	$456,96
Department **554 - City Attorney**							
Personal Services	590,816.00	52,400.09	584,263.79	.00	6,552.21	99	589,19
Supplies	6,028.78	328.91	4,533.63	373.64	1,121.51	81	3,73
Services	114,090.98	4,977.98	74,354.05	12,468.17	27,268.76	76	69,27
Department **554 - City Attorney** Totals	$710,935.76	$57,706.98	$663,151.47	$12,841.81	$34,942.48	95%	$662,20
Department **571 - City Council**							
Personal Services	196,777.00	15,953.11	179,517.63	.00	17,259.37	91	192,10
Supplies	2,367.94	33.50	1,420.74	230.70	716.50	70	1,36
Services	56,916.00	646.71	34,703.65	6,645.92	15,566.43	73	17,12
Department **571 - City Council** Totals	$256,060.94	$16,633.32	$215,642.02	$6,876.62	$33,542.30	87%	$210,59
Department **580 - Development Department**							
Personal Services	331,719.00	25,816.60	322,419.49	.00	9,299.51	97	311,94
Supplies	3,279.13	217.46	1,950.95	242.36	1,085.82	67	74
Services	195,073.18	976.64	113,619.33	65,479.92	15,973.93	92	136,93
Transfers/Other	.00	(100.00)	.00	.00	.00	+++	
Department **580 - Development Department** Totals	$530,071.31	$26,910.70	$437,989.77	$65,722.28	$26,359.26	95%	$449,62

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Fund Category **General Fund**							
Fund Type							
Fund **110 - General Fund**							
EXPENSE							
Department **582 - Human Resources Department**							
Personal Services	118,209.00	11,772.31	117,985.25	.00	223.75	100	116,78
Supplies	20,769.61	1,816.04	17,351.69	1,362.03	2,055.89	90	16,58
Services	45,696.98	349.55	24,429.80	2,091.40	19,175.78	58	26,65
Department **582 - Human Resources Department** Totals	$184,675.59	$13,937.90	$159,766.74	$3,453.43	$21,455.42	88%	$160,02
Department **584 - Computer Department**							
Supplies	13,000.00	4,443.42	6,527.50	6,456.31	16.19	100	11,31
Services	490,366.68	50,698.70	394,689.15	57,534.00	38,143.53	92	420,23
Capital Purchases	192,793.40	31,755.33	97,513.35	45,869.03	49,411.02	74	58,31
Department **584 - Computer Department** Totals	$696,160.08	$86,897.45	$498,730.00	$109,859.34	$87,570.74	87%	$489,86
Department **593 - Clerk of Courts**							
Personal Services	299,662.00	29,230.41	299,537.40	.00	124.60	100	309,50
Supplies	4,538.48	75.90	1,673.86	1,215.14	1,649.48	64	2,24
Services	110,945.00	119.08	57,403.65	16,428.87	37,112.48	67	61,10
Department **593 - Clerk of Courts** Totals	$415,145.48	$29,425.39	$358,614.91	$17,644.01	$38,886.56	91%	$372,85
Department **595 - General and Administrative**							
Personal Services	317,758.61	.00	47,339.06	156,200.42	114,219.13	64	157,87
Supplies	5,000.00	40.21	2,793.90	706.10	1,500.00	70	3,57
Services	772,595.42	18,101.99	521,516.29	90,896.79	160,182.34	79	752,76
Capital Purchases	30,000.00	726.40	9,055.35	.00	20,944.65	30	12,70
Department **595 - General and Administrative** Totals	$1,125,354.03	$18,868.60	$580,704.60	$247,803.31	$296,846.12	74%	$926,92
Department **810 - Public Health and Welfare**							
Services	343,975.00	.00	343,974.17	.00	.83	100	333,25
Department **810 - Public Health and Welfare** Totals	$343,975.00	$0.00	$343,974.17	$0.00	$0.83	100%	$333,25
EXPENSE TOTALS	$28,748,800.66	$1,889,517.26	$25,224,563.31	$1,261,005.50	$2,263,231.85	92%	$17,202,62
Fund **110 - General Fund** Totals							
REVENUE TOTALS	21,054,298.00	2,586,096.91	27,013,726.80	.00	(5,959,428.80)	128%	21,652,73
EXPENSE TOTALS	28,748,800.66	1,889,517.26	25,224,563.31	1,261,005.50	2,263,231.85	92%	17,202,62
Fund **110 - General Fund** Net Gain (Loss)	($7,694,502.66)	$696,579.65	$1,789,163.49	($1,261,005.50)	$8,222,660.65	(7%)	$4,450,10
Fund Type Totals							
REVENUE TOTALS	21,054,298.00	2,586,096.91	27,013,726.80	.00	(5,959,428.80)	128%	21,652,73
EXPENSE TOTALS	28,748,800.66	1,889,517.26	25,224,563.31	1,261,005.50	2,263,231.85	92%	17,202,62

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Fund Category **General Fund**							
Fund Type Net Gain (Loss)	($7,694,502.66)	$696,579.65	$1,789,163.49	($1,261,005.50)	$8,222,660.65	(7%)	$4,450,108
Fund Category **General Fund** Totals							
REVENUE TOTALS	21,054,298.00	2,586,096.91	27,013,726.80	.00	(5,959,428.80)	128%	21,652,736
EXPENSE TOTALS	28,748,800.66	1,889,517.26	25,224,563.31	1,261,005.50	2,263,231.85	92%	17,202,627
Fund Category **General Fund** Net Gain (Loss)	($7,694,502.66)	$696,579.65	$1,789,163.49	($1,261,005.50)	$8,222,660.65	(7%)	$4,450,108

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **203 - Cares Act (CRF) Franklin Cty**							
REVENUE							
Department **000 - General**							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	2,792,73
Investment Earnings	.00	.66	4.76	.00	(4.76)	+++	1,23
Department **000 - General** Totals	$0.00	$0.66	$4.76	$0.00	($4.76)	+++	$2,793,97
REVENUE TOTALS	$0.00	$0.66	$4.76	$0.00	($4.76)	+++	$2,793,97
EXPENSE							
Department **000 - General**							
Transfers/Other	8,939.49	2,778.76	8,778.76	16.60	144.13	98	2,785,03
Department **000 - General** Totals	$8,939.49	$2,778.76	$8,778.76	$16.60	$144.13	98%	$2,785,03
EXPENSE TOTALS	$8,939.49	$2,778.76	$8,778.76	$16.60	$144.13	98%	$2,785,03
Fund **203 - Cares Act (CRF) Franklin Cty** Totals							
REVENUE TOTALS	.00	.66	4.76	.00	(4.76)	+++	2,793,97
EXPENSE TOTALS	8,939.49	2,778.76	8,778.76	16.60	144.13	98%	2,785,03
Fund **203 - Cares Act (CRF) Franklin Cty** Net Gain (Loss)	($8,939.49)	($2,778.10)	($8,774.00)	($16.60)	$148.89	98%	$8,93

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **204 - Cares Act (CRF) Licking Cty**							
REVENUE							
Department **000 - General**							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	381,22
Investment Earnings	.00	.56	10.61	.00	(10.61)	+++	49
Department **000 - General** Totals	$0.00	$0.56	$10.61	$0.00	($10.61)	+++	$381,27
REVENUE TOTALS	$0.00	$0.56	$10.61	$0.00	($10.61)	+++	$381,27
EXPENSE							
Department **000 - General**							
Transfers/Other	36,492.32	935.00	36,451.31	.00	41.01	100	344,79
Department **000 - General** Totals	$36,492.32	$935.00	$36,451.31	$0.00	$41.01	100%	$344,79
EXPENSE TOTALS	$36,492.32	$935.00	$36,451.31	$0.00	$41.01	100%	$344,79
Fund **204 - Cares Act (CRF) Licking Cty** Totals							
REVENUE TOTALS	.00	.56	10.61	.00	(10.61)	+++	381,27
EXPENSE TOTALS	36,492.32	935.00	36,451.31	.00	41.01	100%	344,79
Fund **204 - Cares Act (CRF) Licking Cty** Net Gain (Loss)	($36,492.32)	($934.44)	($36,440.70)	$0.00	$51.62	100%	$36,48

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **205 - Cares Act (CRF) Fairfield Cty**							
REVENUE							
Department **000 - General**							
Intergovernmental-State	.00	.00	.00	.00	.00	+++	51,53
Investment Earnings	.00	.00	.00	.00	.00	+++	
Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,54
REVENUE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,54
EXPENSE							
Department **000 - General**							
Transfers/Other	.00	.00	.00	.00	.00	+++	51,53
Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,53
EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,53
Fund **205 - Cares Act (CRF) Fairfield Cty** Totals							
REVENUE TOTALS	.00	.00	.00	.00	.00	+++	51,54
EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	51,53
Fund **205 - Cares Act (CRF) Fairfield Cty** Net Gain (Loss)	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$

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Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Special Revenue Funds**							
Fund Type							
Fund **206 - American Rescue Plan Act**							
REVENUE							
Department **000 - General**							
Intergovernmental-State	.00	.00	2,007,396.93	.00	(2,007,396.93)	+++	
Department **000 - General** Totals	$0.00	$0.00	$2,007,396.93	$0.00	($2,007,396.93)	+++	$(
REVENUE TOTALS	$0.00	$0.00	$2,007,396.93	$0.00	($2,007,396.93)	+++	$(
EXPENSE							
Department **000 - General**							
Transfers/Other	100,000.00	.00	.00	.00	100,000.00	0	
Capital Purchases	784,800.00	13,934.78	14,833.21	769,966.79	.00	100	
Department **000 - General** Totals	$884,800.00	$13,934.78	$14,833.21	$769,966.79	$100,000.00	89%	$(
EXPENSE TOTALS	$884,800.00	$13,934.78	$14,833.21	$769,966.79	$100,000.00	89%	$(
Fund **206 - American Rescue Plan Act** Totals							
REVENUE TOTALS	.00	.00	2,007,396.93	.00	(2,007,396.93)	+++	
EXPENSE TOTALS	884,800.00	13,934.78	14,833.21	769,966.79	100,000.00	89%	
Fund **206 - American Rescue Plan Act** Net Gain (Loss)	($884,800.00)	($13,934.78)	$1,992,563.72	($769,966.79)	$2,107,396.93	(138%)	$(

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **220 - Income Tax Fund**							
REVENUE							
Department **000 - General**							
Municipal Tax	787,500.00	(555,607.95)	995,286.10	.00	(207,786.10)	126	589,71
Investment Earnings	7,500.00	135.67	1,847.32	.00	5,652.68	25	10,41
Reimbursements	.00	.00	3,436.20	.00	(3,436.20)	+++	8,90
Department **000 - General** Totals	$795,000.00	($555,472.28)	$1,000,569.62	$0.00	($205,569.62)	126%	$609,02
REVENUE TOTALS	$795,000.00	($555,472.28)	$1,000,569.62	$0.00	($205,569.62)	126%	$609,02
EXPENSE							
Department **564 - Income Tax Division**							
Personal Services	171,851.00	11,511.52	153,605.84	1,920.46	16,324.70	91	83,49
Supplies	2,000.00	376.27	568.85	233.15	1,198.00	40	10
Services	92,400.00	301.68	5,145.55	75.23	87,179.22	6	7,92
Transfers/Other	2,410,000.00	(607,519.43)	588,774.21	.00	1,821,225.79	24	257,11
Department **564 - Income Tax Division** Totals	$2,676,251.00	($595,329.96)	$748,094.45	$2,228.84	$1,925,927.71	28%	$348,64
EXPENSE TOTALS	$2,676,251.00	($595,329.96)	$748,094.45	$2,228.84	$1,925,927.71	28%	$348,64
Fund **220 - Income Tax Fund** Totals							
REVENUE TOTALS	795,000.00	(555,472.28)	1,000,569.62	.00	(205,569.62)	126%	609,02
EXPENSE TOTALS	2,676,251.00	(595,329.96)	748,094.45	2,228.84	1,925,927.71	28%	348,64
Fund **220 - Income Tax Fund** Net Gain (Loss)	($1,881,251.00)	$39,857.68	$252,475.17	($2,228.84)	$2,131,497.33	(13%)	$260,38

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **260 - Street Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	1,453,000.00	175,199.55	2,009,934.29	.00	(556,934.29)	138	1,940,51
Investment Earnings	17,000.00	17,499.80	17,499.80	.00	(499.80)	103	36,83
Other Revenues	.00	.00	34,742.65	.00	(34,742.65)	+++	1,19
Reimbursements	10,000.00	2,657.50	25,768.61	.00	(15,768.61)	258	79,61
Department **000 - General** Totals	$1,480,000.00	$195,356.85	$2,087,945.35	$0.00	($607,945.35)	141%	$2,058,16
REVENUE TOTALS	$1,480,000.00	$195,356.85	$2,087,945.35	$0.00	($607,945.35)	141%	$2,058,16
EXPENSE							
Department **000 - General**							
Capital Purchases	.00	.00	.00	.00	.00	+++	660,00
Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$660,00
Department **268 - Street Department**							
Personal Services	738,365.00	64,331.27	696,103.72	7,628.98	34,632.30	95	673,82
Supplies	338,062.67	48,577.69	189,585.71	75,837.28	72,639.68	79	140,30
Services	180,985.42	11,861.21	119,349.73	41,147.67	20,488.02	89	74,45
Capital Purchases	196,050.00	.00	186,057.44	7,000.00	2,992.56	98	151,04
Department **268 - Street Department** Totals	$1,453,463.09	$124,770.17	$1,191,096.60	$131,613.93	$130,752.56	91%	$1,039,63
EXPENSE TOTALS	$1,453,463.09	$124,770.17	$1,191,096.60	$131,613.93	$130,752.56	91%	$1,699,63
Fund **260 - Street Fund** Totals							
REVENUE TOTALS	1,480,000.00	195,356.85	2,087,945.35	.00	(607,945.35)	141%	2,058,16
EXPENSE TOTALS	1,453,463.09	124,770.17	1,191,096.60	131,613.93	130,752.56	91%	1,699,63
Fund **260 - Street Fund** Net Gain (Loss)	$26,536.91	$70,586.68	$896,848.75	($131,613.93)	$738,697.91	2,884%	$358,52

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Fund Category **Special Revenue Funds**							
Fund Type							
Fund **270 - State Highway Fund**							
REVENUE							
Department **000 - General**							
State Levied Shared Taxes	116,000.00	14,205.37	162,967.67	.00	(46,967.67)	140	157,339
Investment Earnings	1,000.00	2,115.73	2,115.73	.00	(1,115.73)	212	4,156
Department **000 - General** Totals	$117,000.00	$16,321.10	$165,083.40	$0.00	($48,083.40)	141%	$161,496
REVENUE TOTALS	$117,000.00	$16,321.10	$165,083.40	$0.00	($48,083.40)	141%	$161,496
EXPENSE							
Department **268 - Street Department**							
Supplies	70,000.00	.00	68,837.55	.00	1,162.45	98	63,137
Services	32,733.40	544.66	27,533.81	1,199.59	4,000.00	88	5,702
Department **268 - Street Department** Totals	$102,733.40	$544.66	$96,371.36	$1,199.59	$5,162.45	95%	$68,839
EXPENSE TOTALS	$102,733.40	$544.66	$96,371.36	$1,199.59	$5,162.45	95%	$68,839
Fund **270 - State Highway Fund** Totals							
REVENUE TOTALS	117,000.00	16,321.10	165,083.40	.00	(48,083.40)	141%	161,496
EXPENSE TOTALS	102,733.40	544.66	96,371.36	1,199.59	5,162.45	95%	68,839
Fund **270 - State Highway Fund** Net Gain (Loss)	$14,266.60	$15,776.44	$68,712.04	($1,199.59)	$53,245.85	473%	$92,656
Fund Type Totals							
REVENUE TOTALS	2,392,000.00	(343,793.11)	5,261,010.67	.00	(2,869,010.67)	220%	6,055,474
EXPENSE TOTALS	5,162,679.30	(452,366.59)	2,095,625.69	905,025.75	2,162,027.86	58%	5,298,480
Fund Type Net Gain (Loss)	($2,770,679.30)	$108,573.48	$3,165,384.98	($905,025.75)	$5,031,038.53	(82%)	$756,994
Fund Category **Special Revenue Funds** Totals							
REVENUE TOTALS	2,392,000.00	(343,793.11)	5,261,010.67	.00	(2,869,010.67)	220%	6,055,474
EXPENSE TOTALS	5,162,679.30	(452,366.59)	2,095,625.69	905,025.75	2,162,027.86	58%	5,298,480
Fund Category **Special Revenue Funds** Net Gain (Loss)	($2,770,679.30)	$108,573.48	$3,165,384.98	($905,025.75)	$5,031,038.53	(82%)	$756,994

Attachment: Budget by Classification-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A89

Budget by Classification-December, 2021

Through 12/31/21

Summary Listi

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **710 - Water Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	780,000.00	106,812.41	786,761.24	.00	(6,761.24)	101	778,16
Other Revenues	.00	.00	1,007.50	.00	(1,007.50)	+++	1,35
Reimbursements	.00	.00	862.00	.00	(862.00)	+++	
Department **000 - General** Totals	$780,000.00	$106,812.41	$788,630.74	$0.00	($8,630.74)	101%	$779,52
Department **735 - Water Division**							
Utility Charges	6,742,300.00	945,376.32	7,134,453.51	.00	(392,153.51)	106	6,855,00
Other Revenues	68,400.00	(34,819.20)	100,393.87	.00	(31,993.87)	147	91,32
Reimbursements	9,300.00	.00	358.19	.00	8,941.81	4	38,27
Department **735 - Water Division** Totals	$6,820,000.00	$910,557.12	$7,235,205.57	$0.00	($415,205.57)	106%	$6,984,60
REVENUE TOTALS	$7,600,000.00	$1,017,369.53	$8,023,836.31	$0.00	($423,836.31)	106%	$7,764,12
EXPENSE							
Department **000 - General**							
Capital Purchases	1,204,835.39	18,873.93	237,737.11	967,098.28	.00	100	322,47
Department **000 - General** Totals	$1,204,835.39	$18,873.93	$237,737.11	$967,098.28	$0.00	100%	$322,47
Department **735 - Water Division**							
Personal Services	520,197.00	39,922.77	477,719.80	4,774.72	37,702.48	93	459,23
Supplies	191,361.40	8,737.02	153,247.29	20,640.07	17,474.04	91	100,54
Services	6,135,753.97	837,238.26	5,268,642.02	679,921.53	187,190.42	97	5,663,16
Transfers/Other	.00	(1,458.68)	.00	.00	.00	+++	
Capital Purchases	413,500.00	85,667.50	114,852.50	123,600.00	175,047.50	58	134,06
Department **735 - Water Division** Totals	$7,260,812.37	$970,106.87	$6,014,461.61	$828,936.32	$417,414.44	94%	$6,357,01
Department **991 - Debt Service**							
Debt Service	366,235.00	199,193.33	366,228.16	.00	6.84	100	364,68
Department **991 - Debt Service** Totals	$366,235.00	$199,193.33	$366,228.16	$0.00	$6.84	100%	$364,68
EXPENSE TOTALS	$8,831,882.76	$1,188,174.13	$6,618,426.88	$1,796,034.60	$417,421.28	95%	$7,044,17
Fund **710 - Water Fund** Totals							
REVENUE TOTALS	7,600,000.00	1,017,369.53	8,023,836.31	.00	(423,836.31)	106%	7,764,12
EXPENSE TOTALS	8,831,882.76	1,188,174.13	6,618,426.88	1,796,034.60	417,421.28	95%	7,044,17
Fund **710 - Water Fund** Net Gain (Loss)	($1,231,882.76)	($170,804.60)	$1,405,409.43	($1,796,034.60)	$841,257.59	32%	$719,95

Attachment: Budget by Classification-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A89

Budget by Classification-December, 2021

Through 12/31/21

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **720 - Wastewater/Sewer Fund**							
REVENUE							
Department **000 - General**							
Utility Charges	380,000.00	51,096.11	385,064.07	.00	(5,064.07)	101	383,28
Department **000 - General** Totals	$380,000.00	$51,096.11	$385,064.07	$0.00	($5,064.07)	101%	$383,28
Department **736 - Wastewater Division**							
Utility Charges	6,215,000.00	912,606.56	6,798,488.61	.00	(583,488.61)	109	6,568,80
Other Revenues	.00	50.00	925.00	.00	(925.00)	+++	22
Reimbursements	5,000.00	.00	358.19	.00	4,641.81	7	41,85
Department **736 - Wastewater Division** Totals	$6,220,000.00	$912,656.56	$6,799,771.80	$0.00	($579,771.80)	109%	$6,610,88
REVENUE TOTALS	$6,600,000.00	$963,752.67	$7,184,835.87	$0.00	($584,835.87)	109%	$6,994,16
EXPENSE							
Department **000 - General**							
Capital Purchases	825,409.52	656.00	322,923.24	502,486.28	.00	100	54,96
Department **000 - General** Totals	$825,409.52	$656.00	$322,923.24	$502,486.28	$0.00	100%	$54,96
Department **736 - Wastewater Division**							
Personal Services	571,203.00	45,383.92	520,818.40	5,426.62	44,957.98	92	536,82
Supplies	106,346.46	4,564.18	46,304.89	15,128.94	44,912.63	58	46,89
Services	6,369,707.04	265,376.53	5,361,196.46	941,490.62	67,019.96	99	5,658,59
Capital Purchases	413,500.00	77,952.50	107,137.50	123,600.00	182,762.50	56	134,06
Department **736 - Wastewater Division** Totals	$7,460,756.50	$393,277.13	$6,035,457.25	$1,085,646.18	$339,653.07	95%	$6,376,38
Department **991 - Debt Service**							
Debt Service	40,020.00	.00	40,019.79	.00	.21	100	39,94
Department **991 - Debt Service** Totals	$40,020.00	$0.00	$40,019.79	$0.00	$0.21	100%	$39,94
EXPENSE TOTALS	$8,326,186.02	$393,933.13	$6,398,400.28	$1,588,132.46	$339,653.28	96%	$6,471,28
Fund **720 - Wastewater/Sewer Fund** Totals							
REVENUE TOTALS	6,600,000.00	963,752.67	7,184,835.87	.00	(584,835.87)	109%	6,994,16
EXPENSE TOTALS	8,326,186.02	393,933.13	6,398,400.28	1,588,132.46	339,653.28	96%	6,471,28
Fund **720 - Wastewater/Sewer Fund** Net Gain (Loss)	($1,726,186.02)	$569,819.54	$786,435.59	($1,588,132.46)	$924,489.15	46%	$522,88

Attachment: Budget by Classification-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A89

Budget by Classification-December, 2021

Through 12/31/21

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **740 - Storm Water Drainage Fund**							
REVENUE							
Department **737 - Storm Water Division**							
Utility Charges	1,900,000.00	266,614.87	2,018,278.99	.00	(118,278.99)	106	1,990,576
Reimbursements	.00	.00	238.78	.00	(238.78)	+++	27,217
Department **737 - Storm Water Division** Totals	$1,900,000.00	$266,614.87	$2,018,517.77	$0.00	($118,517.77)	106%	$2,017,789
REVENUE TOTALS	$1,900,000.00	$266,614.87	$2,018,517.77	$0.00	($118,517.77)	106%	$2,017,789
EXPENSE							
Department **000 - General**							
Capital Purchases	775,531.70	.00	259,476.40	508,375.63	7,679.67	99	402,198
Department **000 - General** Totals	$775,531.70	$0.00	$259,476.40	$508,375.63	$7,679.67	99%	$402,198
Department **737 - Storm Water Division**							
Personal Services	327,617.00	30,501.94	304,782.32	3,312.35	19,522.33	94	308,507
Supplies	61,547.20	4,925.58	33,953.08	10,955.17	16,638.95	73	40,790
Services	1,136,376.30	67,876.10	914,052.70	139,814.91	82,508.69	93	905,115
Capital Purchases	.00	.00	.00	.00	.00	+++	28,901
Department **737 - Storm Water Division** Totals	$1,525,540.50	$103,303.62	$1,252,788.10	$154,082.43	$118,669.97	92%	$1,283,315
Department **991 - Debt Service**							
Debt Service	125,595.00	117,797.00	125,594.00	.00	1.00	100	122,967
Department **991 - Debt Service** Totals	$125,595.00	$117,797.00	$125,594.00	$0.00	$1.00	100%	$122,967
EXPENSE TOTALS	$2,426,667.20	$221,100.62	$1,637,858.50	$662,458.06	$126,350.64	95%	$1,808,483
Fund **740 - Storm Water Drainage Fund** Totals							
REVENUE TOTALS	1,900,000.00	266,614.87	2,018,517.77	.00	(118,517.77)	106%	2,017,789
EXPENSE TOTALS	2,426,667.20	221,100.62	1,637,858.50	662,458.06	126,350.64	95%	1,808,483
Fund **740 - Storm Water Drainage Fund** Net Gain (Loss)	($526,667.20)	$45,514.25	$380,659.27	($662,458.06)	$244,868.41	54%	$209,308

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Budget by Classification-December, 2021

Through 12/31/21

Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Y Total Ac
Fund Category **Enterprise Funds**							
Fund Type							
Fund **750 - Solid Waste Fund**							
REVENUE							
Department **738 - Refuse Collection**							
Utility Charges	2,200,000.00	222,146.02	2,329,532.15	.00	(129,532.15)	106	2,165,57
Other Revenues	.00	15,498.00	20,280.04	.00	(20,280.04)	+++	
Department **738 - Refuse Collection** Totals	$2,200,000.00	$237,644.02	$2,349,812.19	$0.00	($149,812.19)	107%	$2,165,57
REVENUE TOTALS	$2,200,000.00	$237,644.02	$2,349,812.19	$0.00	($149,812.19)	107%	$2,165,57
EXPENSE							
Department **738 - Refuse Collection**							
Supplies	2,229.48	.00	1,374.31	855.17	.00	100	1,238
Services	2,965,735.52	205,900.87	2,402,344.22	455,673.92	107,717.38	96	2,268,447
Department **738 - Refuse Collection** Totals	$2,967,965.00	$205,900.87	$2,403,718.53	$456,529.09	$107,717.38	96%	$2,269,685
EXPENSE TOTALS	$2,967,965.00	$205,900.87	$2,403,718.53	$456,529.09	$107,717.38	96%	$2,269,685
Fund **750 - Solid Waste Fund** Totals							
REVENUE TOTALS	2,200,000.00	237,644.02	2,349,812.19	.00	(149,812.19)	107%	2,165,57
EXPENSE TOTALS	2,967,965.00	205,900.87	2,403,718.53	456,529.09	107,717.38	96%	2,269,685
Fund **750 - Solid Waste Fund** Net Gain (Loss)	($767,965.00)	$31,743.15	($53,906.34)	($456,529.09)	$257,529.57	66%	($104,108
Fund Type Totals							
REVENUE TOTALS	18,300,000.00	2,485,381.09	19,577,002.14	.00	(1,277,002.14)	107%	18,941,657
EXPENSE TOTALS	22,552,700.98	2,009,108.75	17,058,404.19	4,503,154.21	991,142.58	96%	17,593,623
Fund Type Net Gain (Loss)	($4,252,700.98)	$476,272.34	$2,518,597.95	($4,503,154.21)	$2,268,144.72	47%	$1,348,034
Fund Category **Enterprise Funds** Totals							
REVENUE TOTALS	18,300,000.00	2,485,381.09	19,577,002.14	.00	(1,277,002.14)	107%	18,941,657
EXPENSE TOTALS	22,552,700.98	2,009,108.75	17,058,404.19	4,503,154.21	991,142.58	96%	17,593,623
Fund Category **Enterprise Funds** Net Gain (Loss)	($4,252,700.98)	$476,272.34	$2,518,597.95	($4,503,154.21)	$2,268,144.72	47%	$1,348,034
Grand Totals							
REVENUE TOTALS	41,746,298.00	4,727,684.89	51,851,739.61	.00	(10,105,441.61)	124%	46,649,868
EXPENSE TOTALS	56,464,180.94	3,446,259.42	44,378,593.19	6,669,185.46	5,416,402.29	90%	40,094,731
Grand Total Net Gain (Loss)	($14,717,882.94)	$1,281,425.47	$7,473,146.42	($6,669,185.46)	$15,521,843.90	(5%)	$6,555,137

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Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	1,071,019.00	.00	1,071,019.00	125,474.00	.00	1,065,652.38	5,366.62	99	990,72
5104	Wages-Part time	122,679.00	.00	122,679.00	14,168.34	.00	122,321.55	357.45	100	95,65
5105	Overtime	365,000.00	.00	365,000.00	25,759.58	.00	244,603.07	120,396.93	67	209,73
5106	Longevity	50,000.00	.00	50,000.00	3,650.00	.00	51,384.00	(1,384.00)	103	54,50
5107	Wages-Allocated	.00	.00	.00	.00	.00	(477.86)	477.86	+++	(2,449,911
5109	HSA Employer Funding	288,868.00	.00	288,868.00	7,054.67	.00	314,324.89	(25,456.89)	109	310,40
5111	Wages Chief	133,994.00	.00	133,994.00	15,926.40	.00	136,073.28	(2,079.28)	102	140,69
5113	Wages Enforcement	6,604,874.00	75,000.00	6,679,874.00	742,454.42	.00	6,362,792.90	317,081.10	95	6,329,08
5151	PERS Contribution	169,512.00	.00	169,512.00	13,711.59	.00	158,643.96	10,868.04	94	147,37
5152	PFDPF Contribution	1,224,841.00	.00	1,224,841.00	100,178.27	.00	1,134,346.83	90,494.17	93	1,085,48
5155	PERS Pickup	57,899.00	.00	57,899.00	4,427.37	.00	54,724.17	3,174.83	95	51,99
5161	Group Insurance	1,381,134.00	80.77	1,381,214.77	1,548.44	1,707.25	1,341,810.68	37,696.84	97	1,257,82
5166	Medicare	121,041.00	1,087.50	122,128.50	13,122.75	.00	112,110.57	10,017.93	92	109,78
	Personal Services Totals	$11,590,861.00	$76,168.27	$11,667,029.27	$1,067,475.83	$1,707.25	$11,098,310.42	$567,011.60	95%	$8,333,36
Supplies										
5201	Office Supplies	10,000.00	875.85	10,875.85	1,595.23	4,727.33	9,800.45	(3,651.93)	134	8,66
5202	Photo Copy Supplies	3,500.00	999.75	4,499.75	.00	.00	3,984.88	514.87	89	2,49
5203	Computer Supplies	15,000.00	2,645.66	17,645.66	157.56	3,269.39	7,586.35	6,789.92	62	11,39
5205	Small Tools/Minor Equipment	9,700.00	30.98	9,730.98	1,135.00	500.00	5,324.59	3,906.39	60	5,32
5206	Evidence	10,000.00	.00	10,000.00	.00	.00	5,000.00	5,000.00	50	10,00
5207	Law Enforcement Supplies	72,000.00	9,348.21	81,348.21	11,933.86	37,583.56	45,925.63	(2,160.98)	103	57,06
5213	Repair and Maintenance Supplies	12,000.00	789.98	12,789.98	2,550.29	2,776.24	9,878.86	134.88	99	6,73
5241	Uniforms-Purchased	104,700.00	4,043.71	108,743.71	5,030.31	37,681.25	64,431.12	6,631.34	94	96,02
5251	MV Gas and Oil	140,000.00	6,406.75	146,406.75	11,799.29	24,690.84	112,749.74	8,966.17	94	81,01
	Supplies Totals	$376,900.00	$25,140.89	$402,040.89	$34,201.54	$111,228.61	$264,681.62	$26,130.66	94%	$278,72
Services										
5311	Utilities	145,000.00	11,763.54	156,763.54	9,334.98	34,713.76	106,803.24	15,246.54	90	104,44
5321	Professional Training	107,150.00	2,254.40	109,404.40	11,939.00	12,412.90	54,985.29	42,006.21	62	59,62
5323	Publications	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	3,06
5324	Professional Association Dues	2,500.00	290.00	2,790.00	125.00	500.00	1,806.98	483.02	83	1,84
5325	Educational Assistance	10,000.00	2,469.75	12,469.75	.00	3,500.00	3,408.94	5,560.81	55	4,03
5339	Misc Contract Services	85,200.00	3,516.09	88,716.09	2,634.91	6,675.60	54,391.49	27,649.00	69	52,27
5351	Liability Insurance Deductible	50,000.00	3,605.71	53,605.71	.00	9,000.00	8,403.58	36,202.13	32	41,59
5361	Building Repair/Maintenance	80,000.00	1,543.09	81,543.09	3,294.10	10,725.00	69,044.38	1,773.71	98	32,55
5362	Equipment Maintenance	80,350.00	480.00	80,830.00	6,630.00	4,481.19	36,366.76	39,982.05	51	43,44
5363	MV Repair/Maintenance-External	30,000.00	3,145.00	33,145.00	4,173.20	826.80	13,809.40	18,508.80	44	2,37
5364	MV Repair/Maintenance-Internal	.00	.00	.00	.00	.00	42.78	(42.78)	+++	

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Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Services										
5366	Computer Maintenance	3,000.00	.00	3,000.00	.00	12,520.00	.00	(9,520.00)	417	41
5375	Prisoner Care	145,000.00	4,334.00	149,334.00	7,727.99	15,182.09	68,061.41	66,090.50	56	56,92
5391	Postage	7,000.00	.00	7,000.00	296.51	1,500.00	2,753.82	2,746.18	61	2,22
5392	Fingerprinting Services	750.00	22.00	772.00	.00	230.75	554.00	(12.75)	102	25
5393	L.E.A.D.S Terminal	8,500.00	.00	8,500.00	600.00	600.00	7,200.00	700.00	92	7,80
5395	Printing/Advertising	20,000.00	215.38	20,215.38	120.87	1,660.00	14,546.04	4,009.34	80	10,12
5396	Uniform Cleaning/Repairs	45,000.00	1,864.89	46,864.89	1,912.90	3,087.10	22,184.96	21,592.83	54	21,07
5399	Other Miscellaneous Services	6,500.00	32,500.00	39,000.00	326.30	2,500.00	60,326.19	(23,826.19)	161	3,56
	Services Totals	$829,700.00	$68,003.85	$897,703.85	$49,115.76	$120,115.19	$524,689.26	$252,899.40	72%	$447,64
Capital Purchases										
5631	Furniture and Fixtures	10,000.00	.00	10,000.00	.00	.00	423.98	9,576.02	4	4,81
5632	Motor Vehicles	341,000.00	47,210.30	388,210.30	.00	133,991.94	213,079.50	41,138.86	89	61,44
5633	Machinery and Equipment	50,000.00	217.43	50,217.43	2,358.44	28,704.65	21,544.27	(31.49)	100	120,24
5634	Unmarked Vehicles	8,400.00	533.33	8,933.33	.00	.00	7,433.33	1,500.00	83	7,19
5639	Other Equipment	66,000.00	10,000.00	76,000.00	.00	20,610.63	84,388.50	(28,999.13)	138	38,32
	Capital Purchases Totals	$475,400.00	$57,961.06	$533,361.06	$2,358.44	$183,307.22	$326,869.58	$23,184.26	96%	$232,02
	EXPENSE TOTALS	$13,272,861.00	$227,274.07	$13,500,135.07	$1,153,151.57	$416,358.27	$12,214,550.88	$869,225.92	94%	$9,291,75
	Department **111 - Police Division** Totals	($13,272,861.00)	($227,274.07)	($13,500,135.07)	($1,153,151.57)	($416,358.27)	($12,214,550.88)	($869,225.92)	94%	($9,291,753

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **290 - Mechanic**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	99,351.00	.00	99,351.00	7,864.20	.00	94,931.79	4,419.21	96	79,21
5106	Longevity	.00	.00	.00	.00	.00	550.00	(550.00)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,697
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	6,000.00	2,000.00	75	8,66
5151	PERS Contribution	13,909.00	.00	13,909.00	1,124.16	.00	13,765.53	143.47	99	10,64
5161	Group Insurance	42,050.00	.00	42,050.00	40.18	.00	30,006.00	12,044.00	71	27,80
5166	Medicare	1,441.00	.00	1,441.00	107.65	.00	1,376.27	64.73	96	1,09
	Personal Services Totals	$164,751.00	$0.00	$164,751.00	$9,136.19	$0.00	$146,629.59	$18,121.41	89%	$125,73
Supplies										
5201	Office Supplies	200.00	.00	200.00	.00	.00	.00	200.00	0	2
5203	Computer Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	9
5205	Small Tools/Minor Equipment	3,000.00	.00	3,000.00	.00	.00	202.20	2,797.80	7	1,43
5213	Repair and Maintenance Supplies	120,000.00	329.14	120,329.14	4,909.34	31,879.00	75,509.03	12,941.11	89	69,94
5259	Operating Materials and Supplies	8,500.00	.00	8,500.00	.00	2,000.00	2,720.97	3,779.03	56	5,89
	Supplies Totals	$131,800.00	$329.14	$132,129.14	$4,909.34	$33,879.00	$78,432.20	$19,817.94	85%	$77,38
Services										
5311	Utilities	600.00	48.94	648.94	40.75	128.24	520.70	.00	100	16
5321	Professional Training	800.00	.00	800.00	.00	.00	347.00	453.00	43	
5362	Equipment Maintenance	3,000.00	.00	3,000.00	.00	.00	282.59	2,717.41	9	32
5363	MV Repair/Maintenance-External	40,000.00	803.09	40,803.09	1,040.81	18,464.99	12,675.00	9,663.10	76	19,04
5397	Uniform Rental	1,650.00	81.12	1,731.12	45.90	193.16	1,395.94	142.02	92	1,26
5399	Other Miscellaneous Services	1,500.00	.00	1,500.00	.00	400.00	159.90	940.10	37	50
	Services Totals	$47,550.00	$933.15	$48,483.15	$1,127.46	$19,186.39	$15,381.13	$13,915.63	71%	$21,31
	EXPENSE TOTALS	$344,101.00	$1,262.29	$345,363.29	$15,172.99	$53,065.39	$240,442.92	$51,854.98	85%	$224,43
	Department **290 - Mechanic** Totals	($344,101.00)	($1,262.29)	($345,363.29)	($15,172.99)	($53,065.39)	($240,442.92)	($51,854.98)	85%	($224,430

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	95,895.00	.00	95,895.00	11,066.40	.00	95,851.89	43.11	100	95,628
5102	Wages-Staff	524,505.00	.00	524,505.00	60,520.91	.00	528,704.81	(4,199.81)	101	480,638
5105	Overtime	42,000.00	.00	42,000.00	1,144.13	.00	30,766.66	11,233.34	73	3,358
5106	Longevity	1,700.00	.00	1,700.00	550.00	.00	2,800.00	(1,100.00)	165	1,700
5107	Wages-Allocated	.00	.00	.00	.00	.00	(1,860.04)	1,860.04	+++	(15,957
5109	HSA Employer Funding	42,000.00	.00	42,000.00	.00	.00	40,000.00	2,000.00	95	37,500
5141	Wages-Seasonal Labor	110,000.00	.00	110,000.00	3,907.95	.00	58,361.21	51,638.79	53	18,797
5151	PERS Contribution	108,374.00	.00	108,374.00	7,328.86	.00	100,347.17	8,026.83	93	80,857
5161	Group Insurance	207,425.00	.00	207,425.00	220.99	.00	207,957.13	(532.13)	100	181,700
5166	Medicare	11,224.00	.00	11,224.00	1,058.93	.00	9,881.85	1,342.15	88	8,233
	Personal Services Totals	$1,143,123.00	$0.00	$1,143,123.00	$85,798.17	$0.00	$1,072,810.68	$70,312.32	94%	$892,450
Supplies										
5201	Office Supplies	600.00	.00	600.00	52.42	.00	406.22	193.78	68	665
5203	Computer Supplies	500.00	.00	500.00	.00	25.51	747.37	(272.88)	155	284
5205	Small Tools/Minor Equipment	4,345.00	3,946.54	8,291.54	218.97	72.24	5,354.77	2,864.53	65	3,590
5209	Chemicals	39,115.00	.00	39,115.00	.00	.00	40,253.62	(1,138.62)	103	18,972
5213	Repair and Maintenance Supplies	54,350.00	23,993.65	78,343.65	5,222.92	6,992.82	55,603.66	15,747.17	80	40,237
5215	Recreational Supplies	77,383.00	3,524.12	80,907.12	11,552.15	5,772.44	60,181.67	14,953.01	82	21,480
5241	Uniforms-Purchased	2,500.00	179.95	2,679.95	.00	3,000.00	394.26	(714.31)	127	1,411
5251	MV Gas and Oil	20,000.00	1,836.83	21,836.83	965.74	2,974.57	16,360.22	2,502.04	89	11,309
5252	Aggregates	17,000.00	.00	17,000.00	136.30	373.89	8,461.87	8,164.24	52	9,505
5259	Operating Materials and Supplies	12,400.00	10,159.51	22,559.51	1,103.26	2,214.74	24,089.39	(3,744.62)	117	4,361
	Supplies Totals	$228,193.00	$43,640.60	$271,833.60	$19,251.76	$21,426.21	$211,853.05	$38,554.34	86%	$111,821
Services										
5303	Community Events	8,200.00	500.00	8,700.00	2,167.00	.00	7,517.50	1,182.50	86	957
5311	Utilities	39,000.00	2,591.16	41,591.16	3,372.45	9,410.55	32,338.02	(157.41)	100	25,837
5321	Professional Training	1,900.00	.00	1,900.00	.00	450.00	450.89	999.11	47	328
5322	Conference/Reimb	8,200.00	99.00	8,299.00	183.75	1,634.40	8,339.41	(1,674.81)	120	1,929
5323	Publications	250.00	.00	250.00	.00	24.10	1,326.58	(1,100.68)	540	
5324	Professional Association Dues	1,500.00	.00	1,500.00	.00	100.00	2,266.75	(866.75)	158	1,590
5338	Personal Service Contracts	73,806.00	.00	73,806.00	407.50	182.00	28,647.51	44,976.49	39	16,510
5339	Misc Contract Services	285,000.00	89,872.46	374,872.46	63,904.79	55,445.18	228,934.99	90,492.29	76	250,219
5361	Building Repair/Maintenance	79,500.00	.00	79,500.00	4,031.98	5,771.20	26,236.98	47,491.82	40	18,297
5362	Equipment Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	868
5391	Postage	7,500.00	2,849.27	10,349.27	78.97	3,062.26	6,534.04	752.97	93	249
5395	Printing/Advertising	25,000.00	7,218.34	32,218.34	379.80	7,502.56	14,169.17	10,546.61	67	5,490
5399	Other Miscellaneous Services	3,020.00	25.98	3,045.98	12.99	2,815.10	2,926.98	(2,696.10)	189	150

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Fund	**110 - General Fund**									
Department	**340 - Parks and Recreation**									
	EXPENSE									
	Services Totals	$534,876.00	$103,156.21	$638,032.21	$74,539.23	$86,397.35	$359,688.82	$191,946.04	70%	$322,41
	Transfers/Other									
5515	Refunds-Fees	.00	.00	.00	(15,550.05)	.00	.00	.00	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	($15,550.05)	$0.00	$0.00	$0.00	+++	$(
	Capital Purchases									
5601	Land	.00	3,500.00	3,500.00	.00	1,217.60	.00	2,282.40	35	
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	18,68
5639	Other Equipment	.00	38,377.00	38,377.00	10,607.00	10,607.00	27,770.00	.00	100	9,77
	Capital Purchases Totals	$0.00	$41,877.00	$41,877.00	$10,607.00	$11,824.60	$27,770.00	$2,282.40	95%	$28,45
	EXPENSE TOTALS	$1,906,192.00	$188,673.81	$2,094,865.81	$174,646.11	$119,648.16	$1,672,122.55	$303,095.10	86%	$1,355,15
	Department **340 - Parks and Recreation** Totals	($1,906,192.00)	($188,673.81)	($2,094,865.81)	($174,646.11)	($119,648.16)	($1,672,122.55)	($303,095.10)	86%	($1,355,150

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Fund	**110 - General Fund**									
Department	**343 - Senior Center**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	70,207.00	.00	70,207.00	8,102.40	.00	70,189.12	17.88	100	70,69
5104	Wages-Part time	62,567.00	.00	62,567.00	5,308.12	.00	45,812.30	16,754.70	73	51,60
5105	Overtime	4,000.00	.00	4,000.00	217.20	.00	217.20	3,782.80	5	19
5106	Longevity	600.00	.00	600.00	.00	.00	650.00	(50.00)	108	60
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,590
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	19,232.00	.00	19,232.00	1,372.01	.00	16,282.04	2,949.96	85	16,58
5161	Group Insurance	9,068.00	.00	9,068.00	20.09	.00	9,094.32	(26.32)	100	8,63
5166	Medicare	1,992.00	.00	1,992.00	196.07	.00	1,681.33	310.67	84	1,77
	Personal Services Totals	$169,666.00	$0.00	$169,666.00	$15,215.89	$0.00	$145,926.31	$23,739.69	86%	$149,49
Supplies										
5201	Office Supplies	1,400.00	36.50	1,436.50	.00	199.32	178.80	1,058.38	26	2
5203	Computer Supplies	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	
5213	Repair and Maintenance Supplies	5,000.00	904.83	5,904.83	164.75	172.93	1,462.27	4,269.63	28	19
5215	Recreational Supplies	3,000.00	.00	3,000.00	.00	559.45	1,288.48	1,152.07	62	29
5216	Contributed Supplies Purchased	.00	19,126.57	19,126.57	.00	.00	805.67	18,320.90	4	1,16
	Supplies Totals	$10,600.00	$20,067.90	$30,667.90	$164.75	$931.70	$3,735.22	$26,000.98	15%	$1,68
Services										
5311	Utilities	7,000.00	483.61	7,483.61	437.53	495.73	3,037.88	3,950.00	47	5,10
5321	Professional Training	300.00	94.78	394.78	.00	.00	94.78	300.00	24	
5322	Conference/Reimb	400.00	.00	400.00	.00	.00	.00	400.00	0	30
5324	Professional Association Dues	150.00	.00	150.00	.00	100.00	100.00	(50.00)	133	10
5339	Misc Contract Services	9,200.00	(4,878.00)	4,322.00	.00	600.00	6,543.97	(2,821.97)	165	7,23
5361	Building Repair/Maintenance	25,000.00	.00	25,000.00	864.23	500.00	864.23	23,635.77	5	
5391	Postage	2,500.00	122.56	2,622.56	.00	.00	.00	2,622.56	0	24
5395	Printing/Advertising	.00	.00	.00	.00	.00	1,110.00	(1,110.00)	+++	
	Services Totals	$44,550.00	($4,177.05)	$40,372.95	$1,301.76	$1,695.73	$11,750.86	$26,926.36	33%	$12,98
Capital Purchases										
5639	Other Equipment	.00	4,878.00	4,878.00	2,439.00	2,439.00	2,439.00	.00	100	
	Capital Purchases Totals	$0.00	$4,878.00	$4,878.00	$2,439.00	$2,439.00	$2,439.00	$0.00	100%	$
	EXPENSE TOTALS	$224,816.00	$20,768.85	$245,584.85	$19,121.40	$5,066.43	$163,851.39	$76,667.03	69%	$164,16
	Department **343 - Senior Center** Totals	($224,816.00)	($20,768.85)	($245,584.85)	($19,121.40)	($5,066.43)	($163,851.39)	($76,667.03)	69%	($164,162

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Fund **110 - General Fund**										
Department **344 - Community Events**										
	EXPENSE									
Personal Services										
5102	Wages-Staff	66,310.00	.00	66,310.00	7,651.20	.00	67,227.12	(917.12)	101	64,95
5105	Overtime	5,000.00	2,000.00	7,000.00	645.57	.00	5,738.03	1,261.97	82	58
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	9,983.00	1,000.00	10,983.00	782.73	.00	10,003.25	979.75	91	8,82
5161	Group Insurance	21,070.00	250.00	21,320.00	20.09	.00	21,189.60	130.40	99	20,11
5166	Medicare	1,034.00	.00	1,034.00	115.77	.00	1,018.45	15.55	98	91
	Personal Services Totals	$107,397.00	$3,250.00	$110,647.00	$9,215.36	$0.00	$109,176.45	$1,470.55	99%	$99,39
Supplies										
5201	Office Supplies	300.00	5.57	305.57	100.00	.00	62.58	242.99	20	18
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5215	Recreational Supplies	24,000.00	1,259.00	25,259.00	113.74	826.86	9,054.68	15,377.46	39	2,20
5251	MV Gas and Oil	6,000.00	.00	6,000.00	.00	.00	386.41	5,613.59	6	
	Supplies Totals	$32,300.00	$1,264.57	$33,564.57	$213.74	$826.86	$9,503.67	$23,234.04	31%	$2,38
Services										
5303	Community Events	.00	.00	.00	.00	.00	(135.00)	135.00	+++	
5311	Utilities	1,400.00	48.94	1,448.94	40.75	378.25	670.69	400.00	72	63
5321	Professional Training	831.00	.00	831.00	.00	.00	.00	831.00	0	
5322	Conference/Reimb	1,970.00	.00	1,970.00	.00	.00	.00	1,970.00	0	19
5324	Professional Association Dues	1,154.00	.00	1,154.00	.00	.00	.00	1,154.00	0	
5339	Misc Contract Services	240,000.00	2,512.00	242,512.00	32,757.98	225.00	223,047.47	19,239.53	92	30,47
5395	Printing/Advertising	28,600.00	.00	28,600.00	1,094.00	19,752.81	15,457.75	(6,610.56)	123	
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	12.00	28.00	742.25	9,229.75	8	
	Services Totals	$283,955.00	$2,560.94	$286,515.94	$33,904.73	$20,384.06	$239,783.16	$26,348.72	91%	$31,30
	EXPENSE TOTALS	$423,652.00	$7,075.51	$430,727.51	$43,333.83	$21,210.92	$358,463.28	$51,053.31	88%	$133,08
	Department **344 - Community Events** Totals	($423,652.00)	($7,075.51)	($430,727.51)	($43,333.83)	($21,210.92)	($358,463.28)	($51,053.31)	88%	($133,087

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Fund	**110 - General Fund**									
Department	**448 - Service Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	98,793.00	.00	98,793.00	11,400.00	.00	98,741.44	51.56	100	91,35
5102	Wages-Staff	374,844.00	.00	374,844.00	43,350.38	.00	376,020.30	(1,176.30)	100	354,45
5105	Overtime	7,000.00	.00	7,000.00	372.90	.00	1,657.53	5,342.47	24	45
5106	Longevity	2,600.00	.00	2,600.00	550.00	.00	2,600.00	.00	100	2,60
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(4,282
5109	HSA Employer Funding	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	30,86
5151	PERS Contribution	67,653.00	.00	67,653.00	5,510.67	.00	66,893.80	759.20	99	60,30
5161	Group Insurance	156,595.00	.00	156,595.00	160.72	.00	156,477.60	117.40	100	147,84
5166	Medicare	7,007.00	.00	7,007.00	768.68	.00	6,611.57	395.43	94	6,23
	Personal Services Totals	$744,492.00	$0.00	$744,492.00	$62,113.35	$0.00	$739,002.24	$5,489.76	99%	$689,83
Supplies										
5201	Office Supplies	2,000.00	.00	2,000.00	183.29	297.61	1,662.31	40.08	98	2,70
5203	Computer Supplies	1,000.00	.00	1,000.00	283.99	.00	968.15	31.85	97	17
5213	Repair and Maintenance Supplies	20,000.00	314.86	20,314.86	1,386.25	2,938.63	13,073.40	4,302.83	79	7,92
5251	MV Gas and Oil	1,800.00	45.27	1,845.27	71.87	668.14	677.13	500.00	73	43
5259	Operating Materials and Supplies	.00	.00	.00	.00	640.00	160.00	(800.00)	+++	
	Supplies Totals	$24,800.00	$360.13	$25,160.13	$1,925.40	$4,544.38	$16,540.99	$4,074.76	84%	$11,23
Services										
5301	Boards/Commissions	250.00	.00	250.00	.00	.00	.00	250.00	0	
5302	Street Lighting	252,000.00	17,468.62	269,468.62	14,142.07	34,966.33	199,002.29	35,500.00	87	210,27
5303	Community Events	40,000.00	.00	40,000.00	2,115.00	.00	31,915.00	8,085.00	80	2,40
5311	Utilities	.00	62.86	62.86	123.71	635.61	1,027.25	(1,600.00)	2645	68
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	1
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	.00	169.00	831.00	17	13
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	250.00	.00	250.00	.00	.00	445.00	(195.00)	178	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	130,000.00	27,946.35	157,946.35	4,683.21	35,942.38	125,248.97	(3,245.00)	102	64,69
5339	Misc Contract Services	120,000.00	12,526.54	132,526.54	.00	30,768.22	60,489.33	41,268.99	69	75,01
5362	Equipment Maintenance	4,500.00	109.30	4,609.30	.00	676.16	3,148.93	784.21	83	3,26
5367	Streetscape Maintenance	50,000.00	200.00	50,200.00	.00	200.00	14,779.00	35,221.00	30	
5374	Emergency Management Services	45,000.00	.00	45,000.00	.00	.00	37,021.57	7,978.43	82	37,24
5391	Postage	250.00	.00	250.00	17.16	.00	462.54	(212.54)	185	33
5395	Printing/Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	99
5396	Uniform Cleaning/Repairs	300.00	.00	300.00	.00	.00	.00	300.00	0	
5397	Uniform Rental	2,500.00	.00	2,500.00	449.65	119.42	1,603.28	777.30	69	1,23
5398	Tree/Grass Service	31,000.00	.00	31,000.00	100.00	11,831.25	19,168.75	.00	100	14,35

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Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**448 - Service Department**									
	EXPENSE									
Services										
5399	Other Miscellaneous Services	1,300.00	.00	1,300.00	.00	.00	(.03)	1,300.03	0	
	Services Totals	$680,950.00	$58,313.67	$739,263.67	$21,630.80	$115,139.37	$494,480.88	$129,643.42	82%	$410,63
Capital Purchases										
5631	Furniture and Fixtures	5,000.00	.00	5,000.00	.00	.00	5,000.00	.00	100	
	Capital Purchases Totals	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	100%	$
	EXPENSE TOTALS	$1,455,242.00	$58,673.80	$1,513,915.80	$85,669.55	$119,683.75	$1,255,024.11	$139,207.94	91%	$1,111,71
	Department **448 - Service Department** Totals	($1,455,242.00)	($58,673.80)	($1,513,915.80)	($85,669.55)	($119,683.75)	($1,255,024.11)	($139,207.94)	91%	($1,111,714

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**479 - Building Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	.00	.00	.00	12,000.00	.00	14,000.00	(14,000.00)	+++	
5102	Wages-Staff	410,469.00	(7,525.00)	402,944.00	37,749.60	.00	306,601.80	96,342.20	76	270,19
5105	Overtime	.00	.00	.00	204.86	.00	1,525.28	(1,525.28)	+++	
5106	Longevity	650.00	.00	650.00	.00	.00	600.00	50.00	92	60
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,272
5109	HSA Employer Funding	26,000.00	.00	26,000.00	333.33	.00	16,833.33	9,166.67	65	22,66
5151	PERS Contribution	57,557.00	.00	57,557.00	4,485.54	.00	43,361.51	14,195.49	75	36,19
5161	Group Insurance	135,188.00	.00	135,188.00	120.54	.00	87,283.20	47,904.80	65	94,36
5166	Medicare	5,961.00	.00	5,961.00	705.06	.00	4,507.46	1,453.54	76	3,73
	Personal Services Totals	$635,825.00	($7,525.00)	$628,300.00	$55,598.93	$0.00	$474,712.58	$153,587.42	76%	$425,48
Supplies										
5201	Office Supplies	2,500.00	.00	2,500.00	.00	918.20	1,271.78	310.02	88	85
5241	Uniforms-Purchased	3,500.00	.00	3,500.00	811.74	1,000.00	1,292.01	1,207.99	65	1,94
5251	MV Gas and Oil	4,000.00	213.73	4,213.73	376.07	648.34	4,565.39	(1,000.00)	124	2,56
	Supplies Totals	$10,000.00	$213.73	$10,213.73	$1,187.81	$2,566.54	$7,129.18	$518.01	95%	$5,36
Services										
5311	Utilities	5,500.00	206.75	5,706.75	166.43	834.79	2,371.96	2,500.00	56	2,44
5321	Professional Training	2,500.00	1,083.00	3,583.00	.00	250.00	3,222.48	110.52	97	66
5322	Conference/Reimb	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	
5323	Publications	500.00	157.00	657.00	.00	965.00	401.60	(709.60)	208	48
5324	Professional Association Dues	1,000.00	.00	1,000.00	.00	.00	916.00	84.00	92	14
5325	Educational Assistance	3,600.00	.00	3,600.00	.00	.00	.00	3,600.00	0	61
5331	Engineering/Architecture	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5339	Misc Contract Services	55,000.00	4,513.75	59,513.75	2,552.50	5,733.50	43,776.25	10,004.00	83	36,03
5362	Equipment Maintenance	7,000.00	1,142.89	8,142.89	275.85	432.56	5,436.50	2,273.83	72	5,44
5366	Computer Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5376	County Health Services	40,000.00	1,833.00	41,833.00	11,325.00	4,601.00	44,232.00	(7,000.00)	117	46,25
5391	Postage	2,500.00	.00	2,500.00	123.58	.00	2,171.19	328.81	87	1,39
5395	Printing/Advertising	3,500.00	.00	3,500.00	52.00	.00	1,163.58	2,336.42	33	1,62
5399	Other Miscellaneous Services	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Services Totals	$127,100.00	$8,936.39	$136,036.39	$14,495.36	$12,816.85	$103,691.56	$19,527.98	86%	$95,10
	EXPENSE TOTALS	$772,925.00	$1,625.12	$774,550.12	$71,282.10	$15,383.39	$585,533.32	$173,633.41	78%	$525,95
	Department **479 - Building Department** Totals	($772,925.00)	($1,625.12)	($774,550.12)	($71,282.10)	($15,383.39)	($585,533.32)	($173,633.41)	78%	($525,956

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **522 - Mayor**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	97,802.00	.00	97,802.00	11,284.86	.00	97,802.12	(.12)	100	97,80
5102	Wages-Staff	57,096.00	.00	57,096.00	6,588.00	.00	57,033.69	62.31	100	51,81
5104	Wages-Part time	7,000.00	.00	7,000.00	1,407.50	.00	7,129.72	(129.72)	102	
5105	Overtime	.00	500.00	500.00	.00	.00	360.29	139.71	72	
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	6,00
5151	PERS Contribution	22,666.00	550.00	23,216.00	1,790.64	.00	22,506.47	709.53	97	19,88
5161	Group Insurance	29,868.00	250.00	30,118.00	40.18	.00	29,828.16	289.84	99	28,38
5166	Medicare	2,348.00	.00	2,348.00	273.33	.00	2,299.77	48.23	98	2,11
	Personal Services Totals	$222,780.00	$1,300.00	$224,080.00	$21,384.51	$0.00	$222,960.22	$1,119.78	100%	$206,01
Supplies										
5201	Office Supplies	800.00	36.99	836.99	18.23	99.60	296.85	440.54	47	72
5203	Computer Supplies	250.00	.00	250.00	.00	3.91	96.09	150.00	40	
	Supplies Totals	$1,050.00	$36.99	$1,086.99	$18.23	$103.51	$392.94	$590.54	46%	$72
Services										
5311	Utilities	800.00	48.94	848.94	40.75	331.40	502.44	15.10	98	60
5322	Conference/Reimb	1,000.00	.00	1,000.00	.00	25.00	558.14	416.86	58	48
5324	Professional Association Dues	1,750.00	.00	1,750.00	.00	.00	1,402.00	348.00	80	1,41
5332	Legal Services	30,000.00	2,844.00	32,844.00	4,000.00	16,331.91	11,512.09	5,000.00	85	1,45
5339	Misc Contract Services	6,000.00	.00	6,000.00	.00	3,000.00	304.43	2,695.57	55	
5391	Postage	500.00	.00	500.00	10.60	.00	223.27	276.73	45	2
5399	Other Miscellaneous Services	1,500.00	114.89	1,614.89	14.99	15.11	2,115.12	(515.34)	132	1,23
	Services Totals	$41,550.00	$3,007.83	$44,557.83	$4,066.34	$19,703.42	$16,617.49	$8,236.92	82%	$5,21
	EXPENSE TOTALS	$265,380.00	$4,344.82	$269,724.82	$25,469.08	$19,806.93	$239,970.65	$9,947.24	96%	$211,94
	Department **522 - Mayor** Totals	($265,380.00)	($4,344.82)	($269,724.82)	($25,469.08)	($19,806.93)	($239,970.65)	($9,947.24)	96%	($211,945

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **534 - Civil Service Commission**										
	EXPENSE									
Personal Services										
5104	Wages-Part time	59,384.00	.00	59,384.00	6,438.04	.00	55,590.63	3,793.37	94	52,91
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(842
5151	PERS Contribution	8,314.00	.00	8,314.00	574.56	.00	7,720.65	593.35	93	7,12
5166	Medicare	861.00	.00	861.00	93.36	.00	806.07	54.93	94	76
	Personal Services Totals	$68,559.00	$0.00	$68,559.00	$7,105.96	$0.00	$64,117.35	$4,441.65	94%	$59,96
Supplies										
5201	Office Supplies	700.00	3,186.00	3,886.00	.00	1,787.55	3,698.45	(1,600.00)	141	46
5203	Computer Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5259	Operating Materials and Supplies	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	
	Supplies Totals	$3,000.00	$3,186.00	$6,186.00	$0.00	$1,787.55	$3,698.45	$700.00	89%	$46
Services										
5321	Professional Training	600.00	.00	600.00	.00	.00	.00	600.00	0	
5332	Legal Services	7,000.00	.00	7,000.00	.00	.00	2,300.00	4,700.00	33	7,25
5336	Medical Services/Physical Exams	12,000.00	.00	12,000.00	652.00	6,724.34	7,990.66	(2,715.00)	123	4,57
5339	Misc Contract Services	12,000.00	.00	12,000.00	.00	.00	2,709.74	9,290.26	23	8,36
5391	Postage	200.00	.00	200.00	.00	.00	44.24	155.76	22	
5395	Printing/Advertising	5,000.00	.00	5,000.00	.00	500.00	1,539.99	2,960.01	41	1,77
	Services Totals	$36,800.00	$0.00	$36,800.00	$652.00	$7,224.34	$14,584.63	$14,991.03	59%	$21,96
Capital Purchases										
5631	Furniture and Fixtures	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Capital Purchases Totals	$500.00	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%	$
	EXPENSE TOTALS	$108,859.00	$3,186.00	$112,045.00	$7,757.96	$9,011.89	$82,400.43	$20,632.68	82%	$82,39
	Department **534 - Civil Service Commission** Totals	($108,859.00)	($3,186.00)	($112,045.00)	($7,757.96)	($9,011.89)	($82,400.43)	($20,632.68)	82%	($82,397

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Fund	**110 - General Fund**									
Department	**545 - City Auditor**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	90,769.00	.00	90,769.00	11,434.91	.00	90,769.22	(.22)	100	89,03
5102	Wages-Staff	163,172.00	.00	163,172.00	18,959.62	.00	162,505.13	666.87	100	173,24
5104	Wages-Part time	45,665.00	.00	45,665.00	6,313.62	.00	46,102.32	(437.32)	101	44,44
5105	Overtime	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5106	Longevity	600.00	.00	600.00	.00	.00	600.00	.00	100	60
5107	Wages-Allocated	.00	.00	.00	.00	.00	(527.10)	527.10	+++	
5109	HSA Employer Funding	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,00
5151	PERS Contribution	41,259.00	.00	41,259.00	3,152.36	.00	40,772.55	486.45	99	40,50
5161	Group Insurance	23,519.00	.00	23,519.00	40.18	.00	23,725.56	(206.56)	101	22,54
5166	Medicare	4,278.00	.00	4,278.00	524.75	.00	4,185.63	92.37	98	4,08
	Personal Services Totals	$375,262.00	$0.00	$375,262.00	$40,425.44	$0.00	$372,133.31	$3,128.69	99%	$378,46
Supplies										
5201	Office Supplies	2,500.00	106.00	2,606.00	(83.11)	458.48	1,122.49	1,025.03	61	17
5203	Computer Supplies	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	14
	Supplies Totals	$6,500.00	$106.00	$6,606.00	($83.11)	$458.48	$1,122.49	$5,025.03	24%	$31
Services										
5321	Professional Training	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	1,58
5322	Conference/Reimb	5,600.00	.00	5,600.00	.00	.00	1,672.60	3,927.40	30	
5324	Professional Association Dues	1,300.00	80.00	1,380.00	.00	140.00	585.00	655.00	53	55
5333	Outside Professional Services	47,000.00	.00	47,000.00	.00	7,500.00	37,695.20	1,804.80	96	43,56
5339	Misc Contract Services	28,500.00	6,422.20	34,922.20	988.00	8,845.60	22,294.10	3,782.50	89	19,07
5362	Equipment Maintenance	1,700.00	.00	1,700.00	77.20	225.49	1,269.51	205.00	88	1,25
5366	Computer Maintenance	1,800.00	.00	1,800.00	.00	.00	1,854.00	(54.00)	103	1,80
5391	Postage	2,160.00	.00	2,160.00	119.72	.00	1,654.14	505.86	77	1,81
5395	Printing/Advertising	2,000.00	.00	2,000.00	1,932.79	400.00	1,975.83	(375.83)	119	1,91
5399	Other Miscellaneous Services	12,000.00	.00	12,000.00	72.29	.00	6,863.92	5,136.08	57	6,62
	Services Totals	$106,560.00	$6,502.20	$113,062.20	$3,190.00	$17,111.09	$75,864.30	$20,086.81	82%	$78,18
Capital Purchases										
5631	Furniture and Fixtures	.00	.00	.00	.00	.00	(70.00)	70.00	+++	
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	($70.00)	$70.00	+++	$
	EXPENSE TOTALS	$488,322.00	$6,608.20	$494,930.20	$43,532.33	$17,569.57	$449,050.10	$28,310.53	94%	$456,96
	Department **545 - City Auditor** Totals	($488,322.00)	($6,608.20)	($494,930.20)	($43,532.33)	($17,569.57)	($449,050.10)	($28,310.53)	94%	($456,964

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **554 - City Attorney**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	100,302.00	.00	100,302.00	12,534.86	.00	100,302.12	(.12)	100	100,30
5102	Wages-Staff	258,718.00	.00	258,718.00	26,477.96	.00	254,525.83	4,192.17	98	223,33
5104	Wages-Part time	68,533.00	.00	68,533.00	7,994.40	.00	69,258.88	(725.88)	101	125,91
5106	Longevity	.00	.00	.00	.00	.00	1,100.00	(1,100.00)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	(357.90)	357.90	+++	(823
5109	HSA Employer Funding	16,000.00	.00	16,000.00	.00	.00	15,666.66	333.34	98	13,66
5151	PERS Contribution	59,507.00	.00	59,507.00	4,629.58	.00	58,665.36	841.64	99	52,99
5161	Group Insurance	81,556.00	.00	81,556.00	100.45	.00	79,122.25	2,433.75	97	67,46
5166	Medicare	6,200.00	.00	6,200.00	662.84	.00	5,980.59	219.41	96	6,34
	Personal Services Totals	$590,816.00	$0.00	$590,816.00	$52,400.09	$0.00	$584,263.79	$6,552.21	99%	$589,19
Supplies										
5201	Office Supplies	4,750.00	378.78	5,128.78	328.91	373.64	4,533.63	221.51	96	3,73
5203	Computer Supplies	400.00	.00	400.00	.00	.00	.00	400.00	0	
5205	Small Tools/Minor Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	
	Supplies Totals	$5,650.00	$378.78	$6,028.78	$328.91	$373.64	$4,533.63	$1,121.51	81%	$3,73
Services										
5311	Utilities	.00	159.54	159.54	40.75	236.88	831.67	(909.01)	670	79
5321	Professional Training	2,500.00	.00	2,500.00	250.00	.00	1,150.00	1,350.00	46	50
5322	Conference/Reimb	250.00	.00	250.00	1,246.00	.00	2,368.12	(2,118.12)	947	
5323	Publications	7,200.00	1,228.82	8,428.82	1,351.00	445.00	7,682.56	301.26	96	8,09
5324	Professional Association Dues	3,200.00	.00	3,200.00	1,165.00	.00	2,280.00	920.00	71	80
5332	Legal Services	40,000.00	.00	40,000.00	.00	10,000.00	20,240.00	9,760.00	76	32,43
5333	Outside Professional Services	9,500.00	.00	9,500.00	833.34	.00	14,883.84	(5,383.84)	157	14,69
5337	Public Defender	5,459.00	1,243.62	6,702.62	.00	1,773.29	4,470.33	459.00	93	2,52
5339	Misc Contract Services	39,100.00	.00	39,100.00	.00	.00	17,792.00	21,308.00	46	7,39
5341	Court Costs and Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	12
5366	Computer Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	
5391	Postage	500.00	.00	500.00	67.89	.00	1,008.38	(508.38)	202	91
5399	Other Miscellaneous Services	3,000.00	.00	3,000.00	24.00	13.00	1,647.15	1,339.85	55	1,00
	Services Totals	$111,459.00	$2,631.98	$114,090.98	$4,977.98	$12,468.17	$74,354.05	$27,268.76	76%	$69,27
	EXPENSE TOTALS	$707,925.00	$3,010.76	$710,935.76	$57,706.98	$12,841.81	$663,151.47	$34,942.48	95%	$662,20
	Department **554 - City Attorney** Totals	($707,925.00)	($3,010.76)	($710,935.76)	($57,706.98)	($12,841.81)	($663,151.47)	($34,942.48)	95%	($662,205

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **571 - City Council**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	63,842.00	.00	63,842.00	5,320.15	.00	63,841.80	.20	100	63,84
5102	Wages-Staff	70,110.00	.00	70,110.00	8,090.40	.00	70,074.88	35.12	100	69,89
5104	Wages-Part time	26,905.00	.00	26,905.00	730.84	.00	11,951.49	14,953.51	44	23,84
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	22,520.00	.00	22,520.00	1,591.37	.00	20,514.31	2,005.69	91	21,61
5161	Group Insurance	9,068.00	.00	9,068.00	20.09	.00	9,054.72	13.28	100	8,64
5166	Medicare	2,332.00	.00	2,332.00	200.26	.00	2,080.43	251.57	89	2,25
	Personal Services Totals	$196,777.00	$0.00	$196,777.00	$15,953.11	$0.00	$179,517.63	$17,259.37	91%	$192,10
Supplies										
5201	Office Supplies	1,800.00	67.94	1,867.94	33.50	230.70	1,420.74	216.50	88	1,35
5203	Computer Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	1
	Supplies Totals	$2,300.00	$67.94	$2,367.94	$33.50	$230.70	$1,420.74	$716.50	70%	$1,36
Services										
5321	Professional Training	2,000.00	1,066.00	3,066.00	110.00	.00	1,726.00	1,340.00	56	66
5322	Conference/Reimb	3,500.00	.00	3,500.00	.00	.00	2,025.56	1,474.44	58	31
5323	Publications	100.00	.00	100.00	.00	.00	.00	100.00	0	
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	755.00	(255.00)	151	32
5339	Misc Contract Services	40,000.00	.00	40,000.00	.00	6,517.55	27,742.08	5,740.37	86	13,72
5391	Postage	250.00	.00	250.00	.53	.00	92.36	157.64	37	9
5395	Printing/Advertising	3,000.00	.00	3,000.00	536.18	128.37	2,362.65	508.98	83	1,81
5399	Other Miscellaneous Services	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	20
	Services Totals	$55,850.00	$1,066.00	$56,916.00	$646.71	$6,645.92	$34,703.65	$15,566.43	73%	$17,12
	EXPENSE TOTALS	$254,927.00	$1,133.94	$256,060.94	$16,633.32	$6,876.62	$215,642.02	$33,542.30	87%	$210,59
	Department **571 - City Council** Totals	($254,927.00)	($1,133.94)	($256,060.94)	($16,633.32)	($6,876.62)	($215,642.02)	($33,542.30)	87%	($210,592

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **580 - Development Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	95,895.00	.00	95,895.00	13,502.02	.00	96,074.18	(179.18)	100	92,68
5102	Wages-Staff	131,553.00	.00	131,553.00	10,293.33	.00	126,590.93	4,962.07	96	128,27
5104	Wages-Part time	7,000.00	.00	7,000.00	.00	.00	3,412.23	3,587.77	49	28
5105	Overtime	.00	.00	.00	.00	.00	10.29	(10.29)	+++	
5107	Wages-Allocated	.00	.00	.00	.00	.00	(150.53)	150.53	+++	
5109	HSA Employer Funding	10,000.00	.00	10,000.00	.00	.00	10,000.00	.00	100	8,80
5151	PERS Contribution	32,823.00	.00	32,823.00	1,623.37	.00	31,381.27	1,441.73	96	29,67
5161	Group Insurance	51,049.00	.00	51,049.00	60.27	.00	51,940.97	(891.97)	102	49,13
5166	Medicare	3,399.00	.00	3,399.00	337.61	.00	3,160.15	238.85	93	3,09
	Personal Services Totals	$331,719.00	$0.00	$331,719.00	$25,816.60	$0.00	$322,419.49	$9,299.51	97%	$311,94
Supplies										
5201	Office Supplies	3,000.00	29.13	3,029.13	217.46	242.36	1,950.95	835.82	72	74
5203	Computer Supplies	250.00	.00	250.00	.00	.00	.00	250.00	0	
	Supplies Totals	$3,250.00	$29.13	$3,279.13	$217.46	$242.36	$1,950.95	$1,085.82	67%	$74
Services										
5301	Boards/Commissions	2,000.00	480.58	2,480.58	.00	702.30	2,778.28	(1,000.00)	140	1,02
5311	Utilities	2,200.00	100.78	2,300.78	40.75	503.04	897.74	900.00	61	1,21
5321	Professional Training	2,000.00	290.00	2,290.00	.00	.00	579.49	1,710.51	25	7
5322	Conference/Reimb	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	
5323	Publications	2,000.00	.00	2,000.00	.00	.00	295.00	1,705.00	15	1,10
5324	Professional Association Dues	3,000.00	.00	3,000.00	.00	958.00	1,336.00	706.00	76	1,57
5325	Educational Assistance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5331	Engineering/Architecture	35,000.00	3,750.58	38,750.58	.00	47,521.32	50,724.26	(59,495.00)	254	16,68
5332	Legal Services	20,000.00	1,099.00	21,099.00	.00	9,207.50	9,390.50	2,501.00	88	18,74
5339	Misc Contract Services	80,000.00	18,652.24	98,652.24	886.36	2,815.76	47,039.98	48,796.50	51	95,60
5391	Postage	500.00	.00	500.00	.53	.00	130.43	369.57	26	11
5395	Printing/Advertising	5,000.00	.00	5,000.00	49.00	122.00	128.00	4,750.00	5	78
5399	Other Miscellaneous Services	1,000.00	10,000.00	11,000.00	.00	3,650.00	319.65	7,030.35	36	
	Services Totals	$160,700.00	$34,373.18	$195,073.18	$976.64	$65,479.92	$113,619.33	$15,973.93	92%	$136,93
Transfers/Other										
5513	Refunds-Permit	.00	.00	.00	(100.00)	.00	.00	.00	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	($100.00)	$0.00	$0.00	$0.00	+++	$
	EXPENSE TOTALS	$495,669.00	$34,402.31	$530,071.31	$26,910.70	$65,722.28	$437,989.77	$26,359.26	95%	$449,62
	Department **580 - Development Department** Totals	($495,669.00)	($34,402.31)	($530,071.31)	($26,910.70)	($65,722.28)	($437,989.77)	($26,359.26)	95%	($449,623

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Fund **110 - General Fund**										
Department **582 - Human Resources Department**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	91,957.00	.00	91,957.00	10,610.41	.00	91,902.43	54.57	100	91,70
5106	Longevity	550.00	50.00	600.00	.00	.00	600.00	.00	100	55
5109	HSA Employer Funding	2,000.00	.00	2,000.00	.00	.00	2,000.00	.00	100	2,00
5151	PERS Contribution	12,951.00	.00	12,951.00	990.30	.00	12,912.21	38.79	100	12,42
5161	Group Insurance	8,960.00	400.00	9,360.00	20.09	.00	9,249.62	110.38	99	8,79
5166	Medicare	1,341.00	.00	1,341.00	151.51	.00	1,320.99	20.01	99	1,31
	Personal Services Totals	$117,759.00	$450.00	$118,209.00	$11,772.31	$0.00	$117,985.25	$223.75	100%	$116,78
Supplies										
5201	Office Supplies	750.00	55.28	805.28	79.66	80.66	1,010.87	(286.25)	136	1,00
5203	Computer Supplies	750.00	.00	750.00	.00	.00	122.41	627.59	16	12
5208	OSHA Supplies	18,000.00	1,214.33	19,214.33	1,736.38	1,281.37	16,218.41	1,714.55	91	15,46
	Supplies Totals	$19,500.00	$1,269.61	$20,769.61	$1,816.04	$1,362.03	$17,351.69	$2,055.89	90%	$16,58
Services										
5321	Professional Training	.00	.00	.00	.00	.00	.00	.00	+++	1,50
5323	Publications	800.00	.00	800.00	.00	.00	719.80	80.20	90	73
5324	Professional Association Dues	600.00	.00	600.00	.00	.00	219.00	381.00	36	1,13
5336	Medical Services/Physical Exams	4,000.00	.00	4,000.00	.00	188.34	2,561.66	1,250.00	69	2,24
5339	Misc Contract Services	6,000.00	.00	6,000.00	.00	.00	6,234.28	(234.28)	104	7,49
5391	Postage	200.00	.00	200.00	5.60	.00	95.69	104.31	48	7
5399	Other Miscellaneous Services	30,000.00	4,096.98	34,096.98	343.95	1,903.06	14,599.37	17,594.55	48	13,45
	Services Totals	$41,600.00	$4,096.98	$45,696.98	$349.55	$2,091.40	$24,429.80	$19,175.78	58%	$26,65
	EXPENSE TOTALS	$178,859.00	$5,816.59	$184,675.59	$13,937.90	$3,453.43	$159,766.74	$21,455.42	88%	$160,02
Department **582 - Human Resources Department** Totals		($178,859.00)	($5,816.59)	($184,675.59)	($13,937.90)	($3,453.43)	($159,766.74)	($21,455.42)	88%	($160,023

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **110 - General Fund**										
Department **584 - Computer Department**										
	EXPENSE									
Supplies										
5201	Office Supplies	250.00	.00	250.00	.00	.00	233.81	16.19	94	179
5203	Computer Supplies	12,750.00	.00	12,750.00	4,443.42	6,456.31	6,293.69	.00	100	11,130
	Supplies Totals	$13,000.00	$0.00	$13,000.00	$4,443.42	$6,456.31	$6,527.50	$16.19	100%	$11,315
Services										
5339	Misc Contract Services	186,000.00	19,029.72	205,029.72	4,337.24	29,274.00	158,692.96	17,062.76	92	155,990
5366	Computer Maintenance	273,354.00	11,982.96	285,336.96	46,361.46	28,260.00	235,996.19	21,080.77	93	264,245
	Services Totals	$459,354.00	$31,012.68	$490,366.68	$50,698.70	$57,534.00	$394,689.15	$38,143.53	92%	$420,235
Capital Purchases										
5639	Other Equipment	164,600.00	28,193.40	192,793.40	31,755.33	45,869.03	97,513.35	49,411.02	74	58,311
	Capital Purchases Totals	$164,600.00	$28,193.40	$192,793.40	$31,755.33	$45,869.03	$97,513.35	$49,411.02	74%	$58,311
	EXPENSE TOTALS	$636,954.00	$59,206.08	$696,160.08	$86,897.45	$109,859.34	$498,730.00	$87,570.74	87%	$489,864
	Department **584 - Computer Department** Totals	($636,954.00)	($59,206.08)	($696,160.08)	($86,897.45)	($109,859.34)	($498,730.00)	($87,570.74)	87%	($489,864

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Fund **110 - General Fund**										
Department **593 - Clerk of Courts**										
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	79,755.00	.00	79,755.00	10,166.00	.00	79,737.12	17.88	100	80,10
5102	Wages-Staff	100,593.00	.00	100,593.00	12,568.42	.00	101,226.46	(633.46)	101	114,42
5104	Wages-Part time	32,833.00	.00	32,833.00	3,740.41	.00	32,341.70	491.30	99	28,69
5106	Longevity	600.00	550.00	1,150.00	.00	.00	1,150.00	.00	100	60
5109	HSA Employer Funding	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	8,66
5151	PERS Contribution	29,229.00	400.00	29,629.00	2,321.66	.00	29,690.40	(61.40)	100	29,01
5161	Group Insurance	42,402.00	2,200.00	44,602.00	60.27	.00	44,371.08	230.92	99	44,85
5166	Medicare	3,100.00	.00	3,100.00	373.65	.00	3,020.64	79.36	97	3,15
	Personal Services Totals	$296,512.00	$3,150.00	$299,662.00	$29,230.41	$0.00	$299,537.40	$124.60	100%	$309,50
Supplies										
5201	Office Supplies	2,500.00	38.48	2,538.48	75.90	1,215.14	1,673.86	(350.52)	114	2,24
5203	Computer Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
	Supplies Totals	$4,500.00	$38.48	$4,538.48	$75.90	$1,215.14	$1,673.86	$1,649.48	64%	$2,24
Services										
5321	Professional Training	800.00	.00	800.00	.00	.00	600.00	200.00	75	25
5322	Conference/Reimb	250.00	.00	250.00	.00	.00	.00	250.00	0	
5323	Publications	500.00	.00	500.00	.00	.00	72.08	427.92	14	29
5324	Professional Association Dues	500.00	.00	500.00	.00	.00	585.00	(85.00)	117	
5332	Legal Services	70,000.00	6,000.00	76,000.00	.00	15,000.00	48,000.00	13,000.00	83	52,00
5339	Misc Contract Services	1,500.00	.00	1,500.00	.00	864.85	639.57	(4.42)	100	1,32
5344	Witness Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	1
5362	Equipment Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5377	Municipal Court	25,000.00	.00	25,000.00	.00	.00	5,781.50	19,218.50	23	4,85
5391	Postage	2,000.00	.00	2,000.00	72.08	.00	889.52	1,110.48	44	1,25
5393	L.E.A.D.S Terminal	600.00	.00	600.00	.00	.00	.00	600.00	0	60
5399	Other Miscellaneous Services	2,500.00	45.00	2,545.00	47.00	564.02	835.98	1,145.00	55	49
	Services Totals	$104,900.00	$6,045.00	$110,945.00	$119.08	$16,428.87	$57,403.65	$37,112.48	67%	$61,10
	EXPENSE TOTALS	$405,912.00	$9,233.48	$415,145.48	$29,425.39	$17,644.01	$358,614.91	$38,886.56	91%	$372,85
	Department **593 - Clerk of Courts** Totals	($405,912.00)	($9,233.48)	($415,145.48)	($29,425.39)	($17,644.01)	($358,614.91)	($38,886.56)	91%	($372,852

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Fund	**110 - General Fund**									
Department	**595 - General and Administrative**									
	EXPENSE									
Personal Services										
5164	Workers Compensation	250,670.00	36,991.00	287,661.00	.00	153,125.87	40,316.00	94,219.13	67	157,70
5165	Unemployment Compensation	25,000.00	5,097.61	30,097.61	.00	3,074.55	7,023.06	20,000.00	34	16
	Personal Services Totals	$275,670.00	$42,088.61	$317,758.61	$0.00	$156,200.42	$47,339.06	$114,219.13	64%	$157,87
Supplies										
5202	Photo Copy Supplies	5,000.00	.00	5,000.00	40.21	706.10	2,793.90	1,500.00	70	3,57
	Supplies Totals	$5,000.00	$0.00	$5,000.00	$40.21	$706.10	$2,793.90	$1,500.00	70%	$3,57
Services										
5301	Boards/Commissions	35,000.00	7,309.34	42,309.34	693.97	2,220.13	17,365.06	22,724.15	46	15,56
5311	Utilities	225,000.00	5,903.44	230,903.44	17,381.93	30,186.46	140,032.03	60,684.95	74	151,29
5324	Professional Association Dues	30,000.00	.00	30,000.00	.00	.00	25,635.75	4,364.25	85	25,63
5351	Liability Insurance Deductible	240,000.00	.00	240,000.00	.00	37,984.00	220,078.00	(18,062.00)	108	366,50
5352	Motor Vehicle Insurance	80,000.00	.00	80,000.00	.00	.00	78,128.00	1,872.00	98	97,33
5353	Employee Fidelity Bond	3,000.00	.00	3,000.00	.00	.00	1,301.00	1,699.00	43	1,30
5361	Building Repair/Maintenance	65,000.00	(9,350.00)	55,650.00	695.00	18,503.83	27,499.45	9,646.72	83	53,50
5362	Equipment Maintenance	2,500.00	.00	2,500.00	.00	350.29	649.71	1,500.00	40	69
5371	Election Expense	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	27,58
5372	Delinquent Tax Advertising	750.00	.00	750.00	.00	.00	184.96	565.04	25	34
5373	Auditor/Treasurer Fees	12,000.00	.00	12,000.00	2.00	.00	4,794.29	7,205.71	40	4,93
5391	Postage	.00	482.64	482.64	(670.91)	1,052.08	(201.18)	(368.26)	176	4,27
5394	Taxes/Assessments-City Property	30,000.00	.00	30,000.00	.00	.00	5,449.22	24,550.78	18	3,77
5399	Other Miscellaneous Services	10,000.00	.00	10,000.00	.00	600.00	600.00	8,800.00	12	
	Services Totals	$768,250.00	$4,345.42	$772,595.42	$18,101.99	$90,896.79	$521,516.29	$160,182.34	79%	$752,76
Capital Purchases										
5639	Other Equipment	30,000.00	.00	30,000.00	726.40	.00	9,055.35	20,944.65	30	12,70
	Capital Purchases Totals	$30,000.00	$0.00	$30,000.00	$726.40	$0.00	$9,055.35	$20,944.65	30%	$12,70
	EXPENSE TOTALS	$1,078,920.00	$46,434.03	$1,125,354.03	$18,868.60	$247,803.31	$580,704.60	$296,846.12	74%	$926,92
	Department **595 - General and Administrative** Totals	($1,078,920.00)	($46,434.03)	($1,125,354.03)	($18,868.60)	($247,803.31)	($580,704.60)	($296,846.12)	74%	($926,926

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**110 - General Fund**									
Department	**810 - Public Health and Welfare**									
	EXPENSE									
Services										
5376	County Health Services	343,400.00	575.00	343,975.00	.00	.00	343,974.17	.83	100	333,25
	Services Totals	$343,400.00	$575.00	$343,975.00	$0.00	$0.00	$343,974.17	$0.83	100%	$333,25
	EXPENSE TOTALS	$343,400.00	$575.00	$343,975.00	$0.00	$0.00	$343,974.17	$0.83	100%	$333,25
	Department **810 - Public Health and Welfare** Totals	($343,400.00)	($575.00)	($343,975.00)	$0.00	$0.00	($343,974.17)	($0.83)	100%	($333,254
	Fund **110 - General Fund** Totals	$23,364,916.00	$679,304.66	$24,044,220.66	$1,889,517.26	$1,261,005.50	$20,519,983.31	$2,263,231.85		$17,162,90

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**203 - Cares Act (CRF) Franklin Cty**									
Department	**000 - General**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	8,939.49	8,939.49	2,778.76	16.60	8,778.76	144.13	98	2,785,03
	Transfers/Other Totals	$0.00	$8,939.49	$8,939.49	$2,778.76	$16.60	$8,778.76	$144.13	98%	$2,785,03
	EXPENSE TOTALS	$0.00	$8,939.49	$8,939.49	$2,778.76	$16.60	$8,778.76	$144.13	98%	$2,785,03
	Department **000 - General** Totals	$0.00	($8,939.49)	($8,939.49)	($2,778.76)	($16.60)	($8,778.76)	($144.13)	98%	($2,785,034
	Fund **203 - Cares Act (CRF) Franklin Cty** Totals	$0.00	$8,939.49	$8,939.49	$2,778.76	$16.60	$8,778.76	$144.13		$2,785,03

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**204 - Cares Act (CRF) Licking Cty**									
Department	**000 - General**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	36,492.32	36,492.32	935.00	.00	36,451.31	41.01	100	344,79
	Transfers/Other Totals	$0.00	$36,492.32	$36,492.32	$935.00	$0.00	$36,451.31	$41.01	100%	$344,79
	EXPENSE TOTALS	$0.00	$36,492.32	$36,492.32	$935.00	$0.00	$36,451.31	$41.01	100%	$344,79
	Department **000 - General** Totals	$0.00	($36,492.32)	($36,492.32)	($935.00)	$0.00	($36,451.31)	($41.01)	100%	($344,791
	Fund **204 - Cares Act (CRF) Licking Cty** Totals	$0.00	$36,492.32	$36,492.32	$935.00	$0.00	$36,451.31	$41.01		$344,79

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Fund	**205 - Cares Act (CRF) Fairfield Cty**									
Department	**000 - General**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	.00	.00	.00	.00	.00	.00	+++	51,53
	Transfers/Other Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,53
	EXPENSE TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$51,53
	Department **000 - General** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	($51,536
	Fund **205 - Cares Act (CRF) Fairfield Cty** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$51,53

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**206 - American Rescue Plan Act**									
Department	**000 - General**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	100,000.00	100,000.00	.00	.00	.00	100,000.00	0	
	Transfers/Other Totals	$0.00	$100,000.00	$100,000.00	$0.00	$0.00	$0.00	$100,000.00	0%	$(
Capital Purchases										
5659	Miscellaneous Infrastructure	.00	784,800.00	784,800.00	13,934.78	769,966.79	14,833.21	.00	100	
	Capital Purchases Totals	$0.00	$784,800.00	$784,800.00	$13,934.78	$769,966.79	$14,833.21	$0.00	100%	$(
	EXPENSE TOTALS	$0.00	$884,800.00	$884,800.00	$13,934.78	$769,966.79	$14,833.21	$100,000.00	89%	$(
	Department **000 - General** Totals	$0.00	($884,800.00)	($884,800.00)	($13,934.78)	($769,966.79)	($14,833.21)	($100,000.00)	89%	$(
	Fund **206 - American Rescue Plan Act** Totals	$0.00	$884,800.00	$884,800.00	$13,934.78	$769,966.79	$14,833.21	$100,000.00		$(

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Fund	**220 - Income Tax Fund**									
Department	**564 - Income Tax Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	126,383.00	.00	126,383.00	10,384.81	.00	119,121.01	7,261.99	94	62,03
5106	Longevity	700.00	.00	700.00	.00	.00	.00	700.00	0	70
5109	HSA Employer Funding	6,000.00	.00	6,000.00	.00	.00	4,333.33	1,666.67	72	2,00
5151	PERS Contribution	13,172.00	.00	13,172.00	969.24	.00	11,875.92	1,296.08	90	8,32
5161	Group Insurance	21,222.00	.00	21,222.00	20.09	.00	17,674.02	3,547.98	83	8,64
5164	Workers Compensation	3,605.00	.00	3,605.00	.00	1,920.46	.00	1,684.54	53	1,78
5166	Medicare	769.00	.00	769.00	137.38	.00	601.56	167.44	78	
	Personal Services Totals	$171,851.00	$0.00	$171,851.00	$11,511.52	$1,920.46	$153,605.84	$16,324.70	91%	$83,49
Supplies										
5201	Office Supplies	1,500.00	.00	1,500.00	206.23	233.15	318.85	948.00	37	2
5203	Computer Supplies	500.00	.00	500.00	170.04	.00	250.00	250.00	50	7
	Supplies Totals	$2,000.00	$0.00	$2,000.00	$376.27	$233.15	$568.85	$1,198.00	40%	$10
Services										
5321	Professional Training	500.00	.00	500.00	.00	.00	.00	500.00	0	
5322	Conference/Reimb	1,000.00	.00	1,000.00	21.28	.00	46.28	953.72	5	
5323	Publications	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	525.00	.00	525.00	.00	.00	.00	525.00	0	
5339	Misc Contract Services	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	
5353	Employee Fidelity Bond	75.00	.00	75.00	.00	.00	75.00	.00	100	7
5362	Equipment Maintenance	425.00	.00	425.00	25.74	75.23	274.77	75.00	82	27
5373	Auditor/Treasurer Fees	4,000.00	.00	4,000.00	.54	.00	22.77	3,977.23	1	2,62
5379	Other Governmental Billings	10,000.00	.00	10,000.00	252.00	.00	4,696.70	5,303.30	47	4,85
5391	Postage	675.00	.00	675.00	2.12	.00	30.03	644.97	4	9
	Services Totals	$92,400.00	$0.00	$92,400.00	$301.68	$75.23	$5,145.55	$87,179.22	6%	$7,92
Transfers/Other										
5519	Miscellaneous Costs	110,000.00	.00	110,000.00	1,938.92	.00	7,139.59	102,860.41	6	2,51
5529	Miscellaneous Distributions	800,000.00	.00	800,000.00	81,404.70	.00	585,952.81	214,047.19	73	229,12
5530	Enterprise Zone Payment	1,500,000.00	.00	1,500,000.00	(690,863.05)	.00	(4,318.19)	1,504,318.19	0	25,47
	Transfers/Other Totals	$2,410,000.00	$0.00	$2,410,000.00	($607,519.43)	$0.00	$588,774.21	$1,821,225.79	24%	$257,11
	EXPENSE TOTALS	$2,676,251.00	$0.00	$2,676,251.00	($595,329.96)	$2,228.84	$748,094.45	$1,925,927.71	28%	$348,64
	Department **564 - Income Tax Division** Totals	($2,676,251.00)	$0.00	($2,676,251.00)	$595,329.96	($2,228.84)	($748,094.45)	($1,925,927.71)	28%	($348,644
	Fund **220 - Income Tax Fund** Totals	$2,676,251.00	$0.00	$2,676,251.00	($595,329.96)	$2,228.84	$748,094.45	$1,925,927.71		$348,64

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Fund	**260 - Street Fund**									
Department	**268 - Street Department**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	77,384.00	.00	77,384.00	8,930.40	.00	77,361.96	22.04	100	77,918
5102	Wages-Staff	396,544.00	.00	396,544.00	47,295.31	.00	394,426.79	2,117.21	99	368,46
5105	Overtime	28,000.00	25,000.00	53,000.00	1,094.69	.00	26,627.62	26,372.38	50	8,14
5106	Longevity	3,550.00	.00	3,550.00	550.00	.00	3,600.00	(50.00)	101	3,55
5107	Wages-Allocated	.00	.00	.00	.00	.00	(1,363.96)	1,363.96	+++	
5109	HSA Employer Funding	19,000.00	.00	19,000.00	.00	.00	19,000.00	.00	100	23,00
5151	PERS Contribution	70,207.00	.00	70,207.00	5,526.49	.00	68,785.77	1,421.23	98	60,73
5161	Group Insurance	97,012.00	.00	97,012.00	120.53	.00	100,592.32	(3,580.32)	104	112,03
5164	Workers Compensation	14,339.00	.00	14,339.00	.00	7,628.98	.00	6,710.02	53	13,56
5166	Medicare	7,329.00	.00	7,329.00	813.85	.00	7,073.22	255.78	97	6,41
	Personal Services Totals	$713,365.00	$25,000.00	$738,365.00	$64,331.27	$7,628.98	$696,103.72	$34,632.30	95%	$673,82
Supplies										
5201	Office Supplies	3,500.00	384.66	3,884.66	167.76	826.86	1,915.32	1,142.48	71	2,45
5203	Computer Supplies	1,000.00	.00	1,000.00	51.39	200.00	451.36	348.64	65	11
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	76
5213	Repair and Maintenance Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	
5241	Uniforms-Purchased	2,000.00	.00	2,000.00	111.96	.00	2,044.47	(44.47)	102	1,22
5251	MV Gas and Oil	36,000.00	2,016.24	38,016.24	2,641.44	4,881.85	25,134.39	8,000.00	79	16,46
5252	Aggregates	19,000.00	508.67	19,508.67	621.95	3,378.05	4,273.56	11,857.06	39	9,44
5253	Ice Control	140,000.00	.00	140,000.00	16,330.59	33,000.00	32,820.00	74,180.00	47	49,83
5259	Operating Materials and Supplies	90,000.00	41,653.10	131,653.10	28,652.60	33,550.52	122,946.61	(24,844.03)	119	59,99
	Supplies Totals	$293,500.00	$44,562.67	$338,062.67	$48,577.69	$75,837.28	$189,585.71	$72,639.68	79%	$140,30
Services										
5311	Utilities	19,000.00	831.64	19,831.64	732.11	5,589.42	11,425.44	2,816.78	86	9,22
5313	Traffic Light Current	12,000.00	489.83	12,489.83	488.00	842.69	5,647.14	6,000.00	52	5,04
5321	Professional Training	500.00	.00	500.00	.00	.00	110.00	390.00	22	9
5322	Conference/Reimb	200.00	.00	200.00	.00	.00	.00	200.00	0	
5324	Professional Association Dues	130.00	.00	130.00	.00	.00	87.50	42.50	67	7
5331	Engineering/Architecture	14,000.00	220.26	14,220.26	.00	10,500.00	220.26	3,500.00	75	54
5339	Misc Contract Services	39,700.00	16,518.53	56,218.53	4,825.00	15,025.16	26,563.99	14,629.38	74	14,26
5351	Liability Insurance Deductible	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	9,60
5352	Motor Vehicle Insurance	8,000.00	.00	8,000.00	.00	.00	8,000.00	.00	100	10,60
5361	Building Repair/Maintenance	12,100.00	.00	12,100.00	.00	.00	600.00	11,500.00	5	20
5365	Utility Line Repair/Maintenance	31,600.00	14,000.00	45,600.00	5,763.97	9,000.00	57,049.29	(20,449.29)	145	22,73
5391	Postage	100.00	.00	100.00	.53	.00	3.10	96.90	3	
5397	Uniform Rental	2,500.00	95.16	2,595.16	51.60	190.40	1,148.26	1,256.50	52	2,02
5399	Other Miscellaneous Services	1,000.00	.00	1,000.00	.00	.00	494.75	505.25	49	4

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Fund	**260 - Street Fund**									
Department	**268 - Street Department**									
	EXPENSE									
	Services Totals	$148,830.00	$32,155.42	$180,985.42	$11,861.21	$41,147.67	$119,349.73	$20,488.02	89%	$74,45
Capital Purchases										
5632	Motor Vehicles	50,000.00	146,050.00	196,050.00	.00	.00	186,057.44	9,992.56	95	133,38
5633	Machinery and Equipment	.00	.00	.00	.00	7,000.00	.00	(7,000.00)	+++	
5639	Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	17,66
	Capital Purchases Totals	$50,000.00	$146,050.00	$196,050.00	$0.00	$7,000.00	$186,057.44	$2,992.56	98%	$151,04
	EXPENSE TOTALS	$1,205,695.00	$247,768.09	$1,453,463.09	$124,770.17	$131,613.93	$1,191,096.60	$130,752.56	91%	$1,039,63
	Department **268 - Street Department** Totals	($1,205,695.00)	($247,768.09)	($1,453,463.09)	($124,770.17)	($131,613.93)	($1,191,096.60)	($130,752.56)	91%	($1,039,633
	Fund **260 - Street Fund** Totals	$1,205,695.00	$247,768.09	$1,453,463.09	$124,770.17	$131,613.93	$1,191,096.60	$130,752.56		$1,039,63

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Fund **270 - State Highway Fund**										
Department **268 - Street Department**										
	EXPENSE									
Supplies										
5253	Ice Control	60,000.00	.00	60,000.00	.00	.00	59,399.60	600.40	99	60,00
5259	Operating Materials and Supplies	10,000.00	.00	10,000.00	.00	.00	9,437.95	562.05	94	3,13
	Supplies Totals	$70,000.00	$0.00	$70,000.00	$0.00	$0.00	$68,837.55	$1,162.45	98%	$63,13
Services										
5313	Traffic Light Current	12,000.00	604.58	12,604.58	544.66	1,199.59	6,404.99	5,000.00	60	5,70
5339	Misc Contract Services	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5365	Utility Line Repair/Maintenance	9,000.00	8,128.82	17,128.82	.00	.00	21,128.82	(4,000.00)	123	
	Services Totals	$24,000.00	$8,733.40	$32,733.40	$544.66	$1,199.59	$27,533.81	$4,000.00	88%	$5,70
	EXPENSE TOTALS	$94,000.00	$8,733.40	$102,733.40	$544.66	$1,199.59	$96,371.36	$5,162.45	95%	$68,83
	Department **268 - Street Department** Totals	($94,000.00)	($8,733.40)	($102,733.40)	($544.66)	($1,199.59)	($96,371.36)	($5,162.45)	95%	($68,839
	Fund **270 - State Highway Fund** Totals	$94,000.00	$8,733.40	$102,733.40	$544.66	$1,199.59	$96,371.36	$5,162.45		$68,83

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**290 - Law Enforcement Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	87,892.74	87,892.74	.00	1,111.75	6,980.53	79,800.46	9	4,408
5921	Immobilization Expenses	.00	18,401.54	18,401.54	.00	.00	.00	18,401.54	0	
	Transfers/Other Totals	$0.00	$106,294.28	$106,294.28	$0.00	$1,111.75	$6,980.53	$98,202.00	8%	$4,408
	EXPENSE TOTALS	$0.00	$106,294.28	$106,294.28	$0.00	$1,111.75	$6,980.53	$98,202.00	8%	$4,408
	Department **111 - Police Division** Totals	$0.00	($106,294.28)	($106,294.28)	$0.00	($1,111.75)	($6,980.53)	($98,202.00)	8%	($4,408
	Fund **290 - Law Enforcement Fund** Totals	$0.00	$106,294.28	$106,294.28	$0.00	$1,111.75	$6,980.53	$98,202.00		$4,408

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **291 - Drug Enforcement Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	47,898.74	47,898.74	.00	8,000.00	.00	39,898.74	17	
	Transfers/Other Totals	$0.00	$47,898.74	$47,898.74	$0.00	$8,000.00	$0.00	$39,898.74	17%	$0
	EXPENSE TOTALS	$0.00	$47,898.74	$47,898.74	$0.00	$8,000.00	$0.00	$39,898.74	17%	$0
	Department **111 - Police Division** Totals	$0.00	($47,898.74)	($47,898.74)	$0.00	($8,000.00)	$0.00	($39,898.74)	17%	$0
	Fund **291 - Drug Enforcement Fund** Totals	$0.00	$47,898.74	$47,898.74	$0.00	$8,000.00	$0.00	$39,898.74		$0

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **292 - Safety Belt Program Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	4,376.00	4,376.00	.00	.00	.00	4,376.00	0	
	Transfers/Other Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$0
	EXPENSE TOTALS	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00	0%	$0
	Department **111 - Police Division** Totals	$0.00	($4,376.00)	($4,376.00)	$0.00	$0.00	$0.00	($4,376.00)	0%	$0
	Fund **292 - Safety Belt Program Fund** Totals	$0.00	$4,376.00	$4,376.00	$0.00	$0.00	$0.00	$4,376.00		$0

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**293 - DUI/Education/Enforcement Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	18,304.19	18,304.19	.00	.00	.00	18,304.19	0	
	Transfers/Other Totals	$0.00	$18,304.19	$18,304.19	$0.00	$0.00	$0.00	$18,304.19	0%	$0
	EXPENSE TOTALS	$0.00	$18,304.19	$18,304.19	$0.00	$0.00	$0.00	$18,304.19	0%	$0
	Department **111 - Police Division** Totals	$0.00	($18,304.19)	($18,304.19)	$0.00	$0.00	$0.00	($18,304.19)	0%	$0
	Fund **293 - DUI/Education/Enforcement Fund** Totals	$0.00	$18,304.19	$18,304.19	$0.00	$0.00	$0.00	$18,304.19		$0

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **294 - Federal Forfeiture Fund**										
Department **111 - Police Division**										
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	151,175.27	151,175.27	.00	.00	.00	151,175.27	0	
	Transfers/Other Totals	$0.00	$151,175.27	$151,175.27	$0.00	$0.00	$0.00	$151,175.27	0%	$0
	EXPENSE TOTALS	$0.00	$151,175.27	$151,175.27	$0.00	$0.00	$0.00	$151,175.27	0%	$0
	Department **111 - Police Division** Totals	$0.00	($151,175.27)	($151,175.27)	$0.00	$0.00	$0.00	($151,175.27)	0%	$0
	Fund **294 - Federal Forfeiture Fund** Totals	$0.00	$151,175.27	$151,175.27	$0.00	$0.00	$0.00	$151,175.27		$0

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**295 - Law Enforcement Asst Fund**									
Department	**111 - Police Division**									
	EXPENSE									
Transfers/Other										
5529	Miscellaneous Distributions	.00	57,121.76	57,121.76	.00	.00	.00	57,121.76	0	
	Transfers/Other Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$0
	EXPENSE TOTALS	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76	0%	$0
	Department **111 - Police Division** Totals	$0.00	($57,121.76)	($57,121.76)	$0.00	$0.00	$0.00	($57,121.76)	0%	$0
	Fund **295 - Law Enforcement Asst Fund** Totals	$0.00	$57,121.76	$57,121.76	$0.00	$0.00	$0.00	$57,121.76		$0

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**710 - Water Fund**									
Department	**735 - Water Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	39,795.00	.00	39,795.00	4,592.50	.00	39,784.50	10.50	100	40,12
5102	Wages-Staff	259,273.00	.00	259,273.00	31,062.05	.00	263,772.76	(4,499.76)	102	238,98
5105	Overtime	15,400.00	15,400.00	30,800.00	310.85	.00	14,145.13	16,654.87	46	10,08
5106	Longevity	1,750.00	.00	1,750.00	.00	.00	2,300.00	(550.00)	131	1,75
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(1,876
5109	HSA Employer Funding	21,000.00	.00	21,000.00	.00	.00	17,000.00	4,000.00	81	21,00
5151	PERS Contribution	44,271.00	.00	44,271.00	3,348.76	.00	42,814.36	1,456.64	97	37,80
5161	Group Insurance	109,753.00	.00	109,753.00	110.49	.00	93,510.45	16,242.55	85	98,68
5164	Workers Compensation	8,970.00	.00	8,970.00	.00	4,774.72	.00	4,195.28	53	8,73
5166	Medicare	4,585.00	.00	4,585.00	498.12	.00	4,392.60	192.40	96	3,93
	Personal Services Totals	$504,797.00	$15,400.00	$520,197.00	$39,922.77	$4,774.72	$477,719.80	$37,702.48	93%	$459,23
Supplies										
5201	Office Supplies	5,500.00	424.47	5,924.47	574.72	2,694.70	3,790.72	(560.95)	109	4,23
5203	Computer Supplies	7,500.00	101.78	7,601.78	429.81	842.62	1,692.57	5,066.59	33	2,01
5213	Repair and Maintenance Supplies	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	
5241	Uniforms-Purchased	3,500.00	367.45	3,867.45	.00	.00	367.45	3,500.00	10	1,78
5251	MV Gas and Oil	17,000.00	421.37	17,421.37	664.23	850.50	7,370.87	9,200.00	47	5,04
5252	Aggregates	39,700.00	1,975.29	41,675.29	2,060.44	801.68	35,218.41	5,655.20	86	26,09
5259	Operating Materials and Supplies	70,000.00	14,871.04	84,871.04	5,007.82	10,258.52	99,999.32	(25,386.80)	130	61,38
5263	Meters-Resale	20,000.00	.00	20,000.00	.00	5,192.05	4,807.95	10,000.00	50	
	Supplies Totals	$173,200.00	$18,161.40	$191,361.40	$8,737.02	$20,640.07	$153,247.29	$17,474.04	91%	$100,54
Services										
5311	Utilities	16,000.00	1,036.54	17,036.54	1,184.73	6,539.38	14,247.14	(3,749.98)	122	11,49
5321	Professional Training	3,000.00	.00	3,000.00	.00	2,000.00	.00	1,000.00	67	
5322	Conference/Reimb	1,000.00	56.04	1,056.04	.00	.00	71.04	985.00	7	88
5323	Publications	200.00	.00	200.00	.00	.00	3,555.00	(3,355.00)	1778	
5324	Professional Association Dues	400.00	.00	400.00	.00	.00	.00	400.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	255.00	15,255.00	.00	1,804.76	3,450.24	10,000.00	34	3,44
5339	Misc Contract Services	50,000.00	945.77	50,945.77	1,915.64	6,708.43	19,251.72	24,985.62	51	35,41
5351	Liability Insurance Deductible	4,500.00	.00	4,500.00	.00	.00	4,500.00	.00	100	4,50
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	2,750.00	.00	100	2,75
5361	Building Repair/Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,27
5362	Equipment Maintenance	8,000.00	.00	8,000.00	77.21	225.59	824.41	6,950.00	13	81
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	4,188.09	1,811.91	70	3,08
5365	Utility Line Repair/Maintenance	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	8,42

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Fund **710 - Water Fund**										
Department **735 - Water Division**										
	EXPENSE									
Services										
5366	Computer Maintenance	12,500.00	.00	12,500.00	.00	.00	13,090.00	(590.00)	105	14,65
5378	Columbus Contract	5,350,272.00	442,212.51	5,792,484.51	818,119.01	658,475.83	5,013,816.68	120,192.00	98	5,416,44
5379	Other Governmental Billings	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
5391	Postage	15,000.00	.00	15,000.00	43.40	.00	5,038.74	9,961.26	34	5,87
5399	Other Miscellaneous Services	150,000.00	126.11	150,126.11	15,898.27	4,167.54	183,858.96	(37,900.39)	125	154,10
	Services Totals	$5,691,122.00	$444,631.97	$6,135,753.97	$837,238.26	$679,921.53	$5,268,642.02	$187,190.42	97%	$5,663,16
Transfers/Other										
5514	Refunds-Miscellaneous	.00	.00	.00	(1,458.68)	.00	.00	.00	+++	
	Transfers/Other Totals	$0.00	$0.00	$0.00	($1,458.68)	$0.00	$0.00	$0.00	+++	$
Capital Purchases										
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	600.00	.00	400.00	60	
5632	Motor Vehicles	50,000.00	.00	50,000.00	7,715.00	.00	24,401.00	25,599.00	49	19,15
5633	Machinery and Equipment	175,000.00	.00	175,000.00	.00	.00	12,499.00	162,501.00	7	114,91
5639	Other Equipment	175,000.00	.00	175,000.00	77,952.50	123,000.00	77,952.50	(25,952.50)	115	
	Capital Purchases Totals	$413,500.00	$0.00	$413,500.00	$85,667.50	$123,600.00	$114,852.50	$175,047.50	58%	$134,06
	EXPENSE TOTALS	$6,782,619.00	$478,193.37	$7,260,812.37	$970,106.87	$828,936.32	$6,014,461.61	$417,414.44	94%	$6,357,01
	Department **735 - Water Division** Totals	($6,782,619.00)	($478,193.37)	($7,260,812.37)	($970,106.87)	($828,936.32)	($6,014,461.61)	($417,414.44)	94%	($6,357,016

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Fund **710 - Water Fund**										
Department **991 - Debt Service**										
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	335,500.00	.00	335,500.00	184,899.49	.00	334,898.98	601.02	100	330,538
5424	G. O. Bond-Interest	30,735.00	.00	30,735.00	14,293.84	.00	31,329.18	(594.18)	102	34,144
	Debt Service Totals	$366,235.00	$0.00	$366,235.00	$199,193.33	$0.00	$366,228.16	$6.84	100%	$364,682
	EXPENSE TOTALS	$366,235.00	$0.00	$366,235.00	$199,193.33	$0.00	$366,228.16	$6.84	100%	$364,682
	Department **991 - Debt Service** Totals	($366,235.00)	$0.00	($366,235.00)	($199,193.33)	$0.00	($366,228.16)	($6.84)	100%	($364,682
	Fund **710 - Water Fund** Totals	$7,148,854.00	$478,193.37	$7,627,047.37	$1,169,300.20	$828,936.32	$6,380,689.77	$417,421.28		$6,721,699

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Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Personal Services										
5101	Salary-Elected Officials/Director	39,796.00	.00	39,796.00	4,592.48	.00	39,784.43	11.57	100	40,12
5102	Wages-Staff	315,459.00	.00	315,459.00	34,634.48	.00	295,625.00	19,834.00	94	304,45
5105	Overtime	3,500.00	15,400.00	18,900.00	1,717.01	.00	9,119.40	9,780.60	48	6,24
5106	Longevity	550.00	.00	550.00	.00	.00	1,650.00	(1,100.00)	300	55
5107	Wages-Allocated	.00	.00	.00	.00	.00	.00	.00	+++	(2,624
5109	HSA Employer Funding	21,000.00	.00	21,000.00	.00	.00	22,500.33	(1,500.33)	107	21,00
5151	PERS Contribution	49,953.00	.00	49,953.00	3,719.63	.00	49,915.81	37.19	100	47,29
5161	Group Insurance	110,143.00	.00	110,143.00	152.19	.00	97,399.89	12,743.11	88	105,11
5164	Workers Compensation	10,192.00	.00	10,192.00	.00	5,426.62	.00	4,765.38	53	9,81
5166	Medicare	5,210.00	.00	5,210.00	568.13	.00	4,823.54	386.46	93	4,85
	Personal Services Totals	$555,803.00	$15,400.00	$571,203.00	$45,383.92	$5,426.62	$520,818.40	$44,957.98	92%	$536,82
Supplies										
5201	Office Supplies	5,500.00	424.48	5,924.48	91.93	2,177.45	3,307.99	439.04	93	2,99
5203	Computer Supplies	7,500.00	101.78	7,601.78	429.81	842.57	1,692.66	5,066.55	33	2,01
5213	Repair and Maintenance Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	
5241	Uniforms-Purchased	3,500.00	367.46	3,867.46	.00	3,000.00	367.46	500.00	87	1,78
5251	MV Gas and Oil	16,500.00	421.38	16,921.38	664.23	850.45	7,370.93	8,700.00	49	5,04
5252	Aggregates	4,500.00	.00	4,500.00	.00	.00	343.83	4,156.17	8	1,13
5259	Operating Materials and Supplies	65,000.00	31.36	65,031.36	3,378.21	8,258.47	33,222.02	23,550.87	64	33,92
	Supplies Totals	$105,000.00	$1,346.46	$106,346.46	$4,564.18	$15,128.94	$46,304.89	$44,912.63	58%	$46,89
Services										
5311	Utilities	12,000.00	191.59	12,191.59	269.93	3,464.55	4,127.06	4,599.98	62	3,66
5321	Professional Training	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
5322	Conference/Reimb	1,000.00	56.04	1,056.04	.00	.00	71.04	985.00	7	88
5324	Professional Association Dues	350.00	.00	350.00	.00	.00	.00	350.00	0	
5325	Educational Assistance	500.00	.00	500.00	.00	.00	.00	500.00	0	
5331	Engineering/Architecture	15,000.00	.00	15,000.00	.00	4,490.00	510.00	10,000.00	33	2,32
5339	Misc Contract Services	45,000.00	945.76	45,945.76	1,915.63	6,708.45	16,922.77	22,314.54	51	14,65
5351	Liability Insurance Deductible	1,750.00	.00	1,750.00	.00	.00	1,750.00	.00	100	1,75
5352	Motor Vehicle Insurance	3,000.00	.00	3,000.00	.00	.00	3,000.00	.00	100	3,00
5361	Building Repair/Maintenance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	40
5362	Equipment Maintenance	3,000.00	.00	3,000.00	77.21	225.59	824.41	1,950.00	35	81
5363	MV Repair/Maintenance-External	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
5364	MV Repair/Maintenance-Internal	6,000.00	.00	6,000.00	.00	.00	4,188.07	1,811.93	70	3,08
5365	Utility Line Repair/Maintenance	115,000.00	73,501.11	188,501.11	14,558.50	131,457.71	86,441.40	(29,398.00)	116	103,91
5366	Computer Maintenance	15,000.00	.00	15,000.00	.00	.00	12,500.00	2,500.00	83	14,06
5378	Columbus Contract	5,229,860.00	672,526.41	5,902,386.41	245,221.08	790,976.92	5,110,549.49	860.00	100	5,390,29

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**736 - Wastewater Division**									
	EXPENSE									
Services										
5391	Postage	12,000.00	.00	12,000.00	43.40	.00	5,038.69	6,961.31	42	5,87
5399	Other Miscellaneous Services	150,000.00	26.13	150,026.13	3,290.78	4,167.40	115,273.53	30,585.20	80	113,86
	Services Totals	$5,622,460.00	$747,247.04	$6,369,707.04	$265,376.53	$941,490.62	$5,361,196.46	$67,019.96	99%	$5,658,59
Capital Purchases										
5611	Buildings	12,500.00	.00	12,500.00	.00	.00	.00	12,500.00	0	
5631	Furniture and Fixtures	1,000.00	.00	1,000.00	.00	600.00	.00	400.00	60	
5632	Motor Vehicles	50,000.00	.00	50,000.00	.00	.00	16,686.00	33,314.00	33	19,15
5633	Machinery and Equipment	175,000.00	.00	175,000.00	.00	.00	12,499.00	162,501.00	7	114,91
5639	Other Equipment	175,000.00	.00	175,000.00	77,952.50	123,000.00	77,952.50	(25,952.50)	115	
	Capital Purchases Totals	$413,500.00	$0.00	$413,500.00	$77,952.50	$123,600.00	$107,137.50	$182,762.50	56%	$134,06
	EXPENSE TOTALS	$6,696,763.00	$763,993.50	$7,460,756.50	$393,277.13	$1,085,646.18	$6,035,457.25	$339,653.07	95%	$6,376,38
	Department **736 - Wastewater Division** Totals	($6,696,763.00)	($763,993.50)	($7,460,756.50)	($393,277.13)	($1,085,646.18)	($6,035,457.25)	($339,653.07)	95%	($6,376,381

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**720 - Wastewater/Sewer Fund**									
Department	**991 - Debt Service**									
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	38,100.00	.00	38,100.00	.00	.00	38,100.00	.00	100	37,10
5424	G. O. Bond-Interest	1,920.00	.00	1,920.00	.00	.00	1,919.79	.21	100	2,84
	Debt Service Totals	$40,020.00	$0.00	$40,020.00	$0.00	$0.00	$40,019.79	$0.21	100%	$39,94
	EXPENSE TOTALS	$40,020.00	$0.00	$40,020.00	$0.00	$0.00	$40,019.79	$0.21	100%	$39,94
	Department **991 - Debt Service** Totals	($40,020.00)	$0.00	($40,020.00)	$0.00	$0.00	($40,019.79)	($0.21)	100%	($39,943
	Fund **720 - Wastewater/Sewer Fund** Totals	$6,736,783.00	$763,993.50	$7,500,776.50	$393,277.13	$1,085,646.18	$6,075,477.04	$339,653.28		$6,416,32

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Personal Services										
5102	Wages-Staff	213,430.00	.00	213,430.00	27,220.02	.00	208,518.23	4,911.77	98	204,49
5105	Overtime	4,900.00	.00	4,900.00	366.20	.00	1,778.08	3,121.92	36	66
5106	Longevity	1,050.00	.00	1,050.00	.00	.00	1,050.00	.00	100	1,05
5109	HSA Employer Funding	11,000.00	.00	11,000.00	.00	.00	11,000.00	.00	100	11,00
5151	PERS Contribution	30,363.00	.00	30,363.00	2,487.43	.00	30,334.76	28.24	100	27,68
5161	Group Insurance	57,470.00	.00	57,470.00	40.19	.00	49,154.01	8,315.99	86	54,81
5164	Workers Compensation	6,223.00	.00	6,223.00	.00	3,312.35	.00	2,910.65	53	5,95
5166	Medicare	3,181.00	.00	3,181.00	388.10	.00	2,947.24	233.76	93	2,85
	Personal Services Totals	$327,617.00	$0.00	$327,617.00	$30,501.94	$3,312.35	$304,782.32	$19,522.33	94%	$308,50
Supplies										
5201	Office Supplies	6,500.00	229.48	6,729.48	.00	855.17	1,502.90	4,371.41	35	1,23
5203	Computer Supplies	750.00	.00	750.00	.00	.00	.00	750.00	0	
5205	Small Tools/Minor Equipment	1,500.00	.00	1,500.00	.00	.00	483.59	1,016.41	32	3,06
5241	Uniforms-Purchased	1,000.00	232.92	1,232.92	.00	400.00	740.73	92.19	93	56
5251	MV Gas and Oil	7,000.00	215.00	7,215.00	370.00	1,000.00	3,714.00	2,501.00	65	2,78
5252	Aggregates	1,250.00	.00	1,250.00	.00	.00	400.00	850.00	32	73
5259	Operating Materials and Supplies	42,000.00	869.80	42,869.80	4,555.58	8,700.00	27,111.86	7,057.94	84	32,39
	Supplies Totals	$60,000.00	$1,547.20	$61,547.20	$4,925.58	$10,955.17	$33,953.08	$16,638.95	73%	$40,79
Services										
5311	Utilities	7,000.00	277.72	7,277.72	246.58	2,859.64	3,348.66	1,069.42	85	2,90
5321	Professional Training	400.00	.00	400.00	.00	.00	220.00	180.00	55	18
5322	Conference/Reimb	20.00	.00	20.00	.00	.00	.00	20.00	0	1
5324	Professional Association Dues	220.00	.00	220.00	.00	.00	70.00	150.00	32	7
5331	Engineering/Architecture	8,000.00	.00	8,000.00	.00	29,810.00	1,190.00	(23,000.00)	388	36,57
5339	Misc Contract Services	46,450.00	24,268.53	70,718.53	.00	13,000.00	51,155.71	6,562.82	91	30,98
5351	Liability Insurance Deductible	2,250.00	.00	2,250.00	.00	.00	2,250.00	.00	100	2,25
5352	Motor Vehicle Insurance	2,750.00	.00	2,750.00	.00	.00	2,750.00	.00	100	2,75
5361	Building Repair/Maintenance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	
5364	MV Repair/Maintenance-Internal	3,500.00	.00	3,500.00	.00	.00	730.51	2,769.49	21	3,15
5365	Utility Line Repair/Maintenance	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	
5378	Columbus Contract	900,000.00	66,713.92	966,713.92	67,314.24	93,227.87	813,486.05	60,000.00	94	786,27
5391	Postage	22,000.00	.00	22,000.00	.00	.00	4,501.04	17,498.96	20	5,37
5397	Uniform Rental	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
5399	Other Miscellaneous Services	39,000.00	26.13	39,026.13	315.28	917.40	34,350.73	3,758.00	90	34,59
	Services Totals	$1,045,090.00	$91,286.30	$1,136,376.30	$67,876.10	$139,814.91	$914,052.70	$82,508.69	93%	$905,11
Capital Purchases										

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**737 - Storm Water Division**									
	EXPENSE									
Capital Purchases										
5633	Machinery and Equipment	.00	.00	.00	.00	.00	.00	.00	+++	28,90
	Capital Purchases Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$28,90
	EXPENSE TOTALS	$1,432,707.00	$92,833.50	$1,525,540.50	$103,303.62	$154,082.43	$1,252,788.10	$118,669.97	92%	$1,283,31
	Department **737 - Storm Water Division** Totals	($1,432,707.00)	($92,833.50)	($1,525,540.50)	($103,303.62)	($154,082.43)	($1,252,788.10)	($118,669.97)	92%	($1,283,315

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund	**740 - Storm Water Drainage Fund**									
Department	**991 - Debt Service**									
	EXPENSE									
Debt Service										
5414	G. O. Bond-Principal	110,000.00	.00	110,000.00	110,000.00	.00	110,000.00	.00	100	105,00
5424	G. O. Bond-Interest	15,595.00	.00	15,595.00	7,797.00	.00	15,594.00	1.00	100	17,96
	Debt Service Totals	$125,595.00	$0.00	$125,595.00	$117,797.00	$0.00	$125,594.00	$1.00	100%	$122,96
	EXPENSE TOTALS	$125,595.00	$0.00	$125,595.00	$117,797.00	$0.00	$125,594.00	$1.00	100%	$122,96
	Department **991 - Debt Service** Totals	($125,595.00)	$0.00	($125,595.00)	($117,797.00)	$0.00	($125,594.00)	($1.00)	100%	($122,967
	Fund **740 - Storm Water Drainage Fund** Totals	$1,558,302.00	$92,833.50	$1,651,135.50	$221,100.62	$154,082.43	$1,378,382.10	$118,670.97		$1,406,28

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

Departmental Budget-December, 2021

Fiscal Year to Date 12/31/21

Include Rollup Account and Rollup to Accou

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year T
Fund **750 - Solid Waste Fund**										
Department **738 - Refuse Collection**										
	EXPENSE									
Supplies										
5201	Office Supplies	2,000.00	229.48	2,229.48	.00	855.17	1,374.31	.00	100	1,238
	Supplies Totals	$2,000.00	$229.48	$2,229.48	$0.00	$855.17	$1,374.31	$0.00	100%	$1,238
Services										
5315	Private Hauler Contract	2,480,000.00	363,709.39	2,843,709.39	191,247.95	444,629.47	2,348,770.58	50,309.34	98	2,228,14
5391	Postage	12,000.00	.00	12,000.00	37.69	.00	5,032.96	6,967.04	42	5,87
5399	Other Miscellaneous Services	110,000.00	26.13	110,026.13	14,615.23	11,044.45	48,540.68	50,441.00	54	34,43
	Services Totals	$2,602,000.00	$363,735.52	$2,965,735.52	$205,900.87	$455,673.92	$2,402,344.22	$107,717.38	96%	$2,268,44
	EXPENSE TOTALS	$2,604,000.00	$363,965.00	$2,967,965.00	$205,900.87	$456,529.09	$2,403,718.53	$107,717.38	96%	$2,269,68
	Department **738 - Refuse Collection** Totals	($2,604,000.00)	($363,965.00)	($2,967,965.00)	($205,900.87)	($456,529.09)	($2,403,718.53)	($107,717.38)	96%	($2,269,685
	Fund **750 - Solid Waste Fund** Totals	$2,604,000.00	$363,965.00	$2,967,965.00	$205,900.87	$456,529.09	$2,403,718.53	$107,717.38		$2,269,68
	Grand Totals	$45,388,801.00	$3,950,193.57	$49,338,994.57	$3,426,729.49	$4,700,337.02	$38,860,856.97	$5,777,800.58		$38,619,78

Attachment: Departmental Budget-December, 2021 01_26_2022 9_01_18 AM_Joni Crawford_46107A8E

EXHIBIT A

CITY OF REYNOLDSBURG
OVERVIEW COMPARISON BETWEEN 2021 AND 2020 ANNUAL AMOUNTS

FUND BALANCE	2021 unencumbered Balance	2020 unencumbered Balance	Balance Increase (Decrease)	Percent Change
110 - General Fund	$14,883,142.92	$13,266,326.98	$1,616,815.94	12.19%
310 - General Debt Retirement Fund	$3,554,056.41	$2,574,601.94	$979,454.47	38.04%
410 - Capital Improvements Fund	$2,556,289.70	$4,116,791.55	($1,560,501.85)	-37.91%

REVENUE	2021 YTD REVENUE	2020 YTD REVENUE	Increase (Decrease)	
110 - General Fund	$ 27,013,726.80	$ 21,652,736.22	$5,360,990.58	24.76%
310 - General Debt Retirement Fund	$ 3,993,767.25	$ 2,951,595.61	$1,042,171.64	35.31%
410 - Capital Improvements Fund	$ 5,017,351.88 *	$ 3,795,677.98	$1,221,673.90	32.19%

EXPENDITURES	2021 YTD EXPENDITURES	2020 YTD EXPENDITURES	Increase (Decrease)	
110 - General Fund	$ 20,529,983.31 *	$ 17,202,627.26 **	$3,327,356.05	19.34%
310 - General Debt Retirement Fund	$ 3,014,312.78	$ 3,055,518.48	($41,205.70)	-1.35%
410 - Capital Improvements Fund	$ 7,858,244.56	$ 10,219,878.75	($2,361,634.19)	-23.11%

*reduced 2021 General Fund expenditures for 4,694,580 transfers to Capital Improvement Fund reduced 2021 Capital Improvement revenue by same amount.

** 2020 expenditures were reduced by payroll paid by Cares Act grants ($2,478,377.16)

YE ENCUMBRANCES	2021 OUTSTANDING ENCUMBRANCES	2020 OUTSTANDING ENCUMBRANCES		
110 - General Fund	$ 1,261,005.50	$ 1,088,657.95	$172,347.55	15.83%
310 - General Debt Retirement Fund	$ -	$ -	$0.00	
410 - Capital Improvements Fund	$ 6,271,763.55	$ 2,857,574.38	$3,414,189.17	119.48%

Unencumbered General Fund Balance percent to 2022 Budget

General Fund Uncencumbered Balance	14,883,142.92
General Fund 2022 budget	25,580,605.00
Percent of Fund balance/budget	58%

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Attachment: comparison (Auditor's Reports)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE:	**February 14, 2022**
TO:	
CC:	
RE:	**Khan Brothers Wholesale & Retail Liquor Permit**

Khan Brothers Wholesale & Retail LLC is requesting permission to accept the transfer of C1 and C2 permits.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

4613377 PERMIT NUMBER	TRFO TYPE	KHAN BROTHERS WHOLESALE AND RETAIL LLC 1750 BRICE RD REYNOLDSBURG OH 43068
02 01 2021 ISSUE DATE		
01 12 2022 FILING DATE		
C1 C2 PERMIT CLASSES		
25 220 TAX DISTRICT	B RECEIPT NO. F27042	

FROM 01/14/2022

0072354 PERMIT NUMBER	TYPE	AESH USMAN LLC 1750 BRICE RD REYNOLDSBURG OH 43068
02 01 2021 ISSUE DATE		
01 12 2022 FILING DATE		
C1 C2 PERMIT CLASSES		
25 220 TAX DISTRICT	RECEIPT NO.	

MAILED 01/14/2022 RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/14/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES B TRFO 4613377
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

DLC 4052

Attachment: Khan Brothers Wholesale and Retail (Khan Brothers Wholesale & Retail Liquor Permit)

Ohio | Department of Commerce

Rev 2/10/2021

Division of Liquor Control

Mike DeWine, Governor
Jon Husted, Lt. Governor

Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
  - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or

- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Attachment: Khan Brothers Wholesale and Retail (Khan Brothers Wholesale & Retail Liquor Permit)

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE:	**February 14, 2022**
TO:	
CC:	
RE:	**EG Mart LLC Liquor Permit**

EG Mart LLC is requesting permission to accept a new liquor permit for a C1 and C2 permits.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2490014 PERMIT NUMBER / NEW TYPE	EG MART LLC DBA EG MART 6989 E MAIN ST REYNOLDSBURG OH 43068
ISSUE DATE	
12 16 2021 FILING DATE	
C1 C2 PERMIT CLASSES	
25 TAX DISTRICT / 220 / B / D24709 RECEIPT NO.	

FROM 01/26/2022

PERMIT NUMBER / TYPE	
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT / RECEIPT NO.	

MAILED 01/26/2022 RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/28/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES B NEW 2490014
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF REYNOLDSBURG CITY COUNCIL
7232 EAST MAIN STREET
REYNOLDSBURG OHIO 43068

DLC 4052

Attachment: EG Mart LLC (EG Mart LLC Liquor Permit)

Ohio | Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
  - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 – 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or

- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Attachment: EG Mart LLC (EG Mart LLC Liquor Permit)

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Finance and Administration Committee**
RE:	Paid Family Leave for Chapter 160 Employees

Approval:

Completed Joe Begeny	Pending Chris Shook	Stephen Cicak

To put in place a policy for permanent Chapter 160 employee who works 30 hours or more that becomes parents of a newborn, adopted, or suffers the loss of their child through miscarriage or stillbirth, will be entitled to up to ten (10) weeks of paid leave. Employee will not be required to use, sick, vacation or comp time. Employees must follow the approval process in the City's Family Medical Leave policy in the Personnel Procedure Manual.

Leave entitlement is for both the father and mother for the birth, adoption or loss of stillborn child.

AN ORDINANCE TO ESTABLISH SECTION 160.13 PAID FAMILY LEAVE OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG

WHEREAS, the City of Reynoldsburg does not currently offer paid parental leave to the parents of a newborn, adopted, or stillborn child; and

WHEREAS, without guaranteed paid family leave, parents of newborn, adopted, or stillborn children must often times take leave under the Family Medical Leave Act that is not paid, resulting in a loss of income to the family, and many times resulting in the employee returning to work sooner than is desirable for the health and stability of the parent, child, and family; and

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

WHEREAS, the lack of paid parental leave is often cited as one of the leading contributors to income disparity between men and women in the United States; and

WHEREAS, due to the lack of state or national laws requiring paid parental leave, many local governments, large corporations, and small businesses are developing their own laws and policies to extend paid parental leave to employees; and

WHEREAS, increasingly, employers are offering paid family leave without regard to gender, recognizing that all parents are important in the life of a child; and

WHEREAS, the City of Reynoldsburg and this Council have proposed extending paid family leave to employees of the City of Reynoldsburg in order to provide the parents of a newborn, adopted, or stillborn child adequate time to nurture, care for, recover, and develop the child, to ensure fair and equal compensation between employees and to keep the City of Reynoldsburg competitive at a time when other employers and municipalities are increasingly offering paid family leave to their employees; and

WHEREAS, any permanent Chapter 160 employee who works 30 hours or more who becomes parents of a newborn, adopted, or suffers the loss of their child through miscarriage or stillbirth, will be entitled to up to ten (10) weeks of paid leave. Employee will not be required to use, sick, vacation or comp time. Employees must follow the approval process in the City's Family Medical Leave policy in the Personnel Procedure Manual. As with the birth or adoption, in the event of a miscarriage or stillbirth, the attending physician will need to complete the Family Medical Leave documentation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Part One, Chapter 160 of the Codified Ordinances of the City of Reynoldsburg be and the same is hereby amended to add Section 160.13 "Paid Family Leave" to read as follows:

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

SEE ATTACHED EXHIBIT A

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

SECTION 160.13. PAID FAMILY LEAVE

(a) For purposes of this Section, the following terms and definitions apply:

(1) "Family and Medical Leave Act" or "FMLA" shall mean The Family and Medical Leave Act of 1993, 29 U.S.C. Section 2601 et seq.

(2) "Parent" shall mean an employee who is (a) either a biological, adoptive, step- or foster father or mother of a child, or (b) providing day-to-day care and financial support for a child who does not receive care and support from a biological, adoptive, step- or foster father or mother.

(3) "Paid parental leave" shall mean a two-week leave of absence for the purpose of a parent bonding with a newborn or with a newly adopted child in which the employee is compensated at 100 percent of his or her regular base rate of pay. Paid parental leave shall be in addition to, and not reduce, an employee's balance of any other accrued paid leave provided to the employee by the City, including paid childbirth leave.

(4) "Paid childbirth leave" shall mean a 10-week leave of absence in which a parent who gives birth shall be compensated at 100 percent of her regular, base rate of pay while recovering from childbirth. Paid childbirth leave shall be in addition to, and not reduce, an employee's balance of any other accrued paid leave provided to the employee by the City, including paid parental leave.

(b) All full-time and three-quarter time employees who have been employed with the City for 12 or more months shall be eligible to take paid parental leave one time in a 12-month period. Employees covered under a collective bargaining agreement are eligible for parental leave as negotiated and detailed in their respective contracts.

(c) All full-time and three-quarter time employees who have been employed with the City for 12 or more months and who are parents who give birth are eligible to take childbirth leave one time in a 12- month period.

(d) Paid parental leave and paid childbirth leave must be taken in one uninterrupted period of leave time and must be taken within 12 months following the birth or placement of a child for adoption or foster care.

(e) Paid parental leave and paid childbirth leave shall run concurrently with Family Medical Leave Act leave and be counted against the amount of FMLA leave available to employees taking these benefits.

(f) Whenever the birth or placement of a child for adoption or foster care is foreseen, the employee must provide the Director of Human Resources at least 30 days' notice of his or her intention to take paid parental leave or paid childbirth leave.

(g) An employee who would otherwise be eligible for paid parental leave pursuant to above,

whose child is stillborn or dies during the third trimester of pregnancy, is eligible for three (3) calendar weeks of paid parental leave following the date of death of the unborn or stillborn child. In the event the newly born or adopted child dies during the period of time that the employee is on paid parental leave, the employee shall be entitled to the full extent of the paid parental leave permitted above, and the paid parental leave shall not terminate due to the death of the child. All other provision of the paid parental leave granted pursuant to above shall apply.

(h) If an employee is enrolled in group health insurance or other insurance benefits sponsored by the City, these benefits will continue as if the employee had not taken leave.

(i) Paid parental leave and paid childbirth leave taken by an employee shall not be counted as time worked for the purposes of calculating overtime.

(j) The Director of Human Resources shall promulgate a policy related to provision of medical documentation, adoption or foster documentation, intermittent leave, returning to work, confidentiality and any other relevant considerations not inconsistent with this Section or the Family and Medical Leave Act.

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Development, Parks and Recreation Committee**
RE:	**SWACO 2022 Community Waste Reduction Grant**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Ordinance authorizing the Mayor to accept the 2022 SWACO Waste Reduction Grant and declaring an emergency as a two read ordinance.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOLID WASTE AUTHORITY OF CENTRAL OHIO (SWACO) TO ACCEPT A COMMUNITY WASTE REDUCTION GRANT, APPROPRIATE FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is located within the jurisdiction of the Solid Waste Authority of Central Ohio (SWACO); and

WHEREAS, SWACO provides grants to local communities to promote recycling; and

WHEREAS, the City of Reynoldsburg applied for a waste reduction grant to provide funds to increase recycling by City employees and on City properties in a grant amount of $12,488.82. The total project cost is $16,651.77 with the City's portion being $4,162.95.

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Council of the City of Reynoldsburg does hereby direct and approve the Mayor entering into an agreement with the Solid Waste Authority of Central Ohio (SWACO) for a community Waste Reduction Grant.

The agreement and all associated exhibits are attached as Exhibit "A" and shall be incorporated by reference herein.

SECTION 2. That when SWACO reimburses the City for the grant, that an amount of $12,488.82 be unappropriated from the General Fund (110) and appropriated to account 110.340.5259 Operating Materials and Supplies.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further that the agreement be completed before the deadline; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.

SWACO
FROM WASTE TO RESOURCES

FORM A: Application Cover Page

Applicant Information		
Applicant: City of Reynoldsburg Parks and Recreation		
Organization Type: ___X___ Government Entity _____ Non-Profit Organization	Federal Tax ID Number: 31-6400909	
Address: 7232 East Main Street		
City: Reynoldsburg	State: OH	Zip: 43068
Phone Number: 614.322.6806		
Webpage (if available): www.ci.reynoldsburg.oh.us		
Authorized Project Manager: Joe Begeny	Title: Mayor	
Direct Phone Number: 614.322.6879	Email: dbauman@ci.reynoldsburg.oh.us	
Have you received SWACO grant funding within the last three (3) years? Yes X-City of Reynoldsburg No___ ___		

Project Information	
Project Name: 2022 Community Waste Reduction Grant	
Grant Amount Requested: $12,323.45	Matching Funds Provided: $4,107.82
Project Service Area: Reynoldsburg	Total Project Budget: $16,432.27

Certification	
In submitting this application, I attest that I have read and understood the terms and requirements for the release and use of the grant funds. I certify that the information contained in this proposal is true and accurate and to the best of my knowledge and belief. (For electronic version, please type name in signature section.)	
Signature: JoeBegeny	Date: 8/2/2021
Name: Joe Begeny	Title: Mayor

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

Reynoldsburg
PARKS & RECREATION

SWACO-2022 Community Waste Reduction Grant Executive Summary

It is the Reynoldsburg Parks and Recreation Department's (RPRD) mission to provide and promote participation by all Reynoldsburg citizens through education, park, recreational and leisure opportunities. The department provides comprehensive park and recreation programs, facilities, and services, which respond to changing needs within our community. We strive to preserve, enhance, and protect our open spaces to enrich the quality of life for present and future generations in a safe and secure environment.

In order to achieve our mission of preservation, we must do our part to educate our park patrons and staff on the importance of reducing the amount of litter sent to the local landfill. In addition to adding recycling to our parks, we would like to introduce recycling in all the administrative offices at Reynoldsburg City Hall and at the Reynoldsburg Senior Center. The SWACO-2022 Community Waste Reduction Grant will help us achieve this goal by enabling us to place recycling containers and educational signage in our parks, offices, and Senior Center.

It is the desire of RPRD to place a recycling bin next to every landfill receptacle along with educational signage in our parks. The containers will have circular signage around the opening as a visual reminder (LANDFILL and PAPER, CANS, BOTTLES with the recycling symbol) of what to place in the container. The educational signage will consist of a rebus (illustrated pictures to depict words), as Reynoldsburg is a very diverse community. In fact, the Reynoldsburg City School District services populations from 57 different language backgrounds. It is our opinion that to reach the vast majority of individuals a rebus, instead of words, will help us to accomplish our goal.

For our administrative offices and the Senior Center, we will place a Deskside Collection station (recommended by SWACO) in each office/workstation. We are of the opinion that having this dual combination will empower staff into making a concisions decision to recycle; an added bonus is the landfill receptacle is smaller than the recycling receptacle. For educational awareness, we will utilize the Recycle Right signage and email notifications. Visitors to City Hall and the Reynoldsburg Senior Center will also have the ability to recycle. We will place the Double Mixed Waste Watcher (recommended by SWACO) in common areas with signage.

Our project is extraordinary in that we will place educational signage with each set of containers that will be seen as one approaches the containers and place signage, as referenced above, on the containers. We will be able to quantify the amount of material diverted from the landfill, as an 8 cubic yard recycling container will be placed at the Parks Maintenance facility to collect the parks recycled materials and recycled material from City Hall and the Senior Center. In addition, we will launch this program to our staff, to encourage recycling while at work and hope they will carry this to their home life as well. Signage will be submitted to SWACO for feedback and approval to ensure we are communicating a consistent message.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

We will be requesting $12,488.82. These funds will be used to purchase the recycling containers and signage. The Parks and Recreation Department will budget to pay the entire amount of the concrete pads in 2022. An estimated cost for this portion of the project is too challenging for the vendor with the unknown of what building supplies will be for 2022. With the grant amount, plus the 25% match from the Reynoldsburg Parks and Recreation Department, we are confident that we can place 30 recycling bins with educational signage throughout our seven parks and place recycling containers and educational signage in City Hall and the Reynoldsburg Senior Center.

The City of Reynoldsburg Parks and Recreation Department would like to thank SWACO for this opportunity to apply for the 2022 Community Waste Reduction Grant.

SWACO - 2022 Community Waste Reduction Grant Projective Narrative

1. The City of Reynoldsburg Parks and Recreation Department (RPRD) will be responsible for managing the project. This includes Director Donna Bauman, Parks Superintendent Brian McGuire, Recreation Superintendent Chris Skidmore and Recreation Coordinator Kim Chapman.

   Donna, Brian, and Chris are all Certified Parks and Recreation Professionals (CPRP), which is a designation that must be renewed every two years through CEU's received at trainings and workshops. The CPRP designation reflects a commitment by our leadership team to continue to look for innovative ways to best serve the residents of Reynoldsburg.

2. The critical problem being solved is providing the essential resources for all residents of Reynoldsburg to have access to recycling when in our parks. We hope that through transparent and easy to understand signage, education and additional proactive measures we can meet this goal. Reynoldsburg is an incredibly diverse community, with 57 different language backgrounds being serviced by the Reynoldsburg City School District. With a large population of residents who are first generation immigrants from Nepal and Somalia. In some cases, there are language barriers that we must overcome in order to get information out to these populations. One of the ways we can do this is through signage and new recycling bins located in our parks. With a vast array of languages, it will be best to create signage that utilizes rebus. It will be more economical to utilize a rebus than attempting to select the top languages of our community.

   In addition to solving the recycling issue in the parks, we need to address recycling at Reynoldsburg City Hall and Senior Center. Currently little to no recycling takes places in these two buildings. We will be placing the Deskside Collection station within each office/work station. This product is recommended by SWACO as what is currently being used with their employees with success. Educational emails will be sent to all employees in these two buildings. The common areas will also receive the Double Mixed Waste Watcher with signage.

3. The goals and objective are numerous for this project. One goal would include creating signage in our parks that will allow all residents a clear mechanism for determining which products can be recycled vs products headed for the landfill. This will be achieved through the creation of the signs that have universal pictures. The landfill containers are red with a dome top and the recycling containers will be blue with a flush lid with round opening. Another goal would be to reduce the amount of waste in our parks though a bigger push for park patrons to recycle eligible items. We plan to market the new recycling signage and items in our parks through social media, flyers, email blasts and our program guide, The Heirloom.

   Just as we plan to reduce the amount of waste going to the landfill from our parks, we must address the lack of recycling in our City Hall and Senior Center buildings. Employees will be provided the Deskside Collection stations which is a recycle bin (approx. 4 gallon) and a landfill bin that attaches to the recycle bin (approx. 1 gal). Combining will help employees make the conscious decision to reduce what they would normally place in the landfill container. Recycling containers will be placed next to the landfill containers in common areas as well.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

4. RPRD will be requesting $12,488.82 in grant monies. The department will request the 25% matching funds of $4,162.95 during the 2022 budget process. This approval process is generally complete by the end of December. In January 2022, or as soon as authorized by SWACO, we will place the order for 30 recycling containers, metal sign blanks, Deskside Collection stations, and Double Mixed Waste Watchers. Staff will also reach out to our concrete vendor to be placed on their schedule as soon as weather permits (April-May). Once concrete is cured, the outdoor recycling bins will be anchored onto the concrete pads and signage will be installed. Since the installation will be done in-house our goal is to have this project completed by the end of August 2022. Once the Deskside Collection stations and Double Mixed Waste Watchers have been delivered, they will be placed in each office/workstation and common areas.

5. Measuring the impact of this project will be to calculate the pounds collected on a monthly basis. Parks grounds staff will empty the outdoor recycle containers on a daily (during peak season) and weekly (off peak) basis. The outdoor recycling containers will be lined with a clear plastic bag to make transport and sorting more efficient. The clear plastic bags will be emptied into a specific 8yd. dumpster that will be at the Parks Facility building. For recycling in City Hall and the Senior Center the facilities maintenance staff will empty the contents into a blue toter that will be lined with a clear plastic bag. These bags will be picked up by the Parks grounds staff and emptied into the dumpster at the Parks Facility building. Per our trash hauler, an 8yd. single-stream recycling dumpster full is approximately 1,600 pounds. Recycle material will be hauled to the Rumpke Recycling Material Recovery Facility. This dumpster is emptied once per month.

6. A log will be created to document the amount of material each month. Currently we have 20 recycling bins received from a grant in 2017 from Dr. Pepper/Snapple. The Dr. Pepper/Snapple recycling bins will be used at our smaller parks and placed for special events. Over the last four (4) years, we have diverted an estimate of 38,400 pounds (9,600lbs per year) from the landfill. Our expectation is that by having additional recycling bins and educational signage we will increase our yearly amount to 12,000-14,000 pounds per year, just from the parks. Data does not exist for landfill material from City Hall or the Senior Center. Since recycling does not currently take place, we are not able to provide an estimate amount of pounds that will be diverted from the landfill. With the expansion of our current recycling program, the addition of educational signage, we anticipate a greater awareness and understanding from our park patrons; this will lead to an increased diversion from the landfill.

7. We will create, distribute and analyze data collected from a survey that will follow the project. Another qualitative tool would be to interview park patrons and staff on their knowledge of our recycling program.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

8. RPRD currently has a limited number of recycling containers located in our parks. The goal with the support of the SWACO grant would be to place recycling containers and educational signage next to every trash can in our seven (7) parks. Our two (2) high-flow parks are JFK and Civic. Each park has its own unique programming. JFK Park is home to the following: youth baseball/softball program, skate park, tennis/pickleball courts, community events and the Blacklick Trail. Civic Park is home to the following: adult softball, youth soccer, cricket, basketball courts, community events, and a 1.3 mile paved trail. Based on the 2019 Annual Report numbers, the RPRD served 60,830 persons through our sports leagues, 19,793 persons at our special events, tennis and pickleball. These numbers do not include the daily park visitors for basketball, trail usage, and playgrounds. Currently 47 employees will take part in the recycling program at City Hall and the Senior Center. Theoretically, we could bring educational awareness to 80,000 people plus on a yearly basis.

9. As stated Reynoldsburg has seven (7) City Parks, as well as two (2) community gardens, and one (1) public parking lot. Our vision is to purchase 30 recycling bins, 30 sign blanks (these will be used to create the educational signage in-house for the parks), 53 Deskside Collection Stations, and three (3) Double Mixed Waste Watchers. The recycling bins will be placed on a concrete pad next to our existing trash receptacles in all parks, gardens and in the public parking lot. In addition to the bins and concrete pads, educational signage will be placed with each receptacle/bin. A general contractor will be hired to pour all of the concrete pads. The educational signage will consist of a rebus, as Reynoldsburg is a very diverse community. In fact, the Reynoldsburg City School District services populations from 57 different language backgrounds. It is our opinion that to reach the vast majority of individuals a rebus, instead of words, will help us to accomplish our goal.

10. As municipalities such as Reynoldsburg continue to emerge from the pandemic, we are always looking to utilize new and innovative resources to best serve the residents of Reynoldsburg. This grant is a great example of a partnership that would benefit all residents of Reynoldsburg and increase recycling within our parks. By utilizing the funds from this grant, we would be in a position to build off the momentum from the grant money and make additional needed improvements to our parks that may have not been feasible otherwise. This would ultimately leave a sustainable and lasting impact on the Reynoldsburg community as a whole.

11. This project will be sustainable as we intend to purchase a bin that has a 5-10 year life cycle; the bins will be anchored to the concrete to reduce vandalism and theft. The Reynoldsburg Parks & Recreation Department grounds crew will empty the bins when full. The material will be deposited into a designated recycling dumpster at the Parks Maintenance Facility. The department will budget $2,500-$5,000 each year to replace any damaged bins, concrete pads, or signage.

12. Currently 20 recycling bins are placed throughout our parks. The bins (30) were awarded to the parks through a grant from Dr. Pepper/Snapple in 2017. In 2019 and 2020, we lost 10 bins to flooding and vandalism. Since 2017, we have diverted 38,000 pounds from the landfill. By adding educational signage and a recycling bin next to every landfill receptacle, we will decrease the amount of waste that would otherwise be sent to the landfill. The educational signage will be created in-house by the Reynoldsburg Street Department. The educational signage is a vital component that is missing from our recycling program in the parks.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

13. The Reynoldsburg Parks and Recreation Department has not been awarded a SWACO grant in the last three years. However, the City of Reynoldsburg did receive a SWACO grant in 2018 for the Community Recycling Cart program. The Community Recycling Cart program was for recycling carts to be distributed to approximately 10,705 residential homes. Our current request will expand recycling into our parks, City Hall, and the Senior Center.
14. The photos below show the current landfill container and the proposed recycle container along with the proposed educational signage for our parks.

The photos below show the proposed Deskside Collection Station and Doubled Mixed Waste Watcher system for City Hall and the Senior Center.

Deskside Collection Station

Double Mixed Waste Watcher—common areas

15. Reynoldsburg encompasses three counties east of Columbus eastern Franklin County, southwest Licking County and, northwest Fairfield County. We have a diverse community of approximately 38,000 people. With such a large population of people who are new to the United States, we believe this program will help bring awareness about recycling in general and will encourage recycling while in the parks, City Hall and Senior Center.
16. All recyclable materials will be targeted for diversion out of landfills. This will include but is not limited to plastic bottles and containers, cans, glass, and paper products.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

17. Parks maintenance staff will remove all landfill and recyclable material on a daily basis (peak season) and a weekly basis (non-peak). RPRD will follow best practices when it comes to the bags placed inside the containers. Landfill containers will have a black bag and recycle containers will have a clear bag. The landfill bags will be placed in the dumpster designated for the landfill and the recycle bags will be emptied into the recycle dumpster. If the recycle bags can be reused, they will be. For recycling in City Hall and the Senior Center the facilities maintenance staff will empty the contents into a blue toter that will be lined with a clear plastic bag. These bags will be picked up by the Parks grounds staff and emptied into the dumpster at the Parks Facility building. Dumpsters are located at the Parks Maintenance Facility, which is gated and locked. The City is currently reviewing contracts for the selected hauler for 2022. This hauler will remove all waste and recyclable material. Recyclable materials will be taken to the Rumpke Recycling Material Recovery Facility.
18. It is our goal to create a successful program and this can only happen if we have the most updated information and best practices available to us. We envision working closely with SWACO to ensure we are using these best practices in our recycling program to guarantee maximum visibility and participation.
19. Public announcements will be made via all social media outlets, which includes over 18,000 followers across Facebook, Twitter, and Instagram as well as in our Heirloom program guide, which reaches over 10,000 households twice annually. All signage and messaging about and for the project will have the SWACO logo clearly displayed and information about how the project was funded. A presentation to the Reynoldsburg City Council and the Reynoldsburg Parks and Recreation Commission will take place.
20. In-kind contribution will come in the form of in house installation of the recycling containers and signage in our parks. Our parks maintenance staff will do this labor.
21. Implementing a new program like this would help provide a framework for future projects specifically in parks departments. Parks are unique spaces utilized by many different people for many different activities. Having a program in place that has met these challenges and had opportunity to troubleshoot issues will be an asset to SWACO when implementing programs in similar spaces. Additionally, lessons learned from this project can be applied at various scales in communities where language and cultural barriers exist.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

SWACO
FROM WASTE TO RESOURCES

FORM C: Project Budget

APPLICANT NAME: ____City of Reynoldsburg Parks and Recreation_____

Example Budget:

Requested Grant Request: **$12,488.82**

Required 25% Applicant Cash Contribution: **$ 4,162.95**

Total Project Cost: **$16,651.77**

Please complete the table below for your grant request:

- Under the ITEMS column, include a description of each item listed in separate rows.
- Under the GRANT REQUEST column (Column A), provide the grant request dollar amount.
- Under the 25% MINIMUM CALCULATION column (Column B), multiply the GRANT REQUEST by 25% (Column A x .25) to calculate the minimum cash contribution required.
- Under the CASH CONTRIBUTION (Column C), enter the cash contribution you are providing. This amount must be equal to or greater than the amount calculated in Column B.
- Under the TOTAL column, add the GRANT REQUEST and CASH CONTRIBUTION (Column A + Column C) to calculate the total cost for each line item.

	Column A	Column B	Column C	Column D
ITEMS	**GRANT REQUEST**	**25% MINIMUM CALCULATION (Column A x .25)**	**CASH CONTRIBUTION (At least 25%)**	**TOTAL (Column A + Column C)**
Recycle Barrel with Lid Recycle Away	$11,056.40	$2,764.10	$3,685.47	$14,741.87
Double Mixed Waste Watcher Busch Systems	$ 710.55	$ 177.64	$ 236.85	$ 947.40
Deskside Collection Station Busch Systems	$ 556.50	$ 139.13	$ 185.50	$ 742.00
Alum. Sign Blanks 12"x18" Osburn Associates, Inc.	$ 165.37	$ 41.34	$ 55.13	$ 220.50
TOTALS	***$12,488.82*** *Total Funds Requested*	***$3,122.21*** *25% Minimum Applicant Funds Provided*	***$4,162.95*** *Total Applicant Funds Contributed*	***$16,651.77*** *Total Project Cost*

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

BUDGET SUMMARY AND REQUIREMENTS:

Please submit a Budget Summary on a separate sheet of paper. Please provide a detailed description for each item and how the item will be used in the project. Additionally, please describe and provide supporting documentation for how the 25% cash contribution requirement will be met. Your contribution MUST relate to the project activities that funding is being requested for. Documentation including quotes, cost estimates, and specifications for proposed items to be purchased are required.

50% UPFRONT FUNDING REQUEST REQUIREMENTS:

Generally, awarded grant funds are provided on a reimbursement basis at the completion of the project and after approval of the final report. However, half (50%) of the grant funding may be available upfront upon request. **Please follow the below directions to request 50% upfront funding.**

For an applicant to be considered for 50% upfront funding, the applicant must provide sufficient justification of the need. Please provide the justification for upfront funding in the Budget Summary above and complete the below table:

	Requested Total Grant Funds	Requested 50% Upfront Funding	25% Initial Cash Contribution (to Support 50% Upfront Funding & Expenditures)	Remaining 50% Grant Dollars (Reimbursed at conclusion of the project)	25% Final Cash Contribution (reported to SWACO upon Project Completion)
Example Request					
	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

If the grant application is awarded funding and the 50% upfront funding request is approved, recipients will submit an invoice to request upfront funding after execution of the grant agreement. Recipients must provide documentation that a 25% cash contribution, specific to the upfront payment and associated expenditures, is available and committed to the project. Documentation could include purchase orders, bank statements, or other forms of proof.

The remaining 50% of awarded grant funding will be reimbursed to the grant recipient upon completion of the project and after approval of the final report.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

Reynoldsburg
PARKS & RECREATION

Budget Summary and Requirements

The City of Reynoldsburg Parks and Recreation will purchase 30 recycling barrels with lift off lids from Recycle Away. The price per barrel is $468.00. Total cost with shipping will be $14,741.87. Recycling barrels will be placed next to landfill containers in our parks.

Recycling will be implemented at City Hall and Senior Center. We will be purchasing three (3) Waste Watcher Double Mixed bins from Busch Systems. Waste Watcher bins will be placed in the main room of the Senior Center; breakroom at City Hall and in the lobby of City Hall. These bins come with signage that will assist employees and visitors in recycling properly. Each bin costs 315.80 for a total of $947.40.

In addition to the Waste Watcher Double Mixed bins, we will adding the Deskside Collection Station from Busch Systems to each employee office or workstation at City Hall and Senior Center. This collection station has a recycling container with a landfill container attached. This combination will empower employees to make a conscientious effort to recycle. Each Deskside Collection Station costs $14.00. We will be purchasing 53 stations for a total of $742.00.

Educational signage will be placed in the parks next to landfill and recycling containers. This signage will be printed in-house by the Reynoldsburg Street Department. Signs will be printed on a 12"x18" aluminum sign blank. Final signage will be created with input from SWACO. Each sign costs $7.35 for a total of $220.50.

The Reynoldsburg Parks and Recreation Department will include the 25% match in the 2022 department budget. The 25% match will be $4,162.95.

HOME / CHILD / WASTE WATCHER - DOUBLE - MIXED RECYCLABLES-WASTE SKU: 100964 - MIXED-FULL - GREY-BLUE-BLACK

Back To Parent Product

WASTE WATCHER - DOUBLE - MIXED RECYCLABLES-WASTE - MIXED-FULL - GREY-BLUE-BLACK

YOUR PRICE:

USD $315.80

REWARDS

ADD TO CART

DESCRIPTION ACCESSORIES UNIT SPECS SHIPPING SPECS

For over 10 years the Waste Watcher® has been helping thousands of campuses, municipalities, offices, and other organizations achieve their waste diversion goals! This North-American made container prioritizes sustainability, customization, and convenience to meet the needs of our customers. Choose from a variety of stocked colors, openings, signage options, and accessories to help you communicate stream differentiation and achieve your program goals.

Common Area
City Hall + Senior Center

HOME / CHILD / OFFICE COMBO - DOUBLE - MOBIUS LOOP-WASTE - SOLID LIFT - BLUE-BLACK SKU: 101403

Back To Parent Product

OFFICE COMBO - DOUBLE - MOBIUS LOOP-WASTE - SOLID LIFT - BLUE-BLACK

YOUR PRICE:

USD $14.00

REWARDS

1 ADD TO CART

DESCRIPTION | ACCESSORIES | UNIT SPECS | SHIPPING SPECS

Looking to kick your office recycling program into gear? Our Recycling and Waste Baskets joined with our Hanging Waste Basket encourages your personnel to Recycle more and Waste less.

FEATURES

- Peer-reviewed, proven-to-work bin available in three different sizes
- Ridges on bottom corners of the container reduce sliding on carpeted spaces
- Inside rounded edges eliminate build up of dirt and grime in corners
- When paired with our Hanging Waste Basket the Deskside Recycler is proven to improve recycling rates

Individual office / workstation
City Hall & Senior Center

SHOPPING CART

NAME	QTY	AMOUNT
Item No: 100964 **Catalog:** Busch Retail Catalog **Availability:** Common area City Hall & Senior Center	**Qty:** 3 (EA)	**Price:** $947.40 USD
Item No: 101403 **Catalog:** Busch Retail Catalog **Availability:** Individual offices / work stations City Hall + Senior Center	**Qty:** 53 (EA)	**Price:** $742.00 USD

ORDER TOTALS

Subtotal: $1,689.40

Total: $1,689.40 USD

DISCOUNT CODE

APPLY COUPON >

LANDFILL

PAPER & PLASTIC CUPS / LIDS / STRAWS

PLASTIC & FOAM CONTAINERS

NAPKINS / PAPER PLATES / PLASTIC UTENSILS

CHIP BAGS / WRAPPERS

FOOD SCRAPS

FOIL

Remember to recycle foil-lined wrappers and k-cups, and donate plastic bags in the appropriate locations at SWACO

Recycle Right
MAKE A DIFFERENCE

SWACO

RECYCLE

PLASTIC BOTTLES & JUGS

CARTONS

GLASS BOTTLES & JARS

PAPER & CARDBOARD

METAL CANS

Recycle Right
MAKE A DIFFERENCE

SWACO

NOT TO SCALE

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

recycle away
Systems & Solutions

35 Frost Street, Brattleboro, VT 05301

800.664.5340
sales@recycleaway.com

Customer Information

Quote #0062092
ACCOUNT REP Amanda Gilbert

Buyer:
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH
43068

(614) 322-6806
dbauman@ci.reynoldsburg.oh.us

Bill To:
City of Reynoldsburg,
Parks and Recreation
7232 East Main Street
Reynoldsburg, OH
43068

Ship To:
City of Reynoldsburg,
Parks and Recreation
7232 East Main Street
Reynoldsburg, OH
43068

QUOTE DATE	QUOTE AMOUNT	QUOTE EXPIRES
June 30, 2021	**$14,040.00**	July 30, 2021

Shipping and Delivery Notes:

Shipping cost includes lift-gate service and call ahead, it does not include inside delivery or other special services and assumes the use of a 53'delivery truck. Please let us know if you have special delivery requirements.

Lead time for these containers is : **10 - 12 Weeks**

ITEM CODE	QTY	DESCRIPTION	UNIT PRICE	TOTAL
N1-20335P1	**30.00**	**Recycling and Waste Barrel with Lift Off Lid** Size: 35 GAL Body Color: Blue Lid Color: Blue Opening: Small Circle Label: Recycle Website price $504	**$468.00**	**$14,040.00**

Subtotal	$14,040.00
Tax	$
Shipping	$701.87
Total	$14,741.87

- To approve your quote via **FAX**: Print, Sign and Fax this page to **888.506.0210**
- To approve your quote via **USMail**: Print, Sign and Mail this page to **Recycle Away, 35 Frost Street, Brattleboro, VT 05301**
- To approve your quote via **Email**, fill out download to us at **sales@recycleaway.com**

Signature: _____

Email: _____

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

Osburn Associates, Inc.
A Manufacturing Company
http://www.OSBURNS.com

Quotation

Date	7/28/2021
Quote #	71869
Expire Date	8/27/2021

Effective May 1st, we have instituted a $200.00 minimum order.

Name / Address	Ship To
City of Reynoldsburg Parks and Rec Dept 7232 E Main St Reynoldsburg, OH 43068	City of Reynoldsburg Parks and Rec Dept 1615 Truro Ave Reynoldsburg, OH 43068 Attn: Andy Evans

"DUE TO THE FLUCTUATING MARKET, PRICES AND AVAILABITY ARE SUBJECT TO CHANGE WITHOUT NOTICE."

Customer Contact	Customer Fax	Rep	FOB	Terms
		KA		Net 30

Item	Description	Qty	U/M	Unit Price	Total
AB1218-080	ALUM BLANK, 12" X 18", .080, R1.5 + SHIPPING	30		7.35	220.50

All Avery TrafficJet Signs now come with complimentary Anti-Graffiti film and extended warranty. Type IV is now 12 years and Type XI is 15 years.

Thank you for the opportunity, Kristy

Total $220.50

Prices are subject to change

PO Box 912, Logan, OH 43138
PH 1-800-523-8917 Fax 1-740-385-7592

All materials are Non-cancellable and Non-returnable unless specified in writing on this quote and or orders.
Prices do not include installation, brackets or hardware unless specified on this quote or order.

Shortages or damaged material must be noted on bill of lading at time of delivery. If not, customer will be responsibile for payment of material.

Signature or PO# required for approval

Prepared By: KRISTY

Also by signing, you agree that all information is correct.

Attachment: Exhibit A - Reynoldsburg (SWACO 2022 Community Waste Reduction Grant)

SWACO
FROM WASTE TO RESOURCES

Final Report Checklist

Please be sure to submit the following documentation:

_____ **Narrative Final Report**.

_____ **Notarized Grant Certification Form.**

_____ If applicable, **Equipment Final Report**.

_____ If applicable, copies of all receipts for approved Equipment and Supplies purchased.

_____ If applicable, receipts from haulers for recycling, composting and landfill hauling services.

_____ If applicable, Professional Service reports, invoices, and proof of payment.

_____ If applicable, copies of outreach and engagement documents (brochures and/or other literature) relating to the project.

_____ At least 5 electronic pictures of program/project.

_____ Copies of outreach and engagement documents relating to the project.

_____ Invoice, on award recipient letterhead, requesting the approved reimbursement funding amount.

Please Note: This document does not need to be submitted with the Final Report documents.

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

SWACO
FROM WASTE TO RESOURCES

Final Report Narrative

GRANTEE NAME: _____**DATE:** _____

PROJECT NAME: _____

Please summarize the activities, goals, objectives, and results for the project below. **Please provide the Final Report Narrative on separate sheets.**

REPORT DETAILS

1. Please describe how the project outcomes met the original goals and objectives.

2. Please describe if the outcomes of the project will continue to reduce waste or increase recycling in future years.

3. What activities were conducted to promote or increase awareness of the project?

4. What where the main components/activities that helped the project to succeed?

5. Please describe key lessons learned. What were the main challenges or barriers and how were they addressed?

6. Please list and describe the types of materials that were reduced, reused, recycled, and/or composted.

7. Please list the amounts (in pounds or tons) of materials that was diverted from the landfill and describe how the impact was measured.

8. Please provide the number of people impacted or that participated in the project/program.

9. Did this project help to support or create a new position or jobs? If so, how many positions were supported or created?

10. Please describe how the project funds were used. The types of equipment, goods or services that were used and any site improvements that were made.

11. How could the outcomes of this project assist other organizations and/or communities in central Ohio?

12. Please provide any additional information that you feel would be helpful to understand the project outcomes.

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

13. Would you consider asking for Grant Funds in the future to expand or improve this program or for a different program?

14. Please provide any feedback to SWACO Staff about the Grant Program, Application Process, or implementation of the Grant, including what you found helpful or what could be improved.

- If applicable, please provide copies of outreach and engagement documents (brochures and/or other literature) relating to the project.

- Please provide at least 5 electronic pictures of the project including signage and equipment.

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

SWACO
FROM WASTE TO RESOURCES

Final Report Equipment

GRANTEE NAME: _____ **DATE:** _____

PROJECT NAME: _____

TOTAL GRANT AWARD: $_____ **TOTAL MATCH PROVIDED:** $_____

Please List each piece of equipment purchased in full, or in part, with grant funds that cost $300.00 or more. Include the listed information for each piece of equipment. **Copy this form as needed to account for all grant funded equipment purchased.**

Equipment Type:	Total Number of Items:	Model Year:
Model #:		Delivery Date:
Serial / ID #:		Grant Year Obtained:
Equipment Location:		
Total Grant Spent: $	Total Match Spent: $	Total Spent: $

Equipment Type:	Total Number of Items:	Model Year:
Model #:		Delivery Date:
Serial / ID #:		Grant Year Obtained:
Equipment Location:		
Total Grant Spent: $	Total Match Spent: $	Total Spent: $

Equipment Type:	Total Number of Items:	Model Year:
Model #:		Delivery Date:
Serial / ID #:		Grant Year Obtained:
Equipment Location:		
Total Grant Spent: $	Total Match Spent: $	Total Spent: $

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

2022 SAMPLE INVOICE			
Directions: In order to request grant reimbursement for the Community Waste Reduction Grant, please submit an invoice, on organization letterhead, including the below information. Upon reveiw and approval of the Final Report and required supporting documentaton, a reimbursement check will be issued and mailed to the address provided. ***Please be sure to include all items contained in this sample invoice document.***			
Date: _____	**Purchase Order Number: _____**		
	Please find the PO number on the upper right-hand corner of the grant agremeent.		
To:			
Kristi Higginbotham	**Your Company Name:**		
Programs Administrator	Contact Name & Title		
Solid Waste Authority of Central Ohio	Address		
4239 London Groveport Rd	Phone		
Grove City, Ohio 43123	Email Address		
Description: Please explain, "Pursuant to purchase order number…" and clarify the purpose of the grant with a brief description of the project and the 25% monetary match towards this request. Please attach all supporting documentation for proof of payment for the total reimbursement request and the 25% monetary match. These documents could include invoices with receipts, canceled checks, bank statements, and other documents proving payment was made, received, and the 25% provided.	**Grant Amount:** **$**	**Invoice Amount:** **$**	**25% Monetary Match:** **$**

SOLID WASTE AUTHORITY OF CENTRAL OHIO
GRANT CERTIFICATION FORM

County of _____)
) ss:
State of _____)

I, _____, ("Affiant"), and on behalf of the Award Recipient, do hereby certify, swear, or affirm, and declare the information herein is true and accurate, and that any and all expenditures incurred relating to the project are consistent and in accordance with the provisions of the SWACO Grant Application and related Grant Agreement. Affiant hereby attaches all receipts, invoices, proof of payments made, and verifies that said expenses were incurred in the performance of the project and are allowable expenses pursuant to the Event Waste Reduction Grant Program.

AWARD RECIPIENT NAME: _____DATE:_____

PROJECT NAME: _____

	Column A	Column B	Column C	Column D
ITEMS: Please list each expense separately.	**GRANT REQUEST**	**25% MINIMUM CALCULATION (Column A x .25)**	**CASH CONTRIBUTION (At least 25%)**	**TOTAL (Column + Colum C)**
Example Item 1	*$10,000*	*$2,500*	*$2,500*	*$12,500*
Example Item 2	*$10,000*	*$2,500*	*$3,500*	*$13,500*
TOTALS	**$** *Total Funds Requested*	**$** *25% Minimum Applicant Funds Provided*	**$** *Total Applicant Funds Contributed*	**$** *Total Proj Cost*

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

1. In addition to completing the table, **on a separate sheet of paper** please describe the items that were purchased with grant funds. Please also describe how the 25% monetary matching funds requirement was met and **attach proof of the matching dollars.**

2. **Please attach all receipts for purchases and/or invoices and proof of payment** for Professional Services.

3. If applicable, **please attach all receipts from haulers that include the cost and amount of solid waste, recyclable, and compostable materials received at disposal and/or recycling facilities.**

4. Note: SWACO has a notary available to assist. Please request assistance if this service is needed.

Affiant further certifies the accuracy of the amount of Grant Funds budgeted for performing the Grant, the actual costs incurred by the Grantee in performing the Grant, and the amount of Grant Funds requested for reimbursement.

By signing this Grant Certification Form, Affiant agrees on behalf of the Grantee to any and all reasonable requests, inspections, or audits made by SWACO as to information relating to Grant Activities and/or the use of Grant Funds. Affiant shall maintain records of any receipts, invoices, purchase orders, and/or payments relating to expenditures incurred during the performance of Grant Activities for a period of not less than three (3) years. Affiant shall permit SWACO staff, agent and/or contractors to examine and inspect said records or the completion of Grant Activities at Grantee's facility during normal operating hours within two (2) weeks following SWACO's written request for such access.

AFFIANT CERTIFIES THAT ALL STATEMENTS CONTAINED HEREIN AND ATTACHED HERETO ARE TRUE AND CORRECT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF AND UNDER PENALTY OF LAW. FALSIFICATION OF ANY SUCH STATEMENTS IS A CRIMINAL OFFENSE AND SHALL SUBJECT AFFIANT TO PERJURY.

FURTHER AFFIANT SAYETH NOT.

_____
(Signature)

_____
(Date)

Subscribed and sworn before me this _____ **day of** _____, 20_____.

(Notary Seal)

_____
Notary Public
My commission expires _____

THE NOTARIZED SIGNATURE OF AFFIANT ACKNOWLEDGES THAT ANY FALSE OR PERJURED STATEMENTS SUBJECTS AFFIANT TO CRIMINAL LIABILITY UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH CARRIES A PENALTY OF UP TO SIX (6) MONTHS IN JAIL AND/OR A $1,000 FINE.

Attachment: 2022 CWR - Exhibit B (SWACO 2022 Community Waste Reduction Grant)

Project # D-100-7010
PO #_____

Solid Waste Authority of Central Ohio

2022 Community Waste Reduction Grant Agreement

This 2022 Community Waste Reduction Grant Agreement ("Agreement") is made and entered into by and between the Solid Waste Authority of Central Ohio ("SWACO"), a regional solid waste authority established pursuant to Ohio Rev. Code §343.011, and City of Reynoldsburg ("Grantee"), with a business address of 7232 East Main Street, Reynoldsburg, Ohio 43068.

WITNESSETH THAT:

WHEREAS, pursuant to its amended Solid Waste Management Plan ("Plan"), SWACO implements programs to increase solid waste reduction, reuse, and recycling within SWACO's District and awards funding to various organizations to implement such programs; and

WHEREAS, as part of the Plan, SWACO has implemented the 2022 Community Waste Reduction Grant Program ("2022 CWR Grant" or "Grant") to provide funding for innovative projects that seek to significantly reduce waste and/or increase the diversion of recoverable materials from the landfill; and

WHEREAS, Grantee has applied to SWACO for funding to implement a project that qualifies for a 2022 CWR Grant; and

WHEREAS, Grantee agrees to perform in compliance with the terms, promises, conditions, and assurances as outlined in this Agreement, as well as Grantee's Application for the 2022 CWR Grant, a copy of which is attached hereto as **Exhibit A**, as well as any other terms as contained in the exhibits and incorporated herein by reference as if fully set forth herein.

NOW THEREFORE, in consideration of the mutual covenants by and between the parties hereto, the parties agree as follows:

Section I – Grant Funds: SWACO hereby awards to Grantee funding in an amount not to exceed Twelve Thousand Four Hundred Eighty-Eight Dollars and Eighty-Two Cents ($12,488.82) ("Grant Funds") for the purpose of implementing the project as detailed in Grantee's Application and as approved by SWACO ("Project"). Costs incurred by Grantee for items or activities that are not approved by SWACO as part of the Project, or costs in excess of the amounts specified as approved by SWACO for the Project, will not be reimbursed by SWACO. Any activities or services not yet performed or completed at the time of the request for reimbursement or Grant-related expenditures made prior to the effective date of this Agreement shall not be reimbursed. If applicable, Grantee agrees to maintain and expend the required match of Grant Funds in the manner as required pursuant to the terms of the Grant program.

A. Should Grantee apply for upfront funding and said request is approved by SWACO, SWACO shall pay to Grantee, subject to cash availability, fifty percent (50%) of the Grant Funds at the start of the Project, to be used for Project costs according to Grantee's Approved Budget as contained in Grantee's Application. A final distribution of the remaining fifty percent (50%) of the Grant Funds will be provided upon receipt and acceptance of the Final Report and closeout of the Grant by SWACO. SWACO reserves the right to withhold any Grant Funds until the end of the Grant period, until proper reconciliation of the Grant account, or for any other reason in SWACO's sole and complete discretion.
    i. Grantee shall provide proof of the twenty-five (25%) match of the fifty percent (50%)

Attachment: 2022 SWACO Community Waste Reduction Grant Agreement.docx (SWACO 2022 Community Waste Reduction Grant)

upfront funding request to SWACO when reimbursement is requested. Grantee shall provide the information contained in the attached "Sample invoice for requesting 50% upfront funding" to process the request.

B. SWACO reserves the right to withhold any Grant Funds until the end of the Grant period, until proper reconciliation of the Grant account, or for any other reason in SWACO's sole and complete discretion. The parties understand and agree that all payments made under this Grant award are based on actual costs and upon Grantee's satisfactory performance of Grantee's obligations under this Agreement.

C. Grantee shall establish and maintain separate accounting records for the management of Grant Funds pursuant to this Agreement consistent with generally accepted accounting practices.

D. Grantee shall be solely responsible for ensuring that all contracts awarded to a contractor for the establishment of Project-related facilities or structures include provisions guaranteeing the availability of suitable land or property in or on which to operate.

E. Grantee shall obtain any and all necessary licenses, permits, or inspections required by any governmental agency.

F. Grantee shall be solely responsible for ensuring that any and all contractors have obtained any and all necessary licenses, permits, or inspections required by a governmental agency.

G. Grantee shall be responsible for ensuring that the property on which the Project is constructed or maintained is in compliance with all directives given by health, safety, or fire officials resulting from regular or special inspections by those agencies.

Section II – Project Requirements

A. Should any of the Grant Funds be intended for signage promoting recycling or diversion activities, Grantee shall utilize those images, text, and logos as included in the SWACO *Recycle Right Make a Difference* and *Save More Than Food* diversion programs. Any signage incorporating other styles, image types, brands, and/or wording must be submitted to SWACO prior to purchasing and must be mutually agreed upon by the Parties in writing. SWACO reserves the right to refuse reimbursement to Grantee should signage be purchased without obtaining prior approval from SWACO.

B. Grantee shall collaborate with SWACO on communications about the Project using the Grant Recipient Media Tool Kit as provided by SWACO, and provide SWACO the opportunity to review and comment on public communications recognizing SWACO's contribution to the Project prior to publishing. The Grant Recipient Media Tool Kit shall include but is not limited to the following materials:
   i. Use of SWACO logo;
   ii. Sample press release;
   iii. Sample signage templates; and
   iv. Social Media posts to platforms such as Facebook, Twitter, and Instagram using the SWACO designated tags relating to the Project.

C. Grantee shall work with SWACO to produce the following, as requested by SWACO:

i. Television, radio, and/or print media;
ii. Promotional videos;
iii. Presentations to any boards, councils, and/or other community groups;
iv. Newsletters;
v. Updates to Grantee webpage and link(s) to SWACO's website(s);
vi. Press releases;
vii. Social media posts; and
viii. Invitation to Grantee's governing council or board meeting in order to share information about the Project and Grant award from SWACO. SWACO may choose to provide a letter to Grantee's leadership informing them of SWACO's Grant award, role, and mission.

D. Grantee shall, to the extent practicable, recognize SWACO's contributions to the Project. Grantee agrees to recognize SWACO as providing funding for the Project in all communications made by Grantee to the public. Grantee shall provide SWACO with an opportunity to review and comment on any public communication recognizing SWACO's contribution to the Project.

i. Should the Project involve the diversion of food wastes or organics, Grantee shall meet with SWACO's Grant Administrator and/or the designated SWACO Programs Administrator to discuss use and/or promotion of SWACO's *Save More Than Food* campaign resources.
ii. Should the Project involve recycling or diversion activities to be implemented in a school or school-related program, Grantee shall meet with SWACO's Grant Administrator and/or the designated SWACO Programs Administrator to discuss use and/or promotion of SWACO's *School Recycling* Resources.
iii. Should the Project include the purchase of material diversion containers, Grantee shall consult with SWACO staff before purchasing such containers in order to identify the most appropriate style of container to support the Grant activities and best practices for successful diversion implementation. SWACO reserves the right to refuse reimbursement to Grantee should diversion containers be purchased without obtaining prior approval from SWACO.
iv. If applicable, Grantee shall invite SWACO representatives to a Grantee staff and volunteer training, virtually or in person, to provide recommendations for waste diversion, recycling, composting, and education and outreach.

E. Should Grant Funds be awarded in the amount of three hundred dollars ($300.00) or more for equipment, the Grant Budget Statement shall include the cost of signage to be placed on the equipment with SWACO's logo and a statement recognizing the Grant Funds as provided by SWACO.

F. Grantee shall provide data relating to diversion activities as a result of the Grant Funds for one (1) year after the closeout of the Project.

G. Grantee hereby grants permission and authorizes SWACO the right to take, edit, alter, copy, exhibit, publish, distribute, and make use of any and all photographs or video relating to the equipment or materials as provided pursuant to this Agreement, any awards or recognition materials relating to the Grant, and/or of any staff members that participated or administered the Grant on behalf of Grantee, for

any lawful promotional purposes, including but not limited to newsletters, flyers, posters, brochures, advertisements, annual reports, press kits and submissions to journalists, websites, social media channels, and other print and digital media communications, without compensation or any other consideration. This authorization extends to all languages, media, formats, and markets now known or later discovered and shall continue indefinitely otherwise revoked and provided to SWACO in writing. Grantee acknowledges that its participation is voluntary and further waives the right to inspect or approve any finished product in which the aforementioned equipment, materials, and/or staff appear. Said materials shall become the property of SWACO and shall not be returned.

H. Grantee shall meet with the SWACO Grant Administrator, Communications Manager, and any other SWACO Staff member as designated to collaborate on the Project Requirements and discuss the Grant Activities and Project status.

Section III – Insurance: Grantee shall be solely responsible for maintaining sufficient insurance on any property site and/or improvements for which Grant Funds have been expended, or to help re-establish any physical plant, structure, and/or operation in the case of fire, theft, or other destructive occurrence.

A. Grantee must maintain an insurance policy in an amount sufficient to cover the replacement value of any equipment or assets purchased or obtained with Grant Funds.

B. Each policy of insurance required to be purchased and maintained by Grantee shall:

   i. Name SWACO as an additional insured on Grantee's insurance policy;
   ii. Grantee's insurance policy must be purchased from an insurance carrier rated by A.M. Best as A-, VII or better; and
   iii. Each policy and respective certificate of insurance shall expressly provide that should Grantee's insurance lapse, be canceled, non-renewed, or materially altered, Grantee shall provide SWACO with no less than thirty (30) days' prior written notice of such cancellation, non-renewal, expiration, or material alteration of the coverage contained in such policy or evidenced by such certificate of insurance.
   iv. Within fifteen (15) days of the execution of this Agreement, Grantee shall, without demand, furnish SWACO with a certified copy of any insurance certificate and/or additional insured endorsement required to be purchased or maintained by Grantee under the terms of this Agreement. Failure of Grantee to comply with the terms and conditions of this paragraph shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by SWACO.

C. Grantee shall maintain all insurance in the required amounts, without interruption, during the entire Grant period. Failure of Grantee to comply with the terms and conditions of this Section shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by SWACO.

D. Insurance policies required to be purchased and maintained by Grantee may include a reasonable loss deductible, as is customary for Grantee's industry, which shall be the sole responsibility of Grantee to pay in the event of any covered loss.

E. Regardless of the amount of any insurance proceeds recovered by the parties under the insurance policies set forth above, Grantee shall be liable to SWACO for the full amount of any claims, damages, losses, liens, causes of action, suits, judgments, and expenses (including reasonable attorney's fees and other reasonable costs of defense) of any nature, kind, or description which are in excess of such insurance proceeds.

F. Should Grantee be unable to perform any or all of the Project activities as detailed herein or in the attached exhibits, Grantee shall provide notice to SWACO within thirty (30) days of the determination by Grantee that the Grant activities are unable to implement or complete the Grant activities as detailed in Grantee's Application or as approved by SWACO. Grantee shall return Grant Funds in whole or in part to SWACO within forty-five (45) days of the written notice of non-performance as determined by SWACO, or such notice provided by Grantee and approved by SWACO in its sole and reasonable discretion. In the event of fire, theft, or other destructive occurrence which renders the equipment or operation financed by Grant Funds useless, incapacitated, or otherwise non-operational, SWACO may, in its sole discretion, require Grantee to return the Grant Funds as detailed in this section or re-establish any physical plant, structure, equipment, and/or operation within forty-five (45) days of date of loss.

Section IV – Closeout: The Grant will be closed out after SWACO receives and approves the completed Final Report and has an opportunity to witness the Grant-funded project equipment in operation, if applicable. The maximum Grant period is twelve (12) months, with a completion date of **December 31, 2022**; however, Grantee may request to fiscally close out the Grant earlier than the established deadline of December 31, 2022. The Final Report, as discussed below, may be submitted at the close of the Grant project, but in no event shall be submitted later than **5pm on February 11, 2023**. A copy of the Final Report to be completed by Grantee is attached hereto as **Exhibit B**.

A. Grantee's total expenditures cannot exceed the total amount as provided in the final Approved Budget unless written approval is granted by SWACO, in its sole and complete discretion.

B. Should Grantee be awarded an initial disbursement of Grant Funds pursuant to an approved request for upfront funding for the Project and the maximum allowable amount of Grant Funds as approved for Grantee is greater than the initial disbursement, upon receipt and approval of the Final Report, supporting documentation, and any such other items as required by SWACO relating to the Grant, SWACO will release the final payment of Grant Funds to Grantee.

C. Should Grantee be awarded an initial disbursement of Grant Funds pursuant to an approved request for upfront funding for the Project and said disbursement is less than the amount of Grant Funds expended, Grantee agrees to return the unused Grant Funds to SWACO within forty-five (45) days of closeout notification. Grantee agrees to reimburse SWACO for any costs incurred in the collection of the unused Grant Funds.

D. Grantee is required to submit a Final Report, including a Project Narrative, an Equipment Final Report, if applicable, and a notarized Financial Final Report, including the Grant Certification Form, after the completion of the Grant Project and in order to receive reimbursement for the Project activities, but in no event shall this information be submitted later than **February 11, 2023**.

   i. Grantee must submit the Final Report with all supporting documentation. **Supporting documentation includes, but is not limited to, receipts/proof of payment for purchases and/or**

invoices for professional services, materials, and supplies, as well as a summary of those activities or communications on which Grantee worked with SWACO Staff to produce or publish. Proof of payment shall include, but is not limited to, bank statements showing dispersal of funds, canceled checks, accounting system records, and/or any other form of documentation as approved by SWACO in writing.

ii. **Grantee must provide at least five (5) electronically submitted pictures of the Grant funded activities.**

iii. Grantee shall submit all appropriate financial documents, including shipping and receipt documents, invoices, contracts, division term reports, and/or any other documentation which SWACO may require in its reasonable discretion, prior to the transfer of any Grant Funds.

iv. Should Grantee fail to submit all required documents with the Final Report, Grantee will not be eligible for reimbursement and may be required to remit any Grant funding provided.

v. If applicable, hauling receipts shall be attached to the Final Report. Hauling receipts include the cost and amount of solid waste, recyclable, and compostable materials received at disposal and/or recycling facilities.

vi. Grantee may request reimbursement upon completion of the Grant project by submitting the Final Report, required supporting documentation, and an invoice on Grantee organization letterhead requesting the Grant Funds as agreed and awarded by SWACO. Any Grant activities that have not yet been performed or completed at the time of the submission of the Final Report and request for reimbursement are not eligible for payment of Grant Funds until such services are performed or completed.

vii. Should SWACO choose to award reimbursement for Project activities prior to the end of the calendar year or prior to completion of the Project, Grantee is required to collect and submit year-end diversion data, as well as the data collected at the completion of the Project should it extend past the calendar year.

Section V – Contracts, Purchases, and Personnel Policies: Grantee agrees to enter into a written agreement with any and all service providers where personal services greater than one thousand dollars ($1,000.00) will be paid for with Grant Funds.

A. Grantee agrees that the written agreement must be fully executed before the provision of any service.

B. Grantee agrees to retain a copy of the fully executed agreement in its financial records for audit purposes.

Section VI – Equipment and Site Improvement Disposition: Grantee agrees to maintain records for each piece of equipment purchased with Grant Funds costing more than three hundred dollars ($300.00).

A. During the three (3) year period from the date Grantee receives any equipment or utilizes Grant Funds on site improvements for which three thousand dollars ($3,000.00) or more of Grant Funds were expended, Grantee agrees not to convert the equipment or site improvement to uses other than those originally approved by SWACO.

B. Within three (3) years of receipt, Grantee agrees not to sell or transfer the equipment or site improvement without the prior written approval of SWACO.

C. If for any reason during the three (3) year period Grantee determines that the equipment or site improvement is no longer needed for its originally approved use, Grantee will provide written notification to SWACO regarding this finding.

D. With written approval from SWACO, Grantee may convert, transfer, and/or sell the equipment or site improvement to a use other than that originally approved, subject to the repayment terms as provided below.

E. For sales of any equipment purchased with Grant funds or the conversion, use, or transfer of the equipment by another individual or entity other than Grantee during the three (3) year period, Grantee agrees to repay SWACO within forty-five (45) days of the approved sale of the equipment or site improvement in accordance with the following schedule:

   i. Within one (1) year of the date Grantee received the equipment or site improvement, Grantee will repay SWACO ninety percent (90%) of any expended funds.
   ii. During the second (2nd) year after the date Grantee received the equipment or site improvement, Grantee will repay SWACO seventy percent (70%) of any expended funds.
   iii. During the third (3rd) year after the date Grantee received the equipment or site improvement, Grantee will repay SWACO fifty percent (50%) of any expended funds.
   iv. Following the third (3rd) year after the date Grantee received the equipment or site improvement, Grantee may dispose of the equipment in a manner consistent with local rules and regulations and without the approval of SWACO.

F. Any repayments required by Grantee to SWACO under the terms of this Agreement shall be submitted by money order or certified check and made payable to SWACO.

Section VII – Audit/Record Keeping: Grantee shall keep said books and records in a manner consistent with generally accepted accounting procedures in a common file to facilitate audits and inspections.

A. SWACO shall, at any reasonable time, have the right of access to and the right to audit all books and records, financial or otherwise, pertinent to the administration and operation of this project. Audits may result in adjustments to the amount of reimbursement due to Grantee or require Grantee to repay SWACO any improperly expended or unaccounted for Grant Funds. In the event of a special audit, Grantee will be responsible for the actual cost of the audit. Said costs shall be determined by SWACO.

B. Grantee agrees to keep full and complete documentation of all fiscal accounting, including, but not limited to, books, records, invoices, receipts, financial statements, contracts, computer files, and/or other pertinent documents, on file for three (3) years after the date of termination of this Agreement. Documentation supporting fiscal accounting shall be filed in a manner allowing it to be readily located.

Section VIII – Miscellaneous:

A. Grantee shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, military status, or any disability as defined in the Americans with Disabilities Act (ADA).

B. Grantee agrees to comply with all applicable federal, State, and local laws regarding smoke-free and drug-free workplaces and shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess illegal drugs or alcohol, or abuse prescription drugs in any way.

C. Grantee shall, in all solicitations or advertisements for employees placed by or on behalf of Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, sexual orientation, military status, or any disability, as defined in the ADA.

D. Upon Grantee's noncompliance with the nondiscrimination clauses of this Agreement, this Agreement may be canceled, terminated, or suspended in whole or in part, and Grantee may be ineligible for further SWACO contracts. SWACO reserves the right to impose or pursue such other sanctions and remedies instituted as otherwise provided by law.

E. It is fully understood and agreed that neither Grantee nor any of its employees or other personnel shall at any time or for any purpose be considered as agents or employees of SWACO. This Agreement shall not be construed so as to create an agency, representative, or employment relationship between the Grantee or its employees and SWACO. Neither Grantee nor its employees shall be considered an employee of SWACO and any and all claims that may or might arise under the Workers' Compensation Act of the State of Ohio or otherwise on behalf of the Grantee or its employees while engaged in performing the Services shall in no way be the responsibility of SWACO. Neither Grantee nor its employees shall acquire or be entitled to any compensation, rights, benefits, and participation of any kind whatsoever offered by SWACO, including, without limitation, tenure rights, participation in the Ohio Public Employees Retirement System, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, and severance pay.

F. Grantee shall carry out and administer the Grant project according to all applicable federal, State, and local laws, rules, regulations, ordinances, and the terms of this Agreement, as outlined in SWACO's 2022 CWR Grant guidelines and/or any other related policies or program statements.

G. Grantee affirms that, as applicable, no party listed in Division (I) or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two (2) previous calendar years, one or more contributions in excess of the amounts specified in O.R.C. §3517.13 to the Governor or to his campaign committees.

H. Implementation of the approved 2022 CWR Grant as outlined in the Grantee's 2022 CWR Grant Application and this Agreement shall not commence until the Agreement is signed by all parties, which shall occur on or around January 1, 2022. SWACO shall not be responsible for any costs incurred by the Grantee prior to the effective date of this Agreement.

I. This Agreement shall remain in effect until **December 31, 2022, or until Grantee's Final Report has been submitted to and approved by SWACO**. SWACO reserves the right, at any time after execution of this Agreement, and with or without cause, to terminate, revise, or extend the Grant in whole or in part, upon written notification to Grantee. Grantee, upon receipt of notice of termination, shall not incur any new obligations and shall take all necessary and appropriate steps to limit disbursements and minimize costs

Attachment: 2022 SWACO Community Waste Reduction Grant Agreement.docx (SWACO 2022 Community Waste Reduction Grant)

and obligations, including cancelling as many outstanding obligations as possible. In the event of such termination, Grantee will be paid for approved expenditures incurred prior to termination and for any non-cancellable obligations properly incurred by Grantee prior to termination. If requested by SWACO, Grantee shall promptly furnish a report that describes the status of all work under this Agreement as of the date of receipt of the termination notice. Grantee agrees to waive any right to, and shall not claim for, additional compensation against SWACO by reason of such termination.

J. Grantee reserves the right, at any time after execution of this Agreement, to terminate the Project or program, in whole or in part, upon a thirty (30) day written notification to SWACO. In the event of such termination by Grantee, Grantee shall not incur any new obligations and shall make a good faith effort to cancel as many outstanding obligations as possible.

K. All unspent funds and unapproved expenditures shall be returned to SWACO within forty-five (45) days of receiving notification of any termination of the Grant or program. Any payment not received within forty-five (45) days of the due date shall be deemed a delinquent claim, and the Grantee agrees to pay SWACO all costs incurred for delinquent collections by SWACO.

L. SWACO may, at any time after the breach, terminate the Agreement, upon written notice to Grantee. SWACO may recover all accounting, administrative, legal, and other expenses reasonably necessary for the preparation of the termination of the Agreement and costs associated with the acquisition of substitute services from a third party.

M. SWACO, in its sole discretion, may provide written notice to Grantee of a breach and permit Grantee to cure the breach. Such cure period shall be no longer than twenty-one (21) calendar days. During the cure period, SWACO may buy substitute services from a third party and recover from Grantee any costs associated with acquiring those substitute services.

N. Notwithstanding SWACO permitting a period of time to cure the breach or Grantee's cure of the breach, SWACO does not waive any of its rights and remedies provided in this Agreement, including but not limited to recovery of costs associated with delinquent claims and liquidated damages.

O. Neither this Agreement, nor any rights, duties, nor obligations hereunder, may be assigned, delegated, or transferred in whole or in part by Grantee without prior written consent of SWACO. Any assignment or delegation not consented to may be deemed void by SWACO.

P. All notices to Grantee shall be considered to be properly given if mailed regular mail, postage prepaid, to the address specified above or delivered personally to any representative of Grantee. All notices or other papers intended for SWACO shall be considered to be sufficiently given if mailed regular U.S. mail, postage prepaid, to Kristi Higginbotham, SWACO Programs Administrator, 4239 London Groveport Road, Grove City, Ohio 43123, or to such other representative or address as may be designated to Grantee in writing.

Q. Each party shall be responsible for its own acts and omissions and will be responsible for any and all damages, costs, and expenses that arise out of the performance of this Agreement and that are due to that party's own negligence, tortious acts, or other conduct or that are due to the negligence, tortious acts, or other conduct of the party's respective agents, officers, or employees.

Project # D-100-7010
PO #_____

Solid Waste Authority of Central Ohio

R. The parties agree that facsimile, electronic, or scanned signatures shall be acceptable and shall have the same effect as original signatures.

S. Grantee agrees to perform in compliance with the terms, conditions, and assurances as outlined in the Grant program requirements, this Agreement, as well as any terms as outlined in the exhibits and incorporated herein by reference as if fully set forth herein.

T. This Agreement shall be effective on the date of execution by the Executive Director of the Solid Waste Authority of Central Ohio.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

Grantee: **City of Reynoldsburg**

Award: **$12,488.82**

I/We have the authority to sign this Agreement and do so in my/our respective capacities:

GRANTEE:
CITY OF REYNOLDSBURG

By: _____ **Date:** _____
**Authorized Signatory*

Print: _____

Title: _____

*By signing above, you represent and warrant that you have the full power and authority to execute this Agreement on behalf of Grantee, and hereby bind Grantee to this Agreement, as well as the terms, conditions, and obligations as set forth herein.

SWACO:
SOLID WASTE AUTHORITY OF CENTRAL OHIO

By: _____ **Date:** _____
Ty D. Marsh, Executive Director
Solid Waste Authority of Central Ohio

Approved as to Form:

Attachment: 2022 SWACO Community Waste Reduction Grant Agreement.docx (SWACO 2022 Community Waste Reduction Grant)

Project # D-100-7010
PO #_____

Solid Waste Authority of Central Ohio

_____

Rebecca L. Egelhoff, Esq., Director of Legal Affairs
Solid Waste Authority of Central Ohio

Attachment: 2022 SWACO Community Waste Reduction Grant Agreement.docx (SWACO 2022 Community Waste Reduction Grant)

City Attorney's Office
Chris Shook
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226869 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Safety, Law and Courts Committee**
RE:	2022 ADAMH Grant Agreement for Recovery Court

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Immediate preservation of the public peace, health, or safety

This ordinance would authorize the Mayor to enter into the 2022 grant agreement with ADAMH to operate a Recovery Court in the Reynoldsburg Mayor's Court.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY AND MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE ALCOHOL, DRUG, AND MENTAL HEALTH BOARD OF FRANKLIN COUNTY FOR CONTINUED OPERATION OF THE REYNOLDSBURG RECOVERY COURT, AND DECLARING AN EMERGENCY

WHEREAS, the Reynoldsburg City Attorney is working, in consultation with the Alcohol, Drug, and Mental Health Board of Franklin County (ADAMH), to operate and maintain the Recovery Court within the Reynoldsburg Mayor’s Court; and

WHEREAS, the Reynoldsburg Recovery Court provides a non-adversarial approach to defendants who are diagnosed with substance abuse disorder and will address the needs of defendants with substance abuse disorders who face criminal charges by establishing effective treatment as an alternative to incarceration, improving quality of life, and increasing the safety of the community by providing court oversight and linking defendants to appropriate treatment and service providers; and

City Attorney's Office

Chris Shook
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226869 Phone

WHEREAS, to support the continuation of the Reynoldsburg Recovery Court, ADAMH has granted to the City funding for the cost, operations, staff training, and program development for the City of Reynoldsburg Recovery Court for 2022 in the amount of $49,842.00.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Reynoldsburg, Ohio, that:

SECTION 1. The City Attorney, or designee, is authorized to accept funding from the Alcohol, Drug, and Mental Health Board of Franklin County (ADAMH), on an annual basis in the amount of $49,842.00, or such other amount as ADAMH may grant to the City to support the continuation of the Reynoldsburg Recovery Court.

SECTION 2. Once the funds are reimbursed by the ADAMH Board, those funds will be deposited into the Reynoldsburg Recovery Court Fund (287) and appropriated to account number 287.000.5529 Miscellaneous Distributions.

SECTION 3. The City Attorney, or designee, is further authorized to enter into any agreements and sign documents as may be necessary and appropriate for obtaining and receiving these funds for the year 2022.

SECTION 4. City Council authorizes the City Attorney and the Mayor to enter into the 2022 Grant Agreement with Franklin County ADAMH and sign documents as may be necessary and appropriate for obtaining and receiving these funds.

SECTION 5. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the financial needs of the City. This Ordinance shall take effect immediately upon the signature of the Mayor.

Contract # K22040

CONTRACT BETWEEN
THE ALCOHOL, DRUG AND MENTAL HEALTH BOARD
OF FRANKLIN COUNTY
AND
THE CITY OF REYNOLDSBURG

This contract is entered by the Alcohol, Drug and Mental Health Board of Franklin County, hereafter referred to as the Board, and the firm or person, The City of Reynoldsburg, hereafter referred to as the Contractor.

WHEREAS, the Board has determined that the Contractor is the best qualified to provide this assistance;

NOW, THEREFORE, for the mutual consideration specified, it is agreed as follows:

1. STATEMENT OF WORK: These funds willl be used to support the cost of operations, including staff, staff training, and program development. This court will provide diversion from incarceration and access to treatment and support services for Franklin County residents struggling with addiction.

The Contractor is not to perform any work that is out of this scope. If the Contractor, believes that the work being requested is out of scope it must be brought to the attention of the Board. Any work that is out of scope, if it is determined to be necessary by the Board, must be added to the Statement of Work through a written contract modification that is approved by the Board through resolution.

If the Contractor performs work that is out of scope and does so without the proper written authorization from the Board, it performs the work at its own risk. The Board will not be liable for any cost of the work performed that was out of scope and done without proper authorization.

2. CONTRACT TERM: This Contract shall be effective on January 1, 2022, and shall terminate on December 31, 2022. There are no extension periods

3. COMPENSATION: This Contract is based on a fixed price compensation. The total cost to the Board for the performance of all work pursuant to this Contract is not to exceed $ 49,842

The contractor shall submit invoices for all payments to accountspayable@adamhfranklin.org. Properly submitted invoices will normally be paid within 30 days after the invoice is received. The Board will not pay late fees, interest, or other penalties for later payment, unless otherwise stated.

The Contractor may not perform, and will not be paid for, any work under this contract prior to award of the contract.

4. DOCUMENT OWNERSHIP: The Board retains ownership of all plans, reports and related documents generated by performance of this Contract. No duplication by the Contractor is allowed, except with written permission of the Board CEO.

Attachment: 2022 ADAMH Agreement (2022 ADAMH Grant Agreement for Recovery Court)

5. TERMINATION FOR CONVENIENCE: The Board may terminate this Contract at any time and for any reason by giving at least 30 days written notice to the Contractor of such termination. In the event of termination, all finished or unfinished documents shall become the property of the Board immediately upon notice of termination, and shall be delivered to the Board by the date of termination. In the event of termination, the compensation to Contractor shall be an amount the Board, in its sole discretion determines as total costs incurred for services provided through the date of termination.

6. TERMINATION FOR DEFAULT: If through any cause, Contractor shall fail to fulfill in a timely and proper manner any of its obligations under this Contract, or if Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the Board shall thereupon have the right to terminate this Contract by giving written notice to Contractor and the termination shall be effective immediately. In such event, all finished or unfinished documents under this agreement shall, at the option of the Board, become the Board's property and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. In the event that it is later determined that Contractor was not in default termination will be treated as if by convenience.

7. TERMINATION FOR NON-APPROPRIATION OF FUNDS: In the event that funding from any third–party source, including, but not limited to, the State of Ohio, City of Columbus, or federal government, is reduced or eliminated in such a manner as the Board determines, in its sole discretion, necessitates cancellation of this Contract, the Board shall notify the Contractor of such event no less than 30 days prior to the date of cancellation. In such event, all finished or unfinished documents shall become the property of the Board immediately upon notice of cancellation, and shall be delivered to the Board by the date of cancellation. The compensation to Contractor shall be an amount the Board, in its sole discretion, determines as total costs incurred for services provided through the date of cancellation.

8. CONCLUSION OF AGREEMENT: This Contract shall be concluded in compliance with the statement of work and receipt of payment by the Contractor of total costs payable under this Contract. All work must be completed and delivered to the Board upon the termination of this Contract.

9. CONTRACT CHANGES: Any changes, including increase or decrease in the amount of the Contractor's compensation, shall be incorporated into written amendments to this Contract and approved by the Board by Trustee action. No oral understanding or agreement not incorporated herein shall be binding on either of the parties hereto. Amendments should be consistent with the provisions and intent of this Contract.

10. RESPONSIBILITY FOR CLAIMS AND LIABILITY: The Contractor shall hold and save the Board harmless for all claims and liabilities due to the Contractor's negligent acts or due to the negligent acts of the Contractor's sub–contractors, agents or employees responsible for executing the work of this Contract.

11. PROHIBITED INTEREST: The Contractor agrees that no member, officer, or employee of the Board shall have any interest, direct or indirect, in this Contract or the proceeds thereof. The

Attachment: 2022 ADAMH Agreement (2022 ADAMH Grant Agreement for Recovery Court)

Contractor and employees of Franklin County are bound by the Ethics Laws of Ohio. Any Contractor or employee who violates any of these laws will be subject to penalties set forth by law.

12. CONSENT TO ASSIGN: Contractor will not assign any of its rights under this Contract unless the Board, by Trustee action, consents to the assignment in writing. This includes any assignment through a merger or other corporate reorganization. Any purported assignment made without the Board's written consent is void and may be subject to termination of the contract. The Board may assert against an assignee any claim or defense the Board may have against the assignor.

13. COMPLIANCE WITH APPLICABLE LAWS: The Contractor agrees to comply with all applicable local, state, and federal laws in the performance of the work specified in this Contract. The Contractor agrees to accept full responsibility for payment of all taxes and insurance premiums including, but not limited to unemployment compensation insurance premiums, Workers' Compensation, all income tax deductions, Social Security deductions, and any other taxes or payroll deductions required for all employees engaged by the Contractor in the performance of the work specified in this Contract.

14. GOVERNING LAW / VENUE: This Contract shall be governed by the laws of the State of Ohio (regardless of the laws that might be applicable under principles of conflicts of law) as to all matters, including but not limited to matters of validity, construction, effect and performance. All actions regarding this Contract shall be forumed and venued in the Court of Common Pleas Civil Division located in Franklin County, Ohio and the parties hereby consent to the jurisdiction of such court.

15. PUBLIC RECORD AND TREATMENT OF CONFIDENTIAL AND PROPRIETARY INFORMATION: With limited exception, pursuant to Ohio Revised Code 149.43, all information submitted by the Contractor, shall be considered a public record. In the event the Board receives any request for any information received as part of this contract the Board will immediately take steps to release the information to the requesting party. The Contractor may clearly mark certain information as a trade secret or proprietary if that information derives actual or potential independent economic value from not being generally known to, and not being readily ascertainable by proper means, other persons who can obtain economic value by its disclosure or use and is subject to efforts reasonable under the circumstances to maintain its secrecy; however, the Board may nonetheless be required to release the information under Ohio law. The marking of the information shall not in itself make the information a trade secret or proprietary but rather shall be determined under Ohio law. The determination of confidentiality shall not apply to (a) information that at the time of the disclosure is in the public domain; (b) information that, after disclosure, becomes part of the public domain by publication or otherwise, except by breach of the agreement by a party or (c) information that is considered an open public record pursuant to the Ohio Sunshine law. Any document submitted to the Board not marked as proprietary or trade secret will not be reviewed for confidentiality by the Board upon a public records request and may be released

Attachment: 2022 ADAMH Agreement (2022 ADAMH Grant Agreement for Recovery Court)

16. NON-DISCRIMINATION / EQUAL OPPORTUNITY: The Contractor agrees that in the hiring of employees for the performance of work under the contract the Contractor shall not, by reasons of race, color, religion, sex, age, disability or military status, veteran status, national origin, or ancestry, sexual orientation, or gender identity, discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the Contract relates. That the Contractor or any person acting on behalf of Contractor, shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the Contract on account of race, color, religion, sex, age, disability or military status, veteran status, national origin, or ancestry, sexual orientation, or gender identity.

By the signature affixed below, the Contractor certifies that he/she complies with the express language contained in §125.111 of the Ohio Revised Code regarding Non-Discrimination / Equal Opportunity.

All Contractors who contract with the state or any of its political subdivisions for materials, equipment, supplies, contracts of insurance, or services shall have a written affirmative action program for the employment and effective utilization of economically disadvantaged persons, as defined in §122.71 of the Ohio Revised Code. Annually, each such Contractor shall file a description of the affirmative action program and a progress report on its implementation with the equal employment opportunity officer of the department of administrative services.

17. CONTRACTOR'S WARRANTY AGAINST AN UNRESOLVED FINDING FOR RECOVERY: Ohio Revised Code (O.R.C.) §9.24 prohibits the County from awarding a contract to any Contractor against whom the Auditor of the State has issued a finding for recovery if the finding for recovery is "unresolved" at the time of the award. By signing this contract, the Contractor warrants that it is not now, and will not become subject to an "unresolved" finding for recovery under O.R.C. §9.24, prior-to the award of any, without notifying the County of such finding.

If, after the Contract is awarded it is determined that an "unresolved" finding for recovery had been issued against the Contractor prior-to the award, the Contract shall be void. The Contractor understands that Contractor shall be responsible to the County for any expenditure against the Contract.

18. NOTICES: All notices and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered, or sent by overnight express courier, or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the address set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision. If either overnight express courier or United States mail delivery is not available or delivery is uncertain, then notices may be given by fax or by e-mail. Notice shall be sent to the following addresses:

To Contractor:
The City of Reynoldsburg
Joe Begeny- Mayor
7232 E. Main Street
Reynoldsburg, Ohio 43068

Attachment: 2022 ADAMH Agreement (2022 ADAMH Grant Agreement for Recovery Court)

To the Board:
Alcohol, Drug and Mental Health Board of Franklin County
Attention: Dreanne Zimmerman
447 East Broad Street
Columbus, Ohio 43215

19. PUBLICITY: The Contractor will not advertise that it is doing business with the Board or use this Contract as a marketing or sales tool without the prior, written consent of the Board, which consent shall be at the Board's sole and complete discretion.

20. TAXES: The Board is exempt from all federal, state, and local taxes and will not pay any taxes on supplies or services purchased from a Contractor. A tax-exempt certificate will be provided on request by the Contractor receiving the award.

21. SIGNATURES: This Contract may be executed with signatures delivered by either facsimile or scanned to e-mail and copies of such signatures so delivered shall be deemed originals. The undersigned warrant their authority to execute this Contract.

22. SURVIVORSHIP: All sections herein relating to payment, public records, ownership, indemnification, and publicity shall survive the termination of this contract.

IN WITNESS WHEREOF, the parties below enter into this Contract this 7th day of January, 2022.

_____
Erika Clark Jones, CEO
Alcohol, Drug and Mental Health Board of Franklin County
447 East Broad Street
Columbus, Ohio 43215

_____
Joe Begeny, Mayor
The City of Reynoldsburg
7232 E. Main Street
Reynoldsburg, Ohio 43068

Attachment: 2022 ADAMH Agreement (2022 ADAMH Grant Agreement for Recovery Court)

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Development, Parks and Recreation Committee**
RE:	**Contract for Development of Brice Park**

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Brice Park development is a collaboration between the City of Columbus and the City of Reynoldsburg to create a passive park at 1455 Brice Road, Reynoldsburg, OH.

EMH&T will provide program verification and schematic design for the first phase of this project for $69,270.00. Requesting emergency passage at the February 28 meeting.

Additional contracts will be forthcoming for the remaining phases of the development of Brice Park

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH EMH&T FOR ARCHITECTURAL SERVICES, ENGINEERING DESIGN, ADVERTISING, BID DOCUMENT PREPARATION, AND CONSTRUCTION MANAGEMENT FOR BRICE PARK DEVELOPMENT AND APPROPRIATING FUNDS THEREFOR, AND DECLARING AN EMERGENCY

WHEREAS, the City of Reynoldsburg is working in a collaborative effort with the City of Columbus to develop a passive park at 1455 Brice Road; and

Parks & Recreation Dept.
Donna Bauman
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6879 Phone

WHEREAS, as part of that collaboration, the City of Reynoldsburg will be responsible for the development and design of the park; and

WHEREAS, the Ordinance will direct the City engineering firm of EMH&T to complete the architectural, engineering design, advertising, bid document preparation services and construction management of this project.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of $69,270.00, for architectural, engineering design, advertising, bid document preparation services and construction management of this project.

SECTION 2. That $69,270.00 be appropriated from the unappropriated American Recovery Plan Fund and appropriated to account number 206.000.5529 Miscellaneous Distributions.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the city, and further that the agreement be completed to finalize agreements with the City of Columbus; wherefore upon adoption by Council, this Ordinance shall be in effect immediately upon the signature by the Mayor.

EMH&T

Engineers, Surveyors, Planners, Scientists

January 21, 2022

Ms. Donna Bauman
Director of Parks and Recreation
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Proposal for Brice Road Park – Program Verification and Schematic Design

Dear Ms. Bauman,

EMH&T is pleased to present a proposal for program verification and schematic design of Brice Park. This improvement is in collaboration with the City of Columbus and has a total park budget of $1.5 Million excluding any additional property acquisitions. As previously discussed, EMH&T would like to provide design services to the City of Reynoldsburg using a phased approach for this project. The purpose of this first phase of planning, landscape architecture, and engineering services is focused on verifying the key items that will be included in the project and developing a schematic design with budgetary level cost estimates. The objective of this phase is to develop an updated master plan and establish a detailed schedule and budget for future improvements in Brice Park. The future phase(s) of professional services will include topographic survey, detailed final engineering, and bidding services for the improvements that are more clearly defined through this scope of services.

PROJECT UNDERSTANDING

We understand that park improvements will include the following:

- The redevelopment of +/- 10.78 acres of passive parkland owned by the City of Columbus, but located in the City of Reynoldsburg near 1400 Brice Road (See Exhibit A)
- The preparation of an updated master plan for the park containing program elements such as walking trails, outdoor classroom space, nature-based play spaces, interpretive and educational opportunities throughout, boardwalks and overlooks pavilions and native planting areas.
- A redesign of the storm water features is not part of this scope of services. We will design around the storm water features as they currently exist.
- Sensitivity toward accessibility will remain a consistent theme throughout the design effort.
- Enhancement of the surrounding area through the use of topography, plant material, lighting, water and vertical architectural elements will be incorporated into the circulation network, seating areas and designed passive areas when applicable.
- The schematic level design effort will be a collaborative effort led by EMH&T with OHM providing support. Project oversite and communication will be provided by EMH&T.
- This scope of services includes a revised schematic level master plan for the entire park to help determine the appropriate phased improvements based on the available project budget.

Attachment: Brice Park--EMH&T (Engineering for Brice Park)

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800
Columbus • Charlotte • Indianapolis
emht.com

SCOPE OF SERVICES

The EMH&T / OHM design team will work with the City to complete the following scope of work with the final deliverable being a schematic design package.

1. Program Verification: EMH&T will work with the City of Reynoldsburg to identify the key members of staff and/or the community that should be included in our planning workshops and meetings. We anticipate the following meetings taking place during the program verification and schematic design phase of the project. These can be completed in-person or virtually, whichever the City prefers.
    a. Kick-off Meeting: EMH&T will conduct a project kick-off meeting with City staff, our subconsultant-OHM Advisors, and the City of Columbus project representative to discuss the City's goals for the project, our schedule, and review our scope of services.
    b. Engagement and Master Planning Workshop: EMH&T and OHM will participate in up to two virtual or in-person design workshops. The goal of these meetings is to refine the previously prepared master plan, discuss project opportunities and challenges, review infrastructure needs and support, and verify critical elements which are to be included in the final deisgn.
        i. Meeting agendas will be prepared and distributed prior to meetings
        ii. Meeting summaries will be prepared and distributed within one week following each meeting. The summaries will include a list of action items that resulted from each meeting.
        iii. Following the workshop phase, we will prepare a revised master plan with budgetary level cost estimates, which will be used to determine which park elements will advance into schematic design.

2. Schematic Design: Working with the City, the EMH&T team will utilize the revised Master Plan as the 'basis of design' and begin creating the schematic design package (30% drawings). The design package will illustrate and describe any refinements of the scope, relationships, forms, sizes, quantities, finishes, and appearance by means of plans including specifications that identify major materials and systems.
    a. Schematic design will be completed using GIS and record plan data. EMH&T will prepare an electronic base map that incorporates City GIS, County topography, and record plan data (provided by Columbus) as a starting point for this design effort.
    b. A schematic site plan will be developed to show the layout of parking, shelter, restroom, walking path, boardwalk, nature play, landscape areas, etc.
    c. Details and/or inspirational images will be provided for architectural features such as the shelter house and restroom facility to gain perspective and refine budgets as needed to satisfy City expectations.
    d. EMH&T will develop a preliminary utility and infrastructure plan to support the park improvements. Concepts for stormwater management, water supply, sanitary sewer, and electrical service will be developed.
    e. Auditor's topographic data will be used to identify any critical areas for grading and to determine if there is a need to incorporate retaining walls or any significant site grading improvements.
    f. Preliminary demolition and tree clearing plans will be prepared.
    g. Preliminary landscape planting plans will be developed.
    h. EMH&T and OHM will develop a preliminary opinion of probable cost at the conclusion of the schematic design phase.
    i. EMH&T will present the draft schematic design to the City and other key stakeholders in a meeting. Comments and feedback received will be incorporated into a final schematic design, which will be advanced into the design development and construction document stage under a future scope of services.

The Scope of Services does not include the following items:

1. Geotechnical or environmental studies and reports
2. Permit application or permit fees including, but not limited to environmental permitting, floodplain permitting, etc.
3. Topographic survey and construction plans will be prepared under a separate, future project.
4. A scope and fee for construction management and inspection services will be offered to the City once the project has been bid.

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Fee Summary Table

Program Verification	$18,600
Schematic Design	$50,760
Total Fee	$69,270

These fees will not be exceeded without prior authorization from the City of Reynoldsburg. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

Invoices will be submitted monthly and EMH&T services will be billed according to our contracted rate schedule.

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.

Ryan M. Andrews, PE

Copy: Jim Dziatkowitz, EMH&T

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Attachment: Brice Park--EMH&T (Engineering for Brice Park)

EXHIBIT A

1455 BRICE RD.

Parcel ID: 060-001274-00

Attachment: Brice Park--EMH&T (Engineering for Brice Park)

City Attorney's Office
Chris Shook
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226869 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Safety, Law and Courts Committee**
RE:	**Pay to Stay**

Approval:

Completed Joe Begeny	Skipped Chris Shook	Stephen Cicak

Work Session Only

An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of Reynoldsburg, Commonly Referred to as Pay to Stay

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT'S RIGHT TO PAY TO STAY

(a) At any time prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent by a landlord, a Residential Tenant shall have the right to pay the landlord all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.

(1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the landlord, the landlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees to the landlord prior to the filing of an action under Ohio Revised Code Chapter 1923 and the landlord refuses the tender, the Residential Tenant's tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the landlord against the Residential Tenant for nonpayment of rent.

(b) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs for the purpose of maintaining the tenancy.

(1) If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the landlord must accept payment. Upon receipt of the payment, the landlord shall dismiss the action against the Residential Tenant.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the judgment and the landlord refuses to tender, the Residential Tenant's tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the landlord against the Residential Tenant for nonpayment of rent.

(c) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the landlord

all past due rent, reasonable late fees, and court costs, including the cost of obtaining the writ, so that the Residential Tenant may maintain the tenancy.

(1) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the landlord must accept the payment. Upon receipt of the payment, the landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the execution of the eviction judgment through a writ of restitution and the landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(d) Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the landlord of this Section. The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per calendar year. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.

(e) This Section in no way limits the ability of a landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.

(f) For purposes of this Section, no landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars ($25.00); or (ii) five percent (5%) of the monthly contract rent.

An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of Reynoldsburg, Commonly Referred to as "Pay to Stay"

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT'S RIGHT TO PAY TO STAY

(a) At any time prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent by a Landlord, a Residential Tenant shall have the right to pay the Landlord all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.

(1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the Landlord, the Landlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees to the Landlord prior to the filing of an action under Ohio Revised Code Chapter 1923 and the Landlord refuses the tender, the Residential Tenant's tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the Landlord against the Residential Tenant for nonpayment of rent.

(b) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the Landlord all past due rent, reasonable late fees, ~~and~~ court costs, and attorney fees incurred by the Landord, for the purpose of maintaining the tenancy.

(1) If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the Landlord must accept payment. Upon receipt of the payment, the Landlord shall dismiss the action against the Residential Tenant.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the Landlord prior to the judgment and the Landlord refuses to tender, the Residential Tenant's tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the Landlord against the Residential Tenant for nonpayment of rent.

~~(2)~~(3) Payment of attorney fees by the Residential Tenant shall be conditioned upon such fees itemized and communicated, in writing, to the Residential Tenant. If the Residential Tenant is informed, in writing, of the accrued

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attorney fees, the Residential Tenant shall have at least ten (10) within which to remit payment of the same for the purpose of this affirmative defense. If the Landlord does not notify the Residential Tenant, in writing, of incurred attorney fees within five (5) days of the Residential Tenant tendering past due rent, reasonable late fees, and court costs, Landlord shall be deemed to have waived attorney fees.

(c) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the Landlord all past due rent, reasonable late fees, ~~and~~ court costs, including the cost of obtaining the writ and attorney fees incurred by the Landord, so that the Residential Tenant may maintain the tenancy.

(1) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the Landlord must accept the payment. Upon receipt of the payment, the Landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the Landlord prior to the execution of the eviction judgment through a writ of restitution and the Landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.

(3) Payment of attorney fees by the Residential Tenant shall be conditioned upon such fees itemized and communicated, in writing, to the Residential Tenant. If the Residential Tenant is informed, in writing, of the accrued attorney fees, the Residential Tenant shall have at least ten (10) within which to remit payment of the same for the purpose of this affirmative defense. If the Landlord does not notify the Residential Tenant, in writing, of incurred attorney fees within five (5) days of the Residential Tenant tendering past due rent, reasonable late fees, and court costs, Landlord shall be deemed to have waived attorney fees.

~~(2)~~

(d) Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the Landlord of this Section. ~~The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per~~ If the Residential Tenant successfully utilizes one of the defenses available in subsections (a), (b), and (c) of the Section, the Residential Tenant shall be prohibiting from utilizing the same or similar

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defense for a period of twelve months following the tender of payment required to establish such defense. ~~calendar year~~. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.

(e) This Section in no way limits the ability of a Landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.

(f) For purposes of this Section, no Landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars ($25.00); or (ii) five percent (5%) of the monthly contract rent.

An Ordinance to Establish Section 701.07 of the Codified Ordinances, of the City of Reynoldsburg, Commonly Referred to as "Pay to Stay"

Section 1.

That Section 701.07 of the Codified Ordinances of the City of Reynoldsburg be established as follows:

701.07 RESIDENTIAL TENANT'S RIGHT TO PAY TO STAY

(a) ~~At any time prior~~Prior to the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent, a Landlord is required to provide written notice to a Residential Tenant informing~~ by a landlord,~~ the~~a~~ Residential Tenant ~~shall have~~they shall have the right to pay the L~~l~~andlord, within ten (10) days of the written notice, all past due rent with reasonable late fees to avoid the filing of such action for the restitution of the land or tenements.

(1) If the Residential Tenant tenders all accrued rent and reasonable late fees to the L~~l~~andlord, the L~~l~~andlord shall accept the tendered payment and allow the Residential Tenant to maintain the tenancy.

(2) If the Residential Tenant tenders all past due rent with reasonable late fees to the landlord ~~prior to the filing of an action under Ohio Revised Code Chapter 1923~~ within ten (10) days of the written notice provided in Section (a) and the landlord refuses the tender, the Residential Tenant's tender of all past due rent with reasonable late fees shall be an affirmative defense to any action filed by the landlord against the Residential Tenant for nonpayment of rent.

~~(b) After the filing of an action for forcible entry and detainer under Ohio Revised Code Chapter 1923 for nonpayment of rent but prior to judgment, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs for the purpose of maintaining the tenancy.~~

~~(1) If the Residential Tenant tenders all past due rent amounts, including late fees and court costs, the landlord must accept payment. Upon receipt of the payment, the landlord shall dismiss the action against the Residential Tenant.~~

~~(2) If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the judgment and the landlord refuses to tender, the Residential Tenant's tender of all past due rent, reasonable late fees, and court costs shall be an affirmative defense to the eviction action filed by the landlord against the Residential Tenant for nonpayment of rent.~~

~~(c) After the filing of an action for forcible entry and detainer under Ohio Revised Code~~

~~Chapter 1923 for nonpayment of rent but prior to the execution of the eviction judgment through a writ of restitution, the Residential Tenant shall have the right to pay the landlord all past due rent, reasonable late fees, and court costs, including the cost of obtaining the writ, so that the Residential Tenant may maintain the tenancy.~~

~~(2) If the Residential Tenant tenders all past due rent amounts, including reasonable late fees and court costs, the landlord must accept the payment. Upon receipt of the payment, the landlord shall notify the appropriate court, who shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.~~

~~(4)~~(1) ~~If the Residential Tenant tenders all past due rent with reasonable late fees and court costs to the landlord prior to the execution of the eviction judgment through a writ of restitution and the landlord refuses the tender, the bailiff shall not enforce the eviction judgment until the court instructs the bailiff to do so after an emergency hearing on the Residential Tenant's right to pay and stay at the premises. If the court finds during the emergency hearing that the Residential Tenant tendered all past due rent, reasonable late fees, and court costs, the court shall vacate the eviction judgment and dismiss the eviction action against the Residential Tenant.~~

~~(d)~~(b) Limitation of Affirmative Defense: The affirmative defenses provided by this Section to the Residential Tenant shall be the exclusive remedy for any violation by the landlord of this Section. The Residential Tenant's right to utilize the defenses available in subsections (a), (b), and (c) of this Section shall be limited to one (1) use per calendar year. Nothing in this Section shall limit the rights of a Residential Tenant to raise other affirmative defenses more than once in a calendar year.

~~(e)~~(c) This Section in no way limits the ability of a landlord to initiate, seek judgment, and the execution of a writ of restitution for forcible entry and detainer under Ohio Revised Code Chapter 1923 for reasons other than solely for non-payment of rent.

~~(f)~~(d) For purposes of this Section, no landlord may charge a late fee in an amount exceeding the larger of (i) twenty-five dollars ($25.00); or (ii) five percent (5%) of the monthly contract rent.

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE: **February 14, 2022**

TO: **Public Safety, Law and Courts Committee**

RE: Appropriating Unencumbered Balances from 2021 for the PD

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Statement of necessity for Emergency passage:

In order to make these funds available for the Reynoldsburg Police Department.

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2021, IN VARIOUS POLICE SPECIAL REVENUE FUNDS, PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND DECLARING AN EMERGENCY

Section 1: That the unencumbered balances as of December 31, 2021, in various Police Special Revenue Funds be appropriated to the proper associated accounts in the following manner:

$194,500.70 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5529 Miscellaneous Distributions Law Enforcement Fund**.

$18,657.52 from the unappropriated Law Enforcement Fund (290) be appropriated to account **290.111.5921 Immobilization Expenses Law Enforcement Fund**.

$40,088.74 from the unappropriated Drug Enforcement Fund (291) be appropriated to **291.111.5529 Miscellaneous Distributions Drug Enforcement Fund**.

$4376.00 from the unappropriated Safety Belt Program Fund (292) be appropriated to **292.111.5529 Miscellaneous Distributions Safety Belt Program Fund**.

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

$20,229.19 from the unappropriated DUI/ Education/ Enforcement Fund (293) be appropriated to **293.111.5529 Miscellaneous Distributions DUI/Education/Enforcement Fund**.

$152,044.91 from the unappropriated Federal Forfeiture Fund (294) be appropriated to **294.111.5529 Miscellaneous Distributions Federal Forfeiture Fund**.

$57,121.76 from the unappropriated Law Enforcement Asst. Fund (295) be appropriated to **295.111.5529 Miscellaneous Distributions Law Enforcement Asst. Fund**.

Section 2. That any revenues received by the City for the various funds referred to in Section 1, during the year 2021 and 2022, shall be credited to the proper funds, to appropriate when requested by the Administration and approved by City Council.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE: **February 14, 2022**

TO: **Public Safety, Law and Courts Committee**

RE: Contract with FOP

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

FINANCIAL NEEDS OF THE CITY'S GOVERNMENT.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 9 FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024; AUTHORIZING THE RETROACTIVE PAY AND ADJUSTMENTS TO BE MADE WITH PAYROLL ENDING MARCH 18, 2022 AND DECLARING AN EMERGENCY.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 9, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2024, AND DECLARING AN EMERGENCY

WHEREAS, the City has successfully completed negotiations with the Fraternal Order of Police, Capital City Lodge No. 9, representing the full-time employees in the ranks of police officers; and

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

WHEREAS, the proposed agreement, ratified by the bargaining unit employees, would be effective for the period from January 1, 2022 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Council of Granville, Ohio that:

Section 1. The Mayor is hereby authorized to execute the agreement between the City of Reynoldsburg and the Fraternal Order of Police, Capital City Lodge No. 9, attached hereto as Exhibit A and made a part hereof for a period of January 1, 2022 through December 31, 2024.

SECTION 2. That the Auditor's Office is hereby authorized and directed to issue retroactive payment and adjustments no later than the payroll ending March 18, 2022.

SECTION 3. That within the Codified Ordinances of Reynoldsburg, Part One - Administrative Code, Title Five, Administrative there is hereby established Chapter 166 entitled CAPITAL CITY LODGE NO. 9 AGREEMENT which shall incorporate by reference the provisions of the contract authorized in Section 1 of this ordinance.

SECTION 4. That the Collective Bargaining Agreement between the City of Reynoldsburg and the Fraternal Order of Police, Capital City Lodge No. 9 effective January 1, 2019 be and is hereby repealed and replaced.

SECTION 5. That the effective date of this ordinance shall be January 1, 2022.

SECTION 6. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further that the prior contract expired on December 31, 2021, and action by Council is necessary within thirty days of the new contract being submitted; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature of the Mayor.

Human Resources Dept.
Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

ORDINANCE REQUEST

DATE: **February 14, 2022**

TO: **Public Safety, Law and Courts Committee**

RE: Dispatchers Contract

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INCORPORATED (DISPATCHERS) FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024; AUTHORIZING THE RETROACTIVE PAY AND ADJUSTMENTS TO BE MADE WITH PAYROLL ENDING MARCH 18, 2022 AND DECLARING AN EMERGENCY.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF REYNOLDSBURG AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. (DISPATCHERS), AND DECLARING AN EMERGENCY

WHEREAS, the City has successfully completed negotiations with the Fraternal Order of Police, Ohio Labor Council, Inc., representing the full-time employees in the ranks of the dispatchers; and

WHEREAS, the proposed agreement, ratified by the bargaining unit employees, would be effective for the period from January 1, 2022 through December 31, 2024.

Human Resources Dept.

Sandra Boller
7232 E. Main Street
Reynoldsburg OHIO 43068
614-322-6868 Phone

NOW, THEREFORE, BE IT RESOLVED by the Council of Granville, Ohio that:

Section 1. The Mayor is hereby authorized to execute the agreement between the City of Reynoldsburg and the Fraternal Order of Police, Ohio Labor Council, Inc. (Dispatchers) attached hereto as Exhibit A and made a part hereof for a period of January 1, 2022 through December 31, 2024.

SECTION 2. That the Auditor's Office is hereby authorized and directed to issue retroactive payment and adjustments back to January 1, 2022, no later than the payroll ending March 18, 2022.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City and further that the prior contract expired on December 31, 2021, and action by Council is necessary within thirty days of the new contract being submitted; wherefore, upon adoption by Council this Ordinance shall be in effect immediately upon signature of the Mayor.

AGREEMENT BETWEEN

THE CITY OF REYNOLDSBURG

THE FRATERNAL ORDER OF POLICE
OHIO LABOR COUNCIL, INC.
DISPATCHERS

Effective January 1, 2022
Through
December 31, 2024

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ARTICLE 1 - CONTRACT

Section 1.1 Contract This contract is made and entered into by and between the City of Reynoldsburg, Ohio (hereinafter referred to as the "City", and the Fraternal Order of Police, Ohio Labor Council, Inc., (hereinafter referred to as the "Labor Council").

Section 1.2 Purpose The purpose of this Agreement is to comply with the requirements of Chapter 4117 of the Ohio Revised Code and to set forth the full and complete understandings and agreements between the parties governing the wages, hours, terms and conditions of employment for those employees included in the bargaining units as defined herein.

Section 1.3 Legal References

A. Unless otherwise indicated, the terms used in this Contract shall be interpreted in accordance with the provisions of Chapter 4117 of the Revised Code. Where this Contract makes no specification about a matter, the City, members and the Labor Council are subject to all applicable federal and state laws or local ordinances pertaining to the wages, hours, and terms and conditions of employment for public employees. However, said laws or ordinances are not incorporated into this Contract. Laws pertaining to civil rights, affirmative action, unemployment compensation, workers' compensation, and retirement of members are not superseded by this Contract, except where they have been negotiated and included herein.

B. Should any part of this Contract be held invalid by operation of law or by any tribunal of competent jurisdiction, or should compliance with or enforcement of any part of this Contract be restrained by any such tribunal pending a final determination as to its validity or affect the remaining portions hereof shall remain in effect nor will the application of such portions be applied to persons or circumstances other than those to whom or to which it has been held invalid or has been restrained. In the event of invalidation of any portion of this written contract and upon written request by either party, the parties to this Contract shall meet within a reasonable time (not to exceed twenty- eight (28) calendar days) in an attempt to modify the invalidated provision through negotiations.

Section 1.4 Sanctity of Contract Unless otherwise specifically provided in this Contract, no changes in this Contract shall be negotiated during its duration unless there is a written accord by and between the parties hereto to do so. Any negotiated changes, to be effective and incorporated in this Contract, must be in writing and signed by the parties.

Section 1.5 Past Practi+ces The City and Labor Council acknowledge that certain customs and practices presently exist on a Department-wide basis with respect to the operation of the Police Department that are too detailed to be set forth herein. Such customs and practices are defined as having been in effect for a period of time and known to a lieutenant or the chief. One incident does not generally constitute a past practice, but may, by affirmative action on the part of a lieutenant or the chief**,** constitute a past practice or custom**.** When those customs and practices fall within Management Rights as set forth in Article 9 herein, the City agrees not to alter them without notice to the Labor Council Committee Chairman, when practicable.

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When the above-referenced customs and practices do not fall within Management Rights as set forth in Article 9 herein, then the City agrees not to alter them without prior notice to the Labor Council Committee Chairman.

A meeting of the Labor-Management committee to discuss those alterations will be held should the Labor Council so request. If the proposed alteration violates any provision of this Contract, then it is subject to the Grievance Procedure.

ARTICLE 2 - RECOGNITION

Section 2.1 Recognition The Labor Council is recognized by the City as the exclusive representative for all members identified in the Bargaining Unit described in Section 2 of this Article in any and all matters relating to wages, hours, and terms and conditions of employment, and the continuation, modification, or deletion of existing provisions of this Contract.

Section 2.2 Bargaining Unit All Police Dispatchers as certified by the State Employment Relations Board (SERB) in case #91-REP-02-0028.

Section 2.3 Exclusions Excluded are all part-time, temporary, seasonal or casual employees, all supervisory or management level employees, and all positions and classifications not specifically described herein.

ARTICLE 3 - LABOR COUNCIL SECURITY

Section 3.1 Deduction of Due and Fees The City agrees to deduct Labor Council membership dues in the amount certified to the City, the first pay period of each month from the pay of any member requesting the same in writing. The City also agrees to deduct any fees and assessments, in the amount certified by the Labor Council to the City, from the pay of any appropriate member during the first pay period of each month, in which such fees and assessments are due. If a member has insufficient pay due on that payday, such amount shall be deducted from the next or a subsequent pay. The City agrees to furnish to the Labor Council at 222 East Town Street, Columbus, Ohio 43215, once each calendar month, a warrant in the aggregate amount of the deductions made for that calendar month, together with a listing of the members for whom deductions were made.

Any member may withdraw from payment of dues deduction by submitting a letter to the City Auditor and the Labor Council expressing the member's desire to withdraw dues deduction authorization.

No other employee organization's dues shall be deducted from any member's pay for the duration of this Contract.

Section 3.2 Indemnification The City assumes no obligation, financial or otherwise, arising out of these provisions regarding the deduction of membership dues, fees or assessments. The Labor Council hereby agrees that it will indemnify and hold the City harmless from any claims, actions or proceedings by any employee arising from deductions made by the City pursuant

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to these provisions. Once the funds are remitted to the Labor Council their disposition thereafter shall be the sole and exclusive obligation and responsibility of the Labor Council.

Section 3.3 Use of Intra-Department Mails The Labor Council shall be permitted to utilize the intra-departmental mail system for the purpose of providing information, pertaining to Labor Council business or Bargaining Unit representation, to members. The Labor Council agrees that the use of the mail system will be reasonable and limited to providing information that is necessary for the normal conduct of business for Bargaining Unit representation. All mail placed into the mail system by the Labor Council shall be the property of the members to whom it is addressed, and such mail shall not be subject to the City's review.

Section 3.4 Ballot Box The Labor Council shall be permitted, upon prior notification to the Chief of Police, to place a ballot box at the Department headquarters for the purpose of collecting members' ballots on all Labor Council issues subject to ballot. Such box shall be the property of the Labor Council and neither the ballot box nor its contents shall be subject to the City's review.

This box shall be portable in nature and of a size large enough to collect the ballots of the affected members. The placement of the box shall be in an area accessible to the members as determined by the Police Chief. The box will be placed in position for voting not more than six (6) hours prior to the voting and will be removed immediately after the voting period is completed.

Section 3.5 Bargaining Unit Meetings Bargaining Unit Committees shall be permitted, upon prior notification to the Chief of Police to hold meetings at Department headquarters or other City buildings, rooms or facilities when such facilities have not been previously scheduled for other City business. The notification required under this Section shall be in writing, shall be delivered to the Chief at least twenty-four (24) hours prior to the time of the meeting and shall state the date, time and requested location of the meeting.

If it is not practicable for the City to provide the requested location to the members, the City will so notify the requesting party. No Bargaining Unit members shall be obligated or asked to divulge to the City information discussed at said meetings.

Section 3.6 Bulletin Boards The City shall provide space on a bulletin board for the Labor Council's use at a suitable location on City premises. The location of such bulletin boards shall be determined by mutual agreement between the Labor Council and the City. Notices shall be signed, posted and removed by employees during non-work time.

The use of bulletin boards shall be confined to:

A. Factual notices and announcements of the Labor Council pertaining to the following:
   1. Meetings
   2. Elections and nominations
   3. Social and recreational affairs

B. Any issued financial statements of the Labor Council.

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C. Signed minutes of meetings between the Labor Council and the City.

D. Such other material as may be approved in writing, prior to posting by the personnel in charge of labor relations for the City.

Section 3.7 Labor Council Business The Labor Council representative and/or designee shall be permitted to transact official business at departmental work sites at reasonable times, provided that normal departmental operations shall not thereby be interfered with or interrupted.

ARTICLE 4 - NON-DISCRIMINATION

Section 4.1 Joint Pledge The City and the Labor Council shall not unlawfully discriminate against any member on the basis of the member's age, race, color, sex, creed, religion, ancestry, national origin, political affiliation, or legally recognized disability.

Section 4.2 City Pledge The City agrees not to discriminate against any member on the basis of the employee's membership or non-membership in the Labor Council, nor to discriminate, interfere with, restrain or coerce any member because of or regarding the employee's activities as an officer or other representative of the Labor Council.

Section 4.3 Interpretation Words, whether in the masculine or feminine genders, shall be construed to include both genders. By the use of either gender it is understood that the use is for convenience purposes only and it is not to be interpreted as discriminatory. Whenever the context so requires, the use of words in the singular shall be construed to include the plural, and words in the plural, the singular.

ARTICLE 5 - GRIEVANCE PROCEDURE

Section 5.1 Definition of "Grievance" The term "grievance" shall mean an allegation that there has been a breach, misinterpretation or improper application of this agreement. Nothing in this Grievance Procedure shall deny members any rights available at law to achieve redress of their legal rights. However, once a member elects to pursue a legal or administrative remedy in lieu of this Grievance Procedure the member is thereafter precluded from seeking a remedy under this Procedure.

Section 5.2 Representation A grievance can be initiated by the Labor Council Representative or an aggrieved member. When a group of members desire to file a grievance involving each member of the group in a substantially similar manner, all members shall sign the grievance, and the Labor Council Representative or the designated representative of the affected group of members will process the grievance.

Section 5.3 Written Grievance All written grievances must contain the following information to be considered and must be filed using the grievance form mutually agreed upon by the Parties.

A. Grieved employee's name and signature.

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B. Grieved employee's classification.

. C. Date the grievance was first discussed and name of supervisor with whom the grievance was discussed.

D. Date grievance was filed in writing.

E. Date and time grievance occurred.

F. The location where the grievance occurred.

G. A description of the incident giving rise to the grievance.

H. Specific sections of the Agreement violated.

I. Desired remedy to resolve the grievance.

Section 5.4 Grievance Chairman Members of the Bargaining Units shall elect a member as Steward. The authorized function of the Steward shall include the attendance at any City and Labor Council joint meetings relating to a grievance and the representation of the Labor Council in investigating, processing or coordinating grievances pertaining to the grievance procedure contained in this Contract.

When an employee, as an authorized representative of the Labor Council, attends a joint conference with the City, they shall be paid for such day an amount that is no greater and no less than they would have been paid for their normal tour of duty had such joint conference not been held.

Section 5.5 Timeliness All grievances must be timely processed at the proper step in order to be considered at subsequent steps. Any employee may withdraw a grievance at any point by submitting in writing a statement to that effect, or by permitting the time requirements at any step to lapse without further appeal. Any grievance which is not submitted by the employee within the time limits provided herein shall be considered resolved based upon management's last answer. Any grievance not answered by management within the stipulated time limits may be advanced by the employee to the next step in the grievance procedure. All time limits on grievances may be extended upon mutual written consent of the parties.

Section 5.6 Time Off for Presenting Grievances All employees shall be allowed time off from regular duties with pay for attendance at scheduled meetings under the grievance procedure with prior approval of the Chief, which will not be unreasonably withheld. Grievance meetings at Step 3 shall be held during the grievant's shift hours or immediately before or after said shift hours, as determined by the Chief. Time spent and paid for in grievance processing will not be counted as hours worked for purposes of overtime compensation.

Section 5.7 Grievance Procedure It is the mutual desire of the City and the Labor Council to provide for prompt adjustment of grievances, with a minimum amount of interruption of the work schedules. The City and the Labor Council agree to make a responsible effort to effect the resolution of grievances at the earliest step possible. In furtherance of this objective, the following procedure shall be followed:

Step 1 - Supervisor In order for an alleged grievance to receive consideration under this procedure, the grievant, with the appropriate Labor Council representative, if applicable, must identify the alleged grievance to the employee's immediate supervisor within ten (10)

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calendar days of the occurrence which gave rise to the grievance or date when the grievant should have known of the occurrence, whichever comes later. The supervisor shall investigate and provide an appropriate answer within ten (10) calendar days following the date which the supervisor was presented the grievance.

Step 2 - Chief of Police If the grievance is not resolved in Step One, the employee with the appropriate Labor Council representative, if applicable, shall reduce the grievance to writing and shall within seven (7) calendar days of the date the answer was received or should have been received from Step 1, refer the grievance to the Chief of Police (or designee). The Chief of Police shall have seven (7) calendar days in which to schedule a meeting, when necessary, with the aggrieved employee and representative, if applicable. The Chief shall investigate and respond in writing to the grievance within fourteen (14) calendar days following the meeting date.

Step 3 - Safety Director If the grievance is not resolved in Step Two, the employee, with the appropriate Labor Council representative, if the former desires, may refer the grievance to the Safety Director **(**or designee**)** within seven (7) calendar days after receiving the Step 2 reply. The Safety Director shall have fourteen (14) calendar days in which to schedule a meeting with the grieved employee and the employee's representative, if applicable. The Safety Director shall investigate and respond to the grievant and/or appropriate representative within fourteen (14) calendar days following the meeting.

ARTICLE 6 - ARBITRATION

Section 6.1 Arbitration Should a grievant, after receiving an answer to the grievance procedure, still feel that the grievance has not been satisfactorily resolved, the grievant may, through their Labor Council representative, notify the City of the intent to have the grievance be heard before an arbitrator. The Labor Council or City may advance the grievance to arbitration upon written notice to the other party. A notification of arbitration must be submitted within fourteen (14) calendar days following the date the grievance was answered in Step Three (3) of the grievance procedure. In the event the grievance is not referred to arbitration by the Labor Council within the time limits prescribed, the grievance shall be considered resolved based upon the third step reply.

Upon receipt of a request for arbitration the City **(**or designee**)** and the representative of the Labor Council shall, within ten (10) calendar days following the request for arbitration, request a list of nine (9) impartial arbitrators from the Federal Mediation and Conciliation Service (FMCS). Upon receipt of the list of nine (9) arbitrators the parties shall meet to select an arbitrator within ten (10) working days from the date the list is received. If agreement cannot be reached as to one mutually acceptable arbitrator from the panel, the parties shall use the alternate strike method from the list of nine (9) arbitrators. The Party requesting the arbitration shall bethe first to strike a name from the list, then the other party shall strike a name and alternate in this matter until one (1) name remains on the list. The remaining name shall be designed as the arbitrator to hear the dispute in question. Either party shall have the option to completely reject the list of names provided by the Federal Mediation and Conciliation Service and request another list, one time each. The parties

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shall agree on a submission agreement outlining the specific issues to be determined by the arbitrator prior to the hearing.

Section 6.2 Arbitrability The question of arbitrability of a grievance may be raised by either party before the arbitration hearing of the grievance, on the grounds that the matter is non-arbitrable or beyond the arbitrator's scope of authority or jurisdiction. The first question to be placed before the arbitrator will be whether or not the alleged grievance is arbitrable. The arbitrator will decide the question of arbitrability before consideration of the merits.

Section 6.3 Authority and Responsibility of Arbitrator The arbitrator shall conduct a fair and impartial hearing pertaining to the grievance. The arbitrator shall afford both parties the opportunity to be heard, to present and examine witnesses, to offer documentary and other evidence and to submit post-hearing briefs. The arbitrator shall issue a written award setting forth a decision and rationale in support of said decision. The Arbitrator's decision and award shall be final and binding upon both parties. It is expressly understood and agreed that the arbitrator shall be without jurisdiction or authority to detract from, alter, add to or otherwise amend in any respect, any of the provisions of this Contract or any supplements or appendices thereto. It is agreed and understood that the jurisdiction and authority of the arbitrator shall be expressly limited by the provisions of this Contract. It is further agreed that no grievance shall be arbitrated together with any other grievance except by mutual consent of the parties.

Section 6.4 Costs of Arbitration The costs of any proofs produced at the direction of the arbitrator, the fee of the arbitration and the rent, if any, for the hearing shall be borne jointly by the parties. The expenses of any non-member witnesses shall be borne, if at all, by the Party calling them. The fees of the court reporter shall be paid by the party asking for one; such fee shall be split equally if both parties desire a reporter, or request a copy of the transcript. Any affected member in attendance for such hearing shall not lose pay or any benefits to the extent such hearing hours are during the member's normally scheduled working hours on the day of the hearing.

ARTICLE 7- NEGOTIATIONS

Section 7.1 Committees The Labor Council and the City have the right to select their own negotiations committee and to change committee members at will. Negotiations teams shall consist of no more than four (4) committee members, including consultants.

Section 7.2 Good Faith Bargaining The parties are obligated to bargain collectively with one another in good faith effort to reach an agreement. Each side will provide supporting data and rational for its own proposals and counterproposals, and will not arbitrarily or capriciously reverse positions previously taken. Such good faith bargaining does not mean that either party is compelled to agree to a proposal nor does it require the making of a concession.

Section 7.3 Information Furnished The parties are obligated to provide each other with relevant financial and other information, as requested, which is necessary for each party to develop proposals, and counterproposals, and to negotiate in good faith.

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Section 7.4 Private Meetings The Parties agree to negotiate in private meetings pursuant to Section 4117.21 of the Ohio Revised Code. These meetings will be held at times and places as agreed by the parties during a period not more than one hundred twenty (120) days before the expiration of this Contract.

Section 7.5 Spokesman The Negotiation Committees will formally communicate with each other through a spokesman named by each party.

Section 7.6 Informal Minutes Each party may informally keep its own minutes or written records of the negotiations. No official transcript of the negotiations will be maintained.

Section 7.7 Proposals At the initial negotiations meeting, each party will explain the basic structure and content of its proposals, except that either party may reserve its presentation as to economic matters to a later date. Nothing herein precludes either Party, from making a preliminary written submission of its proposal to the other Party prior to the initial meeting.

Section 7.8 Caucus and Adjournment Either party has the right to call a caucus at any time or to adjourn the negotiations session.

Section 7.9 Release Time for Negotiations If all bargaining unit members of the negotiating Committee are on duty at the time of the scheduled negotiations sessions, two (2) members will be given release time with pay and full benefits for time actually spent in negotiations. However, time spent and paid for in negotiations will not be counted as hours worked for purposes of overtime compensation. If negotiations end prior to the last thirty (30) minutes of the released member's scheduled quitting time, the released member shall report to their supervisor for duty.

Section 7.10 Applicable Law The City and the Labor Council agree that all matters pertaining to negotiations, impasse, ratification and/or rejection of a tentative contract shall be governed by Ohio Revised Code Sections 4117.10 and 4117.14.

ARTICLE 8 - NO STRIKE/NO LOCKOUT

Section 8.1 No Lockout The City agrees not to cause, permit or engage in any lockout of members during the term of this contract.

Section 8.2 No Strike The Labor Council agrees that neither it nor any of its members or any employees covered by this contract, individually or collectively during the term of this contract, shall for any reason, engage in a boycott, a slow down, a work stoppage, curtailment or restriction of production, interference or interruption of work or other interference with the City's business, including but not limited to a sympathy strike, or other interference or interruption

A. The City and Labor Council agree that the grievance and arbitration procedures of this contract are adequate to provide a fair and final determination of all grievances arising under the terms of the contract. It is the desire of the Labor Council and City to avoid strikes and work stoppages and any other conduct set forth above.

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B. The Labor Council and its officers, agents and members shall not authorize, condone, ratify, permit, sanction or acquiesce in activities such as those described above and, should any such activities occur, the Labor Council, by its officers, agents and members, shall be obligated to take affirmative steps to terminate such activities including promptly ordering its members to resume their normal work duties, notwithstanding the existence of any picket line

ARTICLE 9 - MANAGEMENT RIGHTS

Section 9.1 Management Rights Except as specifically limited herein, the City shall have the exclusive right to administer the business of the City of Reynoldsburg in addition to all other functions and responsibilities which are required by law. Specifically, the City's exclusive management rights include, but are not limited to the following

A. To manage and direct its employees, including the right to select, hire, promote, transfer, assign, evaluate, layoff, and recall or to reprimand, suspend, discharge, or discipline for just cause and to maintain order among employees;
B. To promulgate and enforce employment rules and regulations and to otherwise exercise the prerogatives of management;
C. To manage and determine the location, type and number of physical facilities, equipment, programs, and the work to be performed;
D. To determine the City's goals, objectives, programs and services;
E. To determine the size, composition, and duties of the work force, the number of shifts required, to establish work schedules, to establish hours of work, to establish, modify, consolidate, or abolish jobs (or classifications); and to determine staffing patterns, including, but not limited to the assignments of employees, duties to be performed, qualifications required, and areas worked;
F. To relieve employees from duty due to the lack or work, lack of funds, or for other legitimate reasons which improve the economy or efficiency of the City;
G. To determine when a job vacancy exists, the standards of quality and performance to be maintained;
H. To determine the necessity to schedule overtime and the amount required thereof;
I To maintain the security of records and other pertinent information;
J. To determine the overall budget;
K. To maintain and improve the efficiency and effectiveness of the City's operation; and
L. To determine and implement necessary actions in emergency situations.

The Labor Council recognizes and accepts that all rights and responsibilities of the City not expressly restricted or modified herein and as permitted by law shall remain the function of the City.

ARTICLE 10 - INTERNAL INVESTIGATIONS, DURATION OF RECORDS AND PERSONNEL FILES

Section10.1 Internal Investigations This[i] section is designed to address internal investigations of Police Department members. During such investigations, the following criteria apply:

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A. Whenever an investigation appears to be leading to the possibility of an employee being suspended from work or discharged, the employee will be informed of the general nature of the investigation prior to any questioning. During such questioning, the employee has the right of choice to privately consult with and be advised by a Labor Council Representative, (and or an attorney,) provided that such representative is not also a subject of the investigation.

B. Whenever an investigation appears to be leading to the possibility of criminal charges being brought against an employee, the employee will be informed of the general nature of the investigation prior to any questioning. During such questioning, the employee has the right to be represented and advised by a Labor Council Representative (and or an Attorney), provided that such representative is not also a subject of the investigation.

C. In all internal investigations, the member's chosen representative shall have a reasonable period of time to appear for the investigation.

D. Before a member may be charged with insubordination for refusing to answer questions or participate in any investigation, the member shall be advised that such conduct, if continued, may be the basis for such a charge.

E. Any interviewing of a member will be conducted at hours reasonably related to their shift, preferably during work hours, unless the seriousness of the offense in question warrants otherwise. Sessions shall be for reasonable periods of time, and time shall be allowed during such interviews for rest periods and attendance to other personal necessities.

F. Members shall be informed of the nature of the investigation prior to any questioning, including whether or not the investigation is focused on the member for either a potential felony or misdemeanor charge if known at the time.

G. When a member suspected of a violation is being interviewed in an internal investigation, such questioning shall be tape recorded by the City at the request of either party.

H. Any evidence obtained in the course of internal investigations through the use of threats, coercions, or promises shall not be admissible in any subsequent criminal action or internal hearing. However, explaining to a member that potential corrective action could result if the member continues to refuse to answer questions or participate in an investigation shall not be construed as such threats, coercions, or promises. Further, explanation of the potential disciplinary consequences as to the matter under investigation shall not be construed as a threat or coercion.

I. In the course of internal investigations, a member may be given a polygraph examination only if the member is within the primary focus of the investigation or

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a known witness to an incident which precipitates the investigation, and at the member's written request directly to the Chief of Police. No polygraph examination shall be administered without the members consent. Polygraph examinations shall be administered by a polygraph examiner certified by a school accredited by the American Polygraph Association, provided that the polygraph examiner is from an outside agency and has no interest in the proceedings, and further provided that the selection o

II. f the polygraph examiner is made by mutual agreement of the member and the City. No polygraph examination may be given without the advance permission of the Chief of Police (or designee). The results of the examination shall not be used in any subsequent criminal action unless agreed to by both parties. For purposes of this agreement, polygraph examinations include, without limitation, devises, instruments and procedures which purport to differentiate between truthful and untruthful statements (e.g. polygraph, psychological stress evaluations (PSE), etc.).

J. When a member is to be interviewed in an investigation of any other member, such interview will be conducted in accordance with the procedures established in this Section.

K. When any anonymous complaint is made against a member and there is no corroborative evidence and none can be found after an investigation, the complaint shall be classified as unfounded.

L. A member who is charged with violating department orders or regulations will be provided access to pertinent data related to the completed investigation. Such access shall be provided no later than fourteen (14) calendar days in advance of any department hearing related to the charge involved.

M. All complaints, internal investigations and department charges shall initially be under the province of a supervisor to investigate who shall make recommendations to the Chief of Police through the chain of command. Prior to any suspension, demotion or termination being levied against any member based on complaints or charges, the Safety Director shall conduct a hearing at which the member and/or representative shall have the opportunity to cross-examine the accusers and offer testimony and other evidence on behalf of the member. Reasonable advance notice of a hearing date and time, as well as the charges to be heard will be provided to the member.

N. Any member who has been under internal investigation and has been interviewed shall be informed, in writing, of the outcome of the case at the conclusion of the investigation. The Employer shall attempt to complete internal investigations within ninety (90) days. The Employer shall notify the employee if the investigation cannot be completed within ninety (90) days.

O. If any of these procedures are violated, such violation shall be subject to the Grievance Procedure beginning at Step 3.

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Section 10.2 Corrective Action No member shall be removed, reduced in pay or position, suspended, or reprimanded without just cause.

A. For charges other than serious offenses, insubordination or violations that could amount to a violation of law, the principles of progressive action will be followed. The progression will at least include a documented warning before a written reprimand, a written reprimand before a suspension, and a suspension before demotion/removal for the same or related offenses. If the offense is of the serious nature, the Chief of Police may determine that a different sequence of discipline be utilized.

Section 10.3 Duration of Records All actions of record will be maintained in each member's personnel file throughout the employee's period of employment, with the exception that any records of documented warnings will be removed from the file, upon the request of the member, one (1) year after such action was taken, provided no further corrective action has occurred. Any records of written reprimands will be removed from the file upon the request of the member, two (2) years after such action was taken, provided no further corrective action of the same or similar nature has occurred. Suspensions shall be removed from the file, upon the member's request, four (4) years after such action was taken, provided that no further corrective action of the same of similar nature has occurred and further provided that the City can show no compelling need to retain such records beyond this time limit. Reductions in pay or position shall be expunged from the file, upon the member's request, in the event the City should rescind the reduction action. Records expunged from a personnel file shall be maintained in a sealed file. Expunged records, maintained in a sealed file, may only be accessed by the City in response to and defense of; actions filed against the City or its officials by the member or by a third party, but shall not be utilized for any other purpose including discipline, promotions or assignments.

The City will maintain a Records Commission, which will be responsible for ensuring that the City complies with all federal, state and/or local laws concerning the retention, expungement and/or destruction of records.

In any case in which an action or record is disaffirmed through the Grievance Procedure, by the Safety Director, by the Civil Service Commission, and/or by a court of competent jurisdiction, the members personnel file shall clearly reflect such disaffirmance. At the member's request, the City shall also expunge records of the case from the member's personnel file when such disaffirmance has occurred. In addition, unsubstantiated, unproven or untimely allegations or complaints made against a member appearing in the files of the City shall not be considered in further corrective action or promotional considerations, and shall not be shared outside the Police Department.

Section 10.4 Review of Personnel File The City and the Labor Council agree that members are responsible for periodically reviewing their personnel files. Members shall be allowed to review any of their own personnel files at any reasonable time upon written request. Such request may be made to the supervisor directly responsible for the maintenance of such files and review of the file shall be made in the presence of such supervisor or designated representative.

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Except as required by Law and except for supervisory and administrative personnel with a legitimate need to know, a member's personnel file shall not be made available for review by anyone. Except, as stated above, no information in a member's personnel file will be shared with anyone outside the Department and City Administration, except name, place of employment, dates of employment, job classification and pay range. However, additional specified information may be given upon the advance, written approval of the member involved, to the Chief of Police. Any member may copy documents in their own file. The City may levy a charge for such copying, which charge shall bear a reasonable relationship to actual costs.

Section 10.5 Inaccurate Documents If upon examining the personnel file, any member has reason to believe that there are inaccuracies in documents contained therein, the member may write a memorandum to the Chief explaining the alleged inaccuracy. If the Chief concurs with the member's contentions, the Chief shall remove the faulty document. The employee maintains the right to use the grievance procedures in this matter.

Section 10.6 Placement of Material in Personnel File No document which does not include as part of its normal distribution a copy to the member, or which does not originate with the member, shall be placed in the personnel file unless the member is simultaneously provided a copy.

Section 10.7 Performance Evaluations A member's signature on any performance evaluation shall be viewed by the parties hereto as only a representation that the member has read it and shall not be viewed as representation that the member has concurred with any or all of the contents or comments thereon. The member shall be the last person to sign an annual performance evaluation. The member shall receive a copy of the evaluation in its final form when signed upon request.

Section 10.8 Departmental Hearings Department hearings will be held prior to the imposition of any suspension, reduction in pay or rank, and/or removal. Prior to any Departmental hearing before the Mayor (or designee), the member will receive from the Chief of Police a written statement of all charges and specifications. At a Departmental hearing, the charged member shall be allowed to be represented by an attorney and/or Labor Council Representative. A member who is charged, the member’s attorney and/or Labor Council Representative, may make a written request, directly to the Chief of Police, to review that member's personnel file. Such request will be granted within a reasonable time by the Chief in the case of a pending Departmental hearing.

Hearings will be held in the Police Department, Office of the Mayor (or designee) unless an alternative site is mutually agreed upon by the parties. Hearings may be tape recorded by either party.

A member who is charged, the members' attorney and/or a Labor Council Representative, may make a written request for one continuance of the departmental hearing not to exceed five (5) working days. Such request will be granted where practicable at the discretion of the Mayor (or designee).

The Departmental hearing shall be closed to the public, press, and others not directly involved in such hearing.

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The City will make a good faith effort to notify the affected member of the decision reached as a result of the Departmental hearing prior to any public statement.

Section 10.9 Administrative Leave Prior to the disposition of the Departmental hearing, including any decision by the Mayor, the member may be placed on administrative leave with pay should the Chief determine there are urgent reasons to take this action. The length of the leave shall be solely at the Chiefs discretion. No member shall be suspended without pay pending a disposition of the Departmental hearing.

Section 10.10 Appeal from Disciplinary Decision If a suspension, reduction or removal is imposed as a result of the disposition of the Departmental hearing, a member, with the approval of the Labor Council Representative, may appeal such decision directly to binding arbitration under the provisions of Article 6.

ARTICLE 11- WORK RULES AND DIRECTIVES

Section 11.1 Notification The City agrees that, to the extent practicable, work rules and/or Departmental directives shall be reduced to writing and provided to all members in advance of their enforcement. All rules and directives shall be applied uniformly to all members.

ARTICLE 12- LABOR/MANAGEMENT MEETINGS

Section 12.1 Meetings In the interest of sound Labor/Management relations, the Safety Director and representatives of the City shall meet at a mutually agreeable time with representatives of the Labor Council to discuss those matters addressed in Section 12.2 of this Article. At least twenty-four (24) hours prior to convening the meeting, either party may request the presence of specific individuals to address issues that are subjects for the meeting. Representatives for either party may attend by mutual advance agreement. Labor/Management meetings are not intended to be negotiation sessions to alter or amend the basic contract.

Section 12.2 Agenda An agenda will be furnished by the party requesting the meeting at least five (5) working days in advance. The purpose of such meetings shall be to:

A. Discuss administration of this contract.
B. Notify the Labor Council of any changes made by the City which affect bargaining unit members.
C. Disseminate general information of interest to the parties.
D. Discuss ways to increase productivity and improve efficiency.
E. Discuss other matters mutually agreed to by the parties.

Section 12.3 Release Time Efforts will be made to schedule meetings at such times as to minimize City release time. Permission shall be granted to those members who are on duty and

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whose presence at the scheduled meeting is necessary or appropriate to attend at no loss of pay or benefits. All members are subject to recall to duty if and when needed.

ARTICLE 13 - LAYOFFS AND RECALL, SENIORITY AND PROBATIONARY PERIOD

Section 13.1 Notification When the City determines that a long term layoff or job abolishment is necessary, they shall notify the affected employees fourteen (14) calendar days in advance of the effective date of the layoff or job abolishment. Employees will be notified as soon as is practical in advance of the City's decision to implement any short term layoffs lasting seventy-two (72) hours or less. The City, upon request from the Labor Council, agrees to discuss with representatives of the Labor Council, the impact of the layoff on bargaining unit employees.

Section 13.2 Layoffs The City shall determine in which classifications layoffs will occur and layoffs of bargaining unit employees will be by classification. Employees shall be laid off within each classification in order of seniority, beginning with the least senior and progressing to the most senior up to the number of employees that are to be laid off.

Section 13.3 Recall List When employees are laid off, the City shall create a recall list for each classification. The City shall recall employees from layoff within each classification as needed. The City shall recall such employees according to seniority, beginning with the most senior employee in the classification and progressing to the least senior employee up to the number of employees to be recalled. An employee shall be eligible for recall for a period of one (1) year after the effective date of the layoff. When the City recalls persons off the list, they shall be recalled to their previous classification, but not necessarily to the unit in which they were working when laid off.

Section 13.4 Recall Notice Notice of recall shall be sent to the employee by certified or registered mail with a copy to the Labor Council. The City shall be deemed to have filled its obligations by mailing the recall notice by registered mail, return receipt requested, to the last mailing address provided by the employee or agreed to by the parties.

The recalled employee shall have fourteen (14) calendar days following the date of mailing of the recall notice to notify the City of the intention to return to work and shall have five (5) calendar days following notification to the City in which to report for duty, unless a later date for returning to work is otherwise specified in the notice.

Section 13.5 Seniority List A seniority list by title shall be kept by the Chief according to job titles and shall be updated as needed. A copy shall be available for inspection in a location designated by the Chief for the purpose of defining seniority, a member's continuous service with the Reynoldsburg Police Department by title shall qualify. The seniority roster shall list all members and the dates of their first date of work for the Department as a full-time employee in order from the most senior to the least senior member in service.

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Section 13.6 Probationary Period Every newly hired member will be required to successfully complete an initial probationary period. The initial probationary period shall be twelve (12) months from the date of hire.

A newly hired probationary member may be terminated at any time during the initial probationary period for unsatisfactory service and shall have no right to appeal the termination under Article five (5) and six (6) of this Contract.

ARTICLE 14 - MISCELLANEOUS NON-ECONOMIC

Section 14.1 Equipment The City will furnish and maintain the tools, facilities, and equipment required to carry out the member's job duties. It is the member's responsibility to report unsafe conditions or practices, to avoid accidents or negligence and properly use and care for all tools, facilities, vehicles, supplies and equipment provided by the City.

Section 14.2 Safe Working Conditions The City shall undertake reasonable efforts to put in place and utilize policies and procedures that provide for the safety of members in the performance of their assigned duties.

Section 14.3 Shift Bidding Each year between November 1st. and November 15th, the City shall post the shift assignments available for the following year. Fulltime dispatchers shall have the right to bid on the available shifts by seniority. The new shifts shall take effect the first full pay period in January following the bidding process. A dispatcher's bid request shall not be unreasonably denied.

ARTICLE 15 - HOURS OF WORK AND OVERTIME

Section 15.1 Hours of Work The workweek shall consist of forty (40) hours based on five (5) consecutive eight (8) hour workdays and two (2) regularly scheduled days off; except as provided below in this Section of this Article. The wage rates prescribed in this contract for the respective classification are based upon an average workweek of forty (40) paid hours and a work year of two thousand eighty (2,080) paid hours. Members shall be in paid status for all work hours as well as all hours while on approved paid leave.

It is understood that the Chief, or (designee) may authorize certain members, based upon their regular assignment, to work a ten (10) hour workday. If so authorized, the member's forty (40) hour workweek shall consist of four (4) ten (10) hour workdays and three (3) regularly scheduled days off.

Section 15.2 Overtime All hours in paid status in excess of the scheduled workday or forty (40) hours in any workweek shall be compensated at one and one-half (1-1/2) times the member's normal straight time rate. The Employer shall not change the employees' schedule once posted solely to avoid payment of overtime.

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When an overtime assignment (defined by the number of posted hours) is first known to exist that is at least ten (10) or more days prior to the assignment, notice of its availability shall be communicated to all eligible members. On the next regular working day that the Chief or the Support Services Supervisor (or designee) works, the overtime assignment will be awarded to the most senior member who indicates interest by a return communication. Member's working the overtime assignment will continue to have the option of overtime pay, an adjustment of hours, or use another day off within the same pay period

When an overtime assignment first becomes known to exist that is less than ten (10) days prior to the assignment, notice shall be communicated to all eligible members. On the next regular work day that the Chief or the Support Services Supervisor (or designee) works, the overtime assignment will be awarded on a first come, first selected basis. Seniority will have no deciding factor in the selection of a member volunteering for the overtime. A double shift and or schedule adjustments may be considered by the Chief or the Support Service Supervisor (or designee).

When no member volunteers to fill an overtime assignment as outlined above, the Chief or Support Services Supervisor (or designee), may fill the overtime assignment by ordering a member to work the overtime. Except in exigent circumstances, no overtime assignment shall be given to a member, or mandated, which would require the member to work a full double shift or schedule adjustment in order to perform the overtime assignment. When reasonably possible, mandated overtime shall be rotated among available members by seniority.

Section 15.3 Compensatory Time A member may choose to take compensatory time in lieu of overtime compensation if such choice is indicated during the tour of duty in which the overtime is worked. Compensatory time shall be credited to the member and accumulated at the rate of one and one-half (1-1/2) hours for each overtime hour worked.

Compensatory time may be taken by a member, upon approval of their supervisor, provided that the member's absence does not create a hardship on the operations of the Department.

Each member's compensatory time bank shall be limited in accumulation to a maximum of one hundred (100) hours. per year. Once an employee has chosen one hundred (100) hours of compensatory time per year as compensation for overtime hours worked, all additional overtime will be paid. The member may choose to carry over any balance into the following year or "cash out" the balance at the end of each year. Any balance of compensatory time carried over into the following year shall count towards the one hundred (100) hour cap in that year.

On November 15 of each year employees may opt to cash in all or part of their compensatory time bank by notifying the Employer in writing. This payment shall be made no later than the last full payment period in the calendar year.

Section 15.4 Call-In Pay When a member is called back to work by a supervisor for hours not abutting the regular shift hours, the member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate. If the member is called in and works more than two (2) hours the member shall be paid at the overtime rate for all hours worked.

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Section 15.5 Court Pay If a member is required to appear in court as a part of the employee's job duties at a time when the employee would otherwise be off duty, the employee shall be paid the applicable rate for the actual hours necessary to fulfill the employee's court appearance, including travel time to and from a court session other than the Mayor's Court A member shall be guaranteed a minimum of three (3) hours pay at the member's overtime rate for court appearances while off duty.

Section 15.6 Separation Upon separation from employment with the City for any reason, a member (the surviving spouse or estate of the deceased upon death) shall be entitled to payment for any accrued but unpaid overtime hours, including compensatory time hours accrued but not used. Such payment shall be at the overtime rate applicable to the member's current rate of pay at time of separation.

ARTICLE 16 - HOLIDAY PAY

Section 16.1 Holiday Pay The following are designated paid holidays:

New Years Day, January 1

A. Martin Luther King Day, 3rd Monday in January
B. President's Day, 3rd Monday in February
C. Memorial Day, 1st Monday in May
D. Independence Day, July 4th
E. Juneteeth, June 19th
F. Labor Day, first Monday in September
G. Veteran's Day, November 11th
H. Thanksgiving Day, 4th Thursday in November
I. Day after Thanksgiving, 4th Friday in November
J. Day before Christmas, December 24th
K. Christmas Day, December 25th
L. Day before New Years Day, December 31st
M. Personal Day
N. Any day or part of any day as proclaimed by the Mayor.

Section 16.2 Holiday Not Worked

A. Members on 8-hour shifts will be compensated 8 hours;
B. Members on 10-hour shifts will be compensated 10 hours;

Section 16.3 Holiday Worked

A. When a holiday is worked by a member, the member will be compensated at the overtime rate for hours actually worked, in addition to straight time.

Section 16.4 Method of Payment

A. Members have the option of compensatory time or holiday pay. Such compensatory time shall be applied to the cap set forth in Article 15. A member may choose to bank holiday pay for each holiday. If a member chooses this option, the member must declare the intent by December 15 of the preceding year and will be paid for holidays in a lump sum in the first pay period of December each year.

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ARTICLE 17 – WAGES

Effective January 1, 2022:

+3%	A	B	C	D	E
	$25.38	$26.37	$27.76	$29.13	$30.80
ANNUALLY	$52,797.88	$54,849.60	$57,740.80	$60,590.40	$64.064.00

Effective January 1, 2023:

+3%	A	B	C	D	E
HOURLY	$26.14	$27.16	$28.59	$30.00	$31.72
ANNUALLY	$54,374.11	$56,495.09	$59,473.02	$62,408.11	$65,985.92

Effective January 1, 2024

+3%	A	B	C	D	E
HOURLY	$26.92	$27.97	$29.45	$30.90	$32.67
ANNUALLY	$56,002.34	$58,187.58	$61,251.22	$64,272.00	$67,956.93

Section 17.2 Shift Differential A shift differential of one dollar Twenty-five cents ($1.25) per hour worked shall be paid to any employee when the majority of their scheduled shift is after 1:00 P.M. and before 6:00 AM. (During the life of this Agreement, should any other Police Department Bargaining Unit receive a higher shift differential this Bargaining Unit shall receive the higher differential at the same time.)

Section 17.3 Pension Pick-up The City method of payment of salary and the provision of fringe benefits to the members who are participants in the PERS Pension Fund are hereby modified as follows, in order to provide for a fringe benefit pick-up of employee contributions to the PERS Pension Fund.

1. In addition to the total salary and salary per pay period which is otherwise payable to each member, the total portion of the member's contribution to the PERS Pension Fund shall be paid by the City.
2. The sums paid by the City under paragraph 1 in lieu of payment by the member shall not be treated as additional salary, wages or compensation. The pick-up shall not be included in the member's total annual salary for the purpose of computing daily rate of pay, for the determining paid salary adjustments to be made due to absence, or for any similar purpose.
3. The pick-up by the City of a member's contribution to the PERS Pension Fund shall be mandatory for all members who are participants in the Fund. No such member shall have the option of choosing to receive contributed amounts directly instead of having them paid by the City to the Fund.

Section 17.4 Pay Periods All members shall be paid on a bi-weekly basis. The official pay date shall be every other Friday in that period, provided that when a holiday falls on a regular pay day the payroll shall be distributed on the day immediately preceding the holiday.

Section 17.5 Administration of Pay Plan In the administration of the pay plan for all covered employees, the five steps of the plan shall be applied as set forth below:

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1. Step A is the minimum rate and shall be the hiring rate for the classification except that if a person is qualified by education or experience the appointing authority may establish the hiring rate at Step A, Step B, or Step C.
2. Progression from Step A through Step E shall be made at intervals of one year of satisfactory service from the employee's service date.

Section 17.6 Training New Employee Pay Any member who serves as a training officer for bargaining unit members shall receive a pay differential of $2.50 per hour for each hour of training time spent with the trainee.

Section 17.7 TAC/ATAC Assignment. Any member selected by the Chief of Police or designee to perform the duties of TAC officer shall be compensated an additional one dollar ($1.00) per hour for all hours actually assigned and working as the TAC or ATAC.

Section 17.8 Longevity Bargaining unit employees shall receive longevity pay as listed below.

Years of Service	Longevity Pay
4 through 6 years	$600.00
7 through 9 years	$750.00
10 through 14 Yrs.	$900.00
15 through 19 Yrs.	$1,050.00
20 or more years	$1,200.00

Longevity Pay shall begin on the employees' qualifying anniversary and paid in one (1) lump sum by a separate check each year .

ARTICLE 18 - VACATION LEAVE

Section 18.1 Accrual Each full-time employee is entitled, during each year following the first year of service, to earned vacation leave with full pay in accordance with the following schedule:

Completed Years of Service	Hours Earned Each Year
1 thru 5 years	**80 hours**
6 thru 10 years	**120 hours**
11 thru 14 years	**160 hours**
15 thru 19 years	**208 hours**
20 or more	**232 hours**

Section 18.2 Carry Over An employee may, at the discretion of the City, carry over from year to year, a maximum of forty (40) hours of accumulated vacation leave. Any vacation balance in excess of this permitted carry over shall be forfeited, unless the Chief of Police determines that an

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employee may not take all or a portion due to job requirements. In that event, any vacation balance in excess of forty (40) hours may be paid to the employee at the earned rate of pay.

Section 18.3 Annual Leave The Department shall attempt to accommodate each member's vacation leave request. Prior to February 1, each year members shall submit annual vacation requests by seniority to their chain of command for vacation scheduling. These requests shall be granted as requested to the extent practicable unless a conflict in scheduling necessitates that all requests cannot be granted. In such an instance, length of service with the Department as a full-time member shall be the determining factor in the granting of vacation leave requests. Employees who earn one hundred twenty (120) hours or more of vacation per year shall be required to request and take one forty (40) hour block of vacation each year. Such employees may also "cash in" up to forty (40) hours of earned vacation each year after their anniversary date of hire.

Section 18.4 Casual Leave Casual vacation leave may be granted in hourly segments upon approval of the supervisor.

Section 18.5 Payout Upon separation from City Service, employees are entitled to compensation for the pro-rated portion of any unused vacation leave to their credit at the time of separation at their prevailing rate of pay.

In case of death of an employee, the unused vacation leave credited to any such employee shall be paid to the surviving spouse, or the estate of the deceased if there is no surviving spouse.

Section 18.6 For purposes of this article, time spent on an unpaid leave of absence shall not count as service for purposes of computing years of service. Time spent on an approved unpaid leave of absence shall not constitute a break in service.

ARTICLE 19 - SICK LEAVE

Section 19.1 Credit Sick leave credit shall be earned at the rate of 4.6 hours for each eighty (80) hours of service in active pay status, which for the purpose(s) of this Article shall include paid vacation, overtime and sick leave, but not during leave of absence or layoff. Unused sick leave shall accumulate without limit. Sick leave shall not be advanced prior to its being earned.

Section 19.2 Usage

A. Sick leave shall be granted to an employee upon approval of the City. Sick leave may be requested for the following reasons:
   1. Illness of the employee or a member of the employee's immediate family. Injury to the employee (after injury leave expires if the employee so qualifies.)
   2. Medical, dental or optical examinations or treatment of the employee or member of the employee's immediate family, which requires the presence of the employee, and which cannot be scheduled during non-working hours;
   3. If a member of the immediate family is afflicted with a contagious disease or requires the care and attendance of the employee or when, through exposure to a

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contagious disease, the presence of the employee on the job would jeopardize the health of others;

4. Pregnancy and/or childbirth and other conditions related thereto.

B. Definition of immediate family: Mother, father, brother, sister, child, spouse, grandparent, grandchild, guardian, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, or other person who stands in place of a parent.

Sick leave shall be charged in minimum units of one (1) hour. It is understood that employees shall, whenever possible, schedule medical/dental appointments so as to not disrupt the operations of their Department. An employee shall be charged for sick leave only for days upon which the employee would otherwise have been scheduled to work. Compensation for approved sick leave shall be at the employee's base hourly rate of pay.

C. When an employee is unable to report to work, the employee shall notify their supervisor or other designated person, no later than one (1) hour prior to their assigned shift, and shall leave a-telephone number where the employee may be reached by the supervisor.

Section 19. 3 Verification

A. The City may require an employee to furnish a standard written signed statement explaining the nature of the illness to justify the use of sick leave. Falsification of either a written, signed statement or a physician's certificate shall be grounds for disciplinary action including dismissal. Any illness exceeding three days must be accompanied by a doctor's certificate.

B. If medical attention is required, the employee shall be required to furnish a statement from a licensed physician notifying the City that the employee was unable to perform the required duties. Where sick leave is requested to care for a member of the immediate family, the City may require a physician’s certificate to the effect that the presence of the employee is necessary to care for the ill person.

C. The City may require an employee to take an examination, conducted by a licensed physician of the City's choice, to determine the employee's physical or mental capability to perform the duties of the employee's position. If found not qualified, the employee may be placed on sick leave or other leave. The cost of such examination shall be paid by the City. The employee, at the employee's own expense, shall be allowed to provide the City with a 2nd opinion, from a licensed physician.

D. Employees failing to comply with sick leave rules and regulations shall not be paid and disciplinary action may be taken. Application for sick leave with intent to defraud will result in dismissal and may result in refund of salary or wages paid.

Beginning with the sixth time and each time thereafter a member is granted sick leave in any calendar year, the first day of each such leave shall be without pay, except as follows:

1. Such absence may, with the approval of the Chief, be charged to compensatory time or to vacation leave.

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2. Intermittent period of sick leave for the same illness or injury, when such usage is approved by the chief, shall be counted as one absence if they occur during a period of not to exceed thirty (30) calendar days from the date the member returns to work.

Section 19.4 Separation Payment of accrued but unused sick leave will be made to each bargaining unit employee, upon disability or service retirement under the Ohio Public Employee's Retirement System, who has ten (10) or more years of service with the City. The amount of payment will be as set forth in the following scale. Such payment shall be based on the employee's rate of pay at the time of retirement.

Minimum Years Of Service	Percentage of Accrued but Unused Sick Leave	Maximum Hours Paid Out
10 years	25%	320
15 years	30%	540
20 years	40%	760
25 years	50%	880

Section 19.5 Employees who use no sick leave in a calendar year shall earn two personal days to be used in the next calendar year.

ARTICLE 20 - INSURANCE

Section 20.1 Insurance The City may modify health insurance coverage offered to bargaining unit employees. If the City is considering any health insurance changes, it shall provide the Union with at least thirty (30) days advance notice. Upon request, the City shall meet with the Union to discuss all aspects of health insurance coverage, including the affect of any potential changes on bargaining unit members.

The medical, prescription, dental and vision coverage offered to bargaining unit employees shall not differ from the benefits offered to non-bargaining unit employees of the city.

Section 20.2 The City shall pay for life insurance for each member in the amount of $40,000 with double indemnity for accidental death.

Premium contribution for dental and vision coverage shall remain at 7% for the duration of this agreement.

Bargaining unit employees shall pay the same premium contribution paid by non-bargaining unit employees of the City.

Bargaining unit employees shall receive the same contribution to the H.S.A. account as non-bargaining unit employees of the City.

Employees required to forfeit insurance coverage because their spouse is also a covered City employee shall receive fifty ($50) dollars per month while such forfeiture is in effect.

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Section 20.3 Liability Coverage The City will defend and indemnify members as required by O.R.C. Chapter 2744 for the good faith performance of their duties within the scope of their employment.

ARTICLE 21 - INJURY LEAVE

Section 21.1 Injury Leave

A. For each separate injury sustained, injury leave shall be paid to any member who suffers an incapacitating injury arising out of their performance of job duties for the City. Such injury may include exposure of the member to a contagious disease which could be communicated to and jeopardize the health of other employees, if such exposure and jeopardy is certified by a physician. Such injury leave shall be paid at the member's prevailing rate of pay, and be limited to a maximum of seven hundred twenty (720) hours per occurrence.

B To qualify for injury leave, it must be established that the injury arose out of performance of job duties, and did not result from misbehavior on the part of the member. It shall be the obligation of the member to report said injury immediately to the supervisor and to receive necessary medical treatment, present to the City a certificate from an attending physician or psychologist stating the nature of the injury and the prognosis, and to return to work status at the earliest time permitted by the attending physician After the member has been given permission to return to work status by the attending physician, and member is taken off injury leave status, a member may reapply for injury leave and exhaust a total of seven hundred twenty (720) hours of injury leave per occurrence when continued use of injury leave is appropriate.

C. The appointing authority or Chief may obtain an additional opinion from a licensed physician or psychologist in order to substantiate the nature of the injury and/or establish conclusively that the injury qualifies for injury leave as defined in this Section. Should this additional opinion be necessary, it shall be paid for by the City.

D. Upon exhaustion of injury leave, a member may use sick leave or other available paid leave.

ARTICLE 22 - LEAVES OF ABSENCE

Section 22.1 Leave Without Pay Employees may be granted the following types of unpaid leaves of absence by the appointing authority.

A. Disability Leave

A physically incapacitated employee may request a disability leave. A disability leave may be granted not to exceed six (6) months when the disability continues beyond accumulated sick leave- rights and provided the employee is:

1 Hospitalized or institutionalized;

2. On a period of convalescence following hospitalization or institutionalization authorized by a physician at the hospital or institution; or

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3. Is declared incapacitated for the performance of the duties of the position by a licensed physician designated by the City. Such examination may be required by the City.

   It is the employee's responsibility to request a disability leave and such leave is not granted automatically when the employee's sick leave has expired.

B. Personal Leave

The Employer may grant a leave of absence to any employee for a maximum duration of six (6) months for any personal reasons of the employee. Such leave may not be renewed or extended beyond six (6) months. The employee shall include all pertinent information relating to the need for a personal leave of absence with the request for leave. Such leave shall be at the total discretion of the City. No leave of absence shall be granted for the purpose of working another job.

1. The authorization of a leave of absence without pay is a matter of administrative discretion. The City shall decide in each individual case if a leave of absence is to be granted. A leave of absence shall be requested on the standard Request For Leave Form. Employees who are on an unpaid personal leave of absence which exceeds sixty (60) calendar days shall be required, in order to retain insurance benefits, to pay the entire premiums for all insurance during the term of such leave.

2. An employee on leave of absence without pay does not earn sick leave or vacation credit.

3. If a leave of absence is granted for a specific purpose, and it is found that leave is not actually being used for such purpose, the City may cancel the leave and direct the employee to report for work by giving written notice to the employee.

4. Upon completion of a leave of absence, the employee may be returned to the position formerly occupied, or to a similar position if the employee's former position no longer exists. An employee may be returned to work before the scheduled expiration of leave if requested by the employee and agreed to by the City. If an employee fails to return to work at the expiration of an approved leave of absence, and does not submit a resignation, the employee will be considered "absent without leave" and shall be subject to immediate termination.

C. Family and Medical Leave

1. Pursuant to the Family and Medical Leave Act of 1993 (as amended), FMLA leave may be granted to an employee who has been employed by the City for at least twelve (12) months before the leave is requested and who has provided at least 1,250 hours of service during the twelve (12) months before the leave is requested. The leave may be granted up to a total of twelve (12) weeks during any twelve (12) month rolling period for the following reasons:

   I. Because of the birth of a child or placement for adoption or foster care of a child;

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II. In order to care for the spouse, son, daughter, parent, or one who stood in place of a parent of the employee, if such spouse, son, daughter, parent, or "in loco parentis" has a serious health condition;

III. Because of a serious health condition that makes the employee unable to perform essential employment functions.

2. The employee must provide the Employer with thirty (30) days advance notice of the leave, when such leave is reasonably foreseeable, or such notice as is practicable, if thirty (30) days notice is not possible. The employee must provide the Employer with certification of the condition from a health care provider. The Employer, at Employer expense, may require a second opinion (which is binding) on the validity of the certification,

An employee seeking FMLA leave must first use paid sick time (if applicable), vacation and holidays before going on unpaid leave. The total amount of family leave paid and unpaid will not exceed a total of twelve (12) weeks. In any case in which a husband and wife entitled to family leave are both employed by the City, the aggregate number of workweeks of leave to which both may be entitled may be limited to twelve (12) weeks during any twelve (12) month rolling period if such leave is taken because of the birth of a child or placement for adoption or foster care' of a child. The employee will be responsible for the employee share of the health insurance cost (if any) during the unpaid leave. If the employee does not return from the leave, the employee is responsible for the total insurance premium paid by the City. The City, at its sole discretion, may waive the repayment of insurance premiums. The City will be responsible for thirty (30) days premium under COBRA.

It is intended that the Article comply with the Family and Medical Leave Act of 1993 as amended and the City may promulgate policies in furtherance of the Family and Medical Leave Act that are not inconsistent with this agreement.

Section 22.2 Leaves of Absence With Pay

A. Maternity/Paternity Leave

Any employee, who is expecting to become a new parent, shall be granted a leave of absence for maternity/paternity purposes. The date of departure and the date of return to work shall be established by the employee. The employee may utilize sick leave and vacation leave for said purposes. Additional leave may be granted on a case-by-case basis at the City's discretion.

B. Jury Duty

1. A fee or expense reimbursement paid to an employee for serving on any Municipal, County, or Federal Jury, shall be remitted to the City and said employee's regular pay will not be adjusted by reason of service performed.
2. The Employer shall not pay any employee who appears in court for criminal or civil cases, when the employee is the Plaintiff or Defendant.

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C. Military Leave
The Employer shall comply with applicable state and federal law concerning military leave.

D. Funeral Leave
1. Each full-time employee shall be granted up to a maximum of three consecutive working days upon a death in the employee's immediate family.
2. It is recognized that situations will develop where matters involving other than the employee's immediate family warrant the City granting excused time with pay. The employee's supervisor may grant such excused time based upon the circumstances peculiar to each case. Such time shall not exceed three (3) days.

E. Voting Leave
A member shall be excused for such time as is reasonably necessary to vote. A member shall be paid for such excused time not to exceed one (1) hour, provided the member could not otherwise reach the polls to vote during the time the polls are open outside the member's tour of duty.

F. Examination Leave
A paid leave shall be allowed a member who participates in a Reynoldsburg Civil Service test or who must take a requested examination pertinent to their City employment before a state, county, or federal licensing board, provided that such test or examination is scheduled and taken during the member's regularly scheduled tour of duty

ARTICLE 23 - EDUCATIONAL ASSISTANCE PROGRAM

Section 23.1 Participation All employees are eligible to participate in the Educational Assistance and Incentive Plan. Participation is voluntary and available to those who elect job relevant self-development activities, during non-working hours. Participation shall be approved by the appointing authority.

Section 23.2 Allowances The allowances for assistance are described below:

A. For approved courses earning college credit, a maximum of $2,250 of tuition expenses for each academic year may be requested by the employee.
B. For approved courses earning other then college level credit, a maximum of $750.00 of tuition expense for each academic year may be requested by the employee.
C. Fifty percent (50%) of the expenses incurred for text books required for above approved courses will be paid except that for non-college level courses, the $750.00 limit is not to be exceeded.
D. To qualify for assistance, plan participants shall satisfactorily complete the course(s) with a passing grade.
E. An employee who has received educational assistance must remain an employee for one (1) year following completion of the courses for which assistance was received. Should an employee separate from service with the City within the one (1) year period, that employee must repay any assistance received in the one (1) year period. Employees who separate

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from service with the City within two (2) years following completion of the courses must repay fifty percent (50%) of the assistance received.

ARTICLE 24 - UNIFORMS AND ALLOWANCE

Section 24.1 Initial Issue The City shall furnish the basic Uniforms and new equipment for all members. Uniform parts and equipment shall be replaced by the City as needed. All uniforms and equipment purchased by the City remain the property of the City and must be returned when a member is separated from City service for any reason.

Uniform items not accounted for shall be replaced at the member's expense. Failure to do so shall result in the value of the uniform items not accounted for being withheld from the member's separation pay.

Section 24.2 Repair and Replacement of Uniforms The City shall repair or replace all uniform items damaged or destroyed in the line of duty so long as the damage was not due to the member's misconduct or negligence.

Section 24.3 Repair or Replacement of Eye Glasses The City shall repair or replace eyeglasses damaged or destroyed in the line of duty so long as the damage is not due to the member's misconduct or negligence. This Section shall provide coverage only for a like amount of the damaged eye glasses.

Section 24.4 Dry Cleaning Members shall be reimbursed for necessary dry cleaning of uniforms. Members shall utilize the dry cleaning facility or facilities designated by the City.

Section 24.5 Clothing/Equipment Schedule

DISPATCHERS

Shirts (short sleeve)	5
Shirts (long sleeve)	5
Pants	5
Sweater	1
Shoes	1 pair
Belt	1
All Weather Jacket	1

ARTICLE 25 - MISCELLANEOUS ECONOMIC PROVISIONS

Section 25.1 Travel Allowance If a member uses their personal automobile for City or Department business, including travel to and from court appearances, as authorized by the Chief of Police, the member shall be reimbursed for such use at the current rate allowed by the Internal Revenue Service Regulations.

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Section 25.2 Copies of Contract The Labor Council shall provide each member, at no cost to the member, a copy of this Contract within forty (40) days of the parties' ratification of this Contract. The City shall provide a copy to each newly hired member during the term of this Contract.

ARTICLE 26 - DRUG/ALCOHOL TESTING

Section 26.1 Employees Tested

In accordance with the Reynoldsburg Division of Police Drug/Alcohol Policy bargaining unit employees may be subjected to testing conducted under the following conditions: 1. Reasonable suspicion of drug and/or alcohol use; 2. Post-Incident testing; 3. Follow-up drug and/or alcohol testing;

A bargaining unit employee may of their own volition, even if not ordered to do so, undergo a drug and/or alcohol screening test if the employee is involved in an on duty incident. Testing done under these circumstances will be treated in the same manner as if the employee had been ordered to undergo screening.

Section 26.2 Testing Requirements

All drug screening tests shall be conducted by medical laboratories meeting the standards of and certified by, the National Institute of Drug Abuse, the National Institutes of Health and the Department of Health and Human Services. No test shall be considered positive until it has been confirmed by a gas Chromatography/Mass Spectrometry full scan test or its equivalent. The procedures utilized by the Employer and testing laboratory shall include an evidentiary chain of custody control. All samples collected shall be contained in two (2) separate containers for use in the prescribed testing procedures in accordance with the City policy. All procedures shall be outlined in writing in the City policy and this policy shall be followed in all situations arising under this Article.

Section 26.3 Alcohol Tests

Alcohol testing shall be done in the same manner as to detect drivers operating a motor vehicle under the influence. A positive result of a blood alcohol concentration of .02% or above (based on a breathalyzer) shall entitle the Employer to proceed with sanctions as set forth in this Article.

Section 26.4 Test Results

A. The results of the testing shall be delivered to the Employer and the employee tested. An Employee whose confirmatory test result is positive shall have the right to request a certified copy of the testing results in which the vendor shall affirm that the test results were obtained using the approved protocol methods. The employee shall provide a signed release for disclosure of the testing results. Refusal to submit to the testing provided for under this Agreement may be grounds for discipline up to termination.

B. The employer may suspend the employee without loss of pay before the time the confirmatory test results are complete. If the screening test and confirmatory test are positive, the Employer may discipline the employee. The use of illegal substances, on or off duty, will ordinarily result in termination. The improper use of prescription drugs, over the counter drugs and/or alcohol may result in a lesser discipline, depending upon the relevant circumstances.

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Section 26.5 Confirmatory Tests

A. If a drug screening test is positive, a confirmatory test shall be conducted in the manner prescribed in the City policy.

B. In the event the second test confirms the results of the first test, the Employer may proceed with the sanctions as set forth in this Article.

C. In the event that the second test contradicts the result of the first test, the Employer may request a third test in accordance with the procedures prescribed above. The results of this test, if positive, shall allow the Employer to proceed with sanctions as set forth in this Article. If the results are negative, the employee shall be given the benefit of the doubt and no sanctions shall be imposed.

D. A Medical Review Officer (MRO) shall be utilized to review all positive test results.

Section 26.6 Laboratories

A list of two (2) testing laboratories shall be maintained by the Employer. These laboratories shall conduct any testing directed by the Employer.

Section 26.7

If the testing required above has produced a positive result, the Employer may take disciplinary action in accordance with the division policy and may require the employee to participate in any rehabilitation or detoxification program that is covered by the employee's health insurance. An employee who participates in a rehabilitation or detoxification program shall be allowed to use sick time, compensatory days, vacation leave, and personal leave days for the period of the rehabilitation or detoxification program.

If no such leave credits are available, the employee shall be placed on medical leave of absence without pay for the period of the rehabilitation or detoxification program. Family Medical Leave may be used if available and appropriate.

Upon completion of such program, and upon receiving results from a return to duty test demonstrating that the employee is no longer abusing a controlled substance, the employee may be returned to their former position. Such employee may be subject to periodic retesting upon return to the employee's position for a period of one (1) year from the date of return to work. Any employee in rehabilitation or detoxification program in accordance with this Article will not lose any seniority or benefits, except in those cases where the employee is placed on leave of absence without pay. Employees eligible to utilize Family Medical Leave and are in an unpaid status will still be eligible for health care benefits in accordance with the division FMLA policy.

Section 26.8 Discipline

If the employee refuses to undergo rehabilitation or detoxification, or if the employee tests positive during a follow-up test within one (1) year after return to work from such a program, the employee shall be subject to disciplinary action up to and including termination of employment.

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Section 26.9 Testing Cost
Costs of all drug screening tests and confirmatory tests shall be borne by the Employer except that any test initiated at the request of the employee shall be at the employee's expense.

Section 26.10 Confidentiality
All tests results and actions taken under or pursuant to this Article shall be kept confidential in accordance with and subject to state and federal law.

ARTICLE 27 - WAIVER IN CASE OF EMERGENCY

Section 27.1 Waiver In case of emergency declared by the President of the United States, Governor of the State of Ohio, the City of Reynoldsburg, the Federal or State Legislature, for such acts of God or civil disorder, the following conditions of the Agreement may automatically be suspended:

A. Time limits for processing of grievances.
B. Selected work rules and/or agreements or practices relating to the assignment of employees.

Section 27.2 Expiration of Waiver Upon the termination of the emergency, should valid grievances exist, they shall be processed in accordance with the provisions outlined in the Grievance Procedure to which they (the Grievance(s)) had properly progressed.

ARTICLE 28- DURATION

Section 28.1 Duration The provisions of this Contract are effective January 1, 2019 except where otherwise indicated, and shall remain in full force and effect through December 31, 2021. This Contract shall remain in full force and effect until a successor agreement is reached by the parties or a final settlement award is reached through the use of Section 4117.14 of the Revised Code or through the legal system.

FOR THE CITY OF REYNOLDSBURG:

_____
, Mayor

FOR FRATERNAL ORDER OF POLICE:

_____
Tracy Rader, Staff Representative

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_____
, Police Chief

_____
, Deputy Chief

Approved As to Content:

_____
Marc Fishel, Labor Counsel

Approved as to Form Only:

_____
Jed Hood, City Attorney

_____
Gail Leppert, Committee Chairman

_____
Maria Mauger, Committee Member

_____
Briele George, Committee Member

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APPENDIX 1

The below Sick Leave Donation Policy is the Cities current policy for non-union employees that will now apply to full-time Dispatchers starting on the effective date of this Agreement.

LEAVE DONATION

Full-Time Permanent, and Part-time Permanent non-union employees of the City may donate paid leave to a fellow Full-Time Permanent, or Part-time Permanent non-union City employee in order to assist the co-worker in critical need of leave due to the employee's serious illness or injury.
A serious illness or injury for the purposes of this policy is defined as a serious illness or injury that is expected to incapacitate the City employee for an extended period of time, exhaust the employee's leave balances, and that qualifies as a disability under the City's Disability Program or Workers' Compensation. Leave donation also requires that the employee will be taking an extended time off from work which will create a financial hardship for the employee because they have exhausted all leave balance.

To donate leave

Qualifying employees may donate leave if the donating employee:

a. voluntarily elects to donate leave and does so with the understanding that donated leave will not be returned (leave donated but unused will be returned on a prorated basis to all employees who donated leave);
b. donates a minimum of eight (8) hours;
c. retains a combined leave balance of at least 120 hours for full-time permanent and 60 hours for part-time permanent employees (leave shall be donated in the same manner in which it would otherwise be used, except that compensatory time is not eligible for donation under Fair Labor Standards Act restrictions); and
d. does not donate more than 200 hours in one (1) year.

Qualifying employees who wish to donate leave must agree to the above conditions and complete the Donor Application Form. The Donor Application Form can be obtained in the Human Resources Department and must be returned there.
The donation of leave shall occur on a strictly volunteer basis. The City shall respect an employee's right to privacy, however, with the permission of the employee who is in need of leave, the Human Resources Director may inform co-workers of the employee's critical need for leave.

To Receive Donated Leave

An employee may receive donated leave, up to the number of hours the employee is scheduled to work each pay period, if the employee who is to receive donated leave:

a. has a serious illness or injury as previously defined, and provides written documentation from his or her physician certifying the serious illness or injury;
b. has no accrued leave; and
c. has applied for any paid leave, workers' compensation, or disability benefits program for which the employee is eligible (an employee who has applied for these programs may use donated leave to satisfy the waiting period for such benefits).

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d. After the waiting period, qualified employees may donate leave to supplement up to 40% of the employee's normal pay, if the employee is on disability. There would be no waiting period for qualified part-time permanent employees who do not receive disability. The employee may NOT receive more than he or she would have earned in a normal pay period from disability and leave donation or based on the normal hours scheduled to work less applicable deductions.

e. The Request for Leave Donation Form can be obtained in the Human Resources Department and must be returned there.

f. The employee may only receive donated leave for a maximum of one year.

The leave donation program shall be administered on a pay-period-by-pay-period basis. Employees using donated leave shall be considered on active pay status, and shall accrue leave and be entitled to any benefits to which they would otherwise be entitled.

Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.

Donated leave shall not count toward the probationary period of an employee if received during his or her probationary period.

Donated leave shall be considered sick leave, but shall NEVER be converted into a cash benefit.

Eligibility to receive donated leave under this policy shall cease upon:

a. certification from the employee's physician that he or she is capable of engaging in sustained regular employment; or

b. an employee's application for retirement is approved;

c. death of the employee, whichever should first occur; or

d. exhaustion of available leave in the leave bank.

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Attachment: 2022-2024 Reynoldsburg Disptachers Final Unsigned.docx (Dispatchers Contract)

Service Department
Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Accept Spring Hill Farm Infrastructure Section 1**

Approval:

Completed Joe Begeny	Pending Chris Shook	Stephen Cicak

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PUBLIC INFRASTRUCTURE ASSOCIATED WITH SPRING HILL FARMS SECTION 1

WHEREAS, M/I Homes of Central Ohio is the current owner/developer of the Spring Hill Farm subdivision; and

WHEREAS, that Section I of said subdivision has been plated and recorded with the Franklin County Auditor and the Civil Engineering plans have been reviewed and approved by the City's selected engineering firm; and

WHEREAS, that all public infrastructure associated with Section I has been constructed and inspected per the City's standards; and

WHEREAS, those items the owner/developer was unable to complete due to the time of year (cold temperatures) have been itemized and placed in a Performance Bond on file with the City to ensure completion by May 31, 2022.

Service Department

Bill Dorman
7232 E. Main Street
Reynoldsburg OH 43068
Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to accept said infrastructure as follows which will be added to the City of Reynoldsburg's asset database:

SPRING HILL FARMS, SECTION I

Lane Miles: 1.05 miles (5,564 Linear Feet)

Linear Feet of Sanitary Sewer: 3,962

Linear Feet of Domestic Water: 2,948

Linear Feet of Stormsewer: 3,032

Street Lights: 19

Miscellaneous items including regulatory signage and posts.

SECTION 2. That a Performance Bond has been provided by M/I Homes of Central Ohio to the City of Reynoldsburg as described above in the amount of $_____.

SECTION 3. That a one year Maintenance Bond has been provided by M/I Homes of Central Ohio to the City of Reynoldsburg in the amount of $_____.

SECTION 4. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

Street/Stormwater Department
Keith Kundtz
614-322-5800 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Streets Department Appropriation for Additional Overtime**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Emergency/Suspension: Emergency

Reason For Emergency: Financial needs of the City's government

Explanation of legislation and need: This legislation is being requested as a **two-read emergency measure** as the Street Overtime fund is nearly depleted. Any more heavy snowfalls could leave this account in a shortfall.

Statement of necessity for Emergency passage: In order to keep Reynoldsburg streets clear and safely driveable during any future snowfalls and keep the snow warriors on the road, this appropriation is needed to replenish the Street Department Overtime fund. An amount of $25,000 is needed for this appropriation.

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF ADDITIONAL SALARY FUNDING FOR OVERTIME FOR THE STREETS DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, it is immediately necessary to appropriate additional funds for the overtime incurred by Street Department employees due to the number of winter snowfalls; and

WHEREAS, the City of Reynoldsburg prides itself on offering a high level of service to our residents including keeping City roadways clear and safe, but that level of service can come with extra hours worked by our employees; and

Street/Stormwater Department

Keith Kundtz
614-322-5800 Phone

WHEREAS, without the appropriation of additional funds, the Streets Overtime fund will be depleted with any future heavy snowfall.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That an amount of $25,000.00 in the unappropriated Street Fund (260) be and is hereby appropriated to account 260.268.5105 Street Overtime.

Section 2. That this Ordinance is deemed to be an emergency measure necessary for the immediate financial needs of the City to transfer funds due to the depleted overtime services fund account. Upon adoption by Council, this Ordinance shall be in effect immediately upon the signature of the Mayor.

Street/Stormwater Department
Keith Kundtz
614-322-5800 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	Contract for Street light Painting

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak

SECTION 1. Request legislation for the Mayor to enter into contract with MARTIN PAINTING & CO. 2040 Longwood Ave. Grove City Ohio 43123

SECTION 2. That the price is not to exceed $65,000 total with funds approved in the 2022 Budget coming from account #260-268-5339. The original quote was from the summer of 2021 of $57,000. The additional amount of $8,000, in an not to exceed amount, is to allow for the addition repairs or adding additional poles to paint.

I'm asking to waive competitive bidding for this contract.

No new appropriation is needed for this contract.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MARTIN PAINTING & COATING CO. TO PAINT CITY LIGHT POLES AND WAIVE COMPETITIVE BIDDING

WHEREAS, the Street Department has determined that the current condition of the City streetlights needs maintenance to address faded paint and rust; and

WHEREAS, the City intends to contract with the sole contractor, Martin Painting & Coating Co.,

Street/Stormwater Department

Keith Kundtz
614-322-5800 Phone

to repaint City streetlights in amount not to exceed $65,000.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with Martin Painting & Coating Co. in an amount not to exceed $65,000 for repainting City streetlight poles.

SECTION 2. That not to exceed $65,000 be appropriated from the unappropriated account number 260.268.5339 Miscellaneous Contract Service as was included in the 2022 Budget.

SECTION 3. That competitive bidding be waived as Martin Painting & Coating Co. is the only contractor regionally available and able to provide the specific services to provide professional pole painting services.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

martin
PAINTING & COATING CO.

2040 Longwood Avenue
Grove City, Ohio 43123
a suburb of Columbus

Phone 614.875.8733
Fax 614.875.6080
www.MartinPainting.com

Commercial Services

- Church Restorations
- Color Layout and Design
- Decorative Painting
- Metal Building Refinishing
- Painting and Wallcovering
- Wood Refinishing

Industrial Services

- Cleaning and Painting
- Crack Repair
- Degreasing
- Epoxy, Urethane and Non-skid Floors
- Lead Paint Abatement/Containment
- Sandblast, Waterblast, "Soft"blast
- Secondary Containment Systems
- Tank Coating and Lining

Specialty Services

- Fireproofing
- In-Shop Painting Facility
- Lead Paint Abatement
- Masonry Repairs
- Roof Coatings
- Swimming Pools
- Waterproofing

Qualified & Responsive To Your Needs

- Confined Space Entry Permitted
- Drug Free Work Force
- Full Time Safety & Environmental Officer
- Haz-com Compliant
- Lock-out Permitted
- Weekend, Shutdown, and Third Shift Crews

Celebrating
"Over 55 Years of Excellence"

TO:	**Keith Kundtz**	FROM:	Ed Holycross
COMPANY:	**City of Reynoldsburg**	DATE:	7/21/2021
EMAIL:	*KKundtz@ci.reynoldsburg.oh.us*		

TOTAL PAGES: 1

Poles and Bollards

We are pleased to submit our proposal to provide the labor, material, tools, and equipment to prepare and paint (23) traffic light poles, (49) bell shaped bollards, (87) cobra head streetlight pols and (2) pedestrian crossing poles along Main Street as examined and discussed.

The scope of work includes:

1. Hand tool clean loose and peeling paint or rust, then wide down poles to remove and dirt, dust or foreign matter.
2. Apply one coat of PPG Amerlock II epoxy primer.
3. Apply one coat of PPG Pitt Tech Plus semi-gloss (black).

Costs:

Traffic Light	$ 984.00 each	$ 22,632.00
Bell Shape Bollards	$ 91.00 each	$ 4,459.00
Cobra Head Streetlight	$ 338.00 each	$ 29,406.00
Pedestrian Crossing	$ 132.00 each	$ 264.00

Please note the following in the above proposal:

- We will use an arrow board and safety cones when on street.

Thank you for this opportunity to be of service. We look forward to working with you on this project. Please call me if you have any questions or need further information.

Sincerely,
Martin Painting & Coating Co.

Edward D. Holycross

Edward D. Holycross
(614) 578-7206
EdHolycross@MartinPainting.com

Attachment: Martin Painting (Contract for Streetlight Painting)

Street/Stormwater Department
Keith Kundtz
614-322-5800 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	ODOT Salt Contract 2022-2023

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

This ordinance allows the Mayor to enter in to contract with ODOT for the 2022/2023 salt bid.

AN ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT PURCHASING CONTRACT

WHEREAS, the City of Reynoldsburg, Franklin County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and

Street/Stormwater Department

Keith Kundtz
614-322-5800 Phone

d. The Political Subdivision hereby requests through this participation agrees to purchase Sodium Chloride (road salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov <mailto:Contracts.Purchasing@dot.ohio.gov> by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, COUNTIES OF FRANKLIN, LICKING, AND FAIRFIELD, STATE OF OHIO THAT:

SECTION 1. That the Mayor hereby is granted authority in the name of the City of Reynoldsburg to sign a contract with the Ohio Department of Transportation for the annual winter contract and providing that funding has been authorized in the budget.

SECTION 2. That the Mayor is hereby authorized to agree in the name of the City of Reynoldsburg to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3. That the Mayor is hereby authorized to agree in the name of the City of Reynoldsburg to directly pay vendors, under each such contract of the Ohio Department of Transportation, which the City of Reynoldsburg participates, for items it receives pursuant to the contract.

Street/Stormwater Department

Keith Kundtz
614-322-5800 Phone

SECTION 4. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE: **February 14, 2022**

TO: **Finance and Administration Committee**

RE: **Appropriate Unappropriated Recovery Court Fund**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Appropriate the 2021 Balance from the Unappropriated Recovery Court Fund (287) $38,223.10 to Account 287.000.5529

AN ORDINANCE APPROPRIATING UNENCUMBERED BALANCES AS OF DECEMBER 31, 2021 FOR RECOVERY COURT FUNDS, PROVIDING THAT REVENUES FOR FUNDS RECEIVED DURING 2022 BE ACCEPTED, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1: That the unencumbered balances as of December 31, 2021, in various Recovery Court Funds be appropriated to the proper associated accounts in the following manner:

$38,223.10 from the unappropriated Recovery Court Fund (287) be appropriate to account number 287.000.5529 Recovery Court Fund

Section 2. That any revenues received by the City for the fund referred to in Section 1, during the year 2022, shall be credited to the proper funds, to appropriate when requested by the Administration and approved by City Council.

SECTION 3. That this Ordinance is deemed to be an emergency measure necessary for the financial needs of the City's government. Therefore upon adoption by Council, this Ordinance shall be in effect immediately upon signature of the Mayor.

City Auditor's Office
Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Finance and Administration Committee**
RE:	**Appropriate JEDD 1, 2, 3, 4, 7 Funds for Distribution**

Approval:

Completed Joe Begeny	Pending Chris Shook	Completed Stephen Cicak

JEDD Administration - Non Emergency:

In order to make the distributions to all members of the JEDD agreements, the City of Reynoldsburg will need to increase our appropriations for anticipated distributions.

JEDD Administration - Non Emergency:

In order to make the distributions to all members of the JEDD Agreements, The City of Reynoldsburg will need to increase our appropriations for anticipated distributions.

Appropriate from the unappropriated JEDD fund as follows:

JEDD 1	**941.000.5529**	**$350,000**
JEDD 2	**942.000.5529**	**$280,000**
JEDD 3	**943.000.5529**	**$485,000**
JEDD 4	**944.000.5529**	**$ 30,000**
JEDD 7	**947.000.5529**	**$125,000**

AN ORDINANCE AUTHORIZING THE INCREASE OF APPROPRIATIONS FOR THE VARIOUS CITY JEDD AGREEMENTS

City Auditor's Office

Stephen Cicak
7232 E. Main Street
Reynoldsburg OHIO 43068
614/322-6858 Phone

WHEREAS, the City of Reynoldsburg, Ohio has five various JEDD agreements that require distribution to several municipal and other collaborative entities; and

WHEREAS, it has been deemed necessary to appropriate additional funds to all five JEDD agreements in order to make necessary distributions to all members.

NOW, THEREFORE**,** BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO OF FRANKLIN, LICKING, AND FAIRFIELD COUNTIES, OHIO:

SECTION 1. That JEDD 1, 2, 3, 4, and 7 require distribution of funds to all members associated with the JEDD agreements on a quarterly basis.

SECTION 2. That the following appropriations be made from the unappropriated JEDD funds as follows:

JEDD 1	941.000.5529	$350,000
JEDD 2	942.000.5529	$280,000
JEDD 3	943.000.5529	$485,000
JEDD 4	944.000.5529	$ 30,000
JEDD 7	947.000.5529	$125,000

SECTION 3**.** That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Development, Parks and Recreation Committee**
RE:	**OHM Contract for an East Main Street Corridor Study**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHM FOR PLANNING SERVICES DESIGN FOR AN EAST MAIN STREET CORRIDOR STUDY

WHEREAS, the Mayor and Economic Development Department have determined the need a master corridor plan for East Main Street from Waggoner Road to the eastern most limits of the City; and

WHEREAS, the East Main Street corridor plan to identify desired outcome, complete an inventory assessment and develop a final concept for the area; and

WHEREAS, this Ordinance will direct OHM to complete a planning services design for an East Main Street corridor plan.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with OHM in the

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

amount not to exceed $45,000.00 for planning services design for an East Main Street corridor plan.

SECTION 2. That these funds were included in the 2022 Budget and will be appropriated from account number 110.580.5331 Engineering/Archtectitue.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days upon the signature of the Mayor.

ARCHITECTS. ENGINEERS. PLANNERS.

OHM Advancing Communities™

January 18, 2022

Joe Begeny
Mayor
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, Ohio
614-322-6809

RE: East Main Street Corridor Plan

Thank you for the opportunity to provide you with a proposal to provide planning services to create a corridor plan for the City of Reynoldsburg from Waggoner Road to the eastern limits of the city (study area). Our team is excited to work with you, and local leadership and elected and appointed officials on this important project. The following outlines the scope of services we will provide as part of this effort.

PROPOSED SCOPE OF SERVICES

Task 1. Plan Launch

OHM will begin the project by facilitating a kick-off meeting with city staff/leadership to:

- Finalize scope and schedule
- Identify desired outcomes
- Define steering committee members
- Set master schedule and first steering committee meeting

The kick-off meeting will also serve as a way to make sure all the participants in the planning process understand the work schedule, roles and responsibilities of the team, and deliverables.

Task 2. Existing Conditions Inventory and Assessment

During this task, the consultant team will work with the City to assemble all existing plans and documents that will guide and inform the development of the Plan. OHM will gather all current condition information, via City GIS data, site reconnaissance/field survey, and develop base maps to prepare the area plan. A technical analysis of the existing conditions may include but is not limited to the following.

- Pacel data
- Parcel ownership
- Traffic counts
- COTA plans and studies including the planned BRT
- Environmental conditions (e.g. wetlands)
- Vacant/underutilized property
- Development character

This analysis will reveal some of the primary issues and challenges within the study area. From this analysis the project team will prepare a series of analysis diagrams and explanations to outline a framework for potential

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COLUMBUS, OHIO 43215
T 614.418.0600
F 614.418.0614
OHM-Advisors.com

solutions. This will be an interactive process with city staff and leadership where a general understanding of the issues related to transportation, land use, site design, and the regulatory framework will be outlined.

Task 3. Steering Committee Meeting 1
During this task, OHM will meet with the steering committee to conduct a visioning exercise. The purpose of the exercise is to identify the wants, needs, issues and opportunities associated with development of the study area. The steering committee will include 7-12 members that are key city staff members, and elected or appointed officials. It is not anticipated this committee will include the general public or stakeholders.

Task 4. Concept Development
Based on the outcome of the steering committee meeting and the issues analysis, OHM will create a series of corridor concepts. The concepts will be grounded in a set of development principles and objectives that will serve as the guiding policy statements for future growth and development. The concepts will include recommendations for corridor image and vision, land use, access, roadway impacts, overall design approach, site design approach, and other elements as identified in the process. These highly illustrative concepts will clearly outline potential options in order to frame discussions around a preferred development and land use strategy for the area.

Task 5. Steering Committee Meeting 2
At this meeting OHM will present the corridor concepts. This will serve as the framework for the "big idea" aspects of the plan. Facilitated discussion and exercises will examine specific aspects of the potential approaches and set a tangible direction for the plan. This meeting will serve to establish the remaining direction of the plan, while still leaving room for course corrections and new ideas. The final outcome will be a preferred corridor plan.

Task 6. Public Meeting (OPTIONAL, if requested, alternative meeting could be an additional steering committee meeting or presentation to council or planning commission)
OHM will work with the City to host an open house to share the draft plan concepts. Community members and stakeholders will be invited to review the vision and plan framework for the study area. A series of engagement approaches and exercises will be used to solicit public feedback on the draft plan. OHM will record the public's input, and after the meeting, refine the plans as needed.

Task 7. Final Plan Development
OHM will prepare a final corridor plan. The final plan will be delivered as both a hard copy, and a pdf version for reproduction by the city. Elements of the final plan may include but are not limited to the following.

1. Overall vision, development principles, and objectives
2. Corridor context and land use plans
3. Target site development approaches
4. Corridor design strategies
5. Benchmarking and character images to convey design intent
6. Concept-level cost estimates for any proposed corridor improvements
7. Phasing recommendations
8. Preliminary code recommendations

Task 8. Steering Committee Meeting 3
At this meeting, OHM will facilitate a discussion with the steering Committee to review the final plan concepts, development strategies, and general recommendations. Additionally OHM will prepare and present a final presentation highlighting the palnnin process, plan input, and recomendatiosn. This presentation will be delivered and provided to he city in a PowerPoint format.

Attachment: OHM East Main Street Corridor Plan Exhibit (OHM Contract for an East Main Street Corridor Study)

Task 9. Final Presentation
OHM will present the final corridor plan to City Council. Is is anticipated this be at the first reading for the adoption of the plan.

FEE
We propose to complete the above scope of services for a lump sum fee of $45,000 ($40,000 without optional meeting) billed on a monthly percent complete basis.

ANTICIPATED SCHEDULE:
OHM can complete the above scope of work in six months from date of authorization.

AUTHORIZATION:
If you find this proposal to be acceptable, please provide OHM with authorization to proceed by signing below and returning a copy of the signed proposal. We appreciate the opportunity to serve the City of Reynoldsburg and look forward to working with you on this project. Please do not hesitate to contact me directly at 614.843.0862 with any questions or for additional information.

Regards,

Aaron Domini
Principal

OHM Advisors CONSULTANT		City of Reynoldsburg CLIENT
_____	(Signature)	_____
Aaron Domini	(Name)	_____
Principal	(Title)	_____
1.18.20	(Date)	_____

Attachment: OHM East Main Street Corridor Plan Exhibit (OHM Contract for an East Main Street Corridor Study)

Standard Terms & Conditions

1. THE AGREEMENT – These standard Terms and Conditions and the attached Proposal or Scope of Services, upon their acceptance by the Owner, shall constitute the entire Agreement between OHM Advisors, registered in the State of Ohio, and the Owner. The Agreement shall supersede all prior negotiations or agreements, whether written or oral, with respect to the subject matter herein. The Agreement may be amended only by mutual agreement between OHM Advisors and the Owner and said amendments must be in written form.
2. SERVICES TO BE PROVIDED – OHM Advisors will perform the services as set forth in the attached proposal or scope of services which is hereby made a part of the Agreement.
3. SERVICES TO BE PROVIDED BY OWNER –
   The Owner shall at no cost to OHM Advisors:
   a. Provide OHM Advisors' personnel with access to the work site to allow timely performance of the work required under this Agreement.
   b. Provide to OHM Advisors within a reasonable time frame, any and all data and information as may be required by OHM Advisors to perform the services under this Agreement.
   c. Designate a person to act as Owners representative who shall have the authority to transmit instructions, receive information, and define Owner policies and decisions as they relate to services under this Agreement.
4. PERIOD OF SERVICE – The services called for in this agreement shall be completed within the time frame stipulated in the Proposal or Scope of Services, or if not stipulated shall be completed within a time frame which may reasonably be required for completion of the work. OHM Advisors shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this agreement resulting from any cause beyond OHM Advisors' reasonable control.
5. COMPENSATION – The Owner shall pay OHM Advisors for services performed in accordance with the method of payment as stated in the Proposal or Scope of Services. Method of compensation may be lump sum, hourly: based on a rate schedule, percentage of the construction cost, or cost plus a fixed fee. The Owner shall pay OHM Advisors for reimbursable expenses for sub consultant services, equipment rental or other special project related terms at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT - Invoice(s) shall be submitted to the Owner not more often than monthly for services performed during the preceding period. Owner shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM Advisors shall include a charge at the rate of one percent per month from said thirtieth day.
7. LIMIT OF LIABILITY – OHM Advisors shall perform professional services under this Agreement in a manner consistent with the degree of care and skill in accordance with applicable professional standards of services of this type of work. To the fullest extent permitted by law and not withstanding any other provision of this Agreement, the total liability in the aggregate, of OHM Advisors and it Officers, Directors, Partners, employees, agents, and sub consultants, and any of them to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arises out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of OHM Advisors or OHM Advisors' Officer, Directors, employees, agents or sub consultants, or any of them shall not exceed the amount of $1,000,000 or OHM Advisors' fee, whichever is greater.
8. ASSIGNMENT – Neither party to this Agreement shall transfer, sublet or assign any duties, rights under or interest in this Agreement without the prior written consent of the other party.

9. NO WAIVER – Failure of either party to enforce, at any time, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either party at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.
10. GOVERNING LAW – The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.
11. DOCUMENTS OF SERVICE – The Owner acknowledges OHM Advisors' reports, plans and construction documents as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the Owner upon completion of the work and payment in full of all monies due OHM Advisors, however OHM Advisors shall have the unlimited right to use such drawings, specifications and reports and the intellectual property therein. The Owner shall not reuse or make any modifications to the plans and specifications without prior written authorization by OHM Advisors. In accepting and utilizing any drawings or other data on any electronic media provided by OHM Advisors, the Owner agrees that they will perform acceptance tests or procedures on the data within 30 days of receipt of the file. Any defects the Owner discovers during this period will be reported to OHM Advisors and will be corrected as part of OHM Advisors' basic Scope of Services.
12. TERMINATION – Either party may at any time terminate this Agreement upon giving the other party 7 calendar days' prior written notice. The Owner shall within 45 days of termination, pay OHM Advisors for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
13. OHM ADVISORS' RIGHT TO SUSPEND ITS SERVICES – In the event that the Owner fails to pay OHM Advisors the amount shown on any invoice within 60 days of the date of the invoice, OHM Advisors may after giving 7 days' notice to the Owner, suspend its services until payment in full for all services and expenses is received.
14. OPINIONS OF PROBABLE COST – OHM Advisors' preparation of Opinions of Probable Cost represent OHM Advisors' best judgment as a design professional familiar with the industry. The Owner must recognize that OHM Advisors has no control over costs or the prices of labor, equipment or materials, or over the contractor's method of pricing. OHM Advisors makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
15. DISPUTE RESOLUTION – In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and OHM Advisors agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

    Special Consideration: As we submit this proposal, the world is still in the midst of the Covid-19 health crises and we believe there is an increased risk for potential schedule impacts. The Scope of Services includes a schedule that is based on operating in a normal environment. The OHM Advisors team, like the Client, is adjusting our workflow logistics and our design teams are working remotely in a very effective manner. However, be aware that schedule impacts from elements such as field services delays, permitting agencies, utility companies, and key staff illness that neither OHM Advisors or the Client have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise and work with the Client staff to develop a plan to deal with the issues.

Client Initials: _____

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580 NORTH FOURTH STREET, SUITE 610
COLUMBUS, OHIO 43215
T 614.418.0600
F 614.418.0614
OHM-Advisors.com

Water and Wastewater Department
Paul Hellman
614-322-4500 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**2022 Water Main Replacement Project**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Engineering Services with EMH&T for City's 2022 Water Main Replacement Project for Engineering, Surveying, and Bidding.

EMH&T will provide provide survey, engineering design and assistance with bidding for the City's 2022 Water Main Replacement Project (Saratoga Ave and Gilmore Drive).

EMH&T's proposal for these services is $64,760.00 (total appropriation) to be unappropriated from the City's Water Utilitiy Capital Improvement Project (CIP) fund (710.000.4470)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T TO CONDUCT SURVEYING, DESIGN ENGINEERING, AND BID SERVICES FOR THE CITY'S 2022 WATER MAIN REPLACEMENT AND APPROPRIATING FUNDS THEREFOR

WHEREAS, the Saratoga Avenue and Gilmore Drive areas are in need of maintenance that can only be effectively repaired through the replacement of the water lines; and

WHEREAS, the upgrading and repair of these water lines will provide added protection against the failure of the existing water distribution system.

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T, in the amount of $64,760.00 for construction phase engineering services, surveying, and bidding for the 2022 waterline replacement project.

SECTION 2. That $64,760 be appropriated from the unappropriated Water CIP Fund account number 710.735.4470 and appropriated to account number 710.000.0190.5621 Water Lines.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

EMH&T

Engineers, Surveyors, Planners, Scientists

December 20, 2021

Mr. William Dorman
Director of Public Service
City of Reynoldsburg
7232 East Main Street
Reynoldsburg, OH 43068

Subject: Water Main Replacement Project for Saratoga Ave. and Gilmore Dr.
Proposal for Survey, Design, and Bidding Services

Dear Mr. Dorman,

EMH&T is pleased to present a proposal for survey, detailed engineering, and bidding services for the Water Main Replacement Project on Saratoga Avenue and Gilmore Drive. This project was identified on the City's Capital Improvement Plan due to the age of pipe (63 years old) and nine water main breaks in the last twenty years. Additionally, this is the improvement that was selected by the City for 2022 during our June 2021 CIP planning session. The improvements will include the following:

- Replacement of approximately 2,450 linear feet of aged and deteriorated water main (See Figure 1, below).
- Water main tie-ins on the side streets and the replacement / reconnection of private water services within the project corridor.
- Approximately 9 fire hydrants will be replaced as part of the project
- Pavement replacement and yard restoration as needed throughout the project corridor
- At the request of the Water/Wastewater Dept., this scope includes design of a replacement to the 2-in main that serves 6445 East Main Street (Auto Zone)

The anticipated total project cost for the improvements proposed is approximately $925,000 as outlined in the attached preliminary opinion of probable cost.

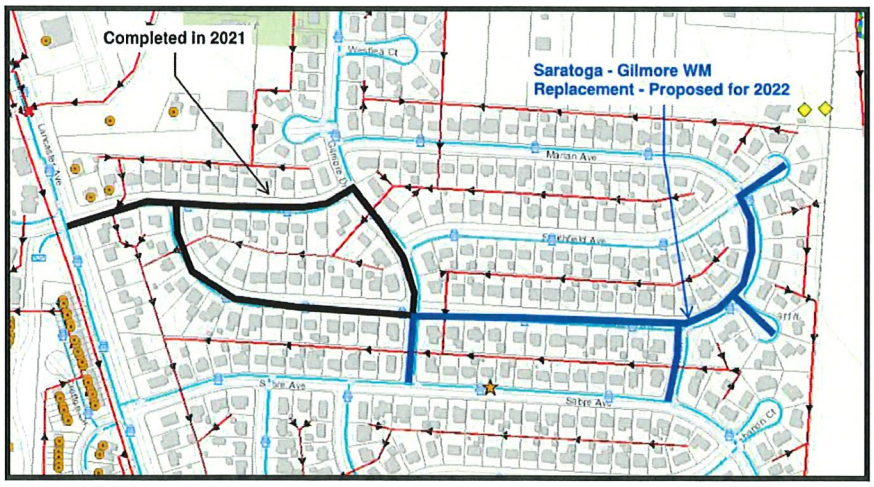


Figure 1: Saratoga Ave. and Gilmore Dr. Water Main Replacement Area

5500 New Albany Road, Columbus, OH 43054 • Phone 614.775.4500 • Fax 614.775.4800
Columbus • Charlotte • Indianapolis
emht.com

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

SCOPE OF SERVICES

EMH&T will provide surveying, engineering, and bidding services necessary to prepare construction plans and specifications for these improvements. The scope of services will include:

1. Survey
   a. Horizontal and vertical control will be established for a basis of design and construction. Topography necessary for the design will be acquired within or directly adjacent to the established right-of-way. Survey will be obtained on the State Plane Coordinate System and NAVD 88 vertical datum.
   b. It is anticipated that full survey of the right-of-way corridor will be necessary to fully characterize all of the underground utilities in the corridor. Additionally, this will allow greater flexibility in design by increasing the number of potential alignments for consideration. This will also allow us to obtain survey coordinates on the existing water services that will be replaced as part of this project.

2. Preliminary Engineering (60% Plans)
   a. Review of existing site conditions, record plans, and GIS information.
   b. Creation of an electronic base map that is developed using topographic survey, GIS, record plan, and OUPS data.
   c. Horizontal Alignment Review – Once the electronic base map is prepared, EMH&T will evaluate feasible alignment alternatives and coordinate with the City to identify a preferred alignment. Several factors will guide the selection of the best alignment alternative including:
      i. Existing public and private utilities
      ii. Right-of-way and easement boundaries
      iii. 10-State Standards for Water Distribution Facilities
      iv. City of Reynoldsburg Standards
      v. Construction and maintenance of traffic considerations

      EMH&T will meet with the Water and Wastewater Department to review / discuss the alignment options and select a preferred alternative, which will be the basis for preliminary plans.
   d. Preliminary Plans (60%) – These plans will illustrate the preliminary overall improvements for the waterline replacement improvement. EMH&T will meet with City staff to present the 60% design and again to discuss comments compiled by City staff upon completion of the review. An opinion of probable construction cost will also be presented. The 60% design will be provided to private utility owners to allow them to determine extent of impact from the proposed improvements. The 60% plans will include the following:
      i. Title sheet and general notes
      ii. Preliminary plan showing proposed horizontal alignment and tie-ins with adjacent water mains
      iii. Preliminary vertical alignment outlining any potential conflicts with existing utilities
      iv. 60% preliminary opinion of probable cost
      v. Identification of any potential easement or land acquisition needs

3. Final Engineering
   a. EMH&T will incorporate City and private utility company comments into the final engineering design.
   b. Develop sedimentation and erosion control details and requirements for the improvement.
   c. Prepare final Maintenance of Traffic Plans and construction phasing based on comments received from the City.
   d. Pre-Final Plans (90%) – These plans will represent the near completion of the design phase of the project. EMH&T will meet with the City to review the 90% submission and again upon

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

completion of the City's review to discuss comments. Updated plans will be provided to the utility owners to allow for final determination of impact and to allow their relocation design to begin (if required). An updated opinion of probable construction cost will be provided as well. The 90% plans will include:

i. Title sheet and general notes
ii. Special item notes and project specific specifications
iii. Project details
iv. Estimate of quantities
v. Water coordinate table
vi. Water main plan/profile sheets
vii. Maintenance of traffic plan
viii. Sedimentation and erosion control plan
ix. Final opinion of probable cost

e. Final Plans (100%) – Final plans will be provided to the City for signature approval. These will have all comments (from all applicable reviewers) from the 90% submission addressed. A final opinion of probable construction cost will also be provided.

4. Bidding

a. We will prepare the bidding documents and plan sets necessary to conduct public bidding for the construction of the improvement. It is assumed that we will provide 15 copies of the bid documents to the City. Tasks to be completed in conjunction with the bidding phase will include:

i. Bid document preparation
ii. Advertisement preparation
iii. Issuance of addenda, if necessary
iv. Bid tabulation
v. Review of bids and formal recommendation of award

The Scope of Services does not include inspection services during the construction phase or any efforts subsequent to the awarding of the Contract. Items specifically not included within the scope of this proposal include: construction inspection, construction administration, subsurface investigations, land appraisal, land acquisition assistance, private utility relocation design, or environmental permitting. A proposal for construction administration and inspection services will be provided to the City when plans are completed and the project is ready for bidding.

Deliverables:
In conjunction with the services described herein, the following deliverables are planned:

- Alignment Alternative Review
  - Exhibits showing potential alignments with other utilities, critical maintenance of traffic areas, and other decision factors shown
  - Exhibit showing final preferred alignment at the completion of the alignment review with the City
- 60% Plan Submission
  - 2 - Plan Sets
  - Utility Submission (Number TBD)
  - 60% Opinion of Probable Construction Cost
- 90% Plan Submission
  - 2 – Plan Sets
  - Utility Submission (Number TBD)
  - 90% Opinion of Probable Construction Cost
- Final Plan Submission

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

- 1- Plan set with mylar cover
- Utility Submission (Number TBD)
- Final Opinion of Probable Construction Cost

- Bidding
  - 15 Plan sets and bid document books
  - Addenda, If necessary
  - Formal bid tabulation
  - Letter of award recommendation

SCHEDULE

We are prepared to begin work identified in this proposal immediately upon receipt of Notice to Proceed. Upon receiving authorization, we will develop a detailed project schedule and conduct a kick-off meeting with the City.

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown in the table, below, without prior authorization from the City. Invoices will be submitted monthly and based on the progress of the work and are payable upon receipt.

Description of Service/Task	Fee
Surveying	$16,250
Preliminary Engineering (60% Plans)	$24,850
Final Engineering (100% Plans)	$19,510
Bidding	$4,150
TOTAL FEE	**$64,760**

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON, & TILTON, INC.

Ryan M. Andrews, PE

Enclosure: Preliminary Opinion of Probable Cost

Copy: Mr. Paul Hellman, Water/Wastewater Superintendent

Acceptance and Authorization to Proceed:

APPROVED – CITY OF REYNOLDSBURG, OHIO

Authorized Signature

PO Number

Print Name/Date

Copy: Paul Hellman, City of Reynoldsburg

Attachment: Preliminary Opinions of Probable Cost

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

EMH&T
Evans, Mechwart, Hambleton & Tilton, Inc.
Engineers. Surveyors. Planners. Scientists

OPINION OF PROBABLE CONSTRUCTION COST
CITY OF REYNOLDSBURG, OHIO
WATER MAIN REPLACEMENT PROJECT
FOR
SARATOGA-GILMORE WATER MAIN & EAST MAIN ST. 2-IN REPLACEMENT
20-Dec-21

Ref	Spec	Item No.	Description	Quantity	Units	Unit Cost	Item Cost
1	CMSC	207	Sedimentation and Erosion Control	1	L.S.	$5,000.00	$5,000.00
2	CMSC	259	Permanent Pavement Replacement, Type 2B, Per R-2	1,360	S.Y.	$85.00	$115,600.00
3	CMSC	259*	Permanent Pavement Replacement, Type 3A, Per R-3	50	S.Y.	$80.00	$4,000.00
4	CMSC	259*	Permanent Pavement Replacement, Type 3B, Per R-3	50	S.Y.	$75.00	$3,750.00
5	CMSC	608	Remove and Replace Concrete Sidewalk (Full Panel at Water Service Locations), Per R-9	800	S.F.	$12.50	$10,000.00
6	CMSC	608	Remove and Replace Concrete Curb Ramps, Per R-10	500	S.F.	$12.00	$6,000.00
7	CMSC	609	Remove and Replace Straight Curb (Spot Repairs), Per R-8	200	L.F.	$45.00	$9,000.00
8	ODOT	614	Maintenance of Traffic	1	L.S.	$15,000.00	$15,000.00
9	CMSC	623	Construction Layout Stakes	1	L.S.	$7,500.00	$7,500.00
10	CMSC	653	Topsoil, Furnished and Placed (D=3", Typ.)	40	C.Y.	$55.00	$2,200.00
11	CMSC	659	Seeding and Mulching, Per Plan	500	S.Y.	$2.50	$1,250.00
12	CMSC	801	8-in C-900 Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	2,450	L.F.	$120.00	$294,000.00
13	CMSC	801	6-in Ductile Iron Water Main and Appurtenances with Bedding and Granular Backfill Per WA-1 and CMSC 801.11	220	L.F.	$140.00	$30,800.00
14	CMSC	801*	Ductile Iron Fittings, Increase or Decrease	500	Lbs.	$2.50	$1,250.00
15	CMSC	802	8-in Water Valve with HD Box, Per WA-9	8	Ea.	$1,500.00	$12,000.00
16	CMSC	802	6-in Water Valve with HD Box, Per WA-9	10	Ea.	$1,250.00	$12,500.00
17	CMSC	805	3/4-in Water Service, Transferred (Long) w/New Service Box, Per WA-4	27	Ea.	$2,500.00	$67,500.00
18	CMSC	805	3/4-in Water Service, Transferred (Short) w/New Service Box, Per WA-4	27	Ea.	$2,250.00	$60,750.00
19	CMSC	808	Cut and Plug Existing 6-in Water Main	4	Ea.	$500.00	$2,000.00
20	CMSC	809	Fire Hydrant, Type A, Per WA-10	9	Ea.	$4,500.00	$40,500.00
21	CMSC	809	Fire Hydrant, Removed and Delivered to the City	6	Ea.	$500.00	$3,000.00
22	CMSC	811*	Increase or Decrease in Excavation and Backfill	200	C.Y.	$25.00	$5,000.00
23	CMSC	SPEC	Water Coordinate Table	1	L.S.	$3,000.00	$3,000.00

*DENOTES CONTINGENCY ITEM

CONSTRUCTION SUBTOTAL =	**$712,000.00**
CONTINGENCY (10%) =	$71,200.00
CONSTRUCTION TOTAL =	**$783,200.00**
SURVEY, ENGINEERING AND BIDDING (10%) =	$71,200.00
CONSTRUCTION SERVICES (10%) =	$71,200.00
OPINION OF PROBABLE PROJECT COST =	**$925,600.00**

PREPARED BY:	RA
CHECKED BY:	RA
CHECKED DATE:	12/20/21

Attachment: 2022WaterMainReplacement Project (2022 Water Main Replacement Project)

Water and Wastewater Department
Paul Hellman
614-322-4500 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	2022 Sewer Project

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

Total EMH&T Cost for Preliminary, Final Engineering and Biding Services for $52,620.00

for Marbar Heights Sewer Improvements. Installation of 6600 Linear ft of 8" CIPP and 450 Linear ft of

18" CIPP, 100 ft of open Cut Pipe. Rehabilitation and Repairs to aged and Deteriorated Manholes.

Anticipated construction cost is 770,000 this Project has a Potential Grant under house bill 160 Water and Sewer Grant Program where 417,500 will be applied to this project.(See Attachment for Details)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH EMH&T FOR THE 2022 SEWER PROJECT WITH EMH&T FOR ENGINEERING SERVICES, PREPARED CONSTRUCTION PLANS, SPECIFICATIONS AND BID DOCUMENTS AND APPROPRIATE FUNDS THEREFOR

WHEREAS, the sewer lines are in need of maintenance that can only be effectively repaired through the rehabilitation of those lines and inspected by the City engineer; and

WHEREAS, the upgrading and repair of those lines for the 2022 sewer project requesting engineering services from EMH&T in order to provide added protection against the failure of the

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

existing collection system.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That the Mayor be and is hereby authorized to enter into contract with EMH&T in the amount of $52,620.00 for preliminary engineering and bidding services for the 2022 Sewer Rehabilitation Project.

SECTION 2. That $52,620.00 be appropriated from the unappropriated Sewer CIP Fund account number 720.000.0000.4470 and appropriated to account number 720.000.0191.5622 Sewer Lines.

SECTION 3. Upon adoption by Council, this Ordinance shall be in effect thirty days following the signature by the Mayor.

EMH&T
Engineers, Surveyors, Planners, Scientists

December 21, 2021

Mr. William Dorman
Public Service Director
City of Reynoldsburg
7232 East Main St
Reynoldsburg, OH 43068

Re: Marbar Heights Sewer Improvements
Proposal for Professional Services

Dear Mr. Dorman,

EMH&T is pleased to submit our proposal for detailed design and bidding of the Marbar Heights Sewer Improvements. This project was identified through the 2011-2014 Capacity Assessment and Sanitary Sewer Evaluation Study that was completed as part of the City's response to the Ohio EPA Director's Final Findings and Orders (DFFO). Additionally, this capital improvement (SA-19) was identified by the City as the recommended improvement for 2022 during the November 2021 CIP planning session.

Findings from the DFFO study indicated an extremely high number of cracks and fractures in the pipe within this area, which are not only subject to elevated clean water inflow and infiltration, but also reduce the overall structural integrity of the sewer. Additionally, the area has significant root intrusion in the sewer which can lead to further cracking / deterioration of the pipe as well as blockages in the sewer.

The anticipated construction cost for these improvements is approximately $770,000. The proposed improvements include the installation of approximately 7,000 linear feet of 8- and 18-inch cured-in-place pipe, open-cut point repair of approximately 100 linear feet of damaged pipe, and rehabilitation and repair to approximately 45 manholes.

- Installation of 6,600 linear feet of 8-inch cured-in-place pipe
- Installation of 450 linear feet of 18-inch cured-in-place pipe
- Open cut point repair of 100 linear feet of pipe.
- Rehabilitation and repairs to aged and deteriorated manholes

This project was submitted to the Ohio Department of Development and the Franklin County Engineer's Office for grant funding under the House Bill 160 Water and Sewer Grant program. The grant request was in the amount of $417,500. It was prioritized in the top ten project list by Franklin County and we are currently awaiting a funding decision from the State.

SCOPE OF SERVICES

EMH&T will provide engineering services necessary to prepare construction plans, specifications, and bid documents for these improvements. The scope of services includes:

1. Preliminary Engineering

Attachment: 2022 Sewer Project (2022 Sewer Project)

a. Review existing available information including existing CCTV recordings/logs, manhole inspections, GIS information, and record plans.

b. Prepare a base map for the proposed improvements using GIS and record plan information. Please note that the project plans will be developed using GIS and record plan data and that no field survey is included in this scope of services, which is our typical procedure for sewer rehabilitation plans.

c. Perform site visit to verify accuracy of the base map and confirm size, location, condition of the sewer improvements. Additionally, access to the sewers for construction personnel will be evaluated by noting locations of fences, easements, and access areas.

d. Conduct site visit to assess manholes for rehabilitation and to determine the appropriate rehabilitation techniques.

e. Present preliminary plans and recommendations including updated cost estimates to the City for review and comment.

2. Final Engineering

a. Develop detailed plans and specifications for the sewer rehabilitation improvements which will consist of cured-in-place pipe installation and spot open cut point repairs.

b. Develop specifications and a work map for the rehabilitation of aged and deteriorated manholes that were identified within the project limits.

c. Prepare sewer liner thickness calculations.

d. Develop contractor maintenance of traffic, sewer access and bypass pumping plans.

e. Submit to the City a plan and cost estimate at the pre-final and final design phases to review the improvements and coordinate on the budget and schedule.

f. Prepare final access plan for the contractor and prepare right-of-entry agreements, exhibits, and cover letters for the City's use in coordinating with property owners.

g. Coordination with private utility companies as needed.

3. Bidding Assistance

a. Prepare 10 copies of the bidding documents, plan sets and specifications for the City to distribute to prospective bidders.

b. Review questions from contractors during bidding and issue bid addenda if necessary.

c. Attend the bid opening, prepare a bid tabulation and award recommendation, and prepare conformed copies of the contract documents for the City and contractor to enter into an agreement.

Deliverables:

In conjunction with the services described herein, the following deliverables are planned:

- 50% Plan Submission
  - 2 - Plan Sets
  - Utility Submission (Number TBD)
  - 50% Opinion of Probable Construction Cost
- 95% (Pre-final) Plan Submission
  - 2 – Plan Sets

Attachment: 2022 Sewer Project (2022 Sewer Project)

- Utility Submission (Number TBD)
- 95% Opinion of Probable Construction Cost

- Final Plan Submission
  - 1- Plan set with mylar cover
  - Final Opinion of Probable Construction Cost
- Bidding
  - 10 Plan sets and bid document books
  - Addenda, If necessary
  - Formal bid tabulation
  - Letter of award recommendation

FEE

These services will be provided as per the conditions of our Professional Services Agreement and the associated Time Rates for the City. Fees for the work described within the Scope of Services shall not exceed the amount shown below without prior authorization from the City. Invoices will be submitted monthly, based on the progress of the work, and are payable upon receipt. Should this scope increase to incorporate additional improvements, additional fees may be necessary to cover the cost of professional services.

EMH&T SERVICES FEE SUMMARY

Description of Service/Task	Fee
Preliminary Engineering	$17,916.00
Final Engineering	$30,464.00
Bidding Services	$4,240.00
TOTAL FEE	$52,620.00

If this description and estimated fee meet your approval, please authorize with your signature below. Please contact me at (614) 775-4555 if you have any questions.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.

Ryan M. Andrews, PE
Senior Project Manager

Enclosure

Attachment: 2022 Sewer Project (2022 Sewer Project)

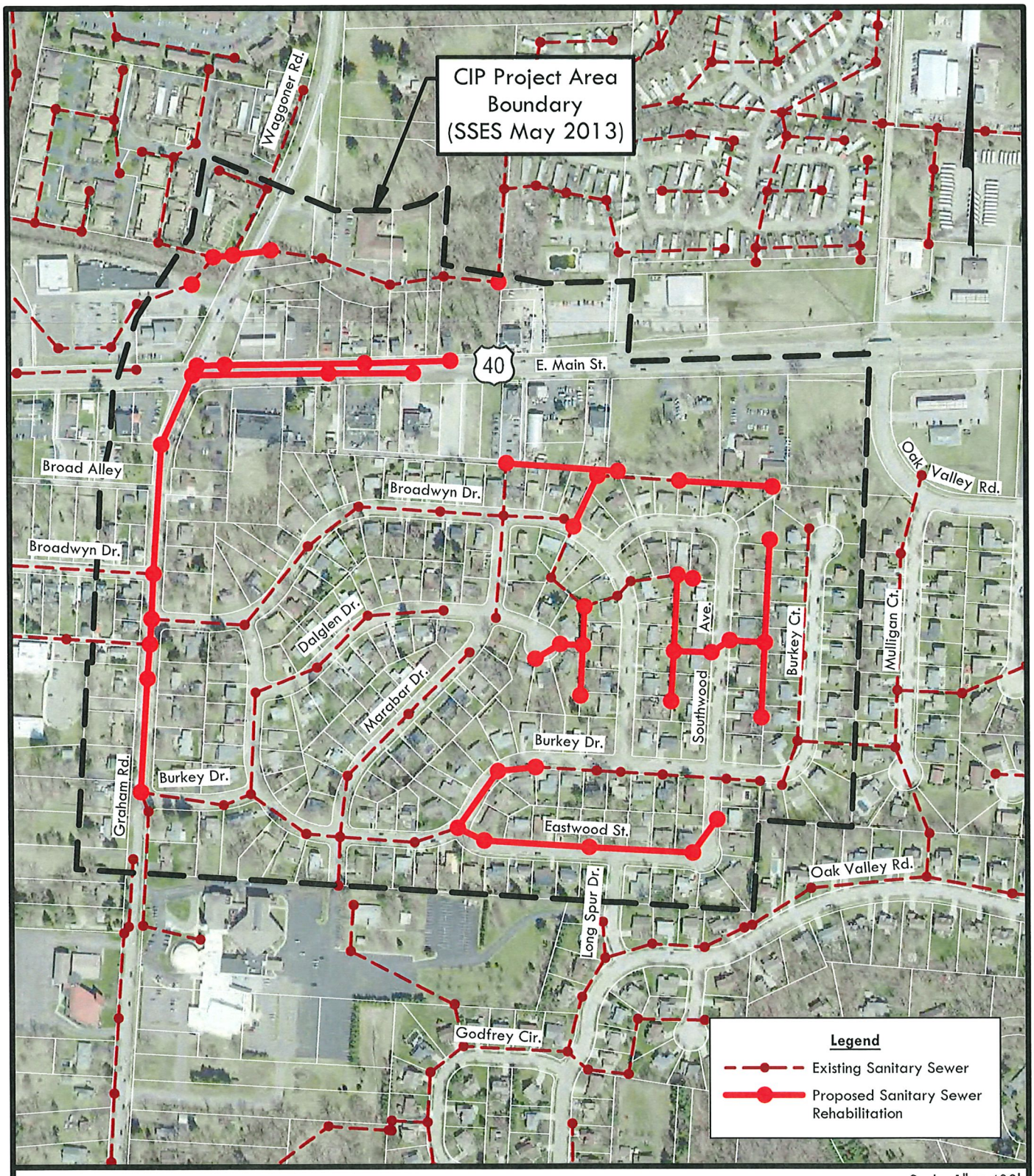
Acceptance and Authorization to Proceed:

Authorized Signature/Date

PO Number/Date

Print Name

Attachment: 2022 Sewer Project (2022 Sewer Project)



Scale: 1" = 400'

Prepared By:

EMH&T
Engineers, Surveyors, Planners, Scientists

City of Reynoldsburg, Ohio
Capital Improvement Project
Marbar Heights
Sanitary Sewer Rehabilitation

Reynoldsburg
OHIO · 1839

Attachment: 2022 Sewer Project (2022 Sewer Project)

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	2022 Sensus Upgrade Program Continuation

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

An Ordinance to Authorize the Purchase 2000 MXU's from Sensus for the Upgrade Program and Waive Competitive Bidding

Funds were appropriated in the water & sewer department's annual budget for 2022.

To utilize 710.735.5639 & 720.736.5639 water and sewer accounts for $120,000 on each account Totaling $240,000 for the Purchase of 2000 MXU's

Budget for water and sewer was $175,000 each. for GL accounts 5639's. totaling $350.000.00.

This will allow the water department to finish half cycle 3 to full radio reads, . Cycles 1 and 2 should be completed to full radio reads by mid May, There is a 3 months back log for items.

AN ORDINANCE TO AUTHORIZE THE PURCHASE 2000 MXU METERS FROM SENSUS FOR THE UPGRADE PROGRAM AND WAIVE COMPETITIVE BIDDING

WHEREAS, the City of Reynoldsburg water department is currently working to convert existing touch pad system to radio reads system; and

Water and Wastewater Department

Paul Hellman
614-322-4500 Phone

WHEREAS, the City of Reynoldsburg water department has already completed Cycle 2 and fully converted to radio reads; and

WHEREAS, the City of Reynoldsburg water department contract with Sensus is on the non-competitive bidding process; and

WHEREAS, the City of Reynoldsburg has already purchased the Flexnet System in 2020 for the two towers for the access to acquire daily reads to allow for a customer portal; and

WHEREAS, the City of Reynoldsburg water & sewer departments appropriated funds in the 2022 budget to complete half of Cycle 3 to full radio reads leaving only half or less of Cycle 3 to finish.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

Section 1. That Council authorizes the purchase of 2000 MXU Sensus meters in the amount of $240,000.00 and waive competitive bidding.

Section 2. That the funds for this purchase were included in the 2022 budget and be appropriated as follows:

$120,000.00	710.735.5639 Water Fund
$120,000.00	720.736.5639 Sewer Fund

Section 3. Upon adoption by Council, this Ordinance shall be in effect thirty days upon the signature of the Mayor.

City Attorney's Office
Chris Shook
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226869 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Amend Chapter 1701 Board of Nuisance Abatement**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak

AN ORDINANCE TO AMEND CHAPTER 1701 BOARD OF NUISANCE ABATEMENT OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG

WHEREAS, the Council of the City of Reynoldsburg finds that is important to the health and safety of the community to amend the regulations regarding Chapter 1701 Board of Nuisance Abatement; and

WHEREAS, Chapter 1701 establishes a Board of Nuisance Abatement to hold public hearings of cases brought forward by the Building Department for cases of possible public nuisance; and

WHEREAS, this Ordinance amends Chapter 1701 Board of Nuisance Abatement to update the Board policies and procedures.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, STATE OF OHIO:

City Attorney's Office

Chris Shook
7232 E. Main Street
Reynoldsburg OHIO 43068
6143226869 Phone

Section 1. That Chapter 1701 be amended as set forth in Exhibit A, attached hereto, and made a part herein.

Section 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

CHAPTER 1701
Board of Nuisance Abatement

1701.01 Definitions.
1701.02 Board of Nuisance Abatement.
1701.03 Procedure for finding a public nuisance.
1701.04 Service of notice.
1701.05 Right to make immediate repairs.
1701.06 Appeal.
1701.07 Appeal to court.
1701.08 Abatement of a public nuisance by the Board of Nuisance Abatement.

1701.01 DEFINITIONS.

For purposes of this Code, the following definitions shall apply:

(a) "Public nuisance." Any lot, parcel, garage, shed, barn, house, building or structure or part thereof shall be deemed to be a public nuisance if by reason of the condition in which it is permitted to be or remain, it shall or may endanger the health, life, limb or property of any person or persons, or cause any hurt, harm, damage, injury or loss to any persons in any one (1) or more of the following ways, means or particulars:

(1) By reason of being dilapidated, decayed, unsafe or unsanitary, it is detrimental to health, morals, safety, public welfare and the well-being of the community, endangers life or property, or is conductive to ill health, delinquency and crime.

(2) By reason of being a fire hazard.

(3) By reason that the conditions of the public nuisance and its surrounding grounds are not reasonably or adequately maintained thereby causing deterioration and creating a blighting influence or condition on nearby properties and thereby depreciating the value, use and enjoyment of such properties to such an extent that it is harmful to the public health, welfare, morals, safety and the economic stability of the area, community or neighborhood in which such a public nuisance is located.

(b) "Owner" means the owner or owners of record on the tax records of the County Auditor's office, ~~and shall also include~~ any purchaser or purchasers who are buying under a land contract which is recorded in either the miscellaneous records or the mortgage records of Franklin, Licking or Fairfield Counties, and any foreclosing entity as defined by Section 1399.02(L) of the Codified Ordinances of the City of Reynoldsburg. ~~.~~

(c) "Director" means the Director of Public Service of the City.

(d) "Building Official" means the Building Official, a Code Officer or other designee of the City.

(Ord. 21-16. Passed 3-28-16.)

1701.02 BOARD OF NUISANCE ABATEMENT.

(a) The Board of Nuisance Abatement shall be selected from a list which includes all members of the Board of Zoning Appeals and all members of the Planning Commission. The chairman of the Board of Nuisance Abatement shall be appointed by the Mayor, without the requirement for Council approval, from this list for a term of ~~one~~ two (2~~1~~) calendar years. Upon appointment, the chairman shall then select four (4) members from the list, two (2) each from the Board of Zoning Appeals and the Planning Commission, for a term of ~~one~~ two (2~~1~~) calendar years on the Board.

(b) It shall be necessary to have a concurring vote of at least three (3) members of the Board for a finding that a public nuisance exists as defined in Section 1701.01.

(Ord. 21-16. Passed 3-28-16.)

1701.03 PROCEDURE FOR FINDING A PUBLIC NUISANCE

(a) Whenever the Director suspects the existence of a public nuisance as defined by Section 1701.01 hereof, in the City, they shall promptly cause such suspected public nuisance to be inspected by the Building Official and may request an inspection and report from the Fire District and the Board of Health. The Director shall also cause photographs to be taken of the subject property to depict the property condition. Following these inspections and the receipt of any reports by the inspecting entities within thirty (30) days of the initial request for such inspections, should the Director determine that there are reasonable grounds to believe that a public nuisance exists, they shall notify the chairman of the Board of Nuisance Abatement, who shall cause a hearing to be held by the Board of Nuisance Abatement on the question of the existence of a public nuisance. All reports of inspections, made at the request and/or direction of the Director, the inspection report of the Building Official and the photographs of the property shall be made available to the Board of Nuisance Abatement at the subject hearing.

(b) The owner of the property in question or their duly authorized representative or agent shall be notified of the date, time and place of such hearing in accordance with the provisions of Section 1701.04 and shall be given an opportunity of appearing, in person or through a duly authorized representative or agent or legal counsel, at such hearing and of presenting evidence as may be pertinent to the question of the possible existence of the public nuisance.

(c) The Board of Nuisance Abatement, following the hearing, shall cause a written order to be served on the owner of the subject property, in accordance with the provisions of Section 1701.04, stating the findings of such Board with respect to the existence of a public nuisance and the manner in which abatement is to be accomplished. If the Board finds that a public nuisance does exist, the order shall include: where abatement of the nuisance can be accomplished through repair or rehabilitation, a list of repair or rehabilitation specifications required to abate the public nuisance; where the abatement of the nuisance cannot, in the finding of the Board be accomplished through repair and rehabilitation, an order that the nuisance be abated by demolition and removal of the structure; and shall state that unless the owner of subject property causes the abatement of the public nuisance by repair, rehabilitation or demolition, the same shall be abated by the City at the expense of the owner. Such abatement by the owner shall start within fourteen (14) days after receipt of the order and shall be completed within sixty (60) days or where abatement is to be accomplished through repair or rehabilitation, such additional time as the Director may deem reasonable and necessary to complete the abatement of the public nuisance.

(Ord. 21-16. Passed 3-28-16.)

1701.04 SERVICE OF NOTICE.

The notice of hearing required under Section 1701.03 shall be served by mailing a copy to the owner, as defined in Section 1701.01 by certified U.S. mail with return receipt requested, or by personally serving such owner with a copy of such notice. If the service of the notice of the hearing provided for in Section 1701.03 is not perfected by either of the hereinbefore described methods, then the Board of Nuisance Abatement shall cause such notice to be published in a newspaper of general circulation in the City and in a paper of general circulation in the county once each week for two (2) consecutive weeks prior to the date of such hearing. Service of the order of the Board provided for in Section 1701.03 shall be in the manner provided herein. If service of the order provided for in Section 1701.03 is not perfected by certified U.S. mail or personal service, as hereinbefore described then the Board shall cause such order to be published in a newspaper of general circulation in the City and in a paper of general circulation in the county once each week for two (2) consecutive weeks. However, such a published order shall not include a list of the repair or rehabilitation specifications mentioned in Section 1701.03. Service of the notice or the order pursuant to this section shall be considered complete upon the receipt of certified U.S. mail or upon personal service, or seven (7) days after the date of the last publication of such notice or order.

(Ord. 21-16. Passed 3-28-16.)

1701.05 RIGHT TO MAKE IMMEDIATE REPAIRS.

Upon being served the order as provided for in Sections 1701.03 and 1701.04, the owner may make immediate application in writing or in person to the Building Division for a special building permit to undertake the repairs or replacement of the items, as described in the list of rehabilitation specifications found to constitute the public nuisance.

(Ord. 21-16. Passed 3-28-16.)

~~**1701.06 APPEAL**~~

~~(a) The owner may make a demand in writing to the chairman of the Nuisance Abatement Board for an appeal to Council on the question of whether a public nuisance does exist within thirty (30) days after the completion of service of the order of the findings of the Board. The Board shall, within fourteen (14) days after receiving a written request for an appeal, forward all inspection reports, photographs and any other materials submitted into evidence, together with the written order issued by the Board to the Clerk of Council.~~

~~(b) The owner of the property in question, or their duly authorized representative or agent shall be notified of the date, time and place of the appeal hearing before Council in accordance with the provisions of Section 1701.04 and shall be given an opportunity of appearing in person or through a duly authorized representative or agent, at such hearing and of presenting such evidence as may be pertinent to the question of the existence of the public nuisance.~~

~~(c) The appeal shall be heard by Council within not less than fourteen (14) days nor more than sixty (60) days after the receipt of the written demand for an appeal provided for in subsection (a) hereof.~~

~~(d) Four (4) members of Council, after reviewing the material from the Board and any pertinent evidence presented by the owner or his duly authorized representative or agent, shall concur that a public nuisance as defined by Section 1701.01(a), does exist before enforcement of the abatement provisions of this chapter is carried out. A copy of the decision affirming, reversing or modifying the findings and order of the Board shall be served upon the owner in the manner provided for in Section 1701.04.~~

~~(Ord. 21-16. Passed 3-28-16.)~~

1701.06~~7~~ APPEAL TO COURT.

The owner may appeal the decision and findings of ~~Council~~ the Board of Nuisance Abatement to a court of appropriate jurisdiction. ~~The decision of Council affirming, reversing or modifying the findings and order of the Board of Nuisance Abatement is to be served on the owner in the manner provided for in Section 1701.04.~~ The appeal is to be filed within fourteen (14) business days after service of the decision of ~~Council on the owner~~the Board on the owner. After an appeal has been filed the Board of Nuisance Abatement ~~and Council~~ shall ~~jointly~~ certify and forward to the court as required by the Ohio Revised Code, a copy of the order of the Board of Nuisance Abatement ~~and decision of Council~~, minutes and records of meetings, hearings, inspection reports, photographs and materials relied upon by the Board of Nuisance Abatement ~~and Council~~ in determination of the afore stated order and decision.

(Ord. 21-16. Passed 3-28-16.)

1701.08 ABATEMENT OF A PUBLIC NUISANCE BY THE BOARD OF NUISANCE ABATEMENT.

(a) Upon failure of the property owner to abate a nuisance, ~~:~~the Director of Public Service is hereby authorized to cause entry upon such premises, and the owner shall permit such entry, to abate the nuisance by demolition and removal of the structure, or by boarding all windows, exterior doors and other openings to secure the structure and by removal of litter and cutting of rank growth that may be present. The failure to abate said nuisance shall occur:

(1) If the owner fails to commence abatement within fourteen (14) days of the issuance of the Order and the time period for the right to appeal has expired pursuant to Section 1701.06 hereof; or

~~(1)~~(2) Upon the expiration time of the special permit issued according to Section 1701.05;

~~(2) If no special building permit was issued within forty-five (45) days of completion of service of the written order of the Board of Nuisance Abatement; or~~

~~(3) Within fourteen (14) days of the expiration of the right to appeal by the owner pursuant to Section 1701.06 hereof or the Ohio Revised Code.~~

~~The Director of Public Service is hereby authorized to cause entry upon such premises, and the owner shall permit such entry, to abate the nuisance by demolition and removal of the structure, or by boarding all windows, exterior doors and other openings to secure the structure and by removal of litter and cutting of rank growth that may be present.~~

(b) In abating such nuisances the Director shall obtain the abatement thereof as provided by the Charter and Codified Ordinances relating to construction, and the cost of such contract shall be paid for from City funds except that in the case of boarding to abate the nuisance as provided for in this section, the City may elect to do so by using its own employees and materials.

~~(b)~~(c) T~~t~~he costs of ~~such~~ abatement as provided by Section 1701.08(b) shall be recovered from the owner in the following manner:

(1) The owner shall be billed for the cost of the abatement by mailing such bill to the owner by certified U.S. mail with return receipt requested, or by personally serving the owner with a copy of such bill. If service of such bill is not perfected by either of the hereinbefore described methods, then the billing notice shall be published in a newspaper of general circulation in the City and a newspaper of general circulation in the county for two (2) consecutive weeks.

(2) If the owner fails to pay for the cost of such abatement within thirty (30) days after receipt of the bill, or after the publication of the second notice in the aforesaid newspaper, the Director shall cause the cost of the abatement to be either certified to the County Treasurer and levied as a special assessment against the property which was the subject of the abatement action, and recovered in the manner provided for the recovery of special assessments; or shall be collectible, together with any interest thereon, by suit, as other debts of like amounts are collectible.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE:	**February 14, 2022**
TO:	**Public Service and Transportation Committee**
RE:	**Women & Minority Business Vendors**

Approval:

Completed Joe Begeny	Completed Chris Shook	Stephen Cicak

The proposed legislation is to set a City policy to support using female and minority owned businesses.

AN ORDINANCE TO ESTABLISH CHAPTER 176 DIVERSITY, EQUITY, AND INCLUSION INTO THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO

WHEREAS, the City of Reynoldsburg acknowledges that the history of discrimination in the United States of America continues to affect the privilege and/or lack of opportunity for women and minority owned small business in the United States, State of Ohio, and the City of Reynoldsburg; and

WHEREAS, the City of Reynoldsburg is one of the most diverse medium-sized communities in the State of Ohio and its municipal government's hiring and contracting procedures should reflect that diversity; and

WHEREAS, the City of Reynoldsburg will benefit from the identification of potential inequities in City services, contracting procedures, hiring, and decision-making processes; and from encouraging and empowering multicultural appreciation on the City; and

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

WHEREAS, the City of Reynoldsburg acknowledges its responsibility to ensure that women and minority owned small business have a fair and equitable opportunity to do business with the City of Reynoldsburg by and through the establishment of process and position within City government to identify such businesses, engage in outreach efforts to such businesses, and to incorporate these businesses into the City's contracting procedures; and

WHEREAS, the Council of the City of Reynoldsburg now finds it appropriate to amend the City of Reynoldsburg Codified Ordinances to establish Chapter 176 Diversity, Equity, and Inclusion.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That Part One of the Codified Ordinances of the City of Reynoldsburg be and the same is hereby amended to add Chapter 176 Diversity, Equity, and Inclusion to read as follows:

SEE ATTACHED EXHIBIT A

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

AN ORDINANCE TO CREATE CHAPTER 176, DIVERSITY, EQUITY, AND INCLUSION, OF THE CODIFIED ORDINANCES OF THE CITY OF REYNOLDSBURG

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG:

CHAPTER 176

DIVERSITY, EQUITY, AND INCLUSION

§ 176.01 Definitions. For the purpose of this Chapter, the following words, phrases and terms shall be defined as set forth below:

(A) "Contract" shall mean a binding agreement between the City of Reynoldsburg and some other party(s) whereby the city expends its funds to:

(1) Employ such party(s) for the construction of any public improvements; or
(2) Purchase any personal property; or
(3) Purchase services; or
(4) Lease any personal property from another party.

(B) "Contract" does not include binding agreements between the city and some other party(s) whereby:

(1) Any real property is leased to or from the city; or
(2) Any personal property is leased by the city to another; or
(3) Real property is purchased by or from the city; or
(4) The city agrees to provide services to some other party(s); or
(5) The agreement to provide services to the city will be totally fulfilled by a business entity with employees less than four (4) individuals; or
(6) The city contracts for services to be provided by another governmental agency; or
(7) The city establishes a contract with a not-for-profit entity; or
(8) The city establishes a contract for commodities with fixed prices; or

(C) "Contracting agency" shall mean any agency authorized to act as an agent for the city to enter into a contract on behalf of the city.

(D) "Controlled" for purposes of determining whether a business is minority-owned or women-owned (referred in this ordinance in combinations as “M/WBE”) means the owner(s) shall:

(1) Possess and exercise the legal authority and power to manage business assets, goodwill and daily operations of the business; and
(2) Actively and continuously exercise such managerial authority and power in determining the policies and directing the operations of the business.

(E) "Minority-Owned Business Enterprise (MBE)" shall mean a business which is an independent and continuing operation for profit, performing a commercially useful function, and is owned and controlled by one or more eligible minority group members as defined by this code.

(F) "Minority Group Members" shall mean African Americans, Asian Americans, Hispanic Americans and Native Americans, all as defined by the US EEOC, legally residing in, or that are citizens of the United States or its territories.

(G) "Owned" shall mean:

(1) At least fifty-one percent (51%) of the business is owned and controlled by individuals born or naturalized of the United States;
(2) The ownership shall be real and continuing, and shall go beyond the mere indicia of ownership of the business reflected in the ownership document; and
(3) The owner(s) shall enjoy the customary incidence of ownership and shall share in the risks and profits commensurate with their ownership interest, as demonstrated by an examination of the substance, rather than the form of ownership arrangements.

(H) "Women-Owned Business Enterprise (WBE)" shall mean a business which is an independent and continuing operation for profit, performing a commercially useful function, and is owned and controlled by one or more women that are U.S. citizens.

§ 176.03 Diversity, Equity, and Inclusion Officer (DEI Officer)

(A) There is hereby created in the City of Reynoldsburg the position of Diversity, Equity, and Inclusion Officer (DEI Officer) who shall report directly to the Mayor and City Council. The DEI Officer shall be selected by a Committee consisting of the Mayor, Council President, Human Resources Director, and the Chairperson of the Public Service and Transportation Committee who shall submit the selection to City Council for approval by majority vote.

(B) The DEI Officer is dedicated to creating and implementing programs, policies and procedures that will deliver and capture value through supplier and workforce diversity. Additionally, the office will assist underserved, under-utilized and economically disadvantaged businesses with gaining greater access to procurement opportunities and resources to build viable and sustainable businesses. ~~The DEI Officer shall have the following duties, responsibilities and authority:~~

~~(1) Administration and enforcement of compliance with this Chapter;~~

~~(2) Receiving and reviewing all rules and regulations issued by the State of Ohio or the federal government relevant to contract compliance, and assuring that the City is conforming to those rules or regulations~~

~~(3) Certifying qualified business enterprises and monitoring their participation on city contracts to ensure compliance with this Chapter.~~

~~(4) Establishment of written policy and procedures to execute this Chapter;~~

~~(5) Development, refinement and coordination of supplier diversity and procurement activities such as outreach, solicitation for small contracts, bid specification review and prompt payment/contract dispute resolution procedures;~~

~~(6) Investigation of alleged violations of this Chapter;~~

~~(7) Analysis and review of programs on an annual, bi-annual or quarterly basis, and in accordance with the review and reporting requirements contained in this code;~~

~~(8) Analysis, review and recommendation for adjustments to the city's annual participation goals;~~

~~(9) Establish and review of all applicable specific contract participation goals;~~

~~(10) Recommendations to the Mayor and City Council regarding additional efforts necessary to ensure the effective operation of this office pursuant to periodic review and reporting requirements contained in this code.~~

§ 176.05 Equal Employment Policy and Workforce Diversity

(A) It shall be the policy of the City of Reynoldsburg to provide equal opportunity without regard to race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status, natural hair types and natural styles commonly associated with race, or military status in hiring, tenure, training, terms, conditions or privileges of employment.

(B) The DEI Officer may, in conjunction with City departments and management, develop guidelines, initiatives, and programs to help advance and promote workforce diversity in the City of Reynoldsburg.

§ 176.07 Outreach and Solicitation

(A) The DEI Officer shall provide outreach efforts to solicit and encourage M/WBE to bid on city contracts. Specific "Outreach" efforts may be developed and coordinated by the DEI Officer, in conjunction with the appropriate departments and divisions.

(B) The DEI Officer may provide for enhanced solicitation efforts to encourage M/WBEs to bid for small contracts.

(C) The DEI Officer shall be responsible for providing a listing of certified M/WBE businesses. This listing is to be segmented or sorted into specific trades or lines of business (for each

type of goods, services and construction purchased or contracted by the city) in accordance with this Chapter.

(D) City agencies may be encouraged by the DEI Officer to eliminate any unnecessarily restrictive bid specifications that may adversely affect M/WBE participation.

§ 176.09 Good Faith Efforts. Good Faith Efforts are voluntary steps taken to demonstrate the willingness of a bidder to fulfill the City's diversity and inclusion opportunity objective when bidding on a contract. Such good faith efforts shall be considered an important factor in determining the "lowest *and best*" bid for contracting purposes under Chapter 175.

In deciding that the bidder has made a good faith effort, the DEI Officer may consider specific documentation concerning the steps taken to obtain M/WBE participation~~, in accordance with the following factors:~~

~~(A) Attended any pre-bid or pre-proposal meetings scheduled by the City department;~~

~~(B) Followed up with M/WBEs that attended the pre-bid or pre-proposal meetings to discuss subcontracting and supplier opportunities and contacted M/WBEs listed in the City's certification directory;~~

~~(C) Conducted outreach with M/WBE focused organizations and associations far in advance of solicitation due date (no less than 10 business days);~~

~~(D) Identified and designated portions of the work to be performed by M/WBEs to increase the likelihood of participation (including where appropriate breaking down the contract into reasonably sized subcontracts to ensure participation);~~

~~(E) Advertising subcontracting opportunities focused towards minority and women-owned business persons far in advance of solicitation due date;~~

~~(F) Provided M/WBEs with a point of contact that was knowledgeable about the project and possessed decision-making authority to answer questions from interested M/WBEs;~~

~~(G) Provided a reasonable number of M/WBEs with timely written notices via email, mail, and/or fax and/or with documented contact regarding the subcontracting/supplier opportunities.~~

~~(H) Followed up with the M/WBEs solicited to determine if they were interested in submitting a bid or proposal or participating on a team;~~

~~(I) Provided interested M/WBEs certified to perform the solicited work with prompt access to the plans, specifications, scope of work and requirements of the contract;~~

~~(J) Negotiated in good faith with interested M/WBEs;~~

~~(K) Entered into a formal contract, or signing enforceable letters of intent with M/WBEs;~~

~~(L) The DEI Officer may encourage a bidder to make additional efforts to utilize M/WBE subcontractors prior to contract award. These efforts could include but are not limited to contacting the DEI Officer for advice and guidance regarding "Good Faith Efforts.".~~

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§ 176.11 Certification for Women and Minority-Owned Business Enterprise.

The DEI Officer shall be responsible for the certification and verification of M/WBE businesses located in the City of Reynoldsburg or within fifteen (15) miles of City limits. To be eligible for certification, each applicant must meet the definition of Minority-Owned Business or Women-Owned business as defined herein.

(A) Any M/WBE business possessing a current certification from the State of Ohio as set forth in Ohio Revised Code Sections123.151 and 123.154 shall be granted reciprocal certification by the DEI Officer.

(B) The DEI Officer shall be responsible for implementing an additional certification process for those businesses not possessing M/WBE certification from the State of Ohio.

(1) Any applicant must provide any and all materials and information necessary to demonstrate ownership and active participation in the control, operation, and management of the business.

(2) The DEI Officer will review and evaluate any application and support documentation, and may reject the application based on one or more of the following:

a. The applicant does not meet the requirements of the definition of a certified business.
b. The application is not complete.
c. The application contains false information.
d. The applicant has not provided materials or information requested by the DEI Officer.

(C) The DEI Officer will make a certification determination within 30 days after the date the city receives a satisfactorily completed application from the applicant. If certification is denied, the director will notify the applicant in writing and specify the reason(s) for denial.

(D) The DEI Officer shall provide for all of the following:

(1) A comprehensive certification system that is regularly updated and an on-line listing of certified businesses. ~~segmented into specific trades or lines of business (for each type of goods, services and construction purchased or contracted by the city).~~
(2) Recertification of those businesses at least every three years.
(3) Random on-site visits to verify ownership and control and compliance with certification requirements.
(4) Decertification of any previously certified M/WBE upon a final determination that the firm is no longer satisfying the certification requirements. Any decertified M/WBE may appeal the determination of the ODI in accordance with the appeals procedure provided in this code.
(5) Graduation of certified firms that exceeded the revenue or size standards to be established by the DEI Officer.

176.13 Contracting Agency Responsibility.

(A) The contracting agencies of the City are directed to include the following equal opportunity clause in all contracts exceeding twenty five thousand dollars ($25,000.00). The inclusion of this clause may be waived by the DEI Officer where it is appropriate due to a similar clause requirement by state or federal law. The requirements contained in this clause will be considered by the DEI Officer in determining whether a contractor is in compliance with this Title.

"The contractor/vendor/bidder will not discriminate against any employee or applicant for employment because of race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, natural hair types and natural styles commonly associated with race, familial status or military status. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, natural hair types and natural styles commonly associated with race, familial status or military status. Such action shall include, but not be limited to, the following: employment up-grading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause."

(B) It is the policy of the City of Reynoldsburg that business concerns owned and operated by M/WBEs shall have the maximum practicable opportunity to participate in the performance of contracts awarded by the city.

(C) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontractor as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.

(D) Failure or refusal of a contractor or subcontractor to comply with the provisions of this Chapter may result in cancellation of this contract.

§ 176.15 Department Contracting and Reporting Responsibilities.

Each City department has a vested interest in ensuring that the city of Reynoldsburg is a diverse and inclusive city. Therefore, each department will have the following responsibility:

(A) Department directors or designees shall participate in a cross functional process, to track and report supplier diversity and workforce diversity initiatives.

(B) Regular reports shall be filed by all City agencies on forms provided by the DEI Officer for the purpose of monitoring compliance with the provisions of this Chapter.

(C) The DEI Officer shall be notified by the department director, contract administrator or department designee of any proposed subcontracting changes or contract issues that impact M/WBEs during the term of a contract. Additionally, the contract administrator shall notify the DEI Officer if the work of a subcontractor has been inspected and approved and the subcontractor, after a valid invoice has been submitted, has not been paid for more than 10 days after the prime has received payment.

(D) The DEI Officer in conjunction with department directors may create subcommittees to develop additional accountability measures, benchmarks and goals.

§ 176.17 Annual Report to City Council.
The DEI Officer shall submit an annual progress report to city council. Such report shall include an analysis of city contracting; recommendations for future action; and such other information as is requested.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

ORDINANCE REQUEST

DATE: **February 14, 2022**

TO: **Finance and Administration Committee**

RE: **Distribution of REDI Funds**

Approval:

Completed Joe Begeny	Completed Chris Shook	Completed Stephen Cicak

In 2020, Council passed legislation to dissolve to older REDI funds. Council requested that any remaining funds from those accounts to distributed to a local charity. Heart Fund Pantry was the suggested charity. As the funds have now been dissolved, there is a balance of $236.35 remaining. This legislation will appropriate those funds for distribution to the Mid Ohio Market at Heart.

AN ORDINANCE TO APPROPRIATE FUNDS FROM THE UNAPPROPRIATED GENERAL FUND TO MISCELLANEOUS OTHER SERVICES - MAYORS DEPARTMENT FOR CHARITABLE DISTRIBUTION

WHEREAS, Ordinance 83-2020 dissolved the Reynoldsburg Economic Development, Inc. and the Reynoldsburg Community Improvement Corporation, and all Articles of Incorporation for those organizations; and

WHEREAS, following the dissolution of these REDIs, Reynoldsburg City Council approved the transfer the funds remaining in those REDIs to be deposited in the City's general fund to be distributed for charitable purposes; and

WHEREAS, the REDI funds and Articles of Incorporation have been dissolved leaving a balance of $236.35; and

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 Phone

WHEREAS, Council requested that any remaining funds be distributed to a local charity with Mid Ohio Market at Heart being the selected designee.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO:

SECTION 1. That with the dissolution of the REDI funds and Articles of Incorporation, the remaining funds be distributed to the Mid Ohio Market at Heart.

SECTION 2. That Council hereby directs that an amount of $236.35 in the unappropriated General Fund (110) be appropriated to account number 110.522.5399 Miscellaneous Other Services - Mayors Department for distribution.

SECTION 3. That upon adoption by Council, this Ordinance shall be in effect thirty days following signature by the Mayor.

Clerk of Council
Mollie Prasher
7232 East Main Street
Reynoldsburg OH 43068
614-322-6836 phone

Memo

DATE:	**February 14, 2022**
TO:	
CC:	
RE:	**Council Goals & Objectives Status Update**

Mayor Begeny is providing Council with an update of the status of some of the goals & objectives from the 2022 Council Retreat. There is also an attachment from Superintendent Hellman showing the updated sewerlines from 2018 forward.

CITY OR REYNOLDSBURG COUNCIL
GOALS & OBJECTIVES
2022-2023

Sidewalk Extension – Areas where no pathway or sidewalk exists, the City should begin installing sidewalks/pathways especially in high pedestrian areas.

-2022 Graham Road, Palmer to 5 way intersection
-Area between Carlyle and Hanson on Main Street will be addressed with Medical/ICE Development
-Waiting for future recommendations from Council as to other locations

Flood Mitigation Plan & Timeline – The City should establish a plan as to how to mitigate flooding in the City from stream ways along with a timeline of implementation or mediation.

-Waiting for approval of Grant process which will provide next steps
-Early warning system investigation ongoing

Brice Road Redevelopment – Implement a strong redevelopment for empty properties as well as reuse of existing properties along the Brice Road corridor from East Main Street to Interstate 70. Work with Columbus to encourage redevelopment in that area as well.

-Alliance Development (in progress)
-Library
-Brice Park
-We are in the process of developing a plan to take advantage of the "Opportunity Zone" area of Brice Road
-Continued Code Enforcement

Support/Implement Sustainability Plan – Participate with the Mayor's Green Tomato Team to implement and support the timeline and plans regarding the City's sustainability plan including recycling and banning plastic products.

-Ongoing

Fund CIC & Establish – Have the City fund the recently established CIC and organize the appropriate team to implement a CIC.

-Timeline:
March-Finalize Bank, begin discussions of funding the CIC
April-Finalize Funding options, prepare to present to Council

Development Plan for Old Kroger – Encourage the property owner of the old Kroger to sell or fill the old Kroger. The site is too significant to continue to remain vacant in the central business area of Reynoldsburg.

-We are working with the property owner on plans for development/redevelopment for the site in Question.
-We are aggressively pursuing Code Enforcement on site until a new use or sale of the property is Complete.

Hire Staff Reflective of Community – The City should work to hire and recruit new employees who are reflective of the community – people of color and Bhutanese.

-Hiring of the Diversity, Equity, and Inclusion position
-Neo Gov software program for applicant processing

Increase Communication to Residents – Staff should continue to pursue methods to increase communication with the community by increasing Reynoldsburg Connect participants, Facebook followers, and Council/BZBA/Planning Commission packet emails.

-Community Guide
-Our new, more interactive website should be on line in June of 2022
-We plan on using mailed water bills to encourage use of "Reynoldsburg Connects" email system

Encourage More Entertainment Development – Encourage and solicit more development like Center Ice that bring youth and family focused development to the City.

-As we continue to attract development and redevelopment in Reynoldsburg we will encourage various uses including entertainment, restaurants, etc. to enhance the quality of life in Reynoldsburg

Speed Tables – Implement the use of speed tables in areas of the City where speed in neighborhoods are high to encourage neighbors to drive like their children live there.

-The establishment of a process for areas in Reynoldsburg that are interested in the addition of speed tables/bumps/humps has been established in conjunction with the Traffic and Transportation Commission.

Citywide & PD Survey of Reynoldsburg Policing – Survey the rank and file of the PD about morale and conduct a citywide survey of residents about their impression of Reynoldsburg policing.

-Most recent survey completed in May 2021 for the Reynoldsburg Police Department
-If Council would like the Administration to pursue a community survey in 2022, additional funds will be required. If the survey can wait until 2023, we can arrange the budget.

Status Report of citywide Sewer line Reclamation – Receive a street by street status report of the progress of sewer line reclamation. What areas of the City still need repaired?

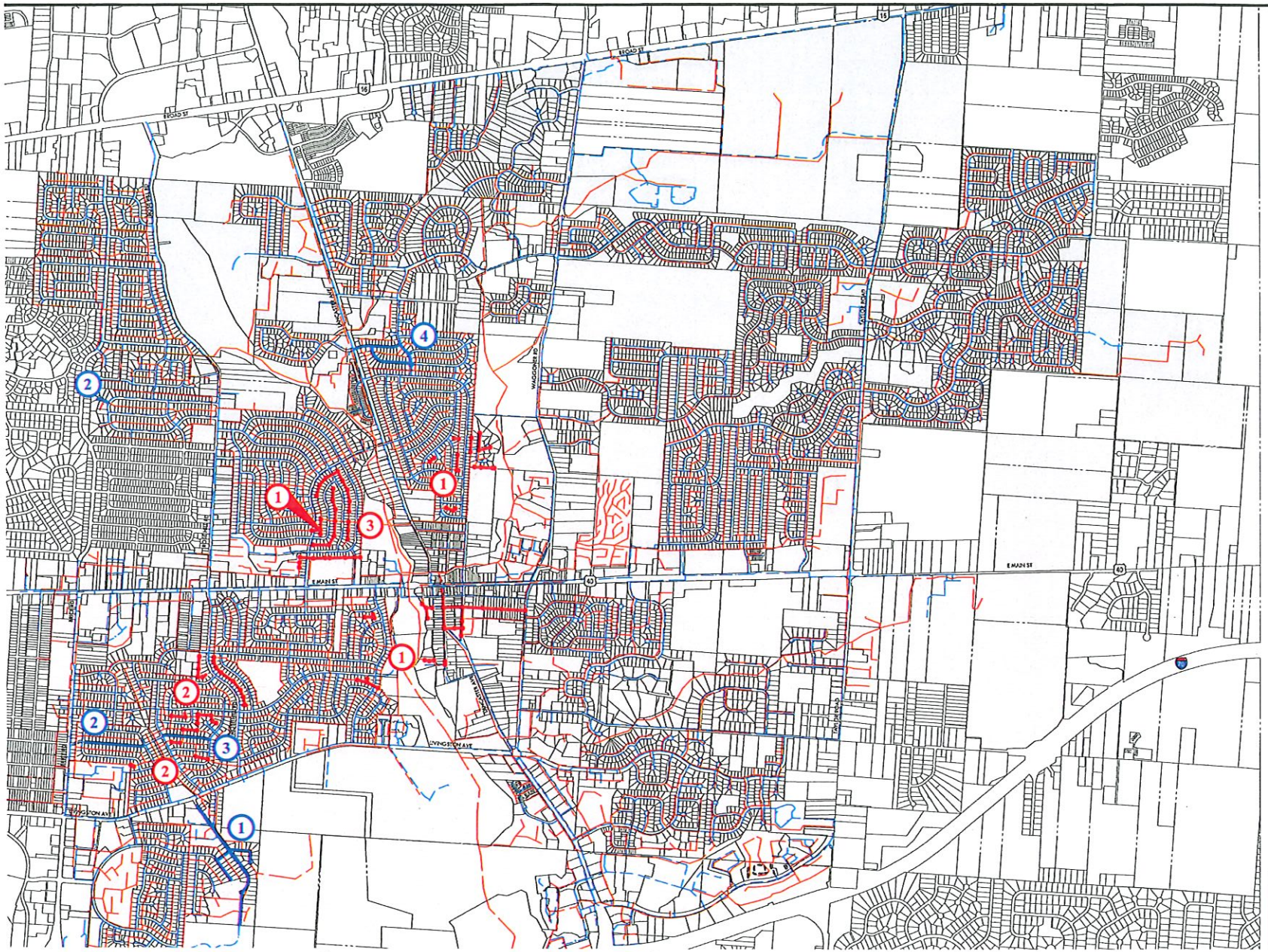
-See attached map. Please let me know if you require any additional information.

MLK Day Event – Establish a citywide MLK Day event i.e. breakfast.

-We will work with Jennifer Clemens and Councilwoman Strickland to create a sustainable MLK Day event.

Fiber optics-Citywide or expanded use of fiber optics for commercial and residential use

-We have met with Matt Blackstone from Columbus Fiber to discuss the process for increased fiber optics in Reynoldsburg.
-EMH&T is reviewing existing conduit/fiber optic availability in Reynoldsburg. Once we have the information we will develop a plan including a timeline for funding and implementation



LEGEND - EXISTING

Existing Water Main	
Existing Sanitary Sewer	

LEGEND - IMPROVEMENTS 2018-2021

Sanitary Sewer Rehabilitation

Reference Number	Description	Year Construct
1	Graham/Main Area & Nobfield/Cottingham Area Sewer Rehabilitation.	2019
2	Rosehill/Kaiser Area Sewer Rehabilitation.	2021
3	Nocturne Road/Roundelay Road Sewer Rehabilitation.	2022

Water Main Improvements

Reference Number	Description	Year Construct
1	Baldwin Road, Woods Edge Drive, & Birchview Road	2018
2	Roselawn Avenue & Rocky Dell Court	2019
3	Roselawn Avenue, Phase 2	2022
4	Marion Avenue, Saratoga Avenue, and Gilmore Drive	2021

CITY OF REYNOLDSBURG, FRANKLIN COUNTY, OHIO
EXHIBIT
FOR
CITY OF REYNOLDSBURG
WATER MAIN AND SANITARY SEWER IMPROVEMENT
2018-2021